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### MEETING LOCATION: STATE HOUSE with limited attendance Governor's Reception Room, 100 State Circle Annapolis, MD 21401

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Contact: April Salisbury 410-841-5864 april.salisbury1@maryland.gov

### 1. <u>DEPARTMENT OF AGRICULTURE</u> Maryland Agricultural Cost-Share Program - Grants

*Recommendation*: That the Board of Public Works approve funding 20 individual grants under the Maryland Agricultural Cost-Share Program.

*Amount*: \$471,296.36

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms*. Item 18274

| County                  | Recipient         | Agreement #  | \$ Amount    |
|-------------------------|-------------------|--------------|--------------|
| Baltimore               | Thomas Baum       | AT-2021-2371 | \$22,400.00  |
| Calvert                 | James Dowell      | PA-2021-2359 | \$16,900.00  |
|                         |                   | MP-2021-2392 | \$14,400.00  |
|                         |                   | MP-2021-2390 | \$18,500.00  |
| Carroll                 | Jason Amoss       | MP-2021-2393 | \$9,900.00   |
|                         |                   | MP-2021-2394 | \$14,400.00  |
|                         |                   | MP-2021-2391 | \$18,500.00  |
|                         | Jason Poe         | MP-2021-1983 | \$6,900.00   |
|                         | Paul Leister      | MP-2020-2518 | \$2,800.00   |
| Frederick<br>(Catoctin) | Mark Ahalt        | MP-2021-2398 | \$4,834.36   |
| Dorchester              | Balvin Brinsfield | NW-2021-2399 | \$29,500.00  |
|                         |                   | AT-2021-2407 | \$3,800.00   |
| Garrett                 | Ray Wilt          | AT-2021-2406 | \$5,500.00   |
|                         | James Christhilf  | AT-2021-2409 | \$22,500.00  |
| Kent                    | Thomas McGlinn    | AT-2021-2408 | \$5,800.00   |
|                         |                   | UP-2021-2372 | \$139,062.00 |
|                         |                   | UP-2021-2396 | \$50,000.00  |
| Washington              | Bryan Babington   | UP-2021-2373 | \$15,300.00  |
|                         |                   | UP-2021-2395 | \$53,500.00  |
|                         |                   | UP-2021-2397 | \$16,800.00  |

*Authority:* "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05



### 1. <u>DEPARTMENT OF AGRICULTURE</u> (cont'd) Maryland Agricultural Cost-Share Program - Grants

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.





Contact: Gabriel Gnall 410-260-7335 gabriel.gnall@maryland.gov

### 2. <u>BOARD OF PUBLIC WORKS</u> *Procurement Agency Activity Reports*

*Recommendation:* That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

| Department of General Services: | September 2019 |
|---------------------------------|----------------|
| Department of Transportation:   | April 2021     |

*Authority:* COMAR 21.02.01.05

*Remarks:* The content of the reports may be accessed on the Board of Public Works website: www.bpw.maryland.gov





Contact: Bill Morgante 410-260-7335 bill.morgante@maryland.gov

### 3. <u>BOARD OF PUBLIC WORKS</u> COMAR Title 23: State Tidal Wetlands Regulations/FINAL Action

*Recommendation*: That the Board of Public Works take final action to adopt, with nonsubstantive changes, new regulations and amendments to Title 23, State Tidal Wetlands Licensing Procedures.

| Proposal Approved:  | Secretary's Agenda, Item 3 (1/6/2021)    |
|---------------------|--|
| AELR Review:        | Complete                                 |
| Proposal Published: | 48 Maryland Register 264-272 (3/26/2021) |

**Public Comment**: Public comment was received that gave valuable insight leading to more appropriate terminology for final adoption.

(1) Revisions to implement current statutory law and program administration

| $\begin{array}{c} 23.02.04.04\\ 23.02.04.05\\ 23.02.04.07\\ 23.02.04.08\\ 23.02.04.09\\ 23.02.04.10\\ 23.02.04.11\\ 23.02.04.12\\ 23.02.04.12\\ 23.02.04.13\\ 23.02.04.14\end{array}$ | <ul> <li>Purpose</li> <li>Scope</li> <li>License Requirements</li> <li>Delegation to the Department</li> <li>Non-Water Dependent Projects on a Pier</li> <li>Department's Report and Recommendation</li> <li>Board Action on Applications for Individual Licenses</li> <li>Terms and Conditions</li> <li>Mitigation</li> <li>Compensation</li> <li>Individual License Issuance</li> <li>License Expiration</li> <li>License Extension</li> </ul> |
|---|--|
| 23.02.04.15<br>23.02.04.16<br>23.02.04.17   | <ul> <li>License Extension</li> <li>License Modification</li> <li>License Transfer</li> <li>License Suspension or Revocation</li> </ul>  |

*Adopt/amend with non-substantive changes:* Final adoption will include minor revisions to the proposed text. The minor revisions reflect public comment received; clarify the proposal's intent; and do not disadvantage in any significant way the groups affected by the regulations

### 23.02.04.03 - Definitions

Language to incorporate statutory definition of "Pier" removed from proposal; following definitions renumbered accordingly.



### 3. <u>BOARD OF PUBLIC WORKS</u> (cont'd) COMAR Title 23: State Tidal Wetlands Regulations/FINAL Action

### (2) Revisions to improve organization and structure

| Amend as proposed: 23.02.04.01   | – Purpose   |
|----------------------------------|---|
| 23.02.04.02                      | – Scope   |
| 23.02.04.03                      | – Definitions   |
|                                  | – License Requirements                                    |
| 23.02.04.05                      | – Delegation to the Department                            |
| 23.02.04.06                      | – Types of Licenses                                       |
| 23.02.04.07                      | – Non-Water Dependent Projects on a Pier                  |
| 23.02.04.08                      | - Department's Report and Recommendation                  |
| 23.02.04.09                      | - Board Action on Applications for Individual Licenses    |
| 23.02.04.10                      | – Terms and Conditions                                    |
| 23.02.04.11                      | – Mitigation  |
| 23.02.04.12                      | - Compensation  |
| 23.02.04.13                      | – Individual License Issuance                             |
| 23.02.04.14                      | – License Expiration                                      |
|                                  | – License Extension                                       |
| 23.02.04.16                      | – License Modification                                    |
| 23.02.04.17                      | – License Transfer  |
| 23.02.04.18                      | <ul> <li>License Suspension or Revocation</li> </ul>      |
| 23.02.04.19                      | – Appeals   |
|                                  |   |
| Repeal as proposed: 23.02.04.20  | - former License Suspension or Revocation                 |
| 23.02.04.23                      | · ·   |
|                                  |   |
| (3) Revisions clarifying and upd | lating policy for the issuance of tidal wetlands licenses |
|                                  |   |
| Amend as proposed: 23.02.04.05   | - Delegation to the Department                            |
| 23.02.04.08                      | - Department's Report and Recommendation                  |

- 23.02.04.10 Terms and Conditions
- 23.02.04.15 License Extension

**Repeal as proposed:** 23.02.04.22 – Fees



### 3. <u>BOARD OF PUBLIC WORKS</u> (cont'd) COMAR Title 23: State Tidal Wetlands Regulations/FINAL Action

*Final Action:* Approval of this item is final approval of the regulatory proposal with limited non-substantive changes, as noted above, and authorizes publication of that approval in the *Maryland Register*.





Contact: Bill Morgante, 410-260-7335 Bill.Morgante@Maryland.gov

### 4. <u>BOARD OF PUBLIC WORKS</u> *Wetlands Licensing: Standard License Template*

*Recommendation*: That the Board of Public Works adopt a template for standard terms and conditions on tidal wetlands licenses to be effective upon implementation of the revised tidal wetlands regulations in Secretary's Agenda, Item 3 (June 2, 2021).

# *Authority:* COMAR 23.02.04.10B(2) as proposed in Secretary's Agenda, Item 3 (6/2/2021). The Board shall approve a template for licenses, including standard terms and conditions, and publish the template on its website.

**Remarks:** In coordination with the regulation proposal, the proposed license template provides transparency to the public on the standard terms and conditions of a tidal wetlands license, while also preserving the Board's flexibility to shape the terms and conditions of a particular license to the circumstances of a particular project.

The template may be viewed on the Board of Public Works website: www.bpw.maryland.gov/wetlands





Contact: Bill Morgante 410-260-7791 bill.morgante@maryland.gov

### 5. <u>BOARD OF PUBLIC WORKS</u> Wetlands License - #19-0225 – Long Point Community Association Mitigation

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant a wetlands license for a project involving dredging in the navigable waters of Maryland, and that the Board accept the proposed mitigation to offset impacts to submerged aquatic vegetation (SAV).

**MDE**: The Maryland Department of the Environment concurs with this recommendation.

| ٠ | Application received                   | February 15, 2019 |
|---|--|-------------------|
| • | Public comment period ended            | April 15, 2020    |
| • | MDE Report and Recommendation received | May 14, 2021      |

*Authority:* The "Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." *Section 16-202, Environment Article, Annotated Code of Maryland;* see also COMAR 23.02.04.

**Description:** Applicant requests authorization to provide mechanical dredging at a community boat basin and at the basin entrance channel impacting 15,674 square feet of SAV. Applicant will eradicate the invasive plant, *Phragmites*, and plant marsh vegetation as mitigation.

*Mitigation:* "The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." *COMAR 23.02.04.14D* MDE recommends that the applicant mitigate for the 15,674 square feet of SAV impact by eradicating a six acre area of *Phragmites* and planting a minimum of 1.4 acres with native marsh vegetation. The proposed mitigation is due to impacts to a "species in need of conservation" and is mitigated at a 3:1 ratio (COMAR 26.24.05.01.C.(1)(e)) and since it is "out of kind" mitigation, out-of-kind creation and enhancement ratios are increased by a factor of 2 (COMAR 26.24.05.01.C.(2)). The required project mitigation is to eradicate six acres of *Phragmites*-dominated marsh and to plant a minimum of 1.4 acres with native marsh vegetation.

15,674 square feet of SAV x 3 = 47,022 x 2 = 94,044 square feet (2.16 acres).

### **QUEEN ANNE'S COUNTY**

19-0225 LONG POINT COMMUNITY ASSOCIATION – To improve navigation by dredging a boat basin and basin entrance channel and providing mitigation by eradicating invasive *Phragmites* and planting with marsh vegetation.

Graysonville, Muddy Creek



### 5. <u>BOARD OF PUBLIC WORKS</u> (cont'd) Wetlands License - #19-0225 – Long Point Community Association Mitigation

### QUEEN ANNE'S COUNTY (cont'd)

19-0225 LONG POINT COMMUNITY ASSOCIATION (cont'd) Special conditions: Time of year restriction. Requirements for adhering to dredging buffer distance, material transport, staking of dredged area, proper disposal of dredged materials, maintenance dredging, bathymetric survey, Pesticide General Permit, mitigation plan concurrence, mitigation plantings and monitoring.





Contacts: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

### 6. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> Down Payment and Settlement Expense Loan Program

**Recommendation:** That the Board of Public Works approve the Department of Housing and Community Development releasing second lien deeds of trust to facilitate short sales in exchange for unsecured promissory notes in the amount of the outstanding loans on properties in the Down Payment Settlement Expense Loan Program.

| Loan Authority:      | Down Payment Settlement Expense Loan Program<br>Housing and Community Development<br>Article §§ 4-301-4-309, Annotated Code of Maryland |
|----------------------|---|
| Authority to Release | State Finance and Procurement Article, § 10-305,  |
| Security Interest:   | Annotated Code of Maryland  |

### **Original Loan/Current Balance**

Abdoul R. Allola & Elizabeth H. Eckel\$ 10,0005601 Parker House Terr 211, Hyattsville 20782 Prince George's County

Amy C. Griffith\$ 5,0001883 Brookside Drive, Edgewood 21040Harford County





Contacts: John MacLean 410-419-7321 johnf.maclean1@maryland.gov Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

### 7. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> Partnership Rental Housing Program

**Recommendation:** That the Board of Public Works approve the release of a portion of the collateral securing a Partnership Rental Housing Program (PRHP) loan made by the Department of Housing and Community Development to Flag House I, LP to assist with the redevelopment of the Flag House Courts public housing project.

| Borrower:  | Flag House Rental I, L.P.  |                            |
|--|--|----------------------------|
| <i>Project Address:</i> 120 S. Central Avenue, Baltimore 21202<br>Baltimore City |  | more 21202                 |
| Authority:   | §§ 4-1201 through 4-1209 of the Housing and Community Development<br>Article of the Annotated Code of Maryland |                            |
| Authority to<br>Approve Release:   | State Finance and Procurement Article<br>§§ 10-305, Maryland Code  |                            |
| Amount:  | Original PRHP Loan:<br>Current Principal Balance:  | \$7,440,000<br>\$7,440,000 |

*History:* In 2002, the Department made the PRHP loan to assist Flag House I, LP, an affiliate of the Housing Authority of Baltimore City ("HABC"), with the development of 93 units of public housing on the former site of the demolished Flag House Courts. At the same time, other sources were used to fund the development of 31 additional rental units and 109 home ownership units. The development of these 233 units was just the first step in the comprehensive redevelopment of this community.

HABC, in partnership with Beatty Development and Cross Street Partners, is now embarking on the next phase of the community's redevelopment. This phase will result in the development of a mix of office space and badly needed retail and restaurant space. A portion of the proposed commercial space is slated to be housed in the long vacant Baltimore Traction Car Barn, which was built in the 1920s to house trolley cars. This abandoned and deteriorated building partially collateralizes the Department's PRHP loan.

The building has been both an eyesore and a safety hazard since the development of the aforementioned residential units. It has contributed no value to the project, and in its deteriorated state has likely diminished the value of the project. The restoration of the building and its conversion to commercial use will improve the overall community while enhancing the value of the residential community financed by the PRHP loan. Therefore, it is recommended that the building be released as collateral for the PRHP loan in order to facilitate its redevelopment.



### 7. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> (cont'd) Partnership Rental Housing Program ("PRHP")

The *PRHP* finances rental housing occupied by households with incomes at or below 60% of the Area Median Income. The repayment of PRHP loans is deferred in perpetuity as long as their recipients fully comply with their terms. The Borrower is in full compliance with the terms of the PRHP loan.





Contacts: Brien O'Toole brien.otoole@maryland.gov Gregory Hare 301-429-7775 gregory.hare@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

### 8. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> *Rental Housing Works Program*

*Recommendation:* That the Board of Public Works approve lending general obligation bond proceeds for this project.

*Borrower:* RF Furnace Branch, LLC

- Project:Park View at Furnace Branch7466 E Furnace Branch Road, Glen Burnie, 21060 (Anne Arundel County)
- Rental Housing Works Authority: § 4-401 et seq. of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at or below 60% of area median income.

| Loan Amount: | \$2,500,000 |
|--------------|-------------|
|--------------|-------------|

*Fund Source:* MCCBL 2021 - *Rental Housing Works Program* 

*Collateral:* Deed of Trust

**Description:** The project involves the acquisition and rehabilitation of 101 affordable units to senior households in Glen Burnie, Anne Arundel County. The project will offer a mix of affordable one-and two-bedroom units, and will serve households with incomes at or below 60% of the Area Median Income (AMI). The project is sponsored by Enterprise Community Development, Inc.

| Sources   | Amount        |
|---|---------------|
| Rental Housing Works (this Item)                  | \$ 2,500,000  |
| Permanent First Mortgage                          | 9,735,000     |
| Assumed CDA Loan - Elderly Rental Housing Program | 858,804       |
| 4% Low Income Housing Tax Credit Equity           | 5,319,810     |
| Anne Arundel County HOME Loan                     | 534,913       |
| Fannie Mae Rebate                                 | 73,013        |
| MEEHA EmPower Energy Funds                        | 348,018       |
| Deferred Developer's Fee                          | 538,961       |
| Transferred Reserves from Seller                  | 55,739        |
| Total   | \$ 19,964,258 |



### 8. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> (cont'd) Rental Housing Works Program

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the project includes the following:

- low flow shower heads, toilets, sink faucets, and bath faucets
- energy star qualified vanity light fixtures
- energy star compliant exhaust fans and range hoods
- energy star qualified refrigerators, dishwashers, and garbage disposals
- energy star qualified kitchen sink faucets
- energy star rated lighting fixtures and LED bulbs
- mechanical PTAC systems will be energy star compliant with programmable thermostats, air sealing package, and insulated plumbing pipes

There are no Recognized Environmental Concerns (REC) requiring remediation on this project.





Contacts: Brien O'Toole brien.otoole@maryland.gov Gregory Hare 301-429-7775 gregory.hare@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

### 9. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> *Rental Housing Works Program*

| Recommendation:                    | That the Board of Public Works approve lending general obligation bond proceeds for this project.   |
|------------------------------------|---|
| Borrower:                          | RF Ellicott City II, LLC  |
| Project Address:<br>Rental Housing | Park View at Ellicott City II<br>8700 Ridge Rd, Ellicott City 21043 (Howard County)   |
| Works Authority:                   | § 4-401 et seq. of the Housing and Community Development Article of<br>the Annotated Code of Maryland, as amended, and the regulations<br>promulgated for the Multifamily Bond Program at COMAR Chapter<br>05.05.02 |

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at or below 60% of area median income.

*Loan Amount:* \$2,500,000

*Fund Source:* MCCBL 2021 - *Rental Housing Works Program* 

Collateral: Deed of Trust

**Description:** The project involves the acquisition and rehabilitation of 91 affordable units to senior households in Columbia, Howard County. The project will offer a mix of affordable oneand two-bedroom units, and will serve households with incomes at or below 60% of the Area Median Income (AMI). The project is sponsored by Enterprise Community Development, Inc.

| Sources   | Amount        |
|---|---------------|
| Rental Housing Works (this Item)                  | \$ 2,500,000  |
| Permanent First Mortgage                          | 7,550,000     |
| Assumed CDA Loan - Elderly Rental Housing Program | 944,284       |
| 4% Low Income Housing Tax Credit Equity           | 5,356,810     |
| Fannie Mae Rebate                                 | 56,625        |
| MEEHA EmPower Energy Funds                        | 370,153       |
| Deferred Developer's Fee                          | 798,324       |
| Transferred Reserves from Seller                  | 68,250        |
| Total   | \$ 17,644,446 |



### 9. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> (cont'd) Rental Housing Works Program

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the project includes the following:

- low flow shower heads, toilets, sink faucets, and bath faucets
- energy star qualified vanity light fixtures
- energy star compliant exhaust fan and range hoods
- energy star qualified refrigerators, dishwashers, and garbage disposals
- energy star qualified kitchen sink faucets
- energy star rated lighting fixtures and LED bulbs
- mechanical systems will be high efficiency 16 & 17 SEER units, with programmable thermostats, air sealing package, and insulated plumbing pipes.

There are no Recognized Environmental Concerns (REC) requiring remediation on this project.





Contacts: Brien O'Toole brien.otoole@maryland.gov Gregory Hare 301-429-7775 gregory.hare@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

### 10. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> *Rental Housing Works Program*

| <b>Recommendation:</b>             | That the Board of Public Works approve lending general obligation bond proceeds for this project. |
|------------------------------------|---|
| Borrower:                          | RF Snowden River, LLC   |
| Project:                           | Park View at Snowden River<br>8610 Snowden River Pkwy Columbia 21045 (Howard County)              |
| Rental Housing<br>Works Authority: | § 4-401 et seq. of the Housing and Community Development Article of                               |

the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at or below 60% of area median income.

| Loan Amount: | \$2,500,000                               |
|--------------|---|
| Fund Source: | MCCBL 2021 - Rental Housing Works Program |
| Collateral:  | Deed of Trust                             |

**Description:** The project involves the acquisition and rehabilitation of 100 affordable units to senior households in Columbia, Howard County. The project will offer a mix of affordable oneand two-bedroom units, and will serve households with incomes at or below 60% of the Area Median Income (AMI). The project is sponsored by Enterprise Community Development, Inc.

| Sources   | Amount        |
|---|---------------|
| Rental Housing Works (this Item)                  | \$ 2,500,000  |
| Permanent First Mortgage                          | 7,148,000     |
| Assumed CDA Loan - Elderly Rental Housing Program | 1,077,106     |
| 4% Low Income Housing Tax Credit Equity           | 4,404,856     |
| Sponsor Loan                                      | 651,157       |
| Fannie Mae Rebate                                 | 53,610        |
| MEEHA EmPower Energy Funds                        | 311,982       |
| Deferred Developer's Fee                          | 788,331       |
| Transferred Reserves from Seller                  | 226,000       |
| Total   | \$ 17,161,041 |



#### 10. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd) **Rental Housing Works Program**

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the project includes the following:

- low flow shower heads, toilets, sink faucets, and bath faucets -
- energy star qualified vanity light fixtures \_
- energy star compliant exhaust fans and range hoods \_
- energy star qualified refrigerators, dishwashers, and garbage disposals -
- energy star qualified kitchen sink faucets
- energy star rated lighting fixtures and LED bulbs -
- mechanical PTAC systems will be energy star compliant with programmable thermostats, air sealing package, and insulated plumbing pipes

There are no Recognized Environmental Concerns (REC) requiring remediation on this project.





STANDOF MARYIAND

Contact: Irene Padilla 667-219-4801 or 410-371-4299 irene.padilla@maryland.gov

### 11. <u>MARYLAND STATE LIBRARY AGENCY</u> County Library Capital Project Grant Program

*Recommendation:* That the Board of Public Works approve the Maryland State Library Agency making six grants to county public library systems totaling \$7,500,000.

Authority:Maryland Consolidated Capital Bond Loan 2021 - \$5,000,000Operating Budget, Board of Public Works Capital Appropriation - \$2,500,000County Library Capital Project Grant ProgramEducation Article, Section 23-510, Annotated Code of Maryland

*Fund Sources*: Maryland Consolidated Capital Bond Loan of 2021 - \$5,000,000

Operating Budget, Board of Public Works Capital Appropriation – \$2,500,000

**Background:** On July 1, 2017, the Division of Library Development and Services (DLDS) at the Maryland State Department of Education (MSDE) became the Maryland State Library Agency (MSLA) under the direction of the Maryland State Library Board as a result of changes to the Maryland Code made during the 2017 General Assembly session (Senate Bill 587/House Bill 1094).

MSLA's County Library Capital Project Grant Program makes capital grants to county public library systems to support projects that address the State's library needs. The grants must be matched according to a wealth-based cost sharing formula (implemented June 1, 2013) and must be at least \$20,000. During the 2021 General Session, the annual funding mandate for the program was increased from \$5,000,000 to \$7,500,000.

| Grantee            | Library Project  | Amount      |
|--------------------|--|-------------|
| Allegany<br>County | <i>LaVale</i> : Renovate and expand the existing 8,720 NSF/ 9,300 GSF<br>LaVale Library constructed in 1975. When finished, the project<br>will nearly double the size of the current building and result in a<br>fully updated 16,300 NSF/ 17,300 GSF facility that will become the<br>new hub of the Library System. The project will reconfigure the<br>lobby, create ADA compliant restrooms, increase the number of<br>service points, make collections easier to browse, double meeting<br>room capacity from 45 to 90, increase the staff workroom from<br>1,000 to 4,000 NSF, and replace and upgrade all mechanical<br>systems. With the exception of a roof replacement completed 15<br>years ago, the facility's infrastructure is more than 40 years old and<br>woefully outdated. Prior funds were granted for design and to start<br>construction. The project is currently under construction. The FY<br>2022 award is to complete construction and furnish the expanded<br>space. <i>County Match 10%: \$217,982</i> | \$1,960,000 |



### 11. <u>MARYLAND STATE LIBRARY AGENCY</u> (cont'd) County Library Capital Project Grant Program

REVISED

| Grantee                   | Library Project   | Amount      |
|---------------------------|---|-------------|
| Anne<br>Arundel<br>County | <b>Riviera Beach</b> : Construct a new 13,000 NSF/ 20,000 GSF facility<br>on the existing site of the 10,500 GSF Riviera Beach Library. The<br>new building will be closer to Maryland Route 173 to increase<br>visibility and will provide much more room for staff, programming,<br>and collections. The building was opened in 1971, has had no<br>major renovations, and is using the original HVAC system. The<br>library has encapsulated asbestos, so renovating the existing<br>structure is not an option. Prior funds were awarded for design and<br>to start construction. The project is currently under construction.<br>The FY 2022 award is to complete construction. <i>County Match</i><br><i>50%: \$1,000,000</i> | \$1,000,000 |
| Calvert<br>County         | <i>Twin Beaches:</i> Construct a new 17,788 GSF facility in North<br>Beach to replace 4,620 GSF of leased space in Chesapeake Beach.<br>With only 0.36 GSF per capita, the current facility does not meet<br>the expectations of a 21st century library. The project is on<br>schedule to go out to bid in May 2021, with construction starting in<br>September 2021 and continuing for 18 months. Prior funds were<br>awarded for design. The FY 2022 budget includes funding to start<br>construction. <i>County Match</i> 50%: \$2,386,328   | \$2,000,000 |
| Caroline<br>County        | <b>Denton</b> : Renovate the 15,000 NSF first floor of the Central<br>Library, last significantly improved in 1995 along with a 4,547 SF<br>addition. This project will replace HVAC units at the end of their<br>useful life, improve lighting, upgrade the emergency fire alarm<br>system, enhance electrical capacity for increased technology,<br>provide a family bathroom adjacent to the children's areas, increase<br>seating capacity, improve sight lines, create quiet areas, and bring<br>the library into compliance with ADA requirements. The FY 2022<br>award is for design. <i>County Match (through a bequest to the<br/>Library) 21%: \$27,000</i>   | \$101,000   |





### 11. <u>MARYLAND STATE LIBRARY AGENCY</u> (cont'd) County Library Capital Project Grant Program

REVISED

| Grantee                   | Library Project   | Amount      |
|---------------------------|---|-------------|
| Frederick<br>County       | <i>Middletown:</i> Construct a new 15,000 SF library facility in<br>Middletown to replace a vastly undersized 2,917 SF building that<br>opened in 1991. The new library will be within walking distance to<br>all area public schools and adjacent to a new single family home<br>subdivision with 81 residences. Considerable support for the project<br>has been given by both the County and the Town. Prior funds were<br>awarded for design. The FY 2022 award is to start construction.<br><i>County Match 50%: \$2,615,000</i>   | \$2,309,000 |
| Queen<br>Anne's<br>County | <i>Kent Island</i> : Expand and renovate the existing 10,104 GSF Kent<br>Island Library to 19,687 NASF/ 21,280 GSF. Since the facility<br>opened in 1989, the population of the service area has increased by<br>44 percent, with projected growth of 25 percent through 2035. The<br>current facility is too small to support the needs of the community<br>and has insufficient programming, materials, and meeting space. The<br>FY 2022 funding is to furnish the addition and complete the project.<br>Previous funding was awarded for design and construction. The<br>project is currently under construction. FY 2021 award is to furnish<br>the expanded space. <i>County Match</i> 50%: \$130,000 | \$130,000   |
|                           | TOTAL   | \$7,500,000 |





Contact: Terri Wilson 410-537-4155 terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

### 12. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u> Comprehensive Flood Management Grant

| <b>Recommendation:</b> | That the Board of Public Works approve new grant funding as described. |
|------------------------|--|
|------------------------|--|

| Authority: | Comprehensive Flood Management Grant Program              |
|------------|---|
|            | § 5-803, Environment Article, Annotated Code of Maryland. |

*Project:* Ellicott City H7 Mitigation Pond

*Recipient*: Howard County

*Amount:* Up to \$2,446,309

*Location:* Howard County/Legislative District 9B

**Project Description:** The project consists of the construction of a new stormwater detention basin to provide flood protection for Downtown Ellicott City. Located at the interchange of highways U.S. 40 and U.S. 29, the facility will create a dry pond at the "cloverleaf" area. The new pond will reduce the flows to the Hudson Branch, which passes through Downtown Ellicott City. This project is consistent with Maryland's climate change adaptation and resiliency objectives through the reduction of runoff that is exacerbated by increased precipitation or flooding events.

### **Project Funding Sources:**

| Comprehensive Flood Mgt Grant FMG 03.14 MCCBL 2019 19331 (this Item) | \$ 2,446,309      |
|--|-------------------|
| Local Share  | <u>\$ 815,437</u> |
| Total Estimated Project Cost:  | \$3,261,746       |

*State Clearinghouse:* MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.







Contact: Jonathan Martin 410-260-7280 jonathan.martin1@maryland.gov

### 13. <u>DEPARTMENT OF BUDGET AND MANAGEMENT</u> Office of Budget Analysis (OBA)

**Description:** Approval request to provide funds to the Korean War Veterans Memorial Foundation for the Wall of Remembrance Project at the Korean War Memorial

*Amount*: \$250,000

*Fund Source*: FY 2021 Contingent Fund (General Funds)

*Appropriation Code*: D05E0102

**Requesting Agency Remarks:** Board of Public Works approval for use of the FY 2021 Contingent Fund to support the Wall of Remembrance Project at the Korean War Memorial. If approved, funds will be transferred from the Contingent Fund to the Korean War Veterans Memorial Foundation, a non-profit, tax exempt organization, to support education of visitors, staffing, maintenance, and ceremonies.

