

**BOARD OF PUBLIC WORKS**  
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**MARCH 6, 2019**

**MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE**  
**GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401**

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Contact: Gabriel Gnall 410.260.7335  
gabriel.gnall@maryland.gov

1. **BOARD OF PUBLIC WORKS**  
*Procurement Agency Activity Report*

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*General Services*

*September 2018*

**Authority:** COMAR 21.02.01.05

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

2. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging and filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

18-0225 *PARKWOOD CIVIC ASSOC.* – To reconfigure and expand a community marina by removing a pier, platform and piles and constructing a pier, platform, finger piers and mooring piles.

*Annapolis, Back Creek*

*Special conditions: Requirement for removing existing structures before constructing new structures.*

**QUEEN ANNE’S COUNTY**

18-0974 *KENNERSLEY POINT MARINA, INC.* – To reconfigure and expand a marina by constructing a floating pier and finger piers, replacing a timber bulkhead, and installing a boat ramp.

*Church Hill, Island Creek*

*Special conditions: Requirements for bulkhead design and construction.*

**TALBOT COUNTY**

18-0389 *TILGHMAN ISLAND MARINA* – To hydraulically or mechanically maintenance dredge an area in the marina.

*Tilghman, Chesapeake Bay/Knapps Narrows*

*Special conditions: Requirements for dredged material disposal plan, Coast Guard approval for hydraulic dredge pipe installation or contingency if approval is not granted, pipeline markers, staking before dredging, inadvertent release procedures, maintenance dredging guidelines, dredged materials transport and post-dredge bathymetric survey,*

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2. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands Licenses*

**TALBOT COUNTY** (cont'd)

- 18-0399      *DOAK CONN III* – To hydraulically or mechanically maintenance dredge an area and provide for a six-year dredging period.
- Tilghman, Dogwood Harbor*
- Special conditions: Time-of-year restriction. Requirements for dredged material disposal plan, Coast Guard approval for hydraulic dredge pipe installation or contingency if approval is not granted, pipeline markers, staking prior to dredging, inadvertent release procedures, maintenance dredging guidelines, dredge materials transport and post-dredge bathymetric survey,*

**WORCESTER COUNTY**

- 18-0921      *WORCESTER CO. DEPT. OF PUBLIC WORKS* – To replace a bridge along with associated piles and abutments to comply with AASHTO load capacity requirements.
- Snow Hill, Bayside Road, Paw Paw Creek*
- Special conditions: Restore disturbed wetlands to original contours and original plant species upon completion of construction.*

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*Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
*Down Payment Settlement Expense Loan Program***

**Recommendation:** That the Board of Public Works approve DHCD releasing second lien deeds of trust to facilitate short sales in exchange for unsecured promissory notes. The promissory notes will be for the current balance amounts.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release** State Finance and Procurement Article, § 10-305,

**Security Interest:** Annotated Code of Maryland

	<i>Original Loan</i>	<i>Current Balance</i>
Troy A. Clegg 8 Cindy Lane, Capitol Heights 20743 Prince Georges County	\$7,500	\$6,000
Shawn Hershberger 15 N. Chase Street, Cumberland 21502 Allegany County	\$5,000	\$5,000
Yolanda S. Jenkins 5901 Tamar Road #11, Columbia 21045 Howard County	\$10,000	\$3,938

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Contact: Ellen Frketic 410-729-8307  
efrke@menv.com

4. **MARYLAND ENVIRONMENTAL SERVICE**  
***General Obligation Bond Proceeds***

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following contracts in the amount of \$131,360.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

***Eastern Correctional Institution***  
***Co-Generation Plant***

1. **Description:** New Boiler Feed Pump Installation  
MES Project # 1-19-4-18-2  
**Procurement Method:** Sole Source  
**Award:** Tyner Equipment Corporation, Perry Hall, MD  
**Amount:** \$ 35,061  
**Fund Source:** MCCBL of 2017  
198 MCCBL 2017 (PCA 12039)  
**Resident Business:** Yes  
**MD Tax Clearance:** 19-0093-1111  
**Term:** 6 months
  
2. **Description:** Automatic Self-Cleaning Water Filters  
MES Project # 1-19-4-19-2  
**Procurement Method:** Sole Source  
**Award:** Orival, Inc., Englewood, NJ  
**Amount:** \$ 41,889  
**Fund Source:** MCCBL of 2015: *MES Infrastructure Improvement Fund*  
176 MCCBL 2015 (PCA 11081)  
**Resident Business:** No  
**MD Tax Clearance:** 19-0294-0000  
**Term:** 6 months

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4. **MARYLAND ENVIRONMENTAL SERVICE** (*cont'd*)  
***General Obligation Bond Proceeds***

***Eastern Correctional Institution***  
***Water and Wastewater Treatment Plants***

***Description:*** Install fiber optics lines  
Network Managed Services and Support/F50B5400024

***Procurement Method:*** Statewide NMS Master Contract  
[DoIT Contract 060B6400046]

***Award:*** Skyline Technology Solutions, Glen Burnie, MD.

***Amount:*** \$ 54,410

***Fund Source:*** MCCBL of 2015: *MES Infrastructure Improvement Fund*  
176 MCCBL 2015 (PCA 11081)

***Resident Business:*** No

***MD Tax Clearance:*** 19-0031-1111

***Term:*** 60 calendar days

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Contact: Ellen Frketic 410-729-8307  
efrke@menv.com

5. **MARYLAND ENVIRONMENTAL SERVICE**  
*Eastern Pre-Release Unit*

**Construction Contract:** Eastern Pre-Release Unit Wastewater Treatment Plant Upgrade  
MES Project # 1-19-2-06-5R

**Description:** Construct membrane wastewater treatment plant and gravel access road; decommission existing lagoon.

**Procurement:** Competitive Sealed Bids

**Bids:**

M2 Construction LLC, Landisville, PA	\$6,092,000
W.M. Schlosser Co. Hyattsville, MD	\$6,877,000

**Award:** M2 Construction LLC

**Amount:** \$6,092,000

**Term:** 540 calendar days

**MBE Participation:** 7.6%

**Remarks:** The wastewater treatment plant (WWTP) at the Eastern Pre-Release Unit is an obsolete lagoon system that has been in operation since 1963. The WWTP was issued a new discharge permit in 2013 with ammonia limits that it has not consistently been able to meet. Flows have increased beyond the facility's permitted capacity. Upgrade and expansion of the WWTP is necessary to comply with the discharge permit. This project will: (1) replace the lagoon with a membrane treatment system that will be capable of enhanced nutrient removal (ENR)-level treatment; and (2) remove the existing lagoon and returning the site to its original condition.

When the project was originally solicited, the bids significantly exceeded the construction budget. The scope of work was revised to lower costs and the project re-advertised in *eMaryland Marketplace* and on the MES website. MES directly solicited 22 general contractors. Two bids were received.

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5. MARYLAND ENVIRONMENTAL SERVICE (cont'd)  
*Eastern Pre-Release Unit*

**Fund Sources:** MCCBL of 2015, 2016, 2017, 2018: *MES Infrastructure Improvement Fund (UB00)*  
MCCBL Pre-Authorization Act of 2019: *MES Infrastructure Improvement Fund (UB00)\**

\*The MCCBL Preauthorization Act of 2019 pre-authorizes \$881,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this contract.

**Appropriation Code:** 176 MCCBL 15 (PCA# 11079) - \$375,194.28  
177 MCCBL 16 (PCA# 12006) - \$ 3,149,263  
198 MCCBL 17 (PCA# 12038) - \$ ~~1,650,000~~ **\$1,555,120**  
266 MCCBL 18 (PCA# 12052) - \$ ~~36,542.72~~ **\$132,000**

**Tax Compliance No.** 19-0057-1101 **See attached letter**

**Resident Business:** No

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Larry Hogan GOVERNOR  
 Boyd K. Rutherford LT. GOVERNOR  
 Roy McGrath DIRECTOR/CEO

June 14, 2019

Ms. Sheila McDonald, Executive Secretary  
 Board of Public Works  
 Louis L. Goldstein Treasury Building  
 80 Calvert Street, Room 117  
 Annapolis, MD 21401

Dear Ms. McDonald:

*Sheila*

The purpose of this letter is to correct fund source amounts for projects previously approved by the Board of Public Works. Please note that the fund sources did not change, only the amounts for these two projects. The projects and the approved and corrected amounts are as follows:

1. Eastern Pre-Release Unit WWTP Upgrade: March 6, 2019 Secretary's Agenda, Item 5

Fund Source	Approved Amt.	Revised Amt.
198 MCCBL 17 (PCA <del>12040</del> <sup>12039</sup> )	\$1,650,000	<b>\$1,555,119.72</b>
266 MCCBL 18 (PCA <del>12050</del> <sup>12052</sup> )	\$36,542.72	<b>\$132,000.00</b>

2. Eastern Correctional Inst. WWTP Upgrade: May 8, 2019 Secretary's Agenda, Item 11

Fund Source	Approved Amt.	Revised Amt.
198 MCCBL 17 (PCA 12040)	\$5,772,000.00	<b>\$5,299,370.56</b>
266 MCCBL 18 (PCA 12050)	\$3,725,776.56	<b>\$4,198,406.00</b>

If you have any questions about these changes or require additional information, please do not hesitate to call me at (410) 729-8307.

Sincerely,

*Ellen*

Ellen A. Frketic, Chief  
 Water/Wastewater Engineering Division  
 Environmental Services Group

cc: Billy Kessel  
 Mohamed Mohamed

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*Contact: Catherine A. Kelly 410-576-6163  
catherine.a.kelly26.nfg@mail.mil*

**6. MILITARY DEPARTMENT  
*Volunteer Company Assistance Fund***

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize the following grants up to the total amount of \$200,000 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

**Background:** The Maryland State Firemen’s Association has approved the requests of the following volunteer fire companies and certifies that its recommendations comply with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the grants will be used as represented and that give the State appropriate and adequate security in the equipment purchased. The Military Department verifies that the funds are available in the Volunteer Company Assistance Fund.

**Fund Source:** D50H0106 -- MISV3 -- 1433/3001

**ALLEGANY COUNTY**

<i>Requestor</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Grant Amount</i>	<i>Project Cost</i>
Baltimore Pike Volunteer Fire Company	Engine	Replacement	\$150,000	\$510,302

**ALLEGANY COUNTY**

<i>Requestor</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Grant Amount</i>	<i>Project Cost</i>
Borden Shaft Volunteer Fire Company No. 1	Engine/Pumper	Replacement	\$50,000	\$552,186

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Contact: Philip Hutson 410.333.1560  
phutson@mdstad.com

7. **MARYLAND STADIUM AUTHORITY**  
**MARYLAND DEPT OF TRANSPORTATION, MD TRANSIT ADMINISTRATION**  
*Easement for Camden Station*

**Recommendation:** That the Board of Public Works approve the Maryland Stadium Authority granting a perpetual easement to the Maryland Department of Transportation Maryland Transit Administration for the Light Rail and the MARC lines on South Howard Street in front of Camden Yards, including the Camden Station.

**Authority:** § 10-613, Economic Development Article;  
§ 10-305, State Finance & Procurement Article,  
Annotated Code of Maryland

**Grantor:** Maryland Stadium Authority

**Grantee:** MDOT MTA

**Property:** 7.539 acres adjacent to CSX and Light Rail Tracks  
South Howard Street, Baltimore City  
(from approximately West Camden Street to West Howard Street)  
Includes the Light Rail Station known as Camden Station

**Consideration:** \$0

**Background:** The MARC/Light Rail station at Camden Yards, erected over 20 years ago, was intended to be temporary. Reference is made to Secretary's Agenda Items 8 (10/3/18) and 7 (12/20/17) in which the Board of Public Works approved the award of a construction contract that will replace the structure with a permanent station that welcomes guests to Baltimore City and the Camden Yards Sports Complex.

The project has been coordinated through a memorandum of agreement between the Stadium Authority and MDOT MTA in which the parties defined their respective roles and responsibilities in the design and construction of the new Camden Yards Station. Between them, MTA brought its expertise in railway safety, design, and technology, and the Stadium Authority its successful construction management experience. Through this process, the collaborating agencies have designed a station that complements Camden Yards' architecture and provides a significantly improved space and services for passengers. The new Camden Yards Station, which has a slightly larger footprint, is being constructed on the site where the original structure has been demolished.

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7. **MARYLAND STADIUM AUTHORITY**  
**MD DEPT OF TRANSPORTATION, MD TRANSIT ADMINISTRATION** (cont'd)  
*Easement for Camden Station*

***Background:*** (cont'd)

To fully effectuate the project, the Stadium Authority seeks approval to grant MDOT MTA a perpetual easement. MDOT MTA accepts the terms of the easement and will be responsible for the maintenance of Camden Station and the railway.

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<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
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<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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*Agency Contact: Philip Hutson (410) 333-1560  
phutson@mdstad.com*

**8. MARYLAND STADIUM AUTHORITY  
*Camden Yards Sports Complex  
Pre-Construction Services***

**Contract ID:** Camden Yards Sports Complex  
Warehouse Improvements Project  
MSA Project No. 18-070

**Contractor:** J. Vinton Schafer & Sons, Inc.

**Contract Description:** Pre-construction services for an improvements project at the Warehouse at Camden Yards Sports Complex. The Warehouse Improvements Project consists of architectural, electrical, and mechanical improvements to the building interior and exterior. Contractor will coordinate with the Maryland Stadium Authority, the Baltimore Orioles, and the design team throughout the design phase. Professional services include cost-estimating, scheduling, project phasing, constructability reviews, value engineering, quality assurance, MBE/SBR outreach, scope of work definitions, bid packaging/preparations, and trade package bidding.

**Contract Amount:** \$201,092 (pre-construction services only)

**Procurement Method:** Competitive Sealed Proposals

**Term:** Pre-construction 7 months from notice to proceed  
Construction 36 months from notice to proceed

**MBE Participation:** Pre-construction 0%  
Construction 29%

**Proposals:**

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Ranking</i>	<i>Pre Construction Fee</i>	<i>CM Fee</i>	<i>P&amp;P Bonds</i>	<i>General Liability Insurance</i>	<i>Total Price</i>
J. Vinton Schafer	2	1	\$201,092	\$435,000	\$98,731	\$26,073	\$760,896
Barton Malow Company	3	2	\$160,000	\$375,000	\$128,550	\$120,000	\$783,550
Forrester Construction	1	3	\$85,000	\$500,000	\$108,723	\$144,000	\$837,723

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8. **MARYLAND STADIUM AUTHORITY** (cont'd)  
*Camden Yards Sports Complex*

**Remarks:** The Maryland Stadium Authority advertised this project on *eMaryland Marketplace* and on its website along with several direct solicitations; nine firms responded with letters of interest. The Stadium Authority prequalified and requested proposals from nine firms; six firms submitted proposals. Two proposals were not susceptible of award for failing to submit MBE forms. The selection committee recommended the firm J. Vinton Schafer as the most advantageous for the project, as it was ranked second technically and submitted the lowest cost proposal.

It is the Stadium Authority's intent to award the construction-phase services to J. Vinton Schafer providing J. Vinton Schafer performs well during the pre-construction phase and all parties are in agreement to proceed to the construction phase. If this occurs, the Stadium Authority will return to the Board to award the Bid Packages.

The construction management fee, P&P bonds, and general liability insurance were submitted assuming a \$15 million construction budget. The construction budget will be finalized upon development of the project programming and is subject to change.

**Fund Source:** MSA Non-Budgeted Funds

**Resident Business:** Yes

**MD Tax Clearance:** 19-0300-1000

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Contact: Mary Grube 240-895-4311  
mkgrube@smcm.edu

9. **ST. MARY'S COLLEGE OF MARYLAND**  
***General Obligation Bond Proceeds***

***Recommendation:***

That the Board of Public Works approves St. Mary's College of Maryland encumbering general obligation bond proceeds to procure communications equipment and athletic equipment for the Jaime L. Roberts Stadium project for \$24,448.

***Authority:*** State Finance and Procurement Article, Annotated Code of Maryland, 8-301

1. ***Description:*** Communication Equipment  
***Procurement Method:*** Purchase Order under MEEC Contract No: UMD-972016  
***Award:*** Data Networks  
***Amount:*** \$23,754  
***Fund Source:*** MCCBL 2018 (278)  
***Tax Compliance:*** 19-0288-1111
  
2. ***Description:*** Lacrosse Goals (one set)  
***Procurement Method:*** Simplified Procurement  
***Award:*** BSN Sports, LLC., Jenkintown, PA  
***Amount:*** \$694  
***Fund Source:*** MCCBL 2018 (278)  
***Tax Compliance:*** 19-0043-1110

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*Contact: Norman Astle (410)841-5864  
norman.astle@maryland.gov*

**10. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Grants***

**Recommendation:** That the Board of Public Works approve funding 24 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$190,359

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount
Anne Arundel	Carol H. Carr	AT-2019-2335	2,250
Baltimore	Thomas E. Cole	RS-2019-2401	9,566
Calvert	Monzel L. Suder, Jr.	PA-2019-2388	12,200
Carroll	Lease Brothers, Inc.	MP-2019-2373	3,400
		MP-2019-2374	5,200
		MP-2019-2375	2,100
		MP-2019-2376	4,100
		MP-2019-2397	6,743
		Dell Brothers	RS-2019-2400
Dorchester	Brian A. Harding	NW-2019-2394	50,000
Garrett	Richard Sisler	AT-2019-2391	2,500
Harford	William R. Tharpe	AT-2019-2395	3,300
	Joseph R. Rahlh, Sr.	AT-2019-2396	3,500
Kent	Duck Puddle Farm, Enterprise	SA-2019-2127	1,900
		SA-2019-2128	17,700

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**10. DEPARTMENT OF AGRICULTURE (cont'd)  
*Maryland Agricultural Cost-Share Program Grants***

<b>County</b>	<b>Grantee</b>	<b>Agreement #</b>	<b>Amount</b>
Queen Anne's	Stagwell Limited Partnership	CH-2019-2371	2,000
	Holton E. Rhodes, Jr.	CH-2019-2392	11,000
		CH-2019-2393	8,800
	George D. Ireland	CR-2019-2368	10,400
	David L. Bramble	CR-2019-2369	2,000
	Mason's Legacy, LLC	CR-2019-2372	4,600
St. Mary's	Walter F. Russell, Jr.	AT-2019-2390	4,700
Washington	Maurice F. Casey, III	AT-2019-2334	5,100
	Marguerite A. Klein	UP-2019-2378	3,800

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 6, 2019**



*Contact: Norman Astle (410)841-5864  
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**11. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to three grantees under the Maryland Agricultural Cost-Share Program.

**Amount:** \$2,583.08

**Fund Source:** MCCBL of 2017: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 17206

County	Recipient	Agreement #	Amount
Kent	Michael C. Wooton	SA-2018-2915	285.89
Dorchester	W & J McWilliams Farms, LLC	NW-2018-2909	1,338.13
Queen Anne's	Alice M. Tribbett	CR-2017-3109	959.06

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at project completion. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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12. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**CECIL COUNTY**

17-0076 *G BANK STREET LLC* – To construct a floating pier providing access for restaurant patrons.

*Chesapeake City, C&D Canal*

*Special conditions: Time-of-year restriction.*

**DORCHESTER COUNTY**

18-0097 *MD DEPT. OF NATURAL RESOURCES* – To renovate an existing commercial port facility and improve launching and servicing of large vessels by installing a stone outfall, constructing and backfilling new and replacement bulkhead, replacing a timber retaining wall, installing fender files, reconstructing piers, and removing existing structures, pavement and soil as necessary.

*Cambridge Marine Terminal, Cambridge Creek*

*Special conditions: Requirements for bulkhead construction, transporting dredged materials, petroleum products storage and handling, proper disposal of boat maintenance residues, and toxic material storage and handling procedures.*

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12. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands Licenses*

**PRINCE GEORGE'S COUNTY**

18-0583 *PRINCE GEORGE'S CO. DEPT. OF THE ENVIRONMENT* – To provide shoreline erosion control for the county's Total Maximum Daily Load program by constructing a stone sill, a sand containment structure with vents, filling, grading and planting marsh vegetation, and constructing a stormwater outfall retrofit by placing rock outlet protection.

*Colmar Manor Community Park, Anacostia River*  
*Special conditions: Time-of-year restriction. Requirements for marsh establishment, marsh maintenance plan, Toxic Material Permit, and Phragmites disposal.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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13. **BOARD OF PUBLIC WORKS**  
***The Arundel Company, LLC***  
***Modification to Wetlands License No. 17-0057(R1)***

**Recommendation:** The Wetlands Administrator recommends that the Board of Public Works modify State Tidal Wetlands License No. 17-0057 to authorize The Arundel Company, LLC to perform tasks to restore water depth adequate to assuring safe vessel navigation and to recover stone aggregate for future use. Modification includes adding the following:

- Mechanically maintenance dredge the Brooklyn Sales Yard, 700 feet by 60 feet, totaling 42,000 square feet to -14 foot depth.
- Transport 6,433 cubic yards of dredged material to approved upland dredged material disposal site where it is to be recycled for reuse.
- Provide periodic maintenance dredging for a six-year period

All special conditions remain unchanged.

**Original Approval:** Secretary's Agenda Item 4 (8/16/17)  
**Location:** Patapsco River, Baltimore City and County

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**Background:** The Board of Public Works previously licensed Arundel Company, LLC to repair/replace concrete and steel bulkheads, steel dolphins, and wooden cluster pile dolphins to improve the safety and security of the facility. As a part of upgrading the materials facility, the licensee now seeks to dredge its offloading dock to restore adequate water depth. This additional work did not qualify as a minor modification under COMAR 23.02.04.17. Accordingly, the licensee went through the re-application process with MDE

**MDE Report and Recommendation:** MDE submitted a favorable Report and Recommendation on February 15, 2019, which concluded that authorizing this work will allow vessels to navigate safely and to recover stone aggregate.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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March 6, 2019



Contact: Bill Morgante 410-260-7791  
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14. **BOARD OF PUBLIC WORKS**  
***Brothers Investments LLC/ Wetlands License No. 18-0037***  
***Nonwater-Dependent Project with Compensation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a nonwater-dependent structure in the navigable waters of Maryland; and (2) assess annual compensation of \$7,165 to be deposited into the Wetlands and Waterways Program Fund.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

- Application received January 19, 2018
- Public comment period ended May 15, 2018
- MDE Report and Recommendation received October 25, 2018

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**Nonwater-Dependent Project:** The Board of Public Works may issue a license to authorize a nonwater-dependent project in State tidal wetlands only if certain conditions are met. § 16-104(b), Environment Article.

**Background:** The applicant, d/b/a Michaels on the South River, seeks to construct a 990 square foot commercial deck over State tidal wetlands along its shoreline. The applicant intends to use the deck for outdoor events. The conditions for approval of a non-water dependent project on a pier are met in this case because the commercial activity (event deck) is an accessory use to the primary use (event venue) and does not exceed 1,000 square feet.

**Compensation:** The Board must assess annual compensation for nonwater-dependent projects located in State tidal wetlands according to a specific formula. § 16-205(c), Environment Article.

The formula specifies how to calculate a value that is then multiplied by a percentage the Board determines. The Wetlands Administrator recommends multiplying the value (\$28,657) by 25%. That percentage is recommended because the platform will be used only six out of 12 months and the project transitions 1,618 square feet of impervious surface to pervious surface.

$$\frac{990 \text{ sq. ft. nonwater-dependent structure} \times \$760,300 \text{ (assessed land value)}}{26,266 \text{ (total square footage of the project land area)}} = \$28,657$$

$$\$28,657 \times 25\% = \$7,165$$

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14. **BOARD OF PUBLIC WORKS** (cont'd)  
*Brothers Investments LLC/Wetlands License No. 18-0037*  
*Nonwater-Dependent Project with Compensation*

**ANNE ARUNDEL COUNTY**

- 18-0037      *BROTHERS INVESTMENTS LLC* — To construct a 30-ft. by 33-ft. platform (990 sq. ft.) at the bulkheaded shoreline.  
*Compensation: \$7,165 annually*
- Riva, South River*

*This Item was withdrawn as Item 8 from the 11/14/18 Secretary's Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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15. **BOARD OF PUBLIC WORKS**  
***Tanner Haigwood/Wetlands License No. 18-0612***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the license for this project involving filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

- Application received June 19, 2018
- Public comment period ended October 15, 2018
- MDE Report and Recommendation received January 23, 2019

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**Background:** The applicant seeks to construct a revetment abutting the seawall that protects the applicant’s home; the applicant intends the revetment to protect the seawall. The house is situated only 12’ from the seawall which was recently damaged by a storm. The applicant’s property is subject to fetch from the northeast of 16-20 miles, 8 miles to the east, and 27 miles to the southeast. The applicant declined MDE’s request to obtain an engineer’s report demonstrating that the proposed revetment would protect the property. MDE’s Report and Recommendation states: “MDE cannot concur with the agent or the property owner that the proposed project design will stop waves from breaching the current seawall, stop or reduce the undermining of the concrete seawall, or reduce flooding on the property.”

The U.S. Army Corps issued a permit for the revetment in January 2019. Two individuals specializing in shoreline erosion design concur that the proposed revetment would help protect the seawall. After reviewing MDE’s Report and Recommendation, further information from the applicant, and discussion with a representative of the nearby Flag Pond Park, the Wetlands Administrator concludes that installing the revetment is a reasonable exercise of applicant’s riparian rights to protect his property.

**CALVERT COUNTY**

18-0612 *TANNER HAIGWOOD* – To construct a revetment to control shore erosion.  
*Saint Leonard, Chesapeake Bay*  
*Special conditions: Requirements for design and construction of the revetment.*

**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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16. **BOARD OF PUBLIC WORKS**

***Romar Property Owners Association/Wetlands License No. 18-0266  
Mitigation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a project involving dredging and filling in the navigable waters of Maryland; and (2) require the licensee to pay \$1,155 into the Tidal Wetlands Compensation Fund in lieu of mitigation to offset impacts to shallow water habitat in tidal wetlands.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

- Application received March 23, 2018
- Public comment period ended August 1, 2018
- MDE Report and Recommendation received February 15, 2018

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**Mitigation:** “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” *COMAR 23.02.04.14D* Mitigation for loss of wetlands may be accomplished through “monetary compensation to the Tidal Wetlands Compensation Fund” when “alteration of tidal wetlands cannot be avoided to accomplish the project.” *COMAR 26.24.05.02B*.

Applicant requests to hydraulically dredge and to allow periodic maintenance dredging for six years. Maintenance dredging will be performed on 0.38 acre area; however, a 670 square foot area is new dredging. Because the previously-undredged area is in shallow water habitat, MDE and the Wetlands Administrator recommend mitigation for the 670 square feet of \$1,155:

$$670 \text{ square feet (0.0154 acre) of wetlands} \times \$75,000/\text{acre} = \$1,155$$

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16. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands License No. 18-0266 – Romar Property Owner's Association  
Mitigation*

**ANNE ARUNDEL COUNTY**

- 18-0266 *ROMAR PROPERTY OWNERS ASSOCIATION* — Hydraulically maintenance dredge an area and dredge a previously undredged area in shallow water habitat for navigable access, dispose of dredged material at an approved site, construct a jetty, and provide for a 6-year maintenance dredging period.  
*Annapolis, Aberdeen Creek*  
*Special conditions: Time-of-year restriction. Requirements for maintenance dredging, dredged material transport, post-dredge bathymetric survey, fee in lieu of mitigation for tidal wetlands impacts to shallow water habitat.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
Down Payment Settlement Expense Loan Program**

**Recommendation:** That the Board of Public Works approve release of the second lien deeds of trust to facilitate short sales on the properties and allow DHCD to take unsecured promissory notes for the Down Payment Settlement Expense Loan Program. The promissory notes will be for the current balance.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

	<i><b>Original Loan/Current Balance</b></i>
Anazette M. Andrews	\$ 7,500
1009 Chillum Road Unit 41, Hyattsville 20782, Prince George’s County	
Dionne N. Hopson-Brown	\$ 5,000
582 Lucia Avenue, Baltimore 21229, Baltimore City	
Barbara Williams	\$ 3,500
529 Sheridan Avenue, Baltimore 21212, Baltimore City	
Felicia N. Smith	\$ 5,000
9907 Woodyard Circle, Upper Marlboro 20772, Prince George’s County	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Neighborhood Business Development Program***

**Recommendation:** That the Board of Public Works approve DHCD's loan of general obligation bond proceeds as described.

**Loan Authority:** Neighborhood Business Development Program  
§§6-301 through 6-311, Housing and Community Development Article  
Annotated Code of Maryland; COMAR 05.13.01

The Neighborhood Business Development Program, operating as Neighborhood BusinessWorks, is a Smart Growth tool for revitalization through business creation or expansion in revitalization areas.

**Borrower:** Pacquin-Stith Community Development Company, LLC

**Project Property:** 2200 Sinclair Lane, Baltimore City 21213

**Loan Amount:** \$550,000

**Fund Source:** MCCBL of 2018: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

**Collateral:** Second lien position on project property.

**Project Description:** Paquin-Stith Community Development Corporation, LLC, real estate holding company of Lillie May Carrol Jackson Charter School, will purchase and renovate a vacant school building at 2200 Sinclair Lane in Baltimore City. The project purpose is to relocate the Lillie May Carrol Jackson Public Charter School from its current site at 900 Woodbourne Avenue, Baltimore City where it has been since 2015. The lease expires June 2019 and the number of applicants to the School keeps growing; the School started looking for a new location last year.

The Sinclair Lane property is a former public school building built in 1975, most recently occupied by the City Department of Transportation which vacated the premises in 2014. The two-level 58,643 sq. ft. school building will undergo renovations for use as an all-girls' charter school serving up to 350 middle school girls in grades 5 through 8. The property will serve as a permanent home for the school in East Baltimore.

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18. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)  
*Neighborhood Business Development Program*

*Project Description: (cont'd)*

The School has obtained financing of \$3.3 million from the Reinvestment Fund to acquire and renovate the property. The School has also received grant funds of \$675,000 to assist with renovations and equipment purchases. The total proposed project costs are \$4.6 million. This leaves the school with a financing shortfall of \$550,000 to will be funded by this Neighborhood BusinessWorks loan.

Completion of the Sinclair Lane renovations is estimated to take 6 to 8 months. During the renovations, the Lillie May Carrol Jackson Charter School will continue to operate in its Woodbourne Avenue location.

Renovations include replacing the HVAC units, new piping and unit ventilation systems, and automatic temperature controls throughout. Renovations also include the building's cafeteria, community space with a stage, computer labs, two science labs, 12 classrooms with a significant library space/resource center, and will be ADA compliant with an elevator. Due to the age of the building, lead, mold and asbestos free certifications will also be required.

The Lillie May Carrol Jackson Public Charter School project will contribute to the revitalization of Baltimore City by completing the acquisition and renovation of a vacant commercial property and affording local school aged children and their families the educational opportunities provided by attending a charter school that supports higher learning. The project has significant private support from organizations such as the France-Merrick Foundation, the Charles T. Bauer Charitable Foundation, the Weinberg Foundation, the Middendorf Foundation, Inc. and the Abell Foundation in addition to DHCD support.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Terri Wilson (410) 537-4155  
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**19. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$58,262 to Town of Snow Hill for the **Ironshire Pump Station Energy Reduction** project in Wicomico County. The funding is special funds from the Strategic Energy Investment Fund. (Legislative District 38A)

**Project Description:** This project entails replacement of existing aged pumps with energy efficient pumps and associated appurtenances at the Ironshire Sewage Pumping Station. In addition to the pumps, the work includes installation of cellular-based monitoring system to assist the Town in identifying decreases in pump efficiency.

**Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 01.24	\$ 58,262
Local Share	<u>\$ 14,684</u>
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 72,946</b>

**Authority:** Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, funding will be provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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**20. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new loan/loan forgiveness funding up to \$615,000 to Allegany County for the **Bedford Road Area Water Extension – Phase I** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 1B)

- A. New Loan of \$307,500 (estimated) – Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at the Disadvantaged Community interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, loan recipients in State fiscal year 2018 received interest-rates ranging from 0.70% to 0.80%. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
  
- B. New Loan Forgiveness (up to) \$307,500 – Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

**Project Description:** This project involves the design and construction of water distribution lines, valves, fire hydrants, and all necessary appurtenances to extend public water service to the Bedford Road Area. The existing homes are serviced by small galvanized distribution lines that are antiquated and have several leaks. The new system would reduce water loss and damage to access roads caused by the leaks of the current system and provide safe and reliable drinking water, including adequate fire protection.

**Project Funding Sources:**

Drinking Water State Revolving Loan Fund	\$ 307,500
Drinking Water State Revolving Loan Fund Forgiveness	<u>\$ 307,500</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 615,000</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Terri Wilson (410) 537-4155  
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**21. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve further funding up to \$4,460,384 to The City of Frederick, for the **Gas House Pike Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Frederick County. Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 3A)

- A. New Loan of \$2,054,676 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at the Disadvantaged Community interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients in State fiscal year 2018 received interest rates ranging from 0.70% to 0.80%. To secure this debt, the Borrower will deliver its bond, along with a full faith and credit endorsement to the Maryland Water Quality Financing Administration.
- B. New Loan Forgiveness (up to) \$684,892 – Water Quality State Revolving Loan Fund.** This funding is provided under the Water Quality State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.
- C. Grant Increase of \$1,720,816 (up to) - Bay Restoration Fund (BR-NR 04.11).**

**Project Description:** The project entails the design and construction of Biological Nutrient Removal (BNR) refinements and Enhanced Nutrient Removal (ENR) upgrade at the existing 8 million gallons per day (mgd) City of Frederick Wastewater Treatment Plant. Upon completion of the BNR and ENR Improvements along with the solids processing rehabilitation and other plant upgrades, the City of Frederick WWTP will be capable of achieving an effluent with a Total Nitrogen goal of 3.0 mg/l and a Total Phosphorus of 0.3 mg/l; significantly reducing nutrients to Monocacy River and ultimately to the Chesapeake Bay.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this Item)</b>	<b>\$ 2,054,676</b>
<b>Water Quality State Revolving Loan Fund Forgiveness (this Item)</b>	<b>\$ 684,892</b>
<b>Bay Restoration Fund Grant BR-NR 04.11 (this Item)</b>	<b>\$ 1,720,816</b>
Bay Restoration Fund Grant BR-NR 04.11 (approved 4/15/15)	\$16,060,521
Biological Nutrient Removal NR 07.11 (approved 4/15/15)	\$ 2,373,413
Water Quality State Revolving Loan Fund (approved 4/15/15)	\$31,172,000
Water Quality State Revolving Loan Fund Green (approved 8/22/12)	\$ 1,116,000
Water Quality State Revolving Loan Fund w/Green Principal Forgiveness (approved 8/22/12)	<u>\$ 1,116,000</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$56,298,318</b>

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21. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** *(cont'd)*

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Ellen Frketic 410-729-8307  
efrke@menv.com*

**22. MARYLAND ENVIRONMENTAL SERVICE  
*Cunningham Falls State Park***

**Construction Contract:** Water Treatment Plant Upgrade  
MES Project # 1-17-2-11-5

**Original Approval** Secretary's Agenda Item 20 (2/22/2017)

**Award:** M2 Construction LLC, Landisville, PA

**Contract Description:** Furnish and install materials to upgrade water treatment plant.

**Modification Description:** Repairs to distribution main and raw water tank.

**Original Contract Term:** July 1, 2020  
**Modified Contract Term:** No change

**Original Contract Amount:** \$2,548,275  
**Prior Modifications:** \$ 274,130  
**This Modification:** \$ 83,942  
**Revised Total Amount:** \$2,906,347

**MBE Goal:** 10%

**MBE Compliance:** 10.3%

**Remarks:** Distribution system leakage was identified during the course of construction, which required shut-down of a portion of the system.

**Fund Sources:** MCCBL of 2017: *MES Infrastructure Improvement Fund (UB00)*

**Appropriation Code:** 198 MCCBL 17 (PCA # 12035)

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Michael J. Frenz 410.333.1560  
mfrenz@mdstad.com

23. **MARYLAND STADIUM AUTHORITY**  
***Baltimore City Convention Center***  
***Construction, Operation, and Contribution Agreement and Lease***  
***Third Amendment***

***Recommendation:*** That the Board of Public Works approve the Maryland Stadium Authority amending the Baltimore Convention Center Construction, Operation, and Contribution Agreement and Lease between it and the Mayor and City Council of Baltimore as follows:

- (1) Extend through December 31, 2029 shared responsibility for annual operating deficits – the City shall contribute one-third and the Stadium Authority shall contribute two-thirds to the operating deficit of the Baltimore Convention Center – at which time the City shall become solely responsible for all Baltimore Convention Center operating deficits.
- (2) Extend through December 31, 2029 shared responsibility for contributions to the Capital Improvement Reserve Fund – each to continue to contribute \$200,000 annually – at which time the City shall become solely responsible for all Baltimore Convention Center capital improvements.
- (3) Extend joint leasehold interest in the Baltimore Convention Center until the later of: (a) the expiration of the originally-set term for the revenue bonds issued in connection with the Baltimore Convention Center funding; or (b) December 31, 2029.

***Authority:*** Chapter 851, Acts 2018; Section 10-640(f), Economic Development Article, Annotated Code of Maryland

***Background:*** In 1994 the Maryland Stadium Authority Act was amended to authorize the Stadium Authority to construct the Baltimore Convention Center expansion. The 1994 legislation required the Stadium Authority to assume two-thirds of the Center’s operating deficit and to contribute \$200,000 annually to the Reserve Fund until the original termination date of June 20, 2008. The General Assembly had previously twice extended the termination date.

Most recently, the 2018 General Assembly extended the termination date a third time – to December 31, 2029. The economic impact reports indicate that the annual State tax revenues generated by the Baltimore Convention Center far exceed the Stadium Authority’s contributions.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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March 6, 2019



Contact: Susan Langley 410-697-9564  
susan.langley@maryland.gov

24. **DEPARTMENT OF PLANNING**  
*Maryland Historical Trust*  
*Maryland Maritime Archaeology Program*

**Recommendation:** The Maryland Historical Trust recommends that the Board of Public Works approve the activities of the Maryland Maritime Archaeology Program as proposed for the 2019 field season. This Item also summarizes the Program's 2018 activities.

**Authority:** §§5A-333–5A-346, State Finance & Procurement Article,  
Annotated Code of Maryland

**Background:** The Submerged Archaeological Historic Property Act established the Maryland Maritime Archaeology Program (MMAP) within the Maryland Historical Trust. This Act charges the Trust with identifying and managing the State's submerged archaeological sites. Under the Act, anyone seeking to excavate or disturb submerged archeological sites on State lands must obtain a permit from the Trust. The law specifically exempts the Trust from the permit requirement. Instead, the Trust must obtain Board of Public Works approval before undertaking any activity that would otherwise require a permit. In 2019, the Trust proposes to carry out a number of activities that require Board approval.

**PROPOSED 2019 ACTIVITIES REQUIRING BOARD APPROVAL**

The 2019 MMAP field season will include visits to known sites as well as work in new survey areas around the State. Investigations will use remote-sensing technology and visual inspection. Limited testing and excavation may be undertaken. This may entail the recovery of diagnostic artifacts to determine site age and significance. Trust staff will conserve and analyze these objects and write a report. MMAP activities are open to volunteer participation. Proposed activities are dependent on funding.

**Wicomico River Survey** (*Charles and St. Mary's Counties*)

This is an ongoing survey project that began in 2014 and partners with Faculty of St. Mary's College of Maryland and the Terrestrial Archaeology staff of the Maryland Historical Trust. It continues to map bottomlands and investigate anomalies in this river system.

**Coastal Resiliency Planning Surveys** (*Somerset County*)

This ongoing survey project that began in 2015 and is funded through a grant from the National Park Service with in kind support from the Maryland Department of Natural Resources, Maryland Park Service. Limited survey will be conducted to fill data gaps and complete this project which focuses on the waters and shoreline surrounding Janes Island State Park.

**Curtis Bay and Curtis Creek** (*Baltimore City and Anne Arundel County*)

MMAP will undertake the recording and documentation of the historic vessels located in several loci within Curtis Bay and Curtis Creek.

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24. **DEPARTMENT OF PLANNING** *(cont'd)*  
***Maryland Historical Trust***  
***Maryland Maritime Archeology Program***

**Diverse field investigations** *(Various Counties)*

MMAP will continue to conduct site inspections as needed to assist Trust staff reviewing projects in compliance with state and federal historic preservation laws.

Non-profit organizations will continue to inspect, maintain, deploy, and retrieve the mooring buoy of the U-1105 Historic Shipwreck Preserve when necessary – under the auspices of MMAP.

MMAP will continue to partner with Charles County, DNR, NOAA, and numerous non-profit organizations for education and outreach programs pertaining to the historic vessels in the Mallows Bay-Widewater Historical and Archaeological National Register District.

MMAP will continue to provide lectures, courses, field activities, and other educational programming related to maritime archeology both independently and as an international training partner of the Nautical Archaeology Society. Staff will continue to provide hands-on experiences in site recording methods and remote sensing to volunteers, interns, and members of non-profit volunteer organizations which work in Maryland.

MMAP will continue to facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAP reviews and evaluates shoreline and submerged archaeological historic properties to prioritize protection and response strategies.

MMAP will continue to participate with the Aquaculture Review Board and the Artificial Reef Committee; with State and federal agencies on issues related to offshore wind energy development, most notably with the Bureau of Ocean Energy Management; with the Department of Homeland Security's Maritime Security Committee; and the Maryland and Potomac Area Contingency Planning Committee. These activities may require limited field investigations.

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24. **DEPARTMENT OF PLANNING** (*cont'd*)  
***Maryland Historical Trust - Maryland Maritime Archeology Program***

**SYNOPSIS OF THE 2018 FIELD SEASON**

**Coastal Resiliency Planning Surveys** (*Somerset County*)

This ongoing survey is funded through a grant from the National Park Service with in-kind support from the Maryland Department of Natural Resources, Maryland Park Service. Work in 2018 focused on analysis of data collected during 2017 and research. The work will enhance our knowledge of the effects of storm damage on archeological sites and provide new information which can be used to assist management and interpretation of cultural resources at Janes Island State Park.

**Mallows Bay** (*Charles County*)

With the submission of a Final Environmental Impact Statement, management plan and governing regulations, Mallows Bay continued to move toward official National Marine Sanctuary status. MMAP was involved in developing these documents and continued to work with the County, State, and federal agencies as well as a host of non-profit organizations. MMAP continued to undertake field studies, testing, and investigations to determine the age and nature of some other vessels in Mallows Bay. The Institute for Maritime History, a non-profit volunteer organization, continued to map related WWI-era vessels with MMAP oversight.

**NAS Training and Other Educational Programming** (*Various Counties*)

MMAP is a Nautical Archaeology Society training partner and provides lectures, courses, field activities and other educational programming related to maritime archeology. In 2018 staff provided and organized various lectures on maritime archaeology, developed and presented courses on geophysical remote sensing for underwater archaeology, and lead varied hands-on experiences for students, volunteers, interns, and members of non-profit volunteer organizations, which work in Maryland.

**Diverse field investigations** (*Various Counties*)

MMAP continued to conduct site inspections as needed to assist Trust staff reviewing projects in compliance with state and federal historic preservation laws.

The non-profit organization, IMH, continued to inspect, maintain, deploy, and retrieve the mooring buoy when necessary – under the auspices of MMAP. MMAP continued to facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAP reviews and evaluates shoreline and submerged archaeological historic properties to prioritize protection and response strategies. MMAP continued to participate on the Aquaculture Review Board and the Artificial Reef Committee; with State and federal agencies on issues related to offshore wind energy development, most notably with the Bureau of Ocean Energy Management; with the Department of Homeland Security's Maritime Security Committee; and the Maryland and Potomac Area Contingency Planning Committee.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Katherine Z. Dixon (410) 585-3035  
Katherine.Dixon@maryland.gov*

**25. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Jessup Correctional Complex***

**Contract ID:** Replacement of Water Main Valves  
Jessup Correctional Complex  
KJJ-001-190-M01, ADPICS No. Q00B9400165

**Description:** Locate 29 valves; replace all valves and valve boxes; and install concrete pad at each valve at Jessup Correctional Complex.

**Procurement Method:** Competitive Sealed Bidding

Bidders	Bid (\$)
Schummer, Inc., Mayo, MD	348,943
Midas Utilities, LLC, Capitol Heights, MD	425,968
General Paving & Contracting, Inc., Baltimore, MD	526,941

**Award:** Schummer, Inc.  
**Amount:** \$ 348,943  
**Performance Bond:** 100% of contract amount  
**Performance Period:** 150 calendar days  
**VSBE/MBE Participation:** None  
**Fund Source:** 100% FY19 DPSCS General Funds

**Remarks:** The solicitation was announced on *eMaryland Marketplace* and a pre-bid meeting was held. The low bid from Schummer, Inc. was determined to be fair and reasonable.

**Tax Compliance** 19- 0349-0111

**Resident Business** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Katherine Z. Dixon (410) 585-3035  
Katherine.Dixon@maryland.gov*

**26. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Maryland Correctional Institution – Jessup***

**Contract ID:** Roof Replacement of Library Building “K”  
Maryland Correctional Institution – Jessup  
KF-001-190-C01, ADPICS No. Q00B9400166

**Description:** Labor, materials, equipment, permits, testing and performing work to replace roof on Library Building "K" at the Maryland Correctional Institution at Jessup.

**Procurement Method:** Competitive Sealed Bidding

Bidders	Price (\$)		
	Base Bid	Alternate #1	Alternate #2
East Coast Siding, Inc., Elkridge, MD	234,000	549,000	65,000
Paneko Construction, Inc., Severn, MD	251,500	575,100	107,500
Detwiler Roofing, East Earl, PA	440,000	1,060,000	173,000

**Award** East Coast Siding, Inc.  
**Amount** \$ 234,000 (base bid only)  
**Performance Bond** 100% of contract amount  
**Performance Period** 120 calendar days  
**MBE Participation** 100% (contractor is a certified MBE)  
**Fund Source:** 100% FY19 DPSCS General Funds

**Remarks:** The solicitation was announced on *eMaryland Marketplace*. A pre-bid meeting was held. The low bid from East Coast Siding, Inc. was determined to be fair and reasonable.

**Tax Compliance** 19-0430-0111 **Resident Business** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Christian Lund (410) 260-7920  
clund@treasurer.state.md.us

27. **BONDS**  
**Resolutions**

**Recommendation:** The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered is up to \$490 million\* of new money bonds, issued in one or more series, for the capital program.

**Amount:** Up to \$490,000,000\* in new money bonds, issued for the purpose of funding the State's capital program.

**Denomination:** \$5,000 per bond, or integral multiples thereof

**Maturities:** To be determined by the Treasurer, not to exceed 15 years.

**Title:** State and Local Facilities Loan of 2019, First Series

**Form:** As determined by the Treasurer, to include:  
*2019 First Series-Tax-Exempt Bonds (Competitive) for the Capital Program*

**Methods and Times of Sale:**

*2019 First Series (Tax-Exempt) – \$490,000,000\** Public Competitive  
Sale of up to \$490,000,000\*, in maturities and amounts to be determined by the Treasurer, on Tuesday, March 26, 2019 by electronic bid and subject to the approval of the Board. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the 2019 First Series may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

**Settlement:** On or about April 9, 2019

**Use of Proceeds:** Various State loans and installments, combined and consolidated.

**Notices of Bond Sale:** Summary notices of sale for bonds sold on a competitive basis shall be published in the *Bond Buyer* on a date to be determined by the Treasurer not later than that required by § 8-123 of the State Finance & Procurement Article, Annotated Code of Maryland, and in such other electronic and print media as determined appropriate by the Treasurer.

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\* Preliminary, subject to change

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27. **BONDS** (cont'd)  
**Resolutions**

**Remarks:** The date of sale of the 2019 First Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions. The method of sale, the size and maturities of any of the bonds may be adjusted by the Treasurer to respond to prevailing market conditions.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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APP 1

Contact: Eric T. Lomboy (410) 767-7522  
Eric.lomboy@maryland.gov

**A1. DEPARTMENT OF GENERAL SERVICES**  
*Maryland Public Television*

**Contract ID:** Temporary Air-Cooled Chiller Installation  
ADPICS No.: 001B9400308, TV-000-190-003

**Contract Type:** Construction

**Description:** Labor, materials, supervision, equipment, insurance, to install temporary air-cooled chiller to replace malfunctioning chiller.

**Procurement Method:** Emergency

**Emergency Declared:** August 21, 2018

**Bid:** Mechanical Services Industries, LLC \$31,900

**Award:** Mechanical Services Industries, LLC, Frederick, MD

**Award Date:** August 25, 2018

**Contract Amount:** \$ 31,900

**Term:** 60 calendar days

**MBE Participation:** 0%

**Fund Source:** H00 19 77051 01 1498

**Remarks:**

*Nature of Emergency:* The 29-year-old air-cooled chiller at MPT's Owings Mill facility had both its motors malfunction. It could not be repaired and had to be replaced. A temporary air-cooled chiller was brought in on an emergency basis to furnish air conditioning until a permanent chiller could be procured and installed.

*Basis for Selection:* MPT contacted Mechanical Services Industries, LLC, the preventive maintenance contractor for the MPT facility, which was available to provide the temporary chiller expeditiously.

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A1. **DEPARTMENT OF GENERAL SERVICES** (cont'd)  
*Maryland Public Television*

*Remarks: (cont'd)*

*Status:* The temporary chiller was in place for approximately two months. DGS solicited bids to procure the new, permanent chiller. The new chiller was installed by Northern Bay Environmental Systems, Inc. and commissioned October 2018.

*Reason for Lateness:* The delay in reporting this emergency procurement is was due to internal delays in processing and awarding the contract to the vendor.

*Tax Compliance No.:* 18-3007-0111

*Resident Business:* Yes

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BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 3

Contact: Eric T. Lomboy (410) 767-7522  
Eric.lomboy@maryland.gov

**A2. DEPARTMENT OF GENERAL SERVICES**  
***Maryland State Police Headquarters – Building C***

**Contract ID:** Mold Remediation  
ADPICS No: 001B9400290, Project No.: PZ-478-191-003

**Contract Type:** Construction

**Description:** Labor, equipment, tools, materials, supplies for mold remediation in Building C at Maryland State Police headquarters.

**Procurement Method:** Emergency

**Emergency Declared:** October 19, 2018

<b>Bids:</b>	Maryland Cleaning & Abatement Services, Corp., Baltimore	\$67,820
	BARCO Enterprises, Inc., White Marsh	\$89,430

**Award:** Maryland Cleaning & Abatement Services, Corp.

**Award Date:** December 6, 2018

**Contract Amount:** \$67,820

**Fund Source:** H00 19 77051 01 1498

**Term:** 60 calendar days

**MBE Participation:** 0%

**Remarks:**

**Nature of Emergency:** Interior conditions caused mold to grow on building surfaces and components in Building C at the Maryland State Police Headquarters in Pikesville.

**Basis for Selection:** DGS solicited bids from nine mold remediation contractors. Four contractors attended a pre-bid meeting; two submitted bids. MD Cleaning & Abatement Services (MCA), the lower bidder, is responsible, its bid responsive, it confirmed its understanding of the emergency project scope of work.

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A2. **DEPARTMENT OF GENERAL SERVICES** (cont'd)  
*Maryland State Police Headquarters - Building C*

*Remarks: (cont'd)*

*Status:* This mitigation will be conducted with the use of various methods and as recommended by an industrial hygienist who will determine the severity of mold growth on the different building and material surfaces. This approach will ensure that the correct mitigation methods are implemented. In addition, the recent installation of a new roof on Building C should prevent similar mold growth in the future. Leaks from the old roof contributed to mold concerns in the building.

*Tax Compliance:* 18-3071-1111

*Resident Business:* Yes

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BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 5

Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Patuxent Institution***

**Contract ID:** Emergency Boiler Rental at the Patuxent Institution  
Project No.: KD-001-190-C02, ADPICS No. Q00P9404699

**Contract Type:** Maintenance

**Description:** Install temporary boiler unit

**Procurement Method:** Emergency

**Emergency Declared:** January 28, 2019

**Bid:** M&M Welding & Fabricators, Inc., Mount Airy, MD  
\$46,950

**Award:** M&M Welding & Fabricators, Inc.  
**Award Date:** January 29, 2019

**Amount:** \$46,950  
**Fund Source:** FY19, PCA 41410, AOBJ 8080

**Term:** 30 days  
**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* Broken underground lines contributed to a build-up of dirt and sludge in the mechanical system at the facility. This created a situation where the boilers would not be able to run continuously. While system repairs were ongoing, a cold front arrived with frigid temperatures requiring a reliable heating system to ensure the health and safety of inmates and staff and to ensure that the facility would not suffer additional damage from freezing temperatures. Immediate installation of a rental boiler was required.

*Basis for Selection:* M&M Welding & Fabricators, Inc. was available immediately to meet the needs of the emergency and provided a fair and reasonable bid.

**Tax Compliance:** 19- 0065-1111

**Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 6

Contact: Katherine Z. Dixon, 410-585-3035  
Katherine.Dixon@Maryland.gov

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Jessup Correctional Institution***

**Contract ID:** Emergency Replacement of Hot Water Heater at the  
Jessup Correctional Institution  
Project No.: KJ-001-190-C02, ADPICS No. Q00P9404419

**Contract Type:** Maintenance

**Description:** Remove hot water tank; replace with new equipment.

**Procurement Method:** Emergency

**Emergency Declared:** December 18, 2018

**Bids:** Caribbean Piping & Welding, Inc., Baltimore, MD \$89,844  
Maryland Mechanical Systems, Inc., Baltimore, MD \$92,600

**Award:** Caribbean Piping & Welding, Inc.  
**Award Date:** January 14, 2019

**Amount:** \$89,844  
**Fund Source:** FY19, PCA S1410, AOBJ 1402

**Term:** 60 days  
**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* No domestic hot water was available to inmates in the D Building Housing Unit due to leaks in the 20-year old hot water heater. Although repairs restored hot water temporarily, an assessment determined that the unit would likely fail again in the near future which would result in no hot water in the housing unit. Immediate replacement was required to ensure the health and safety of staff and inmates.

*Basis for Selection:* Caribbean Piping & Welding, Inc. was available to meet the needs of the emergency and provided the low bid.

**Tax Compliance:** 19-0124-1111      **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 7

Contact: Anna Lansaw 410-339-5015  
Anna.lansaw@maryland.gov

**A5. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract ID:** Inmate Medical Care and Utilization Services  
**Contract Type:** Services

**Description:** Provide transition-period and continuing medical services to inmate population.

**Procurement Method:** Emergency

**Emergency Declared:** December 4, 2018  
**Award:** Corizon Health, Inc., Brentwood, TN

**Amount:** \$131,418,260

**Award Date:** December 5, 2018  
**Term:** 12/5/18 – 12/31/19 (terminated 12/31/18 see *Remarks*)

**MBE Participation:** 11.35%  
**Fund Source:** 98% General; 2% Federal  
**Appropriation Code:** Various

**Remarks:**

*Nature of Emergency:* With DPSCS's contract for inmate medical care and utilization services expiring December 31, 2018, award of a new contract was delayed by the appeal of a protest to the Maryland State Board of Contract Appeals by the incumbent provider, Wexford Health Sources, Inc. To address the looming gap and potential transition period, DPSCS sought to extend its incumbent's contract by one month; the incumbent did not agree. DPSCS declared an emergency to secure medical services on a continuous basis for inmates.

*Basis for Selection:* DPSCS selected Corizon Health Inc., its recommended awardee for the ongoing procurement, to begin the transition period for continuous medical services for the inmate population.

**NOTE:** DPSCS terminated this contract for convenience effective 12/31/18 upon the Board of Public Works approval of DPSCS awarding a new 5-year contract for inmate medical care and utilization services to Corizon, the emergency provider. See DBM Item 29-S (12/19/18).

**Tax Compliance No.:** 18-2692-1111      **Resident Business:** No

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 8

Contact: Kelly Devilbiss 301-745-4054  
Kelly.Devilbiss@maryland.gov

**A6. MARYLAND DEPARTMENT OF HEALTH**  
*Western Maryland Hospital Center*

**Contract ID:** Deaf-Blind Interpreter Services  
DMH/OPASS 19-18289  
ADPICS NO M00B9400234

**Contract Type:** Service

**Contract Description:** Provide tactile translation services to specific patient.

**Procurement Method:** Emergency

**Emergency Declared:** September 2, 2018

**Award:** BIS Birnbaum Interpreting Services, Silver Spring, MD

**Award Date:** November 4, 2018

**Term:** 11/14/18 – 11/13/19

**Amount:** \$549,642

**Bids:**

BIS Birnbaum Interpreting Services, Silver Spring, MD	\$549,642
HIS Sign, Ashburn, VA	\$553,018
Deaf Access Solutions (DAS), Bethesda, MD	\$670,785
TCS Interpreting, Inc., Silver Spring, MD	\$737,754

**MBE Participation:** 0%

**Remarks:** A deaf and blind patient, who requires an interpreter with tactile services skills for communicating, transferred from St. Agnes Hospital to Western Maryland Hospital Center for acute care. WMHC did not have sufficient staffing to provide the tactile interpreter services needed for this patient's care. MDH declared an emergency so that it could quickly procure staffing through an agency to cover a one-year period.

**Basis for Selection.** WMHC sent a request for quotes to fourteen perspective vendors providing the required services; four responses were received from qualified vendors. The low bid was selected for award.

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A6. **MARYLAND DEPARTMENT OF HEALTH** (cont'd)  
*Western Maryland Hospital Center*

*Remarks: (cont'd)*

*Reason for Late Report.* Miscommunication between WMHC and MDH's procurement office delayed the reporting of this emergency procurement.

*Fund Source:* 100% General Funds

*Approp. Code:* 32.09.03

*Resident Business:* Yes

*MD Tax Clearance:* 19-0237-0110

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BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
March 6, 2019



DNR 1

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$67,500 for the following **development** project.

***Freedom Park Safety Surface – \$67,500***

Carroll County

POS #6925-6-377 MD20181219-0987

**Background:** Purchase and install rubber safety surface for existing swings and climbing rock.

**Fund Source:** MCCBL 2010, Chapter 483, Acts of 2010

Program Open Space Local Source Code: 10055 \$432.50

MCCBL 2011, Chapter 486, Acts of 2011

Program Open Space Local Source Code: 11051 \$4,546.28

MCCBL 2012, Chapter 444, Acts of 2012

Program Open Space Local Source Code: 12057 \$13,341.65

MCCBL 2013, Chapter 424, Acts of 2013

Program Open Space Local Source Code: 13080 \$42,362.88

MCCBL 2014, Chapter 463, Acts of 2014

Program Open Space Local Source Code: 14089 \$4,545.42

MCCBL 2015, Chapter 495, Acts of 2015

Program Open Space Local Source Code: 15162 \$2,271.27

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 2

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Wicomico County*

**Recommendation:** Approval to commit \$151,200 for the following **development** projects.

**1. Riverside Boat Ramp – \$54,000**  
*Wicomico County, POS #6897-22-251 MD20181126-0921*

**Background:** Replace aging boat ramp with ADA-accessible boat ramp and floating dock.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$54,000

**2. Eastside Youth Complex Improvements – \$63,000**  
*Wicomico County, POS #6898-22-252 MD20181126-0920*

**Background:** Replace aging roof on pavilion, and construct improvements to the basketball court including asphalt overlay, striping, pole supports, backboards, and rims.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$63,000

**3. Mason Dixon Teeball Field Renovation – \$34,200**  
*Wicomico County, POS #6917-22-255 MD20181126-0923*

**Background:** Renovate and expand teeball field including field regrading and new irrigation, fencing materials, dugouts, and bleachers.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$34,200

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
March 6, 2019



DNR 3

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**3A. RURAL LEGACY PROGRAM FUNDS**  
*Prince George's County*

**Recommendation:** Approval to grant \$224,439 to **Prince George's Soil Conservation District** from Rural Legacy Funds to acquire a 55.93 acre conservation easement.

***Patuxent River – Prince George's Rural Legacy Area–Windsor***

**Prior Approval:** Patuxent River – Prince George's Rural Legacy Area FY2018 grant for easement acquisitions: DNR-RP Item 13A (10/4/2017)/\$350,000

**Project Description:** Acquisition of this easement protects valuable forest and farm land, and protects water quality through riparian buffers of Kings Creek, a tributary of the Patuxent River. The easement, RL No. 5546, will be held by the Prince George's Soil Conservation District, which is paying program compliance costs.

**Easement Value:** \$202,130 (\$3,613.98 per acre)

**Funding Sources:** \$202,130 DNR

**Total Other DNR Costs:** \$ 6,064 Administrative  
\$ 16,245 Incidental  
\$ 22,309

**Amount Requested:** \$224,439

**Fund Sources:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18012 \$224,439

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Supplement A  
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ACTION AGENDA  
March 6, 2019



DNR 4

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**4A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Allegany County*

**Recommendation:** Approval to commit \$88,825 for the following **development** projects.

**1. *Frostburg City Place Renovations – \$29,700***  
*City of Frostburg, POS #6901-1-309 MD20181126-0917*

**Background:** Construct improvements to City Place, a recreation center in Frostburg, to improve energy efficiency. Includes insulating ceiling, replacing light fixtures, and upgrading rest room heaters and faucets to conserve water and energy. Also includes improvements to interior floors, walls, and ceiling.

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$1,237.04  
Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$28,462.96

**2. *Allegany College Soccer Field Improvements – \$38,310.19***  
*Allegany County, POS #6902-1-310 MD20181126-0916*

**Background:** Construct improvements to Allegany College soccer field. Includes repairing and reseeded field and installing additional seating, new scoreboard, and new goals. The College, local high school and recreational club teams, and the community use this soccer field.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$38,310.19

**3. *Holly Avenue & Lions Fields Upgrades – \$10,015.20***  
*Allegany County, POS # 6905-1-311 MD20181126-0908*

**Background:** Construct improvements at Holly Avenue Field and Lions Field in LaVale, including installing dugouts and portable fencing to define playing area for ball games.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$10,015.20

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4A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Allegany County*

4. ***Luke's Nevison Avenue Playground – \$10,800***  
*Town of Luke, POS # 6918-1-313 MD20190102-0008*

**Background:** Construct new playground at park.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$10,800

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 March 6, 2019



DNR 6

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Montgomery County*

**Recommendation:** Approval to commit \$1,336,700 for the following **development and acquisition** projects.

**1. *Bohrer Park Water Slide Replacement – \$540,000***  
*City of Gaithersburg, POS #6913-15-702 MD20181126-0917*

**Background:** Replace 38-foot high outdated water slide at Bohrer Park with new slide, complete with new footers, structural tower, two flumes, stairs, water pumps, motors, and associated safety devices.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
 Program Open Space Local  
 Source Code: 18011 \$540,000

**2. *Robertson Park Field #3 Upgrade – \$500,000***  
*City of Gaithersburg, POS #6914-15-703 MD20181126-0916*

**Background:** Upgrade natural grass youth soccer field at Robertson Park to a synthetic turf field.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
 Program Open Space Local  
 Source Code: 18011 \$500,000

**3. *Willard Avenue Neighborhood Park – \$296,700***  
***Sunninghorse River, LLC Property Acquisition***  
*Montgomery County (M-NCPPC), POS #6927-15-705 MD20181219-0982*

**Background:** Acquire 0.0424 acres to add to Willard Avenue Neighborhood Park to improve park access.

**Appraised Value:** Peter Moholt \$250,000  
 Laura Lamb \$380,000

**Property Cost:** \$250,000

**Incidental Costs:** \$ 46,700

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
 Program Open Space Local  
 Source Code: 17009 \$296,700

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Supplement A  
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DNR 7

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**6A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$430,214 for the following **acquisition and development** projects.

**1. *Funkstown Community Park Acquisition (Artz Property) - \$212,214***  
*Town of Funkstown, Washington County, POS #6586-21-339 MD20161003-0851*

**Background:** Additional funding to acquire 41.02 acres adjacent to Funkstown Community Park. This acquisition more than doubles the Town's parkland acres. Future development of the property will include trails, picnic areas, and opportunities for nature observation. The Land and Water Conservation Fund contributed \$365,750 toward the acquisition of this project. The remainder of the funds are coming from Program Open Space Local.

**Prior Approvals:** \$143,360 (DNR-RP Item 3A [Sep. 20, 2017])  
\$428,514 (DNR-RP Item 5A [Dec. 7, 2016])

**Appraised Value:** R.J. Fennel, Inc. \$895,000  
Bowers Appraisal Service, LLP \$820,000

**Property Cost:** \$779,380 **Incidental Costs:** \$ 21,333

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$100,020.68  
Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$112,193.32

**2. *Garris Shop Road Boat Access – \$45,000***  
*Washington County, POS #6909-21-365 MD20181126-0913*

**Background:** Develop water access point to Antietam Creek and Antietam Water Trail. Includes constructing boat ramp, parking area, access trail, and landscaping on north side of Garris Shop Road.

**Fund Source:** MD Consolidated Capital Bond Loan 2011, Chapter 396, Acts of 2011  
Program Open Space Local  
Source Code: 11051 \$45,000

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6A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Washington County*

3. ***Washington County Parks – Parking Lot Renovations – \$173,000***  
*Washington County, POS #6910-21-366 MD20181126-0911*

**Background:** Patch and resurface parking areas at Clear Spring Park, Chestnut Grove Park, and the Washington County Agricultural Education Center.

**Fund Source:** MD Consolidated Capital Bond Loan 2010, Chapter 483, Acts of 2010  
Program Open Space Local  
Source Code: 10055 \$166,675.24

MD Consolidated Capital Bond Loan 2011, Chapter 396, Acts of 2011  
Program Open Space Local  
Source Code: 11051 \$6,324.76

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

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March 6, 2019



Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

7A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Wicomico County*

**Recommendation:** Approval to commit \$175,500 for the following **development** projects.

1. ***East Wicomico Little League Playground – \$47,250***  
*Wicomico County, POS #6887-22-242 MD20181024-0853*

**Background:** Replace outdated playground equipment and safety surface with playground equipment that is consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** MD Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015  
Program Open Space Local  
Source Code: 15162 \$5,841.18  
Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$41,408.82

2. ***Billy Gene Jackson Playground – \$47,250***  
*Wicomico County, POS #6888-22-243 MD20181024-0852*

**Background:** Replace outdated playground equipment and safety surface with playground equipment that is consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$4,946.94  
Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$42,303.06

3. ***Indian Village Playground – \$40,500***  
*Wicomico County, POS #6895-22-249 MD20181025-0862*

**Background:** Replace outdated playground equipment and safety surface with playground equipment that is consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$40,500.00

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7A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Wicomico County*

4. ***Eastside Youth Complex Playground – \$40,500***  
*Wicomico County, POS #6899-22-253 MD20181126-0919*

**Background:** Replace outdated playground equipment and safety surface with playground equipment that is consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$40,500.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
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DNR 11

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**8A. RURAL LEGACY PROGRAM FUNDS**  
*Harford County*

**Recommendation:** Approval to grant \$241,844.40 to **Harford County** from Rural Legacy Funds to acquire a 44.79-acre conservation easement.

***Deer Creek Rural Legacy Area–Izaak Walton League Property***

**Prior Approval:** Deer Creek Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017) \$1,080,000 for FY2018

**Project Description:** Acquisition of this conservation easement will protect productive forest, fishing and hunting lands, and provide forested stream buffers to 1,400 linear feet of Island Branch, a tributary to Deer Creek Scenic River. This Rural Legacy easement, RL No. 5557, will be held by Harford County.

**Easement Value:** \$268,716.00 (\$6,000 per acre)

**Purchase Price:** \$241,844.40 (\$5,400 per acre)

**Amount Requested:** \$241,844.40

**Fund Sources:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18025 \$241,841.40

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 12

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

9A. **RURAL LEGACY PROGRAM FUNDS**  
*Harford County*

**Recommendation:** Approval to grant \$208,834.20 to **Harford County** from Rural Legacy Funds to acquire a 38.67-acre conservation easement.

***Deer Creek Rural Legacy Area–Kahl Property***

**Prior Approval:** Deer Creek Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017) \$1,080,000 for FY2018

**Project Description:** Acquisition of this conservation easement will protect productive forest lands, and provide forested and vegetative stream buffers to 2,000 linear feet of Island Branch, a tributary to Deer Creek Scenic River. This Rural Legacy easement, RL No. 5556, will be held by Harford County.

**Easement Value:** \$232,038.00 (\$6,000 per acre)

**Purchase Price:** \$208,834.20 (\$5,400 per acre)

**Amount Requested:** \$208,834.20

**Fund Sources:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Rural Legacy Program  
Source Code: 18025 \$208,834.20

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
March 6, 2019



DNR 13

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**10A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Cook Property, Frederick County***

**Recommendation:** Approval to grant \$316,247.20 to Frederick County from Program Open Space Stateside Funds to acquire a 51.74 acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to POS Agenda Item 9A (9/16/09) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring 2,085 linear feet of forested and vegetative stream buffers to an unnamed tributary of Tuscarora Creek which is designated as Use 1P—Water Contact Recreation, Protection of Aquatic Life, and Public Water Supply. Additionally, this conservation easement will protect the viewshed along Catoclin Mountain Highway, a designated Scenic Byway known as the Journey Through Hallowed Ground. As part of the transaction, the landowner will be donating 14.11 acres of the farm into the easement. The easement, CREP No. 5558 and POS No. 5559, will be held by Frederick County and DNR. The County is paying administrative and program compliance costs.

**Easement Value:** \$311,033 (\$6,011 per acre)

**Incidental Costs:** \$ 5,214.20

**Total Amount Requested:** \$316,247.20

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

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**10A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**  
*Cook Property, Frederick County*

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Sources:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside  
Source Code: 18010 \$316,247.20

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
March 6, 2019



DNR 15

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**11A. PROGRAM OPEN SPACE STATE SHARE**  
*Caroline County (Satterfield)*

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** This forested parcel shares two boundary lines with Idylwild Wildlife Management Area and will be managed by the Maryland Wildlife and Heritage Service. Acquisition will improve boundary line management and buffer forest interior dwelling species habitat.

**POS Scoring System:** 88 out of 100      **Targeted Ecological Area:** Yes

**Grantor:** William W. Satterfield

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 1 +/- acre, unimproved, POS No. 5321

**Price:** \$15,000

**Appraisals:** \$18,000 (12/21/17) – Georgia L. Nichols  
\$ 5,000 (01/09/18) – David E. Cadell  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Remarks:** Appraisals are older than one year due to the death of Margaret Ann Satterfield. William W. Satterfield is the surviving spouse.

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside - Heritage Conservation Fund  
Source Code: 18010 \$15,000

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BOARD OF PUBLIC WORKS      THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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Supplement A  
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DNR 16

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**12A. PROGRAM OPEN SPACE STATE SHARE**  
*Wicomico County (Fisher)*

**Recommendation:** That the Board of Public Works approve this acquisition.

**Description:** This partially-forested parcel is adjacent to Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products, and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy. Acquisition will improve access and boundary line management.

**POS Scoring System:** 84 out of 100      **Targeted Ecological Area:** Yes

**Grantor:** Ronald T. & Patricia L. Fisher

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 57.2 +/- acre, unimproved, POS No. 5389

**Price:** \$220,000

**Appraisals:** \$223,000 (7/23/18) – Georgia L. Nichols  
\$200,000 (7/26/18) – William R. McCain  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Stateside  
Source Code: 18010 \$220,000

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BOARD OF PUBLIC WORKS    THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
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ACTION AGENDA  
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DNR 17

Contact: William Leahy (410) 697-9518  
William.leahy@maryland.gov

**13A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works ratify this acquisition of a perpetual conservation easement.

**Property:** 65.815 acres, Calvert County, Mill Bridge Road, Lusby  
Calvert County Tax Map 42, Grid 15, Parcel 212  
Legislative District 29C

**Grantor:** The Nature Conservancy

**Grantees:** Maryland Environmental Trust, Patuxent Tidewater Land Trust, and The United States of America Department of the Navy

**Purchase Price:** \$145,000

**Funding Source:** 100% Federal Funds: *Dept. of Defense Readiness and Environmental Protection Integration (REPI) Program grant*

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 March 6, 2019



DBM 1B

*Contact: Robert Howells 410-230-8789  
 Robert.howells@maryland.gov*

**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
*Creative Product Services Division*

**Contract ID:** Advertising, Marketing, Media and Related Services; #2018-07; ADPICS # E75B9400013 & E75B9400014

**Contract Description:** Provide advertising, marketing, media and related services through two Functional Areas (FA). FA I includes creative development and production of advertising and marketing materials, media planning; and FA II includes buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services.

**Awards:**

*Functional Area I (Creative Development & Production):*

Gray, Kirk/VanSant Advertising, Inc. (GKV), Baltimore, MD

*Functional Area II (Media Planning & Buying Services):*

MARC USA, LLC (MARC), Pittsburgh, PA

**Term:** 5/1/2019 – 6/30/2022 (w/one 2-year option & one 6-month option)

**Amount:**

\$ 62,988,000 NTE (base term: 3 years)  
 \$ 41,992,000 NTE (renewal option #1: 2 years)  
\$ 10,498,000 NTE (renewal option #2: 6 months)  
 \$115,478,000 NTE Total (5 ½ years)

**Breakdown by Functional Area**

<b>Base Term (3 years)</b>	<b>FA I</b>	<b>FA II</b>	<b>Grand Total</b>
Contractor Fee	\$ 3,924,000	\$ 1,764,000	\$ 5,688,000
+ Lottery Budget	\$11,700,000	\$45,600,000	\$57,300,000
= Total	\$15,624,000	\$47,364,000	\$62,988,000
<b>Option #1 (2 years)</b>	<b>FA I</b>	<b>FA II</b>	<b>Grand Total</b>
Contractor Fee	\$ 2,616,000	\$ 1,176,000	\$ 3,792,000
+ Lottery Budget	\$ 7,800,000	\$30,400,000	\$38,200,000
= Total	\$10,416,000	\$31,576,000	\$41,992,000
<b>Option #2 (6 months)</b>	<b>FA I</b>	<b>FA II</b>	<b>Grand Total</b>
Contractor Fee	\$ 654,000	\$ 294,000	\$ 948,000
+ Lottery Budget	\$1,950,000	\$7,600,000	\$ 9,550,000
= Total	\$2,604,000	\$7,894,000	\$10,498,000

Supplement B  
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DBM 2B

**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Functional Area I Offerors	Technical Ranking	Evaluated Financial Offer */Ranking	Overall Ranking **
Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD	1	\$3,907,800 / 3	1
MARC USA, LLC Pittsburgh, PA	2	\$3,128,401 / 1	2
TBC, Inc. Baltimore, MD	4	\$3,286,800 / 2	3
Fuseideas, LLC Winchester, MA	3	\$8,108,554 / 4	4

Functional Area II Offerors	Technical Ranking	Evaluated Financial Offer */Ranking	Overall Ranking **
MARC USA, LLC Pittsburgh, PA	2	\$1,497,583 / 2	1
TBC, Inc. Baltimore, MD	3	\$1,566,000 / 3	2
Media Works, Ltd. Baltimore, MD	1	\$1,830,906 / 4	3
HZBCW, LLC Rockville, MD	4	\$1,158,250 / 1	4
Fuseideas, LLC Winchester, MA	5	\$2,957,472 / 5	5

\* The financial offer was based upon a model in the RFP for the total weighted 3-year amount for the offeror's compensation.

\*\* Technical and financial factors had equal weight in the overall award determination.

**MBE Participation:** Functional Area I 29%  
 Functional Area II 3%

**Performance Security:** \$500,000 for each Functional Area

**Incumbents:**

Functional Area I (Creative Development & Production): Gray, Kirk/VanSant Advertising, Inc.

Functional Area II (Media Planning & Buying Services): Media Works, Ltd.

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DBM 3B

**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

**Requesting Agency Remarks:** A notice of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and was posted on the MLGCA's website: *mdlottery.com*. The RFP was sent directly by email to 51 potential vendors, 18 of which are Maryland firms and nine are MBEs. The direct email list contained numerous advertising/media firms known to the MLGCA as well as firms that have worked with other lotteries in surrounding states. A copy of the RFP was also sent to the Governor's Office of Small, Minority and Women Business Affairs.

The RFP defined two Functional Areas (FA) encompassing all required services: Creative Development & Production Services and Media Planning & Buying Services. Offerors were allowed to submit proposals for either one or both of the FAs and to receive a contract award for one or both FAs.

Seven offerors submitted proposals with a total of eleven proposals for the individual FAs being received, nine of which were determined to be reasonably susceptible of being selected for contract award. Two proposals from one offeror, one for each FA, were determined to be not reasonably susceptible of being selected for award and the two financial proposals were returned unopened. The RFP contained the requirement that: "An Offeror may submit a proposal encompassing one or both Functional Areas and may receive a contract award for one or both. Contract award will be made independently for each Functional Area. Proposals containing any limiting conditions or in any way contingent upon the Offeror receiving a contract award for more than one Functional Area will not be accepted." The proposals submitted for FA I and II by this offeror did not comply with this requirement and were not independent and without limiting conditions.

For FA I, the recommended awardee, Gray Kirk/VanSant Advertising, Inc. (GKV) was ranked first technically and third financially. The differences in GKV's technical proposal over the two offerors with lower financial proposals, ranked technically second and fourth, were considered to be significant and did not outweigh GKV's slightly higher price. GKV was determined to be the responsible offeror providing the most advantageous offer to the State considering price and the evaluation factors set forth in the RFP, and is therefore recommended for contract award.

For FA II, the recommended awardee, MARC USA, LLC (MARC) was ranked second technically and financially. The differences between MARC's technical proposal and the offeror ranked first technically was not considered significant enough to outweigh its fourth higher price. And conversely, the differences between MARC's technical proposal and the offeror with the lowest financial proposal ranked fourth technically were considered significant enough to outweigh that offeror's price. Therefore, MARC was determined to be the responsible offeror providing the most advantageous offer to the State and is recommended for contract award.

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**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

The contract for each FA establishes a fixed monthly fee amount that will be paid to the contractor. The *Award Amount* and the *Evaluated Financial Offer* are different. The *Award Amount* is composed of two components as described below:

- *Contractor's Fee*: This component is the fixed monthly fee, based on the Financial Offers, to be paid to the Contractors for the services they provide in each FA.
- *MLGCA's Budget*: This component is the portion of the MLGCA's marketing budget as estimated in the RFP for each FA and is the same regardless of the Contractor selected. The Contractors will be placing and paying for various productions, media buys, and other projects with third-parties. These costs shall be pre-approved by the MLGCA and reimbursed at the Contractor's actual cost with no markup allowed.

*Marketing Program Objectives.* The MLGCA's mission is to provide revenue through the sale of entertaining Lottery products that support State programs and services benefiting the citizens of Maryland. To assist in the accomplishment of this mission, the Contractors shall work with the MLGCA in the development and execution of an integrated marketing program with the following overall objectives:

1. Effectively communicate with the MLGCA's various target audiences at all times:
  - a. Players and prospective players for all Lottery games;
  - b. Retailers to motivate them to sell more tickets with the assistance of a retail merchandising support program and Point of Sale advertising materials; and,
  - c. Other audiences who may influence public attitudes and perceptions of the MLGCA;
2. Assist MLGCA to maximize net profits from its products for the benefit of the State by:
  - a. Expanding participation among current and lapsed or less frequent players;
  - b. Attracting new players with a clear, targeted, efficient presentation of the current game menu; and
  - c. Introducing new games as part of the overall fun and excitement of playing Lottery games;
3. Increasing players' and prospective players' understanding of MLGCA products and reinforcing the MLGCA's mission of raising revenue for the State;
4. Improving Retailers' understanding, advocacy and promotion of MLGCA products and the MLGCA overall;
5. Reinforcing the credibility, integrity, and transparency of the MLGCA throughout all communications;
6. Positioning MLGCA products as a fun entertainment option by maintaining a strong competitive position with other providers of entertainment;
7. Communicating the MLGCA's responsible gaming position and informing consumers of the resources available for problem gambling; and

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DBM 5B

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1-S. **MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY** (cont'd)

8. Engaging with Contractors that will work with the MLGCA in the development and execution of an integrated marketing program that accomplishes the goals and objectives set forth herein, maintaining creativity to meet the MLGCA's needs over the Contract term with sufficient flexibility to meet the MLGCA's evolving requirements.

**Fund Source:** 100% Special (Lottery Proceeds)

**Appropriation Code:** E75D0001

**Resident Business:** GKV Yes  
MARC No

**MD Tax Clearances:** GKV 19-0248-1111  
MARC 19-0249-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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DBM 6B

Contact Joseph Sedtal 410-767-3351  
jsedtal@mta.maryland.gov

**2-S. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** MDOT MTA Police Force Live Fire Training and Simunition;  
ADPICS # J05B9400013

**Contract Description:** Provide the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with the required training and the necessary training facilities for the MDOT MTA Police Force.

**Award:** FreeState Gun Range  
Middle River, MD

**Term:** 3/7/2019 - 2/28/2024

**Amount:** \$641,582 (Approx. 5 Years)

**Procurement Method:** Sole Source

**Bids/Proposals:** N/A

**MBE Participation:** None (Single Element of Work)

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of a sole source contract to provide classroom facilities, training personnel including Simunition certified instructors, equipment, and outdoor training facilities to ensure that the MDOT MTA Police Force is provided with the required training.

This training will improve officers' proficiency. It will allow officers to have training in non-lethal methods, and reduces liability that results from officers related shootings. The live fire training is essential as it prepares officers for the Annual Firearms Certification and provides the necessary practice required in a variety of lighting situations in accordance with Maryland Police and Correctional Training Commission Regulations. The Simunition training is necessary as it provides realistic scenario-based training.

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DBM 7B

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**2-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

These services will be provided to all 182 sworn officers of the MDOT MTA Police Force and the Anti-Terrorism Team, as well as, the MDOT MTA Treasury Department, and retired MDOT MTA Police Force sworn personnel at the contractor's facilities.

The MDOT MTA requires that the contractor's facilities be located within 40 miles of the City of Baltimore. The facility must have a classroom to accommodate at least 20 people. The contractor must provide Simunition instructors with previous military or police experience & actors for Simunition scenarios. The facility must have outdoor space to hold training scenarios utilizing a bus and/or rail car, a firing range that accommodates guns and rifles with various ammo sizes. In addition, the firing range must have enough lanes to meet all training requirements of the force size. FreeState Gun Range is the only contractor that meets these requirements; and is, therefore, recommended for award of this sole source contract.

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical pricing and comparable items.

No MBE or VSBE participation goals were established for this contract since there are no subcontracting opportunities due to the specialized and specific requirements.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0101

**Resident Business:** Yes

**MD Tax Clearance:** 19-0007-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DBM 8B

*Contact: Brian Lawrence 410-767-6299  
 Brian.lawrence@maryland.gov*

**3-S. MARYLAND DEPARTMENT OF COMMERCE  
 Division of Tourism, Film and the Arts (DFTA)**

**Contract ID:** Publication and Content Provider for Multi-Media; ADPICS #T00B9400010

**Contract Description:** Provide activities associated with producing travel information content in a wide range of multi-media formats (print, web, digital, video or a combination) that positions Maryland as a competitive destination worldwide.

**Award:** Miles Partnership, LLLP  
 dba Miles Marketing Destinations, LP  
 Sarasota, FL

**Term:** 5/1/2019 – 4/30/2024

**Amount:** \$3,874,740 (Services)  
\$2,500,000 (Production/Deployment Budget)  
 \$6,374,740 Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Proposal (Ranking)	Ranking Overall *
Miles Partnership, LLLP dba Miles Marketing Destinations, LP Sarasota, FL	1	\$3,874,740.00 (1)	1
Meredith Travel Marketing Des Moines, IA	2	\$5,561,661.43 (2)	2

*Note: \* Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 15% (see Requesting Agency Remarks)

**Performance Security:** \$300,000 (Payment Bond)

**Incumbent:** Same

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DBM 9B

**3-S. MARYLAND DEPARTMENT OF COMMERCE (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were also directly sent to five potential vendors, one of which is a Maryland firm. The RFP was also sent to the Governor’s Office of Small, Minority, & Women Business Affairs.

Three proposals were received in response to the RFP; however, only two proposals were determined to be reasonably susceptible of being selected for award. Miles Partnership, LLLP. dba Miles Marketing Destination, LP was ranked overall #1 with the higher ranked technical proposal and the lower price. Therefore the award was recommended to Miles Partnership, LLLP. dba Miles Marketing Destination, LP as having the more advantageous offer for the State.

This contract will promote Maryland’s attractions, accommodations and services to increase visitor spending in the State. This is accomplished by providing residents and out-of-state visitors with information and services to ensure a positive trip experience; and positioning Maryland as a competitive destination. The Department’s goal is to maximize the State’s investment in Maryland as a desirable place to visit and to establish and expand businesses.

A 15% MBE participation goal was established for this contract based upon the limited subcontracting opportunities and the limited number of certified MBEs to provide these specialized services.

**Fund Source:** 77.85% General; 21.15% Special (Revenue earned from Advertising Funds)

**Appropriation Code:** T00G0003

**Resident Business:** No

**MD Tax Clearance:** 19-0006-1110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DBM 10B

*Contact: June Dwyer (410)767-0114  
June.dwyer@maryland.gov*

**4-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION  
*Division of Assessment, Accountability and Information Technology***

**Contract ID:** High School Assessments; ADPICS #R00B7400064

**Contract Approved:** DBM Item 8-S (3/22/2017)

**Contractor:** Measured Progress  
Dover, NH

**Contract Description:** Provide test development, assessment administration, psychometric services, reporting, standard setting and program management for the High School Assessments in Government and Science.

**Modification Description: RETROACTIVE.** Amend scope of work to utilize existing forms for testing, increase the number of sign language videos to accommodate students, add web patrol, and eliminate a portion of hand scoring.

**Original Contract Term:** 3/23/2017 - 3/31/2023 (w/1 three-year renewal option)

**Modification Term:** 7/5/2017 - 3/22/2023 (w/1 three-year renewal option)

**Original Contract Amount:** \$36,433,066 (6 Years, Base)  
\$19,742,304 (3 Years, Renewal Option)  
\$56,175,370 Total (9 Years)

**Modification Amount:** (\$244,406) Net Total (Approx. 6 Years, Base)  
(\$231,843) Net Total (3 Years, Renewal Option)  
(\$476,249) Net Total (9 Years)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$36,188,660 (Approx. 6 Years, Base)  
\$19,510,461 (3 Years, Renewal Option)  
\$55,699,121 Total (9 Years)

**Overall Percent +/- (This MOD):** - 0.85%

**Original Procurement Method:** Competitive Sealed Proposals

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DBM 11B

**4-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

***MBE Participation:*** 6%

***MBE Compliance:*** 2%

***Requesting Agency Remarks:*** The High School Assessments are designed to ensure Maryland High School graduates are prepared to pursue higher education and career paths. These rigorous assessments in Government and Science determine the student's knowledge of skills and serve as graduation requirements in Maryland. The assessments are administered three times per year.

The contract took longer to finalize than MSDE anticipated. As a result, the work schedule was compressed and implementation was expedited. Shortly after the contract had begun, some changes were made based on the timeline. Additionally, the program realized a substantial security measure was available. The purpose of this change was to move from a breach form model to a web patrol model to detect sharing of secure test content. MSDE desired this change because a breach model is similar to a fire suppression system – used only in case of emergency and once it has been used it cannot be used again. Web patrol actively monitors the Internet and social media to detect the sharing of secure test content in real time. If detected, the content can be removed quickly avoiding the impact of a widespread breach.

In addition to implementing web patrol, MSDE required randomized assignment of test forms and the ability to assign an alternate form to a student in the event that individual students' tests are invalidated. This would allow the test administrator to assign a new form that is not the same form the student had previously seen. This functionality did not exist in the online testing platform and required development.

Current scope of work for American Sign Language (ASL) video production services in the contract was increased from 80 to 396 videos for both content areas. A unique video is required for each item to be used on the accommodated test forms. After the test designs were finalized, MSDE and Measured Progress determined the total number of videos required. The total number of ASL videos to be produced per year is 396 in years 2 through 6. This change allowed Measured Progress to subcontract with The Learning Center for the Deaf (TLCD) and Atlantic Media for the production of ASL videos.

MDSE decided to utilize existing forms, eliminate 2018 summer MISA administration because the small number of participants would not yield a statistically large enough sample size to collect field test data, and eliminate and/or change meetings to virtual in the first year. The program revisited the Test Design and it was agreed to move development from year 1 to year 2. It was also determined that the rigor of the original test design required changes to the development plans.

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DBM 12B

**4-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

Measured Progress and the Assessment Program made these changes for the benefit of the students in Maryland, not realizing that these changes required a formal modification through the Procurement Officer. As soon as the changes were made known to the Procurement Officer, the contract modification was initiated to include completed and anticipated changes for the full term of the contract, including the renewal option period, if exercised.

The breakdown of the value of the changes is as follows:

	Base Term	Renewal Option	Grand Total
<b>Original Contract Amount</b>	\$36,433,066	\$19,742,304	\$56,175,370
<b>Change Order (CO)-2</b>	\$236,000	\$132,000	\$368,000
<b>CO-3</b>	\$1,189,950	\$713,970	\$1,903,920
<b>CO-4 (Part 1)</b>	\$115,524		\$115,524
<b>CO-4 (Part 2)</b>	(\$554,657)		(\$554,657)
<b>CO-5</b>	\$6,418		\$6,418
<b>CO-6</b>	(\$1,269,982)	(\$1,077,813)	(\$2,347,795)
<b>CO-7</b>	\$32,341		\$32,341
<b>Modification Amount (Net Total)</b>	(\$244,406)	(\$231,843)	(\$476,249)
<b>Revised Total Contract Amount</b>	\$36,188,660	\$19,510,461	\$55,699,121

**Fund Source:** 100% General

**Appropriation Code:** R00A01.04      **Resident Business:** No

**DBM Remarks:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

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DBM 13B

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Contact: Jonathan Martin 410-260-7280  
jonathan.martin1@maryland.gov

**5-GM. DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Office of Budget Analysis (OBA)*

**Request Amount:** \$700,000 FY2019 Total (see page 11B)

**Description:** Request to approve a proposed reimbursable fund budget amendment for the month of January FY2019. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

**Fund Source:** 100% Reimbursement

**Appropriation Code:** See page 11B

**Requesting Agency Remarks:** The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for January FY2019. The following page shows the reimbursable fund amendment and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**5-GM. DEPARTMENT OF BUDGET AND MANAGEMENT** *(cont'd)*

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
19R-018	F50B0410 - Department of Information Technology, Office of Information Technology, Capital Appropriation	J00J00 - Department of Transportation, Maryland Transportation Authority, Capital Appropriation	\$700,000	Funding is provided by the Department of Transportation to construct a new tower and related facilities per the MOU enacted between the Department of Information Technology and Maryland Transportation Authority.
<b>FY 2019 January Proposed Reimbursable Amendment Total</b>			<b>\$700,000</b>	

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 March 6, 2019



DBM 15B

*Contact: David St. Jean - 410-767-4375  
 David.stjean1@maryland.gov*

**6-S.            DEPARTMENT OF GENERAL SERVICES  
                   *Office of Energy Performance and Conservation***

**Contract ID:** Comprehensive Utility Bill Management Services; Solicitation #001IT820862 / MDDGS31038222; ADPICS #001B9400337

**Contract Description:** Provide online energy and utility bill management services to host and maintain a Comprehensive Utility Bill and Energy tracking database and to provide comprehensive services that support and supplement the database including thorough quality assurance and bill auditing services, periodic review of regulated utility tariffs and rate structures, user technical support and training.

**Awards:** Bithenergy, Inc.  
 Baltimore, MD

**Term:** 4/1/2019 – 3/31/2022 (w/2 one-year renewal options)

**Amount:** \$3,059,807 Est. (3 Years, Base Term)  
 \$ 986,964 Est. (1 Year, Renewal Option #1)  
 \$1,006,704 Est. (1 Year, Renewal Option #2)  
 \$5,053,475 Est. Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Score</i>	<i>Financial Score</i>	<i>Overall Score</i>	<i>Total Evaluated Price</i>
Bithenergy, Inc. Baltimore, MD	45.3	50	95.3	\$5,258,844.83
THG Energy Solutions Austin, TX	29.5	35.2	64.7	\$7,471,319.23

**MBE Participation:** 30%

**Performance Security:** None

**Incumbent:** Same

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March 6, 2019



DBM 16B

6-S. DEPARTMENT OF GENERAL SERVICES (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*.

Two proposals were received in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award. Bithenergy, Inc. was ranked higher technically and had the lower price. Therefore, award is recommended to Bithenergy, Inc. as having the more advantageous offer for the State.

The contractor shall host and maintain a comprehensive utility bill and energy tracking database capable of holding an expanding a number of digital utility bill records in data and pdf image formats with the ability to track and report detailed energy cost and usage data, benchmark facilities, and track energy and cost savings. The contractor will also supply the State with comprehensive services that support and supplement the database including thorough quality assurance and bill auditing services, periodic review of regulated utility tariffs and rate structures, User technical support and training.

The *Award Amount* and the *Total Evaluated Price* shown above are different. The *Total Evaluated Price* was based upon a pricing model for the base scope of work and Tasks 1 through 4 for all contract years. The *Award Amount* is for the base scope of work and Task 1 for the three-year base contract term. The renewal options are only for the base scope of work due to agency funding constraints. If additional funding becomes available, other tasks may be requested.

**Fund Source:** 100% Reimbursable (Electric Deregulation)

**Appropriation Codes:**  
H00 19 77159 0899 \$ 248,252.28  
H00 20 77159 0899 \$1,000,456.69  
H00 21 77159 0899 \$1,028,099.00  
H00 22 77159 0899 \$ 782,998.64

**Resident Business:** Yes

**MD Tax Clearance:** 18-2169-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 17B

Contact: Sandy Johnson (410) 767-7408  
Sandy.johnson@maryland.gov

**7-S. DEPARTMENT OF HUMAN SERVICES**  
*Howard County Department of Social Services*

**Contract ID:** The Jobs Program; HOW/FIA-18-001; ADPICS No. N00B9400283

**Contract Description:** Provide supportive employment services that help customers obtain full-time, unsubsidized employment that offers competitive wages, benefits, and career advancement.

**Award:** America Works of Maryland, Inc.  
Baltimore, MD

**Term:** 4/1/2019 - 3/31/2024

**Amount:** \$2,412,250 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Proposal &amp; Ranking</i>	<i>Overall Ranking *</i>
America Works of Maryland, Inc. Baltimore, MD	2	\$2,412,250 (3)	1
KRA Corporation Fulton, MD	3	\$2,297,548 (2)	2
ResCare Workforce Services, Inc. Louisville, KY	1	\$4,809,620 (4)	3
Optimum Staffing Group Laurel, MD	4	\$1,387,600 (1)	4

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 5% (See Requesting Agency Remarks)

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** None

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DBM 18B

**Revised**

7-S. **DEPARTMENT OF HUMAN SERVICES** (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and posted on DHS' website. Copies of the solicitation notice were sent directly to 245 prospective vendors, 169 of which are Maryland firms, and included 31 MBEs.

Four proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. America Works of Maryland, Inc. (America Works) was ranked overall #1 with the second highest technical ranking and the third lowest price. The technical differences between the #1 technical offeror with the highest priced proposal and America Works did not outweigh the almost doubled \$2.4M difference in price. The technical superiority of America Works' proposal was determined to significantly outweigh the other two offerors' proposals that were ranked third and fourth technically with the second lowest and lowest prices, respectively. America Works' price is 5% or \$114,702 higher than the third ranked technical offeror and is 43% or \$1,024,650 higher than the fourth (lowest) ranked technical offeror. Therefore, award is recommended to America Works as having the most advantageous offer for the State.

Howard County Department of Social Services (HCDSS) provides a safety net to the County's most vulnerable citizens and include the distribution of federal benefits (e.g. Supplemental Nutrition Assistance Program (SNAP), Child Protection, Foster Care and Adult Protection and Guardianship). Through all of these programs, HCDSS zealously works to assist and empower people in economic need, to provide prevention services, and to protect vulnerable children and adults. Included in HCDSS' work is the obligation to distribute Temporary Cash Assistance (TCA) benefits through the Temporary Assistance for Needy Families (TANF) block grant, administer Food Stamp Program (FSP) benefits, and provide employment services to noncustodial parents who are unable to meet their child support obligation(s). TCA, FSP and Non-Custodial Parent Employment Program (NPEP) include work requirements for recipients/participants. These work requirements compel customers to participate in an approved Work Activity (a training program or internship) for a set number of hours each week to maintain their eligibility. Over the last three calendar years (2015 - 2018), the number of TCA customers per month who participate in Work Activities in each program has been as high as 210 and as low as 129. The number of FSP customers per month who participate in Work Activities in each program has been as high as 1340 and as low as 700. The number of NPEP customers per month who participate in Work Activities in each program has been as high as 20 and as low as 10.

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**Revised**

7-S. DEPARTMENT OF HUMAN SERVICES (cont'd)

*Requesting Agency Remarks: (cont'd)*

HCDSS ensures that opportunities to meet the work requirements are readily available which, based on the profile of customers may include: assistance with child care, mental health support, remedial education, skilled training and job placement. By providing this assistance, HCDSS helps leverage people off of TCA, FSP, and NPEP into income from employment, sufficient for them to meet their own financial needs. To do so, HCDSS is committed to a “work first” model. HCDSS presumes that the expedited placement of a customer into a job, accompanied by support that will help them retain that job, is the most effective pathway off of welfare and onto a life of work.

The Baltimore City Department of Social Services currently has contracts in place for similar services in Baltimore City, and America Works is one of the contractors. This is the first time that HCDSS has contracted for the job program services in Howard County.

A 5% MBE participation goal was established for this contract based upon the limited subcontracting opportunities available. No VSBE participation goal was established for this contract based upon the determination that there were an insufficient number of subcontractors that could be utilized for the limited subcontracting opportunities.

**Fund Source:** 100% Federal  
**Appropriation Codes:** N00G0002; N00G0010  
**Resident Business:** Yes  
**MD Tax Clearance:** 18-3103-0000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 20B

Contact: Drexal Paulk 410-209-6011  
pdrexal@bccc.edu

**8-S. BALTIMORE CITY COMMUNITY COLLEGE**  
*Academic Programs*

**Contract ID:** Achieving the Dream; BCCC-FY-2019-091; ADPICS # R95B9400005

**Contract Description:** **RETROACTIVE** Provide institutional transformation services to include leadership and data coaching to guide Baltimore City Community College (BCCC) leadership in the development, analysis and use of student outcomes data to enlighten its improvement efforts.

**Awards:** Achieving the Dream, Inc.  
Silver Spring, MD

**Term:** 11/7/2017 – 11/6/2020 (w/2 one-year renewal options)

**Amount:** \$225,000 (3 Years, Base Contract)  
\$ 10,000 (1 Year, Renewal Option #1)  
\$ 10,000 (1 Year, Renewal Option #2)  
\$245,000 Total (3 Years)

**Procurement Method:** Sole Source ...

**Bids/Proposals:** N/A

**MBE Participation:** None (Single Element of Work)

**Performance Security:** N/A

**Incumbent:** None

**Requesting Agency Remarks:** Request for retroactive approval of a Sole Source contract to provide institutional transformation services to include leadership and data coaching to guide the BCCC leadership in the development, analysis and use of student outcomes data to enlighten its improvement efforts. This contract provides BCCC with additional resources to achieve its mission of “Change Lives and Build Communities” through the Achieving the Dream Program.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 21B

**Revised**

**8-S. BALTIMORE CITY COMMUNITY COLLEGE (cont'd)**

Community Colleges are an indispensable asset in our nation's efforts to ensure and preserve access to higher education and success for all students, particularly students of color, low-income students, and other historically underrepresented student populations. However, student access and success in higher education continues to be impacted by the effects of structural racism and systemic poverty. Achievement gaps among student groups reflect structural inequities that are often the result of historic and systemic social injustices. These inequities manifest themselves as the unintended or indirect consequences of unexamined institutional or social policies.

Achieving the Dream created and developed a unique technical approach for community colleges to guide them towards improving the student experience, which is being used by BCCC in its mission to continuously improve student services. Achieving the Dream is the premier firm when it comes to focusing on community college student success and completion, especially for the demographic that BCCC serves: low-income students and students of colors.

Achieving the Dream believes that access to a high quality education in an inclusive environment is the right of all individuals and imperative for the continued advancement of a strong democracy and workforce. Achieving The Dream also believes higher education institutions have an obligation to work toward equity for their students. Equity is grounded in the principle of fairness. In higher education, equity refers to ensuring that each student receives what they need to be successful through the intentional design of the college experience. Achieving The Dream expects colleges to dismantle the barriers facing underserved students. Colleges must routinely scrutinize structural barriers to equity and invest in equity-minded policies, practices, and behaviors that lead to success for all students. Examples of historically under-represented students include, but are not limited to: first-generation, low-income, students of colors; adult students; marginalized orientations, gender identities, and intersex students; students with second-language backgrounds; undocumented students; veterans; students with disabilities; students with dependents; foster care youth; and formerly and currently incarcerated students.

***Fund Source:*** 100% General (Unrestricted Funds)

***Appropriation Code:*** R95C00

***Resident Business:*** Yes

***MD Tax Clearance:*** 18-2314-1111

**Revised**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



**8-S. BALTIMORE CITY COMMUNITY COLLEGE (cont'd)**

**DBM Remarks:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



Contact: June Dwyer 410-767-0114  
june.dwyer@maryland.gov

**9-S. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Early Childhood*

**Contract ID:** Advanced Research and Data Analysis; ADPICS # R00B9400025

**Contract Description:** Provide advanced research and data analysis for the Child Care Subsidy (CCS) Program.

**Award:** Nobl Group, Inc.  
Oak Ridge, TN

**Term:** 3/20/2019 (or earlier upon BPW approval) – 3/31/2022 (w/2 one-year renewal options)

**Amount:** \$1,341,281 (3 Years; Base Term)  
\$ 465,077 (1 Year; Renewal Option #1)  
\$ 474,379 (1 Year; Renewal Option # 2)  
\$2,280,737 Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Only One Acceptable Proposal

**MBE Participation:** 10% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Towson University Research Economic Studies Institute  
(TU RESI) Towson, MD

**Requesting Agency Remarks** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 92 prospective vendors.

Two proposals were received in response to the RFP; however, only one proposal was determined to be reasonably susceptible of being selected for award. The sole acceptable offeror was determined to be responsible. The financial offer was considered fair and reasonable based on market research, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Nobl Group, Inc.

A survey of potential offerors was found that others did not respond to the RFP because the vendors did not provide the type of work requested or were not qualified to respond.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 24B

**Revised**

**9-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

Nobi Group, Inc. provided a detailed and comprehensive technical proposal. The recommended awardee possesses extensive experience, provided examples of analysis of Child Care Subsidy (CCS) data and the methodology for analyzing the data. The proposed Senior Analyst demonstrated a thorough understanding, had considerable experience and was able to discuss technical data in both scientific and layman's terms during the oral presentation.

It was determined that the combined technical and financial proposal submitted by Nobi Group, Inc. is the best value to the State based upon the expertise required to accurately process and analyze the amount and complexity of the data received and to project child care subsidy data for MSDE. Accurate and timely research and forecasts are paramount to the CCS program, family and children advocacy groups, fulfillment of public service requests, as needed by the Maryland State Superintendent of Schools and the Maryland legislative body. This work is highly critical and is the basis for the over \$100M in CCS funds reported and upon which maintaining the current level of federal and state funding relies.

The CSS Program cannot adequately manage and project program costs that are required to help eligible families that need assistance with the cost of child care while working, attending school, or participating in job training programs without advanced technical research capabilities. The CCS Program offers assistance for care provided by regulated child care centers and family child care providers participating in the Maryland EXCELS program, or care provided in informal care settings. Families must meet certain requirements as stated in Code of Federal Regulations (45CFR98) and State regulations (COMAR 13A.14.06) to receive this assistance. Eligible families select the child care provider of their choice. The Maryland State Department of Education (MSDE) is responsible for ensuring providers are paid timely. The CCS program serves approximately 10,561 families and 17,373 children. Through this contract, the recommended awardee will assist with the compilation of reports needed by internal employees, such as MSDE Department and Division administrators and external reports utilized by Maryland Senators or other stakeholders.

The other offeror was the incumbent, TU RESI; however, it was determined based upon Budget Bill language (2018 Legislative Session) that TU RESI would be unable to receive an interagency agreement award from this RFP and was precluded from competition. Therefore, the proposal submitted by TU RESI was determined to be not reasonably susceptible of receiving an award. On December 13, 2018, TU RESI protested this determination. MSDE denied the protest on January 17, 2019 based upon the reasons stated above. TU RESI did not appeal the protest denial.

A 10% MBE participation goal was established for this contract based upon the limited subcontracting opportunities. No VSBE participation goal was established for this contract based on the limited subcontracting opportunities and limited VSBE available to provide the services.

**Revised**

Supplement B  
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March 6, 2019



9-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

*Fund Source:* 100% Federal

*Appropriation Code:* R00A01.10

*Resident Business:* No

*MD Tax Clearance:* 19-0298-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 26B

Contact: Anna Lansaw 410-339-5015  
Anna.Lansaw@maryland.gov

**10-S-OPT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
***Central Maryland Correctional Facility***

**Contract ID:** Thoroughbred Retirement Foundation, Inc.; Second Chance Program; DPSCS Q0015005; ADPICS # COI04149

**Contract Approved:** DBM Item 8-S (8/26/2015)

**Contractor:** Thoroughbred Retirement Foundation, Inc.  
Saratoga Springs, NY (Program Site – Sykesville, MD)

**Contract Description:** Establish and operate a Program for Offenders in response to an identified need in the thoroughbred racing industry for services by individuals trained in horse care and stable management. The Program is managed and operated as part of the Central Maryland Correctional Facility (CMCF) programs and services.

**Option Description:** Exercise the first five-year renewal option.

**Original Contract Term:** 4/1/2008 – 3/31/2013 (5 Years; Original Contract)  
4/1/2013 – 3/31/2019 (w/3 five-year renewal options)

**Option Term:** 4/1/2019 – 3/31/2024 (5 Years)

**Original Contract Amount:** \$0 (Estimated contract value = \$111,330 per year)  
\$ 556,650 (5 Years; Original Contract)  
\$ 667,980 (6 Years; Base New Contract)  
\$1,224,630 Total (11 Years)]

**Option Amount:** \$556,650 (5 Years)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$1,781,280

**Original Procurement Method:** Sole Source

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



**10-S.-OPT. DEPT. PUBLIC SAFETY AND CORRECTIONAL SERVICES** (cont'd)

**Requesting Agency Remarks:** Request for approval to exercise the first of three available five year renewal options as contained in the original contract which will allow Thoroughbred Retirement Foundation's (TRF) Second Chance Program to continue to provide long term housing for retired thoroughbred race horses and incorporate the unique vocational training opportunity to the DPSCS inmate population, called the Grooms Elite Program. The TRF program began in 2008 through a sole source contract executed by DPSCS.

The goal of the program is to respond to an identified need in the thoroughbred racing industry for services by individuals trained in horse care and stable management, while providing DPSCS offenders with valuable and rewarding horse-care vocational training experience. The program is managed and operated as part of the Central Maryland Correctional Facility (CMCF) programs and services; however, the program is open to any qualifying offenders throughout the State of Maryland. Offenders participating in the program will undergo training for at least 24 hours per month.

In support of the program and its purpose, DPSCS bears the expense of providing an officer, a supervisor of the program (State employees), and utilities for the property and inmate salaries. The breakdown for the estimated total annual contract value of \$111,330 is as follows:

- Labor, including offenders = \$94,824;
- Equipment = \$12,100;
- Utilities = \$4,256; and
- Classroom supplies = \$150.

The land used for the stabling and pasturing of these horses is approximately 60 acres of state owned property located in Sykesville, Maryland. However, the TRF currently occupies 10 acres with the expectation of developing approximately 5.11 additional acres of the remaining 60 acres for upcoming expansion.

**Fund Source:** N/A

**Appropriation. Code:** N/A

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 28B

Contact: Linda Lamone 410-269-2840  
Email: Linda.Lamone@Maryland.Gov

**11-S-OPT. STATE BOARD OF ELECTIONS**

**Contract ID:** Project Management for the Voting Equipment Solution Transportation and Delivery; ADPICS # D38B9400010

**Contract Approved:** DBM Item 2-S (12/20/2017)

**Contractor:** Interstate Moving Solutions Inc.  
Springfield, VA  
(local office in Landover, MD)

**Contract Description:** Provide logistical and transportation project management services for Maryland's Statewide voting system equipment.

**Option Description:** Exercise the first two-year renewal option that will cover the 2020 Presidential Election cycle.

**Original Contract Term:** 1/4/2018 - 6/30/2019 (w/ 2 two-year renewal options)

**Option Term:** 7/1/2019 - 6/30/2021

**Original Contract Amount:** \$3,261,600 NTE (1.5 Years)

**Option Amount:** \$3,382,980 NTE (2 Years)

**Prior Modifications/Options:** \$0 [Mod #1: Changed the invoice submission schedule: 4/23/2018: Approved by SBE]

**Revised Total Contract Amount:** \$6,644,580 NTE

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 30%

**MBE Compliance:** 33%

**Requesting Agency Remarks:** Request for approval to exercise the first of two two-year renewal options as contained in the original contract to provide transportation services to all polling places located Statewide and early voting centers under strict chain of custody requirements

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



**11-S-OPT. STATE BOARD OF ELECTIONS** (cont'd)

The contractor shall ensure the voting equipment from each Local Board of Elections' (LBE) warehouse is securely and timely transported to the voting locations in that jurisdiction for the elections and that the same voting equipment is returned securely and timely back to each LBE's warehouse. Based upon the short timeframe for deliveries and the nature of the voting equipment, the contractor must adhere to tight schedules and follow SBE's strict chain of custody and security requirements. In addition, LBEs may request additional equipment or supplies to be transported on Election Day to the voting locations. These are listed as "Optional Additional Transportation Services" with pricing included in the contract, to be used as needed.

This two-year renewal option will cover the 2020 Presidential Election, including both the primary election and Election Day. There are over 2,000 polling places in operation during Election Day and approximately 91 early voting centers in operation for 10 days prior to Election Day. It is critical that the proper equipment prepared specifically for each of the polling facilities be in place in a timely manner and that all security protocols be followed exactly. Communication plans and project management teams to liaison with the local boards of election are also included in this contract. The contractor's project managers will be assigned to the LBEs to establish strategies and account for individual circumstances of each county

**Fund Source:** 50% General, 50% Special (Local Boards of Elections)  
**Appropriation Code:** D38I0102  
**Resident Business:** Yes  
**Maryland Tax Clearance:** 19-0214-0000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 30B

Contact: Joseph Sedtal 410-767-3351  
jsedtal@mta.maryland.gov

**12-S-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** Transit Service Planning; MTA-1431; ADPICS # COI03265

**Contract Approved:** DBM Item 1-S (1/28/2015)

**Contractor:** Jacobs Engineering Group, Inc.  
Baltimore, MD

**Contract Description:** Provide technical services necessary for the completion of various transit planning projects including transit development plans, surveys, service reviews, peer reviews, and ridership forecasts.

**Option Description:** Exercise the second and final renewal option.

**Original Contract Term:** 2/2/2015 – 2/1/2018 (w/2 one-year renewal options)

**Option Term:** 4/1/2019 – 3/31/2020

**Original Contract Amount:** \$3,151,140 (3 Years)

**Option Amount:** \$1,148,420 (1 Year)

**Prior Modifications/Options:** \$1,111,480 [\$0: Mod #1: Bridge extension: 2/3/2018 – 3/22/2018 Approved by MTA; \$1,111,480: Opt #1: Exercise the first renewal option: 3/23/2018 – 3/31/2019 DBM Item 3-S OPT (3/7/2018)].

**Revised Total Contract Amount:** \$5,411,040

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 30%

**MBE Compliance:** 29%

Supplement B  
Department of Budget and Management  
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March 6, 2019



**12-S-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract. The Maryland Transit Administration (MTA) works to enhance the reliability, speed, and frequency of its public transit service and focus resources in areas where they are most needed. To accomplish this goal, the MDOT MTA conducts long-term and short-term plans inputting data from comprehensive service reviews, passenger surveys, peer analysis, ridership forecasts, scheduling efficiency reviews, and public input.

Ridership and performance data are collected through various systems and methodologies. The data is used to make recommendation on changes. In addition to arranging resources to better serve the public, MDOT MTA looks to increase the reliability and speed of its modes. Greater predictability can lead to better accuracy in scheduling and ideally, better service reliability.

The services provided by the contractor, Jacobs Engineering Group, Inc. (Jacobs), have met and sometimes exceeded expectations in achieving performance levels. Jacobs shows a continued interest in MDOT MTA's progress, is always responsive, and timely completes tasks as requested. Jacobs renders valuable and professional advice to help move projects forward.

Approving this renewal option is in the best interest of the State to continue to improve services and the reliability of the MDOT MTA transit modes. Executing this final renewal option will allow this service to continue without interruption. MDOT MTA requires the technical services provided by the contractor to continue to collect data, analyze, and plan current and future projects.

Since this is the last renewal option for this contract, the Department will re-solicit for these services during the renewal option period. It is anticipated that the new contract award will be recommended for approval prior to the renewal option expiration date.

**Fund Source:** 60% Special (Transportation Trust Fund); 40% Federal

**Appropriation Code:** J00H0102; J00H0105

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 32B

*Contact: Michael Burns 410-321-4136 ext. 211  
Michael.burns1@maryland.gov*

**13-S-MOD. UNINSURED EMPLOYERS FUND**

**Contract ID:** Worker's Compensation Third Party Claims Administration Professional Services  
ADPICS# C96B940001

**Contract Reported:** Secretary's Agenda Appendix A8 (12/20/2017)

**Contractor:** CorVel Enterprise Corp., Inc.  
Baltimore, MD

**Contract Description:** Provide professional workers' compensation third party services for: claims administration; case management services; review; enhanced bill review; Preferred Provider Network access services; care services pharmacy benefit program; peer review/medical records review; Medicare Reports/Medicare set-asides; 24/7 nurse triage services; and connected care.

**Modification Description:**

**RETROACTIVE** Correct contract price to agreed amount and modify contract to include an additional adjuster position, all of which has been paid to date over the past 18 months; and **PROACTIVE** Extend contract four months to complete procurement and award new contract.

**Original Contract Term:** 9/1/2017 – 2/28/2019

**Modification Term:** 9/1/2017 – 6/30/2019

**Original Contract Amount:** \$994,500

**Modification Amount:** \$ 661,050 (Retroactive – 18 Months)  
\$ 386,100 (Proactive – 4 Months)  
\$1,047,150 Total

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$2,041,650

**Overall Percent +/- (This Mod):** +\$105%

**Original Procurement Method:** Emergency

**MBE Participation:** None

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 33B

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**13-S-MOD. UNINSURED EMPLOYERS FUND (cont'd)**

**Requesting Agency Remarks:** Request for retroactive approval to increase the funding for this contract to continue to protect employees whose employers do not have workers' compensation insurance. The UEF reviews, investigates, and litigates claims made by employees (or their dependents in the case of death) who have not been compensated by insurance. The UEF also seeks recovery of the benefits and medical expenses the UEF has paid on these claims.

The UEF entered into a contract with CorVel Enterprise Comp, Inc. (CorVel) on an emergency basis on June 27, 2017 to replace the existing contractor providing third party administration services. The contract with CorVel was procured as an emergency due to threat of services ceasing unexpectedly per the UEF's reasonable expectation that the contractor was facing serious financial strain. During the emergency contract term, CorVel faced a challenging load and program implementation that arose because of various factors including: the nature of the transfer of data from the prior contractor, the unavailability of records, and the numerous claims involving two self-insured companies that were found insolvent. Where compensation is ordered by the Maryland Worker's Compensation Commission on claims made by former employees of these two companies, the UEF is responsible for adjusting, monitoring, and paying the claim benefits.

The UEF has not previously competitively procured these services. Instead the Agency had relied upon a contractor who simply invoiced the Agency as work was completed. This situation had to be fixed, and was addressed by the emergency contract. Because UEF had never before engaged in a procurement of this nature, it was unaware that additional services were vital to accomplish required functions of the Agency.

Due to a minor drafting error, the contract price was provided for a 12 month contract term and not an 18 month term. The parties had agreed to the 18 month contract price orally. To date, the UEF has paid CorVel in adherence with the mutually agreed 18-month pricing.

On January 4, 2019, UEF published a Request for Proposals to replace this emergency contract. The evaluation of proposals is underway; however, the new replacement contract award recommendation has not been completed to have a new contractor in place by March 1, 2019. The Agency believes that a four month extension is reasonable and necessary to bridge the gap between the current contract and the new contract with time for overlap between contractors, if necessary, to properly and smoothly transition the processing of claims statewide.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 34B

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**13-S-MOD. UNINSURED EMPLOYERS FUND (cont'd)**

**Fund Source:** 100% Special (UEF)

**Appropriation Code:** C96J00.01

**Resident Business:** Yes

**DBM Remarks:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 35B

Contact: Miriam Q. Johnson 410-767-1722  
Miriam.Johnson@maryland.gov

**14-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Enterprise Technology*

**Contract ID:** Third Party Liability Identification & Recoveries; OPASS 14-13383;  
ADPICS # M00B7400081/COI04001

**Contract Approved:** DBM Item 4-S (6/12/2013)

**Contractor:** Health Management Systems, Inc. (HMS)  
Baltimore, MD

**Contract Description:** Revenue producing contract to assist in identifying legally liable third parties for Medicaid recipients to avoid paying for services that are the responsibility of other parties and to recover Medicaid payments that other parties should have paid. Additionally, services are provided that identify ineligible Maryland Children's Health Program (MCHP) Premium applicants.

**Option/Modification Description:** Request for approval to exercise the available three-month renewal option period and modify the contract to extend the term by 12 months to allow time to procure and award a new contract.

**Original Contract Term:** 7/1/2013 – 6/30/2016 (w/1 two-year renewal option)

**Option/Modification Term:** 4/1/2019 – 6/30/2019 (Option Period)  
7/1/2019 – 6/30/2020 (Extension Mod)

**Original Contract Amount:** \$4,710,800 (3 Years)

**Option/Modification Amount:** \$ 600,000 (3 Months, Option)  
\$2,400,000 (12 Months, Mod)  
\$3,000,000 Total (1 Year, 3 Months)

**Prior Modifications/Options:** \$12,137,500 [\$40,000: Mod #1: Added mass-tort data requests: Approved by MDH (2/6/2015); \$3,500,000: Mod #2: Added funding for continued cost avoidance and recovery activities: 7/1/2015 – 6/30/2016: DBM Item 5-S-MOD (7/16/2015); \$8,597,500: Opt #1: 7/1/2016 – 6/30/2018: DBM Item 9-S-OPT (6/8/2016); \$0: Replaced MBE subcontractor: Approved by MDH (1/3/2019)].

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 March 6, 2019



**14-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Revised Total Contract Amount:** \$22,375,545  
**Percent +/- (This Mod):** +51%  
**Overall Percent +/-:** +126%  
**Original Procurement Method:** Competitive Sealed Proposals  
**MBE Participation:** 5%  
**MBE Compliance:** 3%

**Requesting Agency Remarks:** Request for approval to exercise the renewal option and extend the contract by one year to allow MDH additional time to complete the new procurement and award a new contract. This contract extension will guarantee services continue as required by the Center for Medicare and Medicaid Services (CMS) and by federal law.

The services provided under the contract enhance the Department’s ability to avoid paying for services that are the responsibility of other parties and for recovering Medicaid payments that other parties should have paid. Additionally, the services provided identify ineligible MCHP Premium applicants.

Revenue generated from this contract exceeds \$117,307,359. HMS is paid for the actual recovery amounts at the fixed unit prices (rate of recovery) in the contract. However, the costs avoided and the funds successfully recovered far exceed the price of the contract. All of the funds recovered are returned to the General Fund less the payments to the contractor.

The Recovery efforts of HMS have surpassed the State’s expectations, and the Department is satisfied with the services HMS provides. Therefore, it is in the best interest of the State to approve this modification while the new procurement is being completed.

**Fund Source:** 50% Federal; 50% General  
**Approp. Codes:** M00.17.0103; M00.17.0102  
**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 37B

Contact: Regina Rouchard (410) 764-4706  
Regina.rouchard@maryland.gov

**15-S-MOD. MARYLAND DEPARTMENT OF HEALTH**  
***Maryland Board of Physicians***

**Contract ID:** Peer Review Services for the Maryland Board of Physicians, OPASS 14-13752;  
ADPICS #M00B9400352

**Contract Approved:** DBM Item 3-S (10/29/2014)

**Contractor:** Permedion, Inc. (an HMS Company)  
Washington, DC

**Contract Description:** Provide Peer Review Services to determine the quality of medical and surgical care provided by physicians under review by the Maryland Board of Physicians.

**Option/Modification Description:**

**RETROACTIVE** Ratify exercise of second and final renewal option that was exercised without receiving Board of Public Works approval

**PROACTIVE** Add funds due to increase in number of physician complaints requiring peer reviews.

**Original Contract Term:** 11/10/2014- 11/9/2017 (w/2 one year renewal options)

**Original Contract Amount:** \$812,250 (5 Years)

**Option/Modification Term:** 11/10/2018 – 11/9/2019

**Option/Modification Amount:** \$293,250 (Retroactive - Renewal Option #2)  
\$292,500 (Proactive – Mod #2)  
\$585,750 Total (1 Year)

**Prior Modifications/Options:** \$336,275 [\$286,875: Opt #1: 11/10/2017 – 11/9/2018: DBM Item 10-S-OPT (4/26/2016); \$49,400: Mod #1: Increased the “Two-Report Peer Review” multiple records from 40 to 53: Approved by MDH (10/5/2018)]

**Revised Total Contract Amount:** \$1,734,275

**Percent +/- (This Modification):** +72%

**Overall Percent +/-:** +78%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



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**15-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** None

**Requesting Agency Remarks:** Request for retroactive approval of this action to exercise the second and final renewal option and modify the contract to increase the available funds will allow the Maryland Board of Physicians to pay \$78,650 in past due invoices for the renewal period and provide funds to cover the anticipated increased number of peer review requests (from 40 to 115 reports) during the remainder of renewal option #2.

There has been an increased number of complaints alleging over prescribing of opioids that require a peer review. When there is an allegation in the breach in the standard of care, the Board refers the case for peer review by an independent entity as required by the Act, Md. Code Ann., Health Occ. §§14-401.1 and 14-404 (a)(22).

These services are required for the Board to fulfill its mission in providing quality healthcare to the citizens of Maryland.

**Fund Source:** 100% Special (Licensing & Renewal Fees for Board Licensees)

**Appropriation Code:** M00B0106

**Resident Business:** No

**DBM Remarks:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
March 6, 2019



DBM 39B

## Supplemental

Contact: Andrew Schaufele 410-260-7310  
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### 16-S. COMPTROLLER OF MARYLAND *Bureau of Revenue Estimates*

**Contract ID:** Consulting Services for Tax Database Development and Reporting; OC-2018-06; ADPICS # E00B9400041

**Contract Description:** Provide a consulting firm to develop an individual income tax database from Maryland tax returns for tax years 2017 - 2021. The database will be developed using actual, rather than blurred, data from individual income tax returns. The database is utilized by the Comptroller's Office for revenue forecasting and tax policy analysis.

**Award:** John F. O'Hare T/A Quantria Strategies  
Arlington, VA (local office in Cheverly, MD)

**Term:** 3/7/2019 (earlier upon BPW approval) - 12/31/2023

**Amount:** \$510,000 (Approx.5 Years)

**Procurement Method:** Sole Source

**Bids/Proposals:** N/A

**MBE Participation:** 50% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Quantria Strategies, LLC  
Cheverly, MD

**Requesting Agency Remarks:** Request for approval of a sole source contract to continue existing services. In accordance with COMAR 21.05.05.02A(1), the Procurement Officer determined that John F. O'Hare, trading as Quantria Strategies, which possesses a proprietary algorithm for data handling and a specialized knowledge of Maryland tax law, is the only known vendor that has the capability to provide the necessary consulting services for tax database development and reporting.

Prior to making this determination, in accordance with COMAR 21.05.05.02B, the Office of the Comptroller conducted two competitive procurements to verify that only Quantria Strategies can meet the requirements of the contract. According to COMAR 21.05.05.02B, "In cases of reasonable doubt, competition should be solicited."

## Supplemental

### 16-S. COMPTROLLER OF MARYLAND (cont'd)

Both competitive procurements resulted in single proposals being received from Quantria Strategies. After the first procurement, minimum qualifications were adjusted and the length of publication was increased from 42 days to 81 days for the second procurement. The lack of competition further validated the determination that the proprietary algorithm and specialized knowledge base possessed by Quantria Strategies makes it is the only firm capable of meeting the contract requirements.

Quantria Strategies is knowledgeable of Maryland/federal tax law and completed tax year databases for years 2000 - 2015 during its ten years of experience working with Maryland. Quantria Strategies demonstrated extensive knowledge of both the State of Maryland and the processes necessary to carry out the project appropriately. Quantria Strategies has developed mature databases over the years that increase efficiency in dissemination of information for the Bureau of Revenue Estimates (BRE) to provide the legislature with accurate forecasting reports, as mandated. Quantria Strategies will continue to provide steps to ensure missing federal and State data are matched; match non-resident to non-resident; provide on-site service within the BRE office; provide training to BRE staff along with manuals; and will adjust with new federal policies and regulation requirements for collecting data.

This sole source contract is needed in revenue forecasting and tax policy analysis. Under Chapter 13 of the Acts of 1987, the Comptroller of Maryland is required to annually develop a database and a report that provides specific state and federal income tax information about the filers of Maryland income tax returns. Further, the report must be submitted to the Governor, the Senate President and the Speaker of the House by the end of the year after the filing year (e.g., tax year 2017 must be completed by end of 2019).

The contractor has committed to a 50% MBE participation goal to provide custom computer programming services that include application software; error detection and correction; and training; and documentation.

<b><i>Fund Source:</i></b>	100% General
<b><i>Appropriation Code:</i></b>	E00A0301
<b><i>Resident Business:</i></b>	Yes
<b><i>MD Tax Clearance:</i></b>	18-2588-0000

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#### BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
March 6, 2019



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**1-GM. GENERAL MISCELLANEOUS**  
***General Obligation Bond Proceeds***

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following contract in the amount of \$1,926,095.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

**University of Maryland, Baltimore**  
*Maryland Center for Advanced Molecular Analysis*

**Description:** Glacios Cryo Transmission Electron Microscope  
**Procurement Method:** Sole Source  
**Award:** FEI Company, Hillsboro, OR  
**Amount:** \$1,926,095  
**Fund Source:** MCCBL of 2018: *Provide funds to design, construct, and equip the Maryland Institute for Advanced Molecular Analysis. Item No #234*  
**Resident Business:** No  
**MD Tax Clearance:** 19-0225-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
March 6, 2019



Contact: Thomas Hickey 410-576-5736  
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USM Rep: Joe Evans

**2-RP.            UNIVERSITY OF MARYLAND, BALTIMORE**  
***Real Property Acquisition***

**Recommendation:** That the Board of Public Works approve the University of Maryland, Baltimore making the following real property acquisition.

**Property:** 224 North Greene Street, Baltimore City, comprising .046 acres improved with a three-story masonry structure.

**Grantor:** 224 North Greene Street, LLC

**Grantee:** State of Maryland for use of the University System of Maryland on behalf of the University of Maryland, Baltimore.

**Appraisals:** Lipman Frizzell & Mitchell, LLC      \$600,000  
Jones Realty Advisors                              \$675,000

**Price:** \$476,800

**Remarks:** The University seeks to acquire the 224 North Greene Street property as it completes assembling the key, contiguous development footprint identified in the University's Facilities Master Plan. This will enable the University to proceed with redeveloping the University's North Campus Area, which focuses on improving the campus and community environment, and will contribute to ongoing revitalization efforts in this part of downtown Baltimore's west side. The property is vacant and in poor condition. After acquisition, the University will seek a Clearinghouse recommendation to demolish the building as well as an adjacent University-owned property.

The Chancellor of the University System of Maryland approved this acquisition on January 22, 2019 pursuant to the authority delegated to him by the Maryland Board of Regents (properties less than \$500,000 within a specified zone).

**Fund Source:** Institutional Funds

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
March 6, 2019



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**3-GM. GENERAL OBLIGATION BOND PROCEEDS**  
***General Obligation Bond Proceeds***

**Recommendation:** That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling: \$2,697,573.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**Fund Source:** MCCBL of 2017 (Chapter 22, 2017 Acts): *Provide funds to begin equipping a new academic facility for interdisciplinary life sciences.* Item #175

**University of Maryland, Baltimore County**  
***Interdisciplinary Life Sciences Building***

- 1. Description:** Mass spectrometer, spectrophotometers, lyophilizer, microplate washer  
**Procurement Method:** UMB Master Contract  
**Award :** Fisher Scientific Company, LLC, Hampton, NH  
**Amount:** \$276,495  
**Resident Business:** No **MD Tax Clearance** 19-0303-1110
- 2. Description:** Shakers, cell viability analyzer, freezers, muffle furnace, animal anesthesia systems, speed vacs, centrifuges, gravity convection ovens, rack systems  
**Procurement Method:** Cooperative Agreement  
**Award :** VWR International, LLC, Radnor, PA  
**Amount:** \$501,617  
**Resident Business:** No **MD Tax Clearance** 19-0302-0001
- 3. Description:** Task lighting  
**Procurement Method:** Cooperative Agreement  
**Award :** Purgistics LLC, Gwynn Oak, MD  
**Amount:** \$16,673  
**Resident Business:** Yes **MD Tax Clearance** 19-0310-1111

Supplement C  
University System of Maryland  
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**3-GM. GENERAL OBLIGATION BOND PROCEEDS (cont'd)**  
***General Obligation Bond Proceeds***

**University of Maryland, Baltimore County (cont'd)**  
***Interdisciplinary Life Sciences Building***

- |    |                                   |  |                                |              |
|----|-----------------------------------|--|--------------------------------|--------------|
| 4. | <b><i>Description:</i></b>        | Microscope   |                                |              |
|    | <b><i>Procurement Method:</i></b> | UMB Master Contract  |                                |              |
|    | <b><i>Award :</i></b>             | Carl Zeiss Microscopy, LLC, Thornwood, NJ  |                                |              |
|    | <b><i>Amount:</i></b>             | \$531,012  |                                |              |
|    | <b><i>Resident Business:</i></b>  | No   | <b><i>MD Tax Clearance</i></b> | 19-0301-1100 |
|    |                                   |  |                                |              |
| 5. | <b><i>Description:</i></b>        | IVIS spectrum CT imaging system  |                                |              |
|    | <b><i>Procurement Method:</i></b> | Cooperative Agreement  |                                |              |
|    | <b><i>Award :</i></b>             | Perkin Elmer Health Sciences, Inc., Shelton, CT  |                                |              |
|    | <b><i>Amount:</i></b>             | \$757,667  |                                |              |
|    | <b><i>Resident Business:</i></b>  | No   | <b><i>MD Tax Clearance</i></b> | 19-0304-1111 |
|    |                                   |  |                                |              |
| 6. | <b><i>Description:</i></b>        | Biosafety cabinets   |                                |              |
|    | <b><i>Procurement Method:</i></b> | Cooperative Agreement  |                                |              |
|    | <b><i>Award :</i></b>             | Nuaire, Inc., Plymouth, MN   |                                |              |
|    | <b><i>Amount:</i></b>             | \$216,501  |                                |              |
|    | <b><i>Resident Business:</i></b>  | No   | <b><i>MD Tax Clearance</i></b> | 19-0305-0000 |
|    |                                   |  |                                |              |
| 7. | <b><i>Description:</i></b>        | Public lobby furnishing  |                                |              |
|    | <b><i>Procurement Method:</i></b> | Simplified procurement   |                                |              |
|    | <b><i>Award :</i></b>             | Edwards & Hill Communications, LLC d/b/a Edwards & Hill Office Furniture, Windsor Mill, MD |                                |              |
|    | <b><i>Amount:</i></b>             | \$15,183   |                                |              |
|    | <b><i>Resident Business:</i></b>  | Yes  | <b><i>MD Tax Clearance</i></b> | 19-0311-1111 |
|    |                                   |  |                                |              |
| 8. | <b><i>Description:</i></b>        | Glassware washing machine  |                                |              |
|    | <b><i>Procurement Method:</i></b> | Cooperative Agreement  |                                |              |
|    | <b><i>Award :</i></b>             | Labrepc, LLC, Horsham, PA  |                                |              |
|    | <b><i>Amount:</i></b>             | \$82,264   |                                |              |
|    | <b><i>Resident Business:</i></b>  | No   | <b><i>MD Tax Clearance</i></b> | 19-0306-1110 |

Supplement C  
University System of Maryland  
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March 6, 2019



**3-GM. GENERAL OBLIGATION BOND PROCEEDS (cont'd)**  
*General Obligation Bond Proceeds*

**University of Maryland, Baltimore County (cont'd)**  
*Interdisciplinary Life Sciences Building*

9. **Description:** Bioreactor system  
**Procurement Method:** Sole Source  
**Award :** GE Healthcare Bio-Sciences Corp., Marlborough, MA  
**Amount:** \$201,936  
**Resident Business:** No **MD Tax Clearance** 19-0307-1111
10. **Description:** Chemidoc imaging instrument and PCR system  
**Procurement Method:** Cooperative Agreement  
**Award :** BIO-RAD Laboratories, Inc., Hercules, CA  
**Amount:** \$77,180  
**Resident Business:** No **MD Tax Clearance** 19-0308-1111
11. **Description:** Water system  
**Procurement Method:** Simplified procurement  
**Award :** Hydro Service & Supplies, Inc., Durham, NC  
**Amount:** \$21,045  
**Resident Business:** No **MD Tax Clearance** 19-0309-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
March 6, 2019



*Contact: Michael Leahy (410) 697-9401  
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**1-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:** JobAps-Recruiting, Applicant Tracking, Selection and Online Testing System  
ADPICS BPO No.: 060B1400059, COI03183

**Contract Approved:** DoIT Item 2-IT (08/10/2011)

**Contractor:** JobAps, Inc., Santa Barbara, CA

**Contract Description:** Implement web-enabled public-facing Statewide Recruitment and Examination Software as a Service (SaaS) tool, with standard process workflow and integration with backend systems.

**Modification Description:** Add funds for past and future overages while retaining sufficient funding authorization for regular monthly payments.

**Original Contract Term:** 8/15/2011 – 8/14/2016 (5 year base, w/two 3-year options)

**Modification Term:** 3/7/19 – 8/14/2019

**Original Contract Amount:** \$2,581,637 (base)  
\$ 914,952 (option 1)  
\$ 999,792 (option 2)  
\$4,496,381 NTE

**This Modification Amount:** \$244,000

**Prior Modifications/Options:** \$914,952 (Option 1) [DoIT Item 4-IT-Opt (7/27/2016)]  
\$ 24,577 (Mod) [DoIT Item 4-IT-Opt (7/27/2016)]

**Revised Total Contract Amount:** \$3,765,166

**Percent +/- (This Modification):** + 9.45%

**Overall Percent +/-:** +45.84%

**Original Procurement Method:** Sole Source

Supplement D  
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**1-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)  
*Department of Budget and Management*

**MBE Participation:** 6.47 %

**MBE Compliance:** 31.76%

**Remarks:** Through the State contract, JobAps, Inc. implements a web-enabled, public-facing Statewide Recruitment and Examination SaaS, standard process workflow and integration with backend systems. The system includes robust reporting functionality to support statutory and business intelligence analysis requirements. JobAps is the only permanently authorized seller of its software; JobAps does not authorize any other parties to implement, install, integrate or provide operations and maintenance support for its public sector products. There are 54 State agencies and 173 distinct departments/offices within those agencies that are included in this contract scope and use the JobAps system.

DoIT seeks Board approval to increase the contract amount in this first renewal term to accommodate unanticipated overage charges that resulted from increased number of applications for public employment. Overage rates were priced and incorporated into the contract during the original solicitation. Because of the public-facing nature of the JobAps system, its usage is difficult to predict. Overage charges are calculated at the end of each quarter and are invoiced based on actual usage.

The overage charges from previous quarters have depleted the current ceiling leaving inadequate funds to continue paying for services through the end of the first renewal term. DoIT is thus seeking to add spending authority to cover the remaining fixed price costs and estimated overage charges.

**Fund Source:** Reimbursable Funds

**Approp. Code:** B0406

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 March 6, 2019



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**2-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**

**Contract ID:** TimeClock Plus Software Program Support and Related Services for TimeClock Integration with WorkDay SPS  
 ADPICS PO No. Q00P9403660

**Contract Reported:** Emergency Report Secretary A2 (5/10/2017)

**Contractor:** Data Management, Inc., San Angelo, TX

**Contract Description:** Purchase TimeClock Plus software, hardware, and related services to integrate TimeClock with Workday at DPSCS correctional facilities.

**Modification Description:** Extend term one year.

**Original Contract Term:** 3/9/2017 – 3/8/2018

**Modification Term:** 3/9/2019 – 3/8/2020

**Original Contract Amount:** \$781,500

**Modification Amount:** \$257,500 (1-year)

**Prior Modification:**

<i>Item</i>	<i>Description</i>	<i>Amount</i>
DoIT Item 1-IT-MOD (2/7/2018)	Extend contract one year: 3/9/2018 – 3/8/2019	\$257,500

**Revised Total Contract Amount:** \$1,296,500

**Percent +/- (This Modification):** +32.9%

**Overall Percent +/-:** +65.9%

**Original Procurement Method:** Emergency

Supplement D  
Department of Information Technology  
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March 6, 2019



**2-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES**

**MBE Participation:** None

**Remarks:** Reference is made to the emergency contract DPSCS reported to the Board of Public Works through which Data Management, Inc. provides its TimeClock Plus personnel timekeeping system (software & hardware) for integration with the State’s Workday Statewide Personnel System. This emergency procurement followed an unsuccessful solicited procurement. The Board later approved a one-year extension of this contract to allow time for DoIT to complete a new procurement for a Statewide contract for TimeClock Plus.

The procurement for the new contract is currently pending DoIT’s resolution of a bid protest.

As a result, DPSCS has determined that extending the current contract is essential to continue to receive 24 x 7 x 365 maintenance, support and upgrades for this mission critical system for another year.

**Fund Source:** General Funds

**MD Tax Clearance:** 18-3034-1001

**Approp. Code:** Q00A0102

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 March 6, 2019



*Contact: Jessica Mettle 410-768-7252  
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 Carla.Thompson@maryland.gov*

**3-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Motor Vehicle Administration*

**Contract ID:** Enterprise Management System Project Management  
 Office Services, V-HQ-12037-S  
 ADPICS BPO No.: J00B3400032, COI01086

**Contract Approved:** DoIT Item 3-IT (3/6/2013)

**Contractor:** Mathtech, Inc., Hamilton, NJ

**Contract Description:** Provide services to support planning and oversight related to Customer Connect, formerly known as Project Core. Customer Connect will modernize enterprise legacy motor vehicle systems, processes, and overall IT infrastructure.

**Option Description:** Exercise second 1-year renewal option

**Original Procurement Method:** Competitive Sealed Proposals

**Original Contract Term:** 3/11/2013 – 3/10/2018 (5-years w/five 1-year options)

**Option Contract Term:** 3/11/2019 – 3/10/2020 (1 year)

**Original Contract Amount:** \$10,174,939 (5-years)

**This Option Amount:** \$ 2,201,873 (1-year)

**Prior Mods/Options:**

<i>Item</i>	<i>Description</i>	<i>Amount</i>
DoIT 3-IT-MOD [2/8/2017])	Mod. 1/ Document Imaging & Workflow Systems tasks	\$2,172,724
DoIT 3-IT-OPT [2/7/2018])	Option 1	\$2,158,699

**Revised Total Contract Amount:** \$16,708,235

**MBE Participation:** 34%

**MBE Compliance:** 35%

Supplement D  
Department of Information Technology  
ACTION AGENDA  
March 6, 2019



**3-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Motor Vehicle Administration*

**Remarks:** Reference is made to DoIT Agenda Item 3-IT (3/6/13) in which the Board approved MDOT MVA awarding this contract to Mathtech, Inc. to provide support in planning and oversight related to Project Core Modernization, Enterprise System, known as Customer Connect, that will modernize the enterprise legacy motor vehicle systems, processes, and overall IT infrastructure. The Board later approved a contract modification that authorized the contractor to assist in developing a Request for Proposal to replace the 15-year-old document imaging and workflow system. This system is a critical and integral system used to conduct MDOT MVA's daily workflow processes and contains approximately 300 million images.

The expected implementation period for Customer Connect is five years. It is in the best interest of the State to exercise this second renewal option to complete the process of providing a seamless transition into development, integration, and implementation of this modernization project.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J04E0001

**Resident Business:** Yes

**MD Tax Clearance:** 19-0005-0100

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
March 6, 2019



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**4-GM-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***The Secretary's Office/State Highway Administration***

**Recommendation:** That the Board of Public Works approve the State, through the Maryland Department of Transportation State Highway Administration, exercising an option in a resource-sharing agreement.

**Authority:** § 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Approved:** DoIT Item 2-IT (1/28/2009)

**Award:** Fibergate, Inc., Alexandria, VA

**Initial Term:** 3/19/2009 – 3/18/2019 (w/ two 10-year renewal options)

**Option Term:** 3/19/2019 – 3/18/2029 (first 10-year renewal)

**Amount:** \$0 [In-kind value estimated at about \$290,779 for 10-year renewal]

**Property:** Highways throughout the State

**Remarks:** In exchange for use of the State's dark fiber (unused optical fiber) that consists of eight fiber optic strands running along approximately 93 miles of SHA, Prince George's County, Anne Arundel County, Montgomery County, Frederick County, District of Columbia, and Virginia roadways, Fibergate offers the use of 34 fiber optic strands it owns and maintains running along approximately 73 miles of SHA, Prince George's County, Montgomery County, and Frederick County roadways.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
March 6, 2019



Contact: Joe Palechek (410) 865-1137  
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**5-GM. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Record Correction***

**Recommendation:** That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

**Original Approval:** DoIT Item 8-IT-MOD (12/19/2018)

**Original ADPICS No.:** COG56913

**Correct ADPICS No.:** COI00880

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 March 6, 2019



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**6-IT. DEPARTMENT OF GENERAL SERVICES**  
*eMaryland Marketplace Advantage*

**Contract ID:** eMaryland Marketplace eProcurement Solution  
 DGSR8400113 ADPICS BPO No.: 001B9400355

**Contract Description:** Provide state-of-the-art, commercially-available Software as a Service (SaaS) enterprise-wide, multi-jurisdictional, self-supporting *eMarylandMarketplace* (eMM) eProcurement solution for use by all executive branch State agencies. This solution will also be available for use by any State, local, or Maryland public body.

**Award:** Nitor Partners, LLC, Beachwood, OH

**Term:** 3/8/2019 – 2/28/2029  
 10-year base term with two 5-year renewal options

**Amount:** \$38,166,071 (10-year base term)  
 \$15,782,020 (5-year first option term)  
\$16,544,932 (5-year second option term)  
 \$70,493,023 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Rankings			
	Technical	Financial	Overall	Evaluated Price
Nitor Partners, LLC Beachwood, OH	1	2	1	\$42,998,741
Sciqwest, Inc., d/b/a Jaggaer Morrisville, NC	2	1	2	\$37,985,410
Perfect Commerce, LLC Newport News, VA	3	3	3	\$44,332,278

**MBE Participation:** 10%

**Incumbent:** Periscope Holdings, Inc., Austin, TX

Supplement D  
Department of Information Technology  
ACTION AGENDA  
March 6, 2019



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**6-IT. DEPARTMENT OF GENERAL SERVICES (cont'd)**  
*eMaryland Marketplace Advantage*

**Remarks:** This eProcurement Solution, known as eMaryland Marketplace Advantage or eMMA, results from the Department of General Services, in cooperation with the Department of Information Technology and the Department of Budget and Management, issuing a solicitation for an eProcurement System. The solicitation is in keeping with recommendations from the Governor's 2016 Commission to Modernize State Procurement. Assisting DBM, DoIT, and DGS in the procurement were representatives from the Maryland Department of Transportation, the Comptroller's Office, and the State Treasurer's Office. This procurement brought together the control agencies and procurement staff that will become the new Office of State Procurement within DGS, effective October 1, 2019 (Chapter 590, Laws of Maryland 2017).

A notice of the availability of the Request for Proposals was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 292 prospective vendors, 205 of which are Maryland firms and included 276 MBEs.

Five proposals were received; two of them were determined not to be reasonably susceptible of being selected for award. One offeror did not meet the RFP requirements; the second offeror would not agree to the State's mandatory terms and conditions. Both of these offerors were notified of the determination and were not invited to submit financial proposals.

The three remaining offerors' proposals were ranked. Technical factors had greater weight than financial factors in the overall award determination. Nitor Partners, LLC – which proposed using the Ivalua eProcurement platform – received the #1 technical ranking. The core functionality within Nitor Partners' technical proposal was ranked first when compared to the core functionality offered in the other two technical proposals. Core functionality is defined as implementation (including transition), software licensing, ongoing maintenance and support, training, help desk, and labor hours for work orders. Additionally, the Ivalua eProcurement platform which Nitor Partners proposes, allows for many value-added features beyond the core functionality. It has been determined to include these beneficial features in the eMMA system.

The recommended award to Nitor Partners provides the best value to the State because of the offeror's technical excellence and functionality. Nitor Partners offered technical expertise with required integrations for the Ivalua eProcurement platform. The solution will modernize and optimize not only the State's procurement processes but also finance functions for efficient transactions from requisition to invoice for the State and its suppliers. It will also allow for increased transparency, auditability, and advanced reporting to benefit government leaders and citizens. In addition, eMMA will provide contract management functions to assist State agencies in tracking contract expiration dates and planning upcoming procurements that will help decrease the frequency of contract extensions required to conduct new procurements.

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**6-IT. DEPARTMENT OF GENERAL SERVICES (cont'd)**  
*eMaryland Marketplace Advantage*

**Remarks:** (cont'd)

The technical advantages provided by Nitor Partners with the Ivalua eProcurement platform were deemed to outweigh the \$5 million difference in price of the offeror ranked second technically with the lowest price. The \$5 million price difference covers the full 20 years of the contract if both five-year renewal options are exercised, which comes to approximately \$250,000 per year.

The *Award Amount* and the *Evaluated Price* are different. The *Evaluated Price* was based upon a pricing model for the core functionality required for the eProcurement solution. Each offeror included core functionality in its financial proposal. The *Award Amount* is based upon the core functionality and value-added modules at fixed-unit prices. The value-added modules deliver additional functionality that provide solutions to current business operational challenges including invoicing, expense management, advanced analytics, program management, integration with FMIS and other State data integration points, contract libraries, and others that the State may use.

The additional services are planned for implementation beginning in the contract's second year. It is anticipated that training for State users and suppliers will begin early in fiscal year 2020.

The contract is a combination fixed-price and indefinite-quantity contract. Fixed price components include implementation, software licensing, and optional features. Indefinite-quantity components include hourly rates for labor categories to be used under work orders.

The contract will be funded by DGS through budget appropriations. The plan is to eventually make the system self-supporting through transaction-based fees.

**Fund Source:** General, Special, and Reimbursable Funds

**Approp. Codes:** HOOD01.01 PCA 44111 (general)  
 HOOD01.01 PCA 44113 (special)  
 HOOD01.01 PCA 44119 (reimbursable)

**Resident Business:** No     **MD Tax Clearance:** 19-0353-0110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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**7-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:** State Personnel Systems Project  
Technical Lead Subject Matter Expert: *Satish Raghavan*  
ADPICS BPO No.: F50B7400024/COI03601

**Contract Approved:** DoIT Item 3-IT (6/7/2017)

**Contractor:** AP Ventures, LLC, Columbia, MD

**Contract Description:** Continue project resource support services for the State Personnel System Project through go-live and beyond. Resource is a subject matter expert who serves as the technical and systems lead on the project.

**Modification Description:** Extend term eleven months for Employer Group Waiver Plans effort and extended production support.

**Original Contract Term:** 7/1/2017 – 3/31/2019

**Modification Term:** 3/7/2019 – 1/31/2020

**Original Contract Amount:** \$570,696

**Modification Amount:** \$340,560 (11 months)

**Prior Modifications:** None

**Revised Total Contract Amount:** \$911,256

**Percent +/- (This Modification):** +59.6%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

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**7-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**  
*Department of Budget and Management*

**Remarks:** In October 2018, the State’s prescription drug plan for retirees was extended through December 2019. This extension requires a significant change in the functionality of the Statewide Personnel System. The change takes extensive time and effort by the Contractor’s resource which supports the system, making configuration changes and testing before moving into production. The go-live for the retiree functionality was postponed to May 2019. The online benefits open enrollment for calendar year 2020 for the State will occur in fall 2019. This will be the first exposure of Statewide online open enrollment for SPS Benefits.

Services under this contract are required beyond its current expiration date, March 31, 2019. Through this contract, Satish Raghavan provides operations and production support as State staff has been lost; this will also allow additional time for knowledge transfer and training as replacements are hired. Mr. Raghavan is highly knowledgeable of the SPS solution, the required State business processes, and technical requirements. He has acquired strong expertise on the integrations for the SPS solution that remain critical to building seamless integrations to State legacy systems. He serves as the architect building and integrating the Benefits Administration COBRA and Billing modules via a cloud-based rapid application development tool. As the SPS project Technical Lead, Mr. Raghavan has co-led the system integration process as well as system and user acceptance testing.

Re-competition for this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. DoIT conducted a market analysis and determined the price for this resource is fair and reasonable and is consistent with the pricing under the current agreement (no increase). Given the fair pricing and the candidate’s knowledge, the continuation of this resource is in the State’s best interest.

**Fund Source:** Reimbursable

**Approp. Code:** F50B0406

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
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**8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:** State Personnel Systems Project  
Program Manager: *Gagan Setia*  
ADPICS BPO No.: F50B7400025, COI03603  
**Contract Approved:** DoIT Item 4-IT (6/7/2017)

**Contractor:** Elicitek, Inc., North Potomac, MD

**Contract Description:** Continue project resource support services for the State Personnel System Project through go-live and beyond. Resource is a subject matter expert.

**Modification Description:** Extend term eleven months for Employer Group Waiver Plans effort and extended production support.

**Original Contract Term:** 7/1/2017 – 3/31/2019

**Modification Term:** 3/7/2019 – 1/31/2020

**Original Contract Amount:** \$560,742

**Modification Amount:** \$333,437 (11 months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$894,179

**Percent +/- (This Modification):** +59.4%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

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**8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)  
*Department of Budget and Management*

**Remarks:** In October 2018, the State’s prescription drug plan for retirees was extended through December 2019. This extension requires a significant change in the functionality of the Statewide Personnel System. The change takes extensive time and effort by the Contractor’s resource which supports the system, making configuration changes and testing before moving into production. The go-live for the retiree functionality was postponed to May 2019. The online benefits open enrollment for calendar year 2020 for the State will occur in fall 2019. This will be the first exposure of Statewide online open enrollment for SPS Benefits.

Services under this contract are required beyond its current expiration date, March 31, 2019. Through this contract, Gagan Setia, brings considerable cumulative project knowledge to the position. Mr. Setia provides the critical program management services to lead the implementation of the SPS cloud implementation project and has become skilled at DBM/DoIT operations including current business processes, technology assessments to support future operations and developed a phased approach to reduce risk to project implementation. The continuation of Mr. Setia’s services is imperative to project success.

Re-competition for this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and the candidate’s knowledge, the continuation of this resource is in the State’s best interest.

**Fund Source:** Reimbursable

**Approp. Code:** F50B0406

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**9-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:** State Personnel Systems Project  
Functional Lead: *Lisa Liedtke*  
ADPICS BPO No.: F50B7400026, COI03605

**Contract Approved:** DoIT Item 5-IT (6/7/2017)

**Contractor:** Navigator Management Partners, LLC, Baltimore, MD

**Contract Description:** Continue project resource support services for the State Personnel System Project through go-live and beyond. Resource is a subject matter expert.

**Modification Description:** Extend term eleven months for Employer Group Waiver Plans effort and extended production support.

**Original Contract Term:** 7/1/2017 – 3/31/2019

**Modification Term:** 3/7/2019 – 1/31/2020

**Original Contract Amount:** \$588,973

**Modification Amount:** \$353,475 (11 months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$942,448

**Percent +/- (This Modification):** +60%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

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**9-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**  
***Department of Budget and Management***

**Remarks:** In October 2018, the State's prescription drug plan for retirees was extended through December 2019. This extension requires a significant change in the functionality of the Statewide Personnel System. The change takes extensive time and effort by the Contractor's resource which supports the system, making configuration changes and testing before moving into production. The go-live for the retiree functionality was postponed to May 2019. The online benefits open enrollment for calendar year 2020 for the State will occur in fall 2019. This will be the first exposure of Statewide online open enrollment for SPS Benefits.

Services under this contract are required beyond its current expiration date, March 31, 2019. Through this contract, Lisa Liedtke has become highly knowledgeable of the State's HR/Benefits/Time Tracking business requirements and acceptance criteria. She has extensive understanding of State's business processes and statutes that govern State personnel transactions. She has gained knowledge and understanding of State legacy systems critical for assisting with the implementation of the replacement SPS. Ms. Liedtke has been instrumental in business data collection and data cleansing. She is providing functional leadership and coordination with various State agency HR, Classification, Recruiting, and Benefits Administration units. She is co-leading the testing of software units, as well as system and user acceptance testing. Continuation of this resource is necessary to support the pilot, conversion, training and change management for the pilot and phased roll-out approach.

Re-competition for this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and the candidate's knowledge, the continuation of this resource is in the State's best interest.

**Fund Source:** Reimbursable

**Approp. Code:** F50B0406

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**10-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**  
*Department of Budget and Management*

**Contract ID:** State Personnel Systems Project  
Technical Analyst: *Gowri Ramanolla*  
ADPICS BPO No.: F50B7400027, COI03604

**Contract Approved:** DoIT Item 6-IT (6/7/2017)

**Contractor:** SK Net, LLC, Potomac, MD

**Contract Description:** Continue project resource support services for the State Personnel System Project through go-live and beyond. Resource is a senior information systems architect.

**Modification Description:** Extend term eleven months for Employer Group Waiver Plans effort and extended production support.

**Original Contract Term:** 7/1/2017 – 3/31/2019

**Modification Term:** 3/7/2019 – 1/31/2020

**Original Contract Amount:** \$611,673

**Modification Amount:** \$370,359 (11 months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$982,032

**Percent +/- (This Modification):** +60%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

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**10-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**  
*Department of Budget and Management*

**Remarks:** In October 2018, the State’s prescription drug plan for retirees was extended through December 2019. This extension requires a significant change in the functionality of the Statewide Personnel System. The change takes extensive time and effort by the Contractor’s resource which supports the system, making configuration changes and testing before moving into production. The go-live for the retiree functionality was postponed to May 2019. The online benefits open enrollment for calendar year 2020 for the State will occur in fall 2019. This will be the first exposure of Statewide online open enrollment for SPS Benefits.

Services under this contract are required beyond its current expiration date, March 31, 2019. Through this contract, Mr. Gowri Ramanolla has become highly knowledgeable of the SPS solution, the required State business processes, and technical requirements. He has acquired strong expertise on the integrations for the SPS solution that remain critical to building seamless integrations to State legacy systems. Mr. Ramanolla has become skilled at the SPS project data and reporting requirements and is the lead resource interacting with all State agencies. He has been instrumental in guiding the State towards a single data repository by consolidating the data from numerous legacy systems. He is also the architect of the State’s business analytics and reporting solution, which is critical for the SPS project. He has gained extensive knowledge and understanding of the State’s legacy data and is leading the data conversion from the single data repository to the Workday solution. He also performs the critical role of SPS project reporting lead. Continuation of this resource is necessary to support the pilot, conversion, training and change management for the pilot and phased roll-out approach.

Re-competition for this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and the candidate’s knowledge, the continuation of this resource is in the State’s best interest.

**Fund Source:** Reimbursable  
**Approp. Code:** F50B0406  
**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**11-GM. MARYLAND PUBLIC TELEVISION**  
***Resource Sharing Agreement***

**Recommendation:** That the Board of Public Works approve Maryland Public Television entering into a resource sharing agreement.

**Authority:** Sec. 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Award:** Cellco Partnership d/b/a Verizon Wireless

**Term:** 3/19/2019\* – 3/18/2024 (5-year base with three 5-year renewal options)  
*\* or earlier upon Board approval*

**Amount:** \$ 324,979 (5-year base)  
\$ 395,387 (option 1)  
\$ 481,049 (option 2)  
\$ 585,270 (option 3)  
\$1,786,685

**Property:** Maryland Public Television tower space, Urbana, Frederick County

**Remarks:** This revenue-generating transaction results from a resource-sharing agreement between Maryland Public Television and Cellco Partnership d/b/a Verizon Wireless. The benefit to the State is compensation for leasing tower space in support of telecommunications antennas.

Because the lease value over the 20-year term is more than \$100,000, this agreement was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund [Revenue]:** MPT Tower Rental Fund      **MD Tax Clearance:** 18-2935-1101

*This Item was withdrawn as DoIT Item 1-GM from the 12/5/2018 Agenda.*

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
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**12-IT-MOD.            DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:** Central Collection Unit  
Debt Collection Information System Software  
ADPICS BPO No.: F50B2400052, COH04695

**Contract Approved:** DoIT Item 1-IT (3/6/2013)

**Contractor:** CR Software, a wholly-owned subsidiary of FICO  
Fairfax, VA

**Contract Description:** State-of-the-art, commercial-off-the-shelf, Debt Collection Information System software application to replace the Department of Budget and Management's Central Collection Unit's 25-year-old legacy collections software and supporting applications.

**Modification Description:** (1) Exercise option year 1; and (2) authorize additional FICO consulting support of critical operational and enhancement tasks.

**Original Contract Term:** 4/1/2013 – 3/31/2019 (6-year base term comprising:  
1-year base *evaluation phase I*/5-year base *production phase II*)  
(*evaluation phase I*: w/ two 1-year renewal options)  
(*production phase II*: w/ five 1-year renewal options)

**Option No. 1 Term:** 4/1/2019 – 3/31/2020

**Original Contract Amount:** \$4,221,525 (6-year base total)  
\$ 385,866 (DoIT Item 7-IT-MOD [4/30/2014])  
\$ 74,950 (DoIT Item 7-IT-MOD [4/30/2014])  
\$1,332,125 (phase II: five 1-year options at \$266,425 each)  
\$6,014,466 Total

**This Option Amount:** \$ 115,425

**This Modification Amount:** \$1,498,427

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**12-IT-MOD.                    DEPARTMENT OF INFORMATION TECHNOLOGY**  
*Department of Budget and Management*

***Prior Modifications:***

DoIT Item 7-IT-MOD (4/30/2014)	Eliminate renewal option for <i>evaluation phase I</i> term; redistribute \$460,816 from <i>evaluation phase I</i> to <i>production phase II</i> .
DoIT Approval (3/31/2016)	Senior systems engineer hours totaling \$49,560
DoIT Item 2-IT-MOD (7/27/2016)	Consulting services to support installing, configuring, implementing Debt Manager 9 for Maryland's Debt Collection Information System through <i>production phase II</i> \$1,150,184
DoIT Item 5-IT-MOD (8/1/2018)	Additional FICO consulting support \$682,600
Total Prior Mod. Amount	\$2,343,160

***Revised Total Contract Amount:***                    \$8,178,537 (does not include future options)

***Percent +/- (This Modification):***                    +38%

***Overall Percent +/-:***    +94%

***Original Procurement Method:***                    Competitive Sealed Proposals

***MBE Participation:***    None

***Remarks:*** The Central Collection Unit recommends exercising option year 1 for FICO Debt Manager Software maintenance and support. This renewal includes increasing the contract value for FICO Managed Services to ensure adequate technical support is available for critical operational and enhancement tasks. Managed services reduces the CCU risk for operations and *production phase II* enhancements by retaining FICO staff familiar with the system.

***Fund Source:***                    Special Funds    ***Approp. Code:*** F50B0406

***Resident Business:***    No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
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**13-IT. MARYLAND DEPARTMENT OF HEALTH**  
***Prevention and Health Promotion***

**Contract ID:** Commercial Off-the-Shelf Family Planning Software  
MDH-OPASS #19-18028  
ADPICS BPO No.: M00B9400016

**Description:** Data collection and reporting of federal (Department of Health and Human Services) family planning data (clients, visits) for Maryland's Title X Family Planning Program.

**Award:** Ahlers & Associates, Inc., Waco, TX

**Term:** 4/1/2019-3/31/2024

**Amount:** \$506,600

**Procurement Method:** Sole Source

**MBE Participation:** 4%

**Incumbent:** Ahlers & Associates, Inc.

**Remarks:** Ahlers and Associates has provided data collection and reporting for Title X grantees in more than 20 states for thirty years, and has been the incumbent contractor in Maryland since 2005. Its software is HIPAA-compliant and meets federal Title X requirements. Ahlers has a full understanding of Maryland's Family Planning Program and has provided consistent and accurate data collection since 2005. Ahlers staff has sufficient knowledge and experience to continue to carry out all contract and Title X data collection requirements.

No other company makes off-the-shelf software that specifically collects federal Title X Family Planning data. MDH has been using this data system with all Title X delegate agencies since 2005; delegate agencies have invested in connecting their Electronic Health Records to export data to this data system. This is the least expensive option for the Family Planning and Home Visiting program because any changes would require updates to all 70 of the program's delegate (clinical) sites.

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**13-IT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**  
*Prevention and Health Promotion*

**Remarks:** (cont'd)

Reference is made to the prior two times MDH issued competitive solicitations for this system; in both instances, Ahlers and Associates was the only offeror to submit an acceptable proposal. See DBM Item 8-IT (12/15/04); DoIT Item 1-IT (11/18/09). Following those two contracts, the Board of Public Works approved a further contract with the incumbent on a sole source basis. See DoIT Item 2-IT (12/17/14).

*Sole Source Justification.*

- Ahlers owns the proprietary software. Over 20 states use Ahlers which works closely with MDH's Office of Population Affairs to ensure that the appropriate data is collected for annual reporting.
- The delegate sites and clinics that report to MDH's Office of Family Planning and Home Visiting have spent their own funding to build data transfer bridges to connect their individually-selected EHRs or EPMs with Ahlers. Another vendor would create additional costs for the clinics who might withdraw their participation in the MDH family planning network.
- MDH's Office of Population Affairs is currently developing an interoperable, standards-based reporting system that can collect a set of defined data elements from all Title X service sites. Ahlers is an active participant and working closely with OPA to guide this process. This new data reporting system, FPAR 2.0, will enable participants to improve the way they send and receive health-related data. Currently, the federal initiative is moving forward, bringing together Title X grantees, stakeholders, and technical experts for piloting, testing, and rolling out FPAR 2.0 across the Title X network. For Maryland to expend resources on a new data collection system at this point – before the new federal requirements are finalized – would cost both immediately (new licenses, software) and when the federal system is unveiled.

<b>Fund Source:</b>	100% Federal	<b>Approp. Code:</b>	F0304
<b>Resident Business:</b>	No	<b>MD Tax Clearance:</b>	18-3211-001

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>

Supplement D  
Department of Information Technology  
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**14-IT-OPT. STATE BOARD OF ELECTIONS**  
***Voting System Solution***

**Contract ID:** Voting System Solution  
ADPICS BPO No.: D38B44000019, D38B9400007

**Contract Approved:** DoIT Item 7-IT (12/17/2014)

**Contractor:** Election Systems and Software, LLC Chicago, IL

**Contract Description:** Statewide voting system: hardware; services such as equipment repair and maintenance. The voting system solution will produce a voter-verifiable paper record of each voter's selections.

**Option Description:** Exercise second 2-year option

**Original Contract Term:** 1/1/2015 – 3/31/2017 (w/two 2-year renewal options).

**Option Term:** 4/1/2019 – 3/31/2021

**Original Contract Amount:** \$10,371,288 (base term)  
\$28,142,662 (includes exercising all options)

**This Option Amount:** \$11,398,861 (2-year)

**Prior Modifications/Options:** \$4,651,745

**Revised Total Contract Amount:** \$35,729,586

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

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**14-IT-OPT. STATE BOARD OF ELECTIONS** (cont'd)  
*Voting System Solution*

**Remarks:** In 2007, SBE was mandated to select, certify, and implement a new Statewide paper-based voting system. See Election Law Article, §9-102, Annotated Code of Maryland. The new system was successfully used Statewide in the 2016 Primary and General Elections. Likewise, the voting system was used for the 2018 elections and performed well. Over 2.3 million General Election voters used the voting system in 2018. Over 2,700 tabulation units and 2,000 accessible ballot marking devices were deployed in this election, and few units needed replacement. With any paper-based system, paper jams are expected but were less than the 2016 General Election rate. The computer networks that accumulate and report results and the scanners used to tabulate absentee and provisional ballots generally worked well.

There is no MBE participation goal for this procurement because it is primarily a procurement for proprietary hardware from a pre-certified vendor. As a result, only the prime contractor has the necessary access to manufacture and support the system.

Exercising this option period has a positive economic impact on Maryland's economy. ES&S rents office and warehouse space in Bowie, Prince George's County and employs several full time employees in the State.

**Fund Source:** 50% General/50% Special  
**Approp. Code:** D38I0102  
**Resident Business:** Yes (local office in Bowie, MD)  
**MD Tax Clearance:** 19-0167-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Supplement D  
 Department of Information Technology  
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**14-IT-OPT. STATE BOARD OF ELECTIONS** (cont'd)  
*Voting System Solution*

**Prior Modifications/Options**

<b>Mod</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
1	3-IT-MOD (8/5/2015)	Allow SBE to take advantage of newer model equipment, adjusted quantities of voting system equipment, improved efficiency of State's acceptance process, added ballot transfer bins, soft carrying case and stand-alone voting booths, removed costs associated with modems in tabulation units.	\$987,033*  \$143,025 for base term <i>*This modification applies to the base term and all option periods. If an option is approved, a portion of this amount will be applied to the option period.</i>
2	9/17/2015  6-IT-MOD (10/7/2015)	Provide equipment to tabulate unofficial results from approximately 1,800 polling places and 24 local boards of election on election night; provide timely Statewide and local results on election night. Ensured continued federal and State certification.	\$97,125
3	9/30/2015	Allow SBE to use ES&S' election night results system.	\$0
4	10/20/2015	Provide 4 additional field technicians for mock election.	\$6,300
5	1/5/2016	Provide delivery of certain equipment from SBE central warehouse to 24 locations; install ExpressVote units in hard cases with TSx legs for early voting.	\$0
6	3/24/2016	Add rented equipment for additional early voting center for 2016 election cycle, on-site and field support for primary election, purchase of additional thumb drives.	\$23,233
7	6/7/2016	Alter individuals deemed "Key Personnel," define duties, remove certain reporting requirement for "Key Personnel."	\$0
8	11-IT-MOD (8/17/2016)	Add rented equipment and purchase ancillary equipment for local boards of elections for 2016 General Election.	\$525,505
9	10/3/2016	Add rented equipment and on-site and field support for local boards of election for 2016 General Election.	\$22,395

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**14-IT-OPT. STATE BOARD OF ELECTIONS** (cont'd)

*Voting System Solution*

**Prior Modifications/Options** (cont'd)

10	11/2/2016	Add 1 individual to support election preparation activities in three counties for 2016 General Election; additional ballot transfer bins for five counties due to higher than predicted early-voting turnout.	\$21,825
11	4/17/2017	Provide additional equipment to four local boards; correct price of 4 GB memory drives for Option Periods 1 and 2; alter frequency of status meetings and reports.	\$10,628
12	7/5/2017	Increase Option 1 hours for ES&S' 4 resources.	\$1,618,500
13	8/14/2017	Remove modems from 1,428 DS200 units deployed in State; provide full preventive maintenance checks on each DS200 unit.	\$0
14	9/27/2017	Provide upgrades to automate system's EXP election results reporting functionality.	\$24,750
15	11/1/2017	Lease additional voting equipment and peripheral components for additional early voting centers and registration data for 2018 elections.	\$1,127,581
16	12/5/2017	Modify minimum requirements for trainer position.	\$0
17	3/7/2018	Provide equipment to replace electronic voting equipment stored in moldy environment. Compensate for casualty loss value of damaged equipment.	\$149,787
18	5/2/2018	Add on-site network engineer for 2018 Primary to help local boards with troubleshooting and network support.	\$6,444
19	9/6/2018	Incorporate notice requirements for security violations.	\$0
20	09/28/2018	Add on-site network engineer for 2018 General to help local boards with troubleshooting and network support.	\$6,440
21	10/18/2018	Provide additional ballot transfer bins for 2018 General.	\$24,200
	<b>Total</b>	Modifications 1-21	<b>\$4,651,745</b>

**Revised**

Supplement D  
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Contact: Michael Leahy (410) 697-9700  
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**15-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Data Telecommunications Services  
ADPICS No.: F50B4400028, COG53929

**Contract Approved:** DoIT Item 4-IT (12/17/2014)

**Contractor:** Windstream Services, LLC, Little Rock, AK  
Crown Castle Fiber, LLC (formerly Lighttower Fiber Networks II),  
Houston, TX

**Description:** Multiple-award, indefinite-quantity, Master Contract to provide data services for wide band digital data services, wireless access, and last mile access to support State's data telecommunications needs.

**Modification Description:** (1) Add one master contractor during first expansion window;  
(2) Add Functional Area 4 (Commodity Internet Service Delivery) to two Master Contracts.

**Original Contract Term:** 1/1/2015 – 12/31/2026 (12 years)

**Award:** Functional Area 4:  
Windstream Services, LLC  
Crown Castle Fiber, LLC

**Term:** 3/7/19 – 12/31/2026

**Amount:** \$25,000,000 . . .

**Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** Set on task order basis

**Incumbents:** Functional Area 1 & 3:  
Crown Castle Fiber, LLC (formerly Lighttower Fiber Networks II, Houston, TX)  
TW Telecom Holdings, Inc., Littleton, CO  
Verizon Maryland, LLC., Silver Spring, MD

Functional Area 3:  
MCI Communications d/b/a Verizon Business Services

**Revised**

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**15-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** DoIT recommends adding one master contractor during the first expansion window and adding a new functional area. A notice of availability of the RFP expansion window was posted on *eMarylandMarketplace* and the DoIT website. A copy of the solicitation was sent directly to 625 firms including MBEs and VSBES. Two proposals were received. DoIT recommends award to one; there are outstanding issues for the remaining offeror. Once resolution has been reached, DoIT may return to recommend adding another master contractor.

These Master Contracts give the State flexibility to obtain data telecommunications services quickly and efficiently through a secondary level of competition. The Master Contracts provide high capacity data telecommunications services to Maryland's four LATAs as well as interstate data services where a circuit terminates outside of a Maryland LATA. The data telecommunications services includes voice, video and data and will be used by all State agencies in support of their various applications and business needs and to meet both present and future communications needs in the most cost effective manner possible.

This Master Contract encompasses the following four functional areas:

- Functional Area 1                      Wide Band Digital Data Services
- Functional Area 2\*                    Wireless Access Data Services
- Functional Area 3                    Last Mile Access Data Services
- Functional Area 4    *NEW*    Commodity Internet Service Delivery

\* Because no qualifying proposals were received for functional area 2, no Master Contract has been awarded for that area. See DoIT 4-IT (12/17/14).

There will be a second level of competition through a Purchase Order Request for Proposals process for all services offered under this contract. A PORFP will be sent to all Master Contractors within the appropriate functional area. Each PORFP will be assessed for potential subcontracting opportunities and an MBE goal will be set accordingly.

**Fund Source:**                      Various

**MD Tax Clearance:** 19-0146-0110                      **Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Supplement D  
Department of Information Technology  
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March 6, 2019



Contact: Michael Leahy (410) 697-9401  
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**16-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Security Awareness Training  
ADPICS BPO No.: 060B8400002, COI04617

**Contract Description:** Provide Security Awareness Training – through software as a service (SaaS) application – to State employees and contractors.

**Modification Description:** Add 14,000 licenses

**Award:** InfoSec Institute, Madison, WI

**Term:** 7/2/2018 – 7/3/2021 (3-year base with two 1-year options)  
7/4/2021 – 7/3/2022 (option 1)  
7/4/2022 – 7/3/2023 (option 2)

**Modification Term:** 3/7/2019 – 7/3/2021

**Amount:** \$177,000 (base)  
\$ 59,000 (option 1)  
\$ 59,000 (option 2)  
\$295,000

**Modification Amount:** \$ 58,800 (base)

**Revised Total Contract Amount:** \$235,800 (base)

**Percent +/- (This Modification):** +33%

**Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

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**16-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** The Security Awareness Training contract, currently covering licenses for 42,000 users (State employees and contractors), is reaching capacity due to growing Statewide agency usage. This modification is to purchase an additional 14,000 licenses annually, increasing the annual license count from 42,000 to 56,000.

**Fund Source:** Authority Operating Fund

**Approp. Code:** B0402

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
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**17-IT. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Office of the State Superintendent*

**Contract ID:** IQ Software – Correspondence Tracking System  
ADPICS BPO No.: R00B9400022

**Contract Description:** Provide correspondence document workflow control system software to handle and respond to constituent inquires and correspondence.

**Awards:** Leidos Digital Solutions, Inc. Fairfax, VA

**Term:** 3/7/2019 – 2/28/2021

**Amount:** \$162,927 (Year 1)  
\$ 38,429 (Year 2)  
\$ 38,429 (Year 3)  
\$239,785 Total

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** The main purpose in procuring this system is: (1) to replace MSDE’s outdated workflow control system that can no longer be supported by DoIT; and (2) to handle correspondence routed to MSDE with a system compatible to the Governor’s. MSDE’s current outdated and unsupported software is a potential security risk. Using this new system will provide a seamless workflow with the Governor’s Office enabling MSDE to be efficient in handling constituent’s correspondence and to be compatible with the Governor’s Office. The interoperability and compatibility of the equipment and software is an added advantage to the State. The compatibility of equipment, accessories, and replacement parts is the paramount consideration for this sole source purchase.

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**17-IT. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**  
*Office of the State Superintendent*

**Remarks:** (cont'd)

The Procurement Officer researched alternate software systems pricing to determine that the pricing is fair and reasonable. Leidos offered a discounted-per-license price based on the State's total number of licenses. Offering the configuration and setup along with the training to use the system initially increases the first year cost, however, the subsequent year pricing is consistent with other software. The use of this software also allows for the use of the Governor's server providing a cost savings to the State.

**Fund Source:** 100% General  
**Appropriation Code:** R00A0101  
**Resident Business:** No  
**MD Tax Clearance:** 18-2355-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

**BOARD OF PUBLIC WORKS  
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ACTION AGENDA  
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Contact: Jada Wright  
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[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**1-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Brush and Tree Cutting & Stump Removal at Various Locations in Cecil County;  
4290721422

ADPICS No.: 4290721422

**Contract Description:** This open-ended, on-call contract provides all labor, materials, and equipment necessary to perform the activities for brush and tree cutting, and stump removal at various locations in Cecil County.

**Award:** Pittman's Tree & Landscaping, Inc.  
Front Royal, VA

**Contract Term:** 03/21/2019\* – 06/30/2022 (\*or earlier upon BPW approval)

**Amount:** \$387,522 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Pittman's Tree & Landscaping, Inc. \$387,522  
Front Royal, VA

A-Fordable Tree Service, LLC \$483,258  
Easton, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** Pittman's Tree & Landscaping, Inc.  
Front Royal, VA

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on October 23, 2018, notifying 873 potential contractors, 107 of which were MDOT-Certified Minority Business Enterprises (MBEs). Bids were opened on November 29, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed Pittman's Tree & Landscaping, Inc.'s bid price.

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1-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Fund)

*Approp. Code:* J02B0102

*Resident Business:* No

*MD Tax Clearance:* 18-3041-0111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Linda D. Dangerfield  
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**2-M-OPT. MARYLAND AVIATION ADMINISTRATION**  
***Renewal Option: Maintenance Contract***

**Contract ID:** Maintenance and Support of 800 MHz Radio Communications Systems at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; *MAA-MC-13-018*  
ADPICS No.: CO363958

**Contract Approved:** 03/19/2014, MDOT Item #8-M

**Contractor:** Motorola Solutions, Inc  
Columbia, MD

**Contract Description:** This contract provides maintenance of the BWI Marshall and MTN State Airports digital trunked radio system. This system provides emergency communications for all first-responders at the airports including fire, emergency medical services, airport police, security, operations and other emergency response personnel during declared airport emergencies.

**Option Description:** Exercise the sole Renewal Option for a period of five years

**Original Contract Term:** 04/01/2014 – 03/31/2019

**Option Term:** 04/01/2019 – 03/31/2024

**Original Contract Amount:** \$ 6,517,791

**Option Amount:** \$ 4,582,132

**Prior Mods/Options:** \$ 0

**Revised Total Contract Amount:** \$11,099,923

**Percent +/- Change:** 70%

**Overall Percent +/-:** 70%

**Original Procurement Method:** Sole Source

**MBE Participation:** 6.01%

**MBE Compliance:** 3.00%

DEPARTMENT OF TRANSPORTATION  
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**2-M-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** In accordance with COMAR 21.05.02.05.02(A)(1), a sole source procurement of an 800 MHz trunked radio system by Motorola Solutions, Inc. was procured in 2005. The Motorola system is the only system that can ensure compatibility and direct interoperability of the BWI Marshall 800 MHz system with surrounding local jurisdictions. It also meets the functional and operational requirements established for BWI Marshall which adhere to security and public safety requirements.

Motorola Solutions Inc., is the only source that can perform the entire scope services required to properly maintain, support and ensure system operational continuity. The Maryland Department of Transportation Maryland Aviation Administration has received information from Motorola showing the 6.01% goal has been met. However, until all subcontractor payments are verified we cannot confirm the goal has been achieved.

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Approp. Code:** J06I0002

**Resident Business:** Yes

**MD Tax Clearance:** 19-0226-1101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Linda D. Dangerfield  
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**3-EX. MARYLAND AVIATION ADMINISTRATION**  
*Expedited Procurement Report*

**EXPEDITED PROCUREMENT REPORT** - (COMAR 21.02.01.05A(3)(b))

**Contract ID:** Concourse A 5 Gate Extension at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-CO-19-001*  
ADPICS No.: MAACO19001

**Expedited Procurement Approval:** DOT Agenda 07/19/2018, Item 19-EX

**Contract Description:** This project consists of the construction of five additional gates, which is a 55,000 (+/-) square foot (sq. ft.) addition to Concourse A. The addition will consist of two primary levels – Apron Level and Departures Level.

The Apron Level will consist of approximately 24,000 sq. ft. of new building. It will include support spaces such as a mechanical, electrical, communication, and custodial services storage rooms. In addition, there will be space for concession storage to support the concessions on the Departures Level and unassigned space that is anticipated to be occupied in whole or in part by Southwest Airlines Co. A small portion of the existing Apron Level will be reconfigured for more efficient circulation.

The Departures Level will consist of approximately 31,000 sq. ft. of new building. The addition will include five new hold rooms sized to accommodate B737 MAX8 aircraft. It will also have approximately 5,000 sq. ft. of new food/beverage and retail concession shell space; one new elevator; and new men’s and women’s restrooms.

These improvements will provide additional gates and associated support facilities to meet existing and projected demand for Southwest operations during the renovation and expansion of the A/B Connector and Baggage Handling System as well as their expanded operations post construction. The A/B Connector and Baggage Handling System is anticipated to break ground in April 2020 with the gate closures taking effect in July 2020.

**Date of Award:** February 8, 2019  
**Award:** Hensel Phelps Construction Company (Tysons Corner, VA)  
**Amount:** \$47,970,000  
**Term:** 480 Calendar Days from CNTP  
**Procurement Method:** Competitive Sealed Proposals

DEPARTMENT OF TRANSPORTATION  
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**3-EX. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Proposals:**

<i>Offeror</i>	<i>*Technical Ranking</i>	<i>Financial Offer Ranking</i>	<i>Overall Ranking</i>
Hensel Phelps Construction Company Tysons Corner, VA	2	\$47,970,000 (1)	1
The Whiting-Turner Contracting Company Greenbelt, MD	1	\$50,444,372 (3)	2
Clark Construction Group, LLC Bethesda, MD	3	\$49,822,670 (2)	3

*\*Technical ranking carried heavier weight than the financial offer ranking*

**DBE Participation:** 30%

**Performance Security:** 100% Performance and Payment Bond

**Requesting Agency Remarks:** These improvements will allow MDOT MAA to accommodate Southwest's existing and expected airline services, begin operation of the elements described above by the July 2020 date, and best serve the public interest.

MDOT MAA advertised the solicitation September 12, 2018 on eMaryland Marketplace and MDOT MAA's website. eMaryland Marketplace notified 623 firms including 77 small business firms and 94 minority business firms. MDOT MAA sent 5 direct solicitations to large construction firms. Three proposals were received. Overall any of the Offerors could successfully complete the project as the difference between the technical rating of each firm was minimal. MDOT MAA determined that Hensel Phelps Construction Company provides the best value to the State considering the combination of industry leading expertise and economic value to the State

\*Per Board of Public Works approval on July 19, 2018, the MDOT MAA will return to the Board before re-opening Concourse C gates.

**Fund Source:** 100% Other (PFC paygo and MDTA loan)

**Approp. Code:** J06I0003

**Resident Business:** No                      **MD Tax Clearance:** 19-0278-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS REPORT WAS:**

**ACCEPTED**  
**WITH DISCUSSION**

**REMANDED**  
**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: George Fabula  
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4-RP. **MARYLAND TRANSIT ADMINISTRATION**  
***Real Property Disposition – Conveyance***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) conveying property that is excess to the agency needs.

**Authority:** Maryland State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 13-8011  
MTA Parcel at New Carrollton MARC Station (14.61 acres +/-),  
located at Garden City Drive and NS US Route 50 in Prince  
George’s County, Maryland.

**Grantor:** State of Maryland, MDOT MTA

**Grantee:** WMATA

**Consideration:** \$0.00

**Appraised Value:** \$4,500,000 – C.J. Gatewood (Selected)  
\$2,183,200 – Melville Peters (Approved)  
Review Appraiser, William T. Caffrey, Jr.

**Special Conditions:** Exchange with WMATA for Purple Line easements.

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on 08/21/2018. The 45-day review period expired 10/05/2018.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20170414-0330. If the +/-14.61-acre improved Property, located on Garden City Drive, on the North Side of US Route 50 in the New Carrollton area will be sold, then it is recommended to declare the +/- 14.61-acre improved Property, located on Garden City Drive, on the North Side of US Route 50 in the New Carrollton area, surplus to the State. It is also recommended to offer the Property for public sale.

**Surplus Declaration Approved:** MDOT Item 13-RP (12/19/2018)

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**4-RP.            MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** The subject property comprises 14.61 acres (+/-) of a larger 15.78-acre (+/-) parcel that includes “Pennsy Drive,” a right-of-way owned by MDOT SHA which, depending upon ultimate development plans for the subject property, may also be cleared. The property was declared surplus by the Maryland Board of Public Works, as Item 13-RP on December 19, 2018. The property was originally part of the New Carrollton Transit Oriented

Development (TOD) and was cleared to either sell in fee or ground lease to the TOD Developer or WMATA. Recently, an agreement was made with WMATA to give them the property in exchange for various perpetual easements on their properties to be utilized for the Purple Line. The estimated value of the perpetual easements is \$10,785,001.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: George E. Fabula, Jr.  
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**5-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT “MTA”) disposing real property as it is excess to the agency’s needs.

**Authority:** Transportation Article, § 8-304  
State Finance and Procurement Article, § 10-305  
Annotated Code of Maryland

**Property:** MC# 18-5088  
375 Padonia Road, (± 0.02 ac), 375 Padonia Road, Baltimore County MD

**Grantor:** State of Maryland, MDOT MTA  
**Grantee:** Atapco Padonia, LLC

**Consideration:** \$12,000  
**Appraised Value:** \$12,000 – Gordon Gilbert, (Selected)  
Dawn Nguyen, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20180927-0814. It is recommended to declare the +/-972 sq. ft. portion of the property identified as excess Central Light Rail property located adjacent to 375 Padonia Road surplus to the needs of the State.

**Requesting Agency Remarks:** In 1991, MDOT MTA acquired the railroad corridor that constitutes the Central Light Rail Line from Mt. Royal Avenue to Cockeysville to support part of the Phase One project. The subject property sits outside the rail corridor and does not have a value to the daily operations of the Central Light Rail Line. MDOT MTA proposes to dispose the subject property to the adjoining owner, Atapco Padonia, LLC, through a negotiated sale of \$ 12,000 which is 100% of the appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: George E. Fabula, Jr.  
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**6-RP. MARYLAND TRANSIT ADMINISTRATION  
*Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) granting an easement.

**Authority:** State Finance & Procurement Article, § 10-305  
Annotated Code of Maryland

**Property:** MC# 18-5089  
Utility Easement (2,379.52 square feet +/-), located at Bridgetown Road in Goldsboro, MD.

**Grantor:** State of Maryland, MDOT MTA

**Grantee:** Cherrywood Solar I, LLC

**Consideration:** \$125

**Appraised Value:** \$125 – Brendan Reiter Hantzes, (Selected)  
William T. Caffrey, Chief of the ARD, Review Appraiser

**Special Conditions:** None

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20181009-0830 and found the project to be Consistent with Qualifying Comments. It is recommended to grant the +/- 2,379.52 sq. ft. subsurface easement at the MDOT MTA Bridgetown Road property in Goldsboro, MD to Cherrywood Solar I, LLC to install an electrical collection line for a solar energy project.

**Requesting Agency Remarks:** MDOT MTA seeks to grant Cherrywood Solar I, LLC the subsurface easement for the purpose of installing an electrical collection line through a 66-foot wide portion of MDOT MTA property along Bridgetown Road, Goldsboro, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: George E. Fabula, Jr  
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7-RP. **MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1)  
Annotated Code of Maryland

**Property:** A perpetual easement containing (0.063 acres +/-) and a temporary construction easement (0.101acre +/-), located at Timonium Fairgrounds in Baltimore County, Maryland.

**Grantor:** Maryland State Fair and Agricultural Society, Inc.

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$400

**Appraised Value:** \$400 – Calvin V. Thomas, (Selected)  
\$7,150 – Stephen H. Muller, (Approved)  
Dennis R. D’Argenio, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** MDOT MTA intends to acquire a perpetual easement to alleviate runoff issues adjacent to the MDOT MTA Light Rail north of the Timonium Fairgrounds in Baltimore County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Joseph Sedtal  
410-767-3351  
jsedtal@mta.maryland.gov

**8-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: General/Miscellaneous Contract***

**Contract ID:** Commuter Bus Services Route 203; *OPS-16-012-SR A*  
ADPICS No.: CO364202

**Contract Approved:** 12/07/2016; MDOT Item 11-GM

**Contractor:** Dillon's Bus Service, Inc.  
Hanover, MD

**Contract Description:** This contract provides commuter bus services from Columbia, MD to Bethesda, MD beginning at the Snowden River Park and Ride.

**Modification Description:** Modification No. 1 expands Commuter Bus Route 203, increasing the number of daily trips and stops made; as well as, increases contract authority.

**Original Contract Term:** 01/03/2017 – 01/02/2022

**Modification Term:** 04/01/2019 – 01/02/2022

**Original Contract Amount:** \$2,264,215

**Modification Amount:** \$ 245,290

**Prior Mods/Options:** None

**Revised Contract Total:** \$2,509,505

**Percent +/- Change:** 10.8% (Modification No. 1; *this agenda item*)

**Overall Percent +/-:** 10.8%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 5.1%

**MBE Compliance:** 27.92%

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



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**8-GM- MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** Commuter Bus Route 203 currently provides services from Columbia to Bethesda beginning at the Snowden River Park and Ride. There are three morning trips and four afternoon trips with stops at the following locations:

- Snowden River Park and Ride;
- Columbia Town Center;
- Scaggsville Park and Ride;
- Burtonsville Park and Ride;
- Georgia Avenue Park and Ride;
- Uniformed Services University of Health Sciences;
- Walter Reed National Military Medical Center/National Institutes of Health
- Medical Center Metro Station

This contract modification will change the following services:

- southbound services will start earlier;
- later northbound services will be introduced;
- eliminate the Georgia Avenue Park and Ride stop;
- incorporate a stop at the Food and Drug Administration/White Oak Campus; and
- add three one-way trips creating a balanced route with five morning & five afternoon trips.

The Maryland Department of Transportation Maryland Transit Administration will lease three additional buses to the contractor for the route expansion, bringing the total buses running the line to seven.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**MD Tax Clearance:** 19-0421-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



*Contact: Jada Wright  
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[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)*

**9-AE.            STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Environmental Engineering and Compliance Services, Statewide; *BCS 2017-03 B, BCS 2017-03 D*

ADPICS No. SBCS1703B, SBCS1703D

**Contract Description:** This contract is two of four open-ended, work-order based contracts to provide environmental engineering and compliance services including planning, permitting, project management, and technical support services, statewide. This contract series will be primarily used by the Maryland Department of Transportation State Highway Administration’s (MDOT SHA) Office of Environmental Design (OED).

**Awards:** Skelly and Loy, Inc. (Contract B)  
Hunt Valley, MD

EA Engineering, Science, and (Contract D)  
Technology, Inc.  
Hunt Valley, MD

**Contract Term:** 03/21/2019 – 03/20/2024

**Amount:** \$ 5,000,000 NTE each  
\$10,000,000 Total

**Procurement Method:** Qualification Based Selection

**Proposals:**

	<b>Technical Proposal Rating (Max 100)</b>	<b>Technical Ranking</b>	<b>Award</b>
KCI Technologies, Inc. Sparks, MD	98.17	1	(Contract A)
Skelly and Loy, Inc. Hunt Valley, MD	96.12	2	Contract B \$5,000,000
AECOM Technical Services, Inc. Beltsville, MD	93.78	3	(Contract C)
EA Engineering, Science, and Technology, Inc. Hunt Valley, MD	87.60	4	Contract D \$5,000,000
Gannett Fleming, Inc. Baltimore, MD	85.37	5	N/A

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**9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Proposals (cont'd):**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Johnson, Mirmiran & Thompson, Inc. / WSP USA Inc. (JV) Hunt Valley, MD	83.53	6	N/A
RK&K Baltimore, MD	81.06	7	N/A

**DBE Participation:** 30%

**Incumbents:** EA Engineering, Science, and Technology, Inc.  
Earth Resources Technology, Inc.

**Requesting Agency Remarks:** On June 29, 2018, the solicitation was advertised in The Daily Record, MDOT SHA’s web page, and eMaryland Marketplace. A total of 930 firms were notified via eMaryland Marketplace. An additional 1,241 were directly solicited and of those 988 were Maryland based vendors.

The consultant shall provide environmental compliance services including planning, permitting, project management, design, construction support, monitoring, inspection, auditing and technical support for programs and projects related to MDOT SHA facilities and associated operations. These services also include supporting the management and implementation of MDOT SHA's Environmental Management System, as well as the support of environmental compliance programs and projects related to air emissions, stormwater and wastewater discharges; groundwater and soil contamination; and waste disposal (hazardous, universal and solid waste); among other projects.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** Skelly and Loy, Inc. 19-0273-0111  
EA Engineering, Science, and Technology, Inc. 19-0274-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Jada Wright  
410-545-0330  
[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**10-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Maintenance and Repairs to Highway Street Lighting at Various Locations in Montgomery County; 5281531421  
ADPICS No.: 5281531421

**Contract Description:** This open-ended, on-call contract provides all labor, materials, and equipment necessary to perform the activities for maintenance and repairs to highway street lighting at various locations in Montgomery County.

**Award:** Rommel Infrastructure, Inc.  
Linthicum, MD

**Contract Term:** 03/21/2019 – 12/31/2021

**Amount:** \$1,404,972 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Rommel Infrastructure, Inc. \$1,404,972  
Linthicum, MD

Lighting Maintenance, Inc. \$1,408,411  
Linthicum, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** Lighting Maintenance, Inc.  
Linthicum, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace on September 25, 2018 notifying 869 potential contractors, 117 of which were MDOT-Certified Minority Business Enterprises. Bids were opened on November 15, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed Rommel Infrastructure, Inc.'s bid price.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Fund)

*Approp. Code:* J02B0102

*Resident Business:* Yes

*MD Tax Clearance:* 19-0271-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Jada Wright  
410-545-0330  
[jwright18@sha.state.md.us](mailto:jwright18@sha.state.md.us)

**11-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Maintenance and Repairs to Highway Street Lighting at Various Locations in Prince George's County; 5281631421

ADPICS No.: 5281631421

**Contract Description:** This open-ended, on-call contract provides all labor, materials, and equipment necessary to perform the activities for maintenance and repairs to highway street lighting at various locations in Prince George's County.

**Award:** Lighting Maintenance, Inc.  
Linthicum, MD

**Contract Term:** 03/21/2019 – 12/31/2021

**Amount:** \$1,143,800 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Lighting Maintenance, Inc. \$1,143,800  
Linthicum, MD

Rommel Infrastructure, Inc. \$1,160,653  
Linthicum, MD

Dvorak, LLC. \$1,789,028  
Baltimore, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** Rommel Infrastructure, Inc.  
Linthicum, MD

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



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11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace on September 25, 2018 notifying 869 potential contractors, 117 of which were MDOT-Certified Minority Business Enterprises. Bids were opened on November 8, 2018.

The Maryland Department of Transportation State Highway Administration has confirmed Lighting Maintenance, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 19-0272-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Olu Okunola  
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OOkunola@sha.state.md.us

12-RP. **STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(g)(1)(2)(i)  
Annotated Code of Maryland

**Property:** MC# 04-1061  
Former Sydney Horwitz, located at the intersection of Md. 564 (9<sup>th</sup> Street) and Railroad Avenue, Bowie, Prince Georges County.

**Grantor:** State of Maryland, MDOT SHA  
**Grantee:** City of Bowie

**Consideration:** \$99,000

**Appraised Value:** \$123,000 - Steve Muller, (Selected)  
\$176,400 - Katie Kohler, (Approved)  
Dawn Nguyen, SHA Review Appraiser

**Special Conditions:** Being conveyed subject to a General Maintenance Easement and a Sanitary Sewer Easement

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1989, MDOT SHA acquired the site for the construction of a replacement bridge over AMTRAC. MDOT SHA proposes to dispose the subject property to the City of Bowie through a negotiated sale of \$ 99,000 which is 80 % of the appraised value. The City intends to utilize the property for a weekend farmers market and as a parking facility for a future hiker-biker trail.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 6, 2019



Contact: Glen Carter  
410-865-1270  
gcarter@mdot.maryland.gov

**13-RP. THE SECRETARY'S OFFICE**  
*Real Property Disposition – Interagency Transfer*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation The Secretary's Office (MDOT TSO) conveying property that is excess to the agency needs.

**Authority:** Maryland State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 19-1087  
Overlea Bus Loop and Shelter (0.29 acres +/-), located at 6814 Belair Road in Baltimore County, Maryland.

**Grantor:** State of Maryland, MDOT TSO

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$5.00

**Appraised Value:** N/A

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** The subject property functions as a bus loop and shelter for MDOT MTA through an agreement between MDOT and MDOT MTA. MDOT TSO intends to convey the parcel to MDOT MTA to utilize the parcel as is. In addition, MDOT MTA intends to partner with the neighborhood community to permit storage space at the shelter under a license agreement.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

March 6, 2019

	Pages
Construction	1 and 2
Construction Contract Modification	3 and 4
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Architecture and Engineering Services	9 and 10
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Maintenance Option	76 and 77
General Miscellaneous	78
Leases	79 thru 82
Capital Grants and Loans	83 thru 100



Contact: Lauren Buckler 410.767.3174  
 lauren.buckler@maryland.gov

**1-C. CONSTRUCTION CONTRACT**  
*Department of the Environment*

**Contract ID:** Wolfden Highwall Reclamation Project  
 Project No. F-012-171-104, ADPICS No. 001B9400352

**Contract Description:** Reclaim abandoned mine at Wolfden Highwall in Garrett County.

**Procurement Method:** Competitive Sealed Bids

<i>Bids</i>	<i>Amount</i>
Excavating Associates, Inc., Ellerslie, MD	\$664,641
First Fruits Excavating, Inc., Ridgeley, WV	\$1,144,240
Bear Contracting, LLC, Bridgeport, WV	\$1,485,000

**Award:** Excavating Associates, Inc.

**Term:** 365 Calendar Days

**Amount:** \$664,641

**MBE Participation:** 20%

**Performance Bond:** Performance and payment bonds for 100% of contract amount

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on October 30, 2018. Approximately 1,738 vendors were notified of this solicitation electronically. A pre-bid conference was held on November 7, 2018, and eight bidders attended. Three bids were received and opened on December 12, 2018. Excavating Associates, Inc. has been found responsible, its bid responsive and has confirmed its bid.

This project will backfill all remaining pits and plant vegetation on the site to restore it to its natural condition. The majority of the site will be planted in native hardwood trees at 680 trees per acre. Some open areas will be planted with wildlife grasses and area around water sources will be planted with shrubs and bushes to produce woodcock habitat.

**Fund Source:** PCA/685N1 **Resident Business:** Yes **MD Tax Clearance:** 19-0015-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**  
***Maryland State Department of Education***

**Contract ID:** Enoch Pratt Free Library  
Project No: ED-000-971-128, ADPICS No. 001B6400455

**Original Contract Approved:** *Phase I:* DGS Item 1-C (10/07/15)  
*Phase II:* DGS Item 2-C-BP (3/23/16)

**Contractor:** Gilbane Building Company, Laurel, MD

**Contract Description:**

*Phase I:* Pre-construction services for Enoch Pratt Free Library, the State Library Resource Center.

*Phase II:* Construction work and management services to renovate Enoch Pratt Free Library. Scope of work includes site utilities; façade restoration; roof, window, and exterior door replacement; interior reconfigurations; code upgrades; new interior finishes and fit-out; improvements to mechanical, electrical, and plumbing systems; new data and telecommunications systems; hazardous materials abatement.

**Modification A Description:** Additional coordination and infrastructure required by audio-visual equipment installation.

**Modification B Description:** Audio-visual system components and assemblies and installation with updated infrastructure.

**Original Procurement Method:** Request for Proposal

**Original Contract Term:**

*Phase I:* 6 months  
*Phase II:* 36 months from notice to proceed

**Modification Term:** No change

**Original Contract Amount:**

*Phase I:* \$ 235,702  
*Phase II:* \$ 85,570,000

**Prior Modifications/Options:** \$ 7,567,550

**This Modification A Amount:** \$ 375,283

**This Modification B Amount:** \$ 246,540

**Revised Total Contract Amount:** \$ 93,759,373

**2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)**  
*Maryland State Department of Education*

**Percent +/- (This Modification A+B):** 0.07%  
**Overall Percent +/-:** 9.57%

**Phase II MBE Participation:** 32%  
**Phase II VSBE Participation:** 5%

**Phase II MBE Compliance:** 37%  
**Phase II VSBE Compliance:** 6%

**Remarks:** Various rooms had to be designed and fitted with new infrastructure to accommodate the audio-visual equipment in the new AV system. MSDE requested these modifications and equipment for the benefit of the facility and the public.

AV equipment and installation is in the project budget. Typically, it is handled by a different contractor and included in a project's final phase. However, this historic structure has a unique exposed finish that is being restored and renovated; the selective demolition, cutting, and patching this requires along with the specialized equipment requirements creates a more complex AV installation better suited to occur during the project's construction phase.

**Fund Source:** Enoch Pratt Funds

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**3-EP. ENERGY PERFORMANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Provide Phase I (Detailed Engineering Feasibility Study) Energy Services for Development and Implementation of Energy Performance Projects with Fees \$250,000 or Less.  
 Project No. DGS-EPC-IDC- 8.0, ADPICS No. (See Awards Below)

**Description:** Indefinite Delivery Contract (IDC) for Energy Service Companies (ESCOs) to provide energy audit, engineering, construction, financing, and maintenance services to develop and implement comprehensive energy efficiency and guaranteed savings programs at State facilities on an as-needed basis.

**Procurement Method:** Competitive Sealed Proposals

<i>Proposals</i>	<i>Rank</i>
Schneider Electric Buildings, Owings Mills, MD	1
Ameresco, Inc., Columbia, MD	2
NORESCO, LLC, Fairfax, VA	3
Energy Systems Group, LLC, Baltimore, MD	4
Siemens Industry, Inc., Beltsville, MD	5
Honeywell International, Inc., Baltimore, MD	6
CEG Solutions, Arlington, VA	7
Constellation Newenergy, Inc., Baltimore, MD	8
CMTA, Prospect, KY	9
ABM Building Services, Inc., Beltsville, MD	N/A
ENGIE Services U.S., Inc., Overland Park, KS	N/A
Johnson Controls, Inc., Sparks, MD	N/A
McClure Company, Harrisburg, PA	N/A
Southland Energy, Laurel, MD	N/A
The Efficiency Network, Pittsburg, PA	N/A
WGL Energy Systems, Inc., Vienna, VA	N/A

**Amount:** NTE Aggregate (9 Contracts) Contract Limit  
 \$4,500,000 - Base Term  
 \$2,250,000 - Option Year 1  
\$2,250,000 - Option Year 2  
 \$9,000,000 = Total including Option Years

**Term:** 3/1/2019 - 2/28/2021

**MBE Participation:** 30%

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### **3-EP. ENERGY PERFORMANCE CONTRACT (cont'd)**

**Remarks:** A Request for Proposals was posted to eMaryland Marketplace and on the DGS website on May 14, 2018. Sixteen proposals were received on June 14, 2018 and all were responsive and responsible. Per the RFP, all qualified firms could be selected for award. The Evaluation Committee made recommendations to the Procurement Officer for the IDC contract to the responsible ESCOs whose proposals were determined to be the most advantageous to the State. The Evaluation Committee selected respondents based on the highest ranked firms that achieved the qualifying minimum score.

On October 16, 2018, following the completion of the technical reviews, the Committee recommended nine of the firms for award. A protest was received on December 4, 2018. A Procurement Officer's Final decision was issued on December 12, 2018 denying the protest. The decision was not appealed. A second protest was received on December 12, 2018. A Procurement Officer's Final Decision was issued on January 7, 2019. That decision was appealed to the MSBCA and the Attorney General's Office has responded on behalf of DGS seeking denial of the appeal. DGS stands ready to fully abide by the decision rendered by the MSBCA.

The ESCOs recommended for the contract will undergo a second round of competition for each project, and the winning firm will perform the detailed energy audit and engineering feasibility study to identify the scope of work, construction cost, yearly maintenance costs, and yearly guaranteed energy savings associated with the project. The services required may include, but are not limited to, preparation of detailed engineering feasibility studies, schematic design, design development, preparation of construction documents, construction, startup/commissioning, training, maintenance, energy savings monitoring, and reporting. Phase I Contracts awarded under this agreement may not exceed \$250,000. There will be no State capital funding required for the Phase I fee; the fee for Phase I is included in the financed capital cost in Phase II. If the results of the Phase I engineering feasibility study do not meet the objectives as defined in the RFP, the ESCO will absorb the cost of the study.

If the State decides to proceed to Phase II, the detailed scope of work created during Phase I (including all engineering/ Construction costs, financing, and yearly maintenance costs), becomes a Phase II proposal which will be submitted to the Board of Public Works for approval. If the project value exceeds \$50,000.00 based on Phase II construction cost, an overall minimum MBE goal of 30% of the total dollar value of the contract will be provided directly or indirectly from certified minority business enterprise.

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**3-EP. ENERGY PERFORMANCE CONTRACT (cont'd)**

**Remarks:** (cont'd)

This energy IDC contract is leveraged by . . . State Government, the University system and many local municipalities and school systems to reduce energy consumption and pay for these reductions using the energy savings. Once a potential project is identified by an Agency, all qualified ESCOs will be invited to submit a proposal to complete a Feasibility Study/Development of Guaranteed Savings Program (Phase I), which provides the pre-qualified ESCOs the opportunity to bid the projects competitively. The proposals will be evaluated on the following criteria:

- a) Guaranteed cost avoidance,
- b) Guaranteed percentage energy use reduction,
- c) Proposed list of Energy conservation measures,
- d) Proposed overhead & profit rates for overall project,
- e) Proposed renewable/sustainable technologies,
- f) Phase 1 schedule,
- g) Cost of Phase 1 study, and the
- h) Proposed method of cost avoidance guaranty

This contract is version 8 of Maryland's on-call contract for energy performance contracting (EPC). Maryland continues to rank highly in the annual assessment of States by the American Council for Energy Efficient Economy (ACEEE) in part because of the robust energy performance contracting within the State (Current Ranking is 10th Place). <https://database.aceee.org/state-scorecard-rank>

...

Pursuant to COMAR 21.10.02.11A.(1), DGS seeks approval of this contract without delay, in order to protect substantial State interests. Delays to awarding this master contract create delays to engaging in future energy reduction projects and delays to saving money on the State's utility bills. The State currently has 26 active energy performance contracts that save the State \$23.4M and reduce 96,086 tons of CO-2 annually. These projects also provide maintenance savings averaging \$2.2M per project, over the life of each project. Projects typically have a 15-year lifespan, with 13 years of measurement and verification following the installation of measures to assure the savings guarantee. The DGS Office of Energy Performance and Conservation has had discussions over the past several months with UMB, MDH and the Department of Military over potential, or planned EPCs. UMB has a project ready to go as soon as the IDC is approved. [...]

**Fund Source:** Energy and Energy Related Savings

DEPARTMENT OF GENERAL SERVICES  
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**3-EP. ENERGY PERFORMANCE CONTRACT** (cont'd)

<i>Awards</i>	<i>ADPICS No.</i>	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Ameresco, Inc.	001B9400294	18-1707-1111	Yes
CEG Solutions, Inc.	001B9400298	18-1706-1110	Yes
CMTA, Inc.	001B9400299	18-1716-0100	No
Constellation Newenergy, Inc.	001B9400302	18-1704-1111	Yes
Energy Systems Group, LLC	001B9400297	18-1705-1110	Yes
Honeywell International, Inc.	001B9400296	18-1712-1111	Yes
NORESCO, LLC	001B9400301	18-1711-0111	Yes
Schneider Electric Buildings	001B9400300	18-1715-1111	Yes
Siemens Industry, Inc.	001B9400295	18-1709-1111	Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler 410.767.3174  
 lauren.buckler@maryland.gov

**4-AE. ARCHITECTURE AND ENGINEERING SERVICES**  
*Department of General Services*

**Contract ID:** Professional Services Agreement to Provide Commissioning Engineering Services to Multiple Construction Contracts

Project No. DGS-19-020-IQC, ADPICS No. See Below

**Description:** These four open-ended work-order based contracts will provide commissioning engineering services for multiple construction projects, statewide. Includes one – two year renewal option.

**Procurement Method:** Qualification Based Selection

<i>Proposals</i>	<i>Ranking</i>	<i>Contract Limit</i>
Kibart Consulting Engineers Towson, MD	1	\$1,000,000
RMF Engineers Baltimore, MD	2	\$1,000,000
Henry Adams LLC. Baltimore, MD	3	\$1,000,000
WSP USA Inc. Baltimore, MD	4	\$1,000,000
Allen & Sharif Columbia, MD	5	N/A
Facility Dynamics Columbia, MD	6	N/A

**Award:** Various

**Term:** ~~3/1/2019 - 2/28/2021~~  
 3/6/2019 - 3/5/2021

**Original Contract Amount:** \$4,000,000.00 - Base  
 \$4,000,000.00 - Option Renewal  
 \$8,000,000.00 - Total

See next page for  
 Record Correction  
 Letter dated  
 4/23/24

**MBE Participation:** 30%

**Remarks:** This solicitation was advertised on eMaryland Marketplace on September 12, 2018; twelve firms submitted letters of interest, with eight submitting technical proposals. Six of the eight firms that submitted technical proposals achieved the minimum qualifying score and four were recommended by the Qualification Committee for price proposal negotiations.

Services under this contract includes: Building commissioning the process of verifying, in new construction, all (or some, depending on scope) of the subsystems for mechanical (HVAC), plumbing, electrical, fire/life safety, building envelopes, interior systems (example laboratory units), co-generation, utility plants, sustainable systems, lighting, wastewater, controls, and building security to achieve the owner's project requirements as intended by the building owner and as designed by the building architects and engineers



# Maryland

## DEPARTMENT OF GENERAL SERVICES

Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

April 23, 2024

Accepted 4/25/2024- JTG

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

 Digitally signed  
by John Gontrum  
Date: 2024.04.25  
11:42:26 -04'00'

SUBJECT: Record Correction – March 6, 2019, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

**BPW – March 6, 2019**

**DGS 4-AE**

Professional Services Agreement to Provide  
Commissioning Engineering Services  
to Multiple Construction Contracts  
DGS-19-020-IQC

Page 177

FROM: **Contract Term:** 3/1/2019 – 2/28/2021

TO: **Contract Term:** 3/6/2019 – 3/5/2021

Reason: Typographical error

Regards,



Jason Valuntis  
Associate Director  
Department of General Services  
Office of State Procurement

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**4-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)**

**Fund Source:** Various

**Resident Businesses:** Yes

**MD Tax Clearance:** 18-3236-1111 Kibart, Inc. – 001B9400354  
18-3233-1111 RMF Engineering – 001B9400356  
18-3235-1111 Henry Adams LLC – 001B9400357  
18-3234-1111 WSP USA, Inc. – 001B9400358

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
March 6, 2019



Contact: Eric Lomboy  
410.767.7522  
eric.lomboy@maryland.gov

**5-GM.      GENERAL MISCELLANEOUS**  
***Record Correction***

***Recommendation:***            The Board of Public Works accept a correction to the record in which an item listed the wrong term.

***Original Approval:***            BPW 1/2/19 Item 6-M

***Background:*** The **base term** listed on the item is incorrect.  
Approved Contract Term: 1/3/2019 - 1/23/2021 (approximately 2 years)  
Corrected Contract Term: 1/7/2019 - 7/23/2021 (approximately 2 1/2 years)

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler 410.767.3174  
 lauren.buckler@maryland.gov

**6-GM. GENERAL MISCELLANEOUS**

**Reference:** In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below in the total amount of \$86,325.

**A. Department of Natural Resources**

**Contract ID:** Repair Building Exterior & Electric Panels; Project No.: P-054-161-110  
**Contract Description:** Repair building exterior and electric panels at Assateague State Park, in Worcester County. Paint building exterior and remove and replace circuit breaker panels.  
**Procurement Method:** Small Procurement  
**Award :** Timothy Grogan Construction, LLC, Westminster, MD  
**Amount:** \$31,975  
**Term:** 90 Calendar Days  
**Remarks:** Timothy Grogan Construction, LLC has been found responsible, its bid responsive and has confirmed its bid.  
**Fund Source:** MCCBL 2015 Item 108  
**Resident Business:** Yes **MD Tax Clearance:** 18-2997-0000

**B. Department of Public Safety and Correctional Services**

**Contract ID:** ADA Drinking Fountain Improvements at MD Correctional Institution – Jessup  
 Project No.: KJ-000-170-001  
**Contract Description:** ADA drinking fountain improvements at Maryland Correctional Institution in Jessup.  
**Procurement Method:** Competitive Sealed Bid  
**Award:** Prisma, LLC, Silver Spring, MD  
**Amount:** \$54,350  
**Term:** 90 Calendar Days  
**Performance Bond** Performance and payment bonds for 100% of contract amount  
**Remarks:** Prisma, LLC has been found responsible, its bid responsive and has confirmed its bid.  
**Fund Source:** MCCBL 2015-101  
**Resident Business:** Yes  
**MD Tax Clearance:** 19-0012-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**8-GM.      GENERAL MISCELLANEOUS**  
***Record Correction***

***Recommendation:***            The Board of Public Works accept a correction to the record in which an item was submitted twice with different fund sources.

***Original Approval:***            BPW 1/2/19 Item 7-GM(B) and BPW 1/23/19 Item 10-GM

***Background:*** This correction supersedes both BPW 1/2/19 Item 7-GM(B) and BPW 1/23/19 Item 10-GM. The correct fund source for the project to Replace Roof & Snow Guard System at RICA Project No. MM-150-190-001 is MCCBL 2015 Item 103.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**9-LL. LANDLORD LEASE**

***Canal Place Preservation & Development Authority***

**Recommendation:** Approve a three year and ten month lease renewal.

**Background:** Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. This item also approved a lease agreement for Senator George Edwards for a term of four years commencing on 1/1/2015 and terminating on 12/31/2018. The lease has continued on a month to month basis with written consent from the Lessor. The renewal lease has been approved by the CPPDA Board.

**Tenant:** Senator George Edwards  
13 Canal Street, Suite 304, Cumberland, MD 21502

**Property Location:** Western Maryland Railway Station, 3<sup>rd</sup> Floor Room 304  
Cumberland, MD 21502

<b>Space Type:</b> Office	<b>Lease Type:</b> Renewal	<b>Sq. Ft.:</b> 538
<b>Duration:</b> 3 yrs, 10 mos	<b>Effective:</b> March 1, 2019	
<b>Annual Rent:</b> \$6,588.00	<b>Square Foot Rate:</b> \$12.25	

**Utilities Responsibility:** Lessor Responsibility  
**Custodial Responsibility:** Tenant to maintain/clean the space  
**Previous Board Actions:** BPW 6/23/2015 agenda item 11-LL (Revised)

**Remarks:**

1. In the event that Senator George Edwards shall, for any reason, vacate his position as a Member of the Maryland General Assembly prior to the end of his current term of office, December 31, 2022, the Lessee may terminate this lease by giving 30 days written notice to Lessor.
2. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
3. Rent includes the use of one parking space, identified as space #15 located in the area designated as employee parking lot fronting the Western Maryland Railway Station.
4. The premises are leased in "as is" condition.
5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.

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**9-LL. LANDLORD LEASE (cont'd)**

6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. A State Clearinghouse review was not necessary, as the use of the property has not changed.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**10-LL. LANDLORD LEASE  
*Canal Place Preservation & Development Authority***

**Recommendation:** Approve a new one year lease.

**Background:** Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland.

The National Railway Historical Society and the Western Maryland Scenic Railroad have requested a joint lease for the purposes of a train museum. A rental rate of 20% of gift shop monthly sales has been agreed to, with the hope that the museum will draw tourists to the area to support local businesses including the Shops at Canal Place. The lease has been approved by the CPPDA Board.

**Tenant:** Western Maryland Chapter, National Railway Historic Society (NRHS),  
and the Western Maryland Scenic Railroad (WMSR)  
P.O. Box 1331  
Cumberland, MD 21502

**Property Location:** Shops at Canal Place, 17 Howard Street, C-5, Cumberland, MD 21502

<b>Space Type:</b> Retail	<b>Lease Type:</b> New	<b>Sq. Ft.:</b> 798
<b>Duration:</b> 1 year	<b>Effective:</b> March 1, 2019	
<b>Annual Rent:</b> 20% gift shop monthly sales (Approximately \$300 per month)	<b>Square Foot Rate:</b> N/A	

**Utilities Responsibility:** Tenant Responsibility

**Custodial Responsibility:** Tenant to maintain/clean the space

**Previous Board Actions:** N/A

**Remarks:**

1. Lessee shall occupy and used the Demised Premises for and only for a railroad museum and gift shop.
2. Rent is calculated at a percentage of gift shop sales, to be paid monthly.
3. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
4. The premises are leased in "as is" condition.

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**10-LL.      LANDLORD LEASE (cont'd)**  
***Canal Place Preservation & Development Authority***

***Remarks: (cont'd)***

5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its sole cost and expense perform all maintenance and repairs to the premises.
8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. A State Clearinghouse review was not necessary, as the use of the property has not changed.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**11-LT.      TENANT LEASE**  
***Attorney General***

**Recommendation:** Modify existing lease to increase the square footage and extend the lease term an additional five years.

**Background:** Reference is made to DGS Item 15 LT-MOD on April 17, 2013 in which the Board of Public Works approved to extend the lease for an additional five years, modifying the total lease term to 11 years and five months for the period May 1, 2013 - September 30, 2025. The current modification of space is needed to accommodate additional employees to be hired by the Office of the Attorney General. The new modified lease term will add an additional five years for the period October 1, 2025 – September 30, 2030.

**Landlord:**                      St. Paul Plaza Office Tower Limited Partnership  
200 Saint Paul Place  
Baltimore, MD 21202

**Property Location:**      200 St. Paul Plaza, 6<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, and part of the 25<sup>th</sup> floors  
Baltimore, MD 21202

Original Sq. Ft:              110,762  
Modified Sq. Ft.:            4,640  
Total Sq. Ft.:                115,402

**Space Type:** Office                      **Lease Type:**              Modification              **Sq.Ft.:** 115,402  
**Duration:**      11 years, 7 mos.                      **Effective:**                      3/1/2019  
**Annual Rent:** \$2,569,154.74 (average) **Square Foot Rate:** \$22.26 (average)

**Custodial and Utilities Responsibility:**      Landlord  
**Previous Board Action:**              April 17, 2013 15-LT-MOD

**Fund Source:** 100% Special C81C0001, C81C0004, C81C0005, C81C0006, C81C0009,  
C81C0010, C18C0014, C18C0015, C81C0016, C81C0018, C18C0020

**Remarks:**

1. Proposed modification includes build out of 4,640 sf of new space, carpet and paint at no cost to the State.
2. This lease contains one - five year renewal option subject to future Board of Public Works approval.

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**11-LT.      TENANT LEASE (cont'd)**

**Remarks: (cont'd)**

3. This lease contains a modified termination for convenience clause which permits termination of the 25<sup>th</sup> floor only. There is no termination for convenience for the remaining five floors. This has been agreed to in consideration of improvements being made to the expansion space, an estimated 17 offices being renovated and new carpet being installed totaling over \$600,000.
4. The lease contains a six month hold-over period.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605E., as authorized by COMAR 21.05.05.02D.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**12-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

**Board of Directors of the Boys & Girls Club of Westminster, Inc.**  
*Boys and Girls Club of Westminster (Carroll County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Boys and Girls Club facility.”*

**\$75,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018), DGS Item G045*

**\$75,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018), DGS Item G119; (SL-012-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of The Boys & Girls Club of Westminster, Inc. has submitted documentation that it has over \$150,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$460,181
	<b>18-G045 (This Action)</b>	<b>\$ 75,000</b>
	<b>18-G119 (This Action)</b>	<b>\$ 75,000</b>
	17-G057 (Prior Action)	\$ 80,000
	Local Cost	\$230,181

(Prior Action: 9/20/17 Agenda, Item 17-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**13-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of Carroll Hospital Center**  
 Carroll Hospital Center (Carroll County)

*“To design, construct, and equip the expansion and reconfiguration of the obstetrical rooms in the main hospital to provide Family-Centered Neonatal Couplet Care.”*

**\$524,000**

Maryland Consolidated Capital Bond Loan of 2017 (MHA - Chapter 022, Acts of 2017)  
 DGS Item G026; (SL-058-170-038)

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Carroll Hospital Center has submitted evidence that it has \$967,129.11 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Carroll Hospital Center \$443,129.11 for eligible expenditures.

<b>Background:</b>	Total Project	\$13,500,000
	<b>17-G026 (This Action)</b>	<b>\$ 524,000</b>
	Local Cost	\$12,976,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**14-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Mayor and Board of Alderman of the City of Frederick**  
**Culler Lake Revitalization (Frederick County)**

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of projects at Culler Lake.”*

**\$150,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018), DGS Item G126; (SL-023-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Mayor and Board of Alderman of the City of Frederick has submitted documentation that \$2,110,000 has been appropriated in its past Fiscal Year budgets, of which there is \$412,845.00 to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$390,000
	<b>18-G126 (This Action)</b>	<b>\$150,000</b>
	Local Cost	\$240,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**15-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Anne Arundel County***

*Downs Park Amphitheater (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Downs Park Amphitheater, including storm water management, located in Anne Arundel County.”*

**\$100,000**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)  
 DGS Item G034; (SL-060-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. Anne Arundel County, Maryland has submitted documentation that it has allocated \$186,000.00 in its Fiscal Year 2019 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$641,000
	<b>17-G034 (This Action)</b>	<b>\$100,000</b>
	<b>16-G042 (Prior Action)</b>	<b>\$ 75,000</b>
	Local Cost	\$466,000

(Prior Action: 2/21/18 Agenda, Item 21-CGL)

**Remarks:**

1. The grant agreement has been revised with the following: *Indemnification. To the extent permitted by law and without waiving any defenses, immunities, or the provision of the Maryland Local Tort Claims Act, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**16-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Anne Arundel County and the Board of Directors of the Friends of Hancock’s Resolution, Inc.***

*Hancock’s Resolution Visitor Center and Barn (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a visitor center and barn at Hancock’s Resolution Historic Park, located in Anne Arundel County.”*

**\$250,000**

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017)  
 DGS Item G092*

**\$125,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018)  
 DGS Item G017*

**\$125,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018)  
 DGS Item G099; (SL-059-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 for the 2017 bond bill and June 1, 2020 for the 2018 bond bills and the Board of Public Works to certify a matching fund. Anne Arundel County, Maryland has submitted documentation that it has allocated \$500,000.00 in its Fiscal Year 2019 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$1,169,000
	<b>17-G092 (This Action)</b>	<b>\$ 250,000</b>
	<b>18-G017 (This Action)</b>	<b>\$ 125,000</b>
	<b>18-G099 (This Action)</b>	<b>\$ 125,000</b>
	Local Cost	\$ 669,000

**Remarks:**

1. The grant agreement has been revised with the following: Indemnification. To the extent permitted by law and without waiving any defenses, immunities, or the provision of the Maryland Local Tort Claims Act, Grantee...
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**16-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks: (cont'd)**

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**17-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Luce Fund for Children, Inc.***

*Helen Smith Studio (Frederick County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Helen Smith Studio project, including the relocation of the studio of Helen Smith to the Lucy School.”*

**\$25,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018), DGS Item G054; (SL-076-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the Luce Fund for Children, Inc. has submitted documentation that it has over \$25,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$160,000
	<b>18-G054 (This Action)</b>	<b>\$ 25,000</b>
	16-G078 (Prior Action)	\$ 25,000
	Local Cost	\$110,000

(Prior Action: 6/20/18 Agenda, Item 46-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**18-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Anne Arundel County***

***Hot Sox Park (Anne Arundel County)***

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the historic Hot Sox Park, including improvements to the baseball field, picnic area, parking area, landscaping, and signage.”*

**\$500,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC – Chapter 9, Acts of 2018)  
 DGS Item 198; (SL-030-170-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$2,180,000
	<b>18-198 (This Action)</b>	<b>\$ 500,000 (non-match)</b>
	17-139 (Prior Action)	\$ 200,000 (non-match)
	Local Cost	\$1,480,000

(Prior Action: 2/21/18 Agenda, Item 24-CGL)

**Remarks:**

1. The grant agreement has been modified with the following: *Indemnification. To the extent permitted by law and without waiving any defenses, immunities, or the provisions of the Maryland Local Tort Claims Act, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**19-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Anne Arundel County and the Board of Directors of the Severn Athletic Club, Incorporated***

*Severn Danza Park (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of field lights at the Severn Danza Park.”*

**\$200,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018)  
 DGS Item G103; (SL-024-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. Anne Arundel County, Maryland has submitted documentation that it has allocated \$572,100.00 in its Fiscal Year 2019 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$572,100
	<b>18-G103 (This Action)</b>	<b>\$200,000</b>
	Local Cost	\$372,100

**Remarks:**

1. The grant agreement has been revised with the following: *Indemnification. To the extent permitted by law and without waiving any defenses, immunities, or the provision of the Maryland Local Tort Claims Act, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
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**20-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Stella Maris, Inc.***

*Stella Maris Transitional Care Center (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Stella Maris Transitional Care Center, located in Baltimore County.”*

**\$250,000**

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017), DGS Item G094; (SL-061-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Stella Maris, Inc. has submitted documentation that it has over \$250,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$24,511,826
	<b>17-G094 (This Action)</b>	<b>\$ 250,000</b>
	Local Cost	\$24,261,826

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
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**21-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Shoresh, Inc.***

*Camp Shoresh (Frederick County)*

*“To provide a security grant for the installation of an electric gate at Camp Shoresh.”*

**\$73,500**

*Capital Appropriations of 2019 (CA - Chapter 570, Acts of 2019)*

*DGS Item 19001; (SL-021-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$83,500.00
	<b>19-19001 (This Action)</b>	<b>\$73,500.00 (non-match)</b>
	Local Cost	\$10,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**22-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of the Center Stage Associates, Inc.***

*Center Stage (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital planning of Center Stage.”*

**\$1,000,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
 DGS Item 132; (SL-030-140-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$26,200,000
	<b>18-132 (This Action)</b>	<b>\$ 1,000,000 (non-match)</b>
	17-G010 (Prior Action)	\$ 2,000,000
	16-G002 (Prior Action)	\$ 3,000,000
	14-G002 (Prior Action)	\$ 1,000,000
	Local Cost	\$19,200,000

(Prior Actions: 9/20/17 Agenda, Item 18-CGL; 7/27/16 Agenda, Item 19-CGL; and 6/7/15 Agenda, Item 17-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
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**23-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Governors of the Hebrew Home of Greater Washington, Inc.***  
*Charles E. Smith Life Communities Facility Improvements (Montgomery County)*  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of improvements at Charles E. Smith Life Communities facilities.”*

**\$250,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC- Chapter 9, Acts of 2018)*  
*DGS Item 133; (SL-022-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$500,000
	<b>18-133 (This Action)</b>	<b>\$250,000 (non-match)</b>
	Local Cost	\$250,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
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**24-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

***Board of Trustees of Franklin Square Hospital Center, Inc.***

***d.b.a. MedStar Franklin***

*Medstar Franklin Square Hospital (Baltimore County)*

*“To provide capital improvements at Franklin Square Hospital.”*

**\$2,000,000**

*Capital Appropriation of 2017 (CA - Chapter 570, Acts of 2019)*

*DGS Item 19002*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of infrastructure improvements.”*

**\$4,000,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)*

*DGS Item 152; (SL-013-170-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$80,000,000
	<b>19-19002 (This Action)</b>	<b>\$ 2,000,000 (non-match)</b>
	<b>18-152 (This Action)</b>	<b>\$ 4,000,000 (non-match)</b>
	17-G060 (Prior Action)	\$ 2,000,000 (match)
	Local Cost	\$72,000,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
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**25-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**County Executive and County Council of Baltimore County**

*Frederick Road Improvements (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital planning of improvements to Frederick Road.”*

**\$250,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)*

*DGS Item 192; (SL-025-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$250,000
	<b>18-192 (This Action)</b>	<b>\$250,000 (non-match)</b>
	Local Cost	\$ 0

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**26-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** The Board of Public Works approve a grant of **\$206,586** to **Main Street Housing, Inc. (Baltimore City)**

**Project:**

- Acquisition:** The building is located at 25 Delrey Avenue, Catonsville, Maryland 21228. The building has two apartments, each with two bedrooms and one bathroom. This project will provide safe, affordable and permanent community-based housing for four individuals recovering from mental illness.

<i>Appraisals:</i>	Emmett D. Sinnott, Towson, MD	\$293,000
	Gale A. McClelland, Towson, MD	\$300,000
	Contract of Sale	\$293,000
	DGS Accepted Appraisal	\$293,000
	Total Cost	\$294,100*
	<b>Total Eligible</b>	<b>\$294,100</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$293,000.00, and the cost of appraisals at \$1,100.00.

**2. Construction:**

Roof replacement	\$10,635
Boiler replacement	<u>\$10,965</u>
Total Cost	\$21,600
<b>Total Eligible</b>	<b>\$ 5,300**</b>

\*\* Amount requested by Grantee for funding.

**Fund source:** The Maryland Department of Health has determined the grantee is required to provide a 31% local share of the eligible project cost as follows:

Total Project Cost	\$315,700
Eligible Project Cost	\$299,400
State Share (69%)	\$206,586 MCCBL 2017 CHFF MDH #20912-02
Grantee Share (31%)	\$109,114***

\*\*\* Includes \$16,300 for ineligible construction cost.

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**26-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore County.
2. No State funds will be disbursed until the grantee has presented suitable evidence that it has expended the required matching funds.
3. Grantee is a nonprofit organization.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**27-CGL.      CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** The Board of Public Works approve a grant of **\$218,586.00** to **Main Street Housing, Inc. (Baltimore City)**.

**Project:**

1. Acquisition and renovation of a house located at 204 2nd Avenue SE, Glen Burnie, Maryland 21061. This project will provide safe, affordable and permanent community-based housing for three individuals recovering from mental illness.

<i>Appraisals:</i>	B. F. Semon & Associates, Towson, MD	\$273,000
	Gale A. McClelland, Towson, MD	\$286,000
	Contract of Sale	\$273,000
	DGS Accepted Appraisal	\$273,000
	Total Cost	\$273,750*
	<b>Eligible Amount</b>	<b>\$273,750</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$273,000, and the cost of appraisals at \$750.

*Construction:*

Roof Replacement	\$ 9,500
Renovation	\$33,541
Total Cost	\$43,041
<b>Total Eligible</b>	<b>\$43,041</b>

**Fund Source:** The Maryland Department of Health has determined the grantee is required to provide a 31% local share of the eligible project cost.

Total Project Cost	\$316,791
Eligible Project Cost	\$316,791
State Share (69%)	\$218,586 MCCBL 2017 CHFF, MDH-20912-01
Grantee Share (31%)	\$ 98,205.00

2. Approval is requested for the subordination of the State's legal and equitable rights under the Right of Recovery so that the grantee can close on Anne Arundel County HOME Loan in the amount of \$98,205.

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**27-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks:**

1. Grantee is a nonprofit organization.
2. In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**28-CGL.      CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** The Board of Public Works approve a grant of \$211,125.00 to *People Encouraging People, Inc. (PEP) (Baltimore City)*.

**Project:** The acquisition of a four-bedroom house located at 714 Gorsuch Avenue, Baltimore City, Maryland 21218. This project will provide housing for four individuals with psychiatric disorders, and/or co-occurring substance abuse disorders, and other disabilities.

<b>Appraisals:</b>	Spencer T. Vaughan, Baltimore, MD	\$279,000
	Paul E. Lee, Baltimore MD	\$280,000
	DGS accepted appraisal	\$279,000
	Contract of Sale	\$278,000
	<b>Eligible amount</b>	<b>\$281,500*</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$278,000, and the cost of appraisals at \$3,500.

**Fund Source:** MDH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

Total Project Cost	\$281,500
Eligible Project Cost	\$281,500
State Share (75%)	\$211,125 MCCBL 2016-\$186,674/ MCCBL 2017-\$24,451 CB-06514-01
Grantee Share (25%)	\$ 70,375

**Remarks:**

1. Grantee is a nonprofit organization.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**29-CGL.      CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** The Board of Public Works approve a grant of \$194,034.00 to **Housing Unlimited, Inc.**, (Montgomery County).

**Project:** Acquisition of a two-bedroom, one-bathroom condominium located at 10421 Montrose Avenue, Unit M-2, Bethesda, Maryland 20814. This project will provide housing for two individuals with psychiatric disabilities.

<b>Appraisals:</b>	Laura Lamb, Annapolis, MD	\$270,000
	H. Virginia Timian, laurel, MD	\$285,000
	DGS accepted appraisal	\$270,000
	Contract of Sale	\$265,000
	<b>Eligible amount</b>	<b>\$265,800*</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$265,000.00, and the cost of appraisals at \$800.00.

**Fund Source:** The Maryland Department of Health has determined the grantee is required to provide a 27% local share of the eligible project cost.

Total Project Cost	\$265,800	
Eligible Project Cost	\$265,800	
State Share (73%)	\$194,034	MCCBL 2017 (CHFF) MDH #20808-01
Grantee Share (27%)	\$ 71,766	

**Remarks:**

1. Grantee is a nonprofit organization.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's Right of Recovery being recorded among the Land Records of Montgomery County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Ahmed Awad  
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**30-CGL.      CAPITAL GRANTS AND LOANS**  
*Department of Health*

**Recommendation:** The Board of Public Works approve a grant of \$139,001.00 to **Housing Unlimited, Inc.**, (Montgomery County).

**Project:** Acquisition of a two-bedroom, one-bathroom condominium located at 11714 Leesborough Circle, Silver Spring, Maryland 20902. This project will provide housing for two individuals with psychiatric disabilities.

<b>Appraisals:</b>	H. Virginia Timian, laurel, MD	\$189,613
	Laura Lamb, Annapolis, MD	\$190,000
	DGS accepted appraisal	\$189,613
	Contract of Sale	\$189,613
	<b>Eligible amount</b>	<b>\$190,413*</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$189,613, and the cost of appraisals at \$800.

**Fund Source:** The Maryland Department of Health has determined the grantee is responsible to provide a 27% local share of the eligible project cost.

Total Project Cost	\$190,413
Eligible Project Cost	\$190,413
State Share (73%)	\$139,001 MCCBL 2017 (CHFF) MDH #20808-02
Grantee Share (27%)	\$ 51,412

**Remarks:**

1. Grantee is a nonprofit organization.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's Right of Recovery being recorded among the Land Records of Montgomery County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
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### 31-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** The Board of Public Works with respect to Grantee, 6040 Harford ALF, LLC:

1. Consent to the Grantee selling grant-funded real property; and
2. Allow the Grantee to retain the sale proceeds to use as described.

**Grantee:** 6040 Harford ALF, LLC

**Property:** 6040 Harford Road, Baltimore, Maryland 21214

**Prior Action:** DGS Item 18-CGL (11/1/17)/2017 MCCBL \$ 50,000  
DGS Item 23-CGL (2/21/18)/2017 MCCBL \$200,000

**Background: The Grant.** In 2017, the State, through its Capital Grant and Loan program, granted \$250,000 in general obligation bond proceeds to the Grantee to use toward the acquisition of the grant-funded property, asbestos testing and analysis, design, A/E services, and kitchen design and countertops. With the grant funds, Grantee acquired, renovated, and equipped to use as an assisted living and medical day care center at 6040 Harford Road, Baltimore City.

**Grant Agreement.** The grant agreement between the State and the Grantee states:

*Disposition of Property.* Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant.

**Hardship.** In the year since receiving the grant funds, two of Grantee's five members departed the LLC. The departure of 40% of the business ownership creates a hardship. Additionally, a new Medicaid rule taking effect March 2019 would require the LLC to divest itself of one of its businesses; specifically, the new rule does not allow the assisted-living component to be part of an adult day-care company. Furthermore, Grantee has received an estimate in excess of \$1 million to repair mold growth at the facility. Grantee's remaining three members cannot afford to continue the project due to the departure of the other two members, the unanticipated costs of mold remediation, and the new Medicaid rule.

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**31-CGL. CAPITAL GRANTS AND LOANS** (cont'd)

**Background:** (cont'd)

*Proposed Sale.* Grantee seeks Board of Public Works approval to sell the grant-funded property to Clinical Management and Development Services, Inc., an entity which intends to further invest approximately \$2 million in the building to operate a drug treatment facility there. The facility will be used for residential substance abuse treatment for 104 patients. Individual and group counseling, mental health therapy, social services case management work, and meals will be offered. Approximately 24 permanent jobs will be created; the construction will employ roughly 30 people.

*Use of Proceeds.* Grantee and Clinical Management and Development Services, Inc. have agreed to a purchase price of \$1.9 million: Grantee's net proceeds are \$278,422. Grantee further requests Board approval to retain the sale proceeds to reinvest in a similar entity that benefits the community.

Closing is scheduled after the study period ends according to the purchase agreement on February 26, 2019 and the purchasers are satisfied with the condition of the property.

This Item was withdrawn as Item 14-CGL from the 2/6/2019 Agenda.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**32-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

***Remarks: (cont'd)***

MDH has previously disbursed \$50 million in State funds to UMMS for the 2013 and 2015 grants. As UMMS expends the 2014, 2016 and 2017 grants and submits the invoices to DGS, DGS will disburse the State funds.

This action complies with the tax-exempt bond provisions of the Internal Revenue Code.

Grantee shall consult with the Maryland Historical Trust and, as may be required, convey a perpetual preservation easement pursuant to enabling legislation.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler 410.767.3174  
 lauren.buckler@maryland.gov

**33-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**  
*Department of Juvenile Services*

**Contract ID:** Savage Mountain Youth Center - Upgrade Electrical Services  
 Project No. ND-150-160-003, ADPICS No. 001B8400082

**Original Contract Approved:** DPRB 07/18/17, Item 29-M-001

**Contractor:** Byco Enterprises, Inc. Grantsville, MD

**Contract Description:** Contract that provides all labor, materials, etc. necessary to re-route and relocate both high voltage and low voltage power feeders from overhead to underground. Also includes removing existing utility poles, pole mounted oil-filled transformers, and an abandon automatic transfer switch, etc. at Savage Mountain Youth Center in Allegany County.

**Original Procurement Method:** Competitive Sealed Bids

**Modification Description:** Installation of a new perimeter intrusion detection system. The system will encompass the entire outside fenced perimeter.

**Original Contract Term:** 180 Calendar Days

**Modification Term:** N/A

**Original Contract Amount:** \$169,190.00

**Modification Amount:** \$210,993.32

**Prior Modifications/Options:** \$275,813.18

**Revised Total Contract Amount:** \$655,996.50

**Percent +/- (This Modification):** 124.71%

**Overall Percent +/-:** 287.73%

**Remarks:** The contract time will remain unchanged. The agency requested a new perimeter intrusion detection system be installed for the benefit of the campus and to meet the both security and safety standards for the campus.

**Fund Source:** V00 10101 1452 1431

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Revised

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**35-C. CONSTRUCTION CONTRACT**  
*Department of Juvenile Services*

**Contract ID:** Savage Mountain Doors, Locks, and Windows  
Project No. ND-150-180-003, ADPICS No. 001B9400362

**Contract Description:** Removing and replacing windows, doors/frames and locks at Savage Mountain Youth Center in Allegany County with correctional facility grade doors, windows, and locks.

**Procurement Method:** Negotiated Award after Unsatisfactory Competitive Sealed Bid

**Award:** Metro Metal Services, Inc.  
Flintstone, MD

**Term:** 120 Calendar Days

**Amount:** \$706,546

**MBE Goal:** 5%

**MBE Waiver:** 5% (See Remarks)

**Performance Bond** Performance and payment bonds for 100% of contract amount

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 14, 2018. Approximately 164 vendors were notified of this solicitation electronically. A pre-bid conference was held on September 26, 2018, and seven bidders attended.

DGS was concerned about the outcome of the bid given the specialized installation required, shallow vendor pool, and location of the project. To mitigate this, DGS extended the bid date several times between October 10, 2018 and November 14, 2018. DGS conducted additional direct email solicitations to vendors that have expressed interest in working with the State. One bid was received and opened on November 14, 2018.

Prospective bidders, some who attended the pre-bid conference, were contacted to determine why they chose not to submit a bid. One stated they were having trouble committing to the MBE requirements for the project. Another prospective bidder stated they couldn't get the bid bond, and a third stated it was too busy to submit a bid.

**Revised**

**35-C. CONSTRUCTION CONTRACT (cont'd)**

**Remarks: (cont'd)**

In accordance with COMAR 21.05.04.01, upon the receipt of a single bid which was in excess of the funds available for the project, the Procurement Officer, after verification there were no additional funds available to permit an award to the responsible bidder, conducted a Negotiated Award. The negotiated award produced revised prices within the amount of funds available, which were reasonable and in the best interest of the State.

This project, along with a prior project to replace the perimeter fencing at the facility, will increase the overall security as defined by COMAR to a “hardware secure facility” and allow the capacity to increase by 24 secure placements. Increased capacity will lessen the need for future out of state placements.

Metro Metal Services, Inc., has been found responsible, its bid responsive and has confirmed its bid. The contractor meets the contract certification requirements necessary for installing correctional facility grade door frames, doors, locks, and windows. Due to the single bid and the urgent need for the project, DGS invoked COMAR 21.05.04.01 and negotiated the award of the contract in lieu of declaring an emergency. DGS was able to negotiate the cost down 5% from the original bid. Additionally, DGS waived the 5% MBE requirement in the original Invitation for Bids as part of the negotiations with the vendor.

The facility is only the second Department of Juvenile Services to be hardware secure, the other site being the Victor Cullen Center. Until this contract is complete the facility cannot be fully occupied, it is currently housing eight youth. Once this work is complete an additional 16 youth can be assigned to this facility. Increased capacity will lessen the need for future out of state placements.

In April 2018 a disturbance at the Victor Cullen Center required the aid of State Police to resolve an incident which resulted in the injury of several DJS staff. As a result, DJS has increased the security level of the Victor Cullen Center and is now increasing the security level of the Savage Mountain facility to be hardware secure among other safety and security measures.

**Fund Source:** V00 10101 1452 1415 (\$650,000)  
V00 10101 1452 1431 11452 (\$ 56,546)

**Resident Business:** Yes  
**MD Tax Clearance:** 19-0066-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**36-C. CONSTRUCTION CONTRACT**  
*Department of General Services*

**Contract ID:** Fifth Regiment Armory Roof Replacement  
 Project No. M-341-160-001, ADPICS No. 001B9400351

**Contract Description:** Complete facility roof replacement at Fifth Regiment Armory in Baltimore.

**Procurement Method:** Competitive Sealed Bid

<i>Bids</i>	<i>Amount</i>
Tecta America East, LLC Jessup, MD	\$3,003,650
Detwiler Roofing New Holland, PA	\$3,291,500
Simpson of Maryland, Inc., Hanover, MD	\$3,591,625
Island Contracting Inc. Beltsville, MD	\$3,671,150
Cole Roofing Company, Inc. Baltimore, MD	\$4,106,312.50
F.A. Taylor & Son Inc. Salisbury, MD	\$5,199,373
Ruff Roofers, Inc., Baltimore, MD	\$312,712,986

**Award:** Tecta America East, LLC

**Term:** 180 Calendar Days

**Amount:** \$3,003,650

**MBE Participation:** ~~15%~~ 5% **See Record Correction**

**VSBE Participation** ~~2%~~ 10% **5/8/19 SEC 14 (1)**

**Performance Bond** Performance and payment bonds for 100% of contract amount

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on November 2, 2018. Seven bids were received and opened on December 12, 2018. Tecta America East, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** MCCBL 2018 Item 106

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
May 8, 2019



Contact: Geoff McCammon (410)767-4225  
Geoff.mccammon@maryland.gov

14. **DEPARTMENT OF GENERAL SERVICES**  
***Record Corrections***

**Recommendation:** That the Board of Public Works approve:

(1) DGS correcting the record:

<i>Contract:</i>	Fifth Regiment Armory Roof Replacement, M-341-160-001		
<i>Approved:</i>	DGS Item 36-C (3/6/19)		
<i>Original:</i>	MBE Participation:		15%
<i>Correct:</i>	MBE Participation:		5%
<i>Original:</i>	VSBE Participation		2%
<i>Correct:</i>	VSBE Participation		10%

(2) DGS substituting fund sources:

<i>Contract:</i>	Mold Remediation and Building Repairs, BA-450-190-001
<i>Approved:</i>	Appendix A4 (1/2/19)
<i>Original Fund Source:</i>	MCCBL 2015 Item 103
<i>Additional Fund Source:</i>	MCCBL 2018 Item 106
<i>Contract:</i>	Central Maryland Correctional Facility, KS-593-131-001
<i>Approved:</i>	DGS Item 3-C (8/1/18)
<i>Original Fund Source:</i>	MCCBL 2016/Item 101
<i>Additional Fund Source:</i>	MCCBL 2015/Item 101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**36-C. CONSTRUCTION CONTRACT** (cont'd)

**Resident Business:** Yes

**MD Tax Clearance:** 19-0009-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
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lauren.buckler@maryland.gov

**37-EP-MOD. ENERGY PERFORMANCE CONTRACT MODIFICATION**  
***Department of Health***

**Contract ID:** Phase II- Comprehensive Energy Efficiency Clifton T. Perkins Hospital Facilities  
Project No: EC-000-001-013, ADPICS NO. 001B7400428

**Original Contract Approved:** BPW 5/10/17 Item 2-EP

**Contractor:** Johnson Controls, Inc., Sparks, MD

**Contract Description:** Phase-II of an energy performance contract with JCI to implement energy saving measures at Holly Center & Clifton T. Perkins Hospital Facilities based on the negotiated Phase-I generated by Johnson Controls, on 3/30/2017, and approved by Department of General Services Procurement Review Board (DPRB). Phase II requires the incumbent to furnish detailed engineering, construction, start-up, training, maintenance services, and a savings guarantee for the approved program.

**Original Procurement Method:** Competitive Sealed Proposals

**Modification Description:** Install Quad Boiler Feed System, four single stage centrifugal pumps, 3 phase pumps, 47" steel stand, and schedule 40 suction piping with common header, control panel, and insulation & jacket. Replace Deaerator with Preheat Tank.

**Original Contract Amount:** \$9,502,140

**Modification Amount:** \$229,746

**Prior Modifications/Options:** \$35,131

**Revised Total Contract Amount:** \$9,767,017

**Percent +/- (This Modification):** 2.42%

**Overall Percent +/-:** 2.79%

**Original MBE Participation:** 30% (Full Split: 10% African American, 2% Hispanic, 9% Woman owned)

**MBE Participation:**

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**37-EP-MOD. ENERGY PERFORMANCE CONTRACT MODIFICATION (cont'd)**

**Remarks:** Install new boiler system and remove and replace outdated nonfunctional deaerator & preheat tank based on energy saving measures determined in Phase I of this Energy Performance Contract.

**Fund Source:** M00-19-MD31G-1071

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
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lauren.buckler@maryland.gov

**38-AE. ARCHITECTURE AND ENGINEERING SERVICES**  
*Department of General Services*

**Contract ID:** Campground Upgrades Including Utilities and Site work; Smallwood State Park  
Project No. P-030-180-002, ADPICS No. 001B9400363

**Description:** Campground upgrades including utilities and site work at Smallwood State Park in Charles County.

**Procurement Method:** Maryland Architectural and Engineering Services Act

**Award:** Wheeler Goodman Masek  
Annapolis, MD

**Amount:** \$287,759.76

**Term:** 448 Calendar Days

**MBE Participation:** 10%

**Remarks:** Indefinite Quantity Contract (IQC) DGS-17-100-IQC was developed for DGS to provide Architectural and Engineering Services for multiple construction Projects. The expiration of the contract (DGS-17-100-1QC) is October 3, 2020.

**Fund Source:** Item 7 POS 2018

**Resident Business:** Yes

**MD Tax Clearance:** 18-2537-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**2<sup>nd</sup> Revision**

Contact: Lauren Buckler 410.767.3174  
 lauren.buckler@maryland.gov

**39-AE-MOD. ARCHITECTURE AND ENGINEERING CONTRACT MODIFICATION**  
**RETROACTIVE/Department of Planning**

**Contract ID:** Design of Interpretive Trail & Exhibit Structures at Jefferson Patterson Park & Museum Riverside Interpretive Trail and Exhibit Structures  
 Project No.: HT-000-100-201, ADPICS No. 001B8400199/COH87073

**Original Contract Approved:** DGS Item 2-AE (11/1/2017)

**Contractor:** Ziger/Snead Architects LLP, Baltimore, MD

**Contract Description:** Design of interpretive trail and exhibits structures onto approximately 19,000 linear feet of trail at Jefferson Patterson Park and Museum. This includes signs, kiosks, exhibit and reconstruction along the trail to interpret the history and culture of several groups who lived on the property, Native American, African American, and the Patterson Family.

**Original Procurement Method:** Maryland Architectural and Engineering Act

**Modification Description:** **Retroactive: Extend contract; add** design services to achieve storm water management and erosion/sediment control necessary to obtain Maryland Department of the Environment and Chesapeake Bay Critical Area Commission approval.

**Original Contract Term:** 1 year

**Retroactive Term:** 11/1/18-3/6/19 (three months, one week)

**Modification Term:** 3/7/19-3/6/20 (one year)

**Original Contract Amount:** \$405,015

**Modification Amount:** \$ 45,842

**Prior Modifications:**

Change Order	Change Order Date	Amount	Term	Approved
COI00262	12/18/18	\$7,000	No change	DPRB Item 42-E-004 (11/20/18)
COI00654	12/21/18	\$16,170	No change	DPRB Item 50-E-014 (12/11/18)

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**39-AE-MOD. ARCHITECTURE & ENGINEERING CONTRACT MOD** (cont'd)  
*Department of Planning*

**Revised Total Contract Amount:** \$450,857

**Modification Percent +/-:** 0.11%

**Overall Percent +/-:** 0.17%

**Original MBE Participation:** 20%

**MBE Participation:** 28%

**Fund Source:** MCCBL 2011 Item: 006

**Resident Business:** Yes

**Remarks:** Retroactive approval requested pursuant to § 11-204(c), State Finance & Procurement Article. DGS has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Eric Lomboy  
 410.767.7522  
 eric.lomboy@maryland.gov

**40-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Unarmed Uniformed Guard Service - George M. Taylor District Court/Multi-Service Center

Project No. 001IT820961, ADPICS No. 001B9400345

**Contract Description:** Unarmed uniformed guard services at the George M. Taylor District Court/Multi-Service Center in Glen Burnie.

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<i>Bids</i>	<i>Amount</i>
BTI Security, Rockville, MD	\$795,162.00
Watson Security & Investigations, LLC, Glen Burnie, MD	\$798,434.00
Universal Security, LLC, Rockville, MD	\$807,108.40
AFSI – Gaithersburg, MD	\$822,235.60
All Secure Security Company, Baltimore, MD	\$869,124.00
CSI Corporation of DC, Washington, DC	\$923,332.00
Metropolitan Protective Services, Inc., Baltimore, MD	\$988,464.40

**Award:** BTI Security

**Term:** 4/1/2019 – 3/31/2022

**Amount:** \$477,097.20 Base Term  
 \$159,032.40 Option Year 1  
\$159,032.40 Option Year 2  
 \$795,162.00 = Total including Option Years

**MBE Participation:** 30%

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on December 11, 2018 with a Small Business Reserve (SBR) designation. Approximately 555 potential vendors were notified of this solicitation electronically. Eight bids were received and opened on January 4, 2019. One bid was rejected because they did not submit the required MBE forms. BTI Security has been found responsible, its bid responsive and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
March 6, 2019



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**40-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** H00 19 33531 0823 \$39,758.10  
H00 20 33551 0823 \$159,032.40  
H00 21 33551 0823 \$159,032.40  
H00 22 33551 0823 \$119,274.30

**Resident Business:** Yes

**MD Tax Clearance:** 19-0219-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Eric Lomboy  
410.767.7522  
eric.lomboy@maryland.gov

**41-M. MAINTENANCE CONTRACT**  
*Department of Juvenile Services*

**Contract ID:** Grounds Maintenance - Cheltenham Youth Detention Center  
Project No. V00R9401598, ADPICS No. 001B9400335

**Contract Description:** Grounds maintenance services at the Cheltenham Youth Detention Center in Prince George's County. Work includes lawn maintenance and leaf removal for approximately 85 acres inside and outside fenced area, weed control, mulching, and trimming shrubbery.

**Procurement Method:** Preferred Provider (Community Service Provider)

**Award:** Melwood Horticultural Training Center, Inc.,  
Upper Marlboro MD

**Term:** 3/21/2019 - 3/31/2022

**Amount:** \$333,788.14

**Remarks:** Melwood Horticultural Training Center, Inc., a certified shelter workshop, is awarded this contract pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on January 24, 2019. The selected vendor has confirmed the contract price and accepted the terms and conditions.

**Fund Source:** V00 19 1L412 0814 \$333,788.14

**Resident Business:** Yes

**MD Tax Clearance:** 19-0171-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Eric Lomboy  
 410.767.7522  
 eric.lomboy@maryland.gov

**42-M. MAINTENANCE CONTRACT**  
***Public Television***

**Contract ID:** Janitorial Services - Public Television  
 Project No. 001IT820964, ADPICS No. 001B9400347

**Contract Description:** Janitorial services at Public Television headquarters in Owings Mills.

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<i>Bids</i>	<i>Amount</i>
A.S.B. 2 Enterprises Inc., Baltimore, MD	\$437,180.00
Jasso Maintenance, Rockville, MD	\$440,686.00
Eazy Does It Cleaning Service, LLC, Baltimore, MD	\$454,505.72
Maryland Team Cleaners, Baltimore, MD	\$538,150.00
Clean Keepers, LLC, Arlington, VA	\$555,120.00
Beck & Call Professional Services, LLC, Silver Spring, MD	\$701,766.40
ReadyClean Services Group, Inc., Baltimore, MD	\$703,630.66
HNB Services, LLC, Baltimore, MD	\$788,029.00
City Wide Maintenance of Central Maryland, Lutherville, MD	\$803,410.00
Kimco Facility Services, LLC, Atlanta, GA	\$831,578.40
Integrity National Corporation, Silver Spring, MD	\$836,278.16

**Award:** A.S.B. 2 Enterprises Inc. (SBR Cert. # SB12-18899)

**Term:** 4/1/2019 – 3/31/2022

**Amount:** \$254,360 Base Term  
 \$ 91,410 Option Year 1  
\$ 91,410 Option Year 2  
 \$437,180 = Total including Option Years

**MBE Participation:** 0% (Single element of work)

**Hiring Agreement Eligible:** Yes

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**42-M. MAINTENANCE CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on December 20, 2018 with a Small Business Reserve (SBR) designation. Approximately 783 potential vendors were notified of this solicitation electronically. Eleven bids were received and opened on January 11, 2019. A.S.B. 2 Enterprises Inc. has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:** R15 19 23081 0813

**Resident Business:** Yes

**MD Tax Clearance:** 19-0183-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

Contact: Eric Lomboy  
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 eric.lomboy@maryland.gov

**43-M-OPT. MAINTENANCE CONTRACT OPTION**  
*Department of General Services*

**Contract ID:** Janitorial Service - State Office Center – Baltimore, 201/301 W. Preston Street  
 Project No. H00R540004, ADPICS No. 001B9400336

**Original Contract Approved:** 03/18/2015 BPW, Item 1-M

**Contractor:** Alliance, Inc., Nottingham, MD

**Original Contract Description:** Contract to provide janitorial services at the Baltimore Public Buildings and Grounds, State Office Complex at 201 and 301 W. Preston St. in Baltimore City.

**Original Procurement Method:** Preference Purchase (Community Service Provider)

**Option Description:** Exercise the second and final renewal option.

**Original Contract Term:** 3/25/2015 - 3/24/2018

**Option Term:** 4/01/2019 - 3/31/2020

**Original Contract Amount:** \$2,744,746.68

**Prior Modifications/Options:** \$905,503.46

<i>Modification Number</i>	<i>Amount</i>	<i>Term</i>
MOD #1–COG22272	(\$3,526.02)	Term: 3/25/15 - 3/24/18
MOD #2–COH15056	\$0	Term: 3/25/15 - 3/24/18
MOD #3–COH49947	\$15,947.70	Term: 3/25/18 - 3/31/18
OPT #1–001B8400334 2/21/18 BPW, Item 4-M-OPT	\$893,081.78	Term: 4/1/18 – 3/31/19

**Option Amount:** \$905,585.02

**Revised Total Contract Amount:** \$2,757,168.36 (Three years + Modifications)  
 \$ 893,081.78 (Option #1)  
\$ 905,585.02 (Option #2)  
 \$4,555,835.16

**Revised**

**43-M-OPT. MAINTENANCE CONTRACT OPTION (cont'd)**

**Remarks:** The Department of General Services is satisfied with the performance of the contractor and has determined that it is in the best interest of the State to renew the contract under the same terms, conditions, and provisions.

**Fund Source:** H00 19 33351 \$202,137.03  
H00 20 33351 \$703,447.99

**Resident Business:** Yes

**Tax Compliance No:** 19-0243-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler  
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**44-GM.      GENERAL MISCELLANEOUS**  
***Department of General Services***

**Contract ID:** Baltimore City Community College - Upgrade Security Surveillance System  
Project No. CC-623-190-003

**Contract Description:** Install 24 interior and six exterior new cameras along with new software for viewing and recording feeds. This work will utilize existing cabling infrastructure and will enable communication between the new Stanley Security System installed in the Administration Wing and the original system serving the rest of the building. Stanley Security System installed the existing system and utilizing them for the additional equipment will ensure they interface properly and are compatible.

**Procurement Method:** Sole Source

**Award:** Stanley Convergent Security Systems, Baltimore, MD

**Amount:** \$65,675

**Term:** 60 Calendar Days

**Remarks:** Upgrade will utilize existing infrastructure cabling.

**Fund Source:** R95190669908 (UA Funds)

**Resident Business:** Yes

**MD Tax Clearance:** 19-0492-1101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Wendy Scott-Napier  
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wendy.scott-napier@maryland.gov

**45-LT-MOD.**      **TENANT LEASE**  
***Department of Health – Vital Records***

**Recommendation:** Extend the lease term to ten years and increase the rental rate in order to amortize the installation of a new emergency generator.

**Background:** The Board of Public Works previously approved a ten year lease for Vital Records. This office relocated within Reisterstown Shopping Plaza in order to provide additional space to accommodate the growing volume of records and to accommodate the planned redevelopment of the Plaza.

The new lease term will commence once the generator has been installed and accepted by the Department of General Services. All other terms and conditions of the prior-approved lease will remain in effect.

MDH-Vital Records, due to their essential agency status, requires a generator to provide their space with the appropriate power in case of an outage.

The landlord's cost to install the generator is \$120,750 which will be amortized into the rental rate increasing the rental rate by an average of less than \$1.00 per sf over the term.

**Landlord/Owner:**                      RRP Hecht, LLC, 2021 Spring Road, Suite 200  
Oak Brook, IL 60523

**Property Location:**                      6764 B Reisterstown Road, Suite 70, Baltimore, MD 21215

**Square Feet:**                                      14,885

**Lease Type:**                                      Lease Extension

**Effective:**    4/1/2019

**Annual Rent:**                                      \$214,790.55

**Square Foot Rate:**                              \$14.43

**Utilities & Custodial Responsibility:**      Landlord

**Previous Board Actions:** DGS Item 22-LT (4/27/2016)

**Fund Source:** MOO F0101 32.06.01.00.11.06 1334 D106G General 100%

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**45-LT-MOD.**      **TENANT LEASE** (cont'd)

**Remarks:**

1. The Division of Vitals Records is mandated with the collection, registration, maintenance, security and issuance of adoption, divorce, birth, marriage and death certificates, decrees and licenses.
2. The lease contains a termination for convenience clause which has been modified to require that the lease will not be terminated any sooner than 36 months from the Commencement Date and that at least 6 months prior written notice will be provided by Lessee prior to exercising.
3. The rental rate will increase an average of \$1.00 per square foot over the 10 year term to accommodate the installation of a generator.
4. The lease contains escalations on real estate taxes, and custodial services.
5. The lease incorporates 71 use-in-common parking spaces.
6. This lease was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E, as authorized by COMAR 21.05.05.02.D.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
 ACTION AGENDA  
 March 6, 2019



Contact: Wendy Scott-Napier 410.767.4088  
 wendy.scott-napier@maryland.gov

**46-LT. TENANT LEASE  
*Parking for Various Agencies***

**Recommendation:** Two year parking lease of 76 spaces at a rate of \$130.00 per space for a total annual rent of \$118,560.00, with one renewal option for *Department of Education, Office of the People’s Counsel, Property Tax Assessment Appeals Board, Automobile Insurance Fund, Teachers and State Employees Supplemental, Retirement Plans, and Department of Health.*

**Background:** Reference is made to item 12-LT approved by the Board of Public Works on 10/19/16, for the term 10/24/16 – 10/23/18. The lease has been in hold-over for the period 10/24/18 – 3/14/19.

**Landlord:** Baltimore Arena Parking Associates, LLC,  
 300 East Lombard Street, Suite 630, Baltimore, Maryland 21202

**Property Location:** 210-218 W. Baltimore Street, Baltimore, Maryland 21201 \

<b>Space Type:</b> Garage Parking	<b>Lease Type:</b> New	<b>Number of Spaces:</b>
<b>Duration:</b> 2 Years	<b>Effective:</b> March 15, 2019	MSDE 37
<b>Annual Rent:</b> \$118,560.00	<b>Rate/Space/Month:</b> \$130.00	Other Agencies 39

**Utilities & Custodial Responsibility:** Landlord

**Previous Board Actions:** 10/19/2016; Item 12-LT

**Fund Source:**

MSDE	100%	Federal 19 R00 PCA B5769 AOBJ 0751
OPC	100%	General PCA22.08 Fund C91 H00 AOBJ 0705
PTAAB	100%	General .24.05.00, AOBJ 0705 PCA 10,000
MAIF	100%	Direct 231000
MSRP	100%	Special OBJ 0705
MDH	50%	General N320G/N350G; 50% General/Federal T907G/T9079 AOBJ 0899

**Remarks**

1. These spaces are used by employees of the MSDE, OPC, PTAAB, MAIF, MSRP and MDH located at 6 Saint Paul Street, Baltimore City for a total of 39 spaces and MDH’s 37 fleet vehicles.
2. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
3. The agencies are in compliance with the 1:3 ratio established for this area.
4. This space was acquired by sole source in accordance with the DGS Space Management
5. Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**47-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of MSBC Five Star Program, Inc.**

*Morning Star Family Life Center (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Morning Star Family Life Center.”*

**\$100,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LHI - Chapter 9, Acts of 2018)*

*DGS Item G113; (SL-043-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works certify a matching fund. The Board of Trustees of the Morning Star Baptist Church of Baltimore County is utilizing the value of property as their match. The Department of General Services, Real Estate Office reviewed the appraisal for 1600 Whitehead Court in Baltimore County and approved a value of \$2,400,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$400,000.00. With the current grant, the grantee has utilized a total of \$500,000.00 of the value of property to meet the matching fund requirement.

<b>Background:</b>	Total Project	\$1,621,000
	<b>18-G113 (This Action)</b>	<b>\$ 100,000</b>
	17-G049 (Prior Action)	\$ 150,000
	16-G065 (Prior Action)	\$ 125,000
	16-G148 (Prior Action)	\$ 125,000
	Local Cost	\$1,121,000

(Prior Actions: 3/21/2018 Agenda, Item 17-CGL; 7/26/17 Agenda, Item 28-CGL)

**Remarks:**

1. The grant agreement has been revised to add the Board of Trustees of the Morning Star Baptist Church of Baltimore County as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**48-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

**County Executive and County Council of Baltimore County**

*New Town High School Stadium (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the New Town High School Stadium”*

**\$75,000**

*Maryland Consolidated Capital Bond Loan of 2018 (S – Chapter 9, Acts of 2018), DGS Item G040*

**\$100,000**

*Maryland Consolidated Capital Bond Loan of 2018 (H – Chapter 9, Acts of 2018), DGS Item G116; (SL-028-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Baltimore County has submitted documentation that \$1,300,000.00 has been appropriated in its Fiscal Year 2018 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$1,300,000
	<b>18-G040 (This Action)</b>	<b>\$ 75,000</b>
	<b>18-G116 (This Action)</b>	<b>\$ 100,000</b>
	Local Cost	\$1,125,000

**Remarks:**

1. The grant agreement has been revised to include: *Indemnification*. *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**49-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

**University of Maryland Medical System**  
*R Adams Cowley Shock Trauma Center – Phase II (Baltimore City)*  
 “To assist in completing construction of Phase II of renovations and upgrades to the R Adams Cowley Shock Trauma Center.”  
**\$2,000,000**  
*Maryland Consolidated Capital Bond Loan of 2018 (UMMS - Chapter 9, Acts of 2018)*  
*DGS Item 124; (SL-049-130-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$35,000,000
	<b>18-124 (This Action)</b>	<b>\$ 2,000,000 (non-match)</b>
	17-116 (Prior Action)	\$ 1,600,000
	16-120 (Prior Action)	\$ 5,250,000
	15-115 (Prior Action)	\$ 5,500,000
	14-025 (Prior Action)	\$ 3,000,000
	13-022 (Prior Action)	\$ 150,000
	Local Cost	\$17,500,000

(Prior Actions: 12/6/17 Agenda, Item 31-CGL; 4/26/17 Agenda, Item 26-CGL; 12/16/15 Agenda, Item 38-CGL; 8/15/15 Agenda, Item 38-CGL; and 6/18/14 Agenda, Item 27-CGL)

**Remarks:**

4. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
5. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
6. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**50-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***Baltimore County Board of Education***

*Randallstown High School Infrastructure Improvements (Baltimore County)*

*“For the design, construction, repair, renovation, reconstruction, site work, and capital equipping of general infrastructure enhancements to Randallstown High School.”*

**\$30,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
 DGS Item 190; (SL-058-150-038)*

**Matching Fund:** No match is required. This project consist of replacing existing marquee sign with a new electronic marquee sign. In addition, other interior signage will be replaced.

<b>Background:</b>	Total Project	\$1,255,638
	<b>18-190 (This Action)</b>	<b>\$ 30,000 (non-match)</b>
	17-141 (Prior Action)	\$ 20,000 (non-match)
	16-134 (Prior Action)	\$ 500,000 (non-match)
	15-126 (Prior Action)	\$ 500,000 (non-match)
	Local Cost	\$ 205,638

(Prior Action: 9/26/18 Agenda, Item 28-CGL; 4/5/17 Agenda, Item 14-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**51-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**County Executive and County Council of Anne Arundel County**  
*Anne Arundel County Central Holding and Processing Center (Anne Arundel County)*  
 “To construct a new Central Holding and Processing Center at the Anne Arundel County Detention Center on Jennifer Road.”  
**\$2,035,000**  
 Maryland Consolidated Capital Bond Loan of 2018 (LJDC – Chapter 9, Acts of 2018), DGS Item G157; (SL-027-180-038)

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Anne Arundel County has submitted documentation that \$2,000,000 has been appropriated in its Fiscal Year 2019 budget and \$1,750,000 in its Fiscal Year 2020 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$11,097,000
	<b>18-G157 (This Action)</b>	<b>\$ 2,035,000</b>
	Local Cost	\$ 9,062,000

**Remarks:**

1. The grant agreement has been revised to include: Indemnification. To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**52-CGL. CAPITAL GRANTS AND LOANS**

See next page for Record  
 Correction Letter dated 1-6-26

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**University of Maryland Medical System Corporation**

~~University of Maryland Medical System~~

*Comprehensive Cancer and Organ Transplant Treatment Center (Baltimore City)*

*“To design, construct, and capital equip facilities to expand clinical programs of the Marlene and Stewart Greenbaum Comprehensive Cancer and Organ Transplant Treatment Center.”*

**\$2,500,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (UMMS - Chapter 9, Acts of 2018)  
 DGS Item 125; (SL-030-180-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$275,000,000.00
	<b>18-125 (This Action)</b>	<b>\$ 2,500,000.00 (non-match)</b>
	Local Cost	\$273,000,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

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January 6, 2026

Accepted 1/7/2026- JTG

A handwritten signature in black ink that reads "John Gontrum".

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – March 6, 2019 - Board of Public Works Agenda

Dear Mr. Gontrum,

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

**BPW – March 6, 2019, DGS 52-CGL.**

DGS 18-125  
Office of Procurement

FROM: DGS Recommendation: **Administrative Fix to Grantee Name**

Pursuant to Section 1(3)(9)(b) of Chapter 720, Act of 2024, DGS is administratively correcting the grantee name ***University of Maryland Medical System***.

TO: DGS Recommendation: ***University of Maryland Medical System Corporation***

REASON: Clerical Error: The requested change is needed to provide consistency with the required documents provided to the Assistant Attorney General's office for approval of the grant agreement.

Regards,

A handwritten signature in black ink that reads "Shane Kathe".

Shane Kathe  
Grant Administrator  
Capital Grants Program



Contact: Shirley Kennedy 410.767.4107  
 shirley.kennedy@maryland.gov

**53-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** The Board of Public Works enter into a grant agreement for the following grant:

***University of Maryland Medical System***

*Neonatal Intensive Care, Labor, and Delivery Unit (NICU), Capital Infrastructure Improvements, and Outpatient Center Building (Baltimore City)*

*“To assist in the continued renovation and equipping of the NICU, Labor and Delivery Units, and infrastructure improvements at the University of Maryland Medical Center; and to assist in the construction and equipping of an Outpatient Center at University of Maryland Medical Center – Midtown Campus.”*

**\$10,000,000**

*Maryland Consolidated Capital Bond Loan of 2018 (UMMS - Chapter 9, Acts of 2018) DGS Item 123; (SL-050-130-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$144,085,524
	<b>18-123 (This Action)</b>	<b>\$ 10,000,000 (non-match)</b>
	17-115 (Prior Action)	\$ 10,000,000 (non-match)
	16-119 (Prior Action)	\$ 4,000,000 (non-match)
	15-114 (Prior Action)	\$ 6,000,000 (non-match)
	14-026 (Prior Action)	\$ 10,000,000 (non-match)
	13-020 (Prior Action)	\$ 10,000,000 (non-match)
	Local Cost	\$ 84,085,524

(Prior Actions: 12/6/17 Agenda, Item 30-CGL; 4/26/17 Agenda, Item 25-CGL; 12/16/15 Agenda, Item 37-CGL; 8/15/15 Agenda, Item 37-CGL; and 6/18/14 Agenda, Item 26-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy 410.767.4107  
shirley.kennedy@maryland.gov

**54-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***County Executive and County Council Baltimore County***

*Perry Hall High School Stadium Turf Project (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an artificial turf field at the Perry Hall High School Stadium, located in Baltimore County.”*

***\$75,000***

*Maryland Consolidated Capital Bond Loan of 2017 (S – Chapter 22, Acts of 2017; as amended by Chapter 9, Acts of 2018)*

*DGS Item G052*

***\$75,000***

*Maryland Consolidated Capital Bond Loan of 2017 (H – Chapter 22, Acts of 2017; as amended by Chapter 9, Acts of 2018)*

*DGS Item G114; (SL-062-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The County Executive and County Council Baltimore County has submitted documentation that \$800,000 has been appropriated in its Fiscal Year 2018 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 810,000
	<b>17-G052 (This Action)</b>	<b>\$ 75,000</b>
	<b>17-G114 (This Action)</b>	<b>\$ 75,000</b>
	Local Cost	\$ 660,000

**Remarks:**

1. The grant agreement has been revised to include: Indemnification. *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**54-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks: (cont'd)**

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Shirley Kennedy  
410.767.4107  
shirley.kennedy@maryland.gov

**55-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***County Executive and County Council of Baltimore County***

*Sound Walls Baltimore County (Baltimore County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a sound wall along the property line of the Baltimore County Animal Services facility.”*

**\$300,000**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)  
DGS Item 199; (SL-031-180-038)*

**Matching Fund:** No match is required. This project consist of constructing a sound wall between the County property and affected neighbors.

<b>Background:</b>	Total Project	\$ 600,000
	<b>18-199 (This Action)</b>	<b>\$ 300,000 (non-match)</b>
	Local Cost	\$ 300,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**56-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of County Commissioners of St. Mary’s County**  
*St. Mary’s Adult Detention Center Upgrades (St. Mary’s County)*  
 “To design the renovation and expansion of the St. Mary’s County Adult Detention Center.”

**\$731,000**

*Maryland Consolidated Capital Bond Loan of 2018 (LJDC – Chapter 9, Acts of 2018), DGS Item G161; (SL-026-180-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of County Commissioners of St. Mary’s County has submitted documentation that \$7,167,788.00 has been appropriated in its Fiscal Year 2020 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$25,941,223
	<b>18-G161 (This Action)</b>	<b>\$ 731,000</b>
	Local Cost	\$25,210,223

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**57-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Governors of the Union Mills Homestead Foundation, Inc.***

*Union Mills Homestead Restoration (Carroll County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the historic Union Mills Homestead buildings, including repairs to the buildings’ roofs; located in Carroll County.”*

**\$100,000**

*Maryland Consolidated Capital Bond Loan of 2017 (S – Chapter 022, Acts of 2017), DGS Item G121; (SL-063-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Governors of the Union Mills Homestead Foundation, Inc. has submitted documentation that Carroll County, Maryland appropriated \$100,000.00 in its Fiscal Year 2018 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 560,000
	<b>17-G121 (This Action)</b>	<b>\$ 100,000</b>
	Local Cost	\$ 460,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Shirley Kennedy  
 410.767.4107  
 shirley.kennedy@maryland.gov

**58-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Young Men’s Christian Association of Chesapeake, Inc.**  
*YMCA Senior Center in St. Michael’s (Talbot County)*  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, expansion, site improvement, and capital equipping of a new intergenerational YMCA/Senior Center in St. Michael’s.”*

**\$500,000.00**

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)*  
*DGS Item 166; SL-029-180-038*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 6,397,550.00
	<b>18-166 (This Action)</b>	<b>\$ 500,000.00 (non-match)</b>
	Local Cost	\$ 5,897,550.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**