

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
AUGUST 14, 2019

MEETING LOCATION: GOLDSTEIN TREASURY BLDG, 80 CALVERT STREET
ASSEMBLY ROOM, ANNAPOLIS, MD 21401

Item		Section page no.	Overall page no.
SECRETARY'S AGENDA			

1	Agriculture		1
2	Board of Public Works PAARs		2
3-6	Board of Public Works Wetlands		3
7-8	Housing & Community Dev't		11
9-10	Natural Resources		14
11-15	Environment		11
16	MD Environmental Service		23
17	MD Stadium Authority		24
18	Planning/MD Historical Trust		26
19	St. Mary's College of MD		27
20	Bonds		29

APPENDIX			
-----------------	--	--	--

A1	Juvenile Svs	App1	30
A2-A4	Public Safety & Correctional Svs	App3	32
A5	Health	App8	37
A6	Transportation	App10	39

SUPPLEMENT A			
DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY			

1	Community Parks and Playgrounds	DNR1	41
4-5		DNR5	45
2-3	Program Open Space Local Share	DNR2	42
6		DNR7	47
7	Rural Legacy	DNR8	48
8	Timber Sales	DNR9	49

SUPPLEMENT B			
DEPARTMENT OF BUDGET AND MANAGEMENT			

1-5	Service Contracts	1B	50
6	General Miscellaneous	17B	66
7	Supplemental: MD Supplemental Retirement Plans	18B	67
8	Supplemental: Labor	20B	69

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
AUGUST 14, 2019

Item		Section page no.	Overall page no.
SUPPLEMENT C			
UNIVERSITY SYSTEM OF MARYLAND			
1	G.O. Bond Proceeds	1C	71
2	University of MD Center for Environmental Science	4C	74
3-4	University of MD Baltimore	6C	76
5	University of Baltimore	10C	80
SUPPLEMENT D			
DEPARTMENT OF INFORMATION TECHNOLOGY			
1	Information Technology	1D	81
3-6		3D	83
11		22D	98
2	Comptroller	2D	7882
7-8	Public Safety & Correctional Svcs	12D	92
9-10	State Board of Elections	16D	96
11	Task Orders	22D	102
12	Supplemental: Task Orders	27D	107
13	Supplemental: Information Technology	29D	109
MARYLAND DEPARTMENT OF TRANSPORTATION			
1	MD Transportation Authority	MDOT1	112
2	MD Transit Administration	MDOT2	113
3-11	State Highway Administration	MDOT4	115
12	Task Orders	MDOT21	132
DEPARTMENT OF GENERAL SERVICES			
1	Construction	DGS1	134
2	Construction Modification	DGS2	135
3-4	Maintenance	DGS3	136
5	Equipment	DGS7	140
6-9	General Miscellaneous	DGS9	142
10	Real Property	DGS14	147
11-17	Leases	DGS15	148
18-21	Capital Grants & Loans	DGS23	156

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019**



*Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grants***

Recommendation: That the Board of Public Works approve funding 21 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$658,557.30

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount
Caroline	Benjamin Adam Chaffinch	CR-2019-2765	14,000
	Matthew P. Manship	CR-2020-2022	49,827
	TBGH Farms LLC	CR-2020-2023	63,300
		CR-2020-2024	50,000
Carroll	David Mark Savage	AT-2019-2769	12,500
	5 D Farms, LLC	MP-2019-2718	38,789
		MP-2019-2720	82,000
Cecil	Amos S. King	AT-2019-2771	105,067
Charles	Zekiah Farms, LLC	AT-2019-2753	8,900
Harford	Robert J. Kelly, III	LS-2019-2754	18,700
	Scott N. Sebring	LS-2019-2770	2,200
Howard	L. Meadow Farm Partnership	RS-2019-2779	12,000
Kent	New Grand View Holdings	CH-2019-2680	6,800
	New Grand View Holdings	CH-2019-2681	8,800
		CH-2019-2682	7,100
		CH-2019-2697	5,800
	Richard Rosenberg	SA-2019-2678	14,000
Queen Anne's	Glen P. Dumont	CH-2019-2775	11,400
	Department of Natural Resources c/o Jessica Conley	CH-2019-2577	18,300
Somerset	Stanley A. Daniels Sr.	CR-2019-2774	79,200
		CH-2019-2615	49,875

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Gabriel Gnall 410.260.7335
gabriel.gnall@maryland.gov

2. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

Information Technology
Public Safety & Correctional Svs

July, Aug, & Sept 2018
June 2019

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

3. **BOARD OF PUBLIC WORKS**
Wetlands Licenses
Cattail Creek, Anne Arundel County

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for the following projects involving dredging or filling or both in Cattail Creek, a navigable water of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Background: Anne Arundel County seeks to mechanically maintenance dredge a 2,015 linear foot main channel in the western most portion of Cattail Creek. As the County does this work, other applicants seek approval for ancillary mechanical maintenance-dredging projects on 13 spur channels. This Item recommends the main channel and nine abutting spur channels: one channel at the Berrywood Drive community marina; three channels at the Hartman Drive community marina; and five individual channels. See Sec. Agenda Item 4 for recommendation to approve the other four individual channels which require mitigation payments.

ANNE ARUNDEL COUNTY

19-0130 **ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS** – To improve navigable access by mechanically maintenance dredging a main channel, providing for a 6-year dredging period, and collecting two core sediment samples.

Severna Park, Cattail Creek

Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal and subsequent maintenance dredging.

19-0152 **BERRYWOOD COMMUNITY ASSOCIATION** – To improve navigable access by mechanically maintenance dredging a spur channel within a community marina (at Berrywood Drive) and providing for a 6-year dredging period.

Severna Park, Cattail Creek

Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal and subsequent maintenance dredging.

19-0314 **BERRYWOOD COMMUNITY ASSOCIATION** – To improve navigable access by mechanically maintenance dredging three spur channels within a community marina (at Hartman Drive) and providing for a 6-year dredging period.

Severna Park, Cattail Creek

Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal and subsequent maintenance dredging.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



3. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands Licenses
Cattail Creek, Anne Arundel County

ANNE ARUNDEL COUNTY (cont'd)

- 19-0162** **MICHAEL THEISEN** – To mechanically maintenance dredge a spur channel, provide for a 6-year dredging period, and construct a platform and a boat lift.
Severna Park, Cattail Creek
Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal, platform removal, and subsequent maintenance dredging.
- 19-0153** **ROBERT DeSANTIS** – To mechanically maintenance dredge a spur channel and provide for a 6-year dredging period.
Severna Park, Cattail Creek
Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal, platform removal, and subsequent maintenance dredging.
- 19-0155** **EDWIN FEE, SR.** – To mechanically maintenance dredge a spur channel and provide for a 6-year dredging period.
Severna Park, Cattail Creek
Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal, platform removal, and subsequent maintenance dredging.
- 19-0156** **DENNIS BUTLER** – To mechanically maintenance dredge a spur channel and provide for a 6-year dredging period.
Severna Park, Cattail Creek
Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal, platform removal, and subsequent maintenance dredging.
- 19-0161** **CHARLES FITZGERALD** – To mechanically maintenance dredge a spur channel and provide for a 6-year dredging period.
Severna Park, Cattail Creek
Special conditions: Time-of-year restriction. Requirements for dredged material transport and disposal, platform removal, and subsequent maintenance dredging.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

4. **BOARD OF PUBLIC WORKS**
Wetlands Licenses with Mitigation
Cattail Creek, Anne Arundel County

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant licenses for project involving dredging in Cattail Creek, a navigable water of Maryland; and (2) require the licensees to mitigate new impacts to shallow water habitat in tidal wetlands by paying the amounts specified into the Tidal Wetlands Compensation Fund.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” *Section 16-202, Environment Article, Annotated Code of Maryland*; see also COMAR 23.02.04.

Mitigation: “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” COMAR 23.02.04.14D. MDE may recommend mitigating for the loss of wetlands through “monetary compensation to the Wetlands Compensation Fund” only when it determines “that creation, restoration, or enhancement of tidal wetlands are not feasible alternatives.” COMAR 26.24.05.02B(6).

Background: Reference is made to Sec. Item **3** on today’s Agenda in which the Wetlands Administrator recommends approval of a dredging project through which Anne Arundel County Public Works will mechanically maintenance dredge a 2,015 linear foot channel in the western most portion of Cattail Creek with related licenses to mechanically maintenance dredge nine abutting spur channels. Dredging for the Cattail Creek main channel and the nine spurs referenced in Item **3** is considered maintenance dredging.

An additional four applicants similarly seek to dredge spur channels to improve navigational access. However, those four projects will create **new impact to shallow water habitat**. Dredging is prohibited “in shallow water areas three feet or less” unless the applicants can show “historic boat use since January 1, 1972.” COMAR 26.24.03.02.D(3). MDE concluded that the shallow water dredging was not prohibited as “this area has historically been accessed by boats,” but that in light of the impacts to shallow water habitat, mitigation is appropriate.

MDE recommends that the mitigation for the shallow water habitat impacts be calculated at \$75,000 per acre (\$1.72 per square foot) at the 1:1 ratio.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



4. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands Licenses with Mitigation
Cattail Creek, Anne Arundel County

ANNE ARUNDEL COUNTY

19-0159 **DAVID HARVEY** — To improve navigational access by performing new and maintenance dredging, by mechanical method, for a spur channel.

Severna Park, Cattail Creek

NOTE: This applicant's spur channel has 724 square feet of new impact to shallow water habitat.

\$1.72 x 724 square feet = \$1,245 (mitigation fee)

Special conditions: Time-of-year restriction. Requirements for dredged material transport, subsequent maintenance dredging, and payment of the mitigation fee into the Tidal Wetlands Compensation Fund.

19-0160 **HARRY F. SMITH** — To improve navigational access by performing new and maintenance dredging, by mechanical method, for a spur channel.

Severna Park, Cattail Creek

NOTE: This applicant's spur channel has 292 square feet of new impact to shallow water habitat.

\$1.72 x 292 square feet = \$502 (mitigation fee)

Special conditions: Time-of-year restriction. Requirements for dredged material transport, subsequent maintenance dredging, and payment of the mitigation fee into the Tidal Wetlands Compensation Fund.

19-0157 **ROBERT ADAMS** — To improve navigational access by performing new and maintenance dredging, by mechanical method, for a spur channel and installing a boat lift.

Severna Park, Cattail Creek

NOTE: This applicant's spur channel has 940 square feet of new impact to shallow water habitat.

\$1.72 x 940 square feet = \$1,617 (mitigation fee)

Special conditions: Time-of-year restriction. Requirements for dredged material transport, subsequent maintenance dredging, and payment of the mitigation fee into the Tidal Wetlands Compensation Fund.

19-0154 **SCOTT NEVIN** — To improve navigational access by performing new and maintenance dredging, by mechanical method, for a spur channel; *retroactively* approve timber platform and two boat lifts

Severna Park, Cattail Creek

NOTE: This applicant's spur channel has 940 square feet of new impact to shallow water habitat.

\$1.72 x 1,504 square feet = \$2,587 (mitigation fee)

Special conditions: Time-of-year restriction. Requirements for dredged material transport, subsequent maintenance dredging, and payment of the mitigation fee into the Tidal Wetlands Compensation Fund.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

5. **BOARD OF PUBLIC WORKS**
Wetlands Licenses

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling or dredging or both in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

18-0941 ROBERT N. KATZ AND ANNAPOLIS HOUSE LLC – To improve navigable access by mechanically dredging an area, removing a floating platform, and providing for 6-year dredging period.

Annapolis, Spa Creek

Special conditions: Time-of-year restriction. Requirements for removing an unauthorized platform, transporting dredged materials, staking the dredged area, carrying out a post bathymetric survey, and transporting, disposing and subsequent maintenance dredging of dredged materials.

18-1146 THOMAS RIPLEY – To control shoreline erosion and improve navigable access by mechanically dredging an area, removing a boat lift, replacing an in-kind pier with platform, boat house, and boat lift; constructing pier boatlift, and piles; replenishing stone revetment; constructing containment groins and filling, grading and planting with marsh vegetation.

Annapolis, Little Magothy River

Special conditions: Restriction on number of slips, lifts, hoists, and accessory platforms. Requirements on boat lift and structure removal, stone revetment design, construction and content, marsh establishment, marsh maintenance plan, subsequent maintenance dredging, and transporting dredged material, documentation of marsh growth, staking, and post-dredge bathymetric survey.

Wetlands created: 800 s.f.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



5. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands Licenses

CECIL COUNTY

- 19-0040 *BOHEMIA BAY YACHT HARBOUR CONDOMINIUM ASSOCIATION, INC.* –
To construct a stone revetment.
Chesapeake City, Bohemia River
*Special conditions: Requirements for design, construction, and content of stone
revetment.*

ST. MARY'S COUNTY

- 19-0218 *RONALD MCGEE* – To stabilize a shoreline by placing stone revetment and
constructing stone groins.
Hollywood, Patuxent River
*Special conditions: Requirements for design, construction, and content of stone
revetment.*
- 19-0329 *RICK FREEMAN* – To stabilize a shoreline by constructing stone groins.
Hollywood, Patuxent River
*Special conditions: Requirements for design, construction, and content of stone
revetment.*

TALBOT COUNTY

- 18-0346 *MYSONS LEGACY LLC* – To stabilize a shoreline by placing stone revetments,
sills, edging, constructing and replacing stone groins, repairing a stone revetment,
and filling and grading with sand and planting marsh vegetation.
Hollywood, Patuxent River
*Special conditions: Requirements for design, construction, content of stone
revetment and marsh construction, accept term or management plan.*
Wetlands created: 26,858 s.f.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

6. **BOARD OF PUBLIC WORKS**
Wetlands License with Mitigation

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a project involving dredging in the navigable waters of Maryland; and (2) require the licensee to mitigate new impacts to shallow water habitat in tidal wetlands by paying \$6,820 into the Tidal Wetlands Compensation Fund.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” *Section 16-202, Environment Article, Annotated Code of Maryland*; see also COMAR 23.02.04.

Mitigation: “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” COMAR 23.02.04.14D. MDE may recommend mitigating for the loss of wetlands through “monetary compensation to the Wetlands Compensation Fund” only when it determines “that creation, restoration, or enhancement of tidal wetlands are not feasible alternatives.” COMAR 26.24.05.02B(6).

Description: In this application to improve boating access, applicants seek to mechanically dredge a main channel and extend the channel as well as dredge three spur channels and perform periodic maintenance dredging for six years. While dredging the main channel is considered maintenance dredging, the extension to the main channel has 3,965 square feet of new impact to shallow water habitat.

Dredging is prohibited “in shallow water areas three feet or less” unless the applicants can show “historic boat use since January 1, 1972.” COMAR 26.24.03.02.D(3). MDE concluded that the dredging was not prohibited as “evidence of historic water depths can be assumed,” but that in light of the impacts to shallow water habitat, mitigation is appropriate.

MDE recommends that the mitigation for the shallow water habitat impacts be calculated at \$75,000 per acre (\$1.72 per square foot) at the 1:1 ratio.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



6. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License with Mitigation

ANNE ARUNDEL COUNTY

18-0942 *THOMAS K. PETERSON, JOHN JACKSON & CHARLES BENGSTON* — To improve navigational access by performing new and maintenance dredging, by mechanical method, for two sections of a main channel and two spur channels.
Annapolis, Spa Creek

NOTE: This applicant's spur channel has 940 square feet of new impact to shallow water habitat.
\$1.72 x 3,965 square feet = \$6,820 (mitigation fee)

Special conditions: Requirements for dredged material transport, subsequent maintenance dredging, staking, a post-dredge bathymetric survey, and payment of the mitigation fee into the Tidal Wetlands Compensation Fund.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contacts: John Maneval (301) 429-7714 john.maneval@maryland.gov
Mike Haloskey (301) 429-7523 michael.haloskey@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

7. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Neighborhood Business Development Program

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development lending general obligation proceeds as described.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.13.01

The *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: Vehicles for Change, Inc.

Project Property: 3413-3427 Greenmount Avenue, Baltimore City 21218

Loan Amount: \$410,000

Fund Source: MCCBL of 2018: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Collateral: First lien position on project property.

Background: Vehicles for Change Inc. is a nonprofit 501(c)(3) corporation that empowers families with financial challenges to achieve economic and personal independence through car ownership by offering general automotive care training and basic maintenance training. VFC operates in Maryland, Virginia and Michigan.

In January 2017, VFC received a donation of a garage business based in Baltimore City's Waverly neighborhood at 3413-3427 Greenmount Avenue. The donation included all the business's moveable equipment, supplies, and spare parts but did not include the real property. As part of the transaction, VFC leased the real property for \$12,500 monthly, and agreed to pay real estate taxes and utility expenses of approximately \$1,000 monthly. The lease agreement includes an option for VFC to purchase the building and attached garage equipment for \$1 million.

The building is appraised at \$950,000. The fixed equipment's value is estimated at \$150,000. Anticipated cost of improvements is \$100,000. DHCD's loan of general obligation bond proceeds will be used to finance the acquisition of the property, along with a combination of BRNI, State bond bills, private donations, and grant funds. Improvements include minor build-out and finish work of the building offices.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



7. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*
Neighborhood Business Development Program

VFC receives 99% of its car donations from the public. VFC repairs the cars to meet quality and safety standards and then transfers them to eligible families, referred by social service agencies, for as little as \$850. Since 1999, VFC has awarded more than 6,200 cars to low income families, changing the lives of more than 21,000 people. An in-house survey reports that 75% of VFC recipients achieved better jobs or increased earnings an average of \$7,000 within the first year by having vehicle ownership and reliable transportation.

Another component of VFC's model is the Full Circle Auto Repair Training Center. The center trains individuals, from a variety of low income backgrounds, in automotive services. The program focuses on training individuals who have been incarcerated. The training provides hands-on experience in the automotive centers in Halethorpe and Waverly, social enterprises that are open to the public. Additionally, it offers a "second chance" as part of the prison reentry program. Program results have been excellent. VFC reports a 100% completion and placement rate at an average starting salary of \$35,000 and a 1% recidivism rate, Notably, two graduates earn over \$100,000 annually.

Helping finance the purchase and minor renovations at the Vehicles for Change Greenmount Avenue operation will contribute to Baltimore City's revitalization. The project is a vocational/educational facility providing employment opportunities and advantages to area residents. The purchase of the property will decrease VFC's monthly expenses, allowing it to further invest in the business model and community outreach. Without this State support, the project will not be completed.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019**



*Contacts: Gregory Hare (301) 429-7775 gregory.hare@maryland.gov
Brien O'Toole (301) 429-7761 brien.otoole@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
*Rental Housing Works Program***

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development lending general obligation proceeds as described.

Borrower: The Residences at Glenarden Hills 2, LLC

Project: The Residences at Glenarden Hills 2
3171 Rolland Kenner Loop, Lanham 20706
Prince George's County

Loan Authority: § 4-401 *et seq.*, Housing and Community Development
Article, Annotated Code of Maryland; COMAR 05.05.02

The Rental Housing Works Program finances rental housing that will be occupied by seniors with household incomes up to 60% of the area median income.

Loan Amount: \$2,500,000
Fund Source: MCCBL 2019 - *Rental Housing Works Program*
Collateral: Deed of Trust

Project Sponsor: Pennrose, LLC

Description: The project will construct 55 new units for the elderly in Lanham, Prince George's County. The residences will provide 47 one-bedroom units and 8 two-bedroom units in a four-story, elevator building for households earning less than 50% and 60% of the area median income.

Sources	Amount
Rental Housing Works (this Item)	\$ 2,500,000
Freddie Mac First Mortgage Loan	\$ 4,790,000
4% Low Income Housing Tax Credit Equity	\$ 4,610,443
HOME – Prince George's County	\$ 750,000
Prince George's County Infrastructure Funds	\$ 1,099,456
Deferred Developer Fee	\$ 437,403
Total	\$14,187,302

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Gabe Cohee (410) 260-8753
gabe.cohee@maryland.gov
Matthew Fleming (410) 260-8719
matthew.fleming@maryland.gov

9. **DEPARTMENT OF NATURAL RESOURCES**
Chesapeake and Atlantic Coastal Bays Trust Fund

Recommendation: That the Board of Public Works approve DNR making three grants of general obligation bond proceeds for the projects described.

Authority: §§ 8-2A-01 *et seq.*, Natural Resources Article,
§ 8-301, State Finance and Procurement Article,
Annotated Code of Maryland

Project: Lake Churchill Mainstem East Stream and Floodplain Restoration
14-15-2659 TFC 15
Grantee: Potomac Conservancy
Location: Seneca Creek, Montgomery County
Grant Amount: \$1,427,356
Description: Restore Seneca Creek watershed/1,660 linear ft of stream and floodplain
Fund Source: MCCBL of 2015 (Ch. 495, Acts of 2015): *Chesapeake and Atlantic Coastal Bays Trust Fund* Source Code: 14086

Project: Dorsey Run Watershed Restoration
14-13-2648 TFC 15
Grantee: Columbia Association
Location: Little Patuxent Watershed, Howard County
Grant Amount: \$209,951
Description: Install 67 residential rain gardens through cost-share program; construct 1,550 sq. ft bioretention facility in Little Patuxent watershed.
Fund Source: MCCBL of 2013 (Ch. 424, Acts of 2013): *Chesapeake and Atlantic Coastal Bays Trust Fund* Source Code: 12062

Project: Restoring Baltimore Watersheds
14-14-2647 TFC 15
Grantee: Blue Water Baltimore
Location: Gwynn's Falls Watershed, Baltimore City and Baltimore County
Amount: \$400,000
Description: Install stormwater management using green infrastructure in Baltimore City and County. Projects will leverage match from Baltimore City, Baltimore County, MDOT Maryland Port Administration, and engage 500+ volunteers and students.
Fund Source: MCCBL of 2014 (Ch. 463, Acts of 2014): *Chesapeake and Atlantic Coastal Bays Trust Fund* Source Code: 13083

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



9. **DEPARTMENT OF NATURAL RESOURCES** *(cont'd)*
Chesapeake and Atlantic Coastal Bays Trust Fund

Program: Through the Chesapeake and Atlantic Coastal Bays Trust Fund, Maryland accelerates Bay restoration by focusing financial resources on efficient and cost-effective non-point source pollution control projects. State agencies work with local partners, including local governments and non-profits, to administer the Fund to leverage monies to the greatest extent possible, to target the funds geographically, and to engage the community at large.

Selection Process: The Chesapeake and Atlantic Coastal Bays Trust Fund annually solicits the most effective and cost-efficient non-point source pollution reduction projects in geographically targeted areas. Cost-effectiveness is defined as cost per pound of reduction per State dollar, geographic targeting, and readiness and ability to proceed. The inter-agency and third-party review panel also consider co-benefits such as habitat creation and environmental justice.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Nicole Carlozo (410) 260-8726
nicole.carlozo@maryland.gov
Emily H. Wilson (410) 260-8436
Emilyh.wilson@maryland.gov

10. **DEPARTMENT OF NATURAL RESOURCES**
Coastal Resiliency Program

Recommendation: That the Board of Public Works approve DNR granting \$348,480 in general obligation bond proceeds to design five restoration projects in five jurisdictions.

Authority: § 8-301, State Finance and Procurement Article, Annotated Code of Maryland

Program: The Coastal Resiliency Program was developed to address escalating risks to Maryland communities and public resources from extreme weather and climate-related events. Recognizing that coastal habitats buffer communities from weather-related events such as hurricanes and flooding, DNR developed a Coastal Resiliency Assessment. This targeting model identifies areas where restoration can provide the greatest protection benefits for infrastructure, communities, businesses, and habitats. The Coastal Resiliency Program will implement on-the-ground natural and nature-based projects in priority areas where nature can help communities become more resilient to flooding and erosion. Projects will protect both public and private investments, while demonstrating a suite of nature-based projects that will enhance the ability of communities to respond to or recover from storms, flooding and other coastal hazards.

DNR will provide technical assistance and grant funds to entities to design living shoreline, marsh enhancement, green infrastructure and nature-based projects. These projects will restore eroding shorelines at vulnerable locations along the State's coast and reduce the impacts of flooding on vulnerable communities. After design, DNR will return to the Board for approval to award construction funds.

Fund Source: MCCBL of 2019 (Ch. 14, Acts of 2019): *Coastal Resiliency Program*

Project:	Fleming Park	CRP 01-20
Grantee:	Chesapeake Bay Foundation	
Location:	Dundalk, Bear Creek, Baltimore County	
Amount:	\$100,000	
Description:	Design a green infrastructure and wetland restoration project with offshore oyster reef balls, clean dredged material, and climate-resilient features to demonstrate beneficial use of dredged material in an urban environment while enhancing community resilience to storm surge, erosion, sea level rise, and urban flooding.	

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019**



**10. DEPARTMENT OF NATURAL RESOURCES (cont'd)
*Coastal Resiliency Program***

Project: Hyattsville CRP 02-20
Grantee: Low Impact Development Center
Location: Hyattsville, Prince George's County
Amount: \$62,491.36
Description: Design submerged gravel wetland with climate-resilient features to reduce localized flooding, improve water quality, and help protect road and commercial infrastructure in highly impervious area of Hyattsville.

Project: Chesapeake Bay Environmental Center CRP 03-20
Grantee: Wildfowl Trust of North America
Location: Grasonville, Queen Anne's County
Amount: \$62,000
Description: Design a thin-layer dredge placement project to enhance approximately 20 acres of tidal wetlands and increase community and ecological resilience to sea level rise.

Project ID: Myrtle Point CRP 04-20
Grantee: Commissioners of St. Mary's County
Location: California, Patuxent River, St. Mary's County
Amount: \$60,000
Description: Design 528 linear foot living shoreline with climate-resilient natural features and 5.6 acres of wetland enhancement to address erosion and sea level rise while preserving beach access within Myrtle Point Park.

Project: Swans Gut CRP 05-20
Grantee: Maryland Coastal Bays Program
Location: Stockton, Worcester County
Amount: \$63,988
Description: Design regenerative stream channel to reduce flood impacts to the Swans Gut Creek road and bridge while providing fish passage benefits at Big Millpond dam.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

11. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Bay Restoration Fund

Recommendation: That the Board of Public Works approve new grant as described.

Authority: Maryland Water Quality Financing Administration Act
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

Project: Frostburg CSO Elimination Phase IX-A (Charles Street)

Recipient: City of Frostburg

Amount: Up to \$1,779,049

Location: Allegany County/Legislative District 1B

Project Description: The proposed project involves the next phase in a multi-phase project to separate combined sewers within the City of Frostburg and reduce the frequency and volume of combined sewer overflows that occur during wet weather events. This project will replace aging sewer lines and eliminate several flow obstructions and numerous infiltration and inflow issues within the City of Frostburg to significantly reduce wet weather wastewater flows to downstream facilities of Allegany County, Town of LaVale, and the City of Cumberland Wastewater Treatment Plant. The project will reduce combined sewer overflow discharges in compliance with MDE's consent decree with the City of Frostburg. This project is consistent with Maryland's climate change adaptation and resiliency objectives through the reduction of overflows that are exacerbated by increased precipitation or flooding events.

Project Funding Sources:

Bay Restoration Fund Grant BR-CR 14.01	\$ 1,779,049
Local Share	\$ 454,149
Total Estimated Project Cost:	\$ 2,233,198

Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

12. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Bay Restoration Fund

Recommendation: That the Board of Public Works approve new grant funding as described.

Authority: Maryland Water Quality Financing Administration Act
§§ 9-1601----9-1622, Environment Article, Annotated Code of Maryland.

Project: Little Patuxent Water Reclamation Plant Advanced Process
Instrumentation and Control System (APICS)
BR-CWCA-01-14

Recipient: Howard County Department of Public Works

Amount: Up to \$1,818,450

Location: Howard County/Legislative District 13

Project Description: The Clean Water Commerce Act of 2017 supports the State's efforts to restore the Chesapeake Bay by expanding Bay Restoration Fund expenditures to include costs associated with purchasing cost-effective nitrogen, phosphorus, or sediment load reductions, not to exceed \$4 million in fiscal year 2018, \$6 million in fiscal year 2019, and \$10 million in fiscal years 2020 and 2021. Ch. 367 (Laws of 2017). The nitrogen, phosphorus, and sediment load reductions purchased cannot come from the agriculture sector. MDE may enter into any contract until June 30, 2021 that may be funded for the expected life of the best management practice resulting from nutrient load reduction.

This Little Patuxent Water Reclamation Plant project is to develop and implement advanced online instrumentation coupled with automated control and active management, along with expanded treatment regime to achieve treatment level and performance exceeding the enhanced nutrient removal (ENR) to provide additional nitrogen and phosphorus reductions from the original ENR goals. MDE will provide annual payments for the purchase of verified annual reductions of nitrogen and phosphorus beyond ENR based on the agreed upon unit prices. Annual purchases are estimated to be between \$146,000 and \$746,520 depending on the actual verified reductions.

This project is part of MDE efforts to achieve additional nutrient reductions to offset the projected increase in nutrient and sediment loadings from runoff due to climate change.

Fund Source: Bay Restoration Fund Grant BR-CWCA-01-14

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

13. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Bay Restoration Fund

Recommendation: That the Board of Public Works approve further funding as described.

Authority: Maryland Water Quality Financing Administration Act
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

Project: Maryland Correctional Institution Wastewater Treatment Plant
Enhanced Nutrient Removal Upgrade

Recipient: Maryland Environmental Service

Amount: Up to \$259,848

Location: Washington County/Legislative District 2A

Project Description: Planning, design, and construction of Enhanced Nutrient Removal upgrades at the Maryland Correctional Institution Wastewater Treatment Plant are being made to the existing capacity of 1.6 million gallons per day. Upon completion of the upgrades, the plant will be capable of achieving an annual effluent total nitrogen goal of 3.0 mg/L and total phosphorus goal of 0.3 mg/L. The purpose of this project is to reduce nutrients to Antietam Creek and ultimately to the Chesapeake Bay. This funding will add a fine screen system. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.22 (this Item)	\$ 259,848
Bay Restoration Fund Grant BR-NR 03.22 (Secretary Item 14 (12/2/15))	\$ 6,504,691
Local Share	<u>\$ 7,367,483</u>
Total Estimated Project Cost:	\$14,132,022

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov / cheryl.reilly@maryland.gov

14. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Energy-Water Infrastructure Program

Recommendation: That the Board of Public Works approve new grant as described.

Authority: §§ 9-20B-01 -- 9-20B-12, State Government Article, Annotated Code of MD

Project: Denton Wastewater Treatment Plant Anoxic Reactor Mixer Replacement

Recipient: Town of Denton

Amount: Up to \$68,875

Location: Caroline County/Legislative District 36

Project Description: The project upgrades the existing mixers at the post anoxic reactors for the Denton Wastewater Treatment Plant (WWTP). This work includes replacing the mixers and other ancillary tasks. This upgrade will reduce WWTP energy consumption by providing more efficient equipment. This project is consistent with the Greenhouse Gas Reduction Act's Statewide goal of reducing greenhouse gas emissions 40% by 2030.

Project Funding Sources:

Energy Water Infrastructure Program Grant, EWIP 01.06 (U00A01.14)	\$ 68,875
Local Share	\$ 6,977
Total Estimated Project Cost:	\$ 75,852

A written agreement between the Maryland Energy Administration and MDE provides funding from the Strategic Energy Investment Fund for this project.

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov / cheryl.reilly@maryland.gov

15. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Energy-Water Infrastructure Program

Recommendation: That the Board of Public Works approve new grant as described.

Authority: §§ 9-20B-01 -- 9-20B-12, State Government Article, Annotated Code of MD

Project: Thurmont Wastewater Treatment Plant Reactor Aeration Optimization

Recipient: Town of Thurmont

Amount: Up to \$460,346

Location: Frederick County/Legislative District 4

Project Description: This project reduces energy use and produces savings through modifying the existing air system and supplemental mixing systems at the Thurmont Wastewater Treatment Plant. The two blowers will be replaced with lower horse power blowers to meet attenuating air demands. The surface mixers will be replaced with hyperbolic mixers that ensure complete mixing under any aeration amount and will operate as needed to meet plant loading requirements. The modifications will reduce energy consumption and meet the aeration and mixing demands at the plant. This project is consistent with the Greenhouse Gas Reduction Act's Statewide goal of reducing greenhouse gas emissions 40% by 2030.

Project Funding Sources:

Energy Water Infrastructure Program Grant, EWIP 01.11 (U00A01.14)	\$ 460,346
Local Share	\$ 536,054
Total Estimated Project Cost:	\$ 996,400

A written agreement between the Maryland Energy Administration and MDE provides funding from the Strategic Energy Investment Fund for this project.

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Ellen Frketic 410-729-8307
efrketic@menv.com

16. **MARYLAND ENVIRONMENTAL SERVICE**
Fair Hill Natural Resources Management Area

Construction Contract: Fair Hill NRMA Water System Upgrade
MES Project #1-19-2-28-5

Description: Construct water treatment plant, elevated water tower and water distribution system.

Procurement Method: Competitive Sealed Bids

Bids:	M2 Construction LLC	Lancaster, PA	\$5,057,734
	Allen Myers MD, LLC	Fallston, MD	\$5,177,000
	Corman Kokosing Construction Co.	Annapolis Junction, MD	\$5,287,000
	Pact Two, LLC	Ringoes, NJ	\$5,315,000

Award: M2 Construction LLC, Lancaster PA

Amount: \$5,057,734

Term: 320 calendar days

MBE Participation: 14%

Remarks: The water system and all its components at the Fair Hill Natural Resources Management Area are several decades old and have exceeded anticipated life expectancy. Not only is this upgrade necessary to reliably serve the facility and all its regularly-scheduled recreational events, but it will also enhance the water service for a new 5*Three Day international equestrian competition that Fair Hill has been selected to host. The new water system will be more reliable in meeting the facility's demands.

Fund Source: MCCBL of 2016, 2017, 2018: *MES Infrastructure Improvement Fund* UB00

Appropriation Code: 177 MCCBL 16, PCA# 12012 - \$ 346
198 MCCBL 17, PCA# 12034 - \$2,771,126
266 MCCBL 18, PCA# 12057 - \$2,286,262

Tax Compliance No.: 19-2195-1101

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Philip Huston (410) 333-1560
phutson@mdstad.com

17. **MARYLAND STADIUM AUTHORITY**
Camden Yards Sports Complex
Bid Package No. 1

Contract ID: Camden Yards Sports Complex
Warehouse Improvements Project
MSA Project No. 18-070

Recommendation: That the Board of Public Works approve the award of Bid Package No. 1 for construction of the Warehouse Improvements project.

Contractor: J. Vinton Schafer & Sons, Inc.

Prior Approval: Secretary's Agenda Item 8 (3/6/19) (pre-construction services)

Project: The Warehouse Improvements Project consists of several architectural, electrical, and mechanical improvements to both the interior and the exterior of the B&O Warehouse at Camden Yards.

Bid Package Description: Bid Package No. 1 includes 14 trade packages, general conditions, allowances, contingencies, and CM fees associated with the construction of:

- Public lobby renovations
- New canopy of east side of the building
- Lighting for exterior signage
- Façade lighting
- Signage upgrades
- HVAC upgrades to 4th floor

It is anticipated there will be a second Bid Package that will include HVAC upgrades to the remainder of the building and window repairs.

This Bid Package No. 1 Amount: \$3,811,571

Pre-Construction Amount: \$201,092

Revised Amount: \$4,012,663

Term: 3/2019 – 10/2022

MBE Goal: 29%

Subgoals: 6% African American
2% Hispanic American
9% Women

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



17. **MARYLAND STADIUM AUTHORITY** (*cont'd*)
Camden Yards Sports Complex

Remarks: After award of the preconstruction services, this project was separated into fourteen packages – general trades, selective demolition, steel, millwork, roofing, drywall and ceilings, ceramic tile, terrazzo, painting, flagpoles, signage, mural painting, mechanical, and electrical. Each bidder was asked to separately price each of the individual projects.

Schafer advertised the construction packages and issued documents for trade contractor participation in: *eMaryland Marketplace*, the Stadium's website, Schafer's website, Smartbid, and the Bluebook; and also directly solicited numerous trade contractors.

This Bid Package comprises trade packages were advertised at three separate times. The advertisements indicated that bids would be accepted from pre-qualified trade contractors, and also provided a contact to assist contractors with achieving pre-qualification. Pre-bid meetings were hosted. All attendees were provided with summary project information and allowed to tour the project site.

Competitive, sealed trade contractor bids were received and opened. Post-bid scope review meetings were conducted with selected trade contractors to ensure that their bids were both responsive and complete. Contractor received 43 bids for the 14 packages advertised.

Fund Source: MSA Non-Budgeted Funds

Tax Compliance No.: 19-2297-1000

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Charlotte Lake 410.697.9559
charlotte.lake@maryland.gov

18. **DEPARTMENT OF PLANNING**
Maryland Historical Trust
Historic Preservation Capital Grant Program

Recommendation: Approve the use of general obligation bond proceeds for two grants totaling \$150,000.

Fund Source: MCCBL of 2018: *Maryland Historical Trust Appropriation #18281*

A. Evergreen House Museum \$100,000
15603 Trimble Road NW, Mount Savage, Allegany County

Grantee: Evergreen Heritage Center Foundation, Inc.

Description: Interior and exterior rehabilitation including roof, gutter, and downspout repair/replacement; carpentry and masonry repair/replacement; ceiling repairs; thermal and moisture protection; selective demolition; and associated architectural, engineering, and consulting services. [Total estimated project costs: \$100,000]

Remarks: The Evergreen complex comprises fourteen contributing resources on a 167-acre parcel. The Evergreen House Museum consists of the original ca. 1780 stone cellar, 1820s two-story Federal-style addition, and late 19th century portion with Victorian embellishments that replaced the original log structure. The house features an unusual roof with crow's-foot stamped metal shingles.

B. Iron Hill Cut Jasper Quarry Archaeological Preserve \$50,000
Muddy Lane, Elkton, Cecil County

Grantee: Archaeological Conservancy

Description: Acquisition of subdivided parcel on Muddy Lane, Elkton, MD 21921 [Total estimated project costs: \$50,000]

Remarks: This National Register-listed archaeological site, which is an important extant Native American jasper quarry, was a source of the red-to-yellow cryptocrystalline stone that was prized by ancient flint knappers for tool and weapon production. The property's research potential is great as it represents an exceptional Maryland possibility to examine models of procuring high quality lithic material in the yearly rounds of ancient Native Americans inhabiting the region.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Contact: Paul Pusecker 240-895-4413
papusecker@smcm.edu
Carolyn Curry 240-895-4282
cscurry@smcm.edu

19. ST. MARY'S COLLEGE OF MARYLAND
Marketing Services

Recommendation: That the Board of Public Works approve a contract for enrollment marketing services that, with the exercise of the **second renewal option**, will increase in value to the \$1 million Board approval threshold.

Authority: § 11-203(e). State Finance & Procurement Article, Annotated Code of Maryland.

Contract Description: Provide enrollment marketing services on as-needed basis.

Option 2 Description: Exercise **second one-year renewal option**.

Original Procurement Method: Competitive Sealed Proposals

Award: Creative Communications Associates, Troy, NY
(subsidiary of Hotchalk, Inc., Wilmington, DE)

Original Contract Term: 11/17/2017 – 6/30/2018 (w/four 1-year options)

Prior Option 1 Term: 7/1/2018 – 6/30/2019

No-Cost Extension: 7/1/2019 – 8/14/2019

This Option 2 Term: 8/15/2019 – 6/30/2020

Original Amount: \$ 294,451 (7½ month base term)

Prior Option 1 Amount: \$ 696,800 (1 year)

Previous Total: \$ 991,251

This Option 2 Amount: \$ 500,000

Total Contract Amount: \$1,491,251

Fund Source: College Funds

Resident Business: Yes **MD Tax Clearance:** 19-2196-0001

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Revised

19. ST. MARY'S COLLEGE OF MARYLAND (cont'd)
Marketing Services

Remarks: Through its own statutory authority, in December 2017 the College awarded a services contract to Creative Communication Associates for less than \$1 million. The award was based on a competitive procurement in which the College received 13 proposals. The College evaluated the 13 proposals: one was **rated as** unacceptable; five were rated as marginal; five firms were rated acceptable; and two were rated as excellent. Of the two proposals rated excellent, CCA was the lower bidder.

Because the contract was anticipated to be less than \$1 million, the College did not bring the procurement to the Board for approval to award. However, **when the College decided to exercise the second of four renewal options, it realized that the total contract amount would increase to over the \$1 million threshold. The College extended the base term to process the Board submission, a six-week no-cost extension during which the College is not issuing any work orders. The College seeks approval to exercise the second option and will return to the Board if the College anticipates further modifications or options that exceed the statutory threshold.**

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 14, 2019



Revised

Contact: Christian Lund (410) 260-7920
clund@treasurer.state.md.us

20. **BONDS**

Recommendation: The State Treasurer recommends the adoption of the attached resolutions concerning the sale of \$550,000,000 State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2019, Second Series, consisting of:

- Second Series A Up to \$248,675,000¹ Second Series Bidding Group 1 Tax-Exempt Bonds (Competitive)
- Second Series A Up to \$251,325,000² Second Series Bidding Group 2 Tax-Exempt Bonds (Competitive)
- Second Series B \$50,000,000³ Taxable Bonds (Competitive)

dated as of their delivery, expected to be August 28, 2019.

- Ratifying and approving:
 - (i) The Preliminary Official Statement dated August 7, 2019;
 - (ii) The Summary Notice of Sale for the Second A Series Bonds and the Second Series B Bonds published in *The Bond Buyer* on August 2, 2019; and
 - (iii) The resolutions authorizing the Bond Sale adopted on July 24, 2019.
- Accepting electronically transmitted bids for the purchase of Second Series A Bidding Group 1 Bonds; Second Series A Bidding Group 2 Bonds; and Second Series B Bonds.
- Determining successful bidders and awarding sale of Second Series A Bidding Group 1 Bonds; Second Series A Bidding Group 2 Bonds; and Second Series B Bonds to the respective winning bidders.
- Ordering the sale and issuance of the Second Series Bonds at the rates set forth in the successful bids.
- Authorizing and approving the issuance of the final Official Statement.

¹Winning bidder for Second Series A Bidding Group 1 Tax-exempt Bonds (competitive): Morgan Stanley & Co., LLC
²Winning bidder for Second Series A Bidding Group 2 Tax-exempt Bonds (competitive): Bank of America Merrill Lynch
³Winning bidder for Second Series B Taxable Bonds (competitive): Raymond James & Associates, Inc

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 1

Contact: Eric T. Lomboy 410-767-7522
Eric.Lomboy@maryland.gov

**A1. DEPARTMENT OF GENERAL SERVICES for
DEPARTMENT OF JUVENILE SERVICES**
Thomas J. S. Waxter Children's Center

Contract ID: Emergency HVAC Repairs
ADPICS No.: 001B9400499
Project: DD-591-191-003

Contract Type: Construction

Description: Replace 30-ton York HVAC roof top unit; replace split system units for small day room A&B; repair York roof top unit 1&3; replace compressor and filter drier and perform maintenance on unit condenser and air handler # 2 in cell block A; replace condenser fan motor and blade in unit; replace filter, belts, clean coils condenser and air handler #3 in big day room B; repair bard unit # 2-Mental Health and bard unit # 3-Mental Health.

Procurement Method: Emergency

Emergency Declared: May 23, 2019

Bids: Kelly HVAC, Inc., Upper Marlboro \$ 99,815
JCM Control Systems, Inc., Lutherville \$162,891

Award: Kelly HVAC, Inc.

Award Date: June 3, 2019

Contract Amount: \$99,815

Term: 180 calendar days

MBE Participation: None

Fund Source: K0101 K412 0809 1K412

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 2

**A1. DEPARTMENT OF GENERAL SERVICES for
DEPARTMENT OF JUVENILE SERVICES (cont'd)
*Thomas J. S. Waxter Children's Center***

Remarks:

Nature of Emergency: The facility experienced HVAC equipment malfunctions with several cooling units requiring compressor replacements and roof top unit repairs/replacements. Because the equipment was inoperable or not performing, the facility was at risk of shutting down when temperatures exceeded acceptable standards. Due to the lack of vacant beds at the two other detention centers, DJS did not have alternative in-State space to hold these youth if they had to transfer due to cooling issues.

Basis for Selection: Low responsive bid from a responsible bidder.

Tax Compliance No.: 19-1742-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 3

Contact: Katherine Z. Dixon 410-585-3035
Katherine.Dixon@Maryland.gov

A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Patuxent Institution

Contract ID: Emergency Boiler Repairs at the Patuxent Institution
Project No.: KD-001-190-C06
ADPICS No. Q00P9407960

Contract Type: Construction

Description: Emergency boiler repairs due to fire at facility.

Procurement Method: Emergency

Bidders:

M&M Welding and Fabricators, Inc., Mount Airy, MD	\$608,000
J.F. Fischer, Inc., Baltimore, MD	\$729,600
Maryland Mechanical Systems, Inc., Baltimore, MD	\$898,000

Emergency Declared: April 22, 2019

Award: M&M Welding and Fabricators, Inc.

Award Date: June 25, 2019

Amount: \$608,000

Fund Source: FY19, PCA 41410, AOBJ 1402

Term: To be completed by October 15, 2019

MBE Participation: 100%

Remarks:

Nature of Emergency: A boiler at Patuxent Institution caught fire on April 19, 2019. The fire left the facility without steam and hot water supply to the kitchen, housing, and medical areas, creating hazards to the safety and welfare of staff and inmates.

DPSCS did the following:

- Rented temporary boiler (See Sec. Item A2 (6/19/19))
- Contracted with engineer to design replacement boiler system and make repairs to the damaged roof to accommodate new system (See Sec. Item A1 (6/19/19))
- Contracted to repair damaged system (this Report)
- Contracted to repair roof (see Companion Report A3 on today's Agenda).

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 4

A2. **DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES** (cont'd)
Patuxent Institution

Remarks: (cont'd)

Basis for Selection: M&M Welding and Fabricators, Inc. was able to meet the needs of the emergency and provided the lowest bid.

Tax Compliance: 19- 1796-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 5

Contact: Katherine Z. Dixon 410-585-3035
Katherine.Dixon@Maryland.gov

A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Patuxent Institution

Contract ID: Emergency Roof Repairs at the Patuxent Institution
Project No.: KD-001-190-C07
ADPICS No. Q00P9407989

Contract Type: Construction

Description: Replace two building roof sections damaged by boiler fire.

Procurement Method: Emergency

Bidders:

K.O. Contracting, Inc., Severn, MD	\$ 31,600
Alliance Exterior Construction, Baltimore, MD	\$ 39,030
Simpson of Maryland, Inc., Hanover, MD	\$ 85,794
Detwiler Roofing	\$102,000

Emergency Declared: April 22, 2019

Award: K.O. Contracting, Inc.

Award Date: June 28, 2019

Amount: \$31,600

Fund Source: FY19, PCA 41410, AOBJ 8125

Term: 90 days **MBE Participation:** None

Remarks:

Nature of Emergency: A boiler at Patuxent Institution caught fire on April 19, 2019. The fire left the facility without steam and hot water supply to the kitchen, housing, and medical areas, creating hazards to the safety and welfare of staff and inmates.

DPSCS did the following:

- Rented temporary boiler (See Sec. Item A2 (6/19/19))
- Contracted with engineer to design replacement boiler system and make repairs to the damaged roof to accommodate new system (See Sec. Item A1 (6/19/19))
- Contracted to repair damaged system (see Companion Report A2 on today's Agenda)
- Contracted to repair roof (this Report)

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 6

A3. **DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES** (cont'd)
Patuxent Institution

Remarks: (cont'd)

Basis for Selection: K.O. Contracting, Inc. was able to meet the needs of the emergency and provided the lowest bid.

Tax Compliance: 19- 2029-0000

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 7

Contact: Katherine Z. Dixon 410-585-3035
Katherine.Dixon@Maryland.gov

A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Western Correctional Institution

Contract ID: Emergency Replacement of Air Conditioning Units
at the Western Correctional Institution
Project No.: KN-001-190-C03
ADPICS No. Q00P9407361

Contract Type: Maintenance

Description: Replace air conditioning units in Housing Units #1 and #2 control centers.

Procurement Method: Emergency

Bidders: RH Lapp & Sons, Inc., Baltimore, MD \$63,972
Casto Technical Services, Charleston, WV \$81,126

Emergency Declared: May 17, 2019
Award: RH Lapp & Sons, Inc.
Award Date: May 21, 2019
Amount: \$63,972

Fund Source: FY19, PCA R4410, AOBJ 8124
Term: 45 days
MBE Participation: None

Remarks:

Nature of Emergency: The original air conditioning units in the control rooms of Western Correctional Institution housing units #1 and #2 failed. Replacement parts are unavailable and the refrigerant used in them is being phased out by the EPA. Therefore repair was impossible and replacement of the units was required. Air temperature in these control rooms must be maintained between 68-75° F or the control and security electronics equipment in the rooms may fail. Immediate replacement of the units was required to ensure the health and safety of inmates and staff.

Basis for Selection: RH Lapp & Sons, Inc. was available to meet the needs of the emergency and provided the lowest bid.

Tax Compliance: 19- 1532-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 8

Contact: Ugochukwu Osoh 410-487-8055
Ugochukwu.osoh@maryland.gov

A5. MARYLAND DEPARTMENT OF HEALTH
Maryland Medical Cannabis Commission

Contract ID: Maryland Medical Cannabis Commission
Call Center Services

Contract Type: Services

Description: Call center services with dedicated customer service representatives and resources capable of responding to 1,000-1,200 daily calls from medical cannabis patients and caregivers related to patient registration renewals and application for new identification cards.

Procurement Method: Emergency

Date Emergency Declared: 4/1/2019

Bids: Maximus Health Services \$157,064
Tele Direct \$187,500

Contract Awardee: Maximus Health Services, Inc., Reston, VA

Contract Amount: \$157,064

Award Date: 5/8/2019

Term: 5/8/2019 - 7/31/2019 (w/one 3-month option)

MBE Participation: None

Fund Source: 100% Special Funds

Appropriation Code: 32.02.01.04

Tax Compliance No.: 19-1280-0001

Resident Business: No

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 9

A5. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Maryland Medical Cannabis Commission

Remarks:

Nature of Emergency: As of April 2019, all Maryland medical cannabis patients are required to present a Maryland Medical Cannabis Commission-issued identification card to purchase medication at licensed dispensaries. The new card requirement together with the simultaneous renewals for existing patients created a sudden and unexpected surge in patient calls (up to 1,200 daily). Registration application volume as well as technical issues with the patient registry contributed to the increased call volume. Quality assurance specialists fielding the calls were unable to process patient applications for the ID cards, meaning that patients unable to obtain the ID card before April were not able to purchase medication. Existing staff was not able to handle the incoming call volume as well as process the amount of new patient applications (250-300 daily). The Commission received many calls and emails from patients and providers expressing concern that patients could not obtain needed medication.

Management declared an emergency because this was a public health safety issue that could negatively affect the welfare and public health of patients and required immediate action. To mitigate the emergency, the Commission procured a call center to handle the surge of calls; this allowed existing staff to focus on remediating existing issues with the patient registry and decreased the waiting time for patient registration.

Basis for Selection: The Commission solicited bids from vendors who provide call center service: Maximus Health Services Inc.; Tele Direct of California; CRM Dynamic; and ATS Call Center. The Commission preferred a locally-based company that met all the submission criteria. CRM Dynamics and ATS Call Center did not respond. Both Tele Direct and Maximus expressed interest and submitted bids. In comparing the offers, the Commission determined that Maximus met all required criteria including pricing and responsiveness. Moreover, Maximus is currently providing call center services to Maryland Health Benefit Exchange. Furthermore, Tele Direct required prepayment.

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 10

Contact: John Thornton (410) 385-4850
jthornton@marylandports.com

A6. DEPARTMENT OF TRANSPORTATION
Maryland Port Administration

Contract ID: World Trade Center
Emergency Completion and Preventive Maintenance
219054-S
ADPICS No. P219054

Contract Type: Maintenance

Description: Complete work and preventive maintenance on HVAC equipment at the World Trade Center in Baltimore.

Procurement Method: Emergency

Emergency Declared: 5/20/2019

Award: Flo-Tron Contracting, Inc., Cockeysville, MD

Award Date: 6/14/2019

Amount: \$492,779

Term: 6/14/2019 – 10/31/2019

MBE Participation: 0%

Fund Source: 100% Special (Transportation Trust Fund)
Approp. Code: J03D0002

Remarks:

Nature of Emergency: Under an energy performance contract, Constellation NewEnergy, Inc. (CNE) was to install new HVAC equipment at the WTC and perform preventive maintenance on that equipment before completion and for 13½ years following completion. CNE failed to complete the energy performance contract scope and to perform critical preventive maintenance and other material contract obligations. MDOT MPA terminated CNE for default on February 8, 2019. Since that date, MDOT MPA has been planning how to complete the required work as soon as possible with the least adverse impact on operation of the WTC.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
August 14, 2019



APP 11

A6. DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Port Administration

Remarks: (cont'd)

It was critical that the work and preventive maintenance that CNE failed to perform be completed as soon as possible to ensure the HVAC system would function without interruption and to avoid potential dangers to health, safety, and welfare at the WTC. The HVAC system was at a high risk of being overwhelmed during peak cooling demand if the outstanding work and preventive maintenance was not completed promptly. Failure of the HVAC system could lead to overheated and damaged HVAC equipment, unhealthy and dangerous working conditions for State employees and tenants of the WTC, and closure of the building.

To prevent this serious risk of harm to public health, safety, and welfare, a contract had to be in place as soon as possible so that the contractor could order and obtain delivery of materials and complete the work before the onset of hot weather. It was also critical that preventive maintenance continue to be performed on the equipment until a new contract for building operations and maintenance of the WTC can be awarded. Under that contract, the building service provider will take over responsibility for preventive maintenance of the HVAC equipment. MDOT MPA expects that new contract to be in place starting November 2019.

Standard procurement procedures would not allow MDOT MPA to have a contract in place for completion of the HVAC work and preventive maintenance in time to assure safe and reliable operation of the building when the peak cooling season began. Therefore, MDOT MPA determined it was necessary to award an emergency contract for completion of the HVAC and related work at the WTC and for preventive maintenance through October 2019.

Basis for Selection: MDOT MPA selected the contractor due to its unique experience performing other work on WTC HVAC, especially equipment originally installed under the energy performance contract. For example, this contractor performed emergency work to the WTC heating system, work that CNE was required but failed to perform. See Secretary Agenda Item A1 (1/6/2016).

Tax Compliance No.: 19-0862-1101
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 1

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

1A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Caroline County

Recommendation: Approval to commit \$6,995 for the following **development** project.

Marina Park Fit Trail Stations – \$6,995

Town of Federalsburg, Caroline County
CPP #6959-5-206 MD20190514-0368

Background: Purchase and install ten fit trail exercise equipment stations along the Marshyhope Creek Greenway Trail throughout Marina Park.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$6,995

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 2

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**
Dorchester County

Recommendation: Approval to commit \$25,000 for the following **planning** project.

Dorchester County's Land Preservation Parks and Recreation Plan (2022) – \$25,000
Dorchester County
POS #6980-9-176 MD20190626-0530

Background: Funding to prepare Dorchester County's 2022 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Program Open Space Local
Source Code: 17009 \$23,924.00

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$1,076.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 3

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Frederick County

Recommendation: Approval to commit \$557,418 for the following **development** projects.

1. *Othello Regional Park Development – Phase I – \$343,418*
Frederick County, POS #6758-10-416 MD201801117-0020

Background: Additional funding to develop the 214-acre Othello Regional Park to include lighting, roads and parking lots, paved hiking trails, baseball fields, multipurpose fields, a playground, picnic shelters, restroom facility, maintenance facility, site amenities, landscaping, and associated utilities. Development of this park addresses the need for active recreational facilities in the Brunswick/Rosemont area of the County.

Prior Approvals: \$380,941 (DNR-RP Item 2A [4/18/18])
\$383,905 (DNR-RP Item 5A(3) [8/22/18])

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$340,122.40

Maryland Consolidated Capital Bond Loan 2013, Chapter 424, Acts of 2013
Program Open Space Local
Source Code: 13080 Amount: \$3,295.60

2. *New Market Community Park – \$200,000*
Town of New Market, Frederick County, CPP #6964-10-428 MD20190528-0402

Background: Remove 20+ year old playground equipment; purchase and install new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$200,000

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



3A. **PROGRAM OPEN SPACE LOCAL SHARE**
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM (cont'd)
Frederick County

3. ***Emmitsburg Disc Golf Course – \$14,000***
Town of Emmitsburg, Frederick County, CPP # 6965-10-429 MD20190528-0401

Background: Construct new 18-basket disc golf course at Community Park.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$14,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 5

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

4A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Kent County

Recommendation: Approval to commit \$199,580 for the following **development** project.

Arbor Play Area at Sixth Avenue Park – \$199,580
Town of Betterton, Kent County
CPP #6968-14-116 MD20190514-0379

Background: Remove 20+ year old playground equipment; purchase and install new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$199,580

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 6

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

5A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Talbot County

Recommendation: Approval to commit \$322,400 for the following **development** projects.

1. ***Oxford Community Central Park – \$122,400***
Town of Oxford, Talbot County, CPP #6971-20-135 MD20190514-0369

Background: Replace unused little league field with a recreational area including: bocce courts, concrete chess and table tennis, concrete corn hole games, archery area, grilling stations, picnic pavilion and landscaping.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$122,400

2. ***Easton Point Park – \$200,000***
Town of Easton, Talbot County, CPP #6972-20-136 MD20190514-0370

Background: Create first waterfront park in the Town of Easton by removing all impervious materials and installing top soil, grass, trees, shrubbery, benches and trash receptacles to turn area into greenspace for passive park.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$200,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 7

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**
Washington County

Recommendation: Approval to commit \$45,000 for the following **development** project.

Black Rock Golf Course Maintenance Building Roof Replacement – \$45,000
Washington County
POS #6979-21-370 MD20190626-0529

Background: Replace deteriorating metal golf course maintenance building roof with new metal standing seam roof.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$45,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 8

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

7A. RURAL LEGACY PROGRAM FUNDS
Worcester County

Recommendation: Approval to grant \$144,881 to **Worcester County**, from Rural Legacy Funds to acquire a 58.63-acre conservation easement.

Coastal Bays Rural Legacy Area – Porter Mill Properties, LLC

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 8A (10/19/2016) \$1,104,326 for FY 2017

Project Description: Acquisition of this conservation easement will protect 27 acres of agricultural land, 31 acres of woodlands, and add to a 1,111-acre contiguous area of protected land that extends to the Chincoteague Bay. Preserving this land from development provides additional resiliency to the effects of climate change on the Eastern Shore. This Rural Legacy easement, RL No. 5627, will be held by the County Commissioners of Worcester County.

Easement Value: \$127,022 (\$ 2,166.50 per acre)

Total Other DNR Costs:

Administrative:	\$ 3,811
Incidental:	\$ 12,143
Compliance:	<u>\$ 1,905</u>
	\$ 17,859

Amount Requested: \$ 144,881

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$144,881

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 14, 2019



DNR 9

Contact: Robert Feldt (410)-260-8529
rob.feldt@maryland.gov

8A. **TIMBER SALE**
Worcester County

Recommendation: That the Board of Public Works approve this timber sale of 594,363 board feet of sawtimber, and 57 cords of pulpwood.

Chesapeake Forest
29.9 acres /Compartment WR40 (CF-32-19)

Description: This will be a regeneration harvest of mature Loblolly pine timber. Eleven percent of the stand has been set aside as retention and will also protect a stream/drainage. Following the harvest, the stand will be allowed to naturally regenerate.

No bond money was used in the purchase of this land.

Authority: Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2.

Bids:

Paul M. Jones Lumber Co., Inc.	MD	\$70,135
Millville Lumber Company, Inc.	MD	\$64,900

Award: Paul M. Jones Lumber Co. Inc.

Amount: \$70,135

Estimated Value: \$65,836

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



DBM 1B

Contact: Van Lewis 410-625-5655
vlewis@sra.state.md.us

1-S. STATE RETIREMENT AGENCY
Internal Audit

Contract ID: Investment Audit Services; SRA 17-08; ADPICS # G20B9400011

Contract Description: **RETROACTIVE** - Perform a risk assessment of investments and individual operational audits of Private Equity investments, as well as other investment asset classes. Subsequent auditing procedures will be determined based on the results of the contractor's risk assessment.

Award: BD & Company, Inc.
Owings Mills, MD

Term: 6/1/2019 – 5/31/2020 (w/2 one-year renewal options)

Amount: \$132,613 (1 Year; Base Term; was Option #2)
\$136,591 (1 Year; Option #1; was Option #3)
\$140,689 (1 Year; Option #2; was Option #4)
\$409,893 Total (3 Years)

Procurement Method: Sole Source (Continuity of Services)

Proposals: N/A

MBE/VSBE Participation: None (see Requesting Agency Remarks below)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a Sole Source contract for continuity of services to perform risk assessment of investments and individual operational audits of private equity investments. The Board of Public Works approved the contract award to BD & Company, Inc. for five years (one base year with four one-year renewal options) on May 24, 2017 (DBM Item 1-S). The Agency exercised the first renewal option timely. The Agency intended to exercise the second renewal option; however, the notice to renew the contract was not sent to the contractor prior to the expiration date on May 31, 2019. The contractor continued providing services even without being given notice to exercise renewal option #2 that was eventually sent on June 4, 2019. The purpose of this sole source contract is to continue the contractual relationship intended in the original contract.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



1-S. STATE RETIREMENT AGENCY (cont'd)

The Agency is unable to perform these services without the knowledge and expertise of the contractor and the timing of having to conduct a new competitive procurement now would leave the Agency without services for several months while the procurement was completed and a new contract was awarded. Therefore, it is in the best interest of the State to approve this sole source contract for continuity of services retroactively to ensure services continue for the next three years based upon the competitive procurement conducted two years ago. The contractor's audit team has gained extensive knowledge and experience with the Maryland State Retirement and Pension System's investments, processes, risks, and control while performing the operational risk assessment of its investments, and the audit of Private Equity investments. This acquired knowledge enables the contractor to perform the required audits effectively and efficiently.

During the contract, the Agency will assign task orders to the contractor to perform audits, based on the priority established by the risk assessment during the previously approved contract base term. Results of the audits are communicated to Internal Audit staff, the Board of Trustees' Audit Committee, and Investment Division Staff.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities available for the services to be performed under this contract.

Fund Source: 66% Special (Administrative Expense Fund); 34% Reimbursable

Appropriation Code: G20J01.01

Resident Business: Yes

MD Tax Clearance: 19-1740-0001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



*Contact: Linda D. Dangerfield: 410-859-7097
 ldangerfield@bwiairport.com*

2-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Aviation Administration

Contract ID: Real Estate Consulting Support Services at BWI Marshall and Martin State Airports; MAA-SV-19-003; ADPICS # J00B0600001

Contract Description: Provide assistance with services related to airport property and land use planning at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports.

Awards: Johnson, Mirmiran & Thompson, Inc.
 Hunt Valley, MD

Term: 9/5/2019 (or earlier upon BPW approval) – 8/31/2024

Amount: \$2,000,000 NTE

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking *
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	1	\$1,547,025 (1)	1
O.R. Colan Associates, LLC Frederick, MD	2	\$1,573,614 (2)	2
Greystone & Co, Inc. New York, NY	3	\$2,659,085 (3)	3

*Note: *Technical factors were given greater weight than financial factors in the overall award determination.*

DBE/VSBE Participation: 15.6 % / 0%

Performance Security: None

Incumbent: None

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, two of which are Maryland firms, and included five MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP; all were determined to be reasonably susceptible of being selected for award. Johnson, Mirmiran & Thompson, Inc. was ranked #1 overall with the highest ranked technical proposal and the lowest price. Therefore, award is recommended to Johnson, Mirmiran & Thompson, Inc., as having the most advantageous to the State.

The services under the contract, consistent with Federal Aviation Administration (FAA) and COMAR requirements and associated MDOT procedures, include:

- Property and Land Use Planning that include research and recommendations on real estate market conditions and trends, area-wide land use and zoning, and the highest and best use of airport property holdings;
- Real Estate Actions that include managing the appraisal, acquisition, and disposal of State owned, airport property interests (fee simple and easement);
- Ongoing Management of Property Holdings that include assistance with property demolition plans, updating property holding databases, and coordination of property maintenance activities; and,
- Other Services that include on-site staff support, as necessary, located onsite at MDOT MAA offices and the ability to prepare metes-and-bounds surveys and associated plats.

The contracted services include area-wide land use and airport zoning; ongoing management of property holdings to include property demolition plans; and prepare metes-and-bounds surveys and associated plots in accordance with FAA requirements.

The Award Amount is a not-to-exceed NTE for the estimated based on a model number of labor hours representing six labor categories that were used in the evaluated financial proposal form price model from historical usage data. Since this is an indefinite quantity, fixed unit price contract, the contractor will be paid for its hourly services based on the actual amount and type of labor category services provided at the labor hour unit prices that are fixed in the contract.

A 15% DBE participation goal was established for this contract based upon limited subcontracting opportunities and the limited number of subcontractors available to perform the services; however, the recommended awardee committed to a 15.6% DBE participation goal. No VSBE participation goal was establish for this contract based upon the limited number of VSBE firms and available for the limited subcontracting opportunities.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Fund Sources: 20% Federal; 80% Special (Transportation Trust Funds)

Appropriation Code: J06I0003

Resident Business: Yes

MD Tax Clearance: 19-1957-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



*Contact: Robert Bruce 410-767-0783
Robert Bruce @maryland.gov*

**3-S. MARYLAND DEPARTMENT OF HEALTH
*Prevention and Health Promotion Administration***

Contract ID: Media Advertisement Buys for the MDH Prevention and Health Promotion Administration Programs; OPASS #s: 20-17603, 20-18508, 20-18512, 20-18513, 20-18514

Contract Description: Provide media advertising buys for five participating Prevention and Health Promotion Administration (PHPA) bureaus and programs. These media buys will cover gas station, radio, billboard, transit, television, print and digital venues throughout the State of Maryland. These services are a direct link to various media campaigns that promote PHPA programs while helping to fulfil PHPA's mission to protect, promote, and improve the health and well-being of all Marylanders and their families.

Awards:	Multiple Awardees (See page 8B)
Term:	8/1/2019 – 7/31/2024
Amount:	\$3,131,435 Total (5 Years)
Procurement Method:	Competitive Sealed Proposals (Small Business Reserve)
Proposals:	See page 9B
MBE/VSBE Participation:	None
Performance Security:	N/A
Incumbent:	None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 11 prospective vendors. A copy of the solicitation was sent to the Governor's Office of Minority Affairs.

A total of 42 proposals for five different programs from ten different offerors were received in response to the RFP; however, only 34 proposals were determined reasonably susceptible of being selected for award (see charts beginning on page 9B). Technical and financial factors had equal weight in overall award determination. Four contracts are being recommended for award by the BPW in this agenda item. The fifth contract award is being approved under DBM's delegated authority. The contract award recommendations by program are described below.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

MD Supplemental Nutrition Program for Women, Infants and Children (WIC): Pinnacle Communications (Pinnacle) was ranked #1 overall with the second highest ranked technical offer and third lowest price. The technical differences between Pinnacle and the offeror with the highest technical offer (with the 5th highest price) was not significant enough to warrant the difference in price. By Comparison, the technical differences between Pinnacle and the two offerors with the lowest and second lowest financial offers were ranked technically # 8 and # 10 respectively, were significant enough to outweigh the differences in price. Therefore, award is recommended to Pinnacle as having the most advantageous offer to the State.

Infectious Disease Prevention and Health Services (IDPHS): Red House Communications (Red House) was ranked #1 overall with the third highest technical offer and the second lowest price. The \$43,000 price difference between Red House's proposal and the offeror with the lowest price that had the #8 ranked technical proposal was not significant enough to outweigh the slight technical differences between these two offerors. It was also determined that the slight technical differences between Red House and the two offerors with the highest and second highest technical ranked offers that were ranked financially #4 and #6, respectively, did not warrant the difference in prices. Therefore, award is recommended to Red House as having the most advantageous offer to the State.

MD Center for Chronic Disease Prevention and Control (CCDPC): Red House was ranked #1 overall with the fourth highest technical offer and the second lowest price. It was determined that the slight technical differences between Red House and the three offerors with the highest, second highest and third highest technical offers that were ranked financially #3, #5 and #6, respectively, did not warrant the difference in prices. Additionally, it was determined that the technical differences between Red House and the offeror with the lowest price, ranked #8 technically, did outweigh the slight 4% price difference (\$17,500). Therefore, award is recommended to Red House as having the most advantageous offer to the State.

Advanced Directives Program (AD): Beyond Spots & Dots was ranked #1 overall with the fifth highest technical offer and the second lowest price. The technical differences between Beyond Spots & Dots and the higher ranked technical offers were determined to be insignificant compared to the difference in prices. The highest ranked technical offeror had the fourth lowest price. The technical differences were determined not to be significant enough to warrant the 1.3% higher price. Conversely, the lowest priced offeror's technical proposal was ranked #8, and it was determined that the technical differences between Beyond Spots & Dots and the lowest priced offeror was significant enough to justify Beyond Spots & Dots' 5% higher price. Therefore, award is recommended to Beyond Spots & Dots as having the most advantageous offer to the State.

No MBE or VSBE participation goals were established for this contract based on the limited subcontracting opportunities available. Additionally, this procurement was conducted as a Small Business Reserve.

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Awards: (cont'd)

Awardees	Award Amount	MD Tax Clearances
<i>Maryland Supplemental Nutrition Program for Women, Infants and Children (WIC)</i>		
Pinnacle Communications Baltimore, MD ADPICS # M00B0600045	\$483,500	19-1732-1111
<i>Infectious Disease Prevention and Health Services (IDPHS)</i>		
Red House Communications Pittsburgh, PA ADPICS # M00B0600048	\$1,682,000	19-1743-1000
<i>Maryland Center for Chronic Disease Prevention and Control (CCDPC)</i>		
Red House Communications Pittsburgh, PA ADPICS # M00B0600046	\$485,000	19-1743-1000
<i>Advanced Directive Program at the Maryland Department of Health (AD)</i>		
Beyond Spots and Dots Pittsburgh, PA ADPICS # M00B0600053	\$480,935	19-1733-0000
<i>Maryland Cancer Fund (MCF)</i> [Approved by DBM under its delegation from the BPW. Listed here for informational purposes only.]		
Beyond Spots and Dots Pittsburgh, PA ADPICS # M00B0600054	\$118,020	19-1733-0000

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

**MD Supplemental Nutrition Program for Women, Infants and Children (WIC)
 [OPASS 20-18514]:**

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Pinnacle Communication Resource Company, LLC Baltimore, MD	2	\$483,500 (3)	1
Retroblue Agency, LLC Baltimore, MD	1	\$489,800 (5)	2
Red House Communications Pittsburg, PA	4	\$485,000 (4)	3
Executive Media Communications, Inc. Rockville, MD	8	\$460,000 (1)	4
Beyond Spots & Dots Pittsburg, PA	5	\$493,200 (6)	5
Media Peritus, LLC Columbia, MD	10	\$475,000 (2)	6
Media Works, LTD Baltimore, MD	3	\$500,000 (8)	7
Devaney & Associates Owings Mill, MD	6	\$495,000 (7)	8
JMC Brands Fairlawn, OH	7	\$500,000 (8)	9
Sahara Communications, Inc. Baltimore, MD	9	\$500,000 (8)	10

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

Infectious Disease Prevention and Health Services (IDPHS) [OPASS 20-17603]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Red House Communications Pittsburg, PA	3	\$1,682,000 (2)	1
Pinnacle Communications Resource Company Limited Liability Company Baltimore, MD	1	\$1,727,670 (4)	2
Beyond Spots & Dots Pittsburg, PA	4	\$1,702,320 (3)	3
Media Works Ltd Baltimore, MD	2	\$1,750,000 (6)	4
Executive Media Communications, Inc. Rockville, MD	8	\$1,639,000 (1)	5
Devaney & Associates, Inc. Owings Mills, MD	5	\$1,735,000 (5)	6
Sahara Communications, Inc. Baltimore, MD	6	\$1,750,000 (6)	7
Media Peritus, LLC Columbia, MD	7	\$1,750,000 (6)	8

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

MD Center for Chronic Disease Prevention and Control (CCDPC) [OPASS 20-18513]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Red House Communications Pittsburg, PA	4	\$485,000 (2)	1
Pinnacle Communications Resource Company, LLC. Baltimore, MD	1	\$489,100 (3)	2
Beyond Spots & Dots Pittsburg, PA	2	\$498,975 (5)	3
Executive Media Communications, Inc. Rockville, MD	8	\$467,500 (1)	4
Devaney & Associates, Inc. Owings Mills, MD	5	\$495,000 (4)	5
Media Works LTD Columbia, MD	3	\$500,000 (6)	6
Sahara Communications, Inc. Baltimore, MD	6	\$500,000 (6)	7
JMC Brands Fairlawn, OH	8	\$500,000 (6)	8

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

Advanced Directives Program (AD) [OPASS 20-18512]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Beyond Spots & Dots Pittsburg, MD	5	\$480,935 (2)	1
Pinnacle Communications Resource company, LLC. Baltimore, MD	1	\$487,290 (4)	2
Red House Communication Pittsburg, PA	4	\$485,000 (3)	3
Devaney & Associates, Inc. Owings Mills, MD	3	\$495,000 (5)	4
Media Works, LTD Columbia, MD	2	\$500,000 (6)	5
Executive Media Communications, Inc. Rockville, MD	8	\$457,500 (1)	6
Sahara Communications, Inc. Baltimore, MD	6	\$500,000 (6)	7
JMC Brands Fairlawn, OH	7	\$500,000 (6)	8

Fund Source: Various

Appropriation Codes: M00F0304 & M00F0301

Resident Businesses: Yes for Pinnacle Communications; No for Beyond Spots and Dots & Red House Communications

MD Tax Clearances: See page table above

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



*Contact: Sandy Johnson 410-767-7408
 Sandy.johnson@maryland.gov*

4-S. DEPARTMENT OF HUMAN SERVICES
Calvert County Department of Social Services

Contract ID: Legal Services for Calvert County Department of Social Services, CALDS/SSA/18-005-S, ADPICS # N00B0600039

Contract Description: Provide legal representation for the Calvert County Department of Social Services (CALDSS) for matters of Child Welfare, Adult Protective Services, Adult Services, Foster Care, Child Care, and Services to Families with Children before the Calvert County Courts.

Award: Ferrante, Dill & Hisle, LLC
 Prince Frederick, MD

Term: 9/5/2019 (or earlier upon BPW approval) - 8/31/2024

Amount: \$626,160 (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Ferrante, Dill & Hisle, LLC Prince Frederick, MD	1	\$626,160 (2)	1
The Law Office of Jaimee C. McDowell, LLC Waldorf, MD	2	\$555,000 (1)	2

Note: Technical and financial factors had equal weight in the overall ranking determination.

MBE/VSBE Participation: None (See Requesting Agency Remarks)

Performance Security: None

Hiring Agreement Eligible: Yes

Incumbent: Same

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



*Contact: John Papavasiliou 410-230-6225
John.papavasiliou@maryland.gov*

5-S. DEPARTMENT OF LABOR
Division of Occupational and Professional Licensing

Contract ID: Court Reporting and Transcription Services for the Maryland Department of Labor; DLLR-FY2019-021; ADPICS # P00B0600005

Contract Description: Provide the Department and its regulatory agencies with Court electronic or stenographic reporting services for various administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences and public hearings.

Award: Free State Reporting, Inc.
Annapolis, MD

Term: 9/1/2019 – 8/31/2024

Amount: \$427,375 (5 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

BIDDERS	BIDS
Free State Reporting, Inc. Annapolis, MD	\$427,375
CRC Holdings Inc. dba Salomon Baltimore, MD	\$549,500
Hunt Reporting Company Glen Burnie, MD	\$572,375
Pohlman Reporting Company dba Evans Reporting Saint Louis, MO	\$770,625
Homeland Security and Management Solutions, Inc. dba Dantli Corp. Laurel, MD	\$915,925

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



5-S. DEPARTMENT OF LABOR (cont'd)

MBE/VSBE Participation: None (Single Element of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 24 prospective vendors, 19 of which are Maryland firms, ten of which are MBEs, and five of which are VSBEs.

Five bids were received in response to the IFB. Award is recommended to Free State Reporting, Inc. as being the responsible bidder with the lowest priced responsive bid.

This contract is to obtain court reporting and transcription services to record certain internal administrative proceedings within multiple units of the Department. This is needed because these administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences, public hearings and other proceedings must be electronically or stenographically recorded.

Prior to taking of sworn testimony, the assigned court reporter representing the contractor must swear in those persons who will be testifying. All evidence must be marked by the court reporter. All spoken testimony, comments, instructions and other verbal utterances must be recorded by the court reporter.

The bid amount was based upon a model used in the IFB of the estimated number of (a) pages to be transcribed; (b) court-reporting appearance fees; and (c) expediting fees with Bidders quoting firm fixed prices for each activity. The contractor will be paid based upon the actual number and types of services provided at the established firm fixed unit prices.

Fund Source: 60.6 % Federal; 34.5% Special (Licensing Fees); 4.9% General

Appropriation Codes: Various

Resident Business: Yes

MD Tax Clearance: 19-2018-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



Contact: William C. Lindsey 410-859-7945
wlindsey@bwiairport.com

6-GM. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Aviation Administration

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J00I0002

Request Amount: \$157,500

Description: Pursuant to State Government Article §§ 12-404 and 12-501, the Maryland Department of Transportation Aviation Administration (MDOT MAA) and the Office of the Attorney General request approval for the payment of \$157,500 in full settlement of all claims against MDOT MAA, including attorneys' fees and costs in *Barbara A. Lowman v. Maryland Aviation Administration*, United States District Court for the District of Maryland, No. 1:18-cv-00146-JKB.

Requesting Agency Remarks: If the settlement is approved, a check in the amount of \$157,500 should be issued and made payable to Ms. Barbara Lowman, and Shane M. Nikolao, Esq., of Legum, Nikolao & Mannisi, P.A., 133 Defense Highway, Suite 211, Annapolis, Maryland 21401. The check should be delivered to William C. Lindsey, Assistant Attorney General, Maryland Aviation Administration, Office of the Attorney General, Post Office Box 8766, Third Floor, Terminal Bldg., Room 350, BWI Airport, Maryland 21240, who will arrange for its delivery and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 August 14, 2019



Supplemental

*Contact: Michael Halpin 410-767-8733
 Michael.Halpin@maryland.gov*

7-S. MARYLAND SUPPLEMENTAL RETIREMENT PLANS

Contract ID: Plan Administrator for Supplemental Retirement Plans; ADPICS # G50B8400004

Contract Description: Perform administrative, accounting, enrollment, and other participant services to carry out the day-to-day operations of all four State-sponsored Supplemental Retirement Plans.

Award: Nationwide Retirement Solutions, Inc.
 Columbus, OH (Local Office in Hunt Valley, MD)

Term: 8/15/2019 (or earlier upon BPW approval) – 7/31/2024 (w/1 one-year renewal option)

Amount: \$23,587,885 (5 Years; Base Contract)
\$ 5,553,553 (1 Year; Renewal Option)
 \$29,141,438 Total (6 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal / Ranking	Overall Ranking *
Nationwide Retirement Solutions, Inc. Columbus, OH (Local Office in Hunt Valley, MD)	1	\$29,141,438 / 2	1
Voya Financial Braintree, MA	2	\$27,634,524 / 1	2

*Note: * Technical factors had greater weight than financial factors in the overall award determination.*

MBE/VSBE Participation: 15% / 0%

Performance Security: Commercial General Liability Insurance Policy (issued annually)

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals was advertised on *eMaryland Marketplace*, which electronically distributed the RFP to 552 certified minority businesses. The RFP notice was directly provided to 13 potential prime vendors recommended by the Maryland Teachers and State Employees Supplemental Retirement Plans (MSRP) investment consultant and three MBEs on the interested vendor list. The RFP was also available for review and download from the MSRP Board of Trustee’s website.

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



Supplemental

Contact: Mike Hopkins 410-296-9682
mike.hopkins@maryland.gov

8-S-MOD. DEPARTMENT OF LABOR
Maryland Racing Commission

Contract ID: Laboratory Services for the Maryland Racing Commission; DLLR-FY-2014-007;
ADPICS # COI33330

Contract Approved: DBM Item 5-S (2/5/2014)

Contractor: Truesdail Laboratories, Inc.
Tustin, CA

Contract Description: Provide equine blood and urine testing and analysis for racetracks owned and managed by Maryland Racing Commission.

Modification Description: Extend the contract to continue services while the procurement is completed to award a new contract.

Original Contract Term: 2/6/2014 – 1/31/2019

Modification Term: 9/1/2019 – 2/29/2020

Original Contract Amount: \$2,797,922 (5 Years)

Modification Amount: \$ 288,112 (6 Months)

Prior Modifications/Options: \$ 392,462.65 [\$342,470.10: Mod. #1: Increase funding and extend contract: 2/1/2019-7/31/2019: DBM Item 4-S-MOD (1/2/2019); \$49,992.55: Mod #2: Increase funding and extend contract: 8/1/2019 – 8/31/2019: Approved by Labor]

Revised Total Contract Amount: \$3,478,496.76

Overall Percent +/- (This Mod): +8%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 3.9%

MBE Compliance: 3.9%

Supplement B
Department of Budget and Management
ACTION AGENDA
August 14, 2019



Supplemental

8-S-MOD. DEPARTMENT OF LABOR (cont'd)

Requesting Agency Remarks: Request for approval to extend the contract term by six months in order to allow time to make a proper assessment on whether to reissue the solicitation utilizing a different procurement method. By approving the contract modification it will allow sufficient time to make an assessment on whether to proceed with the recommended awardee or whether to reissue the solicitation.

The Maryland Racing Commission (the Commission) licenses all persons, associations, or corporations that hold any horse racing meet within the State where racing is permitted for any stake, purse, or reward, as well as Satellite Simulcast Betting and inter-track betting. As part of its mandate, the Commission also collects and tests blood and urine specimens of horses participating in the races.

Fund Source: 100% Special (Laboratory Fees)

Appropriation Code: P00E0103

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL OBLIGATION BOND PROCEEDS

Recommendation: That the Board of Public Works approve use of general obligation bond proceeds for the following contracts totaling \$1,208,126.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

Frostburg State University
Sanitary Sewer Repairs

Description: Relocate and install sewer lines on campus.
Procurement Method: Competitive Sealed Bid
Award: Carl Belt, Inc.
Amount: \$391,302
Fund Source: MCCBL 2012: *Provide funds to design, renovate, construct, and equip various facilities renewal projects on University System of Maryland campuses across the State.* Item No. 12-049 \$281,336
FSU Institutional Funds, Current Unrestricted Funds \$109,966
Resident Business: Yes
MD Tax Clearance: 19-2146-1111

University of Maryland, College Park
A James Clark Hall

Fund Source: MCCBL 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item# 17-176

1. **Description:** Agilent N9320B electrical power spectrum meter to analyze electrical signals.
Procurement Method: Master Contract (Vendor Contract No. 12372)
Award: Newark, a Division of Newark Corporation
Richfield, OH
Amount: \$28,098
Resident Business: No
MD Tax Clearance: 19-2198-1101

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



1-GM. **GENERAL OBLIGATION BOND PROCEEDS** (cont'd)

University of Maryland, Baltimore
Facilities Management

Description: Replace or add 961 ADA signs at nine UMB campus buildings.
Procurement Method: Simplified Acquisition, SBR
Award: Inter Sign National, LLC, Baltimore, MD
Amount: \$73,509
Fund Source: MCCBL of 2016: *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities. Item #101*
Resident Business: Yes
MD Tax Clearance No: 19-2131-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

**2-C. UNIVERSITY OF MARYLAND CENTER FOR ENVIRONMENTAL SCIENCE
*Horn Point Laboratory***

Contract ID: Morris Marine Laboratory Renovation – Phase II
Horn Point Laboratory, RFP No. 78113-MG

Recommendation: Award construction contract

Contractor: The Whiting-Turner Contracting Co., Salisbury, MD

Project: Phase II renovations will address the mechanical and electrical infrastructure of the building as well as provide four new modular labs.

- New lab spaces will be added with new windows to increase natural lighting.
- New equipment storage room will be created for lab freezers and refrigerators.
- New environmental chambers will be installed with new outdoor HVAC equipment.
- New HVAC equipment will also be installed to supply the new labs and include energy recovery coils to recover energy from the lab exhaust system.
- New heating water + chilled water pumps will be installed with variable frequency drives.

Contract Term: 32 months from notice to proceed (including warranty period)

Amount: \$3,374,704

Procurement Method: Competitive Sealed Proposals

Proposals:

Company	Technically Acceptable	Price
Whiting-Turner Contracting Co., Salisbury, MD	Yes	\$3,374,704
Harper & Sons, Inc., Salisbury, MD	Yes	\$3,611,000

Funding Source: Capital Facilities Renewal \$1,500,000
Institutional Plant Funds \$1, 874,704

MBE Participation: 15% subgoal: 7% African American

Performance Security: 100% performance bond

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



2-C. UNIVERSITY OF MD CENTER FOR ENVIRONMENTAL SCIENCE (cont'd)
Horn Point Laboratory

Requesting Institution Remarks: This solicitation was advertised in *eMaryland Marketplace*. Three firms responded. Two were deemed technically acceptable and submitted price proposals. The Whiting-Turner Contracting Company was selected as the lower-priced technically acceptable offeror.

Energy Efficiency. The project includes the following sustainable features:

- high efficiency air-cooled chiller
- energy efficient LED lighting
- roof insulation R-value increase from 6 to 55
- modular lab arrangement that allows for easy modification without the need to remodel

Resident Business: Yes

MD Tax Clearance: 19-2245-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

**3-C. UNIVERSITY OF MARYLAND, BALTIMORE
*On-Call General Contracting Services***

Contract ID: On-Call General Contracting Services for the University of Maryland Institutions in the Baltimore Region RFP #88741CB

Contract Description: Labor, materials, equipment, and supervision for general construction projects for facilities and operations of University System of Maryland institutions, primarily in the Baltimore region, on an as-needed basis.

Award:

Emjay Engineering & Construction Co, Inc.	Baltimore, MD
Jeffrey Brown Contracting, LLC	Towson, MD
Brawner Builders, Inc.	Hunt Valley, MD
A.R. Marani, Inc.	Baltimore, MD
Plano-Coudon, LLC	Baltimore, MD
Henry H. Lewis Contractors, LLC	Owings Mills, MD
d/b/a Lewis Contractors	

Procurement Method: Competitive Sealed Proposals

Contract Term: 09/01/19 – 08/31/21 (2 years w/ three 1-year renewal options)

Amount:

\$ 60,000,000 (not to exceed) (2-year base term)
 \$ 30,000,000 (not to exceed) (renewal option 1)
 \$ 30,000,000 (not to exceed) (renewal option 2)
\$ 30,000,000 (not to exceed) (renewal option 3)
 \$150,000,000 (not to exceed) total

Proposals:

Offeror	Technical Score	Price Score	Total Score	Price (3 Sample Projects)
Emjay Engineering & Construction Co, Inc.	60.00	40.00	100.00	\$1,538,777
Jeffrey Brown Contracting, LLC	57.99	39.77	97.76	\$1,547,589
Brawner Builders, Inc.	56.89	39.32	96.21	\$1,565,228
A.R. Marani, Inc.	56.29	38.01	94.30	\$1,619,386
Plano-Coudon, LLC	53.99	39.56	93.55	\$1,556,078
Henry H. Lewis Contractors, LLC	55.64	37.65	93.29	\$1,634,940

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



3-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
On-Call General Contracting Services

MBE Participation: 30% on task orders over \$50,000
Sub-goals on task orders over \$200,000: 7% African American; 4% Asian American

Performance Security: 100% performance bonds for projects \$100,000 or greater.

Requesting Institution Remarks: This solicitation was advertised on *eMaryland Marketplace* and on the University eBid Board. Twelve proposals were received and evaluated by a Qualification Committee. The solicitation provided for multiple awards. After review by the Evaluation Committee, six firms achieved the required technical score, and submitted price proposals based on three sample projects. Award is recommended to six contractors.

As projects arise, the University will compete each project greater than \$50,000 among the six awarded on-call general contracting firms. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted in their proposals. The University may elect to rotate among the selected On-Call Contractors for projects that are under \$50,000.

Opportunities for green building practices will be identified on a task order basis, including all economically feasible or mandated energy conservation, sustainable, and green building features, such as construction materials, construction recycling, special demolition considerations, and potential special construction sequencing issues

Hourly rates may increase in the renewal option terms based upon federal minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal option terms.

Fund Source: Various Institutional [Includes facilities renewal funds, departmental operating funds, auxiliary services funds]

Resident /MD Tax Clearance:

Company Name	Residence Business	MD Tax Clearance
Emjay Engineering & Construction Co, Inc.	Yes	19-2229-1111
Jeffrey Brown Contracting, LLC		19-2237-1111
Brawner Builders, Inc.		19-2239-1111
A.R. Marani, Inc.		19-2240-1111
Plano-Coudon, LLC		19-2238-1110
Henry H. Lewis Contractors, LLC		19-2241-1100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED **DISAPPROVED**
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

4-C. UNIVERSITY OF MARYLAND, BALTIMORE
Plaza Garage Upgrades Phase II

Contract ID: On-Call General Contractor
Plaza Garage Upgrades Phase II
Task Order Bid #14-383.01PS
against On Call GC RFP #87686 AA

Contract Approved: USM Item 2-C (08/13/2014) (base term)
USM Item 1-C-OPT (08/01/2018) (renewal option no. 4)

Procurement Method: On Call General Contractor Task Order/Invitation for Bid

Task Order Description: Repair Plaza Garage including waterproofing membrane; recoating pedestrian and vehicular areas, treads and landings. Upgrades include replacing metal doors, tread nosing and the built-up roofing systems; and removing and replacing a plaza and storm drains.

Task Order Bids:

<i>Bidders</i>	<i>Price</i>
Jeffrey Brown Contracting, LLC, Towson, MD	\$2,857,659
Brawner Builders, Inc., Hunt Valley, MD	\$4,315,500
EMJAY Engineering and Construction Co., Inc. Baltimore, MD	\$4,832,600

Award: Jeffrey Brown Contracting, LLC, Towson, MD

Task Order Term: 16 months from notice to proceed

Task Order Amount: \$2,857,659

MBE Participation: 30%
Sub-goals: 7% African American
4% Asian American

Performance Security: 100% performance bond

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



4-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Plaza Garage Upgrades Phase II

Requesting Institution Remarks: The University solicited all five on-call general contractors; three submitted bids. Award is recommended to the low bidder. This project has no opportunities for environmental sustainability.

Fund Source: Facility renewal

Resident Businesses: Yes

MD Tax Clearance: 19-2221-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

Supplement C
University System of Maryland
ACTION AGENDA
August 14, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

5-RP. UNIVERSITY OF BALTIMORE
Real Property Surplus Declaration

Recommendation: That the Board of Public Works approve the University of Baltimore declaring 4100 Ashland Avenue, Baltimore City surplus to the needs of the State in anticipation of exchanging the property with the United States Postal Service for 60 W. Oliver Street, Baltimore City.

Property: 4100 Ashland Avenue, Baltimore, Maryland 21205
Grantor: State of Maryland for the University System of Maryland on Behalf of its Constituent Institution the University of Baltimore

Prior Approvals: Reference is made to USM Item 10-GM (3/19/14) in which the Board of Public Works approved the University of Baltimore accepting the assignment of a purchase and sale agreement to enable the University to acquire a 4.259 acre site in Baltimore City for eventual exchange with the United States Postal Service.

Reference is further made to USM Item 1-C (8/26/15) in which the Board of Public Works approved the University designing and building a replacement vehicle maintenance facility for the U.S. Postal Service at 4100 Ashland Avenue in Baltimore, with the understanding that upon completion, the University will exchange the new Ashland Avenue facility with the USPS for the latter's West Oliver Street property.

Background: The University sought to acquire from the U.S. Postal Service the maintenance facility contiguous to University property on Oliver Street. The prime location of that USPS facility is strategically important to the University's growth and development. The State's consideration for the acquisition included providing the Postal Service with a replacement facility on land acceptable to it. The construction of the replacement facility has been completed, and USPS has accepted the facility. The University is now processing the exchange that was contemplated in the 2014 original approval by requesting the Board to declare the Ashland Avenue property surplus. The University intends to notify the legislative budget committees and return to the Board after 45 days to obtain approval for the fee-simple exchange.

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project and recommends declaring the newly constructed 32,000-square-foot vehicle maintenance facility with parking surplus to the needs of the State (University System of Maryland). MD20190503-0337

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



Contact: Dennis Krysiak (410) 260-7807
dkrysiak@comp.state.md.us
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

2-IT. COMPTROLLER OF MARYLAND
Data Center

Contract ID: TierPoint Maryland Data Center
SS-2019-13
ADPICS BPO No.: E00B0600004

Contract Description: Data Center colocation
Award: TierPoint Maryland, LLC, Baltimore
Term: 9/18/2019 - 9/17/2024
Amount: \$2,813,100

Procurement Method: Sole Source

MBE Participation: None

Incumbent: TierPoint Maryland, LLC

Remarks: TierPoint Maryland, LLC is the only known vendor capable of providing data center colocation where significant State fiber resources already exist and where a significant number of *networkMaryland* customers are already located. The Department of Information Technology primary data center is located at TierPoint’s Baltimore facility. See DoIT Item 3-IT-Mod (7/24/2019). Other agencies collocated are: the Maryland Department of Health, the Department of Human Services, the Maryland Health Benefits Exchange, and the City of Baltimore.

The Comptroller of Maryland began migrating mainframe services to this location in October 2017. See Appendix Report A-1 (10/18/2017).

The Comptroller procurement review group concluded not to set MBE or VSBE goals.

Fund Source: 100% Reimbursable **Approp. Code:** E00A1001
Resident Business: Yes **MD Tax Clearance:** 19-1335-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



Contact: Michael Leahy (410) 697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Consulting and Technical Services Plus (CATS+)
ADPICS BPO No.: 060B2490023

Contract Approved: DoIT Item 3-IT (4/3/2013)

Contract Description: Multiple-award, indefinite-quantity, task order-based Master Contract to provide Statewide Information Technology technical and consulting services in 17 functional areas.

Modification Description: Add 13 master contractors

Contractors: See page 9D

Original Contract Term: 4/22/2013 – 4/21/2028 (15 years)

Note: *On an ongoing basis, DoIT allows new vendors to submit offers to be added as Master Contractors and allows existing Master Contractors to add functional areas.*

Original Contract Amount: \$150 million

Prior Modifications/Options: \$ 60 million (DoIT Item 7-IT-MOD [8/17/2016])
\$240 million (DoIT Item 1-IT-MOD [1/25/2017])
\$300 million (DoIT Item 4-IT-MOD [3/20/2019])

Total Contract Amount: \$750 million

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20% **MBE Compliance:** 18%

Remarks: DoIT seeks to add 13 new vendors to the CATS+ Master Contract.

DoIT received 186 proposals during this expansion window. Of the 13 recommended offerors: six are Maryland businesses and five are small businesses.

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
CATS+

Remarks: (cont'd)

This Master Contract comprises the following functional areas:

- (1) Enterprise Service Provider
- (2) Web and Internet Services
- (3) Electronic Document Management
- (4) Geographical Information Systems
- (5) Software Engineering
- (6) Systems/Facilities Management and Maintenance
- (7) Information System Security
- (8) Application Service Provider
- (9) IT and Telecommunications Financial and Auditing Consulting Services
- (10) IT Management Consulting Services
- (11) Business Process Consulting Services
- (12) Tower Site Preparation
- (13) Tower Installation
- (14) Tower Equipment Installation and Services
- (15) Electronic Benefits Transfer
- (16) Media and Training Center Support
- (17) Documentation/Technical Writing

DoIT expects to return to the Board to add new master contractors being considered under the current expansion window.

Fund Source: Various

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY *(cont'd)*
CATS+

Awards

#	Contractor	State	Resident Business	MBE	SBR	VSBE	MD Tax Clearance
1	Coriando LLC	PA	No				19-2208-0000
2	Data Transfer Solutions LLC	FL	No				19-2109-0001
3	Debut Infotech LLC	OR	No				19-2172-1010
4	Engineering Solutions Inc.	MD	Yes				19-1827-1110
5	Hi-Tech Business Systems Inc.	MD	Yes		X		19-2173-1111
6	Inalab Consulting	VA	No				19-2158-0100
7	Stronger International Inc.	WA	No				19-2209-0000
8	The Clearing Inc.	DC	No		X		19-2114-0101
9	Tsource LLC	MD	Yes		X		19-2122-1111
10	Woodstock Solutions Inc.	MD	Yes		X		19-2210-0111
11	RKV Technologies	MO	No				19-2235-0000
12	Encompass IT Security Solutions Inc.	MD	Yes		X		19-2267-1111
13	Ignyte Group	MD	Yes				19-1873-0100

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 6D

*Contact: Michael Leahy (410) 697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov*

4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: JobAps-Recruiting, Applicant Tracking, Selection, and Online Testing System
ADPICS BPO # 060B1400059, COI24745

Contract Approved: DoIT Item 2-IT (8/10/2011)

Contractor: JobAps, Inc., Santa Barbara, CA

Contract Description: Implement web-enabled public-facing Statewide Recruitment and Examination Software as a Service (SaaS) tool with standard process workflow and integration with backend systems.

Option Description: Exercise second 3-year option

Modification Description: Change application limit from 200,000 to 500,000; preclude further overage charges and incorporate maintenance fees from base term change orders.

Original Contract Term: 8/15/2011 – 8/14/2016 (5-year base w/ two 3-year options)

Option/Modification Term: 8/15/2019 – 8/14/2022

Original Contract Amount: \$2,581,637 (base)
\$ 914,952 (first renewal option)
\$ 999,792 (second renewal option)
\$4,496,381

This Option Amount: \$999,792 (three years)

This Modification Amount: \$154,875

Prior Modifications/Options: \$914,952 DoIT Item 4-IT (7/26/16) (first renewal option)
\$ 24,577 DoIT Item 4-IT (7/26/16) (modification)
\$ 244,000 DoIT Item 1-IT (3/6/19) (modification)

Revised Total Contract Amount: \$4,919,833

Percent +/- (This Modification): +44.73%

Overall Percent +/-: +90.57%

Original Procurement Method: Sole Source

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

MBE Participation: 6.47 %

MBE Compliance: 30.41%

Remarks: The State awarded a contract to JobAps, Inc. to implement a web-enabled, public-facing Statewide Recruitment and Examination SaaS, standard process workflow and integration with backend systems. The system includes robust reporting functionality to support the State's statutory and business intelligence analysis requirements. JobAps is the only permanently authorized seller of its software, and JobAps does not authorize any other parties to provide implementation services, installation, integration or operations and maintenance support of its public sector products. There are 54 State agencies and 173 distinct departments/offices within those agencies that are “in scope” and use the JobAps system.

DoIT seeks approval to exercise the second renewal option while increasing the number of applications that may be processed from 200,000 to 500,000; this will preclude any further overage charges from being incurred for the remainder of the Contract. Overages from the base term and first renewal term incurred costs in excess of \$200,000 (reference is made to prior modifications).

Overage rates were priced, and incorporated into the contract, based on JobAps' Best and Final Offer. Due to the public-facing nature of the JobAps system, public usage is not a fully estimable variable; overage charges are calculated at the end of a quarterly period and are invoiced in arrears based on actual usage. The overage charges from previous quarters of the option period have previously caused DoIT to request ceiling increases from the Board for incurred charges. Through this fixed-price annual fee of \$50,000 per year, DoIT proactively raises the second renewal option ceiling to cover and prevent any further overages for the State.

This modification will also add the Enhanced Reporting Services module as an optional item that would allow the State to create five additional custom reports per year with direct access to the JobAps Reporting Server. JobAps offers this reporting module to the State, including its implementation and training, at a discounted cost (valued at \$20,000 one-time implementation and \$30,000 per year), if exercised.

Fund Source: Reimbursable

Approp. Code: B0406

Resident Business: No

Tax Clearance: 19-2078-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 8D

Contact: David Mangrum (410) 697-9700
David.Mangrum@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

5-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY
Maryland Medical Cannabis Commission

Contract ID: MD Medical Cannabis Seed-to-Sale Tracking System
ADPICS BPO No.: 060B6400047, COI32110

Contract Approved: DoIT Item 13-IT (8/17/2016)

Contractor: Metrc, LLC (novation from Franwell, Inc.), Lakeland, FL

Contract Description: Software-as-a-Service (SaaS) application that supports the identification and tracking of cannabis in all its forms for the purposes of inventory, enforcement, investigation and diversion prevention (Seed-to-Sale System) for the Maryland Medical Cannabis Commission.

Option Description: Exercise first 1-year renewal option

Original Contract Term: 8/18/2016 – 8/17/2019 (with two 1-year options)

Original Contract Amount: \$930,000 (3-year base)

Option Amount: \$310,000

Revised Total Contract Amount: \$1,240,000

Percent +/- (This Modifications): +33%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



5-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
Maryland Medical Cannabis Commission

Remarks: Metrc LLC provides the current Medical Cannabis Seed-to-Sale Tracking contract component at no upfront cost to the Maryland Medical Cannabis Commission. The funding of setup, ongoing maintenance and support to the State and industry are rolled into fees charged downstream for tags to plants and packaged products payable by licensed growers, processors and dispensaries that the Commission regulates. This component of the contract is unchanged during the renewal period.

Currently, Metrc is one of the most viable and well known seed-to-sale medical cannabis tracking and inventory systems in the market and they are operational in several states across the country. The Metrc tracking system is an integral part of the Commission's responsibility to ensure that medical cannabis and products will be safely monitored before sale throughout Maryland, a safeguard against diversion of cannabis products. All Commission licensees are required to participate in the Statewide tracking system program.

All licensees are required to use the Metrc tags. Each licensee is responsible for the cost of the tags and any associated vendor fees. This is unlike models in other states where the state pays for the cost of hosting the system while industry pays for plant and package tags, as well as a monthly user fee directly to Metrc. The no cost to the State aspect of the Metrc seed-to-sale tracking component in the present contract will be maintained.

The Commission believes it is in the best interest of the State for the Board to approve it exercising the renewal option because:

- The Seed-to-Sale tracking component is functioning well; the Commission does not have adequate resources to acquire, customize and implement a different seed-to-sale tracking system at this time.
- Major changes to the Commission's IT infrastructure over the next year may have an impact on the agent registration system, the extent of which is currently unknown, necessitating the continuation of the current system until a final Enterprise IT system solution is decided.
- Provides planning and implementation time for new Commission IT infrastructure while continuing operations without disruption, as required for daily ongoing activities.

Fund Source: Self-Funded
Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 10D

*Contact: Michael Leahy (410) 697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov*

**6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY
*Mobile Devices and Services***

Contract ID: Mobile Devices and Services (MDS) Master Contract
ADPICS BPO No.: 060B3490004, COI31214

Contract Approved: DoIT Item 7-IT (11/14/2012) Verizon; T-Mobile
DoIT Item 3-IT-MOD (1/2/2013) AT&T
DoIT Item 4-IT MOD (1/23/2013) Sprint

Contractor: Verizon Wireless, Laurel, MD
T-Mobile, USA, Owings Mills, MD
AT&T Mobility, Hanover, MD
Sprint Solutions, Inc., Columbia, MD

Contract Description: Obtain mobile wireless services and equipment.

Modification Description: Extend term of each vendor's participation to bring them in line with the end date of the Lead State contract.

Original Procurement Method: Intergovernmental Cooperative Purchasing
[NASPO ValuePoint Contract #1907]

Original Contract Term: 11/15/2012 – 10/31/2016 Verizon; T-Mobile
01/08/2013 – 10/31/2016 AT&T
01/24/2013 – 10/31/2016 Sprint

Modification Term: 9/1/2019 – 12/31/2019

Original Contract Amount: \$12,000,000
Prior Modifications/Options: \$10,000,000 extension to 6/30/2019
(DoIT Item 2-IT-MOD [9/21/2019])
No cost extension to 8/31/2019
(DoIT-approved)
This Modification Amount: \$ 2,500,000 (four months)

Revised Total Contract Amount: \$24,500,000
Percent +/- (This Modification): +21%
Overall Percent +/-: +104%

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
Mobile Devices and Services

MBE Participation: None

Remarks: DoIT has determined that continued participation in the NASPO (formerly WSCA) contract will provide greater cost benefits to the State than if the State procured these products and services independently. The NASPO ValuePoint alliance aggregates the demand of all 50 states, the District of Columbia, and U.S. territories.

There are currently 151 participants using this Lead State Master Contract (Nevada) for wireless services and equipment with six available vendors. This cumulative purchasing power, as well as multi-state and locality volume buying, results in more favorable rates than the State would otherwise obtain by contracting directly with these vendors.

The current Master Contracts with the Lead State were slated to end June 30, 2019; however, the four providers with whom Maryland contracted were extended until 12/31/2019 to allow participating states to transition onto the new NASPO Master Contract for Wireless Data, Voice and Accessories (2019-2024). DoIT now seeks to modify the current terms of its four vendors PAs to coincide with this new end date and provide sufficient time to negotiate new agreements under the new Master Contract.

The current request for \$2.5 million to support the extended term is a reasonable estimate based on contract usage during the prior fiscal year. Purchase orders drawn against the current contract are diverse in terms of value as usage varies greatly among agencies. The State has an overall spend of approximately \$4.8 million during FY 2019. Purchase order issuance has increased annually both in size and volume. Based on current spend-to-date and the rising usage, DoIT anticipates the annual dollar amount will exceed \$22 million in the requested period. As such, \$2.5 million represents the minimum amount DoIT estimates should be added to the contract to cover the next **four** months.

Fund Source: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd Revision

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



Contact: Anna Lansaw (410) 339-5015
Annaa.Lansaw@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

7-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Inmate Telecommunications

Contract ID: Inmate Telecommunications and Other Technology Services
ADPCS BPO No.: Q00B9400038

Contract Description: Provide telecommunication system and information technology services to inmates throughout DPSCS institutions and facilities.

Award: Global Tel Link Corporation, Reston, VA

Term: 9/1/2019 – 12/31/2022 (w/ five 1-year renewal options)

Amount: Cost to the State: \$ 0

<i>Estimated Cost</i>	\$17,166,004 (3 years, 4 months)
<i>to Inmate Population</i>	\$ 5,149,801 (1 st year renewal option)
	\$ 5,149,801 (2 nd year renewal option)
	\$ 5,149,801 (3 rd year renewal option)
	\$ 5,149,801 (4 th year renewal option)
	\$ 5,149,801 (5 th year renewal option)
	\$42,915,009 Total Estimate

Based upon FY 2019 inmate usage of 160,931,284 minutes x 3.2¢

Procurement Method: Intergovernmental Cooperative Purchase
Prince William County, VA

MBE Participation: 20%

Incumbent: Global Tel Link Corporation

Remarks: DPSCS seeks to enter into an Intergovernmental Cooperative Purchasing agreement through Prince William County (Virginia) to provide an inmate telecommunication system and other information technology services. This contract is no cost to DPSCS and the State.

Inmates pay directly for the services from their inmate accounts. DPSCS has negotiated flat rates for each service provided; the contractor is not allowed any additional charges nor does DPSCS receive any revenue from this contract.

DPSCS determined the most beneficial procurement method to be Intergovernmental Cooperative Purchasing due to the variety of services which has been procured competitively through existing cooperatives. DPSCS considered similar contracts recently procured by other states and found that this cooperative agreement provided DPSCS the flexibility to renegotiate rates based on the volume and capacity of the inmate population.

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



Revised

7-IT. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
Inmate Telecommunications

Remarks: (cont'd)

DPSCS negotiated the domestic-call rate to 3.2¢ with no additional costs charged. This is one of the lowest rates in the country.

Moreover, the only telecommunication services currently provided to DPSCS inmates are the phone system. Through this new contract, inmates will be able to access other technology services such as electronic mailing, video conferences, kiosks, and tablets; this will allow DPSCS the options if desired, to provide expanded services with respect to education, communications, and safety at specific flat rates.

The contractor, Global Tel Link Corporation (GTL), is required to provide equipment, hardware, labor, and other associated peripherals to set up these services in each designated institution or facility. GTL will also be responsible for setting up the infrastructure at each location to ensure successful implementation and operations.

GTL is expected to receive approximately \$5.14 million annually from inmates using the telecommunications system; the actual amount is contingent on the usage. DPSCS has not projected the revenue expected to be generated for the other technology services.

Each rate has been negotiated to a fixed cost with no additional costs (like hidden taxes, transaction fees, or connection fees). GTL receives payments only for actual use by the inmate and their families. The phone rate is one of the lowest rates in the nation; it compares favorably with the current contract and with the NASPO contract. The average phone rate is 11¢ per minute on domestic calls versus DPSCS's negotiated rate of 3.2¢ per minute. Although other states receive revenue from the vendor, DPSCS chose to forego that opportunity to obtain the lowest rates possible to better serve inmates and families.

Fund Source: Non-budgeted account

Resident Business: No

MD Tax Clearance: 19-1989-1111

This Item was withdrawn as DoIT Item 7-IT from the 7/24/2019 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 14D

Contact: C. Kevin Combs (410) 585-3102
Kevin.Combs@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

8-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

Contract ID: Victim Information Notification Everyday (VINE) Services and Maintenance & Support Contract
ADPCS BPO No.: Q00B9400002, COI07483

Contract Approved: DoIT 10-IT (12/19/2018)

Contractor: Appriss, Inc., Louisville, KY

Contract Description: Provide access to Victim Information Notification Everyday (VINE) services and continue maintenance and technical support.

Modification Description: Upgrade to Enhanced VINE services

Original Contract Term: 1/1/2019 – 12/31/2021 (three years)

Modification Term: No change

Original Contract Amount: \$2,480,540

Modification Amount: \$ 777,000

Revised Total Contract Amount: \$3,257,540

Percent +/- (This Modification): +31.32%

Procurement Method: Sole Source

MBE Participation: None

Remarks: DPSCS seeks to upgrade the current VINE services to Enhanced VINE services. This one-time upgrade will be implemented in five phases during Fiscal Year 2020.

Through a single portal, with heightened confidentiality and security features, Enhanced VINE will provide crime victims with the ability to identify, access, and communicate with victim support and recovery resources that may not be available near a victim's home and are otherwise challenging to locate and access.

Enhanced VINE will also provide DPSCS with expanded management capabilities through a redesigned architecture that eliminates downtime for maintenance and ongoing upgrades in addition to more comprehensive monitoring and reporting capabilities.

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



8-IT-MOD. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
Information Technology & Communications Division

Remarks: (cont'd)

VINE and Enhanced VINE are proprietary services of Appriss, Inc. used by all but two of the 50 states and the District of Columbia.

Fund Source: Grant Amount: \$383,218 (GOCCP BJAG-2017-0011)
General Funds: \$393,782

Approp. Code: Q00A0102

Resident Business: No

MD Tax Clearance: 19-0792-0111

This Item was withdrawn as DoIT Item 2-IT-MOD from the 7/3/2019 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 16D

*Contact: Linda Lamone (410) 269-2840
Linda.Lamone@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov*

9-IT. STATE BOARD OF ELECTIONS
Post-Election Audit

Contract ID: Independent Automated Post-Election Audit Method
2020 and 2022 Election Cycles
ADPICS BPO No.: D38B060003

Description: Provide independent, automated solution to verify accuracy of State’s voting system: conduct Statewide audit of all ballot images tabulated in 2020 Primary and General Elections with option to perform same services in the 2022 Primary and General Elections.

Award: The Clear Ballot Group, Inc., Boston, MA

Contract Term: 10/1/2019 – 12/31/2020 (base with one 2-year option)
01/1/2021 – 12/31/2022 (2-year option)

Contract Amount: \$ 791,000 (base)
\$ 870,100 (option)
\$1,661,100

Procurement Method: Sole Source

MBE Participation: None

Remarks: Post-election tabulation audits are used to verify and confirm the accuracy of a voting system's results, which serves to increase public confidence in election results, election administration, and the democratic process. Auditing voting system results is a recognized best practice in election administration and is recommended by the Presidential Commission on Election Administration. The services include preparing software to tabulate all election-cycle ballot combinations; tabulating images of all voted ballots; comparing results from voting system to the results from audit software; and providing a web-based portal for public to review the ballot tabulation audit results.

To gain knowledge of the market, the State Board of Elections issued a Request for Information in late 2015. Only one vendor, Clear Ballot, had a solution that met all requirements; the 2016 General Election results were verified using the Clear Ballot solution. The work performed by Clear Ballot enabled election officials to verify the accuracy of 100% of the results before the election was certified.

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 18D

*Contact: Linda Lamone (410) 269-2852
Linda.Lamone@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov*

10-IT-MOD. STATE BOARD OF ELECTIONS

Voting System

Contract ID: Voting System Solution
ADPICS No.: D38B9400007, COI21454

Contract Approved: DoIT Item 7-IT (12/17/2014) (base term)
DoIT Item 5-IT-Opt (2/8/2017) (first option)
DoIT Item 14-IT-Opt (3/6/2019) (second option)

Contractor: Elections Systems and Software (ES&S), LLC, Chicago, IL

Contract Description: Statewide voting system: primarily for necessary hardware as well as services such as equipment repair and maintenance. The voting system solution produces a voter-verifiable paper record of each voter's selections.

Modification Description: For the 2020 presidential election cycle:

- (1) Procure additional voting equipment and peripherals on behalf of the local boards: DS200 scanning units; USB memory sticks; ballot transfer bins; DS850 scanning unit (high speed scanner); and other ancillary supplies.
- (2) Upgrade voting system software including technical resources to upgrade networks, scanners, and ballot marking devices.

Original Contract Term:	1/1/2015 – 3/31/2017	(27-month base)
	4/1/2017 – 3/31/2019	(first 2-year option)
	4/1/2019 – 3/31/2021	(second 2-year option)

Modification Term: 8/1/2019- 11/30/2020

Original Contract Amount:	\$10,371,288	(27-month base)
	\$ 8,885,687	(first 2-year option)
	<u>\$ 8,885,687</u>	(second 2-year option)
	\$28,142,662	

Prior Modifications Amount:	\$ 4,651,745	(see pages 20D-21D)
Prior Option Amounts	\$ 9,307,691	(first 2-year option)
as modified:	<u>\$11,398,861</u>	(second 2-year option)
	\$25,358,298	

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



10-IT-MOD. STATE BOARD OF ELECTIONS *(cont'd)*
Voting System

This Modification Amount: \$1,190,310 (second 2-year option)

Revised Total Contract Amount: \$36,919,896
(includes modified base term + modified options + this modification)

Percent +/- (This Modification): +4.7%

Overall Percent +/-: +127%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Remarks: Additional equipment is required to handle the increased number of voting locations and expected voters for 2020. There will be additional early voting centers for the 2020 elections, voter registration growth is expected to increase due to usual growth and the implementation of automatic voter registration, and turnout is expected to be higher than usual for a presidential election. Contractor will provide:

- 375 DS200 (full sets)
- Five DS200 (scanner only)
- 100 surge protectors
- 175 8 GB thumb drives
- Two DS200 lid (clamshell only)
- One DS850
- 1,100 ballot transfer bins
- 125 ADA (AutoMARK) tables with privacy

The Elections Board has not decided whether to implement the voting system upgrade but if the decision is to upgrade, contractor's technical resources are necessary. Two trainers on the significant changes to the administrative functions of the voting system database and results collection are included. The Elections Board will authorize these resources only if decides to upgrade the voting system for the 2020 election cycle.

Fund Source: 50/50 General and Special Funds

Approp. Code: D38I0102

Resident Business: Yes (local office in Bowie)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



10-IT-MOD. STATE BOARD OF ELECTIONS (cont'd)

PRIOR MODIFICATIONS

Mod	Date	Description	Value
1	3-IT-MOD 8/5/2015	Newer model equipment, adjusted quantities of equipment, improved efficiency of State acceptance process; added ballot transfer bins, soft carrying case and stand-alone voting booths; removed costs associated with modems in the tabulation units. <i>*This modification applies to the base term and all option periods. If an option is approved, a portion of this amount will be applied to the option period.</i>	\$987,033*
2	6-IT-MOD 10/7/2015	Additional equipment to tabulate unofficial results from 1,800 polling places and 24 local boards on election night and provide timely Statewide and local results on election night. Ensured continued federal and State certification.	\$97,125
3	9/30/2015	Allowed SBE to use ES&S' election night results system.	no charge
4	10/20/2015	Four additional field technicians for mock election.	\$6,300
5	1/5/2016	Deliver certain equipment from central warehouse to 24 locations and install ExpressVote units in hard cases with TSx legs for early voting.	no charge
6	3/24/2016	Rent equipment for additional early voting center for the 2016 election cycle; on-site and field support for the primary election; and purchase additional thumb drives.	\$23,233
7	6/7/2016	Altered individuals deemed "Key Personnel," defined duties, and removed certain reporting requirement.	no charge
8	11-IT-MOD 8/17/2016	Rent equipment and buy ancillary equipment for local boards of elections for 2016 General Election.	\$525,505
9	10/3/2016	Rent equipment; on-site and field support for local boards of election for 2016 General Election.	\$22,395
10	11/2/2016	Add one individual to support election preparation activities in three counties for 2016 General Election; additional ballot transfer bins for five counties	\$21,825
11	4/17/2017	Additional equipment to four local boards of elections. Correct price of 4 GB memory drives for options; allow for fewer status meetings and reports.	\$10,628
12	3-IT-MOD 7/5/2017	Three additional ES&S full-time resources as key personnel; one ES&S full-time resource to support the 2018 elections.	\$1,618,500
13	8/14/2017	Remove modems from 1,428 DS200 units; full preventive maintenance checks on each of the DS200 units.	no charge
14	9/27/2017	EXP Utility system upgrades for election results reporting automation.	\$24,750
15	4-IT-MOD 11/1/2017	Lease additional voting equipment and peripheral components. Additional equipment is necessary due to additional Early Voting Centers and voter registration anticipated for 2018.	\$1,127,581

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



10-IT-MOD. STATE BOARD OF ELECTIONS *(cont'd)*

PRIOR MODIFICATIONS *(cont'd)*

Mod	Date	Description	Value
16	12/5/2017	Modify trainer requirements.	no charge
17	2-IT-MOD 3/7/2018	Compensate ES&S for loss electronic voting equipment stored in moldy environment (warehouse) at Worcester County Local Board of Elections.	\$149,787
18	5/2/2018	Add on-site network engineer for 2018 Primary to assist local boards troubleshoot and network support.	\$6,444
19	9/6/2018	HB 1331 notification requirements for attempted and actual security violations.	no charge
20	9/28/2018	Add on-site network engineer for 2018 General to assist local boards troubleshoot and network support.	\$6,440
21	10/18/2018	Rent ballot transfer bins for 2018 General Election for Montgomery and Prince George's Counties (3-page ballot meant ballot transfer bins would fill quicker.)	\$24,200
22	2/26/2019	(1) Authorize field support team supporting State to support other jurisdictions when no Maryland repairs to perform; and (2) memorialize current practice of on-site repairs, which is more convenient for local boards than transporting equipment to ES&S' Bowie warehouse for repair.	no charge
1-22		TOTAL	\$4,651,746

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 22D

*Contact: Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov*

11-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the award of the following ten Task Orders/Purchase Orders under previously-approved Master Contracts.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

Procurement Method: Task Order under Master Contract

1. <i>Master Contract:</i>	Consulting and Technical Services Plus (CATS+)
<i>Contract No.:</i>	060B2490023
<i>Approved:</i>	DoIT Item 3-IT (4/3/2013)
<i>Term:</i>	4/22/2013 – 4/21/2028
<i>Fund Source:</i>	Various <i>Functional Areas:</i> 17
<i>Procurement Method:</i>	Task Order Request for Proposals (Best Value)

1.1. *Using Agency ID:* Maryland Department of Health M00B0600118
Description: Electronic Data Interchange Transaction Processing System (EDITPS) operations and maintenance
Option Description: Exercise first of two options
Award: Group Z, Inc., Columbia, MD
Original Amount: \$4,888,166
Option Amount: \$1,728,085
Revised Total Amount: \$6,616,251
Original Term: 9/1/2016 – 8/31/2019 (3-yr base with two 1-year options)
Option Term: 9/1/2019 – 8/31/2020
MBE Participation: 30% ***MBE Compliance:*** 58%
Resident Business: Yes

1.2. *Using Agency ID:* Maryland State Department of Education R00B9400140
Description: Childcare Credentialing Branch help desk, imaging, data entry
Option Description: Exercise second of two options.
Award: Conduent State & Local Solutions, Inc. Fairfax, VA
Original Amount: \$1,715,648
Prior Mod/Option: \$ 682,318
Option Amount: \$ 538,116
Revised Total Amount: \$2,936,082
Original Term: 8/17/2015 – 8/16/2018 (3-yr base w/ two 1-year options)
Prior Option: 8/17/2018 – 8/16/2019 (DoIT approved 7/15/2018)
This Option Term: 8/17/2019 – 8/16/2020
MBE Participation: 30% ***MBE Compliance:*** 13.09%
Resident Business: No

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



11-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

1. *Master Contract:* **Consulting and Technical Services Plus (CATS+)** (cont'd)

- 1.3. *Using Agency ID:* MDOT Motor Vehicle Administration J00B3400073
Description: Document Imaging and Workflow System (DIWS) support/maintenance services. MDOT MVA uses DIWS for all driver enforcement workflows including titling and registration. Newly-titled vehicles documents are scanned and stored in DIWS with business licensing and driver education information. DIWS provides scanning, storage, and workflow functionalities to MDOT MVA business processes. Includes development tasks for system enhancements necessitated by legislative changes and process improvements. DIWS will be replaced by Customer Connect by 2022.
Modification Description: Extend term one year to ensure DIWS remains functional until Customer Connect is fully implemented.
Award: Leidos Inc., Reston, VA
Original Amount: \$7,834,428
First Modification: (\$ 155,783)
This Modification: \$1,934,149
Revised Total Contract: \$9,612,794
Original Term: 9/1/2014 – 8/31/2019
Modified Term: 9/1/2019 – 8/31/2020
MBE Participation: 30% *MBE Compliance:* 28%
Resident Business: No
- 1.4. *Using Agency ID:* State Board of Elections D38B9400005
Description: Enhance information security for election data and systems. Provide strategic leadership for securing systems and data needed to conduct elections during 2020, 2022 and 2024 cycles.
Award: VivSoft Technologies, LLC, Ashburn, VA
Number of Qualified Master Contractors: 163 (Functional Area 7 [SBR designation])
Number of Bids: 12
Amount: \$1,399,960 (base w/two 2-year options)
Term: 8/14/2019 – 12/31/2020 (base w/two 2-year options)
MBE Participation: None
Resident Business: No

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



11-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

2. Master Contract: GIS Software as a Service

Contract No.: 060B7400056
Approved: DoIT Item 3-IT (6/20/2018)
Term: 7/1/2018 – 6/30/2025
Fund Source: Reimbursable
Procurement Method: PORFP under Master Contract (Low Bid)

- 2.1. **Using Agency:** Department of Information Technology
Description: ArcGIS Online SaaS Platform enterprise agreement
Award: Esri, Redlands, CA
Master Contractors: 12 (Functional Areas 2 & 3)
Number of Bids: 2
Amount: \$300,000
Term: 8/15/2019* – 7/31/2020 **or earlier upon BPW approval*
MBE Participation: None
Resident Business: No
- 2.2. **Using Agency:** Department of Information Technology
Description: ArcGIS Desktop and Server software enterprise agreement
Award: Esri, Redlands, CA
Number of Qualified Master Contractors: 5 (Functional Area 1)
Number of Bids: 2
Amount: \$1,000,000
Term: 8/15/2019* – 7/31/2020 **or earlier upon BPW approval*
MBE Participation: None
Resident Business: No

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



11-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

3. Master Contract: Desktop, Laptop and Tablet 2015
Contract No.: 060B5400007
Approved: DoIT Item 4-IT (7/16/2015)
Term: 7/22/2015 – 7/21/2021
Fund Source: Various *Functional Areas:* 4
Procurement Method: PORFP under Master Contract (Low Bid)

3.1. **Using Agency ID:** Department of Human Services N00P0600231
Description: P Purchase 1,500 Fujitsu laptops for field work
Award: DSR Inc., Hanover, MD
Number of Qualified Master Contractors: 10 (Functional Areas 1 & 4)
Number of Bids: 6
Amount: \$2,893,425
Term: 8/19/2019 – 8/18/2022
MBE/VSBE Participation: None **Resident Business:** Yes

4. Master Contract: Hardware 2012
Contract No.: 060B2490022
Approved: DoIT Item 4-IT (11/14/2012)
Term: 10/31/2012 – 11/14/2027
Fund Source: Various *Functional Areas:* 6
Procurement Method: PORFP under Master Contract (Low Bid)

4.1. **Using Agency ID:** State Board of Elections D38B9400005
Description: Purchase 410 Seiko MP-A40 thermal printers for EP5000 pollbooks. Includes ancillary supplies (batteries, cables) and 1-year warranty.
Award: DSR Inc., Hanover, MD
Number of Qualified Master Contractors: 5 (Functional Areas 2 & 5)
Number of Bids: 2
Amount: \$214,020
Term: One time purchase
MBE/VSBE Participation: None **Resident Business:** Yes

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



11-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

4. Master Contract: Hardware 2012 (cont'd)

- | | | | | |
|------|--|---|---------------------------|-----|
| 4.2. | Using Agency ID: | DPSCS Q00B9400292 | | |
| | Description: | Cisco SmartNet 24x7 maintenance | | |
| | Award: | DSR Inc., Hanover, MD | | |
| | Number of Qualified Master Contractors: | 53 (Functional Areas 5 – Manufacturers Extended Warranty) | | |
| | Number of Bids: | 2 (BAFO) | | |
| | Amount: | \$876,344 | | |
| | Term: | 9/1/2019 – 8/31/2023 | | |
| | MBE/VSBE Participation: | None | Resident Business: | Yes |
| | | | | |
| 4.3. | Using Agency ID: | MDOT The Secretary’s Office J01P94000190 | | |
| | Description: | Cisco replacement parts for Catalyst 3850 and Catalyst 9300 switches network communications equipment | | |
| | Award: | Applied Technology Services, Middle River, MD | | |
| | Number of Qualified Master Contractors: | 60 (Functional Area 3) | | |
| | Number of Bids: | 3 | | |
| | Amount: | \$407,783 | | |
| | Term: | 9/1/2019 – 8/31/2023 | | |
| | MBE/VSBE Participation: | None | Resident Business: | Yes |

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement D
 Department of Information Technology
ACTION AGENDA
 August 14, 2019



Supplemental

12-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

3. Master Contract: PBX III – Telecommunications Equipment and Services
Contract No.: 060B1400048
Approved: DoIT Item **3-IT (3/23/2011)**
Term: 10/19/2016 – 10/18/2021
Fund Source: Various *Functional Areas:* 3
Procurement Method: PORFPs under Master Contract (Low Bid)

3.1. Using Agency ID: Maryland State Department of Education/Division of Rehabilitation Services R00B0600023
Description: Disability Determination Services relocation (211 Schilling Circle, Hunt Valley): PBX /phone system
Award: NEC Corporation of America, Fulton, MD
Number of Qualified Master Contractors: 5 (Functional Areas 1 & 3)
Number of Bids: 1
 NEC is the only company with a team in Maryland to install the equipment. Other companies in Functional Area 3 not focused on PBX business, thus not bidding on work.
Amount: \$328,471
Term: 9/15/2019* – 6/30/2020 *or earlier upon BPW approval
MBE/VSBE Participation: None **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement D
Department of Information Technology
ACTION AGENDA
August 14, 2019



DoIT 29D

Supplemental

Contact: Michael Leahy (410)697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

13-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY
MD School Safety Tipline

Contract ID: Maryland School Safety Tipline Services
ADPCS BPO No.: F50B9400004, COI34913

Contract Approved: DoIT delegated authority (8/7/2018)

Contractor: Anderson Software, LLC, Kerrville, TX

Contract Description: P3 Campus software subscription license

Modification Description: Extend term 11 months

Original Contract Term: 8/7/2018 – 8/7/2019 (one year)
Prior Modified Term: 8/7/2019 – 9/6/2019 (one month)

This Modified Term: 9/7/2019 – 8/7/2020 (11 months)

Original Contract Amount: \$92,500 (1 year)
Prior Modification: \$7,500 (1 month)
This Modification Amount: \$82,500 (11 months)
Revised Total Contract Amount: \$182,500

Percent +/- (This Modification): +89%

Original Procurement Method: Sole Source

MBE Participation: None

Remarks: Anderson Software, LLC is the only known provider of P3 Campus, a state-of-the-art cloud-based, tip acquisition and management solution. P3 Campus allows students, staff, parents, and others to anonymously report bullying and other behaviors. This solution was implemented in 2018 in support of the Governor’s initiative for the Maryland School Safety Tipline, presently operated by the Maryland’s Emergency Management Agency (MEMA) in coordination with the Maryland Center for School Safety (MCSS).

Supplemental

13-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
MD School Safety Tipline

Remarks: (cont'd)

The State's annual subscription to P3 Campus provides for an unlimited number of administrative users, an unlimited number of recipients and recipient contacts, and an unlimited number of tips and reports to be maintained within the licensed database.

P3 Campus was selected for its ability to meet the State's functional requirements, including a mobile app for reporting tips, 24x7x365 availability, accessibility by phone/mobile app, Web browser and email, configurable notifications to stakeholders and a secure hosting environment. In addition, because P3 Campus is a software-as-a-service product, deployment could be completed in a short time to coincide with the start of the school year. DoIT awarded the contract as a one-year pilot for the State to evaluate the service, and, if warranted, complete a competitive procurement.

The Safe Schools Maryland tip line launched on Oct 3, 2018. In the first year, the tip line received over 400 tips and currently serves over 1,800 schools in Maryland, including all public schools and over 400 non-public and private schools. Several jurisdictions have reported successful outcomes due to reported tips, specifically, drug intervention, stopping planned fights, and reporting self-harm where the subsequent welfare check led to getting the student help.

A competitive procurement is in draft phase for execution. To maintain continuity of this public-facing service, DoIT seeks to extend the current contract to allow for the completion of the procurement cycle and establish a longer-term support vehicle. DoIT determined the pricing of the is fair and reasonable as it was consistent with Anderson's then-current tiered list pricing, which is based on the total student enrollment population in the State (840,000 students for the 2018-2019 school year). Anderson has offered the State the same price match for this extension (no escalation).

Fund Source: General Funds ***Approp. Code:*** RA0601

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
August 14, 2019**

	<u>Pages</u>
Maryland Transportation Authority (MDTA)	1
Maryland Transit Administration (MTA)	2 – 3
State Highway Administration (SHA)	4 – 20
MDOT Task Order Agreements	21

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Donna DiCerbo
410-537-7814
ddicerbo@mdta.state.md.us

1-M. MARYLAND TRANSPORTATION AUTHORITY
Maintenance Contract

Contract ID: Janitorial Services for the Maryland Transportation Authority’s (MDTA) John F. Kennedy (JFK) Memorial Highway and Thomas J. Hatem (Hatem) Memorial Bridge Facilities; *MT-3108-0000*.

Contract Description: This contract provides comprehensive janitorial services including supervision, supplies, labor, and equipment at Maryland Transportation Authority JFK and Hatem Facilities.

Awards: Lyle’s Cleaning Services LLC; Baltimore, MD

Contract Term: 9/4/2019 (or earlier upon BPW approval) - 9/3/2023 (4-year term)

Amount: \$994,450.67 (for the 4-Year Term)

Procurement Method: Preferred Provider

Living Wage Eligible: No (Preferred Provider)

MBE Participation: 0%

Performance Security: None

Incumbent: None

Requesting Agency Remarks: This contract will be performed by a Community Service Provider. The Pricing and Selection Committee approved the rates for these services on June 20, 2019. Janitorial supplies are included in the contract total and the contract specifies that supplies be purchased from Blind Industries of Maryland, also a Community Service Provider.

Fund Source: 100% Special (Toll Revenue)

Approp. Code: J00.J00.41

Resident Businesses: Yes **MD Tax Clearances:** 19-1720-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Joseph W. Sedtal 410-767-3351
JSedtal@mdot.maryland.gov

2-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Contract ID: Bus Graphics Maintenance; OPS-19-011-MT
ADPICS No: OPS19011MT

Contract Description: This contract provides for the installation, removal, and maintenance of vinyl graphics on the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) buses.

Award: Absolute Perfection, Inc.
Sykesville, MD

Contract Term: 09/05/2019 – 09/04/2022

Amount: \$600,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Absolute Perfection, Inc. Sykesville, MD	\$384,431
	ABC Imaging, Inc. Baltimore, MD	\$540,410

Living Wage Eligible: Yes

MBE Participation: 10%

Incumbent: None

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace on May 6, 2019, notifying 645 vendors. An additional 14 vendors were directly solicited, five of which were MDOT-certified Minority Business Enterprises. The bid opening was conducted on June 18, 2019.

On an as-needed basis, MDOT MTA's bus fleet requires new vinyl graphics or maintenance to its existing vinyl graphics due to collisions and prolonged wear. The following services are required:

- printing of vinyl graphics;
- removal of existing vinyl graphics from the buses;
- cleaning of the buses before application; and
- application of the new vinyl graphic prints to the buses.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



2-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

The bids were based on estimated quantities to obtain fixed rates for different labor categories, bus sizes, and graphic sizes per square foot. The quantities do not necessarily reflect the required quantities for the performance of this contract as the quantities are estimates only.

MDOT MTA has confirmed Absolute Perfection, Inc.'s bid price for the full scope of work required under this contract. Absolute Perfection, Inc. is a State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Codes: J05H0102 & J05H0105

Resident Business: Yes

MD Tax Clearance: 19-2186-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
jwright18@mdot.maryland.gov

3-C. **STATE HIGHWAY ADMINISTRATION**
Construction Contract

Contract ID: Maintenance and Repair of Traffic Control Devices - Statewide; OT2019
ADPICS No.: OT2019

Contract Description: This statewide open-ended, on-call contract provides all labor, materials, and equipment necessary for the maintenance and repair of traffic control devices.

Award: Rommel Infrastructure, Inc.
Linthicum, MD

Contract Term: 09/05/2019 – 03/04/2024 (1,642 Calendar Days)

Amount: \$3,500,000 NTE

Procurement Method: Competitive Sealed Bidding (*Single Bid Received*)

Bid: Rommel Infrastructure, Inc. \$3,500,000
Linthicum, MD

MBE Participation: 5%

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: Rommel Infrastructure, Inc.
Linthicum, MD

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace (eMM) on May 7, 2019 notifying 960 potential contractors, 112 of which were MDOT-certified Minority Business Enterprises. The bids were opened on June 20, 2019 and only one bid was received.

The Maryland Department of Transportation State Highway Administration (MDOT SHA) has been advertising this contract for the past three years. In each case, a single bid has been received. During the second and third advertisements, MDOT SHA's Office of Traffic and Safety (OOTS) directly contacted vendors via email and phone to advise them of the posting.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



3-C. STATE HIGHWAY ADMINISTRATION (cont'd)

After the first two year's bids were rejected due to receiving single bids, OOTS conducted outreach and issued a Request for Information (RFI) to 16 vendors. Based on the feedback received, changes were made to the re-solicitation ranging from increasing the mobilization from 2% to 5% (to correspond with other contracts of this type of work); to increasing the field response time from three to five hours for outlying counties.

For the previous OT2018 solicitation, OOTS reached out to three contractors who responded to the RFI asking why they did not bid. OOTS was successful in receiving feedback from two of the contractors. One acknowledged that the changes made were favorable, but they were not able to meet the 24/7 emergency response time and therefore did not submit a bid. The other vendor stated they lost track of the bid submission date.

For the current contract, OT2019, auto delivery notifications were sent to 105 vendors, 12 of which opened or downloaded the advertisement documents. OOTS directly solicited 30 of the potential bidders via email and received feedback citing the lack of manpower and inability to handle the statewide territory and emergency response time. OOTS also held an outreach meeting on February 24, 2019 and contacted nine vendors by phone, encouraging them to attend. Only one vendor attended the meeting. In addition to holding an outreach meeting, advertising through eMM and directly soliciting vendors, OOTS also scheduled a pre-bid conference in which no vendors attended.

MDOT SHA recommends the award of this contract to Rommel Infrastructure, Inc. MDOT SHA does not expect that there would be an advantage to the Administration to re-advertise this solicitation a fifth time, nor incur the resultant delay. The current contract for Maintenance and Repair to Traffic Control Devices expires in September 2019. Without this replacement contract, MDOT SHA will not have the resources to respond to traffic signal/sign structures knockdowns or other emergency repairs. The public's safety would inevitably be compromised.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1975-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
jwright18@mdot.maryland.gov

4-C. **STATE HIGHWAY ADMINISTRATION**
Construction Contract

Contract ID: Sideling Hill Welcome Center Wastewater Treatment Plant Upgrade in Washington County; WA2925149

ADPICS No.: WA2925149

Contract Description: This contract is for the Wastewater Treatment Plant (WWTP) Upgrade at the District 6 Sideling Hill Rest Area along Interstate 68 in Washington County. The WWTP is located southeast of the Eastbound Sideling Hill Rest Area. This project consists of the construction of an upgraded treatment plant, influent screening and headworks, a process building, and a stormwater management facility.

Award: Carl Belt, Inc.
Cumberland, MD

Contract Term: 09/05/2019 – 10/30/2022

Amount: \$3,274,750 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Carl Belt, Inc. \$3,274,750
Cumberland, MD

PSI Pumping Solutions, Inc. \$3,949,000
York Springs, PA

MBE Participation: 6%

Performance Security: Performance and Payment Bonds for 100% of the award amount exist for this contract.

Incumbent: None

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on April 23, 2019, notifying 823 potential contractors, 108 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 30, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Carl Belt, Inc.'s bid price.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



4-C. **STATE HIGHWAY ADMINISTRATION** (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 19-1675-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

5-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Line Striping at Various Locations in Montgomery and Prince George's Counties (District 3); 492D31422
ADPICS No.: 492D31422

Contract Description: This open-ended, on-call contract provides all line striping at various locations in District 3.

Award: Midlantic Marking, Inc.
Gaithersburg, MD

Contract Term: 09/05/2019 – 12/31/2022 (1,213 Calendar Days)

Amount: \$1,037,590 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Midlantic Marking, Inc. \$1,037,590
Gaithersburg, MD

Denville Line Painting, Inc. \$1,076,491
Hagerstown, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: None

Incumbent: Denville Line Painting, Inc.
Rockaway, NJ

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace on April 2, 2019 notifying 719 potential contractors, 89 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 9, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Midlantic Marking, Inc.'s bid price.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



5-M. STATE HIGHWAY ADMINISTRATION *(cont'd)*

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1599-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

6-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Full Width Litter Pickup at Various Locations in the Owings Mills Shop Area in Baltimore County; 4323MA1422SB
ADPICS No.: 4323MA1422

Contract Description: This open-ended, on-call contract provides full width litter pickup at various locations in the Owings Mills Shop Area in Baltimore County

Award: P2 Cleaning Services (*MBE & Certified Small Business*)
Laurel, MD

Contract Term: 09/05/2019 – 12/31/2022 (1,234 Calendar Days)

Amount: \$280,550 NTE

Procurement Method: Competitive Sealed Bidding (*Small Business Reserve*)

Bids:	P2 Cleaning Services Laurel, MD	\$280,550
	Centropolis Property & Staffing Management, LLC Baltimore, MD	\$309,850
	Baltimore-Washington Contracting, Inc. Hyattsville, MD	\$315,750
	Earn Contractors Gaithersburg, MD	\$417,500
	Franco's Liberty Bridge, Inc. Baltimore, MD	\$506,800

Living Wage Eligible: Yes

MBE Participation: 100% (Limited Subcontracting Opportunities)

Performance Security: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



6-M. STATE HIGHWAY ADMINISTRATION (*cont'd*)

Incumbent: Merit Investment and Logistics, LLC
Baltimore, MD

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace on April 23, 2019 notifying 935 potential contractors, 108 of which were MDOT-certified Minority Business Enterprises (MBEs). The bids were opened on May 23, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed P2 Cleaning Services' bid price and the work conducted on this contract is performed 100% by a MDOT-certified MBE and State-certified Small Business.

On February 13, 2019, the Employment Works Program advised that they would not be pursuing this contract for completion by a Community Service Provider.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1596-1101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

7-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Brush and Tree Cutting and Stump Removal at Various Locations in Garrett County; 4291161422

ADPICS No.: 4291161422

Contract Description: This open-ended, on-call contract provides all brush and tree cutting and stump removal at various locations in Garrett County.

Award: A-Fordable Tree Service, LLC (*State-certified Small Business*)
Easton, MD

Contract Term: 09/05/2019 – 06/30/2022 (1,213 Calendar Days)

Amount: \$260,388 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	A-Fordable Tree Service, LLC Easton, MD	\$260,388
	E-Z Out, Inc. Cumberland, MD	\$300,050
	Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$333,401

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: Vacation Landscapes, Inc.
Jessup, MD

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



7-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on March 26, 2019 notifying 903 potential contractors, 108 of which were MDOT-certified Minority Business Enterprises. Bids were opened on May 2, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed A-Fordable Tree Service LLC's bid price and the work conducted on this contract is performed 100% by a State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1350-0100

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

8-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Brush and Tree Cutting and Stump Removal at Various Locations in Queen Anne's County; 4291721422

ADPICS No.: 4291721422

Contract Description: This open-ended, on-call contract provides all brush and tree cutting and stump removal at various locations in Queen Anne's County

Award: A-Fordable Tree Service, LLC (*State-certified Small Business*)
Easton, MD

Contract Term: 09/05/2019 – 12/31/2022 (1,234 Calendar Days)

Amount: \$257,220 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	A-Fordable Tree Service, LLC Easton, MD	\$257,220
	Asplundh Tree Expert, LLC Hagerstown, MD	\$304,639
	Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$397,065
	A. Marquez Trucking, Inc. Silver Spring, MD	\$775,200

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: Asplundh Tree Expert LLC
Hagerstown, MD

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



8-M. STATE HIGHWAY ADMINISTRATION *(cont'd)*

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace on March 26, 2019 notifying 903 potential contractors, 108 of which were MDOT-certified Minority Business Enterprises. The bids were opened on April 25, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed A-Fordable Tree Service LLC's bid price and 100% of the work conducted on this contract is performed by a State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1266-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

9-M. **STATE HIGHWAY ADMINISTRATION**
Maintenance Contract

Contract ID: Install, Repair or Replace Traffic Barrier at Various Locations in Calvert, Charles, and St. Mary's Counties; 4770051422
ADPICS No.: 4770051422

Contract Description: This open-ended, on-call contract provides the installation, repair or replacement of traffic barrier at various locations in Calvert, Charles, and St. Mary's Counties.

Award: L. S. Lee, Inc.
York, PA

Contract Term: 09/05/19 – 6/30/2022 (1,213 Calendar Days)

Amount: \$963,299 NTE

Procurement Method: Competitive Sealed Bidding

Bids: L. S. Lee, Inc. \$ 963,299
York, PA

Long Fence Co., Inc. \$1,171,700
Odenton, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

Incumbent: L. S. Lee, Inc.
York, PA

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



9-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace on April 16, 2019 notifying 788 potential contractors, 96 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 16, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed L. S. Lee, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1516-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

10-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Miscellaneous Roadway Structure Repairs at Various Locations in Montgomery and Prince George's Counties (District 3); AT0607314
ADPICS No.: AT0607314

Contract Description: This open-ended, on-call contract provides all miscellaneous roadway structure repairs at various locations in District 3.

Award: Concrete General, Inc.
Gaithersburg, MD

Contract Term: 09/05/2019 – 12/31/2021 (848 Calendar Days)

Amount: \$2,722,025 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Concrete General, Inc. Gaithersburg, MD	\$2,722,025
	Brawner Builders, Inc. Hunt Valley, MD	\$2,936,111
	Corman Kokosing Construction Company Annapolis Junction, MD	\$3,051,934
	Allied Contractors, Inc. Baltimore, MD	\$3,221,965
	Fort Myer Construction Corporation Washington, DC	\$5,200,323

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Incumbent: Concrete General, Inc.
Gaithersburg, MD

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace on April 23, 2019, notifying 864 potential contractors, 101 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 23, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Concrete General, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1599-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Olu Okunola
410-545-8754
ookunola@sha.stae.md.us

11-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Access Break

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing an access control.

Authority: State Finance and Procurement Article, § 10-310
Annotated Code of Maryland

Property: MC# 19-2652
Mary Davis (66' wide access break), located along MD 313
(Federalsburg Highway) in Caroline County.

Grantor: State of Maryland, MDOT SHA

Grantee: Two Farms, Inc

Consideration: \$11,500

Appraised Value: \$13,350- Tom Herbert, (Selected)
Neil Mengel, Review Appraiser

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1954, MDOT SHA acquired access controls along MD Route 313 in conjunction with the construction of the Federalsburg Bypass. MDOT SHA proposes to convey a 66' wide access break in controls to the adjoining owner, Two Farms, Inc, through a negotiated sale of \$11,500, which is 86% of the appraised value.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
August 14, 2019



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

12-GM. MARYLAND DEPARTMENT OF TRANSPORTATION

Recommendation: That the Board of Public Works approves the award of the following Task Order.

Procurement Method: Task Order under Master Contract

Authority: State Finance and Procurement Article, Annotated Code of MD, § 13-113; COMAR 21.05.13.06

1.0. Master Contract: *Ancillary – Agency Wide General Construction (Miscellaneous Paving, Repairs and Rehabilitation);*
MDOT MTA Contract No. AGY-15-016-AN
Approved: MDOT Item 1-C (01/06/2016)
Term: 01/18/2016 – 01/17/2021
Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

1.1. Using Agency: MDOT MTA
Description: Wabash Metro SubwayLink Maintenance Facility Pavement Repairs - The contractor will remove, replace, & re-stripe the deteriorated pavement at the Wabash facility, construct a paved access route & sidewalk at the Wabash facility, and re-stripe lots at the Rogers Avenue Metro station. (OFS No. 15).

Number of Qualified Master Contractors: 3
Number of Bids: 2

Award: Image Asphalt Maintenance, Inc.; Baltimore, MD
Amount: \$423,433
Term: 120 days from an NTP (*anticipated NTP of 09/05/2019*)

DBE/VSBE Participation: 0% / 0%

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

August 14, 2019

	Pages
Construction	1 and 2
Construction Modification	3 and 4
Maintenance	5 thru 8
Equipment	9 and 10
General Miscellaneous	11 thru 15
Real Property	16
Leases	17 thru 27
Capital Grants and Loans	28 thru 36

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

1-C. CONSTRUCTION CONTRACT
Department of Environment

Contract ID: Mining Program Sludge Removal Project
Project No. F-012-190-004, ADPICS No. 001B0600057

Contract Description: Contract to remove sludge from an abandoned mine in Garrett County.

Procurement Method: Competitive Sealed Bid

<i>Bids</i>	<i>Amount</i>
Pine Mountain Coal Company, Inc., Frostburg, MD	\$288,900
R.C. Newman LLC, Swanton, MD	\$397,783
Excavating Associates, Inc., Eilerslie, MD	\$441,208
First Fruits Excavating Inc., Ridgeley, WV	\$452,280

Award: Pine Mountain Coal Company, Inc.

Term: 365 Calendar Days

Amount: \$288,900

MBE Participation: 5% - Applies to base bid - \$214,400

VSBE Participation N/A

Performance Bond Performance and payment bonds for 100% of contract amount

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on May 3, 2019. Four bids were received and opened on June 5, 2019. Pine Mountain Coal Company, Inc., has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: H00 10257 0808 420R

Resident Business: Yes

MD Tax Clearance: 19-1981-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION
Department of Natural Resources

Contract ID: Replace Pole Barn - LeCompte Wildlife Management Area
Project No.: G-010-180-010, ADPICS No. 001B9400139 / COI18288

Original Contract Approved: 7/17/18 DPRB, Item 29-M-008

Contractor: Delmarva Veteran Builders LLC, Salisbury, MD

Contract Description: Contract to remove and replace the existing storage building at the LeCompte Wildlife Management Area in Dorchester County.

Original Procurement Method: Competitive Sealed Bidding

Modification Description: Replace adjacent storage building #2

Original Contract Term: 180 Calendar Days

Modification Term: 90 Calendar Days

Original Contract Amount: \$193,200

Modification Amount: \$ 64,257

Prior Modifications/Options: \$ 0

Revised Total Contract Amount: \$257,457

Percent +/- (This Modification): 33.26%

Overall Percent +/-: 33.26%

MBE Participation: 10%

MBE Compliance: 10.09%

Remarks: Storage building #2 is dilapidated, unstable, and adjacent to the storage building that was just replaced. It has been attacked by termites and carpenter bees. Replacing now will prevent potential damage to the new building if it collapses.

Fund Source: K00 19 C000 05 08.03 C8195 (Wild Life Funds)

Resident Business: Yes

MD Tax Clearance: 19-2285-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Eric Lomboy
410.767.7522
eric.lomboy@maryland.gov

3-M. MAINTENANCE CONTRACT
Department of Human Services

Contract ID: Armed and Unarmed Uniformed Guard Service
Project No. 001IT820990, ADPICS No. 001B0600035

Description: Contract to provide armed and unarmed uniformed guard service at the Department of Human Services/Prince George's County Department of Social Services at multiple locations.

Procurement Method: Competitive Sealed Bids

<i>Bids</i>	<i>Amount</i>
BTI Security, Rockville, MD	\$2,839,356.00
Alpha Security, Washington, D.C.	\$2,919,524.40
Master Security Company LLC, Hunt Valley, MD	\$3,157,411.40
E. House Executive Security Professionals, Inc., Suitland, MD	\$3,190,150.60
Alexander Security Consultants, LLC, Brandywine, MD	\$3,191,094.40
American Protection, LLC., Suitland, MD	\$3,483,950.00
Universal Protection Services, LLC, Charlotte, NC	\$3,716,247.60
Vets Securing America, San Antonio, TX	\$5,537,325.83
Capital City Protective Services II, LLC, Lanham, MD	\$5,425,416.61

Award BTI Security

Term: 12/1/2019 – 11/30/22

Amount: \$1,703,613.60 Base Term
\$ 567,871.20 Option year 1
\$ 567,871.20 Option year 2
\$2,839,356.00 = Total including Option Years

MBE Participation: 15%

VSBE Participation N/A

Performance Bond: No

Hiring Agreement Eligible: Yes

3-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on May 2, 2019. Approximately 652 potential vendors were notified of this solicitation electronically. Twelve bids were received and opened on June 6, 2019. Two bids were rejected. One because they did bid not on all line items and a second bid was rejected because they submitted duplicate bids. BTI Security has been found responsible, its bid responsive and has confirmed its bid.

Fund Source:

N00 19 G0010 GF49%/FF51% 0819 71600	\$248,603.44
N00 19 G3010 GF67%/FF33% 0819 71600	\$32,251.24
N00 19 G4100 GF67%/FF33% 0819 71600	\$13,822.92
N00 19 GF460 GF34%/FF66% 0819 73600	\$36,580.61
N00 20 G0010 GF49%/FF51% 0819 71600	\$426,177.13
N00 20 G3010 GF67%/FF33% 0819 71600	\$55,288.93
N00 20 G4100 GF67%/FF33% 0819 71600	\$23,695.43
N00 20 GF460 GF34%/FF66% 0819 73600	\$62,709.70
N00 21 G0010 GF49%/FF51% 0819 71600	\$426,177.13
N00 21 G3010 GF67%/FF33% 0819 71600	\$55,288.93
N00 21 G4100 GF67%/FF33% 0819 71600	\$23,695.43
N00 21 GF460 GF34%/FF66% 0819 73600	\$62,709.70
N00 22 G0010 GF49%/FF51% 0819 71600	\$177,573.75
N00 22 G3010 GF67%/FF33% 0819 71600	\$23,036.92
N00 22 G4100 GF67%/FF33% 0819 71600	\$9,873.26
N00 22 GF460 GF34%/FF66% 0819 71600	\$26,129.07

Resident Business: Yes

MD Tax Clearance: 19-2016-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Eric Lomboy
410.767.7522
eric.lomboy@maryland.gov

4-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Unarmed Guard Services DGS- Joseph D. Carter DC/MSC
Project No. 001IT820985/MDDGS31043493, ADPICS No. 001B0600031

Contract Description: Contract for unarmed uniformed guard services at the Department of General Services Joseph D. Carter DC/MSC in Leonardtown.

Procurement Method: Competitive Sealed Bids (Small Business Reserve)

<i>Bids</i>	<i>Amount</i>
Alexander Security Consultants, Leonardtown, MD	\$699,256.96
BTI Security, Rockville, MD	\$728,394.00
Alpha Security, Inc., Washington, DC	\$745,280.00
Metropolitan Protective Services, Inc., Lanham, MD	\$756,240.00
Beck & Call Professional Services, LLC, Silver Spring, MD	\$829,084.00
Devine Professional Consulting Group, Silver Spring, MD	\$844,860.00
AFSI, Gaithersburg, MD	\$881,270.00
Preeminent Protective Services, Inc., Washington, DC	\$902,213.60

Award: Alexander Security Consultants

Term: 12/1/2019 – 11/30/2022

Amount: \$413,175.28 Base Term
\$141,844.64 Option year 1
\$144,237.04 Option year 2
\$699,256.96 = Total including Option Years

MBE/VSBE Participation: N/A

Performance Bond: No

Hiring Agreement Eligible: Yes

4-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on February 28, 2019 as a Small Business Reserve designated procurement. Approximately 660 potential vendors were notified of this solicitation electronically. Ten bids were received and opened on March 28, 2019. One bid was rejected because they failed to bid any line items in eMaryland Marketplace. A second bidder withdrew their bid stating they would not be able to fully comply with the IFB at the price submitted. Alexander Security Consultants, has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: H00 20 33641 \$80,339.64
 H00 21 33641 \$137,725.09
 H00 22 33641 \$137,725.09
 H00 23 33641 \$57,385.46

Resident Business: Yes

MD Tax Clearance: 19-1508-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

5-E. EQUIPMENT CONTRACT
Transportation Authority

Contract ID: Maintenance Boat
Project No. CC-3191-0000, ADPICS No. 001B0600013

Contract Description: Contract for design and construction of a 38' to 40' Maintenance Boat.

Procurement Method: Competitive Sealed Proposals (Single Qualified Proposal Received)

Award: Veterans Group, LLC dba RECONCRAFT, Estacada, OR

Term: 09/05/2019 - 09/04/2021* (*Or earlier upon BPW approval)

Amount: \$1,982,088.27

MBE/VSBE Participation: 0%

Performance Bond: N/A

Living Wage Eligible: No

Remarks: A notice of availability of a Request for Proposals was posted on eMaryland Marketplace (eMM) on October 19, 2017. In addition to the eMM solicitation notification, 32 firms were directly solicited via email by the Procurement Officer. This procurement was advertised for approximately 105 calendar days. Two proposals were received on February 6, 2018.

The Evaluation Committee reviewed the Technical Proposals of two offerors initially determined to be reasonably susceptible of being selected for award and Oral Presentations were given by of each of the firms. On May 17, 2018, the Procurement Officer requested a Technical Best and Final Offer (BAFO) from the firms, and only Veterans Group, LLC dba RECONCRAFT (RECONCRAFT) replied with a BAFO. After requesting and being granted two extensions of the BAFO due date, the second firm requested to retract its proposal citing an inability to provide the mechanical lift system, a specialized piece of equipment required to ensure the safe transfer of crew and materials from the vessel to the bridge pilings and supports in the specified time period. On June 10, 2019, the Procurement Officer deemed the 2nd firm not reasonably susceptible for award. RECONCRAFT demonstrated superiority in each of the technical evaluation components, and a price analysis was conducted and its proposed price was determined to be fair and reasonable.

5-E. EQUIPMENT CONTRACT (cont'd)

The current MDTA maintenance boat, a 1990 SeaArk, is nearing its end of life and has proven unsafe for its required use as a safety and inspection boat. The Lady Chessie is used for rescue and recovery operations and to regularly transport contractors and MDTA Operations staff to the Bay Bridge to inspect and maintain the navigation lights attached to the underside of the Bridge as required by the United States Coast Guard. This inspection requires a person to climb a ladder welded to the front of the boat so they can then reach a 2nd ladder suspended from the bridge itself. This poses a safety concern as the transfer between these two ladders can be extremely hazardous. The stabilization system and specialized aerial personnel lift that will be installed on the new vessel will significantly reduce this hazard.

The MBE goal was established at 0% due to the specialized engineering and construction required for this vessel.

Fund Source: 100% Special (Toll Revenue)

Approp. Code: J00J00.41

Resident Businesses: No

MD Tax Clearances: 19-1965-1000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

6-GM. GENERAL MISCELLANEOUS
Historic St. Mary's Commission

Reference: In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, approval is requested for the following construction inspection and scheduling expenditures related to the capital improvement projects identified below:

<i>Project Description</i>	<i>Amount</i>	<i>Fund Source</i>
Project No. : SM-000-200-001 103 Inspection Services for Repave Parking Lot & Entrance at Visitor's Center Historic St. Mary's City in St. Mary's City, MD	\$ 36,606.42	MCCBL 2019 Item
Project No. : BA-688-130-001 016 Inspection Services for Lobby Renovations and ADA Improvements Court of Appeals in Anne Arundel County, MD	\$ 11,192.83	MCCBL 2014 Item
TOTAL	\$ 47,799.25	

Remarks: These are anticipated amounts, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

7-GM. GENERAL MISCELLANEOUS
Department of General Services

Reference: In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below in the total amount of \$17,185.00.

Description: Contracts for the consultation and engineering services for a fire protection system at two locations. One of the locations is for the interior of the State House and will be tied into the new deluge system already in place for the State House Dome. The service will consist of site visitation and survey, analysis and report documentation, and detailed evaluation of the current fire protection system with recommendations for improvement and installation of a new system and fire protection devices.

A. The Maryland State House

Contract ID: Consultation Services of the Fire Suppression System at The Maryland State House

Project No. BA-491-190-001

Procurement Method: Historical Exemption

Award: Heritage Protection Group, Middlebury, VT

Amount: \$10,790.00

Contract Term: 120 Calendar Days

B. The Governor's Mansion

Contract ID: Consultation Services of the Fire Suppression System at The Governor's Mansion
Project No. BA-511-190-001

Procurement Method: Historical Exemption

Award: Heritage Protection Group, Middlebury, VT

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



7-GM. GENERAL MISCELLANEOUS (cont'd)

Amount: \$6,395.00
Contract Term: 120 Calendar Days
Fund Source: MCCBL 2018 Item106
Resident Business: No
MD Tax Clearance: 19-2012-0000

Remarks: This is the premier historic structure fire protection design and engineering firm in the country. This was approved by the Maryland Historical Trust on May 1, 2019. The State House contract is for the interior of the building and will be tied into the new deluge system already in place for the State House Dome.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

8-GM. GENERAL MISCELLANEOUS
General Obligation Bond Proceeds

Recommendation: That the Board of Public Works approve the use of general obligation bond proceeds for the following contract totaling \$340,324.79.

Authority: § 8-301, State Finance and Procurement Article,
Annotated Code of Maryland

Project ID: Complete Rebuild of Cooling Tower William Donald Schaefer
Tower; Project No: BB-600-200-001

Procurement Method: ezIQC Master Contract
Sourcewell Intergovernmental Co-Op Purchasing Agreement –
BPW 10/17/18

Award: Adrian L. Merton, Inc.
Capital Heights, MD

Amount: \$340,324.79

Remarks: The existing cooling tower is over 30 years old, has exceeded its life expectancy, and is at risk of failure. DGS has determined that is most cost effective to completely rebuild the tower in lieu of replacement due to the logistical challenge of rigging a new tower on a 26 story building.

Fund Source: MCCBL 2019 Item 103

Resident Business: Yes

MD Tax Clearance: 19-1984-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174

lauren.buckler@maryland.gov

9-GM. GENERAL MISCELLANEOUS
Historic St. Mary's City Commission

Reference: In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requesting for the use of General Obligation Bond funding for the contract noted below in the total amount of \$424,827.17.

Contract ID: Repave Parking lot & Entrance at Visitors Center
Project No. SM-000-200-001 (EzIQC)

Contract Description: Contract to resurface parking lot and entrance at Visitors Center at Historic St. Mary's City.

Procurement Method: Intergovernmental Co-op Purchasing Agreement

Award: Centennial Contractors Enterprises Inc., Upper Marlboro, MD

Term: 150 Calendar Days

Amount: \$ 424,827.17

Remarks: This project is part of the ezIQC job order contracting program ezIQC Master Contract thru Sourcewell intergovernmental Co-op purchasing agreement. BPW approved 10/18/18. The mission of the Historic St. Mary's City Commission is to preserve and protect the archaeological and historical record of Maryland's first colonial capital and to appropriately develop and use this historic and scenic site for the education, enjoyment, and general benefit of the public

Fund Source: MCCBL 2019 Item 103

Resident Business: Yes

MD Tax Clearance: 19-1854-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

10-RP. REAL PROPERTY
Department of Health
File #00-8648

Recommendation: Declare property surplus

Property: 3.25 acres located at Crownsville Hospital Center,
Crownsville, MD 21032
Anne Arundel County

Grantor: The State of Maryland, to the use of The Maryland Department of Health

Remarks: Chrysalis House, Inc. has requested +/- 3.25 acres of property at the Crownsville Hospital Center. Chrysalis House provides residential substance use and mental health treatment for women and their children. Planning is underway for expansion of their facilities. The Department of Health has determined that this property is surplus to its needs.

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20181004-0827. It is recommended to declare the +/- 3.25 acres of Crownsville Hospital Center surplus to the needs of the State (after MDE's qualifying comments are addressed) to allow for transfer of property to Chrysalis House, Inc., who is interested in purchasing this property that is located adjacent to their existing property.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

11-LL. LANDLORD LEASE
Department of Natural Resources

Recommendation: Approval is requested for a five year parking lease renewal.

Background: Reference is made to agenda item 26-LL approved on 7/23/14, wherein the Board of Public Works approved a five year parking lease agreement for 20 spaces for use by employees, students and guests of the Baltimore Lab School, Inc, for the period 8/1/14 – 7/31/19. The lease has continued on a month to month basis for the period 8/1/19 – 8/31/19.

Tenant: Baltimore Lab School, Inc
2220 Saint Paul Street, Baltimore, MD 21218

Property Location: 2300 St. Paul Street, Baltimore, Maryland 21218

Space Type:	Surface Parking	Lease Type:	Renewal	Number of Spaces:	20
Duration:	5 Years	Effective:	9/01/2019		
Rent:	\$10,000	Rate/Space/Month:	\$41.66		

Utilities Responsibility: Tenant
Custodial Responsibility: Tenant
Previous Board Actions: DGS Item 26-LL (7/23/2014)

Remarks

1. These spaces are used by employees of the Baltimore Lab School, Inc. (BLS) staff, students and guests. BLS is a non-profit organization that assist children and adults with learning disabilities.
2. Revenue from the lease will be placed in the Department of Natural Resources general funds.
3. The lease does not have a termination for convenience clause.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov

12-LL. **LANDLORD LEASE**
Department of Health

Recommendation: Approval is requested for a new five-year lease for Cottage 900 on the campus of Holly Center in Salisbury, MD for \$1.00 per year, with two 5-year renewal options.

Background: U.S. Kennels, Inc. has been utilizing Cottage 900 to provide training and classes for handling of service dogs for veterans and disabled individuals. Access to the building is granted by the Department of Health under a Right-of Entry Agreement which is set to expire October 31, 2019. This lease will provide U.S. Kennels with more permanent use of the facility to implement its programs.

Tenant: U.S. Kennels, Inc., P.O. Box 650, Hebron, Maryland 21830

Property Location: Holly Center, Cottage 900, Salisbury, Maryland 21804

Space Type: Office/Classroom Lease **Type:** New **Square Feet:** 7,560
Duration: 5 Years **Effective:** September 1, 2019
Annual Rent: \$1.00

Utilities & Custodial Responsibility: Tenant

Remarks:

1. The tenant uses the space to provide training and classes for handling of service dogs for veterans and disabled individuals.
2. The tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
3. The tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The tenant shall indemnify and hold harmless the State of Maryland and the Department of Health and Mental Hygiene against any and all liability or claim of liability, including reasonable attorney's fees, arising out of tenant's use and occupancy, conduct, operation or management of the premises during the term.
5. The landlord may terminate this lease during any renewal term whenever the landlord determines that termination is in the best interest of the landlord.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

13-LL. **LANDLORD LEASE**
Canal Place Preservation & Development Authority

Recommendation: Approve a new 64 month lease agreement

Background: Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. Reference is also made to Item 11-LL, whereas the Board of Public Works approved a five year four month lease agreement for U.S. Senator Cardin, which expired on 1/2/2019 and has continued on a month to month basis. The new lease has been approved by the CPPDA Board.

Tenant: U.S. Senator Cardin
13 Canal Street, Suite 305, Cumberland, MD 21502

Property Location: Western Maryland Railway Station, 3rd Floor Room 305
Cumberland, MD 21502

Space Type: Office	Lease Type: New	Sq. Ft.: 363
Duration: 64 months	Effective: 9/1/2019	
Annual Rent: \$6,095.00	Square Foot Rate: \$16.79	

Utilities & Custodial Responsibility: Lessor
Previous Board Actions: DGS Item 11-LL (6/23/2015)

Remarks:

1. Lease may be terminated upon 60 days written notice by Tenant or the United States Senate Sergeant at Arms upon resignation, expulsion, or death of the Tenant. Lease may also be terminated by Tenant or the United State Senate Sergeant at Arms upon 60 days written notice should the Building, Leased Premises, or the Common Areas providing access to the Building or Leased Premised become untenable, unsafe, or materially interferes with Tenant's full use of the Premises for the intended purpose.
2. Rent includes the use of one parking space, located at the parking deck or surface parking lot adjacent to the Building on a non-exclusive and non-reserved basis.
3. The premises are leased in "as is" condition.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.

13-LL. LANDLORD LEASE (cont'd)

6. The Landlord and Tenant acknowledge that the United States Senate, as a self-insured entity of the United States Government, is subject to the Federal Tort Claims Act, 28 U.S.C. §§ 2671-2680, under which recovery may be sought through the United States Senate Sergeant at Arms for any injury or loss arising under this Lease due to the negligent or wrongful act or omission of Tenant or any of Tenant's employees acting within an official scope and capacity. Tenant, the United States Sergeant at Arms, and their agents, employees or invitees, shall not be required to provide any certificates of insurance to Landlord.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier 410.767.4088
 wendy.scott-napier@maryland.gov

14-LT. TENANT LEASE
Department of Agriculture, Mosquito Control Services

Recommendation:

1. RETROACTIVE: Ratify continuation of tenancy from 5/1/19 – 8/31/19.
2. Approve a new five year lease agreement.

Background: Reference is made to agenda item 7-LT-OPT dated 10/16/13, wherein the Board of Public Works approved a five year lease for the period 11/1/13 – 10/31/18. The agency exercised its six-month hold-over provision, which expired on April 30, 2019. Retroactive approval is requested due to a delay in lease negotiations and approval is requested for the period from 5/1/19 – 8/31/19 totaling \$11,030.16 for two months.

Landlord: 43955 Commerce, LLC
 43955 Commerce Avenue, Hollywood, Maryland 21629

Property Location: 43955 Commerce Avenue, Hollywood, Maryland 21629

Space Type:	Office /Shop	Lease Type:	New/Retroactive	Sq. Ft.: 1,392 Office
Duration:	5 years	Effective:	9/1/2019	799 Shop
Annual Rent:	\$33,090.52	Square Foot Rate:	\$16.31 Office	2,191 Total
			\$13.00 Shop	

Note: Ratification requested for payment of \$11,030.16 during the post hold-over period (four months).

Utilities Responsibility: Tenant
Custodial Responsibility: Landlord
Previous Board Actions: DGS Item 7-LT (10/16/2013)

Fund Source: L00A14.03 4320 1301 43201

Remarks:

1. The lease incorporates ten use in common parking spaces to accommodate State pick-up trucks, vans and employees' personal vehicles.
2. This lease contains a termination for convenience clause with a six month hold-over period and one 5- year renewal option.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

15-LT. **TENANT LEASE**
Department of Human Services

Recommendation:

1. **RETROACTIVE:** Ratify continuation of tenancy from 07/10/2019-08/14/2019.
2. Approve a new five year lease agreement.

Background: Reference is made to DGS Item 12-LT-OPT dated 07/02/2014 whereas the Board of Public Works approved a five year lease for the period 7/10/14 – 7/9/19. The retroactive request occurred due to extended lease negotiations with the Landlord.

Landlord: Parking Authority of Baltimore City
200 W. Lombard Street, Suite B
Baltimore, MD 21201

Property Location: Market Center Garage
221 North Paca Street
Baltimore, MD 21201

Space Type: Parking Garage **Lease Type:** New / Retroactive **Number of Spaces:** 90
Duration: 5 Years **Effective:** 8/15/2019
Annual Rent: \$77,760.00 **Rate/Space/Month:** \$72.00

Note: Ratification requested for payment of \$7,344.00.00 during post hold-over period (34 days).

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Actions: 07/02/2014; Item 12-LT-OPT

Funding: Program N00E0101; Subprogram 5A09; Subobject 0715; PCA E1910

Remarks

1. These parking spaces are to be occupied by the employees of the Department of Human Services.
2. The number of parking spaces complies with the 1:3 ratio established for this area.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
August 14, 2019



Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

16-LT. TENANT LEASE
Department of the Judiciary

Recommendation:

1. **RETROACTIVE:** Ratify continuation of tenancy from 9/01/18 - 8/31/19.
2. Approve a new ten year lease agreement.

Background: Reference is made to DGS Item 7-LT dated 2/20/13 whereas the Board of Public Works approved a five year lease for the period 3/1/13 – 2/28/18. The hold-over period ran from 3/1/18 – 8/31/18. The retroactive request occurred due to several staff retirements in the DGS – Real Estate Office and extended lease negotiations with the Landlord.

Landlord: Montgomery County, Maryland
101 Monroe Street, 9th floor
Rockville, Maryland 20850

Property Location: 1307 Seven Locks Road
Rockville, MD 20854

Space Type: Office	Lease Type: New / Retroactive	Square Feet: 1,200
Duration: 10 Years	Effective: 9/1/2019	
Annual Rent: \$16,800.00-yrs 1-5 \$17,400-yrs 6-10	Rate/Space/Month: \$14.00 –yrs 1-5 \$14.50- yrs 6-10	

Note: Ratification requested for payment of \$16,800 during post-holdover period (12 months).

Utilities & Custodial Responsibility: Landlord
Previous Board Actions: DGS Item 7-LT (2/20/2013)

Funding: General 100 % Program B004, Sub OBJ 1301

Remarks

1. This space is to be occupied by the Commissioner’s Office for the District Court.
2. There are four reserved parking spaces included at no additional charge.
3. The lease contains a termination for convenience clause and the standard six month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov

17-LT-MOD. TENANT LEASE
Motor Vehicle Administration

Recommendation:

1. **RETROACTIVE:** Ratify continuation of tenancy from 4/23/19 - 8/31/19.
2. Approve a new eight month and 8 day supplemental lease agreement for a parking lot area to house up to two trailers and a generator.

Background: Reference is made to DGS Item 13-LT-OPT dated 5/14/14 wherein the Board of Public Works approved a ten year lease for 7,231 nuse of office space and 73 use in common parking spaces. The current request is for a lease modification to include the use of a 3,072 sf area of the parking lot to allow the MDOT-MVA to install up to two (2) office trailers and a generator. This area was needed to alleviate the impact of the unprecedented and dangerously large volume of customers visiting the existing MDOT-MVA branch located in the shopping center at 8966 Waltham Woods Road in Parkville MD to renew their driver's license and comply with federal identification requirements. This space was needed to ensure that the number of customers entering the MVA facility do not exceed the capacity posted by the Fire Marshall. A retroactive request is being made due to the urgent need for use of the parking lot area to house office trailers.

Landlord: North Plaza I, LLC, North Plaza II, LLC & North Plaza III, LLC, as tenants in common, c/o Continental Realty
1427 Clarkville Road, Suite 500, Baltimore, Maryland 21209

Property Location: 8966 Waltham Woods Road, Parkville, MD 21234

Space Type: Parking Lot Space ***Lease Type:*** Modification ***Square Feet:*** 3,072
Duration: 8 months, 8 days ***Effective:*** 9/1/19
Annual Rent: \$31,069.56 ***Rate Per Month:*** \$2,589.13

Note: Ratification requested for payment of \$11,046.92 during the retroactive tenancy period (4/23/19-08/31/19).

Utilities & Custodial Responsibility: Landlord
Previous Board Actions: DGS Item 13-LT-OPT (5/14/2014)

Funding: Code J04E0003 / Object / Sub-Object 38000/30010/1415 – 100% Special Funds

Remarks

1. The space is to be used by MDOT-MVA for a period of eight months and eight days to facilitate services to drivers as a result of the federal real identification requirements.
2. The leased parking lot space measures 16 feet wide by 192 feet long.
3. The lease contains a clause permitting either party to terminate the Parking Lot Term upon not less than 30 days prior written notice.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4970
 shirley.kennedy@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Bender JCC of Greater Washington, Inc.
Bender Jewish Community Center of Greater Washington (Montgomery County)
“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Bender Jewish Community Center, including improvements to the building’s entryway and security.”

\$50,000.00
Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018)
DGS Item G064

\$25,000.00
Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018)
DGS Item G131; (SL-072-180-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the Bender JCC of Greater Washington, Inc. submitted documentation it has over \$75,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$150,000.00
	18-G064 (This Action)	\$ 50,000.00
	18-G131 (This Action)	\$ 25,000.00
	Local Cost	\$ 75,000.00

- Remarks:**
1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
 3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
 4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DEFERRED
DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Lexington Market, Inc.

Lexington Market (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of Lexington Market.”

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2018 (MISC–Chapter 9, Acts of 2018)

DGS Item 149; (SL-068-160-038)

Matching Fund: No match is required.

Background:	Total Project	\$38,733,001.00
	18-149 (This Action)	\$ 500,000.00 – non-match
	17-126 (Prior Action)	\$ 2,000,000.00 – non-match
	16-G135 (Prior Action)	\$ 350,000.00
	Local Cost	\$35,883,001.00

Prior Action: DGS Item 24-CGL (4/18/18)

Remarks:

1. The grant agreement has been revised to add the Mayor and City Council of Baltimore City as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

This Item was withdrawn as Item 32-CGL from the 7/24/2019 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Performing Arts Center Statutory Trust

New Spire Arts (Frederick County)

“For the acquisition, planning, design, construction, site improvement, and capital equipping of renovations to 15 West Patrick Street in downtown Frederick.”

\$250,000.00-non-match

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)
DGS Item 156*

New Spire Stages (Frederick County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the New Spire Stages.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014; as amended by Chapter 027, Acts of 2016; Chapter 022, Acts of 2017; and now by Chapter 9, Acts of 2018)
DGS Item G077; (SL-109-140-038)*

Matching Fund: The MCCBL required the grant recipient to provide a matching fund no later than June 1, 2019 for the 2014 bond bill and the Board of Public Works to certify a matching fund. The Performing Arts Center Statutory Trust has submitted evidence that it has \$600,097.84 in eligible expenditures to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2019.*

No matching fund is required for the 2018 bond bill.

Board of Public Works approval is also requested to reimburse the Performing Arts Center Statutory Trust \$300,000.00 for eligible expenditures.

Background:	Total Project	\$4,894,577.00
	18-156 (This Action)	\$ 250,000.00 (non-match)
	14-G077 (This Action)	\$ 50,000.00
	Local Cost	\$4,594,577.00

20-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

1. The 2014 grant purpose references the grant as New Spire Arts-15 West Patrick Street and the 2018 grant purpose references the grant as New Spire Stages. Both are the same project-New Spire Arts Stages located at 15 West Patrick Street in Frederick.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse 2014 State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.
6. Invoices should be submitted to the Department of General Services for the disbursement of the 2018 State funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Ahmed Awad
410.767.6589
ahmed.awad@maryland.gov

21-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: The Board of Public Works (BPW) approve a grant of \$225,976.00 to ***iHomes, Inc.***

Project: The acquisition of a three-bedroom townhouse located at 4707 Hallowed Stream, Ellicott City, Maryland 21042. This building will provide housing for up to three persons with mental illness.

*Includes the lesser of the DGS accepted value or the contract price at \$349,900.00, and the cost of appraisal at \$450.00.

Fund Source: MCCBL 2017, Community Health Facilities Fund CB-30302-02. The Maryland Department of Health has determined the Grantee is responsible for providing 35.5% of the eligible project cost.

Total Project Cost	\$350,350
Eligible Project Cost	\$350,350
State Share (64.5%)	\$225,976
Grantee Share (35.5%)	\$124,374

Remarks:

1. Grantee is a nonprofit organization.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Howard County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION