

BOARD OF PUBLIC WORKS
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DECEMBER 4, 2019

MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401

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UNIVERSITY SYSTEM OF MARYLAND
SUPPLEMENT

	No submissions		
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**BOARD OF PUBLIC WORKS
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December 4, 2019**



*Contact: Norman Astle (410)841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grants***

Recommendation: That the Board of Public Works approve funding 18 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$509,883

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 17-206

County	Grantee	Agreement #	\$ Amount
Carroll	Dell Brothers, Inc.	RS-2020-2240	4,500
	Martin L. McGhee, Jr.	RS-2020-2241	2,300
		RS-2020-2242	3,700
Frederick	Glade Haven Farms, LLC	MP-2020-2239-C	26,200
	Shank Family Farm, LLC	MP-2020-2246	11,100
	Robert J. Kline	MP-2020-2247	18,000
		MP-2020-2248	16,800
		MP-2020-2250	29,300
	James Frey	MP-2020-2271	14,900
		MP-2020-2272	52,400
		MP-2020-2273	55,000
		MP-2020-2274	11,800
	Teabow, Inc.	MP-2020-2276	43,100
Harford	Brad's Produce, LLC	LS-2020-2185	80,883
		LS-2020-2186-C	92,800
	Leslie C. Lynn	LS-2020-2275	3,000
Montgomery	Sunny Ridge Farm	RS-2020-2225	33,700
Queen Anne's	Mardel View Farms	CH-2020-2175	10,400

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05.

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



Contact: Gabriel Gnall, 410-260-7335
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2. **BOARD OF PUBLIC WORKS**

Maryland State Police

Task Orders under AW139 Helicopter Maintenance/Repair Services Master Contract

Recommendation: That the Board of Public Works **delegate to the Maryland State Police approval of task orders under** COMAR 21.05.13.06H – which requires a procurement unit to obtain Board approval to award a task order under a master contract when the award exceeds \$200,000 – with respect to the following Maryland State Police master contracts for helicopter maintenance and repair services.

Authority: § 12-101, State Finance & Procurement Article, Annotated Code of MD

Master Contract ID: AW139 Helicopter Maintenance and Repair Services
ADPICS W00B8400005

Contract Approved: DBM Item 4-S (1/3/2018)

Contractors: AgustaWestland Philadelphia Corp. Philadelphia, PA
Mecaer Aviation Group Philadelphia, PA
Sterling Helicopter Croydon, PA

Contract Term: 2/1/2018 – 1/31/2023 (five years)

Remarks: Reference is made to the Board's adoption this year of State Procurement Regulations that authorize State agencies to enter into master contracts and engage in secondary competitions to award task orders under those master contracts. COMAR 21.05.13; 46 *Maryland Register* 310 (3/1/2019). The procedures require State agencies to obtain Board approval before awarding task orders over \$200,000.

The newly-adopted requirement for Board approval to award competitive task orders over \$200,000 has created specific challenges for the Maryland State Police with respect to inspecting and maintaining the Aviation Command's fleet of AW139 helicopters under its existing master contract. The Federal Aviation Administration and the Original Equipment Manufacturer require Maryland State Police helicopters to be inspected regularly and maintained. For several years, the State Police have procured helicopter inspections and repairs via task order requests issued under a master contract awarded to multiple vendors. Due to the nature of the work, the dollar amount for each task order inspection and repair is unknown until the inspection and repair are complete.

Revised

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2. BOARD OF PUBLIC WORKS (cont'd)

Maryland State Police

Task Orders under AW139 Helicopter Maintenance/Repair Services Master Contract

Remarks: (cont'd)

The new Master Contracting regulations affected the State Police process by requiring Board approval of task orders that had been consigned previously to State Police authority under the AW139 Helicopter Maintenance and Repair Services master contract. Because the inspection and maintenance of the Aviation Command fleet is critical to the health, safety, and welfare of all Marylanders, the State Police has, since COMAR 21.05.13.06H went into effect, awarded several inspection task orders on an emergency basis to get the helicopter back in the air without the delay that would be caused by having to obtain Board approval. *See, e.g.,* Sec Appx A-3 on today's Agenda; Sec Appx A-1, A-2, A-3 on 10/16/19 Agenda).

When the Board approved the AW139 Master Contract, the State Police had fully informed the Board that the procurement was specifically intended to address the urgent nature of repairs and inspections which must be handled expeditiously:

This contract will give Maryland State Police Aviation Command a faster, more streamlined procurement process and quicker turnaround times when servicing its fleet of AW139 helicopters. By reducing the amount of time it takes to determine which Master Contractor will service the aircraft, the Command will have fewer flight hours lost due to aircraft being out of service for maintenance. *DBM Item 4-S (1/3/2018) Remarks.*

Approval: Approval of this Item authorizes the Maryland State Police full procurement authority to award task orders for the inspection and repair of AW139 helicopters under the Master Contracts approved at DBM Item 4-S (1/3/2018). This authority is co-terminus with the expiration of this Master Contract.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019**



*Contact: David Bohannon, 410-260-7335
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**3. BOARD OF PUBLIC WORKS
*Investment Activities in Iran***

Recommendation: That the Board of Public Works remove Daelim Industrial Co., Ltd from the list of companies engaged in investment activities in Iran.

Prior Action: Secretary Item 3 (12/19/2012) in which the Board of Public works added Daelim to the *Investment Activities in Iran List*.

Authority: Investment Activities in Iran Act
§ 17-704, State Finance and Procurement Article, Annotated Code of Maryland.

Background: The Investment Activities in Iran Act requires the Board to remove a person from the *Investment Activities in Iran List* if the person demonstrates to the Board that the person no longer is engaged in investment activities in Iran.

Engaging in investment activities in Iran is defined as:

- Providing goods or services of at least \$20 million in the energy sector of Iran; or
- For financial institutions, extending credit of at least \$20 million to another person for at least 45 days if the person is on the Board of Public Works list and will use the credit to provide goods or services in the energy of Iran.

Removing Daelim from the *Investment Activities in Iran List* restores the vendor's eligibility to bid on, submit a proposal for, or enter into or renew a contract with a public body in Maryland. Removal allows financial institutions to extend credit to Daelim when contracting with public bodies in the State.

Daelim was included on the *Investment Activities in Iran list* following its award to improve facilities at Iran's Esfahan Oil Refining Co. That contract was cancelled after the project failed to obtain international financing due to the sanctions. An independent financial analysis has confirmed Daelim's assertion that it no longer maintains operations in Iran.

Retirement System: On March 12, 2019, the Maryland State Retirement and Pension System removed Daelim from its divestment list under § 21-123.1, the State Personnel and Pensions Article.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



Contact: Gabriel Gnall 410.260.7335
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4. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

General Services
Transportation

May 2019
September 2019

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019**



*Contact: Bill Morgante 410-260-7791
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**5. BOARD OF PUBLIC WORKS
*Wetlands License***

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling or dredging or both in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

19-0026 *ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS* – To improve navigable access by conducting four geotechnical core samples and mechanically dredging three coves.

Glen Burnie, Sloop Cove, Eli Cove and Long Cove

Special conditions: Time-of-year restrictions. Requirements for dredging, dredge removal and transport, staking and bathymetric survey.

BALTIMORE CITY

19-0782 *HARBOR POINT OPEN SPACE CORP.* – To stabilize a bulkhead by placing stone revetment.

Baltimore, Patapsco River

Special conditions: Requirements for design, construction, and content of revetment.

CALVERT COUNTY

19-0343 *CALVERT MARINA LLC* – To control shoreline erosion by constructing and replenishing a stone revetment, constructing a stone revetment to replace a bulkhead, and replacing three bulkheads with stone revetments.

Solomons, Back Creek

Special conditions: Requirements for design, construction and completion of bulkhead, and for design, construction, and content of revetment.

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5. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License

DORCHESTER COUNTY

- 19-0166 *UNIVERSITY OF MARYLAND CENTER FOR ENVIRONMENTAL SCIENCES* – To study experimental breeding of the Eastern Oyster through performing oyster aquaculture research by placing oyster baskets, PVC piles, floating cage and bottom cage systems, placing hatchery broodstock, and permanent wooden piles and associated infrastructure (for on-going research).

Cambridge, Choptank River

Special conditions: Requirements for storm equipment retrieval, SAV protection, and General License cancellation upon issuance of Individual Wetlands License.

TALBOT COUNTY

- 19-0581 *TLS ENTERPRISES LLC* – To construct a living shoreline by constructing two containment sills and filling, grading, and planting with marsh vegetation.

Royal Oak, Irish Creek

Special conditions: Requirements for contacting aquaculture lease holder; for design, marsh construction, and Marsh Maintenance Plan.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
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December 4, 2019



Contact: Bill Morgante 410-260-7791
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6. **BOARD OF PUBLIC WORKS**

Daniel Lozier, Severna Park/Cypress Creek License No. 19-0125

Recommendation: That the Board of Public Works approve a reduced scope and mitigation for a project the Board previously licensed as State Tidal Wetlands License 19-0125. The mitigation fee for the reduced impacts is \$2,941.

Original Approval: Reference is made to Secretary's Agenda Item 5 (9/18/19) in which the Board authorized Daniel Lozier to dredge 2,388 square feet and 95 cubic yards of dredged material. This spur channel wetlands license was one awarded in conjunction with Anne Arundel County Department of Public Works' dredging of Cypress Creek. The Board assessed the licensee a mitigation fee of \$8,215 because of the project's impacts to submerged aquatic vegetation (SAV) and shallow water habitat.

Background: Before the spur channel license issued, however, the applicant requested to reduce the project scope. The dredging reduction will lower impacts to SAV and shallow water habitat. Accordingly, the mitigation fee should be reduced as well.

The project revisions will reduce resource impacts to 855 square feet and 34 cubic yards of dredged material. The mitigation fee for the reduced impacts is \$2,941.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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December 4, 2019**



*Contact: Bill Morgante 410-260-7791
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**7. BOARD OF PUBLIC WORKS
*Rugby Hall Community Association, Wetlands License No. 19-0391/Mitigation***

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a project involving dredging in the navigable waters of Maryland; and (2) require the licensee to mitigate new impacts to submerged aquatic vegetation (SAV) in tidal wetlands by paying \$11,655 into the Tidal Wetlands Compensation Fund.

MDE: The Maryland Department of the Environment concurs with this recommendation.

- | | |
|--|--------------------|
| • Application received | March 28, 2019 |
| • Public comment period ended | September 15, 2019 |
| • MDE Report and Recommendation received | November 15, 2019 |

Authority: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” *Section 16-202, Environment Article, Annotated Code of Maryland*; see also COMAR 23.02.04.

Description: Rugby Hall Community Association seeks to improve boating access by mechanically dredging a 5,470-square foot area at a community marina. This project comprises all new dredging: 3,388 square feet of dredging will impact SAV beds; 2,352 square feet will not impact SAV beds. The applicant reduced the dredging footprint to the greatest extent possible.

Mitigation: “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” COMAR 23.02.04.14D. MDE may recommend mitigating for the loss of wetlands through “monetary compensation to the Wetlands Compensation Fund” only when it determines “that creation, restoration, or enhancement of tidal wetlands are not feasible alternatives.” COMAR 26.24.05.02B(6).

In this case, MDE reports: “SAV restoration and in-kind creation of SAV is not feasible because of the inefficacy of planting SAV in waters of similar depth and characteristics.” (R&R at page 2). MDE recommends that the applicant pay \$11,655 into the Tidal Wetlands Compensation Fund due to the new SAV impacts.

$$\$1.72 \times 3,388 \text{ sq. ft. (new impact to SAV)} \times 2 \text{ (out of kind mitigation)} = \$11,655$$

BOARD OF PUBLIC WORKS
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7. **BOARD OF PUBLIC WORKS** (cont'd)
Rugby Hall Community Association, Wetlands License No. 19-0391/Mitigation

ANNE ARUNDEL COUNTY

19-0391 *RUGBY HALL COMMUNITY ASSOCIATION* — To improve navigational access to a community marina by mechanically dredging a 5,470 square foot area and providing for periodic maintenance dredging for six years.

Arnold, Severn River
Special conditions: Time of Year restriction. Requirements for transport of dredged materials, maintenance dredging, staking of dredged area, post dredged bathymetric survey, payment of mitigation fee into the Tidal Wetlands Compensation Fund.

BOARD OF PUBLIC WORKS

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DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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Contact: Lauren Buckler 410.767.3174
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8. **DEPARTMENT OF GENERAL SERVICES**
Diaper-Changing Facilities Standards

Recommendation: The Department of General Services recommends that the Board of Public Works adopt standards that require diaper-changing facilities in public buildings and public restrooms constructed or substantially renovated October 1, 2019 or later.

Authority: The 2019 General Assembly enacted Chapter 523, now codified at §§ 2-801 – 2-803, State Finance & Procurement Article, Annotated Code of MD:

- (1) Diaper-changing facilities must be installed in public buildings constructed beginning 10/1/2019 and in new and renovated public restrooms in public buildings as of that date.
- (2) The Board of Public Works, through the Department of General Services, shall adopt standards that a diaper-changing facility must meet.
- (3) DGS, the Department of Transportation, and the University System of Maryland must comply with the standards.
- (4) Political subdivisions must comply with the standards.

Standards: DGS proposes the following standards for diaper changing facilities:

DIAPER CHANGING STATIONS:

- A diaper changing facility shall be provided in at least one men's restroom and one women's rest room (if the restrooms in the building are divided by gender) in each public facility constructed after October 1, 2019, and in existing buildings substantially renovated (\$30,000 & up) on or after October 1, 2019.
- Changing stations shall be the wall-mounted, horizontal, foldaway type able to support 200 lb. with minimal deflection, with a minimum size of 35" x 22" and with antimicrobial finish on bed surface; and shall include child safety straps and two (2) bag hooks; universal graphic, and multi-lingual safety warnings.
- Changing station shall be constructed of a minimum of 16% recycled materials, ASTM compliant, LEED certified, and meeting or exceeding ADA requirements.

DGS will insert this in its *DGS Procedure Manual for Professional Services*. That Manual is available online.

Enforcement: As the statute requires, DGS, DOT, or USM, as appropriate, shall enforce the standards for public buildings built with State funds or built on State land. Each political subdivision shall enforce the standards for public buildings funded by the subdivision.

Secretary of State: Once the Board approves the standards, DGS shall file the standards with the Secretary of State as § 2-802(b)(2) requires.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



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9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Down Payment and Settlement Expense Loan Program

Recommendation: That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow DHCD to take an unsecured promissory note in the same amount for the Down Payment Settlement Expense Loan Program.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article
§§ 4-301 thru 4-309, Annotated Code of Maryland

Borrower: Priscilla A. Dawson
2823 E Federal Street, Baltimore City 21213

Loan Amount: \$10,000

Promissory Note Amount: \$10,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



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10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Rental Housing Program

Recommendation: That the Board of Public Works approve DHCD allowing a borrower to grant an easement on property that secures a DHCD loan. The easement will allow Baltimore County to install and maintain storm water management facilities at Lyon Homes, a multifamily rental project.

Borrower: Lyon Homes Preservation LLC

Project Address: 411 New Pittsburg Avenue, Dundalk 21222, Baltimore County

Loan Authority: Rental Housing Program
§§ 4-401 -- 4-411, Housing & Community Development Article,
Annotated Code of Maryland

Authority to Grant Easement: State Finance & Procurement Article,
§ 10-305, Annotated Code of Maryland

<i>Amount:</i>	Original RHP Loan:	\$2,000,000
	Current Balance:	\$2,000,000
	Original MEEHA-Empower Loan:	\$ 963,296
	Current Balance:	\$ 963,296

Background: In 2017, DHCD lent funds to Lyon Homes Preservation LLC to help develop a 118-unit affordable housing project in Dundalk. The proposed easement will permit the construction of essential storm water management facilities at the project.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019**



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**11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
*Rental Housing Works Program***

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: Renaissance Row, LLC

Project: Renaissance Row Apartments
Park Heights Avenue and Rosewood Avenue, Baltimore City 21215

Rental Housing Works Authority: Sections 4-101 -- 4-255, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

The Rental Housing Works Program finances rental housing that will be occupied by households with incomes at 60% of area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2019: *Rental Housing Works Program*

Collateral: Deed of Trust

Project Sponsor: Pennrose, LLC

Description: The project is to construct 84 units for families and persons with disabilities in Baltimore City. It will offer a mix of affordable one, two, and three-bedroom units and will serve households with incomes at or below 60% of the area median income.

Sustainability: Pursuant to Maryland's commitment to reducing greenhouse gas emissions, conserving water resources, and enhancing the environment, sustainable project features include:

- Using NGBS (National Green Building Standard) green building criteria to obtain Bronze certification
- Energy Star rated windows
- Energy Star rated appliances including refrigerators, ranges, range hoods, and bath exhaust fans
- Energy Star rated light fixtures in all units and common areas.
- Faucets and bath fixtures to use water sense labeled products
- High-efficiency mechanical systems with programmable thermostats and insulated plumbing pipes

There are no recognized Environmental Conditions requiring remediation on this project.

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11. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)
Rental Housing Works Program

Fund Sources	Amount \$
Rental Housing Works (this Item)	2,500,000
Rental Housing Funds	1,133,000
Permanent First Mortgage	6,440,000
4% Low Income Housing Tax Credit Equity	6,744,256
Baltimore City Loans	2,150,000
Park Heights Renaissance Loan	1,000,000
Seller's Note	338,000
Deferred Developer's Fee	599,865
Total	\$20,905,121

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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**12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
*Rental Housing Works Program
Partnership Rental Housing Program***

Recommendation: That, with respect to property that secures two State loans, the Board of Public Works approve DHCD allowing the borrower to grant:

- (1) Temporary easement enabling the construction of a dumpster pad and gated enclosure to facilitate construction of the Riverwatch II Apartments.
- (2) Permanent cross-use easement that will enable the Riverwatch I Apartments and the Riverwatch II Apartments to share sidewalks, roads, and recreational facilities.

Borrower: Riverwatch Elkridge, LLLP

Project Address: 5672 Furnace Avenue, Elkridge, Howard County 21075

Authority: Rental Housing Works Loan
§§ 4-401 -- 4-411, Housing and Community Development Article,
Annotated Code of Maryland

Partnership Rental Housing Program
§§ 4-1201 -- 4-1209, Housing & Community Development Article,
Annotated Code of Maryland

Authority to Grant Easement: § 10-305, State Finance and Procurement Article
Annotated Code of Maryland

Loans Amount: Original RHW Loan: \$2,500,000 Current Balance: \$2,500,000
Original PRHP Loan: \$2,400,000 Current Balance: \$2,400,000

Background: In 2015, DHCD lent Riverwatch Elkridge, LLLP funds from two programs to help develop the Riverwatch I Apartments, an 84-unit affordable housing project in Elkridge. The borrower is to repay the RHW loan from available surplus cash; the repayment of the PRHP loan is deferred until maturity. The borrower is in compliance with both loans.

The borrower is proposing to develop the Riverwatch II Apartments, a 58-unit affordable housing project adjacent to the Riverwatch I Apartments. Approval to grant the easements will help facilitate the development of this additional affordable housing.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



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13. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**
Bay Restoration Fund

Recommendation: That the Board of Public Works approve a new Bay Restoration Fund grant as described.

Authority: Maryland Water Quality Financing Administration Act
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

Project: Ashleigh Knolls Shared Sewage Disposal Facility

Recipient: Howard County

Amount: Up to \$2,940,900

Location: Howard County/Legislative District 13

Project Description: This project replaces an outdated shared sewage disposal facility with a community best available technology (BAT) facility at an existing average flow of 24,525 gallons per day that serves the 109 residences in Ashleigh Knolls community. The new facility, consisting of pumping station, equalization, sequencing batch reactors and other appurtenances, will reduce Total Nitrogen by at least 50% to less than 20 mg/L to comply with the State Groundwater Discharge Permit.

Project Funding Sources:

Bay Restoration Fund Grant BR-OC 01.14	\$ 2,940,900
Local Share	<u>\$ 1,038,826</u>
Total Estimated Project Cost:	\$ 3,979,726

Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

Sustainability: This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



Contact: Terri Wilson (410) 537-4155
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14. MARYLAND DEPARTMENT OF THE ENVIRONMENT
Supplemental Assistance Water Quality Grant

Recommendation: That the Board of Public Works approve a new grant as described.

Authority: § 9-348, Environment Article, Annotated Code of Maryland

Project: Fairmount Wastewater Treatment Plant
Decommissioning & Sewage Transmission

Recipient: Somerset County Sanitary District

Amount: Up to \$756,190

Location: Somerset County/Legislative District 38A

Project Description: The project entails the decommissioning of the Fairmount Wastewater Treatment Plant (WWTP) and conveyance of the wastewater to the Princess Anne WWTP, a Biological Nutrient Removal WWTP with plans for an Enhanced Nutrient Removal Upgrade. The work includes the construction of a new sanitary force main to connect to the existing collection system in Westover. In addition, this project will include installing and connecting a treated leachate line to the new force main. This will address the Fairmount WWTP deteriorated conditions and several discharge permit violations and also provide nutrient removal at the Princess Anne WWTP.

Project Funding Sources:

MCCBL 2015: Item-15-172 <i>CBWQ Supplemental Assistance, SWQH 16.20</i>	\$ 756,190
Community Development Block Grant	\$ 3,905,000
Local Share	<u>\$ 197,285</u>
Total Estimated Project Cost	<u>\$ 4,858,475</u>

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



Contact: Ellen Frketic 410-729-8307
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15. MARYLAND ENVIRONMENTAL SERVICE
General Obligation Bond Proceeds

Recommendation: That the Board of Public Works approve Maryland Environmental Service's use of general obligation bond proceeds.

Authority: § 8-301, State Finance & Procurement Article, Annotated Code of Maryland

<i>Description:</i>	Feed water pump and motor MES Project # 1-20-4-17-4
<i>Procurement Method:</i>	Small Purchase
<i>Award:</i>	House of Balance, Elkridge MD
<i>Amount:</i>	\$19,805
<i>Fund Sources:</i>	MCCBL of 2018: PCA 12077
<i>Resident Business:</i>	Yes
<i>Tax Compliance No.:</i>	19-3099-1111
<i>Term:</i>	120 calendar days

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2019



Contact: Charlotte Lake 410.697.9559
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16. **DEPARTMENT OF PLANNING**
Maryland Historical Trust
Historic Preservation Capital Grant Program

Recommendation: Approve the following grant of general obligation bond proceeds.

Fund Source: MCCBL of 2018: *Maryland Historical Trust Appropriation* Item 18-281

Beatty-Cramer House 9010 Liberty Road, Walkersville, Frederick County	\$16,000
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Grantee: Frederick County Landmarks Foundation, Inc.

Description: Interior and exterior rehabilitation including roof, gutter, and downspout repair / replacement; carpentry, metal, and masonry repair; finishes; and associated architectural, engineering, and consulting services. [Total project costs \$16,000 estimated.]

Remarks: The Beatty-Cramer House comprises two wings, the 18th-century saltbox-style west wing and the 1860s east wing, which were joined to create a homogenous structure. This timber frame structure features exposed and decorated interior framing members and was built using H-bent construction, a method characteristic of the Hudson Valley of New York.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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December 4, 2019**



*Contact: Paul Pusecker 240-895-4413
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**17. ST. MARY'S COLLEGE OF MARYLAND
*General Obligation Bond Proceeds***

Recommendation: That the Board of Public Works approve St. Mary's College of Maryland use of general obligation bond proceeds as described.

Authority: § 8-301, State Finance & Procurement Article, Annotated Code of Maryland

Description: Upgrade audiovisual system in 11 Anne Arundel Hall classrooms
Procurement Method: US Communities Coop Contract #EB2370
Award: Graybar, Lanham MD 20706
Amount: \$240,000
Fund Sources: MCCBL 2013: Item 112 - \$ 15,000
MCCBL 2015: Item 190 - \$225,000
Resident Business: Yes
Tax Compliance No.: 19-3175-1111

Project: New Academic Building and Auditorium Construction
SMCM RFP: NABA-PM
Description: Project management services: monitor schedule; track issues, change requests and budget; advise on construction-related issues; assist in procurement, tracking and installation of furniture, fixture, and equipment; and support planning for move-in.
Procurement Method: Competitive Sealed Proposals (five offers received)
Award: Hill International, Inc., Glen Burnie, MD
Amount: \$399,044 (not to exceed)
Term: 12/16/2019 – 11/30/2022
Fund Source: MCCBL 2018: Item 278
Resident Business: Yes
Tax Compliance No.: 19-3187-0101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
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APP 1

Contact: Katherine Z. Dixon, 410-585-3035
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A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Western Correctional Institution

Contract ID: Emergency Replacement of Sanitary Line
Western Correctional Institution
Project No.: KN-001-200-C02, ADPICS No. Q00P0602094

Contract Type: Construction

Description: Replace approximately 600 linear feet of deteriorated sanitary line from manhole 6 to manhole 8, including all excavation, manhole repair, and back-fill as needed.

Procurement Method: Emergency

Bidders: Braddock Construction, LLC, LaVale, MD \$308,000
Carl Belt, Inc., Cumberland, MD \$384,146

Emergency Declared: 9/3/2019
Award: Braddock Construction, LLC
Award Date: 9/11/ 2019

Amount: \$308,000 **Fund Source:** FY20, PCA R4410, AOBJ 8124
Term: 45 calendar days
MBE Participation: None

Remarks:

Nature of Emergency: A sewer line failed at the Western Correctional Institution. Water and effluent from the kitchen, support services building, MCE shop, and two housing units were leaking directly into the ground. This created an unsanitary situation that was hazardous to staff and inmates and to the general environment and facility neighbors. Immediate repairs were required.

NOTE: Six weeks earlier, DPSCS issued an emergency contract to repair failed sewer line at WCI – see Report at Sec Appendix A4 (10/2/19) – this is not the same occurrence.

Basis for Selection: Braddock Construction, LLC was able to meet the needs of the emergency and provided the low bid.

Tax Compliance: 19-2608-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED
WITH DISCUSSION

THIS REPORT WAS:

REMANDED
WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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December 4, 2019**



APP 2

*Contact: Mark Newgent (410) 865-1132
mnewgent@mdot.maryland.gov*

A2. MARYLAND DEPARTMENT OF TRANSPORTATION
Office of Transportation Technology Services

Contract ID: Oracle Software Service and Support
PO1006672/ADPICS No.: J01P8400254

Contract Type: Information Technology

Description: Provide services and support for all MDOT Transportation Business Units using Oracle software.

Procurement Method: Emergency

Emergency Declared: 9/30/2019

Award: Mythics Inc, Virginia Beach, VA

Award Date: 9/30/2019

Contract Amount: \$303,508

Term: 9/30/19 – 11/30/19 (two months)

MBE Participation: None

Fund Source: 100% Special Funds ***Appropriation Code:*** J01A0103

Remarks:

Nature of Emergency: Oracle databases are a critical component of MDOT operations. MDOT and its Transportation Business Units depend on Oracle applications to ensure the safety of the traveling public, for payroll and human resource services for MDOT employees, and to operate the State's MBE program. Oracle software must be continually maintained and supported with the latest security patches and software updates so that the systems and confidential data stay secure during operations. Operational maintenance and support for Oracle products ensures that these systems do not experience interruptions. Loss of software maintenance and support services would jeopardize critical MDOT programs.

BOARD OF PUBLIC WORKS
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APP 3

A2. MARYLAND DEPARTMENT OF TRANSPORTATION
Office of Transportation Technology Services

Remarks: (cont'd)

Nature of Emergency (cont'd): Reference is made to DoIT Item 8-IT (9/4/19).in which the Board of Public Works approved MDOT's award of a purchase order to DLT Solutions for the "annual renewal of Oracle database software licenses/support." MDOT intended the annual renewal to begin (10/1/19) simultaneously with the expiration of its current license (9/30/19).

However, negotiations between Oracle and the Department of Information Technology over the State's contract terms and conditions were still pending; Oracle would not allow DLT Solutions to accept the MDOT purchase order while DoIT and Oracle continued discussions. Without the reseller's services, MDOT would be without software support and would not receive updates to critical systems across all MDOT Transportation Business Units.

Basis for Selection: Mythics, Inc. is an Oracle reseller which had been providing MDOT maintenance and support; it was the Mythics support that was due to expire 9/30/19. Oracle agreed to allow Mythics to continue services to MDOT through a short-term purchase order that contains all mandatory COMAR terms and conditions. Mythics is the best option to continue the required support for Oracle software until the terms and conditions have been resolved between Oracle and DoIT and a new contract can be solicited.

Tax Compliance No.: 19-2872-1111

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 4

Contact: Sharon Skarda (410) 238-5822
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A3. MARYLAND STATE POLICE
Aviation Command

Contract ID: AW139 Helicopter # N381MD/41276
300 Hour/1 year/2 year Inspections and Emergency Repairs
Task Order Request for Proposal under
Master Service Contract Blanket Purchase Order #: W00B8400005
PO W00P0600004

Contract Type: Service

Description: Provide scheduled maintenance and unscheduled repairs for AW139
Helicopter # N381MD/41276

Procurement Method: Emergency

Emergency Declared: 5/23/2019

<i>Proposals (inspection only):</i>	<i>Offeror</i>	<i>Technical Rank</i>	<i>Price</i>
	Mecaer Aviation, Philadelphia, PA	1	\$73,619
	Agusta Westland, Philadelphia, PA	2	\$149,000

Award: Mecaer Aviation Group, Inc.

Amount: \$277,263.02 (\$73,618.76 Inspection + \$203,644.26 Repairs)

Award Date: 5/14/2019

Term: 6/12/2019 – 10/02/2019

MBE Participation: 0%

Fund Source: 100% Special Funds **App. Code:** 41.01.01.03

Remarks:

Nature of Emergency: The State Police Aviation Command makes helicopter maintenance a top priority to ensure the safety of flight crews, patients, and Maryland citizens. Both the Federal Aviation Administration and the Original Equipment Manufacturer require Maryland State Police helicopters to be inspected regularly and maintained.

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A3. DEPARTMENT OF MARYLAND STATE POLICE (cont'd)
Aviation Command

Remarks: (cont'd)

Before the helicopter inspection, however, State Police cannot estimate if a repair may be needed or the nature of any needed repair. During inspection, deficiencies are discovered and required repairs determined. The aircraft is grounded and out of service until fully inspected and repaired.

The State Police have procured helicopter inspections and repairs for several years via task order requests issued under a master contract awarded to multiple vendors with inspection and repair facilities. Due to the nature of the work, the dollar amount for each task order inspection and repair is unknown until the inspection and repair are complete.

When the Board of Public Works adopted new regulations on Master Contracting (COMAR 21.05.13 [March 2019]) requiring Board approval of task order awards over \$200,000, the State Police declared pending inspection task orders to be emergency procurements to continue the inspection and repairs and bring those aircraft back into service.

Basis for Selection: The State Police issued a Task Order Request for Proposal (that is, secondary competition) under the Master Service Contract for Helicopter Scheduled and Unscheduled Maintenance for this task order. Master contractors were required to submit a technical and a financial proposal concerning the inspection component, with the technical proposal given greater weight than the financial proposal. For this task order, Mecaer Aviation Group, Inc, received the award recommendation due to its higher-ranked technical proposal and lower inspection price.

Note re Reporting: The new Master Contracting regulations had a substantial impact on Aviation Command's established procedures for scheduled maintenance task orders. Several meetings occurred between the MSP Superintendent's Staff, Aviation Command Commanders, MSP Attorney General, MSP Chief Procurement Officer, and the Department of Budget and Management to discuss MSP Aviation Command's compliance with the new regulation, resulting in a standard operating procedure established in August 2019 for processing helicopter scheduled maintenance. This new procedure includes the reporting of helicopter maintenance and repair task order awards as emergency contracts if the required work could not have been reasonably foreseen.

Note: Item 2 on today's Secretary's Agenda recommends delegating to the State Police authority to award AW139 helicopter inspection and maintenance task orders on a non-emergency basis.

Tax Compliance No.: 19-1440-0101

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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December 4, 2019



DNR 1

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

1A. PROGRAM OPEN SPACE LOCAL SHARE
Anne Arundel County

Recommendation: Approval to commit \$1,543,300 for the following **acquisition** and **development** projects.

1. *Deale Community Park - Wellons Property Acquisition - \$925,000*
Anne Arundel County, POS #7013-2-329 MD20190911-0746

Background: Acquire 12.03 acres for Deale Community Park.

Appraised Value:	Brice Worthington	\$1,240,000
	Philip Lamb	\$1,260,000

Property Cost: \$900,000

Incidental Costs: \$ 25,000

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$925,000

2. *Truxtun Park Kenneth R Dunn Municipal Pool - \$618,300*
City of Annapolis, POS #7046-2-331 MD20190919-0783

Background: Construct new pool to replace deteriorating pool. New facilities will be ADA-compliant and include new bathhouse, six-lane lap pool, family leisure pool, splash pad, snack bar, shaded patio areas, and parking lot improvements.

Fund Source: Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Program Open Space Local
Source Code: 15162 \$233,724

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$384,576

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 2

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**
Charles County

Recommendation: Approval to commit \$51,000 for the following **development** project.

Gilbert Run Playground Revitalization - \$51,000

Charles County, POS #7055-8-113 MD20191016-0865

Background: Revitalize playground at Gilbert Run by adding new play equipment to the large group pavilion area and enhancing the popular adventure playground and zip-line play area.

Fund Source: Maryland Consolidated Capital Bond Loan 2013, Chapter 425, Acts of 2013
Program Open Space Local
Source Code: 13080 \$34,997.56

Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014
Program Open Space Local
Source Code: 14089 \$16,002.44

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 3

Contact: Emily Wilson (410) 260-8436
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3A. **PROGRAM OPEN SPACE LOCAL SHARE**
Frederick County

Recommendation: Approval to commit \$30,000 for the following **development** project.

Thurmont Community Park - Playground Updates - \$30,000

Town of Thurmont

POS #7052-10-431 MD20191016-0861

Background: Replace outdated playground elements with new equipment and safety surfacing.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$30,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 4

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE LOCAL SHARE
Garrett County

Recommendation: Approval to commit \$268,168 for the following **development** projects.

- 1. *Grantsville Community Park Veteran's Memorial Walkway – \$22,500***
Garrett County, POS #7004-11-259 MD20190917-0761

Background: Install ADA-compliant concrete walkway from Miller Street to the Veteran's Memorial in the park, facilitating year-round access to the Memorial.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$22,500

- 2. *Oakland's Broadford Park Amphitheater Sound Room and Equipment – \$8,485***
Garrett County, POS #7005-11-260 MD20190917-0760

Background: Construct sound room for park amphitheater; install performance equipment.

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$1,472.99

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$7,012

- 3. *Oakland's Golf Club Shed Roof Repair/Replacement – \$12,161***
Garrett County, POS # 7006-11-261 MD20190917-0759

Background: Improve maintenance building roof at Oakland Golf Club by repairing roof cover sheathing and replacing roof covering with metal panels to preserve the structure.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$12,161

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4A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)
Garrett County

4. *Oakland Community Center Roof Replacement and Interior Remodeling – \$91,111*
Garrett County, POS #7007-11-262 MD20190917-0758

Background: Improve community center by making repairs and upgrades to roof, remodeling interior.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$91,111

5. *Oakland's B & O Museum Outdoor Lighting – \$7,942*
Garrett County, POS #7008-11-263 MD20190911-0751

Background: Install lighting to illuminate museum front lawn/walking/seating area where outdoor attractions and events take place.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$7,942

6. *Loch Lynn's Boardwalk Interpretive Signs – \$4,573*
Garrett County, POS #7009-11-264 MD20190911-0750

Background: Install interpretive nature and historic signs along wetlands boardwalk trail in Loch Lynn Heights Athletic Complex.

Fund Source: Maryland Consolidated Capital Bond Loan 2013, Chapter 425, Acts of 2013
Program Open Space Local
Source Code: 13080 \$345.70

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$4,227.30

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4A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)
Garrett County

7. *Kitzmiller Town Park Volleyball Court – \$6,308*
Garrett County, POS #7010-11-265 MD20190911-0749

Background: Install new sand volleyball court at town park.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$6,308

8. *Friendsville Community Park Welcome Signs – \$1,238*
Garrett County, POS #7011-11-266 MD20190911-0748

Background: Install new welcome and park rules signs at entrance to Community Park.

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Program Open Space Local
Source Code: 17009 \$103.50

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$1,134.50

9. *Garrett County Mosser Road Heritage Trail - \$45,000*
Garrett County, POS #7042-11-268 MD20190918-0781

Background: Construct new pedestrian-biker trail to follow Mosser Road from Garrett College to Route 219 Garrett Highway.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$45,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 7

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

5A. PROGRAM OPEN SPACE LOCAL SHARE
Prince George's County

Recommendation: Approval to commit \$466,875 for the following **development** project.

Riverfront Park Pedestrian Bridges Replacement - \$466,875

City of Laurel

POS #7023-16-827 MD20190918-0779

Background: Replace two pedestrian foot bridges crossing wetlands and small creeks along the hiker/biker path at the park to increase safety and accessibility.

Fund Source: Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014
Program Open Space Local
Source Code: 14089 \$91,785.60

Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Program Open Space Local
Source Code: 15162 \$177,564.95

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$197,524.45

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 8

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE LOCAL SHARE
St. Mary's County

Recommendation: Approval to commit \$840,000 for the following **development** projects.

1. *Chaptico Park Multipurpose Athletic Field Improvements - \$540,000*
St. Mary's County; POS #7048-18-141 MD20190919-0787

Background: Construct park improvements including renovating three multipurpose fields, installing a new well and irrigation system for the three fields, and adding athletic field lighting for one other field.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$110,128.44

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$429,871.56

2. *Dorsey Park Playground Replacement - \$300,000*
St. Mary's County; POS #7049-18-142 MD20190919-0788

Background: Replace outdated playground with new equipment and rubber safety surfacing to enhance ADA accessibility. Improvements will include fencing for added safety.

Fund Source: Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Program Open Space Local
Source Code: 15162 \$20,056.44

Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Program Open Space Local
Source Code: 17009 \$143,640.50

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$136,303.06

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 9

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. PROGRAM OPEN SPACE LOCAL SHARE
Washington County

Recommendation: Approval to commit \$313,200 for the following **development** project.

1. *Marty L. Snook Fence Enhancement - \$18,000*
Washington County, POS #7015-21-375 MD20190918-0769

Background: Provide safety enhancements to backstop and spectator seating fences at park's three softball fields by raising fence height to prevent fly balls from exiting the playing field.

Fund Source: Outdoor Recreation Land Loan 2008, Chapter 487, Acts of 2007
Program Open Space Local
Source Code: 08021 \$7,709.80

Maryland Consolidated Capital Bond Loan 2010, Chapter 483 Acts of 2010
Program Open Space Local
Source Code: 10056 \$10,290.20

2. *Agricultural Center Multipurpose Building Kitchen Renovation - \$54,000*
Washington County; POS #7018-21-378 MD20190918-0772

Background: Renovate outdated kitchen facility in agricultural center's multipurpose building, update HVAC system, and replace kitchen equipment.

Fund Source: Maryland Consolidated Capital Bond Loan 2010, Chapter 483, Acts of 2010
Program Open Space Local
Source Code: 10056 \$162.60
Maryland Consolidated Capital Bond Loan 2011, Chapter 396 Acts of 2011
Program Open Space Local
Source Code: 11051 \$37,164.01
Maryland Consolidated Capital Bond Loan 2011, Chapter 396, Acts of 2011
Program Open Space Local
Source Code: 11052 \$5,998.63
Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014
Program Open Space Local
Source Code: 14089 \$10,231.99
Maryland Consolidated Capital Bond Loan 2015; Chapter 495 Acts of 2015
Program Open Space Local
Source Code: 15162 \$442.77

Board of Public Works
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DNR 10

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)
Washington County

3. *FY20 Washington County Parks Parking Lot Resurfacing (4 Parks) - \$137,700*
Washington County; POS #7020-21-380 MD20190918-0774

Background: Resurface deteriorating parking areas at Washington County Agricultural Center, Clear Spring Park, Marty L. Snook Park, and Pen Mar Park.

Fund Source: Maryland Consolidated Capital Bond Loan 2012, Chapter 444, Acts of 2012
Program Open Space Local
Source Code: 12057 \$2,719.78

Maryland Consolidated Capital Bond Loan 2013, Chapter 424, Acts of 2013
Program Open Space Local
Source Code: 13080 \$2,005.00

Outdoor Recreation Land Loan 2014, Chapter 423, Acts of 2013
Program Open Space Local
Source Code: A0510 \$23,196.43

Maryland Consolidated Capital Bond Loan 2015; Chapter 495 Acts of 2015
Program Open Space Local
Source Code: 15162 \$1,871.13

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 20183
Program Open Space Local
Source Code: 19011 \$107,907.66

4. *Boonsboro Shafer Park Pavilion Roof Replacement - \$54,000*
Town of Boonsboro; POS #7040-21-383 MD20190918-0775

Background: Replace aging roofs on three pavilions, park restrooms, and community center within older portion of Shafer Park.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$1,999.71

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 20183
Program Open Space Local
Source Code: 19011 \$52,000.29

Board of Public Works
Department of Natural Resources – Real Property
Supplement
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7A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)
Washington County

5. ***Boonsboro Shafer Park Pavement Overlay - \$49,500***
Town of Boonsboro; POS #7041-21-384 MD20190918-0776

Background: Resurface deteriorating park paths and pavement areas within older portion of Shafer Park.

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 20183
Program Open Space Local
Source Code: 19011 \$49,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



DNR 12

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

8A. PROGRAM OPEN SPACE LOCAL SHARE
FEDERAL LAND AND WATER CONSERVATION FUND
Worcester County

Recommendation: Approval to commit additional \$251,971 for the following **development** project.

Greys Creek Nature Park Phase I Development – \$251,971

\$63,486 (Program Open Space Local Share)

\$188,485 (Land and Water Conservation Fund)

Worcester County

POS #6817-23-258 MD20180616-0486

Prior Approval: \$ 125,000 (DNR-RP Item 6A(4) [10/3/18])

Background: Additional funding for phase I development of passive park including: parking, water craft launches, restrooms, storm shelter, interpretive signage, observation decking, upland walking trails with boardwalk crossings and water trails.

The National Park Service is funding the \$188,485 grant through the Land and Water Conservation Fund for the project.

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016

Program Open Space Local

Source Code: 17009 \$63,486

Program Open Space – Federal Funds FY 2020

US Department of the Interior

Land & Water Conservation Fund

Source Code: A0510 \$188,485

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



DNR 13

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

9A. PROGRAM OPEN SPACE LOCAL SHARE
Baltimore City

Recommendation: Approval to commit \$2,688,472 for the following **development** projects.

1. *North Harford Park Improvements - \$750,000*
Baltimore City; POS #7024-24-316 MD2019021-0715

Background: Design and renovation of North Harford Park field house including indoor basketball expansion.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$750,000

2. *Park Renovations - \$438,472*
Baltimore City; POS #7025-24-317 MD20190821-0714

Background: Renovate and improve basic elements at: Latrobe Park, Burdick Park, and Violetville Park. Improvements include a variety of park features: passive areas, walks, benches, landscaping, and ADA accessibility. Funding will be used also for dog park fencing, utilities, pathways, and site furnishings at Burdick Park.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$438,472

3. *Athletic Field Renovations - \$600,000*
Baltimore City; POS #7027-24-319 MD20190917-0763

Background: Improve athletic fields at Riverside Park and Druid Hill Park. In Riverside Park, the fields will be renovated, enlarged and new drainage will be constructed. In Druid Hill Park, new fencing, lights, irrigation, pathways and signs will be installed. Upgrades will also be made at the pedestrian entrance.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$600,000

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9A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)
Baltimore City

4. ***Park Trail Networks - \$300,000***
Baltimore City; POS #7028-24-320 MD20190918-0777

Background: Relocate utilities, pave and repair trail, and update and install new directional signage along the City's trail networks including the Jones Falls Trail, Herring Run Trail, and Gwynns Falls Trail.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$300,000

5. ***Gwynns Falls Athletic Field - \$300,000***
Baltimore City; POS #7043-24-321 MD20190917-0764

Background: Reconfigure fields to accommodate three baseball fields and one artificial turf multipurpose field with sport lighting. Other improvements include pedestrian walkways, fencing, scoreboard and spectator seating. Rainwater will be collected from the artificial turf field to supplement water for the community garden.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$300,000

6. ***Clifton Park Athletic Fields - \$300,000***
Baltimore City; POS #7044-24-322 MD20190917-0762

Background: Design and construct artificial turf athletic field with sport lighting, scoreboard, fencing, pathways, bleachers, and landscaping.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2020
Program Open Space Local
Source Code: 20011 \$300,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

10A. PROGRAM OPEN SPACE STATE SHARE
Baltimore City

Recommendation: Approval to commit \$1,865,000 for the following **development** projects.

1. *Middle Branch Fitness and Wellness Center at Cherry Hill Indoor Pool - \$500,000*
Baltimore City; POS #6977-26-217 MD20190918-0778

Background: Construct indoor swimming pool at Middle Branch Fitness and Wellness Center.

Fund Source: Outdoor Recreation Land Loan 2015, Chapter 462, Acts of 2014
POS Stateside – Baltimore City Direct Grant
Source Code: A0510 \$500,000

2. *Reedbird Park Improvements - \$900,000*
Baltimore City; POS #7031-26-230 MD20190821-0711

Background: Design and construct multi-sport athletic fields including one artificial turf field, baseball fields, playground, basketball courts, dog park, and pathways and connections to Middle Branch Trail system.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
POS Stateside – Baltimore City Direct Grant
Source Code: 20010 \$900,000

3. *Garrett Park - \$250,000*
Baltimore City; POS #7033-26-232 MD20190917-0767

Background: Design and construct walkways, multi-purpose court, fencing, fitness equipment with surfacing, and associated stormwater management.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
POS Stateside – Baltimore City Direct Grant
Source Code: 20010 \$250,000

4. *Racheal Wilson Memorial Park - \$150,000*
Baltimore City; POS #7034-26-233 MD20190917-0766

Background: Design and develop new park with playground to honor Racheal Wilson, the first woman fire fighter to be killed in the line of duty in Baltimore City.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
POS Stateside – Baltimore City Direct Grant
Source Code: 20010 \$150,000

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10A. **PROGRAM OPEN SPACE STATE SHARE** (cont'd)
Baltimore City

5. ***Bond Street Park - \$50,000***
Baltimore City; POS #7036-26-235 MD20190924-0797

Background: ~~Purchase and install lighting, landscaping, and playground equipment with safety surfacing consistent with National Playground Safety Standards and Americans with Disabilities Act.~~ **Expand the footprint of the proposed park by demolishing some existing structures, engaging the community in planning and designing the new park, and then implementing site improvements. This amendment would allow for increased public urban green space for the community.**
Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019

POS Stateside – Baltimore City Direct Grant
Source Code: 20010 \$50,000

See next page for record
correction letter dated
2/22/21

6. ***Johnson Square Greenspace - \$15,000***
Baltimore City; POS #7037-26-236 MD20190924-0796

Background: Landscape design for Johnson Square Greenspace area. Neighborhood volunteers will construct the elements of the completed design to encourage public use for the creation of a healthy neighborhood.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
POS Stateside – Baltimore City Direct Grant
Source Code: 20010 \$15,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Digitally signed by John T.
Gontrum
Date: 2021.03.02 10:22:28
-05'00'

Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary

Date: February 22, 2021

To: John Gontrum, Executive Secretary, Maryland Board of Public Works

Cc: Members of the Board of Public Works
Lisa Grigsby, Recording Secretary, Maryland Board of Public Works
Heidi Dudderar, Director, DNR Land Acquisition and Planning Unit
Carrie Lhotsky, Program Administrator, DNR Land Acquisition and Planning Unit

From: Emily Wilson, Program Manager
Emilyh.wilson@maryland.gov
(443) 223-1176

Subject: Project scope revision, DNR Real Property item 10A(5), approved 12/4/2019 (attached)

Consistent with BPW Advisory 2004-3, the Department of Natural Resources' (DNR) Land Acquisition and Planning Unit wishes to submit a record correction for the POS Stateside Baltimore City Direct Grant Bond Street Park project approved by the BPW on 12/4/2019 as item 10A(5) on the DNR Real Property Agenda. Baltimore City has informed the Department they wish to change the scope of the project. There are no changes in funding amounts or funding sources from what was approved.

On December 4, 2019, the Board of Public Works approved \$50,000 in Program Open Space Baltimore City Direct Grant funds for Baltimore City to purchase and install lighting, landscaping, and playground equipment. This is a partnership project with ReBUILD Metro to revitalize a distressed area of the city. Upon further consideration of the project area, the revised project scope would expand the footprint of the proposed park by demolishing some existing structures, engaging the community in planning and designing the new park, and then implementing site improvements. This amendment would allow for increased public urban green space for the community.

Thank you for your consideration of this revision. Please let me know if you have any questions.

Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



DNR 17

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

11A. PROGRAM OPEN SPACE STATE SHARE
Dorchester County (Schisler)

Recommendation: That the Board of Public Works approve DNR accepting and exercising an assignment from The Conservation Fund of its right to purchase 75.84 acres in fee simple and pay incidental expenses.

Description: This completely-forested property is adjacent to Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy. Acquisition will provide improved access to Chesapeake Forest Lands.

POS Scoring System: 95 out of 100 **Targeted Ecological Area:** Yes

Grantor: Thomas G. and Sandra L. Schisler

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 75.84+/- acres, unimproved, POS No. 5333

Price: \$185,000

Appraisals: \$212,000 (8/29/18) – William R. McCain
\$174,000 (9/16/18) – David E. Cadell

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Remarks: Grantor, a DNR employee, has received approval from the State Ethics to enter into this transaction. Grantor has filed the appropriate financial-interest exception disclosure. Appraisals are older than a year to ensure compliance with due diligence procedures.

Incidentals to The Conservation Fund: \$11,550 (total not to exceed)
Administrative fee \$ 5,550
Title reimbursement \$ 6,000 (not to exceed)

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 19010 \$196,550

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM
Savage Property, Frederick County

Recommendation: Approval to grant \$582,760 to Frederick County from Program Open Space Stateside Funds to acquire a 95.81 acre Conservation Reserve Enhancement Program easement.

Background/Prior Approvals: Reference is made to Program Open Space Agenda Item 9A (9/16/2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

Project Description: Acquisition of this CREP easement permanently protects water quality by requiring 450 linear feet of vegetative stream buffers to unnamed tributaries to Dollyhyde Creek which is designated as Use 4P-*Recreational Trout Waters and Public Water Supply*. As part of the transaction, the landowner will donate 8.93 farm acres into the easement for 104.74 acres of total protection.

The easement, CREP No. 5669 and POS No. 5679, will be held by Frederick County and the Department of Natural Resources. The County pays administrative and program compliance costs.

Easement Value: \$575,914 (\$6,011 per acre)

Incidental Costs: \$ 6,846

Total Amount Requested: \$582,760

CREP Targeting: The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

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Department of Natural Resources – Real Property
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12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM
Savage Property, Frederick County

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 19010 \$582,760

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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December 4, 2019



DNR 20

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

13A. RURAL LEGACY PROGRAM FUNDS
Talbot County

Recommendation: Approval to grant \$483,308 to the **Eastern Shore Land Conservancy, Inc.**, from Rural Legacy Funds to acquire a 100.96-acre conservation easement.

***Agricultural Security Corridor Rural Legacy Area / Tuckahoe Focus Area–
George Brennan***

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 13A (10/4/2017) \$719,000 for FY 2018

Project Description: Acquisition of this conservation easement will protect 100.96-acres of a waterfront farm with soils that are considered prime farmland of statewide importance as well as a forested buffer along Tuckahoe Creek in the Choptank River watershed. Preserving this land from development provides additional resiliency to the effects of climate change on the Eastern Shore by conserving the natural features of the land that help protect the land and surrounding lands from in-land flooding, as well as implementation of management practices that promote soil health, protect woodlands and sequester carbon.

This Rural Legacy easement, RL No. 5677, will be held by the Department of Natural Resources and the Eastern Shore Land Conservancy, Inc.

Easement Value: \$ 452,953 (\$4,486.46 per acre)

<i>Total Other DNR Costs:</i>	Administrative:	\$ 13,588.58
	Incidental:	\$ 9,972.30
	Compliance:	\$ 6,794.29
		\$ 30,355.17

Amount Requested: \$483,308

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$483,308

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



DNR 21

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

14A. RURAL LEGACY PROGRAM FUNDS
Harford County

Recommendation: Approval to grant \$186,721.20 to Harford County from Rural Legacy Funds to acquire a 34.58-acre conservation easement.

Deer Creek Rural Legacy Area – Daugherty Telegraph Road Property

Prior Approval: Deer Creek Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 13A (10/4/2017) \$1,080,000 for FY2018

Project Description: Acquisition of this conservation easement will protect productive forestlands, as well as protect 2,400 linear feet of forested stream buffers along Big Branch and tributaries. Big Branch is a tributary to the Maryland-designated Deer Creek Scenic River.

This Rural Legacy easement, RL No. 5678, will be held by Harford County. Harford County is paying administrative, incidental, and program compliance costs.

Easement Value: \$224,757.00 (\$6,499.62 per acre)

Purchase Price: \$186,721.20 (\$5,399.69 per acre)

Amount Requested: \$186,721

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$186,721.20

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Board of Public Works
Department of Natural Resources – Real Property
Supplement
December 4, 2019



*Contact: John Turgeon (410) 697-9525
John.Turgeon@maryland.gov*

15A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following easement acquisitions and amendments.

State Income Tax Credit: § 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

1.	Property:	179.41 acres, Worcester County, Salt Grass Road, Bishopville Worcester County Tax Map 10, parcel 314, lots 1, 2, 3, 4, 5 and OTLTA and Tax Map 16 parcel 1 Remaining Lands Legislative District 38C
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Grantor:	Salt Grass Farm, LLC
Grantees:	Maryland Environmental Trust and Lower Shore Land Trust, Inc.
Amount:	Donation

2.	Property:	121.9 acres, Harford County, 550 Old Bay Lane, Havre de Grace Harford County Tax Map 52, Parcel 78. Legislative District 34A
----	------------------	--

Grantor:	Mary-Dulany James
Grantees:	Maryland Environmental Trust and Harford Land Trust, Inc.
Amount:	\$1,131,350
Fund Source:	100% Federal funds: U.S. Department of Defense: U.S. Army, Aberdeen Proving Ground’s Army Compatible Use Buffer Program
Original Approval:	Secretary’s Agenda Item 14 (1/20/1978)
Easement Record:	Deed of Conservation Easement (recorded February 2, 1978) Land Records of Harford County/Liber 1053, Folio 1025

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15A. MARYLAND ENVIRONMENTAL TRUST (cont'd)

Proposed Amendment: The proposed amendment to the easement will:

- (1) Limit the total number of allowed dwellings
- (2) Limit subdivision to one division from what had previously been unlimited subdivision
- (3) Establish requirement for vegetated buffer along waterways
- (4) Update using current MET easement language
- (5) Add Harford Land Trust, Inc. as a grantee

Background: The proposed amendment strengthens conservation by defining and restricting the total allowed dwellings and restricting subdivision beyond what is allowed by both the original conservation easement and current Harford County zoning.

This proposed amended easement was removed from the Board of Public Works 9/4/19 Agenda as DNR-RP Item 9A (part 1).

BOARD OF PUBLIC WORKS THIS ITEM WAS:

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Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
December 4, 2019**

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Task Order Agreements	9

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



*Contact: Linda Dangerfield
410-859-7097
ldangerfield@bwiaport.com*

1-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: Plumbing Repair Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; *MAA-MC-20-010*
ADPICS No.: MAAMC20010

Contract Description: This contract provides for all necessary labor, equipment, tools, and expertise to perform plumbing repair services at BWI Marshall and MTN Airports.

Award: Denver-Elek, Inc.
Baltimore, MD

Contract Term: 03/01/2020 – 02/28/2025

Amount: \$752,900

Procurement Method: Competitive Sealed Bidding
(Small Business Preference)

Bids: Denver-Elek, Inc. \$752,900
Baltimore, MD

Flo-tron Contracting, Inc. \$845,400
Hunt Valley, MD

Living Wage Eligible: Yes

MBE Participation: 15%

Performance Security: Annualized Performance and Payment Bond

Incumbent: Denver-Elek, Inc.

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage and on the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) Website. MDOT MAA sent three direct solicitations to known Fire Protection System Testing, Inspection, Repair, and Maintenance Companies. A total of two bids were received.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J06100002

Resident Business: Yes

MD Tax Clearance: 19-3128-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



Contact: Joseph W. Sedtal, 410-767-3351
jsedtal@mta.maryland.gov

2-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Contract ID: Metro SubwayLink Stations Snow Removal Maintenance; MTR-20-006-MT
ADPICS No.: MTR20006MT

Contract Description: This contract provides for the removal of snow and ice from the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Metro SubwayLink stations.

Award: National Center on Institutions and Alternatives
Baltimore, MD

Contract Term: 12/19/2019* – 12/18/2024 (*or earlier upon BPW approval)

Amount: \$2,372,038

Procurement Method: Preferred Provider

Living Wage Eligible: N/A

MBE Participation: N/A

Incumbent: National Center on Institutions and Alternatives
Baltimore, MD

Requesting Agency Remarks: The contractor will remove snow and ice from all 14 of MDOT MTA's Metro SubwayLink stations. On an as-needed basis, the contractor will spread salt and plow snow & ice from the park and ride lots, entranceways, and all areas designated by the Project Manager.

The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified the price as fair market in value on October 17, 2019.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104 **Resident Business:** Yes

MD Tax Clearance: 19-3008-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

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DISAPPROVED

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



Contact: Joseph Sedtal
410-767-3351
jsedtal@mta.maryland.gov

3-C-MOD. MARYLAND TRANSIT ADMINISTRATION
Modification: Construction Contract

Contract ID: Design & Reconstruction of Polk Street Maintenance Facility; *PUR-18-004-PP*
ADPICS No: CO373831

Contract Approved: 03/20/2019; MDOT Item 4-C

Contractor: Forrester Construction Company
Rockville, MD

Contract Description: This contract is for the design and reconstruction of the Polk Street maintenance facility for the Purple Line Light Rail project.

Modification Description: Modification No. 2 increases the contract authority to replace the roof on the North Building.

Original Contract Term: 04/04/2019 – 08/04/2020

Modification Term: 12/19/2019* – 08/04/2020 (**or earlier upon BPW approval*)

Original Contract Amount: \$13,575,621 NTE

Modification Amount: \$ 990,567

Prior Mods/Options: \$ 297,088 (Modification No. 1; BPW 5/22/2019, 17-C-MOD)

Revised Contract Total: \$14,863,276 NTE

Percent +/- Change: 2% (Modification No. 1; BPW 5/22/2019, 17-C-MOD)
7% (Modification No. 2; *this agenda item*)

Overall Percent +/-: 9%

Original Procurement Method: Competitive Sealed Proposals

DBE Participation: 25%

DBE Compliance: 0% (No payments have been made)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



3-C-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract allows for the design and reconstruction of an existing building to house a park maintenance facility as part of the Purple Line Light Rail project. The facility is a functional replacement for the Maryland National Capital Park and Planning Commission's (MNCPPC) Northern Area Operations & Maintenance Facility at Glenridge.

This contract provides for the conversion of an existing warehouse building into a maintenance building to include maintenance areas, storage, indoor parking & office space, and roof repairs. Work to be performed includes the installation of windows, floors, ceilings, painting, signage, partitions, vehicle lifts, and bathrooms. Other systems that will be renovated and/or installed are fuel management, HVAC, plumbing, ventilation, fire suppression, and access control systems.

Additional contract authority is needed to replace the roof on the North Building, which was found to be beyond repair. Forrester Construction Company's design-build proposal included incidental roof repairs but not a full roof replacement. The MNCPPC intended to reroof the North Building after the construction was complete. After evaluating several options, the MNCPPC determined that the most fiscally responsible option is to modify the scope of the existing contract and complete the roof replacement while the rest of the reconstruction takes place.

Prince George's County Planning Board has appropriated the required funding needed to replace the roof and the MNCPPC will reimburse MDOT MTA.

Fund Source: 37.4% Federal; 62.6% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 19-0467-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$13,575,621	04/04/2019 – 08/04/2020	03/20/2019 Item 4-C	Original Contract
Modification #1	\$297,088	06/06/2019* – 08/04/2020 <i>(*or earlier upon BPW approval)</i>	05/22/2019 Item 17-C- MOD	Increase contract authority & modify scope
Modification #2	\$990,567	12/19/2019* – 08/04/2020 <i>(*or earlier upon BPW approval)</i>	12/04/2019 Item 3-C- MOD	Increase contract authority & modify scope
Revised Total	\$14,863,276			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



Contact: Jada Wright
410-545-0330
Jwright18@mdot.maryland.gov

4-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Maintenance and Preservation of Landscape Assets in Anne Arundel County;
AA8086114R

ADPICS No.: AA8086114R

Contract Description: This contract is for the maintenance and preservation of landscape assets in Anne Arundel County, located in District 5. These assets include plantings of various plant species, insect pest management, and landscape watering.

Award: Highway Safety Services, Inc.
Gaithersburg, MD

Contract Term: 12/19/2019 – 09/30/2021 (651 Calendar Days)

Amount: \$1,548,779 NTE

Procurement Method: Competitive Sealed Bidding (*Single Bid Received*)

Bid: Highway and Safety Services, Inc. \$1,548,779
Gaithersburg, MD

Living Wage Eligible: No

MBE Participation: 2%

Performance Security: Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: Ed's Plant World, Inc.
Brandywine, MD

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on May 28, 2019, notifying 633 potential contractors. The bids were opened on July 11, 2019.

This contract was originally advertised on December 18, 2018 and received one bid on January 24, 2019. The bid was rejected due to a single bid status. District 5 interviewed two of the three contractors that downloaded the solicitation documents but did not submit a bid. One of the contractors indicated dissatisfaction with the performance-based specifications associated with the maintenance and preservation of landscape assets. The other firm was unable to manage a contract of this size.

DEPARTMENT OF TRANSPORTATION
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December 4, 2019



4-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

This project was re-advertised on May 28, 2019 on eMaryland Market Place and BidX.com websites. To encourage more competition, the Maryland Department of Transportation State Highway Administration (MDOT SHA) added a pay item for mobilization/demobilization as a means for the contractor to recoup the costs associated with the construction preparation and closing operations.

Additionally, MDOT SHA staff reached out to several contractors by email and phone over the course of the first advertisement and re-advertisement to encourage multiple bids. The Administration also held a pre-bid meeting to explain the contract documents and answer any questions.

Three contractors downloaded the re-advertisement, with only two firms submitting bids. The bids were opened on July 11, 2019 and the lowest bid was rejected due to errors in the bid documents. The Administration moved forward with the award to the second lowest bidder which resulted in a single bid received.

The timely execution of this contract is necessary to mitigate the decline of landscape assets in Anne Arundel County, which are the product of capital investments. The more time that passes without these assets being maintained, the more costly it will become to bring these assets back to an acceptable condition. Additionally, the more time that passes, the higher the likelihood of the landscaping to become overrun with invasive vegetation and become a complete loss of capital investment.

The Administration recommends the award of this contract to the next apparent and compliant low bidder, Highway & Safety Services, Inc, and does not expect there would be an advantage to the State to re-advertise this solicitation a third time. MDOT SHA has confirmed Highway & Safety Services, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-2542-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

5-GM. MARYLAND DEPARTMENT OF TRANSPORTATION

Recommendation: That the Board of Public Works approves the award of the following Task Order.

Procurement Method: Task Order under Master Contract

Authority: State Finance and Procurement Article, Annotated Code of MD, § 13-113; COMAR 21.05.13.06

1.0 Master Contract: *Operations Ancillary Repairs, Maintenance, and Construction;*
MDOT MTA Contract No. OPS-17-078-AN
Approved: MDOT Item 12-GM (09/06/2017)
Term: 09/21/2017* - 09/20/2022 (*or earlier upon BPW approval)
Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

1.1 Using Agency: MDOT MTA
Description: Bus Wash Reclamation Water System (Northwest Bus Division) – The contract is for the installation of a new water reclamation system, used to wash vehicles at MDOT MTA’s Northwest Bus Division facility. **(OFS No. 17).**
Number of Qualified Master Contractors: 6
Number of Bids: 4
Award: Amtrac Railroad Contractors of Maryland, Inc.; Hagerstown, MD
Amount: \$313,088
Term: 12/19/2019 – 4/17/2020
DBE/VSBE Participation: 0% / 0%
Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
December 4, 2019



Contact: Lisa Choplin 410-637-3320
lchoplin@mdot.maryland.gov

6-GM. STATE HIGHWAY ADMINISTRATION
Public-Private Partnership (P3) Program

Contract ID: I-495 and I-270 P3 Program

Prior Approval: MDOT Item 19-GM (6/5/2019)
(P3 Program designation /solicitation method approval).

Note: All documentation and information referenced in the original approval remains the same, unless indicated below.

Authority: State Finance and Procurement Article, § 10A-201(c), Annotated Code of Maryland.

Recommendation: The Maryland Transportation Authority (MDTA) and the Maryland Department of Transportation (MDOT), together as the “Reporting Agencies,” recommend that the Board of Public Works amend its conditional designation of the P3 Program and approval of the proposed competitive solicitation method to:

- (1) allow for advance acquisition of property when solicited by the property owner or the property becomes available for purchase on the open market (outside of that no property acquisition will take place before environmental approval as committed);
- (2) as recommended by the Office of the Attorney General, replace the 10% revenue sharing condition with a commitment by MDOT to develop a Secretary’s Grant Program for regional transit, all as further set forth below; and
- (3) approve delivery of the P3 Program through the solicitations of phase developers to deliver the entire P3 Program through a phased approach allowing further minimization of impacts and design concept collaboration with communities and stakeholders within the delivery process of the various phases.

P3 Designation and Approval of Solicitation Method Conditions: In MDOT Item 19-GM (6/5/2019), the Board:

- (1) Designated the I-495 and I-270 P3 Program (Program), a public infrastructure asset, as a public-private partnership (P3); and
- (2) Approved the proposed competitive solicitation method for selecting a developer for each phase of the Program, resulting in multiple P3 Agreements.

This designation and approval were based on the below conditions. The Reporting Agencies request that the BPW approve the amendments to conditions (1), (3) and (5) as stated below. Conditions (2) and (4) remain unchanged and an update as to their status has been provided. Further, the Reporting Agencies request that the BPW approves certain changes to the proposed competitive solicitation method for the Program, as further described below.

6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

P3 Designation and Approval of Solicitation Method Conditions: (cont'd)

- (1) No property acquisitions related to Traffic Relief Plan may take place before BPW final approval of the P3 agreement.

AMENDMENT: The Reporting Agencies are committed to implementing a solution with the least amount of impacts through minimization techniques and innovative solutions from the private sector. Through this process, the reporting agencies are implementing an approach in which no property shall be acquired for this Program prior to the final approval, unless the property owner solicits MDOT to acquire the property as an advance purchase or the property becomes available for purchase on the open market.

- (2) RFP soliciting P3 contractor will permit mass transit bus access on managed toll lanes without tolls.

UPDATE: The Reporting Agencies are developing a solicitation approach in which it will be clear that public agency mass transit buses will be allowed on the managed toll lanes for free.

- (3) Ten percent (10%) of net State toll proceeds – after P3 contractor gets reimbursed for construction cost – will go to Montgomery and Prince George’s Counties for regional transit services.

AMENDMENT: Under State law, funding can only be allocated through the appropriation process; therefore, the Reporting Agencies are developing an approach in which there will be a commitment by MDOT to establish a “Secretary’s Grant Program” to distribute future funding for regional public transit agencies with services along the corridor. These regional public transit agencies include Montgomery, Frederick and Prince George’s counties.

- (4) Initial feasibility study of monorail to be performed.

UPDATE: The Reporting Agencies are advancing a monorail study, with substantial work currently underway. A preliminary draft Feasibility Study Report is expected in early 2020 and completion of the Final Feasibility Study Report is expected in May 2020.

- (5) Condition that the TRP begin with “I-270 as Phase 1 which will delay Montgomery County beltway [I-495] portion to Phase II which moves Prince George’s County beltway [I-495] developments to last and final phase.”

AMENDMENT: The P3 Program will be delivered through the solicitations of three phase developers. The first solicitation, referred to herein as “Phase 1,” will include I-270 from I-495 to I-70 (It is the reporting agencies expectation that development of Phase 1 will begin in the southern portion of this corridor). The second solicitation, referred to herein as “Phase 2,” will include the Bi-state American legion bridge partnership inclusive of I-495 from south of the American Legion Bridge (ALB) to I-95 (It is the reporting agencies expectation that development of Phase 2 will begin on I-495 at the American Legion Bridge and Virginia connections to allow further collaboration along

6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

P3 Designation and Approval of Solicitation Method Conditions: (cont'd)

(5) *AMENDMENT: (cont'd)*

the I-495 topside section later in the phase development process). The third solicitation, referred to herein as “Phase 3,” will include: I-495 from I-95 to Woodrow Wilson Memorial Bridge (It is the reporting agencies expectation that development of Phase 3 will begin at I-95 down the east side of I-495 where Prince Georges County Designated Transit Oriented Development site connections can be made). The Reporting Agencies may pursue each phase through sections after discussions with each selected phase developer. Phase 1 and Phase 2 will be solicited concurrently, and Phase 3 will be solicited at a later date.

More details about the solicitation approach for each phase are provided in the following *Amended and Restated Description of the Process for Soliciting, Evaluating, Selecting and Awarding the P3*.

The Reporting Agencies believe that delivering the P3 Program through solicitations for phase developers will deliver better value with the following benefits relative to multiple fixed-price solicitations:

- Ensure sufficient market participation in the P3 Program;
- Allow for improved design-build market pricing;
- Enable the Reporting Agencies to engage the phase developer in stakeholder outreach;
- Facilitate more collaborative dialogue between the state, the local communities, and the phase developer, and
- Ensure that all sections within each phase are delivered efficiently, taking into account the interdependent nature of the phases.

AMENDED AND RESTATED DESCRIPTION OF THE PROCESS FOR SOLICITING, EVALUATING, SELECTING AND AWARDING THE P3

The Reporting Agencies submit this amended and restated solicitation process to the Board of Public Works with this Agenda Item in support of the request that the Board approve the amended proposed competitive solicitation method.

The Reporting Agencies are prepared to commence competitive and transparent solicitation processes to select phase developers for each of three Phase P3 Agreements to develop Phase 1, Phase 2, and Phase 3 of the P3 Program.

The solicitation process for each phase will be consistent with §10A-202 of the State Finance and Procurement Article, Annotated Code of Maryland, Code of Maryland Regulations (COMAR) 11.07.06 (MDTA’s P3 regulations) and COMAR 11.01.17 (MDOT’s P3 regulations). The Reporting Agencies will use a multi-step solicitation process that includes but is not limited to issuance of a request for qualifications (RFQ), issuance of a draft request for proposals (RFP), industry review meetings, and issuance of a final RFP.

6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

**AMENDED AND RESTATED DESCRIPTION OF THE PROCESS FOR SOLICITING,
EVALUATING, SELECTING AND AWARDING THE P3 (cont'd)**

Each competitive solicitation process will begin with an RFQ to which proposer teams will submit Statements of Qualifications (SOQ). The purpose of the RFQ is to identify private entities that qualify as participants in the solicitation process and identify a shortlist of the highest qualified teams for continuing in the solicitation process. It is anticipated that SOQs, in response to the RFQ, will be due approximately two months following its issuance. For each private entity, or respondent, that responds to a public notice of solicitation, the Reporting Agencies shall make a responsibility determination in accordance with State Finance and Procurement Article, §10A-202(c), Annotated Code of Maryland. Responsibility determination means the determination by a Reporting Agency that a private entity has the capacity in all respects to perform fully the requirements of a Phase P3 Agreement and possesses the integrity and reliability that will ensure good faith performance.

Based on the SOQs, the Reporting Agencies plan to evaluate the submissions in accordance with the evaluation criteria and will determine the shortlisted proposers. Only shortlisted private entities are eligible to participate in industry review meetings; receive drafts of the Request for Proposals (RFP); submit comments on drafts of the RFP; receive the final RFP; and submit a written proposal in response to the final RFP.

The Reporting Agencies will then issue a draft RFP to the shortlisted private entities. The draft RFP may include several related volumes, including but are not limited to:

- Instructions to Proposers (ITP), which defines the rules of the competitive process and the process and criteria for the selection of the selected proposer. The ITP includes exhibits and forms to describe the required content and form of the proposals;
- Phase P3 Agreement, which sets the rights and obligations of the phase developer to perform pre-development work; competitively solicit all or a portion of the design-build work, equity, private debt financing and other work as determined by the Reporting Agencies; collaborate with community stakeholders to develop the phase in such a way as to minimize impacts, accelerate delivery and provide congestion relief. The Phase P3 Agreement shall set out the rights and obligations of the phase developer to design, build, finance, operate, and maintain one or more sections, where more detailed terms are further defined such as funding and financing terms, payment terms, responsibilities for major permits, federal requirements, tolling services requirements, participation requirements, insurance coverage, contractual remedies for non-performance, termination terms, and revenue sharing; and
- Technical Requirements (TRs), which define the scope of work that the developer must follow to deliver on the obligations set forth in the Agreement.

6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

**AMENDED AND RESTATED DESCRIPTION OF THE PROCESS FOR SOLICITING,
EVALUATING, SELECTING AND AWARDING THE P3 (cont'd)**

A series of meetings will be held with qualified proposers before the Reporting Agencies issue the final RFP. The Reporting Agencies plan to incorporate an innovative dialogue process as part of the multi-step solicitation process. The innovative dialogue process will consist of a series of confidential one-on-one sessions with shortlisted respondents used to obtain comments, make modifications to the draft RFP and finalize the RFP requirements; obtain the best value for the State; facilitate the full understanding of the P3 concept regarding the requirements of the State; and facilitate the full understanding of the contents of the proposals required to be submitted by shortlisted respondents. Feedback may include identification and sharing of risks, or other information to provide an offeror confidence that their solution may be implemented, while minimizing risk to both parties. Agreement negotiations will not be conducted during the innovative dialogue process. This process will include both verbal and written confidential communication and will be flexible and adaptive to each shortlisted respondent's schedule and needs in developing their solutions. Innovative dialogue meetings between the Reporting Agencies and the shortlisted respondents will be structured to ensure a fair and competitive process. The Reporting Agencies may use comments and questions obtained from shortlisted respondents during the meetings for subsequent revisions to the draft RFP. The goal at the end of the solicitation process is to have each shortlisted respondent and the Reporting Agencies fully understand requirements before the shortlisted respondents submit their final technical and financial proposals.

Proposers would then have a period of time to finalize their due diligence and develop their proposal in accordance with the requirements of the RFP. Each proposal will be evaluated using criteria based upon the Program goals. After evaluating the proposals received in response to the RFP, the Reporting Agencies will select a preferred phase developer who would progress to finalize a Phase P3 Agreement to reflect their proposal. The Reporting Agencies will then submit the Phase P3 Agreement to the Comptroller, the State Treasurer, the budget committees, and the Department of Legislative Services (DLS) for review and comment. Following this review and comment period, the Reporting Agencies will return to the BPW for approval of a Phase P3 Agreement. After a Phase P3 Agreement is approved, the phase developer will conduct pre-development activities as specified in the Phase P3 Agreement.

The Reporting Agencies may reimburse a shortlisted respondent in accordance with State Finance and Procurement Article §10A-202(f), Annotated Code of Maryland and Code of Maryland Regulations 11.07.06.08(d) and 11.01.17.08(d). If the Reporting Agencies elect to reimburse a shortlisted respondent, the specific terms, conditions, method, and timing for

DEPARTMENT OF TRANSPORTATION
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6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

**AMENDED AND RESTATED DESCRIPTION OF THE PROCESS FOR SOLICITING,
EVALUATING, SELECTING AND AWARDING THE P3 (cont'd)**

reimbursing shortlisted respondents, including milestones to achieving a reimbursement and requirements to document incurred costs will be described in the solicitation documents. The reimbursement terms and conditions will include the requirement for the shortlisted respondent to transfer rights to use the work product produced by the shortlisted respondent during the solicitation process to the Reporting Agencies as a condition to receiving reimbursement.

Information deemed confidential, proprietary, or otherwise exempt from disclosure under applicable law shall be withheld from the public version of the Phase P3 agreements, in accordance with General Provisions Article § 4-335 of the Annotated Code of Maryland relating to trade secrets, confidential commercial information, and confidential financial information.

The Reporting Agencies are concurrently developing the I-495 and I-270 Managed Lanes Study, which will result in the development of an environmental impact statement (EIS) in careful conformance with the NEPA process. In the event that priced managed lanes are not part of the recommended preferred alternative, the solicitation would not proceed.

The Reporting Agencies are also concurrently conducting pre-NEPA planning activities for I-270, from I-370 to I-70, which will be applied toward an eventual NEPA environmental review process. An environmental process has not yet commenced for a portion of Phase 3, specifically the part of I-495 from MD 5 to the Woodrow Wilson Bridge.

Preliminary Solicitation Schedule

The preliminary solicitation schedule for Phase 1 and Phase 2 of the P3 Program is as follows. All dates are preliminary and subject to change.

Solicitation Milestones for Phase 1 and Phase 2	Date
Seek BPW affirmation of amended designation	December 4, 2019
RFQ released to industry	December 10, 2019
SOQs Due	February 28, 2020
Shortlist of qualified teams announced	March 30, 2020
Draft RFP released to shortlisted teams	April 2020
Final RFP released to shortlisted teams	September 2020
Proposals due	October 2020
Selection of preferred offeror	November 2020
Seek BPW approval of Phase P3 Agreement	February 2021
Phase P3 Agreement executed	February 2021

DEPARTMENT OF TRANSPORTATION
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December 4, 2019



6-GM. STATE HIGHWAY ADMINISTRATION (cont'd)
Public-Private Partnership (P3) Program

Outline of the Organization and Contents of the Public Solicitation Notice

The public solicitation notice for each phase will begin with an RFQ and is intended to include:

- A description of the portion of the Program subject to the solicitation, including: limits; characteristics; and environmental and permit requirements. It also provides a listing and access to additional reference documents for the proposer's use.
- Preliminary information regarding the anticipated Phase P3 Agreement and key commercial terms.
- Preliminary information regarding the Form of the Phase P3 Agreement.
- Description of the solicitation process, including guidelines for questions/clarifications; key communications guidance and restrictions; and general proposer requirements.
- Requirements for SOQ content and submittals.
- Details of the SOQ evaluation process and criteria

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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Item#	Category	Pages
<i>1 - 11</i>	<i>Capital Grants and Loans</i>	<i>1 - 12</i>
<i>12 - 13</i>	<i>Construction</i>	<i>13 - 15</i>
<i>14 - 22</i>	<i>Services</i>	<i>16 - 36</i>
<i>23 - 28</i>	<i>Information Technology</i>	<i>37 - 54</i>
<i>29 - 33</i>	<i>Maintenance</i>	<i>55 - 63</i>
<i>34</i>	<i>General/Miscellaneous</i>	<i>64</i>
<i>35</i>	<i>General Obligation Bond Proceeds</i>	<i>65</i>
<i>36 - 41</i>	<i>Tenant Lease</i>	<i>65 - 71</i>



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

1-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Arena Players, Inc.

Arena Players – Infrastructure Improvements (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Arena Players theatre.”

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 129; (SL-024-190-038) **\$ 300,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 412,071
	19-129 (This Action)	\$ 300,000 (Non-match)
	Local Cost	\$ 112,071

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

2-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Governors of the Hebrew Home of Greater Washington, Inc.

Charles E. Smith Life Communities (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of improvements at Charles E. Smith Life Communities facilities.”

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 219; (SL-022-180-038) **\$ 235,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 485,000
	19-219 (This Action)	\$ 235,000 (Non-match)
	18-133 (Prior Action)	\$ 250,000 (Non-match)
	Local Cost \$ 0	

(Prior Action: 2/20/19 Agenda, Item 23-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

3-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Mayor and City Council of the City of Gaithersburg

City of Gaithersburg – New Police Station (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new Gaithersburg Police Station.”

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 140; (SL-026-190-038) **\$ 1,000,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 16,700,000
	19-140 (This Action)	\$ 1,000,000 (Non-match)
	Local Cost	\$ 15,700,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov

4-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of Citywide Youth Development, Inc.

Citywide Youth Development-EMAGE Center (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Entrepreneurs Making and Growing Enterprises (EMAGE) Center.”

Maryland Consolidated Capital Bond Loan of 2019 (LHI – Chapter 14, Acts of 2019),
DGS Item 141; **\$450,000**

Maryland Consolidated Capital Bond Loan of 2018 (MISC – Chapter 9, Acts of 2018),
DGS Item G105; (SL-092-180-038) **\$125,000**

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Citywide Youth Development, Inc. has submitted documentation that it has appropriated \$483,200.00 in its fiscal year 2019 budget to meet the matching fund requirement for this project.

Background:

Total Project	\$ 2,081,884
19-141 (This Action)	\$ 450,000 (Non-Match)
18-G105 (This Action)	\$ 125,000 (Match)
Local Cost	\$ 1,506,884

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.
- 5.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

5-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of The Fund for Art in Ellicott City, Inc.

Ellicott City Public Arts Project (Howard County)

“For the Ellicott City Public Arts Project.”

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),

*DGS Item G060; **\$100,000***

Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018),

*DGS Item 226; (SL-090-180-038) **\$75,000***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of The Fund for Art in Ellicott City, Inc. has submitted documentation that it has over \$25,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$ 200,000
	18-G060 (This Action)	\$ 100,000 (Match- \$25,000)
	18-226 (This Action)	\$ 75,000 (Non-match)
	Local Cost	\$ 25,000

Remarks:

1. The grant agreement has been revised to add Masters Ridge, LLC as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.
- 6.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

6-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Indian Head Center for the Arts, Inc. and the Mayor and Town Council of the Town of Indian Head

Indian Head Center for the Arts Renovation (Charles County)

“For the Arts Black Box Theatre.”

*Maryland Consolidated Capital Bond Loan of 2019 (LHI – Chapter 14, Acts of 2019),
DGS Item G040; (SL-077-120-038) **\$65,000***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Mayor and Town Council of the Town of Indian Head is utilizing the value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 4183 Indian Head Highway in Charles County and accepted a value of \$450,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$130,000.00. With the current grant, the grantee has utilized a total of \$195,000.00 of the value of property to meet the matching fund requirement.

Background:

Total Project	\$400,000.00
19-G040 (This Action)	\$ 65,000 (Match)
18-G122 (Prior Action)	\$ 60,000 (Match)
16-G154 (Prior Action)	\$ 70,000 (Match)
16-G071 (Prior Action)	\$ 5,000 (Match)
12-G120 (Prior Action)	\$ 70,000 (Match)
12-G061 (Prior Action)	\$100,000 (Match)
08-G061 (Prior Action)	\$ 23,600 (Match)
Local Cost	\$ 6,400

(Prior Actions: 9/18/19 Agenda, Item 12-CGL; 12/20/17 Agenda, Item 24-CGL; 6/7/17 Agenda, Item 15-CGL; 7/2/14 Agenda, Item 16-CGL; and 6/23/10 Agenda, Item 13-CGL)



**DEPARTMENT OF GENERAL SERVICES
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6-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

7-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of Franklin Square Hospital Center, Inc. d.b.a MedStar Franklin
MedStar Franklin Square Hospital (Baltimore County)**

*“For the acquisition, planning, design, construction, repair, renovation,
reconstruction, site improvement, and capital equipping of a new surgical tower
and infrastructure improvements at MedStar Franklin Square Hospital Center.”*

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 164; (SL-013-170-038) **\$ 1,750,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 80,000,000
	19-164 (This Action)	\$ 1,750,000 (Non-match)
	19-19002 (Prior Action)	\$ 2,000,000 (Non-match)
	18-152 (Prior Action)	\$ 4,000,000 (Non-match)
	17-G060 (Prior Action)	\$ 2,000,000 (Match)
	Local Cost	\$ 70,250,000

(Prior Actions: 03/06/19 Agenda, Item 24-CGL, 11/01/17 Agenda, Item 23-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

8-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of The Baltimore Children's Museum, Inc.

Port Discovery Children's Museum (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Port Discovery Children's Museum including fabrication and installation of exhibits, located in Baltimore City."

Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)

DGS Item 228; (SL-041-050-038)

\$ 1,000,000

Matching Fund: No match is required.

Background:

Total Project	\$ 6,180,785
19-228 (This Action)	\$ 1,000,000 (Non-match)
18-186 (Prior Action)	\$ 750,000 (Non-match)
18-G011 (Prior Action)	\$ 250,000 (Match)
16-145 (Prior Action)	\$ 300,000 (Non-match)
16-146 (Prior Action)	\$ 200,000 (Non-match)
15-G023 (Prior Action)	\$ 250,000 (Match)
13-035 (Prior Action)	\$ 1,028,000 (Non-match)
12-G098 (Prior Action)	\$ 150,000
Local Cost	\$ 2,252,785

(Prior Actions: 11/14/18 Agenda, Item 29-CGL; 05/05/17 Agenda, Item 13-CGL; 01/06/16 Agenda, Item 17-CGL; 02/05/14 Agenda, Item 16-CGL; 10/16/13 Agenda, Item 19-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Shirley Kennedy 410.767.4107
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10-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Somerset County Commissioners and Somerset County Tourism Commission

Somerset County Visitors Center – Exhibit Center Addition (Somerset County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an exhibit center addition to the Somerset County Tourism Visitor Center.”

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 170; (SL-025-190-038) **\$ 500,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 500,000
	19-170 (This Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Shirley Kennedy 410.767.4107
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11-CGL-MOD. CAPITAL GRANTS AND LOANS MODIFICATION

Recommendation: That the Board of Public Works:

1. Consent to the Grantee transferring grant-funded real property to the House of Freedom Support Corporation, and
2. Modify the grant agreement to add the House of Freedom Support Corporation as a beneficiary of the grant.

Grant: Board of Directors of the Helping Up Mission, Inc.

Helping Up Mission (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a Women and Children Center.”

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)
DGS Item 18-143; (SL-012-180-038) **\$500,000***

Matching Fund: No match is required.

Background:

Total Project	\$35,150,000
18-143 (Prior Action)	\$ 500,000 (Non-match)
Local Cost	\$34,650,000

Prior Action: DGS Item 43-CGL (12/19/18)

Remarks:

1. Helping up Mission seeks to transfer grant-funded real property into a new Qualified Active Low-Income Community Business entity (House of Freedom Support Corporation) in order raise funds for the project through a New Market Tax Credit transaction.
2. House of Freedom Support Corporation is a tax-exempt nonprofit entity, under the control of Grantee.
3. As a beneficiary to the grant agreement, House of Freedom Corporation will be obligated to honor grant terms, including restrictions on the use of the grant-funded property and its future transfer.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Lauren Buckler 410-767-3274
Lauren.Buckler@Maryland.gov*

**12-C. CONSTRUCTION CONTRACT
*Department of General Services***

Contract ID: Waterproofing, Siding and Roof Replacement at the MAC Lab; HT-000-180-001
ADPICS No.: 001B0600166

Contract Description: Provide all labor, equipment, tools, materials, insurance, supplies, etc. required for replacing siding, waterproofing, and roofing at Maryland Archaeological Conservation Laboratory located on the grounds of the Jefferson Patterson Park and Museum in Saint Leonard, Maryland.

Award: SGK Contracting, Inc.; Baltimore, MD

Contract Term: 270 Calendar Days

Amount: \$2,081,375

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
SGK Contracting, Inc.; Baltimore, MD	\$2,081,375
Patriot; Dunkirk, MD	\$2,254,912
W.M. Davis, Inc.; Leonardtown, MD	\$2,348,466

MBE/VSBE Participation: 15% / N/A

Performance Security: Performance and payment bonds for 100% of contract amount

Incumbents: N/A

Requesting Agency Remarks: A notice of availability of an Invitation for Bids was posted on the DGS website and *eMaryland Marketplace Advantage* on July 24, 2019, notifying approximately 391 potential vendors. Three bids were received and opened on September 18, 2019 in response to the solicitation. SGK Contracting, Inc. has been found responsible, its bid responsive and has confirmed its bid.

SGK Contracting, Inc. has committed to meeting the 15% MBE participation goal.



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12-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: MCCBL 2018 *Provide funds for the repair and rehabilitation of State-owned capital facilities.* Item 106

Resident Business: Yes

MD Tax Clearance: 19-2685-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Lauren Buckler 410-767-3274
Lauren.Buckler@maryland.gov*

13-C. CONSTRUCTION CONTRACT

Recommendation: That the Board of Public Works approve the following Task Orders under previously-approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order under Master Contract

1.0	Master Contract:	<i>Stateside Indefinite Quantity Contract (ICQ) General Construction and Related Services</i> Contract No. DGS-18-306-IQC <i>Approved:</i> DGS 3-C, 03/28/2018 <i>Term:</i> 03/28/2018 – 03/28/2021 (w/two 1-year renewal options)
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1.1 **Using Agency:** Department of Natural Resources
Description: Soldiers Delight N.E.A. Visitor's Center;
P-041-181-010 (ICQ)

Replacement of the HVAC system; the contractor shall furnish, provide, install connect, test, and start up and place in operation the proposed VRF Heat Recovery System including outdoor units and indoor cassettes and DOAS unit, refrigeration piping, refrigerant selector switches, controls, and associated piping, and all other associated products and equipment at the DNR Soldier's Delight N.E.A. Visitor's Center located at 5100 Deer Park Road in Owings Mills, Maryland.

Award: Warwick Supply & Equipment Co., Inc.; Sparks Glencoe, MD

Number of Qualified

Master Contractors: 14

Number of Bids: 9

Amount: \$459,850

Term: 180 calendar days

MBE/VSBE Participation: N/A / N/A

Resident Business: Yes

Fund Source: POS 2018 Critical Maintenance Program Item 008

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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*Contact: Dennis Krysiak 410-260-7900
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**14-S. SERVICES CONTRACT
*Comptroller of Maryland***

Contract ID: Revenue Generating Unclaimed Property Audit Services; OC-2019-09
ADPICs No.: E00B0600026

Contract Description: Provide audit services for unclaimed property.

Award(s): Audit Services U.S. LLC; New York, NY
Verus Analytics, LLC; Waterbury, CT
Kelmar Associates, LLC; Wakefield, MA
Discovery Audit Services, LLC; Baton Rouge, LA
Treasury Services Group, LLC; York, PA
Innovative Advocate Group, Inc.; Red Bank, NJ
EECS, LLC; New York, NY

Contract Term: 12/04/2019* - 11/30/2024 (*or earlier upon BPW approval)

Amount: \$14,470,000
Combined commission rates on estimated \$140 million gross receipts.

Procurement Method: Competitive Sealed Bidding

Bids: *Audit Services U.S. LLC, 10.00% commission rate
\$1,225,000 (estimated \$12.2 million gross receipts)*

*Verus Analytics, LLC, 10.25% commission rate
\$12,000,000 (estimated \$1.1 million gross receipts)*

*Kelmar Associates, LLC 10.50% commission rate
\$420,000 (estimated \$4 million gross receipts)*

*Discovery Audit Services, LLC 12.00% commission rate
\$75,000 (estimated \$625 thousand gross receipts)*

*Treasury Services Group, LLC 12.00% commission rate
\$690,000 (estimated \$5.7 million gross receipts)*

*Innovative Advocate Group, Inc. 12.00% commission rate
\$30,000 (estimated \$250 thousand gross receipts)*



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14-S. SERVICES CONTRACT (cont'd)

Bids: (cont'd) *EECS LLC 12% commission rate (General Ledger Audits) /
9% commission rate (Securities Audits)
\$30,000 (estimated \$277 thousand gross receipts)*

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A

Performance Security: \$300,000 Performance Bond

Incumbents: Audit Services U.S. LLC; Verus Analytics, LLC; Kelmar Associates, LLC; Discovery Audit Services, LLC; Treasury Services Group, LLC

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace Advantage (eMMA)* and the Comptroller of Maryland's (COM) website. Notices of the solicitation were sent directly to 154 prospective bidders, 126 of which were Maryland firms.

Eight bids were received in response to the IFB, and all were determined to be responsive. Seven bidders were determined to be responsible and are recommended to receive awards. Because the IFB stated that awards would be made to all responsible bidders with responsive bids, the eighth bidder may also receive an award recommendation at a later date once the COM receives a performance bond from this bidder in order for the procurement officer to make a determination of responsibility. Therefore, at this time, it is recommended that seven contracts be awarded as each recommended awardee has the potential to collect revenue for the State of Maryland. Commissions will only be paid to contractors if unclaimed property is identified and remitted to the State of Maryland.

The purpose of this revenue generating contract is to obtain assistance carrying out responsibilities under the Maryland Uniform Disposition of Abandoned Property Act, including identifying and conducting compliance audits of current holders and in conducting audits of potential holders of unclaimed property, particularly those located outside the State of Maryland. The contractors will conduct audits, identify unclaimed property belonging to persons with last known addresses in Maryland and serve as compliance consultant for the reporting and remitting of this property. The COM is interested in all categories of unclaimed property and is particularly interested in identifying and auditing brokerage firms, holders of mutual funds, corporations, banks, insurance companies, and other holders located outside of Maryland.



**DEPARTMENT OF GENERAL SERVICES
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14-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

As the actual amount of unclaimed property to be submitted is difficult to gauge, the estimated commission rate amount requested is based on the performance of the contractors under the current contract.

No MBE or VSBE participation goals were established for these contracts because the audits of financial institutions are specifically performed outside the State of Maryland to search for abandoned property from owners whose last known address was in Maryland. The audits are conducted primarily in the Northeast, Midwest and West Coast of the United States where there are large congregations of financial institutions. Additionally, the audits are conducted by specialized auditing personnel trained in research and auditing techniques developed solely for the identification of abandoned property.

Fund Source: 100% Special (Unclaimed Property)

Approp. Code: E00.A05.01

Resident Businesses: No for All

<i>MD Tax Clearances:</i>	Audit Services U.S. LLC	19-3020-0001
	Verus Analytics, LLC	19-2806-0001
	Kelmar Associates, LLC	19-2809-1111
	Discovery Audit Services, LLC	19-2805-0000
	Treasury Services Group, LLC	19-2808-0001
	Innovative Advocate Group, Inc.	19-2810-0000
	EECS, LLC	19-2926-0000

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Bruce Michael 410.260.8627
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15-S. SERVICES CONTRACT

***Department of Natural Resources, Resource Assessment Service/Power Plant
Assessment Division***

Contract ID: Technical Assistance in Economic Studies; K00B0600043
ADPICS No.: K00B0600043

Contract Description: Provide technical assistance in the area of economic studies as it relates to the siting, licensing and transmission lines within or affecting Maryland.

Award: Exeter Associates, Inc.; Columbia, MD

Term: 01/01/2020 – 06/30/2024

Amount: \$4,000,000 (4 years; 6 months)

Procurement Method: Competitive Sealed Proposals *(Single Proposal Received)*

MBE/VSBE Participation: 15% / 1%

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 129 prospective vendors, 54 of which are Maryland firms, and included 59 MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

One proposal with four separate functional areas was received in response to the RFP. The proposal received from Exeter Associates, Inc. (Exeter) was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable based upon the estimated price for services compared to the current contract, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Exeter, the sole offeror and incumbent.



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15-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

As noted in the RFP, the contractor receiving the award will be unable to contract with any Maryland electric distribution company or power plant developer operating in Maryland for work that may be introduced in legal or regulatory proceedings. The contractor shall also be unable to contract with any other organization acting as an intervener in such proceedings. It is likely this conflict clause was the primary reason for only receiving one proposal. In addition, the highly specialized nature of this work significantly reduces the number of utility economic firms technically capable of performing this work.

Given the specialized nature of the work to be conducted under this contract and recent increases in utility applications for Certificates of Public Convenience and Necessity and other cases pending decisions from the Maryland Public Service Commission, DNR's Power Plant Assessment Division (PPAD) indicated these issues to be the principal reasons for not receiving other proposals.

For any person to build a power plant or transmission line greater than 69kVs in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the Public Service Commission (PSC). As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electrical Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The Power Plant Assessment Division, and the program which it administers, the Power Plant Research Program (PPRP) is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.

The majority of PPRP projects are performed by contracted scientist and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff who are expected to utilize these contracts for a wide variety of expert technical assistance. This organization model has been successfully applied for over 25 years and provides the required flexibility and technical expertise the State needs to respond to diverse and evolving power plant related issues.



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15-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

In addition, PPRP has four long term, integrated technical support contracts in the areas of atmospheric sciences, environmental engineering, economic studies and biological sciences. In total, these contracts provide the Program with assistance relating to the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed integrators. Issues identified by the Power Plant Assessment Division and evaluated by consulting integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent regulatory bodies.

The current economic integrator contract will be expiring soon and needs to be replaced with a new contract obtained through competitive procurement.

Exeter is a Maryland business with considerable experience in addressing power plant related technical issues specific to Maryland. Exeter has created a uniquely qualified team with proficiency in matters dealing with electric utility economics. The Economic Studies Integrator provides technical expertise in the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal and transmission lines within or affecting Maryland; to update the Long-term Electricity Report for Maryland; and to provide technical assistance in the area of energy economics for PPRR, including preparing reports on an as-needed basis.

A 15% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the limited subcontracting opportunities and the limited number of minority businesses and veteran-owned businesses qualified to perform the services.

Fund Source: 100% Special (Environmental Trust Fund)

Approp. Code: K00.A12.05

Resident Business: Yes

MD Tax Clearance: 19-2901-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Valerie Roddy 410-767-5652
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**16-S. SERVICES CONTRACT
*Department of Health, Developmental Disabilities Administration***

Contract ID: Quality Improvement Organization Services; OPASS 20-17890
ADPICS No.: M00B0600232

Contract Description: Provide strategies that enhance the quality of life and help to ensure the health and wellbeing for individuals with intellectual and developmental disabilities who receive services from the State of Maryland. Additionally, the Contractor will be required to administer the Developmental Disabilities Administration (DDA) National Core Indicators Surveys, develop audit standards for the DDA's services, and conduct utilization reviews of DDA's services.

Award: Public Consulting Group, Inc.; Boston, MA

Contract Term: 01/01/2020 - 12/31/2022 (w/two 1-year Renewal Options)

Amount: \$5,117,695 (Base, 3-Years)
\$1,334,371 (Renewal Option #1, 1-Year)
\$1,403,024 (Renewal Option #2, 1-Year)
\$7,855,090 Total

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Evaluated Price (Financial Ranking)</i>	<i>Overall Ranking</i>
Public Consulting Group; Boston, MA	2	\$ 7,855,090 (1)	1
The Columbus Organization; Wayne, PA	3	\$ 14,396,939 (2)	2
Liberty Healthcare Corporation Bala Cynwyd, PA	4	\$ 28,297,166 (4)	3
Qlarant Quality Solutions, Inc.; Easton, MD	1	\$ 35,918,375 (5)	4
CareStar, Inc.; Columbus, OH	5	\$ 22,952,770 (3)	5

Living Wage Eligible: Yes

MBE/VSBE Participation: 29% / 0%

Performance Security: None



**DEPARTMENT OF GENERAL SERVICES
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16-S. SERVICES CONTRACT (cont'd)

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 33 prospective vendors, 21 of which are Maryland firms and 32 are MBEs.

Seven proposals were received in response to the RFP; however, only five were determined to be reasonably susceptible of being selected for award. Two proposals were determined to be not reasonably susceptible of being selected for award and were eliminated from further competition. Award is recommended to Public Consulting Group, Inc. as having submitted the most advantageous offer to the State with the second highest ranked technical proposal and the lowest price. The highest ranked technical proposal was also the highest in price. It was determined that the technical differences between the two offerors did not outweigh the 72% difference in price. Additionally, it was determined that the recommended awardee is able to perform the services at the prices proposed.

The goal of the Quality Improvement Organization (QIO) is to improve the effectiveness, efficiency, economy, and quality of services delivered to individuals. At its core, the QIO functions to:

- Improve quality of care and support services for individuals;
- Protect the integrity of the Medicaid funds by ensuring that Medicaid pays only for services and goods that are reasonable and necessary and that are provided in the appropriate setting; and,
- Increase the overall individual's satisfaction

The DDA values Quality Enhancement (QE) as critical aspect that must be incorporated into all facets of the State's service system that supports Maryland citizens with developmental disabilities. The purpose of contracting with a QIO is to develop structures and systems to measure and improve performance in the seven outcome areas outlined in the Centers of Medicare and Medicaid Services (CMS) Quality Framework for Home and Community Based Services. The QIO will evaluate the provision of services, remediate problems with quality, design quality enhancement strategies, and deliver continuous QE for Statewide services.

To accomplish the QE goal, the QIO will: (a) monitor Basic Waiver Assurances by conducting Level of Care Reviews, Service Record Reviews, Critical Incident Reviews, and Quality Provider Reviews; (b) conduct utilization reviews for people who receive DDA funded services; (c) administer the National Core Indicators Surveys; (d) develop a plan to enable the DDA to



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16-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

create a service delivery system that will meet the Council of Quality Leadership (CQL) accreditation standards; (e) enable DDA to achieve CMS approval of an enhanced match of 75% for QIO services; and, (f) develop a data system to track and aggregate all reviews, track provider performance, and support reporting requirements for CMS performance measures.

The utilization review services provided by this contract, will address audit findings identified by the Office of Legislative Services. The utilization reviews will audit services billed by providers by comparing the authorized services contained in a person's plan and what was provided. Any discrepancies may lead to financial recoveries.

Fund Source: 57.5% General, 42.5% Federal

Approp. Code: M00M0102

Resident Business: No

MD Tax Clearance: 19-2902-011

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: John Cullen 301-777-2260
John.cullen@maryland.gov*

**17-S. SERVICES CONTRACT
*Department of Health, Thomas B. Finan Center***

Contract ID: Dietetic Department Services – Thomas B. Finan Center; MDH/OPASS 20-18018
ADPICS No.: M00B0600239

Contract Description: Provision of all professional nutrition care and food services operation to the patients/clients at the Thomas B. Finan Center.

Award: Food Management Services, Inc. T/A Lintons Food Service Management
Blue Bell, PA

Contract Term: 01/01/2020 – 12/31/2024

Amount: \$7,164,171

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Pricing (Ranking)</i>	<i>Overall Ranking</i>
Lintons Food Service; Blue Bell, PA	1	\$7,164,171 (1)	1
Healthcare Services Group; Bensalem, PA	2	\$7,239,629 (2)	2

MBE/VSBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 25 prospective vendors, eight of which are Maryland firms.



**DEPARTMENT OF GENERAL SERVICES
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17-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

Two proposals were received in response to the RFP, and both were determined to be reasonably susceptible of being selected for award. Award is recommended to Food Management Services, Inc. trading as Lintons Food Service Management as providing the most advantageous offer to the State with the highest ranked technical offer and the lowest price.

No MBE or VSBE participation goals were established for this contract based on the limited subcontracting opportunities for the specialized dietary services needed and the limited number of minority businesses and no known veteran-owned businesses available to perform the services.

Fund Source: 100% General

Approp. Code: M00.L04.01

Resident Business: No

MD Tax Clearance: 19-2976-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



Contact: Jessica Mettle 410-768-7252
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18-S. SERVICES CONTRACT
Maryland Department of Transportation, Motor Vehicle Administration

Contract ID: Media/Marketing and Consulting Services; *V-HQ-19017-S*

ADPICS No.: J04R9400005- See Record Correction Secretary Item #23 (1/8/20)

Contract Description: Provide full-service media/marketing and consulting services to aid in promoting Maryland Department of Transportation Motor Vehicle Administration's (MDOT MVA) Maryland Highway Safety Office (MHSO) services and safety initiatives and inform, educate, and promote behavior change among its customers and the public.

Award: CMGRP dba Weber Shandwick; Baltimore, MD

Contract Term: 12/19/2019* – 12/18/2024 (w/one 2-year renewal option)
(*or earlier upon BPW approval))

Amount: \$20,000,000 NTE (Base, 5-years)
\$ 8,000,000 NTE (Renewal Option, 2-years)
\$28,000,000 NTE Total Contract

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Proposal (Ranking)</i>	<i>Overall Ranking</i>
CMBRP dba Weber Shandwick; Baltimore, MD	2	\$5,571,833 (2)	1
Red House Communications, Inc.; Pittsburgh, PA	1	\$6,723,655 (3)	2
McAndrew Company, Inc.; Bethesda, MD	3	\$2,935,340 (1)	3

**Note: Technical and financial factors had equal weight in the overall award determination.*

Living Wage Eligible: Yes

DBE/VSBE Participation: 30% / N/A

Performance Security: None

Hiring Agreement Eligible: Yes



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



18-S. SERVICES CONTRACT (cont'd)

Incumbent: Integrated Designs Incorporated; Glen Burnie, MD.

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 20 prospective vendors.

Eight proposals were received in response to the RFP. One proposal was determined not to be reasonably susceptible of being selected for award and was eliminated from further competition. The remaining seven proposals were evaluated, and the three highest ranked firms were short-listed and evaluated. The overall #1 proposal submitted by CMBRP dba Weber Shandwick was ranked #2 technically and financially. There was no significant difference demonstrated in technical ability between the first and second ranked technical offerors to offset the difference in price. However, it was determined that the technical differences between the lowest priced offeror, ranked third technically, and the recommended awardee did outweigh that difference price. Therefore, award is recommended to CMBRP dba Weber Shandwick.

This contract will provide full-service media/marketing and consulting services to the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) and the Maryland Highway Safety Office (MSHO) to aid in public education and promote public safety on Maryland roadways. These services may include project management, development, production and implementation of public-safety campaigns/messages utilizing traditional media, social media, public relations, community outreach, and research; crisis communications services; website management, as well as other related activities necessary to carry out the work.

The *Award Amount* and *Financial Proposal* are different. The *Award Amount* is a not-to-exceed amount for potential assignments during the contract term. The *Financial Proposal* was based upon a model for a specified number of hours to compare the hourly rates. There is no guaranteed minimum or maximum amount of services to be performed under this contract.

Fund Source: 72% Federal, 28% Special (Transportation Trust Funds)

Approp. Code: E0004, E0001

Resident Business: Yes

MD Tax Clearance: 19-2855-1011

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplemental

BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA January 8, 2020



Contact: Rebecca Zimmerman 410.787.7940
Email Address: rzimmerman1@mdot.maryland.gov

23. DEPARTMENT OF TRANSPORTATION *Record Correction*

Recommendation: That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

Original Approval:	DGS Agenda, 18-S, 12/04/2019
Contract:	Media/Marketing and Consulting Services
Contract ID:	V-HQ-19017-S
Approved ADPICS No.:	J04R9400005
Corrected ADPICS No.:	J04B0600030

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Sandy Johnson 410-767-7408
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19-S-OPT. SERVICES OPTION

***Department of Human Services, Social Services Administration/Foster Care
Maintenance Payments Program Services Contract Renewal Option***

Contract ID: Residential Child Care Services; SSA/RCCSS-19-002-A2
ADPICS No.: BPO #N00B0600152

Contract Approved: DBM Item 20-S (12/19/2018)

Contractor: Jumoke Community Based Care, Inc.

Contract Description: Residential Child Care (RCC) services for youth diagnosed with developmental, behavioral, psychological, and emotional disabilities that are in urgent need of services.

Option Description: Exercise the sole one-year renewal option.

Original Contract Term: 01/04/2019 – 12/31/2019 (w/1 one-year renewal option)

Option Term: 01/01/2020 – 12/31/2020

Original Contract Amount: \$1,650,840 (1 Year)

Option Amount: \$1,650,840 (1 Year)

Prior Mods/Option: \$0: Mod #1: added Alternative Living Unit (ALU) location 5306 Loch Raven Blvd., Apt B, Baltimore, MD 21239 with one bed; added one bed to the existing ALU site location 5650 Woodmont Ave., Apt A, Baltimore, MD 21239 for a total of nine beds; added language addressing the renewal option is to be exercised at the sole discretion of the State which was inadvertently omitted in the original contract. Approved by DHS.

Total Contract Amount: \$3,301,680

Percent +/- (This Item): 100%

Total Percent Change: 100%

Original Procurement Method: Sole Source (Continuity of Care)

MBE/VSBE Participation: N/A **MBE/VSBE Compliance:** N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



19-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks: Request for approval to exercise the sole one-year renewal option as contained in the original contract with one provider for nine beds.

The Department utilizes RCC Programs for those children whose needs cannot be met in a family based foster care setting. The RCC services in Maryland are provided through six program categories: Developmentally disabled Programs; Diagnostic Evaluation and Treatment Programs, Group Homes, High Intensity Group Home Programs which includes Therapeutic Group Homes, Medically Fragile Program, and Psychiatric Respite Programs. The facilities are located throughout the State and serve foster care children under the care of the Department. It is, therefore, in the best interest of the children and the State not to disrupt the current placement or change the existing provider for these youth. Jumoke is licensed by the Maryland Developmental Disabilities Association (DDA) offering Alternative Living Unit and Group Home Services for youth with behavioral and psychological disabilities.

RCC programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.”

The renewal option amount is based upon the rate change for the contract. The total revised contract amount assumes that each slot purchased will be occupied by a child every day during the contract renewal option period. These are reimbursement contracts. The provider is paid solely for the actual children placed during the year, and then only for the actual number of days the child is with the provider.

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This provider has rates that have been approved by the Interagency Rates Committee.

Fund Source: 80% General; 20% Federal

Approp. Code(s): N00G0001

Resident Businesses: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Meg DePasquale 410.767.5721
meg.depasquale@maryland.gov*

20-S-OPT. SERVICES OPTION

Department of Health, Developmental Disabilities Administration

Contract ID: Behavioral Curriculum Training; MDH-OPASS-18-17537
ADPICS No.: M00B40600251

Contract Approved: DBM 3-S, 01/03/2018

Contractor: Mandt System, Inc.; Richard, TX

Contract Description: Provide training from a nationally recognized curriculum of Behavioral and Crisis Management source to be used to Train the Trainer. The purpose of creating Trainers of the selected program to train all of the direct care staff employed in DDA Settings. These setting include All Community Agencies, State Residential Settings, and DDA Operated Forensic Settings in Maryland.

Option Description: Exercise the second and final one-year renewal option.

Original Contract Term: 01/01/2018 – 12/31/2018 w/two 1-year renewal options

Option Term: 01/01/2020 – 12/31/2020

Original Contract Amount: \$529,750

Option Amount: \$397,850

Prior Mods/Options: \$ 0 (1 Year; Renewal Option #1)

Revised Contract Total: \$927,600 Total (3 Years)

Percent +/- (This Item): 28.439%

Total Percent Change: 28.439%

Original Procurement Method: Competitive Sealed Proposal

MBE/VSBE Participation: N/A

MBE/VSBE Compliance: N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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December 4, 2019**



20-S-OPT. SERVICES OPTION

Requesting Agency Remarks: It is in the best interest of the State to exercise the final renewal option in order to recertify all 350 trainers that were initially certified in the Train the Trainer Curriculum during the 2018 training year. Certification is required to be conducted every two years. Recertification training will be completed during the one-year renewal option because the training hours are not as extensive as the initial training process as the trainers being recertified have trained for approximately 18 months to two years at the time of their recertification.

Fund Source: 57.5% General, 42.5% Federal

Approp. Code: M00.M01.02

Resident Business: No

MD Tax Clearance: 19-2828-0000

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Katrina Lawhorn, 410-468-2374
katrina.lawhorn@maryland.gov*

**21-S-OPT. SERVICES OPTION
*Maryland Insurance Administration***

Contract ID: Financial Examination and Auditing Services, *MIA/EA-17-001*

ADPICS No.: ~~D80B0600004~~ **D80B0600022**

See Record Correction
Secretary Item #23 (6/17/20)

Contract Approved: DBM 1-S, 01/25/2017

Contractor: Johnson & Lambert Inc.; Atlanta, GA
Baker Tilly; Baltimore, MD
INS Regulatory Insurance Services, Inc.; Philadelphia, PA
Lewis and Ellis; Richardson, TX
Risk and Regulatory Consulting; Baltimore, MD
Examination Resources; Atlanta, GA

Contract Description: Multiple Awarded contract to provide financial examination and auditing consulting services in five functional areas: Staff Assistance; Senior Examiner Assistance; Examiner-In-Charge Assistance; Senior Management Assistance; and Assistant Chief Examiner Assistance.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 02/02/2017 – 01/31/2020 (w/two 2-year renewal options)

Option Term: 02/01/2020 – 1/31/2021

Original Contract Amount: \$ 8,400,000 NTE (Approx. 3-Years)

Option Amount: \$ 2,800,000 NTE (1-Year)

Prior Options/Mods: None

Total Contract Amount: \$11,200,000

Percent +/- (This Item): 33.33%

Total Percent Change: 33.33%

Original Procurement Method: Competitive Sealed Proposals



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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December 4, 2019**



21-S-OPT. SERVICES OPTION

MBE/VSBE Participation: 10% / 0.5%

MBE/VSBE Compliance: 5.5% / 0.01%

Requesting Agency Remarks: It is in the best interest of the State to exercise the first of two one-year renewal options as contained in the original contract. The MIA has contracted with six contractors under this contract; these six contractors provide financial examination and auditing consulting services on an as needed basis.

The MIA is mandated by §2-205 of the Insurance Article, Maryland Annotated Code, to conduct financial examinations of insurance companies, health maintenance organizations, and managed care organizations at least once every five years. There are approximately 61 such companies domiciled in the State of Maryland. The purpose of these examinations is to ensure the continued financial solvency of insurers authorized to do business in Maryland by detecting solvency issues in advance and ensuring compliance with National Association of Insurance Commissioners (NAIC) requirements and Maryland law. The responsibility for these examinations rests with the MIA Examination and Auditing Unit. This Unit also performs organizational examinations of new companies, and target examinations as a result of specific concerns about a company's solvency or other information the MIA may become aware of and may require continued monitoring by the MIA.

Fund Source: 100% Special (Paid directly by companies being examined)

Approp. Code(s): D80Z01

Resident Businesses: No – Johnson & Lambert, Inc.; Ins Regulatory Insurance Services, Inc.; Examination Resources
Yes – Baker Tilly; Lewis and Ellis; Risk and Regulatory Consulting;

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 17, 2020**



*Contact: Katrina Lawhorn 410-468-2374
Katrina.Lawhorn@maryland.gov*

**23. MARYLAND INSURANCE ADMINISTRATION
*Record Correction***

Recommendation: That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

<i>Original Approval:</i>	DGS OSP Agenda, 21-S-OPT, 12/4/2019
<i>Contract:</i>	Financial Examination & Auditing Services
<i>Contract ID:</i>	MIA/EA-17-001
<i>Approved ADPICS No.:</i>	D80B0600004
<i>Corrected ADPICS No.:</i>	D80B0600022

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Debbie Thornton 410-230-3322
debbiethornton@maryland.gov*

**22-S-MOD. SERVICES MODIFICATION
*Department of Juvenile Services***

Contract ID: Physician Services at Nine DJS Selected DJS Facilities, 13-JS-019
ADPICS No.: COI40691

Contract Approved: DBM 3-S, 04/16/2014

Contractor: Jay A. Bernstein, M.D., P.A.; Rockville, MD

Contract Description: Provide physician services to approximately 500 male and female youth between the ages of 6 and 21, who have been placed in the care of any of the nine DJS facilities.

Modification Description: Extend the contract term and increase funding to allow time to complete the new procurement for these services.

Original Contract Term: 05/01/2014 – 04/30/2017 (w/two 1-year renewal options)

Modification Term: 01/01/2020- 09/30/2020 (9-months)

Original Contract Amount: \$4,162,812 (3-years)

Modification Amount: \$1,107,386 (9-months)

Prior Options/Mods: \$3,333,470 [\$1,425,009: Opt.#1: 05/01/17- 04/30/18: DBM 9-S-OPT (04/05/17); \$1,456,451: Opt. #2: 05/01/28 - 04/30/19: DBM 3-S-OPT (04/04/18); \$0: Mod. #1: extend term 05/01/19 - 07/31/19: DGS approved; \$451,920: Mod. #2: 08/01/19 - 12/31/19: DBM 7-S-MOD (07/24/19)]

Total Contract Amount: \$8,603,668

Percent +/- (This Item): 26.602%

Total Percent Change: 106.68%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



22-S-MOD. SERVICES MODIFICATION (cont'd)

MBE/VSBE Compliance: N/A

Requesting Agency Remarks: A nine-month extension is needed to complete the procurement and provide time for a smooth transition to the new contract, if needed, to ensure physician services to the youth are not interrupted.

Physician services are critical to the State in order to protect the health of youth in the care and custody of DJS. The youth receive timely physical examinations and routine medical care, including prescription medication, as needed. The youth are often diagnosed with unmet and complicated health needs including infectious diseases, orthopedic problems, abnormal conditions resulting from gunshot wounds, pregnancy, asthma, diabetes, substance abuse and psychiatric problems. Youth receive a full range of medical services that includes on-site health care 24 hours per day, seven days per week, and on-call consultations with the nursing staff. Youth also receive preventative, acute and chronic care with sick calls, physicals and follow-up visits, as needed.

It is in the State's best interest to approve this extension for services based on the Department's continued satisfaction with the contractor's performance of these services. The care provided by the contractor has been consistent with best practices in pediatrics, and the services have been extremely dependable for onsite and 24-hour on-call care.

Fund Source: 100% General

Approp. Code(s): Various

Resident Businesses: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Robert Bruce 410.767.0783
Robert.bruce@maryland.gov*

23-IT. INFORMATION TECHNOLOGY

Department of Health; Prevention and Health Promotion, Maternal Child Health Bureau, Office of Family and Community Health Services

Contract ID: Maxwell Data System; MDH/OPASS 20-18610
ADPICS No.: M00B0600219

Contract Description: Data collection system for federal reporting for the Maternal, Infant and Early Childhood Home Visiting Program.

Award: ~~Advance Metrics, LLC~~; Baltimore, MD

Advance Management Services dba
Advance Metrics, LLC

Contract Term: 01/01/2020 - 09/30/2024

Amount: \$2,100,000

Procurement Method: Sole Source

MBE/VSBE Participation: 4% / 1%

Performance Security: None

Incumbents: Same

See record correction:
Secretary's Item #14
(5/20/20)

Requesting Agency Remarks: The Maryland Department of Health, Office of Family and Community Health Services administers the Federal Maternal, Infant and Early Childhood Home Visiting Program. The Contractor built the Maxwell Data System for collection and reporting of required MIECHV and HRSA data. This system is currently being utilized by all funded MIECHV programs to allow for a single point of data entry.

There are no other known entities with existing service that could be utilized for collecting home visiting data as requested and envisioned by Maryland Department of Health (MDH). Advanced Metrics will work closely with both MDH and the home visiting sites taking into consideration the specifications and gathered detail for process for design and development. Advanced Metrics will work with the MDH to implement the Maxwell Home Visiting software application. Maxwell is an enterprise software system.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



23-IT. INFORMATION TECHNOLOGY (cont'd)

Agency Remarks: (cont'd)

Advanced Metrics created and hosts a unique software with sophisticated and complex algorithms. By example, the home visiting tracker is a one of kind evidence-based tracking solution developed by Advanced Metrics with Advanced Metrics intellectual property. Knowledge and mastery of the user interface, source code and database tables will provide Maryland with efficient cost-effective management of a complex enterprise system that meets the complex needs of home visitors in the field.

Advanced Metrics is a member of the Compliance Group and holds “The Seal of HIPAA Compliance”.

Advanced Metrics has worked diligently to develop collaborative working relationships with Maryland and the champions and stakeholders at all sixteen home visiting sites to ensure that Maxwell is implemented and utilized to its utmost capability. Since the fall of 2018, MIECHV funded agencies began moving to consolidate their overall data collection to Maxwell, under the direction of MDH or delegate leadership. Home Visiting sites have expanded their in-house resources to ensure that their required format and access to resources aligns with that needed to utilize the Maxwell system effectively. Since Maxwell’s launch in September 2018, Maxwell has processed the home visits for Maryland’s 16 MIECHV funded home visiting programs. Historic data and records have been migrated to the Maxwell system. Reports drawn from Maxwell were used to communicate performance and provide data reports as required by HRSA.

Advanced Metrics provides specialized, varied and ongoing training to assist home visitors implement Maxwell effectively. Advanced Metrics has worked closely with MDH to develop and prioritize future customizations of the Maxwell software system.

Advanced Metrics has shown that it is committed to the mission of home visitors and has invested resources in learning about and understanding the very personal service that home visitors provide to their clients.

See record correction:
Secretary's Item #14 (5/20/20)

Fund Source:	100% Federal	Approp. Code:	M00.F03.04 M00F0304
Resident Business:	Yes	MD Tax Clearance:	19-3013-1011

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 20, 2020**



*Contact: Jamie Tomaszewski 410-260-7386
Jamie.tomaszewski@maryland.gov*

**14. DEPARTMENT OF GENERAL SERVICES
Record Correction**

Recommendation: That the Board of Public Works accept the following correction to the record.

Agency/Program: Department of Health; Prevention and Health Promotion, Maternal Child Health Bureau, Office of Family and Community Health Services

Contract Description: Data collection system for federal reporting for the Maternal, Infant and Early Childhood Home Visiting Program.

Original Approval: December 4, 2019 (DGS OSP Agenda Item 23-IT)

Original Award: Advance Metrics, LLC

Corrected Award: Advance Management Services dba Advance Metrics, LLC

Original Approp. Code: F0304

Corrected Approp. Code: M00F0304

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: David Mangrum 410.697.9393
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24-IT-OPT. INFORMATION TECHNOLOGY OPTION
Department of Information Technology

Contract ID: Information Technology Support Management; F50B4400105
ADPICS No.: COI43820

Contract Approved: DoIT 1-IT, 12/03/2014

Contractor: Triad Technology Partners LLC; Bethesda, MD

Contract Description: Cloud-based Software-as-a-Service (SaaS) Information Technology Support Management tool.

Option Description: Exercising Option Year 1 for continuous Licensing and Support for ServiceNow.

Original Contract Term: 12/17/2014 – 12/16/2019 (5-year Base w/two 5-year renewals)

Option Term: 12/17/2019 – 12/16/2024 (Renewal Option No. 1, 5-years)

Original Contract Amount: \$2,205,840

Option Amount: \$1,116,720

Prior Mods/Options: \$ 559,160 (Mod. No. 1, DoIT 1-IT-MOD, 12/20/2017)

Total Contract Amount: \$3,881,720

Percent +/- (This Item): +50.63%

Total Percent Change: 75.97%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



24-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)

Requesting Agency Remarks: DoIT recommends exercising the first 5-year **option** for the continuous licensing and support for ServiceNow. DoIT relies heavily on ServiceNow to help with day-to-day operations. Exercising this renewal option will continue to improve the effectiveness and efficiency of Service Management operations within DoIT. DoIT supports agency IT operations and statewide applications through an existing IT Service Desk. This Service Desk handles over 30,000 calls per year from more than 12,000 customers associated with some 230 organizations in Maryland (state agencies, special commissions, municipal governments, etc.).

The Service Desk receives incidents, problems, and service requests surrounding management of:

1. Commodity hardware (desktops, laptops, monitors, printers, etc.);
2. Productivity applications (e.g. Microsoft Office);
3. Statewide applications (e.g. Google Apps for Government, Financial Management Information System (FMIS), SharePoint); and
4. Wide-area network services and data circuits delivered by networkMaryland™.

Additionally, the system is used to initiate, route, track, and manage incidents, problems, changes, and provisioning requests per year, including the management of some service level and operating level agreements.

Modification one (1) expanded the use of ServiceNow by purchasing additional licenses in support of the Enterprise initiative. Exercising the first renewal option will provide continuity of service

Fund Source: 100% General

Approp. Code: F50B0402

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Linda Lamone, 410.269-.2840
Linda.Lamone@maryland.gov*

**25-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*State Board of Elections***

Contract ID: Voting System Solution; D38B9400007
ADPICS No.: COI41119

Contract Approved: DoIT 7-IT, 12/17/2014

Contractor: Elections Systems and Software, LLC; Chicago, IL

Contract Description: Statewide voting system: primarily for necessary hardware as well as services such as equipment repair and maintenance. The voting system solution produces a voter-verifiable paper record of each voter's selections.

Modification Description: The Agency has determined it is best not to upgrade the EVS to version 6.1.0.0, which was approved by BPW on August 14, 2019 (10-IT-MOD). This modification removes the costs of the system upgrade portion of VSS Modification #23 previously approved by BPW.

Original Contract Term: 01/01/2015 – 03/31/2017 (base with two 2-year options)

Modification Term: 12/19/2019* - 11/30/2020 (*or earlier upon BPW approval)

Original Contract Amount: \$10,371,288 (Base, 2-years)
\$ 8,885,687 (option 1)
\$ 8,885,687 (option 2)
\$28,142,662

Modification Amount: -\$ 524,505

Prior Options/Mods: \$ 4,651,746 (Prior Mods Total)
\$ 9,307,691 (Renewal Option No. 1, DoIT 5-IT-OPT, 02/08/17)
\$12,631,321 (Renewal Option No. 2, DoIT 14-IT-OPT, 03/06/19)
\$26,590,758

Total Contract Amount: \$36,961,866

Original Procurement Method: Competitive Sealed Proposals



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25-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

MBE/VSBE Participation: N/A

MBE/VSBE Compliance: N/A

Requesting Agency Remarks: The Board of Public Works approved VSS Modification #23 (10-IT-MOD, 08/14/2019), which added a potential system upgrade to the EVS 5.2.0.3 version of the voting system, which would have upgraded it to EVS 6.1.0.0. The Agency has determined it is best not to upgrade the EVS to version 6.1.0.0, at this time. The reasons for this decision are that the new version was never used before in an election, transitioning to the new version would require lengthy State testing, certification, and installation processes that will not be complete until February 2020 at best, and requiring election officials to learn a significantly different system under a compressed schedule introduced unnecessary risk. This decision ensures greater continuity for our voting system, which has been audited and confirmed as accurately counting ballots multiple times.

Fund Source: 50% Federal, 50% General

Approp. Code(s): D38I0102

Resident Businesses: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
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25-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Prior Modifications and Options

Mod	Date	Description	Value
Mod. 1	08/05/2015 3-IT-MOD	Change in scope (equipment models)	\$143,025 for base term \$987,033* <i>*This modification applies to the base term and all option periods. If an option is approved, a portion of this amount will be applied to the option period.</i>
Mod. 2	10/07/2015) 6-IT-MOD	Retroactive approval for additional equipment.	\$97,125
Mod. 3	09/30/2015	Change in scope (utilize ES&S' election night results system)	\$0
Mod. 4	10/20/2015	Increase number of technicians at mock election.	\$6,300
Mod. 5	01/05/2016	Transport of equipment from SBE warehouse to 24 locations for early voting.	\$0
Mod. 6	03/24/2016	Additional rented equipment for new early voting.	\$23,233.40
Mod. 7	06/07/2016	Clarified 'key personnel' and reporting duties.	\$0
Mod. 8	08/17/2016 11-IT-MOD	Added rented equipment and purchased ancillary equipment for several local boards of elections for the 2016 General Election.	\$525,505
Mod. 9	10/03/2016	Additional equipment and on-site support for 2016 General Election.	\$22,395
Mod. 10	11/02/2016	Additional equipment and personnel for 2016 General Election's early voting.	\$21,825
Opt. 1	02/08/2017 5-IT-OPT	First two-year option term	\$9,307,691
Mod. 11	04/17/2017	Additional equipment to be retained for 2016 General Elections; correct cost of memory drives for Options 1 and 2.	\$10,628 ((\$5,314 per option period)
Mod. 12	07/05/2017 3-IT-MOD	Additional ES&S personnel for 2018 Elections	\$1,618,500 Option Start: 08/01/2017
Mod. 13	08/14/2017	Conduct maintenance to equipment.	\$0



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25-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Prior Modifications and Options (cont'd)

Mod	Date	Description	Value
Mod. 14	09/27/2017	EXP Utility system upgrades for election results reporting automation.	\$24,750
Mod. 15	11/01/2017 4-IT-MOD	Additional equipment for 2018 Election, early voting and voter registration.	\$1,127,581
Mod. 16	12/05/2017	Modify personnel experience requirements and training.	\$0
Mod. 17	03/07/2018 2-IT-MOD	Compensation to vendor for damaged equipment following mold exposure in storage.	\$149,786.57
Mod. 18	05/02/2018	Additional on-site engineer.	\$6,444
Mod. 19	09/06/2018	HB 1331 Notification requirements to SBE for attempted and actual security violations.	\$0
Mod. 20	09/28/2018	Additional on-site engineer.	\$6,440
Mod. 21	10/18/2018	Additional equipment to collect ballots.	\$24,200
Mod. 22	02/26/2019	Increase mobility of Maryland's field support team, allowing travel to other jurisdictions, as necessary.	\$0
Opt. 2	03/06/2019 14-IT-OPT	Second two-year option term	\$11,398,861
Mod. 23	08/14/2019	Additional equipment and peripherals for 2020 Presidential Election Cycle, and provides proposed upgrade to voting system software for the 2020 election cycle.	\$1,190,310
Mod. 24	9/4/2019	Implementation of "High Availability" mode on the Cisco firewalls at Sidus Group LLC; used in the Election Night Reporting Network.	\$8,400.00
Mod. 25	10/28/2019	Change to EXP user interface offering ability to set a 4 th location (for disaster recovery) for EXP export files currently generated for election night reporting.	\$33,750
		Total of Modifications and Options	\$26,590,577.50



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Michael Leahy 410-xxx-xxxx
Michael.Leahy@maryland.gov*

26-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
Department of Information Technology

Contract ID: Mobile Devices and Services (MDS) Master Contract; 060B3490004
ADPICS No.: COI42783

Contract Approved: *(Participating Addenda)*
Verizon Wireless DoIT 7-IT, 11/14/2012
T-Mobile, USA DoIT 7-IT, 11/14/2012
AT&T Mobility DoIT 3-IT-MOD, 01/02/2013
Sprint Solutions, Inc. DoIT 4-IT-MOD, 01/23/2013

Contractor: Verizon Wireless; Laurel, MD
T-Mobile, USA; Owings Mills, MD
AT&T Mobility; Hanover, MD
Sprint Solutions, Inc.; Columbia, MD

Contract Description: Obtain mobile wireless services and equipment by participating in NASPO ValuePoint (formerly WSCA) – Contract #1907.

Modification Description: Extend the term of the Participating Addenda to bring each in line with the expiration of the Lead State Contract and increase the BPO ceiling to support continued use of the PAs by the State through the extension period.

Original Contract Term: Verizon Wireless 11/15/2012 - 10/31/2016
T-Mobile, USA 11/15/2012 - 10/31/2016
AT&T Mobility 01/08/2013 – 10/31/2019
Sprint Solutions, Inc. 01/24/2013 – 10/31/2016

Modification Term: 01/01/2020 – 12/31/2020 for all

Original Contract Amount: \$12,000,000

Modification Amount: \$ 5,700,000

Prior Mods/Options:

\$10,000,000	(Mod. 1, DoIT 2-IT-MOD, 09/21/2019, extend to 6/30/2019)
\$ 0	(Mod. 2, incorporate FirstNet plans to AT&T PA; DoIT)
\$ 0	(no-cost extension to 8/31/2019 approved by DoIT)
\$ 2,400,000	(Mod. 4, DoIT 6-IT-MOD, 08/14/2019, extend to 12/31/2019)

Total Contract Amount: \$30,200,000



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26-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Percent +/- (This Item): 48%

Total Percent Change: 252%

Original Procurement Method: Intergovernmental Cooperative Purchasing

MBE/VSBE Participation: None

MBE/VSBE Compliance: None

Requesting Agency Remarks: DGS OSP and DoIT have determined that continued participation in the NASPO (formerly WSCA) contract will provide greater cost benefits to the State than if the State procured these products and services independently. The NASPO ValuePoint alliance aggregates the demand of all 50 states, the District of Columbia, and the organized US territories.

There are currently 151 PAs remaining against this Lead State Master Contracts (Nevada) for wireless services and equipment, and six available vendors participating. This cumulative purchasing power, as well as multi-state and locality volume buying, results in more favorable rates than the State would otherwise obtain by contracting directly with these vendors.

The current Master Contracts with the Lead State were slated to end on December 31, 2019; however, the contracts for the four providers with whom Maryland holds PAs have been extended until 12/31/2020 to allow participating States to transition onto the new NASPO Master Contract for *Wireless Data, Voice and Accessories (2019-2024)*. The Department seeks to modify the current term of the State PAs to coincide with this new end date and provide sufficient time to negotiate new Participating Addenda under the new Master Contracts.

New carrier options in the new NASPO Master Agreements require review and consideration as well as a review by legal counsel of new MA terms and conditions. This includes potentially new products, plans, pricing, and terms and conditions for those offerings.

Due to the shortage in staffing and recent consolidation and move of procurement to OSP, the previous extensions approved do not allow enough time for a complete analysis and timely award. During this one year period (or less) DGS OSP, along with DoIT, will review the new available Master Agreements and their respective products/services with all newly awarded NASPO carriers, and consult with legal counsel for acceptable terms and conditions for the new agreement(s) for the State.



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26-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Agency Remarks: (cont'd)

The current request for \$5,700,000 to support the modified term length represents a reasonable estimate based on usage of the contract during calendar year 2018 as compared to 2019 year-to-date. POs drawn against the current contract BPO (060B3490004) are diverse in terms of awarded value, as usage varies greatly amongst user Agencies and Departments. The State has an overall spend of approximately \$4.7M from January to October of this year, which represents a 20%+ increase in spend from 2018.

Based on current spend-to-date and the rising usage year over year of the contract, DoIT anticipates the per year dollar amount will exceed \$24,500,000 in the requested period. As such, \$5,700,000 represents the minimum amount the Department estimates should be added to the contract to cover potential costs going into the next twelve months.

No MBE participation goal was established for this contract as it contains no subcontracting opportunities.

Fund Source: Various Agencies

Approp. Code: Various Agencies

Resident Business: Yes for each

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Joseph Palechek 410.865.1137
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**27-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Maryland Department of Transportation***

Contract ID: B2G OMBE Software Solution; J01B7400052
ADPICS No.: COI41619

Contract Approved: DoIT X-IT, 06/22/2017

Contractor: Insight Public Sector; Tempe AZ

Contract Description: Provide the Implementation, migration, customization, training, support and maintenance of an online Minority Business application and certification registration and renewal software solution.

Modification Description: Increase contract authority for additional customization requirements.

Original Contract Term: 07/15/2017 - 07/14/2022

Modification Term: 12/18/2019* - 07/14/2022 (*or earlier upon BPW approval)

Original Contract Amount: \$167,543

Modification Amount: \$109,673

Total Contract Amount: \$279,050

Percent +/- (This Item): 34.6%

Total Percent Change: 35.3%

Prior Mods/Options: \$1,834 (Mod. No. 1, Correct contract scope and authority)

Original Procurement Method: Intergovernmental Cooperative Purchase

MBE/VSBE Participation: N/A

MBE/VSBE Compliance: N/A



**DEPARTMENT OF GENERAL SERVICES
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27-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION

Requesting Agency Remarks: The MDOT, Office of Transportation Technology Services (OTTS) currently has an Inter-Governmental contract with Insight for B2Gnow Certification software. This software was purchased from Insight via the NASPO ValuePoint Software Added Reseller (SVAR) Intergovernmental Contract. This application is currently being configured and implemented based on the needs and requirements of the Office of Minority Business Enterprise (OMBE). During the initiation of the configuration process, it was determined that customizations would be required to mirror all current OMBE business processes (i.e. the intake process, workflow management, editing capabilities, etc.).

The Certification Management System (CMS) that is being implemented is a fully developed Software-as-a-Service (SaaS) solution that is maintained and owned by B2Gnow. MDOT does not have the ability or rights to make any modifications to the system, only B2Gnow is able to customize their code. Once operational, this system will ensure that MDOT/OMBE, on behalf of all State Agencies, is providing equal business opportunities for the disadvantaged and minority businesses in the State of Maryland.

The purpose of the CMS project is to procure and implement a web-based solution that will allow firms to submit their application(s) and all required documentation to request or maintain certification under the above referenced rules and regulations. This application would enable the Office of Minority Business Enterprise (OMBE) to process and track the certifications, both new and annual renewals, decertification, graduated firms, expansion of services, etc. Also included in this project is the migration of the existing application data and all associated documents in the database, to the new platform and the ability to scan historical documentation and associate it to the correct firm.

The OMBE at the MDOT is the State of Maryland's official certification agency, providing resource information regarding certification as a Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), Airport Concessions Disadvantaged Business Enterprise (ACDBE) and/or Small Business Enterprise (SBE) and Interstate businesses certification. OMBE is designated to certify, review, and decertify firms for all Maryland State government agencies through a single process that meets applicable State and Federal requirements. DBE is the federally mandated program; MBE is the State's program. Requirements for certification processing are regulated by law, either federal or state. Each State receiving Federal funds must comply with the Federal requirements. In MDOT's case, Code of Federal Regulations (CFR) 49; State requirements differ and are defined by COMAR.



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27-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION

Agency Remarks: (cont'd)

MDOT also maintains an on-line Directory of certified firms containing, for each certified firm, the address, telephone number, and the types of work each firm has been certified to perform. MDOT makes the Directory available to the public 24 hours a day, seven days a week, on the MDOT OMBE website. MDOT updates the Directory as additions, deletions, or other certification changes are made. In 2016, the "Directory of Certified Firms" housed approx. 5,600 firms, which has grown to over 7,000 firms today. The modernizing of our software and business processes will ensure we can meet our growing demand.

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J01B0103

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Samantha Buchanan 410-260-7552
Samantha.Buchanan@maryland.gov*

28-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the award of the following Task Orders under previously-approved Master Contracts.

Procurement Method: Task Order/Purchase Order under Master Contract

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

1.0	Master Contract:	Consulting and Technical Services Plus (CATS+) Contract No. 060B2490023
	<i>Approved:</i>	DoIT 3-IT, 04/03/2013
	<i>Term:</i>	04/22/2013 – 04/21/2028
	<i>Fund Source:</i>	Various

1.1 Using Agency: MDOT The Secretary's Office

Description: Mainframe and Peripheral Maintenance Support; J01B3400025
The purpose of the CATS+ TORFP was to select one (1) Master Contractor to obtain the maintenance services for the mainframe and peripheral components identified in the TORFP and located throughout the MDOT offices. Deliverables to include service levels and support to drive customer satisfaction.

Modification Description: Extend task order by 12-months with additional funding to allow the continuity of support and to avoid lapse of service while new solicitation is in process.

Award: Applied Technology Services; Middle River, MD

Original Amount: \$ 2,871,981

Modifications Amount: \$ 537,807

Prior Mods/Options: \$ 0 (03/02/2017, correction to pricing and term on original TOA)
\$ 315,000 (02/28/2019 – add 7 months & funding)

Total Contract Amount: \$ 3,724,788

Original Term: 06/01/2014 – 05/31/2019

MBE/VSBE Participation: N/A

MBE/VSBE Compliance: N/A

Resident Business: Yes

Fund Source: 100% Special (Transportation Trust)



**DEPARTMENT OF GENERAL SERVICES
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28-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 **Master Contract:** *Consulting and Technical Services Plus (CATS+) (cont'd)*

1.2 **Using Agency:** MDOT The Secretary's Office

Description: Offsite Tape Storage Services; J01B3400023

This TORFP was issued to a solution to enable MDOT to continue mainframe computer processing in case of an unplanned event that would prevent MDOT from using its One Orchard Road location for its intended computer processing and related purposes. In order to assure that MDOT is able to recover its critical systems in a timely fashion, MDOT acquired the services of a TO Contractor who can provide Offsite Tape Storage Services to MDOT OTTS that meets the requirements outlined in this TORFP. Section 2.5, Requirements, outlines the current number of media currently being handled. If the number of media changes up or down, a change order will be performed.

Modification Description: To extend the task order agreement term by one year and to increase task order authority to support the time extension so the TO Contractor can continue to provide Offsite Tape Storage Services.

Award: Recovery Point Systems; Gaithersburg, MD

Original Amount: \$ 99,757

This Modification: \$ 35,000

Prior Mods/Options: \$ 38,244 (Media support, 04/06/2017) <additional scope?
\$ 35,000 (Time Extension, 10/11/2018)

Revised Total Contract: \$ 208,000

Original Term: 01/01/2014 – 12/31/2018

Second Mod Term: 01/01/2019 – 12/31/2019

This Modification Term: 01/01/2020 – 12/31/2020

MBE/VSBE Participation: N/A

MBE/VSBBE Compliance: N/A

Resident Business: Yes

Fund Source: 100% Special (Transportation Trust)

1.3 **Using Agency:** Maryland Department of Human Services

Original Description: N00B8400064; These fifteen (15) Task Order agreements provide DHS with the ability to procure agile development resources with required skill sets and scrum teams that are being utilized to build the MD THINK infrastructure/platform, applications, data repositories, reports and dashboards and support activities related to data conversion and system integration points.

Modification Description: To increase the aggregate Not-To-Exceed Amount for the total of fifteen (15) Task Order Agreements in order to provide additional resources to the MD THINK project.

Awards: Artisys Corporation; Washington, D.C.
Attain, LLC; McLean, VA
Coresphere, LLC; Bethesda, MD
Customer Value Partners, Inc.; Fairfax, VA



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28-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 *Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)*

1.3 (cont'd)

Awards: (cont'd) Cyquent Inc.; Rockville, MD
 eSystems, Inc.; Princeton, NJ
 FEI.com, Inc.; Columbia, MD
 Gantech Inc.; Columbia, MD
 GCOM Software LLC; Albany, NY
 Innosoft Corporation; Columbia, MD
 Lochbridge; Bethesda, MD
 Nexsolv, Inc.; Linthicum, MD
 OST, Inc.; Washington, DC
 Turning Point Global Solutions, LLC; Rockville, MD
 vTech Solutions, Inc.; Washington, DC

Original Amount: \$113,334,111 (Base, 3-years)
 \$ 18,000,000 (Renewal Option No. 1)
 \$ 18,000,000 (Renewal Option No. 2)
 \$149,334,111 Total

Mod. Amount: \$ 54,000,000

Revised Total Contract: \$167,334,111

Original Term: 05/08/2018 – 05/07/2021 (w/ 2 one-year options)

Modification Term: TBD – 5/7/2021

Prior Mods/Options: None

MBE/VSBE Participation: 20% / 5%

MBE/VSBE Compliance: 14% / 1.5%

Resident Business: Six of the fifteen task order contracts are Resident Businesses

Fund Sources: 100% General

2.0 *Master Contract: Hardware and Associated Equipment & Services, 2012*
 Contract No.: 060B24900022-2015

Approved: DoIT 3-IT, 06/22/2016

Term: 06/22/2016 – 11/14/2027

Fund Source: Various

2.1 *Using Agency:* MDOT Maryland Aviation Administration (MDOT MAA)

Award: Daly Computers, Inc.; Clarksburg, MD

Description: Provide HPE hardware, installation, and maintenance at Baltimore/Washington International Thurgood Marshall Airport; J00B0600012

Number of Qualified

Master Contractors: 10 (Functional Area I, IV and V)

Number of Bids: 3

Amount: \$234,105



**DEPARTMENT OF GENERAL SERVICES
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28-IT. INFORMATION TECHNOLOGY (cont'd)

2.0 *Master Contract: Hardware and Associated Equipment & Services, 2012 (cont'd)*

2.1 (cont'd)

Term: One-time purchase, anticipated delivery 12/26/2019
MBE/VSBE Participation: N/A
Fund Source: 100% Special (Transportation Trust)

3.0 *Master Contract: Commercial Off-the-Shelf Software (COTS) 2012*

Contract No.: 060B2490021
Approved: DoIT 6-IT, 09/19/2012
Term: 10/01/2012 - 09/30/2027
Fund Source: Various

3.1 *Using Agency:* Maryland State Police
Award: Disys Solutions, Inc.; Chantilly, VA
Description: Rapid Renewal software licensing.
Number of Qualified Master Contractors: 1 (Single Qualified Vendor per DoIT Master Contract)
Number of Bids: 1
Amount: \$231,930
Term: 12/19/2019* - 12/04/2020 (*or earlier upon BPW approval)
MBE/VSBE Participation: N/A
Fund Source: 100% General

3.2 *Using Agency:* Department of Public Safety and Correctional Services
Description: IBM Passport Advantage; Q00P0602652
Award: Digital Information Services, LLC; Potomac, MD
Number of Qualified Master Contractors: 13
Number of Bids: 2
Amount: \$1,547,294
Term: 12/19/2019* – 12/18/2021 (*or earlier upon BPW approval)
MBE/VSBE Participation: N/A
Resident Business: Yes
Funding Source: 100% General

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Danny Mays 410.767.3586
Danny.Mays@maryland.gov*

**29-M. MAINTENANCE CONTRACT
 *Department of General Services***

Contract ID: Comprehensive Operations, Management and HVAC Maintenance Service;
001IT820966
ADPICS No.: 001B0600150

Contract Description: Provide comprehensive operations, management and HVAC maintenance services at the Department of General Service/State Center Complex Central Utility Plant.

Award: Veolia Energy Baltimore Heating, LLP; Baltimore, MD

Contract Term: 01/01/2020 – 12/31/2022 (w/two 1-year renewal options)

Amount: \$4,900,164 (Base, 3-years)
\$1,728,228 (Renewal Option No. 1, 1-year)
\$1,778,808 (Renewal Option No. 2, 1-year)
\$8,407,200 Total

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bids</i>	<i>Amount (including Option Years)</i>
Veolia Energy Baltimore Heating, LLP; Baltimore, MD	\$8,407,200
LB&B Associates, Inc. Columbia, MD	\$9,607,368

Living Wage Eligible: Yes

MBE/VSBE Participation: 30% / N/A

Performance Security: Yes

Hiring Agreement Eligible: Yes

Incumbents: Same



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29-M. MAINTENANCE CONTRACT

Requesting Agency Remarks: This solicitation was advertised on *eMaryland Marketplace* on June 26, 2019; digitally notifying 458 potential vendors. Two bids were received for the bid opening on August 23, 2019.

Veolia Energy Baltimore Heating, LLP has been found to be responsible, its bid responsive, and has been recommended for award.

Fund Source: H00 20 33351 0812 (\$794,700.00)
 H00 20 33351 0812 (\$1,610,490.00)
 H00 20 33351 0812 (\$1,655,382.00)
 H00 20 33351 0812 (\$839,592.00)

Approp. Code: 100% General

Resident Business: Yes

MD Tax Clearance: 19-3079-1011

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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December 4, 2019**



*Contact: Danny Mays 410.767.3586
Danny.Mays@maryland.gov*

30-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Janitorial Service; 001IT821036
ADPICS No. 001B0600137

Contract Description: Provide Janitorial Service for the Department of General Services located at the Westminster District Court/Multi-Service Center in Westminster, Maryland.

Award: Jasso Maintenance, LLC; Gaithersburg, MD
(*Certified Small Business*)

Contract Term: 01/01/2020 – 12/31/2022 (w/two 1-year renewal options)

Amount: \$167,132 (Base, 3 years)
\$ 61,991 (Renewal Option No. 1, 1-year)
\$ 67,271 (Renewal Option No. 1, 1-year)
\$296,394 Total*

Procurement Method: Competitive Sealed Bidding (*Small Business Reserve*)

Bids:

<i>Bidders</i>	<i>Amount (Base Bid plus Option Years)</i>
Jasso Maintenance, LLC; Gaithersburg, MD	\$ 299,415*
T.I.M.E. Organization, LLC; Baltimore, MD	\$ 314,853
Alianza Building Services, Inc.; Gaithersburg, MD	\$ 361,250
Pacen King Services, LLC; Greenbelt, MD	\$ 413,029
Cleaning 2 Perfection, LLC; Suitland, MD	\$ 470,138
Trust Consulting Services, Inc.; Washington, DC	\$ 630,353
Devine Professional Consulting Group; Silver Spring, MD	\$4,927,368

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A

Performance Security: None



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30-M. MAINTENANCE CONTRACT (cont'd)

Incumbents: Clean Keepers, LLC, Arlington, VA

Requesting Agency Remarks: This Small Business Reserve solicitation was advertised on *eMaryland Marketplace Advantage.com* on August 8, 2019, notifying 62 potential vendors. Six vendors were directly solicited. Seven bids were received and opened on August 29, 2019.

The recommended low bidder, Jasso Maintenance, LLC has been found responsible and its bid responsive.

*Due to budgetary constraints, DGS has elected to adopt a portion of Add Alternate #1 and Add Alternate #4, thus creating the difference between Bid and Award amounts.

Fund Source: H00 20 33581 (\$24,255.26)
 H00 21 33581 (\$56,710.52)
 H00 22 33581 (\$56,710.52)
 H00 23 33581 (\$30,255.26)

Approp. Code: 100% General

Resident Business: Yes

MD Tax Clearance: 19-2671-1110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Danny Mays 410.767.3586
Danny.Mays@maryland.gov*

**31-M. MAINTENANCE CONTRACT
 *Department of General Services***

Contract ID: Janitorial Services; H00R0600011 ADPICS NO. 001B0600148

Contract Description: Provide janitorial services at 6 St. Paul - Schaefer Tower and 201 St. Paul - Public Defender's Building in Baltimore, Maryland.

Award: Alliance, Inc.; Baltimore, MD

Contract Term: 01/01/2020 – 12/31/2022

Amount: \$2,677,463

Procurement Method: Preference Provider

Living Wage Eligible: Yes **MBE/VSBE Participation:** N/A

Performance Security: None **Incumbents:** Same

Requesting Agency Remarks: Alliance, Inc., is a certified preference provider under the Employment Works Program pursuant to COMAR 21.11.05. Pricing for this contract was determined to be that of fair market value and was approved by the Pricing and Selection Committee on October 17, 2019.

This contract provides for all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual, and annual cleaning of Schaefer Tower and the Public Defender's Building in Baltimore, Maryland. Additionally, housekeeping supplies supporting this contract are to be purchased from the Blind Industries and Services of Maryland (BISM) to the extent they are available.

Fund Source	H00 20 0813 33391 (\$38,786.60)	H00 21 0813 33391 (\$79,533.05)
	H00 22 0813 33391 (\$83,599.22)	H00 23 0813 33391 (\$42,816.77)
	H00 20 0813 33439 (\$385,044.12)	H00 21 0813 33439 (\$790,497.28)
	H00 22 0813 33439 (\$831,337.56)	H00 23 0813 33439 (\$425,884.40)

Resident Business:	Yes	Approp. Code:	100% General
MD Tax Clearance:	19-3082-0110		

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Danny Mays 410.767.3586
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32-M. MAINTENANCE CONTRACT
Department of Public Safety and Correctional Services

Contract ID: Unarmed Uniformed Guard Service; 001B0600140
ADPICS No.: 001B0600140

Contract Description: Approval is requested for a contract to provide Unarmed Uniformed Guard Service at the Department of Public Safety and Correctional Service/Pre-Trial Detention Center.

Award: Watkins Security Agency, Inc.; Baltimore, MD
(*Certified Small Business*)

Contract Term: 01/01/2020 – 12/31/2022

Amount: \$ 976,511 (Base, 3-years)
\$ 336,336 (Renewal Option No. 1, 1-year)
\$ 342,452 Renewal Option No. 2, 1-year)
\$1,655,298 Total

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount including Option Years</i>
Watkins Security Agency, Inc., Baltimore, MD	\$1,655,298
BTI Security, Rockville, MD	\$1,701,773
IJC Systems, Elkridge, MD	\$1,886,976
Protocol Security Agency, Laurel, MD	\$1,901,304
Trust Consulting Services, Inc., Washington, DC	\$1,992,682

Living Wage Eligible: Yes

MBE/VSBE Participation: 10% / N/A

Performance Security: No



**DEPARTMENT OF GENERAL SERVICES
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32-M. MAINTENANCE CONTRACT (cont'd)

Hiring Agreement Eligible: Yes

Incumbents: Davis and Davis Enterprises, Inc.; Middle River, MD

Requesting Agency Remarks: This solicitation was advertised on *eMaryland Marketplace Advantage* on August 28, 2019 as a Small Business Reserve with an MBE goal of 10%. Approximately fifteen (15) potential vendors received notification of this solicitation directly from *eMaryland Marketplace Advantage*. Six (6) bids were received for the bid opening on September 19, 2019. Bids ranged in price from \$1,505,212.80 to \$1,992,681.60 (base plus option years).

The apparent low bidder was determined to not be responsible because the bidder failed to meet the minimum requirement of three years in business. The second lowest bidder, Watkins Security Agency, Inc., has been found responsible and its bid responsive.

Fund Source: T0409 2020 V9110 01 8230 (\$160,392.96)
T0409 2021 V9110 01 8230 (\$325,503.36)
T0409 2022 V9110 01 8230 (\$330,220.80)
T0409 2023 V9110 01 8230 (\$160,392.96)

Approp. Code: 100% General Funds

Resident Business: Yes

MD Tax Clearance: 19-2905-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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WITHDRAWN

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Danny Mays 410.767.3586
Danny.Mays@maryland.gov*

**33-M. MAINTENANCE CONTRACT
 *Maryland State Police***

Contract ID: Janitorial Services; *W00R0600012*
ADPICS No.: 001B0600143

Contract Description: Provide janitorial services the Maryland State Police Headquarters Compound and Building K

Award: The Arc Baltimore, Inc.; Baltimore, MD

Contract Term: 01/01/2020 – 12/31/2022

Amount: \$706,986.32 (3 years)

Procurement Method: Preference Provider

Bids/Proposals The Arc of Baltimore, Inc.; Baltimore, MD

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A

Performance Security: None

Incumbents: Same

Requesting Agency Remarks: The Arc of Baltimore, Inc., is a certified community service provider under the Employment Works Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on July 18, 2019.

This contract provides for all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual and annual cleaning of the Maryland State Police Headquarters Compound and Building K in Pikesville, MD. Additionally, housekeeping supplies in support of this contract are to be purchased from the Blind Industries and Services of Maryland (BISM) to the extent they are available.

The Pricing and Selection Committee have certified prices as fair market value.



**DEPARTMENT OF GENERAL SERVICES
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33-M. MAINTENANCE CONTRACT (cont'd)

Fund Source:

410101	20	41711	0813	(\$232,593.24)
410101	21	41711	0813	(\$235,646.84)
410101	22	41711	0813	(\$238,746.24)

Resident Business: Yes

Approp. Code: 100% General

MD Tax Clearance: 19-2276-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov*

**34-GM. GENERAL/MISCELLANEOUS
*Department of Natural Resources***

Recommendation: That the Board of Public Works approve a Memorandum of Agreement between the Department of General Services (DGS) and the Maryland Environmental Service (MES) on behalf of the Department of Natural Resources (DNR).

Description: Establish the agreement to transfer procurement authority and \$3,479,000 in authorized capital funds for the following specific projects:

Elk Neck SP - State Water Tower Improvements	\$ 300,000
Rocky Gap SP - Wastewater Collection System	\$1,525,000
Fair Hill NRMA - Water Treatment Plant and Water Distribution System	\$ 154,000
New Germany SP - Wastewater Treatment Plant and Collection System	\$ 700,000
Swallow Falls SP - Wastewater Treatment Plant and Water Treatment Plant	\$ 800,000
<i>Total</i>	<i>\$3,479,000</i>

The projects involve the design and construction of water and wastewater system improvements at Elk Neck State Park and Fair Hill Natural Resources Management Area in Cecil County; Rocky Gap State Park in Allegany County; New Germany and Swallow Falls State Parks in Garrett County, Maryland. The project scope of work includes the rehabilitation, repair, and replacement of water towers, treatment plants and collection systems.

Requesting Agency Remarks: Approval for the use and transfer of capital Program Open Space (POS) funds have been considered by the Departments of Budget and Management (DBM) and they respectfully concur with this agreement.

MES will be the agency responsible for the management of the design and construction tasks related to these projects, on behalf of DNR.

Fund Source: Natural Resources Development Fund FY2020; POS Item 004

Approp. Code: K00A05.10 Outdoor Recreation Land Loan

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Lauren Buckler 410.767.3174
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35-GM. GENERAL OBLIGATION BOND PROCEEDS

Recommendation: That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

Authority: §8-301, State Finance & Procurement Article,
Annotated Code of Maryland

1.	Agency:	Department of General Services
	Fund Source:	MCCBL 2018 <i>Provide funds for the repair and rehabilitation of State-owned capital facilities.</i> Item 106

1.0 Contract ID: Replacement of HVAC system for indoor swimming pool at Springfield Hospital in Sykesville, Maryland; *TA-687-200-001*

Description: Prepare specs for the purpose of replacing HVAC system specifically for an indoor swimming pool area. The system is less than seven years old and has failed. Without an effective system, the pool was not able to operate in a proper manner. Hence, suspending the training program for various candidates in the law enforcement training program. The requirements and training must be conducted off campus of training facility at Springfield Hospital grounds.

Procurement Method: Qualification Based Selection

Award: Henry Adams LLC; Baltimore, MD

Amount: \$ 37,519.46

Resident Business: Yes

MD Tax Clearance: 19-3063-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

36-LT. TENANT LEASE
Department of Human Services

Recommendation: Approve 2-year parking lease.

Prior Board Action: DGS 10-LT, 9/20/2017

Landlord: East Lombard Street Parking Associates, LLC
300 East Baltimore Street, Suite 630
Baltimore, MD 21202

Property Location: 200 E. Lombard Street, Baltimore, MD 21202

Space Type: Parking Garage (8 spaces)

Lease Type: New

Term: 01//01/2020-12/31/2021 (2-years w/ 6 months hold-over)

Annual Rent: \$ 14,400 ***Rate/Space/Month:*** \$150

Fund Source: General ***Approp. Code:*** PCA 290

Utilities/Custodial Responsibility Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The Department of Human Services has been parking at this location since 2017. These 8 spaces will be used to accommodate the needs of the Office of the Special Counsel located at 217 E. Redwood Street in Baltimore City.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

37-LT. TENANT LEASE
Maryland Department of Transportation Maryland Transit Administration

Recommendation: Approve a 5-year lease

Prior Board Action: DGS 6-LT, 9/26/2018

Landlord: South Remington Investor, LLC
2601 N. Howard Street
Baltimore, MD 21218

Property Location: 204 Ware Street, Baltimore, MD 21211

Space Type: Showroom (26,890 sq. ft.)

Lease Type: New

Term: 10/01/2020-09/30/2025 Five (5 years w/ a 6 month hold-over period)

Annual Rent: \$77,902.69 ***Rate/Space/Month:*** N/A

Fund Source: Special (Transportation Trust) ***Approp. Code:*** PCA: 39010

Utilities/Custodial Responsibility: Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The MTA has been leasing property at this location since 2015. This lease contains a 3% annual escalation for years 2 through 5 of the lease. This lease is in conjunction with and is intended to run concurrently with the “Commercial Lot” (38-LT of this agenda) lease located at 2500 Huntingdon Avenue, which is needed for temporary accommodation due to the MDOT MTA Kirk Bus Division Modernization Phase 2.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

38-LT. TENANT LEASE
Maryland Department of Transportation Maryland Transit Administration

Recommendation: Approve a 5-year lease

Prior Board Action: DGS 5-LT, 9/26/2018

Landlord: Storage Lot, LLC.
2601 N. Howard Street
Baltimore, MD 21218

Property Location: 2500 Huntingdon Avenue, Baltimore, MD 21211

Space Type: Commercial Lot (4.0165 acres)

Lease Type: New

Term: 10/01/2020-09/30/2025 (w/ a 6-month hold-over period)

Annual Rent: \$392,533.00 **Rate/Space/Month:** N/A

Fund Source: Special (Transportation Trust) **Approp. Code:** PCA 39010

Utilities/Custodial Responsibility: Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The MTA has been leasing property at this location since 2015. This lease contains a 3% annual escalation for years 2 through 5 of the lease. This lease is in conjunction with and is intended to run concurrently with the “Showroom” lease (37-LT of this agenda) located at 204 Ware Street, which is needed for temporary accommodation due to the MTA Kirk Bus Division Modernization Phase 2.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

**39-LT. TENANT LEASE
 *State Board of Elections***

Recommendation: Approve a new lease

Prior Board Action: DGS 12-LT, 01//02/19

Landlord: AKP Limited Partnership, 1312 Bellona Avenue, Ste. 301,
Lutherville, MD 21093

Property Location: 7364 Baltimore Annapolis Blvd, Glen Burnie, MD 21061

Space Type: Warehouse (44,854 sq. ft.)

Lease Type: New

Term: 02/01/2020 – 01/31/2025 (w/ 6-month hold-over period)

<i>Annual Rent:</i>	\$224,270.04	<i>Rate/Month:</i>	\$5.00/sq. ft.
<i>Fund Source:</i>	50% General	<i>Approp. Code:</i>	PCA 102
	50% Special		PCA 104

<i>Utilities Responsibility:</i>	Tenant
<i>Custodial Responsibility:</i>	Landlord
<i>Termination for Convenience Clause:</i>	Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The State Board of Elections has been leasing this property since 2015. The prior Board approval and lease provided for two 1-year renewal options, which have been modified into a new five year lease term. Election Law Article § 9-102 passed in 2007 mandated that Maryland elections be conducted with paper ballots capable of being read and tabulated by precinct-based optical scanners. This warehouse will be used to receive, house, inventory, allocate, and test the new system as well as train users on the system and distribute it to end users. In addition, the warehouse will also receive and store the old system until decommissioning and disposal occurs. The lease incorporates 39 use in common parking spaces.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

40-LT-MOD. TENANT LEASE MODIFICATION

Comptroller of Maryland

Recommendation: Approval to expand the Comptroller's existing lease by 759 sf

Prior Board Action: DGS 34-LT, 12/19/2018
DGS 6-LT, 2/07/2018

Landlord: Sixty West Limited Partnership
60 West St, Suite 204; Annapolis, MD 21401

Property Location: 60 West St, Suite 102, Annapolis, MD 21401

Space Type: Office (759 sq. ft. expansion space / 3,620 new total sf)

Lease Type: Modification (Expansion of Office Space)

Term: 02/01/2020 – 06/30/2028 (8 Years, 5 Months w/ 6-month hold-over)

Annual Rent: \$120,509.80 (Year 1) ***Square Foot Rate:*** \$32.64 (Year 1)

Fund Source: 100% General Funds ***Approp. Code:*** E00A0401

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The Comptroller of Maryland's Department of Revenue Administration has used this property as a regional office since 2018. The office is used to conduct interviews and assist customers. The additional space is on the first floor contiguous with the Comptroller's existing leased space and will be used to consolidate the taxpayer services administrative team. The expansion space will be coterminous with the existing lease.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Wendy Scott-Napier 410.767.4088
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41-LT-MOD. TENANT LEASE MODIFICATION

Maryland Department of Transportation Motor Vehicle Administration

Recommendation: Approval is requested to expand MDOT MVA's existing lease for a one-year period.

Prior Board Action: DGS 8-LT, 09/07/2011

Landlord: Daniel, Daniel, & Daniel, LLC;
5500 MacArthur Blvd NW; Washington, DC 20016

Property Location: 16516 S Westland Dr.; Gaithersburg, MD 20877

Space Type: Office (3,011 sq. ft. expansion space / 9,274 new total sf)

Lease Type: Modification (Expansion of Office Space)

This Renewal Term: 01/01/2020 – 12/31/2021 (1-year w/ 6 month hold over extension)

Annual Rent:	\$85,512.40	Square Foot Rate:	\$28.40
Fund Source:	100% General	Approp. Code:	J04E0003

Utilities/Custodial Responsibility: Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: MDOT MVA has occupied space at this location since 1996. The agency currently occupies space within Walnut Hill Shopping Center and is seeking to expand its operation until the end of December 2020, to alleviate the impact of large volumes of customers due to Real ID requirements.

BOARD OF PUBLIC WORKS ACTION

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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Supplemental

*Contact: Christopher McCully 410-339-5040
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42-S. SERVICES CONTRACT
Department of Public Safety and Correctional Services
Office of Inmate Health and Clinical Services

Contract ID: Pharmacy Services; Q0016025
ADPICS No.: Q00B0600071

Contract Description: Provide pharmacy services, including pharmaceuticals and supplies, packaging, delivery, staff, and equipment, to the inmate facilities within the Department of Public Safety and Correctional Services.

Award: Correct Rx Pharmacy Services, Inc. (Correct Rx); Linthicum, MD

Contract Term: 01/01/2020 – 12/31/2024 (w/one 2-year renewal option)

Amount: \$250,000,000 NTE (Base, 5-years)
\$100,000,000 NTE (Renewal Option, 2-years)
\$350,000,000 NTE Total (7 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Single Acceptable Proposal Received

MBE/VSBE Participation: 7% / N/A (on Annual Management Fee Portion)

Performance Security: None

Incumbents: Same

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace. Copies of the RFP were also directly sent to 361 prospective vendors, one of which is a Maryland firm and 78 are MBEs. Even though only three firms are known nationwide to provide inmate pharmacy services, the additional outreach was done to encourage competition and networking for possible subcontracting opportunities with minority businesses. It was determined through this outreach that other firms do not have the capacity to provide the services required for this contract. Specifically, the volume of drugs, the administrative processes, and the packaging of drugs for distribution to the inmates.

**DEPARTMENT OF GENERAL SERVICES
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Supplemental

42-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

During the course of the procurement prior to the receipt of proposals, multiple “No Bid (Proposal)” response forms were received which provided the following reasons why other potential offerors did not intend to submit a proposal in response to the RFP: (1) concerns about the ability to adhere to the medication delivery timeframes requirement within 4 hours (medications deemed Urgent by the Other Healthcare Contractors), 12 hours (from receipt of an order) and 24 hours (for all other medications) respectively; (2) the medication delivery timeframe is an uncompetitive requirement for out-of-state offerors; and (3) not involved in the centralized mail order pharmacy business.

Two proposals were received in response to the RFP; one proposal was determined to be not reasonably susceptible of being selected for award due to non-compliance with MBE requirements in the solicitation and was removed from further consideration. As the offeror with the one acceptable proposal received, Correct Rx Pharmacy Services, Inc. was determined to be responsible; the financial offer was considered fair and reasonable based upon the 13% savings on the average annual management fee compared to the current contract, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Correct Rx Pharmacy Services, Inc.

The purpose of this contract is to provide pharmacy services for inmates in the custody of the Department of Public Safety and Correctional Services. These services include: pharmaceuticals and supplies, packaging, delivery, staff, and equipment, to the inmate facilities within the Department of Public Safety and Correctional Services.

A 7% MBE participation goal and a 0% VSBE participation goal were established on the total value of the Annual Management Fee portion of the contract based upon the limited subcontracting opportunities and the pharmaceuticals being a pass-through cost.

On April 11, 2018, prior to the receipt of proposals, the other offeror filed a protest to various specification requirements within the RFP. The Procurement Officer denied the protest on June 25, 2018. An appeal was filed with the Maryland State Board of Contract Appeals (MSBCA) on July 5, 2018. The MSBCA’s decision to deny the appeal was issued on January 30, 2019.

**DEPARTMENT OF GENERAL SERVICES
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Supplemental

42-S. SERVICES CONTRACT (cont'd)

Agency Remarks: (cont'd)

After the receipt of proposals, on July 11, 2019, the other offeror filed another protest against the Procurement Officer's decision on June 17, 2019 to determine the offeror to be not reasonably susceptible of being selected for award and eliminate it from further consideration. The Procurement Officer issued the final decision denying this protest on October 24, 2019. The other offeror did not file an appeal of the Procurement Officer's decision, and the deadline for doing so has passed. Accordingly, the Department is moving forward with its recommendation of award to Correct Rx Pharmacy Services, Inc.

As the incumbent, Correct Rx has provided these services for the State for over 13 years. Correct Rx has performed well and partnered with the Department to provide pharmacy services within the inmate facilities to ensure all pharmaceuticals and supplies, packaging, delivery, staff, and equipment are provided as required.

Fund Source: 100% General

Approp. Code: Various

Resident Business: Yes

MD Tax Clearance: 19-3061-1111

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
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Supplemental



*Contact: Danny Mays 410.767.3586
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43-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the award of the following Task Orders under previously-approved Master Contracts.

Procurement Method: Task Order/Purchase Order under Master Contract

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

1.0	Master Contract:	Consulting and Technical Services Plus (CATS+) Contract No. 060B2490023
	<i>Approved:</i>	DoIT 3-IT, 04/03/2013
	<i>Term:</i>	04/22/2013 – 04/21/2028
	<i>Fund Source:</i>	Various

1.1	Using Agency:	State Board of Elections
	Original Award:	Sidus Group, LLC; Annapolis, MD
	Original Description:	Maryland Voter Registration Data Center Operations Task Order; D38B9400006

Modification Description: SBE is requesting to extend the contract term for 6-months (01/01/2020 - 06/30/2020), as a base-period extension. Also being requested is an additional 6-month option period (07/01/2020- 12/31/2020) for possible future use.

The extension will allow the current data center to be maintained and host several critical election systems for the special primary election for the 7th Congressional District, scheduled for February 4, 2020. The center would also serve for the combined special general election for the 7th Congressional District and the Presidential Primary Election (04/28/2020) during the base-period; and if necessary, the 2020 General Election. Transitioning to a new data center in January of 2020, as required by the contract with the new data center, would be catastrophic to preparing for and conducting the special primary election for the 7th Congressional District, and potentially for the combined Special General Election and Presidential Primary Election.

Transitioning to a new data center is dependent on the establishment of a network Maryland connection, a process that typically requires 3-6 months.

Original Amount: \$7,938,526

**DEPARTMENT OF GENERAL SERVICES
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Supplemental

43-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 Master Contract: Consulting and Technical Services Plus (CATS+)

Modification Amount: \$ 931,212 (Base, Extension; *this agenda item*)
 \$ 931,212 (Renewal Option for Extension *for future-use*)
 \$1,862,423 Total (

Revised TOA Amount: \$8,869,738 (Original and Base of Extension)

Original Term: 01/01/2015 – 12/31/2019
Modification Term: 01/01/2020 – 06/30/2020 (Base of Extension Modification)
 07/01/2020 - 12/31/2020 (Option Period for Extension
 Modification)

MBE/VSBE Participation: 30% / N/A
MBE/VSBE Compliance: 22% / N/A
Resident Business: Yes
Fund Source: 100% Special (D38I0102)

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
December 4, 2019**



Hand Carried

Contact: Linda Lamone 410.269.2840
linda.lamone@maryland.gov

44-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the following Purchase Order under a previously-approved Master Contract.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Purchase Order under Master Contract

1.0	Master Contract:	Hardware and Associated Equipment and Services 2015
		Contract No. 060B24900022-2015
	Approved:	DoIT 3-IT, 06/22/2016
	Term:	06/22/2016 – 9/30/2027
	Fund Source:	Various

1.1 **Using Agency:** State Board of Elections

Description: Purchase of 1,355 Cradlepoint AER2200 routers, one Cradlepoint CR4250 with Rack mounting accessories, and Cradlepoint AER2200- with 5-years NetCloud Manager (NCM) CradleCare Support. The Cradlepoint routers are needed to establish a wide area network on Election Day. This network will allow for the real-time processing of transactions generated on the electronic pollbooks. With the implementation of same day registration on Election Day, SBE needs to obtain the pollbook transactions real time to ensure that the information is received in time for the overnight processing and updating of the Maryland voter registration database (MDVOTERS); D38P0600084

Award: Verizon Business Group; Baltimore, MD

Number of Qualified Master Contractors: 3 (Functional Area III and V)

Number of Bids: 2

Amount: \$1,897,562

Term: 01/08/2020* - 12/31/2020
(*or earlier upon BPW approval)

MBE/VSBE Participation: N/A

Resident Business: Yes

Funding Source: 100% Special (D38I0102)

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION