

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 20, 2017



OAG Contact: Gary Honick 410-576-6480
ghonick@oag.state.md.us

1. **BOARD OF PUBLIC WORKS**
Debarment of Robert Eugene Hooper

Recommendation: That the Board of Public Works adopt the Office of Administrative Hearings proposed decision and order and debar Robert Eugene Hooper from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with the State for an indefinite period.

Authority: State Finance & Procurement Article, Annotated Code of Maryland: §§16-203(a)(1) and (5), 16-203(b), 16-304(c);
COMAR 21.08.04.02 and COMAR 23.01.03.03

Prior Approval: Reference is made to Secretary Item 1 (4/5/17) in which the Board of Public Works referred an administrative complaint seeking debarment of Mr. Hooper to the Office of Administrative Hearings to conduct a hearing and prepare a proposed decision.

Proceedings: The Attorney General had filed Administrative Complaints in the Board of Public Works, seeking debarment of Mr. Hooper and co-respondent, Michael J. O'Melia, based on their guilty pleas to crimes relating to a scheme to fraudulently obtain awards of maintenance contracts at Springfield Hospital Center.

On May 25, 2017 hearings were held before Administrative Law Judge Douglas E. Koteen of the Office of Administrative Hearings. Mr. Hooper had the opportunity to present evidence on whether the stated basis for debarment exists, the appropriate duration of debarment, and other mitigating factors. On July 13, 2017, Judge Koteen issued a proposed decision and order in Mr. Hooper's case in which he found that (1) grounds for debarment exist, and (2) debarment from entering into a contract with the State for an indefinite term is appropriate.

Background: The Office of Legislative Audits conducted a fiscal compliance audit for Springfield State Hospital Center that reviewed activity from July 2011 through January 2015. The audit revealed numerous instances in which the James Jacobs, Jr., the Hospital's maintenance director, fraudulently awarded contracts in violation of State procurement laws, to Pipes & Wires Services, Inc. and its founder and owner, Michael J. O'Melia. The value of the contracts awarded to O'Melia and Pipes & Wires exceeded \$439,000. Robert Hooper was an occasional employee of Pipes & Wires Services, Inc.

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1. **BOARD OF PUBLIC WORKS** (cont'd)
Debarment of Robert Eugene Hooper

Background: (cont'd)

Auditors identified actions by State employee Jacobs to steer maintenance contracts to Mr. O'Melia or Mr. Hooper including:

- giving the appearance that Mr. O'Melia won the award after competitive bidding, by (1) entering false bids on behalf of non-existent businesses; (2) entering false bids on behalf of businesses without the businesses' knowledge; (3) entering false bids in the name of businesses whose owners were dead or in nursing homes;
- awarding a contract to Mr. O'Melia in which Mr. O'Melia himself wrote the false competing bid;
- accepting handwritten "bids" from Mr. Hooper, who was actually an employee of Mr. O'Melia, but who purported to be doing business as Hooper Services, which was a non-existent firm.

The Office of Legislative Audits referred its findings to the Office of the Attorney General, whose Criminal Division prosecuted Mr. O'Melia, Mr. Hooper and Mr. Jacobs. Mr. O'Melia pleaded guilty to Procurement Fraud, in violation of Md. State Finance and Procurement Code §11.205.1. He was sentenced to a three-year suspended sentence and two years' supervised probation, and was assessed a \$10,000 fine.

Mr. Hooper pleaded guilty to fraud in violation of the common law, and was sentenced to a 6-month suspended term and 18 months' probation.

Mr. Jacobs pleaded guilty to conspiracy to commit procurement fraud and received probation before judgment, and a \$10,000 fine. The Board has debarred him for an indefinite period.

Action: Approval of this Item will adopt the proposed decision and order of the Office of Administrative Hearings and debar Robert Eugene Hooper from being considered for the award of, being awarded, or performing directly or indirectly a contract with the State for an indefinite period of time.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 20, 2017



OAG Contact: Gary Honick 410-576-6480
ghonick@oag.state.md.us

2. **BOARD OF PUBLIC WORKS**
Debarment of Michael James O'Melia

Recommendation: That the Board of Public Works adopt the Office of Administrative Hearings proposed decision and order and debar Michael James O'Melia from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with the State for an indefinite period.

Authority: State Finance & Procurement Article, Annotated Code of Maryland: §§16-203(a)(1) and (5), 16-203(b), 16-304(c);
COMAR 21.08.04.02 and COMAR 23.01.03.03

Prior Approval: Reference is made to Secretary Item 1 (4/5/17) in which the Board of Public Works referred an administrative complaint seeking debarment of Mr. O'Melia to the Office of Administrative Hearings to conduct a hearing and prepare a proposed decision.

Proceedings: The Attorney General had filed Administrative Complaints in the Board of Public Works, seeking debarment of Mr. O'Melia and co-respondent, Robert Eugene Hooper, based on their guilty pleas to crimes relating to a scheme to fraudulently obtain awards of maintenance contracts at Springfield Hospital Center.

On May 25, 2017 hearings were held before Administrative Law Judge Douglas E. Koteen of the Office of Administrative Hearings. Mr. O'Melia had the opportunity to present evidence on whether the stated basis for debarment exists, the appropriate duration of debarment, and other mitigating factors. On July 13, 2017, Judge Koteen issued a proposed decision and order in Mr. O'Melia's case in which he found that (1) grounds for debarment exist, and (2) debarment from entering into a contract with the State for an indefinite term is appropriate.

Background: The Office of Legislative Audits conducted a fiscal compliance audit for Springfield State Hospital Center that reviewed activity from July 2011 through January 2015. The audit revealed numerous instances in which the James Jacobs, Jr., the Hospital's maintenance director, fraudulently awarded contracts in violation of State procurement laws, to Pipes & Wires Services, Inc. and its founder and owner, Michael J. O'Melia. The value of the contracts awarded to O'Melia and Pipes & Wires exceeded \$439,000. Robert Hooper was an occasional employee of Pipes & Wires Services, Inc.

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2. **BOARD OF PUBLIC WORKS** (cont'd)
Debarment of Michael James O'Melia

Background: (cont'd)

Auditors identified actions by State employee Jacobs to steer maintenance contracts to Mr. O'Melia or Mr. Hooper including:

- giving the appearance that Mr. O'Melia won the award after competitive bidding, by (1) entering false bids on behalf of non-existent businesses; (2) entering false bids on behalf of businesses without the businesses' knowledge; (3) entering false bids in the name of businesses whose owners were dead or in nursing homes;
- awarding a contract to Mr. O'Melia in which Mr. O'Melia himself wrote the false competing bid;
- accepting handwritten "bids" from Mr. Hooper, who was actually an employee of Mr. O'Melia, but who purported to be doing business as Hooper Services, which was a non-existent firm.

The Office of Legislative Audits referred its findings to the Office of the Attorney General, whose Criminal Division prosecuted Mr. O'Melia, Mr. Hooper and Mr. Jacobs. Mr. O'Melia pleaded guilty to Procurement Fraud, in violation of Md. State Finance and Procurement Code §11.205.1. He was sentenced to a three-year suspended sentence and two years' supervised probation, and was assessed a \$10,000 fine.

Mr. Hooper pleaded guilty to fraud in violation of the common law, and was sentenced to a 6-month suspended term and 18 months' probation.

Mr. Jacobs pleaded guilty to conspiracy to commit procurement fraud and received probation before judgment, and a \$10,000 fine. The Board has debarred him for an indefinite period.

Action: Approval of this Item will adopt the proposed decision and order of the Office of Administrative Hearings and debar Michael James O'Melia from being considered for the award of, being awarded, or performing directly or indirectly a contract with the State for an indefinite period of time.

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 20, 2017



Contact: Bill Morgante 410-260-7791
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3. **BOARD OF PUBLIC WORKS**
Wetlands Licenses
Concurrence Cases

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant State tidal wetlands licenses for projects involving dredging or filling in the navigable waters of Maryland.

MDE: The Department of the Environment concurs with this recommendation.

Authority: §16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

CECIL COUNTY

16-1145 *CURTIS P. YORK ET AL.* – To improve navigable access by constructing a boat ramp, a pier with a platform and two finger piers, boat lifts and dolphin clusters.
Chesapeake City, C&D Canal
Special conditions: Requirements for watercraft mooring and Coast Guard regulated pier marking or illumination. Restrictions on platform size and accessory platforms.

ST. MARY’S COUNTY

17-0352 *WAYNE GODDARD* – To limit shore erosion by grading an eroding bank and placing fill material behind a stone revetment.
Hollywood, Patuxent River
Special conditions: Requirements for design and construction of the stone revetment and use of a turbidity curtain.

WORCESTER COUNTY

17-0556 *GLEN RIDDLE COMMUNITY ASSOCIATION* – To improve navigable access by mechanically maintenance dredging an entrance channel and adjacent basin, and providing for a six-year dredging period.
Berlin, Herring Creek
Special conditions: Time-of-year restriction. Requirements for maintenance dredging, disposal site changes, and dredge material transport.

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 20, 2017



REVISED

Contact: Nicole Carlozo (410) 260-8726
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4. DEPARTMENT OF NATURAL RESOURCES
Coastal Resiliency Program

Recommendation: That the Board of Public Works approve DNR granting \$295,000 in general obligation bond proceeds for projects to design four shoreline projects in four jurisdictions.

Authority: Annotated Code of Maryland:
§ 8-301, State Finance and Procurement Article

Program: The Coastal Resiliency Program was developed to address escalating risks to Maryland communities and public resources from extreme weather and climate-related events. Over the past decade, Maryland has experienced seven weather-related events warranting Presidential Disaster declarations, including five coastal flood events totaling approximately \$103 million in economic damage. Recognizing that coastal habitats buffer communities from these weather-related events, DNR developed a Coastal Resiliency Assessment. This targeting model identifies areas where restoration can provide the greatest protection benefits for infrastructure, communities, businesses, and habitats. The Coastal Resiliency Program will implement on-the-ground natural and nature-based projects in priority areas where nature can help communities become more resilient to flooding and erosion. Projects will protect both public and private investments, while demonstrating a suite of nature-based projects that will enhance the ability of communities to respond to or recover from storms, flooding and other coastal hazards.

DNR will provide technical assistance and grant funds to entities to design living shoreline, marsh enhancement, stormwater management and nature-based projects. These projects will restore eroding shorelines at vulnerable locations along the State's coast and reduce the impacts of flooding on vulnerable communities. After design, DNR will return to the Board for approval to award construction funds.

Awards:

[deleted]

Grantee: County Council of Dorchester County \$80,000
Project ID: Hurst Creek/CRP 03-17
Location: Choptank River, Hurst Creek, Cambridge, Dorchester County
Description: Design climate-resilient living shoreline at mouth of Hurst Creek along the Choptank River with sandy dredged material from Hurst Creek to protect residential infrastructure.

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REVISED

4. DEPARTMENT OF NATURAL RESOURCES (cont'd)
Coastal Resiliency Program

Grants: (cont'd)

Grantee: Town of Eagle Harbor \$100,000

Project ID: Eagle Harbor / CRP 04-17

Location: Patuxent River, Eagle Harbor, Prince George's County

Description: Design 1,000 linear foot climate-resilient living shoreline, stream enhancement, and upland stormwater treatment to protect community's residential infrastructure and town properties from erosion, storm flow and high-intensity rain events.

Grantee: County Commissioners of Somerset County \$70,000

Project ID: Deal Island/CRP 05-17

Location: Tangier Sound, Deal Island, Somerset County

Description: Design 1,200 linear foot living shoreline with dunal, breakwater, and climate-resilient natural features to protect commercial and residential infrastructure and enhance marsh migration corridor

Grantee: Jefferson Islands Club \$45,000

Project ID: St. Catherine's Island / CRP 06-17

Location: Potomac River, Avenue, St. Mary's County

Description: Design 1,200 linear foot living shoreline with breakwaters, sills, and climate-resilient natural features to protect existing historical and residential infrastructure from sea-level rise and storm surge impacts.

Fund Source:

MCCBL of 2017 (Chapter 22, Acts of 2017): *Coastal Resiliency Program* \$295,000

Source Code: 17182

BOARD OF PUBLIC WORKS

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APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 20, 2017



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5. **DEPARTMENT OF NATURAL RESOURCES**
Chesapeake and Atlantic Coastal Bays Trust Fund

Recommendation: That the Board of Public Works approve DNR granting \$1,836,282 in general obligation bond proceeds for projects to install stormwater management facilities in Baltimore City and Prince George's County.

Authority: Annotated Code of Maryland:
§§ 8-2A-01 *et seq.*, Natural Resources Article
§ 8-301, State Finance and Procurement Article

Program: Through the Chesapeake and Atlantic Coastal Bays Trust Fund, Maryland accelerates Bay restoration by focusing limited financial resources on efficient and cost-effective non-point source pollution control projects. State agencies work with local partners, including local governments and non-profits, to administer the Fund to leverage monies to the greatest extent possible, to target the funds geographically, and to engage the community at large.

Selection Process: Projects are selected for funding through a competitive solicitation process overseen by the Bay Cabinet and a scientific advisory panel. These are the projects selected for fiscal year 2018 funding.

Awards:

Grantee: MedStar Harbor Hospital \$1,345,362
Project ID: Green Infrastructure Project/TF-18-27
Location: Baltimore Harbor, Baltimore City
Description: Install 13 stormwater management practices to treat 4.82 acres of impermeable parking lot surface

Grantee: Prince George's County \$346,170
Project ID: Suitland Outfall Repair/TF-18-36
Location: Potomac River, Suitland/Coral Hills, Prince George's County
Description: Replace juncture of multiple outfalls; restore unnamed tributary flowing to Henson Creek within Potomac watershed

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5. **DEPARTMENT OF NATURAL RESOURCES** (cont'd)
Chesapeake and Atlantic Coastal Bays Trust Fund

Award (cont'd)s:

Grantee: Prince George's County \$144,750

Project ID: Basil Court Pond Retrofit/TF-18-41

Location: Western Branch, Upper Marlboro

Description: Retrofit three stormwater facilities in two County-owned office building lots using innovative technologies to integrate additional water quality storage volume into the facilities' design and construction to increase pollutant-removal efficiency and treated-stormwater volume

Fund Source:

MCCBL of 2013 (Chapter 424, Acts of 2013) \$ 490,920
Chesapeake and Atlantic Coastal Bays Trust Fund
Source Code: 13083

MCCBL of 2014 (Chapter 463, Acts of 2014) \$1,345,362
Chesapeake and Atlantic Coastal Bays Trust Fund
Source Code: 14086

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 20, 2017



APP 1

Contact: Cathie Nash 410-370-9457
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A1. DEPARTMENT OF MILITARY

Contract ID: Emergency Oil Spill Containment and Clean-up
ADPICS No. D50P8400045

Contract Type: Maintenance

Description: Set up oil containment system; remove standing oil from sediment pond and visible oil from surrounding areas to prevent oil from leaching into Chesapeake Bay tributaries. Monitor sediment pond and pump as per Maryland Department of the Environment requirements.

Procurement Method: Emergency

Date Emergency Declared: July 3, 2017

Bid: ACE Environmental, Baltimore, MD \$169,195

Award: ACE Environmental

Amount: \$169,195

Award Date: July 3, 2017

Term: July 3, 2017 - August 28, 2017 (or when clean-up is turned over to Maryland Environmental Service)

MBE Participation: 0%

Fund Source: 100% Federal Operating Funds (Federal/State Cooperative Agreement) Appropriation Code: D50 H0103

BOARD OF PUBLIC WORKS
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APP 2

A1. DEPARTMENT OF MILITARY (cont'd)

Remarks:

Nature of Emergency: An oil leak was reported at the Army Aviation Support Facility in the Edgewood area of Aberdeen Proving Grounds (APG). The Military Department and APG immediately notified the emergency authorities and the Maryland Environmental Service as well as the Department's own Environmental Unit about the oil spill. The spill required containment, daily monitoring, and pumping as directed by the Maryland Department of the Environment. Due to the nature of this emergency project and the need to have a competent and reliable environmental contractor, it was imperative to have the contractor on site quickly to ensure that corrective action was immediately taken and no oil was migrated to the Chesapeake Bay tributaries.

Basis for Selection: The Military Department contacted three vendors to obtain pricing and availability to contain the leak and begin clean-up work. Due to the severity of the oil spill, response time was the highest priority and was the major factor in awarding the contract for containment and partial clean-up. ACE Environmental was the only vendor that could respond immediately and was on site the morning of the spill.

The leak was caused by rubber hoses that separated allowing oil to spill onto the ground. The Military Department used a small procurement contract to repair the rubber hoses using threaded braided lines.

The Military Department entered into a Memorandum of Understanding with MES to complete the remediation of the remaining oil and to return the surrounding land to its original state. The Department will solicit for a new system to monitor and automatically shut down the flow of oil and notify officials of any future leaks under normal procurement procedures.

Tax Compliance No.: 17-2311-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 20, 2017



APP 3

Contact: Georgia Peake 410.768-7252
gpeake2@mdot.state.md.us

A2. MARYLAND DEPARTMENT OF TRANSPORTATION
Motor Vehicle Administration

Contract ID: HVAC Rooftop Unit
MDOT MVA Waldorf Branch Complex
V-WAL-HVAC18 ADPICS No.: VWALHVAC18

Contract Type: Construction

Description: Remove and replace HVAC rooftop unit at MVA Waldorf Branch

Procurement Method: Emergency

Emergency Declared: July 11, 2017

Bids:

Fresh Air Concepts, Linthicum, MD (delivery: 2 – 4 weeks)	\$24,950
Southern Maryland Refrigeration, Inc. Lusby, MD (delivery: 1 week)	\$25,888
R.F Warder, Inc. White Marsh, MD (delivery: 2 – 4 weeks)	\$27,219

Award: Southern Maryland Refrigeration, Inc.
Certified Small Business

Award Date: July 18, 2017

Contract Amount: \$25,888

Term: 07/22/2017 – 07/26/2017

MBE Participation: None

Fund Source: 100% Special Funds (Transportation Trust Fund)
Appropriation Code: J04E0003

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 4

A2. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)
Motor Vehicle Administration

Remarks: Nature of Emergency: The rooftop HVAC unit at the Waldorf Branch MVA was not working; it was leaking refrigerant from the condenser coil, resulting in extremely high temperatures inside the building. Emergency action was necessary to mitigate the heat effects on the public and MVA employees at the Waldorf Branch.

The HVAC system was approximately 15 years old; ran on refrigerant that is being phased out; and was overall past its useful life. Repairing the unit would include replacing the evaporator coil. After a detailed inspection of the unit, and comparing repair costs to replacement cost, MDOT MVA determined it in the best interest of the State to fully replace the rooftop unit.

Basis for Selection: MVA directly solicited three HVAC vendors and evaluated the bids for price and installation date. The contract was awarded to the responsible bidder with a responsive bid at a reasonable price *and* an accelerated installation date. Southern Maryland Refrigeration, Inc., whose price was only \$938 higher than the lowest price, committed to be onsite for installation within one week; the other two vendors could not perform the installation until two to four weeks.

Scope of Work:

- Remove failed HVAC rooftop unit
- Replace with new rooftop unit comparable to Trane Model YCD301C3LACA
- Install programmable thermostat
- Provide two-year warranty

Tax Compliance No.: 17-2238-0110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 20, 2017



DNR 1

Contact: Emily Wilson (410) 260-8436
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1A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Allegany County

Recommendation: Approval to commit \$120,000 for the following **development** project.

Allegany College of Maryland Softball Field - \$120,000
City of Cumberland, Allegany County
CPP #6650-1-296 MD20170614-0495

Background: Construct softball field at Allegany College of Maryland that will serve the college as well as the community and local high schools. The softball field will be used for local league play, community use, tournaments, and teaching clinics.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017
Community Parks and Playgrounds
Source Code: 17183 \$120,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 20, 2017



DNR 2

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE
Baltimore County

Recommendation: Approval to commit \$1,150,000 for the following **development** projects.

1. *Randallstown High School Recreation Center Athletic Field and Lighting - \$900,000*
Baltimore County, POS #6681-3-477 MD20170801-0657

Background: Construct artificial turf athletic field and field lighting system. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution. The field will be jointly used by Baltimore County Recreation and Parks and Baltimore County Public Schools.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011

Program Open Space – Local, FY 2012 Allocation

Source Code: 11051 \$14,105.00

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 \$829,314.96

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 \$56,580.04

2. *Perry Hall High School Recreation Center Athletic Field - \$250,000*
Baltimore County, POS #6682-3-478 MD20170725-0633

Background: Design and construct artificial turf athletic field at Perry Hall High School Recreation Center. The field will be jointly used by Baltimore County Recreation and Parks and Baltimore County Public Schools.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 \$14,557.00

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 \$235,443.00

BOARD OF PUBLIC WORKS

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Supplement A
Department of Natural Resources
ACTION AGENDA
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DNR 3

Contact: Emily Wilson (410) 260-8436
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3A. PROGRAM OPEN SPACE LOCAL SHARE
Washington County

Recommendation: Approval to commit additional \$143,460 for following **acquisition** project.

Funkstown Community Park Acquisition (Artz Property) - \$143,460
Town of Funkstown, Washington County, POS #6586-21-339 MD20161003-0851

Background: Additional funding for the acquisition of 41.02 acres adjacent to Funkstown Community Park. This acquisition more than doubles the acres of parkland in the Town. Future development of the property will include trails, picnic areas, and opportunities for nature observation. The Land and Water Conservation Fund contributed \$365,750 toward the acquisition.

Prior Approvals: \$428,514 (DNR-RP Item 5A [Dec. 7, 2016])

Appraised Value: R.J. Fennel, Inc. \$895,000
Bowers Appraisal Service, LLP \$820,000

Property Cost: \$779,380

Incidental Costs: \$ 21,333

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, FY 2011 Allocation
Source Code: 10055 \$20.89

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016
Program Open Space Local Share
Source Code: 17009 \$49,999.54

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local Share
Source Code: 18011 \$93,439.57

BOARD OF PUBLIC WORKS

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Department of Natural Resources
ACTION AGENDA
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DNR 4

Contact: Emily Wilson (410) 260-8436
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4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Wicomico County

Recommendation: Approval to commit \$224,680 for the following **development** projects.

1. ***Gordy Park Pavilion - \$44,680***
Town of Delmar, Wicomico County, CPP #6674-22-236 MD20170725-0632

Background: Replace 25+ year old pavilion. The new pavilion will include electric, picnic tables, and benches and will be placed on a newly-installed concrete pad.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017
Community Parks and Playgrounds
Source Code: 17183 \$44,680

2. ***Salisbury Skatepark Phase 2 - \$180,000***
City of Salisbury, Wicomico County, CPP #6675-22-237 MD20170725-0626

Background: Design and construct 4,200 square feet of poured-in-place concrete skating surface to expand skatepark.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017
Community Parks and Playgrounds
Source Code: 17183 \$180,000

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DNR 5

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

5A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Worcester County

Recommendation: Approval to commit \$115,000 for the following **development** project.

Gorman Park Pickleball Courts - \$115,000
Town of Ocean City, Worcester County
CPP #6673-23-248 MD20170725-0628

Background: Construct two outdoor pickleball courts, a shade structure, and patio area and install fencing at Gorman Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017
Community Parks and Playgrounds
Source Code: 17183 \$115,000

BOARD OF PUBLIC WORKS

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DNR 6

Contact: Emily Wilson (410) 260-8436
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6A. PROGRAM OPEN SPACE STATE SHARE

North Hills LLC Property

Recommendation: That the Board of Public Works approve:

- (1) DNR accepting and exercising an assignment from The Conservation Fund of its right to purchase 2,009 +/- acres in Garrett County in fee simple;
- (2) DNR using \$1,976,500 in Program Open Space funding and \$1,697,500 in Land and Water Conservation Funds to acquire the property for \$3,674,000; and
- (3) DNR paying incidental expenses and stabilization funds.

Description: North Hills comprises three large parcels that would provide numerous recreational opportunities for hiking, fishing, mountain biking, camping, and all-terrain vehicles. The property features three miles of frontage on the North Branch of the Potomac River and will be managed by the Maryland Park Service. The property, located in a Target Ecological Area, scores 127 under the Program Open Space Targeting System.

County Approval: The Commissioners of Garrett County approved this acquisition pursuant to Section 5-207(a)(1) of the Natural Resources Article of the Annotated Code of Maryland.

Prior Approval: The Board of Public Works approved DNR to reimburse The Conservation Fund in advance of this proposed acquisition for survey and appraisal due diligence. DNR-RP Item 10A (12/21/16).

Grantor: North Hills, LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 2009 +/- acres, improved, POS No. 3996

Price: \$3,674,000
(\$1,976,500 POS & \$1,697,500 LWCF)

Appraisals: \$3,674,000 (4/24/17) Georgia L. Nichols
\$2,755,000 (5/30/17) Calvin V. Thomas
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

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Department of Natural Resources
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6A. PROGRAM OPEN SPACE STATE SHARE (cont'd)

North Hills LLC Property

Incidentals to TCF: \$178,085 (total not to exceed)

Administrative fee	\$110,220
Phase I	\$ 8,000
Title	\$ 44,865
Survey	\$ 15,000

Stabilization funds: \$367,400

Stabilization funds are authorized to stabilize structural integrity, remove improvements, eliminate health and safety hazards, protect water quality, and provide public access. DNR plans to use a portion of the funds to dispose of improvements. *See Natural Resources Article 5-904(e).*

Fund Source:

Maryland Consolidated Capital Bond Loan – 2015
Program Open Space Stateside
Chapter 495 Acts of 2015
Source Code: 15403 Item: 403 Amount: \$1,976,500

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016
Program Open Space Stateside
Source Code: 17008 Item: 008 Amount: \$545,485

DNR Federal Funds – 2017
Land and Water Conservation Fund – US Dept of the Interior
Source Code: A0510 Item: 010 Amount: \$1,697,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 1B

*Contact: Jamie Tomaszewski 410-260-7386
jamie.tomaszewski@maryland.gov*

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT
Procurement Policy & Administration
Services Contract

Contract ID: Customer Service Training & Process Improvement Consultation Master Contract; ADPICS #050B7400008

Contract Description: Statewide Master Contract with 18 Master Contractors to perform customer service and process improvement consultation to State agencies and related training to employees of those agencies through a variety of formats.

Awards:	See page 4B
Term:	10/5/2017 (or earlier upon BPW approval) – 9/30/2022
Amount:	\$2,000,000 Est. NTE
Procurement Method:	Competitive Sealed Proposals
Proposals:	N/A (see Requesting Agency Remarks)
MBE Participation:	20% (see Requesting Agency Remarks)
Performance Security:	N/A
Incumbents:	None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the Department of Budget and Management (DBM) website. Copies of the solicitation notice were emailed directly to 400 prospective vendors, including 290 minority businesses and 90 veteran-owned small businesses. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

This contract will provide State agencies with access to consultants and training organizations that can provide expertise in customer service, employee engagement, and process improvement. By improving State agency processes, customer satisfaction will be achieved; and therefore, ultimately improving customer service throughout the State.

Supplement B
Department of Budget and Management
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DBM 2B

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

The purpose of this contract is to retain companies with established customer service training curricula to provide customized agency-specific customer service and process improvement consultation to State agencies that request a task order and related training to employees of those agencies through a variety of formats in furtherance of Governor Hogan's Statewide Customer Service Initiative launched in June 2015. While larger agencies may have internal training resources, many agencies will require support and assistance from external sources including consulting and training organizations. To that end, DBM issued a solicitation to procure consulting, training, and process improvement through a Customer Service Training Master Contract to support agencies' efforts to realize the Governor's Customer Service Initiative.

In the RFP, it was stated that all technically qualified offerors would receive Master Contract awards in order to maximize on-going competition for future Task Order Requests for Proposals (TORFPs). A total of 26 proposals were received, and 19 offerors were deemed responsible and their proposals determined to be reasonably susceptible of being selected for award. One offeror, Anne Arundel Community College, is being contracted through a Memorandum of Agreement with DBM. The other 18 offerors are being recommended for awards for the Master Contracts.

The RFP contained two Functional Areas (FAs): FA 1 is classroom-based training; and FA 2 is computer-based training. Both FAs contained process improvement consultation services. Offerors could propose in one or both FAs. Of the 18 offerors being recommended for awards, 13 are being recommended for award in both FAs; four are being recommended in FA 1 only, and one is being recommended in FA 2 only.

To initiate the Task Order Process, a State agency or other entity requesting customer service training and process improvement consultation services will develop a scope of work, including indicating the applicable FA. Task Order Requests for Proposals (TORFPs) will be initiated by a State Agency and issued solely by DBM, as needed, throughout the five-year term of the Master Contract. All Master Contractors awarded a contract in the FA specified in the TORFP scope of work will be invited to compete for each specific TORFP, except for Small Business Reserve (SBR) designated TORFPs that will be distributed exclusively to certified small businesses. If the user wishes to designate its TORFP as an SBR solicitation, then DBM reserves the right to designate the TORFP as an SBR TORFP. The resulting task order may then be awarded to a qualified Master Contractor that meets the statutory qualifications of a Small Business as defined in State Finance & Procurement §14-501(c), Annotated Code of Maryland, and is registered with the Maryland Small Business Reserve Program at the time of the Task Order award.

For each TORFP, Master Contractors will propose in the category or categories specific by the using agency. Because of the on-going competition afforded by shopping each TORFP to all Master Contractors in the applicable FA, it is hoped that the Master Contractors will propose to perform specific tasks at less than their maximum financial proposal rates.

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DBM 3B

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

The *Award Amount* above is estimated for a total five-year period based upon a survey conducted with potential agency users. The actual amount of work resulting from this award is indeterminate and will be monitored by DBM. Should the amount approach the estimated total for the five year period, the Department will request an increase in the total award amount.

There is an overall 20% MBE participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific MBE participation subcontracting goal for that particular task order.

In addition, there is an overall 5% Veteran-owned Small Business Enterprise (VSBE) participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific VSBE participation subcontracting goal for that particular task order.

This Master Contract is available for use by any agency of the State of Maryland, including the judicial and legislative branches. In addition, all local governments and qualifying not-for-profit organizations in Maryland are permitted to use the contract to be awarded under this Item at the same prices and levels of service as for State agencies. Whereas usage of this contract by non-State of Maryland agencies is to be tracked and reported by the contractors, the requested contract approval amount listed on this Item is for State agency usage only.

Fund Source: Various
Appropriation Codes: Various
Resident Businesses: See page 4B
MD Tax Clearances: See page 4B

DBM Remarks: The Board of Public Works deferred this Item as Item 19-S from the 7/26/2017 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
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DBM 4B

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT *(cont'd)*

Awards:

Master Contractors	Functional Area(s)	MBE/VSBE Status	Resident Business? YES or No	MD Tax Clearance
Crowned Grace International Lanham, MD	1 and 2		Yes	17-2016-0001
Daniel Penn Associates Hartford, CT	1		No	17-2017-0000
Eagle Age Consulting Burtonsville, MD	1 and 2	MBE	Yes	17-2018-0000
Elevate USA Inc. Philadelphia, PA	1 and 2		No	17-2096-0000
FranklinCovey Salt Lake City, UT	1 and 2		No	17-2019-1111
Graduate School USA Washington, DC	1 and 2		No	17-2097-0110
International Training Consortium (ITC) Gaithersburg, MD	1 and 2	VSBE	Yes	17-2020-0111
ITnova Annapolis, MD	1 and 2	MBE/SBR	Yes	17-2021-1111
KPS/MCHT Partnership Baltimore, MD	1 and 2	MBE/SBR	Yes	17-2098-0111
Neovista Consulting LLC Hanover, MD	1		Yes	17-2022-0000
Operational Performance Solutions Inc. Westminster, MD	1 and 2	VSBE/SBR	Yes	17-2023-0111
Office Remedies Incorporated d/b/a ORI Herndon, VA	1 and 2		No	17-2024-0111
Public Consulting Group Boston, MA	1 and 2		No	17-2025-0111
Sheila Lee & Associates Baltimore, MD	1 and 2	MBE	Yes	17-2026-0110
The Integrity Team Severn, MD	1	MBE/SBR	Yes	17-2027-1111
The Performance Institute Washington, DC	1 and 2		No	17-2028-0000
Total Learning Solutions Glenn Dale, MD	1	MBE	Yes	17-2029-0111
Training and eTracking Solutions Brooklandville, MD	2		Yes	17-2030-0111

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 5B

Contact: Eric T. Lomboy 410-545-0330
elomboy@sha.state.md.us

2-S. **MARYLAND DEPARTMENT OF TRANSPORTATION**
State Highway Administration Services Contract

Contract ID: Weather and Pavement Forecast Services; ADPICS # J02B6400016

Contract Description: Provide accurate and timely year-round atmospheric and specified pavement weather forecast products.

Award: Iteris, Inc.
Santa Anna, CA (local office in Columbia, MD)

Term: 10/5/2017 (or earlier upon BPW approval) – 9/30/2020 (w/1 two-year renewal option)

Amount: \$386,340 (3 Years, Base Contract)
\$273,960 (2 Years, Renewal Option)
\$660,300 Total (5 Years)

Procurement Method: Competitive Sealed Multi-Step Bidding

Bids: Only One Acceptable Bid Received

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Same (formerly Meridian Environmental Technology, Inc.)

Requesting Agency Remarks: A notice of the availability of the Multi-Step Invitation for Bids (MS-IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to two prospective vendors, one of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Two bids were received in response to the MS-IFB; however, one bid was determined not to be responsive because it bid did not meet the technical requirements set forth in the MS-IFB. Therefore, the bidder's financial bid was returned unopened and it was eliminated from further consideration.

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DBM 6B

2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

The recommended awardee is responsible, and its bid meets the technical requirements set forth in the MS-IFB. Moreover, the price has been determined to be fair and reasonable based upon a comparison of prices paid for similar contracts for the states of Virginia and Minnesota. It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

The purpose of this contract is to provide weather and pavement forecasting services to assist SHA and MDTA with their responsibility for snow and ice control on the interstate, primary and secondary State maintained roadways (State numbered routes). As the State becomes involved in winter operations, it relies on a forecasting service provider to provide critical weather and pavement forecasting services. This service provides information on anti-icing activities, predictions of snow, freezing precipitation, winds, and pavement temperatures so SHA can make cost effective decisions in allocating crews and determining what type of chemicals to apply to pavement surfaces. These actions must be based on accurate weather and pavement forecasts. Accordingly, accurate weather and pavement forecasts are critically important to public safety, the State's economy, and the environment.

In addition to winter season maintenance activities, SHA and MDTA are also responsible for responding to any inclement weather that affects the transportation system and potentially impacts the safety of motorists traveling the State maintained highways. These additional inclement weather conditions include, but are not limited to: tornadoes, hurricanes, flash flooding, coastal flooding, high winds, severe thunderstorms, frost and black ice.

The weather forecasting services are divided into two main components: (a) Annual 24x7x365 general weather forecasting and observations for local, state, regional and national geographic levels; and (b) winter season (October 15 – April 15) specific forecasts for State, regional and local levels. Each component has specific requirements and update frequency times assigned to each forecast service.

The contractor will provide a weather forecasting system which shall deliver the forecast via the Internet accessible through a standard web browser and have the capability to automatically receive, store, and display a full spectrum of vital weather service products (text, map, images, and graphical) provided by the National Weather Service. The pavement forecasting services include sensors which are applied to the pavement and used to predict pavement temperatures to further determine what should be used (i.e. chemical, etc.) to treat the roads in certain weather conditions. Transportation managers use data from these sensors, forecasts provided under this contract, and other weather information to make decisions in allocating crews and determining what type of chemicals, if any, to apply to pavement surfaces.

Due to the specialized nature of weather forecasting services and that the forecast itself is the only service performed under this contract, no MBE subcontracting goal was established for this procurement.

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DBM 7B

2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 17-1698-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 8B

*Contact: Nancy Hevey 410-865-1386
nhevey@mdot.state.md.us*

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION
The Secretary's Office
Services Contract

Contract ID: MDOT On-Call Temporary Contingent Labor; ADPICS # **COH38732**

Contract Description: Provide on-call temporary contingent labor services in various labor categories to all the Transportation Business Units (TBUs) of MDOT.

Awards: *Functional Area 1:*

Abacus Corporation Baltimore, MD	Infojini, Inc. Columbia, MD
-------------------------------------	--------------------------------

Term: 10/5/2017 (or earlier upon BPW approval) – 3/31/2020 (w/1 two-year renewal option)

Amount: \$28,500,000 NTE (Approx. 2½ Years, Base Contract)
\$19,000,000 NTE (2 Years, Renewal Option)
\$47,500,000 NTE Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: See page 10B

MBE Participation: 10% (see Requesting Agency Remarks)

Performance Security: None

Incumbents: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were emailed directly to 343 prospective vendors, some of which are Maryland firms, and included 151 MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

The RFP for a multiple award master contract to provide on-call temporary contingent labor services allowed up to two awards under each functional area with an overall five year Not-to-Exceed (NTE) amount of \$95 million (three-year base contract with one two-year renewal option). The requested labor services are divided into two functional areas (FA):

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DBM 9B

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

- FA 1 – Information Technology and Other Professional Technical Labor Categories; and
- FA 2 – Administrative Labor Categories.

Offerors were permitted to propose in either one or both of the FAs. A total of 26 proposals were received from 19 offerors in response to the RFP; however, 11 proposals from eight offerors were determined not to be susceptible of being selected for award due to incomplete MBE documentation. The contracts for FA 2 were approved by the Board of Public Works (BPW) on February 22, 2017 as DBM Item 1-S.

Seven proposals for FA 1 were determined to be reasonably susceptible of being selected for award and ranked accordingly (see FA 1 table below). Technical and financial factors were given equal weight in the overall award determination. Awards are recommended for Abacus Corporation (Abacus) and Infojini, Inc. (Infojini). Abacus was ranked #1 overall for FA 1. Although, ranked fourth technically, Abacus provided the lowest price for all labor categories under FA 1; it was determined that the technical differences between the technically ranked #1 and #3 offerors did not outweigh considerable price difference provided by Abacus. Infojini was ranked #2 overall for FA 1 with both the #2 ranked technical and financial proposals.

After the offerors were notified of the recommended contract awards, MDOT received an untimely protest on the RFP specifications for FA 1, which was denied on both the untimeliness and grounds. The protest denial was appealed to the Maryland State Board of Contract Appeals (MSBCA). In addition, second and third bid protests were received from the same vendor. The second protest was rescinded; and the third was denied for untimeliness and grounds. The third bid protest denial was also appealed to the MSBCA. Agency Reports were filed, denying the appeals on February 10 and March 16, 2017. On March 17th, the two appeals were consolidated. The hearing for the consolidated appeals was set for October 3, 2017. The Contract Litigation Unit filed a Motion for Summary Decision and a request for a hearing to dismiss the appeal(s) on May 19, 2017. The hearing was held on July 18, 2017. On August 8, 2017, the MSBCA filed its decision that there is no dispute of material fact and that MDOT is entitled to prevail on a matter of law in the denial of the protest. Therefore, MDOT is submitting the recommended awards for FA 1 to the BPW for approval.

There are a total of 141 different labor categories identified to be utilized under this contract: 116 under FA 1 and 25 under FA 2. Authorized for use by and to support MDOT and any of its TBUs, this contract provides for contingent labor resources to perform responsibilities that would not necessitate the addition of a permanent employee. MDOT or one of the TBUs will conduct a secondary competition between the awarded contractors through the issuance of "Resource Service Order" which will define the goal or objective of the required service to be completed, and the labor category(ies) required. Each resource service order awarded will not exceed a two-year term. There is no minimum or maximum guarantee of Resource Service Orders to be awarded under this contract.

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DBM 10B

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

A 10% MBE participation goal and no VSBE participation goal were established for this contract based upon the limited subcontracting opportunities available for the work defined in the RFP.

Fund Source: Various

Appropriation Codes: Various

Resident Businesses: Yes to both

MD Tax Clearances: 17-2377-1111 (Abacus Corporation)
 17-2378-0111 (Infojini, Inc.)

Proposals (cont'd):

Functional Area 1:

Offerors	Technical Ranking	Prices and Financial Ranking	Overall Ranking
Abacus Corporation Baltimore, MD	4	\$31,255,411 (1)	1
Infojini, Inc. * / ** Columbia, MD	2	\$47,032,359 (5)	2
Advance Digital Systems * Fairfax, VA	5	\$46,975,952 (4)	3
Robert Half International Inc. Baltimore, MD	3	\$64,430,609 (6)	4
Gantech, Inc. * Columbia, MD	1	\$78,569,629 (7)	5
Vtech Solution Inc. * Washington, DC	6	\$44,723,388 (3)	6
Radgov, Inc. Ft Lauderdale, FL	7	\$33,305,364 (2)	7

Note: Technical and financial factors had equal weight in the overall award determination.

*MBE / ** SBR

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 11B

*Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov*

4-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract

Contract ID: Aerial Bucket Truck Rental; MTA-TT16004

Contract Description: **RETROACTIVE** - Provide two aerial bucket trucks in order for Maryland Department of Transportation (MDOT) Maryland Transit Administration (MTA) to maintain its fleet of Catenary bucket trucks with hi-rail gear, at the number required to allow access to all areas of the Light Rail Overhead Catenary System (OCS), in order for Light Rail Vehicles to operate.

Award: TNT Equipment Sales and Rentals
Cinnaminson, NJ

Term: 6/1/2014 - 12/31/2016

Amount: \$94,186 (2 Years, 7 Months)

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a Sole Source contract to lease two aerial bucket trucks. MDOT MTA required additional aerial lift bucket trucks to commence essential maintenance on all areas of the Light Rail Overhead Catenary System (OCS). In an effort to provide essential maintenance services, MDOT MTA procured two additional aerial lift bucket trucks to augment a depleted fleet. Without these rented vehicles, important OCS maintenance would not be completed. MDOT MTA required these two rental/lease trucks to keep up with the Light Rail OCS maintenance and ensure safe and reliable transit on MDOT MTA's Light Rail vehicles.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J0503710

Resident Business: No

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Department of Budget and Management
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DBM 12B

4-S. **MARYLAND DEPARTMENT OF TRANSPORTATION** (cont'd)

MD Tax Clearance: Denied - SDAT Issue

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 13B

Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov

5-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract

Contract ID: Automobile Appraisal Services, MTA-TT15639B

Contract Description: **RETROACTIVE** – Provide an Appraisal Services Contractor to establish automobile physical damage stemming from any and all incidents arising out MTA's bus and rail operations, premises and any other incidental matters relating thereto under its general liability program for which the MTA may be deemed legally liable under Maryland Tort Law.

Award: C M Schultz & Associates
Lutherville Timonium, MD

Term: 12/20/2012 - 12/19/2014

Amount: \$113,140 (2 Years)

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a Sole Source contract to provide an Appraisal Services Contractor (ASC) to establish automobile physical damage stemming from any and all incidents arising out MTA's bus and rail operations, premises and any other incidental matters relating thereto under its general liability program for which the MTA may be deemed legally liable under Maryland Tort Law.

The ASC is required to provide services generally within the Baltimore Metropolitan area in accordance with standards and procedures established by the MTA. The services do not apply to those incidents arising under the State Fleet Automobile Program or those incidents where the MTA has claims services under purchased insurance programs.

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DBM 14B

5-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

After the previous contract expired in 2014, inappropriate change orders were used to continue to fund and extend the contract, without supporting documentation or DBM and/or BPW approval, for a two-year period. A new contract was properly procured and executed on December 20, 2014. Therefore, this request for retroactive approval will correct the inappropriate bridge between the two contracts that were properly approved and executed.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J0503710

Resident Business: Yes

MD Tax Clearance: 17-2395-0000

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 15B

Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov

6-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract

Contract ID: Dump Truck Rental; MTA-TT16071

Contract Description: **RETROACTIVE** – Provide for the rental, preventative maintenance, breakdown, and emergency repair of dump trucks and associated equipment to be used in the winter months for snow removal.

Award: Hertz Equipment Rental Corp.
Bonita Springs, FL

Term: 11/1/2014 - 3/31/2015

Amount: \$153,776 (5 Months)

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a Sole Source contract to provide for the rental, preventative maintenance, breakdown, and emergency repair of dump trucks and associated equipment to be used in the winter months for snow removal. The time period and lease amount for this contract required BPW approval that was not obtained prior to contract award and execution.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J0503710

Resident Business: Yes

MD Tax Clearance: 17-2467-1111

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DBM 16B

6-S. **MARYLAND DEPARTMENT OF TRANSPORTATION** (cont'd)

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 17B

*Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov*

7-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract

Contract ID: Owner Controlled Insurance Program Services; OPS-17-101-SR;
ADPICS # J05B8400002

Contract Description: Part A: RETROACTIVE - Provide professional services for the Provision of Insurance Broker Services on a task-order basis in support of MTA's Owner Controlled Insurance Program.

Part B: Continue to provide professional services for the Provision of Insurance Broker Services on a task-order basis in support of MTA's Owner Controlled Insurance Program while MTA conducts a new competitive procurement for these services.

Award: Wells Fargo Insurance Services USA, Inc.
Washington D.C. (local office in Baltimore, MD)

Term: **Part A:** 6/1/2016 – 9/20/2017 (Retroactive)
Part B: 9/21/2017 – 8/31/2018 (Proactive)

Amount: **Part A:** \$ 928,850 (1 Year, 3 Months, Retroactive)
Part B: \$ 680,000 (1 Year, Proactive)
\$1,608,850 Total (2 Years, 3 Months)

Procurement Method: Sole Source

MBE Participation: 20% (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Part A: Request for retroactive approval of a Sole Source contract to provide professional services for the Provision of Insurance Broker Services on a task-order basis in support of MTA's Owner Controlled Insurance Program (OCIP).

Part B: Request for approval to prospectively continue the Sole Source contract for one year to allow time to conduct a new competitive procurement for professional services for the Provision of Insurance Broker Services on a task-order basis in support of MTA's Owner Controlled Insurance Program (OCIP).

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DBM 18B

7-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

MTA has managed and fostered an OCIP for several years. The services provided under this contract include:

- Insurance Brokerage Services to design, market and implement an insurance program at the most reasonable price that adequately protects the MTA and its Contractors against risks arising out of the rail, bus, facility and systems construction and maintenance projects;
- Risk Control Services to continually monitor the MTA's potential loss exposures related to the projects, evaluate risk, determine the needed level of risk retention and risk transfer and recommend appropriate coverage or new coverages;
- Claims Management Services to provide adjustment and settlement services for claims and losses, maintain accurate claim data on an accident, and arrange medical services for injured parties near the site;
- Administrative Services to secure and maintain up-to-date evidence of general liability and automobile liability insurance for all contracting parties on the project;
- Loss Control and Safety Services to assist the MTA in the development of a construction loss control program, assist in the development of crisis management and disaster control and recovery plans; and,
- Risk Management Information Systems Services to prepare monthly and annual reports summarizing progress, accomplishments, current and planned activities, safety, claims and other pertinent information.

Continuation of the brokerage administrative services is vital to MTA's administration of the OCIP. The OCIP provides the essential insurance coverage for contractors solely involved in MTA's capital improvement construction projects.

A 20% MBE participation goal was established for this contract to ensure the same level of MBE participation to this contract from the last.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 17-2341-0111

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DBM 19B

7-S. **MARYLAND DEPARTMENT OF TRANSPORTATION** (cont'd)

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
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September 20, 2017



DBM 20B

*Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov*

8-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract

Contract ID: Uniform Rental Services, MTA-1261

Contract Description: **RETROACTIVE** - Provide maintenance personnel uniform laundry services, including pick-up and delivery at designated agency sites during the re-procurement for services and transition to the new contract award.

Award: Ace Uniform Services, Inc.
Baltimore, MD

Term: 9/25/2014 – 8/31/2015

Amount: \$219,855 (Approx. 1 Year)

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a Sole Source contract to provide maintenance personnel uniform laundry services, including pick-up and delivery at designated agency sites during the continuation of services through the re-procurement and transition to a new contractor.

The previous contract with Ace Uniform Services, Inc. was approved by the BPW on September 10, 2008 as DBM Item 3-S. The single two-year renewal option was also approved by the BPW; and a one-year extension to allow time to complete a new procurement was approved by the BPW on August 21, 2013 as DBM Item 16-S-MOD.

MTA extended the contract with Ace Uniform Services, Inc. under its delegated authority from DBM for an additional nine months (9/25/2014 – 6/24/2015) to ensure services continued while the competitive procurement for a replacement contract was completed. The new competitive procurement was completed, and the new contract award to UniFirst Corporation was approved by the BPW on March 18, 2015 as DBM Item 1-S.

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DBM 21B

8-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

However, additional funds were required for the uniform services than MTA accounted for in its extension and additional time was needed to transition to the new contractor to begin to provide services. Therefore, this request covers the nine-month extension period as well as two additional months for the transition of services.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J0503710

Resident Business: Yes

MD Tax Clearance: Denied - SDAT Issue: Contractor is working to obtain compliance.

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017

REVISED



DBM 22B

Contact: Aaron Larrimore 410-767-5058
aaron.larrimore@maryland.gov

9-S. MARYLAND DEPARTMENT OF HEALTH
Planning Administration, Office of Health Care Financing
Services Contract

Contract ID: Progression of Medicaid Integrated Delivery Network for Dually-Eligible Individuals in Maryland; DHMH/OPASS # 17-17478; ADPICS # M00B8400049

Contract Description: Provide support to Maryland's efforts in the development and implementation of an Integrated Delivery Network care delivery model for individuals dually eligible for Medicare and Medicaid.

Award: EBG Advisors, Inc.
Washington, DC

Term: 10/5/2017 (or earlier upon BPW approval) – 9/30/2018

Amount: \$988,250 (Approx. 1 Year)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Acceptable Proposal Received

MBE Participation: 4% (see Requesting Agency Remarks)

Performance Security: N/A

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, thereby notifying 1,747 registered potential vendors of the contracting opportunity. Nine potential vendors attended the pre-proposal conference.

Two proposals were received in response to the RFP; however, only one proposal was determined to be reasonably susceptible of being selected for award. The other offeror was given an opportunity to clarify its proposal regarding the technical components and staffing to ensure it had a clear understanding of the requirements and deliverables. However, even after being afforded the opportunity to cure defects in its proposal, the technical proposal was determined not to be reasonably susceptible of being selected for award.

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REVISED

9-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

The acceptable offeror was determined to be responsible. The financial offer was considered fair and reasonable based upon market research for projects similar in size and scope, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation, as demonstrated in part by the number of potential vendors that attended the pre-proposal conference. Therefore, award is recommended to EBG Advisors, Inc.

The contractor will provide ongoing technical assistance in the development and implementation of an Integrated Delivery Network (IDN) care delivery model for individuals dually eligible for Medicare and Medicaid (Duals IDN). The Duals IDN model will link the total cost of care for Medicare and Medicaid for individuals dually eligible for Medicare and Medicaid in one delivery system reform. The contractor will collaborate with the Department to further refine the Duals IDN model, submit a waiver requesting authorization for the Duals IDN model to Centers for Medicare and Medicaid Services, and work toward implementation of the Duals IDN model.

The Duals IDN model also aims to improve care coordination through this reform in order to improve health outcomes and reduce Medicare and Medicaid expenditures among dual-eligibles. The Duals IDN model will need to work within the State of Maryland's new initiative to modernize Maryland's unique all-payer rate-setting system (All-Payer Model) and within other models developed to support it. The All-Payer Model initiative allows Maryland to adopt new and innovative policies aimed at reducing per capita hospital expenditures and improving patient health outcomes.

A 4% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the limited number of subcontracting opportunities.

Fund Source: 100% Special (Integrated Care Network-State Health Information Exchange)

Appropriation Code: M00Q0101

Resident Business: No

MD Tax Clearance: 17-1233-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 September 20, 2017



DBM 24B

*Contact: Jill Spector 410-767-5248
 Jill.Spector@maryland.gov*

10-S. MARYLAND DEPARTMENT OF HEALTH
Office of Health Services/Acute Care Administration
Services Contract

Contract ID: Satisfaction Surveys for Maryland Medical Assistance Programs; DHMH/OPASS 18-15982; ADPICS # M00B8400327

Contract Description: Provide a National Committee for Quality Assurance (NCQA) Certified Survey vendor to assess enrollee satisfaction with their health care experience in HealthChoice and the Rare and Expensive Case Management (REM) programs, and to assess Primary Care Providers (PCPs) satisfaction with MCOs' administration of the HealthChoice program.

Award: Center for the Study of Services
 Washington, DC

Term: 10/9/2017 (or earlier upon BPW approval) – 9/30/2022

Amount: \$2,809,195 (Approx. 5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer/Ranking	Overall Ranking *
Center for the Study of Services Washington, DC	3	\$2,809,195 (1)	1
Health Services Advisory Group Ohoenix, AZ	2	\$2,943,277 (2)	2
WBA Research Crofton, MD	1	\$3,222,700 (3)	3
Arkansas Foundation for Medical Care Little Rock, AR	4	\$3,469,603 (4)	4

*Note: * Technical and financial factors had equal weight in the overall ranking determination.*

MBE Participation: 16% (see Requesting Agency Remarks)

Incumbent: WBA Research
 Crofton, MD

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DBM 25B

10-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 16 prospective vendors, one of which is a Maryland firm, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Four proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. Center for the Study of Services was ranked #1 overall with the third ranked technical proposal and the lowest price. Technical and financial factors had equal weight in the overall ranking determination. The technical differences between the Center for the Study of Services and the highest ranked technical offeror were negligible and did not outweigh the differences in price between the recommended awardee and the offeror with the highest technical ranking. Therefore, award is recommended to Center for the Study of Services as having the most advantageous offer for the State.

Per federal requirements, this contract requires that vendors must be independent from the State Medicaid Agency and any provider that is subject to audit. The recommended awardee must be a NCQA-Certified Survey Vendor to design, implement, administer, and report survey responses for HealthChoice Participants, Participants in the Rare and Expensive Case Management program, and Primary Care Providers (PCPs).

The Office of Health Services (OHS), a unit of MDH, is charged with the task of meeting the statutory and regulatory requirement of the Federal Medicaid Program for the task of quality assurance oversight responsibility of the HealthChoice (HC) and REM programs. The contractor must be a National Committee for Quality Assurance (NCQA) certified survey vendor and must be independent from the State Medicaid Agency.

The purpose of this contract is to administer annually CAHPS® standardized Medicaid satisfaction surveys for HealthChoice Participants, in accordance with NCQA Volume 3: Specifications for Survey Measures, satisfaction surveys for PCPs who participate with MCOs in the HealthChoice program and satisfaction surveys for Rare and Expensive Case Management (REM) Participants. The contractor will perform all work related to designing, administering, collecting, analyzing, and reporting the results.

Section 1932 (c) of the Social Security Act requires that the State develop and implement a quality assessment and improvement strategy, which includes: (1) standards for access to care; (2) examination of other aspects of care and services related to improving quality; and (3) monitoring procedures for regular and periodic review of HC MCO compliance with this strategy. This federal requirement applies to all MCOs in the HealthChoice program.

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DBM 26B

10-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

A 15% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the number of subcontractors available to perform the services under the contract; however, the recommended awardee committed to a 16% MBE participation goal.

Fund Source: 50% General; 50% Federal

Appropriation Code: M00.Q0103

Resident Business: No

MD Tax Clearance: 17-2329-0100

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 27B

Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

11-S. DEPARTMENT OF HUMAN SERVICES

***Social Services Administration/Child Maltreatment Prevention Services
Services Contract***

Contract ID: Child Maltreatment Prevention Services; SSA/CMPS-18-001;
ADPICS # N00B8400101

Contract Description: Provide services to at-risk families for the purposes of preventing child abuse and neglect through Parenting Education Classes, Parent Support Groups, Parent Stressline Hotline, and Lay Therapy to families residing in Baltimore City, and Baltimore and Prince George's Counties.

Award: The Family Tree, Inc.
Baltimore, MD

Term: 10/5/2017 (or earlier upon BPW approval) – 9/30/2020 (w/2 one-year renewal options)

Amount: \$ 680,482 (3 Years; Base Contract)
\$ 237,548 (1 Year; Renewal Option #1)
\$ 244,674 (1 Year; Renewal Option #2)
\$1,162,704 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: 4% (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 25 prospective vendors, all of which are Maryland firms, and included two MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

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DBM 28B

11-S. DEPARTMENT OF HUMAN SERVICES (cont'd)

Only one proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered to be fair and reasonable based on historical pricing from previous contracts for these services. This solicitation requires the proposed contractor to provide services to a larger population than in previous years and determined that the price provided by the offeror was approximately 22% lower than the price submitted for the previous contract. Therefore, award is recommended to The Family Tree, Inc., the sole offeror and incumbent.

DHS reached out to several vendors directly solicited to determine why they did not submit a proposal. Responses given for not submitting a proposal were: (1) some requirements have been too difficult to implement, primarily the Parent Stressline and; (2) one vendor "could not expend the resources in an effort to outperform the incumbent".

The Family Tree, Inc. has provided these services for DHS since 2001 and has been the only offeror on every procurement except for one, where the only other offeror was determined not to be reasonably susceptible of being selected for award based upon its limited capabilities to provide the services at the level required by the State. The incumbent has provided outstanding services as demonstrated by the many calls DHS received from advocates regarding the services last year when a decision was initially made to allow the contract to lapse until the new services were procured. The numerous calls resulted in DHS modifying the current contract to extend the term that is scheduled to expire at the end of September.

This contract will provide community-based Child Maltreatment Prevention Services to serve at-risk families for the purposes of preventing child abuse and neglect. The services to be provided include: a toll-free Parent Stressline open to parents Statewide, Parent Support Groups open to parents Statewide, and Home Visitation and Parenting Education Classes limited to families residing in Baltimore City and Baltimore and Prince George's Counties.

The Child Maltreatment Prevention Program offers the following four types of support services to families and parents, with emphasis on families residing in Baltimore City, and Baltimore and Prince George's Counties:

1. ***The Parent Stressline*** is a Statewide telephone 24-hour, toll free stressline which will serve as a resource for parents in crisis who may have nowhere else to turn for immediate intervention, information, and/or referrals. The subject matter of the calls may include issues concerning child development, appropriate discipline methods, parent-child interactions, concerns that children have, referrals to social service agencies, or other emergency situations. The contractor may expect to field approximately 7,000 to 10,000 calls annually.

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DBM 29B

11-S. DEPARTMENT OF HUMAN SERVICES (cont'd)

2. *The Lay Therapy Home Visitation Program* is designed to prevent child abuse and/or neglect by improving parents' self-esteem, reducing feelings of isolation, providing viable alternatives to corporal punishment, and strengthening parent-child relationships. This program will serve approximately 80 families annually.
3. *Parenting Education Classes* are designed to teach parenting and child development skills, build self-confidence in parents, and strengthen parent-child relationships. The classes will serve approximately 700 individual parents annually.
4. *Parent Support Groups* are weekly community- based support groups designed for parents who have: 1) abused and/or neglected their children; 2) are at risk for abusing and/or neglecting their children; or 3) feel overwhelmed or isolated and need support to assist them with parenting. The purpose of the groups is to encourage open dialogue and discussions between parents with the assistance of a trained facilitator. This program will serve approximately 500 parents annually.

A 4% MBE participation goal was established for this contract based upon the limited number of subcontracting opportunities available. No VSBE participation goal was established for this contract.

Fund Source: 92.3% Federal; 7.7% General

Appropriation Code: N00B0004

Resident Business: Yes

MD Tax Clearance: 17-2088-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 30B

*Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov*

12-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract Modification

Contract ID: MTA Operations Monitoring Services Program; MTA-1349;
ADPICS # COH38856

Contract Approved: DBM Item 9-S (11/14/2012)

Contractor: Tindale Oliver & Associates, Inc.
Baltimore, MD

Contract Description: Provide professional services in support of the MTA's Operations Monitoring Program and the provision of on-call operations monitoring services in support of MTA's fixed route bus, light rail, Metro, and MARC modes. Monitoring shall include stop and station monitoring for compliance with the Americans with Disabilities Act (ADA), as well as on-call criteria to be assigned by MTA.

Modification Description: Part A: RETROACTIVE – Mod to extend the contract term and increase the available funding for actions taken by MTA without proper approval by the BPW or DBM over a 22 month period.

Part B: Prospectively extend the contract term for an additional nine-month period to allow time to complete a competitive procurement and recommend a new contract award.

Original Contract Term: 11/19/2012 – 11/18/2015 (w/2 one-year renewal options)

Modification Term: **Part A:** 11/19/2015 – 9/30/2017 (Retroactive)
Part B: 10/1/2017 – 6/30/2018 (Proactive)

Original Contract Amount: \$2,257,200 (3 Years)

Modification Amount: **Part A:** \$1,348,301 (22 Months, Retroactive)
Part B: \$ 945,015 (9 Months, Proactive)
\$2,293,316 Total (2 Years, 7 Months)

Prior Modifications/Options: \$746,839 [Opt. #1: 11/19/2015 – 11/18/2016: DBM Item 5-S-OPT (11/4/2015)]

Revised Total Contract Amount: \$5,297,355

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DBM 31B

12-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Overall Percent +/- (This Mod): +176%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 22.1%

Requesting Agency Remarks: Part A: Request for retroactive approval of a modification to continue to provide needed ADA compliance monitoring and operations support to the MTA Operations Control Center (OCC) and cover additional monies paid to the contractor for services provided beyond approved BPW and DBM delegated authority.

Part B: Request for approval to prospectively extend the contract by nine months to continue services essential to maintaining both ADA compliance and operations support with the goal of adhering to MTA's stated mission. Furthermore, this contract modification extension will allow MTA the time needed to conduct a competitive procurement, recommend a new contract award, and transition to the replacement contract prior to July 1, 2018.

Tindale Oliver & Associates, Inc. has provided ADA compliance monitoring and operations support to the MTA OCC for the past five years. Services include:

- Providing ADA compliance and safety monitoring on the Bus, Metro, and MARC system;
- Assisting the Office of Service Development by collecting field data such as ridership counts, on-time performance monitoring, rider experience/customer service surveys, intercept surveys, and origin/destination surveys;
- Providing ADA expertise and guidance to the MTA in instances when issues may arise during operations on the bus or rail system or at MTA facilities;
- Assisting the MTA in providing customer service support during construction events along rail lines or major bus routes when detours or shuttle buses are necessary;
- Assisting the MTA with public education and outreach (Transit Ambassadors) during changes to the Baltimore Link bus system when service changes and other key changes are implemented to the system; and,
- Providing customer service (Transit Ambassador) support to MTA Light Rail and bus service during special events at the stadiums and other large venues, such as Ravens games, Orioles games, State Fair, and New Year's Eve.

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DBM 32B

12-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

During this contract, it was discovered that MTA has used more monies than the Board of Public Works had granted authority to use. Additionally, MTA failed to execute a second renewal option for this contract and instead continued to extend the contract with the contractor through change orders. These additional funds were needed in order to maintain essential ADA compliance services as well as to provide the operations and customer service support needed to ensure that MTA meets its stated mission, to provide safe, efficient and reliable transit across Maryland with world-class customer service.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J00H0102

Resident Business: Yes

DBM Remarks: Retroactive approval requested pursuant to §11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 33B

Contact: Nicholas Johansson 410-767-5829
nicholas.johansson@maryland.gov

13-GM. MARYLAND DEPARTMENT OF HEALTH
General Miscellaneous

Fund Source: 100% General

Appropriation Code: I0401

Request Amount: \$165,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, the Maryland Department of Health and the Office of the Attorney General request approval for the payment of \$165,000 in full settlement of all claims in the matter of *Maryland Department of Health and Mental Hygiene v. Claudia Arumala*, Case No.: CSA-REG-2740-2016, Court of Special Appeals of Maryland.

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Claudia Arumala, M.D. and Otway Russo, P.C. in the amount of \$165,000, which shall reference *Maryland Department of Health and Mental Hygiene v. Claudia Arumala*, Case No.: CSA-REG-2740-2016, Court of Special Appeals of Maryland. The check should be mailed to Nicholas Johansson, Assistant Attorney General, Office of the Attorney General, 300 West Preston Street, Suite 201, Baltimore, Maryland 21201, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 34B

Contact: Dorianne A. Meloy
demloy@oag.state.md.us

14-GM. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
General Miscellaneous

Fund Source: Agency Funds

Appropriation Code: Q00A001

Request Amount: \$50,000

Description: Pursuant to State Government Article §§ 12-404 and 12-405, the Maryland Department of Public Safety and Correctional Services and the Office of the Attorney General request approval for the payment of \$50,000 in full settlement of all claims, including attorney's fees, in the matter of *Shaidon Blake aka, Shavoy Smith, #343-938 v. Gary Maynard et al.*, Civil Action No. 8:09-cv-02367, United States District Court for the District of Maryland..

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Shaidon Blake in the amount of \$50,000, which shall reference *Shaidon Blake aka, Shavoy Smith, #343-938 v. Gary Maynard et al.* The check should be mailed to Dorianne A. Meloy, Office of the Attorney General, 200 St. Paul Place, Baltimore Maryland 21202, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 20, 2017



DBM 35B

Contact: Anthony J. Mohan 301.429.7477
tony.mohan@oag.state.md.us

15-GM. MARYLAND DEPT. OF HOUSING & COMMUNITY DEVELOPMENT
General Miscellaneous

Fund Source: 100% Special

Appropriation Code: S00A2501

Request Amount: \$225,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, the Maryland Department of Housing and Community Development and the Office of the Attorney General request approval for the payment of \$225,000 in full settlement of all claims, including but not limited to attorneys' fees and costs, arising from two administrative complaints filed in 2011 with the United States Department of Housing and Urban Development by the Baltimore Regional Housing Campaign (BRHC) against the State of Maryland and the Maryland Department of Housing and Community Development.

Requesting Agency Remarks: If this settlement is approved, a wire transfer will be made to Relman, Dane and Colfax, attorneys for BRHC, in the amount of \$225,000. Anthony J. Mohan, Assistant Attorney General, will ensure that all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 20, 2017



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling \$1,681,305.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

University of Maryland, Baltimore
Health Sciences Facility III

1. **Description:** Cisco network equipment.
Procurement Method: Master Contract (MEEC 972016)
Award: DISYS Solutions, Ashburn, VA
Amount: \$1,415,582
Fund Source: MCCBL of 2016: Provide funds to continue construction and equip a new research facility at University of Maryland, Baltimore Item No. 158.
Resident Business: No **MD Tax Clearance:** 17-2460-1111

2. **Description:** Furniture
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises, Jessup, MD
Amount: \$252,541
Fund Source: MCCBL of 2016: Provide funds to continue construction and equip a new research facility at University of Maryland, Baltimore Item No. 158.
Resident Business: Yes **MD Tax Clearance:** 17-2469-0000

University of Maryland, College Park
A. James Clark Hall

Description: Spectrophotometer
Procurement Method: Vendor Contract
Award: Fisher Scientific CO, LLC, Hanover Park, IL
Amount: \$13,182
Fund Source: MCCBL of 2017: Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item #:176
Resident Business: No **MD Tax Clearance:** 17-2373-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 20, 2017



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

2 –C. UNIVERSITY OF MARYLAND, BALTIMORE
On-Call Construction Management at Risk
Medical School Teaching Facility 4 Surgical Renovations

Contract ID: On-Call Construction Management at Risk
MSTF 4 Surgical Renovations
RFTOP #17-352–MT, RFP #87305 BS

Contract Approved: USM Item 1-C (2/20/2013) (on call construction management)
USM Item 6-C-OPT (1/25/2017) (option renewal)

Award: Jeffrey Brown Contracting, Towson, MD

Task Order Description: This project was developed to address the Medical School Teaching Facility surgical suite renovations for the Department of Surgery. Work includes renovating the animal surgery suite, surgical prep room, and a patient recovery room and maintaining a temporary surgical operating room throughout construction.

The University anticipates that it will present to the Board a single bid package to be awarded to the contractor during the construction phase.

The University anticipates the final value of this contract will be approximately \$1.2 million.

The overall project estimate is \$1.534 million which includes design and construction.

Task Order Term: 13 weeks from pre-construction notice-to-proceed
51 weeks from construction notice to proceed

Task Order Amount: \$23,484 (pre-construction)

Procurement Method: Competitive Sealed Proposals (task order based)

Supplement C
University System of Maryland
ACTION AGENDA
September 20, 2017



2 –C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)

Task Order Price Proposals:

Jeffrey Brown Contracting, LLC, Towson, MD	\$338,604
Plano-Coudon Construction, Baltimore, MD	\$340,180
Lewis Contracting, LLC, Owings Mills MD	\$351,150
J. Vinton Schafer & Sons, Inc., Abingdon, MD	\$379,622
Barton Malow Company, Baltimore MD	\$451,270

MBE Participation: 30% (construction)
Subgoals: 7% African American
4% Asian American

Performance Security: 100% performance bond

Requesting Institutions Remarks: This project was competed among the seven on-call construction management firms; five submitted price proposals. The proposals were evaluated based on price which includes preconstruction phase fees, construction phase fees, staff reimbursables, general conditions and CM contingency. Award is recommended on lowest responsive price.

Professional CM services are needed during pre-construction and construction to allow the CM to assist the A/E with cost estimates and design options, perform selective demolition to verify field conditions, and provide phasing options to maintain a temporary surgical room.

This Item recommends award for pre-construction services only. If the University and the Contractor agree to a construction bid package, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

Fund Source: Plant Funds

Resident Business: Yes

MD Tax Clearance: 17-2417-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 20, 2017



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3-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
On-Call Interior Demolition and Hazardous Material Abatement

Contract ID: On-Call Interior Demolition and Hazardous Material Abatement
RFP #88152 CF

Contract Approved: USM Item 3-C (10/05/2016)

Contractors: Asbestos Specialists, Inc., Elkridge, MD
Barco Enterprises, Inc., White Marsh, MD
NorthStar Contracting Group, Inc., Baltimore, MD

Contract Description: Labor, materials, equipment and supervision for interior demolition and hazardous material abatement on an on-call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

Option Description: Exercise first renewal option

Original Term: 10/06/2016 – 10/05/2017 (w/four 1-year renewal options)

Renewal Term: 10/06/2017 – 10/05/2018

Original Amount: \$1,500,000 (1-year estimate)

Option Amount: \$1,500,000 (renewal term estimate)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15% per task order on task orders under \$50,000
25% per task order on task orders over \$50,000

MBE Compliance: 15% per task order on task orders under \$50,000
No task orders over \$50,000 awarded

Performance Security: 100% performance required for projects \$100,000 or greater

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3-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)

Requesting Institution Remarks: Renewal is recommended for all three firms based on satisfactory performance and MBE compliance. As projects arise, the University will compete each project greater than \$25,000 among the three awarded on-call firms. The University may elect to rotate among the selected on-call contractors for projects that are under \$25,000. These firms must use a fixed hourly rate as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up when bidding. Hourly rates may increase in the option terms based upon federal minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal terms.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Asbestos Specialists, Inc.	17-2352-0110	Yes
Barco Enterprises, Inc.	17-2353-0111	
NorthStar Contracting Group, Inc.	17-2354-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
September 20, 2017



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1-IT-MOD. STATE DEPARTMENT OF ASSESSMENT AND TAXATION
Real Property Division

Contract ID: Assessment Administration and Valuation System
ADPICS BPO No.: E50B8400001

Contractor: Manatron, Inc., a Thomas Reuter Business
Portage, MI

Contract Approved: DoIT Item 3-IT (11/12/2014)

Description: Operational and ongoing maintenance support for the Assessment Administration and Valuation System.

Modification Description: (1) **RETROACTIVE:** One-month extension
(2) Extend contract for 23 months

Original Contract Term: 9/1/2014 – 8/31/2017

Modification Term: Retroactive: 9/1/2017 – 9/20/17
Proactive: 9/21/17 – 8/30/2019

Original Contract Amount: \$2,011,104 (base)

Modification Amount: \$1,460,688

Revised Total Contract Amount: \$3,471,792

Percent+/- (This Modification): +69.6%

Overall Percent +/-: +72.63%

Original Procurement Method: Sole Source

MBE Participation: None

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REVISED

1-IT-MOD. STATE DEPARTMENT OF ASSESSMENT AND TAXATION (cont'd)

Remarks:

Reference is made to DoIT Item 3-IT (11/12/2014) in which the Board of Public Works approved SDAT awarding a 3-year contract with two 1-year renewal options to Manatron, Inc. to provide operational and ongoing maintenance and support for the Assessment Administration and Valuation System. In fact, however, the option was not in the contract. The contract expired August 31, 2017.

SDAT continued services from the vendor after the base term by entering into a one-month extension of the base contract and now seeks to modify the contract further for a full 2-year extension for the ongoing maintenance and support of the System. SDAT uses the System to produce assessments for over 2.4 million Maryland properties. The System was custom-built to meet the SDAT Real Property division specifications. Manatron has exclusive rights to the software and is the only vendor authorized to provide the required support and upgrades to maintain the System. SDAT is satisfied with Manatron's performance.

In pricing this new contract, Manatron agreed to provide SDAT with a flat increase that is less than 4% over the prior contract rate. SDAT will realize a cost savings of roughly \$27,000 over previous pricing.

Fund Source: 50% General, 50% Special (Local County Cost Reimbursement)

Approp. Code: E50 C0004

Resident Business: No

MD Tax Clearance: 17-2256-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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2-IT-OPT. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Community Development Administration

Contract ID: Software Maintenance and Enhancement
ADPICS BPO No.: S00B7400009, COH38512

Contract Approved: DoIT Item 1-IT (10/19/2016)

Contractor: Emphasys Software, Miami, FL

Description: Software maintenance and enhancement services for DHCD's single-family loans computer application.

Option Description: Exercise first 1-year option

Original Contract Term: 11/1/2016 – 10/31/2017 (1-year base w/two 1-year options)

Option Term: 11/1/2017 – 10/31/2018

Original Contract Amount: \$300,000

Option Amount: \$300,000

Revised Total Contract Amount: \$600,000

Procurement Method: Sole Source

MBE Participation: None

Remarks: Emphasys Software provides a modern software solution used by housing finance agencies for revenue bonds, lending and insuring of single family loans. Its software system is a proprietary application that supports DHCD's single family origination and finance programs. Through this contract, Emphasys provides maintenance of the current AOD (Application Oriented Design) software system and for future enhancements and training of DHCD staff, if requested. The AOD software is the intellectual property of Emphasys Software.

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2-IT-OPT. HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Remarks: (cont'd)

DHCD has been well served by AOD software, that addresses functional requirements, and the vendor offers considerable subject matter expertise when called upon for guidance. Therefore, DHCD recommends exercising the renewal option with Emphasys Software as in the best interest of the State.

Fund Source: Special

Approp. Code: S00A2503

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department of Information Technology
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3-IT. MARYLAND 529

Contract ID: Maryland 529 Prepaid Trust Account Holder Management
ADPICS BPO No.: R60B8400002

Description: Provide the Maryland 529 Prepaid Trust Account Holder Management Solution to manage and administer the Maryland Prepaid College Trust plan. Scope includes implementation services, Software as a Service (SaaS), and production support.

Award: Rolka Loube, Harrisburg, PA

Term: 10/5/2017* – 10/4/2022 (Five-year base with two 2-year options)
**or earlier upon Board approval*
10/5/2022 – 10/4/2024 (Option 1)
10/5/2024 – 10/4/2026 (Option 2)

Amount: \$1,259,474 (base [includes implementation])
\$ 480,079 (option 1)
\$ 509,315 (option 2)
\$ 204,291 (optional services)
\$2,453,159

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Technical Rank</i>	<i>Evaluated Price</i>	<i>Financial Rank</i>	<i>Overall Rank</i>
Rolka Loube	1	\$2.45M	1	1
Libera	2	\$2.67M	2	2

MBE Participation: None

Incumbent: Ellucian

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3-IT. MARYLAND 529 (cont'd)

Remarks: College Savings Plans of Maryland is recommending award of a contract for a state-of-the-art commercially-available commercial-off-the-shelf application to be the system of record for Maryland Prepaid College Trust Account Holder information. The competitive procurement was advertised on *eMaryland Marketplace*, posted on the Maryland 529 website, transmitted to a network distribution list with more than 150 corporate affiliates, and sent directly to four firms. The procurement review group determined there was no work to designate for an MBE based on the limited number of firms having the capability to respond to the solicitation,

Indeed, Maryland 529 expected only two to four total proposals because only a small niche of software vendors provide 529 plan and associated software. Two responses were received. The Maryland 529 evaluation committee assessed both firms' technical proposals and conducted onsite oral presentations to gain additional information and insight on each firm's capabilities. The committee unanimously selected Rolka Loube as the leading firm based on the evaluation and selection process outlined in the RFP. The offeror recommended for award was determined to be both the higher ranked technical offeror and had the lower price.

Optional services were identified in the RFP as part of the financial proposal for support services and other time and materials work, to focus on post-implementation tasks. The optional services were calculated based on a fixed set of hours using defined resources compared to the DoIT CATS+ labor category hourly rates.

The pricing for the replacement solution is deemed fair and reasonable based on a comparison of the cost of the current Maryland 529 recordkeeping system. The current system and all the necessary consolidated services (Oracle support, disaster recovery, software licensing, and remote hosting) cost the agency approximately \$460,000 a year. This would mean an expenditure over the next nine years of more than \$4.1 million; the new contract is approximately half the cost of the existing system configuration.

Fund Source: Special (MD 529 administrative fees)

Approp. Code: R60H0041

Resident Business: No

MD Tax Clearance: 17-2400-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
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**4-IT-OPT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
*Information Technology & Communications Division***

Contract ID: VINE Annual Service Agreement and Technical Support
Contract 2016-05, ADPICS BPO No.: Q00B6400007, COH36341

Contract Approved: DoIT Item 3-IT (10/21/2015)

Contractor: Appriss, Inc., Louisville, KY

Description: Service agreement and technical support for the Victim Information and Notification Everyday [VINE]

Option Description: Exercise second 1-year option

Original Contract Term: 11/1/2015 – 10/31/2016 (with two 1-year options)

Prior Option Term: 11/1/2016 – 10/31/2017

This Option Term: 11/1/2017 – 10/31/2018

Original Contract Amount: \$802,530

Option Amount: \$802,530

Prior Option: \$802,530

Revised Total Contract Amount: \$2,407,590

Procurement Method: Sole Source

MBE Participation: None

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4-IT-OPT. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Remarks: Exercising the second option renewal of this contract will enable DPSCS to continue to receive annual maintenance service and technical support for the Victim Information and Notification Everyday (VINE) service. Deployed in 1999, Appriss is currently under contract with DPSCS to provide crime victim notification services to the citizens of Maryland using Appriss's proprietary VINE technology. VINE comprises five modules: VINE Sex Offender, VINE Jail, VINE Parole & Probation, VINE Protective Order, and VINE Courts.

Appriss provides 24/7 support, configuration and implementation of the secure VINE web site, public web portal and toll free telephone information line. Appriss also maintains and upgrades the custom interface and data import with the Maryland Electronic Telecommunications Enforcement Resource System; provides custom voice scripting; establishes administrative users and conducts training for community awareness including materials development and public relations support.

Appriss is the owner of the VINE service and is the sole provider of maintenance and support for the technology. There is no other available source for this mission critical service. Due to the proprietary nature of this service, there is no opportunity for MBE participation in this contract.

The VINE technology is used by 48 states for automated victim notification services. The two states that do not use VINE have inmate populations too small to justify the cost of the services and execute their own victim notifications. Although there is no other available source for this mission critical service at this time, DPSCS monitors the marketplace to identify any new potential competitive providers or technologies that may fulfill DPSCS' requirements for these services at lower costs and or higher quality. However, at this time no alternative provider of these services has arisen in the market. Since this is the final option year of the current contract DPSCS plans to initiate a new multi-year contract for the VINE services before the end of the current contract term.

Appriss has been performing this service for DPSCS for many years and has provided excellent customer service and fulfilled its contractual obligations.

Fund Source: General

Approp. Code: Q00A0102

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
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5-IT. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Recommendation: That the Board of Public Works ratify MTA's payment of compensation to a vendor who provided MTA services without a valid contract.

Authority: § 11-204(b) State Finance & Procurement Article,
Annotated Code of Maryland

ID: Labor and Employee Relations Software Licenses (TT-15748)

Services: Labor and employee resources software licenses allowing users to monitor and track labor relations and disputes.

Vendor: LaborSoft, Inc., Braintree, MA

Dates: 9/1/2015 – 9/20/2017

Amount: \$120,000

Remarks: MTA's contract with LaborSoft, Inc. for software licenses allowed MTA employees to monitor and track labor relations and disputes. The contract expired June 30, 2015. MTA continued to receive services and made two payments (2015 and 2016) after the contract expired totaling \$120,000.

Fund Source: Special (Transportation Trust Fund)

Approp. Code: J0503710

Resident Business: No

MD Tax Clearance: 17-2523-0000

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Supplement D
Department of Information Technology
ACTION AGENDA
September 20, 2017



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6-IT. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Recommendation: That the Board of Public Works ratify MTA's payment of compensation to a vendor who provided MTA services without a valid contract.

Authority: § 11-204(b) State Finance & Procurement Article,
Annotated Code of Maryland

ID: Document Scanning (TT-15883B)

Services: Document scanning services on on-call basis

Vendor: Micrographic Equipment Design, Inc., Millersville, MD

Dates: 9/17/2015 – 9/20/2017

Amount: \$258,320

Remarks: MTA procured document-scanning *services* from the vendor through a DGS State-wide document-scanning *hardware* contract. When MTA realized the services were not within the contract's scope, it stopped the services (August 8, 2017).

Fund Source: Special(Transportation Trust Fund)

Approp. Code: J0503710

Resident Business: Yes

MD Tax Clearance: 17-2404-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 20, 2017



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7-IT. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Recommendation: That the Board of Public Works ratify MTA's payment of compensation to a vendor who provided MTA services without a valid contract.

Authority: § 11-204(b) State Finance & Procurement Article,
Annotated Code of Maryland

ID: Automatic Passenger Counting/Monitoring S-W Maintenance (TT-16028)

Services: Software and associated maintenance that automatically counts and monitors passengers.

Vendor: Urban Transportation Association, Inc., Cincinnati, OH

Dates: 9/18/2015 – 9/20/2017

Amount: \$35,516

Remarks: MTA's contract for software and associated maintenance that automatically counts and monitors passenger expired on September 18, 2015. MTA continued to receive services and pay the vendor after the contract expired. The last payment was made on August 1, 2017.

Fund Source: Special(Transportation Trust Fund)

Approp. Code: J0503710

Resident Business: No

MD Tax Clearance: 17-2397-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 20, 2017



Hand Carried

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8-IT-OPT. STATE BOARD OF ELECTIONS

Contract ID: SBE 2011-01 CFRMS/MDCRIS
ADPICS BPO No.: D38B8400002

Contract Approved: DoIT Item 6-IT (6/15/2011)

Contractor: PCC Technology Inc., Windsor, CT

Contract Description: Provide online campaign finance reporting and management system, including hosting, operation, and maintenance of the system.

Option Description: Exercise the fourth (final) option

Original Contract Term: 6/11/2011 - 12/31/2014 (Base with four 1-year options)

Prior Option Terms: 1/01/2015 - 12/31/2015 (Option 1) DoIT Item 4-IT-OPT (8/29/2014)
1/01/2016 - 12/31/2016 (Option 2) DoIT Item 9-IT-OPT (12/2/2015)
1/01/2017 - 12/31/2017 (Option 3) DoIT Item 7-IT-OPT (10/19/2016)

This Option Term: 1/01/2018 – 12/31/2018 (Option 4)

Original Contract Amount: \$897,275 (base)

This Option Amount: \$219,600 (Option 1)

Prior Option: \$658,800 (\$219,600/each [Option 1-3])

Prior Modification: \$295,900 (DoIT Item 1-IT-MOD [12/4/2013])
\$157,700 (DoIT Item 3-IT-MOD [3/23/2016])

Revised Total Contract Amount: \$2,229,275

Procurement Method: Competitive Sealed Proposals

MBE Participation: 5%

MBE Compliance: 5.86%



Hand Carried

8-IT-OPT. STATE BOARD OF ELECTIONS (cont'd)

Remarks: The State Board of Elections seeks to exercise the fourth and final option period for this contract. This campaign finance reporting and management system (CFRMS) includes an online filing solution for campaign committees, an online searchable campaign finance database for the public and press, an account management system for the agency to send notifications, track late fees, a new public financing module for the upcoming Montgomery County executive and council elections, and generally manages campaign finance activities. The database has over 2000 active political committees, 635 persons doing public business, and millions of records.

This system has met expectations to provide the public with full disclosure of campaign finance reporting. Furthermore, it is more cost effective to maintain the current system than it would be to procure, develop, and transition to a new one. The cost to host, operate and maintain CFRMS has not increased since the original procurement in May 2011, making the pricing provided fair and reasonable.

PCC has provided exceptional software support service over the last six years. CFRMS has met all expectations to provide the public with full and complete disclosure of campaign finance reporting. Additionally, PCC has been a responsive vendor delivering quality products for the numerous new legislative mandates since the start of the contract.

When the current contract ends, the State Elections Board plans split the services provided by this contract into two separate parts – a software maintenance solution and an online hosting solution – to achieve more competition. The agency will competitively procure these services using DoIT master contracts.

Fund Source: General

Approp. Code: D38I0101

Resident Business: No

MD Tax Clearance: 17-2031-1001

This Item was withdrawn as Item 4-IT-OPT from the 8/16/2017 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 20, 2017



Hand Carried

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9-IT. STATE BOARD OF ELECTIONS

Contract ID: ES&S EZ Roster Software License, Hardware Maintenance and Development Hours for ePollbooks, ADPICS BPO No.: D38B8400001

Contract Description: EZ Roster software license, hardware maintenance repair services, and up to 400 custom development hours for the electronic pollbook software used statewide.

Award: Elections Systems and Software, LLC, Chicago, IL

Term: 10/1/2017- 9/30/2019 (two years)

Amount: \$797,644

Procurement Method: Sole Source

MBE Participation: None

Remarks: The custom development services for the EZ Roster software is for Maryland specific development, required to comply with the State's laws and regulations, as well as SBE policy. The license is necessary for the continued use and maintenance of the State's pollbooks, including the conducting of the 2018 Primary and General Elections. The EZ Roster software enables the electronic pollbook units to be used as intended to check in voters at the voting locations, as well as register voters and make address changes during early voting. Hardware maintenance and repair services are necessary to ensure the electronic pollbooks are ready for the 2018 election cycle, and repairs and maintenance performed after those elections.

The hardware and software are proprietary and there would be no opportunity for an MBE subcontractor to supply the license or services required for equipment solely available through ES&S. This procurement includes ongoing repair and software development services for a product that SBE has already installed throughout the State, and no other vendor has rights to perform development services on the software or repair services on the hardware.

In 2011, a settlement agreement was entered between ES&S and SBE. The agreement provided the software licensing to SBE at no charge for five years for EZ Roster software for use with ePollbooks. Since this period has expired, SBE is now required to purchase the EZ Roster software license to use it, as well as receive updates and help desk support necessary for the continued use of the pollbook units. The development hours are required to continue to expand functionality specifically required for Maryland.

Supplement D
Department of Information Technology
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Hand Carried

9-IT. STATE BOARD OF ELECTIONS (cont'd)

Remarks: (cont'd)

Election Systems and Software, LLC has maintained static pricing for their labor rates for repair and maintenance services and custom development hours. SBE is being charged less than half of the price being charged to other jurisdictions for software licensing, and the pricing has been deemed fair and reasonable.

Fund Source: Special
Approp. Code: I0102
Resident Business: Yes (local office in Bowie, MD)
MD Tax Clearance: 17-0885-0110

This Item was withdrawn as Item 5-IT from the 8/16/2017 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Donna DiCerbo
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1-AE. MARYLAND TRANSPORTATION AUTHORITY
Architecture/Engineering Contract

Contract ID: Construction Management and Inspection Services; *MDTA 2016-02 A, B, F, H, I, J, & K (AE 3019, AE 3020, AE 3024, AE 3026, AE 3027, AE 3028 & AE 3029)*

Contract Description: These contracts are seven of eleven open-ended, task- order based contracts to provide construction management and inspection services.

Awards:	Whitman, Requardt & Associates, LLP Annapolis, MD	Contract A
	Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	Contract B
	EBA Engineering, Inc./ Stantec Consulting Services, Inc./ Michael Baker International, Inc. (JV) Laurel, MD	Contract F
	WSP USA Inc./ Wallace, Montgomery & Associates, LLP (JV) Baltimore, MD	Contract H
	AECOM Technical Services, Inc. Hunt Valley, MD	Contract I
	Greenman-Pedersen, Inc./ Gannett Fleming, Inc. (JV) Annapolis Junction, MD	Contract J
	Development Facilitators, Inc./ CES Consulting, LLC (JV) Millersville, MD	Contract K

Contract Term: 10/05/2017* – 09/30/2022 (*or earlier upon BPW approval)

DEPARTMENT OF TRANSPORTATION
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1-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Amount: \$14,000,000 NTE each - Contract A & B
\$10,000,000 NTE - Contract F
\$9,000,000 NTE each - Contract H, I, J & K
(Grand Total NTE \$74,000,000)

Procurement Method: Maryland Architectural and Engineering Services Act;
recommendation approved by the Transportation Professional
Services Selection Board on September 7, 2017.

Proposals:

	Technical Proposal Rating (Max 3000)	Technical Ranking	NTE Price
Whitman, Requardt & Associates, LLP Baltimore, MD	2553.0	1	\$14,000,000 (Contract A)
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	2514.0	2	\$14,000,000 (Contract B)
Rummel, Klepper & Kahl, LLP Baltimore, MD	2459.27	3	(Contract C)
A.Morton Thomas & Associates, Inc./ Prime AE Group, Inc. (JV) Baltimore, MD	2441.7	4	(Contract D)
STV, Incorporated/ KCI Technologies, Inc. (JV) Baltimore, MD	2439.6	5	(Contract E)
EBA Engineering, Inc./ Stantec Consulting Services, Inc./ Michael Baker International (JV) Baltimore, MD	2438.6	6	\$10,000,000 (Contract F)
O'Connell & Lawrence, Inc./ ATCS, P.L.C./ Whitney, Bailey, Cox & Magnani, LLP (JV) Olney, MD	2421.4	7	Contract G

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1-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Proposals:

	Technical Proposal Rating (Max 3000)	Technical Ranking	NTE Price
WSP USA Inc./ Wallace, Montgomery & Associates, LLP (JV) Baltimore, MD	2417.83	8	\$9,000,000 (Contract H)
AECOM Technical Services, Inc. Hunt Valley, MD	2399.6	9	\$9,000,000 (Contract I)
Greenman-Pedersen, Inc./Gannett Fleming, Inc. (JV) Annapolis Junction	2373.0	10	\$9,000,000 (Contract J)
Development Facilitators, Inc./CES Consulting, LLC (JV) Millersville, MD	2337.3	11	\$9,000,000 (Contract K)
Alpha Construction and Engineering Corporation/ Dewberry Consultants, LLC (JV) Baltimore, MD	2293.6	12	N/A
Century Engineering, Inc./ Urban Engineers, Inc. (JV) Hunt Valley, MD	2293.3	13	N/A
Brudis & Associates, Inc./ CDM Smith, Inc./ Volkert, Inc. (JV) Columbia, MD	2117.2	14	N/A
HAKS Engineers, Inc./ Kumi Construction Management Corp./ Sabra, Wang & Associates, Inc. (JV)	2093.67	15	N/A

MBE Participation: 25%

VSBE Participation: 1%

DEPARTMENT OF TRANSPORTATION
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1-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Incumbents:

Johnson, Mirmiran & Thompson, Inc.
Sparks, MD

STV Incorporated/
KCI Technologies, Inc. (JV)
Baltimore, MD

Rummel, Klepper & Kahl, LLP
Baltimore, MD

Whitman, Requardt & Associates, LLP/
O'Connell & Lawrence, Inc.(JV)
Baltimore, MD

Parsons Brinckerhoff, Inc./
Wallace, Montgomery & Associates, LLP (JV)
Baltimore, MD

A. Morton Thomas & Associates, Inc./
Urban Engineers, Inc. (JV)
Baltimore, MD

Greenman-Pedersen, Inc./
Gannett Fleming, Inc. (JV)
Annapolis Junction, MD

Century Engineering, Inc./
Development Facilitators, Inc./
Michael Baker International, Inc. (JV)
Hunt Valley, MD

AECOM Technical Services, Inc./
URS Corporation/
Stantec Consulting Services, Inc. (JV)
Baltimore, MD

Requesting Agency Remarks: On April 29, 2016, the solicitation was advertised in The Daily Record and on eMaryland Marketplace.

The consultant shall provide construction management and inspection services related to the construction phase of various Maryland Transportation Authority projects.

**DEPARTMENT OF TRANSPORTATION
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1-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Agency Remarks (cont'd):

This project services shall include but not be limited to; constructability reviews, conduct pre-construction conferences, conduct detailed inspections of all construction work, maintenance of traffic, utility coordination, etc.

The established MBE goal for these contracts is 25% and the established VSBE goal is 1%; all firms have submitted proposals meeting this goal.

These contracts include a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the Contract as provided in the Revised Board Advisory 1995-1.

Fund Source: 100% Special Funds (Toll Revenue)

Approp. Code: J00J00.41 & J00J00.42

Resident Business: Yes

<i>MD Tax Clearance:</i>	Whitman, Requardt & Associates, LLP	17-2063-1111
	Johnson, Mirmiran & Thompson, Inc. /	17-2061-1111
	EBA Engineering, Inc./	17-2059-1111
	Stantec Consulting Services, Inc./	
	Michael Baker International, Inc. (JV)	
	WSP USA Inc./	17-2062-1111
	Wallace, Montgomery & Associates, Inc. (JV)	
	AECOM Technical Services, Inc.	17-2075-1111
	Greenman-Pedersen, Inc.	17-2060-111
	Gannett Fleming, Inc. (JV)	
	Development Facilitators, Inc./	17-2147-111
	CES Consulting, LLC	

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017

REVISED



Contact: Georgia Peake
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gpeake2@mdot.state.md.us

2-AE-MOD. MOTOR VEHICLE ADMINISTRATION

Modification: Architectural/Engineering Services Contract

Contract ID: Comprehensive Architectural & Engineering Design Services; *V-MUL-12067-AE A & B*

ADPICS Nos.: CO349099 and CO349100

Contract Approved: DOT Agenda 06/18/2014; Item 10-AE (Contract A and B)

Contractors: Gannett Fleming, Inc. Contract A
Windsor Mill, MD

Johnson, Mimiran & Thompson, Inc. Contract B
Hunt Valley, MD

Contract Description: This project is for miscellaneous architectural and engineering comprehensive design services for the Motor Vehicle Administration.

Modification Description: Increase each contract amount by \$500,000 to cover Capital Projects and the day-to-day space planning and miscellaneous A & E services over the next 24 months until a new A & E contract is advertised and awarded.

Original Contract Term: 06/18/2014 – 06/17/2019 (Contract A and B)

Modification Term(s): 10/05/2017* – 06/17/2019 (Contract A and B)
(*or earlier upon BPW approval)

Original Contract Amounts: \$1,000,000 (Contract A)
\$1,000,000 (Contract B)

Modification Amounts: \$500,000 (Contract A)
\$500,000 (Contract B)
\$1,000,000 Grand Total Amount

Prior Mods/Options: None

Revised Total Contract Amount: \$3,000,000 NTE

Percent +/- Change: 50% each

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



REVISED

2-AE-MOD. MOTOR VEHICLE ADMINISTRATION (cont'd)

Overall Percent +/-: 50% each

Original Procurement Method: Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on June 5, 2014.

MBE Participation: 16% (Contract A and B)

MBE Compliance: 11.03% (Contract A)
13.16% (Contract B)

Requesting Agency Remarks: Modification No. 1 is requesting authority in the amount of \$500,000 for both Contracts A and B, to support the need to sustain and provide uninterrupted miscellaneous, architectural, and engineering services and construction management and inspection services for the Glen Burnie Headquarters and all MVA branch locations. The original amount for each Contract A and Contract B are for \$1M and on an as-needed basis over a period of five years ending June 18, 2019. Over the last 3 years, MVA has used all but about \$282,000 uncommitted remaining funds under Contract A and about \$70,000 uncommitted remaining funds under Contract B.

Though the contracts are task-order driven, there were some projects that were not anticipated at the time of award. A few examples of unanticipated task order driven projects are: additional VEIP Kiosks and moving other offices into the MVA branch offices to better serve our customers.

The current utilization rate (based on the average of what we spent during the last 36 months) is approximately \$20,000 per month for Contract A and \$26,000 per month for Contract B, equaling an average monthly spend of \$46,000. The total monthly average is about \$46,000 over the past 36 months, that equates to \$1.1M for the next 24 months.

The funds necessary for the next 24 months have been calculated based on the feasibility studies conducted in 2015 for all current MVA facilities. Based on these studies, the projected construction cost on the identified projects is around \$2.7M for MVA offices and \$1M for VEIP Facilities. Based on the construction cost, the anticipated design fees will be about \$300,000 - \$400,000. Construction administration and commissioning are not included in the estimate.

The MBE goal established for this contract is 16% for both Contract A and Contract B. This contract has two years until expiration and we expect to meet the goal.

DEPARTMENT OF TRANSPORTATION
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REVISED

2-AE-MOD. MOTOR VEHICLE ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

The replacement contract is now in the pre-advertisement phase. We anticipate award prior to the existing contracts' expiration date of June 2019.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J04E0003

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
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REVISED

2-AE-MOD. MOTOR VEHICLE ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$2,000,000	06/18/2014 - 06/17/2019	06/18/2014; Item 10-AE	Original Contract
Modification No. 1	\$500,000 (Contract A)	09/06/2017 - 06/17/2019	09/06/2017; Item 2-AE-MOD	Increase funding.
Revised Amount	\$500,000 (Contract B) \$3,000,000 NTE			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us

3-C. STATE HIGHWAY ADMINISTRATION
Construction Contract

Contract ID: Restoration of Salt Storage Structures at Various Locations in Baltimore and Harford Counties; *XX1405429*

ADPICS No.: XX1405429

Contract Description: This contract provides restoration of salt storage facilities at various locations in Baltimore and Harford Counties.

Awards: Modern Construction Services, Inc.
Street, MD

Contract Term: 10/5/2017* – 12/31/2019 (*or earlier upon BPW approval)

Amount: \$827,601 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Modern Construction Services, Inc. \$ 827,601
Street, MD

Colossal Contractors, Inc. \$ 978,023
Burtonsville, MD

Orfanos Contractors, Inc. \$1,076,407
Baltimore, MD

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

Incumbent: None

DEPARTMENT OF TRANSPORTATION
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3-C. **STATE HIGHWAY ADMINISTRATION** (cont'd)

Requesting Agency Remarks: The Engineer's Estimate for this contract is \$896,904. The low bid received is 11.55% under the Engineer's Estimate. MDOT SHA has confirmed Modern Construction Services, Inc.'s bid price.

This contract was advertised on April 4, 2017 with a bid opening date of May 11, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 2483 potential contractors; 621 of which were MDOT-certified Minority Business Enterprise's. Four bids were received, however, one bidder was deemed non-responsive.

This contract provides the restoration of salt storage structures at various locations in Baltimore and Harford Counties. The construction completion date is December 31, 2019.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 17-2359-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Linda D. Dangerfield
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ldangerfield@bwiairport.com

4-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: LIFEPAK and Automatic External Defibrillator (AED) Technical Support at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-MC-17-015*

ADPICS No.: MAAMC17015

Contract Description: This sole source contract provides for inspection, repair and maintenance of 6 portable LIFEPAK defibrillators and approximately 88 wall-mounted AEDs and accessories at BWI Marshall Airport.

Awards: Physio-Control, Inc.
Redmond, WA

Contract Term: 10/05/2017* – 10/04/2021 (*or earlier after BPW Approval)

Amount: \$170,929

Procurement Method: Sole Source

Living Wage Eligible: No

MBE Participation: 0% (Proprietary Components)

Performance Security: None

Incumbent: Physio-Control, Inc.
Redmond, WA

Requesting Agency Remarks: The LIFEPAK defibrillators and wall-mounted AEDs located at BWI Marshall Airport are manufactured by Medtronic Physio-Control, Inc. These units must be inspected and serviced annually for the LIFEPAKs and every two years for the AEDs. These units provide health and safety to passengers and others throughout the airport terminal. These units contain proprietary components; therefore, Physio-Control, Inc. is the only vendor authorized to inspect, repair and maintain these units. In accordance with COMAR 21.05.05.02A(2), a sole source procurement is appropriate due to the proprietary components in the units.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J06I00002

DEPARTMENT OF TRANSPORTATION
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4-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Resident Business: No

MD Tax Clearance: 17-0295-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric T. Lomboy
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elomboy@sha.state.md.us

5-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Providing Litter Pick-up with 5-Worker Crews at Various Locations in the Fairland Shop Area in Montgomery County; 432MFF1419SB
ADPICS No.: 432MFF1419

Contract Description: This contract provides litter pick-up with 5-worker crews at various locations in the Fairland Shop area in Montgomery County.

Awards: C & C Management Group, LTD \$398,000
Baltimore, MD

Contract Term: 10/05/2017 – 12/31/2019

Amount: \$398,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids:

C & C Management Group, LTD Frederick, MD	\$398,000
Baltimore-Washington Contracting Company, LLC	\$442,900
Centropolis Property & Staffing Management, LLC Baltimore, MD	\$466,900
Desper & Son's Grounds FX Lawns & Landscapes, LLC	\$468,500
Colossal Contractors, Inc. Burtonsville, MD	\$527,250
Manuel Landscaping, Inc. Baltimore, MD	\$579,500
A. Marquez Trucking, Inc. Silver Spring, MD	\$664,000

**DEPARTMENT OF TRANSPORTATION
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5-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Bids (cont'd): Carter Construction Services, LLC \$666,800
Bladensburg, MD

EMG Services, LLC \$711,200
Silver Spring, MD

Living Wage Eligible: Yes

MBE Participation: 0%

Performance Security: None

Incumbent: C & C Management Group, LTD
Frederick, MD

Requesting Agency Remarks: This open-ended, on-call contract provides litter pick-up with 5 - worker crews at various locations in the Fairland Shop Area in Montgomery County. This contract was advertised on eMaryland Marketplace on March 14, 2017, notifying 801 potential contractors, 200 of which were MDOT-certified Minority Business Enterprises. Bids were opened on April 13, 2017. Ten bids were received with one bidder deemed non-responsive.

The Engineer's Estimate for this contract is \$463,200. The low bid received is 14.08% lower than the Engineer's Estimate. SHA's bid analysis showed the major cost difference occurred in item 1001 – protection vehicle. The engineer's estimate for this item was \$240 per unit day, but bid at \$125 per unit day creating a difference of \$32,200. The estimate for this item was calculated using previous expenditures. SHA has confirmed C & C Management Group LTD's bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1355-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us

6-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Highway Maintenance Contract Support for the Administration's Laurel Shop at Various Locations in Prince George's County; 54916L1419
ADPICS No.: 54916L1419

Contract Description: This contract provides highway maintenance contract support for the administration's Laurel Shop at various locations in Prince George's County.

Awards: Colossal Contractors, Inc.
Burtonsville, MD

Contract Term: 09/21/2017 – 06/30/2019

Amount: \$1,047,360 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Colossal Contractors, Inc. \$1,047,360
Burtonsville, MD

Earn Contractors \$1,059,212
Gaithersburg, MD

Centropolis Property & Staffing \$1,110,987
Management, LLC.
Belcamp, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: Blue Diamond Enterprises LLC
Baltimore, MD

Requesting Agency Remarks: This contract provides highway maintenance contract support at various locations for the Laurel Shop in Prince George's County.

DEPARTMENT OF TRANSPORTATION
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6-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This contract was advertised on eMaryland Marketplace on August 9, 2016, notifying 180 potential contractors, 45 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on September 8, 2016.

The Engineer's Estimate for this contract is \$973,128. The low bid received is 7.63% higher than the Engineer's Estimate. SHA has confirmed Colossal Contractors, Inc.'s bid price.

The initial apparent low bidder, was deemed not a responsible bidder on March 20, 2017. SHA consulted with the Department of Labor, Licensing and Regulation (DLLR) and found that the bidder was not registered in the Maryland State Unemployment System, that Certified mail from DLLR to them was returned as 'undeliverable', and multiple calls and voicemails from DLLR had not been returned. After notifying the bidder of being a non-responsible bidder, SHA contacted the next apparent low bidder. That bidder was mailed and emailed a letter requesting a completed Experience and Equipment Certification on April 11, 2017 due in five business days. Further, SHA sent an additional letter April 13, 2017 seeking conformation that the contractor can perform the work for the bid price and have the resources to perform and meet the contract requirements. There was no response to either request. Additionally, there was no clear taxation record from the Department of Assessments and Taxation for the contractor. For the foregoing reasons, by letter dated June 5, 2017, the bidder's bid was rejected as a non-responsible bidder.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1787-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric T. Lomboy
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elomboy@sha.state.md.us

7-M. **STATE HIGHWAY ADMINISTRATION**
Maintenance Contract

Contract ID: Providing Median and Roadside Mowing and Trimming at Various Locations in Calvert County; 4270451420

ADPICS No.: 4270451420

Contract Description: This contract provides median and roadside mowing and trimming at various locations in Calvert County.

Awards: Tri-State Solutions of Maryland, LLC.
Fort Washington, MD

Contract Term: 10/05/2017 – 12/31/2020

Amount: \$338,300 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals:	Tri-State Solutions of Maryland, LLC. Fort Washington, MD	\$338,300
	Honey Cove Lawn Care Prince Frederick, MD	\$380,100
	H & O Contractor, Inc. Annapolis, MD	\$407,500
	Manuel Landscaping, Inc. Baltimore, MD	\$510,000
	Lasting Impressions Landscape Contractors, Inc. Upper Marlboro, MD	\$642,780
	Colossal Contractors, Inc. Burtonsville, MD	\$1,623,750

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

**DEPARTMENT OF TRANSPORTATION
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7-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Performance Security: None

Incumbent: H & O Contractor, Inc.
Annapolis, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on April 18, 2017, notifying 1105 potential contractors, 276 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on May 18, 2017.

The Engineer's Estimate for this contract is \$422,500. The low bid received is 19.93% lower than the Engineer's Estimate. SHA's bid analysis showed the major cost difference occurred in the following line items: Item 1001 – protection vehicle. The engineer's estimate for this item was \$275 per unit day, but bid at \$75 per unit day creating a difference of \$60,000. Item 7001 – Litter Pick up. The engineer's estimate for this item was \$20 per acre, but bid at \$12.00 per acre creating a difference of \$21,200. Item 7003 – Mowing. The engineer's estimate for this item was \$62 per acre, but bid at \$52 per acre creating a difference of \$25,000. The estimate for these items were calculated using previous expenditures. SHA has confirmed Tri-State Solutions of Maryland, LLC's bid price. Colossal Contractors, whose bid was extremely outside the mean, had one line item, Linear Feet of Trimming, which was bid at \$0.50 per LF. The average of the other five bids for this line item was \$0.056.

This open-ended, on-call contract provides median and roadside mowing and trimming at various locations in Calvert County.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1660-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric T. Lomboy
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elomboy@sha.state.md.us

8-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Providing Hand Mowing, Trimming and Litter Pickup at Various Locations in Wicomico County; 4282211420SB
ADPICS No.: 4282211420SB

Contract Description: This open-ended, on-call contract provides hand mowing, trimming and litter pickup at various locations in Wicomico County.

Awards: Hayward Enterprise, LLC
Salisbury, MD

Contract Term: 10/05/2017 – 12/31/2020

Amount: \$319,251 NTE

Procurement Method: Competitive Sealed Bidding
(Small Business Reserve)

Bids/Proposals: Hayward Enterprises, LLC \$319,251
Salisbury, MD

Centropolis Property & Staffing
Management, LLC \$357,978
Baltimore, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: Hayward Enterprises, LLC
Salisbury, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on April 25, 2017, notifying 1136 potential contractors, 284 of which were MDOT-certified Minority Business Enterprises. Additionally, seven landscaping/mowing companies were directly solicited.

DEPARTMENT OF TRANSPORTATION
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8-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Bids were opened on May 25, 2017. Two bids were received. Four companies who were directly solicited were contacted to determine why they did not submit a bid for this project. Three companies responded to the request. The findings were as follows: the contractor cannot compete with out-of-town contractors who underbid the local contractors; the contractor is at capacity with their current workload, the cost required TMA takes them out of contention for this type of contract, the amount of paperwork, licenses & certifications required for State contracts has become cumbersome, these types of contracts reduce the life expectancy of the company's equipment by half, risk of injury or death is too much of a risk compared to residential work, the insurance requirements make the cost of insurance too high, and State contracts are not lucrative for the company anymore.

The Engineer's Estimate for this contract is \$150,112. The low bid received is 112% higher than the Engineer's Estimate. MDOT SHA's bid analysis showed the major cost difference occurred in the protection vehicle, trimming, hand mowing, and litter pickup items. Eight line items were estimated well below the low bidder's prices. The estimate for each item was calculated using previous expenditures. The low bidder's operating expenses are much higher than anticipated in regards to this contract. SHA has confirmed Hayward Enterprise, LLC's bid price.

This open-ended, on-call contract provides hand mowing, trimming and litter pick up at various locations in Wicomico County.

Fund Source: 100% Special Funds (Transportation Trust Fund)
Approp. Code: J02B0102
Resident Business: Yes
MD Tax Clearance: 17-1633-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Linda D. Dangerfield
410-859-7097
ldangerfield@bwiairport.com

9-M-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: Maintenance Contract

Contract ID: Runway/Taxiway Regulators & Computer Lighting System Repair & Maintenance at Baltimore Washington International Thurgood Marshall Airport (BWI Marshall);
MAA-MC-13-004
ADPICS No.: CO349598

Contract Approved: DOT Agenda 09/19/2012; Item 9-M

Contractor: ADB Safegate Americas, LLC
Columbus, Oh

Contract Description: This contract provides for preventive maintenance, on-call service and repairs to the runway and taxiway regulators and the computerized airfield lighting control monitoring system at BWI Marshall. The airfield lighting system is required for BWI Marshall to operate in nighttime or severe weather conditions. Due to the proprietary nature of the system's components, ADB Safegate Americas, LLC is the only source that can perform the required maintenance and repair, which meets the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) requirements and ensure compatibility of equipment, replacement parts, and software. In accordance with COMAR 21.05.05., the MDOT MAA has determined that a sole source procurement is necessary as only one source exists that can provide the required services.

Option Description: Exercise the final renewal option for a five-year period.

Original Contract Term: 10/01/2012 – 09/30/2017

Option Term: 10/01/2017 – 09/30/2022 (Renewal Option No. 1, *this option*)

Original Contract Amount: \$907,405

Option Amount: \$1,033,567 (Renewal Option No. 1, *this option*)

Prior Option: N/A

Revised Total Contract Amount: \$1,940,972

Percent +/- Change: 113% (Renewal Option No. 1, *this option*)

Overall Percent +/-: 113%

Original Procurement Method: Sole Source

DEPARTMENT OF TRANSPORTATION
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9-M-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

MBE Participation: 0% (proprietary components)

Requesting Agency Remarks: ADB Safegate Americas, LLC (ADB) maintains a high level of customer service at BWI Marshall Airport. ADB has been supportive in expediting warranty returns. They have also supported analysis of warranty failures of runway centerline lights. This allows us to maintain a safe inventory of spare airfield lights. ADB recently responded quickly on site at BWI Marshall to repair a voltage regulator that was crucial to operation of the taxiway lights.

This action represents the exercising of the five-year renewal option with the contractor that was provided for in the original contract.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J06I00002

Resident Business: No

MD Tax Clearance: 17-2418-1000

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



9-M-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$907,405	10/01/2012 – 09/30/2017	09/19/2012, Item 9-M	Original Contract
Renewal Option No. 1	\$1,033,567	10/01/2017 – 09/30/2022	09/20/2017, Item 9-M-OPT	Exercise sole renewal option as provided for in the original contract
Revised Amount	\$1,940,972			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: John Thornton
(410) 385-4850
jthornton@marylandports.com

10-E-MOD **MARYLAND PORT ADMINISTRATION**
Modification: Equipment Contract

Contract ID: Replace the elevated, telescoping tunnel arm and controls on the Passenger Boarding Bridge at South Locust Point Cruise Terminal; 216050-H
ADPICS No.: CO349097

Contract Approved: Secretary's Agenda, 07/27/2016, Item A3

Contractor: ADELTE Ports & Maritime S.L.U. (ADELTE)
Barcelona, Spain

Contract Description: This contract required the contractor to replace the elevated, telescoping tunnel arm and controls on the Passenger Boarding Bridge at South Locust Point Cruise Terminal.

Modification Description: Modification No. 1 reduces the purchase price by \$115,383 due to the contractor's late delivery and commissioning of the replacement arm and controls and extends the term of the contract, including the contractor's five-year warranty, to 05/16/2022.

Original Contract Term: 05/23/2016 – 12/24/2021

Modification Term(s): 12/25/2021 – 05/16/2022

Original Contract Amount: \$1,945,000

Modification Amount: -\$115,383

Prior Mods/Options: None

Revised Total Contract Amount: \$1,829,617

Percent +/- Change: -6% (Modification No. 1, *this modification*)

Overall Percent +/-: -6%

Original Procurement Method: Emergency

MBE Participation: 0%

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10-E-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

Requesting Agency Remarks: Maryland Department of Transportation Maryland Port Administration (MDOT MPA) purchased the original Passenger Boarding Bridge in 2010 under MDOT MPA Contract 290036-H (see MDOT item 7-E, 06/23/10) from TEAM Ports & Maritime S.L., which later changed its name to ADELTE Ports & Maritime S.L.U. MDOT MPA accepted

the original Boarding Bridge on 04/15/2011 and the last of ADELTE's warranties on the original Boarding Bridge expired on 04/15/2016.

On 05/08/2016, a Carnival Cruise Lines ship collided with the elevated, telescoping tunnel arm of the Passenger Boarding Bridge and the berth at the Cruise Terminal, destroying, among other MDOT MPA property, the tunnel arm and controls of the Passenger Boarding Bridge. Only the original manufacturer, ADELTE, could supply MDOT MPA with a replacement arm and controls. ADELTE submitted two alternate prices to MDOT MPA for the replacement, a price of \$1,695,000 for installation and commissioning by the first week of April of 2017, and a price of \$1,945,000 for installation and commissioning at end of December of 2016. Both prices included a five-year warranty on the replacement components. Under its emergency procurement authority, MDOT MPA contracted with ADELTE for installation and commissioning by 12/24/2016 for the price of \$1,945,000. ADELTE delivered the replacement arm late and, while the Passenger Boarding Bridge was assembled and operational on a number of cruise dates on and after 02/13/2017, ADELTE did not complete the commissioning until 05/16/2017, the date of acceptance by MDOT MPA. When ADELTE submitted its final invoices for payment, MDOT MPA withheld \$250,000, the premium MDOT MPA had agreed to pay for installation and commissioning by late December 2016, and ADELTE disputed that withholding.

While ADELTE was responsible for the late delivery and commissioning, MDOT MPA had beneficial use of the Boarding Bridge in February and March of 2017; therefore, MDOT MPA believes a reduction in the amount withheld by MDOT MPA is appropriate. Between 12/24/2016 and 04/07/2017 there were 13 cruises at the Cruise Terminal, and MDOT MPA had use of the Boarding Bridge for seven of those 13 cruises even though MDOT MPA had not accepted the Boarding Bridge as fully commissioned. Dividing the \$250,000 premium charged by ADELTE for December 2016 completion by those 13 cruises results in a quotient of \$19,231 per cruise. MDOT MPA and ADELTE agreed, subject to approval by the Board and the Maryland Port Commission, to reduce the \$250,000 withheld by MDOT MPA to \$115,383 which, at \$19,231 per cruise, represents the six cruises for which MDOT MPA did not have beneficial use of the Boarding Bridge prior to 04/07/2017 and gives ADELTE credit for the seven cruises prior to 04/07/2017 when MDOT MPA did use the Boarding Bridge. MDOT MPA believes the reduction of \$115,383 in contract value to be fair and reasonable compensation for the late completion by ADELTE. ADELTE's five-year warranty on the replacement arm and controls runs from 05/16/2017, the date of acceptance by MDOT MPA, through 05/16/2022, the expiration date of the contract as modified.

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10-E-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Since the award of the original Boarding Bridge contract in 2010, ADELTE has performed its contract and warranty obligations faithfully in all respects other than the late delivery and commissioning of the replacement telescoping arm and controls. MDOT MPA hopes to maintain that same level of service by ADELTE during the five-year warranty covering the replacement arm and controls; therefore, MDOT MPA recommends approval of this proposed modification.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J03D0002

Resident Business: No

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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10-E-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

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	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,945,000	05/23/2016 – 12/24/2021	07/27/2016, App. 4, A3	Original contract including five-year warranty period
Modification No. 1	-\$115,383	12/25/2021 – 05/16/2022	09/20/2017, 11-E-MOD	This modification
Revised Amount	\$1,829,617			

DEPARTMENT OF TRANSPORTATION
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MDOT 29

Contact: Linda D. Dangerfield
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ldangerfield@bwiairport.com

11-S. MARYLAND AVIATION ADMINISTRATION
Service Contract

Contract ID: Comprehensive Advertising and Marketing Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; *MAA-SV-17-012*

ADPICS No.: MAASV17012

Contract Description: This contract provides advertising, marketing and communication services for BWI Marshall and MTN Airports. The contractor has the responsibility for marketing domestic and international air service to consumers through the Mid-Atlantic Region.

Award: CMGRP, Inc. d/b/a Weber Shandwick

Contract Term: 12/21/2017 – 12/20/2022 (*or earlier upon BPW Approval)

Amount: \$9,000,000 NTE

Procurement Method: Competitive Sealed Proposals

Proposals:	Technical Ranking	Financial Ranking	Overall Ranking
CMGRP, Inc. d/b/a Weber Shandwick Baltimore, MD	1	\$699,075 (6)	1
Miles Partnership, LLLP d/b/a Miles Marketing Destinations, LP Sarasota, FL	2	\$539,925 (3)	2
SmartRevenue.com, Inc. Stanford, CT	3	\$567,625 (4)	3
Catvideo, Inc. d/b/a Catmedia Tucker, GA	4	\$423,211 (1)	4
Fuseideas Winchester, MA	5	\$597,750 (5)	5

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11-S. MARYLAND AVIATION ADMINISTRATION (cont'd)

Proposals (cont'd):	Technical Ranking	Financial Ranking	Overall Ranking
Koncordia Group Wilmington, DE	6	\$518,050 (2)	6

**Technical ranking carried heavier weight than the financial offer ranking.*

MBE Participation: 14%

VSBE Participation: 1%

Performance Security: 100% Performance and Payment Bond

Incumbent: CMGRP d/b/a/ Weber Shandwick
Baltimore, MD

Requesting Agency Remarks: The budget for this procurement is not to exceed \$9,000,000.00. The offeror does not have a guaranteed minimum or maximum amount, except for the overall budget limitation.

This solicitation was advertised on eMaryland Marketplace and Maryland Department of Transportation Maryland Aviation Administration (“MDOT MAA”) website. eMaryland Marketplace notified twenty-two offerors, of which ten were small business firms. The MDOT MAA directly solicited thirteen prospective proposers. The solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on January 19, 2017. Four sets of specifications were downloaded; seven proposals were received.

The scope of services includes developing comprehensive strategies to insure target markets are reached effectively in a cost-efficient manner and that advertising, marketing and communications campaigns have outcomes that are measurable and quantified. The contractor will design and create ad concepts, develop slogans or themes, create specialty items for promotional campaigns, musical jingles, and online marketing.

The Selection Panel determined one Offeror did not conform to all material aspects of the requirements contained in the solicitation relating to the MBE participation. Thus, making its proposal not reasonably susceptible of being selected for award. The MDOT MAA rejected the proposal; no protest was filed.

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11-S. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

The Selection Panel found the proposals from the other six firms susceptible for award. The Selection Panel ranked CMGRP d/b/a/ Weber Shandwick (“Weber Shandwick”) the highest technically considering the combination of worldwide geographical locations, industry leading expertise and long-term experience with the airport and airline clients, in both marketing and crisis communications. Weber Shandwick’s experience with airline clients, gives them a knowledge level that the other bidders lacked. The benefit of using a firm with experienced, local public relations staff, is its ability to respond in real-time within 30 minutes to be onsite at the airport to help manage emergency communications.

Additionally, the Selection Panel deemed that Weber Shandwick offers MDOT MAA significant value in terms of its technical expertise with performing major airline crisis communications, issues management support and communications training.

BWI Marshall Airport has continuous passenger growth while Martin State Airport seeks to increase its presence both in the Mid-Atlantic as well as internationally. BWI Marshall is in an increasingly competitive market position with Washington Dulles and Reagan National Airports, as well as, competing to draw passengers from the Harrisburg/York Pennsylvania area. Weber Shandwick clearly identified and understood BWI Marshall Airport’s challenges and opportunities. Their proposed project goals were clearly understood and included comprehensive skills demonstrated in a world view, obtained by collaborating with their other worldwide branch locations overseas and throughout the USA. Weber Shandwick is a leading marketing and communications agency in 75 cities across 34 countries.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J0610002

Resident Business: No

MD Tax Clearance: 17-2305-1001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
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Contact: Eric Lomboy
 410-545-0330
 ELomboy@sha.state.md.us

13-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Conveyance

Recommendation: That the Board of Public Works approve the following road conveyance.

Authority: Transportation Article, § 8-304;
 State Finance and Procurement Article, § 10-305;
 Annotated Code of Maryland

Property: MC # 17-2517
 MD 155 A (McCommons Rd Crossover): From McCommons Rd to Level Rd, a distance of 55 linear feet or 0.01 mile more or less;
 MD 155 B (McCommons Rd Crossover): From McCommons Rd to Level Rd, a distance of 168 linear feet or 0.03 mile more or less;
 MD 155 C (Rider Ln Crossover): From Rider Ln to Level Rd, distance of 105 linear feet or 0.02 mile more or less;
 MD 24 C (Old Emmorton Rd): From Old Emmorton Rd to MD 924, a distance of 86 linear feet or 0.02 mile more or less;
 Old Philadelphia Road - MD 7 (Now known as Sickie Ln): from relocated easterly to cul-de-sac west of CSX Transportation Co. Railroad for a distance of 1,388 linear feet or 0.263 mile more or less;
 Loflin Road: From relocated MD 7 southerly to end of state maintenance, for a distance of 380 linear feet or 0.072 mile more or less;
 fee simple area of 31,949 square feet or 0.733 of an acre;
 MD 7 connector: From relocated to Old Philadelphia Road (Former MD 7), for a distance of 211 linear feet or 0.04 mile more or less;
 conveyance area of 16044 square feet or 0.368 of an acre.

Grantor: State of Maryland, State Highway Administration

Grantee: Harford County, Maryland

Consideration: \$ 1.00

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A

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13-RP. **STATE HIGHWAY ADMINISTRATION** (cont'd)

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: Harford County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and March 27,1995 between the Maryland Department of Transportation State Highway Administration and Harford County, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: Eric Lomboy
410-545-0330
ELomboy@sha.state.md.us

14-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Conveyance

Recommendation: That the Board of Public Works approve the following road conveyance.

Authority: Transportation Article, § 8-304
State Finance and Procurement Article, § 10-305
Annotated Code of Maryland

Property: MC # 17-2519
MD 806 L (No Name): From road end to Basford Road (Co 291), a distance of 1.11+/- miles; MD 80 A (Old MD80): From MD 355 (Urbana Pike) to the road end (Entrance to park & Ride), a distance of 0.197 +/- mile; MD 80 B (Service Road): From MD 80 (Fingerboard Road) to MD 80 A (Old MD 80), a distance of 0.05 +/- mile.

Grantor: State of Maryland, State Highway Administration

Grantee: Frederick County, Maryland

Consideration: \$ 1.00

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A

Legislative Notice: N/A **State Clearinghouse:** N/A

Requesting Agency Remarks: Frederick County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and July 12, 2005 between the Maryland Department of Transportation State Highway Administration and Frederick County, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20, 2017



Contact: George E. Fabula, Jr.
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gfabula@mta.maryland.gov

15-RP. MARYLAND TRANSIT ADMINISTRATION
Real Property – Acquisition

Recommendation: That the Board of Public Works approve the acquisition of real property.

Authority: Transportation Article, § 7-204 (d) (1)
Annotated Code of Maryland

Property: MTA # 01379
4306 Montgomery Ave. (± 5,501 Sq. Ft.),
Bethesda, MD 20814

Grantor: Spiros N. Kaldis

Grantee: State of Maryland, Maryland Transit Administration

Consideration: \$1,925,350
\$173,000 - Estimated Relocation Costs

Appraised Value: \$935,200 –Karen Belinko (Selected)
\$870,000 – Georgia Nichols, (Approved)
Casey Fitzpatrick, Review Appraiser

Special Conditions: None

Fund Source: 80% Federal; 20% Special Funds

Requesting Agency Remarks: The subject property is required for the construction of Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Purple Line Project located in Montgomery County, Maryland. The Purple Line is acquiring the entire subject property located at 4306 Montgomery Avenue, in Bethesda, which will provide direct construction access by MDOT MTA's Concessionaire to the Georgetown Branch Trail Segment of the project. An approved-appraised offer of \$935,200.00 was presented to the owners on July 28, 2017. The owner declined the offer because he believes that the fair market value of the property, near the center of Downtown Bethesda, exceeds the value in the State's appraisal. Continuing negotiations have resulted in the owner agreeing to settle for \$1,925,350. The \$990,150.00 increase in the offer to amicably settle the acquisition is felt to be in the best

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15-RP. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

interests of all parties. Post construction, this property is intended to be conveyed to Maryland National Capital Park and Planning Commission in exchange for other property rights needed for the project. The settlement is in the public interest and will avoid: (1) substantial per day construction delay costs due to unavailable construction access (2) additional costs in time and money should this matter have to go to trial under the MDOT MTA process (3) the possibility of an unfavorable jury award at trial that would reflect rapidly increasing property values in the Bethesda Business District.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
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Contact: Donna DiCerbo
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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY
RETROACTIVE Modification: General Miscellaneous Contract

Contract ID: Electronic Toll Collection System Replacement and Operation; MA 549-000-006

Contract Approved: Item 15-GM, DOT Agenda 10/19/05

Contractor: Conduent (Formerly ACS State and Local Solutions, Inc., and
Xerox State and Local Solutions, Inc.)
Fairfax, VA

Contract Description: This project shall provide a Replacement Toll Collection, Transaction Processing, Reconciliation, and Reporting system, plus operation of the MdTA Customer Service Center (CSC). The project shall consist of, but is not necessarily limited to, the following work: design, development, testing, installation, maintenance and operation, of a complete and fully functional Toll Collection System that shall include lane-based fare collection equipment that will process cash, ticket, and electronic transactions; design, development, testing, and installation, operation and maintenance of a complete and fully functional violation image capture system; furnishing, installing, staffing, maintaining, and operating a customer service/violation processing center (CSC) with telephone, mail, and internet based customer service; and E-ZPass marketing services.

Modification Description: This modification consisted of four *retroactive* and one proactive Extra Work Authorizations to accommodate in scope new line items that were created or transferred from existing line items that were never or partially utilized. In accordance with BPW Advisory 1995, “A contract modification that changes a cost component of a contract by more than \$50,000 must be submitted to the Board on an Action Agenda for approval, ...”

Original Contract Term: 11/07/2005–11/06/2013 (Base Term)

Modification Term(s): See Attachment I, Modifications 22-26

Original Contract Amount: \$114,361,566

Modification Amount: \$0

Prior Mods/Options: See Attachment I

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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Revised Total Contract Amount: \$286,952,159

Percent +/- Change: 0%

Overall Percent +/-: +55.96% (Modification No. 1-22 plus Option Nos 1 & 2)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25.61%

MBE Compliance: 24.09 %

Requesting Agency Remarks: **RETROACTIVE** approval is being requested pursuant to State Finance & Procurement Article §11-204(c). These contracts should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

Contract MA 549-000-006 was competitively solicited and awarded to ACS State and Local Solutions, Inc., October 19, 2005 (BPW Item 15-GM), for the Replacement Toll Collection, Transaction Processing, Reconciliation, and Reporting system, plus operation of the MDTA Customer Service Center, related to the Electronic Toll Collection Systems Replacement and Operation. To date, twenty-one (21) modifications have been approved on this project totaling \$286,952,159 (See Item 3-GM Mod of the 01/08/14 BPW Agenda). The Contract expiration date for this Item is March 6, 2018, and there is an active procurement in process for the replacement Contract.

The Contract includes development, testing, installation, maintenance and operation of an Electronic Toll Collection System at MDTA Toll Facilities to replace the legacy system and to develop the Open Road Toll system for the ICC and I95 Express Toll Lanes (ETLs). It also includes lane-based fare collection equipment that processes cash, and electronic transactions, design, development, testing, installation, operation, and maintenance of a complete and fully functional violation image capture system, furnishing, installing, staffing, maintaining, and operating a customer service/violation processing center (CSC) with telephone, mail and Internet based customer service, and E-ZPass marketing services.

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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Agency Remarks (cont'd):

Extra Work Authorizations (Modifications 22-26) included new line items for the creation of new projects, additional Citation expenses that were beyond the original Contract scope, and additional funding for operational expenses that were not planned at the beginning of the contract. See Attachment 1 for the associated values of the new line items added or transferred. It should be noted that these are “transferred” line item expenses, and not additional funds.

A 25.61% Minority Business Enterprise (MBE) overall goal was established for this contract and the Contractor is currently achieving 24.09% in MBE participation based on the expenditures to date. There is a plan in place to achieve the established goal.

Fund Source: 100% Toll Revenue

Approp. Code: 29.10.02.01

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$114,361,566		10/19/2005, #15-GM	Contract Award
Modification No. 1	\$379,789		06/06/2007; Item 12-M-MOD	Addition of a new Computer Facility to house the Next Generation (NG) System
Modification No.2	\$22,639		DCAR 07/2011	A revised money handling process to include seven (7) additional work stations installed in vault rooms at each toll plaza.
Modification No. 3	\$34,682,029		08/22/2007; Item 23-GM-MOD	Labor, equipment and systems for two(2) new facilities and for the Open Road Tolling Computer System (ORTCS)
Modification No. 4	\$1,147,600		11/14/2007; Item 10-GM-MOD	Deletion of four (4) lanes and addition of four(4) permanent lanes and four(4) temporary toll lanes at FMT
Modification No. 5	\$43,803		DCAR 7/2011 Item 5-M-MOD	Addition of eleven(11) sets of stop in center equipment, equipment refresh, and time extensions for scheduled milestones for Phase II transition to New System Complete from 1/11/2009 to 4/11/2009
Modification No. 6	\$8,766		DCAR 7/2011 Item 6-M-MOD	Installation of a new MDTA Logo on Toll Receipts

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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Modification No.	Amount	Term	BPW/DCAR Date	Reason
7	\$17,489		DCAR 07/2011	Installation of LED lights on lane gate arms
8 and 9	\$201,755		04/01/2009; Item 15-GM-MOD	The addition of engineering and technical support to the FMT FreeFlow Lane (FFL) construction project; Equipment/wiring disconnected and relocated to temporary structure, re-installment to permanent structure and tested, and gate override switches at seven (7) toll plazas to allow personnel access for maintenance, incident management, snow removal, etc.
10	\$170,838		07/01/2009 Item 12-GM-MOD	De-installation of nine (9) Lane Entry Gates at midpoint of Toll Lanes/re-installation of these gates at entrance to each toll lane at the Harry W. Nice Bridge (HWN), and engineering/technical support for HWN Toll Booth Replacement Project to de-install ETC equipment/wiring in three (3) booths, and reinstalling and testing of new booth installations

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16-GM-MOD. **MARYLAND TRANSPORTATION AUTHORITY** *(cont'd)*

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 11	\$335,023		12/02/2009 Item 19-GM-MOD	Revision of shoulder configuration on the Inter-County Connector (ICC) and I-95 ETL supplementing trigger loops and cameras with Idris axle counting loops to provide vehicle classification capability
Modification No. 12	\$220,000		11/03/2010; Item 12-GM-MOD	Gantry structure modifications on the ICC and I-95 ETL to mount Mark IV antennas to read transponders
Modification No. 13	\$250,000		04/06/2011; Item 12-GM-MOD	Re-installation of toll lane detection grids due to inadequate pavement cross slopes on the Westbound gantry on the ICC Segment A

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16-GM-MOD. **MARYLAND TRANSPORTATION AUTHORITY** *(cont'd)*

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 14R-20	\$8,620,849		05/29/2013; Item 26-GM-MOD	Revise the Contract to reflect changes that have occurred since contract award such as lane configuration and quantities maintained; modify the number of excess E-ZPass accounts, statements, and violation notices to be processed; pay pass through fees for postage rates; and pass through DMV charges for plate look ups and omissions in the original scope of work. Approve payment of the Xerox claim related to compensation for the installation and testing of the fully functional toll revenue system in time for the accelerated opening of the MD 200 (ICC) Sections B & C. Provide for FMT Toll Booth Replacement technical support at the FMT. Provide for Baltimore Harbor Tunnel (BHT)/John F. Kennedy (JFK) Toll Booth Replacement technical support. Modify the Vector System and Customer Service Center (CSC) procedures to issue citations after customers fail to pay the Notice of Toll Due (NOTD). Provide technical support for WPL Toll Booth Replacement and Conduit Redesign and Install. 120 day no cost extension

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16-GM-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 21	\$0		01/08/2014; Item 3-GM-MOD	Change to the scope of work.
Renewal Options No. 1 and 2	\$126,490,017		01/08/2014; Item 3-GM-MOD	Exercise renewal options
Modification No. 23	\$0.00	09/25/2014 – 03/06/2018	09/20/2017; Item 16-GM-MOD	Additional funding for citations development
Modification No. 23	\$0.00	07/10/2015 – 03/06/2018	09/20/2017; Item 16-GM-MOD	Hardware/Software for BHT Child Street Ramps&FSK Truck Discount Program. Software modification on existing AVI equipment ensuring technological compatibility with the AVI equipment currently utilized at BHT. Create a line item for future capital projects (Mod #3 ORT) that are not defined at this moment. Circuit Maintenance Fees for EOF and FMT for disaster recovery project (24 months). Network Segmentation yearly and monthly fees for PCI compliance. Additional line items for Citations O&M for years 7&8.
Modification No. 24	\$0.00	11/06/2015 – 03/06/2018	09/20/2017; Item 16-GM-MOD	Circuit upgrade costs from 10mb to 20mb. Additional ports that were added for network segmentation.
Modification No. 25	\$0.00	11/18/2016 – 03/06/2018	09/20/2017; Item 16-GM-MOD	Additional line for Citation O&M years 9&10. Line item for unexpected E-Zpass/Conduent expenses not covered in any of the current line items.
Modification No. 26	\$0.00	09/20/2017 – 03/06/2018	09/20/2017; Item 16-GM-MOD	Circuit and Maintenance fees for EOF and FMT until end of contract. Additional line item for Citation O&M years 9&10

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Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us

17 -AE. STATE HIGHWAY ADMINISTRATION
RETROACTIVE – Architecture/Engineering Contract

Contract ID: MAP-21 Transportation Asset Management Planning Services, Statewide; *BCS 2013-18 A*

ADPICS No.: SBCS1318A

Contractor: Spy Pond Partners, LLC
Arlington, MA

Recommendation: That the Board of Public Works award compensation to the contractor for providing development of a performance-based program focusing on national transportation goals, increasing the accountability and transparency of the Federal highway programs, and improving transportation investment decision making through performance-based planning and programming required by the federal surface transportation law, Moving Ahead for Progress in the 21st Century, signed in July 2016.

See §11-204, State Finance & Procurement Article, Annotated Code of Maryland

Original Contract Approved: MDOT Delegation under COMAR Title 21.12.03

Original Contract Term: 05/28/2015 – 05/27/2017

New Term: 10/05/2017* – 11/04/2017 **(or earlier upon BPW approval)*

Amount: \$188,726.94

DBE Participation: 8.60%

Agency Remarks: To comply with federal law, each state's Department of Transportation, in consultation with metropolitan planning organizations and other stakeholders, is required to develop a Transportation Asset Management Plan (TAMP) to establish performance measures for managing pavement and bridges. In May 2015, MDOT SHA, on behalf of its Office of Planning and Preliminary Engineering (OPPE), entered into A/E Contract Number BCS 2013-18 with Spy Pond Partners, LLC, to assist in the production of a risk-based transportation asset management planning services (TAMP). OPPE issued four task orders and did not anticipate the contractor's completing the work by the expiration date. OPPE then requested a time-only extension to the contract through May 31, 2017, the expected completion date, from the Office of Procurement and Contract Management (OPCM), which then failed to execute the extension. Spy Pond Partners, LLC, continued work after contract expiration, and MDOT SHA did not prevent them from performing those services. MDOT SHA compensated Spy Pond Partners, LLC \$11,273.06 for work completed prior to contract expiration.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



17-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

MDOT SHA recommend that the Board award compensation of \$188,726.94 to Spy Pond Partners, LLC for work performed after November 27, 2016. When the State and a contractor act in good faith but the procurement activity “violates Division II,” the “contractor shall be awarded compensation for actual expenses reasonably incurred under the procurement contract, plus a reasonable profit...” See § 11-204, *State Finance & Procurement Article, Annotated Code of Maryland*. The amount will be funded with the remaining funds from the original contract.

Fund Source: 100% Special Funds

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 17-1181-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us

**18-M. STATE HIGHWAY ADMINISTRATION
RETROACTIVE - Maintenance Contract**

Contract ID: Janitorial Service for District 3 Headquarters and Facilities
ADPICS No.: D3JAN2017

Recommendation: That the Board of Public Works:

Part A: Award compensation to the contractor for providing all labor, materials and equipment necessary to perform janitorial services at SHA District 3 Headquarters and six other facilities from March 18, 2017, to September 20, 2017.

See §11-204, State Finance & Procurement Article, Annotated Code of Maryland

Part B: Approve the award of a Preferred Provider contract to provide all labor, materials And equipment necessary to perform janitorial services at SHA District 3 Headquarters and six other facilities from September 21, 2017, through September 20, 2020.

Awards: CHI Centers, Inc.
Silver Spring, MD

Term: **Part A:** 03/18/2017 – 09/20/2017
Part B: 09/21/2017 – 09/20/2020

Amount: \$ 69,847.55 (5 Months, Retroactive)
\$643,591.46 NTE (3 Years, Proactive)
\$713,439.01 Total

Procurement Method: Preferred Provider

Living Wage Eligible: No

MBE Participation: N/A (Preferred Provider)

Performance Security: None.

Incumbent: CHI Centers, Inc.
Silver Spring, MD

Requesting Agency Remarks: The Maryland Department of Transportation State Highway Administration (MDOT SHA) is responsible for the design and maintenance of the state's highway system, which includes Maryland's numbered highways except those in Baltimore City.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



18-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

As part of its duties, MDOT SHA manages over 400 facilities to house its required functions, organized statewide into seven districts. District 3 covers Montgomery and Prince George's counties and comprises the Greenbelt Headquarters and the Fairland, Gaithersburg, Laurel and Upper Marlboro Maintenance Facilities. Janitorial services are mission-critical to these facilities in providing a safe and healthy environment for employees and the many visitors to these offices.

To achieve these intended objectives, MDOT SHA entered into Contract Number D3JAN2016A with CHI Centers, Inc., a Maryland Works community service provider. CHI Centers, Inc., continued work after contract expiration, and MDOT SHA did not prevent them from performing those services.

Between October and November 2016, District 3 lost its primary procurement officer and its District Finance Officer simultaneously. This swift turnover in key District staff created a void in the processing and information flow of this contract to MDOT SHA's Office of Procurement and Contract Management, causing the contract to expire before a new one could be negotiated with Maryland Works and awarded. Once the lapsed contract was discovered, MDOT SHA prepared a new contract package for consideration by the Pricing and Selection Committee, which certified the pricing of janitorial services with CHI Centers, Inc., on August 17, 2017.

Part A. MDOT SHA recommends that the Board award compensation of \$69,847.55 to Chi Centers, Inc., for work performed after March 17, 2017. When the State and a contractor act in good faith but the procurement activity "violates Division II," the "contractor shall be awarded compensation for actual expenses reasonably incurred under the procurement contract, plus a reasonable profit..." See § 11-204, State Finance & Procurement Article, Annotated Code of Maryland.

Part B. MDOT SHA is requesting that the Board approve award of a Preferred Provider contract to Chi Centers, Inc. to provide all labor, materials and equipment necessary to perform janitorial services at SHA District 3 Headquarters and six other facilities.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes **MD Tax Clearance:** 17-2175-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Eric T. Lomboy
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elomboy@sha.state.md.us

19-M. STATE HIGHWAY ADMINISTRATION
RETROACTIVE – Maintenance Contract

Contract ID: Full Service Fire Alarm Systems Testing and Inspection of Sprinkler Systems
ADPICS No.: FAFSS2017

Recommendation: That the Board of Public Works:

Part A: Award compensation to the contractor for providing all labor, materials and equipment necessary to perform full service Fire Alarm Systems Testing and Inspection of Sprinkler Systems for the State Highway Administration Building Complex. from April 8, 2016 to September 20, 2017.

See §11-204, State Finance & Procurement Article, Annotated Code of Maryland

Part B: Approve the award of a Sole Source contract to provide all labor, materials and equipment necessary to perform full service Fire Alarm Systems Testing and Inspection of Sprinkler Systems for the State Highway Administration Building Complex. from September 21, 2017 through September 20, 2022.

Awards: Tyco SimplexGrinnell
Linthicum, MD

Term: **Part A:** 04/08/2016 – 09/20/2017
Part B: 09/21/2017 – 09/20/2022

Amount: \$3,296.62 (18 Months, Retroactive)
\$123,835.00 NTE (5 Years, Proactive)
\$127,131.62 Total

Prior Procurement Method: Sole Source Procurement

New Procurement Method: Sole Source Procurement

Living Wage Eligible: No

MBE Participation: 0% (Single Element of Work)

Performance Security: None.

Incumbent: Tyco SimplexGrinnell
Linthicum, MD

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017**



19-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract for Fire Alarm Systems Testing and Inspection of Sprinkler Systems expired in April 2016 and was brought to the attention of management in November 2016. This oversight is largely due to the turnover of personnel in the administration monitoring staff and the amount of time it has taken to fill these positions within the department. The Department of Transportation has purchased and implemented a contract management software system which will greatly assist us in tracking all contracts over \$25,000, which will remedy future occurrences.

The Simplex-Grinnell Fire Protection and Alarm System has been the only Fire Alarm System used at the State Highway Administration building complex. This propriety, software-driven system provides 24/7 monitoring of two main fire alarm panels, annual testing of the sprinkler system's pre-action stations, semi-annual testing of the wet and dry portions of the sprinkler system and quarterly testing of the per-action stations throughout the complex. More specifically, the Simplex-Grinnell fire alarm panel used are the 4100 and 4020 models located at the SHA main building and the annex building respectively. These fire alarm panels are connected to the Baltimore City Fire Department, the SHA Security Desk and the Simplex-Grinnell building located in Linthicum, Maryland. The contractor maintains the fire alarm system panels and associated peripheral devices in good working order under. Their service plan and provides the equipment and labor to keep industry standards, Federal, State and applicable local laws and fire safety codes. Their monitoring staff will note any trouble alarms on the panel, inform SHA of the status of the alarm and assigns a technician to correct the problem.

Price Analysis	
Quoted Annual Price to SHA	GSA Annual Pricing
Fire Alarm Test & Inspect [Full Service (24/7)] – Parts and Labor (Panel & Peripherals) 707 Calvert and 211 Madison St.	<i>Fire Alarm Test & Inspect [Full Service (24/7)] – Parts and Labor (Panel & Peripherals) 707 Calvert and 211 Madison St.</i>
\$24,347	\$22,229.54
	\$2,117.46
	365
\$66.70	\$60.90
	Daily price difference: \$5.80

Per BPW Advisory 2016-1, Fair and Reasonable Contract Price, the above price comparison was conducted to determine the fairness and reasonableness of the pricing quoted to SHA by the vendor. SimplexGrinnell currently has a GSA Scheduled for their systems and services they provide to their Federal Government customers. The above GSA Annual pricing reflects the same equipment and services used at SHA. The quoted annual price to SHA is \$24,347.00 versus the GSA price of \$22,229.54. There is a \$2,117.46 price difference. When compared as a daily rate for the SimplexGrinnell 24/7 Fire Protection Services SHA will pay \$66.70 daily while a GSA customer would pay \$60.90, which is \$5.80 a day less expensive. Based on the above analysis the annual price to SHA for fire protection services is fair and reasonable.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Georgia Peake
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gpeake2@mdot.state.md.us

20-M-MOD. MOTOR VEHICLE ADMINISTRATION
RETROACTIVE Modification: Maintenance Contract

Contract ID: Janitorial Services at the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA); *V-HQ-13015-M*
ADPICS No.: CO349282

Contract Approved: DOT Agenda 12/05/2012, Item 7-M

Contractor: Vocational Services Program (VSP)
Baltimore, MD

Contract Description: Provide comprehensive janitorial services including supervision, supplies, labor, and equipment at the MDOT MVA Headquarters Complex in Glen Burnie, MD for three main buildings located on Ritchie Highway, Orchard Road, and H&M Blades Lane.

Modification Description: **RETROACTIVE** approval is requested for modification no. 1 in which exterior trash removal services were added to the contract totaling \$56,153. There is \$55,811 available in the contract's extra work allowance; therefore, this request is for \$342 of additional funds.

Original Contract Term: 01/01/2013 – 12/31/2017

Modification Term: 09/01/2015 – 12/31/2017

Original Contract Amount: \$3,715,034

Modification Amount: \$342

Prior Mods/Options: None

Revised Total Contract Amount: \$3,715,376

Percent +/- Change: 0.01%

Overall Percent: 0.01%

Original Procurement Method: Community Service Provider

MBE Participation: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



20-M-MOD. MOTOR VEHICLE ADMINISTRATION (cont'd)

MBE Compliance: 100%

Requesting Agency Remarks: **RETROACTIVE** approval is being requested pursuant to State Finance & Procurement Article, §11-204(c). The original specifications included a comprehensive schedule of daily, weekly, and monthly janitorial services including tasks such as sweeping, mopping, and interior trash removal; however, exterior trash and debris removal from turf grass areas, sidewalks, loading docks, and storm drains was inadvertently left out. To correct the omission of exterior trash removal services, a modification, effective September 1, 2015, was executed without the required approval by the Board of Public Works (BPW). The total cost of exterior trash removal services from September 1, 2015 through December 31, 2017 is \$56,153. Of this cost, \$55,811 is available within the contract's extra work allowance; therefore, MDOT MVA is requesting \$342 in additional funds.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J04E0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



REVISED

Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

21-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services **that exceeded the approved contract value..**

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Commuter Bus Service – Line 203 in Howard and Montgomery Counties; T-8000-0353

Services: Commuter bus services between Howard and Montgomery Counties.

Vendor: Eyre Bus Services, Inc.
Glenelg, MD

Dates: **10/1/2016 – 1/2/2017**

Amount: \$133,303

Requesting Agency Remarks: MDOT MTA's contract with Eyre Bus Services provided commuter bus service between Howard and Montgomery Counties. The contract expired on January 2, 2017. **Prior to the expiration of the contract, MDOT MTA overspent the contract by \$133,303.**

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0106

Resident Business: Yes

MD Tax Clearances: 17-2454-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
 September 20 2017



Contact: Joseph W. Sedtal
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jsedtal@mta.maryland.gov

22-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services that exceeded the approved contract value.

Authority: State Finance & Procurement Article, § 11-204(b);
 Annotated Code of Maryland

Contract ID: Commuter Bus Service Route #850; OP-15-004-SR(E)

Services: Commuter bus services between Prince Frederick Park & Ride (Calvert County), Wayson's Corner (Anne Arundel County), Suitland Metro Station (Prince George's County), and Washington D.C..

Vendor: Keller Transportation, Inc.
 Waldorf, MD

Dates: 06/04/2015 – 11/01/2015

Amount: \$322,401

Requesting Agency Remarks: RETROACTIVE MDOT MTA's contract with Keller Transportation provided commuter bus services through Calvert, Anne Arundel, and Prince George's Counties, and Washington D.C. Operations for this service began nearly five months before the approved BPW date of commencement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0106

Resident Business: Yes

MD Tax Clearances: 17-2442-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph Sedtal
410- 767-3351
JSedtal@mta.maryland.gov

23-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article § 11-204(b);
Annotated Code of Maryland

Contract ID: Storm Drain Cleaning; P5606111

Services: Storm drain cleaning services.

Vendor: Arctic Air Solutions, Pasadena, MD

Dates: 02/26/2015 – 06/03/2016

Amount: \$57,598

Requesting Agency Remarks: A Purchase Order was issued to Arctic Air Solutions for one-time storm drain cleaning services performed on February 25, 2016 for \$9,525.25.

MDOT MTA continued to utilize their services between February 26, 2016 and June 3, 2016, without creating subsequent purchase orders. Payments to Arctic Air Solutions came to a total of \$57,597.71.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J0500000

Resident Business: Yes

MD Tax Clearance: 17-2441-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



REVISED

Contact: Joseph W. Sedtal
410-767-3351
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24-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services **that exceeded the approved contract value**

Authority: State Finance & Procurement Article § 11-204(b);
Annotated Code of Maryland

Contract ID: Light Rail Snow and Ice Removal (Northern Region);
T-8000-0359

Services: Provide Light Rail Maintenance Facilities with a snow and ice removal contractor for the northern region of the light rail line.

Vendor: EMG Services, LLC, Silver Spring, MD

Dates: 01/22/2016 – 01/27/2016

Amount: \$348,250

Requesting Agency Remarks: This contract was for snow removal services in the northern region of the light rail track. Additional services were needed to support snow and ice removal efforts during the emergency efforts of Storm Jonas and multiple other critical small snow events. These events caused contract funds to be depleted at a higher rate than anticipated.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearance: 17-2453-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



REVISED

Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

25-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services **that exceeded the approved contract value.**

Authority: State Finance & Procurement Article § 11-204(b);
Annotated Code of Maryland

Contract ID: Light Rail Snow and Ice Removal (Central Region); T-8000-0360

Services: Provide Light Rail Maintenance Facilities with a snow and ice removal contractor for the central region of the light rail line.

Vendor: EMG Services, LLC, Silver Spring, MD

Dates: 01/22/2016 – 01/27/2016

Amount: \$345,450

Requesting Agency Remarks: This contract was for snow removal services in the central region of the light rail track. Additional services were needed to support snow and ice removal efforts during the emergency efforts of Storm Jonas and multiple other critical small snow events. These events caused contract funds to be depleted at a higher rate than anticipated.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearance: 17-2453-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

26-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Light Rail Station Cleaning and Pressure Washing; T-8000-0390A

Services: Provide daily cleaning, pressure washing and trash pick-up services at numerous MDOT MTA light rail stations and Park-n-Ride lots.

Vendor: The Arc of Baltimore, Inc. (ARC). Baltimore, MD

Dates: 03/07/2016 – 6/30/2017

Amount: \$1,681,550

Requesting Agency Remarks: This contract provided daily cleaning, pressure washing and trash pick-up services at 31 MDOT MTA light rail stations and 15 Park-n-Ride lots. Station cleaning includes sweeping sidewalks and pressure washing platforms, shelters, bus loops, benches, and sidewalks. Trash pick-up includes removing litter from platforms, sidewalks and parking lots and emptying on-site trash receptacles. The original contract, T-8000-0390, expired March 6, 2016; however, the vendor continued to provide these essential services. This item was taken to the BPW for approval on September 21, 2016, but was withdrawn.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0106

Resident Business: Yes **MD Tax Clearance:** 17-2456-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
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27-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Token purchase and processing; *N/A*

Services: Purchase and processing of MDOT MTA service tokens.

Vendor: Garda CL Atlantic Inc., Pasadena, CA

Dates: 04/30/2015 – 05/31/2017

Amount: \$29,819

Requesting Agency Remarks: This contract was for commodities obtained and payments made without benefit of a contract agreement. MDOT MTA completed a purchase of processed tokens from Garda Cl Atlantic Inc. The first invoice for the tokens was dated April 30, 2015. The third and final invoice of this transaction was dated May 31, 2015. The entire transaction was completed without any official procurement vehicle (contract or purchase order).

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: No

MD Tax Clearances: 17-2465-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
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jsedtal@mta.maryland.gov

28-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Cleaning Services for Fleet Vehicles; *TT-16016*

Services: Cleaning services for MDOT MTA fleet vehicles.

Vendor: Two Putts, Inc., Baltimore MD

Dates: 05/03/2015 – 9/1/2017

Amount: \$28,721

Requesting Agency Remarks: This contract provided cleaning services for MDOT MTA's fleet vehicles. The services include washing, vacuuming, and sterilizing.

The original contract was awarded to Two Putts for \$36,000 for a one-year contract, with a two-year renewal option. Both renewal options were executed. The contract began on May 3, 2012 and the last renewal option ended on May 2, 2015. MDOT MTA has continued to utilize this vendor's services without receiving the appropriate authority. A total of \$28,721 was spent during this time period.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J0503710

Resident Business: Yes

MD Tax Clearances: 17-2457-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
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29-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: MTA Pest and Rodent Control; T-8000-0409

Services: This contract provided the MDOT MTA properties and vehicles with effective and positive control of all rodents and pests.

Vendor: Home Paramount Pest Control Inc., Forest Hill, MD

Dates: 01/31/2017 – 08/25/2017

Amount: \$20,563

Requesting Agency Remarks: This contract was for pest and rodent control at MDOT MTA facilities. This contract expired January 31,2017. The vendor’s services were still utilized after the expiration of the contract.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: Yes

MD Tax Clearances: 17-2466-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

30-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Graphic Design; TT-15975

Services: Graphic design services.

Vendor: ArtComp & Design Company
Timonium, MD

Dates: 03/02/2015 – 04/13/2017

Amount: \$29,819

Requesting Agency Remarks: This contract provided graphic design services in developing flip charts, posters, timetables, and maps, to be used in MDOT MTA's public outreach efforts. The contract, TT-15975, expired 03/01/2015. However, the vendor has continued to provide these services.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0101

Resident Business: Yes

MD Tax Clearances; 17-2439-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

31-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Bus Stop Information Box Maintenance; *T-8000-0461*

Services: Maintenance of MDOT MTA bus stop information boxes.

Vendor: Emerge, Inc.
Columbia, MD

Dates: 02/04/2016 – 09/20/2017

Amount: \$175,802

Requesting Agency Remarks: This contract was for maintenance of MDOT MTA bus stop information boxes. The contractor performed maintenance on information boxes and panels on a regular basis throughout the year. The original contract was awarded to Emerge, Inc. on February 5, 2015 for one-year. MDOT MTA continued to utilize this vendor’s services after the expiration of the contract. A total of \$175,802 was spent during this time. MDOT MTA has halted services performed under this contract and is currently developing a new procurement to provide these services.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J0503710

Resident Business: Yes **MD Tax Clearances:** 17-2464-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED **WITHDRAWN**

 WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



REVISED

Contact: Joseph W. Sedtal
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jsedtal@mta.maryland.gov

32-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services **outside the scope of the existing contract.**

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Light Rail Building Maintenance; *LR-15-066-MT*

Services: Provides for building maintenance and station throughout the MDOT MTA light rail system.

Vendor: Colossal Contractors, Inc.; Burtonsville, MD

Dates: 09/02/2016 – 09/01/2019

Amount: \$10,365

Requesting Agency Remarks: This on-call contract provided for building maintenance and station services across MDOT MTA's light rail system.

This contract was made within MDOT MTA delegated authority. Over the course of the contract, certain funds were used outside of the scope of work. These funds were used to pay overtime, something outside of the scope, and for the rental of trucks and snow removal services, also outside of the scope.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104 **Resident Business:** Yes

MD Tax Clearances: Denied clearance. Vendor is working with SDAT to reach compliance.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph Sedtal
410- 767-3351
JSedtal@mta.maryland.gov

33-GM. MARYLAND TRANSIT ADMINISTRATION
General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: T-1300A (*Replacement for T-1300 Ancillary Miscellaneous Paving & Parking Area Construction*)

Services: Miscellaneous paving and parking area construction services.

Vendors: Image Asphalt Maintenance, Inc.
Pasadena, MD

P. Flanigan & Sons, Inc.
Baltimore, MD

Southern Improvement Co. Inc.
Hunt Valley, MD

Dates: 07/12/2015 – 11/01/2016

Amount: \$1,497,634

Agency Remarks: This contract, for paving and parking improvements at MDOT MTA facilities, was needed in order to compensate three contractors for work satisfactorily performed and completed between July 12, 2015 and July 11, 2016 under various tasks originally included in an ancillary contract that had expired on July 11, 2015. The original ancillary contract, T-1300, was not modified or replaced prior to the expiration. A replacement contract is currently in place.

The three contractors and retroactive amounts are as follows:

Image Asphalt Maintenance, Inc.	\$ 25,003.47
P. Flanigan and Sons, Inc.	\$687,568.08
Southern Improvement Co., Inc.	<u>\$785,062.03</u>
	\$1,497,633.58 Total

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



33-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Fund Source: 80% Federal, 20% Special Funds
Approp. Code: J05H01040
Resident Business: Yes
MD Tax Clearance: Image Asphalt Maintenance, Inc. 17-2443-0111
P. Flanigan and Sons, Inc. 17-2440-1110
Southern Improvement Co., Inc. 17-2455-0001

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



REVISED

Contact: Joseph Sedtal
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jsedtal@mta.maryland.gov

34-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services **that exceeded the approved contract value.**

Authority: State Finance & Procurement Article, § 11-204(b);
Annotated Code of Maryland

Contract ID: Light Rail Car Body Repair Services; *T-8000-0371*

Services: Parts, tools, labor, materials, and supervision required to repair exterior of damaged light rail cars due to incidents with vehicles and damage from debris.

Vendor: Coachworks, LLC, Baltimore, MD

Dates: 01/05/2017 – 09/06/2017

Amount: \$200,870

Requesting Agency Remarks: This contract, for light rail car body repair services provided the Light Rail Division with a qualified and experienced Contractor to provide all necessary parts, labor, tools, materials and supervision as required for repairing damaged light rail cars.

Prior to the expiration of this contract, additional funds were added to account for work performed beyond the authority granted by the BPW. The modifications to this contract were not approved by BPW. MDOT MTA is currently pursuing a new contract for these services. This contract expired on September 6, 2017.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes **MD Tax Clearance:** 17-1606-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



Contact: Joseph Sedtal
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35-M-MOD. MARYLAND TRANSIT ADMINISTRATION
Modification: Maintenance Contract

Contract ID: Metro Fire Suppression System Inspection & testing; T-8000-0424

Contract Approved: DOT Agenda 04/02/14, Item #11-M

Contractor: BFPE International
Hanover, MD

Contract Description: Provides a qualified Contractor to provide testing and maintenance services for Metro's fire suppression system.

Modification Description:

Part A: Modification to increase available funding for actions taken by MDOT MTA without proper approval by the BPW over a four-month period.

Part B: Prospectively increase available funding by \$450,000 to ensure proper service can be completed until MDOT MTA can complete a competitive procurement and recommend a new contract award.

Original Contract Term: 04/14/2014 - 04/13/2019

Modification Term: **Part A:** 3/29/2017 – 8/8/2017 (4 months)
Part B: 9/21/2017 – 4/13/2019 (19 months)

Original Contract Amount: \$285,638 (5 years)

Amount: **Part A:** \$110,000
Part B: \$450,000
\$560,000

Revised Total Contract Amount: \$835,638

Overall Percent +/- Change: 196% (*this agenda item*)

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 15%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 20 2017



35-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

MBE Compliance: 15%

Requesting Agency Remarks: This contract requires additional funds because of the current state of Maryland Department of Transportation Maryland Transit Administration (MDOT MTA)'s Metro fire suppression system. When this contract was originally bid, it was with the expectation that testing would be the chief component of the contract. As time, has progressed, it has become obvious to MDOT MTA that, not only does testing need to continue, but preventative maintenance must occur as well. It is essential for the safety of MDOT MTA customers that this service remain in place until a new contract can be procured.

Part A. MDOT MTA recommends that the Board ratify authority of \$110,000 to MDOT MTA for monies spent with the vendor for services rendered from March 2017 to August 2017. When the State and a contractor act in good faith, but the procurement activity "violates Division II," the "contractor shall be awarded compensation for actual expenses

Part B. MDOT MTA recommends that the Board approve award of a modification of increased funds for this contract to ensure the continuation of these essential services provided by the vendor.

Fund Source:

Part A: 80% Federal; 20% Special Funds (Transportation Trust Fund)
Part B: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code:

Part A: J05H0105
Part B: J05H0105

Resident Business: Yes

MD Tax Clearance: 17-2462-1111

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

September 20, 2017

	Pages
Maintenance	1 thru 10
Real Property	11 thru 26
Leases	27 thru 34
Capital Grants and Loans	35 thru 63

Contact: Daniel Schmuck
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daniel.schmuck@maryland.gov

1-M. MAINTENANCE CONTRACT
Department of Natural Resources

Contract ID: Greenbrier State Park
Project No. K00R7400247
ADPICS No. 001B8400113

Contractor: Horizon Goodwill Industries
Hagerstown, MD
(MBE #02-313)

Procurement Method: Community Service Provider
(Certified Sheltered Workshop)

Contract Description: Contract to provide janitorial services in three different areas of Greenbrier State Park in Boonsboro, Washington County. Cleaning services will be conducted seasonally from March 13 – October 29 in each calendar year – 2018 thru 2020

Term of Contract: 3/13/2018 – 10/29/2020

Contract Amount: \$246,732.75 (three years)

MBE Participation: 0

Performance Bond No

Remarks: Horizon Goodwill Industries, Inc. (HGI) is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on July 20, 2017.

HGI has confirmed the contract price and accepted the contract terms and conditions. The contractor has no known deficiencies in the payment of its Maryland tax obligations.

1-M. MAINTENANCE CONTRACT (cont'd)

Fund Source: K00 18 DC703 0811 \$246,732.75

Resident Business: Yes

MD Tax Clearance: 17-2170-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
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2-M. MAINTENANCE CONTRACT
Department of Natural Resources

Contract ID: Renovate Two Campground Shower Buildings
Camping Loops A and B
Project No. P-058-170-010
ADPICS No. 001B8400139

Description: Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to renovate two campground shower buildings, camping loops A and B at the Martinak State Park in Denton, Caroline County.

Procurement Method: Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Delmarva Veteran Builders, LLC, Salisbury, MD	\$639,143.50
Modern Construction Services, Inc., Street, MD	\$692,290.00
Harper & Sons, Inc., Easton, MD	\$809,230.00

Award: Delmarva Veteran Builders, LLC

Term: 180 Calendar Days

Amount: \$639,143.50

MBE Participation: 20.58%

VSBE Participation: N/A

Performance Bond: Yes

Payment Bond: Yes

Hiring Agreement Eligible: No

2-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 27, 2017. Approximately 1,926 vendors were notified of this solicitation electronically. Bids were opened on May 25, 2017 and three bids were received. The engineer's estimate is \$474,814.00. Sufficient funds are available to proceed with the award of the base bid and unit prices even though the bid from the apparent awardee is over the engineer's estimate. The agency has verified they will provide additional funds to meet the bid price. The recommended contractor Delmarva Veteran Builders, LLC has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: \$119,143.50-POS 2016 Item 009
\$520,000.00-POS 2017 Item 007

Resident Business: Yes

MD Tax Clearance: 17-1704-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Joseph Sedtal
410-767-3351
jsedtal@mta.maryland.gov

3-GM. COMMODITIES CONTRACT

*Maryland Department of Transportation
Maryland Transit Administration*

Contract ID: Safety Shoes
ADPICS No. TT16378

Contract Description: Contract to provide safety shoes for employees across the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA).

Awards: Red Wing Shoe Store
Chicago, IL

Term: 08/24/2015 – 09/20/2017 (Retroactive)

Amount: \$80,383

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbents: Red Wing Shoe Store
Chicago, IL

Requesting Agency Remarks: RETROACTIVE - This contract provided safety shoes across all MDOT MTA modes. The MDOT MTA entered into an appropriate small procurement contract with the vendor, Red Wing Shoe Store, on December 19, 2014. The contract expired on December 18, 2015. Before the contract expired, payments were made that exceeded the amount authorized in the contract. Furthermore, after the contract expired, MDOT made additional payments to the vendor. These payments amounted to \$80,383. MDOT MTA is now receiving these products under the appropriate statewide contract with DGS.

Fund Source: 100% Special Funds (Transportation Trust Fund)

3-GM. COMMODITIES CONTRACT (cont'd)

Appropriation Codes: J0503710

Resident Businesses: No

MD Tax Clearances: Not SDAT Registered

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Joseph Sedtal
410-767-3351
jsedtal@mta.maryland.gov

4-GM. COMMODITIES CONTRACT

*Maryland Department of Transportation
Maryland Transit Administration*

Contract ID: MTA Operators' Uniform; AGY-17-038-SR
ADPICS No. J05B8400003

Contract Description: Provide uniforms for operators across three Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) modes; MARC, Metro, and Bus.

Awards: R.J. Uniform Company
Baltimore, MD

Term: 05/18/2006 – 09/20/2017 (Retroactive)
09/21/2017 – 03/20/2018 (Proactive)
03/21/2018 – 09/20/2018 (Proactive option)

Amount: \$3,311,375(Retroactive)
\$268,975 (Proactive)
\$268,975 (Proactive option)
\$3,849,325

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbents: R.J. Uniform Company
Baltimore, MD

Requesting Agency Remarks: This is a sole source procurement to provide transit operators across MDOT MTA Bus, Metro, and MARC modes with uniforms. R.J. Uniform Company (RJ) has been providing uniforms to the MDOT MTA for over a decade. Over this time RJ have provided an excellent product and service to the MDOT MTA. However, during this time, an appropriate contract has not been issued or approved by the BPW.

4-GM. COMMODITIES CONTRACT (cont'd)

For that reason, MDOT MTA is asking permission from the BPW for retroactive approval of monies spent for operator uniforms since 2006 as well as for permission to enter into an appropriate sole source contract with RJ for a term of six months with one six-month option. MDOT MTA will use the time granted through this contract to solicit and procure a new uniform contract and bring it to the BPW for approval.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Appropriation Codes: J05H0104

Resident Businesses: Yes

MD Tax Clearances: 17-2398-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Joseph Sedtal
410-767-3351
jsedtal@mta.maryland.gov

5-GM. COMMODITIES CONTRACT

*Maryland Department of Transportation
Maryland Transit Administration*

Contract ID: Commodities; Anti-Freeze
ADPICS No. TT15055FA
Commodities; Transyn Automatic Transmission
Fluid
ADPICS No. TT14124EA
Commodities; Oils, Greases, & Lubricants
ADPICS No. TT14981C

Contract Description: Contracts for bulk petroleum products based upon Department of General Services (DGS) statewide contracts. BPOs; 001B8900307 / 001B4000469 / 001B8900023.

Awards: Petro Choice
Defiance, Pennsylvania

Term: 09/16/2015 – 09/20/2017 (Retroactive)

Amount: \$534,199 (\$95,518 / \$242,307 / \$196,374)

Procurement Method: Sole Source

MBE Participation: None

Performance Security: None

Incumbents: Petro Choice
Defiance, Pennsylvania

Requesting Agency Remarks: RETROACTIVE - These contracts provided bulk petroleum products for the entire Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) transit fleet. Originally, they were attached to statewide contracts administered through DGS. At the expiration of the DGS contracts with Petro Choice, MDOT MTA continued to contract with Petro Choice instead of moving to the appropriate vendor. MDOT MTA is now receiving these products under the appropriate statewide contract with DGS.

Fund Source: 100% Special Funds (Transportation Trust Fund)

5-GM. COMMODITIES CONTRACT (cont'd)

Appropriation Codes: J0503710
Resident Businesses: No
MD Tax Clearances: 17-2396-0100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
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6-RP. REAL PROPERTY

Department of Agriculture

Maryland Agricultural Land Preservation
Foundation (MALPF)
Agricultural Land Preservation Easements
(Various Properties)

Reference: Approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

Special Conditions: Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 14, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 15 through 31, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others. Note that as to Items 17, 20, and 26, the unrestricted lot will be a building envelope that will not be subdivided from the farm.

C) As to items 32 through 41, the Grantor is waiving the right to request any additional lots.

6-RP. REAL PROPERTY (cont'd)

<i>Grantor:</i>	<i>Property:</i>	<i>Price:</i>		
Family Lots:				
Allegany County				
1. Roy Romsburg 01-17-02	140.476Ac* Less 1 acre Per dwelling (2 dwellings)	\$ 315,000.00 \$ 2,274.76/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$ 420,000.00	\$66,258.31	\$ 353,741.69	
b. Peters (fee)	\$ 373,900.00	\$66,258.31	\$ 307,641.69	
Review Appraiser: Kelleher				
*170.176 acres will be encumbered by the MALPF Easement, but 29.7 acres is being donated and thus payment will only be made upon 138.476 acres, after also subtracting 2 acres for 2 dwellings.				
2. D & T Thompson 01-17-03	89Ac Less 1 acre Per dwelling	\$ 195,000.00 \$ 2,215.91/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$ 260,000.00	\$41,978.63	\$ 218,021.37	
b. Peters (fee)	\$ 193,600.00	\$41,978.63	\$ 151,621.37	
Review Appraiser: Kelleher				
3. A. Delsignore 01-17-04	40.18Ac	\$ 75,000.00 \$ 1,866.60/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$100,000.00	\$18,951.70	\$ 81,048.30	
b. Peters (fee)	\$100,500.00	\$18,951.70	\$ 81,548.30	
Review Appraiser: Kelleher				
Baltimore County				
4. J & B Wirtz 03-17-18	52.5Ac Less 1 acre Per dwelling	\$ 309,000.00 \$ 6,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 448,050.00	\$18,481.80	\$ 429,568.20	
b. Muller (fee)	\$ 541,000.00	\$18,481.80	\$ 522,518.20	
Review Appraiser: Kelleher				

6-RP. REAL PROPERTY (cont'd)

Charles County

5. Fortune's Retreat, LLC	155.8Ac*	\$ 467,400.00		
08-17-08		\$ 3,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$ 780,000.00	\$91,661.81	\$ 688,338.19	
b. Peters (fee)	\$ 872,500.00	\$91,661.81	\$ 780,838.19	

Review Appraiser: Beach

*156 acres will be encumbered by the MALPF Easement, but 0.2 acres is reserved for cell tower and thus payment will only be made upon 155.8 acres.

Frederick County

6. H & B Beall	124.0386Ac	\$ 541,369.84		
10-17-01	Less 1 acre	\$ 4,400.00/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 1,058,132.00	\$92,791.31	\$ 965,340.69	
b. Muller (fee)	\$ 984,000.00	\$92,791.31	\$ 891,208.69	

Review Appraiser: Beach

7. D & B Crum	199.72Ac	\$ 938,684.00		
10-17-07		\$ 4,700.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 1,338,124.00	\$203,742.82	\$ 1,134,381.18	
b. Muller (fee)	\$ 1,498,000.00	\$203,742.82	\$ 1,294,257.18	

Review Appraiser: Beach

Harford County

8. Whiteford Packing Co.	388.269Ac*	\$ 2,329,800.00		
12-17-02		\$ 6,000.48/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$ 3,883,000.00	\$311,275.29	\$ 3,571,724.71	
b. Campbell (fee)	\$ 3,187,000.00	\$311,275.29	\$ 2,875,724.71	

Review Appraiser: Kelleher

*389.269 acres will be encumbered by the MALPF Easement, but 1 acre is reserved for a non-subdivideable building envelope and thus payment will only be made upon 388.269 acres.

DEPARTMENT OF GENERAL SERVICES
 ACTION AGENDA
 September 20, 2017



6-RP. REAL PROPERTY (cont'd)

9. Cooper Trust	321.45Ac		\$ 1,719,600.00	
12-17-05	Less 1 acre		\$ 5,399.91/acre	
	Per dwelling			
	(3 dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$ 2,866,000.00	\$126,480.02	\$ 2,739,519.98	
b. Campbell (fee)	\$ 3,016,100.00	\$126,480.02	\$ 2,889,619.98	

Review Appraiser: Kelleher

St. Mary's County

10. J. Grube & J. O'Brien	98.5Ac		\$ 738,750.00	
18-17-11			\$ 7,500.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 985,000.00	\$68,457.50	\$ 916,542.50	
b. Cline (fee)	\$ 790,000.00	\$68,457.50	\$ 721,542.50	

Review Appraiser: Andrews

Somerset County

11. G. Butler et al.	84.15Ac		\$ 353,475.00	
19-17-02			\$ 4,200.53/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Peters (fee)	\$ 471,300.00	\$107,011.03	\$ 364,288.97	
b. Cadell (fee)	\$ 446,000.00	\$107,011.03	\$ 338,988.97	

Review Appraiser: Andrews

12. J & J Long	49Ac		\$ 201,482.00^	
19-17-04	Less 1 acre		\$ 4,197.54/acre	
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Peters (fee)	\$ 278,400.00	\$31,268.00	\$ 247,132.00	
b. Cadell (fee)	\$ 264,000.00	\$31,268.00	\$ 232,732.00	

Review Appraiser: Andrews

6-RP. REAL PROPERTY (cont'd)

Washington County

13. J. Weddle, et al	339.65Ac*		\$ 1,365,000.00
21-17-10	Less 1 acre		\$ 4,042.65/acre
	Per dwelling		
	(2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 1,820,000.00	\$183,041.77	\$ 1,636,958.23
b. Pugh (fee)	\$ 1,450,000.00	\$183,041.77	\$ 1,266,958.23

Review Appraiser: Beach

*359.65 acres will be encumbered by the MALPF Easement, but 20 acres is already protected by prior restrictions and thus payment will only be made upon 337.65 acres, after also subtracting 2 acres for 2 dwellings.

Wicomico County

14. Log Cabin Road Prop.	153.78Ac		\$ 722,250.00
22-17-08	Less 1 acre		\$ 4,727.39/acre
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort(fee)	\$ 963,000.00	\$157,956.40	\$ 805,043.60
b. Cadell (fee)	\$ 840,300.00	\$157,956.40	\$ 682,343.60

Review Appraiser: Andrews

UNRESTRICTED LOTS

Allegany County

15. W. Yonker	108.44Ac*		\$ 125,382.00^
01-17-01	Less 1 acre		\$ 1,167.00/acre
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 270,000.00	\$51,147.89	\$ 218,852.11
b. Peters (fee)	\$ 257,900.00	\$51,147.89	\$ 206,752.11

Review Appraiser: Kelleher

*118.94 acres will be encumbered by the MALPF Easement, but 10.5 acres is being donated and thus payment will only be made upon 107.44 acres, after also subtracting 1 acre for 1 dwelling.

DEPARTMENT OF GENERAL SERVICES
 ACTION AGENDA
 September 20, 2017



6-RP. REAL PROPERTY (cont'd)

Caroline County

16. M & C Brown	215.34Ac		\$ 600,152.00
05-17-08	Less 1 acre		\$ 2,800.00/acre
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Caldwell (fee)	\$ 1,178,900.00	\$320,080.35	\$ 858,819.65
b. Lefort (fee)	\$ 1,125,000.00	\$320,080.35	\$ 804,919.65

Review Appraiser: Andrews

Carroll County

17. Groves Mill LLC	154.3627Ac		\$ 903,021.80
06-17-01			\$ 5,850.00/acre
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Page (fee)	\$1,436,000.00	\$97,285.13	\$ 1,338,714.87
b. Campbell(fee)	\$1,111,400.00	\$97,285.13	\$ 1,014,114.87

Review Appraiser: Andrews

18. L & L Bowers	127.1645Ac		\$ 548,815.58
06-17-02	Less 1 acre		\$ 4,350.00/acre
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Campbell (fee)	\$ 883,200.00	\$123,611.29	\$ 759,588.71
b. Page (fee)	\$ 883,200.00	\$123,611.29	\$ 759,588.71

Review Appraiser: Andrews

19. S & C Stambaugh	103.569Ac		\$ 502,600.00
06-17-03	Less 1 acre		\$ 4,900.12/acre
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Campbell (fee)	\$ 718,000.00	\$89,023.40	\$ 628,976.60
b. Page (fee)	\$ 718,000.00	\$89,023.40	\$ 628,976.60

Review Appraiser: Andrews

20. G & C Dell	162.546Ac		\$ 773,710.00
06-17-04			\$ 4,759.94/acre
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Campbell (fee)	\$ 1,105,300.00	\$143,237.91	\$ 962,062.09
b. Page (fee)	\$ 1,219,100.00	\$143,237.91	\$ 1,075,862.09

Review Appraiser: Andrews

6-RP. REAL PROPERTY (cont'd)

Charles County

21. H. Garner	215.621Ac*	\$ 1,034,980.80	
08-17-09		\$ 4,800.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$ 1,531,000.00	\$126,856.30	\$ 1,404,143.70
b. Cline (fee)	\$ 1,190,000.00	\$126,856.30	\$ 1,063,143.70

Review Appraiser: Beach

*217.621 acres will be encumbered by the MALPF Easement, but 2 acres is reserved for a non-subdivideable building envelope and thus payment will only be made upon 215.621 acres.

22. F & C Reidy	63.86Ac	\$ 157,150.00	
08-17-25	Less 1 acre	\$ 2,500.00/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 300,000.00	\$37,570.75	\$ 262,429.25
b. Peters (fee)	\$ 282,900.00	\$37,570.75	\$ 245,329.25

Review Appraiser: Beach

Dorchester County

23. T. Barnett, et al	88Ac	\$ 304,500.00	
09-17-08	Less 1 acre	\$ 3,500.00/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 539,400.00	\$125,253.04	\$ 414,146.96
b. McCain (fee)	\$ 444,000.00	\$125,253.04	\$ 318,746.96

Review Appraiser: Andrews

Frederick County

24. F. Hines	408.71Ac	\$ 2,008,264.50	
10-17-10	Less 1 acre	\$ 4,950.00/acre	
	Per Dwelling		
	(3 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 2,677,686.00	\$447,276.83	\$ 2,230,409.17
b. Muller (fee)	\$ 2,840,000.00	\$447,276.83	\$ 2,392,723.17

Review Appraiser: Beach

6-RP. REAL PROPERTY (cont'd)

25. R & R Grossnickle	67.8Ac	\$ 257,640.00		
10-17-11		\$ 3,800.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 467,820.00	\$68,400.57	\$ 399,419.43	
b. Muller (fee)	\$ 502,000.00	\$68,400.57	\$ 433,599.43	
Review Appraiser: Beach				

Kent County

26. KELN Holdings, LLC	172Ac	\$ 860,000.00		
14-17-06		\$ 5,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Lefort (fee)	\$ 1,256,000.00	\$226,500.10	\$ 1,029,499.90	
b. Cline (fee)	\$ 1,120,000.00	\$226,500.10	\$ 893,499.90	
Review Appraiser: Andrews				

Queen Anne's County

27. A. Callahan	240Ac	\$ 831,720.00		
17-17-03	Less 1 acre	\$ 3,480.00/acre		
	Per Dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$ 1,840,000.00	\$227,769.68	\$ 1,612,230.32	
b. McCain (fee)	\$ 1,936,000.00	\$227,769.68	\$ 1,708,230.32	
Review Appraiser: Andrews				

St. Mary's County

28. D & S Braun	84.4942Ac	\$ 395,972.25		
18-17-05	Less 1 acre	\$ 4,800.00/acre		
	Per dwelling			
	(2 Dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 527,963.00	\$58,588.50	\$ 469,374.50	
b. Cline (fee)	\$ 430,000.00	\$58,588.50	\$ 371,411.50	
Review Appraiser: Andrews				

6-RP. REAL PROPERTY (cont'd)

29. R & G. Tennyson	246.9864Ac	\$ 892,500.00	
18-17-27		\$ 3,613.56/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 1,190,000.00	\$171,655.97	\$ 1,018,344.03
b. Belinko(fee)	\$ 1,012,644.00	\$171,655.97	\$ 840,988.03

Review Appraiser: Andrews

30. R & G. Tennyson	37.93Ac	\$ 184,908.75	
18-17-28		\$ 4,875.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 246,545.00	\$26,361.35	\$ 220,183.65
b. Cline (fee)	\$ 210,000.00	\$26,361.35	\$ 183,638.65

Review Appraiser: Andrews

Worcester County

31. R. Jones	337.32Ac	\$ 927,630.00	
23-17-01		\$ 2,750.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (fee)	\$ 1,585,000.00	\$351,593.67	\$1,233,406.33
b. Cline (fee)	\$ 1,350,000.00	\$351,593.67	\$ 998,406.33

Review Appraiser: Andrews

LOT WAIVER

Allegany County

32. M & D Perrin	104.677Ac*	\$ 202,500.00	
01-17-05	Less 1 acre	\$ 1,953.18/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 270,000.00	\$49,373.00	\$ 220,627.00
b. Peters (fee)	\$ 280,000.00	\$49,373.00	\$ 230,627.00

Review Appraiser: Kelleher

*122.577 acres will be encumbered by the MALPF Easement, but 17.9 acres is being donated and thus payment will only be made upon 103.677, acres after also subtracting 1 acre for 1 dwelling.

DEPARTMENT OF GENERAL SERVICES
 ACTION AGENDA
 September 20, 2017



6-RP. REAL PROPERTY (cont'd)

Baltimore County

33. Troyer Farms, LLC	117.17Ac	\$ 813,190.00	
03-17-13	Less 1 acre	\$ 7,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 1,115,232.00	\$119,413.43	\$ 995,818.57
b. Muller (fee)	\$ 1,220,000.00	\$119,413.43	\$ 1,100,586.57

Review Appraiser: Kelleher

Carroll County

34. Lippy Brothers Farms	102.2159Ac	\$ 642,720.97	
06-17-05	Less 1 acre	\$ 6,350.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Page (fee)	\$ 1,062,800.00	\$88,958.86	\$ 973,841.14
b. Campbell (fee)	\$ 860,300.00	\$88,958.86	\$ 771,341.14

Review Appraiser: Andrews

Charles County

35. Phelps Trust	36Ac	\$ 102,600.00	
08-17-12		\$ 2,850.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$ 180,000.00	\$21,179.88	\$ 158,820.12
b. Peters(fee)	\$ 178,000.00	\$21,179.88	\$ 156,820.12

Review Appraiser: Beach

36. F. Stickel	52.5Ac	\$ 181,125.00	
08-17-27		\$ 3,450.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$ 315,000.00	\$30,887.33	\$ 284,112.67
b. Hooper(fee)	\$ 236,000.00	\$30,887.33	\$ 205,112.67
c. Cline (fee)	\$ 420,000.00	\$30,887.33	\$ 389,112.67

Review Appraiser: Beach

Dorchester County

37. H & C Helgason	132.92Ac	\$ 465,220.00	
09-17-07		\$ 3,500.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 824,100.00	\$189,189.02	\$ 634,910.98
b. McCain (fee)	\$ 678,000.00	\$189,189.02	\$ 488,810.98

Review Appraiser: Andrews

DEPARTMENT OF GENERAL SERVICES
 ACTION AGENDA
 September 20, 2017



6-RP. REAL PROPERTY (cont'd)

St. Mary's County

38. S & L Rowland	130.3Ac	\$ 446,085.00	
18-17-22	Less 1 acre	\$ 3,450.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 594,780.00	\$90,558.50	\$ 504,221.50
b. Cline (fee)	\$ 570,000.00	\$90,558.50	\$ 479,441.50

Review Appraiser: Andrews

Somerset County

39. W & L Dryden	68.29Ac	\$ 261,225.00	
19-17-07		\$ 3,825.23/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$ 348,300.00	\$62,503.80	\$ 285,796.20
b. Cadell (fee)	\$ 314,000.00	\$62,503.80	\$ 251,496.20

Review Appraiser: Andrews

40. H. Dryden & J. Johnson	28.95Ac	\$ 111,800.00	
19-17-08	Less 1 acre	\$ 4,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 154,000.00	\$32,231.00	\$ 121,769.00
b. Peters (fee)	\$ 153,800.00	\$32,231.00	\$ 121,569.00

Review Appraiser: Andrews

Talbot County

41. J & S Brooks	168Ac	\$ 835,000.00	
20-17-08	Less 1 acre	\$ 5,000.00/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 1,163,000.00	\$213,107.92	\$ 949,892.08
b. McCain (fee)	\$ 1,320,000.00	\$213,107.92	\$1,106,892.08

Review Appraiser: Andrews

Fund Sources

State Bond 615/14108	\$ 573,130.00
L00A11.11/10460	<u>\$25,069,094.49</u>
Total:	\$25,642,224.49

Total Acres (Ta) 6099.9803

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

7-RP. REAL PROPERTY

Department of Agriculture

File # 06-79-10 #1

Carroll County

Recommendation: Approve a partial release of 0.733 +/- acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 0.733+/- acres of contiguous land to be added to the agricultural preservation easement area by amending the Easement.

Releasor: The State of Maryland, to the use of the the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Releasee: Brian and Bethany Rasche

Property: 0.733 acres

Grantor: Brian and Bethany Rasche

Grantee: The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Property: 0.733 +/- acres

Consideration: No Monetary Consideration

Remarks: Reference is made to Item 24-RP of this Department's Agenda of July 20, 1982, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 40 acres of land for \$38,000.00. Purchase of the easement was completed on February 9, 1983. In December, 1983, approval was given by MALPF to subdivide the land into two parcels, and in 2013, the landowners of the two parcels entered into Corrective Easements to formally separate the Easement into two separate easements. The current request concerns Corrective Easement #1 encumbering 20.301 acres of land.

7-RP. REAL PROPERTY *(cont'd)*

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 0.733+/- acre area of land from the operation and effect of the Corrective Easement #1 in exchange for 0.733+/- acres of contiguous land to be added to the agricultural preservation area by amending the Corrective Easement #1. This request is being made to re-configure a building lot closer to the road in order that a farm field is less disturbed by construction. A plat depicting the exchange of land is attached hereto. The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the proposed transaction because it will benefit the farming operation. The Department of General Services has determined that the land exchange will have a net neutral economic impact on the values of the State's easement interest.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

8-RP. REAL PROPERTY

Department of Agriculture

File # 21-80-02

Washington County

Recommendation: Approve a partial release of 0.278 +/- acres of land from the operation and effect of the existing agricultural preservation easement acquired by the State Highway Administration in consideration of \$222.40 in accordance with the formula set forth in the Agriculture Article.

Releasor: The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

Releasees: James Ford and Maryland State Highway Administration

Property: 0.278 acres

Consideration: \$222.40

Remarks: Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release .0278+/- acres of land from the operation and effect of the above referenced agricultural preservation easement as permitted by Agriculture Article Section 2-515 Annotated Code of Maryland.

Reference is made to Item 28-RP of this Department's Agenda of October 13, 1982, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 176.59 acres of land for \$141,272.00. Purchase of the easement was completed on February 24, 1983.

8-RP. REAL PROPERTY *(cont'd)*

The Maryland State Highway Administration (hereinafter “SHA”) determined that it needed to acquire certain fee interests and permanent easements for the public purpose of widening Maryland Route 66. The SHA determined that the wider roadway would improve safety and operations. The SHA will reimburse MALPF for the released acreage according to the formula set forth in the Agriculture Article. The total compensation due to the Foundation is \$222.40, and that amount will be deposited in the MALPF Fund.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

9-LT. TENANT LEASE

Department of Human Services
Social Services Administration

Landlord/Owner: West Branch Land Unit 20D, LLC
113 Westminster Road
Suite 210
Reisterstown, MD 21136

Property Location: 1232 Tech Court
Westminster, MD 21157

Space Type: Office **Lease Type:** New **Square Feet:** 37,593
Duration: 10 years **Effective:** January 1, 2018
Annual Rent: \$676,674.00 (avg.) **Square Foot Rate:** \$18.00 (avg.)

Utilities Responsibility: Lessee
Custodial Responsibility: Lessee
Previous Board Action(s): #20-LT-MOD, dated 11/17/10; #15-LT, dated 9/16/09.
Fund Source:

Fund Source	NUSF	Rate	Gross
N00G0006 7F06 1351 G6010	37,593	\$17.00	\$639,081.00

Recommendation: Approval is requested for a new lease that expands the current lease footprint by 7,159 sf (“expansion space”), so that the total space leased by the State is 37,593 sf. The new rate is \$17.00 sf. for years 1-5, and \$19.00 sf. for years 6-10. The lease contains one 5 year renewal option subject to future BPW approval. Reference is made to Board of Public Works Action Agenda Item #20-LT-MOD, wherein the Board approved a 10 year lease for 30,434 sf at a rate of \$13.55. The current lease expiring on 6/30/20 will remain in effect until construction is completed in the expansion space, which is anticipated to occur on January 1, 2018. The fund source listed above is for the first year of rent only.

Remarks:

1. The Expansion Space will absorb staffing associated with the Carroll County’s State’s Attorney’s offices of the Child Support Unit, which are being transferred to the Department of Human Services as approved by Senate Bill 195.
2. Landlord has agreed to perform construction to the Resource Center/EBT Room (Chair Closet), the Child Support Settlement/Appeals Conference Room, the CSEA Cashier Room, and the Observation Room.

9-LT. TENANT LEASE *(cont'd)*

3. The lease contains a termination for convenience clause and the standard 6 month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

10-LT. TENANT LEASE

Department of Human Services

Landlord: East Lombard Street Parking Associates, LLC
300 East Lombard Street, suite 630
Baltimore, MD 21202

Property Location: 200 East Baltimore Street
Baltimore, MD 21202

Space Type: Parking Garage **Lease Type:** New **Number of Spaces:** 7
Duration: 2 Years **Effective:** October 1, 2017
Rent: \$12,600 **Rate/Space/Month:** \$150.00

Utilities Responsibility: Lessor
Custodial Responsibility: Lessor
Previous Board Actions: N/A

Fund Source:

Program	Subprogram	Sub-object	PCA	Total
N00G0006	7F56	0715	GF290	\$12,600.00

Recommendation: Approval is requested for a two (2) year lease for seven (7) parking spaces at a rate of \$150.00 per space. The total annual rent is \$12,600.

Remarks:

1. Parking spaces are being requested to accommodate the needs of the Office of the Special Counsel located at 217 E. Redwood Street in Baltimore City.
2. The number of spaces complies with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.

10-LT. TENANT LEASE *(cont'd)*

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

11-LT. TENANT LEASE

Department of Assessments & Taxation

Landlord: The County Commissioners of Worcester County,
Maryland
One West Market St., Room 1103
Snow Hill, MD 21863

Property Location: One West Market St., Room 1202
Snow Hill, MD 21863

Space Type: Office	Lease Type: Renewal	Square Feet: 4,868
Duration: 5 Years	Effective: 10/01/2017	
Annual Rent: \$61,336.80 Year 1	Square Foot Rate: \$12.60	
Not to exceed \$73,020 Years 2-5	Previous Square Foot Rate: \$11.88	

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action(s): 04/18/2012 – Item 14-LT-OPT and 01/23/2002 – Item 18-L

Fund Source: 100% General Funds E50C00.02. PCA 26101 Obj. 1301

Recommendation: Approval is requested for a five year renewal lease of 4,868 sf. at a rate of \$12.60 per sf. Reference to 14-LT-OPT approved on 04/18/2012, wherein the Board of Public Works approved a 5 year lease with one 5 year renewal option for the period 5/1/2012 – 4/30/2017. The lease has been in holdover from 5/1/2017 through 9/30/2017. This lease will allow the County Commissioners of Worcester County to continue operations to provide real estate taxes data to citizens of the county and surrounding areas.

Remarks

1. The initial rental rate of \$12.60 per net usable square foot represents the Agency's pro-rata share of actual operating and maintenance expenses for the building for Fiscal Year 2017. The annual rent shall be adjusted annually to reflect the actual operating and maintenance expenses; however, the annual rent shall not exceed \$15.00 per net usable square foot over the term of the lease.
2. The Landlord shall notify Tenant within 30 days after each fiscal year of the actual operating and maintenance expenses incurred in the year. Notification from the Landlord shall include certified true copies of the operating and maintenance expenses incurred. The Department of General Services Office of Real Estate shall review the expense reports and shall have the right to physically audit Landlord's records for accuracy. The State's pro-rata share is 13.6% of the building.

11-LT. TENANT LEASE *(cont'd)*

3. Operating and maintenance expenses consist of the following: electricity, heating, water and sewage, extermination, ground maintenance, janitorial supplies, service contract for heating, ventilation, and air conditioning service and maintenance (HVAC) and any other mutually agreed upon cost related solely to the operation and maintenance of the building. Casualty losses, capital expenditures or improvements, condemnation proceeds or debt service are not included in the operating expenses.
4. The lease contains no additional options to renew the lease agreement.
5. The lease contains a termination for convenience clause, and the standard 6 month holdover period.
6. The lease provides for use-in-common parking spaces free of charge.
7. This space has been used since February 1, 2002 as the Worcester County assessment office. The assessment office is responsible for assessing all real property in Worcester County as well as assisting home and business owners in the assessment appeal process.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Wendy Scott-Napier
 410.767.4088
 wendy.scott-napier@maryland.gov

12-LT. TENANT LEASE
Comptroller of Maryland
 Revenue Administration

Landlord/Owner: Hagerstown Franklin 35 – 41 West Trust
 19813 Leitersburg Pike
 Suite 306
 Hagerstown, MD 21742

Property Location: 33 West Franklin Street
 Hagerstown, MD 21740

Space Type: Office **Lease Type:** New **Square Feet:** 2,456
Duration: 10 years **Effective:** December 1, 2017
Annual Rent: \$39,586.33 (avg.) **Square Foot Rate:** \$16.12 (avg.)

Prev. Square Foot Rate: N/A **Eff. Square Foot Rate:** N/A
Prev. Eff. Sq. Foot Rate; N/A

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action(s): N/A
Fund Source:

Appropriation Number	NUSF	Rate	Total
E00A0401	2,456	\$14.06	\$34,531.36

Recommendation: Approval is requested for a new 10 year lease of 2,456 sf. at an average rate of \$16.12 per sf. for a Comptroller call center in downtown Hagerstown to provide daily taxpayer services. The new location has good visibility, ample parking, and is accessible to public transportation. The lease contains a 3% annual escalation. The fund source listed above is for the first year of rent only.

Remarks:

1. Landlord agrees to provide 10 parking spaces onsite free of charge for the 10 year term and 10 paid parking spaces across the street from the facility. The 10 paid parking spaces are \$60.00 per space per month for years 1 – 5. The rent for the spaces for years 6-10 will be negotiated at the end of the first 5 years of the lease. Note, the 10 paid parking spaces will be billed as a pass through expense of the lease.

12-LT. TENANT LEASE (*cont'd*)

2. The lease provides for one 5 year renewal option. The terms have not been negotiated as yet and will need to be presented to the BPW for review and approval.
3. The lease contains a termination for convenience clause, and the standard 6 month holdover period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

13-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Trustees of Stevenson University

Rosewood Property Environmental Abatement (Baltimore County)

“To design and construct the environmental abatement and demolition of buildings on the Rosewood property, including any appropriate site surveys and investigation and design and construct site development and utility improvements including, but not limited to, roads, sidewalks, parking, stormwater management, and utility connections and disconnections on the Rosewood property.”

\$5,000,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item 135; (SL-011-170-038)*

Matching Fund: No match is required.

Background:	Total Project	\$5,000,000.00
	17-135 (This Action)	\$5,000,000.00
	Local Cost	\$ 0.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
 410.767.4107
 cathy.ensor@maryland.gov

14-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Allegany County Animal Shelter Management Foundation, Inc.

Allegany County Animal Shelter Adoption and Care Center (Allegany County)

“For the planning, design, construction, repair, renovation, and capital equipping of the Dog Adoption Building at the Allegany County Animal Shelter Adoption and Care Center.”

\$500,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
 DGS Item 119; (SL-096-140-038)*

Matching Fund: No match is required.

Background:	Total Project	\$917,000.00
	17-119 (This Action)	\$500,000.00 (non-match)
	15-G027 (Prior Action)	\$100,000.00
	15-G088 (Prior Action)	\$ 50,000.00
	14-G039 (Prior Action)	\$ 50,000.00
	14-G125 (Prior Action)	\$ 50,000.00
	Local Cost	\$167,000.00

(Prior Actions: 5/10/17 Agenda, Item 15-CGL; and 7/6/16 Agenda, Item 8-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

15-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Jewish Council for the Aging of Greater Washington, Inc.
Anne L. Bronfman Center and Misler Adult Day Center (Montgomery County)***

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Anne L. Bronfman Center and Misler Adult Day Center, including site improvements to the center, located in Montgomery County.”

\$75,000.00

*Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015)
DGS Item G124; (SL-078-150-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Council for the Aging of Greater Washington, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$113,423.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Jewish Council for the Aging of Greater Washington, Inc. \$38,423.00 for eligible expenditures.

Background:	Total Project	\$390,000.00
	15-G124 (This Action)	\$ 75,000.00
	14-G085 (Prior Action)	\$120,000.00
	Local Cost	\$ 195,000.00

Remarks:

1. The Board of Public Works unanimously granted a temporary exception for one year from the automatic termination of funds on the September 6, 2017 Board of Public Works agenda.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

15-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

16-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of the Baltimore Museum of Industry, Inc. (Baltimore City)

Baltimore Museum of Industry

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Baltimore Museum of Industry, located in Baltimore City.”

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G119; (SL-043-981-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Baltimore Museum of Industry, Inc. is utilizing value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 1425 and 1437 Key Highway and accepted a value of \$2,800,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$1,680,000.00 and, with the current grant, the grantee has utilized a total of \$1,880,000.00 of the value of property to meet the matching fund requirement.

Background:

Total Project	\$5,360,000.00
16-G119 (This Action)	\$ 200,000.00
14-G035 (Prior Action)	\$ 250,000.00
14-G121 (Prior Action)	\$ 250,000.00
10-G022 (Prior Action)	\$ 250,000.00
09-G032 (Prior Action)	\$ 40,000.00
09-G080 (Prior Action)	\$ 40,000.00
08-G018 (Prior Action)	\$ 150,000.00
08-G119 (Prior Action)	\$ 150,000.00
07-G105 (Prior Action)	\$ 50,000.00
05-G019 (Prior Action)	\$ 150,000.00
05-G020 (Prior Action)	\$ 200,000.00
04-G012 (Prior Action)	\$ 150,000.00
Local Cost	\$3,480,000.00

16-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)

(Prior Actions: 2/11/04 Agenda, Item 11-CGL; 9/8/04 Agenda, Item 35-CGL; 4/2/08 Agenda, Item 20-CGL; 5/21/08 Agenda, Item 26-CGL; 8/26/09 Agenda, Item 13-CGL; 5/5/10 Agenda, Item 12-CGL; 9/22/10 Agenda, Item 20-CGL; 10/19/11 Agenda, Item 17-CGL; and 9/16/15 Agenda, Item 16-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

17-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Boys & Girls Club of Westminster, Inc.

Boys and Girls Club of Westminster (Carroll County)

“For the acquisition, planning, design, construction, repair, renovation, site improvement, and capital equipping of the Boys and Girls Club of Westminster building, including a new gymnasium, located in Carroll County.”

\$80,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017), DGS Item G057; (SL-012-170-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of The Boys & Girls Club of Westminster, Inc. has submitted documentation that it has over \$80,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$160,181.00
	17-G057 (This Action)	\$ 80,000.00
	Local Cost	\$ 80,181.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of the Center Stage Associates, Inc.

Center Stage (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Center Stage, located in Baltimore City.”

\$2,000,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)
DGS Item G010; (SL-030-140-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Center Stage Associates, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$7,089,422.97 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Center Stage Associates, Inc. \$2,000,000.00 for eligible expenditures.

Background:	Total Project	\$26,200,000.00
	17-G010 (This Action)	\$ 2,000,000.00
	16-G002 (Prior Action)	\$ 3,000,000.00
	14-G002 (Prior Action)	\$ 1,000,000.00
	Local Cost	\$20,200,000.00

(Prior Actions: 7/27/16 Agenda, Item 19-CGL; and 6/7/15 Agenda, Item 17-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

18-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Chesapeake Region Accessible Boating, Inc.

Chesapeake Region Accessible Boating Project (Anne Arundel County)

“For the Chesapeake Region Accessible Boating project, including the purchase and installation of therapeutic equipment, located in Anne Arundel County.

\$75,000.00 - \$21,000.00 match

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)
DGS Item G033; (SL-009-170-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Chesapeake Region Accessible Boating, Inc. has submitted documentation that it has over \$21,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$96,000.00
	17-G033 (This Action)	\$75,000.00 - \$21,000.00 match
	Local Cost	\$21,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Mayor and City Council of the City of Gaithersburg

Consumer Product Safety Commission Site (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the former Consumer Product Safety Commission site, located in Montgomery County.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)

DGS Item G068

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017)

DGS Item G133; (SL-007-170-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Gaithersburg has submitted documentation that it has allocated \$525,000.00 in its Fiscal Year 2018 budget to meet the matching fund requirement for this project.

Background:	Total Project	\$6,734,000.00
	17-G068 (This Action)	\$ 100,000.00
	17-G133 (This Action)	\$ 100,000.00
	Local Cost	\$6,534,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

20-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

21-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Sixth Branch, Inc.

Darley Park Community Park (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a neighborhood park in the Darley Park community, located in Baltimore City.”

\$50,000.00 - \$29,000.00 match

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)
DGS Item G039; (SL-008-170-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of The Sixth Branch, Inc. has submitted documentation that it has over \$29,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$125,000.00
	17-G039 (This Action)	\$ 50,000.00 - \$29,000.00 match
	Local Cost	\$ 75,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

22-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Easter Seals Serving DC/MD/VA, Inc.

Easter Seals Inter-Generational Center (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Inter-Generational Center, located in Montgomery County.”

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017), DGS Item G069; (SL-030-120-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Easter Seals Serving DC/MD/VA, Inc. has submitted documentation that it has over \$150,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$15,055,000.00
17-G069 (This Action)	\$ 150,000.00 Match
16-G089 (Prior Action)	\$ 75,000.00 Match
16-G166 (Prior Action)	\$ 25,000.00 Match
15-G072 (Prior Action)	\$ 100,000.00 Match
14-G162 (Prior Action)	\$ 200,000.00 Match
12-G070 (Prior Action)	\$ 100,000.00 Match
09-G034 (Prior Action)	\$ 35,000.00 Non Match
09-G082 (Prior Action)	\$ 35,000.00 Non Match
08-G165 (Prior Action)	\$ 125,000.00 Match
08-G124 (Prior Action)	\$ 425,000.00 Match
07-G056 (Prior Action)	\$ 200,000.00 Match
06-G073 (Prior Action)	\$ 200,000.00 Match
06-G025 (Prior Action)	\$ 250,000.00 Match
05-034 (Prior Action)	\$ 400,000.00 Non Match
04-G042 (Prior Action)	\$ 100,000.00 Match
04-G041 (Prior Action)	\$ 100,000.00 Match
Local Cost	\$12,535,000.00

22-CGL. CAPITAL GRANTS AND LOANS (cont'd)

(Prior Actions: 05/17/06 Agenda, Item 10-CGL; 05/09/07 Agenda, Item 19-CGL; 11/05/08 Agenda, Item 16-CGL; 11/17/10 Agenda, Item 26-CGL; 05/29/13 Agenda, Item 19-CGL; 10/1/14 Agenda, Item 20-CGL; 10/7/15 Agenda, Item 17-CGL; and 10/19/16 Agenda, Item 27-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Cathy Ensor
 410.767.4107
 cathy.ensor@maryland.gov

23-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into grant agreements for the following grants:

Board of Directors of the Central Kenilworth Avenue Revitalization Community Development Corporation

Greater Riverdale Career Empowerment Center (Prince George's County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Greater Riverdale Career Empowerment Center.”

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014; as amended by Chapter 027, Acts of 2016; and Chapter 022, Acts of 2017)

DGS Item G114

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LHI - Chapter 463, Acts of 2014; as amended by Chapter 027, Acts of 2016; and Chapter 022, Acts of 2017)

DGS Item G185; (SL-107-140-038)

Matching Fund: No match is required.

Background:	Total Project	\$150,000.00
	14-G114 (This Action)	\$ 50,000.00 (non-match)
	14-G185 (This Action)	\$100,000.00 (non-match)
	Local Cost	\$ 0.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

24-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Jewish Community Center of Baltimore, Inc.

*Jewish Community Center of Baltimore – Gordon Center
(Baltimore County)*

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Gordon Center for the Performing Arts, located in Baltimore County.”

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016),
DGS Item G146; (SL-046-160-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Community Center of Baltimore, Inc. has submitted evidence in the form of invoices and canceled checks that it has \$105,500.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Jewish Community Center of Baltimore, Inc. \$5,500.00 for eligible expenditures.

Background:	Total Project	\$379,000.00
	16-G146 (This Action)	\$100,000.00
	Local Cost	\$279,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

24-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

25-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Board of Directors of the Jewish Community Center of Greater Washington, Inc.
Jewish Community Center of Greater Washington Children’s Playground
(Montgomery County)***

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of a children’s playground, including the installation of playground equipment and site improvements to the park, located in Montgomery County.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016),
DGS Item G092*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016),
DGS Item G169; (SL-045-160-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Community Center of Greater Washington, Inc. has submitted documentation that it has over \$150,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$305,000.00
	16-G092 (This Action)	\$ 50,000.00
	16-G169 (This Action)	\$100,000.00
	Local Cost	\$155,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

25-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

26-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Kennedy Krieger Institute, Inc.

Kennedy Krieger Institute – Comprehensive Autism Center (Baltimore City)

“For the planning, design, construction, repair, renovation, and capital equipping of a new Comprehensive Center for Autism and other Neurodevelopmental Disabilities at Kennedy Krieger’s East Baltimore Campus.”

\$1,000,000.00

Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017), DGS Item G004; (SL-081-110-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Kennedy Krieger Institute, Inc. has submitted documentation that it has over \$1,000,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$46,598,757.00
17-G004 (This Action)	\$ 1,000,000.00
16-126 (Prior Action)	\$ 1,750,000.00 (non-match)
15-G014 (Prior Action)	\$ 2,000,000.00
14-G006 (Prior Action)	\$ 1,500,000.00
13-G007 (Prior Action)	\$ 2,000,000.00
12-G005 (Prior Action)	\$ 1,000,000.00
11-G005 (Prior Action)	\$ 1,000,000.00
Local Cost	\$36,348,757.00

(Prior Actions: 8/17/16 Agenda, Item 19-CGL; 12/16/15 Agenda, Item 29-CGL; 11/7/15 Agenda, Item 13-CGL; and 7/24/13 Agenda, Item 32-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

26-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

27-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Good Samaritan Hospital of Maryland, Inc.

Medstar Good Samaritan Hospital – Cancer Center (Baltimore City)

“To assist in the expansion of the Cancer Center at MedStar Good Samaritan Hospital in Baltimore City.”

\$375,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MHA – Chapter 424, Acts of 2013; as amended by Chapter 495, Acts of 2015)

DGS Item G028; (SL-102-130-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of The Good Samaritan Hospital of Maryland, Inc. has submitted documentation that it has over \$375,000.00 in a financial institution to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.*

Background:	Total Project	\$1,270,000.00
	13-G028 (This Action)	\$ 375,000.00
	Local Cost	\$ 895,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Cathy Ensor
 410.767.4107
 cathy.ensor@maryland.gov

28-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Omaha Beach Chapter, No. 7, Disabled American Veterans, Inc.

*Omaha Beach Chapter, No. 7, Disabled American Veterans Building
 (Prince George's County)*

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Omaha Beach Chapter, No. 7, Disabled American Veterans Building.”

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014; as amended by Chapter 495, Acts of 2015; and Chapter 027, Acts of 2016)
 DGS Item G191; (SL-106-140-038)*

Matching Fund: No match is required.

Background:	Total Project	\$25,000.00
	14-G191 (This Action)	\$25,000.00 (non-match)
	Local Cost	\$ 0.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
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29-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Potomac Community Resources, Inc.

Potomac Community Resources Home (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Potomac Community Resources Home, located in Montgomery County.”

\$175,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017), DGS Item G078; (SL-020-120-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Potomac Community Resources, Inc. has submitted documentation that it has a \$325,000.00 commitment from Montgomery County, Maryland to meet the matching fund requirement for this project. \$150,000.00 of the commitment from Montgomery County, Maryland was used to match the two 2015 bond bills.

Background:	Total Project	\$1,220,000.00
	17-G078 (This Action)	\$ 175,000.00
	15-G076 (Prior Action)	\$ 50,000.00
	15-G135 (Prior Action)	\$ 100,000.00
	14-G092 (Prior Action)	\$ 50,000.00
	14-G167 (Prior Action)	\$ 125,000.00
	13-G082 (Prior Action)	\$ 100,000.00
	12-G074 (Prior Action)	\$ 100,000.00
	Local Cost	\$ 520,000.00

(Prior Actions: 4/26/17 Agenda, Item 21-CGL; 12/16/15 Agenda, Item 36-CGL; 5/13/15 Agenda, Item 15-CGL; and 3/20/13 Agenda, Item 24-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

29-CGL. CAPITAL GRANTS AND LOANS *(cont'd)*

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

30-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Mayor and Town Council of Chestertown

Revitalization of Chestertown Marina (Kent County)

“For the planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Chestertown Marina.”

\$500,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item 144; (SL-010-170-038)*

Matching Fund: No match is required.

Background:	Total Project	\$1,100,000.00
	17-144 (This Action)	\$ 500,000.00 (non-match)
	Local Cost	\$ 600,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

31-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Ronald McDonald House Charities of Baltimore, Inc.
Ronald McDonald House (Baltimore City)

“For the acquisition, planning, design, construction, renovation, and capital equipping of a new Ronald McDonald House in Baltimore.”

\$1,000,000.00

Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item 129; (SL-006-170-038)

Matching Fund: No match is required.

Background:	Total Project	\$31,419,579.00
	17-129 (This Action)	\$ 1,000,000.00
	Local Cost	\$30,419,579.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Fred Mason
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32-CGL. CAPITAL GRANTS AND LOANS
Maryland Higher Education Commission

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

Hagerstown Community College

SMART House Project – Design, Construction, Furniture & Equipment
Design, construct, and equip a 3,676 GSF laboratory/ job training facility that will allow students to have hands on practice in the fields of energy technologies and application tools. The project will serve students in the Alternative Energy Technology and Advanced Manufacturing certificate programs to prepare them for energy efficiency focused careers, and further study in design, construction, and engineering.

\$1,088,000

MCCBL 2016/ Item 117

CC-02-MC16-456

Matching Fund: Hagerstown Community College – \$591,012
Cost sharing is 64.8% State share, 35.2% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount	State Share	Local Share
Total Project	\$1,679,012	\$1,088,000	\$591,012
This Action	\$1,679,012	\$1,088,000	\$591,012

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Hagerstown Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION