

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 18, 2018



Contact: James Point Du Jour 410-260-7335
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1. **BOARD OF PUBLIC WORKS**
Grant: The Maryland Zoo in Baltimore
Fiscal Year 2018

Recommendation: That the Board of Public Works authorize disbursement of the remaining Fiscal Year 2018 grant funds to the Maryland Zoo in Baltimore.

Amount: \$250,000

Background: Reference is made to Secretary's Agenda Item 6 (6/21/17) in which the Board of Public Works approved the FY 2018 grant agreement with the Zoo and authorized the disbursement of the initial \$4,565,209. This Item will disburse the remainder of the FY 18 operating money.

Authority: "Any payments due by the State for the Baltimore Zoo under a lease or sublease agreement shall be included in the annual budget for the Board of Public Works." State Finance and Procurement Article, Section 10-206, Annotated Code of Maryland

Fund Source: Budget Bill, Chapter 150 (2017 Laws of Maryland)/D05.E01.10

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Gabriel Gnall 410.260.7335
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2. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

Public Safety & Correctional Services

February 2018

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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*Contact: Bill Morgante 410-260-7791
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**3. BOARD OF PUBLIC WORKS
Wetlands License**

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving dredging and filling in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 17-1149 *KRIS JENNER* — To improve navigation by mechanically maintenance dredging a spur channel and slip area and providing for a 6-year dredging period.
Annapolis, Crab Creek
Special conditions: Maintenance dredging and removal requirements; time-of-year restriction.

CHARLES COUNTY

- 17-1166 *CHARLES COUNTY DEPT. OF PUBLIC WORKS* — To help control shore erosion by filling, grading, and planting marsh vegetation and installing stone containment sill.
Cliffion on the Potomac, Potomac River
Special conditions: Marsh establishment and maintenance requirements; cliff disturbance restriction.
Wetlands created: 59,717 sq. ft.

ST. MARY’S COUNTY

- 17-1197 *WARREN FRANK* — To help control shore erosion by constructing stone groins and installing stone armor and osprey pole.
Leonardtown, Potomac River
Special conditions: stone revetment design and content requirements

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3. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License

TALBOT COUNTY

- 16-1147 *CAMPBELL'S BOATYARD AT JACKS POINT* — To improve navigable access and marina operations by mechanically maintenance dredging an area and providing for a six-year dredging period; replacing a bulkhead, constructing and reconstructing piers and platforms.
Oxford, Town Creek
Special conditions: Dredging and material disposal requirements, bulkhead construction, pier and structure removal; time-of-year restriction.
- 17-0150 *CAMPBELL'S BACHELOR POINT YACHT COMPANY, LLC* — To improve navigable access and reconfigure marina by mechanically maintenance dredging an area and providing for six-year dredging period; replacing revetment, and removing and replacing fixed piers with floating piers.
Oxford, Tred Avon River
Special conditions: Dredging and material disposal requirements; pier removal, local coordination regarding noise, work schedule and boat basin traffic; time-of-year restriction.
- 17-0151 *CAMPBELL'S TOWN CREEK BOATYARD, LLC* — To improve navigable access by mechanically maintenance dredging area and providing for six-year dredging period.
Oxford, Town Creek
Special conditions: Dredging and material disposal requirements; time-of-year restriction.

BOARD OF PUBLIC WORKS

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Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

4. BOARD OF PUBLIC WORKS
Wetlands License No. 16-0889

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant a State tidal wetlands license as described for this project involving dredging in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment recommends granting the license.

- | | |
|---------------------------------|--------------------|
| • Application received | September 22, 2016 |
| • Public comment period ended | January 15, 2017 |
| • Public hearing held | January 23, 2017 |
| • MDE Report and Recommendation | August 28, 2017 |

Authority: § 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

TALBOT COUNTY

16-0889 ***VULCAN CONSTRUCTION MATERIALS, LLC*** – To improve navigable access and safety at a commercial site by maintenance dredging and by replacing a deteriorated bulkhead, two wing walls, and six 7-pile cluster piles.
Easton, Tred Avon River
Special Conditions: see next page

Application: Vulcan Construction Materials, LLC seeks a State tidal wetlands license to maintenance dredge a 0.4 acre area at its dock on the Tred Avon in Talbot County where large barges deliver aggregate that Vulcan offloads. Vulcan seeks also to replace the dilapidated bulkhead, wing walls, and cluster pile dolphins.

Report & Recommendation: MDE held a public hearing and received public comments. MDE’s Report and Recommendation to the Board recommended the license be granted.

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REVISED

4. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License No. 16-0889

Public Comment to the Board: Because opposition was expressed at the MDE hearing, the Wetlands Administration solicited – and received – comments from interested persons.

- The Choptank Riverkeeper contends the barge movement causes excessive turbidity in the Tred Avon, an oyster sanctuary.
- The Choptank Riverkeeper submitted a petition with 56 signatures requiring “commercial barge operations on the Tred Avon . . . to operate vessels responsibly.”
- A marina owner whose property abuts the Vulcan property contends that the foundation to her bulkhead (next to the Vulcan barge offload site) has been damaged by Vulcan’s operation.

Wetlands Administrator’s Review: The Wetlands Administrator reviewed MDE’s R&R and the comments submitted; had discussions with the applicant, the interested persons, the U.S. Army Corps of Engineers (concerning management of the federal channel), three tug boat operators, DNR, the U.S. Coast Guard, and local officials; and made a site visit.

Conclusion: Based on the record herein, MDE and the Wetlands Administrator concur that the Board should grant the license. The Wetlands Administrator proposes the following special conditions.

Proposed Special Conditions:

1. Before initial dredging commences, and within 60 days following each subsequent dredging event, Licensee shall submit a bathymetric survey, prepared by a Maryland-licensed surveyor, to MDE's Tidal Wetlands Division and the Wetlands Administrator. Each survey must extend 50 feet beyond the dredged area in **three** directions, **excluding the Licensee’s property boundary direction**. All surveyed depths must be referenced to local Mean Low Water = 0.0 feet as determined by reference to the local U.S. Geological Service gage datum.
2. ~~Before dredging commences, Licensee shall install and maintain at the project location a tidal benchmark denoting the local Mean Low Water elevation of the Tred Avon River. A Maryland-licensed surveyor shall determine and verify the Mean Low Water level by reference to the local U.S. Geological Service gage datum. The tidal benchmark must be durable and its markings clearly visible to boaters approaching the facility from the Federal Channel.~~

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REVISED

4. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License No. 16-0889

Proposed Special Conditions: (cont'd)

- ~~3. Licensee may not move loaded barges or allow loaded barges to approach or depart the facility at any tide elevation lower than the local Mean Low Water level (as determined by reference to the local U.S. Geological Service gage datum) except if prevented by force majeure. Force majeure is an event or circumstance that is not reasonably foreseeable, is beyond Licensee's control, that cannot be avoided or overcome by due diligence, and that prevents compliance with this condition. Force majeure includes events or circumstances that would endanger life or property.~~
4. Licensee shall ensure barges approaching, departing, or mooring at the facility are secure at all times. Securing means being held by suitable dock moorings or being under power of tugs or a comparable securing.
5. Licensee shall direct tug boat operators to: (1) turn full barges before entering the North Fork; and (2) turn empty barges after leaving the North Fork. This requirement is to prevent barges from being turned around at Vulcan's offloading site.
6. Licensee shall direct tug boat operators to maneuver all barges in such a way as to direct tug boat prop wash away from the property at 911 Port Street, Easton.

This Item was withdrawn as Item 3 from the 4/4/18 Secretary's Agenda.

BOARD OF PUBLIC WORKS

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DISAPPROVED

DEFERRED

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*** Motion to delete special conditions 2 & 3 and approve the Item as revised. Motion approved 2-to-1; Comptroller voted no.**

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*Contact: Katherine Z. Dixon (410) 585-3035
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5. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Contract ID: Underground Storage Tank Repairs at the
Patuxent Institution and the Jessup Correctional Institution
Contract No. KJJ-001-180-M01, ADPICS No.Q00B8400127

Description: Perform repairs and improvements to various underground storage tanks located throughout the Jessup Correctional Institution and Patuxent Institution in Jessup to correct issues identified by the Maryland Department of the Environment.

Procurement Method	Competitive Sealed Bidding (one bid received)
Award	Total Environmental Concepts, Inc.
Amount	\$ 216,378
Government Estimate	\$ 225,000
Performance Bond	100% of contract amount
Performance Period	120 Calendar Days
MBE/VSBE Participation	None
Fund Source:	General Operating Funds PCA 41410, AOBJ 1499: \$133,378 PCA S1410, AOBJ 1499: \$83,000

Remarks: These repairs to the underground storage tanks are required by the Maryland Department of the Environment (MDE). Failure to complete the repairs in a timely manner will result in MDE issuing fines for non-compliance.

DPSCS solicited for this work on three separate occasions by posting the solicitation each time on *eMaryland Marketplace* and contacting vendors directly. Several firms attended the pre-bid meetings. However, only one bid was received. Vendors expressed reluctance to participate due to security requirements required because the majority of work to be done at Patuxent must take place behind the secured perimeter.

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5. **DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES** (cont'd)
Department of Corrections

Remarks: (cont'd)

The sealed bid from Total Environmental Concepts was less than the government estimate. It is unlikely that further solicitations would result in additional bids from qualified vendors. Given that this work is required by MDE to protect the environment from contaminants and that fines will be issued if the repairs are not made in a timely fashion, DPSCS recommends approval based on the best interests of the State.

Tax Compliance 18- 0863-0111

Resident Business Yes

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Contact: Ellen Frketic 410-729-8307
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6. **MARYLAND ENVIRONMENTAL SERVICE**
Crownsville Hospital Center

A/E Contract: Water Tower Reconditioning Inspection
MES Project #1-18-2-19-3

Description: Provide construction phase inspection services during reconditioning of the elevated water storage tank at the Crownsville Hospital Center.

Procurement: A/E Shortlist

Award: KCI Technologies

Amount: \$73,762

Term: 6 months

MBE Participation: 0 %

Fund Source: MCCBL of 2017

Appropriation Codes: 198 MCCBL 17 (PCA # 12031)

Resident Business: Yes

Tax Compliance No.: 18-0944-1110

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Contact: Catherine A. Kelly 410-576-6163
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7. MILITARY DEPARTMENT
VCAF Loans

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize the following loans and grant up to the total amount of \$1,625,287 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

Background: The Maryland State Firemen's Association has approved the requests of the following volunteer fire companies and certifies that its recommendations comply with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loans and grant will be used as represented and that give the State appropriate and adequate security in the equipment purchased. The Military Department verifies that the funds are available in the Volunteer Company Assistance Fund.

Appropriation: D50H0106 -- MISV3 -- 1433/3001

HARFORD COUNTY

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
<i>Darlington Volunteer Fire Co., Inc.</i>	Self Contained Breathing Apparatus (SCBA)	Replacement	\$209,304	\$279,072

Interest Rate: 1% Term: 5 years/Annual payment

ALLEGANY COUNTY

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
<i>The Midland Volunteer Company of Allegany</i>	Fire Engine	Replacement	\$193,264	\$545,317

Interest Rate: 1% Term: 20 years/annual payments

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7. **MILITARY DEPARTMENT** (cont'd)
VCAF Loans

WASHINGTON COUNTY

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
Longmeadow Volunteer Fire Co., Inc.	Fire Station	Replacement	\$888,750	\$1,185,000

Interest Rate: 1% Term: 30 years/annual payments

ANNE ARUNDEL COUNTY

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
The Lake Shore Volunteer Fire Co., Inc.	Pumper	Current apparatus will soon be retired	\$308,408	\$568,408

Interest Rate: 1% Term: 15 years/annual payments

DORCHESTER COUNTY

<i>Grantee</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Grant Amount</i>	<i>Project Cost</i>
Eldorado & Brookview Volunteer Fire Co., Inc.	Rescue Tools	Replacement	\$25,561	\$36,516

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*Contact: Eric Johnson (410) 223-4150
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**8. MARYLAND STADIUM AUTHORITY
*Baltimore City Public Schools***

Contract ID: BCS-02-002-GMP

Recommendation: Approve award of comprehensive design/build package for the Fairmount-Harford Building renovation and addition project at 2555 Harford Road, Baltimore, 21218.

Contractor: MCN Build/Southway Builders JV, LLC, Baltimore 21224

Prior Approval: Conceptual design/planning and preconstruction services
Secretary's Agenda 25 (8/16/17)

Project: The Fairmount-Harford high school building is a 163,400 +/- sq. ft. renovation and addition project. The Stadium Authority initially estimated the construction cost to be \$47.5 million. The final design build/package of \$49.2 million comprises \$45.5 million in design and construction costs and contingencies of \$3.7 million.

Modification Description: All packages required to complete the scope of work

Amount: \$49,216,622

Preconstruction Amount: \$192,743

Total Revised Amount: \$49,409,365

Term: 4/2018 – 4/2020

MBE Goal: 32%

Remarks: MCN Build/Southway Builders JV advertised the project and issued documents on SmartBidNet. The firm sought to maximize trade contractor participation and attended multiple outreach events. Overall, 59 bids competitive bids for 24 trade packages were opened at MCN/Southway offices. Post-bid scope review meetings were conducted with each trade contractor to evaluate their respective proposals and ensure bids were responsive and complete.

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8. MARYLAND STADIUM AUTHORITY (cont'd)
Baltimore City Public Schools

Remarks: (cont'd)

As stated in the original Item, the Stadium Authority intended to return with a recommendation to award the comprehensive package for the project if all parties reached an acceptable and comprehensive design/build agreement within the targeted construction budget of \$47.5 million. The design/build package recommended for approval currently represents a budget estimate savings of \$2 million.

Authority: Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

Fund Source: Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

Tax Compliance No.: 18-0955-1111

Resident Business: Yes

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REVISED

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 18, 2018



Contact: Christian Lund (410) 260-7920
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9. **COMMISSION ON STATE DEBT**
State Property Tax Rate

Recommendation: The Commission on State Debt recommends that the Board of Public Works levy the State property tax required for Fiscal Year 2019 to provide funds for State debt requirements as follows:

- (a) 11.2 cents (\$0.112) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) 28.0 cents (\$0.28) per \$100 of the full assessed value of real property of public utilities.

Authority: Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland; Executive Order 01.01.1980.06.

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BOARD OF PUBLIC WORKS
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APP 1

*Contact: Daniel Schmuck 410-767-4605
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A1. DEPARTMENT OF GENERAL SERVICES
Towson District Courthouse

Contract ID: Replacement of Cooling Tower
Towson District Courthouse
ADPICS No: 001B8400398, Project No.: BC-205-181-001

Contract Type: Maintenance

Description: Remove cooling tower; replace with unit of equal capacity and size.

Procurement Method: Emergency

Emergency Declared: February 15, 2018

Bid:

Fresh Air Concepts, LLC, Linthicum Heights	\$89,965
Johnson Controls, Sparks	\$89,980
Fidelity Mechanical Systems, Sparks	\$103,289

Award: Fresh Air Concept, LLC

Award Date: February 20, 2018

Contract Amount: \$89,965

Term: 120 Calendar Days

MBE Participation: 0%

Fund Source: MCCBL 2017 Item 104

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APP 2

A1. DEPARTMENT OF GENERAL SERVICES (cont'd)
Towson District Courthouse

Remarks:

Nature of Emergency: The 20-year old cooling tower developed a major leak on the 8-inch water discharge line. This leak was unrepairable as the entire pipe and flange system pulled away from the tower body exposing areas of rusted metal that could be reconnected to the piping. The cooling tower has undergone at least two major repairs to rectify areas of metal fatigue/deterioration in the past three years. The cooling tower provides year round cooling to the various courtrooms, offices and conference areas within the facility.

Basis for Selection: Lowest responsive bid from a responsible bidder.

Tax Compliance No.: 18-0502-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 3

*Contact: Sandy Johnson (410) 767-7408
sandy.johnson@maryland.gov*

A2. DEPARTMENT OF HUMAN SERVICES
Social Services Administration

Contract Title: Emergency Residential Child Care Services
SSA/RCC-18-001, ADPICS #N00B8400345

Contract Type: Human Services

Contract Description: Place one child in Residential Treatment Center

Procurement Method: Emergency

Emergency Declared: August 31, 2017

Award: Woodbourne Center, Inc., Baltimore

Amount: \$41,376 (not to exceed)

Award Date: August 31, 2017

Term: 8/31/17 – 12/4/17 (96 days)

MBE Participation: None

Fund Source: 80% General: 20% Federal (Title IV-E)

Appropriation Code: N00G0001

Remarks:

Nature of Emergency: This child is diagnosed with post-traumatic stress disorder and has a psychiatric history of schizoaffective disorder, physical, and emotional abuse. The child has been placed in a number of residential child care centers that were no longer able to meet his needs due to his mental health diagnosis and behaviors, including psychiatric hospitalizations for suicidal ideation and self-injurious behaviors (cutting). He had to be moved quickly to a more appropriate placement.

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APP 4

A2. DEPARTMENT OF HUMAN SERVICES (cont'd)
Social Services Administration

Remarks: (cont'd)

Basis for Selection: Due to the youth's unique and emergent need, the local Department of Social Services determined that Woodbourne Center, Inc. in Baltimore City is the most appropriate placement for the youth. Woodbourne Center, Inc. is a RTC specializing in the treatment of youth diagnosed with emotional, behavioral, and sexual behaviors.

The proposed price for this contract has been determined to be fair and reasonable because the price is set by the Maryland Department of Health using the same methodology in price setting for all in-State RTC providers.

Reason for Late Report: This report is late because: (1) the Social Services Administration was notified by Woodbourne Center, Inc. that medical assistance payments for services rendered were denied due to the youth's immigrant status and the lack of a Social Security number which created the necessity to prepare a contract to cover payment for services rendered; and (2) delays in handling and processing paperwork.

Note: The youth was discharged from the program on December 4, 2017 and reunified with his family.

Tax Compliance No: 18-0784-0100

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

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BOARD OF PUBLIC WORKS
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APP 5

Contact: Ken Waller 410-543-4081
Ken.Waller@maryland.gov

A3. MARYLAND DEPARTMENT OF HEALTH
Deer's Head Hospital Center

Contract ID: IV Solution
ADPICS No. M00B8400546, OPASS: 18-18058

Contract Type: Supply

Description: Provide IV saline solution

Procurement Method: Emergency

Bid: Baxter, Deerfield, IL \$95,700

Emergency Declared: 12/1/2017

Award: Baxter **Award Amount:** \$95,700
Contract Award Date: 1/24/2018 **Term:** 1/26/2018 – 1/25/2020

MBE Participation: None

Remarks:

Nature of Emergency: IV saline solution was added to the FDA list on national backorder due to manufacturing capacity issues in Puerto Rico, where a majority of the product is manufactured, as a result of Hurricane Irma. Saline solution is required for kidney dialysis patients. Deer's Head Hospital has a census of 60 people dialyzed three times weekly. Without saline solution patients would have to be placed in private clinics or dialysis provided in an acute care setting.

Basis for Selection: All three vendors that manufacture the product were directly solicited. Baxter was the only supplier able to offer a contract beginning February 2018.

Fund Source: 100% General **Appropriation Code:** 32.01.01.02
Tax Compliance No.: 18-0150-1111 **Resident Business:** No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 18, 2018



DNR 1

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**
Charles County

Recommendation: Approval to commit \$75,000 for the following **development** project.

White Plains Regional Park and Golf Course - Clubhouse Renovations - \$75,000
Charles County, POS #6773-8-103 MD20180131-0069

Background: Renovate clubhouse at White Plains Regional Park and Golf Course. Improvements include new restroom, lighting upgrades, HVAC replacement, concession area renovation and stairway and ADA accessibility enhancements.

Fund Source:

Maryland Consolidated Capital Bond Loan 2012, Chapter 444, Acts of 2012
POS Local – Prior Year Replacement Funds
Source Code: 12057 \$75,000.00

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Supplement A
Department of Natural Resources
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DNR 2

Contact: Emily Wilson (410) 260-8436
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2A. PROGRAM OPEN SPACE LOCAL SHARE
Frederick County

Recommendation: Approval to commit \$380,941 for the following **development** project.

Othello Regional Park Development Phase 1 - \$380,941
Frederick County, POS #6758-10-416 MD20180117-0020

Background: Develop the 214-acre Othello Regional Park to include lighting, roads and parking lots, paved hiking trails, baseball fields, multipurpose fields, a playground, picnic shelters, restroom facility, maintenance facility, site amenities, landscaping, and associated utilities. Development of this park addresses the need for active recreational facilities in the Brunswick/Rosemont area of the County.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space Local Share
Source Code: 15162 \$103,207.72

Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Local Share
Source Code: 17009 \$277,733.28

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Supplement A
Department of Natural Resources
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DNR 3

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

3A. RURAL LEGACY PROGRAM FUNDS
Dorchester County

Recommendation: Approval to grant \$142,143.17 to **The Nature Conservancy** from Rural Legacy Funds to acquire a 98.79 acre conservation easement.

Nanticoke Rural Legacy Area – Collins Trust II Property

Prior Approval: Nanticoke Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 9A (9/3/2015) \$690,000 FY2015

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 750 linear feet of vegetative stream buffers to Beech Creek, a tributary to Marshyhope Creek and the Nanticoke River. Protection of these lands provide additional resiliency to the effects of climate change on the Eastern Shore. The easement will be held by the Department of Natural Resources and the United States of America.

Easement Value: \$231,169 (\$2,340 per acre)

Funding Sources: \$142,143.17 DNR
\$115,584.50 U.S. Department of the Navy

<i>Total Other DNR Costs:</i>	Administrative:	\$ 6,935.07
	Incidental:	<u>\$19,623.60</u>
		\$26,558.67

Amount Requested: \$142,143.17

Fund Source:

Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Rural Legacy Program
Source Code: 17010 \$142,143.17

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 18, 2018



DNR 4

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. CONSERVATION RESERVE ENHANCEMENT PROGRAM

***Rolling View Farm (Gough) Property
Dorchester County***

Recommendation: Approval to grant \$35,490 to the Eastern Shore Land Conservancy, Inc. from Program Open Space Stateside Funds to acquire additional acreage for a Conservation Reserve Enhancement Program easement.

Background/Prior Approvals: DNR-RP Item 8A (2/8/17) approving 284.242 CREP easement on the Rolling View Farm (Gough) Property.

Project Description: After Board approval, the landowner sought to enlarge the CREP easement by 15.34 acres and donate an additional 30.34 acres into the easement. Acquisition of this enlarged CREP easement permanently protects water quality, provides additional climate change resiliency, and permanently protects forested and vegetative stream buffers along 7,700 linear feet of the Little Choptank River, Smith Cove, and unnamed tributaries. The easement will be held by the Eastern Shore Land Conservancy, Inc., and the Maryland Department of Natural Resources.

Easement Value for additional acreage: \$30,708.26 (\$2,001.84 per acre)

Other Costs associated with additional acreage: \$4,781.63

Administrative:	\$ 921.25
Incidental:	\$3,399.75
Compliance:	\$ 460.63

Total Amount Requested: \$35,490

CREP Targeting: The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality.

Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Dorchester County is a Target Level 1 county.

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4A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)
Rolling View Farm (Gough) Property
Dorchester County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Program Open Space – Stateside
Source Code: 15403 \$30,708.26

Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Program Open Space – Stateside
Source Code: 17008 \$4,781.63

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 18, 2018



DNR 6

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE STATE SHARE
Summerfield in Snow Hill LLC, \$1,150,000

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 224.5+/- acres in Worcester County. This action includes purchase price and stabilization funds.

Description: This mostly-forested property features approximately one-half mile of frontage on the Pocomoke River and will be managed by the Maryland Forest Service as part of Pocomoke State Forest. An existing trail extending from the Town of Snow Hill into the property will provide recreation for hikers, with a longer term goal of establishing a trail connection reaching Pocomoke River State Park, Shad Landing area. The property, located in a Targeted Ecological Area, scored 120 under the Program Open Space Targeting System.

Grantor: Summerfield in Snow Hill LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 224.5 +/- acres, unimproved, POS #4489

Price: \$1,150,000

Appraisals: \$1,347,000 Kristina L. Clark (3/1/17)
\$898,000 William R. McCain (2/16/17)
\$494,000 David E. Cadell (3/15/17)

All appraisals reviewed by David Wallenberg, Review Appraiser

Remarks: Appraisals are older than a year due to lengthy negotiations.

Stabilization funds: \$50,000

Stabilization funds are authorized to provide public access and stabilize structural integrity of improvements. *See Natural Resources Article § 5-904(e).*

Fund Source: Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Stateside
Source Code: 17008 \$1,200,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 18, 2018



DNR 7

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE STATE SHARE
Deborah Landau and Daniel P. Mills, \$32,000

Recommendation: That the Board of Public Works approve the acquisition of a conservation easement to protect 47.63 +/- acres in Washington County.

Description: Protection of this mostly-forested property protects habitat for forest interior dwelling species and rare, threatened and endangered species. Water quality and important aquatic habitat is protected through required forested buffers to Sideling Hill Creek. Protection of this property also buffers Sideling Hill Wildlife Management Area. The property, located in a Targeted Ecological Area, scored 140 under the Program Open Space Targeting System.

Grantor: Deborah Landau and Daniel P. Mills

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 47.63 +/- acres, POS #4984

Price: \$32,000

Appraisals: \$45,000 (4/14/17) – LouAnne Cline
\$29,000 (4/20/17) – Terrence W. McPherson
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source:
Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Heritage Conservation Fund
Source Code: 17008 \$32,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
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DNR 8

Contact: William Leahy (410) 697-9518
William.leahy@maryland.gov

7A. **MARYLAND ENVIRONMENTAL TRUST**

Recommendation: That the Board of Public Works ratify the following acquisition of a donated perpetual conservation easement.

Property: 11.65 acres, Baltimore County, 3206 Vance Road, Monkton
Baltimore County Tax Map 0023 Parcel 0183
Legislative District 7

Grantor: John M. Olver & Renae A. Olver

Grantees: Maryland Environmental Trust and The Manor Conservancy, Inc.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 1B

Contact: Joseph Palechek 410-865-1137
jpalechek@mdot.state.md.us

1-S. MARYLAND DEPARTMENT OF TRANSPORTATION
The Secretary's Office

Contract ID: Professional Transportation Strategic Business Process Development Services; MDOT# PTFS-2016; ADPICS # J01B8400031

Contract Description: Master Contract for Professional Transportation Strategic Business Process Development Services to assist MDOT including its Transportation Business Units (TBU's) align its proposed strategic goals, objectives, policies and other transportation related activities germane to the agency. The contract will help ensure MDOT's strategic business processes deliver constructive and useful transportation related results.

Awards:

High Street Consulting Group, LLC Kensington, MD	The Clearing, Inc. Washington, DC	United Solutions, LLC * Rockville, MD
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Term: 5/3/2018 (or earlier upon BPW approval) – 5/2/2021 (w/1 two-year renewal option)

Amount: \$2,250,000 NTE (3 Years, Base Contract)
\$1,500,000 NTE (2 Years, Renewal Option)
\$3,750,000 NTE Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Total Evaluated Financial Proposal / Ranking	Overall Ranking ***
The Clearing, Inc. ** Washington, DC	1	\$3,288,875 (6)	1
High Street Consulting Group, LLC ** Chevy Chase, MD	2	\$2,859,147 (4)	2
United Solutions, LLC*, ** Rockville, MD	3	\$2,249,446 (2)	3
Momentum. Inc. *, ** Camp Hill, PA	5	\$2,229,320 (1)	4
Energetics Incorporated Columbia, MD	6	\$2,476,235 (3)	5
Bullseye Computing Solution, Inc. *, ** Ellicott City, MD	4	\$2,899,850 (5)	6

Note: *MBE; **SBR; *** Technical and financial factors had equal weight in the overall award determination.

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DBM 2B

1-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

MBE Participation: 100% (One awardee is a MDOT certified MBE *)
24% Subcontracting Goal

Performance Security: None

Hiring Agreement Eligible: Yes (Based on future Task Order Agreements)

Incumbent: N/A

Requesting Agency Remarks: A Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were emailed directly to 26 prospective vendors; 16 of which are Maryland firms, and included 10 MBEs.

The RFP for a multiple award master contract, to provide professional transportation business process development services allowed up to four awards with an overall five year Not-to-Exceed amount of \$3,750,000.

A total of eight proposals were received in response to the RFP; however, two proposals were determined not to be susceptible of being selected for award for failing to meet the required minimum qualifications.

Six proposals were determined to be reasonably susceptible of being selected for award. Technical and financial factors were given equal weight in the overall award determination. Awards are recommended to The Clearing, Inc. (The Clearing), High Street Consulting Group, LLC (High Street), and United Solutions, LLC (United). The Clearing was ranked overall #1 with the highest technical ranking. Although ranked sixth financially, it was determined that the technical differences outweighed the price differences provided by lower ranked offerors. High Street was ranked overall #2 with the second highest technical ranking. Although ranked fourth financially, it was also determined that the technical differences outweighed the price differences provided by other lower ranked offerors. United was ranked overall #3 with the third highest technical ranking and second lowest price financially. The lowest ranked offeror financially was ranked fifth technically and fourth overall. The technical differences between these two offerors were determined to outweigh the price differences.

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DBM 3B

1-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Although all firms were qualified and demonstrated a clear understanding of the RFP requirements, there was a marked difference in the quality of the proposals and more importantly, the oral presentations between the three highest technically ranked firms (The Clearing, High Street, and United) and the three lowest technically ranked firms. The top three overall ranked firms each provided comprehensive technical responses to the RFP, and each offeror demonstrated its understanding of the State's requirements and proposed goals and objectives, and their qualifications, capabilities, and methodologies to support the goals and objectives as required by the RFP.

The Financial Proposals consisted of hourly rates for Labor Categories that may or may not be needed for individual task orders. These prices are the maximum rates that can be used in the Master Contractor's task order proposals. The secondary competition that will be conducted for each task order will result in the actual hourly rates for that task order.

This contract will support the efforts of MDOT to align its Transportation Business Units into a more cohesive organization, and re-align its Transportation Business Units (TBUs) into one MDOT. The process will incorporate two methods: (1) strategically define areas of efficiencies and transition methods across the TBUs to accomplish defined goals; and (2) setting standards for performance management systems throughout the organization which will focus on developing process improvement, improving operational standards, defining and implementing economies of scale, and identifying best practices to be shared throughout the organization. These methods will help align the TBUs with the vision and mission of the Department.

A 24% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the subcontracting opportunities available for the work defined in the RFP. In addition, one recommended awardee, United Solutions, LLC, is a MDOT certified MBE.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Codes: Various

Resident Businesses: Yes - High Street & United; No - The Clearing

MD Tax Clearances: 18-0400-0101 (The Clearing);
18-0401-0111 (High Street);
18-0402-0111 (United)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 4B

Contact: Ralph Scherini 410-537-4082
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2-S-OPT. MARYLAND ENERGY ADMINISTRATION

Contract ID: Evaluation, Measurement, and Verification (EM&V) of MEA Energy Programs for the Maryland Energy Administration; ADPICS # DEXB8400022

Contract Approved: DBM Item 1-S (12/16/2015)

Contractor: Tetra Tech MA, Inc.
Madison, WI

Contract Description: Provide evaluation, measurement, and verification (EM&V) services for energy programs within the State of Maryland. Anticipated EM&V services include: verifying estimated energy program savings; assessing energy benefit calculation accuracy; verifying installed energy measures were installed correctly and as specified; recommending improvements to data collection, data storage, and energy savings calculation methods; and, providing guidance on best practices.

Option Description: Exercise the single one-year renewal option.

Original Contract Term: 5/24/2016 – 5/23/2018 (w/1 one-year renewal option) *

*Note: * DBM Item 1-S (12/16/2015) stated the term as 1/1/2016 – 12/31/2017 (w/1 one-year renewal option); however, the contract was not executed until May 24, 2016.*

Option Term: 5/24/2018 – 5/23/2019

Original Contract Amount: \$1,508,570 NTE (2 Years)

Option Amount: \$840,000 NTE (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$2,348,570 NTE

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 15%

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DBM 5B

2-S-OPT. MARYLAND ENERGY ADMINISTRATION (cont'd)

Requesting Agency Remarks: Request for approval to exercise the single one-year renewal option as contained in the original contract to provide EM&V services for energy programs within the State of Maryland. Due to an unexpected change in leadership, resulting in the absence of the sole staff member who had authority to sign contracts, the execution of this contract was delayed until May 2016. Additionally, the EM&V services and the available renewal option were also delayed.

EM&V services provided under this contract include: verifying estimated energy program savings; assessing energy benefit calculation accuracy; verifying installed energy measures were installed correctly and as specified; recommending improvements to data collection, data storage, and energy savings calculation methods; and providing guidance on best practices. MEA has been satisfied with the performance of the contractor providing these services.

It is in the State's best interest to approve this renewal option as the EM&V services provided under this contract are vital to the agency's ability to develop energy policy and run successful energy grant and loan programs. MEA is satisfied with the contractor's performance during the base contract period. In addition to exceeding the 10% MBE participation goal by 5%, the contractor is exceeding the 2% VSBE participation goal with an 8% VSBE compliance rate.

Since this is the only available renewal option for this contract, MEA will re-solicit for these services during the renewal option period with the new contract award recommendation being presented to the BPW by April 2019.

Fund Source: 100% Special (Strategic Energy Investment Fund)

Appropriation Code: D13A1301

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 6B

Contact: Kristi Pier 410-767-5780
kristi.pier@maryland.gov

3-S-MOD. MARYLAND DEPARTMENT OF HEALTH
Prevention and Health Promotion Administration

Contract ID: Computer-Assisted Telephone Interviewing Data Collection for the Maryland Behavioral Risk Factor Surveillance System (BRFSS); OPASS-15-14097; ADPICS # COH54526

Contract Approved: DBM Item 2-S (12/3/2014)

Contractor: ICF Incorporated, LLC
Fairfax, VA

Contract Description: Perform computer-assisted telephone interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Maryland Behavioral Risk Factor Surveillance System (BRFSS) survey.

Modification Description: Add a third survey version; change the total number of land line and cell phone surveys to be collected; and add a Zika call-back survey to be completed in FY2019.

Original Contract Term: 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

Modification Term: 5/3/2018 (or earlier upon BPW approval) – 12/31/2018

Original Contract Amount: \$1,549,005 (3 Years)

Modification Amount: \$514,241 (Approx. 8 Months)

Prior Modifications/Options: \$1,166,019 [\$571,981: Mod #1: Changed MBE subcontractor & added funds: 5/15/2016 - 12/31/2017: DBM Item 3-S-MOD (4/27/2016); \$51,533: Mod #2: Added funds & revised services to include Zika call-back surveys for FY2017 & FY2018: 4/10/2017 - 12/31/2017: DBM Item 4-S-MOD (3/22/2017); \$542,505: Opt #1: Exercised the first one-year renewal option: 1/1/2018 – 12/31/2018: DBM Item 7-S-OPT (12/20/2017)]

Revised Total Contract Amount: \$3,229,265

Percent +/- (This Modification): +33.2%

Overall Percent +/-: +73.5%

Original Procurement Method: Competitive Sealed Proposals

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Department of Budget and Management
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DBM 7B

3-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)

MBE Participation: 20%

MBE Compliance: 21%

Requesting Agency Remarks: Request for approval to increase the total number of surveys collected by adding a third survey version; changing the total number of land line and cell phone surveys; and adding a Zika call-back survey to be completed for FY2019. These additional surveys will improve data availability for local jurisdictions; increase the cell phone allocation of the survey from 10% to 45%; improve representation of racial/ethnic minorities, Spanish-speakers, adults age 18 to 34, and men in the survey sample; and utilize Zika call-back survey data to inform Zika response and prevention of virus transmission.

ICF International, LLC (ICF) has collected Maryland BRFSS data since January 2015 and has extensive experience performing the services under this contract. ICF has been very responsive, maintained data collection above expectations, communicated in a timely and accurate manner, and met all federal Centers for Disease Control and Prevention (CDC) requirements for BRFSS data collection.

The CDC is tasked with the ongoing implementation of the BRFSS in Maryland; this survey is implemented in all 50 states as well as the District of Columbia and three U.S. territories. BRFSS completes more than 400,000 adult interviews each year, making it the largest continuously conducted health survey system in the world. This contract provides for the interview and data collection with respect to Maryland adults necessary to fulfill this program. The Maryland BRFSS examines disease prevalence and risk behaviors underlying chronic disease, thereby producing results that can be used by a wide variety of health promotion and prevention programs statewide and in every local jurisdiction.

It is in the State's best interest to approve this modification so that reliable data is available to Maryland Department of Health programs and initiatives such as the All-Payer Medicare Model, the Infectious Disease and Maternal and Child Health programs, and many other Department programs, local health departments, and other public health organizations, which rely on Maryland BRFSS as the only source of many data items needed to apply for grant funding, plan programs, evaluate programs, assess need at the local level, and identify health disparities.

Fund Source: 60.7% General, 39.3% Federal
Appropriation Code: M00F0304
Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 8B

Contact: Jeffrey Hitt 410-767-5655
jeffrey.hitt@maryland.gov

4-S-MOD. MARYLAND DEPARTMENT OF HEALTH
Prevention and Health Promotion Administration

Contract ID: Client Services Pharmacy Claims and Insurance Premium Payments Services;
OPASS 14-13490; ADPICS # COH54667

Contract Approved: DBM Item 3-S (2/5/2014)

Contractor: DYNAXYS, LLC
Silver Spring, MD

Contract Description: Provide a check writing service to make payments to pharmacies; provide the Prevention and Health Promotion Administration (PHPA) with records of paid invoices for the Maryland Drug Assistance Program (MADAP); and process and make payments to Insurance Companies for insurance premiums.

Modification Description: Add funds to continue services through the contract term.

Original Contract Term: 2/6/2014 – 1/31/2019

Modification Term: 5/1/2018 – 1/31/2019

Original Contract Amount: \$191,376,000 Est. (Invoice Payments)
\$ 942,195 Est. (Administrative Fee)
\$192,318,195 Est. Total (5 Years)

Modification Amount: \$27,737,957 Est. (Invoice Payments)
\$ 202,500 Est. (Administrative Fee)
\$27,940,457 Est. Total (9 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$220,258,652

Overall Percent +/- (This Mod): +14.5%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

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Department of Budget and Management
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DBM 9B

4-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: Request for approval to increase the available funding for the contract due to the actual usage for invoice payment services being greater than the projected usage for services in the original contract award amount. The differences between the projected contract usage and the actual contract usage are due to:

1. Original Contract projections were devised prior to the launch of the Affordable Care Act (ACA) in 2014.
2. During the first ACA Open Enrollment period, uninsured clients seeking to sign up for insurance via the Maryland Exchange website experienced accessibility issues and were unable to secure coverage for 2014. Thus, the remaining uninsured with Maryland AIDS Drug Assistance Program (MADAP) paid 100% of the drug costs.
3. For Open Enrollment for 2015 plan year, uninsured clients did sign up for coverage and MADAP's cost of drug coverage was reduced; however, each year, the monthly premium costs for on and off exchange plans continued to increase. For the insurance carrier with the largest market in Maryland, premiums increased by over 50% from 2017 to 2018.
4. The deductible amounts from the beginning of ACA for on and off exchange plans were set extremely high; currently \$6,000 per plan versus the previous \$100 per plan for non-ACA plans.
5. MADAP experienced an increase in expedited fees to ensure that the client's premium payment was received by the insurance carrier prior to the carrier's pre-fixed termination dates for non-payment.
6. The Federal Government impacted the cost of ACA when it eliminated the individual mandate, which is expected to contribute to the continuous increases in premium costs.
7. The Federal Government impacted the cost associated with on and off exchange plans by adding alternative coverage pathways like associated health plans, which do not provide essential health coverage, may not adequately cover expensive HIV medications, and can deny coverage to individuals with pre-existing conditions, thereby driving up MADAP's cost at the pharmacy.

This modification is in the best interest of the State to ensure continued client services pharmacy claims and insurance premium payments services for the contract duration. The Department is satisfied with the contractor's performance on the contract.

Fund Source: 62% Special (Drug Rebates); 38% Federal
Appropriation Code: 32.06.03
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 10B

Contact: David St. Jean 410-767-4375
david.stjean11@maryland.gov

5-S-MOD. DEPARTMENT OF GENERAL SERVICES
Office of Energy Performance and Conservation

Contract ID: Comprehensive Utility Bill Management Services; ADPICS # COH56227

Contract Approved: DBM Item 2-S (10/16/2013)

Contractor: Bithenergy, Inc.
Baltimore, MD

Contract Description: Provide online energy and utility bill management services.

Modification Description: Add funds to restore the non-essential data points and annual reports services that were removed under the previous contract modification.

Original Contract Term: 12/1/2013 - 11/30/2016 (w/2 one-year renewal options)

Modification Term: 5/3/2018 (or earlier upon BPW approval) - 9/30/2018

Original Contract Amount: \$3,027,790 Est. (3 Years)

Modification Amount: \$187,526 (5 Months)

Prior Mods/Options: \$1,490,206 [\$1,023,940: Opt #1: Exercised the first renewal option: 12/1/2016 - 11/30/2017: DBM Item 8-S-OPT (11/2/2016); \$466,266: Mod #1: Extended the contract by 10 months in lieu of exercising renewal option #2 and changed the scope of work to reduce non-essential data points and annual reports: 12/1/2017 – 9/30/2018: DBM Item 10-S-MOD (11/15/2017)]

Revised Total Contract Amount: \$4,705,522

Percent +/- (This Modification): +7.2%

Overall Percent (+/-): +55.4%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 100% (Contractor is a Maryland Certified MBE)
(25% Subcontracting goal)

MBE Compliance: 26%

REVISED

Supplement B
Department of Budget and Management
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5-S-MOD. DEPARTMENT OF GENERAL SERVICES (cont'd)

Requesting Agency Remarks: Request for approval to add funding to the contract in order to increase the database back to full scope and back-fill data that was not entered during the time period to date under Modification #1. Modification #1 changed the scope of work to reduce non-essential data points and annual reports; however, there have been data inconsistencies and incongruences due to the entry of fewer data fields and missing utility bill PDF.

Modification #2 will restore the scope of work as it relates to data entry and processing to allow the contractor to back-fill data for December 1, 2017 through June 30, 2018. The contractor has confirmed that the data can be reversed in two months.

This contract is to host and manage an online energy and utility bill management service capable of processing a minimum of 12,000 invoices per month. Presently, the comprehensive energy consumption and cost data for the approximately 58 agencies which pay a utility bill is housed in the State Energy Database. Utilities being tracked include electricity and natural gas.

This contract will expire September 30, 2018. However, funding has only been approved through FY2018. DGS is currently working to identify funds to support continued services in FY2019. DGS intends to submit a request for approval for a third modification to add FY2019 funds to continue the full scope of work requirements through September 30, 2018. In addition, Modification #3 will seek approval to extend the contract for a six-month period while DGS finalizes a new solicitation for services. DGS anticipates conducting the procurement during this extension for a new long-term contract to be in place by April 1, 2019.

Fund Source: 100% Reimbursable (Energy Performance and Conservation)

Appropriation Code: H00 2018 77159 0899

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
April 18, 2018



DBM 12B

Contact: Jason Levine 410-260-7412
jlevine@treasurer.state.md.us

6-GM. STATE OF MARYLAND

Fund Source: State Insurance Trust Fund

Appropriation Code: E20B0202

Request Amount: \$645,000

Description: Pursuant to State Government Article §§ 12-404 and 12-405, the State of Maryland and the Office of the Attorney General request approval for the payment of \$645,000 in full settlement of all claims in the case of *The Estate of Robert Ethan Saylor v. Regal Cinemas, et al.*, U.S. District Court for the District of Maryland, Case No. ELH-13-03089.

Requesting Agency Remarks: If this settlement is approved, a check for \$645,000 should be made payable to Brown Goldstein Levy, LLP. The check should be mailed to Jason Levine, Assistant Attorney General, State Treasurer's Office, 80 Calvert Street, 4th Floor, Annapolis, Maryland 21401, who will deliver the check and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
April 18, 2018



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve the use of general obligation bond proceeds for the following contracts totaling: \$378,104.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

Frostburg State University
CCIT/Gira Building

Description: Door Access Control Upgrade
Procurement Method: Simplified Procurement
Award : Ark Systems, Columbia, MD
Amount: \$15,750
Fund Source: MCCBL 2013: *Provide funds to construct and equip a new Center for Communications and Information Technology: #068*
Resident Business: Yes **MD Tax Clearance:** 18-0850-1111

University of Maryland, College Park
A. James Clark Bioengineering Building

1. **Description:** Micro CT Scan System
Procurement Method: Invitation for Bid
Award: Bruker Biospin Corporation, Billerica, MA 01821
Amount: \$359,000
Fund Source: MCCBL 2017 *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item # 176*
Resident Business: No **MD Tax Clearance:** 18-0381-1111
2. **Description:** Furnish, deliver, install germicidal sanitizing cabinets
Procurement Method: Vendor Contract No. 12409
Award: VWR International, Inc. Bridgeport, NJ
Amount: \$3,354
Fund Source: MCCBL 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item # 176*
Resident Business: No **MD Tax Clearance:** 18-0506-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

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Supplement C
University System of Maryland
ACTION AGENDA
April 18, 2018



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

2-AE UNIVERSITY OF MARYLAND, BALTIMORE
On-Call Architectural/Engineering Design Services for Academic Projects

Contract ID: On Call Architectural/Engineering Design Services for Academic Projects
RFP #88584 AA

Award:	Ayers Saint Gross, Inc.	Baltimore
	Design Collective, Inc.	Baltimore
	GWWO, Inc./Architects	Baltimore
	Hord Coplan Macht, Inc.	Baltimore
	Johnson Mirmiran & Thompson, Inc.	Hunt Valley
	Marshall Craft Associates, Inc.	Baltimore
	Murphy Dittenhafer, Inc.	Baltimore
	Read & Company Architects, Inc.	Baltimore
	Ziger/Snead LLP, Architects	Baltimore

Contract Description: Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. Academic projects include classrooms, conference rooms, office spaces, and associated support areas.

Contract Term: 04/19/18 – 04/18/21 (with one 2-year renewal option)

Procurement Method: Competitive Sealed Proposals

Amount: \$ 8,100,000 (not to exceed) (3-year base term)
\$ 5,400,000 (not to exceed) (2-year renewal option)
\$13,500,000 (not to exceed) Total

Fund Source: Various USM Institutional Funds

Proposals:

	<i>Ranking</i>	<i>Technical Score</i>
Design Collective, Inc.	1	83.67%
Hord Coplan Macht, Inc.	2	82.78%
Ziger/Snead LLP, Architects	3	82.55%
Marshall Craft Associates, Inc.	4	82.43%
Read & Company Architects, Inc.	5	81.01%
GWWO, Inc./Architects	6	80.54%
Johnson Mirmiran & Thompson, Inc.	7	79.52%
Ayers Saint Gross, Inc.	8	79.31%
Murphy Dittenhafer, Inc.	9	78.82%



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2-AE. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
On-Call Architectural/Engineering Design Services for Academic Projects

MBE Participation:	MBE goal on task orders over \$50,000:	30%
	Subgoals on task orders greater than \$200,000:	
	African-American Owned	6%
	Hispanic-American Owned	2%
	Women Owned	9%

Performance Security: None

Requesting Institution Remarks: The solicitation, which provided for multiple awards, was advertised on *eMarylandMarketplace* and the University's eBid Board. Twenty-four firms responded. After review by the Qualification Committee, the top nine firms were requested to submit fee proposals. Each of the firms submitting fee proposals was selected. The selection process, inclusive of the fee negotiations, was reviewed and approved by the University's Executive Review Group that includes a public member from outside of the University.

The University awards projects on a task order basis with no guarantee of work to any specific on-call firm. As projects arise, the University will rotate among the nine awarded firms beginning with the firm that achieved the highest total score. These firms will be required to use the fixed hourly rates established from the fee negotiations.

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Ayers Saint Gross, Inc.	18-0815-1101	Yes
Design Collective, Inc.	18-0816-1111	
GWWO, Inc./Architects	18-0817-1111	
Hord Coplan Macht, Inc.	18-0818-1111	
Johnson Mirmiran & Thompson, Inc.	18-0820-1111	
Marshall Craft Associates, Inc.	18-0821-1111	
Murphy Dittenhafer, Inc.	18-0822-1111	
Read & Company Architects, Inc.	18-0823-0111	
Ziger/Snead LLP, Architects	18-0824-1111	

BOARD OF PUBLIC WORKS

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Contact: Thomas Hickey 410-576-5736
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USM Rep: Joe Evans

3-AE. UNIVERSITY OF MARYLAND, BALTIMORE
On-Call Structural/Civil Engineering Services

Contract ID: On Call Structural/Civil Engineering Services
RFP #88561 AA

Award:

A. Morton Thomas and Associates, Inc.	Rockville
RMF Engineering, Inc.	Baltimore
Rummel, Klepper & Kahl, LLP	Baltimore
Whitman, Requardt & Associates, LLP	Baltimore
Whitney Bailey Cox & Magnani, LLC	Baltimore

Contract Description: Indefinite delivery contracts for full service on-call structural/civil engineering services for University System of Maryland institutions in the Baltimore region.

Contract Term: 04/19/18 – 04/18/21 (with one 2-year renewal option)

Procurement Method: Competitive Sealed Proposals

Amount:

\$4,000,000	(not to exceed)	(3-year base term)
\$2,266,660	(not to exceed)	(2-year renewal option)
\$6,266,660	(not to exceed)	Total

Fund Source: Various USM Institutional Funds

Proposals:

	Ranking	Technical Score
Whitman, Requardt & Associates, LLP	1	83.81%
Rummel, Klepper & Kahl, LLP	2	83.07%
A. Morton Thomas and Associates, Inc.	3	82.68%
Whitney Bailey Cox & Magnani, LLC	4	81.06%
RMF Engineering, Inc.	5	79.71%

MBE Participation: 15% on task orders over \$50,000

Performance Security: None

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3-AE. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Architecture/Engineering Services
On-Call Structural/Civil Engineering Services

Requesting Institution Remarks: The solicitation, which provided for multiple awards, was advertised on *eMarylandMarketplace* and the University's eBid Board. Ten firms responded. After review by the Qualification Committee, the top five firms were requested to submit fee proposals. Each of the firms submitting fee proposals was selected. The selection process, inclusive of the fee negotiations, was reviewed and approved by the University's Executive Review Group that includes a public member from outside of the University.

The University awards projects on a task order basis with no guarantee of work to any specific on-call firm. As projects arise, the University will rotate among the five awarded firms beginning with the firm that achieved the highest total score. These firms will be required to use the fixed hourly rates established from the fee negotiations.

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
A. Morton Thomas and Associates, Inc.	18-0813-1111	Yes
RMF Engineering, Inc.	18-0814-1111	
Rummel, Klepper & Kahl, LLP	18-0812-1111	
Whitman, Requardt & Associates, LLP	18-0810-1111	
Whitney Bailey Cox & Magnani, LLC	18-0811-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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April 18, 2018



*Contact: Thomas Hickey 410-576-5736
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**4-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY
Construction Management Bid Package 2 of 4**

Contract ID: Construction Management at Risk Services for
New Science Building at Towson University, RFP #13-920CD

Recommendation: Award construction Bid Package 2 of 4 which includes concrete (superstructure only), masonry, miscellaneous metals, glass and glazing, elevators, fire suppression systems, mechanical, power plant utilities, controls, electrical, earthwork (outdoor classrooms), wet utilities, CM allowances, and UMB allowances.

Contractor: The Whiting Turner Contracting Company, Baltimore

Prior Approval: USM Item 1-C (10/29/14) (pre-construction services)
USM Item 1-C-BP (11/15/17) (Bid Package 1)

Project: The project is to construct a New Science Building to meet Towson University's institutional and programmatic needs. The Board of Public Works previously approved awarding a Construction Management at Risk contract to Whiting Turner Contracting Company for professional management and pre-construction services related to this project. The University anticipated presenting to the Board four bid packages during the construction phase.

The estimated construction cost of this project is \$144 million.

The overall project estimate is \$184 million which includes design, construction and equipment.

This Bid Package 2 Amount: \$91,230,141

**Amount Pre-Construction;
Bid Package 1**

USM Authorized Changes: \$26,096,051

Revised Amount: \$117,326,192

Original Contract Term: 19 months from pre-construction notice-to-proceed;
32 months from construction notice-to-proceed

Modification Contract Term: 36 months from pre-construction notice-to-proceed
36 months from construction notice-to-proceed

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**4-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY (cont'd)
Construction Management Bid Package 2 of 4**

Fund Source:

MCCBL 2017: \$1,000,000 - *Provide funds to continue design and begin construction of a new Science Facility, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.* Item 172

MCCBL 2018 Chapter 22, Acts of 2017: \$59,526,243 [pre-authorized for FY 2019]

MCCBL 2019 Chapter 22, Acts of 2017: \$30,703,898 [pre-authorized for FY2020]

Note: MCCBL 2017 funds will be used to fund this Bid Package at this time. Board approval is however, requested for the full amount of the Bid Package \$91,230,141 with the understanding the University will initially authorize the contractor to perform construction work for Bid Package 2 only not to exceed \$1,000,000. The University will return to the Board to authorize the \$59,526,243 when MCCBL 2018 funds become available and return again to authorize the remaining \$30,703,898 when MCCBL 2019 funds become available.

MBE Participation: 30%
Subgoals: 7% African-American Owned
4% Asian-American Owned

MBE Compliance: 34%
Subgoals: 22% African-American Owned
8% Asian-American Owned

Performance Security: 100% performance bond is required

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the second bid package. Two additional bid packages are anticipated. This Bid Package MBE participation is 42%.

Resident Business: Yes ***MD Tax Clearance:*** 18-0857-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Supplement C
University System of Maryland
ACTION AGENDA
April 18, 2018



Contact: Thomas Hickey 410-576-5736
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5-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK
Architect/Engineering Services Contract

Contract ID: Mechanical and Electrical Design Engineering Services and
Electrical Short-Circuit, Protective Coordination and ARC Flash
Hazard Calculation Studies for Indefinite Delivery Contract
RFP #84993-K

Contract Description: Multiple awards for indefinite delivery contracts for Mechanical and
Electrical Design Engineering Services (Group I) and for Electrical Short Circuit, Protective
Coordination and ARC Flash Hazard Calculation studies (Group II) to support new construction,
minor construction, and renovation projects at the University of Maryland on an as-needed basis.

The following firms were short-listed to provide hourly rates.

Contractors:

Group I:	Henry Adams Consulting Engineers CFR Engineering Consultants, Inc. Kibart MS Engineers, Inc. Whitman, Requardt & Associates, LLP	Baltimore Germanton Towson Columbia Baltimore
Group II:	Burdette, Koehler Murphy and Associates, Inc. Coordinated Power Engineering, Inc. AECOM Technical Services, Inc.	Baltimore Hanover Washington, DC

Contract Term: 4/18/18 through 4/17/2020 (w/ three 1-year renewals)

Amount: \$20,000,000 (not to exceed) (2-year base term)
\$10,000,000 (not to exceed) (1-year renewal option 1)
\$10,000,000 (not to exceed) (1-year renewal option 2)
\$10,000,000 (not to exceed) (1-year renewal option 3)
\$50,000,000 Total

Task orders are limited to a cumulative annual total of \$2 million to be placed with any
individual firm. . . .

Procurement Method: Competitive Sealed Proposals

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5-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Architect/Engineering Services Contract

Proposals:
Group I

Firm	Location	Ranking
Whitman Requardt & Associates, LLP	Baltimore, MD	1
MS Engineers	Columbia, MD	2
Henry Adams Consulting	Baltimore, MD	3
Kibart	Towson, MD	4
CFR Engineering Consultants, Inc.	Germantown, MD	5
Burdette, Koehler Murphy & Associates	Baltimore, MD	6
Affiliated Engineers	Rockville, MD	7
Global Engineering Solutions	Bethesda, MD	8
AECOM	Washington, DC	9
EBL Engineers, LLC	Baltimore, MD	10
CMTA	Arlington, VA	11
Greenman-Pederson, Inc.	Rockville, MD	12
Mueller Associates	Linthicum, MD	13
SRBR Engineers	Catonsville, MD	14
Gipe Associates	Baltimore, MD	15
RMF Engineers	Baltimore, MD	16
WB Engineers & Consultants	Rockville, MD	17
Setty & Associates	Baltimore, MD	18

Group II

Firm	Location	Ranking
Burdette Koehler Murphy	Towson, MD	1
Coordinated Power Engineering, Inc.	Hanover, MD	2
AECOM Technical Services	Washington, DC	3
Henry Adams	Towson, MD	4
Johnson Mirmiran & Thompson, Inc.	Washington, DC	5
CFR Engineering Consultants, Inc.	Germantown, MD	6
RMF Engineering	Catonsville, MD	7
Setty Associates	Washington, D.C.	8
EBL Engineering	Baltimore, MD	9
GPI	Annapolis Junction, MD	10
Affiliated Engineers	Rockville, MD	11
WB Engineers & Consultants	Rockville, MD	12
Astute Engineering	Fredericksburg, VA	13

MBE Participation: MBE goals will be established for Task Orders exceeding \$50,000



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5-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Architect/Engineering Services Contract

Performance Security: N/A

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Marketplace*. The University received 18 proposals for Group I and 13 proposals for Group II. The committee recommended five to be shortlisted for Group I and three to be shortlisted for Group II based on potential workload.

Task orders will be placed with the firms on a rotating basis beginning with the firm that achieved the highest technical score. Typical task orders for individual projects will be between \$10,000 and \$250,000. The firms will be required to use the fixed hourly rates established from the fee negotiations. The recommended firms bring strong, experienced and integrated design teams. Each recommended team demonstrated a strong understanding of the requirements for the indefinite-delivery type contract.

Fund Source: Vary depending on project or task order and Institution placing order.

Residence Business/MD Tax Clearance:

Contractor	Resident Business	MD Tax Clearance
Henry Adams Consulting Engineers	Yes	#18-0694-1111
Kibart		#18-0695-0111
MS Engineers, Inc.		#18-0696-0101
Whitman, Requardt & Associates, LLP		#18-0697-1111
CFR Engineering Consultants, Inc.		#18-0698-1111
Burdette, Koehler Murphy		#18-0699-1111
Coordinated Power Engineering, Inc.		#18-0700-0111
AECOM	No	#18-0701-1111k

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 18, 2018



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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Google G Suite Security Assessment
ADPICS BPO No.: 060B8400036

Contract Description: Provide signature Google software to assist with conducting risk assessments on the G Suite systems used by the State.

Award: SADA Systems Inc., North Hollywood, CA

Term: 5/1/2018 – 4/30/2019 (1-year base w/ two 1-year options)
5/1/2019 – 4/30/2020 (option 1)
5/1/2020 – 4/30/2021 (option 2)

Amount: \$90,000 (\$30,000 annually)

Procurement Method: Competitive Sealed Proposals

Proposals: Only one proposal received

MBE Participation: None

Remarks: The Department of Information Technology issued a Request for Proposal to purchase signature Google software to assist with conducting risk assessments on the G Suite systems used by the State. Google G Suite is a brand of cloud computing, productivity, collaboration and communications tools developed by Google. Google G Suite is one of the most affordable, scalable, and professional solutions for business looking to meet email, collaboration, storage and other digital communication needs.

DoIT supports Executive Branch agencies through its leadership as a principal procurement unit and in establishing the State's strategic direction for IT and telecommunications. This task is accomplished by establishing a long range target for technology architecture, encouraging cross agency collaboration, and advocating best practices for operations and project management. Because of DoIT's unique position, the agency is able to identify and spread opportunities for State agencies to become more efficient, reduce costs, maximize the State's investment in IT and telecommunication assets, and better serve Maryland citizens.

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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

In 2011, the State selected Google G Suite (then called Google Apps for Government) as its cloud messaging and collaboration services tool. DoIT requires G Suite security assessment expertise to audit DoIT's Google G Suite security settings and policies against Google's best practices and identify potential risks.

The RFP was published on *eMaryland Marketplace*. Only one proposal, from SADA Systems, was received. SADA Systems is one of only two licensed resellers of the G Suite Assessment services and as a result of the restricted usage for this product, Google allows this service to be sold only either directly through Google or through its licensed resellers. Given the SADA Systems proposal was the only submission received, DoIT recommends this award based on the following:

- SADA Systems is a licensed reseller of the G Suite Assessment Services and is approved by the Google Corporation to retail this package.
- The other licensed reseller chose not to respond to this request.

After evaluating the pricing, the procurement officer determined the price offered is fair and reasonable because the market cost of the G Suite Assessment is based on a set price of \$30,000 per year through Google Corporation. Due to the licensing required to market this service, the Google Corporation only has two resellers for this service. Given the assessment will require a quality assurance and monitoring period of two years, the contract does contain two option periods for renewal in order for the Google engineers to thoroughly monitor the performance and provide proper data outcomes.

Fund Source: Reimbursable

Approp. Code: B0403 009

Resident Business: No

MD Tax Clearances: 18-0945-1101

BOARD OF PUBLIC WORKS THIS ITEM WAS:

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Supplement D
Department of Information Technology
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2-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Consulting and Technical Services Plus (CATS+)
ADPICS BPO No.: 060B2490023, COH57176

Contract Approved: DoIT Item 3-IT (4/3/2013)

Contract Description: Multiple-award, indefinite-quantity, task order-based Master Contract to provide Statewide Information Technology technical and consulting services in 17 functional areas.

Modification Description: Add funds (3-year expenditure estimate)

Original Contract Term: 4/22/2013 – 4/21/2028 (15 years)*

*Note: DoIT will allow new vendors to submit offers for inclusion on the Master Contract and will allow existing contractors to add Functional Areas on a yearly basis.

Original Amount: \$150,000,000

Modification Amount: \$350,000,000

Prior Mods/Options: \$ 60,000,000 (DoIT Item 7-IT-MOD [8/17/2016])
\$240,000,000 (DoIT Item 1-IT-MOD [1/25/2017])

Revised Contract Ceiling Amount: \$800,000,000

Percent +/- (This Mod): +233%

Overall Percent +/-: +433%

Procurement Method: Competitive Sealed Proposals

MBE Participation: 20%

MBE Compliance: 12%



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2-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: This modification is to add money to the CATS+ Master Contract for the expected spend. The balance of the current contract is approximately \$139 million. DoIT recommends increasing the not-to-exceed amount by \$350 million to cover the next three years with the understanding that DoIT will return to the Board in conjunction with the next advertised expansion window to add new master contractors. There is presently a multiple award TORFP for estimated \$149M in support of MDTHINK (Department of Human Services) awaiting final approval. This recommended increase amount was determined by using CATS+ purchasing statistics and agencies' anticipated needs. Purchases will be funded by the requesting agency.

This Master Contract encompasses the following functional areas:

- (1) Enterprise Service Provider
- (2) Web and Internet Services
- (3) Electronic Document Management
- (4) Geographical Information Systems
- (5) Software Engineering
- (6) Systems/Facilities Management and Maintenance
- (7) Information System Security
- (8) Application Service Provider
- (9) IT and Telecommunications Financial and Auditing Consulting Services
- (10) IT Management Consulting Services
- (11) Business Process Consulting Services
- (12) Tower Site Preparation
- (13) Tower Installation
- (14) Tower Equipment Installation and Services
- (15) Electronic Benefits Transfer
- (16) Media and Training Center Support
- (17) Documentation/Technical Writing

Fund Source: Various

Approp. Code: Various

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WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
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3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Commercial Off-the-Shelf Software 2012 (COTS)
ADPICS BPO No.: 060B2490021, COH56290

Contract Approved: DoIT Item 6-IT (9/19/2012)

Contract Description: Multiple-award, indefinite-quantity, Purchase Order Request for Proposals based Master Contract to provide Commercial Off-the-Shelf software, installation, training services and maintenance, excluding Microsoft software products.

Modification Description: Add funds (21-month expenditure estimate)

Original Contract Term: 10/1/2012 – 9/30/2027 (15 years)*

*Note: DoIT will allow new vendors to submit offers for inclusion on the Master Contract and will allow existing contractors to add Functional Areas on a yearly basis.

Original Amount: \$36,000,000

Modification Amount: \$60,000,000

Prior Mods/Options: \$35,000,000 (DoIT Item 12-IT-MOD [8/13/2014])
\$71,000,000 (DoIT Item 3-IT [4/27/2016])

Revised Contract Ceiling Amount: \$202,000,000

Percent +/- (This Mod): +167%

Overall Percent +/-: +461%

Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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Department of Information Technology
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3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: This modification is to add money to the COTS 2012 Master Contract for the expected spend. The average monthly spend is approximately \$2,750,608. DoIT recommends increasing the not-to-exceed amount by \$60 million to cover the next 21-months with the understanding that DoIT will return to the Board in conjunction with the next advertised expansion window. This recommended increase amount was determined by using COTS 2012 purchasing statistics and agencies' anticipated needs. Purchases will be funded by the requesting agency.

This Master Contract encompasses the following functional areas:

Functional Area I – COTS Software
Functional Area II – Installation and Training Services
Functional Area III – Manufacturer's Software Maintenance

Fund Source: Various

Approp. Code: Various

BOARD OF PUBLIC WORKS

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APPROVED

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WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 18, 2018



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4-IT-MOD. MARYLAND PUBLIC TELEVISION

Contract ID: Credit Card Processing
ADPICS BPO No.: R15B6400019, COH55754

Contract Approved: DoIT Item 8-IT (7/16/2015)

Contractor: Paya, Inc. (formerly Sage Payment Solutions, Inc.), Reston, VA

Contract Description: Credit card processing service for proprietary database fundraising software Team Approach for electronic credit card payments.

Modification Description: Extend term for credit card processing contract to be co-terminus with database fundraising contract.

Original Contract Term: 8/1/2015 – 4/30/2018

Modified Term: 5/1/2018 – 4/30/2019

Original Contract Amount: \$194,700

Modification Amount: \$ 96,000

Revised Total Contract Amount: \$290,700

Percent +/- (This Modification): 49%

Original Procurement Method: Sole Source

MBE Participation: None

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4-IT-MOD. MARYLAND PUBLIC TELEVISION

Remarks: Paya, Inc. is the only company that can provide the Merchant Banking Services for credit card processing, using the Team Approach fundraising software proprietary to Blackbaud, Inc. Reference is made to Item 6-IT (3/28/2018) in which the Board of Public Works approved MPT extending the Blackbaud database fundraising software contract through January 31, 2019. Additional time and funding is requested so that Paya, Inc. can continue providing merchant banking services for credit card payment processing for the fundraising database.

Fund Source: Special (Membership donations)

Approp. Code: R15P0003

Resident Business: No

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 1



Contact: Linda D. Dangerfield
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1-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: Security Guard Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-MC-18-005*
ADPICS No.: MAAMC18005

Contract Description: This contract provides for trained uniformed personnel, supervision, compliance officers, vehicle, and equipment for professional security guard services at various parking lots, airfield locations, airfield security gates and airport terminal security checkpoints at BWI Marshall Airport. This contract will assist the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) in maintaining compliance with Federal Transportation Security Regulations CFR 49 Part 1542, Security Directives and Information Circulars issued by TSA in conjunction with the Office of Airport Security during the term of the contract.

Awards: AKAL Security, Inc.
Espanola, NM

Contract Term: 06/01/2018 – 05/31/2023

Amount: \$38,460,839

Procurement Method: Multi-Step Competitive Sealed Bidding

Bids:	AKAL Security, Inc. Espanola, NM	\$38,460,839
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Securitas Critical Infrastructure Services, Inc. Springfield, VA	\$44,407,699
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Allied Security Services Baltimore, MD	\$45,701,857
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Hospital Shared Services, Inc. (HSS) Denver, CO	\$45,826,416
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Living Wage Eligible: Yes

MBE Participation: 25%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018



1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Performance Security: 100% Performance and Payment Bond

Incumbent: AKAL Security, Inc.
Espanola, NM

Requesting Agency Remarks: The Engineer's Estimate is \$38,042,929, which is approximately 1% lower than the low bid. This solicitation was advertised on eMaryland Marketplace and MDOT MAA website. eMaryland Marketplace notified 693 firms, of which 166 were small business firms. MDOT MAA sent 45 direct solicitations to known security guard service businesses, including 19 MBE firms. The solicitation was also sent to the Governor's Office of Small, Minority, and Women Business Affairs and five minority business associations on July 28, 2017.

A protest was filed before the bid due date, protesting the specifications of the contract. MDOT MAA denied the protest. The contractor filed an appeal with the Maryland State Board of Contract Appeals. The Maryland State Board of Contract Appeals denied the appeal on January 18, 2018.

A total of five bids were received on February 27, 2018. One bid was deemed non-responsive and rejected due to not meeting the minimum qualifications. No protest was filed.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J06I00002

Resident Business: No

MD Tax Clearance: 18-0806-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 3



Contact: Linda D. Dangerfield
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ldangerfield@bwiairport.com

2-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: Airport Data and Display System Repair and Maintenance at Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA); MAA-MC-19-003

ADPICS No.: MAAMC19003

Contract Description: This sole source contract provides for installation, service, repair and maintenance of the Airport Data and Display Systems.

Awards: Signature Technologies, Inc. d/b/a Com-Net Software
Miamisburg, OH

Contract Term: 05/03/2018* – 05/02/2023 (*or earlier after BPW Approval)

Amount: \$10,854,414

Procurement Method: Sole Source

Living Wage Eligible: No

MBE Participation: 2%

Performance Security: None

Incumbent: Signature Technologies, Inc. d/b/a Com-Net Software
Miamisburg, OH

Requesting Agency Remarks: The primary task for the service provider is to insure the proper operation and availability of the Airport Data and Display Systems for all customers, air carriers and tenants at MDOT MAA. This system contains proprietary components and highly customized interfaces with air carrier systems; therefore, Signature Technologies, Inc. d/b/a Com-Net Software is the only vendor authorized to inspect, repair and maintain this system. Although the system has been expanded significantly due to airport growth over a thirteen-year period, the incumbent has held the annual increase in maintenance to an average of 3%. Additionally, the MDOT-MAA has verified with an aviation consultant that the maintenance rates are within fair market rates for such systems in the aviation sector. Thus, the cost is considered fair and reasonable by the MDOT MAA.

In accordance with COMAR 21.05.05.02A(1), a sole source procurement is appropriate when only one source exists which meets the requirements.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018



2-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J06I00002

Resident Business: No

MD Tax Clearance: 18-0881-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 5



Contact: Linda D. Dangerfield
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3-S-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: Service Contract

Contract ID: Operation of Airport Shuttle Bus/Van Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAA-SV-14-001
ADPICS No.: CO352974

Contract Approved: DOT Agenda 07/24/2013, Item 19-S

Contractor: First Transit, Inc.
Linthicum, MD

Contract Description: This contract provides for no-charge airport shuttle transportation services to airport patrons and their luggage between the Airport Terminal Building, public parking facilities, employee parking lots, the BWI Rail Station Parking Facility and other Airport facilities designated or constructed during the term of the contract.

Option Description: Exercise the second and final renewal option for a period of two years.

Original Contract Term: 09/01/2013 - 08/31/2016 (Original)

Option Term: 09/01/2018 - 08/31/2020 (Renewal Option No. 2, *this agenda item.*)

Original Contract Amount: \$ 50,074,512 Total NTE

Option Amount: \$ 32,522,100 Total NTE

Prior Mods/Options: \$ 31,902,994 (Renewal Option No. 1; 3/23/16, 7-S-OPT)

Revised Contract Amount: \$114,499,606 Total NTE

Percent +/- Change: 57.0% (Renewal Option No. 1)
54.0% (Renewal Option No. 2, *this agenda item*)

Overall Percent +/-: 111.0%

Original Procurement Method: Competitive Sealed Proposals

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 6



3-S-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

MBE Participation: 22%

MBE Compliance: 20.53%

Requesting Agency Remarks: The contractor shall operate Airport shuttle service seven days a week, 24-hours per day, every day of the year. During emergencies, the contractor may be required to provide immediate, on-demand bus service to the airfield upon direction of the Administration.

There are three interconnected contracts that relate to the provision of the shuttle bus/van-type services servicing BWI Marshall's parking lot/facilities from the Airport Terminal Building. They are:

- (1) Service Contract No. MAA-SV-14-001, that provides for the actual operation of the ground transportation service (*this agenda item*);
- (2) The Lease Agreement No. MAA-LC-13-002, which provides for the lease of land for shuttle bus office and operations area in support of the shuttle bus/van services operation (MDOT Item 4-GM-OPT of this agenda); and
- (3) The License Contract No. MAA-LC-13-003, which provides licenses for 49 Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) -owned buses (MDOT Item No. 5-GM-OPT of this agenda).

First Transit transports nearly six million passengers annually and continues to exceed MDOT MAA satisfaction goals. MDOT MAA has implemented a 5-minute schedule which improved the bus frequency by more than 20% at no additional cost and has saved nearly \$1M.

MDOT MAA performed market research to certify pricing in the renewal is competitive. MDOT MAA compared the pricing on this contract to the pricing of Philadelphia International and Washington National Airports and found MDOT MAA pricing is considerably below the pricing for the two Airports. MDOT MAA believes it's in the best interest of State to renew this contract.

Fund Source: 100% Special Funds (Transportation Trust Funds)
Approp. Code: J06I0002
Resident Business: Yes **MD Tax Clearance:** 18-0544-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 7



Contact: Linda D. Dangerfield
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4-GM-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: General/Miscellaneous Contract

Contract ID: Lease Contract No. MAA-LC-13-002

Contract Approved: DOT Agenda 07/24/2013, Item 37-GM

Renewal One Approved: DOT Agenda 03/23/2016, Item 17-GM-OPT

Lessor: Maryland Department of Transportation
Maryland Aviation Administration (MDOT MAA)

Lessee: First Transit, Inc.
Linthicum, MD

Contract Description: A Lease Contract which provides for the lease of land for shuttle bus office and operations area in support of First Transit's shuttle bus/van services for public and employee parking patrons between the Airport Terminal Building and Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport parking lots.

Option Description: Renewal Option No. 2 exercises the final renewal option for a two 2-year extension of License Contract No. MAA-LC-13-002 to continue to lease space to the Contractor in conjunction with the second 2-year renewal option of the Contractor's Service Contract No. MAA-SV-14-001.

Original Contract Term: 09/01/2013 - 08/31/2016

Option Term(s): 09/01/2018 - 08/31/2020 (Renewal Option No. 2, *this agenda item*)

Original Contract Amount: The contractor shall pay an annual ground rent of \$3,264 for 3,200 square feet of land on which the shuttle bus office and operations center is situated. Original rent for the land was \$1.02 per square foot per annum. The rent is subject to annual Consumer Price Index (CPI) adjustments.

Option Amount: The contractor shall pay an annual ground rent of \$3,408.32 for the 3,200 square feet of land on which the shuttle bus office and operations center is situated. Current rent for the land is \$1.0651 per square foot per annum.

Prior Mods/Options: Renewal Option No. 1; BPW 03/23/2016, 17-GM-OPT (2 year extension)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 8



4-GM-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

Revised Contract Amount: Additional revenue for renewal option no. 2 in an amount totaling annual rent of \$3,408.32 or \$6,816.64 for the two-year extension, subject to further CPI adjustments.

Requesting Agency Remarks: The MDOT MAA leases property to First Transit to operate and maintain a shuttle bus office and operations center to support Contractor's shuttle bus service to public and employee patrons at BWI Marshall Airport. There are three interconnected contracts that relate to the provision of the shuttle bus/van-type services serving BWI Marshall's parking lots/facilities from the Airport Terminal Building. The three contracts include:

- (1) Service Contract No. MAA-SV-14-001, which provides for the actual operation of the ground transportation service (MDOT Item No. 3-S-OPT of this agenda);
- (2) Lease Agreement No. MAA-LC-13-002, for which this option is being requested (*this agenda item*); and
- (3) License Contract No. MAA-LC-13-003, which provides for the license of 49 MAA-owned shuttle buses for the operation of the shuttle bus services (MDOT Item No. 5-GM-OPT of this agenda).

This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law, in accordance with State Finance and Procurement Article, §11-202(3); COMAR 21.01.03.03.B(1)(d). The Lease Agreement must be approved by the Board of Public Works because the Lease Agreement constitutes a use of State property under State Finance and Procurement Article, §10-305. The original Lease Agreement that provides for this 2-year option was approved by BPW as Item 37-GM on July 24, 2013.

This option is contingent on the continuation of Service Contract No. MAA-SV-14-001. In the event the Service Contract is terminated prior to the full two-year renewal option, this renewal option shall simultaneously terminate.

Resident Business: Yes

MD Tax Clearance: 18-0544-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

4-GM-OPT. MARYLAND AVIATION ADMINISTRATION*(cont'd)*

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1.02 per square foot per year for 3,200 SF Office/Operations space (current, \$1.0384 psfpa)	09/01/13 – 08/31/16	07/24/2013 37-GM	This Lease Contract supports Service Contract MAA- SV-14-001
Renewal Option No.1	\$1.0384 per psfpa \$3,322.88 per year for each year of extension (subject to CPI adjustment)	09/01/16 – 08/31/18	03/26/2016; 19-GM-OPT	Exercise two- year renewal option as provided for in the contract
Renewal Option No.2	\$1.0651 per psfpa \$3,408.32 per year for each year of extension (subject to CPI adjustment)	09/01/18 – 08/31/20	04/18/18; 4-GM-OPT	Exercise two- year renewal option as provided for in the contract

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 10



*Contact: Linda Dangerfield
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ldangerfield@bwiairport.com*

5-GM-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: General/Miscellaneous Contract

Contract ID: License Contract No. MAA-LC-13-003

Contract Approved: DOT Agenda 07/24/13; Item 38-GM

Renewal One Approved: DOT Agenda 03/23/2016, Item 18-GM-OPT

Lessor: Maryland Department of Transportation
Maryland Aviation Administration (MDOT MAA)

Lessee: First Transit, Inc.
Linthicum, MD

Contract Description: License Contract No. MAA-LC-13-003, which permits Contractor to operate and maintain 49 buses that provide shuttle bus services for public and employee parking patrons between Baltimore-Washington International Thurgood Marshall (BWI Marshall) terminal building and the BWI Marshall parking facilities. First Transit conducts such shuttle bus/van services at BWI Marshall under First Transit's Service Contract with the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA), Contract No. MAA-SV-14-001 (Approved Item 19-S, BPW 07/24/2013).

Option Description: Renewal Option No. 2 exercises the final renewal option for a two 2-year extension of License Contract No. MAA-LC-13-003 to continue to license 49 buses to Contractor in conjunction with the second 2-year renewal option of the Contractor's Service Contract No. MAA-SV-14-001.

Original Contract Term: 09/01/2013 – 08/31/2016

Option Term(s): 09/01/2018-08/31/2020 (Renewal Option No. 2, *this agenda item*)

Original Contract Amount: Contractor shall pay One Dollar (\$1.00) per year for the use of the buses.

Option Amount: Contractor shall continue to pay an annual fee of One Dollar (\$1.00) per year for the use of the buses.

Prior Mods/Options: Renewal Option No. 1; BPW 03/23/2016, 18-GM-OPT (2 year extension)

Revised Total Contract Amount: N/A

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 11



5-GM-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: The operation of Airport shuttle bus/van services at BWI Marshall under Service Contract MAA-SV-14-001 (DOT Agenda Item 19-S, 07/24/2013 BPW) provides that the MDOT MAA-owned buses would be licensed to the contractor for the contractor's use in performing the transportation services in the service contract. There are three interconnected contracts that relate to the provision of the shuttle bus/van-type services serving BWI Marshall's parking lots/facilities from the Airport Terminal Building. The three contracts include:

- (1) Service Contract No. MAA-SV-14-001, which provides for the actual operation of the ground transportation service (MDOT Item No. 3-S-OPT of this agenda);
- (2) Lease Agreement No. MAA-LC-13-002, which provides for the lease of land for the shuttle bus office and operations area (MDOT Item No. 4-GM-OPT of this agenda); and
- (3) License Contract No. MAA-LC-13-003, for which this option approval is being Requested (*this agenda item*).

This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the License Contract must be approved by the Board of Public Works because the License Contract constitutes a use of State property under State Finance and Procurement Article, Section 10-305. The original License Contract that provides for this 2-year option was approved by BPW as Item 38- GM on July 24, 2013.

This option to extend the License Contract is contingent upon the continuation of Service Contract No. MAA-SV-14-001. In the event the Service Contract is terminated prior to the full two-year renewal option, this option shall simultaneously terminate.

Resident Business: Yes

MD Tax Clearance: 18-0308-1111

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 12



Contact: John Thornton
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jthornton@marylandports.com

6-S-MOD. MARYLAND PORT ADMINISTRATION
Modification and Option Renewal: Service Contract

Contract ID: IT Architect; 213030-S
ADPICS No.: CO353534

Contract Approved: DOT Agenda; 10/02/2013; Item 11-S

Contractor: NARVLE, LLC
Columbia, MD

Contract Description: This contract provides for one IT Architect to manage and maintain the Port Operations and Security System at the Maryland Department of Transportation Maryland Port Administration (MDOT MPA).

Modification Description: Modification No. 1 corrects and clarifies incorrect and ambiguous language in the original contract respecting hourly rates of compensation, the application of Consumer Price Index (CPI) increases, and the maximum not-to-exceed value of the optional five-year renewal term of the contract.

Option Description: Exercise the first and sole renewal option for a period of five years.

Original Contract Term: 01/01/2014 – 12/31/2018

Modification Term: 01/01/2019 – 12/31/2023

Option Term: 01/01/2019 – 12/31/2023

Original Contract Amount: \$1,113,600

Modification Amount: \$ 0

Option Amount: \$1,286,822 (includes a CPI increase of 2.07%)

Prior Mods/Options: \$ 0

Revised Contract Amount: \$2,400,422

Percent +/- Change: 115% (Renewal Option No. 1, *this agenda item*)

Overall Percent +/-: 115%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 13



6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 100%

MBE Compliance: 100%

Requesting Agency Remarks: The original contract provides for a five-year term with MDOT MPA having the unilateral right to renew for one additional five-year term. The contractor's best and final price proposal contained hourly rates for each year of the initial five-year term. Those annual hourly rates were projected over 1920 hours per year to arrive at a not-to-exceed value of \$1,113,600 for the initial term. For the renewal term, the contract provided that the hourly rates "shall not exceed an increase to the rates applicable during the initial term of the contract in the amount of four percent (4%) or the Consumer Price Index (CPI), (U.S. Bureau of Labor Statistics-All Urban Consumers), whichever is lower". That provision was incorrectly written. It should have stated, and it was understood by MDOT MPA and the Contractor to mean, that the hourly rate during each year of the renewal term would be increased by an amount not to exceed four percent (4%) or the percentage change in the CPI (U.S. Bureau of Labor Statistics-All Urban Consumers), whichever is lower, of the rate applicable during the preceding year. That intended statement of the rates applicable during the renewal term would have resulted in a total not-to-exceed value for the renewal term of \$1,362,729. The original BPW Agenda Item (10/02/2013, Item 11-S) stated the not-to-exceed value for the renewal term as \$1,158,144. That amount, too, was in error, the result of MDOT MPA calculating the maximum renewal value at a straight 4% over the initial-term value of \$1,113,600 rather than by calculating a not-to-exceed 4% increase over each year of the renewal term.

To correct these errors and to reduce the maximum amount MDOT MPA may pay during the renewal term, MDOT MPA and the Contractor, subject to Board approval, have entered into Modification No. 1 providing that the hourly rates applicable during each year of the five-year renewal term shall be 2.07% more than the rate applicable during the preceding year. Modification No. 1, therefore, results in a calculation of the annual hourly rate in a manner consistent with the actual intent of the parties and limits the CPI increase to 2.07% annually rather than to an amount greater than that if the CPI should exceed 2.07% (up to 4%) in any of the last four years of the renewal term. Modification No. 1 results in a total value of \$1,286,822 during the renewal term rather than the possible value of \$1,362,729 that could result from the maximum 4% increase annually.

MDOT MPA would also like to exercise the renewal option as modified. The individual furnished to MDOT MPA under this contract has become an integral and important element of MDOT MPA's information technology team. Loss of his services due to award of a new contract to a different contractor would significantly impair the competence and expertise of MDOT MPA's information technology team for some time, until a new individual could acquire the same knowledge of MDOT MPA's information technology systems and hardware and its terminal and business operations.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 14



6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Although there was no MBE goal established for this contract due to the single element of work, the contractor is a Maryland Certified MBE; therefore, the MBE participation is 100%. The contractor is also a Maryland Certified Small Business Enterprise.

The Maryland Port Commission approved this modification and renewal option at their meeting on April 3, 2018.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J03D0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,113,600	01/01/2014- 12/31/2018	10/02/2013, 11-S	Original Contract
Modification No. 1	\$0	01/01/2019- 12/31/2023	04/18/2018, 6-S-MOD	Correct and clarify maximum hourly rates payable during the optional five- year renewal term
Renewal Option 1	\$1,286,822	01/01/2019– 12/31/2023	04/18/2018, 6-S-MOD	Exercise the five- year renewal option
Revised Amount	\$2,400,422			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018**

MDOT 16



*Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us*

**7-C. STATE HIGHWAY ADMINISTRATION
*Construction Contract***

Contract ID: HVAC Upgrades to the Administration's 211 East Madison Street Building in Baltimore City; AX9725429

ADPICS No.: AX9725429

Contract Description: This contract provides all labor, materials and equipment necessary to perform the activities for the HVAC Upgrades to the Maryland Department of Transportation State Highway Administration's (MDOT SHA) 211 East Madison Street Building in Baltimore City.

Awards: Towson Mechanical Incorporated
Millersville, MD

Contract Term: 05/03/2018 – 11/02/2021

Amount: \$3,471,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Towson Mechanical Incorporated \$3,471,000
Millersville, MD

Fresh Air Concepts, LLC \$4,017,000
Linthicum, MD

Denver-Elek, Inc. \$4,235,000
Baltimore, MD

MBE Participation: 0% (Single Element of Work)

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

Incumbent: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
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MDOT 17



7-C. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on November 7, 2017, notifying 2,249 potential contractors, 136 of which were MDOT-certified Minority Business Enterprises. Bids were opened on January 11, 2018.

The Engineer's Estimate for this contract is \$3,653,778. The low bid received is 5.1% under the Engineer's Estimate. MDOT SHA has confirmed Towson Mechanical Incorporated's bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 18-0139-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 18



Contact: Eric T. Lomboy
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8-C. STATE HIGHWAY ADMINISTRATION
Construction Contract

Contract ID: Replacement of the Administration's Benedict Salt Storage Facility in Charles County; CH1585129SB

ADPICS No.: CH1585129

Contract Description: This contract provides all labor, materials and equipment necessary to perform the activities for the replacement of the Maryland Department of Transportation State Highway Administration's (MDOT SHA) Benedict salt storage facility in Charles County.

Awards: Dome Corporation of North America
Saginaw, MI

Contract Term: 05/03/2018 – 03/30/2020

Amount: \$397,420 NTE

Procurement Method: Competitive Sealed Bidding (*Small Business Reserve*)

Bids: Dome Corporation of North America \$397,420
Saginaw, MI

Bulk Storage, Inc. \$405,290
Beecher, IL

MBE Participation: 0% (Single Element of Work)

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

Incumbent: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 19



8-C. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on November 28, 2017, notifying 1,738 potential contractors, 125 of which were MDOT-certified Minority Business Enterprises. Bids were opened on February 8, 2018.

The Engineer's Estimate for this contract is \$432,478. The low bid received is 8.11% under the Engineer's Estimate. MDOT SHA has confirmed Dome Corporation of North America's bid price.

100% of the work will be performed by a State-certified Small Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: No

MD Tax Clearance: 18-0411-1101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 20



Contact: Eric T. Lomboy
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9-C. STATE HIGHWAY ADMINISTRATION
Construction Contract

Contract ID: Replacement of the Administration's Myersville Salt Storage Facility in Frederick County; FR6935129SB

ADPICS No.: FR6935129

Contract Description: This contract provides all labor, materials and equipment necessary to perform the activities for the replacement of the Maryland Department of Transportation State Highway Administration's (MDOT SHA) Myersville salt storage facility in Frederick County.

Awards: Bulk Storage, Inc.
Beecher, IL

Contract Term: 05/03/2018 – 03/30/2020

Amount: \$418,453 NTE

Procurement Method: Competitive Sealed Bidding (*Small Business Reserve*)

Bids: Bulk Storage, Inc. \$418,453
Beecher, IL

Dome Corporation of North America \$431,840
Saginaw, MI

MBE Participation: 0% (Single Element of Work)

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

Incumbent: None

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on November 28, 2017, notifying 2,179 potential contractors, 187 of which were MDOT-certified Minority Business Enterprises. Bids were opened on January 18, 2018.

The Engineer's Estimate for this contract is \$433,478. The low bid received is 3.47% under the Engineer's Estimate. MDOT SHA has confirmed Bulk Storage, Inc.'s bid price.

100% of the work will be performed by a State-certified Small Business Enterprise.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 21



9-C. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: No

MD Tax Clearance: 18-0710-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018**

MDOT 22



*Contact: Eric T. Lomboy
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**10-M. STATE HIGHWAY ADMINISTRATION
*Maintenance Contract***

Contract ID: Litter Pick-up (5-Person Crew) at Various Locations for the Laurel Shop in Prince George's County; 432PLF1420SB

ADPICS No.: 432PLF1420

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for litter pick-up (5-person crew) at various locations for the Laurel Shop in Prince George's County.

Awards: P2 Cleaning Services
Laurel, MD

Contract Term: 05/03/2018 – 12/31/2020

Amount: \$395,700 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	P2 Cleaning Services Laurel, MD	\$395,700
	C & C Management Group, LTD Frederick, MD	\$416,000
	Buddy's Window Washing Services, LLC. Baltimore, MD	\$431,050
	JVM Consulting & Contracting Services Gwynn Oak, MD	\$443,800
	Desper & Son's Ground FX Lawns & Landscapes, LLC Upper Marlboro, MD	\$448,000
	Larry Nwankwo, Sr. Columbia, MD	\$453,400

DEPARTMENT OF TRANSPORTATION
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MDOT 23



10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Bids (cont'd):	Unified Solutions Services, LLC Columbia, MD	\$499,800
	Colossal Contractors, Inc. Burtonsville, MD	\$529,000
	Baltimore-Washington Contracting Co., LLC. Stoney Beach, MD	\$533,800
	Earn Contractors Gaithersburg, MD	\$541,050
	Centropolis Property & Staffing Management, LLC Baltimore, MD	\$571,000
Living Wage Eligible:	Yes	
MBE Participation:	0% (Single Element of Work)	
Performance Security:	None	
Incumbent:	Buddy's Window Washing Services, LLC. Baltimore, MD	

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on Augusts 22, 2017 notifying 837 potential contractors, 119 of which were MDOT-certified Minority Business Enterprises. Bids were opened on October 26, 2017.

The Engineer's Estimate for this contract is \$464,000. The low bid received is 14.72% lower than the Engineer's Estimate. The Maryland Department of Transportation State Highway Administration's (MDOT SHA) bid analysis showed the difference in prices between the contractor's bid and the Engineer's Estimate is reflected in the Protection Vehicle Item. MDOT SHA estimates Protection Vehicles at rental cost, however, when a bidder owns the vehicles, they can offer a savings in their bid price, which is what happened in this instance. MDOT SHA has confirmed P2 Cleaning Service's bid price.

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10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

***Agency Remarks:* (cont'd)**

100% of the work will be performed by an MDOT-certified MBE and State-certified Small Business Enterprise.

On March 1, 2017, the Maryland Employment Works Program advised that they would not be pursuing this contract for completion by a Community Service Provider.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 18-0341-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 18, 2018

MDOT 25



Contact: Eric T. Lomboy
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elomboy@sha.state.md.us

11-M-MOD. STATE HIGHWAY ADMINISTRATION

Modification: Maintenance Contracts

Contract ID: Highway Maintenance Contract Support for multiple Shops at Various Locations in Anne Arundel, Baltimore, Carroll, Harford, Howard, Montgomery, and Prince George's Counties; *See page 26 for contract numbers*

ADPICS No.: See page MDOT 26.

Contract Description: These contracts consist of highway maintenance contract support multiple shops at various locations in Anne Arundel, Baltimore, Carroll, Harford, Howard, Montgomery, and Prince George's Counties.

Modification Description: Modification No.1 provides additional authority and time while a new Statewide procurement for unskilled labor is processed.

Prior Mods/Options: None for all.

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 0%

MBE Compliance: N/A

Requesting Agency Remarks: These contracts provide Highway Maintenance Contract Support for multiple shops at various locations in Anne Arundel, Baltimore, Carroll, Harford, Howard, Montgomery, and Prince George's Counties. The time extension and additional labor staffing is needed to address the maintenance shop work load which includes additional staffing for litter pick-up, mowing, grass trimming and responding to Customer Care Management System complaints to maintain an acceptable level of service for the Maryland Department of Transportation State Highway Administration (MDOT SHA). MDOT SHA is processing a procurement for a Statewide labor contract for unskilled labor. These modifications are needed to maintain services until the new procurement is awarded.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J02B102

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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DEPARTMENT OF TRANSPORTATION
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11-M-MOD. STATE HIGHWAY ADMINISTRATION *(cont'd)*

Contractor/Contract ID/ADPICS	Original BPW Item	Original Term	Modification Term	Original Amount	Modification Amount	Revised Amount	% Change
All Mines, LLC; 549D41418; CO353910	9/7/16 27-M	09/22/2016- 12/31/2018	05/02/2018*- 04/30/2019	\$994,840	\$542,640	\$1,537,480	54.55%
Centropolis Property & Staffing Management, LLC; 5492G51418; CO353932	4/27/16 12-M	05/12/2016- 12/31/2018	05/02/2018*- 04/30/2019	\$937,060	\$100,000	\$1,037,060	10.67%
C & C Management Group, LTD; 54915F1418; CO353055	6/23/15 10-M	06/30/2015- 06/30/2018	05/02/2018*- 04/30/2019	\$761,460	\$75,000	\$836,460	9.85%
C & C Management Group, LTD; 54915G1418; CO353056	8/26/15 17-M	09/17/2015- 06/30/2018	05/02/2018*- 04/30/2019	\$686,592	\$280,000	\$966,592	40.78%
Tri-State Solutions of Maryland, LLC; 54916M1418; CO353057	8/17/16 11-M	09/08/2016- 12/31/2018	05/02/2018*- 04/30/2019	\$575,231	\$365,000	\$940,231	63.45%
All Mines, LLC; 5490671419; CO353924	7/19/16 DCAR	07/19/2016- 06/30/2019	05/02/2018*- 06/30/2019	\$175,000	\$100,000	\$275,000	57.14%
Merit Investment and Logistics, LLC; 5491371418; CO353925	10/21/15 6-M	11/19/2015- 12/31/2018	05/02/2018*- 04/30/2019	\$649,200	\$225,000	\$874,200	34.66%

**or earlier upon BPW approval*



DEPARTMENT OF TRANSPORTATION
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Contact: Eric T. Lomboy
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12-AE. STATE HIGHWAY ADMINISTRATION
Architecture/Engineering Contract

Contract ID: Programmatic Owner's Representative General Engineering Consultant Services for the I-495 and I-270 Public Private Partnership (P3); *BCS 2018-04*
ADPICS Nos.: SBSC1804

Contract Description: This contract is a program specific contract to provide fully integrated support, guidance and oversight to the Maryland Department of Transportation State Highway Administration (MDOT SHA) Public-Private Partnership (P3) Office in delivering the I-495 and I-270 P3 "Traffic Relief Plan".

Awards: HNTB – JMT – Parsons Team
Hunt Valley, MD

Contract Term: 04/19/2018 – 12/31/2020 (Phase 1)
01/01/2021 – 12/31/2024 (Phase 2) *(anticipated dates)
01/01/2025 – 04/18/2028 (Phase 3) *(anticipated dates)

MDOT SHA may seek Board of Public Works (BPW) approval for [...] up to two additional Project phases: the first of which shall not exceed four years in duration, and the second of which shall not exceed three years. [...] The total term of all potential Phases is not to exceed ten years in length.

Amount: \$68,510,000 NTE (Phase 1)

The cost of each additional Project phase shall be based upon a manhour estimate submitted by the Awardee and accepted by MDOT SHA. The manhour estimate will be used by MDOT SHA in conjunction with the Price Proposal dated April 2, 2018 to determine the overall cost of each of the subsequent Project phases. The funding for these additional Project phases can come from the Consolidated Transportation Program, revenues captured from previous Project phases, or a combination of sources – the adequacy and availability of which shall be demonstrated at the time the additional Project phases are presented to the BPW for approval.

Procurement Method: Quality Based Selection (QBS) The State Procurement Law allows the Secretary of Transportation to waive certain requirements of the typical Architectural and Engineering (A/E) selection process if, among other things, the BPW agrees that the circumstances warrant an alternative approach. Expedited consultant selection is done through an innovative approach designed by MDOT SHA upon approval of a waiver of the formal competitive selection process as contemplated under Maryland State Finance and Procurement Article § 13-112(K)(1)(i).



**DEPARTMENT OF TRANSPORTATION
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12-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Rationale for the Procurement Method: The Maryland Department of Transportation (MDOT) is undertaking the largest ever proposed highway P3 in North America and the first highway P3 in Maryland as part of the I-495 and I-270 corridor congestion relief improvements. This project is estimated at \$7.6 billion encompassing over 75 miles of roadway. Combined, these roadways carry over 500,000 people daily, are congested more than 7-10 hours daily, and are in some of the most densely populated areas of the State. It is this “first of” nature project that has caused MDOT to look at innovative ways to bolster its ability to oversee and manage a project so large and complex.

The Secretary of Transportation determined that the engineering services for this P3 cannot be so completely defined as to carry out all the requirements of Maryland State Finance and Procurement Article § 13-112 (b), (e), (f), (g), and (j). While it is true that MDOT qualifies for a waiver because it cannot completely define the scope of work, it is also the aggressive schedule and the “first of” nature issues that require this unique approach. To meet the demands of the public, address and reduce the rising traffic congestion in Maryland’s most heavily traveled roads, to offer a more advantageous environment which attracts new businesses such as Amazon, and to control expenditures by innovatively using performance-based design and contracting methods for the design and construction phases of the project, an expedited selection outweighs the benefits of a formal competitive process for the selection of the Programmatic Owners Representative General Engineering Consultant (GEC).

Proposals:

	<i>Letter of Interest Rating</i>	<i>Presentation/ Interview Ranking</i>	<i>Award</i>
HNTB – JMT – Parsons Team Hunt Valley, MD	2	Exceptional	Selected
RS&H/Louis Berger (JV) Baltimore, MD	1	Good	Not Selected
P3 Innovators (AECOM/RK&K JV) Baltimore, MD	3	Acceptable+	Not Selected
Jacobs Baltimore, MD	4	Acceptable	Not Selected

MBE Participation: 22%

VSBE Participation: 1%

Requesting Agency Remarks: On February 12, 2018, the request for letters of interest was advertised on MDOT SHA’s web page and eMaryland Marketplace. MDOT SHA received four letters of interest in response to the request on March 2, 2018.



DEPARTMENT OF TRANSPORTATION
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12-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

As MDOT's Secretary waived the formal competitive process for A/E contracts as previously noted, MDOT SHA and the MDOT Secretary's Office worked closely to develop an expedited process for selecting the best qualified consultant/team in the framework of the competitive process, while greatly reducing the time to procure. The amount of information typically garnered in the standard Expression of Interest phase was greatly reduced, as was the time typically allotted for review of the letters of interest submitted as a result of the advertised solicitation. As four letters of interest were submitted, each was reviewed and ranked, and all four were moved forward for the technical presentation/interview portion of the process. As the basis of the waiver was the lack of ability for MDOT SHA to adequately define the scope of services required, the technical proposal phase was eliminated. The award intending to be made to the firm submitting the best letter of interest rank combined with the best technical presentation/interview rating, with a greater weight being given for the technical presentation/interview.

The firms were rated on the following criteria:

- vision and alignment with MDOT's high-level goals;
- innovation of approach in delivering the program as a whole in line with the stated MDOT high-level goals;
- resources, expertise, and capacity to provide the necessary full Scope of Services, including MBE and SBR approach;
- qualifications of the Team(s) and individual(s); and
- past performance.

In the case of the recommended awardee, **HNTB – JMT – Parsons Team**, their letter of interest was ranked second out of four, but their technical presentation/interview was exceptional – demonstrating a complete understanding of MDOT's objectives and best addressing the criteria used to score the technical presentation/interviews. Combined they represented to MDOT the best qualified team to undertake such a monumental program.

The consultant shall function as the general engineering consultant supporting the I-495 & I-270 "Traffic Relief Plan." The scope of services will include developing and implementing a new and innovative P3 project delivery strategy driven by continuous market collaboration and feedback to ensure best value and that the I-495 and I-270 "Traffic Relief Plan" is delivered at a "net-zero" cost to the Transportation Trust Fund. Other elements of the scope will include procurement support, tolling development related services, development of technical engineering performance specifications, communication strategies, environmental planning and permitting oversight, and verification and compliance oversight for the P3 delivery for design and construction.

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Supplemental

DEPARTMENT OF TRANSPORTATION
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12-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

***Agency Remarks:* (cont'd)**

In addition, **HNTB – JMT – Parsons Team**, provided the best MBE/VSBE participation plan; not only planning to meet but to exceed the stated goal. In addition, the tri-venture committed to instituting a program to assist in developing firms not already certified through MDOT, and plan outreach to existing MBE and VSBE firms to build capacity and support the MBE and small business community in Maryland. Although an MBE goal of 22% and a VSBE participation goal of 1% has been established for this contract, **HNTB – JMT – Parsons Team** has committed to meeting the VSBE goal and exceeding the MBE goal by 3.0%.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 18-0951-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 18, 2018

	Pages
Construction	1 and 2
Architecture and Engineering	3 and 4
Architecture and Engineering Modification	5 and 6
Maintenance	7 and 8
Maintenance Modification	8 and 9
General Miscellaneous	10 and 11
Leases	12 thru 20
Capital Grants and Loans	21 thru 51

DEPARTMENT OF GENERAL SERVICES
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Contact: Lauren Buckler
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1-C. CONSTRUCTION CONTRACT

Department Of General Services/Department of Health

Contract ID: Install New Sprinkler System/Demolition and Install Suspended Grid Ceiling System
Clifton T. Perkins Hospital Center
Project No. MS-531-180-001; ADPICS No. 001B8400436

Contract Description: Contract for the installation of new sprinkler system/demolition and installation of suspended grid ceiling system at Clifton T. Perkins Hospital Center in Howard County.

Procurement Method: Competitive Sealed Bidding

<i>Bids or Proposals</i>	<i>Amount</i>
Baltimore Contractors, Inc., Glen Burnie, MD	\$326,664.00
Imec Group, LLC, Columbia, MD	\$361,942.00
James P. Kruger & Assoc., Ellicott City, MD	\$397,708.00

Award: Baltimore Contractors, Inc.

Term: 90 Calendar Days

Amount: \$326,664.00

MBE Participation: 10% - Applies to base bid - \$188,888.00

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on December 27, 2017. Bids were opened January 27, 2018, and four bids were received. One bid was rejected because the bidder did not provide all required documentation for their bid. The engineer's estimate for this project is \$265,000.00. This project includes alternates that were exercised. The recommended contractor Baltimore Contractors, Inc. has been found responsible, its bid responsive and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES
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1-C. CONSTRUCTION CONTRACT (*cont'd*)

Fund Source: Item 104 MCCBL 2017

Resident Business: Yes

MD Tax Clearance: 18-0726-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Lauren Buckler
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2-AE. ARCHITECTURE AND ENGINEERING SERVICES

Department of Public Safety and Correctional Services

Contract ID: High Temperature Hot Water and Perimeter
Security Fence System Improvements
at Eastern Correctional Services
Project No. KO-000-160-D01; ADPICS No. 001B8400435

Description: Eastern Correctional Institution is located in Somerset County. Project involves designing a new steam supply and condensing return piping and high temperature hot water piping. Project also involves designing a dual fence system with a fence-mounted electronic perimeter protection system and replacing all pedestrian and vehicle gates. Approximately 11,457 ft. of fencing will be replaced.

Procurement Method: Maryland Architectural and
Engineering Services Act

<i>Bids or Proposals</i>	<i>Qualification and Technical Scores</i>
Gipe and Associates, Inc., Baltimore, MD	184.67
Kibart, Inc., Baltimore, MD	183.50
RMF Engineering, Baltimore, MD	158.00

Award: Gipe and Associates, Inc.

Term: 40 Months

Amount: \$ 1,943,735

MBE Participation: 20%

Performance Bond: N/A

Remarks: This solicitation was advertised on eMaryland Marketplace on November 8, 2017. Six firms submitted Letters of Interest and four submitted technical proposals. All four technical proposals received, were evaluated as responsive; one of the four firms achieved the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was required. The Qualification Committee's recommendation of the ranking of the firms authorized negotiations with the top ranked firm Gipe and Associates, Inc.

DEPARTMENT OF GENERAL SERVICES
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2-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

On March 05, 2018, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the Department of General Services and approved as required by Title 13-308 of the State Finance and Procurement Article, Annotate Code of Maryland.

<i>Fund Source</i>	Item 143 MCCBL 2015
<i>Resident Business:</i>	Yes
<i>MD Tax Clearance:</i>	18-0122-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



REVISED

Contact: Lauren Buckler
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3-AE-MOD. AE CONTRACT MODIFICATION
Department Of General Services

Contract ID: Maryland State Office Complex,
Underground Steam Piping Replacement
Phase III - Annapolis
Project No. BA-000-130-001
ADPICS No. 001B6400120/C0H57953

Original Contract Approved: 08/26/2015 BPW, Item 7-GM

Contractor: Kibart Inc. Baltimore, MD

Contract Description: The A/E will provide design drawings, specifications and construction administration for the project. The A/E will attend all projects meetings, take meeting minutes and provide those minutes to all team members. The A/E will provide submittal review, approval services and respond to all RFI's. All other procedures outlined in the DGS Architectural/Engineering Professional Services agreement apply to this contract.

Original Procurement Method: Maryland Architectural and
Engineering Services Act

Modification Description: Approval is requested to provide additional design services to include the replacement of additional underground utilities in Lawyer's Mall. The utilities include chilled water supply and return lines, cold water supply main line, gas supply line, storm water drains and trenches, electrical, and telecommunication duct banks.

Modification Term: 120 Calendar Days

Original Contract Amount: \$193,414.99

Modification Amount: \$290,918.08

Prior Modifications/Options: \$60,391.30

Revised Total Contract Amount: \$ 544,724.37

DEPARTMENT OF GENERAL SERVICES
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3-AE-MOD. AE CONTRACT MODIFICATION (cont'd)

Percent +/- (This Modification): 150.41 %

Overall Percent +/-: 181.64 %

Fee Applicable: N/A

Remarks: The Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to Provide Mechanical, Electrical and Plumbing Engineering Services for the Department of General Services for Multiple Construction Projects. ... The extension date for this contract (DGS-12-004-IQC) is October 03, 2018.

Fund Source: MCCBL 2017 Item 104

Resident Business: Yes

MD Tax Clearance: 18-0902-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Daniel Schmuck
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4-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Janitorial Services
Project No. H00R8400024, ADPICS No. 001B8400430

Description: Contract to provide janitorial services at the Department of General Services Hilton Heights Center, 500 & 530 in Baltimore.

Procurement Method: Preference Provider
(Community Service Provider)

Award: The Arc of Baltimore, Baltimore, MD

Term: 06/01/2018 – 5/30/2023

Amount: \$459,235.51

MBE Participation: 0

Performance Bond No

Remarks: The Arc of Baltimore, Inc., a certified shelter workshop, is to be awarded this contract pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on January 24, 2018. The Arc of Baltimore, Inc., has confirmed the contract price and accepted the terms and condition.

Fund Source:

H00 18	33459	0813	\$6,459.58
H00 19	33459	0813	\$91,847.10
H00 20	33459	0813	\$91,847.10
H00 21	33459	0813	\$91,847.10
H00 22	33459	0813	\$91,847.10
H00 23	33459	0813	\$85,387.53

Resident Business: Yes **MD Tax Clearance:** 18-0379-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Daniel Schmuck
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5-M-MOD. MAINTENANCE CONTRACT MODIFICATION
Department of Human Services

Contract ID: Arbutus/Catonsville DC/MSC
Janitorial Services
Catonsville, MD; ADPICS No. 001B5400484/COH55829

Original Contract Approved: DPRB Item S-001, 4/28/15

Contractor: National Center on Institutes and Alternatives
Baltimore, MD

Contract Description: Contract to provide janitorial services for the Arbutus/Catonsville District Court/Multi-service Center in Catonsville.

Original Procurement Method: Preference Provider
Certified Sheltered Workshop

Modification Description: Approval is requested for a six month extension to the existing contract to allow time to award a new contract.

Original Contract Term: 05/01/2015 – 04/30/2018

Modification Term: 05/1/2018 – 10/31/2018

Original Contract Amount: \$196,160.01

Modification Amount: \$26,472.30

Prior Modifications/Options: \$0

Revised Total Contract Amount: \$222,632.31

Percent +/- (This Modification): 13.50%

Overall Percent +/-: 13.50%

MBE Participation: 0%

Performance Bond No

DEPARTMENT OF GENERAL SERVICES
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5-M-MOD. MAINTENANCE CONTRACT (cont'd)

Remarks: The six month extension will allow DGS time to solicit a new long term contract. MD Works needs additional time to review the contract specifications. The contractor has agreed to the extension at the same contract terms.

Fund Source: H00 18 33461 0813 \$8,824.10
H00 19 33461 0813 \$17,648.20

Resident Business: Yes

MD Tax Clearance: 18-0792-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Lauren Buckler
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6-GM. GENERAL MISCELLANEOUS
Baltimore City Community College - Liberty Campus

Reference: In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$25,000.00. (1 item).

Contract ID: Main Building Renovation
Project No.: CC-623-981-101

Contract Description: Contract to provide roofing system consulting services in defense a claim brought by the terminated contractor. An amount not to exceed \$25,000.00 is requested to cover the pre-trial exploratory and trial period.

Procurement Method: Maryland Architectural and
Engineering Services Act

Award: Gale Associates, Inc., Baltimore, MD

Term: 365 Days

Amount: \$ 25,000.00

Remarks: Gale Associates, Inc. (GAI) was retained by the State to review the previous roofing which was found to be nonconforming and was subsequently removed. The Office of the Attorney General has requested GAI provide expert testimony prior to and during the claim litigation process.

Fund Source: Item 018 MCCBL 2012
“Provide construction and equipment funds to complete Phase II of the Main Building renovation”

DEPARTMENT OF GENERAL SERVICES
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6-GM. GENERAL MISCELLANEOUS (cont'd)

Resident Business: Yes

MD Tax Clearance: 18-0959-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
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7-LT. TENANT LEASE

Department of Juvenile Services

Recommendation: Approve new two year parking lease.

Landlord: Mayor and City Council of Hagerstown
1 East Franklin St.
Hagerstown, MD 21740

Property Location: 25 N. Potomac Street Garage
Hagerstown, MD 21740

Space Type: Surface Lot
Duration: 2 Years
Annual Rent: \$10,416.00

Lease Type: New
Effective: 04/21/2018
Rate/Space/Month: \$62.00

Number of Spaces: 14

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Actions: None

Fund Source: 100% General 002 1301 PCA 11301 Object 0705

Remarks:

1. These spaces are used by the Department of Juvenile Services employees and four State vehicles.
2. The number of spaces is on a 1:2 ratio established for this area.
3. The lease contains a termination for convenience clause.
4. This parking was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
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8-LT. TENANT LEASE
Higher Education Commission

Recommendation: Approval is requested for the renewal of a two year lease for 23 parking spaces.

Background: Reference is made to item 14-LT Revised dated 4/6/16, wherein the Board of Public Works approved a two year lease for the period 5/1/16 – 4/30/18 with two renewal terms of two years each. This approval will exercise the first renewal term.

Landlord: Baltimore Arena Parking Associates, LLC.
300 East Lombard St., Suite 630
Baltimore, MD 21202

Property Location: 210-218 W. Baltimore Street, Baltimore, MD 21202

Space Type: Parking Garage	Lease Type: Renewal	Number of Spaces: 23
Duration: 2 Years	Effective: May 1, 2018	
Annual Rent: \$35,880.00	Rate/Space/Month: \$130.00	

Utilities Responsibility: Lessor
Custodial Responsibility: Lessor
Previous Board Actions: 04/06/2016- 14-LT Revised

Fund Source: R62, 18 & 19, 01221, 0705, \$71,760.00

Remarks:

1. The number of spaces complies with the 1:3 ratio established for this area.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

9-LT. TENANT LEASE

Department of Human Services

Recommendation: Approve new effective date of 5/1/18 for expansion of existing lease and additional lease term which has capped build-out costs at \$40 per sf.

Background: Reference is made to item 16-LT approved on 12/6/17, wherein the Board of Public Works approved an additional 3,713 sf of space for training and storage. Following this lease approval, it was discovered that the Landlord had not executed the lease and required further discussions on the lease construction costs for the build-out of space in the expansion area. It was subsequently agreed that the build-out costs by the Landlord would not exceed \$40 per square foot. Typically, build-out costs are capped at \$35.00 per square foot. Due to cost over-runs that were experienced with the larger lease fit-up for this space, an additional \$5 was permitted for this expansion space. This resulted in a delay of the lease effective date now planned for 5/1/18. The substantive change of terms between Item 16-LT and this Action Agenda are the revised effective date and the addition of the build-out cost provision mentioned above.

Further reference is also made to item 8-LT dated January 4, 2017 wherein the Board of Public Works approved a 10 year lease term for the period that commenced July 24, 2017.

Landlord: Expo Properties, LLC, 4851 Holabird Avenue, Baltimore, MD 21201

Property Location: 1888 North Market Street, Frederick, MD 21201

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

10-LT. TENANT LEASE
*Department of Education
Workers' Compensation Commission
Public School Construction Program*

Recommendation: Approval is requested for a two year parking lease.

Background: Reference is made to item 15-LT dated 4/6/16, wherein the Board of Public Works approved a lease for the period 5/1/16 – 4/30/18 with two renewal terms of two years each. This approval will exercise the first renewal term.

Landlord: Baltimore Arena Parking Associates, LLC.
300 East Lombard Street, suite 630
Baltimore, MD 21202

Property Location: 210 -218 W. Baltimore Street
Baltimore, MD 21202

Space Type:	Parking Garage	Lease Type:	Renewal	Number of Spaces:
Duration:	2 Years	Effective:	May 1, 2018	MSDE 107
Annual Rent:	\$258,960.00	Rate/Space/Month:	\$130.00	WCC 52
				<u>PSCP 7</u>
				Total 166

Utilities Responsibility: Lessor
Custodial Responsibility: Lessor
Previous Board Actions: 04/30/14 Item 14-LT-OPT
Fund Source:

MSDE R00 18, B5768, 0751, \$333,840.00
WCC 01/Special Funds 100%, 18, 11003,705, \$81,120.00
PSCP 100% general 18, 00001, 0751, 0705, \$10,920.00

Remarks:

1. Parking spaces are being requested to accommodate the needs of the Maryland State Department of Education, Worker's Compensation Commission and the Public School Construction Program in Baltimore City.
2. The number of spaces complies with the 1:3 ratio established for this area.

DEPARTMENT OF GENERAL SERVICES
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10-LT. TENANT LEASE (*cont'd*)

Remarks: (*cont'd*)

3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

11-LT. TENANT LEASE
Department of Human Services

Recommendation: Approval is requested for a ten year lease renewal.

Background: Reference is made to item 12-LT dated 10/31/07, wherein the Board of Public Works approved a lease for the period 11/1/07 – 10/31/17. The six month hold-over period has been in effect for the period 11/1/17 – 4/30/18.

Sublease Landlord: BC Dundalk Associates
c/o B&B Realty Services PO Box 196 Stevenson, MD 21153

Master Landlord/Owner: VEI Dundalk, LLC
1500 Serpentine Road, Suite 100
Baltimore, MD 21209

Property Location: 1400 Merritt Blvd. C
Dundalk, MD 21227

Space Type: Office **Lease Type:** Renewal **Sq.Ft.:** 12,500

Duration: 10 yrs. **Effective:** 5/1/2018

Annual Rent \$279,432.06 (average) **Square Foot Rate:** \$22.36 (average)
\$243,750.00 year 1 escalated 3.0% annually \$19.50 year 1
escalated 3.0% annually

Utilities Responsibility: Tenant

Custodial Responsibility: Landlord

Previous Board Actions: Item 12-LT, dated 10/31/2007

Fund Source: N00G0002 7B03 1351 G0010 12,500

DEPARTMENT OF GENERAL SERVICES
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11-LT. TENANT LEASE (cont'd)

Remarks:

1. This location houses the Department of Social Services' Dundalk Family Investment Division for daily client contact for Temporary Assistance, Supplemental Nutrition Assistance Program and Medical Assistance.
2. This lease contains provisions for termination for convenience and months holdover.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

12-LT-MOD. TENANT LEASE
Department of Public Safety and Correctional Services

Recommendation:

1. RETROACTIVE. Ratify continuation of tenancy from 6/31/17 to 4/30/18.
2. Approve a short term renewal lease

Background: Reference is made to item 19-LT-OPT dated 12/16/15, wherein the Board of Public Works approved a one year lease for the period 1/1/16 – 12/31/16, with a six month hold-over period. The lease expired on 6/30/17 and retroactive approval is needed for the period 7/1/17 – 4/30/18 for a total of ten months. The retroactive period occurred due to unexpected delays in the Agency's planning and relocation process for this leased space.

Landlord: GRP 3021 E. Madison, LLC
1212 York Road, Suite C-300, Lutherville, MD 21093

Property Location: 3027 E. Madison St., Baltimore, MD 21224

Space Type: Office	Lease Type: New / Retroactive	Sq.Ft.: 7,930
Duration: 18 months	Effective: 5/1/2018	
Annual Rent: \$98,848.08	Square Foot Rate: \$12.47	

NOTE: Ratification requested for payment for ten months, from the period 7/1/17 through 4/30/18 at a cost of \$82,373.40.

Utilities Responsibility:	Tenant
Custodial Responsibility:	Tenant
Previous Board Actions:	12/16/15, #19-LT-OPT

Fund Source: DPP-C TC10 1310 TC110 \$7,930

Remarks:

1. This space has been used since 2000 as administrative and client contact offices for the Division of Parole and Probation Office of Criminal Supervision and the Drinking Driver Monitor Program.

12-LT. TENANT LEASE (*cont'd*)

Remarks: (*cont'd*)

2. This 18 month extension will allow the agency time to identify a property for relocation or negotiate a longer-term renewal.
3. The lease contains a termination for convenience clause and the standard six month hold-over provision.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

13-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of St Luke's Methodist Church of St. Michaels, Maryland

St. Luke's Preschool (Talbot County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of playground equipment for St. Luke's Preschool, located in Talbot County."

\$20,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)

DGS Item G089; (SL-040-170-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Trustees of St. Luke's Methodist Church of St. Michaels, Maryland has submitted evidence in the form of canceled checks and invoices that it has \$26,726.50 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of St. Luke's Methodist Church of St. Michaels, Maryland \$6,726.50 for eligible expenditures.

Background:	Total Project	\$40,000.00
	17-G089 (This Action)	\$20,000.00
	Local Cost	\$20,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

14-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Strathmore Hall Foundation, Inc.

Strathmore Hall (Montgomery County)

“For the planning, design, construction, and capital equipping of renovations and improvements to Bou Terrace, the Concert Hall, and Mansion.”

\$3,000,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item G009, (SL-036-150-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Strathmore Hall Foundation, Inc. has submitted documentation that it has \$1,476,456.89 in canceled checks and invoices, and \$1,800,000.00 in a financial institution, and Montgomery County Government has allocated \$1,000,000.00 in its Fiscal Year 2017 budget, for a total of \$4,276,456.89 to meet the matching fund requirement for this project.

Background:	Total Project	\$8,000,000.00
	17-G009 (This Action)	\$3,000,000.00
	15-G012 (Prior Action)	\$1,000,000.00
	Local Cost	\$4,000,000.00

(Prior Action: 8/17/16 Agenda, Item 24-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
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15-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of A Wider Circle, Inc.

A Wider Circle Community Service Center (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of A Wider Circle Community Service Center, located in Montgomery County.”

\$125,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G087

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G164; (SL-067-160-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of A Wider Circle, Inc. has submitted documentation that it has over \$175,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$11,599,000.00
	16-G087 (This Action)	\$ 125,000.00
	16-G164 (This Action)	\$ 50,000.00
	17-G065 (Future Action)	\$ 125,000.00
	Local Cost	\$11,299,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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Contact: Cathy Ensor
410.767.4107
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16-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Southeast Community Development Corporation, the Board of Directors of Casa de Maryland, Inc., and the CASA Baltimore Neighborhood Center, LLC

Baltimore Regional Education and Training Center (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Baltimore Regional Education and Training Center, located in Baltimore City.”

\$300,000.00

***Maryland Consolidated Capital Bond Loan of 2016 (MISC-Chapter 027, Acts of 2016)
DGS Item G027***

\$132,500.00

***Maryland Consolidated Capital Bond Loan of 2016 (MISC-Chapter 027, Acts of 2016)
DGS Item G047, (SL-058-160-038)***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The CASA Baltimore Neighborhood Center, LLC is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office has reviewed the appraisal for the property located at 2706 Pulaski Highway in Baltimore City and has approved a value of \$453,000.00 to meet the matching fund requirement.

Background:

Total Project	\$9,565,544.00
16-G027 (This Action)	\$ 300,000.00
16-G047 (This Action)	\$ 132,500.00
Local Cost	\$9,133,044.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



16-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
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17-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of the Camp Springs Elks Lodge No. 2332,
Benevolent and Protective Order of Elks of the United States of America, Incorporated
Camp Springs Elks Lodge No. 2332 (Prince George's County)**

*"For the acquisition, planning, design, construction, repair, renovation,
reconstruction, site improvement, and capital equipping of the Camp Springs Elks
Lodge No. 2332, located in Prince George's County."*

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017),
DGS Item G145; (SL-037-160-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Camp Springs Elks Lodge No. 2332, Benevolent and Protective Order of Elks of the United States of America, Incorporated has submitted documentation that it has over \$25,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$90,000.00
	17-G145 (This Action)	\$25,000.00
	16-G103 (Prior Action)	\$20,000.00
	Local Cost	\$45,000.00

(Prior Action: 4/26/17 Agenda, Item 17-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Friends Aware, Incorporated

Friends Aware Facility (Allegany County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Friends Aware facility, located in Allegany County.”

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G121; (SL-025-120-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Friends Aware, Incorporated is utilizing the value of property to meet the matching fund requirement. The Department of General Services, Real Estate Office reviewed the appraisal for 1601 Holland Avenue in Cumberland and approved a value of \$181,600.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$100,000.00. With the current grant, the grantee has utilized a total of \$175,000.00 of the value of property to meet the matching fund requirement.

Background:

Total Project	\$2,098,000.00
16-G121 (This Action)	\$ 75,000.00
14-G040 (Prior Action)	\$ 50,000.00
14-G126 (Prior Action)	\$ 50,000.00
13-G036 (Prior Action)	\$ 50,000.00
13-G110 (Prior Action)	\$ 50,000.00
12-G031 (Prior Action)	\$ 125,000.00
12-G100 (Prior Action)	\$ 125,000.00
Local Cost	\$1,573,000.00

(Prior Actions: 5/13/15 Agenda, Item 49-CGL; and 4/17/13 Agenda, Item 18-CGL)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



18-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Historical Society of Frederick County, Inc.

Heritage Frederick Capital Improvements (Frederick County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the headquarters building for Heritage Frederick, located in Frederick County.”

\$25,000.00

***Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017)
DGS Item G126; (SL-041-170-038)***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Historical Society of Frederick County, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$15,577.00 in eligible expenditures and over \$20,000.00 in a financial institution for a total of \$35,577.00 to meet the matching fund requirement for this project.

Background:	Total Project	\$51,285.00
	17-G126 (This Action)	\$25,000.00
	Local Cost	\$26,285.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Friends of Historic Linthicum Walks, Inc. and Anne Arundel County, Maryland

Historic Linthicum Walks (Anne Arundel County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Linthicum Walks historic home and park, including site improvements to the park, located in Anne Arundel County.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016; as amended by Chapter 022, Acts of 2017), DGS Item G124

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. Anne Arundel County, Maryland has submitted documentation that it has allocated \$100,000.00 in its Fiscal Year 2018 to meet the matching fund requirement for this project.

Background:	Total Project	\$300,000.00
	16-G124 (This Action)	\$100,000.00
	06-G122 (Prior Action)	\$ 50,000.00
	Local Cost	\$150,000.00

(Prior Action: 5/21/08 Agenda, Item 20-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

21-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of the Historic Sotterley, Inc.

Historic Sotterley Plantation (St. Mary's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Sotterley Plantation, located in St. Mary's County."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2016 (MISC – Chapter 027, Acts of 2016)
DGS Item G012; (SL-066-160-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Historic Sotterley, Inc. has submitted evidence that is has \$100,000.00 in in-kind donations to meet the matching fund requirement for this project.

Background:

Total Project	\$500,000.00
16-G012 (This Action)	\$100,000.00
12-G141 (Prior Action)	\$ 50,000.00
06-G182 (Prior Action)	\$ 50,000.00
05-G136 (Prior Action)	\$ 50,000.00
Local Cost	\$250,000.00

(Prior Actions: 5/28/14 Agenda, Item 37-CGL; 2/27/08 Agenda, Item 16-CGL; and 2/27/08 Agenda, Item 9-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

22-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Hospice of Charles County, Incorporated

Hospice House of Charles County (Charles County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Hospice House of Charles County, located in Charles County.”

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G153; (SL-052-080-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Hospice House of Charles County, Incorporated has submitted documentation that it has over \$150,000.00 in a financial institution to meet the matching fund requirement for this project.

Total Project	\$2,200,001.00
16-G153 (This Action)	\$ 150,000.00
10-G043 (Prior Action)	\$ 45,000.00
10-G122 (Prior Action)	\$ 150,000.00
09-G059 (Prior Action)	\$ 105,000.00
09-G110 (Prior Action)	\$ 145,000.00
08-G060 (Prior Action)	\$ 100,000.00
Local Cost	\$1,505,001.00

Prior Actions: 11/2/11 Agenda, Item, 12-CGL; 08/10/11 Agenda, Item 23-CGL; 01/05/11 Agenda, Item 10-CGL; and 4/7/10 Agenda, Item 11-CGL

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



22-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

23-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of the Leadenhall Baptist Church

Leadenhall Community Outreach Center (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Leadenhall Community Outreach Center, located in Baltimore City.”

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2016 (MISC – Chapter 027, Acts of 2016), DGS Item G015; (SL-074-130-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Leadenhall Baptist Church has submitted documentation that it has over \$500,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$1,072,213.00
	16-G015 (This Action)	\$ 500,000.00
	Local Cost	\$ 572,213.00

(Prior Action: 5/13/15 Agenda, Item 52-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
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24-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the 2016 bond bill and enter into a grant agreement for the 2017 bond bill:

Board of Directors of Lexington Market, Inc.

Lexington Market (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of Lexington Market, located in Baltimore City.”

\$2,000,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC–Chapter 022, Acts of 2017)
DGS Item 126*

\$350,000.00

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016)
DGS Item G135; (SL-068-160-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund for the 2016 bond bill no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of Lexington Market, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$350,439.15 in eligible expenditures to meet the matching fund requirement for the 2016 project. No match is required for the 2017 project.

Background:	Total Project	\$40,000,000.00
	17-126 (This Action)	\$ 2,000,000.00 – non-match
	16-G135 (This Action)	\$ 350,000.00
	Local Cost	\$37,650,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
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25-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of The Most Worshipful Prince Hall Grand Lodge, Free and Accepted Masons of Maryland and Its Jurisdiction, Inc.

Most Worshipful Prince Hall Grand Lodge (Baltimore City)

“For the Most Worshipful Prince Hall Grand Lodge, located in Baltimore City.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017), DGS Item G042; (SL-103-140-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Trustees of The Most Worshipful Prince Hall Grand Lodge, Free and Accepted Masons of Maryland and Its Jurisdiction, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$500,000.00
17-G042 (This Action)	\$100,000.00
14-060 (Prior Action)	\$ 50,000.00
14-054 (Prior Action)	\$250,000.00
Local Cost	\$100,000.00

(Prior Action: 4/26/17 Agenda, Item 22-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
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26-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Ner Israel Rabbinical College, Inc.

Ner Israel Rabbinical College (Baltimore County)

“For the Ner Israel Rabbinical College facility, located in Baltimore County.”

\$90,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017),
DGS Item G051*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017),
DGS Item G113; (SL-042-170-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Ner Israel Rabbinical College, Inc. has submitted documentation that it has over \$190,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$380,000.00
	17-G051 (This Action)	\$ 90,000.00
	17-G113 (This Action)	\$100,000.00
	Local Cost	\$190,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Cathy Ensor
410.767.4107
cathy.ensor@maryland.gov

27-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

County Executive and County Council of Baltimore County

Radebaugh Park (Baltimore County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Radebaugh Park, including the installation of playground equipment, landscaping, and site improvements to the park’s grounds, located in Baltimore County.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G066

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G149

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Baltimore County has submitted documentation that it has allocated \$1,120,000.00 in its capital budget to meet the matching fund requirement for this project.

Background:	Total Project	\$555,000.00
	16-G066 (This Action)	\$100,000.00
	16-G149 (This Action)	\$ 75,000.00
	Local Cost	\$380,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Ahmed Awad
410.767.6589
ahmed.awad@maryland.gov

28-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works (BPW) approve a grant of \$54,965.00 to **Walnut Street Community Health Center, Inc. (WSCHC), (DBA Family Healthcare of Hagerstown)**. WSCHC is a Federally Qualified Health Center located at 24 North Walnut Street, Hagerstown, Maryland 21740.

Project: Assist WSCHC in the acquisition of dental equipment and furnish a new mobile dental unit with one dental procedure/operator room.

Fund Source: The Maryland Department of Health has determined the grantee is required to provide a 25% local share of the eligible project cost.

Total Project Cost	\$73,287.00	
Eligible Project Cost	\$73,287.00	
State Share (75%)	\$54,965.00	MCCBL 2013 (FQHC Grant Program), FQHC-CB-30801-01
WSCHC (25%)	\$18,322.00	Walnut Street Community Health Center, Inc.

Remarks

1. Grantee is a nonprofit Federally Qualified Health Center organization.
2. In accordance with *Subtitle 13 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Montgomery County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Ahmed Awad
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29-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works (BPW) approve a Notice Of Satisfaction of Right of Recovery on behalf of St. Elizabeth School and Habilitation Center, Inc. (the "School"), contingent upon the recordation of a new State's Right of Recovery in the Land Records of Baltimore City by the St. Elizabeth School Foundation, Inc.

Background: The State provided grant funding under the Community Health Facilities Grant Program to assist the School in designing, constructing, renovating, and equipping a facility located at 801 Argonne Drive, Baltimore, MD 21218 (the "Property"). The School serves students with many different disabilities including Autism Spectrum Disorders, Intellectual Disability, and Traumatic Brain Injury. The Property was owned by The Franciscan Sisters of Baltimore City, Inc. (the "Owner") and on July 1, 1996, the School and the Owner entered into a 30 year lease agreement for the Property.

Subsequently, on November 12, 2002 the Owner merged into the Sisters of St. Frances of Assisi, Inc., a Wisconsin Corporation (the "Corporation"). The Corporation is the surviving entity. The Property with all rights, title, and interest was vested in the Corporation pursuant to the Articles of Merger. The St. Elizabeth School Foundation, Inc., is in the process of acquiring the Property from Sisters of St. Frances of Assisi, Inc.

In order to complete the transaction, the State's existing Right of Recovery on the Property needs to be released contingent upon the recordation of a new Right of Recovery by the St. Elizabeth School Foundation, Inc., in the Land Records of Baltimore City. This new Right of Recovery is to expire on August 16, 2029. The School will continue to occupy the Property continuously until the expiration of the Right of Recovery and will continue to provide services consistent with the requirements of the Community Health Facilities Grant Program. As required under *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Owner, on July 17, 1996, recorded a State's Right of Recovery in the Land Records of Baltimore City in Liber 5704, Page 007. Said Right of Recovery is to expire on August 16, 2029.

Past BPW Actions: DGS Item 53-CGL May 1, 1996 \$1,200,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Ahmed Awad
410.767.6589
ahmed.awad@maryland.gov

30-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works (BPW) approve a Notice of Satisfaction of Right of Recovery on behalf of ***Community Support Services for the Deaf, Inc.*** (Grantee) to release the State's Right of Recovery on property owned by Grantee located at 3113 Richwood Avenue, Baltimore, MD 21244 (Richwood), contingent upon the recordation of a new State's Right of Recovery in the Land Records of Baltimore County on a second property owned by Grantee located at 7123 Windsor Mill Road, Baltimore, MD 21244 (Windsor Mill).

Background: In accordance with *Subtitle 7 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, Grantee recorded a State's Right of Recovery on Richwood among the Land Records of Baltimore County, in Liber 8222, at Page 61. Said Right of Recovery is to expire on February 1, 2021.

Grantee is in the process of selling Richwood. In order to facilitate the sale, Grantee is requesting that the existing State's Right of Recovery on Richwood be released, and a new Right of Recovery be recorded on Windsor Mill. Grantee has sufficient unencumbered equity in Windsor Mill to support the \$400,000 funding received for Richwood under the Adult Day Care Facilities Grant Program. The new Right of Recovery will expire on February 1, 2021.

Prior Board Actions:

DGS Item 17-CGL February 22, 1989 \$ 22,900.00

DGS Item 13-CGL November 1, 1989 \$377,100.00

Remarks

1. In accordance with §24-706(e) of the *Health-General Article of the Annotated Code of Maryland*, the Maryland Department of Health (MDH) must seek approval from the BPW in order to facilitate the release of the State's Right of Recovery on Richwood.
2. In accordance with §24-706(b)(1) of the *Health-General Article of the Annotated Code of Maryland*, MDH must seek approval from the BPW for the recordation of a new Right of Recovery on the Windsor Mill.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
April 18, 2018



Contact: Ahmed Awad
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31-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works approve a grant of \$745,879.00 to ***People Encouraging People, Inc. (PEP)*** (*Baltimore City*).

Project: Phase I renovations of PEP's Recovery Center located at 4201 Primrose Avenue, Baltimore, Maryland 21215. PEP provides services to individuals with psychiatric disorders and/or co-occurring substance abuse disorders. Phase I involves the replacement of three roof top air conditioning units, replacement of a hot water heater with tank-less water heaters, roof replacement, and renovating/equipping of the kitchen.

Funding: The Maryland Department of Health has determined the grantee is required to provide a 25% local share of the eligible project cost.

Total Project Cost	\$994,505.00	
State Share	\$745,879.00	MCCBL 2016 (CHFGP), CB06511-01
PEP Share	\$248,626.00	PEP Cash and Grants

Remarks:

1. Grantee is a nonprofit organization.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the BPW's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplemental

Contact: Wendy Scott-Napier
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32-LT. TENANT LEASE
Howard County Department of Human Services

Recommendation: Approve 9-month lease extension containing a 2 month hold-over period with a 3% rent increase if the hold-over period is initiated.

Background: Reference is made to item 15-LT approved by the Board of Public Works on 4/26/17, wherein the Board approved a one year extension for the period 5/1/17 – 4/30/18 to allow time for the agency to relocate to a Howard County controlled campus. Due to extended negotiations for a new lease location, an additional nine month extension and two month hold-over period is now being requested. If exercised, the two month hold-over period would increase the monthly rental rate by 3% to \$92,149.02 per month. Reference is also made to item 9-LT approved by the Board of Public Works on 3/28/18, wherein the Board approved a new 10 year lease in a Howard County human service campus with an estimated effective date of 11/1/18. The 9 month lease extension will provide additional time at the current location if delays occur in construction of the new lease space.

Landlord/Owner: Colgatedrive Associates L.P.
6711 Columbia Gateway Drive, Suite 300
Columbia, MD 21046

Property Location: 7125 Columbia Gateway Drive
Columbia, MD 21046

Space Type:	Office	Lease Type:	Extension	Square Feet:	37,925
Duration:	Nine Months	Effective:	May 1, 2018		
Monthly Rent:	\$89,465.07	Square Foot Rate:	\$28.30		

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action(s): 04/26/17 – 15-LT

Fund Source: N00G0002 &B13 1351 G0010; N00G0003 7C13 1351 G3010; N00G0004 7D13 1351 G4100; N00G0005 7E13 1351 G5000; N00G0006 7F13 1351 G6010

Supplemental

32-LT. TENANT LEASE (cont'd)
Howard County Department of Human Services

Remarks:

1. The Howard County Department of Social Services Income Maintenance and Child Support Enforcement Units have occupied this space since 1994 as an administrative and client contact office. These units are charged with administering the Family Investment Program and establishing, enforcing and monitoring court orders in Howard County relative to child support issues.
2. The lease contains a termination for convenience clause and a two-month holdover clause with a stipulated monthly rental increase of 3%.
3. The lease provides 83 reserved parking spaces at no cost to the State.
4. The lease contains escalations for utilities, real estate taxes, trash, and snow/ice removal.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02.D.

BOARD OF PUBLIC WORKS

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