

BOARD OF PUBLIC WORKS
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APRIL 7, 2021

MEETING LOCATION: ONLINE

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Contact: April Salisbury 410-841-5818
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1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program - Grants

Recommendation: That the Board of Public Works approve funding six individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$116,750

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount \$
Carroll	Matthew Hoff	MP-2021-2260	\$ 3,900
		MP-2021-2262	\$37,700
		MP-2021-2261	\$ 8,400
Frederick	Thomas Ripley	MP-2021-2263	\$12,200
Wicomico	Samuel Parker	NW-2021-2250	\$10,800
		NW-2021-2249	\$43,750

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 7, 2021**



*Contact: Gabriel Gnall 410-260-7335
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**2. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Reports***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Department of Transportation: February 2021
Department of Information Technology: March 2019*

Authority: COMAR 21.02.01.05

Remarks: The content of the reports may be accessed on the Board of Public Works website: <https://bpw.maryland.gov/pages/paar.aspx>

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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**BOARD OF PUBLIC WORKS
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*Contact: Gabriel Gnall 410-260-7335
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3. BOARD OF PUBLIC WORKS

COMAR Title 21: State Procurement Regulations/FINAL Action

Recommendation: That the Board of Public Works take final action to adopt new regulations to COMAR Title 21, State Procurement Regulations to implement recently enacted legislation regarding the payment of employee health care expenses for state funded construction projects.

Proposal Approved: Secretary's Agenda, Item 3 (11/18/2020)

AE LR Review: Complete

Proposal Published: 48 *Maryland Register* 21-22 (01/04/2021)

Public Comment: No public comments were received.

Final Action: Upon review of the proposal, the Procurement Advisor recommends that the Board adopt the proposal as published.

Implement new procurement laws from 2019 (CH687) and 2020 (CH264)

Add: 21.07.02.12 – Mandatory Construction Contract Clauses - Payment of
Employee Health Care Expenses
21.11.15.01 – Definitions
21.11.15.02 – Payment of Employee Health Care Expenses
21.11.15.03 – Certification of Payment

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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April 7, 2021



*Contact: David Bohannon 410-260-7335
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4. BOARD OF PUBLIC WORKS

Grant: The Maryland Zoo in Baltimore – Fiscal Year 2021

Recommendation: That the Board of Public Works authorizes disbursement of the remaining FY 2021 grant funds to the Maryland Zoo in Baltimore.

Amount: \$250,000

Prior Approval: Reference is made to Secretary's Agenda, Item 4 (7/1/20) in which the Board of Public Works approved the FY 2021 grant agreement with the Zoo and authorized the disbursement of the initial \$4,438,698.

Authority: "Any payments due by the State for the Baltimore Zoo under a lease or sublease agreement shall be included in the annual budget for the Board of Public Works." State Finance and Procurement Article, Section 10-206, Annotated Code of Maryland

Fund Source: Budget Bill, Chapter 19 (2020 Laws of Maryland)/D05.E01.10

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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**BOARD OF PUBLIC WORKS
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*Contact: Bill Morgante 410-260-7791
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**5. BOARD OF PUBLIC WORKS
*Wetlands Licenses***

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board approve licenses for projects involving dredging and filling in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 20-0033 *SUNNY SHORES, INC.* – To enhance community access to the South River by removing and replacing a wooden jetty and pier extension, relocating mooring piles, reconfiguring a platform extension, widening a finger pier, extending a finger pier, constructing finger piers, and enlarging a boat ramp.
Annapolis, South River
Special conditions: Restrictions on vessel propeller dredging and general dredging.

BALTIMORE CITY

- 20-1171 *NATIONAL GYPSUM COMPANY* –To maintain navigable access at an existing ship berthing area by mechanically dredging an area and providing for a six-year dredging period.
Baltimore, Patapsco River
Special conditions: Requirements for transporting dredged material, a dredged material disposal plan, maintenance dredging, staking of dredged area with MDE’s prior approval, and a post dredge bathymetric survey.

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5. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands Licenses

KENT COUNTY

20-0696 *SAFE HARBOR MARINAS* – To provide beach nourishment and restore a historic beach by placing sand along the shoreline.

Chestertown, Fairlee Creek

Special conditions: Time of Year restriction. Requirements for sand grain size of all material placed at the beach, turbidity curtain use for hydraulic grading, and a Soil Erosion and Sediment Control plan for bank clearing and/or grading.

ST. MARY'S COUNTY

20-0418 *JOHN R. WHEELER* – To reduce shoreline erosion and improve navigable access by removing a bulkhead, pier/platform, piles, and dolphin piles; constructing a pier, platforms, boat lift, jet-ski lifts, various piles, and osprey pole; constructing stone revetments, groins, and a sill; and filling with sand, grading, and planting marsh vegetation.

Bullock Island, Saint Catherine Sound

Special conditions: Time of Year restriction. Requirements for design and construction of stone revetment, marsh establishment, Marsh Maintenance Plan, and pier removal. Restriction on accessory platforms.

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THIS ITEM WAS:

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Contact: Bill Morgante 410-260-7791
bill.morgante@maryland.gov

6. **BOARD OF PUBLIC WORKS**

***Wetlands License -- #16-0271 – Kirk and Becky Main
Mitigation***

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board approve a wetlands license to dredge a spur channel, construct a pier extension and platform, and additionally recommends compensatory mitigation in the amount of \$6,038 for new dredging impacts to 3,510 square feet of shallow water habitat.

MDE: The Maryland Department of the Environment concurs with this recommendation.

- Application received March 18, 2016
- Public comment period ended June 15, 2016
- MDE Report and Recommendation received March 19, 2021

Authority: The “Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” *Section 16-202, Environment Article, Annotated Code of Maryland*; see also COMAR 23.02.04.

Mitigation: The spur channel dredging will result in new impacts to 3,510 square feet of shallow water habitat. MDE recommends that the Licensee mitigate at a 1:1 ratio for impacts to shallow water habitat (COMAR 26.24.05.01.C.(1)(a)), and pay \$6,038 into the Tidal Wetlands Compensation Fund.

3,510 square feet x \$1.72 (\$75,000/acre ÷ 43,560 square feet per acre) = \$6,038

ANNE ARUNDEL COUNTY

16-0271 KIRK AND BECKY MAIN – To provide deep water for boating by mechanically dredging a spur channel, and to facilitate water access by constructing a pier extension and a platform.

Pasadena, Magothy River

Special Conditions: Time of year restriction. Requirements for dredge material transport, deposition location, staking of dredged area with MDE approval, post dredge bathymetric survey, and maintenance dredging.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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Contact: Bill Morgante 410-260-7791
bill.morgante@maryland.gov

7. **BOARD OF PUBLIC WORKS**
Wetlands License -- #16-0270 – Dewey and Angela Ward
Mitigation

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board approve a wetlands license to dredge a spur channel and additionally recommends compensatory mitigation in the amount of \$3,669 for new dredging impacts to 2,133 square feet of shallow water habitat.

MDE: The Maryland Department of the Environment concurs with this recommendation.

- Application received March 18, 2016
- Public comment period ended June 15, 2016
- MDE Report and Recommendation received March 19, 2021

Authority: The “Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” *Section 16-202, Environment Article, Annotated Code of Maryland*; see also COMAR 23.02.04.

Mitigation: The spur channel dredging will result in new impacts to 2,133 square feet of shallow water habitat. MDE recommends that the Licensee mitigate at a 1:1 ratio for impacts to shallow water habitat (COMAR 26.24.05.01.C.(1)(a)) and pay \$3,669 into the Tidal Wetlands Compensation Fund.

2,133 square feet x \$1.72 (\$75,000/acre ÷ 43,560 square feet per acre) = \$3,669

ANNE ARUNDEL COUNTY

16-0270 DEWEY AND ANGELA WARD – To provide deep water for boating by mechanically dredging a spur channel.

Pasadena, Magothy River

Special Conditions: Time of year restriction. Requirements for dredge material transport, deposition location, staking of dredged area with MDE approval, post dredge bathymetric survey, and maintenance dredging.

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DISAPPROVED

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*Contacts: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov
Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Down Payment and Settlement Expense Loan Program

Recommendation: That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow the Maryland Department of Housing and Community Development to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$5,000.

Loan Authority: Down Payment Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

Original Loan/Current Balance

Rashida Dorsey 7923 Mandan Road, Greenbelt 20770	Prince George's County	\$ 5,000.00
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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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ACTION AGENDA
April 7, 2021



REVISED

Contact: Ellen Frketic 443-223-0080
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9. **MARYLAND ENVIRONMENTAL SERVICE**
Eastern Pre-Release Unit

Construction Mod: Wastewater Treatment Plant Upgrade
MES Project # 1-19-2-06-5R

Original Approval Secretary's Agenda, Item 5 (3/6/2019)

Award M2 Construction LLC, Landisville, PA

Contract Description: Construct membrane wastewater treatment plant and gravel access road; decommission existing lagoon.

Modification Description: Provide labor and material for additional insulation, heat tracing and control panel; remove and dispose an additional 117 dry tons of sludge from the wastewater lagoon.

Original Contract Term: 540 Calendar days from Notice to Proceed
Modified Contract Term: 781 calendar days

Original Contract Amount: \$6,092,000.00
Prior Modifications: \$ 657,205.50
This Modification: \$ 380,766.22
Revised Total Amount: \$7,129,971.72
Percentage Increase: 5.7%

MBE Goal: 7.6%
MBE Compliance: 5.4%

Remarks: The need for insulation and heat tracing became apparent this winter when the cold weather resulted in freezing the exposed pipes and equipment. An additional electrical control panel is needed for the heat tracing. The presence of more sludge at the bottom of the lagoon became apparent as the lagoon was partially drained. This material must be removed prior to closure of the lagoon.

Fund Sources: MCCBL of 2015, *MES Infrastructure Improvement Fund (UB00)*

Appropriation Code: 176 MCCBL 15 (PCA 11079- \$380,766.22)

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APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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April 7, 2021



*Contact: Douglas Hunter 240-895-4970
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10. HISTORIC ST. MARY'S CITY COMMISSION
General Obligation Bond Proceeds

Recommendation: That the Board of Public Works approve Historic St. Mary's City Commission expenditure of general obligation bond proceeds on the following contract.

Authority: Education Article, § 24-504
State Finance & Procurement Article, § 8-301
Annotated Code of MD

Description: Renovation of restrooms at the Visitor Center at Historic St. Mary's City

Procurement Method: Full and Open Competition (Invitation for Bid) on eMaryland Marketplace

Award: W.M. Davis, Inc., Hollywood, MD

Amount: \$56,000

Fund Source: MCCBL 16-103 (622)

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THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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APPENDIX
April 7, 2021



APP 1

*Contact: Anna Lansaw 410-339-5015
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A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Division of Correction

Contract Title: MTC Electrical Repair
ADPICS No.: Q00P1605172

Contract Type: Maintenance

Description: Emergency contract to provide all labor, material, equipment, permits, PPE, testing and completion of all necessary repairs to and/or replacement of electrical wire to restore heat to the Metropolitan Transition Center in Baltimore City.

Procurement Method: Emergency

Date Emergency Declared: February 24, 2021

<i>Bids:</i>	FCR Enterprises, Inc. Parkville, MD (<i>certified small business</i>)	\$51,838
	Urban Francis, LLC Baltimore, MD (<i>certified small business</i>)	\$59,295

Award: FCR Enterprises, Inc.

Amount: \$51,838

Contract Award Date: March 4, 2021

Term: 30 Calendar Days from NTP

MBE Participation: None

Fund Source: 100% General Funds

Appropriation Code: V2410 AOBJ 8120

Remarks: *Nature of Emergency:* An electrical wire in the existing ductwork that feeds into the control panel, which controls all the heat to the Metropolitan Transition Center Hospital, was found to be damaged. An electrical wire needs to be repaired and/or replaced in order to operate the control panel to restore the heat in this area.

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APP 2

A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

(cont'd)

Division of Correction

Basis for Selection: Selection was based on the vendor's ability to meet the scope of services requested, presentation of a reasonable price, and compliance with the Executive Order issued on January 6, 2021 for contracts to be awarded to certified small businesses. Both vendors met the requirements; therefore, the FCR Enterprises, Inc. was awarded the contract based on its lower price.

Tax Compliance No.: 21-1004-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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April 7, 2021

REVISED



APP 3

Contact: John Gauthier 410-585-3278
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A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Division of Correction

Contract # ID: Multi-Phase Emergency Security Electronics Upgrade at North Branch Correctional Institution (NBCI)
Contract No.: KNA-001-210-M01; ADPICS No.: Q00P1604901

Contract Type: Construction

Description: Provide all labor, materials, equipment, permits, testing and all work necessary to complete this Multi-Phase Emergency Security Electronics Upgrade at the North Branch Correctional Institution (NBCI), in strict accordance with the terms and conditions of the contract.

Procurement Method: Emergency

Bidders:

Cornerstone Detention Products, Inc., Tanner, AL	\$1,548,000
P-2, Pinnacle Integrated Systems, Inc. Wrightsville, PA	\$1,932,524

Emergency Declared: August 12, 2020

Award: Cornerstone Detention Products, Inc.

Award Date: February 23, 2021

Amount: \$1,548,000

Fund Source: 100% General Funds,
PCA 16110, AOBJ 1095

Term: 270 Calendar Days

MBE Participation: 0% MBE Goal

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REVISED



APP 4

A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

(cont'd)

Division of Correction

Remarks: *Nature of Emergency* - This emergency procurement was required due to a security related incident in which several cell doors failed to operate, intercom system failed to operate, and CCTV cameras failed to operate as a result of key integration components of the system failing leading to complete system failure. This contract will immediately replace the security electronics system that is over 16 years, and for which components of the systems are no longer available; therefore, requiring a complete security system upgrade. This emergency contract includes providing all labor, materials, equipment, permits, testing and performing all work necessary to complete this Multi-Phase Emergency Security Electronics Upgrade at the North Branch Correctional Institution (NBCI), in strict accordance with the terms and conditions of the contract. The work will be divided into three phases and the combined contract duration will be set at two hundred and seventy (270) calendar days.

Basis for Selection: Cornerstone Detention Products, Inc.'s proposal fulfilled requirements for completion of the scope of work for this project and represented the lower bid of the two received.

Tax Compliance: 21-0217-1111

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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APPENDIX
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APP 5

*Contact: Cathie L. Nash 410-370-9457
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A3. MARYLAND DEPARTMENT OF MILITARY

Contract # ID: Emergency Boiler and Related System Components Replacement
Project / ADPICS No.: D50P1600129

Contract Type: Maintenance

Description: Emergency replacement of boiler 1 and boiler 2 at the 5th Regiment Armory

Procurement Method: Emergency (Designated SBR)

Bidders:

East Coast Welding & Construction Company Glen Burnie, MD	\$182,646
M & E Sales Hanover, MD	\$266,388

Emergency Declared: December 10, 2020

Award: East Coast Welding and Construction Company
Glen Burnie, MD

Award Date: December 16, 2020

Amount: \$318,000 (\$200,000 original boiler replacement)

Term: Estimated installation completion by March 1, 2021,
with a 6-month maintenance service agreement

Living Wage Eligible: Yes

MBE/VSBE Participation: 0% / 0%

Remarks: *Nature of Emergency:* Boiler # 1 began leaking leaving only one 32-year-old boiler to heat the 5th Regiment Armory. Boiler #2 is past its life expectancy and while it was operational at the time boiler # 1 failed it also continues to have ongoing maintenance issues. DMIL determined it was in the State's best interest to replace both boilers with more energy efficient ones saving the state energy and maintenance costs. In addition, it was determined that

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APP 6

A3. MARYLAND DEPARTMENT OF MILITARY (cont'd)

Remarks (cont'd):

the parts needed to be repaired had a 12-week lead time where the new boilers had a two-week lead time and a six-week lead time on the burners. The contractor was able to retro fit the old burners as a temporary fix until the new burners arrived.

While replacing the boilers and burners additional system components failed. These included holding tanks, pumps, shutoff valves, and control units. These additional components are needed to have a fully functioning heating system. Change orders were issued for the additional costs.

Basis for Selection: Lowest responsive bid from a responsible bidder.

Reason for Late Report: This emergency report was originally submitted to an incorrect email address. Once this error was discovered and the report sent to the correct email address, the report submission was late.

Fund Source: Federal 52%; State 48%

MD Tax Clearance: 20-3944-0000

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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APP 7

*Contact: Cathie L. Nash 410-370-9457
catherine.nash@maryland.gov*

A4. MARYLAND DEPARTMENT OF MILITARY

Contract # ID: Emergency Boiler Repair
Project / ADPICS No.: D50P01600173

Contract Type: Maintenance

Description: Remove and replace two boilers in building 101 at Camp Fretterd Military Reservation

Procurement Method: Emergency (Designated SBR)

Bidders:

East Coast Welding & Construction Company Glen Burnie, MD	\$ 98,664
M & E Sales Hanover, MD	\$127,105

Emergency Declared: 12/22/2020

Award: East Coast Welding & Construction Company,
Glen Burnie, MD

Award Date: 01/07/2021

Amount: \$110,000 (including final change order)

Term: Estimated installation completion by February 7, 2021,
with a 6-month maintenance service agreement

MBE/VSBE Participation: 0% / 0%

Remarks: *Nature of Emergency:* At the beginning of the heating season boiler #1 in building 101 at the Camp Fretterd Military Reservation began leaking. The backup boiler #2 had been removed due to severe leaks and rust. Department of Military (DMIL) issued a small procurement to have a contractor repair the leaks. Shortly after the work began it was discovered that the leaks were more extensive than originally thought and would require additional parts. The parts to repair the boilers were not readily available and had to be special ordered due to the age of the system. Once the contractor placed the order for the replacement sections it was discovered that due to COVID the replacement parts manufacturer had shut down and the lead time would be 12 weeks or longer. DMIL requested the contractor to provide an alternative

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APP 8

A4. MARYLAND DEPARTMENT OF MILITARY (cont'd)

Remarks (cont'd):

solution as the building could not be left unheated for 12 weeks. The contractor provided a solution to replace both boiler systems. The replacement boiler systems were less expensive than the repair sections, with a faster delivery and DMIL would have two new complete energy efficient boiler systems instead of two old systems with new parts.

Basis for Selection: Lowest responsive bid from a responsible bidder.

Fund Source: Federal 100%

MD Tax Clearance: 21-0048-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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APP 9

*Contact: April Weimer 443-986-4799
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A5. MARYLAND MILITARY DEPARTMENT

Contract Title: Staffing to Support the COVID Vaccination Initiative
ADPICS No.: D50P1600213

Contract Type: Services

Description: The Maryland Military Department, on behalf of the Maryland Emergency Management Agency (MEMA), procured services from Hagerty Consulting to provide staffing to cover at least six mass vaccination sites across the State of Maryland, as well as the Maryland Business Operations Center and the Maryland Joint Information Center. The contract with Hagerty Consulting provides services directly to MEMA to augment staff and provide consulting services for several key disaster response positions.

Procurement Method: Emergency (Sole Source)

Emergency Declared: January 19, 2021

Award: Hagerty Consulting
Evanston, IL

Contract Award Date: February 5, 2021

Original Contract Term: 02/05/2021 – 11/04/2021

Contract Amount: \$17,500,000 NTE

Remarks: *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

In March 2020, DGS supported MEMA in an emergency procurement for staffing to assist the State Emergency Operations Center (SEOC). This included many positions working in the SEOC as well as financial positions that have continued to assist us in the FEMA reimbursement process. As MEMA transitions to focusing on the vaccine initiative in Maryland, we again find ourselves in need of staffing support.

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APP 10

A5. MARYLAND MILITARY DEPARTMENT (cont'd)

Remarks (cont'd):

Basis for Selection: MEMA has determined Hagerty Consulting to be the sole source for these services. Hagerty has provided COVID-19 consulting support services throughout the duration of the pandemic and the continuity of services to maintain these pandemic response services is critical to address the state's continued emergency response and maintain adequate coverage at response sites throughout the state as the pandemic response continues to evolve. It is imperative that Hagerty Consulting continues to serve in this staffing support role reimbursement project; they will assist with staffing all mass vaccination centers across the State. This includes both clinical and non-clinical roles. The State has determined that continued use of consulting services from Hagerty Consulting is in the state's best interests to ensure the best outcome as the state transitions COVID response to mass vaccination sites statewide.

The procurement officer conducted market research to determine that the hourly rates for Hagerty Consulting were fair and reasonable. The analysis of pricing conducted compared the rates proposed to the state of Maryland to the labor rates under existing Hagerty Consulting contracts with both GSA and HGACBuy Cooperative. The proposed labor rates from Hagerty are within the market range established by this analysis. Hourly rates for Hagerty Consulting staff are consistently between \$170 and \$140 per hour, which is in line with other vendors who deliver the same services. The overall \$17.5 million contract would cover the State for at least nine-months of staff at six mass vaccination sites, the Maryland Business Operations Center and the Maryland Joint Information Center. Each vaccination site will include a site manager, operations officer, safety officer, planning chief and logistics chief.

Fund Source: 100% Federal

Resident Business: No

MD Tax Clearance: 21-0902-0111

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 7, 2021



APP 11

*Contact: William Parham 410-767-3351
wparham@mta.maryland.gov*

A6. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Contract ID: MTA TICC Maintenance; AGY-21-032-IT
ADPICS No.: P5107691

Contract Type: Information Technology

Description: This contract provides for telecommunications maintenance for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Transit Information Call Center (TICC).

Procurement Method: Emergency (Sole Source)

Emergency Declared: December 17, 2020

Award: Unify, Inc., Boca Raton, FL

Award Date: January 25, 2021

Amount: \$129,311

Term: 01/25/2021 - 07/31/2021

MBE Participation: 0%

Fund Source: 100% Special (Transportation Trust Fund)

Remarks: Nature of Emergency: Although the Maryland Department of General Services' (DGS) PBX IV Telecommunications Equipment and Services master contract was awarded in July 2020, the Purchase Order Request For Proposals (PORFP) template and instructions were not available until September 2020. Additionally, the vendor who had been a single offeror for these services for several years is not a vendor on PBX IV. Knowing there would be difficulty obtaining full service from another vendor on this proprietary equipment and software packages which were custom tailored for MDOT MTA, the agency attempted to execute a sole source contract with the current services provider but that was rejected by DGS's Office of State Procurement (OSP). By that time, it was too late for MDOT MTA to submit the contract for a 2020 BPW meeting that would allow for a January 1, 2021 start. Knowing that the contract could not be executed by January 1, MDOT MTA was advised by DGS OSP that the agency could do a sole source bridge contract. The sole source vendor would not entertain a contract any shorter than six months. The vendor's pricing for six months exceeded MDOT MTA's sole source

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 12

A6. DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Transit Administration

Remarks (cont'd):

delegated authority award value. As a result, this sole source contract would need BPW approval prior to award, which MDOT MTA could not obtain in time for a January 1st contract start date.

As these are crucial services that impact the welfare of the riding public, MDOT MTA chose to declare an emergency to ensure that services continued while going through the steps of completing a PBX IV PORFP. Since that time, the PORFP issued by MDOT MTA resulted in a single offeror by a vendor who could not perform the full scope of work and subsequently rescinded their offer. MDOT MTA has now gained the approval of the Department of Information Technology and DGS OSP to pursue a long-term sole source contract. This emergency contract will be terminated as soon as that long term contract is awarded after BPW approval. This emergency contract will allow MDOT MTA to ensure vital transit communications and information are available through the TICC, which is essential to the service and welfare of the riding public.

MDOT MTA's TICC is the general transit information call center for customers, receiving an average of 3,000 calls a day. MDOT MTA requires continuous system and software maintenance coverage for the embedded phone equipment and services. Ongoing maintenance and support are needed to prevent a disruption in service to the existing call center functions and applications for system performance.

The contractor provides phone system maintenance for hardware equipment, software, and applications for MDOT MTA's TICC. This includes preventative maintenance (on-site and remote), a 24/7 service desk accessible by phone, chat, & email, replacing broken/end of life equipment (including phones), configuration changes to the phone system or station equipment, and installing/programing additional phones.

Basis for Selection: Unify Inc. (an Atos IT Solutions and Services, Inc. company) is currently upgrading the phone systems and applications for MDOT MTA's TICC. This contractor is the only vendor that has access to the equipment and can perform the required maintenance while the upgrade project takes place. Unify Inc. was an approved master contractor on the PBX III Telecommunications Equipment and Services master contract.

Tax Compliance No.: 21-0149-1011
Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 7, 2021



APP 13

*Contact: Jessica Mettle 410-768-7252
jmettle@mdot.maryland.gov*

A7. DEPARTMENT OF TRANSPORTATION
Motor Vehicle Administration

Contract ID: Temporary Staffing for COVID Screening
ADPICS No.: VMUL20093M

Contract Type: Maintenance

Description: Provide the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) with staff to take the temperatures of individuals entering MDOT MVA facilities and branches.

Procurement Method: Emergency

Emergency Declared: July 30, 2020

Award: Abacus Corporation
Baltimore, MD

Award Date: August 25, 2020

Amount: \$100,000

Term: 08/03/2020 – 02/25/2021

MBE Participation: 0% (single element of work)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Remarks: *Nature of Emergency – COVID-19:* Per the Maryland Department of Transportation's "Access Protocols for MDOT 24/7 Facilities and Identified Customer Service Facilities" (effective 07/30/2020), it was determined that MDOT MVA branches and facilities were required to take the temperature of employees, customers, and other persons entering the facilities due to the ongoing COVID-19 pandemic. This required staff to be positioned at the entrances of the facilities to take the temperatures to ensure persons are screened before entering the facility. Prior to the protocol being amended to require temperatures to be taken, MDOT MVA was utilizing its security guard services contract to perform the COVID-19 screenings. Due to the quick change in the protocol, normal procurement methods could not be used.

BOARD OF PUBLIC WORKS
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APP 14

A7. DEPARTMENT OF TRANSPORTATION (cont'd)
Motor Vehicle Administration

Reason for Late Report: Due to an administrative oversight, this contract is being reported late. Measures have been put in place to ensure this type of oversight does not occur in the future.

Tax Compliance No.: 20-2700-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 7, 2021



APP 15

*Contact: Webster Ye
webster.ye@maryland.gov*

A8. DEPARTMENT OF HEALTH
Office of Procurement and Support Services

Contract Title: COVID-19 Testing Services
ADPICS No.: M00B0600475

Contract Type: Services

Description: Provide clinical laboratory testing diagnostic services, including COVID-19 test processing. The contractor will also provide collection kits for sample test collection, courier services for test collection and sampling, and reporting of test results.

Procurement Method: Emergency

Date Emergency Declared: May 1, 2020

Bids: N/A

Award: University of Maryland Pathology Associates, P.A. (UMPA)
Baltimore, MD

Amount: \$19,100,000

Contract Award Date: December 31, 2020

Term: 05/01/2020 – 04/30/2021

MBE Participation: N/A

Fund Source: 100% Federal

Remarks: *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

The State of Maryland has experienced a surge in COVID-19 cases of an unforeseen magnitude in the fall 2020. Since the week of November 1, the total increase in test volume was 150 percent. As a result of increased testing and cases, the State has exceeded its current capacity for clinical diagnostic laboratory testing. Left unchecked through adequate testing and subsequent treatment, the transmission of COVID 19 would threaten public health. University of Maryland Pathology Associates, P.A., (“UMPA”) has additional capacity for processing tests. The State

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 16

A8. DEPARTMENT OF HEALTH (cont'd)
Office of Procurement and Support Services

Remarks (cont'd):

can mitigate some of the impacts to public health through increased use of this contract to utilize UMPA's additional diagnostic capacity.

UMPA has demonstrated capability and capacity in assisting the State with COVID-19 testing. UMPA has additional capacity for processing tests and possesses the necessary expertise, equipment, and the materials needed to perform services immediately. The State laboratory is at capacity for test processing, and more capacity is needed to respond to the recent case surge.

Basis for Selection: A competitive solicitation for testing would jeopardize critical response time needed for the emerging surge.

Reason for Late Report: This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

Tax Compliance No.: 21-0479-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
April 7, 2021



DNR 1

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE
Frederick County

Recommendation: Approval to commit \$49,185 for the following **development** projects.

1. Brunswick Sports Complex Field Development – \$11,684.64

City of Brunswick

POS #6787-10-419 MD20180430-0281

Background: Additional funding to renovate two playing fields used for baseball and softball at the Brunswick Sports Complex.

Prior Approval: \$58,500 (DNR-RP Item 2A [July 19, 2018])

Fund Source: Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019

Program Open Space Local

Source Code: 20011 \$11,684.64

2. East Potomac Street Park Redevelopment Phase II – \$37,500

City of Brunswick

POS #7255-10-454 MD20210226-0142

Background: Construct improvements to the park, including adding an ADA-compliant handicap ramp, renovating the existing t-ball field, and purchasing and installing bleachers, benches, and picnic tables.

Fund Source: Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019

Program Open Space Local

Source Code: 20011 \$37,500.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
April 7, 2021



DNR 2

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**
Harford County

Recommendation: Approval to commit \$322,500 for the following **development** project.

Emily Bayless Graham Park – Building Repairs – \$322,500

Harford County

POS #7234-12-206 MD20210113-0019

Background: Construct repairs to the farmhouse and related outbuildings to stabilize the structures. The buildings will be incorporated into the visitor experience at the park and used to tell the history of the site and the surrounding community.

Fund Source: Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$322,500.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
April 7, 2021



DNR 3

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE
Montgomery County

Recommendation: Approval to commit \$3,375,000 for the following **development** projects.

1. Hillandale Local Park – \$2,250,000

The Maryland-National Capital Park and Planning Commission
POS #6939-15-708 MD20190206-0077

Background: Additional funding to renovate deteriorating facilities and reconfigure the park to improve access and circulation. Development includes realigned park entrance, reconfigured roadway, additional parking, shared use trail, hard-surface internal trail loop, restroom facilities, improved full-size soccer field, multi-age playground, picnic shelter, two basketball courts with lighting, stormwater management facilities, and landscaping.

Prior Approval: \$1,661,000 (DNR-RP Item 5A(2) [April 24, 2019])

Fund Source: Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019
Program Open Space Local
Source Code: 20011 \$520,729.79

Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$1,729,270.21

2. Caroline Freeland Urban Park Renovation – \$1,125,000

The Maryland-National Capital Park and Planning Commission
POS #7106-15-714 MD20200527-0419

Background: Additional funding to conduct a full renovation of the urban park including a new playground, enhanced community open space, new accessible pathways and improved pedestrian connections, site lighting, seating and general site furnishings, streetscape improvements, shade tree plantings, and stormwater management facilities.

Prior Approval: \$1,125,000 (DNR-RP Item 7A(1) [August 12, 2020])

Fund Source: Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$1,125,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
April 7, 2021



DNR 4

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**
Prince George's County

Recommendation: Approval to commit \$464,000 for the following **acquisition** project.

Patuxent River Park - Brown Property Acquisition – \$464,000

The Maryland-National Capital Park and Planning Commission
POS #7240-16-839 MD20210117-0026

Background: Acquire 2.29 acres to add to Patuxent River Park. The property is adjacent to the Mount Calvert Historic Site and will be used for archeology and park purposes.

Appraised Value: Associated Appraisers \$410,000
John R. Fowler, Inc. \$495,000

Property Cost: \$457,500

Incidental Costs: \$6,500

Fund Source: Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016
Program Open Space Local
Source Code: 17009 \$95,781.54

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$368,218.46

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
April 7, 2021



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contract totaling \$46,765.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park
William E. Kirwan Hall

Description: Renovation of two men's restrooms and two women's restrooms to improve accessibility in the building.
Procurement Method: Master On-Call Contractor Bids
Award: A.R. Marani, Inc., Baltimore, MD
Amount: \$46,765
Fund Source: MCCBL 2019: Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities. Item #19-621: \$26,000; Non-Budgeted Funds: \$20,765
Resident Business: Yes **MD Tax Clearance:** 21-0810-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
April 7, 2021



*Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu*

**2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
On Call Architectural/Engineering Services**

Contract ID: On Call Architectural/Engineering Design Services
for Medical Research Projects, RFP #88586 AA

Contract Approved: USM Item 3-AE (5/2/2018)

Awardees:

Ayers Saint Gross, Inc.	Baltimore, MD
Colimore Architects	Baltimore, MD
Design Collective, Inc.	Baltimore, MD
EwingCole, Inc.	Baltimore, MD
Hord Coplan Macht	Baltimore, MD
Johnson Mirmiran & Thompson, Inc.	Hunt Valley, MD
Marshall Craft Associates, Inc.	Baltimore, MD
Page Southerland Page, Inc.	Washington, DC
Prime AE Group, Inc.	Baltimore, MD

Contract Description: Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm. Medical Research projects include medical scientific laboratories, teaching labs, computer labs, and associated support areas.

Option Description: Exercise first and only renewal option

Original Term: 5/3/18 – 5/2/21 (3 years)

Option Term: 5/3/21 – 5/2/23 (2 years)

Original Procurement Method: Competitive Sealed Proposals

Original Amount: \$8,100,000 (not to exceed)

Option Amount: \$5,400,000 (not to exceed)

Revised Contract Amount: \$13,500,000 (not to exceed)

Fund Source: Various USM Institutional Funds

Board of Public Works
University System of Maryland
Supplement
April 7, 2021



2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
On Call Architectural/Engineering Services

MBE Participation: 30% on task orders over \$50,000
Subgoals: on task orders greater than \$200,000
6% African-American Owned
2% Hispanic-American Owned
9% Women Owned

MBE Compliance: 41% on task orders over \$50,000
Subgoals: on task orders greater than \$200,000
31% African-American Owned
4% Hispanic-American Owned
11% Women Owned

Performance Security: None

Requesting Institution Remarks: Renewal is recommended for the **nine** firms based on satisfactory job performance and the MBE goals being exceeded for the original contact term. Implementation will be on a task order basis with no guarantee of award to any of the firms. These firms are required to use the fixed hourly rates established from the fee negotiations. Opportunities for green building practices will be identified on a task order basis, including measures such as selective demolition, existing material reuse, energy and water efficient fixtures, and air quality control.

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Ayers Saint Gross, Inc.	21-0343-1111	Yes
Colimore Architects	21-0348-0101	Yes
Design Collective, Inc.	21-0342-1111	Yes
EwingCole, Inc.	21-0345-1111	Yes
Hord Coplan Macht	21-0346-1111	Yes
Johnson Mirmiran & Thompson, Inc.	21-0349-1111	Yes
Marshall Craft Associates, Inc.	21-0347-1111	Yes
Page Southerland Page, Inc.	21-0344-0101	No
Prime AE Group, Inc.	21-0350-0111	Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
April 7, 2021



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu

3-S-MOD. UNIVERSITY OF MARYLAND, BALTIMORE
Emergency Service Contract Modification

Contract ID: Managed Care Advisors, Contract No. 88883

Contract Description: Extension of COVID-19 hotline contract for resources providing the intake, documentation, and reporting of potential exposures to COVID-19

Award: Managed Care Advisors, Bethesda, MD

Original Contract Term: 3/12/2020 – 3/31/2021

Prior Modification Term: 4/1/2021 – 4/30/2021 (No Cost)

This Modification Term: 5/1/2021 – 1/7/2022

Modification Amount: \$496,255

Previous Contract Amount: \$855,156 (see Requesting Institution Remarks)

Revised Contract Amount: \$1,351,411

Procurement Method: Emergency (Sole Source)

MBE Participation: 100%

Requesting Institution Remarks: Nature of Emergency – COVID 19

In March 2020, The University of Maryland, Baltimore (UMB) Department of Environmental Health & Safety (EHS) identified an urgent need to contract for COVID-19 hotline call center services in the interest of the welfare of faculty, staff, and students. The procurement of this service was designated an emergency under USM PP&P section V.E.2 (a), threatening the health of safety of any person(s). The COVID-19 pandemic met this criteria.

UMB engaged Managed Care Advisors (MCA) to provide a dedicated toll-free hotline 24/7/365 for UMB faculty, staff, and students in the support of intake, documentation, and reporting of potential exposures to COVID-19. MCA is HIPPA compliant and provides a fully developed, secure, web-based case management application that supports the entire lifecycle of patient inquiries.

