

BOARD OF PUBLIC WORKS
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MAY 6, 2020

MEETING LOCATION: ONLINE

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*Contact: Pamela Sidle 410-767-2116
pamela.sidle@maryland.gov*

1. DEPARTMENT OF AGING
Senior Center Capital Improvement Grant

Recommendation: That the Board of Public Works approve the following grant to renovate a vacant building on the Washington County Senior Center campus.

Recipient: Washington County

Project: Washington County Senior Activities Center

Amount: \$100,000

Purpose: Renovation/Expansion

Authority: MCCBL 2020

Funding Sources:	Washington County – local government	\$ 90,000
	Donations	\$ 10,000
	Department of Aging (this item)	<u>\$ 100,000</u>
		\$ 200,000

Description: Washington County Commission on Aging propose to renovate a 2,366 square foot vacant building to provide physical activity space on the Washington County Senior Activities Center campus. The center has over 1,300 active members and classes routinely fill to maximum capacity, with waitlists for the use of exercise equipment. The Center lacks the ability to offer additional classes that are in high demand as every room in the current building is fully utilized. This is the only senior activities center in Washington County.

The renovated building will become the Senior Fitness Facility, providing more space for additional equipment to address demand. The existing building will have additional classroom space for more health, educational, fitness, and recreational activities. This will not only address the needs of current members but also prepare for the rapid growth in the older adult population.

The Maryland Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities, and other code requirements, and that the project may be reasonably completed with the funds being requested.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 6, 2020



*Contacts: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov
Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

2. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Down Payment Settlement Expense Loan Program

Recommendation: That the Board of Public Works approve release of the second lien deeds of trust to facilitate short sales on the properties and allow the Maryland Department of Housing and Community Development to take unsecured promissory notes for the Down Payment Settlement Expense Loan Program. The promissory notes will be for the amounts shown below.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

		Original Loan/Current Balance
Debra D. Evans		\$13,500.00
11420 Walpole Court, Bowie 20720	Prince Georges County	
Dewi Smith		\$ 5,000.00
3621 Yolando Road, Baltimore 21218	Baltimore City	
Elizabeth Weiss		
1402 Redfern Avenue, Baltimore 21211	Baltimore City	\$ 7,000.00

BOARD OF PUBLIC WORKS

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DISAPPROVED

DEFERRED

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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May 6, 2020**



*Contacts: Matt Heckles 301-429-7796 matthew.heckles@maryland.gov
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Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
*Neighborhood Business Development Program***

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program (NBW)*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: 818 Frederick, LLC

Project Property: 818 - 820 Frederick Road, Catonsville 21228
Baltimore County

Loan Amount: \$1,712,555

Fund Source: MCCBL of 2019: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Collateral: First lien position Deed of Trust on project property

Project Description: 818 Market will open as a gourmet grocer, restaurant and food market along Main Street in Catonsville, Maryland in Baltimore County. 818 Market will offer a full service restaurant, onsite carryout and catering and delivery services. The renovated building will house a 19,627 square foot three story neighborhood grocery and restaurant. 818 Market will be the central gathering spot for the greater Catonsville, Arbutus, Halethorpe, Ellicott City, Windsor Mill and the surrounding areas.

818 Market will fill the local need for a grocery store, while also capturing the significant demand for fresh and healthy food options. 818 Market will feature locally sourced food brands, offer various lunch options, extensive wine and craft beer products, in addition to grab and go options with indoor and outdoor seating for patrons to enjoy. At night, 818 will transition into a trendy local restaurant, tavern and gathering spot.

**BOARD OF PUBLIC WORKS
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3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

The subject property dates back to the late 1800's and was a horse stable and barn. In recent years, the building housed various businesses such as a US Army Recruiting office, Agent Upcycle, a home and décor company that closed in late 2016, and JAMS Attic, a consignment boutique who closed their doors in late December 2017 after the building was sold to 818 Frederick, LLC. The existing building has been razed and is currently being rebuilt from the ground up to accommodate the 818 Market concept.

In addition to the NBW-Classic funds of \$1,712,555, the Project is also leveraging funding through the NBW-CDA Program in the amount of \$3,500,000. Total project costs exceed \$9.2 million and leverages significant private capital from the borrowers in excess of \$4,000,000. Upon completion, 818 Market will include over 19,000 square feet of commercial and retail space and will undergo significant demolition/renovation to include concrete, masonry work and paving, thermal and moisture protection, new mechanical and electrical systems, in addition to doors and window finishes. Energy efficient systems include HVAC, all kitchen equipment and refrigeration, electrical systems including lighting, windows and doors along with insulation and plumbing. The work will be completed by Plano-Coudon Construction of Baltimore, MD. Contractors will salvage reusable wood and detail work from the existing building which will be incorporated into the stairs, tables and display boxes in the grocery.

The greater Catonsville area is a grocery desert, desperate for a community gathering spot that is built around upscale food and drink options that creates a premium customer experience with a focus on customer satisfaction. The market will be like a traditional Main Street grocer where groceries, gourmet foods, a tavern and a restaurant, are all in one location in a community centered marketplace. The 818 Market project will contribute to the revitalization of Catonsville in Baltimore County by completing the renovation of a vacant commercial building and offering the Catonsville neighborhood local and affordable grocery options, prepared foods and catering services all under one roof. Without NBW's support, the project would not be completed.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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ACTION AGENDA
May 6, 2020



*Contacts: Kenrick Gordon, P.E. 301-429-7426
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4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Emergency Broadband Education Assistance Grants

Recommendation: The Governor's Office of Rural Broadband and The Department of Housing and Community Development recommend that the Board of Public Works enter into grant agreements for the following grants of general obligation bond proceeds.

Amount:

<u>Grantee</u>	<u>Amount</u>
Calvert Library	\$ 8,225.80
Charles County Library	\$20,466.00
Harford County Public Library	\$23,863.17
Queen Anne's County Library	\$ 2,400.00
Worcester County (FBO Worcester County School District)	<u>\$32,750.00</u>
Total	\$87,704.97

Grant Purpose: For the purchase and installation of equipment to expand the reach of broadband service at schools and libraries.

Authority: Consolidated Capital Bond Loan of 2019 (Chapter 14, Acts of 2019)

Matching: The grantee will be responsible for all operating and maintenance costs related to the equipment beyond the grant purchase.

Background: The Governor's Office of Rural Broadband, with funding provided through the Department of Housing and Community Development, works to enable broadband access to unserved and underserved households.

As a result of the Covid-19 Pandemic, our students are required to continue their education from home. Most school districts are providing online classes or providing assignments via their online portals. Many students live in areas unserved by broadband or face other restrictions to internet access. As a result of this deficiency, they are forced to rely on other methods to access their online school assignments with some missing out on teacher led instruction.

Schools and libraries have broadband access available. The equipment being funded will enable these institutions to increase the range of their existing networks or provide other equipment that can be used by the student to access the internet and continue their education.

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4. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)
Emergency Broadband Education Assistance Grants

Background (cont'd):

Calvert Library, Charles County Library and Queen Anne's County Library have requested funds for the purchase of cellular hotspots that can be loaned to students for educational use from their homes.

Harford County Public Library and Worcester County (FBO Worcester County School District) have requested funds for exterior wireless access points for placement on their buildings. This equipment will let students use the institutions broadband service from vehicles outside the building, allowing students and parents to maintain proper social distancing.

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*Contact: Ellen Frketic 410-729-8307
efrketic@menv.com*

5. MARYLAND ENVIRONMENTAL SERVICE
Eastern Correctional Institution

Construction Contract: Dump Condenser Tube Replacement
MES Project # 1-20-4-20-5R

Description: Re-tubing of the existing Dump Condenser at the ECI Cogeneration facility.

Procurement: Competitive Sealed Bid

Bids: Martec Facilities Management LLC, Baltimore, MD \$187,815.00

Award: Martec Facilities Management LLC, Baltimore

Amount: \$187,815.00

Term: 180 calendar days

MBE Participation: 4%

Remarks: The Dump Condenser is a heat exchanger that receives excess steam from the plant; the steam is admitted into a tube bundle within the unit. The steam is then condensed using forced air through the outside of the tube bundle. The Dump Condenser unit is part of the original construction of the plant and has 30+ years of operational service. Approximately 60% of the tubes in this unit are plugged due to leaks within the deteriorating tubes. This unit cannot handle the steam demands of the Institution with the remaining tubes. Re-tubing the existing Dump Condenser will restore its function to 100%.

MES bid this project first on December 13th, 2019. Only 1 bid was received at that time. MES cancelled the first bid and re-advertised after reaching out to other firms. MES received only 1 bid the second time as well. This is specialized work; MES did not anticipate receiving many bids.

Fund Source: MCCBL of 2019, MES Infrastructure Improvement Fund (UB00)

Appropriation Code: 336 MCCBL 2019 (PCA 12075)

Resident Business: Yes **Tax Compliance No.:** 20-0899-1111

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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

6. MARYLAND ENVIRONMENTAL SERVICE
Charlotte Hall Veterans Home

Construction Contract: Charlotte Hall WWTP Upgrade Phase II
MES Project # 1-20-2-14-5

Description: Removal of the old Biolac treatment system tanks

Procurement: Competitive Sealed Bids

Bids:	PSI Pumping Solutions Inc., York Springs, PA	\$149,600.00
	Johnston Construction Company, Dover, PA	\$174,890.00

Award: PSI Pumping Solutions Inc., York Springs, PA

Amount: \$149,600.00

Term: 90 calendar days

MBE Participation: 9.2%

Remarks: The new enhanced membrane wastewater treatment plant (WWTP) was constructed to replace the Biolac treatment system in 2016. At the time the project was bid, MES deleted non-essential items from the scope in order to remain within the budget. Additional funding was made available after construction of the new plant was completed. The old Biolac system is collecting stormwater and the only way to remove it is to run it through the new WWTP. This dilutes the biomass and adversely affects the treatment process. Demolishing the Biolac will eliminate this problem and the potential for permit violations.

Fund Sources: MCCBL of 2015, *MES Infrastructure Improvement Fund (UB00)*

Appropriation Code: 176 MCCBL 15 (PCA # 11082)

Tax Compliance No. 20-0938-1001

Resident Business: No

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BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 6, 2020



REVISED

*Contact: Lois Y. Whitaker 443-885-3074
lois.whitaker@morgan.edu*

7. MORGAN STATE UNIVERSITY
Services Contract

Contract ID: Dining Services at Morgan State University
Project No. 19/PRO-0005-S

Recommendation: Approve the contract award to SodoexoMagic, LLC, for dining services at Morgan State University.

Contract Description: This contract will provide comprehensive food and dining services for students, faculty, staff, and guests of the University. Included in this dining services contract will be board meals, commuter meal plans, retail operations, catering services, and concessions. The contractor will be responsible for providing all management, personnel, food products, supplies, materials, marketing, technical support, training systems, and effort necessary for the management of the dining services program.

Award: SodexoMagic, LLC, Gaithersburg, MD

Amount: \$44,983,000 (5-year base term- **This Item**)
\$ 9,869,000 (1-year Renewal Option 1)
\$10,165,000 (1-year Renewal Option 2)
\$10,470,000 (1-year Renewal Option 3)
\$10,784,000 (1-year Renewal Option 4)
\$11,108,000 (1-year Renewal Option 5)
Total including Options: \$97,379,000

Term: June 1, 2020 to May 31, 2025 (with five 1-year renewal options)

Procurement Method: Competitive Sealed Proposals (four (4) participants)

Proposals:

Offeror	Technical Score (60)	Base Term Price/Total with Options	Rank
SodexoMagic, LLC (Gaithersburg, MD)	56.75	\$44,983,000/\$97,379,000	1
Perkins Management Services Co. (Baltimore, MD)	47.38	\$44,819,000/\$97,380,000	2
Aramark Co. (Philadelphia, PA)	53.12	\$41,976,000/\$96,252,000	4
Aladdin Food Services Co. (Canonsburg, PA)	53.00	\$44,738,000/\$96,603,000	3

BOARD OF PUBLIC WORKS
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May 6, 2020



REVISED

7. **MORGAN STATE UNIVERSITY** (cont'd)
Services Contract

Renewal Options: Five 1-year renewal options will be separately awarded with pricing based on CPI. The option year amounts included in this Item reflect a 3% CPI increase.

Remarks:

A large part of the new dining services program is a programmatic move to 'Anytime Dining' in the Student Dining Facility. This will primarily meet a key request from students to provide dining options into the early hours of the morning. SodexoMagic offered comprehensive technical and financial proposals addressing the RFP requirements. Further, the contractor has experience in delivering similar food services programs to universities in Maryland, and the nation, including HBCUs. (Howard University, Stevenson University, the Community Colleges of Baltimore County, West Virginia University, Xavier University and Jackson State (MS)).

Each of the proposals included a capital component aimed at addressing specific foodservice construction priorities to enhance the overall foodservice access and delivery system. The amortization of the capital element is included in the base contract term of five (5) years. The contractor's proposal included the highest capital contribution, which was a vital element of the financial evaluation, as noted in the RFP.

This project was advertised on *eMaryland Marketplace Advantage*. Four proposals were received, and all moved forward in the evaluation process. The evaluation consisted of two separate teams (technical and financial).

The Morgan State University Department of Business and Auxiliary Services will manage this contract with support provided by the University's Procurement and Property Control Department.

MBE Participation: 15%

Performance Bond: 100% performance bond

Fund Source: Current Unrestricted: *Business and Auxiliary Services*

MD Tax Clearance: 20-1141-1001

Resident Business: Yes

BOARD OF PUBLIC WORKS

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APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 6, 2020



REVISED

Contact: Maury Schlesinger 240-895-3077
mzschlesinger@smcm.edu

8. **ST. MARY'S COLLEGE OF MARYLAND**
Maryland Heritage Interpretive Center

Contract ID: Maryland Heritage Interpretive Center (MHIC), SMC-9C-4271

Contract Approved: January 23, 2019, Sec. Item 14

Contractor: SmithGroup, Inc., Washington, DC

Original Scope: Update the MHIC Construction Documents, revise the Exhibit Design.

Modification: Update Construction Cost Estimate

Contract Term: No Change (5/30/2021)

Original Contract: \$495,200.00

Modification Amount: \$ 21,000.00

New Contract Value: \$516,200.00

Procurement Method: Additional Services Proposal under existing contract.

MBE Goal: 19%

MBE Participation: 0% (See Remarks below)

Remarks:

The project originally anticipated construction funding in FY2012. The Governor's CIP for FY2022 includes construction funding. An update of the cost estimate was performed in 2018. Since then, significant inflation in construction costs, the more stringent requirements of current LEED version 4.1, and minor changes to the design indicate a new cost estimate is required to support the FY2022 Capital Budget request. The MBE goal is 19%, however the current MBE participation is at 0% because the subcontractor that holds the MBE goal has yet to begin work and no payments have been made for that subcontractor by SmithGroup. The College is performing Project Management on behalf of Historic St. Mary's City under a MOU between DGS, HSMC and SMCM.

Fund Source: MCBBL 2018 (104) **Approp. Code:** 622

Resident Business: No

MD Tax Clearances: 20-1154-0001

BOARD OF PUBLIC WORKS

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APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 6, 2020



*Contact: David C. Merkin 410-768-7740
dmerkin@mdot.maryland.gov*

9. **MARYLAND DEPARTMENT OF TRANSPORTATION**
MOTOR VEHICLE ADMINISTRATION
General Miscellaneous

Description: The Maryland Department of Transportation, Motor Vehicle Administration, and the Office of the Attorney General request approval for the payment of \$25,000 in full settlement of all claims for damages, attorney's fees, and injunctive relief in *Sheila Finney v. Maryland Department of Transportation Motor Vehicle Administration*, Circuit Court for Wicomico County Case No. C-22-CV-18-000428.

Authority: State Government Article §§ 12-404 and 12-501

Amount: \$25,000

Fund Source: MDOT-MVA-Operating-J04-PCA10010

Appropriation Code: J04E0001

Requesting Agency Remarks: If this proposed settlement is approved, a check in the amount of \$25,000.00 should be made payable to Sheila Finney and her attorney George A. Rose, Esquire. The check should be mailed to Assistant Attorney General David C. Merkin, Motor Vehicle Administration, 6601 Ritchie Highway, NE, Room 200, Glen Burnie, Maryland 21062, who will deliver the check and ensure all the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
May 6, 2020



Contact: Andrea W. Trento 410-576-6472
atrento@oag.state.md.us

10. MARYLAND STATE BOARD OF ELECTIONS
General Miscellaneous

Recommendation: The State Board of Elections and the Office of the Attorney General request approval for the payment of Four-Hundred Thousand Dollars (\$400,000) in full settlement of all claims, including attorneys' fees and costs, arising from the case *The Washington Post et al. v. McManus et al.*, Case No. 1:18-cv-2527-PWG, United States District Court for the District of Maryland.

Authority: State Government Article §§ 12-404 and 12-501

Amount: \$400,000

Fund Source: State Board of Elections

Appropriation Code: D38I0102

Requesting Agency Remarks: The State Board of Elections and the Office of the Attorney General recommend approval of the proposed settlement in full and final satisfaction of the plaintiff's claims as in the best interest of the State. If this proposed settlement is approved, a check in the amount of \$400,000 should be made payable to Ballard Spahr LLP Client Trust Account. The check should be mailed to Andrea W. Trento, Office of the Attorney General, 200 Saint Paul Place, Baltimore, Maryland, 21202, who will deliver the check and ensure all the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
May 6, 2020



APP 1

*Contact: John Thornton 410-385-4850
jthornton@marylandports.com*

A1. DEPARTMENT OF TRANSPORTATION
Maryland Port Administration

Contract ID: Repair of the Passenger Boarding Bridge (PBB) at South Locust Point Cruise Terminal; 220031-S
ADPICS No. P220031

Contract Type: Service

Description: Emergency repair of the PBB located at the South Locust Point Cruise Terminal, which was damaged on December 11, 2019.

Procurement Method: Emergency (Sole Source)

Emergency Declared: January 22, 2020

Award: ADELTE Ports & Maritime SLU, LLC
Barcelona, Spain

Award Date: March 13, 2020

Amount: \$336,760

Term: 32 weeks from notice to proceed

MBE Participation: 0%

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J03D0002

Remarks: *Nature of Emergency and Basis for Selection:*

On December 11, 2019, the PBB was damaged by a contractor performing construction for MDOT MPA at South Locust Point Cruise Terminal. The PBB is proprietary equipment manufactured by ADELTE Ports & Maritime SLU, LLC (ADELTE), and uses software proprietary to ADELTE; therefore, ADELTE is the only contractor that can provide replacement of major components damaged in the incident. On December 16, 2019, ADELTE inspected the damaged PBB. On January 10, 2020, MDOT MPA received the inspection report and quote from ADELTE. ADELTE's inspection found major damage to the cabin of the PBB.

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 2

A1. DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Port Administration

Remarks (cont'd):

The cabin is the part of the PBB in contact with the ship, located at the end of the telescoping arm leading from the passenger ramp to the ship. The cabin can rotate on the arm to provide contact with the ship while it is moored at the berth. ADELTE advised that the repair would have to be performed in two phases. Phase one consists of replacing the damaged cabin rotation motor, the bearing rotation chain, the cabin roller shutter door, and the docking ramp, and will take approximately six to eight weeks to complete. Phase two consists of replacing the rotational body of the cabin and will take an additional 22 to 24 weeks to complete.

Having the PBB out of service creates a safety hazard to passengers (including those with disabilities), ship crew members and service providers working on the berth. The PBB provides safe access to passengers embarking and debarking to and from the ship at an elevation above the berth, where equipment such as forklifts, clamp trucks, and skids are used to load and unload baggage, ship stores and ship equipment. With the PBB out of service, passengers must embark and disembark at the berth level, putting them into the zone of danger presented by the equipment and service providers working on the berth.

MDOT MPA determined that it was necessary to issue an emergency contract to ADELTE to prevent the serious risk of harm to public health, safety and welfare to people and property on the cruise terminal presented by having the PBB out of service. The delay between the date of declaration of the emergency, January 22, 2020, and the date of award, March 13, 2020, was caused by the need for ADELTE to reinstate with the Department of Assessments and Taxation ADELTE's right to do business in Maryland. On February 24, 2020, the Comptroller's office issued clearance on ADELTE. ADELTE signed and returned the contract on Friday, March 13, 2020, and MDOT MPA completed the award and issued the contract on Monday, March 16, 2020.

Tax Compliance No.: 20-0507-0000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 1

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**
Anne Arundel County

Recommendation: Approval to commit \$488,778 for the following **development** project.

Fort Smallwood Park Development #3 - \$488,778

Anne Arundel County

POS #7057-2-332 MD20191023-0877

Background: Design and construct improvements to the park in accordance with the park master plan. Development to include: constructing a new comfort station and concession building; restoring and repurposing a historic concession stand; constructing a new maintenance building; renovating the historic barracks building and repurposing it as the park's visitors center and ranger office; improving the existing stone comfort station for year-round use; and providing improvements to storm drainage, stormwater management, utilities, landscaping, paving, park roads, sediment control, and other related amenities. Additional POS funds will be requested in future years for this project.

Fund Source: Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$488,778

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 2

Contact: Emily Wilson 410-260-8436
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2A. PROGRAM OPEN SPACE LOCAL SHARE
Baltimore County

Recommendation: Approval to commit \$882,000 for the following **development** and **acquisition** projects.

1. *Sollers Point Multi-Purpose Center – Track and Field Improvements - \$450,000*
Baltimore County
POS #7090-3-495 MD20200220-0143

Background: Renovate the field and track at Sollers Point Multi-Purpose Center. Renovations include: replacing drainpipes, rehabilitating athletic field within the track, and repairing and resurfacing track area.

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$450,000

2. *Church Lane Site Park Acquisition - \$432,000*
Baltimore County
POS #7091-3-496 MD20200220-0142

Background: Acquisition of 4 acres in the Pikesville Community to serve as a small community park. Acquisition of this site will help address a long-recognized shortage of park sites within the highly developed community.

Appraised Value: Everett Benfield Advisors \$434,000
S.H. Muller & Associates . \$430,000

Property Cost: \$432,000

Fund Source: Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016
Program Open Space Local
Source Code: 17009 \$432,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 3

Contact: Emily Wilson 410-260-8432
Emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE STATE SHARE
Conservation Easement Valuation System

Recommendation: That the Board of Public Works:

Approve the Department of Natural Resources establishing an easement valuation system that DNR will use to determine the value of permanent conservation easements acquired with Program Open Space (POS) Stateside funds.

Authority:

- (1) DNR, with the approval of the Board of Public Works, may acquire real property. § 1-109(a), (c), *Natural Resources Article, Annotated Code of Maryland.*
- (2) The Board may exempt DNR projects from §1-109 acquisition requirements. § 1-109(f), *Natural Resources Article, Annotated Code of Maryland.*

Explanation: This proposal will make POS Stateside acquisition valuations consistent with other DNR permanent easement programs, namely the Rural Legacy Program and the Conservation Reserve Enhancement Program (CREP). While each program may have a slightly different mission, they work together to achieve large landscape protection. This proposal is intended to align the valuation process for all DNR easement programs, providing a consistent, timely, and transparent process.

Background: The proposed easement valuation system for POS Stateside is a method using points to determine the value of a perpetual conservation easement. The system would function in a manner similar to the Rural Legacy easement valuation system and the CREP easement valuation system. The three differ in the assigned points that reflect each program's differing mission and that the POS Stateside easement valuation system will be based on two independent appraisals of the fee simple value.

The beginning point for the POS Stateside easement valuation system would be the procurement of two independent appraisals (consistent with statute) to determine the fee simple value of the property. The resulting fee simple fair market value (FMV) would then provide the "anchor" for the EVS. DNR would start with 0% of the fee simple value and then – based on a percentage checklist – the value will be increased by specific easement features that reflect conservation values that the POS Stateside Conservation Easement is intended to achieve (and as reflected in each POS Stateside acquisition's Scoresheet).

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 4

Contact: *Emily Wilson 410-260-8432*
Emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE STATE SHARE** (cont'd)
Conservation Easement Valuation System

Easement Valuation System: (cont'd)

Percentage points will be added for:

- Preservation of open space (number of development rights extinguished)
- Ecological value
- Amount of protected acreage
- Buffering and assisting DNR land management (if the property buffers existing DNR lands)
- Protection of Rare/Threatened/Endangered Species or Habitat
- Implementation of Best Management Practices to further conserve natural resources including forested stream buffers and Coastal Resiliency provisions
- Stream or Wetland Restoration if property is located in a degraded watershed
- Public access, including water access

The proposed final easement price will be capped and never exceed 75% of the FMV of the fee simple property.

Board of Public Works: DNR will present each proposed easement acquisition to the Board of Public Works for approval.

Process: All legal documents and title will be reviewed by the Office of the Attorney General in a manner consistent with Rural Legacy and CREP.

Targeting: DNR will continue to use the POS Scorecard to evaluate potential POS Stateside acquisitions which scores potential acquisitions on both ecological value and enhancing public access and recreational opportunities.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 5

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE STATE SHARE
Cecil County (Hoff)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This mostly forested property is adjacent to Elk Neck State Forest and will be managed by the Maryland Forest Service. Acquisition will provide long-term water quality protection of the Elk River Watershed and contribute to the conservation of a large block of contiguous forest which includes habitat important for Forest Interior Dwelling Species. The property includes direct frontage along Irishtown Road and will improve boundary line management, allow for additional access, and expand public recreational opportunities including hiking and wildlife observation.

POS Scoring System: 83 out of 100 ***Targeted Ecological Area:*** Yes

Grantor: Charles R. Hoff, Sr., Bonnie J. Hoff, Personal Representative of the Estate of William F. Hoff, and Gregory R. Hoff

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 28.34 +/- acres, improved, POS No. 5629

Price: \$250,000

Appraisals: \$300,000 (9/23/2019) – LouAnne Cline
\$238,000 (9/20/2019) – Melody C. Campbell
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Stabilization funds: \$23,650

Stabilization funds are authorized to eliminate health and safety hazards, provide public access and stabilize the structural integrity of and remove existing improvements. DNR plans to use a portion of the funds to dispose of improvements. This is DNR's plan at the time of acquisition to dispose of improvements. *See* Natural Resources Article §5-904(e).

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 18010 \$273,650

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 6

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE STATE SHARE
Garrett County (Schraf)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This combination of forested and agricultural property is located near the newly established Wolf Den Run State Park and will be managed by the Maryland Park Service. The property includes the George W. Moon House, a circa 1895 farmhouse that is listed on the Maryland Inventory of Historic Properties. The farmhouse and associated outbuildings will be used for operations. Acquisition will expand recreational opportunities for camping and hiking, and provide potential areas for reforestation that would protect the water quality of the Lostland Run Watershed.

POS Scoring System: 85 out of 100 ***Targeted Ecological Area:*** Yes

Grantor: Mark W. Schraf and Jean E. Schraf

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 55.92+/- acres, improved, POS No. 5645

Price: \$362,500

Appraisals: \$363,000 (11/15/19) – Melody C. Campbell
\$319,000 (11/4/19) – Calvin V. Thomas
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Stabilization funds: \$36,250

Stabilization funds are authorized to eliminate health and safety hazards, provide public access, and stabilize the structural integrity of and remove existing improvements. DNR plans to use a portion of the funds to dispose of some improvements. This is DNR's plan at the time of acquisition to dispose of improvements. *See* Natural Resources Article §5-904(e).

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 18010 \$398,750

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 7

*Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE STATE SHARE
Harford County (Hollywood One, LLC Property)

Recommendation: That the Board of Public Works approve:

- 1) The Conservation Fund, acting on behalf of DNR, acquiring the property from the bankruptcy estate;
- 2) The Conservation Fund conveying the property to DNR;
- 3) The reimbursement of due diligence costs expended by The Conservation Fund.

Description: This mostly forested property features 20,000 linear feet along Grays Run and its tributaries, and will be managed by the Maryland Forest Service as an addition to Stoney Demonstration State Forest. Acquisition will protect the Bush River Watershed and provide opportunities for public hunting, hiking, wildlife observation, and silvicultural education. The site of the Bush Forest Chapel, which was the second oldest meeting house in Maryland, is located on the property and is registered in the Maryland Inventory of Historic Properties. Acquisition presents a unique opportunity to preserve a large block of forest along the I-95 corridor.

Remarks: DNR has partnered with The Conservation Fund to submit a bid for the purchase of the property at bankruptcy sale. The Conservation Fund will acquire the property upon notification from the bankruptcy trustee that it is the prevailing bidder. If unsuccessful, DNR requests approval to reimburse The Conservation Fund for due diligence expenditures to date.

POS Scoring System: 74 out of 100 ***Targeted Ecological Area:*** Partial

Legislative Notification: Budget Committee Notification has been completed as required by Natural Resources Article, §1-104 (k), Annotated Code of Maryland.

Grantor: The Conservation Fund, Inc.

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 906.28 +/- acres, POS 4667

Price: \$4,600,000

Appraisals: \$4,600,000 (2/26/19) – Stephen H. Muller
\$4,026,000 (4/11/19) – Georgia Nichols
\$2,244,774 (2/22/19) – Calvin V. Thomas

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Board of Public Works
Department of Natural Resources – Real Property
Supplement
May 6, 2020



DNR 8

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

6A. PROGRAM OPEN SPACE STATE SHARE (cont'd)
Harford County (Hollywood One, LLC Property)

<i>Incidentals to The Conservation Fund:</i>	\$280,712 (total not to exceed)
Administrative Fee:	\$138,000
Reimbursements: Environmental due diligence	\$ 5,000 (not to exceed)
Title	\$ 25,000 (not to exceed)
Survey	\$ 50,000 (not to exceed)
Carrying Costs	\$ 56,712 (not to exceed)
Insurance	\$ 3,000 (not to exceed)
Taxes	\$ 3,000 (not to exceed)

Stabilization funds: \$460,000

Stabilization funds are authorized to eliminate health and safety hazards, provide public access and stabilize the structural integrity of and remove existing improvements. DNR plans to use a portion of the funds to dispose of improvements. This is DNR's plan at the time of acquisition to dispose of improvements. See Natural Resources Article §5-904(e).

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 19010 \$5,340,712.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$9,974.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park
A. James Clark Hall

- 1. Description:** One 115 Drive MFlex L/S Peristaltic Pump.
Procurement Method: Simplified Procurement
Award: Cole Parmer, Vernon Hills IL
Amount: \$2,293
Fund Source: MCCBL, 2017 -Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item #17-176.
Resident Business: No **MD Tax Clearance:** 20-0965-1100
- 2. Description:** One Labsys Table.
Procurement Method: Simplified Procurement
Award: Newport Corporation, Chicago IL
EIN: 940849175
Amount: \$7,681
Fund Source: MCCBL, 2017 - Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item #17-176
Resident Business: No **MD Tax Clearance:** 20-0964-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Board of Public Works
University System of Maryland
Supplement
May 6, 2020



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans

2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK
On-Call Design Build Contract Renewal Option

Contract ID: On-Call Design/Build Services
RFP No. 84996-F

Contract Approved: USM Item 6-C (05/10/2017)
USM Item 5-C-OPT (04/24/2019)

Contractors:

Brawner Builders,	Hunt Valley, MD
Coakley Williams,	Bethesda, MD
Jeffrey Brown Contracting	Towson, MD
Quandel/J Vinton Schafer,	Abingdon, MD
Whiting Turner Contracting	Baltimore, MD

Construction Description: Provide Design-Build contracting services for construction projects for the institutions of the University System of Maryland College Park Service Center on an as needed on-call basis.

Option Description: Exercise second of three 1-year renewal options

Original Term: 05/11/17 – 05/10/19 (2-year base)

First Option Term: 05/11/19 – 05/10/20 (first 1-year option)

This Option Term: 05/11/20 – 5/10/21(second 1-year option)

Original Amount: \$20 million (not to exceed - 2-year base award)

Option Amount: \$35 million (not to exceed amount for one year term)
No single project is anticipated to exceed 5,000,000

Modification Description: The University is requesting a modification to increase the maximum amount per project from \$1 million per project to \$5 million per project in order to include design-build projects that are between \$1 million and \$5 million. The contractors have the capacity and capability to handle larger projects.

Original Procurement Method: Competitive Sealed Proposals

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
On-Call Design Build Contract Renewal Option

MBE Participation: MBE goals assigned on task orders exceeding \$50,000.

MBE Compliance: 9.7%

Performance Security: 100% performance bond required for projects exceeding \$100,000

Requesting Institution Remarks: Renewal is based on satisfactory contractor performance. Services will be performed on an as needed task order basis. As design build projects arise, the University will compete each project among the five awarded on-call design build firms. Construction task orders exceeding \$1 million will be brought to the Board of Public Works for approval.

Fund Source: Various funds depending on each project.

Resident Business/MD Tax Clearance:

Coakley & Williams Construction	Yes	20-0924-1111
Brawner Builders	Yes	20-0925-1111
Jeffrey Brown	Yes	20-0926-1111
Quandel/J Vinton Schafer	Yes	20-0927-1111
Whiting-Turner Contractors	Yes	20-0928-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

3-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Service Contract Option

Contract Id: Management/Operation of the Student Dental Clinics 88235JH

Contract Description: Manage and operate School of Dentistry student clinic as directed by the University System of Maryland Board of Regents.

Contractor: U.M. FDSP, Assoc., P.A. Baltimore, MD

Contract Approved: USM Item 6-S (5/11/16) \$10,762,900
 USM Item 1-S-OPT (5/10/17) \$10,201,200
 USM Item 4-S-OPT (5/2/18) \$11,593,200
 USM Item 2-S-OPT (5/8/2019) \$11,813,640

Option Description: Exercise fourth of five (5) 1-year options

Original Contract Term: 6/1/2016 – 5/31/2017 (w/five 1-year renewal options)

This Option Term: 6/1/2020 – 5/31/2021

Original Contract Amount: \$10,762,900

Revised Total Contract Amount: \$57,064,300

This Option Amount: \$12,693,360

Original Procurement Method: Sole Source

MBE Participation: 3%

MBE Compliance: 2.99%

Performance Security: None

Requesting Institution Remarks: This contract is being renewed to meet the on-going need to provide management and operation of the Dental School Student Clinics. Daily services include providing non-faculty support (dental assistants, hygienists, sterilization staff, clerical staff) for meeting patient needs, scheduling patient visits, collection of fees charge to patients for services provided at the clinic and providing materials for the operations.

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



3-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Service Contract Option

Board of Regents: Since the inception of U.M. FDSP, P.A., the tax-exempt faculty practice group, the Board of Regents has directed the University to award this contract. The USM Board of Regents approved the contract renewal on May 1, 2020.

Fund Source: Current Unrestricted Funds

Resident Business: Yes

MD Tax Clearance: 20-0370-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu
USM Rep: Joe Evans*

4-S. UNIVERSITY OF MARYLAND, BALTIMORE
Service Contract

Contract ID: Parking Management Services, Contract No. 88827QF

Contract Description: Provide professional, insured management services to operate University of Maryland, Baltimore's parking garages. Parking Transportation Services operates as an auxiliary enterprise and manages a current inventory of over 7,300 parking spaces in eleven garages and seven surface lots. The services include, furnishing all services necessary to operate all of University of Maryland, Baltimore's parking facilities. The contractor also provides additional services, including a vehicle assistance program, which includes battery jumps, lockout services, lost vehicle locating and flat tire changing assistance.

Award: Penn Parking, Inc., Hanover, MD

Procurement Method: Competitive Sealed Proposals

Contract Term: 06/01/2020-05/31/2022 (w/four (4) one-year renewal options)

Amount: \$6,347,600 (2-year base term)
\$3,173,800 (not to exceed) (1st renewal option)
\$3,173,800 (not to exceed) (2nd renewal option)
\$3,173,800 (not to exceed) (3rd renewal option)
\$3,173,800 (not to exceed) (4th renewal option)
\$19,042,800 (not to exceed) total (See Requesting Institution

Remarks)

<i>Proposals:</i>	<i><u>Technical Rank</u></i>	<i><u>Financial Score</u></i>	<i><u>Total Score</u></i>	<i><u>Price</u></i>
Penn Parking, Inc. Hanover, MD	374.5	300	674.5	\$6,347,600
SP Plus University Services Chicago, IL	376	276	652.0	\$6,903,228

MBE Participation: 100%

Performance Security: N/A

Requesting Institution Remarks :

Board of Public Works
University System of Maryland
Supplement
May 6, 2020



4-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Service Contract

Requesting Institution Remarks

The solicitation was advertised in eMaryland Marketplace and posted on the University's eBid Board. Two proposals were received. Both proposals met the required minimum technical score and their price proposals were opened.

Award is recommended to Penn Parking, Inc., an MDOT certified MBE. This firm had the highest combined technical and financial score. The option year amounts listed are based on the base two-year term. The contract provides that option year amounts will be based upon the Consumer Price Index (CPI) as an escalator.

Penn Parking's technical merit was evident in the scoring of key personnel, management team, and firm's experience and references. Penn Parking is committed to ongoing training and enhanced customer service. Penn Parking, Inc. presented the parking management services proposal that is most advantageous to the University. This is a self-supporting program with cost of the contract paid by parking fees through the operating budget of Parking and Transportation Services.

USM Board of Regents Approval: May 1, 2020

Fund Source: Current Unrestricted Funds

Resident Business: Yes

MD Tax Clearance: 20-0547-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
May 6, 2020**

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: Linda D. Dangerfield 410-859-7097
ldangerfield@bwiairport.com

1-AE. MARYLAND AVIATION ADMINISTRATION
Architectural/Engineering Services Contract

Contract ID: Construction Management and Inspection Services for the A/B Connector & Baggage Handling Program Enabling Projects at Baltimore/Washington International (BWI) Thurgood Marshall Airport;
MAA-AE-19-001, MAA-AE-19-003
ADPICS Nos.: MAAAE19001, MAAAE19003

Contract Description: These two work-order contracts will provide construction management and inspection (CMI) services for the A/B Connector & Baggage Handling Program (BHP) and enabling projects for BWI Thurgood Marshall Airport.

Awards: Parsons Transportation Group, Inc. MAA-AE-19-001
Glen Burnie, MD

WSP USA, Inc. MAA-AE-19-003
Baltimore, MD

Contract Term: 05/21/2020 – 05/20/2024 (*or earlier upon BPW Approval)

Amount: \$14,000,000 NTE (MAA-AE-19-001)
\$ 3,000,000 NTE (MAA-AE-19-003)

Procurement Method: Qualification Based Selection

Proposals:

<i>Offeror</i>	<i>Technical Proposal Ranking (Max 5,250)</i>	<i>Technical Ranking</i>	<i>Award</i>
Parsons Transportation Group, Inc. Glen Burnie, MD	4,662	1	\$14,000,000 NTE
WSP USA, Inc. Baltimore, MD	3,877	2	\$ 3,000,000 NTE

DBE Participation: 18%

Requesting Agency Remarks: The solicitation was advertised on eMaryland Marketplace, in The Daily Record, Airport Council International, and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. A total of two (2) consultant firms submitted technical proposals for this project.

Contact: Linda D. Dangerfield 410-859-7097
 ldangerfield@bwiairport.com

2-C. MARYLAND AVIATION ADMINISTRATION
Construction Contract

Contract ID: Air Traffic Control Tower Elevator Rehabilitation at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-CO-20-009*
 ADPICS No.: MAACO20009

Contract Description: This contract provides for the removal of existing BWI Thurgood Marshall Air Traffic Control Tower elevator FAA1/ST1184 and replacement with new electric traction elevator equipment and components, including new elevator cab and finishes, and elevator machine room equipment. Work includes a new split system air conditioning unit for the elevator machine room, along with associated hydronic piping. The work also includes electric power and lighting for the elevator machine room, the elevator equipment disconnect switch, and the new air conditioning equipment, as well as ground bonding for new equipment.

Award: Baltimore Contractors, Inc. (*State-certified Small Business*)
 Glen Burnie, MD

Contract Term: 05/21/2020* – 11/20/2020 (**or earlier upon BPW Approval*)
 (180 calendar days)

Amount: \$588,888

Procurement Method: Competitive Sealed Bidding

Bids: Baltimore Contractors, Inc. \$588,888
 Glen Burnie, MD

Nichols Contracting, Inc. \$735,750
 Sandy Spring, MD

Mid-Atlantic General Contractors \$836,950
 Beltsville, MD

MBE Participation: 0% (Single Element of Work)

Performance Security: Payment & Performance Bonds at 100% of the Contract Amount

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. MDOT MAA directly solicited forty companies including 23 VSBE and 14 MBE companies. Solicitation notifications were sent to five MBE Clearinghouses. Three bids were received.

REVISED**2-C. MARYLAND AVIATION ADMINISTRATION (cont'd)***Fund Source:* 100% **Special (Transportation Trust Funds)***Approp. Code:* J06I0003*Resident Business:* Yes*MD Tax Clearance:* 20-0120-1111**BOARD OF PUBLIC WORKS****THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: Linda D. Dangerfield 410-859-7097
ldangerfield@bwiairport.com

3-M-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: Maintenance Contract

Contract ID: Fence Repair and Installation at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-17-016*
ADPICS No.: CO375636

Contract Approved: 06/07/2017, MDOT Item 1-M

Contractor: Fence Connection, Inc.
Millersville, MD

Contract Description: This contract provides for modification to, and replacement of the existing security fencing surrounding BWI Thurgood Marshall and MTN Airports on an as needed basis to ensure compliance of Federal Aviation Administration's Airport Security Regulations. This contract also provides for installation of new and temporary fences.

Option Description: Exercise the sole Renewal Option for a period of two years.

Original Contract Term: 07/01/2017 – 06/30/2020

Option Term: 07/01/2020 – 06/30/2022

Original Contract Amount: \$499,723

Option Amount: \$335,112

Prior Mods/Options: \$0

Revised Total Contract Amount: \$834,835

Percent +/- Change: 67.6%

Overall Percent +/-: 67.6%

Original Procurement Method: Competitive Sealed Bidding (Small Business Preference)

MBE Participation: 0%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



3-M-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: Fence Connection, Inc. maintains a high level of customer service at BWI Thurgood Marshall and MTN Airports while providing reliable on-call and emergency repairs to MDOT MAA's security perimeter fence. MDOT MAA conducted market research to ensure the renewal pricing is in the best interest of the State. In comparison to the other Agencies, MDOT MAA determined the pricing on this renewal option to be fair and reasonable.

This action represents the exercising of the two-year renewal option with the Contractor that was provided for in the original contract.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J06I0002

Resident Business: Yes

MD Tax Clearance: 20-0639-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwiairport.com

4-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: Radio Equipment Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-21-012*

ADPICS No.: ~~MAAMC21012~~
CO425532

See next page for Record
Correction Letter dated 6/30/25

Contract Description: This contract provides for all necessary supervision, labor, test equipment, jigs, fixtures, tools, insurance, safety, security, bonding, and experience to ensure the proper operation of approximately 280 pieces of communication equipment, radios, and similar or associated equipment at BWI Thurgood Marshall and MTN Airports.

Award: Communications Electronics, Inc.
Timonium, MD

Contract Term: 07/01/2020 – 06/30/2025 (*with one- 2-year renewal option*)

Amount: ~~\$818,987.50~~ ~~\$818,988~~ (5 years)
~~\$331,449.00~~ ~~\$331,449~~ (2-year renewal option)
~~\$1,150,436.50~~ ~~\$1,150,437~~ (Aggregate total, including one- 2-year option)

Procurement Method: Competitive Sealed Bidding (Single Bid Received)

Bids: Communications Electronics, Inc. \$1,150,437
Timonium, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: 100% Performance Bond

Incumbent: Communications Electronics, Inc.

Requesting Agency Remarks: The Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) advertised a procurement for Radio and Communication services in August 2019. MDOT MAA received two bids but had to reject one bid due to the bid bond being non-responsive, leaving MDOT MAA with one responsive bid from a responsible bidder that exceeded the MDOT MAA budget. MDOT MAA cancelled the procurement. To obtain more competition, the MDOT MAA re-advertised the request as two separate solicitations, one solicitation to provide repair, maintenance, and inspection of the weather-related communication

John Gontrom

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: MDOT MAA OFFICE OF PROCUREMENT; ACTING DEPUTY
DIRECTOR MONICA QUEEN
SUBJECT: NOTICE OF CORRECTION – MDOT 4-M, BPW MEETING 05/06/2020.
DATE: JUNE 30, 2025

PURPOSE OF MEMORANDUM

To advise the BPW Staff of a correction to the referenced Action Agenda Item.

The basis for change: Clerical error

MAA is requesting approval to correct clerical errors to the Contract Amounts & EPICS number on the Maryland Department of Transportation action agenda item previously approved by the Board of Public Works.

MDOT Agenda 05/06/2020, Item 4-M

Original Amount:	\$818,988 (5 years)
Corrected Original Amount:	\$818,987.50 (5 years)
Original Renewal Amount:	\$331,449 (2-year renewal option)
Corrected Renewal Amount:	\$331,449.00 (2-year renewal option)
Total Contract Amount:	\$1,150,437 (Aggregate total, including one-2-year option)
Corrected Total Contract Amount:	\$1,150,436.50 (Aggregate total, including one 2-year option)
ADPICS No.:	MAAMC21012
Corrected EPICS No.:	CO425532

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at 410-859-7004 or mqueen6@bwiairport.com

Requested by:

Monica Queen
Ms. Monica Queen
Acting Deputy Director, Office of Procurement
MDOT MAA

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



4-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

equipment and this solicitation to provide repair and maintenance of the ICOM radio communication equipment.

The solicitation was advertised on eMaryland Marketplace Advantage and on MDOT MAA's Website. MDOT MAA sent three direct solicitations to known ICOM authorized companies. One bid was received by the due date and time.

MDOT MAA reached out to other potential bidders to inquire why no bid was submitted. One bidder advised they could not obtain a bid bond. No other responses were received. Communications Electronics is the incumbent Contractor and has performed responsibly. MDOT MAA compared the pricing received for this solicitation with the pricing approved for the same services three years ago and discovered the pricing has only increased by \$11,000 per year. Therefore, MDOT MAA has determined the 5-year cost of \$818,988 to be fair and reasonable.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J06I0002

Resident Business: Yes

MD Tax Clearance: 20-0119-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: William L. Parham, Jr. 410-767-8374
wparham@mdot.maryland.gov

5-AE. MARYLAND TRANSIT ADMINISTRATION
Architecture/Engineering Contract

Contract ID: Project Controls Services for Schedule and Claims Review; AE-17-002-SBE-D
ADPICS No: AE1702SBED

Contract Description: This is a Small Business Reserve open-ended contract to provide project controls services for Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) multiple modes.

Award: NMP Engineering Consultants, Inc. (*Certified Small Business & DBE*)
Baltimore, MD

Contract Term: 05/21/2020* – 05/20/2025 (**or earlier upon BPW approval*)

Amount: \$1,000,000 NTE

Procurement Method: Qualification Based Selection (*Small Business Reserve*)

Proposals:

	<i>Technical Proposal Rating (Max 1500)</i>	<i>Technical Ranking</i>	<i>Award</i>
NMP Engineering Consultants Baltimore, MD	1,225	1	\$1,000,000 NTE
DM Enterprises of Baltimore, LLC Baltimore, MD	1,170	2	N/A
CES Consulting, LLC Dulles, VA	900	3	N/A

DBE Participation: 0%

Incumbent: None

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace on March 16, 2018. A total of 201 firms were notified via eMaryland Marketplace, of which 73 were certified Disadvantaged Business Enterprises (DBEs) and/or Small Business Enterprises (SBEs). A total of three engineering consultant firms submitted technical proposals in response to the solicitation.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



5-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

MDOT MTA's Office of Project Controls division requires consultants that will perform project controls services for schedule and claims reviews on an as-needed basis for the MDOT MTA's transit projects. The consultants will provide technical services throughout every phase of contract development including project scope development, design, construction, testing, commissioning, and turnover.

These services may include the following types of tasks:

- review of construction baseline schedules;
- review of monthly schedule updates for accuracy and contract compliance;
- preparation of claims review;
- preparation of confidential positions on delay claims and assistance in preparing proof of cost and other documents;
- preparation and review of documents and estimates regarding change orders;
- estimating services may be required in connection with negotiation and analysis of contractor claims and changed work;
- inspection and audit of consultants and/or subconsultants record in connection with all matters including performance and compliance related to MDOT MTA's contract;
- provide audits of consultants and/or subconsultants record in order to establish Field Office and Home Office rates in connection with settlement discussion or litigation involving delay claims; and
- provide training to various MDOT MTA departments on changes & claims, scheduling & time impacts, inspections, and estimating procedures on construction related projects.

NMP Engineering Consultants, Inc. is a certified SBE and DBE.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes **MD Tax Clearance:** 20-0302-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: William L. Parham, Jr. 410-767-8374
wparham@mdot.maryland.gov

6-GM-MOD. MARYLAND TRANSIT ADMINISTRATION

Contract Settlement/Modification: General Miscellaneous

Contract ID: Paratransit Transportation Services; MOL-17-041-SR-C
ADPICS No.: CO376802

Contract Approved: 03/20/2019; MDOT Item 10-GM

Contractor: MV Transportation, Inc.
Fairfield, CA

Contract Description: This contract provides for the management of the Mobility Operations Control Center (MOCC) and necessary support of the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) paratransit service.

NATURE OF REQUEST: Request to approve a Settlement Agreement between Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) and MV Transportation, Inc.

Modification Description: Modification No. 1 provides for the clarification of contract terms related to invoicing.

Original Contract Term: 04/04/2019- 04/03/2022 (with two, 2-years options)

Modification Term(s): 05/07/2020- 04/03/2022

Original Contract Amount: \$25,032,352

Modification Amount: \$ 0

Prior Mods/Options: \$ 0

Revised Total Contract Amount: \$25,032,352

Percent +/- Change: 0%

Overall Percent +/-: 0%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 17 %

MBE Compliance: 21 %

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



6-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

VSBE Participation: 0 %

VSBE Compliance: 0 %

Requesting Agency Remarks: This contract currently provides for a contractor to operate the MOCC that is responsible for MDOT MTA's MobilityLink trip scheduling the night before day-of-service, adjustments to scheduling the day-of-service, and dispatching the service delivery contractors on the day-of-service.

The MDOT MTA's paratransit service operates seven days per week, 24 hours per day, and generally serves the same geographic area served by the MDOT MTA fixed-route system as required by the ADA. The service includes all areas of Baltimore City, parts of Baltimore and Anne Arundel Counties located inside the Baltimore Beltway (I-695), and all other areas of Baltimore and Anne Arundel Counties located within a three-quarter mile radius of the MDOT MTA's fixed-route services. Certified paratransit users may request service by 5:00 P.M. on the day prior to the need for service and may schedule services up to seven days in advance. On an average weekday, the MDOT MTA schedules approximately 4,200 trips and the on-time performance level of the contractors is monitored by the MDOT MTA.

This modification clarifies the invoicing section of the contract, specifically the variable billing section which is based on the vehicle fleet count. Variations of available vehicles for paratransit services are often due to vehicle breakdowns, accidents, or retirement, or MDOT MTA staff taking over the operation of a vehicle. MV Transportation, Inc. filed a claim because the contractor did not agree with the counts that MDOT MTA had provided. MDOT MTA and MV Transportation, Inc. have come to an agreement on how the vehicle fleet calculation will be derived for each month's billing. MDOT MTA recommends the approval of the settlement agreement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: No

MD Tax Clearance: 20-0906-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: William L. Parham, Jr. 410-767-8374
wparham@mdot.maryland.gov

7-GM-MOD. MARYLAND TRANSIT ADMINISTRATION

Contract Settlement/Modification: General Miscellaneous

Contract ID: Quality Assurance Services for Paratransit Transportation Services;
MOL-18-004-SR
ADPICS No.: CO376803

Contract Approved: 03/20/2019; MDOT Item 11-GM

Contractor: Medical Transportation Management, Inc.
St. Louis, MO

Contract Description: This contract provides for Quality Assurance (QA) services to monitor and review the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA)'s Paratransit Mobility Operations Control Center (MOCC) contractor and the service delivery contractors including those providing supplemental services, and other third-party contracted services.

NATURE OF REQUEST: Request to approve a Settlement Agreement between Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) and Medical Transportation Management, Inc. (MTM).

Modification Description: Modification No. 1 provides for the clarification of contract terms related to invoicing.

Original Contract Term: 04/04/2019- 04/03/2022 (with two, 1-year options)

Modification Term(s): 05/07/2020- 04/03/2022

Original Contract Amount: \$8,925,912

Modification Amount: \$ 0

Prior Mods/Options: \$ 0

Revised Total Contract Amount: \$8,925,912

Percent +/- Change: 0%

Overall Percent +/-: 0%

Original Procurement Method: Competitive Sealed Proposals

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



7-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

MBE Participation: 29%

MBE Compliance: 30%

VSBE Participation: 2%

VSBE Compliance: 2%

Requesting Agency Remarks: This contract currently provides for QA services to monitor and review MDOT MTA's Paratransit Mobility Operations Control Center (MOCC) contractor and the service delivery contractors including those providing supplemental services, and other third-party contracted services. The QA contractor works cooperatively with MDOT MTA and its Paratransit contractors and will be familiar with all contracted roles as required by the service delivery and MOCC contracts.

This modification clarifies the invoicing section of the contract, specifically the variable billing section which is based on the vehicle fleet count. Variations of available vehicles for paratransit services are often due to vehicle breakdowns, accidents, or retirement, or MDOT MTA staff taking over the operation of a vehicle.

The contractor for Contract No. MOL-17-041-SR-C, which provides for the management of the Mobility Operations Control Center (MOCC) and the necessary support of the MDOT MTA's paratransit service, recently filed a claim because the contractor did not agree with the vehicle fleet counts that MDOT MTA had provided. MDOT MTA and the contractor came to an agreement on how the vehicle fleet calculation will be derived for each month's billing.

The invoicing section for this contract, Contract No. MOL-18-004-SR, had been executed in a similar fashion. In order to avoid the possibility of a future claim, MDOT MTA came to an agreement with MTM on how the vehicle fleet calculation will be derived for each month's billing. MDOT MTA recommends the approval of the settlement agreement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: No

MD Tax Clearance: 20-0907-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: William L. Parham, Jr. 410-767-8374
wparham@mta.maryland.gov

8-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Contract ID: Light Rail Weather Station Maintenance; LR-19-016-MT
ADPICS No.: LR19016MT

Contract Description: This contract provides the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with a qualified contractor to provide for the necessary and essential maintenance of its Light RailLink weather stations.

Award: Vaisala Inc.
Louisville, CO

Contract Term: 05/21/2020* – 05/31/2023 (*or earlier upon BPW approval)

Amount: \$251,656

Procurement Method: Sole Source (Proprietary)

Living Wage Eligible: Yes

MBE Participation: 0% (Proprietary)

Incumbent: Vaisala Inc.
Louisville, CO

Requesting Agency Remarks: MDOT MTA's Light RailLink has five weather stations located along the Light Rail line. The weather stations provide real time access to current weather reports and site-specific weather conditions that are essential for monitoring existing weather conditions and severe weather events. A contractor is needed to provide inspections, maintenance, equipment, and data services for proper operation and use of the weather stations.

Vaisala Inc. is the Original Equipment Manufacturer of the present weather stations used by MDOT MTA's Light RailLink division. Vaisala Inc. is the only contractor that can provide the data management system and software applications required for the weather stations. Vaisala Inc. owns the proprietary rights to the equipment's hardware and software. Due to the proprietary nature of this equipment, there are no opportunities for Minority Business Enterprise participation in this contract.

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical prices and previous contracts.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



8-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: No

MD Tax Clearance: 20-0583-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

9-AE. STATE HIGHWAY ADMINISTRATION
Architecture/Engineering Contract

Contract ID: Construction Management and Inspection Services, Districts 1, 2, and Statewide;
BCS 2018-09 E

ADPICS No. SBCS1809E

Contract Description: This contract is one of six open-ended, work-order based contracts to provide Construction Management and Inspection services for the Maryland Department of Transportation State Highway Administration (MDOT SHA).

Awards: STV Incorporated
 Baltimore, MD

Contract Term: 05/21/2020 – 05/20/2025

Amount: \$10,000,000 NTE

Procurement Method: Qualification Based Selection

Proposals:

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Greenman-Pedersen, Inc./Whitney Bailey Cox and Magnani, LLC Columbia, MD	86.71	1	(Contract A)
McCormick Taylor, Inc./Pennoni Associates, Inc. Baltimore, MD	83.26	2	(Contract B)
PRIME AE Group, Inc./Century Engineering, Inc. Baltimore, MD	81.72	3	(Contract C)
Morton Thomas and Associates, Inc./Brudis and Associates, Inc. Towson, MD	81.47	4	(Contract D)
STV Incorporated Baltimore, MD	75.75	5	\$10,000,000 NTE (Contract E)
Gannett Fleming, Inc./Development Facilitators, Inc. Baltimore, MD	75.70	6	(Contract F)
Wallace Montgomery and Associates, LLP/KCI Technologies, Inc Hunt Valley, MD	75.46	7	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

Volkert, Inc. Columbia, MD	74.50	8	
EBA Engineering, Inc./WSP USA Inc. Laurel, MD	73.71	9	
Stantec Consulting Services, Inc./AECOM Technical Services, Inc. Laurel, MD	73.64	10	
Urban Engineers, Inc./ATCS, P.L.C. Baltimore, MD	72.18	11	
Johnson, Mirmiran and Thompson, Inc. Hunt Valley, MD	71.60	12	
Whitman, Requardt and Associates, LLP Baltimore, MD	71.58	13	

DBE Participation: 25%

Incumbents: AECOM Technical Services, Inc.
Laurel, MD

Requesting Agency Remarks: On March 13, 2019, the solicitation was advertised in The Daily Record, MDOT SHA's web page, and eMaryland Marketplace. A total of 965 firms were directly solicited on March 28, 2019.

The consultant shall perform Construction Management and Inspection services for projects located in Districts 1 and 2 (Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester Counties). These services shall include professional construction management and inspection of highways, bridges/structures, facilities, environment, utilities, system preservation projects, and maintenance projects including, but not limited to: constructability reviews, detailed inspection of all construction work, inspecting environmental measures and maintenance of traffic, scheduling and conducting progress meetings and other meetings, conducting materials testing, monitoring the project schedule and cash flow, and reviewing and processing progress payments, etc. This is not an all-inclusive list as this contract may include all professional services and activities related to construction management and inspection.

Fund Source: 80% Federal; 20% Special (Transportation Trust Fund)
Approp. Code: J02B0101

DEPARTMENT OF TRANSPORTATION
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May 6, 2020



9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Resident Business: Yes

MD Tax Clearance: 20-0955-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



Contact: Jada Wright 410-545-5754
Jwright18@mdot.maryland.gov

10-C. STATE HIGHWAY ADMINISTRATION
Construction Contract

Contract ID: Extension of an Acceleration Lane along I-270 Southbound Weigh Station and Highway Safety Facilities and Equipment in Montgomery County; MO3595223
ADPICS No.: MO3595223

Contract Description: This contract is for the extension of an acceleration lane along I-270 southbound weigh station and highway safety facilities and equipment in Montgomery County.

Awards: Concrete General, Inc.
Gaithersburg, MD

Contract Term: 5/21/2020 – 12/31/2022 (954 Calendar Days)

Amount: \$2,682,826 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Concrete General, Inc. \$2,682,826
Gaithersburg, MD

Francis O. Day Co, Inc. \$2,958,958
Rockville, MD

C. J. Miller, LLC \$3,420,223
Hampstead, MD

Highway & Safety Services, Inc. \$3,908,044
Gaithersburg, MD

Pessoa Construction Company, Inc. \$3,941,105
Fairmount Heights, MD

MBE Participation: 15%

Performance Security: Payment and Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: None

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
May 6, 2020



10-C. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on November 26, 2019 notifying 70 potential contractors, 11 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on February 6, 2020.

The Maryland Department of Transportation State Highway Administration has confirmed Concrete General, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 20-0353-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020

Item#	Category	Pages
<i>1 - 3</i>	<i>Capital Grants and Loans</i>	<i>1 - 4</i>
<i>4</i>	<i>Architecture and Engineering</i>	<i>5 - 6</i>
<i>5 - 8</i>	<i>Construction</i>	<i>7 - 13</i>
<i>9 - 16</i>	<i>Services</i>	<i>14 - 33</i>
<i>17 - 21</i>	<i>Information Technology</i>	<i>34 - 42</i>
<i>22 - 24</i>	<i>Maintenance</i>	<i>43 - 48</i>
<i>25</i>	<i>Equipment</i>	<i>49 - 50</i>
<i>26</i>	<i>General Obligation Bond Proceeds</i>	<i>51</i>
<i>27</i>	<i>Real Property</i>	<i>52</i>
<i>28</i>	<i>Landlord Lease</i>	<i>53</i>
<i>29 - 32</i>	<i>Tenant Lease</i>	<i>54 - 58</i>
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<i>34</i>	Supplemental: <i>Services</i>	<i>62</i>



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

1-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Bay Community Support Services, Inc.

Bay Community Support Services Group Homes (Statewide)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of various group homes for Bay Community Support Services, including repairs to the buildings’ roofs and the replacement of sewage line connections.”

*Maryland Consolidated Capital Bond Loan of 2018 (LHI – Chapter 9, Acts of 2018),
DGS Item G095; (SL-101-180-038) **\$ 26,000***

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of Bay Community Support Services, Inc. has submitted documentation that it has more than \$26,000 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$ 52,000
	18-G095 (This Action)	\$ 26,000 (Match)
	Local Cost	\$ 26,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

2-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the 7th Generation Foundation, Incorporated

Dream Catcher Meadows (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Dream Catcher Meadows, including fencing and farm-related outbuildings.”

*Maryland Consolidated Capital Bond Loan of 2018 (LSI – Chapter 9, Acts of 2018),
DGS Item G065; (SL-100-180-038) \$ 50,000*

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2020 and the Board of Public Works to certify a matching fund. The Board of Directors of the 7th Generation Foundation, Incorporated has submitted documentation that Montgomery County, Maryland has appropriated \$50,000 in its fiscal year 2019 budget to meet the matching fund requirement for this project.

Background:	Total Project	\$ 161,167
	18-G065 (This Action)	\$ 50,000 (Match)
	Local Cost	\$ 111,167

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



Contact: Shirley Kennedy 410-767-4107
shirley.kennedy@maryland.gov

3-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Trustees of the Round House Theatre, Inc.

Round House Theatre (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Round House Theatre facility.”

Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)

DGS Item 217; (SL-075-180-038)

\$ 500,000

Matching Fund: No match is required.

Background:	Total Project	\$8,368,193
	19-217 (This Action)	\$ 500,000 (Non-match)
	18-G073 (Prior Action)	\$ 100,000 (match)
	18-G140 (Prior Action)	\$ 250,000 (match)
	Local Cost	\$7,518,193

(Prior Action: 09/04/20 Agenda, Item 26-CGL)

Remarks:

1. The grant agreement has been revised to include Montgomery County, Maryland as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



*Contact: Lauren Buckler 410-767-3274
lauren.buckler@Maryland.gov*

**4-AE. ARCHITECTURE AND ENGINEERING CONTRACT
*Maryland State Police***

Contract ID: Barrack V - New Barrack, Forensic Lab and Garage – MD State Police; PZ-975-200-001

ADPICS No.: 001B0600389

Contract Description: Design of new State Police Barrack, garage and forensic laboratory in Berlin. Includes creation of thorough construction bid documents for demolition of existing site and construction of new facilities.

Award: Manns Woodward Studios; White Marsh, MD

Contract Term: 12-months (Review for Design)
20-months (Construction)

Amount: \$1,066,892

Procurement Method: Qualification Based Selection

Proposals:

<i>Bidders</i>	<i>Rank</i>
Manns Woodward Studios; White Marsh, MD	1
Bushey Feight Morin Arch., Inc.; Hagerstown, MD	2
Buchart Horn, Inc.; Baltimore, MD	3

MBE/VSBE Participation: 5% / N/A

Performance Security: N/A

Incumbents: N/A

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage on November 13, 2019 Three firms submitted technical proposals, each of which was determined to be responsive. DGS commenced fee negotiations with the highest ranked firm. The Negotiation Committee and the firm were able to negotiate an agreement on a fair, competitive, and reasonable fee.

Approval is requested for all six phases of design; however, due to limited funding at this time, the initial encumbrance will be for phases 1 through 3 (\$798,432.56). DGS will return to the Board of Public Works for approval of the remaining three phases when additional funding is authorized.



**DEPARTMENT OF GENERAL SERVICES
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4-AE. ARCHITECTURE AND ENGINEERING CONTRACT (cont'd)

Fund Source: MCCBL 2019 Provide funds to begin design of a new barrack, East Regional Forensic Lab and garage, and site improvements to replace the Barrack V – Berlin. Item 123

Resident Business: Yes

MD Tax Clearance: 20-0338-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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May 6, 2020**



*Contact: Lauren Buckler 410-767-3174
Lauren.Buckler@maryland.gov*

**5-C. CONSTRUCTION CONTRACT
*Department of General Services***

Contract ID: Resealing / Repair of Windows & Masonry Caulking at the Peoples Resource Center; B-300-201-001
ADPICS No.: 00B0600405

Contract Description: Remove and repair masonry joints, sealant joints, and caulking at the Peoples Resource Center in Crownsville.

Award(s): East Coast Building Services, Inc., Lanham, MD

Contract Term: 90 Days

Amount: \$189,600

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
East Coast Building Services, Inc.; Lanham, MD	\$ 189,600
Atlantida Builders Inc. dba General Constructor; Gaithersburg, MD	\$ 341,000
Eastern Waterproofing & Restoration of Virginia LLC; Toano, VA	\$ 353,395
Jones Masonry Restoration Corp; Harrisburg, PA	\$ 372,315
Industrial Engineering Co., Inc.; Annapolis, MD	\$ 420,500
Colossal Contractors, Inc.; Burtonsville, MD	\$ 553,000

MBE/VSBE Participation: 20% / 1%

Performance Security: Performance and payment bonds for 100% of contract amount

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace Advantage.com* on January 15, 2020. Eight bids were received and opened February 14, 2020. Two bids were rejected because the bidder submitted multiple bids. East Coast Building Services, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

This project prevents water from entering the building envelope and creating mold, thus increasing the occupant safety. The added caulking may help air leakage/improve energy efficiency of the building, but this would be minor improvements and not the driver for the project.



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5-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: MCCBL 2019 Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103.

Resident Business: Yes

MD Tax Clearance: 20-0603-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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May 6, 2020**



*Contact: Lauren Buckler 410-767-3274
Lauren.Buckler@Maryland.gov*

**6-C. CONSTRUCTION CONTRACT
*Department of Public Safety and Correctional Services***

Contract ID: Chiller Replacement at Jail Industries Building; *KT-401-200-001*
ADPICS No.: 001B0600406

Contract Description: Replace existing air-cooled chiller unit and associated components at the Jail Industries Building in Baltimore. Project also includes modifying existing steel support structure to provide a base for the installation of the new chiller and associated components.

Award: Fresh Air Concepts, LLC; Linthicum, MD

Contract Term: 120 Calendar Days

Amount: \$158,600

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
Fresh Air Concepts; Linthicum, MD	\$158,600
ASN- General Contracting, INC.; Upper Marlboro, MD	\$202,800
M & M Welding and Fabricators, INC.; Mount Airy, MD	\$208,000
M & E Sales, INC.; Hanover, MD	\$239,266
Best Mechanical Services; Glen Burnie, MD	\$247,553

MBE/VSBE Participation: 10% / N/A

Performance Security: Performance and payment bonds for 100% of contract amount

Incumbents: N/A



**DEPARTMENT OF GENERAL SERVICES
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6-C. CONSTRUCTION CONTRACT (cont'd)

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace Advantage* on January 30, 2020, notifying approximately 116 potential vendors. Five bids were received and opened on February 26, 2020. Fresh Air Concepts, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

The new chiller will be approximately 20-25% more energy efficient than the existing system.

Fund Source: MCCBL 2018 *Provide funds for the repair and rehabilitation of State-owned capital facilities.* Item 106

Resident Business: Yes

MD Tax Clearance: 20-0629-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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**DEPARTMENT OF GENERAL SERVICES
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May 6, 2020**



*Contact: Lauren Buckler 410-767-3274
lauren.buckler@Maryland.gov*

**7-C. CONSTRUCTION CONTRACT
*Department of Juvenile Services***

Contract ID: Sprinkler Installation in Dormitory at Savage Mountain Youth Center;
ND-150-191-003
ADPICS No.: 001B0600404

Contract Description: Install new sprinkler room addition at rear of existing dormitory building at Savage Mountain Youth Center in Allegany County. Sprinkler room will include fire pump controllers and water storage tanks.

Award: Harbel, Inc.; Cumberland, MD

Contract Term: 180 Calendar Days

Amount: \$659,680

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
Harbel, Inc.; Cumberland, MD	\$659,680
Lashley Construction Co., Inc.; Frostburg, MD	\$712,000
Warwick Contracting; Hunt Valley, MD	\$874,700
BYCO Enterprises; Grantsville, MD	\$999,256

MBE/VSBE Participation: 10% / 0%

Performance Security: Performance and payment bonds for 100% of contract amount

Incumbents: N/A

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and *eMaryland Marketplace Advantage* on January 23, 2020, notifying approximately 1,404 potential vendors. Four bids were received and opened on February 19, 2020. Harbel, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.



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7-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: 100% General

Approp. Code: I01011452

Resident Business: Yes

MD Tax Clearance: 20-0478-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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**DEPARTMENT OF GENERAL SERVICES
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Contact: Lauren Buckler 410-767-3174
Lauren.Buckler@maryland.gov

**8-C. CONSTRUCTION CONTRACT
*Department of General Services***

Recommendation: That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order under Master Contract

1.0	Master Contract:	<i>IQC to Provide Roofing Work & Related Services; DGS-19-307-IQC</i>
	<i>Approved:</i>	DGS 11-C, 01/08/2020
	<i>Term:</i>	01/09/2020 - 01/08/2025

1.1 **Using Agency:** Department of General Services

Description: Roof Replacement at Centreville District Court/Multi Service Center; BC-759-200-001. The new roof will include a reflective thermoplastic polyolefin (TPO) roof that is Energy Star certified installed over insulation with an R-value that meets current building code requirements. The greater R-value of insulation and reflective surface on the roof will make the building more energy efficient keeping the interior comfortable on hot summer days while reducing air conditioning costs.

Award: Cole Roofing Co., Inc.; Baltimore, MD

Number of Qualified Master Contractors: 12

Number of Bids: 8

Amount: \$284,975

Term: 120 Calendar Days

MBE/VSBE Participation: 5% / N/A

Resident Business: Yes

Funding Source: MCCBL 2019 Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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OFFICE OF STATE PROCUREMENT
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*Contact: Dennis Krysiak 410-260-7807
dkrysiak@marylandtaxes.gov*

**9-S. SERVICES CONTRACT
*Comptroller of Maryland, Compliance Division***

Contract ID: Primary Collection Services
ADPICS No.: E00B0600039

Contract Description: Revenue-generating contract to acquire an independent collection agency to perform primary collection services of delinquent tax accounts owed to the State of Maryland.

Award: IC System, Inc.; St. Paul, MN

Contract Term: 05/20/2020* - 05/19/2023 (w/one 3-year renewal option)
(* or earlier upon BPW approval)

Amount: \$5,000,000 (See Agency Remarks)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Commission (% of collection)</i>	<i>Overall Ranking</i>
IC System, Inc.; St. Paul, MN	4	3.40% (1)	1
Penn Credit Corporation; Harrisburg, PA	2	3.94% (3)	2
The CBE Group, Inc.; Cedar Falls, IA	1	4.20% (5)	3
Access Receivables; Hunt Valley, MD	7	3.75% (2)	4
TransWorld Systems, Inc.; Lake Forest, IL	3	4.75% (7)	5
Pioneer Credit Recovery, Inc.; Milwaukee, WI	6	4.39% (6)	6
Financial Asset Mgmt. Sys. Inc.; Woodstock, GA	5	8.75% (8)	7
RTR Financial Services, Inc.; Staten Island, NY	8	3.99% (4)	8

Living Wage Eligible: Yes

MBE/VSBE Participation: 20% / 0.5%

Performance Security: \$300,00 Security Bond

Hiring Agreement Eligible: Yes



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9-S. SERVICES CONTRACT (cont'd)

Incumbents: Penn Credit Corporation; Harrisburg, PA

Requesting Agency Remarks: Notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA), notifying 235 potential vendors. The solicitation was also posted on the Comptroller's procurement website and listed in the Comptroller of Maryland's contract brochure which is distributed at various procurement and MBE outreach events throughout the year. The RFP was directly emailed to 50 prospective offerors, of which 16 are Maryland firms and seven are MBEs.

Ten proposals were received in response to the RFP; however, two proposals were determined not to be reasonably susceptible of being selected for award for failing to provide certified-MBE subcontractors in consideration of the established goal. IC System, Inc. was ranked first overall, with the fourth highest ranked technical proposal and the lowest commission rate. Award is recommended to IC System, Inc. because the firm provided the most advantageous offer to the State.

The Comptroller of Maryland competitively acquires the services of both a primary and secondary collection service, awarded as separate contracts. The primary collection contractor is given the first opportunity to collect against the delinquent tax accounts. Only if they are unsuccessful is the account given to a secondary collection contractor. The estimated revenue generated for the State is approximately \$34,000,000.

IC System, Inc. has committed to meeting the 20% MBE and 0.5% VSBE participation goals established for this contract.

Fund Source: 100% Special (Revenue Generating)

Approp. Code: E00A0501

Resident Business: No

MD Tax Clearance: 20-0931-0101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Beverly M. Pivec 410-576-6442
bpivec@oag.state.md.us*

**10-S. SERVICES CONTRACT
*RETROACTIVE - Office of the Attorney General***

Contract ID: eDiscovery Online Services; C81B0600013

Contract Description: **RETROACTIVE** Use of cloud-based e-discovery platform in a Consumer Protection Division opioid investigation.

Award: Everlaw, Inc.; Oakland, CA

Term: 05/10/2019 - 02/29/2020

Amount: \$300,000

Procurement Method: Sole Source (Litigation Expense)

Proposals: \$12/GB per month for the first 500 GB
\$10/GB per month for every GB over 500 GB

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: **RETROACTIVE** approval is requested by the Office of the Attorney General for a sole source contract providing access to and use of eDiscovery Services. The system is used in the Consumer Protection Division opioid investigation. The Office of the Attorney General mistakenly listed an expiration of services as May 2019 based on a monetary cap; however, the contract term should have carried through the end of this investigation. The contractor allowed the State to continue using the system in good faith.

Everlaw (Online eDiscovery Platform for Litigation) charges a set monthly rate by the amount of data, per GB in this instance, stored within their online platform. The per GB fees cover a wide range of services including data hosting, unlimited users, processing, uploading, downloading, searches, document tagging/classification, litigation review, user training, and document production sets for trial or for opposing counsel.

Services used by the Consumer Protection staff includes data hosting, unlimited users, processing, uploading files, downloading files, searches, document tagging/classification, user training, and document production sets.



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10-S. SERVICES CONTRACT (cont'd)

Fund Source: 100% Special (Consumer Protection Recoveries)

Approp. Codes: C81C0005

Resident Businesses: No

MD Tax Clearances: 20-1082-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

**11-S. SERVICES CONTRACT
*Department of Human Services, Social Services Administration***

Contract ID: Crossover Youth Practice Model; SSA/CYPM-20-001
ADPICS No.: N00B0600291

Contract Description: Provide continued implementation of the Crossover Youth Practice Model, a systems reform. Services will be provided to three cohorts of sites to the following jurisdictions: Baltimore City, Baltimore County, Howard County, Washington County, Allegany County, Frederick County, and up to three jurisdictions on the Upper or Lower Eastern Shore.

Award: Georgetown University; Washington, D.C.

Contract Term: 06/01/2020 - 05/31/2022

Amount: \$164,060

Procurement Method: Sole Source

MBE/VSBE Participation: N/A / N/A

Performance Security: None

Incumbents: Same

Requesting Agency Remarks: The Department of Human Services seeks to award a sole source contract for the continued implementation of the Crossover Youth Practice Model, a systems reform. Services will be provided to three cohorts of sites to the following jurisdictions: Baltimore City, Baltimore County, Howard County, Washington County, Allegany County, Frederick County, and up to three jurisdictions on the Upper or Lower Eastern Shore.

The Crossover Youth Practice Model (CYPM) is a multi-agency, cross system practice model that aims to address the needs of youth involved in both child welfare and juvenile justice systems. The goal is to reduce further youth involvement in the juvenile justice system in a manner that is consistent with the needs and best interests of the youth, as well as, the need for the protection of the facility.

The Georgetown University Center for Juvenile Justice Reform (CJJR) developed and has been directly supporting the implementation of the CYPM in twenty-one states nationwide since 2010. Developed by CJJR through a research review that it sponsored in 2007/2008 and its testing of various approaches designed to improve outcomes for youth involved in the child welfare and



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11-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

juvenile justice systems conducted in 2008 and 2009, the CYPM provides a template to states and counties for how they can immediately impact how they serve these youth and their families and rapidly impact outcomes in a positive manner.

CJJR has been implementing the CYPM in Maryland since 2018. CJJR has conducted a multi-site evaluation of this work in the first two cohorts of sites in which CYPM was implemented and documented positive changes in youth outcomes. Three independent evaluations have been conducted that yielded promising results in various child and system level outcomes, thereby demonstrating the effectiveness of this model.

Prince George's, Montgomery, Carroll, Harford, and Frederick Counties have implemented the CYPM, resulting in a more seamless process from case opening to case closing, improved collaboration between youth serving agencies and a more streamlined court process.

CJJR's CYPM stands alone as a practice model proven through research to be effective in positively changing the manner in which systems operate and addressing the needs of crossover youth. CJJR is the only organization that can offer the CYPM and is best suited as its developer to continue to work with jurisdictions on the development and implementation of its practice model, including supporting the use of its data collection and analysis protocols.

By way of market research, a cost comparison was done and determined that each category of work was priced below average, thus, the cost has been determined to be fair and reasonable.

No MBE participation goal was established for this contract because there are no subcontracting opportunities.

Fund Source: 100% Federal

Approp. Code: N00B0004

Resident Business: No

MD Tax Clearance: 20-0328-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
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*Contact: Kelly Devilbiss 301-745-4139
Kelly.devilbiss@maryland.gov*

**12-S. SERVICES CONTRACT
*Department of Health, Western Maryland Hospital Center***

Contract ID: Medical Director Pulmonary Department at Western Maryland Hospital Center;
MDH/OPASS 20-18252
ADPICS No.: M00B0600387

Contract Description: Medical Director for Pulmonary Department at Western Maryland Hospital in Hagerstown.

Award: Pulmonary Consultant, LLC; Hagerstown, MD

Contract Term: 05/01/2020* - 04/30/2025 (*or earlier upon BPW approval)

Amount: \$364,995

Procurement Method: Competitive Sealed Bidding (*Single Bid Received*)

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: The Invitation for Bid (IFB) has been posted to eMMA three times and seven vendors were directly solicited each time. The Medical Pulmonary Director services at Western Maryland Hospital Center is highly specialized work.

The IFB was first posted July 29, 2019 and a single bid was received. The solicitation was cancelled. The IFB was resolicited on eMaryland Marketplace Advantage (eMMA) on September 27, 2019; however, a single bid was again received. Following each single bid receipt, the Department of Health reached out to non-bidding vendors. Each time, scheduling conflicts at the time of solicitation prevented firms to provide bids.

In an effort to encourage competition, the Department revised the Minimum Qualifications by reducing the required years of experience. The IFB was posted for a third time on January 22, 2020. For a third time, a single bid was received. Based on previously received bids, the Department determined the bid provided by Pulmonary Consultants , LLC to be fair and reasonable.



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12-S SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Pulmonary Consultants has a group of five board certified pulmonologists that can provide the 24 hour a day, 365 days a year consulting for the Western Maryland Hospital Center. This firm also has active privileges at the local hospital, where they can consult with physicians for pulmonary patients and gives a continuity of care for our patients.

Fund Source: 100% General

Approp. Code: I0301 32090301

Resident Business: No

MD Tax Clearance: 20-0571-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

**13-S-OPT. SERVICES OPTION
*Harford County Department of Social Services***

Contract ID: Legal Services; HADSS-SSA-17-025-A1
ADPICS No.: N00B0600296

Contract Approved: DBM 1-S, 05/01/2017

Contractor: Love, Fleming, Bearsch, LLC; Bel Air, MD

Contract Description: Provide legal services for the purpose of representing the Harford County Department of Social Services (HADSS) and its clients before the Harford County Courts as it relates to matters of Child Welfare and Adult Protective Services.

Option Description: Exercise the first of two renewal options, for a period of 1-year.

Original Contract Term: 06/01/2017-05/31/2020 (w/two 1-year renewal options)

Option Term: 06/01/2020 - 05/31/2021

Original Contract Amount: \$540,000 (3-years)

Option Amount: \$180,000 (1-year)

Total Contract Amount: \$720,000

Percent +/- (This Item): 33%

Total Percent Change: 33%

Prior Mods/Options: N/A

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 5% / N/A

MBE/VSBE Compliance: 5% / N/A



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13-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks: HADSS has the responsibility to administer social services programs that protect the children, families, and citizens of Harford County. HADSS is authorized by law to administer programs in the areas of Adult and Child Protective Services, Foster Care, Family Investment and Child Support Enforcement, among others, to the citizens of Harford County. In the administration of these programs, it is routinely necessary for the agency to employ the services of a practicing attorney to represent the agency before the Harford County Court for matters of Child Welfare and Adult Services. In addition, the attorney consults and advises HADSS staff in matters relating to adult services and services to families with children.

DHR conducted a cost benefit analysis that compared the proposed price to the anticipated cost for DHR to add merit system positions to bring Legal Services in-house. It was determined to be more cost-effective for HADSS to continue to utilize a private attorney at the actual cost of \$180,000 per year, than for DHR to create an in-house legal unit at HADSS. Such a unit would average an annual cost of \$283,500, an estimated additional cost to the State of at least \$94,000.

Love, Fleming, Bearsch, LLC has met the established 5% MBE participation goal established for this contract.

Fund Source: 82.7% General, 17.3% Federal

Approp. Code: N00G0003

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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**DEPARTMENT OF GENERAL SERVICES
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May 6, 2020**



*Contact: Sandy Johnson 410-767-7408
Sandy.johnson@maryland.gov*

14-S-OPT. SERVICES OPTION

***Department of Human Services, Local Department of Social Services
Operations, Residential Child Care Maintenance Payments Program***

Contract ID: Out-of-State Residential Child Care Services; SSA/OOS-19-008-A1
ADPICS No.: N00B0600293

Contract Approved: DBM 5-S, 05/08/2019

Contractor: Cumberland Hospital, LLC; New Kent, VA

Contract Description: Provide out-of-state placement services for youth with chronic illness, brain injury and/or neurological impairment, whose behavioral and emotional problems interfere with their ability to function well at school or home.

Option Description: Exercise the sole renewal option for a 1-year period.

Original Contract Term: 06/01/2019 - 05/31/2020 (w/one 1-year renewal option)

Option Term: 06/01/2020 - 05/31/2021

Original Contract Amount: \$1,175,092 (1-year)

Option Amount: \$1,175,092 (1-year)

Total Contract Amount: \$2,350,184

Percent +/- (This Item): 100%

Total Percent Change: 100%

Prior Mods/Options: N/A

Original Procurement Method: Sole Source (Continuity of Care)

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



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14-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks: Request for approval to exercise the sole 1-year renewal option for the continuity of care for youth with chronic illness, brain injury and/or neurological impairment, whose behavioral and emotional problems interfere with their ability to function well at school or home.

Currently, there is 1-Maryland youth at the Cumberland Hospital. The youth is a 17-year old with complex medical needs and wheelchair dependency. The Cumberland Hospital offers both in-patient and residential treatment services to males and females between the ages 13-22 who have been diagnosed with chronic medical illness, brain injury, and neurological disorders. Cumberland residents participate in 5.5 hours of school, and they are able to perform independent daily living activities. Cumberland is licensed by the Commonwealth of Virginia, Department of Health. The provider is licensed for 94 beds and is also licensed to operate a Private Day School for Students with Disabilities.

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For Out-of-State providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.



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14-S-OPT. SERVICES OPTION (cont'd)

Agency Remarks (cont'd.):

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.12.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider if: (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

Fund Source: 80% General; 20% Federal

Approp. Code: N00G0001

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sandy Johnson 410-767-7408
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15-S-OPT. SERVICES OPTION

Department of Human Services, Office of the Secretary, Maryland Legal Services Program (MLSP)

Contract ID: Legal Representation for Children Involved in Child in Need of Assistance (CINA) Cases and Termination of Parental Rights (TPR) Proceedings in the State of Maryland;
ADPICS No.: COI56447

Contract Approved: DBM 10-S, 05/25/2016

Contractor: *See Attachment I.*

Contract Description: Multiple awards to provide legal services for CINA and TPR proceedings Statewide.

Option Description: Exercise the second and final renewal option.

Original Contract Term: 06/01/2016 - 05/31/2019 (w/two 1-year renewal options)

Option Term: 06/01/2020 - 05/31/2021 (1-year)

Original Contract Amount: \$26,830,155 (Base, 3-years)

Option Amount: \$12,272,097 (1-year)

Prior Mods/Options: \$ 9,986,136 (Mod No. 1: Additional funding to allocate the seven jurisdictions that were originally protested for new contract awards; DBM 6-S-MOD, 07/27/2016)
\$ 434,400 (Mod No. 2: additional contractor, aligned with original contract term.
\$12,706,497 (Renewal Option No. 1, 06/01/2019-05/31/2020;
DBM 10-S-OPT, 05/08/2019)

Revised Contract Amount: \$62,229,285

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



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15-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks:

The State is statutorily mandated to provide legal representation services for the children in Child In Need of Assistance (CINA), Termination of Parental Rights (TPR), and related cases (Courts and Judicial Proceedings Article, §3-813). The Maryland Legal Services Program (MLSP) at the Department of Human Services (DHS) was created to ensure quality and effective legal representation in State courts to children who have been victims of abuse or neglect and where the local department of social services is a party to the case. These children continue to represent one of the most vulnerable populations in court proceedings across various jurisdictions. Therefore, it is imperative to guarantee these children equal legal representation under this program throughout the State of Maryland.

Accordingly, it is in the State's interest to exercise the second and final renewal option for these jurisdictions because the vendors continue to maintain the same prices, terms, and conditions negotiated in these contracts. This ensures consistency in the representation before the courts especially for current cases with these children. Also, there are substantial State interests involved with ensuring the continued representation of CINA cases as they have unique dynamics due to the complexity of the issues and strong emotional components; as the children have experienced abuse, or have been neglected, or have a developmental disability, or mental disorder. Maintaining stability of the contracted lawyers aligns with the goal of providing continuity of representation. It should be further noted that the Department has experienced some turnover of the contracts over the past eighteen months and has worked tirelessly to provide continuity of representation for the children. In 11 jurisdictions, the Department awarded four emergency sole source contracts and procured additional contracts via emergency procurement because of the loss of two contractors. Additionally, the Department terminated one vendor for non-performance and three other vendors requested termination for various reasons.

The expected implementation of the Family First Prevention Services Act; which may impact the required legal services for children, is also served by exercising this renewal option. The Department continues to work to ensure that future solicitations take this federal requirement into consideration.

For option years, the Fully Loaded Fixed Unit Price (FLFUP) holds a maximum of \$1,500 per case. In some jurisdictions, some vendor's FLFUP is less during the option year than the base price; for example, Maryland Legal Aid Bureau, Inc. was awarded a contract in Montgomery County with a FLFUP of \$1,450 for three years and the FLFUP for the first option year is \$1,300, \$150 less per case for the option year. The Department cannot be certain that fiscal responsibility would be maintained during a new solicitation process at this time, in comparison to utilizing the existing FLFUP for the option year.



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15-S-OPT. SERVICES OPTION (cont'd)

Agency Remarks (cont'd):

Additionally, there must also be attention drawn to the current situational upward cost adjustments for legal representation. It is therefore in the State's best interest to exercise the second and final renewal option that takes into consideration the aforementioned factors.

Fund Source: 83% General; 17% Federal

Approp. Code: N00A0104

Resident Businesses: Yes for All

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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15-S-OPT. SERVICES OPTION *cont'd*

ATTACHMENT I

The chart below shows the price per case for the option period:

No.	Contractor <i>Contract #</i>	Jurisdiction(s) Served	FLFUP for CINA 2 nd Option Year Pricing
1	Children's Legal Services of Baltimore, LLC <i>OS/MLSP-16-002-A2</i>	Baltimore City	\$ 1,500
2	Darlene A. Wakefield, P.A. <i>OS/MLSP-16-003-A3</i>	Baltimore City	\$ 1,418
		Howard County	\$ 1,300
		Prince George's County	\$ 1,396
		Carroll County Cecil County Washington County	\$ 1,300
		Baltimore County Harford County	\$ 1,324
3	Feehan Law Group <i>OS/MLSP-18-007-A2</i>	Somerset County Wicomico County Worcester County	\$ 1,350
4	Legal Aid Bureau, Inc. <i>OS/MLSP-16-005-A4</i>	Allegany County Calvert County Charles County Garret County St. Mary's County	\$ 1,500
		Baltimore City Montgomery County Prince George's County	\$ 1,300
		Anne Arundel County Baltimore County Frederick County Harford County	\$ 1,300
		Dorchester County Kent County	\$ 1,375
		Washington County	\$ 1,500
5	The Franklin Law Group, P.C. <i>OS/MLSP-16-006-A3</i>	Baltimore City Baltimore County	\$ 1,435
6	Jennings Law Firm <i>OS/MLSP-18-004-A3</i>	Caroline County Dorchester County Queen Anne's County Talbot County	\$ 1,400



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*Contact: Sandy Johnson 410-767-7408
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16-S-MOD. SERVICES MODIFICATION

Department of Human Services, Family Investment Administration, Office of Programs

Contract ID: Asset Verification System (AVS); *FIA/AVS-17-001-A3*
ADPICS No.: COI56122

Contract Approved: DBM 2-S, 05/10/2017

Contractor: Public Consulting Group, Inc.; Boston, MA

Contract Description: Provide an electronic asset verification system services to enable the Department of Human Services (DHS) and the Maryland Department of Health (MDH) to accurately determine Medicaid eligibility by discovering and verifying personal assets through two Functional Areas (FAs): FA I – Assets held by Financial Institutions; and FA II – Real Property; as required by Section 1940 of the Social Security Act (codified at 42 U.S.C. 1396w).

Modification Description: Extend the current contract by 18-months to allow time to transition all the Non-Modified Adjusted Gross Income (MAGI) Medical Assistance programs to the MDTHINK eligibility system while also completing the competitive procurement process to award new contracts.

Original Contract Term: 06/01/2017 - 05/31/2019 (w/one 1-year renewal option)

Modification Term: 06/01/2020 - 11/30/2021 (18-months)

Original Contract Amount: \$ 799,642

Modification Amount: \$ 672,100

Total Contract Amount: \$1,866,613

Percent +/- (This Item): 84%

Total Percent Change: 233.%%

Prior Mods/Options: \$ 0 (Mod. 1; Added performance terms: 07/01/2018 - 05/31/2019; DHS, 06/29/2018)
\$ 394,871 (Renewal Option No. 1: 06/01/2019 - 05/31/2020; DBM 12-S-OPT, 05/8/2019)



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16-S-MOD. SERVICES MODIFICATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: To allow the Department of Human Services to fully transition all Non-MAGI Medical Assistance programs to the MDTHINK eligibility system, as well as, provide time for the completion of the competitive procurement process to award new contracts, the Department seeks to extend the current contract through November 2021 (18-months). The transition period is necessary to minimize the risk to program operations during implementation. The extension will also support a period of overlap/transition if a new vendor(s) is awarded the AVS contract, to allow time for testing, and to phase in new vendor(s). These actions will help to incrementally minimize the risks from vendor cutover and keep application processing times within State and federal timelines.

DHS is the State's social services provider and Maryland's fourth largest agency. Its critical mission is to assist people in economic need, provide prevention services, and protect vulnerable children and adults. To serve this critical mission, DHS coordinates with MDH in the administration of medical assistance programs that serve two populations: (1) the aged, blind, and disabled, and (2) long-term care patients.

To ensure medical assistance programs serve the designated populations, DHS determines the eligibility of applicants and recipients based, in part, on the total assets available to the applicants and recipients for purposes of paying their medical expenses. Those assets include: financial assets such as checking, savings, money market, retirement, and annuity accounts; as well as, real property owned by the applicant, recipient, or any responsible party.

DHS and MDH administer on-going Medicaid eligibility determinations for approximately 65,000 recipients of Medicaid benefits and also make eligibility determinations for approximately 34,000 new applicants for those services each year. DHS and MDH estimate that they will request approximately one-third of the total case volume in asset verification reports each year in each Functional Area. Including spouses and other responsible parties, a total of approximately 55,000 requests will be made each year in each Functional Area.

No MBE or VSBE participation goals were established for this contract. Based upon the nature of the services being provided, it was determined that there are no identifiable subcontracting opportunities.



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16-S-MOD. SERVICES MODIFICATION (cont'd)

Fund Source: 66% Federal (Title XIX), 22% General,
12% Reimbursable by MDH

Appropriation Code: N00I0004

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Dennis Krysiak 410-260-7807
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**17-IT. INFORMATION TECHNOLOGY
 *Comptroller of Maryland***

Contract ID: Mainframe Software Support at Annapolis Data Center; E00B0600034
ADPICS No.: E00B0600034

Contract Description: Provide the Annapolis Data Center and its customer agencies with maintenance and support for 17 Compuware mainframe software products.

Award(s): Compuware Corporation, One Campus Martius; Detroit, MI
Contract Term: 06/30/2020 - 06/29/2024
Amount: \$2,376,700

Procurement Method: Sole Source (Proprietary)

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: The Information Technology Division functions as a data processing Service Bureau to many State agencies and departments. Numerous software products are required to support the Annapolis Data Center (ADC) operations and customer agency application systems. The Compuware software products are used to support and maintain the operational functions of the Annapolis Data Center's IBM z14 mainframe computer.

Compuware is the developer of the software and, as such, retains the proprietary and copyright privileges associated with the software. Compuware is the only vendor that can provide the requested software maintenance and support services. The proprietary nature of the software offers no subcontracting opportunities; MBE or otherwise, thus no MBE or VSBE goals have been established for this contract.

Fund Source: 100% Reimbursable by Using Agency.

Approp. Code: E00.A10.01

Resident Businesses: Yes **MD Tax Clearance:** 20-0233-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: William Parham 410-767-8374
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18-IT. INFORMATION TECHNOLOGY
Department of Transportation Maryland Transit Administration

Contract ID: Enterprise Database Management Software Solution; *OPS-19-012-IT*
ADPICS No.: J05B0600014

Contract Description: Provide the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with a Software as a Service (SaaS) application for database management which will allow MDOT MTA to go completely paperless with all personnel forms.

Award: Trackit LLC; La Mesa, CA (*Certified Small Business*)

Contract Term: 05/21/2020* - 04/30/2025 (**or earlier upon BPW approval*)

Amount: \$359,736 NTE

Procurement Method: Competitive Sealed Proposals (*Small Business Reserve*)

Proposals:

Offerors	Technical Ranking	Evaluated Price (Financial Ranking)	Overall Ranking *
Trackit LLC; La Mesa, CA	1	\$359,736 (1)	1
Stellar Services, Inc.; New York, NY	2	\$7,869,491 (2)	2

**Note: Technical and financial factors had equal weight in the overall award determination.*

DBE/VSBE Participation: N/A / N/A

Performance Security: None

Incumbent: N/A

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage on October 2, 2019. Copies of the solicitation notice were sent directly to 150 prospective vendors.

Three proposals were received in response to the RFP on November 13, 2019. In accordance with COMAR 21.06.02.03.B(2), one proposal was determined to be not responsive and was rejected due to a subcontractor signing required documents instead of the prime contractor. No protests were filed.



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18-IT. INFORMATION TECHNOLOGY (cont'd)

Agency Remarks (cont'd):

A qualitative evaluation of the remaining two technical proposals based on standard criteria set forth in the RFP found no substantial weaknesses in the proposals; therefore, both proposals were deemed acceptable and reasonably susceptible of being selected for award. Trackit LLC offered the lowest price proposal and received the highest technical ranking. Therefore, an award is recommended to Trackit LLC as having the more advantageous offer for the State.

MDOT MTA has confirmed Trackit LLC's price proposal for the full scope of work required under this contract. Trackit LLC offered a much lower price proposal because the offeror has already developed and owns a transit specific software solution.

The contractor will provide the software solution including implementation, training, and technical support.

This database management system will allow MDOT MTA to go completely paperless with all personnel forms, manage all the forms, and provide a workflow. This agency-wide system will allow MDOT MTA to have all personnel files in one system and have the ability to customize the information for each department. The system will have the capacity to handle an estimated 20,000 forms per month, and track records for an estimated 6,000 employees.

The SaaS will allow for the sharing of information and data by having all the information in one system. Administrative time will be saved by reducing the number of emails exchanged, the redundant entry of information, and the filing & scanning of paper documents.

Trackit LLC is a State-certified Small Business.

Fund Source: 100% Special (Transportation Trust)

Approp. Code: J05H0101

Resident Business: No

MD Tax Clearance: 20-0473-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: John Bohns 410-767-1057
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**19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Department of Health, Office of Enterprise Technology***

Contract ID: Project Management Support and Quality Management Services; *OPASS-12*
10806

ADPICS No.:COI56769

Contract Approved: DoIT 5-IT, 05/23/2012

Contractor: NTT Data, Inc.; Plano, TX

Contract Description: Project management support and quality management services for the Medicaid Management Information System (MMIS) restructuring project

Modification Description: Extend term by 12-months to retain the technical expertise and specialized skill-set of the current staff and additional staff.

Original Contract Term: 05/28/2012 - 05/31/2016 (with two 1-year renewal options)

Modification Term: 06/01/2020 - 05/31/2021

Original Contract Amount: \$10,134,738

Modification Amount: \$ 9,180,308

Total Contract Amount: \$35,513,012

Percent +/- (This Item): 90.5%

Total Percent Change: 350.4%

Prior Mods/Options: \$3,087,725 (Mod. 1, additional resources and extension to 05/31/2017;
DoIT 3-IT-MOD, 07/24/2013)
\$3,648,799 (Renewal Option No. 1 and Mod. 2; 06/01/2016 – 05/31/2017;
DoIT 9-IT-OPT, 05/25/2016)
\$3,683,576 (Renewal Option No. 2, 06/01/17 – 05/31/2018;
DoIT 4-IT-OPT, 04/26/2017)
\$ 0 (Mod. 2, extend to 11/30/18; Delegated Authority, 04/31/2018)
\$5,777,866 (Mod. 3, extend to 05/31/20, DoIT 3-IT-MOD, 11/14/2018)

Original Procurement Method: Competitive Sealed Proposal



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19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

MBE/VSBE Participation: 28% / N/A **MBE/VSBE Compliance:** 23% / N/A

Requesting Agency Remarks: NTT Data, Inc., formerly Cognosante Consulting, will continue to support MDH on the overall vision and direction of the Medicaid Management Information System (MMIS) Modular Replacement (MMR) Project. The work consists of conducting market research, performing cost/benefit analysis, assessing project feasibility, evaluating alternatives, implementing process improvement initiatives, preparing and maintaining Advance Planning Documents, preparing procurement materials, and providing Organizational Change Management (OCM) support. Other responsibilities are: strategic planning, enterprise governance management, architecting integration framework and development and management of modular procurement and implementations strategies. NTT Data will update the Medicaid Information Technology Architecture (MITA) 3.0 State Self-Assessment (SS-A) document; update the MMR Project Roadmap; manage the Salesforce Case Management function development and implementations; develop/maintain CMS Implementation Advance Planning Document (IAPD); assess and develop strategies for an integrated MMIS and MDTHINK enterprise architecture framework.

NTT Data will also continue to support the MDH Medicaid Pharmacy Program with the Pharmacy Point of Sale Electronic Claims Management Services (POSECMS), including the implementation of a POSECMS system and all ancillary systems for Maryland Medicaid providers and recipients.

Additionally, quality assurance and quality control checks on new processes are performed and utilize best practices OCM strategies to transition MMIS to new eligibility interface.

NTT Data will meet the MBE goal of 28% with the increased staffing levels during the extension period. NTT Data increased their rate by 1.5% for the term of this modification.

Extending the contract allows MDH time to finalize a plan for modular replacement of the Medicaid MMIS system and complete the transition of the Medicaid Pharmacy POSECMS contract under their new contract. MDH has developed a new TORFP for a Project Management Office (PMO) that will replace the current PMSQMS contract. This new contract will better position MDH to manage the MMIS Modular Replacement (MMR) Project in a modular environment. The new TORFP is posted with an expected award December 2020.

Fund Source: 10% General (MMIS Design, Development, Implementation)
90% Federal (Medicaid)

Approp. Code: M00Q0108 **Resident Business:** No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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*Contact: Patricia Rutley-Johnson 410-767-6080
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20-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION

Department of Health, Office of Eligibility Services, Medical Care Programs

Contract ID: Healthy Maryland System Maintenance; OPASS 17-17528
ADPICS No: M00B7400648

Contract Approved: DoIT 2-IT, 05/24/2017

Contractor: The Center to Promote Healthcare Access, Inc., DBA
Alluma (formally Social Interest Solutions)
Oakland, CA

Contract Description: Provide system maintenance for Healthy Maryland, the system of record for the Maryland Medical Assistance Family Planning Program.

Modification Description: Continuance of necessary maintenance on the Healthy Maryland Family Planning eligibility system which is licensed software exclusive to the vendor. Continuance to perform necessary reporting functions for the Family Planning eligibility system and to maintain access to source data.

Original Contract Term: 06/01/2017 - 05/31/2018

Modification Term: 06/01/2020 - 05/31/2021

Original Contract Amount: \$ 78,000

Modification Amount: \$ 82,750

Total Contract Amount: \$323,840

Percent +/- (This Item): 34.3%

Total Percent Change: 415.1%%

Prior Mods/Options: \$ 80,340 (Renewal Option No. 1, Delegated, 06/01/2018 - 05/31/2019)
\$ 82,750 (Renewal Option No. 2, Delegated, 06/01/2019 - 05/31/2020)

Original Procurement Method: Sole Source (Proprietary)



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20-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: Medicaid currently administers “Healthy Maryland,” a web-based outreach and enrollment system that streamlines the enrollment process for coverage for the Family Planning program. The “Healthy Maryland” system was developed by Alluma (formally Social Interest Solutions) an information technology vendor. Alluma licenses the use of “Healthy Maryland” to the Department of Health, Office of Eligibility Services.

To consolidate all Medicaid consumers into one eligibility system of record, on or about 02/01/2020, the Family Planning (FP) Program eligibility and enrollment functions are scheduled to be transitioned into the Maryland Health Benefit Exchange. It should be noted that current FP recipients will not be directly converted into the Maryland Health Benefit Exchange during this time. Once the successful transition has occurred into MHBE's system, the Family Planning system "Healthy Maryland" operated by Alluma will be decommissioned so no new cases will be added/processed. However, the FP system will continue to house active FP recipients in order to run the eligibility redeterminations processes which will allow for the gradual transition of recipients over time into the Maryland Health Benefit Exchange. This transition is scheduled to run through early 2021. The proprietary "Healthy Maryland" system issues redetermination notices which will refer recipients to the Maryland Health Benefit Exchange where they can apply to renew Family Planning and as well as apply for Qualified Health Plans and Medicaid. The system also issues reminder notices and transmits eligibility span closures to MMIS if recipients fail to renew. MDH needs to continue to maintain use and maintenance of the “Healthy Maryland” system until the transition of all active consumers is complete. The continuation of system usage will ensure all recipients are provided with an opportunity to renew and that eligibility is canceled appropriately for those who do not renew.

At this time, MDH does not anticipate any significant delays in the transition of FP to the MHBE system scheduled for February 2020; however, in the event there are unexpected issues, this extension provides an interim safeguard to ensure successfully completion of the transition.

Fund Source: 50% General, 50% Federal

Approp. Code: M00Q0103

Resident Business: Yes

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Samantha Buchanan 410-260-7552
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21-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

Authority: State Finance and Procurement Article
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.
Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: **Hardware/Associated Equipment & Services 2012**
Contract No. 060B2490022
Approved: DoIT 4-IT, 10/31/2012
Term: 11/15/2012 - 11/14/2027

****As of publication, the remaining balance of this master contract is \$ 122,280,165.**

1.1 Using Agency: Comptroller of Maryland
Description: The Comptroller of MD (COM) IT Division is requesting to order a total of 150 Dell Latitude 5500 customized to order laptops. COM IT Division will be distributing these laptops to employees in order for them to work remotely.
Award: Applied Technology Services, Inc.; Middle River, MD
Number of Qualified Master Contractors: 36
Number of Bids: 4
Amount: \$202,950
Term: Anticipated delivery - 06/01/2020
MBE/VSBE Participation: N/A / N/A
Resident Business: Yes
Funding Source: 100% General

1.2 Using Agency: Maryland State Police
Description: Vehicle Consoles for MSP 2020 Fleet; *W00P0601126*
Precision mounting technology consoles for the upcoming build of State Police patrol vehicles.
Award: Occasion of a Lifetime LLC; Frederick, MD
Number of Qualified Master Contractors: 2
Number of Bids: 1
Amount: \$236,873
Term: Anticipated delivery 60 days from NTP*
**MSP must receive the vehicles prior to delivery of consoles.*



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21-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 *Master Contract: Hardware/Associated Equipment & Services 2012*

MBE/VSBE Participation: N/A / N/A

Resident Business: Yes

Funding Source: 100% General

1.3 *Using Agency:* Maryland State Police

Description: NetApp Storage for Maryland State Police Headquarters and Data Enter Sites; W00P0601239

The current NetApp network and attached storage is approaching its end of life. The NAS array is where MDSP stores and backs up all its file share data. This hardware will allow scalability with our growing volume of data and allows us to optimize our storage infrastructure.

Award: CAS Severn; Laurel, MD

Number of Qualified

Master Contractors: 15

Number of Bids: 2

Amount: \$905,000

Term: Anticipated hardware delivery - 05/27/2020
Services and support - 05/27/2020* - 05/27/2023
(w/one 3-year renewal)
(*or earlier upon BPW approval and hardware installation)

MBE/VSBE Participation: N/A / N/A

Resident Business: Yes

Funding Source: 100% General

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Contact: Danny Mays 410-767-3586
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22-M. MAINTENANCE CONTRACT
Department of General Services

Contract ID: Janitorial Services; *H00R0600008*
 ADPICS No.: 001B0600373

Contract Description: Provide janitorial services at Catonsville District Court/Multi-Service Center in Catonsville.

Award: National Center on Institutions and Alternatives, Inc. (NCIA),
 Baltimore, MD

Contract Term: 06/01/2020 – 12/31/2022 (w/two 1-year renewal options)

Amount: \$1,230,420 (Base, 3-years)
 \$ 526,975 (Renewal Option No. 1, 1-year)
 \$ 548,867 (Renewal Option No. 2, 1-year)
 \$2,306,262 (Total)

Procurement Method: Preference Provider (Community Service Provider)

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: N/A

Requesting Agency Remarks: National Center on Institutions and Alternatives (NCIA) is a Community Service Provider under the Employment Works Program pursuant to COMAR 21.11.05. The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified prices on December 19, 2019 as fair market value in the total amount of \$2,306,262.

NCIA shall be responsible for providing a high level of sustainable cleaning services throughout the term in a manner that will improve the quality and maintain the image of the facility, pursuant to the detailed specifications. This contract provides for all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual, and annual cleaning of the DGS Catonsville DC/MSD.



**DEPARTMENT OF GENERAL SERVICES
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22-M. MAINTENANCE CONTRACT (cont'd)

Agency Remarks (cont'd):

Additionally, housekeeping supplies in support of this contract shall be compliant with the Maryland Green Purchasing Committee's Specifications for Environmentally Preferable Janitorial Supplies and shall be purchased from the Blind Industries and Services of Maryland (BISM) to the extent they are available.

NCIA has confirmed the contract price and accepted the contract terms and conditions.

Fund Source: 100% General

Approp. Code: H00 20 33641 0813 (\$ 34,568.81)
 H00 21 33641 0823 (\$449,069.83)
 H00 22 33641 0823 (\$494,219.36)
 H00 23 33641 0823 (\$252,562.43)

Resident Business: Yes

MD Tax Clearance: 20-0962-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020

REVISED



Contact: Danny Mays 410-767-3586
Danny.Mays@maryland.gov

23-M. MAINTENANCE CONTRACT
Department of Human Services

Contract ID: Janitorial Service; 001IT821119
 ADPICS No.: 001B0600365

Contract Description: Provide janitorial services for the Department of Social Services located on N. Broadway and E. Biddle Street in Baltimore.

Award: CMS, LLC, Laurel, MD (Small Business)

Contract Term: 07/01/2020 - 06/30/2023

Amount: \$513,243 (Base, 3-years)
 \$189,008 (Renewal option 1, 1-year)
\$189,008 (Renewal option 2, **1**-year)
 \$891,259 Total

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
CMS, LLC, Laurel, MD	\$ 891,259
Solutions Cleaning, Columbia, MD	\$ 900,876
Beck and Call Professional Services, LLC, Laurel, MD	\$ 921,227
A.S.B., Baltimore, MD	\$ 951,600
NSC, Inc., Washington, DC	\$1,173,217
Tote It, Incorporated, Baltimore, MD	\$1,302,000
Cleaning 2 Perfection, LLC, Suitland, MD	\$1,547,217

Living Wage Eligible: Yes

MBE/VSBE Participation: 5% / N/A

Hiring Agreement Eligible: Yes

Incumbents: N/A



DEPARTMENT OF GENERAL SERVICES
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REVISED



23-M. MAINTENANCE CONTRACT (cont'd)

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and eMaryland Marketplace Advantage.com on January 27, 2019 with a Small Business Reserve (SBR) designation. Sixty-eight potential vendors received notification of this solicitation directly. Thirteen bids were received and opened on February 20, 2020. Six bids were rejected. Four bids were rejected because the bidders did not include complete and accurate MBE forms. Two bidders were rejected because they did not meet the minimum requirement of being in business for three years. CMS, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

Fund Source: 100% General

Approp. Code: 21 G0010 0819 91039 (\$76,377.48)
 22 G0010 0819 71000 (\$76,377.48)
 23 G0010 0819 71000 (\$76,377.48)
 21 G3010 0819 71000 (\$94,703.40)
 22 G3010 0819 71000 (\$94,703.40)
 23 G3010 0819 71000 (\$94,703.40)

Resident Business: Yes

MD Tax Clearance: 20-0730-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Danny Mays 410-767-3586
Danny.Mays@maryland.gov*

**24-M. MAINTENANCE CONTRACT
*Department of Human Services***

Contract ID: Unarmed Guard Service at Department of Human Services/Frederick County
Department of Social Services; *N00R0600521*
ADPICS No.: 001B0600339

Contract Description: Unarmed guard service at the Department of Human Services/Frederick County Department of Social Services.

Award: Universal Security, LLC; Rockville, MD (Small Business)

Contract Term: 06/01/2020 - 05/31/2023 (w/two 1-year renewal options)

Amount: \$213,105 (Base, 3-years)
\$ 75,808 (Renewal option 1, 1-year)
\$ 75,808 (Renewal option 2, 1-year)
\$364,721 Total

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
Universal Security, LLC; Rockville, MD	\$364,721
Watkins Security Agency, Inc.; Baltimore, MD	\$376,072
Trust Consulting Services, Inc.; Washington, DC	\$376,232
Devine Professional Consulting Group; Silver Spring, MD	\$415,179
ProSecurity and Private Investigation, LLC; Suitland, MD	\$481,000

Living Wage Eligible: Yes

Hiring Agreement Eligible: Yes

Incumbents: Same

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and eMaryland Marketplace Advantage.com on December 19, 2019 as a Small Business Reserve (SBR) procurement. Thirty-six potential vendors received notification of this solicitation directly. Seven bids were received and opened January 13, 2020. Two bids were rejected.



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24-M. MAINTENANCE CONTRACT (cont'd)

Agency Remarks (cont'd):

Two bidders failed to provide enough references who could attest to those bidders meeting the solicitation's minimum requirement of being in business for at least 3 years. The recommended third low bidder, Universal Security, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

Fund Source: 45% Federal, 55% General

Approp. Code: N00 20 G0010 0819 71000 (\$1,242.54)
 N00 20 G3010 0819 71000 (\$1,183.91)
 N00 20 G4100 0819 71000 (\$414.37)
 N00 20 G5000 0819 71000 (\$2,486.22)
 N00 20 G6010 0819 71000 (\$591.96)

 N00 21 G0010 0819 71000 (\$22,731.14)
 N00 21 G3010 0819 71000 (\$24,151.84)
 N00 21 G4100 0819 71000 (\$8,524.18)
 N00 21 G5000 0819 71000 (\$7,103.48)
 N00 21 G6010 0819 71000 (\$8,524.18)

 N00 22 G0010 0819 71000 (\$22,731.14)
 N00 22 G3010 0819 71000 (\$24,151.84)
 N00 22 G4100 0819 71000 (\$8,524.18)
 N00 22 G5000 0819 71000 (\$7,103.48)
 N00 22 G6010 0819 71000 (\$8,524.18)

 N00 23 G0010 0819 71000 (\$20,836.89)
 N00 23 G3010 0819 71000 (\$22,139.09)
 N00 23 G4100 0819 71000 (\$7,813.83)
 N00 23 G5000 0819 71000 (\$6,511.53)
 N00 23 G6010 0819 71000 (\$7,813.83)

Resident Business: Yes ***MD Tax Clearance:*** 20-0345-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



*Contact: Danny Mays 410-767-3586
Danny.Mays@maryland.gov*

**25-E. EQUIPMENT CONTRACT
*Department of Natural Resources***

Contract ID: Icebreaker/Buoy Tender Vessel for the Department of Natural Resources;
BPM015543

ADPICS No.: 001P0200027

Contract Description: Marine Design/Build for an icebreaker/buoy tender vessel to replace the J. Millard Tawes, DNR's 78-year-old vessel.

Award: Blount Boats, Inc.; Warren, RI

Contract Term: 06/01/2020 - 05/31/2022

Amount: \$9,134,375

Procurement Method: Competitive Sealed Bidding (*Single Bid Received*)

MBE/VSBE Participation: N/A / N/A

Incumbents: N/A

Requesting Agency Remarks: A notice of availability of an Invitation for Bids was posted on the DGS website and eMaryland Marketplace Advantage (eMMA) on August 27, 2019 electronically notifying 25 potential vendors. One bid was received and opened on November 14, /2019.

This vessel will replace the J. Millard Tawes which was obtained in 1972. It is operated by the Hydrographic Operations Division placing navigational, hazard and regulation buoys marking state waters, removing hazards to navigation, and ice-breaking to clear boating channels, harbors and commercial waterfront facilities. It is the primary ice-breaking vessel for Crisfield Harbor and Smith Island. This is also used for evacuation purposes during severe weather. The Tawes serves as the secondary ice-breaking vessel for the Port of Salisbury, US Coast Guard is primary. Salisbury is the second busiest port in Maryland handling much of the fuel and dry bulk deliveries for the Eastern Shore.

At 78-years old, the current vessel has reached the end of its usable life span and the risk of it not being able to perform mission critical activities is increasing. All major systems on the current vessel are obsolete.



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25-E. EQUIPMENT CONTRACT (cont'd)

Requesting Agency Remarks (cont'd):

DGS polled vendors and received comments including the vessel is too large for most boat builders and too small for most shipbuilders. The only qualifying Maryland shipyard stated that they have no capacity to construct the vessel due to their yard being busy with cruise line and tugboat construction.

Through market research, the Department determined the price to be fair and reasonable. Most recently, in 2018, the Virginia Institute of Marine Science purchased a comparable vessel for \$10,000,000.

Blount Boats, Inc. has been found responsible. Its bid has been found responsive and pricing has been confirmed.

<i>Fund Source:</i>	100% Special (Waterway grants managed by Chesapeake Coastal Services)
<i>Approp. Code:</i>	30.01.17 (QZ309)
<i>Resident Business:</i>	No
<i>MD Tax Clearance:</i>	20-0807-0000

BOARD OF PUBLIC WORKS

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Lauren Buckler 410-767-3174
Lauren.Buckler@maryland.gov*

26-GM. GENERAL OBLIGATION BOND PROCEEDS

Recommendation: That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

Authority: §8-301, State Finance & Procurement Article, Annotated Code of Maryland

1.0 Agency: Department of Health
Fund Source: MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof.*
 Item 103.

1.1 Contract ID: Replace 40 existing roadway lights with LED lights at Spring Grove Hospital at various locations; *SG-000-201-001*.
Description: Includes replacing buried wiring and conduit. New light will result in an approximate 50% energy savings based on current usage.
Procurement Method: Statewide Contract-ICPA/ UA
 Commodities Contract Number EV2370
Award: Graybar Electric Company Inc., Baltimore, MD
Amount: \$260,698
Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**27-RP. REAL PROPERTY
 *Department of Natural Resources***

Recommendation: Declare property surplus

Prior Board Action: Item 44-RP, 05/21/1982 and Item P-11, 02/08/1971

Property: 67-69-71 Prince George's Street, Annapolis, Maryland 21401

Grantor: State of Maryland, to the use of the Department of Natural Resources

Background: The State of Maryland acquired approximately 3,500 sf., located at 67-69 Prince George Street in 1971, for \$100,000. The purchased property was improved with a two-story dwelling, bulkhead and pier. In 1981 the State of Maryland, Department of Natural Resources purchased the adjoining unimproved property known as, 71 Prince George Street, for \$75,000. The entire property is made up of two separate parcels, the "Burtis" parcel and the "Frank" parcel. The property was previously used by the Maryland Department of Natural Resources Police, and was most recently leased to the National Sailing Hall of Fame until the lease was terminated in May 1, 2019. Since that time, the property has been unoccupied, and the Department of Natural Resources has recommended that the property be declared surplus.

Clearinghouse: Clearinghouse conducted an intergovernmental review of the project under MD20190516-0382. It is recommended to declare the Prince George Street Office located at 67 - 71 Prince George's Street in Annapolis surplus to the needs of the State for disposal and/or sale, contingent upon consideration of the Maryland Department of the Environment's qualifying comments and compliance with the City of Annapolis and the Maryland Historical Trust's requirements. The City of Annapolis Maritime Museum & Park, Dock Anna Deck LLC, and Historic Annapolis expressed interest in acquiring the property.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**28-LL-MOD. LANDLORD LEASE MODIFICATION
*Department of Public Safety and Correctional Services***

Recommendation: Approve extension of current lease terms for 1-year including the right of CSX to sub-lease 7.3 acres to Cassens Transport Company, a contractor of CSX Transportation.

Prior Board Actions: DGS 16-L, 10/27/1987
DGS 11-LL-MOD, 03/16/2013
DGS 16-LL, 08/21/2013 <are these mods, pull the agenda and
DGS 18-LL, 05/22/2019 < check both of these lines.

Tenant: CSX Transportation, Inc.
301 West Bay St., Suite 800, Jacksonville, FL 32202-5184

Property Location: Dorsey Run Road, Jessup, MD 20794

Space Type: Land (109.884 acres)

Lease Type: Extension

This Term: 06/01/2020 to 05/31/2021

Future Option Term: N/A

Annual Rent: \$2,241,633.60 **Sub-lease Annual Rent:** \$1,631.92

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Remarks:

1. The term of the lease will be extended for one year upon agreement of the parties.
2. The Tenant shall pay the rent in quarterly installments of \$560,408.40.
3. The Sub-tenant shall continue to pay the Tenant \$163,680.76 per annum in rent for the sub-lease of 7.3 acres.
4. An additional amount of rent is owed to the State in the amount of \$1,631.93, which is rent owed for the sub-lease of a 15,602-sf building on site from the Tenant to the Sub-tenant. The Tenant receives \$16,319.24 per annum for this building and the State is entitled to receive 10% of this amount.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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May 6, 2020**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**29-LT-OPT. TENANT LEASE OPTION
*Maryland Higher Education Commission (MHEC)***

Recommendation: Approve a 2-year lease renewal

Landlord: Baltimore Arena Parking Associates, LLC, 300 E. Lombard Street, Baltimore, MD 21202

Prior Board Actions: DGS 8-LT, 04/18/2018

Property Location: 210-218 W. Baltimore Street, Baltimore, MD 21201

Space Type: Parking Garage (23 spaces)

Lease Type: Renewal

This Term: 06/01/2020 - 05/30/2022 (2-years w/standard 6-month hold-over)

Annual Rent:	\$35,880	Rate/Month:	\$130/space
Fund Source:	100 % General	Approp. Code:	PCA 1221

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The parking spaces are for the Maryland Higher Education Commission Employees located at 6 North Liberty Street, Baltimore City. They have been parking at this location since 2016. The most recent lease term was in effect from, May 1, 2018 - April 30, 2020.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



REVISED

*Contact: Wendy Scott-Napier 410.767.4088
wendy.scott-napier@maryland.gov*

30-LT-MOD. TENANT LEASE MODIFICATION

Maryland State Department of Education, DORS-Waldorf, MD

Recommendation: (1) Approve a new 10-year lease (2) modify the lease to add another 5-year renewal option (to be exercised only upon future Board approval).

Prior Board Action: DGS 10-LT, 09/21/16

Landlord: Smallwood Family Limited Partnership
Waldorf, MD

Property Location: 2670 Crain Highway, Suite 208; Waldorf, MD

Space Type: Office (2,943 sq. ft.)

Lease Type: Renewal/Modification

This Renewal Term: 08/01/2020-07/31/2030 (10-years) (w/standard 6-month hold-over)

Future Option Term: 08/01/2030-07/31/2035 (5-years)

Annual Rent: \$82,583.52 (avg) **Square Foot Rate:** \$28.06 (avg)

Fund Source: 100% Federal **Appropriation Code:** N/A

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The Division of Rehabilitative Services has used this property to provide leadership and support in promoting the employment, economic self-sufficiency and independence of individuals with disabilities. This ten (10) year lease agreement provides for acquisition and fit out of additional net usable square footage needed by the agency for critical mission purposes. Upon commencement of this ten (10) year lease agreement, the short term one (1) year lease extension, also submitted to the Board of Public Works for approval on the May 6, 2020 agenda, will terminate.

The separate submission of these items is the preferred structure to retain a lower per net useable square foot rental rate for the existing square footage currently occupied by the agency while the expansion space, taken as part of the long-term lease agreement, is being fit out for occupancy. The agency has resided in this space since 1995.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

31-LT-MOD. TENANT LEASE MODIFICATION

Maryland State Department of Education, DORS-Waldorf, MD

Recommendation: Approve an SLA 1-year lease to complete negotiations and expansion buildout.

Prior Board Action: DGS 10-LT, 09/21/16

Landlord: Smallwood Family Limited Partnership
Waldorf, MD

Property Location: 2670 Crain Highway, Suite 208; Waldorf, MD

Space Type: Office (1,855 sq. ft.)

Lease Type: Modification, Extension of Current Use

This Renewal Term: 06/01/2020 - 05/31/2021 (1-year)

Future Option Term: N/A

Annual Rent: \$36,636.25

Square Foot Rate: \$19.75

Fund Source: 100% Federal

Approp. Code: N/A

Utilities/Custodial Responsibility: Landlord

Termination for Convenience Clause: Yes

Procurement Method: Sole Source

See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

Remarks: The Division of Rehabilitative Services has used this property to provide leadership and support in promoting the employment, economic self-sufficiency and independence of individuals with disabilities. This short term 1-year lease extension will end upon commencement of the long-term lease agreement also submitted to the Board of Public Works for approval on the May 6, 2020 agenda.

The separate submission of these items is the preferred structure to retain a lower per net useable square foot rental rate for the existing square footage currently occupied by the agency while the expansion space, taken as part of the long term lease agreement, is being fit out for occupancy. The agency has resided in this space since 1995.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**32-LT-MOD. TENANT LEASE MODIFICATION
*Department of Public Safety and Correctional Services***

Recommendation: Approve a two-year extension. The current location, Logan Village, was recently acquired by a new owner with plans to redevelop the shopping center to include refurbishing the agency's current space. The extension will provide the Tenant and Landlord enough time to negotiate a new ten-year lease in addition to renovating the agency's space.

Prior Board Action: 22-LT, 07/24/2019

Landlord/Owner: 3447 Dundalk Ave (Baltimore County), LLC
2700 Loch Raven Road
Baltimore, MD 21218

Property Location: Logan Village Shopping Center
3413 Dundalk Avenue
Baltimore, MD 21222

Space Type: Office (6,125 sq. ft.) Storage (510 sq. ft.)

Lease Type: Extension

This Term: 6/01/2020 – 05/31/2022 (2-years) (w/ standard 6-month holdover)

Future Option Term: No

Annual Rent Office: \$94,937.50 ***Sq. Ft. Rate:*** \$15.50

Annual Rent Storage: \$3,570.00 ***Sq. Ft. Rate:*** \$7.00

Fund Source: 100% General

Appropriation Code: TC110

Utilities/Custodial Responsibility: Tenant/Tenant

Termination for Convenience Clause: Yes ***Holdover Clause:*** Yes

Procurement Method: Sole Source

See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual 6-605 E

Remarks:

1. This space has been used since 1996 as administrative and client contact offices for the Division of Parole and Probation, Office of Criminal Supervision and the Drinking Driver Monitoring Program. The Office of Criminal Supervision is responsible for monitoring and supervising the activities of those persons under the court's supervision residing in the community.



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32-LT-MOD. TENANT LEASE MODIFICATION (cont'd)

Agency Remarks (cont'd):

2. The Drinking Driver Monitor Program Office supervises and administers breathalyzer tests to those persons mandated to participate in the program by the courts.
3. The lease provides free parking spaces at no cost to the State.
4. The agency will lease additional space to temporarily to store furniture removed from Guilford Avenue in Baltimore City.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02.D. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DEFERRED

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WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020

REVISED



*Contact: Carolyn Mitchell 410-767-2953
 carolyn.mitchell@maryland.gov*

33-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION

Department of Labor, Division of Workforce Development and Adult Learning

Contract ID: Maryland Workforce Exchange (MWE) One-Stop, System End User Software License Agreement; P00B6400010
 ADPICS No.: COI54983

Contract Approved: DoIT 2-IT, 10/21/2015

Contractor: Geographic Solutions, Inc.; Palm Harbor, FL

Contract Description: Software as a Service (SaaS) solution to improve the MWE System and make it more efficient. The improved system will be an operational, comprehensive, one-stop operating system that integrates information from the workforce information database and real-time labor market information with labor exchange functionality in a self-service mode to employers and individuals. The solution will also provide a staff-assisted interface that connects with the current MWE System.

Modification Description: Extend the current contract and add one additional renewal option year for possible future execution to provide enhancements to the current Reemployment Exchange (REX) module; which will equip LABOR's Unemployment Insurance with all case notes associated with the Reemployment Services and Eligibility Assessment Program (RESEA) and Reemployment Opportunity Workshop (ROW) activities. Additionally, one new module to the Maryland Workforce Exchange system will provide full case management for the employment and training requirements of the Registered Apprenticeship Expansion Grants.

Original Contract Term: 01/01/2016-12/31/2018 (w/two 1-year renewal options)

Modification Term: 05/21/2020* - 12/31/2020 (REX Enhancement)
 (* or earlier upon BPW approval)
 01/01/2021 - 12/31/2023 (Extension, 2-years)
 01/01/2024 -12/31/2024 (Renewal Option No. 3, 1-year)

Original Amount: \$6,052,458 (3-year base)

Modification Amount: \$147,535 (REX Enhancement)
 \$301,600 (Extension, 2-years; including implementation)
 \$103,300 (Renewal Option No. 3, 1-year)



DEPARTMENT OF GENERAL SERVICES
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33-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Prior Mods/Options:

- \$ 151,825 (Mod. 1, DoIT 5-IT-MOD, 05/22/2016)
- \$1,059,820 (Mod. 2, additional modules;
DoIT 3-IT-MOD, 02/22/2017)
- \$2,286,316 (Mod. 3/Option 1, system enhancement;
DoIT 1-IT-MOD, 09/26/2018)
- \$ 157,084 (Mod. 4, Delegated Authority, 11/13/2019)
- \$ 0 (Mod. 5, Delegated Authority, 12/20/2019)
- \$2,163,816 (Renewal Option No. 2, DGS 23-IT-OPT, 01/08/2020)

Revised Contract Amount: **\$12,006,286**

Percent +/- (This Mod): **7.4%**

Overall Percent +/-: **198.3%**

Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 5% / N/A

MBE/VSBE Compliance: 5.63% / N/A

Requesting Agency Remarks: Geographic Solutions provides Software as a Service for LABOR's Maryland Workforce Exchange System. The Reemployment Exchange (REX) Services and Eligibility Assessment and Early Intervention Program is a model program that targets unemployment insurance claimants most likely to exhaust benefits and provides information to claimants regarding reemployment services available in American Job Centers.

LABOR is seeking approval to modify the Contract and to add one module to enhance the REX module to the MWE system. LABOR is also seeking approval to extend the Contract to move forward with a Request For Proposal (RFP) and requests a contract extension from January 1, 2021 through December 31, 2022 with a one (1) year renewal option based on the results of a Request For Information issued August 6, 2019 RFI No. BPM015198.

The Registered Apprenticeship Module provides full case management for the employment and training requirements of Registered Apprenticeship Expansion Grants. This includes application forms, Enrollment Activity Tracking, Measurable Skills Gains, Credential Tracking, Outcome and Follow-up capabilities. The module will also provide for the mandated federal reporting and extract requirements including the Individual Record Layout extract, Apprenticeship Performance Report, Employer Outreach Layout and Annual Report.



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020

REVISED



33-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Agency Remarks (cont'd):

The REX enhancement provides Unemployment Insurance Claimants to record their Work Search and Reemployment activities that will include a Self-Attestation page where a claimant could add any Reemployment Activities that is completed outside of the MWE REX system. The proposed enhanced functionality of REX is aligned with Maryland Department of Unemployment Insurance's Modernization Project, BEACON, and must be available upon implementation of the new modernized system in order to achieve the desired outcome with immediate results. The new system is scheduled to go live in the summer of 2020.

Fund Source: 100% Federal

Approp. Code: G0107, H0101

Resident Business: No

MD Tax Clearance: 20-0753-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 6, 2020

SUPPLEMENTAL



*Contact: Debbie Thornton 410-230-3322
 debbie.thornton@maryland.gov*

34-S. SERVICES CONTRACT
Department of Juvenile Services

Contract ID: Crossover Youth Practice Model; 20-CS-003
 ADPICS No.: V00B0600028

Contract Description: Provide continued implementation of the Crossover Youth Practice Model, a systems reform. Services will be provided to three cohorts of sites to the following jurisdictions: Baltimore City, Baltimore County, Howard County, Washington County, Allegany County, Frederick County, and up to three jurisdictions on the Upper or Lower Eastern Shore.

Award: Georgetown University; Washington, D.C.

Contract Term: 06/01/2020 - 05/31/2022

Amount: \$164,130

Procurement Method: Sole Source

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: None

Incumbents: Same

Requesting Agency Remarks: The Department of Juvenile Services seeks to award a sole source contract for the continued implementation of the Crossover Youth Practice Model, a systems reform. Services will be provided to three cohorts of sites to the following jurisdictions: Baltimore City, Baltimore County, Howard County, Washington County, Allegany County, Frederick County, and up to three jurisdictions on the Upper or Lower Eastern Shore. This contract services as a companion item alongside 11-S on the current action agenda (Crossover Youth Practice Model; SSA/CYPM-20-001, Department of Human Services).

The Crossover Youth Practice Model (CYPM) is a multi-agency, cross system practice model that aims to address the needs of youth involved in both child welfare and juvenile justice systems. The goal is to reduce further youth involvement in the juvenile justice system in a manner that is consistent with the needs and best interests of the youth, as well as, the need for the protection of the facility.



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SUPPLEMENTAL

34-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

The Georgetown University Center for Juvenile Justice Reform (CJJR) developed and has been directly supporting the implementation of the CYPM in twenty-one states nationwide since 2010. Developed by CJJR through a research review that it sponsored in 2007/2008 and its testing of various approaches designed to improve outcomes for youth involved in the child welfare and juvenile justice systems conducted in 2008 and 2009, the CYPM provides a template to states and counties for how they can immediately impact how they serve these youth and their families and rapidly impact outcomes in a positive manner.

CJJR has been implementing the CYPM in Maryland since 2018. CJJR has conducted a multi-site evaluation of this work in the first two cohorts of sites in which CYPM was implemented and documented positive changes in youth outcomes. Three independent evaluations have been conducted that yielded promising results in various child and system level outcomes, thereby demonstrating the effectiveness of this model.

Prince George's, Montgomery, Carroll, Harford, and Frederick Counties have implemented the CYPM, resulting in a more seamless process from case opening to case closing, improved collaboration between youth serving agencies and a more streamlined court process.

CJJR's CYPM stands alone as a practice model proven through research to be effective in positively changing the manner in which systems operate and addressing the needs of crossover youth. CJJR is the only organization that can offer the CYPM and is best suited as its developer to continue to work with jurisdictions on the development and implementation of its practice model, including supporting the use of its data collection and analysis protocols.

By way of market research, a cost comparison was done and determined that each category of work was priced below average, thus, the cost has been determined to be fair and reasonable.

No MBE participation goal was established for this contract because there are no subcontracting opportunities.

<i>Fund Source:</i>	100% General	<i>Approp. Code:</i>	V00D0101
<i>Resident Business:</i>	No	<i>MD Tax Clearance:</i>	20-0336-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION