

*BOARD OF PUBLIC WORKS*  
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*DECEMBER 19, 2018*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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**1. BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Public Safety & Correctional Sv*

*October 2018*

**Authority:** COMAR 21.02.01.05.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**2. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds for this project.

**Borrower:** Bay Preservation Limited Partnership

**Project:** Bay Country Apartments  
522 Greenwood Avenue, Cambridge, 21613, Dorchester County

**Rental Housing Works Authority:** Sections 4-401 *et seq.*, Housing & Community Development Article, Annotated Code of Maryland; COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by individuals with incomes at and below 60% of area median income.

**Loan Amount:** \$1,616,000

**Fund Source:** MCCBL 2017 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Description:** The project consists of the acquisition and renovation of a 144 unit multifamily development in Cambridge, Dorchester County. The project provides 21 one-bedroom units, 48 two-bedroom units, and 75 three-bedroom units. The rental units are contained in six garden-style walk-up buildings. Eight units will be designated for individuals with special needs. All of the units will serve households with income at or below 60% of the area median income. The project sponsor is Preservation Partners Management Group, Inc.

Sources	Amount
<b>Rental Housing Works (this Item)</b>	<b>\$1,616,000</b>
FHA-221(d)(4) First Mortgage Loan	\$14,735,000
Interim Income	\$600,983
4% Low Income Housing Tax Credit Equity	\$9,530,189
Deferred Fee	\$2,431,933
<b>Total</b>	<b>\$28,914,105</b>

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**3. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new loan/loan forgiveness funding up to **\$2,011,429** to The Town of Smithsburg for the **Smithsburg Water Transmission Main Replacement, Wolfsville Road** project in Washington County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 2A)

**A. New Loan of \$1,005,714.50** (estimated) – **Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2018 received interest rates ranging from 0.70% to 0.80%. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds.

**B. New Loan Forgiveness** (up to) **\$1,005,714.50** – **Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

**Project Description:** This project entails the installation of a ductile iron water main and a back-up waterline from the three existing adjacent water storage tanks to the water distribution system that serves the Town of Smithsburg. The new water main will replace the existing undersized 8-inch asbestos cement pipe that is brittle and prone to leaks. The new pipe will help meet the fire flow requirements, provide a reliable link from the water storage tanks to the Town's distribution system, and eliminate special care required for asbestos cement pipes during repairs.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund</b>	<b>\$ 1,005,714.50</b>
<b>Drinking Water State Revolving Loan Fund Forgiveness</b>	<b>\$ 1,005,714.50</b>
Local Share	<u>\$ 146,000.00</u>
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 2,157,429.00</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

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**4. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$482,746 to City of Cambridge for the **Cambridge Municipal Utilities Commission Energy Reduction** project in Dorchester County. The funding is special funds from the Strategic Energy Investment Fund. (Legislative Districts 37A and 37B)

**Project Description:** This project will entail replacement of aged well pumps with higher efficiency pumps at Nathans Avenue, Stone Boundary, and Washington Street stations, located in the City of Cambridge. In addition to the pumps, installation of variable frequency drive motors, rehabilitation of the wells and other appurtenances will provide energy savings to meet the City's current and permitted water demands.

**Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 01.10	<u>\$482,746</u>
TOTAL ESTIMATED PROJECT COST	\$482,746

**Authority:** Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, funding will be provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

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**5. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve up to \$3,764,000 in additional grant funding as shown to upgrade Onsite Sewage Disposal (Septic) Systems (OSDS) with Best Available Technology for nitrogen removal, using the Bay Restoration (Septic) Fund during FY 2019.

Applicant/County	Grant Award	Applicant/County	Grant Award
Allegany (Canaan Valley Inst.)	\$ 50,000	Harford	\$ 200,000
Anne Arundel	\$ 300,000	Howard (Canaan Valley Inst.)	\$ 150,000
Baltimore	\$ 250,000	Kent County	\$ 50,000
Calvert	\$ 100,000	Montgomery(Canaan Valley Inst)	\$ 50,000
Caroline	\$ 75,000	Queen Anne's	\$ 1,400,000
Carroll	\$ 140,000	Talbot	\$ 250,000
Charles	\$ 40,000	Washington (Canaan Valley Inst)	\$ 100,000
Dorchester	\$ 80,000	Wicomico	\$ 200,000
Frederick (Canaan Valley Inst.)	\$ 284,000	Worcester	\$ 45,000

**Program Description:** These grantees will implement the OSDS-Best Available Technology program locally, consistent with COMAR 26.03.13.04 and MDE program guidance. Applications for funding will be prioritized as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the Best Available Technology cost, based on household income; business owners are eligible for 50% of the Best Available Technology cost as grant.

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

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## **6. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new loan funding up to \$677,320 to Montgomery County for the **Kemp Mill Shallow Marsh Wetland Retrofit** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 19)

**New Loan of \$677,320 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2018 received interest rates ranging from 1.40% to 1.60%. To secure this debt, Borrower will deliver its bond to the Maryland Water Quality Financing Administration pledging the revenue from the Water Quality Protection Charge for the payment of debt service.

**Project Description:** This project involves the construction of a storm water management (SWM) pond retrofit and related appurtenances at the existing Kemp Mill SWM Pond, located near Somerworth Way in the Kemp Mill Forest Community. The proposed retrofit will convert the existing dry pond to a shallow marsh wetland to provide water quality benefits, downstream channel protection, habitat for aquatic life and receive storm water flows from an approximately 31 acre drainage area. The shallow marsh wetland and new riser structure will also minimize downstream thermal impacts from the pond discharge.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund</b>	<b>\$ 677,320</b>
Chesapeake and Atlantic Coastal Bays 2010 Trust Fund	\$ 275,000
Local Share	<u>\$ 161,840</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 1,114,160</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve further funding up to \$69,106,264 to City of Westminster for the **Westminster Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Carroll County. Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and special funds from the Strategic Energy Investment Fund. (Legislative District 5)

- A. New Loan of \$27,606,475 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2018 received interest rates ranging from 0.70% to 0.80%. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
- B. New Loan Forgiveness (up to) \$1,500,000 – Water Quality State Revolving Loan Fund.** This funding is provided under the Water Quality State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.
- C. New Grant (up to) \$39,327,789 – Bay Restoration Fund**
- D. New Grant (up to) \$672,000 – Energy Water Infrastructure Program**

**Project Description:** The proposed project entails the planning, design, and construction of Enhanced Nutrient Removal & Biosolids Upgrades at the Westminster Wastewater Treatment Plant at an existing capacity of 5.0 million gallons per day. This will allow the plant to produce effluent with a Total Nitrogen goal of 3.0 mg/L and a Total Phosphorus of 0.3 mg/L. The purpose of the project is to reduce nutrients to the Chesapeake Bay. Additionally, this project includes a Septage Receiving Facility upgrade and the installation of a Geothermal System to provide energy savings.

**Project Funding Sources:**

Water Quality State Revolving Loan Fund (this action)	\$27,606,475
Water Quality State Revolving Loan Fund Forgiveness (this action)	\$ 1,500,000
Bay Restoration Fund Grant BR-NR 04.07 (this action)	\$39,327,789
Bay Restoration Fund Grant BR-NR 04.07 (1/4/12 previous action)	\$ 1,020,000
Energy Water Infrastructure Program Grant, EWIP 01.07 (this action)	\$ 672,000
Carroll County/Local Share	\$ 6,999,679
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$77,125,943</b>

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**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14).

MDE has determined that its recommendation is consistent State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**8. MARYLAND ENVIRONMENTAL SERVICE**  
*Savage Mountain Youth Center*

**Construction Contract:** Savage Mountain Youth Center New Well  
MES Project # 1-19-2-08-5

**Description:** Construct new well, controls, and piping

**Procurement:** Competitive Sealed Bids  
Single Bid Received

**Bid:** Carl Belt Inc., Cumberland, MD \$317,545

**Award:** Carl Belt Inc.

**Amount:** \$317,545

**Term:** 190 calendar days

**MBE Participation:** 8%

**Remarks:** Savage Mountain Youth Center's water system consists of seven wells to supply water. However, because of low yield two wells have never been used. All the Center's wells contain iron bacteria – progressively fouling the well pumps, clogging the water-bearing fractures, and requiring frequent cleaning. Only one well is used as the primary operational well and that well runs at lower rates to reduce the fracture exposure to air; however, it does not always produce enough water to satisfy high demand periods. Constructing a new well and controls will ensure reliable water service.

The project was advertised in 2017 and only one bid was received at twice the budget. The scope of work was revised to lower costs and the project was re-advertised on *eMaryland Marketplace* and the MES website. Notification of the procurement opportunity was sent directly to 11 well drilling companies and 15 general contractors. Thirteen companies requested bid packages. A pre-bid meeting, attended by five companies, as well as a site visit were held.

A single responsive bid was received. After receiving the single bid, MES surveyed potential bidders (contractors and well drillers) to learn why they did not bid. Reasons for no-bids included: difficult geology (rock formation); no rock drilling experience; outside service area; and only performs testing and treatment not installation. Also, many local well drillers chose to provide pricing through Carl Belt, Inc., the general contractor, rather than bid the job as a prime.

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**8. MARYLAND ENVIRONMENTAL SERVICE (cont'd)**  
*Savage Mountain Youth Center*

**Remarks:** (cont'd)

MES concludes that the bid price is fair and reasonable. It is lower than the construction budget.

**Fund Source:** MCCBL of 2017: *MES Infrastructure Improvement Fund (UB00)*

**Appropriation Code:** 198 MCCBL 17 (PCA # 12036)

**Tax Compliance No.** 18-2730-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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**9. MARYLAND STADIUM AUTHORITY**

*Baltimore City Public Schools  
Cross Country Elementary/Middle School  
Architect/Engineering Services*

**Contract ID:** BCS-02-007-AE

**Recommendation:** Award architectural & engineering design services to ATI, Inc. for the Cross Country Elementary/Middle School project at 6100 Cross Country Blvd, Baltimore City, 21215.

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Overall Score</i>	<i>Lump Sum Bid</i>
ATI, Inc.	90	\$1,095,676
Waldon Studio/Hughes Group JV	89	\$1,117,155
Penza Bailey/Newman Architects JV	86	\$1,368,371

**Contract Description:** Architectural & Engineering design services

**Contractor:** ATI, Inc., Baltimore, MD

**Amount:** \$1,095,676

**Term:** 11/2018 – 12/2021

**MBE Goal:** 31%

**Remarks:** The Stadium Authority recommends ATI, Inc. for architectural and engineering services for the Cross Country E/MS School project.

In 2016, the Stadium Authority selected 32 firms, based on a competitive process, to participate in the project pool and be given the opportunity to receive project-specific Requests for Proposals. The firms were then pre-qualified into specific categories by project cost and type.

The RFP for this project was issued on June 26, 2018. Seven firms in the Category I pool submitted technical proposals. The Selection Committee short-listed five firms and held oral presentations. Financial proposals were requested from the three top-ranked firms. Award is recommended to ATI, who tied for the highest overall score and offered the lowest fee.

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**9. MARYLAND STADIUM AUTHORITY (cont'd)**

*Baltimore City Public Schools  
Cross Country Elementary/Middle School  
Architect/Engineering Services*

**Authority:** Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

**Fund Source:** Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

**Tax Compliance No.:** 18-2725-0101

**Resident Business:** Yes

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BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
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**10. MARYLAND STADIUM AUTHORITY**

*Baltimore City Public Schools  
Cross Country Elementary/Middle School  
Construction Management*

**Contract ID:** BCS-02-007-CM

**Recommendation:** Award pre-construction services to Turner Construction Company for the Cross Country Elementary/Middle School project at 6100 Cross Country Blvd, Baltimore, Maryland 21215.

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offeror	Overall Score	Preconstruction	Construction & Estimated Labor Fees
Turner Construction Company	94	\$147,728	\$1,544,650
CAM Construction	86	\$169,807	\$1,787,560
Gilbane Building Company	85	\$201,814	\$1,899,339

**Contract Description:** Pre-construction services throughout design phase to provide cost estimating, scheduling, project phasing, constructability reviews, value engineering, quality assurance, scope definitions, and bid packaging/preparations.

**Contractor:** Turner Construction Company, Baltimore, MD

**Amount:** \$147,728

**Term:** 11/2018 – 1/2020

**MBE Goal:** 29%

**Remarks:** The Stadium Authority is recommending Turner Construction Company for construction management of the Cross Country Elementary/Middle School project.

In 2016, the Stadium Authority selected 15 firms, based on a competitive process, to participate in the project pool and be given the opportunity to receive project-specific Requests for Proposals. The firms were then pre-qualified into specific categories by project cost and type.

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**10. MARYLAND STADIUM AUTHORITY (cont'd)**

*Baltimore City Public Schools*

*Cross Country Elementary/Middle School*

*Construction Management Preconstruction Services*

**Remarks:** (cont'd)

The project RFP issued in August 2018. Four pre-qualified firms submitted technical proposals and the Selection Committee short-listed all firms and held oral presentations. Financial proposals were received from all four firms, with one proposal rejected. Financial proposals included the pre-construction phase pricing as well as the offeror's construction fee and estimated labor costs.

Award is recommended to Turner, who had the highest overall score and offered the lowest total fee, to be awarded pre-construction services. The Stadium Authority intends to return to the Board to seek approval to award Bid Packages to Turner if performance is satisfactory.

**Authority:** Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

**Fund Source:** Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

**Tax Compliance No.:** 18-2724-1111

**Resident Business:** Yes

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December 19, 2018



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## 11. MORGAN STATE UNIVERSITY

**Contract ID:** 12/PRO-2022-S

**Contract Description:** Medical Services for Intercollegiate Athletics

**Contractor:** MedStar Sports Medicine, LLC, Columbia, MD

<b>Amount:</b>	\$18,360	7/1/2017 – 7/31/2018 (paid)
	<u>\$10,924</u>	8/1/2018 – 1/31/2019 (unpaid)
	\$29,284	Total

**Original Procurement Method:** Competitive Sealed Bid  
Single Bid Received

**Contract Term:** **RETROACTIVE:** 19 months (7/1/2017–1/31/2019)

**Funding Source:** Operating Funds

**MBE:** None

**Performance Bond:** None

**Remarks:** In May 2012, the University awarded MedStar Sports Medicine, LLC a contract to provide medical services to the University's intercollegiate athletics programs. Because of the contract value, the University awarded the contract on its own authority.

The award was based on a competitive procurement in which MedStar was the sole bidder. The contract with its options expired June 30, 2017. After that time, MedStar Sports Medicine continued to render services and the University continued to accept services pursuant to a purchase order but without a valid procurement in violation of the University's Procurement Policies and Procedures.

The University now requests the Board of Public Works to determine that the void contract – for services received after the contract expired and scheduled to continue until January 2019 – is voidable and to ratify it. The University's exclusion from Division II of the State Finance and Procurement Article specifically subjects the University to Board ratification of void contracts. See § 11-203(e)(5)(ii).

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**11. MORGAN STATE UNIVERSITY (cont'd)**

**Remarks:** (cont'd)

Ratification is appropriate here under § 11-204(c) (1) because:

- All parties acted in good faith
- Ratification of this contract does not undermine the purposes of the State Procurement Law
- Violation was insignificant or otherwise did not prevent substantial compliance with the State Procurement Law

Ratification of this 19-month contract is in the State's best interest as it will provide the University an opportunity to complete a new procurement and select a contractor in accordance with MSU Procurement Policies and Procedures and State Law.

**MD Tax Clearance:** 52-2087445

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Douglas Hunter 240-895-4970  
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## **12. HISTORIC ST. MARY'S CITY COMMISSION**

**Reference:** Maryland Dove Replacement Design and Construction

**Contract Description:** Design-build contract for the *Maryland Dove* Replacement, a reproduction seventeenth-century sailing ship

**Method:** Competitive Sealed Proposals  
Single proposal received

**Proposals:** Chesapeake Bay Maritime Museum, St. Michael's MD

**Award:** Chesapeake Bay Maritime Museum

**Term:** 1,100 calendar days

**Amount:** \$5,000,000

**Fund Source:** MCCBL 2017 \$ 500,000

MCCBL 2018 \$2,000,000

MCCBL 2019 (pre-authorized)\* \$2,500,000

\*The Commission will return to the Board for approval to spend the MCCBL 2019 funds when appropriated.

**MBE/VSBE Participation:** None

**Performance Bond:** None

**Remarks:** Reference is made to DGS Agenda Item 12-GM [7/19/18] in which the Board of Public Works approved the Department of General Services transferring procurement authority for the *Maryland Dove* Replacement design and construction project to the Historic St. Mary's City Commission. The *Maryland Dove* Replacement will be certified by the U.S. Coast Guard to carry passengers and will be used for educational programs at Historic St. Mary's City.

The Commission published a notice of a Request for Qualifications on *eMaryland Marketplace*. Five responses were received. Chesapeake Bay Maritime Museum was the only vendor to meet all project criteria. The Commission and the Museum reached agreement on the design-build contract.

**Resident Business:** Yes

**MD Tax Clearance:** 18-2998-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Norman Astle (410)841-5864  
norman.astle@maryland.gov

**13. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grants***

**Recommendation:** That the Board of Public Works approve funding 28 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$430,402

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount
Caroline	Caraballo Farms LLC	CR-2019-2272	41,900
	Troy F. Tribbett	CR-2019-2299	50,000
Carroll	John C. Few	MP-2019-2257	6,900
	Travis Trout	MP-2019-2259	16,600
		MP-2019-2262	2,500
		MP-2019-2263	7,400
		MP-2019-2264	6,800
	Charles P. Bassler	MP-2019-2271	18,211
		MP-2019-2273	34,600
		MP-2019-2274	17,900
	Jack C. Jones	MP-2019-2275	2,280
		MP-2019-2276	5,000
		MP-2019-2277	20,300
	Robert L. Bullock	RS-2019-2280	2,500
Charles	Jonathan Schmidt	AT-2019-2243	45,500
		AT-2019-2244	21,100
Frederick	Bradley S. Lambert	MP-2019-2248	3,900
	G.Kaye Stalely	MP-2019-2278	33,700
Harford	Lawrence Bowman	AT-2019-2266	19,400
Prince George's	Wild Bay Farm, LLC	PA-2019-2240	24,911

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**13. DEPARTMENT OF AGRICULTURE (cont'd)**  
*Maryland Agricultural Cost-Share Program Grants*

County	Grantee	Agreement #	Amount
Queen Anne's	Barry Waterman	AT-2019-2241	800
		AT-2019-2242	2,200
	Thomas A. Jackson	CH--2019-2249	2,500
Washington	Gary Lee Naile Jr.	AT-2019-2251	9,900
	Douglas A. Velisek	AT-2019-2301	3,900
	Winders Dairy Farm	UP-2019-2245	1,500
	Donald F. Hoover, Jr.	UP-2019-2246	2,300
	Lawrence H. Matson	UP-2019-2254	25,900

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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**REVISED**

Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

**14. BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging and filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

18-0162      *CAPRI ESTATES COMMUNITY ASSOCIATION* – To improve navigable access, enlarge a community marina, and control shoreline erosion by removing the existing marina and constructing a new 24-slip marina and bulkhead.

*Arnold, Magothy River*

*Special conditions: Requirements for removal of existing marina before new marina construction begins, bulkhead construction completed before filling behind it. Restriction on accessory platform attachments to existing or proposed boatlifts.*

18-0343      *JOHN SCHAUM & PETER YESKEL* – To improve navigable access by mechanically maintenance dredging a channel and slip area, and providing for a six-year dredging period.

*Annapolis, Spa Creek*

*Special conditions: Requirements for maintenance dredging, transport of dredged material, staking, MDE approval before dredging, and post-dredge bathymetric survey.*

**BALTIMORE COUNTY**

18-0829      *CSX TRANSPORTATION* – To repair utility service to a railroad swing bridge by placing electrical conduits under the bridge.

*Dundalk, Bear Creek*

*Special conditions: Time-of-year restriction. Requirements for use of silt curtains and restoration of creek bottom.*

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**REVISED**

**14. BOARD OF PUBLIC WORKS (cont'd)**  
*Wetlands Licenses*

**CALVERT COUNTY**

18-0003 *JULIE ALLINSON* – To help prevent shoreline erosion and provide access to the waterway by constructing a stone revetment, stone groins, and a timber pier with piles.

*Lusby, Chesapeake Bay*

*Special conditions: Requirements for revetment content, design and construction. Restrictions on pier slips, lifts, hoists, and accessory platforms.*

18-0613 *CALVERT COUNTY BOARD OF COMMISSIONERS* – To help control shoreline erosion by installing breakwaters, and by filling, grading, and planting marsh vegetation.

*Flag Ponds Nature Park, Chesapeake Bay*

*Special conditions: Requirements for marsh establishment and Marsh Maintenance Plan. Time-of-year restriction.*

*Wetlands created: 25,702 s.f.*

**KENT COUNTY**

18-0719 *STONETON WEST LLC* – To stabilize the shoreline by constructing a stone revetment and stone groins.

*Betterton, Sassafras River*

*Special conditions: Requirements for revetment design, content, and construction.*

**PRINCE GEORGE'S COUNTY**

18-0407 *MD NATIONAL CAPITAL PARK & PLANNING COMMISSION* – To protect shoreline from erosion by establishing a living shoreline, including fiber logs, a sand containment structure and filling and grading with marsh vegetation.

*Potomac River Waterfront Park, Potomac River*

*Special conditions: Requirements for marsh establishment, Marsh Maintenance Plan, obtaining a Toxic Material Permit, and Phragmites disposal.*

*Wetlands created: 14,640 s.f.*

**ST. MARY'S COUNTY**

18-0698 *CRAIG WALRATH* – To help control shoreline erosion by installing stone groins and a revetment.

*Scotland, Chesapeake Bay*

*Special conditions: Requirements for design, construction and content of stone revetment.*

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**REVISED**

**14. BOARD OF PUBLIC WORKS (cont'd)**  
*Wetlands Licenses*

**WORCESTER COUNTY**

18-0642      *ANGLER MARINA* – To improve navigable access by mechanically maintenance dredging a marina basin and providing for a 6-year dredging period.

*Ocean City, Isle of Wight Bay*

*Special conditions: Time-of-year restriction. Requirements for dredge disposal site approval by MDE, transport and subsequent maintenance dredging.*

18-0805      *MOORE BOAT, LLC* – To protect an eroding shoreline by removing a pier, constructing a new pier, platform, boat lifts, bulkhead, stone sill, and planting marsh vegetation.

*Bishopville, St. Martin River*

*Special conditions: Requirements for removal of existing pier, marsh enhancement and construction, a marsh maintenance plan, vent construction, a Toxic Material Permit, and handling of Phragmites.*

*Wetlands created: 450 s.f.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

**15. BOARD OF PUBLIC WORKS**  
***Wetlands License No. 17-1296***  
***Mitigation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a project involving dredging in the navigable waters of Maryland; and (2) require the licensee to pay \$481 into the Tidal Wetlands Compensation Fund to mitigate impacts to tidal wetlands.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** *Section 16-202, Environment Article, Annotated Code of Maryland:* "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

• Application received	December 27, 2017
• Public comment period ended	June 15, 2018
• MDE Report and Recommendation	November 26, 2018

**Background:** The applicant seeks, for navigational access, to mechanically maintenance dredge a previously-undredged area containing submerged aquatic vegetation (SAV).

**Mitigation:** "The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14D Mitigation for loss of wetlands may be accomplished through "monetary compensation to the Tidal Wetlands Compensation Fund" when "alteration of tidal wetlands cannot be avoided to accomplish the project." COMAR 26.24.05.02B. Because the dredging project will cause unavoidable adverse environmental effects by removing SAV from 279 square feet, the applicant should mitigate: 279 square feet (0.0064 acre) of wetlands x \$75,000/acre = \$481

**ANNE ARUNDEL COUNTY**

17-1296 SUSAN C. WILLIAMS – To mechanically dredge a new spur channel and slip area totaling 279 square feet, to mechanically dredge a previously-dredged spur channel and slip area totaling 1,770 square feet, and provide for maintenance dredging for 6 years.

*Churchton, Carrs Creek*

*Special conditions: Time-of-year restriction. Requirements for maintenance dredging, transport of dredged materials, disposal, a post-dredge bathymetric survey, and a mitigation fee for tidal wetland impacts to SAV.*

**BOARD OF PUBLIC WORKS**  
**APPROVED** **DISAPPROVED**  
**WITH DISCUSSION**

**THIS ITEM WAS:**  
**DEFERRED** **WITHDRAWN**  
**WITHOUT DISCUSSION**

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Contact: Peter Brady 301-249-7670 peter.brady1@maryland.gov  
Jean Peterson 301-429-7667 jean.peterson@maryland.gov

**16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Maryland Affordable Housing Trust***

**Recommendation:** That the Board of Public Works approve DHCD releasing two deeds of trust that secure two grants and substituting two new deeds of trust liens on substitute property.

**Grant Authority:** § 10-101 *et. seq.*, Housing & Community Development Article, Annotated Code of Maryland

**Authority to Release Lien:** § 10-305, State Finance and Procurement Article, Annotated Code of Maryland

**Grantee:** Way Station, Inc.

**Project:** 895-897 West Washington Street, Hagerstown 21740  
Washington County

<b>Amount:</b>	Original Grant/Current Balance	\$84,000
	Original Grant/Current Balance	\$73,599

**Background:** The Maryland Affordable Housing Trust, an instrumentality of the State, provides grants to help acquire, build, rehabilitate, or preserve affordable housing and to assist nonprofit organizations develop affordable housing. The Trust is staffed by DHCD.

In 2006 the Trust granted \$84,000 to Way Station, Inc. to assist in the acquisition of property for transitional housing for homeless veterans. The U.S. Department of Veterans Affairs provided most of the funding and the operation costs. In 2007, the Trust granted \$73,599 to Way Station, Inc. for rehabilitation costs associated with the property. For each Trust grant, Way Station signed a note and secured the conditional grant with a deed of trust. Each award was for a term of 15 years. If Way Station, Inc. ceased operations before the term expired, it could be required to repay the grants.

The VA stopped the facility's operational funding; it is no longer feasible for Way Station, Inc. to operate this facility. Way Station, Inc. proposes to sell this property and transfer the tenants to another of its transitional housing facilities at 228-231 W. Wilson Boulevard, Hagerstown. It proposes to re-secure the Trust's conditional grants with substitute property that, based on an appraisal, is of comparable or greater value than the property being sold.

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**16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**  
*Maryland Affordable Housing Trust*

**Background:** (cont'd)

The Trust approved the grantee's request at its June 2018 meeting. The original intent of the awards was not affected because the substitute property will also be used for transitional housing for homeless veterans and the Trust's interests are protected.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

**17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Down Payment and Settlement Expense Loan Program***

**Recommendation:** That the Board of Public Works approve DHCD releasing second lien deeds of trust to facilitate short sales on the properties and substituting unsecured promissory notes in the amounts shown below.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

	<b>Loan Amount/Current Balance</b>
Danielle N. Stevens 823 Cator Avenue, Baltimore 21218 Baltimore City	\$9,500
Gerivonni M. Flippin 9200 Edwards Way, Unit 311, Waldorf 20783 Charles County	\$ 5,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
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Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

**18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Group Home Financing Program***  
***Shelter and Transitional Housing Facilities Grant Program***

**Recommendation:** That the Board of Public Works approve DHCD allowing the borrower to grant an easement to Baltimore City to construct a water meter vault on real property that secures two DHCD loans.

**Authority:** §§ 4-601 – 4-612, Housing & Community Development Article, Annotated Code of Maryland  
Chapter 495 (MD Laws 2015)  
Chapter 27 (MD Laws 2016)  
COMAR 05.05.09

**Authority to Grant Easement:** State Finance and Procurement Article  
§ 10-305, Annotated Code of Maryland

**Borrower:** Independence Enterprises I, LLC

**Project:** 4101½ Old York Road, Baltimore 21218  
Baltimore City

**Amount:** Original Loan/Current Balance: \$500,501 [*Group Home Financing Program*]  
Original Loan/Current Balance: \$999,545 [*Shelter and Transitional Housing Facilities Grant Program*]

**Description:** In 2016, DHCD lent funds to Independence Enterprises I, LLC to assist in the development of a 22-unit project known as Blessed Sacrament Supportive Housing. The project provides housing for individuals with special needs. The Group Home Financing Program loan will be repaid from available surplus cash and is in good standing; the Shelter and Transitional Housing Facilities Grant Program funds do not require repayment as long as the project provides housing for 15 years for individuals with special needs.

The easement is requested to allow Baltimore City to construct a water meter vault at Blessed Sacrament Supportive Housing.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
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**19. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Maryland Home Rehabilitation Program***

**Recommendation:** That the Board of Public Works approve DHCD releasing the deed of trust to facilitate a short sale on the property.

**Loan Authority:** Housing & Community Development Article,\\  
§§ 4-901 thru 4-931, Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article,  
§ 10-305, Annotated Code of Maryland

	<b>Original/Current Balance</b>
William M. Phillips 1817 N. Washington Street, Baltimore 21213 Baltimore City	\$33,982

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Jason Gillespie 410-729-8363  
jgill@menv.com

**20. MARYLAND ENVIRONMENTAL SERVICE**

*Eastern Correctional Institution*

**A/E Contract:** Wastewater Treatment Plant Expansion & Upgrade Design Services  
MES Project #13-05-28

**Original Approval:** Secretary's Agenda Item 11 (2/19/14)

**Award:** KCI Technologies, Inc, Sparks, MD

**Contract Description:** Engineering services to design expansion and upgrades to ECI  
Wastewater Treatment Plant

**Modification Description:** Modify construction plans and specifications to reflect the changes  
proposed by the construction manager before construction begins.

**Original Contract Term:** 48 months

**Previous Modified Contract Term:** 16 additional months

**This Modification:** 12 additional months

**Modified Contract Term:** 76 months

**Original Contract:** \$1,978,773

**Previous Modification:** \$ 284,591

**This Modification Amount:** \$ 283,180

**Total Contract Amount:** \$2,546,544

**Percentage Increase:** 11%

**MBE Goal:** 28%

**MBE Compliance:** 29%

**Remarks:** Reference is made to Secretary's Agenda Item 8 (3/17/18) in which the Board of  
Public Works approved MES awarding the construction manager-at-risk contract for this project  
to upgrade the ECI wastewater treatment plant. A detailed review and value engineering was  
completed by the Construction Manager and project team. That contractor is finalizing the  
construction scope and will provide the cost estimate in December. This modification to the  
design contract is so the A/E can update the construction plans to reflect the agreed-upon plant  
layout. This change order will enable the AE to produce the final construction documents.

**Fund Source:** MCCBL of 2015: *MES Infrastructure Improvement Fund (UB00)*

**Appropriation Code:** 176 MMCBL15 (PCA #11081)

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Mary Grube 240-895-4311  
mkgrube@smcm.edu

**21. ST. MARY'S COLLEGE OF MARYLAND**  
***General Obligation Bond Proceeds***

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following equipment for the Jaime L. Roberts Stadium project for \$31,293.41.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

<b>1.</b>	<b>Description:</b> <b>Procurement Method:</b> <b>Award:</b> <b>Amount:</b> <b>Fund Source:</b> <b>Tax Compliance:</b>	Scotsman Prodigy ice machine Simplified Procurement MEDCO Supply Company, Amherst, NY \$5,244.01 MCCBL 2017 (210) 18-2944-1111
<b>2.</b>	<b>Description:</b> <b>Procurement Method:</b> <b>Award:</b> <b>Amount:</b> <b>Fund Source:</b> <b>Tax Compliance:</b>	15' Bench with back Simplified Procurement BSN Sports, LLC, Jenkintown, PA \$2,568.21 MCCBL 2017 (210) 18-1920-1110
<b>3.</b>	<b>Description:</b> <b>Procurement Method:</b> <b>Award:</b> <b>Amount:</b> <b>Fund Source:</b> <b>Tax Compliance:</b>	Digitally-printed press box chairs Simplified Procurement BSN Sports, LLC, Jenkintown, PA \$1,572.87 MCCBL 2017 (210) 18-1920-1110
<b>4.</b>	<b>Description:</b> <b>Procurement Method:</b> <b>Award:</b> <b>Amount:</b> <b>Fund Source:</b> <b>Tax Compliance:</b>	Taping tables, treatment tables, exam stools, storage cabinets Simplified Procurement MEDCO Supply Company, Amherst, NY \$4,303.32 MCCBL 2017 (210) 18-2944-1111

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**21. ST. MARY'S COLLEGE OF MARYLAND (cont'd)**  
***General Obligation Bond Proceeds***

5. **Description:** Washer, dryer, lint collection system  
**Procurement Method:** Simplified Procurement  
**Award:** PAC Industries, Inc., Harrisburg PA  
**Amount:** \$17,605.00  
**Fund Source:** MCCBL 2018 (278)  
**Tax Compliance:** 18-2983-1001

**Remarks:** The Department of Budget and Management approved the use of obligation bond proceeds to purchase the above equipment. All procurements conform to the *St. Mary's College of Maryland Procurement Policies and Procedures*.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Annie Angueira 240-895-3346  
avangueira@smcm.edu

**22. ST. MARY'S COLLEGE OF MARYLAND**  
*Living Shoreline Infrastructure Project*

**Contract ID:** Campus Infrastructure Project/Living Shoreline Project 2  
Design/Build Contract

**Original Approval:** Secretary's Agenda Item 15 (9/26/18)

**Award:** Environmental Concerns, Inc.

**Contract Description:** Design, preconstruction services, and construction management at risk services for living shoreline construction, including mitigation all as authorized under State Tidal Wetlands License No. 16-0082R.

**Modification Description:** Add Bid Package for construction, construction oversight, bonds, and insurance..

**Original Amount:** \$ 1,200 (design, preconstruction services only)  
**This Modification Amount:** \$ 167,700 (construction)

**Total Contract Amount:** \$ 168,900

**Original Term:** Design/preconstruction: 90 calendar days after notice to proceed  
**This Modification Term:** Construction: 150 calendar days after notice to proceed

**MBE:** 5%

**Performance Bond:** 100% of contract amount

**Fund Source:** MCCBL 2018 (279)      **Appropriation Code:** 622

**Tax Compliance** 18-2270-1110      **Resident Business:** No

**Remarks:** This living shoreline project is a component of the College's Campus Infrastructure project. This initial award of \$1,200 was for pre-construction and design services only. This modification to add construction to the scope of work is expected to bring the contract to its full amount of \$168,900.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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## Supplemental

Contact Person: David Blazer (410-260-8281)  
David.Blazer@maryland.gov

**23. DEPARTMENT OF NATURAL RESOURCES**

***General Obligation Bond Proceeds/Oyster Restoration***

**Recommendation:** That the Board of Public Works approve the expenditure of general obligation bond proceeds in the total amount of \$3,224,256 to **Oyster Recovery Partnership**, a § 501(c)(3) organization, as described for the following three contracts.

**Program:** DNR's Oyster Restoration Program enhances native oyster populations through rehabilitating oyster habitat. Enhancing oyster habitat is an identified strategy for re-establishing a self-sustaining oyster population in the Chesapeake Bay, and supports the goals stated in Maryland's Oyster Restoration and Aquaculture Development Plan.

**Authority:** § 8-301, State Finance & Procurement Article,

Annotated Code of Maryland

**Procurement** § 11-203(a)(xviii), State Finance & Procurement Article,

**Exemption:** Annotated Code of Maryland

**1. Contract ID:** Large-Scale Oyster & Habitat Restoration in MD Sanctuaries 2019  
ADPICS No. 605P9400152

**Description:** Purchase and collect oyster shell and plant hatchery-reared oysters for oyster reef construction in five large-scale restoration tributaries. This contract is part of the project to construct and restore oyster reefs in the Tred Avon River and the Little Choptank River and other tributaries in direct support of the 2014 Chesapeake Watershed Agreement that calls for restoring native oyster habitat and populations in five Maryland rivers: Harris Creek, Little Choptank, Tred Avon, St. Mary's, and Manokin.

**Contract Term:** 1/1/2019 – 3/30/2020

**Amount:** \$2,954,356

<b>Fund Source:</b>	MCCBL of 2017: <i>Oyster Restoration Program</i>	\$2,256,689
	MCCBL of 2014: <i>Oyster Restoration Program</i>	\$ 636,668
	MCCBL of 2013: <i>Oyster Restoration Program</i>	\$ 60,999

**2. Contract ID:** Oyster Recovery & Habitat Restoration in MD Sanctuaries 2019  
ADPICS No. 605P9400153

**Description:** Purchase and collect oyster shell and plant hatchery-reared oysters for oyster reef construction in targeted sanctuaries outside the five large-scale restoration tributaries. This contract is part of a project to construct and restore oyster reefs in direct support of the Department's 2017 decision to enhance oyster restoration efforts in sanctuaries outside of the five large-scale restoration tributaries.

**Contract Term:** 1/1/2019 – 12/1/2019

**Amount:** \$250,000

**Fund Source:** MCCBL of 2018: *Oyster Restoration Program*

BOARD OF PUBLIC WORKS  
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## Supplemental

**23. DEPARTMENT OF NATURAL RESOURCES (cont'd)**  
*General Obligation Bond Proceeds/Oyster Restoration*

**3. Contract ID:** Marylanders Grow Oysters Program in Maryland 2019  
ADPICS No. 605P9400154

**Description:** Produce and deliver hatchery spat on shell to participants of the Marylanders Grow Oysters program throughout the Chesapeake Bay Watershed to be planted on oyster reefs when the oysters are older. This contract will aid the Marylanders Grow Oysters program to construct and restore oyster reefs in oyster sanctuaries. At least six million hatchery oysters will be produced and delivered

**Contract Term:** 1/1/2019 – 12/31/2019

**Amount:** \$20,000

**Fund Source:** MCCBL of 2018: *Oyster Restoration Program*

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
December 19, 2018



APP 1

Contact: Eric Lomboy 410-767-7522  
Eric.lomboy@maryland.gov

**A1. DEPARTMENT OF GENERAL SERVICES for  
DEPARTMENT OF HEALTH**  
*Thomas B. Finan Center*

**Contract ID:** Fire Alarm System Replacement  
ADPICS No: 001B8400196, Project No.: MA-000-150-001

**Contract Type:** Maintenance

**Contractor:** Freestate Baltimore, LLC, Owings Mills, MD

**Contract Approval:** DGS Item 4-M (11/01/2017)

**Contract Description:** Install fire alarm system, including fire and smoke dampers, for eleven buildings interconnected by enclosed corridors and a separate maintenance building at MDH's Thomas B. Finan Center, Allegany County.

**Emergency Modification Description:** Replace all fluorescent light fixtures in Cottages 1, 2, and C with new anti-ligature LED light fixtures.

**Original Procurement Method:** Competitive Sealed Bid  
**This Procurement Method:** Emergency Modification

**Emergency Declared:** September 6, 2018

**Modification Date:** September 24, 2018

**Modification Amount:** \$146,597

**Original Contract Amount:** \$604,658

**Previous Modifications:** \$131,510

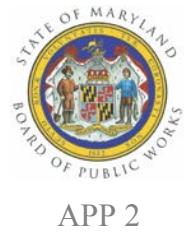
**Revised Contract Amount:** \$882,765

**Percent +/- (This Modification):** 24%

**Overall Percent +/-** 46%

**Fund Source:** M00 2019 MC30G 1071 Using Agency Funds

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APP 2

**A1. DEPARTMENT OF GENERAL SERVICES for  
DEPARTMENT OF HEALTH (cont'd)**

*Thomas B. Finan Center*

**Original Contract Term:** 180 Calendar Days

**Modification Term:** 60 Calendar Days

**Original MBE Participation:** 5%

**Remarks:**

*Nature of Emergency:* The Centers for Medicare and Medicaid Services notified the Thomas B. Finan Center on September 6, 2018 that the facility did not meet Medicare standards and the facility would be treated as an unaccredited hospital. The finding was based on florescent light fixtures throughout the facility's bedrooms and bathrooms that were sharp, accessible to patients, and represented ligature risk.

*Basis for Selection:* Freestate Baltimore, LLC was selected because it was already mobilized on-site working on another project, making it cost effective to perform this additional work. The DGS project manager, engineer, and MDH reviewed the contractor's proposal for the emergency change order work and determined the pricing to be fair and reasonable given the conditions and urgency.

**Tax Compliance No.:** 18-2517-1111

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
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APP 3

Contact: Linda Lamone 410-269-2480  
Linda.Lamone@maryland.gov

**A2. STATE BOARD OF ELECTIONS**

**Contract ID:** Data Center Hosting Migration  
ADPICS No. D38B9400003

**Contract Type:** IT Services

**Description:** Assist the State Board of Elections to transition from current data center which hosts: the Statewide voter registration, candidacy, and election management systems; the Elections Board suite of online voter services; and the election-night unofficial-results website.

**Procurement Method:** Emergency

**Emergency Declared:** July 17, 2018

**Bid:** Cybraics Inc., Ft. Lauderdale, FL \$184,000

**Award:** Cybraics Inc.

**Amount:** \$184,000

**Award Date:** September 24, 2018

**Term:** 9/24/2018 - 1/31/2019

**MBE Participation:** None

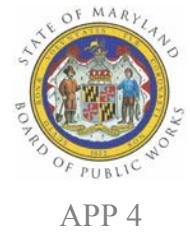
**Fund Source:** 100% General Funds

**App. Code:** D38I0102

**Remarks:**

**Nature of Emergency:** In receipt of information from the Federal Bureau of Investigation, the Elections Board concluded it was in the best interests of the State to transition to another data center. The data center is essential to the welfare of the State's citizens as it hosts: the Statewide voter registration, candidacy, and election management systems; its suite of online voter services; and the election-night unofficial-results website.

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APP 4

**A2. STATE BOARD OF ELECTIONS (cont'd)**

**Remarks:** (cont'd)

The current contract term with the current data center provider expires December 31, 2018. (An existing option in the current data center contract could have been exercised to extend the contract until December 31, 2019.) The Elections Board declared an emergency to ensure that a new data center would be in place beginning January 1, 2019 and that the 2019 option to renew the current contract would not have to be exercised.

Although it would have been preferable to transition to a new data center before the 2018 General Election, the timing would have introduced great risk to the 2018 General Election. To meet the unexpected transition timeline and to continue to prepare for and conduct the 2018 General Election, the Elections Board urgently needed to secure a contractor and implement the multi-step data center migration effort. Because 2018 General Election activities were underway from the time the Elections Board discovered the information and would continue until the current contract expired, the Elections Board could conduct the migration only with the assistance of Cybraics.

*Basis for Selection:* The Elections Board selected Cybraics because it was the only vendor who could meet the agency's needs within the mandatory timeframe. Cybraics was familiar with the current data center infrastructure and the agency's needs because – through a prior sole-source small procurement contract – it had developed the plan to migrate the current data center to another data center location. Cybraics' employees, including a project manager, have been involved with the agency's election systems contracts.

**Tax Compliance No.:** 18-2755-0100

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 5

Contact: Sandy Johnson (410) 767-7408  
sandy.johnson@maryland.gov

**A3. DEPARTMENT OF HUMAN SERVICES**  
*Residential Child Care Services*

**Contract ID:** Emergency Residential Child Care Services  
SSA/RCCSS-19-001; ADPICS No. N00B9400214

**Contract Type:** Human Services

**Description:** Emergency placement of seven youth diagnosed with mental health conditions or behavior concerns or both.

**Procurement Method:** Emergency

**Emergency Declared:** 6/29/2018

**Award:** Jumoke Community Based Care, Inc., Baltimore MD

**Amount:** \$730,291

**Award Date:** 6/29/2018

**Term:** 6/29/2018 – 1/3/2019 (6 months, 6 days)

**MBE Participation:** None

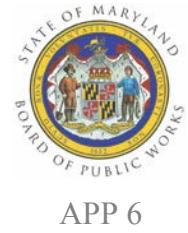
**Fund Source:** 80% General: 20% Federal (Title IV-E)  
Appropriation Code: N00G0001

**Remarks:**

*Nature of Emergency:* All seven youth were in treatment centers that were no longer able to keep these youth due to their diagnoses and behaviors. Conditions include bipolar disorder, attention deficit hyperactivity disorder, autism, oppositional defiant disorder, disruptive mood disorder, post-traumatic stress disorder, anxiety, and disruptive mood behavior. The youths had to be moved quickly to a more appropriate placement.

*Basis for Selection:* Due to the youths' unique and emergent need, the Local Department of Social Services determined that Jumoke Community Based Care, Inc. was the most appropriate placement. Jumoke is a Residential Child Care Treatment Center specializing in the treatment of the various disorders represented here.

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APP 6

**A3. DEPARTMENT OF HUMAN SERVICES (cont'd)**  
*Residential Child Care Services*

**Remarks:** (cont'd)

*Reason for Late Report:* The circumstances that contributed to the late reporting of this emergency were:

- The youth were placed on seven different dates from June 29 through August 9, 2018
- When the final placement was made, the agency decided to combine and process them as one emergency procurement instead of seven individual emergency procurements
- Delays in handling and processing the paperwork resulted.

**Tax Compliance No:** 82-2744426

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 7

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Maryland Reception Diagnostics and Classification Center***

**Contract ID:** Emergency Repairs to the Sprinkler System at the Maryland Reception Diagnostics and Classification Center  
Project No.: KTD-001-190-C01, ADPICS No. Q00P9403084

**Contract Type:** Maintenance

**Description:** Repair leaks and repair fire sprinkler system.

**Procurement Method:** Emergency

**Emergency Declared:** October 29, 2018

**Bidders:** Nelson, LLC, Hampstead, MD \$35,000  
SJ Williams, Annapolis, MD \$55,000

**Award:** Nelson, LLC

**Award Date:** November 2, 2018

**Amount:** \$35,000

**Fund Source:** FY19, PCA V6410, AOBJ 1442

**Term:** 30 Days

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* While conducting preventive maintenance on the sprinkler system at the Maryland Reception Diagnostic and Classification Center, personnel discovered massive leaking on the risers on three floors. The system was isolated, and the facility was put on fire watch until necessary repairs could be made. As the facility's occupants were not adequately protected by a sprinkler system, immediate repairs were necessary.

*Basis for Selection:* Nelson, LLC was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 18- 2861-1000    **Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:** **THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Caroline County*

**Recommendation:** Approval to commit \$45,000 for the following **development** projects.

**1. *Choptank Nature Park - \$27,000***  
Caroline County POS #6877-5-203 MD20180917-0796

**Background:** Design and construct half-mile trail, nature viewing platforms, benches, signs, parking, and restrooms at Choptank Nature Park.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space – Local Share  
Source Code: 18012 \$1,565.85  
Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space – Local Share  
Source Code: 19011 \$25,434.15

**2. *Chambers Park - \$18,000***  
Caroline County POS #6879-5-205 MD20180918-0799

**Background:** Purchase and install playground equipment and safety surfacing consistent with National Playground Safety Standards and the American with Disabilities Act; renovate picnic area including new tables, access path, and restroom pad.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2010, Chapter 483, Acts of 2010  
Program Open Space Local – Prior Year Funds Replacement  
Source Code: 10056 \$13,768.53  
Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space – Local Share  
Source Code: 19011 \$4,231.47

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Somerset County*

**Recommendation:** Approval to commit \$72,000 for the following **development** projects.

***Ruritan Ballfield Renovation - \$72,000***

Somerset County  
POS #6872-19-101 MD20180911-0784

**Background:** Renovate ballfield including replacing fencing and backstop, regrading outfield, and constructing practice area for hitting. Purchase and install workout and playground equipment.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015  
Program Open Space – Local Share  
Source Code: 15162 \$14,601.13

Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space – Local Share  
Source Code: 17009 \$51,736.50

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space – Local Share  
Source Code: 18011 \$5,662.37

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
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**December 19, 2018**



DNR 3

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**3A. RURAL LEGACY PROGRAM FUNDS**  
*Harford County*

**Recommendation:** Approval to grant \$205,530 to the **Manor Conservancy, Inc.** from Rural Legacy Funds to acquire a 33.36 acre conservation easement.

## ***Manor Rural Legacy Area – Dryden Property***

**Prior Approval:** Manor Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 8A (10/19/2016) \$1,424,674 for FY2017

**Project Description:** Acquisition of this easement protects valuable agricultural and woodland land, and protects water quality through riparian buffers to a tributary of Little Deer Creek, flowing into the Lower Susquehanna River Watershed and the Chesapeake Bay. The easement, RL No. 5504, will be held by DNR and The Manor Conservancy, Inc.

**Easement Value:** \$239,332 (\$7,174 per acre)

**Purchase Price:** \$188,000 (\$5,635 per acre)

**Total Other DNR Costs:**      Administrative:      \$ 5,640.00  
    Incidental:      \$ 9,069.40  
    Compliance:      \$ 2,820.00  
    \$17,529.40

**Amount Requested:** \$205,530

**Fund Sources:** Maryland Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$188,000

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$17,529.40

## **BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

## **DISAPPROVED**

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: William Leahy (410) 697-9518  
William.leahy@maryland.gov

**4A. MARYLAND ENVIRONMENTAL TRUST**  
*Conservation Easements*

**Recommendation:** That the Board of Public Works ratify the following acquisitions of donated perpetual conservation easements, which includes State income tax credits pursuant to the State Income Tax Credit law cited below.

**State Income Tax Credit:** § 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

1. **Property:** 84.13 acres, Baltimore County, 716 Stablersville Road, Parkton  
**Grantor:** Scott G. McGill, Sr. & Moira M. McGill  
**Grantees:** Maryland Environmental Trust
2. **Property:** 10.6809 acres, Baltimore County, 16109 Markoe Road, Monkton  
**Grantor:** Samuel Yaffe and Michaeline M. Yaffe  
**Grantees:** Maryland Environmental Trust and The Manor Conservancy, Inc.
3. **Property:** 60.79 acres, Howard County, 14380 Frederick Road, Cooksville  
**Grantor:** Oda VonBerg, Trustee of the Oda VonBerg Revocable Trust  
**Grantees:** Maryland Environmental Trust and Howard County Conservancy, Inc.
4. **Property:** 20.8145 acres, Baltimore County, 929 Hillside Avenue & 933 Hillside Avenue, Lutherville-Timonium; Baltimore County Tax Map 0069, Parcels 1014, 1015, 1016, and 1053  
**Grantor:** Skyist Enterprises, LLC  
**Grantees:** Maryland Environmental Trust and The Land Preservation Trust, Inc.

NOTE: Skyist Enterprises, LLC is a pass-through entity and may seek approval of a claim against the State income tax.

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**4A. MARYLAND ENVIRONMENTAL TRUST (cont'd)**

5. **Property:** 27.46 acres, Montgomery County, 18801 River Road, Poolesville; Montgomery County Tax Map CR42, Parcel P090  
Legislative District 15

**Grantor:** Gregory J. Milmoe and Dolores G. Milmoe  
**Grantees:** MD Environmental Trust & Sugarloaf Countryside Conservancy, Inc.

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**December 19, 2018**



DNR 6

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$3,203,118 for the following **development** projects.

## **1. Millersville Park Tennis Center - \$830,860**

Anne Arundel County, POS #6615-2-314 MD20161212-10131

**Background:** Additional funding to develop indoor and outdoor tennis courts, exercise trail, sun shelters, pavilions, storage buildings, roads, parking, and utilities on 33 acres for a West County park. Outdoor facilities will include 12 lighted hard surface courts, four soft surface clay courts, and two multipurpose courts. Indoor facilities will include eight climate-controlled courts, locker rooms, reception area, observation deck, and restrooms.

**Prior Approvals:** DNR-RP Item 1A (1) (2/8/17) \$ 400,000  
DNR-RP Item 2A (12/20/17) \$2,937,041

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$830,860.00

## 2. Fort Smallwood Park Concession Building – \$122,258

Anne Arundel County, POS #6832-2-323 MD20180703-0521

**Background:** Rehabilitate concession building at Fort Smallwood Park. Improvements include structural repairs, new roof, siding repairs, and restoring interior finishes.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2012, Chapter 444, Acts of 2012  
Program Open Space Local – Prior Year Funds Replacement  
Source Code: 12057 \$122,258.19

### 3. *Freetown Park Development – \$50,000*

Anne Arundel County, POS #6861-2-324 MD20180806-0667

**Background:** Construct two picnic pavilions at Freetown Park; installing a shed roof and a concrete floor at the amphitheater; and constructing pathways.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$50,000.00

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**5A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**

*Anne Arundel County*

**4. *Randazzo Athletic Field Development – \$2,200,000***

Anne Arundel County, POS #6875-2-325 MD20180911-0783

**Background:** Design and construct lighted, multi-purpose field and parking within Randazzo Athletic Complex; install basic field amenities including fencing, netting, bleachers, goals, scoreboards, portable toilet enclosures construct pathways and tot lot.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local

Source Code: 19011 \$2,200,000.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**6A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Caroline County*

**Recommendation:** Approval to commit \$180,000 for the following **development** project.

**North County Regional Park - \$180,000**  
Caroline County  
POS #6878-5-204 MD20180917-0797

**Background:** Design and construct trails, multi-purpose fields, parking, restrooms, maintenance building, landscaping and plantings, and storm water management facilities.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$180,000.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**7A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Howard County***

**Recommendation:** Approval to commit \$2,565,000 for the following **development** project.

***Blandair Regional Park – Phase 3***  
Howard County  
POS #6880-13-102 MD20181001-0820

**Background:** Develop 300-acre Blandair Regional Park with the third phase of public recreation facilities to include: destination playground for children of all ages and abilities; lawn/quiet games area with bocce, croquet and horseshoe courts; additional parking, pathways, and restrooms; picnic shelter; maintenance shop; and small and large-breed dog parks.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$651,765.50

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$1,913,234.50

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**8A. RURAL LEGACY PROGRAM FUNDS**  
*Carroll County*

**Recommendation:** Approval to grant \$371,731.33 to **Carroll County** from Rural Legacy Funds to acquire a 104.95 acre conservation easement.

***Upper Patapsco Rural Legacy Area – Graf***

**Prior Approval:** Little Pipe Creek/Upper Patapsco Rural Legacy Area approved grant for easement acquisitions:

DNR-RP Item 8A (10/19/2016)	\$1,192,878	FY2017
DNR-RP Item 13A (10/04/2017)	\$ 993,000	FY2018

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 1,800 linear feet of vegetative stream buffers along unnamed tributaries to Indian Run, a tributary to Gunpowder Falls which feeds into Prettyboy Reservoir. Prettyboy Reservoir, along with Loch Raven Reservoir, provides about 61% of the drinking water for the Baltimore Metropolitan system. The easement, RL No. 5516, will be held by Carroll County.

**Easement Value:** \$358,256.73 (\$3,413.91 per acre)

**Funding Sources:** \$358,256.73 DNR

<b>Total Other DNR Costs:</b>	Administrative:	\$ 10,747.70
	Incidental:	<u>\$ 2,726.90</u>
		\$ 13,474.60

**Amount Requested:** \$371,731.33

**Fund Sources:** MD Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$358,256.73  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$13,474.60

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
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**December 19, 2018**



DNR 11

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**9A. RURAL LEGACY PROGRAM FUNDS**  
*Carroll County*

**Recommendation:** Approval to grant \$259,323.02 to **Carroll County** from Rural Legacy Funds to acquire a 60.35 acre conservation easement.

## ***Little Pipe Creek Rural Legacy Area – Gwynne***

**Prior Approval:** Little Pipe Creek/Upper Patapsco Rural Legacy Area approved grant for easement acquisitions:

DNR-RP Item 8A (10/19/2016) \$1,192,878 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide over 4,000 linear feet of forested and vegetative stream buffers along unnamed tributaries to Piney Creek, a tributary of the Monocacy Scenic River. The easement, RL No. 5515, will be held by Carroll County.

**Easement Value:** \$249,823.33 (\$4,139.57 per acre)

***Funding Sources:*** \$249,823.33 DNR

**Amount Requested:** \$259,323.02

**Fund Sources:** MD Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$249,823.33  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$9,499.69

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## **BOARD OF PUBLIC WORKS**

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**THIS ITEM WAS:**

## APPROVED

## **DISAPPROVED**

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

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Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



DNR 12

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**10A. RURAL LEGACY PROGRAM FUNDS**

*St. Mary's County*

**Recommendation:** Approval to grant \$247,557 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 138.63 acre conservation easement.

*Mattapany Rural Legacy Area – Pleasant Valley*

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017) \$771,543 FY 2018

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 1,500 linear feet of riparian buffers along Smith Creek, a tributary of the St. Mary's and Potomac Rivers. The easement, RL No.5514, will be held by the Department of Natural Resources, the United States of America, and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$629,034 (\$4,558 per acre)

**Funding Sources:** \$203,767 DNR  
\$203,767 St. Mary's County  
\$221,500 U.S. Department of the Navy

**Total Other DNR Costs:** Administrative: \$18,871  
Incidental: \$15,484  
Compliance: \$ 9,435  
\$43,790

**Amount Requested:** \$247,557

**Fund Sources:** MD Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$203,767.00  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$43,790.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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ACTION AGENDA  
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Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**11A. RURAL LEGACY PROGRAM FUNDS**

*St. Mary's County*

**Recommendation:** Approval to grant \$167,716 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 44.72 acre conservation easement.

***Mattapany Rural Legacy Area – Wimberly***

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,130,367 FY2017  
DNR-RP Item 13A (10/4/2017) \$771,543 FY 2018

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 4,000 linear feet of riparian buffers along St. Inigoes Creek, a tributary of the St. Mary's and Potomac Rivers. The easement, RL No. 5507, will be held by the Department of Natural Resources, the United States of America, and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$319,748 (\$7,150 per acre)

**Funding Sources:** \$139,063 DNR  
\$133,685 St. Mary's County  
\$67,000 U.S. Department of the Navy

**Total Other DNR Costs:** Administrative: \$ 9,592  
Incidental: \$14,265  
Compliance: \$ 4,796  
\$28,653

**Amount Requested:** \$167,716

**Fund Sources:** MD Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$139,063.00  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$28,653.42

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**12A. RURAL LEGACY PROGRAM FUNDS**  
*Frederick County*

**Recommendation:** Approval to grant \$1,426,080.50 to **Frederick County** from Rural Legacy Funds to acquire a 298.58 acre conservation easement.

***Carrollton Manor Rural Legacy Area-LaSalle Farm LLC II***

**Prior Approval:** Carrollton Manor/Mid-Maryland - Frederick Rural Legacy Area Grant for easement acquisitions:

DNR-RP Item 13A (10/4/2017)	\$2,000,000	FY2018
DNR-RP Item 10A (8/22/2018)	\$3,148,216	FY2019

**Project Description:** Acquisition of this conservation easement will protect productive agricultural and forest lands and provide viewshed protection to Catoctin and Sugarloaf Mountains and Buckeystown Pike. In addition, this easement requires riparian buffers along the Monocacy River (a Maryland-designated Scenic River). This Rural Legacy easement, RL No. 5518, will be held by Frederick County.

**Easement Value:** \$1,669,963 (\$5,593 per acre)

**Funding Sources:** \$1,419,963 DNR  
\$ 250,000 Frederick County

**Total Other DNR Costs:** \$ 6,117.50 Incidental

**Amount Requested:** \$1,426,080.50

**Fund Sources:** MD Consolidated Capital Bond Loan 2017, Chapter 02, Acts of 2017  
Rural Legacy Program  
Source Code: 17185 \$1,419,963.00  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$6,117.50

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**13A. RURAL LEGACY PROGRAM FUNDS**  
*St. Mary's County*

**Recommendation:** Approval to grant \$349,756.06 to **Patuxent Tidewater Land Trust, Inc.** from Rural Legacy Funds to acquire a 123.4 acre conservation easement.

***Huntersville Rural Legacy Area – Burroughs III***

**Prior Approval:** Huntersville Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017)      \$1,474,971      FY 2018

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide water quality protection by riparian buffers of tributaries to Locks Swamp Creek. The easement expands conservation of the Burroughs farm and is directly adjacent to two previously-approved Burroughs Rural Legacy conservation easements (POS Item 12A (8/26/2009) and DNR-RP Item 6A (4/4/2012)). The easement, RL No. 5521, will be held by the Department of Natural Resources and Patuxent Tidewater Land Trust.

**Easement Value:**      \$328,585.80 (\$2,633 per acre)

**Total Other Costs:**      Administrative:      \$ 9,857.57  
                                    Incidental:      \$ 6,383.90  
                                    Compliance:      \$ 4,928.79  
                                    \$21,170.26

**Amount Requested:**      \$349,756.06

**Fund Sources:**      MD Consolidated Capital Bond Loan 2017, Chapter 022, Acts of 2017  
                                    Rural Legacy Program  
                                    Source Code: 17185 \$328,585.80  
                                    Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
                                    Rural Legacy Program  
                                    Source Code: 18012 \$21,170.26

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



DNR 16

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**14A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Horst Property, Washington County***

**Recommendation:** Approval to grant \$76,984.58 to Washington County from Program Open Space Stateside Funds to acquire a 20.49 acre Conservation Reserve Enhancement Program easement.

**Prior Approval:** Reference is made to Program Open Space Agenda Item 9A (9/16/09) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring 4,200 linear feet of forested and vegetative stream buffers along Little Conococheague Creek, which ultimately drains into the Potomac River. This easement, CREP No. 5517, will be held by Washington County and the Department of Natural Resources.

**Easement Value:** \$ 68,966.88 (\$3,606.30 per acre)

**Other Costs:** \$ 8,017.70

Administrative:	\$2,069.00
Incidental:	\$4,914.20
Compliance:	\$1,034.50

**Total Amount Requested:** \$76,984.58

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past decade of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Washington County is a Target Level 2 county.

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**14A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**

*Horst Property, Washington County*

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a "Target Level 1" or "Target Level 2" county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Sources:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017

Program Open Space Stateside

Source Code: 18010 \$76,984.58

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement A  
Department of Natural Resources  
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December 19, 2018



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**15A. PROGRAM OPEN SPACE STATE SHARE**  
*Allegany County (Smith Property)*

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** Acquisition of this partially-forested parcel will allow the Maryland Forest Service to expand recreational trails north of I-68, with the eventual goal to establish a link to the Mid State Trail in Pennsylvania. The property will be managed as part of Green Ridge State Forest.

**POS Scoring System:** 85 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Paul E. Smith & Linda J. Smith

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 65.15 +/- acres, **unimproved**, POS No. 5332

**Price:** \$136,000

**Appraisals:** \$136,000 (4/19/18) – Calvin V. Thomas  
\$130,000 (4/26/18) – Joyce A. Sheets

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside  
Source Code: 18010 \$136,000

**NOTE:** The Board of Public Works approved DNR acquiring 53.5 adjacent acres from Paul E. & Linda Smith as DNR-RP Item 11A (6/21/17).

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: William Leahy (410) 697-9518  
William.leahy@maryland.gov

## **16A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works ratify the following acquisitions of perpetual conservation easements.

**State Income Tax Credit:** Section 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

1. **Property:** 111.4 acres, Anne Arundel County, 1323 Meyers Station Road, Odenton; Anne Arundel County Tax Map 36 Parcel 97, Lots 1R, B-R, A-RR and Reserve Parcel, Legislative District 33  
**Grantor:** The Linda May Egolf Revocable Trust  
**Grantees:** Maryland Environmental Trust and Scenic Rivers Land Trust, Inc.  
**Purchase Price:** \$231,533  
**Fund Source:** 100% County funds - Anne Arundel County Forestry and Forested Land Protection Grant Program
2. **Property:** 119.16 acres, Kent County, 22715 Martin Wagner Road, Rock Hall; Kent County Tax Map 46; Parcels 137, 139, 142 and 143; Legislative District 36  
**Grantor:** Expressway Corporation  
**Grantees:** Maryland Environmental Trust  
**Purchase Price:** Donated
3. **Property:** 47.56 acres, St. Mary's County, 23983 Patuxent Boulevard; St. Mary's County Tax Map 0034; Grid 0006; Parcel 0484 Legislative District 29C  
**Grantor:** Myrtle Point Holdings, LLC  
**Grantees:** Maryland Environmental Trust and Patuxent Tidewater Land Trust, Inc.  
**Purchase Price:** Donated  
**NOTE:** Myrtle Point Holdings, LLC is a pass-through entity and may seek approval of a claim against the State income tax.

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 19, 2018



Contact: Robert Feldt (410)-260-8529  
rob.feldt@maryland.gov

**17A. TIMBER SALE**  
*Garrett County*

**Recommendation:** That the Board of Public Works approve this timber sale of 262,372 board feet of sawtimber, and 567 cords of pulpwood to be conducted in Compartment 9 of Savage River State Forest.

**Savage River State Forest**  
56 acres /Compartment 9 (SR-03-19)

**Description:** This will be a regeneration harvest of mixed hardwood trees in previously-thinned stands in Compartment 9. Advanced regeneration is present in the understory, and will be released by removing the mature trees. Individual trees will be retained to serve as a seed source for the future stand, and for wildlife. The stands will be allowed to naturally regenerate following the harvest.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

**Sales Method:** One-step method (Competitive Sealed Bid). See BPW Advisory 2005-2.

**Bids:**

Joe Colmer Logging	MD	\$87,680
Wood Products, Inc.	MD	\$81,648
Glotfelty Lumber Company	MD	\$65,800

**Award:** Joe Colmer Logging

**Amount:** \$87,680

**Estimated Value:** \$61,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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Contact: Jennifer McIlvaine 410-767-1394  
[jennifer.mcilvaine1@maryland.gov](mailto:jennifer.mcilvaine1@maryland.gov)

**1-S. MARYLAND DEPARTMENT OF HEALTH**  
*Medical Care Programs/Office of Finance*

**Contract ID:** Medicaid Agreed Upon Procedures Related to Accounting and Consulting Services for Managed Care Organizations (MCOs) Continuation of Services; MDHOPASS 19-18350; ADPICS # M00B9400280

**Contract Description:** Perform Medicaid agreed upon procedures related to accounting and consulting services for Managed Care Organizations (MCOs), as well as Disproportionate Share Hospitals (DSHs). This includes performing independent annual audits of these providers. This contract is federally mandated to assist the State to stay in compliance with State and federal regulations. In addition, it ensures that rates for MCOs are set based off the data gathered for timely and accurate reimbursement of funds to Providers.

<b>Award:</b>	Myers and Stauffer LC (MSLC) Kansas City, MO (local office in Owings Mills, MD)
<b>Term:</b>	12/20/2018 (or earlier upon BPW approval) – 5/5/2020
<b>Amount:</b>	\$1,333,527 (Approximately 1½ Years)
<b>Procurement Method:</b>	Sole Source
<b>Bids/Proposals:</b>	N/A
<b>MBE Participation:</b>	25%
<b>Performance Security:</b>	None
<b>Incumbent:</b>	Same

**Requesting Agency Remarks:** Request for approval of a situational sole source contract to continue existing services with the incumbent contractor while the Department pursues a new procurement to award a new contract after conducting two failed competitive procurements that resulted in only one proposal being reasonably susceptible of being selected for award. Both previous competitive sealed proposals procurements were cancelled in the best interest of the State. This situational sole source contract is needed in order to obtain audits needed as the previous Sole Source contract for these services has ended based on the anticipation of having a new competitively procured replacement contract in place with time on the existing contract for a transition period.

#### **1-S. MARYLAND DEPARTMENT OF HEALTH (*cont'd*)**

With respect to this sole source procurement for federally mandated Medicaid audit process for MCOs and DSHs, Myers & Stauffer LC (MSLC) is a well-qualified firm that is dominant in the highly specialized field of health care finance auditing. MSLC has served Medicaid agencies in all 50 states, including providing these services to MDH for at least the past 10 years.

MSLC will provide ongoing professional auditing; analysis; data management; cost report verification; rate setting; and consulting services to the State. The contractor will use the processes that are already established for performing the audits for MCOs and DSH to complete the same tasks under the new contract and update the processes as necessary. It will conduct the audits and provide the Department with timely and accurate information for use in rate setting, settlement calculation and various program administration initiatives.

The principal component of the audit work to be performed under this contract is to review Maryland MCO expenditures that are used in rate-setting as required by federal law. That expenditure recently totaled \$5.6 billion in the last year for which the audit figures are available. Actuaries include the results of the audit in their certification to Centers for Medicare & Medicaid Services (CMS) that the rates are actuarially sound. Without such certification, the capitation rates paid to MCOs are at risk of non-reimbursement by the federal government, which could cost the Maryland State Treasury losses of approximately \$1.9 billion annually, so the total amount placed at risk in the absence of these auditing services is about \$2 billion.

Included in this contract is an independent audit of DSH payments that must be conducted each year. These audits are required under a change to Code of Federal Regulations (CFR) 42, Part 447 and 455 effective 1/19/2009, for hospitals that qualified for payments under Maryland's DSH requirement. A draft report is due to the Medical Assistance Program by September 30<sup>th</sup> of the Audit Year and a final report is due to the CMS by December 30<sup>th</sup> of the audit year.

The prices for this Sole Source contract were determined to be fair and reasonable based upon the price comparison to MDH's previous contracts for these services. The prices in this contract reflect the services true value accounting for additional hours needed to perform the MCO audits to include the need to repeat data validations in some cases due to significant errors found in the data the MCOs submit to MSLC; additional MCOs and DSHs; two rounds of MCO audits versus one round; and significant changes over the past seven years in the scope and complexity of the work in the MCO portion.

A 1% VSBE participation goal was established for this contract based upon the limited number of subcontractors available to perform these services.

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**1-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Fund Source:** 50% General; 50% Federal

**Appropriation Code:** M00Q0103

**Resident Business:** Yes

**MD Tax Clearance:** 18-2850-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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Contact: Sandy Johnson 410-767-7408  
[sandy.johnson@maryland.gov](mailto:sandy.johnson@maryland.gov)

**2-S. DEPARTMENT OF HUMAN SERVICES**

*Local Department of Social Services Operations  
Residential Child Care Maintenance Payments Program*

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-19-003;  
ADPICS # N00B9400198

**Contract Description:** Continuation of out-of-state placement services for a youth with extensive psychiatric challenges.

**Award:** Rolling Hills Hospital, LLC  
Ada, OK

**Term:** 1/1/2019 – 12/31/2019 (w/1 one-year renewal option)

**Amount:** \$114,976 (1 Year, Base Contract)  
\$114,976 (1 Year, Renewal Option #1)  
\$229,952 Total (2 Years)

**Procurement Method:** Sole Source (Continuity of Care)

**Bids/Proposals:** N/A

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval to award a new Sole Source contract for the continuation of out-of-state placement services for a youth with extensive psychiatric challenges.

The youth is a 16-year old who was diagnosed with depression, schizophrenia with psychotic features, Attention Deficit Hyperactivity Disorder, Post-Traumatic Stress Disorder and Borderline Personality Disorder. The youth also had a history of eloping, property destruction, and sexually inappropriate behaviors. The emergency contract was awarded on August 22, 2018 and submitted to the Board of Public Works on November 1, 2018.

## **2-S. DEPARTMENT OF HUMAN SERVICES (*cont'd*)**

Rolling Hills Hospital, LLC offers adolescent behavioral health services that are designed to stabilize young people who are battling emotional and behavioral concerns. The Anchor Residential Treatment Program of the Rolling Hills Hospital is designed for both male and female adolescents between the ages of 12 and 17, who are struggling with the residual effects of trauma. This program supplies both a safe and stable environment for youth to help them understand their emotional turmoil and how it has likely contributed to other concerns in their lives. Through various therapeutic interventions and treatment modalities, the youth engaged in this program partake in different therapies, educational programming, and recreational activities that allow young people to leave Rolling Hills and become functioning, successful members of the community. Additionally, Rolling Hills' clinical staff members work with residents and their families during family therapy sessions so as to prevent the possibility of re-traumatization so that each resident has a strong network of support among those closest to him or her. Medication management services are also accessible to residents in this program, and psychiatrists are on hand to recommend, prescribe, and monitor medications if they are deemed necessary to a youth's care.

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For Out-of-State providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.

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**2-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.12.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider if: (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

**Fund Source:** 80% General; 20% Federal

**Appropriation Code:** N00G0001

**Resident Business:** No

**MD Tax Clearance:** 18-2228-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Mike Hopkins 410-296-9687  
[mike.hopkins@maryland.gov](mailto:mike.hopkins@maryland.gov)

**3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION**  
***Maryland Racing Commission***

**Contract ID:** Veterinary Services for Rosecroft Racetrack; DLLR-FY-2019-007;  
ADPICS # 00B9400020

**Contract Description:** Provide veterinarian services on an as-needed basis for the Rosecroft Racetrack during the annual horse racing season from March through June and September through December for five consecutive racing seasons.

**Award:** Jay Baldwin & Associates  
Dover, DE

**Term:** 1/1/2019 – 12/31/2023

**Amount:** \$108,000 (5 Years)

**Procurement Method:** Competitive Sealed Bids

**Bids:** Only One Bid Received

**MBE Participation:** None (Single Element of Work)

**Performance Security:** N/A

**Incumbent:** Jennifer Levitsky  
dba Veterinarian Ventures, LLC  
Upper Marlboro, MD

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 83 prospective vendors, 46 of which are Maryland firms, and included one MBE.

The Maryland Racing Commission requires a licensed veterinarian to perform phlebotomy and blood testing services at the Rosecroft Raceway during the Maryland racing season from March through June and September through December annually for five consecutive racing seasons.

Only one bid was received in response to the IFB. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable based upon the \$108,000 price of this contract being lower than the \$133,950 price of the previous contract. It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

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**3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)**

The potential bidders were surveyed via email and telephone to determine why the vendors did not respond to the solicitation. Responses included: the subject of the contract was not something it would be interested in fulfilling; the scope of work was not in its area of expertise; a bidder was advised that its previous bid for a similar service was over the budgeted amount; and the location where the services will be performed was too far from its office location. The incumbent, Jennifer Levitsky, decided not to submit a bid citing that she is focusing on other projects.

Veterinarian services are required at the Rosecroft Racetrack during the annual racing period of March through June and September through December. Approximately 60 racing nights occur during this period. At the direction of the Racing Commission, a veterinarian will draw no less than three vials of blood each from no less than two horses out of every race at Rosecroft Racetrack. Additionally, the contractor may be required to draw two tubes of blood for pre-race testing from a minimum of one horse per race at the discretion of the judges. The identity of the horse shall be included on each vial. This service is necessary to ensure fair, impartial and appropriate conduct by all parties involved with the horses in the races.

**Fund Source:** 100% Special (Laboratory Fees)

**Appropriation Code:** P00E0103

**Resident Business:** No

**MD Tax Clearance:** 18-2507-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Anna Lansaw 410-339-5015  
 annaa.lansaw@maryland.gov*

**4-S. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Assessment, Accountability and Information Technology*

**Contract ID:** Assessment Content Development in Functional Area 1: English Language/Literacy and Mathematics; and Functional Area 2: Science and Social Studies; ADPICS # R00B9400003 (FA1); ADPICS # R00B9400073 (FA2)

**Contract Description:** Develop content for summative assessments in grades 3 – 11 in two Functional Areas for the Maryland Comprehensive Assessment Program (MCAP).

**Award:** Educational Testing Service (ETS)  
 San Antonio, TX

**Term:** 12/20/2018 (or earlier upon BPW approval) – 11/30/2023 (w/1 three-year option)

**Amount:** \$23,629,000 FA-1 English/Mathematics (5 Years; Base)  
\$14,877,000 FA-1 English/Mathematics (3 Years; Option)  
 \$38,506,000 FA-1 Total (8 Years)

\$12,536,000 FA-2 Science/Social Studies (5 Years; Base)  
\$ 7,641,900 FA-2 Science/Social Studies (3 Years; Option)  
 \$20,177,900 FA-2 Total (8 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offerors FA 1 (English/Math)</b>	<b>Technical Ranking</b>	<b>Financial Proposal/Ranking</b>	<b>Overall Ranking</b>
Educational Testing Service San Antonio, TX	1	\$38,506,000 (2)	1
Measured Progress Dover, NH	2	\$36,086,599 (1)	2

<b>Offerors FA 2 (Science/Social Studies)</b>	<b>Technical Ranking</b>	<b>Financial Proposal/Ranking</b>	<b>Overall Ranking</b>
Educational Testing Service San Antonio, TX	1	\$20,177,900 (2)	1
Measured Progress Dover, NH	2	\$19,840,984 (1)	2

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**4-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

**MBE Participation:** 4% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbents:**

New Meridian Corporation	Pearson, Inc.
Austin, TX	Bloomington, MN

**Requesting Agency Remarks:** The Maryland State Department of Education (MSDE) is introducing an improved, comprehensive assessment system for the State of Maryland combining the best elements of the State's current system with new elements for providing students, parents, educators and the community with better student information at a faster pace. The Maryland Comprehensive Assessment Program (MCAP) will continue to assess student performance in compliance with the Maryland College and Career Readiness Standards. The MCAP program will continue to improve Maryland's assessment program by focusing more directly on Maryland students and provide shorter assessments on a consolidated platform for administering the tests. This will improve the efficiency of Maryland tests.

Maryland has administered the State assessments since the 1970s for the purpose of ensuring every child, regardless of the attending district or school, race, ethnic group, gender or family income is receiving an equitable education. The State assessment program serves this purpose by providing an independent insight into each child's progress, as well as each school's progress. State assessments are codified in both State and federal law and are a required part of the MSDE's Accountability program.

As a step toward transitioning to MCAP, MSDE released a Request for Proposals (RFP) on March 24, 2018 to develop content for the MCAP assessment program with two Functional Areas (FA): FA-1 English Language Arts and Mathematics, which will utilize Computer Adaptive Testing (CAT) and FA-2 Science and Social Studies. Offerors could submit proposals for one or both FAs. In addition to being posted on *eMaryland Marketplace* notifying 380 registered vendors, MSDE directly solicited 1,005 vendors; both MBE firms and non-MBE firms. The RFP was also sent to the Governor's Office of Small, Minority & Women's Business Affairs (GOSBA).

Three proposals were received in each FA. However, only two proposals in each FA were determined to be reasonably susceptible of being selected for award. One offeror that submitted proposals for each FA proposed to meet the MBE participation goals with a minority business that was not certified in the State of Maryland as required by COMAR. Therefore, both of these proposals were determined not to be reasonably susceptible of being selected for award and were eliminated from competition.

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**4-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

The two remaining offerors' two proposals were ranked accordingly in each FA. The item banks (test questions) were highly functional and the offerors' proposed solutions excelled in interoperability with strong security. Additionally, both offerors have experience with Maryland assessments.

However, the proposals submitted by Educational Testing Service (ETS) were ranked overall #1 with the higher ranked technical proposals and the higher prices. The robust plan for item development, combined with the commitment to utilize Maryland educators in the entire process of developing items provides MSDE with Maryland specific tests that are advantageous to the State. The importance of decreasing test time for students in the State of Maryland without compromising the quality of testing is a serious consideration and the overarching goal of MSDE's MCAP. The higher pricing is warranted based on the importance of the testing to the students of Maryland, the overall technical significance of the ETS proposal and the relatively minor impact on pricing annually to the State.

A 4% MBE participation goal was established for each FA based upon the limited subcontracting opportunities available for these contracts; however, ETS committed to 6.39% MBE participation for FA-1 and 4.12% MBE participation for FA-2. No VSBE participation goal was established for these FAs based upon the determination that there were an insufficient number of subcontractors that could be utilized for the limited subcontracting opportunities.

**Fund Source:** 100% General

**Appropriation Code:** R00A01.04

**Resident Business:** No

**MD Tax Clearance:** 18-2769-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

\* Approved 2-to-1; Comptroller voted no.

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Contact: Katrina Lawhorn 410-468-2374  
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**5-S-OPT. MARYLAND INSURANCE ADMINISTRATION**  
*Producer Licensing Unit*

**Contract ID:** Continuing Education (CE) & CE Reporting; ADPICS # D80B9400007

**Contract Approved:** DBM Item 1-S (12/17/2014)

**Contractor:** Prometric Inc.  
Bloomington, MN (Local office Baltimore, MD)

**Contract Description:** Assist the Maryland Insurance Administration (MIA) with continuing education course review and auditing, as well as the banking and reporting of continuing education credits for individuals who hold insurance producer licenses or Small Business Health Options Program (SHOP) navigator licenses/permits.

**Option Description:** Exercise the third one-year renewal option.

**Original Contract Term:** 1/2/2015 - 1/1/2017 (w/3 one-year renewal options)

**Option Term:** 3/1/2019 – 2/29/2020

**Original Contract Amount:** \$850,400 (2 Years)

**Option Amount:** \$462,200 (1 Year)

**Prior Modifications/Options:** \$924,400 [\$462,200: Opt #1: 1/2/2017 – 1/1/2018: DBM Item 9-S-OPT (11/16/2016); \$0: Mod #1: 1/2/2018 – 2/28/2018: Bridge extension to bring second renewal option to BPW for approval. Approved by MIA; \$462,200: Option#2: 3/1/2018 – 2/28/2019: DBM Item 6-S-OPT (2/7/2018)].

**Revised Total Contract Amount:** \$2,237,000

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 13%

**MBE Compliance:** 24%



**5-S-OPT.** MARYLAND INSURANCE ADMINISTRATION (*cont'd*)

**Requesting Agency Remarks:** Request for approval to exercise the third and final one-year renewal option as contained in the original contract to provide Continuing Education (CE) course review and reporting. MIA issues licenses to individuals and firms to act as insurance producers. The resident individual insurance producer (licensee) must complete 24 CE credit hours every two years in order to renew the license, as required by Section 10-116 of the Insurance Article, Annotated Code of Maryland.

Exercising the available option is in the best interest of the State to ensure that MIA is able to provide the following services under the contract:

- CE Course Approval and Audit Requirements: Review, evaluation and approval of all CE courses, instructors and providers;
- CE Credit Reporting: Provide secure electronic means for CE providers to report attendees (licensees) of CE courses;
- CE Banking of CE Credits of Licensee: Provide a web-based system which will be updated daily for banking the CE credits of the licensee and provide access to the reported/banked CE credits of the licensee;
- CE Compliance: Determine whether each licensee has or has not met the CE requirements and provide 90-day notice to the licensee if the required CE credits have not been met; and,
- IT Work Requirements: Maintain a master database of the approved CE courses, providers and instructors to be updated daily; maintain a database of the reported and banked CE credits for individual licensees to be updated daily; and transmit the CE data to the Licensing System vendor or the MIA on a daily basis.

CE Course providers are responsible for submitting applications for the CE courses and reporting roster entries for the CE credit hours to the contractor. The contractor invoices the providers based on the number of new course/renewal course applications being submitted and by the number of roster entries for licensees per credit hours per course being reported.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal period. A new RFP is expected to be published March 2019 and the new contract is expected to be recommended for award prior to the expiration of this renewal option.

**Fund Source:** 100% Special (Fees paid by the Applicants)

*Approp. Code:* D80Z01

### ***Resident Business:***

Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

## APPROVED

## DISAPPROVED

## DEFERRED

## WITHDRAWN

## WITH DISCUSSION

## WITHOUT DISCUSSION

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Contact: Robert Howells 410-230-8789  
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**6-S-OPT. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**

**Contract ID:** Veterans' Organization (VO) Instant Ticket Lottery Machines (ITLMs) and Related Services (#2014-02); ADPICS # E75B9400011

**Contract Approved:** DBM Item 1-S (2/19/2014)

**Contractor:** Diamond Game Enterprises  
Chatsworth, CA

**Contract Description:** Contract to provide Veterans' Organization (VO) Instant Ticket Lottery Machines (ITLMs) and Related Services, to include: the design, development, installation, implementation, operation and maintenance of a central monitor and control system (ITLM Central System); ITLM design, development, installation, implementation, support, supplies and maintenance at VOs specified in the Lottery Law; instant ticket design, planning, production, security and storage in the contractor's warehouse; and delivery of instant tickets to the VOs.

**Option Description:** Exercise the single five-year renewal option.

**Original Contract Term:** 3/1/2014 - 2/28/2019 (w/1 five-year renewal option)

**Option Term:** 3/1/2019 – 2/28/2024

**Original Contract Amount:** \$57,000,000 NTE (5 Years)

**Option Amount:** \$60,000,000 NTE (5 Years)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$117,000,000 NTE

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 17.5%

**MBE Compliance:** 28%

**Requesting Agency Remarks:** Request for approval to exercise the single available five-year renewal option as contained in the original contract for VO ITLMs and Related Services.

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**6-S-OPT. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

This Firm Fixed Unit Price-Indefinite Quantity Contract established a firm-fixed percentage of 41.74% of ITLM proceeds to be paid to the contractor. This amount has been renegotiated with the Contractor to be 30.00% of ITVM proceeds effective July 1, 2019 for the remainder of the renewal option period. The *Option Amount* shown above is estimated based upon the projected number of ITLMs placed at VOs and the projected win for those ITLMs. The actual amount paid to the contractor may be less than the estimated *Option Amount*. *Payments will be made only for the actual proceeds generated by the ITLMs.*

During the 2012 second special session of the General Assembly, Senate Bill 1 was enacted relating to the legalization of ITLMs in the State. Senate Bill 1 authorized the MLGCA Director to issue to certain VOs a license to operate not more than five ITLMs. VOs that are issued a license shall locate and operate the ITLMs at its principal meeting hall in the county in which the VO is located. During the 2013 session of the General Assembly, House Bill 646 was enacted relating to ITLMs at VOs which provided additional clarification to the requirements in Senate Bill 1.

It is in the best interest of the State to exercise this renewal option. MLGCA's market research indicates that there are very few companies in the highly specialized business of providing ITLMs to lotteries in North America and that could potentially supply the type of ITLM and central system required by Maryland. Diamond has several years of experience providing similar ITLMs and central systems to a number of US and Canadian lotteries. The MLGCA has been satisfied with the Contractor's performance and has achieved a significant price reduction for the renewal.

Since this is the last renewal option for this contract, the MLGCA will make a determination if a new contract is needed midway through the renewal option period and conduct a new procurement accordingly. If needed, the new contract award recommendation will be submitted for approval prior to the expiration of this contract.

**Fund Source:** 100% Special (Lottery Proceeds)

**Appropriation Code:** E75D0001

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Robert Howells 410-230-8789  
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**7-S-OPT. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
*Sales Division*

**Contract ID:** Instant Ticket Vending Machines (ITVMs) and Related Services; #2008-26;  
ADPICS # E75B9400010

**Contract Approved:** DBM Item 2-S (11/5/2008)

**Contractor:** GTECH Corporation  
Providence, RI

**Contract Description:** Provide, distribute, install, maintain and relocate new Instant Ticket Vending Machines (ITVMs) to be located at Lottery retailer locations throughout the State and the removal of these ITVMs at the end of this contract.

**Option Description:** Exercise the final six-month renewal option.

**Original Contract Term:** 11/10/2008 - 2/28/2014 (w/5 one-year renewal options)

**Option Term:** 3/1/2019 – 8/31/2019

**Original Contract Amount:** \$12,100,000 NTE (5 Years, 4 Months)

**Option Amount:** \$842,500 NTE (6 Months)

**Prior Modifications/Options:** \$7,957,000 [\$1,500,000: Opt #1/Mod #1: Mod to purchase up to 150 ITVMs during the option periods: 3/1/2014 – 2/28/2015: DBM Item 3-S-MOD (1/8/2014); \$1,545,000: Opt #2: 3/1/2015 – 2/28/2016: DBM Item 5-S-OPT (1/28/2015); \$1,590,000: Opt #3: 3/1/2016 – 2/28/2017: DBM Item 1-S-OPT (2/10/2016); \$1,637,000: Opt #4: 3/1/2017 – 2/28/2018: DBM Item 14-S-OPT (2/8/2017); \$1,685,000: Opt #5: 3/1/2018 – 2/28/2019: DBM Item 5-S-OPT (1/3/2018)]

**Revised Total Contract Amount:** \$20,899,500 NTE

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25%

**MBE Compliance:** 43%

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**7-S-OPT. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the final available renewal option contained in the original contract to provide for the continuing maintenance and repair of the ITVMs currently in operation at Retailer locations during a transition period to a new contractor. These ITVMs will be phased out during this renewal option term as MLGCA transitions to a new contract to provide replacement equipment under the MLGCA's Lottery Central Monitoring and Control System Contract approved by the Board of Public Works on May 10, 2017 (DoIT Item 2-IT) that commenced live operation on May 11, 2018.

It is in the State's best interest to approve the six-month renewal option in order to continue to provide required services for these ITVMs during the transition to the new contract and the orderly phase out of these machines. The contract established firm-fixed unit prices for the purchase of up to 1,000 new ITVMs, monthly maintenance and replacement parts, and other related services that are paid to the contractor. All 1,000 ITVMs have been purchased so this renewal option is for the maintenance of those ITVMs only and the MLGCA is satisfied with the services provided by the contractor.

This final six-month renewal option to provide a transition period was contained in the original contract; however, it was not noted in the original agenda item that was approved by the BPW as DBM Item 2-S (11/5/2008).

**Fund Source:** 100% Special (Lottery Proceeds)

**Appropriation Code:** E75D0001

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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Contact: Kristi Pier 410-767-5780  
[kristi.pier@maryland.gov](mailto:kristi.pier@maryland.gov)

**8-S-OPT. MARYLAND DEPARTMENT OF HEALTH**  
*Prevention and Health Promotion Administration*

**Contract ID:** Computer-Assisted Telephone Interviewing Data Collection for the Maryland Behavioral Risk Factor Surveillance System (BRFSS); OPASS 15-14097; ADPICS # M00B9400254

**Contract Approved:** DBM Item 2-S (12/3/2014)

**Contractor:** ICF Incorporated, LLC  
Fairfax, VA

**Contract Description:** Perform Computer-Assisted Telephone Interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Behavioral Risk Factor Surveillance System (BRFSS) survey.

**Option Description:** Exercise the final one-year renewal option.

**Original Contract Term:** 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

**Option Term:** 1/1/2019 – 12/31/2019

**Original Contract Amount:** \$1,549,005 (3 Years)

**Option Amount:** \$562,332 (1 Year)

**Prior Modifications/Options:** \$1,680,260 [\$571,981: Mod #1: Changed MBE subcontractor & added funds: 5/15/2016 - 12/31/2017: DBM Item 3-S-MOD (4/27/2016); \$51,533: Mod #2: Added funds & revised services to include Zika call-back surveys for FY2017 & FY2018: 4/10/2017 - 12/31/2017: DBM Item 4-S-MOD (3/22/2017); \$542,505: Opt #1: Exercised the first one-year renewal option: 1/1/2018 – 12/31/2018: DBM Item 7-S-OPT (12/20/2017); \$514,241: Mod #3: Added a third survey version and a Zika call-back survey and change the total number of land line and cell phone surveys to be collected: 5/1/2018 – 12/31/2018: DBM Item 3-S-MOD (4/18/2018)].

**Revised Total Contract Amount:** \$3,791,597

**Original Procurement Method:** Competitive Sealed Proposals

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**8-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***MBE Participation:*** 20%

***MBE Compliance:*** 19%

***Requesting Agency Remarks:*** Request for approval to exercise the second and final one-year renewal option as contained in the original contract to perform computer-assisted telephone interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Maryland Behavioral Risk Factor Surveillance System (BRFSS) survey.

The Center for Chronic Disease Prevention and Control is tasked with the ongoing implementation of the BRFSS in Maryland; this survey is implemented in all 50 states as well as the District of Columbia and three U.S. territories. BRFSS completes more than 400,000 adult interviews each year, making it the largest continuously conducted health survey system in the world. This contract provides for the interview and data collection with respect to Maryland adults necessary to fulfill this program. The Maryland BRFSS examines disease prevalence and risk behaviors underlying chronic disease, thereby producing results that can be used by a wide variety of health promotion and prevention programs statewide and in every local jurisdiction.

ICF International, LLC will continue to perform computer-assisted telephone interviews (including data collection, interviewer monitoring, quality control, and data processing activities) to conduct the 2019 Maryland BRFSS survey.

It is in the State's best interests to exercise this renewal option because data collection for the 2019 BRFSS survey year starts in January 2019 and continues throughout the rest of the year. The current contract was awarded through a competitive process, and the contractor has successfully met its obligations throughout the base period and is on target to meet the MBE goal. The solicitation process for competitive sealed proposals is lengthy, and resoliciting at this time would result in insufficient data collection for the 2019 survey year. Without useable 2019 Maryland BRFSS data, many department programs, local health departments, and other public health organizations would not have access to data needed for grant applications, program planning, program evaluation, and assessment of need, as there are no alternate data sources for most variables collected in the BRFSS.

ICF International, LLC has been a quality contractor, maintaining data collection above expectations, communicating in a timely and accurate manner, and meeting all federal Centers for Disease Control and Prevention requirements for BRFSS data collection.

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**8-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***Requesting Agency Remarks:*** (cont'd)

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal option period. A new RFP is anticipated to be published in January 2019 with the new contract award to be recommended for approval prior to the renewal option expiration date.

***Fund Source:*** 100% General

***Appropriation Code:*** M00F0304

***Resident Business:*** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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Contact: Terry Gilleland 410-767-1008  
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**9-S-OPT. DEPARTMENT OF LABOR, LICENSING AND REGULATION**  
*Maryland Workforce Investment System*

**Contract ID:** GED Testing Services; DLLR-FY2014-014; ADPICS # COH85549

**Contract Approved:** DBM Item 10-S (11/20/2013)

**Contractor:** GED Testing Service, LLC  
Bloomington, MN

**Contract Description:** Provide the development and administration of all computer-based GED testing in the State of Maryland.

**Option Description:** Exercise the fifth one-year renewal option.

**Original Contract Term:** 1/1/2014 – 12/31/2014 (w/5 one-year renewal options)

**Option Term:** 1/1/2019 – 12/31/2019

**Original Contract Amount:** \$1,500,000 NTE (1 Year)

**Option Amount:** \$825,000 NTE (1 Year)

**Prior Modifications/Options:** \$3,300,000 [\$825,000: Opt #1: 1/1/2015 – 12/31/2015: DBM Item 2-S-OPT (11/12/2015); \$0: Mod #1: \$825,000: Opt #2: 1/1/2016 – 12/31/2016: DBM Item 4-S-OPT (12/2/2015); \$825,000: Opt #3: 1/1/2017 - 12/31/2017: DBM Item 10-S-OPT (12/2/2016); \$825,000: Opt #4: 1/1/2018 - 12/31/2018: DBM Item 8-S-OPT (12/20/2017)].

**Revised Total Contract Amount:** \$5,625,000

**Original Procurement Method:** Sole Source

**MBE Participation:** 0%

**Requesting Agency Remarks:** Request for approval to exercise the fifth and final one-year renewal option as contained in the original contract to provide GED Testing Services.

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**9-S-OPT. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)**

***Requesting Agency Remarks: (cont'd)***

It is in the best interest of the State to exercise this renewal option for computer-based GED testing services. GED Testing Service, LLC, the creator of the GED© Test used throughout the United States, District of Columbia, United States (U.S.) Insular areas, Canadian Provinces and territories, the U.S. Military and Federal Correctional Institutions, partners with state and local testing programs to deliver the test to nearly 800,000 adults every year. No other entity can provide the GED© Test, and all testing is done in partnership between GED Testing Service, LLC and the State-eligible agency.

The State of Maryland, by joint approval of the Maryland State Department of Education and Department Of Labor, Licensing and Regulation, provides a Maryland high school diploma to successful test candidates. The integrity of the process requires that appropriate performance outcomes are measured over a long period of time. The GED© Test is the only current testing module for high school equivalency that has sufficient historical data and longitudinal studies backing their test development and scoring methodology.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal period. A new contract is expected to be recommended for award prior to the expiration of this contract.

***Fund Source:*** 52% Non-Budgeted (Test Taker Fees); 48% General

***Appropriation Code:*** P00G0112

***Resident Business:*** No

***Tax Clearance:*** 18-2565-0001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Robert Howells 410-230-8789  
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**10-S-MOD. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
*Creative Services Division*  
*Services Contract Modification*

**Contract ID:** Advertising, Digital, Web & Social Media, and Research Services; #2013-02; ADPICS # (see page 28B)

**Contract Approved:** DBM Item 2-S (7/3/2013)

**Contractors:** See page 28B

**Contract Description:** Contract to provide Advertising, Digital, Web & Social Media, and Research services encompassed by four Functional Areas (FA), including creative development and production of advertising and marketing materials, media planning and buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services

**Modification Description:** Extend the term for 90 days for Functional Areas I, II, and III.

**Original Contract Term:** 8/1/2013 – 7/31/2016 (w/2 one-year renewal options)

**Modification Term:** 2/1/2019 – 4/30/2019

**Original Contract Amount:** \$43,165,776 NTE (3 Years)

**Modification Amount:** \$4,747,148 NTE (90 Days)

**Prior Modifications/Options:** \$46,871,480 [\$18,388,592: Opt/Mod #1: 8/1/2016 – 7/31/2017: DBM Item 4-S-MOD (6/22/2016); \$18,988,592: Opt/Mod #2: 8/1/2017 – 7/31/2018: DBM Item 5-S-MOD (6/21/2017); \$9,494,296: 6 month option: 8/1/2018 – 1/31/2019: DBM Item 10-S-OPT (6/20/2018)].

**Revised Total Contract Amount:** \$94,784,404 NTE (see page ##)

**Percent +/- (This Modification):** +11%

**Overall Percent +/-:** +120

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25% for FAs I & III; 5% for FA II

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**10-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

**MBE Compliance:** 37% (FA I); 5% (FA II); 26% (FA III)

**Requesting Agency Remarks:** Request for approval to modify the Contract to extend the term for 90 days for Functional Areas I, II, and III to provide sufficient time to facilitate the evaluation, award and transition to a follow-on advertising services contractor.

Because of a prior unsuccessful procurement for a new contract that was required to be canceled due to insufficient competition, a new contract was unable to be awarded before the expiration of the current contract. A new revised RFP for the replacement contract was issued and proposals have been received. Due to the time anticipated to be required for completion of the evaluation process and award of a new contract this extension is necessary. The MLGCA has a continuing need for these services. It is in the State's best interest to approve this extension in order to provide sufficient time to complete the procurement process and accomplish tasks necessary prior to the commencement of a new contract.

The contract amounts are composed of two components:

- Contractor's Fee: This component is the fixed monthly fee paid to the Contractors for the services provided in each FA, and
- MLGCA's Budget: This component is the portion of the MLGCA's marketing budget allocated to each FA. The contractors place and pay for various productions, media buys, and other projects with third-parties. These costs must be pre-approved by the MLGCA and are reimbursed at the contractor's actual cost with no markup allowed.
- Total Award Amount = Contractor's Fees + MLGCA's Budget

There are no guaranteed MLGCA Marketing Budget amounts or guaranteed earnings to the contractors. External budget modifications or internal budget management decisions may increase or decrease the contractor's earnings. Since the contractor's level of effort is dependent upon the amount of MLGCA Budget funds that it is required to manage, the contract provides for a price adjustment based on Marketing Budget changes and payments made to the contractors may be different than the NTE amounts established at the time of contract award.

**Fund Source:** 100% Special (Lottery Proceeds)

**Appropriation Code:** E75D0001

**Resident Businesses:** Yes for all

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**10-S-OPT. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

<b>Functional Areas/Contractor/ Contract #/ADPICS #</b>	<b>Contractor's Fee + MLGCA Budget = Contract Amount</b>
<b><u>I – Creative Services</u></b> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(I) COH88018 (90 day extension)	$\begin{aligned} \$2,232,000 + \$ 7,500,000 &= \$ 9,732,000 \text{ (Est. NTE 3 Years; Base Contract)} \\ \$1,029,600 + \$ 3,200,000 &= \$ 4,229,600 \text{ (Est. Total NTE 1 Year; Renewal Option\#1/Mods)} \\ \$1,029,600 + \$ 3,300,000 &= \$ 4,329,600 \text{ (Est. Total NTE 1 Year; Renewal Option\#2/Mods)} \\ \$ 514,800 + \$ 1,650,000 &= \$ 2,164,800 \text{ (Est. Total NTE 6 month Renewal Option)} \\ \$ 257,400 + \$ 825,000 &= \$ 1,082,400 \text{ (Est. Total NTE 90 day Modification)} \\ \hline \$5,063,400 + \$16,475,000 &= \$21,538,400 \text{ (Est. Total 5 Years + 9 Months NTE)} \end{aligned}$
<b><u>II – Media Services</u></b> Media Works, Ltd.(MBE) Baltimore, MD #2013-02(II) COH88020 (90 day extension)	$\begin{aligned} \$1,199,988 + \$30,000,000 &= \$31,199,988 \text{ (Est. NTE 3 Years; Base Contract)} \\ \$ 439,992 + \$13,000,000 &= \$13,439,992 \text{ (Est. Total NTE 1 Year Renewal Option\#1/Mods)} \\ \$ 439,992 + \$13,500,000 &= \$13,939,992 \text{ (Est. Total NTE 1 Year Renewal Option \#2/Mods)} \\ \$ 219,996 + \$ 6,750,000 &= \$ 6,969,996 \text{ (Est. Total NTE 6 month Renewal Option)} \\ \$ 109,998 + \$ 3,375,000 &= \$ 3,484,998 \text{ (Est. Total NTE 90 day Modification)} \\ \hline \$2,409,966 + \$66,625,000 &= \$69,034,966 \text{ (Est. Total 5 Years + 9 Months NTE)} \end{aligned}$
<b><u>III – Digital, Web &amp; Social Engagement</u></b> <b><u>Design, Delivery and Hosting Services</u></b> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(III) COH88021 (90 day extension)	$\begin{aligned} \$ 749,988 + \$ 975,000 &= \$ 1,724,988 \text{ (Est. NTE 3 Years; Base Contract)} \\ \$ 249,996 + \$ 469,004 &= \$ 719,000 \text{ (Est. Total NTE 1 Year; Renewal Option\#1/Mods)} \\ \$ 249,996 + \$ 469,004 &= \$ 719,000 \text{ (Est. Total NTE 1 Year; Renewal Option \#2/Mods)} \\ \$ 124,998 + \$ 234,502 &= \$ 359,500 \text{ (Est. Total NTE 6 month Renewal Option)} \\ \$ 62,499 + \$ 117,251 &= \$ 179,750 \text{ (Est. Total NTE 90 day Modification)} \\ \hline \$1,437,477 + \$2,264,761 &= \$3,702,238 \text{ (Est. Total 5 Years + 9 Months NTE)} \end{aligned}$
<b><u>IV – Research Services</u></b> The Key Group, Inc. Timonium, MD #2013-02(IV)	$\begin{aligned} \$208,800 + \$ 300,000 &= \$ 508,800 \text{ (Est. NTE 3 Years; Base Contract)} \\ \$208,800 + \$ 300,000 &= \$ 508,800 \text{ (Est. Total 5 Years + 9 Months NTE)} \\ \text{Renewal Options not exercised – Base included for contract reporting purposes only.} \end{aligned}$
<b>GRAND TOTAL</b>	$\begin{aligned} \$4,390,776 + \$38,775,000 &= \$43,165,776 \text{ (Est. NTE 3 Years; Base Contract)} \\ \$1,719,588 + \$16,669,004 &= \$18,388,592 \text{ (Est. Total NTE 1 Year; Renewal Option \#1/Mods)} \\ \$1,719,588 + \$17,269,004 &= \$18,988,592 \text{ (Est. Total NTE 1 Year; Renewal Option \#2/Mods)} \\ \$ 859,794 + \$ 8,634,502 &= \$ 9,494,296 \text{ (Est. Total NTE 6 month Renewal Option)} \\ \$ 429,897 + \$ 4,317,251 &= \$ 4,747,148 \text{ (Est. Total NTE 90 day Modification)} \\ \hline \$9,119,643 + \$85,664,761 &= \$94,784,404 \text{ (Est. Grand Total 5 Years + 9 Months NTE)} \end{aligned}$

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Contact: Ron Eshleman 410-865-1230  
reshleman@mdot.state.md.us

**11-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*The Secretary's Office of Planning & Capital Programming (OPCP)*

**Contract ID:** Transportation Policy, Planning and Environmental Consulting Services; MDOT-OPCP-17-001; ADPICS # COH87713

**Contract Approved:** DBM Item 6-S (3/8/2017)

**Contractors:**

PB-RKK - A Joint Venture Baltimore, MD	Cambridge Systematics, Inc. Bethesda, MD	Jacobs Engineering Group Baltimore, MD	ICF Incorporated, LLC Baltimore, MD
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**Contract Description:** Provide transportation policy, planning and environmental consulting services for the Department through a work order process delivering research and analysis of multimodal, strategic and innovative planning.

**Modification Description:** Increase funding to add one category of work, cover additional expenses, and clarify travel expenditure guidance and invoicing.

**Original Contract Term:** 4/1/2017 – 3/31/2020 (w/1 two-year renewal option)

**Modification Term:** 1/1/2019 – 3/31/2020 (w/1 two-year renewal option)

**Original Contract Amount:** \$12,000,000 NTE (3 Years)

**Modification Amount:** \$8,547,000 (1 Year, 3 Months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$20,547,000

**Overall Percent +/- (This Mod):** +71%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 15%

**MBE Compliance:** 18% (PB-RKK - A Joint Venture); 23% (Cambridge Systematics, Inc.); 4% (Jacobs Engineering Group); 8% (ICF Incorporated, LLC)

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**11-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Requesting Agency Remarks:** The increase in funds is requested to continue ongoing and upcoming tasks. It is anticipated that MDOT will exhaust the current contract authority prior to reaching end of the contract term. The previous contract providing these services only served the Maryland Department of Transportation The Secretary's Office (MDOT TSO). When this contract was solicited, it included the various Transportation Business Units (TBUs). The budgeted contract total did not accurately predict the TBU usage of these services; therefore, funds have been more quickly expended than expected. In addition, approximately \$11M (95%) of the original \$12M is already committed to ongoing tasks.

Upcoming tasks include the continuation of many of the existing tasks (air quality, performance management, long range and strategic planning, economic and transportation modeling, chapter 30 modeling support), as well as:

1. Legislative support;
2. Development of a complete streets policy and task force support;
3. Health impact model support;
4. Grant support; and,
5. Development of innovative transportation modeling, technology assessment and policy development

Additionally, language has been added to the contract to clarify reimbursement of non-routine and routine travel and invoicing requirements.

The purpose of this multiple-award, task order based contract is to engage consultants who will provide analytical support and resources to support MDOT's ongoing transportation planning and environmental responsibilities as defined in 15 categories of work. These contracts provide innovative transportation analysis, program evaluation, statewide, regional and local multi-modal planning for the movement of people and goods, strategic planning and analysis for environmental quality, communication outreach, and other transportation challenges faced by the Offices of Planning and Capital Programming. The work orders will be issued under the following categories:

1. Maryland Transportation Plan, Maryland Bicycle and Pedestrian Master Plan, strategic and business plans, and other statewide and regional long range transportation plans and programs;
2. Performance Measurement, evaluation and reporting, including the Annual Attainment Report and Managing for Results;
3. Trends analysis, economic assessment, and market assessment and evaluation;
4. State and federal policy analysis;
5. Capital funding analysis;

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**11-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

***Requesting Agency Remarks:* (cont'd)**

6. Program support, grant management, application review and assistance;
7. Coordinated transportation and land use planning;
8. Freight and passenger rail planning;
9. Regional planning assistance;
10. Corridor studies;
11. Environmental policy, planning and operations;
12. Workshop/conference support;
13. Communications;
14. Procurement and minority business enterprise support; and
15. Facilitation of transportation strategic initiatives.

***Fund Source:*** 100% Special (Transportation Trust Fund)

***Appropriation Codes:*** J01 39003 0299 #016901-40  
J01 39003 0299 #012601-40

***Resident Business:*** Yes to all

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: David Herman 410-402-7370  
[david.herman@maryland.gov](mailto:david.herman@maryland.gov)

**12-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Spring Grove Hospital Center*

**Contract ID:** Clinical Laboratory Services; DHMH/OPASS #13-13367; ADPICS # COH87702

**Contract Approved:** DBM Item 4-S (10/16/2013)

**Contractor:** Quest Diagnostics  
Baltimore, MD

**Contract Description:** Provide full clinical laboratory services for Spring Grove Hospital Center on a 24-hour, seven days per week basis.

**Modification Description:** Extend the contract term by six months in order to allow enough time to complete the new procurement.

**Original Contract Term:** 11/1/2013 - 10/31/2018

**Modification Term:** 1/1/2019 - 6/30/2019

**Original Contract Amount:** \$870,016 (5 Years)

**Modification Amount:** \$109,811 (6 Months)

**Prior Modifications/Options:** \$264,000 [\$264,000: Mod #1: Increased funding to provide additional testing: 11/1/2014 - 10/31/2018: DBM Item 4-S-MOD (10/15/2014); \$0: Mod #2: Extended the contract term by two months: Approved by MDH].

**Revised Total Contract Amount:** \$1,243,827

**Percent +/- (This Modification):** +13%

**Overall Percent +/-:** +43%

**Original Procurement Method:** Multi-Step Competitive Sealed Bidding

**MBE Participation:** 0%

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**12-S-MOD. MARYLAND DEPARTMENT OF HEALTH**

**Requesting Agency Remarks:** Request for approval to extend the contract term by six months to align the contract end date with the contracts for laboratory services at other Behavioral Health (BHA) facilities and allow for enough time to complete the new procurement of a shared services contract for Clinical Laboratory Services.

The Office of Procurement and Support Services is currently working on a new solicitation with BHA facilities on a shared services contract so that all laboratory services can be conducted under one contract. The requested extension will provide enough time to complete the Scope of Work for the IFB. The new IFB is expected to be published by the end of January 2019. The other BHA facilities have extended their current Laboratory Services contracts through June 30, 2019. The extension provides for a 30-day cancellation, if the new contract is awarded sooner.

**Fund Source:** 100% General

**Appropriation Code:** M00L0901

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: *Rebecca Frechard* 410-767-1750  
*rebecca.frechard@maryland.gov*

**13-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Health Services*

**Contract ID:** Administrative Service Organization for Maryland's Public Behavioral Health System; MDH-OPASS 14-13835-4; ADPICS # M00B9400275

**Contract Approved:** DBM Item 4-S (9/3/2014)

**Contractor:** Beacon Health Options, Inc. (formerly ValueOptions, Inc.)  
Norfolk, VA

**Contract Description:** Administrative Service Organization for Public Behavioral Health System

**Option/Modification Description:** Exercise the second one-year renewal option and expand administration of residential substance use services.

**Original Contract Term:** 1/1/2015-12/31/2017 (w/2 one-year renewal options)

**Option/Modification Term:** 1/1/2019-12/31/2019

**Original Contract Amount:** \$45,350,344 (3 Years)

**Option/Modification Amount:** \$19,157,723 (Renewal Option #2)  
\$ 1,173,242 (Modification)  
\$20,330,965 Total (1 Year)

**Prior Modifications/Options:** \$27,521,054 [\$0: Mod #1: Replaced a VSBE: 4/28/2016-12/31/2019: Approved by DHMH (5/3/2016); \$4,509,823: Mod #2: Added Applied Behavioral Analysis Services to ASO contract: 7/15/2016 - 12/31/2017: DBM Item 7-S-MOD (6/22/2016); \$3,640,866: Mod #3: Covered shortfall in prior contract years & expanded current utilization management & clinical services: 7/1/2017-12/31/2017: DBM Item 15-S-MOD (6/17/2017); \$19,370,365: Opt#1/Mod #4: Exercised the first one-year renewal option and expanded current utilization management & clinical services to include gambling: 1/1/2018 - 12/31/2019: DBM Item 8-S-MOD (11/1/2017); \$0: Mod #5: Updated measures used for Outcome-Based Standards in current contract: 1/22/2018 - 12/31/2018: Approved by MDH (2/13/2018)].

**Revised Total Contract Amount:** \$93,202,363

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**13-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Percent +/- (This Modification):** +3%

**Overall Percent +/-:** +21%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20.89%

**MBE Compliance:** 26%

**Requesting Agency Remarks:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract and modify the contract to expand administration of residential substance use services.

Beacon Health Options, Inc. provides an Administrative Service Organization (ASO) to assist MDH in the prompt and total recoupment of all available Federal Fund Participation and provides the following support services: provider management and maintenance; participant education; authorizations and utilization management; participant and provider assistance and communication; quality management and evaluation; provider and participant appeals and grievances; claims processing and payment; data capabilities; reports; and special projects/new initiatives.

The requested modification includes adding the management of two new levels of residential Substance Use Disorder (SUD) services to the ASO's responsibilities. Currently, the ASO administers residential SUD services using American Society of Addiction Medicine (ASAM). The ASAM criteria is the most widely used and comprehensive set of guidelines for placement in adult residential substance use disorder treatment. There are several levels of care which represent level of intensity of services. Each level of care requires a different staffing model to address the clinical needs of patients. ASAM level 3.1, or low level of intensity service, is being phased in effective 1/1/2019 to complete the Centers for Medicare and Medicaid Services 1115 waiver requirements. ASAM level 4.0, the highest level of intensity of services and is for individuals with dual diagnoses, is being phased in effective 4/1/2019 based on an additional amendment. Adding these levels of care will increase utilization, care management, reports, and financial analyses for the ASO to manage which require increased staffing for the ASO.

There is a one time implementation fee for each level of care being added in this modification. Implementation fees for these projects include onboarding and training of staff prior to go-live, equipment needs, and training needs for providers. The implementation fee for ASAM level 3.1 is \$137,234; the implementation fee for ASAM level 4.0 is \$50,552.

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**13-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

The original agenda item allotted \$16,103,134 for the second one-year renewal option; however, the enrollment is higher than anticipated. Therefore, MDH is requested approval of \$19,157,723 for the second renewal option period.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal option period. A new RFP is anticipated to be published in December 2018 with the new contract award to be recommended for approval prior to the renewal option expiration date.

**Fund Source:** 50% General; 50% Federal

**Appropriation Code:** M00Q011

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Jill Spector 410-767-5248  
jill.spector@maryland.gov

**14-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Health Services*

**Contract ID:** Administrative Service Organization for Maryland Healthy Smiles Dental Program; MDH-OPASS 16-14344; ADPICS # M00B9400262

**Contract Approved:** DBM Item 2-S (9/16/2015)

**Contractor:** Scion Dental, LLC  
Menomonee Falls, WI

**Contract Description:** Provide Dental Benefits Administrator (DBA) services to administer a comprehensive, fee-for-service dental program for Medicaid Participants.

**Option/Modification Description:** Exercise the first one-year renewal option and add funds to accommodate an increase in the projected member enrollment for Medicaid recipients who are eligible for dental services and pay for performance incentives.

**Original Contract Term:** 1/1/2016 - 12/31/2018 (w/2 one-year renewal options)

**Option/Modification Term:** 1/1/2019 - 12/31/2019

**Original Contract Amount:** \$8,985,600 (3 Years)

**Option/Modification Amount:** \$3,182,400 (Renewal Option #1)  
\$ 388,144 (Modification)  
\$3,570,544 Total (1 Year)

**Prior Modifications/Options:** \$260,000 [Mod #1: Added funds to the contract: 8/2/2018 - 12/31/2018: DBM Item 5-S-MOD (7/19/2018)].

**Revised Total Contract Amount:** \$12,816,144

**Percent +/- (This Modification):** +4.4%

**Overall Percent +/-:** +42.7%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20%

**MBE Compliance:** 19%

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**14-S-MOD. MARYLAND DEPARTMENT OF HEALTH**

**Requesting Agency Remarks:** Request to exercise the first of two one year renewal options and add funds due to an increase in the projected member enrollment for Medicaid recipients, who are eligible for dental services.

Additional funds are being requested because projected enrollment has increased from the 2015 estimate of 680,000 to 704,176. Participants will be compensated at the Per Member Per Month (PMPM) administrative fee in the contract (\$0.39). (24,176 PMPM X 12 months X \$0.39 = \$113,143.68). In addition, former foster care members ages 21 through 25 were added as an eligible population on January 1, 2017. Additional funds in the amount of \$275,000 are added as Pay for Performance (P4P) for the period of January 1, 2019 through December 31, 2019. Pay for performance shall be awarded in accordance with RFP 3.2.12.

This contract provides a DBA to administer the dental program to all Medicaid recipients. Participants include children less than 21 years of age, pregnant women, and adults in the Rare and Expensive Case Management (REM) program. This contract requires a full complement of functions in network management; education and outreach; authorization and utilization management; customer service; quality assurance and improvement; claims processing and information systems.

**Fund Source:** 50% General; 50% Federal

**Appropriation Code:** M00Q0103

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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Contact: Rodney Spence 410-339-5953  
rodneyt.spence@maryland.gov

**15-S-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*Office of the Secretary*

**Contract ID:** Female Transitional Housing; ADPICS # COH88562

**Contract Approved:** DBM Item 7-S (12/19/2012)

**Contractor:** Marian House  
Baltimore, MD

**Contract Description:** Provide Transitional housing and services for women being supervised by Community Supervision (CS), formerly the Division of Parole and Probation, in the Baltimore area.

**Modification Description:** Extend the contract term by six months to allow time to complete the procurement and award a new contract.

**Original Contract Term:** 1/1/2013 – 12/31/2015 (w/2 one year renewal options)

**Modification Term:** 1/1/2019 – 6/1/2019

**Original Contract Amount:** \$550,032 Est. (3 Years)

**Modification Amount:** \$150,000 (6 Months)

**Prior Modifications/Options:** \$650,985 [\$0: Mod #1: Change in MBE: Approved by DPSCS (10/9/2014); \$190,724: Opt #1: 1/1/2016 – 12/31/2016: Approved by DBM and reported on the February 2016 PAAR; \$265,724: Opt #2: 1/1/2017 – 12/31/2017: DBM Item 10-S-OPT (12/7/2016); \$194,537: Mod #2: Extended contract by one year: 1/1/2018 – 12/31/2018: DBM Item 5-S-MOD (11/15/2017)].

**Revised Total Contract Amount:** \$1,351,017

**Percent +/- (This Modification):** +27.3%

**Overall Percent +/-:** +62.6%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 12%

**MBE Compliance:** 11%

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**15-S-MOD. DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

**Requesting Agency Remarks:** Request for approval to extend the Female Transitional Housing contract term by six months in order to continue to provide female transitional housing services while the Department completes the new procurement.

Marian House provides transitional housing for women in or returning to the Baltimore area, who are being or will be supervised by Community Supervision. Marion House has successfully provided these services for the State since 1996. DPSCS Community Supervision is confident in the contractor's ability to continue its successful performance. Additionally, the accessibility of public transportation in the metropolitan Baltimore from the Marion House enables clients to receive other community services they need. Moreover, the structure of the program creates an environment where there is bonding among the residents and a therapeutic rapport is established.

It is in the State's best interest to approve this extension modification as this program helps reduce the percentage of offenders re-entering the correctional system.

**Fund Source:** 100% General

**Appropriation Code:** Q00C0201

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Linda Taggart 410-581-4142  
[linda.taggart@mpt.org](mailto:linda.taggart@mpt.org)

**16-S-MOD. MARYLAND PUBLIC TELEVISION**

**Contract ID:** Direct Mail Marketing for MPT; ADPICS # R15B5400109

**Contract Approved** DBM Item 9-S (12/17/2014)

**Contractor:** Next Generation Fundraising, Inc. (Next Gen)  
Berwyn, PA

**Contract Description:** Provide all labor, material and equipment for direct mail campaign strategies that provide results for an increased membership base.

**Modification Description:** Extend the contract term for six months to allow time to complete an Intergovernmental Cooperative Purchase Agreement through the Department of Information Technology (DoIT).

**Original Contract Term:** 1/1/2015 – 6/30/2016 (w/2 one-year renewal options)

**Modification Term:** 1/1/2019 – 6/30/2019

**Original Contract Amount:** \$188,325 (1½ Years)

**Modification Amount:** \$333,955 (6 Months)

**Prior Modifications/Options:** \$1,789,317 [\$335,808: Mod #1: Added funding for direct mail marketing campaigns based upon the actual and projected mailings: 10/1/2015 – 6/30/2016: DBM Item 21-S-MOD (8/26/2015); \$0: Mod #2: Incorporate cost per piece per mailing: Approved by MPT; \$40,000: Mod #3: Increase available funding for direct mail marketing campaign to provide for additional revenue: 3/25/2016 – 6/30/2016: Approved by DBM (4/4/2016); \$551,133: Opt. #1: 7/1/2016 – 6/30/2017: DBM Item 13-S-OPT (6/18/2016); \$514,395: Opt. #2: 7/1/2017 – 6/30/2018: DBM Item 4-S-OPT (5/10/2017); \$347,981: Mod #4: Extended the contract term by six months: 7/1/2018 – 12/31/2018: DBM Item 23-S-Mod (6/20/2018)].

**Revised Total Contract Amount:** \$2,311,597

**Overall Percent +/- (This Mod):** +564%

**Overall Percent +/-:** +1780%

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**16-S-MOD. MARYLAND PUBLIC TELEVISION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25%

**MBE Compliance:** 26%

**Requesting Agency Remarks:** Request for approval to extend the contract term by six months while MPT completes an Intergovernmental Cooperative Purchase Agreement through DoIT. The new contract will incorporate added technology to provide MPT with options on managing its memberships and mailings.

Historical data shows MPT decreased the mailing from 1,030,642 pieces in FY2016 to 993,759 pieces in FY2017, a decrease of 3.6%. In FY2018, 1,047,295 pieces were mailed, an increase of 5.4% over FY2017 mailings with projections to net \$2.3M. In FY2019, 422,339 pieces have been mailed to date. Direct mail revenue for FY2019 is expected to net MPT approximately \$2.5M. With more monthly donors on the MPT files, the number of renewals, lapsed, and appeal letters mailed out has decreased. Direct mail marketing efforts play a critical role in acquiring and retaining MPT supporters and meeting the needs of MPT's operating expenses each year; therefore exercising this option is critical to MPT's operating expenses and staying on the air.

It is in the State's best interest to approve this modification in order to continue to meet the needs of MPT's operating expenses. A new Intergovernmental Cooperative Purchase Agreement was approved by the BPW at the 10/3/2018 Board as DoIT Item 3-IT. The extension requested in this modification will allow for the transfer of existing data to the new database, as well as the training of MPT staff for the new database by the new contractor, WGBH Educational Foundation.

**Fund Source:** 100% Special (Membership Dues)

**Appropriation Code:** R15P00.03

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Debbie Thornton 410-230-3322  
debbie.thornton@maryland.gov

**17-S-MOD. DEPARTMENT OF JUVENILE SERVICES**  
*Contractual Residential Operations*

**Contract ID:** Residential and Non-Residential Services; 18-PD-042; ADPICS # COH87295

**Contract Approved:** DBM Item 8-S (6/7/2017)

**Contractor:** Youth Advocate Programs, Inc.  
Baltimore, MD

**Contract Description:** Multiple (39) contracts for currently licensed contractors to provide residential treatment services and/or non-residential treatment services for youth referred by DJS, who are before the Juvenile Courts of the State of Maryland. The residential treatment contracts provide for an ADP of 426 youth. The non-residential treatment contracts provide for an ADP of 375 youth. Committed youth require various levels of supervision and treatment needs. These contracts provide for the continuum of care necessary to meet the treatment needs of the youth and the supervision levels mandated by the juvenile courts.

**Modification Description:** Add up to ten additional slots with one provider for youth in need.

**Original Contract Term:** 7/1/2017 – 6/30/2019

**Modification Term:** 1/1/2019 – 6/30/2019

**Original Contract Amount:** \$5,473,804 (2 Years)

**Modification Amount:** \$207,612 (6 Months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$5,681,416

**Overall Percent +/- (This Mod):** +3.8%

**Original Procurement Method:** Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

**MBE Participation:** None

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**17-S-MOD. DEPARTMENT OF JUVENILE SERVICES**

**Requesting Agency Remarks:** Request for approval to add up to ten additional youth in need of services to this in-state provider due to the closure of one service location in Baltimore City.

It is in the best interest of the State to approve this modification because DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers are relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, programs or schools and independent living programs. Home based supervision treatment and therapy are also provided.

For in-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. DJS determines the "not to exceed" amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

**Fund Source:** 100% General

**Appropriation Code:** Various

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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Contact: Joseph Sedtal 410-767-3351  
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**18-S. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*  
*Office of Safety, Quality Assurance and Risk Management*

**Contract ID:** Owner Controlled Insurance Program Insurance Brokerage Services  
AGY-18-003-SR; ADPICS # J05B9400009

**Contract Description:** Provide professional insurance broker services on a work-order basis in support of the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Owner Controlled Insurance Program (OCIP).

**Award:** AON Risk Services Inc. of Maryland  
Baltimore, MD

**Term:** 1/3/2019 (or earlier upon BPW approval) - 1/2/2024

**Amount:** \$5,118,000 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Evaluated Price / Ranking	Overall Ranking *
AON Risk Services Inc. of Maryland <i>Baltimore, MD</i>	1	\$5,118,000 (1)	1
USI Insurance Services National, Inc. <i>Valhalla, NY</i>	2	\$5,633,940 (2)	2

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 24.4% (see Requesting Agency Remarks)

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** USI Insurance Services National, Inc.  
Valhalla, NY (local office in Baltimore, MD)  
(formerly Wells Fargo Insurance Services USA, Inc.)

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**18-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to five prospective vendors, two of which are Maryland firms, and included no MBEs.

Two proposals were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. AON Risk Services Inc. of Maryland (AON) was ranked overall #1 with the higher ranked technical proposal and the lower price. Therefore, award is recommended to AON as having the more advantageous offer to the State.

The MDOT MTA's OCIP provides essential insurance coverage solely for contractors involved in MDOT MTA's capital improvement construction projects. The program protects MDOT MTA and contractors against potential risks associated with rail, bus, facilities, and systems construction and maintenance projects.

MDOT MTA has managed and fostered an OCIP for several years. The services provided under this contract include:

- Insurance Brokerage Services to design, market and implement an insurance program at the most reasonable price that protects the MDOT MTA and its contractors against risks arising out of the rail, bus, facility and systems construction and maintenance projects;
- Risk Control Services to continually monitor the MDOT MTA's potential loss exposures related to the projects, evaluate risk, determine the needed level of risk retention and risk transfer and recommend appropriate coverage or new coverages;
- Claims Management Services to provide adjustment and settlement services for claims and losses, maintain accurate claims data on accidents, and arrange medical services for injured parties near the site;
- Administrative Services to secure and maintain up-to-date evidence of general liability and automobile liability insurance for all contracting parties on the project;
- Loss Control and Safety Services to assist the MDOT MTA in the developing a construction loss control program, a crisis management plan, and a disaster control and recovery plan; and,
- Risk Management Information Systems Services to prepare monthly and annual reports summarizing progress, accomplishments, current and planned activities, safety, claims and other pertinent information.

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**18-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

A 20% MBE participation goal was established for this contract; however, the recommended awardee has committed to 24.4% MBE participation. No VSBE participation goal was established based upon the limited number of VSBE subcontractors available to perform the services under the contract.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0105

**Resident Business:** Yes

**MD Tax Clearance:** 18-2918-1001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Sandy Johnson 410-767-7408  
[sandy.johnson@maryland.gov](mailto:sandy.johnson@maryland.gov)

**19-S. DEPARTMENT OF HUMAN SERVICES**

*Local Department of Social Services Operations  
Residential Child Care Maintenance Payments Program*

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-19-002  
ADPICS # N00B9400160

**Contract Description:** Continue out-of-state placement services for two youth who are developmentally delayed and psychiatrically disordered who present with a wide spectrum of sexualized behavior.

**Award:** The Whitney Academy, Inc.  
East Freetown, MA

**Term:** 1/5/2019 – 1/4/2020 (w/1 one-year renewal option)

**Amount:** \$ 70,376 (1 Year, Base Contract)  
\$ 70,376 (1 Year, Renewal Option)  
\$140,752 Total (2 Years)

**Procurement Method:** Sole Source (Continuity of Care)

**Bids/Proposals:** N/A

**MBE Participation:** None (see Requesting Agency Remarks)  
**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of a Sole Source contract for continuity of care for out-of-state residential placement services for two youth who are developmentally delayed and psychiatrically disordered who present with a wide spectrum of sexualized behavior. The two youth will remain at Whitney Academy until they age out.

One youth is a 19-year old who was diagnosed with Disruptive Mood Dysregulation Disorder, Attention Deficit Hyperactivity Disorder (combined type), Unspecified Disruptive, Impulse-Control and Conduct Disorder, Unspecified Paraphilic Disorder, Autism Spectrum Disorder, and Mild Intellectual Disability. The youth was physically aggressive at home and school, destroyed property, and eloped to engage in sexual behaviors. The youth experienced three psychiatric hospitalizations in 2016. The youth was recommended for placement in a Residential Treatment Center (RTC). Several Maryland RTCs denied placement to the youth due to the youth's elopement risk and low IQ. The youth will age out in 2020 and at this time his discharge plan is reunification.

#### **19-S. DEPARTMENT OF HUMAN SERVICES (*cont'd*)**

The other youth is a 20-year old with highly sexualized behaviors, frequent tantrums, known for bullying peers, rigid thinking, and known to have sexualized contact with peers. The youth has been determined to be on the Autism Spectrum, a victim of Child Sexual Abuse, and to have Attention Deficit Hyperactivity Disorder. The youth was recommended for placement in a RTC. The youth will age out in 2019. The youth will graduate from high school in June 2019 and will transition to an independent living program with Maryland Developmental Disabilities Administration (DDA).

The Whitney Academy is a unique, year-round residential treatment center. Whitney is nationally recognized for their specialization in the treatment of dually diagnosed (developmentally delayed and psychiatrically disordered) young men, ages 10 to 22, who present with a wide spectrum of sexualized behavior problems ranging from trauma reactive to sexually abusive. All aspects of student life at Whitney reflect the Academy's care, compassion and respect for its students as individuals, from beautiful and comfortable community residences to comprehensive clinical, medical and educational services. Whitney's program is highly monitored and staff secure, and their treatment model provides for community safety and state of the art treatment in what Whitney believes is the most "normal and homelike" environment possible. The care and treatment of Whitney's student population considers the whole person - each individual's specific needs, his sense of belonging, self-esteem and social skills.

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For out-of-state providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.

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**19-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 “articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.”

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.12.06C (Sole Source Contracts), in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider if: (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

**Fund Source:** 80% General; 20% Federal

**Appropriation Code:** N00G0001

**Resident Business:** No

**MD Tax Clearance:** 18-2282-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**REVISED**



Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**20-S. DEPARTMENT OF HUMAN SERVICES**

*Local Department of Social Services Operations  
Residential Child Care Maintenance Payments Program*

**Contract ID:** Residential Child Care Services; SSA/RCCSS-19-002; ADPICS # N00B9400196

**Contract Description:** Residential Child Care (RCC) services for youth diagnosed with developmental, behavioral, psychological and emotional disabilities that are in urgent need of services.

**Award:** Jumoke Community Based Care, Inc.  
Baltimore, MD

**Term:** 1/4/2019 – 12/31/2019 (w/1 one-year renewal option)

**Amount:** \$1,650,840 NTE (1 Year; Base Contract)  
\$1,650,840 NTE (1 Year; Renewal Option #1)  
\$3,301,680 NTE Total (2 Years)

**Procurement Method:** Sole Source (Continuity of Care)

**Bids/Proposals:** N/A

**MBE Participation:** None (see Requesting Agency Remarks)  
**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of a sole source RCC services contract to provide continuity of care for seven youth diagnosed with developmental, behavioral, psychological and emotional disabilities that are in urgent need of services. These youth were placed with this provider on different dates between June and September 2018 under an emergency contract. **The emergency report is Appendix Item A3 on today's Agenda.**

Presently, Jumoke Community Based Care, Inc. is the only residential and mental health treatment facility able to provide continuity of care for these youth. The targeted populations of youth accepted into Jumoke are boys and girls between the ages of 16 - 21. Jumoke is currently licensed by the Maryland Developmental Disabilities Association (DDA) offering Alternative Living Unit and Group Home services for youth with behavioral and psychological disabilities.

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**REVISED**



**20-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

The Maryland State Department of Education (MSDE), Inter Agency Committee (IRC) is the sole agency of the State responsible for setting rates for the Residential Child Care services contracts to ensure that equal rates are paid for equal services regardless of the location of the facility. This is a not-to-exceed per diem contract where the provider is paid solely per child, per day, as such, the Department of Human Services (DHS) will not be charged for any unused capacity.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 “articulates the standards that must be met and maintained by Residential Child Care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in Residential Child Care programs.”

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.05.02A (Sole Source Contracts); in order to provide continuity of human or social services care to current clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.02.11A.

There are no subcontracting opportunities available for this contract; therefore, no MBE or VSBE participation goals were established.

**Fund Source:** 80% General; 20% Federal

**Appropriation Code:** N00G0001

**Resident Business:** Yes

**MD Tax Clearance:** 18-2795-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: June Dwyer 410-767-0114  
june.dwyer@maryland.gov

**21-S. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Assessment, Accountability and Information Technology*

**Contract ID:** Assessment Administration, Scoring and Reporting; ADPICS # R00B9400005

**Contract Description:** Administer, score and report summative assessments in grades 3 - 11 for the Maryland Comprehensive Assessment Program (MCAP).

**Award:** NCS Pearson, Inc.  
Bloomington, MN

**Term:** 1/3/2019 – 12/31/2024 (w/1 three-year renewal option)

**Amount:** \$46,649,745 (5 Years, Base Contract)  
\$31,313,568 (3 Years, Renewal Option)  
\$77,963,313 Total (8 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Proposal / Ranking	Overall Ranking*
NCS Pearson, Inc. Bloomington, MN	2	\$77,963,313 (1)	1
American Institute for Research (AIR) Washington, DC	1	\$126,220,930 (2)	2

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 4.82% (see Requesting Agency Remarks)

**MBE Waiver:** 1.18%

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 212 prospective vendors, 168 of which are Maryland firms, and included 201 MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

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**21-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

Two proposals were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. NCS Pearson, Inc. was ranked overall #1 overall with the second ranked technical offer and the lower price. The technical differences between the recommended awardee and the higher ranked technical offeror were not significant enough to justify the 38% or almost \$50M higher price. Therefore, award is recommended to NCS Pearson, Inc. as having the more advantageous offer to the State.

The Maryland State Department of Education (MSDE) is introducing an improved, comprehensive assessment system for the State of Maryland combining the best elements of the State's current system with new elements for providing students, parents, educators and the community with better student information at a faster pace. The MCAP will continue to assess student performance in compliance with the Maryland College and Career Readiness Standards. The MCAP program will improve Maryland's assessment program by focusing more directly on Maryland students and provide shorter assessments on a consolidated platform for administering the tests, resulting in improved efficiency of Maryland tests.

Maryland has administered the State assessments since the 1970s for the purpose of ensuring every child, regardless of the attending district or school, race, ethnic group, gender or family income is receiving an equitable education. The State assessment program serves this purpose by providing an independent insight into each child's progress, as well as each school's progress. State assessments are codified in both State and federal law and are a required part of the MSDE's Accountability Program.

A 6% MBE participation goal was established for this contract based upon the limited subcontractors and subcontracting opportunities available; however, the recommended awardee requested a 1.18% MBE waiver. After a thorough review and investigation of the good faith efforts made by NCS Pearson, Inc., MSDE approved and granted the waiver request.

No VSBE participation goal was established for this contract based upon the limited number of subcontractors and subcontracting opportunities available.

**Fund Source:** 100% General      **Appropriation Code:** R00A01.04

**Resident Business:** No      **MD Tax Clearance:** 18-2769-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

\* Approved 2-to-1; Comptroller voted no.

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**REVISED**



Contact: Robert Ward 410-767-2211  
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**22-S. MARYLAND DEPARTMENT OF COMMERCE**  
*Biology Health & Life Sciences Division*

**Contract ID:** Convention Exhibit Space Services for the BIO 2019 International Convention;  
ADPICS # T00B9400004

**Contract Description:** Provide a large official pavilion, containing 2,800 square feet of booth space, for the use of the State of Maryland and agencies and subdivisions of the State of Maryland and private sector business entities selected by Commerce at the BIO 2019 International Convention to be held on June 3 - June 6, 2019 in Philadelphia, Pennsylvania.

<b>Award:</b>	Biotechnology Innovation Organization Washington, DC
<b>Term:</b>	1/3/2018 (or earlier upon BPW approval) – 6/30/2019
<b>Amount:</b>	\$123,200
<b>Procurement Method:</b>	Sole Source
<b>Bids/Proposals:</b>	N/A
<b>MBE Participation:</b>	None (Single Element of Work)
<b>Performance Security:</b>	None
<b>Hiring Agreement Eligible:</b>	NA
<b>Incumbents:</b>	Same

**Remarks:** Request for approval of a Sole Source contract to purchase 2,800 square feet of booth space for the Maryland Pavilion at the BIO 2019 International Convention in Philadelphia, Pennsylvania in June 2019. The BIO 2019 International Convention is hosted by Biotechnology Industry Organization (BIO), the only source from which to procure booth space.

All states organizing pavilions are required by the show organizers to pre-purchase all of the booth spaces and then coordinate the leasing of the spaces to bioscience companies or organizations, etc. within their state. Each participating Maryland company/organization will be billed its portion for the booth space it requests. Commerce will pay \$123,200 up front for the booth space and will recoup approximately \$110,000 in rental fees from the participating companies/organizations.

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**REVISED**



**22-S. MARYLAND DEPARTMENT OF COMMERCE (cont'd)**

Commerce has been participating in this show for more than 19 years. The BIO International Convention affords Commerce the opportunity to meet with bioscience companies and leaders from all over the world. Annually, over 16,000 industry leaders, 6,000 companies across 48 states and from 74 countries, and over 100 international and domestic public officials will participate. Bio members are involved in the research and development of innovative healthcare, agricultural, industrial and environmental products. The BIO International Convention helps BIO fulfill its mission to help promote and grow the biotech industry both nationally and globally.

Maryland ranks second in the top five states in the nation in the number of bioscience companies. While at this show, Commerce coordinates a Maryland Pavilion featuring up to 30 organizations including leading bioscience companies such as, Dynport Vaccine and Human Genome Sciences; the University of Maryland; Baltimore BioPark; and Johns Hopkins University. This pavilion showcases Maryland's strength in the industry and helps brand Maryland as a bioscience leader to the world. During the show, Maryland representatives meet with decision makers to discuss the advantages of doing business in Maryland. The show also offers the opportunity to see what kinds of new innovations other companies and countries are embarking on. It serves as a great opportunity to promote bioscience growth in the State of Maryland.

**Fund Source:** 100% General

**Appropriation Code:** T00F0002

**Resident Business:** No

**MD Tax Clearance:** 18-3159-1000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Bonita Rose 410-379-9078  
bonitam.rose@maryland.gov

**23-S. MARYLAND DEPARTMENT OF STATE POLICE**  
*Quartermaster Division*

**Contract ID:** Forensic Biology Casework Sample Analysis; MDW0031036790;  
ADPICS # W00B9400035

**Contract Description:** Provide Short Tandem Repeats (STR) analysis of DNA Database Samples from convicted offenders and arrestees on an as-needed back-up basis. These DNA samples provide profiles that are entered into the Combined DNA Index System (CODIS) and are searched against crime scene evidence profiles in order to provide investigative leads and solve more crimes.

**Award:** Bode Cellmark Forensics, Inc.  
Lorton, VA

**Term:** 1/3/2019 (or earlier upon BPW) - 12/31/2024

**Amount:** \$2,814,895 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Evaluated Price / Ranking	Overall Ranking*
Bode Cellmark Forensics, Inc. Lorton, VA	1	\$2,814,895 (2)	1
DNAa Labs International Deerfield Beach, FL	2	\$2,683,897 (1)	2

\*Note: Technical and financial factors had equal weight in the overall award determination.

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** The Bode Technology Group, Inc.  
Lorton, VA

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**23-S. MARYLAND DEPARTMENT OF STATE POLICE (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to four prospective vendors, none of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Two proposals were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. Bode Cellmark Forensics, Inc. was ranked overall #1 with the higher ranked technical proposal and the higher price. The technical differences between recommended awardee and the lower second ranked technical offeror were determined to be significant to justify the 5% (\$131K) higher price. Therefore, award is recommended to Bode Cellmark Forensics, Inc. as having the more advantageous offer to the State.

The analysis of offender samples was historically outsourced. However, all such analysis is now performed in-house at the Maryland State Police Forensic Sciences Division (FSD). Due to the importance of the analysis of these samples for database entry and as a matter of public safety, it is imperative that FSD have a back-up contract to rely on, in case of an emergency (equipment failure, catastrophic event) or unexpected expansion to the law.

The success and continuation of the CODIS DNA Database is dependent upon the quality of the database, namely the accuracy of the data entered. The integrity of the program is crucial to the investigation of criminal cases. A reported error that resulted in the arrest of a wrongly accused individual or the release of the actual perpetrator would jeopardize the future of the CODIS DNA Database. It would further put into question the quality assurance program of the entire FSD as well as create doubt for evidence presented in court.

Based on chain of custody issues, subcontractors are not allowed to perform the direct services in this contract, thus limiting the subcontracting opportunities available. In addition, a search of Maryland certified MBEs and VSBEs found that none were available to perform these services. Therefore, no MBE or VSBE participation goals were established for this contract.

**Fund Source:** 100% General

**Appropriation Code:** W00.01.01

**Resident Business:** No **MD Tax Clearance:** 18-2711-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Mark Leeds 410-767-1443  
[mark.leeds@maryland.gov](mailto:mark.leeds@maryland.gov)

**24-S-OPT. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Health Services*

**Contract ID:** Utilization Control of Selected Hospital, Nursing Facility, and Home and Community Based Services Reimbursed by the Maryland Medicaid Program; MDH-OPASS 16-14617; ADPICS # M00B9400283

**Contract Approved:** DBM Item 4-S (1/27/2016)

**Contractor:** Telligen, Inc.  
West Des Moines, IA

**Contract Description:** Provide utilization reviews in selected hospitals, nursing facilities, and home and community services reimbursed by the Maryland Medicaid Program.

**Option Description:** Exercise the first one-year renewal option.

**Original Contract Term:** 2/1/2016 - 1/31/2019 (w/2 one-year renewal options)

**Option Term:** 2/1/2019 - 1/31/2020

**Original Contract Amount:** \$25,755,742 (3 Years)

**Option Amount:** \$9,053,327 (1 Year)

**Prior Modifications/Options:** \$0 [Mod: #1: Added a MBE subcontractor: 7/16/2018 – 1/31/2019: Approved by MDH (9/13/2018)]

**Revised Total Contract Amount:** \$34,809,069

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 33%

**MBE Compliance:** 26%

**Requesting Agency Remarks:** Request for approval to exercise the first of two one-year renewal options as contained in the original contract. This contract fulfills State and federal utilization control requirements and is critical to the delivery of acute care and long-term care services in the Medicaid fee-for-service program.

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**24-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

This contract provides essential utilization control of selected hospital, long-term care and community services reimbursed by the Maryland Medicaid Program. The selected Utilization Control Agent shall successfully deliver and be charged with the responsibility of conducting utilization control to ensure that:

- Medical services are authorized only when medically necessary;
- Medical services provided in a hospital on an inpatient basis are authorized only when such services cannot be effectively provided on an outpatient basis or more effectively and efficiently in a facility of a different type;
- Medical services provided in a nursing facility, chronic hospital or in a community-based program are authorized only when an individual is appropriately determined to be medically eligible for those services;
- Medical services provided to Medicaid recipients meet professionally recognized standards of quality;
- All authorized medical services are provided in an effective and efficient manner; and,
- Abuses of utilization or payment are identified and reported to the Department.

Telligen, Inc. completes reviews for 20 unique medical eligibility and necessity processes and has worked with MDH to develop standard operating procedures corresponding to the contract and MDH needs. This collaborative relationship has improved often lengthy and burdensome processes, streamlined workflows and met goals set by MDH. Additionally, MDH and Telligen, Inc. are seeking further improvements to its acute care and long-term care processing of reviews. This effort will greatly improve Medicaid provider relations and the services they provide to Medicaid recipients.

**Fund Source:** 75% Federal; 25% General

**Appropriation Code:** M00Q01.03

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Michael T. Halpin 410-767-8733  
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**25-S-MOD. BOARD OF TRUSTEES FOR THE MARYLAND TEACHERS AND STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS (MSRP)**

**Contract ID:** Plan Administrator Contract; ADPICS # COH90547

**Contract Approved:** DBM Item 2-S (12/19/2012)

**Contractor:** Nationwide Retirement Solutions, Inc.  
Columbus, OH (Local Office in Hunt Valley, MD)

**Contract Description:** Contract for a single, independent provider to perform administrative, accounting, enrollment and other participant services to carry out the day-to-day operations of all four Supplemental Retirement Plans.

**Modification Description:** Extend the contract by one year in order to complete the procurement and award a new contract.

**Original Contract Term:** 1/1/2013 – 12/31/2017 (w/1 one-year renewal option)

**Modification Term:** 1/1/2019 – 12/31/2019

**Original Contract Amount:** \$13,198,500 (5 Years)

**Modification Amount:** \$4,710,000 (1 Year)

**Prior Modifications/Options:** \$4,558,300 [\$1,458,300: Mod #1: Added optional investment services and funding due to greater than expected participant asset growth: 2/9/2017 – 12/31/2017: DBM Item 11-S-MOD (1/25/2017); \$3,100,000: Opt #1: 1/1/2018 – 12/31/2018: DBM Item 6-S-OPT (11/1/2017)]

**Revised Total Contract Amount:** \$22,466,800

**Percent +/- (This Modification):** +35.7%

**Overall Percent +/-:** +46.7%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 15.12%

**MBE Compliance:** 18%

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Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



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**25-S-MOD. BOARD OF TRUSTEES FOR THE MARYLAND TEACHERS AND STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS (cont'd)**

**Requesting Agency Remarks:** Request for approval to extend the contract by one year in order to maintain participant account servicing while the current competitive procurement is completed and to provide for a reasonable implementation period if a new Plan Administrator is chosen. The contract can be terminated by the Board prior to the expiration date upon 30 days prior written notice to the contractor.

By law, all costs of the Maryland supplemental retirement plans must be paid from the participant contributions or their earnings. No State funds may be used to pay the expenses of these plans. In addition to the participant fee proposed for this Plan Administrator Contract, other fees may be collected from participant accounts to support the operations of the Board of Trustees and several related financial service and advisor contracts. Investments offered to MSRP participants bear their own, individual management fees that are published in participant statements and in the MSRP Board's annual reports.

Nationwide Retirement Solutions, Inc. continues to perform more than satisfactorily. Financial statements are timely and confirmed by independent audit without qualification. Participant statements are accurate and distributed each quarter on schedule. Benefits and tax withholding have been appropriately calculated and paid as required. The contractor has implemented effective marketing programs that are well-coordinated with the MSRP Board's educational programs. The contractual fee rate of 0.09% against assets on an annual basis continues to be competitive.

The new RFP was published August 30 2018 and proposals were received on November 15, 2018. A new contract is expected to be recommended for award in spring 2019.

**Fund Source:** 100% Non-Budgeted (Fees collected directly from participant accounts)

**Appropriation Code:** G50L0001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Athos Alexandrou 410-767-5369  
athos.alexandrou@maryland.gov

**26-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Systems/Operations and Pharmacy*

**Contract ID:** Maryland Point-of-Sale Electronic Claims Management System (Statewide); DHMH/OPASS-07-9030; ADPICS # COH89368

**Contract Approved:** DBM Item 7-S (5/17/2006)

**Contractor:** Conduent State Healthcare LLC (formerly Xerox State Healthcare, LLC and prior to that ACS State Health Care, LLC) Dallas, TX (local office in Baltimore, MD)

**Contract Description:** Contract to design, implement, administer, manage and maintain a Point-of-Sale (POS) electronic claims capturing, management and adjudication network in conjunction with administering a drug utilization review system to continue the State of Maryland's compliance with Federal requirements (Omnibus Budget Reconciliation Act – OBRA 90).

**Modification Description:** Extend the contract term by one year with one six-month renewal due to the cessation of the Medicaid Enterprise Restructuring Project (MERP) for the POS contractor.

**Original Contract Term:** 8/1/2006 – 2/4/2007 (Transition Period – MOD #1)  
2/5/2007 – 7/31/2009 (w/2 two-year renewal options)

**Modification Term:** 3/1/2019 – 2/18/2020 (w/1 six-month renewal option)

**Original Contract Amount:** \$10,076,159 (3 Years)

**Modification Amount:** \$ 7,061,304 (1 Year, Modification)  
\$ 3,633,547 (6 Month, Renewal Option)  
\$10,694,851 Total (1½ Years)

**Prior Modifications/Options:** \$50,731,464 (see page 76B)

**Revised Total Contract Amount:** \$67,868,927

**Percent +/- (This Modification):** +106.1%

**Overall Percent +/-:** +330.9%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 17%

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**ACTION AGENDA**  
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**26-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**MBE Compliance:** 17%

**Requesting Agency Remarks:** Request for approval to extend the current contract by one year with one six-month renewal option. This contract continues the ongoing development, operation and management of Maryland's POS Pharmacy System for Medicaid enrollees and other specified Department program enrollees. The contract also includes services for Prospective Drug Utilization Reviews; Automated Drug Formulary Updating Services; Eligibility Services; and services for the National Manufacturers Drug Rebate Program.

The Maryland Medicaid Program was in the process of implementing a new Medicaid Management Information Systems (MMIS) and transitioning from a State-run Medicaid program to a Fiscal Agent-run Medicaid Program; known as the MERP. Mod #11 provided for: (a) additional staffing to handle the increase in prior authorizations related to prescribing certain behavioral health drugs that went into effect on January 1, 2015; and (b) extended the contract term by 18 months with four six-month renewal options to allow the MERP to be fully implemented and operational before the Maryland Medicaid Program could engage in the procurement for a replacement POS contract. However, the MERP was cancelled in October 2015. The program is currently reviewing proposals submitted under the procurement for a Project Manager. In October 2017, the program issued a Request for Proposals for a replacement POS contract. Multiple proposals have been submitted by offerors that are currently being reviewed. It is projected that a new POS contract will be in place by fall 2019 and the new MMIS will be in place by early summer 2020.

It is in the State's best interest to approve this modification to allow MDH to continue the competitive procurement process for replacing the current system. In addition, the contractor continues to satisfactorily perform these services on behalf of the State.

This POS contract involves pharmacy claims processing (including necessary Prospective Drug Utilization Review edits), clinical prior authorization services, and pharmacy drug rebate management services. The pharmacy claims are adjudicated in real time and recipients are able to start the needed drug therapy right away and any interruption in this service can have a significant impact to the recipient's health and well-being.

**Fund Source:** 60% Federal; 40% General  
**Appropriation Code:** M00Q0103 **Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**26-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***Prior Modifications/Options: (cont'd)***

Mod #1	\$156,500	Modification extended the transition period on the contract for an additional thirty-five days for the period 1/1/2007 to 2/4/2007. This modification allowed time for the Department to receive final transition files from the incumbent vendor. The transition term was changed to 8/1/2006 – 2/4/2007 and the new base contract term was changed to 2/5/2007 – 7/31/2009. DBM Item 7-S-MOD (12/6/2006).
Mod #2	\$524,781	Allowed changes to the recipient eligibility determination system for implementation of the Medicaid expansion: 1/20/2009 to 7/31/2009: DBM Item 5-S-MOD (1/7/2009).
Option #1	\$6,647,038	Exercised the first two-year renewal option: 8/1/2009 to 7/31/2011: DBM Item 12-S-OPTION (6/17/2009).
Mod #3	\$1,048,316	Mod to implement Phase I of the changes relating to collection and reporting of drug manufacturer rebates associated with the Health Care Reform legislation, especially the Affordable Care Act (ACA) enacted on 3/23/2010: 12/2/2010 to 7/31/2011: DBM Item 7-S-MOD (12/1/2010).
Mod #4	\$389,067	Mod to implement Phase II (described above with Phase I) and provide enhancements to the notices for the Primary Adult Care (PAC) program automated eligibility processing system: 4/21/2011 to 7/31/2011: DBM Item 10-S-MOD (4/20/2011).
Option #2	\$9,351,059	Exercised the second two-year renewal option: 8/1/2011 to 7/31/2013: DBM Item 9-S-OPTION (7/6/2011).
Mod #5	\$10,255,996	Mod to upgrade the system and make changes to enable the program to meet and comply with the ACA; add additional staff to meet policy changes affecting the prescribing of Antipsychotic drugs; and extend the contract term by 24 months in order to effectively and cost efficiently implement the upgrade to the POS system: 7/1/2012 to 7/31/2015: DBM Item 24-S-MOD (6/6/2012).

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**26-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

Mod #6	\$0.00	Mod to upgrade the system and make changes to enable the program to meet and comply with the ACA: 7/1/2012 to 7/31/2015: Approved by MDH on 8/26/2013.
Mod #7	\$23,351	Mod to maintain eligibility for newly eligible adults after January 2014 when the PAC program will cease and the participants will convert to the ACA's newly eligible adults coverage group with full Medicaid benefits. Because of unforeseen delays in the Maryland Health Benefit Exchange's electronic eligibility system, also known as Maryland Health Connection or the HIX, the eligibility verification system in current use for PAC must be used as a back-up system for the newly eligible adults' coverage group. These eligibility records will eventually be converted and maintained in the HIX. Approved by MDH.
Mod #8	\$330,000	Mod to revise and enhance the Maryland Medicaid Program "SmartPA" solution to support the transition to the International Statistical Classification of Diseases and Related Health Problems (ICD) "ICD-10" code sets by October 1, 2014: 2/6/2014 – 7/31/2015. Approved on DBM Item 11-S-MOD (2/5/2014).
Mod #9	\$6,047	Mod to update the eligibility system to process applications in the new ACA "Childless Adult" coverage group: 3/15/2014 - 7/31/2015: Approved by MDH.
Mod#10	\$244,661	Mod to change the existing rebate system in order to identify and report drug rebates for patients that are part of the Affordable Care Act (ACA) Medicaid Expansion. Reporting requirements begin July 1, 2014: 5/1/2014 – 7/31/2015: DBM Item 7-S-MOD (4/30/2014).
Mod #11	\$8,670,744	Mod to add six staff members to meet the January 1, 2015 implementation of changes affecting the prescribing of certain behavioral health drugs and to extend the contract term by 18 months with four six-month renewal options: 1/1/2015 – 1/31/2017: DBM Item 19-S-MOD (12/3/2014).

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**26-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

Mod #12	\$34,129	Mod to (1) change the "SAS 70" audit to a statement for attestation engagement 16 (SSAE 16) audit & specify the audit period; & (2) enhance the current lock-in functionality of the claims processing system to communicate between programs: 3/13/2015 - 1/31/2017: Approved and reported on the March 2015 PAAR.
Mod #13	\$0	Mod to bridge the contract term in order to submit an agenda item to the Board of Public Works for approval of exercising the available renewal options in Mod #11: 2/1/2017 – 2/28/2017: Approved by MDH.
Option #3/4	\$5,585,918	Exercised the first two of four six-month renewal options as contained in Mod #11: 3/1/2017 – 2/28/2018: DBM Item 18-S-OPT (2/8/2017).
Mod #14	\$962,042	Mod to transition to an Actual Acquisition Cost methodology and to implement Drug Utilization Review of Opioids: 3/1/2017 – 2/28/2018: Retroactive Approval: DBM Item 7-S-MOD (3/22/2017).
Options #5/6	\$6,501,815	Exercise the final two of four six-month renewal options as contained in Mod #11: 3/1/2018 – 2/28/2019: DBM Item 7-S-OPT (2/7/2018).
Total	<u>\$50,731,464</u>	

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Carl N. Zacarias 410-260-6139  
czacarias@treasurer.state.md.us

27-GM.

**PRINCE GEORGE'S COUNTY SHERIFF DEPARTMENT**

**Fund Source:** State Insurance Trust Fund

**Appropriation Code:** B0244

**Request Amount:** \$40,000

**Description:** Pursuant to State Government Article §§ 12-404 and 12-501, the Office of the Attorney General and the Prince George's County Sheriff request approval for payment of \$40,000 in full settlement of all claims, including attorneys' fees, against the State in *Ariel Adams v. State of Maryland*, U.S. District Court for the District of Maryland, Civil Action No.17-cv-03376 - PJM.

**Requesting Agency Remarks:** If this settlement is approved, a check should be made payable to Michael D. Herman & Associates and Ariel Adams in the amount of \$40,000, which shall reference *Ariel Adams v. State of Maryland*. The check should be delivered to Carl N. Zacarias, Assistant Attorney General, Office of the Treasurer, Treasury Building, Room 444, 80 Calvert Street, Annapolis, Maryland 21401, who will deliver the check and ensure all of the necessary documentation and releases are complete.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018



Contact: Jonathan Martin 410-260-7280  
[jonathan.martin1@maryland.gov](mailto:jonathan.martin1@maryland.gov)

**28-GM. DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Office of Budget Analysis (OBA)*

**Request Amount:** \$4,166,667 FY2019 Total (see page 28B)

**Description:** Request to approve a proposed reimbursable fund budget amendment for the month of November FY2019. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

**Fund Source:** 100% Reimbursement

**Appropriation Code:** See page 28B

**Requesting Agency Remarks:** The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for November FY2019. The following page shows the reimbursable fund amendment and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**December 19, 2018**



**28-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

<i>Budget Amendment Number</i>	<i>Receiving Funding</i>	<i>Contributing Funding</i>	<i>Funding Amount</i>	<i>Justification</i>
19R-009	S00A25 Department of Housing and Community Development, Division of Development Finance	M00Q01 Maryland Department of Health, Medical Care Programs Administration	\$4,166,667	Funding is provided by the Department of Health through an Interagency Agreement By and Between Medicaid, the Environmental Health Bureau, and the Department of Housing and Community Development for Lead Abatement Under the CHIP Health Services Initiative State Plan Amendment, Healthy Homes for Healthy Kids Program. This is a newly created state program to help families with lead poisoning. Funds will be used for weatherization contractors, fees to local administrative agencies for processing applications, grants to LWAs, and administrative costs at DHCD to run the program.
<b>FY2019 November Proposed Reimbursable Amendment Total</b>		<b>\$4,166,667</b>		

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 19, 2018

**REVISED**



Contact: Anna Lansaw 410-339-5015  
[annaa.lansaw@maryland.gov](mailto:annaa.lansaw@maryland.gov)

**29-S. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Office of Inmate Health Services*

**Contract ID:** Inmate Medical Care and Utilization Services; DPSCS # Q0017058;  
ADPICS # Q00B8400052

**Contract Description:** Provide Statewide medical care and utilization services for approximately 20,000 inmates within correctional institutions of the Maryland Department of Public Safety and Correctional Services.

**Award:** Corizon Health, Inc.  
Brentwood, TN

**Term:** 1/1/2019 (or earlier upon BPW approval) – 12/31/2023

**Amount:** \$680,000,000 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Price/Ranking	Overall Ranking*
Corizon Health, Inc. Brentwood, TN	1	\$659,259,142 (1)	1
Wexford Health Sources, Inc. Pittsburgh, PA	3	\$708,930,883 (2)	2
Centurion, LLC Vienna, VA	2	\$724,498,787 (3)	3

*\*Note: Technical factors and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 11.35% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Wexford Health Services, Inc.  
Pittsburgh, PA

**REVISED**



**29-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 292 prospective vendors, 265 of which are Maryland firms, and included 133 MBEs and 205 VSBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Four proposals were received in response to the RFP; however, one proposal was determined to be not reasonably susceptible of award due to failure to meet the minimum requirements of the RFP. The remaining three proposals were determined to be reasonably susceptible of being selected for award. Corizon Health, Inc. was ranked overall #1 with the highest ranked technical offer and the lowest price. Therefore, award is recommended to Corizon Health, Inc. as having the most advantageous offer to the State.

... [T]ransition activities began under an emergency contract and will be superseded by this five-year contract when approved by the BPW to begin delivering the full scope of services on January 1, 2019. The contractor will not be paid for any transition activities that occur prior to the January 1, 2019 start date.

The recommended awardee will provide inmate medical health services with utilization review and management and re-entry services for inmates returning to the community. The contractor will provide an overall inmate health services program within the Department to include all primary medical services, staff, equipment and supplies (other than onsite medications), as well as onsite and offsite specialists, onsite and offsite specialty clinics, offsite hospitalization and other secondary care, and transportation services for offsite care for all inmates. All the required services will only be provided by qualified Clinicians and Healthcare Professionals. The contractor will also provide all specialty clinics and coordinate hospitalization for offsite care, as medically necessary. Additionally, the contractor will be responsible for the utilization review and management of all care rendered on and offsite. Finally, the contractor will be responsible for the timely payment of all claims by those providing offsite hospital or specialty care to State inmates pursuant to referral by the Clinician and in emergency cases. Any legal action, late fees, interest, etc. for unpaid claims or partial claim payment will be the exclusive responsibility of the contractor.

Payment to the Contractor shall primarily be a fixed annual price, divided into twelve monthly installments to produce a fixed monthly fee, for each respective Contract Period (year) for all services. DPSCS will share some expenses with the Contractor including costs for off-site hospital stays if the cost exceeds \$35,000 for a single admission, transportation costs in excess of a threshold specified in the RFP, and certain equipment purchases. Contractor shall be entitled to retain 10% of all third party reimbursements of inmate offsite medical care, including Medical Assistance reimbursements. DPSCS is including additional funding of \$20,740,858 in the contract award amount to account for the reimbursement by the State of shared expenses as described.

**REVISED**



**29-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

On September 26, 2017, Wexford Health Sources, Inc., the incumbent, filed the first of five protests. Wexford appealed the denials of its protests to the Maryland State Board of Contract Appeals (MSBCA). On August 31, 2018, the MSBCA issued its final decision denying Wexford's appeals.

On September 27, 2017, Centurion, LLC filed an untimely protest. The Department denied the protest on October 25, 2017 and Centurion did not appeal.

An 11% MBE participation goal was established for this contract based upon the total number of subcontractors available to perform the services; however, the recommended awardee submitted to 11.35% MBE participation. A 1% VSBE participation goal was also established for this contract based upon the total number of subcontractors available to perform the services

**Fund Source:** 98% General; 2% Federal

**Appropriation Codes:** Various

**Resident Business:** No

**MD Tax Clearance:** 18-2692-1111

This Item was withdrawn from as DBM Item 7-S (11/14/2018) and DBM Item 4-S (12/5/18).

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 19, 2018



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**1-C-BP.** **UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY**  
*University Union Expansion and Renovation  
Bid Package 3 of 6*

**Contract ID:** Construction Management at Risk Services for  
University Union Expansion and Renovation University  
Contract #C-00813

**Recommendation:** Award Bid Package 3: masonry, metal panels, roofing, glass and glazing, metal framing, partitions and ceilings, food service area, fire protection, mechanical, electrical, CM allowances, and UMB allowances.

**Contractor:** The Barton Malow Company, Baltimore, MD

**Prior Approval:** USM Item 2-C 12/21/2016 (pre-construction services)  
USM Item 2-C-BP 10/03/2018 (Bid Package 1)  
USM Item 5-C-BP 11/14/2018 (Bid Package 2)

**Project:** The primary purpose of the comprehensive renovation and expansion of the Union Building is to achieve the University's vision of a more engaging, student-focused facility that supports the campus community. The secondary objective is to address substantial deferred maintenance backlog at the facility.

The University now anticipates that it will present to the Board six Bid Packages to be awarded to the contractor during the construction phase. (Previously the University anticipated five Bid Packages.) Estimated construction cost is \$84.85 million. The overall project estimate is \$108.77 million which includes design, construction and equipment.

**This Bid Package Amount:** \$46,993,432

**Amount Pre-Construction;  
Bid Package 1 & 2;  
USM Authorized Changes:** \$32,359,846

**Revised Amount:** \$79,353,278

**Original Contract Term:** 23 months from pre-construction notice-to-proceed;  
36 months from construction notice-to-proceed

**1-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
*University Union Expansion and Renovation*  
*Bid Package 3 of 6***

**Fund Source:** USM Academic/Auxiliary Revenue Bonds 2018

**MBE Participation:** 30%  
Subgoals: 7% African-American Owned  
4% Asian-American Owned

**MBE Compliance:** 31.41%  
Subgoals: 7.86% African-American Owned  
12.62% Asian-American Owned

**Performance Security:** 100% performance bond required

**Requesting Institution Remarks:** The Construction Management at Risk contract was initially awarded for pre-construction. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the third bid package; three additional bid packages are anticipated.

NOTE: It was originally anticipated that there would be five bid packages; however, an additional bid package will be necessary for precast concrete. The precast concrete was going to be part of this Bid Package 3 but had to be re-bid due to cost.

MBE participation is 29.16% in Bid Package 3.

**Resident Business:** Yes

**MD Tax Clearance:** 18-2910-1111

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**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 19, 2018



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USM Rep: Joe Evans

**2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
*Construction Contract Renewal Option*

**Contract ID:** On-Call Construction Manager at Risk Contract  
RFP 84966-B

**Contract Approved:** USM Item 1-C (12/07/16)

<b>Contractors:</b>	Coakley & Williams Construction, Inc.	Bethesda, MD
	DPR Construction	Columbia, MD
	Quandel Schafer	Abington, MD
	Kinsley Construction	Herndon, VA
	Plano-Coudon, LLC	Baltimore, MD
	Whiting-Turner Contracting Company	Baltimore, MD

**Construction Description:** Provide Construction Management at Risk services during preconstruction and construction phases on an on-call basis for projects at the University of Maryland, College Park Service Center.

**Option Description:** Exercise first of three renewal options

**Original Term:** 12/08/16 – 12/07/18 (2-year base w/ three 1-yr options)

**This Option Term:** 12/08/18 – 12/07/19 (first 1-yr option)

**Original Amount:** \$200 million (2-year base)

**This Option Amount:** \$100 million (not to exceed)  
No single project anticipated to exceed \$15 million

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** MBE goals assigned on task orders exceeding \$100,000

**MBE Compliance:** 18.78%

**Performance Security:** 100% performance bond for projects exceeding \$100,000

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 19, 2018



**2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
*Construction Contract Renewal Option*

**Requesting Institution Remarks:** Renewal is based on satisfactory contractor performance. Services will be performed on an as needed task order basis. This contract is used for UMCP facilities renewal/renovation projects (e.g., interior renovations such as office space, residential facilities and laboratories). Construction task orders exceeding \$1 million will be brought to the Board of Public Works for approval.

**Resident Business/MD Tax Clearance:**

Coakley & Williams Construction, Inc.	Yes	18-2791-1111
DPR Construction	Yes	18-2789-1111
Quandel Schafer	Yes	18-2792-1111
Plano-Coudon	Yes	18-2788-1111
Whiting-Turner Construction Company	Yes	18-2790-1111
Kinsley Construction	No	18-2818-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 19, 2018



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**3-GM. GENERAL OBLIGATION BOND PROCEEDS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$ 30,546.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

**University System of Maryland, Universities at Shady Grove  
Biomedical Sciences and Engineering Building**

**Description:** Telecommunications server, software and warranty  
**Procurement Method:** Master Contract (Vendor Contract No. 972016)  
**Award:** DELL Marketing LP, Dallas, TX  
**Amount:** \$6,568  
**Fund Source:** MCCBL of 2018: *Provide funds to complete construction and equipping of the new Biomedical Sciences and Engineering Building.* Item # 18-248  
**Resident Business:** No                    **MD Tax Clearance:** 18-2889-1100

**University of Maryland, Baltimore  
Health Sciences Facility III**

**Description:** Thermo Scientific Ultra-Low Freezers and Racks  
**Procurement Method:** Master Contract #88380  
**Award:** Fisher Scientific, Suwanee, GA  
**Amount:** \$23,978  
**Fund Source:** MCCBL of 2017: *Provide funds to complete construction and equipping of a new research facility for the University of Maryland, Baltimore.* Item No #174  
**Resident Business:** No  
**MD Tax Clearance:** 18-3028-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**1-GM. MARYLAND PUBLIC TELEVISION**  
***Resource Sharing Agreement***

**Recommendation:** That the Board of Public Works approve Maryland Public Television entering into a resource sharing agreement.

**Authority:** Sec. 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Award:** Cellco Partnership d/b/a Verizon Wireless

**Term:** 1/3/2019\* – 12/31/2038 (5-year base with three 5-year renewal options)  
\* or earlier upon approval

**Amount:** \$ 324,979 (5-year base)  
\$ 395,387 (option 1)  
\$ 481,049 (option 2)  
\$ 585,270 (option 3)  
\$1,786,685

**Property:** Maryland Public Television tower space, Urbana, Frederick County

**Remarks:** This revenue generating transaction results from a resource-sharing agreement between Maryland Public Television and Cellco Partnership d/b/a Verizon Wireless. The benefit to the State is compensation for leasing tower space in support of telecommunications antennas.

Because the lease value over the 20-year term is more than \$100,000, this agreement was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund Source:** MPT Tower Rental Fund (Revenue Generating)

**MD Tax Clearance:** 18-2935-1101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**2-IT. COMPTROLLER OF MARYLAND**  
*Information Technology Division*

**Contract ID:** Intelligent Forms Processing (SS-2019-06)  
ADPICS BPO No.: E00B9400017

**Contract Description:** Intelligent Forms Processing software/Defect Support and maintenance services.

**Awards:** IBM Corporation, Baltimore, MD

**Term:** 1/8/2019 – 1/7/2021 (two years)

**Amount:** \$441,642

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Defect Support includes scheduled Intelligent Forms Processing software fix packs, problem determination and source identification assistance, and defect resolution for the software. Defect Support is necessary for these software licenses:

- 10 scan/rescan/image import
- 10 forms processing with 2D barcode functionality
- 10 Mitek (OEM licenses)
- 60 data verification/original entry/check processing
- 238 DocQuery licenses

IBM's Intelligent Forms Processing software is proprietary software, components of which IBM has modified to satisfy specific Comptroller requirements. IBM is the developer of the software and retains the proprietary and copyright privileges associated with the software.

**Fund Source:** 100% General  
**Resident Business:** Yes

**Approp. Code:** E00A0401  
**MD Tax Clearance:** 18-2515-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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### **3-IT. COMPTROLLER OF MARYLAND**

**Contract ID:** Integrated Tax System (ITS)  
ADPICS BPO No.: E00B8400029

**Contract Description:** Supply, implement, manage Integrated Tax System Solution.

**Award:** Revenue Solutions, Inc. Pembroke, MA

**Term:** 1/3/2019\*- 12/19/2028 (10-year base w/ one 5-year option)  
\*or earlier upon Board approval

12/20/2028 – 12/19/2033 (5-year option)

**Amount:** \$117,430,895 (10-year base)  
\$ 42,234,295 (5-year option)  
\$159,665,190 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offeror	Technical Rank	BAFO Price	BAFO + TCO Cost	Financial Rank	Overall Rank
Revenue Solutions, Inc.	1	\$155,818,886	\$155,818,886	1	1
FAST Enterprises, LLC	2	\$132,217,000	\$179,639,138	2	2

**MBE Participation:** 5% (base term only)

**Remarks:** A notice of the Request for Proposals was advertised on *eMarylandMarketplace* and the Comptroller's website; eleven companies were directly solicited. Three proposals were received. One offeror was determined not reasonably susceptible of award as it proposed only one portion of the scope of work.

The Evaluation Committee reviewed and evaluated the proposals of the two remaining vendors, Revenue Solutions, Inc. and FAST Enterprises, LLC. Both vendors proposed solutions to provide, implement, and manage a modernized Integrated Tax System (ITS) consistent with the Comptroller's vision to deliver a user-friendly system that provides a single view of the taxpayer, delivering better customer service.

### **3-IT. COMPTROLLER OF MARYLAND (cont'd)**

#### ***Remarks: (cont'd)***

*Technical.* The main distinction between the two proposals centered on the completeness of the proposal with respect to the RFP requirements. The RFP asked vendors to propose a total solution to include:

- An established commercial-off-the-shelf ITS software package
- Intelligent scanning, imaging, and content management of paper documents
- Full integration with Teradata Data Warehouse and development of a new data model to maximize the integration
- Vendor supplied and managed hosting

The FAST Enterprises proposal did not include the scanning component and offered an interface only with the data warehouse in the current data model. The RSI proposal included all requested components.

*Pricing.* In its financial proposal (best and final offer), FAST Enterprises offered a lower price than the apparent awardee. However, the FAST Enterprises proposal does not take into account the true Total Cost of Ownership (TCO), that is, the additional costs and need to procure additional components to complete the full ITS solution that the FAST Enterprises proposal would need. The evaluation committee estimated these additional costs by reviewing the costs associated with current contracts for these goods and services. By taking into account these TCO costs, RSI, Inc. is actually lower in price.

In addition, by having one vendor manage all aspects of the ITS Solution, the implementation can move forward in the planned timeframe instead of delay to allow time for additional procurements. Based on the factors listed above, the agency recommends the contract be awarded to RSI as the more advantageous solution to the State, considering the completeness of the offering.

*Award Amount.* The award amount includes a 5% contingency added to the proposed amount for the base term to cover unforeseen circumstances that may be encountered during implementation. Circumstances may include temporary staff, additional hardware/software, legislative changes requiring new scope, or project delays caused by shifting State priorities.

**Fund Source:** 40% SF, 60% RF  
**Resident Business:** No

**Approp. Code:** E00A0402  
**MD Tax Clearance:** 18-1386-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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#### **4-IT. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Contract ID:** IntelliGrants – Universal Grant Management System  
ADPICS BPO No.: S00B9400009

**Contract Description:** Provide workflow configuration for DHCD's State and federally-funded community development and revitalization programs.

**Awards:** Agate Software, Inc., Okemos, MI

**Term:** 1/3/2019 – 1/2/2022 (3 years)

**Amount:** \$360,490

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Agate Software, Inc.

**Remarks:** In 2013, DHCD procured IntelliGrants, a commercial, grant management software developed by Agate Software, via the State's master contract for COTS software. IntelliGrants product is a highly adaptable platform that allows program-specific workflows to be developed for applications intake, applications review, awards, fund disbursement, and program management.

DHCD has been using IntelliGrants to develop and implement workflows for the Community Legacy program. DHCD seeks to continue developing similar program workflows for the remainder of its State- and federally-funded community development and revitalization programs. This will allow DHCD to use IntelliGrants as its comprehensive management system for all community development and revitalization programs.

IntelliGrants is a mature product, in use by numerous state governments and nonprofit organizations nationally. Agate has been selling and supporting IntelliGrants since 1997. Annual maintenance and help desk support is provided through DoIT's Statewide COTS contract. Because the IntelliGrants software is proprietary, Agate is the only vendor capable of developing the discrete workflows for DHCD's various community development and revitalization programs.

Due to the proprietary nature of the Agate software, there is no MBE participation for this contract.

**Fund Source:** Special Funds (General Bond Reserve Fund)

**Approp. Code:** S00A2601

**Resident Business:** No **MD Tax Clearances:** 18-2207-0001

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#### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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## **5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Assistive Telecommunications Devices Assessment Services for Individuals Unable to Use a Standard Telephone  
ADPICS BPO No.: 060B8400093

**Contract Description:** Multiple award contract to provide new evaluations, follow-up services and re-evaluation services for customers applying for the assistive telecommunications devices from across multi service regions throughout the State.

**Procurement Method:** Competitive Sealed Proposals  
Single Bid Received Per Region

**Proposals:** Easter Seals Society DC, MD, VA Silver Spring, MD  
Independent Marylanders Achieving Growth through Empowerment (IMAGE) Towson, MD  
MAC, Inc. Salisbury, MD

**Awards:**

<i>Contractors</i>	<i>Service Regions</i>
Easter Seals Society DC, MD, VA	4, 5, 8, 10
Independent Marylanders Achieving Growth through Empowerment (IMAGE)	7
MAC, Inc.	1, 2

**Term:** 1/2/2019 – 1/1/2022 (w/two 1-year renewal options)

**Amount:** \$379,622 (3-year base)  
\$126,540 (option 1: 1/2/2022 – 1/1/2023)  
\$126,540 (option 2: 1/2/2023 – 1/1/2024)  
\$632,702

**MBE Participation:** None

**Incumbents:** Bay Area Center for Independent Living  
Easter Seals, Washington-Baltimore Region, Inc.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**December 19, 2018**



## **5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** The solicitation was distributed via the DoIT Bid Board and on *eMarylandMarketplace*. Four proposals were received. One, a response from the Maryland Department of Disabilities, was later withdrawn. The remaining three offerors were determined to be susceptible for award in each of the regions they proposed.

This contract will provide the Telecommunications Access of Maryland [TAM] office (which operates the Maryland Accessible Telecommunications program) the means to offer individual telecommunication assessments (new and follow-up), training, product demonstrations, and installation of equipment to applicants referred by the program. These include customers who are deaf, hard of hearing, deaf and blind, speech-disabled, mobility-impaired, visually-impaired or cognitively-impaired and may have one or more disabilities that make it difficult for them to access a standard telephone.

Contractors will cover the following Service Regions:

- Region 1 Worcester, Wicomico, Somerset, Dorchester Counties
- Region 2 Caroline, Talbot, Queen Anne's, Kent Counties
- Region 4 Frederick, Washington Counties
- Region 5 Allegany County
- Region 7 Howard, Anne Arundel, Baltimore Counties, and Baltimore City
- Region 8 Montgomery, Prince George's Counties
- Region 10 Carroll County

For Service Regions 3 and 9 (not covered by these contractors), TAM and the Department of Disabilities remain open to inter-agency cooperation through a memorandum of understanding to ensure continued service to Marylanders.

*Fund Source:* General *Approp. Code:* B0409

### *Resident Business:* Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

## APPROVED

**DISAPPROVED**

## DEFERRED

## WITHDRAWN

## WITH DISCUSSION

## WITHOUT DISCUSSION

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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## **6-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract ID:** Sex Offender Registry Replacement – OffenderWatch – SaaS  
Contract #Q00B9400087 ADPICS BPO No.: Q00B9400087

**Contract Description:** Provide new Maryland Sex Offender Registry [OffenderWatch] to replace the current registry.

**Award:** Watch Systems, LLC, Covington, LA

**Term:** 1/3/2019\* – 12/31/2023 (5-year base w/ three 1-year options)  
\*or earlier upon Board approval  
1/1/2024 – 12/31/2024 (option 1)  
1/1/2025 – 12/31/2025 (option 2)  
1/1/2026 – 12/31/2026 (option 3)

**Amount:** \$1,389,146 (base)  
\$ 294,165 (option 1)  
\$ 301,520 (option 2)  
\$ 309,058 (option 3)  
\$2,293,889

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Reference is made to DoIT Item 4-IT (7/19/18) in which the Board of Public Works approved DPSCS awarding a contract to Watch Systems LLC to provide OffenderWatch Software-as-a-Service. However, the Office of the Attorney General determined that contract to be void. Accordingly, DPSCS brings this new contract to the Board for approval with correct implementation schedule and payment structures.

This contract for Software as a Service with Watch Systems, LLC will replace Maryland's Online Sex Offender Registry. The U.S. Department of Justice grant will pay for the first year of the contract. Through the subsequent years funding will be secured through combinations of grants and State general funds.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**6-IT. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Fund Source:** Adam Walsh Act Implementation Grant:  
SORNA 2017 – AW- BX – 0019 (year one)  
General Funds and future grants

**Resident Business:** No

**Approp. Code:** Q00A0102

**MD Tax Clearances:** 18-1075-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**7-IT. MARYLAND DEPARTMENT OF HEALTH**  
*Division of Vital Records*

**Contract ID:** Order and Payment Services (Statewide)  
MDH/OPASS #19-18129, ADPICS BPO No.: M00B9400253

**Contract Description:** Provide vital records (certificates of birth, death, marriage, divorce) to requestors placing orders remotely via credit/debit card.

**Awards:** VitalChek Network, Inc. (Lexis/Nexis Company)  
Brentwood, TN

**Term:** 1/3/2019 – 12/31/2020 (2-year base w/three 1-year options)  
*\*or earlier upon Board approval*  
1/1/2021 – 12/31/2021 (option 1)  
1/1/2022 – 12/31/2022 (option 2)  
1/1/2023 – 12/31/2023 (option 3)

**Amount:** \$3,542,992 (base)  
\$5,314,488 (3 option years at \$1,771,496 each)  
\$8,857,480 Total

**Procurement Method:** Sole Source

**MBE Participation:** 8%

**Incumbent:** VitalChek Network, Inc.

**Remarks:** The VitalChek contract covers acceptance and processing of authenticated vital record orders into MDH's issuance system from different end points. Reference is made to DBM Item 2-S (12/4/2013) in which the Board approved award of the current contract to this vendor pursuant to a competitive solicitation which resulted in a single proposal. As the current contract is expiring, MDH conducted a market analysis and determined that VitalChek remains the only vendor capable of providing this service. Indeed, VitalChek provides this service in 47 states.

The scope of the services includes all supplies, hardware, systems required to run and administer services, as well as additional staffing. This also includes computers, printers, fax machines, paper supplies, and shipping envelopes.

Supplement D  
Department of Information Technology  
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December 19, 2018



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**7-IT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**  
*Division of Vital Records*

**Remarks:** (cont'd)

Without these core services MDH would have to revert to less efficient manual processes. This would result in slower processing times, higher staffing, and substantially higher costs.

VitalChek has provided these services globally and to Maryland for many years and have always responded to any issues from MDH in a highly efficient manner. As a result the customer service for those individuals placing orders remotely 24x7x365 days a year. Offering this convenience increases MDH's ability to meet customer needs wherever they are located.

During the current contract, VitalChek has exceeded the MBE participation goal.

**Fund Source:** 100% Revenue-Neutral

**Approp. Code:** M00F0101

**Resident Business:** No

**MD Tax Clearances:** 13-2853-0011

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**8-IT-MOD. DEPARTMENT OF TRANSPORTATION**  
*State Highway Administration*

**Contract ID:** Intelligent Transportation Systems (ITS) & Land Mobile Radio (LMR)  
Maintenance, Repair and Systems Support Services  
ADPICS BPO No.: J01B6400014, ~~COG56913~~ COI00880; see DoIT 5-GM (3/6/19)

**Contract Approved:** DoIT Item 3-IT (11/4/2015)

**Contractor:** Communications Electronics, Inc. (CEI), Timonium, MD

**Contract Description:** Provide Intelligent Transportation Systems & Land Mobile Radio Maintenance, Repair and Systems Support Services for the State Highway Administration Maryland and the Maryland Transportation Authority.

**Modification Description:** Add funds for Intelligent Transportation System project to continue maintenance and repair.

**Original Contract Term:** 12/1/2015 – 11/30/2020 (5-year base w/ one 5-year option)

**Modification Term:** 1/3/2019 – 11/30/2020  
\*or earlier upon Board approval

**Original Contract Amount:** \$20,000,000

**Modification Amount:** \$5,760,000

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$25,760,000

**Percent +/- :** +28.8%

**Original Procurement Method:** Competitive Sealed Proposals

**Performance Security:** \$1,500,000 performance bond

**MBE Participation** 12%

**MBE Compliance:** 8.63%

Supplement D  
Department of Information Technology  
ACTION AGENDA  
March 6, 2019



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**5-GM. DEPARTMENT OF INFORMATION TECHNOLOGY**  
*Record Correction*

**Recommendation:** That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

**Original Approval:** DoIT Item 8-IT-MOD (12/19/2018)

**Original ADPICS No.:** COG56913

**Correct ADPICS No.:** COI00880

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**8-IT-MOD. DEPARTMENT OF TRANSPORTATION (cont'd)**  
*State Highway Administration*

**Remarks:** The RFP was divided into two service categories:

- The Intelligent Transportation Systems (ITS) services covers dynamic message signs, closed circuit TV cameras, highway advisory radio, speed detectors, and zone alert message signs (SHAZAM).
- The Land Mobile Radio (LMR) services covers communication towers, shelters, compound and associated equipment.

This contract provides the necessary expertise and labor for systems troubleshooting, maintenance, repair and support services directly related to ITS and/or LMR communication towers facilities, equipment, applications, support systems, ancillary and associated systems devices and/or components including wireless communications systems.

Additional funding MDOT SHA will be applied to the ITS portion of the contract:

Communications Division	\$ 5,000,000
Data Services Division	\$ 410,000
Motor Carrier Division	\$ 350,000

Due to the increase in equipment added at MDOT SHA's Coordinated Highways Action Response Team (CHART) and policy changes to enhance mandatory maintenance of traffic requirements implemented after contract award, MDOT SHA now uses protection vehicles and truck/trailer-mounted attenuators for all roadside work to employees and contractors deployed for more than 15-minutes. CHART has also constructed additional closed-circuit television systems, non-invasive roadway sensors, and dynamic message sign sites throughout Maryland. These systems require preventive and restorative maintenance/repair and replacement/upgrades where the Contractor is the primary labor source. This has increased program expenses to higher than anticipated thresholds. Current funding for the ITS component is expected to run out before the end of the initial contract term.

The Contractor is meeting all MDOT SHA's needs and requirements, continues to satisfactorily produce all deliverables on time and on schedule, and has had no infractions. MDOT SHA continues to monitor and work closely with CEI to ensure achievement of the MBE goal.

**Fund Source:** 80% Special, 20% Federal **Approp. Code:** J02B0101, J02B0102  
**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**9-IT-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Curriculum, Instructional Improvement and Professional Learning*

**Contract ID:** Learning Management System  
ADPICS BPO No.: R00B8400103, COH88926

**Contract Approved:** DoIT Item 5-IT (9/19/2012)

**Contractor:** Blackboard, Inc., Washington, DC

**Contract Description:** Commercial off-the-shelf comprehensive learning management system for use by over 60,000 teachers in the public educational systems.

**Modification Description:** 12-month extension with two 6-month options

**Original Contract Term:** 9/20/2012 – 9/19/2017 (5 years)  
**Prior Modified Term:** 9/20/2017 – 9/30/2018 (6-months w/two 3-month options)  
10/1/2018 – 1/2/2019 (DoIT-approved 3-month extension)

**This Modified Term:** 1/3/2019\* – 12/31/2019 (12-months w/two 6-month options)  
*\*or earlier upon Board approval*  
1/1/2020 – 6/30/2020 (option 1)  
7/1/2020 – 12/31/2020 (option 2)

**Original Contract Amount:** \$2,088,923  
**Prior Modification Amounts:** \$ 49,580 (DoIT approval [10/2/2012])  
\$135,000 (DoIT Item 7-IT-MOD [7/26/2017])  
\$ 41,350 (DoIT approval [9/28/2018])  
\$225,930

**This Modification Amount:** \$197,000 (12-month base extension)  
\$ 43,000 (6-month option 1)  
\$ 43,000 (6-month option 2)  
\$283,000

**Revised Total Contract Amount:** \$2,511,853

**Percent +/- (This Mod):** +9.43%  
**Overall Percent +/-:** +20.25%

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**9-IT-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

**Original Procurement Method:** Intergovernmental Cooperative Purchasing  
[MEEC Contract, University System of Maryland]

**MBE Participation:** None

**Remarks:** MSDE's Learning Management System provides online credit-bearing courses for students and recertification professional development courses for educators. Approximately 300 students will use the system in spring 2019, mostly to complete courses for graduation that they cannot complete in their school system due to scheduling or other issues. In addition, the Learning Management System has more than 4,800 supporting resources for teaching and learning and 45 credit-bearing courses for teacher certification. The Division of Early Childhood Education provides child care tutorials for workers in Early Childhood Education Centers throughout the State using the Learning Management System. The System is critical to the local school systems to provide instruction and professional development that they do not otherwise have the ability to offer.

Reference is made to DoIT Item 2-IT [8/1/2018] in which the Board of Public Works approved MSDE awarding a new competitive contract for the Learning Management System to itsLearning. The migration from Blackboard to itsLearning has presented some challenges for MSDE. The new system's courses are not fully operational.

The extension of this Blackboard contract will allow MSDE to continue to offer the courses without interruption until the itsLearning courses are fully operational. Select student courses are required for graduation. This extension will allow MSDE to provide courses to satisfy graduation requirements. Professional learning for teachers would continue uninterrupted as well.

**Fund Source:** Special

**Approp. Code:** R00A01.11

**Resident Business:** No

**MD Tax Clearance:** 18-2950-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**10-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Victim Information Notification Everyday (VINE)***

**Contract ID:** Victim Information Notification Everyday (VINE) Services and Maintenance & Support Contract  
ADPCS BPO No.: Q00B9400002

**Contract Description:** Provide access to Victim Information Notification Everyday (VINE) services and continue maintenance and technical support.

**Awards:** Appriss, Inc., Louisville, KY

**Term:** 1/3/2019\* – 12/31/2021 (three years) \*or earlier upon Board approval

**Amount:** \$2,480,540

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Appriss, Inc.

**Remarks:** DPSCS seeks to award a new contract to the incumbent to replace the expiring contract for continuing maintenance and technical support of the Victim Information Notification Everyday (VINE) service, the incumbent's proprietary product.

Since 1995 Appriss, through VINE, has hosted a unique national victim notification center that operates the National Victim Notification Network shared by 48 states and the District of Columbia. Since 2000, DPSCS has worked in partnership with the Governor's Office of Crime Control and Prevention to implement and support VINE to provide Marylanders with timely and reliable information regarding the custodial status of offenders. VINE is free of charge to registrants, anonymous, available 24x7x365, and features multiple language support.

During the new contract term, DPSCS anticipates replacing VINE's Maryland Online Sex Offender Registry with OffenderWatch which includes an automated sex offender victim notification service. DPSCS will discontinue this contractor's sex offender notification service, reducing the annual cost of the VINE contract by approximately \$107,000. Until then, DPSCS must continue all of the VINE services including ongoing maintenance and technical support.

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**10-IT. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Victim Information Notification Everyday (VINE)*

**Remarks:** (cont'd)

An analysis determined the pricing to be fair and reasonable.

No MBE/SBR/VSBE goals have been established for this sole source procurement since VINE is a proprietary service of Apriss, Inc. Apriss does not work with resellers or subcontractors to provide maintenance and technical assistance.

**Fund Source:** 15% General Funds  
85% Special Funds (Criminal Record Checks)

**Approp. Code:** Q00A0102

**Resident Business:** No

**MD Tax Clearances:** 18-2164-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
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**December 19, 2018**



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**11-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
***Maryland Automated Fingerprinting System II***

**Contract ID:** Maryland Automated Fingerprinting System II  
 ADPICS BPO No.: Q00B8400021

**Contract Description:** Replace Maryland Automated Fingerprinting System (MAFIS).

**Awards:** Gemalto Cogent, Inc., Reston, Virginia

**Term:** 10/1/2019 – 9/30/2024 (5-year base)  
 10/1/2024 – 9/30/2029 (5-year option)

**Amount:** \$ 6,052,369 (5-year base)  
\$ 4,846,639 (5-year option)  
 \$10,899,008

**Procurement Method:** Competitive Sealed Proposal

**Proposals:**

<i>Offeror</i>	<i>Ranking</i>			
	<i>Tech-nical</i>	<i>Financial</i>	<i>Over all</i>	<i>Evaluated Price</i>
Gemalto Cogent, Inc., Reston, VA	1	1	1	\$10,899,008
NEC Corporation of America, Rancho Cordova, CA	2	2	2	\$15,253,500
Idemia Identity & Security USA, LLC, Anaheim, CA	3	3	3	\$16,906,030

**MBE Participation:** 20%

**VSBE Participation:** 1%

**Performance Security:** Performance Bond equal to implementation amount

**Incumbent:** Gemalto Cogent, Inc

**11-IT. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

***Maryland Automated Fingerprinting System II***

**Remarks:** A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace* and directly sent to 428 prospective vendors including 28 MBEs. Three proposals were received. All three proposals were deemed to be reasonably susceptible of being selected for award.

Technical factors were given greater weight than financial factors in making the overall award determination. Gemalto Cogent, Inc. had the highest-ranked technical proposal and the lowest-evaluated price. Contract award is recommended to Gemalto because its solution presented the best value to the State and to DPSCS. Although the other two offerors provided viable solutions, neither provided a true active/active solution as requested in the RFP. An active/active solution is when there are two sites working simultaneously processing transactions and if one goes down, the other is still running; this is safe guard and backup to ensure the system is continuously running and does not affect the operations of DPSCS and other Maryland law enforcement agencies that use this system.

Contractor will provide a combination of commercial-off-the-shelf packages and customization software (inclusive all licensing), new hardware, continuous maintenance support, and 24x7 helpdesk support. Overall the new system will capture, store, index, and perform searches and matches on the fingerprints of individuals for criminal justice and non-criminal justice purposes. Fingerprint identification will be performed on criminal identification for adults, juveniles, and civil background checks. These capabilities will allow DPSCS and other agencies to use a single finger scanner to capture round and flat impressions, and launch an automated search on MAFIS II, returning responses in a timely manner. In addition to a system's own unique identification or primary key, each software component needs to relate its records back to the State identification number, transaction control number, or tracking number for each record it is processing. There are also inquiry functions that will require other key fields to be available in all databases. Users will have the ability to request a record through primary and secondary search elements interfacing with 13 other DPSCS systems.

Gemalto is the current MAFIS system incumbent. DPSCS conducted a price analysis and found that after the initial implementation of the new system, the agency will save approximately \$411,647 annually over the current expiring contract. This savings includes eliminating three related contracts that are separate from the current MAFIS contract.

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**11-IT. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**  
*Information Technology and Communication Division*

**Fund Source:** 33% MITDPF, 67% Federal

**Approp. Code:** 17919 8660

**Resident Business:** No

**MD Tax Clearances:** 18-3039-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
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**December 19, 2018**



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**12-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transportation Authority*

**Contract ID:** Employee Safety and Risk Management Software Services  
 ADPICS BPO No.: J01B8400013

**Contract Description:** Provide MdTA with implementation, software licenses, and training for an Employee Safety and Risk Management software solution.

**Awards:** ProcessMAP Corporation, Sunrise, FL

**Term:** 1/3/2019\* – 1/2/2024 (5-year base w/two 1-year options)

*\*or earlier upon Board approval*

1/3/2024 – 1/2/2025 (1-year option 1)

1/3/2025 – 1/2/2026 (1-year option 2)

**Amount:** \$305,456 (5-year base)  
 \$ 56,270 (1-year option 1)  
\$ 56,270 (1-year option 2)  
 \$417,996 Total

**Procurement Method:** Competitive Sealed Proposals

<b>Proposals:</b>	<b>Ranking</b>			
	<b>Offeror</b>	<b>Technical</b>	<b>Financial</b>	<b>Overall</b>
ProcessMap Corporation Sunrise, FL	1	2	1	\$417,996
BSI EHS Services and Solutions Austin, TX	2	4	2	\$821,950
American Technical Services, Inc. Palm Harbor, FL	4	3	3	\$433,700
Cority Software, Inc. Toronto, Ontario	3	5	4	\$1,552,475
Emerson Software Solutions Carolina Beach, NC	5	1	5	\$335,450
Ventiv Technology, Inc. Atlanta, GA	6	6	6	\$2,439,160

*Note: Technical ranking carried heavier weight than the financial offering.*

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**12-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Maryland Transportation Authority*

**MBE Participation:** None

**Remarks:** The ProcessMAP Employee Safety and Risk Management software will create a central repository of employee records, including eligibility to drive State vehicles, worksite accident reports, medical services, and standard Occupational Safety and Health Administration reports.

The Request for Proposals was published on *eMarylandMarketplace*; additionally, the agency directly solicited 11 firms. Eight proposals were received of which six were fully evaluated (two proposals were determined to be not reasonable susceptible for award because the offerors took exceptions to the State's mandatory terms and conditions).

After the proposal evaluation and oral presentations, the recommended Offeror, ProcessMAP Corporation was ranked highest technically. Technical ranking carried heavier weight than the financial proposal. Despite the pricing difference, ProcessMAP Corporation demonstrated superiority in each of the technical evaluation components and provided a proposal and overall value for the money, making it the best value to the State.

**Fund Source:** 100% Toll Revenue

**Approp. Code:** 29.10.02.01

**Resident Business:** No

**MD Tax Clearance:** 18-2774-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
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**13-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transportation Authority*

**Contract ID:** In-Car Digital Video System Replacement  
ADPICS BPO No.: J01B8400008, COH88696

**Contract Approved:** DoIT Item 5-IT (10/17/2018)

**Contractor:** COBAN Technologies, Inc., Houston, TX

**Contract Description:** Provide and install MdTA Police turn-key in-car digital video system (the FOCUS H1 Hi-Def In-Car system) through indefinite quantity contract; provide storage, training and warranties.

**Option Description:** Exercise first 1-year renewal option

**Original Contract Term:** 10/17/2018 – 1/31/2019 (3-months w/three 1-year options)

**Option Term:** 2/1/2019 – 1/31/2020 (1 year)

**Original Contract Amount:** \$1,800,000 (3-months)

**Option Amount:** \$ 300,000 (1-year)

**Revised Total Contract Amount:** \$2,100,000

**Original Procurement Method:** Intergovernmental Cooperative Purchasing Agreement  
*Contract: Oklahoma/NASPO ValuePoint*  
Public Safety Video and Vehicle Mounted Equipment

**MBE Participation:** None

**Remarks:** Through this contract, the Maryland Transportation Authority Police is replacing its legacy system which is approaching end of life and frequently breaking down, and purchasing additional hardware, software and services for vehicles added to its fleet throughout the contract term. This contract will also be used to replace damaged hardware not covered by warranty.

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**13-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Maryland Transportation Authority*

**Remarks:** (cont'd)

During the initial 3-month base term, MdTA began implementing the pilot phase with plans to install the COBAN Technologies In-Car Digital Video (ICDV) system in approximately 175 vehicles immediately following the pilot. During the option term, COBAN Technologies will continue to provide the equipment, software, and services as required for the current police fleet of vehicles as well as future additions, resulting in installation in up to 240 vehicles

ICDV equipment and software, regardless of brand, is proprietary; therefore, no other system is compatible with the COBAN equipment. MdTA conducted an analysis and determined the prices to be fair and reasonable when compared to other ICDV systems available on the NASPO Master Agreement and prices for COBAN ICDV systems found on other Intergovernmental Cooperative Purchasing Agreements.

**Fund Source:** Special [100% Toll Revenue]

**Approp. Code:** 29.10.2.01

**Resident Business:** No

**MD Tax Clearance:** 18-2934-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
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December 19, 2018



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**14-IT.**

**MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** Mobility Ranger System Upgrade (AGY-18-016-IT)  
ADPICS BPO No.: J05B9400008

**Contract Description:** Upgrade mobile data computers equipment and software.

**Award:** Trapeze Software Group, Inc., Cedar Rapids, IA

**Term:** 1/3/2019 – 3/28/2020

**Amount:** \$3,212,340

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Trapeze Software Group, Inc.

**Remarks:** MDOT MTA's mobility department owns and operates a fleet of 500 paratransit vehicles. The mobility department uses Trapeze Software Group, Inc.'s Ranger mobile data computers to communicate with the fleet to automate mobility delivery service. Over time, mobility vehicles have been equipped with various generations of Trapeze Ranger hardware and software. Due to the inconsistencies between the different versions, use of the system overall is limited to the lowest common denominator of features which complicates service, delivery, and reporting. Under this contract, the contractor will upgrade the equipment and software to Ranger version 4.4, which will enhance overall service, reporting, and the integrity of the fleet.

Trapeze's Ranger system is the only industry solution fully compatible and integrated with MDOT MTA's current scheduling and dispatch software. Trapeze is the sole manufacturer and provider of the Ranger hardware and software and owns the proprietary rights to service, maintain, and upgrade Ranger products. Due to the proprietary nature of this contract of this service, there is no opportunity for MBE participation.

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14-IT.

**MARYLAND DEPARTMENT OF TRANSPORTATION** (*cont'd*)  
*Maryland Transit Administration*

**Remarks:** (*cont'd*)

MDOT MTA has determined, based on historical pricing, the prices offered are fair and reasonable for the services to be provided.

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** No

**MD Tax Clearance:** 18-2471-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 19, 2018



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**15-IT. MD STATE LIBRARY FOR THE BLIND & PHYSICALLY HANDICAPPED**

**Contract ID:** Integrated Library Management System  
ADPICS BPO No.: R11B9400003

**Contract Description:** Continue use of Keystone Library Automation System (KLAS).

**Awards:** Keystone Systems, Inc., Raleigh, NC

**Term:** 1/1/2019 – 12/31/2020 (2-year w/three 1-year options)  
1/1/2021 – 12/31/2021 (option 1 (1-year))  
1/1/2022 – 12/31/2022 (option 2 (1-year))  
1/1/2023 – 12/31/2023 (option 3 (1-year))

**Amount:** \$210,705 (2-year base)  
\$316,057 (three 1-year options at \$105,352/year)  
\$526,762

**Procurement Method:** Sole Source

**MBE Participation:** 10%

**Incumbent:** Keystone Systems, Inc.

**Remarks:** The Maryland State Library for the Blind and Physically Handicapped provides library services for blind, low vision, and print disabled citizens Maryland. The State Library, a network library of the National Library Service for the Blind and Physically Handicapped, uses an Integrated Library Management System to maintain data on patrons, equipment, and materials.

Keystone Library Automation System (KLAS) continues to be the only fully-functional commercial off-the-shelf (COTS) software available to meet the State Library's specialized operational needs. These needs include maintaining reading logs for patrons, automated book selection, warehouse-style material distribution, and accessibility features. Other potential software packages are still in development, not fully functional, or not COTS. The State Library conducted an analysis to determine the pricing to be fair and reasonable.

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**15-IT. MD LIBRARY FOR THE BLIND & PHYSICALLY HANDICAPPED (cont'd)**

**Fund Source:** Federal  
**Approp. Code:** A1101  
**Resident Business:** No  
**MD Tax Clearance:** 18-2996-0001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

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DEPARTMENT OF TRANSPORTATION  
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Contact: Linda D. Dangerfield  
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**1-AE. MARYLAND AVIATION ADMINISTRATION**  
*Architectural/Engineering Services Contract*

**Contract ID:** Comprehensive Design Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports *MAA-AE-18-003, MAA-AE-18-009 & MAA-AE-18-010*

ADPICS No.: MAAAE18003, MAAAE18009 & MAAAE18010

**Contract Description:** These three contracts will provide design services at BWI Thurgood Marshall (BWI) and Martin State (MTN) Airports.

**Awards:** Johnson, Mirmiran & Thompson, Inc. *MAA-AE-18-003*  
Hunt Valley, MD

AECOM Design Services, Inc. *MAA-AE-18-009*  
Baltimore, MD

Michael Baker International, Inc. *MAA-AE-18-010*  
Linthicum, MD

**Contract Term:** 1/3/2019\* – 1/2/2024(\*or earlier upon BPW approval)

**Amount:**  
\$11,000,000 (MAA-AE-18-003)  
\$10,000,000 (MAA-AE-18-009)  
\$ 9,000,000 (MAA-AE-18-010)

**Procurement Method:** Quality-Based Selection

**Proposals:**

	Technical Proposal <i>Max 2500</i> (Ranking)	NTE Price
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	2280 (1)	\$11,000,000 MAA-AE-18-003
AECOM Technical Services, Inc. Baltimore, MD	2189 (2)	\$10,000,000 MAA-AE-18-009
Michael Baker International, Inc. Linthicum, MD	2177 (3)	\$9,000,000 MAA-AE-18-010
WSP USA, Inc. Baltimore, MD	2085 (4)	N/A

1-AE

**MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Proposals (cont'd):***

	Technical Proposal Max 2500 (Ranking)	NTE Price
Urban Engineers, Inc. Baltimore, MD	1951 (5)	N/A
Skidmore Owings & Merrill, LLP Washington, DC	1854 (6)	N/A

***DBE Participation:*** 19% each

***Incumbents:*** URS Corporation, Hunt Valley, MD; Johnson, Mirmiran & Thompson, Sparks, MD; Michael Baker Jr. Inc., Linthicum, MD; TranSystems Corporation, Philadelphia, PA.

***Requesting Agency Remarks:*** The Solicitation was advertised on eMaryland Marketplace, in The Daily Record, SHA's web page and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. A total of six design consultant firms submitted Technical Proposals for this project, five of which are Maryland firms.

The Consultant(s) shall perform concept development, site planning, schematic design and provide preliminary architectural and engineering studies and reports, prepare artist renderings, design visualizations, and computer simulations, perform design, and prepare plans, technical provisions, cost estimates and bid documents for construction of multi-disciplinary airside, terminal, and landside projects. This will include civil, structural, mechanical, plumbing, electrical, and special systems design drawings, specifications and bid forms in support of facilities at BWI and Martin State Airports and on occasion, other Maryland airports on an on-call basis at the direction and discretion of the MDOT MAA in accordance with Federal and State laws, guidelines, requirements and standards.

***Fund Source:*** 100% Special Funds (Transportation Trust Funds)

***Approp. Code:*** J06I0003      ***Resident Business:*** Yes to all.

<b><i>MD Tax Clearance:</i></b>	Johnson, Mirmiran & Thompson, Inc.	18-2839-1111
	AECOM Technical Services, Inc.	18-2840-0001
	Michael Baker International, Inc.	18-2841-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018

MDOT 4



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**2-AE. MARYLAND AVIATION ADMINISTRATION**  
*Architectural/Engineering Services Contract*

**Contract ID:** Professional Architectural and Engineering Design Services for the A/B Connector and Baggage Handling System Improvement Project at Baltimore/Washington International Thurgood Marshall (BWI) Airport; *MAA-AE-18-006 & MAA-AE-18-011*.

ADPICS No.: MAAAE18006 & MAAAE18011

**Contract Description:** These two contracts will provide design services and program management services for the A/B Connector and Baggage Handling System Improvement Project at BWI Airport. The A/B Connector and Baggage Handling System Improvement project is a two-level building addition between Concourses A and B that will provide expanded restrooms, concessions and holdrooms, and a new baggage handling system. The terminal expansion will allow for direct connections from the new building into Concourse A and B, reducing walking distance for connecting Customers.

**Awards:** Jacobs Engineering Group Inc. (Design) *MAA-AE-18-006*  
Baltimore, MD  
AECOM Design Services, Inc. (Prog. Mgr.) *MAA-AE-18-011*  
Baltimore, MD

**Contract Term:** 01/03/2019 – 01/02/2024 (\*or earlier upon BPW approval)  
Five Years from Notice to Proceed

**Amount:** \$40,000,000 (MAA-AE-18-006)  
\$10,000,000 (MAA-AE-18-011)  
\$50,000,000 (Aggregate Total)

**Procurement Method:** Quality-Based Selection

**Proposals:**

	Technical Proposal <i>Max 2200</i> (Ranking)	NTE Price
Jacobs Engineering Group, Inc. Baltimore, MD	1925 (1)	\$40,000,000 <i>MAA-AE-18-006</i>
AECOM Design Services, Inc. Baltimore, MD	1867 (2)	\$10,000,000 <i>MAA-AE-18-011</i>
Corgan/ Michael Baker International (JV)	1797 (3)	N/A
WSP USA, Inc.	1575 (4)	N/A
Leo A Daly	1277 (5)	N/A

**2-AE. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**DBE Participation:** 24% Jacobs Engineering Group Inc.  
19% AECOM Design Services, Inc.

**Incumbents:** N/A

**Requesting Agency Remarks:** The Solicitation was advertised on eMaryland Marketplace, in The Daily Record, SHA's web page and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. A total of five design consultant firms submitted Technical Proposals for this project, four of which are Maryland firms.

The Design Consultant(s) shall perform design services and program manager services to replace the existing A/B baggage handling system and provide a new in-line baggage screening and handling system; provide modifications to the existing ticket counter area to expand the overall capacity to allow the tenant airline to consolidate operations in the A/B portion of the Terminal; relocate five holdrooms to the expanded portion the building, creating a direct connection for passenger flow between Concourses A and B; create new concession spaces along the new connection; add multiple new restroom facilities to improve the level of service to the passengers; repurpose the existing baggage screening area to improve concession storage opportunities; and add freight elevators to simplify materials delivery and trash disposal from the expanded concession area.

Consultants will also design and manage the updating of mechanical, electrical, plumbing, information technology, security, and fire protection systems to address the expansion of the terminal as well as aging infrastructure on an on-call basis at the direction and discretion of the MDOT MAA in accordance with Federal and State laws, guidelines, requirements and standards.

The MBE goal is 19%; however, Jacobs Engineering Group Inc. is exceeding the goal by 5%.

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Approp. Code:** J06I0003 **Resident Business:** Yes for each.

**MD Tax Clearance:** Jacobs Engineering Group Inc. 18-2966-1111  
AECOM Technical Services, Inc. 18-2965-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 6  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**December 19, 2018**



Contact: Linda D. Dangerfield  
410-859-7097  
ldangerfield@bwiairport.com

**3-C. MARYLAND AVIATION ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Construction Manager at Risk for A/B Connector and Baggage Handling System Improvements at Baltimore/Washington International Thurgood Marshall Airport; *MAA-CO-18-003*

ADPICS No.: MAACO18003

**Contract Description:** The contract provides for a Construction Manager at Risk (CMAR) to manage the pre-construction and construction processes for the A/B Connector and Baggage Handling System Improvement program at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport.

This item is for award of the pre-construction services. MDOT MAA anticipates that it will present to the Board three Bid Packages to be awarded to the contractor during the construction phase. The MDOT MAA anticipates the final value of this contract to be approximately \$436,000,000. An 18% total DBE participation goal has been established for the total value of the project to be met in the preconstruction or/and construction duration.

**Awards:** Clark Construction Group, LLC  
Bethesda, MD

**Contract Term:** 01/03/2019 – 01/02/2023 (\*or earlier upon BPW Approval)  
(1460 calendar days)

**Amount:** \$1,994,227 (pre-construction)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offeror</b>	<b>*Technical Ranking</b>	<b>Financial Offer Ranking</b>	<b>Overall Ranking</b>
Clark Construction Group, LLC Bethesda, MD	1	\$1,994,227 (2)	1
Turner Construction Company New York, NY	2	\$1,220,000 (1)	2
Whiting-Turner-Walsh II JV Greenbelt, MD	3	\$3,117,141 (3)	3

*\*Technical ranking carried heavier weight than the financial offer ranking*

3-C. **MARYLAND AVIATION ADMINISTRATION** (*cont'd*)

***DBE Participation:*** 15.5% (pre-construction)

***Performance Security:*** Payment and Performance Bond at 100% of the Contract Amount

***Incumbent:*** None

***Requesting Agency Remarks:*** MDOT MAA is employing a construction management firm as the CMAR to manage the pre-construction and construction processes for the A/B Connector and Baggage Handling System Improvement Program. The A/B Connector and Baggage Handling System Improvement project will be a two-level building addition between Concourses A and B that will provide expanded restrooms, concessions and holdrooms, and a new baggage handling system. The terminal expansion will allow for direct connections from the new building into Concourse A and B, reducing walking distance for connecting Customers.

During the Pre-Construction Phase, the CMAR will utilize their skills and knowledge of construction to develop schedules, prepare construction cost models/estimates, conduct value engineering studies, study labor conditions, identify and address constructability issues, and advise on the packaging of Trade Contracts and sequencing of construction work for the Project. Pre-construction services will begin during preliminary engineering and continue through preparation of construction contract documents including recommending appropriate bidding packages. Services will include developing bid packages in conjunction with the designer, advertising the packages, opening bids with the owner and evaluating the bids for the sub-tasks required for each bid package.

MDOT MAA advertised the solicitation June 26, 2018 on eMaryland Marketplace, Airport Council International's webpage, and MDOT MAA's website. eMaryland Marketplace notified 1,573 firms including 242 small business firms and 242 minority business firms. MDOT MAA sent 12 direct solicitations to large construction firms. Three proposals were received on August 17, 2018.

After completing evaluations, Clark Construction Group, LLC (Clark) was ranked the highest technically considering the combination industry leading expertise, project management approach, and comprehensive understanding of MDOT MAA project goals. All of the Offerors are capable of performing preconstruction services, however Clark's management plan was far superior. Clark presented a construction management team with strong backgrounds and clearly defined the aspects of the project challenge. Clark's strategies for delivering preconstruction services throughout the construction phase will ensure successful constructability in working with the design firm and subcontractors. Clark presented a high level of expertise and included a thoughtful discussion in the proposal using specific examples that showed keeping the airport open and operational while major projects are in progress is the utmost priority.

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3-C. **MARYLAND AVIATION ADMINISTRATION** (*cont'd*)

***Agency Remarks:*** (*cont'd*)

This item recommends award for pre-construction services only. If MDOT MAA and the CMAR agree to a cost for construction, the MDOT MAA will return to the Board with a recommendation for approval of each bid package to include the actual construction costs, which will include the CMAR construction services fee.

***Fund Source:*** 100% Other

***Approp. Code:*** J0610003

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-2962-1101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 9  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**December 19, 2018**



Contact: Linda D. Dangerfield  
410-859-7097  
ldangerfield@bwiairport.com

**4-M. MARYLAND AVIATION ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Integrated Airport Security System (IASS) Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-MC-19-009*.

ADPICS No.: MAAMC19009

**Contract Description:** This contract provides for supervision, labor, materials, tools, equipment, parts, and expertise to provide both general and preventive maintenance consisting of repairs, replacements, and installations for the IASS at BWI Marshall Airport.

**Awards:** M.C. Dean, Inc.  
Tysons, VA

**Contract Term:** 01/03/2019\* – 1/2/2024 (with one 2-year renewal option)  
(\*or earlier upon BPW Approval)

**Amount:** \$7,066,268  
\$1,877,124 (Cost of 2-year option including 2.3 CPI)  
\$8,993,392 (Aggregate value, including 2-year renewal option)

**Procurement Method:** Multi-Step Competitive Sealed Bidding

**Bids:** M.C. Dean, Inc. \$8,993,392  
Tysons, VA

Johnson Controls Security Solutions, LLC \$11,204,276  
Alexandria, VA

**Living Wage Eligible:** Yes

**MBE Participation:** 5%

**Performance Security:** Payment and Performance Bond at 100% of the Contract Amount

**Incumbent:** Johnson Controls Security Solutions, LLC  
Alexandria, VA

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



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**4-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace and Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. eMaryland Marketplace notified 758 firms including 104 small business firms and 72 minority business firms. MDOT MAA sent direct solicitations to the two known firms capable of meeting the requirements set forth in the solicitation. A total of two bids were received on September 11, 2018.

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Approp. Code:** J06I0002

**Resident Business:** No

**MD Tax Clearance:** 18-2842-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Linda D. Dangerfield  
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ldangerfield@bwiairport.com

**5-GM. MARYLAND AVIATION ADMINISTRATION**  
***RETROACTIVE: General/Miscellaneous Contract***

**Recommendation:** The Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) recommends that the Board of Public Works:

- (1) Ratify a Land Rental and Self Fueling Rights contract as described; and
- (2) Approve refunding the contractor for overcharges MDOT MAA made.

**Contract ID:** Letter Contract No. MAA-LC-15-001  
Land Rental and Self Fueling Rights at Martin State Airport

**Contractor:** IBW Air Services, LLC (IBW)  
Baltimore, MD

**Contract Description:** MDOT MAA is requesting to ratify the lease contract and refund funds for overpayment. The contract provides for:

- (1) Lease 4,058 square feet at Martin State Airport for contractor's exclusive use as a secondary containment area for parking its fuel trucks. Contractor maintains and operates the area at its own expense.
- (2) Allow contractor to fuel aircraft from the Fixed Base Operator fueling facility.

**Contract Term:** 10/01/2015 – 04/30/2025

**Revenue:** Land Rental Fee \$ 2,346 monthly (\$0.578 sq. ft.)  
Fuel purchases MDOT MAA cost plus fuel flowage fee of \$0.50

**Refund to IBW:** \$173,640 (fuel tax overcharge)

**Requesting Agency Remarks:** **RETROACTIVE** Through this Land Rental and Self Fueling Rights contract, IBW may use land at MDOT MAA's Martin State Airport to maintain and operate at IBW's expense a secondary containment area for parking fuel trucks. The contract also allows IBW to fuel aircraft using fuel from MDOT MAA's Fixed Base Operator fueling facility. The written contract covers self-fueling purchases made beginning October 2015; however, IBW began fueling in March 2015 at the agreed upon contract price. MDOT MAA inadvertently did not bring this contract to the BPW back in 2015 when the contract began. MDOT MAA discovered this oversight when it began reviewing the refund claim from IBW.

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**5-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd)***

From March 2015 through March 2018, MDOT MAA mistakenly double-charged IBW the taxes due on fuel purchased. MDOT MAA and IBW agree that the total overcharge is \$173,640. Since April 2018, MDOT MAA changed the process for IBW invoices to ensure that the double-charging does not recur.

This revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, § 11-202(3); COMAR 21.01.03.03.B(1)(d). Board of Public Works approval is required because the transaction is a use and lease of State property under State Finance and Procurement Article, § 10-305.

***Fund Source:*** 03 *Operating Appropriation*

***Approp. Code:*** I0002

***Resident Business:*** N/A

***MD Tax Clearance:*** 18-2766-0001

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Jaimini M. Erskine  
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jerskine@bwiairport.com

**6-GM. MARYLAND AVIATION ADMINISTRATION**  
*General/Miscellaneous Contract: Concession*

**Contract ID:** Concession Contract to Operate an App-Based Peer-to-Peer Valet Parking Service at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-LC-19-004*

**Contract Description:** Concession Contract granting the non-exclusive right to operate an app-based peer-to-peer valet parking service at BWI Marshall Airport for HAPA, Inc. d/b/a Jourve.

**Award:** HAPA, Inc. d/b/a Jourve  
Lanham, MD

**Contract Term:** 01/03/2019 – 1/02/2022 (\*or earlier upon BPW Approval)

**Amount:** Contractor shall pay a transaction fee of \$5.00 per app-based peer-to-peer valet parking reservation, which includes a Per Trip Fee of \$2.50 per inbound vehicle drop-off and an outbound vehicle pick-up in accordance with Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) standard rates and fees at BWI Marshall Airport.

**Procurement Method:** Non-Exclusive Concession Contract

**Requesting Agency Remarks:** This contract grants non-exclusive rights to operate an app-based peer-to-peer valet parking service to the travelling public at BWI Marshall Airport. The contractor currently operates an off-airport shuttle service under an airport permit and desires to offer an app-based peer-to-peer valet service in addition to its shuttle service.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d); however, the Contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

**Fund Source:** N/A **Approp. Code:** N/A  
**Resident Business:** Yes **MD Tax Clearance:** 18-1916-0001

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**  
**WITH DISCUSSION**

**DEFERRED** **WITHDRAWN**  
**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Jaimini M. Erskine  
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7-GM. **MARYLAND AVIATION ADMINISTRATION**  
*General/Miscellaneous Contract: Concession*

**Contract ID:** Non-Exclusive Concierge Services Concession Contract; *MAA-LC-19-007*

**Contract Description:** Non-exclusive concession contract to provide pre-arranged concierge services to flight crews using Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport.

**Award:** ATS-BWI, LLC  
Baltimore MD

**Contract Term:** 01/03/2019 - 1/02/2022 (\*or earlier upon BPW Approval)

**Amount:** For the right and privilege to provide pre-arranged concierge flight crew services at BWI Marshall Airport, contractor will pay a 10% share of gross revenues generated by its operation at the Airport. The 10% of gross revenues was determined by the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA).

**Procurement Method:** Request for Expression of Interest

<b>Proposals:</b>	Air General, Inc. Portsmouth, NH	Digital World International, Inc. Weston, FL
	Perq Soleil Dulles, VA	Towne Park, LLC Annapolis, MD

ATS-BWI, LLC  
Baltimore, MD

**Requesting Agency Remarks:** MDOT MAA received five expressions of interest in response to its request. Services provided by ATS-BWI, LLC are unique in nature and would enhance passenger experience by streamlining flight crew access which expeditiously gets the crew to and from the Airport. Contractor will arrange advance reservations for ground transportation and accommodation. As with previous individual concierge service contracts, as they are executed, each will be brought to the BPW for approval. The contract with Air General for traveler concierge services was presented and approved by BPW on August 16, 2017, Item 25-GM. The contract with Perq Soleil for traveler concierge services was presented and approved by BPW on February 21, 2018, Item 1-GM.

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**7-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks:* (cont'd)**

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract and any modifications must be approved by BPW because the Contract constitutes a use of State property under State Finance and Procurement Article, §10-305.

***Resident Business:*** No

***MD Tax Clearance:*** 18-2114-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Jaimini M. Erskine  
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jerskine@bwiairport.com

8-GM.

**MARYLAND AVIATION ADMINISTRATION**

***General/Miscellaneous Contract: Lease and Concession***

**Contract ID:** Lease and Concession Contract with SmartCity Wireless Solutions of BWI, LLC to Establish, Operate and Maintain a Next Generation Distributed Antenna System (DAS), Airport-Wide Wi-Fi System & Other Wireless Technology Concession Services at Baltimore/Washington International Thurgood Marshall Airport (BWI); *MAA-LC-19-012*

**Contract Description:** Lease and Concession Contract granting the exclusive right to establish, operate and maintain a next generation Distributed Antenna System (DAS), Airport-wide Wi-Fi system and other wireless technology concession services at BWI Airport.

**Awards:** SmartCity Wireless Solutions of BWI, LLC (SmartCity Wireless)  
Annapolis, MD

**Contract Term:** 01/03/2019 - 01/02/2034 (\*or earlier upon BPW Approval)

**Amount:** The Contract shall be revenue neutral for the first 5 years of the contract term to allow for the necessary investment for infrastructure and operations. Commencing as of the 6<sup>th</sup> year of the contract term, Contractor shall pay monthly the greater of a fixed Minimum Monthly Guarantee (MMG) of \$10,000 or a percentage rent of 35% on all Gross Revenues.

**Procurement Method:** Requests for Proposals

**Proposals:** SmartCity Wireless Solutions of BWI, LLC (SmartCity Wireless)  
Annapolis, MD

Concourse Communications Baltimore, LLC (Boingo)  
Los Angeles, CA

New Cingular Wireless PCS, LLC (AT&T)  
Atlanta, GA

**MBE Participation:** N/A

8-GM.

**MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Requesting Agency Remarks:*** The Request for Proposals (RFP) for the referenced wireless services was advertised in local publications, on eMaryland Marketplace and in a national airport trade publication. In addition, the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) sent 64 direct solicitation notices to technology services companies in the Baltimore/Washington Metropolitan Area that had previously expressed interest in such services at BWI Airport. Thirty-three firms registered for the business opportunity.

MDOT MAA received six Initial Technical Proposals. Further information was needed from each of the proponents, so a revised Technical Proposal was requested from each proponent, along with their financial offer. Two companies failed to submit Revised Technical Proposals or the required financial information as requested in the solicitation. Two of the original six proponents merged to create one entity and submitted their Revised Technical Proposal and financial offer.

Thus, MDOT MAA received acceptable Proposals from the following three proponents: AT&T, Boingo, and SmartCity Wireless. All three proponents accepted financial responsibility for design, installation, maintenance and operation of all proposed services, including free public Wi-Fi in the BWI Airport terminal, MDOT MAA garages, parking lots, and shuttle buses, as well as at the rental car facility (Airport-wide).

AT&T proposed to replace the existing DAS and Wi-Fi infrastructure with 5G-ready, modular components and provide one-click access to high-speed Airport-wide public Wi-Fi. AT&T also proposed innovative solutions for the Beacon requirements. AT&T reserved the right to retain revenue from Wi-Fi and Beacon advertising throughout the entire term of the contract. MDOT MAA did not accept alternate proposals.

Boingo, the current provider, proposed to add additional equipment to the existing DAS and Wi-Fi infrastructure to expand service beyond the terminal and promised to reduce the number of clicks passengers must make to access their existing 45-minute window of restricted-speed free Wi-Fi.

SmartCity Wireless proposed one-click access to Airport-wide high-speed public Wi-Fi, with an option to purchase encrypted access for passengers needing increased data security; neutral host DAS; and virtual Beacon technology solutions. SmartCity Wireless' proposal emphasized adaptable 5G- and Internet-of-Things (IoT) -ready modular infrastructure that is readily updated, repaired, and expanded.

8-GM.

**MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd)***

Each Proponent's Financial Offer and projected contract revenue performance was analyzed against its five-year Pro-Forma gross revenue statements. Based on this review, SmartCity Wireless provided the highest financial return.

SmartCity Wireless	35%	\$1,242,768
Boingo	35%	\$938,700
AT&T	20%	Gross Revenue Statements Not Provided by Proponent

Consistent with the RFP, technical merit was given greater importance than the financial consideration. MDOT MAA determined that SmartCity Wireless presented a proposal technically superior to the others and recommends award of the contract to SmartCity Wireless Solutions of BWI, LLC.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d); however, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

***Fund Source:*** N/A      ***Approp. Code:*** N/A

***Resident Business:*** Yes      ***MD Tax Clearance:*** 18-2736-0000

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**BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:**

**APPROVED      DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwiairport.com

**9-GM.** **MARYLAND AVIATION ADMINISTRATION**  
*General/Miscellaneous Contract: Concession*

**Contract ID:** Concession Contract to Operate a Pre-Arranged Commercial Ground Transportation Service at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-LC-19-013* and *MAA-LC-19-020*

**Contract Description:** Concession Contract granting the non-exclusive right to operate a pre-arranged commercial ground transportation service at BWI Marshall Airport.

**Awards:** East West Transportation Errands Plus  
Elkridge, MD Rockville, MD

**Contract Term:** 01/03/2019 – 01/02/2022 (\*or earlier upon BPW Approval)

**Amount:** Contractor shall pay a Per Trip Fee of \$2.50 per in-bound and out-bound trip in accordance with Maryland Department of Transportation Maryland Aviation Administration published standard rates and fees at BWI Marshall Airport.

**Procurement Method:** Non-Exclusive Concession Contract

**Requesting Agency Remarks:** This contract grants non-exclusive rights to operate Pre-Arranged Commercial Ground Transportation Service to the travelling public to and from BWI Marshall Airport. This contract provides Luxury Limo/Executive Car service.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

**Fund Source:** N/A **Approp. Code:** N/A  
**Resident Business:** Yes

**MD Tax Clearance:** East West Transportation 18-2446-0000  
Errands Plus 18-2621-0111

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: John Thornton  
410-385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

**10-IT. MARYLAND PORT ADMINISTRATION**  
*Information Technology Contract*

**Contract ID:** Maintenance and Support, Underwater Intrusion Detection System; 219005-IT  
ADPICS No.: P219005

**Contract Description:** This contract provides for maintenance and support of the Underwater Intrusion Detection System (UIDS) at South Locust Point Cruise Terminal, including onsite system maintenance, refurbishment of the deployment/recovery system, spare materials, equipment and consumables, and training.

**Award:** Northern Defense Industries, LLC  
Alexandria, VA

**Contract Term:** 01/03/2019\* - 01/02/2022 (\*or earlier upon BPW approval)

**Amount:** \$244,095

**Procurement Method:** Sole Source

**MBE Participation:** 0% (proprietary)

**Incumbents:** Northern Defense Industries, LLC  
Alexandria, VA

**Requesting Agency Remarks:** The UIDS is a sonar system that protects cruise ships and the Cruise Terminal from underwater attack. The UIDS is integrated into MDOT MPA's overall terminal security system. In 2013, Northern Defense Industries, LLC (NDI) designed and installed the UIDS for the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) following a competitively solicited procurement awarded under MDOT MPA's delegated authority to procure information technology. The original purchase included three years of support and maintenance. Proper, recurring maintenance of the UIDS is essential to ensure that the sonar system is fully operational and able to protect people and property at the Cruise Terminal. For protection of the public, MDOT MPA's minimum need is to continue the best maintenance possible, free from potential disputes as to the cause of malfunctions or system failures that might arise by having a company other than NDI maintain the system that NDI designed and installed.

**10-IT. MARYLAND PORT ADMINISTRATION (cont'd)**

***Agency Remarks:* (cont'd)**

Following expiration of the original contract, NDI provided preventive maintenance of the UIDS from February 15, 2016 to August 31, 2018, under a sole source contract issued by MDOT MPA and approved by the Board of Public Works on January 27, 2016, MDOT Item 8-M. Seventy-five percent of the funding of that contract was provided by a Federal security grant. Since the expiration of the 2016 contract on August 31, 2018, and the onset of this new contract following Federal approval of a new grant application, MDOT MPA has been prepared to obtain any necessary maintenance from NDI on an as-needed basis using small procurement procedures and State funds, but no maintenance has been required. On September 24, 2018, MDOT MPA received notice of approval of another Federal security grant in the amount of \$183,071 for maintenance of the UIDS by NDI for another three years under this contract.

The Maryland Port Commission approved this award on November 7, 2018.

***Fund Source:*** 75% Federal; 25% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J03D0001

***Resident Business:*** No

***MD Tax Clearance:*** 18-2689-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Joseph W. Sedtal  
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jsedtal@mta.maryland.gov

**11-M. MARYLAND TRANSIT ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Light RailLink Facilities and Building Maintenance; *LR-19-001-MT*  
ADPICS No.: LR19001MT

**Contract Description:** This contract provides for necessary maintenance of facilities, buildings, and stations along Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Light RailLink.

**Award:** MSP Superior Services, Inc.  
Finksburg, MD

**Contract Term:** 01/03/2019\* - 01/02/2022 (\*or earlier upon BPW approval)

**Amount:** \$1,739,228

**Procurement Method:** Competitive Sealed Bidding      (*Small Business Reserve*)

**Bids:** MSP Superior Services, Inc.      \$1,739,228  
Finksburg, MD

TRM Realty      \$2,015,142  
Rosedale, MD

Ron T. Sweet Contracting      \$2,805,036  
Baltimore, MD

JLN Construction Services      \$3,637,620  
Baltimore, MD

**MBE Participation:** 10%

**VSBE Participation:** 5%

**Living Wage Eligible:** Yes

**Incumbents:** Colossal Contractors, Inc.  
Burtonsville, MD

11-M.

**MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was published on eMaryland Marketplace on August 8, 2018 notifying 582 vendors; 95 of which were Small Business certified. Four bids were received on September 14, 2018.

The contractor will provide miscellaneous facility and building maintenance for forty stations and facilities along the MDOT MTA Light RailLink located in Baltimore County, Baltimore City, and Anne Arundel County.

The contractor shall perform preventative maintenance inspections in addition to maintenance and repair services.

MDOT MTA has confirmed MSP Superior Services, Inc.'s bid price for the scope of work required under this contract. MSP Superior Services, Inc. is a State-certified Small Business.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**MD Tax Clearance:** 18-2406-0001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Joseph Sedtal 410-767-3351  
jsedtal@mta.maryland.gov

**12-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
*Modification: Maintenance Contract*

**Contract ID:** Bus Shelter Repair and Maintenance; T-8000-0438  
ADPICS No.: CO362383

**Contract Approved:** 03/18/2015; MDOT Item 13-M

**Contractor:** J. Ziemski Construction Inc.  
Baltimore, MD

**Contract Description:** This contract provides services to evaluate, repair, and/or replace bus shelters including any items related to the shelters, throughout the Baltimore Metropolitan area for the Maryland Department of Transportation Maryland Transit Administration.

**Modification Description:** Modification No. 2 increases the contract authority in order to remove and replace all bus shelter maps and map cases.

**Original Contract Term:** 03/19/2015- 03/18/2020

**Modification Term(s):** 01/03/2019- 03/18/2020

**Original Contract Amount:** \$1,323,500

**Modification Amount:** \$ 550,000

**Prior Mods/Options:** \$ 325,000 (Mod No. 1; BPW 01/24/2018, 6-M-MOD)

**Revised Contract Amount:** \$2,198,500

**Percent +/- Change:** 41.6% (Modification No. 1; BPW 01/24/2018, 6-M-MOD)  
24.5% (Modification No. 2; *this agenda item*)

**Overall Percent +/-:** 66.1%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 2%

**MBE Compliance:** 4.51%

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**12-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**VSBE Participation:** 0.5%

**VSBE Compliance:** 0.0%

**Requesting Agency Remarks:** There are approximately 150 bus shelters along bus routes located on high passenger volume transit stops within the Baltimore Metropolitan area. Bus shelters protect passengers from changing weather conditions as they await their commute. Bus shelters need to be repaired and maintained on a regular basis in order to ensure passenger safety and well-being.

Due to an increase in vandalism and traffic accidents, bus shelter maps in Baltimore City and the surrounding counties have been destroyed. This modification will allow for the existing maps to be removed and for new maps, inside 42" x 54.5" map cases, to be installed. Due to these unexpected repairs and replacements, additional contract authority is needed.

J. Ziemska Construction Inc. committed to an MBE goal of 2%. J. Ziemska Construction Inc. is exceeding the established goal by 2.51%, with a compliance rate of 4.51%.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0102

**Resident Business:** Yes

**MD Tax Clearance:** 18-2383-0111

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
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**12-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<i>Amount</i>	<i>Term</i>	<i>BPW/DCAR Date</i>	<i>Reason</i>
<b>Original Contract</b>	\$1,323,500	03/19/2015-03/18/2020	03/18/2015, Item 13-GM	
<b>Modification #1</b>	\$325,000	02/08/2018*- 03/18/2020 (*or earlier upon BPW approval)	01/24/2018, 6-M-MOD	Add contract authority
<b>Modification #2</b>	\$550,000	12/20/2018-03/18/2020	12/05/2018 12-M-MOD	Add contract authority
<b>Revised Amount</b>	\$2,198,500			

Contact: George E. Fabula, Jr. 410-767-3908  
gfabula@mta.maryland.gov

**13-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property Disposition – Surplus***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) deeming property as surplus as it is excess to the agency's needs.

**Authority:** State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 13-8011  
MTA Parcel at New Carrollton MARC Station (**14.61+/- acres**), located  
**at** Garden City Drive and NS US Route 50, Prince George's County

**Grantor:** State of Maryland, MDOT MTA

**Grantee:** None

**Consideration:** None

**Appraised Value:** \$4,500,000 – C.J. Gatewood, (Selected)  
\$2,183,200 – Melville Peters, (Approved)  
\$7,650,000 - David N. Lamb, (Approved)  
William T. Caffrey, Jr., Review Appraiser

**Special Conditions:** Future exchange with WMATA for various easements to support Purple Line Project

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on 08/21/2018. The 45-day review period expired 10/05/2018.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20170414-0330.

If the +/- 14.61-acre improved Property, located on Garden City Drive, on the North Side of US Route 50 in the New Carrollton area will be sold, then it is recommended to declare the +/- 14.61-acre improved Property, located on Garden City Drive, on the North Side of US Route 50 in the New Carrollton area, surplus to the State. It is also recommended to offer the Property for public sale.

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13-RP. **MARYLAND TRANSIT ADMINISTRATION**

***Clearinghouse:*** (cont'd)

If the +/- 14.61-acre improved Property, located on Garden City Drive, on the North Side of US Route 50 in the New Carrollton area will be leased, then it is recommended to grant a lease of the Property.

***Requesting Agency Remarks:*** The property was originally transferred from MDOT SHA to MDOT MTA to support a Transit Orient Development. The subject is improved with a four-acre asphalt surface parking lot and is currently under lease by the Prince George's County Revenue Authority for commuter parking purposes. MDOT MTA proposes to surplus this land with the intentions to exchange with WMATA for various easements to support the Purple Line Project.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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Contact: Joseph W. Sedtal  
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jsedtal@mta.maryland.gov

**14-S-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***RETROACTIVE: Service Contract***

**Recommendation:** That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services outside the scope of the agreed upon contract.

**Authority:** State Finance & Procurement Article, § 11-204(c);  
Annotated Code of Maryland

**Contract ID:** Paratransit Services; *MTA-1359A/MTA-1359C*

**Services:** Provides services to operate Americans with Disabilities Act (ADA) paratransit services for the Mobility program.

**Vendor:** MV Transportation, Inc. Contract A  
Fairfield, CA

First Transit, Inc. Contract C  
Cincinnati, OH

**Dates:** 1/1/2016 – 11/1/2018

**Amount:** \$113,984 (Contract A)  
\$593,373 (Contract C)  
\$707,357 (Aggregate Total, *this agenda item*)

**Requesting Agency Remarks:** **RETROACTIVE** These contracts provide services to operate ADA paratransit services for the Mobility program.

These contracts were originally awarded by the Board of Public Works on MDOT Agenda 11/14/2012, Item 43-GM. Over the course of the contract, certain funds were used outside of the scope of work.

**Contract A:** These funds were used to provide supplemental shuttle service on an on-call basis for MDOT MTA.

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**14-S-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd)***

*Contract C:* MDOT MTA directed the vendor to operate a fixed route shuttle service to provide transportation to MDOT MTA's bus operators, providing free transit to the operators from specified relief points throughout Baltimore to different MDOT MTA bus divisions. Both services, the on-call shuttle service and the operator shuttle service, are outside the scope of the current contracts.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** No

**MD Tax Clearance:** MV Transportation, Inc. 18-2426-0000  
First Transit, Inc. 18-2428-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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Contact: Jada Wright  
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**15-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Preliminary and Final Design and Survey Services, Statewide; *BCS 2015-05 D, BCS 2015-05 F, BCS 2015-05 G*

ADPICS No.: SBCS1505D, SBCS1505F, SBCS1505G

**Contract Description:** These contracts are three of ten open-ended, work-order based contracts to provide design, construction, and program support services, statewide. This contract series will be primarily utilized by Maryland Department of Transportation State Highway Administration's (MDOT SHA) Office of Highway Design.

**Awards:** Gannett Fleming, Inc./  
KCI Technologies, Inc. (JV)  
Baltimore, MD Contract D

AECOM Technical Services, Inc.  
Hunt Valley, MD Contract F

Jacobs Engineering Group, Inc.  
Baltimore, MD Contract G

**Contract Term:** 01/03/2019\* - 01/02/2024 (\*or earlier upon BPW approval)

**Amount:** \$20,000,000 NTE each  
\$60,000,000 NTE (Aggregate Total of D, F, and G)

**Procurement Method:** Quality Based Selection

**Proposals:**

	<b>Technical Proposal Rating (Max 445)</b>	<b>Technical Ranking</b>	<b>Award</b>
Whitman, Requardt & Associates, LLP Baltimore, MD	315.10	1	Contract A Awarded at 10/17/18 BPW
Wallace Montgomery & Associates, LLP Baltimore, MD	285.80	2	Contract B Awarded at 08/01/18 BPW

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**15-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Proposals (cont'd):*

	<i>Technical Proposal Rating (Max 445)</i>	<i>Technical Ranking</i>	<i>Award</i>
Whitney, Bailey, Cox & Magnani, LLC/ Dewberry Engineers, Inc. (submitted as Dewberry Consultants, LLC) Towson, MD	260.00	3	Contract C Awarded at 09/05/18 BPW
Gannett Fleming, Inc./ KCI Technologies, Inc. (JV) Baltimore, MD	256.80	4	Contract D \$20,000,000
Century Engineering, Inc./ McCormick Taylor, Inc. (JV) Baltimore, MD	256.80	4	Contract E Awarded at 08/22/18 BPW
AECOM Technical Services, Inc. Hunt Valley, MD	248.2	6	Contract F \$20,000,000
Jacobs Engineering Group, Inc. Baltimore, MD	240.50	7	Contract G \$20,000,000
Rummel, Klepper & Kahl, LLP/ The Wilson T Ballard Co., Inc. (JV) Baltimore, MD	237.00	8	Contract H Awarded at 08/22/18 BPW
PRIME AE Group, Inc./ WSP USA, Inc. (JV) Baltimore, MD	234.10	9	Contract I
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	233.00	10	Contract J Awarded at 10/17/18 BPW
A. Morton Thomas & Associates, Inc. Rockville, MD	215.90	11	N/A
Stantec Consulting Services, Inc. Baltimore, MD	211.10	12	N/A
Brudis & Associates, Inc. Columbia, MD	208.50	13	N/A
STV Incorporated Baltimore, MD	207.10	14	N/A
ATCS, P.L.C. Baltimore, MD	187.70	15	N/A
HNTB Corporation Baltimore, MD	181.30	16	N/A
Parsons Transportation Group, Inc. Baltimore, MD	166.00	17	N/A

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**15-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Proposals (cont'd):*

	<i>Technical Proposal Rating (Max 445)</i>	<i>Technical Ranking</i>	<i>Award</i>
Greenman-Pedersen, Inc./ T.Y. Lin, Inc. (JV) Annapolis Junction, MD	162.30	18	N/A
Urban Engineers, Inc./ EBA Engineering, Inc. (JV) Baltimore, MD	154.90	19	N/A
Sheladis Associates, Inc. Rockville, MD	121.00	20	N/A
HAKS Engineers, Inc./ Rinker Design Associates, P.C. (JV) Baltimore, MD	107.80	21	N/A

**DBE Participation:** 25%

**Incumbents:** Whitman, Requardt & Associates, LLP, Wallace, Montgomery & Associates, LLP; Whitney, Bailey, Cox & Magnani, LLC; Gannett Fleming, Inc., Century Engineering, Inc., McCormick Taylor, Inc., AECOM Technical Services, Inc. (formerly URS Corp), Jacobs Engineering Group, Inc., The Wilson T Ballard Co., Inc., Johnson, Mirmiran & Thompson, Inc.

**Requesting Agency Remarks:** On October 21, 2016, the solicitation was advertised in The Daily Record, MDOT SHA web page and eMaryland Marketplace. A total of 831 firms were notified via eMaryland Marketplace.

The consultant shall provide the following services: design, construction, and program support services including project planning, project development and design, highway design services, structural design, structural condition inspection, noise mitigation, environmental design and landscape architecture, traffic design, traffic engineering, construction management / construction inspection / design support, project support services, program support services, NPDES/SWM/ESC or related permit conditions/activities.

Consultant staff may be assigned to work at MDOT SHA facilities, construction project sites, regulatory agencies, other state agencies. The consultant may also be asked to provide competent personnel for design support activities.

A protest was filed on October 4, 2017 and denied by final decision of MDOT SHA on May 7, 2018. The final decision was not appealed.

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**15-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

<b>MD Tax Clearance:</b>	Gannett Fleming, Inc./ KCI Technologies, Inc. (JV)	18-1061-1110
	AECOM Technical Services, Inc.	18-1630-1111
	Jacobs Engineering Group, Inc.	18-1064-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
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Contact: Jada Wright  
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**16-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Travel Forecasting, Traffic Analysis & Engineering Services, Statewide; *BCS 2016-02B, BCS 2016-02C, BCS 2016-02F*  
ADPICS No.: SBCS1602B, SBCS1602C, SBCS1602F

**Contract Description:** These contracts are three of six open-ended, work-order based contracts to provide comprehensive travel forecasting, traffic engineering and analysis services, statewide. This contract series will be primarily utilized by Maryland Department of Transportation State Highway Administration's (MDOT SHA) Office of Planning and Preliminary Engineering.

**Awards:** Whitman, Requardt & Associates, LLP Contract B  
Baltimore, MD

Rummel, Klepper & Kahl, LLP Contract C  
Baltimore, MD

Johnson, Mirmiran & Thompson, Inc. Contract F  
Hunt Valley, MD

**Contract Term:** 01/03/2019\* – 01/03/2024 (\*or earlier upon BPW approval)

**Amount:** \$6,000,000 NTE each (Contracts B, C and F)  
\$18,000,000 Total NTE, *this agenda item.*

**Procurement Method:** Quality Based Selection

**Proposals:**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Gannett Fleming, Inc. Baltimore, MD	90.0	1	Contract A
Whitman, Requardt & Associates, LLP Baltimore, MD	88.6	2	Contract B \$6,000,000

**16-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Proposals: (cont'd)*

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Rummel, Klepper & Kahl, LLP Baltimore, MD	88.4	3	Contract C \$6,000,000
Sabra & Associates, Inc. Columbia, MD	88.4	3	Contract D
A. Morton Thomas & Associates, Inc. Rockville, MD	87.6	5	Contract E
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	85.8	6	Contract F \$6,000,000
Brudis & Associates, Inc. Columbia, MD	83.6	7	N/A
Whitney, Bailey, Cox & Magnani, LLC/ McCormick Taylor, Inc. (JV) Baltimore, MD	81.9	8	N/A
Kittelson & Associates, Inc. Baltimore, MD	80.3	9	N/A
Wallace Montgomery & Associates, LLP/ Century Engineering, Inc. (JV) Baltimore, MD	80.0	10	N/A
AECOM Technical Services, Inc. Hunt Valley, MD	79.6	11	N/A

**DBE Participation:** 25%

**Incumbents:** Johnson, Mirmiran & Thompson, Inc.; Whitman, Requardt & Associates, LLP; Gannett Fleming, Inc.; Sabra & Associates, Inc.; Rummel, Klepper & Kahl, LLP

**Requesting Agency Remarks:** On March 3, 2017, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) web page and eMaryland Marketplace. A total of 855 firms were notified via eMaryland Marketplace.

**16-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks:* (cont'd)**

The consultant shall provide the following services: travel forecasting, traffic engineering and analysis, and additional required traffic-related studies for the purposes of evaluating transportation projects during the various phases of MDOT/SHA's project development process including support for travel demand modeling, traffic operational modeling/simulation, safety studies, crash data analysis, congestion management strategies, ITS/TSMO initiatives, preliminary concepts and cost estimates, environmental traffic analysis, traffic data collection, multimodal transportation analysis, transit ridership analysis, toll revenue studies, general traffic engineering tasks, CAV technologies/analyses, and all other professional engineering services related to comprehensive travel forecasting and traffic analysis services.

Consultant staff may be asked to provide on-site assistance for all services previously listed.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** Whitman, Requardt & Associates, LLP 18-2441-1111  
Rummel, Klepper & Kahl, LLP 18-2442-1111  
Johnson, Mirmiran & Thompson, Inc. 18-2445-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
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Contact: Jada Wright 410-545-0330  
jwright18@sha.state.md.us

**17-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Mechanical Cleaning & Sweeping of Roadways and Park-N-Ride Lots at Various Locations in Baltimore & Harford Counties; 410D41421

ADPICS No.: 410D41421

**Contract Description:** This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for the mechanical cleaning and sweeping of roadways and park-n-ride lots at various locations in Baltimore & Harford Counties.

**Awards:** B & J Sweeping & Sons, Inc.  
Middle River, MD

**Contract Term:** 01/03/2019 – 01/02/2022 (\*or earlier upon BPW approval)

**Amount:** \$987,740 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	B & J Sweeping & Sons, Inc.	\$ 987,740
	Middle River, MD	

J & M Sweeping, LLC	\$1,021,930
Middle River, MD	

H. D. Myles, Inc.	\$1,123,600
Church Hill, MD	

A. Marquez Trucking, Inc.	\$1,528,420
Silver Spring, MD	

Quiet Sweep, Ltd.	\$2,426,451
Rockville, MD	

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

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**17-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Incumbent:** H. D. Myles, Inc.  
Church Hill, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on August 14, 2018 notifying 700 potential contractors, 100 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on September 13, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed B & J Sweeping & Sons, Inc.'s bid price.

100% of the work will be performed by a State Certified Minority / Small Business.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 18-2450-0001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Olu Okunola  
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**18-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

**Authority:** Transportation Article, §10-305;  
Annotated Code of Maryland

**Property:** MC# 18-2591  
**George Waters, located at the corner of South Kelly Avenue and US Route 1 (Baltimore Pike), at 408 Baltimore Pike, Bel Air, Harford County.**

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Wilimar Limited Liability Company

**Consideration:** \$500

**Requesting Agency Remarks:** In 1981, MDOT SHA acquired a Snow Fence Easement from George Waters. The easement is no longer needed. MDOT SHA seeks to release the Snow Fence Easement at an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
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Contact: Olu Okunola  
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**19-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance.

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2592  
MD 224 A (Triangle Pl.): From MD 224 (Riverside Rd.-now Chicamuxen Rd.) easterly to MD 685 D, for a length of 0.03 of a mile, more or less. MD 865 C (Pleasant Grove Rd.): From MD 224 southerly to road end, for a length of 0.08 of a mile, more or less. MD 865 D (Triangle Ln.): From road end south of MD 224C to road end north of MD224A, for a length of 0.15 of a mile, more or less; located in Charles County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Charles County, Maryland

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Charles County, Maryland will use these properties as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 22, 1988 between the Charles County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 42  
DEPARTMENT OF TRANSPORTATION  
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Contact: Olu Okunola  
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**20-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Conveyance***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2599  
MD 927 (Whitely RD.): From MD 307 at Williamsburg to the Caroline County line, for a length of 3.08 miles; more or less; located in Dorchester County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Dorchester County, Maryland

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Dorchester County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated March 3, 1974 between Dorchester County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Olu Okunola  
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**21-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Properties:** MC # 18-2604  
MD 224 C (Pennies Rd.): From MD 224 (Riverside Rd. - now Chicamuxen Rd.) easterly to MD 225 (Indianhead-La Plata Rd. - now Hawthorne Rd.), for a length of 0.15 of a mile, more or less.  
MD 866 (Former Indian Head La Plata Rd.): From road end south of MD 224 C to road end north of MD 224 C, for a length of 0.10 of a mile, more or less; located in Charles County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Charles County, Maryland

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Charles County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 22, 1988 between Charles County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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Contact: Olu Okunola  
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22-RP. **STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance.

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2605  
MD 484 (Marbury-Pisgah Rd.): From MD 425 (Ironsides Rd.) northerly to MD 865A for distance of 3.20 miles, more or less; located in Charles County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Charles County

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Charles County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 22, 1988 between the Charles County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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ACTION AGENDA  
December 19, 2018



Contact: Olu Okunola  
410.545.8754  
OOkunola@sha.state.md.us

23-RP. **STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance.

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2606  
MD 868 B (Allens Fresh Rd. and Stines Store Rd.): From MD 234 at Penns Hill RD. easterly to MD 234 near Old Sycamore Rd., Including Maryland Structure # 8035 over Gilbert Swamp Run, for a length of 2.23 miles, more or less. MD 868 C (Plater Rd.): From MD 234 to easterly to road end, for a length of 0.47 of a mile, more or less. Located in Charles County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Charles County, Maryland

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Charles County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 22, 1988 between Charles County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Olu Okunola  
410.545.8754  
OOkunola@sha.state.md.us

**24-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance.

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2607  
MD 926 A (Greenleek Hill Rd.): From MD 6 south of Jacksontown Rd. to MD 6 at Jacksontown Rd., for a length of 0.50 of a mile, more or less; located in Charles County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Charles County, Maryland

**Consideration:** \$ 1.00

**Requesting Agency Remarks:** Charles County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 22, 1988 between the Charles County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 47  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



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Contact: Linda D. Dangerfield  
410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**25-GM. MARYLAND AVIATION ADMINISTRATION**  
***Record Correction***

**Recommendation:** That the Board of Public Works accept a correction to the record in which a contract term was incorrectly stated.

**Original Approval:** MDOT 2-S (11/14/2018)

**Contract Term:** 12/20/2018\* - 12/19/2020 w/ one 2-year renewal option  
(\*or earlier)

**Background:** The Board of Public Works approved a contract for Content Service Provider at Baltimore/Washington International Thurgood Marshall and Martin State Airports. The contract term was mistakenly outlined on that Item as 11/15/2018 – 11/14/2020. The correct contract term is 12/20/2018\* - 12/19/2020 (\*or earlier). All other information on MDOT Item 2-S is correct.

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**BOARD OF PUBLIC WORKS - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 December 19, 2018



**REVISED**

Contact: Linda D. Dangerfield  
 410-859-7097  
 ldangerfield@bwiairport.com

**26-C. MARYLAND AVIATION ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Corporate Hangar Stormwater System Improvements at Martin State Airport;  
*MAA-CO-18-005*

ADPICS No.: MAACO18005

**Contract Description:** This contract provides for installation of new oil interceptors at corporate hangars and replacing existing **separators that have reached their life expectancy** at Martin State Airport.

**Award:** Gray & Son  
 Timonium, MD

**Contract Term:** 01/03/2019\* – 05/22/2019 (\*or earlier upon BPW Approval)  
 (140 calendar days)

**Amount:** \$1,037,485

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	Gray & Son	\$1,037,485
	Timonium, MD	

Tech Contracting	\$1,313,025
Baltimore, MD	

Stella May Contracting	\$1,358,500
Edgewood, MD	

Old Line Construction, Inc.	\$1,365,935
Dunkirk, MD	

Mid-Atlantic General Contractors, Inc.	\$1,461,994
Beltsville, MD	

**MBE Participation:** 9%

**Performance Security:** Payment & Performance Bonds at 100% of the Contract Amount

**REVISED**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



26-C.

**MARYLAND AVIATION ADMINISTRATION** (cont'd)

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. eMaryland Marketplace notified 227 firms. MDOT MAA directly solicited 14 prospective bidders. The solicitation was sent to five minority business associations on July 27, 2018. Five bids were received.

**Fund Source:** 100% Special Fund (Transportation Trust Funds)

**Approp. Code:** J06I0003

**Resident Business:** Yes

**MD Tax Clearance:** 18-2926-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: Donna DiCerbo  
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ddicerbo@mdta.state.md.us

**27-AE. MARYLAND TRANSPORTATION AUTHORITY**  
*Architecture/Engineering Contract*

**Contract ID:** Comprehensive Preliminary Engineering and Final Design Services;  
*MDTA 2017-01B (Small Business Reserve)*

**Contract Description:** This open-ended, work-order based contract to provide comprehensive preliminary engineering and final design services to the Maryland Transportation Authority (MDTA).

**Award:** The Wilson T. Ballard Company AE-3044-0000  
Owings Mills, MD

**Contract Term:** 01/03/2019\* – 01/02/2024 (\*or earlier upon BPW approval)

**Amount:** \$5,000,000 NTE

**Procurement Method:** Quality Based Selection

**Proposals:**

	<b>Technical Proposal Rating (Max 100)</b>	<b>Technical Ranking</b>	<b>NTE Price</b>
The Wilson T. Ballard Company Owings Mills, MD	68.90	1	\$5,000,000
Athavale, Lystad & Associates, Inc. Bethesda, MD	63.97	2	N/A
C.C. Johnson & Malhotra, P.C. Baltimore, MD	62.88	3	N/A
Transtech Engineering Consultants, Inc. Columbia, MD	58.06	4	N/A

**VSBE Participation:** N/A

**Incumbents:** N/A

**MBE Participation:** N/A

**27-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

**Requesting Agency Remarks:** On June 6, 2017, the solicitation was advertised in The Daily Record and on eMaryland Marketplace. A total of 1,141 firms were notified via eMaryland Marketplace.

The consultant shall perform comprehensive preliminary and final engineering design services to include: preparation of contract plans and documents, structural analysis, design and rehabilitation of complex and routine bridge structures, small structures, sign structures, noise walls, retaining walls, tunnels and buildings, highway design, including major highway and interchange widening and reconstruction (including elevated structures), development of maintenance of traffic for projects, performing traffic studies, and revenue studies, toll plaza and truck inspection station design and reconstruction, design of signing and lighting and signalization, utility design, landscape design, noise analysis and mitigation, survey services, geotechnical engineering and drilling services, various mechanical and electrical engineering services related to bridge, highway and facility (building) projects, condition and construction inspection, and "Phase V" services, value engineering, public relations support and supplemental staffing as required. The consultant may be required to perform Program Management as a General Engineering Consultant (GEC) and all other related appurtenances under the jurisdiction of the Maryland Transportation Authority.

A total of 11 similar contracts, not designated as Small Business Reserve, were approved by the Board of Public Works as contract MDTA 2017-01A (06/20/2018; MDOT 2-AE and 08/01/2018; MDOT 4-AE).

This contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the Contract as provided in the Revised Board Advisory 1995-1.

**Fund Source:** 100% Special Funds (Toll Revenue)

**Approp. Code:** J00J00.41 & J00J00.42

**Resident Business:** Yes **MD Tax Clearance:** 18-2681-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: John Thornton  
410-385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

**28-C. MARYLAND PORT ADMINISTRATION**  
*Construction Contract*

**Contract ID:** Agency Wide Substructure Repairs; 517807  
ADPICS No.: P517807

**Contract Description:** This contract will provide the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with substructure repairs at all MDOT MPA marine terminals and facilities.

**Award:** Marine Technologies, Inc.  
Baltimore, MD

**Contract Term:** 02/05/2019\* – 02/04/2023 (\*or earlier upon BPW approval)

**Amount:** \$10,000,000 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Marine Technologies, Inc. \$7,623,125  
Baltimore, MD

Specialty Underwater Services \$9,989,005  
Curtis Bay, MD

**Incumbent:** Marine Technologies, Inc.  
Baltimore, MD

**MBE Participation:** 6%

**Performance Security:** 100% Performance Bond

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace, which notified thirty-six vendors, and was directly solicited to the Maryland Minority Contractors Association, Inc. and the Md. Washington Minority Companies Association. Six contractors attended the prebid meeting and two bids were submitted.

**28-C. MARYLAND PORT ADMINISTRATION (cont'd)**

**Agency Remarks (cont'd):** The scope of work includes: inspection of existing concrete crane beams; concrete crane beam repairs; underwater inspection of concrete piles; concrete pile encasement repairs; corrosion data collection and design; construction of integral cathodic protection system for concrete piles and beams; steel sheet pile bulkhead repairs; underwater survey of timber member conditions; timber pile repairs; timber cap repairs; installation of sacrificial cathodic protection systems; installation of new fender elements; relocation of existing fender elements; and related work. These services will be provided on a work-order basis as needs arise.

Bidders submitted firm unit prices for estimated quantities of various components of the substructural work required by the contract. The sum of those unit prices multiplied by the bid-form quantities resulted in the evaluated prices. MDOT MPA will pay at the unit prices bid for services provided under work orders approved by MDOT MPA, within the not-to-exceed value of \$10,000,000.

The Maryland Port Commission approved the award of this contract on December 4, 2018.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0002

**Resident Business:** Yes

**MD Tax Clearance:** 18-2883-0101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: John Thornton  
410-385-4850  
jthornton@marylandports.com

**29-IT. MARYLAND PORT ADMINISTRATION**  
*Information Technology Contract*

**Contract ID:** IT Database Management Support; 218035-IT  
ADPICS No.: P218035

**Contract Description:** This contract is to provide one database management support resource to maintain the Port Operations and Security System for the Maryland Department of Transportation Maryland Port Administration (MDOT MPA).

**Award:** Client Network Services, LLC (CNSI)  
Rockville, MD

**Contract Term:** 01/03/2019 – ~~01/02/2023~~  
**01/02/2024**

See correction  
approved as  
MDOT 2-IT-MOD  
on the 12/21/2022  
Agenda

**Amount:** \$897,907

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offeror	Technical Rank	Financial Best and Final Offer and Rank	Overall Rank
CNSI Rockville, MD	1	\$ 897,907 (2)	1
DevCare Solutions Columbus, OH	2	\$ 679,680 (1)	2
Staffactory, LLC Los Angeles, CA	3	\$ 968,640 (3)	3
Narvle, LLC Columbia, MD	4	\$1,046,400 (4)	4

*\*Technical ranking weighted more heavily than financial ranking.*

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** CNSI  
Rockville, MD

Contact: John Thornton 410-385-4850  
jthornton@marylandports.com

**2-IT-MOD. MARYLAND PORT ADMINISTRATION**  
*Modification: Information Technology Contract*

**Contract ID:** IT Database Management Support; 218035-IT  
EPICS No.: CO403578

**Contract Approved:** DOT 29-IT, 12/19/2018

**Award:** Client Network Services, LLC, Rockville, MD

**Contract Description:** This contract is to provide one database management support resource to maintain the Port Operations and Security System for the Maryland Department of Transportation Maryland Port Administration (MDOT MPA).

**Modification Description:** Correct clerical error in the Contract Term field published on the original Board of Public Works items, to conform to the five-year term of the contract.

**Original Contract Term:** 01/03/2019 – 01/02/2023

**Modification Term:** 01/03/2019 – 01/02/2024

**Original Contract Amount:** \$897,907

**Modification Amount:** \$ 0

**Prior Mods/Options:** \$ 0

**Revised Total Amount:** \$897,907

**Percent +/- Change:** 0%

**Overall Percent +/-:** 0%

**Requesting Agency Remarks:** The Board approved the award of this contract on December 19, 2018, MDOT 29-IT. The signed contract provided for a 5-year term, 01/03/2019 - 01/02/2024, in accordance with the solicitation and the proposals of offerors. The agenda item presented to the Board mistakenly stated the term of the contract as 01/03/2019 - 01/02/2023, only four years. The notes contained in the original award entry in the State's Finance System correctly identified the term as five years rather than four years. The signed Procurement Officer's Determination also identified the term of the contract as five years.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Approp. Code:** J03D0001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**29-IT. MARYLAND PORT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** MDOT MPA advertised a Request for Proposals on eMaryland Marketplace. Twenty vendors submitted proposals; however, in accordance with the Request for Proposals, only the top five technically-ranked vendors were invited to interview. One of the top five vendors was deemed not susceptible for award because its proposed resource was no longer available. MDOT MPA interviewed and reranked the four remaining vendors based on the interviews. The Evaluation Committee recommended the incumbent contractor, CNSI, for award as they submitted the offer most advantageous offer to MDOT MPA. CNSI demonstrated a comprehensive understanding of MDOT MPA's requirements. The proposed resource's resume and interview demonstrated the most experience in database management support, with extensive knowledge with Oracle VM servers and MS Hyper-V VMware infrastructures as compared to the proposed resource from the other offerors. Oracle VM servers and MS Hyper-V VMware are currently being used to maintain the Port Operations and Security System, which is a critical part of MDOT MPA's security. CNSI and the proposed resource have been providing MDOT MPA with excellent service under the current contract. CNSI is a Maryland company with 100 percent of this contract award directly benefiting Maryland's economy. The proposed resource is also a Maryland resident. CNSI also has the financial capacity to perform the contract properly.

Although DevCare Solutions proposed the lowest total evaluated price, they were technically ranked number two. DevCare's proposed resource did not demonstrate as much knowledge and experience as CSNI's proposed resource. DevCare is an Ohio company that could not offer any economic benefit to Maryland.

The contract provides that MDOT MPA can acquire additional resources if needed.

The Maryland Port Commission approved this award on December 4, 2018.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0001

**Resident Business:** Yes **MD Tax Clearance:** 18-2828-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



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Contact: John H. Thornton  
410-385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

**30-IT-MOD. MARYLAND PORT ADMINISTRATION**  
*Modification: Information Technology Contract*

**Contract ID:** IT Service Desk and Desktop Field Support; 215018A2-IT  
ADPICS No.: CO362342

**Contract Approved:** 08/05/2015; DOT Agenda Item 15-IT

**Contractor:** Gantech, Inc.  
Columbia, MD

**Contract Description:** This contract provides the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with resources (individuals) to provide Information Technology Service Desk and Desktop Field Support for five years.

**Modification Description:** Modification No. 1 adds one full-time Help Desk Specialist Senior resource to this contract.

**Original Contract Term:** 09/01/2015 - 08/31/2020

**Modification Term(s):** 01/03/2019 - 08/31/2020

**Original Contract Amount:** \$377,242 NTE

**Modification Amount:** \$155,444 NTE

**Prior Mods/Options:** N/A

**Revised Contract Amount:** \$532,686 NTE

**Percent +/- Change:** 41.2%

**Overall Percent +/-:** 41.2%

**Original Procurement Method:** Intergovernmental Cooperative Purchasing  
(DOIT CATS+ Master Contract)

**MBE Participation:** 100% (Prime Contractor is a MBE)

**MBE Compliance:** 100%

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**30-IT-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** MDOT MPA solicited a contract for IT Service Desk and Desktop Field Support, for up to two awards, based on two labor categories; Help Desk Specialist Senior and Help Desk Specialist Junior. On August 5, 2015, the Board of Public Works approved this contract with Gantech, Inc. (Gantech) for a Help Desk Specialist Junior resource as Item 15-IT. Also approved was Contract No. 215018A1-IT with Computer Consultants International, Inc. (CCI) for a Help Desk Specialist Senior resource. Due to increased demand for information technology resources, MDOT MPA subsequently modified its contract with CCI to add a Help Desk Specialist Junior for six months, October 31, 2017 through April 30, 2018, and subsequently extended that period through January 31, 2019. MDOT MPA added the Help Desk Junior resource under CCI's contract rather than under Gantech's contract because Gantech was unable to provide a suitable candidate at that time.

The Maryland Port Commission approved this modification on December 4, 2018.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 19, 2018



Contact: George E. Fabula, Jr  
410-767-3908  
GFabula@mta.maryland.gov

**31-RP. MARYLAND TRANSIT ADMINISTRATION**  
*Real Property – Acquisition*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring a perpetual easement.

**Authority:** Transportation Article, § 7-204 (d) (1)  
Annotated Code of Maryland

**Property:** White Marsh Mall, LLC property (1,522 sq. ft. or 0.035 acres ±), located at 8200 Perry Hall Boulevard in Baltimore County, Maryland

**Grantor:** White Marsh Mall, LLC

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$11,350

**Appraised Value:** \$11,350 – Muller, (Selected)  
\$19,000 – Gilbert, (Approved)  
William T. Caffrey, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The perpetual easement is needed to alleviate drainage issues at the MDOT MTA White Marsh Park & Ride Lot in Baltimore County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: John Thornton  
410-385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

**32-GM. MARYLAND PORT ADMINISTRATION**  
*General/Miscellaneous: Record Correction*

**Recommendation:** That the Board of Public Works accept a correction to MDOT Item 6-GM (11/14/2018) which stated an inaccurate contract amount.

**Contract ID:** Design and Cost-sharing Agreement for the Mid-Chesapeake Bay Island Ecosystem Restoration Project ADPICS No.: P519807

**Original Approval:** DOT 6-GM (11/14/2018)  
\$3,124,000 – 35% MDOT MPA  
\$5,801,000 – 65% U.S. Army Corps of Engineers  
\$8,925,000 – Total Project

**Correct Contract Amount:** \$3,165,000 – 35% MDOT MPA  
\$5,878,000 – 65% U.S. Army Corps of Engineers  
\$9,043,000 – Total Project

**Explanation:** One week after the Board of Public Works approved the Maryland Department of Transportation Maryland Port Administration's participation in this project, the U.S. Army Corps of Engineers revised the project management plan with higher project design costs. The State's share increased by \$41,000. The parties have not yet signed the agreement. All other information on the original Item is correct.

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**BOARD OF PUBLIC WORKS - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

Contact: *Jada Wright 410-545-5754*  
*jwright18@sha.state.md.us*

**33-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Programmatic General Engineering for the I-495 and I-270 Public Private Partnership (P3) Program; *BCS 2018-04*  
ADPICS Nos.: *SBCS1804*

**Contract Description:** This contract provides comprehensive engineering and support services for the I-495 and I-270 P3 Program including: planning and development through solicitation, final design and construction.

**Awards:** Maryland Traffic Relief Partners – Joint Venture  
Reynolds, Smith and Hills, Inc./Louis Berger US Inc./Whitman, Requardt and Associates, LLP  
Glen Allen, VA

**Contract Term:** 01/03/2019\* - 01/02/2024 (\*or earlier upon BPW approval)

**Amount:** \$90,000,000 NTE

**Procurement Method:** Quality Based Selection

**Proposals:**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Maryland Traffic Relief Partners [Reynolds, Smith and Hills, Inc./ Louis Berger US Inc./ Whitman, Requardt and Associates, LLP (JV)] Glen Allen, VA	71.08	1	\$90,000,000
Kimley-Horn & Associates, Inc./ Rummel, Klepper & Kahl, LLP (JV) Baltimore, MD	63.60	2	N/A
HNTB Corporation/ Johnson, Mirmiran & Thompson, Inc./ Parsons Transportation Group, Inc. (JV) Baltimore, MD	51.21	3	N/A
AECOM Technical Services, Inc./ KCI Technologies, Inc. (JV) Hunt Valley, MD	42.25	4	N/A

## Supplemental

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### 33-AE. STATE HIGHWAY ADMINISTRATION (*cont'd*)

**MBE Participation:** 20%

**VSBE Participation:** 1%

**Requesting Agency Remarks:** On July 25, 2018, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration (MDOT SHA) web page and eMaryland Marketplace. A total of 781 firms were notified via eMaryland Marketplace.

The consultant shall provide the following services: expertise in engineering, project management, and construction management; environmental review and oversight; public communications; MBE professional services program development; geotechnical, pavement, and soil testing; subsurface utility exploration; survey/data collection; landscape architecture; quality assurance testing; tolling; and traffic and revenue studies. Specific assignments are expected to vary depending on MDOT SHA's needs throughout the duration of the contract.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** Maryland Traffic Relief Partners 18-3134-1111  
[Reynolds, Smith and Hills, Inc./  
Louis Berger US Inc./  
Whitman, Requardt and Associates, LLP (JV)]

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### BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED\*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

\*Approved 2-to-1; Treasurer abstained.



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

December 19, 2018

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21-25 37-55	Capital Grants & Loans	DGS28 DGS50

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**1-C. CONSTRUCTION**  
*Department of General Services*

**Contract ID:** Expansion of Burial Capacities Phase V at Garrison Forest Veterans Cemetery  
Project No VC-005-170-002, ADPICS No. 001B9400253

**Contract Description:** Expansion of burial capacity at Garrison Forest Veterans Cemetery in Baltimore County. The project will expand the burial capacity by developing gravesites with a mixture of pre-placed crypts, above-ground columbarium units and in-ground cremains sites. The 11-acre expansion project will also provide supporting site infrastructure, roads, irrigation, and landscaping.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
G&C Fab-Con, LLC, Flemington, NJ	\$5,668,300
Tech Contracting Co., Inc., Baltimore, MD	\$6,446,755
Peak, Inc., Columbia, MD	\$6,876,899
Urban N. Zink Contractor, Inc., Chase, MD	\$7,134,060
Cooper Construction Services, Vienna, VA	\$8,744,240

**Award:** G&C Fab-Con, LLC

**Term:** 365 Calendar Days

**Amount:** \$5,668,300

**MBE Participation:** 20% - Applies to base bid - \$5,117,000

**VSBE Participation:** 10%

**Performance Bond:** 100% of Award Amount

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 11, 2018. Five bids were received and opened on August 10, 2018. G&C Fab-Con, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** 006/CA18      **Resident Business:** No

**MD Tax Clearance:** 18-2128-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**2-C. CONSTRUCTION**  
**Department of Natural Resources**

**Contract ID:** Trail Installation and Bridge Repair – Upper Chesapeake Rail Trail  
Project No. P-055-160-010, ADPICS No. 001B9400257

**Description:** Repairs and modifications to railroad bridge and rehabilitation and extension of park trail at Tuckahoe State Park, in Caroline/Queen Anne's County.

**Procurement Method:** Competitive Sealed Bidding

<b>Bids</b>	<b>Amount</b>
Scrimgeours Farm All, LLC, Stockton, MD	\$298,999
Harper & Sons, Inc., Easton, MD	\$449,932
VKM Contracting, Odenton, MD	\$671,475
Chesapeake Turf, LLC, Salisbury, MD	\$844,000
JJID, Inc., Bear, DE	\$1,049,250

**Award:** Scrimgeours Farm All, LLC

**Amount:** \$298,999

**MBE Participation:** 24.52% - Applies to base bid - \$265,111

**Performance Bond:** Performance and payment bond for 100% of award amount

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 26, 2018. Approximately, 1,720 were notified of this solicitation electronically. Five bids were received and opened on August 30, 2018. Scrimgeours Farm All, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** POS Statewide Public Access - \$50,033.00  
K00.19.DF610.08/19 - \$248,966.00

**Resident Business:** Yes **MD Tax Clearance:** 18-2419-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
[lauren.buckler@maryland.gov](mailto:lauren.buckler@maryland.gov)

### **3-C. CONSTRUCTION**

## **Department of General Services**

**Contract ID:** Jessup Records Building Roof Replacement  
Project No. BW-681-190-001, ADPICS No. 001B9400256

**Contract Description:** Contract for replacement of roof on Jessup Records Building

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
Cole Roofing Company, Inc. Baltimore, MD	\$ 813,806
SGK Contracting, Inc., Baltimore, MD	\$820,030
Paneko Construction Inc., Bowie, MD	\$ 873,784
D Project Inc., Annapolis, MD	\$888,000
CITIROOF, Corporation, Columbia, MD	\$943,600
Tecta America East, LLC, Jessup, MD	\$ 1,118,560

*Award:* Cole Roofing Company, Inc.

**Term:** 180 Calendar Days

*Amount:* \$813,806.00

**MBE Participation:** 20%

**Performance Bond:** 100% of Award Amount

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 12, 2018. Six bids were received and opened on October 9, 2018. Cole Roofing Company, Inc., has been found responsible, its bid responsive and has confirmed its bid.

*Fund Source:* MCCBL 2018 Item 106

### *Resident Business:* Yes

### *MD Tax Clearance:*

18-2638-1111

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## BOARD OF PUBLIC WORKS

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THIS ITEM WAS:

APPROVED

## DISAPPROVED

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**4-C-MOD. CONSTRUCTION MODIFICATION**

*Department of Planning*

**Contract ID:** Jefferson Patterson Park and Museum Exterior Painting / Staining Project  
No. HT-000-171-003, ADPICS No. 001B7400430/COH56429

**Original Contract Approved:** 4/4/2017; DPRB Item 14-M-002

**Contractor:** Colossal Contractors, Inc., Burtonsville, MD

**Contract Description:** Contract that provides all labor, materials, etc. required for incidental repairs and painting of the exterior of buildings and related items. Work consists of patching, surface preparation, priming and painting (or sealing/ staining) necessary to complete the work. The buildings included under this project are the Breckenridge Buildings #9-13 located at 10055, 10065, 10075 Mackall Road and the Museum Service Center Complex Buildings #1-8 located at 10515, 10519, 10521, 10525, 10529, 10533 Mackall Road at Jefferson Patterson Park & Museum in Calvert County.

**Original Procurement Method:** Competitive Sealed Bidding

**Modification Description:** . . . Increases . . . material required increasing the project and unit quantities exceeded the contract by more than 25% and pricing on materials were renegotiated, reducing materials pricing.

**Original Contract Term:** 120 Calendar Days

**Modification Term:** 0 Calendar Days

**Original Contract Amount:** \$151,100

**Modification Amount:** \$ 46,992

**Prior Modifications/Options:** \$ 20,000

**Revised Total Contract Amount:** \$218,092

**Percent +/- (This Modification):** 31.10%

**Overall Percent +/-:** 44.34%

**Remarks:** As the contract amount will soon increase beyond DGS delegated authority, BPW approval is requested. The contract time will remain unchanged.

**Fund Source:** H00 18 77051 01 1498

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**5-C-MOD. CONSTRUCTION MODIFICATION**  
*Department of Juvenile Services*

**Contract ID:** Savage Mountain Youth Center Project Upgrade Electrical Services  
Project No. ND-150-160-003, ADPICS No. 001B8400082/COH56468

**Original Contract Approved:** DPRB Item 29-M-001 (7/18/17)

**Contractor:** Byco Enterprises, Inc., Grantsville, MD

**Contract Description:** Contract that provides all labor, materials, etc. necessary to re-route and relocate both high voltage and low voltage power feeders from overhead to underground. Also includes removing existing utility poles, pole mounted oil-filled transformers, and an abandon automatic transfer switch, etc. at Savage Mountain Youth Center in Allegany County.

**Original Procurement Method:** Competitive Sealed Bidding

**Modification Description:** Retroactive approval is requested for all labor and material necessary for the installation of a new second electrical service and associated distribution system.

**Original Contract Term:** 180 Calendar Days

**Modification Term:** Additional 107 Calendar Days

**Original Contract Amount:** \$169,190

**Modification Amount:** \$275,814 [see below]

**Total Contract Amount:** \$445,004.18

**Remarks:** . . . DGS originally procured this contract under its delegated authority and subsequently approved a series of contract modifications. The total increase to the contract amount due to the modifications exceeds DGS's delegated authority. DGS now requests retroactive Board of Public Works approval.

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DGS has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

This work is necessary to supply adequate normal and emergency power for both the existing guard house building and new classroom units.

**5-C-MOD. CONSTRUCTION MODIFICATION (cont'd)**

**Fund Source:** V00 10101 1412 0812

**Modifications:**

Modification	Amount	% of Original	Total % Change	Approval
1	\$ 14,741.35	8.71%	8.71%	DPRB 10/24/2017 Item 43-M-014
2	\$ 13,311.06	7.87%	16.58%	DPRB 10/24/2017 Item 43-M-015
3	\$ 17,339.87	10.25%	26.83	DPRB 10/24/2017 Item 43-M-016 (originally)
4	\$ 14,102.66	8.34%	35.16%	DPRB 10/24/2017 Item 43-M-017
5	\$ 1,910.08	1.13%	36.29%	DPRB 11/14/2017 Item 46-M-004
6	\$ 1,572.87	.93%	37.72%	DPRB 02/20/2018 Item 08-M-001
7	\$ 0.00		37.72%	DPRB 02/27/2018 Item 09-E-006 (Time only)
8	\$ 65,505.71	38.72%	75.94%	DPRB 02/27/2018 Item 09-M-007
9	\$145,266.91	85.86%	161.80%	DPRB 03/13/2018 Item 11-M-010
10	\$ 0.00		161.80%	DPRB 06/19/2018 Item 25-M-007 (Time only)
11	\$ 2,063.67	1.22%	163.02%	DPRB 07/10/2018 Item 28-M-004
12	\$ 0.00		163.02%	DPRB 10/02/2018 Item 40-M-001 (Time only)
Total	\$445,004.18			

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Lauren Buckler  
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lauren.buckler@maryland.gov

**6-AE-MOD. ARCHITECTURE AND ENGINEERING MODIFICATION**  
*Department of General Services*

**Contract ID:** Design for the Restoration, Renovation and Tenant Fit-up of the Historic Annapolis Post Office  
Project No. BA-699-130-001, ADPICS No. 001B7400228/COH89077

**Original Contract Approved:** 12/7/2016; DGS Item-5-AE

**Contractor:** Ziger/ Snead LLP, Baltimore, MD

**Contract Description:** Contract to incorporate Old Annapolis Post Office into the Annapolis Legislative Complex via adaptive re-use of the building for State office space while preserving its rich architectural character. The scope of work includes restoration of the building exterior, abatement of hazardous materials, ADA improvements, elevator installation, new HVAC, plumbing and electrical systems, new roofing as well as tenant fit-out for the selected State agencies.

**Original Procurement Method:** Maryland Architectural and Engineering Services Act

**Modification Description:** Design fees for splitting the project into a multi-phased effort over an extended period of time requiring separate bid packages.

**Original Contract Term:** 10 Months

**Modification Term:** 4 Months

**Original Contract Amount:** \$ 725,022

**Modification Amount:** \$ 160,729

**Prior Modifications/Options:** \$ 238,044

**Revised Total Contract Amount:** \$1,123,795

**Percent +/- (This Modification):** 22.17 %

**Overall Percent +/-:** 55.00 %

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**6-AE-MOD. ARCHITECTURE & ENGINEERING MODIFICATION (cont'd)**

**Remarks:** Splitting the design into two distinct phases was not anticipated in the original contract and was necessitated by funding constraints.

**Fund Source:** MCCBL 2017, Item 105

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

**7-AE-MOD. ARCHITECTURE AND ENGINEERING MODIFICATION**  
*Department of General Services*

**Contract ID:** Underground Steam Piping Replacement Phase III, Annapolis Office Complex from Phase II to Lawyer's Mall to State Circle Area  
 Project No. BA-000-130-001, ADPICS No. 001B6400120/COH57458

**Original Contract Approved:** 8/26/2015; DGS Item 7-GM

**Contractor:** Kibart Inc., Baltimore, MD

**Contract Description:** Contract for A/E to provide design drawings, specifications and construction administration for underground steam piping replacement from Lawyer's Mall to State Circle. The A/E will attend all projects meetings, take meeting minutes and provide those minutes to all team members. The A/E will provide submittal review, approval services and respond to all RFI's. All other procedures outlined in the DGS Architectural/ Engineering Professional Services agreement apply to this contract.

**Original Procurement Method:** Maryland Architectural and Engineering Services Act

**Modification Description:** **RETROACTIVE** approval for Modification 1 is requested for the A/E to provide accelerated design services for the replacement of the underground steam and condensate lines in Lawyer's Mall.

	<b>Amount</b>	<b>Term</b>	<b>BPW/Date</b>	<b>Reason</b>
Original Contract	\$193,415	120 Days	8/26/2015; DGS Item 7-GM	Approved
Modification 1	\$60,391	365 Days	DPRB - March	BPW approval is required
Modification 2	\$290,918	120 Days	4/18/2018; DGS Item 3-AE	Approved

**Revised Total Contract Amount:** \$ 253,806

**Percent +/- (This Modification):** 31.22 %

**Overall Percent +/-:** 31.22 %

**REVISED**

**7-AE-MOD. ARCHITECTURE & ENGINEERING MODIFICATION (cont'd)**

**Remarks:** This Item was inadvertently processed in March through DGS but the modification amount is beyond DGS delegated authority therefore Board of Public Works approval is required. This modification was previously noted on Item 3-AE-MOD on the 4/18/18 agenda as a prior modification.

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DGS has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** MCCBL 2017 Item 104

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy  
410.767.7522  
eric.lomboy@maryland.gov

**8-M. MAINTENANCE**

*Department of Natural Resources*

**Contract ID:** Comprehensive Building Management Kenneth N. Weaver Complex  
Project No. 001IT820788, ADPICS No. 001B9400204

**Contract Description:** Provide comprehensive building management services at the Kenneth N. Weaver Complex in Baltimore.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
LB&B Associates Inc., Columbia, MD	\$1,404,558
Broadway Services, Inc., Baltimore, MD	\$1,446,480
Sustainable Facilities Management Services, Washington, DC	\$1,726,425

**Award:** LB&B Associates Inc.

**Term:** 1/1/2019 – 12/31/2023

**Amount:** \$1,404,558

**MBE Participation:** 50.95%

**Performance Bond:** Payment and Performance bonds for 100% of awarded contract

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 11, 2018. Approximately 2,200 vendors were notified of this solicitation electronically. There bids were received and opened on August 1, 2018. Maryland Works submitted a waiver stating they did not wish to pursue the contract at this time. LB&B Associates Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** K00 19-23 L4171 0805      **Resident Business:** Yes  
**MD Tax Clearance:** 18-2682-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy 410.767.7522  
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**9-M. MAINTENANCE**

*Department of General Services*

**Contract ID:** Unarmed Uniformed Guard Service  
John R. Hargrove, Sr. District Court/Multi-Service Center  
Project No. 001IT820786, ADPICS No. 001B9400229

**Contract Description:** Contract to provide unarmed uniformed guard service at the John R. Hargrove, Sr. District Court/Multi-Service Center in Baltimore City.

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

Bids	Amount
CSI Corporation of DC, Silver Spring, MD	\$527,433
BTI Security, Rockville, MD	\$534,641
Stronghold Security. LLC, Columbia, MD	\$562,574
Capital City Protective Services II LLC, Lanham, MD	\$668,166

**Award:** CSI Corporation of DC (SBR#: SB12-22308)  
**Term:** 1/1/2019 – 12/31/2021  
**Amount:** \$527,433

**MBE Participation:** 28%

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 20, 2018 as a Small Business Reserve procurement. Approximately 475 vendors were notified of this solicitation electronically. Six bids were received and opened on October 11, 2018. Two bids were rejected because they did not submit the required MBE forms. No protests were received. CSI Corporation of DC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** H00 19 33571 0823 \$87,905.46  
H00 20 33571 0823 \$175,810.87  
H00 21 33571 0823 \$175,810.87  
H00 22 33571 0823 \$87,905.41

**Resident Business:** Yes **MD Tax Clearance:** 18-2785-0111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>
<b>WITHDRAWN</b>		

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Contact: Eric Lomboy 410.767.7522  
eric.lomboy@maryland.gov

**10-M. MAINTENANCE**  
*Department of Juvenile Services*

**Contract ID:** Comprehensive Building Maintenance and Management Service  
Project No. 001IT820851, ADPICS No. 001B9400238

**Description:** Provide comprehensive building maintenance and management service at the Department of Juvenile Service/Juvenile Justice Center in Baltimore.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
...	...
Broadway Services, Inc., Baltimore, MD	\$6,085,486
Meridian Management Corporation, Ponte Vedra Beach, FL	\$9,453,792
Devine Professional Consulting Group, Silver Spring, MD	\$32,999,932

**Award:** Broadway Services, Inc.

**Term:** 12/16/2018 – 12/15/23

**Amount:** \$6,085,486

**MBE Participation:** 15%

**VSBE Participation** 0.5%

**Performance Bond:** Performance Bond for 100% Award Amount

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 23, 2018. Approximately 2,510 vendors were notified of this solicitation electronically. Four bids were received and opened on August 13, 2018. One bidder requested withdrawal of their bid. The bid was withdrawn upon the approval of the Office of the Attorney General. Maryland Works submitted a waiver stating they did not wish to pursue the contract at this time. **Broadway Services, Inc.** has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** V00 G301 1301 1G301 **Resident Business:** Yes

**MD Tax Clearance:** 18-3033-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**11-M. MAINTENANCE**  
*Department of Agriculture*

**Contract ID:** Janitorial Services  
 Project No. 001IT820889, ADPICS No. 001B9400243

**Description:** Provide janitorial services at Headquarters Complex of the Department of Agriculture in Annapolis.

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<b>Bids</b>	<b>Amount</b>
G&LB Enterprises, Inc., Pikesville, MD	\$663,500
Beck and Call Professional Service, LLC, Silver Spring, MD	\$841,635
Ready Clean Service Group, Inc., Baltimore, MD	\$860,619
Blessing Groups of Company Inc. dba Maryland Team Cleaners, Baltimore, MD	\$2,258,250

**Award:** G&LB Enterprises, Inc. (SBR#: SB12-19741)

**Term:** 01/01/2019 – 12/31/2021 (Base Term)

**Amount:** \$398,100  
 \$132,700 Option year 1  
\$132,700 Option year 2  
 \$663,500 = Total + Option Years

**MBE Participation:** 10%

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 5, 2018 as a Small Business Reserve procurement. Approximately 1,095 vendors were notified of this solicitation electronically. Five bids were received and opened on September 24, 2018. One bid was rejected because they did not submit the required MBE forms. No protests were received. Maryland Works submitted a waiver stating they did not wish to pursue the contract at this time. G&LB Enterprises, Inc. has been found responsible, its bid responsive and has confirmed its bid.

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**11-M.        MAINTENANCE (cont'd)**

**Fund Source:**                    L00 19 13409 0009 0813 \$77,385.59  
    L00 20 13409 0009 0813 \$132,709.43  
    L00 21 13409 0009 0813 \$132,709.43  
    L00 19 13409 0009 0813 \$55,295.55

**Resident Business:**            Yes

**MD Tax Clearance:**            18-2602-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy  
410.767.7522

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**12-M. MAINTENANCE**  
*Department of General Services*

**Contract ID:** Fire Safety and Fire Extinguisher Maintenance Services  
Project No. 001IT820825, ADPICS NO. 001B9400225

**Description:** Fire safety and fire extinguisher maintenance service at the Department of General Service/Annapolis Capital Complex and Community Place in Annapolis.

**Procurement Method:** Competitive Sealed Bids (Small Business Reserve)

<i>Bids</i>	<i>Amount</i>
Advanced Fire Protection Systems, Inc., Baltimore, MD	\$539,940
Premier Fire Protection Services, LLC, Frederick, MD	\$627,000

**Award:** Advanced Fire Protection Systems, Inc. (SBR#: SB12-29854)

**Term:** 1/1/2019 – 12/31/21 (Base Term)

**Amount:**  
\$323,964  
\$107,988 Option year 1  
\$107,988 Option year 2  
\$539,940 = Total + Option Years

**MBE Participation:** N/A (Single element of work)

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on May 9, 2018 as a Small Business Reserve procurement. Approximately 255 vendors were notified of this solicitation electronically. Four bids were received and opened on May 24, 2018. Two bids were rejected, one because they did not submit the required SBR forms and another because they did not meet the minimum qualifications. No protests were received. Advanced Fire Protection Systems, LLC has been found responsible, its bid responsive and has confirmed its bid.

**12-M. MAINTENANCE (cont'd)**

***Fund Source:***

Agency	PCA	FY19	FY20	FY21	FY22	A0BJ	Amount
H00	33151	\$46,632	\$93,264	\$93,264	\$46,632	0812	\$279,792
H00	33171	\$4,908	\$9,816	\$9,816	\$4,908	0812	\$29,448
H00	33143	\$2,454	\$4,908	\$4,908	\$2,454	0812	\$14,724

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-2113-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Eric Lomboy  
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**13-M-OPT. MAINTENANCE OPTION**  
*Department of General Services*

**Contract ID:** Elevator Maintenance Service  
Annapolis State Office Complex and Crownsville  
Project No. 001IT819646, ADPICS No. 001B9400213

**Original Contract Approved:** DGS Item 4-M (12/3/14)

**Contractor:** Delaware Elevator, Inc., Salisbury, MD

**Original Contract Description:** Contract to provide full service elevator maintenance and repair for the Annapolis State Office Complex in Annapolis.

**Original Procurement Method:** Competitive Sealed Bidding

**Option Description:** Exercise the second and final renewal option for elevator maintenance service.

**Original Contract Term:** 12/15/14 – 12/14/17

**Option Term:** 12/20/2018 - 12/19/2019

**Original Contract Amount:** \$644,292

**Prior Modifications/Options:**

DGS 5-M-OPT (5/1017)	\$214,674 (Opt 1)
DGS 8-M-MOD (6/22/16)	\$192,000 (Mod 2)
DPRB 07/26/2016	\$ 43,230 (Mod 1)

**This Option #2 Amount:** \$214,764

**Revised Total Contract Amount:** \$1,309,050

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**13-M-OPT. MAINTENANCE OPTION (cont'd)**

**Remarks:** The Department of General Services is satisfied with the performance of the Contractor, and the Contractor has met the State's expectations. The Agency believes it is in the best interest of the State to renew the current contract at same terms, conditions, required contract provisions and price, and has provided funding.

**Funding:** H00 33151 0812 \$209,580  
H00 33171 0812 \$5,184

**Performance Bond** Performance bond for 100% of award amount

**Resident Business:** Yes

**MD Tax Clearance:** 18-2646-1001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
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**14-GM. GENERAL MISCELLANEOUS**  
***Maryland Public Television***

**Reference:** In accordance with provisions of State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested to use General Obligation Bond funding, to reimburse Maryland Public Television for expenditures for the contract noted below in the amount of \$350,000.

This approval is conditioned upon the reimbursement from State General Obligation Bond proceeds occurring not later than 18 months after the original expenditure is paid from federal funds.

**Contract ID:** Transmission Systems Replacement  
TV – 000 – 190 – 001

**Description:** Replace digital transmission equipment at Maryland Public Television's (MPT) six transmitter sites including Owings Mills, Annapolis, Salisbury, Frederick, Hagerstown, and Oakland. This equipment is nearing the end of its useful life and replacement parts are difficult and expensive to obtain. This project will prevent the disruption of MPT's broadcasting services in the future.

**Amount:** \$350,000

**Remarks:** Federal funds that come from the digital conversion project (often referred to as the "Repacking Process") will be used mainly for the replacement of the transmitters. However, a portion of the components (dish, waveguide, receiver and fiber installation, connect the entire network) will be eligible for reimbursement from the referenced MCCBL funds.

Also, in accordance with an Act of 2015, Chapter 296, House Bill 1104, MPT was granted a procurement exemption from certain provisions of the State procurement law for procurement contracts needed to implement the repacking requirements of the federal Spectrum Act. This exemption will end on June 30, 2020.

**Fund Source:** MCCBL 2015/Item 113 - \$200,000  
MCCBL 2018/Item 120 - \$150,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
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**15-GM.** **GENERAL MISCELLANEOUS**  
***Maryland Public Television***

**Reference:** In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below in the amount of \$81,468.70.

**Contract ID:** MPT - Replace Tower Lights at Two Locations  
Project No. TV-000-184-003

**Contract Description:** Contract to supply all labor, equipment, material and insurance required to remove existing tower lighting systems and replace with new LED strobe systems on two towers, one Montgomery County and one in Garrett County.

**Procurement Method:** Competitive Sealed Bidding

**Award :** United States Tower Services, Ltd, Ijamsville, MD

**Amount:** \$81,469

**Term:** 120 Days

**Fund Source:** MCCBL 2017, Item 113

**Resident Business:** Yes

**MD Tax Clearance:** 18-2749-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**16-GM. GENERAL MISCELLANEOUS**  
***Record Correction***

**Recommendation:** That the Board of Public Works accept a correction to the record in which a property address was identified incorrectly.

**Original Approval:** DGS 13-LT (8/1/2018)

**Property Location:** 160 S. Water Street, Frostburg, MD 21532

**Background:** The Board of Public Works approved a ten-year lease renewal of office and storage space from the Mayor and City Council of Frostburg as DGS Item 13-LT (8/1/2018). The property location was mistakenly identified on that Item as 59 E. Main Street. The correct address is 160 S. Water Street, Frostburg, MD 21532. All other information on Item 13-LT is correct.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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**17-RP. REAL PROPERTY**  
***Department of Agriculture***  
***Kent County - File # 14-97-03***

**Recommendation:** Approve a partial release of 5.096 +/- acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 5.096+/- acres of contiguous land to be added to the agricultural preservation easement area by amending the Easement.

**Releasor:** The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

**Releasee:** Olin Davis Farms, LLC

**Property:** 5.096 +/- acres

**Grantor:** Olin Davis Farms, LLC

**Grantee:** The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

**Property:** 5.096 +/- acres

**Consideration:** No Monetary Consideration

**Remarks:** Reference is made to DGS Item 16-RP August 2, 2000 wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 309 acres of land for \$326,480. A survey revealed the actual acreage to be 294.932 acres and, as a result, the purchase price was adjusted downward to \$311,567.92. Purchase of the easement was completed on 4/20/01.

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 5.096+/- acre area of land from the operation and effect of the Easement in exchange for 5.096+/- acres of contiguous land from an adjacent poultry farm to be added to the agricultural preservation area by amending the Easement. This request is being made to permit the existing dwelling and certain residential accessory structures to be conveyed from the farm.

**17-RP. REAL PROPERTY (cont'd)**

In addition, the amendment to easement will include the transfer of 1 development right from the adjacent poultry farm to the easement property in the form of a “non-subdividable” building envelope, in order that a dwelling will always be tied to the farm. The Maryland Agricultural Land Preservation Foundation’s Board of Trustees has approved the transaction. The appraisal unit of the Department of General Services has found that the exchange will have a net neutral effect on the value of the existing easement. There will also be a net benefit impact to the State and County in that the number of development rights available on the adjacent farm will be reduced by five, leaving two development rights remaining, without cost to the MALPF program. Costs associated with this exchange will be paid by Olin Davis Farms, LLC.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier 410.767.4088  
wendy.scott-napier@maryland.gov

**18-RP. REAL PROPERTY**

*Department of General Services  
File #00-8632*

**Recommendation:** Approve transfer of property to CSX Transportation, Inc.

**Property:** 0.72 acre portion of a 25.46 acre parcel located on Dorsey Run Road in Howard County, Tax Map 48, Grid 3, Parcel 141.

**Grantor:** The State of Maryland, to the use of The Department of Public Safety and Correctional Services

**Grantee:** CSX Transportation, Inc.

**Consideration:** \$19,800

**Background:** Reference is made to DGS item 16-RP dated August 22, 2018, wherein the Board of Public Works approved the above property as surplus to the State. CSX Transportation, Inc., currently has a railroad spur located on the subject property, by virtue of an easement dated June 18, 1969. CSX and the Maryland Transit Administration, under a Joint Benefit Program, are in the second phase of an expansion of yard capacity in the Jessup Yard which will alleviate existing traffic blockages. CSX intends to use the subject property to expand the railroad spur and loading area. Please note that the land described in Item 16-RP and the Clearinghouse Review was described as 0.66 acres prior to a survey having been done. The survey was done and the actual size of the property to be sold is 0.72 acres.

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD-20180525-0366 and found the project to be Consistent with Qualifying Comments. Their recommendation is to allow the Maryland Department of Public Safety and Correctional Services to surplus approximately 0.66 acre of land from a 25.46 acre parcel in Jessup Maryland.

Legislative Notification was not necessary due to consideration being below \$100,000.

**Appraised Values:** Stephen H. Muller - \$10,700 (9-19-17)  
Karen H. Belinko - \$19,800 (9-19-17)

**Approved Value:** \$19,800 – Wesley A. Barkley – Review Appraiser

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088

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**19-LT.      TENANT LEASE**  
***Office of the Public Defender***

**Recommendation:** Approve eight year lease with one five year renewal option subject to future Board of Public Works approval.

**Background:** Office of Public Defender (OPD) was previously housed at 115 Court St in Chestertown, Maryland. The facility was managed by a private owner who did not charge rent, but allowed the agency to occupy the location based on a verbal agreement for the past twenty years. The owner is in the process of transitioning the use of his facility from office to residential and as a result has forced OPD to relocate.

**Landlord:** KRM Development Corporation  
205 Cannon Street, Suite 1, Chestertown, MD 21620

**Property Location:** 400 S Cross St, Chestertown, MD 21620

<b>Space Type:</b> Office	<b>Lease Type:</b>	New	<b>Sq.Ft.:</b>	1,394
<b>Duration:</b> 8 years	<b>Effective:</b>	1/1/2018		
<b>Annual Rent:</b> \$18,322.39 (average)	<b>Square Foot Rate:</b>	\$13.14/SF (Average)		

**Utilities and Custodial Responsibility:** Tenant

**Fund Source:** 100% General

**Remarks:**

1. Although OPD requested a ten year term the landlord was not willing to offer more than eight years of occupancy in order to maintain flexibility as the area continues to develop.
2. This lease contains termination for convenience and the standard six month holdover period.
3. This space contains less than 2,500 sq. ft. and was procured under SP 4-318(5) without advertisement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

 Contact: Wendy Scott-Napier 410.767.4088  
 Wendy.scott-napier@maryland.gov
**20-LT.****TENANT LEASE**

*Department of Public Safety and Correctional Services  
 Department of Labor, Licensing and Regulation  
 Department of Health  
 Department of Juvenile Services*

**Recommendation:** Approval is requested for a two year parking lease of **354** spaces at a rate of \$83.00 per space for a total annual rent of **\$352,584** with one two year renewal option subject to future Board of Public Work approval.

**Landlord:** Fallsway Properties, LLC, Edison Parking Corporation  
 100 Washington Street, Newark, NJ 07102

**Property Location:** 560 N. High Street, Baltimore, Maryland 21202

<b>Space Type:</b>	Surface Parking	<b>Lease Type:</b>	New	<b>No. of Spaces:</b>	
<b>Duration:</b>	2 Years	<b>Effective:</b>	1/1/19	DPSCS	17
<b>Annual Rent:</b>	<b>\$352,584</b>			DLLR	123
<b>Rate/Space/Month:</b>	\$83.00			DJS	169
		<b>Prev/Rate/Space/Month:</b>	\$80.00	MDH	45
				Total:	<b>354</b>

**Utilities Responsibility:** Landlord

**Custodial Responsibility:** Landlord

**Previous Board Action:** 09/21/2016- Item 12LT

**Fund Source:**

DPSGS-100% General, Sub-object 7050, PCA TC110  
 DJS- 100% General, Program: V00, Sub-Program: D01, Sub-Object 0705, PCA 1G301  
 MDH- 100% General, PCA N101G; AOBJ 0802  
 DLLR- 100% General, Program: A0105, cc102, F0101, BC124; Sub-Program:  
 EA1C, FA1C, AE1C, AD1C; Sub-Object: 0705; PCA: 15529, 32304, 61731, KBD10

**Remarks:**

1. DPSGS, DJS, MDH and DLLR have leased parking spaces at this location for the past ten years.
2. This is a fenced in surface lot. The lot is well lighted and ingress and egress is controlled by electronic gates.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.

**BOARD OF PUBLIC WORKS****THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174

Lauren.buckler@maryland.gov

**21-CGL. CAPITAL GRANTS AND LOANS**  
***Higher Education Commission***

**Recommendation:** The Board of Public Works authorize funds be encumbered for the following grant:

**Community College of Baltimore County**

**CCBC Medium Voltage Switchgear Replacement – Construction**

The project is a “Mission Critical” replacement of existing equipment that is critical for CCBC to maintain normal operations. The existing switchgear is over 50 years old. The engineer’s assessment of the switchgears remaining life expectancy is estimated to last about 24 to 30 months. If the switchgear fails, the entire campus will be without power resulting in a campus shutdown for a minimum of several weeks and perhaps months.

**\$2,008,999.86**

MCCBL 2017/ Item 112

CC-04-MC19-462

**Matching Fund:** Community College of Baltimore County- **\$2,358,391.14**

Cost sharing is 46.00% State share, 54.00% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount:</b>	<b>State Share:</b>	<b>Local Share:</b>
Total Project	\$4,367,391.00	\$2,008,999.86	\$2,358,391.14
This Action	\$4,367,391.00	\$2,008,999.86	\$2,358,391.14

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Community College of Baltimore County and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
Lauren.buckler@maryland.gov

**22-CGL. CAPITAL GRANTS AND LOANS**

***Higher Education Commission***

**Recommendation:** The Board of Public Works authorize funds be encumbered for the following grant:

**Community College of Baltimore County**

Carol Eustis Center for Health – Construction

CCBC Essex Carol Eustis Center for Health Professions – Construction

The project is a renovation and expansion of the CCBC Essex Carol Eustis Center for Health Professions which houses the School of Health Professions (SOHP), The School of Applied and Information Technology and the Continuing Education & Economic Development – Allied Health program. The project scope includes renovation of the existing 32,938 NASF/52,984 GSF structure and construction of a new 44,989NASF/73,616 GSF addition, creating a new 77,927 NASF/126,600 GSF professional building. The project will provide new labs, lecture rooms, faculty offices, and other spaces that will be used by the various existing and new programs to come.

**\$5,035,000.00**

MCCBL 2017/ Item 112

CC-05-MC15/17/18/19-438

**Matching Fund: Community College of Baltimore County– \$5,454,583.16**

Cost sharing is 48% State share, 52% local share and is in accordance with Section 11-105(j) of the Education Article.

**Background:**

	<b>Total Amount:</b>	<b>State Share:</b>	<b>Local Share:</b>
Total Project	\$10,489,583.00	\$5,035,000.00	\$5,454,583.16
This Action	\$10,489,583.00	\$5,035,000.00	\$5,454,583.16

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Community College of Baltimore County and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Ahmed Awad 410.767.6589  
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**23-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** That the Board of Public Works approve a grant of \$358,161.00 to Total Health Care, Inc., (THC) (Baltimore City).

**Project:**

1. The replacement of chiller, cooling tower, large and small roof top air handling units at THC's facility located at 1501 Division Street, Baltimore, Maryland 21217. Accepted bid was Dominium Mechanical at \$360,276.00.
2. The replacement of the HVAC units and the Energy Management System at THC's facility located at 1501 W. Saratoga Street, Baltimore, Maryland 21223. Accepted bid was Dominium Mechanical at \$158,799.

**Award:** Dominium Mechanical, Springfield, VA. \$519,075

**Funding:** The Maryland Department of Health has determined the grantee is required to provide a 31% local share of the eligible project cost. MCCBL 2016 Federally Qualified Health Centers Grant Program, MDH #24303-01 and 02.

Total Project Cost	\$519,075
Eligible Project Cost	\$519,075
State Share (69%)	\$358,161
Grantee Share (31%)	\$160,914      Cash reserves

**Remarks:**

1. Grantee is a Federally Qualified Health Center.
2. In accordance with Subtitle 13 of Title 24 of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.
3. This project will replace aging equipment that has reached its life expectancy of 20-25 years at both locations. The Division Street chiller is approximately 33 years of age and the Saratoga Street compressors have metal shavings in their lines indicating internal disintegration.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lynette Holmes/Shirley Kennedy

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**24-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works with respect to the House of Good Shepherd of the City of Baltimore, Inc.:

1. Waive the State's right to recover \$278,496 in general obligation bond proceeds granted through the Juvenile Services Facilities program;
2. Waive the State's right to recover \$343,616 in general obligation bond proceeds granted through the State Capital Grant and Loan program;
3. Allow the organization to sell grant-funded real property; and
4. Allow the organization to retain the sale proceeds to use as described.

**Authority:** Juvenile Services Facilities Capital Grant Program  
Human Services Article, §§ 9-401 – 9-410, Annotated Code of Maryland

State Capital Grant and Loan Program  
State Finance & Procurement Article, § 8-117, Annotated Code of Maryland

**Grantee:** House of Good Shepherd of the City of Baltimore, Inc.

**Property:** 4100 Maple Avenue, Halethorpe, Baltimore County, 21227  
(Approximately 72 acres)

**Prior Actions:**

DGS Item 22-CGL (10/13/99)	1998 MCCBL/\$205,447
DGS Item 17-CGL (12/20/00)	1998 MCCBL/\$389,918
DGS Item 12-CGL (09/18/02)	1998 MCCBL/\$154,635
DGS Item 24-CGL (11/12/03)	2002 MCCBL \$525,306
DGS Item 49-CGL (09/21/05)	2001 MCCBL/\$ 74,694
DGS Item 26-CGL (09/10/08)	2004 MCCBL/\$200,000
<b>Total DJS MCCBL grant funds</b> <b>\$1,550,000</b>	

DGS Item 27-CGL (11/17/10)	2009 MCCBL/\$ 75,000
DGS Item 11-CGL (11/14/12)	2011 MCCBL/\$100,000
DGS Item 22-CGL (03/19/14)	2013 MCCBL/\$ 20,000/\$50,000
DGS Item 27-CGL (12/16/15)	2015 MCCBL/\$ 25,000/\$75,000
<b>Total DGS MCCBL grant funds</b> <b>\$ 345,000</b>	

NOTE: DGS proposes to cancel Grantee's 2016 MCCBL allocation as DGS Item 42-CGL on this Agenda (12/19/18).

**2<sup>nd</sup> REVISION****24-CGL. CAPITAL GRANTS AND LOANS (cont'd)*****Background:***

*The Grants.* From 1999 through 2008, the Department of Juvenile Services granted \$1,550,000 in general obligation bond proceeds for the Grantee to use at its Halethorpe facility – the Good Shepherd Center – which provided residential placements for young women. Grant funds were used to construct secure residential units to expand the Good Shepherd Center and to upgrade existing facilities to provide a more secure contemporary facility. Specifically renovated were the facility's bedrooms, bathrooms, residential community rooms, classrooms, gymnasium, cafeteria/chapel, library, offices, therapy rooms, and utility spaces.

From 2010 through 2015, the Board of Public Works granted \$345,000 in general obligation bond proceeds for the Grantee to similarly use as set forth in the bond bills.

*Right of Recovery.* With respect to the DJS grants and in accordance with the Juvenile Services Facilities Law, notice of the State's right of recovery was filed in Baltimore County land records. That Law provides that if within 30 years after project completion, grant-funded property ceases to be a "facility," the State may recover from the grantee an amount bearing the same ratio to the current value of the property as the amount of the State participation bore to the eligible cost of the project. Human Services Article, § 9-406.

With respect to the BPW grants, the grant agreement's Disposition of Property clause states: "Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant."

*Operations Cease.* After Grantee received the funds, the State imposed a moratorium on new placements at the Good Shepherd Center. The moratorium resulted from Maryland Department of Health findings. Operations at the facility terminated as a result of the lack of new placements related to certain incidents and financial pressures. The facility closed in March 2017.

*Proposed Sale.* Grantee seeks the Board of Public Works consent to sell the grant-funded property to H&H Rock, LLC for \$7.5 million. Closing is scheduled for February 8, 2019. The property was appraised in 2018 at \$720,000.

**2<sup>nd</sup> REVISION****24-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

*Proposed Use of Proceeds.* Under the statutory and contractual formulas, the State is entitled to recover \$622,112 in total from the total grants of \$1,895,000. However, Grantee urges the Board to use its discretion to waive the State's right of recovery and allow Grantee to retain sale proceeds for use as follows:

- First, to satisfy outstanding liabilities and obligations.
- Then, to make a donation to Associated Catholic Charities of Baltimore.
- Finally, all remaining funds to be placed in an Apostolic Fund to support the ministries of the Sisters of Good Shepherd **Province of Mid-North America.**

*Conclusion.* Based on the circumstances, including the services that Grantee has rendered to Baltimore City since 1864, DJS and DGS recommend that the Board waive Grantee's obligation to reimburse the State and allow Grantee to sell the property at 4100 Maple Avenue, Halethorpe and retain the sale proceeds for expenditures, as described.

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**BOARD OF PUBLIC WORKS****THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Contact: Ahmed Awad 410.767.6589  
ahmed.awad@maryland.gov

**25-CGL. CAPITAL GRANTS AND LOANS**

*Maryland Department of Health*

**Recommendation:** That the Board of Public Works approve:

1. The transfer, by sale, of 926-930 East Monument Street, Baltimore, MD 21202 from East Baltimore Enterprise Inc. to Wonderland Building LLC, a Maryland LLC for \$375,000.
2. Accepting \$87,470 from the sale proceeds to satisfy the State's right of recovery of Community Health Facilities Grant Program funds.
3. MDH issuing a Notice of Satisfaction of Right of Recovery.

**Grantee:** East Baltimore Community Corporation

**Prior BPW Action:** DGS Item 32-CGL (5/8/02)  
\$120,750 Community Health Facilities Grant Program\*  
\$ 11,464 MCCBL 1998  
\$109,286 MCCBL 2001

\*Only \$87,470 was expended

**Background:** Grantee, a non-profit organization, provides outpatient methadone treatment to adult opiate-dependent individuals, long-term detoxification, short-term detoxification, and drug-free counseling. Grantee had a long term lease on the E. Monument Street property owned by East Baltimore Enterprise Inc. The Board of Public Works approved a 2002 grant of \$120,750 to improve the property. Only \$87,740 of the grant amount was distributed. As required by the Community Health Facilities Grant Program, a Notice of Right of Recovery was filed in the Land Records of Baltimore City in Liber 2943, Page 345. See Subtitle 6, Title 24, Health-General Article, Annotated Code of Maryland.

Grantee could not raise the required matching funds to complete this project. The property owner now seeks to sell the property. Sales proceeds will be used to repay the grant. Upon approval, MDH will file a Satisfaction of the Right of Recovery.

The Board of Public Works deferred this as DGS Item 32-CGL (1/14/2018).

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**26-C. CONSTRUCTION CONTRACT**  
*Department of Natural Resources*

**Contract ID:** Road and Parking Lot Resurfacing  
Project No. P-052-180-010, ADPICS No. 001B9400278

**Description:** Resurface entrance road, parking lot, and shop lot at Greenbrier State Park in Washington County.

**Procurement Method:** Competitive Sealed Bids

<b>Bids</b>	<b>Amount</b>
The American Asphalt Paving Company, LLC, Baltimore, MD	\$360,771
M.T. Laney Co., Inc., Eldersburg, MD	\$372,643
Craig Paving, Inc., Hagerstown, MD	\$401,745
L. W. Wolfe Enterprises, Inc., Myersville, MD	\$402,980
Image Asphalt Maintenance, Inc., Pasadena, MD	\$405,450
ECM Corporation, Hyattsville, MD	\$457,500

**Award:** The American Asphalt Paving Company, LLC

**Term:** 120 Calendar Days

**Amount:** \$360,771

**MBE Participation:** 20% - Applies to base bid - \$56,981

**Performance Bond:** Performance and payment bonds for 100% of contract amount

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 13, 2018. Approximately 1,271 potential vendors were notified of this solicitation electronically. A pre-bid conference was held on September 21, 2018, and seven vendors attended. Six bids were received and opened on October 23, 2018. The recommended contractor The American Asphalt Paving Company, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** POS 18 ITEM 008  
**Resident Business:** Yes      **MD Tax Clearance:** 18-2825-1111

<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**27-AE-MOD. ARCHITECTURE AND ENGINEERING CONTRACT MODIFICATION**  
*Department of Natural Resources*

**Contract ID:** Sassafrass National Resource Management Area Site Improvements at Day Use Area; Project No.: P-072-110-001, ADPICS No. 001B6400334/COH58249

**Original Contract Approved:** BPW 01/06/2016; Item 4-GM

**Contractor:** Rummel Klepper & Kahl, LLP, Baltimore, MD

**Contract Description:** Contract for design services for site improvements at the Sassafras Natural Resources Management Area in Kent County. The proposed improvements include: a Comfort station (Composting); 30'x 60' Picnic Pavilion; 20'x 30' Maintenance Storage Building; New or upgraded roadways (approx. 4,050 lf); Parking area (approx. 50 spaces); Walking paths (Approx. 2,750 lf); 6'x 40' Fishing pier, and the Site utilities (well, electrical service, etc.).

**Modification Description:** Additional design services to accommodate several required changes to the original project. Re-designing sanitary systems as a standard septic tank and drain field vs. mulching toilet system will significantly reduce first cost and operating costs. "Stick built" in lieu of, pre-manufactured construction of the comfort station will also reduce project costs and provide a greater level of design flexibility to the final product.

**Original Procurement Method:** Maryland Architectural and Engineering Act

**Original Contract Amount:** \$180,794

**Modification Amount:** \$72,108

**Prior Modifications/Options:** \$0.00

**Revised Total Contract Amount:** \$252,902

**Percent +/- (This Modification):** 40%

**Overall Percent +/-:** 40%

**Fund Source:** 019/MCCBL2014      **Resident Business:** Yes

**Remarks:** The modification amount exceeds DGS delegated authority therefore Board of Public Works approval is required.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**28-M. MAINTENANCE CONTRACT**  
*Department of Agriculture*

**Contract ID:** Fire Alarm/Fire Protection Sprinkler System and Fire Extinguisher Maintenance Service; Project No. 001IT820884, ADPICS No. 001B9400258

**Description:** Fire Alarm/Fire Protection Sprinkler System and Fire Extinguisher Maintenance Service at Springfield Hospital in Sykesville.

**Procurement Method:** Competitive Sealed Bids

**Award** Fireline Corporation, Baltimore, MD

**Term:** 01/01/2019 – 12/31/2024

**Amount:** \$297,000

**MBE Participation:** 0% (Single Element of Work)

**Hiring Agreement Eligible:** Yes

**Remarks:** This procurement was previously unsuccessfully solicited on January 12, 2018 and was cancelled due to receiving a single bid. The contract was re-solicited on April 19, 2018 in which some potentially restrictive requirements were removed from the original solicitation. At the time of the bid closing date, only one bid had been received. Forty-five additional vendors were directly solicited and the bid closing date was extended an additional twenty-four days to allow for increased competition. A single bid was received for the second solicitation and was cancelled due to a lack of competition. A third solicitation was advertised on *eMaryland Marketplace.com* on July 26, 2018. Approximately, 417 potential vendors received notification of this solicitation electronically. Two bids were received and opened on August 16, 2018. The apparent low bidder was rejected pursuant to COMAR 21.06.02.03 B(1). The bid received was unreasonably low and the procurement officer requested a Bid Confirmation from the vendor. Despite contacting the vendor by email (read receipt was received) and by telephone (no answer to calls), the vendor failed to provide the bid conformation. The bid was therefore rejected. Fireline Corporation, Inc., the incumbent contractor, has been found responsible, its bid responsive and has confirmed its bid.

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**28-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** M00L0801 19 MG37G 0835 \$29,700.00  
M00L0801 20 MG37G 0835 \$59,400.00  
M00L0801 21 MG37G 0835 \$59,400.00  
M00L0801 22 MG37G 0835 \$59,400.00  
M00L0801 23 MG37G 0835 \$59,400.00  
M00L0801 24 MG37G 0835 \$29,700.00

**Resident Business:** Yes

**MD Tax Clearance:** 18-2684-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Eric Lomboy  
410.767.7522  
eric.lomboy@maryland.gov

**29-M. MAINTENANCE CONTRACT**  
*Department of Health*

**Contract ID:** Environmentally Safe Housekeeping Services Clifton T. Perkins Hospital Center  
Project No. 001IT820846/MDDGS31038181, ADPICS No. 001B9400246

**Contract Description:** Environmentally safe housekeeping services at Clifton T. Perkins Hospital Center in Jessup.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
CMS, LLC., Millersville, MD	\$5,030,598
Associated Building Maintenance Company Inc., Crofton, MD	\$5,492,182

**Award:** CMS, LLC.

**Term:** 2/1/2019 – 1/31/2024

**Amount:**  
\$3,560,712 Base Term  
\$722,943 Option Year 1  
\$746,943 Option Year 2  
\$5,030,598 = Total including Option Years

**MBE Participation:** 20%

**Performance Bond:** Yes

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on May 30, 2018. Approximately 1,076 potential vendors were notified of this solicitation electronically. Two bids were received and opened on July 10, 2018. CMS, LLC has been found responsible, its bid responsive and has confirmed its bid.

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**29-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** MJ35G 19 0854 \$237,380.84  
MJ35G 20 0854 \$712,142.52  
MJ35G 21 0854 \$712,142.52  
MJ35G 22 0854 \$712,142.52  
MJ35G 23 0854 \$712,142.52  
MJ35G 24 0854 \$474,761.61

**Resident Business:** Yes

**MD Tax Clearance:** 18-2655-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

 Contact: Eric Lomboy 410.767.7522  
 eric.lomboy@maryland.gov

**30-M. MAINTENANCE CONTRACT**  
*State Police*

**Contract ID:** Comprehensive Building Management Western Operations Center  
 Project No. 001IT818811, ADPICS No. 001B9400218

**Contract Description:** **RETROACTIVE** – Comprehensive building management service at Maryland State Police (MSP) Western Operations Center in Hagerstown.

**Procurement Method:** Sole Source (Continuity of Services)

**Award:** LB&B Associates, Inc., Columbia, MD

**Term:** 5/1/2018 to 4/30/19

**Amount:** \$260,000

**MBE Participation:** 31.72%

**MBE Compliance:** 100%

**Hiring Agreement Eligible:** Yes

**Remarks:** Due to an administrative error, the first of two one-year renewal options was not processed. Ongoing building management services at the facility are critical and the agency has retained the incumbent contractor for continuity of services, until a new long-term contract can be solicited and awarded. The new contract is expected to be presented for approval at the 2/6/19 BPW meeting.

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DGS has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** W00 19 41711 0813

**Resident Business:** Yes

**MD Tax Clearance:** 18-2685-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**31-GM. GENERAL/MISCELLANEOUS**  
***Capital Projects Unencumbered Balances***

**Description:** In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

- Transfer spending authority to the Construction Contingency Fund of ~~\$692,102.61~~ ~~\$711,845.61~~; and
- cancel Federal Funds of \$9,020,635.26.

Original Authorization

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2005**

**Chapter 445 of the 2005 Laws of Maryland**

ST. MARY'S COLLEGE OF MARYLAND

016	Anne Arundel Hall	\$ 4,500.00	\$ 1,075,000
	Total MCCBL 2015	\$ 4,500.00	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009**

**Chapter 485 of the 2009 Laws of Maryland**

GENERAL STATE FACILITIES

008	Asbestos Abatement Program	\$ 61,664.00	\$ 2,000,000
	ST. MARY'S COLLEGE OF MARYLAND		
092	Anne Arundel Hall	\$ 21,623.32	\$ 1,685,000
	Total MCCBL 2009	\$ 83,287.32	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010**

**Chapter 483 of the 2010 Laws of Maryland**

DEPARTMENT OF STATE POLICE

906	Hagerstown Barrack & Garage	\$ 8,103.06	\$ 2,525,000
	Total MCCBL 2010	\$ 8,103.06	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2011**

**Chapter 396 of the 2011 Laws of Maryland**

DEER'S HEAD HOSPITAL

011	Kidney Dialysis Unit	\$ 11,017.03	\$ 6,124,000
	Total MCCBL 2011	\$ 11,017.03	

**31-GM. GENERAL/MISCELLANEOUS (cont'd)**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2012**

**Chapter 444 of the 2012 Laws of Maryland**

DEER'S HEAD HOSPITAL

014 Kidney Dialysis Unit \$ 7,576.58 \$ 313,000

UNIVERSITY OF BALTIMORE

047 New Law School Building \$ 383.00 \$ 4,037,000

~~UNIVERSITY SYSTEM OF MARYLAND STATEWIDE~~

049 ~~Facilities Renewal Program~~ \$ 19,743.00 \$ 10,000,000

Total MCCBL 2012 \$ 27,349.30 **\$7959.58**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2013**

**Chapter 424 of the 2013 Laws of Maryland**

TOWSON UNIVERSITY

066 Softball Stadium \$ 84,401.99 \$ 500,000

COPPIN STATE UNIVERSITY

069 New Science & Technology Building \$ 3,894.00 \$ 44,412,000

Total MCCBL 2013 \$ 88,295.99

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2015**

**Chapter 495 of the 2015 Laws of Maryland**

UNIVERSITY OF MARYLAND – CES

152 Environmental Sustainability Research Lab \$471,137.56 \$ 4,531,000

UNIVERSITY OF MARYLAND – COLLEGE PARK

155 Campuswide Computing Network Infrastructure \$ 2.07 \$ 1,017,000

Total MCCBL 2015 \$471,139.63

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2016**

**Chapter 027 of the 2016 Laws of Maryland**

JUDICIARY/MULTISERVICE CENTERS

107 Salisbury District Court/MSC \$ 17,800.00 \$ 400,000

Total MCCBL 2016 \$ 17,800.00

**Total transfer of spending authority  
 to the Construction Contingency Fund**

**\$692,102.61  
 \$711,845.61**



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor

Ellington E. Churchill, Jr.  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the December 19, 2018 Board of Public Works Action Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW December 19, 2018

Item 31-GM  
Pages 10-12  
Capital Projects Unencumbered Balances

FROM: Transfer spending authority to the  
Construction Contingency Fund of  
\$711,845.61

TO: Transfer spending authority to the  
Construction Contingency Fund of  
\$692,102.61  
Delete MCCBL 2012 Item 049 \$19,743

Reason: Funds obligated by University of Maryland

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

Ellington E. Churchill, Jr.  
Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp



**31-GM. GENERAL/MISCELLANEOUS (cont'd)**

**CAPITAL APPROPRIATION 2012**

**Chapter 395 of the 2011 Laws of Maryland**

**MILITARY DEPARTMENT**

002	Westminster Readiness Center	\$5,172,133.56	\$13,403,000
	Total CA 2012		\$5,172,133.56

**CAPITAL APPROPRIATION 2013**

**Chapter 148 of the 2012 Laws of Maryland**

**MILITARY DEPARTMENT**

002	Dundalk Readiness Center	\$3,848,501.70	\$15,723,000
	Total CA 2013		\$3,848,501.70

<b>Total Federal Funds Canceled</b>	<b>\$9,020,635.26</b>
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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

## 32-GM. GENERAL MISCELLANEOUS

**Reference:** In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below in the total amount of \$76,875.

### A. *Department of Health*

**Contract ID:** Replacement of Various Roofs Maryland Department of Health Holly Center; Project No. MR-000-190-001  
**Description:** Design package for the replacement of various roofs at the Holly Center in Salisbury.  
**Procurement Method:** Maryland Architectural and Engineering Services Act  
**Award:** Penza Bailey Architects, Baltimore, MD  
**Amount:** \$48,310  
**Term:** 120 Calendar Days  
**MBE Participation:** 15.492%

**Remarks:** Indefinite Quantity Contract (IQC) DGS-15-006-IQC was developed for DGS to provide Roofing Design and Engineering Services for Multiple Construction Projects for the Department of General Services for Multiple Construction Projects.

**Fund Source:** MCCBL2017 Item 104  
**Resident Business:** Yes      **MD Tax Clearance:** 18-2068-1111

### B. *Public Television*

**Contract ID:** Public TV Studio "A" Expansion - Equipment Commissioning Baltimore County, Maryland; Project No. TV-671-180-001  
**Description:** Studio "A" will be renovated and expanded to accommodate both modern broadcasting equipment and permanent seating for live audiences, including renovating existing restrooms to make them ADA compliant.  
**Procurement Method:** Maryland Architectural and Engineering Services Act  
**Award:** RMF Engineering, Inc., Baltimore, MD  
**Amount:** \$28,565  
**Term:** 18 Months  
**MBE Participation:** 0%

**Remarks:** Indefinite Quantity Contract (IQC) DGS-13-020-IQC was developed for DGS to provide engineering services for building systems commissioning for multiple construction projects with fees \$200,000 or less.

**Fund Source:** MCCBL 2017 Item 114  
**Resident Business:** Yes      **MD Tax Clearance:** 18-2545-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

**33-RP. REAL PROPERTY**  
*Department of Natural Resources*

**Recommendation:** Approve Easement Agreement

**Property:** Rt. 273 Bridge over Big Elk Creek, Cecil County

**Grantor:** State of Maryland, to the use of  
Department of Natural Resources (DNR)

**Grantee:** State of Maryland to the use of State Highway Administration (SHA)

*Consideration:* \$3,500

**Authority** § 10-305, State Finance and Procurement Article, Annotated Code of MD

**Appraised Value:** \$3,500 – 12/13/17 – Dennis R. D'Argenio - SHA Staff,  
\$1,500 – 12/13/17 – Neil Megel – SHA review Appraiser

**Remarks:** Approval is requested for an easement agreement between DNR and SHA for replacing a structurally deficient bridge along Maryland Route 273 (Telegraph Road) over Big Elk Creek. The replacement bridge will be wider with wider approach shoulder areas. Widening the bridge will impact DNR land on both sides of the bridge.

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20180621-0470. It is recommended to grant Permanent and Temporary Construction Easements at Fair Hill Natural Resource Management Area from the Maryland Department of Natural Resources for the MD273 Bridge Replacement project.

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## **BOARD OF PUBLIC WORKS**

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**THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

## WITHDRAWN

## WITH DISCUSSION

## WITHOUT DISCUSSION

Contact: Wendy Scott-Napier  
410.767.4088

wendy.scott-napier@maryland.gov

**34-LT.      TENANT LEASE**  
*Office of the Comptroller*

**Recommendation:** Approve expansion of the Comptroller's existing lease at 60 West Street in Annapolis by 371 sf.

**Background:** Reference is made to DGS Item 6-LT (2/7/18), wherein the Board of Public Works approved a new ten year lease for the period 3/1/18 – 2/28/28.

**Landlord:** Sixty West Limited Partnership  
60 West Street, Suite 204 Annapolis, MD 21401

**Property Location:** 60 West Street, Suite 204  
Annapolis, MD 21401

<b>Space Type:</b>	Office	<b>Lease Type:</b>	Modification	<b>Sq.Ft.:</b> 371
<b>Duration:</b>	9 years, 5 months	<b>Effective:</b>	2/1/2019	
<b>Annual Rent:</b>	\$12,999.84 (average)	<b>Square Foot Rate:</b>	\$35.04 (average)	

**Utilities & Custodial Responsibility:** Landlord

**Previous Board Actions:** DGS Item 6-LT (2/7/18)

**Fund Source:** Appropriation number E00A0401.

**Remarks:**

1. The additional space is on the first floor contiguous with the Comptroller's current demised premises and will be used as a conference room.
2. The expansion space is coterminous with the current lease.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**35-LT.      TENANT LEASE**  
***State Library***

**Recommendation:** For Maryland State Library (MSL) for a ten year lease subject to future Board of Public Works approval at 25 S Charles St., with one - five year renewal option.

**Background:** In June 2017 MSL was required to move to temporary headquarters. The Enoch Pratt Free Library was able to provide 1,000 sf. temporary space at 22 S. Calhoun Street, Baltimore MD 21223. The space is small and inadequate and as a result a need to relocate has been created.

**Landlord:**      25 South Charles LLC  
                          25 S Charles St, Suite 1002, Baltimore, MD 21201

**Property Location:**    25 S Charles St, Suite 1002, Baltimore, MD 21201

**Space Type:** Office      **Lease Type:**      New Lease      **Sq.Ft.:**      4,725  
**Duration:**    5 years      **Effective:**              2/1/2019  
**Annual Rent:** \$115,762.50      **Square Foot Rate:** \$24.50

**Utilities& Custodial Responsibility:**      Landlord  
**Previous Board Action:**                            N/A

**Fund Source:**      15% General, 85% Federal

**Remarks:**

1. First three months of rent will be abated and the rental rate will be flat rent for the ten year term.
2. This lease contains termination for convenience and provisions for a six month holdover period.
3. This space was acquired by competitive sealed bid in accordance with the DGS Space Management Manual, Paragraph 6-605D., as authorized by COMAR 21.01.02A.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier 410.767.4088  
wendy.scott-napier@maryland.gov

**36-LT.**      **TENANT LEASE**  
***State Board of Elections***

**Recommendation:** Approval is requested to renew the State Board of Elections (SBEL) to a ten year lease at 151 West St., with one - five year renewal option subject to future Board of Public Works approval.

**Background:** Reference is made to DGS Item 16-LT-(9/16/2009) in which the Board of Public Works approved a ten year lease which expires on October 31, 2019. SBEL requested an immediate expansion of 2,176 NUSF prompting an early renewal of the lease.

**Landlord:**      151 West, LLC.  
                        4350 East West Highway

**Property Location:**      151 West St., Annapolis, MD 21401

<b>Space Type:</b>	Office	<b>Lease Type:</b>	Renewal/Expansion
<b>Duration:</b>	10 years, 8 months	<b>Effective:</b>	3/1/2019
<b>Annual Rent</b>	\$503,790.00	<b>Sq.Ft.:</b>	14,394
	<i>(Effective 11/1/2019)</i>	<b>Square Foot Rate:</b>	\$35.00/SF
			<i>(Effective 11/1/2019)</i>

**Utilities & Custodial Responsibility:** Landlord

**Previous Board Action:**      DGS Item 16-LT (09/16/2009)

**Fund Source:**      100% General

**Remarks:**

1. SBEL currently pays \$32.87/SF in rent, and an additional +/- \$6.00/SF in passthroughs at 151 West St.
2. The new rate of \$35.00/SF on 11/1/2019, this will result in approximately \$609,951.80 over the term.
3. There is an immediate need for SBEL to expand at 151 West St. They will occupy the expansion premises 3/1/2019 and will be charged their current rate. At the end of their term (10/31/2019) all base years will be reset and the new rent structure will take effect.
4. This lease contains termination for convenience and provisions for a six month holdover period.
5. This space was acquired by competitive sealed bid in accordance with the DGS Space Management Manual, Paragraph 6-605D., as authorized by COMAR 21.01.02A.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**37-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***First Mile Stable Charitable Foundation, LLC***

*Baltimore Police Mounted Unit Stables (Baltimore City)*

*“For the Baltimore Police Mounted Unit, located in Baltimore City.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),  
DGS Item G010; (SL-018-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The First Mile Stable Charitable Foundation, LLC has submitted documentation that it has over \$250,000.00 in a financial institution to meet the matching fund requirement.

**Background:**

Total Project	\$2,125,000.00
<b>18-G010 (This Action)</b>	<b>\$ 250,000.00</b>
Local Cost	\$1,875,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**38-CGL. CAPITAL GRANTS AND LOANS**  
***General Obligation Bonds***

**Recommendation:** The following general obligation bond authorization be canceled in the amount of **\$65,988** and, at the same time, reduce the State's spending authority. Cancelation is recommended because the grantee had stated in writing that the project is complete or funds are no longer needed. The Comptroller and Department of General Services concur in this recommendation.

**Authority:** § 8-128, State Finance & Procurement Article, Annotated Code of Maryland and specific bond bills as shown.

***Chapter 495, MCCBL 2015***

<i>University of Maryland Medical Center Midtown Campus</i>	\$ 65,988
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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

---

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

## **39-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Mayor and City Council of Baltimore City***

***Cherry Hill Early Head Start (Baltimore City)***

***“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Cherry Hill Early Head Start Building, located in Baltimore City.”***

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LSI–Chapter 495, Acts of 2015)  
DGS Item G095; (SL-080-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Housing Authority of Baltimore City has submitted evidence in the form of canceled checks and invoices that it has \$103,529.60 in eligible expenditures to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2018.*

Board of Public Works approval is also requested to reimburse the Housing Authority of Baltimore City \$50,000.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$448,498.00
	<b>15-G095 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$398,498.00

(Prior Action: 6/7/17 Agenda, Item 10-CGL)

**Remarks:**

1. The grant agreement has been modified to include the Housing Authority of Baltimore City as “beneficiary” throughout the document.
2. Item approved on the June 7, 2017 agenda to grant the extension of one year to June 1, 2018 to certify the matching fund.
  - 1.
3. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**39-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

4. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
5. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**40-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of Westminster Rescue Mission, Inc.***

*Westminster Rescue Mission (Carroll County)*

*“For the planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of transitional housing and residential treatment housing buildings on the Westminster Rescue Mission campus.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
DGS Item 164; (SL-012-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$250,000.00
	<b>18-164 (This Action)</b>	<b>\$250,000.00 (non-match)</b>
	Local Cost	\$ 0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

---

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

## 41-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc.***

*Garrett-Jacobs Mansion (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Garrett-Jacobs Mansion.”*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018),  
DGS Item G105; (SL-009-090-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc. has submitted documentation that it has \$586,075.94 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc. \$200,000.00 for eligible expenditures.

**Background:**

Total Project	\$3,143,000.00
<b>18-G105 (This Action)</b>	<b>\$ 200,000.00</b>
16-G050 (Prior Action)	\$ 50,000.00
16-G133 (Prior Action)	\$ 50,000.00
14-G052 (Prior Action)	\$ 25,000.00
12-G106 (Prior Action)	\$ 200,000.00
11-G034 (Prior Action)	\$ 25,000.00
09-G049 (Prior Action)	\$ 150,000.00
09-G096 (Prior Action)	\$ 50,000.00
Local Cost	\$2,393,000.00

(Prior Actions: 12/6/17 Agenda, Item 25-CGL; 10/01/14 Agenda, Item 16-CGL; 11/14/12 Agenda, Item 27-CGL; 10/19/11 Agenda, Item 18-CGL; 11/18/09 Agenda, Item, 14-CGL)

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**41-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**42-CGL. CAPITAL GRANTS AND LOANS**  
***General Obligation Bonds***

**Recommendation:** The following general obligation bond authorizations be canceled in the amount of **\$100,000** and, at the same time, reduce the State's spending authority. Cancellation is recommended because the matching funds were not presented for Board of Public Works certification by the date the enabling acts required. The Comptroller and Department of General Services concur in this recommendation.

**Authority:** Section 8-128, State Finance and Procurement Article, Annotated Code of Maryland and specific bond bills as shown.

*Chapter 27, MCCBL 2016*

...

<i>Good Shepherd School (Senate)</i>	\$ 50,000
<i>Good Shepherd School (House)</i>	\$ 50,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**43-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of the Helping Up Mission, Inc.***

*Helping Up Mission (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a Women and Children Center.”*

**\$500,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
DGS Item 143; (SL-012-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$35,150,000.00
	<b>18-143 (This Action)</b>	<b>\$ 500,000.00 (non-match)</b>
	Local Cost	\$34,650,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy 410.767.4107  
shirley.kennedy@maryland.gov

**44-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Jewish Social Services Agency, Inc.***

*Jewish Social Services Agency – Montrose Road Building (Montgomery County)*

*“For the planning, design, construction, repair, renovation, and capital equipping of the Montrose Road facility, located in Rockville.”*

**\$1,000,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017), DGS Item G003; (SL-008-140-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Social Services Agency, Inc. has submitted documentation that it has \$1,210,506.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Jewish Social Services Agency, Inc. \$210,506.00 for eligible expenditures.

**Background:**

Total Project	\$5,100,000.00
<b>17-G003 (This Action)</b>	<b>\$1,000,000.00</b>
14-G088 (Prior Action)	\$ 45,000.00
14-G163 (Prior Action)	\$ 80,000.00
Local Cost	\$3,975,000.00

(Prior Action: 10/15/14 Agenda, Item, 22-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

## **45-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Project Liberty Ship, Inc.***

*Liberty Ship S.S. John W. Brown (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the World War II Liberty Ship S.S. John W. Brown.”*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),  
DGS Item G030; (SL-014-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Project Liberty Ship, Inc. has submitted documentation that it has over \$50,000.00 in a financial institution to meet the matching fund requirement.

<b>Background:</b>	Total Project	\$923,337.00
	<b>18-G030 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$873,337.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

## 46-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** The Board of Public Works enter into grant agreements for the following grants:

***Board of Directors of the Pocomoke Little League, Inc.***

*Pocomoke Little League (Worcester County)*

*“For the Pocomoke Little League baseball field.”*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI - Chapter 9, Acts of 2018)*

*DGS Item 221*

**\$25,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI - Chapter 9, Acts of 2018)*

*DGS Item 230; (SL-015-180-038)*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$75,000.00
<b>18-221 (This Action)</b>	<b>\$50,000.00 (non-match)</b>
<b>18-230 (This Action)</b>	<b>\$25,000.00 (non-match)</b>
Local Cost	\$0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**47-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of St. James' Terrace Apartments, Incorporated  
Sellers Mansion (Baltimore City)***

***"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Sellers Mansion building."***

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
DGS Item 201; (SL-017-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$2,000,000.00
	<b>18-201 (This Action)</b>	<b>\$ 250,000.00 (non-match)</b>
	Local Cost	\$1,750,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**48-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Talisman Therapeutic Riding, Inc.***

*Talisman Therapeutic Riding Farm (Queen Anne's County)*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Talisman Therapeutic Riding Farm."*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI - Chapter 9, Acts of 2018)  
DGS Item G012; (SL-016-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Talisman Therapeutic Riding, Inc. has submitted evidence that it has \$650,000.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Talisman Therapeutic Riding, Inc. \$250,000.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$650,000.00
	<b>18-G012 (This Action)</b>	<b>\$250,000.00</b>
	Local Cost	\$400,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**49-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Trustees of the College of Southern Maryland**  
*Velocity Center (Charles County)*

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Velocity Center."*

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),  
DGS Item G049; (SL-011-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Trustees of the College of Southern Maryland has submitted documentation that it has over \$75,000.00 in a financial institution to meet the matching fund requirement.

<b>Background:</b>	Total Project	\$1,346,000.00
	<b>18-G049 (This Action)</b>	<b>\$ 75,000.00</b>
	Local Cost	\$1,271,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**50-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of the College of Southern Maryland***

***Entrepreneur and Innovation Institute (Charles County)***

***“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Entrepreneur and Innovation Institute.”***  
**\$200,000.00**

***Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)***  
***DGS Item 147; (SL-057-170-038)***

***Matching Fund:*** No match is required.

<b>Background:</b>	Total Project	\$1,346,000.00
	<b>17-147 (This Action)</b>	<b>\$ 200,000.00 (non-match)</b>
	Local Cost	\$1,146,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**51-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Winter Growth, Inc.***

*Winter Growth (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Winter Growth facility, including repairs to the building’s roof and HVAC system.”*

**\$30,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),  
DGS Item G075; (SL-019-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Winter Growth, Inc. has submitted documentation that it has \$84,284.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Winter Growth, Inc. \$30,000.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$90,681.00
	<b>18-G075 (This Action)</b>	<b>\$30,000.00</b>
	Local Cost	\$60,681.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

## 52-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Board of Directors of the Young Men's Christian Association of Cecil County, Inc.***

***YMCA of Cecil County (Cecil County)***

***"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the YMCA of Cecil County, including site improvements, located in Cecil County."***

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016; as amended by Chapter 9, Acts of 2018)*

*DGS Item G070*

**\$25,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016; as amended by Chapter 9, Acts of 2018)*

*DGS Item G152; (SL-093-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the Young Men's Christian Association of Cecil County, Inc. has submitted documentation that it has \$217,790.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Young Men's Christian Association of Cecil County, Inc. \$100,000.00 for eligible expenditures.

**Background:**

Total Project	\$618,000.00
<b>16-G070 (This Action)</b>	<b>\$ 75,000.00</b>
<b>16-G152 (This Action)</b>	<b>\$ 25,000.00</b>
Local Cost	\$518,000.00

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**52-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

**53-CGL. CAPITAL GRANTS AND LOANS**  
***Higher Education Commission***

**Recommendation:** The Board of Public Works authorize that funds be encumbered for the following grant:

**Howard Community College**

Renovations to N & ST Buildings - Construction & FFE

The project is a renovation of the existing N and ST buildings of 107,204 GSF/62,278 NASF to provide additional instructional and support space for the Social Sciences and Teacher Education Division, as well as other departments within the college. This space is being vacated by science and nursing programs, as Howard completes its other projects, namely the new Science, Engineering, and Technologies building and the new Health Sciences building. Currently comprised of mostly lab and science classrooms, this project will convert the space for more conventional instruction. It will also consolidate the programs and provide space for students and faculty. The renovation will also upgrade the infrastructure, learning technologies, acoustics, accessibility, and energy efficiency of the facility in order to provide excellent learning environments. The FY 2018 budget includes the first year of construction funds for this project.

**\$9,888,000.00**

MCCBL 2010/ Item 902 - \$135,081.50

MCCBL 2017/ Item 112 - \$1,778,078.31

MCCBL 2018/ Item 119 - \$7,974,840.19

CC-14-MC13/15/16/18/19-441

**Matching Fund: Howard Community College— \$9,436,950.00**

State cost sharing is 51.80% for construction and 48.50% for FF&E; local cost share is 48.20% for construction and 51.50% for FF&E and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount:</b>	<b>State Share: 51.8</b>	<b>Local Share: 48.2</b>
Construction	\$15,560,000.00	\$8,062,000.00	\$7,498,000.00
<b>Background:</b>	<b>Total Amount:</b>	<b>State Share: 48.5</b>	<b>Local Share: 51.5</b>
FF&E	\$ 3,764,950.00	\$1,826,000.00	\$1,938,950.00
Total Project -	\$19,324,950.00	\$9,888,000.00	\$9,436,950.00
This Action -	\$19,324,950.00	\$9,888,000.00	\$9,436,950.00

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**53-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by **Howard Community College** and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

**54-CGL. CAPITAL GRANTS AND LOANS**  
***Higher Education Commission***

**Recommendation:** The Board of Public Works authorize that funds be encumbered for the following grant:

**Frederick Community College**

Building E Renovation and Addition – Construction The goal of this project is to consolidate all of the FCC main campus Continuing Education and Workforce Development (CEWD) programs in one central location. CEWD is comprised of three major groups: Adult Education and Lifelong Learning, Emergency Management, and Workforce Development. By recapturing underutilized space the project will also enhance the learning environment by creating classrooms more suitable to current programs and more flexible for future needs. CEWD offices are currently located in two different buildings, Building E and the more centrally located Annapolis Hall. By consolidating the programs in one contiguous space, efficiencies of space can be achieved, and the programs will benefit from cross-disciplinary exchanges. The project, which will be designed to obtain LEED Silver certification, includes the renovation of approximately 23,000 GSF of instructional, office, and support space as well as the renovation of Sreadner Hall, a 4,550 GSF tiered lecture hall which seats 48 students. We have decided not to demolish Sreadner Hall and instead renovate the space within Sreadner Hall, and construct an addition of four classrooms, in lieu of the five classrooms. It has been determined that Sreadner Hall can provide adequate and appropriate teaching space with renovation of the space to include upgraded classroom technology, lighting, finishes and improved accessibility. The project will be designed using Leadership in Energy & Environmental Design (LEED) Silver standards.

**\$224,217.77**

MCCBL 2017/ Item 112

CC-06-MC19-460

**Matching Fund: Frederick Community College– \$174,746.23**

Cost sharing is 56.20% State share, 43.80% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount:</b>	<b>State Share:</b>	<b>Local Share:</b>
Total Project	\$398,964.00	\$224,217.77	\$174,746.23
This Action	\$398,964.00	\$224,217.77	\$174,746.23

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**54-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Frederick Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**55-CGL. CAPITAL GRANTS AND LOANS**  
***Higher Education Commission***

**Recommendation:** That the Board of Public Works authorize that funds be encumbered for the following grant:

**Garrett Community College**

Community Education and Performing Arts Center - Design

This is a renovation and expansion of the old Gymnasium to create a new Community Education and Performing Arts Center. The space is currently used as a meeting space for large training programs hosted by the college. However, its previous life as a gymnasium makes it unappealing for guests and the construction of a new Athletic Center made the space obsolete for students. The new building will continue to be used for training space, but also house academic programs in the performing arts and continuing education. At the conclusion of the project, the building will be 61,750 NASF/26,722 GSF. The project is designed using Leadership in Energy & Environmental Design (LEED) Silver standards.

**\$685,000.00**

MCCBL 2017/ Item 112

CC-15-MC17-449

**Matching Fund: Garrett Community College—\$685,000.00**

Cost sharing is 50.00% State share, 50.00% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount:</b>	<b>State Share:</b>	<b>Local Share:</b>
Total Project	\$1,370,000.00	\$685,000.00	\$685,000.00
This Action	\$1,370,000.00	\$685,000.00	\$685,000.00

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Garrett Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

Contact: Wendy Scott-Napier  
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**56-RP.      REAL PROPERTY**

*Department of Natural Resources  
File #8646, Washington County*

**Recommendation:** Approve an Easement to install a natural gas transmission pipeline under the Western Maryland Rail/Trail.

**Property:** 0.12 +/- acres for Easement located at N/s Berm Road at Locher Road, Hancock, Washington County.

**Grantor:** State of Maryland, to the use of the Department of Natural Resources

**Grantee:** Columbia Gas Transmission, LLC

**Consideration:** \$5,000.00

**Appraisal Value:** \$180.00 – 10/17/17 – Duff & Phelps, LLC (Wayne Horvath)  
Fee Appraiser

**Remarks:** Approval is requested for an Easement to Columbia Gas Transmission, LLC. Columbia Gas is requesting a 50' wide easement and permission to install a natural gas transmission pipeline under the Western Maryland Rail/Trail. The project is intended to increase supply options and system reliability, thus reducing the risk of market interruptions. This project has been approved by the Federal Energy Regulatory Commission, and The Maryland Department of Natural Resources.

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20171208-1012 and found the project to be Consistent with Qualifying Comments. It has recommended to comply with Columbia Gas Transmission LLC's request for a 50' Right of Way and give permission to install a Natural Gas Transmission Pipeline under the Western Maryland Rail/Trail which is owned by the State of Maryland.

An exception is requested to the one year appraisal policy set forth in BPW Advisory 2005-3. Due to delays in coordinating both the Federal and State permit processes, the project is now being submitted for approval.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**