**DBM Remarks:** The Secretary of Budget and Management has certified that funds are available from the FY 2021 Contingent Fund. After accounting for this contingent fund request, the remaining balance in the Contingent Fund is \$165,195.



### BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA APPENDIX June 2, 2021

### **SUPPLEMENTAL**



Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

### A1. <u>DEPARTMENT OF GENERAL SERVICES</u> Department of Health

| Description:       | License Agreement for the use of an estimated 1,500 sq. ft.<br>located on the first base concourse known as Colombo Terrace at Oriole<br>Park at Camden Yards for COVID-19 testing solely. |  |
|--------------------|--|--|
| Landlord / Owner:  | Owner: Maryland Stadium Authority<br>Lessee: Baltimore Orioles Limited Partnership   |  |
| Property Location: | Oriole Park at Camden Yards<br>333 W. Camden Street, Baltimore, MD   |  |
| Procurement Method | <i>I:</i> Emergency (Sole Source)  |  |
| Date Emergency Dec | clared: April 16, 2021   |  |
| Award:             | Baltimore Orioles Limited Partnership<br>333 W. Camden Street, Baltimore, MD 21201   |  |
| Award Date:        | April 16, 2021   |  |
| Report Date:       | May 24, 2021   |  |
| Contract Amount:   | No Consideration. If field lighting is required for testing, that cost will be paid by the Maryland Department of Health.  |  |
| Term:              | 04/16/2021 – 09/30/2021 (5 ½ months)   |  |
| Fund Source:       | 100% Federal (CARES Act)   |  |

**Remarks:** Nature of Emergency – COVID-19: On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. The Department of General Services (DGS), on behalf of the Maryland Emergency Management Agency (MEMA) and the Maryland Department of Health (MDH), serves as the primary procurement agency securing property required to mitigate the COVID-19 emergency.

### **SUPPLEMENTAL**



### A1. DEPARTMENT OF GENERAL SERVICES (cont'd)

### Remarks (cont'd):

This agreement is for a 5  $\frac{1}{2}$  month period from  $\frac{04}{16}/2021 - \frac{09}{30}/2021$  during all home game days of the Orioles' 2021 Major League Baseball Season. There is no monetary consideration paid by the State, however if the testing activities require field lighting this cost must be paid by the Maryland Department of Health.

*Basis for Selection:* A single property based centrally in Baltimore City in order to conduct COVID-19 testing. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 H., as authorized by COMAR 21.05.06.02 B.

Resident Business:YesTax Compliance No.:21-2124-1111



### BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA APPENDIX SUPPLEMENTAL June 2, 2021



Contact: Webster Ye webster.ye@maryland.gov

### A2. <u>DEPARTMENT OF HEALTH</u> Office of Procurement and Support Services

*Contract Type:* Services

*Original Contract Description:* Contract to engage a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the ongoing novel coronavirus pandemic.

*Modification Description:* Modification to continue to execute the statewide, multiplatform communications campaign to inform and educate the public about critical topics related to the COVID-19 vaccine, including safety, efficacy, and priority groups for vaccination. The modification also extends the expiration term of the contract through December 31, 2021.

### Procurement Method (This Action): Emergency Modification

| <b>Original Procurement Method:</b> | Emergency   |
|-------------------------------------|---|
| Emergency Declared:                 | March 16, 2021  |
| Modification Award Date:            | March 16, 2021  |
| Report Date:                        | May 10, 2021  |
| Original Contract Award Date:       | July 10, 2020 (Secretary's Agenda, Item A2, 11/18/2020) |
| Award:                              | GKV<br>Baltimore, MD                                    |
| Original Contract Amount:           | \$1,453,660   |
| Modification Amount (This Item):    | \$1,393,165.28  |
| Previous Modification:              | \$2,158,455.00 (Secretary's Agenda, Item A6, 3/24/2021) |
| <b>Revised Contract Amount:</b>     | \$5,005,270.28  |

*Contract Title:* Media Campaign for COVID-19 Communications and Outreach Program ADPICS NO. M00B1600175 / COJ14352



### **SUPPLEMENTAL**

### A2. <u>DEPARTMENT OF HEALTH</u> Office of Procurement and Support Services

| <b>Original Contract Term:</b> | 07/10/2020 - 01/10/2021 |
|--------------------------------|-------------------------|
| Modification Term:             | 03/16/2021 - 12/31/2021 |
| <b>MBE</b> Participation:      | N/A                     |
| Fund Source:                   | 100% Federal            |

**Remarks:** Nature of Emergency – COVID-19: In coordination with the MDH Office of Communication, the Contractor shall continue to develop and execute the statewide, multiplatform communications campaign to inform and educate the public about critical topics related to the COVID-19 vaccine, including safety, efficacy, and priority groups for vaccination. The cost of these services is indicated in the Phase Two Maryland Mass Vaccination Communications Budget Overview. This modification extends the expiration date of these services through December 31, 2021.

The vendor has continued to perform the multi-platform communications campaign in good faith providing for upfront advertising spaces with local tv and radio stations with the verbal assurance they would be reimbursed within the month. Additionally, based on the previous cost to the State for these services the pricing is considered fair and reasonable.

*Reason for Late Report:* This report was submitted late due to a lack of administrative oversight and an assumption that the report had been submitted earlier than the actual submission date of May 10, 2021. Updated tracking processes have been put into place to ensure this does not happen in the future.

Yes

| Tax Compliance No.: | 21-0473-1111 |
|---------------------|--------------|
|                     |              |

Resident Business:



BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA APPENDIX June 2, 2021



Contact: Deidre McCabe deidre.mccabe@maryland.gov

### A3. <u>DEPARTMENT OF HEALTH</u> Office of Procurement and Support Services

SUPPLEMENTAL

Contract Title: Contact Tracing Media Campaign for COVID-19 Communications and Outreach Program ADPICS NO.: M00B0600474 / COJ14356

Contract Type: Services

*Original Contract Description:* For the provision of engaging a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about the state's contact tracing program related to COVID-19.

*Modification Description:* Modification to extend the contract term through October 31, 2021. In addition, there is a continuing need to inform and educate the public about critical topics related to contact tracing during the COVID-19 public health emergency.

### Procurement Method (This Action): Emergency Modification

| <b>Original Procurement Method:</b> | Emergency   |
|-------------------------------------|---|
| Emergency Declared:                 | March 23, 2021  |
| Modification Award Date:            | March 23, 2021  |
| Report Date:                        | May 10, 2021  |
| Original Contract Award Date:       | May 19, 2020 (Secretary's Agenda, Item A6, 07/22/2020)  |
| Award:                              | Impact Marketing & Public Relations<br>Columbia, MD   |
| <b>Original Contract Amount:</b>    | \$1,750,000   |
| Modification Amount (This Item):    | \$1,172,500   |
| <b>Previous Modifications:</b>      | \$400,000 (Sec. Agenda, Item A3, 11/18/2020 - Mod.1)<br>\$543,000 (Sec. Agenda, Item A8, 3/24/2021- Mod. 2) |
| <b>Revised Contract Amount:</b>     | \$3,865,500   |



### **SUPPLEMENTAL**

### A3. <u>DEPARTMENT OF HEALTH</u> Office of Procurement and Support Services

| <b>Original Contract Term:</b> | 05/19/2020 - 02/19/2021 |
|--------------------------------|-------------------------|
| Modification Term:             | 05/01/2021 - 10/31/2021 |
| <b>MBE</b> Participation:      | N/A                     |
| Fund Source:                   | 100% Federal            |

**Remarks:** Nature of Emergency – COVID-19: On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

There is a continuing need to inform and educate the public about critical topics related to contact tracing during the COVID-19 public health emergency. The vendor continued to perform the outreach services in good faith providing upfront advertising spaces with local tv and radio stations with the verbal assurance they would be reimbursed within the month. Additionally, based on previous cost to the State for these services the pricing is considered fair and reasonable.

*Reason for Late Report:* This report was submitted late due to a lack of administrative oversight and an assumption that the report had been submitted earlier than the actual submission date of May 10, 2021. Updated tracking processes have been put into place to ensure this does not happen in the future.

*Tax Compliance No.:* 21-0472-1110

Resident Business: Yes





### 1A. <u>PROGRAM OPEN SPACE STATE SHARE</u> Baltimore City

*Recommendation:* Approval to commit \$300,000 for the following development project.

*Robert C. Marshall Field* – *\$300,000* Baltimore City POS #7266-26-246 MD20191104-0902

**Background:** Construct improvements and expand the 30+ year old grass athletic field at Robert C. Marshall Park including new seating, fencing, team player areas, retaining walls, stairs, walks, regrading and seeding, lighting, and irrigation. The field lighting system will be energy efficient and include glare-control devices.

*Fund Source:* Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014 Program Open Space State Share – Baltimore City Direct Grant Source Code: 14090 \$300,000.00





### 2A. <u>PROGRAM OPEN SPACE LOCAL SHARE</u> *Frederick County*

*Recommendation:* Approval to commit \$838,101 for the following acquisition project.

Ballenger Creek Park - Hodge/Scott-Johnson Property Acquisition – \$838,101 Frederick County POS #7256-10-455 MD20210324-0217

*Background:* Acquire 3.3 acres to add to Ballenger Creek Park.

| Appraised Value: | Pugh Real Estate Group, LLC. | \$980,000 |
|------------------|------------------------------|-----------|
|                  | Brady Appraisal Services     | \$800,000 |

- *Property Cost:* \$935,000
- *Fund Source:* Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015 Program Open Space Local Source Code: 15162 \$1,927.00

Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019 Program Open Space Local Source Code: 20011 \$206,102.00

Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020 Program Open Space Local Source Code: 21011 \$630,072.00





### 3A. <u>CONSERVATION RESERVE ENHANCEMENT PROGRAM</u> Washington County (Naile Property)

**Recommendation:** Approval to grant \$280,864.37 to Washington County from Program Open Space Stateside Funds to acquire a 86.02-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring approximately 6,500 linear feet of forested and vegetative stream buffers to Lane Creek and associated unnamed tributaries. Lane Creek is a tributary to Licking Creek, which empties into the Potomac River. As part of the transaction, the landowner will be donating 102.17 acres of the property into the easement for 188.19 acres of total protection. The easement, CREP No. 5865 and POS No. 5866, will be held by Washington County and the Maryland Department of Natural Resources.

| Easement Value:         | \$ 262,092.19 (\$3,046.88 per acre) |    |           |
|-------------------------|-------------------------------------|----|-----------|
| Total Other Costs       | Administrative:                     | \$ | 7,862.77  |
|                         | Incidentals:                        | \$ | 6,978.03  |
|                         | Compliance:                         | \$ | 3,931.38  |
|                         | -                                   | \$ | 18,772.18 |
| Total Amount Requested: | \$280,864.37                        |    |           |

**CREP Targeting:** The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

*Easement Valuation System:* DNR uses an easement evaluation system based on:

(1) whether the property is located within a "Target Level 1" or "Target Level 2" county;

- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.



### **3A.** <u>CONSERVATION RESERVE ENHANCEMENT PROGRAM</u> (cont'd) Washington County (Naile Property)

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

*Fund Sources:* Outdoor Recreation Land Loan of 2019, Chapter 150, Acts of 2018 Program Open Space Stateside Source Code: 19010 \$280,864.37





### 4A. <u>PROGRAM OPEN SPACE STATE SHARE</u> Washington County (Wolf Property)

*Recommendation:* That the Board of Public Works approve DNR acquiring a conservation easement.

**Description:** This property, which is adjacent to Harpers Ferry National Historical Park, includes heavily forested areas that buffer the park and contribute to the important Blue Ridge forest migration corridor. The Wolf Farm Complex, which is listed in the Maryland Inventory of Historic Properties, is located on the property and includes a Civil War home and structures. A conservation easement will protect water quality in the Potomac Direct Watershed, the setting and viewshed of the historic farm, and habitat for Forest Interior Dwelling Species as well as upland bird and wildlife species.

POS Scoring System: 71 out of 100Targeted Ecological Area: YesGrantor:Judy Lyons WolfGrantee:The State of Maryland to the use of the Department of Natural ResourcesProperty:115.15 +/- acres, improved, POS No. 5659Easement Value:\$313,200 (\$2,719.93/acre)Purchase Price:\$313,200 (\$2,719.93/acre)Fund Source:Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018<br/>Program Open Space Stateside

Source Code: 19010 \$313,200




Contact: Emily Wilson 410 260-8436 emilyh.wilson@maryland.gov

#### 5A. <u>RURAL LEGACY PROGRAM FUNDS</u> *Dorchester County*

*Recommendation:* Approval to grant \$261,725 to **The Conservation Fund** from Rural Legacy Funds to acquire a 118.87-acre conservation easement.

#### Harriet Tubman Rural Legacy Area – William M., Jr., & Elizabeth M. Giese

| Prior Approval: | Rural Legacy Area Grant for easement acquisitions:     |
|-----------------|--|
|                 | DNR-RP Item 10A (8/22/2018) \$2,089,048.00 for FY 2019 |

**Project Description:** Acquisition of this conservation easement will protect 118.87 acres of productive agricultural and forested lands and 1,800 linear feet of riparian buffer along Pitcher Damn Creek, a tributary of the Transquaking River in the Fishing Bay watershed. Preserving this land from development provides additional resiliency to the effects of climate change on the Eastern Shore. The U.S. Department of the Navy is contributing \$65,000 towards the cost of the Easement. Rural Legacy easement, RL No. 5870, will be held jointly the Department of Natural Resources and the United States of America through the Department of the Navy. The Conservation Fund is not requesting program compliance costs.

| Easement Value:  | \$300,000 (\$2,523                            | .76 per acre)   |           |
|--|---|---|-----------|
| Purchase Price:  | \$300,000 (\$2,523                            | .76 per acre)   |           |
| Funding Sources:   | \$235,000 DNR<br>\$65,000 U.S. Dep            | partment of the Navy  |           |
| Total Other DNR Costs  | Administrative:<br>Incidental:<br>Compliance: | \$ 7,050.00<br>\$19,675.00<br><u>\$ 0.00</u><br>\$26,725.00 |           |
| Amount Requested:  | \$261,725                                     |   |           |
| <i>Fund Sources:</i> Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019<br>Rural Legacy Program<br>Source Code: 20012 \$261,725 |   |   |           |
| BOARD OF PUBLIC WORKSTHIS ITEM WAS:  |   |   |           |
| APPROVED D   | DISAPPROVED                                   | DEFERRED  | WITHDRAWN |
| WITH DISCUSSION WITHOUT DISCUSSION 35  |   |   |           |



Contact: Thomas Hickey 410-576-5736 thickey@usmd.edu

#### 1-GM. GENERAL MISCELLANEOUS

*Recommendation:* That the Board of Public Works approve use of general obligation bond funding proceeds for the following four contracts totaling \$621,397.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

#### Salisbury University

| 1. Building M2 Roof Replacement |  |  |
|---------------------------------|--|--|
| Description:                    | Removal and replacement of existing roof system      |  |
| Procurement Method:             | Cooperative Contract                                 |  |
| Award:                          | Garland/DBS, Inc., Cleveland, OH                     |  |
| Amount:                         | \$299,907  |  |
| Fund Source:                    | FY2021 Deficiency Appropriation (Bond Premium Funds) |  |
| Resident Business: No           | <b>MD Tax Clearance:</b> 21-1967-1000                |  |
|                                 |  |  |

| 2. High Voltage Loop R                                    | Repairs   |  |
|---|---|--|
| Description:  | Maintenance and repair of medium voltage loops  |  |
| Procurement Method:                                       | Competitive Bid   |  |
| Award:  | Carter's Electrical Service, Inc., Pittsville, MD                                       |  |
| Amount:   | \$150,000   |  |
| Fund Source:  | FY2021 Deficiency Appropriation (Bond Premium Funds)                                    |  |
| Resident Business: Yes                                    | <b>MD Tax Clearance:</b> 21-1585-0111   |  |
| 3. Maggs Physical Activity Center Wall Panel Installation |   |  |
| Description:  | Furnish and install metal framing, wall panels and flashing trim to exterior brick wall |  |
| <b>Procurement</b> Method:                                | Cooperative Contract  |  |
| Award:  | Garland/DBS, Inc., Cleveland, OH  |  |

| Amount:               | \$72,492   |
|-----------------------|--|
| Fund Source:          | FY2021 Deficiency Appropriation (Bond Premium Funds) |
| Resident Business: No | <b>MD Tax Clearance:</b> 21-1967-1000                |



### 1-GM. <u>GENERAL MISCELLANEOUS</u> (cont'd)

#### University of Maryland, Baltimore County

Technology Research Center Accessibility Improvements Project

| Description: ADA improve  | ments to the front entrance, bathroom, and corridors at the UMBC |  |
|---|--|--|
| Technology Research Center  | ſ  |  |
| <b>Procurement Method:</b>  | UMB On Call GC task order  |  |
| Award :   | Plano-Coudon, Baltimore, MD                                      |  |
| Amount:   | \$98,998   |  |
| Fund Source:  | MCCBL 2020: Provide funds to design and construct architectural  |  |
| upgrades at State-owned facilities to improve accessibility for persons with disabilities. Item 101 |  |  |
| Resident Business:  | Yes <i>MD Tax Clearance</i> 21-2018-1110                         |  |





Contact: Thomas Hickey 410-576-5736 thickey@usmd.edu

#### 2-C. UNIVERSITY OF MARYLAND, COLLEGE PARK for UNIVERSITY OF MARYLAND EASTERN SHORE Construction Contract - Natural Gas Distribution System

| Contract ID:    | University of Maryland Eastern Shore (UMES) Natural Gas<br>Distribution System RFP# 106241 |
|-----------------|--|
| Recommendation: | Award construction contract for the UMES Natural Gas Distribution System.                  |
| Contractor:     | Chesapeake Turf LLC, Salisbury, Maryland   |

**Project:** This project is for the construction of a natural gas distribution system that will allow for refueling of the existing boilers at fourteen building locations throughout the UMES campus. The proposed natural gas distribution system will consist of roughly 10,000 lineal foot (LF) of medium density polyethylene gas piping ranging in size from 6" to 2" using both open cut and horizontal directional drilling methods.

| Contract Term:             | 27.5 Months from notice to proceed (including warranty period) |
|----------------------------|--|
| Amount:                    | \$1,349,032  |
| <b>Procurement</b> Method: | Competitive Sealed Proposals                                   |

#### **Proposals:**

| Company  | Amount      |
|--|-------------|
| Chesapeake Turf, LLC, Salisbury, MD              | \$1,349,032 |
| Mid-Ohio Pipeline Services, LLC, Westerville, OH | \$1,988,500 |
| Infrasource Construction, LLC, Ann Arbor, MI     | \$2,241,151 |

| Fund Source:            | MEA Grant: \$800,000; UMES Plant Funds; \$549,032 |
|-------------------------|---|
| MBE Participation Goal: | 15%   |
| Performance Security:   | Equal to contract amount                          |



#### 2-C. UNIVERSITY OF MARYLAND, COLLEGE PARK for <u>UNIVERSITY OF MARYLAND EASTERN SHORE</u> (cont'd) Construction Contract - Natural Gas Distribution System

**Requesting Institution Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage. Three firms responded to the solicitation. After review of technical proposals by the evaluation committee, all firms were deemed susceptible for award. Award is recommended to the lowest price, technically-acceptable proposer.

*Sustainability:* The University of Maryland Eastern Shore (UMES) currently utilizes a mix of No. 6 fuel oil and No. 2 fuel oil to operate the central steam plant and standalone heating systems at various buildings on campus. The campus is converting to a cleaner fuel source to reduce harmful fuel emissions. This project will allow UMES to eliminate the dirtiest type of oil fuels used on the Eastern Shore. It will lower the campus energy costs from over \$21 per million BTUs for fuel oil to less than half. It will also allow the campus to become more environmentally friendly by reducing the carbon dioxide emissions on the campus. In addition, this project will help the campus, the County and the State to move forward toward cleaner energies while ensuring that wildlife, marine life, and human lives are protected from less clean energy sources. Lastly, this project will allow the institution to leverage the savings from into cleaner energy sources

Resident Business: Yes

**MD Tax Clearance:** 21-1952-0111





Larry J. Hogan Governor

Boyd K. Rutherford Lt. Governor

**Gregory Slater** Secretary

### BOARD OF PUBLIC WORKS ACTION AGENDA June 2, 2021

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Contact: Linda Dangerfield 410-859-7097 Idangerfield@bwiairport.com

#### 1-M-MOD. <u>MARYLAND AVIATION ADMINISTRATION</u> *Modification: Maintenance Contract*

*Contract ID:* Consolidated Mechanical Systems and Planemate Operations, Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-16-003* ADPICS NO.: CO386890

| Contract Approved: | DOT Agenda 02/24/2016, Item 7-M          |
|--------------------|--|
| Contractor:        | Menzies Aviation, Inc.<br>Fort Worth, TX |

*Contract Description*: This contract provides for corrective repair, replacement, preventative, routine and emergency maintenance and inspection to assure the safe and proper operation and maintenance of the equipment at BWI Thurgood Marshall and MTN airports. The mechanical systems and equipment include passenger loading bridges, inbound and outbound baggage claim conveyors, vestibule and other automatic door systems and power gates. The contractor also provides maintenance to the Planemates.

*Modification Description*: Modification No. 3 is an extension of 91 days and additional funding of \$1,275,000.

| Original Contract Term:          | 04/01/2016 - 03/31/2021   |
|----------------------------------|---|
| <b>Original Contract Amount:</b> | \$24,916,965  |
| Modification Term:               | 07/01/2021 - 09/30/2021   |
| Modification Amount:             | \$1,275,000   |
| Prior Mods/Options:              | 11/01/2020 – 03/31/2021 (Mod. No. 1; DCAR 11/01/2020)<br>04/01/2021 – 06/30/2021 (Mod. No. 2; BPW 03/10/2021<br>Item 2-M-MOD) |
| <b>Revised Contract Amount:</b>  | \$26,691,965  |
| Percent +/- Change:              | 0% (Modification No. 1)<br>2% (Modification No. 2)<br>5% (Modification No. 3, this agenda item)                               |
| Overall Percent +/- Change:      | 7%  |



#### **1-M-MOD.** MARYLAND AVIATION ADMINISTRATION (cont'd)

| <b>Original Procurement Method:</b> | Competitive Sealed Proposals            |
|-------------------------------------|---|
| MBE Participation:                  | 18%                                     |
| MBE Compliance:                     | 17.90%                                  |
| Performance Security:               | Annualized Payment and Performance Bond |

**Requesting Agency Remarks:** Modification No. 3 provides for additional time and money for contract continuity while the new procurement is being prepared for award. The new procurement was advertised July 2020, with a selection made to the offer most advantageous to the State in January 2021. Subsequent to a non-selected offeror's January 2021 debriefing, a protest was filed. The Maryland Department of Transportation Maryland Aviation Administration is responding to the protest and anticipates seeking award of the new contract by August 2021.

| Fund Source:        | 100% Special Funds (Transportation Trust Fund) |
|---------------------|--|
| Appropriation Code: | J06I0002                                       |
| Resident Business:  | No   |
| MD Tax Clearance:   | 21-0586-000                                    |





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|                                | Amount                                    | Term                      | BPW/DCAR<br>Date            | Reason   |
|--------------------------------|---|---------------------------|-----------------------------|--|
| Original Contract              | \$24,916,965                              | 04/01/2016-<br>03/31/2021 | 02/24/2016<br>Item 7-M      | Original<br>Contract   |
| Modification No. 1             | No change to<br>financial<br>requirements | 11/01/2020-<br>03/31/2021 | 11/01/2020<br>DCAR          | Adjust the<br>number of<br>Passenger<br>Boarding<br>Bridges. |
| Modification No. 2             | \$500,000                                 | 04/01/2021-<br>06/30/2021 | 03/10/2021,<br>Item 2-M MOD | Adjust the<br>contract term<br>and add<br>funding.           |
| Modification No. 3             | \$1,275,000                               | 07/01/2021-<br>09/30/2021 | 06/02/2021,<br>Item 1-M MOD | Adjust the<br>contract term<br>and add<br>funding.           |
| <b>Revised Contract Amount</b> | \$26,691,965                              |                           |                             | -  |





Contact: John Thornton 410-385-4850 jthornton@marylandports.com

#### 2-IT-OPT. <u>MARYLAND PORT ADMINISTRATION</u> *Renewal Option: Information Technology Contract*

*Contract ID*: Geographical Information Systems Services; 217045A-IT and 217045B-IT ADPICS No.: CO385807 and CO385808

| Contract Approved: | DOT Agenda 12/20/2017, Item 3-IT                 |              |
|--------------------|--|--------------|
| Contractor:        | Johnson, Mirmiran & Thompson, Inc.<br>Sparks, MD | (217045A-IT) |
|                    | Rummel, Klepper & Kahl, LLP<br>Baltimore, MD     | (217045B-IT) |

*Contract Description*: These two (2) contracts provide the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with Geographical Information Systems (GIS) services for a period of three years with two, one-year renewal options.

*Option Description*: To exercise the last of two one-year renewal options.

| <b>Original Contract Terms:</b>       | 01/08/2018 - 01/07/2021 (w/ two one-year renewal options)                |                                |
|---------------------------------------|--|--------------------------------|
| <b>Option Terms:</b>                  | 01/08/2022 - 01/07/2   | 2023                           |
| Original Contract Amount:             | \$1,000,000 NTE<br>\$1,000,000 NTE                                       | (217045A-IT)<br>(217045B-IT)   |
| <b>Option Amount:</b>                 | <ul><li>\$ 500,000 NTE</li><li>\$ 500,000 NTE</li></ul>                  | (217045A-IT)<br>(217045B-IT)   |
| Prior Mods/Options:                   | 07/22/2020, Item 6-I   | (217045B-IT - Option No.1; BPW |
| <b>Revised Total Contract Amount:</b> | \$2,000,000 NTE – 2<br><u>\$2,000,000 NTE – 2</u><br>\$4,000,000 NTE – A |                                |
| Percent +/- Change:                   | 50%  |                                |
| Overall Percent +/- Change:           | 100%   |                                |



#### 2-IT-OPT. MARYLAND PORT ADMINSTRATION (cont'd)

REVISED

| Original Procurement Meth | od:            | Intergovernmental Cooperative Purchasing Agreemen<br>(DOIT CATS+ Master Contract 060B2490023) | t |
|---------------------------|----------------|---|---|
| MBE Participation:        | 10%            |   |   |
| MBE Compliance:           | 9.8%<br>28.05% | 217045A-IT<br>217045B-IT  |   |

**Requesting Agency Remarks:** These contracts are for information technology resources to further develop and maintain MDOT MPA's existing GIS interface and data management tools and to provide increased access to historical, ongoing, and future engineering data to MDOT MPA's internal and external clients. The current GIS system and data serve as the geographic foundation for follow-on development to assist other MDOT MPA departments in more efficient management protocols.

The contractors and their resources have provided quality, consistent services to MDOT MPA at a good value. MDOT MPA has been satisfied with the resources provided and the work accomplished. The hourly rates, which were agreed to at time of original award, are within the limits of the original DOIT contract.

The Maryland Port Commission approved these Renewal Options on May 4, 2021.

| Fund Source:      | 100% Special Funds (Transportation Trust Fund) |
|-------------------|--|
| Approp. Code:     | J03D0002                                       |
| Resident Rusiness | Ves  |



#### DEPARTMENT OF TRANSPORTATION ACTION AGENDA June 2, 2021

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|                            | Amount   | Term                      | BPW/DCAR<br>Date             | Reason                                   |
|----------------------------|--|---------------------------|------------------------------|--|
| Original Contracts         | \$2,000,000<br>(217045A -IT and<br>217045B-IT) | 01/08/2018-<br>01/07/2021 | 12/20/2017,<br>Item 3-IT     | Original<br>Contract                     |
| Renewal Option No. 1       | \$1,000,000<br>(217045A -IT and<br>217045B-IT) | 01/08/2021-<br>01/07/2022 | 07/22/2020,<br>Item 6-IT-OPT | Renewal<br>Option No. 1                  |
| Renewal Option No. 2       | \$1,000,000<br>(217045A -IT and<br>217045B-IT) | 01/08/2022-<br>01/07/2023 | 06/02/2021<br>Item 2-IT-OPT  | Renewal<br>Option No. 2<br>(this option) |
| Revised Contract<br>Amount | \$4,000,000<br>(217045A -IT and<br>217045B-IT) |                           |                              |  |



Contact: William Parham 410-767-8374 wparham@mta.maryland.gov

#### **3-GM.** <u>MARYLAND TRANSIT ADMINISTRATION</u> *General Miscellaneous Contract*

Contract ID: CSX Access Agreement; MRC-21-057-MT ADPICS No: MRC21057MT

*Contract Description*: This contract provides for an Access Agreement for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) MARC Train Service to utilize CSX-owned right-of-way (ROW).

| Award:              | CSX Transportation, Inc.<br>Jacksonville, FL  |
|---------------------|---|
| Contract Term:      | 07/01/2021-06/30/2026 (with one, 5-year option)   |
| Amount:             | \$129,060,075 (Base Contract, 5 Years)<br><u>\$146,935,562 (Renewal Option No. 1, 5 Years)</u><br>\$275,995,637 (Aggregate Total, 10 Years) |
| Procurement Method: | Sole Source   |
| DBE Participation:  | 0%  |
| Incumbent:          | CSX Transportation, Inc.<br>Jacksonville, FL  |

**Requesting Agency Remarks:** MARC Train Service operates commuter rail service on the Camden and Brunswick Lines utilizing CSX-owned ROW. The Camden Line covers a service area from Baltimore, MD to Washington, DC, and the Brunswick Line covers a service area from Martinsburg, WV to Washington, DC (through Brunswick, MD), and from Frederick, MD to Washington, DC.

Access for MARC trains to the CSX ROW is provided through an Access Agreement with CSX, which covers CSX's costs for track maintenance, signal maintenance, MARC-specific expenses, and other operations-related expenses. The CSX Access Agreement also includes a Joint-Benefit capital program of \$6M annually that is used for jointly beneficial capital projects that support and/or enhance MARC operations on the CSX ROW.

CSX owns and maintains the ROW that MARC Camden and Brunswick Line trains operate on. There is no alternative ROW to operate MARC service on these service corridors, and CSX must dispatch all trains on its ROW in consideration of safety, security, and labor protection.



#### **3-GM.** MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### Requesting Agency Remarks (cont'd):

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical pricing.

| Fund Source:       | 17% Federal; 83% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J05H0104 & J05H0105  |
| Resident Business: | No   |
| MD Tax Clearance:  | 21-1836-1001   |





Contact: William Parham 410-767-8374 wparham@mta.maryland.gov

#### 4-GM. <u>MARYLAND TRANSIT ADMINISTRATION</u> General Miscellaneous Contract

Contract ID: CSX Master License Agreement; MRC-21-058-MT ADPICS No: MRC21058MT

*Contract Description*: This contract provides for a Master License Agreement for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) MARC Train Service with the right to occupy various CSX properties.

| Award:              | CSX Transportation, Inc.<br>Jacksonville, FL   |
|---------------------|--|
| Contract Term:      | 07/01/2021-06/30/2026 (with one, 5-year option)  |
| Amount:             | <ul> <li>\$ 6,920,358 (Base Contract, 5 Years)</li> <li><u>\$ 8,491,008 (Renewal Option No. 1, 5 Years)</u></li> <li>\$15,411,366 (Aggregate Total, 10 Years)</li> </ul> |
| Procurement Method: | Sole Source  |
| MBE Participation:  | 0%   |
| Incumbent:          | CSX Transportation, Inc.<br>Jacksonville, FL   |

**Requesting Agency Remarks:** MARC Train Service operates commuter rail service on the Camden and Brunswick Lines utilizing CSX-owned right-of-way (ROW). The Camden Line covers a service area from Baltimore, MD to Washington, DC, and the Brunswick Line covers a service area from Martinsburg, WV to Washington, DC (through Brunswick, MD), and from Frederick, MD to Washington, DC.

This Master License Agreement provides MDOT MTA with the right to occupy various CSX properties that support MARC operations along the Camden and Brunswick Lines including stations and station buildings, platforms, parking lots, etc. The Master License Agreement also covers MDOT MTA's lease and use of two maintenance facilities (land, tracks, buildings, etc.), located in Brunswick, MD and Martinsburg, WV.

CSX owns and maintains the ROW that MARC Camden and Brunswick Line trains operate on. There is no alternative ROW to operate MARC service on these service corridors. In addition, there are no alternatives to the stations and parking lots leased from CSX for MARC service along the Camden and Brunswick Lines and the maintenance facilities leased from CSX in Brunswick, MD and Martinsburg, WV.



#### 4-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### Requesting Agency Remarks (cont'd):

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical pricing.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J05H0104                                       |
| Resident Business: | No   |
| MD Tax Clearance:  | 21-1836-1001                                   |





Contact: Matthew A. Lattin 410-767-3698 mlattin@mdot.maryland.gov

#### 5-RP. <u>MARYLAND TRANSIT ADMINISTRATION</u> *Real Property – Easement*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) disposing of real property as it is excess to the agency's needs.

| Authority:                         | Transportation Article, § 10-305 State Finance and Procurement<br>Article, § 7-204Annotated Code of Maryland |
|------------------------------------|--|
| Property:                          | MC #19-5095<br>Dorsey MARC Station Easements (865 SF), located along<br>MD 100 in Elkridge, Howard County    |
| Grantor:                           | State of Maryland, MDOT MTA  |
| Grantee:                           | N/A  |
| Consideration:<br>Appraised Value: | N/A<br>\$2,263 – Karen Belinko (Approved)<br>\$4,500 – Dennis D'Argenio (Selected)                           |
|                                    | Wesley A. Barkley, SHA Review Appraiser  |
| Special Conditions:                | N/A  |
| Legislative Notice:                | N/A  |

*State Clearinghouse:* The Clearinghouse conducted an intergovernmental review of the project under MD20200331-0244. It is recommended to declare the +/- 0.0187-acre sewer easement and a 0.0011-acre temporary construction easement at the Dorsey MARC Station property surplus to the needs of the State for transfer to Howard County DPW in exchange for a 1,203-square-foot sewer easement, contingent upon the Maryland Department of the Environment's qualifying comments.

**Requesting Agency Remarks:** In 1994 MDOT MTA granted Howard County a 1,203 sq ft Sewer Easement on the subject property. At the request of the County, MTA is proposing to exchange the existing Sewer Easement with a new 816 square foot (0.0187 acres) Public Sewer and Utility Easement and a 49 square foot (.0011 acres) Temporary Construction Easement



#### **5-RP.** MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### Requesting Agency Remarks (cont'd):

located at the southwest corner of the MDOT MTA Dorsey MARC Station property for \$0 consideration.





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 6-M. <u>STATE HIGHWAY ADMINISTRATION</u> Maintenance Contract

*Contract ID:* Hand Mowing, Trimming, and Litter Pickup at Various Locations in Anne Arundel County; *428251423SBR1* ADPICS No.: 428251423

*Contract Description*: This open-ended, on-call contract provides hand mowing, trimming, and litter pickup at various locations in Anne Arundel County.

| Awards:               | Landsdown Tree Service, LLC<br>Waldorf, MD          | (Certified Small Business)<br>(Certified MBE) |
|-----------------------|---|---|
| Contract Term:        | 06/17/2021 - 06/30/2023                             | (743 Calendar Days)                           |
| Amount:               | \$249,450 NTE                                       |   |
| Procurement Method:   | Competitive Sealed Bidding (Small Business Reserve) |   |
| Bids:                 | Landsdown Tree Service, LLC<br>Waldorf, MD          | \$249,450                                     |
|                       | Brown Landscaping, Inc.<br>White Plains, MD         | \$351,500                                     |
|                       | Manuel Landscaping, Inc.<br>Baltimore, MD           | \$375,000                                     |
| Living Wage Eligible: | Yes   |   |
| MBE Participation:    | 100%  |   |
| Performance Security: | None  |   |
| Incumbent:            | P2 Cleaning Services<br>Laurel, MD                  |   |

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on February 9, 2021 notifying 44 potential contractors, eight (8) of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on March 11, 2021.



#### 6-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Agency Remarks (cont'd):

The Maryland Department of Transportation State Highway Administration has confirmed Landsdown Tree Service, LLC's bid price and work conducted on this contract is performed 100% by a Certified Minority Enterprise and State-certified Small Business. The incumbent did not bid on this contract due to performance issues on the previous contract.

The apparent lowest bidder asked to withdraw their bid due to a mathematical error. MDOT SHA allowed the bid withdrawal by letter dated March 30, 2021.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0945-0111                                   |





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 7-M. <u>STATE HIGHWAY ADMINISTRATION</u> *Maintenance Contract*

*Contract ID:* Brush and Tree Cutting and Stump Removal at Various Locations in Carroll and Frederick Counties; *429CF71424SB* ADPICS No.: 429CF71424

*Contract Description*: This contract is for brush and tree cutting and stump removal at various locations in Carroll and Frederick Counties.

| Awards:               | Excel Tree Expert Co., Inc.<br>Jessup, MD   | (Certified Small Business)  |
|-----------------------|---|---|
| Contract Term:        | 06/17/2021* - 12/31/2024  | (* <i>or earlier upon BPW Approval</i> )<br>(1,293 Calendar Days) |
| Amount:               | \$1,736,425 NTE   |   |
| Procurement Method:   | Competitive Sealed Bidding (Small Business Reserve)   |   |
| Bids:                 | Excel Tree Expert Co., Inc.<br>Jessup, MD   | \$1,736,425   |
|                       | A. Marquez Trucking, Inc.<br>Silver Spring, MD  | \$2,686,525   |
| Living Wage Eligible: | Yes   |   |
| MBE Participation:    | 0% (Limited Subcontracting Opportunities)   |   |
| Performance Security: | Annual Renewable Payment & Performance Bonds for 100% of the award amount exists for this contract. |   |
| Incumbent:            | Excel Tree Expert Co., Inc.<br>Jessup, MD   |   |

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on January 12, 2021 notifying 56 potential contractors, six (6) of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on February 25, 2021.



#### 7-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Requesting Agency Remarks (cont'd):

The Maryland Department of Transportation State Highway Administration has confirmed Excel Tree Expert Co., Inc.'s bid price and work conducted on this contract is performed 100% by a State-certified Small Business.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0771-0111                                   |





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 8-M. <u>STATE HIGHWAY ADMINISTRATION</u> *Maintenance Contract*

**REVISED** 

*Contract ID:* Litter Pickup at Various Locations in Carroll, Frederick & Howard Counties; 432D71423SB

ADPICS No.: 432D71423

*Contract Description*: This open-ended, on-call contract is for litter pickup at various locations in Carroll, Frederick & Howard Counties (District 7).

| Awards:               | P2 Cleaning Services<br>Laurel, MD                  | (Certified MBE and Small Business)                     |
|-----------------------|---|--|
| Contract Term:        | 06/17/2021* - 12/31/2023                            | (*or earlier upon BPW Approval)<br>(927 Calendar Days) |
| Amount:               | \$203,949 NTE                                       |  |
| Procurement Method:   | Competitive Sealed Bidding (Small Business Reserve) |  |
| Bids:                 | P2 Cleaning Services<br>Laurel, MD                  | \$203,949  |
|                       | Service All. Inc.<br>Mitchellville, MD              | \$210,200  |
|                       | Quiet Sweep LTD<br>Rockville, MD                    | \$299,685  |
|                       | C & C Management Group,<br>Clarksburg, MD           | LTD \$479,540  |
|                       | Adezia<br>Columbia, MD                              | \$626,040  |
|                       | Manuel Landscaping, Inc.<br>Baltimore, MD           | \$1,213,600  |
| Living Wage Eligible: | Yes   |  |
| MBE Participation:    | 100%  |  |





#### 8-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Performance Security: None

Incumbent: C & C Management Group, LTD Clarksburg, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on January 12, 2021 notifying 51 potential contractors, 11 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on February 25, 2021.

The Maryland Department of Transportation State Highway Administration has confirmed P2 Cleaning Services' bid price and work conducted on this contract is performed 100% by a Certified Minority Business Enterprise and State-certified Small Business.

Maryland Works Inc. granted a waiver to MDOT SHA for these services.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0772-1101                                   |





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 9-M. <u>STATE HIGHWAY ADMINISTRATION</u> Maintenance Contract

*Contract ID:* Brush and Tree Cutting and Stump Removal at Various Locations in Northern Anne Arundel County; *4292G51424* ADPICS No.: 4292G51424

*Contract Description*: This open-ended, on-call contract is for brush and tree cutting and stump removal at various locations in Northern Anne Arundel County.

| Awards:                   | Excel Tree Expert Co., Inc. ( <i>Certified Smo</i> Jessup, MD                                       | all Business) |
|---------------------------|---|---------------|
| Contract Term:            | 06/17/2021 - 06/30/2024 (1,109 Calend   | lar Days)     |
| Amount:                   | \$731,840 NTE   |               |
| Procurement Method:       | Competitive Sealed Bidding  |               |
| Bids:                     | Excel Tree Expert Co., Inc.<br>Jessup, MD   | \$731,840     |
|                           | Landsdown Tree Service, LLC<br>Waldorf, MD  | \$986,700     |
|                           | A. Marquez Trucking, Inc.<br>Silver Spring, MD  | \$1,444,300   |
| Living Wage Eligible:     | Yes   |               |
| <b>MBE</b> Participation: | 0% (Limited Subcontracting Opportunities)   |               |
| Performance Security:     | Annual Renewable Payment & Performance Bonds for 100% of the award amount exists for this contract. |               |
| Incumbent:                | Excel Tree Expert Co., Inc.<br>Jessup, MD   |               |

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on February 23, 2021 notifying 56 potential contractors, five (5) of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on February 25, 2021.



#### 9-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Requesting Agency Remarks (cont'd):

The Maryland Department of Transportation State Highway Administration has confirmed Excel Tree Expert Co., Inc.'s bid price and work conducted on this contract is performed 100% by a State-certified Small Business. Upon review of the bids, SHA noticed the 2<sup>nd</sup> and 3<sup>rd</sup> bidders quoted higher rates on equipment items. They further noticed the 3<sup>rd</sup> bidder quoting a high bid on all labor items. The low bidder is the incumbent, thereby quoting reasonable rates.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0770-0111                                   |





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

# 10-M.STATE HIGHWAY ADMINISTRATION<br/>Maintenance Contract

*Contract ID*: Maintenance and Janitorial Services for the Bay Country Welcome Center in Queen Anne's County; *5261721424* ADPICS No.: 5261721424

*Contract Description*: This contract provides maintenance and janitorial services for the Bay Country Welcome Center in Queen Anne's County.

| Awards:                   | H. D. Myles, Inc.<br>Church Hill, MD   |   |             |
|---------------------------|--|---|-------------|
| Contract Term:            | 06/17/2021* - 06/30/2024   | (*or earlier upon BP)<br>(1,109 Calendar Days |             |
| Amount:                   | \$636,156 NTE  |   |             |
| Procurement Method:       | Competitive Sealed Bidding   |   |             |
| Bids:                     | H. D. Myles, Inc.<br>Church Hill, MD   |   | \$636,156   |
|                           | DeAngelo Brothers, LLC<br>Hazelton, PA   |   | \$1,670,927 |
| Living Wage Eligible:     | Yes  |   |             |
| <b>MBE</b> Participation: | 0% (Limited Subcontracting Opportunities)  |   |             |
| Performance Security:     | Annual Renewable Payment & Performance Bonds for 50% of the award amount exists for this contract. |   |             |
| Incumbent:                | H. D. Myles, Inc.<br>Church Hill, MD   |   |             |

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on January 12, 2021 notifying potential 182 contractors, 55 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on February 25, 2021.



#### **10-M.** <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Requesting Agency Remarks (cont'd):

The Maryland Department of Transportation State Highway Administration has confirmed H. D. Myles, Inc.'s bid price. The low bidder is the incumbent and is familiar with the contract requirements and the associated operating costs. SHA's District is unclear on why DeAngelo Brothers' bid is so high.

Maryland Works Inc. granted a waiver to MDOT SHA for these services.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0786-0111                                   |





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 11-M. <u>STATE HIGHWAY ADMINISTRATION</u> Maintenance Contract

*Contract ID:* Maintenance and Repairs to Highway Street Lighting at Various Locations in Prince George's County; *5281631423* ADPICS No.: 5281631423

*Contract Description*: This contract provides maintenance and repairs to highway street lighting at various locations in Prince George's County.

| Awards:               | Lighting Maintenance, Inc.<br>Linthicum, MD   |                     |
|-----------------------|---|---------------------|
| Contract Term:        | 06/17/2021 - 12/31/2023   | (927 Calendar Days) |
| Amount:               | \$1,318,824 NTE   |                     |
| Procurement Method:   | Competitive Sealed Bidding  |                     |
| Bids:                 | Lighting Maintenance, Inc.<br>Linthicum, MD   | \$1,318,824         |
|                       | Rommel Infrastructure, Inc.<br>Linthicum, MD  | \$1,610,822         |
|                       | M.C. Dean, Inc.<br>Atlanta, GA  | \$2,475,189         |
| Living Wage Eligible: | Yes   |                     |
| MBE Participation:    | 7%  |                     |
| Performance Security: | Annual Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract. |                     |
| Incumbent:            | Lighting Maintenance, Inc.<br>Linthicum, MD   |                     |



#### 11-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

*Requesting Agency Remarks:* This contract was advertised on eMaryland Marketplace Advantage on February 9, 2021 notifying 88 potential contractors, 21 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on March 11, 2021.

The Maryland Department of Transportation State Highway Administration has confirmed Lighting Maintenance, Inc.'s bid price. The lowest and 2<sup>nd</sup> bidder are familiar with highway lighting contracts. The District reached out to M.C. Dean Inc., but it is unclear as to why their bid is so much higher.

| Fund Source:       | 100% Special Funds (Transportation Trust Fund) |
|--------------------|--|
| Approp. Code:      | J02B0102                                       |
| Resident Business: | Yes  |
| MD Tax Clearance:  | 21-0946-1111                                   |





Contact: Jada Wright 410-545-0330 jwright18@sha.state.md.us

#### 12-M. <u>STATE HIGHWAY ADMINISTRATION</u> Maintenance Contract

*Contract ID:* Sole Source Purchase of Spare Parts to Repair MDOT SHA CHART ITS Dynamic Message Signs ADPICS NO: AZ472D66

*Contract Description*: MDOT SHA's one-time sole source purchase of spare parts to repair the Office of CHART ITS Dynamic Message Signs.

| Awards:                   | LEDSTAR, Inc.<br>Woodbridge, Ontario |
|---------------------------|--------------------------------------|
| Contract Term:            | One Time Purchase                    |
| Amount:                   | \$234,928                            |
| Procurement Method:       | Sole Source                          |
| Bids/Proposals:           | No                                   |
| Living Wage Eligible:     | No                                   |
| <b>MBE</b> Participation: | 0%                                   |
| Performance Security:     | None                                 |
| Incumbent:                | LEDSTAR, Inc.<br>Woodbridge, Ontario |

**Requesting Agency Remarks:** The Maryland Department of Transportation State Highway Administration (MDOT SHA) Office of CHART requires spare parts to repair CHART ITS Dynamic Message Signs (DMS) manufactured by LEDSTAR. LEDSTAR's products are proprietary in nature, and LEDSTAR does not utilize distributors for product sourcing. As a result, all products must be purchased directly from the manufacturer (LEDSTAR). There are currently over 110 DMS that are over 15 years old and have various failed components. MDOT SHA is requesting that the Board approve award of a one-time sole source purchase to LEDSTAR, Inc. to provide all materials and equipment necessary to repair DMS throughout the State of Maryland. The Board approved a previous purchase for LEDSTAR products on the February 24, 2021 agenda in the amount of \$137,011.



#### 12-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Fund Source:100% Special Funds (Transportation Trust Fund)Approp. Code:J02B0102Resident Business:YesMD Tax Clearance:21-1929-0001





Contact: Olu Okunola 410-545-8754 ookunola@mdot.maryland.gov

# 13-RP.STATE HIGHWAY ADMINISTRATION<br/>Real Property – Disposition

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing real property as it is excess to the agency's needs.

| Authority:           | Transportation Article, § 8-309(f)(1)(ii)<br>Annotated Code of Maryland   |
|----------------------|---|
| Property:            | MC# 20-2681<br>Former Harold E. Luber (+/- 0.167 acres), located along the west<br>side of Edmonston Road at intersection with Odell Rd, Beltsville,<br>Prince George's County. |
| Grantor:             | State of Maryland, MDOT SHA   |
| Grantee:             | Doris E. Brown Revocable Trust dated June 2, 2010   |
| Consideration:       | \$35,000  |
| Appraised Value:     | \$54,850 – Melville E. Peters, (Selected)<br>Wesley Barkley, Review Appraiser   |
| Special Conditions:  | N/A   |
| Legislative Notice:  | N/A   |
| State Clearinghouse: | N/A   |

**Requesting Agency Remarks:** In 1984, MDOT SHA acquired the subject property from Harold E. Luber as part of a highway improvement project. MDOT SHA intends to convey three (3) junk yard lots (Lots 24, 25, and 28) as shown on the "Bel-Mar" subdivision plat to the adjoining owner (Doris E. Brown Revocable Trust dated June 2, 2010), by way of a sealed bid offer of \$35,000, which is less than fair market value. The justification to convey these lots below fair market value is because of the limited utility of the property, vehicular access due to topography from the right-of-way (guardrail has been installed) and it is adjoining a junkyard.





## 14-GM.THE SECRETARY'S OFFICE<br/>General Miscellaneous: Special Transportation Project Revenue Bonds

**Recommendation:** That the Board of Public Works approve a request by the Maryland Department of Transportation (MDOT), made by the Secretary of Transportation, for the adoption of a resolution authorizing the issuance and sale by MDOT of Special Transportation Project Revenue Bonds, Series 2021B through a private negotiated basis to occur on or before September 30, 2021, as determined by the Secretary, taking into account then current market conditions.

| Amount:                | Revenue Bonds in an amount not to exceed \$250,000,000 |
|------------------------|--|
| Anticipated Sale Date: | July 14, 2021  |
| Maturities:            | Not to exceed 30 years                                 |
| Method of Sale:        | Private Negotiated Sale                                |

*Use of Proceeds:* The proceeds will be used to fund the Concourse A/B Connector and Baggage Handling System Replacement Project at Baltimore/Washington International Thurgood Marshall Airport. The Project will expand the Departures Level between Concourses A and B to add five (5) gates to Concourse A and create a direct connection between existing Concourses A and B; replace the passenger boarding bridges; construct a new in-line Checked Baggage Inspection System and Check Baggage Reconciliation Area systems capable of accommodating approximately eight (8) Explosive Detection System machines and a new outbound baggage make-up facility; modify the existing baggage handling system and ticket counter to expand the overall capacity to allow for consolidation of baggage check-in operations into Concourses A and B; update mechanical, electrical, plumbing, information technology, security and fire protection systems to meet demand; relocate existing utilities under the building footprint within the existing apron; and miscellaneous renovations, equipment and other improvements. The Project is included in MDOT's FY 2021-2026 Consolidated Transportation Program, which was submitted to the Maryland General Assembly for review during the 2021 legislative session.

**Requesting Agency Remarks:** In 2014, the General Assembly authorized MDOT to issue project revenue bonds under Subtitle 6 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

Previously issued Special Transportation Project Revenue Refunding Bonds, Series 2012A and these Series 2021B bonds will be backed by operating revenues of MDOT MAA, excluding revenues from certain fees for the consolidated rental car facility and passenger facility charges.



#### 14-GM. <u>THE SECRETARY'S OFFICE</u> (cont'd)

#### Requesting Agency Remarks (cont'd):

These Special Transportation Project Revenue Bonds are included in the Maryland General Assembly's definition of MDOT's nontraditional debt. The General Assembly establishes an annual limit on nontraditional debt outstanding. As approved by the General Assembly during the 2021 legislative session, the total aggregate outstanding and unpaid principal balance of nontraditional debt that may be outstanding as of June 30, 2022, is \$1,171,210,00.





Contact: Jada Wright 410-545-0330 jwright18@mdot.maryland.gov

#### 15-S. **STATE HIGHWAY ADMINISTRATION** Services Contract

**REVISED** 

Contract ID: Hauling Permit Credit Card Payment Processing Services; MCDCC-2020 ADPICS No. N/A

Contract Description: Electronic payment processing services to allow hauling permit customers to acquire permits, pay invoices or replenish escrow accounts via credit cards, debit cards, or electronic check. Terms of this contract reduce current customer credit card service fees as noted below.

| Award:                     | LexisNexis VitalChek Network, Inc.<br>Brentwood, TN                     |
|----------------------------|---|
| Contract Term:             | 07/01/2021 – 06/30/202 <mark>4 (w/ two one-year Renewal Options)</mark> |
| Amount:                    | \$665,012   |
| <b>Procurement</b> Method: | Competitive Sealed Proposals  |

#### **Proposals**:

| Offerors                           | Technical<br>Ranking | BAFO      | Price<br>Ranking | Overall<br>Ranking |
|------------------------------------|----------------------|-----------|------------------|--------------------|
| LexisNexis Vitalchek               | 1                    | \$665,012 | 2                | 1                  |
| Brentwood, TN                      |                      |           |                  |                    |
| Business Information Systems (BIS) | 2                    | \$789,702 | 3                | 3                  |
| Piney Flats, TN                    |                      |           |                  |                    |
| JP Morgan Chase Bank NA            | 3                    | \$581,927 | 1                | 2                  |
| New York, NY                       |                      |           |                  |                    |

#### **Performance Security:** None

| Incumbents: | LexisNexis VitalChek Network, Inc. |
|-------------|------------------------------------|
|             | Brentwood, TN                      |

**DBE** Participation: N/A




### 15-S. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd) Services Contract

**Requesting Agency Remarks:** In November 2019, the State Treasurer's Office (STO) delegated to the Maryland Department of Transportation State Highway Administration (MDOT SHA) authority to solicit electronic payment processing services to support Maryland One (MD One), the agency's online permitting system. Accordingly, a Request for Proposals (RFP) was advertised on June 16, 2020, on eMaryland Marketplace Advantage (eMMA). Twenty-six firms received eMMA notification, and eight (8) were directly solicited. Three (3) amendments to the solicitation were issued, and technical proposals were due and opened on September 3, 2020. Three amendments to the solicitation were issued, and technical and price proposals were due and received on September 3, 2020. Best and Final Offers (BAFO's) were due and opened on March 5, 2021.

This contract allows MDOT SHA's Office of Traffic and Safety, Motor Carrier Division (MCD), to provide credit card, debit card or e-check payment services online and by phone to secure and expedite customer payments. For hauling permits, the customer service fee will be reduced to a flat rate of \$4.00 per transaction, a \$0.16 decrease with no amount limit, instead of a \$1,500 limit under the previous contract. Credit card fees for account and escrow payments will be an across-the-board 3% for any amount charged, again with no amount limit. LexisNexis VitalChek will collect payments for permit and account transaction costs and transfer those monies to MDOT SHA's account at the end of each business day. The vendor will retain those customer service fees collected separately for their credit card/e-check payments. To ensure that the customer service fee remains unchanged under the new contract, MCD will credit the 3% fee back to the customer's escrow account the same day, *or* escrow account holders may request a refund of the 3% fee by paper check. Customers can also apply for permits by paper check *without* using VitalChek and paying a service fee.

LexisNexis VitalChek is paid from service fees established in the financial proposal. The award amount represents estimated service fees collected over the five-year contract term. For calendar year 2020, MD One issued 123,446 permits and processed 29,662 credit/debit/e-check payments. Note that customers are advised of e-payment fees before final submission of the electronic application and must acknowledge agreement to proceed with that form of payment. Differences between the current and proposed contracts are summarized below.

**DEPARTMENT OF TRANSPORTATION ACTION AGENDA** June 2, 2021 SUPPLEMENTAL



#### 15-S. **STATE HIGHWAY ADMINISTRATION** (cont'd) Services Contract

| Current  | contract | customer | service fe  | es |
|----------|----------|----------|-------------|----|
| <u> </u> |          |          | 501 1100 10 |    |

**REVISED** 

- \$4.16 per hauling permit credit card transaction with a \$1,500 limit
- \$4.16 per escrow account transaction • with a \$1,500 limit\*
- \$4.16 per secured/bonded account credit card payment with a \$1,500 limit\*

\*Each transaction of \$1,500 or portion thereof is charged the \$4.16 service fee.

### New contract customer service fees

- \$4.00 per hauling permit credit card • transaction with NO limit
- 3% per escrow account credit card • transaction with NO limit\*\*
- 3% per secured/bonded account ٠ credit card payment with NO limit\*\*

\*\* MCD will credit the 3% fee back to the customer's escrow account the same day or escrow account holders may request a refund of the 3% fee by paper check.

| Fund Source:       | 100% Revenue Neutral |
|--------------------|----------------------|
| Approp. Code:      | J00B0104             |
| Resident Business: | No                   |
| MD Tax Clearance:  | 21-0904-0111         |

|   | BOARD OF PUBL | IC WORKS    | THIS ITEM WAS: |              |
|---|---------------|-------------|----------------|--------------|
| < | APPROVED      | DISAPPROVED | DEFERRED       | WITHDRAWN    |
|   | WITH DISC     | CUSSION     | WITHOU         | T DISCUSSION |
|   |               |             |                | 50           |





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# 1-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### **Board of Directors of the Forest Park Action Council, Inc. University of Maryland Medical System for Forest Park Action Council** Gatehouse Community Resource Center (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Gatehouse Community Resource Center, located in Baltimore City."
 Maryland Consolidated Capital Bond Loan of 2019 (MISC– Chapter 14, Acts of 2019)
 DGS Item 267; (SL-142-190-038)

Matching Fund: No match is required.

| Background: | Total Project<br>19-267 (This Action) | \$ 250,000<br><b>\$ 100,000 (Non-match)</b> |
|-------------|---------------------------------------|---|
|             | Local Cost                            | \$ 150,000                                  |

- 1. The Grant Agreement was edited to add "University of Maryland Rehabilitation & Orthopedic Institute" as the Beneficiary.
- 2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 5. Invoices should be submitted to the Department of General Services for the disbursement of funds.







# 2-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

### Board of Directors of Kennedy Krieger Children's Hospital, Inc.

Kennedy Krieger Children's Hospital (Baltimore City)

"To assist in the design, construction, and equipping of renovations of existing inpatient space to create a pediatric epilepsy monitoring unit."
 Maryland Consolidated Capital Bond Loan of 2020 (MHA - Chapter 537, Acts of 2020)
 DGS Item G007; (SL-081-200-038)
 \$ 450,000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of Kennedy Krieger Children's Hospital, Inc. has submitted evidence that it has over \$450,000 in a financial institution to meet the matching fund requirement for this project.

| Background: | Total Project         | <b>\$</b> 1 | 1,188,000       |
|-------------|-----------------------|-------------|-----------------|
|             | 20-G007 (This Action) | \$          | 450,000 (Match) |
|             | Local Cost            | \$          | 738,800         |

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.







# **3-CGL.** <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

### Board of Directors of the St. Michael's Community Center, Inc.

St. Michael's Community Center (Talbot County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the St. Michael's Community Center, located in Talbot County."

Maryland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020)DGS Item G129; (SL-080-200-038)\$ 25,000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of St. Michael's Community Center, Inc. has submitted evidence that it has over \$25,000 in a financial institution to meet the matching fund requirement for this project.

| Background: | Total Project         | \$2,725,000       |
|-------------|-----------------------|-------------------|
|             | 20-G129 (This Action) | \$ 25,000 (Match) |
|             | Local Cost            | \$2,700,000       |

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.







# 4-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

### Board of Directors of The Community Ecology Institute, Ltd.

The Community Ecology Institute (Howard County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement and capital equipping of the Community Ecology Center."

Maryland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020) DGS Item G095; (SL-082-200-038) \$100,000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of The Community Ecology Institute, Ltd. has submitted evidence that it has over \$100,000 in a financial institution to meet the matching fund requirement for this project.

| Background: | Total Project         | \$350,000         |
|-------------|-----------------------|-------------------|
|             | 20-G095 (This Action) | \$100,000 (Match) |
|             | Local Cost            | \$250,000         |

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.







# 5-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

# Board of Directors of the Phoenix Foundation of Maryland, Inc.

Phoenix Foundation of Maryland (Frederick County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a school for students who are recovering from substance abuse, located in Frederick County."
Maryland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020)
DGS Item G084; (SL-084-200-038)
Maryland Consolidated Capital Bond Loan of 2020 (LHI - Chapter 537, Acts of 2020)
DGS Item G175;
\$ 42,500

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of the Phoenix Foundation of Maryland, Inc, has submitted evidence that it has expended over \$85,000 eligible expenses to meet the matching fund requirement for this project.

| Background: | Total Project         | \$394,593         |
|-------------|-----------------------|-------------------|
|             | 20-G084 (This Action) | \$ 42,500 (Match) |
|             | 20-G175 (This Action) | \$ 42,500 (Match) |
|             | Local Cost            | \$309,593         |

- 1. The Grant Agreement has been edited to add "115 Arts Trust, A Maryland Statutory Trust" as the Beneficiary.
- 2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 5. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement







# 6-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### Mayor and City Council of the City of Cumberland

City of Cumberland - Baltimore Street Town Centre (Allegany County)
 "For the acquisition, planning, design, construction, repair, renovation,
 reconstruction, restoration, and capital equipping of the Baltimore Street Town
 Centre in Cumberland."
 Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
 DGS Item 143, (SL-085-200-038)
 \$500,000

*Matching Fund:* No match is required.

| Background: | Total Project        | \$ 9,289,534           |
|-------------|----------------------|------------------------|
|             | 20-143 (This Action) | \$ 500,000 (Non-match) |
|             | Local Cost           | \$ 8,789,534           |

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







# 7-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### Board of Directors of the Franciscan Center, Inc.

Franciscan Center - Building Repairs (Baltimore City) *"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Franciscan Center."*

Maryland Consolidated Capital Bond Loan of 2020 (MISC – Chapter 537, Acts of 2020)DGS Item 150, (SL-087-200-038)\$ 200,000

*Matching Fund:* No match is required.

| Background: | Total Project        | \$ 1,235,830           |
|-------------|----------------------|------------------------|
|             | 20-150 (This Action) | \$ 200,000 (Non-match) |
|             | Local Cost           | \$ 1,035,830           |

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







Contact: Jack Howard 410-767-0979 jack.howard@maryland.gov

# 8-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### Board of Directors of Hero Dogs, Inc.

Hero Dogs Facility (Montgomery County) *"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Hero Dogs facility located in Montgomery County."*Maryland Consolidated Capital Bond Loan of 2020 (MISC - Chapter 537, Acts of 2020) DGS Item 226; (SL-086-200-038)

Matching Fund: No match is required.

| Background: | Total Project        | \$ 86,500             |
|-------------|----------------------|-----------------------|
|             | 20-226 (This Action) | \$ 30,000 (Non-match) |
|             | Local Cost           | \$ 56,500             |

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







Contact: Jack Howard 410-767-0979 jack.howard@maryland.gov

# 9-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### **Board of Education of Anne Arundel County**

Lindale Middle School (Anne Arundel County)

 "For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the tennis courts at Lindale Middle School, located in Anne Arundel County."

 Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)

 DGS Item 285 (SL-096-200-038)
 **\$ 60,000**

Matching Fund: No match is required.

| Background: | Total Project        | \$<br>60,000             |
|-------------|----------------------|--------------------------|
|             | 20-285 (This Action) | \$<br>60,000 (Non-match) |
|             | Local Cost           | \$<br>0                  |

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







Contact: Jack Howard 410-767-0979 jack.howard@maryland.gov

# 10-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### **Board of Education of Anne Arundel County**

Linthicum Elementary School (Anne Arundel County)
 *"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Linthicum Elementary School, located in Anne Arundel County."* Maryland Consolidated Capital Bond Loan of 2020 (LSI– Chapter 537, Acts of 2020)
 DGS Item 264 (SL-094-200-038)

*Matching Fund:* No match is required.

| Background: | Total Project        | \$<br>60,000             |
|-------------|----------------------|--------------------------|
| -           | 20-264 (This Action) | \$<br>60,000 (Non-match) |
|             | Local Cost           | \$<br>0                  |

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







#### 11-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

### Board of Trustees of The Historical Society of Cecil County, Inc.

Rev. Duke Log Cabin (Cecil County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Rev. Duke Log Cabin, located in Cecil County."

Marvland Consolidated Capital Bond Loan of 2020 (LSI - Chapter 537, Acts of 2020) DGS Item G074; (SL-091-200-038) \$ 150.000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of the Phoenix Foundation of Maryland, Inc, has submitted evidence that it has over \$25,000 in a financial institution to meet the matching fund requirement for this project.

| Background: | Total Project         | \$ 175,000                    |
|-------------|-----------------------|-------------------------------|
|             | 20-G074 (This Action) | \$ 150,000 (\$25,000 - Match) |
|             | Local Cost            | \$ 25,000                     |

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.







# 12-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into grant agreements for the following grants.

### Board of Directors of A Wider Circle, Inc.

A Wider Circle Community Services Center (Montgomery County) "For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of renovations, upgrades, expansion, and site improvements to A Wider Circle Community Services Center."

Maryland Consolidated Capital Bond Loan of 2018 (MISC - Chapter 9, Acts of 2018)DGS Item 129\$ 750,000Maryland Consolidated Capital Bond Loan of 2019 (MISC - Chapter 14, Acts of 2019)DGS Item 126 (SL-037-100-038)\$ 500,000

Matching Fund: No match is required.

| Background: | Total Project          | \$7,041,423            |
|-------------|------------------------|------------------------|
|             | 18-129 (This Action)   | \$ 750,000 (Non-match) |
|             | 19-126 (This Action)   | \$ 500,000 (Non-match) |
|             | 20-129 (Prior Action)  | \$ 700,000 (Non-match) |
|             | 16-G087 (Prior Action) | \$ 125,000 (Match)     |
|             | 16-G164 (Prior Action) | \$ 50,000 (Match)      |
|             | Local Cost             | \$4,916,423            |

- 1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







# 13-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works eertify matching funds and enter into a grant agreement for the following grant:

### **Board of Trustees of Stevenson University**

Maryland Independent College and University Association – Stevenson University (Baltimore County)

*"For design, construction, and equipping of a new academic building on the Owings Mills Campus at Stevenson University."* 

Maryland Consolidated Capital Bond Loan of 2019 (MICUA - Chapter 14, Acts of 2019)DGS Item G004; (SL-143-190-038)\$ 2,900,000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2021 and the Board of Public Works to certify a matching fund. The Board of Trustees of Stevenson University have submitted evidence that it has over \$2,900,000 in a financial institution to meet the matching fund requirement for this

project. Matching Fund requirement has been removed pursuant to House Bill 1374, Acts of 2021, Chapter 576, effective June 1, 2021

### **Background:**

| Total Project         |
|-----------------------|
| 19-G004 (This Action) |
| Local Cost            |

\$ 8,400,000
\$ 2,900,000 (Match) Non-match
\$ 5,500,000
See next page for record correction
letter dated 1/28/22

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.



Larry Hogan Governor

Boyd K. RutherfordLt Governor



Ellington E. Churchill, Jr. Secretary

Nelson E. Reichart Deputy Secretary

January 28, 2022

Accepted 01/28/2022- JTG

John Gontrum, Esquire Secretary to the Board of Public Works Louis L. Goldstein Treasury Building, Room 213 Annapolis, Maryland 21401-1991

Digitally signed by John T. Gontrum Date: 2022.01.28 15:56:55 -05'00'

SUBJECT: Record Correction – June 2, 2021 Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

| <u>BPW – June 02, 2021</u> | DGS 13-CGL Item 19-G004                                   |
|----------------------------|---|
|                            | Maryland Independent College and University Association – |
|                            | Stevenson University                                      |
|                            | OSP 13  |
|                            | SL-143-190-038  |
|                            | Page 86   |
|                            |   |

# FROM:\$2,900,000 (Match)TO:\$2,900,000 (Non-match)

REASON: Typographical error - the Matching Fund requirement must be removed pursuant to House Bill 1374, Acts of 2021, Chapter 576, effective June 1, 2021.

Regards,

Sharon R. Brown

Sharon R. Brown Grants Coordinator, CGL Division Department of General Services





Contact: Jack Howard 410-767-0979 jack.howard@maryland.gov

#### 14-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

### **Board of Education of Anne Arundel County**

North County High School Field House (Anne Arundel County) "For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a boys and girls team field house at North County High School, located in Anne Arundel County." Maryland Consolidated Capital Bond Loan of 2020 (MISC- Chapter 537, Acts of 2020) DGS Item 234 (SL-095-200-038) \$ 443,500

*Matching Fund:* No match is required.

| Background: | Total Project        | \$<br>443,500             |
|-------------|----------------------|---------------------------|
|             | 20-234 (This Action) | \$<br>443,500 (Non-match) |
|             | Local Cost           | \$<br>0                   |

- 1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







# 15-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement and certify a matching funds for the following grant:

### **Board of Directors of Winter Growth, Inc.**

Winter Growth Project (Howard County)

 "For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Winter Growth facility located in Howard County (Howard County)

 Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
 DGS Item G097; (SL-092-200-038)

 \$ 50,000

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2022 and the Board of Public Works to certify a matching fund. The Board of Directors of Winter Growth, Inc has submitted documentation that it received a one-time \$50,000 grant from Howard County Department of Community Resources and Services to meet the matching fund requirement for this project

# Background:

| Total Project         | \$<br>107,000        |
|-----------------------|----------------------|
| 20-G097 (This Action) | \$<br>50,000 (Match) |
| Local Cost            | \$<br>57,000         |

- 1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. The Office of Comptroller may not disburse State funds until after it verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.







Contact: Jack Howard 410-767-0979 jack.howard@maryland.gov

# 16-CGL. <u>CAPITAL GRANTS AND LOANS</u>

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

### **Board of Education of Baltimore County**

Woodlawn High School Athletic Facilities (Baltimore County) *"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the athletic facilities at Woodlawn High School, including a flood study and improvements to the baseball and softball fields."* 

Maryland Consolidated Capital Bond Loan of 2020 (LSI – Chapter 537, Acts of 2020) DGS Item 268, (SL-093-200-038) \$ 150,000

Matching Fund: No match is required.

| Background: | Total Project<br>20-268 (This Action) | \$ 150,000<br><b>\$ 150,000 (Non-match)</b> |
|-------------|---------------------------------------|---|
|             | Local Cost                            | \$ 0  |

- 1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to § 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.







Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

### 17-AE. <u>ARCHITECTURE AND ENGINEERING CONTRACT</u> Department of Natural Resources

| Contract ID: | <i>Contract ID</i> : Replacement of Bulkheads & Boat Ramp; <i>F-020-200-003</i> |                                 |  |
|--------------|---|---------------------------------|--|
|              | ADPICS No.: 001B1600392 605P160006  | 59 See next page for record     |  |
|              |   | correction letter dated 1/24/22 |  |
| Contract Dag | animetiana Daulaan datanianating hault-handa                                    | atoms during and boot name with |  |

*Contract Description:* Replace deteriorating bulkheads, storm drains, and boat ramp with launching piers at Somers Cove Marina in Somerset County.

| Award:                     | EBA Engineering, Inc./BayLand Consultants & Designers, Inc.<br>(JV); Laurel, MD<br>(Certified Minority Business and Small Business Enterprise) |
|----------------------------|--|
| Contract Term:             | 07/01/2021 - 10/31/2023  |
| Amount:                    | \$1,298,450  |
| <b>Procurement</b> Method: | Qualification Based Selection  |

Proposals:

| Bidders  | Rankings |
|--|----------|
| EBA-BayLand JV; Laurel, MD                           | 1        |
| Whitney Bailey Cox & Magnani, LLC; Baltimore, MD     | 2        |
| McLaren Technical Services, Inc.; Baltimore, MD      | 3        |
| George, Miles & Buhr, LLC; Salisbury, MD             | 4        |
| A. Morton Thomas and Associates, Inc.; Baltimore, MD | 5        |
| Davis, Bowen & Friedel, Inc.; Easton, MD             | 6        |

MBE/VSBE Participation: 20% / N/A

*Performance Security:* N/A

*Incumbents*: N/A

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage on June 15, 2020. Six firms submitted technical proposals and all six were evaluated as responsive. DGS commenced fee negotiations with the highest ranked firm. The Negotiation Committee and the firm were able to negotiate an agreement on a fair, competitive, and reasonable fee.

Larry Hogan Governor Boyd K. Rutherford Lt. Governor



Ellington E.Churchill, Jr. Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY\_

January 24, 2022

Accepted 01/31/2022- JTG

John Gontrum, Esq. Secretary to the Board of Public Works Louis L. Goldstein Treasury Building, Room 213 Annapolis, Maryland 21401-1991

Digitally signed by John T. Gontrum Date: 2022.01.31 15:07:45 -05'00' John Dontron

SUBJECT: Record Correction – June 02, 2021 Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

| BPW – June 02, 2021 |             | DGS 17-AE                            |  |
|---------------------|-------------|--------------------------------------|--|
|                     |             | Replacement of Bulkheads & Boat Ramp |  |
|                     |             | F-020-200-003                        |  |
|                     |             | Page 90                              |  |
| FROM:               | ADPICS No.: | 001B1600392                          |  |
| TO:                 | ADPICS No.: | 605P1600069                          |  |

Reason: Typographical error.

Regards,

Mark Riesett Associate Director Department of General Services Office of State Procurement





# 17-AE. <u>ARCHITECTURE AND ENGINEERING CONTRACT</u> (cont'd)

*Fund Source:* DNR 2020 I0589

*Approp. Code:* 2020-I0589

Resident Business: Yes

*MD Tax Clearance:* 21-0879-1111







Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

# 18-AE-OPT. <u>ARCHITECTURE AND ENGINEERING OPTION</u> Department of General Services

*Contract ID*: Professional Services Agreement to Provide Architectural and Engineering Services for Multiple Construction Projects; *DGS-17-100-IQC* ADPICS No.: COJ15972, COJ15923, COJ15924, COJ15925, COJ15926, COJ15927, COJ15928, COJ19529, COJ15930, COJ15931, COJ15932, COJ15933, COJ15934

| Contract Approved:   | DGS 7-AE, 07/19/2018   |                     |
|--|--|---------------------|
| Contractors:   | Ewing Cole; Baltimore, MD<br>Noelker and Hull Associates, Inc.; Frederick, MD<br>Morris & Ritchie Associates, Inc.; Baltimore, MD<br>Whitney Bailey Cox & Magnani (WBCM); Towson, MD |                     |
|  | JRS Architects, Inc.; Baltimore, MD<br>Bushey Feight Morin Architects; Hagerstown, MD  | (MBE,SBE)<br>(SBE)  |
|  | Murphy Dittenhafer Architects; Baltimore, MD   | (SBE)               |
|  | Wheeler Goodman Masek (WGM); Annapolis, MI<br>Manns Woodward Studio; White Marsh, MD   | D (SBE)<br>(SBE)    |
|  | Colimore/ ATI, Inc. (JV); Baltimore, MD  | (MBE, SBE)          |
|  | Mimar Ponte Melor dba Mimar Architects; Washir   | • • •               |
|  | Ziger Snead, LLP; Baltimore, MD<br>Waldon Studio Architects; Columbia, MD  | (SBE)<br>(MBE, SBE) |
| <i>Contract Description:</i> architectural and engineering | These thirteen open-ended work-order based contra<br>g services for multiple construction projects, statewic   | -                   |
| <b>Option Description:</b>                                 | Exercise the sole renewal option.  |                     |
| Original Contract Term:                                    | 10/04/2018 -10/03/2021 (w/one 2-year renewal opt   | tion)               |
| <b>Option Term:</b>  | 10/04/2021 - 10/03/2023  |                     |
| Original Contract Amount:                                  | \$ 6,500,000 (\$ 500,000 per firm)   |                     |
| <b>Option</b> Amount:                                      | \$ 6,500,000 NTE (\$ 500,000 per firm)   |                     |



**MBE/VSBE** Compliance:

# DEPARTMENT OF GENERAL SERVICES OFFICE OF STATE PROCUREMENT ACTION AGENDA June 2, 2021



# **18-AE-OPT.** <u>ARCHITECTURE AND ENGINEERING OPTION</u> (cont'd)

| Total Contract Amount:                                     | \$13,000,000 NTE           |
|--|----------------------------|
| Percent +/- (This Item):                                   | 100%                       |
| Total Percent Change:                                      | 100%                       |
| Prior Mods/Options:  | NA                         |
| Original Procurement Method: Qualification Based Selection |                            |
| MBE/VSBE Participation:                                    | Determined per Work Order. |
|  |                            |

**Requesting Agency Remarks:** DGS is satisfied with the performance of the contractors and is

Determined per Work Order.

requesting approval of the renewal option. Eight are Certified Small Business Reserve Contractors and five are Non-Certified Small Business Reserve Contractors. Work Orders will continue to be competitively bid.

| Fund Source:       | Operating Funds Determined per Work Order. |
|--------------------|--|
| Approp. Code:      | Operating Funds Determined per Work Order. |
| Resident Business: | Yes  |







Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

### 19-C. <u>CONSTRUCTION CONTRACT</u> Department of General Services

*Contract ID:* ADA Modifications - Inmate Housing Cells at MRDCC; *K-743-160-001* ADPICS No.: 001B1600446

*Contract Description*: Convert ten existing inmate cells and shower to meet ADA requirements at Maryland Reception, Diagnostic, and Classification Center (MRDC) in Baltimore.

| Awards:             | C & N Associates, LLC; Glenn Dale, MD<br>(Certified Minority Business and Small Business Enterprise) |
|---------------------|--|
| Contract Term:      | 120 Days   |
| Amount:             | \$ 312,439   |
| Procurement Method: | Competitive Sealed Bidding   |

**Bids:** 

| Bidders  | Amount       |
|--|--------------|
| C & N Associates, LLC; Glenn Dale, MD                  | \$312,439.00 |
| Atlántida Builders, Inc.; Gaithersburg, MD             | \$459,822.93 |
| VKM Contracting; Alexandria, VA                        | \$471,000.00 |
| Warwick Contracting; Hunt Valley, MD                   | \$510,660.00 |
| American Corrections Maintenance, Inc.; Bloomsburg, PA | \$786,463.00 |

*MBE/VSBE Participation*: N/A / N/A

*Performance Security:* Performance and payment bonds for 100% of contract amount

*Incumbents*: N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace Advantage.com* on January 29, 2021. Seven bids were received and opened on March 26, 2021. One vendor was rejected for submitting two bids. C & N Associates, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.





# **19-C.** <u>CONSTRUCTION CONTRACT</u> (cont'd)

Fund Source:\$1,600,000 - MCCBL2015 Provide funds to design and construct<br/>architectural upgrades at state-owned facilities to improve<br/>accessibility for persons with disabilities. Item 101

Resident Business: Yes

*MD Tax Clearance:* 21-1766-0111







Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

### 20-C. <u>CONSTRUCTION CONTRACT</u> Department of Natural Resources

*Contract ID:* Replacement of Bulkhead and Pier at Martinak State Park; *P-058-180-010* ADPICS No.: 001B1600389

*Contract Description*: Replace existing anchored timber sheet pile bulkheads with new anchored timber sheet pile bulkheads and new raker pile supported timber sheet pile bulkheads in front of the existing bulkhead at Martinak State Park in Denton.

| Award:                     | Dissen & Juhn, LLC; Stevensville, MD |
|----------------------------|--------------------------------------|
| Contract Term:             | 550 Calendar Days                    |
| Amount:                    | \$1,161,019                          |
| <b>Procurement</b> Method: | Competitive Sealed Bidding           |

**Bids:** 

| Bidders                                  | Amounts     |
|--|-------------|
| Dissen & Juhn, LLC; Stevensville, MD     | \$1,161,019 |
| Rehak's Contracting, LLC; Baltimore, MD  | \$1,825,320 |
| Murtech, Inc.; Glen Burnie, MD           | \$1,874,264 |
| Marine Technologies, Inc.; Baltimore, MD | \$1,923,481 |

*MBE/VSBE Participation*: 10% / N/A

*Performance Security:* Performance and payment bonds for 100% of contract amount.

*Incumbents*: N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and eMaryland Marketplace Advantage on January 8, 2021. Four bids were received and opened on February 5, 2021. Dissen & Juhn, LLC, has been found responsible and its bid responsive. The bid pricing has been confirmed.





# **20-C.** <u>CONSTRUCTION CONTRACT</u> (cont'd)

*Fund Source*: PCA #10589

Resident Business: Yes

*MD Tax Clearance:* 21-1662-1111







Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

### 21-C. <u>CONSTRUCTION CONTRACT</u> Department of General Services

*Recommendation:* That the Board of Public Works approve the following Task Order under previously approved Master Contracts.

| Authority:<br>Procurement Method: |  | State Finance and Procurement Article,<br>Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06<br>Task Order under Master Contract |  |
|-----------------------------------|--|---|--|
|                                   |  |   |  |
|                                   |  |   |  |

1.1 Using Agency: Department of General Services

*Description:* Replace roof at William Donald Schaefer Tower in Baltimore.

Remove existing roofing system and install a new roofing system. New roofing insulation and reflective roofing material will reduce heat transmission into building interior spaces; *BB-600-170-001 (IQC)*.

| Award:                        | Phoenix Contracting Service, Inc.; Baltimore, MD |
|-------------------------------|--|
|                               | (Certified Small Business Enterprise)            |
| Number of Qualified           |  |
| Master Contractors:           | 10 (Central Region)                              |
| Number of Bids:               | 3  |
| Amount:                       | \$683,148  |
| Term:                         | 120 calendar days                                |
| Resident Business:            | Yes  |
| MBE/VSBE Participation:       | 10% / N/A  |
| Funding Source:               | MCCBL 2020 Provide funds for the repair and      |
| rehabilitation of state-owned | l capital facilities Item 104                    |





### 21-C. <u>CONSTRUCTION CONTRACT</u> (cont'd)

| 2.0 | Master Contract: | HVAC/Boiler Work & Related Services; DGS-19-301-IQC |
|-----|------------------|---|
|     | Approved:        | DGS 1-C, 06/03/2020                                 |
|     | Term:            | 06/18/2020 - 06/17/2025                             |

2.1 Using Agency: Department of General Services **Description:** Replace air handling units at Jeffery-Fred L. Wineland Building in Anne Arundel County; BA-665-200-001 (IQC). Award: Denver-Elek, Inc.; Essex, MD Number of Qualified Master Contractors: 10 2 Number of Bids: Amount: \$1,268,500 Term: 180 Calendar Days *MBE/VSBE Participation:* 10% / N/A **Resident Business:** Yes Funding Source: MCCBL 2020 Provide funds for the repair and rehabilitation of State-Owned Capital Facilities. Item 104







Contact: Montez Foster 410 767-1208 montez.foster@maryland.gov

### 22-S. <u>SERVICE CONTRACT</u> Department of Budget and Management, Central Collection Unit

*Contract ID*: Professional Consultancy International Development, Testing & Maintenance; *F10B2600001* 

ADPICS No.: F10B2600001

*Contract Description:* Revenue Collection System (RCS) cashiering system which integrates with the Fair Isaac Corporation (FICO) Debt Manager system to adjust debtor account balance for the Central Collection Unit (CCU).

| Award:                  | PCI, LLC; Tampa, Florida   |
|-------------------------|--|
| Contract Term:          | 07/01/2021 - 06/30/2026 (w/one 5-year renewal option)  |
| Amount:                 | \$350,604.21 (Base, 5-years)<br><u>\$402,192.16</u> (Renewal Option #1, 5-years)<br>\$752,796.37 |
| Procurement Method:     | Sole Source  |
| MBE/VSBE Participation: | N/A / N/A  |
| Performance Security:   | N/A  |
| Incumbent:              | Same   |

**Requesting Agency Remarks:** Central Collection Unit (CCU) used a legacy debt collection system prior to implementing a new debt collection system in 2018. The legacy system included the Professional Consultancy International (PCI) Revenue Collection System (RCS) cashiering system. The PCI RCS cashiering system is installed at the CCU headquarters in Baltimore and five Maryland Vehicle Administration locations to process cash transactions. The PCI RCS cashiering system integrates with the Fair Isaac Corporation (FICO) Debt Manager system to adjust debtor account balances.

The continued use of the PCI RCS cashiering system will provide support to existing operations and will minimize project risk to continuing operations. In addition, this requested sole source contract will provide the State with the option for technical support enhancements for near realtime cashiering interfaces





# 22-S. <u>SERVICES CONTRACT</u> (cont'd)

### Agency Remarks (cont'd):

The quote for the Professional Consultancy International (PCI) Revenue Collection System (RCS) cashiering system is reasonable and fair compared to other software vendors that support the CCU IT Modernization project. The software maintenance portion of the quote is consistent with previous year quotes and the annual incremental costs are reasonable with three percent cost increases. The technical labor rate quote is considerably less than other vendors supporting the CCU IT Modernization project. In addition, the 5-year duration of the quote ensures the CCU will avoid significant cost increases in vendor support for this system.

| Fund Source:       | 100% Revenue Generating |
|--------------------|-------------------------|
| Approp. Code:      | 12033                   |
| Resident Business: | No                      |
| MD Tax Clearance:  | 21-1252-0000            |







Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

### 23-S. <u>SERVICES CONTRACT</u> Department of Human Services, Baltimore County Department of Social Services

Contract ID: Sibling's Summer Camp; BCODS CS-21-005 ADPICS No.: N00R1600066, N00B1600422

*Contract Description:* Residential camp experience for 100 participants, includes Campers and Counselors for foster youth and their siblings. The camp is open to foster children from all 24 counties in the State. Participating siblings are also foster children and many live in different foster homes or in the homes of relative caregivers, or adoptive placements.

| Award:                  | The Baltimore-Washington Conference of the United Methodist<br>Church (dba Camp Manidokan and Retreat Center)<br>Knoxville, MD |
|-------------------------|--|
| Contract Term:          | 06/17/2021 - 12/31/2023  |
| Amount:                 | \$167,310  |
| Procurement Method:     | Competitive Sealed Proposals (Single Proposal Received)  |
| MBE/VSBE Participation: | N/A / N/A  |
| Performance Security:   | N/A  |
| Incumbent:              | Same   |

**Requesting Agency Remarks:** DHS believes the proposal submitted offers the best value to the State considering both the technical factors and price. This contractor has provided these services for the past three years and pricing is comparable to those paid by Baltimore County DSS for camp seasons 2017, 2018, 2019 and 2020, before it was canceled due to COVID-19. The contractor's technical proposal was thoroughly written, well-developed and included detailed responses to each aspect of the RFP and it expressed a uniquely thoughtful perspective, including an empathy for the participants. It also demonstrated a full understanding of the objectives of the BOCDSS for providing this annual camp to merge the communication between foster kids and their siblings.

Fund Source:

100% Federal (Temporary Assistance for Needy Families)





# 23-S. <u>SERVICES CONTRACT</u> (cont'd)

Approp. Code: N00G0003

Resident Business: Yes

*MD Tax Clearance:* 21-0609-0110







Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

### 24-S. <u>SERVICES CONTRACT</u> Department of Human Services, Social Services Administration

*Contract ID*: Foster Parent PRIDE New Generation Training Program; *SSA/PRIDE-21-003* ADPICS No.: N00B1600462

*Contract Description:* Foster parent training to both public and private child welfare providers and foster parents across the State.

| Award:                  | Child Welfare League of America, Inc.; Washington, DC |
|-------------------------|---|
| Contract Term:          | 07/01/2021 - 02/14/2024                               |
| Amount:                 | \$285,660   |
| Procurement Method:     | Sole Source   |
| MBE/VSBE Participation: | N/A / N/A   |
| Performance Security:   | N/A   |
| Incumbent:              | Same  |

**Requesting Agency Remarks:** This contract provides in person and on-line resource parent training to parents across the State. The pre-service training program provides prospective resource parents with the skills and knowledge necessary to be certified as resource parents pursuant to Code of Maryland Regulations (COMAR) 07.02.25.04, 07.02.25.05, and 07.02.25.14 A. Additionally, it provides licensed resource parents with continued training to maintain and further develop the skills and knowledge needed by resource parents pursuant to COMAR 07.02.25.14 B.

The proposed price has been determined fair and reasonable. The Child Welfare League of America has specified that its pricing for was created utilizing its knowledge of prevailing market rates and conducting a comparative analysis of pricing for on-line hybrid resource parent training against other states that may offer the same services. These rates have been historically accepted and approved by local jurisdictions across the State.




# 24-S. <u>SERVICES CONTRACT</u> (cont'd)

*Fund Source:* 100% General

Approp. Code: N00G0001

Resident Business: No

*MD Tax Clearance:* 21-1745-1110







Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

#### 25-S. <u>SERVICE CONTRACT</u> Department of Human Services, Social Services Administration

Contract ID: Residential Child Care Services; SSA/RCCDD-21-042 ADPICS No.: N00B2600001

*Contract Description:* Continuance of residential childcare for one youth currently placed with the provider and to hold three beds for the placement of three additional youth to be placed within 90 days from the start of the contract.

| Award:                     | Madi's Place, Inc.; Edgewood, MD  |  |
|----------------------------|---|--|
| Contract Term:             | 07/12/2021 - 06/30/2023 (w/one 1- year renewal option)  |  |
| Amount:                    | <pre>\$ 603,400 (Base, 2-years) \$ 301,700 (Renewal Option #1, 1-year) \$ 905,100 Total</pre> |  |
| Procurement Method:        | Sole Source (Continuity of Service)   |  |
| Living Wage Eligible:      | Yes   |  |
| MBE/VSBE Participation:    | N/A / N/A   |  |
| Performance Security:      | N/A   |  |
| Hiring Agreement Eligible: | Yes   |  |
| Incumbent:                 | Same  |  |

**Requesting Agency Remarks:** Madi's Place, Inc. is a structured residential childcare facility that provides individual treatment services to young men diagnosed with developmental disabilities and Autism Spectrum Disorders. The price is determined to be fair and reasonable as the Maryland State Department of Health, Developmental Disabilities Administration (DDA) is the sole agency of the State responsible for setting rates for the DDA program services contracts to ensure that equal rates are paid for equal services regardless of the location of the facility. This is a not-to-exceed per diem contract where the provider is paid solely per child, per day. DHS will not be charged for any unused capacity.





### 25-S. <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law." COMAR 14.31.06.01 articulates the standards that must be met and maintained by Residential Child Care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in Residential Child Care programs.

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.05.05.02A (Sole Source Contracts); in order to provide continuity of human or social services care to current clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.02.11A.

| Fund Source:       | 100% General |
|--------------------|--------------|
| Approp. Code:      | N00G0001     |
| Resident Business: | Yes          |
| MD Tax Clearance:  | 21-0078-0110 |





Contact: Debbie Thornton 410-230-3322 debbie.thornton@maryland.gov

#### 26-S. <u>SERVICES CONTRACT</u> Department of Juvenile Services

*Contract ID*: Residential Treatment Child Care Services; 22-PD-001 ADPICS No.: V00B1600068

*Contract Description:* Residential treatment services for youth referred by the Department of Juvenile Services (DJS), who are before the Juvenile Courts.

| Award:                  | Making a Great Individual Contribution, Inc.; Baltimore, MD                     |  |
|-------------------------|---|--|
| Contract Term:          | 07/01/2021 - 06/30/2026   |  |
| Amount:                 | \$1,868,781   |  |
| Procurement Method:     | Non-Competitive Negotiated Procurement of Human, Social or Educational Services |  |
| MBE/VSBE Participation: | N/A / N/A   |  |
| Performance Security:   | N/A   |  |
| Incumbent:              | Same  |  |

**Requesting Agency Remarks:** This will service approximately 100 youth daily. Committed youth require various levels of supervision and treatment needs. These contracts provide a continuum of care necessary to meet treatment needs and the supervision levels mandated by the juvenile courts.

DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers are relied upon to provide the majority services. The residential programs include treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools, and independent living programs. Home based supervision treatment and therapy are also provided. There are approximately 801 youth served by the programs.

For in-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC) sets standardized rates for these services. Similarly, for out-of-State providers, a government organization in the provider's state establishes or approves standardized rates (the rate setting authority).



# 26-S. <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

For both in-State and out-of-State providers, DJS determines the "not to exceed" amounts of each contract based upon an estimated number of youths that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. DJS will not be charged for any unused capacity. Daily or per diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.05.12.04 G). The reasons for employing this method of procurement are:

• DJS's Secretary and the Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;

• The recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was advertised through public notification on eMaryland Marketplace Advantage;

• Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. The DJS Secretary has now made this determination; and,

• The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

| Fund Source:       | 90% General Funds, 10% Federal Funds     |
|--------------------|--|
| Approp. Codes:     | G0101, H0101, I0101, J0101, K0101, L0101 |
| Resident Business: | Yes                                      |
| MD Tax Clearance:  | 21-05150-0100                            |







Contact: Anna Lansaw 410-339-5015 annaa.lansaw@maryland.gov

#### 27-S. <u>SERVICES CONTRACT</u> Division of Correction, Division of Parole and Probation, and Division of Pretrial Detention and Services Contract

*Contract ID*: Comprehensive Drug Testing; *Q0021010* ADPICS No.: Q00B2600006

*Contract Description*: Comprehensive drug testing program for the Division of Correction, Division of Parole and Probation, Pretrial Release Services Program and Division of Pretrial Detention.

| Award:                | Redwood Toxicology Laboratory, Inc.; Santa Rosa, CA  |  |  |
|-----------------------|--|--|--|
| Term:                 | 07/01/2021 - 09/30/2022 (w/three 1-year renewal options)   |  |  |
| Amount:               | <ul> <li>\$ 903,437.50 (Base, 1-year, and 2-months)</li> <li>\$ 722,750.00 (Renewal Option #1, 1-year)</li> <li>\$ 722,750.00 (Renewal Option #2, 1-year)</li> <li>\$ 722,750.00 (Renewal Option #3, 1-year)</li> <li>\$ 3,071.687.50 Total</li> </ul> |  |  |
| Procurement Method:   | Intergovernmental Cooperative Purchasing Agreement<br>Minnesota Multistate Contracting Alliance (MMCAP)<br>(MMS2000332)  |  |  |
| MBE Participation:    | 3% / N/A   |  |  |
| Performance Security: | N/A  |  |  |
| Incumbent:            | Same   |  |  |

**Requesting Agency Remarks:** The Minnesota Multistate Contracting Alliance (MMCAP) contract allows the State to benefit from advantageous pricing offered under this agreement. The contract has a pricing cap for all testing and supplies, and its vendors have the ability to negotiate prices lower than what is included in their proposals. The contractor has negotiated with the Department and has agreed to lower its pricing on various categories of testing, and to continue providing free training, which is a cost savings in comparison with the other MMCAP vendors. Currently, the Department pays \$3.25 per 10-panel urine test , which reflects 2017 pricing. Under the new MMCAP agreement, Redwood offers a 10-panel urine test for \$4.50.





# 27-S. <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

MMCAP operates the same as IT Master Contracts, pricing for each item has a maximum ceiling price. All pricing can be negotiated lower contingent on the utilization and the quantity needed. As part of the new drug testing contract, the Department will utilize this type of laboratory-based urine testing for approximately 20% of offender drug testing. The remaining 80% of the tests will be conducted using a rapid oral-fluid swab. Currently, the Department is paying \$7.35 for a 10-panel rapid oral fluid test. Redwood has agreed to continue these services for the same price.

Additionally, the contractor is responsible for providing certification on all confirmed positive results through live, in-person testimony by a certified toxicologist to confirm testing results for the courts. The Department hopes this will eliminate any court-related issues relating to positive drug testing results.

In accordance with COMAR 21.05.09.01, the Office of State Procurement has determined that the State and the Department will benefit by using Intergovernmental Cooperative Purchasing Procurement Method due to the efficiency offered by this type of agreement. The use of oral fluid provides significant benefits in terms of staffing efficiency because it can be collected by both male and female staff, while the current urine collection process requires a gender-specific collection process. Furthermore, oral fluid testing reduces the risk of adulteration by offenders while providing instant results, facilitating swift and certain sanctioning for substance abuse, and promoting enhanced public safety in the community.

| Fund Source:       | 100% General |
|--------------------|--------------|
| Approp. Codes:     | Various      |
| Resident Business: | Yes          |
| MD Tax Clearance:  | 21-1626-0001 |







Contact: Robert Howells 410-230-8789 robert.howells@maryland.gov

#### 28-S. <u>SERVICES CONTRACT</u> Maryland State Lottery and Gaming Control Agency, Creative Services Division

Contract ID: Baltimore Ravens Licensing Contract; 2021-11 ADPICS No.: E75B1600010

*Contract Description:* License to use the Baltimore Ravens NFL football team marks and logos for two instant ticket lottery games and a Fast Play terminal based instant lottery game. Includes supporting marketing materials at retailer locations selling the tickets and advertising. Also, Ravens and NFL football related prizes to be awarded to winners of the instant ticket games and related second chance promotion.

| Award:                  | Baltimore Ravens Limited Partnership; Owings Mills, MD   |  |
|-------------------------|--|--|
| Contract Term:          | 06/17/2021* - 12/31/2023 (*or earlier upon BPW approval) |  |
| Amount:                 | \$288,030  |  |
| Procurement Method:     | Sole Source  |  |
| Living Wage Eligible:   | Yes  |  |
| MBE/VSBE Participation: | N/A / N/A  |  |
| Performance Security:   | N/A  |  |
| Incumbent:              | Same   |  |

**Requesting Agency Remarks:** The contractor is the owner and exclusive licensor of the marks and logos of the Baltimore Ravens NFL football team and Ravens ticket packages and experiential prizes utilized as part of the instant ticket promotion.

The contract includes the cost of the prizes to be awarded to winners of approximately six different second chance drawings associated with these instant ticket games. These prizes include Ravens season tickets for 20 years, Ravens 2021 and 2022 season tickets, pre-game access to the sidelines, opportunities to participate in an on-field activity during 2021 home games and a trip on the team plane to attend a 2021 Baltimore Ravens regular season NFL away game.





# **28-S.** <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

The MLGCA anticipates producing one scratch-off ticket game using the Ravens' NFL marks and logos. These games need to be submitted for production by early June 2021 in order to have the tickets produced and available for distribution on August 23,2021. Production of the instant scratch-off ticket games will be completed under a separate contract.

The 2021 NFL season will be the thirteenth consecutive year that the MLGCA has produced instant ticket games using the Ravens' logos and marks. By law, instant scratch-off game players have 182 days to claim winning tickets after a game is closed-out and the MLGCA has to allow for that period to elapse before the contract expires.

The MLGCA reviewed the overall prices and terms of other similar promotions for prior licensing of proprietary properties and tickets or other exclusive prizes (e.g., Ravens, Powerball Power Cruise, Major League Baseball, Monopoly, Price is Right, MGM, Royal Caribbean). The amount of this license is determined to be fair and reasonable based on historical pricing of similar projects.

| Fund Source:       | 100% Special (Lottery Proceeds) |  |
|--------------------|---------------------------------|--|
| Approp. Code:      | E75D0001                        |  |
| Resident Business: | Yes                             |  |
| MD Tax Clearance:  | 21-1116-1111                    |  |







Contact: Margie Donohue 410-591-4213 margie.donohue1@maryland.gov

#### 29-S. <u>SERVICES CONTRACT</u> Department of Health, Behavioral Health Administration

Contract ID: State Opioid Awareness "Talk to Your Doctor" Campaign; 22-19034 ADPICS No.: M00B2600005

*Contract Description:* Public service announcements and audio messaging for the Statewide Opioid Awareness Campaign. These announcements and audio messaging will go directly to patients of 915 health care providers, in waiting rooms of urgent care centers, hospitals and physician waiting rooms. Also, to 410 grocery, retail, and drug stores in Maryland that provide pharmacy related services. Written information will be included with each opioid prescription being filled at the same pharmacies. This campaign will have 62.31 million guaranteed impressions.

| Award:                     | Public Service Network, LLC; Annapolis, MD |  |
|----------------------------|--|--|
| Contract Term:             | 07/01/2021 - 12/31/2021                    |  |
| Amount:                    | \$372,485                                  |  |
| <b>Procurement</b> Method: | Sole Source                                |  |
| Living Wage Eligible:      | Yes  |  |
| MBE/VSBE Participation:    | N/A / N/A                                  |  |
| Performance Security:      | N/A  |  |
| Incumbents:                | N/A  |  |

**Requesting Agency Remarks:** Public Service Network (PSN) is the only company that provides the ability to share lifesaving health related information through medical center waiting areas and in stores with pharmacies or standalone pharmacies throughout the State. These are critical moments for delivery of messaging because a patient may be receiving a or filling a prescription for an opioid. PSN has a history of working with Substance Abuse and Mental Health Services Administration (SAMHSA) and other federal agencies in the dissemination of health-related messages. Behavioral Health Administration's first contract with PSN resulted in over 20 million extra impressions than originally estimated.





# 29-S. <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

Comparison pricing received by other states from PSA show an equal or lower price of the price quoted to Maryland.

Survey questions sent through the National Association of State Alcohol and Drug Abuse Directors (NASADAD) asking states how they promote prescription opioid awareness information which resulted in responses from 14 states. Some states have similar campaigns but none of the respondents use digital or audio spots to promote their campaigns in medical room waiting areas or pharmacies. Most still rely on printed information.

| Fund Source:       | 100% General |
|--------------------|--------------|
| Approp. Code:      | 32.12.01.01  |
| Resident Business: | Yes          |
| MD Tax Clearance:  | 21-0435-0111 |







Contact: Jennifer McIlvaine 410-767-1394 jennifer.mcilvaine1@maryland.gov

#### **30-S.** <u>SERVICES CONTRACT</u> Department of Health, Office of Finance

Contract ID: Maximization of Third-Party Liability Recoveries; OPASS 21-18315 ADPICS No.: M00B2600002

*Contract Description*: Automated data processing to identify liable third parties. Audit liability payments recovery, identifying new resources to offset Medicaid expenditures, and conduct third party recoveries based on newly identified resources.

| Award:                     | Health Management Systems Inc.; Irving, TX   |  |
|----------------------------|--|--|
| Contract Term:             | 07/01/2021 - 06/30/2024 (w/two 2-year renewal options)   |  |
| Amount:                    | <ul> <li>\$ 2,161,616 (Base, 3-years)</li> <li>\$ 1,469,864 (Renewal Option #1, 2-years)</li> <li>\$ 1,469,864 (Renewal Option #2, 2-years)</li> <li>\$ 5,101,344 Total</li> </ul> |  |
| <b>Procurement</b> Method: | Competitive Sealed Proposals   |  |

# Proposals:

| Offerors                                     | Technical<br>Rankings | Financial Offers<br>(Rankings) | Overall<br>Rankings |
|--|-----------------------|--------------------------------|---------------------|
| Health Management Systems Inc.<br>Irving, TX | 1                     | \$ 5,101,344 (1)               | 1                   |
| Accenture, LLC<br>Arlington, VA              | 2                     | \$36,290,830 (2)               | 2                   |

\*Technical and Financial Ranking Weighted Equally

#### MBE/VSBE Participation: 5% / 1%

*Performance Security*: N/A

Incumbent: Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the MDH website on March 10, 2020. Approximately 35 prospective vendors received notification of this solicitation.





# **30-S.** <u>SERVICES CONTRACT</u>

#### Agency Remarks (cont'd):

Two proposals were received on April 23, 2020 and both were determined to be reasonably susceptible of being selected for the award. On February 18, 2021, MDH requested both parties submit their best and final offer. Accenture, LLC's best and final offer was still over approximately 30 million dollars more than Health Management Systems. The proposal from Health Management Systems was ranked first overall with the higher ranked technical proposal and the lower price. Health Management Systems (HMS) demonstrated its experience in other states to provide the services required by the RFP including its success with audits, data matches and cost avoidance. Health Management Systems is recommended for award, providing the best value for the State. Accenture, LLC. requested a debriefing and met with MDH Office of Procurement and Support Services on March 29, 2021.

There was an extensive cure process for this procurement. Accenture was asked to clarify more than 50 issues from its proposal and HMS more than 30 issues. There was a 2-hour remote oral presentation and technical capability demonstration. At no point in this process, including during the debriefing with Accenture was there ever a statement, or even a hint, that there was any lack of clarity in the RFP. HMS has been performing this service for around 35 years, 33 years in Maryland. For many years it was considered a sole source. HMS performs this service for around 40 states. Accenture has only done this type of work since 2015, and predominantly only in Texas. In November 2020 Accenture began a contract in Massachusetts for most of the services required by Maryland.

At the debriefing, Accenture implied they thought HMS was performing the contract in Maryland either at a loss, or at least for no profit. Also, it was mentioned that HMS has had more than 30 years to amortize its systems and Accenture has to load the high start-up costs on its current contracts. All the extensive costs for Accenture to become successful in this marketplace were essentially loaded onto this one contract.

|                        | WITH DISCUSSIO | N WITHOUT DISCU          | JSSION       |  |
|------------------------|----------------|--------------------------|--------------|--|
| APPROVED               | DISAPPROVED    | DEFERRED                 | WITHDRAWN    |  |
| <b>BOARD OF PUBLIC</b> | WORKS ACTION   | THIS ITEM WAS:           |              |  |
| Resident Business:     | No             | MD Tax Clearance:        | 21-0660-0111 |  |
| Approp. Code:          | M00Q0103       |                          |              |  |
| Fund Source:           | 50% General,   | 50% General, 50% Federal |              |  |





Contact: John Bohns 410-767-1057 john.bohns@maryland.gov

#### 31-S <u>SERVICES CONTRACT</u> Department of Health, Office of Enterprise Technology/ Medicaid

Contract ID: Data Entry and Office Service Clerk Services; OPASS 22-19058 ADPICS No.: M00B2600003

*Contract Description*: Data entry and clerical staff to enter Medicaid claims information needed to process and release payment to providers and perform office support duties.

| Awards:               | Tailored Staffing Solutions; Baltimore, MD<br>(formerly Goodwill Works of the Chesapeake)       |
|-----------------------|---|
| Term:                 | 07/01/2021 - 06/30/2022 (w/one 1-year renewal option)   |
| Amount:               | \$ 822,780 (Base, 1-year)<br><u>\$ 838,800</u> (Renewal Option #1, 1-year)<br>\$1,661,580 Total |
| Procurement Method:   | Preferred Provider  |
| MBE/VSBE              | N/A / N/A   |
| Performance Security: | N/A   |
| Incumbents:           | Same  |

**Requesting Agency Remarks:** The Medical Care Programs (MCP) Office of Enterprise Technology/Medicaid (the Department) has the responsibility of entering confidential data from Medical Assistance claim forms into the Maryland Medicaid Information System (MMIS) for processing payments. Currently, the Department has a backlog of claims and cannot hire additional permanent staff to bring this project up to date. All claims must be keyed into the system before a provider can be paid for services rendered. It is imperative that the claims are entered as quickly as possible.

In accordance with COMAR 21.11.05.04, on January 21, 2021, the Pricing and Selection Committee for Rehabilitation and Employment Programs certified the prices for this contract as fair market at a not-to-exceed value.





# **31-S.** <u>SERVICES CONTRACT</u> (cont'd)

*Fund Source*: 25% General, 75% Federal

*Approp. Codes*: 32.17.01.03

Resident Businesses: Yes

*MD Tax Clearances*: 21-0293-0110







Contact: Van Lewis 410-625-5655 vlewis@sra.state.md.us

#### 32-S. <u>SERVICES CONTRACT</u> State Retirement Agency, Department of Budget, Procurement, & Contracts

Contract ID: Election Services; SRA 21-03 ADPICS No.: G20B1600011

*Contract Description:* Secret ballot election for one member to the Board of Trustees for the Maryland State Retirement and Pension System.

| Award:                  | Election-America, Inc.; Mineola, NY                      |  |
|-------------------------|--|--|
| Contract Term:          | 06/17/2021* - 05/18/2022 (*or earlier upon BPW approval) |  |
| Amount:                 | \$58,500   |  |
| Procurement Method:     | Competitive Sealed Bidding (Single Bid Received)         |  |
| MBE/VSBE Participation: | N/A / N/A  |  |
| Performance Security:   | N/A  |  |
| Incumbents:             | Falcon Solutions; Severna Park, MD                       |  |

**Requesting Agency Remarks:** A notice of availability of the Invitation for Bids (IFB) was posted on *eMaryland Marketplace Advantage.com* on March 25, 2021 and the State Retirement Agency's (SRA) web site. Additionally, 18 vendors were directly solicited. Two vendors were Maryland firms, and one was an MBE. One bid was received on April 16, 2021. Election-America, Inc.; has been found responsible and its bid responsive. The bid pricing has been confirmed.

The agency believes there is a limited number of qualified vendors to satisfy the solicitation's requirements. Feedback forms were emailed to the potential vendors. Four responses were received, two stated "NO BIDS". A third vendor responded "the scope of work is beyond our present capacity" and the fourth vendor responded "the subject of the solicitation is not something we ordinarily provide".

The cost for the services is both fair and reasonable. An election conducted in 2015 for approximately 168,000 members cost \$60,530. Similarly, an election conducted in 2013 for approximately 168,000 members cost \$60,148.





# **32-S.** <u>SERVICES CONTRACT</u> (cont'd)

| Fund Source:       | <ul><li>67% Special (Administrative Expense),</li><li>33% Reimbursable (Administrative Expense)</li></ul> |
|--------------------|---|
| Approp. Code:      | G20J01.01   |
| Resident Business: | Yes   |
| MD Tax Clearance:  | 21-1739-1101  |







Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

#### 33-S-MOD. <u>SERVICES MODIFICATION</u> Department Human Services, Family Investment Administration Office of Home Energy Programs

Contract ID: Administration of the Maryland Energy Assistance Program and the Electric Universal Service Program; FIA/OHEP-15-005-A5 ADPICS No.: COJ15615

*Contract Approved:* DBM 3-S, 03/18/2015

Contractor: Harford Community Action Agency, Inc.; Edgewood, MD

*Contract Description:* Local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP) in Harford County. These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

*Modification Description:* Extend the contract for an additional year to continue the administrative services provided. The extension will allow Office of Home Energy Program (OHEP) time to integrate with the new eligibility and enrollment MD THINK system.

| Original Contract Term:   | 04/01/2015 - 03/31/2018 (w/one 2-year renewal option)   |  |  |
|---------------------------|---|--|--|
| Modification Term:        | 07/01/2021 - 06/30/2022   |  |  |
| Original Contract Amount: | \$1,492,994   |  |  |
| Modification Amount:      | \$ 559,656  |  |  |
| Total Contract Amount:    | \$3,802,750   |  |  |
| Prior Mods/Options:       | <ul> <li>\$ 0 (Mod #1: Access to third party online employment<br/>Data verification service. DHS 07/26/2016)</li> <li>\$ 1,070,905 (Renewal Option #1: 2-year option; DBM 5-S-OPT,<br/>03/07/2018)</li> <li>\$ 679,195 (Mod #2: Extend for an additional 15-months;<br/>DGS 20-S-MOD, 03/18/2020)</li> </ul> |  |  |
|                           | 27.50/  |  |  |

*Percent* +/- (*This Item*): 37.5%





#### 33-S-MOD. SERVICES MODIFICATION (cont'd)

*Total Percent Change:* 154.7%

*Original Procurement Method*: Competitive Sealed Proposals

MBE/VSBE Participation: N/A / N/A

MBE/VSBE Compliance: N/A / N/A

**Requesting Agency Remarks:** Office of Home Energy Program (OHEP) currently uses the data management system for all data management, eligibility determinations, benefit calculations, and benefit payment processing. Integrating OHEP programs into the same system as other benefit programs administered by the Family Investment Administration such as SNAP, Temporary Cash Assistance, and Temporary Disability Assistance Program is expected to streamline and improve the process for clients applying for these benefits. This will also fundamentally change the work performed by contractors for data management and eligibility determinations, requiring a significant alteration of the scope of work for the new RFP.

While the Department has made progress in revising the scope of work to reflect the new service delivery model, there were several personnel changes that affected the development of the solicitation. Additionally, the launch of the new Eligibility & Enrollment system (E&E) system for the other benefit programs has been delayed and is currently in testing in ten counties. It is scheduled to complete statewide deployment later this year.

MD THINK is committed to integrating OHEP into the new system by July 1, 2022 and will be the start date of the contracts for the new RFP. This extension will enable the Department to complete the scope of work for the new RFP to reflect the new service delivery model. The budget for the extension includes a 3% increase from the last modification.

| WITH DISCUSSION WITHOUT DISCUSSIO |                  |                                 | SSION     |  |
|-----------------------------------|------------------|---------------------------------|-----------|--|
| APPROVED                          | DISAPPROVED      | DEFERRED                        | WITHDRAWN |  |
| <b>BOARD OF PUBLIC</b>            | WORKS ACTION     | THIS ITEM WAS:                  |           |  |
|                                   |                  |                                 |           |  |
| Resident Business:                | Yes              |                                 |           |  |
| Approp. Code:                     | N00I0006         |                                 |           |  |
| Fund Source:                      | 60% Federal; 40% | 60% Federal; 40% Special (EUSP) |           |  |





Contact: Sandy Johnson 410-767-7408 sandy. Johnson@maryland.gov

#### 34-S-MOD. <u>SERVICES MODIFICATION</u> Department of Human Services, Social Services Administration, Office of Adult Services

Contract ID: In-Home Aide Services ADPICS No.: See Attachment I for ADPICS #s

*Contract Approved:* DBM 4-S, 09/16/2015

*Contractor:* See Attachment I

*Contract Description:* Multiple contract awards to provide In-Home Aide Services (IHAS) to vulnerable adults, the elderly, and/or those who have disabilities, to prevent or delay institutionalization and/or to remedy abuse, neglect, or self-neglect for 19 jurisdictions throughout the State.

*Modification Description:* Extend the term of the current contracts for an additional 6-months to allow time for the completion of the new procurement.

| <b>Original Contract Term:</b>                          | 10/01/2015 - 09/30/2018 (w/three 1-year renewal options)              |  |  |
|---|---|--|--|
| Modification Term:                                      | 07/01/2021 - 12/31/2021   |  |  |
| Original Contract Amount:                               | \$13,130,115  |  |  |
| Modification Amount:                                    | \$ 1,311,007 (See Attachment I)                                       |  |  |
| <b>Revised Contract Amount:</b>                         | \$16,410,642  |  |  |
| Prior Mods/Options:                                     | \$1,969,520 (Mod #1: Extended for 9-months. DGS 12-S-MOD, 09/23/2020) |  |  |
| Percent +/- (This Item):                                | 10%   |  |  |
| Total Percent Change:                                   | 25 %  |  |  |
| Original Procurement Method: Competitive Sealed Bidding |   |  |  |
| MBE/VSBE Participation:<br>MBE/VSBE Compliance:         | N/A / N/A<br>N/A / N/A  |  |  |





### 34-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

*Requesting Agency Remarks:* This extension is necessary to ensure the continuance of critical services and the completion of the new procurement.

The In-Home Aide Service vendors provide personal care, chore services and respite care through certified nursing assistants (CNAs) and nursing evaluation and supervision through registered nurses (RNs) to individuals who are elderly and/or have functional disabilities. These services promote safety, stability, and self-sufficiency. Although no performance measures were established under the original contract, the LDSS' personnel with direct contact and experience with the vendors identified in this Modification have deemed the companies included to be dependable.

DHS was unable to complete the procurement process for new services within the initial extension request due to the illness of a key staff person responsible for the procurement. The Invitation for Bids was published on April 23, 2021 and the Department believes this six-month extension will allow sufficient time to award new contracts prior to the expiration date.

The Department reviewed the services provided during the initial contract term and narrowed the selected providers for each jurisdiction based on use; releasing several companies as vendors in originally assigned jurisdictions. This decision was made with the vendors' and jurisdictions' concurrence. The five jurisdictions that did not participate in the solicitation are: Anne Arundel, Cecil, Garrett, Kent, and Montgomery Counties. These jurisdictions have their own local arrangements for providing in-home aide services.

It is in the best interest of the State to approve this modification in order to prevent a lapse in critical services to vulnerable adults.

| Fund Source:  | 100% General |  |
|---------------|--------------|--|
| Approp. Code: | N00G0004     |  |

Resident Business: Yes







# **34-S-MOD.** <u>SERVICES MODIFICATION</u> (cont'd)

#### Attachment I

| Jurisdiction   | Amount   |
|--|--|
| Allegany County<br>ADPICS No: COJ15343<br>Blessing Home Healthcare Services<br>Pro Care Home Health Providers  | \$504,645 (Original)<br>\$ 75,697 (Mod. A1)<br><u>\$ 50,464 (</u> Mod. A2, this item)<br>\$ 630,806 Total          |
| <i>Anne Arundel County</i><br>No ADPICS No this mod. is N/A for this county.   | This jurisdiction does not participate in this contract.   |
| Baltimore CityADPICS No: COJ15372Abraham Healthcare Services, Inc.Capital Home Care, Inc.Dependable Services Group, LLC ( <i>MBE,SBE</i> )Elizabeth Cooney Personal Care, LLCP-B Health Home Care Agency, Inc.Precious Hearts Companion Care, Inc.( <i>SBE</i> )Trustworthy Staffing Solutions, LLC ( <i>MBE,SBE</i> )Victoire Health Services, Inc.( <i>MBE,SBE</i> ) | \$4,789,925 (Original)<br>\$ 718,489 (Mod. A1)<br><u>\$ 476,992 (</u> Mod. A2, this<br>item)<br>\$5,985,406 Total  |
| Baltimore County<br>ADPICS No: COJ16445<br>Adonai Health Care Services, Inc.<br>Elizabeth Cooney Personal Care, LLC<br>Kadris Healthcare Services<br>Precious Hearts Companion Care, Inc.  | \$2,185,800 (Original)<br>\$ 327,870 (Mod. A1)<br><u>\$ 218,580 (</u> Mod. A2, this<br>item)<br>\$ 2,732,250 Total |
| <i>Calvert County</i><br>ADPICS No: COJ15409<br>Charles County Nursing and Rehabilitation Center, Inc.<br>Loving Care Senior Services, Inc.  | <pre>\$ 116,310 (Original) \$ 17,447 (Mod. A1) <u>\$ 11,631(Mod. A2, this item) \$ 145,388 Total</u></pre>         |





# 34-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

| Jurisdiction   | Amount   |
|--|--|
| <i>Caroline County</i><br>ADPICS No: COJ15410<br>Howe Administrative Services, Inc.<br>Elizabeth Cooney Personal Care, LLC         | <pre>\$ 198,765 (Original) \$ 29,815 (Mod. A1) <u>\$ 19,876 (</u>Mod. A2, this item) \$ 248,456 Total</pre>  |
| <i>Carroll County</i><br>ADPICS No: COJ15414<br>Kadris Healthcare Services<br>SCL Corporation d/b/a Right At Home #1040            | \$ 601,520 (Original)<br>\$ 90,228 (Mod. A1)<br><u>\$ 60,152 (</u> Mod. A2, this item)<br>\$ 751,900 Total   |
| Cecil County   | <i>This jurisdiction does not participate in this contract.</i>  |
| <i>Charles County</i><br>ADPICS No: COJ15415<br>Charles County Nursing and Rehabilitation Crown Hills<br>Enterprises, Inc.         | <pre>\$ 183,050 (Original) \$ 27,458 (Mod. A1) <u>\$ 18,305 (</u>Mod. A2, this item) \$ 228,813 Total</pre>  |
| <b>Dorchester County</b><br>ADPICS No: COJ15494<br>Howe Administrative Services, Inc.  | \$273,570 (Original)<br>\$ 41,036 (Mod. A1)<br><u>\$ 27,357(</u> Mod. A2, this item)<br>\$ 341,963 Total     |
| <i>Frederick County</i><br>ADPICS No: COJ15498<br>Elizabeth Cooney Personal Care, LLC<br>SCL Corporation d/b/a Right At Home #1040 | \$376,535 (Original)<br>\$ 56,480 (Mod. A1)<br><u>\$ 37,653 (</u> Mod. A2, this<br>item)<br>\$ 470,668 Total |





# 34-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

| Jurisdiction  | Amount  |
|---|---|
| Garrett County  | <i>This jurisdiction does not participate in this contract.</i>   |
| Harford County<br>ADPICS No: COJ15556<br>Annie Gilliam Agency, LLC  | \$ 379,350 (Original)<br>\$ 56,903 (Mod. A1)<br><u>\$ 37,935 (</u> Mod. A2, this<br>item)<br>\$ 474,188 Total     |
| <i>Howard County</i><br>ADPICS No: COJ15563<br>JPS Health Services, LLC   | \$ 53,335 (Original)<br>\$ 8,000 (Mod. A1)<br><u>\$ 5,333 (</u> Mod. A2, this item)<br>\$ 66,668 Total            |
| Kent County   | <i>This jurisdiction does not participate in this contract.</i>   |
| Montgomery County   | <i>This jurisdiction does not participate in this contract.</i>   |
| <b>Prince George's County</b><br>ADPICS No: COJ15573<br>Capital Home Care, Inc.<br>JPS Health Services, LLC<br>Trustworthy Healthcare Resources | <pre>\$ 1,633,495 (Original) \$ 245,024 (Mod. A1) <u>\$ 163,349 (Mod. A2, this item) \$ 2,041,868 Total</u></pre> |
| <i>Queen Anne's County</i><br>ADPICS No: COJ15574<br>Howe Administrative Services, Inc.   | <pre>\$ 67,850 (Original) \$ 10,178 (Mod. A1) <u>\$ 6,785 (</u>Mod. A2, this item) \$ 84,813 Total</pre>          |





# 34-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

| Jurisdiction  | Amount   |
|---|--|
| Somerset County<br>ADPICS No: COJ15578<br>Elizabeth Cooney Personal Care, Inc.<br>Shore Up, Inc.<br>Thomas and Thomas, Inc. | \$214,450 (Original)<br>\$ 32,168 (Mod. A1)<br><u>\$ 21,445 (</u> Mod. A2, this item)<br>\$ 268,063 Total    |
| St. Mary's County<br>ADPICS No: COJ15582<br>Charles County Nursing and Rehabilitation Center                                | \$ 293,695 (Original)<br>\$ 44,054 (Mod. A1)<br><u>\$ 29,369</u> (Mod. A2, this item)<br>\$ 367,118 Total    |
| Talbot County<br>ADPICS No: COJ15416<br>Howe Administrative Services, Inc. d/b/a Comfort Keepers<br>Mid-Shore               | \$239,985 (Original)<br>\$ 35,998 (Mod. A1)<br><u>\$ 23,998 (</u> Mod. A2, this item)<br>\$ 299,981 Total    |
| Washington County<br>ADPICS No: COJ15435<br>JES Right Care LLC d/b/a Right At Home  | \$481,020 (Original)<br>\$ 72,153 (Mod. A1)<br><u>\$ 48,102 (</u> Mod. A2, this<br>item)<br>\$ 601,275 Total |
| Wicomico County<br>ADPICS No: COJ15466<br>Elizabeth Cooney Personal Care LLC<br>Shore Up, Inc.<br>Thomas & Thomas, Inc.     | \$344,140 (Original)<br>\$ 51,621 (Mod. A1)<br><u>\$ 34,414</u> (Mod. A2, this<br>item)<br>\$ 430,175 Total  |





# 34-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

| Jurisdiction   |       | Amount  |
|--|-------|---|
| Worcester County<br>ADPICS No: COJ15497<br>Elizabeth Cooney Personal Care LLC<br>Shore Up, Inc.<br>Thomas & Thomas, Inc. |       | \$192,675 (Original)<br>\$28,901 (Mod. A1)<br><u>\$19,267 (</u> Mod. A2, this item)<br>\$240,843 Total                          |
|  | TOTAL | <pre>\$ 13,130,115 (Original) \$ 1,969,520 (Mod. #1) \$ <u>1,311,007</u> (Mod. #2, this item) \$16,410,642 CONTRACT TOTAL</pre> |





Contact: Robert Howells 410-230-8789 robert.howells@maryland.gov

#### **35-S-MOD.** <u>SERVICES CONTRACT MODIFICATION</u> Maryland State Lottery and Gaming Control Agency, Administration and Finance

*Contract ID*: Auditing and Accounting Services; 2015-04 ADPICS No.: COJ15223

Contract Approved: DBM 1-S, 08/05/2015

Contractor(s): Stout, Causey & Horning, P.A.; Sparks, MD

*Contract Description:* Certified Public Accounting (CPA) firm to provide auditing, accounting, and management services to include technical advice and assistance on various aspects of the Lottery's operations for both Lottery games and the Video Lottery Terminal (VLT) program.

*Modification Description:* Extend the contract term one year to allow time for the completion of the new procurement.

| Original Contract Term:   | 08/15/2015 - 06/30/2018 (w/three 1-year renewal options)  |
|---------------------------|---|
| Modification Term:        | 07/01/2021 - 06/30/2022   |
| Original Contract Amount: | \$ 720,400  |
| Modification Amount:      | \$ 234,925  |
| Total Contract Amount:    | \$1,749,635   |
| Prior Mods/Options:       | <ul> <li>\$ 28,325 (Mod #1: Added annual audit of Cash4Life® Agreed<br/>Upon Procedures: MLGCA, 06/28/2017)</li> <li>\$ 243,925 (Renewal Option #1: DBM 4-S-OPT, 05/02/2018)</li> <li>\$ 263,925 (Renewal Option #2: DBM Item 8-S-OPT, 05/08/2019)</li> <li>\$ 13,710 (Mod #2: Added wireless penetration testing 6/30/2021.<br/>MLGCA, 12/17/2019)</li> <li>\$ 244,425 (Renewal Option #3: DGS Item 14-S-OPT, 06/17/2020)</li> </ul> |
| Percent +/- (This Item):  | 32.6%   |
| Total Percent Change:     | 142.87%   |





#### 35-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

*Original Procurement Method*: Competitive Sealed Proposals

*MBE/VSBE Participation*: 25% / N/A

MBE/VSBE Compliance: 25.7% / N/A

**Requesting Agency Remarks:** This extension will allow time to complete a new procurement and transition the auditing and accounting services. The MLGCA had anticipated that an RFP for a replacement contract would be issued prior to the end of calendar year 2020, but the disruption and delay of two other of the MLGCA's largest procurements caused by the pandemic related shutdowns during 2020 forced a chain reaction of delays that also negatively impacted this procurement. Also, significant changes to the specifications for the new contract are now expected to be required due to the recent approval of Sports Betting and this extension will allow time to also address those changes. MLGCA anticipates the release of the new RFP in mid fall 2021.

| Fund Source:       | 100% Special (Lottery Proceeds) |
|--------------------|---------------------------------|
| Approp. Code:      | E75D0001                        |
| Resident Business: | Yes                             |







Contact: Queen Davis 410-767-5335 queen.davis@maryland.gov

#### **36-S-MOD.** <u>SERVICES MODIFICATION</u> Department of Health

| Contract ID: | Laboratory Services for COVID-19 Testing; M00B0600439 |
|--------------|---|
|              | ADPICS No.: COJ15481                                  |

| Contract Approved: | Secretary's Agenda, A-7, 07/22/2020                              |
|--------------------|--|
| Contractor:        | Patriot Medical Lab, LLC, DBA, CIAN Diagnostics<br>Frederick, MD |

*Contract Description:* CIAN will provide clinical laboratory diagnostic testing services. CIAN will also provide collection kits for sample collection purposes. They will provide courier services to distribute the collection kits and collect samples.

*Modification Description:* Extend the contract to allow time to complete a competitive procurement.

| Original Contract Term:   | 04/29/2020 - 7/29/2020  |
|---------------------------|---|
| Modification Term:        | 07/01/2021 - 12/31/2021   |
| Original Contract Amount: | \$3,920,000   |
| Modification Amount:      | \$10,045,000  |
| Total Contract Amount:    | \$64,840,960  |
| Prior Mods/Options:       | \$13,668,638 (Mod. #1: Extend contract to 12/31/2020 and add one<br>3-month renewal option, increased services, and funding by<br>\$13,668,638; Secretary's Agenda A- 4, 11/18/2020)<br>\$27,565,322 (Mod. #2: Increase funding for additional laboratory<br>testing and related services; Secretary's Agenda A-4, 11/18/2020)<br>\$ 9,642,000 (Mod #3: Extend contract until 06/30/2021 and<br>provided for POC test administration and diagnostic services for a<br>specified duration, specified test result turnaround times and<br>patient portal service levels among other agreed upon services;<br>Secretary's Agenda A-10, 03/24/2021) |





36-S-MOD. SERVICES MODIFICATION (cont'd)

Percent +/- (This Item):256%Total Percent Change:654%Original Procurement Method:EmergencyMBE/VSBE Participation:N/A/ N/AMBE/VSBE Compliance:N/A/ N/A

**Requesting Agency Remarks:** The contract also includes ancillary lab diagnostic services including test kit delivery, specimen pick up, and test result reporting through patient and provider portals, and the addition of ancillary testing support services at contractor-serviced locations. A replacement procurement was advertised on eMaryland Marketplace Advantage in April 2021 with bids due June 1, 2021.

| Fund Source:       | 100% Federal |
|--------------------|--------------|
| Approp. Code:      | 32.0603      |
| Resident Business: | Yes          |







Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

#### 37-S-MOD. <u>SERVICES CONTRACT MODIFICATION</u> Department of Human Services, Social Services Administration, Caroline County Local Department of Social Services

*Contract ID*: Summer Youth Employment Program; *CARLN/FIA-18-010-A3* ADPICS No.: COJ09719

*Contract Approved:* DBM 8-S, 06/20/2018

Contractor: Delmarva Community Services; Cambridge, MD

*Contract Description:* Provide a Summer Youth Employment Program for up to 20 Foster Care/Temporary Cash Assistance (TCA) youth for the Caroline County Department of Social Services (CCDSS).

*Modification Description:* Extend the contract for an additional three months and ten days to complete the summer youth employment program and procurement of new services for 2022.

| Original Contract Term:   | 06/21/2018 - 06/20/2019 (w/two 1-year renewal options)   |
|---------------------------|--|
| Modification Term:        | 06/21/2021 - 09/30/2021  |
| Original Contract Amount: | \$ 73,572  |
| Modification Amount:      | \$ 74,712 (3 months, 10 days)  |
| Prior Mods/Options:       | <ul> <li>\$ 73,572 (Renewal Option #1: DHS, 06/19/2019)</li> <li>\$ 74,712 (Renewal Option #2: DGS, 06/01/2020)</li> </ul> |
| Total Contract Amount:    | \$296,568  |
| Percent +/- (This Item):  | 101.5%   |
| Total Percent Change:     | 303.1%   |
| Original Procurement Meth | <i>od</i> : Competitive Sealed Proposals   |
| MBE/VSBE Participation:   | N/A / N/A  |
| MBE/VSBE Compliance:      | N/A / N/A  |





### **37-S-MOD.** <u>SERVICES MODIFICATION</u> (cont'd)

**Requesting Agency Remarks:** Costs for this modification are the same as the costs for a renewal option as this program only operates during the summer months. It is in the best interest of the State to approve this extension which will allow these youth the opportunity to acquire job training and learn vital skills needed to prepare them for the workforce.

Delmarva Community Services provides a Summer Youth Employment Program that meets the Program's needs for job-readiness training, job placement services, and opportunities for field trips to colleges and businesses for the Foster Care and TCA youth of the Mid-Shore.

This contract is purposed to prepare Foster Care/TCA youths, between the ages of 14 and 21, to enter the workforce. Youth are screened by the Mid-Shore Independent Living Coordinator (CCDSS employee) and referred to the contractor. After receiving job preparation training, the youth are placed in structured jobs where they learn vital work skills and habits.

| Fund Source:       | 100% Federal (Temporary Assistance for Needy Families) |
|--------------------|--|
| Approp. Code:      | N00G0010   |
| Resident Business: | Yes  |







Contact: Sandy Johnson 410-767-7408 sandy.johnson5@maryland.gov

#### 38-S-MOD. <u>SERVICES MODIFICATION</u> Department Human Services, Family Investment Administration, Office of Home Energy Programs

*Contract ID*: Administration of the Maryland Energy Assistance Program and Electric Universal Service Program ADPICS No.: *See Attachment I* 

*Contract Approved:* DBM 1-S, 03/04/2015

Contractor: See Attachment I

*Contract Description:* Multiple award contracts to provide local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP). These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

*Modification Description:* Extend the contracts for an additional 12 months in order to continue the administrative services and allow the Office of Home Energy Programs (OHEP) time to integrate with the new eligibility and enrollment MD THINK system.

| Original Contract Term:   | 04/01/2015 - 03/31/2018 (w/one 2-year renewal option)   |
|---------------------------|---|
| Modification Term:        | 07/01/2021 - 06/30/2022   |
| Original Contract Amount: | \$12,781,904  |
| Modification Amount:      | \$ 4,189,792  |
| Prior Mods/Options:       | <ul> <li>\$ 0 (Mod #1: Access to third party online employment data verification service. DHS 07/26/2016)</li> <li>\$ 9,117,103 (Renewal Option #1: DBM 4-S-OPT, 03/07/2018)</li> <li>\$ 5,777,864 (Mod #2: Extend contract for 15-months; DGS 19-S-MOD, 03/18/2020)</li> </ul> |
| Total Contract Amount:    | \$31,866,663  |
| Percent +/- (This Item):  | 32.8%   |
| Total Percent Change:     | 149.3%  |





#### 38-S-MOD. <u>SERVICES MODIFICATION</u> (cont'd)

Original Procurement Method: Competitive Sealed Proposals

*MBE/VSBE Participation*: N/A / N/A

*MBE/VSBE Compliance*: N/A / N/A

**Requesting Agency Remarks:** This extension will allow Office of Home Energy Programs (OHEP) time to implement the new RFP under a new service delivery model made possible by integration with the new MD THINK eligibility and enrollment system.

OHEP currently uses a Data Management System for eligibility determinations, benefit calculations, and benefit payment processing. Integrating OHEP programs into the same system as other benefit programs administered by the Family Investment Administration such as SNAP, Temporary Cash Assistance, and Temporary Disability Assistance Program is expected to streamline and improve the process for clients applying for these benefits. This will also fundamentally change the work performed by contractors for data management and eligibility determinations, requiring a significant alteration of the scope of work for the new RFP.

While the Department has made progress in revising the scope of work to reflect the new service delivery model, there were several personnel changes that affected the development of the solicitation. Additionally, the launch of the new system for the other benefit programs has been delayed and is currently in testing in ten counties. It is scheduled to complete statewide deployment later this year.

MD THINK is committed to integrating OHEP into the new system by July 1, 2022 and will be the start date of the contracts for the new RFP. This extension will enable the Department to complete the scope of work for the new RFP to reflect the new service delivery model. The budget for the extension includes a 3% increase from the last modification.

| WI                 | TH DISCUSSION    | WITHOUT DISCU               | JSSION 138           |
|--------------------|------------------|-----------------------------|----------------------|
| APPROVED           | DISAPPROVED      | DEFERRED                    | WITHDRAWN            |
| BOARD OF PUBL      | IC WORKS ACTION  | THIS ITEM WAS:              |                      |
| Resident Businesse | s: Yes           |                             |                      |
| Approp. Codes:     | N00I0006         |                             |                      |
| Fund Source:       | 60% Federal; 40% | % Special (Electric Univer- | sal Service Program) |





# **38-S-MOD.** <u>SERVICES MODIFICATION</u> (cont'd)

| Attachment I  |          |              |  |
|---|----------|--------------|--|
| Contractor  | ADPICS   | Modification |  |
|   | No.      | Amount       |  |
| Anne Arundel County Community Action Agency, Inc.;        | COJ15595 | \$586,724    |  |
| Annapolis, MD   |          |              |  |
| <i>FIA/OHEP-15-002-A5</i>                                 |          |              |  |
| Human Services Programs of Carroll County, Inc.;          | COJ15617 | \$366,041    |  |
| Westminster, MD   |          |              |  |
| <i>FIA/OHEP-15-003-A5</i>                                 |          |              |  |
| Garrett County Community Action Committee, Inc.; Oakland, | COJ15621 | \$426,652    |  |
| MD  |          |              |  |
| <i>FIA/OHEP-15-004-A5</i>                                 |          |              |  |
| Community Action Council of Howard County Maryland,       | COJ15618 | \$464,463    |  |
| Inc.; Columbia, MD  |          |              |  |
| <i>FIA/OHEP-15-006-A5</i>                                 |          |              |  |
| Southern MD Tri-County Community Action Committee, Inc;   | COJ15622 | \$161,106    |  |
| Hughesville, MD   |          |              |  |
| <i>FIA/OHEP-15-007-A5</i>                                 |          |              |  |
| Southern MD Tri-County Community Action Committee, Inc;   | COJ15566 | \$319,799    |  |
| Hughesville, MD   |          |              |  |
| <i>FIA/OHEP-15-008-A5</i>                                 |          |              |  |
| Southern MD Tri-County Community Action Committee, Inc;   | COJ15576 | \$319,799    |  |
| Hughesville, MD   |          |              |  |
| <i>FIA/OHEP-15-009-A5</i>                                 |          |              |  |
| Shore Up! Inc; Salisbury, MD                              | COJ15593 | \$191,385    |  |
| <i>FIA/OHEP-15-010-A5</i>                                 |          |              |  |
| Shore Up! Inc; Salisbury, MD                              | COJ15421 | \$381,536    |  |
| FIA/OHEP-15-011-A5  |          |              |  |
| Shore Up! Inc; Salisbury, MD                              | COJ15434 | \$196,712    |  |
| FIA/OHEP-15-012-A5  |          |              |  |
| Neighborhood Services Center Inc.; Easton, MD             | COJ15565 | \$247,552    |  |
| FIA/OHEP-15-013-A5  |          |              |  |
| Washington County Community Action Council, Inc.;         | COJ15567 | \$528,023    |  |
| Hagerstown, MD  |          |              |  |
| FIA/OHEP-15-014-A5  |          |              |  |



#### **39-IT. INFORMATION TECHNOLOGY** *Department of Juvenile Services*

**Contract ID:** Juvenile Case Management and Electronic Health Records System; 21-MULTI-IT-001

ADPICS No.: V00B1600065

*Contract Description:* Case management and electronic health record (EHR) system to track youth and families under the supervision of DJS. Also includes hosting, training, support, and maintenance.

| Award:                  | FEI Com, Inc.; Columbia, MD   |
|-------------------------|---|
| Contract Term:          | 07/1/2021 - 06/30/2023 (w/one 1-year renewal option)  |
| Amount:                 | \$1,358,750 (Base, <mark>2-years</mark> )<br><u>\$ 692,937</u> (Renewal Option #1, 1-year)<br>\$2,051,687 Total |
| Procurement Method:     | Sole Source   |
| Living Wage Eligible:   | Yes   |
| MBE/VSBE Participation: | N/A / N/A   |
| Performance Security:   | N/A   |
| Incumbent:              | Same  |

**Requesting Agency Remarks:** The Department of Juvenile Services (DJS) has subscribed through FEI.Com, Inc. to Web Infrastructure for Treatment Services (WITS), also known as Maryland Evaluations & Treatment Services (METS) since 2004. WITS is a human services enterprise case management software product customized to work in tandem with the Department's Management Information System.

Multiple vendors offer traditional case management and EHR systems, over the past three years, DJS has been working closely with DHR and their contractors on the planning and development of the Maryland Child, Juvenile, and Adult Management System (CJAMS) initiative, which would replace the antiquated case management system and several critical modules within the current WITS/METS System.


#### Agency Remarks (cont'd):

CJAMS has had multiple extensive delays that DJS could not control. DJS is optimistic the CJAMS initiative will be back up to speed by the beginning of the fourth quarter of CY 2021 so that DJS can get back on track with a finished product being completed in the next eight to ten months. DJS Procurement is recommending a 2-year contract with a 1-year renewal option to allow enough time for the completion and integration of the current system with CJAMS.

The procurement has been designated as a sole source procurement because the system is built on a shared source codebase which no one person or organization owns. Web Infrastructure for Treatment Services (WITS) is a collaborative entity, consisting of 32 state and county governments. Replacing the current WITS/METS system would be counterproductive since the procurement, customization, implementation, and training of a new interim system could take 12 to 18 months or more, based on the customization necessary to meet existing business operations. Once rollout of the CJAMS project has been substantially completed DJS will determine the future of the METS portion of the system. DJS has invested in the integration and messaging between CJAMS and METS and cannot shift systems until the fully integrated systems are working or DJS will have to delay the CJAMS enterprise rollout to accommodate a new system. It would not be fiscally prudent to invest millions of dollars to integrate a new system, only to turn around once CJAMS is implemented and invest duplicative state funds to re-do those requirements if there would be a change in systems.

DJS evaluated the various costs associated with the additional system functionality being provided, the cost for hosting the application, and rates for time and material development. Maintaining a contract with FEI, Inc. would allow DJS to implement the EHR system at no cost through the current consortium relationship. For comparison purposes, DJS obtained a detailed report from Procurement IQ on EHR software detailing the procurement process and fiscal considerations. Based on this research, estimated costs to implement a fully integrated EHR system would be well over \$3 million dollars.

DJS also contacted multiple hosting services with the ability to provide support and maintenance services. While none were willing to provide documented rates, verbal confirmation of general annual costs was comparable to FEI, Inc.'s costs. Furthermore, the pricing proposal is consistent with historical years of hosting from FEI.



#### Agency Remarks (cont'd):

Finally, the development rates were compared to the standard rates negotiated by the State for the CATS+ contract. The comparison documented that the rates FEI is proposing for development services were more cost beneficial. The results from comparable items, historical pricing, and market pricing indicated the price was fair and reasonable.

DJS recommends that FEI.Com, Inc. be awarded the contract pending final approval by the Maryland Board of Public Works.

| Fund Source:       | 100% General |
|--------------------|--------------|
| Approp. Code:      | V00D0201     |
| Resident Business: | Yes          |
| MD Tax Clearance:  | 21-1185-1111 |







Contact: Anne Raines 410-697-9584 anne.raines@maryland.gov

## 40-IT. <u>INFORMATION TECHNOLOGY</u> Department of Planning, Maryland Historical Trust, Maryland Heritage Areas

Contract ID: Grants Lifecycle Management Software; D40B1600002 ADPICS No.: D40B1600002

*Contract Description:* Cohesive and coordinated online system, accessible anywhere, that allows MHT grants managers and program staff across programs to easily coordinate the review, award, and processing of grants, from application through close-out.

| Award:                  | Blackbaud, Inc.; Charleston, SC   |
|-------------------------|---|
| Contract Term:          | 07/07/2021 - 07/06/2024 (w/two 1-year renewal options)  |
| Amount:                 | <pre>\$194,995.44 (Base, 3-years) \$ 70,850.00 (Renewal option #1, 1-year) <u>\$ 75,115.00</u> (Renewal option #2, 1-year) \$340,920.44 Total</pre> |
| Procurement Method:     | Sole Source   |
| Living Wage Eligible:   | Yes   |
| MBE/VSBE Participation: | N/A / N/A   |
| Performance Security:   | No  |
| Incumbent:              | Same  |

**Requesting Agency Remarks:** This system has been in place since 2013. The system and customizations that have been made are proprietary and are not available from any other vendor and a new system cannot be implemented without a significant investment and an overhaul of multiple grants processes. If this sole source procurement is not approved, Planning would have to suspend grant processes mid-stream until a new system could be procured.

As the Governor's Grants Office begins work on developing the Enterprise Grants Management System (EGMS) for the State, it would not make sense to procure a new system, only to switch to the EGMS in the near future. The contractor's minimum term is three years. It is anticipated that it will take at least three years for the EGMS to be designed and fully implemented.





# 40-IT. <u>INFORMATION TECHNOLOGY</u> (cont'd.)

#### Agency Remarks (cont'd):

The Department of Planning has determined that the price is fair and reasonable. During the first procurement the only other offeror cost nearly twice what the current system cost. In addition to the annual costs of the system, it must also be considered that in order to implement a new grants lifecycle management system initial start-up costs (customization and set up of the system, migration of data, training) costs range from \$41,000 to \$500,000, and based on previous migration/installation of a grants lifecycle management system, which required a significant amount of customization, Planning anticipates requirements would put the cost toward the middle, if not the upper, end of that range. This would offset any potential savings in a lower annual cost for the system.

| Fund Source:       | 100% Special (Heritage Areas Financing Fund) |
|--------------------|--|
| Approp. Code:      | D40W0107                                     |
| Resident Business: | No   |
| MD Tax Clearance:  | 21-1223-1111                                 |







Contact: Joe Palechek 410-865-1137 jpalechek@mdot.maryland.gov

## 41-IT. <u>INFORMATION TECHNOLOGY</u> Department of Transportation

Contract ID: IBM Mainframe Software; MDOTOTTS2108 ADPICS No.: J01B1600033

*Contract Description*: Annual maintenance, support, and license renewal for IBM mainframe operating system software installed on the IBM mainframe processor located at the Glen Burnie Data Center.

| Award:<br>Contract Term:<br>Amount: | IBM Corporation, Baltimore, MD<br>07/01/2021 - 06/30/2022<br>\$1,887,170.30 |
|-------------------------------------|---|
| Procurement Method:                 | Sole Source   |
| MBE/VSBE Participation:             | N/A / N/A   |
| Performance Security:               | N/A   |
| Incumbents:                         | Same  |

**Requesting Agency Remarks:** The software license agreement is critical to the ability to fulfill MDOT's responsibility as the central data processing center for all of business units, including the Maryland Transportation Authority. IBM is the sole owner of the proprietary operating system and the sub-systems installed on the existing IBM mainframe processor. The price is determined fair and reasonable with an increase of 4.8% over the FY'20' contract price. The Software XCEL Enterprise Edition for zSystem cost did not change and there are no new licenses purchases this year and the overall price increase is only \$88,816.71

| WITH                     | DISCUSSION <                        | WITHOUT DISCUSSIO | DN           |
|--------------------------|-------------------------------------|-------------------|--------------|
| APPROVED I               | DISAPPROVED                         | DEFERRED          | WITHDRAWN    |
| <b>BOARD OF PUBLIC W</b> | ORKS ACTION                         | THIS ITEM WAS:    |              |
| Kestuent Dusiness:       | 1 05                                | MD Tux Clearance: | 21-0070-1111 |
| Resident Business:       | Yes                                 | MD Tax Clearance: | 21-0676-1111 |
| Approp. Code:            | J01A0107                            |                   |              |
| Fund Source:             | 100% Special (Transportation Trust) |                   |              |





Contact: Kenyatta DeCosta 410-767-2072 kenyatta.decosta@maryland.gov

#### 42-IT. <u>INFORMATION TECHNOLOGY</u> *RETROACTIVE - Department of Education*

*Contract ID*: Maryland Educator Information System; *R00R0600952* ADPICS No.: R00R0600952

*Contract Description:* **RETROACTIVE** approval for the Educator Information System (EIS) database and document warehouse for all current and past educators in Maryland. This database is the mechanism for the Department to issue certificates for Maryland educators. In Maryland, educators working with students in publicly funded institutions are required to meet the criteria for certification outlined in Code of Maryland Regulations.

| Award:                  | Applied Technology Services; Middle River, MD<br>(Certified Minority Business and Small Business Enterprise) |
|-------------------------|--|
| Contract Term:          | 07/01/2020 - 06/30/2021  |
| Amount:                 | \$250,000  |
| Procurement Method:     | Sole Source  |
| Living Wage Eligible:   | Yes  |
| MBE/VSBE Participation: | N/A / N/A  |
| Performance Security:   | N/A  |
| Incumbent:              | Same   |

**Requesting Agency Remarks:** The system is critical to the State of Maryland's Educator Certification. It maintains educators in Maryland certification system for all school districts throughout the State. This is the only vendor with the institutional knowledge to maintain this system. A technical loss of this system would affect the entire State and has the potential to disrupt teaching services in Maryland public schools.

The prior contract expired in June 2020 without extension due to a managerial oversight during the state of emergency. MSDE has taken steps to ensure that this does not occur in the future.

MSDE finds the price fair and reasonable, there have been no increases in the price for the last two years. The vendor has agreed to maintain the pricing in its initial best and final offer for the term of this contract.





# 42-IT. <u>INFORMATION TECHNOLOGY</u> (cont'd.)

#### Agency Remarks (cont'd):

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

| Fund Source:       | 100% General |
|--------------------|--------------|
| Approp. Code:      | A0118        |
| Resident Business: | Yes          |
| MD Tax Clearance:  | 21-1694-1111 |







Contact: Kathleen L. Mattis 410-767-8481 kathleen.mattis@maryland.gov

#### 43-IT. <u>INFORMATION TECHNOLOGY</u> *RETROACTIVE - Office of the Public Defender*

*Contract ID*: Interim Chief Information Officer Services; *RITM0118604* ADPICS No.: C80B1600006

*Contract Description:* **RETROACTIVE** approval for interim Chief Information Officer (CIO) services and assistance with improving and supporting the Office of the Public Defender's overall technology operating environment.

| Award:                  | Hartman Executive Advisors; Timonium, MD |
|-------------------------|--|
| Contract Term:          | 02/01/2018 - 06/30/2021                  |
| Amount:                 | \$1,371,825                              |
| Procurement Method:     | Sole Source                              |
| MBE/VSBE Participation: | N/A / N/A                                |
| Performance Security:   | Yes                                      |
| Incumbent:              | N/A                                      |

**Requesting Agency Remarks:** This contract is retroactive due to the initial month-to-month small purchase turning into a larger, longer term agreement as the Office of the Public Defender (OPD) identified more and more concerns with the information technology (IT) support in OPD, followed by the departure of the then-Director of IT and other IT staff in rapid succession. A contract was put in place on November 18, 2020.

The senior management services have ended, and the network and database management support will continue until June 30, 2021 as OPD continues through the competitive bidding process for a new contract with another vendor.

Historically, OPD had concerns about the stability, age and security of its IT systems and strength of its IT management and staff. OPD engaged in a short-term agreement for acting CIO services to assist senior management in the reorganization of the IT group. OPD's CIO was hired in October 2019 and the acting CIO services ended. However, the contract continued for services required to support database management and network engineering. This was previously covered under a separate, cancelled contract.





# 43-IT. <u>INFORMATION TECHNOLOGY</u> (cont'd.)

#### Agency Remarks (cont'd):

The Office of the Public Defender has determined these rates to be fair and reasonable. There is great variability in rates for these services, depending on the size and complexity of the system network, software applications, staff, and Agency operations. OPD has over 1,000 users with servers at over 50 locations across the State. Similar CIO services at comparable contractors were \$425 per hour and OPD paid \$400 per hour.

Senior Network Engineer rates charged by former consultants was \$128.71 per hour in the final year of the contract. New rates from bidders for the subsequent award range from \$56.62 to \$136.66 with an average and median of \$99.80 and \$99.46, respectively.

Database Administrator rate charged by the former consultants was \$145.87 per hour in the final year of the contract and new rates from bidders for the subsequent award range from \$45.07 to \$125.00 with an average and median of \$97.55 and \$100, respectively.

Senior Project Manager hourly rate of \$275 was reasonable considering OPD's old case management system was over twelve years old and was not maintained. State contractor services for project management start at \$250 per hour.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

| Fund Source:       | 100% General   |                   |              |
|--------------------|----------------|-------------------|--------------|
| Approp. Code:      | C80-B0001-0873 |                   |              |
| Resident Business: | Yes            | MD Tax Clearance: | 21-1704-0111 |







Contact: Joe Palechek 410-865-1137 jpalechek@mdot.maryland.gov

#### 44-IT. <u>INFORMATION TECHNOLOGY</u> Department of Transportation

Contract ID: IBM Maximo Software; MDOTOTTS2110 ADPICS No.: J01B1600031,

*Contract Description:* Annual maintenance, support, and license renewal for IBM Maximo operating system software.

| Award:                  | IBM Corporation; Baltimore, MD |
|-------------------------|--------------------------------|
| Contract Term:          | 07/01/2021 - 06/30/2026        |
| Amount:                 | \$5,723,731                    |
| Procurement Method:     | Sole Source (Proprietary)      |
| MBE/VSBE Participation: | N/A / N/A                      |
| Performance Security:   | N/A                            |
| Incumbents:             | Same                           |

**Requesting Agency Remarks:** MDOT has a significant investment in Maximo asset management software and due to the proprietary nature of the software is the only provider of these services. These services are essential for preserving State assets managed by MDOT through Maximo. MDOT recently purchased Maximo Mobile to extend the application to field operations. The IBM Maximo product continues to be the best approach for the State. Maximo fulfills all of MDOT's needs and aligns with the strategic plan. Maximo is a unique product because there are no other applications that offer enterprise asset management software with capabilities specifically designed for transportation.

MDOT has determined the cost for this renewal period to be fair and reasonable based on a careful price analysis utilizing historical pricing data. Software subscription and support had an increase in the amount of \$1,175,756.71, this represents a 28% increase over the 5-year period. There is also an increase for the premium support services in the amount of \$24,945 this represents a 4.8% increase also over the 5-year period. This cost increase is within acceptable limits based on historical data and current market trends. It is anticipated there will be no new license purchases for the 2021-2026 period of performance. The Global Business Services Professional allotment has been reduced by \$1,500,000.00 a 60% decrease. Therefore, no overall price increase will be realized for 2021-2026.





# 44-IT. INFORMATION TECHNOLOGY (cont'd.)

*Fund Source:* 100% Special (Transportation Trust)

Approp. Code: J01A0107

Resident Business: Yes

*MD Tax Clearance:* 21-0678-1111







Contact: Julia Fischer 410-697-9430 julia.fischer@maryland.gov

#### 45-IT-OPT. <u>INFORMATION TECHNOLOGY OPTION</u> Department of Information Technology

*Contract ID*: Geographic Information System Software-as-a-Service Master Contract; 060B7400056

ADPICS No.: COJ16776

Contract Approved: DoIT 3-IT, 06/20/2018

Contractors:

|   | Functiona | l Areas |       |
|---|-----------|---------|-------|
| Bidders   | FAI       | FAII    | FAIII |
| Applied Geographics, Inc.; Boston, MA                 | Х         |         | X     |
| BWRIGHT Consulting & Technology Training              |           |         | X     |
| Upper Marlboro, MD                                    |           |         | Λ     |
| Cyclomedia Technologies; Berkeley, CA                 | Х         | X       | X     |
| Data Transfer Solutions, LLC; Orlando, FL             | Х         | X       | X     |
| Eagleview Pictometry (Pictometry International Corp.) | Х         |         | X     |
| Rochester, NY   | Λ         |         | Λ     |
| ESRI; Redlands, CA                                    | Х         |         | X     |
| Geo-Comm, Inc.; St. Cloud, MN                         | Х         | Х       | Х     |
| Health Solutions Research, Inc.; Rockville, MD        | Х         | X       | X     |
| IIC Technologies; Columbia, MD                        | Х         |         | Х     |
| Michael Baker International; Linthicum, MD            | Х         |         | Х     |
| Sanborn; Colorado Springs, CO                         | Х         |         |       |
| Socrata, Inc.; Seattle, WA                            | Х         |         |       |

*Contract Description:* Multiple-award, indefinite-quantity, purchase-order-request-for proposals, master contract to provide a variety of Geographic Information System (GIS) software-as-aservice (SaaS) products and training.

| <b>Option Description:</b> | Exercise the first renewal option.                     |
|----------------------------|--|
| Original Contract Term:    | 07/01/2018 - 06/30/2021 (w/two 2-year renewal options) |
| <b>Option Term:</b>        | 07/01/2021 - 06/30/2023                                |
| Original Contract Amount:  | \$ 10,000,000  |
| <b>Option Amount:</b>      | \$ 7,000,000   |





# **45-IT-OPT. INFORMATION TECHNOLOGY OPTION** (cont'd)

| Total Contract Amount:    | \$ 17,000,000                            |
|---------------------------|--|
| Prior Mods/Options:       | N/A                                      |
| Percent +/- (This Item):  | 70%                                      |
| Total Percent Change:     | 70%                                      |
| Original Procurement Meth | <i>od</i> : Competitive Sealed Proposals |
| MBE/VSBE Participation:   | N/A / N/A                                |
| MBE/VSBE Compliance:      | N/A / N/A                                |

**Requesting Agency Remarks:** This Master Contract offers State agencies access to GIS SaaS products and training and enables agencies to select the best GIS SaaS for their particular tasks at competitive prices. Services available under these GIS SaaS Master Contracts fall into three functional areas, SaaS, GIS, and open data cloud services. Also includes SaaS, GIS data services/subscriptions, and SaaS training and support. Master Contractors may not bid prices on the PORFPs that exceed the manufacturer's suggested retail price. The competitive PORFP process produces lower prices than proposed pricing.

| Fund Source:         | Various (Using Agencies)   |
|----------------------|--|
| Approp. Codes:       | Various (Using Agencies)   |
| Resident Businesses: | Yes - BWRIGHT Consulting & Technology Training; Health<br>Solutions Research, Inc.; IIC Technologies; Michael Baker<br>International |







Contact: Mark Riesett 410-767-4045 mark.riesett@maryland.gov

# 46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION Department of Information Technology

| Contract ID: | Call/Contact Center Services 2015; 060B5400014 |
|--------------|--|
|              | ADPICS No.: COJ10178                           |

| Contract Approved:                       | DoIT 2-IT, 12/02/2015   |  |
|--|---|--|
| Contractor:                              | CMD Investment Group, Inc.; Baltimore, MD<br>(Certified Small Business Enterprise)  |  |
| Contract Description: agencies.          | General call center/contact center services for various State   |  |
| <i>Modification Description:</i> option. | Increase contract authority for the remainder of the current renewal  |  |
| Original Contract Term:                  | 01/01/16 - 12/31/20 (w/two 1-year options and one 6-month option)   |  |
| Modification Term:                       | 06/16/2021* - 12/31/2021 (*or earlier upon BPW approval)  |  |
| Original Contract Amount:                | \$ 3,500,000  |  |
| Modification Amount:                     | \$ 399.66   |  |
| Total Contract Amount:                   | \$6,503,392.48  |  |
| Prior Options/Mods:                      | \$ 0 (Mod. #1: Add two elements for SHA's Task<br>Order; Delegated Authority, DoIT, 01/29/2018)   |  |
|  | <ul> <li>\$ 0 (Mod. #2: Novation filed; Delegated Authority DoIT, 03/05/2018)</li> </ul>  |  |
|  | <ul> <li>\$ 0 (Mod. #3: Updated contractor information;<br/>Delegated<br/>Authority DoIT, 06/12/2018)</li> </ul>  |  |
|  | <ul> <li>\$ 0 (Mod. #4, Transfer of email inquiries; Delegated<br/>Authority DoIT, 08/27/2020)</li> </ul>   |  |
|  | \$ 909,948 (Mod. #5: Increase NTE amount; DGS 29-IT-  |  |
|  | OPT/MOD, 11/18/2020)<br>\$1,000,000 (Option #2: DGS 29-IT-OPT/MOD, 11/18/2020)<br>\$1,093,444.48 (Mod. #6: Increase NTE amount; DGS 36-IT-MOD,<br>04/07/2021) |  |





# **46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION** (cont'd)

**Percent** +/- (This Item): 0.01%

Total Percent Change: 85.82%

Original Procurement Method: Competitive Sealed Proposals

*MBE/VSBE Participation*: 10% / N/A

MBE/VSBE Compliance: 21.87% / N/A

**Requesting Agency Remarks:** This item is to correct DGS Item 36-IT-MOD that was approved on the April 7, 2021 agenda but was \$399.66 under the needed amount. This provides the full funding amount needed for the previous item

| Fund Source:       | Various (Using Agencies) |
|--------------------|--------------------------|
| Approp. Code:      | Various (Using Agencies) |
| Resident Business: | Yes                      |







Contact: Jed L. Miller 410-598-5075 jed.miller1@maryland.gov

#### 47-IT-MOD. <u>INFORMATION TECHNOLOGY MODIFICATION</u> Department of Health, Prevention and Health Promotion Administration, Office for Genetics and People with Special Health Care Needs

Contract ID: MD Newborn Screening Data Management Systems Maintenance and Support; MDH/OPASS 17-17425 ADPICS No.: COJ15406

Contract Approved: DoIT 2-IT, 03/08/2017

Contractor: OZ Systems USA, LLC; Arlington, TX

*Contract Description:* Ongoing maintenance and support of the OZ Systems eScreener Plus data management system.

*Modification Description:* Improve the current surveillance systems to accommodate real-time tracking and documentation of infants and health conditions for infants with birth defects. The modification will also improve the ability to report and analyze the collected data, per the guidelines of the grant funds.

| Original Contract Term:   | 03/15/2017 - 06/30/2021   |
|---------------------------|---|
| Modification Term:        | 07/01/2021 - 06/30/2022   |
| Original Contract Amount: | \$ 588,110  |
| Modification Amount:      | \$ 218,770  |
| Total Contract Amount:    | \$1,151,620   |
| Percent +/- (This Item):  | 37.20 %   |
| Total Percent Change:     | 95.82%  |
| Prior Mods/Options:       | <ul> <li>\$ 0 (Mod. #1: Funding revision; Delegated Authority MDH 02/23/2018)</li> <li>\$340,762 (Mod. #2: Scope of work revised to include data system enhancements for capturing Zika Virus-related elements in fulfillment of federal grant requirements; DoIT 3-IT-MOD, 08/16/2017).</li> </ul> |





## 47-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

| Prior Mods/Options: | \$ 3,978 (Mod. #3 Update from ICD-9 to ICD-10 to promote |
|---------------------|--|
|                     | database quality; Delegated Authority MDH, 04/13/2020    |

| <b>Original Procurement Method:</b> |     | Sole Source |
|-------------------------------------|-----|-------------|
| MBE/VSBE Participation:             | N/A | / N/A       |

MBE/VSBE Compliance: N/A / N/A

**Requesting Agency Remarks:** MDH has been awarded additional grant funds to support the Maryland Early Hearing Detection and Intervention Program in its continued efforts to optimize the tracking and surveillance information system, and standardize reporting, analysis and use of timely patient level data to ensure infants receive timely diagnostic and intervention services. Grant funds support enhancements to the existing information system as well as maintenance and support of the system. This modification will improve the ability to report and analyze the collected data, per the guidelines of the grant funds.

The amount of this contract has increased in order to enhance the existing information system supported by the Contractor and to provide continued maintenance and support of the system. A price analysis was used to determine that the contract price is fair and reasonable. MDH is satisfied with OZ Systems' performance providing enhancements, maintenance, and support of the newborn screening data management system.

| Fund Source:       | 100% Federal |
|--------------------|--------------|
| Approp. Code:      | F0304        |
| Resident Business: | No           |







Contact: Mark Riesett 410-767-4045 mark.riesett@maryland.gov

## 48-IT-MOD. <u>INFORMATION TECHNOLOGY MODIFICATION</u> RETROACTIVE - Department of Information Technology

*Contract ID*: Local Telecommunications; *060B3490013*, *060B9400142* ADPICS No.: 060B3490013, 060B9400142

Contract Approved: DoIT 4-IT, 07/02/2014

*Contractor(s):* Verizon Maryland LLC; Silver Spring, MD

*Contract Description:* Local telecommunications services for State offices available for use by all executive State agencies; includes all local network lines and local calls.

*Modification Description:* **RETROACTIVE** approval to increase contract authority for current option year. Also, extend the contract for 1-year with additional funding while a new procurement for these services is conducted.

| Original Contract Term:                                   | 07/02/2014 - 06/30/2019 (w/two 1-year renewal options)   |
|---|--|
| Modification Term:  | 10/15/2020 - 06/03/2021 <i>(Retroactive)</i><br>06/04/2021 - 06/30/2022 (Proactive)  |
| <b>Original Contract Amount:</b>                          | \$25,000,000   |
| Modification Amount:                                      | <ul> <li>\$ 921,191.73 (<i>Retroactive</i>)</li> <li>\$ 6,100,000.00 (Proactive)</li> <li>\$ 7,021,191.73 Total</li> </ul>   |
| Total Contract Amount:                                    | \$37,021,191.73  |
| Percent +/- (This Item):                                  | <mark>28.08</mark> %   |
| Total Percent Change:                                     | <mark>48.08</mark> %   |
| Prior Mods/Options:                                       | \$5,000,000 (Renewal Option #1: DoIT 6-IT-OPT 05/082019)<br>\$ 0 (Renewal Option #2: Delegated Authority DGS,<br>06/25/2020) |
| Original Procurement Method: Competitive Sealed Proposals |  |

*MBE/VSBE Participation*: N/A / N/A





# 48-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

**Requesting Agency Remarks:** Local telecommunications services comprises the local network lines and local phone service call usage from the telephone company to State offices within local territories. The extension is necessary to allow time for the procurement of new local telecommunications services. The solicitation is expected to be issued in July 2021.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

| Fund Source:       | Various (Using Agencies) |
|--------------------|--------------------------|
| Approp. Code:      | Various (Using Agencies) |
| Resident Business: | Yes                      |







Contact: Samantha Buchanan 410-260-7552 samantha.buchanan@maryland.gov

#### 49-IT. <u>INFORMATION TECHNOLOGY</u>

*Recommendation:* That the Board of Public Works approve the following Task Orders/ Purchase Orders under a previously approved Master Contract.

| Autho | ority:               | State Finance and Procurement Article   |
|-------|----------------------|---|
| Procu | irement Method:      | Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.<br>Task Order/Purchase Order under Master Contract |
| 1.0   | Master Contract:     | Consulting and Technical Services Plus (CATS+)  |
|       |                      | Contract No.: 060B2490023   |
|       | Approved:            | DoIT 3-IT, 04/03/2013   |
|       | Term:                | 04/22/2013 - 04/21/2028   |
|       | **As of publication, | the remaining balance of this master contract is \$398,296,147.   |

1.1 Using Agency: Department of Transportation, State Highway Administration **Description:** SHA Project Management Resources. Obtain a minimum of five highly qualified certified Project Management Support Resources who develop and maintain several information technology initiatives. OIT is currently working on over 30 initiatives including changes to the COVID-19 screening questions, paperless business process improvements for both finance and administration, urgent enhancements to the Miss Utility Ticket Tracking System, the Laboratory Information Management module for the Materials Management System, and an upgrade to the source of supply module. Also, an expansion of the Electronic Maryland Construction Management System, a replacement for the Invitation for Bid Generator, an electronic version of the 590D form, as well as enhancements to Maryland Safety and Crash Analyses Network (MSCAN), Crash Report Management System (CRMS), and Ad Schedule. Additionally, there are initiatives necessary to maintain and support our infrastructure including Oracle, SharePoint, Talend, Sales Force, and PowerBuilder: J02B3400061.

| <i>Mod. Description:</i> the new procurement. | Extend contract 3-months and increase funding to complete |
|---|---|
| Award:  | DK Consulting LLC, Columbia, MD                           |
| Awuru.  | (Certified Minority Business & Small Business Enterprise) |
|   |   |
| Original Amount:                              | \$ 5,629,120.00   |
| Mod. Amount:                                  | \$ 336,511.00   |
| Total Contract Amount:                        | \$11,383,810.25   |





| 1.0   | Master Contract: Consu  | ulting and Technical Services Plus (CATS+)  |  |  |  |
|---|---|---|--|--|--|
| Prior Mods/Options:<br>Original Term:<br>Modification Term: |   | <ul> <li>\$ 1,220,160 (Mod #1: Added 2 Project Managers,<br/>04/14/2016)</li> <li>\$ 197,760 (Mod #2: Added 1 Project Manager;<br/>Delegated Authority DoIT, 10/31/2016)</li> <li>\$ 297,600 (Mod #3: Extended Services of<br/>Project Manager; Delegated Authority DoIT, 11/30/2017)</li> <li>\$ 203.840 (Mod #4: Added 1 Project Manager;<br/>Delegated Authority DoIT, 07/16/2018)</li> <li>\$ 2,160,620 (Mod #5: Extend for 13-months; DoIT 6-IT<br/>1.4; 05/22/2019)</li> <li>\$ 1,392,200 (Mod #6: Extend for 1-year; DGS 26-IT 1.4,<br/>06/17/2020)</li> <li>06/26/2014 - 07/25/2021</li> <li>07/26/2021 - 10/25/2021</li> </ul> |  |  |  |
|   | <i>MBE/VSBE Participation:</i>  |   |  |  |  |
|   | MBE/VSBE Compliance:  | 25.1% / N/A   |  |  |  |
|   | Resident Business:  | Yes   |  |  |  |
|   | Fund Source   | 100% Special (Transportation Trust)   |  |  |  |
| 1.2   | Using Agency: Depart<br>Service   | ment of Transportation, Office of Transportation Technology   |  |  |  |
|   | Technology (OIT) for contin   | Provide four immediate resources to SHA Office of Information<br>continuity of system operations, maintenance, management, and  |  |  |  |
|   | support of MDOT's Enterprise Internet and Intranet Systems; J02B0600023.Award:G.R. Patel & Associates, Inc.; Indian Head, MD<br>(Certified Minority Business & Small Business Enterp) |   |  |  |  |
|   | Number of Qualified   |   |  |  |  |
|   | Master Contractors:   | 563 (Functional Area II)  |  |  |  |
|   | Number of Bids:   | 12  |  |  |  |
|   | Amount:   | \$5,952,960   |  |  |  |
|   | Term:   | 07/01/2021* - 06/30/2026 (*or earlier upon BPW approval)  |  |  |  |
|   | MBE/VSBE Participation:   | 25% / 1%  |  |  |  |
|   | Resident Business:  | Yes   |  |  |  |
|   | Funding Source:   | 100% Special (Transportation Trust)   |  |  |  |





#### 1.0 Master Contract: Consulting and Technical Services Plus (CATS+)

**1.3** Using Agency: Department of Health

**Description:** Electronic Data Interchange Transaction Processing System (EDITPS) Operation Support and Maintenance. Allows department trading partners to send and receive EDI transactions/files through the Maryland Medicaid Electronic Exchange (MMEE) front-end web portal, which receives and translates X12 transactions to Medicaid's proprietary formats in the MMIS II system electronically. EDITPS also allows MDH trading partners to exchange non-X12 transactions/files via MMEE portal; *M00B0600118*.

Mod. Description:Extend MMIS resources services 12-months and add 6-monthrenewal option to allow time for the replacement contract to be awarded by DoIT.Award:Group Z Inc., Columbia, MD

(Certified Minority Business and Small Business Enterprise)

| \ · ·                   | $r \sim r \sim$ |
|-------------------------|---|
| Original Amount:        | \$ 4,888,166  |
| Mod. Amount:            | \$ 1,779,939  |
| Total Contract Amount:  | \$10,176,129  |
| Prior Mods/Options:     | \$ 1,728,085 (Option #1: DoIT 11-IT 1.1, 08/14/2019)                    |
| -                       | \$ 1,779,939 (Option #2: DoIT 32-IT 1.3, 07/22/2020)                    |
| Original Term:          | 09/01/2016 - 08/31/2019   |
| Modification Term:      | 09/01/2021 - 08/31/2022   |
| MBE/VSBE Participation: | 30% / N/A   |
| MBE/VSBE Compliance:    | 30% / N/A   |
| Resident Business:      | Yes   |
| Fund Source             | 75% Federal, 25% General  |

# *1.4 Using Agency:* Department of Health

**Description:** Medicaid Management Information System Resources

(MMIS II). MMIS II processes all Medicaid claims and maintains files of approved providers of services and Maryland residents certified as eligible to receive services through the Medical Assistance Program (Medicaid). Operations and maintenance of the MMIS II subsystems constitute an ongoing challenge as shifting federal and state regulations require tailoring of services, eligibility, and reimbursement. Enhancement and maintenance are required for all subsystems including Claims, Recipient, and Management Administrative Reporting Subsystem (MARS). The State owns the system, all hardware,





#### 1.0 Master Contract: Consulting and Technical Services Plus (CATS+)

software, databases, etc. The MMIS Resources contract provides personnel with the appropriate expertise to support development, enhancement, and maintenance of the MMIS II application and supporting network applications; *M00B1600048*.

*Mod. Description:* Extend MMIS resources services 12-months with one 6-month renewal option to allow time for the replacement contract to be awarded by DoIT. This MMIS Resources contract provides ongoing support and maintenance to Medicaid's Management Information System.

| Award:                         | Gantech Inc.; Columbia, MD                          |
|--------------------------------|---|
| Original Amount:               | \$ 8,950,011  |
| Mod. Amount:                   | \$ 4,253,517  |
| Total Contract Amount:         | \$ 22,948,848                                       |
| Prior Mods/Options:            | \$ 981,501 (Mod. #1: Add Four Resources; Delegated  |
| -                              | Authority DoIT, 07/01/2017)                         |
|                                | \$ 256,785 (Mod. #2: Add Senior Sys Engineer;       |
|                                | Delegated Authority DoIT, 04/02/2018)               |
|                                | \$ 4,253,517 (Option #1/Mod. #3: Add Six Resources; |
|                                | DoIT 10-IT 1.3, 07/24/2019)                         |
|                                | \$ 4,253,517 (Option #2/Mod. #4: Add Six Resources; |
|                                | DoIT 41-IT 1.1, 07/22/2020)                         |
| Original Term:                 | 08/08/2016 - 08/07/2019                             |
| Modification Term:             | 08/08/2021 - 08/07/2022                             |
| <i>MBE/VSBE Participation:</i> | 30% / N/A   |
| MBE/VSBE Compliance:           | 30% / N/A   |
| Resident Business:             | Yes   |
| Fund Source:                   | 75% Federal, 25% General                            |
|                                |   |

| 2. | 0 Master Contract:           | Commercial Off-the-Shelf Software (COTS) 2012            |  |  |
|----|------------------------------|--|--|--|
|    |                              | Contract No. 060B2490021                                 |  |  |
|    | Approved:                    | DoIT 6-IT, 09/19/2012                                    |  |  |
|    | Term:                        | 10/01/2012 - 09/30/2027                                  |  |  |
|    | **As of publication, the rea | maining balance of this master contract is \$23,751,861. |  |  |

2.1 Using Agency: Department of Human Services

**Description:** Duo access gateway is a Multi Factor Authentication gateway for securing connectivity to AWS (Amazon Web Services) and on-premises VPN and other applications. This procurement is to renew annual subscription and support for the product that is currently deployed for DHS and MD THINK VPN integrations; *OTHS/MDTHK-21-022-C*.





## 49-IT. INFORMATION TECHNOLOGY (cont'd)

#### 2.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012

| Number of Qualified       |   |
|---------------------------|---|
| Master Contractors:       | 3   |
| Number of Bids:           | 1 (Single Bid Received)                         |
| Award:                    | Applied Technology Services; Middle River, MD   |
|                           | (Certified Minority Business and Small Business |
|                           | Enterprise)                                     |
| Amount:                   | \$491,128                                       |
| Term:                     | 07/01/2021 - 06/30/2022                         |
| MBE/VSBE Participation:   | N/A / N/A                                       |
| <b>Resident Business:</b> | No  |
| Fund Source:              | 66.8% Federal, 33.2% Special (MITDPF)           |

2.2 Using Agency: Department of Information Technology

**Description:** Cisco equipment being purchased will be used to upgrade the local area networks in preparation of migration to the enterprise Voice-over-IP telephone system; 001B1600408.

| Award:                  | DISYS Solutions; Ashburn, VA                             |
|-------------------------|--|
| Number of Qualified     |  |
| Master Contractors:     | 59   |
| Number of Bids:         | 4  |
| Amount:                 | \$272,833.10   |
| Term:                   | 07/07/2021* - 07/06/2024 (*or earlier upon BPW approval) |
| MBE/VSBE Participation: | N/A / N/A  |
| Resident Business:      | No   |
| Funding Source:         | 100% Special (MITDPF)                                    |

2.3 Using Agency: Department of Information Technology

Description:Cisco HyperFlex infrastructure is being purchased to facilitate the<br/>replacement of existing legacy compute resources comprising DoIT's Private Cloud<br/>infrastructure. The legacy computing resources have reached their end-of-support-life<br/>(EOSL) and will no longer be supported by the manufacturer; 001B1600409.Award:DISYS Solutions; Ashburn, VANumber of Qualified<br/>Master Contractors:45Number of Bids:4





2.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012

| Term:                   | 08/01/2021* - 08/01/2024 (*or earlier upon BPW |
|-------------------------|--|
|                         | approval)                                      |
| MBE/VSBE Participation: | N/A / N/A                                      |
| Resident Business:      | No   |
| Funding Source:         | 100% Reimbursable (Using Agencies)             |

2.4 Using Agency: Department of Transportation

**Description:** CA Technologies provides crucial infrastructure software solutions for MDOT's mainframe processing. These products are required to maintain and manage MDOT's mainframe system, satisfy State Audit requirements, and provide System and Data Security. All products are an integral part of MDOT's system software package and are embedded in the mainframe infrastructure. This software is essential to maintain public customer-facing software solutions, applications, and internal mainframe critical operations.; *J01P0600178*.

| SHI; Somerset, NJ       |
|-------------------------|
|                         |
| 4                       |
| 2                       |
| \$ 706,767              |
| 07/01/2021 - 06/30/2022 |
| N/A / N/A               |
| No                      |
| 100% Operating          |
|                         |



# Maryland DEPARTMENT OF CENERAL SERVICES

# DEPARTMENT OF GENERAL SERVICES OFFICE OF STATE PROCUREMENT ACTION AGENDA REVISED June 2, 2021



Contact: Wendy Scott- Napier 410-767-4088 wendy.scott-napier@maryland.gov

## 50-RP. <u>REAL PROPERTY TITLE SERVICE CONTRACTS</u> Department of General Services

**Recommendation:** Board of Public Works approval is requested for contracts to all offerors passing both Technical and Price requirements to perform acquisitions and additional related activities as required for residential, commercial, agricultural, and unimproved properties in the following jurisdictions: Northern and Western Regions (Baltimore City, Baltimore, Carroll, Harford, Howard, Allegany, Frederick, Garrett, and Washington Counties).

The Comprehensive Settlement Fee represents the offeror's fee for title and settlement services for a single transaction. This covers all services normally associated with property transactions, such as settlement charges, document preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies. The cost of title insurance is by fixed rates approved by The Maryland State Insurance Administration

# **Procurement Method:** Competitive Sealed Proposals

#### Awards:

|                              | Technical/Price Evaluation |      | Comprehensive Settlement Fee |
|------------------------------|----------------------------|------|------------------------------|
| True Title, Inc.             | Technical                  | Pass |                              |
| Clarksburg, MD               | Price                      | Pass | \$1,095                      |
| Absolute Title Group         | Technical                  | Pass |                              |
| Glen Burnie, MD              | Price                      | Pass | \$1,150                      |
| American Land Title Corp.    | Technical                  | Pass |                              |
| Towson, MD                   | Price                      | Pass | \$1,200                      |
| Lakeside Title Company       | Technical                  | Pass |                              |
| Columbia, MD                 | Price                      | Pass | \$1,200                      |
| Progressive Title Corp.      | Technical                  | Pass |                              |
| Arnold, MD                   | Price                      | Pass | \$1,200                      |
| Property Title & Escrow, LLC | Technical                  | Pass |                              |
| Baltimore, MD                | Price                      | Pass | \$1,200                      |





## **50-RP. <u><b>REAL PROPERTY**</u> (cont'd)

*Contract Term:* 07/01/2021 - 06/30/2024

*Amount:* \$120,000

| MBE Participants: | American Land Title Corporation | MBE/DBE #11-320 |
|-------------------|---------------------------------|-----------------|
|                   | Property Title & Escrow, LLC    | MBE/DBE #07-033 |

*Remarks*: A notice of the Request for Proposal (RFP) was posted on eMaryland Marketplace Advantage and the DGS Website on February 3, 2021. The RFP was advertised in the following newspapers, The Daily Record and The Cumberland Rise. A notice was mailed to 108 companies and individuals certified to provide the required services. Nine of those were direct solicitations to MDOT certified MBEs.

Each offeror was evaluated on a pass/fail basis as to whether the proposal met with mandatory requirements of the RFP for all aspects of titling including the offeror's dept of experience in transactional history, the range of knowledge and experience within the offeror's team, plus abstractors' experience and insurance information. Fees were evaluated as pass/fail based on prevailing market rates.

Work orders for title services will be awarded on a rotating basis and the contract contains strict time limits and per diem penalties for delay. The State reserves the right to terminate any contract in whole or part for convenience or default. Each of the six contracts awarded will be for a value Not to Exceed \$20,000 during the 3-year term. The aggregate value of the overall contract award will not exceed \$120,000. The actual contract cost will depend on the number and agreed price of the properties acquired during the term of the contract.

Resident Business: Yes

| MD Tax Compliance: | Absolute Title Group<br>American Land Title Corporation<br>Lakeside Title Company<br>Progressive Title Corporation<br>Property Title & amp; Escrow, LLC<br>True Title, Inc. | 21-1838-0111<br>21-1839-0111<br>21-1841-1001<br>21-1840-0111<br>21-1844-0111<br>21-1845-0111 |
|--------------------|---|--|
|                    | True Title, Inc.  | 21-1845-0111   |

**BOARD OF PUBLIC WORKS ACTION** 

THIS ITEM WAS:



DISAPPROVED

DEFERRED

WITHOUT DISCUSSION



WITH DISCUSSION





Contact: Wendy Scott- Napier 410-767-4088 wendy.scott-napier@maryland.gov

#### 51-RP. <u>REAL PROPERTY</u> Department of General Services (File #00-8683)

*Recommendation:* Approve granting Easements from the Department of Natural Resources to Howard County.

| Property:      | Permanent Easement 0.033 acre; Revertible Easement 0.11 acre;<br>Temporary Construction Easement 0.063 acre, all along River Road in<br>Howard County within the Patapsco Valley State Park |
|----------------|---|
| Grantor:       | The State of Maryland, to the use of the Department of Natural Resources  |
| Grantee:       | Howard County, Maryland   |
| Consideration: | \$1,000   |

**Background:** Howard County is the owner of the portion of River Road containing bridge No. HO-006 over Rockburn Branch, which runs through a portion of DNR land known as Patapsco Valley State Park. This project will require that DNR grants three easements described as follows: (1) Permanent Easement to maintain the new bridge over and through two parcels of land equaling 0.033 acre; (2) Temporary Construction Easement over three portions of land equaling 0.11 acre, and (3) Revertible Slope Easement over three portions of land equaling 0.063 acre.

Appraised Value: \$1,000 - 04/09/2019 - Steven Muller, SRA, Fee Appraiser







Contact: Wendy Scott- Napier 410-767-4088 wendy.scott-napier@maryland.gov

#### 52-RP. <u>REAL PROPERTY</u> Department of General Services (File #00-8691)

*Recommendation:* Approve granting a permanent Easement from the Department of Natural Resources to Potomac Edison

| Property:      | Utility Corridor in Cunningham Falls State Park, Frederick County.       |
|----------------|--|
| Grantor:       | The State of Maryland, to the use of the Department of Natural Resources |
| Grantee:       | Potomac Edison/First Energy, an Exelon Corporation                       |
| Consideration: | \$55,275   |

**Background:** Potomac Edison has requested an upgrade from a previously licensed transmission line along a utility corridor to a permanent 100-foot right of way Utility Easement at Cunningham Falls State Park. The easement would facilitate the placement of a needed upgrade of the current 138kV lower-voltage line to a larger 230kV higher-voltage transmission line for enhanced service and conductivity as part of the Trans-Source project for Maryland and Pennsylvania.

Any future proposed work will require coordination with DNR for the protection of any impacted sensitive species. Proposed future utility work will require review by DNR and coordination with the Maryland Public Service Commission.

*Prior Board Action:* The Transmission Line License was approved by the Board of Public Works and signed on November 16, 1954.

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20200311-0206. It is recommended that the Potomac Edison (PE)/First Energy (Exelon) request to transition the 1954-licensed "Ringgold-Catoctin Transmission Line Corridor" at Cunningham Falls State Park to a permanent utility right of way (currently a utility corridor) and upgrade the transmission line from 138 to 230kV—which constitutes a substantial change in use— be approved, contingent upon consideration of the Maryland Department of the Environment's qualifying comments and compliance with the Maryland Public Service Commission's requirements.

*Appraised Value:* \$55,275 - 01/27/2020 - Steven O'Farrell, MAI, Fee Appraiser







#### Contact: Wendy Scott- Napier 410-767-4088 wendy.scott-napier@maryland.gov

## 53-RP. <u>REAL PROPERTY</u> Department of the Environment

| Recommendation:     | Acquisition of three residential properties                                 |
|---------------------|---|
| Prior Board Action: | N/A   |
| Property:           | 2009, 2011 and 2013 Annapolis Road, Baltimore, Maryland 21230               |
| Grantor:            | 2009 - Paul Williams<br>2011 - V & A Management<br>2013 - V & A Management  |
| Grantee:            | State of Maryland, to the use of Maryland,<br>Department of the Environment |

**Background:** Approval is requested for agreements of sale to purchase three residential properties from private owners. The properties are located at 2009, 2011 and 2013 Annapolis Road, Baltimore City, Maryland. The goal in purchasing these properties is to eliminate ongoing annual expenditures for the vapor mitigation and soil vapor extraction systems necessary to remove chlorinated solvent contaminations affecting these residential homes. The Maryland Department of the Environment (MDE) has determined that it is more cost effective to purchase these properties, demolish them, and subsequently convey the land to Baltimore City for use as open space with an appropriate environmental covenant to manage the future use of the property.

In close proximity to the three properties lies the former Chemical Metals Industries (CMI) property comprised of two non-contiguous parcels on Annapolis Road in Baltimore City. This parcel was historically a Sinclair Oil Gas Station, before being used by CMI to store drums of industrial waste materials, which resulted in heavy chromium contamination of the surface soils and chlorinated compound/VOC (volatile organic compounds) contamination in the soil and groundwater. The Site underwent a soil removal action by the US Environmental Protection Agency, which largely addressed the chromium in shallow soils, but the chlorinated compound/VOC issue was transferred to MDE to manage back in the 1990's. MDE cannot estimate the number of years to continue maintaining the vapor mitigation systems and running the soil vapor extraction system to mitigate the public health impact from vapor intrusion onto the three properties, but it is known that it would be more than three years, and may be decades.





## **53-RP. <u><b>REAL PROPERTY**</u> (cont'd)

| Appraised Value: | 2009 Annapolis Road - \$75,000 Stephen Muller - 9/24/2020<br>\$46,000 Melody C. Campbell - 09/17/2020  |  |
|------------------|--|--|
|                  | 2011 Annapolis Road - \$105,000 Stephen Muller - 9/24/2020<br>\$64,700 Melody C. Campbell - 09/17/2020 |  |
|                  | 2013 Annapolis Road - \$25,000 Stephen Muller - 09/24/2020<br>\$15,700 Melody C. Campbell - 09/17/2020 |  |
| Consideration:   | 2009 Annapolis Road - \$ 75,000<br>2011 Annapolis Road - \$105,000<br>2013 Annapolis Road - \$ 25,000  |  |







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

#### 54-LL. <u>LANDLORD LEASE</u> Canal Place Preservation Development Authority

| Recommendation:   | Approve a new lease for continued use of property.                           |  |  |
|---|--|--|--|
| Prior Board Action:   | DGS 27-LL, 06/20/2018  |  |  |
| Tenant:   | Charles E. Park D/B/A, Charis Winery<br>11018 California Avenue; LA Vale, MD |  |  |
| Property Location:  | Shops at Canal Place<br>17 Howard Street, Space B-1-2-3; Cumberland, MD      |  |  |
| Space Type:   | Retail Space   |  |  |
| Lease Type:   | New (Continued Use of Property)  |  |  |
| Lease Term:   | 07/01/2021 - 06/30/2022  |  |  |
| Future Option Terms:  | N/A  |  |  |
| Annual Rent Office:   | \$21,000 <i>Monthly Rate:</i> \$1,750  |  |  |
| Utilities/Custodial Responsibility:TenantTermination for Convenience Clause:Yes |  |  |  |
| <b>_</b>  |  |  |  |

Procurement Method:Sole SourceSee COMAR 21.05.05.02.D; DGS Space Mgmt. Manual 6-605 E

**Remarks:** Tenant shall operate as a small winery under an Alcohol and Tobacco Tax and Trade Bureau Small Winery License and a State of Maryland Class 4 Small Winery License. Lessee will only sell wines at the property that are produced by Charis Winery under Federal and State Licenses.







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

#### 55-LL. <u>LANDLORD LEASE</u> Canal Place Preservation Development Authority

| Recommendation:   | Approve two new leases for separate office spaces   |  |
|---|---|--|
| Prior Board Action:   | N/A   |  |
| Tenant:   | ATR Advantage Group LLC; Frostburg, MD  |  |
| Property Location:  | Western Maryland Railway Station 4th Floor, Rms 405 and 407<br>13 Canal Street - Room 301; Cumberland, MD |  |
| Space Type:   | Office Space (505 sq. ft. and 200 sq. ft.)  |  |
| Lease Type:   | New   |  |
| Lease Term:   | 07/01/2021 - 06/30/2022   |  |
| Future Option Terms:  | N/A   |  |
| Annual Rent Office:   | \$6,060 and \$2,400 <i>Monthly Rate:</i> \$505 and \$200  |  |
| Utilities/Custodial Responsibility:LandlordTermination for Convenience Clause:Yes |   |  |

Procurement Method:Sole SourceSee COMAR 21.05.05.02.D; DGS Space Mgmt. Manual 6-605 E

**Remarks:** ATR Advantage Group LLC is a family owned and operated business that specializes in providing payroll services for small to medium sized businesses. They will be occupying two separate office spaces in the Western Maryland Railway Station. Two separate leases were completed for the two different locations at the request of the tenant.







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

# 56-LT. <u>TENANT LEASE</u> Department of Natural Resources, Forest Service

| <b>Recommendation</b> :  | Approve a renewal lease for DNR.                        |                                       |                           |
|--|---|---------------------------------------|---------------------------|
| Prior Board Action:  | DGS 17-LT, 12/16/2015                                   |                                       |                           |
| Landlord:  | T.R. Farrall, LLC., I                                   | P.O. Box 1068; La Plat                | a, MD                     |
| Property Location:   | 5 North Maple Avenue; La Plata, MD                      |                                       |                           |
| Space Type:  | Office w/client inter                                   | raction (600 sq. ft.)                 |                           |
| Lease Type:  | Renewal (Continued Use of Property)                     |                                       |                           |
| Term:<br>Future Option Term:   | 07/01/2021 - 06/30/<br>07/01/2031 -                     | 2031 (w/ 6-month hold<br>• 06/30/2036 | -over)                    |
| Annual Rent:<br>Fund Source:   | \$9,678 (Year 1)<br>100% Special<br>(Forest and Park Re | Approp. Code:                         | \$16.13 (Year 1)<br>B2734 |
| Utilities/Custodial Responsibility:Landlord/TenantTermination for Convenience Clause:Yes |   |                                       |                           |

Procurement Method:Sole SourceSee COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

**Remarks:** DNR has occupied this location since 2016. The mission of the Forest Service is to restore, manage and protect Maryland's trees, forests, and forested ecosystems. DNR is requesting to remain in the current space at 5 North Maple Avenue, La Plata, MD 20646. There will be a total of two full-time employees at this location.







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

## 57-LT. <u>TENANT LEASE</u> Department of Agriculture, Forest Pest Control

| <b>Recommendation</b> :   | Approve a renewal option for a lease of office space.   |  |
|---|---|--|
| Prior Board Action:   | DGS13-LT, 04/06/2016  |  |
| Landlord:   | Talbot Soil Conservation District<br>28577 Mary's Court, Suite 3; Easton, MD                                    |  |
| Property Location:  | 28577 Mary's Court, Suite 4; Easton, MD   |  |
| Space Type:   | Office  |  |
| Lease Type:   | Renewal, 1,865 Square Feet (Renewal Option)   |  |
| Term:   | 07/01/2021 - 06/30/2026   |  |
| Annual Rent:<br>Fund Source:  | \$27,508.75 <i>Square Foot Rate:</i> \$14.75<br>50% General, 33% Special (Plant Protection Licenses and Permits |  |
| r unu Source.   | and Pesticide Regulation License and Registration Fees),<br>17% Federal   |  |
| Approp. Code:   | PCA 42101,45103, 57401,53401,45105,44103  |  |
| Utilities/Custodial Responsibility:LandlordTermination for Convenience Clause:Yes |   |  |
| Procurement Method:   | Sole Source<br>See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E   |  |

**Remarks:** The space has been used since 2011 as the regional office for MDA Resource Conservation, Forest Pest Management, Plant Protection, and Pesticide Regulations field offices. This location also houses field equipment, office equipment, and can be used as meeting space if necessary.







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

## 58-LT-MOD <u>TENANT LEASE MODIFICATION</u> Department of Transportation, Motor Vehicle Administration

| <i>Recommendation</i> : Approx  | Approve an early renewal and expansion                                      |                                |                  |
|---|---|--------------------------------|------------------|
| Prior Board Action:   | DGS 13-LT-MOD, 09/18/13   |                                |                  |
| Landlord:   | Middlesex Associates, LLP<br>2800 Quarry Lake Dr., Suite 340; Baltimore, MD |                                |                  |
| Property Location:  | 1338 <sup>1</sup> / <sub>2</sub> Eastern Blvd., Suite V; Essex, MD          |                                |                  |
| Space Type:   | Office (17,438 sq. ft.)   |                                |                  |
| Lease Type:   | Renewal Lease (Continued Use)   |                                |                  |
| This Term:  | 09/01/2021 - 08/31/2031 (w/ 6-month hold-over)                              |                                |                  |
| Future Option Term:   | N/A   |                                |                  |
| Annual Rent:<br>Fund Source:  | \$296,446<br>100% General   | Sq. Ft. Rate:<br>Approp. Code: | \$17<br>PCA 1020 |
| Utilities/Custodial Responsibility:TenantTermination for Convenience Clause:Yes |   |                                |                  |

Procurement Method:Sole SourceSee COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

**Remarks:** The Motor Vehicle Administration has requested an expansion of their current space in order to help accommodate increased customer volumes in response to REAL ID requirements. Additionally, the expansion will be utilized to retrofit and modernize the current space in accordance with DGS Specifications and Standards which includes energy efficiency measures. MDOT MVA has occupied space at this location since 1998. In lieu of annual escalations, this lease provides for one 10% increase at year 6.







Contact: Wendy Scott-Napier 410-767-4088 wendy.scott-napier@maryland.gov

## 59-LT-MOD. <u>TENANT LEASE MODIFICATION</u> Department of Health

| <b>Recommendation</b> :   | Approve lease on behalf of Department of Health           |                               |  |
|---|---|-------------------------------|--|
| Prior Board Action:   | Secretary's Agenda A-2, 05/05/2021                        |                               |  |
| Landlord:   | Prologis Targeted US Logistics Fund, LP                   |                               |  |
| Property Location:  | Marley Neck 3, 1040 Swan Creek Drive, Baltimore, MD 21226 |                               |  |
| Space Type:   | Warehouse space (308,220 sf)                              | )                             |  |
| Lease Type:   | New   |                               |  |
| Term:   | Five years  |                               |  |
| Future Term:  | No renewal options  |                               |  |
| Annual Rent:  | \$3,153,090.60 (Year 1) Sq. Ft.                           | <i>Rate:</i> \$10.23 (Year 1) |  |
| Fund Source:  | 100% General Approp                                       | <i>p. Code:</i> PCA W143S     |  |
| Utilities/Custodial Responsibility:Tenant/LandlordTermination for Convenience Clause:No |   |                               |  |

Procurement Method:Sole SourceSee COMAR 21.05.05.02.D; DGS Space Mgmt. Manual ¶ 6-605 E

**Remarks:** The Department of Health is in urgent need of warehouse space for the items stored at the Baltimore Convention Center. This location will help provide storage for these items. The rental rate of \$10.20 per sq. ft. includes a tenant improvement component of \$1.17 per sq. ft. for the installation of a racking system to allow for more efficient use of the warehouse space. The racking system will more than triple the storage capacity at the warehouse.

| <b>BOARD OF PUBL</b> | IC WORKS ACTION | THIS ITEM WA | S:        |
|----------------------|-----------------|--------------|-----------|
| APPROVED             | DISAPPROVED     | DEFERRED     | WITHDRAWN |
| WIT                  | H DISCUSSION    | WITHOUT DIS  | CUSSION   |
|                      |                 |              | 4 5 5     |





Contact: Courtney League 410-767-5516 courtney.league@maryland.gov

#### 60-GM. <u>GENERAL OBLIGATION BOND PROCEEDS</u>

*Recommendation:* That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

Authority: §8-301, State Finance & Procurement Article, Annotated Code of Maryland

 I.
 Agency:
 Department of General Services

 Fund Source:
 MCCBL2019 Provide funds for the construction of the ADA Ramp

 In Nursing home building at Springfield Hospital Center. Item 101

1.1 Contract ID: Springfield Hospital Center Nursing Home Building ADA Ramp; S-000-200-001 **Description:** Construction of an ADA ramp in nursing home building at Springfield Hospital Center in Sykesville. **Procurement Method:** Small Procurement Award: NL Masonry; Manassas, VA [..] \$47,099.98 Amount: **Resident Business:** No



# DEPARTMENT OF GENERAL SERVICES Office of State Procurement ACTION AGENDA UPPLEMENTAL June 2, 2021



Contact: Dennis Krysiak 410-260-7807 dkrysiak@comp.state.md.us

#### 61-IT. <u>INFORMATION TECHNOLOGY CONTRACT</u> Comptroller of Maryland

*Contract ID:* Teradata Enterprise Data Warehouse; *SS-2021-02* ADPICS No.: E00B1600043

*Contract Description:* Ongoing Teradata Tax Data Warehouse hardware and software subscription, support, and professional services.

| Award:                  | Teradata Government Systems, LLC; San Diego, CA   |
|-------------------------|---|
| Contract Term:          | 07/01/2021- 06/30/2026 (w/two 1-year renewal options)   |
| Amount:                 | \$36,255,316 (Base, 5-years)<br>\$ 7,327,077 (Renewal Option #1, 1-year)<br><u>\$ 7,856,504</u> (Renewal Option #2, 1-year)<br>\$51,438,896 Total NTE |
| Procurement Method:     | Sole Source   |
| MBE/VSBE Participation: | N/A / N/A   |
| Performance Security:   | N/A   |
| Incumbents:             | Same  |

**Requesting Agency Remarks:** Teradata Corporation is the sole producer and supplier of the Teradata Tax Data Warehouse hardware and software subscription, support, and professional services. The Teradata Tax Compliance Solution leverages the specific analytic models developed for the Comptroller's Bureau of Revenue Estimates (BRE) and continues to be modified and supported by the Teradata team. The methodologies used in the development and ongoing modification and support of these models are proprietary and not available from other vendors.

Due to the complexity of the Teradata solution, additional technical support is required to ensure that the data warehouse solution continues to perform in support of the BRE's revenue generation, compliance and audit, and revenue forecasting programs. The data warehouse technology has aided in the identification and collection of hundreds of millions of dollars in unpaid taxes and the denial of millions of dollars in fraudulent tax refunds.



# 61-IT. INFORMATION TECHNOLOGY CONTRACT (cont'd)

#### Agency Remarks (cont'd):

The price has been determined to be fair and reasonable based on a comparison to the price other customers pay. The average cost is \$180,000 per model for annual refresh and the annual model refresh price proposed for the Comptroller is approximately \$174,000 per model.

| Fund Source:         | 35% General, 65% Special (Compass) |
|----------------------|------------------------------------|
| Appropriation Code:  | E00A1002                           |
| Resident Businesses: | No                                 |
| MD Tax Clearance:    | 21-0289-1111                       |

This Item was withdrawn as Item 42-IT from the 05/19/2021 DGS Agenda.





Contact: Michael Haifley 410-260-7035 mike.haifley@maryland.gov

## 62-S. <u>SERVICES CONTRACT</u> Department of General Services

*Contract ID*: Contingent Labor Managed Provider Services; 001B1600480 ADPICS No.: 001B1600480

*Contract Description:* Contingent labor managed provider services supported with a vendor management system in five functional areas.

| Award:                  | Guidesoft, dba Knowledge Services; Indianapolis, IN  |
|-------------------------|--|
| Contract Term:          | 07/01/2021* - 09/15/2026 (*or earlier upon BPW approval)   |
| Amount:                 | \$187,000,000  |
| Procurement Method:     | Intergovernmental Cooperative Purchasing Agreement<br>(State of Utah/NASPO ValuePoint Cloud Solutions 2016-2026) |
| MBE/VSBE Participation: | 30% / 2%   |
| Performance Security:   | N/A  |
| Incumbent:              | N/A  |

*Requesting Agency Remarks:* This contract provides on-call contingent labor services and an Enterprise-Wide Vendor Management System (VMS) staffing for the following labor categories:

<u>Functional Area I</u> – Administrative, Clerical, and General Staff Augmentation; <u>Functional Area II</u> – Medical Staff Augmentation; <u>Functional Area III</u> – Health and Human Services Staff Augmentation; <u>Functional Area IV</u> – Information Technology Staff Augmentation; and <u>Functional Area V</u> – Consulting and Project Based Services.

Functional Area V specifically includes project management office support, independent verification and validation, application development, business process re-engineering, database technologies, data warehousing, and geographic information systems through the NASPO ValuePoint Cloud Solution (2016-2026) Master Agreement (AR 2504).

#### DEPARTMENT OF GENERAL SERVICES Office of State Procurement ACTION AGENDA Supplemental June 2, 2021



# 62-S. <u>SERVICES CONTRACT</u> (cont'd)

#### Agency Remarks (cont'd):

The Intergovernmental Cooperative Purchase Method, provides a web-based, mobile-accessible platform that allows organizations to easily engage and govern contingent workers, contractors, and Independent Contractors (IC/1099s), and service providers.

This contract will manage all ongoing administration of the Vendor Management System (VMS) program through a cloud solution, including the contract labor and direct hire sourcing. It adds value in the management of contingent workers, milestones, deliverables, service-based statements of work (SOW), and procurement and utilization. It reduces the costs associated with contingent engagement and management, minimizes the time spent engaging contingents, and ensures compliance with State policies and procedures. This will also increase the overall quality and speed of supplemental staff replacements.

This contract is available to authorized parties statewide, including institutions of higher education, cities and counties, other political subdivisions or special districts, and nonprofit corporations. DBM has provided certification under §13-403 of the State Personnel and Pensions Article (SPP) of the Annotated Code of Maryland concerning this contract.

Fourteen other states currently use this contractor for their managed services provider for similar services. The use of this procurement method is determined to be in the best interest of the State.

| Fund Source:       | Various (Using Agencies) |
|--------------------|--------------------------|
| Approp. Code:      | Various (Using Agencies) |
| Resident Business: | No                       |
| MD Tax Clearance:  | 21-1888-0000             |

