

BOARD OF PUBLIC WORKS
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JANUARY 6, 2021

MEETING LOCATION: ONLINE

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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program
Grants***

Recommendation: That the Board of Public Works approve funding eight individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$ 142,123.86

Fund Source: MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Grantee	Agreement #	Amount
Carroll	Joyce Alban	PB-2021-2089	\$28,023.86
		PB-2021-2091	\$8,400.00
		PB-2021-2090	\$58,300.00
Garrett	Randall Steyer	AT-2021-2040	\$1,700.00
Queen Anne's	Thomas Kunes	CH-2021-2076	\$11,000.00
		CH-2021-2075	\$18,500.00
	Christopher Lesniowski	AT-2021-2072	\$5,300.00
Washington	Tracy McCleary	UP-2021-2092	\$10,900.00

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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2. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Reports

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

State Treasurer's Office: 1st, 2nd, and 3rd Quarters 2020
Department of Transportation: November 2020

Authority: COMAR 21.02.01.05

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3. **BOARD OF PUBLIC WORKS**
COMAR Title 23: State Tidal Wetlands Regulations

Recommendation: That the Board of Public Works propose new regulations and amendments to Title 23, State Tidal Wetlands Licensing Procedures.

Background: Existing State Tidal Wetland Regulations are substantially unchanged from their original adoption by the Board of Public Works in the 1970s. As the Court of Appeals has noted, “Some of the applicable [state tidal wetlands] regulations, unfortunately, are not easy to follow and interpret, especially when read in conjunction with the statutes.”¹ Accordingly, the Wetlands Administration has undertaken a comprehensive review of the current regulations in consultation with key state agencies.

Proposal: Revise the tidal wetlands licensing procedures in COMAR Title 23 to reflect current statutory law and program administration, improve the regulations’ organization and structure, and update the policy of the State for the issuance tidal wetlands licenses.

(1) Revisions to implement current statutory law and program administration

- Amend:**
- 23.02.04.01 – Purpose
 - 23.02.04.02 – Scope
 - 23.02.04.03 – Definitions
 - 23.02.04.04 – License Requirements
 - 23.02.04.05 – Delegation to the Department
 - 23.02.04.06 – Types of Licenses
 - 23.02.04.07 – Non-Water Dependent Projects on a Pier
 - 23.02.04.08 – Department’s Report and Recommendation
 - 23.02.04.09 – Board Action on Applications for Individual Licenses
 - 23.02.04.10 – Terms and Conditions
 - 23.02.04.11 – Mitigation
 - 23.02.04.12 – Compensation
 - 23.02.04.13 – Individual License Issuance
 - 23.02.04.14 – License Expiration
 - 23.02.04.15 – License Extension
 - 23.02.04.16 – License Modification
 - 23.02.04.17 – License Transfer
 - 23.02.04.18 – License Suspension or Revocation
 - 23.02.04.19 – Appeals

¹ *Maryland Board of Public Works v. K. Hovnanian’s Four Seasons at Kent Island, LLC*, 425 Md. 482, at 489 (2012).

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3. **BOARD OF PUBLIC WORKS** (cont'd)
COMAR Title 23: State Tidal Wetlands Regulations

(2) Revisions to improve organization and structure

- Amend:** 23.02.04.01 – Purpose
23.02.04.02 – Scope
23.02.04.03 – Definitions
23.02.04.04 – License Requirements
23.02.04.05 – Delegation to the Department
23.02.04.06 – Types of Licenses
23.02.04.07 – Non-Water Dependent Projects on a Pier
23.02.04.08 – Department's Report and Recommendation
23.02.04.09 – Board Action on Applications for Individual Licenses
23.02.04.10 – Terms and Conditions
23.02.04.11 – Mitigation
23.02.04.12 – Compensation
23.02.04.13 – Individual License Issuance
23.02.04.14 – License Expiration
23.02.04.15 – License Extension
23.02.04.16 – License Modification
23.02.04.17 – License Transfer
23.02.04.18 – License Suspension or Revocation
23.02.04.19 – Appeals
- Repeal:** 23.02.04.20 – *former* License Suspension or Revocation
23.02.04.23 – *former* Reports

(3) Revisions clarifying and updating policy for the issuance of tidal wetlands licenses

- Amend:** 23.02.04.05 – Delegation to the Department
23.02.04.08 – Department's Report and Recommendation
23.02.04.10 – Terms and Conditions
23.02.04.15 – License Extension
- Repeal:** 23.02.04.22 – Fees

Action: Approval of this Item authorizes submission of the regulatory proposal to the AELR Committee and subsequent publication for public comment in the *Maryland Register*.

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4. **BOARD OF PUBLIC WORKS**
Wetlands Licenses

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

20-0647 *CHESAPEAKE BAY FOUNDATION* – To control shoreline erosion, improve habitat creation, coastal resiliency and water quality by constructing breakwaters, filling and grading with sand, planting marsh vegetation, installing woody debris features and removing/burying shoreline structures.

Annapolis, Whitehall Bay

Special conditions: Time-of-year restriction. Requirements for marsh establishment, marsh maintenance plan, vents and turbidity curtain.

Wetlands created: 70,534 square feet

20-0533 *MAGOTHY RIVER ASSOCIATION* – To create and improve habitat by placing oyster reef balls in an existing oyster reef.

Pasadena, Magothy River

Special conditions: Requirements for buffer zones and U.S. Coast Guard coordination.

BALTIMORE CITY

20-1115 *MARYLAND PORT ADMINISTRATION* – To increase shipping capacity, efficiency, and safety by constructing a catwalk and dolphin.

Baltimore, Patapsco River

Special conditions: None.

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5. **BOARD OF PUBLIC WORKS**

Wetlands License – #19-0355(R) – Dorchester County Council, Clark H. Thomas, Jackelyn A. Handley & Shirley H. Gannon Modification

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board modify Tidal Wetlands License No. 19-0355 to change the name of the licensee, add signature pages for all affected property owners, and modify a license condition regarding improvements authorized by the license.

MDE: The Department of the Environment concurs with this recommendation.

Authority: Title 16, Environment Article, Annotated Code of Maryland; COMAR 23.02.04.17D.

DORCHESTER COUNTY

19-0355(R) DORCHESTER COUNTY COUNCIL, CLARK H. THOMAS, JACKELYN A. HANDLEY & SHIRLEY H. GANNON – To stabilize a shoreline, establish a stable entrance channel, and improve navigation by removing a pier, abandoning a channel, dredging a channel, depositing dredge material along the shoreline, constructing two jetties, a groin, and two breakwaters, grading and planting with marsh vegetation.

Cambridge, Choptank River at mouth of Hurst Creek

Special conditions: Exclusion of areas eligible for maintenance dredging including abandoned channel. Improvements are property of the owner of the land to which the improvements are attached. Requirements for Marsh Establishment Plan, Marsh Maintenance Plan, and local approval for work above Mean High Water.

Wetlands Created: 100,000 sf (2.3 acres)

Original Approval: Secretary's Agenda, Item 2 (7/22/20) in which the Board authorized the following:

DELMARVA RC AND D, INC. – To stabilize a shoreline, establish a stable entrance channel, and improve navigation by removing a pier, abandoning a channel, dredging a channel, depositing dredge material along the shoreline, constructing two jetties, a groin, and two breakwaters, grading and planting with marsh vegetation.

Cambridge, Choptank River at mouth of Hurst Creek

Special conditions: Exclusion of areas eligible for maintenance dredging including abandoned channel. Non-conveyance of ownership of State Tidal Wetlands resulting from marsh restoration. Requirements for Marsh Establishment Plan, Marsh Maintenance Plan, and local approval for work above Mean High Water.

Wetlands Created: 100,000 sf (2.3 acres)

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5. **BOARD OF PUBLIC WORKS** *(cont'd)*
*Wetlands License – #19-0355(R) – Dorchester County Council, Clark H. Thomas,
Jackelyn A. Handley & Shirley H. Gannon
Modification*

Modified License: In addition to the licensee name change, since work is occurring at three properties, all three property owners along with Dorchester County (since the work is a County project) will sign the license. Strike the language of original Special Condition F, and replace with “After the improvements are constructed, the improvements are the property of the owner of the land to which the improvements are attached.”

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REVISED

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6. **BOARD OF PUBLIC WORKS**
Wetlands License – #19-0849(R) – Delmarva Power and Light Modification

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board modify Tidal Wetlands License No. 19-0849 to change the annual compensation for three cables placed in the State tidal wetlands from \$9,150 to **\$2,693** since new information revealed the figures used to calculate the original compensation amount were incorrect.

MDE: The Department of the Environment concurs with this recommendation.

Authority: Title 16, Environment Article, Annotated Code of Maryland; COMAR 23.02.04.17D.

DORCHESTER COUNTY

19-0849(R) *DELMARVA POWER & LIGHT CO.* – To improve electricity delivery service by converting overhead lines to underwater conduit lines.

Brookview, Marshyhope Creek

Special conditions: Time-of-year restriction. Requirements for location of horizontal directional drill, reference book, Coast Guard coordination, geotechnical data, Frac-out Contingency Plan, Frac-out directives, Independent Monitoring Contractor and reports, Creek bottom elevations, pre-construction meeting, drill hole abandonment, Soil Erosion and Sediment Control Plan, and annual compensation.

Original Approval: Secretary’s Agenda Item 3 (9/23/20) in which the Board authorized the license as described above with compensation calculated as shown below:

$$1,220 \text{ linear feet} \times 3 \text{ cables} = 3,660 \times \$2.50/\text{linear foot} = \$9,150.$$

Modified License: The original 1,220 linear feet of wetland impact included nontidal and tidal wetlands and should have only included tidal wetlands. The correct linear footage for tidal wetland impacts is **359** linear feet and compensation has been recalculated as shown below:

$$359 \text{ linear feet} \times 3 \text{ cables} = 1,077 \times \$2.50/\text{linear foot} = \$2,693.$$

Special Condition A in the license will be modified as follows: *Licensee shall pay the State of Maryland: For the first five years, an annual fee of \$2.50 per linear foot of cables, pipelines, or similar structures. The first five-year period annual fee is **\$2,693**. At the end of the first five years and every five years thereafter, the annual fee may be adjusted based on the United States Department of Labor’s Consumer Price Index.*

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**7. DEPARTMENT OF BUDGET AND MANAGEMENT
*Budget Amendments 21R-012, [...] and 21R-020***

Description: Approve January FY 2021 reimbursable fund budget amendments.

Authority: § 7-209 (e), State Finance & Procurement Article, Annotated Code of MD, requires Board of Public Works approval of this reimbursable fund budget amendment.

Amount: \$ 3,169,444 FY2021
Amount \$ 3,169,444 TOTAL

DBM Remarks: The contributing (funding) agency has appropriated funds to pay for services provided by the receiving agency for Jan. FY 2021 as follows:

<i>Funding Agency</i>	<i>Agency Providing Services [Receiving Funds]</i>	<i>Services</i>	<i>Amount</i>
21R-012 MDH M00	MARYLAND PUBLIC BROADCASTING COMMISSION R15P00	MPT will develop media platforms to educate targeted populations regarding COVID-19, opioid crisis and problem gambling.	\$2,468,200
[...]			
[...]			
[...]			
21R-020 MDL P00A01	MARYLAND PUBLIC BROADCASTING COMMISSION R15P00	MPT will develop a media plan and messaging strategy to educate Maryland employers on layoff aversion and reopening opportunities through Unemployment Insurance's Work Sharing program.	\$ 701,244
		Total	\$ 3,169,444

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Neighborhood Business Development Program

Recommendation: The Department recommends that the Board approves release of the existing first position lien on vacant land located at 75 Jibsail Drive, Prince Frederick which partially secures a Neighborhood Business Development Program loan. In return, the Borrower will pay down the loan by \$342,612.

Borrower: Choice Companies, Inc.

Project: 75 Jibsail Drive, Prince Frederick 20678
Calvert County

Loan Authority: Neighborhood Business Development Program
Housing and Community Development Article,
Sections 6-301 through 6-311 Maryland Code, COMAR 05.13.01

Authority to Release Lien: Maryland Code, State Finance and Procurement Article, § 10-305

Amount:	Original Loan:	\$2,720,000
	Current Balance	\$ 881,825
	Pay down at closing	<u>\$ 342,612</u>
	Remaining loan balance	\$ 539,213

Background: In July of 2020, the Department approved a loan to the Borrower in the amount of \$2,720,000, to fund renovations/construction, and moving expenses to a new 102,000 sf. of leased facility located at 8800 Lottsford Rd., Largo 20774. Funding included startup costs, working capital, and the purchase of furniture, fixtures and equipment (FF&E) to support business growth. The loan is secured by a 1st lien on a vacant lot located at 75 Jibsail Drive, Prince Frederick; all business assets with the exception of cash and accounts receivable (Old Line Bank); and assignment of a \$2,720,000 life insurance policy on company owner, Kenneth Cleaver.

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8. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*
Neighborhood Business Development Program

The Borrower has drawn \$881,825 of the loan amount to date. The project build-out and installation of FF&E was projected to be completed by November 30, 2020, but has been delayed due to COVID-19 and is approximately 80% complete.

The Borrower has entered into a contract of sale for 75 Jibsail Drive, Prince Frederick for \$350,000 which partly secures our loan. The net sale proceeds will be applied to the principal loan balance of the DHCD loan. The Borrower has maintained payments at a current status since the inception of the loan.

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9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Neighborhood Business Development Program

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the Neighborhood Business Development Program, now operating as Neighborhood BusinessWorks, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: LP 1001 North Charles, LLC

Project Property: 1001 N. Charles Street, Baltimore 21201
Baltimore City

Loan Amount: \$1,000,000

Fund Source: MCCBL of 2020: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Collateral: Second lien position Deed of Trust on project property

Project Description: Landmark Partners is a Baltimore-based real estate and community development company that specializes in adaptive reuse and historic restoration of commercial real estate. In late 2018, Landmark Partners formed a real estate entity known as LP 1001 North Charles, LLC. They purchased 1001 North Charles Street, Baltimore, MD for \$1,400,000 in early 2019. The property was formerly known as the Grand Central Building, which operated as a night club with beverage only service. The Borrower has been approved and are scheduled to close on a refinance and construction loan in the amount of \$9,975,000 with Peoples Bank. The Borrower is seeking a Neighborhood BusinessWorks subordinate loan in the amount of \$1,000,000 for the completion of base construction, tenant improvements and related lease up expenses.

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9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*
Neighborhood Business Development Program

Project includes the following:

1. Energy Star rated lighting fixtures will be installed.
2. LED lighting will be used whenever possible and will be leveraged throughout the tenant build out space as well.
3. Mechanical and electrical systems will be high efficiency units and parsing them out specific to each space to ensure minimal runs and minimize overflow.
4. Project will incorporate thermal & moisture protection and all new insulated thermal glazing to ensure all conditioning is tight to the space in the building.
5. The interior of the building will offer completely new technologies for security, access control, health and safety and design conveniences.
6. Well-appointed restrooms will be located on the 1st floor lobby and fit out of the second and third floor restrooms with touchless features, tile walls, stone vanities and tile floors.
7. Integrated temperature readers and touchless controls will ensure forefront of thoughtful post-pandemic office spaces.
8. Additionally, the project will deliver the first COVID-ready new construction that has been designed with touchless entry systems, UV-filtered HVAC, non-porous surfaces and temperature scanning technology to insure and maintain a safe environment.

Currently, the building is completely inefficient from an energy perspective with lack of insulation, older glazing, and insufficient HVAC (it has to run constantly). The developer is essentially building a completely new structure inclusive of electric and mechanical upgrades throughout.

The plans will expand and convert the newly branded City House Charles to eight floors, creating 31,700 sf of office space, and introduce new restaurant concepts to rebrand the existing bar/restaurant space and to add a café into the location. Upon completion, the building will be transformed to a Class A office building with improved retail space on the ground level.

The City House Charles project will transform a vacated commercial space to thriving Class A office space with ground floor commercial / retail spaces. No other Class A space is scheduled or anticipated for the immediate area. Currently, the area is predominantly Class B office space. Few of the surrounding buildings have floor plans that would accommodate spaces over 3,000 sf, making the City House Charles project highly desirable. Rehabilitation and rebranding of the building will lend energy to the Mount Vernon Area. The completed project will increase economic and employment opportunities for small businesses and surrounding residents, all while maintaining the highest degree of construction quality and preserving the charm of the neighborhood. A variety of job creation models have been utilized to estimate that 92 construction jobs, 45 retail/restaurant jobs and 150 office jobs will be created

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9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*
Neighborhood Business Development Program

The City House Charles project will contribute to the revitalization of the Mt. Vernon area of Baltimore City by renovating a vacant property to a modern Class A office space, with shared amenities and upscale dining venues for the community. The completion of the project will also have significant impact on employment in the surrounding communities by creating approximately 195 jobs in the office and retail spaces in addition to the construction jobs that will create local job opportunities. The improved location will further attract and retain businesses, creating synergy in the community. City House Charles is a testament to the public/private partnership that is necessary to complete this \$15,000,000 real estate re-purposing project.

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10. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Neighborhood BusinessWorks

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the Neighborhood Business Development Program, now operating as Neighborhood BusinessWorks, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: 1226 Wicomico, LLC

Project Property: 1226 Wicomico Street, Baltimore 21230
Baltimore City

Loan Amount: \$400,000

Fund Source: MCCBL of 2020: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Collateral: Shared Second lien position Deed of Trust on project property

Project Description: 1226 Wicomico, LLC, also known as the Sandtown Furniture Company, will acquire and improve the property known as 1226 Wicomico Street, Baltimore 21230, in order to relocate their furniture manufacturing company and expand production. The current owner and seller of the property has provided very flexible financing for the acquisition in the amount of \$1,000,000. Funds for interior renovations will be provided by the Neighborhood BusinessWorks Program (NBW) in the amount of \$400,000 and the Baltimore Development Corporation (BDC) in the amount of \$300,000. The renovations will include a new roof, replacement or repair of windows, installation of updated HVAC and ventilation systems, and updates to the existing lavatories. The Neighborhood BusinessWorks Program (NBW) and BDC will share a 2nd lien position.

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10. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*
Neighborhood BusinessWorks

The acquisition and renovation of 1226 Wicomico Street will eliminate a significant vacancy in Baltimore City. In its present state, the property is described as a light industrial building in fair condition, built in the early 1900's. The building is two stories with gross building area of approximately 32,000 sf. The borrower's plans call for modernizing the workplace to allow for increased furniture manufacturing and retail sales. In the future, a portion of the space will be fit out to lease to a like-minded business. The relocation of Sandtown Furniture to the new and improved location will promote growth of the already successful business and will allow for significant retail expansion. The current employees will be retained and nine new positions will be created.

The renovations will include many energy efficient upgrades such as a new roof, new energy efficient windows, and energy efficient door replacements. A new high efficiency 10 ton HVAC unit will be installed for the showroom and the entire ventilation system will be upgraded. Six additional high-efficiency warehouse heaters will be installed. All lighting and electrical service will be upgraded with energy efficient components. The interior work will also include new drywall partitions and the installation of glass walls. The concrete floor will be repaired/replaced and sealed. Painting of interior surfaces will be completed. Plumbing work will include upgrades to new energy efficient bathroom fixtures and new water lines will be installed. The fire protection systems will also be reworked and upgraded.

The total project costs are \$2,150,000 and represent a significant private/public relationship including the private seller financing for the property purchase and the joint financial support for renovations shared between DHCD (NBW) and the Baltimore Development Corporation (BDC).

The Sandtown Furniture Company purchase and subsequent redevelopment will contribute to the continued revitalization of Baltimore City. The current property will be restored to its intended use as a light industrial/manufacturing building that will promote job opportunities and revenue for the City. Without the Neighborhood BusinessWorks Program support, the redevelopment would not occur.

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ACTION AGENDA
January 6, 2021



Contact: Dr. Donald J. Darnall 410-379-5760
ddarnall@mfc.info

11. MARYLAND FOOD CENTER AUTHORITY

Recommendation: That the Board of Public Works approve: 1) a real property transfer through a long-term lease and fee simple transfer; and 2) an optional lease for the Maryland Food Center Authority to lease a portion of the building constructed on the property.

Property Transfer:

Property: 8.92 acre developed site/unimproved land
Chesapeake Bay Court, Jessup, Howard County 20794

Authority: Economic Development Article,
§§10-209(a)(3)-(4) and 10-212(e)(2), Annotated Code of Maryland

Tenant/Purchaser: Lobster 2, LLC

Term: 75-year ground lease

Lease Amount: Months 1-6: \$0
Months 7-12: \$18,750/monthly
Years 2-5: \$37,500/monthly
Rent increase is 5% after year five, and every five years thereafter.

Purchase Price: Average value of the land and site improvements as determined by up to three certified independent appraisals at the time of purchase (option may be exercised 20 years after Final Use/Occupancy permit issuance)

Lease:

Tenant: Maryland Food Center Authority

Space Type: Warehouse/refrigerated space up to 34,000 sq.ft.

Term: Optional 5-year lease period, with three five-year renewal options, for a total of twenty potential lease years.

Lease Amount: Fair Market Rent determined by a Fair Market Rent Analysis prepared by a certified independent appraiser. Rent will increase 5% every five years.

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11. **MARYLAND FOOD CENTER AUTHORITY** (cont'd)

Background: The Maryland Food Center Authority (the “Authority”) seeks to lease, with an option to purchase, an 8.92-acre parcel of developed land without any land improvements. The property is part of the original 398-acre site in Jessup that the Authority has developed into a wholesale food market and distribution center (the “Center”). The Authority currently owns and operates the Maryland Market Center (formerly known as the Maryland Wholesale Seafood Market), and the Maryland Wholesale Produce Market, within the Center. As part of its development of the Center, the Authority has sold approximately 21 parcels over the last 40 years.

The recommended tenant and purchaser is Lobster 2, LLC. Under protective covenants which expire on January 1, 2064, the lease restricts the tenant to food-related, and other ancillary, uses allowed by the Authority. After 20 years, the tenant may exercise an option to purchase the 8.92 acre site for the average value of at least two certified independent appraisals of the land and site improvements without any further approval by the Board of Public Works or the Maryland Food Center Authority. If the option is not exercised by the tenant, the tenant will continue to pay rent until the termination of the lease or the tenant exercises other options as permitted under the Lease.

The tenant intends to construct a 177,000 sq.ft. refrigerated warehouse facility to be operated and used by NAFCO, Inc., or an affiliated entity. NAFCO, Inc. estimates it will add an additional 180 employees to support this facility. Reference is made to: Secretary’s Item 16 (08/22/18) in which the Board approved a ground lease and property disposition on adjacent property to Lobster 1, LLC. NAFCO, Inc. constructed, and is operating, a seafood packaging and distribution center on this property. This has resulted in NAFCO, Inc. hiring 360 additional employees, in addition to additional ancillary jobs created throughout Maryland due to the increased need for trucking contracts, and equipment service and material supply contracts.

The Authority also seeks the option to lease back from the tenant a portion of the constructed building to serve existing tenants of the Authority with cold chain compliant warehouse and refrigeration needs. The rent shall be determined by a fair market rent analysis, to be completed by a certified independent appraiser. If the lease option is exercised, the Authority may enter into a lease without any further approval of the Board of Public Works.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: David LaChina 443-885-3144
david.lachina@morgan.edu*

**12. MORGAN STATE UNIVERSITY
*Health and Human Services Center Phase II
Commissioning Services Capital Funding***

Contract ID: Health and Human Services Center Phase II
DCM-HHS-21-1-AE-CxA

Recommendation: Approve the expenditure of \$134,240 for Commissioning Services for the new Health and Human Services Building – Phase II.

Project: Morgan State University’s Health and Human Services Center is located at the corner of Hillen Road and Argonne Drive. The building will support the University’s programs, services, and activities related to the School of Community Health and Policy, School of Social Work, Family and Consumer Sciences Department, Medical Technology Program, Prevention Sciences Research and Counseling Services. The project is striving to meet the LEED Silver certification.

Contract Description: Commissioning Services in accordance with LEED Nc4 for Green Buildings. The contract includes Fundamental Commissioning, Enhanced Commissioning and Monitoring.

Procurement Method: 2-Step Procurement with Technical and Price Proposal

Proposals:

<u>Firms</u>	<u>Composite Tech Score</u>	<u>Best and Final Price</u>
Setty & Associates Intl, PLLC, Baltimore, MD	90.00	\$134,240.00
Kibart, Inc., Towson, MD	94.25	\$143,416.00
Facility Dynamics Engineering, Columbia, MD	80.00	\$192,906.48
Horizon Engineering Assoc., LLP, Baltimore, MD	87.75	\$226,063.00
NV5, Inc., Arlington, VA	84.25	\$262,120.00
Allen & Shariff Engineering, LLC, Columbia, MD	90.00	\$340,680.00
Affiliated Engineers, Rockville, MD	85.50	Disqualified
FSi Engineers, Baltimore, MD	79.50	
Colliers International, Washington, DC	78.25	
Leavy Engineering, Decatur, GA	58.25	

Award: Setty & Associates International, PLLC, Baltimore, MD

Amount: \$134,240

Contract Term: 66 months from Notice to Proceed (including 2-year warranty period)

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12. **MORGAN STATE UNIVERSITY** (cont'd)
***Health and Human Services Center Phase II
Commissioning Services Capital Funding***

Fund Source: MCCBL 2020: Provide funds to continue the design of the new Health and Human Services Building, Item #342.

MBE Participation: 5%

Performance Security: A performance bond is not required

Remarks: The solicitation was advertised on eMMA. Ten firms responded. The Qualification Review Committee reviewed the Technical Proposals and seven firms were short listed to advance to price proposal opening. After review of the price proposals, a diversity of prices were noted so the University requested Best and Final Pricing from the seven short listed firms. Six Best and Final Prices were received. The University recommends that the contract be awarded to Setty & Associates International, PLLC as the lowest price and ranked second highest on Technical Proposals.

The Morgan State University Department of Facilities, Design and Construction will manage the Commissioning Services work with procurement support by the University's Department of Procurement.

This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

MD Tax Clearance: 20-3852-0101

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Charlotte Lake 410-697-9559
charlotte.lake@maryland.gov

13. **DEPARTMENT OF PLANNING**
Maryland Historical Trust
MHT Historic Preservation Loan Program

Recommendation: That the Board of Public Works approve an expenditure of \$300,000 through the Maryland Historical Trust Historic Preservation Loan Program.

Project: Jefferson Patterson Park and Museum - King's Reach House & Garage Rehabilitation
10515 Mackall Rd, St. Leonard 20685

Description: Rehabilitation work will include drywall repair, painting, the repair or replacement of damaged or non-functional building components, installation of an ADA-accessible bathroom and warming kitchen in the Garage, a new septic system, and electric and fire safety system upgrades as needed to meet current code requirements for use as an event space. [Total project costs \$300,000 estimated.]

Fund Source: Maryland Historical Trust Loan Fund;
Approp. D40W0111; Fund 0003; Special Funds 46230

Remarks: The property that is now Jefferson Patterson Park and Museum (JPPM) was formerly known as Point Farm, the country residence of Jefferson Patterson, a career diplomat, and his wife Mary Marvin Breckinridge, a photojournalist and broadcaster for CBS in Europe during the early years of World War II. The complex at Point Farm includes a Colonial Revival main house along with more than twenty auxiliary buildings designed by Gertrude Sawyer beginning in 1932. Mrs. Patterson donated Point Farm to the State of Maryland in 1983, and it became JPPM. The 560-acre site is now open to the public and also houses the Maryland Archeological Conservation (MAC) Lab, an archeological research, conservation, and curation facility.

The King's Reach property had been used as a residential rental property by Morgan State University for summer interns in its Patuxent Environmental and Aquatic Research Laboratory program. The interns will now be housed at other properties on JPPM grounds. The King's Reach Property's vacancy provides an opportunity for JPPM to accomplish a long-term goal of renovating the Property for use as a waterfront event rental space, including use as a wedding venue. Based on comparisons with JPPM's Pavilion annual rental income, it is anticipated that the King's Reach property could generate approximately \$100,000 annually as a year-round venue, given its waterfront location.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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Contact: Katherine H. Levy 410-576-6321
klevy@oag.state.md.us

14. **TOWSON UNIVERSITY**
General Miscellaneous

Recommendation: Towson University and the Office of Attorney General request approval for the payment of \$45,000, in damages and attorneys' fees, in full settlement of all claims filed with the U.S. Equal Employment Opportunity Commission, Charge No. 531-2019-0296.

Authority: State Government Article §§12-404 and 12-501

Request Amount: \$45,000

Fund Source: Agency Funds

Appropriation Code: R30B24

Remarks: Towson University and the Office of the Attorney General recommend approval of the proposed settlement in full and final satisfaction of the Ms. Armstrong's claims as in the best interest of the State. If this proposed settlement is approved, a check in the amount of \$45,000 should be made payable to Patriots Law Group of Lyons & Hughes, PC. The check should be mailed to Katherine H. Levy, Assistant Attorney General, Office of the Attorney General, Educational Affairs Division, 200 Saint Paul Place, 17th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure all the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

15. **DEPARTMENT OF HUMAN SERVICES**
Social Services Administration (SSA)
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which a contract's fund source was incorrectly reported.

Original Approval: Secretary's Appendix A9, 12/2/20
Contract: Lenovo Netbooks for Foster Children and Youth
Contract ID: SSA/NETBK-21-001, ADPICS No.: N00P1601550

Approved Fund Source: 75% Federal Funds and 25% General Funds
Corrected Fund Source: 100% Reimbursable Funds (100% Federal)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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Contact: Donna Dicerbo 410-537-7814
ddicerbo@mdta.maryland.gov

16. **DEPARTMENT OF TRANSPORTATION**
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which a contract's Living Wage Eligibility status was incorrectly reported.

Original Approval: MDOT Agenda 5-M, 8/12/2020
Contract: Janitorial Services for the Maryland Transportation Authority's (MDTA) Fort McHenry Tunnel (FMT) and Baltimore Harbor Tunnel (BHT) facilities.
Contract ID: MT-3124-0000

Approved Living Wage Eligibility: No (Preferred Provider)
Correct Living Wage Eligibility: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION

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Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov

17. **DEPARTMENT OF TRANSPORTATION**
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which a contract's DBE goal was incorrectly reported.

Original Approval: MDOT SHA Agenda, 12-AE, 11/04/2020
Contract: Construction Management & Inspection (CMI)
Services, Districts 3, 4 and Statewide
Contract ID: BCS 2019-06 A and BCS 2019-06 D

Approved DBE Participation Goal: 22%
Corrected DBE Participation Goal: 30%

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: *Samantha Buchanan* 410-260-7552
Samantha.buchanan@maryland.gov

18. **DEPARTMENT OF GENERAL SERVICES**
Record Correction

Recommendation: That the Board of Public Works accept the following correction to the record in which a contract's ADPICS number was incorrectly reported.

Original Approval: DGS OSP 17-S, 12/02/2020
Contract Acquisition Support Services
Contract ID: COMP.2020-01

Approved ADPICS No: E00B1600023
Corrected ADPICS No: E00B1600024

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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Contact: Samantha Buchanan 410-260-7552
samantha.buchanan@maryland.gov

19. **DEPARTMENT OF GENERAL SERVICES**
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which a contract's option period and option description were incorrectly reported.

Original Approval: DGS OSP 23-IT 1.3., 12/02/2020
Contract Description: Election and Other Support Resources. Provide services and support from a leadership level to general day to day hands on support. Includes the 2022 Pollbook project and MDVOTERS for the 2020, 2022, and 2024 election cycles.
Contract ID: D38B1600007/ D38B1600008

Approved Option Period: 01/01/2021 - 12/31/2021
Corrected Option Period: 01/01/2021 - 12/31/2022

Approved Option Description: Exercise the sole renewal option
Corrected Option Description: Exercise the first of two option periods available

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Samantha Buchanan 410-260-7552
samantha.buchanan@maryland.gov

20. **DEPARTMENT OF GENERAL SERVICES**
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

Original Approval: DGS Agenda, 44-IT, 12/16/2020
Contract ID: Central Collections Unit Modernization Project
CCU Project Personnel: Woodard, Graham

Approved ADPICS No.: F50B1600021 (DoIT)
Corrected ADPICS No.: F10B1600021 (DBM)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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Contact: Leah Hinson
leah.hinson2@maryland.gov

A1. DEPARTMENT OF COMMERCE
Administration and Technology Division

Contract Title: DocuSign Envelopes
ADPICS NO. T00P1600708

Contract Type: Information Technology

Description: DocuSign envelope licenses that are secure digital signature licenses for eDocument files.

Procurement Method: Emergency

Date Emergency Declared: March 12, 2020

Proposals/Bids: Carahsoft Technology \$64,178.95
Reston, VA

Award: Carahsoft Technology Corporation

Amount: \$64,178.95

Contract Award Date: 11/01/2020

Term: 11/01/2020 – 05/28/2021

MBE Participation: N/A

Fund Source: 100% General Funds
Appropriation Code: T00A0008 - 1810 - Fund 01

Remarks: *Nature of Emergency - COVID-19:* In order to contain the spread of COVID-19, on March 12, 2020 Governor Larry Hogan issued a directive following consultation with public health experts to move the State to an “Elevated Level II” operational status, per the protocols contained in The Department of Budget & Management’s (DBM) Pandemic Flu and Other Infectious Diseases Attendance and Leave Policy. Under this “Elevated Level II” status, DBM imposed a period of mandatory telework across state agencies for all non-essential state employees who can perform their duties from home in order to help contain the spread of the virus, effective Friday, March 13, 2020.

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A1. DEPARTMENT OF COMMERCE (cont'd)
Administration and Technology Division

Remarks (cont'd):

The COVID Relief Small Business Program received another influx of \$50 Million in critical investment funding. These supplemental licenses/envelopes are needed to process new and existing applications for this program. Without the additional envelopes the Department would not be able to process emergency grant and loan payments to assist with the small businesses impacted by COVID-19 and the declared State of Emergency by the Governor's mandate of December 31, 2020.

At the time of the issuance of the directive, the COVID Relief for Small Business Program was initiated which allowed small businesses to apply for grant and loan assistance. DocuSign envelopes were being used to process the approved applications. In October 2020, the Governor allotted Commerce with another \$50 Million in supplemental funding to provide further assistance to the small business community. Therefore, an additional 10,000 DocuSign Envelope licenses are needed for the disbursement of these critical investment resources.

Standard procurement procedures would have taken Commerce a significant amount of time to procure and obtain required approvals from both the Department of Information Technology and the Department of General Services Office of State Procurement. Therefore, Commerce determined that it was necessary to issue an emergency contract to Carahsoft to allow the Agency to receive access to the additional licenses in order to continue processing the applications.

Basis for Selection: Commerce currently contracts with the vendor to provide the existing DocuSign Envelopes.

Tax Compliance No.: 20-3845-1110

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Robert Gleason 410-260-3910
 robert.gleason@maryland.gov*

A2. DEPARTMENT OF GENERAL SERVICES

Contract Title: Consulting Services for Maryland Emergency Management Agency (MEMA)
 Headquarters ADPICS No.: D50P0600288

Contract Type: Services

Description: Contract to provide services directly to MEMA to augment staff and provide consulting services for several key disaster response positions.

Procurement Method: Emergency

Date Emergency Declared: March 22, 2020

Bids:

<u>Name of Firm</u>	<u>Evaluation – Blended Labor Rate</u>	<u>Total Price (Labor Only)</u>
Hagerty Consulting; <i>Evanston, IL</i>	\$171.50	\$1,470,000
IEM; <i>Marion, NC</i>	\$142.50	\$ 855,000
ICF Incorporated, L.L.C.; <i>Columbia, MD</i>	\$143.46	\$ 855,761
Tetra Tech; <i>Annapolis, MD</i>	\$119.00	N/A

Award: Hagerty Consulting; *Evanston, IL*

Contract Award Date: March 30, 2020

Contract Term: 03/30/2020 – 05/30/2020 (w/five 60-day renewal options)*
 05/31/2020 – 07/29/2020 (Renewal Option No. 1)
 07/30/2020 – 09/28/2020 (Renewal Option No. 2)
 *(only the first two renewal options were exercised, with the contract ending 09/28/2020)

Amount: \$1,500,000 NTE
 \$ 0 (Renewal Option No. 1)
 \$ 0 (Renewal Option No. 2)
 \$1,500,000 Total

MBE/VSBE Participation: N/A & N/A

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A2. DEPARTMENT OF GENERAL SERVICES

Remarks: *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. The Department of General Services' Office of State Procurement (DGS OSP), on behalf of the Maryland Emergency Management Agency (MEMA), served as the primary procurement agency securing services from Hagerty Consulting required to mitigate the COVID-19 emergency. The departments determined an emergency need for a contract for MEMA to augment staff and provide consulting services for several key disaster response positions. The Emergency Operations Center (EOC) solicited quotes and engaged a firm to provide staff augmentation for emergency response.

Basis for Selection: The limiting factor for selection of Hagerty was depth of staff to augment the COVID-19 emergency response efforts in the event that the state of emergency continued for 3-5 months. Hagerty was the only firm with a staff large enough to have the ability to rotate out resources for an extended period of time. The other firms were all smaller companies and were not able to provide the number of staffing resources anticipated for a long project duration. IEM and Tetra Tech demonstrated some prior experience with FEMA projects or disaster relief projects. ICF did not demonstrate prior experience with FEMA or disaster relief projects. Overall, Hagerty Consulting demonstrated a high level of prior experience with FEMA and disaster relief projects. Hagerty was the only firm capable of providing a former FEMA Administrator as one of their consulting executives. Hagerty was selected based on their experience dealing with large scale disasters similar in size and scope to the current COVID-19 emergency.

Although the pricing offered by Hagerty consulting was higher than the other quotes received, the pricing was within the market range established by the existing contract with the HGAC Buy Cooperative. The rates are the same or less than public market labor rates. Based on the technical strengths listed above, it was in the best interests of the state to proceed with the selection of Hagerty to provide the highest quality of disaster response possible to the citizens of the State.

The evaluated price does not include costs for travel and other direct costs, estimated to be \$30,000.00; those expenses will be reimbursed in accordance with state of Maryland policies and regulations.

NOTE: This emergency procurement was originally submitted for consideration with a compiled emergency report on May 2, 2020; however, it was determined that all non-commodity emergency reports related to the COVID-19 pandemic would be reported individually. This report supports that decision.

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A2. DEPARTMENT OF GENERAL SERVICES

Fund Source: 100% Federal (*CARES Act*)

Resident Business: No

MD Tax Clearance: 20-1738-0111

BOARD OF PUBLIC WORKS ACTION

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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*Contact: Robert Gleason 410-260-3910
robert.gleason@maryland.gov*

A3. DEPARTMENT OF GENERAL SERVICES

Contract Title: Unarmed Guard Services for Field Medical Facility at Baltimore Convention Center; H00P0601718 ADPICS No.: 001B0600398

Contract Type: Maintenance

Description: Provide unarmed guard services for interior access to the Baltimore Convention Center field medical facility.

Procurement Method: Emergency

Date Emergency Declared: March 26, 2020

Award: Trust Consulting Services, Inc.; *Washington, DC*
(*Certified Small Business firm*)

Amount: \$ 777,708 (Original award)
\$ 100,004 (Mod. #1: Additional guards for perimeter, 04/17/2020)
\$ 508,789 (Mod. #2: Additional guards for treatment area, 04/17/2020)
\$ 41,375 (Mod. #3: Additional guards for Laurel site, 04/17/2020)
\$1,427,876 Total

Bids:

<i>Bidders</i>	<i>Amount</i>
Trust Consulting Services, Inc.; <i>Washington, DC</i>	\$777,708.00
Alexander Security Consultants, LLC; <i>Washington, DC</i>	\$790,020.00
BTI Security; <i>Rockville, MD</i>	\$898,365.60
Watkins Security Agency; <i>Baltimore, MD</i>	\$968,133.60
Metropolitan Protective Service; <i>Hyattsville, MD</i>	\$994,549.60

Contract Award Date: April 6, 2020

Term: 04/17/2020 – 07/15/2020 (90 days)

MBE/VSBE Participation: N/A & N/A

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A3. DEPARTMENT OF GENERAL SERVICES (cont'd)

Remarks: *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. The Department of General Services' Office of State Procurement (DGS OSP), on behalf of the Maryland Emergency Management Agency (MEMA) and the Maryland Department of Health (MDH), serves as the primary procurement agency securing services required to mitigate the COVID-19 emergency.

Basis for Selection: Lowest responsive bid from a responsible bidder. Trust Consulting Services, Inc. provided the lowest bid and was already providing exterior guard services at the Baltimore City Convention Center, allowing for additional efficiencies to serve the location.

Because the successful bidder for the inside access guards was the same providing the perimeter guards, services were combined to create billing and payment efficiencies. Emergency modifications 1 through 3 were exercised to address the need for additional guards in the treatment area as well as at the Laurel site.

NOTE: This emergency procurement was originally submitted for consideration with a compiled emergency report on May 21, 2020; however, it was determined that all non-commodity emergency reports related to the COVID-19 pandemic would be reported individually. This report supports that decision.

Fund Source: 100% Federal (CARES Act)

Resident Business: No

MD Tax Clearance: 20-1436-1110

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

A4. DEPARTMENT OF HUMAN SERVICES
Office of the Secretary/Constituent Services Unit

Contract ID: Customer Service Center (CSC);
OS/CSC-15-001-A2; ADPICS NO. COJ01753

Contract Type: Services

Original Contract Description: Implement, operate, and manage a Customer Service Center (CSC) for inbound and outbound communications for the Department.

Modification Description : Additional funding for services as the volume of calls received into the DHS Customer Service Center (CSC) increased dramatically as a result of COVID-19 and the lifting of the moratorium on utilities payments.

Procurement Method (this action): Emergency Modification
Original Procurement Method: Competitive Sealed Proposals

Emergency Declared: October 1, 2020
Modification Award Date: October 1, 2020

Original Contract Award: ICF Incorporated, L.L.C., Fairfax, VA
(DBM 12-S, 07/16/2015 BPW)

Original Contract Amount: \$19,987,617

Modification Amount: \$2,000,000 (Modification No. 2)

Prior Mods/Options: \$0 (Mod. No. 1: MBE Modification revised the MBE participation Schedule; DHS approval 07/16/2015)

Revised Contract Amount: \$21,987,617

Percent +/- (This Modification): 10%

Overall Percent +/-: +10%

Original Contract Term: 8/1/2015 - 1/31/2021 (5 years, 6 months)
Modification Term: 8/1/2015 -12/31/2020

MBE Participation: 5%
MBE Compliance: 12.11%

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A4. DEPARTMENT OF HUMAN SERVICES (cont'd)
Office of the Secretary/Constituent Services Unit

Fund Source: General 23%, Federal 55%, Special 22% (Reinvestment)

Remarks: Nature of Emergency – COVID-19: The COVID-19 pandemic emergency has resulted in an increased demand for the economic support services provided by the Department of Human Services (DHS) and a corresponding increase in customer inquiries and contacts to the DHS Customer Service Center (CSC). Social distancing measures have required the Department to significantly reduce interactions with clients in a physical office environment; to offset this, DHS has relied heavily on the DHS CSC for both direct client assistance and to support those using the DHS online portal, myDHR, to apply for benefits. This temporary modification addresses these current circumstances, providing funding for increased staff and operations to handle the COVID-19-related increase in call volume and customer inquiries, which are anticipated to escalate further in response to the end of the utility payments moratorium.

Reason for Late Report: The reason for the delay in submitting this report within 45 days of award was due to the amount of time needed to evaluate the current processes, and to provide an acceptable plan to ensure continuance of services in response to increased call volume and costs incurred related to COVID-19 emergency and lifting of the utility payments moratorium.

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

A5. DEPARTMENT OF HUMAN SERVICES
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/RCCSS-20-010, ADPICS #N00B1600255

Contract Type: Services

Contract Description: Contract for the emergency placement of one youth diagnosed with intellectual disabilities, Major Disruptive Disorder, Anxiety, Mood Disorder NOS, Conduct Disorder and other conditions.

Procurement Method: Emergency (Sole Source)

Date Emergency Declared: May 30, 2020

Award: American Center for Intellectual and Developmental Disabilities in Maryland, Inc., Laurel, MD

Amount: \$189,597 (not to exceed)

Contract Award Date: May 30, 2020

Term: 05/30/2020 – 09/30/2020 (4 months and 1 day)

MBE Participation: None

Fund Source: 80% General: 20% Federal (Title IV-E)

Appropriation Code: N00G0001

Remarks: Nature of Emergency: The youth has been in a number of in-state residential treatment centers that were not able to meet the needs of the youth due to the youth's mental health diagnosis and other behavioral issues. To meet these needs, the youth had to be moved quickly to a more appropriate placement.

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A5. DEPARTMENT OF HUMAN SERVICES (cont'd)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Basis for Selection: Due to the unique and emergent need, it was determined by the local department of social services that America Center for Intellectual and Developmental Disorders, Inc. (ACIDD) located in Laurel, Maryland was the most appropriate placement for the youth as ACIDD is a Residential Treatment Center specializing in intellectual disabilities, Major Disruptive Disorder, Anxiety Mood Disorder NOS, Conduct Disorder, and similar conditions. The proposed price for this contract is fair and reasonable because the price is set by the Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

Reason for Late Report: Administrative errors resulted in the delay in commencement of contract negotiations with the provider and contributed to subsequent delays in completion of this procurement, securing approvals, and its report to the Board of Public Works.

Tax Compliance No: 20-1643-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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January 6, 2021



Contact: Sandy Johnson 410-767-7408
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A6. DEPARTMENT OF HUMAN SERVICES
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/COVID 20-002; ADPICS #N00B0600401

Contract Type: Services

Contract Description: Contract for the placement of a youth with the need for COVID-19 intake and observation services.

Procurement Method: Emergency

Date Emergency Declared: March 9, 2020

Award: Arrow Child & Family Ministries of Maryland, Inc.
Baltimore, MD

Amount: \$127,132 (not to exceed)

Contract Award Date: March 9, 2020

Term: 04/24/2020 – 10/31/2020 (6 months and 7 days)

MBE/VSE Participation: None

Fund Source: 100% Reimbursable (COVID-19)

Appropriation Code: N00G0001

Remarks: *Nature of Emergency – COVID-19:* This emergency contract is for the placement of a youth with the need for COVID-19 intake and observation services, effective April 24, 2020 through October 31, 2020. Due to the unique and emergent needs of the youth, it was determined by the LDSS that Arrow Child & Family Ministries of Maryland, Inc. located in Baltimore, MD is the best placement for the youth as it provides residential and support services to individuals with COVID-19.

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A6. DEPARTMENT OF HUMAN SERVICES (cont'd)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Basis for Selection: Due to the unique and emergent need, it was determined by the Local Department of Social Services that Arrow Child & Family Ministries of Maryland, Inc. located in Baltimore, MD was the most appropriate placement for the youth as it is a Residential Treatment Center specializing in COVID-19 intake and observation services.

Reason for Late Report: The primary circumstances that contributed to the late reporting of this emergency were: (1) delays in requesting for additional FY 20 funding; (2) delays in handling and processing of the paperwork and placement of youth with Arrow Child & Family Ministries of Maryland, Inc., Inc. due to COVID-19.

Tax Compliance No: 20-2696-0110

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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January 6, 2021



Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

A7. DEPARTMENT OF HUMAN SERVICES
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/RCCSS 20-008; ADPICS #N00B0600404

Contract Type: Human Service

Contract Description: Contract for the emergency placement of two transition aged youth diagnosed with Intellectual Disabilities - Mild, Unspecified Anxiety Disorder, Attention Deficit/Hyperactive Disorder, and Oppositional Defiant Disorder.

Procurement Method: Emergency

Date Emergency Declared: March 5, 2020

Award: Living Sans Frontier, Inc.
Windsor Mill, MD

Amount: \$155,974 (not to exceed)

Contract Award Date: March 5, 2020

Term: 03/5/2020 – 09/30/2020 (six months and 26 days)

MBE/VSE Participation: None

Fund Source: 100% General

Appropriation Code: N00G0001

Remarks: Nature of Emergency: The youth have been in a number of In-State and/or Out-of-State child care residential treatment centers that were no longer able to provide services due to mental health diagnosis and other behavior related issues. They had to be moved quickly to a more appropriate placement that would be able to address both youth behavioral and intellectual disabilities.

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A7. **DEPARTMENT OF HUMAN SERVICES** *(cont'd)*
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Basis for Selection: Due to the unique and emergent need, it was determined by the Local Department of Social Services that Living Sans Frontier, Inc. located in Windsor Mill, MD was the most appropriate placement for the youth as it is a residential treatment center specializing in Intellectual Disabilities - Mild, Unspecified Anxiety Disorder, Attention Deficit/Hyperactive Disorder, and Oppositional Defiant Disorder. The proposed price for this contract is fair and reasonable because the price is set by the Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

Reason for Late Report: The primary circumstances that contributed to this emergency sole source contract being late in reporting was due to receiving late notification of the youth being placed with the provider which resulted in a delay in completing the paperwork and reporting the emergency timely.

Tax Compliance No: 20-1642-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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January 6, 2021



Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

A8. DEPARTMENT OF HUMAN SERVICES
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/RCCSS 20-012; ADPICS #COI162261

Contract Type: Services

Contract Description: Contract for the emergency placement of one youth diagnosed with Seizure Disorder, Obesity, Psoriasis, Intellectual Disability, Asthma, Bipolar Disorder, Ear Infection, ADHD, and high-intensity needs.

Procurement Method: Emergency (Sole Source)

Date Emergency Declared: June 17, 2020

Award: OURCARE, Inc.
Lanham, MD

Amount: \$35,489 (not to exceed)

Contract Award Date: June 17, 2020

Term: 6/17/2020 – 10/31/2020 (4 months and 15 days)

MBE/VSE Participation: None

Fund Source: 100% General (Title IV-E)

Appropriation Code: N00G0001

Remarks: Nature of Emergency: The youth has been in a number of other in-state residential treatment centers that were unable to meet the needs of the youth due to the youth's mental health diagnosis and other behavioral issues; to ensure the safety and wellbeing of the youth, the youth had to be moved quickly to a more appropriate placement.

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A8. DEPARTMENT OF HUMAN SERVICES (cont'd)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Basis for Selection: Due to the unique and emergent need, it was determined by the local department of social services that OURCARE, Inc. in Lanham, Maryland was the most appropriate placement for the youth as it is a residential treatment center specializing in Seizure Disorder, Obesity, Psoriasis, Intellectual Disability, Asthma, Bipolar Disorder, Ear Infection, ADHD, and similar conditions.

Reason for Late Report: Administrative errors resulted in a delay in commencement of contract negotiations with the provider and contributed to subsequent delays in the completion of this procurement, securing approvals, and its report to the Board of Public Works.

Tax Compliance No: 20-2229-0100

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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January 6, 2021



Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

A9. DEPARTMENT OF HUMAN SERVICES
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/RCCSS-20-007, ADPICS #N00B1600254

Contract Type: Human Services

Contract Description: Contract for the emergency placement of one youth diagnosed with Disruptive Behavior Mood Disorder, ADHD, Moderate Intellectual Disability, Sickle Cell Traits, Intermittent Asthma, and Anxiety with symptoms of paranoia. The youth has been placed with a new in-state provider.

Procurement Method: Emergency (Sole Source)

Date Emergency Declared: March 27, 2020

Award: Quantum Leap, Inc.
Windsor Mills, MD

Amount: \$96,915 (not to exceed)

Contract Award Date: March 27, 2020

Term: 03/27/2020 – 09/30/2020 (6 months and 4 days)

MBE Participation: None

Fund Source: 80% General: 20% Federal (Title IV-E)

Appropriation Code: N00G0001

Remarks: Nature of Emergency: The youth has been in a number of in-state and/or out-of state child care residential treatment centers that were not able to meet the needs of the youth due to the youth's mental health diagnosis and behavioral related issues; to meet these needs, the youth had to be moved quickly to a more appropriate placement.

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A9. DEPARTMENT OF HUMAN SERVICES (cont'd)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

Basis for Selection: Due to the unique and emergent need, it was determined by the local department of social services that Quantum Leap, Inc. located in Windsor Mills, Maryland was the most appropriate placement for the youth as Quantum Leap, Inc. is a residential treatment center specializing in intellectual and developmental disabilities, and other diagnoses such as: Disruptive Behavior Mood Disorder, ADHD, Moderate Intellectual Disability, Sickle Cell Traits, Intermittent Asthma, Anxiety with symptoms of paranoia, and similar conditions. The proposed price for this contract is fair and reasonable because the price is set by the Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

Reason for Late Report: Administrative errors resulted in the delay in commencement of contract negotiations with the provider and contributed to subsequent delays in completion of this procurement, securing approvals, and its report to the Board of Public Works.

Tax Compliance No: 20-1640-0110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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Contact: Jessica Mettle 410-768-7252
jmettle@mdot.maryland.gov

A10. DEPARTMENT OF TRANSPORTATION
Motor Vehicle Administration

Contract ID: Plexiglass
ADPICS No. P4102275

Contract Type: Commodity

Description: Purchase of 415 customized plexiglass barrier shields to be installed in each of the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) branches and facilities to ensure the safety of employees and customers.

Procurement Method: Emergency

Emergency Declared: November 10, 2020

Bids: Shop Pop Displays, *Woodland Park, NJ* \$ 72,240.20
Safely6ft.com, *Pontiac, MI* \$127,561.00

Award: Shop Pop Displays
Woodland Park, NJ

Award Date: November 23, 2020

Amount: \$72,240.20

Term: One Time Purchase

MBE Participation: 0% (single element of work)

Fund Source: 100% Special Funds (Transportation Trust Fund)

Remarks: *Nature of Emergency – COVID-19:* In order to contain the spread of COVID-19 on March 12, 2020 Governor Larry Hogan issued a directive following consultation with public health experts to move the State to an “Elevated Level II” operational status, per the protocols contained in The Department of Budget & Management’s (DBM) Pandemic Flu and Other Infectious Diseases Attendance and Leave Policy. Under this “Elevated Level II” status, DBM imposed a period of mandatory telework across state agencies for all non-essential state employees who can perform their duties from home in order to help contain the spread of the virus, effective Friday, March 13, 2020.

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A10. DEPARTMENT OF TRANSPORTATION (cont'd)
Motor Vehicle Administration

Remarks (cont'd):

During this time period, it was determined that MDOT MVA branches and facilities needed to be outfitted and safe for MDOT personnel and the public coming into the MDOT MVA facilities moving forward. Therefore, to prepare MDOT MVA for reopening, plexiglass barrier shields were installed at each station/counter for protection. It was later decided to offer more protection and to fully cover the workstation so the specifications of the Plexiglass were modified, and additional barriers were ordered. MDOT MVA is taking the necessary precautions to provide a safe environment for its employees and the general public.

Basis for Selection: Lowest responsive bid submitted by a responsible bidder. Standard procurement procedures would have taken MDOT MVA approximately 45 days to complete the procurement. Therefore, MDOT MVA determined that it was necessary to issue an emergency contract to Shop Pop Displays to provide additional protection to employees and customers at each MDOT MVA facility.

Tax Compliance No.: N/A- Under \$100,000; Supply only contract.

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
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January 6, 2021



Contact: William Parham 410-767-8374
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A11. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Contract ID: Purple Line Construction Survey Services
Contract ID: PUR21027ER

Contract Type: Services

Description: This contract provides the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) with survey services to support the Purple Line Project.

Procurement Method: Emergency

Emergency Declared: October 14, 2020

Award: Johnson Bernat Associates, Inc., Gaithersburg, MD

Award Date: November 6, 2020

Amount: \$3,565,750

Term: 11/06/2020 - 08/05/2021

DBE Participation: 0%

Fund Source: 37.4% Federal; 62.6% Special Funds (Transportation Trust Fund)

Remarks:

Nature of Emergency: The Purple Line Project's former design builder, Purple Line Transit Constructors, LLC (PLTC), was responsible for providing construction survey services. Now that PLTC has ceased operations, MDOT MTA needs to immediately provide this service. With PLTC prematurely departing the Project in October 2020, incomplete work and unfinished assets were left behind that are potentially hazardous and could pose imminent danger to MDOT MTA's staff, contractors, and the public.

Basis for Selection: Current contractors on the Purple Line Project provided MDOT MTA with recommended vendors that could perform this service. MDOT MTA directly solicited multiple vendors based on the recommendations. Johnson Bernat Associates, Inc. was the only vendor that responded and submitted a proposal. The contractor will provide survey services including horizontal and vertical control checks & establishment, setting of benchmarks, monuments, off-sets, determining elevations & grades, reporting cuts & fills, and other required stakeout needs as required.

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A11. **DEPARTMENT OF TRANSPORTATION** (cont'd)
Maryland Transit Administration

Tax Compliance No.: 20-3064-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 6, 2021



DNR 1

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**
Allegany County

Recommendation: Approval to commit \$118,755 for the following **development** projects.

1. Frostburg Hoffman Park Restroom and Ballfield – \$35,100

Allegany County
POS #7181-1-335 MD20201014-0907

Background: Construct park improvements including upgrading the field area and renovating and expanding the existing concession building to add restrooms.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$35,100.00

2. Ellerslie Community Park Upgrades – \$45,900

Allegany County
POS #7199-1-339 MD20201015-0911

Background: Renovate the park by upgrading the playground and field areas, adding a pavilion, expanding and resurfacing the basketball court, and installing additional park amenities.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$45,900.00

3. Baker Memorial Park Improvements – \$17,100

Allegany County
POS #7216-1-440 MD20201118-0978

Background: Renovate the park by upgrading the fields, fencing and concession stand, and construction of a new batting cage.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$17,100.00

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1A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)
Allegany County

4. Big Lane Basketball Improvements – \$8,055

Allegany County
POS #7217-1-441 MD20201118-0979

Background: Renovate the basketball court, including replacing the backboard, rims, and posts for the basketball goals.

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$4,634.50

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$3,420.50

5. Barton Parks Upgrades – \$12,600

Town of Barton
POS #7218-1-442 MD20201118-0980

Background: Renovate three town parks. This project will include purchasing and installing additional mulch for safety surfacing at the Latrobe Street playground, animal-shaped trash receptacles at Takoma Park, and security cameras at the Hill Street Little League field. Picnic tables will also be added at all three parks.

Fund Source: Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$12,600.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 6, 2021



DNR 3

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**
PROGRAM OPEN SPACE STATE SHARE
Baltimore City

Recommendation: Approval to commit \$4,489,673 for the following **development** projects.

1. Patterson Park Master Plan Implementation - Boat Lake – \$350,000

Baltimore City
POS #7185-24-325 MD20201007-0876

Background: Design and construct improvements to the Boat Lake area of Patterson Park. The project will include dredging and rehabilitating the lake, repairing piping and the aerator, replacing the boardwalk decking, and repairing the brick wall and picket fence.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$350,000.00

2. Morrell Park Improvements – \$200,000

Baltimore City
POS #7187-26-239 MD20201007-0878

Background: Design and construct improvements to the park. The project will include ADA upgrades, playground renovation, park amenities, and site work.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
POS Stateside – Baltimore City Direct Grant
Source Code: 21010 \$200,000.00

3. City Springs Park Improvements Phase I – \$200,000

Baltimore City
POS #7188-26-240 MD20201007-0880

Background: Design and construct improvements to the park. The project will expand or replace the existing outdoor pool and add facilities to improve park access and circulation.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
POS Stateside – Baltimore City Direct Grant
Source Code: 21010 \$200,000.00

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2A. **PROGRAM OPEN SPACE LOCAL SHARE**
PROGRAM OPEN SPACE STATE SHARE (cont'd)
Baltimore City

4. *Cylburn Mansion Renovation – \$378,863*

Baltimore City
POS #7189-24-327 MD20201007-0879

Background: Conduct renovations at the Cylburn Mansion. Improvements to include exterior wood repairs and roof replacement, gutter repairs, rear balcony improvements, and interior lead paint and asbestos removal and abatement for the second and third floors.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$378,863

5. *Athletic Field Renovation - Gwynns Falls, Riverside, Patterson Park – \$500,000*

Baltimore City
POS #7190-26-241 MD20201007-0881

Background: Renovate the fields at Gwynns Falls, Riverside Park, and Patterson Park. Improvements will include regrading, new seating, fences, team player areas, and ADA walks.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
POS Stateside – Baltimore City Direct Grant
Source Code: 21010 \$500,000.00

6. *Mary E. Rodman Recreation Center Site Improvements – \$210,810.49*

Baltimore City
POS #7192-26-243 MD20201007-0883

Background: Design and construct improvements to the park. The project will include removal and relocation of the basketball court, installation of a new playground and ADA compliant rubber safety surfacing, new ADA concrete walks, ramp and entrance plaza to the recreation center, and site amenities such as benches, trees, and fences.

Fund Source: Outdoor Recreation Land Loan 2010, Chapter 484, Acts of 2009
POS Stateside – Baltimore City Direct Grant
Source Code: 44610 \$10,810.49

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
POS Stateside – Baltimore City Direct Grant
Source Code: 21010 \$200,000.00

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2A. **PROGRAM OPEN SPACE LOCAL SHARE**
PROGRAM OPEN SPACE STATE SHARE (cont'd)
Baltimore City

7. Bocek Park Athletic Center – \$1,300,000

Baltimore City
POS #7193-24-328 MD20201007-0884

Background: Design and construct improvements to the park. The project will construct a gym addition onto the newly renovated field house, relocate and replace two basketball courts, and other site improvements.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$1,300,000

8. Madison Square Recreation Center – \$450,000

Baltimore City
POS #7195-24-329 MD20201007-0886

Background: Design and construct improvements to the recreation center. The project will separate the recreation center from the school as the school is being demolished to have a free-standing recreation center, and related site improvements.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$450,000

9. Parkview Recreation Center – \$450,000

Baltimore City
POS #7196-24-330 MD20201008-0889

Background: Design and construct a new recreation center to replace the existing facility that is being demolished, and conduct associated site work.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$450,000

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2A. **PROGRAM OPEN SPACE LOCAL SHARE**
PROGRAM OPEN SPACE STATE SHARE (cont'd)
Baltimore City

10. Herring Run Recreation Center/Athletic Complex – \$450,000

Baltimore City
POS #7197-24-331 MD20201008-0890

Background: Design and construct improvements to the recreation center. The project will separate the recreation center from the school as the school is being demolished to have a free-standing recreation center, and other site improvements.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$450,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 6, 2021



DNR 7

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE
Caroline County

Recommendation: Approval to commit \$125,000 for the following **planning** and **development** projects.

1. 2022 Land Preservation, Parks and Recreation Plan - \$25,000

Caroline County
POS #6767-5-200 MD20180117-0019

Background: Additional funding to complete Caroline County's Land Preservation, Parks and Recreation Plan to fulfill State requirements.

Prior Approvals: \$25,000 (DNR-RP Item 3A [February 21, 2018])
\$25,000 (DNR-RP Item 1A [November 14, 2018])
\$25,000 (DNR-RP Item 1A [July 1, 2020])

Fund Source: Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017
Program Open Space Local
Source Code: 18011 \$10,024.47

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018
Program Open Space Local
Source Code: 19011 \$14,975.53

2. Jonestown Community Park - Playground and Court – \$50,000

Caroline County
POS #7209-5-211 MD20201013-0894

Background: Renovate Jonestown Park including replacing 30+ year old playground equipment, paving the basketball court and perimeter trail, and installing additional site amenities.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$50,000.00

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3A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)
Caroline County

3. Henderson Community Park - Playground and Court – \$50,000

Caroline County

POS #7210-5-212 MD20201013-0895

Background: Renovate Henderson Park including replacing 30+ year old playground equipment, paving a half basketball court, re-orienting the soccer field, and constructing an access pathway.

Fund Source: Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020
Program Open Space Local
Source Code: 21011 \$50,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 9

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**
Prince George's County

Recommendation: Approval to commit \$335,313 for the following **acquisition** project.

Oak Creek East Park - Adams Property Acquisition – \$335,313
The Maryland-National Capital Park and Planning Commission
POS #7204-16-835 MD20201023-0931

Background: Acquire 3.18 acres to add to the existing park.

Appraised Value: John R. Fowler, Inc. \$350,000
Associated Appraisers \$295,000

Property Cost: \$327,500

Incidental Costs: \$7,813

Fund Source: Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space Local
Source Code: 15162 \$335,313.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
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DNR 10

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

5A. **PROGRAM OPEN SPACE LOCAL SHARE**
Queen Anne's County

Recommendation: Approval to commit \$460,000 for the following **development** project.

Terrapin Park Ranger Station and Restrooms – \$460,000

Queen Anne's County

POS #7211-17-178 MD20201014-0902

Background: Construction of a small ranger station and restrooms at Terrapin Park.

Fund Source: Maryland Consolidated Capital Bond Loan 2011, Chapter 396, Acts of 2011

Program Open Space Local

Source Code: 11051 \$5,640.31

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space Local

Source Code: 13080 \$68,408.04

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space Local

Source Code: 14089 \$143,402.96

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019

Program Open Space Local

Source Code: 20011 \$99.94

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020

Program Open Space Local

Source Code: 21011 \$242,448.75

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 6, 2021



DNR 11

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

6A. PROGRAM OPEN SPACE STATE SHARE

Washington County (Buczowski)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This entirely forested property is adjacent to South Mountain State Park and will be managed by the Maryland Park Service. One of the headwater tributaries for Beaver Creek runs through the property. Protection of the headwater watershed maintains downstream water quality and temperature conditions for the lower section of Beaver Creek, which supports a naturally reproducing brown trout population. Acquisition will increase recreational opportunities, protect Forest Interior Dwelling Species habitat, buffer the Appalachian Trail, and preserve the historic viewshed associated with the Civil War history of this area

POS Scoring System: 90 out of 100 **Targeted Ecological Area:** Yes

Grantor: Robert Jeffrey Buczowski

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 36.5+/- acres, unimproved, POS No. 5380

Price: \$295,000

Appraisals: \$317,000 (07/05/2020) – Beth L. Riedel
\$284,000 (07/10/2020) – Melody C. Campbell
All appraisals reviewed by Mary L. Krozack, Review Appraiser

Fund Source: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Program Open Space Stateside
Source Code: 19010 \$295,000

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
 Department of Natural Resources – Real Property
 Supplement
 January 6, 2021



DNR 12

*Contact: Emily Wilson 410-260-8436
 emilyh.wilson@maryland.gov*

7A. RURAL LEGACY PROGRAM FUNDS
St. Mary's County

Recommendation: Approval to grant \$63,098.11 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 38.15 acre conservation easement.

Mattapany Rural Legacy Area – Dean

Prior Approval: Mattapany Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 3A (1/8/2020) \$2,508,762 FY 2020

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 3,990 linear feet of riparian buffers along tributaries of Jutland Creek and the Potomac River. The easement, RL No. 5817, will be held by the Department of Natural Resources and Southern Maryland Resource Conservation and Development Board.

Easement Value: \$108,296.02 (\$2,838.69 per acre)

Purchase Price: \$108,296.02 (\$2,838.69 per acre)

Funding Sources: \$38,296.02 DNR
 \$70,000.00 St. Mary's County

Total Other DNR Costs: Administrative: \$ 3,248.88
 Incidental: \$19,928.77
 Compliance: \$ 1,624.44
 \$24,802.09

Amount Requested: \$63,098.11

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
 Rural Legacy Program
 Source Code: 19012 \$63,098.11

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
 Department of Natural Resources – Real Property
 Supplement
 January 6, 2021



DNR 13

Contact: Emily Wilson 410-260-8436
 emilyh.wilson@maryland.gov

8A. RURAL LEGACY PROGRAM FUNDS

Montgomery County

Recommendation: Approval to grant \$658,822.00 to **Montgomery County** from Rural Legacy Funds to acquire a 130.85 acre conservation easement.

Mid-Maryland Montgomery Rural Legacy Area – Casey Et Al Trust

Prior Approval: Mid-Maryland Montgomery Rural Legacy Area approved grant for easement acquisitions:
 DNR-RP Item 3A (1/8/2020) \$2,705,264 FY 2020

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 3,000 linear feet of riparian buffers along tributaries to Seneca Creek and the Potomac River. The easement, RL No. 5814, will be held by Montgomery County.

Easement Value: \$877,988.56 (\$6,709.89 per acre)

Purchase Price: \$877,988.56 (\$6,709.89 per acre)

Funding Sources: \$629,175.01 DNR
 \$248,813.55 Montgomery County

Total Other DNR Costs: Administrative: \$17,709.36
 Incidental: \$ 2,500.00
 Compliance: \$ 9,437.63
 \$29,646.99

Amount Requested: \$658,822.00

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
 Rural Legacy Program
 Source Code: 19012 \$658,822.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 6, 2021



DNR 14

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

9A. RURAL LEGACY PROGRAM FUNDS

Montgomery County

Recommendation: Approval to grant \$361,324.01 to **Montgomery County** from Rural Legacy Funds to acquire a 67.87 acre conservation easement.

Upper Patuxent River Watershed Rural Legacy Area – MCB LLC (67 acres)

Prior Approval: Upper Patuxent River Watershed Rural Legacy Area approved grant for easement acquisitions:
DNR-RP Item 3A (1/8/2020) \$2,705,264 FY 2020

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 1,785 linear feet of riparian buffers along tributaries to Rocky Gorge Dam and the Patuxent River. The easement, RL No. 5815, will be held by Montgomery County.

Easement Value: \$343,695.22 (\$5,064.02 per acre)

Purchase Price: \$343,695.22 (\$5,064.02 per acre)

Total Other DNR Costs:

Administrative:	\$10,310.86
Incidental:	\$ 2,162.50
Compliance:	<u>\$ 5,155.43</u>
	\$17,628.79

Amount Requested: \$361,324.01

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
Rural Legacy Program
Source Code: 19012 \$361,324.01

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
 Department of Natural Resources – Real Property
 Supplement
 January 6, 2021



DNR 15

*Contact: Emily Wilson 410-260-8436
 emilyh.wilson@maryland.gov*

10A. RURAL LEGACY PROGRAM FUNDS

Montgomery County

Recommendation: Approval to grant \$1,583,468.60 to **Montgomery County** from Rural Legacy Funds to acquire a 229.74 acre conservation easement.

Upper Patuxent River Watershed Rural Legacy Area – MCB LLC (229 acres)

Prior Approval: Upper Patuxent River Watershed Rural Legacy Area approved grant for easement acquisitions:
 DNR-RP Item 3A (1/8/2020) \$2,705,264 FY 2020

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 1,940 linear feet of riparian buffers along tributaries to Rocky Gorge Dam and the Patuxent River. The easement, RL No. 5816, will be held by Montgomery County.

Easement Value: \$1,513,211.58 (\$6,586.63 per acre)

Purchase Price: \$1,513,211.58 (\$6,586.63 per acre)

Total Other DNR Costs:

Administrative:	\$45,396.35
Incidental:	\$ 2,162.50
Compliance:	<u>\$22,698.17</u>
	\$70,257.02

Amount Requested: \$1,583,468.60

Fund Sources: Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018
 Rural Legacy Program
 Source Code: 19012 \$706,761.97

Maryland Consolidated Capital Bond Loan of 2018, Chapter 009, Acts of 2018
 Rural Legacy Program
 Source Code: 18250 \$876,706.63

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$512,295.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**University of Maryland, College Park
A James Clark Hall**

Description: Genomics System for Single cell and Spatial RNA Sequencing
Barcoding

Procurement Method: Sole Source

Award: 10X Genomics, Pleasanton, CA

Amount: \$67,140

Fund Source: MCCBL 2017: Provide funds to continue construction of and begin equipping new Bioengineering Building for the A James Clark School of Engineering, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item #17-176

Resident Business: No **MD Tax Clearance:** 20-3626-0111

Description: One (1) BD FACSMelody Cell Sorter System and Accessories

Procurement Method: Sole Source

Award: Becton, Dickinson and Company, Franklin Lakes, NJ

Amount: \$265,106

Fund Source: MCCBL 2017: Provide funds to continue construction of and begin equipping new Bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item# 17-176

Resident Business: No **MD Tax Clearance:** 20-2020-1111

**University of Maryland, College Park
Atlantic Building**

Description: Design Services for First Floor ADA Bathroom Renovations

Procurement Method: On-Call Architect/Engineering Services Contract

Award: Louviere, Stratton & Yokel, LLC Architects, Silver Spring, MD

Amount: \$39,994

Fund Source: MCCBL2020: Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities. Item#20-101 \$20,000; Non-Budgeted Funds: \$19,994

Resident Business: Yes **MD Tax Clearance:** 20-3696-0111



1-GM. **GENERAL MISCELLANEOUS** (cont'd)

University of Maryland, College Park
Kirwan Hall

Description: Design Services for Upper Floors ADA Restrooms Renovation
Procurement Method: On-Call Architect/Engineering Services Contract
Award: Louviere, Stratton & Yokel, LLC Architects, Silver Spring, MD
Amount: \$41,613
Fund Source: MCCBL20-101: *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities.* Item#20-101: \$28,000; Non-Budgeted Funds: \$13,613
Resident Business: Yes **MD Tax Clearance:** 20-3696-0111

University of Maryland, Baltimore
Howard Hall Accessible Entrance Project

Description: Howard Hall ADA Entrance Project at UMB
Procurement Method: On Call A/E
Award : Design Collective, Inc., Baltimore, MD
Amount: \$98,442
Fund Source: MCCBL 2020: *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities.* Item #101: \$42,000
Campus Funds: \$56,442.33
Resident Business: Yes **MD Tax Clearance:** 20-3885-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
January 6, 2021



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu

2-S-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK
Master Contract – On-Call for Program Management Services

Contract ID: On-Call Master Contract for Program Management Services for projects at the University of Maryland College Park and other USM institutions. RFP#73154-K

Contract Approved: USM Item 6-S (4/24/2019)

Contractors: CBRE/Heery, Landover, MD
AECOM Technical Services, Arlington, Virginia

Contract Description: On-Call for Program Management Services as required for projects at the University of Maryland, College Park and other institutions of the University System of Maryland on an as-needed basis.

Modification Description: To increase base term contract amount by \$175,000 to account for projected shortfall prior to the base period expiration date of April 23, 2021.

Contract Term: 4/24/19 to 4/23/21
(2-year base term w/three 1-year renewal options)

Original Amount: \$3,000,000 (not to exceed) 2-year base term

Modification Amount: \$175,000

Revised Contract Amount: \$3,175,000

Funding: Various Fund Sources

Performance Security: N/A

Requesting Institution Remarks: In addition to current staff augmentation services being provided by CBRE/Heery and AECOM, the University is planning on additional affiliate positions between now and the expiration date (April 23, 2021) for the base period, which is projected to exceed the current contract amount. As a result, the University is requesting that the Board approve the modification to this contract to meet the expected demand for these services for the remainder of the base term of the contract.

Board of Public Works
University System of Maryland
Supplement
January 6, 2021



2-S-MOD. **UNIVERSITY OF MARYLAND, COLLEGE PARK** *(cont'd)*
Master Contract – On-Call for Program Management Services

Resident Business/MD Tax Clearance:

Company Name	Resident Business	MD Tax Clearance
CBRE/Heery	Yes	20-3897-0111
AECOM Technical Services	No	20-3898-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu

3-S. UNIVERSITY OF MARYLAND, COLLEGE PARK
Service Contract

Contract ID: University System of Maryland: Employee Voluntary Life and Long-Term Disability Insurance Plan for USM Institutions, Contract No. UMD-2021-VLLDb

Contract Description: To award one contract to Metropolitan Life Insurance Company for Voluntary Life and Long-Term Disability Insurance to replace the current insurance benefits plan for USM Institutions. The Plan will cover Staff, Faculty and Eligible Contingent II Employees

Award: Metropolitan Life Insurance Company (“MetLife”),
New York, New York

Term: 2/1/2021 – 1/31/2026 (5-Year Base Term w\five 1-year renewal options)

Amount: \$ 12,458,775 (5-year base [.]) (***This Item***)
\$ 2,491,755 (First Renewal)
\$ 2,491,755 (Second Renewal)
\$ 2,491,755 (Third Renewal)
\$ 2,491,755 (Fourth Renewal)
\$ 2,491,755 (Fifth Renewal)
\$ 24,917,550 (Total – 10-year Period)

Procurement Method: Competitive Sealed Proposal



REVISED

3-S. UNIVERSITY OF MARYLAND, COLLEGE PARK
Service Contract

Proposals:

Proposer	Technical Ranking	Price Ranking	Financial Proposal
Metropolitan Life Insurance Company	1	1	\$ 12,454,775 (5-year Base) \$2,491,755 (First Renewal) \$2,491,755 (Second Renewal) \$2,491,755 (Third Renewal) \$2,491,755 (Fourth Renewal) \$2,491,755 (Fifth Renewal) \$24,917,55 (Total 10-Year Period)
UNUM	2	2	\$14,037,039 (5-Year Base) \$2,807,407 (First Renewal) \$2,807,407 (Second Renewal) \$2,807,407 (Third Renewal) \$2,807,407 (Fourth Renewal) \$2,807,407 (Fifth Renewal) \$28,074,074 (Total 10-Year Period)
Dearborn	3	3	\$22,297,207 (Base 5-Year Period) \$3,941,956 (First Renewal) \$3,941,956 (Second Renewal) \$3,941,956 (Third Renewal) \$3,941,956 (Fourth Renewal) \$4,810,572 (Fifth Renewal) \$42,875,603 (Total 10-Year Period)

MBE Participation: None

Performance Bond: None

REVISED

3-S. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Service Contract

Requesting Institution Remarks: The University System of Maryland's (USM) current Life and Disability Plan has been in place since 1989. To ensure the highest levels of service delivery, most advantageous pricing, and continuity of coverages, it was determined that it was in the best interest of the USM to solicit the market in an effort to gain better understanding about current available services, best practices, and industry standards relating to Life and Disability Insurance.

In February 2020, a Request for Proposal process was initiated by USM and facilitated by the University of Maryland College Park (UMCP) on behalf of the USM. The process was collaborative in nature, with all USM institutions receiving an invitation to participate. University of Maryland College Park, University of Maryland Baltimore, University of Maryland Global Campus, University of Maryland Center for Environmental Science, and USM representatives were actively engaged throughout the process. UMCP directly solicited and publicly posted a competitive solicitation resulting in USM identifying several companies capable of providing Life and Disability benefits to address the needs of USM institutions. As a result of rigorous proposal reviews, MetLife is recommended as the selected awardee. This award provides a reduction in pricing of 12.7% from the next lowest offer, and rates that are guaranteed for the initial term of the contract and all option years.

The USM Office requests approval to enter into a contract with Metropolitan Life Insurance Company for an initial term of five-years, with five additional one-year renewal options. The contract includes Voluntary Life and Long-Term Disability Insurance for USM Staff, Faculty, and eligible Contingent Category II Employees. Coverages offered are identical to those offered under the current plan, though at a lower cost to employees. Additional optional benefits include the following though USM is under no obligation to incorporate or offer these additional lines of insurance: Critical Illness (Accident and Hospital Indemnity), Identity Theft Insurance (Identity Theft Defense and Life Stages Identity Management Services), Group Legal Services Plan, Auto and Home Insurance, Pet Insurance and Evacuation & Repatriation Insurance. Additional optional benefits were not a consideration for award.

The solicitation was advertised on eMarylandMarketplaceAdvantage and the University directly solicited companies. Four proposals were received in response to the solicitation for the Voluntary Life and Long-Term Disability Insurance for USM Institutions employees and one was deemed not susceptible for contract award because of the inability to secure a Disability Provider. The remaining three proposals were evaluated by a collaborative University System of Maryland evaluation committee, which determined that proposals submitted by MetLife, best met the needs of the USM for Voluntary Life and Long-Term Disability Insurance.



REVISED

3-S. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Service Contract

Board of Regents Approval: December 18, 2020

Fund Source: 100% Employee Paid

Resident Business: No

MD Tax Clearance: 20-3698-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
January 6, 2021**

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Maryland Transit Administration (MTA)	12 – 15
State Highway Administration (SHA)	16 – 24

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 1

Contact: Jaimini M. Erskine 410-859-7071
jerskine@bwiairport.com

1-GM. MARYLAND AVIATION ADMINISTRATION
General/Miscellaneous: Letter Agreement

Contract ID: Letter Agreement with Southwest Airlines Co. at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport

Contract Description: Letter Agreement with Southwest Airlines Co. (Southwest) for reimbursement/payment of temporary relocation of gates due to required construction projects at BWI Thurgood Marshall.

Contractor: Southwest Airlines Co.
Dallas, TX

Contract Term: The temporary gate relocation period will be approximately six (6) months from the mobilization of the Taxiway T rehabilitation work in March 2021 through August 2021.

Contract Amount: Not to exceed \$1,200,000. MDOT MAA will pay the pre-approved contractor invoices for passenger holdroom “fit-outs” of Gates A12 to A16. Any costs above this amount will be the responsibility of Southwest.

Reason For Request: Due to the critical need for the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) to perform rehabilitation work on Taxiway T adjacent to Southwest’s leased gates, MDOT MAA will require phased temporary relocation of five (5) Southwest gates and passenger holdrooms to the new A-Extension Gates (A12 to A16). This letter agreement provides that MDOT MAA will pay Southwest’s contractors directly for actual costs incurred for this relocation per the capital expenditures provision in Southwest’s standard Use and Lease Agreement (MAA-LC-20-002) that was approved by the Board of Public Works (BPW) (DOT Agenda 05/22/19 Item 9-GM). The payment of this relocation is subject to approval by the BPW. Additional construction projects will require further relocation as provided in the requesting remarks.

Fund Source: Existing funds in MDOT MAA’s capital program.

Requesting Agency Remarks: The purpose of the Taxiway T rehabilitation project is to reconstruct some of the most distressed pavements adjacent to the A/B Connector at BWI Thurgood Marshall. Phased concurrent closures of several gates, including five (5) Southwest gates, are necessary to enable critical rehabilitation work on Taxiway T. The gate closures, commencing March 2021, will extend through the completion of the Taxiway T rehabilitation project (approximately August 2021) and concurrently with A/B Connector and Baggage Handling System (BHS) improvements commencing June 2021.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 2

1-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Southwest will be required to relocate from their affected gates and will be responsible for procurement and coordination of the A12 to A16 passenger holdroom fit-out construction and materials. Upon Southwest's approval of the work, MDOT MAA will pay the approved contractor invoices, not to exceed \$1,200,000 total costs.

In addition, the A/B Connector and BHS improvements project construction, commencing in June 2021, will require another temporary relocation of Southwest support offices from the lower level of the A/B Connector to the 3rd floor Mezzanine of the terminal building. Costs associated with this relocation will be covered under the A/B Connector and BHS improvements project, which was placed on hold during the onset of the pandemic. Upon commencement of the A/B Connector and BHS Improvements project mobilization and construction, Southwest Gates A1 to A5 will undergo a long-term closure of approximately three (3) years. This will be considered a permanent relocation and Southwest's contract will be amended accordingly.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the Board of Public Works because the contract constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-305.

Resident Business : Yes

MD Tax Clearance: 20-2514-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 3

Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwiairport.com

2-M-MOD. MARYLAND AVIATION ADMINISTRATION
Modification: Maintenance Contract

Contract ID: Airside Snow Removal Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-17-005*
ADPICS NO.: CO384064

Contract Approved: DOT Agenda 08/17/2016, Item 7-M

Contractor: P. Flanigan & Sons, Inc.
Baltimore, MD

Contract Description: This contract provides for labor, equipment, and expertise to perform snow removal services from the ramp and secure areas as designated at BWI Thurgood Marshall Airport and the ramp and other various areas at MTN Airport in order to provide a comprehensive snow management program.

Modification Description: Modification No. 5 is a material change to the contract which provides for an additional Call-Out Level for snow falls of 0-2” accumulation.

