

**BOARD OF PUBLIC WORKS**  
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**NOVEMBER 18, 2020**

**MEETING LOCATION: ONLINE**

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Contact: Norman Astle 410-841-5864  
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1. **DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program  
Grants***

**Recommendation:** That the Board of Public Works approve funding 19 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$ 422,356.00

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement	Amount
Carroll	Patricia Baumgardner	MP-2021-2015	\$ 10,500.00
	Jason Myers	MP-2021-2019	\$ 5,700.00
	William Franz	MP-2021-2029	\$ 14,400.00
		MP-2021-2031	\$ 6,300.00
		MP-2021-2030	\$ 6,300.00
	Nancy Baginsky	MP-2021-2017	\$ 7,000.00
	Karen Davis	RS-2021-2013	\$ 17,900.00
	Steven Bassler	MP-2021-2035	\$ 50,456.00
		MP-2021-2036	\$ 78,900.00
		MP-2021-2037	\$ 11,800.00
Cecil	Robert Dvorak	SA-2021-2014	\$151,500.00
Frederick	Robert Kline	MP-2021-2023	\$ 11,700.00
		MP-2021-2024	\$ 16,200.00
Garrett	Danny Sines	AT-2021-2034	\$ 8,600.00
Howard	Fred Lewis	PA-2021-2025	\$ 5,700.00
Kent	Henry Ingersoll	AT-2021-1984	\$ 7,800.00
	John Krastle	CH-2021-2028	\$ 500.00
Queen Anne's	William Galloway	CH-2021-2033	\$ 4,300.00
St. Mary's	Sally Quinn	AT-2021-2020	\$ 6,800.00

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1. **DEPARTMENT OF AGRICULTURE** (*cont'd*)

***Maryland Agricultural Cost-Share Program  
Grants***

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to one grantee under the Maryland Agricultural Cost-Share Program.

**Amount:** \$ 3,044.26

**Fund Source:** MCCBL of 2017: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 17206

County	Recipient	Agreement #	\$ Amount
Kent	Diane Hague	CH-2018-2623	\$3,044.26

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Gabriel Gnall 410-260-7335  
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**3. BOARD OF PUBLIC WORKS**

***COMAR: State Procurement Regulations***

**Recommendation:** That the Board of Public Works propose new regulations to COMAR Title 21, State Procurement Regulations.

**Proposal:** Propose regulations in COMAR Title 21 to implement recently enacted legislation regarding the payment of employee health care expenses for State-funded construction projects.

Implement new procurement laws from 2019 (CH687) and 2020 (CH264)

**Add:** 21.07.02.12 – Mandatory Construction Contract Clauses - Payment of Employee Health Care Expenses  
21.11.15.01 – Definitions  
21.11.15.02 – Payment of Employee Health Care Expenses  
21.11.15.03 – Certification of Payment

**Action:** Approval of this Item authorizes submission of the regulatory proposal to the AELR Committee and subsequent publication for public comment in the *Maryland Register*.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Bill Morgante 410-260-7791  
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**4. BOARD OF PUBLIC WORKS**  
***Wetlands Licenses***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends the Board grant licenses for projects involving filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

20-0076      *WEST RIVER UNITED METHODIST CENTER* – To help control shoreline erosion by constructing gravel/cobble substrate to anchor marsh enhancement areas, filling and grading with sand, cobble/gravel and boulder material; planting high marsh and low marsh; and anchoring or embedding logs and other large woody debris.

*West River, on the West River*

*Special conditions: Time-of-Year restriction. Requirements for marsh establishment, marsh maintenance plan, and photo documentation.*

***Wetlands created: 13,986 square feet***

20-0682      *JAMES TAYLOR* – To help control shoreline erosion by placing stone revetment.  
*Annapolis, Chesapeake Bay*

*Special conditions: Requirements for notification of adjacent oyster leaseholder; revetment design, construction and content.*

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contacts: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov  
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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Down Payment and Settlement Expense Loan Program***

**Recommendation:** That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow the Maryland Department of Housing and Community Development to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$3,500.00.

**Loan Authority:** Down Payment Settlement Expense Loan Program  
Housing and Community Development  
Article §§ 4-301-4-309, Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

**Original Loan/Current Balance**

Akousvia A. Ankou 13846 Carter House Way, Silver Spring 20904	\$ 5,000.00/\$3,500 Montgomery County
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THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contacts: Gregory Hare 301-429-7775 gregory.hare@maryland.gov  
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**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Shelter and Transitional Housing Facilities Grant Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds as described.

**Borrower:** Family and Children's Services of Central Maryland

**Project:** Family Support Center at Westend  
Domestic Violence Center located in Carroll County

*Disclosure:*

*The Family Support Center is a grant recipient of a Violence Against Women Act grant from the U.S. Department of Justice. Violence Against Women Act and Family Violence Prevention and Services Act grants assist to support the establishment, maintenance, and expansion of programs and projects to, among other things, provide immediate shelter for family, domestic or dating violence victims and their dependents. Both acts prohibit grant recipients from disclosing the address or location of any shelter that maintains a confidential location unless the person responsible for operating the shelter gives written authorization. Failure to follow the acts' universal grant conditions regarding victim confidentiality and privacy could result in a loss of funding (42 USCA §§ 10401, 10406). Accordingly, the Department is not disclosing the location of this project.*

**Authority:** Housing and Community Development Article, §2-102(a)(7), Annotated Code of Maryland; Ch. 396, Acts of 2011; Ch. 444, Acts of 2012; Ch. 424, Acts of 2013; and Ch. 463, Acts of 2014, as amended.

***Shelter and Transitional Housing Facilities Grant Program*** shall provide capital financing, in the amount of \$2,450,000, for local governments and nonprofit organizations to develop shelter, transitional, and other housing facilities for homeless individuals and families.

Repayment of the capital assistance is not required and is forgiven as long as the project is used as a shelter, transitional housing, or other housing facility for homeless households for 15 years.

**Grant Amount:** \$2,450,000

**Fund Source:** MCCBL 2018- Shelter and Transitional Facilities Grant Program

**Collateral:** Deed of Trust

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**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**  
*Shelter and Transitional Housing Facilities Grant Program*

**Description:** The Family Support Center is the sole provider for victims of violence in Carroll County that provides behavioral health, case management, medical adult daycare, domestic violence hotlines, victim shelter and permanent supportive housing for seniors. The newly constructed Domestic Violence Center will create new housing by increasing the number of available beds from 12 to 20. The new beds will also be accessible to Persons with Disabilities, enabling the Family Support Center to expand services to serve victims of elder abuse.

**Project Funding Sources:**

Type of Funds	Source of Funds	Grant Amount
<b>Shelter and Transitional</b>	<b>Maryland DHCD</b>	<b>\$2,450,000</b>
Grant	Weinberg Foundation	\$1,000,000
Grant	Kalhert Foundation	\$ 500,000
CDBG	Carroll County	\$ 800,000
Strategic Demo Fund	Maryland DHCD	\$ 100,000
Private Donations	FSC	\$ 450,000
Total Sources		\$5,300,000

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning on August 28th, 2018.

The scope of work with respect to energy saving, water conservation, and environmental review are described below.

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the Project includes the following:

1. Mechanical systems will be high efficiency units with programmable thermostats.
2. All appliances will be Energy Star qualified.
3. All windows will be Energy Star qualified
4. All faucets and bath fixtures will use water sense labeled products.

There are no Recognized Environmental Concerns requiring remediation on this project.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Terri Wilson 410-537-4155  
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7. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

**Recommendation:** That the Board of Public Works approve further funding as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

**Project:** Chesapeake City Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade

**Recipient:** Town of Chesapeake City

**Amount:** Up to \$6,467,519

**Location:** Cecil County/Legislative District 36

**Description:** This project entails the planning, design, and construction of an Enhanced Nutrient Removal upgrade for the existing North and South Wastewater Treatment Plants sized at 75,000 gallons per day (gpd) and 88,000 gpd, respectively, in Chesapeake City. Work includes demolition and abandonment of these existing plants, construction of an influent pump station in place of the South Plant, and construction of a new wastewater plant at the north site for enhanced nutrient removal treatment at an expanded total flow of 200,000 gpd. These installations will result in an effluent concentration goal of 3.0 mg/L for Total Nitrogen and 0.3 mg/L for Total Phosphorus on an annual average basis. This will result in 79% reduction in nitrogen and 90% reduction in phosphorus to the Chesapeake & Delaware Canal, and ultimately the Chesapeake Bay. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 06.08 (this Item)	\$ 6,467,519
Bay Restoration Fund Grant BR-NR 06.08 (prior approval Sec 14 [9/4/19])	\$ 401,381
U.S. Department of Agriculture Rural Development	<u>\$ 6,528,700</u>
Total Estimated Project Cost:	\$13,397,600

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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Contact: Terri Wilson 410-537-4155  
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**8. MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

**Recommendation:** That the Board of Public Works approve further funding as described.

**Authority:** Maryland Water Quality Financing Administration Act  
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

**Project:** Rock Hall Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade

**Recipient:** Town of Rock Hall

**Amount:** Up to \$82,971

**Location:** Kent County/Legislative District 36

**Project Description:** The proposed project entails the planning, design and construction of an Enhanced Nutrient Removal upgrade of the existing Rock Hall Wastewater Treatment Plant at an existing capacity of 480,000 gallons per day. Upon completion of the upgrade, the plant will be capable of achieving an effluent concentration goal of 3.0 mg/L for Total Nitrogen and 0.3 mg/L for Total Phosphorus. This will allow 83% reduction in nitrogen and 70% reduction in phosphorus, reducing nutrients to the Gray's Inn Creek and ultimately to the Chesapeake Bay. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects. This board action is for Phase 1- Return Activated Sludge Pumps Improvements, which is a critical component of the upgrade.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 05.15 (this Item)	\$ 82,971
Bay Restoration Fund Grant BR-NR 05.15 (prior approval Sec 12 [3/4/20])	\$ 25,600
Future Funding (Grant/Loan)	<u>\$11,987,429</u>
Total Estimated Project Cost:	\$12,096,000

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Samantha Buchanan 410-260-7552  
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**9. DEPARTMENT OF GENERAL SERVICES**  
*Record Correction*

**Recommendation:** That the Board of Public Works accept the following correction to the record in which an ADPICS number was incorrectly reported.

**Original Approval:** DGS OSP Agenda, Item 9-IT 4.1, 10/07/2020

**Contract:** Dell/EMC Isilon 120GB SAN Upgrade;  
Q00B0600786

**Original ADPICS No.:** Q00B1600786

**Corrected ADPICS No.:** Q00P1600786

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Samantha Buchanan 410-260-7552  
samantha.buchanan@maryland.gov

**10. DEPARTMENT OF GENERAL SERVICES**  
*Record Correction*

**Recommendation:** That the Board of Public Works accept corrections to the record in which ADPICS numbers were incorrectly reported.

**Original Approval:** DGS OSP Agenda, Item 12-S-MOD, 09/23/2020  
**Contract ID:** In-Home Aide Services (IHAS)

Contract ID	Approved ADPICS Number	Corrected ADPICS Number
Allegany County	COI78798	N00B1600167
Baltimore City	COI78824	N00B1600171
Baltimore County	COI79042	N00B1600174
Calvert County	COI78850	N00B1600184
Caroline County	COI78858	N00B1600185
Carroll County	COI78862	N00B1600179
Charles County	COI78905	N00B1600180
Dorchester County	COI78892	N00B1600181
Frederick County	COI78921	N00B1600182
Harford County	COI78935	N00B1600183
Howard County	COI78939	N00B1600175
Prince George's County	COI78944	N00B1600176
Queen Anne's County	COI78847	N00B1600177
Somerset County	COI79130	N00B1600178
St. Mary's County	COI79146	N00B1600191
Talbot County	COI79160	N00B1600186
Washington County	COI79162	N00B1600187
Wicomico County	COI79166	N00B1600188
Worcester County	COI79174	N00B1600189

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**  
**SECRETARY'S**  
**ACTION AGENDA**  
**November 18, 2020**



**SUPPLEMENTAL**

*Contact: Jonathan Martin 410-260-7280  
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**11. DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Budget Amendments 21R-009 and 20R-065*

**Description:** Approve November FY 2021 reimbursable fund budget amendments.

**Authority:** § 7-209 (e), State Finance & Procurement Article, Annotated Code of MD, requires Board of Public Works approval of this reimbursable fund budget amendment.

**Amount:** \$ 455,000 FY2021

**Amount:** \$ 830,895 FY2020

**Amount** **\$1,285,895 TOTAL**

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for services provided by the receiving agency for November FY 2021 as follows:

<i><b>Funding Agency</b></i>	<i><b>Agency Providing Services /Receiving Funds</b></i>	<i><b>Services</b></i>	<i><b>Amount</b></i>
21R-009 MDH M00F06	<b>GOVERNOR'S OFFICE OF CRIME PREVENTION, YOUTH, AND VICTIM SERVICES</b> <b>D21A03.01</b>	MDH, Office of Preparedness and Response, is providing funds to support appropriate technology for the Victim Services Essential Staff program assisting with COVID-19 related activities.	\$ 455,000
20R-065 MSDE R00A02	<b>MILITARY DEPARTMENT OPERATIONS AND MAINTENANCE</b> <b>D50H01.06</b>	MSDE, Aid to Education, is providing funds to support expenditures incurring for the Grants to State in Emergency Management (GSEM) program to implement EM in local school systems.	\$ 830,895
		<b>Total</b>	<b>\$ 1,285,895</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 1

Contact: Robert Gleason 410-260-3910  
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**A1. DEPARTMENT OF GENERAL SERVICES**

**Contract Title:** Install Electrical Feeders for Temporary Hospital Tents at Jessup Correctional Facility, on behalf of the Maryland Department of Health  
ADPICS No.: 001B0600384

**Contract Type:** Construction

**Description:** This contract provides all labor and materials to install low voltage electrical feeders for temporary hospital tents at the Jessup Correctional Institute.

**Procurement Method:** Emergency

**Date Emergency Declared:** April 24, 2020

**Award:** Global Substation Services; White Marsh, MD  
(Certified Small Business, Certified Minority Business Enterprise)

**Contract Award Date:** May 29, 2020

**Contract Term:** 05/30/2020 – 06/29/2020 (30 calendar days)

**Amount:** \$249,927

**Requesting Agency Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. The Department of General Services' Office of State Procurement (DGS OSP) has served as the primary procurement agency securing construction services required to mitigate the COVID-19 emergency. The Department has identified an urgent need to install low voltage electrical feeders for temporary hospital tents at the Jessup Correctional Institute.

**Basis for Selection:** Global Substation Services was directly solicited. Global Substation Services has frequently been awarded contracts with the Department of Public Safety and Correction Services. The firm has previously worked at Jessup Correctional Institute and is not only familiar with the requirements of working in the facility, but was also able to provide rates determined to be fair and reasonable to complete this project which is urgent in nature.

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SECRETARY'S ACTION AGENDA  
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APP 2

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**A1. DEPARTMENT OF GENERAL SERVICES (cont'd)**

**Remarks (cont'd):**

*Reason for Lateness:* Due to the ongoing need for emergency procurements to supply needs and services to the State, as well as the maintenance of standard procurement processes outside of the State's Emergency status, some contracts are being reported by DGS after the 45-day period required in regulation.

**Fund Source:** 100% Federal (*CARES Act*)

**Resident Business:** Yes

**MD Tax Clearance:** 20-3504-1111

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**BOARD OF PUBLIC WORKS ACTION**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020

REVISED



APP 3

Contact: Dana Dembrow  
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**A2. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** [...] Media Campaign for COVID-19 Communications and Outreach Program  
ADPICS NO. M00B1600175

**Contract Type:** Services

**Description:** Contract to engage a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the ongoing novel coronavirus pandemic.

**Procurement Method:** Emergency

**Date Emergency Declared:** March 5, 2020

**Bids:**

Extra Step Assurance - Bellefontaine, OH	\$ 869,000
OnSite Screening - Tampa, FL	\$1,157,000
Hatcher Group - Bethesda, MD	\$1,179,834
Markstein- Washington, DC	\$1,330,000
Virtual Crowd Media - Lake Worth, FL	\$1,353,000
GKV - Baltimore, MD	\$1,453,660
CAP - West River, MD	\$1,474,630
Kivvit - Washington, DC	\$1,492,000
GMMB - Washington, DC	\$1,497,036
EMC Inc - Rockville, MD	\$1,500,000
Pulsar - Baltimore, MD	\$1,500,000
MH Media Strategies - Annapolis, MD	\$1,725,000

**Award:**  
GKV  
Baltimore, MD

**Amount:** \$1,453,660

**Contract Award Date:** July 10, 2020

**Term:** 07/10/2020 – 01/10/2021

**MBE Participation:** N/A

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REVISED



APP 4

**A2. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

The Maryland Department of Health issued a request for proposals to engage a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the ongoing novel coronavirus pandemic. The public must be informed about developments on multiple issues related to the pandemic, including the availability of testing, need to wear face coverings in public places, continued social distancing, isolating when sick, and cooperating with contact tracers. Future topics will include efforts to prevent a “second wave” of infections and repercussions should there be a second wave and urging the public to get vaccinated when a vaccine becomes available. These topics align directly with the Governor’s “building blocks” for Maryland’s continued recovery and reopening.

As this pandemic is an unprecedented global health crisis, Marylanders will need regular, accurate and reliable information and guidance about symptoms, exposure, testing, self-isolation, quarantine and other topics. The campaign will need to address potential cultural differences across urban, suburban and rural settings and among residents of different racial and ethnic backgrounds. Significant and sustained outreach is needed to achieve these goals. The expected duration of this campaign is 6 months and messaging across multiple platforms will begin in late July.

*Basis for Selection:* The evaluation team determined the awarded vendor’s proposal to be the most advantageous to the State based on the merits of its technical proposal.

*Reason for Late Reporting:* Administrative delays resulted in this report being submitted after the 45-day required reporting period.

**Tax Compliance No.:** 20-2433-1111

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

ACCEPTED

WITH DISCUSSION

**THIS REPORT WAS:**

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 5

Contact: Dana Dembrow  
[dana.dembrow1@maryland.gov](mailto:dana.dembrow1@maryland.gov)

**A3. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Contact Tracing Media Campaign for COVID-19 Communications and Outreach Program  
ADPICS NO.: M00B0600474 / COI82345

**Contract Type:** Services

**Contract Description:** For the provision of engaging a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about the state's contact tracing program related to COVID-19.

**Modification Description:** This contract modification is to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the 2020 influenza season and flu vaccine.

**Procurement Method (this Item):** Emergency Modification

**Original Procurement Method:** Emergency (BPW Secretary's Appendix A6, 07/22/2020)

**Emergency Declared:** March 7, 2020

**Award:** Impact Marketing & Public Relations  
*Columbia, MD*

**Original Contract Amount:** \$1,750,000

**Modification Amount:** \$400,000

**Revised Contract Amount:** \$2,150,000

**Modification Award Date:** September 1, 2020

**Original Contract Term:** 05/19/2020 – 02/19/2021

**Modification Term:** 09/11/2020 – 02/19/2021

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 6

**A3. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

It is anticipated that influenza and COVID-19 will circulate simultaneously during the Fall and Winter of 2020-2021. In order to reduce the number of respiratory cases due to influenza and COVID-19 presenting to the healthcare system, this influenza vaccine promotional campaign is essential. The public will be informed about developments on multiple issues related to the 2020 influenza season and flu vaccination, as well as preventing the flu to help minimize the stress on the healthcare system related to the COVID-19 pandemic.

**Tax Compliance No.:** 20-2908-1110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020

REVISED



APP 7

Contact: Dana Dembrow  
dana.dembrow1@maryland.gov

**A4. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Lab Testing Services for COVID-19 Crisis  
ADPICS NO. M00B0600439/ COI73567 MOD 1;  
COI82350 MOD 2

**Contract Type:** Services

**Contract Description:** CIAN will provide clinical laboratory diagnostic testing services. CIAN will also provide collection kits for sample collection purposes. They will provide courier services to distribute the collection kits and collect samples.

**Modification Description:** Extend the contract term and provide additional specialized testing for the novel coronavirus (COVID-19), NAA Test.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency (BPW Secretary's Appendix A7, 07/22/2020)

**Emergency Declared:** April 29, 2020

**Award:** Patriot Medical Labs LLC d/b/a CIAN Diagnostics, Inc  
*Frederick, MD*

**Original Contract Amount:** \$3,920,000.00

**Modification 1 Amount:** \$13,668,638

**Modification 2 Amount:** \$27,565,323

**Revised Contract Amount:** \$45,153,961.00

**Modification Award Dates:** July 16, 2020 – Modification #1  
August 28, 2020 – Modification #2

**Original Contract Term:** 04/29/2020 – 07/29/2020

**Modification Term:** 07/29/2020 – 12/31/2020

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020

REVISED



APP 8

**A4. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks: Nature of Emergency – COVID-19:** Required modifications to continue to provide adequate funding for all Maryland community site testing, including drive through ("VEIP Sites"), and local health department testing locations supported using CIAN testing services. The price per test will be reduced by \$5 from \$98 dollars per test to \$93 per test for all tests performed on or after August 2020.

The second modification provides funding for testing costs incurred during the State-sponsored nursing home testing program (June 19 to August 15) not originally anticipated when the first modification was executed. Additionally, the modification provides funding for diagnostic testing services at community testing sites, including VEIP (drive-through) and local health department testing sites through the remainder of the calendar year. Approximately \$4.8 million was spent on the afore-mentioned nursing home testing costs. The remaining approximate \$22.7 million will be used to pay for community site testing. The community site figure is based on MDH's estimate that approximately 244,457 tests will be performed at community sites during the remainder of the calendar year.

**Tax Compliance No.:** 20-1400-1001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

ACCEPTED

WITH DISCUSSION

**THIS REPORT WAS:**

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 9

Contact: Dana Dembrow  
[Dana.dembrow1@maryland.gov](mailto:Dana.dembrow1@maryland.gov)

**A5. DEPARTMENT OF HEALTH**

*Office of Procurement and Support Services*

**Contract Title:** Personnel Staffing Services for COVID-19 Patients  
ADPICS NO.: M00B0600476 / COI73178

**Contract Type:** Services

**Contract Description:** The vendor will provide an online platform for health care providers, particularly nursing home facilities, private hospitals, and State hospitals, to request temporary additional staffing from various staffing agencies to cover staffing shortages due to COVID-19 outbreaks.

**Modification Description:** This contract modification is to provide short-term nursing staff for Maryland's prison hospital tents and statewide testing sites and extend the contract for three months.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency (BPW Secretary's Appendix A11, 07/22/2020)

**Emergency Declared:** April 5, 2020

**Award:** Chesapeake Registry Program, Inc  
(Maryland Hospital Association)  
Elkridge, MD

**Original Contract Amount:** \$6,000,000

**Modification Amount:** \$6,000,000

**Revised Total Contract Amount:** \$12,000,000

**Modification Award Date:** July 1, 2020

**Original Contract Term:** 04/26/2020 – 12/31/2020

**Modification Term:** 07/01/2020 – 03/31/2021

**MBE Participation:** N/A

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 10

**A5. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Remarks:** *Nature of Emergency – COVID-19:* By executive order issued March 5, 2020, the Governor determined and announced the "Existence of a Catastrophic Health Emergency" due to the ongoing coronavirus epidemic, an unforeseen sudden and unexpected occurrence requiring immediate procurement intervention on a broad range of public health needs. This procurement was initially conducted to address staffing challenges at Maryland nursing homes with high levels of staff and patient COVID positive individuals. The contract provided short-term nursing staff for those facilities through a list of prospective staff maintained by the Maryland Hospital Association (MHA) known as the Chesapeake Registry Program. Subsequently, hospital tents were erected at Maryland prisons, each having a need for staff, and expanded testing sponsored by the State in multiple locations also required additional short-term nursing staff. MDH entered into an amendment to the original contract to procure the additional staff needed for the prisons and testing.

**Fund Source:** 100% Federal

**Tax Compliance No.:** 20-1819-0001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 11

Contact: Dana Dembrow  
[Dana.dembrow1@maryland.gov](mailto:Dana.dembrow1@maryland.gov)

**A6. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Surge Staffing Plan Consultant for COVID-19 Crisis  
ADPICS NO. M00B0600403/COI62909 & COI81014

**Contract Type:** Services

**Contract Description:** Contract with KPMG to utilize their established data and expertise that is specifically related to Maryland to establish a supply of workers needed to address the COVID-19 crisis.

**Modification Description:** Extend contract to continue providing consulting services for the Surge Task Force to facilitate the design and implementation of a testing framework. The Surge Task Force will also develop a financial plan for the University of Maryland Baltimore laboratory for COVID-19 laboratory testing.

**Procurement Method (this action):** Emergency Modification (Two Contract Modifications)  
**Original Procurement Method:** Emergency (BPW Secretary's Appendix A8, 06/03/2020)

**Emergency Declared:** April 5, 2020

**Award:** KPMG, LLP  
*Dallas, TX (Local office in City of Baltimore)*

**Original Contract Amount:** \$160,000

**Modification Amount:** \$600,000 (Modification # 1)  
\$300,000 (Modification # 2)

**Revised Contract Amount:** \$1,060,000

**Modification Award Date:** 05/29/2020 (Modification # 1)  
10/01/2020 (Modification # 2)

**Original Contract Term:** 4/15/2020 – 05/30/2020 (Original Contract end date initially reported incorrectly as 05/06/2020)

**Modification Term:** 05/31/2020 – 09/30/2020 (Modification # 1)  
10/01/2020 – 11/30/2020 (Modification # 2)

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 18, 2020



APP 12

**A6. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Remarks:** Extend contract until November 30, 2020 and increase the total award amount in order to continue providing consulting services to the Surge Task Force in the development of a financial plan for the University of Maryland Baltimore laboratory for COVID-19 laboratory testing.

**Reason for Late Reporting:** Administrative delays resulted in the report for the first modification being submitted after the 45-day required reporting period.

**Fund Source:** 100% Federal

**Tax Compliance No.:** 20-1400-1001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Allegany County***

**Recommendation:** Approval to commit \$56,550 for the following **development** projects.

**1. *Allegany County Fairgrounds Camping Upgrades – \$30,000***

Allegany County  
POS #7182-1-336 MD20201014-0908

**Background:** Conduct improvements at the fairgrounds to include adjusting the placement of the fence and install new gates to provide better access control for events and more camping for festivals.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$30,000.00

**2. *Bel-Air Community Park Pickleball Development – \$14,850***

Allegany County  
POS #7183-1-337 MD20201013-0899

**Background:** Install four pickleball courts in the paved and fenced area at the park.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$14,850.00

**3. *Bel-Air Community Park Walking Track Upgrade – \$11,700***

Allegany County  
POS #7184-1-338 MD20201014-0904

**Background:** Pave an existing stone walking track at the park to improve accessibility.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$11,700.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Baltimore County***

**Recommendation:** Approval to commit \$3,902,750 for the following **acquisition** and **development** projects.

**1. *Glenmar Recreation Center – \$1,725,000***

Baltimore County  
POS #7143-3-499 MD20200826-0748

**Background:** Design and construct a recreation center to serve as both a general recreation center and Police Athletic League (PAL) community center in the Middle River area of eastern Baltimore County. This center will meet the equivalent of a LEED Green Building Silver Rating and will provide a safe environment for local youth to participate in recreational and personal enrichment activities.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$212,365.71

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$1,512,634.29

**2. *McCormick Recreation Center – \$1,675,000***

Baltimore County  
POS #7144-3-500 MD20200826-0751

**Background:** Design and construct a recreation center to serve as both a general recreation center and PAL community center in the Rosedale area of eastern Baltimore County. This center will meet the equivalent of a LEED Green Building Silver Rating and will provide a safe environment for local youth to participate in recreational and personal enrichment activities.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$1,675,000.00

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



**2A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**  
*Baltimore County*

**3. Greens Lane Property Acquisition – \$502,750**

Baltimore County  
POS #7165-3-504 MD20200831-0763

**Background:** Acquisition of approximately 7.69 acres of land in the Randallstown community of Baltimore County. The property is located in a residential area and will serve as a new community park.

**Appraised Value:** Everett Benfield Advisors \$690,000  
S.H. Miller and Associates. \$461,000

**Property Cost:** \$497,000  
**Incidental Cost:** \$5,750

**Fund Source:** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$414,339.85

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$88,410.15

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**3A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Caroline County*

**Recommendation:** Approval to commit \$175,000 for the following **development** project.

**North County Regional Park – \$175,000**  
Caroline County  
POS #6878-5-204 MD20180917-0797

**Background:** Additional funding to design and construct trails, multi-purpose fields, parking, restrooms, maintenance building, landscaping and plantings, and storm water management facilities.

**Prior Approvals:** \$175,000 (DNR-RP Item 6A [December 19, 2018])

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$113,969.82

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$61,030.18

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$30,750 for the following **development** project.

***Emmitsburg Community Park Picnic Pavilions – \$30,750***

Town of Emmitsburg  
POS #7151-10-446 MD20200826-0752

**Background:** Construct two new pavilions for the park and furnish them with picnic tables, grills, and trash/recycling receptacles.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$30,750.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Montgomery County***

**Recommendation:** Approval to commit \$420,000 for the following **development** projects.

**1. *Halmos Park Restrooms – \$82,500***

Town of Poolesville  
POS #7153-15-718 MD20200826-0753

**Background:** Construct new ADA compliant restrooms to replace the existing outdated facility at the park.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$82,500.00

**2. *Zimmerman Park Multi-Use Recreation Area – \$337,500***

Town of Chevy Chase  
POS #7154-15-719 MD20200826-0754

**Background:** Create a new multi-use public recreation area at the park to include a natural play area, a picnic/seating area, a broad lawn area with improved drainage for sports and recreational activities, improved landscaping, and a perimeter fence.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$337,500.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**6A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$53,100 for the following **development** project.

**Hagerstown Parks Play Equipment (City, Fairgrounds, Pangborn Parks) – \$53,100**  
City of Hagerstown  
POS #7201-21-396 MD20200930-0855

**Background:** Conduct improvements at City, Fairgrounds, and Pangborn Parks to include new playground equipment, and additional safety mats around merry-go-rounds and under swing sets and/or slides.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$53,100.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**7A. PROGRAM OPEN SPACE LOCAL SHARE  
PROGRAM OPEN SPACE STATE SHARE  
*Baltimore City***

**Recommendation:** Approval to commit \$5,149,256.36 for the following **development** projects.

**1. *FY16 Athletic Field Renovation – \$99,256.36***

Baltimore City  
POS #6482-24-295 MD20151201-1033

**Background:** Additional funding to renovate the fields at Gwynns Falls, Riverside Park, and Patterson Park. Improvements will include regrading, new seating, fences, team player areas, and ADA walks.

**Prior Approval:** \$1,325,000 (DNR-RP Item 9A(3) [January 27, 2016])

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014  
Program Open Space Local  
Source Code: 14089 \$99,256.36

**2. *Clifton Park Improvements – \$1,000,000***

Baltimore City  
POS #6705-26-206 MD20171002-0846

**Background:** Additional funding to construct artificial turf multipurpose field with new sport lighting, scoreboard, fencing, ADA pathways, bleachers and landscaping.

**Prior Approvals:** \$500,000 (DNR-RP Item 5A(7) [December 6, 2017])  
\$100,000 (DNR-RP Item 5A(5) [November 14, 2018])

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
POS Stateside – Baltimore City Direct Grant  
Source Code: 21010 \$1,000,000.00

**3. *Myers Soccer Pavilion Turf Replacement – \$150,000***

Baltimore City  
POS #7186-24-326 MD20201007-0877

**Background:** Upgrade the Myers Soccer Pavilion at Farring Baybrook Park by replacing the indoor sports facility's artificial turf field and netting.

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$150,000.00

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**7A. PROGRAM OPEN SPACE LOCAL SHARE**  
**PROGRAM OPEN SPACE STATE SHARE (cont'd)**  
*Baltimore City*

**4. *Carroll Park Maintenance Facility – \$250,000***

Baltimore City  
POS #7191-26-242 MD20201007-0882

**Background:** Design a new park maintenance facility and demolish the existing deteriorating structure. Future funding will be requested for construction of the new facility to include office space, staff shower and dressing areas, safe material storage, dumpster storage with drive access, ADA updates, energy efficient heating and lighting systems, and energy efficient windows and doors.

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
POS Stateside – Baltimore City Direct Grant  
Source Code: 21010 \$250,000.00

**5. *DeWees Park Improvements – \$150,000***

Baltimore City  
POS #7194-26-244 MD20201007-0885

**Background:** Install a new tot playground at the park and add other park amenities.

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
POS Stateside – Baltimore City Direct Grant  
Source Code: 21010 \$150,000.00

**6. *FY21 Baltimore Park System – \$3,500,000***

Baltimore City  
POS #7198-26-245 MD20201007-0887

**Background:** Provide maintenance, planning, volunteer support, and operations of the Baltimore City Park System. The system contains over 5,700 acres of park land including woodlands, playgrounds, picnic groves and athletic fields.

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
POS Stateside – Baltimore City Direct Grant  
Source Code: 21010 \$3,500,000.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE STATE SHARE**  
***Frederick County (F.A. and T.D. Baker Family Limited Partnership)***

**Recommendation:** That the Board of Public Works approve the acquisition of a conservation easement.

**Description:** This entirely forested property is located along the northern stretch of the Catoctin Greenway, an important route for migratory birds. In addition to Forest Interior Dwelling Species habitat, the property, which is located in the Catoctin Macrosite Ecologically Significant Area, also includes rock escarpments that provide important wildlife habitat. A conservation easement on this property will protect tributaries to Owens Creek, an important trout fishery, provide water quality protection to the Upper Monocacy River Watershed, and protect the viewshed from Catoctin Mountain Park and Cunningham Falls State Park.

**POS Scoring System:** 75 out of 100 **Targeted Ecological Area:** Yes

**Grantor:** F.A. and T.D. Baker Family Limited Partnership

**Grantee:** The State of Maryland to the use of the Department of Natural Resources and Frederick County, Maryland

**Property:** 123.74+- acres, improved, POS No. 5271

**Price:** \$83,000

**Appraisals:** \$87,000 (9/29/19) – Georgia Nichols  
\$62,000 (9/25/19) – Terence W. McPherson  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Remarks:** Appraisals are older than a year due to title issue which has been resolved.

**Fund Source:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Stateside  
Source Code: 19010 \$83,000

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**  
***Worcester County (Bay Club, LLC and CMF Development, LLC)***

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting assignment from the Lower Shore Land Trust of its right to purchase two adjacent parcels totaling 672.92 +/- acres.

**Description:** The property contains a mix of forests and fields that will be managed by the Maryland Forest Service as an addition to Chesapeake Forest Lands for public hunting and trail-based activities such as walking and wildlife observation. The potential for equestrian trails will be explored. One parcel is a former golf course; fairways and fields will be reforested with a diverse mix of tree species to maximize hunting and other recreational opportunities while protecting water quality. Acquisition presents a rare opportunity to preserve a large tract of land in an area of Worcester County that is experiencing rapid growth. Acquisition is consistent with goals identified in the 2017 Land Preservation, Parks and Recreation Plan (LPPRP) to increase trail recreational opportunities in the central and northern regions of Worcester County.

**POS Scoring System:** 68 out of 100

**Targeted Ecological Area:** No

**Legislative Notification:** Budget Committee notification has been completed as required by Natural Resources Article, §1-104(k), Annotated Code of Maryland.

**Grantor:** Bay Club, LLC & CMF Development, LLC

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 672.92 +/- acres, improved. POS 5566

**Price:** \$3,150,000 (Bay Club – 437.04 +/- acres)  
\$1,075,000 (CMF – 235.88 +/- acres)

**Appraisals:** Bay Club CMF  
\$3,715,000 \$1,651,000 (10/28/19) – Georgia Nichols  
\$2,841,000 \$826,000 (10/29/19) – William R. McCain  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Remarks:** Appraisals are slightly older than a year due to lengthy negotiations.

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



**9A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**  
*Worcester County (Bay Club, LLC and CMF Development, LLC)*

***Incidentals to Lower Shore Land Trust:*** \$ 249,250 (total not to exceed)

Administrative fee	\$126,750
Reimbursements:	Environmental due diligence \$ 17,500 (not to exceed)
	Razing/demolition \$ 55,000 (not to exceed)
	Survey \$ 50,000 (not to exceed)

***Stabilization funds:*** \$422,500

Stabilization funds are authorized to eliminate health and safety hazards, protect water quality, provide public access and stabilize the structural integrity of existing improvements. *See* Natural Resources Article §5-904(e).

***Fund Source:*** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018

Program Open Space Stateside  
Source Code: 19010 \$4,896,750

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**10A. PROGRAM OPEN SPACE STATE SHARE**  
***Notice of Environmental Covenant***

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting the imposition of an Environmental Covenant with the Maryland Department of the Environment upon real property being purchased by the Department.

**Authority:** Natural Resources Article, §5-904(e), Annotated Code of Maryland.

**Prior Approval:** The Board of Public Works approved the Department of Natural Resources acquiring 212 +/- acres on the Pocomoke River from Naslanco, LLC and Brian J. Kane as DNR-RP, Item 10-A (September 5, 2018).

**Description:** The proposed acquisition consists of two parcels located on the Pocomoke River adjacent to Pocomoke River State Park, providing an additional access point for the Pocomoke River Water Trail. The Kane parcel is improved with a residence that will be used by the Maryland Park Service as operational housing. The Naslanco, LLC parcel, consisting of 211.02 +/- acres, was formerly operated as a golf course. Environmental testing, soil sampling, and remediation was undertaken so that a No Further Action letter, or its equivalent, could be obtained. All work was done in coordination with the Maryland Department of the Environment (MDE), which has issued a Preliminary No Further Action letter indicating that no further investigation or remediation of controlled hazardous substances or petroleum is required, provided the future use of the property is restricted to Medium Frequency – Public Recreational Use. The MDE use limitation category is consistent with the Department of Natural Resources' intended use and management of the property as part of Pocomoke River State Park. MDE requires that the activity and use limitation be documented in the form of an Environmental Covenant that is recorded among the Land Records, and will run with the land and be binding on any successive owners.

**Environmental Covenant:** Below is a summary of the use restriction that will be included in the Environmental Covenant and referenced in the deed conveying the property to the Department of Natural Resources as a deed restriction:

*Public Recreational Areas: Medium Frequency Use – Any area that is available for recreational use by all populations where access is restricted through the use of fencing, permitting requirements, or other similar restrictions that prevent or hinder unimpeded access. Examples include, but are not limited to, outdoor aquatic facilities, athletic facilities, dog parks, and limited access parks.*

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



**10A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**  
*Notice of Environmental Covenant*

**Clearinghouse:** The Clearinghouse reviewed the proposed transaction and concluded, after consultation with the Office of the Attorney General, that Clearinghouse review is not required.

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**BOARD OF PUBLIC WORKS      THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 18, 2020



Contact: Jack Perdue 410-260-8505  
jack.perdue@maryland.gov

**11A. TIMBER SALE**  
*Garrett County*

**Recommendation:** That the Board of Public Works approve this timber sale of 348,609 board feet of sawtimber, and 522 cords of pulpwood, which will be conducted in Compartment 46 of Potomac Garrett State Forest.

**Potomac Garrett State Forest**  
58 acres /Compartment 46 (PG-01-21)

**Description:** This forest harvest will restore site productivity using a clear cut method. Several legacy trees have been retained throughout the stand to serve as seed and mast sources.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

**Sales Method:** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

**Bids:**

Glotfelty Lumber Company	MD	\$113,450.00
Northwest Hardwoods	PA	\$82,457.00
Allegany Wood Products	WV	\$76,474.20

**Award:** Glotfelty Lumber Company

**Amount:** \$113,450.00

**Estimated Value:** \$94,597.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
November 18, 2020



USM 1

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$294,637.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**University of Maryland, Baltimore County  
Stadium Upgrades Project**

<b>1. Description:</b>	Lighting system for the softball stadium at UMBC	
<b>Procurement Method:</b>	Cooperative contract	
<b>Award :</b>	Musco Sports Lighting, LLC, Oskaloosa, IA	
<b>Amount:</b>	\$294,637	
<b>Fund Source:</b>	MCCBL of 2018: <i>Provide funds for stadium and athletic facility improvements.</i> Item #186	
<b>Resident Business:</b>	No	MD Tax Clearance 20-3121-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED at the meeting**

Board of Public Works  
University System of Maryland  
Supplement  
November 18, 2020



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Construction Contract Renewal Option***

**Contract ID:** On-Call Construction Manager at Risk Contract  
RFP 84966-B

**Contract Approved:** USM Item 1-C (12/7/16) (\$200 million Not to Exceed)  
USM Item 2-C-OPT (12/19/18) (\$100 million Not to Exceed)  
USM Item 7-C-OPT (11/20/19) (\$100 million Not to Exceed)

**Contractors:** Coakley & Williams Construction, Inc., Bethesda, MD  
DPR Construction, Columbia, MD  
Quandel Schafer, Abingdon, MD  
Kinsley Construction, Herndon, VA  
Plano-Coudon, LLC, Baltimore, MD  
Whiting-Turner Contracting Company, Baltimore, MD

**Description:** Provide Construction Manager at Risk services during preconstruction and construction phases on an on-call basis for projects at the University of Maryland, College Park Service Center.

**Option Description:** Exercise third and final one-year renewal option

**Original Term:** 12/8/2016 – 12/7/2018 (w/three 1-year renewals)

**Option Term:** 12/8/2020 – 12/7/2021 (Final Renewal)

**Original Amount:** \$200 million (not to exceed) (2 year base award)

**Final Option Amount:** \$50 million \$100 million for final one-year term  
- No single project anticipated to exceed \$15,000,000

**Revised Contract Amount:** \$450 million \$500 million

**Procurement Method:** Competitive Sealed Proposal

**MBE Participation:** MBE goals assigned on task orders exceeding \$100,000

**MBE Compliance:** 32.6%

**Performance Security:** 100% performance bond required for projects exceeding \$100,000

**2-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
*Construction Contract Renewal Option*

**Requesting Institution Remarks:** Renewal is based on satisfactory contractor performance. Services will be performed on an as needed task order basis. This contract is used for UMCP facilities renewal/renovation projects (e.g., interior renovations such as office space, residential facilities and laboratories). Construction task orders exceeding \$1 million will be brought to the Board of Public Works for approval.

**Fund Source:** Various funds depending on each project.

**Resident Business/MD Tax Clearance:**

Coakley & Williams Construction, Inc.	Yes	#20-2942-1111
DPR Construction	Yes	#20-2947-1111
Quandel Schafer	Yes	#20-2943-1111
Kinsley Construction	No	#20-2944-1111
Plano-Coudon	Yes	#20-2945-1111
Whiting-Turner Construction Company	Yes	#20-2946-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

\*Comptroller's motion to revise renewal option amount seconded by the Treasurer and approved



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Gregory Slater**  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
November 18, 2020**

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Maryland Port Administration (MPA)	4 – 6
Maryland Transit Administration (MTA)	7 – 8
State Highway Administration (SHA)	9 – 16
The Secretary's Office (TSO)	17 – 21

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.maryland.gov

**1-AE-MOD. MARYLAND TRANSPORTATION AUTHORITY**  
*Modification: Architecture/Engineering Contract*

**Contract ID:** Comprehensive Building and Facility Engineering and Architectural Design Consulting Services; AE-3011-0000, AE-3012-0000, AE-3013-0000, AE-3014-0000

**Contract Approval:** DOT Agenda Item 2-AE, 10/07/2015 (AE-3011-0000 and AE-3012-0000)  
DOT Agenda Item 2-AE, 12/16/2015 (AE-3013-0000 and AE-3014-0000)

**Contractor:** Whitman, Requardt & Associates, LLP (AE-3011-0000)  
Baltimore, MD

Johnson, Mirmiran & Thompson, Inc. (AE-3012-0000)  
Sparks, MD

URS Corporation (AE-3013-0000)  
Hunt Valley, MD

WSP USA Inc. (AE-3014-0000)  
Baltimore, MD  
(formerly Parsons Brinckerhoff, Inc)

**Contract Description:** These four (4) work order-based contracts provide comprehensive building and facility engineering and architectural design consulting services for the Maryland Department of Transportation Maryland Transportation Authority (MDOT MDTA).

**Modification Description:** The MDOT MDTA is requesting approval of four (4) 12-month extensions and \$1,900,000.00 in additional funding. This will allow the MDOT MDTA to continue activities on active work orders and ensure continuity of services.

**Original Contract Term(s):** 10/08/2015 – 10/07/2020 (AE-3011-0000 and AE-3012-0000)  
12/17/2015 – 12/16/2020 (AE-3013-0000 and AE-3014-0000)

**Modification Term:** 12/17/2020 - 12/16/2021 (all four (4) contracts)

**1-AE-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

<b>Original Contract Amount:</b>	\$12,000,000 (\$3,000,000 each)
<b>Modification Amount:</b>	\$ 500,000 NTE (AE-3011-0000) \$ 600,000 NTE (AE-3012-0000) \$ 500,000 NTE (AE-3013-0000) <u>\$ 300,000 NTE (AE-3014-0000)</u> \$1,900,000 NTE - Aggregate Total
<b>Prior Mods/Options:</b>	10/08/2020–12/16/2020 (Time Only - Contracts AE-3011-0000 and AE-3012-0000)
<b>Revised Total Contract Amount:</b>	\$13,900,000
<b>Percent +/- Changes:</b>	17% (AE-3011-0000) 20% (AE-3012-0000) 17% (AE-3013-0000) 10% (AE-3014-0000)
<b>Original Procurement Method:</b>	Competitive Sealed Proposal (Maryland Architectural and Engineering Services Act)
<b>MBE/VSBE Participation:</b>	35%, with no Sub-goals / 1% VSBE
<b>MBE/VSBE Compliance:</b>	29.50% / 1.31% (AE-3011-0000) 34.28% / 1.03% (AE-3012-0000) 34.36% / 1.07% (AE-3013-0000) 24.92% / 0.00% (AE-3014-0000)

**Requesting Agency Remarks:** The four (4) consulting contracts provide resources and expertise needed to perform architectural and engineering design and analysis for buildings and facilities, development of complete contract bid documents, facility condition inspections, asset management, and miscellaneous consulting services. The current contracts will expire on December 16, 2020. The procurement process for the new services has been started, however, due to restrictions imposed by Covid-19, the procurement process has been delayed and is not expected to be completed until Fall 2021.

To ensure continuity of services to existing assigned work orders and services with current consultant resources and to continue funding for other critical existing on-going work orders, this modification is deemed essential. The planned project delivery schedules for design completion, advertisement support, and construction phase administration services for current projects would be disrupted and cause delays in fiscal year CTP committed spending as well as potential risk for failure of critical infrastructure equipment.

**1-AE-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

***Requesting Agency Remarks (cont'd):***

Through delegated authority, the MDOT MDTA issued Modification #1 to contracts AE-3011-0000 and AE-3012-0000 for a 70-day extension to align all four (4) contracts for the same expiration date.

The MBE compliance reflects the percentage of MBE subconsultants that were paid to date. It does not reflect MBE funds that were allocated for work orders with the work and subsequent invoicing pending. Contract AE-3014-0000 has the majority of the MBE funds allocated, however since the contract was awarded in 2015 a major MBE subconsultant is no longer an MDOT certified MBE firm and the remaining funds are in the process of being transferred to another MBE firm within the contract.

***Fund Source:*** 100% Toll Revenue

***Approp. Code:*** 29.10.02.01

***Resident Businesses:*** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: John Thornton 410-385-4850  
jthornton@marylandports.com

**2-S. MARYLAND PORT ADMINISTRATION**  
***Service Contract***

**Contract ID:** Innovative Reuse of Dredged Material; 220005D-S  
ADPICS No: P220005D

**Contract Description:** This contract provides for a study and demonstration of the feasibility of using dredged material from the Cox Creek Dredged Material Containment Facility (DMCF) in the development of concrete traffic barriers and shoreline protection structures.

**Award:** Northgate Environmental Management, Inc.  
Frederick, MD *(Certified MBE and Small Business)*

**Contract Term:** 12/03/2020\* – 12/03/2021  
*(\*or earlier upon BPW approval)*

**Amount:** \$299,305

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offerors</b>	<b>Technical Rank</b>	<b>Financial Rank</b>	<b>Overall Rank</b>
Northgate Environmental Management, Inc. Frederick, MD	1	\$299,305 (1)	1**
Five other proposals are under consideration, but details are confidential under COMAR 21.05.03.03G <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>

*\*\*Technical factors and price have equal weight in the evaluation of each proposal.*

**MBE Participation:** 100%

**Requesting Agency Remarks:** This Request for Proposals (RFP) was advertised by the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) on eMaryland Marketplace Advantage, which notified approximately 2,367 vendors. MDOT MPA also shared the solicitation with the Maryland Minority Contractors Association and the Md. Washington Minority Companies Association and directly solicited 240 companies.

In an effort to significantly expand the State of Maryland's dredged material reuse efforts and

2-S.

**MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

long-term containment facility capacity, MDOT MPA solicited sealed proposals for applied research and development projects to explore feasible means for reuse of material dredged from Baltimore Harbor channels and placed in the Cox Creek DMCF. The RFP defines “reuse” as the recycling of dredged material for use in another product or application, including residential, recreational, commercial, and industrial uses. Contracts issued under this procurement will support MDOT MPA’s research and development of dredged material applications to further the State’s efforts to recover capacity and/or extend the lifespan of the Cox Creek DMCF. Successful results of this research and development effort could lead to MPA developing a separate, longer-term contract (or contracts) for the reuse of significant volumes of dredged material. These efforts will give MDOT MPA an opportunity to understand better the potential for large-scale, long-term cost-effective capacity recovery in the DMCF. As a result of contracts resulting from this RFP, MDOT MPA will be evaluating lessons learned, adaptive management approaches, and scalability with an eye on future opportunities to recover capacity in DMCFs.

The RFP provides that there is no fixed deadline for submission of proposals until MDOT MPA establishes a deadline by published amendment to the solicitation. Instead, proposals may be submitted at any time and may be considered for award at any time, even while other proposals may be under consideration. Proposals are not in direct competition with each other. No award may exceed \$300,000 in price. MDOT MPA currently has a budget of \$2 million for all contracts awarded under the RFP, which will allow for a minimum of six contracts to be awarded under this solicitation.

Northgate Environmental Management, Inc. submitted a proposal to demonstrate the feasibility of using dredged material from Cox Creek DMCF in concrete traffic barriers manufactured by LafargeHolcim, a major materials manufacturer, and modular shoreline protection structures manufactured using 3D printing technology of Natrx, Inc. The contractor will procure a small quantity of dewatered dredged material generated from Cox Creek DMCF, combine it with other materials into various mixtures to develop conventional and 3D-printed concrete structures, under controlled and documented circumstances to demonstrate engineering and environmental suitability, and will provide the results to MDOT MPA. If the project is successful, the result could be a separate, long-term contract with MPA under which dewatered dredged material from Cox Creek DMCF could be used in the development of upland and in-water concrete products to provide coastal stabilization and support for local transportation projects, thereby expanding the commercial viability of dredged sediments and cost-effectively recovering valuable capacity in the DMCF.

MDOT MPA has received nine proposals to date. On September 23, 2020 (Item 11-S) the Board approved an award to Belden-Eco Products, Inc., in the amount of \$298,061 to test the use of dredged material in the production of ceramic bricks and permeable pavers. Five other proposals are still being considered and additional proposals may be received before MDOT MPA closes the

2-S. **MARYLAND PORT ADMINISTRATION** (*cont'd*)

***Requesting Agency Remarks (cont'd):***

procurement. Two proposals were found to be not reasonably susceptible of being selected for award, one because the proposal offered consulting services in the management of the DMCF rather than a reuse of dredged material and the other due to inability to agree on contract terms.

This award was approved by the Maryland Port Commission on November 2, 2020.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J03D0002

***Resident Business:*** Yes

***MD Tax Clearance:*** 20-2970-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov

3-S. **MARYLAND TRANSIT ADMINISTRATION**  
*Services Contract*

**Contract ID:** Light Rail Dake Wheel Press Retrofit & Upgrade; *LR-21-1002*  
ADPICS No.: P5107598

**Contract Description:** This contract provides for the repair of the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Light RailLink wheel press.

**Award:** Bohn's Sales & Service, Inc.  
Grand Haven, MI

**Contract Term:** 12/03/2020 – 12/02/2021

**Amount:** \$264,975

**Procurement Method:** Sole Source

**MBE Participation:** 0% (Proprietary)

**Incumbent:** None

**Requesting Agency Remarks:** MDOT MTA's Light RailLink division requires a contractor to retrofit and upgrade its wheel press. This equipment is used by MDOT MTA to install wheel and disc brake hubs while also using pressure sensors to measure and record output pressure. The pressing measurements are documented and maintained as records of compliance and are critical if any accidents were to occur. The equipment is currently in need of repairs and an upgrade.

The contractor will provide the following services:

- replace all obsolete components;
- calibrate and re-program the sensing instrumentations;
- replace the main hydraulic cylinder and necessary components;
- re-program the on-board computer to control pressure output at various levels; and
- train MDOT MTA Light RailLink staff to properly use the upgraded equipment.

Bohn's Sales & Service, Inc. is the only contractor authorized to repair, service, or provide parts for wheel presses manufactured by the Dake Corporation. No other vendor is allowed to perform repairs, calibrate, or re-program this equipment.

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on market price.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



3-S.

**MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** No

***MD Tax Clearance:*** 20-3051-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Jada Wright 410-545-0330  
jwright18@sha.state.md.us

**4-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Construction Management and Inspection Services, Statewide; BCS 2018-06 C and BCS 2018-06 D

ADPICS No. SBCS1806C and SBCS1806D

**Contract Description:** These contracts are the last two (2) of five (5) contracts to provide Construction Management and Inspection (CMI) services, statewide of traffic control devices, signing, lighting, and transportation system, primarily utilized by Maryland Department of Transportation State Highway Administration's (MDOT SHA's) Office of Highway Development.

**Award:** A. Morton Thomas & Associates, Inc. (Contract C)  
/Mead & Hunt, Inc.  
Towson, MD

Brudis & Associates, Inc. (Contract D)  
Columbia, MD

**Contract Term:** 12/03/2020 – 12/02/2025

**Amount:** \$ 8,000,000 NTE (Contract C)  
\$ 8,000,000 NTE (Contract D)  
\$16,000,000 NTE- Aggregate Total

**Procurement Method:** Qualification Based Selection

**Proposals:**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
McCormick Taylor, Inc Baltimore, MD	79.47	1	Contract A Approved at the 10/21/2020 BPW
Johnson, Mirmiran & Thomas, Inc. Hunt Valley, MD	76.67	2	Contract B Approved at the 10/07/2020 BPW
A.Morton Thomas & Associates, Inc./ Mead & Hunt, Inc. Towson, MD	76.31	3	\$8,000,000 NTE (Contract C)
Brudis & Associates, Inc. Columbia, MD	76.08	4	\$8,000,000 NTE (Contract D)

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



4-AE. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Century Engineering, Inc. Hunt Valley, MD	75.83	5	Contract E Approved at the 10/21/2020 BPW
Stantec Consulting Services, Inc/EBA Engineering, Inc. Laurel, MD	67.77	6	
Whitman Requardt & Associates, LLP/CDM Smith, Inc./Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	66.59	7	
Wallace Montgomery & Associates, LLP/KCI Technologies, Inc. Hunt Valley, MD	65.32	8	
Pennoni Associates, Inc./Development Facilitators, Inc. Baltimore, MD	64.28	9	
Hayat Brown, LLC Baltimore, MD	38.38	10	

**DBE Participation:** 25% (Contract C)  
25% (Contract D)

**Incumbent(s):** A. Morton Thomas/CDM Smith (Contract C)  
Towson, MD

Century Engineering, Inc. (Contract D)  
Hunt Valley, MD

**Requesting Agency Remarks:** On February 21, 2019, the solicitation was advertised in The Daily Record, on the Maryland Department of Transportation State Highway Administration's (MDOT SHA's) web page and eMaryland Marketplace. A total of 1894 firms were directly solicited on February 21, 2019.

The consultant shall perform supplementary CMI services for the MDOT SHA Office of Traffic and Safety (OTS) for various Traffic Control Devices (TCDs) for signals, signing, pavement marking, lighting, intelligent transportation systems (ITS), and highway construction projects statewide.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



4-AE. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Requesting Agency Remarks*** (*cont'd*):

Contract C was initially awarded to A. Morton Thomas/Sabra & Associates Inc. Mead and Hunt Inc. has since purchased Sabra & Associates, Inc. and will be accepting the contract terms per a novation agreement.

***Fund Source:*** 80% Federal; 20% Special Funds (Transportation Trust Funds)

***Approp. Code:*** J02B0101 & J02B0102

See next page for  
Record Correction  
Letter dated 6/30/25

***Resident Business:*** Yes

***MD Tax Clearance:*** A. Morton Thomas & Associates, Inc. / Mead & Hunt, Inc. 20-2814-1111  
Towson, MD

Brudis & Associates, Inc. 20-2743-1111  
Columbia, MD

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

*John Gontrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 4-AE, 11/18/2020 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 11/18/2020, Item 4-AE**

**Approved Approp. Code:** J02B0101

**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*Will Pines*

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William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**5-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Maintenance and Janitorial Services for the Crain Memorial Information Center in Charles County; 5260851423SB  
ADPICS No.: 5260851423

**Contract Description:** This contract provides maintenance and janitorial services for the Crain Memorial Information Center in Charles County.

**Awards:** H. D. Myles, Inc.  
Churchville, MD

**Contract Term:** 12/03/2020 – 06/30/2023 (939 Calendar Days)

**Amount:** \$596,192 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** H. D. Myles, Inc. \$596,192  
Church Hill, MD

Chesapeake Pilot Training, Inc. \$640,400  
Chestertown, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Limited Subcontracting Opportunities)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

**Incumbent:** H.D. Myles, Inc.  
Church Hill, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on February 4, 2020 notifying 15 potential contractors, six (6) of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on March 5, 2020.

**5-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

A protest was filed by H. D. Myles, Inc. on March 12, 2020. H.D Myles, Inc. stated the apparent low bidder and second low bidder are not responsible, as they lack experience, capability and or integrity to perform the work. This contract requires two (2) personnel male and female to be on site at the same time and would require twice the cost.

Upon evaluation of the apparent low bidders Equipment and Experience Statement (EES), the Maryland Department of Transportation State Highway Administration (MDOT SHA) discovered that the total experience did not amount to the five (5) years in comprehensive building services and management that was a minimum requirement to bid on this solicitation. As a result, the bid was rejected on June 10, 2020.

On July 1, 2020, the apparent low bidder protested the rejection of its bid and alleged discriminatory behavior. In the protest, the low bidder requested an immediate reconsideration of their bid after having a representative of an essential office review their experience and equipment documentation. In response to this protest, MDOT SHA completed an independent review of their equipment and experience documentation. Subsequently, a Procurement Officer Final Decision (POFD) was issued by MDOT SHA with the following details:

The bid protest was denied for both procedural and substantive reasons. First, the protest was not filed in a timely manner as required by COMAR 21.10.02.03B. Second, the protest was only provided to MDOT SHA through electronic mail (email), which is prohibited as part of a procurement by COMAR 21.03.05.02. The Procurement Officer also concluded that the low bidder did not meet the experience required for the contract.

No appeal to the POFD was filed or received from the apparent low bidder. The second bidders bid was also rejected.

The Maryland Department of Transportation State Highway Administration has confirmed H.D. Myles, Inc.'s bid price and work conducted on this contract is performed 100% by a State-certified Small Business. Maryland Works, Inc. granted a waiver to MDOT SHA for this contract.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J02B0102

***Resident Business:*** Yes ***MD Tax Clearance:*** 20-1888-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**6-RP.** STATE HIGHWAY ADMINISTRATION  
*Real Property –Disposition*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(f)(1)(ii)  
Annotated Code of Maryland

**Property:** MC# 14-1073  
Former Charles R. Soper, ET UX (Parcel 2, 0.084 acres ±), located on the west side of the Old Columbia Pike, south of MD 216 across from the Grace Community Church of Howard County in Fulton, Howard County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Grace Community Church of Howard County, Inc., a Maryland corporation.

**Consideration:** \$4,800

**Appraised Value:** \$4,800 – Dennis D'Argenio (Selected)  
Ronald A. Hidey, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1971, MDOT SHA acquired the subject property as part of a highway improvement project for U.S. Route 29. MDOT SHA intends to convey this property to the adjoining owner through a negotiated sale of \$4,800, which is 100% of the appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

7-RP. **STATE HIGHWAY ADMINISTRATION**  
***Real Property –Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(g)(1)(2)(ii)  
Annotated Code of Maryland

**Property:** MC# 16-9425  
Former John S. Santini, et al (0.3277 acres ±), located along Price Manor Way, west of U.S. Route 29/Columbia Pike, north of MD Route 216 in Fulton, Howard County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Howard County, Maryland, a body corporate and politic

**Consideration:** \$8,287.15 (acquisition cost plus interest)

**Appraised Value:** \$262,000 – Stephen Muller (Selected)  
\$315,000 – David Lamb (Approved)  
William Caffrey, Review Appraiser

**Special Conditions:** Sale is subject to a reversionary condition stipulating that the property would revert to MDOT SHA should the property not be used for a public purpose.

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on August 26, 2020. The 45-day review period expired on October 10, 2020.

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1970, MDOT SHA acquired the subject property as part of a highway improvement project for U.S. Route 29. The property is no longer needed by MDOT. MDOT SHA intends to convey this property to Howard County, Maryland, a body corporate and politic, as shown on SHA plat 60544 at the calculated acquisition cost plus interest value of \$8,287.15. The County intends to use this property to provide access to the adjacent apartment complex.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**8-RP.**      **STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(f)(1)(ii)  
Annotated Code of Maryland

**Property:** MC# 20-2689  
Former Howard A. Gross, (1.797 acres ±), located along MD Route 17 (Burkittsville Road), east of Quebec School Road in Middletown, Frederick County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Edward M. Lupcho, Jr.

**Consideration:** \$13,450

**Appraised Value:** \$13,450 – Stephen Muller (Selected)  
Ronald A. Hidey, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1958, MDOT SHA acquired the subject property from Howard A. Gross as part of a highway improvement project for MD Route 17. The subject property is no longer needed by MDOT. MDOT SHA proposes to convey the 1.797-acre property to the adjoining owner, Mr. Lupcho, through a negotiated sale of \$13,450 which is 100% of the appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Jaclyn D. Hartman 410-865-1035  
[jhartman1@mdot.state.md.us](mailto:jhartman1@mdot.state.md.us)

9-GM.

**THE SECRETARY'S OFFICE**

***General/Miscellaneous: Special Transportation Project Revenue Refunding Bonds***

**Recommendation:** That the Board of Public Works approve a request by the Maryland Department of Transportation (MDOT), made by the Secretary of Transportation, for the adoption of a resolution authorizing the issuance and sale by MDOT of Special Transportation Project Revenue Refunding Bonds, Series 2021 Issue through a private negotiated basis to occur on or before March 1, 2021, as determined by the Secretary, taking into account then current market conditions.

**Amount:** Refunding Bonds in an amount not to exceed \$275,000,000

**Anticipated Sale Date:** February 3, 2021

**Maturities:** Not to exceed 15 years

**Method of Sale:** Private Negotiated Sale

**Use of Proceeds:** To defease via an advance refunding the outstanding maturities of the Maryland Transportation Authority Airport Parking Revenue Refunding Bonds, Series 2012A Baltimore/Washington International Thurgood Marshall Airport Projects (General Governmental Purpose Bonds), Maryland Transportation Authority Airport Parking Revenue Bonds, Series 2012B Baltimore/Washington International Thurgood Marshall Airport Projects (Qualified Airport Bonds – AMT) and Maryland Economic Development Corporation Lease Revenue Refunding Bonds (Maryland Aviation Administration Facilities), Series 2012 (Taxable) (collectively, the “Refunded Bonds”). The proceeds of the Refunded Bonds were used for the financing and refinancing of transportation facilities related to BWI Marshall Airport.

**Requesting Agency Remarks:** In 2002, the Maryland Transportation Authority issued \$264.1 million of revenue bonds on behalf of the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) to construct certain parking facilities, roadway improvements, enhanced pedestrian access, and utility plant upgrades at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall Airport). The bonds are backed by parking fees and were refunded in 2012. In 2003, the Maryland Economic Development Corporation issued \$223.7 million of revenue bonds on behalf of MDOT MAA to construct a new 11-gate Concourse A and reconstruction of a portion of Concourse B at BWI Marshall Airport. The bonds are backed by certain operating revenues at the airport and were refunded in 2012.

In 2014, the General Assembly authorized MDOT to issue its own project revenue bonds under Subtitle 6 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

**9-GM. THE SECRETARY'S OFFICE (cont'd.)**

*Requesting Agency Remarks (cont'd.):*

The Series 2021 Issue will refund the previously issued bonds described above under a new credit structure. The bonds will be backed by all operating revenues of MDOT MAA, excluding revenues from certain fees for the consolidated rental car facility and passenger facility charges. The refunding will result in positive net present value savings and reduced debt service payments in the near term, the amount of which will be determined as of the date of the sale of the Refunding Bonds.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Glen Carter 410-865-1270  
gcarter@mdot.maryland.gov

**10-RP.**      **THE SECRETARY OFFICE**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing of real property as it is excess to the agency's needs.

**Authority:** Transportation Article, §8-309 (g)(1)(2)(ii)  
Annotated Code of Maryland

**Property:** MC# 18-1083  
Former Zink property (1.409 acres ±), located at the corner of MD 97 (Old Washington Road) and Hoods Mill Road, Woodbine, 21797 in Carroll County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** The County Commissioners of Carroll County, Maryland, a body corporate and politic of the State of Maryland

**Consideration:** \$19,625 (acquisition cost plus interest)

**Appraised Value:** \$164,000 (Estimate based on a SDAT assessed value)

**Special Conditions:** Sale is subject to a reversionary condition stipulating that the property would revert to MDOT SHA should the property not be used for a public purpose.

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on September 25, 2020. The 45-day review period expires on November 9, 2020.

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1972, MDOT SHA acquired the above property for the MD Route 197 project. The property is no longer needed by MDOT. The County has elected to purchase the property based on acquisition cost plus interest. MDOT SHA intends to convey this property to Carroll County, as shown on SHA Plat No. 56120 (Rev. 2/24/20) at the acquisition cost plus interest of \$19,625. The County intends to use the property to provide public water to businesses within the immediate vicinity.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 18, 2020



Contact: Glen Carter 410-865-1270  
gcarter@mdot.maryland.gov

**11-RP. THE SECRETARY OFFICE**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing of real property as it is excess to the agency's needs.

**Authority:** Transportation Article, §8-309 (g)(1)(2)(ii)  
Annotated Code of Maryland

**Property:** MC# 18-1086  
Former Perry Smith property (3.105 acres ±), located at the corner of MD 97 (Old Washington Road) and Hoods Mill Road, Woodbine, 21797 in Carroll County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** The County Commissioners of Carroll County, Maryland, a body corporate and politic of the State of Maryland

**Consideration:** \$39,024 (acquisition cost plus interest)

**Appraised Value:** \$380,000 (estimate based on SDAT assessed value)

**Special Conditions:** Sale is subject to a reversionary condition stipulating that the property would revert to MDOT SHA should the property not be used for a public purpose.

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on September 23, 2020. The 45-day review period expires on November 7, 2020.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20190118-0026. It is recommended to declare the approximately 3.459-acre former Perry Smith Parcel 2 property (MC#18-1086) located in the Northwest quadrant of the Old Washington Road and Hoods Mill Road intersection, Woodbine, MD surplus to the needs of the State contingent upon compliance with the Maryland Department of the Environment's requirements.

**Requesting Agency Remarks:** In 1974, MDOT SHA acquired the above property for the MD Route 197 project. The property is no longer needed by MDOT. The County has elected to purchase the property based on acquisition cost plus interest. MDOT SHA intends to convey this

DEPARTMENT OF TRANSPORTATION  
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11-RP. **THE SECRETARY OFFICE** (*cont'd.*)

***Requesting Agency Remarks: (cont'd.)***

property to Carroll County, as shown on SHA Plat No. 56120 (Rev. 2/24/20) at the acquisition cost plus interest of \$39,024. County intends to use the property to provide public water to businesses within the immediate vicinity.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**1-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of A Wider Circle, Inc.**

A Wider Circle - Community Service Center (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, expansion, site improvement, and capital equipping of A Wider Circle Community Services Center.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 129, (SL-037-100-038) \$ 700,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 6,886,000
<b>20-129 (This Action)</b>	<b>\$ 700,000 (non-match)</b>
19-126 (Future Action)	\$ 500,000 (non-match)
18-129 (Future Action)	\$ 750,000 (non-match)
17-G065 (Prior Action)	\$ 125,000 (match)
16-G087 (Prior Action)	\$ 125,000 (match)
16-G164 (Prior Action)	\$ 50,000 (match)
Local Cost	\$ 4,636,000

(Prior Actions: 7-1-20 Agenda, Item 1-CGL; 4-18-18 Agenda, Item 15-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**2-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the St. Francis Neighborhood Center Corporation**

St. Francis Neighborhood Center – Expansion (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an expansion to the St. Francis Neighborhood Center.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 182, (SL-030-160-038) \$ 500,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 4,605,075
<b>20-182 (This Action)</b>	<b>\$ 500,000 (non-match)</b>
17-G108 (Prior Action)	\$ 55,000
16-G139 (Prior Action)	\$ 100,000
Local Cost	\$ 3,950,075

(Prior Actions: 4-24-19 Agenda, Item 23-CGL; 3-22-17 Agenda, Item 16-CGL)

**Remarks:**

1. The 2016 and 2017 bond bill projects received a Community Development Block Grant (CDBG) loan from the City of Baltimore, which will require a lien on the grant funded property
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
 shirley.kennedy@maryland.gov*

**3-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**County Executive and County Council of Howard County**

Barnard Fort House (Howard County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Barnard Fort House, located in Howard County."*

*Maryland Consolidated Capital Bond Loan of 2019 (LHI- Chapter 14, Acts of 2019)  
 DGS Item G047, (SL-115-190-038) \$ 50,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Howard County has submitted evidence that it has appropriated \$80,000 in its fiscal year 2020 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 524,600
	<b>19-G047 (This Action)</b>	<b>\$ 50,000 (match)</b>
	Local Cost	\$ 474,600

**Remarks:**

1. The grant agreement has been revised as follows: 16. Indemnification. To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**3-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)**

***Remarks (cont'd):***

5. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**4-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Prince George's Arts and Humanities Council, Inc.**

Bus Shelter Public Arts Projects (Prince George's County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of multiple bus shelter public art projects, located in Prince Georges County."*

*Maryland Consolidated Capital Bond Loan of 2019 (MISC– Chapter 14, Acts of 2019)*

*DGS Item 272, \$ 100,000*

*Maryland Consolidated Capital Bond Loan of 2019 (LSI– Chapter 14, Acts of 2019)*

*DGS Item 294, (SL-115-190-038) \$ 50,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 150,000
19-272 (This Action)	<b>\$ 100,000 – (Non-match)</b>
19-294 (This Action)	<b>\$ 50,000 – (Non match)</b>
Local Cost	\$ 0

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020

REVISED



Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov

**5-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of the Calvert Animal Welfare League, Inc.**

Calvert Animal Welfare League (Calvert County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Calvert Animal Welfare League Building, located in Calvert County."*

*Maryland Consolidated Capital Bond Loan of 2020 (LSI – Chapter 537, Acts of 2020),  
DGS Item G066; (SL-004-200-038) \$ 25,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of the Calvert Animal Welfare League, Inc. has submitted evidence that it has \$53,124.00 in eligible expenditures to meet the matching fund requirement for this project.

The Board of Public Works approval is also requested to reimburse Board of Directors of the Calvert Animal Welfare League, Inc. \$25,000.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$ 53,124
	<b>20-G066 (This Action)</b>	<b>\$ 25,000 (\$10,000 match)</b>
	Local Cost	\$ 28,124

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**6-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of Carroll Hospice, Inc.**

Carroll Hospice – Dove House Renovation (Carroll County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Carroll Hospice Dove House.*

*Maryland Consolidated Capital Bond Loan of 2019 (MISC– Chapter14, Acts of 2019)  
DGS Item 133, (SL-113-190-038) \$ 650,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 1,810,000
<b>19-133 (This Action)</b>	<b>\$ 650,000 – (non-match)</b>
Local Cost	\$ 1,160,000

**Remarks:**

1. The grant agreement has been revised to include Carroll Hospital Center, Inc. as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov*

**7-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of Carroll Hospital Center, Inc.**

Carroll Hospital Center (Carroll County)

“To assist in the design, construction, and equipping of a new critical care unit on the Carroll Hospital campus.”

*Maryland Consolidated Capital Bond Loan of 2019 (MHA– Chapter 14, Acts of 2019)  
DGS Item G007, (SL-058-170-038) \$ 800,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of Carroll Hospital Center, Inc. has submitted evidence that it has over \$800,000 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 7,920,000
	<b>19-G007 (This Action)</b>	<b>\$ 800,000 (match)</b>
	17-G026 (Prior Action)	\$ 524,000 (match)
	Local Cost	\$ 6,596,000

(Prior Action: 13-CGL; agenda 03/06/19)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020

REVISED



Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov

**8-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Mayor and City Council of the City of Gaithersburg**

Gaithersburg - New Police Station (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new Gaithersburg Police Station.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)*  
DGS Item 145, (SL-026-190-038) \$ 1,000,000

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 17,405,680
<b>20-145 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
19-140 (Prior Action)	\$ 1,000,000 (Non-match)
Local Cost	\$ 15,405,680

(Prior Actions: 12-4-19 Agenda, Item 3-CGL)

**Remarks:**

1. The grant agreement has been revised as follows: *Paragraph 16. Indemnification*. To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020**



*Contact: Shirley Kennedy 410-767-4107  
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**9-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of the Lions Camp Merrick, Inc.**

Lions Camp Merrick (Charles County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Lions Camp Merrick facilities, including repairs to cabins located in Charles County.”*

*Maryland Consolidated Capital Bond Loan of 2019 (LSI- Chapter 14, Acts of 2019)  
DGS Item G090, (SL-106-190-038) \$ 35,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of the Lions Camp Merrick, Inc. has submitted evidence that it has over \$35,000 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project \$ 70,000
	19-G090 (This Action) \$ 35,000 (match)
	Local Cost \$ 35,000

**Remarks:**

1. The grant agreement has been revised to include Waldorf Lions Foundation as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
5. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020

REVISED



Contact: Shirley Kennedy 410-767-4107  
shirley.kennedy@maryland.gov

**10-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of MedStar Southern Maryland Hospital, Inc.**

MedStar Southern Maryland (Prince George's County)

*"To assist in the design, construction, and equipping of a renovation and addition to the Medstar Southern Maryland Hospital Center's Emergency Department.*

*Including but not limited to site work and demolition."*

*Maryland Consolidated Capital Bond Loan of 2019 (MHA- Chapter 14, Acts of 2019)  
DGS Item G010, (SL-114-190-038) \$ 500,000*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of MedStar Southern Maryland Hospital, Inc. has submitted evidence that it has over \$500,000 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 34,244,068
	<b>19-G010 (This Action)</b>	<b>\$ 500,000 (match)</b>
	Local Cost	\$ 33,744,068

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



Contact: Ahmed Awad 410-767-6589  
ahmed.awad@maryland.gov

**11-CGL.**

**CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works approve a grant for the following:

***Arc of Washington County, Inc.***

*“Renovations of the Arc of Washington County, Inc.’s (AWC) 30-year old main campus buildings located at 820 and 840 Florida Avenue in Hagerstown, MD 21740. AWC provides comprehensive services and support to children and adults with a wide range of intellectual and developmental disabilities.”*

<b>Fund Source</b>	Community Health Facilities Grant Program, Bond Year 2019		
<b>Project</b>	CB-01316-01		
<b>Matching Fund</b>	\$1,997,253 (Wells Fargo Investment Account)		
<b>Background</b>	Architect and Engineering	\$ 201,440	
	Construction	<u>\$4,343,000</u>	
	Total Project cost	\$4,544,440	
	Cumulative expenses to date	\$2,747,253	
<b>This Action</b>		<b>\$ 750,000</b>	

**Remarks**

1. Grantee is a nonprofit organization.
2. In accordance with §24-606(d) of the *Health-General Article of the Annotated Code of Maryland*, the Board’s approval is further contingent upon the State’s right of recovery being recorded among the Land Records of Washington County.
3. The Arc of Washington County, Inc. provides comprehensive services and support to children and adults with a wide range of intellectual and developmental disabilities.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Lauren Buckler 410-767-3174  
 lauren.buckler@maryland.gov*

**12-AE-MOD. ARCHITECTURAL AND ENGINEERING SERVICES MODIFICATION**  
*Department of Public Safety and Correctional Services*

**Contract ID:** Heating System and Windows Replacement in Housing Units 3 & 4;  
*KA-000-180-D01*  
 ADPICS No.: 001B8400494

**Contract Approved:** DGS 8-AE, 06/20/2018

**Contractor:** Kibart Engineers; Towson, MD (*Certified Small Business*)

**Contract Description:** Contract to design the window and heating system replacement at housing units three and four at Maryland Correctional Training Center in Hagerstown.

**Modification Description:** This project was originally designed to be completed in two phases; however, because the entire space is now vacant, the design can be revised to a single phase reducing the construction time and costs. To do so, changes to the design of the construction fences to separate the inmate population of the remainder of the facility from the construction are necessary.

**Original Contract Term:** 12 Months

**Modification Term:** 11/19/2020\* - 11/18/2024 (\*or earlier upon BPW approval)

**Original Contract Amount:** \$ 653,990

**Modification Amount:** \$ 60,844

**Total Contract Amount:** \$ 714,743

**Prior Mods/Options:** N/A

**Percent +/- (This Item):** 0.9%

**Total Percent Change:** 0.9%

**Original Procurement Method:** Qualification Based Selection

**MBE/VSBE Participation:** 10% / NA

**MBE/VSBE Compliance:** 10.15% / N/A



**DEPARTMENT OF GENERAL SERVICES**  
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**November 18, 2020**



**12-AE-MOD. ARCHITECTURAL AND ENGINEERING SERVICES MODIFICATION**  
*(cont'd)*

**Requesting Agency Remarks:** This modification will accommodate a request by DPSCS to eliminate phasing and reduce the construction period. The construction documents and specifications will be updated and posted on eMaryland Marketplace Advantage.

**Fund Source:** MCCBL 2014 *Provide funds to replace the windows and heating systems at six housing units at the Maryland Correctional Training Center, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.* Item 066

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



Contact: Lauren Buckler 410-767-3174  
[lauren.Buckler@maryland.gov](mailto:lauren.Buckler@maryland.gov)

**13-C. CONSTRUCTION CONTRACT**  
*Department of General Services*

**Recommendation:** That the Board of Public Works approve the following Task Orders under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article,  
 Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

**1.0 Master Contract:** *HVAC/Boiler & Related Services; DGS-19-301-IQC*

**Approved:** DGS 1-C, 06/03/2020

**Term:** 06/18/2020 – 06/17/2025

**1.1 Using Agency:** Department of Agriculture

**Description:** Chiller Replacement; *AG-501-200-001* Maryland

Department of Agriculture; Headquarters Annapolis, MD. The existing chiller is 39 years old.

**Award:** Kelly HVAC, Inc.; Upper Marlboro, MD  
*(Certified Small Business)*

**Number of Qualified**

**Master Contractors:** 11

**Number of Bids:** 7

**Amount:** \$241,981

**Term:** 150 calendar days

**MBE/VSBE Participation:** N/A / N/A

**Resident Business:** Yes

**Funding Source:** MCCBL 2019 Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Jennifer Chiasson 443-388-6245  
 jennifer.chiasson@maryland.gov*

**14-S. SERVICES CONTRACT**  
***Department of Commerce, Office of Military and Federal Affairs***

**Contract ID:** Maryland Compatible Energy Siting Project; T00B1600004  
 ADPICS No.: T00B1600004

**Contract Description:** Create maps that will inform renewable energy developers where solar and wind projects can be built and not adversely impact military operations.

**Award:** Matrix Design Group, Inc.; Crofton, MD

**Contract Term:** 11/23/2020 - 02/28/2022

**Amount:** \$498,894

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Offer (Ranking)</i>	<i>Overall Ranking</i>
Matrix Design Group Inc.; Crofton, MD	1	\$498,894 (3)	1
ERM; Annapolis, MD	4	\$439,500 (1)	2
Resource Management Concepts, Inc.; Lexington Park, MD	3	\$468,833 (2)	3
Versar Inc.; Springfield, VA	2	\$499,177 (4)	4

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbent:** N/A

**Requesting Agency Remarks:** The Maryland Department of Commerce, Office of Military and Federal Affairs issued a Request for Proposals on eMaryland Marketplace Advantage for Maryland Compatible Energy Placement Project on July 16, 2020. Five proposals were received, and technical proposals were opened on August 18, 2020.



**DEPARTMENT OF GENERAL SERVICES  
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**14-S. SERVICES CONTRACT (*cont'd*)**

***Agency Remarks (cont'd):***

One vendor did not qualify, and the company's financial proposal was not opened or shared with the Evaluation Committee. Four proposals were determined to be reasonably susceptible of being selected for award. Matrix Design Group, Inc. demonstrated an excellent understanding of the work requirements and proposed a well-defined process to develop a unified approach to carry out the Maryland Compatible Energy Siting Project.

This will develop a plan for future development to avoid incompatibility with military operations. This project will consider potential factors such as impact on visual or navigation flight path hazards (e.g. solar glare), military testing and evaluation area impacts, electromagnetic/frequency spectrum interference. Also, wind energy impacts on aviation operations and radar and satellite communications systems.

This project is funded by a federal grant awarded by the Department of Defense's Office of Economic Adjustment to support smart placement of renewable emergency projects that do not encroach on military operations. The grant totals \$500,000, a firm fixed not-to-exceed price outlined in the RFP.

Matrix Design Group, Inc. has provided the most advantageous proposal to the State and is recommended for award of this contract.

***Fund Source:*** 100% Federal

***Approp. Code:*** T00F0013

***Resident Business:*** Yes

***MD Tax Clearance:*** 20-2940-0111

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020

REVISED



Contact: Valerie Roddy 410-767-5652  
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15-S.

**SERVICES CONTRACT**

*Department of Health, Developmental Disabilities Administration*

**Contract ID:** Behavioral Respite and Mobile Crisis Intervention Services (BRMCIS);  
OPASS# 21-18904  
ADPICS No. M00B1600159

**Contract Description:** Comprehensive Behavioral Respite (BR) and Mobile Crisis Intervention (MCI) Services for the Eastern Region. These services are for people identified by the Developmental Disabilities Administration (DDA) as eligible for DDA services and to prevent the need for hospitalization.

**Award:** Somerset Community Service, Inc.; Marion Station, MD

**Contract Term:** 12/01/2020\* - 11/30/2023 (w/two 1-year renewal options)  
(\*or earlier upon BPW approval)

**Amount:** \$1,506,815 (Base, 3-years)  
\$ 695,185 (Renewal Option 1, 1-year)  
\$ 788,179 (Renewal Option 2, 1-year)  
\$**2,990,179** Total

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbents:** Same

**Requesting Agency Remarks:** These providers are currently providing these services as subcontractors to the initial contract. They have the experience and expertise to provide these services. DDA finds that issuing a sole source contract in accordance with COMAR 21.05.05 is the most advantageous decision.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**



**15-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

The Developmental Disabilities Administration (DDA) previously released two Requests For Proposals (RFP) for Behavioral Respite/Mobile Crisis Services. There were few providers that submitted the needed documentation within the time frame requested and the providers that did submit proposals are the current providers that are providing these services under the current contract as subcontractors to the provider that was awarded this contract many years ago.

Upon beginning the re-submission of the RFP for the third time, the Department of General Services suggested that DDA look into using a sole source for these services. DDA finds that issuing a sole source contract in accordance with COMAR 21.05.05 is the most advantageous decision.

***Fund Source:*** 100% General

***Approp. Code:*** 32.13.01

***Resident Business:*** Yes

***MD Tax Clearance:*** 20-1842-1110

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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November 18, 2020**



Contact: Brian Howard 410-865-1130  
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**16-S. SERVICES CONTRACT**

***Department of Transportation, The Secretary's Office***

**Contract ID:** Optical Scanning Services; *MDOT-OMBE-2001*  
**ADPICS No.:** J01B1600007

**Contract Description:** Provide two workers on site to prepare and scan MBE Certification records for the Office of Minority Business Enterprises (OMBE).

*Award(s):* Didlake Inc.; Manassas, VA

**Contract Term:** 12/03/2020\* - 11/30/2025 (\*or earlier upon BPW approval)

*Amount:* \$506,322

**Procurement Method:** Preferred Provider

*MBE/VSBE Participation:* N/A / N/A

## *Performance Security:* No

*Incumbent:* Same

**Requesting Agency Remarks:** On August 25, 2020; the Maryland Department of Transportation, The Secretary's Office (MDOT TSO), provided Maryland Works with a new scope of services for a new five-year contract under the Preferred Provider Program. Maryland Works accepted the scope and provided MDOT with a five-year pricing structure spreadsheet on August 26, 2020. The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified the price as fair market in value on September 9, 2020.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

*Approp. Code:* J00 A0101 39260

## *Resident Business:*

MD Tax Clearance: 20-2684-1110

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## **BOARD OF PUBLIC WORKS ACTION**

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**THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION



**REVISED**

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Athos Alexandrou 410-767-5369  
athos.alexandrou@maryland.gov*

**17-S-MOD. SERVICES MODIFICATION**

***RETROACTIVE - Department of Health, Office of Pharmacy Services***

**Contract ID:** Drug Use Review Analyses, Evaluations and Interventions for MD Medicaid Participants; OPASS #19-17828

ADPICS No.: M00B0600041/COI83233

**Contract Approved:** DBM 5-S, 06/19/2019

**Contractor:** Keystone Peer Review Organization (KEPRO); Harrisburg, PA

**Contract Description:** Development, operation and management of the Drug Use Review Analyses, Evaluations and Interventions for Maryland Medicaid participants, as well as maintenance of the Fee for Service (FFS) Preferred Drug List (PDL) and the HealthChoice Managed Care Organizations (MCO) formularies on the Formulary NavigatorTM Formulary Listing Service software.

**Modification Description:** RETROACTIVE approval to provide additional services under Managed Care Organization (MCO) oversight to support the reporting, submission and analyses for Centers for Medicare and Medicaid Services (CMS) based on new mandates under the Public Law 115-271 (H.R. -6) and for additional services related to reporting and analyses of claims data to meet CMS mandates and standards under the Substance Use-Disorder Prevention that Promotes Opioid Recovery and Treatment for Patients and Communities Act, A.K.A., The SUPPORT ACT.

**Original Contract Term:** 08/01/2019 - 07/31/2022 (w/two 2-year renewal options)

**Modification Term:** 08/01/2020 - 07/31/2022

**Original Contract Amount:** \$2,219,998

**Modification Amount:**

\$ 143,000 (Retroactive)
<u>\$ 286,000</u> (Proactive)
\$ 429,000 Total

**Prior Mods/Options:** N/A / N/A

**Total Contract Amount:** \$2,648,998

**Percent +/- (This Item):** 8.3%

**Total Percent Change:** 8.3%



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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REVISED

**17-S-MOD. SERVICES MODIFICATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 10% / N/A

**MBE/VSBE Compliance:** 14.8% / N/A

**Requesting Agency Remarks:** The Drug Utilization Review Board provides drug use review analyses, evaluations and interventions for Maryland Medicaid Participants. In addition, the vendor maintains Maryland's Preferred Drug List (PDL) and Managed Care Organizations' Formularies and PDLs on Formulary Navigator™ Formulary Listing Service tool as well. These services provide prescribers with a comprehensive and accurate resource of all covered medications under the Maryland Managed Care (MCO) and Fee for Service (FFS) Programs and reduce unnecessary denials and delays for participants in obtaining medications. The continued services will enable the Department to perform Retrospective Drug Utilization Analyses (R-DUR) and be compliant with Federal requirements under OBRA-90 (Omnibus Budget Reconciliation Act of 1990). The services will also enable the Department to provide advice and recommendations to the Maryland Department of Health (MDH) for DUR related educational and administrative interventions after consulting with the DUR Board, which is managed under these services and able to provide safest cost-effective therapies to the Medicaid participants in a timely manner.

To maintain compliance with federal requirements, the contract provided additional necessary services to MDH since August 1, 2020.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** 50% General; 50% Federal

**Approp. Code:** T306 0899      **Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Katie Neral 410-767-3459  
 katie.neral@maryland.gov*

**18-S-MOD. SERVICES MODIFICATION**

*Department of Health, Office of Health Services*

**Contract ID:** Administrative Service Organization for Healthy Smiles Dental Program;  
*MDH-OPASS 16-14344*  
 ADPICS No.: COI78414

**Contract Approved:** DBM 2-S, 09/16/2015

**Contractor:** Skygen USA, LLC; Menomonee Falls, WI

**Contract Description:** Provide Dental Benefits Administrator (DBA) services to administer a comprehensive fee-for-service dental program for Medicaid Participants.

**Modification Description:** Extend the Dental Benefits Administrator Contract for one year with an option to extend for an additional six months.

**Original Contract Term:** 01/01/2016 - 12/31/2018 (w/2 one-year renewal options)

**Modification Term:** 01/01/2021 - 12/31/2021(w/one 6-month extension)

**Original Contract Amount:** \$ 8,985,600

**Modification Amount:** \$ 3,576,000

**Total Contract Amount:** \$20,407,344

**Prior Mods/Options:** \$260,000 (Mod. #1: Added funds to the contract due to unanticipated membership growth DBM 5-S-MOD 07/19/2018)  
 \$3,570,544 (Renewal Option 1/Mod: Added funds to accommodate an increase in the projected member enrollment DBM 14-S-Opt/Mod 12/19/2018)  
 \$ 139,200 (Mod: Add funds to first renewal option for new program pilot; 17-S-MOD, 05/08/2019)  
 \$3,876,000 (Renewal Option 2/Mod 7 DGS Item 18-S-Opt/Mod Additional spending authority to accommodate the projected member enrollment 01/08/2020)

**Percent +/- (This Item):** 2.5%

**Total Percent Change:** 5.7%



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**18-S-MOD. SERVICE MODIFICATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 20% / 0.5%

**MBE/VSBE Compliance:** 19.31% / 0.75%

**Requesting Agency Remarks:** Ensure enhanced federal funding the RFP was delayed in order to add requirements that are in-line with the Medicaid Enterprise systems modular transformation (MMT) program. MDH plans to forward the new RFP to DGS for review in December. The incumbent continues to successfully provide Dental Benefits Administrator services.

**Fund Source:** 50% General; 50% Federal

**Approp. Code:** M00Q0103

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Mary Lee J. Hersl 410-238-5844  
 marylee.hersl@maryland.gov*

**19-S-MOD. SERVICES MODIFICATION**  
*Maryland State Police - Aviation Command*

**Contract ID:** Helicopter Maintenance Master Service Contract Modification; *W00B8400005*  
 ADPICS No.: COI74907

**Contract Approved:** DBM 4-S, 01/03/2018

**Contractor(s):** AgustaWestland Philadelphia Corporation; Philadelphia, PA  
 Mecaer Aviation Group, Inc.; Philadelphia, PA  
 Sterling Helicopter; Croydon, PA

**Contract Description:** Master Contract with three contractors to perform scheduled and unscheduled maintenance and repair services on Maryland State Police's fleet of AW139 helicopters.

**Modification Description:** Increase in funding for the Helicopter Maintenance Master Service Contract to adequately address the unanticipated maintenance required as the fleet ages. This increase is to meet the helicopter maintenance cost for the fleet of ten AW139 helicopters.

**Original Contract Term:** 02/01/2018 - 01/31/2023

**Modification Term:** 01/01/2021 - 01/31/2023

**Original Contract Amount:** \$ 6,000,000

**Modification Amount:** \$ 4,500,000

**Total Contract Amount:** \$10,500,000

**Percent +/- (This Item):** 75%

**Total Percent Change:** 75%

**Prior Mods/Options:** N/A

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A



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**19-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** The amount of required maintenance increases as helicopters age. Unforeseen, but necessary repairs during the course of helicopter inspections and additional maintenance requirements from the Original Equipment Manufacturer (OEM), AgustaWestland Philadelphia Corporation, has resulted in the initial amount of the Master Service Contract not being adequate to cover these costs throughout the term of the initial contract. In order to perform continued maintenance on the aircraft through the expiration of the Master Service Contract, additional funds are required.

**Fund Source:** 100% Special (Maryland Emergency Medical System Operation Fund (MEMSOF))

**Approp. Code:** W00A0104

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Bonita Rose 410-379-9078  
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**20-S-MOD. SERVICES MODIFICATION**  
*Department of State Police*

**Contract ID:** Seized Drug and Toxicology Analysis; *CTR002392*  
 ADPICS No.: W00P0600685; W00B1600035

**Contract Approved:** Secretary's Agenda A3, 02/19/2020

**Contractor(s):** National Medical Services; Horsham, PA

**Contract Description:** Provide analysis of seized drug evidence as well as the analysis of toxicology evidence

**Modification Description:** Extend the contract term to allow time to complete the solicitation for these services.

**Original Contract Term:** 10/21/2019 - 10/20/2020

**Modification Term:** 11/21/2020 - 05/31/2021

**Original Contract Amount:** \$2,506,640

**Modification Amount:** \$1,253,320

**Total Contract Amount:** \$3,759,960

**Percent +/- (This Item):** 50%

**Total Percent Change:** 51.9%

**Prior Mods/Options:** \$ 50,000 (Mod. #1; Extend contract term through 11/20/2020;  
 Approved by MSP, 10/05/2020)

**Original Procurement Method:** Emergency

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A



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**20-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** A change in Maryland law took effect on 06/01/2019 establishing a regulatory framework for the commercial production of hemp in Maryland and defines hemp as Cannabis with less than 0.3% THC (the main psychoactive component of Cannabis) on a dry weight basis. Currently MDSP-FSD can only detect the presence of THC but can't quantify the amount present and the laboratory is not able to differentiate between hemp and marijuana. Outsourcing marijuana cases to a laboratory that can quantify THC is the only option for cases that need to specify the amount for prosecution.

Although MSP and the Office of State Procurement have worked together to write the new solicitation, the COVID-19 pandemic has delayed the efforts to complete and advertise the contract. Currently, the Departments are updating the scope of work and anticipate advertising it mid-November.

**Fund Source:** 100% Federal

**Approp. Code:** W00.01.01

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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REVISED



Contact: David.Mangrum 410-697-9393  
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**21-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY MODIFICATION**

**Contract ID:** Statewide Network Management Services (SNMS); 060B8400023  
ADPICS No.: COI84152.

**Contract Approved:** DoIT 4-IT, 02/06/2019

**Contractor:** Digital Management, LLC; Bethesda, MD

**Contract Description:** Provide access Statewide to IT network management and maintenance services, including MDOT's IT network.

**Modification Description:** Increase contract term and authority to address increased demand for these services.

**Original Contract Term:** 03/01/2019 - 02/28/2022 (w/two 2-year renewal options)

**Modification Term:** 12/02/2020 - 02/28/2022

**Original Contract Amount:** \$27,201,877

**Modification Amount:** \$20,000,000

**Revised Total Contract Amount:** \$47,201,877

**Prior Mods/Options:** N/A

**Original Procurement Method:** Competitive Sealed Proposals

**Percent +/- Change:** 73.5%

**Overall Percent +/-:** 73.5%

**MBE/VSBE Participation:** 25% / 3%

**MBE/VSBE Compliance:** 22.73% / 0%



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**



**21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Requesting Agency Remarks:** To increase the base time and material amount for the remainder of year two (2) and three (3), by \$20,000,000 from \$8,922,751.50 to \$28,922,751.50. DoIT furnishes services under this Contract to other Requesting Agencies via Task Orders issued by the State. The Task Orders issued on behalf of the Requesting Agencies are managed as a staffing model on a labor rate basis, either on an hourly or annualized basis.

At the time the Financial Proposals associated with the solicitation were being reviewed, the evaluation was based on the sum total of two components – the MDOT Capacity Management scope of work, which represented the first Task Order against the contract, and a T&M component which applied estimates of hours expected to meet the above staffing model demand multiplied by the proposed labor rates. The estimated hours used during the solicitation were based on hours supported under a similarly scoped contract (F50B5400037 – Network Managed Services). As the Evaluation Panel (“Panel”) evaluated the Financial Proposal submitted by DMI, the Panel noted that the labor rates proposed by DMI were materially less than the other five Offerors. In aggregate, based on the aforementioned T&M component of the solicitation, they were 12.3% less than their Offeror ranked 2<sup>nd</sup> financially and 32% less than the 6<sup>th</sup> ranked Offeror. The degree to which these rates were lower was noted by the Panel as a potential concern. Specifically the concern was whether or not labor with the required experience and skills could be provided at the rates proposed. The Panel ultimately decided to move forward with awarding DMI based on 1) the recommendations received from other parties using this vendor, 2) the strength of the technical proposal, and 3) the financial proposal being in the best interest of the State.

As a result of the aforementioned concerns, DoIT did not modify the previous estimates of demand to reflect any demand stimulation from the lower rates. Since inception of the contract, DoIT has issued numerous Task Orders for staff supporting a variety of different IT projects (20 in total) and agencies. Presently, DMI has demonstrated that they are capable of providing the resources requested at the prices proposed and feedback from the agencies has been extremely positive. As a result, DoIT now sees demand far in excess of what was originally projected. Additionally, since the award of the contract, DoIT has decided to:

- 1)) migrate its current Security Operations functions from the previously mentioned Network Managed Services (NMS) provider;
- 2) remove that scope from the re-compete of the NMS contract (currently awaiting issuance), and;
- 3) begin using staff augmentation to bring these critical Security Operations functions in house. DoIT evaluated DMI's rates for security resources and determined the State would achieve a savings of 37% – 52% compared to two comparably scoped contracts currently in place.



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**21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

DMI's competence as it relates to network security functions has been reinforced by two projects, one for MDOT and one for MDH, which demonstrates their ability to provide resources for critical security projects. In summary, the additional \$20M in funding requested is the result of: our tempering our original demand estimates based on concerns with rates, the decision to migrate critical Security functions in house, and the fact that DMI has demonstrated its ability to provide quality resources and services at prices well below alternatives available.

**Fund Source:** 100% General

**Approp. Code:** Various (Agency-specific)

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**REVISED**

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Danny Mays 410-767-3586  
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**22-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*RETROACTIVE - Department of Information Technology***

**Contract ID:** Mobile Devices and Services (MDS) Master Contract; 06B3490004  
ADPICS No.: COJ01964

**Contract Approved:** DoIT 7-IT, 11/14/2012 (Verizon Wireless, T-Mobile, USA)  
DoIT 3-IT-MOD, 01/02/2013 (AT&T Mobility)  
DoIT 4-IT-MOD, 01/23/2013 (Sprint Solutions, Inc.)

**Contractor:** Verizon Wireless; Laurel, MD  
T-Mobile, USA; Owings Mills, MD  
AT&T Mobility; Hanover, MD  
Sprint Solutions, Inc.; Columbia, MD

**Contract Description:** Obtain mobile wireless services and equipment by participating in  
NASPO ValuePoint (formerly WSCA) – Contract #1907.

**Modification Description:** RETROACTIVE approval to increase BPO ceiling to support  
continued use of the (Participating Addenda) PAs by the State through 12/31/2020.

**Original Contract Term:** 11/15/2012 - 10/31/2016 (Verizon Wireless and T-Mobile USA)  
01/08/2013 - 10/31/2016 (AT&T)  
01/24/2013 - 10/31/2016 (Sprint Solutions, Inc.)

**Modification Term:** 01/01/2020 - 12/31/2020

**Original Contract Amount:** \$12,000,000

**Modification Amount:** \$ 1,239,299 (*Retroactive*)  
\$ 1,200,000 (*Proactive*)  
\$ 2,439,299 Total



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**REVISED**



**22-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Prior Mods/Options:** \$10,000,000 (Mod. 1, extend to 06/30/19; DoIT 2-IT-MOD, 09/21/2018)  
\$ 0 (Mod. 2, incorporate FirstNet plans to AT&T PA approved by DoIT)  
\$ 0 (Mod. 3, extend to 08/31/19; approved by DoIT)  
\$ 2,400,000 (Mod. 4, extend to 12/31/2019; DoIT 6-IT-MOD, 08/14/2019)  
\$ 5,700,000 (DoIT Item 26-IT-MOD [12/4/2019] extension to 12/31/2020)

**Total Contract Amount:** \$32,639,299

**Percent +/- Change:** 20.3%

**Overall Percent +/-:** 271.99%

**Original Procurement Method:** Intergovernmental Cooperative Purchasing

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Requesting Agency Remarks:** The Office of State Procurement and Department of Information Technology have determined that continued participation in the NASPO (formerly WSCA) contract will provide greater cost benefits to the State than procuring these products and services independently.

The NASPO ValuePoint alliance aggregates the demand of all 50 states, the District of Columbia, and the organized US territories. There are currently 151 (Participating Addenda) PAs remaining against this Lead State Master Contracts (Nevada) for wireless services and equipment, and six available vendors participating. This cumulative purchasing power, as well as multi-state and locality volume buying, results in more favorable rates than the State would otherwise obtain by contracting directly with these vendors. The current Master Contracts with the Lead State were slated to end on December 31, 2019; however, the contracts for the four providers with whom Maryland holds PAs were extended until 12/31/2020 to allow participating States to transition onto the new NASPO Master Contract for *Wireless Data, Voice and Accessories (2019-2024)*.



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REVISED



**22-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

*Agency Remarks (cont'd):*

The current request for \$2,439,299 to support the remaining two months represents a reasonable estimate based on usage of the contract during calendar year 2019 as compared to 2020 year-to-date. POs drawn against the current contract BPO (060B3490004) are diverse in terms of awarded value, as usage varies greatly amongst user Agencies and Departments. The State has an overall spend of approximately \$7.2M from January to June of this year, which represents a 40% increase in spend from 2019.

Based on current spend-to-date, the rising usage **year** over **previous years** of the contract and the increase in usage due to a hybrid in office/remote office work environment, the \$30,200,000 ceiling was exceeded during the requested period. As such, \$2,439,299 represents the minimum amount the Department estimates should be added to the contract to cover potential costs through December 31, 2020.

**DGS OSP Remarks:** RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
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*Contact: Samantha Buchanan 410-260-7552  
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**23-IT. INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
 Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.  
**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** ***Consulting and Technical Services Plus (CATS+)***

Contract No.: 060B2490023

*Approved:* DoIT 3-IT, 04/03/2013

*Term:* 04/22/2013 – 04/21/2028

*\*\*As of publication, the remaining balance of this master contract is \$479,239,784.*

**1.1 Using Agency:** Department of Information Technology (DoIT)

**Description:** Physical shelter at SHA Statewide Operations Center in Hanover to house communications equipment; *F50B0600044*. Prefabricated, concrete shelter building to house critical communications equipment for SHA's Statewide Operations Center. The procurement includes an environmentally controlled shelter which houses equipment to support SHA operations statewide. The shelter also has an internal emergency power generator to ensure operations in all conditions. This is a specialized structure specifically designed to house communication equipment. DoIT has used the CATS+ contract for many years to procure these shelters for various State agencies through MOUs to support emergency communications. Only bid was received in response to this solicitation. Only two vendors are known to respond to solicitations in this functional area. One vendor stressed other commitments. DoIT is looking at other avenues to possibly expand the functional area.

**Award:** JG Contracting Company Inc.; Carnegie, PA

**Number of Qualified**

**Master Contractors:** 17 (Functional Area 14)

**Number of Bids:** 1 (*Single Bid Received*)

**Amount:** \$420,320

**Term:** 120 Days from NTP

**MBE/VSBE Participation:** 3% / N/A

**Resident Business:** No

**Fund Source:** 100% Capital



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**23-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+)**

<b>1.2 Using Agency:</b>	Department of Education
<b>Description:</b>	Credentialing Program Help Desk, Imaging and Data Entry Processing; <i>R00B5400059</i> . The Office of Child Care Credentialing Branch receives applications for credentialing programs via mail from child care providers and trainers. The applications are manually date stamped and entered into a tracking log that is part of CCATS. CCATS is used by the Division of Early Childhood Development (DECD) Office of Child Care to track childcare provider and customer information, as well as process applications for the Licensing Branch, the Child Care Subsidy Branch, and the Credentialing Branch.
<b>Modification Description:</b>	Extend task order by 12 months with additional funding to provide the continuity of support with resources and avoid lapse of service. The contract administrator is currently finalizing the new solicitation with the technical writer. The extension was requested prior to the end of the contract year but due to varying factors the Branch Chief has to rewrite the RFP due to staff vacancies and there was insufficient time for the approval process.
<b>Award:</b>	Conduent State & Local Solutions, Inc.; Hunt Valley, MD
<b>Original Amount:</b>	\$2,791,160
<b>Mod Amount:</b>	\$ 538,166
<b>Original Term:</b>	08/17/2015 - 08/16/2018
<b>Mod. Term</b>	11/19/2020 - 11/19/2021
<b>Prior Mods/Options:</b>	\$144,922 (Mod #1 additional funding; 4/3/20132, 3-IT) \$ 0 (Mod #2 extend task order to 11/16/2020) \$ 0 (Mod #3 extend task order to 11/19/2020)
<b>Revised Total Amount:</b>	\$3,474,248
<b>MBE/DBE Participation:</b>	30%
<b>MBE/DBE Compliance:</b>	30%
<b>Resident Business:</b>	Yes
<b>Fund Source:</b>	100% Federal



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**23-IT. INFORMATION TECHNOLOGY (cont'd)**

**2.0 Master Contract: *PBX III – Telecommunications Equipment and Services-VOIP***

Contract No.: 060B1400048

*Approved:* DoIT 3-IT, 03/23/2011

*Term:* 03/23/2011 – 12/31/2020

*\*\*As of publication, the remaining balance of this master contract is \$22,620,121.*

**2.1 Using Agency: Maryland Transportation Authority (MDTA)**

**Description:** Upgrade of IVR at the Bay Bridge; *J01B0600010*

Interactive Voice Response (IVR) is telephone technology that interacts with calls that come into the using facility (Bay Bridge). It is an automated service that responds to caller inquiries for information (Traffic, Status, etc.), regarding the Bay Bridge. The upgrade entails updating all hardware and software components of the existing NEC IVR system at the Bay Bridge.

**Award:** NEC Corporation of America (NECAM); Irvine, TX

**Number of Qualified**

**Master Contractors:** 6 (Functional Area I & III)

**Number of Bids:** 1 (*Single Bid Received*)

**Amount:** \$1,029,470

**Term:** 11/30/2020 – 12/31/2020

**MBE/VSBE Participation:** 35% / N/A

**Resident Business:** No

**Fund Source:** 100% Special (Toll Revenue)

**3.0 Master Contract: *Hardware/Associated Equipment & Services 2012***

Contract No. 060B2490022

*Approved:* DoIT 4-IT, 10/31/2012

*Term:* 11/15/2012 - 11/14/2027

*\*\*As of publication, the remaining balance of this master contract is \$105,989,101.*

**3.1 Using Agency: Department of Information Technology (DoIT)**

**Description:** 100G Core Upgrade Phase 1B Ciena Equipment; *F50P1600082*.

This is for additional equipment to deploy 100 Gigabit networking services through networkMaryland. NetworkMaryland provides broadband services to all executive branch agencies.

**Award:** Presidio; Fulton, MD

**Number of Qualified**

**Master Contractors:** 27



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**23-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: Hardware/Associated Equipment & Services 2012**

**Number of Bids:** 4  
**Amount:** \$ 412,961  
**Term:** *Anticipated delivery* 12/31/20  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** No  
**Funding Source:** 100% Special (MITDP)

**3.2 Using Agency: Department of Information Technology (DoIT)**

**Description:** 100G Core Upgrade Phase 1B Juniper Equipment; *F50P1600083*. This is for additional equipment to deploy 100 Gigabit networking services through networkMaryland. NetworkMaryland provides broadband services to all executive branch agencies.

**Award:** Cooper River Government; Anchorage, AK  
**Number of Qualified Master Contractors:** 27  
**Number of Bids:** 6  
**Amount:** \$999,172  
**Term:** *Anticipated delivery* 12/31/20  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** No  
**Funding Source:** 100% Special (MITDP)

**4.0 Master Contract: Commercial Off-the-Shelf Software 2012 (COTS 2012)**

Contract No. 060B2490021

**Approved:** 09/20/2012  
**Term:** 10/01/2012 – 09/30/2027

**4.1 Using Agency: MDOT (Maryland Department of Transportation)**

**Description:** Oracle Database License Support; *J01P0600140*  
 The Oracle database license support for MDOT is a mission critical application system that requires support from Oracle for license revision updates, security patches, and a plethora of other issues pertaining to Oracle database users.

**Award:** Mythics; Virginia Beach, VA



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**23-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Master Contract: Commercial Off-the-Self Software 2012 (COTS 2012)**

***Number of Qualified***

***Master Contractors:*** 1

***Number of Bids:*** 1 (*Single Qualified Master Contractor*)

***Amount:*** \$1,888,967

***Term:*** 12/01/2020 – 11/30/2021

***MBE/VSBE Participation:*** N/A / N/A

***Resident Business:*** No

***Funding Source:*** 100% Special (Transportation Trust)

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Danny Mays 410-767-3586  
 danny.mays@maryland.gov*

**24-M. MAINTENANCE CONTRACT**  
***Department of General Services***

**Contract ID:** Unarmed Uniformed Guard Services - Nine DPSCS Locations; 001IT821183  
 ADPICS No.: 001B1600166

**Contract Description:** Unarmed uniformed guard services at nine Department of Public Safety and Correctional Services (DPSCS) Division of Parole and Probation locations in Baltimore. The guards will be placed at the following DPSCS field offices Gay Street Field Office, Madison Field Office, Preston Field Office, Seton Field Office, North Ave District Courthouse Intake Office, Severn Field Office, Dundalk Field Office, Owings Mills Field Office, and Towson Field Office.

**Award:** Trust Consulting Services, Inc.; Washington, DC  
*(Certified Small Business, Veteran-Owned Small Business)*

**Contract Term:** 01/01/2021 - 12/31/2023 (w/two 1-year renewal options)

**Amount:**  
 \$1,338,095 (Base, 3-years)  
 \$ 446,032 (Renewal Option No. 1, 1-year)  
\$ 446,032 (Renewal Option No. 2, 1-year)  
 \$2,230,158 Total

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Trust Consulting Services, Inc.; Washington, DC	\$2,230,158
Watkins Security Agency, Inc.; Baltimore, MD	\$2,525,889
Strategic Security Corporation; Bethesda, MD	\$2,527,838
Mid-Atlantic Control Systems, LLC; Millersville, MD	\$2,575,081
Defender One, LLC; Reisterstown, MD	\$2,679,600
Alexander Security Consultants, LLC; Brandywine, MD	\$2,714,192
United Security Forces, LLC; Woodbridge, VA	\$3,457,172

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 10% / 3%

**Performance Security:** N/A



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**24-M. MAINTENANCE CONTRACT (cont'd)**

**Hiring Agreement Eligible:** Yes

**Incumbent:** CSI Corporation of DC; Silver Spring, MD

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage.com on August 14, 2020. Approximately 68 vendors were notified of this solicitation electronically and 15 vendors were directly solicited. Nine bids were received and opened September 4, 2020.

Two bids were rejected. The first bid was deemed not responsible because the company did not meet the minimum requirement of being in business for three years. The second bid was deemed not responsive because the bid did not include complete and accurate MBE forms.

Two protests were received. The first protest received on September 28, 2020 contested the rejection based on the requirement of being in business for three years. The second protest received on October 6, 2020 contested the Department's rejection of its bid on the basis that it failed to provide the entire MBE Utilization and Fair Solicitation Affidavit (Attachment D-1A).

The Procurement Officer's Final Decision (POFD) was issued on October 15, 2020, denying both protests. One contractor informed the Procurement Officer of its intent to appeal the Department's denial. The Procurement Officer has not received any notification from the Maryland Board of Contract Appeals (MSBCA) and the ten day window to file an appeal has expired.

Trust Consulting Services, Inc. is a certified small business enterprise, as well as, veteran-owned. The firm has been found responsible and its bid responsive. The pricing has been confirmed.

**Approp. Code:** 100% General

**Fund Source:**  
 DPSCS 2021 TC110 8230 (\$223,015.80)  
 DPSCS 2022 TC110 8230 (\$446,031.60)  
 DPSCS 2023 TC110 8230 (\$446,031.60)  
 DPSCS 2024 TC110 8230 (\$223,015.80)

**Resident Business:** No **MD Tax Clearance:** 20-2688-0111

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Danny Mays 410-767-3586  
 danny.mays@maryland.gov*

**25-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Janitorial Services - Silver Spring District Court/Multi-Service Center;  
 001IT821184  
 ADPICS No.: 001B1600168

**Contract Description:** Janitorial Services at the Silver Spring District Court/Multi-Service Center in Silver Spring.

**Award:** Acclaim USA, Inc.; Upper Marlboro, MD  
*(Certified-Minority Business Enterprise; Certified-Small Business)*

**Contract Term:** 01/01/2021 - 12/31/2023 (w/two 1-year renewal options)

**Amount:** \$263,100.00 (Base, 3-years)  
 \$ 73,200.00 (Renewal Option No. 1, 1-year)  
\$ 74,400.00 (Renewal Option No. 2, 1-year)  
 \$410,700.00 Total

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Acclaim USA, Inc.; Upper Marlboro, MD	\$410,700
T.I.M.E. Organization LLC.; Baltimore, MD	\$417,314
Devine Professional Consulting Group; Silver Spring, MD	\$440,067
Cleaning 2 Perfection, LLC; Suitland, MD	\$594,811
NAIT, LLC; Laurel, MD	\$600,969
MSP Superior Services, Inc.; Baltimore, MD	\$645,336
Sentral Services, LLC; Kensington, MD	\$650,130
Diversified Services Group; Germantown, MD	\$664,463
Trust Consulting Services, Inc.; Washington, DC	\$684,708
Anago of Washington, DC; Landover, MD	\$743,632
Environmental Facilities Services, Inc.; Mclean, VA	\$829,593

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 5% / N/A%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020**



**25-M. MAINTENANCE CONTRACT (cont'd)**

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** Acclaim USA, Inc.; Upper Marlboro, MD

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on August 20, 2020 as a Small Business Reserve Procurement. Approximately 471 vendors were electronically notified of this solicitation. Twelve bids were received and opened on September 10, 2020. Two bids were rejected. The first was determined to be not responsive because the company failed to bid any line items. The second bid was determined to be not responsive because the company did not provide a subcontractor on their submitted MBE Participation Schedule form, nor a waiver with its bid.

Acclaim USA, Inc. is a certified small business enterprise and a certified minority business enterprise. The firm has been found responsible and its bid responsive. The pricing has been confirmed.

**Fund Source:** 100% General

**Approp. Code:**  
 H00 2021 33551 0813 (\$45,300.00)  
 H00 2022 33551 0813 (\$87,700.00)  
 H00 2023 33551 0813 (\$87,700.00)  
 H00 2024 33551 0813 (\$42,400.00)

**Resident Business:** Yes

**MD Tax Clearance:** 20-2787-1111

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Lauren Buckler 410-767-3174  
 lauren.buckler@maryland.gov*

**26-GM. GENERAL OBLIGATION BOND PROCEEDS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

**Authority:** §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.0 Agency:** Department of General Services  
**Fund Source:** MCCBL 2019 *Provide funds to construct the new campus Loop Road and entrance improvements. Item 115*

**1.1 Contract ID:** Liberty Campus Loop Road & Entrance Improvements;  
*CC-000-170-001*  
**Description:** Design and construction of new campus loop road and second exit improvements at Liberty Campus of Baltimore Community College in Baltimore.  
**Procurement Method:** Sole Source  
**Award:** Baltimore, Gas & Electric, Baltimore, MD  
**Amount:** \$97,912  
**Resident Business:** Yes

**2.0 Agency:** Department of General Services/Maryland Department of Health  
**Fund Source:** MCCBL 2020 *Provide funds for the complete design package for the replacement of the storm drainpipe and fill eroded area. Item 104*

**2.1 Contract ID:** Replace Storm Drain and Fill Eroded Area –  
 Thomas B Finan Center; *MA-000-211-001/DGS-16-009-IQC*  
**Description:** Design package for the replacement of storm drainpipe and repair destabilized area at the Thomas B. Finan Center in Cumberland.  
**Procurement Method:** Qualification Based Selection  
**Award:** KCI Technologies, Incorporated; Sparks, MD  
**Amount:** \$67,781  
**Resident Business:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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November 18, 2020**



**26-GM. GENERAL OBLIGATION BOND PROCEEDS (cont'd)**

**3.0** **Agency:** Maryland State Police  
**Fund Source:** MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned capital facilities, provided that \$165,000 of this \$34,399,000 authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103*

**3.1** **Contract ID:** Boiler Replacement – State Police Headquarters, Building G in Pikesville; PZ-480-201-001/DGS-19-301-IQC  
**Description:** The subject boiler is 36 years old and has reached the end of its useful life.  
**Procurement Method:** Task Order under Master Contract (DGS I-C, 06/03/2020)  
**Award:** Denver-Elek, Inc.; Essex, MD  
**Amount:** \$154,800  
**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**27-LT-OPT.**

**TENANT LEASE OPTION**  
*Office of the Attorney General*

**Recommendation:** Approve exercising the 5-year renewal option on this lease.

**Prior Board Action:** DGS 18-LT, 08/26/2015

**Landlord:** Potomac Plaza LLC; Frederick , MD

**Property Location:** 44 N. Potomac Street, Hagerstown, MD 21740

**Space Type:** Office Space (900 sq. ft.)

**Lease Type:** Renewal Option

**Term:** 12/01/2020 - 11/30/2025 (w/standard 6-month holdover)

**Future Option Term:** 12/01/2025 - 11/30/2030

**Annual Rent:**

\$15,300

**Rate/Month:**

\$1,275

**Fund Source:**

100% General

**Approp. Code:**

PCA 1301

**Utilities/Custodial Responsibility:** Landlord

**Termination for Convenience Clause:** Yes

**Procurement Method:** Sole Source

*See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E*

**Remarks:** The space has been used since 2005 as a client contact office for the Office of the Attorney General (OAG), Consumer Protection Division (CPD). The lease incorporates two use-in common parking spaces. The prior lease expired on 08/31/2020 and is in the holdover period from 09/01/2020 - 02/28/2021. The prior lease contained one 5-year renewal option; however, it was mistakenly not disclosed when the lease was presented to BPW in 2015.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Christina Kuminski 410-767-4787  
 christina.kuminski@maryland.gov*

**28-S-MOD. SERVICES MODIFICATION**

*Department of Budget and Management, Office of Personnel Services and Benefits, Employee Benefits Division*

**Contract ID:** Pharmacy Benefits Plan Management Services and Purchasing Pool Management  
 ADPICS No.: COJ02587 and COJ02588

**Contract Approved:** DBM 2-S, 04/26/2017

**Contractor:** Caremark PCS Health, LLC; Northbrook, IL

**Contract Description:** Provide pharmacy benefits management and prescription drug coverage for State of Maryland employees, retirees, satellite organization employees, direct pay enrollees, and their respective eligible dependents. The plan is self-funded by the State and is a group health plan administered as part of the State Employee and Retiree Health and Benefits Program. The Contract includes management of the Maryland Rx Program, a purchasing pool for pharmacy benefits for State Employee and Retiree Health and Welfare Benefits Program, eligible local government entities, and qualifying not-for-profit organizations in Maryland.

**Modification Description:** Add additional funds to Functional Area 1, Commercial and State of Maryland Rx Purchasing Pool and add one year to Functional Area 2, the Employer Group Waiver Plan.

**Original Contract Term:** 01/01/2018 - 12/31/2020 (w/2 two-year renewal options)  
**Modification Term:** 01/01/2021 - 12/31/2021

**Original Contract Amount:** \$ 1,102,686,976

**Modification Amount:** \$ 314,385,812

**Total Contract Amount:** \$ 2,131,612,552

**Percent +/- (This Item):** 28.51%

**Total Percent Change:** 93.31%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**November 18, 2020**



**28-S-MOD. SERVICES MODIFICATION (cont'd)**

**Prior Mods/Options:**      \$        0 (Mod #1: Administrative update for payment processing; DBM approval, 02/13/2018)  
     \$        0 (Mod #2: Revised reporting requirement response time and added MBE subcontractor: DBM approval, 06/25/2018)  
     \$204,619,773 (Mod #3: Added one year to Functional Area 2, the Employer Group Waiver Plan: BPW approval (9/4/2019 Item 9-S-MOD))  
     \$ 4,185,000 (Mod #4: Added diabetes care program; 29-S-MOD, 01/08/2020)  
     -\$ 971,000 (Mod #5: Reduce pricing in response to annual market check contract provision: BPW approval (1/02/2020 Item 29-S-MOD))  
     \$506,705,991 (Renewal #1: Exercise first 2-year renewal option: BPW approval 06/03/2020 Item 13-S-OPT)  
     \$        0 (Mod #6: Added the Vaccine Program: DBM approval (9/28/2020))

**Original Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**      5% / 1%

**MBE/VSBE Compliance:**      4% / .1%

**Requesting Agency Remarks:**      Employer Group Waiver Plan (EGWP) for State retirees who would otherwise need to enroll in Medicare Part D. EGWP portion, or Functional Area 2, of the Pharmacy Benefits Plan Management Services and Purchasing Pool Management Contract was scheduled to end on December 31, 2020, after three contract years. This modification will add a fourth contract year to EGWP extending the plan through December 31, 2021, as required by recent legislative changes.

This modification is consistent with changes to State Personnel and Pensions Article Section 2- 508 and 2-509 enacted by the Legislature through Senate Bill 946 enacted on May 25, 2019. Because of the Legislature's direction provided through this statutory change, the modification is considered to be in the best interest of the State.

This modification will also continue the current EGWP program with no additional changes for one additional year at the pricing established for EGWP at the prices quoted for Contract Year 2 in the Functional Area 2, Financial Proposal dated February 3, 2017.

The Contractor is performing both Functional Area 1 and Functional Area 2 services to the Department's satisfaction.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**28-S-MOD. SERVICES MODIFICATION (cont'd)**

**Fund Source:** 100% Reimbursable (Employee Premiums)

**Approp. Code:** F10A0245

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



*Contact: Michael Leahy 410-697-9700  
 michael.leahy@maryland.gov*

**29-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION**  
***Department of Information Technology***

**Contract ID:** Call/Contact Center Services 2015; 060B5400014  
 ADPICS No.: COJ01206

**Contract Approved:** DoIT 2-IT, 12/02/2015

**Contractor:** CMD Investment Group, Inc.; Baltimore, MD  
*(Certified Small Business)*

**Contract Description:** Call center/contact center services for various State agencies.

**Option/Modification Description:** Increase the NTE ceiling to cover expenditures under the contract and exercise the first renewal option.

**Original Contract Term:** 01/01/2016 - 12/31/2020

**Option Term:** 01/01/2021 - 12/31/2021

**Original Contract Amount:** \$3,500,000

**Option/Mod. Amount:** \$1,000,000 (Renewal Option. 1)  
 \$ 799,948 (Mod. No. 1, *Retroactive*)  
\$ 110,000 (Mod. No. 1, *Proactive*)  
 \$1,909,948 Total

**Total Contract Amount:** \$5,409,948

**Percent +/- (This Item):** 54.57%

**Total Percent Change:** 54.57%

**Prior Mods/Options:** \$0 (M 1, Add two elements (Service Cost Expense and Programming Changes/Updates to RFP Section 16.5 of Attachment F Price Proposal Form to allow services charges and monthly programming charges for SHA's Task Order issued under the associated contract 01/29/2018)



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**29-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION**  
*(cont'd)*

***Prior Mods/Options (cont'd):***

- \$0 (DoIT, MOD 2, Changed vendor name to CMD Investment Group Inc who purchased CR Dynamics & Associates, the original awardee 03/05/2018)
- \$0 (DoIT, MOD 3, Updated tax payer identification number for new owner 06/12/2018)
- \$0 (DoIT, MOD 4, Email rate services - review, response, acknowledgement, and transfer of email inquiries 08/27/2020)

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE/VSBE Participation:*** 10% / N/A

***MBE/VSBE Compliance:*** 21.87% / N/A

***Requesting Agency Remarks:*** Call-center services are established by formal task order based on the individual needs of each agency, the Contractor provides general program support and fulfillment services as they are related to the Call/Contact Center in various agencies. Services include distributing information packets to individuals who have contacted the Call Center (the Call Center Customer). These call-center services allow agencies to enhance customer service to citizens through a toll-free number, and in some cases sending emails to a general email account. Under the call-center arrangement, citizens reach an answering point located in Maryland that is staffed between 8:00 AM and 8:00 PM Monday through Friday, except for State holidays. In addition, citizens are provided some information 24 hours per day, 7 days per week. Services provided under this contract vary by Task Order and are used by several agencies including DBM, DHCD, MDH, MDOT, SBE, SRA, and the Governor's Office, etc. and each agency maintains their toll free call center number independently based on the scope of the task order.

This modification increases the NTE by \$909,948 (including \$110,000 - proactive and \$799,948- retroactive) amounts. The retroactive funding cover expenditures under the current contract placed during the time period of July through November. The contract ceiling through renewal option no. 1 is also being increased to support the anticipated expenditures.

The State's financial system contained a routing error which sent some purchase orders that would claim expenditures against the master contract were mistakenly posted without review and authority. The system issue has been noted and is being addressed to avoid such instances in the future.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**November 18, 2020**




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**29-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION**  
*(cont'd)*

**DGS OSP Remarks:** RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## SUPPLEMENTAL

**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 18, 2020**



Contact: Wendy Scott-Napier 410-767-4088  
[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

**30-RP.**

**REAL PROPERTY**

*Department of General Services*  
 File # 00-8595

***Recommendation:*** Declare surplus 8.157 +/- acres for an Easement Agreement.

***Property:*** 8.157 acres located on the Springfield Hospital Campus

***Prior Approval:*** DGS 41-RP, August 5, 1998

***Grantor:*** The State of Maryland, to the use of the Department of Public Safety and Correctional Services and the Department of Health

***Grantee:*** Carroll County

***Background:*** The BPW approved item 41-RP on August 5, 1998, which authorized the grant of a Right of Entry; Water, Utility and Supply Agreement; and an Easement Agreement for Carroll County to obtain water production sources at Springfield Hospital Center. The Right of Entry was executed in October, 1998, and the County designed and constructed a well system which includes ten well sites. Five of the sites are observation wells, and five are potential production wells. Approximately \$400,000 was spent by the County for the engineering, design, and construction of the wells on the Springfield campus from 1998 - 2004.

In July 2005, Carroll County submitted a request to DGS for approval of permanent easements for access to the wells at Springfield Hospital Center, and permanent easements to construct the necessary infrastructure to draw water from the wells. For reasons unclear to DGS (due to the passage of time and the retirement of key personnel) no action was taken regarding the easement request. In 2015, Carroll County approached DGS to renew their request for the previously approved well easements. DGS advised the County that the 1998 BPW approval would need to be renewed, due to the length of time since the approval was granted. Since 2015, DGS and the County have worked through the necessary requirements for the well easements including the County obtaining surveys and appraisals and DGS coordinating the Clearinghouse review.

The County now desires to put the wells into production in order to add redundancy to the public water system, provide water security, to create cost stabilization, and to minimize its future dependence on the Baltimore City water supply. An estimated 8.157 +/- acres have been requested for easements to provide access to the well sites, construction, maintenance, repair, and utilization of the necessary infrastructure to draw water from the wells.

While the underlying fee simple ownership of the property will remain with the State, surplus approval for the easement area is being requested to facilitate the County's use of the site for the wells constructed on the Springfield campus



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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November 18, 2020**

**SUPPLEMENTAL**



**30-RP. REAL PROPERTY (*cont'd*)**

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under **MD20180727-0631**. It is recommended to grant the easement located on the grounds of Springfield Hospital Center for the purpose of accessing water wells located on the campus.

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 18, 2020

**SUPPLEMENTAL**



Contact: Robert Gleason 410-260-3910  
robert.gleason@maryland.gov

**31-S-MOD. SERVICES MODIFICATION**

*Department of General Services, Office of State Procurement*

**Contract ID:** Supply Chain Management, Sourcing, and Support Services for Pandemic Response Care Sites  
ADPICS No.: COJ03854

**Contract Approved:** Appendix Item A3, 11/4/2020 BPW Agenda

**Contractor(s):** Vizient, Inc. Irving, TX

**Contract Description:** Provide medical supply chain and materials handling services at the State supported field hospital locations. The Maryland Department of Health is currently supporting the Baltimore Convention Center Field Hospital, Takoma Park Adventist Hospital, Prince George's County Hospital, Laurel Regional Hospital, Hagerstown Correctional Facility, and Jessup Correctional Facility.

**Modification Description:** Add additional funds to permit the Maryland Department of Health and Department of General Services to complete a successor contract to continue these services.

**Original Contract Term:** 4/10/2020 – 4/9/2021

**Modification Term:** 4/10/2020 – 4/9/2021

**Original Contract Amount:** \$ 30,000,000 (1 year)

**Modification Amount:** \$ 10,000,000

**Total Contract Amount:** \$ 40,000,000

**Percent +/- (This Item):** 33%

**Total Percent Change:** 33%

**Prior Mods/Options:** \$0: Mod #1 7/17/2020. Addition of COMAR mandated language.

**Original Procurement Method:** Emergency

**MBE/VSBE Participation:** 0%/0%



**SUPPLEMENTAL**

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**31-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** Request for approval to modify the contract to add additional funding to the existing contract term.

This modification is required to prevent an interruption of services due to lack of funding. This fund increase will permit services to continue into January 2021, at which time it is anticipated that a new sole source contract with this contractor will be entered into to provide continuity of operations. The supply chain management and logistical support provided by this contract have become an integral part of the State's COVID-19 pandemic response. All field hospital operations would be severely disrupted if this contractor were to cease services. In addition to sourcing consumable medical supplies, including Personal Protective Equipment (PPE), durable medical equipment, and providing supply chain management, this contract also includes materials management and logistical support, laundry and bed linen services, oxygen services, and environmental services. This contract covers seven sites; three field hospitals that were created to expand available bed capacity to the general public, two 16 bed modular intensive care units, and field hospital operations at the Jessup and Hagerstown correctional sites.

The continued success of Maryland's pandemic response depends on the effective management of the field hospitals that increase the number of both critical care and subacute beds, which helps ensure that Maryland will never exceed available hospital bed capacity. Maintaining these field hospitals requires outside expertise that is in extremely high demand due to the ongoing pandemic. The spend rate of this emergency contract has exceeded initial projections due to higher than anticipated usage. A new contract with this same contractor to continue field hospital support operations for the duration of the pandemic will be presented to the Board of Public Works in early 2021.

**Fund Source:** 100% Federal (CARES Act)

**Approp. Code(s):** M00.F0601 (MDH Office of Preparedness and Response)

**Resident Business:** No

**MD Tax Clearance:** 20-1603-1101

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA**

**SUPPLEMENTAL November 18, 2020**



Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov

**32-LT.      TENANT LEASE  
*Department of Human Services***

**Recommendation:** Approve a new ten year lease.

**Landlord:** Dorchester Marketplace, LLC;  
8808-C Pear Tree Village Ct., Alexandria, VA 22309

**Property Location:** 2737 Dorchester Sq., Cambridge, MD 21613

**Space Type:** Office w/ client contact (21,319 sq. ft.)

**Lease Type:** New Lease

**This Term:** 02/01/2021 - 1/31/2031 (w/standard 6-month holdover)

**Future Option Term:** N/A

**Annual Rent:** \$516,985.75

**Fund Source:** N00G0002 – N00G006

**Square Foot Rate:** \$24.25

**Appropriation Code:** G0010, G3010,  
G4100, G5000, G6010

**Utilities/Custodial Responsibility:** Tenant/Tenant

**Termination for Convenience Clause:** Yes

**Procurement Method:** Sole Source

*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E*

**Remarks:** The Department of Human Services is both relocating and downsizing the Cambridge office currently located at 607-627 Race Street in Dorchester, as the parties have been unable to agree upon terms to continue the lease and due to ongoing landlord performance and maintenance deficiencies required under the lease agreement. The agency is able to reduce their footprint due to telework and more efficient space planning.

The first-year rental rate for this new location is \$24.25 per sf with a reduced footprint of 21,319 sf. The existing location at 607-627 Race Street contains 36,015 sf with landlord demanding that the State acquire an additional 935 NUSF which was not requested, and requiring a minimum of \$22 per sf.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**SUPPLEMENTAL** November 18, 2020



**32-LT.**      **TENANT LEASE** (*cont'd*)

By relocating DHS is reducing its leased footprint by approximately 40% and achieving first year rental savings alone of \$275,344. The rent structure for the new lease includes 2% annual increases beginning at the start of the 2<sup>nd</sup> lease year.

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**