

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
AUGUST 1, 2018

*MEETING LOCATION: 80 CALVERT STREET
 ASSEMBLY ROOM, ANNAPOLIS, MD 21401*

Item		Section page no.	Overall page no.
SECRETARY'S AGENDA			
1	Board of Public Works PAAR		1
2-3	Board of Public Works Wetlands		2
4-6	Housing & Community Dev't		6
7-11	Environment		11
12-13	Morgan State University		16
14-15	MD Stadium Authority		19
16	St. Mary's College of MD		23
17	Bonds		25
APPENDIX			
A1	Health	APP1	26
SUPPLEMENT A DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY			
1	Community Parks & Playgrounds	DNR1	28
2-3	Rural Legacy	DNR2	29
4-7	Program Open Space State Share	DNR4	31
SUPPLEMENT B DEPARTMENT OF BUDGET AND MANAGEMENT			
1-7	Service Contracts	1B	36
8-9	Service Contract Renewal Options	17B	52
10	General Miscellaneous	21B	56
11	Supplemental - Budget & Management	23B	58
12-13	Supplemental – Health	26B	61
SUPPLEMENT C UNIVERSITY SYSTEM OF MARYLAND			
1	University of MD, Baltimore	1C	66

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
AUGUST 1, 2018

Item		Section page no.	Overall page no.
SUPPLEMENT D			
DEPARTMENT OF INFORMATION TECHNOLOGY			
1-2	Information Technology	1D	68
3-4	Health	6D	73
5	Supplemental - Information Technology	10D	77
DEPARTMENT OF TRANSPORTATION			
1-3	MD Aviation Admin	DOT1	80
4-5	MD Transportation Authority	DOT6	85
6-9	MD Transit Admin	DOT12	91
10-14	State Highway Admin	DOT21	100
15	Supplemental – State Highway Admin	DOT30	109
16	Supplemental – MD Transit Admin	DOT33	112
DEPARTMENT OF GENERAL SERVICES			
1-3	Construction	DGS1	116
4	Construction Modification	DGS6	121
5	Energy Performance Contract Modification	DGS8	123
7-8	Maintenance	DGS10	125
9-17	Leases	DGS14	129
18-20	Capital Grants & Loans	DGS23	138
21	Supplemental – Public Safety & Correctional Svs	DGS26	141

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



Contact: Gabriel Gnall 410.260.7335
gabriel.gnall@maryland.gov

1. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

Public Safety & Correctional Svs

May & June 2018

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



REVISED

Contact: Bill Morgante 410-260-7791
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2. **BOARD OF PUBLIC WORKS**
State Tidal Wetlands Licenses

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging and filling in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

CAROLINE COUNTY

18-0201 *CAROLINE CO. BOARD OF COMMISSIONERS* – To improve navigable access by mechanically maintenance dredging an area and providing for a 6-year dredging period.

Preston, Choptank River

*Special conditions: Requirements for dredge material transport and discharge.
Time-of-year restriction.*

HARFORD COUNTY

18-0098 *HARFORD CO. DEPT. OF PARKS & RECREATION* – To obtain five sediment samples and maintain navigational access by mechanically maintenance dredging an area and providing for a 6-year dredging period.

Joppatown, West Taylor Creek

*Special conditions: Requirements for dredging and post bathymetric survey.
Time-of-year restriction.*

PRINCE GEORGE'S COUNTY

17-1132 *PRINCE GEORGE'S CO. DEPT. OF THE ENVIRONMENT* – To help prevent shoreline erosion by constructing a living shoreline with a stone containment structure; filling and grading with sand and planting marsh vegetation.

Eagle Harbor, Patuxent River

Special conditions: Time-of-year restriction. Marsh establishment, marsh maintenance plan, and Toxic Material Permit requirements.

Wetlands created: 13,946sf

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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2. **BOARD OF PUBLIC WORKS** (cont'd)
State Tidal Wetlands Licenses

TALBOT COUNTY

- 17-1254 *PIER STREET LLC* – To reconfigure and expand a marina to add six boat slips.
Oxford, Tred Avon River
Special conditions: Restrictions for sanitary wastewater discharge; requirements for sewage pump out certification and USCG approved pier markings.

WICOMICO COUNTY

- 17-0169 *MD DEPT. OF TRANSPORTATION-STATE HIGHWAY ADMINISTRATION* –
To replace the structurally-deficient, two-span timber plank SHA Bridge No. 2200400, US 13 Business, and replace it with a single-span pre-stressed concrete slab bridge; remove bridge piers and sheeting, and attach City of Salisbury water line.
Salisbury, Wicomico River
Special conditions: Time-of-year and debris removal restrictions. Requirements for local Critical Area approval, debris disposal, runoff, erosion and sediment.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



Contact: Bill Morgante 410-260-7791
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3. BOARD OF PUBLIC WORKS
State Tidal Wetlands License

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the license for this project involving dredging and filling in the navigable waters of Maryland. The Wetlands Administrator recommends that the license contain a special condition limiting future maintenance dredging.

MDE: The Maryland Department of the Environment concurs with this recommendation, including the special condition limiting future maintenance dredging.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

17-0570 *ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS* – To improve navigable access by mechanically maintenance dredging a channel, enhance existing marsh with coir pillows and marsh vegetation, and provide for a 6-year dredging period.
Mill Creek, Arnold
Special conditions: Time-of-year and future channel dredging width and depth restrictions; requirements for dredging and disposal, buffer from emergent vegetation, staking, post-bathymetric survey, and marsh establishment and maintenance plan.

MDE Review: The Anne Arundel County Department of Public Works applied for a State tidal wetlands license to: mechanically maintenance dredge a 43,649 square foot channel to a depth of 3.5 feet at mean low water; deposit 2,800 cubic yards of dredged material at a dredge materials disposal site; enhance 5,521 square feet of marsh; and periodically maintenance dredge for six years.

- | | |
|---------------------------------|-------------------|
| • Application received | May 16, 2017 |
| • Public comment period ended | September 1, 2017 |
| • MDE Report and Recommendation | June 27, 2018 |

As no one requested a public informational hearing, none was held. Two agencies expressed concerns: the Department of Natural Resources and the federal National Marine Fisheries Service. MDE then submitted a Report and Recommendation recommending the Board issue the County a State tidal wetlands license for the project.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



3. **BOARD OF PUBLIC WORKS** (cont'd)
State Tidal Wetlands License

Wetlands Administrator's Report: The Wetlands Administrator makes the following report based on review of MDE's R&R and the agency comments, follow up with MDE and DNR, and a site visit.

- The proposed dredging is within the same footprint and to the same depth as the Board licensed the County to dredge in 2010. *See* State Tidal Wetlands License No. 10-WL-0623. The dredged channel has silted back in with sediment over the past eight years. Because the license would allow the County to dredge the channel to the level authorized in 2010, MDE processed the application as a maintenance-dredge project under COMAR 26.24.03.01.
- Because the 2010 dredging impacted submerged aquatic vegetation (SAV), the County was required at the time to mitigate the impacts, which it did by restoring a stream. The Wetlands Administrator in July 2018 walked the site with a stream restoration expert who verified the project's success. Although the current dredging proposal would eliminate SAV that has grown back since 2010, the loss of that SAV was previously mitigated with the stream restoration.
- The concern from the National Marine Fisheries Service is that the renewed dredging would affect emergent vegetation. This concern is addressed with a special condition requiring a buffer to protect the emergent vegetation.
- DNR comments that characterizing the County's upper Mill Creek dredging projects as "restoration" is inaccurate; and that the State should authorize dredging in this area only to enhance navigational access. To allay DNR's concern about the extent of future County dredging projects in upper Mill Creek, MDE, DNR and the Wetlands Administrator recommend restricting future dredging applications to the width and depth of the current channel by including in the license:
 - *This license is granted to accomplish licensee's 2010 goal to remove excess sediment from Mill Creek headwaters that resulted from the 2005 sewer main collapse.*
 - *Future maintenance dredging shall be for navigational access only and shall minimize main channel (32' width) and spur channel dimensions. Dredging depth may not exceed 3.5 feet at mean low water.*

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



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Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the second lien deeds of trust on properties to facilitate short sales and substituting unsecured promissory notes for DHCD's Down Payment Settlement Expense Loan Program. The promissory notes will be for \$5,000 and \$10,000 as shown below.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

Vivian I Dela Paz
16308 Pennsbury Way, Bowie 20716
Prince Georges County
Original Loan & Current Balance: \$10,000

Tiffany J. Collurafici-Strum
8327 Ridgely Oak Road, Parkville 21234
Baltimore County
Original Loan & Current Balance: \$5,000

Felix Anizoba
523 Alter Avenue, Pikesville 21208
Baltimore County
Original Loan & Current Balance: \$10,000

Elizabeth C. & Aaron A. Adams
33 Oak Crest Court, Bel Air 21015
Harford County
Original Loan & Current Balance: \$5,000

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



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5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD lending general obligation bond proceeds for the project described.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing & Community Development Article,
Annotated Code of Maryland; COMAR 05.13.01

The *Neighborhood Business Development Program*, operating as *Neighborhood BusinessWorks*, is a Smart Growth revitalization tool for business creation or expansion in designated areas.

Borrower: SoHa Union II LLC

Project Property: 4801 Harford Road, Baltimore City 21214

Loan Amount: \$800,000

Fund Source: MCCBL of 2018: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Collateral: Third lien position on project property.

Project Description: SoHa Union is a newly-constructed, mixed-use project incorporating 8,500 square feet of retail/commercial space at ground level with 16 two-bedroom, 1.5 bath apartments above grade. Originally financed by Peoples' Bank, the developer increased the construction scope and incurred a cost overrun. The developer then suspended the project to secure \$1.8 million of additional financing to cover the increased costs. Baltimore Community Lending will make a \$1 million permanent construction loan. DHCD will lend \$800,000 in capital funds, also a permanent construction loan. The increased scope will improve the project's potential cash flow which is expected to support the additional financing. The State's loan will be used to complete construction and will be disbursed in approved construction draws. The anticipated property value upon completion will be \$6.31 million, which results in an 80% combined loan to value ratio.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Project Description: (cont'd)

The project will have a major revitalization impact on the Hamilton/Lauraville Neighborhood of Baltimore City. There is a need for residential apartment living and there has been limited retail/commercial development in the area in recent years. Many local businesses have outgrown their old, original spaces and are seeking commercial space elsewhere. The project will support the local businesses by offering growth opportunities in the neighborhood and is expected to stimulate future development projects.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve substitution of the borrower and of the collateral in a current Partnership Rental Housing Program general-obligation bond loan transaction.

Borrower: Heritage Crossing Limited Partnership (current owner/borrower)
Heritage Crossing II Limited Partnership (substitute owner/borrower)

Project: Heritage Crossing II, 500 N Fremont, Baltimore City 21201

Authority: § 4-1201 *et seq.*, Housing & Community Development Article,
Annotated Code of Maryland; COMAR 05.05.05

Partnership Rental Housing Program finances rental housing to be occupied by individuals or households with incomes of 50% or below of the Statewide median income.

Original Loan Amount/

Current Balance: \$6,000,000

Authority to State Finance and Procurement Article, § 10-305,
Grant Easement: Annotated Code of Maryland

Background: The Housing Authority of Baltimore City (HABC) constructed Heritage Crossing II in 2003 as part of a HOPE VI redevelopment. It was known at the time as Heritage Crossing. The HOPE VI redevelopment produced 75 townhomes for rent and 175 townhomes for sale. The State, through DHCD's Partnership Rental Housing Program, lent \$6 million to Heritage Crossing Limited Partnership to finance construction of the 75 rental townhome units.

Conversion: HABC is converting several public housing projects to private ownership with project-based Section 8 rental assistance through HUD's Rental Assistance Demonstration Program. Heritage Crossing II is one of those projects and will be rehabilitated to retain and improve the project as high-quality affordable housing units.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)

Change in Collateral: When converting projects to private ownership, HABC is structuring the transactions using 75-year ground leases, an approach DHCD has frequently seen, especially with loans made under the Partnership Rental Housing Program. Whereas the existing loan is secured by a deed of trust on HABC's fee simple interest and the borrower's leasehold interest in the property, the assumed and modified loan will be secured by a deed of trust on the new owner's leasehold interest in the property. DHCD has determined that the proposed structure would not result in a material change in its ability to enforce its rights or remedies upon default.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new loan funding up to \$2,052,427 to St. Mary's County Metropolitan Commission for the **Town Creek Water System – Phase I** project in St. Mary's County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2017 received interest-rates ranging from 1.20% to 1.70%. To secure this debt, Borrower will deliver its bond, along with the full faith and credit endorsement of St. Mary's County, to the Maryland Water Quality Financing (Legislative District 29C)

Project Description: Phase I of this multi-phased project involves design and construction of waterlines, valves, fire hydrants, radio read water meters, and all necessary appurtenances to replace the existing aging and deteriorated water distribution system in the existing California area of St. Mary's County. The new system will correct water pressure and delivery problems and provide residents with safe and adequate drinking water, including fire protection.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	\$ 2,052,427
Local	<u>\$ 126,187</u>
TOTAL ESTIMATED PROJECT COST:	\$ 2,178,614

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$40,402 to Town of Keedysville for the **Keedysville Water Storage Tank Heating Upgrade** project in Washington County. The funding is special funds from the Strategic Energy Investment Fund. (Legislative District 1B)

Project Description: This project consists of energy reduction and savings through the installation of two-inch spray foam fire retardant insulation on the walls and ceiling of the Towns' 300,000- gallon water storage tower. The insulation will lower the energy consumption of the existing two space heaters located in the lower portion of the tower, and remove the risk of freezing.

Project Funding Sources:

Energy Water Infrastructure Program Grant, EWIP 02.22	\$ 40,402
Local Funds	<u>\$ 3,500</u>
TOTAL ESTIMATED PROJECT COST	\$ 43,902

Authority: Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland, FY 2017 Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, funding will be provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

Recommendation: That the Board of Public Works approve new grant funding up to \$186,529 to Cecil County for the **Northeast River Advanced Wastewater Treatment Plant Membrane Building Photovoltaic** project. The funding is special funds from the Strategic Energy Investment Fund. (Legislative District 35A)

Project Description: The project entails installation of a Photovoltaic System at the Northeast Advanced Wastewater Treatment Plant in Cecil County. Recent upgrades to the plant to achieve Enhanced Nutrient Removal level treatment added additional energy demands to plant operations and subsequently increased operating costs. This proposed project will provide roughly 80,000 kWh/yr of solar power that will reduce energy costs, offsetting some of the increased demand from ENR upgrade.

Project Funding Sources:

Energy Water Infrastructure Program Grant, EWIP 02.08	\$ 186,529
Local Funds	\$ 49,789
TOTAL ESTIMATED PROJECT COST	\$ 236,318

Authority: Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland, FY 2017 Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, funding will be provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



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10. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

Recommendation: That the Board of Public Works approve new loan funding up to \$1,543,828 to St. Mary's County Metropolitan Commission for the **Patuxent Park Water Main Replacement – Phase 4** project in St. Mary's County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2017 received interest-rates ranging from 1.20% to 1.70%. To secure this debt, Borrower will deliver its bond, along with the full faith and credit endorsement of St. Mary's County, to the Maryland Water Quality Financing (Legislative District 29B)

Project Description: This project is part of a multi-phased effort to correct and replace the water system in the Lexington Park area of St. Mary's County. The proposed project entails the design and construction of a water distribution system including waterlines, fire hydrants, and all necessary appurtenances to improve water delivery and pressure.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	<u>\$ 1,543,828</u>
TOTAL ESTIMATED PROJECT COST:	\$ 1,543,828

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



Contact: Terri Wilson (410) 537-4155
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11. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

Recommendation: That the Board of Public Works approve new loan funding up to \$1,550,260 to St. Mary's County Metropolitan Commission for the **Patuxent Park Sewer Replacement – Phase 4** project in St. Mary's County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2017 received interest-rates ranging from 1.20% to 1.70%. To secure this debt, Borrower will deliver its bond, along with the full faith and credit endorsement of St. Mary's County, to the Maryland Water Quality Financing (Legislative District 29B)

Project Description: This project is part of a multi-phase effort to correct and replace the sewer system in the Lexington Park area of St. Mary's County. The proposed project entails the repair and replacement of the deteriorated sewer system to eliminate inflow and infiltration problems.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$ 1,550,260
TOTAL ESTIMATED PROJECT COST:	\$ 1,550,260

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



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12. MORGAN STATE UNIVERSITY

***Campus Wide Utilities Phase IV – Spencer Hall Chiller Replacement
Bid Package No. 2***

Contract ID: Campus Wide Utilities Phase IV
DCM-CWUP4-15-2GC

Construction Manager: Barton Malow Company, Baltimore, MD

Original Approval: Secretary Agenda Item 10 (11/17/17)

Recommendation: Approve award of Bid Package 2 for the Spencer Hall chiller project. Includes: miscellaneous metals and general trades.

Project: Upgrade chiller and mechanical, electrical, and plumbing systems in Spencer Hall as part of Morgan State University's Campus Wide Utilities Phase IV upgrades of various utility locations throughout campus.

Original Contract Amount:	\$ 35,000	(pre-construction services only)
Bid Package No. 1 Amount:	\$ 4,564,540	(includes CM fee)
Bid Package No. 2 Amount:	<u>\$ 701,359</u>	(This Item)
Total Revised Amount:	\$ 5,300,899	

Fund Source: MCCBL of 2014: *Provide design and construction funds to renovate and upgrade campus utility systems, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.* Item 112. \$6,070,000

MCCBL of 2015: *Provide funds to complete design and construction of Phase IV of renovations and upgrades of campus utility systems.* Item 186. \$4,613,000

Contract Term: 365 months from Notice to Proceed for construction

MBE Participation: 35% (Bid Package No. 2)

Performance Bond: 100% performance bond

Prior Approval:

Secretary's Agenda Item 6	(9/14/13)	Design Services	\$ 442,344
Secretary's Agenda Item 13	(12/17/14)	Design Services	\$ 269,524
Secretary's Agenda Item 10	(11/17/17)	CM Pre-Construction	\$ 35,000
Secretary's Agenda Item 24	(6/20/18)	CM Bid Package no. 1	\$4,564,500

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



12. MORGAN STATE UNIVERSITY (cont'd)
Campus Wide Utilities Phase IV – Spencer Hall Chiller Replacement
Bid Package No. 2

Remarks: The contractor advertised the Bid Package in: American Minority Contractors and Business Associates, Construction Data Corporation, Dodge, Maryland Minority Contractors Association and The Bluebook Building and Construction Network. In addition, the University posted the project on *eMaryland Marketplace*. Five bids were received for the two different categories. The bids from the lowest responsible bidder in each category are included in Bid Package No. 2, as well as \$115,000 in allowances.

MD Tax Clearance: 18-1881-1111

Residence Business: No

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SECRETARY'S
ACTION AGENDA
August 1, 2018**



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**13. MORGAN STATE UNIVERSITY
*Dixon Hall Research Labs Renovation***

Contract ID: Dixon Lab Renovations, NCPA RQN #2018-7802268465

Contract Description: Design and construct renovations to various labs and lab systems in Dixon Hall. Work includes: replace and relocate cooling towers from the roof top to the ground; furnish and install variable frequency drives, new pumps, condensing boiler, fume hoods, and all associated piping, insulation, sensors, switches, electrical upgrades, and systems to complete the project; vibration analysis; renovations to the green house, including replacing the shade cloths, motors and drive systems, new evaporative cooling system, dampers and fans, switches, insulation, recommissioning and rebalancing the building.

Contractor: Johnson Controls, Inc., Baltimore, MD

Amount: \$2,770,954 (includes \$155,000 for allowances)

Procurement Method: Intergovernmental Cooperative Purchasing Agreement
[National Cooperative Purchasing Alliance]

Contract Term: 365 days from Notice to Proceed for construction

Fund Source: University Operating Funds

MBE Participation: 29%

Performance Bond: 100% performance bond

Background: The building conditions in the various labs – temperature, humidity and vibrations – are uncontrollable. Deferred maintenance necessitates either major renovation or replacement of fume hoods and other equipment in the lab spaces, inclusive of replacement of controls of various systems. Grant money and research has been lost due to the inability to control the environment in various labs. The National Cooperative Purchasing Alliance reviewed and verified the pricing and the scope of work.

MD Tax Clearance: 18-1882-1111

Residence Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



*Contact: Eric Johnson (410) 223-4150
ejohnson@mdstad.com*

14. MARYLAND STADIUM AUTHORITY
Baltimore City Public Schools – Harford Heights Elementary School
Architect/Engineering Services

Contract ID: Harford Heights ES/BCS-02-009-AE

Recommendation: That the Board of Public Works approve the award of the architectural & engineering design services contract for the Harford Heights Elementary School project at 1919 N Broadway, Baltimore City.

Contractor: Crabtree, Rohrbaugh, & Associates Architects, Inc.

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Overall Score</i>	<i>Lump Sum Bid</i>
Crabtree, Rohrbaugh, & Associates	93	\$1,978,687
JRS Architects Inc.	91	\$2,263,080
STV, Inc.	90	\$2,075,339
Lukemire Architects	88	\$2,198,223
Waldon Studio/Hughes Group JV	88	\$2,194,711

Amount: \$1,978,687

Term: 8/2018 – 8/2021

MBE Goal: 31%

Remarks: The process for procuring architectural and engineering services for the Harford Heights Elementary School proceeded as follows: The procurement was advertised as a Request for Qualifications July 2016. Thirty-two firms were selected to participate in the project pool and given the opportunity to receive the project specific Request for Proposals. The firms were then pre-qualified into specific categories by project cost and type.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



14. MARYLAND STADIUM AUTHORITY (cont'd)
Baltimore City Public Schools – Harford Heights Elementary School
Architect/Engineering Services

Remarks: (cont'd)

The RFP for this project was issued in March 2018. Thirteen firms in the Category II pool submitted technical proposals and the Selection Committee determined that it would be in the best interest to short-list six firms and hold oral presentations. Upon completion of the presentations, financial proposals were requested from the five top ranked firms. Crabtree had the highest overall score and offered the lowest fee.

Authority: Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

Fund Source: Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

Tax Compliance No.: 18-1430-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



*Contact: Eric Johnson (410) 223-4150
ejohnson@mdstad.com*

**15. MARYLAND STADIUM AUTHORITY
*Baltimore City Public Schools – Harford Heights Elementary School
Construction Management***

Contract ID: Harford Heights ES/BCS-02-009-CM

Recommendation: That the Board of Public Works approve the award of the pre-construction services contract for the Harford Heights Elementary School project at 1919 N. Broadway, Baltimore City.

Contractor: MCN Build/Southway Builders JV, Baltimore, MD

Contract Description: Pre-construction services throughout design phase to provide cost-estimating, scheduling, project phasing, constructability reviews, value engineering, quality assurance, scope definitions, and bid packaging/preparations.

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Overall Score</i>	<i>Preconstruction</i>	<i>Construction & Estimated Labor Fees</i>
MCN/Southway Builders JV	95	\$169,976	\$2,132,495
JG Davis Construction Corp	91	\$259,592	\$2,254,306

Amount: \$169,976 (pre-construction services only)

Term: 8/2018 – 8/2021

MBE Goal: 29%

Remarks: The process for procuring construction management for the Harford Heights Elementary School project proceeded as follows: The procurement was advertised as a Request for Qualifications in August 2016. Fifteen firms were selected to participate in the project pool and thus given the opportunity to receive the project specific Request for Proposals. The firms were then pre-qualified into specific categories by project cost and type.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



15. MARYLAND STADIUM AUTHORITY (cont'd)
Baltimore City Public Schools – Harford Heights Elementary School
Construction Management

Remarks: (cont'd)

The project RFP was issued in March 2018. Three firms in the project pool submitted technical proposals and the Selection Committee determined it would be in the best interest to short-list all firms and hold oral presentations. Upon completion of the presentations, financial proposals were received from the three firms. Best and Final Offers were then requested from two of the firms. Financial Proposals included the pre-construction phase pricing and the construction phase pricing related to the fee and estimated labor costs. MCN/Southway had the higher technical score and offered the lower total fee.

Construction phase pricing is not submitted at this time because if the contractor performs well and acceptable Bid Packages can be negotiated, the Stadium Authority will recommend modifying the contract to include the construction phase.

Authority: Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

Fund Source: Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

Tax Compliance No.: 18-1471-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



Contact: Annie Angueira 240.895.4412
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Contact: Mary Grube 240-895-2040
mkgrube@smcm.edu

16. ST. MARY'S COLLEGE OF MARYLAND

Recommendation: That the Board of Public Works approve the use of general obligation bond proceeds for the following St. Mary's College of Maryland contracts in the total amount of \$344,796.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, 8-301

A. Jaime L. Roberts Stadium

- | | | |
|-----------|----------------------------|---------------------------------|
| 1. | Description: | World Class Field Hockey Goal |
| | Procurement Method: | Simplified Procurement |
| | Award: | BSN Sports, LLC, Jenkintown, PA |
| | Amount: | \$2,220 |
| | Fund Source: | MCCBL 2017 (210) |
| | MD Tax Clearance: | 18-1920-1110 |
| | | |
| 2. | Description: | 15' Bench with Back |
| | Procurement Method: | Simplified Procurement |
| | Award: | BSN Sports, LLC, Jenkintown, PA |
| | Amount: | \$1,284 |
| | Fund Source: | MCCBL 2017 (210) |
| | MD Tax Clearance: | 18-1920-1110 |

B. Trinity Church Road Sidewalk

- | | |
|---------------------|---|
| Description: | Archaeological field work, supplies, and equipment for direct support of the Trinity Church Road sidewalk project. |
| Award: | Historic Saint Mary's City Commission |
| Amount: | \$19,000 |
| Fund Source: | MCBBL 2016 (189) Approp. Code: 622 |
| Remarks: | Archaeological investigation is necessary to determine potential impacts to archaeological resources from the project to construct a sidewalk along the west side of State Highway 584 (Trinity Church Road) on the St. Mary's College of Maryland campus. Historic St. Mary's City Commission staff will supervise the field work of temporary contractual archaeologists. Bond proceeds will not be used to pay for employees supported by current operating budgets. |

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018



16. ST. MARY'S COLLEGE OF MARYLAND (cont'd)

C. *Maryland Heritage Interpretive Center*

- 1. Contract ID:** SMC-9C-4271
Description: Review architectural plans for code compliance; update architect's cost estimate.
Procurement Method: Contract modification
Award: SmithGroupJJR, Inc. Architects
Amount: \$73,480
Fund Source: MCBBL 2018 (104) **Approp. Code:** 622
Resident Business: No
MD Tax Clearance: 18-1921-0001
- 2. Description:** Provide a contractor's cost estimate
Procurement Method: St. Mary's College Procedures for Procurements <\$50,000
Award: James G. Davis Construction Corporation
Amount: \$15,000
Fund Source: MCBBL 2018 (104) **Approp. Code:** 622
Resident Business: Yes
MD Tax Clearance: 18-1887-1111

D. *New Academic Building and Auditorium*

- Description:** Commissioning services include preparing commissioning specifications, review of A/E's mechanical and building envelope design, and commissioning inspections and testing during construction
- Procurement Method:** Task Order Proposal/Contract SMC-16-001 Option 3
Award: Facilities Dynamics Engineering Corporation
Amount: \$233,812
Fund Source: MCCBL 2017 (210) **Approp. Code:** 622
Resident Business: Yes
MD Tax Clearance: 18-1922-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 1, 2018**



*Contact: Christian Lund (410) 260-7920
clund@treasurer.state.md.us*

17. BONDS

Recommendation: The State Treasurer recommends the adoption of the attached resolutions concerning the sale of \$510,000,000 State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2018, Second Series, consisting of:

- \$275,295,000¹ Second Series Bidding Group 1 Tax-Exempt Bonds (competitive)
- \$234,705,000² Second Series Bidding Group 2 Tax-Exempt Bonds (competitive)

dated as of their delivery, expected to be August 15, 2018.

- Ratifying and approving:
 - (i) The Preliminary Official Statement dated July 25, 2018;
 - (ii) The Summary Notice of Sale for the Second Series Bonds published in *The Bond Buyer* on July 20, 2018; and
 - (iii) The resolutions authorizing the Bond Sale adopted on June 20, 2018.
- Accepting electronically transmitted bids for the purchase of the Second Series Group 1 Bonds and the Second Series Group 2 Bonds.
- Determining the successful bidders and awarding sale of the Second Series Group 1 Bonds and the Second Series Group 2 Bonds to the winning bidders.
- Ordering the sale and issuance of the Second Series Bonds at the rates set forth in the successful bids.
- Authorizing and approving the issuance of the final Official Statement.

¹Winning bidder for Second Series Group 1 Tax-exempt Bonds (competitive): Goldman Sachs & Co. LLC

²Winning bidder for Second Series Group 2 Tax-exempt Bonds (competitive): Citigroup Global Markets Inc.

The highlighted Items were revised after the August 1, 2018 meeting.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 1, 2018



APP 1

*Contact: Kelly Devilbiss 301-745-4054
Kelly.Devibiss@maryland.gov*

A1. MARYLAND DEPARTMENT OF HEALTH
Western Maryland Hospital Center

Contract ID: Geriatric Nursing Assistant
DHMH/OPASS 18-18091, ADPICS NO M00B8400640

Contract Type: Service

Contract Description: To provide 24/7 care for a specific patient

Procurement Method: Emergency

Emergency Declared: April 4, 2018

Award: Blessed Home Healthcare Services
8 Brooks Avenue, Suite 205, Gaithersburg, MD 21877

Award Date: April 25, 2018

Term: April 10, 2018 – April 25, 2019

Amount: One Year \$ 185,000

Bids: Blessed Home Healthcare, Gaithersburg \$185,000
Delta T Group, Columbia \$220,950

MBE Participation: None ***Performance Security:*** None

Requesting Agency Remarks: Since February 2017 Johns Hopkins Hospital-Bayview had been caring for a patient who has dementia with significant behavioral issues and requires one-on-one health aides 24 hours a day. The health aides help with activities of daily living (feeding, bathing, toileting), redirect the patient's behaviors, and ensure the patient's and others' safety. No Baltimore area facilities would accept the patient. A skilled nursing home bed became available at Western Maryland Hospital Center and the patient's family agreed to the transfer. Western Maryland Hospital Center does not have staffing to provide the one-on-one aides needed for this patient's care. For that reason, MDH declared an emergency to be able to quickly procure the staffing services to cover the first year.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 1, 2018



APP 2

A1. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Western Maryland Hospital Center

Requesting Agency Remarks (cont'd):

Basis for Selection: Western Maryland Hospital Center sent a request for quotes to ten vendors that could provide the required services. Responses were received from two qualified vendors. The lower quote was selected.

Reason for Late Report: Resolving the contractor's SDAT compliance resulted in a delayed report.

Fund Source: 100% General Funds

Approp. Codes: 32.09.03

Resident Business: Yes

MD Tax Clearance: 18-1650-0111

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 1

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

1A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Montgomery County

Recommendation: Approval to commit \$94,065 for the following development project.

Wootton's Mill Park – Aintree Drive Playground - \$94,065.00

City of Rockville

CPP #6805-15-698 MD20180612-0426

Background: Replace playground along Aintree Drive in Wootton's Mill Park to meet ADA accessibility standards. Project includes installing an ADA-accessible walking path, picnic table, benches, and trash can.

Fund Source: Maryland Consolidated Capital Bond Loan 2018, Chapter 009, Acts of 2018
Community Parks & Playgrounds Program
\$94,065.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 2

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. RURAL LEGACY PROGRAM FUNDS
Queen Anne's County

Recommendation: Approval to grant \$423,844 to **Queen Anne's County** from Rural Legacy Funds to acquire a 99 acre conservation easement.

Foreman Branch Rural Legacy Area-Arnold II Property
Easement RL No. 5454

Prior Approval: Foreman Branch-Lands End Rural Legacy Area Grant for easement acquisitions: DNR-RP Item 8A (10/19/2016) \$1,450,956 for FY2017

Project Description: Acquisition of this conservation easement will protect productive agricultural and forest lands. It will also protect land that contains breeding and stopover habitat for migratory songbirds and raptors. This easement will be co-held by Queen Anne's County and DNR. The County is paying, administrative, program compliance and incidental costs.

Easement Value: \$423,844 (\$4,281 per acre)

Amount Requested: \$423,844

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Rural Legacy Program
Source Code: 17010 \$423,844

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 3

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

3A. RURAL LEGACY PROGRAM FUNDS
Queen Anne's County

Recommendation: Approval to grant \$1,694,356 to **Queen Anne's County** from Rural Legacy Funds to acquire a 398.67 acre conservation easement.

***Lands End Rural Legacy Area–Marylor Property
Easement RL No. 5455***

Prior Approval: Foreman Branch-Lands End Rural Legacy Area Grant for easement acquisitions: DNR-RP Item 8A (10/19/2016) \$1,450,956 for FY2017
DNR-RP Item 13A (10/4/2017) \$2,759,073 for FY2018

Project Description: Acquisition of this conservation easement will protect productive agricultural and forest lands. The easement will protect land that contains breeding and stopover habitat for migratory songbirds and raptors. This easement will be co-held by Queen Anne's County and DNR. The County is paying administrative, program compliance, and incidental costs.

Easement Value: \$1,694,356 (\$4,250 per acre)

Amount Requested: \$1,694,356

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Rural Legacy Program
Source Code: 17010 \$1,694,356

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 4

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE STATE SHARE
Queen Anne's County (Ben Lee)

Recommendation: That the Board of Public Works: (1) approve the acquisition; and (2) delegate authority to DNR to enter into an agricultural lease.

Description: Ben Lee comprises agricultural and forested lands and will be managed by the Maryland Wildlife and Heritage Service as a new Wildlife Management Area for public hunting, hiking, wildlife observation and habitat management. The Maryland Land Preservation and Recreation Plan (2014-2018) identifies this region of Queen Anne's County and the Upper Eastern Shore as underserved by public hunting and hiking trail recreational opportunities. Brown's Branch, a freshwater tributary of the Chester River watershed, flows through the property and supports several rare, threatened and endangered species, providing restoration opportunities. The property is in a Targeted Ecological Area and scores a 90 under the Program Open Space Updated Scoring System, which is based on a 0-100 scale.

Agricultural Lease: To provide DNR with the time required to transition management of the property, approval is requested to allow DNR to enter into a lease with the existing tenants for calendar years 2019 and 2020.

Legislative Notification: Budget Committees notification has been completed as required by Natural Resources Article, Section 1-104(k), Annotated Code of Maryland.

Grantor: Eastern Shore Land Conservancy

Grantee: State of Maryland to use of the Department of Natural Resources

Property: 1,172 +/- acres, improved, POS No. 5161

Price: \$6,250,000

Appraisals: \$6,330,000 William R. McCain (7/20/17)
\$6,037,000 David E. Cadell (7/28/17)
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



4A. PROGRAM OPEN SPACE STATE SHARE *(cont'd)*
Queen Anne's County (Ben Lee)

<i>Incidentals to ESLC:</i>	\$538,780 (total not to exceed)	
	Administrative fee	\$187,500
	Survey	\$ 20,000
	Phase I reimbursement	\$ 10,000
	Title reimbursement	\$ 27,000
	Razing Costs	\$ 75,000
	Carrying Costs	\$217,000
	Insurance	\$ 2,280

Stabilization funds: \$500,000

Stabilization funds are authorized to eliminate health and safety hazards, protect water quality, and provide public access.

Fund Source:

Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Program Open Space Stateside
Source Code: 15403 Item: 403 Amount: \$6,250,000

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Stateside
Source Code: 18010 Item: 000 Amount: \$1,038,780

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 6

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE STATE SHARE
Wicomico County (Lapp)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This entirely-forested property is adjacent to Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy. Acquisition will improve boundary line management. The property is in a Targeted Ecological Area and scores an 85 under the Program Open Space Updated Scoring System, which is based on a 0-100 scale.

Grantor: Lou Ellen Lapp & Leslie Ethel-Mae Lapp

NOTE: A portion of the property is in Leslie Lapp's name meaning approval of this Item will require Board signatures on two different agreements of sale

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 23.25 +/- acres, unimproved, POS No. 5220

Price: \$60,000

Appraisals: \$76,000 William R. McCain (8/15/17)
\$43,000 David E. Cadell (8/24/17)
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space – Stateside
Source Code: 18010 \$60,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 7

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE STATE SHARE
Worcester County (Vaccaro)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This entirely-forested parcel shares three boundaries with Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products, and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy. Acquisition will improve boundary line management. The property is in a Targeted Ecological Area and scores an 82 under the Program Open Space Updated Scoring System, which is based on a 0-100 scale.

Grantor: John David Vaccaro & Thomas Ray Vaccaro

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 3 +/- acres, unimproved, POS No. 5324

Price: \$7,000

Appraisals: \$8,000 William R. McCain (1/3/18)
\$6,000 David E. Cadell (1/11/18)
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source: Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Stateside
Source Code: 17008 \$7,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 1, 2018



DNR 8

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. PROGRAM OPEN SPACE STATE SHARE
Frederick County (Moore)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This property is adjacent to South Mountain State Park and will be managed by the Maryland Park Service. Acquisition of this mostly forested parcel will provide a buffer for the Appalachian Trail. The property, while only partially in a Targeted Ecological Area, is part of a large, fairly undisturbed area of mature hardwood forests that supports Forest Interior Dwelling Species habitat. The property scores a 62 under the Program Open Space Updated Scoring System, which is based on a 0-100 scale. The property is important to maintaining continuity of Appalachian Trail management and public access.

Stabilization funds: \$5,000

Stabilization funds are authorized to eliminate health and safety hazards. *See* Natural Resources Article § 5-904(e).

Grantor: Kendall E. Moore, III

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 8.39 +/- acres, unimproved, POS No. 5293

Price: \$125,000

Appraisals: \$131,000 (12/1/17) – Stephen H. Muller

\$130,000 (12/11/17) – LouAnne Cline

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source:

Maryland Consolidated Capital Bond Loan – 2015

Program Open Space Stateside

Chapter 495 Acts of 2015 Source Code: 15403 \$125,000

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Stateside Source Code: 17008 \$5,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



Contact: John Brennan 410-767-3640
john.brennan@maryland.gov

1-S. MARYLAND DEPARTMENT OF DISABILITIES

Money Follows the Person Demonstration/Peer Outreach and Support Program

Contract ID: MDOD Money Follows the Person Demonstration (MFP) Peer Outreach and Support – Northern Region; ADPICS # DEXB9400001-9400008

Contract Description: Continue the Money Follows Person (MFP) Demonstration to provide peer outreach and support services to interested and eligible Medicaid recipients currently residing in nursing facilities in the Northern Region (Baltimore and Harford Counties) of the State for the purpose of transitioning to independent living in their communities.

Award: The IMAGE Center of Maryland
Towson, MD

Term: 8/23/2018 (or earlier upon BPW approval) - 6/30/2019

Amount: \$136,452 (Approx. 10 Months)

Procurement Method: Sole Source

Bids/Proposals: N/A

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for approval of a Sole Source contract to allow the Maryland Department of Disabilities (MDOD) and the Maryland Department of Health (MDH) to continue its partnership in the implementation of peer outreach and support services as part of the final phase of the Maryland Money Follows the Person Demonstration Grant (MFP).

MDH, the single State Medicaid agency, has requested MDOD's assistance to complete peer outreach and support Statewide as part of Maryland's MFP Grant. MDOD has administered Peer Outreach and Support contracts in eight regions throughout the State since the program's inception in 2012.

MDH has requested MDOD to continue to provide peer outreach and support for the MFP grant's final phase. During the MFP grant demonstration, The IMAGE Center of Maryland, has been the peer outreach contractor for the Northern Region, which includes Baltimore and Harford Counties.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



1-S. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)

It was determined that a sole source contract with IMAGE Center of Maryland is in the best interest of the State because the contractor has already hired and trained the peers with disabilities that provide outreach to Medicaid recipients residing in nursing facilities. A new contractor would require significant start-up time to get peers in place and perform the contractual services. It was also determined that the price for this sole source contract is fair and reasonable because there was no increase in the price from the previous contract. Additionally, it was determined that a new competitive solicitation would not produce a lower price or more advantageous offer.

Fund Source: 100% Reimbursable

Appropriation Code: D12A0201

Resident Business: Yes

MD Tax Clearance: 18-1826-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



DBM 3B

*Contact: John Brennan 410-767-3640
john.brennan@maryland.gov*

2-S. MARYLAND DEPARTMENT OF DISABILITIES

Money Follows the Person Demonstration/Peer Outreach and Support Program

Contract ID: MDOD Money Follows the Person Demonstration (MFP) Peer Outreach and Support – METRO Region; ADPICS # DEXB9400002 ~~9400002~~ 9400009

Contract Description: Continue the Money Follows Person (MFP) Demonstration to provide peer outreach and support services to interested and eligible Medicaid recipients currently residing in nursing facilities in the METRO Region (Montgomery and Prince George's Counties) of the State for the purpose of transitioning to independent living in their communities.

Award: Independence Now, Inc.
Silver Spring, MD

Term: 8/23/2018 (or earlier upon BPW approval) - 6/30/2019

Amount: \$165,900 (Approx. 10 Months)

Procurement Method: Sole Source

Bids/Proposals: N/A

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for approval of a Sole Source contract to allow the Maryland Department of Disabilities (MDOD) and the Maryland Department of Health (MDH) to continue its partnership in the implementation of peer outreach and support services as part of the final phase of the Maryland Money Follows the Person Demonstration Grant (MFP).

MDH, the single State Medicaid agency, has requested MDOD's assistance to complete peer outreach and support Statewide as part of Maryland's MFP Grant. MDOD has administered Peer Outreach and Support contracts in eight regions throughout the State since the program's inception in 2012.

MDH has requested MDOD to continue to provide peer outreach and support for the MFP grant's final phase. During the MFP grant demonstration, Independence Now, Inc. has been the peer outreach contractor for the Metro Region, which includes Montgomery and Prince George's Counties.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



2-S. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)

It was determined that a sole source contract with Independence Now, Inc. for the contract term was in the best interest of the State because the contractor has already hired and trained the peers with disabilities that provide outreach to Medicaid recipients residing in nursing facilities. A new contractor would require significant start-up time to get peers in place and perform the contractual services. It was also determined that the price for this sole source contract is fair and reasonable because there was no increase in the price from the previous contract. Additionally, it was determined that a new competitive solicitation would not produce a lower price or more advantageous offer.

Fund Source: 100% Reimbursable

Appropriation Code: D12A0201

Resident Business: Yes

MD Tax Clearance: 18-1825-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: David Blazer 410-260-8281
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3-S. DEPARTMENT OF NATURAL RESOURCES
Fishing and Boating Services

Contract ID: Marine Consulting for the Acquisition of an Icebreaker/Buoy Tender Vessel; ADPICS # K00B9400004

Contract Description: Marine consulting for the acquisition of an icebreaker/buoy tender vessel to replace the J. Millard Tawes, DNR's 76 year old vessel.

Award: CDI Marine Company, LLC
Glen Burnie, MD

Term: 8/30/2018 - 7/31/2021 (w/2 one-year renewal options)

Amount: \$231,471 (3 Years, Base Contract)
\$ 80,265 (1 Year, Renewal Option #1)
\$ 81,870 (1 Year, Renewal Option #2)
\$393,606 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Total Evaluated Financial Proposal / Ranking (5 Years)	Overall Ranking*
CDI Marine Company, LLC Glen Burnie, MD	1	\$393,606 (1)	1
JMS Naval Architects Mystic, CT	2	\$446,250 (2)	2
Bristol Harbor Group Bristol, RI	3	\$535,311 (4)	3
BMT Scientific Marine Services Escondido, CA	4	\$475,730.37 (3)	4

**Note: Technical factors had greater weight than financial factors in the overall award determination.*

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Incumbent: None

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



3-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, four of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Four proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. CDI Marine Company, LLC was ranked #1 overall with the highest ranked technical proposal and the lowest price. Therefore, award is recommended to CDI Marine Company, LLC as having the more advantageous offer to the State.

The purposes of this contract is for specifications development, acquisition support, design evaluation, assistance with vendor selection, project management during the build, acceptance and sea trials for the design and construction of a steel hulled ice breaker/buoy tender. The replacement vessel is to be capable of placing buoys in very shallow water (4 ft. MLW) without damage to the hull, propellers, or appendages, to be able to return buoys to their precise locations, and to be capable of continuous ice breaking (ice 1.5 ft. thick) operations with sufficient power in an ice strengthened hull to back and ram rafted ice (3.0 ft.). The State requires a fully functional and complete vessel design ready for operation in the Chesapeake Bay on delivery.

No MBE or VSBE participation goals were established for this contract based upon there being no subcontractors available to perform the services under the contract.

Fund Source: 100% Reimbursable (Waterway Improvement Fund)

Appropriation Codes: K1710; QZ309/0805

Resident Business: Yes

MD Tax Clearance: 18-1175-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: June Dwyer 410-767-0114
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4-S. MARYLAND STATE DEPARTMENT OF EDUCATION
Office of School and Community Nutrition Programs

Contract ID: Commercial Food Distribution and Warehousing of United States Department of Agriculture (USDA) Foods; ADPICS #s R00B9400012 (Region 1); R00B9400013 (Region 2); R00B9400014 (Region 3); R00B9400015 (Region 4)

Contract Description: Provide storage and handling of USDA donated foods for distribution to Maryland schools, residential childcare facilities and adult day care programs.

Awards:

<i>Region 1: Central Region (Dry Goods)</i>	<i>Region 2: Central Region (Refrigerated/Frozen)</i>	<i>Region 3: Eastern Region</i>	<i>Region 4: Western Region</i>
SYSCO Baltimore, LLC Jessup, MD	SYSCO Baltimore, LLC Jessup, MD	Dori Foods, Inc. Richmond, VA	Dori Foods, Inc. Richmond, VA

Term: 9/1/2018 – 8/31/2023

Amount: \$ 618,133 (Region 1)
\$ 504,763 (Region 2)
\$ 801,563 (Region 3)
\$ 290,860 (Region 4)
\$2,215,319 Total (5 Years)

Procurement Method: Competitive Sealed Bidding

Bids: See page 9B

MBE Participation: None (see Requesting Agency Remarks)

Incumbents:

<i>Area 1: Eastern Region (Frozen/Dry Food Storage)</i>	<i>Area 2: Central Region (Frozen Food Storage)</i>	<i>Area 3: (Western Region) (Frozen/Dry Foods Storage)</i>
SYSCO Eastern Maryland, LLC Pocomoke City, MD	MTC Logistics Baltimore, MD	SYSCO Baltimore, LLC Baltimore, MD

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to nine prospective vendors, six of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



4-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Seven bids from four vendors were received in response to the IFB; one for Region 1 and two each for Regions 2, 3, and 4. For Region 1, the recommended bidder is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation for Region 1. For Regions 2, 3, and 4, the lower priced bidders submitted responsive bids and were determined to be responsible bidders. Therefore, awards are recommended to the lower priced bidder in each of these three regions.

MSDE is responsible for the administration of federally supported nutrition assistance programs that provide USDA Foods to help sponsors in schools, residential child care institutions, and adult day care programs to help meet the nutritional needs of their participants throughout the State. Under the programs, MSDE receives and distributes USDA Foods to the sponsors to help defray the cost of providing nutrition assistance program meals. The USDA Foods program is designed to defray 20% of a sponsor's food cost. Contracts with commercial warehouses are maintained to provide centralized points of receipt, storage, and distribution of USDA Foods. Sponsors work directly with the contracted warehouses to receive their USDA Foods.

The warehouse bills MSDE for the storage costs of the food quantities disbursed based on the rates contained in the contract. MSDE bills the recipients directly for the storage and/or distribution costs. This process allows the warehouses to maintain one centralized contact through MSDE for payments. MSDE is able to track and monitor food distribution and receive funds back from the recipients. Recipient Agencies work directly with the warehouse to order their foods. The contractor is responsible for storage of all food and transportation of the product to recipients (Eastern and Western regions) or arranging for recipients to pick up their foods (Central region).

The IFB was for multiple awards based on region. There are three regions under the contract: (1) Central Region: Baltimore, Anne Arundel, Calvert, Carroll, Cecil, Charles, Harford, Howard, St. Mary's and Baltimore City Counties; (2) Eastern Region: Caroline, Talbot, Somerset, Worcester, Wicomico, Dorchester, Kent and Queen Anne's Counties; and (3) Western Region: Garrett, Washington, Allegany, Frederick and Prince George's Counties. Bidders could submit bids for one or more regions. There are two service categories for the Central Region: (1) Dry Goods and (2) Refrigerated/Frozen Foods. Bidders could submit bids for one or more regions.

Over the last twenty years for the food warehousing contracts, MSDE combined the Refrigerated/Frozen and Dry Goods areas in the Central region as one. Offerors had to be able to accommodate both categories in order to bid, which was determined to be restrictive and decreased competition. There are only a few contractors in Maryland that can accommodate warehousing for both Refrigerated/Frozen and Dry Goods. MSDE determined that in order to allow for maximum competition, a separate bid in the Central region by category would be beneficial.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



4-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

MSDE previously advertised for these services and only received one bid for each region. That procurement was cancelled and the IFB was amended in order to increase competition. MSDE received feedback from vendors not submitting bids for the previous solicitation that stated the following: (1) bid specs were unclear and too restrictive; (2) vendor currently does not have warehouse storage capacity to support the terms of the IFB; and (3) this is not the type of distribution they handle.

In order to increase competition, there were no MBE or VSBE participation goals established for this replacement IFB as it was determined that the core services within the scope of work did not provide sufficient subcontracting opportunities. Additionally, the minimum qualifications were reduced so more bidders could participate in the procurement without reducing the quality of services to be provided. MSDE also expanded its direct solicitation pool to companies outside of Maryland.

A preference under Maryland's reciprocal preference law was not applied because Virginia, the state in which the recommended awardee resides, does not have an in-state preference for services unless there is a tie bid.

Fund Source: 100% Special (Recipient Organizations)

Appropriation Code: R00A0107

Resident Businesses: Yes for Sysco Baltimore, LLC
No for Dori Foods, Inc.

MD Tax Clearances: 18-1660-1110 (Sysco Baltimore)
18-1673-0001 (Dori Foods)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



4-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Bids (cont'd):

<i>Region 1 Central Region – Dry Goods</i>	
Bidder	Bid
Sysco Baltimore, LLC Jessup, MD	\$618,133

<i>Region 2 Central Region – Refrigerated/Frozen</i>	
Bidders	Bids
Sysco Baltimore, LLC Jessup, MD	\$504,763
MTC Logistics Baltimore, MD	\$642,215

<i>Region 3 – Eastern Region</i>	
Bidders	Bids
Dori Foods, Inc. Richmond, VA	\$290,860
Sysco Baltimore, LLC Jessup, MD	\$311,458

<i>Region 4 – Western Region</i>	
Bidders	Bids
Dori Foods, Inc. Richmond, VA	\$801,562
Sysco Baltimore, LLC Jessup, MD	\$1,082,682

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: Drexal Paulk 410-209-6011
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5-S. BALTIMORE CITY COMMUNITY COLLEGE
Academic Affairs

Contract ID: BridgeEdU: Mayor's Bridge to College Program; BCCC-FY-2018-053;
ADPICS # R95B8400013

Contract Description: Provide the implementation of a program with intensive academic and non-academic supports focused on successful developmental course completion and building the foundation to increase retention, persistence, graduation, and transfer rates.

Awards: BridgeEdU, Inc.
Baltimore, MD

Term: 8/23/2018 (or earlier upon BPW approval) – 8/14/2019
(w/2 one-year renewal options)

Amount: \$1,048,000 (1 Year, Base Contract)
\$1,048,000 (1 Year, Renewal Option #1)
\$1,048,000 (1 Year, Renewal Option #2)
\$3,144,000 Total (3 Years)

Procurement Method: Sole Source (Small Business Reserve)

Bids/Proposals: N/A

MBE Participation: None (Single Element of Work)

Performance Security: N/A

Incumbent: None

Requesting Agency Remarks: Request for approval of a Sole Source contract to provide the implementation of a program with intensive academic and non-academic supports focused on successful developmental course completion and building the foundation to increase retention, persistence, graduation, and transfer rates.

About 90% of Baltimore City Public Schools graduates who enroll at BCCC following high school graduation place into the lowest levels of developmental mathematics and Reading/English courses. Students who require the greatest academic support are much less likely to graduate from community college in two years because remedial coursework limits the number of college-level courses they may take and increases their time to degree completion.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



5-S. BALTIMORE CITY COMMUNITY COLLEGE

To promote better outcomes in student retention, persistence, graduation, and transfer rates, the Mayor's Bridge to College Programs Initiative was created. The Mayor's Scholars Program begins with a seven-week Summer Bridge Program at BCCC to ease the transition from high school to college and to provide a strong academic foundation. Students are paid to attend the Summer Bridge Program through YouthWorks, Baltimore City's summer jobs program.

This contract will implement a program with intensive academic and non-academic supports focused on successful developmental course completion and building the foundations to increase student retention, persistence, graduation, and transfer rates in support of the Mayor's Bridge to College programs Initiative.

BridgeEdu has developed a proprietary experiential education curriculum, BridgeEdu Proprietary Curriculum, and supporting methodology that prepares students to succeed in college and explore their academic and career interests in a manner, and with outcomes, not otherwise available. BridgeEdu maintains the proprietary nature of its BridgeEdu Proprietary Curriculum through trade secret protection, confidentiality and use agreements, and through contract terms with its partner institutions.

<i>Fund Source:</i>	100% General
<i>Appropriation Code:</i>	R95-C
<i>Resident Business:</i>	Yes
<i>MD Tax Clearance:</i>	18-0795-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: Debbie Thornton 410-230-3322
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6-S. DEPARTMENT OF JUVENILE SERVICES
Community Services

Contract ID: Family Peer Support Services; 18-CS-003; ADPICS # V00B9400003

Contract Description: Family peer support services to youth and their families involved in the juvenile justice system in the following jurisdictions: Anne Arundel County, Baltimore City, Baltimore County, Prince George's County and Wicomico County.

Award: Maryland Coalition of Families, Inc.
Columbia, MD

Term: 9/1/2018 – 8/31/2020

Amount: \$986,946 (2 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal / Ranking	Overall Ranking*
Maryland Coalition of Families, Inc. Columbia, MD	1	\$986,945.68 (1)	1
Contemporary Family Services, Inc. Hyattsville, MD	2	\$1,148,948 (2)	2

**Note: Technical and financial factors had equal weight in the overall award determination.*

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Hiring Agreement Eligible: Yes

Incumbent: None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were directly sent to 20 prospective vendors, all of which are Maryland firms, and included two MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



6-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Two proposals were received in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award. Maryland Coalition of Families, Inc. was ranked #1 overall with the higher ranked technical proposal and the lower price. Therefore, award is recommended to Maryland Coalition of Families, Inc. as having the more advantageous offer to the State.

The Department of Juvenile Services primarily serves youth and their families who are system-involved, assisting them to meet the terms of their loved one's legal responsibilities and developing the interventions needed to keep youth from becoming unnecessarily involved in the juvenile justice system. Through family peer support services, the Department will be able to further support its primary function. Similar family and peer support services have been shown to empower families and increase efficacy resulting in the following goals and outcomes:

- Reduced parental stress, insecurity, and helplessness;
- Improved motivation levels, patience, and tolerance; and
- Increase sense of empowerment.

No MBE or VSBE participation goals were established for this contract based upon the nature of the services being provided; however, MBEs were encouraged to participate as a prime contractor.

Fund Source: 100% General

Appropriation Codes: Various

Resident Business: Yes

MD Tax Clearance: 18-1749-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: Debbie Thornton 410-230-3322
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7-S. DEPARTMENT OF JUVENILE SERVICES
Behavioral Health

Contract ID: Community-Based Behavioral Health Evaluations in the Central Region of Maryland; 18-BH-003; ADPICS # V00B9400005

Contract Description: Community-Based behavioral health evaluations for selected youth who are alleged or adjudicated offenders and reside in the Central Region of Maryland.

Award: Interdynamics, Incorporated
Lanham, MD

Term: 9/1/2018 – 8/31/2021

Amount: \$912,439 (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal / Ranking	Overall Ranking*
Interdynamics, Incorporated Lanham, MD	1	\$912,439 (1)	1
Law & Mental Health Associates, Inc. Bel Air, MD	2	\$1,355,400 (2)	2

**Note: Technical and financial factors had equal weight in the overall award determination.*

MBE Participation: 100% (Awardee is a MDOT Certified MBE)
0% Subcontracting Goal

Performance Security: Yes

Incumbent: None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were directly sent to 13 prospective vendors, all of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Two proposals were received in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award. Interdynamics, Incorporated was ranked #1 overall with the higher ranked technical proposal and the lower price. Therefore, award is recommended to Interdynamics, Incorporated as having the more advantageous offer to the State.

The Department of Juvenile Services (DJS) provides individualized care and treatment to youth who are alleged or adjudicated offenders and are supervised in the community. DJS utilizes a continuum of services and treatment for juveniles with an expanded community-based focus. The treatment and programs include probation, home detention and monitoring, community service, victim restitution, and counseling. Some youth that may pose risk to themselves or to public safety are placed in residential programs or detained pending appropriate placements.

No MBE or VSBE participation goals were established for this contract based upon the nature of the services being provided; however, the recommended awardee is a MDOT certified MBE.

Fund Source: 100% General

Appropriation Code: V00H0101

Resident Business: Yes

MD Tax Clearance: 18-1824-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: Van Lewis 410-625-5655
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8-S-OPT. STATE RETIREMENT AGENCY
Internal Audit

Contract ID: Audits of Local Government Employers; SRA 15-03; ADPICS # G20B9400001

Contract Approved: DBM Item 1-S (8/26/2015)

Contractor: CliftonLarsonAllen LLP
Timonium, MD

Contract Description: Audits of specified employers with members in the Maryland State Retirement and Pension System. The audits seek to ensure the employers' compliance with State laws and regulations, as well as the Agency's administrative policies and procedures in the areas of member enrollment and reporting.

Option Description: Exercise the single three-year renewal option.

Original Contract Term: 9/1/2015 - 8/31/2018 (w/1 three-year renewal option)

Option Term: 9/1/2018 - 8/31/2021

Original Contract Amount: \$650,295 (3 Years)

Option Amount: \$650,295 (3 Years)

Prior Modifications/Options: \$50,000 [Mod #1: Add funding to perform audits of specified employers with members in the Maryland State Retirement and Pension System: 5/23/2017 - 8/31/2018: Approved by DBM on the May 2017 PAAR]

Revised Total Contract Amount: \$1,350,590

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 24%

MBE Compliance: 18%

Requesting Agency Remarks: Request for approval to exercise the single three-year renewal option as contained in the original contract to conduct audits of specified employers with members in the Maryland State Retirement and Pension System.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



8-S-OPT. STATE RETIREMENT AGENCY

The primary services to be provided under this contract are to ensure that local government employers are properly enrolling their employees in the Maryland State Retirement and Pension System (System) and that they are accurately reporting payroll data for enrolled members. These services are required from an outside contractor because the System does not have the necessary resources in-house to perform these verification procedures.

CliftonLarsonAllen LLP has worked satisfactorily during the base contract term; therefore, it is in the best interest of the State to approve this available renewal option.

Fund Source: 65% Special (Administrative Expense Fund); 35% Reimbursable

Appropriation Code: G20J01.01

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



*Contact: Patricia Rutley-Johnson 410-767-6080
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9-S-OPT. MARYLAND DEPARTMENT OF HEALTH
Office of Eligibility Services/Medical Care Programs Services Contract

Contract ID: Maryland Medical Assistance: Medicaid Eligibility Staff Placement Services; MDH/OPASS 19-17304; ADPICS # M00B8400486

Contract Approved: DBM Item 3-S (1/3/2018)

Contractor: Priority One Staffing Services
Towson, MD

Contract Description: Provide Medicaid Eligibility staff that will supplement existing Maryland Department of Health (MDH) resources in support of Medicaid Eligibility Determination services for Modified Adjusted Gross Income (MAGI) applicants and recipients of Medicaid.

Option Description: Exercise the single one-year renewal option.

Original Term: 10/1/2017 – 9/30/2018 (w/1 one-year renewal option)

Option Term: 10/1/2018 - 9/30/2019

Original Contract Amount: \$772,657 NTE (1 Year)

Option Amount: \$781,019 NTE (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$1,553,676

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the single one-year renewal option as contained in the original contract to supplement existing MDH resources in support of Medicaid Eligibility Determination services for MAGI applicants and recipients of Medicaid.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



9-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)

The contractor, Priority One Staffing, has worked satisfactorily during the base contract term. Priority One Staffing will continue to provide Medicaid Eligibility staff that will supplement existing MDH resources in support of Medicaid Eligibility Determination services for MAGI applicants and recipients of Medicaid. These functions include:

- Providing Medicaid eligibility determination services for the MAGI population under the direction of DHMH, Healthcare Financing Administration, Office of Eligibility Services, Eligibility Determination Division;
- Receiving and processing documents received from MAGI applicants and recipients of Medicaid. Information received from the MAGI population will also be scanned or data-entered, as appropriate;
- Using State automated eligibility and enrollment systems, including Maryland Health Connection, Client Automated Resources Eligibility System, Medicaid Management Information System, and Eligibility Verification System, as well as internal and web based databases and document management and retrieval systems and any such successors to those systems in operation during the term of the Contract, to track and verify applicant and recipient eligibility and enrollment;
- Reviewing and determining eligibility for all MAGI applications, renewals and interim changes as directed by the Contract Monitor; reviewing and correcting Certified Turnaround Document (CTAD) errors for all Maryland jurisdictions. CTADs are front-end errors generated when eligibility transactions transmitted to MMIS fail to process;
- Requesting required verifications, including citizenship and identity, as necessary to determine eligibility for MAGI Medicaid applications, renewals and interim changes; and
- Adhering to the productivity standards by task as directed by the Contract Monitor, which will be general processing standards and not system-specific.

It is in the State's best interest to continue this contract in order to prevent a lapse in the services provided to MAGI applicants and Medicaid recipients.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal period. A new contract is expected to be recommended for award prior to the expiration of this contract.

Fund Source: 50% General, 50% Federal
Appropriation Code: M00Q0103
Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



REVISED

10-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
18R-051	N00G00.03 Department of Human Services, Child Welfare Services - Local Department Operations	D15A05.16 Boards, Commissions, and Offices, Governor's Office of Crime Control Prevention	\$754,089	GOCCP: Funding is for the purpose of providing support services in the Crime Victim and Prevention Programs for DHS State's local jurisdictions.
18R-052	N00G00.02 Department of Human Services, Local Family Investment Program - Local Department Operations	S00A24.01 Department of Housing and Community Development, Neighborhood Revitalization-Division of Neighborhood Revitalization	\$1,192,780	DHCD: Funding is for the purpose of providing services that prevent Homelessness in the State's 15 jurisdictions.
18R-070	K00A12.05 Department of Natural Resources, Resource Assessment Service, Power Plant Assessment Program	D13A13 Maryland Energy Administration	\$50,000	MEA: Funding is for the purpose of providing support for contractual services expenditures that were incurred during FY2018, for Identification and evaluation of potential sites for distributed generation development in Maryland.
FY2018 June Proposed Reimbursable Amendment Total			\$1,996,869	

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018

Supplemental



Contact: Jamie Tomaszewski 410-260-7386
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11-S. DEPARTMENT OF BUDGET AND MANAGEMENT
Employee Benefits Division

Contract ID: Group Term Life and Accidental Death and Dismemberment (AD&D) Insurances; ADPICS #F10B8400043

Contract Description: Provide contributory Group Term Life (Life) insurance services for active employees, high risk active State employees, Satellite Account Employees, satellite account retirees, retired State employees, Direct Pay Enrollees (excluding COBRA enrollees), and their eligible Dependents; and contributory Accidental Death and Dismemberment (AD&D) Insurance services for active employees, Direct Pay Enrollees, and Satellite Account Employees.

Awards: Metropolitan Life Insurance Company (MetLife)
New York, NY
(local office Elkridge, MD)

Term: 1/1/2019 – 12/31/2023

Amount: \$108,659,445 Est. (Life)
\$ 9,403,158 Est. (AD&D)
\$118,062,603 Cumulative Est. Grand Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Evaluated Financial Proposal (Ranking)	Overall Ranking*
MetLife New York, NY (local office Elkridge, MD)	3	\$108,659,444.74 (Life)(1) \$9,403,158.00 (AD&D) (1)	1
Securian St. Paul, MN	1	\$117,435,271.57 (Life) (3) \$11,018,094.00 (AD&D) (2)	3
The Standard Portland, OR (local office Annapolis, MD)	2	\$115,732,005.01 (Life) (2) \$11,539,104.00 (AD&D) (3)	2

*Note: * Technical and financial factors had equal weight in the overall award recommendation.*

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018

Supplemental



11-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

MBE Participation: 1% (See Requesting Agency Remarks)

Incumbent: Minnesota Life Insurance Company (Securian)
St. Paul, MN

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and posted on DBM's website Bid Board. Copies of the solicitation notice were sent directly to seven prospective vendors, none of which are Maryland firms and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

The RFP provided to award separate contracts in two Service Categories (SC): SC I to provide services for Group Term Life (Life) insurance and SC II to provide services for Accidental Death and Dismemberment (AD&D) insurance. A single contractor, Metropolitan Life Insurance Company (MetLife), is the recommended awardee for both SCs.

Four proposals were received for each SC in response to the RFP. Three proposals in each SC were determined to be reasonably susceptible of being selected for award. The fourth proposal in each SC was determined not to be reasonably susceptible for award because the offeror would not agree to meet specific contract requirements; and was therefore eliminated from further competition.

The financial proposals were based on models of projected enrollment and covered volume. The models for both types of insurance started in the first year with the number of enrolled participants (employees, retirees, eligible dependents) and the corresponding total coverage volumes currently in force and increased the estimated number of enrollees and covered volume for each of the five years of the contract based on the enrollment increase experience of the past five years. The Life model reflected projected enrollments by age bands (blocks of five ages, from ages 1 to 100) and policy coverage levels (in-force or face value of policies). The AD&D model reflected policy coverage levels only, since age is not a cost factor for this type of insurance.

The proposed prices per age band and coverage level are the rates to be paid by the participants. As this coverage is entirely paid for by the participants, the savings goes directly to them and has the effect of higher take-home pay in their paychecks and retirement allowances.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018

Supplemental



11-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

For both SCs, MetLife was ranked overall #1 with the third ranked technical proposal and the lowest price. For SC I, although ranked #3 technically, it was determined that MetLife's technical proposal was very close in quality to the #1 ranked technical offeror, the incumbent, Securian, and the #2 ranked technical offeror, The Standard. The price offered by MetLife was almost \$8.8M or 8.1% lower than the price offered by Securian; and almost \$7.1M or 6.5% lower than the price offered by The Standard. It was determined that the technical differences between the other two offerors and MetLife did not outweigh the differences in the prices. Accordingly, MetLife was determined to have the most advantageous offer to the State in this SC.

For SC II, although ranked #3 technically, the price offered by MetLife was over \$1.6M or 17.2% lower than the price offered by Securian; and over \$2.1M or 22.7% lower than the price offered by The Standard. It was determined that the technical differences between the other two offerors and MetLife did not outweigh the differences in the prices. Accordingly, MetLife was determined to have the most advantageous offer to the State in this SC.

The RFP established an MBE participation goal of 1% and a VSBE goal of 0.5% of the total premiums paid to the contractor for each type of insurance. It is estimated that 90% or more of the premiums received by the contractor for both types of insurance are paid out in claims. At most, about 10% of the value of premiums is left to accommodate all expenses in administering these policies, as well as profit. While there are limited subcontracting opportunities under these types of insurance policies, it is expected that 15% of the 10% is subcontractable, meaning 1.5% of total value of premiums. The proposed contractor committed to satisfy the goals in both SCs.

Fund Source: 100% Reimbursable (Employee Contributions)

Appropriation Codes: F10A02

Resident Business: No

MD Tax Clearance: 18-1915-1100

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Supplemental

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



DBM 26B

Contact: Valerie Roddy 410-767-5622
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12-S. MARYLAND DEPARTMENT OF HEALTH *Developmental Disabilities Administration*

Contract ID: Management Consulting and Program Management for Continued Development of DDA Functionality in **Long Term Services and Support** (LTSS); OPASS 19-17976; ADPICS # M00B9400111

Contract Description: Obtain management consulting and program management services to provide oversight and project management for the transition to LTSS and to provide technical support for the transformation activities. The contractor will support the re-engineering and implementation of complex business processes, work effectively with information technology (IT) vendors to translate business process needs into system specifications and manage dependencies related to multiple transformation efforts which include the implementation of a new information technology solution, programmatic and payment system.

Award: Alvarez & Marsal Public Sector Services, LLC
Washington, DC

Term: 9/1/2018 – 8/31/2020 (w/1 one-year renewal option)

Amount: \$3,939,480 (2 Years, Base Contract)
\$1,632,235 (1 Year, Renewal Option #1)
\$5,571,715 Total (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Acceptable Proposal Received

MBE Participation: 5% (see Requested Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to five prospective vendors, three of which are Maryland firms, and included four MBEs.



Supplemental

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018



DBM 27B

12-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Five proposals were received in response to the RFP; however, three proposals were determined not to be reasonably susceptible of being selected for award because they did not meet the MBE/VSBE requirements and a fourth proposal was determined not to be reasonably susceptible of being selected for award because the firm's technical proposal did not meet the contract requirements established in the RFP. The one remaining proposal was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered fair and reasonable based upon market research and the budget analysis that was estimated higher than the proposed pricing. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Alvarez & Marsal Public Sector Services, LLC (A&M), the sole offeror and incumbent.

A&M has worked with the DDA since January 2013 providing critical support in improving the operations for the agency. A&M specializes in turnaround management and performance improvement for government entities with a special focus on human service agencies such as the DDA. Services include project management, change management, and consulting expertise that is necessary to support the transformation of the DDA operations and procedures to adopt the LTSS system. Collectively, these changes enabled the DDA to develop a person-centered service delivery system that protects the health and safety of individuals with developmental disabilities with appropriate fiscal, operational, and process controls. By transforming the DDA's service delivery system, the DDA will be able to fully address new federal requirements such as the new Home and Community Based Waiver Rules.

A&M has had significant experience in the public sector working to transform human service organizations and this was a major driver in their initial selection. A&M has helped support financial and operational transformation across several state agencies and public health and Medicaid programs, including the Pennsylvania Department of Public Welfare – Office of Long Term Living, North Carolina Department of Health and Human Services, and the South Carolina Department of Health and Human Services. A&M's unique experience and capabilities makes it the only choice for helping to complete the DDA's transformation.

While the focus of A&M has always been on the full transformation of the DDA's operations and fiscal processes, critical interim process changes were necessary to address long standing weaknesses and immediately address critical audit findings. With A&M's support, the implemented process for reducing provider payments by the amount of "Room and Board" and "Contribution to the Cost of Care" that providers are responsible for collecting from individuals receiving residential services has resulted in a savings of \$1.13 million in General Funds.

12-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

...

Additionally, improvements in the invoicing procedure and templates which allow the DDA to better identify and claim waiver eligible services provided through one time only grants and supplemental services has resulted in increased federal fund reimbursement of approximately \$2 million annually.

In the past two years, the A&M team has worked closely with the DDA to implement transformation initiatives changing DDA's programs and operational processes. A&M is uniquely qualified to continue to provide management consulting support services for the DDA's transformation and adoption of the LTSS system.

A 5% MBE and 1% VSBE participation goals were established for this contract based upon the available subcontractors for administrative and general management consulting services.

Fund Source: 74% Federal; 26% General **Appropriation Code:** M00M0101

Resident Business: No **MD Tax Clearance:** 18-1871-0101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018

Supplemental



Contact: Dixit Shah 410-767-1456
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13-S-MOD. MARYLAND DEPARTMENT OF HEALTH
Office of Systems, Operations & Pharmacy

Contract ID: Drug Use Review Analyses, Evaluations & Interventions for Maryland Medicaid Recipients; OPASS 13-13295; ADPICS # COH60789

Contract Approved: DBM Item 3-S (7/3/2013)

Contractor: Health Information Design
Auburn, AL (local office in Salisbury, MD)

Contract Description: Contract to provide development, operation and management of the Drug Use Review Analyses, Evaluations and Interventions for Maryland Medicaid Recipients, as well as maintenance of the Fee for Service (FFS) Preferred Drug List (PDL) and the HealthChoice Managed Care Organizations (MCO) formularies on the Epocrates™ Formulary Listing Service software.

Modification Description: Extend the contract term by six months with one six month renewal option to allow time to complete the new competitive procurement.

Original Contract Term: 8/1/2013 – 7/31/2016 (w/1 two-year renewal options)

Modification Term: 8/23/2018 (or earlier upon BPW approval) – 1/31/2019

Original Contract Amount: \$2,111,580 (3 Years)

Modification Amount: \$344,891 (6 Months; Modification)
\$344,891 (6 Months; Renewal Option #1)
\$689,962 Total (1 Year)

Prior Modifications/Options: \$1,379,566 [\$1,379,566: Opt #1: Exercised the single two-year renewal option: 8/1/2016 – 7/31/2018: DBM Item6-S-OPT Approved (7/6/2016); \$0: Mod #1: Document the change with the vendor who provides Electronic Formulary Services: 3/19/2018 – 7/31/2018: Approved by MDH (3/29/2018)]

Revised Total Contract Amount: \$3,836,037

Overall Percent +/- (This Mod): +16%

Original Procurement Method: Competitive Seal Proposals

Supplement B
Department of Budget and Management
ACTION AGENDA
August 1, 2018

Supplemental



13-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)

MBE Participation: 10%

MBE Compliance: 11%

Requesting Agency Remarks: It is in the State's best interest to approve this modification in order to provide for the continued administration of pharmaceutical services to Maryland Medicaid recipients and the providers that serve them and to remain in compliance with Federal regulations. In addition, continuity of services ensures that ongoing cost containment efforts remain in place for prescribers to have comprehensive and accurate information provided through the Epocrates™ Formulary Listing Service software, which is maintained by the contractor. The total annual cost savings for the State under this contract is approximately \$427,200.

The contractor provides the technical and professional capabilities to continue the ongoing operation and management of the Maryland Drug Use Review (DUR) Program. The Maryland DUR Board was formed in November 1992 with the charge to assist MDH with overseeing retrospective and prospective drug use review within the Maryland Medicaid Program and in conformity with the Omnibus Budget Reconciliation Act of 1990, §1927g(3). The DUR Board holds four meetings yearly. MDH requires clinical expertise and the ability to perform claims data analysis and provider interventions, which is beyond the scope of the Department's in-house abilities. The services provided by the contractor, Health Information Design, are above expectations.

The tools that the contractor employs to perform the DUR and the subsequent provider interventions to providers that service the Maryland Fee-For-Service and HealthChoice MCO members have allowed the agency to achieve significant savings due to the reduction in inappropriate drug utilization by members and inappropriate prescribing habits by providers.

Fund Source: 50% General; 50% Federal

Appropriation Code: M00Q0103

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 1, 2018



*Contact: Thomas Hickey 410-576-5736
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USM Rep: Joe Evans*

1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
On-Call General Contracting Services

Contract ID: On Call General Contracting Services
RFP #87686 AA

Contract Approved: USM Item 2-C (8/13/2014)
USM Item 4-C Mod (7/16/2015)
USM Item 2-C-OPT (8/5/2015) 1st Renewal Option
USM Item 2-C-OPT (7/27/2016) 2nd Renewal Option
USM Item 2-C-OPT (7/26/2017) 3rd Renewal Option

<i>Contractors:</i>	Brawner Builders, Inc. Emjay Engineering & Construction Jeffrey Brown Contracting, LLC Mullan Contracting Company North Point Builders, Inc.	Hunt Valley, MD Baltimore, MD Towson, MD Lutherville, MD Baltimore, MD
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Contract Description: Labor, materials, equipment and supervision for general construction projects on an on-call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

Option Description: Exercise fourth renewal option

Original Term: 09/01/2014 – 08/31/2015 (w/four 1-year renewal options)

Renewal Term: 09/01/2018 – 08/31/2019

Original Amount: \$15,000,000 with no single project anticipated to exceed \$3,000,000

Option Amount: \$15,000,000

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 30% on task orders over \$50,000
Subgoals (on task orders over \$200,000):
7% African American & 4% Asian American

MBE Compliance: 30.11%
Subgoals: 9% African American & 5.4% Asian American

Supplement C
University System of Maryland
ACTION AGENDA
August 1, 2018



1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
On-Call General Contracting Services

Performance Security: 100% performance bond required for projects \$100,000 or greater

Requesting Institution Remarks: Renewal is recommended for all five firms based on satisfactory job performance and MBE compliance. As projects arise, the University will compete each project greater than \$50,000 among the five awarded on-call general contracting firms. The University may elect to rotate among the selected on-call contractors for projects that are under \$50,000. These firms must use a fixed hourly rate as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up when bidding. Hourly rates may increase in the option terms based upon federal minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal terms.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Brawner Builders, Inc.	18-1758-1111	Yes
Emjay Engineering & Construction	18-1755-1111	
Jeffrey Brown Contracting, LLC	18-1756-1111	
Mullan Contracting Company	18-1754-0001	
North Point Builders, Inc.	18-1757-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Information Technology Research & Advisory Services
ADPICS BPO No.: 060B8400061

Contract Description: Multiple-award, indefinite-quantity, request for proposals, master contract to provide information technology and advisory services.

Awards: Frost & Sullivan, Inc., San Antonio, TX
Gartner, Inc., Arlington, VA

Term: 8/1/2018 – 7/31/2023 (5-year base term)

Amount: \$2,000,000 (\$400,000 per year)

Procurement Method: Competitive Sealed Proposals

Proposals: Frost & Sullivan, Inc. (A/K/A Frost & Sullivan)
Gartner, Inc.

MBE Participation: None

Remarks: A notice of availability of the Request for Proposals was advertised on the Department of Information Technology website and *eMarylandMarketplace.com*. The RFP was sent directly to all vendors identified as being capable of delivering the services. DoIT received three proposals, one of which was not reasonably susceptible for award as it did not meet minimum qualifications. The other two offerors met minimum qualifications and their technical proposals were evaluated for technical merit with an overall rating of satisfactory. DoIT recommends award to these two offerors.

This new Master Contract offers State agencies access to information technology research and advisory services that will help the State achieve improved efficiency of technology investments at competitive prices. Services available under this master contract include the following:

- Access to created and published technology research reports in specific market categories
- Subscription-based advisory services regarding IT strategy and planning, Major IT trends in various industries, or various IT topics
- Bulletins and summaries of IT industry issues
- Question-and-answer-based technology market research consultations
- Events sponsored by the Contractor pertaining to technology analysis

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

The contract is complementary to, and not in place of, consulting services offered under Maryland's Consulting and Technical Services Plus (CATS+) Master Contract.

This procurement vehicle was designed to provide State agencies with Master Contractors who offer a variety of IT research and advisory services. As a result of the award from this solicitation, agencies that seek IT research and advisory services will submit a Purchase Order to the selected Master Contractors. Delivery of goods and services shall be identified only upon issuance of a Purchase Order authorized by DoIT. Recipient agencies will issue purchase order release of the blanket purchase order awarded through this contract. Purchase orders will serve as a notice-to-proceed from the recipient agency. The \$2 million valuation is based on Statewide historical spend over the last three fiscal years and anticipated contract usage. When DoIT determines the need and appropriate time, DoIT will announce expansion windows during which new Offerors may propose to be added as new Master Contractors.

Fund Source: Various

Approp. Code: Various

	MD Tax Clearance	Resident Business
Frost & Sullivan, Inc.	18-1858-0110	NO
Gartner, Inc.	18-1746-1111	NO

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY
Maryland State Department of Education

Contract ID: Virtual Educational Learning Management System
ADPICS BPO No.: 060B8400016

Contract Description: Provide Statewide services related to a Virtual Educational Learning Management System.

Award: itsLearning, Newton, MA

Term: 9/1/2018 – 8/31/2021 (3-year base w/two 2-year options)
9/1/2021 – 8/31/2023 (1st option (2 years))
9/1/2023 – 8/31/2025 (2nd option (2 years))

Amount: \$290,000 (3-year base)
\$180,000 (1st option (2 years))
\$180,000 (2nd option (2 years))
\$650,000 Total

Procurement Method: Competitive Sealed Proposals

Proposals:

Offeror	Ranking					
	Technical	BAFO Financial	Evaluated Price	Optional Items (total contract term)	Total Price including optional items	Overall Rank
itsLearning Newton, MA	2	1	\$370,000	\$280,000	\$650,000	1
Instructure, Inc. Salt Lake City, UT	1	2	\$662,200	\$30,000	\$692,200	2

Incumbent: Blackboard Inc. **MBE Participation:** None

Remarks: The Department of Information Technology released an RFP for a Statewide Virtual Educational Learning Management System (VELMS). This type of system provides online courses for students and educators, collaboration through electronic communities, resources for education, and professional learning opportunities; thereby increasing the effective integration of technology in schools. Semester courses are offered online. The VELMS is provided to students and teachers in Maryland public schools to further their education and to provide professional development. The State determined to purchase an existing, developed solution as opposed to pursuing a system development project.



Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
Maryland State Department of Education

Remarks: (cont'd)

MSDE and DoIT designated the RFP to be an enterprise solution with MSDE conducting the procurement on the State's behalf and also making the first purchase. The RFP was posted on *eMarylandMarketplace.com* and nine vendors were directly solicited. No MBE or VSBE goals were set as the scope of work is not subcontractable.

MSDE received four proposals by the November 1, 2017 deadline; a fifth proposal was submitted late and not accepted. Two of the four offerors took exceptions to the RFP and contract terms. MSDE, DoIT, and OAG had multiple discussions to resolve the exceptions. These discussions began in November and did not conclude until April. The State was able to resolve the exceptions of Instructure Inc.

The incumbent on MSDE's current contract is the other offeror that submitted multiple exceptions to the contract and RFP terms. The most significant exception was to the State's inclusion of other governmental entities purchasing from the resulting contract. This was a requirement to which other offerors did not object and which the State found to be essential. Multiple discussions with OAG and the incumbent were conducted from November through February to resolve the exceptions. The incumbent refused to withdraw that exception and requested to offer an alternate proposal. The State could not agree to alternate proposal submission at this phase in the procurement process. Given that there was no resolution to the exception, the incumbent's offer could not be considered for award.

The other vendor whose offer was not reasonably susceptible of award offered a platform that did not meet the RFP requirements. The representatives during the demonstration were unable to fully demo the product and did not demonstrate compliance with accessibility guidelines as required. The product did not contain a registration system which is essential for students taking courses. Privacy concerns surrounding a third-party system were also considered, as well as course limitations that did not meet the requested minimums. Following oral presentations, DoIT eliminated this vendor from consideration of award.

The total evaluated price was determined based on the RFP requirements. In drafting the RFP, there were items that were absolutely necessary for functionality to the State and features that MSDE deemed necessary for the solution to function efficiently for MSDE. Such MSDE features were not RFP requirements but were a wish-list of features that were highly desirable to have. Required features included: licensing/hosting, technical support, implementation /deployment and training.



Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
Maryland State Department of Education

Remarks: (cont'd)

Given that this was an enterprise State-wide solution, MSDE sought to have some additional features that other agencies may not want to pay for in a contract. These items were added as options in the pricing to arrive at a total contract price.

Award is recommended to itsLearning as presenting the most advantageous offer to the State. Based on the lower price both evaluated and overall, the fact that itsLearning met the requirements and has demonstrated that they can perform the work, this is the best option for the State.

At this time no other agencies are known to have expressed interest in the use of this solution. The contract may be modified at a later date if necessary to accommodate other users. Contract value is based on all options for MSDE's use. All of the items are necessary to provide the courses seamlessly to students and teachers.

Fund Source: Various

Approp. Code: Various

Resident Business: No

MD Tax Clearance: 18-1817-0101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



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3-IT-MOD. MARYLAND DEPARTMENT OF HEALTH
Office of Information Technology

Contract ID: Office of Information Technology Data Entry Services
OPASS 13-13439
ADPICS BPO No.: M00B8400314, COH73128

Contract Approved: DBM Item 5-S (8/21/2013)

Contractor: The Data Entry Company, Bethesda, MD

Contract Description: Provide data entry and 100% document key verification for Medical Assistance, Breast and Cervical Cancer, Kidney Disease, Vital Records, and Financial Services programs.

Modification Description: Extend term one year.

Original Contract Term: 9/1/2013 – 8/31/2015 (with three 1-year renewal options)
9/1/2015 – 8/31/2016 (Item 7-S-OPT [4/15/2015])
9/1/2016 – 8/31/2017 (Item 5-S-MOD [7/27/2016])
9/1/2017 – 8/31/2018 (Item 13-S-MOD [7/26/2017])

Modification Term: 9/1/2018 – 8/31/2019

Original Contract Amount: \$1,242,316 (two years base)

Modification Amount: \$541,146 NTE (one year)

Prior Options/Mods: \$631,027 (DBM Item 7-S-OPT [4/15/15] (option 1)
\$525,828 (DBM Item 5-S-MOD [7/27/16] (option 2, mod)
\$533,523 (DBM Item 13-S-MOD [7/26/17] (option 3, mod)

Revised Total Contract Amount: \$3,473,840 NTE

Percent +/- (This Modification): +43.56%

Overall Percent +/-: +279.63%

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



3-IT-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Office of Information Technology

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 21.6%

MBE Compliance: 22.3%

Remarks: This is a request for a one year extension after the final option period expires. The scope of work performed in the extra year is to be the same as under the preceding option. The extension will allow MDH time to complete a competitive procurement process for a successor contract.

The majority of the work performed under this contract is claims processing for MDH health care providers and it is essential to ensure timely payment of claims. Termination of these data entry services would result in delays in processing claims and making payments due to providers.

The contractor is a Maryland company and all services are provided in the State. The contractor has provided excellent service and has proven to be an exceptional partner with MDH, supporting MDH goals and demonstrating cooperation and flexibility in responding to unexpected issues. It is in the State's best interest to approve this extension to ensure no interruption of the critical services provided.

Fund Source: 30.7% General, 61.7% Federal, 7.6% Special

Approp. Code: M00A0102, M00Q0103

Resident Business: Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



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4-IT-MOD. MARYLAND DEPARTMENT OF HEALTH
Office of the Secretary

Contract ID: Surveillance Utilization Review Subsystem
MDH/OPASS 14-13986
ADPICS BPO No.: M00B8400027, COH71699

Contract Approved: DoIT Item 8-IT (8/13/2014)

Contractor: Truven Health Analytics, Inc., Ann Arbor, MI

Contract Description: License, maintain, enhance, modify, and repair Client-Server Surveillance Utilization Review Subsystem.

Modification Description: Extend term one year

Original Contract Term: 8/20/2014 – 8/19/2016 (with two 1-year options)
8/20/2016 – 8/19/2017 (DoIT Item 5-IT-OPT [6/8/2016])
8/20/2017 – 8/19/2018 (DoIT Item 1-IT-OPT [6/7/2017])

Modification Term: 8/20/2018 – 8/19/2019 (one year)

Original Contract Amount: \$648,000

This Modification Amount: \$324,000

Prior Modifications/Options: \$324,000 (DoIT Item 5-IT-OPT [6/8/2016])
\$324,000 (DoIT Item 1-IT-OPT [6/7/2017])

Revised Total Contract Amount: \$1,620,000

Percent +/- (This Modification): +50%

Overall Percent +/-: +150%

Original Procurement Method: Sole Source

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



4-IT-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Office of the Secretary

Remarks: It is the best interest of the State to extend the contract for one year so that the Office of the Inspector General's Data Analysis Unit can continue its work of generating ad hoc reports of Medicaid claims data that reveal outliers and unusual patterns of behavior. The Surveillance and Utilization Review System reports continue to be a valuable tool to MDH by identifying potentially fraudulent or abusive practices by both Medicaid providers and recipients.

This extension will allow time for MDH to release a competitive solicitation.

This meets the requirements for Maryland's Health Choice Federal and State Administrative and management review reporting functions. The vendor has provided the required training with excellent response time.

Fund Source: 75% Federal, 25% General

Approp. Code: M00Q0102

Resident Business: No

MD Tax Clearance: 18-1496-1001

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplemental

Supplement D
Department of Information Technology
ACTION AGENDA
August 1, 2018



Contact: Anthony Fugett (410) 767-1679
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Carla Thompson (410) 260-6155
Carla.Thomson@maryland.gov

5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY
Department of Budget and Management

Contract ID: Central Collection Unit
Debt Collection Information System Software
ADPICS BPO No.: F50B2400052, **COH78147**

Contract Approved: DoIT Item 1-IT (3/6/2013)

Contractor: CR Software, a wholly-owned subsidiary of FICO
Fairfax, VA

Contract Description: State-of-the-art, commercial-off-the-shelf, Debt Collection Information System software application to replace the Department of Budget and Management's Central Collection Unit's 25-year-old legacy collections software and supporting applications.

Modification Description: Provide additional FICO consulting support

Original Contract Term: 4/1/2013 – 3/31/2019
(1-year base evaluation phase I)*
(5-year base production phase II)*
(phase I: w/ two 1-year renewal options)
(phase II: w/ five 1-year renewal options)

Modification Term: 8/1/2018 – 3/31/2019

Original Contract Amount: \$4,221,525 (6-year base total)
\$ 385,866 (phase I: first 1-year option)
\$ 74,950 (phase I: second 1-year option)
\$1,332,125 (phase II: five 1-year options at \$266,425 each)
\$6,014,466 Total

This Modification Amount: \$682,600

5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY
Department of Budget and Management

Prior Modifications:

Mod #1 DoIT Item 7-IT-MOD (4/30/2014)	Eliminate renewal option for evaluation (Phase I) term; redistribute \$460,816 from Phase I to production (Phase II).
Mod #2 DoIT Approval (3/31/2016)	Add hours for one senior systems engineer to continue working until BPW approval of Mod #3 - \$49,560
Mod #3 DoIT Item 2-IT-MOD (7/27/2016)	Revise consulting services scope to support installing, configuring, implementing Debt Manager 9 for Maryland's Debt Collection Information System through Phase II (production) - \$1,150,184

Revised Total Contract Amount: \$6,564,685 (does not include options)

Percent +/- (This Modification): +16.17%

Overall Percent +/-: +55.51%

Original Procurement Method: Sole Source

MBE Participation: None

Remarks: The Central Collection Unit recommends increasing the contract value to ensure adequate technical support is available for contract deliverable 2.14.19 Production Software: Annual Software Support for post go-live activities.

This modification to the managed-services contract will enable the CCU to have FICO resources dedicated to supporting critical operational and enhancement tasks that combine existing production software installation and consulting services deliverables. Managed services is a new offering that reduces the CCU risk for operations and phase II enhancements by retaining FICO staff familiar with the system.

Fund Source: Special Funds

Approp. Code: F50B0406

Resident Business: No

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan

Governor

Boyd K. Rutherford

Lt. Governor

Pete K. Rahn

Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
August 1, 2018**

	<u>Pages</u>
Maryland Aviation Administration (MAA)	1 – 5
Maryland Transportation Authority (MDTA)	6 – 11
Maryland Transit Administration (MTA)	12 – 20
State Highway Administration (SHA)	21 – 30

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 1



Contact: Linda D. Dangerfield
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1-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: Hazardous Waste Disposal Services at Baltimore Washington International
Thurgood Marshall and Martin State Airports; *MAA-MC-19-006*
ADPICS No.: *MAAMC19006*

Contract Description: The contract provides for all labor, equipment, materials, and expertise to perform the analysis, labeling, packaging, transportation, recycling and disposal of hazardous waste from Baltimore/Washington International Thurgood Marshall (BWI Marshall), and Martin State (MTN) Airports, and other property owned by the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA).

Awards:	Kalyani Environmental Solutions, LLC Baltimore, MD	
Contract Term:	10/01/2018 – 09/30/2023	
Amount:	\$409,400	
Procurement Method:	Competitive Sealed Bidding (<i>Small Business Reserve</i>)	
Bids:	Kalyani Environmental Solutions, LLC Baltimore, MD	\$409,400
	WTM Enterprises, LLC Baltimore, MD	\$437,350
Living Wage Eligible:	Yes	
MBE Participation:	0%	
Performance Security:	100% Annualized Performance Bond	
Incumbent:	Kalyani Environmental Solutions, LLC Baltimore, MD	

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace and MDOT MAA's website. eMaryland Marketplace notified 67 small business firms. MDOT MAA sent five direct solicitations to known hazardous waste disposal businesses.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 2



1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

The solicitation was sent to the Governor's Office of Small, Minority, and Women Business Affairs and five minority business associations on April 5, 2018. Two bids were received on June 4, 2018.

There was no MBE goal on this contract because this is a single element of highly specialized work performed by contractors who possess the appropriate EPA hazardous waste licenses and permits and whose drivers must have the required CDL hazmat endorsements. All hazardous waste disposal under this contract must be in compliance with EPA regulations.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J06I00002

Resident Business: Yes

MD Tax Clearance: 18-1850-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

REVISED



Contact: Linda Dangerfield
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2-E. MARYLAND AVIATION ADMINISTRATION
Equipment Contract

Contract ID: New Flyer of America, Inc., Ten Xcelsior 40-Foot Diesel Buses and Ten Xcelsior 60-Foot Articulated Diesel Buses for Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAP6808938

ADPICS No.: MAP6808938

Contract Description: This contract provides for the purchase and delivery of ten Xcelsior 40-foot diesel buses and ten Xcelsior 60-foot Articulated diesel buses.

Award: New Flyer of America, Inc.
Crookston, MN

Contract Term: 09/05/2018* - 09/04/2019 (*or earlier upon BPW Approval)

Amount: \$13,500,000

Procurement Method: Intergovernmental Cooperative Purchase

MBE Participation: None

Performance Security: None

Requesting Agency Remarks: The Airport shuttle service provides no-charge transportation to Airport patrons and BWI Marshall employees between the Airport's public parking locations along with Maryland Area Regional Commuter Train Service (MARC)/Amtrak. The employee shuttle service operates seven days a week, 24-hours per day, every day of the year. The current shuttle bus fleet plan comprised of 50 40-foot transit-style Gillig built buses has surpassed its 12-year useful life.

The buses manufactured in 2004 have safely and reliably served to transport 6 million passengers annually between the Airport's public parking locations, MARC/Amtrak and the employee shuttle service. The buses need to be replaced to ensure passenger safety and comfort, as well as, increased capacity, better efficiency, reduced emissions and reliability.

Contract No. 09214 between Washington State and New Flyer of America, Inc., effective July 24, 2015 through July 24, 2020, provides 10 Xcelsior 40-foot diesel buses for a configured price of \$481,861; and 10 60-foot articulated diesel buses for a configured price of \$740,282 each for a total price of \$12,221,430. The lead time of this equipment is 12 months after receipt of order.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



REVISED

2-E. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Through market research, MDOT MAA compared an invitation for bids from the County of Fairfax, Virginia awarded on July 31, 2017 for 150 Xcelsior 40-Foot Diesel Buses in the amount of \$76,800,000 which equates to \$512,000 per bus.

Additionally, MDOT MAA compared a request for proposal from the Washington Metropolitan Area Transit Authority awarded on April 23, 2018 for ten Xcelsior 60-Foot Diesel Buses in the amount of \$7,630,000 which equates to \$763,000 per bus. The cost per bus from the Washington State Contract is lower than the prices compared by the market research; therefore, the procurement officer deems the intergovernmental price fair and reasonable.

MDOT MAA is requesting \$1,278,570 for miscellaneous items which include an AVL system; surveillance system; radios; automatic passenger counter; WI-FI; infotainment systems; tooling and training for a total cost of \$13,500,000 for this purchase.

The contract with New Flyer of America, Inc., has been negotiated per COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MDOT MAA to realize savings in time and money in obtaining the buses.

Fund Source: ~~100% Special Funds (Capital Budget)~~

100% Other funds (Certification of Participation). See Record Correction 2/6/19 DOT 11-GM

Approp. Code: J0621260

Resident Business: No

MD Tax Clearance: 18-1478-0101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
February 6, 2019**



*Contact: Linda D. Dangerfield
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**11-GM. MARYLAND AVIATION ADMINISTRATION
 *Record Correction***

Recommendation: That the Board of Public Works accept a correction to the record in which a contract funding source was incorrectly outlined.

Original Approval: 08/01/2018; MDOT 2-E

Original Funding Source: 100% Special Funds (Capital Budget)

Corrected Funding Source: 100% Other Funds (Certification of Participation)

Background: The Board of Public Works approved a contract for the purchase and delivery of ten Xcelsior 40-foot diesel buses and ten Xcelsior 60-foot Articulated diesel buses for Baltimore/Washington International Thurgood Marshall Airport. The item inappropriately reported the funding source for the purchase. All other information on Item 2-E is correct.

BOARD OF PUBLIC WORKS - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

REVISED



Contact: Linda Dangerfield
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3-GM. MARYLAND AVIATION ADMINISTRATION
General/Miscellaneous Contract (Concession)

Contract ID: Concession Contract for App-Based/Commercial Shared-Ride Ground Transportation Service at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport *MAA-LC-18-036*

Contract Description: Concession **Agreement** granting the non-exclusive right to operate an app-based/commercial shared-ride ground transportation service at BWI Marshall Airport.

Contractor: SuperShuttle Baltimore

Contract Term: 08/23/2018* – 07/22/2021 (*or earlier upon BPW Approval)

Amount: Contractor shall pay Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) established Per Trip Fee of \$2.50 for each trip carrying passengers to or from BWI Marshall Airport.

Procurement Method: Non-Exclusive Concession Contract

Bids/Proposals: N/A

Requesting Agency Remarks: This **agreement** grants non-exclusive rights to operate an app-based ground transportation service to the traveling public at the Airport in exchange for standard Board of Public Works approved fees applicable to ground transportation providers. This agenda item is for SuperShuttle Baltimore. However, this agreement is a standard non-exclusive agreement that is offered to any ground transportation company that would like to offer app-based ride services.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d); however, the contract and any modifications must be approved by the BPW because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

Fund Source:	N/A	Approp. Code:	N/A
Resident Business:	Yes	MD Tax Clearance:	18-1543-0001

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 6



Contact: Donna DiCerbo
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4-AE. MARYLAND TRANSPORTATION AUTHORITY
Architecture/Engineering Contract

Contract ID: Comprehensive Preliminary Engineering and Final Design Services; *MDTA 2017-01A*

Contract Description: These contracts are the last five of eleven open-ended, work-order based contracts to provide comprehensive preliminary engineering and final design services to the Maryland Transportation Authority.

Awards:	Stantec Consulting Services, Inc./ Pennoni Associates, Inc./ Sabra & Associates, Inc. (JV) Baltimore, MD	AE-3038-0000
	KCI Technologies, Inc. Sparks, MD	AE-3039-0000
	Whitney, Bailey, Cox & Magnani, LLC/ Jacobs Engineering, Inc. (JV) Baltimore, MD	AE-3041-0000
	Century Engineering, Inc./ Gannett Fleming, Inc. (JV) Hunt Valley, MD	AE-3042-0000
	Dewberry Engineers, Inc./ Alpha Corporation (JV) Baltimore, MD	AE-3043-0000

Contract Term: 08/23/2018* – 08/14/2023 (*or earlier upon BPW approval)

Amount:

\$ 8,000,000 NTE (AE-3038-0000)
\$ 8,000,000 NTE (AE-3039-0000)
\$ 6,000,000 NTE (AE-3041-0000)
\$ 5,000,000 NTE (AE-3042-0000)
<u>\$ 5,000,000 NTE (AE-3043-0000)</u>
\$32,000,000 NTE (aggregate total)

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018**



4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Procurement Method: Quality Based Selection

Proposals:

	Technical Proposal Rating (Max 100)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, MD	87.61	1	(AE-3033-0000)
Whitman, Requardt & Associates, LLP/ Louis Berger U.S., Inc. (JV) Baltimore, MD	84.59	2	(AE-3034-0000)
AECOM Technical Services, Inc./ Wallace, Montgomery & Assoc., LLC (JV) Hunt Valley, MD	79.78	4	(AE-3035-0000)
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	78.93	5	(AE-3036-0000)
WSP USA Inc./ Hardesty & Hanover, LLC (JV) Baltimore, MD	76.99	6	(AE-3037-0000)
Stantec Consulting Services, Inc./ Pennoni Associates, Inc./ Sabra, Wang & Associates, Inc. (JV) Baltimore, MD	72.79	7	AE-3038-0000 \$8,000,000
KCI Technologies, Inc. Sparks, MD	72.14	8	AE-3039-0000 \$8,000,000
STV Incorporated/ Prime AE Group, Inc. (JV) Baltimore, MD	69.64	9	(AE-3040-0000)
Whitney, Bailey, Cox & Magnani, LLC/ Jacobs Engineering Group, Inc. (JV) Baltimore, MD	69.44	10	AE-3041-0000 \$6,000,000

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Proposals (cont'd):

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
Century Engineering, Inc./ Gannett Fleming, Inc. (JV) Hunt Valley, MD	67.36	11	AE-3042-0000 \$5,000,000
Dewberry Consultants, LLC/ Alpha Construction and Engineering Corp. (JV) Owings Mills, MD	65.42	12	AE-3043-0000 \$5,000,000
Brudis & Associates, Inc./ Urban Engineers, Inc. (JV) Baltimore, MD	60.95	13	N/A
A. Morton Thomas & Associates, Inc./ Janssen & Spans Engineering, Inc. (JV) Towson, MD	59.73	14	N/A

MBE Participation: 24%

VSBE Participation: 2%

Incumbents: STV Incorporated/Parsons Brinckerhoff (JV); URS Corporation/Wallace, Montgomery & Associates, LLC (JV); Rummel, Klepper & Kahl, LLP; Johnson, Mirmiran & Thompson, Inc.; Whitman, Requardt & Associates, LLP/AECOM Technical Services, Inc./Ammann & Whitney Consulting Engineers (JV); Stantec Consulting Services, Inc./Hardesty & Hanover, LLC/CDM Smith, Inc. (JV); Whitney, Bailey, Cox & Magnani, LLC/Jacobs Engineering Group, Inc. (JV) & KCI Technologies, Inc.

Requesting Agency Remarks: On May 18, 2017, the solicitation was advertised in The Daily Record and on eMaryland Marketplace. A total of 1,141 firms were notified via eMaryland Marketplace.

The consultant shall perform comprehensive preliminary and final engineering design services to include:

- preparation of contract plans and documents;
- structural analysis, design and rehabilitation of complex and routine bridge structures, small structures, sign structures, noise walls, retaining walls, tunnels and buildings, highway design, including major highway and interchange widening and reconstruction (including elevated structures);

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Agency Remarks (cont'd):

- development of maintenance of traffic for projects;
- performing traffic and revenue studies;
- toll plaza and truck inspection station design and reconstruction;
- design of signing and lighting and signalization, utility design, landscape design, noise analysis and mitigation, survey services, geotechnical engineering and drilling services;
- various mechanical and electrical engineering services related to bridge, highway and facility (building) projects, condition and construction inspection, and “Phase V” services, value engineering, public relations support and supplemental staffing as required.

The consultant may be required to perform Program Management as a General Engineering Consultant (GEC) and all other related appurtenances under the jurisdiction of the Maryland Transportation Authority.

These contracts include a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the Contract as provided in Revised Board Advisory 1995-1.

<i>Fund Source:</i>	100% Special Funds (Toll Revenue)	
<i>Approp. Code:</i>	J00J00.41 & J00J00.42	
<i>Resident Business:</i>	Yes	
<i>MD Tax Clearance:</i>	Stantec Consulting, Inc./ Pennoni Associates, Inc./ Sabra & Associates, Inc. (JV)	18-1781-1111
	KCI Technologies, Inc.	18-1783-1111
	Whitney, Bailey, Cox & Magnani, LLC/ Jacobs Engineering, Inc. (JV)	18-1784-1111
	Century Engineering, Inc./ Gannett Fleming, Inc. (JV)	18-1785-1111
	Dewberry Engineers, Inc./ Alpha Corporation (JV)	18-1786-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

**DISAPPROVED
WITH DISCUSSION**

**DEFERRED
WITHOUT DISCUSSION**

WITHDRAWN

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 10



Contact: Donna DiCerbo
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5-M-OPT MARYLAND TRANSPORTATION AUTHORITY
Renewal Option: Maintenance Contract

Contract ID: Janitorial Services for MDTA's Point Breeze Facilities; 20150019

Contract Approved: 08/26/2015, MDOT Item 14-M

Contractor: National Center on Institutions and Alternatives, Inc. (NCIA)
Baltimore, MD

Contract Description: This contract provides for janitorial services for the Maryland Transportation Authority (MDTA) Point Breeze Complex, in Baltimore, MD.

Option Description: Exercise the sole renewal option for a period of two years.

Original Contract Term: 09/03/2015 - 09/02/2018

Option Term: 09/03/2018 - 09/02/2020

Original Contract Amount: \$390,121 NTE

Option Amount: \$260,081 NTE

Prior Mods/Options: None

Revised Contract Amount: \$650,201 NTE

Percent +/- Change: 67% (Renewal Option No. 1)

Overall Percent +/-: 67%

Original Procurement Method: Community Service Provider

MBE Participation: 0%

Requesting Agency Remarks: Request for approval to exercise the sole renewal option for a period of two years, as contained in the original contract to provide janitorial services to the MDTA Point Breeze facilities.

NCIA is a community service provider, Certified Minority Business Enterprise Firm, and has performed the work satisfactorily for the MDTA over the last three years. The Pricing and Selection Committee (PSC) for Rehabilitation and Employment Programs approved the rates for renewal years 4 and 5 on June 18, 2015.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

5-M-OPT. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Fund Source: 100% Special (Toll Revenue)

Approp. Code: 29.10.02.01

Resident Business: Yes

MD Tax Clearance: 18-0663-1110

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 12



Contact: Joseph W. Sedtal
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6-C. MARYLAND TRANSIT ADMINISTRATION
Construction Contract

Contract ID: Grade Crossing Rehabilitations on Hurlock/Preston & Seaford/Cambridge Freight Lines; T-0212-1340

ADPICS No.: T02121340

Contract Description: This contract provides for the rehabilitation of seven grade crossings on the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Hurlock/Preston and Seaford/Cambridge Freight Lines in Dorchester County, Maryland.

Award: Amtrac Railroad Contractors of Maryland, Inc.
Hagerstown, MD

Contract Term: 08/23/2018 – 10/22/2019

Amount: \$252,238

Procurement Method: Competitive Sealed Bidding

Bids: Amtrac Railroad Contractors of Maryland, Inc. \$252,238
Hagerstown, MD

Rhinehart Railroad Construction, Inc. \$255,774
Fallston, MD

MBE Participation: 11.7%

Performance Bond: Performance & Payment Bond for 100% of Award Amount

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace on March 13, 2018 notifying 212 vendors. Fifty-three of the vendors were MDOT Certified Minority Business Enterprises. The bid opening was conducted on April 26, 2018.

The work under this contract will include:

- the rehabilitation/replacement of three types of grade crossing systems, namely, timber, asphalt & modular rubber;
- complete removal and replacement of existing timber & modular rubber crossing systems with asphalt grade crossing systems;
- verification of the track gauge at the existing crossings; and

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 13



6-C. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

- removal and replacement of existing crossbuck signs located on the uprights at two road crossings to meet current Manual on Uniform Traffic Control Devices standards and to meet Federal Railroad Administration regulations.

The performance of all site work under this contract will be completed no later than 60 calendar days from the contract start date. An expiration date of 10/22/2019 has been established to provide for possible weather and/or utility delays, administrative contract close out, and to keep the contract active during commissioning of equipment.

MDOT MTA has confirmed Amtrac Railroad Contractors of Maryland, Inc.'s (Amtrac) bid price for the scope of work required under this contract and found it to be fair and reasonable.

The MBE goal established for this contract is 11.7% and Amtrac has committed to meeting this MBE. In addition, Amtrac is an MDOT Certified Minority Business Enterprise.

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 18-1639-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 14



Contact: Joseph W. Sedtal
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7-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Contract ID: Equipment & Depot Repairs of MTA Fare Collection System; *OPS-17-076-MT*
ADPICS No.: OPS17076MT

Contract Description: This contract is for the repair and upgrade of Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Automatic Fare Collection system; used by metro, light rail, and bus.

Awards: Cubic Transportation Systems, Inc.
Tullahoma, TN

Contract Term: 08/23/2018 – 08/22/2023

Amount: \$935,274

Procurement Method: Sole Source

MBE Participation: 0% (Proprietary)

Performance Bond: None

Living Wage Eligible: Yes

Incumbent: None

Requesting Agency Remarks: MDOT MTA requires hardware maintenance services for its Automatic Fare Collection systems used by metro, light rail, and bus. The contractor will repair assemblies, sub-assemblies, printed circuit boards, and other equipment. The contractor will upgrade existing hardware while maintaining compatibility with existing software, firmware, hardware, and proprietary magnetic ticket & smart card encoding.

The fare collection system hardware is a complex proprietary system that is wholly maintained and supported by Cubic Transportation Systems, Inc. (Cubic). Cubic is the sole manufacturer and owner of the software. Cubic owns the source code and all intellectual rights to the system including the system architecture and hardware. Cubic is the only provider that can perform hardware maintenance, hardware/firmware upgrades, support and professional services for this system.

MDOT MTA has deemed the price offered is fair and reasonable based on comparisons to other transit agencies and nationally published rates.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

7-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearance: 18-1340-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 16



Contact: Joseph W. Sedtal
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8-C. MARYLAND TRANSIT ADMINISTRATION
Construction Contract

Contract ID: Freight Rail – Federalsburg Engine House Safety Improvements; T-0590-3740
ADPICS No.: T05903740

Contract Description: This contract provides for safety improvements to Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) locomotive engine house on the freight rail line located at Federalsburg, Maryland.

Award: Harper & Sons, Inc.
Easton, MD

Contract Term: 08/23/2018* – 12/21/2019 (*or earlier upon BPW approval)

Amount: \$372,790

Procurement Method: Competitive Sealed Bidding

Bids: Harper & Sons, Inc. \$372,790
Easton MD

Delmarva Veteran Builders \$416,200
Salisbury, MD

Hawkeye Construction, LLC \$479,062
Rosedale, MD

J&L Services, Inc. \$500,234
Seaford, DE

MBE Participation: 13%

Performance Bond: Performance & Payment Bond for 100% of Award Amount

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace on March 12, 2018 notifying 894 vendors; 193 of which were MDOT-certified Minority Business Enterprises. The bid opening was conducted on May 15, 2018.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 17



8-C. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This contract provides the following services:

- the removal of wooden sliding doors and the installation of overhead coiling doors at the railroad track entrances to the building;
- installation of 40 new ceiling lights in the building;
- removal of existing asbestos-containing ceiling heat shield panels and replacement with 5/8-inch thick Type X fire-rated gypsum board;
- the addition of ventilation and electrical outlets to meet current standards;
- removal and replacement of the existing vinyl siding on the exterior walls of the engine house;
- replacement of the existing asphalt shingle roofing with new asphalt shingles; and
- replacement of the existing eight windows in the engine house with new vinyl windows.

The performance of all site work on this contract will be completed no later than 120 calendar days from NTP. An expiration date of 12/21/2019 has been established to provide for possible weather and/or utility delays, administrative contract close out, and to keep the contract active during commissioning of equipment.

MDOT MTA has confirmed Harper & Sons, Inc. bid price for the scope of work required under this contract.

Harper & Sons, Inc. has committed to meeting the 13.0% MBE goal established for this contract.

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 18-1638-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 18



Contact: Joseph Sedtal
410-767-3351
jsedtal@mta.maryland.gov

9-GM-MOD. MARYLAND TRANSIT ADMINISTRATION
Renewal Option: General/Miscellaneous Contract

Contract ID: Commuter Bus Services Routes 335 & 345; MTA-1427
ADPICS No.: N/A

Contract Approved: 08/13/2014, MDOT Item 45-GM

Contractor: Dillon's Bus Service, Inc.
Hanover, MD

Contract Description: This contract provides commuter bus services for Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) between Clarksville Park and Ride & Washington, DC (Rt. 335) and between Ellicott City, Maryland and Washington, DC (Rt. 345).

Modification Description: Modify the contract by adding a sole one-year renewal option.

Original Contract Term: 09/01/2014 – 08/31/2018

Modification Term: 08/23/2018- 08/31/2018 (Base Term)
09/01/2018 – 08/31/2019 (Renewal Option 1)

Original Contract Amount: \$11,542,094

Modification Amount: \$0

Prior Mods/Options: None

Revised Contract Amount: \$11,542,094 (Base Term)
\$ 2,980,270 (Renewal Option 1)

Option Description: Exercise the sole renewal option for a period of one year.

Option Term: 09/01/2018 – 08/31/2019

Option Amount: \$ 2,980,270

Revised Contract Total: \$14,522,364

Percent +/- Change: 26%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 19



9-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

Overall Percent +/-: 26%

Original Procurement Method: Competitive Sealed Bidding (Multi-Step)

MBE Participation: 5%

MBE Compliance: 5%

Requesting Agency Remarks: Contract No. MTA-1427's period of performance states "the Contract shall be for a period of approximately four (4) years with one (1) year renewal option beginning September 1, 2014 and ending on August 31, 2018." The original BPW action agenda item presented on August 13, 2014 incorrectly stated that the contract term was for five years (base), with no renewal options listed.

As a result of this scrivener's error, MDOT MTA requests to modify the contract by adding a sole one-year renewal option. In addition, MDOT MTA requests approval to exercise the sole renewal option for a period of one year.

MDOT MTA has determined that exercising this renewal option is in the best interest of the state. The rates for the renewal option year that Dillon's Bus Service, Inc. provided on their original bid, were the lowest offered as compared to other bidding vendors.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0106

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



9-GM-**MOD.** MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$11,542,094	09/01/2014- 08/31/2018	08/13/2014 45-GM	Original Contract
Modification #1	\$0	08/23/2018- 08/31/2018	08/01/2018 X-GM-OPT	Add sole one-year renewal option.
Renewal Option #1	\$ 2,980,270	09/01/2018 – 08/31/2019	08/01/2018 X-GM-OPT	Exercise one-year option
Revised Contract Total	\$14,522,364			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 21



Contact: Jada Wright
410-545-5754
jwright18@sha.state.md.us

10-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Install, Repair or Replace Traffic Barrier at Various Locations in Baltimore and Harford Counties (District 4); 477D41421
ADPICS No.: 477D41421

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for the installation, repair or replacement of traffic barrier at various locations in District 4.

Awards: DeAngelo Brothers, LLC.
Hazelton, PA

Contract Term: 08/23/2018* – 07/31/2021 (*or earlier upon BPW approval)

Amount: \$2,949,888 NTE

Procurement Method: Competitive Sealed Bidding

Bids: DeAngelo Brothers, LLC. \$2,949,888
Hazelton, PA

Guardrails Etc., Inc. \$3,357,840
Baltimore, MD

L. S. Lee, Inc. \$4,438,480
York, PA

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: L. S. Lee, Inc.
York, PA

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

10-M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on November 14, 2017 notifying 858 potential contractors, 111 of which were MDOT-certified Minority Business Enterprises. Bids were opened on December 14, 2018.

Maryland Department of Transportation State Highway Administration has confirmed DeAngelo Brothers, LLC's bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: No

MD Tax Clearance: 18-3478-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 23



Contact: Jada Wright
410-545-5754
jwright18@sha.state.md.us

11-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Maintenance of Traffic / Protection Vehicle Services for Carroll, Frederick and Howard Counties (District 7); 499D71421
ADPICS No.: 499D71421

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for the maintenance of traffic / protection vehicle services for District 7.

Awards: Unified Solutions Services, LLC.
Columbia, MD

Contract Term: 08/23/2018 – 12/31/2021

Amount: \$450,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Unified Solutions Services, LLC. Columbia, MD	\$ 450,000
	Tri-State Solutions of MD, LLC. Fort Washington, MD	\$ 461,250
	C & C Management Group, Ltd. Frederick, MD	\$ 485,000
	Consolidated Services, Inc. Baltimore, MD	\$ 620,000
	DeAngelo Brothers, LLC. Hazelton, PA	\$ 720,000
	Allied Contractors, Inc. Baltimore, MD	\$ 840,000
	McClain & Company, Inc. Culpeper, VA	\$1,050,000

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 24



11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Bids (cont'd): Concrete General, Inc. \$1,070,000
 Gaithersburg, MD

 A. Marquez Trucking, Inc. \$1,230,000
 Silver Spring, MD

 Letke Security Contractors \$9,440,000
 Joppa, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: Consolidated Services, Inc.
 Baltimore, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on February 27, 2018 notifying 144 potential contractors, 22 of which were MDOT-certified Minority Business Enterprises. Bids were opened on March 29, 2018.

Maryland Department of Transportation State Highway Administration has confirmed Unified Solutions Services, LLC's bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 18-0934-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*Contact: Jada Wright
410-545-5754
jwright18@sha.state.md.us*

12-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Maintenance and Repairs for Highway Street Lighting at Various Locations in Northern Anne Arundel County; 5282G51421
ADPICS No.: 5282G51421

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the maintenance and repairs for highway street lighting at various locations in Northern Anne Arundel County .

Awards: Rommel Infrastructure, Inc.
Linthicum, MD

Contract Term: 08/23/2018 – 06/30/2021

Amount: \$2,036,368 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Rommel Infrastructure, Inc. Linthicum, MD	\$2,036,368
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Lighting Maintenance, Inc.	\$2,208,543
Rockville, MD	

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: Rommel Engineering & Construction, Inc.
Linthicum, MD

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 26



12 -M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on April 17, 2018 notifying 884 potential contractors, 120 of which were MDOT-certified Minority Business Enterprises. Bids were opened on May 17, 2018.

Maryland Department of Transportation State Highway Administration has confirmed Rommel Infrastructure, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 18-1621-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 27



*Contact: Jada Wright
410-545-5754
jwright18@sha.state.md.us*

13-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Maintenance and Janitorial Services for the Bay Country Welcome Center in Queen Anne's County; 5261721421
ADPICS No.: 5261721421

Contract Description: This contract provides all labor, materials and equipment necessary to perform the activities for the maintenance and janitorial services for the Bay Country Welcome Center in Queen Anne's County.

Awards: H. D. Myles, Inc.
Church Hill, MD

Contract Term: 08/23/2018 – 08/31/2021

Amount: \$487,649 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	H. D. Myles, Inc. Church Hill, MD	\$ 487,649
	Abacus Corporation Baltimore, MD	\$ 674,704
	Industrial Engineering Co., Inc. Annapolis, MD	\$1,142,000
	BA Services, Inc. Bangor, ME	\$1,334,400
	A. Marquez Trucking, Inc. Silver Spring, MD	\$1,995,025

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 28



13-M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Incumbent: H. D. Myles, Inc.
Church Hill, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on February 20, 2018 notifying 1,651 potential contractors, 236 of which were MDOT-certified Minority Business Enterprises. Bids were opened on April 12, 2018.

Maryland Department of Transportation State Highway Administration has confirmed. H. D. Myles, Inc.'s bid price.

On July 28, 2017, the Maryland Employment Works Program advised that they would not be pursuing this contract for completion by a Community Service Provider.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 18-1106-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018

MDOT 29



Contact: Jada Wright 410-545-5754
jwright18@sha.state.md.us

14-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Janitorial Services for the Princess Anne Rest Area in Somerset County;
5261911420SB

ADPICS No.: 5261911420

Contract Description: This contract provides for all the necessary materials, tools, cleaning and all other supplies required for the janitorial services of the Princess Anne Information Center/Rest Area.

Awards: HNB Services, LLC
Baltimore, MD

Contract Term: 09/01/2018 – 08/31/2021

Amount: \$474,524 NTE

Procurement Method: Preferred Provider

Living Wage Eligible: N/A

MBE Participation: N/A (Preferred Provider)

Performance Security: None

Incumbent: Farrell Services, Inc.
Salisbury, MD

Requesting Agency Remarks: This is a three-year contract to provide the Maryland Department of Transportation State Highway Administration (MDOT SHA) with Janitorial/Custodial Services to the MDOT SHA Princess Anne Information Center/Rest Area in Somerset County, Maryland. On February 15, 2018, the Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program met to review the price for this service which they determined to be fair and reasonable.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102 **Resident Business:** Yes **MD Tax Clearance:** 18-1911-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018**

Supplemental



*Contact: Jada Wright
410-545-5754
jwright18@sha.state.md.us*

**15-AE. STATE HIGHWAY ADMINISTRATION
*Architecture/Engineering Contract***

Contract ID: Preliminary and Final Design and Survey Services, Statewide; *BCS 2015-05 B*
ADPICS No.: SBCS1505B

Contract Description: This contract is one of ten open-ended, work-order based contracts to provide design, construction, and program support services, statewide. This contract series will be primarily utilized by Maryland Department of Transportation State Highway Administration's (MDOT SHA) Office of Highway Design.

Awards: Wallace Montgomery & Associates, LLP
Hunt Valley, MD

Contract Term: 08/23/2018 – 08/01/2023 **(or earlier upon BPW approval)*

Amount: \$20,000,000 NTE

Procurement Method: Quality Based Selection

Proposals:

	<i>Technical Proposal Rating (Max 445)</i>	<i>Technical Ranking</i>	<i>Award</i>
Whitman, Requardt & Associates, LLP Baltimore, MD	315.10	1	Contract A
Wallace Montgomery & Associates, LLP Baltimore, MD	285.80	2	Contract B \$20,000,000 NTE
Whitney, Bailey, Cox & Magnani, LLC/ Dewberry Engineers, Inc. (submitted as Dewberry Consultants, LLC) Towson, MD	260.00	3	Contract C
Gannett Fleming, Inc./ KCI Technologies, Inc. (JV) Baltimore, MD	256.80	4	Contract D
Century Engineering, Inc./ McCormick Taylor, Inc. (JV) Baltimore, MD	256.80	4	Contract E
AECOM Technical Services, Inc. Hunt Valley, MD	248.2	6	Contract F

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018**



Supplemental

15-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

	<i>Technical Proposal Rating (Max 445)</i>	<i>Technical Ranking</i>	<i>Award</i>
Jacobs Engineering Group, Inc. Baltimore, MD	240.50	7	Contract G
Rummel, Klepper & Kahl, LLP/ The Wilson T Ballard Co., Inc. (JV) Baltimore, MD	237.00	8	Contract H
PRIME AE Group, Inc./ WSP USA, Inc. (JV) Baltimore, MD	234.10	9	Contract I
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	233.00	10	Contract J
A. Morton Thomas & Associates, Inc. Rockville, MD	215.90	11	N/A
Stantec Consulting Services, Inc. Baltimore, MD	211.10	12	N/A
Brudis & Associates, Inc. Columbia, MD	208.50	13	N/A
STV Incorporated Baltimore, MD	207.10	14	N/A
ATCS, P.L.C. Baltimore, MD	187.70	15	N/A
HNTB Corporation Baltimore, MD	181.30	16	N/A
Parsons Transportation Group, Inc. Baltimore, MD	166.00	17	N/A
Greenman-Pedersen, Inc./ T.Y. Lin, Inc. (JV) Annapolis Junction, MD	162.30	18	N/A
Urban Engineers, Inc./ EBA Engineering, Inc. (JV) Baltimore, MD	154.90	19	N/A
Sheladia Associates, Inc. Rockville, MD	121.00	20	N/A
HAKS Engineers, Inc./ Rinker Design Associates, P.C. (JV) Baltimore, MD	107.80	21	N/A

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



Supplemental

15-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

DBE Participation: 25%

Incumbents: Whitman, Requardt & Associates, LLP, Wallace, Montgomery & Associates, LLP; Whitney, Bailey, Cox & Magnani, LLC; Gannett Fleming, Inc., Century Engineering, Inc., McCormick Taylor, Inc., AECOM Technical Services, Inc. (formerly URS Corp), Jacobs Engineering Group, Inc., The Wilson T Ballard Co., Inc., Johnson, Mirmiran & Thompson, Inc.

Requesting Agency Remarks: On October 21, 2016, the solicitation was advertised in The Daily Record, MDOT SHA web page and eMaryland Marketplace. A total of 831 firms were notified via eMaryland Marketplace.

The consultant shall provide the following services: design, construction, and program support services including project planning, project development and design, highway design services, structural design, structural condition inspection, noise mitigation, environmental design and landscape architecture, traffic design, traffic engineering, construction management / construction inspection / design support, project support services, program support services, NPDES/SWM/ESC or related permit conditions/activities.

Consultant staff may be assigned to work at MDOT SHA facilities, construction project sites, regulatory agencies, other state agencies. The consultant may also be asked to provide competent personnel for design support activities.

A protest was filed on October 4, 2017 and denied by final decision of MDOT SHA on May 7, 2018. The final decision was not appealed.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 18-0908-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



Supplemental

Contact: Joseph Sedtal

410-767-3351

jsedtal@mta.maryland.gov

16-M-MOD. MARYLAND TRANSIT ADMINISTRATION
Modification – Maintenance Contract

Contract ID: Elevator and Escalator Preventative Maintenance and Repair; T-8000-0332
ADPICS No.: ~~C0352390~~ **C0360638**

Contract Approved: 10/19/2011, MDOT Item 6-M

Contractor: Schindler Elevator Corporation
Baltimore, MD

Contract Description: This contract provides the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with a qualified and experienced contractor to properly maintain and repair all elevators and escalators.

Modification Description: Modification No. 5 is to increase the contract authority and extend the period of performance by one year to continue essential preventative maintenance and repairs of elevators and escalators while a new procurement is completed.

Original Contract Term: 11/01/2011- 10/31/2016

Modification Term(s): 08/03/2018* - 08/02/2019 (*or earlier upon BPW approval)

Original Contract Amount: \$28,052,968

Modification Amount: \$ 7,500,000

Prior Mods/Options: \$ 0 (Modification No. 1; DCAR 09/09/2016)
\$ 6,600,000 (Modification No. 2; BPW 02/08/2017, 19-M-MOD)
\$ 2,500,000 (Modification No. 3; BPW 02/21/2018, 7-M-MOD)
\$ 0 (Modification No. 4; DCAR 06/30/2018)

Revised Contract Amount: \$44,652,968

Percent +/- Change: 0% (Modification No. 1)
23.5% (Modification No. 2)
8.9% (Modification No. 3)
0% (Modification No. 4)
26.7% (Modification No. 5, *this agenda item*)

MEMORANDUM

TO: EXECUTIVE SECRETARY SHEILA MCDONALD, ESQUIRE
FROM: DEPUTY DIRECTOR JOSEPH SEDTAL
(C/O BPW COORDINATOR SAMANTHA BUCHANAN)
SUBJECT: NOTICE OF CORRECTION: MDOT 16-M-MOD, 08/01/2018 BPW MEETING)
DATE: AUGUST 2, 2018
RESPONSE N/A
REQUESTED BY:

PURPOSE

This is to advise you of the following changes to the Maryland Department of Transportation's action agenda item previously approved by the Board of Public Works.

MDOT Agenda 08/01/2018, Item 16-M-MOD

1. The ADPICS No. should be C0360638, not C0352390. The ADPICS No. that was incorrectly displayed, belongs to the contract's third modification that was approved at the 02/21/2018 BPW meeting.

Thank you for your attention to this matter. If you need further information, please contact Samantha Buchanan at 410-865-1122 or sbuchanan@mdot.state.md.us.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



Supplemental

16-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Overall Percent +/-: 59.1%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 26%

MBE Compliance: 26.74%

Requesting Agency Remarks: This contract provides for essential preventative maintenance of elevators, escalators, and wheel chair lift at multiple Metro SubwayLink, Light RailLink, & MARC Train stations and various MDOT MTA facilities. This modification will extend contract authority by \$7,500,000 and extend the contract by one year to continue these essential services for the elevators and escalators while a new procurement can be completed.

The two previous procurements to replace the present contract were canceled and resulted in a Rejection of All Bids, in accordance with COMAR 21.06.02.02C(1)(a). Due to industry feedback, MDOT MTA is re-engineering its elevator & escalator model in an effort to dramatically increase competition amongst vendors. A new solicitation with an updated scope of work, which will allow for additional competition, shall be solicited immediately.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearance: 18-1967-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 1, 2018



Supplemental

16-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$28,052,968	11/01/2011- 10/31/2016	10/19/2011 Item 6-M	Original Contract
Modification #1	\$0	11/01/2016 - 02/28/2017	DCAR 09/09/2016	Time extension
Modification #2	\$6,600,000	03/01/2017 – 02/28/2018	02/08/2017 Item 19-M- MOD	Increase contract authority & time extension
Modification #3	\$2,500,000	03/01/2018* – 06/30/2018	02/21/2018, Item 7-M- MOD	Increase contract authority & time extension
Modification #4	\$0	07/01/2018 - 08/02/2018	DCAR 06/30/2018	Time extension
Modification #5	\$7,500,000	08/03/2018 – 08/02/2019	08/01/2018 Item 16-M- MOD <i>supplemental</i>	Increase contract authority & time extension
Revised Total	\$44,652,968			



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

August 1, 2018

	Pages
Construction	1 thru 5
Construction Modification	6 and 7
Energy Performance Contract Modification	8 thru 9
Maintenance	10 thru 13
Leases	14 thru 22
Capital Grants and Loans	23 thru 25

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

1-C. CONSTRUCTION CONTRACT
Department of General Services

Contract ID: Raise and Realignment of Headstones
at Cheltenham Veterans Cemetery
Project No. VC-001-180-002 ADPICS No. 001B94000000

Contract Description: Contract to raise and realign headstones at Cheltenham Veterans Cemetery in Prince George's County. Project also includes complete renovation of grounds and turf restoration work.

Procurement Method: Indefinite Quantity Contract

<i>Bids or Proposals</i>	<i>Amount</i>
Colossal Contractors, Inc., Burtonsville, MD	\$325,481.00
Hayes Construction Company, Phoenix, MD	\$461,630.00
Total Contracting, Inc., Beltsville, MD	\$483,260.00
Meltech Corporation, Inc., Hyattsville, MD	\$1,139,740.00

Award: Colossal Contractors, Inc.

Term: 180 Calendar Days

Amount: \$325,481.00

MBE Participation: 0%

VSBE Participation 0%

Performance Bond 100% of Full Contract Amount

Remarks: This project is being awarded through Indefinite Quantity Contract (IQC) DGS-18-306-IQC which was developed for DGS to provide general construction and related work for projects less than \$500,000. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$1,000,000. The engineer's estimate is \$450,000.00. A pre-bid conference was held May 29, 2018. The recommended contractor, Colossal Contractors, Inc., has been found responsible, its bid responsive, and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



1-C. CONSTRUCTION CONTRACT (*cont'd*)

Fund Source: D55 P00002
Resident Business: Yes
MD Tax Clearance: 18-1652-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

2-C. CONSTRUCTION CONTRACT
Department of General Services

Contract ID: Dam Remediation
Southern Maryland Pre-Release Unit
Project No. KR-000-160-001
ADPICS No. 001B9400074

Contract Description: Contract for the dam remediation including removing the dam and replacing it with a concrete spillway. Also adding a temporary access road at the Southern Maryland Pre-Release Unit in Charles County

Procurement Method: Competitive Sealed Bid

<i>Bids or Proposals</i>	<i>Amount</i>
Rainbow Construction Corp. of Waldorf, Waldorf, MD	\$257,800.00
Mona Contracting, LLC, LaPlata, MD	\$280,662.00
Penn Ave Construction, LLC, Baltimore, MD	\$339,999.00
AB&H Excavating, Inc., Baltimore, MD	\$376,725.00
VKM Contracting, Laurel, MD	\$425,200.00
D2, LLC, Rockville, MD	\$450,800.00
Old Line Construction, Inc., Dundirk, MD	\$458,023.00

Award: Rainbow Construction Corp. of Waldorf

Term: 90 calendar days

Amount: \$257,800.00

MBE Participation: 15%

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on March 13, 2018. The engineer's estimate for this project is \$233,000.00. Bids were opened April 12, 2018 and seven bids were received. The recommended contractor Rainbow Construction Corp. of Waldorf has been found responsible, its bid responsive and has confirmed its bid.

See next page for
record correction Item
SEC 18, 4/24/10

Fund Source: MCCBL 2017 Item 104 MCCBL 2012 Item 007
Resident Business: Yes **MD Tax Clearance:** 18-1220-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd Revision

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 24, 2019**



Contact: Geoff McCammon 410.767.4225
Geoff.mccammon@maryland.gov

**18. DEPARTMENT OF GENERAL SERVICES
*Record Correction — General Obligation Bond Proceeds***

Recommendation: That the Board of Public Works approve substituting general-obligation bond sources for the project-funding previously approved by the Board.

Contract: Rainbow Construction Corp of Waldorf, KR-000-160-001
Approved: DGS Item 2-C (8/1/18)
Original Fund Source: MCCBL 2017 Item 104
Additional Fund Source: MCCBL 2012 Item 007

Contract: Total Contracting, Inc., B-300-164-003
Approved: DGS Item 33-M Supplemental (3/23/16)
Original Fund Source: MCCBL 2012 Item 005
Additional Fund Source: MCCBL 2018 Item 106

Contract: Paneko Construction, Inc., M-342-160-001
Approved: DGS Item 2-C (6/20/18)
Original Fund Source: MCCBL 2017 Item 104
Additional Fund Source: MCCBL 2018 Item 106

Contract: Mid Atlantic Time Machine BA-691-190-001
Approved: Secretary Item A-2 (9/5/18)
Original Fund Source: MCCBL 2017 Item 104
Additional Fund Source: MCCBL 2018 Item 106

Contract: New Catonsville District Court, BC-230-080-001
Approved: DGS Item 4-GM (12/17/14)
Original Fund Source: MCCBL 2012/Item 010
MCCBL 2014/Item 015
Additional Fund Source: MCCBL 2016 Item 106

...

Contract: Sandy Point State Park – P-021-130-001
Approved: DGS Item 2-C (3/28/18)
Original Fund Source: MCCBL 2015/Item 109
Additional Fund Source: MCCBL 2013/Item 014

Contract: Bathroom Renovations at Brockbridge Correctional Facility
Approved: DGS 3-C (6/20/18)
Original Fund Source: MCCBL 2017 Item 104
Additional Fund Source: MCCBL 2018 Item 106

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



REVISED

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

3-C. CONSTRUCTION CONTRACT

Department of Public Safety and Correctional Services

Contract ID: New ADA Access Walkways and Wheel Chair Lifts
Project No. KS-593-131-001 ADPICS No. 001B9400072

Description: Contract to provide all labor, equipment, materials, necessary to install a new ADA access ramp and wheel chair lift at Central Maryland Correctional Facility in Carroll County.

Procurement Method: Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Prisma, LLC, Silver Spring, MD	\$490,900.00
Bensky Construction Co., LLC, Baltimore, MD	\$651,000.00

Award: Prisma, LLC

Term: 180 calendar days

Amount: \$490,900.00

MBE Participation: 20% (no split)

VSBE Participation: 5%

Performance Bond: Yes

Payment Bond: Yes

Hiring Agreement Eligible: No

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on March 27, 2018. Approximately 2,333 vendors were notified of this solicitation electronically. A pre-bid conference was held on September 13, 2017, and thirteen vendors attended. Bids were opened May 21, 2018 and two bids were received. The engineer's estimate is \$442,642.64. The agency has verified they will supply the additional funds to meet the bid price. The recommended contractor Prisma, LLC has been found responsible, its bid responsive and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



REVISED

3-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source:

MCCBL 2016 /Item 101 - \$408,297.39

MCCBL 2015/Item 101 - \$82,602.61

**See also Record Correction
5/8/19 SEC 14 (2) clarifying
two funds sources noted.**

Resident Business:

Yes

MD Tax Clearance:

18-1520-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 8, 2019**



*Contact: Geoff McCammon (410)767-4225
Geoff.mccammon@maryland.gov*

**14. DEPARTMENT OF GENERAL SERVICES
Record Corrections**

Recommendation: That the Board of Public Works approve:

(1) DGS correcting the record:

<i>Contract:</i>	Fifth Regiment Armory Roof Replacement, M-341-160-001		
<i>Approved:</i>	DGS Item 36-C (3/6/19)		
<i>Original:</i>	MBE Participation:		15%
<i>Correct:</i>	MBE Participation:		5%
<i>Original:</i>	VSBE Participation		2%
<i>Correct:</i>	VSBE Participation		10%

(2) DGS substituting fund sources:

<i>Contract:</i>	Mold Remediation and Building Repairs, BA-450-190-001
<i>Approved:</i>	Appendix A4 (1/2/19)
<i>Original Fund Source:</i>	MCCBL 2015 Item 103
<i>Additional Fund Source:</i>	MCCBL 2018 Item 106
<i>Contract:</i>	Central Maryland Correctional Facility, KS-593-131-001
<i>Approved:</i>	DGS Item 3-C (8/1/18)
<i>Original Fund Source:</i>	MCCBL 2016/Item 101
<i>Additional Fund Source:</i>	MCCBL 2015/Item 101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Lauren Buckler
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lauren.buckler@maryland.gov

4-C-MOD. CONSTRUCTION CONTRACT MODIFICATION
Department of Education

Contract ID: Enoch Pratt Free Library
Project No: ED-000-971-128 ADPICS No. 001B6400455

Original Contract Approved: BPW 10/07/15 Item 1-C

Contractor: Gilbane Building Company, Laurel, MD

Contract Description: The scope of work will include improvements to site utilities, façade restoration, roof replacement, window and exterior door replacement, interior reconfigurations, code upgrades, new interior finishes and fit-out, along with systemic improvements to mechanical, electrical, and plumbing systems, new data and telecommunications systems along with abatement of hazardous materials.

Original Procurement Method: Request for Proposal

Modification Description: Approval is requested for all labor, materials, and equipment necessary to install fixed and high density shelving.

Original Contract Term: 1,095 Calendar Days

Modification Term: 0 Calendar Days

Original Contract Amount: \$ 85,570,000

Modification Amount: \$ 2,064,124

Prior Modifications/Options: \$ 4,017,644

Revised Total Contract Amount: \$ 91,651,788

Percent +/- (This Modification): 2.41%

Overall Percent +/-: 7.11%

Original MBE Participation: 0%

MBE Participation: 0%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



4-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)

Remarks: The funding for shelving will be transferred to the construction funding source so the work can be included in the base contract.

Fund Source: MCCBL 2018 Item 116

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

5-EP-MOD. ENERGY PERFORMANCE CONTRACT MODIFICATION
Department of Health

Contract ID: Holly Center and Clifton T. Perkins Hospital Facilities
Phase II- Comprehensive Energy Efficiency
Project No.: EC-000-001-013 ADPICS No: 001B7400428/COH76360

Original Contract Approved: BPW 05/10/2017; Item 2-EP

Contractor: Johnson Controls, Inc., Sparks, Maryland

Contract Description: Phase-II of an energy performance contract with JCI to implement energy saving measures at Holly Center & Clifton T. Perkins Hospital Facilities based on the negotiated Phase-I generated by Johnson Controls, on 3/30/2017, and approved by Department of General Services Procurement Review Board (DPRB). Phase II requires the incumbent to furnish detailed engineering, construction, start-up, training, maintenance services, and a savings guarantee for the approved program.

Original Procurement Method: Competitive Sealed Proposals
(DGS-07-EPC-IDC-6.0: Agreement to Provide Energy Services for the Development and Implementation of Energy Performance Project with Phase I Fees \$250,000 or Less)

Modification Description: Deduct \$852,000 – Item-103 MCCBL 2015 from Perkins Hospital Capital fund. MDH and DGS construction will execute north wing building and dietary penthouse air handling unit project.

Original Contract Amount: \$9,502,140

Modification Amount: \$852,000

Prior Modifications/Options: \$329,700

Revised Total Contract Amount: \$8,979,840

Percent +/- (This Modification): -8.97%

Fee Applicable: N/A

Fund Source: 103 MCCBL 2015 \$852,000 **Resident Business:** Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

6-EP-MOD. ENERGY PERFORMANCE CONTRACT MODIFICATION
Department of Health

Contract ID: Phase II- Comprehensive Energy Efficiency
Program at Springfield Hospital Center
Project No: EC-007-013-003 ADPICS NO. 001B6400350/COH76294

Original Contract Approved: BPW – 1/27/16; Item 1-EP

Contractor: Noresco, LLC, Glen Burnie, MD

Contract Description: Phase II of an energy performance contract with Noresco LLC to implement energy conservation measures at Springfield Hospital Center facilities based on the Phase I study conducted by Noresco, Phase II requires Noresco to furnish detailed engineering, installation, start-up, training, maintenance services, and a savings guarantee for the approved program.

Original Procurement Method: Competitive Sealed Proposals
(DGS-07-EPC-IDC-6.0: Agreement to Provide Energy Services for the Development and Implementation of Energy Performance Project with Phase I Fees \$250,000 or Less)

Modification Description: Maryland Energy Administration approved requested additional State Agency Loan Program funding in the amount of \$700,000 to upgrade and install new Building Automation Control at Salomon Building, Springfield Hospital.

Original Contract Amount: \$8,597,594

Modification Amount: \$700,000

Prior Modifications/Options: N/A

Revised Total Contract Amount: \$9,297,594

Percent +/- (This Modification): 8.5% (Individually)

Fee Applicable: N/A

Fund Source: MEA SALP Loan \$700,000

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Daniel Schmuck
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Daniel.Schmuck@maryland.gov

7-M. MAINTENANCE CONTRACT
Department Of General Services

Contract ID: Unarmed Uniformed Guard Service
Harford County Department of Social Services
Project No. 001IT820800
ADPICS No. 001B9400039

Contract Description: Contract to provide unarmed uniformed guard services at three Harford County Department of Social Services office locations.

Procurement Method: Competitive Sealed Bidding
(Small Business Reserve)

<i>Bids</i>	<i>Amount</i>
Strategic Security Corp., Smithtown, NY	\$424,382.40
Blue Force Security Services, District Heights, MD	\$456,268.80
Devine Professional Consulting Group, LLC, Silver Spring, MD	\$464,256.00
First Choice Protective Services, LLC, Lanham, MD	\$549,120.00
APOD Group, LLC, La Plata, MD	\$593,278.40

Award: Strategic Security Corp.
(SBR# 12-33842)

Term: 9/1/2018 – 8/31/2021

Amount: \$424,382.40

MBE Participation: 0%

Performance Bond: No

Hiring Agreement Eligible: Yes

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 5, 2018 as a Small Business Reserve procurement. Approximately 751 vendors were notified of this solicitation electronically. Bids were opened April 26, 2018 and nine bids were received. Four bids were rejected, two because they did not have the required experience and two because they did not submit all required documents with their bids. The recommended contractor, Strategic Security Corp. has been found responsible, its bid responsive and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



7-M. MAINTENANCE CONTRACT (cont'd)

Fund Source:

N12 19 G3010 0819 71200	\$82,675.67
N12 19 G6010 0819 71200	\$35,208.33
N12 20 G3010 0819 71200	\$99,210.80
N12 20 G6010 0819 71200	\$42,250.00
N12 21 G3010 0819 71200	\$99,210.80
N12 21 G6010 0819 71200	\$42,250.00
N12 22 G3010 0819 71200	\$16,535.13
N12 21 G6010 0819 71200	\$7,041.67

Resident Business: No

MD Tax Clearance: 18-1632-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Daniel Schmuck
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Daniel.schmuck@maryland.gov

8-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Debris Removal Statewide
Project No. MDDGS31036317
ADPICS No. 001B9400033, 34, 35, 36, 37

Contract Description: Contract for statewide emergency debris removal. This contract will be utilized for large scale events or debris requiring special hazmat disposal that regular facility maintenance personnel would not be able to handle. Multiple awards will be made to contractors with the capability to manage the debris and infrastructure damage based on scale or severity.

Procurement Method: Competitive Sealed Bidding

<i>Bids or Proposals</i>	<i>Amount</i>
Mona Contracting, LLC, LaPlata, MD	\$ 24,253,140.01
Ashbritt, Inc., Deerfield Beach, FL	\$ 179,715,752.50
TFR Enterprises, LLC, Leander, TX	\$ 271,061,036.57
DRC Emergency Services, LLC, Mobile, AL	\$ 213,217,959.44
Ceres Environmental Services, Inc., Brooklyn Park, MN	\$ 185,976,392.31

Award: Mona Contracting, LLC
(SB# 12-29050)
Ashbritt, Inc.
TFR Enterprises, LLC
DRC Emergency Services, LLC
Ceres Environmental Services, Inc.

Term: 9/15/18 – 08/31/21 (w/ 2 one-year options)

Amount: \$ 483,534,214.20 (Base, three years)
\$ 172,436,765.69 (Option Year 1)
\$ 176,890,000.25 (Option Year 2)
\$ 832,860,980.14 (total w/options)

MBE Participation: 0%

VSBE Participation 0%

Performance Bond No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



8-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on March 19, 2018. Approximately 799 vendors were notified of this solicitation electronically. Bids were opened May 11, 2018 and five bids were received. The recommended contractors, Mona Contracting, LLC, Ashbritt, Inc., TFR Enterprises, LLC, DRC Emergency Services, LLC and Ceres Environmental Services, Inc. have been found responsible and their bids responsive, and they have confirmed their bids.

Fund Source: DGS Statewide

Resident Business: Yes - Mona Contracting, LLC
No – Other Contractors

MD Tax Clearance: 18-1411-1111 - Mona Contracting, LLC
18-0972-0001 - Ashbritt, Inc.
18-0973-0001 - DRC Emergency Services, Inc.
18-1904-0001 - TFR Enterprises, Inc.
18-1779-0000 - Ceres Environmental Services, Inc.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

9-LL. LANDLORD LEASE
Department of Health

Recommendation: Approval is requested for a ten year lease with two - five year renewal options subject to future Board of Public Works approval.

Background: Reference is made to item 12-LL approved on 3/9/16, wherein the Board of Public Works approved a one year lease for the period 3/15/16 through 3/14/17. The Department of Health permitted the tenant to continue the lease on a month to month basis for the period from 3/15/17 to the present.

Landlord: State of Maryland, Department of Health
201 W. Preston Street, Baltimore, MD 21201

Tenant: Way Station, Inc., 230 W. Patrick Street
Frederick, MD 21701

Property Location: 6655 Sykesville Road, Sykesville, Maryland 21784

Space Type: Cottages	Lease Type: New	Cottage 3: 13,132 SF
Duration: 10 Years	Effective: August 10, 2018	Cottage 4: 13,132 SF
Annual Rent: \$1.00	Sq. Ft. Rate: NA	

Utilities Responsibility: Lessee

Custodial Responsibility: Lessee

Previous Board Actions: 12-LL, 3/9/16

Fund Source: N/A

Remarks:

1. Way Station Inc. will operate a 32 bed residential crisis unit. The unit receives patients from Springfield Hospital Center, and will house patients with special needs.
2. The lease incorporates use-in-common parking spaces.
3. The lease contains a termination for convenience clause

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov

10-LL. LANDLORD LEASE
Department of Public Safety Correctional Services

Recommendation: Approve lease modification and extension.

Background: The modification and extension will permit certain emergency radio service upgrades to the existing tower; provide an additional 390 square feet of land +/- for the purpose of constructing a shelter for radio equipment outside the perimeter of potential ice fall from the existing tower and antenna; and extend the original term of the lease for 30 years.

Landlord: Department of Public Safety Correctional Services
300 East Joppa Road, Suite 1000, Towson, Maryland 21286

Tenant: Maryland Institute for Emergency Medical Services Systems
653 W. Pratt Street, Baltimore, Maryland 21201

Sub-Tenant: Wicomico County, Maryland
125 North Division Street, P.O. Box 870, Salisbury, Maryland 21803

Property Location: Poplar Hill Pre-Release Unit
24090 Nanticoke Road, Salisbury, Maryland 21801

Space Type: Land **Lease Type:** Modification/Extension **Effective:** August 1, 2018
Duration: 30 yrs. **Annual Rent:** No consideration.

Previous Board Actions: 05/03/1995 Item 17-L

Remarks:

1. Each tenant shall continue their use of the demised premises in connection with its function of providing emergency medical services and for no other use.
2. Each Tenant shall continue to maintain and repair all of its equipment.
3. The subtenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury of one or more persons as a result of any one accident or disaster no less than \$1,000,000.00 on bodily injury and \$500,000.00 for property damage.
4. This lease and sublease contain a termination for convenience clause by either party.
5. MIEMMS shall maintain and operate radio equipment as part of the MIEMMS emergency communications system serving Wicomico County.
6. Neither the Tenant nor the subtenant shall make any alteration, improvement nor additions to the Demised Premises without first obtaining the Landlord's written approval.
7. Except as modified herein, all terms and conditions of the Lease and Sublease remain in full force and effect.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov

11-LT. TENANT LEASE
Comptroller of Maryland
Revenue Administration

Recommendation: Approve a modification / expansion of an existing lease.

Background: Reference is made to item 9-LT approved on March 2, 2017, wherein the Board approved a ten year lease for the Comptroller's operations. The expansion space is adjacent to their current space and the lease term will run concurrent with the existing term which expires on April 30, 2027.

Landlord/Owner: 63 DOB, LLC, 516 N. Charles Street, Suite 400, Baltimore, MD 21201

Property Location: 6401 Golden Triangle Drive, Suite 100, Greenbelt, MD 20770

Space Type: Office **Lease Type:** Modification / Expansion **Square Feet:** 1,216
Duration: 8 yrs, 7 mos **Effective:** October 1, 2018
Annual Rent: \$26,910.08 **SF Rate:** \$22.13

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action(s): 5/22/17 – 9-LT

Fund Source: 100% General E00A0401

Remarks:

1. This office is used to provide taxpayer services such as audits, collection activities, and investigations of local individuals and businesses to ensure compliance with the State of Maryland revenue laws for Prince George's County.
2. The lease contains a termination for convenience clause, with the standard 6 month hold-over provision.
3. The office location provides 130 use-in-common on-site parking spaces at no cost to the State.
4. The lease is a full service lease with no escalations for utilities, real estate taxes, and janitorial services.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E, as authorized by COMAR 21.05.05.02.D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier 410.767.4088
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12-LT. TENANT LEASE
Department of Juvenile Services

Recommendation:

1. **RETROACTIVE.** Ratify continuation of tenancy from 4/21/18 to 8/15/18.
2. Approve new ten year lease with one – five year renewal option (exercise of option subject to future Board approval)

Background: Reference is made to DGS Item 11-LT (4/18/07) in which the Board of Public Works approved a ten year lease expiring 10/21/17. The lease had a six month holdover period which expired 4/21/18. This lease extended past the hold-over date, because of a change in terms requested by the agency which extended the negotiation process.

Landlord: Potomac Plaza, LLC, 550 Highland Street, Suite 303, Frederick, MD 21701

Property Location: 44 North Potomac Street, 3rd Floor, Hagerstown, MD. 21740

Space Type: Office ***Lease Type:*** New/Retroactive ***Square Feet:*** 5,675

Duration: 10 Years ***Effective:*** August 15, 2018

Annual Rent: \$91,935 (avg) ***Square Foot Rate:*** \$16.20 (avg)

NOTE: Ratification requested for payment of \$30,550.40 during the post-holdover period (3 months, 27 days)

Utilities Responsibility: Tenant

Custodial Responsibility: Tenant

Previous Board Action(s): 11-LT- 4/18/07

Fund Source: 002-1301-1301-11301 (first year rent: \$91,651.25)

Remarks:

1. The Department of Juvenile Services uses this space for intake, probation, resource and aftercare and training of clients in the juvenile services system.
2. The lease contains a termination for convenience clause and the standard 6 month hold-over period.
3. This space was acquired by sole source. See COMAR 21.05.05.02.D; DGS Space Management Manual, Paragraph 6-605 E.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

13-LT. TENANT LEASE
Department of the Environment
Bureau of Mines

Recommendation: Approval is requested for a ten year lease renewal of office and storage space, with one five year renewal option subject to future Board of Public Works approval.

Background: Reference is made to item 12-LT-OPT approved on 5/1/13, wherein the Board approved a five year lease for office and storage space. The lease expired on 4/30/18, and has been in hold-over from 5/1/18 to the present

Landlord: Mayor and City Council of Frostburg

Property Location: 160 S. Water Street, Frostburg, MD 21532

See Record Correction - DGS 16-GM (12/5/18)

Space Type: Office/Storage	Lease Type: Renewal	Square Feet Office: 7,020
Duration: 10 yrs	Effective: 8/10/2018	Interior Storage: 2,185
Annual Rent: Office \$87,362.40	Square Foot Rate:	Exterior Storage: 800
Int Stor \$ 8,455.92	Office: \$12.50	Total: 10,070
Ext Stor \$ 1,680.00	Interior Storage \$3.87	
	Exterior Storage: \$2.10	

Utilities Responsibility: Tenant

Custodial Responsibility: Tenant

Previous Board Actions: 05/01/2013 Item 12-LT-OPT

Fund Source:	B004	1301	7,020	\$12.50	\$87,362.40
	B004	1301	2,185	\$ 3.87	\$ 8,455.92
	B004	1301	800	\$ 2.10	\$ 1,680.00

Remarks:

1. Carpet cleaning and repainting of the offices are included in this lease and provided by the landlord.
2. This space was acquired by sole source. See COMAR 21.05.05.02.D; DGS Space Management Manual, Paragraph 6-605 E.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
December 19, 2018



Contact: Wendy Scott-Napier
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wendy.scott-napier@maryland.gov

16-GM. GENERAL MISCELLANEOUS
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which a property address was identified incorrectly.

Original Approval: DGS 13-LT (8/1/2018)

Property Location: 160 S. Water Street, Frostburg, MD 21532

Background: The Board of Public Works approved a ten-year lease renewal of office and storage space from the Mayor and City Council of Frostburg as DGS Item 13-LT (8/1/2018). The property location was mistakenly identified on that Item as 59 E. Main Street. The correct address is 160 S. Water Street, Frostburg, MD 21532. All other information on Item 13-LT is correct.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

14-LT. TENANT LEASE
Department of Public Safety & Correctional Services
Division of Parole and Probation

Recommendation: Approve a ten year lease renewal with one 5 year renewal option subject to future Board of Public Works approval.

Background: Reference is made to item 14-LT dated 10/17/12, wherein the Board of Public Works approved a five year lease for the period 2/15/13 – 2/14/18, with one five year renewal option. The hold-over period is running from 2/15/18 - 8/14/18.

Landlord: Oakland Commercial Properties, LLC
20282 Garrett Highway, Oakland, MD 21550

Property Location: 213-215 South 3rd St, Oakland, MD 21550

Space Type: Office	Lease Type: Renewal	Sq.Ft.: 3,111
Duration: 10 years	Effective: 8/10/2018	
Annual Rent \$48,780.48 (Avg.)	Square Foot Rate: \$15.68 (Avg.)	

Utilities Responsibility: Tenant
Custodial Responsibility: Tenant
Previous Board Action: 14-LT, Dated 10-17-2012

Fund Source: 100% Federal

Remarks:

1. DPSCSDPP has occupied this space since 2013 to provide supervision of clients on parole and probation in addition to supervision of clients in the Drinking Driver Monitor Program for all of Garrett County.
2. This lease contains termination for convenience and provisions for a six month holdover period.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier 410.767.4088
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15-LT. TENANT LEASE
Department of Human Services

Recommendation:

1. **RETROACTIVE.** Ratify continuation of tenancy from 7/14/18 to 8/14/18
2. Approve new three year lease with a one year renewal option (exercise of option subject to future Board approval)

Background: Reference is made to item 14-LT-MOD dated 12/17/14, wherein the Board of Public Works approved a lease for the period 1/14/15 – 1/13/18, with the six month hold-over period running from 1/14/18 – 7/13/18. The retroactive request occurred because of a staff shortage which delayed the lease review process.

Landlord: ZNB, LLP
c/o Hill Management, 830 High Street, Chestertown, MD 21620

Property Location: 300 Market Street, Denton, MD 21629

Space Type: Office ***Lease Type:*** New / Retroactive ***Sq.Ft.:*** 11,788
Duration: 3 years ***Effective:*** 8/15/2018
Annual Rent \$206,290.00 ***Square Foot Rate:*** \$17.50

NOTE: Ratification requested for payment of \$17,238.37 during the post-holdover period (1 month and 1 day)

Utilities Responsibility: Landlord ***Custodial Responsibility:*** Landlord
Previous Board Action: Item 14-LT-MOD, dated 12/17/2014

Fund Source: N00G0002 7B05 1351 G0010 N00G0004 7D05 1351 G4100
N00G0005 7E05 1351 G5000 N00G0006 7F05 1351 G6010

Remarks:

1. This is a three year extension with a one year renewal option to provide Department of Human Services enough time to pursue a new location that consolidates the operations of the Department of Social Services and the Office of Child Support Enforcement.
2. This lease contains a termination for convenience clause with a six months holdover period.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

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ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier
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16-LT. TENANT LEASE
Office of the Public Defender

Recommendation: Approve new ten year lease with two – five year renewal options subject to future Board of Public Works approval.

Landlord: Luxury Leasing, Inc.,
 P.O Box 1498, Cumberland, MD 21502

Property Location: 30 N. Mechanic St.
 Cumberland, MD 21502

Space Type: Office **Lease Type:** New Lease **Sq.Ft.:** 4,794
Duration: 10 yrs **Effective:** 8/15/2018
Annual Rent: \$93,483.00 (average) **Square Foot Rate:** \$19.50 (average)

Utilities Responsibility: Tenant
Custodial Responsibility: Landlord
Previous Board Actions: N/A

Fund Source: B0002 1301 212111

Remarks:

1. The Public Defender is currently located at 248 Mechanic Street, but the space was no longer adequate for operations, and a new site was requested due to additional staffing.
2. DGS issued an RFP to seek larger space for the agency.
3. This lease contains a modified termination for convenience clause, and the lease may not be terminated for the first 24 months.
4. The lease contains the standard six month hold-over provision.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, E-Maryland Marketplace and the DGS website.

This Item was withdrawn as Item 34-LT from the 6/20/2018 Agenda.

BOARD OF PUBLIC WORKS

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ACTION AGENDA
August 1, 2018



Contact: Wendy Scott-Napier
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17-LT. TENANT LEASE
Office of Administrative Hearings

Recommendation: Approve a new ten year lease, with one – five year renewal option subject to future Board of Public Works approval.

Landlord: Metro Park II, LLC
c/o Business Parks PPT 06202, PO Box, Glendale, CA 91221

Property Location: 7520 Standish Place, Rockville, MD 20855

Space Type:	Office	Lease Type:	New	Sq.Ft.:	1,338
Duration:	10 years	Effective:	8/15/2018		
Annual Rent:	\$35,409.63	Square Foot Rate:	\$26.46 (average)		

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action: N/A

Fund Source: D99A11.01 20009 1301 0009

Remarks:

1. This is a new lease to relocate the Office of Administrative Hearings from their current location at 10400 Connecticut Avenue, Kensington, MD. Concerns about the safety of the Administrative Judges at the current location resulted in this agency move.
2. As part of this Lease, the State has agreed to waive its right to termination for convenience for the first three years of the lease term.
3. This lease contains the standard six month holdover provision.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

This Item was withdrawn as Item 39-LT from the 6/20/2018 Agenda.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Ahmed Awad
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18-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works approve a grant of \$750,000.00 to **Samaritan Houses, Inc. ("Grantee")** Anne Arundel County.

Project: Construction of a 4,500 sq/ft, 16-unit addition including upgrades to common areas, bathrooms, kitchen/pantry and expansion of clinical and administrative facilities on Grantee owned property located at 2610 Greenbriar Lane, Annapolis, Maryland 21401.

Funding: The Maryland Department of Health has determined the grantee is required to provide a 47% local share of the eligible project cost.

Total Cost	\$1,412,385.00	
Eligible Cost	\$1,412,385.00	
State Share (53%)	\$ 750,000.00	MCCBL 2016 (CHFGP), CB-07702-01
Grantee Share (47%)	\$ 662,385.00	Cash, Local Grants

Remarks:

1. Grantee is a nonprofit organization.
2. Project will provide increased capacity for long-term residential drug and alcohol treatment, family services and supportive services provided by Grantee.
3. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the BPW's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Anne Arundel County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Ahmed Awad
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19-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: That the Board of Public Works (BPW) approve:

1. Sale of two grant-funded properties (44863 St. Andrews Church Road, California, Maryland and 30007 Business Park Drive, Charlotte Hall, Maryland) (“Properties”) by **Walden/Sierra, Inc.** (“Grantee”) to Walden, LLC, a Delaware company (“Purchaser”) for \$10,500,000.00; and
2. Repayment of Community Health Facilities Grant Program funds under the State's Right of Recovery for Properties; and
3. A “Notice of Satisfaction of Right of Recovery” (“Notice”) to Walden/Sierra, Inc., for Properties.

Past BPW Actions:

October 9, 1991 Agenda, DGS Item 23-CGL

\$289,500.00 MCCBL 1989, Community Health Facilities Grant Program
For the design, construction and equipping a building located at 44863 St.
Andrews Church Road, California, Maryland 20619.

October 30, 2002 Agenda, DGS Item 24-CGL

\$1,600,000.00 MCCBL 2002, Community Health Facilities Grant Program
For the acquisition of a building located at 30007 Business Park Drive, Charlotte
Hall, Maryland 20622.

Background: Grantee is a non-profit organization that provides alcohol and drug treatment, including extended residential care and outpatient programs. By letter dated May 9, 2018, Grantee notified Maryland Department of Health (MDH) that Grantee intends to sell Properties to Walden, LLC., a for-profit company. As a for-profit entity, Walden, LLC does not qualify for funding under the Community Health Facilities Grant Program and the sale will result in a right of recovery claim by MDH. Grantee wishes to repay the Community Health Facilities Grant Program funds and is seeking BPW approval to repay the amount of \$1,889,500.00.

To facilitate the sale of Properties, MDH must obtain BPW approval of a “Notice of Satisfaction of Right of Recovery” on each property in accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*. BPW approval of the two Notices is contingent upon Grantee’s repayment to the State in the amount of \$1,889,500.00.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 1, 2018



Contact: Shirley Kennedy
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20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

***Downtown Columbia Arts and Cultural Commission c/o Merriweather Post Pavilion
Merriweather Post Pavilion (Howard County)***

“To assist in funding the design, construction, reconstruction, renovation, repair, and capital equipping of infrastructure improvements at the Merriweather Post Pavilion.”

\$8,000,000.00

***Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)
DGS Item 154; (SL-029-150-038)***

Matching Fund: No match is required.

Background:	Total Project	\$55,000,000.00
	18-154 (This Action)	\$ 8,000,000.00
	17-G017 (Prior Action)	\$ 8,000,000.00 (\$4,000,000-match)
	16-G010 (Prior Action)	\$ 2,000,000.00
	15-G024 (Prior Action)	\$ 2,000,000.00
	Local Cost	\$35,000,000.00

(Prior Actions: 11/15/17 Agenda, Item 19-CGL; 7/27/16 Agenda, Item 17-CGL;
and 5/25/16 Agenda, Item 24-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

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Supplemental

Contact: Lauren Buckler
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21-AE-MOD. **AE CONTRACT MODIFICATION**
Department of Public Safety and Correctional Services

Contract ID: Eastern Correction Institution
Upgrade Fire Alarm System
Project No. KO-305-140-001
ADPICS No. 001B4400630/COH76335

Original Contract Approved: BPW 06/18/2014; Item 8-GM

Contractor: Spears/Votta Associates, Inc., Baltimore, MD

Contract Description: This project provides for the design of the replacement of the existing Fire Alarm System at Eastern Correction Institution in Somerset County. This will include: replacing all existing smoke detectors, strobe lights and pull stations with addressable devices as well as replacement of the central annunciator.

Original Procurement Method: Maryland Architectural and
Engineering Services Act

Modification Description: Approval is requested for design of fire alarm system for the East and West Service Support Buildings, East and West Maintenance Buildings, and East and West Gate Houses.

Original Contract Term: 120 Calendar Days

Modification Term: 120 Calendar Days

Original Contract Amount: \$ 24,974.70

Modification Amount: \$ 72,044.00

Prior Modifications/Options: \$ 49,965.00

Revised Total Contract Amount: \$ 146,983.70

Percent +/- (This Modification): 288.46 %

Overall Percent +/-: 488.53 %

Supplemental

21-AE-MOD. AE CONTRACT MODIFICATION (cont'd)

Remarks: Contractor will design fire alarm systems that adheres to Maryland State Fire Marshal requirements.

Fund Source: MCCBL 2017 Item 104

Resident Business: Yes

MD Tax Clearance: 18-1975-0111

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