Original Contract Term: 11/01/2016 – 10/31/2021

Original Contract Amount: \$29,680,980

Modification Term: 01/07/2020 – 10/31/2021 (**or earlier upon BPW Approval*)

Modification Amount: \$0

Prior Mods/Options: 12/01/16 – 10/31/2021 (Modification No. 1)
12/01/17 – 10/31/2021 (Modification No. 2)
12/01/18 – 10/31/2021 (Modification No. 3)
11/01/19 – 10/31/2021 (Modification No. 4)

Revised Contract Amount: \$29,680,980

Percent +/- Change: 0% (Modification No. 1)
0% (Modification No. 2)
0% (Modification No. 3)
0% (Modification No. 4)
0% (Modification No. 5, this agenda item)

Overall Percent +/-: 0%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 4

2-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

Original Procurement Method: Competitive Sealed Bidding
MBE Participation: 20%
MBE Compliance: 39%
Performance Security: 100% Payment and Performance Bonds

Requesting Agency Remarks: Modification No. 5 provides for a Minimum Call-Out Level for snow falls of 0-2” of accumulation. In addition, the Minimum Call-Out Level shall include nine (9) General Laborers and two (2) Supervisors at the current labor rates as provided for in the contract. The contractor shall be compensated in the amount of \$5,115 for each Minimum Call-Out Event; a rate agreed upon by the Administration and the contractor. The Minimum Call-Out Fee covers the mobilization of the contractor’s administrative staff to activate the Call-Out, transportation of the employees to and from the “check-in site”, and on and off the airfield.

When this contract was developed the Administration had Temporary Agency employees that performed the majority of the shoveling work on the sidewalks and walkways in the Secured Area of the airfield. This Airside Snow Removal contract was established to cover the larger snow events and “equipment” mobilization. Since we no longer have enough Temporary Agency employees, the MDOT MAA must utilize the Airside Snow Removal Contractor to perform the tasks of clearing the sidewalks and walkways during smaller storms (0 - 2” of accumulation). Without Modification No. 5 we will have to implement a Level 1 Call-Out, which would require the Administration to pay for the associated Mobilization and Equipment fee of \$21,000 (mobilization and 78 pieces of equipment and personnel) that will more than likely not be utilized. Modification No. 5 will save the MDOT MAA tens of thousands of dollars per event, while allowing the contractor to mobilize “only” the personnel needed for the minor storm (Supervisors and Laborers).

Modification No. 5 results in no additional cost to the contract. All costs associated with this modification shall come out of the BWI Thurgood Marshall Extra Work Allowance.

Fund Source: 100% Special Funds (Transportation Trust Fund)
Appropriation Code: J06I0002
Resident Business: Yes
MD Tax Clearance: 20-3766-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021**



MDOT 5

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$29,680,980	11/01/2016- 10/31/2021	08/17/2016 Item 7-M	Original Contract
Modification No. 1	No change to financial requirements	12/01/2016- 10/31/2021	11/29/2016 DCAR	Adjust number of equipment and personnel for Call-Out Events
Modification No. 2	No change to financial requirements	12/01/2017- 10/31/2021	12/01/2017 DCAR	Adjust number of equipment and personnel for Call-Out Events
Modification No. 3	No change to financial requirements	12/01/2018- 10/31/2021	8/28/2018 DCAR	Adjust number of equipment and personnel for Call-Out Events
Modification No. 4	No change to financial requirements	11/01/2019- 10/31/2021	10/17/2019- DCAR	Adjust number of equipment and personnel for Call-Out Events
Modification No. 5	No change to financial requirements	01/07/2021- 10/31/2021	12/16/20, Item 2-M MOD	Establish a Minimum Call-Out Level for snow falls of 0-2" accumulation

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 6

Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwairport.com

3-RP. MARYLAND AVIATION ADMINISTRATION
Real Property – Surplus

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) deeming real property as surplus as it is excess to the agency’s needs.

Authority: State Finance and Procurement Article, § 10-305
Annotated Code of Maryland

Property: MC# 20-3041
Former Bumbalough property (± 0.1487 acres), located at 1760 Dorsey Road in Hanover, Anne Arundel County.

Grantor: State of Maryland, MDOT MAA

Grantee: Howard County

Consideration: N/A

Appraised Value: Estimated value is \$6,000. Appraisal pending.

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under **MD20200515-0370**. It is recommended to declare the +/- 0.1487 acre public sewer and utility easement surplus to the needs of the State for construction of a sewer main and other public services at the former Bumbalough property on Dorsey Road in Hanover – contingent upon consideration of the Maryland Department of the Environment’s qualifying comments.

Requesting Agency Remarks: This property was acquired in January 1995 as part of the Voluntary Noise Acquisition Program. MDOT MAA intends to grant a Public Sewer and Utility Easement consisting of 0.1487 acres +/- to Howard County, Maryland for Capital Project Number S-6284 to construct a sewer main and other public utilities and services needed to serve the citizens of Howard County. MDOT MAA proposes to dispose of the subject property in the near future.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 7

Contact: Linda Dangerfield 410-859-7097
ldangerfield@bwairport.com

4-RP. MARYLAND AVIATION ADMINISTRATION
Real Property – Surplus

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) deeming real property as surplus as it is excess to the agency’s needs.

Authority: State Finance and Procurement Article, § 10-305
Annotated Code of Maryland

Property: MC# 20-3042
Former Dunkerly property (± 0.2973 acres), located at 7092 O’Connor Road in Hanover, Anne Arundel County.

Grantor: State of Maryland, MDOT MAA

Grantee: Howard County

Consideration: N/A

Appraised Value: Estimated value is \$10,000. Appraisal pending.

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under **MD20200515-0372**. It is recommended to declare the +/- 0.2973 acre public sewer and utility easement surplus to the needs of the State for construction of a sewer main and other public services at the former Dunkerly property at Dorsey Road in Hanover – contingent upon consideration of the Maryland Department of the Environment’s qualifying comments.

Requesting Agency Remarks: This property was acquired in November 1997 as part of the Voluntary Noise Acquisition Program. MDOT MAA intends to grant a Public Sewer and Utility Easement consisting of 0.2973 acres +/- to Howard County Maryland for Capital Project Number S-6284 to construct a sewer main and other public utilities and services needed to serve the citizens of Howard County. MDOT MAA proposes to dispose of the subject property in the near future.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 8

Contact: Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

5-M. MARYLAND TRANSPORTATION AUTHORITY
Maintenance Contract

Contract ID: Maintenance and Repair of the Curtis Creek Drawbridges; KB-3015-0000

Contract Description: This contract provides for the necessary maintenance and repairs of the Curtis Creek Drawbridges, for the Maryland Transportation Authority (MDTA).

Award: Cianbro Corporation
Pittsfield, ME

Contract Term: 1095 Calendar Days from NTP

Amount: \$2,800,580

Procurement Method: Competitive Sealed Bidding

Bids: Cianbro Corporation \$2,800,580
Pittsfield, ME

Covington Machine & Welding Inc. \$3,153,885
Annapolis, MD

Prevailing Wage Eligible: Yes

MBE Participation: 19%

VSBE Participation: 1%

Performance Security: 100% Performance and Payment Bond

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 18, 2020. A notice of the solicitation was also sent to the Governor's Office of Small, Minority & Women Business Affairs. The MDTA directly solicited 40 prospective bidders and two (2) bids were received on September 17, 2020.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 9

5-M. MARYLAND TRANSPORTATION AUTHORITY (cont'd.)

Agency Remarks (cont'd):

The work to be performed under this contract is located along the Inner Loop and Outer Loop of I-695 at the Curtis Creek Draw Bridges within the Maryland Transportation Authority Francis Scott Key Bridge Facility. The scope of work includes providing labor, equipment, materials, access, etc. necessary to perform maintenance and repair of both Curtis Creek Draw Bridges. Repair work shall include but not be limited to electro-mechanical work, structural steel, concrete, drainage and joint devices, bearings, and ancillary structures. Maintenance work shall include but not be limited to providing general housekeeping, mechanical, and electrical maintenance of both draw bridges

Fund Source: 100% Special (Toll Revenue)

Approp. Code: J00.J00.41

Resident Businesses: No

MD Tax Clearances: 20-3790-1110

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 10

Contact: Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

6-M-OPT **MARYLAND TRANSPORTATION AUTHORITY**
Renewal Option: Maintenance Contract

Contract ID: Janitorial Services at the Maryland Transportation Authority (MDTA), Francis Scott Key (FSK) Bridge Facilities; *MT-3096-0000*
ADPICS No. N/A

Contract Approved: DOT Agenda 1/24/2018, Item 2-M

Contractor: Alliance, Inc.
Nottingham, MD

Contract Description: This contract is for janitorial services for the MDTA's Francis Scott Key (FSK) Facilities located at 300, 303, 304, 305 Authority Drive and the FSK Trailer at 300A Authority Drive, Baltimore, MD 21222. Services include daily cleaning and general disinfecting of surfaces as well as periodic cleaning services for offices, breakrooms, bathrooms, common spaces, etc. and various types of floors and windows.

Option Description: Exercise the single two (2) year renewal option.

Original Contract Term: 02/01/2018 - 01/31/2021

Option Term(s): 02/08/2021 - 02/07/2023 (Attachment 1)

Original Contract Amount: \$ 673,988 NTE (3 years, Base Contract)

Option Amount: \$ 485,060 NTE (2-year renewal option)

Revised Total Contract Amount: \$1,171,257 NTE

Prior Mods/Options: Mod No. 1 dated 8/28/13 extended term by one (1) week to 2/7/20 and increased the base amount by NTE \$6,531.12.

Mod No.2 dated 7/31/20 added FSK Office Trailer and increased base amount by NTE \$5,677.32. Also increased the option renewal NTE amount by \$19,861.72.

Percent +/- Change: 70.69%

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
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MDOT 11

6-M-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Overall Percent +/-: 70.69%

Original Procurement Method: Preferred Provider

MBE Participation: 0%

MBE Compliance: 0%

Requesting Agency Remarks: MDTA is requesting approval to exercise the single two (2) year renewal option as contained in the original contract to provide janitorial services at the Francis Scott Key Facilities located at 300, 303, 304, 305 Authority Drive and the FSK Trailer at 300A Authority Drive, Baltimore, MD 21222.

This contract will continue to be performed by a Community Service Provider. The Pricing and Selection Committee (PSC) for Rehabilitation and Employment Programs approved the rates for Revised Renewal Years 4 and 5 on June 25, 2020. Janitorial supplies are included in the contract total and the contract specifies that supplies be purchased from Blind Industries of Maryland, also a Community Service Provider.

This is the only renewal option for this contract, the MDTA will re-solicit for these services during the renewal period, and a new contract is expected to advertise September 2022.

Fund Source: 100% Special (Toll Revenue)

Approp. Code: 29.10.02.01

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

REVISED

Contact: William L. Parham, Jr. 410-767-8374
wparham@mdot.maryland.gov

**7-AE. MARYLAND TRANSIT ADMINISTRATION
*Architecture/Engineering Contract***

Contract ID: On-Call Architecture and Engineering Services; AE-19-001-SBE-J
ADPICS No: AE1901SBEJ

Contract Description: This is a Small Business Enterprise open-ended contract to provide architecture and engineering services for the Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) multiple modes.

Award: AB Consultants, Inc. (Certified Small Business & DBE)
Lanham, MD

Contract Term: 01/28/2021* – 01/27/2026 (*or earlier upon BPW approval)

Amount: \$2,000,000 NTE

Procurement Method: Qualification Based Selection (Small Business Enterprise)

Proposals:

	Technical Proposal Rating (Max 1000)	Technical Ranking	NTE Price
AB Consultants, Inc. Lanham, MD	867	1	\$2,000,000
Mercado Consultants, Inc. Ashton, MD	848	2	N/A

DBE Participation: 0%

Incumbent: None

Requesting Agency Remarks: This solicitation was published on eMaryland Marketplace on April 8, 2019 and in the Daily Record on February 4, 2019. A total of 359 firms were notified via eMaryland Marketplace of which 100 were certified Small Business Enterprises (SBEs). A total of two (2) engineering consultant firms submitted technical proposals in response to the solicitation.

The contractor will perform architecture and engineering services for MDOT MTA’s Facilities Engineering, Americans with Disabilities Act (ADA), and Sustainability Division, on an as-needed work order basis. This will include services related to design and construction for MARC Train, Light RailLink, Metro SubwayLink, CityLink (Bus), LocalLink (Bus), Bicycle, MobilityLink, local transit systems, and other transit related facilities.

REVISED

7-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This contract may provide for the following services:

- civil engineering including utilities;
- architecture including interior design and historic preservation;
- structural, mechanical, plumbing, electrical, fire protection landscape and traffic engineering;
- mechanical and plumbing engineering;
- storm water management and erosion & sediment control;
- right-of-way plats and acquisition support;
- trackwork and railway engineering;
- Leadership in Energy and Environmental Design (LEED) analysis, sustainable strategies/energy saving technology reviews;
- traffic studies;
- architecture, landscape architecture, and urban design;
- regional planning assistance;
- mapping and Geographic Information System (GIS) technical support;
- accessibility and ADA;
- provide and implement Quality Control/Quality Assurance, Quality Management plans;
- asset management; and
- construction related services.

AB Consultants, Inc. is a certified SBE and Disadvantaged Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes **MD Tax Clearance:** 20-3611-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

WITH DISCUSSION
 WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 14

Contact: William L. Parham 410-767-8374
wparham@mdot.maryland.gov

8-M. MARYLAND TRANSIT ADMINISTRATION
Maintenance Contract

Contract ID: Landscaping and Pressure Washing Maintenance Services for Bus Divisions, Loops, and Shelters; *OPS-19-017-MT*
ADPICS No.: OPS19017MT

Contract Description: This contract provides for the cleaning, power washing, snow removal, and landscaping of the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Bus Division's loops, shelters, Park & Rides, facilities, and properties.

Award: The Arc Baltimore
Baltimore, MD

Contract Term: 02/01/2021 - 01/31/2024

Amount: \$5,998,870

Procurement Method: Preferred Provider

Living Wage Eligible: N/A

MBE Participation: N/A

Incumbent: The Arc Baltimore
Baltimore, MD

Requesting Agency Remarks: This contract provides for the cleaning, power washing, snow removal, and landscaping of MDOT MTA's Bus Division's loops, shelters, Park & Rides, facilities, and properties.

The landscaping services include the following:

- grass mowing;
- tree & shrub maintenance;
- mulching;
- weed control;
- leaf removal;
- insect & plant disease control; and
- edging & trimming.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 15

8-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified the price as fair market in value on September 17, 2020.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: Yes

MD Tax Clearance: 20-2956-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021**



MDOT 16

*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

**9-AE. STATE HIGHWAY ADMINISTRATION
*Architecture/Engineering Contract***

Contract ID: Survey and Engineering Services, District 3; *BCS 2017-01 C and BCS 2017-01 I*
ADPICS No. SBCS1701C and SBCS1701I

Contract Description: These contracts are two (2) of nine (9) open-ended, work-order based contracts to provide survey and engineering services for the Maryland Department of Transportation State Highway Administration (MDOT SHA).

Awards:

KCI Technologies, Inc. Sparks, MD		(Contract C)
STV, Inc. Laurel, MD		(Contract I)

Contract Term: 01/28/2021 – 01/27/2026

Amount: \$ 5,400,000 NTE (Contract C)
\$ 5,400,000 NTE (Contract I)
\$10,800,000 NTE - Aggregate Total

Procurement Method: Qualification Based Selection

Proposals:

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Brudis & Associates, Inc. Columbia, MD	87.83	1	Contract A Approved at the 12/16/2020 BPW
PRIME AE Group, Inc. Baltimore, MD	85.90	2	Contract B
KCI Technologies, Inc. Sparks, MD	84.68	3	\$5,400,000 NTE (Contract C)
Rummel, Klepper and Kahl, LLP Baltimore, MD	84.46	4	Contract D
Century Engineering, Inc. Hunt Valley, MD	84.42	5	Contract E

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021**



MDOT 17

9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

McCormick Taylor, Inc. Baltimore, MD	84.33	6	Contract F
Whitney, Bailey, Cox & Magnani, LLC/Dewberry Engineers, Inc. Baltimore, MD	83.58	7	Contract G Approved at the 12/16/2020 BPW
AECOM Technical Services, Inc Hunt Valley, MD	82.31	8	Contract H
STV Incorporated Laurel, MD	80.59	9	\$5,400,000 NTE (Contract I)
Pennoni Associates, Inc./ Sabra & Associates, Inc. Baltimore, MD	79.81	10	
Johnson, Mirmiran & Thompson, Inc Hunt Valley, MD	78.51	11	
Gannett Fleming, Inc/Stantec Consulting Services, Inc. Baltimore, MD	78.49	12	
Whitman, Requardt & Associates, LLP Baltimore, MD	77.70	13	
A. Morton Thomas and Associates, Inc. Towson, MD	77.50	14	
Wallace Montgomery & Associates, LLP Hunt Valley, MD	77.36	15	
ATCS, P.L.C/WSP USA, Inc. Timonium, MD	76.88	16	
A.B Consultants, Inc/The Wilson T. Ballard Company Lanham, MD	76.23	17	
Jacobs Engineering Group Inc/EBA Engineering, Inc. Baltimore, MD	72.75	18	
Volkert, Inc. Columbia, MD	65.83	19	
Urban Engineer, Inc./Alpha Corporation Baltimore, MD	61.12	20	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 18

9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

DBE Participation: 27% (Contract C)
27% (Contract I)

Incumbents: Whitman Requardt & Associates, LLP/ Brudis & Associates, Inc

Requesting Agency Remarks: On September 24, 2018, the solicitation was advertised in The Daily Record, on MDOT SHA's web page, and eMaryland Marketplace. A total of 532 firms were directly solicited on March 28, 2019.

The consultant shall perform survey and engineering services in District 3 (Prince Georges and Montgomery Counties). These services shall include preliminary and final engineering services, such as concept development, highway design, traffic engineering, landscape architecture, structural design, water resources design and review, environmental design and assessments, project planning, pavement design, providing and/or procuring services for the following: preparation of right of way plats and appraisals, collection of topographical and metes and bounds surveys for right of way acquisition, utility designation and test pits, geotechnical investigations, constructability reviews, construction management inspection, preparation of construction contract plans, engineering estimates, special provisions and other contract documents, etc. This is not an all-inclusive list as this contract may include all professional services and activities related to construction management and inspection.

Fund Source: 80% Federal; 20% Special (Transportation Trust Fund)

Approp. Code: J02B0101 & J02B0102

See next page for
Record Correction
Letter dated 6/30/25

Resident Businesses: Yes

MD Tax Clearance: KCI Technologies Inc. 20-3652-1110
STV, Inc. 20-3652-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Gontrum



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary
William Pines, P.E.
Administrator

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: SHA PROCUREMENT DIRECTOR JADA WRIGHT
SUBJECT: NOTICE OF CORRECTION – MDOT 9-AE, 01/06/2021 BPW MEETING
DATE: JUNE 30, 2025

PURPOSE OF MEMORANDUM

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

MDOT Agenda 01/06/2021, Item 9-AE

Approved Approp. Code: J02B0101
Corrected Approp. Code: J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or jwright18@mdot.maryland.gov.

Requested by:

Jada Wright

Jada Wright, Director
Office of Procurement and Contract Management

Concurrence:

Scott Pomento

Scott Pomento, P.E.
Chief Financial Officer

Approval:

William Pines

William Pines, P.E.
Administrator

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 19

Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov

10-C **STATE HIGHWAY ADMINISTRATION**
Construction Contract

Contract ID: Salt Structure Restorations at Various Locations in Allegany, Garrett, and Washington Counties; *XX1405D29*
ADPICS No.: XX1405D29

Contract Description: This open-ended, on call contract provides salt structure restorations at various locations in Allegany, Garrett, and Washington Counties.

Awards: Ruby's Industrial Contracting, Inc.
Frostburg, MD

Contract Term: 01/28/2021 – 12/31/2024 (1,433 Calendar days)

Amount: \$346,891 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals:

Ruby's Industrial Contracting, Inc. \$346,891
Frostburg, MD

C & M Construction and \$373,326
Renovations, LLC
Barton, MD

Living Wage Eligible: No

MBE Participation: 0% (Limited Subcontracting Opportunities)

Performance Security: Performance and Payment Bonds for 100% of the award amount exists for this contract.

Incumbent: Ruby's Industrial Contracting, Inc.
Frostburg, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace Advantage on September 29, 2020, notifying 115 potential contractors, 23 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on October 29, 2020.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 20

10-C STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

The apparent lowest bidder was deemed non-responsive due to non-compliance with the Invitation for Bids and specifications. MDOT SHA moved forward with the next apparent and compliant lowest bidder.

The Maryland Department of Transportation State Highway Administration has confirmed Ruby's Industrial Contracting, Inc.'s bid price.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 20-3531-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 21

Contact: Olu Okunola 410-545-8754
ookunola@sha.state.md.us

11-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Right of Way Transaction

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

Authority: Transportation Article, § 8-309(f)(1)(i)
Annotated Code of Maryland

Property: MC# 14-2434
Former Nazarene Church of Hagerstown, et al (0.707 acres ±), located along N. Edgewood Drive, between Mt. Aetna Road and Langley Drive in Hagerstown, Washington County.

Grantor: State of Maryland, MDOT SHA

Grantee: Board of County Commissioners of Washington County

Consideration: \$1.00

Appraised Value: N/A

Special Conditions: Being conveyed subject to a reverter clause maintaining public use.

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 2008, MDOT SHA, in accordance with an MOU with the Board of County Commissioners of Washington Co. and the City of Hagerstown, acquired right of way for the widening of N. Edgewood Drive to relieve traffic congestion. As part of the terms of this agreement, MDOT SHA was required to convey the right of way to the Board of County Commissioners after completion of the project. MDOT SHA seeks to convey the property at a nominal cost of \$1.00 due to the County providing 100% of the funding for the acquisition.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 22

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

12-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Easement

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

Authority: Transportation Article, § 10-305
Annotated Code of Maryland

Property: MC# 20-2708
Former John T. Sadler (100 feet +/-), located North of Wight Ave,
to the West of York Rd (MD 45) in Cockeysville, Baltimore Co.

Grantor: State of Maryland, MDOT SHA

Grantee: Wight Avenue Lot 3 LLC, a Maryland limited liability company

Consideration: \$500

Appraised Value: N/A

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1959, MDOT SHA acquired the subject property as part of the MD 45 construction project. MDOT SHA intends to release a snow fence easement on the property to the adjoining owner, Wight Avenue Lot 3 LLC, at an administrative cost of \$500.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 23

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

13-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Easement

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

Authority: Transportation Article, § 10-305
Annotated Code of Maryland

Property: MC# 20-2709
Former Vosloh, et al., / Ridgeville Corporation (100 feet +/-),
located Northwest of Ridge Rd (MD 27), to the Northeast of
Main St in Mt Airy, Carroll County.

Grantor: State of Maryland, MDOT SHA

Grantee: QH Ridgeside LLC, a Delaware limited liability company

Consideration: \$500

Appraised Value: N/A

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1973, MDOT SHA acquired the subject property as part of the I-70 N construction project. MDOT SHA intends to release a snow fence easement on the property to the adjoining owner, QH Ridgeside LLC, at an administrative cost of \$500.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 6, 2021



MDOT 24

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

14-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Easement

Recommendation: That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

Authority: Transportation Article, § 10-305
Annotated Code of Maryland

Property: MC# 20-2710
Former Dr. Harold Melman (100 feet +/-), located Southwest of Chancellors Run Rd (MD 237), to the West of Great Mills Rd (MD 246) in Lexington Park, St. Mary's County.

Grantor: State of Maryland, MDOT SHA

Grantee: VRE Lexington Park LLC, a Texas limited liability company

Consideration: \$500

Appraised Value: N/A

Special Conditions: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: In 1953, MDOT SHA acquired the subject property as part of the MD 246 construction project. MDOT SHA intends to release a snow fence easement on the property to the adjoining owner, VRE Lexington Park LLC, at an administrative cost of \$500.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**

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<i>6 - 7</i>	<i>Architecture/Engineering</i>	<i>6 - 8</i>
<i>8 – 10</i>	<i>Construction</i>	<i>9 - 13</i>
<i>11 - 17</i>	<i>Services</i>	<i>14 - 28</i>
<i>18 – 22, 29</i>	<i>Information Technology</i>	<i>29-42, 52-53</i>
<i>23 - 24</i>	<i>Maintenance</i>	<i>43 - 46</i>
<i>25 - 26</i>	<i>Real Property</i>	<i>47 - 49</i>
<i>27</i>	<i>Tenant Lease</i>	<i>50</i>
<i>28</i>	<i>General/Miscellaneous</i>	<i>51</i>



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Lauren Buckler 410-767-3274
lauren.buckler@maryland.gov*

**6-AE. ARCHITECTURE AND ENGINEERING CONTRACT
*Department of General Services***

Contract ID: Civil Engineering Contract; *DGS-20-009-IQC*
ADPICS No.: 001B1600252, 001B1600253, 001B1600254, 001B1600255,
001B1600256, 001B1600257

Contract Description: Professional Services Agreement to provide civil investigative, design and engineering services and land surveying services for multiple construction projects

Award:

- Whitman, Requardt & Associates, LLP; Baltimore, MD
- Rummel, Klepper & Kahl, LLP; Baltimore, MD
- Whitney Bailey Cox & Magnani, LLC; Baltimore, MD
- KCI Technologies, Inc.; Sparks, MD
- Brudis & Associates, Inc.; Columbia, MD (MBE, SBR)
- EBA Engineering, Inc.; Laurel, MD (MBE, SBR)

Contract Term: 48 Months

Amount: \$ 2,000,000 per firm (6 firms)
\$12,000,000 Total NTE

Procurement Method: Qualification Based Selections

Proposals:

<i>Offerors</i>	<i>Rankings</i>
Whitman, Requardt & Associates, LLP; Baltimore, MD	1
Rummel, Klepper & Kahl, LLP; Baltimore, MD	2
Whitney Bailey Cox & Magnani, LLC; Baltimore, MD	3
KCI Technologies, Inc.; Sparks, MD	4
Brudis & Associates, Inc.; Columbia, MD	5
EBA Engineering, Inc.; Laurel, MD	6
STV, Inc.; Baltimore, MD	7
Wallace Montgomery; Hunt Valley, MD	8
WSP USA, Inc.; Baltimore, MD	9
Greenman-Pedersen, Inc.; Columbia, MD	10
A. Morton Thomas and Associates, Inc.; Rockville, MD	11



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6-AE. ARCHITECTURE AND ENGINEERING CONTRACT

Proposals:

<i>Offerors</i>	<i>Rankings</i>
ADTEK Engineers, Inc.; Frederick, MD	12
AECOM Technical Services, Inc.; Germantown, MD	13
Alpha Corporation; Baltimore, MD	14
Barton & LoGiudice, D.P.C.; Annapolis, MD	15
McCormick Taylor, Inc.; Baltimore, MD	16
Pennoni Associates, Inc.; Columbia, MD	17

MBE/VSBE Participation: Determined per Work Order

Performance Security: Determined per Work Orders

Incumbents: N/A

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage on June 8, 2020. Seventeen firms submitted technical proposals, all of which were evaluated and determined responsive. DGS commenced fee negotiations with the six highest ranked firms. The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The fee for each work order awarded under the contract will be negotiated, each work order will be approved and executed individually. The services performed shall be consistent with prudent professional architectural and engineering practices and in accordance with the latest State of Maryland Codes, Regulations, and Department of General Services' design standards.

Fund Source: Various ***Approp. Code:*** Determined per Work Order

Resident Business: Yes

<i>MD Tax Clearance:</i>	Whitman, Requardt & Associates, LLP	20-3681-1111
	Rummel, Klepper & Kahl, LLP	20-3677-1111
	Whitney Bailey Cox & Magnani, LLC	20-3680-0000
	KCI Technologies, Inc	20-3676-1110
	Brudis & Associates, Inc.	20-3679-1111
	EBA Engineering, Inc.	20-3678-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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REVISED

*Contact: Lauren Buckler 410-767-3174
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7-AE. ARCHITECTURAL ENGINEERING
Department of General Services/Department of Natural Resources

Contract ID: Rogues Harbor Breakwater Design – Elk Neck State Park; P-026-203-010

Contract Description: Consultant engineer to design a breakwaters structure to absorb the energy of the waves that hit it **in order to** protect the existing boating facility.

Award: EBA Engineering, Inc.; Laurel, MD

Term: 270 Calendar Days

Amount: \$231,010

Procurement Method: Request for Proposals

MBE/VSBE Participation: N/A / N/A

Requesting Agency Remarks: This work order is being awarded to the next firm in rotation on contract DGS-16-009-IQC. Future work orders will be awarded to the firms outlined on DGS 6-AE of this BPW agenda.

Fund Source: PCA 16709 \$100,000
PCA 10589 \$132,000

Approp. Code: A0901

Resident Business: Yes

MD Tax Clearance: 20-3755-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Lauren Buckler 410-767-3274
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**8-C. CONSTRUCTION CONTRACT
*Department of Natural Resources***

Contract ID: Dune Maintenance; F-024-200-010
ADPICS No.: 001B1600244

Contract Description: Remove and replace dune fencing, repair dune crossovers, and re-establish dune vegetation in specified areas at the Town of Ocean City in Worcester County.

Award: Ashton Manor Environmental, LLC; Ashton, MD
(*Certified Minority Business*)

Contract Term: 1095 Calendar Days

Amount: \$2,436,355

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amounts</i>
Ashton Manor Environmental, LLC; Ashton, MD	\$2,436,355
Ecological Restoration & Management, Inc.; Cockeysville, MD	\$2,635,986

MBE/VSBE Participation: 20% / N/A

Performance Security: Performance and payment bonds for 100% of contract amount

Requesting Agency Remarks: A notice of availability of an Invitation for Bids was posted on the DGS website and eMaryland Marketplace Advantage on September 10, 2020; electronically notifying approximately 2,296 vendors. Two bids were received and opened on October 8, 2020. Ashton Manor Environmental, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

Fund Source: MCCBL 11 *Provide funds for the maintenance and restoration of the beach at ocean city.* Item 010 \$ 868,921.02
MCCBL 15 *Provide funds for the maintenance and restoration of the beach at ocean city.* Item 110 \$ 349,255.92
K00, 08/19, 10553 \$1,218,177.28



DEPARTMENT OF GENERAL SERVICES
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8-C. CONSTRUCTION CONTRACT (cont'd)

Approp. Code: K00A05.10

Resident Business: Yes

MD Tax Clearance: 20-3080-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Lauren Buckler 410-767-3174
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**9-C-MOD CONSTRUCTION MODIFICATION
*Maryland State Police***

Contract ID: Renovation and ADA Upgrades at Maryland State Police Barrack;
PJ-610-180-001
ADPICS No.: 001B1600065

Contract Approved: DGS 29-C, 08/12/2020

Contractor: A & S Unlimited Construction, LLC; Upper Marlboro, MD

Contract Description: Improvements and upgrades to all major building components and ADA modifications and upgrades to improve access to all parts of the building at State Police Barrack J in Annapolis.

Modification Description: Removal of all galvanized piping and gate valves throughout the entire interior and exterior of the building and install new copper piping and new gate valves.

Original Contract Term: 360 Calendar Days

Modification Term: 01/07/2021 - 08/27/2021

Original Contract Amount: \$1,914,820

Modification Amount: \$ 228,665

Prior Mods/Options: \$ 133,400 (Mod. 1 - Replace duct terminal boxes; DGS, 11/24/2020)

Total Contract Amount: \$2,276,885

Percent +/- (This Item): 11.94%

Overall Percent +/-: 18.91%

Original Procurement Method: Competitive Sealed Bidding

MBE/VSBE Participation: 25% / N/A

MBE/VSBE Compliance: 0% / N/A



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9-C-MOD. CONSTRUCTION MODIFICATION (cont'd)

Requesting Agency Remarks: This contract modification will provide for the removal of all galvanized piping and gate valves. The current materials are leaking, and it has been determined to be beyond repair. Additionally, new copper piping included with the new plumbing fixtures should not be tied to the existing galvanized piping.

This requirement was not initially realized and not included in the already approved scope for improvements and upgrades to the Maryland State Police Barrack J. The contract duration will remain unchanged.

This modification will be completed during the original contract term of 360 calendar days.

The MBE goal established for this contract is 25% and consists of electrical work that has not yet started. A & S Unlimited Construction, LLC will meet the MBE goal before the contract expires.

Fund Source: MCCBL 2019 *Provide funds for the repair and rehabilitation of state-owned capital facilities, provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103*

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Lauren Buckler 410-767-3274
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10-C. CONSTRUCTION CONTRACT

Recommendation: That the BPW approve the following Task Orders/Purchase Orders under previously approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: *Fire Protection Services & Related Work; DGS-20-300-IQC*
 Approved: DGS 18-C, 07/22/2020
 Term: 07/22/2020 - 07/21/2025

1.1 *Using Agency:* Department of General Services, The Courts of Appeal Building
Description: Fire Suppression System and Fire Alarm System; *BA-688-201-001*
 Replacement of the fire notification system and upgrade of the existing fire suppression system at the Courts of Appeal Building in Annapolis. Includes the dry system, specialized clean agent system, and all associated equipment.
Award: Siemens Industry, Inc.; Baltimore, MD
Number of Qualified
Master Contractors: 3
Number of Bids: 3
Amount: \$343,750
Term: 120 calendar days
MBE/VSBE Participation: 18% / N/A
Resident Business: Yes
Funding Source: MCCBL 2019 *Provide funds for the repair and rehabilitation of State-owned Capital Facilities, Provided that \$165,000 of this authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103*

BOARD OF PUBLIC WORKS ACTION		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sean Stafford 410-767-3480
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**11-S. SERVICES CONTRACT
*Department of Health - Medical Care Programs, Office of Pharmacy Services***

Contract ID: Senior Prescription Drug Assistance Program; MDH 21-18357
ADPICS No.: M00B1600229

Contract Description: Membership database and subsidy payment management services and implementation and staff to meet operational and technical requirements.

Award: International Software Systems, Inc.; Greenbelt, MD
(*Certified Minority Business*)

Contract Term: 01/28/2021* - 04/30/2025 (*or earlier upon BPW approval)
(w/two 2-year renewal options)

Amount: \$4,357,700 NTE (Base, 4-years including 'startup')
\$2,456,300 NTE (Renewal Option No. 1, 2-years)
\$2,908,650 NTE (Renewal Option No. 2, 2-years)
\$ 480,000 NTE*
\$10,202,650 Total
**The Contractor is reimbursed for postage and other specific expenses which are estimated to total \$480,000 over the potential duration of the Contract.*

Procurement Method: Competitive Sealed Proposals

Proposals:

Offeror	Technical Ranking	Financial Offers and Ranking	Overall Ranking
International Software Systems, Inc. Greenbelt, MD	2	\$4,357,700 (Base) \$2,456,300 (Option 1) <u>\$2,908,650 (Option 2)</u> \$9,722,650 Total	1
Pool Administrators, Inc. Glastonbury, CT	1	\$ 5,598,760 (Base) \$ 2,938,579 (Option 1) <u>\$ 3,044,070 (Option 2)</u> \$11,581,409 Total	2



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11-S. SERVICES CONTRACT (cont'd)

Living Wage Eligible: Yes

MBE/VSBE Participation: 14% / 1%

Performance Security: No

Incumbent: Pool Administrators, Inc.; Glastonbury, CT

Requesting Agency Remarks: The Senior Prescription Drug Assistance Program (SPDAP) provides financial assistance to approximately 28,000 moderate-income Maryland residents who are eligible for Medicare Part D and are enrolled in a Medicare Part D prescription drug plan (PDP).

The SPDAP became operational as of January 1, 2006, and until June 30, 2016, was administered by the Maryland Health Insurance Plan (MHIP), an independent state agency whose primary mission was to administer the State of Maryland's High-Risk Insurance Pool. When the federal Affordable Care Act became effective, the MHIP was no longer needed and was phased out.

As of July 1, 2016, the SPDAP was transferred to MDH to be administered as part of Medical Care Programs.

In October 2019, MDH issued a solicitation in the expectation of awarding a multi-year contract to administer SPDAP. While two proposals were received in response to this October 2019 procurement, due to inadequacies with Minority Business Enterprise (MBE) submissions both proposals were rejected. Thereafter, on March 18, 2020, a new solicitation was issued for this procurement and three proposals were received. One proposal was rejected because of the failure to provide required documentation for the Veterans Small Business Enterprise (VSBE) subcontracting goal. The two remaining proposals were evaluated.

The SPDAP RFP specified that the technical aspects of this procurement and price were to have equal weight in the overall award recommendation.

Amounts are estimates based upon firm fixed unit prices to perform various aspects of the contract times estimated numbers of applicants, participants and various contract activities over the term of the contract



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11-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Additionally, the contractor acts as a disbursement agent for the State in providing approximately \$10 million per year in premium costs, deductibles and co-insurance costs for eligible program participants from a State-owned bank account directly to participants' Medicare Part D pharmacy insurance plans.

Revenues into and disbursement from this State-owned bank account are reconciled monthly. Replenishment of the funds in this State-owned bank account also occurs monthly.

Fund Source: 100% Special
(Per Section 14-106 (d) (1)(iii) of the Insurance Article of the Annotated code of Maryland, CareFirst is required to pay up to \$14 million per year to subsidize the SPDAP in order for CareFirst to qualify as a nonprofit health service plan and receive a premium tax exemption. (Senior Prescription Drug Assistance Program)

Approp. Code: M00Q01.11

Resident Business: Yes

MD Tax Clearance: 20-3506-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Nicole Brown 443-628-6557
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**12-S. SERVICES CONTRACT
*Department of Health, Office of Preparedness and Response***

Contract ID: Statewide Emergency Health Alert Network *OPASS - 21-18724*
ADPICS No.: M00B1600193

Contract Description: Statewide Emergency Health Alert Network (HAN) for the State of Maryland that is secure and efficient, and is available 24/7/365 to disseminate critical information in the event of an emergency.

Award: Collaborative Fusion; Atlanta, GA

Contract Term: 01/28/2021 - 01/27/2022 (w/four 1-year renewal options)

Amount: \$ 86,852 (Base, 1-year)
\$ 86,852 (Renewal Option 1, 1-year)
\$ 86,852 (Renewal Option 2, 1-year)
\$ 86,852 (Renewal Option 3, 1-year)
\$ 86,852 (Renewal Option 4, 1-year)
\$434,260 Total

Procurement Method: Sole Source

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Same

Requesting Agency Remarks: Software platform used to administer Health Alert Network for the registration, validation, and management, as well as rapid delivery of health alerts to recipients.

The Department conducted research and found similar but less robust awards to Collaborative Fusion in Utah and Delaware. Although Utah paid \$85,000 per year and Delaware paid \$83,583 per year, each states system supports tens of thousands of users. Maryland's system supports over 120,000 users and provides additional services not found elsewhere. The Department was also able to negotiate with the firm and realize a savings of nearly \$27,000. The price has been determined to be fair and reasonable based on these considerations.



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12-S. SERVICES CONTRACT (cont'd)

Fund Source: 100% Federal

Approp. Code: M00F06.01

Resident Business: No

MD Tax Clearance: 20-3613-1011

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Donna DiCerbo 410-537-7814
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**13-S-OPT. SERVICES OPTION
*Maryland Transportation Authority***

Contract ID: Real Estate Services; SV-3028-0000
ADPICs No.: COJ01416

Contract Approved: DBM 1-S, 01/24/2018

Contractor: Johnson, Mirmiran and Thompson (JMT), Inc.; Hunt Valley, MD

Contract Description: Provide on-call, as needed professional right-of-way services for the Maryland Transportation Authority (MDTA).

Option Description: Exercise the sole renewal option.

Original Contract Term: 03/01/2018 - 02/28/2021 (w/one 2-year renewal options)

Option Term: 03/01/2021 - 02/28/2023

Original Contract Amount: \$4,800,000 NTE

Option Amount: \$3,200,000 NTE

Prior Mods/Options: \$ 0 (Mod. #1: Correction to contract term to match BPW approval - administrative error; MDTA, 07/09/2018)

Total Contract Amount: \$8,000,000 NTE

Percent +/- (This Item): 66.66%

Overall Percent +/-: 66.66%

Original Procurement Method: Multi-Step Competitive Sealed Bidding

MBE/VSBE Participation: 26% / 2%

MBE/VSBE Compliance: 19.34% / 0.029%



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13-S-OPT. SERVICES OPTION (cont'd)

Requesting Agency Remarks: This renewal option also provides MDTA adequate time to complete the procurement process for a new contract to provide these services. MDTA anticipates advertising the replacement contract for these services on or before May 2022.

JMT has submitted a corrective action plan to meet or exceed the MBE and VSBE goals for the remainder of the contract period.

Fund Source: 100% Non-Budgeted (Toll Revenue)

Approp. Code: J00.J00.41

Resident Business: Yes

MD Tax Clearances: 20-2511-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Sandy Johnson 410-767-7408
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14-S-MOD. SERVICES MODIFICATION
Department of Human Services, Office of the Secretary/Constituent Services Unit

Contract ID: Customer Service Center; OS/CSC-15-001-A3
ADPICS No.: COJ05912

Contract Approved: DBM 12-S, 07/16/2015

Contractor: ICF Incorporated, LLC.; Fairfax, VA

Contract Description: Implement, operate, and manage a customer service center (CSC) for inbound and outbound communications for the Department.

Modification Description: *RETROACTIVE* approval to extend the contract for the continuance of services and the integration and implementation of the new Eligibility & Enrollment, and Child Support Management (MDTHINK).

Original Contract Term: 08/01/2015 - 01/31/2021

Modification Term: 01/01/2021 - 01/31/2023

Original Contract Amount: \$19,987,617

Modification Amount: \$ 117,294 (*Retroactive*)
\$10,755,811 (Proactive)
\$10,873,105 Total

Total Contract Amount: \$32,860,722

Prior Mods/Options: \$ 0 (Mod. #1: revise MBE Participation Schedule; Delegated Authority, DHS 07/16/2015)
\$2,000,000 Mod. #2: Increase call volumes and moratorium on utilities; Emergency Report A4, 01/06/2021, *this agenda*)

Percent +/- (This Item): 54.4%

Total Percent Change: 64.4

Original Procurement Method: Competitive Sealed Proposals



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14-S-MOD. SERVICES MODIFICATION (cont'd)

MBE/VSBE Participation: 10% / 1%

MBE/VSBE Compliance: 12.11% / 1.23%

Requesting Agency Remarks: Services include live operators and interactive voice response services, and receiving and responding to inquiries via telephone, fax, electronic mail and U.S. mail. In addition to a tracking and reporting system that provides a report of the types and number of customer contacts received and resolved on behalf of the Department.

The CSC services are utilized by all DHS' Administrations Statewide, including the Local Department of Social Services (LDSS) and Child Support offices located in all twenty-four jurisdictions. The incumbent vendor, ICF Incorporated, LLC is currently performing in compliance with the contract. DHS is in the process of finalizing the RFP for the new procurement of Customer Service Center services after the expiration of this modification. Additional funding needed to be added to the contract as a result of the increase in call volumes due to the COVID-19 pandemic and the moratorium placed on utilities.

It is in the State's best interest to modify the current contract to allow DHS to continue delivering the support and services this Contract provides. If not approved DHS would be unable to continue to provide Customer Service Center functions to our customers, including Call Center services.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 55% Federal, 23% General, 22% Special (Reinvestment)

Approp. Code: N00H0008, N00I0004, N00I0006, N00B0004

Resident Businesses: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Jason Higgins 410-767-1432
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15-S-MOD. SERVICES MODIFICATION

Department of Health, Office of Long-Term Services and Supports

Contract ID: Utilization Control of Selected Hospital, Nursing Facility, and Home and Community Services Reimbursed by the Maryland Medicaid Program; *OPASS 16-14617-5*
ADPICS No.: COJ00881

Contract Approved: DBM 4-S, 01/27/2016)

Contractor: Telligen, Inc.; West Des Moines, IA

Contract Description: Provide utilization reviews in selected hospitals, nursing facilities, and home and community services reimbursed by the Maryland Medicaid Program.

Modification Description: Extend the current contract 1-year to allow time to complete the procurement for a new contract award.

Original Contract Term: 02/01/2016 - 01/31/2019 (w/two 1-year renewal options)

Modification Term: 02/01/2021 - 01/31/2022

Original Contract Amount: \$25,755,742

Modification Amount: \$ 9,795,833

Total Contract Amount: \$53,942,899

Percent +/- (This Item): 38.03%

Total Percent Change: 75.2%

Prior Mods/Options: \$ 0 (Mod. No. 1: added MBE subcontractor; approved by MDH, 09/13/2018)
\$9,053,328 (Renewal Option No. 1; 02/01/2019 – 01/31/2020;
DBM 24-S-OPT, 12/19/2018)
\$9,337,997 (Renewal Option No. 2; 02/01/2020 – 01/31/2021;
DBM 31-S-OPT, 12/19/2018)

Original Procurement Method: Competitive Sealed Proposals



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15-S-MOD. SERVICES MODIFICATION (cont'd)

MBE/VSBE Participation: 34% / 1%

MBE/VSBE Compliance: 54% / 5.4%

Requesting Agency Remarks: This is a request for an extension beyond the current contract terms to complete a new procurement for these services. The procurement is underway.; however, due to the timing of the procurement and newly created tiers of required review from the Office of Enterprise Technology, there is a risk of a gap in meeting State obligations without an extension of the contract.

New tiers include:

- Applied administrative activity associated with concurrent reviews;
- Applied quality oversight activities associated with concurrent reviews;
- Applied physician activities associated with concurrent reviews.

Without this contract extension in place, providers will be unable to provide and bill for acute, community, and long- term care services requiring determinations of medical necessity and eligibility.

Fund Source: 75% Federal; 25% General

Approp. Code: M00Q0103

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Jennifer McIlvaine 410-767-1394
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**16-S-MOD. SERVICES MODIFICATION
*Department of Health, Medical Care Programs - Office of Finance***

Contract ID: Medicaid Agreed Upon Procedures, Related Accounting and Consulting Services for Managed Care Organizations; *OPASS 19-18350*
ADPICS No.: COJ01263

Contract Approved: DBM 1-S, 12/19/2018

Contractor: Myers and Stauffer, LC.; Kansas City, MO
(Local office in Owings Mills, MD)

Contract Description: Medicaid agreed upon procedures related to accounting and consulting services for Managed Care Organizations (MCOs), as well as Disproportionate Share Hospitals (DSHs). This includes performing independent annual audits of these providers. This contract is federally mandated to assist the State to stay in compliance with State and federal regulations. In addition, it ensures that rates for MCOs are set based on the data gathered for timely and accurate reimbursement of funds to Providers.

Modification Description: Extend the contract term to continue agreed upon procedures until a new contract is awarded.

Original Contract Term: 01/08/2019 - 05/05/2020

Modification Term: 02/01/2021 - 09/30/2021

Original Contract Amount: \$1,333,527

Modification Amount: \$1,174,621

Prior Mods/Options: \$ 68,936 (Mod. #1: Extension 05/05/2020 - 01/31/2021; DBM Approval 04/21/2020)

Total Contract Amount: \$2,577,084

Percent +/- (This Item): 88%

Total Percent Change: 93.2%



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16-S-MOD. SERVICES MODIFICATION (cont'd)

Original Procurement Method: Sole Source

MBE/VSBE Participation: 25% / 1%

MBE/VSBE Compliance: 24.15% / 0.96%

Requesting Agency Remarks: Request for approval of a modification extension to continue existing services with the incumbent contractor while the Department pursues a new procurement to award a new contract. MDH is currently reviewing the DGS comments for the new procurement.

Fund Source: 50% General; 50% Federal

Approp. Code: M00Q0103

Resident Business: Yes

MD Tax Clearance: 20-2996-0101

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

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**DEPARTMENT OF GENERAL SERVICES
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*Contact: Debbie Thornton 410-230-3322
debbie.thornton@maryland.gov*

**17-S-MOD. SERVICES MODIFICATION
*Department of Juvenile Services***

Contract ID: Community-Based Sex Offender Treatment Services; 20-BH-020
ADPICS No.: COJ03801

Contract Approved: DJS 04/20/2020 (Delegated Authority)

Contractor: What Lies Beneath, Inc.; Owings Mills, MD

Contract Description: Community-based sex offender treatment services for male and female youth, ages ten through twenty that are alleged or adjudicated offenders residing in Baltimore City.

Modification Description: Additional funds and a six month contract extension to allow time for the completion of a new procurement.

Original Contract Term: 05/01/2020 - 04/30/2021

Modification Term: 05/01/2021 - 10/31/2021

Original Contract Amount: \$48,300

Modification Amount: \$50,030

Prior Mods/Options: N/A

Total Contract Amount: \$98,330

Percent +/- (This Item): 103.58%

Total Percent Change: 103.58%

Original Procurement Method: Competitive Sealed Bidding

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



17-S-MOD. SERVICES MODIFICATION (cont'd)

Requesting Agency Remarks: This modification is being requested to increase the individual therapy sessions and to extend the contract end date to allow time for the completion of a large procurement of these services.

Individual therapy sessions enable each youth to receive one-on-one attention from the therapist, and this allows the therapist to be very thorough in understanding the specific problems of the youth and in developing an individualized approach to helping him/her. Sex offender treatment services are important as they help reduce the risk of recidivism in the community involved.

What Lies Beneath, Inc. currently provides satisfactory sex offender treatment services that meet the needs of the youth under the agency's supervision and the price is comparable to the what the Department of Juvenile Services has paid over the years in other regions for similar services. It is in the best interest of the State that the modification be approved in order to have continuation of treatment services.

Fund Source: 100% General

Approp. Code(s): V00G0101

Resident Business(es): Yes

MD Tax Clearance: 20-3009-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

**18-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Department of Human Services***

Contract ID: Outsourcing of Hosting Services; *OTHS/OTHS-08-002-A6*
ADPICS BPO No.: COJ04908

Contract Approved: DoIT 1-IT, 10/15/2008

Contractor: Conduent State & Local Solutions, Washington, DC
(Local office in Elkridge, MD)
formerly Xerox State and Local Solutions

Contract Description: Provide data center support, backup, recovery and disaster recovery services for DHR's critical data processing mainframe and web hosting server applications.

Modification Description: **RETROACTIVE** approval to extend the hosting services contract for 18-months to allow for the completion of the Department's modernization of its existing applications systems and transition of the Hosting Services to an AWS environment.

Original Contract Term: 11/01/2008 - 06/30/2014 (w/one 5-year renewal option)

Modification Term: 01/01/2021 - 01/06/2021 (**Retroactive**)
01/07/2021 - 06/30/2022 (Proactive)

Original Contract Amount: \$65,695,426

Modification Amount: \$ 303,000 (**Retroactive**)
\$27,198,968 (Proactive)
\$27,501,968 Total

Prior Mods/Options: \$7,022,249 (Mod. #1: add environments to system; DoIT 2-IT-MOD, 12/07/2011)
\$0 (Mod #2: Add mandatory IRS requirement DHR Authority 11/09/2012)
\$0 (Mod. #3: Revise required background checks, DHS Authority, 04/15/2014)
\$68,620,222 (Renewal Option #1; DoIT 7-IT-OPT, 05/28/2014)
\$30,838,336 (Mod. #4, 18-month extension and additional metrics; DoIT 8-IT-MOD, 06/19/2019)



**DEPARTMENT OF GENERAL SERVICES
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18-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Revised Contract Amount: \$195,307,047

Percent +/- (This Item): 42%

Total Percent Change: 99.49%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 14.9% / N/A

MBE/VSBE Compliance: 24.4% / N/A

Requesting Agency Remarks: The 18-month extension of the Conduent hosting services is required to maintain the legacy CHESSIE, CARES, and CSES data systems (supporting Social Services, Family Investment, and Child Support, respectively) while development of modern replacements for these systems is completed and those new applications are deployed on the MD THINK platform for statewide use. The development and deployment of the new systems was originally planned for December 2020, but is now planned for completion by December 2021, at which point DHS will fully decommission the legacy systems. This contract extension will enable DHS, as approved and/or permitted by the State, to continue providing all programs and services supported by the legacy systems that remain on the infrastructure provided and actively maintained through Conduent hosting services

DGS OSP Remarks: RETROACTIVE approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 66% Federal (TANF, Title IV-E, Title IV-D, Title XIX, FS, LIHEAP & EUSP), 34% General

Approp. Code: N00F0004 **Resident Business:** Yes

MD Tax Clearance: 20-3764-1101

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



REVISED

2nd Revision

*Contact: Mark Riesett 410-767-4045
mark.riesett@maryland.gov*

**19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Department of Information Technology***

Contract ID: Consulting and Technical Services Plus (CATS+)
ADPICS No.: 060B2490023

Contract Approved: DoIT Item 3-IT, 04/03/2013

Contractor: R & B Services, Inc.; Greenbelt, MD (MBE, SBR)
Talentech Digital LLC; Reston, VA (MBE)

Contract Description: Multiple-award, indefinite-quantity, task order-base Master Contract to provide Statewide Information Technology technical and consulting services in 17 functional areas.

Modification Description: Add two master contractors to the approved list of service providers.

Original Contract Term: 04/22/2013 - 04/21/2028

Modification Term: 01/07/2021 - 04/21/2028* (*or earlier with Board approval)

Original Contract Amount: \$ 150,000,000

Modification Amount: N/A

Total Contract Amount: \$1,250,000,000

Percent +/- (This Item): N/A

Total Percent Change: N/A

Prior Mods/Options: \$ 60,000,000 (Mod. #1: increase contract ceiling; DoIT 7-IT-MOD, 08/17/2016)
\$ 240,000,000 (Mod. #2: increase contract ceiling; DoIT 1-IT-MOD, 01/25/2017)
\$ 300,000,000 (Mod. #3: increase contract ceiling; DoIT 4-IT-MOD, 03/20/2019)
\$ 500,000,000 (Mod. #4: increase contract ceiling; DoIT 36-IT-MOD, 02/19/2020)



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



REVISED
2nd Revision

19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 20% / N/A **MBE/VSBE Compliance:** 18% / N/A

Requesting Agency Remarks: The CATS+ master contract is now open and continuous for adding new master contractors. Of the two recommended offerors, one is a small business and two are MBE.

This Master Contract comprises the following functional areas:

- (1) Enterprise Service Provider
- (2) Web and Internet Services
- (3) Electronic Document Management
- (4) Geographical Information Systems
- (5) Software Engineering
- (6) Systems/Facilities Management and Maintenance
- (7) Information System Security
- (8) Application Service Provider
- (9) IT and Telecommunications Financial and Auditing Consulting Services
- (10) IT Management Consulting Services
- (11) Business Process Consulting Services
- (12) Tower Site Preparation
- (13) Tower Installation
- (14) Tower Equipment Installation and Services
- (15) Electronic Benefits Transfer
- (16) Media and Training Center Support
- (17) Documentation/Technical Writing

DGS OSP will return to the Board of Public Works for approval of adding additional master contractors once they are vetted.

Fund Source:	Determined by Task Order	
Approp. Code:	Determined by Task Order	
Resident Business:	Yes – R & B Services, Inc.	No – Talentech Digital LLC
MD Tax Clearance:	R & B Services, Inc.	20-2833-0000
	Talentech Digital LLC	20-3729-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Ben Steffen 301-717-7825
ben.steffen@maryland.gov*

**20-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Healthcare Commission***

Contract ID: Data Management and Analytic Support for the Maryland Medical Care Database; *MHCC 16-012*
ADPICS No.: COJ02508

Contract Approved: DoIT 2-IT, 04/27/2016

Contractor: Social & Scientific Systems, Inc.; Silver Spring, MD

Contract Description: Provide professional services to sustain and expand the infrastructure, capability, and functionality of the State's All-Payer Claims Database (APCD) established as the Maryland Medical Care Database (MCDB). These services include but are not limited to maintaining the existing online data submission portal, claims editing and business processing, data warehousing and analytics, and data access for State-approved users.

Modification Description: Extend the term eight months and add additional funds. The extension is necessary to complete the procurement for a new contract award.

Original Contract Term: 05/01/2016 - 04/30/2021

Modification Term: 05/01/2021 - 12/31/2021

Original Contract Amount: \$8,975,088

Modification Amount: \$1,464,405

Prior Mods/Options: N/A

Total Contract Amount: \$10,439,493

Percent +/- (This Item): 16.3%

Overall Percent +/-: 16.3%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 16% / 1%

MBE/VSBE Compliance: 11.32% / 0%



**DEPARTMENT OF GENERAL SERVICES
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20-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Requesting Agency Remarks: Before the COVID-19 State of Emergency, a new Request for Proposals was drafted in anticipation of release in October 2020; however, the Healthcare Commission faced unexpected delays and ultimately released it to the public. This contract extension provides the Healthcare Commission adequate time to finish the new solicitation, give potential offerors the time needed to complete a robust response, and provide a smooth transition from the current contractor to a new MCDB vendor. It will also prevent disruptions in the data collection process, as described in COMAR 10.25.06.00. The new solicitation is scheduled to be released in December 2020.

The Healthcare Commission attests that it is fair and reasonable as it is a cumulative price of the contractors' actual rates supplied initially for year five of the contract.

Fund Source: 100% Special (User Fees)

Approp. Code: 32.18.01.0102

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



*Contact: Robert Howells 410-230-8789
robert.howells@maryland.gov*

**21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*State Lottery & Gaming Control Agency, Lottery Operations Division***

Contract ID: Lottery Central Monitoring and Control System; 2015-01
ADPICS No.: COJ04145

Contract Approved: DoIT 2-IT, 05/10/2017

Contractor: Scientific Games International, Inc.; Alpharetta, GA

Contract Description: Provide Lottery Central Monitoring and Control System with additional services including implementation, operation and maintenance of the Central Monitoring and Control System and related systems, sales, marketing, instant ticket inventory and distribution, accounting, terminals, software, and telecommunications network that connects retailers to the primary and back-up data centers.

Modification Description: License to use the Willy Wonka Golden Ticket™ imagery, marks and logos for an Instant Ticket Lottery Game. Also includes supporting marketing materials at Retailer locations selling the tickets, advertising for the tickets, digital materials, and the music associated with the brand to promote the game. Related prizes to be awarded to winners of the Instant Ticket game and related second chance promotion.

Original Contract Term: 05/25/2017 - 04/04/2025 (w/one 3-year renewal option and one 1-year transition option)

Modification Term: 01/31/2021* - 03/31/2023 (*or earlier upon BPW approval)

Original Contract Amount: \$217,126,653 NTE

Modification Amount: \$ 910,400 NTE

Total Contract Amount: \$218,616,303 NTE

Prior Mods/Options: \$579,250 (Mod. No. 1: License for James Bond 007™ imagery and logos for Instant Ticket Game; 02/01/2020 - 06/30/2022; DGS 61-IT-MOD, 01/08/2020)

Percent +/- (This Item): 0.4%

Total Percent Change: 0.7%



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21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 20% / 0.5%

MBE/VSBE Compliance: 15% / 1.0%

Requesting Agency Remarks: The contractor provides to the MLGCA under the current Contract a Loyalty Plus rewards program, which allows players to accumulate points for Instant Tickets to use for redemption of merchandise prizes. This Program also provides numerous licensed properties to the MLGCA for use on instant tickets and other promotional materials – many free of any additional charge but some related to major entertainment or sports brands, teams, leagues, or events require an additional fee, which is offered at discounted rates.

The Willy Wonka Golden Ticket™ imagery, marks and logos are owned by Warner Bros. Consumer Products Inc. which has exclusively licensed them to the Contractor for use in connection with lottery games and promotions. The MLGCA desires to use these marks and logos for an Instant Ticket Game and the Contractor is the only source from which the MLGCA can obtain the required authorization to use them. This Licensing agreement is necessary in order to obtain the rights to use these imagery, marks and logos, marketing, pre-produced television, radio and digital advertising and digital entry reveal, and to use the licensed imagery, marks and logos to promote the game.

There are business building advantages with using licensed properties for Instant Ticket games that generally have resulted in high performing sales which far exceed the investment of the license fee. Licensed properties such as Willy Wonka Golden Ticket™ and the previously used James Bond 007™ license provide to the Lottery expanded sales opportunities with consumers that do not normally play Instant Ticket games or that do not play often.

The Modification Amount, includes both the license fee for the use of the Contractor's logos and marks and the cost of the prizes to be awarded to winners of the Instant Ticket Game, is separated into two components:

- **License Fee:** This component is the fixed price for use of the Willy Wonka Golden Ticket™ marks and logos. The MLGCA anticipates producing an Instant Ticket Game using these marks and logos that will have a quantity of 4,080,000 tickets, a \$10.00 price point and a total retail face value of \$40,800,000. The license fee is determined based on a rate of 0.8% of the retail face value, resulting in an estimated amount of \$326,400. The contract contains an allowance of plus/minus 100,000 tickets to allow for printing press variations; therefore, the maximum ticket quantity could be as much as 4,180,000 resulting in an NTE license fee of \$334,400.



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21-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Agency Remarks (cont'd):

- Prizes: This component is the cost of the prizes to be awarded to second chance contest winners in the Instant Ticket Game, as well as the cost for the Contractor to provide marketing support, conduct the second chance drawings and provide complete fulfillment of all experiential prizes. These prizes include trips to Las Vegas for winners to participate in the *EVERLASTING MILLION CHALLENGE™* themed stage event for a chance to win cash prizes up to a lifetime prize of one million dollars (\$1,000,000) a year for forty (40) years.
- Contract Amount = License Fee + Prizes
\$910,400 (NTE) = \$334,400 + \$576,000

The game must be submitted for production now in order to have the tickets produced and available for distribution by the target date for public sale on March 22, 2021, which is necessary in order to meet our projected sales and revenue targets for Fiscal Year 2021. (Note: Production of the Instant Ticket Game, which will be accomplished and paid under the MLGCA's "Instant Ticket Games and Related Services Contract #2013-01", is not included in the amount of this Licensing Contract.)

By law Instant Ticket game players have 182 days to claim a winning ticket after a game is closed-out, licensed products that have been manufactured and distributed during the term of this modification may remain in circulation beyond the term of this license. The MLGCA has to allow for that period to elapse, even though no more tickets will be produced or sold during that period.

Fund Source: 100% Special (Lottery Proceeds)

Approp. Code: E75D0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021

REVISED



*Contact: Samantha Buchanan 410-260-7552
samantha.buchanan@maryland.gov*

22-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the following Task Orders/
Purchase Orders under a previously-approved Master Contract.

Authority: State Finance and Procurement Article
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.
Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: **Consulting and Technical Services Plus (CATS+)**
Contract No.: 060B2490023
Approved: DoIT 3-IT, 04/03/2013
Term: 04/22/2013 - 04/21/2028
***As of publication, the remaining balance of this master contract is \$464,355,198.*

1.1 Using Agency: Maryland Transportation Authority
Description: One Master Contractor with a broad range of technical expertise to provide consulting services, operation, and maintenance support of the OpenText Enterprise Content Management System. Recommend, evaluate, develop, enhance, maintain, and support the enterprise collaboration and document management system to include Content Suite, Process Suite, Liquid Office, Scanning, Metadata tagging, OCR Object Importer, and other OpenText modules. Support the integration of other client/server and web-based systems with OpenText's Enterprise Content Management collaboration and document management system as needed.; *J01B0600016*
Award: ServBeyond Solutions LLC; Baltimore, MD
Number of Qualified Master Contractors: 648
Number of Bids: 4
Amount: \$15,489,063
Term: 02/01/2021* - 02/28/2026 (*Or earlier upon BPW approval)
MBE/VSBE Participation: N/A / N/A
Resident Business: Yes
Funding Source: 100% Special (Transportation Trust)



DEPARTMENT OF GENERAL SERVICES
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REVISED

22-IT. INFORMATION TECHNOLOGY (cont'd)

2.0 *Master Contract: Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)*

MBE/VSBE Participation: NA / NA
Resident Business: Yes
Funding Source: 100% Reimbursable (Using Agency)

2.2 *Using Agency:* Maryland State Police, Quartermaster Division
Description: **RETROACTIVE** - Rapid Renewal; *W00P1600483* Provide maintenance and support of the Regional Automated Property Information Database (RAPID); which monitors the sale of secondhand personal property by way of pawn dealers, Craig's List, eBay and other facilities. Maryland law requires specific holding periods for particular property; however, other jurisdictions do not. The database assists in the tracking between locations. RAPID has assisted the recovery of property exceeding \$53,000,000 in value since its inception.
Award: DISYS Solutions, Inc.; Chantilly, VA
Number of Qualified Master Contractors: 1 (*Single Qualified Master Contractor*)
Number of Bids: 1
Amount: \$227,619
Term: 10/01/2020 – 09/30/2021
MBE/VSBE Participation: N/A / N/A
Resident Business: Yes
Funding Source: 100% General
DGS OSP Remarks: **RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.



DEPARTMENT OF GENERAL SERVICES
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REVISED



22-IT. INFORMATION TECHNOLOGY (cont'd)

3.0 *Master Contract:* *Hardware/Associated Equipment & Services 2012*

Contract No. 060B2490022

Approved: DoIT 4-IT, 10/31/2012

Term: 11/15/2012 - 11/14/2027

****As of publication, the remaining balance of this master contract is \$102,072,214**

3.1 *Using Agency:* Department of Public Safety and Correctional Services

***Description:* Cisco Wireless Networking Hardware Q00P1600780**

***Award:* Bogdan Computer Services, Inc.; Abingdon, MD
*(Certified Small Business)***

Number of Qualified

***Master Contractors:* 19 (Functional Area III)**

***Number of Bids:* 4**

***Amount:* \$366,882**

***Term:* Anticipated delivery 30 days from NTP**

***MBE/VSBE Participation:* N/A**

***Resident Business:* Yes**

***Funding Source:* 100% General**

3.2 *Using Agency:* Department of Information Technology (DoIT)

***Description:* 100G Core Upgrade Phase 1B Ciena Equipment; F50P1600082.**

This is for additional equipment to deploy 100 Gigabit networking services through networkMaryland. NetworkMaryland provides broadband services to all executive branch agencies.

***Award:* Presidio; Fulton, MD**

Number of Qualified

***Master Contractors:* 27**

***Number of Bids:* 4**

***Amount:* \$ 412,961**

***Term:* Delivery approximately 30 days from NTP.**

***MBE/VSBE Participation:* N/A / N/A**

***Resident Business:* No**

***Funding Source:* 100% Special (MTDP)**

3.3 *Using Agency:* Department of Information Technology (DoIT)

***Description:* Juniper nwMD; F50P1600147 This contract provides critical hardware replacement and maintenance services for networkMaryland. networkMaryland is Maryland's high-speed data network for public sector use, providing broadband services to, among others, the Executive Branch of government. The Juniper hardware is a major component of the networkMaryland infrastructure.**



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



REVISED

22-IT. INFORMATION TECHNOLOGY (cont'd)

3.0 Master Contract: Hardware/Associated Equipment & Services 2012

Award: Cooper River Government; Anchorage, AK
Number of Qualified Master Contractors: 27
Number of Bids: 6
Amount: \$342,275
Term: Delivery approximately 30 days from NTP, 1-year maintenance after receipt.
MBE/VSBE Participation: N/A / N/A
Resident Business: No
Funding Source: 100% Reimbursable (Using Agencies)

4.0 Master Contract: PBX IV – Telecommunications Equipment and Services
 Contract No.: 001B0600162
Approved: DGS 26-IT, 07/22/2020
Term: 01/01/2021 - 12/31/2030
 **As of publication, the remaining balance of this master contract is \$67,200,000

4.1 Using Agency: Department of Information Technology
Description: Maintenance services for the 27 PBX systems offering telephone services to various State agencies throughout Maryland.; 060B1610002
Award: NEC Corporation of America; Irving, TX
Number of Qualified Master Contractors: 4 (Functional Area III)
Number of Bids: 1
Amount: \$ 4,763,832
Term: 01/01/2021 - 12/31/2023
MBE/VSBE Participation: 25% / 2%
Resident Business: No
Fund Source: 100 % Special (MITDP)

BOARD OF PUBLIC WORKS ACTION	THIS ITEM WAS:
APPROVED*	DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

***Sub-Item 1.2 voted on separate and approved with a 2-1 vote (Comptroller voted no). All remaining sub-items were approved 3-0.**



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Mark Riesett 410-767-4045
mark.riesett@maryland.gov*

**23-M. MAINTENANCE CONTRACT
*Department of General Services***

Contract ID: Unarmed Uniformed Guard Service - Carter M. Hickman District Court/MSC;
H00R1600014
ADPICS No.: 001B1600207

Contract Description: Unarmed uniformed guard service at the Carter M. Hickman District Court/MSC in Centreville.

Award: CSI Corporation of DC; Washington, DC
(Certified Small Business)

Contract Term: 02/01/2021 - 01/31/2024 (w/two 1-year renewal options)

Amount: \$415,784 (Base, 3-years)
\$142,310 (Renewal Option #1, 1-year)
\$145,398 (Renewal Option #2, 1-year)
\$703,491 Total

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amount</i>
CSI Corporation of DC; Washington, DC	\$703,491
Devine Professional Consulting Group; Silver Spring, MD	\$709,970
Trust Consulting Services, Inc.; Washington, DC	\$717,501
OD Group, LLC; Lexington Park, MD	\$778,326
Metropolitan Protective Service, Inc.; Lanham, MD	\$885,412
Mid-Atlantic Control Systems, LLC; Millersville, MD	\$898,737
ProSecurity & Private Investigation, LLC; Suitland, MD	\$949,584

Living Wage Eligible: Yes

MBE/VSBE Participation: N/A / N/A

Performance Security: N/A

Incumbents: Defensor Security; LLC; Alexandria, VA



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 6, 2021**



23-M. MAINTENANCE CONTRACT (cont'd)

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage.com on September 4, 2020 with a Small Business Reserve (SBR) designation. Approximately 34 potential vendors received notification of this solicitation electronically. Eight bids were received and opened on September 25, 2020. One bid was rejected because the bidder failed to provide satisfactory references. CSI Corporation of DC has been found responsible and its bid responsive. The pricing has been confirmed.

The incumbent has not updated their information in eMMA and did not receive notification of this solicitation. They have been notified so they can correct this issue and receive future notifications.

Fund Source: 100% General

Approp. Code: H00 21 33841 0823 (\$ 57,747.78)
 H00 22 33841 0823 (\$138,594.67)
 H00 23 33841 0823 (\$138,594.67)
 H00 24 33841 0823 (\$ 80,846.88)

Resident Business: Yes

MD Tax Clearance: 20-3022-0111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**

REVISED



*Contact: Mark Riesett 410-767-4045
mark.riesett@maryland.gov*

**24-M-MOD. MAINTENANCE MODIFICATION
*Department of General Services***

Contract ID: HVAC Maintenance Services; *DGSR5400107*
ADPICS No.: COJ05101

Contract Approved: DGS 13-M, 07/16/2015

Contractor: Constellation NewEnergy, Inc.; Baltimore, MD

Contract Description: Optimized Preventative Maintenance Program for DGS facilities statewide. Recommended firm shall furnish all labor, materials, equipment, and supplies necessary for the Optimized Preventative Maintenance Program for 47 DGS facilities statewide.

Modification Description: Extend contract for 4-months and 24-days to complete a new procurement for these services.

Original Contract Term: 08/01/2015 - 07/31/2018

Modification Term: 01/08/2021 - 05/31/2021

Original Contract Amount: \$3,399,557

Modification Amount: \$ 677,813

Total Contract Amount: \$7,824,023

Percent +/- (This Item): 19.94% **Total Percent Change:** 130.15%

Prior Mods/Options:

- \$ 0 (Mod. #1: BPO term correction, 07/29/2015)
- \$ 325,697 (Mod. #2: additional equipment, DGS 7-M-MOD, 12/07/2016)
- \$ 13,675 (Mod. #3: BPO amount correction, 10/04/2017)
- \$ 0 (Mod. #4: contractor name change, 12/12/2017)
- \$ 6,061 (Mod. #5: additional building, 05/11/2018)
- \$1,416,385 (Renewal Option #1: DGS 16-M-OPT, 06/20/2018)
- \$1,451,126 (Renewal Option #2: DGS 3-M-OPT, 07/03/2019)
- \$ 50,000 (Mod. #6: Extend contract term, 07/13/2020)
- \$ 433,709 (Mod. #7: Extend contract term, DGS 47-M-MOD, 08/12/20)
- \$ 50,000 (Mod #8 – Extend contract term, 11/30/2020)



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



REVISED

24-M-MOD. MAINTENANCE MODIFICATION (cont'd)

Prior Mods/Options (cont'd):

[...]

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 30% / 2%

MBE/VSBE Compliance: 16.80% / 1.24%

Requesting Agency Remarks: DGS is satisfied with the performance of the contractor and the MBE and VSBE subcontractors are continuing to make progress toward their goals. The additional extension is needed to allow additional time to update the bid requirements to complete a new procurement.

Fund Source: 100% General

Approp. Code:

H00 33151 0812 21 (\$301,412.43)	H00 33171 0812 21 (\$ 9,008.12)
H00 33391 0812 21 (\$ 21,390.28)	H00 33409 0812 21 (\$ 30,576.94)
H00 33419 0812 21 (\$ 9,887.34)	H00 33439 0812 21 (\$ 32,744.86)
H00 33449 0812 21 (\$ 22,443.84)	H00 33459 0812 21 (\$ 4,343.30)
H00 33461 0812 21 (\$ 9,144.32)	H00 33471 0812 21 (\$ 16,273.17)
H00 33481 0812 21 (\$ 8,394.56)	H00 33491 0812 21 (\$ 8,742.31)
H00 33501 0812 21 (\$ 16,732.87)	H00 33511 0812 21 (\$ 11,123.86)
H00 33521 0812 21 (\$ 4,328.95)	H00 33531 0812 21 (\$ 19,598.51)
H00 33541 0812 21 (\$ 21,933.25)	H00 33551 0812 21 (\$ 19,693.55)
H00 33561 0812 21 (\$ 9,224.30)	H00 33571 0812 21 (\$ 12,813.77)
H00 33581 0812 21 (\$ 12,137.59)	H00 33591 0812 21 (\$ 18,223.67)
H00 33601 0812 21 (\$ 18,312.64)	H00 33621 0812 21 (\$ 11,606.00)
H00 33631 0812 21 (\$ 15,583.79)	H00 33641 0812 21 (\$ 12,138.80)

Resident Businesses: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**25-RP. REAL PROPERTY
*Department of General Services***

Recommendation: Approve transfer of Easement Agreement for 8.157 +/- acres.

Property: 8.157 acres located on the Springfield Hospital Campus

Prior Board Actions: DGS 30-RP, 11/18/2020
DGS 41-RP, 08/05/1998

Grantor: The State of Maryland, to the use of the Department of Public Safety and Correctional Services and the Department of Health

Grantee: Carroll County

Background: Reference is made to Item 30-RP, November 18, 2020, in which the BPW declared 8.157 +/- acres surplus. Reference is also made to Item 41-RP, approved on August 5, 1998, which authorized the grant of a Right of Entry; Water, Utility and Supply Agreement; and an Easement Agreement for Carroll County to obtain water production sources at Springfield Hospital Center. From 1998 – 2004, the County spent approximately \$400,000 for the engineering, design and construction of ten wells at the Springfield campus which were comprised of five observation wells and five production wells. The County now desires to put the wells into production in order to add redundancy to the public water system, provide water security, to create cost stabilization, and to minimize its future dependence on the Baltimore City water supply. Treated water is provided to the Springfield Hospital Center by Carroll County, and cost stabilizations and water security will benefit the State by stabilizing the State's water costs on the Center. While the State has sufficient water capacity for its current and planned operations at the Springfield Campus, the County pledges to work with the State on any increased water supply needs that should occur in the future due to expansion of State activities. Future increases in the State's water allocation will be facilitated with Carroll County, MDE and MES.

An easement interest in an estimated 8.157 +/- acres has been requested for easements for eight of the ten wells to provide access to the site, for the well locations and relocations, construction, maintenance, repair, and utilization of the necessary infrastructure to draw water from the wells.

The remaining two wells located on the Maryland Military Department property will be addressed at a future time after construction of the Freedom Readiness Center has been completed.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



25-RP. REAL PROPERTY (cont'd)

Consideration: No Monetary Consideration*
 *No consideration is being charged for these easements, in consideration of the above referenced \$400,000 spent by the County for the construction of the wells; the \$5.96 million anticipated infrastructure costs which the County will bear to bring the wells into production; and the commitment by the County to work with the State should increase water needs arise in the future.

Appraised Values: Springfield Hospital Center Property
 \$352,000 – 6/28/19 – Karen H. Belinko, MAI, Fee Appraiser
 \$113,300 – 4/1/19 – Bruce M. Dumler, MAI, Fee Appraiser
 Department of Public Safety and Correctional Services Property
 \$245,100 – 6/28/29 – Karen H. Belinko, MAI, Fee Appraiser
 \$382,452 – 4/1/19 – Bruce M. Dumler, MAI, Fee Appraiser
 Department of Corrections Property
 \$40,200 – 6/28/19 – Karen H. Belinko, MAI, Fee Appraiser
 \$28,150 – 4/1/19 - Bruce M. Dumler, MAI, Fee Appraiser

Approved Values: \$352,000 (Springfield Hospital Center Property - Karen H. Belinko, MAI)
 \$245,100 (DPSCS Property - Karen H. Belinko, MAI)
 \$ 40,200 (Department of Corrections Property - Karen H. Belinko, MAI)
 \$637,300 Total Value

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under **MD20180727-0631**. It is recommended to grant the easement located on the grounds of Springfield Hospital Center for the purpose of accessing water wells located on the campus.

Authority: State Finance & Procurement, Section 10-305

Legislative Notice: Legislative Notice was sent 10/30/2020

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Wendy Scott-Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**26-RP. REAL PROPERTY
Department of Natural Resources (File #00-8679)**

Recommendation: Approve the granting of an Easement from the Department of Natural Resources (DNR) to Baltimore Gas and Electric (BGE) for the purpose of constructing, installing, reconstructing, operating and maintaining electrical and communication lines and infrastructure, along with the right to install, relocate, maintain, repair and replace fencing, a road and retaining wall, and the right to trim, top, cut down and remove trees as needed. Work performed by BGE is to be done in consultation with DNR.

Property: 4.0841 acres of land located in Howard County in Patapsco Valley State Park

Grantor: The State of Maryland, to the use of the Department of Natural Resources

Grantee: Baltimore Gas and Electric Company, a Maryland Corporation

Consideration: \$50,200

Background: Baltimore Gas and Electric Co. proposes to upgrade the circa 1968 Chestnut Hill Substation, the 115kV switching/transmission station located at Patapsco Valley State Park. This project is mandated by the Federal Energy Regulatory Commission (FERC) as part of reliability, security and operability upgrades to Maryland's underperforming electric grid infrastructure.

Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20180803-0664 and found the project to be *Consistent with Qualifying Comments*. It is recommended to change the use via the BGE upgrade of the circa 1968 Chestnut Hill Substation.

Appraised Value: \$50,200 - 03/16/2018 – Steven H. Muller, SRA, Fee Appraiser

Approved Value: \$50,200 - Stephen H. Muller, SRA

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Lauren Buckler 410-767-3174
lauren.buckler@maryland.gov*

28-GM. GENERAL OBLIGATION BOND PROCEEDS

Recommendation: That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

Authority: §8-301, State Finance & Procurement Article, Annotated Code of Maryland

1.0 Agency: Department of General Services
Fund Source: MCCBL 2019 *Provide funds for the repair and rehabilitation of state owned capital facilities, provided that \$165,000 of this \$34,399,000 authorization made for the purpose of facilities renewal may be expended only for facility renewal projects at the Anne Arundel County Food and Resource Bank including repairs to the warehouse roof. Item 103.*

1.1 Contract ID: Remodel 16 Existing Restrooms at the Elkton District Court/Multi Service Center; *BC-730-200-001.*
Description: Engineering and design services for remodeling of 16 restrooms at the Elkton District Court/Multi-Service Center in Elkton. Design team will evaluate energy reductions through changes to lighting and water reductions through changes to plumbing fixtures.
Procurement Method: Qualification Based Selection
Award: Henry Adams, LLC; Baltimore, MD
Amount: \$40,159
Resident Business: Yes

1.2 Contract ID: Upgrade Elevators - Mary Risteau Building; *BC-766-200-001.*
Description: Engineering and design services for replacement of lines, gears, motors to existing elevators 3 and 4 at the Mary Risteau Building in Bel Air.
Procurement Method: Qualification Based Selection
Award: Henry Adams, LLC; Baltimore, MD
Amount: \$45,557
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



*Contact: Channa Williams 410-462-8300
chwilliams@bccc.edu*

**29-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MOD.
*Baltimore City Community College***

Contract ID: Financial Aid Software License; *BCCC-FY-2018-028*

ADPICS No.: ~~COH61640~~ **COJ13309**

See next page for record
correction letter 3/24/21

Contract Approved: DoIT 6-IT, 12/20/2017

Contractor(s): Regent Education Inc.; Frederick, MD

Contract Description: Software licenses for financial aid module.

Option Description: Exercise the first renewal option period.

Modification Description: Increase contract authority to renew licensing for former integration of software.

Original Contract Term: 12/31/2017-12/31/2020 (w/two 1-year renewal options)

Option Term: 01/07/2021 - 12/31/2021

Modification Term: 01/07/2021 - 12/31/2021

Original Contract Amount: \$ 912,900 (Base, 3-years)

Option Amount: \$ 170,000

Modification Amount: \$ 47,625

Total Contract Amount: \$1,576,845

Prior Mods/Options: \$ 443,320 (Mod. #1: additional integration of software; DoIT 2-IT-MOD, 07/19/2018)

\$ 3,000 (Mod. #2: Bridge to BPW meeting; BCCC, 12/31/2020)

Percent +/- (This Item): 23.8%

Total Percent Change: 71.7%

Original Procurement Method: Sole Source

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A



Baltimore City Community College
Office of Procurement

March 24, 2021

Accepted 3/24/2021- JTG

Mr. John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Digitally signed by John T.
Gontrum
Date: 2021.03.24 15:33:41
-04'00'

SUBJECT: Record Correction – January 06, 2021 Board of Public Works Action Agenda #29-IT-OPT/MOD

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW – January 6, 2021

Contractor: Regent Education Inc., Frederick, MD
Contract Description: Financial Aid Software License; BCCC-FY 2018-028
Agenda #29-IT-OPT/MOD

Requested changes and/or corrections to the Agenda #29-IT-OPT/MOD.

1) CHANGE - ADPICS Change Order #: COH61640 to COJ13309 on Action Agenda Item #29-IT-OPT/MOD.

Thank you for your consideration. Please contact me at 410.462.7474 or Sherida Studwood, Procurement Chief at 678.548.6183 with questions.

Sincerely,

Corelethia Braxton

Corelethia Braxton
Procurement Specialist II

CC: Channa Williams, Vice President of Finance & Administration
Sherida Studwood, Procurement Chief



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 6, 2021**



29-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MOD. (cont'd)

Requesting Agency Remarks: In 2017, Baltimore City Community College acquired Regent Education, Inc. software license using the sole source procurement method. BCCC has used this software, (which is a legacy system of Regent Financial Aid named Carbon), as its financial aid module for over five years.

The student population at BCCC depends heavily on financial aid. BCCC uses this software to manage students' Financial Aid and without this system, BCCC's enrollment would be greatly impacted. Therefore, it is in BCCC's best interest for continuity of services and compatibility, to continue using Regent Education, Inc.

BCCC previously used the Carbon version of Regent Financial Aid, which reached end-of-life in 2017. Over the past several years the previous version has since been replaced by its successor product, Regent 8, (which is another version of Regent Financial Aid). However, due to our legacy system and technology, it is incompatible with most software and systems available on the market today. In addition, BCCC would be limited in receiving support and maintenance from other vendors due to its age and incompatibility.

The College is exercising the Option and modifying the contract price to increase capacity for end users and to renew the integration license for the student information system.

Fund Source: 100% General

Approp. Code(s): R95C00.00

Resident Business(es): No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION