

*BOARD OF PUBLIC WORKS*  
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*SEPTEMBER 6, 2017*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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Contact: Norman Astle (410)841-5864  
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1. **DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grants***

**Recommendation:** That the Board of Public Works approve funding 34 individual grants under the Maryland Agricultural Cost-Share Program.

**Fund Source:** MCCBL of 2015/Item 15185: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Amount:** \$1,335,747

Agreement #	Recipient	County	Amount
AT-2017-3093	Brother's Poultry Farm, LLC	Wicomico	119,000
AT-2017-3094			119,000
AT-2017-3095-B			43,750
AT-2017-3096	Timothy A. Redman	Kent	5,400
AT-2017-3141	Robert W. Buckler	St. Mary's	2,500
AT-2018-2513-P	Raymond A. Copsey, Sr.	St. Mary's	4,200
AT-2018-2522	Dale F. Leager	Queen Anne's	12,800
CH-2017-3030	Fair Hill Farms, Inc.	Kent	18,400
CH-2017-3125	Elizabeth D. Brice	Queen Anne's	13,300
CR-2017-3065	Rodney W. Lewis	Caroline	84,500
CR-2017-3083-B			50,000
CR-2018-2512	Thomas W. Bramble	Queen Anne's	23,800
CR-2018-2546	Al-Falah Farm, LLC	Caroline	50,000
MP-2017-3103-R	David T. Pyle	Carroll	3,700
MP-2017-3110	Stanley E. Culp	Carroll	80,600
MP-2017-3113	Edward M. Kelly, Jr.	Carroll	45,153
MP-2017-3114			20,600
MP-2017-3142	Heather S. Iager	Frederick	10,400
MP-2017-3143			6,700
MP-2018-2518	Elizabeth H. Boyce	Frederick	3,900
MP-2018-2528	Donna M. Rabaiotti	Frederick	10,600

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1. **DEPARTMENT OF AGRICULTURE (cont'd)**  
***Maryland Agricultural Cost-Share Program Grants***

Agreement #	Recipient	County	Amount
MP-2018-2532	Kenneth W. Staley	Carroll	86,625
MP-2018-2533-C			101,000
MP-2018-2534			3,800
PA-2017-3144	Chantal N. Brooks	Prince George's	5,500
PA-2017-3145			4,700
PR-2017-2572-B	William H. Miller, Jr.	Somerset	106,969
PR-2018-2593-B	Ernest W. Adkins, Jr.	Wicomico	43,750
PR-2018-2594			96,000
PR-2018-2595			97,300
RS-2018-2508	Wayne H. Horner	Carroll	19,500
RS-2018-2509			11,500
RS-2018-2523	Hamilton O. Smith	Baltimore	3,500
UP-2018-2514	Mark S. Patterson	Washington	27,300

**Authority:** Cost-Sharing – Water Pollution Control, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share grant agreement.

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THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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September 6, 2017



Contact: Norman Astle (410)841-5864  
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**2. DEPARTMENT OF AGRICULTURE**  
*Agricultural Cost-Share Reversions*

**Recommendation:** That the Board of Public Works approve the **reversions** of balances remaining from 102 projects cancelled or completed in accordance with the Maryland Agricultural Cost-Share Program.

**Amount:** \$999,998

Agreement #	Recipient	County	Amount
AT-2015-2920	Ann R. Lawrence	St. Mary's	351.84
AT-2015-2994	Roy S. Guy	St. Mary's	171.09
AT-2015-3049	Clark Farm Property, LLC	Baltimore	1,693.27
AT-2015-3050			3,200.00
AT-2015-3073	Patience Reward Farm, LLC.	Kent	204.06
AT-2015-3178	William R. Mattingly	St. Mary's	140.50
AT-2015-3179			53.06
AT-2015-3180			68.78
AT-2015-3183	Gesg Farm, LLC	Kent	293.11
AT-2015-3223-B	Jungho An	Worcester	35,000.00
AT-2016-2525	Joseph R. Rahll,Sr	Harford	167.83
AT-2016-2752			319.78
AT-2016-2526	Daniel Z. Krivitsky	Charles	251.10
AT-2016-2611	Arthur L. Harris III	Kent	51.67
AT-2016-2709	Joseph R. Blodgett	Kent	349.75
AT-2016-3293	Donald E. Braun, Jr.	St. Mary's	25,200.00
AT-2016-3317	Riveredge, LLC	Cecil	46.42
AT-2016-3322	David A. Reese	Queen Anne's	4,332.78
CH-2015-2840	Hambleton Creek Farm, Inc.	Queen Anne's	200.00
CH-2015-2846-B	Eric R. Pardee	Queen Anne's	48,562.50
CH-2016-2708	Charles R. Patterson, III	Queen Anne's	1,300.00
CH-2016-2748	Holton E. Rhodes, Jr	Queen Anne's	340.51
CH-2016-2749			396.07
CR-2016-2711	Cedarhurst LLC	Caroline	477.69
CR-2016-2740	Shane A. Cohee	Dorchester	4,481.25
CR-2016-2741-B			301.87
CR-2016-2846	Benjamin M. Taylor	Caroline	3,515.00
LS-2015-2847	W. Herbert Harkins	Harford	12,200.00

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2. **DEPARTMENT OF AGRICULTURE (cont'd)**  
*Agricultural Cost-Share Reversions*

Agreement #	Recipient	County	Amount
LS-2015-3175	Rutledge Brick House Farm, Inc.	Harford	6,344.80
LS-2015-3176			7,500.00
MP-2015-3000	Hoffmaster Family Farm, LLC	Frederick	3,629.40
MP-2015-3192	Randy D. Sowers	Frederick	18,200.00
MP-2015-3193			4,500.00
MP-2016-2436	Byron D. Stambaugh	Carroll	21,100.00
MP-2016-2437			18,900.00
MP-2016-2599	Hayland Farms, LLC	Frederick	401.14
MP-2016-2600			2,108.11
MP-2016-2614	Steven M Baker	Carroll	504.50
MP-2016-2758-C	Eric L. Troxell	Frederick	61,274.12
MP-2016-2763	Charles H. Harbaugh	Frederick	8,493.38
MP-2016-2800	Steven M Baker	Carroll	43,473.89
MP-2016-2801-C			44,424.10
MP-2016-2802			20,532.97
MP-2016-2943	Joel T. Anderson	Frederick	2,400.00
MP-2016-2944			2,300.00
MP-2016-2945			1,300.00
MP-2016-2946			12,600.00
MP-2016-2947			6,500.00
MP-2016-2949			8,300.00
MP-2016-2950			14,753.67
MP-2016-2951			2,500.00
MP-2016-2953	Aschenbach Farm, LLC	Frederick	3,746.51
MP-2016-2954			2,900.00
MP-2016-3279	Auburn Farms, Inc.	Frederick	156,617.69
NW-2015-3216	Ghuman, LLC	Dorchester	5,381.25
NW-2015-3217-B			4,463.75
NW-2016-2643	Barry E. Spedden	Dorchester	5,962.50
NW-2016-2644-B			4,351.86
NW-2016-2742	Bruce L. Nossick	Dorchester	5,768.76
NW-2016-2743-B			450.62
NW-2016-2753	Kenneth H. Fishell, Jr	Caroline	8,935.00
NW-2016-2803			2,025.00
NW-2016-2796	PG Farms, Inc.	Wicomico	6,612.14
NW-2016-2797			5,143.23

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2. **DEPARTMENT OF AGRICULTURE (cont'd)**  
*Agricultural Cost-Share Reversions*

Agreement #	Recipient	County	Amount
NW-2016-2931	Imran Asghar	Caroline	1,112.50
NW-2016-2934-B			1,704.37
NW-2016-3048	Conaway Farms, LLC	Wicomico	2,120.00
NW-2016-3324	Zhi Sheng Lin	Caroline	7,881.25
NW-2016-3326			5,350.00
PA-2015-3160	Dorothy L. Morgan	St. Mary's	1,012.26
PA-2016-2734	Kathy D. Bowen	Calvert	5,342.03
PA-2016-3275	Merry Acres Farm	Howard	191.87
PB-2015-3142	Donald G. Maring	Carroll	332.56
PB-2016-2547	Roger W. Tabler, Sr	Carroll	1,244.47
PR-2015-3023-B	Michael L. Butler	Somerset	22,875.43
PR-2015-3075-B	Howard P. Overholt	Somerset	6,183.75
PR-2015-3136-B	Ronnie Schrock, Inc.	Somerset	8,841.25
PR-2015-3221-B	Andrew F. Jones	Wicomico	4,350.00
PR-2016-2595	Minh Vinh	Worcester	44,000.00
PR-2016-2598-B	Brian M. Sterling	Worcester	35,000.00
RS-2015-2809	Richard L. Walsh	Carroll	2,800.00
RS-2015-2910	Donald D. Nelson	Carroll	3,700.00
RS-2015-2915	Ricky M. Bauer	Howard	400.00
RS-2015-2957	G. Wayne Horner	Carroll	800.00
RS-2015-2958			1,500.00
RS-2015-2990	Nancy E. Cramer	Carroll	800.00
RS-2015-3113	S. Scott Alban	Carroll	649.73
RS-2016-2630	Jason E. Muller	Carroll	98,000.00
RS-2016-2632			18,200.00
RS-2016-2633			2,000.00
RS-2016-2658	James A. Mc Calmont	Baltimore	1,543.74
RS-2016-2659			946.97
RS-2016-2747	Anthony Wheeler	Carroll	4,300.00
RS-2016-2862	Jeffrey S. White	Carroll	1,098.67
RS-2016-2864	Tremper Brothers	Carroll	429.05
RS-2016-3319	Donald M. Brathuhn	Baltimore	5,000.00
SA-2016-2656	Jonathan C. Quinn	Kent	2,407.26
SA-2016-2942	Black Bottom Farms, LLC	Kent	12,300.00
UP-2015-2911	Harry E. Strite	Washington	10,562.53
UP-2016-2663	David L. Baker	Washington	5,600.00

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2. **DEPARTMENT OF AGRICULTURE** (*cont'd*)  
*Agricultural Cost-Share Reversions*

Agreement #	Recipient	County	Amount
UP-2016-2935	Michael D. Martz	Washington	10,287.50
UP-2016-2970	Antietam National Battlefield	Washington	1,062.36

**Fund Source:** MCCBL of 2014/Item 14107: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** *Cost-Sharing – Water Pollution Control*, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Gabriel Gnall 410.260.7335  
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**3. BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Public Safety & Correctional Sv*

*July 2017*

**Authority:** COMAR 21.02.01.05

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**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**

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Contact: Bill Morgante 410-260-7791  
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**4. BOARD OF PUBLIC WORKS**

*Wetlands Licenses*

*Concurrence Cases*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling or dredging in the navigable waters of Maryland.

**MDE:** The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

17-0349      *KIP GENDELL* – To protect the shoreline by placing a stone revetment near a timber bulkhead.

*Churchton, Chesapeake Bay*

*Special conditions: Time-of-year restriction*

16-0797      *WFC FLAGSHIP LLC* – To dredge a residential spur channel and provide for 6-year dredging period.

*Annapolis, Spa Creek*

*Special conditions: Time-of-year restriction; material disposal site; and maintenance dredging requirements*

**CECIL COUNTY**

16-1009      *TWO RIVERS YACHT BASIN* – To provide for safe navigation by dredging an area and providing for 6-year dredging period.

*Chesapeake City, Bohemia River*

*Special conditions: Time-of-year restriction; requirements for dredged material disposal, maintenance dredging, turbidity monitoring, water quality certification, staking dredge area, and post-dredge bathymetric survey.*

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4. **BOARD OF PUBLIC WORKS** (*cont'd*)

***Wetlands Licenses***

***Concurrence Cases***

**ST. MARY'S COUNTY**

16-0727      *AIREDELE ROAD LLC* – To limit shoreline erosion by placing stone containment sill and stone marsh edging along shoreline, and filling, grading and planting marsh vegetation. To expand oyster nursery by installing intake and discharge pipes.

*Ridge, St. Jerome's Creek*

*Special conditions: Marsh establishment, marsh maintenance plan, and U.S. Coast Guard coordination requirements.*

*Wetland creation: 8,750 square feet*

17-0392      *ST. MARY'S CO. DEPT. OF PUBLIC WORKS & TRANSPORTATION* – To improve navigable access by dredging channel and providing for 6-year dredging period.

*Clinton-Ridge-Dameron area, St. Jerome's Creek*

*Special conditions: Time-of-year restriction; maintenance dredging and disposal requirements.*

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**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**

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## 5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**Recommendation:** That the Board of Public Works approve DHCD lending general obligation bond proceeds as described.

**Loan Authority:** Neighborhood Business Development Program  
§§ 6-301 through 6-311, Housing and Community Development Article  
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

**Borrower:** Ares Investment Group, LLC

**Project:** 90-98 W. Washington Street, Hagerstown 21740  
Washington County

**Loan Amount:** \$1,357,000

**Fund Source:** MCCBL of 2017: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

**Collateral:** Second lien position on project property (loan to value 45%)

**Project Description:** The borrower seeks to develop Hamilton Plaza, a former hotel constructed around 1884 that is within the Hagerstown Arts and Entertainment District. Prior attempts to restore the building have been unsuccessful. In 2013, the building was deemed uninhabitable.

Morris Azadi and Ash Azadi, of Ares Investment Group, LLC, envision turning the neglected building into a multi-family complex. The building will include residential and retail space. The project will provide quality market-rate rental housing in downtown Hagerstown. With the project's location on W. Washington Street and its proximity to the University System of Maryland Hagerstown, there should be no significant issues in leasing the premises. The University of Maryland-Hagerstown has expressed a particular interest in the project; as the University System of Maryland continues to grow, so have demands for housing.

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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

***Project Description:* (cont'd)**

The property will provide at least 38 one-to-three bedroom residential units. Common amenities include a courtyard, fitness center, roof deck, and game room. The project will also include six retail units with a total retail area of 10,222 feet.

Transforming this large vacant building into housing and retail space will have a significant impact on the community's small businesses. Students and residents will produce increased foot traffic and revenues to nearby shopping, arts, entertainment and dining establishments. The project will create many local construction jobs, and at completion it will create an estimated 20 full time jobs while supporting six businesses. The improved property will also increase property tax revenues.

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**BOARD OF PUBLIC WORKS**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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## **6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve DHCD lending general obligation bond proceeds for this project.

**Borrower:** New Elk River Manor, LLC

**Project:** Elk River Manor Apartments  
301 Elk River Manor Drive, North East 21901, Cecil County

**Authority:** §§ 4-1501 *et. seq.*, Housing and Community Development Article,  
Annotated Code of Maryland; COMAR 05.05.01

*Rental Housing Works* finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2017- Rental Housing Works Program

**Collateral:** Deed of Trust

**Description:** The project consists of acquiring and rehabilitating a 78-unit housing development for families and the elderly; the mix will be 51 one-bedroom apartments and 27 two-bedroom apartments. The project sponsor is Severn Development Company, LLC and Pax Edwards, LLC. All units will be restricted to households earning 60% or less of the area median income.

<b>Sources</b>	<b>Amount</b>
<b>Rental Housing Works (this item)</b>	<b>\$2,500,000</b>
CDA – Tax Exempt Bonds	\$2,395,000
Tax Credit Equity	\$2,728,104
USDA Loan Assumption	\$2,919,750
MEEHA Empower	\$300,000
Interim Income	\$115,043
Transferred Reserves	\$708,000
<b>Total</b>	<b>\$11,665,897</b>

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy on September 19, 2016.

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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Contact: Perry Otwell 410-260-8911  
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**7. DEPARTMENT OF NATURAL RESOURCES**  
***Garrett County State Parks Trails Project, Phase II***

**Recommendation:** That the Board of Public Works approve:

- (1) The Department of General Services delegating procurement authority to the Department of Natural Resources for design and construction of the Garrett County State Parks Trails, Phase II.
- (2) DNR using \$600,000 in general-obligation bond proceeds to fund an agreement with the International Mountain Bicycling Association for design and construction services, an agreement that is exempt from the State Procurement Law as it is a conservation services opportunity (State Finance and Procurement Article 11-203(a)(1)(xviii), Annotated Code of Maryland).
- (3) DGS transferring the funds to DNR for the project.

The Departments of General Services and Budget and Management have reviewed and approved this recommendation.

**Prior Approval:** Garrett County State Parks Trails Project Phase I-\$150,000  
Secretary's Item 7 (May 14, 2014)

**Amount for Design/Construction:** \$600,000

**Fund Source:** MCCBL 2015, ITEM 109

**Description:** The Garrett County State Parks Trails, Phase II project comprises state-of-the-art design and construction of 9.84 miles of additional natural surface trail at Deep Creek Lake State Park to link the Park's developed areas, its campgrounds and the Discovery Center, with its alpine backcountry areas via easier and intermediate natural surface trails.

The full scope of the three-phase Garrett County State Parks Trail project is to create over 30 miles of sustainable natural surface single track trails for hiking and bicycling distributed across Deep Creek Lake, Herrington Manor, and Swallow Falls State Parks and Garrett State Forest. In Phase I, the Board of Public Works approved design and construction of five miles of natural surface trail.

Phase II will emphasize and enhance the educational, conservation, and recreational experiences offered to visitors in Western Maryland and is part of Maryland Park Service's plan to create a trail system that bolsters our economy through recreation and tourism; to better connect our citizens to our natural and cultural heritage; and to foster better health through outdoor activities and experiences.

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7. **DEPARTMENT OF NATURAL RESOURCES** (*cont'd*)  
*Garrett County State Parks Trails Project, Phase II*

**Public Comment:** Throughout 2010, DNR solicited comments from groups and individuals from across the state through a series of roundtable discussions on trail issues. Over 200 residents participated directly in the Maryland Trails Summit in October 2010. One of the key messages taken away from these events was the need to develop systems of destination-quality trail, with specific comments to create such systems in Garrett County to complement the existing water-focused recreation at Deep Creek Lake and the Youghiogheny River.

**International Mountain Bicycling Association:** The International Mountain Bicycling Association (IMBA) is a 501(c)3 non-profit educational organization whose mission is to create, enhance, and preserve great mountain biking experiences. IMBA's Trail Solutions program is the international leader in developing singletrack trails, working with federal, State, and local land managers to plan, design, construct, and manage sustainable trail systems that provide high-quality experiences for visitors while simultaneously minimizing environmental impacts. In Maryland, IMBA and Trail Solutions have partnered with DNR to develop the trail system at Rosaryville State Park.

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BOARD OF PUBLIC WORKS

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WITHDRAWN

WITH DISCUSSION

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BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 6, 2017



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**8. MARYLAND ENVIRONMENTAL SERVICE**  
*Southern Maryland Pre-Release Unit*

**Construction Mod:** Wastewater Treatment Plant Upgrade  
MES Project # 15-02-12R

**Original Approval:** Secretary's Agenda, Item 22 (7/16/2015)

**Award:** M2 Construction LLC, Landisville, PA

**Contract Description:** Replace wastewater treatment plant with new membrane treatment plant that includes nutrient removal capabilities at Southern Maryland Pre-Release Unit.

**Modification Description:** Install additional metal platforms, stairs, railings, and ladder.

**Original Contract Term:** 365 calendar days  
**Modified Contract Term:** 760 calendar days

**Original Contract Amount:** \$3,427,000  
**Prior Modifications:** \$ 46,327  
**This Modification:** \$ 59,365  
**Revised Total Amount:** \$3,532,692  
**Percentage Increase:** 1.7%

**MBE Goal:** 10%  
**MBE Compliance:** 10%

**Remarks:** Installation of metal platforms, stairs, railings and ladder is necessary for operators to have safe access to the new Anoxic Tank that was recently added after startup to enhance biological nutrient removal and comply with stringent discharge permit requirements.

**Fund Sources:** 176 MCCBL of 2015 \$ 931.67 (PCA 11075)  
177 MCCBL of 2016 \$58,433.33 (PCA 12003)

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Charlotte Lake 410.697.9559  
charlotte.lake@maryland.gov

**9. DEPARTMENT OF PLANNING**

***Maryland Historical Trust  
African American Heritage Preservation Program***

**Recommendation:** That the Board of Public Works approve Maryland Historic Trust granting general obligation bond proceeds as described.

**Project:** Jane Gates House  
515 Greene Street, Cumberland 21502, Allegany County

**Grant Amount:** \$100,000

**Grantee:** Jane Gates Heritage House, Inc.

**Description:** Project work includes: Interior and exterior rehabilitation, including repair/replacing roof, siding, trim, windows, doors, flooring, finishes, utilities, and mechanical, electrical, and plumbing systems; foundation repair; lifting building as required for foundation work; carpentry and masonry repairs; shutters installation; and associated architectural and engineering services. [Total project costs \$100,000 estimated.]

**Fund Source:** MCCBL of 2016

**Appropriation Code:** Maryland Historical Trust Appropriation #92264

**Remarks:** Jane Gates, a former slave, purchased the property in 1871. She lived here with her five children, including Edward Gates, the great-grandfather of Dr. Henry Louis Gates Jr., a prominent scholar of African American culture at Harvard University. Dr. Gates showcased this property, 515 Greene Street, on his TV program *Finding your Roots* as a significant landmark for the Gates family. The property is still in Gates family ownership; it will be rehabilitated as a community center.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 1

Contact: Michael Burns 410-321-4136 ext. 211  
michael.burns1@maryland.gov

**A1. UNINSURED EMPLOYERS' FUND**

**Contract ID:** Workers' Compensation Third Party Claim Administration  
Professional Services Agreement  
P.O. No: C96P8400004

**Contract Type:** Services

**Description:** Provide professional workers' compensation third party services for: claims administration; case management services; review; enhanced bill review; Preferred Provider Network access services; care services pharmacy benefit program; peer review/medical records review; Medicare Reports/Medicare set-asides; 24/7 nurse triage services; and connected care services.

**Procurement Method:** Emergency

**Emergency Declared:** March 23, 2017

**Bids:** CorVel Enterprise Comp, Inc., Baltimore \$994,500 plus fees  
Claim Assist, LLC, Towson \$824,288 plus fees

**Award:** CorVel Enterprise Comp, Inc.

**Amount:** \$994,500 plus various fees for services

**Award Date:** June 29, 2017

**Term:** September 1, 2017 – February 28, 2019

**MBE Participation:** None

**Fund Source:** 100% Special Funds (03) UEF  
Appropriation Code: 29.09.00.03

**Remarks:** The Uninsured Employers' Fund protects employees whose employers do not have workers' compensation insurance. UEF reviews, investigates, litigates and pays claims by employees (or their dependents in case of death) who have not been insured or compensated properly by their employer. UEF also recovers benefits and medical expenses paid out on claims.

As described below, UEF conducted an emergency procurement. Before the emergency contract terminates, UEF will initiate a competitive-sealed-proposals procurement to replace this emergency contract.

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APP 2

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**A1. UNINSURED EMPLOYERS' FUND (cont'd)**

**Remarks: (cont'd)**

*Nature of Emergency:* In March 2017, UEF learned that its incumbent contractor for providing claims investigation and processing services was in serious financial difficulty to the point where UEF reasonably anticipated that the contractor could stop work at any time. If the contractor were to stop work, payments to claimants, as well as claims investigations, might be suspended. This would result in clear and serious damage to injured workers and their families' health, safety and welfare.

Due to the highly uncertain situation, UEF declared an emergency and immediately initiated a procurement process tailored to ensure that Maryland workers and their families would be protected. UEF solicited for a contractor to provide professional workers' compensation third party services for: claims administration; case management services; review; enhanced bill review; Preferred Provider Network access services; care services pharmacy benefit program; peer review/medical records review; Medicare Reports/Medicare set-asides; 24/7 nurse triage services; and connected care services.

*Basis for Selection:* UEF directly solicited two vendors to perform these services: CorVel Enterprise Comp, Inc. and the incumbent, Claim Assist LLC. UEF concluded that CorVel's proposal demonstrated that it would be a competent program administrator that could achieve savings. Claim Assist's proposal gave UEF no reason to believe it could perform the services required.

CorVel is a national workers' compensation claims administration company that does business in all 50 states. CorVel does compensation claims services for Montgomery, Howard, and Prince George's counties. It has enormous successful experience with claims administration, investigation and processing. It has a proven data management and tracking system that will enable UEF to maintain and track data that it has never had in its 34 year history. It offers instant competence, reliability and stability and insures complete professional coverage of the agency's claims administration and payment functions.

Claim Assist, the incumbent, has provided claim services to UEF for several years. UEF remains reasonably concerned that Claim Assist may go out of business at any time. Further, Claim Assist's history, work product and current financial situation lead UEF to conclude that it would not satisfactorily perform the services required.

**Tax Compliance No.:** 17-2254-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 3

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**A2. Has been left blank intentionally.**

BOARD OF PUBLIC WORKS  
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September 6, 2017



APP 4

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Baltimore Central Booking and Intake Center***

**Contract ID:** Emergency Security Camera Installation  
Baltimore Central Booking and Intake Center  
Project No.: KU-001-170-C08, ADPICS No. Q00P7407509

**Contract Type:** Construction

**Description:** Furnish and install five cameras and one 32" monitor

**Procurement Method:** Emergency

Bidders	Amount
<b>Delta Bridge, Inc., Alexandria, VA</b>	\$46,585
<b>Pinnacle Integrated Systems, Inc., Malvern, PA</b>	\$63,995

**Emergency Declared:** June 13, 2017

**Award:** Delta Bridge, Inc.

**Award Date:** June 29, 2017

**Amount:** \$46,585

**Fund Source:** FY17 Operating Funds, PCA V4410, AOBJ 1441

**Term:** 120 days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 7, 2017. Inmates breach windows and drop bedding or string to "fish" for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

Five contracts – for camera installation (this Item), window replacement (Item A7), window security screens (Item A6), exterior netting (Item A4), lighting/electrical (Item A5) – were awarded on an emergency basis to address the exigent situation.

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**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Baltimore Central Booking and Intake Center*

**Remarks:**

*Basis for Selection:* Delta Bridge, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17-1959-0100

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
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APP 6

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Baltimore Central Booking and Intake Center***

**Contract ID:** Emergency Exterior Netting Installation  
Baltimore Central Booking and Intake Center  
Project No.: KU-001-170-C05, ADPICS No. Q00P7407476

**Contract Type:** Construction

**Description:** Provide and install ¾" non-conductive, rot-proof, waterproof black netting on facility exterior

**Procurement Method:** Emergency

Bidders	Amount
Home Paramount Pest Control Services , Inc., Forest Hill, MD	\$26,986
JC Ehrlich Co. Inc., Baltimore, MD	\$45,565

**Emergency Declared:** June 13, 2017

**Award:** Home Paramount Pest Control Services, Inc.

**Award Date:** June 26, 2017

**Amount:** \$26,986

**Fund Source:** FY17 Operating Funds, PCA V4410, AOBJ 1441

**Term:** 45 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 7, 2017. Inmates breach windows and drop bedding or string to "fish" for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

Five contracts – for camera installation (Item A3), window replacement (Item A7), window security screens (Item A6), exterior netting (this Item), lighting/electrical (Item A5) – were awarded on an emergency basis to address the exigent situation.

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APP 7

**A4. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Baltimore Central Booking and Intake Center*

**Remarks:** (cont'd)

**Basis for Selection:** Home Paramount Pest Control Services, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17- 1919-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 8

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A5. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Baltimore Central Booking and Intake Center***

**Contract ID:** Emergency Lighting  
Baltimore Central Booking and Intake Center  
Project No.: KU-001-170-C07, ADPICS No. Q00P7407491

**Contract Type:** Construction

**Description:** Retrofit 1000 watt and 400 watt pole light fixtures with LED kit; change order #1 includes 430-volt for all fixtures (required voltage unknown at award)

**Procurement Method:** Emergency

Bidders	Amount
Key Systems, Inc., White Marsh, MD	\$23,972
Dvorak, LLC, Baltimore, MD	\$24,657
Star Electric Company, Inc., Odenton, MD	\$34,321

**Emergency Declared:** June 13, 2017

**Award:** Key Systems, Inc.

**Award Date:** June 28, 2017 (award); July 17, 2017 (change order #1)

**Amount:** \$23,972 (award) + \$1,080 (change order #1) = \$25,052 (total)

**Fund Source:** FY17 & FY18 Operating Funds, PCA V4410, AOBJ 1441

**Term:** 60 Days

**MBE Participation:** None

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APP 9

**A5. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Baltimore Central Booking and Intake Center*

**Remarks:** (cont'd)

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 7, 2017. Inmates breach windows and drop bedding or string to "fish" for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

Five contracts – for camera installation (Item A3), window replacement (Item A7), window security screens (Item A6), exterior netting (Item A4), lighting/electrical (this Item) – were awarded on an emergency basis to address the exigent situation.

*Basis for Selection:* Key Systems, Inc. was available to meet the needs of the emergency and provided the lowest bid.

**Tax Compliance:** 17- 1940-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 10

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A6. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Baltimore Central Booking and Intake Center***

**Contract ID:** Emergency Security Screen Installation  
Baltimore Central Booking and Intake Center  
Project No.: KU-001-170-C06, ADPICS No.Q00P7407473

**Contract Type:** Construction

**Description:** Provide and install security screens on 586 windows

**Procurement Method:** Emergency

Bidders	Amount
<b>Institutional Service and Sales, Inc., Sykesville, MD</b>	\$354,400
<b>Reedbird Steel, LLC, Harmans, MD</b>	\$375,400

**Emergency Declared:** June 13, 2017

**Award:** Institutional Service and Sales, Inc.

**Award Date:** June 26, 2017

**Amount:** \$354,400

**Fund Source:** FY17 Operating Funds, PCA V4410, AOBJ 1442

**Term:** 180 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 7, 2017. Inmates breach windows and drop bedding or string to “fish” for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

Five contracts – for camera installation (Item A3), window replacement (Item A7), window security screens (this Item), exterior netting (Item A4), lighting/electrical (Item A5) – were awarded on an emergency basis to address the exigent situation.

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APP 11

**A6. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Baltimore Central Booking and Intake Center*

**Remarks:** (cont'd)

**Basis for Selection:** Institutional Service and Sales, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17- 1918-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 12

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A7. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Baltimore Central Booking and Intake Center***

**Contract ID:** Emergency Window Replacement  
Baltimore Central Booking and Intake Center  
Project No.: KU-001-170-C04, ADPICS No. Q00P7407472

**Contract Type:** Construction

**Description:** Remove security glazing on 586 windows and replace with 1-1/8" thick Secure-Tem+ Poly with Mirrorpane

**Procurement Method:** Emergency

Bidders	Amount
Institutional Service and Sales, Inc., Sykesville, MD	\$225,000
Bruner Detention and Security, Harrisonburg, VA	\$248,731

**Emergency Declared:** June 13, 2017

**Award:** Institutional Service and Sales, Inc.

**Award Date:** June 26, 2017

**Amount:** \$225,000

**Fund Source:** FY17 Operating Funds, PCA V4410, AOBJ 1441

**Term:** 180 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 7, 2017. Inmates breach windows and drop bedding or string to "fish" for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

Five contracts – for camera installation (Item A3), window replacement (this Item), window security screens (Item A6), exterior netting (Item A4), lighting/electrical (Item A5) – were awarded on an emergency basis to address the exigent situation.

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APP 13

**A7. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Baltimore Central Booking and Intake Center*

**Remarks:** (cont'd)

**Basis for Selection:** Institutional Service and Sales, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17- 1918-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 14

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A8. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Eastern Correctional Institution***

**Contract ID:** Emergency Condensate Return and Steam Line  
Eastern Correctional Institution  
Project No.: KO-001-180-C01, ADPICS No. Q00P8400600

**Contract Type:** Maintenance

**Description:** Replace ruptured 4" steam pipe and 2" condensate pipe (90 linear feet underground and 110 linear feet above ground)

**Procurement Method:** Emergency

Bidders	Amount
<b>M&amp;M Welding and Fabricators, Inc., Gaithersburg, MD</b>	\$176,000
<b>General Refrigeration Company, Delmar, DE</b>	\$231,210

**Emergency Declared:** July 3, 2017

**Award:** M&M Welding and Fabricators, Inc.

**Award Date:** July 12, 2017

**Amount:** \$176,000

**Fund Source:** FY18 Operating Funds, PCA S8410, AOBJ 8120

**Term:** 30 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* Eastern Correctional Institution reported a failure of condensate steam line that supplies steam for the central kitchen and central laundry. The 30-year old steam condensate return line was compromised from normal wear. As steam is needed for food preparation and laundry cleaning, immediate replacement was required to ensure health and safety of staff and inmates. Repairs required replacing the 2-inch condensate and a 4-inch Rikwil steam pipe line that supplies steam for the kitchen and laundry departments.

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APP 15

**A8. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Corrections*

**Remarks:** (cont'd)

**Basis for Selection:** M&M Welding and Fabricators, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17- 2004-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 16

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A9. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Maryland Reception Diagnostic and Classification Center***

**Contract ID:** Emergency Security Screen Installation  
Maryland Reception Diagnostic and Classification Center  
Project No.: KTD-001-170-C03, ADPICS No. Q00P7407485

**Contract Type:** Construction

**Description:** Provide and install woven mesh security screens on approximately 400 windows. Change order #1: Substitute screens with continuously-welded perforated metal plates to stymy inmate breaches.

**Procurement Method:** Emergency

Bidders	Amount
Institutional Service and Sales, Inc., Sykesville, MD	\$262,000
Reedbriid Steel, LLC, Harmans, MD	\$280,300

**Emergency Declared:** June 13, 2017

**Award:** Institutional Service and Sales, Inc.

**Award Date:** June 26, 2017 (award); August 10, 2017 (change order #1)

**Amount:** \$262,000 (award) + \$236,202 (change order#1) = \$498,202 (total)

**Fund Source:** FY17 Operating Funds, PCA V6410, AOBJ 1442

**Term:** 180 Days

**MBE Participation:** None

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**A9. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Pre-Trial Services*

**Remarks:**

*Nature of Emergency:* The facility has seen an increase in contraband items such as drugs, cell phones, and weapons, with a serious incident occurring June 4, 2017. Inmates breach windows and drop bedding or string to "fish" for contraband items from conspirators in the street below. Some cells had to be vacated and that created capacity issues. The contraband poses a risk to health and safety of inmates and staff.

*Basis for Selection:* Institutional Service and Sales, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 17-1918-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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APP 18

Contact: Joseph Sedtal (410)767-3351  
jsedtal@mta.maryland.gov

**A10. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** Emergency Direct Fixation Fasteners  
ADPICS No.: P5709935

**Contract Type:** Emergency – Heavy Rail Operations (Metro)

**Description:** Correct major Metro track outage between Shot Tower & Hopkins

**Procurement Method:** Emergency

**Emergency Declared:** June 16, 2017

**Award:** L. B. Foster

**Award Date:** June 23, 2017

**Bids:**

L.B. Foster, <i>Suwanee, GA</i>	\$34,500
Rhinehart Railroad Construction, <i>Fallston, MD</i>	\$37,953
Qual-Tran, <i>Hatfield, PA</i>	\$38,625
Brawner Builders, <i>Hunt Valley, MD</i>	\$44,142

**Contract Amount:** \$34,500

**Term:** June 23, 2017 – July 1, 2017 (purchase)

**MBE Participation:** 0%

**Fund Source:** 100% Special Funds  
Appropriation Code: 903 1462

**Remarks:**

*Nature of Emergency:* The MTA Administrator declared an emergency to repair/replace the direct fixation fasteners (fasteners that secure the rail to the flooring and ties) on track 2 between the Shot Tower and Hopkins Metro stations. The track was unable to maintain proper gauge and usage of that portion of track had to be stopped for safety reasons. MTA needed to procure 300 direct fixation fasteners for immediate installation on Metro's track to remedy the safety issues.

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**A10. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Remarks:** (cont'd)

**Basis of Selection:** Four vendors were received. The low bidder, L. B. Foster, was available to ship immediately. L. B. Foster has been a supplier of fasteners before for MTA with a satisfactory product and history.

**NOTE:** Track 2 was placed back in service on July 5, 2017 after the fasteners were replaced.

**Tax Compliance No.:** 17-1885-1101

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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September 6, 2017



APP 20

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Contact: Eric Lomboy 410-545-0330  
elomboy@sha.state.md.us

**A11. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*State Highway Administration*

**Contract ID:** Emergency Culvert Pipe Replacement  
MD 335 at MP 7.02 in Dorchester County  
DOMD335PIP, ADPICS No. DOMD335PIP

**Contract Description:** Labor, materials and equipment to perform pipe failure repairs, excavation, road repair, culvert repair/pipe replacement, dewatering, and paving at MD 335 culvert in Dorchester County.

**Procurement Method:** Emergency

**Date Emergency Declared:** May 16, 2017

**Bids:**

Metro Paving Corp., <i>Hyattsville, MD</i>	\$ 86,256
Hopkins Construction Inc., <i>Bridgeville, DE</i>	\$108,733
David A. Bramble, Inc., <i>Chesterstown, MD</i>	\$110,055
JJID, Inc., <i>Bear, DE</i>	\$192,436

**Award:** Metro Paving Corp. \$ 86,256

**Award Date:** June 8, 2017

**Term:** 06/08/2017 – 08/03/2017

**MBE Participation:** None

**Fund Source:** 100% Special Funding  
Appropriation Code: J02B0101

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**A11. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*State Highway Administration*

**Remarks:**

*Nature of Emergency:* A pipe failed at the culvert on MD 335 in Dorchester County due to age and environmental factors. Although a temporary steel plate was placed over the failure point, traffic changing lanes to avoid the plate created safety issues and immediate action was necessary to mitigate those safety issues.

*Basis for Selection:* Low bid

*Reason for Late Report:* The delay in reporting is attributed to obtaining the necessary approvals on the Report of Emergency form.

*Resident Business:* Yes

*Tax Compliance No.:* 17-2083-0111

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 6, 2017



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$55,000 for the following **development** project.

***Bywater Park Development Project - \$55,000***

*City of Annapolis, Anne Arundel County*  
POS #6694-2-320/CPP #6234-2-298 MD20140522-0404

**Background:** Construct improvements at Bywater Park in Annapolis, including playground equipment, walking path, sheltered picnic area, parking, and stormwater management features.

**Prior Approvals:** \$230,870 (DNR-RP Item 4A [July 23, 2014])

**Fund Source:**

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$55,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 6, 2017



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**2A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Carroll County*

**Recommendation:** Approval to commit \$5,635 for the following **development** project.

***Watkins Park Tennis Court Backboard - \$5,635***

Town of Mount Airy, Carroll County  
CPP #6672-6-362 MD20170801-0656

**Background:** Install 10 x 20 tennis backboard at Watkins Park tennis court.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017  
Community Parks and Playgrounds  
Source Code: 17183 \$5,635

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DNR 3

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Cecil County*

**Recommendation:** Approval to commit \$42,489 for the following **development** project.

***Main Street Basketball Court and Park - \$42,489***

Town of Port Deposit, Cecil County  
CPP #6662-7-260 MD20170711-0581

**Background:** Upgrade Main Street Park and basketball court. Includes resurfacing basketball court; replacing goals, benches, and trash cans; and installing seating and patio area.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017  
Community Parks and Playgrounds  
Source Code: 17183 \$42,489

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
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Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Queen Anne's County*

**Recommendation:** Approval to commit \$194,400 for the following **development** project.

***Old Love Point Park - \$194,400***  
Queen Anne's County  
POS #6634-17-169 MD20170221-0130

**Background:** Expand the Cross Island Trail and the internal trail system throughout the 30± acre Old Love Point Park. Purchase and install composting comfort station, renovate concession stand and resurface parking lot.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 \$69,396.50

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017

Program Open Space Local Share

Source Code: 18011 \$125,003.50

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
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Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**5A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*St. Mary's County*

**Recommendation:** Approval to commit \$200,000 for the following **development** project.

***Robert Miedzinski Park Playground Replacement - \$200,000***

Town of Leonardtown, St. Mary's County  
CPP #6658-18-136 MD20170614-0499

**Background:** Replace outdated wooden playground equipment with new equipment and rubber safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017  
Community Parks and Playgrounds  
Source Code: 17183 \$200,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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ACTION AGENDA  
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DNR 6

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**6A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
***Washington County***

***Recommendation:*** Approval to commit \$160,000 for the following **development** projects.

**1. *City Park Playground Equipment - \$100,000***

City of Hagerstown, Washington County, CPP #6669-21-350 MD20170725-0625

***Background:*** Install playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017  
Community Parks and Playgrounds  
Source Code: 17183 \$100,000

**2. *Shafer Park Playground - \$60,000***

Town of Boonsboro, Washington County, CPP #6671-21-352 MD20170725-0627

***Background:*** Install playground equipment consistent with National Playground Safety Standards and the Americans with Disabilities Act. Install benches, recycling bins, and trash receptacles.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017  
Community Parks and Playgrounds  
Source Code: 17183 \$60,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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ACTION AGENDA  
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Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**7A. PROGRAM OPEN SPACE STATE SHARE**  
**Myrna J. Poirier, \$297,000**

**Recommendation:** That the Board of Public Works approve the acquisition in fee simple of 38.5 +/- acres in Queen Anne's County.

**Description:** This entirely-forested parcel will be managed by the Maryland Wildlife and Heritage Service to protect rare, threatened and endangered species. Acquisition will protect an area of upland woods, featuring a variety of tree species, while providing a development buffer to the adjacent County owned White Marsh Park. The property, partially located in a Target Ecological Area, scores 87 under the Program Open Space Targeting System.

**Grantor:** Myrna J. Poirier

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 38.5 +/- acres, unimproved, POS No. 5094

**Price:** \$297,000

**Appraisals:** \$320,000 (3/16/17) – James B. Hooper  
\$297,000 (2/1/17) – David E. Cadell  
\$116,000 (1/24/17) – William R. McCain

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Heritage Conservation Fund

Source Code: 17008 Item: 008 Amount: \$297,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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***Supplemental***



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE STATE SHARE**  
*Estate of Stanley E. Lloyd*

**Recommendation:** That the Board of Public Works approve the acquisition in fee simple of 110 +/- acres in Harford County using \$885,000 in Program Open Space funds and \$875,000 in Land and Water Conservation Funds.

**Description:** The property, comprising forested and open fields, will provide a buffer to Gunpowder Falls State Park and will be managed by the Maryland Park Service. Acquisition will provide opportunity for recreational expansion near the Sweet Air Area of the Park, which features eighteen miles of hiking trails, as well as mountain biking and horseback riding trails. The property, while not located in a Target Ecological Area, scores a 42 under the Program Open Space Targeting System and meets POS targeting protocol as it is an extraordinary recreational project providing public access. [See Appendix A to POS targeting System.]

**Grantor:** Estate of Stanley E. Lloyd, Benjamin D. Orlando, Personal Representative

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 110 +/- acres, unimproved, POS No. 5042

**Price:** \$1,760,000

**Appraisals:** \$1,816,000 (12/21/16) – Georgia L. Nichols

\$1,760,000 (10/20/16) – Stephen H. Muller

\$1,100,000 (11/4/16) – Calvin V. Thomas

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2014

POS Stateside – Prior Year Funds Replacement

Chapter 463 Acts of 2014, Source Code: 14090, Amount: \$457,559.07

Maryland Consolidated Capital Bond Loan – 2015

Program Open Space - Stateside

Chapter 495 Acts of 2015, Source Code: 15403, Amount: \$427,440.93

Program Open Space Federal Funds – 2017

Land and Water Conservation Fund – US Dept of the Interior

Source Code: A0510, Amount: \$875,000.00

The Board of Public Works deferred this Item as DNR-RP Item 8A from the 7/26/17 Agenda.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



Contact: Debbie Thornton 410-230-3322  
Debbie.Thornton@maryland.gov

**1-S. DEPARTMENT OF JUVENILE SERVICES**

*Training and Policy Review  
Services Contract*

**Contract ID:** Prison Rape Elimination Act – Training and Policy Review; 17-AX-004;  
ADPICS # V00B8400058

**Contract Description:** Review and evaluate Prison Rape Elimination Act (PREA) policies and procedures promulgated by the Department of Juvenile Services and the Maryland Department of Public Safety and Correctional Services; and implement and conduct DJS facility and DPSCS correctional facility staff trainings to enhance PREA understanding; and develop **all materials to be used in PREA training sessions.**

<b>Award:</b>	The Moss Group Washington, DC
<b>Term:</b>	9/21/2017 (or earlier upon BPW approval) – 09/12/2018
<b>Amount:</b>	\$199,786 (1 Year)
<b>Procurement Method:</b>	Competitive Sealed Proposals
<b>Proposals:</b>	Only One Proposal Received
<b>MBE Participation:</b>	None (see Requesting Agency Remarks below)
<b>Performance Security:</b>	None
<b>Incumbent:</b>	None

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* (eMM). Copies of the solicitation notice were sent directly to 22 prospective vendors, five of which are Maryland firms, and included three MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

This was the third time the solicitation was posted on eMM. A notice of availability of the RFP was first advertised on eMM on July 26, 2016. Because only one proposal was received in response to the RFP, the solicitation was **cancelled and re-procured** and published on eMM on April 18, 2017 in hopes of receiving additional offers. **This second solicitation received two proposals;** however, the disparity in prices showed that the price form was inadequate to evaluate. Therefore, the second solicitation was also **cancelled.**

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**1-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)**

One proposal was received in response to this third RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered to be fair and reasonable based upon the amount of grant funding allotted for these services. It was also determined that the other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, the award is recommended to The Moss Group, the sole offeror.

The Moss Group is considered an expert in PREA training and technical assistance, designing specific trainings for individual facilities to incorporate the investigatory practices and policies that are unique to each agency/facility since 2003.

The PREA Training and Policy Review provides a review and evaluate of PREA policies and procedures promulgated by DJS and the Maryland Department of Public Safety and Correctional Services (DPSCS); implement and conduct PREA training for staff members employed at 13 DJS facilities and one DPSCS correctional facility; and provide training to select staff members to serve as PREA trainers through a "Train the Trainer" program.

No MBE and VSBE participation goals were established for this contract based on the limited subcontracting opportunities available for the services to be provided under the contract.

**Fund Source:** 100% Federal

**Appropriation Codes:** Various

**Resident Business:** No

**MD Tax Clearance:** 17-1724-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DBM 3B

Contact: Joseph Palechek 410-865-1129  
jpalechek@mdot.state.md.us

**2-S. MARYLAND DEPARTMENT OF TRANSPORTATION**

*The Secretary's Office  
Services Contract*

**Contract ID:** Professional Transportation Strategic Business Process Development Services; MDOT# PTFS-2016; ADPICS # J01B6400020

**Contract Description:** Master Contract for Professional Transportation Strategic Business Process Development Services to help MDOT including its Transportation Business Units (TBU's) align its proposed strategic goals, objectives, policies and other transportation related activities germane to the agency. The contract will help ensure MDOT's strategic business processes deliver constructive and useful transportation related results.

**Awards:**

High Street Consulting Group, LLC Kensington, MD	The Clearing, Inc. Washington, DC	United Solutions, LLC Rockville, MD
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**Term:** 9/21/2017 (or earlier upon BPW approval) – 9/6/2020  
(w/1 two-year renewal option)

**Amount:** \$ 6,000,000 NTE (3 Years, Base Contract)  
\$ 4,000,000 NTE (2 Years, Renewal Option)  
\$10,000,000 NTE Total (5 Year)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** See page 5B

**MBE Participation:** 100% One awardee is a MDOT certified MBE  
24% Subcontracting Goal

**Performance Security:** None

**Hiring Agreement Eligible:** Yes (Potentially, based on future Task Order Agreements)

**Incumbent:** N/A

**Requesting Agency Remarks:** A Request for Proposals (RFP) was advertised on eMaryland Marketplace. Copies of the solicitation notice were emailed directly to 26 prospective vendors; 18 of which are Maryland firms, and included 10 MBEs.

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**2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

The RFP for a multiple award master contract, to provide professional transportation business process development services allowed up to four awards with an overall five year Not-to-Exceed amount of \$10,000,000.

A total of eight proposals were received in response to the RFP; however, two proposals were determined not to be susceptible of being selected for award for failing to meet the required minimum qualifications.

Six proposals were determined to be reasonably susceptible of being selected for award. Technical and financial factors were given equal weight in the overall award determination. Awards are recommended to The Clearing, Inc. (The Clearing), High Street Consulting Group, LLC (High Street), and United Solutions, LLC (United). The Clearing was ranked overall #1 with the highest technical ranking. Although ranked sixth financially, it was determined that the technical differences outweighed the price differences provided by lower ranked offerors. High Street was ranked overall #2 with the second highest technical ranking. Although ranked forth financially, it was also determined that the technical differences outweighed the price differences provided by other lower ranked offerors. United was ranked overall #3 with the third highest technical ranking and second lowest price financially. The lowest ranked offeror financially was ranked fifth technically and fourth overall. The technical differences between these two offeror were determined to outweigh the price differences.

Although all firms were qualified and demonstrated a clear understanding of the RFP requirements, there was a marked difference in the quality of the proposals and more importantly, the oral presentations between the three highest technically ranked firms (The Clearing, High Street, and United) and the three lowest technically ranked firms. The top three overall ranked firms each provided comprehensive technical responses to the RFP, and each offeror demonstrated its understanding of the State's requirements and proposed goals and objectives, and their qualifications, capabilities, and methodologies to support the goals and objectives as required by the RFP

The Financial Proposals consisted of hourly rates for Labor Categories that may or may not be needed for individual task orders. These prices are the maximum rates that can be used in the Master Contractor's task order proposals. The secondary competition that will be conducted for each task order will result in the actual hourly rates for that task order.

This contract will support the efforts of MDOT to align its Transportation Business Units into a more cohesive organization, and re-align its Transportation Business Units (TBU's) into one MDOT. The process will incorporates two methods: 1. Strategically define areas of efficiencies and transition methods across the TBUs to accomplish defined goals; and 2. setting standards for performance management systems throughout the organization which will focus on developing process improvement, improving operational standards, defining and implementing economies of scale, and identifying best practices to be shared throughout the organization. These methods will help align the TBUs with the vision and mission of the department.

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**2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

A 24% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the subcontracting opportunities available for the work defined in the RFP. In addition, one awardee (United Solutions, LLC) is a MDOT certified MBE.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Codes:** Various

**Resident Businesses:**  
 Yes - High Street Consulting Group LLC  
 No - The Clearing, Inc.  
 Yes - United Solutions, LLC

**MD Tax Clearances:**  
 17-0538-0111 (High Street Consulting Group, LLC)  
 17-0537-0101 (The Clearing, Inc.)  
 17-0539-0111 (United Solutions, LLC)

**Proposals (cont'd):**

Offerors	Technical Ranking	Total Evaluated Financial Proposal / Ranking	Overall Ranking
The Clearing, Inc. ** Washington, DC	1	\$3,288,875 (6)	1
High Street Consulting Group, LLC ** Chevy Chase, MD	2	\$2,859,147 (4)	2
United Solutions, LLC*, ** Rockville, MD	3	\$2,249,446 (2)	3
Momentum. Inc. *, ** Camp Hill, PA	5	\$2,229,320 (1)	4
Energetics Incorporated Columbia, MD	6	\$2,476,235 (3)	5
Bullseye Computing Solution, Inc. *, ** Ellicott City, MD	4	\$2,899,850 (5)	6

*Note: Technical and financial factors had equal weight in the overall award determination.*

*\*MBE / \*\*SBR*

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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Contact: Sandy Johnson 410-767-7408  
[sandy.johnson@maryland.gov](mailto:sandy.johnson@maryland.gov)

**3-S. DEPARTMENT OF HUMAN SERVICES**

***Social Services Administration/Child Maltreatment Prevention Services  
Services Contract***

**Contract ID:** Child Maltreatment Prevention Services; SSA/CMPS-18-001;  
ADPICS # N00B8400101

**Contract Description:** Provide services to at-risk families for the purposes of preventing child abuse and neglect through Parenting Education Classes, Parent Support Groups, Parent Stressline Hotline, and Lay Therapy to families residing in Baltimore City, and Baltimore and Prince George's Counties.

**Award:** The Family Tree, Inc.  
Baltimore, MD

**Term:** 10/1/2017 – 9/30/2020 (w/2 one-year renewal options)

**Amount:** \$680,482 (3 Years; Base Contract)  
\$237,548 (1 Year; Renewal Option #1)  
\$244,674 (1 Year; Renewal Option #2)  
\$1,162,704 Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Only One Proposal Received

**MBE Participation:** 4% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 25 prospective vendors, all of which are Maryland firms, and included two MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

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**3-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

Only one proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered to be fair and reasonable based on historical pricing from previous contracts for these services. This solicitation requires the proposed contractor to provide services to a larger population than in previous years and determined that the price provided by the offeror was approximately 22% lower than the price submitted for the previous contract.

DHS reached out to several vendors directly solicited to determine why they did not submit a proposal. Responses given for not submitting a proposal were: (1) doing business with the State was too difficult; (2) some requirements have been too difficult to implement, primarily the Parent Stressline and; (3) one vendor felt they could not expend the resources in an effort to outperform the incumbent.

This contract will provide community-based Child Maltreatment Prevention Services to serve at-risk families for the purposes of preventing child abuse and neglect. The services to be provided are a toll-free Parent Stressline and Parent Support Groups open to parents statewide and Home Visitation and Parenting Education Classes limited to families residing in Baltimore City, and Baltimore and Prince George's Counties.

1. The Child Maltreatment Prevention Program offers the following four types of support services to families and parents, with emphasis on families residing in Baltimore City, and Baltimore and Prince George's Counties:
  2. Parent Stressline is a statewide telephone 24-hour, toll free stressline which will serve as a resource for parents in crisis who may have nowhere else to turn for immediate intervention, information, and/or referrals. The subject matter of the calls may include issues concerning child development, appropriate discipline methods, parent-child interactions, concerns that children have, referrals to social service agencies, or other emergency situations. The contractor may expect to field approximately 7,000 to 10,000 calls annually.
  3. Lay Therapy Home Visitation Program is designed to prevent child abuse and/or neglect by improving parents' self-esteem, reducing feelings of isolation, providing viable alternatives to corporal punishment, and strengthening parent-child relationships. This program will serve approximately 80 families annually.
  4. Parenting Education Classes are designed to teach parenting and child development skills, build self-confidence in parents, and strengthen parent-child relationships. The classes will serve approximately 700 individual parents annually.

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**3-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

5. Parent Support Groups are weekly community- based support groups designed for parents who have: 1) abused and/or neglected their children; 2) are at risk for abusing and/or neglecting their children; or 3) feel overwhelmed or isolated and need support to assist them with parenting. The purpose of the groups is to encourage open dialogue and discussions between parents with the assistance of a trained facilitator. This program will serve approximately 500 parents annually.

A 4% MBE participation goal was established for this contract based upon the limited number of subcontracting opportunities available. No VSBE participation goal was established for this contract.

**Fund Source:** 92.3% Federal; 7.7% General

**Appropriation Code:** N00B0004

**Resident Business:** Yes

**MD Tax Clearance:** 17-2088-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



Contact: Dan Guthrie 410-581-4037  
dguthrie@mpt.org

**4-S. MARYLAND PUBLIC TELEVISION**  
*Services Contract*

**Contract ID:** Publication of MPT's Member Program Guide; ADPICS # R15B8400058

**Contract Description:** Provide creative design services of Maryland Public Television's Members program guide, including designing the cover, writing articles, scheduling, printing and mailing services.

**Award:** Novak Birch  
Baltimore, MD

**Term:** 10/1/2017 – 9/7/2022 (w/2 one-year renewal options)

**Amount:** \$1,236,703 (5 Years; Base Contract)  
\$ 269,305 (1 Year; Renewal Option #1)  
\$ 273,366 (1 Year; Renewal Option #2)  
\$1,779,373 Total (7 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Financial Proposal/Ranking	Overall Ranking*
Novak Birch Baltimore, MD	1	\$1,779,373 (2)	1
Fat Cat Studios Baltimore, MD	2	\$1,700,772 (1)	2

*Note: \*Technical factors and financial factors had equal weight in the overall award determination.*

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

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**4-S. MARYLAND PUBLIC TELEVISION (cont'd)**

Three proposals were received in response to the RFP; however, one proposal was determined to be not reasonably susceptible of being selected for award as their technical proposal did not meet the minimum qualifications as defined in the RFP. The two remaining proposals were determined to be reasonably susceptible of being selected for award. Novak Birch was ranked #1 overall with the higher ranked technical offer and the higher price. Technical factors and financial factors had equal weight in the overall award determination. It was determined that the slight differences in price between the two offerors did not outweigh the technical differences between the two proposals. Therefore, award is recommended to Novak Birch as having the most advantageous offer to the State.

Novak Birch's proposal reflected a thorough understanding of the project requirements as outlined in the Scope of Work. Additionally, Novak Birch's proposal showed its creative approach to provide visually stunning designs with excellent integration of the existing MPT brand. Therefore, award is recommended to Novak Birch as having the most advantageous offer for the State.

Novak Birch is the current contractor for the Program Guide and has produced and mailed 20-page monthly issues for the past four years. It is estimated that 80% of the contract dollars will be recycled through the Maryland economy. Novak Birch also supports a range of non-profit and state agencies by making donations throughout the year.

No MBE or VSBE participation goals were established for this contract based upon the determination that no MBEs have the printing capability to perform the services as defined in the RFP.

**Fund Source:** 100% Special (Viewer Donations)

**Appropriation Code:** R15P00.03

**Resident Business:** Yes

**MD Tax Clearance:** 17-2330-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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Contact: John Brennan 410-767-3640  
John.Brennan@maryland.gov

**5-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
*Employment Policy and Programs/MD PROMISE Grant Implementation Services Contract Renewal Option*

**Contract ID:** Case Management/Provision of Supports and Services (Statewide);  
ADPICS # DEXB8400001

**Contract Approved:** DBM Item 3-S (12/18/2013)

**Contractor:** Way Station, Inc.  
Frederick, MD

**Contract Description:** Provide intensive case management and required interventions to improve employment and educational outcomes of 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families as randomly assigned by the national evaluator to the treatment group as required by the United States Department of Education (USDE) and partner agencies.

**Option Description:** Exercise third one-year renewal option.

**Original Contract Term:** 12/19/2013 - 10/1/2015 (w/3 one-year renewal options)

**Option Term:** 10/1/2017 - 9/30/2018

**Original Contract Amount:** \$5,476,896 (1 Year, 9 Months, 12 Days)

**Option Amount:** \$3,984,783 (1 Year)

**Prior Modifications/Options:** \$9,510,347 [\$0: Mod #1: Bridge to bring renewal option to BPW: 10/1/2015 – 10/7/2015: Approved by MDOD; \$5,175,282: Opt #1: 10/8/2015 – 9/30/2016: DBM Item 14-S-OPT (10/7/2015); \$238,300: Mod #2: Add funding to options 2 – 4 for higher levels of resources: 3/10/2016 – 9/30/2016: DBM Item 5-S MOD (3/9/2016); \$4,096,765: Opt #2: 10/1/2016 – 9/30/2017: DBM Item 15-S-OPT (9/7/2016)].

**Revised Total Contract Amount:** \$18,972,026

**Original Procurement Method:** Sole Source

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



**5-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the third and final one-year renewal option as contained in the original contract to provide intensive case management and required interventions to improve employment and educational outcomes of about 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families.

In October, 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplemental Security Income” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security income (SSI) and their families.

This contract provides intensive case management and required interventions to improve employment and educational outcomes for 1,000 Maryland youth between the ages of 14 and 16 on SSI and their families, as randomly assigned by the national evaluator to the treatment group as required by the USDE and partner agencies. Activities include providing and overseeing assertive case management services, administering flexible case service funds, developing appropriate materials to document grant activities, data collection and formative evaluation, and participating on the PROMISE Interagency Leadership Team.

There are no plans to conduct a new procurement as the program comes to an end September, 2018.

**Fund Source:** 100% Federal

**Appropriation Code:** D12A0201

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



Contact: John Brennan 410-767-3640  
John.Brennan@maryland.gov

**6-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
*Employment Policy and Programs/MD PROMISE Grant Implementation Services Contract Renewal Option*

**Contract ID:** Recruitment/Enrollment/Technical Assistance/Evaluation (Statewide);  
ADPICS # DEXB8400003

**Contract Approved:** DBM Item 2-S (12/18/2013)

**Contractor:** TransCen, Inc.  
Rockville, MD

**Contract Description:** Provide recruitment and enrollment services for 2,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI), technical assistance and training to ensure fidelity of interventions and for a formative evaluation of the program as required by the United States Department of Education (USDE) and partner agencies.

**Option Description:** Exercise third one-year renewal option.

**Original Contract Term:** 12/19/2013 - 10/1/2015 (w/3 one-year renewal options)

**Option Term:** 10/1/2017 - 9/30/2018

**Original Contract Amount:** \$2,103,453

**Option Amount:** \$545,217 (1 Year)

**Prior Modifications/Options:** \$1,604,764 [\$50,000: Mod #1: Bridge to bring renewal option to BPW: 10/2015 – 10/7/2015: Approved by DBM; \$1,554,764: Opt #1: 10/8/2015 – 9/30/2016: DBM Item 13-S-OPT (10/7/2015); \$590,766: Opt #2: 10/1/2016 – 9/30/2017: DBM Item 14-S-OPT (9/7/2016)].

**Revised Total Contract Amount:** \$4,844,200

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the third and final renewal option as contained in the original contract to provide recruitment and enrollment services for 2,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI).

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



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**6-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

In October 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplement Security Income,” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security Income (SSI) and their families.

This contract provides recruitment and enrollment of 2,000 Maryland youth between the ages of 14 and 16 on SSI, technical assistance and training to ensure fidelity of interventions and for a formative evaluation of the program as required by the USDE and partner agencies. Activities that are crucial to the implementation of PROMISE include model service design, outreach and recruitment, technical assistance and training to effect program intervention fidelity, implementing research protocol, and program evaluation.

There are no plans to conduct a new procurement as the program comes to an end September, 2018.

**Fund Source:** 100% Federal

**Appropriation Code:** D12A0201

**Resident Business:** Yes

**MD Tax Clearance:** 17-2181-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



Contact: John Brennan 410-767-3640  
John.Brennan@maryland.gov

**7-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
*Employment Policy and Programs/MD PROMISE Grant Implementation Services Contract Renewal Option*

**Contract ID:** Financial Literacy (Statewide); ADPICS # DEXB8400002

**Contract Approved:** DBM Item 1-S (6/18/2014)

**Contractor:** Job Opportunities Task Force  
dba Maryland Cash Creating Assets and Savings and Hope  
(MD CASH)  
Baltimore, MD

**Contract Description:** Provide financial education and financial coaching services to the 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families who participate in the MD PROMISE grant.

**Option Description:** Exercise fourth one-year renewal option.

**Original Contract Term:** 6/19/2014 - 9/30/2014 (w/4 one-year renewal options)

**Option Term:** 10/1/2017 - 9/30/2018

**Original Contract Amount:** \$50,000 (3½ Months)

**Option Amount:** \$242,360 (1 Year)

**Prior Modifications/Options:** \$194,315 [\$51,675: Opt #1: 10/1/2014 – 9/30/2015: Reported on October 2014 PARR; Opt #2: 51,775: 10/1/2015 – 9/30/2016: reported on October 2015 PAAR; \$90,865: Mod #1: Add individualized services for options 2 – 4: 3/10/2016 – 9/30/2016: DBM Item 4-S MOD (3/9/2016)]. \$252,640 [\$51,775: Opt #3: 10/1/2016 – 9/30/2017: DBM Item 16-S-OPT (9/7/2016); \$200,865: Mod #2: Add individualized services for options 2 – 4: DBM Item 4-S MOD (3/9/2016)].

**Revised Total Contract Amount:** \$739,315

**Original Procurement Method:** Sole Source

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



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**7-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the fourth and final one-year renewal option as contained in the original contract to provide financial education and financial coaching services to the 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families who participate in the MD PROMISE grant.

In October 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplement Security Income,” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on SSI and their families.

This contract provides financial literacy services to 1,000 Maryland youth between the ages of 14 and 16 on SSI and their families. Unlike some other financial education providers, CASH provides services at no cost to people they serve, and their curriculum is fact-based and does not promote any particular financial product or service.

There are no plans to conduct a new procurement as the program comes to an end September, 2018.

**Fund Source:** 100% Federal

**Appropriation Code:** D12A0201

**Resident Business:** Yes

**MD Tax Clearance:** 17-2183-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



Contact: Susan Tucker 410-767-1431  
susan.tucker@maryland.gov

**8-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Health Services*  
*Services Contract Modification*

**Contract ID:** External Quality of Care Review of Managed Care Organizations; MDH-OPASS-17-15992; ADPICS # COH36856

**Contract Approved:** DBM Item 8-S (9/7/2016)

**Contractor:** Delmarva Foundation for Medical Care, Inc.  
Easton, MD

**Contract Description:** Provide external quality review services for the contracted HealthChoice Managed Care Organizations (MCO).

**Modification Description:** Add a new HealthChoice MCO, Aetna Health, Inc., for all external required quality review activities in accordance with COMAR 10.09.65 and **Title 42 CFR 438.204.**

**Original Contract Term:** 10/1/2016 - 9/30/2021

**Modification Term:** 10/1/2017 - 9/30/2021

**Original Contract Amount:** \$5,521,867 (5 Years)

**Modification Amount:** \$516,701

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$6,038,568

**Overall Percent +/- (This Mod):** +9.3%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25%

**MBE Compliance:** 6.22%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



**8-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Requesting Agency Remarks:** Request for approval of a modification to add a new HealthChoice MCO, Aetna Health, Inc., for receiving required External Quality Reviews services in accordance with COMAR 10.09.65 and **Title 42 CFR 438.204**. It is in the State's best interest to approve this modification to ensure that Maryland remains in compliance.

As per federal requirements, this contract requires vendors to be a federally qualified External Quality Review Organization and must be independent from the State Medicaid Agency and any provider that is subject to audit.

The MDH Office of Health Services is charged with the task of meeting the statutory and regulatory requirements of the Federal Medicaid Program for the performance of all external quality review activities as detailed in 42 CFR 438, Subpart E. These activities include an annual Systems Performance Review of each MCO, medical record review to ensure receipt of required Early and Periodic Screening, Diagnostic and Treatment services, validation of performance measures for the DHMH Value Based Purchasing Initiative (established in 2002, which rewards HealthChoice MCOs for performance that exceeds specified targets), monitoring and reporting on two clinical Performance Improvement Projects by the MCOs, and the production of an annual MCO Report Card for recipient enrollment packets.

The 25% MBE participation goal for this contract is achieved at different time intervals based on completed external quality review work performed. Delmarva Foundation for Medical Care, Inc.'s current MBE compliance is at 6.22%; however, it continues to make a good faith effort as reviews are conducted to obtain the 25% goal by the end of the five-year contract.

**Fund Source:** 25% General; 75% Federal

**Appropriation Code:** M00Q0103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



Contact: Valerie Roddy 410-767-5652  
Valerie.roddy@maryland.gov

**9-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Developmental Disabilities Administration*  
*Services Contract Modification*

**Contract ID:** Management Consulting Support for the DDA's Transformation and Adoption of the Long Term Services and Supports (LTSS) System; DHMH-OPASS-16-16012; ADPICS # COH37515

**Contract Approved:** DBM Item 2-S (2/24/2016)

**Contractor:** Alvarez & Marsal Public Sector Services, LLC  
Washington, DC

**Contract Description:** Provide management consulting support services to complete Developmental Disabilities Administration's (DDA) transformation of its program and operations processes to support the adoption of the Long Term Services and Supports (LTSS) system. The contract will assist the DDA in the adoption of a new information technology system, transition from a prospective payment system to a reimbursement payment model, implement nationally recognized assessment tools, and align services with the Centers for Medicare and Medicaid Services (CMS) Community Rule.

**Modification Description:** Reallocate hours between staff and tasks to reflect transformation efforts due to the delay in LTSS system availability and to support the ongoing critical efforts around service authorization and waivers.

**Original Contract Term:** 3/1/2016 – 2/28/2018

**Modification Term:** 10/1/2017 – 2/28/2018

**Original Contract Amount:** \$2,710,475

**Modification Amount:** \$0

**Prior Modifications/Options:** \$0 [Mod #1: No cost modification to redistribute labor hours from Year 1 to Year 2 for the same tasks and re-distributed Year 1 labor hours between team members to support extended requirements and design phase: Approved by MDH (3/1/2017)]

**Revised Total Contract Amount:** \$2,710,475

**Overall Percent +/- (This Mod):** 0%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



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**9-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval of a modification that materially changes the Management Consulting Support contract to reallocate hours between staff and tasks to reflect transformation efforts due to the delay in LTSS system availability and to support the ongoing critical efforts around service authorization and waivers. Even though there is no additional funding requirements for this modification, the value of services being changed is estimated to be over \$50K; therefore, MDH DDA is requesting approval by the Board of Public Works.

Alvarez & Marsal (A&M) has provided consulting support services through this contract for the DDA's transformation and adoption of the LTSS system. Transformation activities include: the adoption of the new technology LTSS system, a transition from a prospective payment to a reimbursement model, the implementation of a new rate system for Providers within the State, and enhanced person-center Individual Plans as required by the Centers for Medicare and Medicaid Services Community Rule.

During the contract, the LTSS system required a technical infrastructure expansion as a result of growth in data storage and transactional computing capacity needs. IT services for the LTSS system are provided through Medical Care Programs Administration. Factors outside of the contract and DDA's control necessitated a delay in DDA's planned implementation of functionality in LTSS. This coupled with ongoing transformation efforts undertaken by the DDA has extended the DDA transformation effort and implementation of LTSS. These delays affected the contract services and required a reallocation of the requirements in order to meet the contract deliverable needs. Therefore, it is in the best interest of the State to approve this modification to continue these essential services.

**Fund Source:** 74% Federal, 26% General

**Appropriation Code:** M00M0101

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



Contact: Jonathan Martin 410-260-7280  
[jonathan.martin1@maryland.gov](mailto:jonathan.martin1@maryland.gov)

**10-GM.**

**DEPARTMENT OF BUDGET AND MANAGEMENT**

*Office of Budget Analysis  
General Miscellaneous*

**Request Amount:** \$181,198 FY2017 Total (see page 22B)

**Description:** Request to approve a proposed reimbursable fund budget amendment for the month of June FY2017. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

**Fund Source:** 100% Reimbursable

**Appropriation Code:** See page 22B

**Requesting Agency Remarks:** The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for June FY2017. The following page shows the reimbursable fund amendment and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



DBM 22B

**10-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
17R-064	U00A02.02 - Operational Services Administration - Department of the Environment	D13A13.01 - General Administration - Maryland Energy Administration	\$181,198	Funding is for the purpose of providing support for move related costs and for rent costs incurred during FY2017.
<b>FY 2017 June Proposed Reimbursable Amendment Total</b>			<b>\$181,198</b>	

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



DBM 23B

Contact: Christopher L. Fontaine 410-865-1110  
cfontaine@mdot.state.md.us

**11-GM.**

**MARYLAND DEPARTMENT OF TRANSPORTATION  
STATE HIGHWAY ADMINISTRATION  
MARYLAND TRANSPORTATION AUTHORITY  
MARYLAND DEPARTMENT OF HEALTH  
DEPARTMENT OF JUVENILE SERVICES  
DEPARTMENT OF HUMAN SERVICES  
DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES  
UNIVERSITY SYSTEM OF MARYLAND**

*General Miscellaneous*

**Fund Source:** 75% General; 12.5% Transportation Trust Fund;  
12.5% Toll Revenues

**Appropriation Code:**

J02B0102	SHA
J00J0041	MDTA
M00.A0102	MDH
V00 D0201	DJS
N00A0101	DHS
350101	DPSCS
TU-B2400	Towson University
R3102440	University of Maryland, Baltimore

**Request Amount:** \$1,400,972

**Description:** Pursuant to State Government Article §§ 12-404 and 12-501, the above listed Maryland Agencies and Departments and the Office of the Attorney General request approval for the payment of \$1,400,972 in full and final settlement of all claims in settlement of the matter of 68<sup>th</sup> Street Superfund, *United States of America and the State of Maryland v. AAI Corporation, et al.*

**Requesting Agency Remarks:** If the settlement is approved, checks from each State Agency's respective allocations should be made payable to 68<sup>th</sup> Street Site RD/RA Environmental Remediation Trust. The checks should be mailed to Christopher L. Fontaine, Assistant Attorney General, Office of the Attorney General, 7201 Corporate Center Drive, Hanover, Maryland 21076, who will forward it to the United State Environmental Protection Agency and ensure all of the necessary documentation and releases are completed.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



Contact: Jamie Tomaszewski 410-260-7386  
Jamie.tomaszewski@maryland.gov

**12-S. DEPARTMENT OF BUDGET AND MANAGEMENT**

*Division of Procurement Policy & Administration  
Services Contract*

**Contract ID:** Small Package Delivery and Express Services; ADPICS # 050B7400010

**Contract Description:** Statewide contract to provide non-exclusive small package delivery services at a discounted rate.

**Award:** United Parcel Service, Inc. (UPS)  
Atlanta, GA (local offices in Maryland)

**Term:** 10/1/2017 (or earlier upon BPW approval) – 3/20/2022

**Amount:** \$3,500,000 NTE (Approx. 4½ Years)

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement

**Bids/Proposals:** N/A

**MBE Participation:** None (Single Element of Work)

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of the State's participation in an Intergovernmental Cooperative Purchasing Agreement competitively procured by the National Joint Powers Alliance® (NJPA) program. The NJPA, on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all 50 states, Canada, and internationally, issued a Request For Proposal (RFP) to result in a national contract solution for the procurement of Express Courier, Overnight, Ground Delivery Logistics Services.

The Department of Budget and Management seeks to participate in the **Statewide** contract with UPS as a non-exclusive contractor. The contract would afford all State agencies, Maryland local governments, and Maryland non-profit entities access to receive discounted shipping rates on UPS services. Previously, State agencies using UPS shipping services procured these services individually as needed. The **Statewide** contract offers discounted pricing projected to decrease annual Statewide spending on UPS services by half, according to current usage estimates. Depending upon the zones sent to and from, the discounts can be upwards of 50% savings over the list prices.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017

**REVISED**



**12-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

In accordance with COMAR 21.05.09.04, it is in the best interest of the State to participate in the NJPA Express Courier, Overnight, Ground Delivery Logistics Services in order to achieve cost savings, administrative efficiencies, and intergovernmental cooperation. The **Statewide Contract** will provide the State with favorable contract terms and an administratively efficient means to procure the requested services. Furthermore, it is determined that participation in this purchasing agreement is not intended to evade the purposes set forth under COMAR 21.01.01.03.

**Fund Sources:** Various

**Appropriation Codes:** Various

**Resident Business:** Yes

**MD Tax Clearance:** 17-2388-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental Revised

## Supplement B Department of Budget and Management ACTION AGENDA September 6, 2017



Contact: David R. Brinkley 410-260-7041  
david.brinkley@maryland.gov

13-GM.

### DEPARTMENT OF BUDGET AND MANAGEMENT

*Office of Budget Analysis (OBA)  
General Miscellaneous*

**Request Amount:** (\$62,928,55) (See Backup for a summary by Agency)

**Description:** Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works (BPW), may reduce, by not more than 25%, any appropriation the Governor considers unnecessary.

**Fund Sources:** (\$60,978,555) General Funds  
(\$ 1,950,000) Special Funds

**Appropriation Codes:** See Backup

**Requesting Agency Remarks:** The Backup to this Item, for BPW approval, is the Governor's list of reductions for fiscal year 2018, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

Fund balance transfers and revenue adjustments are shown for informational purposes. These actions are not part of the reductions to be approved by the BPW.

The Backup sets out the total amount of the reductions for each Agency as well as a detailed summary of each reduction, including the name of the program as well as the amount, fund source, and brief description of the impact of the reduction. The reductions will result in the elimination of 30 positions at public higher education institutions.

Pursuant to §7-213(a) of the State Finance and Procurement Article, notice of the proposed reductions was published on the Department of Budget and Management's website on August 31, 2017.

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#### BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 13-GM (Cont.)

BACK-UP

Agency Reductions  
For FY 2018 Legislative Appropriation

1 OF 2  
SUPPLEMENTAL - REVISED  
BPW 9/6/2017

Agency Code	Agency	General Funds	Working Appropriation (in Millions of \$)	Reductions (\$)	Working Approp.	Positions
A00	<b>Payments to Civil Divisions of the State</b>		<b>166.48</b>	<b>6,028.885</b>	<b>3,624%</b>	
C80	Office of the Public Defender	104.09	611,000	611,000	0.59%	
D10	Executive Dept. - Governor	11.31	150,000	150,000	1.33%	
D15	Executive Dept. - Boards, Commissions and Offices	115.45	67,603	67,603	0.06%	
D26	Dept. of Aging	23.18	300,000	300,000	1.29%	
D27	Commission on Civil Rights	2.57	51,000	51,000	1.99%	
D40	Department of Planning	21.79	203,121	203,121	1.85%	
D60	Maryland State Archives	5.45	34,559	34,559	0.63%	
E50	Dept. of Assessments and Taxation	114.15	363,324	363,324	0.32%	
E75	Lottery and Gaming Control Agency	20.05	379,000	379,000	1.89%	
F10	Dept. of Budget and Management	21.28	305,000	305,000	1.43%	
F50	Dept. of Information Technology	59.17	909,065	909,065	1.54%	
H00	Dept. of General Services	67.37	60,000	60,000	0.09%	
K00	Dept. of Natural Resources	61.00	1,020,000	1,020,000	1.67%	
L00	Dept. of Agriculture	32.28	390,622	390,622	1.21%	
M00	MD Dept. of Health	4,647.99	22,169,914	22,169,914	0.48%	
N00	Dept. of Human Services	631.12	7,119,129	7,119,129	1.13%	
P00	Dept. of Labor, Licensing and Regulation	47.94	457,725	457,725	0.95%	
Q00	Dept. of Public Safety and Correctional Services	1,227.65	8,434,500	8,434,500	0.69%	
R00	MD State Dept. of Education - Children's Cabinet Interagency Fund	18.56	50,000	50,000	0.27%	
R13	Morgan State University	91.37	565,000	565,000	0.62%	
R14	St. Mary's College of MD	22.42	138,000	138,000	0.62%	
R30	Univ. System of MD	1,294.10	8,000,000	8,000,000	0.62%	
R62	MD Higher Education Commission	495.17	2,091,333	2,091,333	0.42%	
R95	Baltimore City Community College	40.60	251,000	251,000	0.62%	
T00	Dept. of Commerce	84.64	100,000	100,000	0.12%	
U00	Dept. of the Environment	29.95	757,000	757,000	2.53%	
V00	Dept. of Juvenile Services	272.91	4,500,660	4,500,660	1.65%	
W00	Dept. of State Police	278.73	1,500,000	1,500,000	0.54%	
<b>Total - General Funds:</b>		<b>9,842.28</b>	<b>60,978,555</b>	<b>60,978,555</b>	<b>0.62%</b>	<b>30.00</b>

## ITEM: 13-GM (Cont.)

## BACK-UP

FY 2018 Fund Balance Transfers  
University System of Maryland  
R30

Total FY 2018 Fund Balance Transfers **9,000,000**

FY 2018 Revenues	
F10	Dept. of Budget and Management
P00	Dept. of Labor, Licensing and Regul

## **FY 2018 Reversions**

Debt Service Refunding Savings  
X00

## TOTAL GENERAL FUND REDUCTIONS AND BALANCING ACTIONS

# Agency Reductions For FY 2018 Amended Special Funds

Agency Code	Agency	Appropriation (in Millions of \$)	Reductions (\$)	as a % of Amend. Approp.
F10	Dept. of Budget and Management	16.50	600,000	3.64%
K100	Dept. of Natural Resources	286.98	1,000,000	0.35%
P00	Dept. of Labor, Licensing and Regulation	225.97	350,000	0.15%
	<b>Total - Special Funds:</b>	<b>529.45</b>	<b>1,950,000</b>	<b>0.37%</b>

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Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
<b>A15</b>	<b>A15Q00.01</b>	<b>Payments to Civil Divisions of the State Disparity Grants</b>	<b>Level fund the Disparity Grant at the FY 2017 level.</b>	<b>(6,028,885)</b>	
<b>C80</b>		<b>Office of the Public Defender</b>	Achieve salary savings from holding positions vacant.  Reduce funding for panel attorneys due to anticipated savings resulting from changes in operations.	(111,000)  (500,000)	
		<b>Office of the Public Defender - Subtotal</b>		<b>(611,000)</b>	
<b>D10</b>	<b>D10A01.01</b>	<b>Executive Department - Governor</b>	Achieve salary savings from holding positions vacant.	(150,000)	
<b>D15</b>		<b>Executive Department - Boards, Commissions, and Offices</b>	Achieve salary savings from holding positions vacant.  Reduce contractual services for office assistance and achieve salary savings from holding positions vacant.  Downgrade a position to achieve salary savings.	(11,553)  (41,640)  (14,410)	
		<b>Executive Department - Boards, Commissions and Offices - Subtotal</b>		<b>(67,603)</b>	
<b>D26</b>		<b>Department of Aging</b>	Reduce various operating costs including communications fees, motor vehicle operations, contractual services, supplies, and equipment, and achieve salary savings from holding positions vacant.	(300,000)	

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
D27		<b>Commission on Civil Rights</b>	Achieve operational savings by downgrading a vacant position, holding two positions vacant, and forgoing the replacement of aging furniture.	(51,000)	
D40		<b>Department of Planning</b>	Reduce spending on office supplies. Achieve salary savings from holding a position vacant. Reduce funding for motor vehicle fuel and oil due to the addition of fuel efficient vehicles.	(5,000) (77,000) (5,000)	
	D40W01.07	<b>Management Planning and Educational Outreach</b>	<b>Eliminate funding for the Non-Capital Grant Program. Program has not been funded since FY 2012.</b>	(200,000)	
	D40W01.08	Museum Services	Reduce various operating costs, including equipment repair, maintenance, and contractual services.	(30,000)	
	D40W01.09	Research Survey and Registration	Achieve salary savings from holding positions vacant.	(86,121)	<b>(203,121)</b>
			<b>Department of Planning - Subtotal</b>		
D60		<b>State Archives</b>			
	D60A10.02	Commission on Artistic Properties	Reduce funding for conservation and preservation of the State-owned art collection.		(34,559)
E50	E50C00.01	<b>State Department of Assessments and Taxation</b>	Achieve salary savings from holding positions vacant.		(134,889)

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
	E50C00.02	Real Property Valuation	Achieve salary savings from holding positions vacant.	(50,473)	
	E50C00.04	Office of Information Technology	Reduce funds for software licenses and eliminate funds to replace end-of-life computer equipment.	(136,800)	
	E50C00.05	Business Property Valuation	Achieve salary savings from holding positions vacant.	(41,162)	
	<b>State Department of Assessments and Taxation - Subtotal</b>				
E75	<b>Maryland Lottery and Gaming Control Agency</b>				
	E75D00.02	Video Lottery Terminal and Gaming Operations	Reduce funding for video lottery terminal machine maintenance due to transfer of ownership to casino operators, beginning in FY 2018.	(379,000)	
	<b>Department of Budget and Management</b>				
F10	F10A01	Various	Achieve salary savings department-wide based on current vacancies and reduce funding for leave payouts to align with prior fiscal years.	(237,918)	
	F10A02.07	Division of Recruitment and Examination	Reduce association dues.	(20,000)	
	F10A06.01	Office of Capital Budgeting	Reduce funding for upgrades to the Capital Budget Information System.	(47,082)	
	<b>Department of Budget and Management - Subtotal</b>				
F50	<b>Department of Information Technology</b>				
	F50B04	Various	Achieve salary savings from holding positions vacant.	(81,951)	
	F50B04.01	State Chief of Information Technology	Reduce reliance on contractors and fulfill functions with permanent staff.	(200,000)	
	F50B04.03	Application Systems Management	Reflect savings due to negotiated contract pricing and elimination of software.	(145,000)	

Summary of Proposed September 6, 2017 BPW Reductions

Agency	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
	F50B04.04	Infrastructure	Reduce spending on contractual services and software licenses due to better pricing negotiated by the Department.	(482,114)	
			<b>Department of Information Technology - Subtotal</b>	<b>(99,065)</b>	
<b>H00</b>		<b>Department of General Services</b>			
	H00B01.01	Facilities Security	Reflect anticipated savings due to the implementation of a timekeeping scheduler interface with the Statewide Personnel System.	(40,000)	
	H00C01.01	Facilities Operations and Maintenance	Achieve savings by limiting overtime to emergency projects.	(20,000)	
		<b>Department of General Services - Subtotal</b>		<b>(60,000)</b>	
<b>K00</b>		<b>Department of Natural Resources</b>			
	K00A02.09	Forest Service	Eliminate general funds and transfer Program Open Space funding from the Maryland Park Service to backfill for the reduction.	(1,000,000)	
	K00A17.01	Fishing and Boating Services	Eliminate print edition of the Fishing Guide. Annual electronic version will continue to be produced.	(20,000)	
		<b>Department of Natural Resources - Subtotal</b>		<b>(1,020,000)</b>	
<b>L00</b>		<b>Department of Agriculture</b>			
	L00A11.02	Administrative Services - Office of the Secretary	Eliminate contractual position in Emergency Response and Preparedness midyear due to incumbent's retirement.	(25,830)	
	L00A12.02	Weights and Measures	Shift support of position from General Funds to Special Funds.	(75,141)	
	L00A14.03	Mosquito Control	Shift support of two positions from General Funds to Special Funds.	(166,920)	
	L00A14.06	Turf and Seed	Achieve salary savings from holding a position vacant.	(71,553)	
	L00A15.03	Resource Conservation Operations	Achieve salary savings from holding a position vacant.	(51,178)	

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
		Department of Agriculture Subtotal	(390,622)		

(390,622)

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
<b>Department of Health</b>					
	M00	Various	Reduce in-state travel, out-of-state travel, and training across the Department by 25%.	(216,261)	
	M00	Various	Negotiate renewals of procured contracts in excess of \$10 million to generate general fund savings.	(5,000,000)	
M00A01.02	Operations - Office of the Secretary		Reflect higher federal fund match for five information technology positions.	(119,031)	
M00A01.02	Operations - Office of the Secretary		Reduce funding for training services in the Office of Human Resources.	(26,900)	
M00A01.02	Operations - Office of the Secretary		Transition an OIT employee under contract to a newly vacant position and eliminate the contract.	(91,647)	
M00F03.04	Family Health and Chronic Disease Services		Align State support for the Cord Blood Transplant Program with prior year activity.	(50,000)	
M00I03.01	Western Maryland Center		Achieve salary savings from holding positions vacant.	(366,075)	
M00J02.01	Laboratory Services		Achieve savings due to favorable energy and natural gas trends.	(300,000)	
M00Q01.03	Medical Care Programs Administration		Reduce General Fund support as a result of a excess balance in the Cigarette Restitution Fund at the end of FY 2017.	(5,000,000)	
M00Q01.03	Medical Care Programs Administration		Reduce funding for hospital presumptive eligibility based upon prior year experience.	(1,000,000)	
M00Q01.03	Medical Care Programs Administration		Average length of stay in hospitals has decreased, saving an estimated \$10 million.	(10,000,000)	
<b>Department of Health - Subtotal</b>					<b>(22,169,914)</b>

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
<b>Department of Human Services</b>					
	N00	Various	Achieve salary savings department-wide based on current vacancy rates.	(1,904,338)	
	N00F00.04	Office of Technology for Human Services	Achieve savings related to development and maintenance of legacy IT systems due to replacement by MD THINK.	(1,499,962)	
	N00G00.08	Assistance Payments	Reduce funding to align with projected Temporary Cash Assistance caseload trends.	(3,714,829)	
	<b>Department of Human Services - Subtotal</b>				
<b>Department of Labor, Licensing and Regulation</b>					
P00	P00	Various	Reduce operating costs across the Department, including technical and special fees, communication fees, supplies, contractual services, and equipment replacement.	(163,327)	
	P00C01.02	Financial Regulation	Shift portion of salary and fringe benefit costs for several positions to special funds to more accurately reflect allocation of work.	(79,081)	
	P00D01.01	Labor and Industry - General Administration	Shift portion of salary and fringe benefit costs for several positions to non-General Funds.	(21,858)	
	P00D01.07	Labor and Industry - Prevailing Wage	Shift portion of salary and fringe benefit costs for two positions to non-General Funds to more accurately reflect allocation of work.	(82,702)	
	P00F01.01	Occupational and Professional Licensing	Reduce postage to align with recent actuals and reduce out-of-state travel.	(2,253)	
	P00G001.13	Division of Workforce Development and Adult Learning - Adult Corrections Program	Achieve salary savings from holding a position vacant and reduce fuel and utilities.	(108,504)	
	<b>Department of Labor, Licensing and Regulation - Subtotal</b>				
					(457,725)

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
Q00		Department of Public Safety and Correctional Services			
	Q00	Various	Achieve salary savings department-wide based on current vacancy rates.	(8,434,500)	
R00	R00A04.01	Children's Cabinet Interagency Fund	Level fund training at the FY 2017 level.	(50,000)	
R13	R13M00.06	Children's Cabinet Interagency Fund	Reduce telephone costs due to implementation of new network, consolidate security services, and extend life of operating equipment.	(515,000)	
	R13M00.07	Morgan State University	Achieve utilities savings due to ongoing efforts to reduce energy usage.	(50,000)	
		Institutional Support			
	R13M00.07	Operation and Maintenance of Plant			
		<b>Morgan State University - Subtotal</b>		<b>(565,000)</b>	
R14	R14D00.06	St. Mary's College of Maryland	Transfer funds from fund balance to backfill reduction in General Funds.	(138,000)	
R30	R30	University System of Maryland	Abolish thirty vacant positions, including full-time, part-time, contractual, and adjunct faculty positions across USM campuses.	(4,900,000)	-30.0
	R30	Various	Reduce funding for facility renewal across USM campuses.	(1,700,000)	
	R30	Various	Reduce operating expenses across USM campuses.	(1,400,000)	
		<b>University System of Maryland - Subtotal</b>		<b>(8,000,000)</b>	<b>-30.0</b>

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
R62		<b>Maryland Higher Education Commission</b>			
	R62100.03	Sellinger Formula for Aid to Nonpublic Institutions of Higher Education	Reduce the increase in funding for the Sellinger program by 50%. Funding for the program still increases by \$2.1 million, or 4.5%.	(2,091,333)	
R95		<b>Baltimore City Community College</b>			
	R95C00.04	Academic Support	Reduce conference travel.	(100,000)	
	R95C00.06	Institutional Support	Reduce conference travel.	(100,000)	
	R95C00.07	Operation and Maintenance of Plant	Reduce outside services for the plant and maintenance.	(51,000)	
		<b>Baltimore City Community College - Subtotal</b>		<b>(251,000)</b>	
T00		<b>Department of Commerce</b>			
	T00F00.18	Military Personnel and Service-Disabled Veteran Loan Program	Reduce General Funds as there are currently sufficient special funds available to backfill the reduction.	(100,000)	
U00		<b>Maryland Department of the Environment</b>			
	U00A04.01	Water and Science Administration	Utilize available special fund balance to backfill general fund reduction.	(757,000)	

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
<b>V00 Department of Juvenile Services</b>					
	V00G01.01	Baltimore City Region Operations	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(1,153,287)	
	V00H01.01	Central Region Operations	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(688,883)	
	V00I01.01	Western Region Operations	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(306,837)	
	V00J01.01	Eastern Region Operations	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(429,669)	
	V00K01.01	Southern Region Operation	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(628,219)	
	V00L01.01	Metro Region Operations	Reduce funding for residential per-diem placements and evidence-based service contracts to align with recent population and utilization trends.	(1,293,765)	
<b>Department of Juvenile Services - Subtotal</b>					
<b>W00 Department of State Police</b>					
	W00A01.04	Support Services Bureau	Reduce funding for building maintenance and fuel, consistent with prior year actuals.	(1,500,000)	
<b>TOTAL General Fund Agency Reductions</b>					
				<b>(60,978,555)</b>	<b>30.0</b>

Summary of Proposed September 6, 2017 BPW Reductions

Agency Code	Program Code	Program Name	Reduction Description/Impact	General Fund Reduction	Positions Reduced
<b>Special Fund Budget Reductions</b>					
F10		<b>Department of Budget and Management</b>			
	F10A01.03	Central Collections Unit	Reduce postal expenditures due to excess balance.	(600,000)	
K00		<b>Department of Natural Resources</b>			
	K00A04.01	Maryland Park Service - Statewide Operations	Reduce the increase in funding in the Maryland Parks Service so that Special Fund revenue can be used in the Forest Service. This will still allow for an increase of \$2.7 million from FY 17 to 18.	(1,000,000)	
P00		<b>Department of Labor, Licensing, and Regulation</b>			
	P00E01.02	Maryland Racing Commission	Reduce funding for new mandate in the Racing Commission for the <del>Maryland Humanities Council</del> (\$150,000) and the Maryland Stadium Authority (\$350,000).	(350,000)	
<b>TOTAL Special Fund Agency Reductions</b>					
					(1,950,000)

# Supplemental

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



Contact: Lauren Shipley 443-769-1035  
lshipley@maryland529.org

## 14-S. MARYLAND 529

### *Formerly College Savings Plan of Maryland Services Contract*

**Contract ID:** ABLE Program Management Services; ADPICS # R60B8400003

**Contract Description:** Provide recordkeeping and program management services for the Maryland ABLE program.

**Award:** Sumday Administration, LLC  
New York, NY

**Term:** 10/1/2017 (or earlier upon BPW approval) - 9/30/2020 (w/2 two-year renewal options)

**Amount:** \$120,000 Est. (3 Years; Base Contract)  
\$ 80,000 Est. (2 Years; Renewal Option #1)  
\$ 80,000 Est. (2 Years; Renewal Option #1)  
\$280,000 Est. Total (7 Years)

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement

**Bids/Proposals:** N/A

**MBE Participation:** None (Single Element of Work)

**Incumbent:** None

**Requesting Agency Remarks:** Request for approval of the State's participation in an Intergovernmental Cooperative Purchasing Agreement (ICPA) competitively procured by the State of Oregon.

The Stephen Beck, Jr., Achieving a Better Life Experience Act of 2014 ("ABLE"), codified as Section 529A of the Internal Revenue Code, is a federal law which allows states to establish and maintain a new type of tax-favored savings program through which contributions may be made to the account of an eligible disabled individual to meet qualified disability expenses. The Maryland ABLE Program was established during the 2016 regular session of the Maryland General Assembly. To be run by Maryland 529, an independent State agency, the legislation calls for the Maryland 529 Board to develop, establish, administer, manage, and promote the Maryland ABLE Program. As these are new savings programs just recently permitted by federal law, the form of which is still developing nationwide, the Maryland law explicitly permits collaboration and participation with other states or entities. It is with this background and in

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
September 6, 2017



## **Supplemental**

### **14-S. MARYLAND 529 (cont'd)**

accordance with § 21.05.09.04 of COMAR that Maryland 529 has determined that implementing the Maryland ABLE program through an ICPA is in the best interest of the State.

This ICPA will provide cost benefits to the State by providing economies to scale beyond the Maryland population to help reduce costs and services critical to the development and implementation of an ABLE program to include: the program management of assets; development of a web site for constituent communication and enrollment; customer service; and templates for the production of marketing materials at no costs to the State.

The enabling legislation provides that the goal of the State is for the Maryland ABLE Program to be fully operational by October 2017. This ICPA will promote administrative efficiencies by decreasing the overall start-up time and provide the opportunity to begin enrollment for Maryland constituents to the Maryland ABLE Plan aligned with the goal established by enabling legislation.

This ICPA will promote intergovernmental cooperation through its work with Maryland ABLE staff to launch, implement and work to continuously increase enrollment in the plan. This agreement will also provide the opportunity for collaboration with another state in evaluating metrics and creating strategies for program adjustments which is often inherent in the development of new programs.

In accordance with COMAR 21.05.09.04, it is in the best interest of the State to participate in the State of Oregon's ABLE program management agreement in order to achieve cost savings, administrative efficiencies, and intergovernmental cooperation. The Contract will provide the State with favorable contract terms and an administratively efficient means to procure the requested services. Furthermore, it is determined that participation in this purchasing agreement is not intended to evade the purposes set forth under COMAR 21.01.01.03.

**Fund Source:** 100% Special (Account Holder Fees)

**Appropriation Code:** R60H0041

**Resident Business:** No

**MD Tax Clearance:** 17-2508-0001

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### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
September 6, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE**  
*On-Call Construction*

**Contract ID:** On Call Mechanical Contracting Services for the University of Maryland Baltimore, Bid #88276 AA

**Contract Approved:** USM Item 2-C (09/07/2016)

**Contractors:** Emjay Engineering & Construction Co., Inc., *Baltimore, MD*  
Maryland Mechanical Systems, Inc., *Baltimore, MD*  
Denver-Elek, Inc., *Essex, MD*

**Contract Description:** Labor, materials, equipment and supervision for mechanical construction projects on an on-call basis for physical plant departments and facilities management offices of University System of Maryland Institutions in the Baltimore region.

**Option Description:** Exercise first renewal option

**Original Term:** 09/21/2016 – 09/20/2017 (w/four 1-year renewal options)

**Renewal Term:** 09/21/2017 – 09/20/2018

**Original Amount:** \$3,000,000 (initial term estimate)

**Option Amount:** \$3,000,000 (renewal term estimate)

**Original Procurement Method:** Multi-Step Bid

**MBE Participation:** 15% per task order on task orders under \$25,000  
25% per task order on task orders over \$25,000

**MBE Compliance:** 31.52% per task order on task orders under \$25,000  
27.47% per task order on task orders over \$25,000

**Performance Security:** 100% performance required for projects \$100,000 or greater.

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September 6, 2017



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**1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
*On-Call Construction*

**Requesting Institution Remarks:** Renewal is recommended for all three firms based on satisfactory performance and MBE compliance. As projects arise, the University will compete each project greater than \$25,000 among the three on-call general contracting firms. The University may elect to rotate among the selected on-call contractors for projects that are under \$25,000. These firms must use a fixed hourly rate as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up when bidding. Hourly rates increase in the renewal terms based upon minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental remains the same in the renewal term.

**Fund Source:** Various Institutional Funds

	<b>MD Tax Clearance</b>	<b>Resident Business</b>
Emjay Engineering & Construction	17-2269-1111	
Maryland Mechanical Systems, Inc.	17-2270-1111	Yes
Denver-Elek, Inc.	17-2271-1111	

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
September 6, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**2-C-BP.** **UNIVERSITY OF MARYLAND BALTIMORE for  
UNIVERSITY OF BALTIMORE**  
**United States Postal Service Replacement Maintenance Facility**  
**Design Build**  
**Bid Package 1 of 2**

**Contract ID:** Design/Build Contract for Replacement USPS Maintenance Facility  
RFP #14-409MT

**Recommendation:** Award construction Bid Package 1 of 2. Bid Package 1 includes concrete, fabricating and erecting pre-engineered metal building, underslab plumbing, underslab electric, earthwork, site concrete, site concrete for developers agreement, asphalt paving, asphalt paving for developers agreement, fencing, site utilities, DBC allowances, UMB allowances, partial DBC general conditions, partial DBC contingency, and partial DBC and A/E fee.

**Contractor:** The Whiting Turner Contracting Company, Baltimore, MD

**Original Approval:** USM Item 1-C (08/26/15)

**Project:** The project is to design and build a replacement Vehicle Maintenance Facility of approximately 30,000 GSF for the U.S. Postal Service at 4100 Ashland Avenue, Baltimore. Upon completion, the University will exchange the new Ashland Avenue facility with the USPS for the latter's West Oliver Street property.

The Board of Public Works previously approved awarding a Design/Build contract to Whiting Turner Contracting Company for professional design and pre-construction services related to this project. The University anticipated that it would present to the Board two bid packages to be awarded to Whiting Turner during the construction phase.

The overall project estimate is \$12 million which includes design and construction.

**Bid Package 1 Amount:** \$4,807,734

**Amount Pre-Construction;**  
**USM Authorized Changes:** \$876,825

**Revised Amount:** \$5,684,559

**Contract Term:** 21 months from pre-construction Notice to Proceed

**2-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
UNIVERSITY OF BALTIMORE (cont'd)  
*United States Postal Service Replacement Maintenance Facility  
Design Build  
Bid Package 1 of 2***

**Fund Source:** UB Plant Funds

**MBE Participation:** 30%  
Subgoals: 7% African-American Owned  
4% Asian-American Owned

**MBE Compliance:** 26.69%  
Subgoals: 8.46% African-American Owned  
0.36% Asian-American Owned

**Performance Security:** 100% performance bond is required.

**Requesting Institution Remarks:** The Design/Build contract was initially awarded for pre-construction. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first bid package, with one additional bid package anticipated.

The increase to the project cost can be attributed to a few factors, with the most significant being an unforeseen site condition. The site had an unrecorded utility easement for a major ductbank that required modifying the original concept: the proposed location for the building had to be moved to avoid the ductbank, requiring additional excavation, creating a new site entrance, and altering the site topography. These changes, along with escalating construction costs, primarily led to increased cost of this project.

**Resident Business:** Yes

**MD Tax Clearance:** 17-1416-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement C  
University System of Maryland  
ACTION AGENDA  
September 6, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK**

***The New Cole Fieldhouse***

***Construction Management at Risk: Bid Package 4 of 7***

**Contract ID:** Construction Management at Risk Services for The New Cole Fieldhouse  
Contract No. 20624

**Recommendation:** Award Bid Package 4

**Contractor:** Gilbane Building Company, Baltimore, MD

<b>Prior Approval:</b>	USM Item 2-C (10/7/15)	(pre-construction services)
	USM Item 6-C-BP (12/16/15)	(bid package 1)
	USM Item 5-C-BP (6/8/16)	(bid package 2)
	USM Item 3-C-BP (1/25/17)	(bid package 3)

**Project:** This project is to renovate, convert and expand Cole Fieldhouse to create an academic, research, and athletic facility and to construct two outdoor turf football practice fields.

- Phase I includes creating an indoor football practice facility. Cole Field House will be expanded to the north to convert the arena bowl into a 100-yard indoor football practice facility.
- Phase II expands the building envelope to the north and west to create a Center for Sports Medicine, Health and Human Performance, the Academy for Innovation and Entrepreneurship, a football training complex, and two outdoor turf football practice fields. Additionally, the program has been enhanced with the addition of the Maryland Image Center, Orthopedic Clinic, and the Clinical and Physical Therapy Research Labs.

Bid Package 4 begins the work on Phase II. The University anticipates it will present to the Board three more bid packages to be awarded to the contractor for the remaining work in Phase II. The University anticipates the final value of this contract will be approximately \$163 million.

The overall project estimate is \$195.7 million. The scope of Phase II of the project was increased with the addition of the Maryland Image Center, Orthopedic Clinic, and the Clinical and Physical Therapy Research Labs.

**REVISED**

Supplement C  
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3-C-BP.

**UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**

*The New Cole Fieldhouse*

*Construction Management at Risk: Bid Package 4 of 7*

**Bid Package 4 Description:** Start Phase II construction, including excavation, concrete, underground utilities, and site improvements.

**Contract Term:** 12/22/2015 – 9/27/2020 (construction and warranty term)

**Bid Package 4 Amount:** \$ 17,845,130

**Current Contract Amount:** \$42,536,205

**Revised Contract Amount:** \$ 60,381,335

**Fund Source:** Donor Funding

**MBE Participation:** 30%  
Subgoal: 7% African American

**MBE Compliance:** 22.33%

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. The first phase of the project was completed on July 26th, 2017 and is in use by the 2017 Maryland football program. This is the fourth bid package and begins Phase II construction. Three additional bid packages are anticipated for remaining Phase II trade work.

**Resident Business:** Yes

**MD Tax Clearance:** 17-2246-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
September 6, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

#### **4-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling \$2,599,302.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

##### **University of Maryland, College Park Physical Sciences Complex**

1. **Description:** Furnish, deliver, install turnkey optical frequency comb system  
**Procurement Method:** Competitive Sealed Bid  
**Award:** Menlo Systems, Inc., Newton, NJ  
**Amount:** \$370,708  
**Fund Source:** MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology.* Item # 057  
**Resident Business:** No  
**MD Tax Clearance:** 17-2160-0001
  
2. **Description:** Spectra Physics, Spirit HE 30 High Pulse Energy (120μJ) Ultrafast Laser  
**Procurement Method:** Sole Source  
**Award:** Newport Corporation, Irvine, CA  
**Amount:** \$285,118  
**Fund Source:** MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology.* Item # 057  
**Resident Business:** No  
**MD Tax Clearance:** 17-2141-1111

##### **Mid-Atlantic Crossroads**

3. **Description:** Servers and related hardware for Bay View Network Upgrade  
**Procurement Method:** Master Contract (Vendor Contract No. 12160)  
**Award:** Dell Marketing, Round Rock, TX  
**Amount:** \$188,015  
**Fund Source:** MCCBL Funds 2015: *Provide funds to design, construct, and equip infrastructure improvements to existing high computing data network system.* Item # 155  
**Resident Business:** No  
**MD Tax Clearance:** 17-2081-1110

**4-GM. GENERAL MISCELLANEOUS (cont'd)**

**A. James Clark Hall**

4. **Description:** Furnish, deliver PureLab Ultra Analytic Ultra Pure Water Polishing Unit and Labpure S1 DI Cartridge for Clark Hall.

**Procurement Method:** Simplified Procurement

**Award:** Evoqua Water Technologies, Lowell, MA

**Amount:** \$4,599

**Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176

**Resident Business:** No

**MD Tax Clearance:** 17-2283-1110

5. **Description:** Direct Heat CO2 Incubator for Room 6117

**Procurement Method:** Simplified Procurement

**Award:** NUAIRE Inc., Plymouth, MN

**Amount:** \$5,783

**Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176

**Resident Business:** No

**MD Tax Clearance:** 17-2239-0000

6. **Description:** Cage Ventilated Animal Housing System

**Procurement Method:** Single Source

**Award:** Lab Products, Inc., Seaford, DE

**Amount:** \$1,230,955

**Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176

**Resident Business:** No

**MD Tax Clearance:** 17-2365-0111

**4-GM. GENERAL MISCELLANEOUS (cont'd)**

**Frostburg State University**

*Center for Communications and Information Technology*

1. **Description:** Furnish, install exhaust system  
**Procurement Method:** Simplified Procurement  
**Award:** Harbel, Inc., Cumberland, MD  
**Amount:** \$73,630  
**Fund Source:** MCCBL of 2013: *Provide funds to construct and equip a new Center for Communications and Information Technology.* Item #068  
**Resident Business:** Yes  
**MD Tax Clearance:** 17-2140-1111

2. **Description:** Snow Melt improvements  
**Procurement Method:** Simplified Procurement  
**Award:** Harbel, Inc., Cumberland, MD  
**Amount:** \$59,524  
**Fund Source:** MCCBL of 2013: *Provide funds to construct and equip a new Center for Communications and Information Technology.* Item #068  
**Resident Business:** Yes  
**MD Tax Clearance:** 17-2140-1111

**University of Baltimore**

*Langsdale Library*

1. **Description:** Furniture for renovated Langsdale Library  
**Procurement Method:** Preferred Provider (Master Contract #05010)  
**Award:** Maryland Correctional Enterprises  
7275 Waterloo Road  
Jessup, MD 20794  
**Amount:** \$235,750  
**Fund Source:** MCCBL of 2018: *Provide FF&E funds to equip the renovated Langsdale Library.*  
**Resident Business:** Yes  
**MD Tax Clearance:** 17-2272-0000

**4-GM. GENERAL MISCELLANEOUS (cont'd)**

***Langsdale Library (cont'd)***

2. **Description:** Network data switches, Cisco Catalyst C3850 12 Port 10 Gigabit Switches, with 10GBase-LR SFP Modules. Quantity: 2  
**Procurement Method:** USM/MEEC Contract UMD-972016  
**Award:** Daly Computers  
22521 Gateway Center Drive  
Clarksburg, MD 20871  
**Amount:** \$39,060  
**Fund Source:** MCCBL of 2018: *Provide FF&E funds to equip the renovated Langsdale Library.*  
**Resident Business:** Yes  
**MD Tax Clearance** 17-2342-1111

3. **Description** Network data switches, Aruba 3810M 40G 8SR PoE+ 1-slot switches, with HP stackable 4P 10GBE SFP+ modules and HP SFP+ trans module 10GBase-SR LC multi-mode. Quantity: 11  
**Procurement Method:** USM/MEEC Contract UMD-972016  
**Award** Daly Computers  
22521 Gateway Center Drive  
Clarksburg, MD 20871  
**Amount:** \$106,160  
**Fund Source:** MCCBL of 2018: *Provide FF&E funds to equip the renovated Langsdale Library.*  
**Resident Business:** Yes  
**MD Tax Clearance** 17-2342-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
September 6, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**5-RP. UNIVERSITY OF MARYLAND, BALTIMORE**  
*Real Property Acquisition*

**Recommendation:** That the Board of Public Works approve the University of Maryland, Baltimore acquiring seven Baltimore City properties and redeeming four ground rents.

**Authority:** "With the approval of the Board of Public Works, the [USM] Board of Regents may acquire by purchase or exchange, any real property or interest in real property." Education Article, § 12-104, Annotated Code of MD.

**Property:** The property to be acquired comprises seven parcels:

- **222 N. Greene Street** Improved with a three-story townhouse constructed in the late 1800s. The home, divided into three apartments and a first-floor retail store, is 3,360 sq. ft. (above grade).
- **226 N. Greene Street** Vacant, unimproved lot of 2,200 sq. ft.
- **231 – 239 Pearl Street** Five contiguous lots used for parking total 4,524 sq. ft.

The four properties with ground rents that the University proposes to redeem are:

- **222 N. Greene Street** \$100 (annual ground rent)
- **226 N. Greene Street** \$109 (annual ground rent)
- **235 Pearl Street** \$48 (annual ground rent)
- **239 Pearl Street** \$48 (annual ground rent)

**Owner/Grantor:** Kelso Corporation

**Grantee:** State of Maryland for use of the University System of Maryland on behalf of the University of Maryland, Baltimore.

**Appraisals:** \$335,500 Jones Realty Advisors  
\$384,000 Valbridge Property Advisors

**Price:** \$380,000 plus approximately \$4,685 (for ground rent redemption)

**USM:** The USM Chancellor approved the proposed acquisition on July 17, 2017. The USM Board of Regents previously delegated to the Chancellor the authority to approve acquisition of properties for less than \$500,000 within a specified zone.

**Remarks:** The University proposes to acquire the properties to provide a large footprint for future development when considered with other adjacent properties owned by the University. The properties are located in the northern section of the UMB campus.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
September 6, 2017



Contact: Kristi Pier (410) 767-5780  
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Carla Thompson (410) 697-9667  
[Carla.Thompson@maryland.gov](mailto:Carla.Thompson@maryland.gov)

**1-IT. DEPARTMENT OF HEALTH**  
***Prevention and Health Promotion Administration***

**Contract ID:** Adoption of Indicator-Based Information System  
for Public Health Website  
OPASS 18-17536, ADPICS BPO No.: M00B8400283

**Contract Description:** Provide new online tool to distribute Behavioral Risk Factor Surveillance system data; provide website maintenance and upgrades.

**Award:** Software Technology Group, Inc., Salt Lake City, UT

**Term:** 10/1/2017 – 9/30/2022 (5 years)

**Amount:** \$409,584

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** The Indicator-Based Information System for Public Health (IBIS-PH) is a website developed by Software Technology Group, Inc. in partnership with the State of Utah. IBIS-PH distributes public health measures, or indicators, specifically the Behavioral Risk Factor Surveillance System data and Youth Risk Behavior Survey data. These two are priority data sets.

- Behavioral Risk Factor Surveillance System is the nation's premier system of health surveys that collect state data about U. S. residents regarding health-related risk behaviors and events, chronic health conditions, and use of preventive services.
- Youth Risk Behavior Survey data monitors six types of health-risk behaviors that contribute to death and disability among youth and adults.

Ten states currently use IBIS-PH to distribute public health data. These ten states belong to a Community of Practice in which members share costs for core system upgrades and maintenance. Communities of Practices provide a collaborative framework for public health professionals to work together to identify and leverage best practices and standards. All participating states contract with Software Technology Group to perform system maintenance and upgrades.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
September 6, 2017



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**1-IT. DEPARTMENT OF HEALTH (cont'd)**  
*Prevention and Health Promotion Administration*

**Remarks:** (cont'd)

Maryland's use of the same vendor is critical to the ability to fully participate in the Community of Practice and to benefit from membership. Hiring a different vendor to maintain the IBIS system would not be cost-effective for Maryland, since Software Technology Group is the only vendor with experience and expertise in maintaining this software, and would jeopardize compatibility with the core IBIS-PH software, and not allow for Community of Practice benefits. Because IBIS-PH has been built and is in use by ten states, the Maryland coding system will be based on the existing format and this will result in savings for Maryland. However, the Maryland Department of Health does not have the capacity to perform this work.

The scope of work includes IBIS-PH website development for Maryland and core website development for the Community of Practice. No MBE goal was established because Maryland IBIS-PH development must maintain perfect compatibility with the Community of for Maryland to enjoy the benefits of shared costs for core system upgrades and maintenance, meaning that no activities can be subcontracted.

**Fund Source:** 56% General, 44% Federal

**Approp. Code:** F0304

**Resident Business:** No

**MD Tax Clearance:** 17-0713-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**

Governor

**Boyd K. Rutherford**

Lt. Governor

**Pete K. Rahn**

Secretary

## **BOARD OF PUBLIC WORKS (BPW)**

### **ACTION AGENDA**

**September 6, 2017**

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Real Property	33 – 36

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



Contact: Joseph W. Sedtal  
410-767-3351  
[jsedtal@mta.maryland.gov](mailto:jsedtal@mta.maryland.gov)

1-C. **MARYLAND TRANSIT ADMINISTRATION**  
*Construction Contract*

**Contract ID:** Patapsco Light Rail Station Park-n-Ride Pavement Repairs; *T-0177-1940*  
ADPICS No.: T01771940

**Contract Description:** This contract provides for pavement reconstruction and improvements to the existing storm water management system, and general repairs to the parking area at the Patapsco Light Rail Station located at 751 West Patapsco Avenue.

**Award:** Image Asphalt Maintenance, Inc.  
Pasadena, MD

**Contract Term:** 09/21/2017\* – 05/18/2019 (*\*or earlier upon BPW approval*)

**Amount:** \$1,697,208 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	Image Asphalt Maintenance, Inc.	\$1,697,208
	Pasadena, MD	

DSM Properties, LLC	\$2,172,849
Baltimore, MD	

Pessoa Construction Company	\$2,614,297
Fairmont Heights, MD	

American Siteworks, LLC	\$3,190,526
Linthicum, MD	

**DBE Participation:** 30.4%

**Performance Bond:** Performance & Payment Bond for 100% of Award Amount

**Requesting Agency Remarks:** The low bid of \$1,697,208 is 7% over the Engineer's Estimate of \$1,584,481. This solicitation was advertised via eMaryland Marketplace on February 27, 2017 notifying 894 vendors, 193 of which were MDOT Certified Disadvantaged Business Enterprises, and a bid opening was conducted on May 2, 2017.

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**September 6, 2017**



1-C.

**MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

***Agency Remarks:*** (*cont'd*)

This contract provides for reconstruction of the park-n-ride pavement, improvements to the existing storm water management system, and general repairs to the parking area at the Patapsco Light Rail Station located at 751 West Patapsco Avenue. This Light Rail Station also serves as a hub for several Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) bus routes. The parking lot has a total of 193 parking spaces, including seven ADA accessible parking spaces, and encompasses approximately 50,000 square feet.

This project will include: the removal of existing asphalt and concrete pavement sections throughout the bus lanes and entrance road; construction of full depth reinforced concrete pavement within the bus lanes; widening of the entrance road, and reconstruction with a new full-depth reinforced concrete pavement; milling and resurfacing of asphalt pavement within the parking areas; installation of new pavement markings and signs; repair of existing sidewalk and curb areas that are either damaged or not in compliance with ADA guidelines; restoration of the existing storm water management pond facility to as-built conditions; and the furnishing and installation of a pre-discharge storm water filter system for the entrance road.

The performance of all site work on this contract will be completed not later than 240 calendar days from notice-to-proceed; however, an expiration date of 05/18/2019 has been established to provide for possible weather and/or utility delays, administrative contract close out, and to keep the contract active during commissioning of equipment.

The DBE goal established for this contract is 30%; however, Image Asphalt Maintenance, Inc. has exceeded the DBE goal by 0.4%.

***Fund Source:*** 80% Federal, 20% Special (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2135-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DOT 3  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**September 6, 2017**



Contact: Eric T. Lomboy  
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[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**2-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Generator Replacement at the Administration's District 3 Office in Prince George's County; PG0545129  
ADPICS No.: PG0545129

**Contract Description:** This contract provides generator replacement at the Maryland Department of Transportation State Highway Administration's (MDOT SHA) District 3 office in Prince George's County.

**Awards:** Grounded Electrical Construction, LLC  
Glen Burnie, MD

**Contract Term:** 09/21/2017 – 08/17/2019

**Amount:** \$490,000 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids/Proposals:** Grounded Electrical Construction, LLC \$490,000  
Glen Burnie, MD

Amber Enterprises, Inc. \$573,255  
Columbia, MD

Urban Francis LLC \$580,706  
Baltimore, MD

Tissa Enterprises, Inc. \$645,255  
d/b/a TEI Electrical Solutions, Inc.  
Frederick, MD

Dvorak LLC \$705,255  
Baltimore, MD

**MBE Participation:** 5%

**Performance Security:** Performance and Payment Bonds for 100% of the award amount exist for this contract.

**Incumbent:** None

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**September 6, 2017**



**2-C. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract provides the generator replacement at the MDOT SHA's District 3 office in Prince George's County. This contract was advertised on February 14, 2017 with a bid opening date of April 13, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 1,358 potential contractors; 340 of which were MDOT-certified Minority Business Enterprise's. Six bids were received; however, one bid was found non-responsive.

The Engineer's Estimate for this contract is \$760,000. The low bid received was \$490,000, which is 35.53% under the Engineer's Estimate. MDOT SHA confirmed Grounded Electrical Construction, LLC's bid price. After comparing the contractor's schedule of values to the Engineer's Estimate, it was determined that five items were overestimated and needed to be revised: prevailing wage rates were not required; a temporary generator was only required for two weeks and not for five months; a major electrical subcontractor can perform the work of a general contractor; reducing overhead and profit, quantities of conduit and wiring were overestimated; and a 10% construction contingency was eliminated. Because of the reconsideration, the revised Engineer's Estimate is now \$536,685.93. Based on the revised estimate, the low bid is now 8.7% under the engineer's estimate.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 17-1249-011

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DOT 5  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



Contact: Joseph W. Sedtal  
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[jsedtal@mta.maryland.gov](mailto:jsedtal@mta.maryland.gov)

**3-M. MARYLAND TRANSIT ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Light Rail Snow & Ice Removal (Central); *LR-17-073-MT*  
ADPICS No.: LR17073MT

**Contract Description:** This contract provides the supervision, labor and equipment to perform snow and ice removal from 14 station platforms, all sidewalks and yard access walkway for light rail stations in the designated central region.

**Awards:** Johnson's Total Services, Inc  
Baltimore, MD

**Contract Term:** 09/21/2017\* – 9/20/2022 (\*or earlier upon BPW approval)

**Amount:** \$ 1,240,400 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<b>Bids:</b>	Johnson's Total Services, Inc	\$1,240,400
	Baltimore, MD	

EMG Services, LLC	\$1,491,000
Baltimore, MD	

K.E.S. Contracting, LLC	\$1,522,500
Damascus, MD	

Keene Cut Lawn Services	\$1,531,250
Glen Burnie, MD	

Centropolis Property Staffing Mgmt.	\$1,607,200
Baltimore, MD	

Electronick Electrical Services, LLC	\$1,837,500
District Heights, MD	

JLN Construction Services, LLC	\$3,255,000
Baltimore, MD	

Avid Services, LLC	\$3,542,000
Baltimore, MD	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



DOT 6

3-M.

**MARYLAND TRANSIT ADMINISTRATION (Cont'd)**

***MBE Participation:*** None

***Performance Security:*** Performance and Payment Bonds for 100% of the award amount

***Incumbent:*** EMG Services, LLC  
Silver Spring, MD

***Requesting Agency Remarks:*** The low bid of \$1,240,400 is 28% less than the estimate of \$1,725,000. The estimate includes the total cost per crew for both straight time and overtime. The estimate was an average cost (reflecting price escalation), per crew, over 5 years. These estimates were based off the previous contract's unit price schedule and historical spending.

This solicitation was advertised on May 11, 2017 with a bid opening date of June 29, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 375 potential contractors. This is an on-call 24-hour contractual services providing snow and ice removal from the central region of Light Rail Stations.

Johnson's Total Services maintenance services will:

- pre-salt all sidewalks and paved areas before it starts to snow;
- remove snow and ice from 14 station platforms, all sidewalks and yard access walkways;
- in the event of a snow storm with accumulation of four to six inches, cut a two-foot path on the platform and walkways, before the storm;
- remove all trash and debris after the snow storm (i.e. salt bags); and
- after the storm is over, the Contractor shall remove the snow from the entire surface area of the platform and walkways.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0104

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2173-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Joseph W. Sedtal  
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[jsedtal@mta.maryland.gov](mailto:jsedtal@mta.maryland.gov)

**4-M. MARYLAND TRANSIT ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** LR Snow and Ice Removal (Northern Region); *LR-17-074-MT*  
**ADPICS No.:** LR17074MT

**Contract Description:** This contract provides the supervision, labor and equipment to perform snow and ice removal from nine station platforms, all sidewalks and yard access walkway for light rail stations in the designated northern region.

**Awards:** Johnson's Total Services  
Baltimore, MD

**Contract Term:** 09/21/2017\* – 09/20/2022 (\*or earlier upon BPW approval)

*Amount:* \$ 1,240,400 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

**Bids:** Johnson's Total Services \$1,240,400  
Baltimore, MD

EMG Services, LLC \$1,491,000  
Silver Spring, MD

Keene Cut Lawn Service \$1,592,500  
Glen Burnie, MD

Centropolis Property Staffing Mgmt. \$1,678,606  
Baltimore, MD

Electronik Electrical Services, LLC \$1,837,500  
District Heights, MD

JLN Construction Services \$3,255,000  
Baltimore, MD

Avid Services, LLC \$3,542,000  
Baltimore, MD

***MBE Participation:***

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**September 6, 2017**



4-M.

**MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Performance Security:** Performance and Payment Bonds for 100% of the award amount

**Incumbent:** EMG Services, LLC  
 Silver Spring, MD

**Requesting Agency Remarks:** The low bid of \$1,240,400 is 28% less than the estimate of \$1,725,000. The estimate includes the total cost per crew for both straight time and overtime. The estimate was an average cost (reflecting price escalation), per crew, over five years. These estimates were based off the previous contract's unit price schedule and historical spending. The vendor, Johnson's Total Services has confirmed that they can perform the work required for the price bid.

This solicitation was advertised on May 11, 2017 with a bid opening date of June 29, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 330 potential contractors. This is an on-call 24-hour contractual services providing snow and ice removal from the northern region of Light Rail Stations.

Johnson's Total Services maintenance services will:

- pre-salt all sidewalks and paved areas before it starts to snow;
- remove snow and ice from nine station platforms, all sidewalks and yard access walkways;
- in the event of a snow storm with accumulation of four to six inches, cut a two-foot path on the platform and walkways, before the storm;
- remove all trash and debris after the snow storm (i.e. salt bags); and
- after the storm is over, the Contractor shall remove the snow from the entire surface area of the platform and walkways.
- 

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**MD Tax Clearance:** 17-2173-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



Contact: Joseph W. Sedtal  
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**5-M. MARYLAND TRANSIT ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Portable Bus Lifts Maintenance; *OPS-16-072-MT*  
ADPICS No.: OPS16072MT

**Contract Description:** This contract provides all scheduled and unscheduled inspections, preventative maintenance, service, repair, and training for 60 portable bus lifts. This contract also provides for the purchase of additional bus lifts if needed.

<b>Awards:</b>	Stertil-Koni Stevensville, MD	
<b>Contract Term:</b>	09/21/2017 – 09/20/2022	
<b>Amount:</b>	\$ 1,512,620 NTE	
<b>Procurement Method:</b>	Competitive Sealed Bidding	
<b>Bids:</b>	Stertil-Koni Stevensville, MD	\$1,512,620
	Vehicle Service Group Madison, IN	\$2,073,482
<b>MBE Participation:</b>	0% (single element of work)	
<b>Performance Security:</b>	Performance and Payment Bonds for 100% of the award amount.	
<b>Incumbent:</b>	Stertil-Koni Stevensville, MD	

**Requesting Agency Remarks:** The low bid of \$1,512,620 is 16.2% less than the estimate of \$1,805,000. The estimate was created based on an assumed increase in price from previous contracts. Stertil-Koni, the incumbent, confirmed that they can fulfill this contract for the amount bid.

This solicitation was advertised on eMaryland Marketplace March 3, 2017 notifying 330 potential contractors. The bid opening date was April 13, 2017. This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the maintenance for all bus lifts. It also includes scheduled and unscheduled inspections and training on use of the portable bus lifts.

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



5-M.

**MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd)***

Additionally, if a damaged bus lift cannot be repaired, this contract allows for the purchase of replacement bus lifts.

The lifts are located at the following MTA Bus Divisions:

- Bush Division – (1515 Washington Blvd.);
- Eastern Division – (201 South Oldham St.);
- Kirk Ave Division – (2226 Kirk Ave.); and
- Northwest Division – (4401 Mt Hope Dr.).

Stertil-Koni's maintenance services will:

- set up the units; instruct the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) personnel on proper operation as well as to provide any technical back-up that may be required;
- provide one complete set of parts and service manuals, including wire schematic for each set of units to be provided by the contractor;
- provide a full set of electrical prints, including circuit boards used in control panels; and
- have qualified service personnel as well as a full parts inventory available within 75 miles of Baltimore MDOT MTA facilities.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2045-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: Joseph W. Sedtal  
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**6-M. MARYLAND TRANSIT ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Repairs and Maintenance of Hybrid Drive and Conventional Transmissions; *OPS-17-080-MT*

ADPICS No.: OPS17080MT

**Contract Description:** This contract is to perform mechanical work on all the transit buses owned and operated by the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA), specifically on conventional and hybrid transmissions and related powertrain components.

**Awards:** Johnson and Towers, Inc  
 Baltimore, MD

**Contract Term:** 09/21/2017\* – 09/20/2022 (\*or earlier upon BPW approval)

**Amount:** \$9,925,000 NTE

**Procurement Method:** Sole Source

**MBE Participation:** None

**Performance Security:** Performance and Payment Bonds for 100% of the award amount

**Incumbent:** Johnson and Towers, Inc  
 Baltimore, MD

**Requesting Agency Remarks:** MDOT MTA owns and operates approximately 750 transit buses. MDOT MTA Bus Maintenance Operations Department is requesting this five-year contract to perform diesel mechanical work for emergency and non-emergency work as needed.

The contractor will be responsible for all maintenance, replacement, and repair of Allison EP 40/50, B300 and B400 Gen 4&5 transmission systems (including FuelSense Plus setup) that are paired with Cummins ISL diesel engines; however, systems with other types and manufacturers of diesel engines shall also be included. The Contractor will also be required to perform additional mechanical work such as:

- transmission repairs, with or without removal of the transmission;
- hybrid powertrain systems and relevant components (ESS, DPIM etc.);

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6-M.

**MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

- cooling system repair, pressurized refilling, electric cooling fan systems;
- rear axle repair/ replacement;
- front axle repair/ replacement;
- tire and wheel removal and reinstallation;
- pneumatic system repair;
- brake system repair (disc and drum);
- door repair;
- low voltage (12V/24V DC) electrical service;
- steering system repair; and
- repair of the air conditioning and heating systems.

Johnson and Towers, Inc's responsibilities under the Agreement include the sales of new products or remanufactured products which are marketed by or for the Supplier, and the obligation to provide service and technical support for Allison Products and Parts. Johnson and Towers is the only Allison Certified company in Maryland. The closest competitor is located outside of Maryland and the cost associated with transporting the transmission is cost prohibitive.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2130-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: Georgia Peake  
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**7-M. MOTOR VEHICLE ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Uninterruptable Power Supply (UPS), Power Distribution Unit (PDU), and Battery Maintenance; *V-HQ-170091-M*  
**ADPICS No.:** VHQ170091M

**Contract Description:** Provide all-inclusive, on-call maintenance and service for the uninterruptible power supply (UPS) systems; power distribution systems (PDU), batteries, and emergency static switches at the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) Headquarters Complex and Cumberland Offices.

**Awards:** Ward-Boland Associates, Inc.  
 Owings Mills, MD

**Contract Term:** 09/29/2017 – 09/30/2022

**Amount:** \$375,503

**Procurement Method:** Sole Source

**MBE Participation:** None

**Performance Security:** None

**Incumbent:** Ward-Boland Associates, Inc.

**Requesting Agency Remarks:** This sole source contract includes on-call maintenance and support services for the UPS systems; PDU; batteries; and emergency static switches throughout the MVA's Headquarter Complex in Glen Burnie, MD and Cumberland Offices. Ward-Boland Associates, Inc., is the only authorized original equipment manufacturer (OEM) provider that can provide the required maintenance and services on the equipment to maintain factory warranties; are privy to the proprietary information, such as equipment schematics; are authorized to purchase and install OEM parts as needed; and can guarantee an on-site two-hour response time.

The UPS, also known as back-up power, is critical to ensure the ability to maintain power, operation, and security for MVA and Maryland Department of Transportation (MDOT) equipment and data such as: servers, computer room equipment and components, financial data, driving records and personally identifiable information for 24 hours a day, seven days a week, 365 days a year.

DEPARTMENT OF TRANSPORTATION  
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7-M.

**MOTOR VEHICLE ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

The UPS detects problems with power distribution. The PDU distributes power from the UPS, transferring power to the batteries. The emergency static switches sense voltage levels between normal power and generator power, or the lack thereof, and when voltage levels are below normal, it switches to the generator power within eight seconds. Periodic and routine testing, preventative maintenance, and occasional repairs and updates, as needed, are vital in ensuring the continuous operation of all systems and to avoid power outages which would be detrimental to MDOT and the MDOT MVA.

In addition to the proprietary nature of the equipment and services, entrusting Ward-Boland Associates, Inc., to provide the critical service, ensures the compatibility of all equipment and parts, and the continuity of the systems without jeopardizing the overall integrity of the existing systems. It is imperative that the OEM's trained and skilled technicians perform the preventive maintenance and services to maintain continuous quality performance of the systems, to minimize disruptions; to avoid catastrophic failures to operations and security of data, as well as to support MDOT MVA's commitment to provide efficient and premier customer service to customers and to the citizens of Maryland.

A Minority Business Enterprise goal was not established on this contract due to the proprietary nature of the equipment, maintenance, and services.

The total cost for these services has been determined fair and reasonable, based upon a cost analysis of historical prices and the application of an annual consumer price index increase of approximately two – three percent.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J04E0001

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2050-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: Eric T. Lomboy  
 410-545-0330  
[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**8-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Retracing and New Roadway Line Striping at Various Locations in Carroll, Frederick, and Howard Counties (District 7); 492D71419  
 ADPICS No.: 492D71419

**Contract Description:** This contract provides retracing and new roadway line striping at various locations in District 7.

**Awards:** Alpha Space Control Co., Inc.  
 Chambersburg, PA

**Contract Term:** 09/21/2017 – 12/31/2019

**Amount:** \$2,378,750 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Alpha Space Control Co., Inc.	\$2,378,750
	Chambersburg, PA	

Midlantic Marking, Inc.	\$2,471,100
Damascus, MD	

Denville Line Painting, Inc.	\$2,756,000
Rockaway, NJ	

Zone Striping, Inc.	\$2,828,333
Glassboro, NJ	

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Limited Subcontracting Opportunities)

**Performance Security:** None

**Incumbent:** Denville Line Painting, Inc.  
 Rockaway, NJ

DEPARTMENT OF TRANSPORTATION  
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**8-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This open-ended, on-call contract provides retracing and new roadway line striping at various locations in District 7.

The contract was advertised on eMaryland Marketplace on March 21, 2017, notifying 74 potential contractors, 19 of which were MDOT-certified Minority Business Enterprises. Four bids were received. Bids were opened on April 20, 2017.

The Engineer's Estimate for this contract is \$2,832,500. The low bid received is 16.02% lower than the Engineer's Estimate. After review by the Assistant District Engineer for Maintenance (ADE), six items accounted for 8.96%, or \$253,750 of the difference. The finding of the ADE indicated that prices in the Engineer's Estimate were too high on six items (which also had the largest quantity) and recommended an adjusted cost to these items. The prices in the original Engineer's Estimate for the six items was based on previous contracts where the volume was considerably lower. The ADE's price adjustment was based on the mean cost of the items in the four received bids. Considering the ADE's recommended price adjustments, the low bid would be 8.02% under the ADE's revision. SHA has confirmed Alpha Space Control Co., Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** No

**MD Tax Clearance:** 17-1283-1001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
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**9-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Providing Highway Maintenance Support for the Annapolis Shop in Anne Arundel County (District 5); 5492A51420SB  
 ADPICS No.: 5492A51420SB

**Contract Description:** This contract provides for highway maintenance support for the Annapolis Shop in Anne Arundel County.

**Awards:** JVM Sports Management, LLC.  
 Gwynn Oak, MD

**Contract Term:** 09/21/2017 – 06/30/2020

**Amount:** \$713,260 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	JVM Sports Management, LLC. t.a. JVM Consulting & Contracting Gwynn Oak, MD	\$713,260
	Tri-State Solutions of Maryland, LLC Fort Washington, MD	\$756,095
	Apple Tree International, Inc. Baltimore, MD	\$798,280
	Merit Investment and Logistics, LLC. Baltimore, MD	\$820,108
	All Mines, LLC. Owings Mills, MD	\$840,043
	C & C Management Group, LTD Frederick, MD	\$851,450

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**9-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Bids (cont'd):** Centropolis Property & Staffing Management, LLC. Baltimore, MD \$866,303

Colossal Contractors, Inc. Burtonsville, MD \$874,459

Kennedy Business Services Baltimore, MD \$1,165,250

A. Marquez Trucking Inc. Silver Spring, MD \$1,744,500

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** Colossal Contractors, Inc., Burtonsville, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on March 28, 2017, notifying 758 potential contractors, 190 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on April 27, 2017.

The Engineer's Estimate for this contract is \$815,550. The low bid received is 12.54% lower than the Engineer's Estimate. A review by the Acting District Engineer indicated that the original Engineer's Estimate reflected a 5% increase for cost of living and fuel which wasn't reflected in the low bidders' bids. The high bidders all had a substantially higher than average labor cost, resulting in bids outside the mean. The Maryland Department of Transportation State Highway Administration has confirmed JVM Sports Management, LLC's bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

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**9-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Resident Business:** Yes

**MD Tax Clearance:** 17-1360-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: Eric T. Lomboy  
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**10-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Brush and Tree Cutting and Stump Removal at Various Locations for the Laurel Shop in Prince George's County; 42916L1419  
**ADPICS No.:** 42916L1419

**Contract Description:** This contract provides brush and tree cutting and stump removal at various locations for the Laurel Shop in Prince George's County.

**Awards:** Ex-Cel Tree Expert Co., Inc.  
 Jessup, MD

**Contract Term:** 09/21/2017 – 12/31/2019

**Amount:** \$466,700 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Ex-Cel Tree Expert Co., Inc.	\$466,700
	Jessup, MD	

Asplundh Tree Expert Co.	\$508,469
Hagerstown, MD	

Avid Services, LLC.	\$827,175
Baltimore, MD	

A. Marquez Trucking, Inc.	\$901,230
Silver Spring, MD	

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

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**10-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Incumbent:** Ex-Cel Tree Expert Co., Inc.  
 Jessup, MD

**Requesting Agency Remarks:** This open-ended, on-call contract provides brush and tree cutting and stump removal at various locations for the Laurel Shop in Prince George's County.

This contract was advertised on eMaryland Marketplace on April 25, 2017, notifying 918 potential contractors, 230 of which were MDOT-certified Minority Business Enterprises. Bids were opened on May 25, 2017.

The Engineer's Estimate for this contract is \$551,200. The low bid received is 15.33% lower than the Engineer's Estimate. Three categories comprised the difference between the Engineer's Estimate and the low bid. Based on adjustments made because of bid analysis, the Engineer's Estimate was revised to \$505,200, making the low bid 7.60% under the Estimate. The two highest bidders submitted bids that had a higher cost of labor and a significantly higher price for equipment. SHA has confirmed Ex-Cel Tree Expert Co.'s bid price. Ex-Cel Tree Expert Co. have current similar contracts with District 3 and are performing satisfactorily.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 17-1634-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



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**11-LT. MARYLAND TRANSIT ADMINISTRATION**  
*Real Property Lease-Tenant*

**Recommendation:** That the Maryland Board of Public Works approve Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) to lease certain space on a tower for television/radio broadcast and/or general single or two-way types of communications equipment.

**Authority:** Transportation Article 7-204 (d) (I); Annotated Code of Maryland

**Property:** 3900 Hooper Avenue, Baltimore, MD 21211

**Lessor:** Cunningham Communications, Inc.

**Lessee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$95,208.84 per year with an increase of 3% annually

**Effective Date:** September 6, 2017

**Term:** Five years with an option to extend for two additional five year terms by giving written notice of at least six months prior to the end of the current term.

**Special Conditions:** None

**Funding Source:** 100% Special Funds (Transportation Trust Funds)

**Requesting Agency Remarks:** Lessor's (Cunningham Communications) property is used for various antenna and communication equipment mounted on a tower between 264 and 765 feet for the safety and security of MTA (Lessee) patrons and operations. Lessee and Lessor entered into a Lease Agreement dated July 24, 2002 for the use of Lessor's property at 3900 Hooper Avenue Baltimore, MD 21211 which expired on June 30, 2017. The new Lease also contains Holding On language in which if Lessee remains in possession of the Leased Premises or any part thereof after the expiration of this Lease, such occupancy shall be a tenancy from month to month at a monthly rent equal to the latest full month of the term of this Lease. MTA is requesting BPW approval to enter into a new Lease Agreement in order to maintain the location of sophisticated communication equipment used in daily operations by MDOT MTA Police and various transit related services.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



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[jsedtal@mta.maryland.gov](mailto:jsedtal@mta.maryland.gov)

**12-GM. MARYLAND TRANSIT ADMINISTRATION**  
*General/Miscellaneous Contract*

**Contract ID:** Operations Ancillary Repairs, Maintenance, and Construction; *OPS-17-078-AN*  
 ADPICS No.: OPS17078AN

**Contract Description:** This is an agency-wide task-order based contract for miscellaneous minor construction, repairs, and maintenance work for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Operations Support Department.

**Awards:** Mona Electric Group, Inc.  
 Clinton, MD

Nichols Contracting, Inc.  
 Sandy Spring, MD

Amtrac Railroad Contractors of Maryland, Inc.  
 (Amtrac of MD, Inc.)  
 Hagerstown, MD

Hawkeye Construction, LLC  
 Rosedale, MD

Brawner Builders, Inc.  
 Hunt Valley, MD

Denver-Elek, Inc.  
 Baltimore, MD

**Amount:** \$10,000,000 Aggregate Total NTE

**Contract Term:** 09/21/2017\* – 09/20/2022 (\*or earlier upon BPW approval)

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	<u>Bids for Representative Initial Task</u>	
	Mona Electric Group, Inc.	\$151,809
	Clinton, MD	

Nichols Contracting, Inc.	\$190,350
Sandy Spring, MD	

**DEPARTMENT OF TRANSPORTATION**  
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**12-GM.****MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

***Bids (cont'd):*** Amtrak of MD, Inc. \$208,176  
 Hagerstown, MD

Hawkeye Construction, LLC \$236,640  
 Rosedale, MD

Brawner Builders, Inc. \$246,224  
 Hunt Valley, MD

Denver-Elek, Inc. \$247,559  
 Baltimore, MD

***DBE Participation:*** Mona Electric Group, Inc. 50%.  
 All others firms 20%

***Performance Security:*** Performance and Payment Bonds equaling 100% of each task-order greater than \$100,000

***Agency Remarks:*** The Representative Initial Task low bid of \$151,809 is 39% less than the Engineer's Estimate of \$250,044. The MDOT MTA has confirmed with Mona Electric Group, Inc. that its bid price covers the full scope of work required for the first task order.

The solicitation was advertised on eMaryland Marketplace on February 22, 2017, notifying 814 potential vendors, 123 of which are MDOT Certified Minority Businesses.

This is a task-order based multiple award contract with a maximum of six awardees. Task orders are awarded to the low bidder after a secondary level of competition is completed among the awarded vendors. The work under this contract includes, but is not limited to minor construction consisting of structural, mechanical, electrical work, plumbing installation and repairs to MDOT MTA Operations Facilities located in Baltimore City, Baltimore County, and various Maryland Counties.

The Representative Initial Task for work to be performed at the Northwest Division Facility located at 4401 Mount Hope Drive in Baltimore County is for the replacement of an Air Conditioning unit on the Transportation Building and seven existing pedestrian doors. The new Air Conditioning unit will be made compatible with the existing MDOT MTA network control. The existing manual pedestrian doors will be replaced with new industrial grade automatic sliding doors at select locations in both the upper Maintenance Building and the lower Transportation Building. Work will consist of demolition and removal of existing doors; new or modified electrical work as needed, and new or modified access control elements, as needed, for the new automatic sliding door systems.

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12-GM.

**MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd)***

Mona Electric Group, Inc. has committed to DBE participation of 50% on the first task order; thereby, exceeding its established goal of 30%. All Contractors have committed to meeting or exceeding the 20% DBE goal established for the overall contract.

***Fund Source:*** 80% Federal, 20% Special (Transportation Trust Fund)

***Appropriation Code:*** J05H0105

***Resident Business:*** Yes (for all)

<b><i>MD Tax Clearance:</i></b>	Mona Electric Group, Inc.	17-2291-1111
	Nichols Contracting, Inc.	17-2286-1111
	Amtrac of MD, Inc.	17-2289-1111
	Hawkeye Construction, LLC	17-2288-1111
	Brawner Builders, Inc.	17-2290-1111
	Denver-Elek, Inc.	17-2287-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



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13-GM-OPT.

**MARYLAND TRANSIT ADMINISTRATION**

*Renewal Option: General/Miscellaneous Contract*

**Contract ID:** Maryland & Delaware Railroad Operating Agreement; MTA-1248  
 ADPICS No.: CO349630

**Contract Approved:** DOT Agenda 06/25/2008; Item 21-GM

**Contractor:** The Maryland and Delaware Railroad Company  
 Federalsburg, MD

**Contract Description:** Operations and Maintenance Services Contract for three active rail lines on Maryland's Eastern Shore owned by the State. The three active lines are:

- Seaford DE – Cambridge, MD Line;
- Townsend, DE – Massey, MD – Centreville, MD Line; and
- Townsend, DE – Massey, MD – Chestertown, MD Line.

Original approval of the services contract included approval of a lease agreement in which MTA leased two State-owned locomotives to the contractor.

**Option Description:** Exercises the second and final renewal option.

**Original Contract Term:** 07/01/2008 – 06/30/2013 (w/ two consecutive 5-year options)

**Mod/Option Term(s):** 09/21/2012 – 06/30/2013 (BPW 09/19/2012; Item 22-GM-MOD)  
 07/01/2013 – 06/30/2018 (BPW 05/15/2013, Item 10-M-OPT)  
 07/01/2018 – 06/30/2023 (*this agenda item*)

**Original Contract Amount:** \$2,000,000

**Option Amount:** \$2,550,000 (Renewal Option No. 2, *this agenda item*)

**Prior Mods/Options:** \$ 0 (Modification No. 1)  
 \$ 500,000 (Modification No. 2)  
 \$2,250,000 (Renewal Option No. 1)  
 \$ 30,000 (Modification No. 3)

**Revised Contract Amount:** \$7,330,000

DEPARTMENT OF TRANSPORTATION  
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13-GM-OPT.

MARYLAND TRANSIT ADMINISTRATION (cont'd)

**Percent +/- Change:** 0.0% (Modification No. 1)  
 25.0% (Modification No. 2)  
 112.5% (Renewal Option No. 1)  
 1.5% (Modification No. 3)  
 127.5% (Renewal Option No. 2; *this agenda item*)

**Overall Percent +/-:** 366.5%

**Original Procurement Method:** Sole Source

**MBE Participation:** 0%

**MBE Compliance:** N/A

**Requesting Agency Remarks:** The Operating Agreement between MTA and The Maryland and Delaware Railroad Company (MDDE) was approved by the Board of Public Works on June 25, 2008 with renewal options for two consecutive 5-year terms. The agreement provides for operation of rail freight service on three State-owned rail lines on the Eastern Shore, and included the lease of two MTA-owned GP39 locomotives to MDDE at \$25,000 per year per locomotive (\$50,000 per year). Modification No. 1 revised the Agreement to provide for MDDE to lease three State-owned RS3M locomotives for \$50,000 per year, and Modification No. 3 revised the Agreement to provide for MDDE to lease the three RS3M locomotives for \$1 per year per locomotive (\$3 per year) and assume responsibility for maintenance.

MTA will exercise the second and final 5-year renewal option (07/01/2018 - 06/30/2023) as provided in §18 of the contract, and increase the value of the contract to \$7,330,000 as provided in §2 (a) (2) of the contract.

**Fund Source:** 100% Special Funds (MTA Operating Budget)

**Approp. Code:** J05H0105

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
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**13-GM-OPT. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$2,000,000	07/01/2008 - 06/30/2013	BPW 06/25/2008, Item 21-GM	Original Contract
<b>Modification No. 1</b>	\$0	07/01/2008 - 06/30/2013	11/02/2011, Item 6-GM-MOD	Amendment to Original Agreement
<b>Modification No. 2</b>	\$500,000	09/21/2012 - 06/30/2013	09/19/2012, Item 22-GM-MOD	Increase the contract to ensure replacement ties project in FY13
<b>Renewal Option No. 1</b>	\$2,250,000	07/01/2013 - 06/30/2018	05/15/2013, Item 10-M-OPT	Renewal Option 1
<b>Modification No. 3</b>	\$30,000	07/01/2013 - 06/30/2018	05/15/2013, Item 10-M-OPT	Renew Locomotive Maintenance and Lease Agreement and update terms of operating agreement
<b>Renewal Option No. 2</b>	\$2,550,000	07/01/2018 - 06/30/2023	09/06/2017; Item 13-GM-OPT	Renewal Option 2
<b>Revised Contract Total</b>	<b>\$7,330,000</b>			

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: Harry Romano  
 410-684-7063  
[hromano@mdot.state.md.us](mailto:hromano@mdot.state.md.us)

**14-GM-MOD.**

**MARYLAND TRANSIT ADMINISTRATION**  
*Modification: General/Miscellaneous Contract*

**Contract ID:** Walkersville Southern Railroad Operating Agreement; MTA-1282  
 ADPICS No.: TMTA1282

**Contract Approved:** DOT Agenda 10/15/2008; Item 31-GM

**Contractor:** Walkersville Southern Railroad, Inc.  
 Walkersville, MD

**Contract Description:** Operation and Maintenance Services Contractor for a portion of the MTA-owned Frederick Secondary Track between Woodsboro, MD and Frederick, MD.

**Modification Description:** Modification No. 2 extends the Operating Agreement for an additional 56 months (11/01/2018 – 06/30/2023), and also revises the Operating Agreement to update insurance requirements, correct language regarding replacement of the grade crossing at Monocacy Boulevard in Frederick, update roles and responsibilities of MTA and the Contractor with regard to Federal Railroad Administration (FRA) safety requirements for track, grade crossings, and bridges, and add new language to clarify the roles and responsibilities of Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) and Walkersville Southern Railroad, Inc. (WSRR) regarding property use and access.

**Original Contract Term:** 11/01/2008 – 10/31/2013 (with one 5-year option)

**Modification Term(s):** 11/01/2013 – 10/31/2018 (Renewal Option 1  
 08/21/2013; Item 15-GM-OPT)  
 11/01/2018 – 06/30/2023 (Modification No. 2; *this agenda item*)

**Original Contract Revenue Amount:** \$1

**Modification Revenue Amount:** \$1

**Prior Mods/Options:** \$1 (Renewal Option No. 1)  
 \$1 (Modification No. 2; *this agenda item*)

**Revised Total Contract Amount:** \$3

**Percent +/- Change:** 100% (Renewal Option No. 1)  
 100% (Modification No. 2; *this agenda item*)

**Overall Percent +/-:** 200%

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**September 6, 2017**



14-GM-MOD.

**MARYLAND TRANSIT ADMINISTRATION** (cont'd)

**Original Procurement Method:** Sole Source

**MBE Participation:** 0%

**MBE Compliance:** N/A

**Requesting Agency Remarks:** The operating agreement between MDOT MTA and WSRR was approved by the Board of Public Works on October 15, 2008 with a renewal option for one (1) five-year term. The Agreement provides for maintenance services and operation of excursion passenger and common carrier freight service on about seven miles of the MDOT MTA-owned portion of the Frederick Secondary Track in Frederick County. The contractor operates railroad service and maintains track and grade crossings without financial assistance from the State.

Renewal Option No. 1 was approved on August 21, 2013 to extend the contract by five years. Revisions to provisions related to insurance requirements, the Monocacy Boulevard grade crossing, and responsibility for bridge safety were not identified at that time.

Modification No. 2 will extend the operating agreement through June 30, 2023, 56 months beyond the current renewal option, to continue operation and maintenance of the MDOT MTA-owned track by WSRR and permit MDOT and MDOT MTA to assess options and determine the preferred course of action for the ownership and operation of the State-owned portion of the Frederick Secondary Track. Section 17(b) of the Operating Agreement provides for termination by the State if such termination is in the best interest of the State, should MDOT and MDOT MTA determine to change the status of the State-owned railroad. The extension of the Operating Agreement to June 30, 2023 will also make the WSRR Operating Agreement coterminous with other MTA railroad operating agreements and permit MDOT and MTA to identify a comprehensive approach toward all State-owned freight railroad assets and operations.

The requested approval will also amend the Operating Agreement to update and/or clarify provisions related to track and grade crossing inspection and maintenance, insurance, and;

1. Correct the description of WSRR's operating limits on the Frederick Secondary Track, and;
2. Revise and clarify the responsibilities of MDOT MTA and WSRR regarding FRA bridge safety requirements to reflect MTA's responsibility for compliance with 49 CFR § 237 in 2012. The FRA bridge safety requirements changed in 2010, after the original Operating Agreement was executed, to expand the scope of bridge inspection and safety management and MDOT MTA included bridges and structures on the Frederick Secondary Track in its bridge management program as property owner with ultimate liability for compliance with 49 CFR § 237. These changes were not captured with Renewal Option No. 1, and;

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



14-GM-MOD.

MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

*Agency Remarks (cont'd):*

3. Revise requirements for construction of a new grade crossing at Monocacy Boulevard to reflect that grade crossing warning systems and safety requirements are determined by the MDOT State Highway Administration Office of Traffic and Safety, and that the new grade crossing structure and warning systems should adhere to standards of the Manual of Uniform Traffic Control Devices and American Railway Engineering and Maintenance-of-Way Association.
4. Identify procedures related to WSRR modifying its Operation Exemption issued by the Interstate Commerce Commission (predecessor to the United States Surface Transportation Board), and;
5. Add new provisions governing the use of the State-owned railroad property including structures and granting access to the State-owned railroad property.

*Fund Source:* N/A

*Approp. Code:* N/A

*Resident Business:* Yes

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



14-GM-MOD.

MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

## ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
<b>Original Contract</b>	\$1	11/01/2008 – 10/31/2013	10/15/2008, Item 31-GM	Original Contract
<b>Renewal Option No. 1</b>	\$1	11/01/2013 – 10/31/2018	08/21/2013, Item 15-GM- OPT	Renewal Option
<b>Modification No. 2</b>	\$1	11/01/2018 – 06/30/2023	09/06/2012, Item 14-GM- MOD	Extend contract term to 06/30/2023 and update terms of Operating Agreement
<b>Revised Contract</b>				
<b>Total</b>		\$3		

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: George E. Fabula, Jr.  
 410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**15-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1); Annotated Code of Maryland

**Property:** MTA # 01386  
 8618 Jones Mill Road ( $\pm$ 429 Sq. Ft./ $\pm$ 68 Sq. Ft.) Silver Spring, MD 20910

**Grantor:** Alice J. Moore

**Grantee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$70,000

**Appraised Value:** \$10,700 –Georgia Nichols (Selected)  
 \$10,050 – Mark Chaney, (Approved)  
 Brendy Hantzes, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MDOT MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of a 429-sq. ft. revertible slope easement area, a 68-sq. ft. perpetual easement, and on-site improvements.

An approved appraised offer of \$10,700 was made to the owner on 5/11/16 and was subsequently rejected. A condemnation filing was approved by MDOT MTA 12/29/16 and the file was assigned to MDOT State Highway Administration Assistant Attorney General Jason Zappasodi to pursue a condemnation filing under MDOT MTA process. During discussions with Attorney Zappasodi, the property owner's representative made counter-demands of \$235,000 and \$92,340 to settle the acquisition however, those demands were rejected. Continued discussions have now resulted in an Option Contract being signed on 05/16/17 for the negotiated amount of \$70,000. Purple Line construction has identified the property as being in a critical need area required for an early stage of project construction. This settlement is deemed justified in lieu of further litigation.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: George E. Fabula, Jr.  
 410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**16-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1);  
 Annotated Code of Maryland

**Property:** MTA # 02074  
 2112 Hanover Street (± 258 Sq. Ft.), Silver Spring, MD 20910

**Grantor:** Dennis Ehlers and Kathleen D. McSkeane

**Grantee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$22,000

**Appraised Value:** \$2,600 –Patrick Bowers(Selected)  
 \$2,600 – Kathleen Kohler, (Approved)  
 Brendy Hantzes, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of a 258-sq. ft. temporary construction easement area and on-site improvements. The property owners countered the State's offer with a settlement amount of \$22,000 based upon a concern over loss of landscaping, potential extended project need for the temporary easement and the potential damage to the property due to the proximity of the light rail alignment. The State accepted the offer and the Option Contract has been executed. This is \$19,400 above our offer of \$2,600. The additional amount is deemed justified based upon the possible reduced after value of the property once the Light Rail has been constructed and in lieu of litigation.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 6, 2017



Contact: George E. Fabula, Jr.  
410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

17-RP. **MARYLAND TRANSIT ADMINISTRATION**  
*Real Property – Acquisition*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1);  
Annotated Code of Maryland

**Property:** MTA # 01458  
8813 Leonard Drive ( $\pm$  813 Sq. Ft.), Silver Spring, MD 20910

**Grantor:** Nigel L. Scott and Monica T. Scott

**Grantee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$240,000

**Appraised Value:** \$159,850 – Stephen Muller, (Selected)  
\$56,850 – Thomas Weigand, (Approved)  
Joseph DiPietro, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of 813 sq. ft. of land in fee simple, a 249-sq. ft. temporary construction easement area, and on-site improvements.

Due to the property owners concerns about the proximity of the light rail and the after value of their property, the Office of the Attorney General and the property owners reached an administrative settlement amount of \$240,000. This is \$80,150 above our offer of \$159,850. The Option Contract has been executed. The additional amount is deemed justified in lieu of further litigation.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 6, 2017



Contact: George E. Fabula, Jr.  
 410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**18-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1); Annotated Code of Maryland

**Property:** MTA # 02312  
 7316 Wisconsin Avenue ( $\pm$  6,545 Sq. Ft.), Bethesda, MD 20814

**Grantor:** The Chevy Chase Land Company of Montgomery County Maryland

**Grantee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$220,894

**Appraised Value:** \$184,100 – Gary Anglemeyer, (Selected)  
 \$117,810 – Karen Belinko, (Approved)  
 Casey Fitzpatrick, Review Appraiser

**Special Conditions:** None **Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned Commercial-Residential and the acquisition area consists of a 6,545-sq. ft. temporary construction easement area. Subsequent to the MDOT MTA appraisal being completed, the Bethesda Master Plan was approved which gave the subject property a higher FAR development potential. The Chevy Chase Land Co. felt that MDOT MTA should increase the offer to better reflect the higher and best use of the property now granted by the approved Master Plan. The original appraisal was based on \$562.50 per square foot and the counter proposal from the owner is based on \$675 per square foot. The selected appraiser does agree that the increase in land value is reasonable based on the approval of the Bethesda Master Plan. The administrative settlement of an additional \$36,794 is reasonable. In consideration of the added cost in time and money to take this matter to trial, the settlement amount is considered fiscally prudent and in the best interest of all parties.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

September 6, 2017

	Pages
Architecture and Engineering Services	1 and 2
Maintenance	3 thru 12
Maintenance Option	13 and 14
Real Property	15 and 16
Leases	17 thru 22
Capital Grants and Loans	23 thru 44

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**1-AE. ARCHITECTURE AND ENGINEERING SERVICES**  
*Department of General Services*

**Contract ID:** Salisbury Animal Health Laboratory  
Project No. AG-491-170-001  
ADPICS No. 001B8400105

**Description:** Contract to construct a new Salisbury Animal Health Lab (SAHL), to replace the existing obsolete Animal Health Laboratory facility. The new lab is approximately 29,260 GSF.

**Procurement Method:** Maryland Architectural and  
Engineering Services Act

BIDS OR PROPOSALS	Qualification and Technical Scores (2 <sup>nd</sup> Phase)
Gaudreau, Inc.- Baltimore, MD	196.00
LSY + Penza Bailey Architects - Baltimore, MD	169.67
Mimar Architects - Baltimore, MD	166.00
Marshall Craft Architects - Baltimore, MD	165.33

**Award:** Gaudreau, Inc. – Baltimore, MD

**Amount:** \$1,384,775.00 (See the remarks below)

**Term:** 12 Months

**MBE Participation:** 25%

**Performance Bond:** N/A

**1-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)**

**Remarks:** This solicitation was advertised on eMaryland Marketplace on December 23, 2016. Ten firms submitted Letters of Interest and four submitted technical proposals. All four technical proposals received, were evaluated as responsive; All four firms achieved the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was required. At the meeting of April 20, 2017, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation of the ranking of the Firms and authorized negotiations with the top ranked firm of Gaudreau, Inc.

At the July 24, 2017 meeting of the GPSSB, the designee chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

Approval is requested for all six phases of design (\$1,384,775); however, due to limited funding at this time, the initial encumbrance request will be only for phases 1 through 4 (\$1,105,824). DGS will return to the Board of Public Works for additional funding of the remaining two phases, at an appropriate time.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland. Approval is requested for all six phases.

**Fund Source** \$750,000 Item – 112/MCCBL 2016  
\$355,824 Item – 110/MCCBL 2017

**Resident Business:** Yes

*MD Tax Clearance:* 17-2151-01111

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## BOARD OF PUBLIC WORKS

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**THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

Contact: Daniel Schmuck  
410.767.4605  
daniel.schmuck@maryland.gov

**2-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** DGS Unarmed Uniformed Guard Service  
Carter M. Hickman  
Project No. 001IT820513  
ADPICS No. 001B8400090

**Contract Description:** Contract to provide unarmed uniformed guard service to the Carter M. Hickman District Court/Multi-Service Center for three years.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids or Proposals</i>	<i>Amount</i>
Defensor Security, LLC, Alexandria, VA	\$346,831.68
Universal Security, LLC, Rockville, MD	\$349,602.24
Stronghold Security, LLC, Baltimore, MD	\$353,021.76
Watkins Security Agency, Inc., Baltimore, MD	\$441,542.40
Bankers Business Management Services, Inc., Silvers Spring, MD	\$477,984.00

**Award:** Defensor Security, LLC, Alexandria, VA

**Term:** 10/1/17 – 9/30/20 (Three (3) years)

**Amount:** \$346,831.68

**MBE Participation:** 0%

**VSBE Participation** 0%

**Performance Bond** No

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 14, 2017. Approximately 525 vendors were notified of this solicitation electronically. Bids were opened May 8, 2017 and six bids were received. One bid was rejected because the bidder did not meet the minimum qualifications. The recommended contractor, Defensor Security, LLC has been found responsible, its bid responsive and has confirmed its bid.

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**2-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** H00 18 33481 0283 \$86,707.92  
H00 19 33481 0283 \$115,610.56  
H00 20 33481 0283 \$115,610.56  
H00 21 33481 0283 \$28,902.64  
Total \$346,831.68

**Resident Business:** Yes

**MD Tax Clearance:** 17-2169-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Daniel Schmuck  
410.767.4605  
daniel.schmuck@maryland.gov

**3-M. MAINTENANCE CONTRACT**  
*Department of Agriculture*

**Contract ID:** MDA HVAC Maintenance  
Annapolis, Maryland  
Project No. 001IT820417  
ADPICS No. 001B8400089

**Contract Description:** Contract to provide HVAC service to the Headquarters Complex of the Maryland Department of Agriculture (MDA) in Annapolis. The contract includes the following - Administration and Laboratory Wing and its Motor Pool and Greenhouse.

**Procurement Method:** Competitive Sealed Bidding

<b>Bids or Proposals</b>	<b>Amount</b>
Kelly HVAC, Inc., Upper Marlboro, MD	\$406,783.68
Denver-Elek, Inc., Baltimore, MD	\$416,844.00
Johnson Controls, Sparks, MD	\$502,296.00
Brothers Mechanical Services, LLC, Manassas, VA	\$744,000.00
The Poole and Kent Corporation, Baltimore, MD	\$854,988.00

**Award:** Kelly HVAC, Inc., Upper Marlboro, MD

**Term:** 10/1/17 – 9/30/20 [Three years] w/ two - one year renewal options

**Amount:** \$240,223.68 (Base, three years)  
\$ 83,280.00 (Option Year 1)  
\$ 83,280.00 (Option Year 2)  
\$406,783.68 (total w/options)

**MBE Participation:** 20%

**VSBE Participation** 0%

**Performance Bond** No

**3-M. MAINTENANCE CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 17, 2017. Approximately 471 vendors were notified of this solicitation electronically. Bids were opened May 25, 2017 and five bids were received. The recommended contractor, Kelly HVAC, Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** L00 18 13409 0812 \$80,074.56  
L00 19 13409 0812 \$80,074.56  
L00 20 13409 0812 \$80,074.56  
L00 21 13409 0812 \$83,280.00  
L00 22 13409 0812 \$83,280.00  
Total \$406,783.68

**Resident Business:** Yes

**MD Tax Clearance:** 17-2047-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Daniel Schmuck  
410.767.4605  
daniel.schmuck@maryland.gov

**4-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Janitorial Service  
Project No. H00R8400003  
ADPICS NO. 001B8400096

**Description:** Contract to provide janitorial service at 300 W. Preston Street for three years effective October 1, 2017 through September 30, 2020.

**Procurement Method:** Preferred Provider

**Award** Alliance, Inc., Nottingham, MD

**Term:** 10/01/2017 – 09/30/2020

**Amount:** \$497,280.72 (Three (3) years)

**MBE Participation:** 0%

**VSBE Participation** 0%

**Performance Bond:** No

**Hiring Agreement Eligible:** Yes

**Remarks:** Alliance, Inc., a certified shelter workshop, is to be awarded this contract pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on July 20, 2017. Alliance, Inc. has confirmed the contract price and accepted the terms and condition.

**Fund Source:** H00 18 33351 0813 \$122,595.84  
H00 19 33351 0813 \$165,177.42  
H00 20 33351 0813 \$167,489.94  
H00 21 33351 0813 \$42,017.52

**REVISED**

**4-M. MAINTENANCE CONTRACT (cont'd)**

**Resident Business:** Yes

**MD Tax Clearance:** 17-2273-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Daniel Schmuck  
410.767.4605  
daniel.schmuck@maryland.gov

**5-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Janitorial Service  
Project No. 001IT820622  
ADPICS No. 001B8400088

**Description:** Contract to provide janitorial service for the Department of General Services located at Rockville District Court/Multi-Service Center in Rockville for three years.

**Procurement Method:** Competitive Sealed Bids  
(Small Business Reserve)

<i>Bids or Proposals</i>	<i>Amount</i>
GOV Services, Inc., Falls Church, VA	\$1,089,173.20
J & H Maintenance Services, Corp., Gaithersburg, MD	\$1,139,300.00
Clean Keepers, LLC, Arlington, VA	\$1,206,038.00
AFSI, Gaithersburg, MD	\$1,222,000.00
BradCorp Services, Inc., Hyattsville, MD	\$1,237,040.00
AMR US, Inc., Rockville, MD	\$1,247,418.38
Kzach Services, Wynnewood, PA	\$1,264,440.00
La'Pia Cleaning Services, California, MD	\$1,277,040.00
Office 1 Cleaning, LLC, Germantown, MD	\$1,289,938.30
ReadyClean Services Group, Inc., Baltimore, MD	\$1,332,650.00
RGFCC dba Environkleen, Fort Washington, MD	\$1,418,814.40
Diversified Services Group, Silver Spring, MD	\$1,435,868.45
Sentral Building Services, Kensington, MD	\$1,496,395.00
EMG Services, Silver Spring, MD	\$1,547,940.00
Mosely Management, Owings Mills, MD	\$1,673,590.00

**Award** GOV Services, Inc., Falls Church, VA  
(SB# 12-10427)

**5-M. MAINTENANCE CONTRACT (cont'd)**

**Term:** 01/01/2018 – 12/31/2020

**Amount:** \$653,503.92 (Three (3) years)  
\$217,834.64 Option year 1  
\$217,834.64 Option year 2  
Total + Option Years = \$1,089,173.20

**MBE Participation:** 5%

**Performance Bond:** No

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on May 23, 2017 as a Small Business Reserve only procurement. Approximately 1,009 vendors were notified of this solicitation electronically. Bids were opened June 13, 2017 and 15 bids were received. The recommended contractor, GOV Services, Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** N00 18 33631 0813 \$108,917.28  
N00 19 33631 0813 \$217,834.56  
N00 20 33631 0813 \$217,834.56  
N00 21 33631 0813 \$108,917.52

**Resident Business:** Yes

**MD Tax Clearance:** 17-2218-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**6-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Construction Services for Multiple Construction Projects  
Project No. ezIQC (JOC) Job Order Contracting  
ADPICS NO. See Table

**Contract Description:** Indefinite Quantity Contract to provide construction services for the Department of General Services (DGS). This program will use the ezIQC construction procurement method available through DGS participation in the National Joint Powers Alliance (NJPA) Intergovernmental Cooperative Purchasing agreement. The contracting services are provided as JOC.

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement

**Award:** See Remarks Below

**Term:** 10/1/17 - 9/30/18 (or sooner)

**Amount:** \$2,400,000 Est. (1 year base contract using up to 6 Contractors at up to \$800,000.00 per Contractor)

**MBE Participation:** 35%

**Remarks:** DGS is a member of the National Joint Powers Alliance (NJPA), a municipal national contracting agency. As such, NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law. Each Contractor listed below was awarded an ezIQC master contract through a competitive bidding process conducted by NJPA.

DGS anticipates designating approximately 25 projects to be procured through ezIQC. Contractor selection using ezIQC will be based on type of work performed by Contractor, regions of the State served by Contractor, and Contractor cost factor as awarded through each master contract. DGS will focus on an MBE participation goal of 35% across the program through the ezIQC procurement method. Projects exceeding DGS procurement authority or that utilize bond funds will be submitted to BPW for approval, as is standard. Further continuation of the program may warrant additional State approvals.

**6-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** Various

<b>VENDORS</b>	<b>CITY/STATE</b>
Adrian L. Merton, Inc.	001B8400115 Capital Heights, MD
Centennial Contractors Enterprises, Inc.	001B8400116 Upper Marlboro, MD
HITT Contracting, Inc.	001B8400117 Falls Church, VA
Paige Industrial Services, Inc.	001B8400118 Hyattsville, MD
I.B. Abel, Inc.	001B8400119 York, PA
The Mathews Group	001B8400120 Purcellville, VA

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Kathryn Wilson  
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**7-M-OPT. MAINTENANCE CONTRACT OPTION**  
*Department of General Services*

**Contract ID:** Comprehensive, Solutions Based Contract Covering the Supply and Distribution of Various Fuel Products, including Motor Fuels, Heating Oil and Related Products Including a State-Wide Fuel Dispensing System Project No. 001IT818466; Services. ADPICS No 001B8400012

**Original Contract Approved:** 05/2/2012 BPW, Item 3-M

**Contractor:** Mansfield Oil Company  
Gainesville, GA

**Contract Description:** Contract to provide a comprehensive, solution based contract for the supply and distribution of various fuel products and related products including a Statewide fuel dispensing system and related services.

**Original Procurement Method:** Competitive Sealed Proposals

**Option #1 Description:** Approval is requested to exercise the first renewal option the Statewide fuel dispensing system and related services. Distribution of various fuel products, including motor fuels, heating oil and related products One renewal option still remain available.

**Original Contract Term:** 10/01/2012-7/31/2017 (W/2 two-year renewal options)

**Option #1 Term:** 08/01/17 – 07/31/19

**Original Contract Amount:** \$ 305,254,234

**Prior Modifications/Options:** None

**Options #1 Amount:**

Maintenance of Existing System	\$ 1,307,400.32
Provision of Fuels	\$63,296,585.48 EST
for Fuel Management System	
Provision of all Aggregate (Bulk) Fuels	\$71,179,056.76 EST

**Option Total** \$135,783,042.56

**2<sup>nd</sup> REVISION**

**7-M-OPT. MAINTENANCE CONTRACT OPTION (cont'd)**

**Revised Total Contract Amount** \$441,037,276.56

**Remarks:** The Department of General Services is satisfied with the performance of the Contractor and has approved funding to renew the current contract at the same terms, conditions, required contract provisions, and price.

The Maryland Statewide Fuel Dispensing Management System (MSFDMS) has a current dispense rate of 11.8 million gallons per year of motor fuels on a consignment basis, including gasoline, diesel, bio-diesel, ethanol E-85 and motor oil. There are approximately 120 fueling facilities throughout the State. Pricing will be adjusted daily based on Oil Price Information Service (OPIS) index. DGS extended this contract for two months to cover the two month gap between the expiration of the existing contract and the options.

**Original MBE Participation:** 15%

**MBE Participation:** 22%

**Fund Source:** Various

**Resident Business:** No

**MD Tax Clearance:** 17-1872-1001

This Item was withdrawn as Item 3-M-OPT from the 7/5/17 Agenda and 9-M-OPT from the 7/26/2017 Agenda.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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wendy.scott-napier@maryland.gov

## 8-RP. REAL PROPERTY

### *Department of Natural Resources*

**Recommendation:** Approve transfer of 2.87 acres as described

**Property:** 2885 Sang Run Road, McHenry  
Youghiogheny Wild River Natural Environment Area,  
Garrett County

**Grantor:** State of Maryland, to the use of the Department of Natural Resources

**Grantee:** Robert Lee Thomas

**Consideration:** No Monetary Consideration

**Authority** § 10-305, State Finance and Procurement Article, Annotated Code of MD

**Appraised Values:** Lou Anne Cline - \$49,300 (4/7/17)  
Melville Peters - \$21,000 (4/5/17)

**Approved Value:** \$49,300.00 - William T. Beach, Review Appraiser

**Remarks:** Approval is requested to transfer +/- 2.874 acres located along Sang Run Road, McHenry. This transfer is needed to resolve a boundary line discrepancy with an adjoining owner.

The property is part of the Youghiogheny land owned by Department of Natural Resources. It was included in a large land conveyance of 1443.37 acres purchased by DNR from PENNELEC by Deed dated June 19, 1989 in Liber 532, folio 530. The property was not surveyed at the time of the acquisition.

The property to be transferred comprises +/- 2.874 acres of improved land containing a private residence and well which were built by the adjoining property owner Mr. Robert Lee Thomas in 1972. Mr. Thomas acquired +/- 49.0 acres of land adjacent to the DNR parcel by Deed dated August 15, 1969 in Liber 294, folio 342.

While marking boundaries, the Department of Natural Resource identified potential boundary line discrepancies between the Youghiogheny and Mr. Thomas' lands. DNR subsequently completed a survey of the property which revealed that Mr. Thomas' residence and water supply overlap onto approximately +/- 2.874 acres of Youghiogheny land owned by DNR.

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**8-RP. REAL PROPERTY (cont'd)**

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20161107-0925. It has recommended to declare +/- 2.87 acres of the Youghiogheny lands surplus to the State of Maryland. None of the State and local reviewing agencies expressed an interest in acquiring the referenced property. It has also recommended to transfer +/- 2.87 acres of land to Mr. Robert Thomas and his successor and/or assigns.

**Reference:** This property was approved as surplus by the Board of Public Works as Item 7-RP on January 25, 2017. Legislative notification was made in accordance with State Finance and Procurement Section 10-305 on July 14, 2017.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
 410.767.4088  
 wendy.scott-napier@maryland.gov

**9-LT. TENANT LEASE**

*Department of Human Services*

**Landlord:** Redwood Tower Limited Partnership  
 2700 Westchester Ave, Suite 303  
 Purchaser, NY 10577

**Property Location:** 217 E. Redwood Street  
 Baltimore, MD. 21202

<b>Space Type:</b> Office	<b>Lease Type:</b>	New	<b>Square Feet:</b> 6,392
<b>Duration:</b> 10 Years	<b>Effective</b>	November 1, 2017	
<b>Annual Rent:</b> \$146,569.00 (Avg)	<b>Square Foot Rate:</b>	\$22.43 (Avg)	

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Landlord  
**Previous Board Action(s):** N/A

Program	Sub-program	Sub-object	PCA	Square Feet	Cost / SF	Annual Contract Amount
N00G0006	7F56	1351	GF290	6,088	\$20.24	\$129,374.08

**Recommendation:** Approval is requested for a new 10 year lease of 6,392 sf at an average rate of \$22.93 per sf, with one (5) year renewal option. The Baltimore City Office of Child Support Enforcement (BCOCSE) requested new lease space in close proximity to the courts. They were previously located at 1 North Charles for a ten year period. The new rental rate for years 1-5 is \$20.24 psf and years 6-10 at \$24.62 psf for an average rental rate of \$22.43. The fund certification numbers listed above speak to the first five years of the lease term.

**Remarks:**

1. DHR/Office of Special Counsel seeks space for Baltimore City Office of Child Support Enforcement (BCOCSE). This unit provides litigation and child support services.
2. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.

**9-LT. TENANT LEASE (cont'd)**

3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website.
4. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**10-LT. TENANT LEASE**

*Department of Education*  
Office of Childcare

**Landlord:** Executive Center, LLC  
1205 York Road  
Lutherville, MD 21093

**Property Location:** 3300 North Ridge Road  
Ellicott City, MD 21043

<b>Space Type:</b>	Office	<b>Lease Type:</b>	New/Retroactive
<b>Square Feet:</b>	2,501	<b>Duration:</b>	5 years
<b>Effective:</b>	October 1, 2017	<b>Annual Rent:</b>	\$52,061.22 (average)
<b>SF Rate:</b>	\$20.82 (average)	<b>Prev. SF Rate:</b>	\$19.95

**Utilities Responsibility:** Landlord

**Custodial Responsibility:** Landlord

**Previous Board Action(s):** Item 8-LT dated 5/4/2011, Item 10-L dated 2/15/2006, Item 15-L dated 11/29/1995.

**Fund Source:**

Program	Sub-program	Sub-object	PCA	Square Feet	Cost / SF	Annual Contract Amount
CCDF		1301	J517	2,501	\$20.55	\$51,395.55

**Recommendation:** Approval is requested for a new lease of 2,501 sf at an average rate of \$20.82 sf for a 5 year term. Retroactive approval is needed for the period December 1, 2016 to September 30, 2017 totaling \$41,419.64. Reference is made to item #8-LT dated May 4, 2011, wherein the Board of Public Works approved a 5 year lease term for the period June 1, 2011 to May 31, 2016 with a 6 month holdover period that expired November 30, 2016. The first year of the lease provides for a rental rate of \$20.00 sf with incremental increases each year with a rental rate of \$21.65 in year five of the lease term. The retroactive lease period occurred because the using agency did not provide the Department of General Services with the required approval and fund source information to negotiate the lease renewal prior to lease expiration or holdover period. DGS is conducting training with the agency to ensure this will not happen in the future.

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**10-LT. TENANT LEASE (cont'd)**

**Remarks:**

1. This space has been used by the using agency since 1996.
2. The lease contains a termination for convenience clause, and the standard 6 month holdover period.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02.D.
4. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



# REVISED

Contact: Wendy Scott-Napier  
410.767.4088  
[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

## **11-LT-MOD. TENANT LEASE**

## ***Department of Housing and Community Development*** (Neighborhood Revitalization)

**Landlord:** Kenwood B&O, LLC  
5272 River Road, Suite 360  
Bethesda, MD 20816

**Property Location:** 2 N. Charles Street, Suite 450  
Baltimore, MD 21201

**Space Type:** Office      **Lease Type:** Modification  
**Duration:** 6 yrs., 11mos. 14 days      **Effective:** December 1, 2017  
**Start Date:** 12/1/17      **End Date:** 11/16/24

**Original Annual Rent:** \$166,748.40  
**Modified Annual Rent:** \$170,024.40

**Modified Annual Rent:** \$170,024.40  
**Square Feet:** 7785 new total (7635 existing 150 addt'l)

### **Utilities Responsibility:** Landlord

### ***Custodial Responsibility:***

**Previous Board Action(s):** 05/28/2014 – Item 20-LT

**Fund Source:** A2401 001 100% Special Funds

**Recommendation:** Approval is requested for the expansion of space to accommodate additional employees assigned to this office. The additional 150 net usable square feet of space will increase the rent by \$3,276 annually and require the existing space to be reconfigured.

Reference is made to item 20-LT approved by the Board of Public Works on 5/28/14, wherein the Board approved a 10 year lease for the period 11/1/14 – 10/31/2024. By amendment to the lease, the actual commencement date was changed to 11/17/2014 to memorialize the date of occupancy of the office space.

### **Remarks:**

1. This agency will use this space to work in partnership with businesses, institutions, local governments and nonprofit organizations to provide financial and technical resources to strengthen older communities.
2. The term for the additional space will co-terminate with the existing lease term which will expire on 11/16/2024.
3. This lease contains a termination for convenience clause and the standard 6 month holdover provision
4. The base rent for the additional space will commence upon the later of (a) December 1, 2017 and (b) 1<sup>st</sup> full month following inspection and acceptance of the additional space.

**REVISED**

**11-LT-MOD. TENANT LEASE (cont'd)**

- 5 Tenant has the right to renew this lease one (1) time for a five (5) year term by providing a 6 month notice to the landlord prior to the end of the Term. Renewal is subject to Board of Public Works approval.
- 6 This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**12-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works unanimously grant a temporary exception for one year from the automatic termination of funds for the following bond bill authorization:

***Board of Directors of the Jewish Council for the Aging of Greater Washington, Inc.***

*Anne L. Bronfman Center and Misler Adult Day Center (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Anne L. Bronfman Center and Misler Adult Day Center, including site improvements to the center, located in Montgomery County.”*

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LSI - Chapter 495, Acts of 2015)*

*DGS Item G124*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Council for the Aging of Greater Washington, Inc. did not meet the June 1, 2017 deadline for presenting a matching fund, and are requesting an emergency extension of one year to June 1, 2018 to obtain Board of Public Works certification of a matching fund.

**Authority:** The State Finance Law provides:

“If, within 2 years after the date of an authorization of State debt, evidence that a required matching fund will be provided has not been presented to the Board or no part of the project or program for which the enabling act authorized the State debt is under contract and the Board has not encumbered money for any part of the project or program, the authorization terminates unless:

1. The enabling act provides otherwise; or
2. In an emergency, the Board unanimously grants a temporary exception for a period of 1 year.

Section 8-128(a), *State Finance and Procurement Article, Annotated Code of Maryland*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**13-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Believe in Tomorrow National Children's Foundation, Inc.  
(Garrett County)***

*Believe in Tomorrow Children's House at Deep Creek Lake*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Believe in Tomorrow Children's House at Deep Creek Lake respite housing facility, located in Garrett County."*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)  
DGS Item G060; (SL-004-170-038)*

**Matching Fund** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Believe in Tomorrow National Children's Foundation, Inc. has submitted documentation that it has over \$200,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background</b>	Total Project	\$502,425.00
	<b>17-G060 (This Action)</b>	<b>\$200,000.00</b>
	Local Cost	\$302,425.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

## **14-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Believe in Tomorrow National Children's Foundation, Inc.  
(Worcester County)***

*Believe in Tomorrow Cottage By the Sea*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Believe in Tomorrow Cottage By the Sea respite housing facility, located in Worcester County."*

**\$100,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017)  
DGS Item G161; (SL-005-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Believe in Tomorrow National Children's Foundation, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$826,000.00
	<b>17-G161 (This Action)</b>	<b>\$100,000.00</b>
	Local Cost	\$726,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**15-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**County Commissioners of Carroll County, Maryland**  
*Carroll County Public Safety Training Center (Carroll County)*

*"For the planning, design, construction, repair, renovation, and capital equipping of improvements to the Carroll County Public Safety Training Center."*

**\$1,650,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)*  
*DGS Item 121; (SL-002-170-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$1,650,000.00
	<b>17-121 (This Action)</b>	<b>\$1,650,000.00 (non-match)</b>
	Local Cost	\$ 0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**16-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of the Champ House Recovery, Inc.***

*Champ House (Prince George's County)*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Champ House facilities, located in Prince George's County."*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI - Chapter 022, Acts of 2017)  
DGS Item 156; (SL-001-150-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$430,000.00
	<b>17-156 (This Action)</b>	<b>\$ 50,000.00 (non-match)</b>
	15-139 (Prior Action)	\$100,000.00 (non-match)
	Local Cost	\$280,000.00

(Prior Action: 08/26/15 Agenda, Item 23-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

## **17-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Governors of the Chesapeake Bay Maritime Museum, Inc. (Talbot County)***  
***Chesapeake Bay Maritime Museum***

*“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of the Chesapeake Bay Maritime Museum.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)*  
*DGS Item G001; (SL-080-060-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Governors of the Chesapeake Bay Maritime Museum, Inc. has submitted documentation that it has over \$250,000.00 in a financial institution to meet the matching fund requirement for this project.

**Background:**

Total Project	\$2,500,000.00
<b>17-G001 (This Action)</b>	<b>\$ 250,000.00</b>
16-G003 (Prior Action)	\$ 250,000.00
15-G029 (Prior Action)	\$ 200,000.00
15-G144 (Prior Action)	\$ 50,000.00
11-G090 (Prior Action)	\$ 30,000.00
06-G101 (Prior Action)	\$ 50,000.00
06-G184 (Prior Action)	\$ 150,000.00
Local Cost	\$1,520,000.00

(Prior Actions: 9/7/16 Agenda, Item 25-CGL; 10/21/15 Agenda, Item 18-CGL;  
9/21/11 Agenda, Item 19-CGL; and 2/24/10 Agenda, Item 9-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**17-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
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**18-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Mayor and City Council of the City of Pocomoke and the Board of Directors of the  
Delmarva Discovery Center & Museum, Inc. (Worcester County)***

***Delmarva Discovery Center and Museum***

***“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, and capital equipping of the Delmarva Discovery Center and  
Museum, including installation of a handicap accessible touch tank, located in  
Worcester County.”***

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016),  
DGS Item G118*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016),  
DGS Item G191; (SL-019-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Pocomoke is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office reviewed the appraisal for 2 Market Street in Worcester County, and approved a value of \$420,000.00 to meet the matching fund requirement for this project. The grantee utilized \$175,000.00 for their 2015 grants and with the 2016 grants, the grantee has utilized a total of \$300,000.00 of the value of property.

<b>Background:</b>	Total Project	\$600,000.00
	<b>16-G118 (This Action)</b>	<b>\$ 75,000.00</b>
	<b>16-G191 (This Action)</b>	<b>\$ 50,000.00</b>
	15-G087 (Prior Action)	\$100,000.00
	15-G148 (Prior Action)	\$ 75,000.00
	Local Cost	\$300,000.00

(Prior Action: 1/27/16 Agenda, Item 12-CGL)

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**18-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**19-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of the Historic East Baltimore Community Action Coalition, Inc.***  
***Historic Diamond Press Building (Baltimore City)***

***“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Historic Diamond Press Building, including repairs to the building’s roof, located in Baltimore City.”***

**\$100,000.00**

***Maryland Consolidated Capital Bond Loan of 2017 (LSI - Chapter 022, Acts of 2017)***  
***DGS Item 161; (SL-016-110-038)***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$262,485.00
	<b>17-161 (This Action)</b>	<b>\$100,000.00 (non-match)</b>
	11-G109 (Prior Action)	\$ 50,000.00 (match)
	Local Cost	\$112,485.00

(Prior Action: 1/25/12 Agenda, Item 17-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**20-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Maryland Theatre Association, Inc.***

*The Maryland Theatre (Washington County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Maryland Theatre, located in Washington County.”*

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016),  
DGS Item G116; (SL-077-080-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Maryland Theatre Association, Inc. has submitted documentation that is has over \$75,000.00 in a financial institution to meet the matching fund requirement for this project.

**Background:**

Total Project	\$770,000.00
<b>16-G116 (This Action)</b>	<b>\$ 75,000.00</b>
15-G085 (Prior Action)	\$ 50,000.00
15-G146 (Prior Action)	\$125,000.00
14-G189 (Prior Action)	\$125,000.00
08-G194 (Prior Action)	\$125,000.00
Local Cost	\$270,000.00

(Prior Actions: 3/8/17 Agenda, Item 16-CGL; 12/7/16 Agenda, Item 15-CGL;  
12/17/14 Agenda, Item 21-CGL; and 7/7/10 Agenda, Item 18-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**20-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**21-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of the Maryland Zoological Society, Inc.***

*Maryland Zoo in Baltimore – Infrastructure Improvements (Baltimore City)*

*“To assist in funding the design, construction, and equipping of infrastructure improvements for the exhibits and operations of the Maryland Zoo in Baltimore.”*

**\$4,000,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)*

*DGS Item 128, (SL-007-060-038)*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$42,010,000.00
<b>17-128 (This Action)</b>	<b>\$ 4,000,000.00</b>
16-127 (Prior Action)	\$ 3,500,000.00
15-136 (Prior Action)	\$ 5,000,000.00
14-041 (Prior Action)	\$ 5,000,000.00
13-033 (Prior Action)	\$ 7,000,000.00
12-027 (Prior Action)	\$ 5,000,000.00
11-018 (Prior Action)	\$ 2,500,000.00
10-024 (Prior Action)	\$ 5,000,000.00
08-031 (Prior Action)	\$ 2,000,000.00
07-051 (Prior Action)	\$ 1,000,000.00
06-030 (Prior Action)	\$ 760,000.00 (CA-FY 2007)
05-041 (Prior Action)	\$ 500,000.00
04-038 (Prior Action)	\$ 750,000.00
Local Cost	\$ 0.00

(Prior Actions: 11/16/16 Agenda, Item 14-CGL; 10/21/15 Agenda, Item 23-CGL; 11/12/14 Agenda, Item 13-CGL; 12/18/13, Item 17-CGL; 12/19/12, Item 18-CGL; 08/22/12, Item 20-CGL; 12/15/10, Item 19-CGL; 11/05/08 Agenda, Item 22-CGL; 10/31/07 Agenda, Item 13-CGL; 01/03/07 Agenda, Item 16-CGL; 02/15/06 Agenda, Item 27-CGL; and 11/17/04 Agenda, Item 18-CGL)

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**21-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**22-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Board of Directors of the Men and Families Center, Inc.***

*Men and Families Center (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Men and Families Center, including the installation of energy efficient systems, located in Baltimore City.”*

**\$150,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LHI - Chapter 495, Acts of 2015)*

*DGS Item G044*

**\$100,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LSI - Chapter 495, Acts of 2015)*

*DGS Item G099; (SL-077-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works certify a matching fund.

The Board of Directors of the Men and Families Center, Inc. is utilizing the value of property as part of their match. The Department of General Services, Real Estate Office reviewed the appraisal for 2218-2226 Jefferson Street in Baltimore City and approved a value of \$167,000.00. The Board of Directors of the Men and Families Center, Inc. also has over \$93,000.00 in a financial institution, a BGE Energy Smart Saver \$12,204.79 donation, and a Johns Hopkins University \$10,060.20 donation for a total of \$282,264.99 to meet the match fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.*

**Background:**

Total Project	\$500,000.00
<b>15-G044 (This Action)</b>	<b>\$150,000.00</b>
<b>15-G099 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$250,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

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**22-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**23-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the National Center on Institutions and Alternatives, Inc.***

*National Center on Institutions and Alternatives Expansion (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the National Center on Institutions and Alternatives facility, located in Baltimore County.”*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017),  
DGS Item G050; (SL-024-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the National Center on Institutions and Alternatives, Inc. has submitted documentation that is has over \$200,000.00 in a financial institution to meet the matching fund requirement for this project.

**Background:**

Total Project	\$1,400,000.00
<b>17-G050 (This Action)</b>	<b>\$ 200,000.00</b>
15-G017 (Prior Action)	\$ 350,000.00
15-G110 (Prior Action)	\$ 100,000.00
Local Cost	\$ 750,000.00

(Prior Action: 5/25/16 Agenda, Item 26-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**24-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of The Patuxent River 4-H Center Foundation, Inc.***

*Patuxent River 4-H Center Dennis Cooper Cabin (Prince George's County)*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Dennis Cooper Cabin at the Patuxent River 4-H Center, located in Prince George's County."*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI - Chapter 022, Acts of 2017)*  
*DGS Item 157; (SL-001-170-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$250,000.00
	<b>17-157 (This Action)</b>	<b>\$250,000.00 (non-match)</b>
	Local Cost	\$ 0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**25-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Roberta's House, Inc.**  
*Roberta's House (Baltimore City)*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Roberta's House, located in Baltimore City."*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI - Chapter 022, Acts of 2017)*  
*DGS Item 152; (SL-094-080-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$4,349,445.00
	<b>17-152 (This Action)</b>	<b>\$ 250,000.00 (non-match)</b>
	08-G043 (Prior Action)	\$ 50,000.00
	08-G142 (Prior Action)	\$ 250,000.00
	Local Cost	\$3,799,445.00

(Prior Action: 01/23/13 Agenda, Item 16-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: *Cathy Ensor*  
410.767.4107  
*cathy.ensor@maryland.gov*

**26-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Union Hospital of Cecil County, Inc.***

***Union Hospital Helipad (Cecil County)***

***“For the planning, design, construction, repair, renovation, and capital equipping of a fixed landing site for medical related helicopter transports in Cecil County.”***

**\$300,000.00**

***Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)***

***DGS Item 132; (SL-003-170-038)***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$330,000.00
	<b>17-132 (This Action)</b>	<b>\$300,000.00 (non-match)</b>
	Local Cost	\$ 30,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Fred Mason  
410.767.4378  
fred.mason@maryland.gov

**27-CGL. CAPITAL GRANTS AND LOANS**  
*Maryland Higher Education Commission*

**Recommendation:** That the Board of Public Works authorize that funds be encumbered for the following grant:

**Harford Community College**

Fallston Hall Renovation – Design

Update building systems in Fallston Hall, including HVAC, energy management, life safety, plumbing, elevator, and telecommunications, and convert the former testing and assessment center to classroom and laboratory space for the Geographic Information Systems and Criminal Justice programs. The systemic and space renovations extend the utility of the building to continue serving the educational mission of the College.

**\$309,000**

MCCBL 2016/ Item 117

CC-07-MC16-457

**Matching Fund:** Harford Community College – \$272,921

Cost sharing is 53.1% State share, 46.9% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount:</b>	<b>State Share:</b>	<b>Local Share:</b>
Total Project	\$ 581,921	\$ 309,000	\$ 272,921
This Action	\$ 581,921	\$ 309,000	\$ 272,921

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Harford Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

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Contact: *Cathy Ensor*

410.767.4107

*cathy.ensor@maryland.gov*

## **28-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works with respect to Grant Agreements between the Board and Atlantic General Hospital Corporation (the Hospital):

1. Modify the *Disposition of Property* clause to: authorize the Hospital to grant security interests in property partially-funded by the State to allow the Hospital to refinance the property and to finance construction of a new regional cancer care center. Specifically, through this financing and refinancing, the Hospital will grant liens, security interests and related hedge obligations to holders of the Hospital's indebtedness (total amount will not exceed \$41.5 million and the amount of the related hedge obligations) that include allowing the fee-simple transfer of the property through foreclosure or a deed in lieu of foreclosure.
2. Modify the *Disposition of Property* clause to: authorize the Hospital to subordinate the State's contractual right to repayment of grant funds to any interests that the Hospital grants holders of the Hospital's indebtedness and related hedge obligations.
3. Modify the *Insurance* clause to: permit holders of the Hospital's indebtedness and related hedge obligations to determine in their sole discretion how to apply proceeds of any all-risk/fire/extended coverage insurance relating to grant-funded property.
4. Forgive previous actions by the Hospital – arising from prior financings and refinancings – that may not have complied with the *Disposition of Property* or the *Insurance* clauses of the Grant Agreements.

**Remarks:**

*The Hospital.* Atlantic General Hospital, formerly known as Worcester Memorial Hospital, is the only hospital in Worcester County. Worcester County is federally-designated as a medically underserved area and State-designated as a rural community. The Hospital, located in Berlin, is a not-for-profit, 62-bed state-of-the-art full service, acute care, inpatient, and outpatient facility. It provides diagnostic, surgical, intensive care, and 24-hour emergency services. In 2016 alone, the Hospital provided 3,409 inpatient visits, 38,363 emergency department visits, and 92,634 health system visits. The Hospital employs 850 full and part-time associates with an annual payroll and benefits exceeding \$58 million; it is the second largest employer in Worcester County. The Hospital is one of only 700 healthcare organizations dedicated to Nurses Improving Care for Health-System Elders (NICHE), a premiere international geriatric program addressing the needs of hospitalized older adults.

*The Grants.* The State has granted the Hospital \$7,501,000 in general-obligation bond proceeds and \$750,000 in capital appropriations through ten separate appropriations from 1990 through 2017. The Hospital has used the State funds for planning, designing, constructing, and equipping the facilities at 9733, 9707, and 9714 Healthway Drive, Worcester County

# Supplemental

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## 28-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)

### **Remarks** (*cont'd*):

The Grant Agreements between the State and the Hospital specify:

#### *Disposition of Property Clause.*

- Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with grant funds unless the BPW gives prior written consent.
- This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee.
- Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition.
- If the BPW permits transfer or disposition, Grantee may be required to repay the State that percentage of the proceeds allocable to the grant that was used to acquire the property all as the BPW determines in its sole discretion.

#### *Insurance Clause.*

- Grantee shall, at its own expense and for the reasonable useful life of [the grant-funded property], obtain and maintain all risk of fire and extended coverage insurance or such similar insurance coverage as may be appropriate for the full value of the item or in amounts as may be commercially reasonable under the circumstances. . . . Each such policy shall by its terms: name the State as an additional loss payee thereunder . . .
- Proceeds of insurance . . . may be applied as the BPW, in its sole discretion, shall determine toward replacement of grant-funded property or toward repayment of the grant to the State.

*Background.* The Hospital acknowledges that it has financed and refinanced the grant-funded property since 1993. During those re-financings, the Hospital may not have complied with the *Disposition of Property* and the *Insurance* clauses. The Hospital seeks the Board's forgiveness of any non-compliance with those clauses that arose out of prior re-financings.

The Hospital is currently restructuring its debt and borrowing new money for renovations to various facilities and to construct a Regional Cancer Care Center. (The 2017 State appropriation is to partially fund the Regional Cancer Care Center.) The Hospital proposes to enter into financing agreements and hedge arrangements with Maryland Health and Higher Educational Facilities Authority, the Mayor and Council of Berlin, M&T Bank, and institutional trustees (total amount will not exceed \$41.5 million and the amount of the related hedge obligations). Those financing agreements would grant liens and security interests in and on the grant-funded property to secure the Hospital's refinancing, new-financing, and hedge obligations. To accomplish the financing, re-financing, and hedging, the Hospital seeks to amend the State Grant Agreements as stated above.

# Supplemental

## 28-CGL. CAPITAL GRANTS AND LOANS (cont'd)

*Rationale.* Approving this Action will allow the Hospital to proceed with its 2017 financing through which the Hospital will:

- Secure a favorable fixed interest cost for 15 years
- Re-finance and consolidate the majority of its outstanding long-term indebtedness
- Finance projects identified in the Hospital's 2020 Capital Improvements Plan including new Regional Cancer Care Center, the new Women's Health Center, and modernizing in-patient care and surgical facilities

Approval of this Item is approval of the past transactions and the 2017 financing only. The Hospital acknowledges its obligation to return for Board of Public Works permission for future refinancings to which the *Disposition of Property* and the *Insurance* clauses apply.

### ***Grants – Appropriations and Board Actions:***

**DGS Item (future date) \$681,000**

2017 MCCBL (Ch. 022, Acts of 2017)/DGS Item G024

*To design, construct, and equip a Regional Cancer Center on Atlantic General Hospital's campus.*

**DGS Item 5-CGL (3/23/2011) \$270,000**

2009 MCCBL (Ch. 485, Acts of 2009)/DGS Item G031

*To assist in the design, construction, and renovation of space for the relocation and expansion of the hospital pharmacy.*

**DGS Item 12-CGL (6/25/2008) \$700,000**

2007 MCCBL (Ch. 488, Acts of 2007)/DGS Item G171

*For the planning, design, renovation, expansion, repair, construction, and capital equipping of an existing building to provide primary care, diabetes, outpatient pulmonary, and child sexual assault services, located in Worcester County.*

**DGS Item 26-CGL (2/15/2006) \$100,000**

2005 MCCBL (Ch. 445, Acts of 2005)/DGS Item G013

*For the planning, design, construction, and capital equipping of existing space to create a Women's Imaging Center, located in Worcester County.*

**DGS Item 27-CGL (9/4/2002) \$750,000**

Atlantic General Hospital Loan of 2002 (Ch. 290, Acts of 2002)/DGS Item G001

*For the planning, design, renovation, repair, construction, and capital equipping of the emergency, outpatient, and surgical services departments to be located at 9733 Healthway Drive in Berlin, Worcester County.*

# Supplemental

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## 28-CGL. CAPITAL GRANTS AND LOANS (cont'd)

**DGS Item 32-CGL (8/29/2001)** **\$750,000**  
Atlantic General Hospital Loan of 2001 (Budget Bill/Ch. 102, Acts of 2001)/DGS Item 060  
*For the construction, renovation and expansion of the emergency room and construction of a new outpatient facility to the Atlantic General Hospital in Berlin, Worcester County.*

### *Grants – Appropriations and Board Actions (cont'd):*

**DGS Item 27-CGL (9/15/1993)** **\$500,000**  
Atlantic General Hospital Loan of 1993 (Ch. 503, Acts of 1993)  
*For the planning, design, construction, and capital equipping of the Atlantic General Hospital in Berlin in Worcester County.*

**\$2,000,000**  
Atlantic General Hospital Loan of 1992 (Ch. 4, Acts of 1992)  
*For the planning and design of the Atlantic General Hospital in Berlin in Worcester County.*

**\$2,000,000**  
Atlantic General Hospital Loan of 1991 (Ch. 572, Acts of 1991)  
*For the planning and design of the Atlantic General Hospital in Berlin in Worcester County.*

**\$500,000**  
Atlantic General Hospital Loan of 1990 (Ch. 340, Acts of 1990)  
*For the planning and design of the Atlantic General Hospital in Berlin in Worcester County.*

This Item was deferred as Item 13-CGL from the 8/16/2017 Agenda.

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BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

# Supplemental

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**29-RP.**      **REAL PROPERTY**  
**Department of Health**  
File # 00-8379

**Recommendation:** Approve property as surplus

**Property:** 61.432 acres located at Owings Mills Blvd. and Gwynbrook Avenue, Baltimore County, Maryland

**Grantor:** The State of Maryland, to the use of the Department of Health

**Remarks:** Approval is requested to declare 61.432 acres of unimproved land surplus to the State in contemplation of a land exchange with The Associated Jewish Charities for the exchange of 54.6016 acres of improved land lying adjacent to the Rosewood State Hospital property.

**Clearinghouse:** The Clearinghouse has completed an intergovernmental review identified as Clearinghouse # MD20160505-0364, and has recommended to declare surplus the real property identified as 61.432 acres located at Owings Mills Blvd. and Gwynbrook Avenue, Baltimore County, Maryland in contemplation of a proposed real property swap of the Rosewood Hospital Center: +/- 61.432 unimproved acres titled in the name of DHMH for +/- 54.6016 improved acres titled in the name of The Associated Jewish Charities.

This Item was withdrawn as Item 9-RP from the 12/7/16 Agenda.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**