

BOARD OF PUBLIC WORKS
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JANUARY 3, 2018

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



Contact: Gabriel Gnall 410.260.7335
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1. BOARD OF PUBLIC WORKS
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

Public Safety & Correctional Sv

November 2017

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



Contact: Bill Morgante 410-260-7791
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2. BOARD OF PUBLIC WORKS

Wetlands Licenses

Concurrence Cases

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging in the navigable waters of Maryland.

MDE: The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

CALVERT COUNTY

16-0833 ***TOWN OF NORTH BEACH*** – To mechanically maintenance dredge three areas and restore conditions at areas used for boat docking, swimming and a stormwater outfall; provide for a six-year dredging period; and use the dredged material to replenish an adjacent public beach.

Chesapeake Bay

Special conditions: Time-of-year restriction; post-construction bathymetric survey

CECIL COUNTY

17-1066 ***MARTUSCELLI AND MONTEFUSCO, INC.***
17-1067 ***WILLIAM J. VALICHKA III***
17-1068 ***KENSUE LLC AND RIGGS HOLDINGS LLC***
17-1069 ***TOWN OF CHESAPEAKE CITY***

To improve navigable access by hydraulically maintenance dredging four adjacent areas and providing for a six-year dredging period.

Chesapeake City, C&D Canal

Special conditions: Time-of-year restriction; maintenance dredging, turbidity monitoring, and post-dredge bathymetric survey

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Down Payment and Settlement Expense Loan Program

Recommendation: That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow DHCD to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$1,380.

Borrower: Glenna Croom
15418 Arbory Way, Unit 207, Lanham 20707
Prince George's County

Loan Authority: Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

**Authority to Release
Security Interest:** State Finance and Procurement Article, § 10-305,
Annotated Code of Maryland

Original Loan: Original Loan: \$ 5,000
Current Balance: Current Balance: \$ 1,380

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



Contact: Katherine Z. Dixon (410) 585-3035
Katherine.Dixon@maryland.gov

4. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**
Division of Corrections

Contract ID: Security Electronics Upgrade Phase I at the Maryland Correctional Training Center, Hagerstown KA-001-180-C01, ADPICS No. Q00B8400084

Description: Provide labor, materials, and equipment for Security Electronics Upgrade Phase I, including expanding fiber optic network and installing new CCTV system at the Maryland Correctional Training Center.

Procurement Method Multi-Step Sealed Bidding

Bids	Price (\$)
FiberPlus, Inc., Jessup, MD	243,654
Pinnacle Integrated Systems, Inc., Malvern, PA	379,369

Award FiberPlus, Inc.
Amount \$ 243,654
Government Estimate \$ 200,000
Performance Bond 100% of contract amount
Performance Period 180 Calendar Days
MBE Participation None
Fund Source: FY 18 Operating Funds, PCA 16110 AOBJ 1095

Remarks: The solicitation was announced on *eMarylandMarketplace*. A pre-bid meeting was held. Three bids were received, two of which were deemed responsive. The low bid was determined to be fair and reasonable.

Tax Compliance 17-3406-1101 **Resident Business** Yes

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



REVISED

Contact: Christian Lund (410)260-7920
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5. STATE TREASURER

*January 2018 Tax-Exempt Equipment
Lease-Purchase Financing*

Recommendation: The State Treasurer recommends that the Board of Public Works approve the award to US Bancorp Government Leasing and Finance, Inc. of the January 2018 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, State agencies' acquisition of capital equipment. This agreement will provide financing for \$802,594.16 in capital equipment.

Authority: § 8-304, State Finance & Procurement Article, Annotated Code of Maryland

Term: Financing Lock Period: December 27, 2017 through January 17, 2018
Lease Periods: Three years and five years after the Closing Date

Procurement Method: Competitive Sealed Bids

Award: US Bancorp Government Leasing and Finance, Inc.

Bids: Award is based on the lowest weighted average for the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years.

Bidder	Weighted Average Rate
US Bancorp Government Leasing and Finance, Inc.	2.412%
Banc of America Public Capital Corp	2.449%
PNC Equipment Finance, LLC	3.012%

MBE Goal: None

Fund Sources: Agency operating budgets

Amount: \$802,594.16



BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018

REVISED

5. STATE TREASURER (cont'd)

*January 2018 Tax-Exempt Equipment
Lease-Purchase Financing*

REMARKS: The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis of \$802,594.16 in capital equipment, that was published on *eMaryland Marketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond. This Lease-Purchase financing is expected to close no later than January 17, 2018. **Three** bids were received in response to the IFB. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease term of 3 years and 5 years.

Following the January 2018 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$35.0 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$32.3 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 3, 2018



Contact: Douglas Hunter 240-895-4970
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6. HISTORIC ST. MARY'S CITY COMMISSION
General Obligation Bond Proceeds

Recommendation: That the Board of Public Works approve Historic St. Mary's City Commission expenditure of general obligation bond proceeds on the following contract.

Authority: Education Article, § 24-504
State Finance & Procurement Article, § 8-301
Annotated Code of MD

Description: Renovate exterior fabric at Visitor Center Complex at Historic St. Mary's City

Procurement Method: Full and Open Competition (Invitation For Bid) in accordance with Procurement Policies of St. Mary's College of Maryland.

Award: JAG Construction, Inc., La Plata, MD

Amount: \$125,000

Fund Source: MCCBL 16-103 (622)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 3, 2018



APP 1

Contact: Daniel Schmuck 410-767-4605
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**A1. DEPARTMENT OF GENERAL SERVICES for
*Department of Public Safety and Correctional Services***

Contract ID: Install Fire Protection Systems
ADPICS No.: 001B8400224, Project No.: KF-731-180-001

Contract Type: Construction

Description: Install additional sprinkler systems in various buildings and upgrade related fire alarm systems at the Maryland Correctional Institution in Jessup.

Procurement Method: Emergency

Date Emergency Declared: July 24, 2017

Bids: QSS International Inc. \$2,345,112

Award: QSS International Inc., Fairfax, VA

Award Date: October 26, 2017

Contract Amount: \$2,345,112

Term: 180 Calendar Days

MBE Participation: 0%

Security: Payment and Performance Bonds

Funds Source: MCCBL 2017 Item 104

Remarks:

Nature of Emergency: An inspection and report from the State Fire Marshall's Office indicated that several areas in buildings I, J, K and L at MCI-J violated the State Fire Protection Code. DPSCS compiled these findings and submitted a request to DGS declaring the emergency.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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January 3, 2018



APP 2

A1. DEPARTMENT OF GENERAL SERVICES for (cont'd)
Department of Public Safety and Correctional Services

Remarks: (cont'd)

Basis for Selection: First pre-bid resulted in one bidder attending and no bids received. Second pre-bid resulted in two bidders attending and one bid received. The responsible bidder submitting the only responsive bid has confirmed its bid and has acknowledged understanding the emergency project scope of work, addendums and requirements. Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

Tax Compliance No.: 17-2991-0101

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE
Allegany County

Recommendation: Approval to commit \$17,000 for the following **development** project.

LaVale District Park Development - \$17,000
Allegany County, POS #6737-1-299 MD20171120-0973

Background: Repave parking lot and construct upgrades to basketball court at LaVale District Park. Upgrades include repaving, line painting, and installing new basketball rims, backboards, and trash receptacles.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Local Share
Source Code: 17009 \$17,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE
Carroll County

Recommendation: Approval to commit \$112,500 for the following **development** project.

Freedom Park Tot Lot - \$112,500
Carroll County, POS #6731-6-369 MD20171106-0918

Background: Replace tot lot playground equipment with new play equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local Share
Source Code: 18011 \$112,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



DNR 3

Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE
Montgomery County

Recommendation: Approval to commit \$575,877 for the following **development** project.

Rockville Swim and Fitness Center Locker Room Addition - \$575,877

City of Rockville, Montgomery County, POS #6736-15-694 MD20171106-0921

Background: Expand locker rooms and lobby area at Rockville Swim and Fitness Center. The project will expand the indoor facility to be more efficient and secure, address ADA compliance issues, and modernize the facility amenities and infrastructure to meet current and future user needs. A new roofing system will be constructed over the entrance, lobby, administrative, and locker areas. The drop-off loop and walkway will be reconfigured to provide ADA-compliant parking spaces while maintaining an ADA-accessible route to the new building entrance.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016

Program Open Space Local Share

Source Code: 17009 \$575,877

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

4A. PROGRAM OPEN SPACE LOCAL SHARE
Queen Anne's County

Recommendation: Approval to commit \$67,500 for the following **development** project.

Old Love Point Park: Tennis Courts - \$67,500
Queen Anne's County, POS #6743-17-170 MD20171115-0955

Background: Repair and resurface three tennis courts and surrounding fencing at Old Love Point Park.

Fund Source:

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local Share
Source Code: 18011 \$67,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

5A. PROGRAM OPEN SPACE LOCAL SHARE
Washington County

Recommendation: Approval to commit \$90,000 for the following **development** project.

City Park Playground Equipment - \$90,000

City of Hagerstown, Washington County, POS #6741-21-358 MD20171120-0976

Background: Purchase and install playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Local Share
Source Code: 17009 \$75,735.60

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local Share
Source Code: 18011 \$14,264.40

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

6A. PROGRAM OPEN SPACE LOCAL SHARE
Wicomico County

Recommendation: Approval to commit \$10,620 for the following **development** project.

Fruitland Park Concession Building Restroom Upgrades - \$10,620
Wicomico County, POS #6734-22-240 MD20171106-0928

Background: Construct upgrades to the utility infrastructure at concession building restroom.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 \$9,718.78

Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Local Share
Source Code: 17009 \$901.22

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

7A. PROGRAM OPEN SPACE STATE SHARE

Paul W. Clark & Faye C. Clark, Co-Trustees, \$195,000

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 20 +/- acres in Caroline County.

Description: This mostly-forested parcel is adjacent to the Hollingsworth Pond Heritage Conservation Site and is managed by the Maryland Park Service. Acquisition will provide improved access and a buffer for the Delmarva Bays, elliptical depressions providing outstanding habitat for rare and endangered amphibians and wetland plant species. The property is located in a Target Ecological Area and scores 114 under the Program Open Space Targeting System.

Grantor: Paul W. Clark & Faye C. Clark, Co-Trustees of the Paul W. Clark and Faye C. Clark Revocable Trust

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 20 +/- acres, unimproved, POS No. 5211

Price: \$195,000

Appraisals: \$225,000 (8/3/17) Karen H. Belinko
\$185,000 (8/2/17) Melville E. Peters
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source: Outdoor Recreation Land Loan – 2017
POS Stateside – Heritage Conservation Fund
Chapter 143 Acts of 2016
Source Code: 17008 Amount: \$195,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: Robert Feldt (410)-260-8529
rob.feldt@maryland.gov

8A. TIMBER SALE
Garrett County

Recommendation: That the Board of Public Works approve this timber sale of 175,347 board feet of sawtimber and 123 cords of pulpwood to be conducted in stands 6 and 13 of compartments 33 and 39 respectively of Potomac-Garrett State Forest.

Potomac-Garrett State Forest
26 acres /Compartments 33 & 39, PG-02-18

Description: This sale involves work in two separate areas of the state forest. Stand 6 of Compartment 33 will receive a regeneration harvest, which will remove most trees. Stand 13 of Compartment 39 will receive a variable retention harvest, which will leave groups of trees and individual mature trees as a seed source and for wildlife habitat. All white pine will be retained.

No bond money was used in the purchase of this land.

Authority: Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2.

Bids:

Glotfelty Lumber Co. Inc.	MD	\$63,450
Allegheny Wood Products, Inc.	WV	\$53,500
Northwest Hardwoods, Inc.	PA	\$43,415

Award: Glotfelty Lumber Co. Inc.

Amount: \$63,450

Estimated Value: \$52,648

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 3, 2018



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

9A. RURAL LEGACY PROGRAM FUNDS
Harford County

Recommendation: Approval to grant \$225,891 to **Harford County** from Rural Legacy Funds to acquire a 50.2 acre conservation easement.

Deer Creek Rural Legacy Area – Tyson, Dennis Farm

Prior Approval: Deer Creek Rural Legacy Area approved grant for easement acquisitions:
DNR-RP Item 8A (10/19/2016) \$1,444,915 FY2017

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 900 linear feet of forested stream buffers along unnamed tributaries to Deer Creek, a Maryland designated Scenic River. The easement will be held by Harford County. The County is paying administrative, program compliance, and incidental costs.

Easement Value: \$301,188 (\$6,000 per acre)

Purchase Price: \$225,891 (\$4,500 per acre)

Amount Requested: \$225,891

Fund Source:

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015
Rural Legacy Program
Source Code: 15400 Amount: \$225,891

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



Contact: Robert Howells 410-230-8789
Robert.howells@maryland.gov

1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY

*Creative Services Division
Services Contract*

Contract ID: Powerball Power Cruise Licensing Contract; #2018-03; ADPICS # E75B8400011

Contract Description: Provide the Maryland State Lottery and Gaming Control Agency (MLGCA) with a license to use the Royal Caribbean International® (Royal Caribbean) cruise line marks and logos as part of a Powerball promotion and 25 exclusive Royal Caribbean cruise packages to be used as player prizes in conjunction with the promotional campaign.

Award: Alchemy3, LLC
Roswell, GA

Term: 2/1/2018 – 8/5/2019

Amount: \$200,377 (Approx. 1½ Years)

Procurement Method: Sole Source

Proposals: N/A

MBE Participation: None (Single Element of Work)

Performance Security: None

Incumbent: None

Requesting Agency Remarks: Request for approval of a Sole Source contract to provide MLGCA with a license to use the Royal Caribbean International® (Royal Caribbean) cruise line marks and logos.

The MLGCA desires to use the Royal Caribbean cruise line marks and logos as part of a Powerball promotion, specifically within product and marketing, advertising and digital materials to support the promotional campaign, as well as purchase 25 exclusive Royal Caribbean cruise packages to be used as player prizes. This licensing contract is necessary in order to obtain the rights to use these marks, logos, marketing, advertising, and digital materials, and the exclusive prizes.

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



1-S. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

The marks and logos are solely owned by Royal Caribbean. The recommended contractor, Alchemy 3, LLC, is the authorized exclusive licensor for Royal Caribbean related to marks for use in connection with lottery games and promotions and is the only source from which the MLGCA can obtain the required authorization for the use of these marks and logos which are subject of this licensing contract. Alchemy 3, LLC is also the only source from which the marks, logos, marketing, advertising and digital materials and exclusive prizes may be purchased.

The MLGCA is one of 24 lottery jurisdictions that are members of the Multi-State Lottery Association (MUSL) that is a non-profit organization that operates the multi-state Powerball game. Alchemy 3, LLC has partnered with the MUSL to leverage the number one lottery game in the United States, Powerball, for this promotion. As an MUSL member, the MLGCA has authority to use the Powerball marks within the Powerball Power Cruise promotional campaign.

Fund Source: 100% Special (Lottery Proceeds)

Appropriation Code: E75D0001

Resident Business: No

MD Tax Clearance: 17-3296-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



DBM 3B

Contact: Valerie Roddy 410-767-5652
valerie.roddy@maryland.gov

2-S. MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration
Services Contract

Contract ID: Behavioral Curriculum Training; MDH-OPASS-18-17537;
ADPICS # M00B8400492

Contract Description: Provide a nationally recognized curriculum of Behavioral and Crisis Management training to all direct care staff employed in DDA settings across the State.

Award: Mandt System, Inc.
Richardson, TX

Term: 1/25/2018 – 12/31/2018 (w/2 one-year renewal options)

Amount: \$529,750 (Approx. 11 Months; Base Contract)
\$ 0 (1 Year; Renewal Option #1)
\$397,850 (1 Year; Renewal Option #2)
\$927,600 Total (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Total Evaluated Financial Proposal / Ranking	Overall Ranking *
Mandt System Richardson, TX	1	\$927,600 (3)	1
Crisis Consultant Group, LLC Mechanicsville, VA	2	\$772,500 (2)	2
Ukeru System Winchester, VA	3	\$537,840 (1)	3

**Note: Technical factors and financial factors had equal weight in the overall ranking determination.*

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Incumbent: None

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: A notice of availability of the Request for Proposal (RFP) was posted on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 35 prospective vendors, 29 of which are Maryland firms, and included seven MBEs. A copy was sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. Mandt System Inc. (Mandt) was ranked #1 overall with the highest ranked technical proposal and the highest price. It was determined that the technical differences between Mandt and the lower priced offerors outweighed the 72% difference in price between Mandt and the lowest priced offeror, ranked third technically, and the 20% difference between Mandt and the second lowest priced offeror, ranked second technically. Therefore, award is recommended to Mandt System Inc. as having the most advantageous offer to the State.

The recommended awardee will provide Train-the-Trainer sessions to all direct care staff employed in DDA settings Statewide as required under COMAR 10.22.02.10, 10.22.02.11, 10.22.02.14, and 10.22.05. The training sessions conducted by the recommended awardee will provide a nationally acknowledged, fully-developed behavioral support and crisis management curriculum, which can be utilized with both children and adults. These training sessions will be consistent with evidence-based and best practices standards to train the trainers who work in DDA licensed agencies, who will then provide future trainings to DDA licensed provider agency direct care support staff.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities available for the services to be provided in this contract.

Fund Source: 57.5% General; 42.5% Federal

Appropriation Code: M00M0102

Resident Business: No

MD Tax Clearance: 17-3221-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



Contact: Patricia Rutley-Johnson 410-767-6080
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3-S. MARYLAND DEPARTMENT OF HEALTH
Office of Eligibility Services/Medical Care Programs
Services Contract

Contract ID: Maryland Medical Assistance: Medicaid Eligibility Staff Placement Services; DHMH/OPASS 18-17991; ADPICS # M00B8400486

Contract Description: **RETROACTIVE** - Provide Medicaid Eligibility staff that will supplement existing Maryland Department of Health (MDH) resources in support of Medicaid Eligibility Determination services for Modified Adjusted Gross Income (MAGI) applicants and recipients of Medicaid.

Award: Priority One Staffing
Towson, MD

Term: 10/1/2017 – 9/30/2018 (w/1 one-year renewal option)

Amount: \$ 772,657 NTE (1 Year; Base Contract)
\$ 781,019 NTE (1 Year; Renewal Option #1)
\$1,553,676 NTE Total (2 Years)

Procurement Method: Sole Source

Proposals: N/A

MBE Participation: None (Single Element of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a situational Sole Source contract to provide Medicaid Eligibility staff that will supplement existing MDH resources in support of Medicaid Eligibility Determination services for MAGI applicants and recipients of Medicaid.

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3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

The original contract with Priority One Staffing Services was approved by the BPW as DBM Item 3-S at the September 21, 2016 meeting, and consisted of a one-year base contract to end on September 30, 2017 and included two one-year renewal options. MDH intended to exercise the first year renewal option; however, a timely request from MDH to the contractor to exercise the renewal option prior to the base contract end date was not completed. The contractor has continued to provide Medicaid Eligibility staff services beyond the contract end date based upon MDH's continued need for these services and its original intent to exercise the renewal option. MDH created Purchase Orders beginning October 1, 2017 to provide payments to the contractor from the original contact end date through the start of this situational Sole Source contract; therefore, requiring retroactive approval from October 1, 2017 through the BPW meeting on January 3, 2018.

The contractor, Priority One Staffing, has worked satisfactorily during the original contract that began on October 1, 2016. Priority One Staffing will continue to provide Medicaid Eligibility staff that will supplement existing MDH resources in support of Medicaid Eligibility Determination services for MAGI applicants and recipients of Medicaid. These functions include:

- Providing Medicaid eligibility determination services for the MAGI population under the direction of DHMH, Healthcare Financing Administration, Office of Eligibility Services, Eligibility Determination Division;
- Receiving and processing documents received from MAGI applicants and recipients of Medicaid. Information received from the MAGI population will also be scanned or data-entered, as appropriate;
- Using State automated eligibility and enrollment systems, including Maryland Health Connection, Client Automated Resources Eligibility System, Medicaid Management Information System, and Eligibility Verification System, as well as internal and web based databases and document management and retrieval systems and any such successors to those systems in operation during the term of the Contract, to track and verify applicant and recipient eligibility and enrollment;
- Reviewing and determining eligibility for all MAGI applications, renewals and interim changes as directed by the Contract Monitor; reviewing and correcting Certified Turnaround Document (CTAD) errors for all Maryland jurisdictions. CTADs are front-end errors generated when eligibility transactions transmitted to MMIS fail to process;
- Requesting required verifications, including citizenship and identity, as necessary to determine eligibility for MAGI Medicaid applications, renewals and interim changes; and
- Adhering to the productivity standards by task as directed by the Contract Monitor, which will be general processing standards and not system-specific.

It is in the State's best interest to approve this Sole Source contract in order to prevent a lapse in the services provided to MAGI applicants Medicaid recipients.

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3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Fund Source: 50% General; 50% Federal

Appropriation Code: M00Q0103

Resident Business: Yes

MD Tax Clearance: 17-3114-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018

REVISED



Contact: Jamie Tomaszewski 410-260-7386
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4.S. MARYLAND STATE POLICE

*Aviation Command
Services Contract*

Contract ID: AW139 Helicopter Maintenance and Repair Services Master Contract;
ADPICS # W00B8400005

Contract Description: Master Contract with three contractors to perform scheduled and unscheduled maintenance and repair services on Maryland State Police's fleet of AW139 helicopters.

Awards:

AgustaWestland Philadelphia Corporation Philadelphia, PA	Mecaer Aviation Group Philadelphia, PA	Sterling Helicopter Croydon, PA
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Term:

2/1/2018 – 1/31/2023 (or earlier upon approval)

Amount:

\$6,000,000 Est. (5 Years)

Procurement Method:

Competitive Sealed Proposals

Proposals:

N/A (see Requesting Agency Remarks)

MBE Participation:

None (see Requesting Agency Remarks)

Performance Security:

N/A

Incumbent:

None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to three prospective vendors, none of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. In the RFP, it was stated that all qualified offerors would receive Master Contract awards in order to maximize on-going competition for future Task Order Requests for Proposals (TORFPs); therefore, award is recommended to all three offerors that submitted proposals.

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REVISED



4.S. MARYLAND STATE POLICE

This contract will give Maryland State Police Aviation Command (MSPAC) a faster, more streamlined procurement process and quicker turnaround times when servicing its fleet of AW139 helicopters. By reducing the amount of time it takes to determine which Master Contractor will service the aircraft, MSPAC will have fewer flight hours lost due to aircraft being out of service for maintenance.

To initiate the Task Order Process, MSPAC will send each Master Contractor a TORFP detailing the service requirements specific to that aircraft. The Master Contractors will respond with a Task Order Proposal (TOP), which will be evaluated on both technical and financial criteria. All Master Contractors awarded a contract will be invited to compete for each specific TORFP. Because of the on-going competition afforded by shopping each TORFP to all Master Contractors, it is hoped that the Master Contractors will propose to perform specific tasks at less than their maximum financial proposal rates. The Department of Budget and Management conducted this procurement on behalf of MSPAC in order to permit the use of Master Contracting. At the Task Order level, MSPAC will make awards in-house.

The *Award Amount* is estimated for a total five-year period based upon both hourly labor rates and the use of consumable and rotatable parts, which are to be charged to the State at actual cost. The actual amount of work resulting from this award is indeterminate and will depend on the unique needs of each of the ten AW139 aircraft.

No MBE or VSBE participation goals were established for the Master Contracts because there are no minority or veteran-owned businesses that perform these services.

Fund Source: 100% Special (Maryland Emergency Medical Systems Operations Fund)

Appropriation Code: W00A0104

Resident Businesses: No

MD Tax Clearances: 17-3370-0100 (AgustaWestland Philadelphia Corporation)
17-3371-0101 (Mecaer Aviation Group)
17-3369-1000 (Sterling Helicopter)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



Contact: Robert Howells 410-230-8789
Robert.howells@maryland.gov

5-S-OPT. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY
Sales Division
Services Contract Renewal Option

Contract ID: Instant Ticket Vending Machines (ITVMs) and Related Services; #2008-26; ADPICS # E75B8400010

Contract Approved: DBM Item 2-S (11/5/2008)

Contractor: GTECH Corporation
Providence, RI

Contract Description: Provide, distribute, install, maintain and relocate new Instant Ticket Vending Machines (ITVMs) to be located at Lottery retailer locations throughout the State and the removal of these ITVMs at the end of this contract.

Option Description: Exercise the fifth one-year renewal option.

Original Contract Term: 11/10/2008 - 2/28/2014 (w/5 one-year renewal options)

Option Term: 3/1/2018 - 2/28/2019

Original Contract Amount: \$12,100,000 NTE (5 Years, 4 Months)

Option Amount: \$1,685,000 NTE (1 Year)

Prior Modifications/Options: \$6,272,000 [\$1,500,000: Opt #1/Mod #1: Mod to purchase up to 150 ITVMs during the option periods: 3/1/2014 – 2/28/2015: DBM Item 3-S-MOD (1/8/2014); \$1,545,000: Opt #2: 3/1/2015 – 2/28/2016: DBM Item 5-S-OPT (1/28/2015); \$1,590,000: Opt #3: 3/1/2016 – 2/28/2017: DBM Item 1-S-OPT (2/10/2016); \$1,637,000: Opt #4: 3/1/2017 – 2/28/2018: DBM Item 14-S-OPT (2/8/2017)]

Revised Total Contract Amount: \$20,057,000 NTE

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 43%

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5-S-OPT. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

Requesting Agency Remarks: Request for approval to exercise the fifth and final one-year renewal option to provide for the continuing maintenance and repair of the ITVMs currently in operation at Retailer locations.

Exercising this fifth one-year renewal option is in the best interest of the State because the contract established firm-fixed unit prices for the purchase of up to 1,000 new ITVMs, monthly maintenance and replacement parts, and other related services that are paid to the contractor. All 1,000 ITVMs have already been purchased so this renewal option is for the maintenance of those ITVMs only. In addition, the MLGCA is satisfied with the services provided by the contract.

These ITVMs will be phased out over this renewal option term as MLGCA transitions to the new contract to provide replacement equipment under the MLGCA's Lottery Central Monitoring and Control System Contract approved by the Board of Public Works on May 10, 2017 (DoIT Item 2-IT) that commences live operation on May 11, 2018.

Fund Source: 100% Special (Lottery Proceeds)

Appropriation Code: E75D0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



Contact: Valerie Roddy 410-767-5652
valerie.roddy@maryland.gov

6-S-OPT. MARYLAND DEPARTMENT OF HEALTH
*Developmental Disabilities Administration
Services Contract Renewal Option*

Contract ID: DDA Rate Setting; MDH – OPASS-15-14207; ADPICS # M00B7400491

Contract Approved: DBM Item 3-S (7/16/2015)

Contractor: Johnston Villegas-Grubbs & Associates, LLC
Taos, NM

Contract Description: Develop a rate setting process to review all services including residential, community supported living/personal supports, personal care, individual and family supports services, day, supportive employment, one time only and supplemental services.

Option Description: Exercise the second one-year renewal option.

Original Contract Term: 8/1/2015 – 7/31/2016 (w/2 one-year renewal options)

Option Term: 2/1/2018 – 1/31/2019

Original Contract Amount: \$435,617 (1 Year)

Option Amount: \$220,800 (1 Year)

Prior Modification/Options: \$232,800 [Mod #1: Change base term to 18 months: 8/1/2016 – 1/31/2017. Approved by MDH; Opt #1: 2/1/2017 – 1/31/2018: DBM Item 10-S-OPT (11/16/2016)]

Revised Total Contract Amount: \$889,217

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the second and final one-year renewal option as contained in the original contract to develop a rate setting process to review all services including residential, community supported living/personal supports, personal care, individual and family supports services, day, supportive employment, one time only and supplemental services.

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6-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)

This final renewal option will provide implementation support to include all activities that were in the base year and first renewal option. In addition, the contractor will:

- Update services rates as necessary based on cost changes, funding availability, and provider submitted information from cost reports and wage surveys;
- Conduct analysis to determine bridge funding requirements;
- Develop updates for rate publications in regulation;
- Provide ongoing support to align rates with ratings associated with the Department's selected assessment scale; and,
- Provide ongoing training to DDA providers on rate setting and its impact to individual funding.

The rate setting study is being done in accordance with the requirements set forth in Chapter 648 of the Acts of 2014. This legislation enables the repeal of the current State law that establishes a prospective payment system for the distribution of State funds to providers of community-based services. In order to replace the prospective payment system, the legislation requires that the DDA conduct an independent cost-driven rate setting study, develop and implement a plan incorporating the findings of the study, develop a strategy for assessing the needs of individuals receiving services, provide adequate working capital payments to providers, develop a sound fiscal billing and payment system, establish a payment schedule and consult with stakeholders, including providers and individuals receiving services. This contract aligns with the requirements associated with the legislative authorization to repeal the current prospective payment system.

Fund Source: 42.5 % General; 57.5% Federal (Medicaid Reimbursable)

Appropriation Code: M00M0101

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
January 3, 2018



Contact: Robert Howells 410-230-8789
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7-S-MOD. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY

*Product Development Division
Services Contract Modification*

Contract ID: Instant Ticket Games and Related Services; #2013-01; ADPICS # COH45854

Contract Approved: DBM Item 3-S (8/21/2013)

Contractor: *Primary Contractor:*
Pollard Banknote Limited (PBL)
Winnipeg, Manitoba, Canada
(US Headquarters; Ypsilanti, MI)

Contract Description: Three Contracts (one primary and two secondary) to provide Instant Ticket Games (ITGs) and related services to include: ticket design, production, security and delivery to the Lottery's warehouse; delivery of tickets to the Lottery's retailers; and marketing and sales support for ITGs.

Modification Description: Modify the primary contract only to (1) obtain a License Agreement to allow the use of the Marilyn Monroe word and character Marks for an Instant Ticket Game; and (2) increase the Not-to-Exceed (NTE) amount for the contract.

Original Contract Term: 9/1/2013 – 8/31/2017 (w/1 three-year renewal option)

Modification Term: 2/1/2018 – 8/31/2018

Original Contract Amount: \$17,400,000 NTE (4 Years)

Modification Amount: \$128,800 (7 Months)

Prior Modifications/Options: \$8,120,679 [\$0: Mod #1: Add a mandatory contractual provision covering Liquidated Damages as required by State Law for MBE Compliance: Approved by MLGCA; \$3,270,679: Mod#2: Add WebPlay™ proprietary game and play style: 1/9/2014 – 8/31/2017: DBM Item 4-S-MOD (1/8/2014); \$0: Mod #3: Add Eco-Scratch ticket paper stock: 3/17/2015 – 8/31/2017: Approved by MLGCA; \$4,850,000: Mod #4/Opt #1: No-cost mod to revise the renewal option from one three-year renewal option to three one-year renewal options and exercised the first one-year renewal option: 9/1/2017 – 8/31/2018: DBM Item 12-S-MOD (7/26/2017)]

Revised Total Contract Amount: \$25,649,479 NTE (5 Years)

Percent +/- (This Modification): +0.7%

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7-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

Overall Percent +/-: +19.5%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 8%

Requesting Agency Remarks: Request for approval to modify the contract with the primary contractor in order to obtain a License Agreement to allow the use of the Marilyn Monroe word and character Marks for an Instant Ticket Game and to increase the NTE amount for the contract.

The contract contains multiple awards – a primary contract and two secondary contracts. The primary contractor, Pollard Banknote Limited (PBL) is the principal supplier of Instant Ticket Games and related services, including delivery to Lottery Retailers.

The contract contains the following provision:

Licensing Agreements – The contractor, when required by the Lottery, shall obtain and be responsible for any licensing agreement whenever necessary for any game to be printed during the term of the contract. The contractor shall obtain approval of any licensing fee prior to incurring any licensing fee to be paid by the Lottery, and shall submit such a fee to the Lottery for payment. There shall be no additional charge to the Lottery by the contractor for services rendered to obtain the licensing agreement.

The owner of the marks and logos of the late actress “Marilyn Monroe”, which are the subject of this modification, has appointed and licensed the contractor as its exclusive lottery ticket representative to negotiate license agreements authorizing the use of the properties in conjunction with state lottery games. The Lottery desires to use these marks and logos for an Instant Ticket Game, and this modification is necessary in order to obtain the rights to use them.

The License Fee is the fixed price for use of the Marilyn Monroe marks and logos. The Lottery anticipates producing an Instant Ticket Game using these marks and logos that will have a quantity of approximately 3,120,000 tickets, a \$2.00 price point and a total retail face value of \$6,240,000. The license fee is determined based on a rate of 2.0% of the retail face value, resulting in an estimated amount of \$124,800. The contract contains an allowance of plus/minus 100,000 tickets to allow for printing press variations; therefore, the maximum ticket quantity could be as much as 3,220,000 resulting in a NTE license fee of \$128,800.

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7-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

The proposed modification will provide a licensed property for an Instant Ticket Game that is anticipated to be very popular with players and be a very well selling ticket that will contribute to increased Instant Ticket sales/revenue. Production of the Instant Ticket Game and tickets will be accomplished and paid under the basic game production provisions of this contract and the license fee covered by this modification is in addition to the cost of the basic game production.

Fund Source: 100% Special (Lottery Proceeds)

Appropriation Code: E75D0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
January 3, 2018



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling \$437,290.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

University of Maryland, College Park

A. James Clark Hall

1. **Description:** GPC Polymeric Analysis System for room 4113L
Procurement Method: Cooperative Agreement
Award: Waters Corporation, Milford, MA
Amount: \$119,549
Fund Source: MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.
Resident Business: No **MD Tax Clearance:** 17-3277-1111

2. **Description:** Optical Analyzer
Procurement Method: Simplified Procurement
Award: Electro Rent Corporation, Chicago, IL
Amount: \$24,270
Fund Source: MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.
Resident Business: No **MD Tax Clearance:** 17-3319-1111

3. **Description:** Gel Imaging System
Procurement Method: Simplified Procurement
Award: Proteinsimple, Santa Clara, CA
Amount: \$22,500
Fund Source: MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.
Resident Business: No **MD Tax Clearance:** 17-3303-1111

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1-GM. GENERAL MISCELLANEOUS (cont'd)

University of Maryland, College Park (cont'd)

A. James Clark Hall

4. Description: Tissue embedder, tissue processor, microtome processor, cryostat for Room 4113L
Procurement Method: Simplified Competitive
Award: Leica Biosystems, Buffalo Grove, IL
Amount: \$121,239
Fund Source: MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.
Resident Business: No **MD Tax Clearance:** 17-3241-1111

University of Maryland, College Park

Physical Sciences Complex

Description: Olympus microscope
Procurement Method: Vendor Contract No. 12304
Award: Olympus America, Inc., Waltham, MA
Amount: \$22,350
Fund Source: MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology.* Item #:057.
Resident Business: No **MD Tax Clearance:** 17-3356-1111

University of Maryland, Baltimore County

Sondheim-Math Psychology Building

Description ADA modifications to entrance and ramp
Procurement Method: Request for Proposal
Award: Warwick Supply & Equipment Company, Inc
Hunt Valley, MD
Amount: \$115,057
Fund Source: *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities.*
MCCBL 2017, Item 101 \$75,135; MCCBL 2011, Item 001 \$13,855; MCCBL 2013, Item 007 \$3,815; MCCBL 2014, Item 011 \$22,252
Resident Business: Yes **MD Tax Clearance:** 17-3329-1111

Supplement C
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1-GM. GENERAL MISCELLANEOUS (cont'd)

University of Maryland, Baltimore
Health Sciences Facility III

Description: Filing system shelves with Rollok doors
Procurement Method: Simplified Procurement
Award: F.A. O'Toole Office Systems, Inc.
Hunt Valley, MD
Amount: \$12,325
Fund Source: MCCBL of 2016: *Provide funds to continue construction and equip a new research facility at the University of Maryland, Baltimore, Item No. 158*
Resident Business: Yes **MD Tax Clearance** 17-3352-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
January 3, 2018



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
THE UNIVERSITIES AT SHADY GROVE
*Biomedical Sciences and Engineering Education Building
Construction Management at Risk: Bid Package 4 of 4***

Contract ID: Construction Management at Risk Services for the Biomedical Sciences and Engineering Education Building Contract No. 6110 / RFP #84586-F

Recommendation: Award construction Bid Package 4

Contractor: Gilbane Building Company, Baltimore, MD

Prior Approval: USM Item 1-C (Sept. 17, 2014) (pre-construction services)
USM Item 3-C-BP (June 8, 2016)
USM Item 4-C-BP (Oct. 5, 2016)
USM Item 4-C-BP (Jan. 25, 2017)
USM Item 3-GM (June 6, 2017)
USM Item 5-C-MOD (Aug. 16, 2017)

Project: The new facility at the Universities at Shady Grove will enhance collaborative efforts for three University System of Maryland institutions that will offer advanced degree education in high technology and medical sciences fields and will share instructional facilities across disciplines and degree programs. The University of Maryland College Park, University of Maryland Baltimore, and University of Maryland Baltimore County will share the facility with the common goals of advanced education, collaboration, and curricular innovation. The project strengthens a robust array of partnerships with companies in the Shady Grove region who are committed to ensuring the educational programs will both complement their businesses and advance the region's and the State's economy.

This is the final bid package. The University anticipates the final value of this contract will be approximately \$148.8 million.

The overall project estimate is \$163.5 million.

Bid Package 4 Description: Furnish and install furniture, fixtures and equipment; various alternates from Bid Package 3; and other construction-related services.

Contract Term: 6/21/2016 – 8/20/2020 (construction and warranty term)

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University System of Maryland
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January 3, 2018



**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
THE UNIVERSITIES AT SHADY GROVE (cont'd)
*Biomedical Sciences and Engineering Education Building
Construction Management at Risk: Bid Package 4 of 4***

This Bid Package Amount: \$14,244,105

Current Contract Amount: \$119,579,892

Revised Amount: \$133,823,997

Fund Source:	Institutional Funds	\$2,025,211
MCCBL of 2017: <i>Provide funds to continue planning and construction of and begin equipping an academic facility at Shady Grove Educational Center, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item #17-170</i>		\$5,985,862
MCCBL of 2018 (preauthorized)		\$6,233,032

NOTE: MCCBL of 2017 and Institutional funds will be used to fund Bid Package 4 at this time. Board approval is however, requested for the full amount of the Bid Package, \$14,244,105, with the understanding the University will initially authorize the contractor to perform construction work for Bid Package 4 not to exceed \$8,011,073 and will return to the Board to authorize the remaining \$6,233,032 when MCCBL of 2018 funds become available.

MBE Participation: 35%
Subgoals: 7% African American
4% Asian American

MBE Compliance 10.43%

Performance Security: Equal to contract amount

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the final bid package.

Resident Business: Yes **MD Tax Clearance:** 17-3315-1110

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement C
University System of Maryland
ACTION AGENDA
January 3, 2018



Contact: Thomas Hickey 410-576-5736
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USM Rep: Joe Evans

3-S-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK
Service Contract Option

Contract ID: Program Management Services
RFP No. 84905-R

Contract Approval: USM Item 10-S (1/28/15)
USM Item 4-S-OPT (1/4/17) (first renewal option)

Contractor: Heery International, Inc., Baltimore

Contract Description: Provide program management services to augment in-house services that UMCP's Department of Design & Construction offers to USM Institutions to support Institution design and construction projects.

Option Description: Exercise second of three 1-year renewal options

Original Procurement Method: Competitive Sealed Proposals

Original Contract Term: 1/28/2015 – 1/27/2017 (base term)
1/28/2017 – 1/27/2018 (first option)

This Option Term: 1/28/2018 – 1/27/2019

Original Amount: \$1,333,268

Option Amount: \$1,500,000

Fund Source: Various USM Institution Fund Sources

MBE Participation: 10% **MBE Compliance:** 15.3%

Resident Business: Yes **MD Tax Clearance:** 17-3388-0111

Requesting Institution Remarks: Renewal of this contract is recommended based on satisfactory performance during the initial term of the contract. The services will be performed on a task-order basis as needed. The firm is paid for actual hours worked on fully burdened fixed hourly rates.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
January 3, 2018



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

4-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Service Contract Option

Contract ID: On Call Program Management Services
RFP #87848 AA

Contract Approved: USM Item 1-S (01/28/2015)
USM Item 7-S-OPT (12/16/2015) 1st Renewal Option

Contractor: Jacobs Project Management Co.
1100 North Glebe Road, Suite 500
Arlington, VA 22201

McDonough Bolyard Peck, Inc.
10440 Little Patuxent Parkway, Suite 250
Columbia, MD 21044

Contract Description: Professional program management and related services. Services include scheduling, schedule analysis, estimating, cost control, inspection services, claims support, management analysis, management support and project manager services.

Option Description: Exercise second of two 2-year renewal options

Original Procurement Method: Competitive Sealed Proposals

Original Contract Term: 01/28/2015 – 01/27/2016 (with two 2-year renewal options)
01/28/16 – 01/27/18 (first option)

This Option Term: 01/28/2018 – 01/27/2020

Original Amount: \$800,000 (estimate for base term)

Option Amount: \$1,600,000 (estimate for renewal term)

Fund Source: Various USM Institutional Funds

MBE Participation: MBE goal for task orders over \$50,000
MBE sub-goals for task orders over \$200,000

MBE Compliance N/A

4-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Service Contract Option

Performance Security: None

Requesting Institution Remarks: This is the second renewal of the current On Call Program Management Services contracts. Both firms provide satisfactory job performance. As projects arise, the University competes each project greater than \$50,000 among the two awarded on-call program management firms. These firms are required to use the fixed hourly rates bid. The University may elect to rotate among the two firms for projects under \$50,000. Two task orders have been completed in the first renewal period and both projects required on-site project management support to include schedule reviews and estimates. There were no opportunities for MBE participation on either project.

	MD Tax Clearance	Resident Business
McDonough Bolyard Peck, Inc.	17-3301-0111	Yes
Jacobs Project Management Co.	17-3300-1111	No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
January 3, 2018



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**1-GM. MARYLAND PUBLIC TELEVISION
*Resource-Sharing Agreement***

Recommendation: That the Board of Public Works approve the State entering into a resource-sharing agreement.

Authority: §3A-307, State Finance & Procurement Article, Annotated Code of MD

Award: APC Realty and Equipment Company (dba Sprint), Arlington, VA

Term:
1/3/2018 – 1/2/2022 (5-year base with three 5-year renewal options)
1/3/2022 – 1/2/2027 (Option 1)
1/3/2027 – 1/2/2032 (Option 2)
1/3/2032 – 1/2/2037 (Option 3)

Amount (Revenue): \$ 199,308 (5-year base)
\$ 242,489 (Option 1)
\$ 295,024 (Option 2)
\$ 358,942 (Option 3)
\$1,095,763

Location: MPT Urbana Tower, Frederick County, MD

Remarks: This revenue-generating transaction results from a resource-sharing agreement between the Maryland Public Television and Sprint to co-locate communications equipment on the MPT tower at 2123 Dixon Road, Frederick County. The Legislative Committee review was completed on August 25, 2017.

Fund Source: Revenue Generating

Resident Business: No

MD Tax Clearance: 17-3068-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
January 3, 2018



Contact: Debbie Thornton (410) 230-3322
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2-IT-OPT. DEPARTMENT OF JUVENILE SERVICES
GPS Equipment

Contract ID: Global Positioning System Units
15-JS-130 (GS-07F-0189V) ADPICS BPO No.: V00B8400073

Contract Approved: DoIT Item 6-IT (2/5/2014)

Contractor: Satellite Tracking of People, LLC, Wilmington, DE
(assignee of Corrisoft, LLC)

Contract Description: GPS equipment to track and monitor youth in DJS's violence initiative program.

Option Description: Exercise second of two renewal options

Original Contract Term: 2/5/2014 – 2/4/2017 (3-year base with two 1-year options)
2/5/2017 – 2/4/2018 (DoIT Item 5-IT-OPT [1/25/2017]) (first option)

This Option Term: 2/5/2018 – 2/4/2019

Original Contract Amount: \$1,231,763

Prior Option Amount: \$ 410,588

This Option Amount: \$ 410,588

Revised Total Contract Amount: \$2,052,939

Original Procurement Method: Intergovernmental Cooperative Purchasing

MBE Participation: None

Supplement D
Department of Information Technology
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2-IT-OPT. DEPARTMENT OF JUVENILE SERVICES (cont'd)
Information Technology/Statewide Services

Remarks: The Department of Juvenile Services seeks to exercise the second of two renewal options to continue GPS electronic tracking services and equipment leasing. The GPS system monitors youth who are court-ordered, released from secure placement, or on intensive level probation or aftercare.

The contract was originally awarded to Corrisoft, LLC. In August 2016, Corrisoft, LLC transferred selected assets related to GPS and radio frequency-based location devices, associated software, and services to Satellite Tracking of People, LLC; this included assignment of this contract.

It is in the State's best interest to exercise the renewal option instead of resoliciting. The vendor submitted the lowest offer for the base contract. There has been no increase in price. The renewal year is the same price as the yearly base rate. The vendor has performed at a quality rate of service. Exercising the renewal option ensures uninterrupted service.

To explore updated technological options, DJS will be issuing a solicitation for a new contract before this option term expires.

Fund Source: General

Approp. Code: V00G0101

Resident Business: No

MD Tax Clearance: 17-3350-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
January 3, 2018



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Carla.Thompson@maryland.gov

3-IT-MOD. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Unemployment Insurance

Contract ID: Interstate Connection Network (ICON)
ADPICS BPO No.: P00B3400033, COH47475

Contract Approved: DoIT Item 3-IT (11/14/2012)

Contractor: Conduent State and Local Solutions (formerly Xerox State and Local Solutions, Inc.), Dallas, TX

Contract Description: Functional and operational responsibility for the Interstate Connection (ICON) Network that provides unemployment information and services to 53 state workforce agencies. Maryland is the state administrator for ICON.

Modification Description: Extend term two years to allow time to conduct a gap and feasibility analysis of possible ICON modernization approach and allow sufficient time to complete a new procurement award.

Original Contract Term: 2/2/2013 – 2/1/2018 (5 years)
Modification Term: 2/2/2018 – 2/1/2020 (2 years)

Prior Modification/Options: None

Original Amount: \$37,216,299
Modification Amount: \$14,886,520

Revised Total Contract Amount: \$52,102,819

Percent +/- This Modification: +40%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20%
MBE Compliance: 23%

Supplement D
Department of Information Technology
ACTION AGENDA
January 3, 2018



3-IT-MOD. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)

Remarks: The Maryland Department of Labor, Licensing and Regulation seeks to extend the current Interstate Connection Network (ICON) contract for two years. DLLR serves as agent for the 53 State Workforce Agencies (SWAs) for ICON system services. Each SWA is responsible for collecting unemployment insurance taxes and the subsequent payment of benefits to eligible claimants. The ICON system and infrastructure supports the data processing and data exchange needs of the 53 SWAs, for an estimated 5,000 to 10,000 users nationwide.

The ICON applications and systems are critical to maintaining SWA compliance with federal policy governing the processing of unemployment insurance claims and to ensuring the integrity of the processing of claims nationwide. This will allow time to conduct a gap and feasibility analysis of a possible ICON modernization approach, which may be included in the next Request for Proposal for ICON's operation.

Although the development of the new Statement of Work for the ICON RFP has begun, significant changes are required in the solicitation due to the goal of advancing and modernizing the underlying technology supporting the ICON HUB system. The ICON HUB comprises mainframe and midrange servers, multi-protocol networking equipment and software applications all targeted to supporting UI claims in 53 SWAs. There is additional work that is required to assess an architectural approach to modernizing the system overall. In addition, new architecture and modernized software applications must be designed in a way that enables connectivity to states' information technology systems which vary significantly in their capabilities. Many of these states still have extremely antiquated legacy systems and processes.

DLLR and the federal Department of Labor endorse the extension of the current ICON contract to provide time to assess the potential technology solutions to support modernization of the ICON platform and applications, while maintaining the current ICON system. These assessment and modernization efforts include conducting a functional and technology gap assessment of the ICON system, a feasibility study and proof of concept for the newly designed ICON system, and overall application/infrastructure/network improvements. All these modernization efforts will culminate in a new ICON RFP providing increased value to the states and the overall ICON HUB system.

In addition to the factors above, the two-year extension of the current ICON cooperative agreement would ensure adequate time to complete the ICON RFP procurement process and to award a new contract. Therefore, it is in the State's best interest to extend this contract to continue these services for DLLR while it conducts a new competitive procurement.

Fund Source: Federal *Approp. Code:* P00H0101
Resident Business: No

BOARD OF PUBLIC WORKS **THIS ITEM WAS:**

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

Supplement D
Department of Information Technology
ACTION AGENDA
January 3, 2018



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Carla.Thompson@maryland.gov

4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Contract ID: Headway Management Software Service
AGY-18-008-SR, ADPICS BPO No.: J05B8400008

Contract Description: Provide real time vehicle tracking for 750 buses through Software as a Service subscription along with supplemental hardware, customer-facing information, and support to assure effective management and improvements to system's reliability.

Award: Swiftly, Inc., San Francisco, CA

Term: 1/25/2018* – 1/24/2020 *or earlier upon BPW approval

Amount: \$1,043,000

Procurement Method: Sole Source

MBE Participation: None

Remarks: On October 30, 2017 Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) requested a price proposal from Swiftly, Inc. to provide vehicle tracking software and hardware. Swiftly's software services will:

Swiftly, Inc. uniquely provides the following:

- Software-based solution without a proprietary hardware component to identify vehicle locations and predictive arrival times. This allows Swiftly to use data from existing hardware. When additional hardware is needed to strengthen the quantity/quality of data, MDOT MTA can purchase off-the-shelf generic hardware which comes at a far less expense than vendor specific options. Because of this the solution that Swiftly offers does not commit MDOT MTA to a set of proprietary components. Often proprietary components and software ecosystems will lock an agency in to a certain vendor's capabilities and not allow for the flexibility to adjust to rapidly changing technologies and capabilities of vehicle location uses. This is accomplished via Swiftly's unique ability to collect location data from a variety of sources (CAD/AVL, GPS trackers, Wi-Fi systems, etc.) and combines the multiple data position feeds in real-time to better track system performance.

Supplement D
Department of Information Technology
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January 3, 2018



4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Transit Administration

Remarks: (cont'd)

- Swiftly's vehicle location and prediction algorithms improve as more positional information (multiple feeds from multiple devices on the bus) is provided. Regardless of what kind of backend units are providing the position information (GPS units, Wi-Fi unites, CAD/AVL, etc.), Swiftly combines all of them to provide comprehensive vehicle location and arrival predictions.
- Swiftly's software is compatible with the locational data that will come out of the enhancements that are part of the Bus Unified Systems Architecture project. Other AVL providers require a client to purchase hardware to provide the locational data whereas Swiftly's technology, which simply uses the data produced by any locational feed, is able to work with any future hardware components that are installed. This is incredibly important to maintain and continue to provide a quality vehicle location ability before, during, and after the BUS USA project.

Swiftly is the only software solution that is compatible with locational data coming from multiple sources. This function uniquely positions the software to provide a solution now and in the future, regardless of hardware on the buses.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: No

MD Tax Clearances: 17-3333-0000

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

WITH DISCUSSION

THIS ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
January 3, 2018**

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MDOT I
DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



Contact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov

1-AE. MARYLAND TRANSIT ADMINISTRATION
Architecture/Engineering Contract

Contract ID: On-Call Quality Assurance / Quality Control Program Services;
AGY-15-001-AE-A, B, C&D; ADPICS Nos: AGY1501AEA,
AGY1501AEB, AGY1501AEC, and AGY1501AED

Contract Description: These are four open-end contracts to provide a wide variety of engineering services to the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) in the area of civil and systems engineering.

Award: WSP USA, Inc. Contract A
Baltimore, MD

AECOM Technical Services, Inc. Contract B
Baltimore, MD

Urban Engineers, Inc. Contract C
Baltimore, MD

Gannett Fleming, Inc. Contract D
Baltimore, MD

Contract Term: 01/25/2018 – 01/24/2023

Amount: \$10,000,000 NTE – Contract A
\$10,000,000 NTE – Contract B
\$ 6,000,000 NTE – Contract C
\$ 6,000,000 NTE – Contract D
\$32,000,000 NTE

Proposals:

<i>Offeror</i>	<i>Technical Proposal Rating (Max 1000)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
WSP USA, Inc. Baltimore, MD	866	1	\$10,000,000 Contract A

DEPARTMENT OF TRANSPORTATION
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1-AE.

MARYLAND TRANSIT ADMINISTRATION (cont'd)

Proposals (cont'd):

<i>Offeror</i>	<i>Technical Proposal Rating (Max 1000)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
AECOM Technical Services, Inc. Baltimore, MD	820	2	\$10,000,000 Contract B
Urban Engineers, Inc. Baltimore, MD	780	3	\$6,000,000 Contract C
Gannett Fleming, Inc. Baltimore, MD	753	4	\$6,000,000 Contract D
Whitman, Requardt & Associates, LLP Baltimore, MD	643	5	N/A
CH2M Hill, Inc. Baltimore, MD	630	6	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	623	7	N/A

MBE Participation: 25%

Incumbents: AECOM Technical Services, Inc.
Baltimore, MD

WSP USA, Inc. (Formerly Parsons Brinckerhoff, Inc.)
Baltimore, MD

Urban Engineers, Inc.
Baltimore, MD

Requesting Agency Remarks: On December 4, 2015, the solicitation was advertised in The Daily Record, the MDOT MTA's web page and on eMaryland Marketplace. A total of 133 firms were notified via eMaryland Marketplace of which 56 were certified DBEs. A total of seven engineering consultant firms submitted technical proposals in response to the solicitation.

The MDOT MTA has forecasted that a total amount of \$32,000,000 may be required over the next five years to accomplish professional services in Quality Control Quality Assurance to fulfill MDOT MTA's portion of the MDOT Secretary's Capital Transportation Plan. The subject procurement intends to award four contracts to obtain the required consultant professional services.

MDOT 3

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



1-AE.

MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

Agency Remarks: (cont'd)

Based on previous solicitations for the same professional services, it is understood that some of the firms who respond have a larger, experienced staff and can accomplish a higher percentage of the work than other firms. The term experienced specifically refers to experience in Quality Control Quality Assurance. These proposed contracts are tied in value to more effectively utilize the resources offered by industry.

It is anticipated that the firms with the larger experienced staff will rank higher than those with a smaller experienced staff. The firms with the higher ranking shall be recommended for award of the higher value contracts. In summary, the tiered structure of this solicitation establishes contract values commensurate with the ability of the firms to deliver the required professional services.

The consultants will perform on-call quality assurance and quality control (QA/QC) program services for MDOT MTA. These services may include the following types of tasks:

- Facilities and Systems Engineering QA/QC during design procurement;
- Review of contract documents, QA/QC plans and monitor conformance;
- Review of standard specifications and revise QA/QC requirements;
- Quality Assurance of Civil Construction and confirmation management;
- Quality Assurance in Systems Engineering and Systems Integration Engineering;
- Compliance reviews and audits of QA/QC records of project and contractor

Existing and anticipated projects requiring civil and systems engineering support include:

- Kirk Avenue Maintenance Building Modernization Phase I and II;
- Langley / Tacoma Park Transit Center;
- Bus Maintenance Shop;
- Light Rail Vehicle Mid-Life Overhaul;
- Mero Rail Vehicle and Signaling System;
- Metro Fleet Replacement;
- MARC Locomotive Procurement;
- Home Land Security (CCTV) Phase V, and
- Light Rail Purple Line Project.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Businesses: Yes

DEPARTMENT OF TRANSPORTATION
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1-AE.

MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

MD Tax Clearances:	WSP USA, Inc.	17-3039-1001
	AECOM Technical Services, Inc.	17-3029-1111
	Urban Engineers, Inc.	17-3041-0111
	Gannett Fleming, Inc.	17-3161-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



REVISED

*Contact: Joseph Sedtal 410-767-3351
JSedtal@mta.maryland.gov*

2-S. MARYLAND TRANSIT ADMINISTRATION
Services Contract

Contract ID: MARC Third Party Operations Services for the Penn Line; *MRC-16-047-SR*
ADPICS No.: MRC-16-047-SR

Contract Description: This contract is to provide operations services for the MARC Penn Line for a period of five years with an option exercisable by Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) for five additional years.

Award: National Railroad Passenger Corporation (“Amtrak”)
Philadelphia, PA

Contract Term: 01/25/2018 – 01/24/2023 (Base Term)
01/25/2023 – 01/24/2028 (Renewal Option No. 1)

Amount: \$106,518,441 (Base Term)
\$120,023,459 (Renewal Option No. 1)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offeror(s)	Technical Ranking	Financial Ranking	Overall Rank
National Railroad Passenger Corporation (Amtrak) Philadelphia, PA	1	\$106,518,441 (3)	1
Bombardier Transportation Services USA Corporation (Bombardier) Baltimore, MD	2	\$98,365,950 (1)	2
First Transit, Inc. (First Transit) Cincinnati, OH	3	\$98,581,712 (2)	3

MBE Participation: 1.55%

MBE Waiver: Requested and approved at 1.55%

Performance Security: Performance Bond \$5,000,000
Payment Bond \$5,000,000

Incumbent: National Railroad Passenger Corporation (Amtrak)
Philadelphia, PA

2-S.

MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: A Request for Proposals (RFP) was issued on February 10, 2017 and advertised on eMaryland Marketplace to award one contract for the provision of operations services for MARC's Penn Line.

Three proposals were received: Amtrak, Bombardier, and First Transit. A team of ten people reviewed the proposals.

Amtrak was ranked first technically following a review of their proposals and oral presentation. MDOT MTA determined that the other firms were not able to provide the service at the superior level offered by Amtrak.

Best and Final Offers (BAFO) were requested from each firm. As part of the request, proposers were asked to include hours for Assistant Conductor on the Extra Board, consistent with current practice. Firms were also asked to include a fixed allowance for Third Party Claims Services. MDOT MTA determined that it was in the State's best interest to request a second BAFO with a final amendment making the Earned Incentive line item a fixed allowance.

The contract to be awarded is a cost reimbursement contract; therefore, overall price was not the sole determining factor in the award. The financial evaluation committee undertook a Cost Analysis of the proposals and, following all reviews of the technical and financial proposals, Amtrak remained ranked first.

The option term was calculated at a 3% yearly increase from the base cost. At the time of exercising the contract option, the option will be based upon a 3% increase or the Association of American Railroads index, whichever is greater at the time.

The MBE goal established for this contract is 4.96%; however, a waiver was submitted by Amtrak and approved by MDOT MTA. Amtrak has committed to meet a goal of 1.55% MBE participation. A protest was received on October 10, 2017 and subsequently denied by the Procurement Officer. No appeal was filed.

Fund Source: 100% Special Funded (Transportation Trust Fund)
Approp. Code: J05H0104

Resident Business: No
MD Tax Clearance: 17-2864-0100

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:


APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION

WITHOUT DISCUSSION

MDOT 7

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



Contact: George E. Fabula, Jr. 410-767-3908
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3-RP. MARYLAND TRANSIT ADMINISTRATION
Real Property – Acquisition

Recommendation: That the Board of Public Works approve Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

Authority: Transportation Article, § 7-204 (d) (1)
Annotated Code of Maryland

Property: MTA # 02076
7272 Wisconsin Avenue (\pm 40,467 Sq. Ft.), Bethesda, MD

Grantor: CP 7272 Wisconsin Avenue, LLC

Grantee: MDOT MTA

Consideration: \$8,300,000

Appraised Value: \$7,884,500 – Gary Anglemeyer (Selected)
\$8,018,300 – Karen Belinko, (Approved)
Casey Fitzpatrick, Review Appraiser

Special Conditions: None

Fund Source: 80% Federal; 20% Special Funds

Requesting Agency Remarks: The subject property is required for the construction of MDOT MTA's Purple Line Project located in Montgomery County, Maryland. The subject property is zoned Commercial-Residential and sits at the west end of the Purple Line alignment. It contains 82,889 square feet, and is currently improved with an office building. The property was sold in 2016 and the new owners have embarked on a redevelopment which will accommodate the Purple Line alignment and station.

MDOT MTA and the owner worked collectively to develop the terms of an agreement that would allow for accommodation of the Purple Line within the property redevelopment and would coordinate construction activities between the owner and the Purple Line. It was determined between the parties that the property rights to be conveyed for the Purple Line would consist of perpetual vertical easements for the construction, access, operation and maintenance of transit services in the amount of 40,467 square feet with temporary construction easements totaling 17,672 square feet.

DEPARTMENT OF TRANSPORTATION
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3-RP.

MARYLAND TRANSIT ADMINISTRATION (*cont'd*)

Agency Remarks (cont'd):

These property rights were appraised by fee appraiser, Gary Anglemyer, and determined to be valued at \$7,884,500. Mr. Anglemyer's appraisal was reviewed and approved by both MDOT State Highway Administration's Appraisal Review and Federal Transit Administration. Just compensation was set at \$7,884,500. An administrative settlement was reached in the amount of \$8,300,000.

The MDOT MTA contends that the ability to amicably settle with the Owners is fair, equitable and in the best interest of all parties. The Office of the Attorney General of Maryland has reviewed this proposed settlement and concurs that it is reasonable, prudent and in the public interest.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

MDOT 9
DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



Contact: George E. Fabula, Jr. 410-767-3908
gfabula@mta.maryland.gov

4-RP. **MARYLAND TRANSIT ADMINISTRATION**
Real Property – Acquisition

Recommendation: That the Board of Public Works approve Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

Authority: Transportation Article, § 7-204 (d) (1)
Annotated Code of Maryland

Property: MTA # 01460
8810 Leonard Drive (\pm 1,450 Sq. Ft.),
Silver Spring, MD

Grantor: Nicole M. Bayhurst and Paul M. Bayhurst

Grantee: State of Maryland, Maryland Transit Administration

Consideration: \$77,750

Appraised Value: \$77,750 – Stephen Muller (Selected)
\$36,250 – Thomas Weigand, (Approved)
Joseph DiPietro, Review Appraiser

Special Conditions: None

Fund Source: 80% Federal; 20% Special Funds

Requesting Agency Remarks: The subject property is required for the construction of MDOT MTA's Purple Line Project located in Montgomery County, Maryland. The subject property is zoned Residential, consists of approximately 15,696 square feet, and is improved with a residential dwelling. The proposed acquisition consists of 1,450 sq. ft. in fee simple and 1,481 sq. ft. in temporary construction easement. This acquisition was filed into condemnation on March 10, 2017. Since then, an agreement to settle for the amount of the approved appraisal and an agreed inquisition will be filed with the Circuit Court of Montgomery County upon BPW approval.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd REVISIONContact: Joseph Sedtal 410-767-3351
jsedtal@mta.maryland.gov
5-EP-MOD. MARYLAND TRANSIT ADMINISTRATION
Modification: Energy Performance Contract

Contract ID: Energy Performance Contract; MTA-1340
 ADPICS No.: TMTA1340

Contract Approved: DOT Agenda 11/17/10, Item 3-EP

Contractor: Pepco Energy Services, Inc.
 Arlington, VA

Contract Description: This contract provides for the implementation of a comprehensive energy efficiency and guaranteed savings program at various locations for Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Bus, Light Rail, Metro, and MARC facilities.

Modification Description: Modification No. 2 provides for the construction of a wayside energy storage system and implementation of LED lighting upgrade.

Original Contract Term: 11/22/2010 – 11/21/2024

Modification Term(s): 01/04/2018 – 11/21/2024

Original Contract Amount: \$ 7,201,794

Modification Amount: \$ 5,617,514 (cost details below)

Investment Grade Audit Fee	\$ 25,000
Design/Construction	\$5,250,281
Measurement and Verification	\$ 78,771
Maintenance of ESS System	\$ 237,385
Energy Savings Guarantee Bond	\$ 26,107

Prior Mods/Options: \$0 Amendment No. 1; 10/28/2013; Clarified language and MOU between Pepco and MDOT MTA

Revised Contract Amount: \$12,819,308

Percent +/- Change: 78%

Overall Percent +/-: 78%

2nd REVISION
5-EP-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals
DGS-06-EPC-IDC-5.0

MBE Participation: 25%

MBE Compliance: 0%

Requesting Agency Remarks: In 2006, the General Assembly introduced a bill requiring state agencies to monitor and reduce energy consumption by 5% by 2009 and 10% by 2010. In response, the Department of General Services (DGS) bid master agreement services for all state agencies to reduce energy consumption and cost. These agreements went to the Board of Public Works (BPW) on April 18, 2007 as agenda item 1-EP. MDOT MTA conducted a study under this phase I agreement with Pepco, and entered into a 14-year Energy Performance Contract (MTA-1340; approved as Item 3-EP, November 17, 2010; \$7,201,794). The work was financed with the State's Energy Performance Contract Master Lease. Modification #1 (MTA-1340-A1) was executed for no additional funding to clarified language in the original agreement. Over the course of this contract MDOT MTA has installed a solar system on the roof of Northwest Bus Division as well as fluorescent lighting upgrades across multiple MDOT MTA bus facilities.

This modification is to perform audits and install additional energy savings measures at a cost of \$5,617,514 within the existing contract term. The project will be funded by a new energy savings lease that will be bid by the State Treasury Office upon BPW approval. All work under this contract reduces annual overall costs and produces positive cash flow through the contract period.

The work included in this modification includes LED lighting upgrades for 26 Metro facilities and the Metro tunnels, 30 Light Rail facilities, 13 MARC train facilities and 4 bus maintenance facilities. The work also includes installation of the Wayside energy storage system. This system will store heat energy produce by braking trains, and release it to accelerating trains, reducing the consumption of electricity in the acceleration process. Once the energy savings leases are paid for, these projects will continue to save MDOT MTA money and energy.

Fund Source: \$5,250,281 EPC STO Energy Lease Agreement
\$ 367,263 MDOT MTA Operating Budget

Approp. Code: J05H0105 **Resident Business:** No

This item was previously withdrawn from the 12/20/2017 BPW agenda, as item 7-EP-MOD.

BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd REVISION
5-EP-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)
ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$7,201,794	11/22/2010 - 11/21/2024	11/17/2010, # 3-EP	Original Contract
Modification No. 1	\$0	10/28/2013- 11/21/2025	10/28/2013, Amendment	Clarifying language and MOU between Pepco and MDOT MTA
Modification No. 2	\$5,617,514	01/04/2018- 11/21/2024	12/20/2017, 5-EP-MOD	Add LED lighting solutions and Wayside energy storage system to MDOT MTA facilities
Revised Amount	\$12,819,308			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



Contact: Joseph W. Seldal 410-767-3351
jseldal@mta.maryland.gov

6-GM. MARYLAND TRANSIT ADMINISTRATION
RETROACTIVE: General/Miscellaneous Contract

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b)
Annotated Code of Maryland

Contract ID: MARC Station Landscape Penn Line, *MRC-16-025-MT*

Services: Provides all necessary labor, tools, equipment and supervision required to landscape and maintain designated MARC Rail Station sites on the Penn Line.

Vendor: HNB Services, LLC
Baltimore, MD

Dates: 06/01/2017 – 08/17/2017

Amount: \$25,681

Requesting Agency Remarks: RETROACTIVE MDOT MTA's contract with HNB Services, LLC provided landscaping services at MARC rail stations on the MARC Penn Line. Operations for this service began before the date of BPW approval (Item 23-GM; July 26, 2017).

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearances: 17-1706-111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd REVISION

 Contact: Joseph W. Seldal 410-767-3351
 jseldal@mta.maryland.gov

7-GM.

MARYLAND TRANSIT ADMINISTRATION**RETROACTIVE: General/Miscellaneous Contract**

Recommendation: That the BPW ratify Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) payment of compensation to a vendor who provided the MDOT MTA services without a valid contract.

Authority: State Finance & Procurement Article, § 11-204(b)
 Annotated Code of Maryland

Contract ID: Diesel Buses for FY16; *OPS-15-008-EQ*

Services: Provide MDOT MTA with 172 40-foot diesel buses.

Vendor: New Flyer Industries
 Winnipeg, Canada

Dates: 1/28/2016 – 11/30/2017

Amount: \$138,145

Requesting Agency Remarks: **RETROACTIVE** This contract provides 172 40-foot diesel buses for MDOT MTA.

This contract was properly approved by the BPW on January 27, 2016 (Item 21-E). Work was performed on this contract beyond the amount authorized by the BPW. A modification was not brought before the Board prior to invoicing, creating a need for ratification of additional fund by the BPW.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes **MD Tax Clearances:** 15-3083-0011

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION

WITHOUT DISCUSSION

MDOT 15
DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



Contact: Eric T. Lomboy 410-545-0330
elomboy@sha.state.md.us

8-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Install Permanent Preformed Thermoplastic Pavement Markings at Various Locations in Washington County; 4792161420SB

ADPICS No.: 4792161420

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment to perform the activities necessary for the installation of permanent preformed thermoplastic pavement markings at various locations in Washington County.

Awards: Design Paving, LLC.
Chambersburg, PA

Contract Term: 01/25/2018 – 06/30/2020

Amount: \$305,377 NTE

Procurement Method: Competitive Sealed Bidding (Small Business Reserve)

Bids:	Design Paving, LLC.	\$305,377
	Chambersburg, PA	

Proline Painting, Inc.	\$320,715
Jamaica, NY	

Priceless Industries, Inc.	\$347,463
Baltimore, MD	

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: None

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on August 8, 2017, notifying 535 potential contractors, 70 of which were MDOT-certified Minority Business Enterprises. Bids were opened on September 14, 2017.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



8-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: No

MD Tax Clearance: 17-2780-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

January 3, 2018


REVISED

Contact: Eric T. Lomboy 410-545-0330
 elomboy@sha.state.md.us

9-M.
STATE HIGHWAY ADMINISTRATION
RETROACTIVE – Maintenance Contract

Contract ID: Disposal of construction and demolition debris at various locations in Prince George's County; *DUMPD32017*

ADPICS No.: DUMPD32017

Contractor: Brandywine Sand and Gravel Co.
 Fairmont Heights, MD

Recommendation: That the Board of Public Works ratify the payment of compensation to the contractor for providing all labor, materials and equipment necessary to dispose of construction and demolition debris at various locations in Prince George's County.

See §11-204, State Finance & Procurement Article, Annotated Code of Maryland

Dates of Performance: 07/10/2017 – 07/26/2017

...

Amount: \$58,189.20

Agency Remarks: **RETROACTIVE** In early July 2017, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) Laurel Shop received a series of Customer Care Management System (CCMS) complaints for illegal dumping along US-50. The illegally dumped material included dirt, asphalt, construction and building debris. In Prince George's County, construction debris cannot go to the county waste dump and must be disposed at a private facility. The Laurel Shop chose to take the debris to the Brandywine Sand and Gravel Company for disposal.

The disposal of the debris began on July 10, 2017 and concluded on July 26, 2017. There was no contract for the disposal of the debris and the task was much larger than internally estimated by the Laurel Shop Office Manager. In turn, the cost increased beyond small procurement threshold, a fact which was not fully communicated to superiors until after all the work had been completed. As a result, the employee who did not properly procure the dumping services has been disciplined and is no longer able to perform any level of procurement at MDOT SHA.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 3, 2018



REVISED

9-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

MDOT SHA recommends that the Board ratify the payment compensation of \$58,189.20 to Brandywine Sand and Gravel Co. for work performed from July 10, 2017 to July 26, 2017. When the State and a contractor act in good faith but the procurement activity “violates Division II,” the “contractor shall be awarded compensation for actual expenses reasonably incurred under the procurement contract, plus a reasonable profit...” See §11-204, *State Finance & Procurement Article, Annotated Code of Maryland*.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 17-3323-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

January 3, 2018

	Pages
Architecture and Engineering	1 thru 4
Maintenance	5 thru 8
General Miscellaneous	9 and 10
Real Property	11 and 12
Leases	13 and 14
Capital Grants and Loans	15

REVISED

Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

1-AE. ARCHITECTURE AND ENGINEERING SERVICES
Department of Public Safety and Correctional Services
Contract ID:

Demolition of Multiple Buildings at the
 Baltimore City Correctional Complex
 Project No. KT-000-170-D01
 ADPICS No. 001B8400000

Contract Description: Contract to design the demolition strategy of multiple buildings at the Baltimore City Correctional Complex. Identify the extent of demolition of 16 major structures and 23 minor structures within the complex. Also includes the removal of numerous underground utilities and restructuring various security enclosures.

Procurement Method:

Maryland Architectural and
 Engineering Services Act

<i>Bids or Proposals</i>	<i>Second Round Evaluation</i>
ATI/Penza Bailey Architects, a Joint Venture, Baltimore, MD	203.83
Bushey Feight Morin Architects, Inc., Hagerstown, MD	194.83
SP Arch, Inc., Windsor Mill, MD.	-

Award:

ATI/Penza Bailey Architects, a Joint Venture

Term:

36 Months

Amount:

\$2,430,000.00

MBE Participation:

35%, SBR only, full split goal (6% African
 American, 2% Hispanic, 9% Women owned)

VSBE Participation:

5%

Performance Bond:

N/A

REVISED

1-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

Remarks: This solicitation was advertised on eMaryland Marketplace on August 11, 2017. Ten firms submitted "Letters of Interest" and four of the ten firms submitted technical proposals. Three of the four proposals were evaluated as responsive. On September 15, 2017 the Qualification Committee reported to the Secretary of DGS that two firms achieved above the minimum qualifying score of 85%. It was determined that a telephone interview Second Phase qualification meeting was required. The second round qualification meeting occurred October 2, 2017. DGS Procurement issued a POD on October 17, 2017 authorizing the commencement of fee negotiations with the highest ranking firm of ATI/Penza Bailey Architects, a Joint Venture.

On October 14th, 21st and 28th fee negotiation meeting occurred and a fair and reasonable fee was negotiated. Approval is requested for all six phases, however, only the first four phase of the design contract will be activated at this time. MCCBL of 2017 will be used to fund the first four phases of design in the amount of \$2,199,988.90 with the understanding that DGS will return to the board to authorize funding for the final two remaining phases in Fiscal Year 2019.

Fund Source: Item 165, MCCBL 2017

Resident Business: Yes

MD Tax Clearance: 17-3292-0101 - ATI
17-3280-1111 – Penza Bailey

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
Lauren.buckler@maryland.gov

2-AE. ARCHITECTURE AND ENGINEERING SERVICES
Department of Veterans Affairs

Contract ID: Expansion of Burial Capacity, Phase III
and Infrastructure Improvements
Project No. VC-001-170-002
ADPICS No. 001B8400000

Contract Description: Contract to design the expansion of the burial capacity of the Cheltenham Veterans Cemetery. This approximate 10-acre expansion project will also provide access roads, irrigation, and landscaping. This project also consists of designing a 3,000 GSF Administrative Building, a 6,300 GSF Maintenance Building, a 1,200 GSF Bulk Materials Storage Building and 1000 SF renovation of existing maintenance building.

Procurement Method: Maryland Architectural and
Engineering Services Act

<i>Bids or Proposals</i>	<i>Second Round Evaluation</i>
Whitney Bailey Cox & Magnani, LLC - Baltimore, MD	187.17
Alpha Corporation - Baltimore, MD	180.00
EBA Engineering – Baltimore, MD	-
KCI Technologies, Inc. – Sparks, MD	-

Award: Whitney Bailey Cox & Magnani, LLC

Term: 12 Months

Amount: \$1,013,021.00

MBE Participation: 36%

VSBE Participation: 6%

Performance Bond: N/A

2-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

Remarks: This solicitation was advertised on eMaryland Marketplace on June 9, 2017. Six firms submitted Letters of Interest and four submitted technical proposals. All four technical proposals received, were evaluated as responsive; two of the four firms achieved the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was required. The Qualification Committee's recommendation of the ranking of the firms authorized negotiations with the top ranked firm of Whitney Bailey Cox & Magnani, LLC.

On December 1, 2017, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the Department of General Services and approved as required by Title 13-308 of the State Finance and Procurement Article, Annotate Code of Maryland. Approval is requested for all six phases.

Fund Source: Item 004, CA 2017

Resident Business: Yes

MD Tax Clearance: 17-1212-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Daniel Schmuck
410.767.7522
Daniel.Schmuck@maryland.gov

3-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Unarmed Uniformed Guard Service
Project No. 001IT820680
ADPICS No. 001B8400273

Description: Contract to provide unarmed uniformed guard service for the Department of General Services at Louis L. Goldstein District Court Multi-Service Center in Prince Frederick for three years.

Procurement Method: Competitive Sealed Bids

Bids or Proposals	Amount
CSI Corporation of DC, Silver Spring, MD	\$761,940.00
Amazing Security & Investigations, LLC, College Park, MD	\$768,540.00
Nextier Group, LLC, Richmond, VA	\$1,388,800.00

Award CSI Corporation of DC

Term: 02/01/2018 – 01/31/2021
(SB #12-22308)

Amount: \$457,164.00 (Three years)
\$152,388.00 Option year 1
\$152,388.00 Option year 2
\$761,940.00 with option years

MBE Participation: N/A

Performance Bond: No

Hiring Agreement Eligible: Yes

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 26, 2017 as a Small Business Reserve Solicitation. Approximately 552 vendors were notified of this solicitation electronically. Bids were opened October 17, 2017 and five bids were received. Two bids were rejected because the bidders did not meet the minimum qualifications. The recommended contractor, CSI Corporation of DC, Silver Spring has been found responsible, its bid responsive and has confirmed its bid.

3-M. MAINTENANCE CONTRACT (cont'd)

Fund Source: H00 18 33621 0823 \$63,495.00
H00 19 33621 0823 \$152,388.00
H00 20 33621 0823 \$152,388.00
H00 21 33621 0823 \$88,893.00

Resident Business: Yes

MD Tax Clearance: 17-3274-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Daniel Schmuck
410.767.7522
Daniel.Schmuck@maryland.gov

4-M. MAINTENANCE CONTRACT
Department of Human Services

Contract ID: Unarmed Uniformed Guard Service
Project No. 001IT820684
ADPICS No. 001B8400230

Description: Contract to provide unarmed uniformed guard service at the Department of Human Services/ Wicomico Department of Social Services/BOSE in Salisbury.

Procurement Method: Competitive Sealed Bids
Small Business Reserve

<i>Bids or Proposals</i>	<i>Amount</i>
Amazing Security and Investigations, LLC., College Park, MD	\$203,064.48
Dreams Over America Inc., Fort Washington, MD	\$214,657.92
Stay Alert Security Services, LLC., Bowie, MD	\$237,247.20

Award Amazing Security and Investigations, LLC
SB12-23693

Term: 5/1/2018 – 4/30/21

Amount: \$203,064.48 (Three years)

MBE Participation: N/A

VSBE Participation N/A

Performance Bond: No

Hiring Agreement Eligible: Yes

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 8, 2017. Approximately 539 vendors were notified of this solicitation electronically. Bids were opened August 29, 2017 and six bids were received. Two bids were rejected because the bidders did not meet the minimum qualifications. Another bid was rejected because the bidder stated they could not meet the pricing in their bid. The recommended contractor, Amazing Security and Investigations, LLC has been found responsible, its bid responsive and has confirmed its bid.

4-M. MAINTENANCE CONTRACT (cont'd)

Fund Source: N00 18 G6010 66% FED,34%GEN 0819 7220 \$11,281.36
N00 19 G6010 66% FED,34%GEN 0819 7220 \$64,688.16
N00 20 G6010 66% FED,34%GEN 0819 7220 \$64,688.16
N00 21 G6010 66% FED,34%GEN 0819 7220 \$54,406.80

Resident Business: Yes

MD Tax Clearance: 17-2706-1010

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

5-GM. GENERAL MISCELLANEOUS
Department of General Services

Reference: Capital Projects Unencumbered Balances

Description: In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions: Transfer spending authority to the Construction Contingency Fund of \$178,189.35

Original
 Authorization

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009

Chapter 485 of the 2009 Laws of Maryland

ST. MARY'S COLLEGE OF MARYLAND

092	Anne Arundel Hall Reconstruction	\$ 2,040.00	\$ 1,685,000
093	Maryland Heritage Interpretive Center	\$ 44,077.31	\$ 816,000
BPW-JUDICIARY/MULTI SERVICE CENTERS			
801	Rockville District Court	\$ 77,640.54	\$17,990,000
	Total MCCBL 2009	\$ 123,757.85	

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2011

Chapter 396 of the 2011 Laws of Maryland

UNIVERSITY OF MARYLAND COLLEGE PARK

036	Campuswide Bldg Syst & Infrastructure Improvemt	\$ 1.00	\$ 5,000,000
UNIVERSITY OF MARYLAND BALTIMORE COUNTY			
045	Performing Arts & Humanities Complex	\$ 30,500.80	\$ 31,200,000
MORGAN STATE UNIVERSITY			
074	Lillie Carroll Jackson Museum	\$ 3,871.20	\$ 50,000
	Total MCCBL 2011	\$ 34,373.00	

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2012

Chapter 444 of the 2012 Laws of Maryland

ST. MARY'S COLLEGE OF MARYLAND

089	Anne Arundel Hall Reconstruction	\$ 7,528.58	\$ 310,000
	Total MCCBL 2012	\$ 7,528.58	

5-GM. GENERAL MISCELLANEOUS (cont'd)

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2013

Chapter 424 of the 2013 Laws of Maryland

COPPIN STATE UNIVERSITY

069 Science and Technology Center \$ 6,090.92 \$44,412,000

ST. MARY'S COLLEGE OF MARYLAND

112 Anne Arundel Hall Reconstruction \$ 6,439.00 \$ 4,580,000

TOTAL MCCBL 2013 \$ 12,529.92

**Total transfer of spending authority to the
Construction Contingency Fund \$ 178,189.35**

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

6-RP. REAL PROPERTY

Department of Natural Resources

Recommendation: Approve Access Easement Agreement

Property: Access Easement in Gambrill State Park, Frederick County

Grantor: State of Maryland, to the use of the Department of Natural Resources

Grantee: Barbara A. Arnold, Surviving Spouse, Sole Tenant

Consideration: \$4,100.00

Authority § 10-305, State Finance and Procurement Article, Annotated Code of MD

Appraised Value: \$3,600.00 - 1/22/16 - Terrence W. McPherson - Fee Appraiser,
William T. Beach, Review Appraiser

Remarks: Approval is requested for an access easement to Barbara A. Arnold, surviving spouse and sole tenant to provide the only viable ingress and egress to her residential property located at 8211 Gambrill Park Road in Frederick County. The Arnold residence abuts Gambrill State Park.

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20160502-0339. It is recommended to grant an access easement (right-of-way) to Barbara A. Arnold. Mrs. Arnold plans to use the access easement to provide the only viable ingress and egress to the residential property located at 8211 Gambrill Park Road, which abuts the Gambrill State Park.

An exception is requested to BPW Advisory 2005-3, requiring appraisals to be dated within one year of Board of Public Works approval. The original appraisal obtained by Mrs. Arnold contained errors in the appraisal methodology used and several months lapsed while the appraisal was revised and reviewed again by DGS. The comparable sales used in the revised appraisal were from January 2016.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

7-LT. TENANT LEASE
State Board of Elections

Landlord/Owner: AKP Limited Partnership
1312 Bellona Ave.
Lutherville, MD 21093

Property Location: 7364 Baltimore Annapolis Blvd.
Glen Burnie, MD 21061

Space Type:	Warehouse	Lease Type:	Renewal	Square Feet: 44,854
Duration:	3 years	Effective:	02/01/2018	
Annual Rent:	\$219,784.60	Square Foot Rate:	\$4.90	

Utilities Responsibility: Tenant

Custodial Responsibility: Landlord

Previous Board Action: 12/03/2014; Item 13-LT

Fund Source:

Program	Subprogram	Sub-object	PCA	Amount
IO102	1000	1301	00108	\$219,784.60

Recommendation: Approval is requested for a three year renewal lease of 44,854 sf at a rate of \$4.90 per sf at an annual amount of \$219,784.60. Reference is made to item 13-LT approved on 12/3/14, wherein the Board of Public Works approved a three year lease for the period 1/1/15 – 12/31/17 with a 6 month hold-over provision, which was not listed in the item. The lease will be in hold-over for the period 1/1/18 – 1/31/18.

Remarks:

1. The lease incorporates 39 use in common parking spaces.
2. Election Law Article § 9-102 passed in 2007 mandated that Maryland elections be conducted with paper ballots capable of being read and tabulated by precinct-based optical scanners. This warehouse is used to receive, house, inventory, allocate, and test the new system as well as train users on the system and distribute it to end users. In addition the warehouse will also receive and store the old system until decommissioning and disposal occurs.

7-LT. TENANT LEASE (cont'd)

Remarks:

3. The lease contains a termination for convenience clause, and the standard 6 month holdover provision.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, E-Maryland Marketplace and the DGS website
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: *Mahmood Yahyai*
410.767.4246
Mahmood.yahyai@maryland.gov

8-CGL. CAPITAL GRANTS AND LOANS
Higher Education Commission

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

Chesapeake College

Todd Performing Arts Center (TPAC) Chiller and Roof Replacement – Construction
The project scope includes demolition, replacement of the existing chiller unit and roof serving the Todd Performing Arts Center (TPAC) building. The TPAC chiller unit and roof have exceeded their useful life terms. There are no longer parts available for the chiller and it is highly inefficient. Newer Freon and VRV technologies will vastly improve efficiency and performance. The roof has developed some leaks in key areas.

\$646,000

MCCBL 2016/ Item 117

CC-12-MC16-453

Matching Fund: Chesapeake College – \$215,333

Cost sharing is 75% State share, 25% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$861,333.00	\$646,000.00	\$215,333.00
This Action	\$861,333.00	\$646,000.00	\$215,333.00

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Chesapeake College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplemental

Contact: Wendy Scott-Napier

410.767.4088

wendy.scott-napier@maryland.gov

9-LT-MOD. TENANT LEASE

Department of Public Safety and Correctional Services

Landlord: Hampton Plaza, LLLP
300 East Joppa Road, Towson, MD 21286

Property Location: 300 East Joppa Road, Suites 1000, 400B, 301, A010, 1104
Towson, MD 21286

Space Type:	Office	Lease Type:	Modification	Sq.Ft.:	48,130
Duration:	10 yrs	Effective:	4/15/2018		
Annual Rent	\$781,997.90 (yrs 1 - 3) \$800,524.30 (yrs 4 - 6) \$825,050.85 (yrs 7 & 8) \$850,038.95 (yrs 9 & 10)	Square Foot Rate:	\$16.25 (yrs 1 - 3) \$16.63 (yrs 4 - 6) \$17.14 (yrs 7 & 8) \$17.66 (yrs 9 & 10)		

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Actions: #24-L, dated 6/14/1995; #7-L, dated 4/5/2000; #10-L, dated 9/19/2001; #14-L, dated 5/21/2003; #20-L, dated 9/21/2005; #10-LT-OPT, dated 4/6/2011; #15-LT-MOD, dated 9/16/2015.

Fund Source:

Program	Subprogram	Sub object	PCA	Sq. Ft.	Cost psf	Annual Amt.
Q00A0101	1110	1310	1110	46,155	\$16.58	\$765,249.90
(storage)				1975	\$8.48	\$ 16,748.00
Total						\$781,997.90

Recommendation: Approval is requested to modify the existing lease by adding 14,752 NUSF for ten (10) years and to extend the term of the existing lease for an additional two (2) year period. The modified lease will be in effect from 4/15/18 – 4/14/28. After adding the additional space, the total lease will be 48,130 NUSF with an average blended rate of \$16.82. The 48,130 nusf includes 1,975 sq. ft. of storage space and 46,155 sq. ft. of office space. Reference is made to item #15-LT-MOD dated September 16, 2015 wherein the Board of Public Works approved a 10 year lease term for 33,378 NUSF at 300 E. Joppa Road for the period 11/15/15 – 4/14/26.

Supplemental

9-LT-MOD. TENANT LEASE (*cont'd*)

Remarks:

1. With the expansion space, the total amount of office space leased by the using agency is 46,155 NUSF, which will accommodate approximately 241 full time employees which equates to 192 nusf per employee. Under the prior lease the space efficiency at this location was 219 nusf per employee.
2. The lease contains no operating expense escalation pass throughs for increases related to utilities, janitorial services and supplies, and real estate taxes. This will result in savings to the State in the form of future cost avoidance for increases in utilities, janitorial expenses and real estate taxes.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.02.05.05.
4. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS**THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**