

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
SEPTEMBER 4, 2019

MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401

Item		Section page no.	Overall page no.
SECRETARY'S AGENDA			
1	Board of Public Works PAAR		1
2-3 11	Board of Public Works Wetlands		2 13
4-5	Housing & Community Dev't		6
6-8	MD Environmental Svc		8
9	Planning		11
10	Public Safety & Correctional Svcs		12
12-13	Agriculture		16
14-15	Environment		19

APPENDIX

A1 A3-A4	General Svcs	App1 App5	21 25
A2	Military	App3	23
A5-A6	Human Svcs	App9	29
A7	Public Safety & Correctional Svcs	App13	33
A8-A9	Health	App14	34

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY

1	Program Open Space Local Share	DNR1	38
2-4	Community Parks & Playgrounds	DNR2	39
5-8	Rural Legacy	DNR5	42
9	MD Environmental Trust	DNR9	46

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT

1-5	Service Contracts	1B	48
6-7	Service Contract Renewal Options	18B	65
8-13 16	Service Contract Modifications <i>Supplemental</i>	22B 37B	69 84
14-15	General Miscellaneous	34B	81

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
SEPTEMBER 4, 2019

Item		Section page no.	Overall page no.
SUPPLEMENT C UNIVERSITY SYSTEM OF MARYLAND			
1	Town University	1C	86
2	University System of MD at Southern MD	3C	88
3-4	University of MD, Baltimore	6C	90
5	University of MD, College Park	9C	94
SUPPLEMENT D DEPARTMENT OF INFORMATION TECHNOLOGY			
1 4	Information Technology	1D 7D	95 101
2	Budget & Management	2D	96
3	Human Svcs	4D	98
5-6	Transportation	9D	103
7	State Treasurer	13D	107
8	Task Orders	16D	110
9	Supplemental: Information Technology	19D	113
MARYLAND DEPARTMENT OF TRANSPORTATION			
1	Secretary's Office	MDOT1	116
2	MD Aviation Administration	MDOT3	118
3-4	MD Transportation Authority	MDOT6	121
5-6	MD Transit Administration	MDOT16	131
7-10	State Highway Administration	MDOT20	135
DEPARTMENT OF GENERAL SERVICES			
1-5	Overall	DGS1	144
6	Maintenance	DGS8	151
7	Maintenance Option	DGS10	153
8-10	General Miscellaneous	DGS12	153
11-13	Real Property	DGS15	158
14-16	Leases	DGS21	164
17-34	Capital Grants & Loans	DGS24	167

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Gabriel Gnall 410.260.7335
gabriel.gnall@maryland.gov

1. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

<i>Public Safety & Correctional Sv</i>	<i>July 2019</i>
<i>Transportation</i>	<i>Sept – Dec 2018</i>

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

2. BOARD OF PUBLIC WORKS
Wetlands Licenses

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant State tidal wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

18-1243 *WILLIAM MOSS* – To improve navigable access by removing a pier w/platform and mooring piles; constructing a platform and mooring piles; mechanically dredging and transporting dredged material; and providing for a six-year dredging period.

Annapolis, Rideout Creek

Special conditions: Requirements for transporting dredged material and disposal, subsequent maintenance dredging, staking dredge area, and post-dredge bathymetric survey.

CHARLES COUNTY

19-0436 *DANIEL GRINDER* – To improve navigable access by constructing a boat ramp and two wing walls.

Nanjemoy, Potomac River

Special conditions: None.

DORCHESTER COUNTY

19-0202 *MD STATE HIGHWAY ADMINISTRATION* – To repair bridge fender system by removing/replacing damaged fender system; and jet plowing electrical line.

Vienna, Rt. 50 Bridge over Nanticoke River

Special conditions: Time-of-year restrictions. Requirements for contacting the U.S. Coast Guard concerning both dolphin registration and notification of placement of unintended in-water materials; and the prompt removal of unintended materials placed in the water.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



2. **BOARD OF PUBLIC WORKS** (*cont'd*)
Wetlands Licenses

WORCESTER COUNTY

19-0259 *CITY OF POCOMOKE* – To control shoreline erosion by placing rip rap revetment and replacing/repairing walkway.

Pocomoke, Pocomoke River

Special conditions: None.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

3. BOARD OF PUBLIC WORKS
Wetlands License with Mitigation

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license for a project involving filling in the navigable waters of Maryland; and (2) require the licensee to mitigate on-site the tidal wetland impacts by creating 5,000 square feet of low marsh.

MDE: The Maryland Department of the Environment concurs with this recommendation.

• Application received	July 1, 2015
• Public comment period ended	September 15, 2015
• MDE Report and Recommendation (R&R) received	August 5, 2019

Authority: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." Section 16-202, Environment Article, Annotated Code of Maryland; see also COMAR 23.02.04.

Description: The applicant, River Run Development Associates, LLC, requests a State tidal wetlands license to access an island and control shoreline erosion. The work is to construct a bridge over water and marsh; relocate a walkway over vegetated wetlands; replace a walkway and pier; construct a bio-log sand containment sill; fill with sand; and plant marsh vegetation.

This activity will result in a permanent shading impact to the marsh totaling 1,250 square feet.

Mitigation: "The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14D

MDE recommends that the applicant mitigate for the 1,250 square feet of impacts. The applicant will perform on-site mitigation creating low marsh; this is intended to mitigate the tidal wetland impacts from the permanent shade over the marsh due to the new bridge.

Impacts to emergent tidal wetlands are assessed at a 2:1 ratio. COMAR 26.24.05.01.C.(1). The required mitigation is $1,250 \times 2 = 2,500$ square feet.

The applicant proposes to plant 5,000 square feet of marsh as mitigation, far exceeding the recommended amount.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



3. **BOARD OF PUBLIC WORKS** (*cont'd*)
Wetlands License with Mitigation

WORCESTER COUNTY

19-0631 *RIVER RUN DEVELOPMENT ASSOCIATES LLC* — To gain access to an island and control shoreline erosion by constructing a bridge, relocating a walkway, replacing a walkway, constructing a bio-log sand containment sill, and filling, grading and planting marsh vegetation.

Berlin, Saint Martin River

Special conditions: Requirements for marsh establishment, marsh maintenance plan, and construction sequencing.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: *Allen Cartwright* (301) 429-7629 allen.cartwright@maryland.gov
John MacLean (301) 429-7698 johnf.maclean1@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Partial Collateral Release

Recommendation: That the Board of Public Works approve a borrower granting Washington Gas Light Company an easement to install and maintain a gas pipeline on property that serves as loan collateral.

Borrower: MHP Halpine, LP

Property: 5501 Halpine Place, Rockville 20851, Montgomery County

Loan Authority: Housing & Community Development Article:

§§ 4-101 through 4-255 Multifamily Bond Program
§§ 4-901 through 4-933 Maryland Housing Rehabilitation Program
§§ 2-103(a)(6) and 3 Be Smart/Better Buildings Program

DHCD's Maryland Housing Rehabilitation Program finances rental housing occupied by households with incomes of 50% or below of the area median income.

DHCD's Be Smart Loan Program is designed to improve the energy efficiency of rental housing stock while creating and preserving affordable rental housing opportunities.

Authority to Grant Easement: State Finance and Procurement Article, Annotated Code of MD, § 10-305

Loan Amount: Original MBP Loan: \$6,595,000
Current Balance: \$6,084,068

Original MHRP Loan: \$500,000
Current Balance: \$469,964

Original BeSmart Loan: \$422,353
Current Balance: \$401,037

Background: In 2011, DHCD lent MHP Halpine, LP funds to help develop the Halpine Hamlet Apartments, a 67-unit affordable housing project in Rockville. The borrower is current on all three loans. The borrower is requesting approval to convey an easement on the property to WGL to facilitate a gas pipeline installation.

**BOARD OF PUBLIC WORKS
APPROVED**

DISAPPROVED

WITH DISCUSSION

**THIS ITEM WAS:
DEFERRED**

WITHDRAWN

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: *Allen Cartwright* (301) 429-7629 allen.cartwright@maryland.gov
John MacLean (301) 429-7698 johnf.maclean1@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Rental Housing Production Program

Recommendation: That the Board of Public Works approve the borrower agreeing to an environmental covenant on property that serves as loan collateral.

Borrower: 300 N. Warwick, LLLP

Project: 300 N. Warwick Avenue, Baltimore City 21223

Loan Authority: Rental Housing Production Program
Housing and Community Development Article §§ 4-211 *et seq.*
Annotated Code of Maryland, COMAR 05.12.01

Authority to Grant Easement: State Finance and Procurement Article
§§ 10-305, Annotated Code of Maryland

Loan Amount: Original RHPP Loan: \$1,045,000
Current Balance: \$1,045,000

Background: In August 2017, DHCD lent 300 N. Warwick, LLLP funds to help develop an 80-unit affordable housing project in Baltimore City. The borrower is current on loan payments.

The borrower had to remove contaminated soil and cap the site to prevent exposure to any contaminants that might remain. The Maryland Department of the Environment is requiring the borrower to enter into an environmental covenant that limits the activity and use of the property due to the soil contaminants. The covenant will also control the inspection and maintenance of a storm water management facility at the property.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Ellen Frketic (410) 729-8307
efrke@menv.com

6. MARYLAND ENVIRONMENTAL SERVICE
Eastern Correctional Institution

A/E Contract: Co-generation Plant - 25kV Substation Improvements
Construction Administration Services, MES Project # 1-17-4-39-3

Original Approval: Secretary Agenda Item 14 (6/21/17)

Contractor: Geosyntec Consultants, Columbia, MD

Contract Description: Construction administration services/25kV substation improvements

Modification Description: Provide construction phase services (review submittals/RFI, facilitate/attend construction progress meetings) during extended contract term.

Original Contract Term: 12 months from notice to proceed

Previous Modified Contract Term: 12-month extension

This Modified Contract Term: 12-month extension

Original Contract Amount: \$ 84,265

Prior Modification Amounts: \$ 62,603 Sec. Agenda Item 6 (12/20/17)
\$ 60,336 Sec. Agenda Item 11 (9/26/18)

This Modification Amount: \$ 61,242

Revised Total Amount: \$268,446

Percentage Increase: 22.8%

MBE Participation: None

Remarks: The original cost estimate was based on the best available information and the contract schedule at award. Extra technical review time was needed for complicated deliverables and additional support. Difficulties in developing submittals that integrate existing equipment with new equipment extended the time due to coordination between contractors, the prison, and the local utility. The utility approved integration submittals in May 2019; the prison approved the commissioning schedule in July 2019. Substantial completion for construction is expected by end of October 2019.

Fund Source: MCCBL 2017: MES Infrastructure Improvement Fund (UB00)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Ellen Frketic (410) 729-8307
efrke@menv.com

7. **MARYLAND ENVIRONMENTAL SERVICE**
Eastern Correctional Institution

Construction Contract: Cogeneration Plant Utility Yard Upgrade
MES Project # 1-17-4-09-5

Original Approval: Secretary Agenda Item 9 (1/25/17)

Award: Philips Brothers Electrical Contractors, Inc., Glenmoore, PA

Contract Description: Upgrade outdated 25kV substation and associated equipment

Modification Description: Modify power system study to reflect utility company relay settings; provide temporary back-up power generation during commissioning phase.

Original Contract Term: 9 months from notice to proceed

Previous Modified Contract Term: 14-month extension

This Modified Contract Term: 10-month extension

Original Contract Amount: \$ 2,617,450

This Modification Amount: \$ 148,648

Prior Modifications: \$ 79,683 Sec. Agenda Item 14 (7/5/17)
\$ 61,347 MES-approved

Revised Total Amount: \$ 2,907,128

Percentage Increase: 5%

MBE Participation: 10% **MBE Compliance:** 9.2%

Remarks: The local utility requests changes to the power system study to coordinate with upstream relay settings.

Moreover, during the commissioning phase of the new utility to energize, test, and switch off the existing utility yard, the prison requires temporary back-up power. This is because switchover activities require the electric utility to be disconnected from the existing yard for approximately 42 days, leaving the prison with power from the cogeneration plant only and without a redundant power supply. Contractor will provide two 2MW generators and transformers for two months. Contractor will deliver, set up, test, and remove equipment upon completion.

Fund Source: MCCBL 2017: MES Infrastructure Improvement Fund (UB00)

BOARD OF PUBLIC WORKS
APPROVED **DISAPPROVED**
WITH DISCUSSION

THIS ITEM WAS:
DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Ellen Frketic 410-729-8307
efrke@menv.com

8. MARYLAND ENVIRONMENTAL SERVICE
Point Lookout State Park

A/E Contract: Water and Sewer System Improvements
MES Project # 1-20-2-04-3

Description: Engineering services for improvements to Point Lookout State Park's water distribution and wastewater collection systems.

Procurement: A/E Shortlist

Award: Mott McDonald, Hunt Valley MD

Amount: \$392,270

Term: 24 months

MBE Participation: 37.1%

Remarks: This project to design improvements to the failing water distribution system and the wastewater collection system at the Park. The water lines, constructed in the 1970s and 1980s, have not undergone any major rehabilitation. The collection system is badly corroded in several places and needs to be rehabilitated or replaced.

Fund Source: MCCBL 2015
MCCBL 2017

Appropriation Codes:	109 MCCBL 15	PCA 12065	\$ 90,286
	005 MCCBL 17	PCA 12068	\$277,714
	198 MCCBL 17	PCA 12043	\$ 24,270

Resident Business: Yes

Tax Compliance No.: 19-2407-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Charlotte Lake 410.697.9559
charlotte.lake@maryland.gov

9. DEPARTMENT OF PLANNING

*Maryland Historical Trust
African American Heritage Preservation Program*

Recommendation: That the Board of Public Works approve one grant of general obligation bond proceeds.

Amount: \$46,000

Grantee: The Menare Foundation, Inc.

Project: Button Farm – Barn
16820 Black Rock Road, Germantown, Montgomery County

Description: Exterior and interior rehabilitation including foundation, masonry, and carpentry repairs; repair/replacement of roof, gutters, and downspouts; repair/replacement of windows and doors; finishes; site work; and associated architectural, engineering, and consulting services. [Total project costs \$46,000.00 estimated.]

Fund Source: MCCBL of 2018: *Maryland Historical Trust Appropriation #18280*

Remarks: Button Farm's extant farm structures date to the period from 1880-1920. The barn, constructed c. 1880, was used as a dairy barn in the early to mid-20th century. The farm's location is now on 40 acres inside 6,000-acre Seneca Creek State Park. An easement will not be required.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Katherine Z. Dixon (410) 585-3035
Katherine.Dixon@maryland.gov

10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Patuxent Institution for Women

Contract ID: Replacement of Steam Pipe
Patuxent Institution for Women
KD-001-200-C01, ADPICS No. Q00B0600022

Description: Labor, materials, equipment, permits, testing to replace steam pipe at the Patuxent Institution for Women in Jessup.

Procurement Method: Competitive Sealed Bidding

Bids:

M&M Welding and Fabricators, Inc., Mt. Airy, MD	\$ 789,000
Maryland Mechanical Systems, Inc., Baltimore, MD	\$1,224,600

Award: M&M Welding and Fabricators, Inc.

Amount: \$ 789,000

Performance Bond: 100% of contract amount

Performance Period: 150 calendar days

MBE Participation: None

Fund Source: 100% FY20 DPSCS General Funds

Remarks: This steam line at the facility is past its useful life. Leaks in recent years have resulted in numerous emergency actions to keep the heating system operable. Replacement of the pipe will result in a more reliable system and less emergency contracts.

The solicitation was announced on *eMaryland Marketplace*. A pre-bid meeting was held. Two qualified bids were received. The low bid from M&M Welding and Fabricators, Inc. was determined to be fair and reasonable.

Tax Compliance 19- 2413-1111 **Resident Business** Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov

11. BOARD OF PUBLIC WORKS

*Living Shoreline
Wetlands License No. 17-0367*

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the license for shoreline stabilization, a project involving filling in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

• Application received	March 24, 2017
• Public comment period ended	October 1, 2017
• MDE public information hearing:	January 22, 2018
• MDE Report and Recommendation (R&R)	June 6, 2019

Authority: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.”

§16-202, Environment Article, Annotated Code of Maryland

“Improvements to protect a person’s property against erosion shall consist of non-structural stabilization measures that protect the natural environment, such as marsh creation, except [in limited enumerated circumstances].”

§16-201(c), Environment Article, Annotated Code of Maryland

ANNE ARUNDEL COUNTY

17-0367 *JANET CLAUSON AND DIANE LAWRENCE* – To stabilize a shoreline by installing a living shoreline and restoring marsh by cutting and burying an existing bulkhead, eradicating *Phragmites*, planting marsh vegetation, constructing four segmented breakwaters and a hooked containment groin, and installing a buried outfall pipe.

Severn River, Crownsville

*Special conditions: Requirements for marsh establishment, marsh maintenance plan, annual monitoring including photographs, *Phragmites* removal and permit, anchoring of woody debris, Action Plan for woody debris, turbidity curtain use, hook groin marker, marker registration with U.S. Coast Guard, use of well graded soil mix, employment of an Independent Environmental Monitor, preconstruction meeting, review of additional impacts, potential development of a remedial action plan, three bathymetric surveys, and an as-built plan.*

Remarks: Janet Clauson and Diane Lawrence applied to MDE for a State tidal wetlands license to install 911 linear feet of living shoreline, stabilize 454 feet of unprotected shoreline, cut 205 linear feet of bulkhead, bury 252 feet of stone revetment, and enhance an existing *Phragmites* marsh.

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



11. BOARD OF PUBLIC WORKS (cont'd)

Living Shoreline
Wetlands License No. 17-0367

Remarks: (cont'd) MDE notified the public of the application and received a request for a public informational hearing. At the hearing, concerns were raised from waterfront property owners along Fox Creek that focused on potential sedimentation to the inlet to Fox Creek that may impede boat access. MDE worked with the applicant, the commenters, and various coastal engineers to ensure that the project would be successful and beneficial. MDE issued a favorable Report, recommending the Board approve the license with special conditions.

Upon receipt of the R&R, the Board's Wetlands Administrator distributed the R&R to MDE's list of interested persons and posted it on the Board's website. The Fox Creek residents who expressed concerns at MDE's public hearing reiterated their continuing concerns to the Board by submitting written exceptions. The Wetlands Administrator visited the site, reviewed the exceptions and agency comments, and discussed the application with applicant's agent, the commenters' consultant, other coastal engineers, and the U.S. Army Corps of Engineers.

Based on that review, a Wetlands Administrator Report was prepared to advise the Board that the Administrator concurs with MDE that a license with special conditions should be issued for these improvements to protect applicants' property against erosion as they consist of non-structural stabilization measures that protect the natural environment and are, by law, favored over structural measures.

Special Conditions: The Wetland Administrator recommends MDE's special conditions as modified in bold below.

Conditions A-G: (text unchanged)

Condition H: Toxic Materials Permit.

The licensee shall obtain a Toxic Materials Permit from MDE by contacting Lillian Myers at 410-537-3642 prior to the application of any herbicide to eradicate Phragmites. Toxic materials use permits are required for any homeowner, farmer, local government or other person who wants to control aquatic life in ponds, ditches or waterways by the deliberate use of chemicals. **Herbicide application must be overseen by a professional applicator licensed by Maryland Department of Agriculture; evidence of the license shall be provided to MDE Tidal Wetlands Division, Water and Science Administration before herbicide application.**

Conditions I-N: (text unchanged)

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



11. **BOARD OF PUBLIC WORKS** (*cont'd*)

Living Shoreline
Wetlands License No. 17-0367

Remarks: (*cont'd*)

Condition O: Independent Environmental Monitor.

Prior to the start of construction, the Licensee shall retain a qualified full-time Independent Environmental Monitor (IEM) that is independent from the Licensee, design consultants, and construction contracts working on the project. The Licensee shall retain an IEM to assess compliances with all conditions of this and other applicable permits, licenses and environmental regulations. The Licensee shall develop a project-specific IEM Manual detailing all IEM responsibilities and procedures and submit the manual to MDE **and the BPW Wetlands Administration** for review and approval prior to implementation. MDE and the BPW Wetlands Administration shall be provided with the opportunity to review the qualifications of the IEM proposed by the Licensee and shall provide concurrence that the candidate is qualified to perform the IEM role. The IEM shall:

(1)- (4) text unchanged

Conditions P-U: (text unchanged)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov

12. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program
Grants*

Recommendation: That the Board of Public Works approve funding 16 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$161,800.00

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount \$
Carroll	Byron D. Stambaugh	MP-2020-2010	39,200
	Eric F. Burall	MP-2020-2011	4,300
	Jack C. Jones	MP-2020-2018	10,100
Frederick	Worthy View Farm, LLC	MP-2020-2007	7,100
		MP-2020-2008	1,200
Howard	Paul G. Shoffeitt	RS-2019-2250	11,700
Kent	Geret S. Van Copeland	AT-2019-2634	1,100
		AT-2019-2635	6,100
		AT-2019-2636	1,800
Queen Anne's	R. Sherman Baynard	AT-2020-2012	11,200
	Carter Family Farms, LLC	CH-2020-2016	13,500
	Ethan Whiteside	CH-2020-2017	9,100
	John R. Dulin	CR-2020-2013	5,900
		CR-2020-2014	13,400
Washington	Douglas A. Velisek	CR-2020-2059	5100
		AT-2020-2009	21,000

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov

13. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program
Additional Funding

Recommendation: That the Board of Public Works approve granting additional general obligation bond proceeds to 16 grantees under the Maryland Agricultural Cost-Share Program.

Amount: \$56,121.59

Fund Source: MCCBL of 2017: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 17206

County	Grantee	Agreement #	Amount \$
Carroll	Lease Brothers, Inc.	MP-2019-2375	3,277.03
	Dell Brothers, Inc.	RS-2019-2620	811.92
Frederick	Fertile Plains, LLC	MP-2019-2132	5,761.47
		MP-2019-2133	8,875.00
		MP-2019-2134	1,172.87
	Brian Blickenstaff	MP-2019-2330	167.00
	Robert J. Kline	MP-2019-2551	2,252.29
Kent	Duck Puddle Farming Enterprise, Inc.	SA-2019-2128	308.89
Prince George's	Wild Bay Farm, LLC	PA-2018-2545	315.80
Queen Anne's	David M. Clark, Sr.	AT-2018-3010	11,119.56
	Thomas H. Gale	AT-2019-2006	4,403.38
	Elizabeth D. Brice	CH-2017-3125	783.65
	David L. Bramble	CR-2019-2120	14,799.04
Washington	Brian K. Albert	AT-2019-2191	831.50
	Jacob T. Settle	AT-2019-2198	497.19
	Douglas A. Velisek	AT-2019-2255	745.00

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



13. DEPARTMENT OF AGRICULTURE (cont'd)

Maryland Agricultural Cost-Share Program

Additional Funding

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

14. MARYLAND DEPARTMENT OF THE ENVIRONMENT
Bay Restoration Fund

Recommendation: That the Board of Public Works approve new grant funding as described.

Authority: Maryland Water Quality Financing Administration Act
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

Project: Chesapeake City Wastewater Treatment Plant
Enhanced Nutrient Removal Upgrade

Recipient: Town of Chesapeake City

Amount: Up to \$401,381

Location: Cecil County/Legislative District 36

Project Description: This project entails the planning, design, and construction of an Enhanced Nutrient Removal (ENR) upgrade for the North and South Wastewater Treatment Plants (WWTP) sized at 75,000 gallons per day (gpd) and 88,000 gpd, respectively, in Chesapeake City. This action is for the planning and design phases only.

Work includes demolishing and abandoning the plants, constructing an influent pump station in place of the South Plant, and constructing of a new WWTP at the north site for ENR treatment at an expanded total flow of 200,000 gpd. These installations will result in an effluent concentration goal of 3.0 mg/L for Total Nitrogen and 0.3 mg/L for Total Phosphorus on an annual average basis. This will result in 79% reduction in nitrogen and 90% reduction in phosphorus to the Chesapeake & Delaware Canal, and ultimately the Chesapeake Bay.

Coast Smart: This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

Fund Source:

Bay Restoration Fund Grant BR-NR 06.08 (total estimated cost) \$401,381

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
September 4, 2019



Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

15. MARYLAND DEPARTMENT OF THE ENVIRONMENT
Energy-Water Infrastructure Program Grant

Recommendation: That the Board of Public Works approve new grant funding as described.

Authority: §§ 9-20B-01 -- 9-20B-12, State Government Article, Annotated Code of Maryland

Project: Cumberland Wastewater Treatment Plant Aeration System Optimization

Recipient: City of Cumberland

Amount: Up to \$1,000,000

Location: Allegany County/Legislative District 1C

Project Description: This project involves optimizing the aeration system at the Cumberland Wastewater Treatment Plant (WWTP) by adding high efficiency blowers and automatic control valves at the plant. Currently, the WWTP has minimal control over their dissolved oxygen. This project will reduce energy costs at the plant and will allow for better control of dissolved oxygen in the treatment process. This project is consistent with the Greenhouse Gas Reduction Act Statewide goal of reducing greenhouse gas emissions 40% by 2030.

Project Funding Sources:

Energy Water Infrastructure Program Grant, EWIP 02.01	(U00A01.14)	\$ 1,000,000
Maryland Energy Administration		\$ 43,100*
Local Share		\$ 451,849
TOTAL ESTIMATED PROJECT COST		\$ 1,494,949

*An agreement between the Maryland Energy Administration and MDE allocates Strategic Energy Investment Funds for this project.

State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 1

Contact: Eric Lomboy (410) 767-7522
Eric Lomboy@maryland.gov

A1. DEPARTMENT OF GENERAL SERVICES
Courts of Appeal Building

Contract ID: Mold Remediation
ADPICS No.: 001B9400367
Project No.: BA-688-191-001

Contract Type: Construction

Description: Labor, materials, supervision, equipment, insurance to install dehumidification equipment throughout building to mitigate mold growth.

Procurement Method: Emergency

Emergency Declared: October 11, 2018

Prior Related Reports: Sec. Agenda Appx A1 (1/23/19) (industrial hygienist)
Sec. Agenda Appx A1 (2/6/19) (air stabilization/mold remediation)

Bids: Popowski Brothers Incorporated (PBI), Baltimore, MD

Award: Popowski Brothers Incorporated

Award Date: September 1, 2018 (original small procurement)

Amount: \$49,915

Term: 90 calendar days

MBE Participation: None

Fund Source: MCCBL 2018 Item 106

Remarks:

Nature of Emergency: DGS engaged Popowski Brothers Inc. (PBI) to bring in dehumidifiers – anticipated to cost less than \$5,000 – to correct what was believed at the time to be minor mold growth at the Courts of Appeal building. Building conditions, however, deteriorated quicker than projected. As previously reported to the Board of Public Works, DGS then declared an emergency to address mold at the building. At that time, it became necessary to install temporary dehumidification equipment throughout the facility to reduce humidity levels and help mitigate mold growth. The temporary dehumidification system had to be in place until a full mold remediation project began.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 2

A1. DEPARTMENT OF GENERAL SERVICES (cont'd)
Courts of Appeal Building

Remarks: (cont'd)

Basis for Selection: Initial selection was through a small procurement anticipated to be less than \$5,000. When building conditions continued to deteriorate such that there was an immediate need for dehumidification equipment throughout the facility, PBI continued its work.

Status: PBI's temporary dehumidification equipment has been removed as the larger mold remediation project continues.

Reason for Late Report: Internal delays

Tax Compliance No.: 19-0568-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 3

Contact: Eric Lomboy 410-767-7522
eric.lomboy@maryland.gov

**A2. DEPARTMENT OF GENERAL SERVICES for
DEPARTMENT OF THE MILITARY**
Camp Fretterd Military Reservation

Contract ID: Replace Air Handling Unit #2, Building 114
Camp Fretterd Military Reservation
M-540-200-001, ADPICS No.: 001B0600054

Contract Type: Construction

Description: Labor, materials, supervision, equipment, insurance, services to replace roof top air handling unit on the Camp Fretterd Armory, Building 114, Reisterstown.

Procurement Method: Emergency

Emergency Declared: June 6, 2019

Bids:	M & E Sales, Inc., Hanover, MD	\$267,685
	Fresh Air Concepts, LLC., Linthicum, MD	\$269,684
	Tate Engineering Systems, Inc., Arbutus, MD	\$342,227

Award: M & E Sales, Inc.

Award Date: July 12, 2019

Amount: \$267,685

Fund Source: MCCBL 2019 Item 103

Term: 270 calendar days

MBE Participation: None

Remarks:

Nature of Emergency: The 22-year old air handling unit is original equipment installed when the armory was constructed. For some time, the unit has been marginally functional but was repairable. However, the unit stopped working and due to its age repair parts are obsolete. The Military Department declared an emergency to procure a replacement.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 4

**A2. DEPARTMENT OF GENERAL SERVICES for
DEPARTMENT OF THE MILITARY (cont'd)
*Camp Fretterd Military Reservation***

Remarks: (cont'd)

Basis for Selection: A pre-bid conference with site visit was held; four vendors attended. Three of the four submitted bids. The low bidder was determined responsible, confirmed its bid, and acknowledged an understanding of the emergency project scope of work, addendums, and requirements.

Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

Tax Compliance: 19-2148-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 5

Contact: Mark Riesett 410-767-4307
mark.riesett@maryland.gov

**A3. DEPARTMENT OF GENERAL SERVICES for
MDOT MOTOR VEHICLE ADMINISTRATION**

Description: Lease expanded space for MDOT MVA Columbia Annex

Landlord: CBC Dobbin, LLC
4920 Elm Street, Suite 325, Bethesda, MD 20814

Property: 6490 Dobbin Road, Columbia, MD 21046
3,300 net useable square feet

Procurement Method: Emergency

Emergency Declared: 5/29/2019

Award Date: 5/29/2019

Term: 5/29/2019 – 5/31/2020 (1 year)

Lease Amount: \$105,600 (\$32/square foot)

Fund Source: 100% Federal

Remarks:

Nature of Emergency: MDOT Motor Vehicle Administration requested DGS to procure this additional space at 6490 Dobbin Road, Columbia on an emergency basis. MDOT MVA needed to expand its existing space in the shopping center to alleviate the impact of an unprecedented volume of customers visiting the MDOT-MVA Columbia branch. This volume was due to MDOT MVA's ongoing compliance efforts with the federal REAL ID requirements for drivers' licenses. The number of customers began to exceed the Fire Marshall's posted capacity. Overcrowding created a threat to staff and customers in egressing the facility in case of fire or other emergency. Law enforcement officers were stationed to restrict entry into the facility to maintain a safe environment. MDOT MVA sought to annex additional space to provide a safe, secure and orderly environment for customers to receive services.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 6

A3. DEPARTMENT OF GENERAL SERVICES (cont'd)
MDOT Motor Vehicle Administration

Remarks: (cont'd)

Basis for Selection: MDOT MVA needed an annex for its Columbia branch, specifically a location in the same shopping center. A site visit to Suites D and E at 6490 Dobbin Road led MDOT MVA to conclude the location was optimal for its expansion.

The one-year lease for the additional space does not contain renewal options nor does it contain a standard six-month hold-over provision.

Tax Compliance: 19-2302-0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 7

Contact: Danny Mays (410) 767-3586
danny.mays@maryland.gov

A4. DEPARTMENT OF GENERAL SERVICES
Baltimore Facilities and Grounds/State Center Complex

Contract ID: Central Plant Emergency Pipe Repairs
BB-000-191-003, ADPICS No.: 001B0600053

Contract Type: Maintenance

Description: Remove, replace two pipe expansion joints and eleven main shut-off valves in utility tunnel at Baltimore's State Center Complex (201, 300, 301 West Preston Street; 1100 Eutaw Street).

Procurement Method: Emergency

Emergency Declared: May 15, 2019

Bid: RIG Construction, LLC, Windsor Mill, MD

Award: RIG Construction, LLC

Award Date: May 15, 2019

Term: 60 calendar days

Amount: \$156,176 **Fund Source:** H00 19 77051 01 1498

MBE Participation: 50%

Remarks:

Nature of Emergency: DGS had engaged RIG Construction to replace rusted, broken concrete and metal pipe support under a 20-inch expansion joint on the dual-temperature water heating/air conditioning loop in the utility tunnel at State Center.

To perform the work, the contractor had to remove the pipe insulation on the expansion joint. Removing the insulation revealed that the joint had a leak. A test was performed to determine the pipe wall thickness; the test showed that the joint metal was severely degraded and in imminent danger of catastrophic failure. Further inspection revealed that none of the tunnel's eleven main shut-off valves was operable. Failure of the joint and valves would have flooded the utility tunnel with water under more than 100 psi of pressure which would flood throughout State Center and damage electrical services and air conditioning.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 8

A4. DEPARTMENT OF GENERAL SERVICES (cont'd)
Baltimore Facilities and Grounds/State Center Complex

Remarks: (cont'd)

Basis for Selection: RIG Construction was already mobilized on-site performing the related work at the time the emergency was declared.

Status: Project complete May 28, 2019

Reason for Late Report: Internal delays

Tax Compliance No.: 19-2019-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 9

Contact: Sandy Johnson (410) 767-7408
sandy.johnson@Maryland.gov

A5. DEPARTMENT OF HUMAN SERVICES
Foster Care Placement

Contract ID: Emergency Out-of-State Residential Child Care
SSA/OOS-19-009, ADPICS #N00B0600028

Contract Type: Human Services

Contract Description: Provide residential treatment to youth with psychiatric and behavioral challenges.

Procurement Method: Emergency

Award: Acadia Healthcare Company, Inc. *dba* Millcreek of Arkansas
Fordyce, AR

Amount: \$84,204

Emergency Declared: 5/3/19

Award Date: 5/3/19

Term: 5/3/19 - 10/31/19 (6 months)

MBE Participation: None

Fund Source: 80% General; 20% Federal (Title IV-E)
Appropriation Code: N00G0001

Remarks:

Nature of Emergency: This is a 14-year old youth with psychiatric and behavioral challenges: attention deficit hyperactivity disorder, disruptive mood dysregulation disorder, and oppositional defiant disorder. The youth also has a history of going AWOL and displaying aggressive behaviors.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 10

A5. DEPARTMENT OF HUMAN SERVICES (cont'd)
Foster Care Placement

Remarks: (cont'd)

Basis for Selection: Several Maryland-based residential treatment centers denied the 14-year old placement. The Baltimore County Local Department of Social Services then determined that Millcreek of Arkansas was the most appropriate placement. Millcreek is a psychiatric residential treatment center with an intermediate-care facility for the mentally-challenged. Millcreek provides care through diverse programs for children and adolescents experiencing mental health disorders or intellectual challenges or both. Residents receive a comprehensive therapeutic program with services provided by a multidisciplinary team of psychiatrists, case managers, licensed clinical therapists, registered nurses, nutritionists, and recreational therapists. Adolescents and teens placed at Millcreek live in a community-based group home where they are provided a normal living environment designed to enhance opportunities for success. Millcreek offers teens and children a structured residential setting whereby they can acquire adaptive behavioral skills. Millcreek's goal is to teach residents the skills needed to return to a less restrictive environment, preferably their home.

Reason for Late Report: Delays in processing tax clearance and good standing certificate.

Pricing: The Maryland State Department of Education sets the rates for out-of-State facilities serving Maryland youth. See COMAR 14.31.01. Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing state, or facility location. All rates issued by Maryland must comply with all cost approval guidelines and instructions. Accordingly, contractor's rates are determined fair and reasonable.

Tax Compliance No: 19-1748-0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 11

Contact: Sandy Johnson (410) 767-7408
sandy.johnson@Maryland.gov

A6. DEPARTMENT OF HUMAN SERVICES
Foster Care Placement

Contract ID: Emergency Out-of-State Residential Child Care
SSA/OOS-20-004, ADPICS # N00B0600054

Contract Type: Human Services

Contract Description: Provide residential treatment to youth who exhibits aggressive and assaultive behaviors.

Procurement Method: Emergency

Award: Laurel Oaks Behavioral Health Center, Inc., Dothan, AL

Amount: \$69,735

Emergency Declared: 6/19/19

Award Date: 6/19/19

Term: 6/19/19 – 11/30/19 (5½ months)

MBE Participation: None

Fund Source: 80% General; 20% Federal (Title IV-E)

Appropriation Code: N00G0001

Remarks:

Nature of Emergency: This is a 17-year old youth diagnosed with disruptive mood dysregulation disorder who had displayed aggressive and assaultive behaviors. The youth was hospitalized twice in six months.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 12

A6. DEPARTMENT OF HUMAN SERVICES (cont'd)
Foster Care Placement

Remarks: (cont'd)

Basis for Selection: The Charles County Local Department of Social Services unsuccessfully explored multiple in-State resources for placement. Several Maryland-based residential treatment centers denied the 17-year old placement. Laurel Oaks Behavioral Health Center was the only appropriate provider that had an available placement and would accept this individual. Laurel Oaks Behavioral Health Center provides treatment services for youth with severe psychiatric disorders, including those with additional challenges such as mild or moderate mental retardation or other cognitive delay, abuse or neglect victimization, substance abuse problems, or high-risk behaviors (suicidal/self-harming, assaultive, running away).

Pricing: The Maryland State Department of Education sets the rates for out-of-State facilities serving Maryland youth. See COMAR 14.31.01. Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing state, or facility location. All rates issued by Maryland must comply with all cost approval guidelines and instructions. Accordingly, contractor's rates are determined fair and reasonable.

Tax Compliance No: 19-2111-0000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 13

Contact: Katherine Z. Dixon, 410-585-3035
Katherine.Dixon@Maryland.gov

A7. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Maryland Correctional Training Center

Contract ID: Emergency Cell Light Replacement
Maryland Correctional Training Center
Project No.: KA-001-200-C01, ADPICS No. Q00P0600985

Contract Type: Construction

Description: Replace lighting fixtures in 1,206 cells in six housing units.

Procurement Method: Emergency

Bids:	Ellsworth Electric, Inc.	Hagerstown, MD	\$1,097,750
	FCR Enterprises, Inc.	Parkville, MD	\$1,107,612
	Tissa Enterprises, Inc.	Frederick, MD	\$1,260,000
	Dvorak, LLC	Baltimore, MD	\$1,335,042

Emergency Declared: July 10, 2019

Award Date: July 26, 2019

Award: Ellsworth Electric, Inc.

Amount: \$1,097,750

Term: 180 calendar days

Fund Source: R2420 8120

MBE Participation: None

Remarks:

Nature of Emergency: Inmates in all housing units were taking apart cell light fixtures and fashioning them into weapons. This created safety concerns for inmates and staff. The light fixtures had to be replaced with super-maximum security fixtures.

Basis for Selection: Low bidder, Ellsworth Electric, Inc., was able to meet the needs of the emergency.

Tax Compliance: 19- 2266-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 14

Contact: Siji Georgekutty 410-402-8433
Siji.georgekutty@maryland.gov

A8. MARYLAND DEPARTMENT OF HEALTH
Behavioral Health Administration

Contract ID: Fentanyl Test Strips
ADPICS No. M00P9404902
OPASS: 19-18421

Contract Type: Commodity

Description: Purchase fentanyl test strips for training and education purposes for Overdose Response Programs.

Procurement Method: Emergency

Emergency Declared: December 19, 2018

Award Date: February 15, 2019

Bid: BTNX, Inc., Ontario, Canada \$67,100

Award: BTNX, Inc.

Amount: \$67,100

Term: 60 days

MBE Participation: None

Fund Source: 100% Federal **Appropriation Code:** 32.01.01

Remarks:

Nature of Emergency: Large increases in overdose deaths in Maryland since 2014 have been driven primarily by the adulteration of the illicit opioid (heroin) supply with fentanyl and fentanyl analogs. Fentanyl was involved in 77% of all overdose deaths in the first quarter of 2018. Maryland has also seen a surge in cocaine-related deaths, which increased 313% between 2015 and 2017. This surge is due primarily to deaths from cocaine/illicit opioids in combination. In 2017, 71% of cocaine-related deaths involved fentanyl.

MDH did not anticipate that this trend would not abate, nor was the extreme high volume of fatalities projected. At the outset of the ongoing opioid epidemic, it was anticipated that public health education would reduce the incidence of overdose and fatality. Unfortunately, that has not been the case.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 15

A8. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Behavioral Health Administration

Remarks: (cont'd)

Nature of Emergency: (cont'd)

Due to the overdose crisis that continues to exist and the unexpected increasing threat to public health, safety and welfare, MDH began an initiative that requires fentanyl test strips to distribute to authorized Overdose Response Program (ORP) entities for training and education purposes. ORP entities will incorporate training and distribution of test strips into their overdose education and naloxone distribution activities. The goals of this pilot are to: (1) test the feasibility of incorporating test strip distribution into overdose education and naloxone activities in the State; and (2) determine whether test strip distribution may reduce overdose risk among drug users.

Basis for Selection: BTNX is the only creator of fentanyl test strips that have been tested for screening in substances for harm reduction purposes. No other fentanyl test strips have been used, tested, and evaluated for harm reduction education purposes.

Program Details:

Centers for Disease Control funds: CDC has approved MDH expending CDC Prescription Drug Overdose Prevention for States grant funds to purchase test strips.

Distribution to ORP entities: Through its ORP, MDH authorizes private and public entities to provide training on opioid overdose recognition and response and to distribute naloxone. See Health-General Article, §§ 13-3101-13-3111, Annotated Code of MD. MDH will accept applications from ORP entities to add fentanyl test strips into education and naloxone distribution activities. MDH will score the applications based on the ORP entity's capabilities and capacity to educate community members on overdose risk, experience conducting overdose education and naloxone distribution with high-risk groups, and commitment to partnering on evaluation activities. Test strips are allocated to ORP entities in accordance with application scores.

ORP data collection: A web-based data collection form will be updated so that ORP entities can report data on test-strip training and distribution monthly as they do for naloxone distribution.

Training and technical assistance: MDH will work with Behavioral Health System Baltimore's Maryland Harm Reduction Training Institute to develop a Training of Trainers program for test-strip recipients. The Institute will offer webinars as well. MDH supports the Institute with funding from other sources. Training of Trainers will improve knowledge of how to use test strips to identify fentanyl, and increase recipients' ability to provide harm reduction counseling to drug users.

Tax Compliance Number: 19-0431-0000

Resident Business:

Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 16

Contact: Siji Georgekutty 410-402-8433
Siji.georgekutty@maryland.gov

A9. MARYLAND DEPARTMENT OF HEALTH
Behavioral Health Administration

Contract ID: *Talk to Your Doctor* Campaign in Pharmacies,
Medical Waiting Room Screens & Targeted E-mails to Patients
ADPICS NO. M00P9404919; OPASS: 19-20422

Contract Type: Service

Description: Provide public service announcements (PSAs) to promote the *Talk to Your Doctor* campaign in pharmacies, on medical waiting room screens, and through e-mails.

Procurement Method: Emergency

Emergency Declared: 1/15/2019

Award Date: 2/15/ 2019

Bid: Public Service Network, LLC, Annapolis, MD \$348,905

Award: Public Service Network, LLC

Amount: \$348,905

Term: 2/15/2019 – 9/30/2019

MBE Participation: None

Fund Source: 100% Federal **Appropriation Code:** 32.01.01

Remarks:

Nature of Emergency: Large increases in overdose deaths in Maryland since 2014 have been driven primarily by the adulteration of the illicit opioid (heroin) supply with fentanyl and fentanyl analogs. Fentanyl was involved in 77% of all overdose deaths in the first quarter of 2018. Maryland has also seen a surge in cocaine-related deaths, which increased 313% between 2015 and 2017. This surge is due primarily to deaths from cocaine/illicit opioids in combination. In 2017, 71% of cocaine-related deaths involved fentanyl.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
September 4, 2019



APP 17

A9. MARYLAND DEPARTMENT OF HEALTH (cont'd)
Behavioral Health Administration

Remarks: (cont'd)

MDH did not anticipate that this trend would not abate, nor was the extreme volume of fatalities expected. At the outset of the ongoing opioid epidemic, it was anticipated that public health education would reduce the incidence of overdose and fatality. Unfortunately, that has not been the case. Part of MDH's response to this emergency was to procure production and distribution of public service announcements (PSAs) that would provide information on how to talk to your doctor, what you should ask your doctor, and encourage patients to discuss alternatives to opioids for treating pain.

Basis for Selection: Public Service Network is an integrated marketing and communications firm providing services exclusively to government agencies and non-profits; it specializes in disseminating educational materials and public awareness campaigns. PSN uses less conventional platforms for its PSAs, including grocery and drug stores, physician waiting rooms, concert venues, pharmacies, as well as traditional broadcast, cable and print media.

Program Details: Due to the overdose crisis that continues to exist and the unexpected increasing threat to public health, safety and welfare, MDH embarked on the Statewide Opioid Awareness Campaign which required PSAs and audio messaging. Media delivery includes:

Broadcasts and in-store audio. A seven-month audio flight, approximately 3-4 weeks of broadcasts per month in 410 Maryland retail stores (392 with pharmacies) that include on average 36 broadcasts per day in drug stores and 18 broadcasts per day in grocery stores, store coordination and final report.

Yield: approximately 53 million gross impressions.

Waiting room PSAs. Distribute video PSAs in physician, hospital, and clinical specialist waiting rooms in the State. Includes monitoring, vetting, distribution of 30-second video PSAs, project management, gathering all data, and final report.

Yield: approximately 6.5 million impressions.

eMail and Digital Online Retargeting. Distribute PSAs via opt-in, HIPAA-compliant emails to 800,000 recipients in the State plus retargeting to ensure messaging is seen. Includes monthly reporting on email open rates and clicks by link.

Yield: approximately 2 million impressions.

Tax Compliance Number.: 19-0479-1101

Resident Business:

Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE
Queen Anne's County

Recommendation: Approval to commit \$296,303 for the following **development** project.

Queen Anne's County High School Athletic Field - \$296,303
Queen Anne's County
POS #6953-17-172 MD20190402-0204

Background: Replace grass surface field with artificial turf athletic field.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$26,104.44

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$270,198.56

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



DNR 2

Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

2A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Wicomico County

Recommendation: Approval to commit \$202,129 for the following **development** project.

Mardela Springs Park Recreation Area – \$202,129

Town of Mardela Springs, Wicomico County
CPP #6973-22-257 MD20190530-0423

Background: Replace 35+ year old playground equipment with new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source: Maryland Consolidated Capital Bond Loan 2010, Chapter 483, Acts of 2010
Community Parks and Playgrounds Program
Source Code: 10053 \$29.26

Maryland Consolidated Capital Bond Loan 2011, Chapter 396, Acts of 2011
Community Parks and Playgrounds Program
Source Code: 11049 \$2,150.47

Maryland Consolidated Capital Bond Loan 2012, Chapter 444, Acts of 2012
Community Parks and Playgrounds Program
Source Code: 12055 \$44,282.95

Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014
Community Parks and Playgrounds Program
Source Code: 14087 \$3,683.04

Maryland Consolidated Capital Bond Loan 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds Program
Source Code: 15160 \$11,897.69

Maryland Consolidated Capital Bond Loan 2016, Chapter 027, Acts of 2016
Community Parks and Playgrounds Program
Source Code: 16168 \$140,085.59

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Worcester County

Recommendation: Approval to commit \$73,472 for the following **development** project.

Cypress Park Pickleball Courts – \$73,472
Pocomoke City, Worcester County
CPP #6974-23-264 MD20190528-0400

Background: Convert two tennis courts into six pickleball courts by filling cracks; repaving; painting; and installing nets, poles, and LED lighting system. Lighting will be designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$73,472.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Baltimore City

Recommendation: Approval to commit 260,000 for the following **development** project.

Violetville Park, Court Improvements – \$260,000
Baltimore City
CPP #6958-24-315 MD20190528-0399

Background: Renovate multi-purpose courts and park pathways including new asphalt, fencing, grading, and landscaping.

Fund Source: Maryland Consolidated Capital Bond Loan 2019, Chapter 14, Acts of 2019
Community Parks and Playgrounds Program
\$260,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

5A. RURAL LEGACY PROGRAM FUNDS
Harford County

Recommendation: Approval to grant \$187,962.50 to Harford County from Rural Legacy Funds to acquire a 34.18-acre conservation easement.

Deer Creek Rural Legacy Area – Prosser Property

Prior Approval: Deer Creek Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 13A (10/4/2017) \$1,080,000 for FY2018

Project Description: Acquisition of this conservation easement will protect productive agricultural and forestlands, as well as protect 2,500 linear feet of vegetative stream buffers along unnamed tributaries to Island Branch-- a tributary to the Maryland-designated Deer Creek Scenic River. This Rural Legacy easement, RL No. 5639, will be held by Harford County. The County is paying administrative and program compliance costs.

Easement Value: \$222,137.50 (\$6,500 per acre)

Purchase Price: \$187,962.50 (\$5,500 per acre)

Amount Requested: \$187,962.50

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$187,962.50

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

6A. RURAL LEGACY PROGRAM FUNDS
Queen Anne's County

Recommendation: Approval to grant \$137,229 to **Queen Anne's County**, from Rural Legacy Funds to acquire a 34.09-acre conservation easement.

Foreman Branch Rural Legacy Area – Charles & Martha Patterson, III

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 13A (10/04/2017) \$2,759,073 for FY 2018

Project Description: Acquisition of this conservation easement will protect agricultural and forested lands as well as non-tidal wetlands. Preserving this land from development provides additional resiliency to the effects of climate change on the Eastern Shore. This Rural Legacy easement, RL No. 5605, will be held by the Department of Natural Resources and the Queen Anne's County Commissioners. The County is paying administrative and program compliance costs.

Easement Value: \$134,229.00 (\$ 3,937.49 per acre)

Total Other DNR Costs: Incidental: \$3,000

Amount Requested: \$ 137,229

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$137,229

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



DNR 7

Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

7A. RURAL LEGACY PROGRAM FUNDS
Frederick County

Recommendation: Approval to grant \$730,647.50 to Frederick County from Rural Legacy Funds to acquire a 130.49-acre conservation easement.

Mid-Maryland Frederick Rural Legacy Area – Mangiafico 2 Property

Prior Approval: Mid-Maryland Frederick Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 10A (8/22/2018) \$3,148,216 for FY2019

Project Description: Acquisition of this conservation easement will protect productive agricultural and forestlands, as well as protect 600 linear feet of forested stream buffers along Catoctin Creek. This Rural Legacy easement, RL No. 5643, will be held by Frederick County. The County is paying administrative and program compliance costs.

Easement Value: \$722,293 (\$5,535.24/acre)

Total Other DNR Costs: Incidental: \$8,354.50

Amount Requested: \$730,647.50

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$730,647.50

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



DNR 8

Contact: *Emily Wilson (410) 260-8436*
emilyh.wilson@maryland.gov

8A. RURAL LEGACY PROGRAM FUNDS
Allegany County

Recommendation: Approval to grant \$296,588.65 to Allegany County from Rural Legacy Funds to acquire a 105.39-acre conservation easement.

Mountain Ridge Rural Legacy Area – Hewitt Property

Prior Approval: Mountain Ridge Rural Legacy Area Grant for easement acquisitions: DNR-RP Item 13A (10/19/2016) \$862,167 for FY2017

Project Description: Acquisition of this conservation easement will protect productive forestlands, and 2,900 linear feet of forested stream buffers along unnamed tributaries to Jennings Run. The easement also provides for public trailside amenities on the property to users of the adjacent Allegany Highlands Trail. This Rural Legacy easement, RL No. 5630, will be held by the Allegany County Commissioners.

Easement Value: \$277,840.82 (\$2,636.31/acre)

Total Other DNR Costs: Administrative: \$ 8,335.22
 Incidental: \$ 6,245.00
 Compliance: \$ 4,167.61
 \$ 18,747.83

Amount Requested: \$296,588.65

Fund Sources: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$296,588.65

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019

Revised



DNR 9

Contact: John Turgeon (410) 697-9525
John.Turgeon@maryland.gov

9A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following easement acquisitions and amendments.

1. **Property:** ...

2. **Property:** 96.92 acres, Harford County, Willoughby Beach Road/Pulaski Highway, Edgewood, Harford County Tax Map 66, Parcels 394, 439, 530A, 530B, and 530C; Legislative District 34A

Grantor: Izaak Walton League of America, Harford County Chapter

Grantee: Maryland Environmental Trust and Harford Land Trust, Inc.

Original Approval: Secretary's Agenda Item 9 (11/29/1989)

NOTE: Donation of conservation easement to Maryland Environmental Trust by the Chesapeake Bay Foundation; CBF later conveyed the eased property to the Izaak Walton League of America.

Easement Record: Deed of Conservation Easement (recorded December 22, 1989)
Land Records of Harford County/Liber 1598, Folio 12

Proposed Amendment: The proposed amendment to the easement will:

- (1) Add 3.77 acres to the easement;
- (2) Add Harford Land Trust, Inc. as an easement co-holder;
- (3) Address subdivision and require common ownership of all parcels;
- (4) Update using current MET easement language; and
- (5) Update exhibits to depict condition of additional acreage.

Background: The amendment strengthens conservation by adding acreage under easement, prohibiting subdivision, adding common ownership requirements, and adding an easement co-holder.

Revised

Supplement A
Department of Natural Resources
ACTION AGENDA
September 4, 2019



9A. MARYLAND ENVIRONMENTAL TRUST (cont'd)

3. Property: 274.0623 acres, Harford County, Pulaski Highway, Edgewood
Harford County Tax Map 65, Parcel 8, Tax Map 66, Parcel 297
and Parcel 9C; Legislative District 34A

Grantor: Izaak Walton League of America, Harford County Chapter

Grantee: Maryland Environmental Trust and Harford Land Trust, Inc.

Original Approval: Secretary's Agenda Item 11 (12/20/1989)

Easement Record: Deed of Conservation Easement (recorded December 22, 1989)
Land Records of Harford County/Liber 1598, Folio 24.

Proposed Amendment: The proposed amendment to the easement will:

- (1) Add 17.0623 acres to the easement;
- (2) Add Harford Land Trust, Inc. as an easement co-holder;
- (3) Address subdivision and require common ownership of all parcels;
- (4) Update using current MET easement language; and
- (5) Update exhibits to depict condition of additional acreage.

Background The proposed amendment strengthens conservation by adding acreage under easement, prohibiting subdivision, adding common ownership requirements, and adding an easement co-holder.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 September 4, 2019



DBM 1

Contact: Cindy. Kollner 410-767-4715
 Cindy.kollner@maryland.gov

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT
Employee Benefits Division

Contract ID: Dental Plan Administration and Insurance Services ADPICS # F10B9400020

Contract Description: Provide Dental Plan Administration and Insurance Services for State of Maryland employees, satellite employees, direct pay employees, retirees, and eligible dependents as part of the State of Maryland Employee and Retiree Health and Welfare Benefits Program. Awards are requested for one Dental Health Maintenance Organization fully-insured (DHMO-FI) plan and one Dental Preferred Provider Organization self-funded (DPPO-SF) plan.

Awards: *Functional Area 1 – DHMO-FI*
 Delta Dental of Pennsylvania
 Mechanicsburg, PA

Functional Area 2 – DPPO-SF
 United Concordia Companies, Inc. (United Concordia Dental)
 Harrisburg, PA (Local Office in Hunt Valley, MD)

Term: 1/1/2020 - 12/31/2024

Amount: \$445,879,511 (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

OFFERORS (FA 1)	TECHNICAL RANKING	FINANCIAL OFFER (RANKING) [5-YEAR EVALUATED]	OVERALL FINAL RANKING*
Delta Dental of Pennsylvania Mechanicsburg, PA	1	\$23,917,477 (2)	1
Dominion Dental Services, Inc. Alexandria, VA	2	\$20,300,707 (1)	2

*Note: * Technical and financial factors had equal weight in the overall award determination.*

Supplement B
 Department of Budget and Management
ACTION AGENDA
 September 4, 2019



DBM 2

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

OFFERORS (FA 2)	TECHNICAL RANKING	FINANCIAL OFFER (RANKING) [5-YEAR EVALUATED]	OVERALL FINAL RANKING*
United Concordia Companies, Inc. Harrisburg, PA (Local office Hunt Valley, MD)	1	\$421,962,034 (1)	1
Delta Dental of Pennsylvania Mechanicsburg, PA	2	\$460,702,972 (3)	2
Metropolitan Life Insurance Company Elkridge, MD	3	\$437,777,898 (2)	3

*Note: * Technical and financial factors had equal weight in the overall award determination.*

MBE/VSBE Participation: FA 1: 1.5% / 0.5% of total premiums paid
 FA 2: 5.0% / 0.5% of total administrative fees

Performance Security: None
Incumbents: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to eight prospective vendors, two of which are Maryland firms, and none are MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

The Department of Budget and Management (DBM) is responsible for selecting dental plan coverage for active State employees, high risk active employees, satellite account employees, satellite account retirees, direct pay employees, retired employees, and their eligible dependents.

As stated in the RFP, two awards would be made as a result of this solicitation: one for Functional Area (FA) 1, and one for FA 2. Offerors could submit proposals for one or both FAs with the possibility of multiple contract awards to the same offeror or two different offerors.

A total of six proposals from four different offerors were received in response to the RFP, as follows: three proposals for FA 1 (DHMO-FI) and three proposals for FA 2 (DPPO-SF). After an initial review of the technical proposals, it was determined that one proposal submitted in FA 1 was a second (multiple) alternative submission by one of the offerors. That alternative proposal was eliminated from the competition. The remaining five proposals were determined to be reasonably susceptible of being selected for award.

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 3

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

For FA 1, Delta Dental of Pennsylvania (Delta Dental) ranked overall #1 with the higher ranked technical proposal and the higher price. Delta Dental's proposal displayed a large national network of providers with limited disruption to the members of the State plan. The technical differences between Delta Dental and the other offeror outweighed the \$3.6 million (15%) difference between the financial proposals. Therefore, Delta Dental was determined to have the more advantageous offer for the State and is recommended for award.

For FA 2, the most advantageous proposal was received from United Concordia Companies, Inc. (United Concordia), which was ranked overall #1 with the highest ranked technical proposal and the lowest price. Therefore, United Concordia is recommended for award for the DPPO-SF.

Both recommended awardees are the incumbents, so there will be no disruption to current dental plan participants.

The *Award Amount* includes five years of fixed price administrative fees, plus five years of projected claims for DPPO, and fixed premiums for five years for DHMO. The financial model was based on enrollment assumptions and utilization using current enrollment levels across the various enrollment tiers (employee, employee + 1 child, employee + spouse, family).

Maryland's reciprocal preference law does not apply because Pennsylvania, the state in which the recommended awardees reside, does not have an in-state preference.

Based upon the limited subcontracting opportunities, the following MBE and VSBE participation goals were established for the FAs. FA 1: 0.5% - MBE and 0.5% - VSBE of premiums; and FA 2: 5.0% - MBE and 0.5% - VSBE of administrative fees. However, for FA 1, the offeror has committed to 1.5% MBE participation.

The Contractors will begin offering their plans as of January 1, 2020. However, it is necessary for the selected Contractors to participate in Program Open Enrollment activities beginning in September 2019. No payments will be made for any activities prior to January 1, 2020.

Fund Source:	Various	Appropriation Code:	Various
Resident Business:	No		
MD Tax Clearance:	19-2217-0100 (Delta Dental of Pennsylvania)		
	19-2218-1110 (United Concordia Dental)		

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2-S. MARYLAND DEPARTMENT OF HEALTH
Prevention and Health Promotion Administration

Contract ID: Media Advertisement Buys for the MDH Prevention and Health Promotion Administration Programs; OPASS #s: 20-17603, 20-18508, 20-18512, 20-18513, 20-18514

Contract Description: Provide media advertising buys for five participating Prevention and Health Promotion Administration (PHPA) bureaus and programs. These media buys will cover gas station, radio, billboard, transit, television, print and digital venues throughout the State of Maryland. These services are a direct link to various media campaigns that promote PHPA programs while helping to fulfil PHPA's mission to protect, promote, and improve the health and well-being of all Marylanders and their families.

Awards: Multiple Awardees (See page 7B)

Term: 8/1/2019 – 7/31/2024

Amount: \$3,131,435 Total (5 Years)

Procurement Method: Competitive Sealed Proposals (Small Business Reserve)

Proposals: See page 8B

MBE/VSBE Participation: None

Performance Security: N/A

Incumbent: None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 11 prospective vendors. A copy of the solicitation was sent to the Governor's Office of Minority Affairs.

A total of 42 proposals for five different programs from ten different offerors were received in response to the RFP; however, only 34 proposals were determined reasonably susceptible of being selected for award (see charts beginning on page 9B). Technical and financial factors had equal weight in overall award determination. Four contracts are being recommended for award by the BPW in this agenda item. The fifth contract award is being approved under DBM's delegated authority. The contract award recommendations by program are described below.

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

MD Supplemental Nutrition Program for Women, Infants and Children (WIC): Pinnacle Communications (Pinnacle) was ranked #1 overall with the second highest ranked technical offer and third lowest price. The technical differences between Pinnacle and the offeror with the highest technical offer (with the 5th highest price) was not significant enough to warrant the difference in price. By Comparison, the technical differences between Pinnacle and the two offerors with the lowest and second lowest financial offers were ranked technically # 8 and # 10 respectively, were significant enough to outweigh the differences in price. Therefore, award is recommended to Pinnacle as having the most advantageous offer to the State.

Infectious Disease Prevention and Health Services (IDPHS): Red House Communications (Red House) was ranked #1 overall with the third highest technical offer and the second lowest price. The \$43,000 price difference between Red House's proposal and the offeror with the lowest price that had the #8 ranked technical proposal was not significant enough to outweigh the slight technical differences between these two offerors. It was also determined that the slight technical differences between Red House and the two offerors with the highest and second highest technical ranked offers that were ranked financially #4 and #6, respectively, did not warrant the difference in prices. Therefore, award is recommended to Red House as having the most advantageous offer to the State.

MD Center for Chronic Disease Prevention and Control (CCDPC): Red House was ranked #1 overall with the fourth highest technical offer and the second lowest price. It was determined that the slight technical differences between Red House and the three offerors with the highest, second highest and third highest technical offers that were ranked financially #3, #5 and #6, respectively, did not warrant the difference in prices. Additionally, it was determined that the technical differences between Red House and the offeror with the lowest price, ranked #8 technically, did outweigh the slight 4% price difference (\$17,500). Therefore, award is recommended to Red House as having the most advantageous offer to the State.

Advanced Directives Program (AD): Beyond Spots & Dots was ranked #1 overall with the fifth highest technical offer and the second lowest price. The technical differences between Beyond Spots & Dots and the higher ranked technical offers were determined to be insignificant compared to the difference in prices. The highest ranked technical offeror had the fourth lowest price. The technical differences were determined not to be significant enough to warrant the 1.3% higher price. Conversely, the lowest priced offeror's technical proposal was ranked #8, and it was determined that the technical differences between Beyond Spots & Dots and the lowest priced offeror was significant enough to justify Beyond Spots & Dots' 5% higher price. Therefore, award is recommended to Beyond Spots & Dots as having the most advantageous offer to the State.

No MBE or VSBE participation goals were established for this contract based on the limited subcontracting opportunities available. Additionally, this procurement was conducted as a Small Business Reserve.

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Awards: (cont'd)

Awardees	Award Amount	MD Tax Clearances
<i>Maryland Supplemental Nutrition Program for Women, Infants and Children (WIC)</i>		
Pinnacle Communications Baltimore, MD ADPICS # M00B0600045	\$483,500	19-1732-1111
<i>Infectious Disease Prevention and Health Services (IDPHS)</i>		
Red House Communications Pittsburghh, PA Local office in Baltimore, MD ADPICS # M00B0600048	\$1,682,000	19-1743-1000
<i>Maryland Center for Chronic Disease Prevention and Control (CCDPC)</i>		
Red House Communications Pittsburghh, PA Local office in Baltimore, MD ADPICS # M00B0600046	\$485,000	19-1743-1000
<i>Advanced Directive Program at the Maryland Department of Health (AD)</i>		
Beyond Spots and Dots Pittsburghh, PA ADPICS # M00B0600053	\$480,935	19-1733-0000
<i>Maryland Cancer Fund (MCF) [Approved by DBM under its delegation from the BPW. Listed here for informational purposes only.]</i>		
Beyond Spots and Dots Pittsburghh, PA ADPICS # M00B0600054	\$118,020	19-1733-0000

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

***Proposals:* (cont'd)**

**MD Supplemental Nutrition Program for Women, Infants and Children (WIC)
[OPASS 20-18514]:**

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Pinnacle Communication Resource Company, LLC Baltimore, MD	2	\$483,500 (3)	1
Retroblue Agency, LLC Baltimore, MD	1	\$489,800 (5)	2
Red House Communications Pittsburgh, PA Local office in Baltimore, MD	4	\$485,000 (4)	3
Executive Media Communications, Inc. Rockville, MD	8	\$460,000 (1)	4
Beyond Spots & Dots Pittsburgh, PA	5	\$493,200 (6)	5
Media Peritus, LLC Columbia, MD	10	\$475,000 (2)	6
Media Works, LTD Baltimore, MD	3	\$500,000 (8)	7
Devaney & Associates Owings Mill, MD	6	\$495,000 (7)	8
JMC Brands Fairlawn, OH	7	\$500,000 (8)	9
Sahara Communications, Inc. Baltimore, MD	9	\$500,000 (8)	10

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

***Proposals:* (cont'd)**

Infectious Disease Prevention and Health Services (IDPHS) [OPASS 20-17603]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Red House Communications Pittsburgh, PA Local office in Baltimore, MD	3	\$1,682,000 (2)	1
Pinnacle Communications Resource Company Limited Liability Company Baltimore, MD	1	\$1,727,670 (4)	2
Beyond Spots & Dots Pittsburgh, PA	4	\$1,702,320 (3)	3
Media Works Ltd. Baltimore, MD	2	\$1,750,000 (6)	4
Executive Media Communications, Inc. Rockville, MD	8	\$1,639,000 (1)	5
Devaney & Associates, Inc. Owings Mills, MD	5	\$1,735,000 (5)	6
Sahara Communications, Inc. Baltimore, MD	6	\$1,750,000 (6)	7
Media Peritus, LLC Columbia, MD	7	\$1,750,000 (6)	8

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

MD Center for Chronic Disease Prevention and Control (CCDPC) [OPASS 20-18513]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Red House Communications Pittsburgh, PA Local office in Baltimore, MD	4	\$485,000 (2)	1
Pinnacle Communications Resource Company, LLC Baltimore, MD	1	\$489,100 (3)	2
Beyond Spots & Dots Pittsburgh, PA	2	\$498,975 (5)	3
Executive Media Communications, Inc. Rockville, MD	8	\$467,500 (1)	4
Devaney & Associates, Inc. Owings Mills, MD	5	\$495,000 (4)	5
Media Works LTD Columbia, MD	3	\$500,000 (6)	6
Sahara Communications, Inc. Baltimore, MD	6	\$500,000 (6)	7
JMC Brands Fairlawn, OH	8	\$500,000 (6)	8

2-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Proposals: (cont'd)

Advanced Directives Program (AD) [OPASS 20-18512]:

Offerors	Technical Ranking	Financial Proposals / Ranking	Overall Ranking
Beyond Spots & Dots Pittsburgh, PA	5	\$480,935 (2)	1
Pinnacle Communications Resource company, LLC. Baltimore, MD	1	\$487,290 (4)	2
Red House Communication Pittsburgh, PA Local office in Baltimore, MD	4	\$485,000 (3)	3
Devaney & Associates, Inc. Owings Mills, MD	3	\$495,000 (5)	4
Media Works, LTD Columbia, MD	2	\$500,000 (6)	5
Executive Media Communications, Inc. Rockville, MD	8	\$457,500 (1)	6
Sahara Communications, Inc. Baltimore, MD	6	\$500,000 (6)	7
JMC Brands Fairlawn, OH	7	\$500,000 (6)	8

Fund Source: Various **Appropriation Codes:** M00F0304 & M00F0301

Resident Businesses: Yes for Pinnacle Communications & Red House Communications; No for Beyond Spots.

MD Tax Clearances: See page **DBM 7**

This item was previously withdrawn as Item 3-S from the August 14, 2019 DBM Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 September 4, 2019



DBM 11

Contact: Theressa Lee 410-764-3328
 Theressa.Lee@maryland.gov

3-S. MARYLAND DEPARTMENT OF HEALTH
Maryland Health Care Commission

Contract ID: MHCC 19-003; ADPICS# M00B0600153

Contract Description: Provide services to sustain and expand the Maryland Quality Measures Data Center (QMDC) infrastructure that supports MHCC's quality and performance reporting initiatives, including the Maryland Health Care Quality Reports (Quality Reports) consumer website.

Award: Advanta Government Services, LLC
 Annapolis Junction, MD

Term: 9/1/2019 – 8/31/2025 (6 Years)

Amount: \$8,401,531

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Ranking	Overall Ranking *
Advanta Government Services Annapolis, MD	1	\$8,401,531 (2)	1
IPRO Lake Success, NY	3	\$8,617,251 (3)	2
Human Services Research Institute Cambridge, MA	2	\$9,828,425 (4)	3
Capital Consulting Corporation Rockville, MD	4	\$6,885,199 (1)	4
Cognizant Medical Systems San Diego, CA	5	\$16,238,435 (5)	5

Note: Technical and financial factors had equal weight in the overall award determination.

MBE/VSBE Participation: 26.91% / 1% (See Requesting Agency Remarks)

Performance Security: N/A

Incumbent: Same

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 12

3-S.

MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Six proposals were received in response to the RFP. Five of which were determined to be reasonably susceptible of being selected for award. One offeror was determined to be not responsible and its proposal was rejected. Advanta Government Solutions, LLC was ranked overall #1 with the highest ranked technical proposal and the second lowest financial price. It was determined that the technical differences between Advanta and the lowest financial priced offeror (ranked fourth technically) outweighed the \$1.5 million (18%) difference in price. Therefore, award is recommended to Advanta Government Solutions, LLC as having the most advantageous offer to the State.

The services to be provided by the contractor include: management and expansion of existing data and database infrastructure, data collection and analysis, maintaining a secure facility data portal, maintaining and updating the "Quality Reports" website, and clinical data quality review and auditing.

A 25% MBE participation goal and a 1% VSBE participation goal were established for this contract based on the limited subcontracting opportunities available; however the recommended awardee has committed to 26.91% for the MBE goal.

Fund Source: 100% Special (MHCC Funds)

Appropriation Code: M00R0101

Resident Business: Yes

MD Tax Clearance: 19-1731-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 13

Contact: Vern L. Shird 410-554-9285
VernL.Shird@maryland.gov

4-S. MARYLAND DEPARTMENT OF EDUCATION
Division of Rehabilitation Services (DORS)

Contract ID: Licensed Registered Nurses; ADPICS #R00B0600025

Contract Description: Provide back-up agency nursing services, specifically licensed registered nurses, as supplemental staff to support the nursing staff at Division of Rehabilitation Services (DORS).

Awards: **Primary** **Secondary**
Crownhills Enterprises Inc. Trustworthy Staffing Solutions
Nottingham, MD Baltimore, MD

Term: 10/1/2019 - 6/30/2022

Amounts: \$248,744 NTE (3 Years)

Procurement Method: Competitive Sealed Bidding (Small Business Reserve)

Bids:

BIDDERS	BIDS
Crownhills Enterprises Inc. Nottingham, MD	\$222,942
Trustworthy Staffing Solutions Baltimore, MD	\$248,744
Vitalis Healthcare Silver Spring, MD	\$268,313
Sanders Search Group Inc. Raleigh, NC	\$295,284
Madison Avenue Support Services Baltimore, MD	\$306,564
Absolute Staffers LLC Ellicot City, MD	\$365,040
Trust Home Care Inc. Bowie, MD	\$424,802

MBE/VSBE Participation: 0% (Single Element of Work)

Performance Security: N/A

Incumbent: Elizabeth Cooney Personal Care, Inc.
Towson, MD

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 14

4-S. MARYLAND DEPARTMENT OF EDUCATION (cont'd)

Requesting Agency Remarks: A notice of availability of Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* as a Small Business Reserve (SBR) solicitation and distributed to 50 certified small businesses. Copies of the solicitation notice were sent directly to eight prospective small businesses, all of which are Maryland firms.

Seven bids were received in response to the IFB. As stated in the IFB awards will be made to obtain a primary and secondary contractors. The primary contractor will have the right of first refusal to provide nursing services, as needed. Crownhills Enterprises, Inc. submitted the lowest priced responsive bid; and Trustworthy Staffing Solutions submitted the next lowest priced responsive bid. Both bidders met the minimum qualifications and were determined to be responsible. Therefore, the primary award is recommended to Crownhills Enterprises Inc., and the secondary award is recommended to Trustworthy Staffing Solutions.

The recommended awardees will provide back-up agency nursing services, specifically licensed registered nurses, as supplemental staff to support the nursing staff at the DORS Workforce & Technology Center, located in Baltimore, Maryland, on an as needed basis. Services under this contract will be requested when permanent staff is unable to report to work due to an emergency and/or when staff is unable to rearrange the planned schedule to have a licensed registered nurse on duty.

As a public agency, DORS is charged with serving eligible individuals with disabilities, with priority given to those with the most significant disabilities. The rehabilitation counselor works in partnership with eligible individuals to identify a suitable rehabilitation goal, which may involve becoming more independent at home or in the community, working for a business or other entity, self-employment or supported business enterprise.

The Workforce & Technology Center is one of eight state-operated comprehensive rehabilitation centers in the United States. It serves individuals with disabilities throughout the State and other nearby locations. The Workforce & Technology Center serves individuals with all types of disabilities, providing various rehabilitation, medical and technology assessments; vocational training; job placement and other comprehensive support services.

Note: The incumbent intended to submit a bid; however, its courier was late, so the bid was not submitted to DORS.

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



4.S. MARYLAND DEPARTMENT OF EDUCATION (cont'd)

Fund Source: 100% Federal

Appropriation Code: R00 PCA V0039

Resident Businesses: Yes for both

MD Tax Clearances: 19-2193-1111 (Crownhills Enterprises, Inc.)
19-2194-0111 (Trustworthy Staffing Solutions)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 16

Contact: Sherry Parks 443-769-1038
sparks@maryland529.org

5-S. MARYLAND 529

Marketing Services and Public Relations Services

Contract ID: Marketing and Public Relations Services; MD529/MARKETING-19-201-S
ADPICS: R60B0600001

Contract Description: Provide services to support the Maryland 529 marketing initiatives in the following areas: Comprehensive Marketing and Reports Plan, Branding and Advertising, Print Collateral, Media Planning Buying, Digital Media Planning and Buying, Community Outreach and Public Relations, Account Management, and Marketing Strategy Report.

Award: The Hatcher Group, Inc.
Bethesda, MD

Term: 9/18/2019 (or earlier upon BPW approval) – 9/4/2021 (w/3 one-year renewal options)

Amount: \$ 751,572 (2 Years, Base Term)
\$ 373,075 (1 Year, Renewal Option #1)
\$ 377,359 (1 Year, Renewal Option #2)
\$ 387,013 (1 Year, Renewal Option #3)
\$1,889,018 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposal:

OFFERORS	TECHNICAL RANKING	FINANCIAL PROPOSAL (RANKING) TTL 5 YRS.	OVERALL RANKING *
The Hatcher Group Bethesda, MD	1	\$1,889,018 (1)	1
Devaney & Associates, Inc. Owings Mills, MD	2	\$2,238,536 (2)	2

*Note: * Technical and financial factors had equal weight in the overall award determination.*

MBE/VSBE Participation: 18% / 0% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: None

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 17

5-S. MARYLAND 529 (Cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on the *eMaryland Marketplace*, and on the Maryland 529 website. Copies of the solicitation notice were sent directly to four prospective vendors. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP; however, only two proposals were determined to be reasonably susceptible of being selected for award. One proposal was determined not to be reasonably susceptible of being selected for award because the offeror failed to accurately complete the Minority Business Enterprise Form. The Hatcher Group, Inc was ranked overall #1 with the higher ranked technical proposal and the lower price. Therefore, award is recommended to The Hatcher Group, Inc as having the more advantageous offer to the State.

This contract will support the Maryland 529 marketing initiative in the following areas: Comprehensive Marketing and Reports Plan, Branding and Advertising, Print Collateral, Media Planning Buying, Digital Media Planning and Buying, Community Outreach and Public Relations, Account Management, and Marketing Strategy Report.

A 9% MBE participation goal and no VSBE participation goal were established for this contract based upon the limited subcontracting opportunities for these services. However, the recommended awardee has committed to 18% MBE participation goal.

Fund Source: 100% Non-Budgeted

Appropriation Code: R60H0041

Resident Business: Yes

MD Tax Clearance: 19-2335-0001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 18

Contact: Cindy. Kollner 410-767-4715
Cindy.kollner@maryland.gov

6-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Employee Benefits Division

Contract ID: Flexible Spending Accounts for Maryland State Employees;
ADPICS # F10B0600008

Contract Approved: DBM Item 1-S (7/6/2016)

Contractor: P&A Administrative Services, Inc.
Buffalo, NY

Contract Description: Provide Third Party Administrative (TPA) Services for Flexible Spending Accounts (FSA) for healthcare and dependent daycare programs for Maryland State employees and COBRA participants. FSA provides employees with pre-tax dollars to cover healthcare expenses not covered by insurance and dependent daycare expenses.

Option Description: Exercise the third one-year renewal option.

Original Contract Term: 1/1/2017 – 12/31/2017 (w/4 one-year renewal options)

Option Term: 1/1/2020 – 12/31/2020

Original Contract Amount: \$ 411,179 (1 Year)

Option Amount: \$ 411,179 (1 Year)

Prior Modifications/Options: \$ 822,358 [Opt #1: 1/1/2018 – 12/31/2018: DBM Item 3-S-OPT (12/6/2017); Opt #2: 1/1/2019 – 12/31/2019: DBM Item 4-S-OPT (11/14/2018)]

Revised Total Contract Amount: \$1,644,716

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 15% / 1%

MBE/VSBE Compliance: 7% / 1.1% (see Requesting Agency Remarks)

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 19

6-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Requesting Agency Remarks: Request for approval to exercise the third of four one-year renewal options as contained in the original Flexible Spending Accounts for Maryland State Employees contract.

This contract provides TPA services for the State of Maryland's FSA plans – Healthcare and Dependent Daycare for eligible and enrolled participants of the State's FSA. The contractor provides account management services, HIPAA privacy and security, participant communications, website and online access for participants, and customer service. The contract includes reimbursement for allowable FSA healthcare expenses via a debit card. The debit card reimbursement feature permits participants in the FSA healthcare account to have certain allowable expenses automatically debited at the point of sale from their account.

The State is satisfied with the TPA services provided by the contractor, and because certain provisions of healthcare reform have been delayed until 2022, FSA plans will continue for CY2020. Therefore, it is in the best interest of the State to exercise the second renewal option. The base contract was only for one year because it was unknown if FSA plans would continue pending healthcare reform's Excise Tax originally slated to begin in 2018.

The Department continues to work with the contractor to make a good faith effort to meet the MBE participation goal. A corrective action plan was developed during the first renewal option period to ensure the contractor was working with its subcontractor and adding resources as necessary to meet the goal. However, the timing of the subcontractor's participation to assist with the health fairs is during the statewide Employee Benefits Open Enrollment period that occurs in the fall and will be performed over the next several months. Updated MBE compliance data will not be available until after the Open Enrollment period has ended and the third renewal option has been exercised. MBE compliance during the first and second renewal options will be considered prior to exercising the final renewal option.

Fund Source: 100% Reimbursable

Appropriation Codes: Various

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 20

Contact: *Sara Daneshpour* 410-767-1732
Sara.daneshpour@maryland.gov

7-S-OPT. MARYLAND DEPARTMENT OF HEALTH
Clinical Quality Improvement Program-Office of Provider Services

Contract ID: Medicaid Program Electronic Health Records Audits; MDH/OPASS-15-14356;
ADPICS# M00B9400010

Contract Approved: DBM Item 3-S (9/16/2015)

Contractor: Myers and Stauffer LC
Owings Mills, MD

Contract Description: Provide a Post Payment Audit Contractor to conduct desk audits as well as on-site audits of Medicaid providers that participated with the Maryland Electronic Health Records Incentive Program.

Option Description: Exercise the second one-year renewal option.

Original Contract Term: 10/1/2015 – 9/30/2018 (w/3 one-year renewal options)

Option Term: 10/1/2019 – 9/30/2020

Original Contract Amount: \$2,130,000 (3 Years)

Option Amount: \$ 775,000 (1 Year)

Prior Modifications/Options: \$750,000 [OPT #1: 10/1/2018- 9/30/2019: DBM Item 5-S (9/5/2018)]

Revised Total Contract Amount: \$3,655,000

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 10% / 0.5%

MBE/VSBE Compliance: 18% / 0.02%

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 21

7-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: Request for approval to exercise the second of three one-year renewal options as contained in the original contract to conduct desk and on-site audits of Medicaid providers that participate with the Maryland Electronic Health Records Incentive Program.

The contractor, Myers and Stauffer, LC, will continue to act on the State's behalf to perform post-payment audits and update Medicaid's post-payment audit strategy under the Medicaid EHR Incentive Program. The EHR Incentive Program provides financial incentives to certain Medicaid providers for adopting and then "meaningfully using" certified EHR systems. To be a "meaningful user", providers must report data elements on services provided through their EHR and report electronic Clinical Quality Measures. Myers and Stauffer, LC has completed over 720 audits and updated Maryland's audit strategy annually over the past four years.

The services provided by Myers and Stauffer, LC during this contract have met expectations. Myers and Stauffer, LC is fully trained and experienced in providing auditing services under the EHR Incentive Program. Its managers and staff consistently demonstrate and provide accurate, efficient, effective and professional customer service. The Department values and appreciates its collaborative and cooperative relationship with the contractor. Therefore, it is in the best interest of the State to exercise the available renewal option at this time.

Fund Source: 90% Federal; 10% General

Appropriation Code: M00Q0104

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 22

Contact: Dennis Krysiak, 410-260-7801
dkrysiak@comp.state.md.us

8-S-MOD. COMPTROLLER OF MARYLAND
Compliance Division

Contract ID: Secondary Collection Services (OC-2016-03) ADPICS #COI34362

Contract Approved: DBM Item 1-S (11/2/2016)

Contractor: Harris & Harris, LTD
Chicago, IL (Local Office in Baltimore, MD)

Contract Description: Revenue-generating contract to acquire an independent collection agency to perform secondary collection services of delinquent tax accounts owed to the State of Maryland.

Modification Description: Add funding to allow for an increase in secondary collections.

Original Contract Term: 1/1/2017 – 12/31/2020

Modification Term: 9/19/2019 – 12/31/2020

Original Contract Amount: \$2,000,000 Est. Commission (4 Years)

Modification Amount: \$1,800,000 Est. Commission (1 Year, 4 Months)

Prior Modifications/Options: N/A

Revised Total Contract Amount: \$3,800,000 Est. Commission

Overall Percent +/- (This Mod): 91%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

MBE Compliance: 11.41%

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 23

8-S-MOD. COMPTROLLER OF MARYLAND (cont'd)

Requesting Agency Remarks: Harris & Harris, Ltd. has increased its revenue collections from the estimated \$20 million in collections at the beginning of the contract to almost \$27 million to date, bringing an estimated \$900,000 per month in revenue to the State. The modification amount relates to this continued positive increase in collections for the remainder of the contract for an additional \$27 million in revenue collections.

It is estimated that Harris & Harris, Ltd. will obtain \$43.2 million in total revenue collections by the end of the four-year contract. Based upon the success of the contractor in secondary collection services, it is in the best interest of the State to modify the contract to continue these collections through the end of the contract.

Fund Source: 100% Special (Revenue Collections from Outside Agencies)

Appropriation Code: E00A0501

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 24

Contact: Cindy. Kollner 410-767-4715
Cindy.kollner@maryland.gov

9-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits (OPSB)/Employee Benefits Division

Contract ID: Pharmacy Benefits Plan Management Services and Purchasing Pool Management; ADPICS # F10B6400005

Contract Approved: DBM Item 2-S (4/26/2017)

Contractor: CaremarkPCS Health, LLC
Northbrook, IL

Contract Description: Provide pharmacy benefits management and prescription drug coverage for State of Maryland employees, retirees, satellite organization employees, direct pay enrollees, and their respective eligible dependents. The plan is self-funded by the State and is a group health plan administered as part of the State Employee and Retiree Health and Benefits Program. The Contract includes management of the Maryland Rx Program, a purchasing pool for pharmacy benefits for State Employee and Retiree Health and Welfare Benefits Program, eligible local government entities, and qualifying not-for-profit organizations in Maryland.

Modification Description: Add one year to Functional Area 2, the Employer Group Waiver Plan.

Original Contract Term: 1/1/2018 - 12/31/2020 (w/2 two-year renewal options)

Modification Term: 1/1/2020 – 12/31/2020

Original Contract Amount: \$1,102,686,976 (3 Years)

Modification Amount: \$ 204,619,773 (1 Year)

Prior Modifications/Options: \$0 [\$0: Mod #1: Administrative update for payment processing; DBM approval (2/13/2018); \$0: Mod #2: Revised reporting requirement response time and added MBE subcontractor; DBM approval (6/25/2018)]

Revised Total Contract Amount: \$1,307,306,749

Overall Percent +/- (This Mod): +18.56%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 5% / 0.5% of Administrative Fees

MBE/VSBE Compliance: 6% / 0.2%

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 25

9-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Requesting Agency Remarks: Request for approval to modify the contract to add one additional year to the Employer Group Waiver Plan (EGWP) for State retirees who would otherwise need to enroll in Medicare Part D. The EGWP portion, or Functional Area 2, of the Pharmacy Benefits Plan Management Services and Purchasing Pool Management Contract was scheduled to end December 31, 2019 after two contract years. This modification will add a third contract year to EGWP extending the plan through December 31, 2020, as required by recent legislative changes.

This modification is consistent with changes to State Personnel and Pensions Article Section 2-508 and 2-509 enacted by the Legislature through Senate Bill 946 enacted on May 25, 2019. Because of the Legislature's direction provided through this statutory change, the modification is considered to be in the best interests of the State.

This modification will continue the current EGWP program with no additional changes for one additional year at the pricing established for EGWP for the second year of the contract.

The Contractor is performing both Functional Area 1 and Functional Area 2 services to the Department's satisfaction.

Fund Source: 100% Reimbursable

Appropriation Code: F10A0245

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 26

Contact: Cindy Kollner 410-767-4715
Cindy.kollner@maryland.gov

10-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Employee Benefits Division

Contract ID: Health Plan Administration and Services; Integrated Health Model (IHM); ADPICS # F10B5400002

Contract Approved: DBM Item 4-S (8/13/2014)

Contractor: Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc.
Rockville, MD

Contract Description: Provide health benefits for eligible Participants of the State's Employee and Retiree Health and Welfare Benefits Program (the Program) beginning with the plan year effective January 1, 2015.

Modification Description: Add two, two-year option periods for Functional Area (FA) 3 - Integrated Health Model-Fully-Insured (IHM-FI) to align with FA 1 - Preferred Provider Organization-Self Funded (PPO-SF) and FA 2 - Exclusive Provider Organization-Self Funded (EPO-SF) employee medical benefits contracts.

Original Contract Term: 8/14/2014 – 12/31/2020

Modification Term: 10/1/2019 – 12/31/2020 (w/2 two-year renewal options)

Original Contract Amount: \$8,775,091,389 Est. (6 Years, PPO, EPO & IHM)

Modification Amount: \$0; however, if the renewal options are exercised the option amounts are as follows:

\$154,921,358 Est. (2 Years; Renewal Option #1)

\$154,921,358 Est. (2 Years: Renewal Option #2)

\$309,842,716 Est. Total (4 Years)

Prior Modifications/Options: None

Revised Total Contract Amount:

\$ 8,775,091,389 Est. (6 Years, Base Contract PPO, EPO & IHM)
\$ 3,579,330,034 Est. (2 Years, Renewal Option #1 for PPO, EPO & IHM)
\$ 3,992,643,948 Est. (2 Years, Renewal Option #2 for PPO, EPO & IHM)
\$16,347,065,371 Est. Total (10 Years)

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



10-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Overall Percent +/- (This Mod): +0%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 0.6% / 0.1% of Total Premiums Paid to Contractor

MBE/VSBE Compliance: 1.2% / 0.2%

Requesting Agency Remarks: Request for approval to modify the medical benefits contract with Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc. for FA 3 IHM-FI to add two, two-year renewal option periods for a potential expiration of December 31, 2024, if both two-year renewal option periods are exercised. This modification will align the potential contract term end date with the remaining Employee Benefits Division medical benefit contracts.

This modification is determined to be in the best interest of the State because it will allow the State to facilitate a successful transition between the current contractor and a future contractor, in keeping with BPW Advisory 1995-1 7a(2), by aligning the terms all of the Department's medical benefit contracts to allow for a unified re-procurement effort, which will benefit participation of the vendor community and alleviate the burden of responding to multiple procurements. Conducting a unified re-procurement will also promote administrative efficiencies and the opportunity for more competitive pricing for the State.

Services would remain the same under the modification, which would extend the Contract Year Six prices for each of the renewal option years.

Fund Source: Various

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 28

Contact: Cindy Kollner 410-767-4715
Cindy.kollner@maryland.gov

11-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Employee Benefits Division

Contract ID: SLEOLA Medical Plan Administration and Services (PPO, EPO, & POS)
ADPICS # F10B4400011

Contract Approved: DBM Item 5-S (8/13/2014)

Contractor: Carefirst of Maryland, Inc.
Baltimore, MD

Contract Description: Provide medical plan administration and services through a Preferred Provider Organization (PPO), an Exclusive Provider Organization (EPO) and Point of Services (POS) for the State Law Enforcement Officers Labor Alliance (SEOLA).

Modification Description: Add one year to base contract term and two, two-year renewal option periods.

Original Contract Term: 8/14/2014 – 12/31/2019

Modification Term: 10/1/2019 – 12/31/2020 (w/2 two-year renewal options)

Original Contract Amount: \$80,323,272 Est. Total (5 Years, 4 ½ Months)

Modification Amount: \$19,416,400 (1 Year); *and, if the renewal options are exercised the option amounts are as follows:*

\$38,832,801 Est. (2 Years; Renewal Option #1)
\$38,832,801 Est. (2 Years; Renewal Option #2)
\$77,665,602 Est. Total (4 Years)

Prior Modifications/Options: None

Revised Total Contract Amount: \$ 99,740,073 Est. (6 Years, 4 ½ Months; Base)
\$ 38,832,801 Est. (2 Years; Renewal Option #1)
\$ 38,832,801 Est. (2 Years; Renewal Option #2)
\$177,405,675 Est. Total (10 Years, 4 ½ Months)

Overall Percent +/- (This Mod): +24.17%

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 29

11-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 4% / 0.05% of Administrative Fees)

MBE/VSBE Compliance: 4.4% / 1%

Requesting Agency Remarks: Request for approval to modify the contract to add one year to the base term of the three SLEOLA contracts (EPO, PPO, and POS) and two, two-year option periods for a base term expiration of December 31, 2020, and a potential expiration of December 31, 2024, if both two-year renewal option periods are exercised. This modification will align the potential contract terms end date with the remaining Employee Benefit Division medical benefit contracts.

This modification is determined to be in the best interest of the State because it will allow State to facilitate a successful transition between the current contractor and a future contractor, in keeping with BPW Advisory 1995-1 7a(2), by aligning the terms all of the Department's medical benefit contracts to allow for a unified re-procurement effort, which will benefit participation of the vendor community and alleviate the burden of responding to multiple procurements. Conducting a unified re-procurement will also promote administrative efficiencies and the opportunity for more competitive pricing for the State.

Services would remain the same under the modification, which would extend the Contract Year Five prices for Contract Year Six and each of the renewal option years.

Fund Source: Various

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 30

Contact: *Sandy Johnson* 410-767-7408
sandy.johnson@maryland.gov

12-S-MOD. DEPARTMENT OF HUMAN SERVICES
Social Services Administration/Foster Care Maintenance Payments Program

Contract ID: Out-of-State Residential Child Care Services; SSA/OOS-17-024-A1; ADPICS # COI34495

Contract Approved: BPW Item 9-S (2/8/2017)

Contractor: Grafton School, Inc.
Winchester, VA

Contract Description: Five contracts to provide out-of-State Residential Child Care Service for youth diagnosed with developmental disabilities, and significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

Modification Description: Add two youth placements to the contract and correct the contract end date for the leap year.

Original Contract Term: 3/1/2017 – 2/28/2020 (w/2 one-year renewal options)

Modification Term: 9/19/2019 – 2/29/2020

Original Contract Amount: \$ 954,294

Modification Amount: \$ 281,302

Prior Modifications/Options: None

Revised Total Contract Amount: \$1,235,596

Overall Percent +/- (This Mod): +29.4%

Original Procurement Method: Sole Source

MBE Participation: None

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 31

12-S-MOD. DEPARTMENT OF HUMAN SERVICES (cont'd)

Requesting Agency Remarks: Request for approval to modify the contract to add two youth placements and correct the term by one day to cover the leap year. Grafton School provides residential child care services for youth diagnosed with developmental disabilities, significant behavioral, emotional and medical challenges.

The Maryland State Department of Education (MSDE) is the State Agency responsible for setting rates for this facility that serves Maryland youth. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work. COMAR 14.31.04 sets forth the guidelines for placement of Maryland youth. Rates are set for facilities that provide private residential and nonpublic education services to youth aligned with the specific needs of the placed youth.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. MSDE publishes the Cost Approval Process for Residential Child Care Providers and Individual Placements annually. The proposed price for this Modification has been determined to be fair and reasonable

Fund Source: 80% General; 20% Federal (Title 1V-E, Foster Care)

Appropriation Code: N00G0001

Resident Business: No

MD Tax Clearance: 19-1411-0100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 32

Contact: Debbie Pecora 410-339-5836
Debbie.Pecora1@maryland.gov

13-S-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Division of Parole and Probation

Contract ID: Drug Testing; Q00B8400020; ADPICS # COI33478

Contract Approved: DBM Item 6-S (8/16/2017)

Contractor: Redwood Toxicology Laboratory, Inc.
Santa Rosa, CA

Contract Description: Provide a comprehensive drug testing program for the Division of Correction, Division of Parole and Probation, Pretrial Release Services Program and Division of Pretrial Detention.

Modification Description: Extend current contract to allow time for Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) to complete the procurement for a new contract.

Original Contract Term: 1/1/2018 – 9/30/2019

Modification Term: 10/1/2019 – 9/30/2020

Original Contract Amount: \$1,116,675 (1 Year, 9 Months)

Modification Amount: \$724,900 (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$1,841,575

Overall Percent +/- (This Mod): +64%

Original Procurement Method: Intergovernmental Cooperative Purchasing Agreement

MBE/VSBE Participation: 2% / 0%

MBE/VSBE Compliance: 3% / 0%

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 33

13-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Requesting Agency Remarks: The Department of Public Safety and Correctional Services has a contract with Redwood Toxicology Laboratory, Inc. to provide drug testing services to various Divisions within the Department. MMCAP is currently evaluating proposals obtained through a Request for Proposals for a new drug testing services contract. Because the procurement is still underway and the new contract award will not be complete prior to the contract's expiration date, MMCAP has extended its contract with Redwood Toxicology Laboratory, Inc. by one year. Therefore, it is in the best interest of the State to extend the contract for the Department to continue these advantageously priced drug testing services until the new contract award has been made.

Redwood Toxicology Laboratory, Inc. has provided a successful comprehensive drug testing program to the Department over the past 19 months that includes a variety of drug testing technology, rapid oral fluid testing, rapid urine testing, laboratory urine testing, laboratory confirmation of rapid tests, and laboratory urine testing for synthetic cannabinoids. In addition, all testing supplies and a multi-purpose web-based platform has allowed for easy access and tracking of test results. This new drug testing program has incorporated a wider range of substances to reflect the changing trends in drug use by the Department's offender population.

Fund Source: 100% General

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 34

Contact: Jonathan Martin 410-260-7280
jonathan.martin1@maryland.gov

14-GM. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Budget Analysis (OBA)

Request Amount: \$400,000 FY2019 Total (see page 36B)

Description: Request to approve a proposed reimbursable fund budget amendment for the month of August FY2019. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

Fund Source: 100% Reimbursement

Appropriation Code: See page 36B

Requesting Agency Remarks: The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for August FY2019. The following page shows the reimbursable fund amendment and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
 Department of Budget and Management
ACTION AGENDA
 September 4, 2019



DBM 35

14-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
19R-079	K00A05.10 Department of Natural Resources, Land Acquisition and Planning, Outdoor Recreation Land Load	U10B00 Maryland Environmental Services	\$400,000	Funding is provided by the Maryland Environmental Service's awarded agreement for Bloede Dam removal expenditures. This appropriation is needed in order to be reimbursed for the FY19 portion of expenditures related to this agreement.
FY 2019 August Proposed Reimbursable Amendment Total			\$400,000	

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019



DBM 36

Contact: Eric Hartwig (410)767-3904
ehartwig@mdot.maryland.gov

15-GM.

MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Description: Pursuant to State Government Article §§ 12-404 and 12-501, MDOT Maryland Transit Administration and the Office of the Attorney General request approval for the payment of \$100,000 in full settlement of all claims for damages, attorney's fees, and injunctive relief in connection with Office of Administrative Hearings Case No. THRS-MTA-01-19-02993 and potential future litigation.

Amount: \$100,000

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Chrys Wilson and Hansel Law, P.C. in the amount of \$100,000, which shall reference Case No. THRS-MTA-01-19-02993, Office of Administrative Hearings. The check should be mailed to Eric S. Hartwig, Assistant Attorney General, Office of the Attorney General, Maryland Transit Administration, 6 Saint Paul Street, Suite 1200, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

Fund Source: Agency Funds

Appropriation Code: PCA 9510, AOBJ 0229

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019

Supplemental



Contact: Cindy Kollner 410-767-4716
Cindy.kollner@maryland.gov

16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Employee Benefits Division

Contract ID: Dental Plan Administration and Insurance Services; F10B3400005; ADPICS #COI36625

Contract Approved: DBM Item 6-S (8/13/2014)

Contractors: *Functional Area (FA) 1 – DHMO-FI:*
Delta Dental of Pennsylvania
Mechanicsburg, PA

Functional Area (FA) 3 – DPPO-SF:
United Concordia Companies, Inc. (UCCI)
Harrisburg, PA
(Local office in Hunt Valley, MD)

Contract Description: Provide Dental Plan Administration and Insurance Services for State of Maryland employees, satellite employees, direct pay employees, retirees, and eligible dependents as part of the State of Maryland Employee and Retiree Health and Welfare Benefits Program. Awards are requested for one Dental Health Maintenance Organization fully-insured (DHMO-FI) plan and one Dental Preferred Provider Organization self-funded (DPPO-SF) plan.

Modification Description: Increase the spending authorization based upon a shift in enrollment from the DHMO plan to the DPPO plan and an increase in overall enrollment from CY2015 to CY2019.

Original Contract Term: 8/14/2014 – 12/31/2019

Modification Term: 9/5/2019 – 12/31/2019

Original Contract Amount: \$228,726,137 Est. Total (5 Years, 4 ½ Months)

Modification Amount: \$37,000,000 (4 Months)

Prior Modifications/Options: \$0 [Mod #1: \$0: Administrative updates for Performance Guarantees: 1/1/2016 – 12/31/2019: Approved by DBM; Mod #2: \$0: Administrative updates for one contractor MBEs: 7/28/2019 – 12/31/2019: Approved by DBM]

Revised Total Contract Amount: \$265,726,137

Supplement B
Department of Budget and Management
ACTION AGENDA
September 4, 2019

Supplemental



16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Overall Percent +/- (This Mod): +13.12%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: FA 1: 0.5% / 0.05% of premiums;
FA 3: 5.0% / 0.5% of administrative fees

MBE/VSBE Compliance: FA 1: 1.2% / 0.16%
FA 3: 9.2% / 1.3%

Requesting Agency Remarks: This modification will provide additional spending authorization for this contract to cover changes in enrollment that were not anticipated or projected when the contract was awarded through the end of the contract term. There was a significant shift in enrollment from the DHMO plan (\$23 per member) to the more costly DPPO plan (\$42 per member). Additionally, enrollment overall grew by approximately 8,000 lives from CY2015 to CY2019.

This modification is in the best interest of the State to continue to provide dental plan administration and insurance services as part of the State's Employee and Retiree health and Welfare Benefits Program through the remainder of the contract benefit year, CY2019. The contractors have provided services in accordance with the contract in a satisfactory manner. The new contract awards for CY2020 dental benefits are recommended for award on this agenda (See DBM Item 1-S).

Fund Source: Various

Appropriation Code: Various

Resident Business: Yes for UCCI; No for Delta Dental

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

**1-AE. UNIVERSITY OF MARYLAND, BALTIMORE for
TOWSON UNIVERSITY
*College of Health Professions***

Contract ID: Design Services for the College of Health Professions, RFP #19-023 AE-ML

Recommendation: Award A/E design services contract for the Towson University College of Health Professions to Perkins + Will Inc.

Project: The project is to design a new College of Health Professions Building that will consolidate the Dean's Office and all Health Professions' departments and units. The facility will house the undergraduate and graduate programs of the College of Health Professions' School of Nursing (presently Department of Nursing); Department of Audiology, Speech-Language Pathology, Department of Health Science, Department of Interprofessional Health Studies, Department of Occupational Therapy and Occupational Science Department, portions of the Department of Kinesiology, and collaborative programs. Currently the programs have insufficient space for present and future enrollment and growth.

Contract Description: Professional design services for all design phases including concept/program verification, schematic design, design development, construction documents, bidding and negotiation, construction administration and post construction.

Procurement Method: USM Policies and Procedures for Architect/Engineer Procurements

Proposals:

	Ranking
Perkins + Will Inc. in association with JMT Architecture Washington, DC	1
Hord Coplan Macht in association with CO Architects Baltimore, MD	2
Ayers Saint Gross Baltimore, MD	3
EYP Architecture and Engineering Washington, DC	4

Award: Perkins + Will Inc., Washington, DC

Amount: \$13,715,418

**1-AE. UNIVERSITY OF MARYLAND, BALTIMORE *for*
TOWSON UNIVERSITY (*cont'd*)
*College of Health Professions***

Term: 24 months from issuance of design notice to proceed:
39 months from issuance of construction notice to proceed

MBE Participation: 30%
subgoals: 6% African-American Owned
2% Hispanic-American Owned
9% Women Owned

Performance Security: None

Requesting Institution Remarks: Thirteen firms responded to the solicitation advertised in *eMaryland Marketplace* and on the UMB Procurement Services eBid Board. The qualification committee shortlisted four firms as most qualified to provide the services based upon the technical proposals. Oral presentations were conducted with the four firms and the committee recommended Perkins + Will Inc. as the most qualified firm.

The fee was the result of a negotiated agreement. The A/E selection process, inclusive of the fee negotiations, was approved by the University's Executive Review Group, which includes a public member.

The contract will be issued initially for the concept/program verification through schematic design phases (\$2,838,241) and modified later to include design development through post construction phases as funding becomes available. The award amount includes all phases of design. The University is requesting the full contract award amount, with the understanding that the firm will be authorized only to perform design work not to exceed the available funding and will return to the Board to authorize the remaining \$10,877,177 when funds become available.

Opportunities for environmental sustainability will be identified and explored throughout the design and into construction by the University and the design firm.

Fund Source: MCCBL 2019: *Provide funds to begin design of a new building for the College of Health Professions.* Item 310 \$2,838,241

Resident Business: Yes **MD Tax Clearance:** 19-2234-0101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

2-C-BP. **UNIVERSITY OF MARYLAND, COLLEGE PARK *for*
UNIVERSITY SYSTEM OF MARYLAND at SOUTHERN MARYLAND**
Third Classroom and Engineering Building
Bid Package 1 of 2

Contract ID: Construction Management at Risk Services for
Third Classroom and Engineering Building
Project No. 14-655-617-00, Contract No. 45615

Recommendation: Award construction Bid Package 1

Contractor: Whiting-Turner Contracting Company, Greenbelt, MD

Prior Approval: USM Item 2-C (4/5/17) (preconstruction services)

Project: A third classroom and engineering building will be constructed at The University of Maryland at Southern Maryland (formerly the Southern Maryland Higher Education Center). This 84,388 GSF building will house instructional engineering research and robotic laboratories, collaborative classrooms, offices, and conference rooms. The building will support the advancement of partnership-based research, technology commercialization, and grant funding revenue opportunities in the field of Unmanned Autonomous Systems; provide new and expanded undergraduate and graduate education programs, including mechanical and electrical engineering, to meet the student demand for educational programs in the Tri-County Region; and create economic development activities and opportunities in the region and the State.

The University anticipates the final value of the construction contract will be \$70 million. When preconstruction services were approved in 2017, the projected final value of the construction contract was \$63 million. The 2018 General Assembly deferred the project for one year resulting in half the cost increase. The remaining increased cost results from spikes in the cost of industry trades including masonry, drywall, metals, and electrical (likely dues to a shortage of trade workers).

The University estimates the overall project cost at \$86 million.

This Bid Package Description: Bid Package 1 consists of site work (earthwork, site demolition, and site utilities); structural work (concrete and steel); temporary electrical work; and associated inspection and testing.

Contract Term: 4/6/17 – 10/5/23 including warranty period

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
UNIVERSITY SYSTEM OF MARYLAND at SOUTHERN MD (cont'd)**
Third Classroom and Engineering Building
Bid Package 1 of 2

This Bid Package 1 Amount: \$ 9,754,364

Original Contract Amount: \$ 195,000 (pre-construction services)

USM Prior Amounts: \$ 194,024

Revised Contract Amount: \$10,143,388

Funding: MCCBL 2019: *Provide funds to design a third academic building on the Southern Maryland Higher Education Center campus. Item 19-317* \$6,953,000
Academic Revenue Bonds \$2,801,364

MBE Participation Goal: 20%
subgoal: 7% African American

Performance Security: Equal to contract amount

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for preconstruction services early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first bid package and is for the mobilization and trade work needed to initiate construction. One additional bid package is anticipated for the balance of the work.

The design of the project complies with the Maryland State High Performance Green Building Program and will achieve a LEED Silver rating. The project includes the following sustainable features: high efficiency HVAC system, energy efficient LED lighting, water-saving plumbing fixtures, low VOC emitting materials, reflective roofing, high R-value building envelope, and exterior shading panels.

Resident Business: Yes

MD Tax Clearance: 19-2377-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

3 -C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
On-Call Mechanical Contracting Services

Contract ID: On-Call Mechanical Contracting Services for Bid #88276 AA

Contract Approved: USM Item 2-C (9/7/2016) (initial term)
USM Item 1-C-OPT (9/6/2017) (first renewal)
USM Item 1-C-OPT (9/5/2018) (second renewal)

Contractors: Emjay Engineering & Construction Co., Inc., Baltimore, MD
Maryland Mechanical Systems, Inc., Baltimore, MD
Denver-Elek, Inc., Essex, MD

Contract Description: Labor, materials, equipment and supervision for mechanical construction projects on an on-call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

Option Description: Exercise third renewal option

Original Contract Term: 09/21/2016 – 09/20/2017 (w/four 1-year renewal options)

Renewal Term: 09/21/2019 – 09/20/2020

Original Contract Amount: \$3,000,000 (initial term)

Option Amount: \$3,000,000

Original Procurement Method: Multi-Step Bid

MBE Participation: 10% for task orders under \$25,000
15% for task orders greater than \$25,000

MBE Compliance: 24.9% on task orders over \$25,000

Performance Security: 100% performance bond for projects \$100,000 or greater

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



3 -C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
On-Call Mechanical Contracting Services

Requesting Institution Remarks: Renewal is recommended for all three firms based on satisfactory performance. As projects arise, the University competes each project greater than \$25,000 among the three awarded on-call mechanical contracting firms. The University may elect to rotate among the selected on-call contractors for projects that are under \$25,000. These firms must use a fixed hourly rate as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up when bidding. Hourly rates may increase in the option terms based upon minimum wage increases or increases in the Consumer Price Index. The percentage markup for material, subcontractors, and equipment rental is the same in the renewal terms.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Emjay Engineering & Construction	19-2229-1111	
Maryland Mechanical Systems, Inc.	19-2230-1111	Yes
Denver-Elek, Inc.	19-2231-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

4-C. UNIVERSITY OF MARYLAND, BALTIMORE
UMB Campus Electrical Distribution Upgrade Phase 1A

Contract ID: UMB Campus Electrical Distribution Upgrade
IFB #17-317RPS

Project: Install underground ductbank, including excavating and restoring two areas:

- Portions of ductbank from BGE Paca Street substation along Martin Luther King Jr. Blvd. to manhole outside UMB Recycling Center on Saratoga Street. Ductbank will connect to Baltimore City-owned manholes carrying BGE feeders; and
- Ductbank crossing and manhole at Baltimore Street, including building connections to HSF-1, MSTF, Howard Hall.

This is Phase 1A of the total project valued at \$74.92 million.

Contract Description: Labor, materials, equipment, supplies, supervision, subcontracting and other resources to build ductbank for future BGE and Campus 13kV feeders to and from future North Electric Station at University of Maryland, Baltimore.

Procurement Method: Competitive Sealed Bids

Bids:

<i>Bidder</i>	<i>Price</i>
Stella May Contracting, Inc., Edgewood, MD	\$1,789,076
Pipeway Energy Construction, Inc., Baltimore, MD	\$1,855,000
Ligon & Ligon, Inc., Baltimore, MD	\$2,475,000
Dixie Construction Company. Inc., Churchville, MD	\$2,859,523

Award: Stella May Contracting, Inc., Edgewood, MD

Amount: \$1,789,076

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



4-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
UMB Campus Electrical Distribution Upgrade Phase 1A

Term: 8 months from notice to proceed

MBE Participation: 15%
sub-goals: 7% African American
4% Asian American

Performance Security: 100% performance bond

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Marketplace*, the University's eBid Board, and distributed to the Office of Minority Affairs and to MBE associations. Four bids were received. Award is recommended to Stella May Contracting, Inc. as the low responsive and responsible bidder.

An Erosion and Sediment Control Manager will be assigned to this project at all times to help maximize environmental sustainability.

Fund Source:
MCCBL 2016: *Construct the UMB Central Electric Substation and Electrical Infrastructure Upgrades*. Item 167 \$1,000,000

MCCBL 2018: *Construct the UMB Central Electric Substation and Electrical Infrastructure Upgrades*. Item 233 \$660,000

MCCBL 2019: *Construct the UMB Central Electric Substation and Electrical Infrastructure Upgrades*. Item 304 \$129,076

Resident Businesses: Yes

MD Tax Clearance: 19-2345-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
September 4, 2019



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

5-RP.

UNIVERSITY OF MARYLAND, COLLEGE PARK
Real Property Acquisition

Recommendation: That the Board of Public Works approve the University of Maryland, College Park acquiring in fee simple three unimproved parcels, totaling 8.13 acres, near the University Boulevard entrance to campus.

Properties: Three College Park, Prince George's County locations:

- (1) 8920 Azalea Lane
- (2) 8930 Azalea Lane
- (3) 3801 University Boulevard

Seller: Owner Entity Fund II, LLC

Buyer: State of Maryland for the use of the University System of Maryland on behalf of its Constituent Institution the University of Maryland, College Park

Appraisals: \$2,970,000 Merit Real Estate Solutions, Inc.
\$3,500,000 Newmark Knight Frank

Price: \$3,250,000 plus demolition costs*

Fund Source: Unrestricted University Funds

Requesting Institution Remarks:

The three contiguous parcels are adjacent to campus, strategically located next to the University Boulevard campus entrance.

*The parcels are currently improved with one single family home and the deteriorated remains of two other former residences. Before closing this transaction, the seller will hire a competitively-bid contractor to demolish the three structures. The University will add to the purchase price the amount the seller pays to demolish the improvements.

USM Board of Regents: Approved June 21, 2019

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Matthew Dryer (410) 697-9687
Matthew.Dryer@Maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

1-GM.

DEPARTMENT OF INFORMATION TECHNOLOGY
MIEMSS Resource Sharing Agreement

Recommendation: That the Board of Public Works approve the State entering into a resource sharing agreement for space on a Maryland Institute for Emergency Medical Services Systems tower.

Authority: § 3A-307, State Finance & Procurement Article, Annotated Code of MD

Award: Sprint d/b/a APC Realty and Equipment Company, LLC

Term: 9/4/2019 – 9/3/2029 (10-year base with four 5-year renewal options)
9/4/2029 – 9/3/2034 (Option 1)
9/4/2034 – 9/3/2039 (Option 2)
9/4/2044 – 9/3/2049 (Option 3)
9/4/2054 – 9/3/2059 (Option 4)

Amount: \$ 564,650 (10-year base)
\$ 339,119 (first 5-year option)
\$ 383,682 (second 5-year option)
\$ 434,101 (third 5-year option)
\$ 491,145 (fourth 5-year option)
\$ 2,212,697

Location: Maryland Institute for Emergency Medical Services Systems
Germantown, Montgomery County

Remarks: The benefit to the State is to continue to receive lease compensation for tower space in support of telecommunications antennas in Germantown, Montgomery County.

Because the value of the lease is more than \$100,000, this transaction was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

Fund Source: Revenue Generating- MITDP

MD Tax Clearance:

19-2300-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Marc Nicole (410) 260-7042
Marc.Nicole@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

2-IT-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Enterprise Budget System Replacement

Contract ID: Enterprise Budget System Replacement
2016-DoIT-FY16-24;
ADPICS BPO No.: F50B7400013, COH85015

Contract Approved: DoIT Item 1-IT (9/7/2016)

Contractor: Performa Software USA, Reston, VA

Contract Description: Commercial budgeting software package to support creation, analysis, publication, and maintenance of operating budgets for all State agencies.

Option Description: Exercise first renewal option

Modification Description: Add four full-time equivalents to provide maintenance support

Original Contract Term: 10/1/2016 – 9/30/2019 (3-year base w/ two 2-year options)
10/1/2019 – 9/30/2021 (option 1)
10/1/2021 – 9/30/2023 (option 2)

Option/Mod Term: 10/1/2019 – 9/30/2021 (option 1)

Original Amount: \$8,496,911 (base)

This Option 1 Amount: \$1,026,863

This Modification Amount: \$2,994,792

Prior Modifications: \$2,596,511 DoIT Item 1-IT-MOD (2/21/2018)

Revised Total Contract Amount: \$15,115,077

Percent +/- (This Mod): +47.33%

Overall Percent+/-: +78%

Original Procurement Method: Competitive Sealed Proposals

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



2-IT-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)
Enterprise Budget System Replacement

MBE Participation: 10.2% **MBE Compliance:** 13.55%

VSBE Participation: 1.1% **VSBE Compliance:** 0.4%

Remarks: DBM has replaced HOBO, its Hands on Budget Office system in use since 1988, with BARS, the Budget and Reporting System. DBM used BARS for the FY19 budget cycle and all agencies will have access for the FY20 cycle. The system has about 350 users.

Adjustments to internal processes and external interfaces (for example., the Statewide Personnel Management System (SPMS) and the Financial Management Information System (FMIS) require continual maintenance.

DBM seeks to exercise the first option year after the successful three-year base term. DBM seeks also to modify the contract to add four full-time equivalents to provide maintenance support and accounts for approximately \$1,000,000 of the modification amount for each year.

The project team is monitoring performance of the VSBE goal which is not currently being met; contractor is exceeding the MBE.

Fund Source: General (MITDPF)

Appropriation Code: F50B0406

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019

Revised



Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

3-IT-OPT. DEPARTMENT OF HUMAN SERVICES
Child Support Administration

Contract ID: Maryland State Directory of New Hires
CSEA/SDNH/14-001-A4
ADPICS BPO No.: N00B7400193, COI33753

Contract Approved: DoIT Item 6-IT (11/6/2013)

Contractor: MAXIMUS, Human Services, Inc., Reston, VA

Contract Description: (1) Operate and maintain the Maryland State Directory of New Hires, an automated system for collecting, storing and extracting employer-reported information on new hires as mandated by federal law; and (2) provide outreach to employers who fail to report and induce them to comply.

Option Description: Exercise three-month option to allow time to complete competitive procurement for new contract and to allow for transition of services, if necessary.

Original Contract Term: 11/17/2013 – 12/16/2016 (w/two 1-year options)
12/17/2016 – 12/16/2017 (option 1)
12/17/2017 – 12/16/2018 (option 2)

Extension Term: 12/17/2018 – 9/16/2019 (9 months) DoIT Item 1-IT-Mod (11/14/2018)

This Option Term: 9/17/2019 – 12/16/2019 (3 months)

Original Contract Amount: \$ 925,073 (base term)
This Option Amount: \$ 108,746 (3 months)

Prior Amounts:	\$ 322,146 (first option)	DoIT Item 3-IT-OPT (12/7/2016)
	\$ 328,677 (second option)	DoIT Item 2-IT-MOD (11/1/2017)
	\$ 29,598 (modification)	DoIT Item 2-IT-MOD (11/1/2017)
	<u>\$ 335,299</u> (extend contract)	DoIT Item 1-IT-Mod (11/14/18)
	\$1,015,720	

Revised Total Contract Amount: \$2,049,539

Revised

3-IT-OPT. DEPARTMENT OF HUMAN SERVICES (cont'd)
Child Support Administration

Percent +/- (This Modification) +11.76%
Overall Percent +/-: +121%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 35.6% **MBE Compliance:** 27.4%

Remarks: DHS seeks to exercise the three-month option to allow time to complete the competitive procurement and to allow for any transition of services. Federal law requires the operation of New Hire services. See 42 U.S. Code § 53a *State Directory of New Hires*. The State Directory of New Hires requires employers to report information on newly hired or rehired employees. DHS's contractor must operate and maintain an automated system for collecting, storing, and extracting information on new hires to meet State and federal laws and regulations. The contractor also reaches out to employers who fail to report and induces them to comply.

Directory information is used to enforce wage liens against non-custodial parents and helps detect fraudulent receipt of unemployment insurance benefits. Data files from the New Hire Directory are provided electronically to DHS, the Maryland Department of Labor, and the federal Office of Child Support.

DHS has noticed a steady increase in monthly invoices because of an increase in employers reporting increasing the number of records, being processed by the contractor.

It is in the best interest of Maryland to continue contractor's services while completing the new procurement as the incumbent's delivery of services is timely and complete.

State Directory of New Hires 2018 highlights include:

- Processed 1,515,297 new hire records, a 7.5% increase over 2017. Continued increase from in three years is due to a steady unemployment rate in Maryland and consistent outreach with mailings and phone calls educating new and existing employers.
- The electronic reporting rate was 95.2% in 2018, an increase from a 94.5% electronic rate in 2017. Between 2012 and 2018 the electronic reporting rate jumped from 89.4% to 95.2%.
- 222,945 employers reported in 2018, a 21% over the previous six-year annual average of 184,008 employers reporting annually.

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019

Revised



3-IT-OPT. DEPARTMENT OF HUMAN SERVICES (cont'd)
Child Support Administration

Remarks: (cont'd)

State Directory of New Hires 2018 highlights include (cont'd):

- 7,451 new employers reported new hires in 2018, a 5% increase over the 7,106 new employers who reported new hires in 2017.
- 6,886 proactive compliance notices were sent by email. 4,887 employers responded, a response rate of 71%.
- 23,671 noncompliance notices were sent in 2018.

MBE Compliance: Maximus's plan to achieve the MBE subcontract goal was based in part on using a subcontractor for a work category that DHS never implemented. As a result, Maximus has not reached the original 36.4% MBE goal, but has achieved 27.4% participation overall.

Fund Source: 100% Special (Title IV-D) **Appropriation Code:** N00H0008

Resident Business: Yes (Local Office in Baltimore City)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Michael Leahy (410) 697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Consulting and Technical Services Plus (CATS+)
ADPICS BPO No.: 060B2490023

Contract Approved: DoIT Item 3-IT (4/3/2013)

Contract Description: Multiple-award, indefinite-quantity, task order-based Master Contract to provide Statewide Information Technology technical and consulting services in 17 functional areas.

Modification Description: Add six master contractors

Contractors: See page 9D

Original Contract Term: 4/22/2013 – 4/21/2028 (15 years)

Note: On an ongoing basis, DoIT allows new vendors to submit offers to be added as Master Contractors and allows existing Master Contractors to add functional areas.

Original Contract Amount: \$150 million

Prior Modifications/Options: \$ 60 million (DoIT Item 7-IT-MOD [8/17/2016])
\$240 million (DoIT Item 1-IT-MOD [1/25/2017])
\$300 million (DoIT Item 4-IT-MOD [3/20/2019])

Total Contract Amount: \$750 million

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20% **MBE Compliance:** 18%

Remarks: DoIT seeks to add six new vendors to the CATS+ Master Contract.

DoIT received 186 proposals during this expansion window. Of the six recommended offerors: four are Maryland businesses, one is a small business, and one is an MBE.

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
CATS+

Remarks: (cont'd)

This Master Contract comprises the following functional areas:

- (1) Enterprise Service Provider
- (2) Web and Internet Services
- (3) Electronic Document Management
- (4) Geographical Information Systems
- (5) Software Engineering
- (6) Systems/Facilities Management and Maintenance
- (7) Information System Security
- (8) Application Service Provider
- (9) IT and Telecommunications Financial and Auditing Consulting Services
- (10) IT Management Consulting Services
- (11) Business Process Consulting Services
- (12) Tower Site Preparation
- (13) Tower Installation
- (14) Tower Equipment Installation and Services
- (15) Electronic Benefits Transfer
- (16) Media and Training Center Support
- (17) Documentation/Technical Writing

DoIT expects to return to the Board to add new master contractors being considered under the current expansion window.

Fund Source: Various

#	Contractor	State	Resident Business	MBE	SBR	VSBE	MD Tax Clearance
1	Aquil Systems Inc.	MD	Y				19-1983-0111
2	Avid Systems LLC	DC					19-2253-1110
3	Legato, LLC	MD	Y		X		19-2083-0111
4	NGEN	MD	Y	X			19-2395-1111
5	NuvTech, LLC	MD	Y				19-2390-0000
6	PCC Technology	CT	Y				19-2333-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Jo Ann McCumber (410) 865-2781
jmccumber@mdot.maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

5-IT-OPT. DEPARTMENT OF TRANSPORTATION
Office of Transportation Technology Services

Contract ID: Electronic Payroll Time Entry System
MDOT – 16-003
ADPICS BPO No.: J01B6400009, COI25746

Contract Approved: DoIT Item 6-IT (9/16/2015)

Contractor: Carbonado Technologies, Inc. (formerly Vecna Technologies, Inc.)
Greenbelt, MD

Contract Description: Provide on-going system maintenance and software licensing for the MDOT Enterprise Electronic Time Entry System (mTrack).

Modification Description: Exercise second of two options

Original Contract Term: 10/20/2015 – 10/19/2018 (3-year base w/ two 1-year options)

Option Term: 10/20/2019 – 10/19/2020

Original Amount: \$1,282,389 (base)

Option Amount: \$343,914

Prior Modifications/Options:	\$343,914	Exercise first option	DoIT Item 5-IT-OPT (9/5/18)
	\$ 23,400	Enhancements	MDOT-approved (4/30/19)
	<u>\$ 6,300</u>	Enhancements	MDOT-approved (6/6/19)
	\$373,614		

Total Contract Amount: \$1,999,917

Percent +/- (This Mod): +27% **Overall Percent +/-:** +56%

Original Procurement Method: Sole Source

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



5-IT-OPT. DEPARTMENT OF TRANSPORTATION (cont'd)
Office of Transportation Technology Services

Remarks: Since 2005, Carbonado Technologies Inc. (fka Vecna Technologies, Inc.) has provided information technology services, including software licenses, for: design, construction, system maintenance, and enhancements of the MDOT Enterprise Electronic Payroll Time Entry System (mTrack). The time entry system has been updated periodically since its implementation to ensure it is current and continues to meet MDOT requirements. The system has produced significant benefits such as: tighter internal control of employee time; more accurate time keeping and instant leave balances; and the ability to accurately track labor-hours for specific projects. Electronic time entry has created efficiencies by eliminating paper documents and courier services, as well as reducing cost-accounting errors. The system interfaces with the MDOT employee management information system and other financial systems such as Financial Management Information System and the MDTA Solomon system.

This system runs on a proprietary software product owned by Carbonado Technologies Inc. The provider continues to perform maintenance and support with no increase to the annual software licensing and monthly maintenance fee.

Fund Source: Special Funds (Transportation Trust Fund)

Approp. Code: J01E0001

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Jada Wright (410) 545-0330
Jwright18@sha.state.md.us
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

6-IT. MARYLAND DEPARTMENT OF TRANSPORTATION
State Highway Administration

Contract ID: StreetLight Insight Regional Subscription
Baltimore County Region
ADPICS BPO No.: J02P9400028

Contract Description: Online, cloud-based software platform to collect and analyze transportation data created on mobile devices.

Award: StreetLight Data, Inc., San Francisco, CA

Term: 9/19/2019* – 9/18/2020 (one year)
**or earlier upon Board approval*

Amount: \$236,137

Procurement Method: Sole Source

MBE Participation: None

Incumbent: StreetLight Data, Inc.

Remarks: StreetLight Insight is a cloud-based Software-as-a-Service analytics platform of transportation big data capable of generating car and truck origin-destination and average daily traffic for all roadways within a region. StreetLight Insight helps with the increasing demand for transportation-related data across multiple days throughout the week, seasons, and during incident or work zone planning.

StreetLight Insight does not receive or collect Personally Identifiable Information, nor is the tool capable of tracking individuals. The company strictly adheres to the Network Advertising Initiative (NAI) 2018 Code of Conduct; its data providers are NAI members.

As part of a strategic initiative, the MDOT State Highway Administration earlier initiated a smaller pilot on the Eastern Shore. This demonstration enabled MDOT SHA to evaluate the benefits of the tool and fully understand its capabilities before purchasing Statewide data. Within three months of implementing the pilot, the tool provided answers to multiple origin-destination questions and is lining up to support future initiatives on the Eastern Shore.

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



6-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)
State Highway Administration

Remarks: (cont'd)

This procurement will allow MDOT SHA to extend those abilities to the Baltimore County region and support the Governor's Traffic Relief Plan for the I-695 at I-70 interchange and I-695 Transportation Systems Management and Operations projects.

Alternative transportation big data competitors of this tool have failed to meet the needs of future transportation planning. No other vendor provides the combination of 365 day-to-day data to evaluate incident detours, 24 hour-to-hour data to evaluate peak congestion diversions, and a platform allowing MDOT SHA to pull data already processed by an outside vendor, rather than be the owner of potentially private sensitive information.

By providing an online platform, StreetLight InSight allows for faster and efficient processing of data, facilitating MDOT SHA's Customer Service initiative. The ability to generate outputs for any roadway at any time or day significantly enhances MDOT SHA's response time and proactive use of technology for project planning, work zone impacts, and detour analysis, while ensuring the safety of field technicians.

There are no sub-contracting opportunities available.

Fund Source: 100% Federal

Approp. Code: BA006B21

Resident Business: No

MD Tax Clearance: 19-0626-0110

This Item was withdrawn as DoIT Item 7-IT from the 5/8/2019 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Contact: Jessica Papaleonti (410)260-7164
jpapaleonti@treasurer.state.md.us
Carla Thompson (410)697-9667
Carla.thompson@maryland.gov

7-IT-MOD. STATE TREASURER'S OFFICE

Contract ID: Microsoft Dynamic Enterprise 365 Implementation and IT Support
ADPICS BPO No.: E20B8400002
ADPICS CO No.: COI34285

Contract Approved: DoIT Item 4-IT (09/05/2018)

Contractor: A&T Systems, Inc., Silver Spring

Contract Description: Provide staffing to include programmers, developers, network engineers and technical writer support to design, develop, and implement State Treasurer's Office new financial and insurance management systems using Microsoft Dynamics 365; assist with i5/AS400 programming related to the State's master depository account conversion.

Option Description: Exercise first of four 1-year renewal options.

Modification Description:

- Extend additional i5/AS400 programmer to assist with Statewide master depository conversion. Position needed through year end due to delay in conversion process related to establishing file interfaces between bank and STO legacy system, coupled with challenges on behalf of the conversion team to complete requirements assessments for the State agencies impacted and finding solutions to meet their depository needs. When conversion complete, files will be transmitted in tandem between existing i5/AS400 system and new D365 system until new system is fully validated.
- Add position for senior network engineer to provide .ASP development support to architect the solution to automate the reconciliation process for the Statewide depository and disbursement transactions that will interface with the D365 financial system.
- Increase project hours to meet timeline to complete phase 1 implementation by 12/31/19.

Original Contract Term: 9/5/2018 – 9/4/2019 (w/four 1-year renewal options)

Option Term: 9/5/2019 – 9/4/2020 (first option)

Original Contract Amount:

	Annual Fee
Year 1 (implementation)	\$ 3,050,820
Year 2 (post-implementation)	\$ 705,812
Year 3 (post-implementation)	\$ 719,948
Year 4 (post-implementation)	\$ 734,312
Year 5 (post-implementation)	\$ 749,018
Total	\$ 5,959,910

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



7-IT-MOD. STATE TREASURER'S OFFICE (cont'd)

Prior Modification Amount: DoIT Item 9-IT-MOD (6/5/2019)

Year 1 (implementation)	\$ 466,867
Year 2 (implementation and post-implementation)	\$ 842,080
Year 3 -5 (post-implementation)	\$ 0
Total	\$ 1,308,947

This (Year 2) Modification Amount: \$ 628,242

This Option 1 (Year 2) Original Amount: \$ 705,812

Prior (Year 2) Modification Amount: \$ 842,080

This (Year 2) Total Amount: \$ 2,176,134

Revised Total Contract Amount: \$ 7,897,099

Percent +/- (This Modification): +41%

Overall Percent +/-: +9%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20% in Year 1; 10% in Years 2-5.

MBE Compliance: 31%

Remarks: Reference is made to the first modification that included extending nine contractors for three months to complete phase 1 implementation; replacing specified labor categories per original contract with Application Development Expert labor category; adding a position for Applications Development Expert position to assist D365 Finance & Operations module setups and to develop automated bank reconciliation solution; and hiring an additional i5/AS400 to assist STO with file interface and reconciliation programming associated with the transition to a new Statewide depository bank.

Due to delays in onboarding talent with the appropriate skillsets/availability and contractor turnover, STO anticipates Year 1 savings of approximately \$340,000. The project is now fully staffed; contractor hours in Year 2 are revised to accommodate meeting the timeline to complete the implementation phase by 2019 year end.

After reviewing and assessing the best approach to tackling the complex reconciliation needs of the STO banking division to reconcile all of the State's depository and disbursement transactions, STO is seeking services of an additional ASP network engineer to architect this solution. In addition, due to delays in the Statewide Depository Contract conversion related to gathering Statewide agency depository needs and establishing valid file transmission records with the bank, STO will extend the i5/AS400 programmer.

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



7-IT-MOD. STATE TREASURER'S OFFICE (cont'd)

Remarks(cont'd):

The contractor has provided excellent resources and support to the State during the development and programming period. This on-going project is appropriate for renewal; re-procuring these services would create significant complications, would not be cost effective, and would create lapses in security and operating functions operations creating unmitigated risks.

<i>Fund Source</i>	<i>Appropriation Code</i>	<i>Amount</i>
General Funds	E20B01	\$ 100,480
Major IT Special Funds	E20303	\$ 170,597
Major IT Reimbursable Funds	E20901	\$ 767,992
DoIT MITDPF	F50A01	\$ 1,137,065
	Total	\$ 2,176,134

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



DoIT 16D

Contact: Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

8-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the award of the following five Task Orders/Purchase Orders under previously-approved Master Contracts.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

Procurement Method: Task Order under Master Contract

1. Master Contract:	Consulting and Technical Services Plus (CATS+)
<i>Contract No.:</i>	060B2490023
<i>Approved:</i>	DoIT Item 3-IT (4/3/2013)
<i>Term:</i>	4/22/2013 – 4/21/2028
<i>Fund Source:</i>	Various
	<i>Functional Areas:</i> 17
<i>Procurement Method:</i> Task Order Request for Proposals (Best Value)	

1.1. Using Agency ID:	Department of Assessments and Taxation E50B0600003
Description:	Convert charter filing microform images to pdf; provide indexing data for those images.
Award:	Best Copy & Printing Inc., Gaithersburg, MD
Number of Qualified Master Contractors:	312 (Functional Area 3)
Number of Bids:	4
Amount:	\$ 496,360 (base)
Options:	\$ 496,360 (option 1)
	<u>\$ 516,214 (option 2)</u>
	\$1,508,934
Term:	9/11/2019* - 9/10/2020 (one-year base w/two 1-year options)
	<i>*or earlier upon Board approval</i>
MBE/VSBE Participation:	No
	Resident Business: Yes

1.2. Using Agency ID:	MDOT State Highway Administration J02B8400026
Description:	Provide one highly-qualified technology planner/enterprise architect to plan, coordinate, facilitate IT research and deployment throughout MDOT SHA.
Award:	ALENT Technologies, LLC, Monrovia, MD
Number of Qualified Master Contractors:	518 (Functional Area 10)
Number of Bids:	12
Amount:	\$989,800 (five years)
Term:	10/2/2019 - 10/1/2024
MBE Participation:	None
	Resident Business: Yes

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



8-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

1. Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)

1.3. Using Agency ID: MDOT Maryland Transportation Authority J01B9400003
Description: Service Desk and desktop/field support (16,640 hours annually) and Data Center technical systems support (6,240 hours annually) for IT operations, maintenance and support throughout MDTA. Master contractor team will be a maximum of 11.
Award: ServBeyond Solutions, LLC, Baltimore, MD
Number of Qualified Master Contractors: 388 (Functional Area 6)
Number of Bids: 5
Amount: \$5,987,322 (five years)
Term: 1/1/2020* - 12/31/2025 *or earlier upon BPW approval
MBE Participation: 30% **Resident Business:** Yes

2. Master Contract: Commercial Off- the-Shelf Software (COTS 2012)

Contract No.: 060B2490021
Approved: DoIT Item 6-IT (9/19/2012)
Term: 10/1/2012 - 9/30/2027
Fund Source: Various **Functional Areas:** 3
Procurement Method: PORFPs under Master Contract (Low Bid)

2.1. Using Agency ID: MDOT Office of the Secretary J01P9400256

Description: Annual renewal of Oracle database software licenses/support.
Award: DLT Solutions, Herndon, VA
Number of Qualified Master Contractors: 9 (Functional Area 3)
Number of Bids: 2
Amount: \$1,728,585
Term: 10/1/2019 – 10/31/2020
MBE Participation: None
Resident Business: No

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



8-IT. **DEPARTMENT OF INFORMATION TECHNOLOGY** (*cont'd*)

2. ***Master Contract:*** **Commercial Off- the-Shelf Software (COTS 2012)** (*cont'd*)

2.2. *Using Agency ID:* MDOT State Highway Administration J02P0600008

Description: Various Adobe licenses: Sign Enterprise; Acrobat DC Premium software subscription (Tier 1); Creative Cloud desktop application; maintenance and support; and Captivate Enterprise.

Award: MVS, Inc., Washington, DC

Number of Qualified

Master Contractors: 27 (Functional Area 1)

Number of Bids: 6

Amount: \$535,100 (three years)

Term: 9/18/2019 – 9/17/2022

MBE Participation: None ***Resident Business:*** No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Supplemental

Contact: Michael Leahy (410) 697-9401
Michael.Leahy@maryland.gov
Carla Thompson (410) 697-9667
Carla.Thompson@maryland.gov

9-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY
Security Awareness Training

Contract ID: Security Awareness Training
ADPICS BPO No.: 060B8400002, COI04617, COI35624

Contract Approved: DoIT Item 4-IT (6/20/2018)

Contractor: InfoSec Institute
Madison, WI

Contract Description: Provide Software-as-a-Service (SaaS) application for security awareness training for State employees and contractors.

Modification Description: Add functionality that will notify users by email when they have an outstanding obligation to complete a lesson.

Original Contract Term: 7/2/2018 – 7/3/2021 (3-year base w/ two 1-year options)
7/4/2021 – 7/3/2022 (first 1-year option)
7/4/2022 – 7/3/2023 (second 1-year option)

Original Amount: \$177,000 (3-year base)
\$ 59,000 (first 1-year option)
\$ 59,000 (second 1-year option)
\$295,000

Modification Amount: \$79,933 (remainder of base term)

Revised Total Contract Amount: \$256,933

Percent +/- (This Mod): +45.16%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
September 4, 2019



Supplemental

9-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)
Security Awareness Training

Remarks: DoIT seeks to add email notification to the Security Awareness Training (SecurityIQ) that State employees and contractors (and their supervisors) receive. The purpose of the email will be to notify the participants that have an outstanding obligation to complete a lesson. If a lesson is not completed, an email will notify them at 15 days, 30 days, and 45 days.

Fund Source: General (MITDPF)

Approp. Code: F50B0406

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan

Governor

Boyd K. Rutherford

Lt. Governor

Pete K. Rahn

Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
September 4, 2019**

	<u>Pages</u>
The Secretary's Office (TSO)	1 – 2
Maryland Aviation Administration (MAA)	3 – 5
Maryland Transportation Authority (MDTA)	6 – 15
Maryland Transit Administration (MTA)	16 – 19
State Highway Administration (SHA)	20 – 27

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: June R. Hornick
410-865-1039
jhornick@mdot.state.md.us

1-GM. THE SECRETARY'S OFFICE
Consolidated Transportation Bond Sale

Recommendation: That the Board of Public Works approve a request by the Maryland Department of Transportation (MDOT), made by the Secretary of Transportation, for the adoption of resolutions authorizing the issuance and sale by MDOT of its Consolidated Transportation Bonds (CTBs), Series 2019 Issue at a public sale to occur on or before December 31, 2019, as determined by the Secretary, taking into account then current market conditions, such Bonds being authorized by Subtitle 2 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

Amount: New Money Bonds in an amount not to exceed \$555,000,000

Anticipated Sale Date: October 2, 2019

Maturities: Not to exceed 15 years

Method of Sale: Public Competitive Sale by electronic bid

Use of Proceeds: To provide a portion of the capital funds needed for the Consolidated Transportation Program

Requesting Agency Remarks: The maximum aggregate principal amount of CTBs that may be outstanding is \$4,500,000,000.

As approved by the General Assembly in the 2019 Session, the maximum aggregate amount of CTBs that may be outstanding as of June 30, 2020 are \$3,773,000,000.

Attachment I outlines bond sales over the last five years.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



1-GM. **THE SECRETARY'S OFFICE** (*cont'd*)

ATTACHMENT I

Bond sales for the past five fiscal years (\$ in millions):

Series	Sale Date	New Money	Refunding	True Interest Cost
Series 2018 (2 nd Issue)	9/18/18	\$630.68		3.08%
Series 2018	5/09/2018	\$130.00		2.78%
Series 2017 (2 nd Issue)	9/13/2017	\$425.00		2.28%
Series 2017	4/26/2017	\$265.00		2.64%
Series 2016	10/26/2016	\$385.00		2.31%
Series 2016 Refunding	10/26/2016		\$242.53	1.56%
Series 2015 (3rd Issue)	12/2/2015	\$300.00		2.47%
Series 2015 (2nd Issue)	6/3/2015	\$136.00		2.75%
Series 2015 Refunding	6/3/2015		\$259.72	1.85%
Series 2015	2/11/2015	\$265.54		2.59%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Jaimini Erskine
410-859-7071
jerskine@bwiairport.com

2-GM-MOD.

MARYLAND AVIATION ADMINISTRATION
Lease and Concession Contract

Contract ID: Lease and Concession Contract to operate and manage the BWI Marshall Rail Station Parking Garage and Public Automobile Parking Facilities at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAA-LC-15-022, Supplement No. 3

Contract Approved: DOT Agenda 12/03/2014 Item 14 – GM
DOT Agenda 10/04/2017 Item 19 – GM (Supplement No. 2)

Contractor: SP Plus Corporation
Cleveland, OH

Contract Description: Lease and Concession Contract to operate and manage the BWI Marshall Rail Station Parking Garage and Public Automobile Parking Facilities at BWI Marshall.

Modification Description: To ensure continuity of public parking services, this modification extends the contract term for a period not to exceed six (6) months.

Original Contract Term: 01/01/2015 – 12/31/2019

Modification Term: 01/01/2020 – 06/30/2020 (*this modification*)

Original Contract Amount: The Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) will receive the greater of a Minimum Monthly Guarantee (MMG) of \$4,343,000.00 (current amount) or 87.17% of gross revenues generated from all public automobile parking facilities except BWI Marshall Rail Station. The MMG will be adjusted annually to either 85% of the prior contract year's concession fees, or \$4,000,000.00 MMG, whichever amount is greater. The Maryland Department of Transportation Maryland Transit Administration (MDOT MTA), for the BWI Marshall Rail Station, shall receive a separate payment from Contractor based on the same bid percentage of gross revenues (87.17%) to operate the BWI Marshall Rail Station facilities. There is no MMG established for the MDOT MTA's BWI Marshall Rail Station Facility.

Prior Mods/Options: A Supplemental Contract No. 1 that clarified system requirements for Contractor's rapid approval credit card system and to provide for Contractor access to MDOT MAA's road salt deicing agent inventory. A Supplemental Contract No. 2 that allowed (1) an Airport Valet Parking Service, and (2) a Frequent Parker Program as additional services as provided by the current contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



2-GM-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

Revised Total Contract Amount: Additional revenue for modified term totaling the greater of \$26,058,000.00 MMG payments or 87.17% of gross revenues generated from public automobile parking facilities at BWI Marshall.

Agency Remarks: Contract term extension for six (6) months to allow adequate time for MDOT MAA to complete the solicitation process and to award a new parking contract. This extension will also provide continued service by the existing Contractor so that there are no impacts to the public parking areas during the BWI Marshall's winter operations.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-305.

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019**



2-GM-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW /DCAR Date	Reason
Original Contract	Greater of \$4,000,000.00 MMG or 87.17% GR	01/01/2015- 12/31/2019	12/03/2014, 14-GM	Original Contract
MOD 1	No change to financial requirements by Contractor	04/01/2016- 12/31/2019		Supplement to clarify system requirements for Contractor's rapid approval credit card system, and (2) to provide Contractor access to MAA's road salt deicing inventory.
MOD 2	No change to financial requirements by Contractor	04/01/2016- 12/31/2019	10/04/2017, 19-GM	Supplement to allow (1) an Airport Valet Parking Service, and (2) Frequent Parker Program as additional services as provided by the current Contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Donna DiCerbo
410-537-7814
ddicerbo@mdta.state.md.us

3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY

Modification: General Miscellaneous Contract

Contract ID: Electronic Toll Collection System Replacement and Operation
MA 549-000-006, ADPICS: N/A

Contract Approved: DOT Agenda 10/19/05, Item 15-GM

Contractor: Conduent (Formerly ACS State and Local Solutions, Inc., and
Xerox State and Local Solutions, Inc.)
Germantown, MD

Contract Description: This project shall provide a Replacement Toll Collection, Transaction Processing, Reconciliation, and Reporting system, plus operation of the MdTA Customer Service Center (CSC). The project shall consist of, but is not necessarily limited to, the following work: design, development, testing, installation, maintenance and operation, of a complete and fully functional Toll Collection System that shall include lane-based fare collection equipment that will process cash, ticket, and electronic transactions; design, development, testing, and installation, operation and maintenance of a complete and fully functional violation image capture system; furnishing, installing, staffing, maintaining, and operating a customer service/violation processing center (CSC) with telephone, mail, and internet based customer service; and E-ZPass marketing services.

Modification Description: Change of Cost Components representing total increase of \$59,725,426.04 and a total decrease \$59,725,426.04 resulting in a \$0 change to the overall contract total and exercising Renewal Option No.1 as approved in BPW Item 9-GM-MOD dated December 7, 2017 and extend the original Contract term by a period of Six (6) months until September 6, 2020 at no cost.

Original Contract Term: 11/07/2005 – 11/06/2013 (Original)
11/07/2013 – 03/06/2014 (Modification)
03/07/2014 - 03/06/2016 (Renewal Option No. 1)
03/07/2016 - 03/06/2018 (Renewal Option No. 2)
03/07/2018 - 03/06/2020 (Modification Base Term)
03/07/2020 - 09/06/2020 (Renewal Option No. 1)
09/07/2020 - 03/06/2021 (Renewal Option No. 2)

Modification Term(s): 03/07/2020 - 09/06/2020 (Renewal Option No. 1)

Original Contract Amount: \$114,361,566

Modification Amount: \$0 (Renewal Option No. 1, *this agenda*)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Prior Mods/Options: \$ 172,590,597 (See Attachment I)
Revised Total Contract Amount: \$358,791,528 (*not including possible future option*)
Percent +/- Change: 0%
Overall Percent +/-: +213.73% (Modification No. 1-27 plus Option Nos 1 & 2)
Original Procurement Method: Competitive Sealed Proposals
MBE Participation: 25.61%
MBE Compliance: 22.99%

Requesting Agency Remarks: Contract MA 549-000-006 was competitively solicited and awarded to ACS State and Local Solutions, Inc., October 19, 2005 (BPW Item 15-GM), for the Replacement Toll Collection, Transaction Processing, Reconciliation, and Reporting system, plus operation of the MDTA Customer Service Center, related to the Electronic Toll Collection Systems Replacement and Operation. To date, twenty-seven (27) modifications have been approved on this project totaling \$358,791,528 (See Item 9-GM Mod of the 12/07/17 BPW Agenda). The Contract expiration date for this Item is March 6, 2020.

Currently, the MDTA wishes to change multiple cost components of the Contract representing a total increase of \$59,725,426.04 and a total decrease \$59,725,426.04 resulting in a \$0 change to the overall contract total. At the same time as the above modification, the MDTA also wishes to exercise Renewal Option No.1 as approved in BPW Item 9-GM-MOD dated December 7, 2017 and extend the original Contract term by a period of Six (6) months until September 6, 2020 to allow time for the replacement Third Generation (3G) contract to go live. A sum of \$16,248,957 was set aside for this 6 month renewal option but the MDTA has sufficient funds remaining in this contract and will not be requesting these additional funds with this renewal option.

A 25.61% Minority Business Enterprise (MBE) overall goal was established for this contract and the Contractor is currently achieving 22.99% in MBE participation based on the expenditures to date.

Fund Source: 100% Toll Revenue **Approp. Code:** 29.10.02.01

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$114,361,566		10/19/2005, #15-GM	Contract Award
Modification No. 1	\$379,789		06/06/2007; Item 12-M-MOD	Addition of a new Computer Facility to house the Next Generation (NG) System
Modification No. 2	\$22,639		DCAR 07/2011	A revised money handling process to include seven additional work stations installed in vault rooms at each toll plaza.
Modification No. 3	\$34,682,029		08/22/2007; Item 23-GM-MOD	Labor, equipment and systems for two new facilities and for the Open Road Tolling Computer System (ORTCS)
Modification No. 4	\$1,147,600		11/14/2007; Item 10-GM-MOD	Deletion of four lanes and addition of four permanent lanes and four temporary toll lanes at FMT
Modification No. 5	\$43,803		DCAR 7/2011; Item 5-M-MOD	Addition of eleven sets of stop in center equipment, equipment refresh, and time extensions for scheduled milestones for Phase II transition to New System Complete from 1/11/2009 to 4/11/2009

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (*cont'd*)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 6	\$8,766		DCAR 7/2011 Item 6-M-MOD	Installation of a new MDTA Logo on Toll Receipts
Modification No. 7	\$17,489		DCAR 07/2011	Installation of LED lights on lane gate arms
Modification No. 8 and 9	\$201,755		04/01/2009; Item 15-GM-MOD	The addition of engineering and technical support to the FMT FreeFlow Lane (FFL) construction project; Equipment/wiring disconnected and relocated to temporary structure, re- installment to permanent structure and tested, and gate override switches at seven toll plazas to allow personnel access for maintenance, incident management, snow removal, etc.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 10	\$170,838		07/01/2009 Item 12-GM-MOD	De-installation of nine Lane Entry Gates at midpoint of Toll Lanes/re-installation of these gates at entrance to each toll lane at the Harry W. Nice Bridge (HWN), and engineering/technical support for HWN Toll Booth Replacement Project to de-install ETC equipment/wiring in three booths, and reinstalling and testing of new booth installations
Modification No. 11	\$335,023		12/02/2009 Item 19-GM-MOD	Revision of shoulder configuration on the Inter-County Connector (ICC) and I-95 ETL supplementing trigger loops and cameras with Idris axle counting loops to provide vehicle classification capability
Modification No. 12	\$220,000		11/03/2010; Item 12-GM-MOD	Gantry structure modifications on the ICC and I-95 ETL to mount Mark IV antennas to read transponders
Modification No. 13	\$250,000		04/06/2011; Item 12-GM-MOD	Re-installation of toll lane detection grids due to inadequate pavement cross slopes on the Westbound gantry on the ICC Segment A

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 14R-20	\$8,620,849		5/29/13 BPW DOT#26-GM-Mod	Revise the Contract to reflect changes that have occurred since contract award such as lane configuration and quantities maintained; modify the number of excess E-ZPass accounts, statements, and violation notices to be processed; pay pass through fees for postage rates; and pass through DMV charges for plate look ups and omissions in the original scope of work. Approve payment of the Xerox claim related to compensation for the installation and testing of the fully functional toll revenue system in time for the accelerated opening of the MD 200 (ICC) Sections B & C. Provide for FMT Toll Booth Replacement technical support at the FMT. Provide for Baltimore Harbor Tunnel (BHT)/John F. Kennedy (JFK) Toll Booth Replacement technical support. Modify the Vector System and Customer Service Center (CSC) procedures to issue citations after customers fail to pay the Notice of Toll Due (NOTD). Provide technical support for WPL Toll Booth Replacement and Conduit Redesign and Install. 120 days

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 21	\$0		01/08/2014; Item 3-GM-MOD	Change to the scope of work.
Renewal Options No. 1 and 2	\$126,490,017		01/08/2014; Item 3-GM-MOD	Exercise renewal options
Modification No. 22	\$0.00	09/25/2014- 03/06/2018		Additional funding for citations development.
Modification No. 23	\$0.00	07/10/2015- 03/06/2018		Hardware/Software for BHT Child Street Ramps&FSK Truck Discount Program. Software modification on existing AVI equipment ensuring technological compatibility with the AVI equipment currently utilized at BHT. Create a line item for future capital projects (Mod #3 ORT) that are not defined at this moment. Circuit Maintenance Fees for EOF and FMT for disaster recovery project (24 months). Network Segmentation yearly and monthly fees for PCI compliance. Additional line items for Citations O&M for years 7&8.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



3-GM-MOD.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

	Amount	Term	BPW/DCAR Date	Reason
Modification No. 24	\$0.00	11/06/2015-03/06/2018		Circuit upgrade costs from 10mb to 20mb. Additional ports that were added for network segmentation.
Modification No. 25	\$0.00	11/18/2016-03/06/2018		Additional line for Citation O&M years 9&10. Line item for unexpected E-Zpass/Conduent expenses not covered in any of the current line items.
Modification No. 26	\$0.00	09/20/2017-03/06/2018		Circuit and Maintenance fees for EOF and FMT until end of contract. Additional line item for Citation O&M years 9&10.
Modification No. 27	\$71,839,368	03/07/2018-03/06/2020	12/07/2017: 9-GM-MOD	Addition of a Two-Year extension and 2 ea. 6 month renewal options to help facilitate transition to new 3G Contract

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Donna DiCerbo
(410) 537-7814

ddicerbo@mdta.state.md.us

4-M-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transportation Authority
Renewal Option: Maintenance Contract

Contract ID: HVAC Repairs, Maintenance & Automate Control Services, MT-3056-0000

Contract Approved: 11/2/16, MDOT Item 2-M

Contractor(s): Control Sources, LLC (Contract A – Northern and Central Regions)
Essex, MD

Stone Services, Inc. (Contract B – Southern Region)
Middle River, MD

Contract Description: This contract provides for all labor, material, replacement parts, test equipment, tools, programming materials, transportation and service necessary to ensure the satisfactory performance and efficient operations of the HVAC and Automated Temperature Controls (ATC) equipment, associated devices and ancillary equipment for the Maryland Transportation Authority.

Option Description: Exercise the single two-year renewal option

Original Contract Term: 11/3/2016-11/02/2019 (w/1 two-year renewal option)

Option Term(s): 11/3/2019-11/02/2021

Original Contract Amount: \$1,138,930.00 NTE (Control Sources, LLC)
\$227,156.25 NTE (Stone Services, Inc.)
\$1,366,086.25 (For the base 3-year term)

Option Amount: \$822,580.00 NTE (Control Sources LLC)
\$160,037.50 NTE (Stone Services, Inc.)
\$982,617.50 (For the 2-year renewal option)

Prior Mods/Options: None

Revised Total Contract Amount: \$1,961,510.00 NTE (Control Sources, LLC)
\$387,193.75 NTE (Stone Services, Inc.)
\$2,348,703.75 NTE (For the 5-year term)

Percent +/- Change: 71.9% (Renewal Option No. 1)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



4-M-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Overall Percent +/-: 171.9%

Original Procurement Method: Competitive Sealed Bids

MBE Participation: 0% MBE

Requesting Agency Remarks: Request for approval to exercise the single two-year renewal option as contained in the original contract to provide HVAC Repairs, Maintenance & Automate Control Services for Maryland Transportation Authority.

Control Sources, LLC., and Stone Services, Inc., have both provided quality, consistent service for their assigned facilities for the MDTA over the last three years at a good value. Repairs have been made in a timely manner by both Contractors. It is imperative that MDTA retain competent contractors to provide HVAC Repairs, Maintenance & Automate Control Services.

This renewal option also provides MDTA the adequate time to complete the procurement process for a new contract to provide these services. This is the only renewal option for this contract, the MDTA will re-solicit for these services during the renewal period, and a new contract is expected to advertise November 2020.

Fund Source: 100% Special (Toll Revenue)

Approp. Code: 29.10.02.01

Resident Business: Yes (Control Sources, LLC)
Yes (Stone Services, Inc.)

Control No.: (Control Sources, LLC.) 19-2143-1111
(Stone Services, Inc.) 19-2144-1111

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

5-C. MARYLAND TRANSIT ADMINISTRATION
Construction Contract

Contract ID: Ken-Gar Palisades Wetland Mitigation Site; PUR-18-002-PP
ADPICS No: PUR18002PP

Contract Description: This contract will provide for wetland creation, enhancement, and a rough graded soccer field at Ken-Gar Palisades Park, as part of the Purple Line Light Rail project's compensatory mitigation.

Award: Environmental Quality Resources, LLC
Millersville, MD

Contract Term: 09/19/2019* – 12/22/2020 (*or earlier upon BPW approval)

Amount: \$2,360,994

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Offer (Ranking)</i>	<i>Overall Ranking*</i>
Environmental Quality Resources, LLC Millersville, MD	1	\$2,360,994 (4)	1
HGS, LLC Warrenton, VA	2	\$2,547,958 (5)	2
Locust Lane Farms, Inc. Upper Marlboro, MD	3	\$1,881,834 (1)	3
Bourn Environmental LLC Mitchellville, MD	4	\$2,186,065 (3)	4
McDonnell Landscape, Inc. Brookeville, MD	5	\$1,999,517 (2)	5

*Note: Technical and financial factors had equal weight in the overall award determination.

DBE Participation: 28%

Performance Security: Performance & Payment Bonds at 40% of the Contract Amount

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



5-C. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) has identified an existing wetland and adjacent flooded soccer field at Ken-Gar Palisades Park, located in Kensington, MD, as a compensatory mitigation wetland creation and enhancement site for the Purple Line Light Rail Project.

The work under this contract will include:

- construction of 1.29 acres of palustrine forested wetlands;
- construction of 0.23 acres of palustrine emergent wetlands;
- 2.55 acres of palustrine emergent wetland enhancements; and
- construction of a rough graded soccer field.

This solicitation was published on eMaryland Marketplace on May 2, 2019, notifying 1,225 vendors. An additional 18 vendors were directly solicited, one of which was an MDOT certified Disadvantaged Business Enterprise (DBE). Five proposals were received in response to the Request for Proposals on June 12, 2019; all of which were determined to be reasonably susceptible of being selected for award.

Locust Lane Farms, Inc. offered the lowest priced proposal and was ranked first financially. Environmental Quality Resources, LLC (EQR), however, offered a technical proposal that demonstrated that the contractor has completed construction on over 1,400 acres of wetland, experienced subcontractors, an excellent safety rating, a strong understanding of the project, and positive references. The evaluation committee ranked EQR #1 during the technical evaluation. The technical and financial factors had equal weight in the overall award determination; therefore, an award is recommended to EQR as having the more advantageous offer to the State.

Although a 28% DBE goal was established for this contract, EQR has committed to exceeding the goal by 1.4% (29.4%).

Fund Source: 80% Federal, 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105 **Resident Business:** Yes

MD Tax Clearance: 19-2290-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Joseph W. Sedtal
410-767-3351
jsedtal@mta.maryland.gov

6-C. **MARYLAND TRANSIT ADMINISTRATION**
Construction Contract

Contract ID: Paint Branch Stream Mitigation; PUR-18-003-PP
ADPICS No: PUR18003PP

Contract Description: This contract will provide for the restoration and mitigation of the Paint Branch stream, in preparation of the upcoming Purple Line Light Rail project.

Award: Environmental Quality Resources, LLC
Millersville, MD

Contract Term: 09/19/2019* – 08/19/2021 (*or earlier upon BPW approval)

Amount: \$3,826,878

Procurement Method: Competitive Sealed Proposals

Proposals:

Offeror	Technical Ranking	Financial Offer (Ranking)	Overall Ranking*
Environmental Quality Resources, LLC Millersville, MD	1	\$3,826,878 (2)	1
Highway and Safety Services, Inc. Gaithersburg, MD	2	\$3,189,110 (1)	2

*Note: Technical and financial factors had equal weight in the overall award determination.

DBE Participation: 23%

Performance Security: Performance & Payment Bonds at 40% of the Contract Amount

Requesting Agency Remarks: The contractor will perform construction on the Paint Branch stream between the CSX/Metrorail bridge east of US Route 1, downstream near the confluence of Indian Creek in Prince George's County. Over 3,000 linear feet of the Paint Branch stream is in need of stream restoration.

The work under this contract will include:

- grading of the stream channel, stream banks, & floodplain;
- installation of log and rock in-stream floodplain;
- seeding; and
- planting of trees, shrubs and herbaceous planting.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



6-C.

MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

This solicitation was published on eMaryland Marketplace on March 8, 2019, notifying 1,434 vendors. An additional 18 vendors were directly solicited, one of which was a Maryland Department of Transportation certified Disadvantaged Business Enterprise (DBE). Two proposals were received in response to the Request for Proposals on May 29, 2019; both of which were determined to be reasonably susceptible of being selected for award.

Highway and Safety Services, Inc. offered the lowest priced proposal and was ranked first financially. Environmental Quality Resources, LLC (EQR), however, offered a technical proposal that demonstrated that the contractor had 28 years of experience in environmental projects including stream restoration, an excellent Experience Modification Rate, an experienced & educated project team, an understanding of tree harvesting restrictions, and will provide an on-site stream restoration specialist. The evaluation committee ranked EQR #1 during the technical evaluation. The technical and financial factors had equal weight in the overall award determination; therefore, an award is recommended to EQR as having the more advantageous offer to the State.

The DBE goal established for this contract is 23% and EQR has committed to the goal.

Fund Source: 80% Federal, 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 19-2290-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Jada Wright
410-545-0330
jwright18@mdot.maryland.gov

7-AE. STATE HIGHWAY ADMINISTRATION
Architecture/Engineering Contract

Contract ID: Survey and Engineering Services, Garrett, Allegany, and Washington Counties (District 6); BCS 2016-01 A

ADPICS No. SBCS1601A

Contract Description: This contract is one of three open-ended, work-order based contracts to provide survey and engineering services for the Maryland Department of Transportation State Highway Administration (MDOT SHA).

Award: AB Consultants, Inc./ CST Engineering, Inc. (JV) (*MBE, Small Business*)
Lanham, MD

Contract Term: 09/19/2019 – 09/18/2024 (5 years)

Amount: \$4,000,000 NTE

Procurement Method: Qualification Based Selection (Small Business Enterprise)

Proposals:

	<i>Technical Proposal Rating (Max 492)</i>	<i>Technical Ranking</i>	<i>Award</i>
AB Consultant, Inc./CST Engineering, Inc. (JV) Lanham, MD	349.7	1	(Contract A)
Brudis & Associates, Inc. Columbia, MD	344.5	2	Contract B Awarded 3/20/19 BPW
SuYash Consulting, LLC / iDesign Engineering, Inc. (JV) Columbia, MD	323.3	3	Contract C Awarded 7/3/19 BPW
Rossi Transportation Group, Inc. / Hanover Land Services, Inc. Westminster, MD	306.7	4	N/A
Constellation Design Group, Inc. / iCivil Inc. (JV) Woodstock, MD	267.4	5	N/A
Navarro & Wright Consulting Engineers, Inc. Hagerstown, MD	267.1	6	N/A

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019**



7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals: (cont'd)

	<i>Technical Proposal Rating (Max 400)</i>	<i>Technical Ranking</i>	<i>Award</i>
American Engineering Group, LLC Largo, MD	258.7	7	N/A
Daniel Consultants, Inc. Columbia, MD	257.1	8	N/A
Mercado Consultants, Inc. Ashton, MD	252.5	9	N/A
Athavale, Lystad & Associates, Inc. Bethesda, MD	251.3	10	N/A
George W. Stephens, Jr. & Associates, Inc. Belcamp, MD	195.9	11	N/A
BvF Engineering, Inc. Columbia, MD	133.5	12	N/A

DBE Participation: 100% (Contractor is a Maryland Certified MBE/DBE)

Incumbents: Dewberry EBA Engineering, Inc., Gannett Fleming, Inc., The Wilson T. Ballard Company, KCI Technologies, Inc.

Requesting Agency Remarks: On October 2, 2017, the solicitation was advertised in The Daily Record, MDOT SHA's web page, and eMaryland Marketplace. A total of 893 firms were notified via eMaryland Marketplace. A total of 584 firms were directly solicited; of these 378 were Maryland based, 560 were minority businesses, 23 were small businesses and only one was a disabled veteran firm.

The consultant shall perform preliminary and final engineering design and survey services, including highway, bicycle, pedestrian, and drainage improvement projects; ride sharing facility design; hydrology, and hydraulics design. The contract also includes landscape design; preparation of environmental permits; topographic surveys and data collection; utility designations and designs; preparation of right of way plats; on-sight project management services; and engineering reviews of working drawings. The Maryland Department of Transportation State Highway Administration has confirmed AB Consultant, Inc. / CST Engineering, Inc.'s bid price.

Fund Source: Federal and State ***Approp. Code:*** J02B0101

Resident Business: Yes ***MD Tax Clearance:*** 19-2337-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Jada Wright

410-545-0330

Jwright18@mdot.maryland.gov

8-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Repairing Minor Drainage Structures at Various Locations in Dorchester, Somerset, Wicomico, and Worcester Counties, (District 1); **440D11422**

ADPICS No.: 440D11422

Contract Description: This open-ended, on-call contract consists of repairing minor drainage structures at various locations in District 1. It includes providing labor, materials, and equipment necessary to perform the physical maintenance and repairs of drainage structures.

Award: ANA General Contractors, LLC (*MBE*)
Ocean City, MD

Contract Term: 09/19/2019 – 12/31/2022 (1,199 Calendar Days)

Amount: \$1,668,110 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	ANA General Contractors, LLC	\$1,668,110
	Ocean City, MD	

JJID, Inc.	\$1,868,544
Bear, DE	

Allied Contractors, Inc.	\$2,262,691
Baltimore, MD	

Living Wage Eligible: Yes

MBE Participation: 100%

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: ANA General Contractors, LLC
Ocean City, MD

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



8-M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on April 30, 2019 notifying 1,122 potential contractors, 148 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 30, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed ANA General Contractors, LLC's bid price. One hundred percent of the work conducted on this contract is being performed by a firm that is a MDOT-certified Minority Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1672-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Jada Wright

410-545-0330

Jwright18@mdot.maryland.gov

9-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Application of Pavement Markings at Various Locations in Montgomery and Prince George's Counties, (District 3); 479D31421

ADPICS No.: 479D31421

Contract Description: This open-ended, on-call contract provides all application of pavement markings at various locations in District 3. The pavement markings will be typical markings such as pavement traffic control messages, stop bars, cross walks, and arrows. It will also provide markings on two-lane, two-way roadways; divided, uncontrolled and multi-lane undivided roadways and other areas as directed by the Maryland Department of Transportation State Highway Administration (MDOT SHA).

Award: Proline Painting, Inc.
Jamaica, NY

Contract Term: 09/19/2019 – 12/31/2021 (834 Calendar Days)

Amount: \$1,338,325 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Proline Painting, Inc.	\$1,338,325
	Jamaica, NY	

Midlantic Marking, Inc.	\$1,383,145
Damascus, MD	

Priceless Industries, Inc.	\$2,653,406
Baltimore, MD	

Denville Line Painting, Inc.	\$2,998,050
Hagerstown, MD	

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



9-M. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

Incumbent: Proline Painting, Inc.
Jamaica, NY

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on April 23, 2019 notifying 769 potential contractors, 190 of which were MDOT-certified Minority Business Enterprises. The bids were opened on May 23, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Proline Painting, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: No

MD Tax Clearance: 19-1598-0001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



Contact: Jada Wright

410-545-0330

Jwright18@mdot.maryland.gov

10-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: Miscellaneous Roadway Structure Repairs at Various Locations in Anne Arundel, Calvert, Charles, and St. Mary's Counties, (District 5); *AT0607514*

ADPICS No.: AT0607514

Contract Description: This open-ended, on-call contract provides all miscellaneous roadway structure repairs at various locations throughout District 5.

Award: PDI-Sheetz Construction Corporation (*Certified MBE*)
Linthicum, MD

Contract Term: 09/19/2019 – 12/31/2022 (1,199 Calendar Days)

Amount: \$1,899,839 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	PDI-Sheetz Construction Corporation	\$1,899,839
	Linthicum, MD	

Allied Contractors, Inc.	\$2,025,400
Baltimore, MD	

Concrete General, Inc.	\$2,255,250
Gaithersburg, MD	

Covington Machine & Welding, Inc.	\$2,330,534
Annapolis, MD	

Rivers Construction Group, LTD	\$4,265,700
Silver Spring, MD	

Image Asphalt Maintenance, Inc.	\$4,576,900
Pasadena, MD	

Living Wage Eligible: Yes

MBE Participation: 100% (Contractor is a MDOT-certified MBE)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
September 4, 2019



10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: PDI-Sheetz Construction Corporation
Linthicum, MD

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace on May 14, 2019 notifying 836 potential contractors, 113 of which were MDOT-certified Minority Business Enterprises. The bids were opened on June 13, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed PDI-Sheetz Construction Corporation's bid price. One hundred percent of the work conducted on this contract is performed by a MDOT-certified Minority Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 19-1858-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

September 4, 2019

	Pages
Construction	1 thru 10
Maintenance	11 thru 12
Maintenance Option	13 and 14
General Miscellaneous	15 thru 19
Real Property	20 thru 25
Leases	26 thru 28
Capital Grants and Loans	29 thru 58

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

1-C. CONSTRUCTION CONTRACT
Department of Agriculture

Contract ID: New Salisbury Animal Health Lab; *AG-491-170-001*
ADPICS No. 001B0600082

Contract Description: Replacement facility for the Department of Agriculture's Salisbury Animal Health Laboratory. Includes demolition of existing buildings, security fencing, utilities, site preparation, and construction of the new facility in Wicomico County.

Procurement Method: Competitive Sealed Bidding

Bids	Amount (including Alternates)
Bancroft Construction Co., Wilmington, DE	\$15,647,895.00
Willow Construction LLC, Easton, MD	\$18,123,180.00
W.M. Schlosser Co., Inc., Hyattsville, MD	\$18,933,000.00

Award: Bancroft Construction, Co.

Term: 540 calendar days

Amount: \$15,647,895.00

MBE Participation: 22% - Applies to base bid - \$15,625,000.00
Full Split (7% African-American & 4% Asian-American)

VSBE Participation 1.28%

Remarks: An Invitation for Bids (IFB) was posted on the DGS website and *eMaryland Marketplace.com* on April 30, 2019; notifying approximately 2,654 potential vendors. Three bids were received and opened on June 18, 2019. Bancroft Construction Co. has been found responsible and its bid responsive. The bid pricing has been confirmed.

Bancroft Construction Co. will be utilizing six companies from Maryland as sub-contractors on this project.

The MBE and VSBE goal established for this contract is 35% and 5%, respectively. Bancroft requested and was granted a partial waiver for the MBE and VSBE goals. Bancroft has committed to a MBE goal of 22.11% and a VSBE goal of 1.28%.

1-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: 100% State Funds

Approp. Code: Item 114 MCCBL 2018 - \$4,875,000
Item 113 MCCBL 2019 - \$10,772,895

Resident Business: No

MD Tax Clearance: 19-1994-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

2-C. CONSTRUCTION CONTRACT
Public Television

Contract ID: Replace Air Handling System 1 thru 4 – Building B; *TV-672-160-001*
ADPICS No. 001B0600070

Description: Remove and replace four air handling system units and modify associated piping, ductwork, etc. at Maryland Public Television in Baltimore County.

Procurement Method: Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
Arica Consulting & Contracting, LLC, Jessup, MD	\$690,976.00
Denver-Elek, Inc., Baltimore, MD	\$749,200.00
J.F. Fischer, Inc., Baltimore, MD	\$863,000.00

Award: Arica Consulting & Contracting, LLC

Term: 240 Calendar Days

Amount: \$690,976.00

MBE Participation: 20% (Partial Split Goal – 7% African American)

VSBE Participation: 5%

Performance Bond: Yes

Payment Bond: Yes

Hiring Agreement Eligible: N/A

Remarks: An Invitation for Bids (IFB) was posted on the DGS website and *eMaryland Marketplace.com* on May 7, 2019; notifying approximately 5,983 potential vendors. Five bids were received and opened on June 11, 2019. One bidder requested to withdraw their bid because of a math error. One bid was rejected because the bidder did not submit the required MBE documents. Arica Consulting & Contracting, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

2-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: 100% State Funds

Approp. Code: MCCBL 2019 Item 103

Resident Business: Yes

MD Tax Clearance: 19-2254-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

3-C. CONSTRUCTION CONTRACT
Department of Public Safety and Correctional Services

Contract ID: Roof Replacement, Multi-Purpose Building Maryland Correctional Institution - Women; Project No.; *KW-574-151-001*
ADPICS No. 001B0600081

Contract Description: Roof replacement at the multi-purpose building at the Maryland Correctional Institution – Women in Jessup. Work includes: removal and disposal of the existing roofing system including two large skylights. New insulation will also be installed.

Procurement Method: Competitive Sealed Bidding

Bids	Amount (including Alternates)
D Project Inc., Annapolis, MD	\$ 425,900.00
Paneko Construction Inc., Bowie, MD	\$ 751,000.00
Ruff Roofers, Inc., Baltimore, MD	\$ 880,154.00
SGK Contracting, Inc., Baltimore, MD	\$1,046,400.00

Award: D Project Inc.

Term: 120 calendar days

Amount: \$425,900.00

MBE Participation: 15% - Applies to base bid - \$275,000.00

VSBE Participation 2%

Remarks: An Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on June 18, 2019; notifying approximately 546 potential vendors. Four bids were received and opened on July 11, 2019. D Project Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

Fund Source: 100% State Funds **Approp. Code:** Item 106 MCCBL 2018

Resident Business: Yes **MD Tax Clearance:** 19-2187-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

4-C. CONSTRUCTION CONTRACT
Department of Health

Contract ID: Clifton T. Perkins - Ligature Risk Mitigation; *MS-531-190-003*
ADPICS No. 001B0600083

Contract Description: Ligature risk mitigation at Clifton T. Perkins Hospital in Jessup, including renovations to patient bathrooms, public spaces, painting, toilet access, hand dryers; and sprinklers.

Procurement Method: Competitive Sealed Bidding

Bids: Baltimore Contractors, Inc., Glen Burnie, MD \$ 1,913,888
Modern Construction Services Inc., Street, MD \$ 2,415,445

Award: Baltimore Contractors, Inc.

Term: 150 Calendar Days

Amount: \$1,913,888.00

MBE Participation: 20%

VSBE Participation 0%

Performance Bond Performance and payment bonds for 100% of contract amount

Remarks: An Invitation for Bids (IFB) was posted on the DGS website and *eMaryland Marketplace.com* on May 2, 2019. Two bids were received and opened on June 10, 2019. Baltimore Contractors, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

Fund Source: 100% State Funds **Approp. Code:** L101 2020 MJ306 1423

Resident Business: Yes **MD Tax Clearance:** 19-1800-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

5-C. CONSTRUCTION CONTRACT
Department of Natural Resources

Contract ID: Cambridge Marine Terminal Timber Bulkhead Replacement; *F-010-170-016*
ADPICS No. 001B0600084

Contract Description: Replace existing anchored timber sheet pile bulkheads with new steel and timber cantilevered sheet pile bulkheads in front or behind the existing bulkhead at Cambridge Marine Terminal in Dorchester County.

Procurement Method: Competitive Sealed Bidding

<i>Bids</i>	<i>Amount</i>
McLean Contracting Company, Glen Burnie, MD	\$ 1,869,980
Dissen and Juhn, LLC, Stevensville, MD	\$ 1,994,758
JJID, Inc., Bear, DE	\$ 2,094,800
Corman Kokosing Construction Company, Annapolis Junction, MD	\$ 2,461,000
Marine Technologies Inc., Baltimore, MD	\$ 2,546,020
Chesapeake Turf, LLC, Salisbury, MD	\$ 2,598,780

Award: McLean Contracting Company

Term: 365 Calendar Days

Amount: \$1,869,980.00

MBE Participation: 25% **VSBE Participation:** 0%

Performance Bond: Performance and payment bonds for 100% of contract amount

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and *eMaryland Marketplace.com* on June 12th, 2019. Six bids were received and opened on July 11, 2019. McLean Contracting Company has been found responsible and its bid responsive. The bid pricing has been confirmed.

A protest was received on July 22, 2019. A Procurement Officer's Final Decision was issued on August 21, 2019 denying the Protest.

Fund Source: 100% State Funds **Approp. Code:** PCA/10589 Funds
Resident Business: Yes **MD Tax Clearance:** 19-2206-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Eric Lomboy 410.767.7522
 eric.lomboy@maryland.gov

6-M. MAINTENANCE CONTRACT

Library for the Blind and Physically Handicapped

Contract ID: Unarmed Uniformed Guard Service; 001IT821024
 ADPICS NO. 001B0600063

Contract Description: Unarmed; uniformed guard service at the Library for the Physically Blind and Handicapped in Baltimore.

Procurement Method: Competitive Sealed Bidding

Bids	Amount
Watkins Security Agency, Inc., Baltimore, MD	\$470,680
ABACUS Corporation, Baltimore, MD	\$489,805
Universal Protection Services, LLC dba Allied Universal Security Services, Charlotte, NC	\$496,000
Blue Force Security Services, LLC., Camp Springs, MD	\$504,466
Alexander Security Consultants, LLC, Brandywine, MD	\$520,947
S.A.S., Inc. dba Security Administration Services, Baltimore, MD	\$548,975
E. House Executive Security Professionals, Inc., Suitland, MD	\$591,232
Broadway Services, Inc., Baltimore, MD	\$602,970
Eagle Protection Services, Inc., Haymarket, VA	\$841,054

Award Watkins Security Agency, Inc.

Term: 10/1/19 – 9/30/22

Amount: \$276,952.00 Base Term
 \$ 95,921.60 Option year 1
 \$ 97,806.40 Option year 2
 \$470,680.00 = Total including Option Years

MBE Participation: N/A **VSBE Participation** N/A
Performance Bond: No **Hiring Agreement Eligible:** Yes

Remarks: An Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on June 3, 2019; notifying approximately 657 potential vendors. Eleven bids were received and opened on July 17, 2019. Two bids were rejected. One because the bidder failed to meet the minimum requirement of three years in business. A second bid was rejected because they did not meet the minimum qualifications for performance. Watkins Security Agency, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

6-M. MAINTENANCE CONTRACT (cont'd)
Library for the Blind and Physically Handicapped

Fund Source: 100% State Funds

Approp. Code:
R11 001 11301 0812 \$90,564.80
R11 002 11301 0812 \$92,300.80
R11 003 11301 0812 \$94,864.00

Resident Business: Yes

MD Tax Clearance: 19-2226-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Eric Lomboy
410.767.7522
eric.lomboy@maryland.gov

7-M-OPT. MAINTENANCE CONTRACT OPTION
Department of Public Safety and Correctional Services

Contract ID: Maintenance Services at Baltimore City Correctional Complex
Project No. DGSR7400021, ADPICS No. 001B0600067

Original Contract Approved: 09/07/2016 DGS Item 9-M

Contractor: CGL Facility Maintenance, LLC, Fayetteville, GA

Contract Description: Comprehensive preventive and corrective maintenance at the Baltimore City Correctional Complex.

Original Procurement Method: Multi-Step Competitive Sealed Bidding

Option Description: Exercise the first of two renewal options to continue services for one-year.

Original Contract Term: 09/22/2016 - 09/21/2019

Option Term: 09/22/2019 - 09/21/2020

Original Contract Amount: \$6,700,825.42

Option Amount: \$3,410,681.91

Prior Modifications/Options: \$958,537.23

Revised Contract Amount: \$11,070,044.56

MBE Participations: 30%

MBE Compliance: 23.26%

VSBE Participation: 5%

VSBE Compliance: 4.03%

7-M-OPT. MAINTENANCE CONTRACT OPTION (cont'd)

Remarks: The Department of Public Safety and Correctional Services is satisfied with the performance of the contractor. The contractor has paid \$1,781,309.01 to its MBE subcontractors through June and is on track to meet the 30% MBE goal by the end of the base term. Their VSBE subcontractor has been paid \$308,421.37 through June and the contractor is on track to meet the 5% VSBE goal. DGS has determined that it is in the best interests of the State to renew this contract with the current scope of work.

Fund Source: 100% State Funds

Approp. Code:

Q00 20 V4410 8124 Q0000 \$491,549.91
Q00 20 V7410 8124 Q0000 \$193,383.69
Q00 20 V5410 8124 Q0000 \$239,650.08
Q00 20 V1415 8124 Q0000 \$352,505.01
Q00 20 V6410 8124 Q0000 \$566,169.02
Q00 20 V8410 8124 Q0000 \$784,644.75
Q00 21 V4410 8124 Q0000 \$146,419.12
Q00 21 V7410 8124 Q0000 \$57,603.65
Q00 21 V5410 8124 Q0000 \$71,385.13
Q00 21 V1415 8124 Q0000 \$105,001.49
Q00 21 V6410 8124 Q0000 \$168,646.09
Q00 21 V8410 8124 Q0000 \$233,723.97

Resident Business: No

MD Tax Clearance: 19-2362-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

8-GM. GENERAL MISCELLANEOUS

Reference: In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, approval is requested for the following construction inspection and scheduling expenditures related to the capital improvement projects identified below:

Project Description:

KE-000-160-001; Inspection Services (Vinson) for heat recovery Units Wheel Roxbury Correctional Institute in Hagerstown, MD

Amount: \$ 13,707.94
Fund Source: 100% State Funds
Approp. Code: MCCBL 2018 Item 106

P-012-140-001; Inspection Services (Vinson) for Wall Repair & Stabilization Fort Frederick State Park in Washington County, MD

Amount: \$ 14,331.02
Fund Source: 100% State Funds
Approp. Code: MCCBL 2013 Item 014

Aggregate Total: \$ 28,038.96

Remarks: These are anticipated amounts, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

9-GM. GENERAL MISCELLANEOUS
Public Television

Reference: In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requesting for the use of General Obligation Bond funding for the contract noted below in the total amount of \$52,167.40.

Contract ID: Replace Existing HVAC System
Project No. TV-000-190-001

Contract Description: Replace existing HVAC split system (two units) at Maryland Public Television in Washington County.

Procurement Method: Competitive Sealed Bidding

Award: Recon Group, Shady Side, MD

Amount: \$52,167.40

Term: 120 Calendar Days

MBE Participation: N/A **VSBE Participation:** N/A
Performance Bond: N/A

Remarks: Recon Group, has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: 100% State Funds – Could Include Fed. Funds

Approp. Code: MCCBL 2017 Item 113

Resident Business: Yes **MD Tax Clearance:** 19-2259-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

10-GM. GENERAL MISCELLANEOUS
Public Television

Reference: In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requesting for the use of General Obligation Bond funding for the contract noted below in the total amount of \$96,700.00.

Contract ID: Replace Existing Generator and UPS System at MPT – Oakland; *TV-000-190-201*

Contract Description: Replace existing generator and uninterruptable power supply system at MPT in Oakland.

Procurement Method: Competitive Sealed Bidding

Award: Sun Mechanical, San Diego, CA

Amount: \$96,700.00

Term: 240 Calendar Days

MBE Participation: N/A **VSBE Participation:** N/A
Performance Bond N/A

Remarks: Sun Mechanical, has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: 100% State Funds **Approp. Code:** MCCBL 2017 Item 113

Resident Business: Yes **MD Tax Clearance:** 19-2261-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov

11-RP. REAL PROPERTY
Department of Health

Recommendation: Transfer of property

Background: Reference is made to Item 10-RP of the August 14, 2019 Board of Public Works meeting, in which approval was given to declare this property surplus.

Property: File #00-8648; Crownsville Hospital Center
3.25 +/- acres adjacent to the Crownsville Hospital Center in Anne Arundel County

Grantor: The State of Maryland, to the use of The Maryland Department of Health

Grantee: Chrysalis House, Inc. Anne Arundel County, Maryland

Appraised Value: \$35,000 – Gary T. Westholm – 12/17/18 (reviewed by William J. Lefort)
\$36,000 – George L. Peabody – 01/03/19 (reviewed by William J. Lefort)

Consideration: No Consideration

Remarks: Approval is requested for the transfer of 3.25 +/- acres in Anne Arundel County to Chrysalis House, Inc. for the expansion of their facilities. The addition of this property will provide space to expand outdoor nature and recreation activities. Chrysalis House provides residential substance use and mental health treatment for women and their children.

The deed conveying the property will contain a restrictive covenant that requires the property to continue to be used in support of a residential substance abuse and mental health treatment center. If this use is discontinued, the property reverts to the State.

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD-20181004-0827. It is recommended to declare the 3.25 +/- acres of Crownsville Hospital Center surplus to the needs of the State (after MDE's qualifying comments are addressed) to allow for transfer of property to Chrysalis House, Inc., who is interested in purchasing this property that is located adjacent to their existing property.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier

410.767.4088

wendy.scott-napier@maryland.gov

12-RP.

REAL PROPERTY

Department of Agriculture

Maryland Agricultural Land Preservation Foundation (MALPF)

Agricultural Land Preservation Easements (Various Properties)

Reference: Approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

Special Conditions: Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 5, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 6 and 7, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others. Note that as to Item 7, the unrestricted lot will be a building envelope that will not be subdivided from the farm.

C) As to items 8 and 9, the Grantor is waiving the right to request any additional lots.

Properties:

FAMILY LOTS

Dorchester County

1. W.A. Harper, Inc. 09-19-03	170 Acres	\$578,000.00	
		\$3,400.00/acre	
a. McCain (fee)	(Appraised Value)	(Agricultural Value)	(Easement Value)
b. Cadell (fee)	\$935,000.00	\$222,134.83	\$712,865.17
	\$901,000.00	\$222,134.83	\$678,865.17

Review Appraiser: Andrews

12-RP. REAL PROPERTY (cont'd)

Properties: (cont'd)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<u>Harford County</u>				
2. Rigdon Family Heritage 12-19-07	28.355 Acres Less 1 acre Per dwelling (Appraised Value)	\$174,375.00 \$ 6,374.52 /acre (\$14,130.03)	(Agricultural Value)	(Easement Value)
a. Kelleher (Staff)	\$232,500.00	\$14,130.03	\$218,369.97	
b. Muller (fee)	\$287,000.00	\$14,130.03	\$272,869.97	
c. Campbell (fee)	\$218,800.00	\$14,130.03	\$204,669.97	
Review Appraiser: Kelleher				
3 Tomlinson Trusts 12-19-08	29.008 Acres* (Appraised Value)	\$182,052.00 \$6,500.00 /acre (\$19,693.67)	(Agricultural Value)	(Easement Value)
a. Kelleher (Staff)	\$262,575.00	\$19,693.67	\$242,881.33	
b. Muller (fee)	\$291,750.00	\$19,693.67	\$272,056.33	
c. Campbell (fee)	\$224,100.00	\$19,693.67	\$204,406.33	
Review Appraiser: Kelleher				
*29.008 acres will be encumbered by the MALPF Easement, but 1 acre is reserved for a non-subdivideable building envelope and thus payment will only be made upon 28.008 acres.				
4. T. Weiss, et.al. 12-19-09	66.09 Acres Less 1 acre Per dwelling (Appraised Value)	\$463,500.00 \$7,120.91/acre (\$43,321.92)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$618,000.00	\$43,321.92	\$574,678.08	
b. Campbell (fee)	\$520,700.00	\$43,321.92	\$477,378.08	
Review Appraiser: Kelleher				
5. T. Weiss, et.al. 12-19-10	88 Acres Less 1 acre Per dwelling (2 dwellings) (Appraised Value)	\$677,250.00 \$7,875.00/acre (\$44,274.50)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$903,000.00	\$44,274.50	\$858,725.50	
b. Campbell (fee)	\$731,000.00	\$44,274.50	\$686,725.50	
Review Appraiser: Kelleher				

12-RP. **REAL PROPERTY** (*cont'd*)

Properties: (*cont'd*)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>			
<u>UNRESTRICTED LOTS</u>					
<u>Caroline County</u>					
6. P & C Councill 05-19-03	153 Acres	\$355,130.80 [^]			
		\$2,321.12 /acre			
a. Cadell (fee)	(Appraised Value)	(Agricultural Value)	(Easement Value)		
	\$1,025,000.00	\$204,052.73	\$820,947.27		
b. Cline (fee)	\$918,000.00	\$204,052.73	\$713,947.27		
Review Appraiser: Lefort					
<u>St. Mary's County</u>					
7. M & T Cord 18-19-12	51.84 Acres	\$256,608.00			
		\$4,950.00/acre			
a. Belinko (fee)	(Appraised Value)	(Agricultural Value)	(Easement Value)		
	\$342,144.00	\$38,124.17	\$304,019.83		
b. Cadell (fee)	\$327,000.00	\$38,124.17	\$288,875.83		
Review Appraiser: Enger					
<u>LOT WAIVER</u>					
<u>St. Mary's County</u>					
8. K & J Skunda 18-19-10	110 Acres	\$371,250.00			
		\$ 3,375.00/acre			
a. Enger (Staff)	(Appraised Value)	(Agricultural Value)	(Easement Value)		
	\$495,000.00	\$80,896.20	\$414,103.80		
b. Belinko (fee)	\$550,000.00	\$80,896.20	\$469,103.80		
c. Cadell (fee)	\$369,000.00	\$80,896.20	\$288,103.80		
Review Appraiser: Enger					
<u>Talbot County</u>					
9. Mark Fisher, et.al. 20-19-06	147.371 Acres	\$702,750.00			
	Less 1 acre	\$4,801.16/acre			
	Per dwelling				
a. Lefort (Staff)	(Appraised Value)	(Agricultural Value)	(Easement Value)		
	\$937,000.00	\$121,447.32	\$815,552.68		
b. McCain (fee)	\$1,010,000.00	\$121,447.32	\$888,552.68		
c. Cline (fee)	\$805,000.00	\$121,447.32	\$683,552.68		
Review Appraiser: Lefort					

Fund Sources:

L00/10460	\$3,760,915.80
Total:	\$3,760,915.80

12-RP. REAL PROPERTY (cont'd)

Total Acres (Ta): **843.6640**

Ta Less Unpaid Acres and Dwellings: **837.664**

Average Price Per Paid Acre: **\$4,489.77**

Remarks:

1. The Department of Agriculture recommends acceptance of these contracts.
2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal "a." listed above be the fair market value of the land on which the easement is to be acquired.
3. Pursuant to Agriculture Article 2-511(e), the purchase price of each easement may not exceed 75% of the fair market value, or the owner's asking price, whichever is less.
4. Item 6, marked with a "^" is an "insufficient funds offer". The Option Contract for the insufficient offers specifies that if additional funds become available during the due diligence period, the offer will increase to 75% of the fair market value, or the asking price, whichever is less. Any increase in purchase price will be subject to Board of Public Works approval.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088

wendy.scott-napier@maryland.gov

13-RP. REAL PROPERTY

Department of Agriculture
File # 22-19-04; Wicomico County

Recommendation: Approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture to increase the total price to be paid under an option contract previously approved as an “insufficient funds offer” from \$309,586.00 to \$404,124.00 due to availability of additional funds. In accordance with Agriculture Article 2-511(e), the increased purchase price of \$404,124.00 is the lesser of (i) the Owner’s asking price and (ii) the difference between the fair market value of the land and the agricultural value of the land (“the Easement value”), and does not exceed 75% of the fair market value of the land.

Owner: Robert Holloway and Virginia Holloway
Property: 79.24 acres

Remarks: Reference is made to Item 8-RP, #11 of this Department's Agenda of 6/19/19, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, “MALPF”) to acquire an agricultural preservation easement on 79.24 acres of land for \$309,586.00 as an “insufficient funds offer”. The Option Contract for the insufficient funds offer specifies that if additional funds become available during the due diligence period, the offer will increase to the lesser of the Owner’s asking price and the Easement value, not to exceed 75% of the fair market value of the land.

Additional funds having become available, Board of Public Works approval is requested to approve an increase in the total price to be paid under the referenced Option Contract to \$404,124.00, which amount is the Owner’s asking price. The total price is less than the Easement value and does not exceed 75% of the fair market value of the land.

Wicomico County

R & V Holloway	79.24 Ac	\$404,124.00	
22-19-04		\$ 5,100.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (fee)	\$539,000.00	\$93,616.00	\$445,384.00
b. McCain (fee)	\$523,000.00	\$93,616.00	\$429,384.00

Review Appraiser: Andrews

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

14-LL. **LANDLORD LEASE**

*Department of Natural Resources
Land and Property Management*

Recommendation: That the Board of Public Works accept DNR's Report of Delegated Leases concerning current leases of State-owned dwelling houses, outbuildings, and agriculture lands that are located on State parks, forests, wildlife management areas, and other DNR-managed properties.

Authority: BPW Advisory 2006-2 (citing State Finances and Procurement Article, §10-305, Annotated Code of Maryland).

Summary: This report lists each property that DNR had leased under its delegated authority from the Board of Public Works as of June 30, 2019. The next report will be submitted to the Board of Public Works within 90 days following June 30, 2020.

The 239 leased-properties are located throughout the state and includes 13,228 acres of crop- and grazing land, producing annual revenues of \$2,113, 944.70*.

The various types of leased properties under delegated authority are comprised of: 86 cropland; 17 grazing land; 19 dwellings; 26 outbuildings; and 86 operational employees' dwellings.

* Revenue generated from Forest and Parks properties is deposited in the State Forest and Park Reserve Fund. Revenue generated from the Wildlife and Heritage Unit properties is deposited in the Wildlife Management and Protections Fund.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier

410.767.4088

wendy.scott-napier@maryland.gov

15-LL. LANDLORD LEASE
Department of Natural Resources

Recommendation: Approval is requested for a new lease agreement.

Background: Reference is made to the Board of Public Works Action Agenda Item 9LL dated September 5, 2018 whereas the Board of Public Works approved an Agreement-to-Lease, Lease and temporary interim Lease, between the Department of Natural Resources (DNR) and the National Sailing Hall of Fame, Inc., to lease DNR property for the development of a new National Sailing Hall of Fame along the downtown waterfront.

The National Sailing Hall of Fame has terminated their lease with DNR, so it is no longer subleasing the Annapolis City Dock area to the Annapolis Boat Shows for their annual event. DNR is requesting approval to lease directly with the boat shows for a period of 22 days (9/25/2019 – 10/16/2019).

Tenant: United States Sailboat Shows Inc. & Untied States Powerboat Show Inc.
Prince George Street, Annapolis, MD 21401

Property Location: 67, 69 and 71 Prince George Street, Annapolis, MD 21401

Space Type: Land

Type: New

Duration: 22 Days

Effective: 9/25/2019

Annual Rent: \$5,900.00

Utilities & Custodial Responsibility: Tenant

Previous Board Action: DGS 9-LL (9/5/2018)

Remarks: The demised premises consist of a gravel parking area for storage of boat-show materials and equipment, an area over the bulkhead and through the waters for laying the above-ground and submarine utility cable, running from the electric utility area and a sidewalk for the placement of pedestrian safety fencing.

The term of the lease is 22 days. The Tenant shall maintain, at its expense, insurance coverage.

Revenue derived from the lease will be credited to the Natural Resources Police to offset costs associated with providing Maritime Safety during boat shows.

Approval of this item is recommended by the Department of General Services and DNR.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Wendy Scott-Napier
410.767.4088

wendy.scott-napier@maryland.gov

16-LT. TENANT LEASE
Department of Commerce

Recommendation: Approve a two-year lease renewal.

Background: Reference is made to DGS Item 10 LT dated 7/6/2017 wherein the Board of Public Works approved a two year parking lease. The lease term ran from 7/15/17 through 7/14/19 and is currently in hold-over.

Landlord: East Lombard Street Parking Associates LLC.
300 E. Lombard Street, Suite 630, Baltimore, MD 21202

Property Location: 200 East Lombard Street, Baltimore, MD 21202

Space Type: Parking Garage

Lease Type: Renewal

No. of Spaces: 135

Duration: 2 Years

Effective: 10/1/2019

Annual Rent: \$243,000 (\$150 per space, per month)

Utilities & Custodial Responsibility: Landlord

Previous Board Action: DGS 10-LT (7/5/2019)

Fund Source: General 56%, Special 38%, Federal 6%

Remarks: The Department of Commerce currently pays for 135 parking spaces at this location, complying with the 1:3 ration established for the area. The property was acquired via sole source, in accordance with the DGS Space Management manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.

The lease contains a termination for convenience clause and the standard six-month hold-over period.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov

17-CGL. CAPITAL GRANTS AND LOANS
Bond Bill Extensions

Recommendation: That the Board of Public Work grant temporary exceptions for one year from the automatic termination of these nine authorizations contained in the 2017 MCCBL (Ch. 22, 2017 Laws) totaling \$1,524,000.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-128(a). If, within 2 years after the date of an authorization of State debt, evidence that a required matching fund will be provided has not been presented to the Board or no part of the project or program for which the enabling act authorized the State debt is under contract and the Board has not encumbered money for any part of the project or program, the authorization terminates unless:

1. The enabling act provides otherwise; or
2. In an emergency, the Board unanimously grants a temporary exception for a period of one-year.

Grantee:	Board of Directors of A Wider Circle, Inc.
Project:	A Wider Circle Community Service Center (Montgomery County)
MCCBL 2017:	DGS Item G065
Amount:	\$125,000
Remarks:	Grantee did not meet the 2-year deadline before the authorization terminated because the Grantee was in the process of settling on a final scope for the project. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Grantee:	Board of Directors of the Bon Secours of Maryland Foundation, Inc.
Project:	Bon Secours Youth Development Center (Baltimore City)
MCCBL 2017:	DGS Item G037
Amount:	\$300,000
Remarks:	Grantee did not meet the 2-year deadline before the authorization terminated because the Grantee had a delay in securing the matching fund. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Grantee:	Board of Directors of Camp Puh'tok for Boys and Girls, Inc.
Project:	Camp Puh'tok (Baltimore County)
MCCBL 2017:	DGS Item G111
Amount:	\$100,000
Remarks:	Grantee did not meet the 2-year deadline before the authorization terminated because there was a delay in securing the matching fund. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Revised

17-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)
Bond Bill Extensions

Grantee: Board of Directors of Farming 4 Hunger, Inc.
Project: Thomas L. Hance Life Share Building (Calvert)
MCCBL 2017: DGS Item G123
Amount: \$75,000
Remarks: Grantee did not meet the 2-year deadline before the authorization terminated because the Grantee is in the process of working with the property owner to secure the match. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Grantee: Board of Directors of the Melvin J. Berman Hebrew Academy
Project: Melvin J. Berman (Montgomery)
MCCBL 2017: DGS Item G076
Amount: \$ 50,000 ZA00(AU)
Amount: \$100,000 ZA03(AY)
Remarks: Grantee did not meet the 2-year deadline before the authorization terminated because there was a delay in project planning due to research. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Grantee: Board of Trustees of The National Great Blacks in Wax Museum, Inc.
Project: National Great Blacks in Wax Museum (Baltimore City)
MCCBL 2017: DGS Item G043
Amount: \$200,000
Remarks: Grantee did not meet the 2-year deadline before the authorization terminated because the Grantee is working with the Maryland Historical Trust on a new Memorandum of Understanding. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Grantee: Board of Directors of the Pomonkey HS Alumni Association, Inc.
Project: Old Pomonkey High School (Charles)
MCCBL 2017: DGS Item G125
Amount: \$50,000
Remarks: Grantee did not meet the 2-year deadline before the authorization terminated because there was a delay in project planning due to research. A 1-year extension is appropriate because the Grantee plans to proceed with the project.

Revised

**17-CGL. CAPITAL GRANTS AND LOANS (cont'd)
*Bond Bill Extensions***

Grantee: Board of Directors of Union Hospital of Cecil County

Project: Union Hospital of Cecil County

MCCBL 2017: DGS Item G030

Amount: \$786,000

Remarks: Grantee did not meet the 2-year deadline before the authorization terminated because of a merger with Life Bridge Health Systems resulting in a delay in securing the matching fund. A one year extension is appropriate because the Grantee plans to proceed with the project.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedyr@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of the Creative Alliance, Inc.

Creative Alliance (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Creative Alliance facility.”

\$25,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018)
DGS Item G024; (SL-076-100-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Creative Alliance, Inc. has submitted documentation that it has over \$25,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$4,523,085.00
18-G024 (This Action)	\$ 25,000.00 (match)
16-G130 (Prior Action)	\$ 250,000.00 (match)
17-G102 (Prior Action)	\$ 125,000.00 (match)
14-G003 (Prior Action)	\$ 600,000.00 (match)
Local Cost	\$3,523,085.00

(Prior Actions: DGS 10-CGL, 9/26/18; DGS 20-CGL, 2/21/18; DGS 15-CGL, 7/27/16)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Ivymount School, Inc.

Ivymount School (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of HVAC rooftop units at the Ivymount School.”

\$65,000.00

*Maryland Consolidated Capital Bond Loan of 2018 (LHI - Chapter 9, Acts of 2018)
DGS Item G134; (SL-077-180-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the Ivymount School, Inc. submitted evidence that it has \$284,100.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Ivymount School, Inc. \$65,000.00 for eligible expenditures.

Background:	Total Project	\$ 260,000.00
	18-G134 (This Action)	\$ 65,000.00 (match)
	Local Cost	\$ 195,000.00

Remarks:

1. The grant agreement has been revised to include Montgomery County, Maryland as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Community Housing Partners Corporation

J. Van Story Branch Apartment Building (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the J. Van Story Branch apartment building.”

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)

DGS Item 205; (SL-078-180-038)

Matching Fund: No match is required.

Background:	Total Project	\$ 35,960,887.00
	18-205 (This Action)	\$ 250,000.00 (Non-match)
	Local Cost	\$ 35,710,887.00

Remarks:

1. The grant agreement has been revised to include Van Story Branch Apartment Building as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

21-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of Loyola University Maryland

Loyola University Maryland (Baltimore City)

“For the design, construction, and equipping of a new academic building adjacent to Beatty Hall.”

\$4,000,000.00

Maryland Consolidated Capital Bond Loan of 2018 (MICUA – Chapter 9, Acts of 2018), DGS Item G002; (SL-074-180-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Trustees of Loyola University Maryland has submitted documentation that it has over \$4,000,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$ 30,561,252.00
18-G002 (This Action)	\$ 4,000,000.00 (match)
Local Cost	\$ 26,561,252.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

22-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Mayor and City Council of the City of Mount Rainier

Mount Rainier Civic Center (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Mount Rainier Civic Center building."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),
DGS Item G086; (SL-073-180-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Mount Rainier has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$ 500,000.00
	18-G086 (This Action)	\$ 100,000.00 (match)
	Local Cost	\$ 400,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A 3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedyr@maryland.gov

23-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the North Beach Volunteer Fire Department, Inc.

North Beach Volunteer Fire Department (Calvert County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the North Beach Volunteer Fire Department, including the purchase of a fire and rescue boat and any facilities necessary to maintain the boat."

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018 as amended by Chapter 737, Acts of 2019)

DGS Item G044; (SL-042-180-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the North Beach Volunteer Fire Department, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$1,298,500.00
18-G044 (This Action)	\$ 100,000.00 (match)
Local Cost	\$1,198,500.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov

24-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Our House Youth Home, Inc.

Our House Youth Home (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new dormitory at Our House Youth Home.”

\$95,000.00

*Maryland Consolidated Capital Bond Loan of 2018 (LSI - Chapter 9, Acts of 2018)
DGS Item G070; (SL-070-180-038)*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Our House Youth Home, Inc. submitted evidence that it has \$188,963.20 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Our House Youth Home, Inc. \$91,535.70 for eligible expenditures.

Background:	Total Project	\$400,000.00
	18-G070 (This Action)	\$ 95,000.00 (match)
	18-G137 (Prior Action)	\$105,000.00 (match)
	Local Cost	\$200,000.00

(Prior Action: 7/24/19 Agenda, Item 36-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedyr@maryland.gov

25-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Mayor and City Council of the City of Laurel

Riverfront Park Hiker and Biker Path (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Riverfront Park Hiker and Biker Path."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018)

DGS Item G089;

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018)

DGS Item G149; (SL-076-180-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Laurel has submitted documentation that it has appropriated \$240,000.00 in its fiscal year 2020 budget to meet the matching fund requirement for this project.

Background:

Total Project	\$2,550,000.00
18-G089 (This Action)	\$ 50,000.00 (match)
18-G149 (This Action)	\$ 50,000.00 (match)
Local Cost	\$2,450,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy 410.767.4107
shirley.kennedyr@maryland.gov

26-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Trustees of the Round House Theatre, Inc.

Round House Theatre (Montgomery County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Round House Theatre facility."

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018)

DGS Item G073;

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018)

DGS Item G140; (SL-075-180-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Round House Theatre, Inc. has submitted documentation that it has a \$5,000,000.00 loan with City National Bank to meet the matching fund requirement for this project.

Background:

Total Project	\$ 8,368,193.00
18-G073 (This Action)	\$ 100,000.00 (match)
18-G140 (This Action)	\$ 250,000.00 (match)
Local Cost	\$ 8,018,193.00

Remarks:

1. The grant agreement has been revised to include Montgomery County, Maryland as a "beneficiary" throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

27-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works enter into a grant agreement for the following grant:

Board of Trustees of the College of Southern Maryland

Southern Maryland Studies Center (Charles County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Southern Maryland Studies Center, located in Charles County.”

\$500,000.00

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item 146; (SL-107-170-038)*

Matching Fund: No match is required.

Background:	Total Project	\$ 500,000.00
	17-146 (This Action)	\$ 500,000.00 (Non-match)
	Local Cost	\$0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Shirley Kennedy
410.767.4107
shirley.kennedy@maryland.gov

28-CGL. CAPITAL GRANTS AND LOANS

Recommendation: The Board of Public Works enter into a grant agreement for the following grant:

Board of Representatives of the Takoma Park-Silver Spring Cooperative, Inc.

Takoma Park-Silver Spring Coop (Montgomery County)

"For the acquisition, planning, design, construction, and capital equipping of renovations and expanding properties leased to the Takoma Park-Silver Spring Cooperative, Inc."

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)
DGS Item 131; (SL-108-170-038)

Matching Fund: No match is required.

Background:	Total Project	\$1,000,000.00
	17-131 (This Action)	\$ 500,000.00 (Non-match)
	Local Cost	\$ 500,000.00

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Ahmed Awad

410.767.6589

ahmed.awad@maryland.gov

29-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: The Board of Public Works approve a grant of \$1,252,528.00 to Choptank Community Health System, Inc. (CCHS) (Caroline County).

Project: To construct and equip a one floor, approximately 15,000 to 20,000 square foot building to be located at 808 South Fifth Avenue, Denton Maryland 21629. The new building will address the region's increased need for preventive and comprehensive primary care, behavioral health, oral health, and women's health services.

Construction Contract: Gillis-Gilkerson Builders, Inc., Salisbury MD \$5,741,343.00

Fund Source: The Maryland Department of Health (MDH) has determined the Grantee is required to provide a 70.5% local share of the eligible project cost.

Construction Cost	\$5,741,343.00	
Eligible Cost	\$5,741,343.00	
State Grant (Current Action)	\$1,252,528.00	MCCBL 2016, FQHC Grant Program, CB-23506-01
State Grant (Prior Action)	\$ 441,019.00	MCCBL 2016, FQHC Grant Program, CB-23505-01
Grantee Share (70.5%)	\$4,047,796.00	Cash and Grants

Remarks:

1. Grantee is a nonprofit organization.
2. In accordance with *Subtitle 13 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's Right of Recovery being included in the Deed(s) or otherwise recorded among the Land Records of Caroline County.
3. No State funds will be disbursed until the Grantee has presented suitable evidence to the Office of Facilities Management & Development that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

30-CGL. CAPITAL GRANTS AND LOANS
Higher Education Commission

Recommendation: The Board of Public Works authorize that funds be encumbered for the following grant:

Anne Arundel Community College (Health Science and Biology Building – Construction)
Construct a new 106,188 NASF/175,210 GSF Health Sciences and Biology Building on the main campus of Anne Arundel Community College in Arnold, MD. The college had originally proposed to renovate and expand the Florestano Building on the Arnold campus, which currently houses the Nursing program. However, upon further review, the college now proposes the construction of a new building adjacent to the main core of buildings on the campus (Florestano is located slightly to the west). Upon completion of the building, the biology program as well as the health programs will occupy the new space.

Upon completion, the envisioned new building aims to double the amount of assignable square footage for these two programs. About a quarter of the new building will be used for administrative purposes, while the rest of the building is for lab and classroom space. The particular demands of the disciplines planned for this space increases the NASF requirements significantly. Further, housing two science departments in one building increases the amount of NASF needed.

\$22,657,000.00

MCCBL 2015/Item #112 - \$377,023.45
MCCBL 2012/Item #019 - \$912,139
MCCBL 2014/Item #023 - \$530,073.84
MCCBL 2018/Item #119 - \$20,837,763.71
CC-07-MC18/19/20-450

Matching Fund: Anne Arundel Community College – \$22,657,000.00

Cost sharing is 50.00% State share, 50.00% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount	State Share	Local Share
Total Project	\$51,803,486.00	\$25,901,743.00	\$25,901,743.00
This Action	\$45,314,000.00	\$22,657,000.00	\$22,657,000.00
Previous Action	\$ 6,489,486.00	\$ 3,244,743.00	\$ 3,244,743.00

30-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Anne Arundel Community College and signed by local authorities.
3. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

31-CGL. CAPITAL GRANTS AND LOANS
Higher Education Commission

Recommendation: The Board of Public Works authorize that funds be encumbered for the following grant:

Allegany College of Maryland (Technology Building Renovation Phase 2 – Construction)
Renovate the Technology Building, constructing a 1,644 NASF/1,700 GSF two-story elevator lobby to correct ADA deficiencies in accessible routes and restroom access; replace 40+ year old HVAC plants and controls, roof surfaces and windows, which have exceeded useful life. This project preserves the building and updates infrastructure. The building infrastructure and systems (such as HVAC, IT, electrical, and fire suppression) will be replaced. The exterior of the building, including the roof and windows, will be replaced to extend the useful life of the building. Currently the critical College -wide IT network equipment is at risk due to deteriorate roofing and lack of emergency power. Ultimately, this project corrects (I) building age and condition and (II) ADA compliance; and is required for the preservation and continued operation of the existing structure as classroom space.

\$1,124,000.00

MCCBL 2018/ Item 119
CC-10-MC16/18/19-443

Matching Fund: Allegany College of Maryland – \$903,000

Cost sharing for this action is 55.54% State share, 44.46% local share and is in accordance with Section 11-105(j) of the Education Article. Actual State share for this item is \$1,128,000.00.

Background:	Total Amount	State Share	Local Share
Total Project	\$3,637,392.48	\$2,207,591.60	\$1,429,800.88
This Action - FY2020	\$1,927,000.00	\$1,024,000.00	\$ 903,000.00
Previous Action - FY2019	\$ 296,837.48	\$ 205,411.54	\$ 91,425.94
Previous Action - FY2019	\$ 757,555.00	\$ 524,228.06	\$ 233,326.94
Previous Action - FY2019	\$ 656,000.00	\$ 453,952.00	\$ 202,048.00

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Allegany College of Maryland and signed by local authorities.
3. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler 410.767.3174
lauren.buckler@maryland.gov

32-CGL. CAPITAL GRANTS AND LOANS
Higher Education Commission

Recommendation: The Board of Public Works authorize that funds be encumbered for the following grant:

Community College of Baltimore County (Carol Eustis Center for Health)

CCBC Essex Carol Eustis Center for Health Professions – Construction/Equipment

The project is a renovation and expansion of the CCBC Essex Carol Eustis Center for Health Professions which houses the School of Health Professions (SOHP), The School of Applied and Information Technology and the Continuing Education & Economic Development – Allied Health program. The project scope includes renovation of the existing 32,938 NASF/52,984 GSF structure and construction of a new 44,989NASF/73,616 GSF addition, creating a new 77,927 NASF/126,600 GSF professional building. The project will provide new labs, lecture rooms, faculty offices, and other spaces that will be used by the various existing and new programs to come.

\$17,322,000.00

MCCBL 2018/ Item 119
CC-05-MC15/17/18/19-438

Matching Fund: Community College of Baltimore County– \$14,768,000.00

Cost sharing is 48% State share, 52% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount	State Share	Local Share
Total Project	\$42,439,583.00	\$22,357,000.00	\$20,082,583.00
This Action	\$31,950,000.00	\$17,322,000.00	\$14,628,000.00
Previous Action	\$10,489,583.00	\$ 5,035,000.00	\$ 5,454,583.00

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Community College of Baltimore County and signed by local authorities.
3. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

33-CGL. CAPITAL GRANTS AND LOANS
Higher Education Commission

Recommendation: The Board of Public Works authorize that funds be encumbered for the following grant:

Montgomery Community College - Takoma Park/Silver Spring

Catherine & Isaiah Leggett Math and Science Building— Design/Construction

The project consists of demolition of Falcon Hall and the Science South Building to provide an adequate footprint for construction of a New Math and Science Center building. This building will house and support Science, Technology, Engineering and Mathematics (STEM) programs. The facility will also support the provision of general education courses required by all students.

\$8,241,000.00

MCCBL 2018/ Item 119 - \$7,142,377.31

MCCBL 2019/ Item 117 - \$1,098,622.69

CC-05-MC16/18/19/20-458

Matching Fund: Montgomery Community College – \$8,241,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount	State Share	Local Share
Total Project	\$23,276,000.00	\$11,638,000.00	\$11,638,000.00
This Action	\$16,482,000.00	\$ 8,241,000.00	\$ 8,241,000.00
Previous Action	\$ 6,794,000.00	\$ 3,397,000.00	\$ 3,397,000.00

Remarks:

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Montgomery Community College and signed by local authorities.
3. The Office of Comptroller may not disburse State funds until it has verified that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Ahmed Awad 410.767.6589
ahmed.awad@maryland.gov

34-CGL. CAPITAL GRANTS AND LOANS
Department of Health

Recommendation: The Board of Public Works (BPW) approve a grant of \$159,938.00 to *Key Point Health Services, Inc. (KPHSI)*.

Project: The acquisition of a three-bedroom house located at 7401 Belclare Road, Baltimore, MD 21222. This building will provide housing for three persons with mental illness.

Appraisals:	Contract of Sale	\$212,400.00
	William L. Wilcox, III, Fallston, MD	\$213,000.00
	Darlene Baynard, Churchville, MD	\$214,000.00
	DGS accepted appraisal	\$213,000.00
	Eligible Amount	\$213,250.00*

*Includes the lesser of the DGS accepted value or the contract price at \$212,400.00, and the cost of appraisals at \$850.00.

Fund Source: The Maryland Department of Health has determined the grantee is responsible for providing 25% of the eligible project cost.

Total Project Cost	\$213,250.00
Eligible Project Cost	\$213,250.00
State Share (75%)	\$159,938.00
Grantee Share (25%)	\$ 53,312.00

MCCBL 2017, CHFF
MDH #14512-04 and #14513-01
Mortgage, Harford Bank

Remarks:

1. Grantee is a nonprofit organization.
2. In accordance with § 24-606(d) of the *Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facility Management and Development that it has expended the required matching funds.

This item was withdrawn as DGS 21-CGL from the July 3, 2019 BPW Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION