

**BOARD OF PUBLIC WORKS**  
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**MARCH 4, 2020**

**MEETING LOCATION: TREASURY BUILDING, 80 CALVERT STREET, ASSEMBLY ROOM,  
**1<sup>ST</sup> FLOOR, ANNAPOLIS, MD 21401****

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March 4, 2020**



*Contact: Norman Astle 410-841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program  
Grants***

**Recommendation:** That the Board of Public Works approve funding 10 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:**                   **\$136,000**

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

<i>County</i>	<i>Grantee</i>	<i>Agreement #</i>	<i>\$ Amount</i>
Baltimore Co	Greenland Farm, LLC	RS-2020-2348	10,900
Caroline	Frazier Neck Farm LLC	CR-2020-2360	4,400
Carroll	Jeffrey A. Miller	MP-2020-2415	22,500
Howard	The Moore Farm, LLC	RS-2020-2394	13,900
Queen Anne's	Madison M. Quillen	CH-2020-2403	19,300
		CH-2020-2402	6,100
	Mark A. Sultenfuss	CH-2020-2368	4,400
	Thomas H. Gale	AT-2020-2416	22,400
	Thomas W. Bramble	CR-2020-2417	31,800
	Southeast Creek Farm, LLC	AT-2020-2398	300

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS                    THIS ITEM WAS:**

**APPROVED                    DISAPPROVED                    DEFERRED                    WITHDRAWN**

**WITH DISCUSSION                    WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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2. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling and/or dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ST. MARY’S COUNTY**

19-0713 *ST. MARY’S COUNTY DEPT. OF PUBLIC WORKS & TRANSPORTATION* –To control shoreline erosion by placing fill, grading and planting marsh vegetation, and placing a containment sill.

*Avenue, St. Clements Bay*

*Special conditions: Time-of-year-restriction. Requirements for marsh establishment and Marsh Maintenance Plan.*

**Wetlands created: 14,365 square feet**

**WORCESTER COUNTY**

19-0855 *WORCESTER COUNTY COMMISSIONERS* – To provide beach nourishment and improve navigation and recreational access by mechanically maintenance dredging an entrance channel and boat basin, constructing stone groins, a stone groin/breakwater, piers and mooring piles, depositing sand along the beach/parking area, and providing for a 6-year dredging period.

*Snow Hill, Chincoteague Bay*

*Special conditions: Time-of-year restriction. Requirements for maintenance dredging and dredge material transport, authorization for future dredging, MDE approval of dredged material disposal plan, dredge disposal site and alternates, applications for dredge disposal sites and preconstruction meeting.*

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Gabriel Gnall 410-260-7335  
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3. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

***Recommendation:*** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*General Services*

*June, July, August 2019*

***Authority:*** COMAR 21.02.01.05

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**WITHOUT DISCUSSION**

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Contact: Christian Lund (410) 260-7920  
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4. **BONDS**

**Recommendation:** The State Treasurer recommends the adoption of the attached resolutions concerning the sale of \$777,230,000 State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2020, First Series, consisting of:

- First Series A – Up to \$495,000,000 Tax-Exempt Bonds (Competitive)
  - First Series A Bidding Group 1 – Approximately \$245,055,000<sup>1</sup> Tax-Exempt Bonds (Competitive)
  - First Series A Bidding Group 2 – Approximately \$249,945,000<sup>2</sup> Tax-Exempt Bonds (Competitive)
- First Series B – Up to \$50,000,000<sup>3</sup> Taxable Bonds (Competitive)
- First Series C – Up to \$232,230,000<sup>4</sup> Tax-Exempt Refunding Bonds (Competitive)

dated as of their date of delivery, expected to be March 18, 2020.

- Ratifying and approving:

- (i) The Preliminary Official Statement dated February 26, 2020;
- (ii) The Summary Notice of Sale for the First Series A Bonds, First Series B Bonds, and the First Series C Bonds published in *The Bond Buyer* on February 21, 2020 and
- (iii) The resolutions authorizing the Bond Sale adopted on February 19, 2020.

- Accepting electronically transmitted bids for the purchase of the First Series A Bidding Group 1 Bonds, the First Series A Bidding Group 2 Bonds, the First Series B Bonds, and the First Series C Bonds.

- Determining the successful bidders and awarding sale of the First Series A Bidding Group 1 Bonds, the First Series A Bidding Group 2 Bonds, the First Series B Bonds, and the First Series C Bonds to the winning bidders.

- Ordering the sale and issuance of the First Series Bonds, at the rates set forth in the successful bids.

- Authorizing and approving the issuance of the final Official Statement.

<sup>1</sup>Winning bidder for First Series A Bidding Group 1 – Tax-Exempt Bonds (competitive): Morgan Stanley & Co, LLC

<sup>2</sup>Winning bidder for First Series A Bidding Group 2 – Tax-Exempt Bonds (competitive): Morgan Stanley & Co, LLC

<sup>3</sup>Winning bidder for First Series B – Taxable Bonds (competitive): Wells Fargo Bank, National Association

<sup>4</sup>Winning bidder for First Series C – Tax-Exempt Refunding Bonds (competitive): Bank of America Merrill Lynch

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Contacts: John MacLean 301-429-7698 johnf.maclea1@maryland.gov  
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5. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***HOME Investments Partnerships Program***

**Recommendation:** That the Board of Public Works approve an Inspection and Maintenance Agreement of private stormwater management facilities between 520 North Market Apartments LLC and the City of Frederick. The Agreement will ensure the adequate repair and maintenance of a stormwater management facility at 520 North Market Street Apartments, a 59-unit affordable housing project in Frederick that secures a HOME Investments Partnerships Program (HOME) loan provided by the Department of Housing and Community Development.

**Borrower:** 520 North Market Apartments, LLC

**Project Address:** 520 N. Market Street, Frederick 21701  
Frederick County

**Authority:** §§ 4-211 (a)(8) and (10) of the Housing and Community Development  
Article of the Annotated Code of Maryland, as amended.  
HOME Loan

The *HOME* Program finances rental housing occupied by households with incomes at or below 60% of the Area Median Income.

**Authority:** State Finance and Procurement Article  
§§ 10-305, Maryland Code

**Amount:** Original HOME Loan: \$1,268,000  
Current Balance: \$1,268,000

**History:** On December 13, 2016, DHCD provided the borrower a HOME loan to assist in the development of the project. The loan is to be repaid from surplus cash generated by the project. The borrower is in full compliance with the terms of the HOME loan.

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6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Partnership Rental Housing Program***

**Recommendation:** That the Board of Public Works approve a Reciprocal Cross Access Easement Agreement between Catoctin Manor, LLC and the Housing Authority of the City of Frederick. Catoctin Manor, LLC and the Housing Authority are affiliated entities. The Agreement will permit Catoctin Manor, a 23-unit affordable housing project securing a Partnership Rental Housing Program (PRHP) loan made by the Department of Housing and Community Development, to share access to all utility lines and services with Catoctin View, an adjacent affordable housing project being developed by the Housing Authority with the assistance of DHCD financing.

**Borrower:** Catoctin Manor, LLC

**Project Address:** 798 Motter Avenue, Frederick 21701  
Frederick County

**Authority:** §§ 4-1201-4-1209 of the Housing and Community Development Article of the Annotated Code of Maryland  
Partnership Rental Housing Program

**Authority to Approve Agreement:** State Finance and Procurement Article  
§§ 10-305, Maryland Code

**Amount:** Original PRHP Loan: \$1,955,000  
Current Balance: \$1,955,000

**History:** On September 29, 2006, DHCD provided the borrower a PRHP loan to assist in the development of Catoctin Manor. The repayment of the loan is deferred until its maturity. The borrower is in full compliance with the terms of the PRHP loan. The Partnership Rental Housing Program finances rental housing occupied by households with incomes at or below 60% of the Area Median Income.

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7. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Partnership Rental Housing Program***

**Recommendation:** That the Board of Public Works approve releasing two of 25 Midtown properties (1117 Riggs Avenue and 1326 Mosher Street, Baltimore City) and one of 21 Stricker Street properties (1316 Mosher Street, Baltimore City) as multifamily rental projects securing Partnership Rental Housing Program (PRHP) loans made by the Department of Housing and Community Development.

**Borrower:** Housing Authority of Baltimore City

**Project Addresses:** 1117 Riggs Avenue; 1326 Mosher Street and  
1316 Mosher Street  
Baltimore City

**Authority:** §§ 2-1101 *et seq.*, Housing and Community Development Article,  
Annotated Code of Maryland, COMAR 05.05.05.01

The *Partnership Rental Housing Program (PRHP)* finances rental housing occupied by households with incomes of 50% or below of the Area Median Income.

**Authority to Grant Release:** State Finance and Procurement Article  
§§ 10-305, Maryland Code

<b>Amount:</b>	Original <i>Midtown</i> PRHP Loan:	\$2,340,000
	Current Balance:	\$2,340,000
	Original <i>Stricker Street</i> PRHP Loan:	\$1,625,000
	Current Balance:	\$1,625,000

**History:** In 1996 and 1995, the Department provided the Housing Authority of Baltimore City first lien position Partnership Rental Housing Program loans in the amount of \$2,340,000 and \$1,625,000 to assist with rehabilitation of 25 buildings containing 36 affordable housing units (Midtown properties) and 21 buildings containing 25 affordable housing units (Stricker Street properties), respectively. The buildings are located at various scattered sites in Baltimore City. Payments on Partnership Rental Housing Program loans are deferred in perpetuity if the project complies with the requirements of the loan program.

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7. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd.)*  
***Partnership Rental Housing Program***

The Department and Housing Authority of City of Baltimore are now requesting that three of the properties which contain five (5) units collateralizing the Partnership Rental Housing Program loan, 1117 Riggs Avenue, 1326 and 1316 Mosher Street, all of which are vacant, be released so they can be demolished as part of Project Creating Opportunities for Renewal and Enterprise (CORE).

The plan is also to replace these units with other public housing units and transfer the state's obligations under the regulatory agreement to the replacement units. The replacement units are as follows:

Midtown:

- 1535 Gilmore St. (1) two-bedroom unit
- 1717 St. Paul St. (1) one-bedroom unit and (1) three-bedroom unit

Stricker Street:

- 800 E. Preston St. (2) two-bedroom units

The disposition of these units will be beneficial to HABC and its residents by creating job opportunities through People Accessing Continued Employment (PACE). PACE is an HABC program that assists HABC residents with training and job placement. Other benefits include creating more green space and increasing public safety for the remaining residents through the elimination of vacant and dilapidated housing. The replacement of uninhabitable vacant properties with viable occupied properties will undoubtedly increase the value of the remaining properties in the project, thereby increasing the value of the collateral for the Partnership Rental Housing Program loan.

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**WITHOUT DISCUSSION**

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Contact: Terri Wilson 410-537-4155  
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8. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

**Recommendation:** That the Board of Public Works approve a new grant as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

**Project:** 85 Dover Road- Business Building Sewer Connection

**Recipient:** I-97 Sewer, LLC (St. John's Properties)

**Amount:** Up to \$42,220

**Location:** Anne Arundel County/Legislative District 31A

**Project Description:** The project entails the construction of a building connection and abandonment/removal of a septic system at 85 Dover Road, Glen Burnie, MD. The existing warehouse, which is currently served by a septic system using reserve drainage fields, will be connected to an existing sewer line. The public system will convey the wastewater from the warehouse to the Cox Creek Water Reclamation Facility, which has been upgraded and treats wastewater to Enhanced Nutrient Removal levels of treatment. This project is proposed to reduce the total nitrogen discharge to groundwater by approximately 134 pounds per year. This project is part of MDE's efforts to connect failing septic systems to public sewer, thereby reducing nutrient loadings and eliminating public health problems, both of which are exacerbated due to climate change.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-OC 01.02	\$ 42,220
Local Share	\$ 51,220
Total Estimated Project Cost:	\$ 93,440

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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Contact Person: Terri Wilson 410-537-4155  
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9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

**Recommendation:** That the Board of Public Works approves further funding as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601—9-1622, Environment Article, Annotated Code of Maryland.

**Project:** Blue Plains Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade

**Recipient:** Washington Suburban Sanitary Commission

**Amount:** Up to \$5,595,397

**Location:** District of Columbia/Maryland Service Area Legislative Districts 14 - 27

**Project Description:** The overall project entails the planning, design and construction of the Biological Nutrient Removal (BNR) and Enhanced Nutrient Removal (ENR) upgrades at the existing 370 million gallons per day (mgd) Blue Plains Advanced Wastewater Treatment Plant (WWTP). The plant is currently achieving better than ENR goal for Total Phosphorus (TP) (0.3 mg/l) as its discharge permit requires the plant to achieve monthly average of 0.18 mg/l for TP. These upgrades will allow the WWTP to achieve effluent concentration goal of 3.0 mg/l for total nitrogen and permitted total nitrogen loading cap of 4.37 million lbs. per year at the design capacity 370 mgd, significantly reducing the nutrients discharged to Potomac River and the Chesapeake Bay.

**Project Funding Sources:**

Water Quality State Revolving Loan Fund (most recent action 2/10/16)	\$ 98,823,568
<b>Bay Restoration Fund Grant BR-NR 06.25 (this action)</b>	<b>\$ 5,595,397</b>
Bay Restoration Fund Grant BR-NR 06.25 (most recent action 4/15/15)	\$ 138,036,769
Biological Nutrient Removal Grant NR 04.25 (most recent action 4/15/15)	\$ 28,242,244
Estimated Local (WSSC) Funding	\$ 38,429,990
Other (DC Water)	<u>\$ 558,891,014</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 868,018,982</b>

*\*This budget excludes all contracts for the New Digestion Biosolids Processing Facilities as there are no BNR / ENR funding components for those contracts.*

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9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)  
***Bay Restoration Fund***

***State Clearinghouse:*** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

***Sustainability:*** This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

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**APPROVED**

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**WITHDRAWN**

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**WITHOUT DISCUSSION**

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Contact Person: Terri Wilson 410-537-4155  
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10. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Drinking Water Revolving Loan Fund***

**Recommendation:** That the Board of Public Works approve new funding as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601 – 9-1622, Environment Article, Annotated Code of Maryland

**Project:** Fruitland Water System Upgrade: Supply Well and Water Treatment Plant

**Recipient:** City of Fruitland

**Location:** Wicomico County/Legislative District 38A

**Amount:** Up to \$2,438,096

**Project Description:** The proposed project entails an upgrade to the water system of the City of Fruitland to address source water problems and to improve treatment efficiency and dependability. Presently, the city depends primarily on a single well; the other wells suffer from a combination of poor quality and low yield. The work involves the installation of a new well with backup power to provide a reliable high-yield, high-quality source of water. Moreover, the upgrade will add a new filter cell, update the controls, replace aging process components as necessary, and incorporate backwash recycling and other ancillary improvements.

**Financing Description:**

**A. New Loan \$1,219,048 (estimated)**

*Term.* Period not to exceed 30 years following project completion

*Rate.* Disadvantaged community interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. (Based on this formula, in fiscal year 2019 loan recipients received interest-rates ranging from 0.7% to 0.9%)

*Security.* Borrower will deliver its bond, along with its full faith and credit endorsement.

**B. New Loan Forgiveness up to \$1,219,048**

Complies with Drinking Water Revolving Loan Fund Program's disadvantaged-community criteria. Principal forgiveness loan terms/grant conditions are enforceable should Recipient default.

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10. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)  
***Drinking Water Revolving Loan Fund***

***Project Funding Sources:***

Drinking Water Revolving Loan Fund	\$ 1,219,048
Drinking Water Revolving Loan Fund Forgiveness	<u>\$ 1,219,048</u>
Total Estimated Project Cost	\$ 2,438,096

*Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.*

***State Clearinghouse:*** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

***Coast Smart:*** This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

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**11. MARYLAND DEPARTMENT OF THE ENVIRONMENT  
*Energy-Water Infrastructure Program Grant***

**Recommendation:** That the Board of Public Works approve a new grant as described.

**Authority:** Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland Capital Budget Appropriation – Energy Water Infrastructure Program (U00A01.14)

**Project:** Princess Anne Wastewater Treatment Plant Solar Project

**Recipient:** Somerset County Sanitary District

**Amount:** Up to \$807,183

**Location:** Somerset County/Legislative District 38A

**Project Description:** The project entails the construction of a solar panel system and associated appurtenances to generate renewable energy for the operation of the Princess Anne Wastewater Treatment Plant (WWTP). The system will be interconnected with the electrical grid and net-metered against the WWTP electricity consumption in order to ensure reliable and consistent energy supply to the facility. This project is consistent with the Greenhouse Gas Reduction Act’s statewide goal of reducing greenhouse gas emissions 40% by 2030.

**Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 02.20	\$ 807,183
Local Share	<u>\$ 3,072</u>
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 810,255</b>

A written agreement between the Maryland Energy Administration and MDE provides funding from the Strategic Investment Fund for this project.

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

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**DEFERRED**

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**WITH DISCUSSION**

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Contact: Terri Wilson 410-537-4155  
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12. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

**Recommendation:** That the Board of Public Works approve a new grant as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

**Project:** Rock Hall Wastewater Treatment Plant ENR Upgrade

**Recipient:** Town of Rock Hall

**Amount:** Up to \$25,600

**Location:** Kent County/Legislative District 36

**Project Description:** The proposed project entails the planning, design and construction of an Enhanced Nutrient Removal (ENR) upgrade of the existing Rock Hall Wastewater Treatment Plant at an existing capacity of 480,000 gallons per day. Upon completion of the ENR upgrade, the plant will be capable of achieving an effluent concentration goal of 3.0 mg/L for Total Nitrogen and 0.3 mg/L for Total Phosphorus. This will allow 83% reduction in nitrogen and 70% reduction in phosphorus, reducing nutrients to the Gray's Inn Creek and ultimately to the Chesapeake Bay. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 05.15	\$ 25,600
Total Planning Cost:	\$ 25,600

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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THIS ITEM WAS:

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact Person: Ellen Frketic 410-729-8307  
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**13. MARYLAND ENVIRONMENTAL SERVICE  
*Eastern Pre-Release Unit***

**Recommendation:** That the Board of Public Works approve a modification to a previously approved contract.

**Project:** Eastern Pre-Release Unit Wastewater Treatment Plant Upgrade  
MES Project # 1-19-2-06-5R

**Original Approval** Secretary’s Agenda, Item 5 (3/6/2019)

**Award** M2 Construction, LLC, Landisville, PA

**Modification Description:** Provide labor and equipment for additional dewatering effort during construction.

**Original Contract Term:** 540 Calendar days from Notice to Proceed  
**Modified Contract Term:** 571 Calendar days from Notice to Proceed

**Original Contract Amount:** \$6,092,000.00  
**This Modification:** \$ 138,492.12  
**Prior Modifications:** \$ 43,920.38  
**Revised Total Amount:** \$6,274,349.50  
**Percentage Increase:** 2.2%

**MBE Goal:** 7.6%  
**MBE Compliance:** .004%

**Remarks:** Borings were taken prior to bid and indicated normal groundwater levels that would not require major dewatering. Actual excavation took place during the rainy season, and groundwater continued to fill the excavated areas. Major efforts were needed to keep the excavation dry so construction could continue. This change order includes the costs for providing labor and equipment for well point and pumping system installation to enable construction of subsurface concrete tanks for new wastewater treatment plant.

**Fund Source:** MCCBL of 2017, *MES Infrastructure Improvement Fund (UB00)*  
**Appropriation Code:** 198 MCCBL 17 (PCA 12038)

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



Contact: Barbara Fisher 410-697-9574  
Barbara.fisher@maryland.gov

14. **DEPARTMENT OF PLANNING**  
*Maryland Historical Trust*  
*Historic Preservation Capital Grant Program*

**Recommendation:** Approve funding for the following grant of general obligation bond proceeds for \$60,000.

**Fund Source:** MCCBL of 2018: *Maryland Historical Trust Appropriation #18281*

**A. Fairgrounds Entrance Building & Keeper's Residence \$60,000**  
*400/424 North Mulberry Street, Hagerstown, Washington County*

**Grantee:** City of Hagerstown

**Description:** Interior and exterior rehabilitation of the property including roof, window, siding, wall, masonry, carpentry, metal, and concrete repair / replacement; painting; and associated architectural, engineering, and consulting services. Total project costs: \$120,000 estimated.

**Remarks:** The Fairgrounds Entrance Building was constructed circa 1913 and the Keeper's Residence sometime between 1891-1907. These buildings functioned as the major gateway to the Hagerstown Fair, which grew from a small-scale, rural venture, to a nationally known exhibition and entertainment attraction. These buildings may be the last of the 19th century fair structures statewide.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



Contact: Jamie Tomaszewski 410-260-7386  
Jamie.tomaszewski@maryland.gov

15. **DEPARTMENT OF GENERAL SERVICES**  
***Record Correction***

***Recommendation:*** That the Board of Public Works accept the following correction to the record in which an option term and amount were misidentified as a modification term and amount.

***Original Approval:*** DGS Agenda, 18-S-OPT, 01/08/2020  
***Contract:*** Department of Health, Office of Health Services, Administrative Service Organization for Maryland Healthy Smiles Dental Program

***Contract ID:*** OPASS 16-14344  
***ADPICS No.:*** M00B0600258

***Approved:*** ***Modification Term:*** 01/01/2020 - 12/31/2020  
***Corrected:*** ***Option Term:*** 01/01/2020 - 12/31/2020

***Approved:*** ***Modification Amount:*** \$3,576,000 (1 year)  
***Corrected:*** ***Option Amount:*** \$3,576,000 (1 year)

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



Contact: Jamie Tomaszewski 410-260-7386  
Jamie.tomaszewski@maryland.gov

16. **DEPARTMENT OF GENERAL SERVICES**  
***Record Correction***

**Recommendation:** That the Board of Public Works accept a correction to the record in which a renewal option was not referenced and an amount was incorrectly reported.

**Original Approval:** DBM Agenda, Item 1-S, 03/22/2017  
**Contract:** Office of the Secretary of State, Charities and Legal Services  
Division Maryland Charity Campaign Contract

**ADPICS No.:** DEXR7400001

**Approved Term:** 4/6/2017 (or earlier upon BPW approval) - 4/30/2020  
**Corrected Term:** 4/6/2017 (or earlier upon BPW approval) - 4/30/2020, with 2 two-year renewal options.

**Approved Amount:** \$1,213,020 Est. (3 Years)  
**Corrected Amount:** \$1,213,020 Est. (3 Years, Base)  
\$ 866,120 (2 Years, Option #1)  
\$ 907,220 (2 Years, Option #1) **#2**  
\$2,986,360 Total (7 Years)

See next page for  
Record Correction  
letter dated 2/4/22

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Larry Hogan  
Governor

Boyd K. Rutherford  
Lt Governor



Ellington E. Churchill, Jr.  
Secretary

Nelson E. Reichart  
Deputy Secretary

February 4, 2022

Accepted 02/07/2022- JTG

John Gontrum, Esquire  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

 Digitally signed by  
John T. Gontrum  
Date: 2022.02.07  
12:32:42 -05'00'

SUBJECT: Record Correction – March 4, 2020 Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

**BPW – March 4, 2020**

**Secretary's Agenda, Item 16**

Office of the Secretary of State, Charities and Legal Services  
Division Maryland Charity Campaign Contract

FROM: \$ 866,120 (2 Years, Option #1)  
\$ 907,220 (2 Years, Option #1)

TO: \$ 866,120 (2 Years, Option #1)  
\$ 907,220 (2 Years, **Option #2**)

REASON: Typographical error - The original DBM BPW Agenda item (DBM Agenda, Item 1-S on the 3/22/2017 Agenda) omitted the two available two-year renewal options. The above BPW record correction agenda item that was submitted to correct the omissions (Secretary's Agenda, Item 16 on the 3/4/2020 Agenda) contained a typo in the second renewal option.

Regards,



Jamie Tomaszewski  
Chief Administrative Officer,  
Department of General Services Office of State Procurement



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

Contact: David Bohannon 410-260-7335  
David.bohannon4@maryland.gov

**17. BOARD OF PUBLIC WORKS**  
***Compensation to Erroneously Confined Individual***  
***Alfred Chestnut.***

**Recommendation:** That the Board of Public Works grant Mr. Alfred Chestnut – an individual erroneously convicted, sentenced, and confined under State Law – compensation that includes an amount for financial and other appropriate counseling.

**Authority:** § 10-501, State Finance & Procurement Article, Annotated Code of MD.

The Board of Public Works may grant compensation to an individual who:

- Was “erroneously convicted, sentenced, and confined under State law for a crime the individual did not commit”; and
- Who has either a:
  - Full pardon from the Governor; or
  - Certification from the State’s Attorney “that the individual’s conviction was in error under § 8-301 of the Criminal Procedure Article.”

**Amount:** \$ 2,918,441 Total to be paid over 7 fiscal years (ending July 31, 2025)

- \$ 35,140 to be paid within 30 days of Board approval.
- Second payment to be made by July 31, 2020.
- Subsequent annual installments to be paid no later than July 31 of each year in equal amounts.

**Fund Source:**

BPW Contingent Fund	D05E01.02
BPW Settlements and Judgements	D05E01.15

**Description:**

**Conviction.** On May 28, 1984, the Baltimore City Circuit Court convicted as an adult the minor Mr. Alfred Chestnut. of first-degree murder. He was later sentenced to life in prison.

**Confinement.** Mr. Alfred Chestnut was confined in Maryland correctional facilities through November 25, 2019, a period of 12,964 days.

**Exoneration.** After reinvestigating the matter, the Conviction Integrity Unit of the Baltimore City State’s Attorney determined there was enough evidence of actual innocence to jointly file with Mr. Chestnut a petition for a Writ of Actual Innocence.

**Certification That Conviction in Error.** Baltimore City State’s Attorney correspondence documents that, in 2019, the Circuit Court, in setting aside the verdict, granted Mr. Chestnut a Writ of Actual Innocence pursuant to § 8-301(h) of the Criminal Procedure Article. The State’s Attorney then entered a *nolle prosequi* having determined Mr. Chestnut is factually innocent of the charges.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

17. **BOARD OF PUBLIC WORKS** (cont'd)  
***Compensation to Erroneously Confined Individual  
Alfred Chestnut***

*Compensation.* In compensating an individual under § 10-501, the Board may grant “an amount commensurate with the actual damages sustained [and] a reasonable amount for any financial or other appropriate counseling.”

- ***Actual Damages:*** It is recommended that the State compensate Mr. Chestnut \$ 2,907,825 as an amount commensurate with his actual damages. This amount was derived applying US Census Bureau, American Community Survey, 5-year estimate of the Maryland Median Household Income (in 2018 dollars), 2014-2018 of \$ 81,868 per year of Mr. Chestnut’s confinement.
- ***Counseling:*** It is recommended additionally that the State provide Mr. Chestnut \$ 10,616 for mental health and financial counseling.

*Payments.* A final schedule for payments will be determined no later than July 31, 2020.

*Release.* Mr. Chestnut shall sign a release form prior to payment.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

Contact: David Bohannon 410-260-7335  
David.bohannon4@maryland.gov

**18. BOARD OF PUBLIC WORKS**  
***Compensation to Erroneously Confined Individual***  
***Andrew Stewart, Jr.***

**Recommendation:** That the Board of Public Works grant Mr. Andrew Stewart, Jr. – an individual erroneously convicted, sentenced, and confined under State Law – compensation that includes an amount for financial and other appropriate counseling.

**Authority:** § 10-501, State Finance & Procurement Article, Annotated Code of MD.

The Board of Public Works may grant compensation to an individual who:

- Was “erroneously convicted, sentenced, and confined under State law for a crime the individual did not commit”; and
- Who has either a:
  - Full pardon from the Governor; or
  - Certification from the State’s Attorney “that the individual’s conviction was in error under § 8-301 of the Criminal Procedure Article.”

**Amount:** \$ 2,918,441 Total to be paid over 7 fiscal years (ending July 31, 2025)

- \$ 35,140 to be paid within 30 days of Board approval.
- Second payment to be made by July 31, 2020.
- Subsequent annual installments to be paid no later than July 31 of each year in equal amounts.

**Fund Source:** BPW Contingent Fund D05E01.02  
BPW Settlements and Judgements D05E01.15

**Description:**

**Conviction.** On May 28, 1984, the Baltimore City Circuit Court convicted as an adult the minor Mr. Andrew Stewart, Jr. of first-degree murder. He was later sentenced to life in prison.

**Confinement.** Mr. Andrew Stewart, Jr. was confined in Maryland correctional facilities through November 25, 2019, a period of 12,964 days.

**Exoneration.** After reinvestigating the matter, the Conviction Integrity Unit of the Baltimore City State’s Attorney determined there was enough evidence of actual innocence to jointly file with Mr. Stewart a petition for a Writ of Actual Innocence.

**Certification That Conviction in Error.** Baltimore City State’s Attorney correspondence documents that, in 2019, the Circuit Court, in setting aside the verdict, granted Mr. Stewart a Writ of Actual Innocence pursuant to § 8-301(h) of the Criminal Procedure Article. The State’s Attorney then entered a nolle prosequi having determined Mr. Stewart is factually innocent of the charges.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

18. **BOARD OF PUBLIC WORKS** (cont'd)  
***Compensation to Erroneously Confined Individual  
Andrew Stewart, Jr.***

*Compensation.* In compensating an individual under § 10-501, the Board may grant “an amount commensurate with the actual damages sustained [and] a reasonable amount for any financial or other appropriate counseling.”

- *Actual Damages.* It is recommended that the State compensate Mr. Stewart \$ 2,907,825 as an amount commensurate with his actual damages. This amount was derived applying US Census Bureau, American Community Survey, 5-year estimate of the Maryland Median Household Income (in 2018 dollars), 2014-2018 of \$ 81,868 per year of Mr. Stewart’s confinement.
- *Counseling.* It is recommended additionally that the State provide Mr. Stewart \$10,616 for mental health and financial counseling.

*Payments.* A final schedule for payments will be determined no later than July 31, 2020.

*Release.* Mr. Stewart shall sign a release form prior to payment.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

Contact: David Bohannon 410-260-7335  
David.bohannon4@maryland.gov

**19. BOARD OF PUBLIC WORKS**  
***Compensation to Erroneously Confined Individual***  
***Ransom Watkins.***

**Recommendation:** That the Board of Public Works grant Mr. Ransom Watkins – an individual erroneously convicted, sentenced, and confined under State Law – compensation that includes an amount for financial and other appropriate counseling.

**Authority:** § 10-501, State Finance & Procurement Article, Annotated Code of MD.

The Board of Public Works may grant compensation to an individual who:

- Was “erroneously convicted, sentenced, and confined under State law for a crime the individual did not commit”; and
- Who has either a:
  - Full pardon from the Governor; or
  - Certification from the State’s Attorney “that the individual’s conviction was in error under § 8-301 of the Criminal Procedure Article.”

**Amount:** \$ 2,918,441 Total to be paid over 7 fiscal years (ending July 31, 2025)

- \$ 35,140 to be paid within 30 days of Board approval.
- Second payment to be made by July 31, 2020.
- Subsequent annual installments to be paid no later than July 31 of each year in equal amounts.

**Fund Source:** BPW Contingent Fund D05E01.02  
BPW Settlements and Judgements D05E01.15

**Description:**

**Conviction.** On May 28, 1984, the Baltimore City Circuit Court convicted as an adult the minor Mr. Ransom Watkins. of first-degree murder. He was later sentenced to life in prison.

**Confinement.** Mr. Ransom Watkins was confined in Maryland correctional facilities through November 25, 2019, a period of 12,964 days.

**Exoneration.** After reinvestigating the matter, the Conviction Integrity Unit of the Baltimore City State’s Attorney determined there was enough evidence of actual innocence to jointly file with Mr. Watkins a petition for a Writ of Actual Innocence.

**Certification That Conviction in Error.** Baltimore City State’s Attorney correspondence documents that, in 2019, the Circuit Court, in setting aside the verdict, granted Mr. Watkins a Writ of Actual Innocence pursuant to § 8-301(h) of the Criminal Procedure Article. The State’s Attorney then entered a *nolle prosequi* having determined Mr. Watkins is factually innocent of the charges.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
March 4, 2020



**SUPPLEMENTAL**

19. **BOARD OF PUBLIC WORKS** (cont'd)  
***Compensation to Erroneously Confined Individual  
Ransom Watkins***

*Compensation.* In compensating an individual under § 10-501, the Board may grant “an amount commensurate with the actual damages sustained [and] a reasonable amount for any financial or other appropriate counseling.”

- *Actual Damages.* It is recommended that the State compensate Mr. Watkins \$ 2,907,825 as an amount commensurate with his actual damages. This amount was derived applying US Census Bureau, American Community Survey, 5-year estimate of the Maryland Median Household Income (in 2018 dollars), 2014-2018 of \$ 81,868 per year of Mr. Watkins’s confinement.
- *Counseling.* It is recommended additionally that the State provide Mr. Watkins \$ 10,616 for mental health and financial counseling.

*Payments.* A final schedule for payments will be determined no later than July 31, 2020.

*Release.* Mr. Watkins shall sign a release form prior to payment.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
 SECRETARY'S ACTION AGENDA  
 APPENDIX  
 March 4, 2020



*Contact: Danny Mays 410-767-3586  
 danny.mays@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES**  
*George M. Taylor District Court Multi-Service Center*

**Contract ID:** Janitorial Services  
 ADPICS No: 001B0600028

**Contract Type:** Maintenance

**Description:** Contract to provide janitorial services for the George M. Taylor District Court Multi-Service Center in Glen Burnie.

**Procurement Method:** Emergency

**Date Emergency Declared:** January 21, 2020

**Bids:**

<i>Company</i>	<i>Location</i>	<i>\$ Amount</i>
ReadyClean Services Group, Inc.	Baltimore, MD	49,955
G & LB Enterprises, Inc.	Pikesville, MD	51,000
Homeland Custodial Services, Inc.	Columbia, MD	51,534
CMS, LLC	Laurel, MD	65,940

**Award:** ReadyClean Services Group, Inc. (Baltimore, MD)

**Award Date:** January 31, 2020

**Contract Amount:** \$49,955.00

**Term:** 1/31/2020 – 7/31/2020 (6 months)

**MBE Participation:** 0%

**Fund Sources:** H00 20 33531 0812 \$41,629.20  
 H00 20 33531 0812 \$ 8,325.80

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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March 4, 2020



**A1. DEPARTMENT OF GENERAL SERVICES (cont'd)**  
*George M. Taylor District Court Multi-Service Center*

**Remarks:**

*Nature of Emergency:* On April 4, 2019 the Department of General Services solicited for Janitorial Services for the Maryland Department of General Services, George M. Taylor District Court Multi-Service Center location. Jasso Maintenance, LLC, was awarded the Janitorial Service contract on September 1, 2019.

On January 21, 2020, the DGS Regional Manager informed the DGS Procurement Supervisor that Jasso Maintenance, LLC sent an email Saturday, January 18, 2020 stating that Jasso Maintenance, LLC was walking away from the contract and Friday, January 17, 2020 was its last day.

Due to the urgent need to avoid further lapse of services and to mitigate damage to public health, safety, and welfare, the Procurement Officer moved forward with an emergency procurement, pursuant to COMAR 21.05.06.02, to provide janitorial services for the District Court Multi-Service Center.

*Basis for Selection:* DGS issued a direct solicitation to five vendors, all of whom submitted bids. However, the apparent low bidder was deemed not responsible as they did not meet the minimum qualifications for the work. ReadyClean Services Group, Inc.'s bid was the next lowest; its bid was determined responsive and ReadyClean was determined to be responsible and selected for award. DGS plans to procure a longer-term contract in February for award by August 2020.

**Resident Business:** Yes

**MD Tax Clearance:** 20-0297-0100

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**BOARD OF PUBLIC WORKS ACTION**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 4, 2020



Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**A2. DEPARTMENT OF HUMAN SERVICES**  
*Local Department of Social Services Operations*  
***Residential Child Care Maintenance Payments Program***

**Contract Title:** Residential Child Care Services  
SSA/RCCSS-20-001-A1, ADPICS #COI49044

**Contract Type:** Human Services

**Contract Description:** Provide continued Residential Child Care services for four youth who have intellectual and developmental disabilities.

**Modification Description:** Emergency placement of three additional youth diagnosed with Autism, Intellectual and Developmental Disability, Mood Disorder, and Non-verbal skills. The modification will also add a newly licensed location, 9506 Georgian Way, Owings Mills, MD 21117, and at the same time increase the provider's number of contracted beds from 4 to 7 beds. One youth was placed with the provider on 12/09/2019, and the other two on 12/12/2019.

**Procurement Method:** Emergency Modification

**Date Emergency Declared:** December 09, 2019

**Award:** Innovative Services, Inc. (Owings Mills, MD)

**Original Contract Amount:** \$927,028 (1 Year)

**Modification Amount:** \$623,946

**Revised Total Amount:** \$1,550,974

**Original Contract Term:** 7/1/2019 – 6/30/2020

**Modification Term:** 12/09/19 – 6/30/2020 (6 months and 22 days)

**MBE Participation:** None

**Fund Source:** 80% General: 20% Federal (Title IV-E)

**Appropriation Code:** N00G0001

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 4, 2020



**A2. DEPARTMENT OF HUMAN SERVICES (cont'd)**  
*Local Department of Social Services Operations*  
***Residential Child Care Maintenance Payments Program***

**Remarks:**

**Nature of Emergency:** All three youth have been in a number of in-State child care residential treatment centers that were no longer able to keep them due to their mental health diagnosis and behavior. The youth needed to be moved quickly to a more appropriate placement.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by Residential Child Care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in Residential Child Care programs.

The Maryland State Department of Education Inter Agency Committee is the sole agency of the State responsible for setting rates for the Residential Child Care services contracts to ensure that equal rates are paid for equal services regardless of the location of the facility. This is a not-to-exceed per diem contract where the provider is paid solely per child, per day. As such, DHS will not be charged for any unused capacity.

**Basis for Selection:** Due to their unique and emergent needs, it was determined by the Local Department of Social Services that Innovative Services, Inc. located in Owings Mills, MD was the most appropriate placement for the youth as Innovative Services, Inc. is a residential treatment center specializing in intellectual and developmental disabilities, as well as other diagnoses such as: Autism, Intellectual and Developmental Disability, Mood Disorder, and Non-verbal skills. The proposed price for this contract has been determined fair and reasonable because the price is set by the Maryland State Department of Education, Interagency Rates Committee using the same established methodology in price setting for all in-State providers.

**Tax Compliance No:** 19-0387-0110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 4, 2020



*Contact: Cathie L. Nash 410-370-9457  
Catherine.nash@maryland.gov*

**A3. MARYLAND DEPARTMENT OF MILITARY**

**Contract # ID:** Emergency On-Site Food Service for the Maryland  
Freestate Challenge Academy  
Project / ADPICS No. D50P0600231

**Contract Type:** Service

**Description:** Provide all supervision, labor, food, and paper supplies necessary to prepare and serve three meals per day for 154 days for to up to 175 cadets that are enrolled in the Freestate Challenge Academy, including weekends and holidays.

**Procurement Method:** Emergency

**Bidders:**

<i>Company</i>	<i>Location</i>	<i>\$ Amount</i>
Perkins Management Services Company	Baltimore, MD	565,141.50
Main & Market Catering	Annapolis, MD	579,425.00
Appeal Caterers	Bowie, MD	900,130.00

**Emergency Declared:** October 31, 2019

**Award:** Perkins Management Services Company (Baltimore, MD)

**Award Date:** December 27, 2019

**Amount:** \$565,141.50

**Term:** 12/27/2019 – 06/30/2020 (6 months)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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March 4, 2020



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**A3. MARYLAND DEPARTMENT OF MILITARY (cont'd)**

**Remarks:**

*Nature of Emergency:* The Freestate Challenge Academy is a program operated by the Maryland National Guard to assist at-risk youth. The cadets enrolled in the program were previously fed by a service provider under a federal contract, providing meals for breakfast, lunch and dinner. However, due to a federal audit finding, effective Dec 31, 2019 the federal food service contract was to expire and the National Guard was not able to renew or extend the contract. The next Freestate Challenge class was scheduled to begin on Jan 12, 2020. Without a food service contract in place the program would not be able to start, jeopardizing the future of the program. On Oct 22, 2019 a meeting was held to discuss the immediate need for a new on-site food service contract, and the decision was made to procure an interim emergency contract.

*Basis for Selection:* An Invitation for Bids was prepared and advertised on eMaryland Marketplace for the minimum 20 days required of a non-emergency competitive sealed bidding procurement. Three bids were received, and the Department awarded the contract to the responsible bidder with the lowest responsive bid. The Department is currently working on a long-term procurement contract solution.

**Fund Source:** Federal 75%; State 25% H0105

**MD Tax Clearance:** 19-3372-0000

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 4, 2020



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$396,128 for the following **development** projects.

**1. Deer Park – Tot Lot Replacement - \$72,000**

Carroll County  
POS #7074-6-387 MD20191212-0988

**Background:** Replace outdated tot lot equipment at Deer Park with new equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$72,000.00

**2. Bear Branch Nature Center Roof Replacement - \$243,000**

Carroll County  
POS #7075-6-388 MD20191212-0990

**Background:** Replace 20+ year old deteriorating roof on the Bear Branch Nature Center.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$243,000.00

**3. 201 Main Street Park - \$81,128**

Town of New Windsor  
POS #7077-6-390 MD20191210-0977

**Background:** Development of a new passive park including a paved patio and walkway, pergola, benches, tables, lighting, and landscaping.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$81,128.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 4, 2020



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$149,015 for the following **acquisition** and **development** projects.

**1. Thurmont Trolley Trail South Extension - Agbi Acquisition - \$134,015**

Town of Thurmont  
POS #7082-10-433 MD20191218-0997

**Background:** Acquire 10.09 acres south of the existing Thurmont Trolley Trail to allow for future extension of the trail and provide for a future park area.

**Appraised Value:** Brady Appraisal Services \$151,000  
John G. Malachowski \$150,000

**Property Cost:** \$150,000.00  
**Incidental Costs:** \$ 6,545.92

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$100,246.25

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$33,768.75

**2. Remsberg Park - Bleacher Rehab and Installation – \$15,000**

Town of Middletown  
POS #7085-10-434 MD20200121-0038

**Background:** Rehabilitate and install bleachers to comply with ADA and current safety requirements at one of the lighted multipurpose fields at the park.

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$15,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 4, 2020



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Queen Anne's County*

**Recommendation:** Approval to commit \$44,000 for the following **acquisition** project.

***Southeast Creek Park NW - \$44,000***

Queen Anne's County

POS #7078-17-175 MD20191210-0978

**Background:** Acquisition of a .61 acre parcel adjacent to 2.0 acres of Town owned land on Main Street in Church Hill. This future park will serve as a trailhead and allow for public access to Southeast Creek to accommodate recreational fishing.

**Appraised Value:** Cadell and Associates, Inc. \$48,000  
Dover Consulting Services, Inc. \$40,000

**Property Cost:** \$48,000

**Incidental Costs:** \$3,250

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$38,104.50

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$5,895.50

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 4, 2020



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$22,000 for the following **development** project.

***Byron Memorial Park Pavilion Roof Replacement – \$22,000***

Town of Williamsport

POS #7083-21-386 MD20191218-0996

**Background:** Replace aging roofs on two pavilions at the park.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local

Source Code: 19011 \$22,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 March 4, 2020



DNR 5

*Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE STATE SHARE  
*Kent County (Black Bottom Management, LLC)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** The property is adjacent to two areas of Millington Wildlife Management Area and will be managed by the Maryland Wildlife and Heritage Service. The property contains a mix of forest, forested wetlands, and fields. Acquisition will increase public recreational opportunities, provide a buffer for adjacent Forest Interior Dwelling Species habitat, improve access by connecting two portions of Millington Wildlife Management Area, and protect the upper Chester River watershed.

**POS Scoring System:** 95 out of 100 **Targeted Ecological Area:** Yes

- Grantor:** Eastern Shore Land Conservancy
- Grantee:** The State of Maryland to the use of the Department of Natural Resources
- Property:** 50.80+/- acres, improved, POS No. 5524
- Price:** \$515,000
- Appraisals:** \$552,000 (5/15/19) – William R. McCain  
 \$457,000 (5/22/19) – David E. Cadell

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Incidentals to ESLC:** \$168,050 (total not to exceed)

Administrative fee	\$15,450
Reimbursements:	
Environmental due diligence	\$ 7,600 (not to exceed)
Title	\$15,000 (not to exceed)
Survey	\$10,000 (not to exceed)
Razing	\$75,000 (not to exceed)
Carrying Costs	\$40,000 (not to exceed)
Insurance	\$ 5,000 (not to exceed)

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 4, 2020



**5A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**  
***Kent County (Black Bottom Management, LLC)***

***Fund Source:*** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Heritage Conservation Fund  
Source Code: 18010 \$515,000  
Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Stateside Source Code: 18010 \$168,050

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
March 4, 2020



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following contracts totaling: \$499,805.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

**University of Maryland, College Park**

***A James Clark Hall***

***Fund Source: MCCBL 2017: Provide funds to continue construction of and begin equipping new Bioengineering building. Item 17-176***

- 1. Description:** One (1) set of Single-Photon Detectors and Correlation Electronic System.  
**Procurement Method:** Sole Source  
**Award:** Bri-Allen Technologies, Inc., Reisterstown, MD  
**Amount:** \$29,570  
**Resident Business:** Yes **MD Tax Clearance:** 20-0187-1111
- 2. Description:** One (1) GENYSYS 150 UV-VIS Spectrophotometer.  
**Procurement Method:** Master Contract (Vendor Contract No. 12410)  
**Award:** Fisher Scientific CO, LLC, Hanover Park, IL 60133-5491  
**Amount:** \$5,377  
**Resident Business:** No **MD Tax Clearance:** 20-0186-1110
- 3. Description:** One (1) Nanoparticle Analyzer and accessories.  
**Procurement Method:** Sole Source  
**Award:** Izon Science US Ltd., Medford, MA  
**Amount:** \$50,477  
**Resident Business:** No **MD Tax Clearance:** 20-0188-0000
- 4. Description:** One (1) Complete Robotics Magnetometer with accessories and software.  
**Procurement Method:** Sole Source  
**Award:** Kuka Robotics Corporation, Shelby Township, MI  
**Amount:** \$79,995  
**Resident Business:** No **MD Tax Clearance:** 20-0183-1111

Board of Public Works  
University System of Maryland  
Supplement  
March 4, 2020



1-GM. GENERAL MISCELLANEOUS (cont'd)

5. **Description:** One (1) Complete Network Analyzer with accessories, flexible cable set, Ecal module, and Matlab software.  
**Procurement Method:** Master Contract (Vendor Contract No. 12372)  
**Award:** Newark, a Division of Newark Corporation, Chicago, IL  
**Amount:** \$207,585  
**Resident Business:** No **MD Tax Clearance:** 20-0184-1111
6. **Description:** One (1) Spark Microplate Reader and Accessories.  
**Procurement Method:** Sole Source  
**Award:** Tecan U.S., Morrisville, NC  
**Amount:** \$35,882  
**Resident Business:** No **MD Tax Clearance:** 20-0190-1111
7. **Description:** One (1) Haas CM-1 Multi-Axis CNC Milling Machine with accessories.  
**Procurement Method:** Sole Source  
**Award:** Phillips Corporation, Hanover, MD  
**Amount:** \$90,919  
**Resident Business:** Yes **MD Tax Clearance:** 20-0356-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**REVISED**

Contact: Thomas Hickey 410-576-5736 [thickey@usmd.edu](mailto:thickey@usmd.edu)  
USM Rep: Joe Evans

**2-RP. UNIVERSITY OF MARYLAND, BALTIMORE  
*Amendment to BioPark Ground Lease***

**Recommendation:** That the Board of Public Works approve an amendment to the ground lease between the University of Maryland, Baltimore and the UMB Health Sciences Research Park Corporation to extend the lease by an additional 31 years to 2095 to support development in the University of Maryland BioPark. Approval is also requested for the acquisition of two small footways from the UMB Health Sciences Research Corporation.

**Summary:** The UMB Health Sciences **Research Park** Corporation (RPC), an affiliated business entity of the University of Maryland, Baltimore (UMB), entered into a ground lease for 4.7 acres of land owned by UMB in 2003 in order to establish the University of Maryland BioPark. The ground lease is due to expire in 2064.

RPC is in advanced discussions with real estate developers to construct substantial new projects in the BioPark over the next several years, including two (and possibly three) research office buildings and a 300-space parking garage. Obtaining financing for these projects is predicated on having in place a sufficient ground lease term of at least 75 years. RPC has therefore requested that the ground lease be amended to extend the term through 2095. This equates to a net extension of 31 years. In addition, UMB desires to acquire from RPC two small footways which go across one of UMB's parcels on the development site, and to amend the ground lease to add them to the property leased to RPC for the University of Maryland BioPark. These footways were mistakenly deeded to RPC (rather than to UMB) when the adjacent parcel was conveyed to a third party for the development of the Maryland Proton Treatment Center. This conveyance will correct this error and ensure that UMB owns the entire parcel.

**Original Ground Lease Term:** 2003- 2064

**Revised Ground Lease Term:** 2003- 2095

**Requesting Institution Remarks:** RPC pays half of its annual net revenue directly to UMB, for properties subject to the ground lease. Since its inception in 2004, RPC has generated over \$27 million in gross revenue and it currently has \$13.5 million in assets. To date UMB has received approximately \$4 million in revenue as a result of its ground lease and has won over \$100 million in grants in collaboration with BioPark tenants. The amount of revenue to UMB is anticipated to grow over the next decade if these developments come to fruition as a result of the amendments to the ground lease.

**Board of Regents Approval:** February 21, 2020

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board of Public Works  
University System of Maryland  
Supplement  
March 4, 2020**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans*

**3-S. UNIVERSITY OF MARYLAND, BALTIMORE  
*Service Contract***

***Contract ID:*** On-Call Program Management Services for the University of Maryland, Baltimore RFP #88795CB

***Contract Description:*** Professional program management and related services for the University of Maryland, Baltimore and any other University System of Maryland Institution. The services may include scheduling, schedule analysis, estimating, cost control, inspection services, claims support, management analysis, management support and project manager services.

***Award(s):*** MBP, Columbia, MD  
Johnson, Mirmiran & Thompson, Inc., Hunt Valley, MD  
Jacobs Project Management Co., Arlington, VA

***Procurement Method:*** Competitive Sealed Proposals

***Contract Term:*** 03/05/2020 – 03/04/2023 (w/ one 2-year renewal options)

***Amount:*** \$1,800,000 (not to exceed) (3-year base term)  
\$1,200,000 (not to exceed) (renewal option)  
\$3,000,000 (not to exceed) total

***Proposals:***

<i>Company Name</i>	<i>Technical Score</i>	<i>Price Score</i>	<i>Total Score</i>	<i>Price (5 sample projects)</i>
MBP	60.00	37.04	97.04	\$578,028
Johnson, Mirmiran & Thompson	56.63	40.00	96.63	\$535,305
Jacobs Project Management	57.44	33.39	90.84	\$641,235

***MBE Participation:*** To be set for any task order over \$50,000 with subgoals for any task order over \$200,000.

***Performance Security:*** None

Board of Public Works  
 University System of Maryland  
 Supplement  
 March 4, 2020



**3-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
*Service Contract*

**Requesting Institution Remarks:** The solicitation was advertised in *eMaryland Marketplace Advantage* and the University’s eBid Board. Six (6) proposals were received and evaluated by an Evaluation Committee, which included representatives from UMB’s office of Procurement Services, representatives from UMB’s Facilities and Operations, and UMBC’s Department of Facilities Management. After review by the Evaluation Committee, four firms achieved the required technical score, and participated in oral presentations. After oral presentations, one firm was found non-responsive and was eliminated. The remaining three firms submitted price proposals based on the use of five sample projects. Award is recommended to three firms. As projects arise, the University will compete each project greater than \$50,000 among the three awarded on-call firms. These firms will be required to utilize the fixed hourly rates as part of this procurement for the term of the contract. The University may elect to rotate among the selected On-Call Contractors for projects that are under \$50,000.

**Fund Source:** Various Institutional Funds

**Resident Businesses\MD Tax Clearance:**

Company Name	Resident Business	MD Tax Clearance
MBP	Yes	20-0327-01111
Johnson, Mirmiran & Thompson, Inc.	Yes	20-0326-1111
Jacobs Project Management Co.	No	20-0325-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*Larry J. Hogan*

Governor

**Boyd K. Rutherford**

Lt. Governor

**Gregory Slater**

Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
March 4, 2020**

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DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwairport.com

**1-GM. MARYLAND AVIATION ADMINISTRATION**  
***General/Miscellaneous: Lease Contract***

**Contract ID:** Lease of Land at Martin State Airport; *MAA-LC-20-059*

**Contract Description:** Lease of Land for parking and access to a portion of an existing building used to house fire/rescue trucks and equipment.

**Contractor:** Middle River Volunteer Fire & Rescue Company, Inc. (MRVFRC)  
Middle River, Maryland

**Contract Term:** 04/01/2020 – 03/31/2025

**Amount:** A Land Rental Fee of \$1,107.71 per annum for 2,342 square feet of land. The Land Rental Fee shall be adjusted annually at the same rate as any percentage increase in the Consumer Price Index for all urban wage earners and clerical workers for the Washington-Arlington-Alexandria, DC-VA-MD-WV areas.

**Requesting Agency Remarks:** For some time, MRVFRC has provided volunteer fire fighting services to the eastern portion of Baltimore County, Maryland. Under Contract No. SAA-LC-84-045, BPW Item 11-L, approved April 11, 1984, and Contract No. MAA-LC-15-033, BPW Item 4-LL, approved March 4, 2015, MRVFRC leases land from Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) to establish a parking lot to accommodate its volunteers and employees and to construct an addition to an existing building that MRVFRC owns to house fire/rescue trucks and equipment. Under this new Lease Contract, MRVFRC shall be permitted to continue to use the Leased Premises for its parking lot and the respective building portion. MRVFRC shall be responsible for all costs and expenses associated with the operation and maintenance of the Leased Premises.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-035 that the Board must approve.

**Resident Business:** Yes

**MD Tax Clearance:** 20-0361-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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Contact: Jaimini M. Erskine 410-859-7071  
jerskine@mairport.com

**2-GM. MARYLAND AVIATION ADMINISTRATION**  
***Lease and Concession Contract***

**Contract ID:** Lease and Concession Contract for the Non-Exclusive Development, Operation and Management of an Integrated Passenger Experience Commercial Advertising Program at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport, Martin State (MTN) Airport and Related Facilities; *MAA-LC-20-020*

**Awarded Contractor:** In-Ter-Space Services, Inc. d/b/a Clear Channel Airports  
Allentown, PA

**Contract Description:** Lease and Concession Contract granting the non-exclusive right to develop, operate and manage an integrated passenger experience commercial advertising program at BWI Marshall, MTN and related facilities. Contractor shall (i) provide commercial advertising services and equipment both within the BWI Marshall Terminal Building and outside of the BWI Marshall Terminal Building (the Airport's surrounding campus), (ii) the full scope of the MTN Complex, and/or (iii) specific facilities or locations identified by the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) as Out-of-Terminal advertising opportunities.

**Contract Term:** The term of the Contract shall include three distinct phases:

The Pre-Installation Phase shall begin as of the effective date of the Contract during which time Contractor shall (i) submit to the Administration its proposed Airport Advertising Master Plan for the Administration's review and approval, and, (ii) obtain all necessary approvals and permits from appropriate federal, State and local government agencies including but not limited to the Administration's Permit Committee and the Maryland Department of Transportation State Highway Administration. The Pre-Installation Period shall end after the Administration's written approval of Contractor's proposed Airport Advertising Master Plan and with Contractor obtaining all necessary approvals and permits; and

The Installation Phase shall begin as of the date the Contractor obtains all necessary approvals and permits from the appropriate federal, State government agencies and the Administration's Permit Committee and shall end upon the earlier of the Scheduled Completion Date of 120 calendar days after the final approval of the Airport Advertising Master Plan approved by the Administration's Building Permit Committee or Contractor's Installation Permit Submission of the Advertising Structures in accordance with the approved Airport Advertising Master Plan, at which time the Operational Period of this Contract shall begin; and

The Operational Period shall commence upon the end of the Installation Phase and will run for a period of 10 years.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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**2-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Procurement Method:** Competitive Sealed Proposals (single proposal received)

**Proposals:** One proposal received by In-Ter-Space Services Inc. d/b/a Clear Channel Airports

**ACDBE Participation:** 15%

**Amount:** Contractor shall pay the greater of a Minimum Annual Guarantee (MAG) of \$1,164,000 in the first year of the Operational Period or Percentage Concession Fee of 62.5% of monthly advertising sales. For the succeeding year after the first year of the Operational Period, Contractor shall pay the greater of the 62.5% of advertising sales or the MAG. For each succeeding year thereafter, the MAG will be equal to 85% of the total payments due to Administration (MAG plus Concession Fee) for Contractor's operations during the preceding Contract Year, but no less than \$1,164,000.

In addition to the above fees, Contractor shall pay the standard rental rate of \$73.00 per square foot per year for 47 square feet of an unfinished non-air-conditioned storage space located in the BWI Marshall Terminal Building.

**Requesting Agency Remarks:** On May 8, 2019, MDOT MAA issued a solicitation (MDOT MAA-RFP-19-002) seeking proposals from interested and qualified firms for the Non-Exclusive Right to Develop, Operate and Manage an Integrated Passenger Experience Commercial Advertising Program for BWI Marshall, MTN and Related Facilities. The solicitation provided proponents the option to bid on the interior-only terminal building space, or the exterior-only Airport campus space, or both. The solicitation was advertised in the Afro-American and Baltimore Sun newspapers, and on eMaryland MarketPlace. The issuance of the solicitation attracted over 75 visits to MDOT MAA's website and 71 downloads of the solicitation documents. To inform small and minority owned businesses, MDOT MAA issued 21 direct notices to prospective proponents, prospective subcontractors, and interested parties.

In response, twelve companies registered for the solicitation. Four advertising media firms and one marketing company participated in the pre-proposal conference held on May 20, 2019. Prospective proponents expressed concerns about the solicitation. Among those concerns were, (1) an increase in the ACDBE participation goal (15%, from the prior contract goal, to 25%) and, (2) the contractual obligation of a Minimum Monthly Guarantee (MMG) versus a Minimum Annual Guarantee (MAG). MDOT MAA proceeded with the solicitation process as scheduled. Upon the due date for submittal, only one technical proposal was received. Given the single submission and the concerns raised by prospective proponents, MDOT MAA exercised its right to cancel the solicitation and immediately re-issue a new solicitation addressing the concerns of both the prospective proponents. The new solicitation (MDOT MAA-RFP-19-002(B)) was released on September 4, 2019.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



**2-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Six Proponents submitted registration forms for the reissued solicitation. JCDecaux Airport, Inc. (JCDecaux), the Airport’s incumbent advertising contractor, acknowledged receipt of the reissued solicitation, and submitted a proposal guaranty in the amount of \$10,000 prior to the due date for Technical Proposal submissions. However, on the due date of October 30, 2019, only one Technical Proposal submitted by In-Ter-Space Services, Inc. d/b/a Clear Channel Airports (Clear Channel) was received by MDOT MAA in response to the reissued solicitation.

On November 5, 2019, MDOT MAA received correspondence from the incumbent, JCDecaux, stating it had the opportunity to thoroughly read the solicitation and evaluate the business opportunity but could not find a way to develop a comprehensive digital program that was profitable for both JCDecaux and MDOT MAA.

With no other proponents interested in the first solicitation nor the reissued solicitation, MDOT MAA recommends award of the Contract to the only qualified proponent, In-Ter-Space Services, Inc. d/b/a Clear Channel Airports for the non-exclusive development, operation, and management of an integrated passenger experience commercial advertising program at BWI Marshall, MTN, and related facilities. Clear Channel’s proposal met the criteria set forth in the solicitation, provided an overall technically superior proposal and sound financial projections over the first five years of the 10-year contract term.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

***Resident Business:*** Yes  
***MD Tax Clearance:*** 20-0055-0101

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**    **DISAPPROVED**    **DEFERRED**    **WITHDRAWN**  
**WITH DISCUSSION**    **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020

REVISED



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwiairport.com

**3-GM. MARYLAND AVIATION ADMINISTRATION**  
***General Miscellaneous: Lease Contract***

**Contract ID:** Lease of Facilities for the Air Traffic Control Tower (ATCT) at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; MAA-LC-20-030

**Contractor:** Federal Aviation Administration (FAA)  
Washington D.C.

**Contract Description:** The Contract is for the space rental of the ATCT and the recovery from the FAA of the cost of utilities and custodial services associated with the ATCT operations located in the BWI Thurgood Marshall Terminal Building.

**Contract Term:** 04/01/2020 – 03/31/2025

**Contract Amount:** Contractor shall pay to the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) \$1,785,942.48 in the initial year, with 3% CPI adjustment for each subsequent year.

**Requesting Agency Remarks:** MDOT MAA has a continuing relationship with FAA for the lease of facilities to support the ATCT operations at BWI Thurgood Marshall. The current contracts were originally approved by the Board of Public Works as Item 20-GM on February 20, 2013 with an expiration date of March 31, 2018. The Board of Public Works approved a two-year extension on February 21, 2018 as Item 2-GM-MOD to allow adequate time to review the results of the ATCT facility assessment and determine what action was necessary to move forward with renewal contracts. As mutually agreed, this contract consolidates the space rental of the ATCT to include the cost recovery for utilities and custodial services. It provides a new term for the existing space based on the non-signatory terminal rates in the current Tenant Directive 401.1 Standard Rates and Fees at BWI Thurgood Marshall for the initial year, increased by three percent (3%) for each subsequent year of the lease term. Utilities and custodial services are based on Fiscal Year 2020 operating expenses and are also increased by three percent (3%) each subsequent year of the lease term.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a lease and use of State Property under State Finance and Procurement Article, §10-305.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020

**REVISED**



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3-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Resident Business:* N/A

*MD Tax Clearance:* N/A

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwiairport.com

**4-GM. MARYLAND AVIATION ADMINISTRATION**  
***General/Miscellaneous: Lease Contract***

**Contract ID:** Lease of space at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-LC-20-031*

**Contract Description:** Lease of space to operate a USO Lounge and Operations Center.

**Contractor:** USO of Metropolitan Washington-Baltimore  
Linthicum Heights, MD

**Contract Term:** 04/01/2020 – 03/31/2027

**Amount:** One Dollar per year

**Requesting Agency Remarks:** BWI Thurgood Marshall is designated by the United States Air Force, Air Mobility Command (AMC) as the international gateway for military personnel for transport overseas. The USO is an essential support facility to accommodate the approximately 150,000 - 200,000 annual military passengers and their families flying through BWI Thurgood Marshall. The USO is self-supporting, receiving no operating subsidy from the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA). The USO has leased this facility since January 2000 as a non-profit hospitality lounge for military personnel. MDOT MAA provides all the furniture, furnishings and equipment for the facility. The contract provides for replacement furniture, furnishings, and equipment. MDOT MAA shall request a budget appropriation estimated to be \$150,000.00 to replace these items as needed prior to the contract expiration.

Through this Lease Contract, MDOT MAA leases property to the Contractor and the Contractor uses State property for the right and privilege to operate a USO Lounge and Operations Center at BWI Marshall. This type of contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes the lease and use of State property under State Finance and Procurement Article, Section 10-305.

**Resident Business:** Yes

**MD Tax Clearance:** 20-0234-0100

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jaimini Erskine 410-859-7071  
jerskine@bwiairport.com

**5-GM**      **MARYLAND AVIATION ADMINISTRATION**  
***General/Miscellaneous: Concession Contract***

**Contract ID:** Concession Contract for App-Based/Commercial Shared-Ride Ground Transportation Service at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-LC-20-058*

**Contract Description:** Concession Contract granting the non-exclusive right to operate an app-based/commercial shared-ride ground transportation service at BWI Thurgood Marshall.

**Contractor:** Thoroughbred Sedan, Van, & Bus, LLC  
Abingdon, MD

**Contract Term:** 04/01/2020 – 03/31/2023

**Amount:** Contractor shall pay a Per Trip Fee of \$2.50 for each inbound and outbound trip in accordance with the Maryland Department of Transportation Maryland Aviation Administration’s published standard rates and fees at BWI Thurgood Marshall.

**Procurement Method:** Non-Exclusive Concession Contract

**Requesting Agency Remarks:** This contract grants non-exclusive rights to operate pre-arranged commercial ground transportation service to the travelling public to and from BWI Thurgood Marshall.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

**Resident Business:** Yes

**MD Tax Clearance:** 20-0360-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020

**REVISED**



*Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov*

**6-GM. MARYLAND TRANSIT ADMINISTRATION  
*General/Miscellaneous Contract***

**Contract ID:** Small Buses for LOTS and Mobility; *MOL-19-001-EQ*  
ADPICS No.: MOL19001EQ

**Contract Description:** This contract is for the supply of small transit buses to be used by multiple Locally Operated Transit Systems (LOTS) and the Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) MobilityLink division

**Awards:** Coach & Equipment Bus Sales, Inc.  
Baltimore, MD

Creative Bus Sales, Inc.  
Chino, CA

**Contract Term:** 03/19/2020\*- 03/31/2023 (*\*or earlier upon BPW approval*)  
(with two, 1-year options)

**Amount:** \$102,677,852 Aggregate Total NTE

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

	<i>Coach &amp; Equipment Bus Sales, Inc.</i>	<i>Sonny Merryman, Inc.</i>	<i>Creative Bus Sales, Inc.</i>
<b>Technical Ranking</b>	1	2	3
<b>Bus Type*</b>			
1A with all options	\$106,315 (1)	No bid	No bid
2A with all options	\$89,549 (1)	\$112,912 (3)	\$93,361 (2)
2B with all options	No bid	No bid	No bid
3A with all options	\$113,551 (1)	\$139,624 (3)	\$116,959 (2)
3B with all options	No bid	\$142,494 (2)	\$125,887 (1)
4A with all options	\$94,684 (1)	\$121,551 (3)	\$102,795 (2)
4B with all options	No bid	\$147,720 (2)	\$130,488 (1)

*\*Note: Pricing per bus including all available add-on options.*

*\*\* Note: Technical and financial factors had equal weight in the overall award determination.*

**DBE Participation:** 0% (See Requesting Agency Remarks)

**Performance Security:** Performance & Payment Bonds at 20% of confirmed orders

6-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

**Incumbent:** Coach & Equipment Bus Sales, Inc.

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace on March 18, 2019, notifying 104 vendors. Copies of the solicitation notice were sent directly to 15 prospective vendors.

Three proposals were received in response to the RFP and all were determined to be reasonably susceptible for being selected for award.

The evaluation committee ranked Coach & Equipment Bus Sales, Inc. first technically, Sonny Merryman, Inc. second, and Creative Bus Sales, Inc. third.

For the financial proposals, the offerors submitted a base price for each type of small bus, as well as pricing for any and all offered options. Offerors were not required to submit pricing for each type, nor options unavailable on their vehicles. Offerors were asked to submit pricing for the following seven types of buses:

- Type 1A – 138” Wheelbase, Single Rear Wheel with 4/2 seating, Gas Engine
- Type 2A - 138” Wheelbase, Dual Rear Wheel with 8/2 seating, Gas Engine
- Type 2B – 138” Wheelbase, Dual Real Wheel with 8/2 seating, Diesel Engine
- Type 3A – 158” Wheelbase, Dual Rear Wheel with 12/2 seating, Gas Engine
- Type 3B – 189” Wheelbase, Dual Rear Wheel with 12/2 seating, Diesel Engine
- Type 4A – 176” Wheelbase, Dual Rear Wheel with 16/2 seating, Gas Engine
- Type 4B – 189” Wheelbase, Dual Rear Wheel with 16/2 seating, Diesel Engine

The RFP allowed for MDOT MTA to make multiple awards, one for each of the vehicle categories. With technical and financial factors having equal weight in the overall award determination, an award is recommended to Coach & Equipment Bus Sales, Inc. for bus types 1A, 2A, 3A, and 4A; and to Creative Bus Sales, Inc. for bus types 3B and 4B. By awarding multiple contracts, LOTS and MDOT MTA’s MobilityLink division will have the opportunity to choose buses which best fit their budgets and their needs while utilizing economies of scale, produced through the buying power of the State.

MDOT MTA’s Office of Local Transit Support provides a variety of technical assistance services to LOTS operating in the State of Maryland. A county's LOTS services vary in relation to the jurisdiction's size and population density. Some jurisdictions have extensive fixed-route services, while others offer demand-response services that provide door-to-door transportation. MDOT MTA manages multiple funding programs available to transportation operators throughout the State. These programs support both public transportation and specialized transportation services.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



**REVISED**

**6-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

*Agency Remarks (cont'd):*

The buses needed by the LOTS will be purchased by MDOT MTA on their behalf as MDOT MTA is the recipient of Federal Transit Administration (FTA) grant funds that will be utilized for the sub-recipient bus purchases. MDOT MTA, as the federal fund recipient, is required to maintain oversight and ensure compliance with rolling stock procurements for sub-recipients approved for rolling stock federal funding.

MDOT MTA's MobilityLink paratransit service operates seven days per week, 24 hours per day, and generally serves the same geographic area served by the MDOT MTA fixed-route system as required by the ADA. The service includes all areas of Baltimore City, parts of Baltimore and Anne Arundel Counties located inside the Baltimore Beltway (I-695), and all other areas of Baltimore and Anne Arundel Counties located within a three-quarter mile radius of the MDOT MTA's fixed-route services.

Both prospective awardees are Transit Vehicle Manufacturers (TVM) and have complied with FTA requirements under 49 CFR Section 26.49 for DBE goals. The FTA has established an TVM goal for each of the prospective awardees.

**Fund Source:** LOTS - 80% Federal; 10% Special Funds (Transportation Trust Fund), 10% Various Local Jurisdictions

Mobility - 80% Federal; 20% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

<b>Resident Business:</b>	Coach & Equipment Bus Sales, Inc.	Yes
	Creative Bus Sales, Inc.	No

<b>MD Tax Clearance:</b>	Coach & Equipment Bus Sales, Inc.	20-0390-0111
	Creative Bus Sales, Inc.	20-0312-1101

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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Contact: William L. Parham, Jr. 410-767-3351  
wparham@mdot.maryland.gov

**7-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** MARC Camden Line Facilities and Janitorial Maintenance; *MRC-18-004-MT*  
ADPICS No.: CO375029

**Contract Approved:** 06/20/2018; MDOT Item 22-M

**Contractor:** CHI Centers, Inc.  
Silver Spring, MD

**Contract Description:** This contract provides for necessary maintenance and janitorial services within stations along MARC's Camden Line.

**Modification Description:** Modification No. 1 increases the contract authority to cover the costs of increased services at the new MARC Camden Station.

**Original Contract Term:** 07/12/2018\* – 07/11/2023  
(\*or earlier upon BPW approval)

**Modification Term(s):** 03/18/2020\* – 07/11/2023  
(\*or earlier upon BPW approval)

**Original Contract Amount:** \$606,585

**Modification Amount:** \$154,166

**Prior Mods/Options:** None

**Revised Contract Total:** \$760,751

**Percent +/- Change:** 25.4%

**Overall Percent +/-:** 25.4%

**Original Procurement Method:** Preferred Provider

**MBE Participation:** 0%

**MBE Compliance:** 0%

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



**7-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract provides janitorial services for seven MARC stations along the Camden line. Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) schedules these services to maintain a clean, safe, and sanitary environment for its riders.

In September 2019, the renovated Camden Station was reopened with a larger waiting area, restrooms, new ticket vending machines, bicycle racks, new service & informational displays, and an MDOT MTA Police Force substation. As a result, the contractor is needed for janitorial services five times a week, as compared to three times. Additional contract authority is needed to fund these additional days of service.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**MD Tax Clearance:** 20-0118-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Larry Hammond 443-827-6068  
lhammond@mdot.maryland.gov

**8-RP. MARYAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1)  
Annotated Code of Maryland

**Property:** MTA#1390, 4400 Montgomery Avenue, perpetual easement (1,286 square feet ±); a temporary easement (2,991 square feet ±), located in Bethesda, Montgomery County.

**Grantor:** Bethesda-Chevy Chase Racquet Club Limited Partnership

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$687,000

**Appraised Value:** \$ 687,000 – Georgia Nichols, (Selected)  
\$ 263,650 – David Lamb, (Approved)  
Wesley Barker, Review Appraiser

**Special Conditions:** N/A

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** A portion of the subject property is required for the construction of MDOT MTA’s Purple Line Project located in Montgomery County, Maryland. A 1,286 sq. ft. perpetual easement is needed for wall maintenance and trial access, as well as a 2,991 sq. ft. temporary construction easement. The consideration is based on the selected appraised value of \$687,000. The Review Appraiser’s selection is based on the detailed valuation in the appraisal report which included six (6) sales comparison that were viewed as being more comparable to the market conditions in downtown Bethesda. The property owner has accepted MTA’s offer and has executed the Option Contract.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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9-AE. **STATE HIGHWAY ADMINISTRATION** (cont'd)

**Requesting Agency Remarks:** On August 28, 2018, the solicitation was advertised in The Daily Record, MDOT SHA's web page, and eMaryland Marketplace. A total of 933 firms were notified via eMaryland Marketplace. A total of 1,281 firms were directly solicited. All but one firm were minority businesses.

The consultant shall perform Survey and Engineering services for projects located in Wicomico, Dorchester, Somerset and Worcester Counties. These services are such as preparing and / or reviewing the following: design concepts, highway design, structural design, hydraulics and hydrology, environmental design and documentation, traffic design and analysis and shop drawings.

**Fund Source:** 80% Federal and 20% State

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 20-0298-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020**



*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**10-AE.      STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Traffic Engineering Studies, Design, and Analysis Services, Statewide;  
*BCS 2018-02 A*  
ADPICS No. SBCS1802A

**Contract Description:** This contract is the last of four open-ended, work-order based contracts to perform various traffic engineering (TE) studies, analysis, and design for highway safety and traffic operation improvements for the Maryland Department of Transportation State Highway Administration’s Office (MDOT SHA) Office of Traffic and Safety.

**Awards:** Kittelson & Associates, Inc. / (Contract A)  
Sabra & Associates, Inc. (JV)  
Columbia, MD

**Contract Term:** 03/19/2020 – 03/18/2025

**Amount:** \$2,000,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

	<b>Technical Proposal Rating (Max 100)</b>	<b>Technical Ranking</b>	<b>Award</b>
Kittelson & Associates, Inc. / Sabra & Associates, Inc. (JV) Columbia, MD	79.0	1	(Contract A) \$2,000,000 NTE
Rummel, Klepper & Kahl, LLP / Wallace, Montgomery & Associates, LLP (JV) Baltimore, MD	78.8	2	Contract B Awarded at the 11/20/19 BPW

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



**10-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

*Proposals (cont'd):*

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Whitney, Bailey, Cox & Magnani, LLC / Jacobs Engineering Group (JV) Baltimore, MD	77.0	3	Contract C Awarded at the 11/20/19 BPW
Johnson, Mirmiran & Thompson, Inc. / WSP USA, Inc. (JV) Hunt Valley, MD	76.6	4	Contract D Awarded at the 11/20/19 BPW
STV Incorporated / Century Engineering, Inc. (JV) Baltimore, MD	75.0	5	N/A
Whitman, Requardt & Associates, LLP Columbia, MD	73.2	6	N/A
A. Morton Thomas & Associates, Inc. Towson, MD	68.4	7	N/A
Daniel Consultants, Inc. / Gannett Fleming, Inc. (JV) Columbia, MD	66.9	8	N/A
Brudis & Associates, Inc. / PRIME AE Group, Inc. (JV) Columbia, MD	64.4	9	N/A

**DBE Participation:** 25%

**Incumbents:** Rummel, Klepper, Kahl, LLP / Wallace, Montgomery & Associates, LLP (JV); Johnson, Mirmiran & Thompson, Inc./ WSP USA (JV); Whitney, Bailey, Cox & Magnani, LLC / Jacobs Engineering Group, Inc. (JV); Kittelson & Associates, Inc. / Sabra Wang & Associates, Inc. (JV)

**Requesting Agency Remarks:** On September 28, 2018, the solicitation was advertised in The Daily Record, MDOT SHA's web page, and eMaryland Marketplace. A total of 938 firms were notified via eMaryland Marketplace. A total of 822 firms were directly solicited. All were minority businesses; 818 were small businesses, and 561 were Maryland based businesses.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jada Wright 410-545-5754  
Jwright18@mdot.maryland.gov

**11-M**      **STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Brush and Tree Cutting and Stump Removal at Various Locations in Baltimore and Harford Counties; 429D41423  
ADPICS No.: 429D41423

**Contract Description:** This open-ended, on-call contract provides all brush and tree cutting and stump removal at various locations in Baltimore and Harford Counties

**Awards:** Pittman’s Tree & Landscaping, Inc.  
Front Royal, VA

**Contract Term:** 3/19/2020 – 12/31/2023      (1,382 Calendar Days)

**Amount:** \$4,350,725 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids/Proposals:** Pittman’s Tree & Landscaping, Inc.      \$4,350,725  
Front Royal, VA

A. Marquez Trucking, Inc.      \$4,756,720  
Silver Spring, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 3%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Pittman’s Tree & Landscaping, Inc.  
Front Royal, VA

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on November 12, 2019 notifying 39 potential contractors, 4 of which were MDOT-certified Minority Business Enterprises (MBE’s). Bids were opened on December 12, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Pittman’s Tree & Landscaping, Inc.’s bid price.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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**11-M STATE HIGHWAY ADMINISTRATION (cont'd)**

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)  
***Approp. Code:*** J02B0102  
***Resident Business:*** No  
***MD Tax Clearance:*** 20-0335-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jada Wright 410-545-5754  
Jwright18@mdot.maryland.gov

**12-M**      **STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Retrace and New Roadway Line Striping at Various Locations in Carroll, Frederick, and Howard Counties; 492D71423  
ADPICS No.: 492D71423

**Contract Description:** This open-ended, on-call contract is for retrace and new roadway line striping at various locations in Carroll, Frederick, and Howard Counties.

**Awards:** Midlantic Marking, Inc.  
Gaithersburg, MD

**Contract Term:** 3/19/2020 – 12/31/2023 (1,382 Calendar Days)

**Amount:** \$1,123,700 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Midlantic Marking, Inc. Gaithersburg, MD	\$1,123,700
	Denville Line Painting, Inc. Rockaway, NJ	\$1,183,400
	Alpha Space Control Co., Inc. Chambersburg, PA	\$1,397,292
	Zone Striping, Inc. Glassboro, NJ	\$1,585,850
	Priceless Industries, Inc. Baltimore, MD	\$1,942,000

**Living Wage Eligible:** Yes

**MBE Participation:** 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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**12-M STATE HIGHWAY ADMINISTRATION (cont'd)**

**Incumbent:** Alpha Space Control Co., Inc.  
Chambersburg, PA

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on November 12, 2019 notifying 227 potential contractors, 19 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on December 12, 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Midlantic Marking, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 20-0334-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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**13-M STATE HIGHWAY ADMINISTRATION (cont'd)**

*Agency Remarks (cont'd):*

This contract was previously advertised on June 11, 2018, on eMaryland Marketplace with notifications sent to 882 contractors; and on BIDX. BIDX had three (3) plan holders listed when bids were received on February 8, 2018. A single bid was received for this solicitation, which prompted to re-advertisement in October 2019.

The Maryland Department of Transportation State Highway Administration has confirmed Lighting Maintenance, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 20-0333-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 22, 2020



Contact: Jada Wright 410-545-0330  
Jwright18@mdot.maryland.gov

30. **DEPARTMENT OF TRANSPORTATION**  
***Record Correction***

***Recommendation:*** That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

<b><i>Original Approval:</i></b>	MDOT Agenda, 13-M, 03/04/2020
<b><i>Contract:</i></b>	Maintenance/ Repair of Highway Lighting in Howard County
<b><i>Contract ID:</i></b>	5281371424R
<b><i>Approved ADPICS No.:</i></b>	5281371424R
<b><i>Corrected ADPICS No.:</i></b>	528137142R

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Jada Wright 410-545-5754  
Jwright18@mdot.maryland.gov

**14-M**      **STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Miscellaneous Roadway Structure Repairs at Various Locations in Allegany, Garrett, and Washington Counties; AZ0737614  
ADPICS No.: AZ0737614

**Contract Description:** This contract provides all miscellaneous roadway structure repairs at various locations in Allegany, Garrett, and Washington Counties.

**Awards:** Concrete General, Inc.  
Gaithersburg, MD

**Contract Term:** 3/19/2020 – 12/31/2022      (1,018 Calendar Days)

**Amount:** \$2,070,280 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids/Proposals:** Concrete General, Inc.      \$2,070,280  
Gaithersburg, MD

Harbel, Inc.      \$2,286,440  
Cumberland, MD

A. J. Romano Construction, Inc.      \$3,443,240  
Laurel, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 2%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Concrete General, Inc.  
Gaithersburg, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on November 11, 2019 notifying 111 potential contractors, 15 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on December 12, 2019.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



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**14-M STATE HIGHWAY ADMINISTRATION (cont'd)**

*Agency Remarks (cont'd):*

The Maryland Department of Transportation State Highway Administration has confirmed Concrete General, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 20-0332-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Olu Okunola 410-545-8754  
OOkunola@sha.state.md.us

**15-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing two perpetual drainage easements.

**Authority:** State Finance and Procurement Article, § 10-305  
Annotated Code of Maryland

**Property:** MC# 19-2660  
Former B.F. Shriver Company, (3,750 Sq. Ft +/-) located on the northwest side of MD Route 140 at North Center Street, 0.55 miles east of Westminster, Carroll County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Westminster Center Associates, LLLP, a Maryland limited liability limited partnership.

**Consideration:** \$0

**Appraised Value:** \$50,625 – Stephen Muller (Approved)  
Casey Fitzpatrick, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1960, MDOT SHA acquired two perpetual drainage easements from the B.F. Shriver Company as part of a highway improvement project for the Westminster By-pass. These easements are no longer needed and are being released to Westminster Center Associates, LLLP in exchange for fee simple (0.578 acres +/-) and a new perpetual easement (0.597 acres +/-). MDOT SHA seeks to release the two perpetual drainage easements at no cost to the grantee because the replacement easement and fee simple area has an appraised value of \$712,332.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020



Contact: Glen Carter 410-865-1270  
gcarter@mdot.maryland.gov

**16-RP. THE SECRETARY OFFICE**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation The Secretary’s Office disposal plan of real property as it is excess to the agency’s needs.

**Authority:** Transportation Article, § 8-309 (d)  
Annotated Code of Maryland

**Property:** MC# 17-2533  
Former James C. Schryver, Cora Madeline Lee and Cora M. Lee  
(+/- 0.183 acres), located on Willow Road, north of US 50/301 and  
west of Ridgely Avenue, Annapolis, in Anne Arundel County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** N/A

**Consideration:** N/A

**Appraised Value:** N/A

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1987, the MDOT SHA acquired the site for the I-68 & U.S. 50/301-East of Admiral Drive to East of Ridgely Road project. The subject property is excess to the agency needs. In September 2018, MDOT SHA conducted a public auction of two properties – the former Francis Folger property and the subject property. One of the two (2) bidders presented a successful bid for both auctions. The other bidder made a complaint to MDOT SHA leadership that the public auction should not have taken place because of being an adjoining owner and that the MDOT SHA’s Plat was incorrect. Upon completion of a field survey, it confirmed a 5-foot wide strip adjoining the subject property. MDOT SHA Plat 60725, revised 3/29/2019 accurately depicts the property boundaries. The auction results were cancelled by MDOT SHA, and the successful bidder was duly notified.

DEPARTMENT OF TRANSPORTATION  
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**16-RP.      THE SECRETARY OFFICE**

*Agency Remarks (cont'd):*

The subject property consists of parcels which individually are undevelopable because of their size and shape. The disposal plan involves assembling these parcels and offering to the adjoining owners by sealed bid. The property will be sold subject to a perpetual easement for the construction, maintenance, and operation of a State Highway.

The statute requires the BPW's approval of the disposal plan. A successful sale will be submitted to the BPW for approval. If the sealed bids fail to provide a successful bidder, MDOT would conduct a negotiated sale with any interested party.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 4, 2020**



*Contact: Linda D. Dangerfield 410-859-7097  
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**17-C. MARYLAND DEPARTMENT OF TRANSPORTATION**

**Recommendation:** That the Board of Public Works approve the award of the following Task Order under previously-approved Master Contract.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

**Procurement Method:** Task Order under Master Contract

**Master Contract:** Comprehensive Interior/Exterior Modifications at Baltimore/Washington International Thurgood Marshall and Martin State Airports, MDOT MAA Contract No. MAA-CO-18-004

*Approved:* MDOT Item 1-C (01/23/2019)

*Term:* 02/07/2019-02/06/2022

*Fund Source:* 100% Special Funds (Transportation Trust Funds)

1. **Using Agency:** Maryland Aviation Administration (MDOT MAA)  
**Description:** Office of Ground Transportation Relocation at Baltimore/Washington International Thurgood Marshall Airport (TO #11)
  
- Number of Qualified Master Contractors:** 4
- Number of Bids:** 4
- Award:** Mid-Atlantic General Contractors., Beltsville, MD
- Amount:** \$337,120
  
- Term:** 04/02/2020 – 07/02/2020 (\*or earlier upon BPW approval)
- MBE/VSBE Participation:** 25% / None
- Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**1-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of University of Maryland, St. Joseph Medical Center**  
University of Maryland, St. Joseph Medical Center (Baltimore County)  
*“To assist in the design, construction, and equipping of renovations to the University of Maryland St Joseph’s Medical Center Weinberg Emergency Department.”*  
*Maryland Consolidated Capital Bond Loan of 2019 (MHA – Chapter 14, Acts of 2019), DGS Item G014; (SL-067-190-038)                      \$ 500,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of University of Maryland, St. Joseph Medical Center has submitted documentation that it has a \$1,000,000 commitment letter from the University of Maryland, St. Joseph Medical Center Foundation to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 2,300,000
	<b>19-G014 (This Action)</b>	<b>\$ 500,000 (Match)</b>
	Local Cost	\$ 1,800,000

- Remarks:**
1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
  2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
  3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
  4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

<b>BOARD OF PUBLIC WORKS ACTION</b>	<b>THIS ITEM WAS:</b>
<b>APPROVED</b>	<b>DEFERRED</b>
<b>DISAPPROVED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>























**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**12-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Housing Authority of the City of Annapolis***

*Newtowne Community Resource Center (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Newtowne Community Resource Center”*

*Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)  
DGS Item 205; (SL-057-190-038)                      \$ 750,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,031,433
	<b>19-205 (This Action)</b>	<b>\$ 750,000 (Non-match)</b>
	Local Cost	\$ 281,433

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



















**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 4, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**21-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Mayor and City Council of the City of Brunswick**

Yourtee Springs (Frederick County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Yourtee Springs, including the installation of filtration and storage systems located in Frederick County.”*

*Maryland Consolidated Capital Bond Loan of 2019 (LSI – Chapter 14, Acts of 2019), DGS Item G098; (SL-070-190-038)                      \$ 100,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Brunswick has submitted documentation that it has appropriated \$1,000,000 in its 2020 fiscal year budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 1,301,300
	<b>19-G098 (This Action)</b>	<b>\$ 100,000 (Match)</b>
	Local Cost	\$ 1,201,300

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**22-AE. ARCHITECTURE AND ENGINEERING  
*Department of Juvenile Services***

**Contract ID:** Baltimore City Juvenile Justice Center – Education; *DB-024-180-001*  
ADPICS No.: 001B0600274

**Contract Description:** Complete architectural and engineering design services to renovate portions of the Baltimore City Juvenile Justice Center for education and administrative uses. Includes approximately 15,000-gross square feet of building area in addition to egress and secured outdoor areas.

**Award:** Penza Bailey Architects; Baltimore, MD

**Contract Term:** 12 Months

**Amount:** \$ 699,591

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Bidders</i>	<i>Rank</i>
Penza Bailey Architects; Baltimore, MD	1
ATI, Inc.; Baltimore, MD	2
Crabtree, Rohrbaugh & Associates; Baltimore, MD	3
JRS Architect; Baltimore, MD	4
K2M Design; Baltimore, MD	5

**MBE/VSBE Participation:** 25% / 5%

**Performance Security:** N/A

**Incumbents:** N/A

**Requesting Agency Remarks:** This solicitation was advertised on *eMaryland Marketplace Advantage* on June 21, 2019. Five firms submitted technical proposals, each of which was determined to be responsive. DGS commenced fee negotiations with the highest ranked firm. The Negotiation Committee and the firm were able to negotiate an agreement on a fair, competitive and reasonable fee.



**DEPARTMENT OF GENERAL SERVICES  
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**22-AE.      ARCHITECTURE AND ENGINEERING (cont'd)**

**Fund Source:**                      MCCBL 2017 *Provide funds to begin designing the expansion of the existing Baltimore City Juvenile Justice Center's Educational programming and educational support spaces. (Baltimore City, Item 117.*

**Resident Business:**              Yes

**MD Tax Clearance:**              20-0144-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Dennis Krysiak 410-260-7807  
dkrysiak@marylandtaxes.gov*

**23-S. SERVICES CONTRACT  
*Comptroller of Maryland***

**Contract ID:** Statewide Audit Services; *OC-2020-01*  
ADPICS No.: E00B0600035

**Contract Description:** Provide audit services of State agencies, the Maryland Department of Transportation, and the University Systems of Maryland for the General Accounting Division of the Comptroller of Maryland.

**Award:** CliftonLarsonAllen, LLP; Timonium, MD

**Contract Term:** 03/05/2020 - 02/28/2025

**Amount:** \$9,375,500

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Offer (Ranking)</i>	<i>Overall Ranking</i>
CliftonLarsonAllen, LLP; Timonium, MD	1	\$9,375,500 (1)	1
SB & Company, LLC; Owings Mills, MD	2	\$9,597,200 (2)	2

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 30% MBE (7% African American, 4% Asian, 12% Women)  
1% VSBE

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** SB & Company, LLC; Owings Mills, MD

**Requesting Agency Remarks:** On October 10, 2019; a notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage*; posted on the Comptroller's procurement website; and listed in the Comptroller of Maryland's contract brochure, which is distributed at various procurement and MBE outreach events throughout the year. The RFP was directly emailed to 102 prospective offerors, of which 81 are MBEs and 10 are VSBEs. Two proposals were received in response to the RFP; both were determined to be reasonably susceptible for award. The primary reason provided for not offering proposals was previous engagements precluding vendors from participating.



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**23-S.            SERVICES CONTRACT (cont'd)**

*Agency Remarks (cont'd):*

Blended hourly rates for additional services were requested to address the potential of unforeseen audits, which occurred during the last contract term. The price for additional estimated audit hours is included in the final award price requested.

The Comptroller's General Accounting Division is responsible for maintaining the State's accounting records and producing the Comprehensive Annual Financial Report. An audit of the State's financial reports must be conducted each year by an independent accounting firm and an opinion must be provided by the independent auditor as to whether the financial statements were prepared in accordance with Generally Accepted Accounting Principles and fairly represent the financial condition of the State of Maryland. The State's ability to obtain and maintain an AAA bond rating is closely tied to the Comptroller's ability to produce quality financial statements and the receipt of an unqualified opinion from our independent auditor.

Award is recommended to CliftonLarsonAllen, LLP (CLA) with the highest overall ranking. As specified in the RFP, the financial factors were given equal weight with technical factors in the overall award determination. CLA was ranked #1 technically and had the lowest price. Therefore, the offer from CLA was determined to be the most advantageous to the State.

A 30% MBE participation goal, with subgoals, and a 1% VSBE participation goal were established for this contract.

***Fund Source:***                      100% General

***Approp. Code:***                    E00A0501

***Resident Business:***              Yes

***MD Tax Clearance:***              20-0200-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov*

**24-S-OPT. SERVICES OPTION**

*Department Of Human Services, Baltimore City Department of Social Services/Family Investment Administration*

**Contract ID:** The Emergency Food Distribution Program, Inc; *BCDSS/FIA-17-009-A1*  
ADPICS No.: N00B0600260

**Contract Approved:** DBM 3-S, 02/22/2017

**Contractor:** The Maryland Food Bank, Inc.; Baltimore, MD

**Contract Description:** Provide 3-day allotments of non-perishable food items to eligible customers via designated local food pantries.

**Option Description:** Exercise the first of two 1-year renewal options.

**Original Contract Term:** 03/15/2017 – 03/14/2020 (w/two 1-year renewal options)

**Option Term:** 03/15/2020 – 03/14/2021 (1-year)

**Original Contract Amount:** \$ 837,597 (3 Years; Base Contract)

**Option Contract Amount:** \$ 332,216

**Prior Mods/Options:** N/A

**Revised Contract Amount:** \$1,169,813

**Original Procurement Method:** Sole Source

**MBE VSBE Participation:** 10% / N/A

**MBE /VSBE Compliance:** 9.69% / N/A

**Requesting Agency Remarks:** The Department of Human Services is exercising the first of two 1-year renewal options for this contract. The Emergency Food Distribution program administered by the Baltimore City Department of Social Services (BCDSS) Family Investment Bureau provides 3-day supplies of non-perishable foods to Baltimore City residents who are in need of food and lack financial resources to purchase food.



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**24-S-OPT. SERVICES OPTION (cont'd)**

***Agency Remarks (cont'd):***

The Maryland Food Bank, Inc. (MFB) distributes food through a network of 12 neighborhood non-profit local food pantries located throughout Baltimore City. The pantries are in close proximity to six BCDSS Family Investment Centers (FIC). BCDSS clients in need of food receive emergency food vouchers at the FICs, which are presented to the food pantries for emergency food parcels.

The MFB is the sole distributor of food for Baltimore City through Feed America National Association of Food Banks. All Maryland counties with the exception of those served by the Capital Food Bank (Prince George's and Montgomery Counties) and the eight served by the Salisbury Food Bank (Kent, Queen Anne's, Talbot, Caroline, Dorchester, Wicomico, Somerset and Worcester) are served by the MFB. Food kits contain a variety of items, sometimes including infant formula and diapers. Research conducted by BCDSS has determined that prices of items included in the kits are fair and reasonable and within market value.

The MFB is professionally managed allowing the program to be in a cost-effective manner. MFB's continued satisfactory performance helps DHR and BCDSS achieve their mission to assist people in economic need. According to the MFB's data from March 2012 to November 2019, the following numbers were served: 19,386 infants received diapers, 16,754 infants received formula and 76,011 adults and children received food kits. It is anticipated that the number of people being served by this program will continue at nearly the same level of need throughout the first renewal option. The budget estimates a decreased need because the economy has been slowly picking up.

MFB is within 0.31% of meeting the 10% MBE goal established for this contract and continues to work to meet the goal.

***Fund Source:*** 100% General

***Approp. Code:*** N00.G00.02

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**REVISED**

*Contact: Brooks Whigham 410-764-4796  
brooks.whigham@maryland.gov*

**25-S-MOD. SERVICES MODIFICATION  
*RETROACTIVE Department of Health, Maryland Board of Physicians***

**Contract ID:** Peer Review Services for the Maryland Board of Physicians; *OPASS 14-13752*  
ADPICS No.: COI45621

**Contract Approved:** DBM 3-S, 10/29/2014

**Contractor:** Permedion, Inc., an HMS Company; Westerville, OH

**Contract Description:** Provide peer reviews, expert opinions, consultations, and witness testimonies, in order to assist the Maryland Board of Physicians (the “Board”) in investigating and taking, where necessary, appropriate disciplinary action against licensees who are subjects of allegations under the Maryland Medical Practice Act. Services are required by licensed certified physicians in specific fields of specialty.

**Modification Description:** *RETROACTIVE* Extend contract for 7-months to allow time to complete the procurement of a new contract.

**Original Contract Term:** 11/10/2014 – 11/09/2017 (w/two 1-year renewal options)

**Modification Term:** 02/01/2020 – 08/31/2020 (7-months)

**Original Contract Amount:** \$812,250 (Base, 3-years)

**Modification Amount:** \$352,000

**Prior Options/Mods:** \$922,025 (*Total of all prior mods/options*)  
\$286,875 (Renewal Option No. 1, 1-year, 04/26/2017)  
\$ 49,400 (Mod. 1, change in scope, 10/16/2018)  
\$293,250 (Renewal Option No. 2, 1-year, 03/06/2019)  
\$292,500 (Mod. 2, change in scope, 03/06/2019)  
\$ 0 (Mod. 3, extension to 01/31/2020, 11/06/2019)

**Total Contract Amount:** \$2,086,275

**Percent +/- (This Item):** + 3%                      **Total Percent Change:** + 257%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** N/A / N/A                      **MBE/VSBE Compliance:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**

**25-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** The Maryland Board of Physicians is authorized to discipline physicians when there is a preponderance of evidence of a failure to meet appropriate standards of quality medical and surgical care or a failure to keep adequate medical records.

To do this, the Board of Physicians requires the services of physician peer reviewers, board-certified in various specialties, to render expert opinions as to whether the care rendered by the physician under review met the standards of quality care and/or whether the physician kept adequate medical records. These peer reviewers may also be required to consult with the Board of Physician's administrative prosecutors; as well as, testify as expert witnesses at a hearing that may ensue from their expert opinion.

To continue these much-needed services under the contract that was initially approved by the BPW, the Board of Physicians is requesting that the BPW ratify as voidable the agency's void action of processing a contract modification without the necessary approvals for this modification. The request is for a period of seven months, which commenced on February 1, 2020 and change the contract's end date to August 31, 2020. This includes a 3% cost-of-living increase to the unit prices which the Board believes is fair, reasonable, and consistent with the subsequent modifications approved since the Contract was originally awarded.

Prior modifications to the contract have increased the number of reviews and reports provided for the Board of Physicians.

Extending this contract will allow peer review services to continue, ensuring the Board of Physicians will be able to effectively investigate health providers under its jurisdiction. In turn, this will reinforce the Board of Physician's ability to protect clients/customers/stakeholders through the effective discipline of violators of the Maryland Medical Practice Act.

A new solicitation for these services was advertised on February 7, 2020.

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DGS has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** 100% Special (Licensure Fees)

**Approp. Code(s):** M00.B01.06 **Resident Businesses:** No

**BOARD OF PUBLIC WORKS ACTION** **THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Sherreon Washington 410-562-6014  
sherreon.washington1@maryland.gov*

**26-S-MOD. SERVICES MODIFICATION**  
*Department of Budget and Management, Employee and Labor Relations  
Division*

**Contract ID:** Employee Assistance Program  
ADPICS No.: COI52531

**Contract Approved:** DBM 3-S, 08/13/2014

**Contractor** Janus Associates, Inc. t/a Business Health Services  
Baltimore, MD

**Contract Description:** Provide an Employee Assistance Program to State employees who have been referred to the program by their supervisors and grief counseling services to state employees following traumatic events at the workplace.

**Option Description:** Extend the contract term by 15-months and increase contract authority while a re-procurement is completed for these services.

**Original Contract Term:** 01/01/2015 - 12/31/2019 (5 Years)

**Modification Term:** 04/01/2020 - 06/30/2021

**Original Contract Amount:** \$583,404 (5-years)

**Modification Amount** \$175,625(15-months)

**Prior Options/Mods:** \$50,000 (Total of all prior options/mods)  
\$50,000 (Mod #1, extend contract for 3-months (01/01/20 –  
03/31/20; approved by DBM 01/23/2019)

**Total Contract Amount:** \$809,029

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 100% / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**26-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** Request for approval to modify the contract by extending the term by 15 months and add funds to cover services provided under the EAP until a new contract is awarded. The current procurement is significantly expanding the scope of the program to include eligible dependents as well as allow employees to refer themselves to the EAP, versus only being able to access the program via a supervisory referral. The State obtains EAP services separately from behavioral health services because the State's behavioral health benefits will be covered in the State's new medical benefit contract.

**Fund Source:** 100% Non- Budgeted

**Approp. Code(s):** F10.A02.53

**Resident Businesses:** Yes

**Tax Clearance:** 20-0453-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Dennis Krysiak 410-260-7807  
dkrysiak@comp.state.md.us*

**27-IT.      INFORMATION TECHNOLOGY  
*Comptroller of Maryland***

**Contract ID:** Mainframe Software Maintenance and Support Services; E00B0600019  
**ADPICS No.:** E00B0600019

**Contract Description:** Provide the State with software maintenance and support services for IBM's mainframe software products, used by the Annapolis Data Center and its customer agencies to maintain critical applications, systems, and operational functions that are the backbone of the data center.

**Award:** IBM Corporation; Baltimore, MD

**Contract Term:** 07/01/2020- 06/30/2022

**Amount:** \$5,976,474

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** None

**Incumbents:** Same

**Requesting Agency Remarks:** The subject software currently runs the Annapolis Data Center's IBM z14 model 3907-003 mainframe. IBM is the developer of the software and, as such, retains the proprietary and copyright privileges associated with the software. Under these circumstances, IBM Corporation is the only vendor that can provide the requested software maintenance and support services.

As there are no opportunities for subcontracting, the Procurement Advisory Group has concluded that no MBE goal be set.

**Fund Source:** 100% Reimbursable      **Approp. Code(s):** E00A1001

**Resident Businesses:** Yes      **MD Tax Clearance:** 20-0229-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Dennis Krysiak 410-260-7807  
dkrysiak@comp.state.md.us*

**28-IT.      INFORMATION TECHNOLOGY  
*Comptroller of Maryland***

**Contract ID:** HighVIEW Software Maintenance for Register of Wills; *E00B0600021*  
ADPICS No.: E00B0600021

**Contract Description:** Provide support for HighVIEW Electronic Document Management (EDM) systems for the Maryland Register of Wills (ROW) and the Comptroller. EDM systems were developed for the 24 offices of the ROW and for Four Divisions within the Comptroller. Telforce, LLC also provides HighVIEW Software Maintenance and HighVIEW Extended Support Services.

**Award:** Telforce, LLC; Fort Walton Beach, FL  
*(formerly CACI NSS, Inc.)*

**Contract Term:** 05/01/2020- 4/30/2025

**Amount:** \$986,770

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbents:** Same

**Requesting Agency Remarks:** Telforce, LLC is the sole authorized provider of maintenance and support to HighVIEW to the State. They provide technical support services for the Four Comptroller EDM Systems. The Comptroller's EDM systems are in the General Accounting Division, Revenue Administration Division, Compliance Division, and the Central Payroll Bureau Division. The Comptroller's EDM systems serve the following roles in each Division. For the General Accounting the EDM processes large mainframe generated reports to provide more useful metrics to the users on the data within. This allows the users to create more detailed monthly reports on the General Accounting activities.

The Revenue Administration uses the EDM system to manage the estate taxes received each fiscal year along with their corresponding required documentation. This is used in the processing of the required tax payment for each estate.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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**28-IT.      INFORMATION TECHNOLOGY (cont'd)**

*Agency Remarks (cont'd):*

The Compliance Division uses the EDM system to assist with the processing of the unclaimed property discovered within the State. This includes the matching of the rightful owner to the property discovered and the eventual exchange of ownership.

The Central Payroll Bureau uses the EDM System to digitize and manage associated Payroll Information for all the employees within the State. These records, which date back to the early 80's, are all stored in the EDM system.

No MBE or VSBE goal was established for this contract due to its single element of work nature.

**Fund Source:**                      100% Reimbursable

**Approp. Code(s):**                E00A1001

**Resident Businesses:**         No

**MD Tax Clearance:**            20-0305-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 4, 2020**



*Contact: Jessica Mettle 410-768-7252  
jmettle@mdot.maryland.gov*

**29-IT-OPT. INFORMATION TECHNOLOGY OPTION  
*Maryland Department of Transportation Motor Vehicle Administration***

**Contract ID:** Enterprise Management System Project Management Office Services;  
*V-HQ-12037-S*  
ADPICS BPO No.: COI48100

**Contract Approved:** DOIT 3-IT, 03/06/2013

**Contractor:** Mathtech, Inc.; Hamilton, NJ

**Contract Description:** Help plan and administer implementation of an Enterprise Management system to modernize the Maryland Department of Transportation Motor Vehicle Administration's enterprise legacy systems, processes, and overall IT infrastructure.

**Option Description:** Exercise the third of five 1-year renewal options

**Original Contract Term:** 03/11/2013 – 03/10/2018 (w/five 1-year renewal options)

**Option Term:** 03/11/2020 – 03/10/2021

**Original Contract Amount:** \$10,174,939 (5-years)

**Option Amount:** \$ 2,245,910 (1-year)

**Total Contract Amount:** \$18,954,145

**Percent +/- Change:** 13.44%

**Total Percent Change:** 86.28%

**Prior Mods/Options:** \$6,533,296 (*Total of all prior mods/options*)  
\$2,172,724 (Mod. No. 1, DOIT 3-IT-MOD, BPW 02/08/2017)  
\$2,158,699 (Option No. 1, DOIT 3-IT-OPT, BPW 02/07/2018)  
\$2,201,873 (Option No. 2, DOIT 3-IT-OPT, BPW 03/06/2019)

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 34%

**MBE Compliance:** 36.12%



**DEPARTMENT OF GENERAL SERVICES  
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**29-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**Requesting Agency Remarks:** This contract provides the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) planning and oversight services for its Project Core Modernization, whereby it is replacing its legacy motor vehicle systems, processes and overall IT infrastructure.

MDOT MVA is almost complete with the implementation of Customer Connect and intends to roll out the Vehicle Services piece in May 2020. During the option term, Mathtech Inc., will continue to provide planning and oversight services as required for the full implementation of the Project Core Modernization.

It is in the best interest of the State to exercise this third, one-year renewal option to complete the process of providing a seamless transition into development, integration, and implementation of this very important IT modernization project.

**Fund Source:** 100% Special (Transportation Trust)

**Approp. Code:** J04E0001

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED** **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**March 4, 2020**



**REVISED**

*Contact: Samantha Buchanan 410-260-7552  
samantha.buchanan@maryland.gov*

**30-IT.      INFORMATION TECHNOLOGY**

**Recommendation:**      That the Board of Public Works approve the following Task Orders/Purchase Orders under previously-approved Master Contracts.

**Authority:**                      State Finance and Procurement Article,  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:**      Task Order/Purchase Order under Master Contract

<b>1.0</b>	<b>Master Contract:</b>	<b>Consulting and Technical Services+ (CATS+)</b> Contract No. 060B2490023
	<i>Approved:</i>	DoIT 3-IT, 04/03/2013
	<i>Term:</i>	04/22/2013 – 04/21/2028

**1.1**      **Using Agency:**              Comptroller of Maryland  
**Description:**                      Legacy System and Help Desk Support  
**Mod. Description:**              Two additional resources for Legacy System and Help Desk Support  
**Award:**                                  Gantech, Inc.; Columbia, MD  
**Original Amount:**              \$5,909,460  
**Modification Amount:**          \$1,761,794  
**Prior Mods/Options:**          N/A  
**Revised Total Amount:**          \$7,671,254  
**Original Term:**                      01/07/2019 - 01/06/2024  
**Modification Term:**              04/01/2020\*- 1/06/2024 (\*or earlier upon BPW approval)  
**MBE/VSBE Participation:**      24% / N/A  
**MBE/VSBE Compliance:**      19% / N/A  
**Resident Business:**              Yes  
**Funding Source:**                  100% Special (Operating Budget)

**1.2**      **Using Agency:**                      Maryland State Department of Education (MSDE)  
**Original Description:**              CCATS Help Desk, Training and Application Support  
**Modification Description:**      Extend the task order term to allow MSDE time to complete a new procurement for these services.  
**Award:**                                  Bithgroup Technologies Inc., Baltimore MD  
**Original Amount:**                  \$7,500,000  
**Mod. Amount:**                      \$1,448,182  
**Prior Mods./Options:**          \$            0 (Mod. 1, extension of term to 03/31/2020)  
**Revised Total Amount:**          \$8,948,182  
**Original Term:**                      10/01/2014 - 09/30/2019 (5-years)  
**Modification Term:**              04/01/2020 - 12/31/2020 (9-months)  
**MBE/VSBE Participation:**      15% / N/A  
**MBE/VSBE Compliance:**      8.32% / N/A  
**Resident Business:**              Yes  
**Fund Source:**                      100% Federal



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**30-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    *Master Contract:    Consulting and Technical Services+ (CATS+)(cont'd)***

- 1.3    *Using Agency:***            Maryland State Department of Education (MSDE)
- Description:***                Case management payment processing functions, including imaging and indexing services, an interactive verification response (IVR) system, customer assistance, testing, training, the development of a data management system, and the creation of computer application extracts for the Office of Child Care.
- Modification Description:***    Extend the Child Care Subsidy Management and Payment Processing Functions while a new procurement is completed.
- Award:***                            Conduent Local and State Solutions, Inc.
- Original Amount:***                \$29,583,792
- Modification Amount:***            \$ 5,900,000
- Prior Mods/Options:***            N/A
- Total Contract Amount:***        \$35,483,792
- Original Term:***                    05/01/2015 – 04/30/2020
- Modification Term:***                05/01/2020 – 04/30/2021
- MBE/VSBE Participation:***        33% / 2%
- MBE/VSBE Compliance:***        26.72% / 2%
- Resident Business:***                Yes
- Funding Source:***                    100% General

**1.4    [...]**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**

**30-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    Master Contract:    Consulting and Technical Services+ (CATS+) (cont'd)**

**1.5    Using Agency:**      Maryland Department of Labor  
**Description:**          Technical staffing services to provide support for the Maryland Overpayment Case Management System (MDOCS) database, application and supporting applications.  
**Mod. Description:**      Extend the contract term by 9 months to allow the master contractor to provide continued support for the MDOCS System.  
**Mod. Description:**      Extend the contract term by 9-months during migration of new system.  
**Award:**                      Elegant Enterprise Wide Solutions, Inc.; Chantilly, VA  
**Original Amount:**          \$2,659,364  
**Mod. Amount:**              \$ 649,142  
**Prior Mods/Options:**      \$ 176,760 (Mod. 1, scope change, 07/01/2016)  
                                          \$ 20,186 (Mod. 2, resource extension, 07/01/2017)  
                                          \$ 123,584 (Mod. 3, additional resource, 08/20/2019)  
**Total Contract Amount:**    \$3,629,035  
**Original Term:**              03/20/2015 – 03/22/2020  
**Mod. Term:**                 03/23/2020 – 12/31/2020  
**MBE/VSBE Participation:**    20% / N/A  
**MBE/VSBE Compliance:**    21.11% / N/A  
**Resident Business:**         No  
**Funding Source:**             100% Federal

**1.6    Using Agency:**      Maryland Department of Labor  
**Description:**          Mainframe programmer/analysts to support the technical staff maintaining the Maryland Automated Benefit System (MABS) and other Unemployment Insurance systems.  
**Mod. Description:**      Extend the contract term for two years to allow the master contractor to provide continued support for MABS until the unemployment insurance modernization is fully operational. Perspecta State and Local, Inc. State and Local, Inc. have been involved in supporting the current system and LABOR is seeking to retain the senior and junior programmers to assist with the production support of the mainframe transaction processing system that is used to process and pay claimant benefits until the modernized system is in production.  
**Award:**                      Perspecta State & Local Inc.; Chantilly, VA  
**Original Amount:**          \$6,532,301  
**Mod. Amount:**              \$2,469,647  
**Total Contract Amount:**    \$9,001,948  
**Original Term:**              06/01/2015 – 05/31/2020  
**Mod. Term:**                 06/01/2020 – 05/31/2022





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Danny Mays 410-767-3586  
danny.mays@maryland.gov*

**31-M.            MAINTENANCE CONTRACT  
*Department of General Services***

**Contract ID:** Elevator Maintenance Services; 001IT821049  
ADPICS No.: 001B0600229

**Contract Description:** Elevator Maintenance Services at Annapolis State Office Complex and Crownsville.

**Award:** Delaware Elevator, Inc.; Salisbury, MD

**Contract Term:** 04/01/2020 - 03/31/2023

**Amount:** \$759,246

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amount</i>
Delaware Elevator, Inc.; Salisbury, MD	\$ 759,246
Action Elevator Company; Millersville, MD	\$1,090,526

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** Yes

**Hiring Agreement Eligible:** Yes

**Incumbents:** Same

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS website and *eMaryland Marketplace Advantage* on October 23, 2019; electronically notifying 24 potential vendors. Two bids were received and opened on November 25, 2019.

Delaware Elevator, Inc. has been found responsible. Its bid has been found responsive and pricing has been confirmed.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**31-M.        MAINTENANCE CONTRACT (cont'd)**

***Fund Source:***                      100% General

***Approp. Code:***                    H00 20 33151 0812    (\$ 61,873)  
                                               H00 20 33171 0812    (\$ 1,399)  
                                               H00 21 33151 0812    (\$247,490)  
                                               H00 21 33171 0812    (\$ 5,592)  
                                               H00 22 33151 0812    (\$247,490)  
                                               H00 22 33171 0812    (\$ 5,592)  
                                               H00 23 33151 0812    (\$185,618)  
                                               H00 23 33171 0812    (\$ 4,194)

***Resident Business:***                Yes

***MD Tax Clearance:***                20-0064-1001

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 4, 2020**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**32-GM.      GENERAL OBLIGATION BOND PROCEEDS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond proceeds for the following **six** contracts.

**Authority:**      §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.      *Agency:***                      Department of General Services  
***Fund Source:***                      MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103*

**1.1      *Contract ID:***                      Replace roof at 201 St. Paul Street, *BB-591-203-001*  
***Description:***                      Replacement of the existing roof will include increasing the R-value of the roof insulation to current code requirements and installation of a white reflective Thermoplastic Polyolefin (TPO) roofing system that is Energy Star certified. The reflective roof reduces the heat effect of the building and the increase insulation will keep the climate controlled air inside the building.  
***Procurement Method:*** Qualification Based Selection  
***Award:***                                      Gant Brunnett Architects; Baltimore, MD  
***Amount:***                                      \$47,652  
***Resident Business:***                      Yes

**2.      *Agency:***                      Department of Juvenile Service  
***Fund Source:***                      MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103*

**2.1      *Contract ID:***                      Roof Replacement at Charles H. Hickey, Jr. School, *DT-542-200-001*  
***Description:***                      Remove existing tile roof and replace with a new shingle roof on the Gary Hall Building located at the Charles H. Hickey, Jr. School in Baltimore County. The new shingle roof will maintain the current energy efficiency of the building.  
***Procurement Method:*** Competitive Sealed Bidding  
***Award:***                                      RRH Associates, LLC; Huntingtown, MD  
***Amount:***                                      \$117,757  
***Resident Business:***                      Yes



**DEPARTMENT OF GENERAL SERVICES  
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March 4, 2020**



**32-GM.                    GENERAL OBLIGATION BOND PROCEEDS (cont'd)**

- 3.    Agency:** Department of Natural Resources  
**Fund Source:** MCCBL 2019 *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities.*  
 Item 101

- 3.1    Contract ID:** Tuckahoe State Park Boating & Fishing Area ADA Accessibility Improvements; *P-055-200-001*  
**Description:** Project will provide ADA access for kayaking and fishing at the existing boat ramp facility at Tuckahoe State Park in Caroline and Queen Anne's Counties. Work includes two ADA compliant pre-fabricated floating docks, one for kayaks and another one for fishing. Reconfiguration of the existing parking lot including ADA parking spaces and a 200 linear foot asphalt trail connecting the parking lot with the fishing dock.  
**Procurement Method:** Qualification Based Selection  
**Award:** EBA; Laurel, MD  
**Amount:** \$59,875  
**Resident Business:** Yes

- 4.    Agency:** Department of General Services  
**Fund Source:** MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof.* Item 103

- 4.1    Contract ID:** Design for the replacement of the Hagerstown Armory Roof, *M-741-200-001*  
**Description:** This contract will provide a complete design package for the replacement of the Hagerstown Armory Roof. The new roof will consist of a reflective Thermoplastic Polyolefin (TPO) roofing system that is Energy Star certified installed over insulation with an R-value that meets current building code requirements. The reflective roof reduces the heat island effect of the building and the increased insulation will assist in keeping the conditioned air inside the building. This contract is for the design of the roof to include these components.  
**Procurement Method:** Qualification Based Selection  
**Award:** Prime AE Group, Inc.; Baltimore, MD  
**Amount:** \$141,392  
**Resident Business:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**32-GM.                    GENERAL OBLIGATION BOND PROCEEDS (cont'd)**

**5.**    *Agency:* Department of General Services  
*Fund Source:* MCCBL 2019 Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103

**5.1**    *Contract ID:*                    Chiller Replacement @ Salisbury DC/MSC; BC-201-200-001  
*Description:*                    Removal and replacement of two existing 110-ton water cooled chillers and associated chilled water pumps, valves, and accessories. New chilled water pumps will include variable frequency drives (VFDs) and the engineer will provide recommendations on other potential energy savings measures that should be included with this chiller replacement project. The proposed work will improve the energy efficiency of the HVAC system and reduce its utility/energy usage.  
*Procurement Method:* Qualification Based Selection  
*Award:*                                BKM; Baltimore, MD  
*Amount:*                              \$63,500  
*Resident Business:*    Yes

**6.**    *Agency:*                    Department of Public Safety and Correctional Services  
*Fund Source:* MCCBL 2012 Provide funds to equip a new 560-bed minimum security compound at the Dorsey Run Correctional Facility. Item 32

**6.1**    *Contract ID:*                    Renovation of Showers for Accessibility at Dorsey Run Correctional Facility, KJC-000-140-C04  
*Description:*                    Provides all labor and materials to modify one shower area at the Dorsey Run Correctional Facility (DRCF), in Jessup, Maryland, in order to make it more accessible.  
*Procurement Method:* Competitive Sealed Bidding  
*Award:*                                EHS Maryland, LLC; Dundalk, MD  
*Amount:*                              \$20,310  
*Resident Business:*    Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 4, 2020**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**33-GM.      GENERAL MISCELLANEOUS  
*Department of General Services/Department of Natural Resources***

**Recommendation:** The Department of Natural Resources is requesting the transfer of funds from the Department of General Services budget to the DNR Critical Maintenance budget to allow for the use of the DNR In-House Maintenance Staff to complete the following critical maintenance projects that were included in the FY-2019 and FY-2020 budget submission.

POS 2019, Item 006	
Fair Hill NRMA – P-043-193-010, Renovate Hunter Barn	\$ 400,000
Fair Hill NRMA – P-043-171-010, Repair Aintree, Fair Hill Grandstand, Press Box	\$ 150,000
POS 2020, Item 006	
Patapsco Valley SP – P-020-202-010 Pickall Shelter Repairs 704, Grill Shelter 704 & 705	\$ 20,000
Patapsco Valley SP – P-020-203-010, Reroof Shelters Pickall Area	<u>\$ 230,000</u>
<b>Total</b>	<b>\$ 800,000</b>

These funds will be used to pay for materials and equipment required to complete the above mentioned projects. All items will be procured utilizing the small procurement process under DNR authority.

**Description:** In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland Board of Public Works approval is requested to transfer to the Department of Natural Resources, \$800,000 to support the above referenced projects. Invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

**Requesting Agency Remarks:** DNR will utilize its own forces to complete these projects and save the administrative costs, along the overhead and profit that are incurred using outside contractors. This will allow DNR to complete additional projects with the savings.

**Amount:**      \$ 800,000

**Fund Source:** Natural Resources Development Fund FY 2019 Program Open Space/Item 006  
Natural Resources Development Fund FY 2020 Program Open Space Item 006

**Appropriation Code:** K00A05.10 Outdoor Recreation Land Loan

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<b>BOARD OF PUBLIC WORKS ACTION</b>	<b>THIS ITEM WAS:</b>								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">APPROVED</td> <td style="width: 25%; text-align: center;">DISAPPROVED</td> <td style="width: 25%; text-align: center;">DEFERRED</td> <td style="width: 25%; text-align: center;">WITHDRAWN</td> </tr> <tr> <td></td> <td style="text-align: center;">WITH DISCUSSION</td> <td style="text-align: center;">WITHOUT DISCUSSION</td> <td></td> </tr> </table>	APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN		WITH DISCUSSION	WITHOUT DISCUSSION		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN						
	WITH DISCUSSION	WITHOUT DISCUSSION							