

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**FEBRUARY 6, 2019**

**MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401**

Item		Section page no.	Overall page no.
<b>SECRETARY'S AGENDA</b>			
1	Board of Public Works PAAR		1
2-4	Housing & Community Dev't		2
5-7	Environment		5
8	ST. Mary's College of MD		8
9	Board of Public Works Wetlands		9
10	Supplemental: BPW Wetlands		10

**APPENDIX**

A1	General Services	APP1	12
A2-A3	Transportation	APP3	14
A4	Elections	APP7	18

***SUPPLEMENT A*  
DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY**

1-3	Program Open Space Local Share	DNR1	20
4-6	Program Open Space State Share	DNR4	23

***SUPPLEMENT B*  
DEPARTMENT OF BUDGET AND MANAGEMENT**

1	Service Contracts	1B	26
2	Service Contract Renewal Options	3B	28
3-4	Service Contract Modifications	5B	30
5	Supplemental: Budget & Management	9B	34

***SUPPLEMENT C*  
UNIVERSITY SYSTEM OF MARYLAND**

	No USM Agenda		
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***SUPPLEMENT D*  
DEPARTMENT OF INFORMATION TECHNOLOGY**

1	Information Technology	1D	37
2	MD Higher Education Commission	3D	39
3	Transportation	5D	41

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**FEBRUARY 6, 2019**

Item		Section page no.	Overall page no.
<b>MARYLAND DEPARTMENT OF TRANSPORTATION</b>			
1	MD Aviation Administration	MDOT1	44
2-3	MD Transit Administration	MDOT2	45
4-9	State Highway Administration	MDOT9	52
10	Secretary's Office	MDOT19	62
11	Record Correction	MDOT20	63
<b>DEPARTMENT OF GENERAL SERVICES</b>			
1	Construction	DGS1	65
2	Construction Modification	DGS2	66
3	Architecture & Engineering Modification	DGS3	67
4-6	Maintenance	DGS4	68
7	Maintenance Modification	DGS9	73
8	Real Property	DGS10	74
9-11	Leases	DGS11	75
12-14	Capital Grants & Loans	DGS14	78
15 & 16	Supplemental: Health	DGS19	83

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Gabriel Gnall 410.260.7335  
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1. **BOARD OF PUBLIC WORKS**  
*Procurement Agency Activity Report*

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Public Safety & Correctional Sv*

*December 2018*

**Authority:** COMAR 21.02.01.05

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contacts: Contacts: Edward Barnett 301-429-7740 edward.barnett@maryland.gov  
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**2. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds for this project.

**Borrower:** RF Parkville, LLC

**Project:** Park View at Taylor  
4102 Taylor Avenue, Nottingham 21236, Baltimore County

**Authority:** Sections 4-101 -- 4-255, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

*Rental Housing Works* finances rental housing occupied by individuals with incomes up to 60% of the area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2018: *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Project Sponsor:** Enterprise Homes, Inc.

**Description:** The project will rehabilitate 100 one- and two-bedroom age-restricted units in a three-story, elevator-serviced building in Nottingham, Baltimore County. The construction will create new sustainable and energy efficient features for residents with incomes up to 60% of the area median income.

Fund Sources	Amount \$
<b>Rental Housing Works (this Item)</b>	<b>2,500,000</b>
First Mortgage Loan – HUD 223(f)	8,531,900
4% Low Income Housing Tax Credit Equity	4,884,711
Rental Housing Program	1,258,121
MEEHA EmPOWER Grant	260,000
Sponsor Loan -- AHP Grant	500,000
Bond Investment Interest	459,680
Transferred Replacement Reserves	121,062
Interim Project Income	55,000
Deferred Development Fee	303,215
<b>Total</b>	<b>\$18,873,689</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



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**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds for this project.

**Borrower:** RF Woodlawn Apartments, LLC

**Project:** Park View at Woodlawn  
2020 Featherbed Lane, Baltimore, Baltimore County 21701

**Authority:** Sections 4-101 -- 4-255, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

*Rental Housing Works* finances rental housing occupied by individuals with incomes up to 60% of the area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2018 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Project Sponsor:** Enterprise Homes, Inc.

**Description:** The project will rehabilitate 101 efficiency, one-, and two-bedroom age-restricted units in a three-story, elevator-serviced building inside the Baltimore Beltway in Baltimore County. The construction will create new sustainable and energy efficient features for residents with incomes up to 60% of the area median income.

Sources	Amount \$
<b>Rental Housing Works (this Item)</b>	<b>2,500,000</b>
First Mortgage Loan – HUD 223(f)	6,201,300
4% Low Income Housing Tax Credit Equity	4,037,868
Rental Housing Program	808,345
MEEHA EmPOWER Grant	219,357
Baltimore County Loan	366,760
Sponsor Loan -- AHP Grant	500,000
Sponsor Loan	375,000
Bond Investment Interest	386,360
Transferred Replacement Reserves	103,100
Interim Project Income	40,000
Deferred Development Fee	680,606
<b>Total</b>	<b>\$15,918,696</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



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**4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

***Rental Housing Works Program – Cecil County***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds for this project.

**Borrower:** Spring School Preservation, LP

**Project:** *Springford Gardens Apartments*, 1 Whitehall Circle, Elkton 21921  
*School House Apartments*, 60 Old School House Road, Port Deposit 21904

**Authority:** Sections 4-101 -- 4-255, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

*Rental Housing Works* finances rental housing occupied by individuals with incomes up to 60% of the area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2018 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Project Sponsor:** REBJ, Inc. and Green Street Housing, LLC

**Description:** The project will acquire and rehabilitate 69 units for families in Cecil County. Of the 69 units, 31 units are in Elkton and 38 units are in Port Deposit. The project will offer a mix of affordable one, two, and three-bedroom units, and will serve households with incomes up to 60% of the area median income.

Sources	Amount \$
<b>Rental Housing Works (this Item)</b>	<b>2,500,000</b>
FHA Risk Sharing Loan	3,320,000
4% Low Income Housing Tax Credit Equity	2,931,502
USDA Rural Development Loan Assumption	2,554,736
MEEHA/EMPOWER	310,500
Transferred Reserves from Seller	800,000
Interim Income	25,000
Deferred Fee	224,362
<b>Total</b>	<b>\$12,666,100</b>

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Terri Wilson (410)537-4155  
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**5. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$65,000 to Town of Luke for the **Town of Luke Landslide Sewer Line Repair** project in Allegany County. Funding may involve multiple sources which may include general obligation bond proceeds. (Legislative District 1A)

**Project Description:** This project involves the planning, design and construction of repair and/or replacement of sewer line damaged by a landslide. Also, the project will provide site stabilization to prevent future damage. This action is for the planning and design phases of the project. Given the urgency of this repair, this request may include previously incurred costs.

**Project Funding Source:**

Bay Restoration Fund Grant BR-CR 16.01	\$65,000
Total Project Cost	\$65,000

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Terri Wilson (410) 537-4155  
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**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$81,454 to City of Hagerstown for the **City of Hagerstown Oxygen Aeration Basin Mixer Motor Replacement** project in Washington County. (Legislative District 2B)

**Project Description:** The proposed project entails replacement of existing mixer motors on the Oxygen Aeration Basin deck with high efficiency motors at the Hagerstown Wastewater Treatment Plant.

**Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 03.22	\$81,454
TOTAL ESTIMATED PROJECT COST	<u>\$81,454</u>

**Authority:** Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, the funding will be special funds provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Terri Wilson (410) 537-4155  
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7. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new loan funding up to \$60,619,600 to Montgomery County for the **Montgomery County Municipal Separate Storm Sewer System Permit-Water Quality Restoration** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative Districts 14, 15, 16, 17, 18, 19, 20, and 39)

**New Loan of \$60,619,000 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2018 received interest rates ranging from 1.40% to 1.60%. To secure this debt, Borrower will deliver its bond to the Maryland Water Quality Financing Administration pledging the revenue from the Water Quality Protection Charge for the payment of debt service.

**Project Description:** This project entails the planning, design, and construction of multiple projects that will utilize a wide array of stormwater structural treatment options ranging from low impact development techniques such as small rain gardens, environmental site design options, pond retrofits, green infrastructure best management practices (BMPs), green streets, large stream restorations as well as repairs to storm drain systems. These efforts are intended to achieve compliance with the anticipated requirements to be established under the County's 2019 renewal of their Municipal Separate Storm Sewer System Discharge Permit and the Chesapeake Bay Watershed Implementation Plan. The goal is to retrofit or install BMPs to gain impervious acre credits, mitigate stormwater flooding and reduce pollution loads including nitrogen, phosphorus and sediments. These efforts will improve water quality in local watersheds and thereby the Chesapeake Bay.

**Project Funding Sources:**

Water Quality State Revolving Loan Fund	\$60,619,600
TOTAL ESTIMATED PROJECT COST:	\$60,619,600

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Maurice Schlesinger 240-895-3077  
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**8. ST. MARY'S COLLEGE OF MARYLAND**  
***General Obligation Bond Proceeds***

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following contract in the amount of \$113,160.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

**Contract ID:** Jamie L. Roberts Stadium Field House Wood Lockers  
SMCM IFB No. 20921  
**Description:** Furnish and install 150 wood sports lockers  
**Award:** Hancock & Albanese Inc., Elkridge MD  
**Procurement Method:** Invitation for Bid  
**Award Amount:** \$113,160  
**Fund Source:** MCCBL 2018 (278)  
**Resident Business:** Yes  
**MD Tax Clearance:** 19-0170-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



Contact: Bill Morgante 410-260-7791  
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**9. BOARD OF PUBLIC WORKS**

*Wetlands License*

*Concurrence Cases*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

18-0157      *WABANNA BIBLE CONFERENCE ASSOC., INC* – To help prevent erosion by placing stone revetment along the shoreline.

*Edgewater, Rhode River*

*Special conditions: Requirements for revetment design, construction and content.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 6, 2019



## Supplemental

Contact: Bill Morgante 410-260-7791  
[Bill.morgante@maryland.gov](mailto:Bill.morgante@maryland.gov)

### **10. BOARD OF PUBLIC WORKS**

*Wetlands License No. 17-0450*

*Anne Arundel County/ South Annapolis Yacht Centre*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant, with special conditions, the license for this project involving dredging and filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**Background:**

- |  |                   |
|--|-------------------|
| • Application received                   | April 13, 2017    |
| • Public comment ends                    | December 15, 2017 |
| • Public Hearing                         | February 7, 2018  |
| • MDE Report and Recommendation received | October 19, 2018  |
| • BPW Notice to Interested Persons       | October 22, 2018  |

The South Annapolis Yacht Centre seeks a State tidal wetlands license to reconfigure an existing commercial marina and to dredge the marina basin to improve navigable access. Work includes removing bulkheads, boathouses, and the existing marina as well as dredging, constructing new bulkheads, a boathouse, and the new marina.

MDE conducted a hearing attended by approximately 50 people of whom nine spoke. After the MDE hearing, MDE submitted a favorable Report and Recommendation (R&R) to the Board with a number of special conditions.

**Public Comment:** The Wetlands Administrator distributed the R&R to the interested persons list and posted it on the Board's web site. Two comments were submitted to the Board from adjacent landowners (members of the Newport Condominium Association): (1) whether the applicant has clear title to the fastland created behind the bulkhead as authorized by the 1972 license; and (2) whether apparent inconsistencies between diagrams of slip layouts have deprived adjacent landowners of an opportunity to comment or would authorize activity or structures beyond that allowed by the Port Wardens' decision (the local City of Annapolis authority). The Newport Condominium Association, in June 2018, filed a petition for judicial review of the Port Wardens' decision in Circuit Court for Anne Arundel County objecting to the local authorization. The Port Wardens' decision, while undergoing judicial review, is the final approval decision of the City of Annapolis.



## Supplemental

### 10. BOARD OF PUBLIC WORKS (cont'd)

*Wetlands License No. 17-0450*

*Anne Arundel County/ South Annapolis Yacht Centre*

#### *Wetlands Administrator's Report:*

Both concerns presented to the Board focus on the eastern bulkhead authorized in 1972 (as well as the fastland created behind the bulkhead) and the mooring piles for the eastern bulkhead boat slips.

- Both commenters contend that the applicant may not apply for a license for any work on the eastern improvements because there is no deed in the chain of title to the 1972-created fastland and no proof that Mr. Petrini remitted the compensation. Mr. Petrini had clear title to the upland parcels and in 1972 was licensed to make improvements to that land. The original upland parcels, and the improvements to them, were transferred to the applicant when it acquired the property in 2012-13. As the owner of licensed improvements made into the wetland, the applicant possesses riparian rights to protect the navigable use of the wetlands associated with those improvements.
- MDE's R&R and the Board of Port Wardens Order are in agreement on the boat slip layout. The Port Wardens Order specifies: "The nine existing perpendicular slips on the SAYC east side are approved for replacement **in-kind** in their present location." (Emphasis added.) MDE also construed the application as requiring "in kind" replacement.

**Special Condition:** To clarify the specific import of the requirement of *in-kind replacement*, the Wetlands Administrator recommends a special condition in the license to incorporate the Stamped Survey of the existing eastern bulkhead and layout of the nine slips; this Survey will clearly set the parameters for in-kind replacement of the eastern structures. MDE concurs with this added special condition.

#### ANNE ARUNDEL COUNTY

17-0450      *SOUTH ANNAPOLIS YACHT CENTRE* – To reconfigure an existing commercial marina and to improve navigable access by dredging.

*Annapolis, Spa Creek*

*Special conditions: Time of year restriction. Requirement for dredged material transport, turbidity curtain, maintenance dredging, staking of dredged area, and post-dredge bathymetric survey; compliance with slip layout depicted in Stamped Survey.*

*This Item was withdrawn as Item 3 on the 1/23/19 Secretary's Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 1

Contact: Eric Lomboy 410-767-7522  
Eric.lomboy@maryland.gov

**A1. DEPARTMENT OF GENERAL SERVICES**  
*Courts of Appeal Building*

**Contract ID:** Mold Remediation  
ADPICS No.: 001B9400280, Project: BA-688-191-001

**Contract Type:** Construction

**Description:** Stabilize and condition air quality to industry-acceptable levels and perform mold mitigation services on mold-affected building components, surfaces, and materials.

**Procurement Method:** Emergency

**Emergency Declared:** October 11, 2018

**Bid:** Maryland Cleaning & Abatement Services, Corp. \$997,205

**Award:** Maryland Cleaning & Abatement Services, Corp., Baltimore, MD

**Award Date:** November 26, 2018

**Amount:** \$997,205

**Term:** 180 Calendar Days

**MBE Participation:** 0%

**Fund Source:** MCCBL 2018, Item 106

**Remarks:**

*Nature of Emergency:* Interior conditions caused mold to grow on building components, surfaces, and materials throughout the Courts of Appeal Building in Annapolis.

*Basis for Selection:* DGS solicited five contractors with specific experience with air quality stabilization and mold remediation. Only one of the five, Maryland Cleaning & Abatement Services, Corp., responded with a bid. MCA is a specialty contractor with specific experience in all aspects of air quality stabilization and mold remediation. MCA is responsible and its bid responsive.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 2

**A1. DEPARTMENT OF GENERAL SERVICES (cont'd)**  
*Courts of Appeal Building*

**Remarks:** (cont'd)

*Mold Remediation:* The contractor is stabilizing air quality using temporary equipment to keep the temperature and humidity levels within an acceptable range. The mitigation will be done using various methods recommended by the industrial hygienist who is testing the mold severity. [The emergency procurement of the industrial hygienist was reported as Secretary's Appendix A1 (1/23/19).] This approach will ensure that the correct mitigation methods are being implemented. In addition, DGS will hire an engineer to assess the building's mechanical system and the building envelope to help identify any deficiencies contributing to mold growth. This parallel approach of interior air quality stabilization and mitigation will protect the building and its occupants from any additional mold exposure.

**Tax Compliance No.:** 18-3010-0111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 3

Contact: Linda Dangerfield 410.859-7097  
ldangerfield@bwiairport.com

**A2. DEPARTMENT OF TRANSPORTATION**  
*Maryland Aviation Administration*

**Contract ID:** Baltimore/Washington International Thurgood Marshall Airport Terminal C Restoration and Refurbishment Police/Fire Dispatch Center and Emergency Operation Center ADPICS No.: MAAMC20008

**Contract Type:** Maintenance

**Description:** Clean-up; isolate water; and furnish and install drywall, insulation, primer and painting, and carpet at the police/dispatch center and emergency operations center.

**Procurement Method:** Emergency

**Emergency Declared:** October 30, 2018

**Bid:** \$117,698

**Award:** ServPro, Cockeysville, MD

**Award Date:** November 1, 2018

**Amount:** \$117,698

**Term:** 11/01/2018 – 12/10/2018

**MBE Participation:** 0%

**Fund Source:** 100% Special Funds (MAA)

**App. Code:** J06I00002

**Remarks:**

*Nature of Emergency:* Due to sewage back-up/spill from the floor drains of a restroom, the Concourse C Police/Dispatch Center and Emergency Operations Center flooded on October 29, 2018. MDOT MAA deployed maintenance to remove the water. After assessing the damage, the project manager determined that MDOT MAA resources were insufficient to complete the necessary repairs. Additionally, it was not safe for the MDTA Police or MDOT MAA employees to work in the environment. Therefore, an emergency was declared the next day.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 4

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**A2. DEPARTMENT OF TRANSPORTATION (cont'd)**

**Remarks:** (cont'd)

**Basis for Selection:** Due to the nature of the work, MDOT MAA sent the scope of work to ServPro as it was currently working at BWI Marshall Airport on another project. ServPro assessed the damages and provided an estimate. MDOT MAA compared the pricing to pricing for similar work that ServPro has provided in the past and deemed the price fair and reasonable.

**Reason for Late Report:** This report is late because MDOT MAA waited to finalize the pricing before submitting the report. Specifically, MDOT MAA sought to make sure no mold was found after removing the drywall as the price would increase if mold remediation was required. Once it was determined that the conditions were good, the final price was obtained and the report was submitted.

**Tax Compliance No.:** 19-0011-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 5

Contact: Linda Dangerfield 410.859-7097  
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**A3. DEPARTMENT OF TRANSPORTATION**  
*Maryland Aviation Administration*

**Contract ID:** MDOT MAA IT Kauffman Building  
Restoration, Refurbishment and Stabilization  
ADPICS No.: MAAMC20007

**Contract Type:** Maintenance

**Description:** Repair damage caused by main water line break under building foundation, including containing water; providing dumpsters; furnishing and installing insulation, drywall, carpet tiles; removing construction debris; and cleaning-up work areas at MDOT MAA's Kauffman Information Technology Building

**Procurement Method:** Emergency

**Emergency Declared:** October 18, 2018

**Bids Amount:** \$185,622

**Award:** ServPro, Cockeysville, MD

**Award Date:** October 18, 2018

**Award Amount:** \$185,622

**Term:** 10/18/2018 – 12/10/2018

**MBE Participation:** 0%

**Fund Source:** 100% Special Funds (Transportation Trust) **App Code:** J06I00002

**Remarks:**

*Nature of Emergency:* Due to a main water line break under its foundation, MDOT MAA's Information Technology Building flooded on October 17, 2018. MDOT MAA deployed maintenance to remove the water. After assessing the damage, the project manager determined that MDOT MAA resources were insufficient to complete the necessary repairs. Additionally, it was not safe for Office of Technology employees to work in this type of environment. Therefore, an emergency was declared the next day.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



APP 6

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**A3. DEPARTMENT OF TRANSPORTATION (cont'd)**

**Remarks:** (cont'd)

**Basis for Selection:** Due to the nature of the work, MDOT MAA sent the scope of work to ServPro as it was currently working at BWI Marshall Airport on another project. ServPro assessed the damages and provided an estimate on the project. MDOT MAA compared the pricing to pricing for similar work that ServPro has provided in the past and deemed the price fair and reasonable.

**Reason for Late Report:** This report is late because MDOT MAA waited to finalize the pricing before submitting the report. Specifically, MDOT MAA sought to make sure no mold was found after removing the drywall as the price would increase if mold remediation was required. Once it was determined that the conditions were good, the final price was obtained and the report was submitted.

**Tax Compliance No.:** 19-0010-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



Revised

APP 7

Contact: Linda Lamone 410-269-2480  
Linda.Lamone@maryland.gov

**A4. STATE BOARD OF ELECTIONS**

**Contract ID:** Data Center Hosting Migration  
ADPICS No. D38B9400003

**Contract Type:** IT Services

**Description:** Assist the State Board of Elections to transition from current data center which hosts: the Statewide voter registration, candidacy, and election management systems; the Elections Board suite of online voter services; and the election-night unofficial-results website.

**Procurement Method:** Emergency

**Emergency Declared:** July 17, 2018

**Bid:** Cybraics Inc., Ft. Lauderdale, FL \$184,000

**Award:** Cybraics Inc.

**Amount:** \$184,000

**Award Date:** September 24, 2018

**Term:** 9/24/2018 - 1/31/2019

**MBE Participation:** None

**Fund Source:** 100% General Funds

**App. Code:** D38I0102

**Remarks:**

*Nature of Emergency:* In receipt of information from the Federal Bureau of Investigation, the Elections Board concluded it was in the best interests of the State to transition to another data center. The data center is essential to the welfare of the State's citizens as it hosts: the Statewide voter registration, candidacy, and election management systems; its suite of online voter services; and the election-night unofficial-results website.

The current contract term with the current data center provider expired December 31, 2018. (An option in the current data center contract could have been exercised to extend the contract until December 31, 2019.) The Elections Board declared an emergency to ensure that a new data center would be in place beginning January 1, 2019 and that the 2019 option to renew the current contract would not have to be exercised.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 6, 2019



**Revised**

APP 8

**A4. STATE BOARD OF ELECTIONS (cont'd)**

**Remarks:** (cont'd)

*Nature of Emergency:* (cont'd)

Although it would have been preferable to transition to a new data center before the 2018 General Election, the timing would have introduced great risk to the 2018 General Election. To meet the unexpected transition timeline and to continue to prepare for and conduct the 2018 General Election, the Elections Board urgently needed to secure a contractor and implement the multi-step data center migration effort. Because 2018 General Election activities were underway from the time the Elections Board discovered the information and would continue until the current contract expired, the Elections Board could conduct the migration only with the assistance of Cybraics.

During the time the Elections Board, with the support of Cybraics, was preparing to transition to a new data center, the Elections Board learned that ByteGrid LLC intended to sell The Sidus Group. Based on this knowledge, the Elections Board performed due diligence with resources available at this time, instructed Cybraics to stop work, and exercised the final option of the data center hosting contract. Resources within the federal government were furloughed and unable to assist with information regarding Intelishift's corporate and financial structure until the federal government furlough ended. The sale of The Sidus Group to Intelishift was complete in late December 2018, and the Department of Information Technology approved the final option of the data center hosting contract.

*Basis for Selection:* The Elections Board selected Cybraics because it was the only vendor who could meet the agency's needs within the mandatory timeframe. Cybraics was familiar with the current data center infrastructure and the agency's needs because – through a prior sole-source small procurement contract – it had developed the plan to migrate the current data center to another data center location. Cybraics' employees, including a project manager, have been involved with the agency's election systems contracts.

**Tax Compliance No.:**

18-2755-0100

**Resident Business:**

No

*This Item was withdrawn as Item A2 from the December 19, 2018 Secretary's Agenda Appendix.*

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Charles County***

***Recommendation:*** Approval to commit \$37,500 for the following **development** project.

***White Plains Regional Park and Golf Course - Clubhouse Renovations – \$37,500***  
Charles County  
POS #6773-8-103 MD20180131-0069

***Prior Approval:*** DNR-RP Item 1A (4/18/18) \$75,000

***Background:*** Additional funding to renovate clubhouse at White Plains Regional Park and Golf Course. Improvements include new restroom, lighting upgrades, HVAC and roof replacement, concession area renovation, and stairway and ADA accessibility enhancements.

***Fund Source:*** Maryland Consolidated Capital Bond Loan 2012, Chapter 444, Acts of 2012  
Program Open Space Local  
Source Code: 12057 \$37,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



DNR 2

Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Dorchester County***

***Recommendation:*** Approval to commit \$88,875 for the following **development** project.

***Hurlock Athletic Complex Field Lighting – \$88,875***  
Dorchester County  
POS #6916-9-174 MD20181126-0924

***Background:*** Purchase and install athletic field lighting system for Hurlock Athletic Complex softball diamond. Lighting will be designed to perform its intended function, be energy efficient, and minimize light pollution on the softball field.

***Fund Source:*** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2018  
Program Open Space Local  
Source Code: 18011 \$88,875

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



Contact: *Emily Wilson (410) 260-8436*  
*emilyh.wilson@maryland.gov*

**3A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Washington County***

**Recommendation:** Approval to commit \$48,411 for the following **development** projects.

**1. *Washington County Agricultural Center Drainage Improvements – \$22,500***  
Washington County, POS #6610-21-342 MD20161212-1017

**Prior Approval:** DNR-RP Item 6A(2) (2/8/17) \$18,000

**Background:** Additional funding to construct drainage improvements at entrance to Washington County Agricultural Center multi-purpose building to improve safety.

**Fund Source:** Outdoor Recreation Land Loan 2010, Chapter 484, Acts of 2009  
Program Open Space Local  
Source Code: 10021 \$22,500.00

**2. *Hagerstown Community College – Field Irrigation – \$25,911***  
Washington County, POS #6883-21-362 MD20181126-0909

**Background:** Purchase and install irrigation system for Hagerstown Community College baseball and softball fields. Fields are used by College and by County for recreation programs.

**Fund Source:** Outdoor Recreation Land Loan 2010, Chapter 484, Acts of 2009  
Program Open Space Local  
Source Code: 10021 \$12,586.24

MD Consolidated Capital Bond Loan 2010, Chapter 483, Acts of 2010  
Program Open Space Local  
Source Code: 10055 \$13,324.76

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**4A. PROGRAM OPEN SPACE STATE SHARE**  
***Wicomico & Worcester Counties (Layfield)***

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** This mostly-forested property shares three boundary lines with Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products, and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy.

**POS Scoring System:** 93 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Peter H. Layfield

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 76 +/- acres, improved, POS No. 5297

**Price:** \$240,000

**Appraisals:** \$259,000 (2/5/18) – David E. Cadell  
\$213,000 (1/25/18) – William R. McCain

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Stabilization funds:** \$24,000

Stabilization funds are authorized to eliminate health and safety hazards, including the removal of existing improvements. This is DNR's plan at the time of acquisition to dispose of improvements. See Natural Resources Article §5-904(e).

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside  
Source Code: 18010 \$264,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**5A. PROGRAM OPEN SPACE STATE SHARE**  
***Caroline County (Chamberlain Limited Liability Company)***

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** This mostly-forested property is within the boundaries of Idylwild Wildlife Management Area and will be managed by the Maryland Wildlife and Heritage Service. Acquisition will protect the water quality of the Marshyhope Creek Watershed and improve boundary line management.

**POS Scoring System:** 98 out of 100      **Targeted Ecological Area:** Yes

**Grantor:** Chamberlain Limited Liability Company

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 2 +/- acres, unimproved, POS No. 5257

**Price:** \$17,000

**Appraisals:** \$18,000 (11/21/17) – Georgia L. Nichols  
\$11,000 (11/17/17) – Melville E. Peters

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

NOTE: Appraisals are older than one year due to title-related issue that has been resolved.

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside - Heritage Conservation Fund  
Source Code: 18010 \$17,000

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**BOARD OF PUBLIC WORKS      THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 6, 2019



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**6A. PROGRAM OPEN SPACE STATE SHARE**  
***Garrett County (Shunk)***

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** This property includes approximately 2,500 feet of the headwater area of Poplar Lick Run, which supports a self-sustaining population of Brook Trout and other native coldwater stream fish species. Acquisition will provide walk-in angler access, protect water quality, and expand recreational opportunities by connecting Savage River State Forest and New Germany State Park. The property will be cooperatively managed by Maryland Forest Service and Maryland Park Service.

**POS Scoring System:** 95 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Donald Lee Shunk; Edward Lewis Shunk and Richard Otto Shunk, Personal Representatives of Helena G. Shunk

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 33+- acres, unimproved, POS No. 5374

**Price:** \$64,000

**Appraisals:** \$65,000 (6/5/18) – Beth L. Riedel.  
\$63,000 (6/15/18) – Thomas A. Weigand  
Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside  
Source Code: 18010 \$64,000

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



Contact: Vern L. Shird 410-554-9285  
[VernL.Shird@maryland.gov](mailto:VernL.Shird@maryland.gov)

**1-S. MARYLAND DEPARTMENT OF EDUCATION**  
***Division of Rehabilitation Services (DORS)***

**Contract ID:** Vehicle Modification, CS 19-13; ADPICS # R00B9400093

**Contract Description:** Provide vehicle conversions and modifications for a client's vehicle to comply with the National Highway Transportation Safety Administration (NHTSA) and American Disabilities Act (ADA) regulations.

**Award:** Total Mobility Services, Inc.  
Frederick, MD 21703

**Term:** 2/21/2019 – 8/20/2019

**Amount:** \$117,241

**Procurement Method:** Sole Source

**MBE Participation:** None (Single Element of Work)

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** The Maryland State Department of Education, Division of Rehabilitation Services administers the Vocational Rehabilitation Program in Maryland in accordance with the Rehabilitation Act of 1973, as amended. The Division of Rehabilitation Services is a state-federal program that provides services to eligible persons with disabilities in order to assist them in becoming employed, or remaining independent in their living situation. The consumers with approved employment plans are afforded the opportunity to participate in the Driver Rehabilitation and Vehicle Modification Program. Subsequent to an evaluation and training on equipment, the consumer can have their vehicle modified.

Total Mobility Services, the recommended contractor, is responsible and meets the technical requirements set forth in the statement of work and Vehicle Equipment Adaptation Prescription and Agreement (VEAPA). Vehicles can only be modified by vendors who are certified to meet Federal Motor Vehicle standards in compliance with the National Highway Transportation Safety Administration and are experienced in modifying vehicles that meet the standards set by the American with Disabilities Act.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



**1-S. MARYLAND DEPARTMENT OF EDUCATION (cont'd)**

The specifications called for a Joysteer – 4-way joystick system. The consumer took their driving exam at the MVA with the Joysteer equipment and their driver's license reflects this.

Therefore, the consumer is required to drive with the 4-way joystick system by Joysteer. Vendors must be an approved Joysteer dealer/installer and Total Mobility Services is the only approved dealer in Maryland.

Per the VEAPA submitted by the Consumer Driving Rehabilitation Specialist (CDRS), the recommended equipment meets the need of the consumer. The consumer has a congenital limb deformity, where she is missing both legs and one arm. The conversion to the consumer's 2018 Honda Odyssey, two-wheel drive with eight miles on the odometer is required for the consumer's continued employment.

***Fund Source:*** 100% Federal

***Appropriation Code:*** R00U5258

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-2999-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



Contact: Sandy Johnson, 410-76-7408  
[sandy.johnson@maryland.gov](mailto:sandy.johnson@maryland.gov)

**2-S-OPT. DEPARTMENT OF HUMAN SERVICES**  
*Family Investment Administration/Office of Programs*

**Contract ID:** Employment and Income Verification Services; FIA/EVS/16-001-A2,  
ADPICS # N00B9400261

**Contract Approved:** DBM Item 4-S (2/24/2016)

**Contractor:** TALX Corporation  
St. Louis, MO

**Contract Description:** Provide a web-based automated employment and income verification service for the purpose of verifying the current income and employment data provided for customers who apply for certain State and Federal assistance programs administered through the Family Investment Administration (FIA).

**Option Description:** Exercise the sole one-year renewal option.

**Original Contract Term:** 3/1/2016 – 2/28/2019 (w/1 one-year renewal option)

**Option Term:** 3/1/2019 - 2/29/2020

**Original Contract Amount:** \$6,220,262

**Option Amount:** \$2,426,911

**Prior Modifications/Options:** \$0 [Mod #1: Add contract language required by the United States Department of Agriculture, Food and Nutrition: 4/1/2017 – 2/28/2018: Approved by DHS.]

**Revised Total Contract Amount:** \$8,647,173

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**MBE Compliance:** None

**Requesting Agency Remarks:** Request for approval to exercise the sole one-year renewal option as contained in the original contract in order to continue to provide employment and income verification services used to make eligibility determination of key public assistance programs through FIA.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



**2-S-OPT. DEPARTMENT OF HUMAN SERVICES (cont'd)**

The Department of Human Services (DHS), through FIA, provides services to qualified applicants for the following programs: Food Supplement Program, referred to federally as the Supplemental Nutrition Assistance Program; Medical Assistance, Temporary Cash Assistance, referred to federally as the Temporary Assistance for Needy Families Program, Emergency Assistance to Families with Children, Temporary Disability Assistance Program, Public Assistance for Adults, Burial Assistance, and Office of Home Energy Programs.

Using the proprietary database provided by TALX Corporation, a wholly owned subsidiary of Equifax called "The Work Number" to verify employment and income for relevant public assistance applicants/recipients, FIA is able to meet all of the following functional requirements:

- Employment data, including the employee's rate of pay and hours worked, updated to the employer's most recent pay period;
- A database that covers a substantial percentage of Maryland employees;
- Real-time, on-line access to the data; and,
- Provisions for 2,000 FIA employees to have access to the data.

No other provider has access to similar data to the extent of TALX, who has the largest and most diverse employer database of over 200 million employment records nationwide.

It is in the best interest of the State to exercise this option as it will allow FIA case managers to continue to have access to real-time information about customers during the eligibility process on key public assistance programs without interruption. The State cannot afford the risk of slow and inaccurate employment and income verification, untimely noncompliance of eligibility determinations, over and underpayments of benefits problems which would be costly to the State.

**Fund Source:** 51% Federal, 36% General, 13% Special, (Electrical Universal Service Program)

**Appropriation Codes:** N00I0004; N00I0006

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



Contact: Donna DiCerbo 410-537-7814  
[ddicerbo@mdta.state.md.us](mailto:ddicerbo@mdta.state.md.us)

**3-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Maryland Transportation Authority (MDTA)***

**Contract ID:** Armored Transport Services; 20130006;  
ADPICS # COI01753

**Contract Approved:** DBM Item 1-S (10/02/2013)

**Contractor:** Dunbar Armored, Inc.  
Hunt Valley, MD

**Contract Description:** Provide armored transport services on a daily basis excluding weekends, and scheduled state holidays, for various MDTA locations.

**Modification Description:** Extend the contract by four months to allow time to complete the procurement and award a new contract.

**Original Contract Term:** 12/1/2013 – 11/30/2016 (w/ 1 two-year renewal option)

**Modification Term:** 3/1/2019 – 6/30/2019 (4 Months)

**Original Contract Amount:** \$702,740 (3 Years)

**Modification Amount:** \$200,000 (4 Months)

**Prior Modifications/Options:** \$554,253 [\$0: MOD #1: Changed address for one pick-up location: Approved by MDTA (1/30/2014); \$504,253: OPT # 1: 12/1/2016 - 11/30/2018: DBM Item 9-S-OPT (May 11, 2016); \$0: MOD #2: Added a pick-up and transfer to and from another facility: Approved by MDTA (12/23/2016); \$0: MOD #3: Added a depository address: Approved by MDTA (4/4/2017); \$0: MOD #4: Added five pick-up locations & a new depository address for a total of 14 pick-up facilities & extended contract by three months: 12/1/2018 - 2/28/2019: Approved by MDTA (8/13/2018); \$50,000: MOD #5: Removed a pick-up location to total 13 pick-up facilities & added funds for extension period: Approved by MDTA (1/23/2019)]

**Revised Total Contract Amount:** \$1,456,993

**Percent +/- (This Modification):** 28.5%

**Overall Percent +/-:** 35.6%

**Original Procurement Method:** Competitive Sealed Bidding

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**February 6, 2019**



**MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

*MBE Participation:* None

**MBE Compliance:** N/A

**Requesting Agency Remarks:** Request for approval to extend contract by four months to allow time to complete the procurement of the new contract.

It is in the best interest of the State to continue current services to ensure the MDTA has a secure method to transport the collected tolls daily between the 13 MDTA facilities. The contractor, Dunbar Armored, Inc., will continue to provide all labor, transportation and service necessary for the daily armored car pick-up and delivery to 13 MDTA facilities as contained within the contract as modified by MDTA (see Prior Modifications/Options).

**Fund Source:** 100% Special (Toll Revenue)

*Appropriation. Code:* 29.10.02.01

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



Contact: William Stewart 410-339-5040  
[william.stewart@maryland.gov](mailto:william.stewart@maryland.gov)

**4-S-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*Office of the Secretary*

**Contract ID:** Inmate Litigation Civil Rights Assistance; DPSCS Q0014030;  
ADPICS # COI01342

**Contract Approved:** DBM Item 7-S (2/19/2014)

**Contractor:** Prisoner Rights Information System of Maryland, Inc.  
(PRISM)  
Chestertown, MD

**Contract Description:** Provide legal assistance in certain civil matters to inmates in the custody of the agency in accordance to constitutional rights. Assistance is provided regardless of whether the potential court jurisdiction is a Maryland court, federal court, or an administrative agency.

**Option Description:** Extend the contract by six months to allow time to complete the procurement and award a new contract.

**Original Contract Term:** 3/3/2014 – 2/28/2019

**Modification Term:** 3/1/2019 – 8/31/2019

**Original Contract Amount:** \$4,999,737 (5 Years)

**Modification Amount:** \$537,720 (6 Months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$5,537,457

**Overall Percent +/- (This Mod):** +10%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 15%

**MBE Compliance:** 15%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019



**4-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

**Requesting Agency Remarks:** Request for approval to extend the contract by six months to allow time to complete the procurement and award a new contract. PRISM has successfully provided the services required under this contract since 2004. PRISM continues to provide litigation services for inmates at a high level of performance throughout the current contract.

Between 2015 and 2017, approximately 2,643 inmate matters per year were handled by the legal services provider, and an estimated average of 3,900 attorney hours per year were expended under the contract. For State Fiscal Year 2018, the average daily inmate population was approximately 19,151 inmates.

Under the Federal court consent decree *Carter v. Kamka, Civil Action No. AMD-72-642*, the State is required to provide inmates with access to the courts in cases concerning conditions of confinement, sentence calculations and litigation of basic constitutional rights under 42 U.S.C. § 1983. As a constitutional right, DPSCS is required to provide inmates that are housed in DPSCS facilities/institutions with access to civil rights litigation assistance pertaining to their criminal convictions. This assistance includes Federal habeas corpus petition and civil rights actions for the vindication of fundamental civil rights.

**Fund Source:** 100% General

**Appropriation Code:** Q00A0101

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
**February 6, 2019**



## ***Supplemental***

Contact: Jamie Tomaszewski 410-260-7386  
[Jamie.tomaszewski@maryland.gov](mailto:Jamie.tomaszewski@maryland.gov)

**5-S. DEPARTMENT OF BUDGET AND MANAGEMENT**  
***Office of Personnel Services and Benefits, Recruitment & Examination Division***

**Contract ID:** The Baltimore Sun Recruiting/Advertising Services; ADPICS # 050B9400001

**Contract Description:** Statewide contract to provide job recruiting and advertising services at a discounted group rate.

**Award:** The Baltimore Sun Company, LLC  
Wilmington, DE  
(Local Office in Baltimore, MD)

**Term:** 3/1/2019 – 2/29/2020

**Amount:** \$300,000 NTE (1 Year)

**Procurement Method:** Sole Source

**MBE Participation:** None (Single Element of Work)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of a Sole Source contract with The Baltimore Sun newspaper (The Sun) to provide job recruiting and advertising at a discounted group rate for all State of Maryland agencies. This group rate is established under the presumption that all State agencies collectively will place at least \$75,000 worth of job recruiting advertising during the one year contract. This contract allows the State to obtain the lowest available pricing, a 25% reduction from the open rate, to run advertisements in The Sun. The open rates at The Sun for 2019 have remained the same since 2014.

The sole source procurement method was chosen rather than a competitive procurement because The Baltimore Sun is the only general daily newspaper with Sunday and Wednesday advertising that is distributed throughout the entire Baltimore metropolitan area.

As part of the advertising package, if Agencies purchase multiple days of advertising, i.e. Sunday and Wednesday, there is an additional discount on each advertisement of 10% for two days, 15% for three days, and 25% for four days. In addition, at the option of the Agencies, a 30-day online job posting with Careerbuilder.com may be purchased at a 25% discounted rate when bundled with a print advertising purchase.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
**February 6, 2019**

***Supplemental***

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**5-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

Historically, the advertising purchases by individual State agencies varied with some agencies paying much higher rates than other agencies. Some agencies only advertise once a year while other agencies advertise once a month. When combined over a year period, the State agencies' advertising purchases have well exceeded the \$75,000 minimum threshold level per year, as further discussed below. Therefore, this contract is requesting \$300,000 in order to meet the needs of all of the State agencies combined for the one year period.

If by the end of the contract period State agencies collectively have failed to place the minimum annual agreement rate of \$75,000 worth of recruiting/advertising, the Contractor may submit a single supplemental invoice to each State agency that ran an advertisement during the Contract term for shortfall billing. This short-fall billing may be up to the 25% discount that was initially taken from the established rates, as mentioned above. However, based upon the usage by State agencies of the current contract, there will be no problem reaching the \$75,000 minimum annual agreement rate. The State usage has reached over \$200,000 in ten months on the current contract, slightly less than the previous year's total contract usage of approximately \$250,000.

The total not-to-exceed contract amount of \$300,000 will ensure coverage of the State's usage for the full year, taking into consideration the advertising rates for 2019 and the optional features that include bundling a 30-day online job posting.

By establishing this Statewide contract with the Baltimore Sun, over \$75,000 in savings was realized because individual agencies were not being charged the open rate for job recruitment advertising. Even with the reductions in State job positions, the State continues to hire people each month just to maintain the core functions of the State. Also, creating a Statewide contract for advertising provides an additional level of transparency in State government showing that the small purchases among the agencies do add up. Without this contract not only would agencies be spending more money at higher rates for advertising, but the State would not readily see how much money is being spent throughout the State on advertising.

Because these services are for purchasing print or on-line advertising space only, there are no subcontracting opportunities, thus there are no MBE or VSBE participation goals.

This contract is available for use by any agency of the State of Maryland, including the judicial and legislative branches. In addition, all local governments and qualifying not-for-profit organizations in Maryland are permitted to use the contract to be awarded under this item at the same prices and levels of service as for State agencies.

NOTE: Whereas usage of these contracts by non-State of Maryland agencies is to be tracked and reported by the contractor, the requested contract approval amount listed on this Item is for State agency usage only.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
February 6, 2019

***Supplemental***

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**5-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

***Fund Source:*** Various

***Appropriation Codes:*** Various

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-3153-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**1-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Learning Management System  
ADPICS BPO No.: F50B7400022, 060B9400090

**Contract Approved:** DoIT Item 2-IT (3/22/2017)

**Contractor:** Cornerstone OnDemand, Los Angeles, CA

**Contract Description:** Cloud-based Software-as-a-Service (SaaS) Learning Management System to administer Statewide training for estimated 57,000 end-users.

**Option Description:** Exercise first of two 1-year renewal options

**Original Contract Term:** 5/1/2017 – 2/22/2019 (2 years with two 1-year options)

**Option Term:** 2/23/2019 – 2/22/2020

**Original Contract Amount:** \$1,310,366 (2-year base)  
\$ 655,183 (option year 1)  
\$ 655,183 (option year 2)  
\$2,620,732

**Option Amount:** \$ 655,183 (option year 1)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$1,965,549

**Percent +/- (this option):** +50%

**Original Procurement Method:** Intergovernmental Cooperative Agreement  
[Federal GSA Schedule 70]

**MBE Participation:** None

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**1-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** This contract provides Statewide licensed-access to and management of online training modules integrated with the Statewide Personnel System's Human Capital Management Solution provided by Workday. Multiple State agencies have standardized on the Cornerstone platform.

This intergovernmental contract was placed against Cornerstone's GSA Schedule 70 contract which offers the State a significant cost savings, provides administrative efficiencies, and economies of scale. Costs for purchases made during this option period are at the same rates as the base period.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** No

**MD Tax Clearance:** 19-0130-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**2-IT-MOD. MARYLAND HIGHER EDUCATION COMMISSION**

**Contract ID:** Maryland College Aid Processing System  
ADPICS BPO No.: R62B8400003, COI02427

**Contract Approved:** DoIT Item 4-IT (8/22/2018)

**Contractor:** Interclypse, Inc., Annapolis, MD

**Contract Description:** Maintenance and enhancement support for the Maryland College Aid Processing System [MDCAPS].

**Modification Description:** Develop mandatory State financial aid grant and scholarship programs in MDCAPS that will allow State residents to apply and use state financial aid to assist with the cost of educational expenses.

**Original Contract Term:** 9/1/2018 – 8/31/2019 (1-year base w/ four 1-year options)  
9/1/2019 – 8/31/2020 (opt 1)  
9/1/2020 – 8/31/2021 (opt 2)  
9/1/2021 – 8/31/2022 (opt 3)  
9/1/2022 – 8/31/2023 (opt 4)

**Modification Term:** 2/21/2019\* – 8/31/2019 \*or earlier upon Board approval

**Original Contract Amount:** \$146,398 (base)  
\$148,240 (opt 1)  
\$150,108 (opt 2)  
\$152,002 (opt 3)  
\$153,923 (opt 4)  
\$750,671(Total)

**Modification Amount:** \$715,022 (base term)

**Revised Total Contract Amount:** \$861,420 (base term)

**Percent +/- (This Modification):** +488.41%

**Original Procurement Method:** Competitive Sealed Proposals

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**2-IT-MOD. MARYLAND HIGHER EDUCATION COMMISSION (cont'd)**

**MBE Participation:** None

**Remarks:** MDCAPS is a comprehensive financial aid management system that provides MHEC's Office of Student Financial Assistance with a customized web-based system to be used for requirements that vary for more than 25 State-funded student financial aid programs.

The request to increase the current year (base term) funding is to perform critical program development and enhancements to MDCAPS to integrate legislation enacted in 2018. MHEC seeks to modify the contract to complete the system enhancements and ensure the timely submission of State financial aid to Marylanders to attend a post-secondary institution in the fall. Without the contract extension, recipients of State aid awards will be directly impacted.

Interclypse is the sole vendor that can ensure proper maintenance of the MDCAPS due to the complexities and proprietary nature of the system.

**Fund Source:** General Funds

**Approp. Code:** R62I00.34

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**3-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***State Highway Administration***

**Contract ID:** StreetLight Insight Regional Subscription, Baltimore County  
ADPICS BPO No.: J02B9400011

**Contract Description:** Online, cloud-based software platform that collects and analyzes transportation data created on mobile devices.

**Awards:** StreetLight Data, Inc., San Francisco, CA

**Term:** 2/21/2019\* – 2/20/2020 \*or earlier upon Board approval

**Amount:** \$236,137 NTE (12-months)

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** StreetLight Data, Inc.

**Remarks:** StreetLight Insight is a cloud-based Software-as-a-Service analytics platform of transportation big data capable of generating car and truck origin-destination and average daily traffic for all roadways within a region. To keep up with the increasing demand for transportation-related data across multiple days throughout the week, seasons, and during incident or work zone planning, StreetLight Insight was procured in 2018 for use in several Eastern Shore counties.

MDOT SHA initiated the smaller region procurement as part of a strategic initiative; it sought to evaluate the benefits of the tool rather than purchasing Statewide data without fully understanding its capabilities. Within three months of implementation, the tool has already provided answers to multiple origin-destination questions and is lining up to support future initiatives on the Eastern Shore.

This procurement will allow MDOT SHA to extend those abilities to the Baltimore County region and support the Governor's Traffic Relief Plan for the I-695 at I-70 interchange and I-695 Transportation Systems Management and Operations projects.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



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**3-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*State Highway Administration*

**Remarks:** (cont'd)

Alternative transportation big data competitors to this tool have failed to meet the needs of future transportation planning, specifically no other vendor provides the combination of 365 day-to-day data to evaluate incident detours, 24 hour-to-hour data to evaluate peak congestion diversions, and a platform allowing MDOT SHA to pull data already processed by an outside vendor, rather than be the owner of potentially private sensitive information.

By providing an online platform, StreetLight InSight allows for faster and efficient processing of data, facilitating MDOT SHA's Customer Service initiative. The ability to generate outputs for any roadway at any time or day significantly enhances MDOT SHA's response time and proactive use of technology for project planning, work zone impacts, and detour analysis, while ensuring the safety of field technicians.

There are no sub-contracting opportunities available.

**Fund Source:** 100% Federal

**Approp. Code:** BA006B21

**Resident Business:** No

**MD Tax Clearance:** 18-2830-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**February 6, 2019**



# Supplemental

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## 4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

**Contract ID:** Statewide Network Management Services (SNMS)  
 ADPICS BPO No.: 060B8400023

**Contract Description:** Provide access Statewide to IT network management and maintenance services, including MDOT's IT network.

**Awards:** Digital Management, LLC, Bethesda, MD

**Term:** 3/1/2019 – 2/28/2022 (3-year base w/two 2-year options)  
*\*or earlier upon Board approval*  
 3/1/2022 – 2/28/2024 (option 1)  
 3/1/2024 – 2/28/2026 (option 2)

**Amount:** \$27,201,877 (base)  
 \$17,915,460 (option 1)  
\$18,267,433 (option 2)  
 \$63,384,770

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offeror	City, State	RANKING			
		Technical	BAFO Financial	Evaluated Price	Overall Rank
Digital Management, LLC	Bethesda, MD	2	1	\$63,384,770	1
CACI, Inc. – Federal	Chantilly, VA	1	3	\$83,550,544	2
GANTECH Inc.	Columbia, MD	3	4	\$88,661,971	3
A&T Systems, Inc.	Silver Spring, MD	4	2	\$81,852,582	4
Verizon Business Services	Silver Spring, MD	5	5	\$101,766,009	5

**MBE Participation:** 25%

**VSBE Participation:** 3%

**Remarks:** The Department of Information Technology, on behalf of State agencies, issued a Request for Proposal to obtain cost-effective IT network management and maintenance services. The resulting contract will provide the State support in the following task areas:

- Network management, maintenance, and operations support
- Systems maintenance and operations support

Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 6, 2019



# Supplemental

## 4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

### **Remarks: (cont'd)**

- Infrastructure management
- Network Operations Center management
- Technical services
- Network security and certification services
- Disaster Recovery services including backup and restoration
- Strategic IT consulting and business planning
- Enterprise architecture and design
- Application server support and application support
- On-demand technical services

The solicitation was advertised in *eMarylandMarketplace* and on DoIT's IT Bid Board; additionally DoIT directly solicited 684 firms. Technical factors were given greater weight than financial factors in making the award recommendation. The RFP required offerors to: (1) respond to an initial work order to provide network management support services to MDOT on a fixed price basis; and (2) propose fixed labor rates on a time and materials basis for future on-demand work orders by State agencies. Six proposals were submitted. One offeror was determined not reasonably susceptible for award for failing to meet minimum requirements. The evaluation team evaluated the remaining five proposals, including past performance through reference checks, and hosted oral presentations with each offeror to determine, on a consensus basis, the technical rankings. DoIT requested best and final offer from the five offerors which resulted in the financial rankings provided.

Digital Management, LLC has significant experience supporting government agencies and large organizations on a worldwide scale, possesses mature business processes, is ITIL certified, and proposes highly knowledgeable personnel. Digital Management's solution meets all RFP requirements. Based on its second-rank technically and its lowest price offer, award is recommended to Digital Management, LLC as the most advantageous.

<b>Fund Source:</b>	General	<b>Approp. Code:</b>	Various
<b>Resident Business:</b>	Yes	<b>MD Tax Clearances:</b>	18-2300-1111

This Item was withdrawn as Item 3 on the 1/23/19 DoIT Agenda.

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### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
February 6, 2019**

	<u>Pages</u>
Maryland Aviation Administration (MAA)	1, 20
Maryland Transit Administration (MTA)	2 – 8
State Highway Administration (SHA)	9 – 18
The Secretary's Office (TSO)	19

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



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**1-M. MARYLAND AVIATION ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Grounds and Landscape Maintenance at Baltimore/Washington International Thurgood Marshall Airport; *MAA-MC-19-005*  
ADPICS No.: *MAAMC19005*

**Contract Description:** This contract provides all necessary labor, supervision, equipment, tools, transportation, materials, vegetation, insurance, and expertise to conduct grounds maintenance to include mowing, landscaping, and snow removal.

**Award:** Didlake, Inc.  
Manassas, VA

**Contract Term:** 03/01/2019\* - 02/29/2024 (\*or earlier upon BPW approval)

**Amount:** \$10,300,903

**Procurement Method:** Preferred Provider

**MBE Participation:** 0%

**Requesting Agency Remarks:** This procurement was submitted and approved by the Maryland Works Program Pricing and Selection Committee on December 20, 2018.

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Approp. Code:** J061002

**Resident Business:** No

**MD Tax Clearance:** 18-3219-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 2  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**February 6, 2019**



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**2-M. MARYLAND TRANSIT ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Metro SubwayLink Railcar Traction Motor Maintenance; *MTR-19-007-MT*  
ADPICS No.: MTR19007MT

**Contract Description:** This contract is for the testing, maintenance, and repair of the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Metro SubwayLink railcars' traction motors.

**Award:** Motivepower, Inc. dba Swiger Coil Systems  
Cleveland, OH

**Contract Term:** 02/21/2019 – 02/20/2023

**Amount:** \$3,942,432

**Procurement Method:** Sole Source (Proprietary)

**MBE Participation:** 0% (Proprietary)

**Living Wage Eligible:** No

**Incumbent:** Motivepower, Inc. dba Swiger Coil Systems  
Cleveland, OH

**Requesting Agency Remarks:** MDOT MTA requires the repair and overhaul of its Metro SubwayLink railcars' traction motors on an as-needed basis. MDOT MTA currently has 440 traction motors that are either in use or in reserve to serve as spares. Of these 440 traction motors, approximately six motors fail per month, approximately 288 over four years.

The contractor shall disassemble, clean, inspect, repair, and test each traction motor, to confirm that each motor has been returned to its as-built condition with full functionality.

Bombardier Inc. (formerly Westinghouse) is the Original Equipment Manufacturer of the 1,462 traction motors. Motivepower, Inc. dba Swiger Coil Systems, is the only firm licensed by Bombardier Inc. to complete these repairs. Motivepower, Inc. dba Swiger Coil Systems is the sole licensee that has access to all technical information and intellectual property rights related to repairing Bombardier type 1462 traction motors.

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical data and previous contracts.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



2-M.

**MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Fund Source:*** 80% Federal; 20% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** No

***MD Tax Clearance:*** 19-0157-0101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 4  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**February 6, 2019**



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**3-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**  
*Modification: General/Miscellaneous Contract*

**Contract ID:** Paratransit Services; *MTA-1359A, B, & C*  
ADPICS Nos.: CO363737; CO363738; CO363739

**Contracts Approved:** 11/14/2012; MDOT Item 43-GM

**Contractors:** MV Transportation, Inc.      Contract A  
Fairfield, CA

Transdev Services, Inc.      Contract B  
Baltimore, MD

First Transit, Inc.      Contract C  
Cincinnati, OH

**Contract Description:** This contract provides services to operate Americans with Disabilities Act paratransit services for the Mobility program. The contractors provide a facility, vehicle maintenance, operators/drivers, pull-out supervision, management oversight of direct vehicle operation, and all necessary support to transport riders in accordance with the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) instructions. MDOT MTA will be responsible for trip reservations, scheduling, and vehicle control.

**Modification Description:** Modification No. 3 extends the current contract for 3-months; as well as, adds two 3-month renewal option periods for future use, if necessary to complete the procurement of a replacement contract.

**Original Contract Term:** 02/08/2013 – 02/07/2016

**Prior Mods/Option Terms:** 02/08/2016 – 02/07/2017 (Renewal Option No. 1)  
02/08/2017 – 02/07/2018 (Renewal Option No. 2)  
02/08/2018 – 11/07/2018 (Modification No. 1)  
11/08/2018 – 11/14/2018 (Modification No. 2)  
11/15/2018 – 02/14/2019 (Renewal Option No. 3)

**Modification Term:** 02/21/2019\* – 05/20/2019      (\*or earlier upon BPW approval)  
(with two 3-month options)

### **3-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Original Contract Amount:** \$ 78,146,335 (Contract A)  
\$ 74,084,320 (Contract B)  
\$ 79,631,818 (Contract C)  
\$231,862,473 (Grand Total)

**Prior Mods/Options Amounts:** See Attachment I.

### ***Modification/Options Amounts:***

	<b>Contract A</b>	<b>Contract B</b>	<b>Contract C</b>
Modification No. 3	\$8,227,905	\$8,180,802	\$7,019,703
*Renewal Option 4	\$8,227,905	\$8,180,802	\$7,019,703
*Renewal Option 5	\$8,227,905	\$8,180,802	\$7,019,703

*\*Renewal Options 4 and 5 are for future use and would return to Board for approval prior to execution.*

***Revised Total Amount:*** \$172,918,060 (Contract A)  
\$159,532,159 (Contract B)  
\$174,201,144 (Contract C)  
\$506,651,363 (Grand Total)

**Percent +/- Changes:** 10.5% (Contract A)  
11% (Contract B)  
8.8% (Contract C)

**Overall Percent +/–:** 121.2% (Contract A)  
115.3% (Contract B)  
118.7% (Contract C)

*Original Procurement Method:* Competitive Sealed Bidding

**MBE Participation:** 17% (Contract A)  
17% (Contract B)  
17% (Contract C)

**MBE Compliance:** 17% (Contract A)  
21% (Contract B)  
23% (Contract C)

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**3-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This three-month modification with two 3-month renewal options adds time and contract authority to allow for the reward of replacement contracts. All three vendors have provided the MDOT MTA with exceptional service throughout the duration of these contracts.

MDOT MTA developed a new business model aimed at extensively reorganizing the paratransit operating structure so that in the coming months separate contracts will be awarded for the Operations Control Room function, the Transportation Service Delivery function, and the Q/A services function.

MDOT MTA's Paratransit Service operates seven days per week, 24 hours per day, and generally serves the same geographic area served by the MDOT MTA fixed-route system as required by the ADA. The service includes all areas of Baltimore City, parts of Baltimore and Anne Arundel Counties located inside the Baltimore Beltway (I-695), and all other areas of Baltimore and Anne Arundel Counties located within a three-quarter mile radius of the MDOT MTA's fixed-route services. Certified paratransit users may request service by 5:00 P.M. on the day prior to the need for service and may schedule services up to seven days in advance. On an average weekday, the MDOT MTA schedules approximately 4,200 trips and the on-time performance level of the contractors is monitored by the MDOT MTA.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** Yes (Contract B), No (Contracts A and C)

<b>MD Tax Clearance:</b>	MV Transportation, Inc.	19-0114-0000
	Transdev Services, Inc.	19-0113-1111
	First Transit, Inc.	19-0112-1111

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**BOARD OF PUBLIC WORKS ACTION- THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



**3-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

**CONTRACT A**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$78,146,335	02/08/2013-02/07/2016	11/14/2012; 43-GM	
<b>Renewal Option No. 1</b>	\$27,695,658	02/08/2016-02/07/2017	01/06/2016; 2-S-OPT	1 <sup>st</sup> Renewal Option
<b>Renewal Option No. 2</b>	\$32,815,769	02/08/2017-02/07/2018	01/25/2017; 4-GM	2 <sup>nd</sup> Renewal Option
<b>Modification No. 1</b>	\$19,524,535	02/08/2018-11/07/2018	01/24/2018; 13-GM-MOD	Contract extension and additional contract authority
<b>Modification No. 2</b>	\$0	11/08/2018-11/14/2018	DCAR 10/10/2018	Contract extension and additional <i>future</i> renewal option no. 3.
<b>Renewal Option No. 3</b>	\$6,507,858	11/15/2018-02/14/2019	10/31/2018, 6-GM-OPT	3 <sup>rd</sup> Renewal Option
<b>Modification No. 3</b> <i>...this agenda item</i>	\$8,227,905	02/21/2019* - 05/20/2019 <i>(*or earlier upon BPW approval)</i>	02/06/2019; 3-GM-MOD	Contract extension and additional contract authority. Add two <i>future</i> renewal options (no. 4 and 5).
<b>Revised Amount</b>	<b>\$172,918,060</b>			

**CONTRACT B**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$74,084,320	02/08/2013-02/07/2016	11/14/2012; 43-GM	
<b>Renewal Option No. 1</b>	\$26,003,406	02/08/2016-02/07/2017	01/06/2016; 2-S-OPT	1 <sup>st</sup> Renewal Option
<b>Renewal Option No. 2</b>	\$26,834,948	02/08/2017-02/07/2018	01/25/2017; 4-GM	2 <sup>nd</sup> Renewal Option
<b>Modification No. 1</b>	\$18,321,887	02/08/2018-11/07/2018	01/24/2018; 13-GM-MOD	Contract extension and additional contract authority
<b>Modification No. 2</b>	\$0	11/08/2018-11/14/2018	DCAR 10/10/2018	Contract extension and additional <i>future</i> renewal option no. 3.
<b>Renewal Option No. 3</b>	\$6,106,796	11/15/2018-02/14/2019	10/31/2018; 6-GM-OPT.	3 <sup>rd</sup> Renewal Option
<b>Modification No. 3</b> <i>...this agenda item</i>	\$8,180,802	02/21/2019* - 05/20/2019 <i>(*or earlier upon BPW approval)</i>	02/06/2019; 3-GM-MOD	Contract extension and additional contract authority. Add two <i>future</i> renewal options (no. 4 and 5).
<b>Revised Amount</b>	<b>\$159,532,159</b>			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



3-GM-MOD.

**MARYLAND TRANSIT ADMINISTRATION (cont'd)**

*ATTACHMENT I (cont'd)*

CONTRACT C				
	Amount	Term	BPW/DCAR Date	Reason
<b>Original Contract</b>	\$79,631,818	02/08/2013 – 02/07/2016	11/15/2012; 43/GM	
<b>Renewal Option No. 1</b>	\$27,817,351	02/08/2016 – 02/07/2017	01/06/2016; 2-S-OPT	1 <sup>st</sup> Renewal Option
<b>Renewal Option No. 2</b>	\$	02/08/2017 – 02/07/2018	01/25/2017; 4-GM	2 <sup>nd</sup> Renewal Option
<b>Modification No. 1</b>	\$	02/08/2018 – 11/07/2018	01/24/2018; 13-GM-MOD	Contract extension and additional contract authority
<b>Modification No. 2</b>	\$0	11/08/2018-11/14/2018	DCAR 10/10/2018	Contract extension and additional <i>future</i> renewal option no. 3.
<b>Renewal Option No. 3</b>	\$6,194,698	11/15/2018-02/14/2019	10/31/2018, 6-GM-OPT.	3 <sup>rd</sup> Renewal Option
<b>Modification No. 3 ...this agenda item</b>	\$7,019,703	02/21/2019* - 05/20/2019 (*or earlier upon BPW approval)	02/06/2019; 3-GM-MOD	Contract extension and additional contract authority. Add two <i>future</i> renewal options (no. 4 and 5).
<b>Revised Amount</b>	<b>\$174,201,144</b>			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



Contact: Jada Wright  
410-545-5754  
[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**4-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Travel Forecasting, Traffic Analysis & Engineering Services, Statewide; BCS 2016-02 A

ADPICS No. SBCS1602A

**Contract Description:** This contract is one of six open-ended, work-order based contracts to provide comprehensive travel forecasting, traffic engineering and analysis services, statewide. This contract series will be primarily utilized by Maryland Department of Transportation State Highway Administration's (MDOT SHA) Office of Planning and Preliminary Engineering.

**Award:** Gannett Fleming, Inc.  
Baltimore, MD

**Contract Term:** 02/21/2019\* – 02/20/2024 (\*or earlier upon BPW approval)

**Amount:** \$6,000,000 NTE

**Procurement Method:** Quality Based Selection

**Proposals:**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Gannett Fleming, Inc. Baltimore, MD	90.0	1	Contract A \$6,000,000
Whitman, Requardt & Associates, LLP Baltimore, MD	88.6	2	Contract B Awarded at 12/19/18 BPW
Rummel, Klepper & Kahl, LLP Baltimore, MD	88.4	3	Contract C Awarded at 12/19/18 BPW
Sabra & Associates, Inc. Columbia, MD	88.4	3	(Contract D)
A. Morton Thomas & Associates, Inc. Rockville, MD	87.6	5	(Contract E)

**4-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Proposals: (cont'd)***

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	85.8	6	Contract F Awarded at 12/19/18 BPW
Brudis & Associates, Inc. Columbia, MD	83.6	7	N/A
Whitney, Bailey, Cox & Magnani, LLC/ McCormick Taylor, Inc. (JV) Baltimore, MD	81.9	8	N/A
Kittelson & Associates, Inc. Baltimore, MD	80.3	9	N/A
Wallace Montgomery & Associates, LLP/ Century Engineering, Inc. (JV) Baltimore, MD	80.0	10	N/A
AECOM Technical Services, Inc. Hunt Valley, MD	79.6	11	N/A

***DBE Participation:*** 25%

***Incumbents:*** Gannett Fleming, Inc.; Sabra & Associates, Inc.

***Requesting Agency Remarks:*** On March 3, 2017, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) web page and eMaryland Marketplace. A total of 855 firms were notified via eMaryland Marketplace.

The consultant shall provide the following services: travel forecasting, traffic engineering and analysis, and additional required traffic-related studies for the purposes of evaluating transportation projects during the various phases of MDOT/SHA's project development process including support for travel demand modeling, traffic operational modeling/simulation, safety studies, crash data analysis, congestion management strategies, ITS/TSMO initiatives, preliminary concepts and cost estimates, environmental traffic analysis, traffic data collection, multimodal transportation analysis, transit ridership analysis, toll revenue studies, general traffic engineering tasks, CAV technologies/analyses, and all other professional engineering services related to comprehensive travel forecasting and traffic analysis services.

Consultant staff may be asked to provide on-site assistance for all services previously listed.

MDOT 11  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



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**4-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 18-2440-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 12  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**February 6, 2019**



Contact: *Jada Wright*  
410-545-0330  
[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**5-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Mechanical Cleaning and Sweeping of Paved Surfaces at Various Locations in Garrett County; *4101161421SB*

ADPICS No.: 4101161421

**Contract Description:** This open-ended, on-call contract provides all labor, materials, and equipment necessary to perform the activities for the mechanical cleaning and sweeping of paved surfaces at various locations in Garrett County.

**Award:** TL Margroff Enterprises, LLC  
Accident, MD

**Contract Term:** 02/21/2019\* – 06/30/2021 (*\*or earlier upon BPW approval*)

**Amount:** \$391,250 NTE (*Small Business Reserve*)

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	TL Margroff Enterprises, LLC	\$391,250
	Accident, MD	

Outdoor Contractors, Inc.	\$466,800
Williamsport, MD	

Quiet Sweep, Ltd.	\$794,667
Rockville, MD	

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** Outdoor Contractors, Inc.  
Williamsport, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on October 9, 2018 notifying 705 potential contractors, 98 of which were MDOT-Certified Minority Business Enterprises (MBEs). Bids were opened on November 8, 2018.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



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**5-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd)***

The Maryland Department of Transportation State Highway Administration has confirmed TL Margroff Enterprises, LLC's bid price.

All work conducted will be 100% performed by a State Certified Small Business.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J02B0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-3072-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 14  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**February 6, 2019**



Contact: *Jada Wright*  
410-545-0330  
[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**6-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Median and Roadside Mowing, Trimming and Litter Pick-Up at Various Locations in Northern Anne Arundel County; 4272G51421

ADPICS No.: 4272G51421

**Contract Description:** This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the activities for median and roadside mowing, trimming, and litter pick-up at various locations in Northern Anne Arundel County.

**Award:** A. Marquez Trucking, Inc.  
Silver Spring, MD

**Contract Term:** 02/21/2019\* – 12/31/2021 (\*or earlier upon BPW approval)

**Amount:** \$697,700 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** A. Marquez Trucking, Inc. \$ 697,700  
Damascus, MD

Bluestone Contracting Corporation \$ 718,900  
Somerdale, NJ

GoveSource, LLC. \$ 806,500  
Exton, PA

P2 Cleaning Services \$1,089,000  
Baltimore, MD

Bry's Lawn Care & Landscaping, LLC \$1,209,000  
Forest Hill, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

MDOT 15  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



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6-M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

**Incumbent:** A. Marquez Trucking, Inc.  
Silver Spring, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on August 21, 2018 notifying 872 potential contractors, 110 of which were MDOT-Certified Minority Business Enterprises (MBEs). Bids were opened on September 20, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed A. Marquez Trucking, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 18-3062-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 16  
**DEPARTMENT OF TRANSPORTATION**  
**ACTION AGENDA**  
**February 6, 2019**



Contact: Olu Okunola 410-545-8754  
okunola@sha.state.md.us

**7-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309 (f) (1) (ii); Annotated Code of Maryland

**Property:** MC# 18-2578; Charles Soper ( $\pm$  0.469 acres), located at MD 216, adjacent to Buch Way in Howard County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Olde Scaggsville, LLC

**Consideration:** \$220,000

**Appraised Value:** \$220,000 – Lipman Frizell & Mitchell (LF&M), (Selected)  
\$280,000 – Gregory Jones, (Approved)  
Bill Caffrey, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on June 26, 2018. The 45-day review period expired on August 10, 2018.

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1971, MDOT SHA acquired the subject property for construction of the MD 216 (Old Scaggsville Rd) Project. The subject parcel is no longer needed by MDOT SHA. MDOT SHA obtained two appraisals in 2017 in the amounts of \$340,000 and \$401,500. The \$340,000 value was selected for negotiations. Subsequently, when no settlement was reached between MDOT SHA and the prospective buyer on the sale price, the buyer's appraisal by LF&M was submitted for review in 2018. The LF&M appraisal concluded a value of \$220,000 which was reviewed and selected for negotiations by MDOT SHA Appraisal Review. MDOT SHA obtained an updated appraisal as well in 2018 in the amount of \$280,000. MDOT SHA proposes to convey the subject parcel to the sole adjoining owner, Olde Scaggsville LLC., through a negotiated sale of \$220,000 which is 100 % of the LF&M appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 17  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



Contact: *Olu Okunola*  
410-545-8754  
*OOkunola@sha.state.md.us*

**8-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Easement*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a slope easement.

**Authority:** State Finance and Procurement Article, § 10-305  
Annotated Code of Maryland

**Property:** MC# 18-2588  
Anna M. Schafer ( $\pm$  0.024 acres), located at the northern corner of U.S. 1 and Joppa Rd, Nottingham MD, Baltimore County

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Maryland CVS Pharmacy, L.L.C.

**Consideration:** \$500

**Appraised Value:** N/A      **Special Conditions:** N/A

**Legislative Notice:** N/A      **State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1995, MDOT SHA acquired fee simple property, easements and other rights and controls for the U.S.1 (Belair Road) project. A portion of the revertible easement for supporting slopes is no longer needed. MDOT SHA seeks to release the easement to Maryland CVS Pharmacy, L.L.C. for an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 18  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



Contact: *Olu Okunola*  
410-545-8754  
*OOkunola@sha.state.md.us*

**9-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) road conveyance.

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 18-2611

Old MD 124 (Washington Grove Lane): From the cul-de-sac near MD 115 (Muncaster Mill Rd.) southwesterly to the eastern corporate limits of the City of Gaithersburg, for a distance of 1.78 miles more or less; and located in Montgomery County, Maryland.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Montgomery County, Maryland

**Consideration:** \$ 1.00

**Appraised Value:** N/A      **Special Conditions:** None

**Fund Source:** N/A      **Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** Montgomery County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated November 5, 1998 between Montgomery County and MDOT SHA.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 19  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



Contact: June R. Hornick  
410-865-1039  
[jhornick@mdot.state.md.us](mailto:jhornick@mdot.state.md.us)

**10-GM. THE SECRETARY'S OFFICE**  
*General/Miscellaneous: Certificates of Participation Sale*

**Recommendation:** That the Board of Public Works approve a request by the Maryland Department of Transportation (MDOT), made by the Secretary of Transportation, to participate in the issuance and sale by MDOT for Certificates of Participation Maryland Aviation Administration, Baltimore/Washington International Thurgood Marshall Airport Shuttle Bus Fleet Acquisition, Series 2019 (the Certificates) at a public sale to occur on or before March 30, 2019, as determined by the Secretary, taking into account then current market conditions.

**Amount:** Certificates in an amount not to exceed \$30,000,000

**Anticipated Sale Date:** March 6, 2019

**Maturities:** Not to exceed 15 years

**Method of Sale:** Public Competitive Sale by electronic bid

**Use of Proceeds:** Proceeds will be used to finance the acquisition of forty — fifteen 60' and twenty-five 40' — clean diesel shuttle buses (“the Buses”) for shuttle services for Baltimore Washington Thurgood International Airport.

**Requesting Agency Remarks:** Should market conditions prevent the sale of the Certificates, the Transportation Trust Fund will pay for the bus purchases and be reimbursed when market conditions improve.

Several agreements are involved in completing this transaction including a Conditional Purchase Agreement, under which purchase installments are paid by the State of Maryland from the Transportation Trust Fund in an amount equal to debt service on the Certificates and a Trust Agreement. The Trustee will be procured by the State Treasurer’s Office.

The Conditional Purchase Agreement and the Trust Agreement will be submitted to the members of the Board of Public Works for review and signature within a week of the sale.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

MDOT 20  
DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
February 6, 2019



Contact: Linda D. Dangerfield  
410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**11-GM. MARYLAND AVIATION ADMINISTRATION**  
***Record Correction***

**Recommendation:** That the Board of Public Works accept a correction to the record in which a contract funding source was incorrectly outlined.

**Original Approval:** 08/01/2018; MDOT 2-E

**Original Funding Source:** 100% Special Funds (Capital Budget)

**Corrected Funding Source:** 100% Other Funds (Certification of Participation)

**Background:** The Board of Public Works approved a contract for the purchase and delivery of ten Xcelsior 40-foot diesel buses and ten Xcelsior 60-foot Articulated diesel buses for Baltimore/Washington International Thurgood Marshall Airport. The item inappropriately reported the funding source for the purchase. All other information on Item 2-E is correct.

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**BOARD OF PUBLIC WORKS - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

February 6, 2019

	Pages
Construction	1 and 2
Construction Modification	3 and 4
Architecture and Engineering Modification	5 and 6
Maintenance	7 thru 12
Maintenance Modification	13 and 14
Real Property	15
Leases	16 thru 19
Capital Grants and Loans	20 thru 25

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**1-C. CONSTRUCTION CONTRACT**  
*Department of General Services*

**Contract ID:** Remove and Replace Roof Mounted Cooling Tower at Dept. of Education – Div. of Rehabilitation Services. Project No. LD-230-171-003, ADPICS No. 001B9400338

**Contract Description:** Remove and replace roof mounted cooling tower at the Department of Education, Division of Rehabilitation Services, 2301 Argonne Drive, Baltimore.

**Procurement Method:** Competitive Sealed Bids

<i>Bids</i>	<i>Amount</i>
Temp Air Co., Inc., Owings Mills, MD	\$ 331,874
M&E Sales, Inc., Hanover, MD	\$ 339,837
RLS Heating, A/C & Refrigeration, Orchard Beach, MD	\$ 349,159
Fresh Air Concepts, Linthicum, MD	\$ 410,000
Trinmar Contracting Services, Inc., Baltimore, MD	\$ 443,471

**Award:** Temp Air Co., Inc.

**Term:** 120 Calendar Days

**Amount:** \$331,874

**MBE Participation:** 20%      **VSBE Participation:** 5%

**Performance Bond:** Performance and payment bonds for 100% of contract amount

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 10, 2018. Five bids were received and opened on September 20, 2018. Temp Air Co., Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** Using Agency Funds transferred to DGS Clearing Account

**Resident Business:** Yes      **MD Tax Clearance:** 18-2549-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**  
*Baltimore City Community College*

**Contract ID:** Baltimore City Community College  
Project No: CC-623-981-701, ADPICS No. 001B9400110

**Original Contract Approved:** BPW 10/17/2018 Item A1

**Contractor:** Adrian L. Merton Inc., Capitol Heights, MD

**Contract Description:** Labor, materials, supervision, rigging, equipment, insurance, services, testing to:

- Replace chiller #1 with new chiller
- Overhaul chiller #2 after chiller #1 is replaced

**Original Procurement Method:** Emergency

**Modification Description:** Remove and replace chiller #2. The contract will also be extended by 71 non-compensable calendar days with a revised completion date of March 9, 2019.

**Original Contract Term:** 60 Calendar Days  
**Modification Term:** 71 Calendar Days

**Original Contract Amount:** \$497,865.11  
**Modification Amount:** \$220,420.59  
**Prior Modifications/Options:** \$ 9,973.97  
**Revised Total Contract Amount:** \$ 728,259.67

**Percent +/- (This Modification):** 44.27%  
**Overall Percent +/-:** 46.28%

**Original MBE Participation:** 48%  
**MBE Participation:** 48%

**Remarks:** Replacing chiller #2 instead of repairing it provides a better long-term value to the State.

**Fund Source:** MCCBL 2012, Item 018      **Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler 410.767.3174  
lauren.buckler@maryland.gov

**3-AE-MOD. ARCHITECTURE AND ENGINEERING CONTRACT MODIFICATION**  
*Department of General Services*

**Contract ID:** Freedom Readiness Center - Carroll County  
Project No.: M-900-160-004, ADPICS No. 001B7400144/COI02642

**Original Contract Approved:** BPW 09/21/2016; Item 3-AE

**Contractor:** Whitman Requardt & Associates, Baltimore, MD

**Contract Description:** Contract to provide architectural and engineering services to design the new 67,121 GSF readiness center and 6,700 NSF detached storage in Carroll County. The design contract term is 14 months.

**Original Procurement Method:** Maryland Architectural and Engineering Services Act

**Modification Description:** Aerial and ground photographic documentation of construction for site mapping, measuring, performance tracking, and construction verification

**Original Contract Amount:** \$ 2,711,815.83

**Modification Amount:** \$ 61,692.20

**Prior Modifications/Options:** N/A

**Revised Total Contract Amount:** \$ 2,773,508.03

**Percent +/- (This Modification):** 2.3%

**Overall Percent +/-:** 2.3%

**Fund Source:** MCCBL 2015 Item 105

**Remarks:** The facility will include spaces for administration, training, assembly, support, and equipment.

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy  
 410.767.7522  
 eric.lomboy@maryland.gov

**4-M. MAINTENANCE CONTRACT**  
***Department Of Human Services***

**Contract ID:** Unarmed Uniformed Guard Services at the Anne Arundel County Dept. of Social Services

Project No. 001IT820787, ADPICS No. 001B9400292

**Contract Description:** Unarmed uniformed guard services at the Anne Arundel County Department of Social Services.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
Watkins Security Agency, Inc., Baltimore, MD	\$398,708.00
Watson Security & Investigations, LLC, Glen Burnie, MD	\$398,918.40
Triune Security of MD, LLC, Bowie, MD	\$411,332.00
Abacus Corporation, Baltimore, MD	\$419,705.92
Alpha Security, Inc., Washington, DC	\$420,168.80
Universal Security, LLC, Rockville, MD	\$436,580.00
AFSI, Gaithersburg, MD	\$441,208.80
Feba Security Services, Inc., Lanham, MD	\$456,441.76
All Secure Security Company, Baltimore, MD	\$462,459.20
CSI Corporation of DC, Washington, DC	\$464,394.88
Broadway Services, Inc., Baltimore, MD	\$527,683.20
Capitol City Protective Services II, LLC, Lanham, MD	\$600,060.80
All County Security Agency, Inc., Ellicott City, MD	\$929,968.00

**Award:** Watkins Security Agency, Inc.

**Term:** 3/1/2019 – 2/28/2022 (With two – one year renewal options)

**Amount:** \$239,224.80 (Three Years)  
 \$ 79,741.60 Option year 1  
\$ 79,741.60 Option year 2  
 \$398,708.00 = Total + Option Years

**MBE Participation:** 0% (Single Element of Work)

**Hiring Agreement Eligible:** Yes

**4-M. MAINTENANCE CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on November 2, 2018. Approximately 648 vendors were notified of this solicitation electronically. Fifteen bids were received and opened on November 29, 2018. Two bids were rejected, one because the bidder could not meet the wage requirements, and another because the bidder did not meet the required experience. Watkins Security Agency, Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** N00 19 G0010 0819 70200 \$11,429.62  
N00 19 G3010 0819 70200 \$10,100.60  
N00 19 G4140 0819 70200 \$ 531.61  
N00 19 G5000 0819 70200 \$ 4,518.69  
N00 20 G0010 0819 70200 \$34,288.87  
N00 20 G3010 0819 70200 \$30,301.79  
N00 20 G4140 0819 70200 \$ 1,594.83  
N00 20 G5000 0819 70200 \$13,556.07  
N00 21 G0010 0819 70200 \$34,288.87  
N00 21 G3010 0819 70200 \$30,301.79  
N00 21 G4140 0819 70200 \$ 1,594.83  
N00 21 G5000 0819 70200 \$13,556.07  
N00 22 G0010 0819 70200 \$22,859.25  
N00 22 G3010 0819 70200 \$20,201.20  
N00 22 G4140 0819 70200 \$ 1,063.22  
N00 22 G5000 0819 70200 \$ 9,037.49

**Resident Business:** Yes

**MD Tax Clearance:** 18-3226-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy

410.767.7522

eric.lomboy@maryland.gov

**5-M. MAINTENANCE CONTRACT**  
***Department Of Human Services***

**Contract ID:** Unarmed Uniformed Guard Services at the Carroll County Department of Social Services

Project No. 001IT820871, ADPICS No. 001B9400273

**Contract Description:** Unarmed uniformed guard services at Carroll County Department of Social Services.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
Universal Security LLC, Rockville, MD	\$458,456.40
Watkins Security Agency, Inc., Baltimore, MD	\$520,187.70
Capitol City Protective Services II, LLC, Lanham, MD	\$669,883.50
Broadway Services, Inc., Baltimore, MD	\$681,688.44

**Award:** Universal Security LLC

**Term:** 3/1/2019 – 2/29/2024

**Amount:** \$458,456.40

**MBE Participation:** 0% (Single Element of Work)

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on June 15, 2018. Approximately 451 vendors were notified of this solicitation electronically. Eight bids were received and opened on July 31, 2018. Three bids were rejected. One because the bidder submitted duplicate bids, another did not confirm their bid, and the last because they could not meet the wage requirements. Additionally, one bid was withdrawn because the bidder stated they were unaware of the wage requirements. Universal Security, LLC has been found responsible, its bid responsive and has confirmed its bid.

**5-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** N06 19 G5000 0819 70600 \$18,125.90  
N06 19 G6010 0819 70600 \$12,083.94  
N06 20 G5000 0819 70600 \$54,483.85  
N06 20 G6010 0819 70600 \$36,322.57  
N06 21 G5000 0819 70600 \$54,802.40  
N06 21 G6010 0819 70600 \$36,534.93  
N06 22 G5000 0819 70600 \$55,120.94  
N06 22 G6010 0819 70600 \$36,747.30  
N06 23 G5000 0819 70600 \$55,439.51  
N06 23 G6010 0819 70600 \$36,959.68  
N06 24 G5000 0819 70600 \$37,101.23  
N06 24 G6010 0819 70600 \$24,734.15

**Resident Business:** Yes

**MD Tax Clearance:** 18-3094-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy 410.767.7522  
eric.lomboy@maryland.gov

**6-M. MAINTENANCE CONTRACT**

***Department of Public Safety and Correctional Services***

**Contract ID:** Unarmed Uniformed Guard Services at DPSCS - Southern Region (Worcester, Dorchester and Kent County) Project No. 001IT820899, ADPICS No. 001B9400305

**Contract Description:** Unarmed uniformed guard services at three of the Department of Public Safety and Correctional Services, Division of Parole and Probation, office facilities located in Worcester, Dorchester, and Kent Counties.

**Procurement Method:** Competitive Sealed Bidding

<b>Bids</b>	<b>Amount</b>
Universal Security, LLC., Rockville, MD	\$290,782.50
Stronghold Security, LLC., Lanham, MD	\$307,017.00
Chesapeake Strategies Group Inc., Oxford, MD	\$318,114.00
Watson Security & Investigation LLC, Glen Burnie, MD	\$318,319.50
The Spaulding Paralegal Firm, LLC, Lexington Park, MD	\$524,025.00

**Award:** Universal Security, LLC. (Small Business Reserve)

**Term:** 3/1/2019 – 2/28/2022

**Amount:** \$290,782.50

**MBE Participation:** 0% (Single Element of Work)

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on October 15, 2018 as a Small Business Reserve procurement. Approximately 605 vendors were notified of this solicitation electronically. Six bids were received and opened on November 15, 2018. One bid was rejected because the bidder did not supply all the necessary documentation. Universal Security, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** SC1100 19 8230 \$32,309.00      SC1100 20 8230 \$96,926.75  
SC1100 21 8230 \$96,926.75      SC1100 22 8230 \$64,620.00

**Resident Business:** Yes      **MD Tax Clearance:** 18-3057-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy 410.767.7522  
eric.lomboy@maryland.gov

**7-M-MOD. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Library for the Blind and Physically Disabled - Baltimore  
ADPICS No. 001B4400423/COI00301

**Original Contract Approved:** BPW Item 3-M, 3/5/14

**Contractor:** Abacus Corporation, Baltimore, MD

**Contract Description:** Contract to provide comprehensive building management and maintenance services for MSDE Library for the Blind and Physically Handicapped in Baltimore for a five year period.

**Original Procurement Method:** Competitive Sealed Bidding

**Modification Description:** Extend the current contract for an additional three months to allow time to procure a long term contract.

**Original Contract Term:** 4/01/2014 – 3/31/2019

**Modification Term:** 4/01/2019 – 6/30/2019

**Original Contract Amount:** \$1,244,201.40

**Modification Amount:** \$ 62,210.07

**Prior Modifications/Options:** N/A

**Revised Total Contract Amount:** \$1,306,411.47

**Percent +/- (This Modification):** 5%

**Overall Percent +/-:** 5%

**Remarks:** Contractor agrees to extend at the same terms, conditions, required contract provisions, and price.

**MBE Participation:** 30% **MBE Compliance:** 33%

**Fund Source:** R11 0001 11301 0812 \$62,210.07 **Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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wendy.scott-napier@maryland.gov

**8-RP. REAL PROPERTY**  
*Department of Natural Resources*

**Recommendation:** Corrective Deed

**Property:** 430 Pritts Road, Oakland  
Garrett County

**Grantee:** State of Maryland to the use of Department of Natural Resources

**Grantor:** Johnny L. Lipscomb and Tracy D. Lipscombs, husband & wife & Terry W. Imhoff and Ruth E. Imhoff husband and wife (collectively, the “Life Tenants”)

**Background:** Approval is requested for a corrective deed in connection with the Deep Creek Lake Buy Down Program. As part of the Deep Creek Lake Buy Down Program in 2002, the Department of Natural Resources (DNR) conveyed a parcel of land to Vella Mable Imhoff (Liber 903/folio 331), which was subsequently conveyed to Johnny L. Lipscomb and Tracy D. Lipscomb, husband and wife, Terry W. Imhoff and Ruth E. Imhoff, husband and wife (collectively, the “Life Tenants”) in a later deed (Liber 1547/folio 224). It was discovered that an error was contained in the original Imhoff recorded deed and plat from 2002. A deed is now required to correct the land records.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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**9-LT. TENANT LEASE**

***Institute for Emergency Medical Services Systems***

**Recommendation:** Approve ten year lease renewal with one - five year renewal option subject to future BPW approval.

**Background:** Reference is made to DGS Item 26-LT-MOD (8/5/15) in which the Board of Public Works approved a five year lease which expired on August 31, 2018. That lease had a six-month holdover period which expires on February 28, 2019.

**Landlord:** Goldstar Berwyn Investor, LP.  
5113 Berwyn Rd, College Park, MD 20740

**Property Location:** 5111 Berwyn Rd, College Park, MD 20740

**Space Type:** Office                    **Lease Type:**                    **Sq.Ft.:** 3,954  
**Duration:** 10 years                    **Effective:**                    3/1/2019  
**Annual Rent:** \$65,241 (Year One)                    **Square Foot Rate:** \$16.50/SF (Year One)

**Utilities & Custodial Responsibility:** Landlord

**Previous Board Action:** 26-LT-MOD (8/5/15)

**Fund Source:** 12% General, 78% Federal Grant

**Remarks:**

1. MIEMSS currently pays \$13.00/SF in rent, which does not include utilities and janitorial expenses (estimated at \$3.50 per sf).
2. The new rental rate of \$16.50 does include utilities and janitorial expenses and will escalate at 3% annually.
3. This lease contains a termination for convenience and the standard six month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

**10-LT. TENANT LEASE**

## Institute for Emergency Medical Services Systems

**Recommendation:** Approve new ten year lease with one 5-year renewal option subject to future BPW approval.

**Background:** The Maryland Institute for Emergency Medical Services Systems (MIEMSS) has requested expansion storage space of 11,522 net usable square feet for the purpose of storage. This space is located in the adjacent building next to 5111 Berwyn Road, where MIEMSS office space is leased.

**Landlord:** Goldstar Berwyn Investor, LP.  
5113 Berwyn Rd, College Park, MD 20740

**Property Location:** 5113 Berwyn Rd, College Park, MD 20740

**Space Type:** Office      **Lease Type:** Renewal      **Sq.Ft.:** 11,522  
**Duration:** 10 years      **Effective:** 3/1/2019  
**Annual Rent** \$115,220.00 (Year One)      **Square Foot Rate:** \$10.00/SF (Year One)

### ***Utilities & Custodial Responsibility: Tenant***

***Previous Board Action:*** N/A

**Fund Source:** 12% General, 78% Federal Grant

### Remarks:

1. New lease begins at \$10.00/SF net of utilities and janitorial and escalates 3% annually.
  2. This lease contains a termination for convenience and the standard six month holdover period.
  3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D, because of the advantageous location of this space to the location of accompanying lease space being renewed in the adjacent building at 5111 Berwyn Road.

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## **BOARD OF PUBLIC WORKS**

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**THIS ITEM WAS:**

**APPROVED**

## **DISAPPROVED**

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION

**Revised**

Contact: Wendy Scott-Napier 410.767.4088  
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**11-LT-MOD.**

**TENANT LEASE**

*Department of Juvenile Services*

**Recommendation:** Approve expansion of existing lease by 2,643 nusf and modification of the previously approved rent schedule without increasing the State's lease costs.

**Previous Board Action:**

DGS Item 36-LT (6/20/18)

**Background:** Reference is made to Item 36-LT approved by the Board of Public Works on 6/20/18, wherein the Board approved a new ten year lease for the relocation of the Department of Juvenile Services (DJS) headquarters. The initial lease was competitively procured per RFP LA-02-18. Following approval of the new lease and during the planning stages of the Hickey School renovations, it was discovered that additional employees would be displaced from Hickey and would need to be relocated at the headquarters site. In addition to the expansion of space, the BPW is also asked to approve an adjustment in the rent schedule. The original lease approval included a ten month rent abatement to the State. Due to delays encountered in the space planning process for this lease, the rent shall now be abated for five months and payments shall be made for months 6 – 24 at an average rate of \$12.57. This adjustment was necessary to satisfy the Landlord's loan covenants regarding operating cash flow for the building, but will not increase the State's lease costs.

**Landlord:** Redwood Tower Limited Partnership  
2700 Westchester Avenue, Suite 303, Purchase, NY 10577

**Property Location:** 217 E Redwood Street, Baltimore, MD 21202

<b>Original Sq. Ft.:</b>	51,138	<b>Original Annual Rent:</b>	\$1,231,103.17 (average)
<b>Modified Sq. Ft.:</b>	<u>2,643</u>	<b>Modified Annual Rent:</b>	<u>\$ 63,643.44</u> (average)
<b>Total Sq. Ft.:</b>	53,781	<b>Total Annual Rent:</b>	\$1,294,746.61 (average)

**Space Type:** Office      **Lease Type:** Modification/Expansion  
**Sq. Ft. Rate:** \$24.08 (average) **Duration:** 10 yrs      **Effective:** 3/1/2019

**Utilities & Custodial Responsibility:** Landlord

**Fund Source:** V00D02 1222 1301 11222

**Remarks:**

1. This lease contains a termination for convenience clause with a six month holdover period.
2. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy 410.767.4107  
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## 12-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** The Board of Public Works with respect to Grantee, Richardson Maritime Museum Incorporated (formerly The James B. Richardson Foundation, Inc.):

1. Consent to the Grantee selling grant-funded real property; and
2. Allow the Grantee to retain the sale proceeds to use as described.

**Grantee:** Richardson Maritime Museum Incorporated  
(formerly James B. Richardson Foundation, Inc.)

**Property:** 401 High Street, Cambridge, Maryland 21613

**Prior Action:** DGS Item 32-CGL (9/27/1995)/1994 MCCBL \$300,000

**Background: The Grant.** In 1994, the State, through its Capital Grant and Loan program, granted \$300,000 in general obligation bond proceeds to the Grantee to use to preserve and promote the boat building heritage of Dorchester County and the Chesapeake Bay Area through research, preservation, exhibition of artifacts and archives, and an education facility for the marine trades. Specifically, the Grantee used the funds to provide a more secure contemporary facility by renovating the facility's roof, lighting, main lobby, third floor, bathroom, security/fire system, and HVAC unit, and making the facility handicap-accessible.

**Grant Agreement.** The grant agreement between the State and the Grantee states:

*Disposition of Property.* Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant.

**Reason for Sale.** In addition to the grant-funded High Street property, the Grantee also has property on a four-acre waterfront site at 103 Hayward Street. The Grantee seeks to relocate its existing museum, consolidating operations at its Hayward Street site; this is an integral step in Grantee's plan to create a significant project that will benefit Cambridge in many ways. For example, at Hayward Street a new boatworks building was opened which allows larger wooden vessels to be repaired and built. The new location has allowed the organization to focus on expanding youth programs and develop a trade school. The marine industry currently has difficulty employing skilled technicians statewide. The school will provide placement services for its graduates. The facility is in an optimum location for growth of the organization which will generate economic and cultural growth in the community.

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**12-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

***Background:*** (cont'd)

*Proposed Sale.* Grantee seeks Board of Public Works approval to sell the grant-funded property to Driftwood Realty, LLC for \$255,000. Closing is scheduled on or before March 8, 2019.

*Use of Proceeds.* The Grantee further requests the Board to allow it to retain sale proceeds to use toward the one-site consolidation. The Grantee will continue its efforts to support the mission to preserve and promote the boat building heritage of Dorchester County and the Chesapeake Bay area. In that way, the Grantee is continuing to direct the funds toward the purpose for which they were originally granted.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Ahmed Awad 410.767.6589  
ahmed.awad@maryland.gov

**13-CGL. CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** The Board of Public Works approve a grant of \$1,300,950.00 to Tuerk House, Inc., (Baltimore City).

**Project:** This project is for the comprehensive renovation of the Tuerk House main campus at 730 Ashburton Street, Baltimore, Maryland 21216. A 100-room former Lutheran Hospital building that Tuerk House acquired in 1993. The project is to be completed in phases. This contract is for the renovation of the 3<sup>rd</sup> floor. This project will increase long-term and intermediate residential capacity from 69 beds to 95 beds and serve an additional 150 individuals annually from the current 560 served. Outpatient/intensive outpatient capacity will increase by an additional 160 individuals served annually over the current 320 individuals served.

**Award:** Trionfo Builders, Inc., \$1,858,500  
Sykesville, MD  
State Share 70% \$1,300,950

**Fund Source:** The Maryland Department of Health (MDH) has determined the grantee is required to provide a 30% local share of the eligible project cost.

Total Project Cost	\$1,858,500
Eligible Project Cost	\$1,858,500
<b>State Share (70%) This Action</b>	<b>\$1,300,950</b>
State Share (70%) Prior Action	\$ 121,380 MCCBL 2017 (CHFF) MDH #28104-01 and 28105-01
Grantee Share (30%)	\$ 557,550 Cash reserves

**Remarks:**

1. Grantee is a nonprofit Federally Qualified Health Center organization.
2. In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

Contact: Shirley Kennedy  
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**14-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works with respect to Grantee, 6040 Harford ALF, LLC:

1. Consent to the Grantee selling grant-funded real property; and
2. Require the Grantee to return to the Board of Public Works at a later date to determine whether the Grantee must repay the State a percentage of the proceeds that are allocable to the grant, and, if so, the amount to be repaid.

**Grantee:** 6040 Harford ALF, LLC

**Property:** 6040 Harford Road, Baltimore, Maryland 21214

<b>Prior Action:</b> DGS Item 18-CGL (11/1/17)/2017 MCCBL	\$ 50,000
DGS Item 23-CGL (2/21/18)/2017 MCCBL	\$200,000

**Background:**

*The Grant.* In 2017, the State, through its Capital Grant and Loan program, granted \$250,000 in general obligation bond proceeds to the Grantee to use toward the acquisition of the grant-funded property, asbestos testing and analysis, design, A/E services, and kitchen design and countertops. With the grant funds, Grantee acquired, renovated, and equipped to use as an assisted living and medical day care center at 6040 Harford Road, Baltimore City.

*Grant Agreement.* The grant agreement between the State and the Grantee states:

*Disposition of Property.* Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant.

*Hardship.* In the year since receiving the grant funds, two of Grantee's five members departed the LLC. The departure of 40% of the business ownership creates a hardship. Additionally, a new Medicaid rule taking effect March 2019 would require the LLC to divest itself of one of its businesses; specifically, the new rule does not allow the assisted-living component to be part of an adult day-care company. Furthermore, Grantee has received an estimate in excess of \$1 million to repair mold growth at the facility. Grantee's remaining three members cannot afford to continue the project due to the departure of the other two members, the unanticipated costs of mold remediation, and the new Medicaid rule.

**Revised**

**14-CGL. CAPITAL GRANTS AND LOANS (cont'd)**

***Background:* (cont'd)**

*Proposed Sale.* Grantee seeks Board of Public Works approval to sell the grant-funded property to Clinical Management and Development Services, Inc., an entity which intends to further invest approximately \$2 million in the building to operate a drug treatment facility there. The facility will be used for residential substance abuse treatment for 104 patients. Individual and group counseling, mental health therapy, social services case management work, and meals will be offered. Approximately 24 permanent jobs will be created; the construction will employ roughly 30 people.

*Use of Proceeds.* Grantee and Clinical Management and Development Services, Inc. have agreed to a purchase price of \$1.9 million: Grantee's net proceeds are \$278,422. Grantee will return to the Board at a later date for the Board to determine whether Grantee must repay the proceeds allocable to the grant, and if so, how much.

Closing is scheduled after the study period ends according to the purchase agreement on February 26, 2019 and the purchasers are satisfied with the condition of the property.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

Contact: Lauren Buckler  
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**15-AE. ARCHITECTURE AND ENGINEERING SERVICES**  
***Department of Health***

**Contract ID:** Department of Health Master Plan  
Project No. BD-000-180-003, ADPICS No. 001B9400303

**Contract Description:** Prepare facilities master plan to guide investment decisions pertaining to facility assets to best support MDH's forecast services and administrative programs.

**Procurement Method:** Qualification Based Selection

<b>Proposals</b>	<b>Rank</b>
Marshall Craft Associates, Inc., Baltimore, MD	1
Cannon Designs, Baltimore, MD	2
Array, Baltimore, MD	3

**Award:** Marshall Craft Associates, Inc.

**Term:** 12 Months

**Amount:** \$1,279,761

**MBE Participation:** 30% **VSBE Participation:** 2%

**Remarks:**

In the last two fiscal years, the Joint Chairmen's Reports on the State Capital Budget have requested MDH to prepare a Facilities Master Plan:

*Joint Chairmen's Report-State Capital Budget FY 2018:*

Facilities Master Plan (MA00): The budget committees remain concerned about the ongoing condition of the residential facilities that the State operates, and thus request that DHMH begin work on a Facilities Master Plan. This document should be written in accordance with the guidelines provided for such a plan by DBM. The full Facilities Master Plan should be completed by October 1, 2018, and . . . the conceptual Facilities Master Plan with early action items by October 1, 2017.

*Joint Chairmen's Report-State Capital Budget FY 2019:*

Facilities Master Plan (MA00): The budget committees request that MDH submit a Facilities Master Plan, written in accordance with the guidelines provided for such a plan by DBM, which builds upon the conceptual Facilities Master Plan previously submitted. The report shall be due by October 1, 2018.

# Supplemental

## 15-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

### **Remarks: (cont'd)**

MDH completed and submitted the conceptual Facilities Master Plan timely. MDH has requested the legislature to extend by one year the date to complete the full Facilities Master Plan. DBM has indicated that MDH should complete a Facilities Master Plan that can assist in identifying capital projects to include in the five-year Capital Improvement Program.

The solicitation for this procurement was advertised on *eMaryland Marketplace* on August 6, 2018. Four firms submitted Letters of Interest; three firms submitted technical proposals. All three were evaluated as responsive. The proposals were evaluated and ranked by a committee. DGS Procurement then began fee negotiations with the highest ranking firm, Marshall Craft Associates, Inc. Three fee negotiation meetings occurred in November and a fair and reasonable fee was negotiated.

MDH occupies 16 locations throughout the State. Facility types include psychiatric hospitals, maximum security psychiatric hospitals, residential centers for developmentally disabled individuals, chronic care hospitals, and agency administrative offices. The process will provide MDH and the State with a comprehensive understanding of the agency's current and forecast space needs, patient experience, and fiscal reality to efficiently provide for its future needs.

**Fund Source:** FFY 2018, PCA A223G, AOBJ 1441, \$200,000 General Fund  
FFY 2018, PCA 10257, AOBJ 0808, \$1,079,761.00 General Fund

**Resident Business:** Yes

**MD Tax Clearance:** 18-2680-1111

*This Item was withdrawn as DGS Item 3-AE from the January 2, 2019 Agenda.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

Contact: Ahmed Awad

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## 16-CGL. CAPITAL GRANTS AND LOANS *Department of Health*

**Recommendation:** The Board of Public Works (BPW) approve a grant of \$154,294.00 to *Key Point Health Services, Inc. (KPHSI)*.

**Project:** The acquisition of a three-bedroom house located at 5905 Johnnycake Road, Baltimore, MD 21207. This building will provide housing for three persons with mental disability. The sales contract price is \$205,000.

<b>Appraisals:</b>	William Riedel, Fallston, MD	\$208,000
	Jayson Taylor, Jarrettsville, MD	\$210,000
	DGS accepted appraisal	\$208,000
	<b>Eligible Cost</b>	<b>\$205,725*</b>

\*Contract price at \$205,000 plus appraisals cost of \$725.

**Fund Source:** The Maryland Department of Health has determined the grantee is responsible for providing 25% of the eligible project cost.

Total Project Cost	\$205,725	
Eligible Project Cost	\$205,725	
State Share (75%)	\$154,294	MCCBL 2016, CHFFund MDH #14512-03
Grantee Share (25%)	\$ 51,431	Mortgage, Harford Bank

**Remarks:**

1. Grantee is a nonprofit organization.
2. In accordance with § 24-606(d) of the *Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

*This item was withdrawn as item 14-CGL from the January 2, 2019 Agenda.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**