

*BOARD OF PUBLIC WORKS*  
**TABLE OF CONTENTS**  
*APRIL 4, 2018*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

Item		Section page no.	Overall page no.
<b>SECRETARY'S AGENDA</b>			
1	Board of Public Works PAAR		1
2-3	Board of Public Works Wetlands		2
4-6	Environment		6
7	State Treasurer		10

<b>APPENDIX</b>			
A1	Health		12
A2-A4	Public Safety & Correctional Svs		14

<b>SUPPLEMENT A DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY</b>			
1-2	Program Open Space Local Share	DNR1	18
3	Rural Legacy	DNR3	20
4-5	Program Open Space State Share	DNR4	21
6	Timber Sales	DNR6	23

<b>SUPPLEMENT B DEPARTMENT OF BUDGET AND MANAGEMENT</b>			
1	Service Contract	1B	24
2	Service Contract Renewal Options	3B	26
4-6	Service Contract Modifications	7B	30
7-8	General Miscellaneous	15B	38

<b>SUPPLEMENT C UNIVERSITY SYSTEM OF MARYLAND</b>			
---	--	--	--

	No Submissions		
--	----------------	--	--

<b>SUPPLEMENT D DEPARTMENT OF INFORMATION TECHNOLOGY</b>			
1	Comptroller	1D	41
2	Public Safety & Correctional Svs	2D	42
3	Juvenile Svs	3D	43
4	Transportation	5D	45
5	Information Technology	9D	49

*BOARD OF PUBLIC WORKS*  
**TABLE OF CONTENTS**  
*APRIL 4, 2018*

Item		Section page no.	Overall page no.
<b>DEPARTMENT OF TRANSPORTATION</b>			
1	MD Aviation Admin	DOT1	52
2	MD Transit Admin	DOT3	54
3	State Highway Admin	DOT5	56
<b>DEPARTMENT OF GENERAL SERVICES</b>			
1-3	Construction	DGS1	59
4	Construction Modifications	DGS7	65
5-6	Maintenance	DGS9	67
7-8	Maintenance Modification	DGS13	71
9-10	General Miscellaneous	DGS17	75
11-13	Leases	DGS21	79
14	Capital Grants & Loans	DGS26	82

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



---

Contact: Gabriel Gnall 410.260.7335  
gabriel.gnall@maryland.gov

1. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*State Treasurer's Office*

*2017 4<sup>th</sup> Quarter (Oct – Dec)*

**Authority:** COMAR 21.02.01.05.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

2. **BOARD OF PUBLIC WORKS**  
***Wetlands Licenses***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging and filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**BALTIMORE CITY**

17-1042 *MD PORT ADMINISTRATION* — To extend a ship berthing area by constructing a mooring dolphin, steel catwalk, and concrete support cap.  
*Dundalk Marine Terminal, Baltimore, Colgate Creek*  
*Special conditions: None.*

**KENT COUNTY**

18-0089 *FRIENDS OF MILL CREEK, LLC* — To improve navigable access by mechanically maintenance dredging a main channel and a spur channel.  
*Chestertown, Mill Creek*  
*Special conditions: Maintenance dredging, material removal, transporting and channel marking requirements, and time-of-year restriction.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Bill Morgante, 410-260-7791  
Bill.morgante@maryland.gov

**3. BOARD OF PUBLIC WORKS**  
***Wetlands License No. 16-0889***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant a State tidal wetlands license as described for a project involving dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs in full with this recommendation.

- |                                 |                    |
|---------------------------------|--------------------|
| • Application received          | September 22, 2016 |
| • Public comment period ended   | January 15, 2017   |
| • Public hearing held           | January 23, 2017   |
| • MDE Report and Recommendation | August 28, 2017    |

**Authority:** § 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**TALBOT COUNTY**

**16-0889**      *VULCAN CONSTRUCTION MATERIALS, LLC* – To improve navigable access and safety at a commercial site by maintenance dredging and by replacing a deteriorated bulkhead, two wing walls, and six 7-pile cluster piles.  
*Easton, Tred Avon River*  
*Special Conditions: see next page*

**Application:** Vulcan Construction Materials, LLC seeks a State tidal wetlands license to maintenance dredge a 0.4 acre area at its dock on the Tred Avon in Talbot County where large barges deliver aggregate that Vulcan offloads. Vulcan seeks also to replace the dilapidated bulkhead, wing walls, and cluster pile dolphins.

**Report & Recommendation:** MDE held a public hearing and received public comments. MDE’s Report and Recommendation to the Board recommended the license be granted.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018

---



3. **BOARD OF PUBLIC WORKS** (cont'd)  
***Wetlands License No. 16-0889***

***Public Comment to the Board:*** Because opposition was expressed at the MDE hearing, the Wetlands Administration solicited – and received – comments from interested persons.

- The Choptank Riverkeeper contends the barge movement causes excessive turbidity in the Tred Avon, an oyster sanctuary.
- The Choptank Riverkeeper submitted a petition with 56 signatures requiring “commercial barge operations on the Tred Avon . . . to operate vessels responsibly.”
- A marina owner whose property abuts the Vulcan property contends that the foundation to her bulkhead (next to the Vulcan barge offload site) has been damaged by Vulcan’s operation.

***Wetlands Administrator’s Review:*** The Wetlands Administrator reviewed MDE’s R&R and the comments submitted; had discussions with the applicant, the interested persons, the U.S. Army Corps of Engineers (concerning management of the federal channel), three tug boat operators, DNR, the U.S. Coast Guard, and local officials; and made a site visit.

***Conclusion:*** Based on the record herein, both MDE and the Wetlands Administrator concur that the Board should grant the license with the following special conditions.

***Special Conditions:***

1. Before dredging commences, Licensee shall install appropriate measures to prevent discharge of sediment or other pollutants from Licensee's upland property to waters of the State that would violate State water quality standards. Licensee shall notify MDE Water and Science Administration Compliance Program when measures have been installed. Dredging may not commence until MDE and the Wetlands Administrator have approved the installed measures. Licensee shall maintain sediment control measures throughout the operational life of the upland facility.
2. Before initial dredging commences, and within 60 days following each subsequent dredging event, Licensee shall submit a bathymetric survey, prepared by a Maryland-licensed surveyor, to MDE's Tidal Wetlands Division and the Wetlands Administrator. Each survey must span from bank to bank of the Tred Avon River, including the Federal Channel and Federal Channel buffer, for a distance of 500 linear feet upstream from Licensee's property to 500 linear feet downstream of the southerly adjoining riparian property's boundaries (currently 911 Port Street, Easton). All surveyed depths must be referenced to local Mean Low Water = 0.0 feet.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018**

---



**3. BOARD OF PUBLIC WORKS (cont'd)**  
***Wetlands License No. 16-0889***

***Special Conditions Proposed by the Wetlands Administrator and MDE (cont'd)***

3. Before dredging commences, Licensee shall install and maintain a tidal benchmark denoting the local mean low water elevation of the Tred Avon River at the project location. A Maryland-licensed surveyor shall determine and verify the mean low water elevation. The benchmark must be constructed with durable, high-contrast, high-visibility markings, so as to be clearly visible from nearby upland properties and visible to boaters and tug operators approaching the facility.
4. Licensee may not dredge below the authorized depth of -10 feet Mean Low Water.
5. Licensee may not move loaded barges or allow such barges to approach or depart the facility at any tide elevation lower than the local mean low water level.
6. Licensee shall ensure barges approaching, departing, or mooring at the facility are secure at all times. Securing means being held by suitable dock moorings or being under power of tugs or a comparable securing.
7. Licensee shall direct tug boat operators to: (1) turn full barges before entering the North Fork; and (2) turn empty barges after leaving the North Fork. This requirement is to prevent barges from being turned around at Vulcan's offloading site.
8. Licensee shall direct tug boat operators to maneuver all barges in such a way as to direct tug boat prop wash away from the property at 911 Port Street, Easton.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Terri Wilson (410) 537-4155  
terria.wilson@maryland.gov / cheryl.reilly@maryland.gov

**4. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new loan/loan forgiveness/grant funding up to **\$1,788,360** to City of Hagerstown for the **R.C. Willson Water Treatment Plant Traveling Screen Replacement and Water Storage Tank (Phase IV-C)** project in Washington County. (Legislative District 1C)

- A. New Loan of \$765,960 (estimated) – Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2017 received interest-rates ranging from 0.60% to 0.80%. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds.
- B. New Loan Forgiveness (up to) \$255,320 – Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.
- C. New Grant (up to) \$767,080 – Water Supply Financial Assistance**  
Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule.

**Project Description:** This phase of the multi-phased improvements to the R.C. Willson Water Treatment Plant includes planning, design and construction of the replacement of existing traveling water screen including, new control panels, Programmable Logic Controller, integration with existing ultrasonic level instrumentation and plant Distributed Control System, heat tracing on existing spray wash lines, new gate valves, and structural repairs to the existing traveling screen building, new motor control center supplying power to the screens and building, and other necessary equipment.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund</b>	<b>\$ 765,960</b>
<b>Drinking Water State Revolving Loan Fund Forgiveness</b>	<b>\$ 255,320</b>
<b>Water Supply Financial Assistance, WSG 15.22, MCCBL 2016-16176</b>	<b>\$ 571,797</b>
<b>Water Supply Financial Assistance, WSG 15.22, MCCBL 2017-17197</b>	<b>\$ 195,283</b>
<b>Local</b>	<b>\$ 393,400</b>
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 2,181,760</b>

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018

---



**4. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-420 through 9-426, Water Supply Facilities – Financial Assistance.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Terri Wilson (410) 537-4155  
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

5. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$500,000 to the Town of Rising Sun for the **Town of Rising Sun – Chester Water System Interconnection** project in Cecil County. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 35A)

**Project Description:** This project entails the design and construction of a water main and all related appurtenances connecting the Chester Water Authority system to the Town of Rising Sun. The Town's current well system cannot provide fire flow to all areas or meet demand during drought conditions. In the event maintenance, shutdown, or repair of a well is needed, supply is further restricted. Connecting to the Chester Water Authority system will ensure adequate potable water supply and provide emergency fire flow to the town.

**Project Funding Sources:**

Water Supply Financial Assistance, WSG 05.08, MCCBL 2016-16176	\$ 500,000
Local Share	<u>\$ 2,571,000</u>
TOTAL ESTIMATED PROJECT COST:	\$ 3,071,000

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

**Authority:** Sections 9-420 through 9-426 of the Environment Article, Maryland Code, Water Supply Facilities – Financial Assistance.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Terri Wilson (410) 537-4155  
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve further funding up to \$19,652 to the Town of Chesapeake Beach for the **Chesapeake Beach Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade and Expansion** project in Calvert County. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. This approval is for final payment. (Legislative District 27B)

**Project Description:** The project entails the planning, design and construction of Enhanced Nutrient Removal facilities at the existing 1.18 million gallons per day (mgd) Chesapeake Beach Wastewater Treatment Plant. Upon completion of the upgrade, the plant will achieve an effluent with Total Nitrogen goal of 3.0 mg/l and Total Phosphorous of 0.3 mg/l. The project will also include expanding the plant capacity from 1.18 to 1.5 mgd. These improvements will reduce nutrients directly into the Chesapeake Bay.

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 01.05 (this action)</b>	<b>\$ 19,652</b>
Bay Restoration Fund Grant BR-NR 01.05 (previous action 5/29/13)	\$ 7,080,000
Water Quality State Revolving Fund – Chesapeake Beach (previous action 7/24/13)	\$ 3,950,000
Water Quality State Revolving Fund – Calvert County (previous action 7/24/13)	\$ 1,892,000
Water Quality State Revolving Fund – North Beach (previous action 7/24/13)	\$ 1,850,000
Anne Arundel County/Local Share	\$ 1,935,075
Federal State and Tribal Assistance Grant	\$ 679,000
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$17,405,727</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



Contact: Christian Lund (410)260-7920  
clund@treasurer.state.md.us

7. **STATE TREASURER**  
***April 2018 Tax-Exempt Equipment  
Lease-Purchase Financing***

**Recommendation:** The State Treasurer recommends that the Board of Public Works approve the award to **Banc of America Public Capital Corp** of the April 2018 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This April 2018 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$1,357,654.75 in capital equipment.

**Authority:** Section 8-304, State Finance & Procurement Article, Annotated Code of Maryland.

**Term:** Financing Lock Period: April 4, 2018 through April 18, 2018  
Lease Periods: Three years and five years after the Closing Date

**Procurement Method:** Competitive Sealed Bids

**Award:** **Banc of America Public Capital Corp**

**Bids:** Award is based on the lowest weighted average for the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years.

<b><i>Bidder</i></b>	<b><i>Weighted Average Rate</i></b>
<b><i>Banc of America Public Capital Corp</i></b>	<b><i>2.753 %</i></b>
<b><i>U.S. Bancorp Government Leasing and Finance, Inc.</i></b>	<b><i>2.844 %</i></b>
<b><i>PNC Equipment Finance, LLC</i></b>	<b><i>3.170 %</i></b>

**MBE Goal:** None

**Fund Sources:** Agency operating budgets

**Amount:** \$1,357,654.75

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 4, 2018



**REVISED**

7. **STATE TREASURER** (*cont'd*)  
***April 2018 Tax-Exempt Equipment  
Lease-Purchase Financing***

**Remarks:** The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis of \$1,357,654.75 in capital equipment that was published on *eMaryland Marketplace*, posted on the websites of the National Association of State Treasurers and the State Treasurer's Office, and emailed to firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond.

**Three** bids were received. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease term of 3 years and 5 years.

This Lease-Purchase financing is expected to close no later than April 18, 2018. Following the April 2018 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$35 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$30.9 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 1

*Contact: Daniel Schmuck (410)767-4605  
Daniel.Schmuck@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES for  
MARYLAND DEPARTMENT OF HEALTH  
*Springfield Hospital Center***

***Contract ID:*** Mold Remediation Inspection and Monitoring  
ADPICS No.: 001B8400368, Project: S-660-181-003

***Contract Type:*** Construction

***Description:*** Labor, materials, supervision, equipment, insurance, services, transportation, testing to stabilize and condition air quality at MDH's Secure Evaluation and Therapeutic Treatment (SETT) unit in the Muncie Building at Springfield Hospital Center; perform mold inspection, testing, oversight, and clearance services on building components and materials affected by mold.

***Procurement Method:*** Emergency

***Emergency Declared:*** December 29, 2017

<b><i>Bids:</i></b>	KCI Technologies, Inc., Sparks	\$26,900
	Green Street Environmental, Baltimore	\$34,750
	Aerosol Monitoring & Analysis, Hanover	\$68,524

***Award:*** KCI Technologies, Inc.

***Award Date:*** January 19, 2018

***Contract Amount:*** \$26,900

***Term:*** 45 Calendar Days

***MBE Participation:*** 0%

***Fund Source:*** H00 18 77051 01 1498

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 2

---

**A1. DEPARTMENT OF GENERAL SERVICES for  
MARYLAND DEPARTMENT OF HEALTH (cont'd)  
*Springfield Hospital Center***

***Remarks:***

*Nature of Emergency:* Mold was growing on various building surfaces throughout MDH's Secure Evaluation and Therapeutic Treatment (SETT) unit in the Muncie Building at Springfield Hospital Center in Sykesville. An emergency mold remediation project was initiated to correct the interior conditions causing mold growth. DGS sought industrial hygiene services for inspection, testing, oversight, and clearance of mold on surfaces and building materials throughout the SETT unit. An industrial hygienist consultant is required to provide recommendations and monitoring services to ensure that the correct mitigation methods are implemented by the remediation contractor.

*Basis for Selection:* DGS solicited bids from four industrial hygiene firms and conducted a pre-bid meeting at the SETT unit on January 10, 2018. KCI Technologies, Inc. was the lowest responsive bidder of the three firms submitting bids, is a responsible bidder, and has confirmed its understanding of the scope of work.

*Note:* The remediation contract was a DGS small procurement award (less than \$25,000).

***Tax Compliance No.:*** 18-0180-1110

***Resident Business:*** Yes

---

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 3

*Contact: Katherine Z. Dixon, 410-585-3035  
Katherine.Dixon@Maryland.gov*

**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Maryland Reception Diagnostic and Classification Center***

**Contract ID:** Emergency Replacement of Hot Water Tanks at  
Maryland Reception Diagnostic and Classification Center  
Project No.: KTD-001-180-C01, ADPICS No. Q00P8405146

**Contract Type:** Construction

**Description:** Install two hot water generators, including all piping and connections

**Procurement Method:** Emergency

Bidders	Bid
JF Fischer, Inc., Baltimore	\$184,119
Maryland Mechanical Systems, Inc., Baltimore	\$219,800
Veolia Energy Baltimore Heating, LLP, Baltimore	\$327,299

**Emergency Declared:** February 9, 2018

**Award:** JF Fischer, Inc.

**Award Date:** February 21, 2018

**Amount:** \$184,119

**Fund Source:** FY18, PCA V6410, AOBJ 1402

**Term:** 120 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* One of two hot water tanks failed and was no longer supplying water to the Maryland Reception Diagnostic and Classification Center building. The second tank was leaking and not maintaining the storage temperature required by code. Due to the age and wall thickness of the units, repair was not an option. With total failure imminent, immediate replacement of the units was necessary to maintain the hot water supply and ensure the health and safety of the inmates relying on it.

*Basis for Selection:* Three responsive bids were received. The responsible bidder with the lowest bid was selected.

**Tax Compliance:** 18- 0518-1111

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 4

*Contact: Katherine Z. Dixon, 410-585-3035  
Katherine.Dixon@Maryland.gov*

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Patuxent Institution***

***Contract ID:*** Emergency Steam Line Repairs at the  
Patuxent Institution  
Project No.: KD-001-180-C02, ADPICS No. Q00P8403829

***Contract Type:*** Maintenance

***Original Emergency Report:*** Secretary's Appendix Item A5 (1/24/2018)

***Contract Description:*** Repair leaks by abandoning old steam line and installing new line

***Change Order Description:*** Change Orders # 1 and # 2: Repair additional leaks

***Procurement Method:*** Emergency

***Emergency Declared:*** December 7, 2017

***Award:*** East Coast Welding & Construction Company, Inc., Glen Burnie

***Award Date:*** February 5, 2018 (change order # 1)  
February 23, 2018 (change order # 2)

***Amount:*** \$77,446 (original amount)  
\$13,970 (change order # 1)  
\$25,848 (change order # 2)  
\$117,264 (total)

***Fund Source:*** FY18 Operating Funds, PCA 41410, AOBJ 1402

***Term:*** 30 days (original award)  
Extend 30 days (change order # 1)  
Extend additional 30 days (change order # 2)

***MBE Participation:*** None

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 5

---

**A3. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
***Patuxent Institution***

***Remarks:***

*Nature of Emergency:* As stated in the original emergency report, underground steam lines were leaking and pouring into the hallway that links the Mental Health Building, inmate dining hall, staff dining hall, and school at the Patuxent Institution. See Secretary's Appendix Item A5 (1/24/18). As the situation presented a health and safety hazard for the inmates and staff using the area, the repairs needed to be made immediately.

While the project was underway, leaking water threatened to collapse the wall around the steam line, necessitating change order # 1 to bypass the steam line. Additional leaks were discovered, necessitating change order # 2.

***Tax Compliance:*** 18-0472-0111

***Resident Business:*** Yes

---

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 4, 2018



APP 6

Contact: Katherine Z. Dixon, 410-585-3035  
Katherine.Dixon@Maryland.gov

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Patuxent Institution***

**Contract ID:** Emergency Underground Steam Line Repairs at the  
Patuxent Institution - Women's Building  
Project No.: KD-001-180-C04, ADPICS No. Q00P7407571

**Contract Type:** Maintenance

**Description:** Repair/replace underground steam and hot water piping at several locations.

**Procurement Method:** Emergency

Bidders	Bid
M&M Welding & Fabricators, Inc., Mt. Airy	\$45,800
Trinmar Contracting Services, Inc., Edgewood	\$89,777

**Emergency Declared:** February 12, 2018

**Award:** M&M Welding & Fabricators, Inc.

**Award Date:** February 18, 2018

**Amount:** \$45,800

**Fund Source:** FY18, PCA 41410, AOBJ 8125

**Term:** 30 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* At the Patuxent Institution – Women's Building, a leak in the underground domestic steam lines required immediate repairs to restore hot water and heat.

*Basis for Selection:* Two responsive bids were received. The responsible bidder with the lower bid was selected.

**Tax Compliance:** 18- 0471-1111      **Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 1

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Anne Arundel County***

**Recommendation:** Approval to commit \$984,275 for the following **acquisition** projects.

**1. *Brown Woods Park Acquisition - \$414,775***  
Anne Arundel County, POS #6765-2-321 MD20180118-0025

**Background:** Acquire 2.33 acres to be part of Brown Woods Park in Annapolis. The property is improved with a multipurpose field and parking lot. The County has been leasing this property to use it as a public park; by acquiring the property, the County will ensure its continued use as a public park with recreational community amenities.

**Appraised Value:** George L. Peabody \$373,000  
Brice J. Worthington \$352,550

**Property Cost:** \$362,775

**Incidentals:** \$ 52,000

**Fund Source:** Outdoor Recreation Land Loan – 2018; Chapter 150 Acts of 2017  
Program Open Space – Local Share  
Source Code: 18011 Amount: \$414,775

**2. *Crownsville Park – Sonberg Acquisition - \$569,500***  
Anne Arundel County, POS #6766-2-322 MD20180118-0026

**Background:** Acquire 1.86 acres to add to 11-acre Crownsville Park. Future development plans for the park include two multi-purpose fields, a playground, and parking lot.

**Appraised Value:** David N. Lamb \$540,000  
Brice J. Worthington \$527,000

**Property Cost:** \$533,500

**Incidentals:** \$ 36,000

**Fund Source:** Outdoor Recreation Land Loan – 2018; Chapter 150 Acts of 2017  
Program Open Space – Local Share  
Source Code: 18011 Amount: \$569,500

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 2

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
**PROGRAM OPEN SPACE STATE SHARE**  
*Garrett County*

**Recommendation:** Approval to commit \$331,800 for the following **acquisition** project.

***Fork Run Acquisition - \$331,800***

\$29,482 (POS Local Share)                      \$302,318 (POS State Share)  
Garrett County POS #6759-11-238 MD20180119-0033

**Background:** Acquire 126.52 acres to add to Fork Run Recreation Area. The recreation area has rock climbing, hiking and biking. Acquisition will allow expansion of the popular hiking/biking trail system and protect the headwaters of Fork Run. This acquisition is a partnership between DNR and Garrett County. Because the transaction also involves POS Stateside funds, the County is granting DNR a perpetual conservation easement on the property.

**Appraised Value:**      Carter and Roque Real Estate                      \$330,000  
                                 Professional Appraisal Corporation      \$190,000

**Property Cost:**                      \$330,000

**Incidentals:**                      \$    1,800

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015; Chapter 495 Acts of 2015  
Program Open Space – Stateside  
Source Code: 15403 Amount: \$302,318

Outdoor Recreation Land Loan – 2017; Chapter 143 Acts of 2016  
Program Open Space – Local Share  
Source Code: 17009 Amount: \$29,482

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 3

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**3A. RURAL LEGACY PROGRAM FUNDS**  
***Calvert County***

**Recommendation:** Approval to grant \$421,443 to the **Board of County Commissioners of Calvert County** from Rural Legacy Funds to acquire 64.863 acres in fee simple. The property will be encumbered by a Rural Legacy conservation easement to be co-held by Department of Natural Resources and the Calvert Nature Society.

***North Calvert Rural Legacy Area – King Calvert Property***

**Prior Approval:** North Calvert Rural Legacy Area approved grant for fee simple and conservation easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,135,239 for FY2017

**Project Description:** Acquisition of this easement property protects valuable forest lands, Forest Interior Dwelling Species habitat, and water quality through riparian buffers to 6,266 linear feet of streams that flow into the main channel, headwaters, and non-tidal wetlands of Hall Creek. The easement will be co-held by DNR and the Calvert Nature Society.

**Purchase Price:** \$400,000 (\$6,169 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 3,150
	Incidental:	<u>\$18,293</u>
		\$21,443

**Amount Requested:** \$421,443

***Fund Sources:***

Rural Legacy Program  
Outdoor Recreation Land Loan – 2015  
Chapter 462 Acts of 2014  
Source Code: A0510 Amount: \$544.55

Rural Legacy Program  
MD Consolidated Capital Bond Loan – 2015  
Chapter 495 Acts of 2015  
Source Code: 15400 Amount: \$36,354.45

Rural Legacy Program  
Outdoor Recreation Land Loan – 2017  
Chapter 143 Acts of 2016  
Source Code: 17010 Amount: \$384,544.16

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 4

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE STATE SHARE**  
***Deborah S. Rhode 1993 Trust, \$50,000***

***Recommendation:*** That the Board of Public Works approve the acquisition in fee simple of 20 +/- acres in Allegany County.

***Description:*** These entirely-forested parcels will be managed by the Maryland Forest Service as part of Green Ridge State Forest. Acquisition will provide increased hunting opportunities, improve boundary management and will protect long-term water quality in the Upper Potomac River Watershed. The property, located in a Targeted Ecological Area, scored 137 under the Program Open Space Targeting System.

***Grantor:*** James E. Moffatt, William M. Robinson & Edward W. Seifert, Trustees of the Deborah S. Rhode 1993 Trust

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 20 +/- acres, unimproved, POS #5114

***Price:*** \$50,000

***Appraisals:*** \$61,000 (3/28/17) – Joyce A. Sheets  
\$25,000 (3/27/17) – Melville E. Peters  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

***Fund Source:*** Outdoor Recreation Land Loan – 2017  
Program Open Space – Stateside  
Chapter 143 Acts of 2016  
Source Code: 17008                      Amount: \$50,000.00

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 5

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE STATE SHARE**

***Henry L. Murphy, \$198,000***

***Recommendation:*** That the Board of Public Works approve the acquisition in fee simple of 14.7 +/- acres in Charles County.

***Description:*** This forested parcel is adjacent to Doncaster Demonstration State Forest and will be managed by the Maryland Forest Service. Acquisition will provide additional access to Doncaster Demonstration Forest and buffer the area from residential development. The property is located in a Targeted Ecological Area and scores 106 under the Program Open Space Targeting System.

***Grantor:*** Henry L. Murphy

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 14.7 +/- acres, unimproved, POS No. 5235

***Price:*** \$198,000

***Appraisals:*** \$203,000 (9/18/17) – Melville E. Peters  
\$182,000 (9/20/17) – LouAnne Cline

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

***Fund Source:***

Outdoor Recreation Land Loan of 2017  
Program Open Space Stateside  
Chapter 143, Acts of 2016  
Source Code: 17008    Item: 008    Amount: \$198,000

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
**ACTION AGENDA**  
April 4, 2018



DNR 6

Contact: Robert Feldt (410)-260-8529  
rob.feldt@maryland.gov

**6A. TIMBER SALE**  
***Allegany County***

***Recommendation:*** That the Board of Public Works approve this timber sale of 154,914 board feet of sawtimber, and 257 cords of pulpwood, to be conducted in Green Ridge State Forest Compartment 3.

***Green Ridge State Forest***  
***25 acres /Compartment 3 (GR-04-18)***

***Description:*** This will be a variable retention harvest, leaving 10% of the original stand in patches or individual trees. Some trees are retained as a seed source, and all serviceberry, white pine, and dogwood will be retained. Several legacy trees will be retained throughout the stand to serve as seed and wildlife food sources.

No bond money was used in the purchase of this land.

***Authority:*** Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

***Sales Method:*** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

***Bids:***

American Hardwood Industries	VA	\$92,366
Allegheny Wood Products	WV	\$83,581
Cessna Brothers Logging	PA	\$55,200
Logue Brothers Lumber Co.	PA	\$47,425
Roy Yonker	MD	\$34,000

***Award:*** American Hardwood Industries

***Amount:*** \$ 92,366

***Estimated Value:*** \$ 52,282

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 1B

Contact: Joseph Sedtal 410-767-3351  
jsedtal@mta.maryland.gov

**1-S. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Maryland Transit Administration, Real Estate Division***

**Contract ID:** Property Acquisition and Title Services; AGY-15-018-SR;  
ADPICS # J05B8400013

**Contract Description:** Provide the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with professional Title and Settlement Services for property acquisitions and title services to achieve property clearance scheduled under MDOT MTA's Capital Construction Program.

**Award:** Diversified Property Services, Inc.  
Timonium, MD

**Term:** 4/19/2018 – 4/18/2023

**Amount:** \$3,455,638 NTE (5 Years)

**Procurement Method:** Multi-Step Competitive Sealed Bidding

**Bids:**

Bidders	Bids
Diversified Property Services, Inc. Timonium, MD	\$3,455,638
Johnson, Miriam & Thompson, Inc. Hunt Valley, MD	\$4,411,400
Moses & Aiken, LLC Rockville, MD	\$10,617,900

**DBE Participation:** 23% (Contractor is a DBE)

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** A notice of the availability of the Multi-Step Invitation for Bids (MS-IFB) was advertised on *eMaryland Marketplace*. Copies of the notice were sent directly to 20 prospective vendors, four of which are Maryland firms, and included one DBE and no VSBes.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 2B

**1-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

Four bids were received in response to the MS-IFB. After review of the technical offers, three bids were determined to be qualified. One technical offer did not meet the technical requirements of the MS-IFB; therefore, the bid was deemed not qualified and was eliminated. A public bid opening was held for the qualified bids. Diversified Property Services, Inc. submitted the lowest priced responsive bid and was determined to be a responsible bidder. MDOT MTA has confirmed Diversified Property Services, Inc.'s bid prices for this contract and determined the bid to be fair and reasonable. Therefore, award is recommended to Diversified Property Services, Inc.

MDOT MTA owns properties in the areas throughout Maryland and parts of Delaware. The purpose of this contract is to provide MDOT MTA with professional Title and Settlement Services on all property acquisitions and dispositions, as needed, in order to achieve property clearance scheduled under MTA's Capital Construction Program, essential functions to include but not be limited to, Response Time, Title Examination and Report, Bring-to-Dates, Settlement Services, Title Insurance, Title Search, Property Negotiation Services, Relocation Services, Property Management Services, Appraisal Review Services, and Appraisal Services.

A 23% DBE participation goal was established for this contract based upon the multiple available subcontracting opportunities. As a DBE, the recommended awardee has committed to meeting a percentage of the goal while utilizing the services of another DBE to fulfill the remaining percentage.

**Fund Source:** 80% Special (Transportation Trust Fund); 20% Federal

**Appropriation Code:** J05H0105

**Resident Business:** Yes

**MD Tax Clearance:** 18-0424-0111

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 3B

Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**2-S-OPT.     DEPARTMENT OF HUMAN SERVICES**  
***Local Department of Social Services Operations***  
***Residential Child Care Maintenance Payments Program***

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-17-022-A1;  
ADPICS # N00B8400337

**Contract Approved:** DBM Item 5-S (4/26/2017)

**Contractor:** Woods Services, Inc.  
Langhorne, PA

**Contract Description:** Provide Out-of-State Residential Child Care Services for youth diagnosed with developmental disabilities that have significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

**Option Description:** Exercise the sole one-year renewal option.

**Original Contract Term:** 5/1/2017 – 4/30/2018 (w/1 one-year renewal option)

**Option Term:** 5/1/2018 – 4/30/2019

**Original Contract Amount:** \$2,222,877 (1 Year)

**Option Amount:** \$1,016,406 (1 Year)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$3,239,283

**Original Procurement Method:** Sole Source (Continuity of Care)

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the sole one-year renewal option as contained in the original contract to provide continuity of care for the remaining five youth with Woods Services, Inc. These five youth have been diagnosed with developmental disabilities, as well as significant behavioral, emotional and medical challenges.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



**2-S-OPT.     DEPARTMENT OF HUMAN SERVICES (cont'd)**

Woods Services, Inc. is a specialized Residential Treatment Center that provides services for youth diagnosed with developmental disabilities, as well as those with behavioral, emotional and medical challenges. Historically, once these types of youth are placed in a specialized residential treatment facility, a change in placement would occur only if it is in the best interest of the youth. Quarterly monitoring visits are conducted with the Provider to ensure that the performance expectations of the contract are being met.

The renewal option amount requested is less than what was reported in the original contract agenda item because at this time there are fewer children placed with this Provider. Originally, the Department of Human Services' Social Services Administration (DHS/SSA) placed eleven children with Woods Services, Inc.; however, since that time, six children have been returned to Maryland. Of the five children still placed with the Provider, one youth will age-out of DHS/SSA care in June 2018; two youth will age-out in 2019; and, the remaining two youth will age-out in 2020. If DHS/SSA determines prior to the end of this renewal option period that it is in the best interest of the remaining youth to continue to receive care and services through Woods Services, Inc., a new Sole Source contract will be procured.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

If an Out-of-State provider has a government rate that is set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth.

**Fund Source:** 80% General; 20% Federal (Title IV-E)

**Appropriation Code:** N00G0001

**Resident Business:** No

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 5B

Contact: Debbie Thornton 410-230-3322  
Debbie.thornton@maryland.gov

**3-S-OPT.     DEPARTMENT OF JUVENILE SERVICES**  
***Somatic Health***

**Contract ID:** Physician Services at Selected DJS Facilities; ADPICS # V00B8400081

**Contract Approved:** DBM Item 3-S (4/16/2014)

**Contractor:** Jay A. Bernstein, M.D., P.A.  
Rockville, MD

**Contract Description:** Provide physician services to approximately 500 male and female youth between the ages of 6 and 21, who have been placed into the care of any of the nine DJS facilities.

**Option Description:** Exercise the final one-year renewal option.

**Original Contract Term:** 5/1/2014 – 4/30/2017 (w/2 one-year renewal options)

**Option Term:** 5/1/2018 – 4/30/2019

**Original Contract Amount:** \$4,162,812 (3 Years)

**Option Amount:** \$1,456,451 (1 Year)

**Prior Modifications/Options:** \$1,425,099 [Opt #1: 5/1/2017 - 4/30/2018) DBM Item 9-S-OPT (4/5/2017)]

**Revised Total Contract Amount:** \$7,044,362

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract to provide a full range of medical services for youth, including on-site health care 24 hours per day, seven days per week, and on-call consultations to the nursing staff. Youth are seen for preventative, acute and chronic care with sick calls, physicals and follow-up visits as needed.



Department of  
**BUDGET AND  
MANAGEMENT**

DBM 6B

**3-S-OPT. DEPARTMENT OF JUVENILE SERVICES** *(cont'd)*

A full range of medical services are provided for youth, including on-site health care 24 hours per day, seven days per week and on-call consultants to the nursing staff. Youth are seen for preventive, acute, and chronic care with sick call, physicals, and follow-up visits as needed.

Physician Services are critical to the State in order to protect the health of youth in the care and custody of DJS. The youth receive physical examinations and routine medical care, including prescription medication, as needed. The youth are often diagnosed with unmet and complicated health needs including infectious diseases, orthopedic problems, abnormal conditions resulting from gunshot wounds, pregnancy, asthma, diabetes, substance abuse, and psychiatric problems.

It is in the State's best interest to approve this final renewal option based upon the Department's continued satisfaction with the contractor's performance of these services. The care provided by the contractor has been consistent with best practices in Pediatrics, and the services have been extremely dependable for on-site and 24 hour on-call care.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal period. A new contract is expected to be recommended for award prior to the expiration of this contract.

**Fund Source:** 100% General

*Appropriation Codes:* Various

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

## DEFERRED

**WITHDRAWN**

**WITH DISCUSSION**

## WITHOUT DISCUSSION

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 7B

Contact: Ken Smith 410-260-7807  
ksmith@comp.state.md.us

**4-S-MOD. COMPTROLLER OF MARYLAND**  
***Compliance Division***

**Contract ID:** Sale of Unclaimed Securities; OC-2016-01; ADPICS # COH53969

**Contract Approved:** DBM Item 1-S (3/23/2016)

**Contractor:** Conduent State & Local Solutions, Inc.  
(formerly known as Xerox State & Local Solutions, Inc.)  
Fairfax, VA

**Contract Description:** Provide services for the sale of unclaimed securities on behalf of the Comptroller of Maryland, Compliance Division, Unclaimed Property Unit.

**Modification Description:** Increase funding to pay brokerage commissions on stock certificates sold for the Comptroller's unclaimed property unit.

**Original Contract Term:** 5/1/2016 – 4/30/2021

**Modification Term:** 4/18/2018 – 4/30/2021

**Original Contract Amount:** \$960,000 Est. Commission (5 Years)

**Modification Amount:** \$1,500,000 Est. Commission (3 Years)

**Prior Modifications/Options:** \$1,920,000 Est. Commission [Mod #1: Increased funding: 10/1/2017 – 4/30/2021: DBM Item 9-S-MOD (8/16/2017)]

**Revised Total Contract Amount:** \$4,380,000 Est. Commission

**Percent +/- (This Mod):** +64%

**Overall Percent +/-:** +281%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 8B

---

**4-S-MOD.    COMPTROLLER OF MARYLAND (cont'd)**

**Requesting Agency Remarks:** Request for approval to increase the available funding to pay brokerage commissions on stock certificates sold for the Comptroller's unclaimed property unit.

During FY2018, the Comptroller Compliance Division continues to see significant increases in the amount of unclaimed property being found and remitted to the State from a number of new companies holding and now remitting these unclaimed funds. In addition, the unclaimed property auditing firms under contract with the Comptroller's Office have begun auditing a number of broker/dealer firms that in previous years were under reporting unclaimed stock. The State statute requires the Comptroller's Compliance Division to sell this stock within one year of its receipt, and the increased volume of stock sold during FY2018 has exhausted the majority of funding approved under this contract including the previous modification, to pay the commission on the sale of this stock. The Comptroller's Compliance Division cannot know for certain if this increased volume of stock will continue to be remitted to the State during the remainder of the contract term, but this contract modification is based on the assumption that the remittance rate will continue to be higher than in prior years.

The Comptroller's Office originally estimated 1.2 million shares sold per year; however, based on current trends, the State is receiving approximately 4 million shares per year with roughly three years remaining on the contract. The Comptroller's Office is requesting approval to increase the funding for this contract by \$1,500,000 to continue to pay the commission for the sales of stock by this contractor.

Conduent State & Local Solutions, Inc. has provided excellent services under this contract. Shares of stock are being sold timely and the proceeds from the sale are being deposited into the State's account in a timely manner.

**Fund Source:** 100% Special (Unclaimed Properties)

**Appropriation Code:** E00A0501

**Resident Business:** No

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 9B

Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**5-S-MOD. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration/Foster Care Maintenance Program***

**Contract ID:** Child Placement Agency (CPA); ADPICS # (see page 11B)

**Contract Approved:** DBM Item 5-S (6/7/2017)

**Contractor:** See page 11B

**Contract Description:** Provide Child Placement Agency (CPA) services for a total capacity of 2,091 clients at various locations throughout Maryland through 35 separate CPA contracts that provide independent living residential programs and treatment foster care services.

**Modification Description:** Increase the spending authority for six CPA contracts based upon the estimated utilization rate being lower than actual usage that is projected to exceed the contract not-to-exceed (NTE) amounts prior to the end of the contract term.

**Original Contract Term:** 7/1/2017 – 6/30/2018 (w/2 one-year renewal options)

**Modification Term:** 5/1/2018 – 6/30/2018

**Original Contract Amount:** \$7,853,790 (1 Year) (see page 11B)

**Modification Amount:** \$1,300,534 (2 Months) (see page 11B)

**Prior Modifications/Options:** \$168,114 [Mod #1: Increased the beds at The Children's Choice of Maryland, Inc.: 11/2/2017 – 6/30/2018: DBM Item 9-S-MOD (10/4/2017)]

**Revised Total Contract Amount:** \$9,322,438 (see page 11B)

**Percent +/- (This Modification):** +16.6% (see page 11B)

**Overall Percent +/-:** +18.7% (see page 11B)

**Original Procurement Method:** Non-Competitive Negotiated Procurement of Human, Social or Educational Services

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



**5-S-MOD. DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Requesting Agency Remarks:** Request for approval to modify six current CPA contracts to increase the spending authority that is projected to exceed the contract not-to-exceed (NTE) amounts prior to the end of the contract term. These modifications will provide additional spending authorization to cover current and anticipated utilization through the end of the contracts.

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

These are reimbursements contracts. Under these CPA contracts, providers are paid only for the actual services provided to the State, i.e. solely for the actual days of service provided to a child placed in their care. DHS does not pay for any day that a program slot is unoccupied by a DHS child, regardless of the spending authorization for the program. The spending authorization for each program, the NTE amount, was set based on 68% utilization, i.e. the program bed would be occupied 68% of the days during the one-year contract term, which in turn was based on the estimated Statewide utilization rate of the programs as reflected in the FY2018 DHS budget.

While all of these programs fall within the CPA category, they are diverse in terms of both the services provided and geographic areas served. As the needs of the children that DHS serves varies from year to year, so does the utilization of these programs, as the children are placed according to their needs. As such, while the Statewide average estimated utilization rate is 68%; actual utilization varies by program, which in turn requires DHS to seek an adjustment to the spending authorization for those programs where projected utilization will exceed 68%. The six contracts have been modified based on the programs' actual utilization during the first half of the contract term.

These modifications are in the best interest of the State to ensure the Department has sufficient spending authority to cover existing and anticipated placements with these programs and continue CPA services without disruption until the contracts end.

<b>Fund Source:</b>	80% General; 20% Federal
<b>Appropriation Code:</b>	N00G0001
<b>Resident Businesses:</b>	See page 11B

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 11B

**5-S-MOD. DEPARTMENT OF HUMAN SERVICES (cont'd)**

*Awards: (cont'd)*

Awards	Original # of Child Care Beds	# of Beds Added w/Mods	Revised # of Child Care Beds	Base Amount	Previous Mod	Current Mod	Total Revised Contract	Percent Change (+) This Mod	Percent Change (+) Overall Mod
<b>The Children's Choice of Maryland, Inc. Bellmawr, NJ (Local Office in Lanham, MD) SSA/CPA-18-009 ADPICS # COH54447</b>	85	10	95	\$2,524,673	\$168,114	\$383,131	\$3,075,918	15%	22%
<b>The Children's Guild Inc. Baltimore, MD SSA/CPA-18-010 ADPICS # COH54056</b>	60	0	60	\$2,337,571	\$0	\$192,245	\$2,529,816	8%	8%
<b>Good Children In The Making, Inc. Bowie, MD SSA/CPA-18-014 ADPICS # COH54335</b>	28	0	28	\$709,286	\$0	\$115,420	\$824,706	16%	16%
<b>Parker Therapeutic Services, Inc. (MDOT Certified MBE) Baltimore, MD SSA/CPA-18-026 ADPICS # COH54031</b>	40	0	40	\$1,321,530	\$0	\$416,906	\$1,738,436	32%	32%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 12B

**5-S-MOD. DEPARTMENT OF HUMAN SERVICES** *(cont'd)*

*Awards: (cont'd)*

Awards	Original # of Child Care Beds	# of Beds Added w/Mods	Revised # of Child Care Beds	Base Amount	Previous Mod	Current Mod	Total Revised Contract	Percent Change (+) This Mod	Percent Change (+) Overall Mod
Progressive Steps, Inc. Baltimore, MD SSA/CPA-18-028 ADPICS # COH54442	15	0	15	\$335,810	\$0	\$105,986	\$441,796	32%	32%
Seraaj Family Homes, Inc. Montgomery, AL SSA/CPA-18-031 ADPICS # COH54070	20	0	20	\$624,920	\$0	\$86,846	\$711,766	14%	14%
<b>TOTAL</b>	<b>248</b>	<b>10</b>	<b>258</b>	<b>\$7,853,790</b>	<b>\$168,114</b>	<b>\$1,300,534</b>	<b>\$9,322,438</b>	<b>16.6%</b>	<b>18.7%</b>

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 13B

Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**6-S-MOD. DEPARTMENT OF HUMAN SERVICES**  
***Residential Child Care Maintenance Payments Program***

**Contract ID:** Residential Child Care Services; SSA/RCCSS-17-005-A3; ADPICS # COH55396

**Contract Approved:** DBM Item 6-S (1/25/2017)

**Contractor:** Bay Shore Services, Inc.  
Salisbury, MD

**Contract Description:** Provide continued Residential Child Care (RCC) services for two developmentally disabled youth.

**Modification Description:** Add funding for a third developmentally disabled youth placement and extend the contract term to continue services until the date when this youth will age-out of care.

**Original Contract Term:** 2/1/2017 – 1/27/2019

**Modification Term:** 5/1/2018 – 6/16/2021

**Original Contract Amount:** \$356,656 NTE (1 Year, 11 Months)

**Modification Amount:** \$503,485 (3 Years, 2½ Months)

**Prior Modifications/Options:** \$0 [Mod #1: Removed one facility location and added another location: 3/5/2017 – 1/27/2019: Approved by DHS; Mod #2: Added a new location with one bed: 11/22/2017 – 4/30/2018: Approved by DHS]

**Revised Total Contract Amount:** \$860,141

**Overall Percent +/- (This Mod):** +141%

**Original Procurement Method:** Sole Source (Continuity of Care)

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



**6-S-MOD.    DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Requesting Agency Remarks:** Bay Shore Services, Inc. was determined to be the most appropriate placement for this youth because its facilities specialize in providing services to youth with developmental disabilities. This is a reimbursement contract. The Provider is being paid solely for the actual youth who are placed with them during the contract term, and then only for the actual number of days each youth is with the Provider. As such, DHS will not be charged for any youth who are not in care.

RCC contracts are defined in COMAR 14.32.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24 hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These are designed to protect the health, safety, and well-being of children placed in residential child care programs.

**Fund Source:** General 80%; Federal 20% (Title IV-E)

**Appropriation Code:** N00G0001

**Resident Business:** Yes

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 15B

*Contact: Catherine A. Bledsoe 410-576-7941  
cbledsoe@oag.state.md.us*

**7-GM. COPPIN STATE UNIVERSITY**

**Fund Source:** Agency Funds

**Appropriation Code:** R27 00640 0899 41

**Request Amount:** \$20,000

**Description:** Pursuant to State Government Article §§ 12-404 and 12-501, Coppin State University and the Office of the Attorney General request approval for the payment of \$20,000 in full settlement of all claims made by Plaintiff, Edna M. Swann, in the lawsuit captioned *Edna M. Swann v. Coppin State University*, United States District Court for the District of Maryland, No. 1:16-cv-04105-ELH.

**Requesting Agency Remarks:** If this settlement is approved, a check in the amount of \$14,000 should be made payable to Edna M. Swann and a separate check in the amount of \$6,000 should be made payable to DK Associates, LLC. Both checks should reference *Edna M. Swann v. Coppin State University*, No. 1:16-cv-04105-ELH, and should be mailed to Catherine A. Bledsoe, Assistant Attorney General, Office of the Attorney General, Educational Affairs Division, 200 Saint Paul Place, 17th Floor, Baltimore, Maryland 21202, who will deliver the checks. All necessary documentation and releases have been completed.

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 16B

*Contact: Jonathan Martin 410-260-7280  
jonathan.martin1@maryland.gov*

**8-GM. DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Office of Budget Analysis (OBA)*

***Request Amount:*** \$94,491 FY2018 Total (see page 17B)

***Description:*** Request to approve a proposed reimbursable fund budget amendment for the month of February FY2018. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

***Fund Source:*** 100% Reimbursement

***Appropriation Code:*** See page 17B

***Requesting Agency Remarks:*** The contributing Department has appropriated funds to pay for services to be provided by the receiving Departments for February FY2018. The following page shows the reimbursable fund amendments and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 4, 2018



DBM 17B

**8-GM. DEPARTMENT OF BUDGET AND MANAGEMENT** *(cont'd)*

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
18R-027	Q00A0204 Department of Public Safety and Correctional Services, Security Operations, Deputy Secretary of Operations  Q00G0001 Department of Public Safety and Correctional Services, General Administration, Police and Correctional Training Commissions	D15A0516 Executive Department, Governor's Office of Crime Control and Prevention	\$94,491	Funding is for the purpose of providing support for DPSCS's "K-9 Drug Dog" program for addressing heroin abuse other related drugs within the State, increasing data-sharing and data tracking in regards to race-based traffic stops, and further training parole and probation agents on the recognition of mental health issues and providing resources for interacting with probationers who experience mental illness.
<b>FY2018 February Proposed Reimbursable Amendment Total</b>			<b>\$94,491</b>	

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 4, 2018



*Contact: Kenneth H. Smith (410) 260-7807  
ksmith@comp.state.md.us  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov*

**1-IT. COMPTROLLER OF MARYLAND**

**Contract ID:** Software Maintenance and Support Services  
SS-2018-01  
ADPICS BPO No.: E00B8400035

**Contract Description:** Maintenance and support services for mainframe software products to maintain critical applications, systems, and operational functions at Annapolis Data Center.

**Award:** SAS Institute, Inc., Cary, NC

**Term:** 7/1/2018 – 6/30/2021 (three years)

**Amount:** \$392,245

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** The Annapolis Data Center (ADC), part of the Comptroller's Information Technology Division, is the data-processing service bureau for various State departments and agencies. To support that effort, ADC obtains and manages licenses and maintenance services for numerous mainframe software products that support operations and customer agency application systems. This contract provides use and maintenance of three mainframe software products that are analytical tools used primarily by ADC's customer agencies. SAS is the developer of the software and, as such, retains the proprietary and copyright privileges associated with the software. Under these circumstances, SAS Institute, Inc. is the only known vendor that can license and maintain the software.

**Fund Source:** Reimbursable      **Approp. Code:** E00A1001

**Resident Business:** Yes      **MD Tax Clearance:** 18-0274-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



*Contact: Anna Lansaw (410) 585-5015  
AnnaA.Lansaw@maryland.gov  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov*

**2-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
***Information Technology & Communications Division***

**Contract ID:** MIRS/MVA Facial Recognition Support  
DPSCS Contract 2018-37  
ADPICS BPO No.: Q00B8400125

**Contract Description:** Provide support and maintenance services for the facial recognition templates of the Maryland Image Repository System and the Motor Vehicle Administration Facial Recognition System.

**Award:** DataWorks Plus, Greenville, SC  
**Term:** 4/18/2018 – 3/31/2023 (five years)  
**Amount:** \$947,762  
**Procurement Method:** Sole Source  
**MBE Participation:** None

**Remarks:** The Maryland Image Repository System (MIRS) serves the entire organization as the enterprise-wide central repository for all images required and is used as part of daily operation of DPSCS and local law enforcement agencies. In addition, this software manages the templates used for the Motor Vehicle Administration Facial Recognition System.

DataWorks Plus is the sole owner of the proprietary MIRS/MVA facial recognition software and all its components, including software and templates. There is no other available source for the maintenance and support for the system. Without this vital system DPSCS would incur public safety issues at the time of emergency or critical criminal situations, and would precipitate a disastrous disruption in the law enforcement and criminal justice use communities that rely on the system to perform daily job functions.

DPSCS recommends a five-year contract instead of annual purchases as it has done in the past. The pricing is locked in at current rate which provides a 5% savings to the State. It is in the State's best interest to secure fixed pricing for five years given the need for continuing services.

<b>Fund Source:</b>	General	<b>Approp. Code:</b>	Q00A0102
<b>Resident Business:</b>	No	<b>MD Tax Clearance:</b>	18-0469-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



*Contact: Debbie Thornton (410) 585-5015  
Debbie.Thornton@maryland.gov  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov*

**3-IT-OPT.    DEPARTMENT OF JUVENILE SERVICES**

***Contract ID:*** Radio Frequency Electronic Monitoring  
Equipment/Services  
ADPICS BPO No.: V00B8400079

***Contract Approved:*** DoIT Item 4-IT (5/24/2017)

***Contractor:*** Behavioral Interventions, Inc., Boulder, CO

***Contract Description:*** Radio frequency electronic monitoring and voice  
recognition services for youth who are court-ordered into the Community Detention Program.

***Option Description:*** Exercise sole 5-year option

***Original Contract Term:*** 6/8/2017 – 4/30/2018 (11 months w/one 5-year option)

***This Option Term:*** 5/1/2018 – 4/30/2023

***Original Contract Amount:*** \$424,626

***This Option Amount:*** \$1,964,430 (5-year option priced at \$392,886/year)

***Revised Total Contract Amount:*** \$2,389,056

***Original Procurement Method:*** Intergovernmental Cooperative Agreement  
[Federal GSA Schedule 84; Contract GS-07F-0518N]

***MBE Participation:*** None

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 4, 2018



**3-IT-OPT.    DEPARTMENT OF JUVENILE SERVICES (cont'd)**

**Remarks:** The Community Detention Program is a 24/7 Statewide program that allows youth to remain in the community on court-ordered home detention. Continued use of GSA Schedule 84 as the basis on which to contract with the incumbent contractor will provide uninterrupted electronic monitoring of youth to ensure youths are abiding by court-ordered conditions. The program requires specialized equipment and monitoring software to ensure that accurate accounts of each youth are maintained. Supervision information occurs in real time with each youth being actively electronically supervised to ensure compliance with their court ordered requirements.

DJS currently pays \$4.14 per day per youth for radio frequency monitoring services. This 5-year renewal option continues the fixed price of \$4.14 per youth per day for all five years. The original term was 11 months to align with the amount of time left on the GSA base contract; the sole 5-year renewal mirrors the GSA contract.

A previous competitive solicitation resulted in only one responsive and responsible offer (submitted by the incumbent). Based on the limited number of available vendors and lack of competition for this commodity, DJS has determined that the most cost-effective means to continue these services is through using the intergovernmental cooperative purchasing method. The incumbent contractor provides several benefits to DJS including offering a cloud-based solution for improved security, reliability, and accuracy; additional data capture and reporting ability; increased management ability of caseloads; increased spare equipment allowance to reduce overage costs and improve service delivery; and 24/7 real-time monitoring support.

There is only one option for the contract. At least one year before the renewal expiration date, DJS will determine if there are an increased number of qualified vendors to warrant solicitation of a new contract. If not, continued use of the GSA Schedule will be explored.

**Fund Source:**            General

**Approp. Code:**        V00G0101

**Resident Business:**   No

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



*Contact: Georgia Peake (410) 768-7252  
Gpeake2@mdot.state.md.us  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov*

**4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Motor Vehicle Administration***

**Contract ID:** Customer Connect  
V-HQ-15072-IT  
ADPICS BPO No.: J04B8400015

**Contract Description:** Software solution, installation, implementation, maintenance, licenses, and support for Customer Connect, an enterprise system that will modernize MDOT MVA's information technology infrastructure by replacing multiple aging systems.

**Award:** FAST Enterprises, LLC, Centennial, CO

**Term:** 4/19/2018 – 4/18/2023 (5-year base)  
4/19/2023 – 4/18/2028 (5-year renewal option)

**Amount:** \$66,864,484 (base)  
\$14,462,610 (option)  
\$81,327,094

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

Ranking				
Offeror	Technical	BAFO Financial	Overall	Price (w/ renewal option)
FAST Enterprises LLC, Centennial, CO	1	2	1	\$ 81,327,094
Morpho Trust USA, Billerica, MA	2	3	2	\$103,795,197
Tech Mahindra, South Plainfield, NJ	3	1	3	\$ 61,389,070
Deloitte Consulting, LLP, Baltimore, MD	4	4	4	\$155,368,423

*Technical ranking carried heavier weight than the financial offer ranking.*

**MBE Participation:** 5%  
**MBE Waiver:** 18.82% (on 23.82% subcontract goal)

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



**4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
***Motor Vehicle Administration***

<b><i>Performance Security:</i></b>	Performance bonding:
	Phase I \$4,755,100
	Phase II \$2,871,000
	Phase III \$1,722,600

***Remarks:*** MDOT MVA uses and maintains multiple large information technology systems to provide customer services across the State including Driver Services, Driver Enforcement, Vehicle Services, Business Licenses, and Point of Sales systems. Services are accessed at 24 MVA branch offices, one Bus, one Call Center, 12 County Treasurers' offices, 750 Electronic Registration and Titling participants, and 130 title service agencies.

MVA's current IT infrastructure comprises aged technology. To increase speed and improve accuracy, efficiency, and security it is in the State's best interest to replace the outdated systems with a single integrated up-to-date enterprise system.

MVA received seven proposals in response to its Request for Proposal for a new enterprise system solution. Three of the proposals did not meet minimum requirements and thus not reasonably susceptible for award. The remaining four offers – including the written proposal, presentation, and demonstration – were evaluated, and ranked, both technically and financially.

The offeror recommended for award, FAST Enterprises LLC, proposed a proven out-of-the-box, Commercial Off the Shelf (COTS) product that meets all MDOT MVA requirements and functionality through a well-designed, comprehensive, and highly proficient user-friendly solution. MDOT MVA determined it to be the most advantageous offer to the State and the overall best value for this complex project as it is ranked highest in technical and second lowest in price. The technical superiority significantly outweighed the difference in price over the lowest price provided by the third ranked technical offeror.

The superior aspects of FAST's offer include:

- A highly configurable solution to meet new or changing requirements
- Excellent features including interoperability, integration abilities, domain capabilities, and system administration
- As a proven COTS product, this solution is already developed and in use by at least seven states in accordance with federal regulatory and security requirements. The product will be configured to specifically meet all Maryland statutory and regulatory requirements

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 4, 2018



**4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
***Motor Vehicle Administration***

***Remarks: (cont'd)***

- The COTS software will be installed at the project on-set allowing MDOT MVA technical staff to have product interaction immediately and maintain continuous hands-on learning of the new enterprise system during the entire installation/implementation process, providing seamless knowledge-transfer. Contract includes annual software updates to maintain federal compliance and to stay up-to-date with the American Association of Motor Vehicle Administrators and the motor vehicle industry
- A thorough understanding of the work requirements, coupled with unparalleled experience, including successful, on-time, on-budget delivery of at least seven similarly complex projects, nationwide
- Key staff possess superior credentials, experience, and qualifications
- Proven successful solution has recognizable value in the associated risks of safety and security impacts, financial damage, cost to maintain multiple legacy systems, and customer service ramifications of awarding to a technically inferior and less qualified offeror
- Significant savings demonstrated in FAST's financial offer compared to the financial offer of the second highest technically ranked firm

This procurement allowed for offerors to propose their best viable solution to a new single-integrated enterprise system for MDOT MVA. The RFP did not dictate a COTS product, nor a custom-build, either could have been the most advantageous solution.

Due to the open nature of potential responses, MDOT MVA assigned a 23.82% MBE subcontract goal to the RFP. FAST's submission requested a MBE waiver which MDOT MVA approved. MDOT MVA granted the waiver due to the proprietary nature of the COTS solution and the demonstration of good faith efforts.

The COTS product is already developed and requires only configuration to meet MDOT MVA's specific business and functional requirements; it does not necessitate custom programming, which significantly limits subcontracting opportunities for services such as programmers and developers as they are not needed in the same capacity of a custom-built solution. As a proprietary product, there are limited subcontracting opportunities for providing deliverables or other project-related tasks such as project management, testing, and training. The offeror can engage a limited number of subcontractors on the project team. This aspect differs from a custom-built solution that provides significantly more subcontracting opportunities for the staff needed to develop a custom application. No other individuals or companies are privy to the source code and are not licensed to implement or service this proprietary product.

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



---

**4-IT.            MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Motor Vehicle Administration***

***Remarks: (cont'd)***

A protest was filed in August 2016; MDOT MVA denied the protest in October 2016. The protestor appealed to the Maryland State Board of Contract Appeals which upheld the agency's decision on March 8, 2017.

Submission to the Board of Public Works was delayed due to staffing changes and a lengthy legal review because of the complex nature of this procurement.

***Fund Source:***                                Special (Transportation Trust Fund)

***Approp. Code:***                             J04E0008, J04E00003, J04E0001

***Resident Business:***                        No

***MD Tax Clearances:***                      18-0692-0000

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 4, 2018



Contact: Anthony Fugett (410) 767-1208  
Anthony.Fugett@maryland.gov  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov

**5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

***Department of Budget and Management***

**Contract ID:** Central Collections Unit Modernization Project  
CCU Project Personnel: Woodard, Graham  
ADPICS BPO No.: F50B6400032, F50B8400018

**Contract Description:** (1) **RETROACTIVE.** Ratify prior contract, and (2) approve new contract for project personnel to implement the Central Collections Unit Modernization Project.

**Awards:** Blue Collar Objects, LLC, Fairfax, VA

<b>Terms:</b>	<i>Retroactive</i>	7/1/2017 – 2/18/2018 (8 months)
	<i>DoIT Authorized</i>	2/20/18 – 4/20/18 (2 months)
	<i>New</i>	4/21/2018 – 12/31/2020 (2 years, 8 months)

<b>Amounts:</b>	<i>Retroactive</i>	\$ 750,043
	<i>New</i>	\$1,665,489

**Procurement Method:** Sole Source

**MBE Participation:** 100% (Contractor is MBE)

**Remarks:** DBM is requesting the Board to ratify a one-year contract that required prior Board approval. DBM is also requesting to continue the relationship by awarding a new contract.

The agency seeks to continue its contract with Blue Collar Objects for two resources, Program Manager and Deputy Project Manager, to complete implementation of the CCU modernization project. See DoIT Item 5-IT (5/25/16). The resources currently fulfilling these roles were originally procured through a competitive procurement under the CATS Master Contract. The services are necessary to maintain continuity to successfully complete the CCU Modernization Project.



Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 4, 2018



**5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)  
*Department of Budget and Management*

**Remarks:** (cont'd)

Program Manager David Woodard brings considerable cumulative project knowledge and has become skilled at CCU operations including current business processes, technology assessments to support future operations and developed a phased approach to reduce risk to project implementation in addition to leading the project team to execute multiple contract deliverables on schedule and within budget.

Deputy Project Manager Sheila Graham has extensive knowledge in CCU business processes and is managing the data conversion planning, design and execution. She participated in the successful procurement for the Core Debt Collection Information System RFP and the CCU Project Human Resources RFP which form the foundation for project completion. Ms. Graham also provided leadership for documenting the CCU As-Is business processes, requirements management and change management.

Approval is requested because re-competition would introduce substantial and unnecessary risk to the project by potentially contracting for less knowledgeable resources dependent on a successful learning curve.

The hourly rates for each resource under this contract is consistent with current rates, and will not change over the contract term. Given the fair pricing and the proven success on the project, the continuation of these resources is in State's best interest.

**Fund Source:** Special Funds (Central Collection fees)

**Approp. Code:** F50B0406

**Resident Business:** No

**MD Tax Clearances:** 18-0790-0100

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
April 4, 2018**

	<u>Pages</u>
Maryland Aviation Administration (MAA)	1 – 2
Maryland Transit Administration (MTA)	3 – 4
State Highway Administration (SHA)	5 – 6

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 1



Contact: Linda D. Dangerfield  
410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**1-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Roof Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports in Anne Arundel and Baltimore Counties; *MAA-MC-18-012*

ADPICS No.: MAAMC18012

**Contract Description:** The contract provides for all labor, supervision, equipment, tools, personnel lifts, safety systems, materials, insurance, bonding, and expertise to perform preventive maintenance and repairs to various types of roof surfaces at BWI Marshall and MTN Airports.

**Awards:** Iron Shore Contracting, LLC  
Linthicum, MD

**Contract Term:** 05/01/2018 – 04/30/2021 (*with one 2-year renewal option*)

**Amount:** \$893,793 (Base Term)  
\$604,746 (Cost of 2-year option including 1.9 CPI)  
\$1,498,539 (Aggregate value, including 2-year renewal option)

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Iron Shore Contracting, LLC \$1,498,539  
Linthicum MD

Paneko Construction, Inc. \$1,804,664  
Bowie, MD

Ruff Roofers, Inc. \$1,845,151  
Baltimore, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 100%

**Performance Security:** 100% Performance and Payment Bond

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 2



---

**1-M.            MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Incumbent:***                                Iron Shore Contracting LLC  
    Linthicum, MD

***Requesting Agency Remarks:*** The Engineer's Estimate is \$1,601,496, which is approximately 6% higher than the low bid. This solicitation was advertised on eMaryland Marketplace and on the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) website. eMaryland Marketplace notified 383 total prospective bidders, including 49 Small Business Enterprises and 29 Minority Business Enterprises. The solicitation was sent to the Governor's Office of Small, Minority, and Women Business Affairs and five minority business associations on November 29, 2017. MDOT MAA sent 12 direct solicitations to known roof repair and maintenance businesses.

A total of five bids were received. Two bids were deemed non-responsive and were rejected. One bidder did not meet the MBE goal and did not submit a waiver. The other bidder did not utilize the correct bid tabulation forms. No protests were filed.

The MBE Goal established for this contract is 7%; however, Iron Shore Contracting, LLC is a certified minority business enterprise; therefore, the MBE participation is 100%.

***Fund Source:***                                100% Special Funds (Transportation Trust Funds)

***Approp. Code:***                             J06I00002

***Resident Business:***                        Yes

***MD Tax Clearance:***                       18-0537-1111

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 3



Contact: Joseph W. Sedtal  
410-767-3351  
jsedtal@mta.maryland.gov

**2-C. MARYLAND TRANSIT ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Light Rail – Restraining Rail/Concrete Tie Replacement & Grade Crossing Replacements – Hunt Valley to Timonium Fairgrounds; T-1465-0740  
ADPICS No.: T14650740

**Contract Description:** This contract provides for the removal and replacement of precast concrete grade crossings, restraining rails and concrete ties on the Northern Light Rail Line at various locations including Warren, Gilroy, McCormick, and Beaver Dam Roads.

**Award:** RailWorks Track Services, Inc  
Sewell, NJ

**Contract Term:** 04/19/2018 – 10/16/2019

**Amount:** \$3,999,000

**Procurement Method:** Multi-Step Competitive Sealed Bidding

**Bids:** RailWorks Track Services, Inc. \$3,999,000  
Sewell, NJ

Delta Railroad Construction, Inc. \$4,433,210  
Ashtabula, OH

**MBE Participation:** 21.5%

**Performance Bond:** Performance & Payment Bond for 100% of Award Amount

**Requesting Agency Remarks:** The low bid of \$3,999,000 is 27% over the Engineer's Estimate of \$3,146,532. The Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) has confirmed RailWorks Track Services, Inc.'s bid price for the full Scope of Work required under this contract. A single line item, namely, the Precast Concrete Grade Crossing, primarily accounted for a difference of more than twice the engineer's estimate. The second bidder's pricing on this Line Item was more than three times over the Engineer's Estimate. The Engineer's Estimate was based on similar grade crossing projects from 2016.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 4



---

**2-C.        MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The main factors explaining the significant cost differences relate to the necessary mobilization and construction required at six separate project sites, contractor concerns regarding the 19-day limited time schedule for completion of work, and the fact that both bidders are not based in Maryland.

This solicitation was advertised via eMaryland Marketplace on November 9, 2017, notifying 200 vendors, 49 of which were MDOT-Certified Minority Business Enterprises. Four vendors who commonly bid on grade crossing related projects were directly solicited. A bid opening was conducted on February 14, 2018.

The work under this contract will include; removal and disposal of existing running rails, restraining rails, restraining rail brackets, concrete ties, connecting hardware, and other track materials within designated track limits; installation of new restraining rail concrete ties; installation of new 115 RE high strength running rails and fasteners within the designated limits of the grade crossings.

The performance of all site work under this contract will be completed not later than 180 calendar days (six months) from the contract start date.

This rehabilitation project will require a 19-day shutdown of Light Rail services between the Hunt Valley and Timonium Fairgrounds stops.

The MBE goal established for this contract is 19%; however, with the use of three MDOT Certified MBE's, RailWorks Track Services, Inc. has committed to exceeding the MBE goal by 2.5%.

***Fund Source:***                      100% Special (Transportation Trust Fund)

***Approp. Code:***                      J05H0105

***Resident Business:***              No                      ***MD Tax Clearance:***              18-0604-1101

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 5



Contact: Eric T. Lomboy  
410-545-0330  
[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**3-M.            STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Application of Herbicide Solutions at Various Locations in Calvert, Charles and St. Mary's Counties; 4260051421  
ADPICS No.: 4260051421

**Contract Description:** This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for the application of herbicide solutions at various locations in Calvert, Charles and St. Mary's Counties.

**Awards:** C & C Management Group, Ltd.  
Frederick, MD

**Contract Term:** 04/19/2018 – 06/30/2021

**Amount:** \$302,200 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	C & C Management Group, LTD Frederick, MD	\$302,200
	Unified Solutions Services, LLC Columbia, MD	\$489,000

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** Desper & Sons Ground FX Lawns/Landscapes  
Bowie, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on November 7, 2017, 832 potential contractors, 111 of which were MDOT-certified Minority Business Enterprises. Bids were opened on December 14, 2017.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 04, 2018

MDOT 6



---

**3-M.            STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The Engineer's Estimate for this contract is \$344,000. The low bid received is 12.15% lower than the Engineer's Estimate. The Maryland Department of Transportation State Highway Administration's (MDOT SHA) bid analysis showed the difference in prices between the contractor's bid and the Engineer's Estimate is reflected in three bid items. These items are protection vehicle and herbicide application crew (backpack and high volume). The Engineer's Estimate was based on previous contract rates; as well as, consideration of cost escalation; however, this escalation was not visible in the bid prices. MDOT SHA has confirmed C & C Management Group, Ltd.'s bid price.

***Fund Source:***                                100% Special Funds (Transportation Trust Fund)

***Approp. Code:***                             J02B0102

***Resident Business:***                        Yes

***MD Tax Clearance:***                       18-3474-1111

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 4, 2018

	Pages
Construction	1 thru 6
Construction Modification	7 and 8
Maintenance	9 thru 12
Maintenance Modification	13 thru 16
General Miscellaneous	17 thru 20
Leases	21 thru 25
Capital Grants and Loans	26

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



**REVISED**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**1-C. CONSTRUCTION CONTRACT**  
*Department of Natural Resources*

**Contract ID:** Day Use & Beach Improvements  
Project No. P-016-140-001  
ADPICS No. 001B8400404

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary for day use and beach improvements at Cunningham Falls State Park in Frederick County. The project includes new day-use fee collection booth and entrance road and new south beach comfort station. Renovation of south beach nature center. Beach improvements, which include reconfiguring drainage patterns and regrading to prevent the loss of sand. Renovated south beach picnic pads.

**Procurement Method:** Competitive Sealed Bids

<i><b>Bids or Proposals</b></i>	<i><b>Amount</b></i>
Warwick Supply & Equipment Co, Inc., Hunt Valley, MD	\$2,984,950.00
Bob Porter Company Inc., Woodbine, MD	\$3,292,750.00

**Award:** Warwick Supply & Equipment Co., Inc.

**Term:** 500 calendar days

**Amount:** \$2,984,950.00

**MBE Participation:** 25% - Applies to base bid - \$2,827,000

**VSBE Participation:** 5% - Applies to base bid - \$2,827,000

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



**REVISED**

**1-C. CONSTRUCTION CONTRACT** (cont'd)

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 19, 2017. Approximately 2,345 vendors were notified of this solicitation electronically. The engineer's estimate is \$2,664,000.00. The recommended contractor, Warwick Supply & Equipment Co., Inc., has been found responsible, its bid responsive, and has confirmed its bid.

<b>Fund Source:</b>	POS2018, Item 007	\$1,976,817.24
	LWCF Grant	\$1,008,132.76
<b>Resident Business:</b>	Yes	
<b>MD Tax Clearance:</b>	18-0210-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



Ellington E. Churchill, Jr.  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

OK for record  
SME  
5/16/18

May 9, 2018

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

REC'D BPM  
2018 MAY 11 PM 2:09

SUBJECT: Changes to the August 16, 2017 and April 4, 2018 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW August 16, 2017

Item 2-M  
Pages 3-4  
Department of Natural Resources  
Western Maryland Rail Trail -Phase IV

FROM: \$1,000,000 – Item 012 MCCBL 2012  
\$1,000,000 – Item 014 MCCBL 2013  
\$ 312,620 – Item 007 POS 2018  
\$2,450,000 – SHA –TEP Grant Funds

TO: \$1,000,000 – Item 012 MCCBL 2012  
\$1,000,000 – Item 014 MCCBL 2013  
\$ 381,310 – Item 007 POS 2018  
\$2,381,310 – SHA –TEP Grant Funds

Reason: To reflect 50/50 funding per grant agreement.

BPW April 4, 2018

Item 1-C  
Pages 1-2  
Department of Natural Resources  
Cunningham Falls State Park

FROM: \$2,984,950.00 – POS 2018 Item 007

TO: \$1,976,817.24 – POS 2018 Item 007  
\$1,008,132.76 – LWCF Grant

Reason: To utilize grant funds.



BPW April 4, 2018

Item 5-M

Pages 9-10

Department of General Services

Janitorial Services – Tawes Building

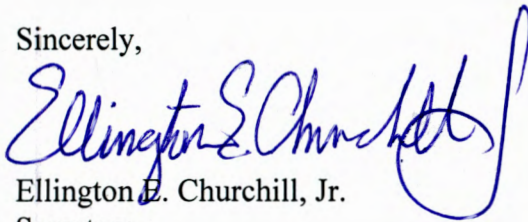
FROM: Term: 3/1/2018 – 2/28/21

TO: Term: 6/1/18 – 5/31/21

Reason: To reflect terms same as contract.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ellington E. Churchill, Jr.", with a large, stylized flourish at the end.

Ellington E. Churchill, Jr.  
Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



**REVISED**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**2-C. CONSTRUCTION CONTRACT**  
*Department of Natural Resources*

**Contract ID:** Campground Road Relocation  
Project No. P-054-140-010  
ADPICS No. 001B8400403

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary for camp road relocation and dune repair at Assateague State Park in Worcester County. Work includes removing existing campground loop roads, camp pads, and constructing a new loop road with new camp sites. New gravel parking area. Improvement to electricity at camp sites and new landscaping. Repair and widen existing sand dunes.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Chesapeake Turf, LLC, Salisbury, MD	\$3,123,363.25
JJID, Inc., Bear, DE	\$3,985,199.50

**Award:** Chesapeake Turf, LLC

**Term:** 180 calendar days

**Amount:** \$3,123,363.25

**MBE Participation:** 10%

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and eMaryland Marketplace.com on June 27, 2017. Approximately 1,126 vendors were notified of this solicitation electronically. One bid was rejected because the bidder could not meet the MBE requirement. The engineer's estimate is \$3,605,985.26. The recommended contractor, Chesapeake Turf, LLC, has been found responsible, its bid responsive, and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



**REVISED**

**2-C. CONSTRUCTION CONTRACT (cont'd)**

**Remarks:** (cont'd)

This item previously appeared on the November 1, 2017 agenda but was withdrawn due to a protest. The protest related to additional time given to another bidder to allow them to fix an issue with their MBE participation. DGS denied the contractor's protest but it was appealed to the Maryland State Board of Contract Appeals and they found in favor of the contractor. That bid was rejected and the contract is being awarded to the next lowest bidder.

**Fund Source:** FEMA \$1,856,650  
MCCBL2013, Item 015 \$950,000  
POS2015, Item 007 \$50,000  
POS2017, Item 007 \$50,000  
POS2018, Item 008 \$216,713.25

**Resident Business:** No

**MD Tax Clearance:** 18-0804-0111

This Item was withdrawn as Item 1-C from the 11/01/2017 Agenda.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**3-C. CONSTRUCTION CONTRACT**  
*Department of Juvenile Services*

**Contract ID:** Air Handling Unit & Condenser Replacement  
Project No. DT-000-170-003  
ADPICS No. 001B8400401

**Description:** Contract to provide all labor, equipment, services, materials, supplies, permits, insurance, etc., necessary for the air handling unit and condenser replacement at Charles H. Hickey Jr. School in Baltimore.

**Procurement Method:** Competitive Sealed Bids

<i><b>Bids or Proposals</b></i>	<i><b>Amount</b></i>
Fresh Air Concepts, Linthicum, MD	\$249,882.00
South Mountain Mechanical Contractors, Myersville, MD	\$316,325.00
M&E Sales, Inc., Hanover, MD	\$398,955.00
Denver-Elek, Inc., Baltimore, MD	\$675,621.00

**Award:** Fresh Air Concepts

**Term:** 120 Calendar Days

**Amount:** \$249,882.00

**MBE Participation:** 5% (no split)

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**Remarks** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on November 20, 2017. Approximately, 571 firms were notified of this solicitation electronically. The engineer's estimate for this project is \$150,000.00. The agency has verified they will supply additional funds to meet the bid price. The recommended contractor Fresh Air Concepts has been found responsible, its bid responsive and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



---

**3-C. CONSTRUCTION CONTRACT** (*cont'd*)

***Fund Source:*** VOO.HO1O1.H412.0812

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-0292-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**4-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**  
*Department of Education*

**Contract ID:** Enoch Pratt Free Library  
Project No: ED-000-971-128  
ADPICS No. 001B6400455/COH55635

**Original Contract Approved:** BPW 10/07/15 Item 1-C

**Contractor:** Gilbane Building Company, Laurel, MD

**Contract Description:** The scope of work will include improvements to site utilities, façade restoration, roof replacement, window and exterior door replacement, interior reconfigurations, code upgrades, new interior finishes and fit-out, along with systemic improvements to MEP systems, new data and telecommunications systems along with abatement of hazardous materials.

**Original Procurement Method:** Competitive Sealed Bids

**Modification Description:** Approval is requested for all labor, materials & equipment necessary to increase the size of the Telecom backbone and corresponding increases to the power and HVAC which serves the Telecom room.

**Original Contract Term:** 1,095 Calendar Days

**Modification Term:** 0 Calendar Days

**Original Contract Amount:** \$ 85,570,000.00

**Modification Amount:** \$ 221,376.00

**Prior Modifications/Options:** \$ 3,048,066.00

**Revised Total Contract Amount:** \$ 88,839,442.00

**Percent +/- (This Modification):** 0.26%

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



---

**4-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)**

**Overall Percent +/-:** 3.82%

**Remarks:** Contract duration will not be extended. The Telecom Backbone needs to be improved to meet the needs of the using agency.

**Original MBE Participation:** 0%

**MBE Participation:** 0%

**Fund Source:** Baltimore City Funds

**Resident Business:** Yes

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Daniel Schmuck  
410.767.7522  
Daniel.Schmuck@maryland.gov

**5-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Janitorial Services  
Project No. 001IT820683  
ADPICS NO. 001B8400384

**Description:** Contract to provide janitorial service at the Department of General Service/ Tawes Natural Resource Building in Annapolis.

**Procurement Method:** Competitive Sealed Bids  
Small Business Reserve

<i><b>Bids or Proposals</b></i>	<i><b>Amount</b></i>
Diversified Services Group, Inc., Silver Springs, MD	\$979,165.60
Kzach Services, Wynnewood, PA	\$999,201.20
Riggins and Riggins Services, LLC, Pasadena, MD	\$1,056,400.00
ReadyClean Services Group, Inc, Baltimore, MD	\$1,059,250.00
P2 Cleaning Services, LLC, Laurel, MD	\$1,083,020.00
Bolana Enterprises, Inc., Beltsville, MD	\$1,158,020.00
FEF, Frostburg, MD	\$1,337,000.00
GOV Services, Inc., Falls Church, VA	\$1,447,000.00
National Service Contractors, Washington, DC	\$1,895,641.20

**Award** Diversified Services Group, Inc.  
(SB12-19312)

**Term:** 3/1/2018 – 2/28/21

**Amount:** \$587,499.36 (Three (3) years)  
\$195,833.12 Option year 1  
\$195,833.12 Option year 2  
\$979,165.60 = Total + Option years

**MBE Participation:** 5%

**VSBE Participation** 0%

**Performance Bond:** No

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



---

**5-M. MAINTENANCE CONTRACT (cont'd)**

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on December 1, 2017 as a Small Business Reserve solicitation. Approximately 1,045 vendors were notified of this solicitation electronically. Bids were opened December 21, 2017 and 11 bids were received. Two bids were rejected because the bidders did not meet the minimum qualifications. The recommended contractor, Diversified Services Group, Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:**

H00 18 33151 0813	\$14,208.92
H00 19 33151 0813	\$195,833.12
H00 20 33151 0813	\$195,833.12
H00 21 33151 0813	\$181,624.20

**Resident Business:** Yes

**MD Tax Clearance:** 18-0407-0111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Daniel Schmuck  
410.767.4024  
Daniel.schmuck@maryland.gov

**6-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Unarmed Uniformed Guard Service  
Project No. 001IT820744  
ADPICS NO. 001B8400399

**Description:** Contract to provide unarmed uniformed guard service at the Department of General Service/Mary E.W. Risteau in Bel Air.

**Procurement Method:** Competitive Sealed Bids  
Small Business Preference

<i><b>Bids or Proposals</b></i>	<i><b>Amount</b></i>
CSI Corporation of DC, Silver Spring, MD	\$623,086.94
BTI Security, Rockville, MD	\$669,965.60
Police Guard Services, Bowie, MD	\$673,329.33
Never Left Alone Security Consulting, LLC, Silver Spring, MD	\$707,232.00
Bolt Security Systems LLC, Upper Marlboro, MD	\$713,402.67
Genesis 1 Security Agency, Baltimore, MD	\$764,360.00
Devine Professional Consulting Group, Silver Spring, MD	\$911,840.00

**Award** CSI Corporation of DC.  
(SB12-22308)

**Term:** 5/1/2018 – 4/30/21

**Amount:** \$373,852.16 (Three (3) years)  
\$124,617.39 (Option Year 1)  
\$124,617.39 (Option Year 2)  
\$623,086.94 Total + Option years

**MBE Participation:** 0%

**VSBE Participation** 0%

**Performance Bond:** No

**Hiring Agreement Eligible:** Yes

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



---

**6-M. MAINTENANCE CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on January 31, 2018 as a Small Business Preference. Approximately 579 vendors were notified of this solicitation electronically. Bids were opened February 21, 2018 and eight bids were received. One bid was rejected because the bidder did not meet the minimum qualifications. The recommended contractor, CSI Corporation of DC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** H00 2018 33471 0823 \$20,769.56  
H00 2019 33471 0823 \$124,617.39  
H00 2020 33471 0823 \$124,617.39  
H00 2021 33471 0823 \$103,847.82

**Resident Business:** Yes

**MD Tax Clearance:** 18-0620-1110

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Daniel Schmuck  
410.767.4605  
Daniel.Schmuck@maryland.gov

**7-M-MOD. MAINTENANCE CONTRACT MODIFICATION**

*Department of Health*

**Contract ID:** Janitorial Services at Clifton T. Perkins Hospital Center (CTPHC)  
ADPICS No. 001B7400376/COH53840

**Original Contract Approved:** 05/15/2013 BPW, Item 3-M

**Contractor:** Associated Building Maintenance Co., Inc.  
Charlotte, NC

**Contract Description:** Contract to provide housekeeping services at the Clifton T. Perkins Hospital Center, the maximum security forensic psychiatric hospital for the State (approximately 190,462 net cleanable sq. ft.) in Howard County.

**Original Procurement Method:** Competitive Sealed Bids

**Modification Description:** Approval is requested for a six month and two weeks extension to the existing contract . . .

**Original Contract Term:** 05/16/2013 – 05/15/2016

**Modification Term:** 05/16/2018 – 11/30/2018

**Original Contract Amount:** \$2,038,529.16

**Modification Amount:** \$365,889.85

**Prior Modifications/Options:** \$679,509.72 (BPW 4/27/16, 5-M-OPT)

**Revised Total Contract Amount:** \$3,083,928.73

**Percent +/- (This Modification):** 17.95%

**Overall Percent +/-:** 51.28%

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



**REVISED**

**7-M-MOD. MAINTENANCE CONTRACT MODIFICATION (cont'd)**

**Remarks:** The extension is needed to allow DGS time to solicit the long term contract. A new long term contract was not solicited prior to end of the existing contract because of an over-site by DGS due to staffing changes. The agency has reported that they are satisfied with the contractor. The contractor has agreed to the extension and remains compliant with the Department of Assessments and Taxation requirements.

**Original MBE Participation:** 20%

**MBE Participation:** 24.6%

**Fund Source:** M00 18 MJ35G 0854 / \$365,889.85

**MD Tax Clearance:** 18-0277-1111

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Daniel Schmuck  
410.767.4605  
Daniel.schmuck@maryland.gov

**8-M-MOD. MAINTENANCE CONTRACT MODIFICATION**  
***Department Of Public Safety and Correctional Services***

**Contract ID:** Elevator Repair and Preventative Maintenance  
Project No. KU-001-180-M02  
ADPICS No. 001B8400357/COH54561

**Original Contract Approved:** 02/27/2018 DPRB, Item M-1

**Contractor:** Delaware Elevator Service, Inc.

**Contract Description:** Contract for elevator repair and preventative maintenance services for elevators in two facilities in Baltimore - the Maryland Reception Diagnostic and Classification Center and the Baltimore City Booking and Intake Center.

**Original Procurement Method:** Competitive Sealed Bids

**Modification Description:** Approval is requested to add additional monies for any major repairs over \$500 that were originally included in the language of the solicitation and contract but was not included in the funding.

**Original Contract Term:** 03/01/2018 - 02/28/2021

**Modification Term:** 04/10/2018 - 02/28/2021

**Original Contract Amount:** \$194,724.00

**Modification Amount:** \$30,276.00

**Prior Modifications/Options:** \$0

**Revised Total Contract Amount:** \$225,000.00

**Percent +/- (This Modification):** 15.55%

**Overall Percent +/-:** 15.55%

**MBE Participation:** 0%

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



---

**8-M-MOD. MAINTENANCE CONTRACT MODIFICATION (cont'd)**

**Remarks:** Elevators are a critical component for the transportation of the detainee and inmate population movement within the building for medical, food service, court hearings, etc. All other contract terms, conditions, contract provisions and specifications remain the same.

**Bid Bond:** \$9,736.20

**Fund Source:**

35200406 18 V6410 8120	\$1,346.00
35200406 19 V6410 8120	\$4,036.00
35200406 20 V6410 8120	\$4,036.00
35200406 21 V6410 8120	\$2,692.00
Q09 18 V4410 8090	\$2,018.00
Q09 19 V4410 8090	\$6,055.00
Q09 20 V4410 8090	\$6,055.00
Q09 21 V4410 8090	\$4,038.00

**Resident Business:** Yes

**MD Tax Clearance:** 18-0674-1001

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**9-GM. GENERAL MISCELLANEOUS**  
**Department of Planning**  
***Department of Natural Resources***

- A. **Reference:** Department of Planning  
RITES Trails and Exhibits  
Jefferson Patterson Park & Museum

**Project Description:** The Department of General Services requests Board of Public Works approval of a temporary exception for one year in the termination of Maryland Consolidated Capital Bond Loan (MCCBL) funds authorized under Chapter 396, Acts of 2011, MCCBL Item 006, to provide funds for the Department of Planning project for the RITES Trails & Exhibits at the Jefferson Patterson Park and Museum. The language associated with this authorization states:

“Provide funds to construct a system of trails and exhibits at the Jefferson Patterson Park and Museum”

The authorized amount was \$1,001,000, of which \$1,001,000 remains unencumbered. The Department has been notified by the Maryland State Treasurer that these funds will expire on June 1, 2018.

Approval of this time extension is being requested in accordance with Finance and Procurement Article 8-128 (c) which states “Except to the extent that money authorized by an enabling act for a State project or program has been encumbered by the Board, authorization of State debt shall automatically terminate 7 years after the date of the authorization unless, ... in an emergency, the Board unanimously grants a temporary exception for 1 year”.

A project to complete the design, and move forward with a construction bid, of the Phase 3 Exhibit Stations, is underway. However, based on the current schedule, the use of the funds will not allow for a construction contract to be brought to the Board prior to the June 1, 2018 fund expiration date, thus necessitating a request for an exception. This temporary extension will allow the Department to expend the prior authorized funds, to continue forward progress and completion of the approved project.

---

**9-GM. GENERAL MISCELLANEOUS** (*cont'd*)

**B. Reference:** Department of Natural Resources  
Natural Resources Dam Rehabilitation Fund

**Project Description:** The Department of General Services requests Board of Public Works approval of a temporary exception for one year in the termination of Maryland Consolidated Capital Bond Loan (MCCBL) funds authorized under Chapter 396, Acts of 2011, MCCBL Item 009, to provide funds for the Department of Natural Resources Dam Rehabilitation program initially funded in Fiscal 2010. The language associated with this authorization states:

“Provide funds to construct improvements to dams on State-owned property”

The authorized amount was \$1,045,000, of which \$627,633.15 remains unencumbered. The Department has been notified by the Maryland State Treasurer that these funds will expire on June 1, 2018.

Approval of this time extension is being requested in accordance with Finance and Procurement Article 8-128 (c) which states “Except to the extent that money authorized by an enabling act for a State project or program has been encumbered by the Board, authorization of State debt shall automatically terminate 7 years after the date of the authorization unless, ... in an emergency, the Board unanimously grants a temporary exception for 1 year”.

A project to replace the dam valve assembly at Rocky Gap State Park is currently completing design and moving forward for a construction bid. However, based on the schedule, the use of the funds will not be able to be brought to the Board prior to the June 1, 2018 fund expiration date, thus necessitating a request for an exception. This temporary extension will allow the Department to expend the prior authorized funds, to continue the forward progress and completion of the approved project.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**10-GM.      GENERAL MISCELLANEOUS**  
***Department of General Services***

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$157,700.00. (1 item).

**Contract ID:** Western Maryland Trail,  
Construction Inspection  
Project No. P-012-070-010

**Description:** Under this CITS contract, the “inspector” will be providing concrete testing services to DGS. The project site is located near Ft. Frederick in Western MD. The awarded candidate will be reporting to the DGS regional inspector, as needed basis. Complete position details will be provided by DGS’s Regional Inspector.

**Procurement Method:** Maryland Architectural and  
Engineering Services Act

**Award:** Alpha Corporation, Baltimore, MD

**Term:** 365 calendar days

**Amount:** \$157,700.00

**MBE Participation:** 0%

**Performance Bond:** N/A

**Remarks:** Indefinite Quantity Contract (IQC) DGS-12-200-IQC was developed for DGS to provide Architectural, Mechanical, Electrical, and Plumbing Engineering Services for the Department of General Services for Multiple Construction Projects with Fees Greater than \$25,000 and less than \$200,000. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000. The expiration of the contract (DGS-12-200-IQC) is **March 9, 2019**.



Page 20

**MD Tax Clearance:** 18-0086-1111

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**11-LT.      TENANT LEASE**  
***Department of Assessments & Taxation***  
**(Property Tax Assessment Appeals Board)**

**Recommendation:**            Approve new lease.

**Background:** Reference is made to item#10-LT dated July 11, 2012, where in the Board of Public Works approved a 5-year lease term for the period November 15, 2012 to November 14, 2017, with a 6-month holdover period that will expire May 14, 2018.

**Landlord:**                      BSREP II MD Office of Monroe, LLC  
750 9<sup>th</sup> Street NW, Suite 700  
Washington, DC 20001

**Property Location:**            51 Monroe Street, Suite 201, Rockville, MD 20852

<b>Space Type:</b>	Office	<b>Lease Type:</b>	New	<b>Square Feet:</b>	811
<b>Duration:</b>	5 years	<b>Effective:</b>	05/01/2018		
<b>Annual Rent:</b>	\$26,803.55	<b>Square Foot Rate:</b>	\$33.05		

**Utilities Responsibility:**        Landlord  
**Custodial Responsibility:**    Landlord  
**Previous Board Action(s):**    7/11/2012 – 10-LT  
**Fund Source:**                  1301 E80 240500

**Remarks:**

1. The Property Tax Assessment Appeals Board has utilized this space since 1984 as an administrative and client contact office.
2. The lease includes a termination for convenience clause and the standard six-month holdover provision.
3. The lease contains escalations for utilities, janitorial, real estate taxes, and snow/ice removal.
4. The prior BPW action that was approved on 7/11/12 did not mention that the lease contained a provision for one (5) year renewal option.
5. The building has direct covered access to the Rockville Metro.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**12-LT.      TENANT LEASE**  
***Department of Education***  
***(Office of Child Care)***

**Recommendation:** Renew lease by modifying and exercising three-year renewal option.

**Background:** Reference is made to item #14-LT-OPT dated July 11, 2012 wherein the Board of Public Works approved a 5-year lease term for the period November 15, 2012 to November 14, 2017, with a 6-month holdover period that will expire May 14, 2018. The fund certification numbers are reflective of the annual rent for the first five years of the lease term at \$33.05 psf.

**Landlord:** BSREP II MD Office of Monroe, LLC  
750 9<sup>th</sup> Street NW, Suite 700, Washington, DC 20001

**Property Location:** 51 Monroe Street, Suite 200, Rockville, MD 20852

<b>Space Type:</b>	Office	<b>Lease Type:</b>	Renewal	<b>Square Feet:</b>	4,234
<b>Duration:</b>	5 Years	<b>Effective:</b>	May 1, 2018		
<b>Annual Rent:</b>	\$139,933.70	<b>Square Foot Rate:</b>	\$\$33.05		

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Landlord  
**Previous Board Action(s):** 7/11/12 – 14-LT-OPT  
**Fund Source:** J7528 J7529 J7019

**Remarks:**

1. The agency has occupied this space since 1989 as an administrative and client contact office. The Office of Child Care is responsible for licensing and monitoring all child care centers and family child care providers in Maryland.
2. The lease includes a termination for convenience clause and the standard six-month holdover provision.
3. The lease contains escalations for utilities, janitorial, real estate taxes, and snow/ice removal.
4. The building has direct covered access to the Rockville Metro.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05 and 21.05.05.02D.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**13-LT.      TENANT LEASE**  
***Office of the Public Defender***

**Recommendation:**    Approve new lease

**Landlord:**            Elkridge Run, LLC, 1356 Beverly Rd. Ste. 250

**Property Location:**    839 Elkridge Landing, Lansdowne, MD 21090

**Space Type:**    Office                      **Lease Type:**    New                      **Sq.Ft.:** 8,918

**Duration:**    10 yrs                      **Effective:** 7/1/2018

**Annual Rent:** 206,005.80 (average)    **Square Foot Rate:** \$23.10 (average)

**Utilities Responsibility:**    Landlord

**Custodial Responsibility:**    Landlord

**Previous Board Actions:**    N/A

**Fund Source:** N00G00.02, N00G00.03, N00G00.04, N00G00.05, N00G00.06

**Remarks:**

1. This space will be used as a training facility to host weekly training programs for the 900+ statewide employees at the Office of Public Defender.
2. This lease contains provisions for termination for convenience and sixmonth holdover.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 4, 2018



Contact: Ahmed Awad  
410.767.6589  
ahmed.awad@maryland.gov

**14-CGL. CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$57,533.00 to **Housing Unlimited, Inc., (HUI), (Montgomery County)**.

**Project:** The acquisition of a two-bedroom, two-bathroom condominium located at 213 Marsh Hollow Place K, Unit 5B, Rockville, Maryland 20850.

**Fund Source:** The Maryland Department of Health has determined the grantee is required to provide a 53% local share of the eligible project cost.

Total Project Cost	\$121,421.00	
Eligible Project Cost	\$122,221.00*	
State Share	\$ 57,533.00 (47%)	MCCBL 2016, CHFF, CB-20807-12
Grantee Share	\$ 64,688.00 (53%)	Housing Unlimited, Inc.

\*Includes the lesser of the DGS accepted value or the contract price at \$121,421.00 and the cost of appraisals at \$800.00.

**Remarks:**

1. This house will be used to provide housing for two individuals with psychiatric disabilities.
2. Grantee is a nonprofit organization.
3. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's Right of Recovery being recorded among the Land Records of Montgomery County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**