Board of Public Works
University System of Maryland
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April 7, 2021



3-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Emergency Service Contract Modification

Requesting Institution Remarks:(cont'd)

Monthly billing for services is based on actual utilization at a per call rate and rates for case managers as needed. When this contract was initially issued, UMB anticipated it would be needed for only a month or two with a low call volume. The initial contract was for \$48,200. As the pandemic progressed, the need for the service increased. UMB issued two change orders to increase the contract funding to meet the ongoing need for these services. The first change order was issued in May of 2020 for \$385,000 and the second change order was issued in January of 2021 for \$421,956. This request is to approve an additional \$496,255 to extend the contract to cover anticipated utilization from 4/8/21 through 1/7/22. With this third change to the contract, the cumulative total value of the contract will be \$1,351,411. Since the contract value now exceeds \$1 million in total, Board of Public Works approval is required.

The hotline has been critical to the effective management of COVID-19 cases and in preventing COVID-19 outbreaks at the University. At the time of the initial purchase of this service it was unclear how long UMB would require this service and it was not anticipated that the needs would continue as long as they have. Therefore, UMB needs to maintain this critical service through the end of 2021. UMB COVID-19 hotline has been essential in allowing UMB to continue to increase research, education, and services at the University.

Fund Source: Unrestricted Funds

Resident Business: Yes

MD Tax Clearance: 21-0901-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
April 7, 2021**

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 1

*Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwiairport.com*

**1-RP. MARYLAND AVIATION ADMINISTRATION
 *Real Property – Acquisition***

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) acquiring real property.

Authority: Transportation Article, § 5-405
 Annotated Code of Maryland

Property: Baldwin Corporation (± 0.275 acres), located at 2105 Dorsey Road, Glen Burnie, MD 21061, in Anne Arundel County.
 (Tax Map 9, Parcel 65, Block C, Lot 1)

Grantor: Baldwin Corporation

Grantee: State of Maryland, MDOT MAA

Consideration: \$80,000

Appraised Value: \$80,000, Stephen Muller (Selected)
 \$80,000, George Peabody (Approved)
 William T. Caffrey, Jr. (SHA), Review Appraiser

Special Conditions: N/A

Fund Source: 100% Special Funds (Transportation Trust Funds)

Requesting Agency Remarks: The subject property is being acquired for future airport development. The property is unimproved, consists of 0.275 acre, and is zoned W-1 (Industrial). The owner has accepted MDOT MAA's offer of \$80,000, the selected appraisal amount, and has signed an option contract for that amount.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



MDOT 2

Contact: Jaimini M. Erskine 410-859-7071
jerskine@bwiairport.com

2-GM. **MARYLAND AVIATION ADMINISTRATION**
General/Miscellaneous Contract: Lease and Concession Contract

Contract ID: Lease and Concession Contract; MAA-LC-21-053

Contract Description: Non-Exclusive Concession Contract to provide pre-arranged concierge passenger services to travelers using Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport.

Contractor: IW Group LLC d/b/a Perq Soleil
Dulles, VA

Contract Term: 05/01/2021* - 04/30/2026 (*or earlier upon BPW approval)

Amount: Contractor will pay 10% of gross revenues.

Requesting Agency Remarks: Perq Soleil has been providing premium traveler meet and greet services at BWI Thurgood Marshall since 2018 under Contract No. MAA-LC-18-021 (1-GM; 02/21/2018). Perq Soleil streamlines the passenger experience for VIPs, supports unaccompanied minors and seniors, allowing seamless, worry-free travel. The Maryland Department of Transportation Maryland Aviation Administration is ensuring that existing passengers have uninterrupted service and new passengers with interest in concierge services continue to have access to this established service provider.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

Resident Business: No

MD Tax Clearance: 21-0489-0000

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 3

Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwiairport.com

**3-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract**

Contract ID: Asbestos, Lead-Based Paint, Mold Remediation, Containment and Abatement Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-21-006*
ADPICS NO.: MAAMC21006

Contract Description: This contract provides all labor, supervision, tools, equipment, personal protection equipment (PPE), and expertise to perform on-call environmental services at BWI Thurgood Marshall and MTN Airports.

Award: Delaware Cornerstone Builders, Inc. (*Small and Minority Business Enterprise*)
Landover, MD

Contract Term: 06/01/2021 - 05/31/2026

Amount: \$400,000 NTE

Procurement Method: Competitive Sealed Bidding (*Small Business Preference*)

Bids:	Delaware Cornerstone Builders, Inc. Landover, MD	\$556,815
	BARCO Enterprises White Marsh, MD	\$786,144
	Maryland Cleaning & Abatement Corp Baltimore, MD	\$3,376,250

Living Wage Eligible: Yes

Performance Security: 100% Performance Bond

MBE Participation: 100%

Incumbent: BARCO Enterprises
White Marsh, MD

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 4

3-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website. The MDOT MAA directly solicited seven (7) prospective bidders. Six (6) bids were received on December 3, 2020.

A review of the bid packages submitted by the apparent lowest bidder, bidder no. 2, and bidder no. 5 revealed that the bids did not conform in all material respects to the requirements of the solicitation. Those bids were therefore rejected as not responsive. No protests were filed by the rejected bidders.

On December 17, 2020, BARCO Enterprises (BARCO) submitted a protest which raised issues of responsiveness regarding the low bidder, bidder 2, and bidder 3. Since MDOT MAA rejected the apparent low bidder and bidder 2's bid, BARCO's protest regarding the low bidder and bidder 2 was moot and not addressed. BARCO's protest regarding bidder 3 was denied January 29, 2021. No appeal was filed.

The contract award amount is based on the final budget amount. The contractor does not have a guaranteed minimum or maximum amount, except for the overall budget limitation. The total award issued under this contract will not exceed \$400,000. The representative pricing is based on all-inclusive fixed monthly rates and unit cost pricing that the contractor is bound by throughout the duration of the contract.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Appropriation Code: J06I0003

Resident Business: No

MD Tax Clearance: 21-0822-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



*Contact: Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us*

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 6

4-S-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Agency Remarks (cont'd):

On June 9, 2017, the MDTA entered into a Memorandum of Understanding (MOU) with Strayer University to allow MDTA employees to participate in affordable, accredited and quality university programs at reduced tuition rates. Amendment One, which was executed on January 29, 2018, revised the MOU so that MDTA is responsible for 100% of the costs for its eligible employee students. On June 6, 2018, the MOU was renewed for three (3) years through June 8, 2021. On September 18, 2018, MDOT amended MDTA's MOU with Strayer University to include all MDOT Business Units. Though the Assistant Attorney General (AAG) signed the original MOU, MDTA was later advised by the Maryland Department of Transportation's AAG that this contract should have been procured as a service contract because Strayer is a for-profit entity.

Subsequently, in an effort to provide educational opportunities, the MDTA has conducted a statewide services procurement and intends to award one (1) contract and four (4) Memorandums of Understanding with institutions of higher education as a result of their procurement. These institutions include Stevenson University, Anne Arundel Community College, Community College of Baltimore County, Morgan State University, and the University of Maryland Global Campus.

The total contract amount of \$1,522,875 as indicated above includes expenditures from the following MDOT business units:

MDTA	\$289,075
The Secretary's Office	\$158,875
SHA	\$186,000
MPA	\$ 27,900
MVA	\$254,975
MTA	\$606,050

Fund Source: 100% Toll Revenue

Approp. Code: 29.10.02.01

Tax Compliance No.: 20-0263-1111

Resident Business: No

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	N/A	06/09/2017 – 06/08/2018	N/A	Contract Award
Amendment No. 1	N/A	01/29/2018	N/A	MDTA assumes responsibility for tuition costs for eligible employees.
Renewal		06/09/2018 – 06/08/2021	N/A	Three-year renewal option exercised.
Amendment No. 2	\$1,338,180 (MDOT 2019 and 2020)	09/18/2018 – 06/08/2021	N/A	MDOT amends MOU to include all MDOT Business Units.

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 8

Contact: William Parham 410-767-3351
wparham@mta.maryland.gov

**5-AE. MARYLAND TRANSIT ADMINISTRATION
Architecture/Engineering Contract**

Contract ID: On-Call Systems Engineering Services; AE-20-003-A
ADPICS No: AE20003A

Contract Description: This contract is one (1) of three (3) open-ended contracts to provide systems engineering services for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) multiple modes.

Award: HNTB Corporation
Baltimore, MD

Contract Term: 04/22/2021 – 04/21/2026

Amount: \$10,000,000 NTE

Procurement Method: Qualification Based Selection

Proposals:

	<i>Technical Proposal Rating (Max 1000)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
HNTB Corporation Baltimore, MD	915	1	\$10,000,000 NTE (Contract A)
AECOM Technical Services, Inc. Baltimore, MD	818	2	Contract B
WSP USA, Inc./Gannett Fleming, Inc. (JV) Baltimore, MD	770	3	Contract C
STV Incorporated Baltimore, MD	732	4	
Jacobs Engineering Group, Inc. Baltimore, MD	703	5	
Mott MacDonald, LLC Hunt Valley, MD	658	6	

DBE Participation: 30%

Incumbents: AECOM Technical Services, Inc.; Parsons Brinckerhoff, Inc.;
HNTB Corporation and STV Incorporated

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 9

5-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace Advantage (eMMA) on March 6, 2020. A total of 244 firms were notified via eMMA of which 50 were certified DBEs. A total of six (6) engineering consultant firms submitted technical proposals in response to the solicitation.

The contractor will perform architecture and engineering services for MDOT MTA's Office of Systems and Equipment Engineering Division, on an as-needed work order basis. The contractor will provide technical support for various communications systems, Security and Surveillance systems, Signaling and Train control, Traction Power, Corrosion control, Supervisory and Data acquisition system, Fare Collection, Life Cycle Management, Transit Signal Priority, Broadband Wireless Network, Voice and Data Radio Network, Local Area Network, Wide Area Network Communications Systems, Automatic Vehicle Control System and Light RailLink and Metro SubwayLink Control Centers.

The DBE goal established for this contract is 30%. The prospective awardee has committed to the DBE goal.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Businesses: Yes

MD Tax Clearances: 21-0607-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 10

*Contact: William Parham 410-767-8374
wparham@mta.maryland.gov*

6-S-MOD. MARYLAND TRANSIT ADMINISTRATION
Modification: Service Contract

Contract ID: Emergency COVID-19 Security Personnel; AGY-20-010-ER
ADPICS No: CO385496

Contract Approved: Secretary's Agenda 06/17/2020; Item A12

Contractor: Trust Consulting Service, Inc.
Washington, D.C.

Contract Description: This contract provides the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with staff to screen individuals entering MDOT MTA facilities and buildings, and schedule, monitor, & supervise the staff.

Modification Description: Modification No. 2 increases the contract authority and extends the contract for 143 days to continue these essential services.

Original Contract Term: 04/11/2020 – 10/10/2020

Modification Term: 04/11/2021 – 08/31/2021

Original Contract Amount: \$1,490,874

Modification Amount: \$1,360,000

Prior Mods/Options: \$1,710,440 (Modification No. 1; BPW 09/23/2020 19-S-MOD)

Revised Contract Amount: \$4,561,314

Percent +/- Change: 115% (Modification No. 1; BPW 09/23/2020 19-S-MOD)
91% (Modification No. 2; *this agenda item*)

Overall Percent +/-: 206%

Original Procurement Method: Emergency

MBE Participation: 0%

MBE Compliance: 0%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



MDOT 11

6-S-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract currently provides for staff to be stationed at MDOT MTA facilities and buildings to protect employees from individuals with COVID-19 or COVID-19 related symptoms by completing the following tasks:

- screening entrants;
- ask the initial screening questions;
- complete the brief questionnaire for every person entering the facility; and
- record & save the answers from the questionnaire.

The contractor also schedules, monitors, and supervises its staff.

In order for MDOT MTA to ensure that these essential services continue while a new procurement is completed, 143 additional days and additional contract authority are required.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: No

MD Tax Clearance: 21-0795-0100

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,490,874	04/11/2020 – 10/10/2020	06/17/2020 Item A12	Original Contract
Modification #1	\$1,710,440	10/11/2020 – 04/10/2021	09/23/2020 Item 19-S- MOD	Increase contract authority & add time.
Modification #2	\$1,360,000	04/11/2021 – 08/31/2021	04/07/2021 Item 6-S- MOD	Increase contract authority & add time.
Revised Contract Total	\$4,561,314			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 13

Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov

**7-AE. STATE HIGHWAY ADMINISTRATION
*Architecture/Engineering Contract***

Contract ID: Construction Management and Inspection (CMI) Services, Districts 3, 4 and Statewide; *BCS 2019-06 C*
ADPICS No. SBCS1906C

Contract Description: This contract is the fifth of nine (9) open-ended, work-order based contracts to provide construction management and inspection of all phases of construction and systems preservation related operations on nearly all District 3 and 4 construction contracts. Services are intended primarily for Districts 3 and 4; however, construction management and inspection services may be used in other districts, statewide, should the need arise.

Award: Johnson, Mirmiran & Thompson, Inc
Hunt Valley, MD

Contract Term: 04/22/2021 – 04/21/2026

Amount: \$16,500,000 NTE

Procurement Method: Qualification Based Selection

Proposals:

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Greenman-Pedersen, Inc./O’Connell & Lawrence, Inc./Century Engineering, Inc. Columbia, MD	87.18	1	Contract A Approved at the 11/4/2020 BPW
Rummel, Klepper & Kahl, LLP Baltimore, MD	82.46	2	Contract B
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	82.30	3	\$16,500,000 NTE (Contract C)
Wallace, Montgomery & Associates, LLP/Development Facilitators, Inc./ EBA Engineering, Inc. Hunt Valley, MD	81.08	4	Contract D Approved at the 11/4/2020 BPW
WSP USA/ATCS, PLC/McCormick Taylor, Inc. Baltimore, MD	79.48	5	Contract E
KCI Technologies, Inc./STV, Inc. - Sparks, MD	78.41	6	Contract F
Gannett Fleming, Inc./Michael Baker International, Inc. Baltimore, MD	78.29	7	Contract G Approved at the 12/16/2020 BPW

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 14

7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals: (cont'd)

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Stantec/AECOM Laurel, MD	77.8	8	Contract H
A. Morton Thomas & Associates, Inc./Whitney, Bailey, Cox & Magnani, LLC Towson, MD	75.44	9	Contract I Approved at the 03/24/2021 BPW

MBE Participation: 30%

Incumbents: McCormick Taylor, Inc.
Baltimore, MD

Requesting Agency Remarks: On April 25, 2019, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) web page and eMaryland Marketplace. A total of 910 firms were notified via eMaryland Marketplace. An additional 462 were directly solicited.

Fund Source: 80 Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101 & J02B0102

Resident Business: Yes

See next page for
Record Correction
Letter dated 6/30/25

MD Tax Clearance: 21-0587-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

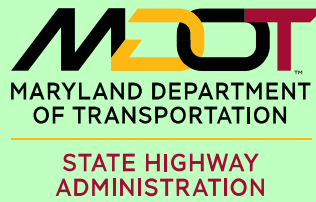
DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Gontrom



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary
William Pines, P.E.
Administrator

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: SHA PROCUREMENT DIRECTOR JADA WRIGHT
SUBJECT: NOTICE OF CORRECTION – MDOT 7-AE, 04/07/2021 BPW MEETING
DATE: JUNE 30, 2025

PURPOSE OF MEMORANDUM

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

MDOT Agenda 04/07/2021, Item 7-AE

Approved Approp. Code: J02B0101
Corrected Approp. Code: J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or jwright18@mdot.maryland.gov.

Requested by:

Jada Wright

Jada Wright, Director
Office of Procurement and Contract Management

Concurrence:

Scott Pomento

Scott Pomento, P.E.
Chief Financial Officer

Approval:

William Pines

William Pines, P.E.
Administrator

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 15

*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

**8-M. STATE HIGHWAY ADMINISTRATION
 *Maintenance Contract***

Contract ID: Median and Roadside Mowing, Trimming, and Litter Pickup Along Roadways at Various Locations in Kent County; 4271421423SB
ADPICS No.: 4271421423

Contract Description: This open-ended, on-call contract is for median and roadside mowing, trimming, and litter pickup along roadways at various locations in Kent County.

Awards: All Seasons Landscaping Co., Inc. (*Certified Small Business*)
Aston, PA

Contract Term: 04/22/2021 – 12/31/2023 (983 Calendar Days)

Amount: \$322,475 NTE

Procurement Method: Competitive Sealed Bidding

Bids: All Seasons Landscaping Co., Inc. \$322,475
Aston, PA

Bluestone Contracting Corporation \$331,250
Somerdale, NJ

Manuel Landscaping, Inc. \$639,250
Baltimore, MD

A. Marquez Trucking, Inc. \$733,750
Silver Spring, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: None

Incumbent: None (District Performed work with its own workforce)

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 16

8-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on June 23, 2020 notifying 39 potential contractors, three (3) of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on July 23, 2020.

The apparent low bidder's bid was rejected after an analysis of the bid revealed the price was unreasonable. No protest was filed. The Maryland Department of Transportation, State Highway Administration moved forward with the next apparent low bidder, All Seasons Landscaping Co. Inc.

The Maryland Department of Transportation State Highway Administration has confirmed All Seasons Landscaping Co, Inc's bid price and work conducted on this contract is performed 100% by a State-certified Small Business.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: No

MD Tax Clearance: 21-0549-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 17

*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

**9-M. STATE HIGHWAY ADMINISTRATION
 *Maintenance Contract***

Contract ID: Roadside and Drainage Maintenance for the Administration's Maintenance Shops
Located in Anne Arundel County; 4590251423R
ADPICS No.: 4590251423

Contract Description: This contract is for the roadside and drainage maintenance for the Maryland Department of Transportation State Highway Administration's Maintenance shops located in Anne Arundel County.

Awards: Allied Contractors, Inc.
Baltimore, MD

Contract Term: 04/22/2021 – 06/30/2023 (799 Calendar Days)

Amount: \$1,932,700 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Allied Contractors, Inc. \$1,932,700
Baltimore, MD

Concrete General, Inc. \$2,342,460
Gaithersburg, MD

Triple R Construction Corporation \$2,391,100
Rockville, MD

Veterans Kitchen Maintenance \$2,398,450
Inc. t/a VKM Contracting
Alexandria, VA

DBI Services, LLC \$2,770,715
Hazelton, PA

Old Line Construction, Inc. \$2,919,100
Dunkirk, MD

Brawner Builders, Inc. \$3,218,250
Hunt Valley, MD

Monumental Paving & Excavating, Inc. \$3,481,250
Baltimore, MD

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



MDOT 18

9-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Living Wage Eligible: Yes

MBE Participation: 5%

Performance Security: Annual Renewable Payment & Performance Bonds for 100% of the award amount exists for this contract.

Incumbent: PDI-Sheetz Construction Corporation
Linthicum, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on September 29, 2020, notifying 90 potential contractors, 13 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on January 14, 2021.

The apparent low bidder was not a responsible bidder on this contract; therefore, their bid was rejected. They lacked the capability in all aspects to fully perform the requirements of this contract. No protest was filed.

The Maryland Department of Transportation State Highway Administration has confirmed Allied Contractors, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 21-0400-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 19

*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

**10-M. STATE HIGHWAY ADMINISTRATION
 *Maintenance Contract***

Contract ID: Facility Management and Janitorial Services of the Sideling Hill Rest Area and Exhibit Center located in Washington County; 5262161424
ADPICS No.: 5262161424

Contract Description: This contract consists of the facility management of the Sideling Hill Rest Area and Exhibit Center, located in Washington County, inclusive of all janitorial and maintenance services required for the upkeep of the building and grounds.

Awards: Horizon Goodwill Industries
Hagerstown, MD

Contract Term: 06/01/2021 – 05/31/2024

Amount: \$2,662,768 NTE

Procurement Method: Preferred Provider

Living Wage Eligible: N/A

MBE Participation: N/A (Preferred Provider)

Performance Security: None

Incumbent: Horizon Goodwill Industries
Hagerstown, MD

Requesting Agency Remarks: This is a three (3) year contract to provide the Maryland State Highway Administration with janitorial/custodial and carpet care services to the Sideling Hill Rest Area and Exhibit Center in Washington County, Maryland. On February 18, 2021, the Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program met to review the price for this service which they determined to be fair and reasonable.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



MDOT 20

10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 21-0798-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 21

*Contact: Jada Wright 410-545-0330
jwright18@sha.state.md.us*

**11-M. STATE HIGHWAY ADMINISTRATION
 *Maintenance Contract***

Contract ID: Janitorial/Custodial Service for the MDOT SHA Headquarters; *HQJAN2024*
ADPICS NO: HQJAN2024

Contract Description: To provide the MDOT SHA with Janitorial/Custodial and Carpet Care Services to the Headquarters Complex located at 707 N. Calvert Street and 211 E. Madison Street, Baltimore, Maryland.

Awards: Alliance, Inc.
Nottingham, MD

Contract Term: 04/12/2021 – 04/11/2024

Amount: \$1,973,563 NTE

Procurement Method: Preferred Provider

Bids/Proposals: No

Living Wage Eligible: No

MBE Participation: 0%

Performance Security: None

Incumbent: Alliance, Inc.
Nottingham, MD

Requesting Agency Remarks: This is a contract to provide the Maryland Department of Transportation State Highway Administration with janitorial/custodial and carpet care services to the Headquarters Complex located at 707 N. Calvert Street and 211 E. Madison Street, Baltimore, Maryland. The current contract expires on April 11, 2021. On March 18, 2021, the Pricing and Selection Committee for Blind Industries & Services of Maryland and the Employment Works Program met to recommend the price for this service which is determined to be fair and reasonable.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021



MDOT 22

11-M. STATE HIGHWAY ADMINISTRATION (*cont'd*)

Fund Source: 100% Special Funds (Transportation Trust Fund)
Approp. Code: J02B0101 / J02B0102 / J02B0104
Resident Business: Yes
MD Tax Clearance: 21-1002-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
April 7, 2021**



MDOT 23

Contact: William Parham 410-767-8374
wparham@mdot.maryland.gov

12-GM. MARYLAND DEPARTMENT OF TRANSPORTATION

Recommendation: That the Board of Public Works approve the award of the following Task Order.

Procurement Method: Task Order under Master Contract

Authority: State Finance and Procurement Article, Annotated Code of MD,
§ 13-113; COMAR 21.05.13.06

1.0 Master Contract: **Operations Ancillary Repairs, Maintenance, and Construction;**
MDOT MTA Contract No. OPS-17-078-AN

Approved: MDOT Item 12-GM (09/06/2017)

Term: 09/21/2017* - 09/20/2022 (*or earlier upon BPW approval)

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

1.1 Using Agency: MDOT MTA

Description: Northwest Bus Division Roll Up Bus Bay Door Replacement – This task order is for the replacement of six roll up bus bay doors at MDOT MTA’s Northwest Bus Division Transportation Building located in Baltimore, MD. The existing doors are nearing the end of their useful life. The contractor will remove the existing doors and install the new door systems (**OFS No. 20**).

Number of Qualified

Master Contractors: 6

Number of Bids: 6

Award: Denver-Elek, Inc., Baltimore, MD

Amount: \$413,155

Term: 120 days from an NTP (*anticipated NTP of 04/22/2021*)

DBE/VSBE Participation: 20% / 0%

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

Item#	Category	Pages
<i>1 - 24</i>	<i>Capital Grants and Loans</i>	<i>1 - 28</i>
<i>25</i>	<i>Architecture and Engineering</i>	<i>29 - 30</i>
<i>26</i>	<i>Construction</i>	<i>31 - 32</i>
<i>27 - 34</i>	<i>Services</i>	<i>33 - 60</i>
<i>35 - 39</i>	<i>Information Technology</i>	<i>61 - 74</i>
<i>40</i>	<i>Landlord Lease</i>	<i>75</i>
<i>41</i>	<i>Landlord Lease</i>	<i>76</i>
<i>42</i>	<i>General/Miscellaneous</i>	<i>77</i>
<i>43</i>	<i>Information Technology cont'd</i>	<i>78-79</i>



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

1-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Cumberland Historic Cemetery Organization, Inc.

Allegany County Informational Historic Markers

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping informational markers at multiple cemeteries located in Allegany County”

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 259, (SL-031-200-038) **\$ 5,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 5,000
	20-259 20-179 (This Action)	\$ 5,000 (Non-match)
	Local Cost	\$ 0

See record correction letter dated 8/31/21

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor




Ellington E. Churchill, Jr.
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

Accepted 9/02/2021- JTG

August 31, 2021

 Digitally signed by John T. Gontrum
Date: 2021.09.02 09:21:12 -04'00'

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – April 07, 2021 Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – April 07, 2021

1-CGL

Board of Directors of the Cumberland Historic Cemetery
Organization

Allegany County Informational Historic Markers

SL-031-200-038

Page 62

FROM: **DGS Item 20-179 (Background: This Action)**
TO: **DGS Item 20-259**

Reason: Typographical error.

Regards,

Yasin Mohammed

Yasin Mohammed
Director, Procurement Operations Bureau
Office of State Procurement
Department of General Services



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

2-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into grants agreements for the following grants:

Board of Directors of the Cal Ripken, Sr. Foundation, Inc.

Cal Ripken Sr. Foundation - Athletic Fields (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of athletic fields in Baltimore City.”

Maryland Consolidated Capital Bond Loan of 2020 (LSI– Chapter 19, Acts of 2020)

DGS Item 008, (SL-012-190-038) \$ 500,000

Maryland Consolidated Capital Bond Loan of 2019 (MISC– Chapter 14, Acts of 2019)

DGS Item 132, (SL-012-190-038) \$ 500,000

Matching Fund: No match is required.

Background:	Total Project	\$ 1,809,000
	20-008 (This Action)	\$ 500,000 (Non-match)
	19-132 (This Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 809,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

3-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Education of St. Mary's County

Chopticon High School

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Chopticon High School stadium field press box, located in St. Mary's County."

*Maryland Consolidated Capital Bond Loan of 2020 (LSI – Chapter 537, Acts of 2020),
DGS Item G126; (SL-033-200-038) **\$ 100,000***

Matching Fund: : The Board of Education of St. Mary's County has submitted documentation that St. Mary's County Public Schools has appropriated \$370,000 in its Fiscal Year 2021 budget to meet the matching fund requirement for this project.

Background:	Total Project	\$ 375,000
	20-G126 (This Action)	\$ 100,000 (match)
	Local Cost	\$ 275,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**

REVISED



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

4-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Community Action Council of Howard County, Maryland, Inc.

Long Reach Head Start Center

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Long Reach Head Start Center.”

*Maryland Consolidated Capital Bond Loan of 2020 (LHI – Chapter 495, Acts of 2015), DGS Item G060; Chapter 463 of the Acts of 2014, as amended by Chapter 27 of the Acts of 2016 and Chapter 22 of the Acts of 2017; (SL-032-200-038) **\$ 190,000***

*Maryland Consolidated Capital Bond Loan of 2020 (MISC – Chapter 537, Acts of 2020), DGS Item 257; **\$ 150,000***

*Maryland Consolidated Capital Bond Loan of 2019 (LSI – Chapter 14, Acts of 2019), DGS Item G104; **\$ 50,000***

Matching Fund: : The Board of Directors of the Community Action Council of Howard County has submitted documentation that Howard County Maryland has appropriated over \$600,000 in its Fiscal Year 2020 budget to meet the matching fund requirement for this project.

Background:	Total Project	\$ 200,000
	20-G060 (This Action)	\$ 190,000 (match)
	20-257 (This Action)	\$ 150,000 (non-match)
	19-G104 (This Action)	\$ 50,000 (match)
	Local Cost	\$ 0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



REVISED

4-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks (cont'd):

4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

5-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Habitat for Humanity of the Chesapeake, Inc.

Habitat for Humanity of the Chesapeake

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Habitat for Humanity of the Chesapeake homes in Belair Edison (Baltimore City)”

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 209, (SL-064-110-038) \$ 250,000*

Matching Fund: No match is required.

Background:	Total Project	\$1,400,000
	20-209 (This Action)	\$ 250,000 (Non-match)
	18-G026 (This Action)	\$ 50,000 (Match)
	15-G043 (Prior Action)	\$ 50,000 (Match)
	15-G097 (Prior Action)	\$ 50,000 (Match)
	Local Cost	\$1,000,000

(Prior Action: 05/22/2020 Agenda, Item 4-CGL 7/26/17 Agenda, Item 26-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

REVISED



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

6-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of The Methodist Episcopal Church in the City and Precincts of Baltimore

Lovely Lane Arts and Neighborhood Center

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the of the Lovely Lane Arts and Neighborhood Center, located in Baltimore City”

Maryland Consolidated Capital Bond Loan of 2020 (LSI – Chapter 537, Acts of 2020),
DGS Item **G041**; (SL-034-200-038) **\$ 25,000**

Matching Fund: : The Board of Trustees of the Methodist Episcopal Church in the City and Precincts of Baltimore has provided an agreement/commitment letters from National Trust for Historic Preservation for \$250,000 toward the matching fund.

Background:	Total Project	\$ 759,460
	20-G041 (This Action)	\$ 25,000 (match)
	Local Cost	\$ 734,460

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

7-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into grant agreements for the following grants:

Board of Directors of the Maryland State Fair and Agricultural Society, Inc.

Maryland State Fair

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of structures and facilities at the Maryland State Fairgrounds. (Baltimore County)”

Maryland Consolidated Capital Bond Loan of 2020 (MISC—Chapter 537, Acts of 2020)

DGS Item 165, \$ 500,000

Maryland Consolidated Capital Bond Loan of 2019 (MISC— Chapter 14, Acts of 2019)

DGS Item 161, (SL-056-180-038) \$ 500,000

Matching Fund: No match is required.

Background:	Total Project	\$ 2,000,000
	20-165 (This Action)	\$ 500,000 (Non-match)
	19-161 (This Action)	\$ 500,000 (Non-match)
	18-150 (Prior Action)	\$1,000,000
	Local Cost	\$ 0

(Prior Action: 06/05/2019 Agenda, 17-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

8-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Mayor and City Council of the City of Salisbury

Salisbury Revitalization

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of infrastructure upgrades in the City of Salisbury (Wicomico County)”

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 179, (SL-049-170-038) \$ 1,000,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 14,929,000
	20-179 (This Action)	\$ 1,000,000 (Non-match)
	18-160	\$ 500,000 (Non-match)
	17-130	\$ 1,000,000 (Non-match)
	Local Cost	\$ 12,429,000

(Prior Action: 4/3/2019 Agenda, 17-CGL; 8/22/2018 Agenda, 27-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

10-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grant:

Board of Directors of Kingdom Kare, Incorporated

West County Family Support Center

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the West County Family Support Center, located in Anne Arundel County.”

*Maryland Consolidated Capital Bond Loan of 2020 (LSI – Chapter 537, Acts of 2020),
DGS Item G022; (SL-036-200-038)*

\$ 100,000

*Maryland Consolidated Capital Bond Loan of 2020 (LHI – Chapter 537, Acts of 2020),
DGS Item G140;*

\$ 100,000

Matching Fund: : The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of Kingdom Kare has submitted evidence that it has \$200,000 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$ 200,000
20-G022 (This Action)	\$ 100,000 (match)
20-G140 (This Action)	\$ 100,000 (match)
Local Cost	\$ 0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

REVISED



*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

11-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Young Men's Christian Association of Hagerstown, Maryland, Incorporated
YMCA Hagerstown

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the indoor pools at the Hagerstown YMCA, located in Washington County."

*Maryland Consolidated Capital Bond Loan of 2019 (LSI – Chapter 14, Acts of 2019),
DGS Item G130; (SL-109-190-038) \$ 50,000*

Matching Fund: : The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of The Young Men's Christian Association of Hagerstown has submitted evidence that it has **\$89,380.86** in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of The Young Men's Christian Association of Hagerstown **\$39,380.86** for eligible expenditures.

Background:	Total Project	\$ 320,000
	19-G130 (This Action)	\$ 50,000 (match)
	19-G065 (Prior Action)	\$ 100,000 (match)
	Local Cost	\$ 280,000

(Prior Action: 09/23/2020 Agenda, 3-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021



REVISED

11-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks (cont'd):

4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

12-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of Anne Arundel Health System, Inc.

Anne Arundel Health System, Inc. (Anne Arundel County)

“To assist in the design, construction, and equipping of renovations to the North Hospital Pavilion at the Anne Arundel Medical Center.”

Maryland Consolidated Capital Bond Loan of 2019 (MHA - Chapter 14, Acts of 2019)

DGS Item G006; (SL-114-190-038)

\$ 387,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Trustees of Anne Arundel Health System, Inc. has submitted documentation that has over \$387,000 in a financial institution to meet the matching fund requirement for this project.

Background:

Total Project	\$ 930,500
19-G006 (This Action)	\$ 387,000 (Match)
Local Cost	\$ 543,500

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

13-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Camp Springs Lodge No. 2332, Benevolent and Protective Order of Elks of the United States of America, Incorporated

Camp Springs Elks Lodge No. 2332

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Camp Springs Elks Lodge No. 2332, located in Prince George’s County.

Maryland Consolidated Capital Bond Loan of 2020 (LSI– Chapter 537, Acts of 2020)

DGS Item 279, (SL-037-160-038)

\$ 30,000

Matching Fund: No match is required.

Background:

	Total Project	\$ 125,000
20-279	20-297 (This Action)	\$ 30,000 (Non-match)
	19-295 (Prior Action)	\$ 25,000 (Non-match)
	18-G082 (Prior Action)	\$ 25,000 (Match)
	17-G145 (Prior Action)	\$ 25,000 (Match)
	16-G103 (Prior Action)	\$ 20,000 (Match)
	Local Cost	\$ 0

See next page for
Record Correction
Letter dated 11/17/25

(Prior Actions: 7/22/2020 Agenda, 2-CGL; 4/18/18 Agenda, Item 17-CGL; and 4/26/17 Agenda, Item 17-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Accepted 11/18/2025- JTG

John Gontrum

Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

November 17, 2025

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 117
Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – April 7, 2021 - Board of Public Works Agenda

Dear Mr. Gontrum,

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – April 7, 2021, DGS 13-CGL.

DGS 20-297
Office of Procurement

FROM: DGS Recommendation: **Administrative Fix to award number**

Pursuant to Section 1(3)(9)(b) of Chapter 720, Act of 202, DGS is administratively correcting the award number **20-297** listed and approved as the project.

TO: DGS Recommendation: correcting the award number to **20-279** to reflect the accurate project number.

REASON: Clerical Error: The requested change is needed to correct the error in the transposition of numbers for the referenced award.

Regards,

Dawn Wood
Regional Grant Administrator
Capital Grants Program



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

REVISED



*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

14-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works with respect to Grantee, Catoctin & Frederick Soil Conservation District:

1. Consent to transfer the grant-funded real property
2. Forgive the Grantee repayment of the grant funds.

Grantee: Catoctin & Frederick Soil Conservation District

Property: 92 Thomas Johnson Drive, Suite 230 Frederick, MD 21702

Prior Actions: DGS Item 15-CGL (2/1/2006) \$300,000

Background:

The Grant. In 2006, the State, through its Capital Grant and Loan program, granted a total of \$300,000 in general obligation bond proceeds to the Grantee, Catoctin & Frederick Soil Conservation District., For the construction of an agricultural and education complex, located in Frederick. The grant funds were used for construction to the property. The Grantee intends to transfer the building to the Maryland **State Highway Administration (SHA)**

Grant Agreement. The grant agreement between the State and the Grantee states:

Disposition of Property. Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. When consenting to a transfer or disposition, the Board of Public Works may in its sole discretion require the grantee to repay a percentage of the proceeds that are allocable to the grant.

Reason for Transfer. The Grantee has decided to transfer the building for economic reasons. The Grantee property has been identified as a parcel of land needed for an expansion of Maryland State Highway **Administration** Park and Ride. A mutual agreement has been reached instead of going through the eminent domain process. To date, all grant funds have been disbursed to the Grantee.



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021



REVISED

14-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks (cont'd):

Proposed Transfer. Grantee seeks Board of Public Works approval to transfer the proposed grant-funded property to Maryland **State Highway Administration**, to not require the Grantee to repay any of the grant funds, and to not require the **Grantee** to accept any obligations under the grants.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



15-CGL. CAPITAL GRANTS AND LOANS

Background:	Total Project	\$ 254,000
	19-G095 (This Action)	\$ 50,000 – (Match)
	Local Cost	\$ 204,000

79



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



15-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks (cont'd):

5. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

16-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Lions Camp Merrick, Inc.

Lions Camp Merrick

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Lions Camp Merrick facilities, including upgrades to the septic system and repairs to the cabins’ roof, located in Charles County”

*Maryland Consolidated Capital Bond Loan of 2020 (LSI– Chapter 537, Acts of 2020)
DGS Item 270, (SL-106-190-038) \$ 60,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 95,000
	20-270 (This Action)	\$ 60,000 (Non-match)
	19-G090 (Prior Action)	\$ 35,000 (Non-match)
	Local Cost	\$ 0

(Prior Action: 11/18/2020 Agenda, 9-CGL)

Remarks:

1. The grant agreement has been revised to include Waldorf Lions Foundation as a “beneficiary” throughout the document.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
5. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

17-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of Langton Green, Inc.

Langton Green Community Farm (Anne Arundel County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Langton Green Community Farm facility, including repairs to the building’s roof.”

Maryland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020)

DGS Item G017:

\$ 50,000

Maryland Consolidated Capital Bond Loan of 2020 (LHI - Chapter 537, Acts of 2020)

DGS Item G138; (SL-039-200-038)

\$ 50,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of Langton Green, Inc. is utilizing the value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 844 Generals Highway Millersville, Maryland 21108 and accepted a value of \$295,000 to meet the matching fund requirement.

Background:

Total Project	\$ 100,000
20-G017 (This Action)	\$ 50,000 (Match)
20-G138 (This Action)	\$ 50,000 (Match)
Local Cost	\$ 0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Compass Regional Hospice, Inc.

Compass Regional Hospice – Hope and Healing Center

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Compass Regional Hospice in Centreville. (Queen Anne’s County)”

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 147, (SL-009-180-038) \$ 500,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 3,850,997
	20-147 (This Action)	\$ 500,000 (Non-match)
	18-135 (Prior Action)	\$ 1,000,000 (Non-match)
	Local Cost	\$ 2,350,997

(Prior Action: 11/14/2018 Agenda, 14-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

County Executive and County Council of Howard County

Main Street Ellicott City Streetscape (Howard County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the streetscape along Main Street in Ellicott City, including improvements to the site’s sidewalks, located in Howard County.”

Maryland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020)
DGS Item G094; (SL-037-200-038) \$ 250,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Howard County has submitted documentation that Howard County Maryland has appropriated over \$250,000 in its Fiscal Year 2021 budget to meet the matching fund requirement for this project.

Background:	Total Project	\$ 500,000
	20-G094 (This Action)	\$ 250,000 (Match)
	Local Cost	\$ 250,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Education of Baltimore County
~~**Baltimore County Board of Education**~~

Parkville High School Turf Field (Baltimore County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a turf field at Parkville High School, located in Baltimore County.”

Maryland Consolidated Capital Bond Loan of 2019 (LSI– Chapter 14, Acts of 2020)

DGS Item G083, as amended by Chapter 537, Acts of 2020 \$ 100,000

Maryland Consolidated Capital Bond Loan of 2020 (LSI– Chapter 537, Acts of 2020)

DGS Item 267, (SL-059-190-038) \$ 50,000

See next page for
Record Correction
Letter dated 8/4/25

Matching Fund: No match is required.

Background:	Total Project	\$ 250,000
	20-267 (This Action)	\$ 50,000 (Non-match)
	19-G083 (This Action)	\$ 100,000 (Non-match)
	19-241 (Prior Action)	\$ 100,000 (Non-match)
	Local Cost	\$ 0

(Prior Action 3/4/2020 Agenda, 14-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

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WITHOUT DISCUSSION



Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

August 4, 2025

Accepted 8/5/2025- JTG

John Gontrum

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 117
Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – April 7, 2021 - Board of Public Works Agenda

Dear Mr. Gontrum,

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – April 7, 2021, DGS 20-CGL

DGS 19-G083
DGS 20-267
Office of Procurement

FROM: DGS Recommendation: **Administrative Fix to Grantee Name**

Pursuant to Section 1(3)(9)(b) of Chapter 720, Act of 202, DGS is administratively correcting the grantee name ***Baltimore County Board of Education***

TO: DGS Recommendation: ***Board of Education of Baltimore County***

REASON: Clerical Error: The requested change is needed to provide consistency with the required documents provided to the Assistant Attorney General's office for approval of the grant agreement.

Regards,

Dawn Wood

Dawn Wood
Regional Grant Administrator
Capital Grants Program



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

21-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Mary Harvin Transformation Center Community Development Corporation

Southern Bridge (Baltimore City)

“For the installation of a parking lot.”

Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)

DGS Item 220, (SL-040-200-038) \$ 500,000

Matching Fund: No match is required.

Background:	Total Project	\$ 2,048,800
	20-220 (This Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 1,548,800

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

22-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Newtowne Players, Inc.

Three Notch Theatre (St. Mary's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Three Notch Theatre, including improvements to the parking lot."

Maryland Consolidated Capital Bond Loan of 2019 (LHI - Chapter 14, Acts of 2019)

DGS Item G064;(SL-118-190-038)

\$ 100,000

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Directors of The Newtowne Players, Inc. has submitted evidence that it has \$53,566.15 in prior eligible expenditures and evidence that it has \$1,930 in eligible in-kind donations to meet the matching fund requirement for this project.

Background:	Total Project	\$7,762,000 (Obtain from Grant App)
	19-G064 (This Action)	\$ 100,000 (Match - \$50,000)
	Local Cost	\$7,312,000

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The Office of Comptroller may not disburse State funds until after the it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov*

23-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Family Services, Inc.

UpCounty Nonprofit Hub

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a nonprofit shared office space (Montgomery County)

Maryland Consolidated Capital Bond Loan of 2018 (MISC– Chapter 9, Acts of 2018)

DGS Item 184, (SL-121-180-038)

\$ 1,000,000

Matching Fund: No match is required.

Background:	Total Project	\$ 1,000,000
	18-184 (This Action)	\$ 1,000,000 (Non-match)
	Local Cost	\$ 0

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



Contact: Jack Howard 410-767-0979
jack.howard@maryland.gov

24-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Young Men's Christian Association of Metropolitan Washington

YMCA Bethesda-Chevy Chase (Montgomery County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping the YMCA Bethesda-Chevy Chase facility, located in Montgomery County."

Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 229, (SL-095-170-038) **\$ 325,000**

Matching Fund: No match is required.

Background:	Total Project	\$ 725,000
	20-229 (This Action)	\$ 325,000 (Non-match)
	19-199 (Prior Action)	\$ 300,000 (Non-Match)
	17-G066 (Prior Action)	\$ 100,000 (Match)
	Local Cost	\$ 0

(Prior Action: 1/29/2020 Agenda, 16-CGL; 6/19/2019 Agenda, 25-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS ACTION

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
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*Contact: Lauren Buckler 410-767-3274
lauren.buckler@maryland.gov*

**25-AE. ARCHITECTURE AND ENGINEERING CONTRACT
*Department of General Services***

Contract ID: Professional Services Agreement to Provide Design for the New Maryland Court of Appeals; BA-688-200-001
ADPICS No.: 001B1600382

Contract Description: Design of the New Maryland Court of Appeals in Annapolis. Includes the complete design and creation of thorough construction bid documents. The building will be designed to meet the High-Performance Green Building Program.

Award: Fentress Architects, Ltd.; Denver, CO

Contract Term: 05/06/2021*- 05/01/2031 (*or earlier upon BPW approval)

Amount: \$8,534,090

Procurement Method: Qualification Based Selection

Proposals:

<i>Bidders</i>	<i>Rankings</i>
Fentress Architects, Ltd.; Denver, CO	1
AECOM Design Services, Inc.; Arlington, VA	2
Gaudreau, Inc./Robert A.M. Stern Architects, LLP (JV); Baltimore, MD	3
CBRE Heery, Inc.; Landover, MD	4
Leo A. Daly Co./Hartman-Cox Architects, LLP (JV); Washington, DC	5
Dewberry Architects, Inc.; Fairfax, VA	6
Manns Woodward Studios, Inc.; White Marsh, MD	7
CR Goodman Associates, PC, dba CRGA Design; Annapolis, MD	8

MBE/VSBE Participation: 30% / 5%

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage on September 8, 2019. Eight firms submitted technical proposals, and all were evaluated as responsive. DGS OSP commenced fee negotiations with the highest ranked technical firm.

The courthouse project includes site work, site utility work, design and engineering, creation of construction bid documents, participation in the bidding process, mandatory presence at the construction site for the entire construction duration of the project, and limited participation at warranty meetings.



**DEPARTMENT OF GENERAL SERVICES
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25-AE. ARCHITECTURE AND ENGINEERING CONTRACT (cont'd)

Agency Remarks (cont'd):

Approval is requested for the full contract amount of \$8,534,090, due to limited funding at this time the initial encumbrance will be the entire currently available capital funding amount of \$4,350,000. DGS will return to the Board of Public Works for approval of additional capital funding when those funds are authorized.

Fund Source: MCCBL 2019 *Provide funds to design a new Courts of Appeal Building in Annapolis. Item 108 (\$1,900,000)*
 MCCBL 2020 *Provide funds to design a new Courts of Appeal Building in Annapolis. Item 108 (\$2,450,000)*

Resident Business: No

MD Tax Clearance: 21-0836-0101

BOARD OF PUBLIC WORKS ACTION

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DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Lauren Buckler 410-767-3174
 lauren.buckler@maryland.gov*

26-C. CONSTRUCTION CONTRACT
Department of Natural Resources

Contract ID: Campground Entrance Road Rehab at Rocky Gap State Park; *P-059-201-010*
 ADPICS No.: 001B1600332

Contract Description: Repairs to campground entrance road at Rocky Gap State Park in Allegany County, Maryland.

Award: Excavating Associates, Inc.; Ellerslie, MD

Contract Term: 365 Days

Amount: \$690,967.00

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bids</i>	<i>Amount</i>
Excavating Associates, Inc.; Ellerslie, MD	\$ 690,967.00
Carl Belt, Inc.; Cumberland MD	\$ 698,857.00
C. William Hetzer, Inc.; Hagerstown, MD	\$ 776,895.00
Leonard S. Fiore, Inc.; Altoona, PA	\$ 833,557.30
INL Masonry Multiservices, LLC.; Alexandria, VA	\$2,135,046.00

MBE/VSBE Participation: 20% / N/A

Performance Security: Performance and payment bonds for 100% of contract amount

Incumbents: N/A

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace Advantage.com* on December 9, 2020. Five bids were received and opened January 13, 2021. Excavating Associates, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.



**DEPARTMENT OF GENERAL SERVICES
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26-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: POS KOO PCA 1908 (\$350,000)
 POS17 Item 007 (\$300,000)
 POS20 Item 007 (\$100,000)

Resident Business: Yes

MD Tax Clearance: 21-0323-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

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**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Dennis J. Krysiak 410-260-7807
dkrysiak@marylandtaxes.gov*

**27-S. SERVICES CONTRACT
Comptroller of Maryland**

Contract ID: Sale of Unclaimed Securities; OC-2021-01 ADPICS No.: E00B1600044

Contract Description: Provide services for the sale of unclaimed stock certificates.

Award: Wells Fargo Clearing Services, LLC d/b/a Wells Fargo Advisors
St. Louis, MO

Contract Term: 05/01/2021 - 04/30/2026

Amount: \$2,530,000

Procurement Method: Competitive Sealed Bidding

Bids

<i>Bidders</i>	<i>Amount</i>
Wells Fargo Clearing Services, LLC d/b/a Wells Fargo Advisors St. Louis, MO	\$2,530,000
Avenu SLS Holding LLC Centreville, VA	\$3,772,000

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: \$200,000 Performance Bond

Hiring Agreement Eligible: Yes

Incumbent: Avenu SLS Holdings; LLC; Centreville, VA

Requesting Agency Remarks: A notice of the availability of the Invitation to Bids (IFB) was advertised on eMaryland Marketplace Advantage (eMMA) and the Comptroller of Maryland's website. Notice of the solicitation was emailed directly to 530 prospective bidders. Of those, 203 are MBE certified, 327 are VSBE, and 205 are Maryland firms.

Two bids were received and opened on December 10, 2020. Wells Fargo Clearing Services, LLC d/b/a Wells Fargo Advisors submitted the lowest bid and is recommended for award.



**DEPARTMENT OF GENERAL SERVICES
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27-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

The Comptroller of Maryland, Compliance Division, Unclaimed Property Unit, is responsible for the administration of the Maryland Uniform Disposition of Abandoned Property Act. The law is custodial in nature and requires that the Comptroller take possession of the unclaimed property and attempt to locate the rightful owners.

Stock certificates are classified as unclaimed when the owner has not claimed it or corresponded in writing with the business association concerning it within three years after the date prescribed for payment or delivery. At that time, the property is presumed abandoned. This results in a large number of small stocks that must be sold.

This contract creates a large number of transactions, but each transaction consists of only a few shares of stock to be sold. Most firms do not have the capacity to handle the research to determine if the company is still in existence and the stock is still being traded. Much time and effort can be invested in the research, to find out in the end that there is no market for the stock. This causes significant expense with no guaranteed payment of commission. While we do believe a Minority Business Enterprise (MBE) or a Veteran-Owned Business Enterprise (VSBE) who provides these services could serve as a prime contractor on this contract, experience has shown that it is not feasible for an MBE or VSBE to serve as a subcontractor. PRG determined that no MBE, subgoals or VSBE goal be set for the contract.

Fund Source: 100% Special (Unclaimed Properties)

Approp. Code: E00A0501

Resident Business: No

MD Tax Clearance: 21-0606-0010

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

**28-S SERVICES CONTRACT
*RETROACTIVE Department of Human Services, Social Services
Administration Foster Care Maintenance Payments Program***

Contract ID: Out-of-State Residential Child Care Services; SSA/ OOS-21-007
ADPICS No.: N00B1600357

Contract Description: **RETROACTIVE** approval to provide funds to cover the residential placement for psychiatric diagnosed youth who meet medical necessity until Maryland Medical Assistance (MA) payments begin. It will also provide continuation of care for two youth currently placed with the provider in out-of-state placement with various diagnoses to include Mood Disorder, Autism Spectrum Disorder, Moderate Intellectual Disabilities, Bipolar Disorder, and Post-Traumatic Stress Disorder.

Award: The Whitney Academy, Inc.; East Freetown, MA

Contract Term: 01/05/2021 – 01/04/2022 (w/one 1-year renewal option)

Amount: \$ 14,617 (Base, **Retroactive**, 3-months and 3-days)
\$ 41,543 (Base, Proactive, 8-months and 28-days)
\$ 56,160 (Renewal Option #1)
\$112,320 Total

Procurement Method: Sole Source (Continuity of Care)

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A **Incumbents:** Same

Requesting Agency Remarks: This retroactive, sole source contract provides for the residential placement of youths with psychiatric diagnoses, who meet medical necessity until the Maryland Medical Assistance payments begin. Due to the reduction of normal business activities caused by the COVID-19 pandemic further resulting in administrative challenges; the process of obtaining various approvals and required signatures was not completed until recently.

The contract also provides continuation of care for two youth currently placed with the provider in out-of-state placement with various diagnoses to include Mood Disorder, Autism Spectrum Disorder, Moderate Intellectual Disabilities, Bipolar Disorder, and Post-Traumatic Stress Disorder. Both youths have been with The Whitney Academy for approximately one year and nine months.



**DEPARTMENT OF GENERAL SERVICES
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28-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

The Maryland State Department of Education is responsible for setting rates for facilities that serve Maryland youth which are located outside of the State of Maryland. The Division of Special Education/Early Intervention Services, Nonpublic Special Education Section provides oversight for this work. COMAR 14.31.01 sets forth the guidelines for Out-of-State placement of Maryland youth. Rates are set for facilities that provide private residential and nonpublic education services to youth aligned with the specific needs of the placed youth.

Maryland rates are set to ensure equal rates are paid for equal services; regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. MSDE publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually. These rates have been determined to be fair and reasonable.

It is in the best interest of the State to approve this retroactive Sole Source contract to continue to deliver the support and services that this contract provides.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 100% General

Approp. Code: N00G0001

Resident Business: No **MD Tax Clearance:** 21-0418-0000

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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April 7, 2021**



*Contact: Katrina Lawhorn 410-468-2374
katrina.lawhorn@maryland.gov*

**29-S. SERVICES CONTRACT
*Maryland Insurance Administration***

Contract ID: Continuing Education and Continuing Education Reporting Services;
MIA-PL-CE-20-002
ADPICS No.: D80B1600022

Contract Description: Assist the Maryland Insurance Administration (MIA) with continuing education course review and auditing, as well as the banking and reporting of continuing education credits for individuals who hold insurance producer licenses.

Award: Prometric, LLC; Baltimore, MD

Contract Term: 05/01/2021* - 04/30/2026 (*or earlier upon BPW approval)

Amount: \$1,780,000

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Prometric LLC; Baltimore, MD	1	\$1,680,000 (1)	1
PearsonVue; Bloomington, MN	2	\$1,715,000 (2)	2

Living Wage Eligible: Yes

MBE/VSBE Participation: 12% / 1%

Performance Security: N/A

Hiring Agreement Eligible: Yes

Incumbent: Same

Requesting Agency Remarks: A notice of availability for a Request for Proposals (RFP) was posted on e-Maryland Advantage (eMMA) on July 9, 2020 with direct solicitation to three prospective offerors. Two proposals were received and both proposals were found reasonably susceptible for award.



**DEPARTMENT OF GENERAL SERVICES
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29-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Prometric LLC was ranked number one both technically and financially; although PearsonVUE can provide the services under the contract, their financial proposal was higher by \$35,000. Technical and financial factors were given equal weight in the overall determination.

This contract includes a \$100,000 contingency allocation for fees paid above the \$1,680,000 estimated award amount. The contract amount is an estimate (from historical Continuing Education and Continuing Education (CE) services), this contract is paid by the CE providers for the Continuing Education Course Approval, Renewals and Roster upload.

The Maryland Insurance Administration (MIA) is the state agency that regulates the insurance industry. Maryland law requires that individuals who act as insurance producers, public adjusters, Small Business Health Options Program (SHOP) Exchange Navigators, or SHOP Exchange Enrollment Permittees (Permittees) authorized to assist the SHOP Exchange receive continuing education (CE) as a condition of renewing or reinstating a license. CE is also required of certain nonresident title producers and public adjusters from nonreciprocal states. Annotated Code of Maryland, Insurance Article (Ins. Art.) §§ 10-116, 10-307 and 10-408. Code of Maryland Regulations (COMAR) 31.03.02.03 (Insurance Producers), 31.03.18 (Public Adjusters), 31.03.16.08 (SHOP Navigators), and 31.03.17.08 (Permittees). The MIA is authorized to contract with a vendor for licensing-related services, including the review and audit of courses, and banking and reporting of CE credits. Ins. Art. § 2-104(j). The vendor will assist the MIA with course review and auditing, as well as the banking and reporting of CE credits for licensed individuals.

Fund Source: 100% Special (Fees paid by the licensees)

Approp. Code: D80Z01

Resident Business: Yes

MD Tax Clearance: 21-0408-1110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

30-S. SERVICES CONTRACT

RETROACTIVE - Social Services Administration, Local Department of Social Services Operations/Residential Child Care Maintenance Payment Program

Contract ID: Residential Child Care Services; SSA/RCCSS-21-004
ADPICS No.: N00B1600071

Contract Description: **RETROACTIVE** approval for Residential Child Care (RCC) services for one youth diagnosed with Disruptive Behavior Mood Disorder, ADHD, Moderate Intellectual Disability, Sickie Cell Traits, Intermittent Asthma, and Anxiety with symptoms of paranoia.

Award: Quantum Leap, Inc.; Owings Mills, MD

Contract Term: 10/01/2020 - 06/30/2021

Amount: \$ 98,490 (**Retroactive**)
\$ 43,773 (**Proactive**)
\$142,263 Total

Procurement Method: Sole Source (Continuity of Care)

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: An administrative error at the Department resulted in a delay in the completion of contract negotiations with the provider.

The Maryland State Department of Health's Developmental Disabilities Administration (DDA) is the sole agency of the State responsible for setting rates for the DDA program services contracts to ensure that equal rates are paid for equal services regardless of the location of the facility. This is a not-to-exceed per diem contract where the provider is paid solely per child, per day. As such, DHS will not be charged for any unused capacity.



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30-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by Residential Child Care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in Residential Child Care programs.

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.05.02A (Sole Source Contracts); in order to provide continuity of human or social services care to current clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.02.11A.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 80% General; 20% Federal

Approp. Code: N00G0001

Resident Business: Yes

MD Tax Clearance: 21-0384-0110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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April 7, 2021

REVISED



Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

31-S. SERVICES CONTRACT
RETROACTIVE - Department of Human Services, Social Services
Administration, Local Department of Social Services Operations, Residential
Child Care Maintenance Payment Program

Contract ID: Residential Child Care Services; *See Attachment 1*
ADPICS No.: *See Attachment 1*

Contract Description: **RETROACTIVE** approval to provide residential childcare services through 31 separate contracts for approximately 578 clients currently placed at various locations throughout the State.

Awards: *See Attachment 1*

Contract Term: 07/01/2020 - 06/30/2022 (w/one 2-year renewal option)

Amount: \$ 57,268,296 (Base, **Retroactive**, 9-months)
\$ 99,307,943 (Base, Proactive, **1-year, 3-months**)
\$ 78,635,388 (Renewal Option #1, 2-years)
\$235,211,627 Total

Procurement Method: Sole Source (Continuity of Care)

Living Wage Eligible: Yes

MBE/VSBE Participation: *See Attachment 1*

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: These contracts are retroactive because all these providers were under contract with the Department prior to July 1, 2020, when their prior contracts lapsed; the providers have continued to provide residential childcare services while the department worked to restore these contracts. The contract lapse resulted from administrative challenges associated with the pandemic and the concurrent disruption of business processes.



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31-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Restoration of these contracts was further delayed by a subsequent decision by the Department to withdraw the pending Request for Proposals for new Residential Child Care service contracts in Fall 2020, which required further revision, including having to re-create all new contract documents for the current providers, with additional delays in processing. The process of obtaining various approvals and required signatures was only recently completed.

This is a not-to-exceed per diem contract, the provider is paid solely per child, per day and DHS will not be charged for any unused capacity.

The Department utilizes RCC Programs for those children whose needs cannot be met in a family based foster care setting. The RCC services in Maryland are provided through five Program categories: Developmentally disabled Programs; Diagnostic Evaluation and Treatment Programs, Group Homes, High Intensity Group Home, and Medically Fragile.

The facilities are located throughout the State and serve foster care children under the care of the Department. It is in the best interest of the children and the State not to disrupt the current placement or change the existing provider for these youth.

The services of each contractor will be used at the sole discretion of DHS. DHS makes no guarantee as to the number of children/youths to be placed with any contractor. These are purchase of care contracts paid on a fee for service basis for the actual children/youth placed in a contractor's care, and then only for the actual number of days each child is with the contractor.

The proposed price for these contracts is fair and reasonable because the prices are set by Maryland State Department of Education (MSDE), Interagency Rates Committee (IRC), using the same established methodology in price setting for all In-State providers.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law." COMAR 14.31.06.01 articulates the standards that must be met and maintained by Residential Child Care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in Residential Child Care programs.

According to the State Finance and Procurement Article §13-107 and COMAR 21.05.05.02A (Sole Source Contracts); in order to provide continuity of human or social services care to current clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider.



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31-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.02.11A.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 80% General; 20% Federal

Approp. Code: N00G0001

Resident Business: Yes

MD Tax Clearance: See Attachment I

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT 1

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
ARC of Washington County, Inc.; Hagerstown, MD Contract #: SSA/RCCS-21-006 ADPICS #: N00B1600374 Tax Clearance#: 21-0560-1111	17	\$2,870,516 (Base) <u>\$1,435,258 (Option)</u> \$4,305,774 Total
Associated Catholic Charities, Inc.; Timonium, MD Contract #: SSA/RCCS-21-008 ADPICS #: N00B1600376 Tax Clearance#: 21-0574-1111	15	\$5,258,460 (Base) <u>\$2,629,230 (Option)</u> \$7,887,690 Total
Benedictine School for Exceptional Children, Inc. Ridgely, MD Contract #: SSA/RCCSS-21-009 ADPICS #: N00B1600377 Tax Clearance # 21-0562-1110	24	\$7,484,114 (Base) <u>\$3,742,057 (Option)</u> \$11,226,171 Total
Care With Class, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-011 ADPICS #: N00B1600379 Tax Clearance # 21-0564-0110	11	\$1,652,640 (Base) <u>\$ 826,320 (Option)</u> \$2,478,960 Total
Cedar Ridge Children's Home & School, Inc. Williamsport, MD Contract #: SSA/RCCSS-21-012 ADPICS #: N00B1600380 Tax Clearance # 21-0565-0110	15	\$3,062,190 (Base) <u>\$1,531,095 (Option)</u> \$4,593,285 Total
Challengers Independent Living, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-013 ADPICS #: N00B1600381 Tax Clearance # 21-0566-0110	12	\$1,816,104 (Base) <u>\$ 908,052 (Option)</u> \$2,724,156 Total



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT 1

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
Changing Lives at Home, Inc.; Baltimore, MD (MBE, SBE) Contract #: SSA/RCCSS-21-014 ADPICS #: N00B1600264 Tax Clearance # 21-0235-0110	5	\$759,060 (Base) <u>\$379,530 (Option)</u> \$1,138,590 Total
Children's Guild, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-015 ADPICS #: N00B1600267 Tax Clearance # 21-0236-1110	24	\$5,999,856 (Base) <u>\$2,999,928 (Option)</u> \$8,999,784 Total
Community Options Inc.; Derwood, MD Contract #: SSA/RCCSS-21-033 ADPICS #: N00B1600383 Tax Clearance # 21-0405-110	8	\$3,765,136 (Base) <u>\$1,882,568 (Option)</u> \$5,647,704 Total
Creative Options, Inc.; Rosedale, MD Contract #: SSA/RCCSS-21-035 ADPICS #: N00B1600384 Tax Clearance # 21-0407-0110	5	\$1,622,200 (Base) <u>\$ 811,100 (Option)</u> \$2,433,300 Total
Day By Day Residential Services, Inc.; Owings Mills, MD Contract #: SSA/RCCSS-21-017 ADPICS #: N00B1600269 Tax Clearance # 21-0238-0111	6	\$ 918,168 (Base) <u>\$ 459,084 (Option)</u> \$1,377,252 Total
Inner County Outreach, Inc.; Aberdeen, MD Contract #: SSA/RCCSS-21-019 ADPICS #: N00B1600270 Tax Clearance # 21-0239-0110	12	\$1,664,160 (Base) <u>\$ 832,080 (Option)</u> \$2,496,240 Total



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT I

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
Innovative Services, Inc.; Owings Mills, MD Contract #: SSA/RCCSS-21-036 ADPICS #: N001600385 Tax Clearance # 21-0403-011	7	\$5,249,468 (Base) <u>\$2,624,734 (Option)</u> \$7,874,202 Total
Jumoke, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-020 ADPICS #: N00B1600271 Tax Clearance # 21-0241-0111	15	\$2,136,000 (Base) <u>\$1,068,000 (Option)</u> \$3,204,000 Total
Linwood Center, Inc.; Ellicott City, MD Contract #: SSA/RCC-21-021 ADPICS #: N00B1600272 Tax Clearance # 21-0242-1110	3	\$1,382,224 (Base) <u>\$ 691,112 (Option)</u> \$2,073,336 Total
Making a Great Individual Contribution, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-022 ADPICS #: N00B1600273 Tax Clearance # 21-0863-0100	12	\$1,689,912 (Base) <u>\$ 844,956 (Option)</u> \$2,534,868 Total
McJoy's Joy Covenant, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-023 ADPICS #: N00B1600274 Tax Clearance # 21-0864-01111	8	\$1,189,696 (Base) <u>\$ 594,848 (Option)</u> \$1,784,544 Total
National Center for Children & Families, Inc.; Bethesda, MD Contract #: SSA/RCCSS-21-024 ADPICS #: N00B1600275 Tax Clearance # 21-0865-0111	20	\$4,871,920 (Base) <u>\$2,435,960 (Option)</u> \$7,307,880 Total



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT I

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
Our Fortress Homes, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-026 ADPICS #: N00B1600277 Tax Clearance # 21-0867-0110	8	\$1,629,040 (Base) \$ 814,520 (Option) \$2,443,560 Total
Our House Youth Home, Inc.; Brookville, MD Contract #: SSA/RCCSS-21-027 ADPICS #: N00B1600278 Tax Clearance # 21-0868-0110	6	\$ 902,328 (Base) \$ 451,164 (Option) \$1,353,492 Total
Rolling Vista Place, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-025 ADPICS #: N00B1600276 Tax Clearance # 21-0866-0111	8	\$1,169,008 (Base) \$ 584,504 (Option) \$1,753,512 Total
Shorehaven, Inc.; Elkton, MD Contract #: SSA/RCCSS-21-028 ADPICS #: N00B1600335 Tax Clearance # 21-0870-0100	24	\$ 7,469,376 (Base) \$ 3,734,688 (Option) \$11,204,064 Total
Southern Maryland Youth Home, Inc. (Formerly Structures Youth Home, Inc.); Faulkner, MD Contract #: SSA/RCCSS-21-029 ADPICS #: N00B1600280 Tax Clearance # 21-0870-0100	15	\$2,016,420 (Base) \$1,008,210 (Option) \$3,024,630 Total
St. Ann's Center for Children, Youth, and Families, Inc.; Hyattsville, MD Contract #: SSA/RCCSS-21-037 ADPICS #: N00B1600388 Tax Clearance # 21-0408-1100	8	\$1,188,272 (Base) \$ 594,136 (Option) \$1,782,408 Total



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT I

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
Total Quality Residential Services, Inc.; Owings Mills, MD Contract #: SSA/RCCSS-21-032 ADPICS #: N00B1600382 Tax Clearance # 21-0408-1100	3	\$1,164,144 (Base) \$ 582,072 (Option) \$1,745,216 Total
Arrow Child & Family Ministries of Maryland, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-007 ADPICS #: N00B1600375 MBE Compliance 5% Tax Clearance # 21-0561-0110	45	\$13,780,274 (Base) \$ 7,069,257 (Option) \$20,849,531 Total
Board of Child Care United Methodist Church, Inc.; Baltimore, MD Contract #: SSA/RCCSS-21-010 ADPICS #: N00B1600378 MBE Compliance 5% Tax Clearance # 21-0563-0110	90	\$15,716,359 (Base) \$ 7,049,354 (Option) \$22,765,713 (Total)
Center for Social Change, Inc.; Elkridge, MD Contract #: SSA/RCCSS-21030 ADPICS #: N00B1600386 MBE Compliance 5% Tax Clearance # 21-0401-0110	25	\$ 7,906,110 (Base) \$ 3,953,055 (Total) \$11,859,165 Total
Children's Home, Inc.; Catonsville, MD Contract #: SSA/RCCSS-21-016 ADPICS #: N00B1600331 MBE Compliance 5% Tax Clearance # 21-0237-0110	58	\$10,961,324 (Base) \$ 5,480,662 (Option) \$16,441,986 Total



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31-S. SERVICES CONTRACT (cont'd)

ATTACHMENT I

<i>CONTRACTOR/Contract # ADPICS #/Tax Clearance #</i>	<i># of Beds</i>	<i>Amount</i>
Hearts & Homes for Youth, Inc.; Silver Spring, MD Contract #: SSA/RCCSS-21-018 ADPICS # N00B1600343 MBE Compliance 5% Tax Clearance # 21-0232-0110	30	\$6,001,404 (Base) \$3,000,702 (Option) \$9,002,106 Total
Second Family, Inc.; Capital Heights, MD Contract #: SSA/RCCSS-21-031 ADPICS #: N00B1600387 MBE Compliance 5% Tax Clearance # 21-0402-0110	39	\$33,280,356 (Base) \$17,617,152 (Option) \$50,897,508 Total



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

32-S-OPT. SERVICES OPTION

RETROACTIVE - Department of Human Services, Local Department of Social Services Operations Residential Child Care Maintenance Payments Program

Contract ID: Out-of-State Residential Child Care Services; SSA/OOS-20-006-A1
ADPICS No.: N00B1600296

Contract Approved: DGS 3-S, 10/30/2019

Contractor: Laurel Oaks Behavioral Health Center, Inc.; Dothan, AL

Contract Description: Out-of-state placement services for a youth currently in placement with this provider who exhibits aggressive and assaultive behaviors.

Option Description: **RETROACTIVE** approval to exercise the final one-year renewal option.

Original Contract Term: 12/01/2019 - 11/30/2020 (w/one 1-year renewal option)

Option Term: 12/01/2020 - 11/30/2021

Original Contract Amount: \$155,125

Option Amount: \$ 90,490 (**Retroactive**)
\$ 64,635 (Proactive)
\$155,125 Total

Total Contract Amount: \$310,250

Prior Mods/Options: N/A

Percent +/- (This Item): 100%

Total Percent Change: 100%

Original Procurement Method: Sole Source (Continuity of Care)

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



**DEPARTMENT OF GENERAL SERVICES
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32-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks: The circumstances that contributed to this item being retroactive was the reduction of normal business activities due to the Covid-19 pandemic and other administrative challenges which delayed the process of finalizing this contract with the vendor, which was not completed until recently. A letter of intent to exercise the final option was sent to the vendor on September 4, 2020 prior to the expiration of the contract.

Prior to placing any youth with an out-of-state provider, the Local Department of Social Services (LDSS) is required to exhaust all in-state placement options and document all efforts to do so.

The youth was referred to several Maryland based RTCs for placement and was denied. LDSS looked at several out of state placement options. It was determined by the LDSS that the Laurel Oaks Behavioral Health Center, Inc. was the most appropriate placement as they provide treatment services for youth with severe psychiatric disorders, including those with additional challenges such as mild or moderate mental retardation or other cognitive delay, abuse and/or neglect victimization, substance abuse problems, and/or high-risk behaviors (i.e., suicidal/ self-harming, assaultive, running away, etc.).

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For Out-of-State providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home state or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home state government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.



**DEPARTMENT OF GENERAL SERVICES
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32-S-OPT. SERVICES OPTION (cont'd)

Agency Remarks (cont'd):

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential childcare programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in residential childcare programs.

According to the State Finance and Procurement Article §13-107 and COMAR 21.05.12.06C (Sole Source Contracts): in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider if:

“(b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).”

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 100% General; 0% Federal

Approp. Code: N00G0001

Resident Business: No

MD Tax Clearance: 21-0011-0001

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Robert White 240-308-2635
robert.white2@maryland.gov*

33-S-OPT/MOD. SERVICES OPTION/MODIFICATION
Department of Health, Developmental Disabilities Administration

Contract ID: Level of Need Assessments; *OPASS-17-15929*
ADPICS No.: M00B1600352

Contract Approved: DBM 4-S, 04/26/2017

Contractor: Telligen, Inc.; Des Moines, Iowa

Contract Description: Conduct Level of Need Assessments (LNA) Statewide that will be used to determine an appropriate level of individual reimbursement to people who utilize services funded by the Developmental Disabilities Administration (DDA).

Option Description: Exercise the third and final renewal option.

Modification Description: Increase funds for services through the end of the contract term.

Original Contract Term: 05/15/2017 - 05/14/2019 (w/three 1-year renewal options)

Option Term: 05/15/2021 - 05/14/2022

Modification Term: 04/22/2021* - 05/14/2022 (*or earlier upon BPW approval)

Original Contract Amount: \$2,779,500

Option Amount: \$1,508,500 (1-year)

Modification Amount: \$ 500,000 (1-year, 1-month)

Total Contract Amount: \$4,788,000

Prior Mods/Options: \$ 0 (Renewal Option #1: Delegated Authority, MDH
05/08/2019)

\$ 0 (Renewal Option #2: Delegated Authority, MDH
04/30/2020)

Percent +/- (This Item): 72.26%

Total Percent Change: 72.26%

Original Procurement Method: Competitive Sealed Proposals



**DEPARTMENT OF GENERAL SERVICES
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33-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)

MBE/VSBE Participation: 5% / N/A

MBE/VSBE Compliance: 7.7% / N/A

Requesting Agency Remarks: Based on the number of assessments completed to date and the number of assessments still required, the remaining balance left on the contract will not cover the entire performance period. When the agency exercised the option in May 2020, there were funds remaining from the previous contract years due to spending less than originally anticipated and these remaining funds were believed to be sufficient. During the past 10 months, the Developmental Disabilities Administration (DDA) worked with the vendor to improve their performance resulting in the increase in the number of assessments conducted. This caused more than anticipated spending but improved the quality of the service.

The Individual Indicator Rating Scale (IIRS) Level of Need Assessments for individuals who are newly deemed eligible for or entering services covered under the Fee Payment Systems, and the Supports Intensity Scale (SIS) for those who are already in DDA services. The services provided are to conduct level-of-need assessments which will be used to determine an appropriate level of individual reimbursement to people who utilize services funded by the Developmental Disabilities Administration (DDA) on a statewide basis.

Disruption in the services to people with Developmental Disabilities would be detrimental to the individuals, families and providers not having access to this critical step used to determine an appropriate level of individual reimbursement to the people who utilize services funded by the Developmental Disabilities Administration (DDA). DDA is in the process of developing a competitive sealed proposal with an estimated award date of a new contract prior to the end of this remaining contract option period.

Fund Source: 57.5% General; 42.5% Federal

Approp. Code: M00M0101

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**

REVISED



*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

34-S-MOD. SERVICES MODIFICATION
***RETROACTIVE - Department of Human Services, Social Services
Administration, Foster Care Maintenance Payments Program***

Contract ID: Residential Child Care Services; *See Attachment I*
ADPICS No.: *See Attachment I*

Contract Approved: DBM 8-S, 06/12/2013 (2 providers)
DBM 4-S, 09/18/2013 (1 provider)
DBM 7-S, 6-S, and 10-S; 06/05/2019 (3 providers)

Contractors: *See Attachment I*

Contract Description: Residential Child Care (RCC) services for a total of 760 clients at various locations throughout Maryland through 44 separate RCC contracts. Includes services for four youth who have intellectual and developmental disabilities, five youth who have intellectual and developmental disabilities, eight youth diagnosed with Bipolar Disorder, ADHD, Autism, Anxiety Disorder, Sleep Disorder, Eating Disorder, Moderate MR, and Borderline Intellectual Functioning and 62 medically fragile (MF) clients.

Modification Description: **RETROACTIVE** approval to add funds to six contracts due to increased rates by the Inter-agency Rate Committee for the five remaining months of the contract term. The modifications also incorporate information regarding recent changes to the Departments practice principles, such as Integrated Practice Model for Child Welfare and Adult Services, data sharing, and non-disclosure agreements.

Original Contract Term: 07/01/2013-06/30/2016 (w/two 1-year options for 3 providers)
07/01/2019-06/30/2020 (for 3 providers)

Modification Term: 02/01/2020-06/30/2020

Original Contract Amount: \$31,608,655 (5-months) (*See Attachment I*)

Modification Amount: \$ 6,796,796 (Retroactive) (5 Months) (*See Attachment I*)

Prior Options/Mods: \$43,359,218 (*See Attachment II*)

Revised Contract Amount: \$81,764,669 (*See Attachment I*)



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED



34-S-MOD. SERVICES MODIFICATION (cont'd)

Percent +/- Change: 22%

Overall Percent +/-: 94%

Original Procurement Method: Competitive Sealed Proposals (for 3 contracts)
 Sole Source (for 3 contracts)

MBE/VSBE Participation: 5% (for one contractor) / N/A

MBE/VSBE Compliance: 4.61% / N/A

Requesting Agency Remarks: The primary circumstances that contributed to these modifications being retroactive is an approved increase in the providers' rates by the IRC which resulted in additional funds being needed to cover budget cost through the term of the contract. Initially, the procurement plan was to extend the term of the RCC contracts and add funding for 6 providers, due to the approved IRC rate increases. During the procurement process the Department was instructed to only process modifications to add the additional necessary funding. This change was attributed to the delays in processing these modifications. Providers receive new rates annually. However, Providers have the option of requesting reconsiderations of the rates approved by the IRC. If reconsiderations are approved, the provider is granted a new rate.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law." These contracts provide services to children whose needs cannot be met in a family based foster care setting. The RCC services in Maryland for these six (6) contracts are provided through the following program categories: Developmentally Disabled Programs, Diagnostic Evaluation and Treatment Programs, Medically Fragile, Group Homes and High Intensity Group Home Programs, which includes Therapeutic Group Homes. The facilities are located throughout the State and serve foster care children under the care of the Department. It is in the best interest of the children and the State not to disrupt the current placement or change the existing providers for these youth.

DGS OSP Remarks: **RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.



DEPARTMENT OF GENERAL SERVICES
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REVISED



34-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)

Fund Source: 80% General; 20% Federal (Title 1V-E, Foster Care)

Approp. Code: N00G0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

REVISED



34-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)

ATTACHMENT I

<i>CONTRACTOR/Contract #/ADPICS #</i>	<i># of Beds</i>	<i>Amount</i>
Community Operations, Inc.; Derwood, MD Contract #: SSA/RCCSS-20-002-A1 ADPICS #: COI62383	8	\$1,795,856 (Original) <u>\$2,081,103 (MOD)</u> \$3,876,959 Total
Creative Options, Inc.; Rosedale, MD Contract #: SSA/RCCSS-20-004-A1 ADPICS #: COI61865	5	\$ 795,975 (Original) <u>\$ 624,483 (MOD)</u> \$1,420,458 Total
Day By Day Residential Services, Inc.; Owings Mills, MD Contract #: SSA/RCC-14-017-A6 ADPICS #: COJ06848	6	\$1,271,508 (Original) <u>\$1,031,356 (MOD)</u> \$3,990,880 Total
Innovative Services, Inc.; Owings Mills, MD Contract #: SSA/RCCSS-20-001-A2 ADPICS #: COJ06017	7	\$ 927,028 (Original) <u>\$1,464,223 (MOD)</u> \$3,015,197 Total
Linwood Center, Inc.; Ellicott City, MD Contract #: SSA/RCC-14-025-A12 ADPICS #: COJ6848 COJ06848	3	\$ 891,998 (Original) <u>\$ 29,597 (MOD)</u> \$3,877,870 Total
Second Family, Inc.; Landover, MD Contract #: SSA/RCCMF-14-001-A10 ADPICS #: COJ06845	39	\$25,926,290 (Original) <u>\$ 1,566,034 (MOD)</u> \$65,583,305 Total

See record correction
letter next page dated
4-21-21

Larry Hogan
Governor

Boyd K. Rutherford
Lt Governor



Ellington E. Churchill, Jr.
Secretary

Nelson E. Reichart
Deputy Secretary

OFFICE OF STATE PROCUREMENT

April 21, 2021

Accepted 4/22/21- JTG

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, MD 21401 - 1991

A handwritten signature in black ink that reads "John T. Gontrum".

Digitally signed by
John T. Gontrum
Date: 2021.04.22
13:09:10 -04'00'

SUBJECT: Record Correction – April 7, 2021 Board of Public Works Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – April 7, 2021 34-S-MOD
Residential Child Care Services
SSA/RCC-14-025-A12, ADPICS No.: COJ6848
Linwood Center, Inc.; Ellicott City, MD
Section – OSP58
Pages 116-121

FROM: ADPICS No.: COJ6848
TO: ADPICS No.: COJ06848

Reason: The Change Order number was entered wrongly, and it was approved by the Board of Public Works on 4/7/2021.

Regards,

Samuel Eduful

Samuel Eduful
Procurement Division
Maryland Department of Human Services
311 W. Saratoga Street
Baltimore, MD 21201
samuel.eduful@maryland.gov

Reviewed By: A handwritten signature in blue ink that appears to be "Mark R." followed by a horizontal line.
Mark R, Acting Director of Procurement

04/22/2021

Date





DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021

REVISED



34-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)

ATTACHMENT II

Prior Modifications/Options:

- | | |
|---------------------|---|
| Mod #1 \$0: | Modified three contracts to adding requirements for the Certification of Residential Child and Youth Care Practitioners (not applicable to providers licensed by Department of Health and Mental Hygiene) and removing all references to the State Child Youth Family Information System (SCYFIS). 12/28/15-6/30/16. Approved by DHS. |
| Mod #2 \$623,946 | Modified one contract to add three (3) beds and a newly licensed location, 7/1/2019 – 6/30/2020: DBM Item A-2-MOD 3/4/2020. |
| Opt #1 \$417,564 | Modified one contract to exercise the first of two 1-year renewal options as contained in the original contract 7/1/17-6/30/18: DBM Item 11-S-OPT (6/7/2017). |
| Opt #2 \$417,984 | Modified one contract to exercise the second of two 1-year renewal options as contained in the original contract 7/1/19-6/30/2020: DBM Item 23-S-MOD (6/5/2019). |
| Mod #3 \$421,806 | Modified to extended one contract for one year, commencing on July 1, 2019 And ending on June 30, 2019, again extended the contract commencing on July 1, 2018 and ending on June 30, 2019: DBM Item 21-S-MOD: 6/20/2018. |
| Mod #4 \$430,662 | Modified to extended one contract for one year, commencing on July 1, 2019 ending on June 30, 2020, again extended the contract commencing on July 1, 2018 and ending on June 30, 2019: DBM Item 23-S-MOD: 6/5/2019. |
| Opt #3 \$9,309,470: | Exercised the first of a two-year renewal Options as contained in the original contract 7/1/19-6/30/20: DBM Item 22-S- OPT (5/5/2019). |
| Opt #4 \$9,380,648: | Exercised the second of a two-year renewal Options as contained in the original contract 7/1/17-6/30/18: DBM Item 10-S- OPT (6/7/2017). |
| Mod #5 \$9,569,532 | Modified to add the requirements for the Every Student Succeeds Act (ESSA), and extend four contracts by one year to allow time to complete the competitive procurement and award a new contract. 7/1/18-6/30/2019: DBM Item 19-S-MOD: 6/20/2018. |



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED

34-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)

ATTACHMENT II

Mod #6 \$624,288 Modified one contract to add two new locations. This location will increase the original contract amount: 10/15/2013-6/30/2016: DBM Item 15-S-MOD: 12/7/2016.

Opt #5 \$364,204: Exercised the first one-year renewal option: 7/1/16 – 6/30/17: DBM Item 11-S-OPT.

Mod #7 \$486,881: Modified one contract to extend the term of the contract for additional twelve months to allow time for the completion of the competitive procurement process. 7/1/19 – 6/30/20: DBM Item 23-S-MOD (6/5/19).

Mod #8 \$650,460: Modified one contract to transfer one bed from one location to another location: 7/1/19 – 6/30/20: DBM Item 23-S-MOD (6/5/19).

Mod #9 \$128,230: Modified one contract to add funding to allow for a rate increase due to increase in the level of care needed for one youth currently in placement: 12/22/16 – 6/30/17: DBM Item 15-S-MOD (12/7/16).

Mod #10 \$243,276: Modified one contract to extend the term and add the requirements for Every Student Succeeds Act: 7/1/18 – 6/30/19: DBM Item 21-S-MOD (6/20/18).

Mod #11 \$433,656: Modified one contract to add two new sites location: 11/1/18 – 6/30/19: DBM Item 3-S-MOD (10/17/18).

Mod #12 \$9,856,611 Modified one extend to extend the term of the Contract for twelve Additional months to allow time for the completion of the competitive procurement process to award a new Contract; 7/1/19 – 6/30/20: DBM Item 22-S-MOD (6/20/19).

Total \$43,359,218



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Robert Howells 410-279-5724
robert.howells@maryland.gov*

**35-IT. INFORMATION TECHNOLOGY CONTRACT
*State Lottery and Gaming Control Commission***

Contract ID: Central Monitor & Control System for a Video Lottery Terminal Program;
2021-06
ADPICS No.: E75B1600009

Contract Description: Customization, development, implementation, operation, and maintenance of a complete turnkey Central Monitor and Control System for a Video Lottery Terminal (VLT) Program. Includes a central computer system located at MLGCC headquarters, a remote hot back-up, software, and a telecommunications network to connect each VLT Facility and all VLTs to the Central System

Award: IGT Global Solutions Corporation; Providence, RI

Contract Term: 04/30/2021* - 10/01/2028 (w/two 2-year renewal options)
(*or earlier upon BPW approval)

Amount: \$26,931,024 NTE (Base, 7-years)
\$ 7,694,578 NTE (Renewal Option #1, 2-years)
\$ 7,694,578 NTE (Renewal Option #2, 2-years)
\$42,320,180 NTE Total

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offeror</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
IGT Global Solutions Corporation Providence, RI	1	\$42,320,180	1
SG Gaming, Inc. Las Vegas, NV	2	\$55,117,254	2

Living Wage Eligible: Yes

MBE/VSBE Participation: 25% / 1%

Performance Security: \$5,000,000 Performance Bond

Incumbent: Same



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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35-IT. INFORMATION TECHNOLOGY CONTRACT (cont'd)

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage.com and the agency's website on October 1, 2020. The RFP was sent directly to 11 vendors, two were MBEs, and it was also sent to the Governor's Office of Minority Affairs. Two proposals were received, both were determined to be reasonably susceptible of being selected for award. IGT Global Solutions Corporation's proposal was ranked first technically and first financially and was determined to be overall the more advantageous to the State and is recommended for award.

There are presently only three companies supplying central monitor and control systems to lotteries in North America. Both proposals received were from companies with extensive business throughout North America. The third company has only a single known customer and although it was directly solicited it chose not to submit a proposal.

Fund Source: 100% General

Approp. Code: E75D0002

Resident Business: No

MD Tax Clearance: 21-0446-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Mark Riesett 410-767-4045
mark.riesett@maryland.gov*

**36-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*RETROACTIVE - Department of Information Technology***

Contract ID: Call/Contact Center Services 2015; 060B5400014
ADPICS No.: COJ10178

Contract Approved: DoIT 2-IT, 12/02/2015

Contractor: CMD Investment Group, Inc.; Baltimore, MD

Contract Description: General call center/contact center services for various State agencies.

Modification Description: **RETROACTIVE** approval for increased contract authority for the remainder of the current renewal option.

Original Contract Term: 01/01/2016 - 12/31/2020 (w/two 1-year options and one 6-month option)

Modification Term: 01/01/2021 - 12/31/2021

Original Contract Amount: \$3,500,000

Modification Amount: \$ 6,570.37 (**Retroactive**)
\$1,086,874.11 (Proactive)
\$1,093,444.48 (Total)

Prior Options/Mods:

- \$ 0 (Mod. #1: Add two elements for SHA's Task Order; Delegated Authority, DoIT 01/29/2018)
- \$ 0 (Mod. #2: Novation filed; Delegated Authority, DoIT 03/05/2018)
- \$ 0 (Mod. #3: Updated contractor information; Delegated Authority, DoIT 06/12/2018)
- \$ 0 (Mod. #4, Transfer of email inquiries; Delegated Authority, DoIT 08/27/2020)
- \$ 909,948 (Mod. #5: Increase NTE amount; DGS 29-IT-OPT/MOD, 11/18/2020)
- \$ 1,000,000 (Option #2: ; DGS 29-IT-OPT/MOD, 11/18/2020)



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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36-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Total Contract Amount: \$6,502,992.82

Percent +/- (This Item): 20.21%

Total Percent Change: 85.81%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 10% / N/A

MBE/VSBE Compliance: 21.87% / N/A

Requesting Agency Remarks: Due to the presidential election and pandemic The State Board of Elections (SBE) spent more money than anticipated. SBE does not anticipate having a large work order again until the 2022 election cycle.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: Various (Using Agencies)

Approp. Code: Various (Using Agencies)

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Anthony Fugett 410-767-1679
anthony.Fugett@maryland.gov*

**37-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MOD.
*Department of Budget and Management, Central Collection Unit***

Contract ID: Information Technology Support Management; F50B2400052
ADPICS No.: COI52474

Contract Approved: DoIT 1-IT, 03/06/2013

Contractor: CR Software; Fairfax, VA

Contract Description: Commercial-off-the-shelf, Debt Collection Information System software application to replace the Department of Budget and Management's Central Collection Unit's (CCU) 25-year-old legacy collections software and supporting applications.

Option/Mod. Description: Authorize additional FICO consulting support of critical operational and enhancement tasks and exercise the third renewal option.

Original Contract Term: 04/01/2013 - 03/31/2019

Option/Mod. Term: 05/01/2021 - 04/30/2022 (*or earlier upon BPW approval)

Original Contract Amount: \$4,221,525

Option/Mod. Amount: \$ 115,425.00 (Renewal Option #3)
\$1,533,742.10 (Modification Amount)
\$1,649,167.10 Total

Prior Mods/Options: \$5,145,319 (total for all prior options/mods)
\$ 0 (Mod #1: Eliminate renewal option and redistribute funds; Delegated Authority, DoIT 05/30/2013)
\$ 49,560 (Mod. #2: additional hours prior to BPW approval; Delegated Authority, DoIT 07/29/2013)
\$ 0 (Mod. #3: remove renewal option for phase I and redistribute funds for Phase II; DoIT 7-IT-MOD, 04/30/2014)
\$ 0 (Mod. #4: modify Exhibit C of RFP; Delegated Authority, DoIT 12/03/2014)
\$ 0 (Mod. #5: Modified Exhibit C Section 2, Deliverable 2.14.21; Delegated Authority, DoIT 06/30/2016)



**DEPARTMENT OF GENERAL SERVICES
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37-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MOD (cont'd)

Prior Mods/Options: (cont'd):

\$1,150,184 (Mod. #6: Revise scope to support installation, configuration, implementation of Debt Manager 9; DoIT 2-IT-MOD, 07/27/2016)

\$ 682,600 (Mod. #7: increase contract authority; DoIT 5-IT-MOD, 08/01/2018)

\$1,613,852 (Mod. #8: modify Exhibit C of RFP; Delegated Authority, DoIT 03/06/2019)

\$1,649,123 (Mod.#9/Option #2: DoIT 22-IT-OPT/MOD, 03/18/2020)

\$ 0 (Mod #10, One month time extension).

Total Contract Amount: \$ 11,016,011.10

Percent +/- (This Item): 14.97%

Total Percent Change: 46.71%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

Requesting Agency Remarks: Professional services reduce the Central Collection Unit (CCU) risk for operations and production phase II enhancements by retaining FICO staff familiar with the system.

Fund Source: 100% Special (Collection Fees)

Approp. Code: F50B0406

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Mark Riesett 410-767-4045
mark.riesett@maryland.gov*

38-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
Department of Information Technology

Contract ID: Consulting and Technical Services Plus (CATS+); 060B2490023

Contract Approved: DoIT 3-IT, 04/03/2013

Contractor: Bravium Consulting, Inc.; Rockville, MD (MBE, SBE)

Contract Description: Multiple-award, indefinite-quantity, task order-based Master Contract to provide Statewide Information Technology technical and consulting services in 17 functional areas.

Modification Description: Add one master contractor to the approved list of service providers.

Original Contract Term: 04/22/2013 - 04/21/2028

Modification Term: 04/22/2021 - 04/21/2028

Original Contract Amount: \$ 150,000,000

Modification Amount: N/A

Total Contract Amount: \$1,250,000,000

Prior Mods/Options: \$ 60,000,000 (DoIT 7-IT-MOD, 08/17/2016)
\$ 240,000,000 (DoIT 1-IT-MOD, 01/25/2017)
\$ 300,000,000 (DoIT 4-IT-MOD, 03/20/2019)
\$ 500,000,000 (DoIT 36-IT-MOD, 02/19/2020)

Percent +/- (This Item): N/A

Total Percent Change: N/A

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 20% / N/A

MBE/VSBE Compliance: 18% / N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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38-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Requesting Agency Remarks: The CATS+ master contract is now open and continuous for adding new master contractors.

This Master Contract comprises the following functional areas:

- (1) Enterprise Service Provider;
- (2) Web and Internet Services;
- (3) Electronic Document Management;
- (4) Geographical Information Systems;
- (5) Software Engineering;
- (6) Systems/Facilities Management and Maintenance;
- (7) Information System Security;
- (8) Application Service Provider;
- (9) IT and Telecommunications Financial and Auditing Consulting Services;
- (10) IT Management Consulting Services;
- (11) Business Process Consulting Services;
- (12) Tower Site Preparation;
- (13) Tower Installation;
- (14) Tower Equipment Installation and Services;
- (15) Electronic Benefits Transfer;
- (16) Media and Training Center Support; and
- (17) Documentation/Technical Writing.

DGS OSP will return to the Board of Public Works for approval of adding additional master contractors once they are vetted.

Fund Source: Determined by Task Order

Approp. Code: Determined by Task Order

Resident Business: Yes

MD Tax Clearance: 21-0292-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 7, 2021**



*Contact: Samantha Buchanan 410-260-7552
samantha.buchanan@maryland.gov*

39-IT. INFORMATION TECHNOLOGY CONTRACT

Recommendation: That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously approved Master Contract.

Authority: State Finance and Procurement Article
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.

Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: *Consulting and Technical Services Plus (CATS+)*
Contract No.: 060B2490023
Approved: DoIT 3-IT, 04/03/2013
Term: 04/22/2013 - 04/21/2028
***As of publication, the remaining balance of this master contract is \$420,166,070.*

1.1 Using Agency: MDOT State Highway Administration (MDOT SHA)
Description: Provide two Computer Programmers (Senior) as Key Personnel to provide and support new development and maintenance of the current portfolio of custom computer applications supporting engineering data, and processes. In addition, the resources will support Traffic Engineering Design Division's (TEDD) efforts, including the organization and tracking and storage of project data, technical drawings, documentation, and correspondence; J02B8400047
Award: Serigor, Inc.; Baltimore MD (MBE, SBE)
Number of Qualified Master Contractors: 562 (Functional Area 5)
Number of Bids: 19
Amount: \$1,960,000
Term: 05/06/2021*-05/05/2026 (*or earlier upon BPW approval)
MBE/VSBE Participation: 20% / N/A
Resident Business: Yes
Funding Source: 100% Special (Transportation Trust)



**DEPARTMENT OF GENERAL SERVICES
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39-IT. INFORMATION TECHNOLOGY CONTRACT

1.0 *Master Contract: Consulting and Technical Services Plus (CATS+)*

- 1.2 *Using Agency:*** Maryland Department of Human Services (DHS)
- Description:*** Multiple award Task Order to provide DHS with the ability to procure agile development resources and scrum teams with required professional expertise and skills to build and support the MD THINK platform, infrastructure, and program applications, including the new child welfare, benefits eligibility, and child support systems; create and support various data repositories, reports and dashboards; and perform other support activities related to data conversion and integration with MD THINK and other external systems; *COI10979*
- Option/Mod. Description:*** Increase the NTE amount and exercise the first renewal option. The previous increase of the NTE amount for this contract covered only the remaining period of the base term of the contract; the NTE amounts for the option periods were not adjusted at that time, as the need was not known at that time. The current item is exercising the first option, with a concurrent adjustment to the NTE consistent with the current project budget and needs. The adjusted NTE for this first option year is equivalent to the activity level supported by the prior NTE increase.
- Awards:*** Artisys Corporation; Washington, DC
 Attain, LLC; McLean, VA
 Coresphere, LLC; Bethesda, MD *(MBE, SBE)*
 Customer Value Partners, Inc.; Fairfax, VA
 Cyquent Inc.; Rockville, MD *(MBE, SBE)*
 eSystems, Inc.; Princeton, NJ
 FEI.com, Inc.; Columbia, MD
 Gantech Inc.; Columbia, MD
 Innosoft Corporation; Columbia, MD
 Lochbridge; Bethesda, MD
 Nexsolv, Inc.; Linthicum, MD *(MBE, SBE)*
 OST, Inc.; Washington, DC
 Turning Point Global Solutions, LLC; Rockville, MD
 vTech Solutions, Inc.; Washington, DC
 GCOM Software LLC; Albany, NY*
- (*GCOM has merged with Gantech and therefore is no longer participating)
- Original Term:*** 05/08/2018 - 05/07/2021 (w/two 1-year options)
- Option Term:*** 05/08/2021 - 05/07/2022 (Renewal Option No. 1)
- Original Amount:*** \$113,334,111
- Option/Mod. Amount:*** \$18,000,000 (Renewal Option #1)
 \$50,779,600 (Mod. #2)
 \$68,779,600 Aggregate for this agenda item.



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39-IT. INFORMATION TECHNOLOGY CONTRACT

1.0 Master Contract: *Consulting and Technical Services Plus (CATS+)*

Prior Mods/Options: \$ 54,000,000 (Mod. #1: increase NTE amount to provide additional resources to the MD THINK project; DGS 28-IT, 1.3, 12/04/2019)

Total Contract Amount: \$236,113,711

MBE/VSBE Participation: 20% / 5%

MBE/VSBE Compliance: 24% / 1.5%

Resident Business: 6 of 13

Funding Source: 51% Federal, 49% General

2.0 Master Contract: *Hardware/Associated Equipment & Services 2012* Contract No. 060B2490022

Approved: DoIT 4-IT, 10/31/2012

Term: 11/15/2012 - 11/14/2027

****As of publication, the remaining balance of this master contract is \$95,762,330.**

2.1 Using Agency: Department of Transportation

Description: Hewlett Packard Enterprise (HPE) Carepaq hardware used for maintenance and support of HPE enterprise hardware. In addition, this hardware supports a significant number of IT systems for the Maryland Department of Transportation and various MDOT business units; *J01P0600162*.

Award: DSR Inc.; Hanover, MD

Number of Qualified

Master Contractors: 50

Number of Bids: 3

Amount: \$369,103

Term: 04/10/2021 - 04/9/2022

MBE/VSBE Participation: N/A / N/A

Resident Business: Yes

Funding Source: 100% Special (Transportation Trust)

2.2 Using Agency: Department of Transportation - Aviation Administration

Description: Provide F4303 Storage Array at Baltimore/Washington International Thurgood Marshall Airport; *J00P1600003*

Award: CAS Severn; Laurel, MD

Number of Qualified

Master Contractors: 8 (Functional Area 1)



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39-IT. INFORMATION TECHNOLOGY CONTRACT(cont'd)

2.0 **Master Contract: Hardware/Associated Equipment & Services 2012**

Number of Bids: 4
Amount: \$240,794
Term: Expected Delivery: 90 days after order
MBE/VSBE Participation: N/A / N/A
Fund Source: 100% Special (Transportation Trust)

3.0 **Master Contract: PBX IV – Telecommunications Equipment and Services**

Contract No.: 001B0600162
Approved: DGS 26-IT, 07/22/2020
Term: 01/01/2021 - 12/31/2030
***As of publication, the remaining balance of this master contract is \$67,297,471.*

3.1 Using Agency: MDOT Maryland Aviation Administration (MDOT MAA)
Award: NEC Corporation of America; Fulton, MD
Description: Provide hardware, maintenance services for PBX/SV9500, 1 - NEC Univerge UM8700 voicemail system, 1 - NEC OW-5000 server, MA 4000, 7 - NEC UG 50 gateway servers and other peripheral equipment at BWI Terminal Building, Daily Garage, Hourly Garage, Kaufman Building, MAC Building, Martin State Airport. The labor rates were compared to the rates MDOT MAA received for the PBX III contract. The average increase in rates is less than five percent and in one labor category MDOT MAA received a five percent reduction in the rate. The labor rates proposed to MDOT MAA were found to be within the guidelines of the DoIT PBX IV negotiated Master Contract labor rates and determined to be fair and reasonable: J00B1600002.

Number of Qualified

Master Contractors: 3 (Functional Areas 1, 2 and 3)
Number of Bids: 1 (Single Bid Received)
Amount: \$5,140,527
Term: 04/21/2021 - 04/22/2026 (*or earlier upon BPW approval)
MBE / VSBE Participation: 25% / 2%
Fund Source 100% Special (Transportation Trust)



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39-IT. **INFORMATION TECHNOLOGY CONTRACT** (cont'd)

3.0 Master Contract: PBX IV – Telecommunications Equipment and Services

- 3.2 Using Agency:** MDOT Maryland Aviation Administration (MDOT MAA)
Description: Provide hardware and maintenance services to support the multiple Interactive Voice Response (IVR) applications accessed via the 1-800-I Fly BWI-(435-9294) line. Developed specifically for MDOT MAA, application examples include current flight status, hotel and rental car contact information, parking information, rail information, etc.; J00B1600003.
Award: MS Technologies Corporation; Rockville, MD
 (Certified MBE, Certified SBE)
Number of Qualified Master Contractors: 3 (Functional Areas 1, 2 and 3)
Number of Bids: 1 (Single Bid Received)
Amount: \$1,667,394
Term: 04/21/2021 - 04/22/2026 (*or earlier upon BPW approval)
MBE/VSBE Participation: 25% / 2%
Fund Source: 100% Special (Transportation Trust)
Remarks: The labor rates in FA-III were compared to the rates MDOT MAA received for the PBX III contract in 2019. The average increase in rates is less than three percent and in one labor category MDOT MAA received a five percent reduction. The labor rates proposed to MDOT MAA were found to be within the guidelines of the DoIT PBX IV negotiated Master Contract labor rates. MDOT MAA has determined the prices received are fair and reasonable and, in the State's best interest. In accordance with COMAR §21.05.05, Sole Source Procurement

- 4.0 Master Contract: Desktop, Laptop and Tablet 2015**
 Contract No.: 060B5400007
Approved: DoIT 1-IT, 07/16/2015
Term: 07/22/2015 - 07/21/2021
 **As of publication, the remaining balance of this master contract is \$42,595,786.

- 4.1 Using Agency:** Department of Transportation
Description: Maryland Department of Transportation will be purchasing Laptops and docking stations for The Secretary's Office and other Transportation Business Units under Maryland Department of Transportation; J01P0600167.
Award: DSR; Hanover, MD



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39-IT. INFORMATION TECHNOLOGY CONTRACT (cont'd)

4.0 Master Contract: Desktop, Laptop and Tablet 2015

<i>Number of Qualified Master Contractors:</i>	59
<i>Number of Bids:</i>	7
<i>Amount:</i>	\$515,885
<i>Term:</i>	Expected Delivery: 60 days after order
<i>MBE/VSBE Participation:</i>	N/A / N/A
<i>Resident Business:</i>	Yes
<i>Funding Source:</i>	100% Capital Budget

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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*Contact: Wendy Scott-Napier 410-767-4088
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40-LL. LANDLORD LEASE
Department of Natural Resources Land and Property Management

Recommendation: That the Board of Public Works accept DNR's Report of Delegated Leases concerning current leases of State-owned dwelling houses, outbuildings, and agriculture lands that are located on State parks, forests, wildlife management areas, and other DNR-managed properties; and for hunting leases on Chesapeake Forest Lands.

Authority: BPW Advisory 2006-2, revised 1-8-2020 (citing State Finance and Procurement Article, §10-305, Annotated Code of Maryland).

Summary: This report lists each property that DNR had leased under its delegated authority from the Board of Public Works for Fiscal Year 2020. The next report will be submitted to the Board of Public Works within 90 days following June 30, 2021.

The 444 leased properties are located throughout the state and include 12,605.66 acres of crop and grazing land, and 37,182 acres for Chesapeake Forest Lands hunt club leases, producing annual revenues of \$2,703,826.60*.

The various types of leased properties under delegated authority are comprised of: 87 croplands; 16 grazing lands; 21 dwellings; 17 outbuildings; 83 operational employees' dwellings; and 220 hunt club leases.

* Revenue generated from Maryland Forest and Park Service properties is deposited in the State Forest and Park Reserve Fund. Revenue generated from the Wildlife and Heritage Unit properties is deposited in the Wildlife Management and Protection Fund.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED



*Contact: Wendy Scott-Napier 410-767-4088
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41-LL.

LANDLORD LEASE

RETROACTIVE Department of Natural Resources

Recommendation: **RETROACTIVE** approval of a short-term lease.

Background: The Tenant was the existing tenant under a 41-acre agricultural lease that expired 12/31/2019 and was not renewed. This lease is for the purposes of providing out-buildings for the storage of farm equipment and to permit a mobile home (owned by the Tenant and located on the premises) to house a caretaker to provide security for the equipment and assist the Tenant in disposing of the equipment. The delegated authority under BPW Advisory 2006-2 does not cover mobile homes placed by tenants, which is why approval for a new lease is being requested. The Tenant will be required to remove the mobile home at their expense at the termination of the Lease.

Tenant: William Foulke

Property Location: North Point State Park consisting of 2.85 acres w/out-building and Tenant-owned mobile home.

Space Type: Land
Lease Type: New (**RETROACTIVE**)

Term: 07/01/2020 - 12/31/2021
Annual Rent: \$500 for the full term of the Lease

Termination for Convenience Clause: No

Procurement Method: Sole Source

Remarks: The Tenant was the existing tenant under a 41-acre agricultural lease that expired 12/31/2019 and was not renewed. This lease is for the purposes of providing temporary storage of farm equipment in outbuildings owned by the State and temporary housing (mobile home) for the tenant's caretaker to secure the property while relocation of the remaining farm equipment is pursued.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

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**DEPARTMENT OF GENERAL SERVICES
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REVISED



*Contact: Lauren Buckler 410-767-3174
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42-GM. GENERAL OBLIGATION BOND PROCEEDS

Recommendation: That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

Authority: §8-301, State Finance & Procurement Article, Annotated Code of Maryland

1.0 Agency: Department of General Services
Fund Source: MCCBL 2020 *Provide funds to design and construct architectural upgrades at state-owned facilities to improve accessibility for persons with disabilities.* Item 101

1.1 Contract ID: HSMC-State House ADA Bathroom; SM-855-210-001
Description: Complete design package to replace the existing bathroom facilities at the Historic St. Mary's City State House in St. Mary's City. A new bathroom facility will be constructed complying with all ADA and Maryland Access Code requirements. A new path will be constructed from the State House to connect with the new facility and due to an elevation difference, a retaining wall will be constructed
Procurement Method: Qualification Based Selection
Award: Noelker & Hull Associates, Inc.; Frederick, MD
Amount: \$40,000
Resident Business: Yes
Remarks: The above amount shown will allow the start of design and the remaining fund (\$25,651.84) will be encumbered using FY22 funds. DGS will return to BPW once funds are available. Approval is requested for all phases of Design, \$65,651.84. However, due to limited funding at this time, the initial encumbrance will be for Schematics, Design Development, 50% of Construction Documents, and Bidding Phase, \$37,425.07. DGS will return to the Board for approval of the additional capital funding for the remaining phases when those funds are authorized.

BOARD OF PUBLIC WORKS ACTION

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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*Contact: Chianti Holley 410-767-4521
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43-IT. INFORMATION TECHNOLOGY CONTRACT
Department of Planning

Contract ID: MD Military Community Compatibility Website and Handbook Development;
MDP-001 ADPICS No.: D40B1600001

Contract Description: Website and handbook development for the Military working alongside the Department of Commerce. The compatible use website and handbook will be developed for the audiences of military installation, jurisdictional (county and municipal), state agency, community, and organizational representatives, staff, and leaders. It will be designed to promote and provide resources, data, examples, model processes, and best practices for how these audiences can collaborate to ensure that land use, economic, and community development benefit jurisdictions and maintain the mission readiness of Maryland's military installations. This collaboration will protect and enhance the vital economic benefits that military installations provide to the state and its communities.

Award: Spillman Consulting, Inc.; Olney, MD

Contract Term: 04/21/2021* - 04/20/2022 (w/one 1-year renewal option)
(*or earlier upon BPW approval)

Amount: \$299,875 (Base, 1-year)
\$ 0 (Renewal Option #1, 1-year)
\$299,875 Total

Procurement Method: Request for Proposals

Proposals:

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers/ Rankings</i>	<i>Overall Rankings</i>
Spillman Consulting, Inc. Olney, MD	1	\$299,875 (Base) \$ <u> 0 </u> (Option) \$299,875 Total / 2	1
Async-Nu Microsystems, Inc. Fredericksburg, VA	2	\$239,625.60 (Base) \$ <u>59,906.40</u> (Option) \$299,532.00 Total / 1	2
MOJO Web Solutions, LLC Baltimore, MD	3	\$279,800 (Base) \$ <u>44,000</u> (Option) \$323,800 Total / 3	3



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43-IT. INFORMATION TECHNOLOGY CONTRACT (cont'd)

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbent: N/A

Requesting Agency Remarks: A notice of availability of a Request for Proposals (RFP) was posted on the eMaryland Marketplace Advantage on September 1, 2020. Proposals were due on October 2, 2020 and three proposals were received. Three proposals were received and determined to be reasonably susceptible of award.

After careful consideration and review of both the technical and financial proposals, the Maryland Department of Planning Procurement Director, along with the evaluation committee, determined that Spillman Consulting Inc. provided the most technically sound proposal containing the most military-specific experience. They presented their proposal most effectively, demonstrating a great understanding of the project and the ability to provide all services as explained in the Request for Proposals. Spillman Consulting, Inc. provided the 2nd lowest cost proposal and is recommended for award of this contract. The offer has been confirmed.

This grant is being awarded and has requested the Maryland Department of Planning on assisting with this portion of the grant.

Fund Source: 100% Federal

Approp. Code: WO10409

Resident Business: Yes

MD Tax Clearance: 21-1041-0111

BOARD OF PUBLIC WORKS ACTION

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