

BOARD OF PUBLIC WORKS
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MARCH 18, 2020

MEETING LOCATION: ONLINE

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



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1. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Grants

Recommendation: That the Board of Public Works approve funding 21 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: **\$305,400**

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount
Baltimore Co	Bryan M. Deli	RS-2020-2430	7,200
Calvert	James L. Dowell	PA-2020-2426	6,500
Carroll	Wayne H. Horner	RS-2020-2413	17,000
		RS-2020-2414	2,500
	Augustus A. Conaway	PB-2020-2422	9,600
		PB-2020-2423	9,500
		PB-2020-2424	7,800
Cecil	Swan Harbor, LLC	AT-2020-2425	15,600
Frederick	New Design Acres, LLC	MP-2020-2363	3,600
Kent	Morton H. Fetterolf, III	CH-2020-2395	5,100
		CH-2020-2396	5,100
		CH-2020-2397	1,600
Queen Anne's	Southeast Creek Farm, LLC.	AT2020-2399	1,200
		AT-2020-2400	6,400
		AT-2020-2401	3,500
St. Mary's	Ray E. Gaskill, III	AT-2020-2431	49,300
		AT-2020-2432	65,400
		AT-2020-2433	16,100
Washington	Creek View Farms, LLC	AT-2020-2427	5,600
		AT-2020-2428	24,800
		AT-2020-2429	42,000

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Bill Morgante 410-260-7791
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**2. BOARD OF PUBLIC WORKS
*Wetlands Licenses***

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling and/or dredging in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 19-0200 *CHESAPEAKE YACHT CLUB, INC.*– To expand a marina located at the intersection of South Creek and the West River, by removing 3 piers with pilings, mechanically dredging 2 areas, and constructing 2 new piers with T-heads, finger piers, pilings, gangways, and platforms.
- Shady Side, South Creek/West River*
- Special conditions: Time-of-year restriction. Requirements for maintenance dredging, dredged material disposal plan, transport and site approval, staking, and post-dredge bathymetric survey.*

BALTIMORE CITY

- 19-0586 *TRADEPOINT ATLANTIC* – To reauthorize an existing license (WL 13-0966 (R2), exp. 5/20/20) to improve navigable access and restore operational depths at Sparrows Point Marine Terminal by obtaining sediment borings, mechanically maintenance dredging 2 channels, a turning basin and a berthing area, and providing for a 6-year dredging period.
- Baltimore, Patapsco River*
- Special conditions: Time-of-year restriction. Requirements for obtaining and testing core samples, summary report, maintenance dredging, dredged material disposal plan and transport, use of “environmental” bucket, post-dredge bathymetric survey, MPA-approved sediment analysis and disposal site, and MPA acceptance letter of dredged material amounts.*

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2. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands Licenses

CHARLES COUNTY

19-0170 *GRAHAM W. PARKER*– To help control shoreline erosion and improve navigable access by placing stone revetment and constructing a low-profile sill, 2 stone groins, and a timber pier extension.

Welcome, Port Tobacco River

Special conditions: Time-of-year restriction. Requirements for revetment design, construction and content.

KENT COUNTY

19-0872 *MILES BARNARD* – To prevent further shoreline erosion by constructing stone revetment and low-profile stone groins.

Chestertown, Chesapeake Bay

Special condition: Local authorization for all work above mean high water.

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020



Contact: Bill Morgante, 410-260-7791
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3. **BOARD OF PUBLIC WORKS**
The Yacht Basin Co., #17-0357(R)
Spa Creek in Annapolis, Anne Arundel County
Modification

Recommendation: The BPW Wetlands Administrator recommends that the Board modify Tidal Wetlands License No. 17-0357 to increase the originally authorized dredging area from 30,771 square feet to 135,898 square feet.

MDE: The Department of the Environment concurs with this recommendation.

Authority: Title 16, Environment Article, Annotated Code of Maryland; COMAR 23.02.04.17D.

ANNE ARUNDEL COUNTY

17-0357(R) THE YACHT BASIN COMPANY – To improve navigable access at a commercial marina by removing finger piers, platforms and piles; constructing a pier; and mechanically dredging three areas.

Special Conditions: Time-of-year restriction. Requirements for maintenance dredging, dredged material transport and disposal site, staking, post-dredge bathymetric survey.

Original Approval: Secretary's Agenda Item 2 (12/6/17) in which the Board authorized the following: "To improve navigable access and provide adequate depth and reconfigure a marina by removing piers, platforms and piles; mechanically dredging two areas (totaling 30,771 square feet); constructing a pier and piles; and providing for 6-year dredging period."

Modification: The Licensee requests authorization for the originally licensed items and to substantially increase the areas to be mechanically maintenance dredged. The Wetlands Administrator determined the scope of modifications (COMAR 23.02.04.17) warranted Board approval since the modification is not nominal.

Background: The original dredge area of 30,771 square feet located at the southern side of the marina comprised two areas with a reduction to the dredging footprint. An additional area of dredging will be added along the northern area bringing the total dredged area to 135,898 square feet.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Bhaskaran Subramanian 410-260-8797
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**4. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works levy the charge that the Anne Arundel County Government must repay for a shore erosion control district project that benefitted the land owned by the Arundel on the Bay Community.

Authority: "On receipt of certification from DNR that a shore erosion control district project has been satisfactorily completed; the Board of Public Works shall fix and levy a benefit charge on the benefited property." § 8-1006, Natural Resources Article, Annotated Code of Maryland

Remarks: DNR certifies that the appropriate documents have been recorded among county land records and that the design and construction of the projects have been satisfactorily completed.

Project #	Owner	Description	County/District	Amount	Term
SEC 04-16	Anne Arundel County Camp St. Charles	300 feet of living shoreline stone breakwater protection with sand fill beach and dunes, marsh plantings and native trees and shrubs planting	Anne Arundel/30	\$279,400	20 years

Funds: The borrower makes annual installment payments. Funds are deposited into the Shore Erosion Control Revolving Loan Fund.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Bhaskaran Subramanian 410-260-8797
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**5. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works approve a shore erosion control project.

Authority: § 8-1005, Natural Resources Article, Annotated Code of Maryland

Description: Living shoreline project of approximately 1,445 linear feet of segmented stone breakwaters including the placement of clean sand fill and the planting of marsh grasses.

Remarks: DNR will provide technical and financial assistance to Calvert County for project construction of the following living shoreline project. The County will pay an administrative fee for DNR services. After construction, DNR will return to the Board of Public Works to recommend that the Board levy a benefit charge (loan repayment) for the project. The County will pledge its full faith and credit to repay the loan. The loan agreement will be recorded in the County land records.

CALVERT COUNTY

Borrower:	Calvert County Commissioners
Project ID:	Breezy Point Park / SEC 01-20
Location:	Chesapeake Bay, Calvert County, Maryland
Loan Amount:	\$500,000.00
Administrative Fee:	\$15,000.00
Loan Term:	20 Years

Fund Source: Revolving Loan Fund (03.30.01.14.002)

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Bhaskaran Subramanian 410-260-8797
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**6. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works approves releasing the shore erosion control liens on the following projects. The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

Project #	Owner	Description	County/District	Amount
SEC 08-88	Weiner, SA/SK	Stabilization of an eroding shoreline with a stone revetment and sandfill.	Anne Arundel/30	\$37,346
SEC 06-92	Hobbs, LG	Stabilization of an eroding shoreline with a stone revetment and sandfill.	Anne Arundel/30	\$24,800
SEC 06-09	Strott, GG/PH	Construction of a stone sill with sand fill and marsh plantings	Anne Arundel/30	\$64,925

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BOARD OF PUBLIC WORKS
SECRETARY'S
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March 18, 2020



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7. MARYLAND ENVIRONMENTAL SERVICE
Jessup Correctional Institution

Contract: Water Softening Equipment Upgrade
MES Project # 1-20-4-14-5

Description: Procure and install a new water softener system for the boiler plant.

Procurement: Competitive Sealed Bid

Bids: Professional Water Solutions, LLC, Chambersburg, PA \$50,809.20
Stoner Quality Water INC, Roanoke, VA \$56,962.00

Award: Professional Water Solutions, LLC, Chambersburg, PA \$50,809.20

Amount: \$50,809.20

Term: 180 calendar days

MBE Participation: 0%

Remarks: The existing water softening equipment was installed with the installation of Boiler No. 4 around 1994. It consists of two large ion exchange systems recharged with a saline brine. The piping and drain covers show signs of wear and corrosion from the brine solution. Condensation is evident on external piping. Given its age, the system needs to be replaced.

Fund Source: ~~MCCBL of 2018, MES Infrastructure Improvement Fund (UB00)~~
MCCBL of 2019, MES Infrastructure Improvement Fund (UB00)

Appropriation Code: 198 MCCBL 2018 (PCA 12070)]

See Record Correction
Secretary Item 17 (1/27/21)

Resident Business: No

Tax Clearance No.: 20-0346-0000

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THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 27, 2021**



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**17. MARYLAND ENVIRONMENTAL SERVICE
*Record Correction***

Recommendation: That the Board of Public Works accept the corrections to the following records for improvements at the Jessup Correctional Institution boiler plant where the fund source was incorrectly reported.

- 1. *Original Approval:*** Secretary's Agenda, Item 8, 10/2/2019
Contract Description: Replace header pipe insulation at Jessup Correctional Institution

Approved Fund: MCCBL of 2018, *MES Infrastructure Improvement Fund (UB00)*
Corrected Fund: MCCBL of 2019, *MES Infrastructure Improvement Fund (UB00)*
- 2. *Original Approval:*** Secretary's Agenda, Item 13, 11/20/2019
Contract Description: Install bollards around exposed gas pipe

Approved Fund: MCCBL of 2018, *MES Infrastructure Improvement Fund (UB00)*
Corrected Fund: MCCBL of 2019, *MES Infrastructure Improvement Fund (UB00)*
- 3. *Original Approval:*** Secretary's Agenda, Item 7, 3/18/2020
Contract Description: Procure and install a new water softener system for the boiler plant.

Approved Fund: MCCBL of 2018, *MES Infrastructure Improvement Fund (UB00)*
Corrected Fund: MCCBL of 2019, *MES Infrastructure Improvement Fund (UB00)*

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020



*Contact: Ellen Frketic 410-729-8307
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8. MARYLAND ENVIRONMENTAL SERVICE
Pocomoke River State Park – Shad Landing

Contract: Septage Receiving, Storage and Pumping Station Improvements
MES Project # 1-20-2-12-5

Description: Construct improvements to the RV Dump Site at Shad Landing.

Procurement: Competitive Sealed Bids

Bids:	Warwick Supply and Equipment Co.	Hunt Valley, MD	\$117,746
	Chesapeake Turf, LLC	Salisbury, MD	\$165,400

Award: Warwick Supply & Equipment Co., Inc.

Amount: \$117,746

Term: Completion Date – April 15, 2020

MBE Participation: 4%

Remarks: The Pocomoke River State Park Shad Landing Camp Area has a Recreational Vehicle (RV) holding tank dump site. This site allows RVs to discharge its waste tank contents to a small 1,000-gallon septic tank which discharge to a septic drain field. This project will eliminate the discharge from the septic tank to the drain field by diverting the RV sewage to the force main used by the Parks Headquarters Building.

The scope of work was advertised in eMaryland Marketplace and the MES website. A notification by email was sent to 6 septic installers and 15 general contractors listed in the MES bidder's list.

Fund Source: MCCBL of 2015

Appropriation Codes: 130 MCCBL 15 (PCA# 11048)

Resident Business: Yes

Tax Clearance No.: 19-3474-1111

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Lois Y. Whitaker 443-885-3074
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9. MORGAN STATE UNIVERSITY

***Deferred Maintenance – West Campus Parking, Road, Perimeter Wall
Design***

Contract ID: Deferred Maintenance, DCM-DMP-20-1AE

Recommendation: Approve awarding a contract for West Campus parking lot deferred maintenance project design services.

Project: This is the second contract of several deferred maintenance/site improvement projects. This project is to design replacement surface parking, utilities, sidewalks, retaining/landscape walls, and landscaping on West Campus. This work includes any associated design/engineering activities to support this work.

Award: Whitney, Bailey, Cox & Magnani

Amount: \$495,600.55

Contract Term: 36 months from issuance of the Notice to Proceed

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical / Price Score	Technical Score	Price	Best/Final
Whitney, Bailey, Cox & Magnani (Baltimore, MD)	114.4	93.8	\$ 493,834.72	\$495,600.55
Rummel Klepper & Kahl (Baltimore, MD)	113.8	92.2	\$ 526,413.74	\$517,409.60
EBA Engineering Inc (Laurel, MD)	107.2	90.2	\$ 782,707.76	
A. Morton Thomas & Associates (Rockville, MD)	99.4	89.4	\$ 792,277.94	
Delon Hampton Assoc., Chartered (Baltimore, MD)	95.2	89.4	\$ 812,036.00	
Johnson Mirmiran & Thompson, Inc. (Hunt Valley, MD)	84.4	84.4	\$1,084,792.76	

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Lois Y. Whitaker 443-885-3074
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9. MORGAN STATE UNIVERSITY (cont'd)
***Deferred Maintenance – West Campus Parking, Road, Perimeter Wall
Design***

Remarks: MSU issued a Request for Proposal seeking interested and qualified firms. In response, six firms attended the Pre-Proposal conference and responded to the solicitation. Each firm advanced to having its price proposal evaluated. Four of the firms far exceeded the budget leaving two firms to be short listed. The two firms with the lowest price proposal were invited to a scope review meeting. Scope clarifications were provided, and they were asked to submit best and final proposals.

This is the second of several deferred maintenance projects to be submitted over the course of the year.

1. Steam Trap replacement (2/19/2020- Secretary's Agenda Item 9)
2. West Campus parking lot plus repairs (**This Item**)

MBE Participation: 30%
Performance Bond: N/A

Fund Source: MCCBL 2019 Item #346: *Provide funds to design, construct and equip various infrastructure, building systems and site improvements, \$10,000,000, provided that \$1,000,000 of this authorization may not be expended until Morgan State University submits a report the budget committees that provide the following information:*

1. *The priority rankings developed by that list for deferred maintenance and site improvement projects;*
2. *The projects that are listed as deferred maintenance and the projects that are listed as site improvement; and*
3. *The costs associated with each of those projects.*

Total Authorized – Deferred Maintenance and Site Improvements \$10,000,000.

Note: The required information was sent to the Joint Chairman, and approval was provided, releasing the \$1,000,000, August 23, 2019.

Resident Business: Yes

Tax Clearance No.: 20-0590-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020**



*Contact: Susan Langley 410-697-9564
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10. DEPARTMENT OF PLANNING
Maryland Historical Trust
Maryland Maritime Archaeology Program

Recommendation: The Maryland Historical Trust recommends that the Board of Public Works approve the activities of the Maryland Maritime Archaeology Program as proposed for the 2020 field season. This Item also summarizes the Program's 2019 activities.

Authority: §§5A-333–5A-346, State Finance & Procurement Article,
Annotated Code of Maryland

Background: The Submerged Archaeological Historic Property Act established the Maryland Maritime Archaeology Program (MMAP) within the Maryland Historical Trust. This Act charges the Trust with identifying and managing the State's submerged archaeological sites. Under the Act, anyone seeking to excavate or disturb submerged archaeological sites on State lands must obtain a permit from the Trust. The law specifically exempts the Trust from the permit requirement. Instead, the Trust must obtain Board of Public Works approval before undertaking any activity that would otherwise require a permit. In 2020, the Trust proposes to carry out a number of activities that require Board approval.

PROPOSED 2020 ACTIVITIES REQUIRING BOARD APPROVAL

The 2020 MMAP field season will include visits to known sites as well as work in new survey areas around the State. Investigations will use remote-sensing technology and visual inspection. Limited testing and excavation may be undertaken. This may entail the recovery of diagnostic artifacts to determine site age and significance. Trust staff will conserve and analyze these objects and write a report. MMAP activities are open to volunteer participation. Proposed activities are dependent on funding.

Wicomico River Survey (Charles and St. Mary's Counties)

This is an ongoing survey project that began in 2014 and partners with Faculty of St. Mary's College of Maryland and the Terrestrial Archaeology staff of the Maryland Historical Trust. It continues to map bottomlands and investigate anomalies in this river system.

Curtis Bay and Curtis Creek (Baltimore City and Anne Arundel County)

MMAP will undertake the recording and documentation of the historic vessels located in several loci within Curtis Bay and Curtis Creek.

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ACTION AGENDA
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10. DEPARTMENT OF PLANNING (cont'd)

Maryland Historical Trust

Maryland Maritime Archeology Program

Diverse field investigations (Various Counties)

MMAP will continue to partner with Charles County, DNR, and NOAA, for education and outreach programs and the management of the historic vessels and cultural resources in the Malloes Bay-Widewater Historical and Archaeological National Register District, now also the Malloes Bay-Potomac River National Marine Sanctuary. MMAP will provide guidance and oversight for a field school proposed by East Carolina University.

MMAP will continue to conduct site inspections as needed to assist Trust staff reviewing projects in compliance with state and federal historic preservation laws.

Non-profit organizations will continue to inspect, maintain, deploy, and retrieve the mooring buoy of the U-1105 Historic Shipwreck Preserve when necessary – under the auspices of MMAP.

MMAP will continue to provide lectures, courses, field activities, and other educational programming related to maritime archeology. Staff will continue to provide hands-on experiences in site recording methods and remote sensing to volunteers, interns, and members of non-profit volunteer organizations which work in Maryland.

MMAP will continue to facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAP reviews and evaluates shoreline and submerged archaeological historic properties to prioritize protection and response strategies.

MMAP will continue to participate with the Aquaculture Review Board and the Artificial Reef Committee; with State and federal agencies on issues related to offshore wind energy development, most notably with the Bureau of Ocean Energy Management; with the Department of Homeland Security's Maritime Security Committee; and the Maryland and Potomac Area Contingency Planning Committee. These activities may require limited field investigations.

SYNOPSIS OF THE 2019 FIELD SEASON

Coastal Resiliency Planning Surveys (Somerset County)

This survey was funded through a grant from the National Park Service with in-kind support from the Maryland Department of Natural Resources, Maryland Park Service. The work was completed in 2019 and will enhance our knowledge of the effects of storm damage on archeological sites and provide new information which can be used to assist management and interpretation of cultural resources at Janes Island State Park.

Malloes Bay (Charles County)

The Malloes Bay-Potomac River National Marine Sanctuary was established September 3, 2019 and a formal dedication was held on November 9, at which the Governor addressed an audience of 400 supporters of the project. MMAP will continue to manage the WWI fleet of wooden

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SECRETARY'S
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10. DEPARTMENT OF PLANNING (cont'd)

Maryland Historical Trust

Maryland Maritime Archeology Program

Mallows Bay (Charles County) (cont'd):

steamships as well as the other cultural heritage resources and will work with partner agencies to implement the management plan as well as educational and outreach projects.

Other Educational Programming (Various Counties)

In 2019 staff provided and organized various lectures on maritime archaeology, and lead varied hands-on experiences for students, volunteers, interns, and members of non-profit volunteer organizations, which work in Maryland.

Diverse field investigations (Various Counties)

MMAAP continued to conduct site inspections as needed to assist Trust staff reviewing projects in compliance with state and federal historic preservation laws.

The non-profit organization, IMH, continued to inspect, maintain, deploy, and retrieve the mooring buoy when necessary – under the auspices of MMAAP.

MMAAP continued to facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAAP reviews and evaluates shoreline and submerged archaeological historic properties to prioritize protection and response strategies.

MMAAP continued to participate on the Aquaculture Review Board and the Artificial Reef Committee; with State and federal agencies on issues related to offshore wind energy development, most notably with the Bureau of Ocean Energy Management; with the Department of Homeland Security's Maritime Security Committee; and the Maryland and Potomac Area Contingency Planning Committee.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020



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11. **DEPARTMENT OF GENERAL SERVICES**
Record Correction

Recommendation: That the Board of Public Works accept the following correction to the record in which an ADPICS number was incorrectly reported.

Original Approval: DGS 37-IT-OPT, 01/29/2020
Contract: Learning Management System, Cornerstone OnDemand
Contract ID: F50B7400022

Approved ADPICS No.: COI47388
Corrected ADPICS No.: COI53158

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 18, 2020



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12. **DEPARTMENT OF GENERAL SERVICES**
Record Correction

Recommendation: That the Board of Public Works accept the following correction to the record clarifying the procurement method.

Original Approval: DGS Agenda, 15-S, 01/08/2020

Contract: Department of Health, Maryland Medicaid Pharmacy Program, Senior Prescription Drug Assistance Program

Contract ID: OPASS 20-18597

ADPICS No.: M00B0600225

Approved Procurement Method: Sole Source (Continuity of Services)

Corrected Procurement Method: Sole Source

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THIS ITEM WAS:

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BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 18, 2020



APP 1

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A1. DEPARTMENT OF TRANSPORTATION
The Secretary's Office

Contract ID: Exterior Caulking and Sealing
ADPICS NO.: P1006739

Contract Type: Maintenance

Description: Abatement of water infiltration at the Maryland Department of Transportation (MDOT) Headquarters in Hanover, Maryland.

Procurement Method: Emergency

Emergency Declared: November 8, 2019

Award: Consolidated Coatings Inc. (Baltimore, Maryland)

Award Date: January 8, 2020

Amount: \$75,000 NTE

Term: 01/15/2020 – 02/28/2020

MBE/VSBE Participation: 0% / 0%

Fund Source: 100% Special funds in Capital Program
Appropriation Code: A0103

Remarks:

Nature of Emergency: Exterior caulking and sealing of the Maryland Department of Transportation (MDOT) Headquarters' exterior glass panels was part of a larger scope of work from two Invitations for Bids for exterior repairs that failed to yield responsive bids from responsible bidders able to comply with the full scope of work within the specified delivery time and meet the MBE Goal. With the immediate need to abate the water infiltration, MDOT declared this emergency on 11/08/2019 for just the exterior caulking and sealing work. The scope of work includes spot checking tagged windows, removing defective caulk, and replacing with new caulk.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 18, 2020



APP 2

A1. DEPARTMENT OF TRANSPORTATION (cont'd)

Basis for Selection: Two vendors were directly solicited, and both made site visits between 11/8/2019 and 12/3/2019. An emergency purchase order was issued to the first qualified vendor on 12/3/19 but that vendor took exception to the State's standard contract terms and conditions after receipt of the purchase order. Those particular terms and conditions were nonnegotiable, and the original awardee withdrew its quote. The purchase order was subsequently canceled, and a new purchase order was issued on 01/15/2020. MDOT selected Consolidated Coatings, Inc. as it was the first vendor to accept the scope of work and the State's standard terms and conditions.

Tax Compliance No.: 20-0393-0000

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 1

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**
Allegany County

Recommendation: Approval to commit \$95,000 for the following **development** project.

South Penn Elementary Playground Renovation - \$95,000

Allegany County

POS #7068-1-330 MD20191203-0954

Background: Replace existing outdated playground with new inclusive play equipment for children ages 2-12 and safety surfacing. This project also includes new perimeter fencing.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$95,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 2

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE
Montgomery County

Recommendation: Approval to commit \$1,552,250 for the following **development** projects.

1. *Silver Spring Intermediate Neighborhood Park - \$1,217,250*

Maryland-National Capital Park and Planning Commission
POS #7080-15-711 MD20191218-0999

Background: Construct improvements to Silver Spring Intermediate Neighborhood Park. The project includes an accessible parking lot and walkway, new stormwater management facilities, regraded open lawn area, improved basketball and tennis courts, playground safety fence, and site furnishings.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017

Program Open Space Local
Source Code: 18011 \$5,000.00

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local
Source Code: 19011 \$331,786.45

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019

Program Open Space Local
Source Code: 20011 \$880,463.55

2. *Bohrer Park - Water Park Pump Room Renovations - \$335,000*

City of Gaithersburg
POS #7081-15-712 MD20191218-0998

Background: Renovate the Water Park pump room at Bohrer Park to provide new electrical and ventilation systems, and replace existing filters, motors, controllers, valves, and other water treatment equipment to meet current standards and requirements.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019

Program Open Space Local
Source Code: 20011 \$335,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 3

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**
Prince George's County

Recommendation: Approval to commit \$120,784 for the following **development** project.

Veteran's Memorial Park - \$120,784

City of District Heights

POS #7072-16-828 MD20191210-0976

Background: Provide amenities for a new passive park, including installing pavers, seat wall, electrical service and lighting, ADA ramp, and site furnishings.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$120,784.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 4

Contact: Emily Wilson 410- 260-8436
emilyh.wilson@maryland.gov

4A. PROGRAM OPEN SPACE LOCAL SHARE
Worcester County

Recommendation: Approval to commit \$40,000 for the following **development** project.

John Walter Smith Park: Field Upgrade and Lighting Replacement - \$40,000
Worcester County
POS #6442-23-241 MD20151007-0906

Prior Approvals: \$265,000 (DNR-RP Item 10A (2) [December 2, 2015])
\$315,000 (DNR-RP Item 2A [April 6, 2016])
*Note: Worcester County previously reverted \$380,000 from this project.
The prior approved POS Local funding for this project is \$200,000.

Background: Additional funding to replace the existing lighting and modify the irrigation system on two existing playing fields to accommodate tournament play and recreational programming. The outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$28,802.59

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$11,197.41

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 5

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

5A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$807,750 to **The Land Preservation Trust, Inc.** from Rural Legacy Funds to acquire a 100.32 acre conservation easement.

Piney Run Rural Legacy Area – Duvall et al

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 10A (8/22/2018) \$2,334,600 for FY 2019

Project Description: Acquisition of this conservation easement will protect productive agricultural and forestlands, and provide 3,450 linear feet of forested and grassed stream buffers to tributaries of Georges Run. Georges Run drains into Prettyboy Reservoir, which supplies the Baltimore Metropolitan Area with public drinking water. This Rural Legacy easement, RL No. 5705, will be held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$ 760,000 (\$7,575.75 per acre)

Total Other DNR Costs:	Administrative:	\$22,800
	Incidental:	\$13,550
	Compliance:	<u>\$11,400</u>
		\$47,750

Amount Requested: \$807,750

Fund Sources: Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$373,393.92

Maryland Consolidated Capital Bond Loan of 2018, Chapter 009, Acts of 2018
Rural Legacy Program
Source Code: 18250 \$434,356.08

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 6

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

6A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$460,382.50 to **The Land Preservation Trust, Inc.** from Rural Legacy Funds to acquire a 68.79 acre conservation easement.

Piney Run Rural Legacy Area – McHugh, Robert and Stacey

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 9A (8/22/2018) \$2,334,600 for FY 2019

Project Description: Acquisition of this conservation easement will protect productive agricultural and forestlands, and provide 2,347 linear feet of forested stream buffers along Buffalo Creek and tributaries. Buffalo Creek falls within the watershed of Loch Raven Reservoir, which supplies Baltimore City with public drinking water. This Rural Legacy easement, RL No. 5703, will be held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$ 425,000 (\$6,178.22 per acre)

Total Other DNR Costs:	Administrative:	\$12,750.00
	Incidental:	\$16,257.50
	Compliance:	<u>\$ 6,375.00</u>
		\$35,382.50

Amount Requested: \$460,382.50

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Rural Legacy Program
Source Code: 19012 \$35,382.50

Maryland Consolidated Capital Bond Loan of 2018, Chapter 009, Acts of 2018
Rural Legacy Program
Source Code: 18250 \$425,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 7

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

7A. RURAL LEGACY PROGRAM FUNDS
Carroll County

Recommendation: Approval to grant \$617,017.74 to **Carroll County** from Rural Legacy Funds to acquire a 120.21 acre conservation easement.

Upper Patapsco Rural Legacy Area – Gershan et al

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 10A (8/22/2018) \$1,770,000 for FY 2019

Project Description: Acquisition of this conservation easement will protect productive agricultural and forestlands, and provide 5,480 linear feet of forested stream buffers to the North Branch of the Patapsco River and tributaries, eventually draining into Liberty Reservoir, which supplies Baltimore City with public drinking water. This Rural Legacy easement, RL No. 5714, will be held by Carroll County. Carroll County is paying the program compliance costs.

Easement Value: \$ 595,778.40 (\$4,956.14 per acre)

<i>Total Other DNR Costs:</i>	Administrative:	\$17,873.34
	Incidental:	\$ 3,366.00
	Compliance:	<u>\$ 0.00</u>
		\$21,239.34

Amount Requested: \$617,017.74

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Rural Legacy Program
Source Code: 19012 \$21,239.34

Maryland Consolidated Capital Bond Loan of 2018, Chapter 009, Acts of 2018
Rural Legacy Program
Source Code: 18250 \$595,778.40

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 8

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

8A. RURAL LEGACY PROGRAM FUNDS
Charles County

Recommendation: Approval to grant \$510,449.04 to **Charles County** from Rural Legacy Funds to acquire a 149.57 acre conservation easement.

Zekiah Rural Legacy Area – Bailey Property

Prior Approval: Zekiah Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 8A (10/19/16) \$1,185,000 for FY2017

Project Description: Acquisition of this easement will protect ecologically significant forest lands, and provide permanent protection to 1,500 linear feet of stream buffer along an unnamed tributary of Mill Dam Run in the Zekiah Swamp Run system, which drains to the Potomac River. The Zekiah is considered to be one of the most important ecological areas on the East Coast by the Smithsonian Institution. This easement, RL No. 5682, will be held by the County Commissioners of Charles County. The County is paying program compliance costs.

Easement Value: \$478,627.20 (\$3,200 per acre)

Total Other Costs: Administrative: \$14,358.81
Incidental: \$17,463.03
Compliance: \$ 0.00
\$31,821.84

Amount Requested: \$510,449.04

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Rural Legacy Program
Source Code: 19012 \$31,821.84

Maryland Consolidated Capital Bond Loan of 2018, Chapter 009, Acts of 2018
Rural Legacy Program
Source Code: 18250 \$478,627.20

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 9

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

9A. RURAL LEGACY PROGRAM FUNDS
Queen Anne's County

Recommendation: Approval to grant \$1,191,870.00 to **Queen Anne's County** from Rural Legacy Funds to acquire a 273.57-acre conservation easement.

Foreman Branch Rural Legacy Area – Charles and Sherry Patterson IV

Prior Approval: Rural Legacy Area Grant for easement acquisitions:
DNR-RP Item 10A (8/22/2018) \$1,315,435 for FY 2019
DNR-RP Item 3A (1/8/2020) \$1,079,509 for FY 2020

Project Description: Acquisition of this conservation easement will protect 273.57 acres of productive agricultural and forested lands. This Rural Legacy easement, RL No. 5702, will be held by the Department of Natural Resources and the Board of County Commissioners of Queen Anne's County. The County is paying administrative and program compliance costs.

Easement Value: \$1,181,206.00 (\$4,317.74 per acre)

Total Other DNR Costs:	Administrative:	\$ 0.00
	Incidental:	\$10,664.00
	Compliance:	<u>\$ 0.00</u>
		\$10,664.00

Amount Requested: \$1,191,870.00

Fund Sources: Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Rural Legacy Program
Source Code: 18012 \$1,191,870.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 10

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

10A. PROGRAM OPEN SPACE STATE SHARE
Washington County (Hoffman Investments LLC)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This property is the site of the Cushwa Hatchery, which is managed by the Maryland Fishing and Boating Services as part of the Albert Powell Hatchery, and is the only source in the State hatchery system where brown trout are raised. The property is served by a high-quality spring with ideal temperatures to support trout aquaculture, which is scarcely found within Maryland. DNR has been raising fish on the property since the 1960's under a lease agreement with the owner. Current annual production is 43,000 adult and 75,000 juvenile brown trout. Acquisition of this property presents a unique opportunity for continued access to this high-quality spring with critical infrastructure in place for hatchery operations.

POS Scoring System: 50 out of 100 ***Targeted Ecological Area:*** No

Grantor: Hoffman Investments, LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 3.22+/- acres, improved, POS No. 5664

Price: \$440,000

Appraisals: \$450,000 (11/25/19) – Calvin V. Thomas
\$430,000 (11/15/19) – Melville E. Peters
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Stabilization funds: \$44,000
Stabilization funds are authorized to eliminate health and safety hazards and protect water quality.

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space - Stateside
Source Code: 19010 \$484,000

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 11

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

11A. PROGRAM OPEN SPACE STATE SHARE
Garrett County (Orchard Business Park)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This property is adjacent to both the Youghiogheny River Natural Environment Area and Sang Run State Park – connecting the two properties – and will be managed by the Maryland Park Service as an addition to Sang Run State Park. The property is located within the Youghiogheny River watershed in an area that supports a diverse native fish community. The connection of these Maryland Park Service managed properties is critical to providing much needed walk-in angler access to the east side of the Youghiogheny River. Acquisition will allow for future expansion of trail networks, increase educational opportunities, provide public recreational opportunities for hunting, hiking and birding, and enhance opportunities for future public access to the River corridor.

POS Scoring System: 95 out of 100 ***Targeted Ecological Area:*** Yes

Grantor: Orchard Business Park Limited Partnership

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 182.91 +/- acres, unimproved, POS No. 5485

Price: \$1,090,000

Appraisals: \$1,097,000 (4/23/19) – Melville E. Peters
\$562,000 (6/3/2019 – Terrence W. McPherson
\$457,000 (4/17/19) – Lou Anne Cline

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

County Approval: The Commissioners of Garrett County approved this acquisition pursuant to Section 5-207(a)(1) of the Natural Resources Article of the Annotated Code of Maryland.

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space - Stateside
Source Code: 19010 \$1,090,000

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 12

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

12A. PROGRAM OPEN SPACE STATE SHARE

St. Mary's County (Clifton Factory Preservation, LLC Property)

Recommendation: That the Board of Public Works approve DNR accepting assignment of an Agreement of Sale for purchase of a conservation easement from the Patuxent Tidewater Land Trust and acquiring a conservation easement.

Description: DNR has partnered with the Patuxent Tidewater Land Trust to conserve this mostly forested property, which is adjacent to St. Mary's River State Park. The property includes the confluence of the Western Branch of the St. Mary's River with the St. Mary's River and contains forested wetlands that support Forest Interior Dwelling Species habitat. The property is adjacent to Cecil's Mill Historic District, which is listed on the National Register of Historic Places. Cecil's Mill represents the establishment of early industry in St. Mary's County. The owner has agreed to make the property available for archaeological, cultural, historic, and ecological resource study. Acquisition of a conservation easement will protect water quality in the St. Mary's River Watershed and enhance interpretation of the history of the County and Maryland.

POS Scoring System: 85 out of 100 **Targeted Ecological Area:** Yes

Grantor: Clifton Factory Preservation, LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources and the Patuxent Tidewater Land Trust, Inc.

Property: 77.51 +/- acres, POS 5528

Price: \$220,000

Appraisals: \$225,000 (6/21/19) – William R. McCain
\$194,000 (6/21/19) – Thomas A. Wiegand

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Incidentals to PTLT:	Administrative Fee	\$ 6,600
	Program Compliance Fee	\$ 3,300
	Title reimbursement	<u>\$ 4,000</u> (not to exceed)
	Total Incidentals	\$13,900 (not to exceed)

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 13

12A. **PROGRAM OPEN SPACE STATE SHARE** *(cont'd)*
St. Mary's County (Clifton Factory Preservation, LLC Property)

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space - Stateside
Source Code: 19010 \$233,900

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 14

*Contact: John Turgeon 410-697-9525
John.Turgeon@maryland.gov*

13A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works approve the following acquisitions of perpetual Deed of Conservation Easements.

State Income Tax Credit: Section 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

1. **Property:** 74.64 acres, Kent County, 10301 Fairlee Farm Lane, Chestertown;
Kent County Tax Map 26 Parcel 122 Lot 5
Legislative District 36

Grantor: Shell Point Farm & Forest, LLC

Grantees: Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

Purchase Price: \$373,000.00

Fund Source: 100% Federal funds - The United States Department of Defense, United States Army, Aberdeen Proving Ground’s Army Compatible Use Buffer Program

2. **Property:** 81.032 acres, Kent County, Lynch-Catts Cor Road, Worton
Kent Count Tax Map 20, a portion of parcel 238, Legislative District 36

Grantor: Kristen L. Nickerson, Jennifer A. Debnam, and William H. Langenfelder

Grantees: Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

Purchase Price: \$298,800.00

Fund Source: 100% Federal funds - The United States Department of Defense, United States Army, Aberdeen Proving Ground’s Army Compatible Use Buffer Program

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
March 18, 2020



DNR 15

*Contact: Jack Perdue 410-260-8505
jack.perdue@maryland.gov*

14A. TIMBER SALE
Allegany County

Recommendation: That the Board of Public Works approve this timber sale of 166,307 board feet of sawtimber, and 519 cords of pulpwood, which will be conducted in Compartment 10 of Green Ridge State Forest.

Green Ridge State Forest
48.5 acres /Compartment 10 (GR-03-20)

Description: This will be a Variable Retention harvest of mature hardwood timber. This operation will retain 10% of the original stand in patches and legacy trees. Healthy dominant and co-dominant trees have been retained as seed trees, for the benefit of wildlife, and for aesthetic purposes.

No bond money was used in the purchase of this land.

Authority: Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

Bids:

American Hardwood Industries	VA	\$57,142
McCusker Logging	MD	\$50,010
Cessna Brothers Logger	PA	\$48,000
Allegheny Wood Products	WV	\$36,376

Award: American Hardwood Industries

Amount: \$57,142

Estimated Value: \$48,231

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$186,408

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park
A. James Clark Hall

- 1. Description:** One (1) ASL 5000 Breathing Simulator, Servo Lung Simulator, with accessories
Procurement Method: Sole Source
Award: Ingmar Medical, LLC, Pittsburg, PA
Amount: \$55,108
Fund Source: MCCBL 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item 17-176
Resident Business: No **MD Tax Clearance:** 20-0366-0000
- 2. Description:** One (1) Luna Automated Fluorescence Cell Counter
Procurement Method: Simplified Procurement
Award: VitaScientific, College Park, MD
Amount: \$7,775
Fund Source: MCCBL 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item 17-176
Resident Business: Yes **MD Tax Clearance:** 20-0383-0101
- 3. Description:** One (1) Eppendorf MC Nexus Gradient GX2 Thermocycler for PCR gene expression studies.
Procurement Method: Master Contract (Vendor Contract No. 12474)
Award: VWR International, Inc., Arlington Heights, IL
Amount: \$5,979
Fund Source: MCCBL 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item 17-176
Resident Business: No **MD Tax Clearance:** 20-0368-1111

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



1-GM. **GENERAL MISCELLANEOUS** (cont'd)

University System of Maryland, The Universities at Shady Grove
Biomedical Sciences and Engineering Education Building

Description: One (1) Tektronix Oscilloscope, 4-channel, 100MHZ
Procurement Method: Master Contract (Vendor Contract No. 12372)
Award: Newark, a Division of Newark Corporation, Chicago, IL
Amount: \$25,606
Fund Source: MCCBL 2018: Provide funds to complete construction and begin equipping of the new Biomedical Sciences and Engineering Education Building. Item 18-248
Resident Business: No **MD Tax Clearance:** 20-0367-1111

University of Maryland, Eastern Shore
Engineering and Aviation Sciences Building

Description: Provide HVAC troubleshooting controls modifications, revised sequencing, and miscellaneous HVAC work.
Procurement Method: Sole/Single Source
Award: Johnson, Controls, Inc., Sparks, MD
Amount: \$91,940
Fund Source: MCCBL 2015: Provide funds to construct and equip a new Engineering and Aviation Sciences Building. Item 15-159
Resident Business: Yes **MD Tax Clearance:** 20-0498-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK
Surplus Property

Recommendation: That the Board of Public Works declare as surplus land, two University of Maryland properties totaling approximately 0.24 acres located in College Park, Maryland.

Properties: 4218 and 4220 Knox Road, College Park, MD 20742

Grantor: State of Maryland for the University System of Maryland on Behalf of its Constituent Institution, the University of Maryland, College Park

Background: The University intends to convey these properties to Core Campus Manager, LLC (or a designated controlled affiliate) via sale. Core Campus controls approximately 0.48 acres of adjacent property at 4210 through 4216 Knox Road and intends to consolidate these properties to construct a private undergraduate student housing project with approximately 484 beds, street level retail, and parking. The proposed development immediately abuts the southern boundary of the University's campus and the University will retain approval rights of Core Campus's detailed site plan prior to closing. If this surplus declaration is approved, the University will return to the Board of Public Works for disposition of the property after the requisite notification to the Maryland General Assembly Budget Committees.

Board of Regents Approval: February 21, 2020

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20191112-0910. It is recommended to declare the +/-0.24 acres at the University of Maryland, College Park surplus to the needs of the State contingent upon consideration of the Maryland Department of the Environment's qualifying comments.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Board of Public Works
University System of Maryland
Supplement
March 18, 2020**



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK
Real Property: Acquisition and Future Exchange

Recommendation: That the Board of Public Works approve the agreement to authorize the University of Maryland to acquire .251 acres of land (the “Property”). In exchange, the University will deliver to the seller on a future date (anticipated to be First Quarter, 2022) an approximately 7,600 GSF retail condominium unit (the “Future Retail Unit”).

Property: 7401, 7403, 7405 and 7413 Baltimore Avenue
College Park, MD Prince George’s County

Owner/Grantor: UMCPF IV-A, LLC, a Maryland limited liability company

Appraisals: \$3,190,000 Cushman & Wakefield
\$3,097,000 Merit Real Estate Analysis, Inc.

Price: Delivery of the Future Retail Unit by the University to UMCPF IV-A, LLC or Terrapin Development Company, LLC, its parent company (collectively, “TDC”) (with adjustment for any fair market value difference as described below) or, alternatively, if closing conditions are not satisfied or the University defaults, then the University will pay TDC \$3,143,500 plus \$425 per day for each day from the date TDC conveys the Property to the date of eventual settlement.

Fund Source (if required): Current Unrestricted Funds, but capped at \$500,000

Requesting Institution Remarks:

1. The University System of Maryland Board of Regents approved the transaction on February 21, 2020.
2. This transaction is part of the larger “City Hall Block Project,” a collaborative undertaking between the University and the City of College Park (the “City”). The City and the University propose to raze an entire block in downtown College Park. That block is currently the site of City Hall and a small retail strip.

3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)

Real Property: Acquisition and Future Exchange

3. A portion of the retail strip is owned by TDC. The rest of the block is owned by the City. A joint development agreement between City and the University provides for the construction of an approximately 96,000 square foot building. In that building, the University will own an approximately 44,000 square foot office condominium, the City will own an approximately 30,000 square foot condominium to be used as its new City Hall. Finally (and most central to this transaction), the University will build an approximately 7,600 square foot Future Retail Unit. The parties also will jointly develop an outdoor public plaza.
4. This public-public partnership between the University and the City is complex, as is the proposed real estate transaction between the University and TDC. The TDC transaction is structured as follows: First, TDC will promptly convey the Property to the University or its assigns (most likely the City). The Property, along with existing City-owned property, will become part of the “Ground Unit” of the condominium regime. The Ground Unit will be owned by the City. If the condominium regime is ever terminated, then, at that future date, the City must reimburse the University for the University’s investment in the Ground Unit (adjusted for inflation).
5. At the time TDC conveys the Property to public ownership, there will be no payment by the University to TDC. Instead, construction on the City Hall Block Project will begin. Later, within 90 days of the expected construction completion date of the Future Retail Unit, the parties will determine the fair market value of the Future Retail Unit using a “three appraiser” method. The Future Retail Unit will be delivered in warm-lit shell condition to TDC. If the future appraisals determine that the Future Retail Unit is worth more than the Property, then in that event, the University, as one of the members of TDC, will get credit for an equity investment in TDC equal to the difference in value. If the future appraisals determine that the Future Retail Unit is worth less than the Property, then the University will pay TDC that difference (with a payment cap of \$500,000). If the valuation of the Future Retail Unit is lower than the parties expect, then TDC can either request that the University seek additional payment authority from the Board of Regents or, alternatively, TDC can opt not to accept title to the Future Retail Unit. In that event or in the event of failure of any other closing condition (e.g., timely completion of the Future Retail Unit) or a University default, then the University would pay TDC \$3,143,500 plus \$425 per day for each day between the date TDC conveys title to the Property and the date of eventual payment to TDC.

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Real Property: Acquisition and Future Exchange

6. Because it is likely that the condominium regime will be established before the Future Retail Unit valuation will be completed, the University intends to structure the condominium regime so that either the original owner of the Retail Unit is TDC or, alternatively, the University's wholly-owned affiliated entity, University of Maryland Enterprise Corporation ("UMEC"). Avoiding University ownership of the Retail Unit simplifies and streamlines the disposition of the Retail Unit.
7. The University seeks Board of Public Works approval for the acquisition of the Property in exchange for the University's later delivery of the Future Retail Unit, as described above.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

4-LT. UNIVERSITY OF MARYLAND, COLLEGE PARK
Capital Lease

Recommendation: That the Board of Public Works approve a capital lease between the University of Maryland, College Park (“University”) and the Maryland Economic Development Corporation (“MEDCO”) to finance a portion of the construction of the University’s share of the “City Hall Block Project,” a joint venture between the University and the City of College Park (“City”) to build, in a single building, both new City municipal facilities, as well as University office space, street level retail and an outdoor public plaza in College Park, MD.

<i>Property Landlord:</i>	University of Maryland, College Park
<i>Leaseback Landlord:</i>	Maryland Economic Development Corporation (MEDCO)
<i>Leaseback Tenant:</i>	University of Maryland, College Park
<i>Property:</i>	7401 Baltimore Avenue, College Park, 20740
<i>Annual Rent:</i>	\$1,683,000 (estimated)
<i>Effective Rentable Sq. Ft. Rate:</i>	\$33.26

Requesting Institution Remarks: The City and the University propose to raze an entire block in downtown College Park (the site of the existing City Hall and small retail strip) and to jointly develop an approximately 96,000 square foot office building with street level retail. In that building, the University would own an approximately 44,000 GSF condominium unit to be used as office space. The City would own an approximately 30,000 GSF condominium unit to be used as its new City Hall. Additionally, the University initially would construct an approximately 7,600 GSF street level retail condominium, although, if necessary, ownership may be assigned to University of Maryland Enterprise Corporation, a wholly-owned affiliate of the University. The parties also will jointly develop an outdoor public plaza. The condominium regime to be established will allocate future operating expenses between the unit owners. The total project cost for the University is approximately \$32.1 million, with the total MEDCO borrowing for the University’s office condominium not to exceed \$27.0 million plus approximately \$500,000 in costs of issuance.

MEDCO under a capital financing lease, structured as a lease/lease back of the University’s office condominium, will fund the University’s construction of the office condominium and its associated common areas construction cost with tax-exempt lease revenue bonds. Rent payable by the University under the lease back using non-State funds over a 20-year repayment period will fully amortize the bonds.

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



4-LT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Capital Lease

Requesting Institution Remarks (cont'd):

The University seeks Board of Public Works approval of the financing of this capital lease transaction pursuant to Maryland Education Code §12-104 (2017), including (i) each of the lease from the University to MEDCO and the leaseback to the University from MEDCO, to secure the capital lease financing, and (ii) other documents reasonably related to the financing.

Capital Lease: Valuation of the proposed lease disclosed a USM debt impact equivalent of approximately \$27.5 million that requires capital lease treatment for accounting purposes.

Board of Regents Approval: December 20, 2019

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

5-RP. UNIVERSITY OF MARYLAND, BALTIMORE
Real Property Acquisition

Recommendation: That the Board of Public Works approve the University of Maryland, Baltimore acquiring 606-608 West Lexington Street in Baltimore City (“Property”).

Property: The Property consists of a lot containing approximately 0.049 acres or 2,121 square feet. It is improved with two three-story brick masonry structures containing 6,468 GSF.

Owner Grantor: UMB Health Sciences Research Park Corporation (*upon conveyance from current owners*)

Grantee: State of Maryland for use of the University System of Maryland on behalf of the University of Maryland, Baltimore.

Appraisals:	Lipman Frizzell & Mitchell	\$450,000
	Jones Realty Advisors	\$485,000

Price: \$475,000

Remarks:

UMB seeks to acquire the Property in order to complete the assembly of a key, contiguous development footprint identified in the University’s 2017 Facilities Master Plan. The University already owns all of the other parcels on the block. This acquisition will enable UMB to proceed with redevelopment of the University’s North Campus Area, which focuses on ongoing revitalization efforts in this part of downtown Baltimore’s west side. The buildings on the Property are currently vacant and in poor condition. After acquisition, the University will seek Clearinghouse approval to demolish the buildings as well as the other buildings on the block. The individuals who currently own the Property were unwilling to sell for the appraised value. After protracted negotiations, the University’s affiliated business entity, UMB Health Sciences Research Park Corporation (“RPC”) (a 501 (c)(3) organization and the developer of the BioPark), entered into a contract with the current owners to buy the Property for \$550,000. After RPC acquires the Property, the University will purchase the Property from RPC for the appraised value (\$475,000). The University of Maryland, Baltimore Foundation will contribute \$75,000 to RPC to compensate it for its efforts in acquiring the Property on behalf of the University.

Board of Public Works
University System of Maryland
Supplement
March 18, 2020



5-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Real Property Acquisition

Remarks (cont'd):

The proposed acquisition was approved by the Chancellor of the University System of Maryland on November 5, 2018. The University System of Maryland Board of Regents approved the UMB Acquisition Zone in June 2015, pursuant to which the Chancellor was delegated the authority to approve the acquisition of properties for less than \$500,000 within a specified zone without further approval of the Regents. The Property is within the authority of the Chancellor to approve.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
March 18, 2020**

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: Jaimini M. Erskine 410-859-7071
jerskine@bwiairport.com*

1-GM-MOD. MARYLAND AVIATION ADMINISTRATION

Modification: Lease and Concession Contract

Contract ID: Lease and Concession Contract to Establish, Operate and Manage an Airport Taxicab Ground Transportation Concession Service at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-LC-19-010*

Contract Approved: DOT Agenda 11/14/2018 Item 17-GM

Contractor: BWI Taxi Management, Inc.
Linthicum, Maryland

Contract Description: Lease and Concession Contract granting the exclusive right to establish, operate and manage an airport taxicab ground transportation concession service at BWI Thurgood Marshall.

Modification Description: This modification grants BWI Taxi Management, Inc. the flexibility, based on passenger demand, to reduce the minimum number of taxicabs required to operate in each remaining Contract Year (CY), with notice to the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA). This modification will maintain and stabilize the taxicab concession under the current Airport taxi business model. The original contract has the minimum number of taxi cabs in CY 1 as 238. With this modification, in CY2, the minimum is reduced to 200; in CY3, CY4 and CY5 the minimum is reduced to 180. However, Supplement No. 1 will allow the minimum number of taxicabs be reduced to no less than 150, with express written approval of MDOT MAA. This modification also reduces the weekly stand fee paid by drivers to BWI Taxi Management, Inc. from \$180 to \$170 per week, creating a \$520 annual savings to each driver, assigns the taxicab building and surface parking and vehicle staging lot to BWI Taxi Management, Inc. at no cost in exchange for service to BWI Thurgood Marshall, and revises the current financial considerations to base payments due to MDOT MAA solely on the Per Trip Fee established under standard rates and fees at BWI Thurgood Marshall.

Original Contract Term: Five years commencing 01/01/2019 through 12/31/2023

Modification Term(s): No change to Contract Term.

Original Contract Amount: Contractor shall pay monthly the greater of a fixed \$2.50 fee per each outbound taxicab operation originating at the Airport or a Minimum Monthly Concession Fee (MMG), of which the total guaranteed concession fee for the five-year term is \$5,240,752.00. Contractor also shall pay \$36,221.00 per year rent for the 7062 Friendship Road Taxicab Building.

Modification Amount: Contractor shall pay a fixed \$2.50 fee per each outbound taxicab operation originating at BWI Thurgood Marshall.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



1-GM-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

Revised Total Contract Amount: Revised Concession Amount: \$2,938,249.00
Revised Rent Amount: \$0

Original Procurement Method: Competitive Sealed Proposal

MBE Participation: 15% ACDBE participation

Requesting Agency Remarks: In addition to market stressors, the requirement for BWI Taxi Management, Inc. to pay an MMG as well as rent for the taxicab building and associated surface lot creates disadvantages as taxicabs compete with the transportation network companies (TNCs). Taxicab ridership continues to decline year-over-year at a faster rate than anticipated, with approximately 15% lower ridership comparing FY 2019 to FY 2020. TNC activity continues to increase (approximately 25% higher ridership during the same period). BWI Taxi Management's MMG currently equals approximately \$5.92 per taxi trip, plus rent for 2,213 square feet of office space and 23,547 square feet of surface lot. TNCs pay the \$2.50 per trip fee with no additional costs for their Airport-provided surface lot and staging area, approximately 152,266 square feet (3.5 acres) inclusive of over 500 parking spaces. This Contract modification is meant to ensure that the travelling public continues to have taxicab service available at BWI Thurgood Marshall for the duration of the Contract Term.

This contract grants exclusive rights to establish, operate and manage an airport taxicab concession service to the travelling public at BWI Thurgood Marshall. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



1-GM-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$5,240,752	01/01/2019 - 2/31/2023	11/14/2018, Item 17-GM	Original Contract
Modification No. 1	-\$2,302,503	No change to the contract term.	03/18/2020, Item 1-GM-MOD	This modification
Revised Amount	\$2,938,249			

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



Contact: Jaimini M. Erskine 410-859-7071
jerskine@bwiairport.com

2-GM. MARYLAND AVIATION ADMINISTRATION
General/Miscellaneous: Lease and Concession Contract

Contract ID: Lease of Land at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-LC-20-027*

Contractor: Northrop Grumman Systems Corporation
Baltimore, Maryland

Contract Description: Lease of Land to operate a radar reflector test site.

Contract Term: 05/01/2020 – 04/30/2023

Amount: Lessee shall pay the Maryland Department of Transportation Maryland Aviation Administration ground rent of \$1.33 per square foot.

Requesting Agency Remarks: Northrop Grumman Systems Corporation has maintained a 162 square foot corner radar reflector test site located in the Airport Operations Area at BWI Thurgood Marshall. The site provides a calibrated and precision location for radar testing and measurements.

This contract will replace Contract No. MAA-LC-17-006, which was approved by the Maryland Board of Public Works as Item 6-GM on March 8, 2017. The current contract expires April 30, 2020.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

Resident Business: Yes

MD Tax Clearance: 20-0377-1111

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: William Parham 410-767-8374
wparham@mdot.maryland.gov*

**3-GM. MARYLAND TRANSIT ADMINISTRATION
*General/Miscellaneous Contract***

Contract ID: Minivans for LOTS; *MOL-19-006-EQ*
ADPICS No.: MOL19006EQ

Contract Description: This contract is for the supply of minivans to be used by multiple Locally Operated Transit Systems (LOTS) and Human Services agencies.

Awards: Sonny Merryman, Inc.
Evington, VA

Rohrer Enterprises, Inc.
Duncannon, PA

Contract Term: 04/02/2020- 03/31/2023
(with two, 1-year options)

Amount: \$9,749,322 Aggregate Total NTE

Procurement Method: Competitive Sealed Proposals

Proposals:

	Sonny Merryman, Inc.	Rohrer Enterprises, Inc.	Colonial Bus, Inc.
<i>Technical Ranking</i>	1	2	3
<i>Bus Type*</i>			
1 with all options	\$44,858 (1)	No Bid	No Bid
2 with all options	\$44,128 (1)	No Bid	No Bid
3 with all options	\$41,021 (1)	No Bid	No Bid
4 with all options	\$49,983 (2)	\$49,239 (1)	\$50,953 (3)

* Note: Pricing per minivan including all available add-on options.

** Note: Technical and financial factors had equal weights in the overall award determination.

DBE Participation: 0% (See Requesting Agency Remarks)

Performance Security: Performance & Payment Bonds at 20% of confirmed orders

Incumbent: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



3-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage on August 6, 2019, notifying 104 vendors. Copies of the solicitation notice were sent directly to 15 prospective vendors.

Three proposals were received in response to the RFP and all were determined to be reasonably susceptible for being selected for award.

The evaluation committee ranked Sonny Merryman, Inc. first technically, Rohrer Enterprises, Inc. second, and Colonial Bus, Inc. third.

For the financial proposals, the offerors submitted a base price for each type of minivan, as well as pricing for any and all offered options. Offerors were not required to submit pricing for each type, nor options unavailable on their vehicles. Offerors were asked to submit pricing for the following four types of minivans:

- Type 1 – Side Entry Lowered-Floor Minivan with Manual Doorway Folding Ramp
- Type 2 – Side Entry Lowered-Floor Minivan with Manual In-Floor Ramp
- Type 3 – Rear Entry Lowered-Floor Minivan with Manual Ramp
- Type 4 – Ford Transit Mobility Van with Rear Lift

The RFP allowed for the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) to make multiple awards, one for each of the vehicle categories. With technical and financial factors having equal weight in the overall award determination, an award is recommended to Sonny Merryman, Inc. for minivan types 1, 2, and 3; and to Rohrer Enterprises, Inc. for minivan type 4. By awarding multiple contracts, the LOTS and Human Services agencies will have the opportunity to choose minivans which best fit their budgets and their needs while utilizing economies of scale produced through the buying power of the State.

MDOT MTA's Office of Local Transit Support provides a variety of technical assistance services to LOTS and Human Services transportation providers operating in the State of Maryland. A county's LOTS services vary in relation to the jurisdiction's size and population density. Some jurisdictions have extensive fixed-route services, while others offer demand-response services that provide door-to-door transportation. MDOT MTA manages multiple funding programs available to transportation operators throughout the State. These programs support both public transportation and specialized transportation services. Human Services agencies across the State provide transportation for older adults and individuals with disabilities and low incomes.

The minivans needed by the LOTS and Human Services agencies will be purchased by MDOT MTA on their behalf as MDOT MTA is the recipient of Federal Transit Administration (FTA) grant funds that will be utilized for the sub-recipient minivan purchases. MDOT MTA, as the federal fund recipient, is required to maintain oversight and ensure compliance with rolling stock procurements for sub-recipients approved for rolling stock federal funding.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



3-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

***Agency Remarks:* (cont'd)**

Both prospective awardees are Transit Vehicle Manufacturers (TVM) and have complied with FTA requirements under 49 CFR Section 26.49 for DBE goals. The FTA has established an TVM goal for each of the prospective awardees.

Fund Source: LOTS - 80% Federal; 10% Special Funds (Transportation Trust Fund), 10% Various Local Jurisdictions

Human Services - 80% Federal; 20% Various Human Services Agencies

Approp. Code: J05H0105

Resident Business: Rohrer Enterprises, Inc. No
Sonny Merryman, Inc. No

MD Tax Clearances: Rohrer Enterprises, Inc. 20-0490-1100
Sonny Merryman, Inc. 20-0490-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: William L. Parham 410-767-8374
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**4-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract**

Contract ID: MARC Network Cabinet HVAC Systems Maintenance and Repair;
MRC-20-001-MT
ADPICS No.: MRC20001MT

Contract Description: This contract provides the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with HVAC systems maintenance and inspections at MARC network cabinet locations at designated MARC Rail stations.

Award: Pride Mechanical, LLC
Cockeysville, MD

Contract Term: 04/02/2020* - 04/01/2023 (**or earlier upon BPW approval*)
(with two, 1-year options)

Amount: \$368,746 NTE (Base Contract, 3 Years)
\$101,396 NTE (Renewal Option No. 1, Year 4)
\$102,846 NTE (Renewal Option No. 2, Year 5)
\$572,988 NTE (Aggregate Total, 5 Years)

Procurement Method: Competitive Sealed Bidding (*Small Business Reserve*)

Bids:	Pride Mechanical, LLC	\$572,988
	Cockeysville, MD	

Excel Mechanical Contractors, LLC	\$589,540
Baltimore, MD	

Control Sources, LLC	\$1,407,928
Baltimore, MD	

Living Wage Eligible: Yes

MBE Participation: 0%

Incumbent: None

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage on October 21, 2019 notifying 301 vendors. Copies of the solicitation notice were sent directly to 163 prospective vendors. Four bids were received on November 6, 2019.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



4-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

MARC Wide Area Network (WAN) cabinets are located at 29 MARC Rail stations. The HVAC systems are used to maintain the temperature and air quality, allowing the WAN cabinets to properly function.

The HVAC systems require a contractor to perform:

- inspections;
- preventive maintenance;
- corrective maintenance; and
- emergency maintenance.

In accordance with COMAR 21.06.02.03, one bid was deemed nonresponsive and rejected. No protests were filed.

MDOT MTA has confirmed Pride Mechanical, LLC's bid price for the full scope of work required under this contract. Pride Mechanical, LLC is a State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: Yes

MD Tax Clearance: 20-0486-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: Jessica Mettle 410-768-7252
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**5-M. MOTOR VEHICLE ADMINISTRATION
*Maintenance Contract***

Contract ID: Elevator & Escalator Maintenance Services-Statewide; *V-HQ-20040-M*
ADPICS No.: V-HQ-20040-M

Contract Description: This contract provides for all necessary equipment, labor, materials, permits, and tools necessary to ensure the satisfactory performance and efficient operation of the elevators, escalators and dumbwaiter located at the Maryland Department of Transportation Motor Vehicle (MDOT MVA) Headquarters Facility, Office of Information Resources (OIR) and Westminster Branch.

Award: Action Elevator Company
Millersville, MD

Contract Term: 04/01/2020- 03/31/2025

Amount: \$286,200

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Action Elevator Company \$286,200
Millersville, MD

Elevator Control Service \$427,498
Upper Marlboro, MD

Living Wage Eligible: Yes

MBE Participation: 0%

Incumbent: Action Elevator Company
Millersville, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on December 20, 2019 notifying 22 potential contractors. 40 firms were directly solicited. Bids were opened on February 6, 2020.

The Maryland Department of Transportation Motor Vehicle Administration has confirmed Action Elevator Companies bid price.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



5-M. MOTOR VEHICLE ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)
Approp. Code: J04E0001
Resident Business: Yes
MD Tax Clearance: 20-0387-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



Contact: Jada Wright 410-545-5754
Jwright18@mdot.maryland.gov

6-M **STATE HIGHWAY ADMINISTRATION**
Maintenance Contract

Contract ID: Full Width Litter Pick up at Various Locations for the Golden Ring Shop Area in Baltimore County; 4323GA1423SB
ADPICS No.: 4323GA1423

Contract Description: This open-ended, on-call contract provides full width litter pickup at various locations for the Golden Ring Shop.

Awards: Council Industries, Inc. (*State-certified MBE*)
Washington, DC

Contract Term: 4/2/2020 – 12/31/2023 (1,368 Calendar Days)

Amount: \$327,590 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Council Industries, Inc. Washington, DC	\$327,590
	C & C Management Group, LTD Clarksburg, MD	\$438,700
	P2 Cleaning Services Laurel, MD	\$445,645
	Centropolis Property & Staffing Management, LLC Baltimore, MD	\$452,640
	Manuel Landscaping, Inc. Baltimore, MD	\$492,000

Living Wage Eligible: Yes

MBE Participation: 100%

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



6-M STATE HIGHWAY ADMINISTRATION (*cont'd*)

Incumbent: Centropolis Property & Staffing
Management, LLC
Baltimore, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on October 22, 2019 notifying 40 potential contractors, 14 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on December 5, 2019.

The low bidder withdrew their bid due to miscalculations in their estimating. They mistakenly prepared their bid for a 2-person crew when in fact this contract calls for a 5-person crew.

The Maryland Department of Transportation State Highway Administration has confirmed Council Industries, Inc.'s bid price and work conducted on this contract is performed 100% by a Certified MBE & State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: No

MD Tax Clearance: 20-0095-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: Jada Wright 410-545-5754
Jwright18@mdot.maryland.gov*

**7-M STATE HIGHWAY ADMINISTRATION
 *Maintenance Contract***

Contract ID: Median and Roadside Mowing, Trimming, and Litter Pickup at Various Locations in Howard County; 4271371423SB
ADPICS No.: 4271371423

Contract Description: This open-ended, on-call contract provides all median and roadside mowing, trimming, and litter pickup at various locations in Howard County.

Awards: Tri-State Solutions of Maryland, LLC (*State-certified MBE*)
Upper Marlboro, MD

Contract Term: 4/2/2020 – 12/31/2023 (1,368 Calendar Days)

Amount: \$358,945 NTE

Procurement Method: Competitive Sealed Bidding

Bids:	Tri-State Solutions of Maryland, LLC Upper Marlboro, MD	\$358,945
	Bluestone Contracting Corporation Somerdale, NJ	\$401,176
	Manuel Landscaping, Inc. Baltimore, MD	\$424,060
	Unified Solutions Services, LLC Columbia, MD	\$483,300
	Bry's Lawn Care and Landscaping, LLC Forest Hill, MD	\$629,300
	A. Marquez Trucking, Inc. Silver Spring, MD	\$686,732
	P2 Cleaning Services Laurel, MD	\$1,879,400

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



7-M STATE HIGHWAY ADMINISTRATION (*cont'd*)

Living Wage Eligible: Yes

MBE Participation: 100%

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: Manuel Landscaping, Inc.
Baltimore, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on November 12, 2019 notifying 36 potential contractors, 4 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on January 9, 2020.

The Maryland Department of Transportation State Highway Administration has confirmed Tri-State Solutions of Maryland LLC's bid price and 100% of the work conducted on this contract is performed by a Certified MBE & State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 20-0116-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: Jada Wright 410-545-5754
Jwright18@mdot.maryland.gov*

**8-M STATE HIGHWAY ADMINISTRATION
*Maintenance Contract***

Contract ID: Install, Repair, or Replace Traffic Barrier at Various Locations in Garrett County;
4771161422

ADPICS No.: 4771161422

Contract Description: This open-ended, on-call contract consists of the installation, repair, or replacement of traffic barrier at various locations in Garrett County.

Awards: Penn Line Service, Inc.
Scottsdale, PA

Contract Term: 4/2/2020 – 12/31/2022 (1,003 Calendar Days)

Amount: \$618,835 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Penn Line Service, Inc. \$618,835
Scottsdale, PA

Green Acres Contracting Co, Inc. \$872,652
Scottsdale, PA

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: Penn Line Service, Inc.
Scottsdale, PA

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on December 10, 2019 notifying 17 potential contractors, 1 of which was a MDOT-certified Minority Business Enterprise (MBE). Bids were opened on January 16, 2020.

The Maryland Department of Transportation State Highway Administration has confirmed Penn Line Service, Inc.'s bid price.

DEPARTMENT OF TRANSPORTATION
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8-M STATE HIGHWAY ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)
Approp. Code: J02B0102
Resident Business: No
MD Tax Clearance: 20-0170-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



Contact: Jada Wright 410-545-0330
Jwright18@mdot.maryland.gov

9-M. **STATE HIGHWAY ADMINISTRATION**
Maintenance Contract

Contract ID: Southern Maryland Mail Courier Service; MCSSM20
ADPICS No: MCSSM20

Contract Description: This contract is to provide mail courier service to the Maryland Department of Transportation State Highway Administration in the Southern Maryland region.

Award: The League for People with Disabilities
Towson, MD

Amount: \$223,338 NTE

Contract Term: 04/01/2020 – 03/31/2023 (1,095 days)

Procurement Method: Preferred Provider

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Living Wage Eligible: No

Incumbent: The League for People with Disabilities
Towson, MD

Requesting Agency Remarks: This is a three year contract to provide the Maryland Department of Transportation's State Highway Administration (MDOT SHA) with mail courier service for an established route including the District Offices, Shops and Labs in Southern Maryland. This daily courier service begins at MDOT SHA Headquarters in Baltimore City and makes stops throughout Southern Maryland including Annapolis, Leonardtown, LaPlata, Marlboro, Greenbelt and Laurel. The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program met to recommend the price for this service, which they determined to be fair and reasonable. This contract is not necessary to be considered for Living Wage Eligibility as it is procured through a Preferred Provider.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102
J02B0104

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



9-M STATE HIGHWAY ADMINISTRATION (*cont'd*)

Resident Business: Yes

MD Tax Clearance: 20-0296-0100

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



Contact: Olu Okunola 410-545-8754
OOkunola@sha.state.md.us

10-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Disposition

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

Authority: Transportation Article, § 8-309(f)(1)(ii)
Annotated Code of Maryland

Property: MC# 18-2612
Former John Young (0.110 acres +/-), located at the intersection of MD 66 and Beaver Creek Road, Beaver Creek, in Washington County.

Grantor: State of Maryland, MDOT SHA

Grantee: Lennis D. Knott & Sylvia V. Knott

Consideration: \$5,001

Appraised Value: \$2,000 - Brendy Hantzes, (Selected)
Ronald Hidey, SHA Review Appraiser

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1963, MDOT SHA acquired the site in conjunction with roadway improvements to the MD 66- Beaver Creek Road intersection. MDOT SHA proposes to convey the subject property to an adjoining owner through a competitive sealed bid sale of \$5,001 which exceeds the appraised value.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



Contact: Olu Okunola 410-545-8754
OOkunola@sha.state.md.us

11-RP. STATE HIGHWAY ADMINISTRATION
Real Property - Easement

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence and slope easement.

Authority: State Finance and Procurement Article, §10-305
Annotated Code of Maryland

Property: MC# 18-2621
Former Emil Ender (1,500 square feet +/-), located at the southwest corner of MD 372 (Wilkins Avenue) and Maiden Choice Lane, Catonsville, in Baltimore County.

Grantor: State of Maryland, MDOT SHA

Grantee: Maryland CVS Pharmacy, L.L.C.

Consideration: \$1,000

Appraised Value: N/A

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1956, MDOT SHA acquired a revertible slope and snow fence easement for the MD 372 construction project. The easements are no longer needed. MDOT SHA seeks to release the easements at an administrative cost of \$1,000.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020**



*Contact: William Parham 410-767-8374
wparham@mdot.maryland.gov*

12-GM. MARYLAND DEPARTMENT OF TRANSPORTATION

Recommendation: That the Board of Public Works approves the award of the following Task Orders.

Procurement Method: Task Order under Master Contract

Authority: State Finance and Procurement Article, Annotated Code of MD,
§ 13-113; COMAR 21.05.13.06

1.0 Master Contract:	<i>Ancillary Metro & Light Rail Track Rehabilitation;</i>
	MDOT MTA Contract No. AGY-16-038-MT
<i>Approved:</i>	MDOT Item 17-GM (10/04/2017)
<i>Term:</i>	10/19/2017* – 10/18/2022 (<i>*or earlier upon BPW approval</i>)
<i>Fund Source:</i>	80% Federal; 20% Special Funds (Transportation Trust Fund)

1.1 *Using Agency:* MDOT MTA

Description: Light RailLink Rail & Tie Replacement Over Bridge 425-S - MDOT MTA's Light RailLink line runs over Hollins Ferry Road in Anne Arundel County via Bridge 425-S. The contractor will replace the existing open deck timber ties on the bridge. **(OFS No. 15).**

Number of Qualified Master Contractors: 3

Number of Bids: 3

Award: Bullock Construction, Inc.; Easton, MD

Amount: \$225,379

Term: 150 days from an NTP (*anticipated NTP of 03/19/2020*)

DBE/VSBE Participation: 0% / 0%

Resident Business: Yes

1.2 *Using Agency:* MDOT MTA

Description: Light RailLink Grade Crossing Repairs at Conway Street – The contractor will replace and repair the existing corroded rails at two locations along the Light RailLink line, north and south of the Conway Street grade crossing in Baltimore City **(OFS No. 16).**

Number of Qualified Master Contractors: 3

Number of Bids: 3

Award: Bullock Construction, Inc.; Easton, MD

Amount: \$338,000

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
March 18, 2020



12-GM. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

1.0 Master Contract: Ancillary Metro & Light Rail Track Rehabilitation (cont'd)

1.2 (cont'd)

Term: 120 days from an NTP (anticipated NTP of 03/19/2020)
DBE/VSBE Participation: 0% / 0%
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

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<i>10</i>	<i>Architectural and Engineering</i>	<i>10 - 12</i>
<i>11</i>	<i>Construction</i>	<i>13</i>
<i>12 - 20</i>	<i>Services</i>	<i>14 - 32</i>
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<i>33</i>	<i>SUPPLEMENTAL:</i> <i>Capital Grants and Loans</i>	<i>53</i>
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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

1-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Delmarva Community Services, Inc.

Delmarva Community Services – Chesapeake Grove Senior Housing and Intergenerational Center (Dorchester County)

“For the planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Harry and Jeanette Weinberg Center at Chesapeake Grove.”

*Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 14, Acts of 2019)
DGS Item 143; (SL-097-180-038) \$ 200,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 1,200,000
	19-143 (This Action)	\$ 200,000 (Non-match)
	18-134 (Prior Action)	\$ 1,000,000 (Non-match)
	Local Cost	\$ 0

(Prior Action: 3/4/20 Agenda; Item TBD)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

2-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works re-certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the CR Freedom Center, Inc.

CrossRoads Freedom Center Recovery Housing (Frederick County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the CrossRoads Freedom Center Recovery Housing building.”

Maryland Consolidated Capital Bond Loan of 2019 (MISC – Chapter 14, Acts of 2019),
DGS Item 264

\$ 100,000

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),
DGS Item G053; (SL-051-180-038)

\$ 55,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the CR Freedom Center, Inc. has submitted documentation that it has \$56,891.05 of in-kind donations to meet the matching fund requirement for this project.

Background:

Total Project	\$ 418,000
19-264 (This Action)	\$ 100,000 (Non-match)
18-G053 (This Action)	\$ 55,000 (Match)
Local Cost	\$ 263,000

Remarks:

1. This action is to re-certify the matching documentation for 18-G053; approved on 3/8/19 Agenda, Item 12-CGL and enter into an agreement for 19-264.
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until after it has verified the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

3-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of trustees of The National Center for Children and Families, Inc.

National Center for Children and Families (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the National Center for Children and Families campus, including the installation of emergency generators and resurfacing of the driveway.”

Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),
DGS Item G067; (SL-098-180-038) **\$ 75,000**

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of trustees of The National Center for Children and Families, Inc. has submitted documentation that it has over \$75,000 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$ 150,000
	18-G067 (This Action)	\$ 75,000 (Match)
	Local Cost	\$ 75,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it has verified the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov*

4-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works with respect to Grantee, Board of Directors of Somerset County Historical Society, Inc.: Consent to transfer the grant-funded real property

Grantee: Board of Directors of Somerset County Historical Society, Inc.
Property: 11736 and 11724 Mansion Street, Princess Anne, 21853, Somerset County
Prior Actions: DGS Item 39-CGL (9/4/02) \$235,000
 DGS Item 23-CGL (3/18/09) \$100,000
 DGS Item 25-CGL (5/29/13) \$120,000

Background: The Grant. In 2001, 2007 and 2011, the State, through its Capital Grant and Loan program, granted a total of \$455,000 in general obligation bond proceeds to the Grantee, Somerset County Historical Society, Inc., For the planning, design, construction, renovation, and capital equipping of the Teackle Mansion and the Sara Martin Done House, located in Princess Anne. The grant funds were used to acquire and make capital improvements to the property. The Grantee intends to transfer both properties to the Somerset County Historical Trust.

Grant Agreement. The grant agreement between the State and the Grantee states:

Disposition of Property. Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant.

Reason for Sale. The Grantee has decided to transfer the property for economic reasons. The Grantee is no longer able to maintain the property and the Somerset County Historical trust is interested in acquiring the property, restoring it and then selling the property. To date; all grant funds have been disbursed to the Grantee.

Proposed Sale. Grantee seeks Board of Public Works approval to transfer the proposed grant-funded property to Somerset County Historical Trust.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

5-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Arc of Prince George's County, Inc.

The Arc of Prince George's County (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of The Arc of Prince Georges County building, located in Prince Georges County."

*Maryland Consolidated Capital Bond Loan of 2019 (LHI - Chapter 14, Acts of 2019)
DGS Item G063; (SL-079-160-038) **\$ 250,000***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of The Arc of Prince George's County, Inc. is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office has reviewed the appraisal for the property located at 1401 McCormick Drive in Upper Marlboro and has approved a value of \$2,500,000.00 to meet the matching fund requirement.

Background:	Total Project	\$ 525,000
	19-G063 (This Action)	\$ 250,000 (Match)
	18-G090 (Prior Action)	\$ 100,000 (Match)
	Local Cost	\$ 175,000
(Prior Action: 7/3/19 Agenda, Item 17-CGL)		

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it has verified the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



OSP 6

*Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov*

6-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

University of Maryland, College Park Campus and the Maryland Fire and Rescue Institute

University of Maryland, College Park Campus and Western Maryland Training Facility (Allegany County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new Western Maryland Training Facility.”

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 211; (SL-072-190-038) \$ 150,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 8,765,000
	19-211 (This Action)	\$ 150,000 (Non-match)
	Local Cost	\$ 8,615,000

Remarks:

1. The grant agreement has been revised to add Allegany County Commissioners. as a “beneficiary” throughout the document.
2. The grant agreement has been revised as follows: 16. Indemnification. To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...
3. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
4. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
5. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
6. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

OSP 7



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

7-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the White Rose Foundation, Inc.

White Rose Foundation Service Center (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of White Rose Foundation Service Center facility, located in Prince Georges County."

Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)
DGS Item 245; (SL-071-190-038) **\$ 250,000**

Matching Fund: No match is required.

Background:	Total Project	\$ 750,000
	19-245 (This Action)	\$ 250,000 (Non-match)
	06-036 (Prior Action)	\$ 375,000 (Non-match)
	Local Cost	\$ 125,000

(Prior Action: 2/14/07 Agenda, Item 14-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

OSP 8



Contact: Ahmed Awad 410-767-6589
ahmed.awad@maryland.gov

8-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works approve a grant for the following:

iHomes, Inc. (Howard County)

7419 Hickory Log Circle, Columbia, MD 21045 (Howard County).

"The acquisition of a three-bedroom house located at 7419 Hickory Log Circle, Columbia, MD 21045."

Community Health Facilities Grant Program FY 2018, CB-30302-03

\$ 161,798

Matching Fund: \$ 89,052 DHCD Home Funds

Background:	Total Project	\$250,850
	This Action	\$161,798 (64.5%)

Remarks:

1. Grantee is a nonprofit organization.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Howard County.
3. This building will provide housing for three persons with mental illness.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

OSP 9



Contact: Ahmed Awad 410-767-6589
ahmed.awad@maryland.gov

9-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works approve a grant for the following:

Opportunity Ministries, Inc. (OM), (Anne Arundel County).

“Acquisition of a seven-bedroom three-bathroom house located at 105 Padfield Boulevard, Glen Burnie, Maryland 21061.”

Maryland Consolidated Capital Bond Loan of 2018, BHA-CB-31202-01
\$364,520

Matching Fund: \$183,630 Bank Loan

Background:

Total Project	\$548,150
This Action	\$364,520

Remarks:

1. Grantee is a nonprofit organization. In accordance with Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland, the Board’s approval is further contingent upon the State’s right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.
2. The proposed project would provide 15 units of Level II recovery residence bed capacity to accommodate fifteen adult male participants over the age of eighteen. Level II units include more managed care by way of drug screenings, house rules to provide structure, peer groups, house meetings, etc.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Developments that it has expended the required matching funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

REVISED



Contact: Lauren Buckler 410-767-3174
 Lauren.Buckler@maryland.gov

10-AE-MOD. ARCHITECTURAL AND ENGINEERING MODIFICATION
Department of General Services

Contract ID: Professional Service to Provide Architectural and Engineering Services for Multiple Construction Projects; *DGS-17-100-IQC*

ADPICS No.: COI55001, COI55002, COI55003, COI55004, COI54996, COI54997, COI55005, COI55006, COI54998, COI55007, COI55008, COI54999, COI55000

Contract Approved: DGS 7-AE, 07/19/2018

Contractor: Bushey Feight Morin Architects; Hagerstown, MD
 Murphy Dittenhafer Inc.; Baltimore, MD
 Wheeler Goodman Masek (WGM); Annapolis, MD
 Manns Woodward Studio Inc.; White Marsh, MD
 Gaudreau, Inc.; Baltimore, MD
 Noelker and Hull Associates, Inc.; Frederick, MD
 Colimore dba ATI, Inc.; Baltimore, MD
 Mimar Ponte Melor dab Mimar Architects; Washington, DC
 Morris & Ritchie Associates, Inc.; Baltimore, MD
 Ziger|Snead LLP; Baltimore, MD
 Waldon Studio Architects and Planners PC; Columbia, MD
 Whitney Bailey Cox & [...] Magnani (WBCM); Towson, MD
 JRS Architects, Inc.; Baltimore, MD

Contract Description: Contract for Architectural and Engineering Services for Multiple Construction Projects. Contracts shall be awarded to multiple offerors who submit proposals that have been determined to be qualified with a ranking of 85% or higher. Awards will be made in two groups of contractors 1. Certified Small Business Reserve Contractors and 2. All others. Awards will be made to 13 qualified offerors. Eight are Certified Small Business Reserve Contractors and five are Non-Certified Small Business Reserve Contractors.

Modification Description: Remove the \$500,000 per project limit and increase the base contract limit to \$1,000,000 per firm with an additional \$1,000,000 per firm for the option, if exercised.

Original Contract Term: 10/04/2018 - 10/03/2021 (w/one 2-year renewal option)

Modification Term: 04/02/2020 - 10/03/2021 (w/one 2-year renewal option)



DEPARTMENT OF GENERAL SERVICES
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REVISED



10-AE-MOD. ARCHITECTURAL AND ENGINEERING MODIFICATION (cont'd)

Original Contract Amount: \$ 6,500,000 NTE (\$500,000 per firm, Base)
 \$ 6,500,000 NTE (\$500,000 per firm, Renewal Option)
 \$13,000,000 NTE (\$1,000,000 per firm Total)

Modification Amount: \$ 6,500,000 NTE (\$500,000 per firm, Base)
 \$ 6,500,000 NTE (\$500,000 per firm, Renewal Option)
 \$13,000,000 NTE (\$1,000,000 per firm Total)

Total Contract Amount: \$13,000,000 NTE (\$1,000,000 per firm, Base)
 \$ 13,000,000 NTE (\$1,000,000 per firm, Renewal Option)
 \$26,000,000 total for base plus option

Percent +/- (This Item): 100%

Total Percent Change: 100%

Prior Mods/Options: N/A

Original Procurement Method: Qualification Based Selection

MBE/VSBE Participation: 30% / N/A

MBE/VSBE Compliance: 0% / N/A

Requesting Agency Remarks: As the Office of State Procurement has assumed procurement authority for the Department of Public Safety and Correctional Services in conjunction with the increase in capital maintenance budget for the second fiscal year, it has become apparent that the current authority for this indefinite delivery contract series is inadequate.

The services performed shall be consistent with prudent professional architectural and engineering practices and in accordance with the latest State of Maryland Codes, Regulations, and Department of General Services' design standards. The Contract include services of preparation for studies, evaluations, reports, schematic design, design development (plans and specifications), construction documents, construction bid evaluation, construction phase services, and design reviews.

A contractual agreement of this nature is necessary to enable the State to fulfill its ongoing construction and renovation responsibility in a cost effective and timely manner.



DEPARTMENT OF GENERAL SERVICES
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REVISED



10-AE-MOD. ARCHITECTURAL AND ENGINEERING MODIFICATION (cont'd)

Agency Remarks (cont'd):

MBE participation goals are established for each work order executed within this contract, when applicable. To date, those work orders are achieving over 50% compliance against the goals set and it is expected that all goals will be met upon completion of each work order.

Fund Source: Various

Approp. Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Lauren Buckler 410-767-3174
Lauren.Buckler@maryland.gov

**11-C. CONSTRUCTION CONTRACT
*Department of General Services***

Recommendation: That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order under Master Contract

1.0	Master Contract:	<i>Indefinite Quantity Contract for Roofing & Related Work</i>
		Contract No. DGS-19-307-IQC
	Approved:	DGS 11-C, 01/08/2020
	Term:	01/09/2020 - 01/08/2025

1.1 **Using Agency:** Department of General Services
Description: Roof Replacement at Towson District Court in Baltimore City;
 BC-205-200-001
Award: Tecta America East, LLC; Jessup, MD
Number of Qualified Master Contractors: 12
Number of Bids: 7
Amount: \$246,520
Term: 120 calendar days
MBE/VSBE Participation: 10% / N/A
Resident Business: Yes
Funding Source: MCCBL 2019 Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof.
 Item 103

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Margie Donohue, 410-402-8667
Margie.donohue1@maryland.gov*

**12-S. SERVICES CONTRACT
*Department of Health, Behavioral Health Administration***

Contract ID: Opioid Crisis- MD System-Wide Campaign; 20-20681
ADPICS No.: M00B0600342

Contract Description: Educate the public regarding the opioid crisis in Maryland by providing information and facts about the dangers of fentanyl and Maryland Helpline by displaying a series of ads on transit throughout the state.

Award(s): Vector Media Holding Corporation; Lutherville, MD

Contract Term: 04/01/2020 - 09/29/2020

Amount: \$279,895

Procurement Method: Sole Source

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: Vector Media controls the advertising rights on all of the mass transport buses in Maryland. The Maryland Department of Health seeks to contract with Vector Media to educate the public regarding the opioid crisis, in particular creating increased awareness of the dangers of Fentanyl and promoting Maryland's Helpline. Baltimore Ravens player Tony Jefferson will also be featured in one awareness ad. These ads will be displayed in a number of different jurisdictions during the warmer months when more individuals are typically outside, thus increasing the impact of the advertising campaign. Two bonus weeks of advertising have been negotiated with the vendor.

Fund Source: 100% General **Approp. Code:** 32.12.01.01

Resident Business: No **MD Tax Clearance:** 19-3370-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
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OSP 15



Contact: Nita Settina 410-260-8157
Nita.Settina@maryland.gov

13-S. **SERVICES CONTRACT**
Department of Natural Resources

Contract ID: Deep Creek Lake Water Sport Concession; K00B0600088
ADPICS No.: K00B0600088

Contract Description: Revenue Generating contract for watersport concession at Deep Creek Lake State Park, Swanton, Maryland

Award(s): Everbright Pacific, LLC DBA Wisp Resort; McHenry, MD

Contract Term: 05/15/2020 - 09/30/2024 (five seasons)

Amount: 17% - to Dept. of Natural Resources, revenue generating contract (Estimated gross sales over 5-year period \$540,000)

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Bids</i>
Everbright Pacific, LLC DBA Wisp Resort, McHenry, MD	17%
Aquatic Center, Inc.; McHenry, MD	12%

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace Advantage*. Copies of the solicitation notice were sent directly to three prospective vendors, all of which are Maryland firms and included no MBE firms. A copy was sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Two bids were received in response to the IFB. Everbright Pacific, LLC DBA Wisp Resort submitted the highest commission rate bid and was determined to be a responsible bidder. Therefore, the award is recommended to Everbright Pacific, LLC DBA Wisp Resort as having the most advantageous offer to the state.



**DEPARTMENT OF GENERAL SERVICES
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13-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

This is a revenue generating contract for the purpose of providing boat rental services to more than 640,000 citizens who visit Deep Creek State Park annually. This park is located in Western Maryland's Garrett County in the town of Swanton. It encompasses over 1,800 acres.

This concession service will provide recreational opportunities and amenities to our customers, including a snack bar, boat rental, and boat tours, etc. to thousands of visitors at Deep Creek Lake State Park. This agreement represents one of many important partnership opportunities that DNR has created in Western Maryland.

Each seasonal year runs between May 15 and September 30, between 2020 and 2024.

No MBE or VSBE goals were established due to the limited subcontracting opportunities.

Fund Source: 100% Special (Concession Fees)

Approp. Code: K00A0401

Resident Business: Yes

MD Tax Clearance: 20-0277-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Margie Donohue 410-402-8667
margie.donohue1@maryland.gov*

**14-S. SERVICES CONTRACT
*Department of Health, Behavioral Health Administration***

Contract ID: Statewide Opioid Awareness “Talk to Your Doctor” Campaign; OPASS 20-18690
ADPICS No.: M00B0600312

Contract Description: Promote public service announcements and audio messaging for the Statewide Opioid Awareness Campaign. These announcements and audio messaging will go directly to patients of 915 health care providers, in waiting rooms of urgent care centers, hospitals and physician waiting rooms, will go directly to 410 grocery, retail and drug stores in Maryland that provide pharmacy related services as part of their operation. The campaign will have 62.31 million guaranteed impressions.

Award: Public Service Network, LLC; Annapolis, MD

Contract Term: 04/01/2020 - 09/29/2020

Amount: \$360,000

Procurement Method: Sole Source

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: Public Service Network (PSN) is the only company that provides the ability to share lifesaving health related information through medical center waiting areas and in stores with pharmacies or standalone pharmacies throughout the State. These are critical moments of delivery for this messaging because a patient may be receiving a prescription for an opioid or may be filling a prescription for an opioid. PSN has history with working with Substance Abuse and Mental Health Services Administration (SAMHSA) and other federal agencies in the dissemination of health related messages. Behavioral Health Administration’s first contract with PSN resulted in over 20 million extra impressions than originally estimated.

Fund Source: 100% Federal

Approp. Code: 32.12.01.01

Resident Business: Yes

MD Tax Clearance: 19-3382-0110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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March 18, 2020



Contact: Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

15-S SERVICES CONTRACT
Maryland Transportation Authority (MDTA)

Contract ID: Traffic and Revenue Forecast Services; *SV-3081-0000*
ADPICS # J01B0600039

Contract Description: Indefinite Quantities Contract providing traffic and revenue forecasting for MDTA.

Award: CDM Smith, Inc.; Boston, MA

Term: 04/01/2020 - 03/30/2023 (w/1 two-year renewal option)

Amount: \$2,400,000 NTE (Base, 3-years)
\$1,600,000 NTE (Renewal Option, 2-years)
\$4,000,000 NTE Total (5-Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal Total Evaluated Price	Overall Ranking
CDM Smith Inc.; Boston, MA	1	\$1,375,687 base \$ 985,881 option \$2,361,568 (2)	1
Stantec Consulting Services, Inc.; Laurel, MD	2	\$1,536,491 base \$ 876,153 option \$2,412,642.46(3)	2
Transportation Economics & Management Systems, Inc. (TEMS); Frederick, MD	4	\$ 872,575 base \$ 610,025 option \$1,482,600 (1)	3
C&M Associates; Arlington, VA	3	\$3,105,165 base \$2,070,110 option \$5,175,275 (4)	4

*Note: *Technical and financial factors had equal weight in the overall award determination.*



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15-S SERVICES CONTRACT (cont'd)

MBE/VSBE Participation: 5% / N/A

Performance Security: N/A

Hiring Agreement Eligible: Yes

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace (eMM) on June 12, 2019. Copies of the solicitation notice were sent directly to 28 prospective firms, 22 of which are Maryland firms. This direct solicitation listing included 98 SBR firms, and 89 MBE firms. A copy of the solicitation was also sent to the Governor's Office of Small, Minority & Women Business Affairs.

Four proposals were received in response to the RFP. All four proposals were determined to be reasonably susceptible to being selected for award. CDM Smith was ranked first overall with the highest ranked technical offer and the second lowest financial offer. The technical differences between CDM Smith and Stantec Consulting Solutions, Inc., ranked second overall, outweighed the difference in price. Therefore, CDM Smith was determined to have the most advantageous offer for the State and has been recommended for award of this contract.

Work orders for this contract will be prepared and submitted on an on-call, as requested basis. There is no guaranteed maximum or minimum amount of services to be performed under this contract.

The *Award Amount* and *Offeror's Financial Proposal* are different. The *Award Amount* is a not-to-exceed (NTE) amount for potential assignments during the contract term. The *Offeror's Financial Proposal* was based upon a model of estimated number of hours in order to compare the financial offers.

The contractor shall provide Traffic and Revenue Forecast services for the MDTA, to support a variety of MDTA projects and studies requested by work orders. This includes; Traffic and Revenue Projections, Transportation Policy and Program Development, System Analysis and Revenue Forecasting and Project/Work Order Management Service and Staff Support. The Contractor will also represent MDTA's interests with respect to revenue projections in financial market environments.



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OSP 20



15-S **SERVICES CONTRACT** (cont'd)

Agency Remarks (cont'd.):

A 5% MBE participation goal was established for this contract based upon the available subcontracting opportunities. No VSBE participation goal was established for this contract based upon the determination that there are limited subcontracting opportunities for work under a work order; however, VSBEs could propose as prime contractors.

Fund Source: 100% Special (Toll Revenue)

Approp. Code: J00.J00.41

Resident Business: No

MD Tax Clearance: 20-0321-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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March 18, 2020

REVISED



*Contact: Vern Shird 410-554-9285
 VernL.Shird@maryland.gov*

16-S. SERVICES CONTRACT
State Department of Education, Division of Rehabilitation Services

Contract ID: Reaching Independence Through Self-Employment (RISE); *DORS-FY20-0001*
ADPICS No.: R00B0600078

Contract Description: The RISE program affords individuals with disabilities the opportunity to meet their vocational rehabilitation goals through self-employment.

Award: Psychometric Solutions LLC; Aberdeen, MD

Contract Term: 04/01/2020 - 3/31/2025

Amount: \$975,000 (5-years)

Procurement Method: Competitive Sealed Proposals (Small Business Reserve)

Proposals:

<i>Offeror</i>	<i>Technical Ranking</i>	<i>BAFO (Financial Ranking)</i>	<i>Overall Ranking</i>
Psychometric Solutions; Aberdeen, MD	2	\$ 975,000 (1)	1
A & D Consulting; Westminster, MD	1	\$3,000,000 (2)	2
J. D. Clark Professional Services; Upper Marlboro, MD	3	\$3,186,846 (3)	3

Living Wage Eligible: Yes

MBE/VSBE Participation: 10% / 1%

Incumbents: N/A

Requesting Agency Remarks: A Request for Information was issued on eMM on May 29, 2019 seeking qualified vendors for the RISE program. Twenty vendors expressed interest in the forthcoming Request for Proposal (RFP). On October 21, 2019, the RFP was posted on eMaryland Marketplace Advantage (eMMA), electronically notifying 32 potential vendors of the solicitation. Copies of the solicitation were directly sent to the 20 prospective vendors who responded to the RFI, 19 of which were Maryland firms.

Five proposals were received; however, one vendor was determined to be non-responsive for failing to submit required MBE forms, as outlined in the RFP. An additional firm was determined to be not reasonably susceptible for award after technical proposals were evaluated. The firm's financial proposal was not opened.



DEPARTMENT OF GENERAL SERVICES
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REVISED



16-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Although A & D Consulting Solutions provided the highest technically ranked proposal, the firm's financial proposal was more than three times that of the second technically ranked firm, Psychometric Solutions. Since both the technical and financial components were equally weighted, the difference in technical merit was not enough to justify the pricing difference. Considering all factors available – minimum qualifications, technical merit, and financial value, Psychometric Solutions has provided the most advantageous offer and is recommended for this award.

The RISE Program is an initiative of the Maryland State Department of Education's Division of Rehabilitation Services (DORS). Launched in 1997, its mission is to present self-employment as a realistic and viable vocational option to individuals with significant disabilities who are eligible to receive DORS services. RISE Program staff work with individuals and their families, rehabilitation professionals, and the business community to facilitate and encourage the successful launch and operation of consumer-owned ventures.

The recommended awardee/contractor will perform several tasks under this contract. First it will provide a self-employment educational course on what it takes to start a business in Maryland to include such topics as business structure, record keeping, taxes, marketing, utilizing existing resources, and cash flow. Those individuals who, after taking the first course, wish to continue pursuing self-employment, will participate in a more detailed course provided by the contractor to develop a viable business plan. The business plan is a comprehensive document describing all relevant aspects of a business, whether in the proposal and development stage or fully operational. The contractor will provide one-on-one support to those individuals whose business plan was reviewed and approved by the Business Plan Review Committee, also established by the contractor. The ongoing support, for the first 12-24 months of the business, will include identification of additional resources and consultation, to help make the business successful. Additionally, the contractor will provide regular training to DORS staff about self-employment for consumers and evaluation as to the efficacy of the program.

An MBE participation goal of 10% was established for this contract as well as a 1% VSBE goal.

Fund Source: 100% Federal
Approp. Code: R00A01.21
Resident Business: Yes
MD Tax Clearance: 20-0196-0110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
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OSP 23



17.

This item has been intentionally left blank.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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March 18, 2020**



*Contact: Sandy Johnson 410-767-7408
Sandy.johnson@maryland.gov*

18-S-MOD. SERVICES MODIFICATION

***Department of Human Services, Social Services Administration/Foster Care
Maintenance Payments Program***

Contract ID: Out-of-State Residential Child Care Services; SSA/OOS-20-003-A1
ADPICS No.: COI52262

Contract Approved: DBM 1-S (10/16/2019)

Contractor: Acadia Healthcare Company, Inc. DBA Millcreek of Arkansas
Fordyce, AK

Contract Description: Continuation of out-of-state placement services for a youth with psychiatric and behavioral challenges.

Modification Description: Increase contract funding for the the cost of two additional youth placements.

Original Contract Term: 11/01/2019 - 10/31/2020 (w 1/ one-year renewal options)

Modification Term: 04/02/2020 - 10/31/2020

Original Contract Amount: \$170,190

Modification Amount: \$196,695

Total Contract Amount: \$366,885

Percent +/- (This Item): 115.6%

Total Percent Change: 115.6%

Prior Options/Mods: N/A

Original Procurement Method: Sole Source

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



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18-S-MOD. SERVICES MODIFICATION (cont'd)

Requesting Agency Remarks: Request for approval to modify the contract to add additional funding to the Contract to cover the cost of two (2) additional youth placements at Millcreek of Arkansas with psychiatric and behavioral challenges.

It was determined by the Local Department of Social Services that the Acadia Healthcare Company, Inc. DBA Millcreek of Arkansas was the most appropriate placement as they are a Psychiatric Residential Treatment Facility with an Intermediate Care Facility for the Mentally Challenged. Millcreek provides care through its diverse programs for children and adolescents who are suffering from a variety of mental health disorders and/or intellectual challenges. Residents at Millcreek receive a comprehensive therapeutic program with services that are provided by a multidisciplinary team of psychiatrists, case managers, licensed clinical therapists, registered nurses, nutritionists, and recreational therapists. Adolescents and teens placed at Millcreek experience residential treatment programs by living in a community-based group home where they are provided a normal living environment designed to enhance all opportunities for success. Millcreek offers teens and children a structured residential setting whereby they can acquire adaptive behavioral skills. Millcreek's goal is to teach their residents the skills needed to return to the least restrictive environment outside of a residential facility – most preferably their home.

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For Out-of-State providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.



**DEPARTMENT OF GENERAL SERVICES
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18-S-MOD. SERVICES MODIFICATION (cont'd)

Agency Remarks (cont'd):

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in residential child care programs.

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.12.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider if: (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

Fund Source: 80% General; 20% Federal (Title IV-E, Foster Care)

Approp. Code: N00G0001

Resident Businesses: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

REVISED



*Contact: Sandy Johnson 410-767-7408
 Sandy.johnson@maryland.gov*

19-S-MOD. SERVICES MODIFICATION

Department Human Services, Family Investment Administration (FIA)/Office of Home Energy Programs (OHEP)

Contract ID: Administration of the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program

Contract Approved: DBM 1-S (03/04/2015)

ADPICS No.: **COI52376**, COI52405, COI52279, COI52435, COI52327, **CIO52279**, COI52352, COI52337, COI52356, COI52436, COI52379, COI52381, COI52430

Contractor:

Allegany County Human Resources Development Commission, Inc; Cumberland, MD

Anne Arundel County Community Action Agency, Inc.; Annapolis, MD

Southern MD Tri-County Community Action Committee, Inc.; Hughesville, MD
(serving Calvert, Charles Counties, and St. Mary's)

Human Services Programs of Carroll County, Inc.; Westminster, MD

Garrett County, Maryland, Community Action Committee, Inc.; Oakland, MD

Community Action Council of Howard County Maryland, Inc.; Columbia, MD

Shore Up! Inc.; Salisbury, MD

(Somerset, Wicomico, and Worcester Counties)

Neighborhood Services Center Inc.; Easton, MD

Washington County Community Action Council, Inc.; Hagerstown, MD

Contract Description: Multiple award contracts to provide local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP). These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

Modification Description: Extend the contracts for an additional 15 months in order to continue the administrative services and allow the Office of Home Energy Programs (OHEP) time to integrate with the new Eligibility & Enrollment (MD THINK) system.

Original Contract Term: 04/01/2015 - 03/31/2018 (w/1 two-year renewal option)

Modification Term: 04/02/2020 - 06/30/2021 (15 Months)

Original Contract Amount: \$12,781,904 (3 Years; Base Term)

Modification Amount: \$ 5,777,864 (15 Months)

Prior Mods/Options: \$ 9,117,103 **Revised Contract Amount:** \$27,676,871



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED



19-S-MOD. SERVICES MODIFICATION (cont'd)

Percent +/- (This Item): 45.2%

Total Percent Change: 45.2%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: Request for approval to extend 13 contracts with 9 current Local Administering Agencies for 15 additional months until June 30, 2021. The Maryland Department of Human Services contracts with 10 Community Action Agencies to provide energy assistance services in 14 Maryland jurisdictions. The original contracts' terms were from April 1, 2015 to March 31, 2018 and included a single two-year renewal option until March 31, 2020. These contracts were extended until April 1, 2020 for one day at no additional cost. The extension will allow OHEP time to adjust the scope of work, if needed, based upon the implementation of the new Eligibility & Enrollment (MD THINK) system or issue and RFP if needed. At the end of the modification period, MD THINK will be further developed, and the scope of work will require different services. Until the RFP is implemented, IPM meetings will continue to convene to discuss those potential changes.

The budgets for the period of April 2, 2020 to June 30, 2021 will be the same as the budgets are for the period of April 1, 2019 to June 30, 2020.

The current contracts are with Community Action Agencies that have been providing energy assistance services for decades. OHEP's monitoring of these agencies has documented compliance with all aspects of administering these programs and a high-level of customer service. This extension will allow the State to deliver energy assistance without interruption and within the mandated administrative caps of the funding entities while a new administrative model is established for fiscal year 2021 and beyond.

OHEP believes it is in the best interest of the State of Maryland to extend these contracts until June 30, 2021 in order to realize significant efficiency gains and administrative cost savings made possible by OHEP's integration into the Enrollment & Eligibility System. The administrative changes made possible by the integration of energy assistance with other Family Investment Administration benefit programs will eliminate the parallel infrastructure to better serve applicants and increase efficiency.



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED

19-S-MOD. SERVICES MODIFICATION (cont'd)

Agency Remarks (cont'd):

The Office of Home Energy Programs (OHEP) receives funds and directs the delivery of services for MEAP, as authorized under the Energy Assistance Program (Md. Code Ann., Human Services Article, Title 5, Subtitle 5A) and the Federal Low-Income Home Energy Assistance Act [codified at 42 U.S.C. § 8624 (b)(6)] and EUSP (authorized by Md. Code Ann., Public Utilities Article, § 7-512.1). OHEP also explains and takes applications for the Utility Service Protection Plan. OHEP assists low-income households pay their utility and fuel bills, minimize energy-related crises, and make heating/cooling costs more affordable through a comprehensive energy package that include:

- A. Monetary benefits to reduce a family's energy burden;
- B. Providing linkages between community resources and customers;
- C. Promoting energy conservation;
- D. Helping the customer understand his/her financial responsibility for household energy needs;
- E. Helping individuals and families living temporarily in homeless or domestic violence shelters by paying a portion of the shelter winter heating bills (MEAP only); and
- F. Improving service to all geographic areas of the jurisdiction(s) to be served through access to alternate intake sites or other equally effective methods of providing the public with access to benefits.

Applications for energy assistance are accepted throughout the program year and may be submitted through the mail, online through "My DHR", or during an in-person interview.

Fund Source: 60% Federal; 40% Special (EUSP)

Approp. Code: N00I0006

Resident Business: Yes, for all

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Sandy Johnson 410-767-7408
Sandy.johnson@maryland.gov*

20-S-MOD. SERVICES MODIFICATION

Department Human Services, Family Investment Administration (FIA)/Office of Home Energy Programs (OHEP)

Contract ID: Administration of the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program; *FIA/OHEP-15-005-A4*
ADPICS No.: COI52392

Contract Approved: DBM 3-S, 03/18/2015

Contractor: Harford Community Action Agency, Inc.; Edgewood, MD

Contract Description: Approval request of a voidable contract to provide local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP) in Harford County. These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

Modification Description: Extend the contract for an additional 15 months in order for the Contractor to continue the administrative services provided to the Office of Home Energy Programs (OHEP) in the jurisdictions in which the local Department of Social Services or local government entities does not provide OHEP services. The extension will allow OHEP time to integrate with the new Eligibility & Enrollment (MD THINK) system.

Original Contract Term: 04/01/2015 - 03/31/2018 (w/one 2-year renewal option)

Modification Term: 04/02/2020 - 06/30/2021

Original Contract Amount: \$1,492,994 (Base, 3-years)

Modification Amount: \$ 679,195 (15-months)

Prior Mods/Options: \$ 1,070,905

Revised Contract Amount: \$ 3,243,094

Percent +/- (This Item): 45.5%

Total Percent Change: 45.5%

Original Procurement Method: Competitive Sealed Proposals



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20-S-MOD. SERVICES MODIFICATION (cont'd)

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: Request for approval to extend the contract with the current Local Administering Agency for 15 additional months until June 30, 2021. The Maryland Department of Human Services contracts with Community Action Agencies to provide energy assistance services in fourteen Maryland jurisdictions. The original contract term was from April 1, 2015 to March 31, 2018 and included a single two-year renewal option until March 31, 2020. This contract was extended until April 1, 2020 for one day at no additional cost. The extension will allow OHEP time to adjust the scope of work, if needed, based upon the implementation of the new Eligibility & Enrollment (MD THINK) system or issue an RFP if needed. At the end of the modification period, MD THINK will be further developed, and the scope of work will require different services. Until the RFP is implemented, IPM meetings will continue to convene to discuss those potential changes.

The budgets for the period of April 2, 2020 to June 30, 2021 will be the same as the budgets are for the period of April 1, 2019 to June 30, 2020.

The current contract is with a Community Action Agency that has been providing energy assistance services for decades. OHEP's monitoring of this agency has documented compliance with all aspects of administering these programs and a high-level of customer service. This extension will allow the State to deliver energy assistance without interruption and within the mandated administrative caps of the funding entities while a new administrative model is established for fiscal year 2021 and beyond.

OHEP believes it is in the best interest of the State of Maryland to extend this contract until June 30, 2021 in order to realize significant efficiency gains and administrative cost savings made possible by OHEP's integration into the Enrollment & Eligibility System. The administrative changes made possible by the integration of energy assistance with other Family Investment Administration benefit programs will eliminate the parallel infrastructure to better serve applicants and increase efficiency.

The Office of Home Energy Programs (OHEP) receives funds and directs the delivery of services for MEAP, as authorized under the Energy Assistance Program (Md. Code Ann., Human Services Article, Title 5, Subtitle 5A) and the Federal Low-Income Home Energy Assistance Act [codified at 42 U.S.C. § 8624 (b)(6)] and EUSP (authorized by Md. Code Ann., Public Utilities Article, § 7-512.1).



DEPARTMENT OF GENERAL SERVICES
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20-S-MOD. SERVICES MODIFICATION (cont'd)

Agency Remarks (cont'd):

OHEP also explains and takes applications for the Utility Service Protection Plan. OHEP assists low-income households pay their utility and fuel bills, minimize energy-related crises, and make heating/cooling costs more affordable through a comprehensive energy package that include:

- A. Monetary benefits to reduce a family's energy burden;
- B. Providing linkages between community resources and customers;
- C. Promoting energy conservation;
- D. Helping the customer understand his/her financial responsibility for household energy needs;
- E. Helping individuals and families living temporarily in homeless or domestic violence shelters by paying a portion of the shelter winter heating bills (MEAP only); and
- F. Improving service to all geographic areas of the jurisdiction(s) to be served through access to alternate intake sites or other equally effective methods of providing the public with access to benefits.

Applications for energy assistance are accepted throughout the program year and may be submitted through the mail, online through "My DHR", or during an in-person interview.

Fund Source: 60% Federal; 40% Special (EUSP)

Approp. Code: N00I0006

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020

OSP 33



Contact: Nita Settina 410-260-8157
Nita.Settina@maryland.gov

21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
Department of Natural Resources, Maryland Park Service

Contract ID: Maryland State Park Reservation System; K00B7400059
ADPICS No.: COI39934

Contract Approved: DoIT 1-IT, 11/16/2016

Contractor: CAMIS USA Inc.; Ann Arbor, MI

Contract Description: Revenue-producing contract to manage, facilitate and execute a central reservation system and payments for the Maryland Park Service rental inventory to include camp sites, mini-cabins and pavilions at State Parks.

Modification Description: Increase contract authority for Renewal Option No. 1 and exercise first 1-year renewal option.

Original Contract Term: 04/01/2017 - 03/31/2020 (3-year base w/two 1-year options)

Modification Term: 04/01/2020 - 03/31/2021 (first 1-year option)

Original Contract Amount: \$2,150,000 (Base, 3-years)
\$ 470,750 (Renewal Option No. 1, 1-year)
\$ 470,750 (Renewal Option No. 2, 1-year)

Modification Amount: \$ 229,250
*\$ 700,000 new Renewal Option total

Prior Options/Mods: \$ 737,750 (DoIT 3-IT-MOD, 01/02/2019)

Total Contract Amount: \$2,850,000

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 5% / N/A

MBEVSBE Compliance: 6% / N/A



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21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Requesting Agency Remarks: This revenue-generating contract has positively resulted in a greater number of State Park reservation transactions than anticipated. The increase in reservation transactions is due to changes in business rules, the addition of new inventory and unanticipated transactions associated with campground construction schedules. This modification is necessary to effectuate the first, one-year term option and accommodate the estimated number of reservation transactions through March 2021. The per reservation transaction fees paid to the contractor do not change.

The contractor is currently exceeding the established 5% MBE goal by 1%, totaling 6% participation.

Fund Source: 100% Special (Forest/Park Reserve Fund)

Approp. Code(s): K00A0401

Resident Businesses: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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March 18, 2020

REVISED



*Contact: Anthony Fugett 410-767-1679
 Anthony.Fugett@maryland.gov*

22-IT-MOD. INFORMATION TECHNOLOGY

Department of Budget and Management, Central Collection Unit

Contract ID: Central Collection Unit Debt Collection Information System Software;
 F50B2400052

ADPICS No: COI52474

Contract Approved: DoIT 1-IT, 03/06/2013

Contractor: CR Software; Fairfax, VA

Contract Description: Commercial-off-the-shelf, Debt Collection Information System software application to replace the Department of Budget and Management's Central Collection Unit's 25-year-old legacy collections software and supporting applications.

Modification Description: Exercise the second option for 1-year; and authorize additional FICO consulting support of critical operational and enhancement tasks.

Original Contract Term: 04/01/2013 - 03/31/2019
 (Base, 1-year, Evaluation Phase I) * (w/two 1-year options)
 (Base, 5-years, Production Phase II) * (w/five 1-year options)

Modification Term: 04/01/2020 - 03/31/2021

Original Contract Amount: \$4,221,525 (Base, 6-year)

Option/Mod. Amount: \$1,649,123 (*this agenda item*)
 \$1,533,698 (Modification, additional support)
 \$ 115,425 (Renewal Option 2, 1-year)

Prior Options/Mods: \$3,496,196 (*total for all prior options/mods*)
 \$ 0 (Mod 1, Eliminate renewal option and redistribute funds, DoIT – 05/30/2013)
 \$ 49,560 (Mod 2, additional hours prior to BPW approval, DoIT – 07/29/2013)
 \$ 0 (Mod 3, remove renewal option for phase I and redistribute funds for Phase II, DoIT 7-IT-MOD, 04/30/2014)
 \$ 0 (Mod 4, modify Exhibit C of RFP, DoIT – 12/03/2014)



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REVISED



22-IT-MOD. INFORMATION TECHNOLOGY (cont'd)

Prior Options/Mods (cont'd):

\$ 0 (Mod 5, Modified Exhibit C Section 2, Deliverable 2.14.21, DoIT – 06/30/2016)
 \$1,150,184 (Mod 6, Revise scope to support installation, configuration, implementation of Debt Manager 9, DoIT 2-IT-MOD, 07/27/2016)
 \$ 682,600 (Mod 7, increase contract authority, DoIT 5-IT-MOD, 08/01/2018)
 \$1,613,852 (Mod 8, modify Exhibit C of RFP, DoIT – 03/06/2019)

Total Contract Amount: \$9,366,844

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: The Central Collection Unit recommends exercising option year 1 for FICO Debt Manager Software maintenance and support. This renewal includes increasing the contract value for FICO Managed Services to ensure adequate technical support is available for critical operational and enhancement tasks. Managed services reduces the CCU risk for operations and production phase II enhancements by retaining FICO staff familiar with the system.

Fund Source: 100% General

Approp. Code(s): F50.B04.06

Resident Businesses: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Samantha Buchanan 410-260-7552
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23-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the following Task Orders/Purchase Orders under previously-approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: **Consulting and Technical Services Plus (CATS+)**
Contract No. 060B2490023
Approved: DoIT 3-IT, 04/03/2013
Term: 04/22/2013 – 04/21/2028

****As of publication, the remaining balance of this master contract is \$149,394,982.**

1.1 Using Agency: Department of Information Technology (DoIT)
Description: Provide a 24X7 Network Operations Center to monitor the network technical support staff to maintain and remediate issues with networkMaryland and engineering resources to expand and enhance the program, which supplies agencies with high-speed data services to State agencies. Additionally, this contract supports DoIT's Security Operations Center and Managed Firewall Service.
Mod. Description: Increase task order authority and extend the task order by 1-year for continued support.
Award: Skyline Network Engineering, LLC d/b/a Skyline Technology Solutions; Glen Burnie, MD
Original Amount: \$42,500,000
Mod. Amount: \$12,000,000 (Mod. 4, *this agenda item*)
Prior Options/Mods: \$ 0 (Mod. 1, Administrative Update only)
\$29,000,000 (Mod. 2, Add funding to base year and option years)
\$ 0 (Mod. 1, Administrative Update only)
Total Contract Amount: \$83,500,000
Original Term: 04/01/2015 - 03/31/2020
Modification Term: 04/01/2020 - 03/31/2021
MBE/VSBE Participation: 25% / 3%
MBE/VSBE Compliance: 32% / 3%
Resident Business: Yes
Funding Source: 100% General



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23-IT. **INFORMATION TECHNOLOGY** (cont'd)

1.0 **Master Contract: Consulting and Technical Services Plus (CATS+)**

- 1.2 Using Agency:** Department of Public Safety and Correctional Services
Description: Project Manager to implement a new Enterprise Resource Program for Maryland Correctional Enterprises (MCE), *Q00B9400138*.
Award: Business Solutions Group, Annapolis, MD
Number of Qualified Master Contractors: 521 (Functional Area 10)
Number of Bids: 31
Amount: \$1,327,220
Term: 03/11/2020 - 03/10/2023 (3-year base w/ two 1-year options)
MBE/VSBE Participation: N/A / N/A
Resident Business: Y
Funding Source: 100% Enterprise - MCE
Remarks: This contract was previously approved by the BPW (29-IT, 2.5; 11/20/2019). The awarded vendor notified the Department that the individual candidate was no longer available upon receipt of award notification; thus, the contract was terminated. The Department is proceeding to award to next selected candidate. The original awarded vendor protested but withdrew its protest.

- 1.3 Using Agency:** State Treasurer's Office
Contract Description: Project Manager to lead the State Treasurer's Office in the development and migration efforts for its current legacy Insurance Management and Treasury Management i5 Systems to Microsoft Dynamics Enterprise 365 Implementation and IT Support (D365).
Option Description: Exercise the third of four 1-year renewal options.
Award: iCube Systems, Inc.; Clifton, VA
Original Contract Amount: \$226,000 (Base, 1-year)
Option Amount: \$250,000
Prior Options/Mods: \$739,070 (Total of all prior options and modifications)
 \$234,000 (Renewal Option No. 1, 1-year. Approved by DOIT 02/22/2018);
 \$ 12,870 (Modification to Renewal Option No. 1 increasing hours by 110 covering the period of 03/12/2019 – 03/27/2019. Approved by DOIT 02/27/2019); [..]
 \$266,200 – (Renewal Option No. 2, 1-year and Modification increasing hours by 200. Approved by DOIT 02/25/2019).
 Continued expertise as a systems architect of the new D365 solution.



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23-IT. **INFORMATION TECHNOLOGY** (cont'd)

1.0 **Master Contract:** *Consulting and Technical Services Plus (CATS+)*

Total Contract Amount: \$989,070
Original Contract Term: 03/28/2017 - 03/27/2018 (w/four 1-year renewal options)
Option Term: 03/28/2020 - 03/27/2021
MBE/VSBE Participation: N/A / N/A
MBE/VSBE Compliance: N/A / N/A
Fund Source: 3% Special (Operating), 36% Reimbursable, 61% MITDPF

2.0 **Master Contract:** *Central Collection Unit Project Human Resources*

Contract No. 060B3490001

Approved: DoIT 7-IT, 05/29/2013

Term: 07/01/2013 - 06/30/2022

***As of publication, the remaining balance of this master contract is \$6,203,177.*

2.1 Using Agency: Central Collection Unit
Description: Central Collection Unit (CCU) Human Resources
 Application Developer; 060B0600017.
Award: Powersolv, Inc.; Silver Spring, MD
Number of Qualified Master Contractors: 4
Number of Bids: 3
Amount: \$460,000
Term: 04/01/2020 - 06/30/2022
MBE/VSBE Participation: N/A / N/A
Resident Business: Yes
Funding Source: 100% Reimbursable

3.0 **Master Contract:** *Hardware/Associated Equipment & Services 2012*

Contract No. 060B2490022

Approved: DoIT 4-IT, 11/14/2012

Term: 11/15/2012 – 11/14/2027

3.1 Using Agency: Comptroller of Maryland
Description: Cisco ISR 4431 Routers; E00P0600343. Routers currently in use at the Comptroller's field offices will be replaced as they reach their end-of-life and are no longer capable of being maintained and updated.
Award: Applied Technology Services; Middle River, MD



DEPARTMENT OF GENERAL SERVICES
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23-IT. INFORMATION TECHNOLOGY (cont'd)

3.0 Master Contract: Hardware/Associated Equipment & Services 2012

Number of Qualified
Master Contractors: 19
Number of Bids: 3
Amount: \$267,887
Term: Anticipated delivery 30 days from NTP.
MBE/VSBE Participation: N/A / N/A
Resident Business: No
Funding Source: 100% General

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020



*Contact: Danny Mays 410-767-3586
 Danny.Mays@maryland.gov*

24-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Janitorial Services; *H00R0600004*
 ADPICS NO. 001B0600262

Contract Description: Provide janitorial services at the J. Louis Boulblitz District Court/Multi-Service Center in Hagerstown.

Award: Horizon Goodwill Industries; Hagerstown, MD

Contract Term: 04/01/2020 - 03/31/2025

Amount: \$368,216

Procurement Method: Preferred Provider (Community Service Provider)

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: Hagerstown Goodwill Industries, Inc., is a Community Service Provider under the Employment Works Program pursuant to COMAR 21.11.05. On February 20, 2020, pricing for this contract was approved and certified as fair market value.

This contract provides for all labor, equipment and supplies necessary to perform the daily, weekly, monthly, and annual cleaning of the DGS J. Louis Boulblitz DC/MSC. Additionally, housekeeping supplies in support of this contract shall be compliant with the Maryland Green Purchasing Committee's Specifications for Environmentally Preferable Janitorial Supplies and shall be purchased from the Blind Industries and Services of Maryland (BISM) to the extent they are available.



DEPARTMENT OF GENERAL SERVICES
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24-M. MAINTENANCE CONTRACT (cont'd)

Fund Source: 100% General

Approp. Code: H00 20 33641 0813 (\$15,449.28)
H00 21 33641 0813 (\$67,595.39)
H00 22 33641 0813 (\$71,034.71)
H00 23 33641 0813 (\$74,476.00)
H00 24 33641 0813 (\$77,919.31)
H00 25 33641 0813 (\$61,740.36)

Resident Business: Yes

MD Tax Clearance: 20-0376-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Danny Mays 410-767-3586
Danny.Mays@maryland.gov*

**25-M-MOD. MAINTENANCE MODIFICATION
*Military Department***

Contract ID: Armed Uniformed Guard Services; 001IT820355
ADPICS No.: COI50010

Contract Approved: DGS 1-M, 02/22/2017

Contractor: CSI Corporation of DC; Washington, DC

Contract Description: Provide armed uniformed guard services for the Military Department at Camp Fretterd Military Reservation, the Fifth Regiment Armory in Baltimore, and the Havre de Grace Readiness Center.

Modification Description: Extend the contract 4-months while a new procurement is conducted.

Original Contract Term: 03/30/2017 - 03/29/2020

Modification Term: 03/30/2020 - 07/31/2020

Original Contract Amount: \$4,320,075

Modification Amount: \$ 635,000

Total Contract Amount: \$5,472,357

Percent +/- (This Item): 14.7%

Total Percent Change: 26.7%

Prior Mods/Options: \$517,282 (Mod. 1, add guards at new location at Havre de Grace Military Reservation; DGS 7-M-MOD, 01/23/2019)

Original Procurement Method: Competitive Sealed Bidding

MBE/VSBE Participation: 40% MBE (8% sub-goal African American) / 5% VSBE

MBE/VSBE Compliance: 33.6% / 4.0%



DEPARTMENT OF GENERAL SERVICES
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25-M-MOD. MAINTENANCE MODIFICATION (cont'd)

Requesting Agency Remarks: The Military Department has confirmed that it is satisfied with the performance of the contractor and the MBE and VSBE subcontractors are continuing to make progress toward their goals. The extension is needed to allow additional time to update the bid requirements due to a change in the National Guard security guard standards.

Fund Source: 100% Federal

Approp. Code: D50 20 33005 05 08

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov

**26-LL. LANDLORD LEASE
*Department of Natural Resources***

Recommendation: Approve a 10-year lease renewal for use of a model aircraft flying area.

Prior Board Action: 10/06/2004 DGS Item 10-LL

Tenant: Patuxent Aeromodelers, Inc. (Non-profit)

Property Location: Greenwell State Park
St, Mary's County, MD

Space Type: 4.8 +/- acres of land

Lease Type: Revenue Lease

This Term: 04/01/2020 - 03/31/2030

Annual Rent: \$1,000 per year

Utilities/Maintenance Responsibility: Tenant

Termination for Convenience Clause: Yes

Remarks: Patuxent Aeromodelers, Inc has been leasing this property at Greenwell State Park since October 6, 2004 as a model aircraft flying field. After the initial five-year term, two 5-year renewal options were approved, and the lease expired on October 5, 2019. The lease has continued on a month to month basis. The leased property includes a driveway with a security gate, parking, a spectator area and an aircraft flying field surrounded by security ditches. Revenue received from this lease will be credited to the Forest or Park Reserve Fund.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

27-LT. TENANT LEASE
Department of Education / Maryland Longitudinal Data System Center (MLDSC)

Recommendation: Approve a 2-year lease renewal

Landlord: Baltimore Arena Parking Associates, LLC, 300 E. Lombard Street, Baltimore, MD 21202

Prior Board Actions: 02/21/2018, DGS Item 9-LT

Property Location: 210-218 W. Baltimore Street, Baltimore, MD 21201

Space Type: Parking Garage (3 spaces)

Lease Type: New

This Term: 04/01/2020 - 03/31/2022 (2-years w/standard 6-month hold-over)

<i>Annual Rent:</i>	\$4,680	<i>Rate/Month:</i>	\$130/space
<i>Fund Source:</i>	100% General	<i>Approp. Code:</i>	0751

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The parking spaces are for the Department of Education / MLDSC Employees located at 200 W. Baltimore Street in Baltimore City. They have been parking at this location since 2018. The most recent lease term was in effect from 03/01/2018 - 02/29/2020, with the lease now in hold-over.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



*Contact: Wendy Scott-Napier 410-767-4088
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28-LT. TENANT LEASE
Department of Assessments and Taxation

Recommendation: Approve a new, 5-year lease for office space.

Landlord: Garrett County Board of Commissioners
203 South 4th Street, Oakland, MD

Prior Board Actions: 03/19/2014; Item 11-LT-OPT

Property Location: 203 South 4th St., Suite 106, Oakland, MD

Space Type: Office Space

Lease Type: New

Term: 04/01/2020 - 03/31/2025

Future Term: 04/01/2025 - 03/31/2030

Annual Rent: \$37,010

Rate/Month: \$16.50/SF

Fund Source: 100% General

Approp. Code: E50C00.02

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: Employees of the Department of Assessments and Taxation have used this office space since 1985. The most recent lease term ended 03/31/2019, with a six month hold-over period that was extended an additional six months by the Landlord. The current hold-over expires on 03/31/2020.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**



Contact: Wendy Scott-Napier 410-767-4088
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29-LT-MOD. TENANT LEASE MODIFICATION

Maryland State Department of Education, Disability Determination Services

Recommendation: **RETROACTIVE.** Approve retroactive increase of square footage in the amount of 2,767 sf and retroactive rent totaling \$28,474 for the period 11/11/2019 - 03/18/2020.

Prior Board Action: 10/17/2018, DGS Item 5-LT

Landlord: 211 Schilling Circle, LLC; P.O. Box 196, Stevenson, MD

Property Location: 211 Schilling Circle; Hunt Valley, MD

Space Type: Office (2,767 sq. ft increase which results in 58,111 total sq. ft.)

Lease Type: Modification / Retroactive

This Term: 11/11/2019 - 11/10/2029 (10-year w/ standard 6-month hold-over)

Future Option Term: 11/11/2029 - 11/10/2034 (5-years)

Annual Rent: \$80,243 (Year 1)

Square Foot Rate: \$29 (Year 1)

Fund Source: 100% Federal

Approp. Code: PCA W2017

Utilities/Custodial Responsibility: Tenant/Landlord

Termination for Convenience Clause: Yes

Procurement Method: Competitive Sealed Bidding
See COMAR 21.01.01.02A; DGS Space Mgmt. Manual ¶ 6-605 D

Remarks: Item 5-LT approved by the BPW on 10/17/2018, provided approval for a new lease for the MSDE / Disability Determination Services with occupancy anticipated by 03/01/2019. Construction for this lease space was delayed due to the extensive fit-out required for the space. During the acceptance of space phase in November 2019, a re-measurement of the space occurred, and it was confirmed that an additional 2,767 sq. ft was needed to allow for proper circulation in accordance with fire code and safety standards. The Procurement Officer reviewed the additional space with the agency, confirmed that the additional space resulted from a less than sufficient circulation factor being used in the original space plan, and approved the increase as it was within 5% of the original square footage requested in the RFP.

BOARD OF PUBLIC WORKS ACTION

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020



REVISED

2nd Revision

Contact: Wendy Scott-Napier 410-767-4088
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30-LT-MOD. TENANT LEASE MODIFICATION

Department of Transportation, Motor Vehicle Administration

Recommendation: Approve a new modified retroactive lease parking spaces on which one trailer rests for the MDOT MVA in Parkville.

1. **RETROACTIVE.** Ratify continuation of tenancy from 01/01/2020 to 03/18/2020 and approve retroactive amount of \$3,467.
2. Approve one-year lease.

Prior Board Action: 08/14/2019, DGS Item 17-LT-MOD

Landlord: North Plaza I, LLC; North Plaza II, LLC; North Plaza III, LLC
 1427 Clarkview Rd, Baltimore, MD

Property Location: 8966 Waltham Woods Rd, Parkville, MD

Space Type: Parking Spaces (housing one trailer used as an office)(1,536 sq. ft.)

Lease Type: New / Modification / Retroactive

Term: 01/01/2020 - 12/31/2020 (1-year w/ 6-month hold-over)

Annual Rent: \$16,001 **Monthly Trailer Rate:** \$1,334

Fund Source: 100% Special Funds **Approp. Code:** J04E003/ 1301

Utilities/Custodial Responsibility: Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
 See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The Motor Vehicle Administration has utilized trailers at the Parkville branch since April 2019 to alleviate the impact of large volumes of customers due to Real ID requirements. The current request is for approval of a new retroactive lease of parking spaces which house one of two trailers. The second trailer is no longer needed due to a decrease in volume of customers seeking Real ID services [....].

BOARD OF PUBLIC WORKS ACTION

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020



*Contact: Wendy Scott-Napier 410-767-4088
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31-RP. REAL PROPERTY
Department of Agriculture
(File # 18-13-06, St. Mary's County)

Recommendation: Approve a partial release of 0.558 +/- acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 0.784 +/- acres of contiguous land to be added to the existing agricultural preservation easement area by amending the Easement.

Releasor: The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

Releasee: William V. Lyon, Sr, Rose Marie Lyon and William V. Lyon, Jr.

Property: 0.558 +/- acres

Grantor: William V. Lyon, Sr, Rose Marie Lyon and William V. Lyon, Jr.

Grantee: The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Property: 0.784 +/- acres

Consideration: No Monetary Consideration

Remarks: Reference is made to Item 4-RP of this Department's Agenda of 10/16/13, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 77.2 acres of land for \$455,680.00. Purchase of the easement was completed on 3/24/14.

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 0.558 +/- acre area of land from the operation and effect of the Easement in exchange for the addition of a 0.784 +/- acre parcel of contiguous land of equal or better soils to the agricultural preservation area by amending the Easement.



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31-RP. REAL PROPERTY (cont'd)

Agency Remarks (cont'd):

This request is being made to correct an existing violation of the Easement which resulted from the unauthorized recording of a boundary line adjustment plat. The exchange is being requested so the State will not have to pursue litigation and incur unnecessary costs. The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. The appraisal unit of the Department of General Services has found that the exchange will have a net neutral effect on the value of the existing easement. Costs associated with this exchange will be paid by the Lyon family.

BOARD OF PUBLIC WORKS ACTION

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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OSP 52



Contact: Wendy Scott-Napier 410-767-4088
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32-RP. REAL PROPERTY
Department of Natural Resources

Recommendation: Approve Quit Claim Easement Agreement

Property: 0.01687 acres
Taylor Drive, Keedysville, Washington County
under the Weaverton – Roxbury Rail Trail

Grantor: State of Maryland, to the use of the Department of Natural Resources

Grantee: Town of Keedysville

Consideration: \$100

Remarks: Approval is requested for a Quit Claim Easement Agreement to the Town of Keedysville. The Town has requested the easement for the purpose of construction, installation, maintenance, repair and replacement of a water and sewer line. As a public municipality, the Town is required to provide water and sewer services to its residents. A water and sewer line will be provided to a residential property owner located in the Town limits that is not currently serviced by public water and sewer but relies on cisterns.

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20190325-0146. It is recommended to grant the permanent right-of-way to the Town of Keedysville contingent upon consideration of the Maryland Department of the Environment's qualifying comments.

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020**

SUPPLEMENTAL



*Contact: Shirley Kennedy 410.767.4107
shirley.kennedy@maryland.gov*

33-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Echo Hill Outdoor School

Echo Hill Outdoor School (Kent County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Echo Hill Outdoor School, located in Kent County.”

*Maryland Consolidated Capital Bond Loan of 2019 (LSI – Chapter 14, Acts of 2019),
DGS Item G108; (SL-033-180-038) **\$ 150,000***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of Echo Hill Outdoor School has submitted documentation that it has over \$150,000 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$ 330,000
	19-G108 (This Action)	\$ 150,000 (Match)
	18-210 (Prior Action)	\$ 30,000 (Non-Match)
	Local Cost	\$ 150,000

(Prior Action: 03/20/19 Agenda; Item 25-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

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DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
March 18, 2020



SUPPLEMENTAL

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2nd Revision

Contact: Shirley Kennedy 410.767.4107
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34-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works review and resolve the Grantee's request for a waiver to exclude the owner of the property as a beneficiary to the BPW Capital Projects Grant Agreement. The DGS Capital Grants office does not have the authority to exclude the property owner as a Beneficiary to the Grant Agreement. **DGS recommends entering into a grant agreement only if the waiver is approved.**

Board of Directors of the Sunflower Bakery, Inc

Sunflower Bakery (Montgomery County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Sunflower Bakery facility, located in Montgomery County."

Maryland Consolidated Capital Bond Loan of 2019 (LSI - Chapter 14, Acts of 2019)

DGS Item G114; (SL-074-190-038)

\$ 75,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of the Sunflower Bakery, Inc. has submitted documentation that it has over \$75,000 in a financial institution to meet the matching fund requirement.

Background:	Total Project	\$ 913,990
	19-G114 (This Action)	\$ 75,000 (Match)
	Local Cost	\$ 838,990

Remarks:

- 1.** The waiver request is based upon the property owner's refusal to sign the agreement as a beneficiary, because the funds are not being used **for capital equipment rather than capital improvements.**
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until after it verifies the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

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