

**BOARD OF PUBLIC WORKS**  
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**MARCH 24, 2021**

**MEETING LOCATION: ONLINE**

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**REVISED**

Contact: Pamela Sidle 410-767-2116  
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1. **DEPARTMENT OF AGING**  
***Senior Center Capital Improvement Grant***

**Recommendation:** That the Board of Public Works: 1) approve waiving the State's right of recovery against parties other than Talbot County and the Young Men's Christian Association of the Chesapeake, Inc., and so render moot the requirement to record a notice of that right in local land records, and 2) approve the substitution of the general-obligation bond source on the original Item.

**Authority:** Human Services Article, Annotated Code of Maryland, § 10-509(g)

**Prior Approval:** Secretary's Agenda, Item 1 (11/20/19)

**Original Fund Source:** 2019 MCCBL

**Updated Fund Source:** 2018 MCCBL

**Remarks:** In 2017, Talbot County applied for an \$800,000 grant under the Senior Citizen Activities Centers Capital Improvement Grants Program, authorized by Sections 10-501 through 10-510 of the Human Services Article. The grant was requested to help finance the construction of the St. Michaels Family YMCA and Senior Center, a multi-use facility with a senior citizen activities center.

The Young Men's Christian Association of the Chesapeake, Inc., ("YMCAC"), was specified in the grant application as the sub-grantee of the entire \$800,000. YMCAC constructed the project on a 20,000 square foot piece of property that it leased for 99 years from the Board of Education of Talbot County ("Board of Education"). On June 10, 2019, the project was completed, and on November 20, 2019, the Board of Public Works approved the award of the \$800,000 grant.

HSA § 10-506(a) provides that before State funds are paid under the Senior Citizen Activities Centers Capital Improvement Grants Program, a grantee shall record in the local land records a notice of the State's statutory right to recover a pro-rata portion of the grant funds if certain conditions of HSA § 10-507 are not met. Although the application for the grant provided that a notice of the right of recovery would be recorded, Talbot County has been unable to file the notice because: (i) HSA § 501(h)(3) requires that any lessor of the property consent to the recordation, and (ii) the Board of Education will not consent. The Board of Education is concerned that agreeing to the right of recovery may conflict with laws regulating the transfer of school property.

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**REVISED**

1. **DEPARTMENT OF AGING**  
*Senior Center Capital Improvement Grant*

*Remarks (cont'd):*

HSA § 10-509(g) authorizes the Board of Public Works to waive the State's right of recovery if the Board determines that there is good cause for releasing the transferor, transferee, or owner from this obligation.

In order to resolve the dilemma described above, Talbot County has agreed to enter into a grant agreement that expressly preserves the State's right to recover the grant funds from Talbot County in the event of a default, if the Board of Public Works finds that good cause exists to waive the recording of the notice of the State's right of recovery in the land records.

The Office of the Attorney General has reviewed the grant agreement and approved it for legal sufficiency.

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THIS ITEM WAS:

**APPROVED**

DISAPPROVED

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WITH DISCUSSION

**WITHOUT DISCUSSION**

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*Contact: April Salisbury 410-841-5818  
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**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding 16 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$ 148,800

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

<i>County</i>	<i>Grantee</i>	<i>Agreement #</i>	<i>\$Amount</i>
Carroll	Jeffrey Fritz	MP-2021-2243	\$14,700.00
		MP-2021-2242	\$12,900.00
	D. Bradley Garst	RS-2021-2246	\$4,300.00
		RS-2021-2245	\$3,300.00
	Colin O'Meara	MP-2021-2241	\$5,900.00
		MP-2021-2236	\$7,900.00
	Kevin Henley	PB-2021-2235	\$9,800.00
Cecil	Karen Reynolds	AT-2021-2215	\$12,300.00
Frederick	David Myers	MP-2021-2239	\$5,500.00
		MP-2021-2238	\$17,600.00
Harford	A. Thomas Rayner	LS-2021-2244	\$6,100.00
	Leslie Lynn	LS-2021-2216	\$6,800.00
St. Mary's	James Norris	AT-2021-2018	\$14,800.00
Washington CO.	Bryan Babington	UP-2020-2456	\$19,100.00
		UP-2021-2247	\$2,200.00
	Philip Hege	UP-2021-2237	\$5,600.00

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2. **DEPARTMENT OF AGRICULTURE** (cont'd)  
***Maryland Agricultural Cost-Share Program - Grants***

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

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Contact: Gabriel Gnall 410-260-7335  
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3. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Department of Information Technology: January - February 2019*

**Authority:** COMAR 21.02.01.05

**Remarks:** The content of the report may be accessed on the Board of Public Works website:  
[www.bpw.maryland.gov](http://www.bpw.maryland.gov)

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Contact: Bill Morgante 410-260-7791  
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4. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

20-0571 *ANNE ARUNDEL COUNTY DEPARTMENT OF PUBLIC WORKS* – To protect a County roadway from erosion at two locations along the Severn River by constructing stone revetments, and extending outfall pipes.  
*Annapolis, Severn River*  
*Special conditions: Time-of-Year restriction. Requirements for revetment design and construction.*

**ST. MARY’S COUNTY**

20-0655 *JEFFREY MILLER* – To offset shoreline erosion by constructing a stone groin.  
*Mechanicsville, Patuxent River*  
*Special conditions: Requirements for design and construction of a stone groin.*

**WORCESTER COUNTY**

20-0497 *COUNTY COMMISSIONERS OF WORCESTER COUNY* – To offset shoreline erosion, improve habitat, and provide beach nourishment by constructing stone revetment, stone sills, breakwaters, filling with sand, and planting marsh vegetation.  
*West Ocean City, Isle of Wight Bay*  
*Special conditions: Requirements for Phragmites permit and removal, hydraulic grading, bank clearing, substrate material, marsh planting schedule, marsh establishment and maintenance plan, and tidal inlet maintenance.*

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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5. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***The Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds for this project.

**Borrower:** Brookmeadow Preservation, LP

**Project:** Brookmeadow Apartments  
150 & 160 Flatland Road, Chestertown 21921  
Kent County

**Rental Housing** Sections 4-101 through 4-255 of the Housing and Community

**Works Authority:** Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at or below 60% of area median income.

**Loan Amount:** \$2,165,000

**Fund Source:** MCCBL 2021 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Description:** The Project consists of the substantial rehabilitation of 67 garden-style apartment units for families in Chestertown, Kent County, Maryland. The Project will offer a mix of affordable one- and two-bedroom units, and will serve households with incomes at or below 50% and 60% of the Area Median Income (AMI). The Project is sponsored by TM Associates Development, Inc. and Green Street Housing, LLC.

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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)  
*The Rental Housing Works Program***

Pursuant to Maryland’s commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland’s environment, the Project includes the following:

1. Windows and doors will be Energy Star rated.
2. Water conserving toilets, sink faucets, and shower heads will be installed.
3. Kitchen appliances will be Energy Star rated including refrigerators, range hoods and dishwashers.
4. Energy Star rated light fixtures will be installed in units and common areas.
5. Green label carpet will be installed in all bedrooms.
6. Units will receive new 15-SEER minimum heat pumps and AHUs.
7. Solar panels will be installed on the community building roof to provide supplemental power to the management office and community areas.
8. Building’s exterior siding, roofing and cladding material will be replaced, and R-49 blown-in insulation will be implemented in all attic spaces.
9. Air sealing and weatherization will be provided in accordance with the Department of Energy Air Leakage Guide and the 2018 IECC for typical areas.

There are no Recognized Environmental Conditions requiring remediation on this project.

<i>Sources</i>	<i>Amount</i>
<b>Rental Housing Works (This Item)</b>	<b>\$2,165,000</b>
DHCD HOME Funds	\$1,000,000
Permanent First Mortgage	\$2,700,000
USDA Rural Development Section 515 Loan Assumption	\$2,485,114
4% Low Income Housing Tax Credit Equity	\$4,927,663
MEEHA EmPower Energy Funds	\$ 201,000
Transferred Reserves	\$ 250,000
Deferred Developer’s Fee	\$ 214,889
<b>Total</b>	<b>\$13,943,666</b>

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**APPROVED**

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**DEFERRED**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Shelter and Transitional Housing Facilities Grant Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds as described.

**Borrower:** Sexual Assault/Spouse Abuse Resource Center (SARC)

**Project:** New Safehouse Sexual Assault/Spouse Abuse Resource Center  
Domestic Violence Center (DVC) located in Harford County

*Disclosure:*

*The SARC is a grant recipient of a Violence Against Women Act (VAWA) grant from the U.S. Department of Justice. The Violence Against Women Act and the Family Violence Prevention and Services Act award grants assist to support the establishment, maintenance, and expansion of programs and projects to, among other things, provide immediate shelter for the family, domestic or dating violence victims and their dependents. Both acts prohibit grant recipients from disclosing the address or location of any shelter that maintains a confidential location unless the person responsible for operating the shelter gives written authorization. Failure to follow the Acts' universal grant conditions regarding victim confidentiality and privacy could result in a loss of funding (42 USCA §§ 10401, 10406). Accordingly, the Department is not disclosing the location of this project.*

**Authority:** Housing and Community Development Article, §2-102(a)(7), Annotated Code of Maryland; Ch. 22, Acts of 2017; Ch. 9, Acts of 2018; Ch. 14, Acts of 2019; and Ch. 537, Acts of 2020, as amended.

*Shelter and Transitional Housing Facilities Grant Program shall provide capital financing, in the amount of \$1,500,000, for local governments and nonprofit organizations to develop shelter, transitional, and other housing facilities for homeless individuals and families.*

Repayment of the capital assistance is not required and is forgiven as long as the project is used as a shelter, transitional housing, or other housing facility for homeless households for 15 years.

**Grant Amount:** \$1,500,000

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**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)  
*Shelter and Transitional Housing Facilities Grant Program***

***Fund Source:***

MCCBL 2018 (\$204,541),  
MCCBL 2019 (\$895,459), and  
MCCBL 2020 (\$400,000) Shelter and Transitional Facilities Grant Program

***Collateral:*** Deed of Trust

***Description:*** The proposed project consists of a two-story addition of 7,200 square feet and renovation of 9,203 existing square feet for a total of 16,403 square feet which includes an improvement to the administration space.

Communal areas include an exercise room, children’s play areas, laundry facilities, TV room, quiet room, teen room, and two kitchens. The design will ensure adequate storage space for personal items in each room. The new design focuses on the promotion of well-being and healing. The newly constructed project will provide 10 shelter units which will house four beds per shelter unit, each unit serving 40 people per month, for a total of 480 people per year.

Major components for this project include replacement of the building’s heating and cooling systems, installation of a natural gas back-up generator, new utility service, LED lighting upgrades, reconfiguration of interior space, and relocation of building entry points.

***Project Funding Sources:***

<b><i>Type of Funds</i></b>	<b><i>Source of Funds</i></b>	<b><i>Grant Amount</i></b>
<b>Shelter and Transitional</b>	<b>Maryland DHCD</b>	<b>\$1,500,000 (This Item)</b>
Public Fundraising	Foundations	\$1,446,386
Private Fundraising	Donators	\$1,334,079
Bank Loan	Harford Bank	\$ 155,000
<b>Total Sources</b>		<b>\$4,435,465</b>

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6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** *(cont'd)*  
***Shelter and Transitional Housing Facilities Grant Program***

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning on August 31, 2020.

Pursuant to Maryland's commitment to reducing greenhouse gas emissions, conserving water resources, and enhancing Maryland's environment, the Project includes the following:

1. Mechanical systems will be high efficiency units with programmable thermostats.
2. All appliances will be Energy Star qualified.
3. All windows will be Energy Star qualified
4. All faucets and bath fixtures will use water sense labeled products.

There are no Recognized Environmental Concerns requiring remediation on this project.

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THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

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**WITHOUT DISCUSSION**

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7. **DEPARTMENT OF NATURAL RESOURCES**  
***Coastal Resiliency Program***

**Project ID:** West River / CRP 01-19

**Recommendation:** That the Board of Public Works approve DNR granting \$830,277 in general obligation bond proceeds to construct a restoration project in Anne Arundel County.

**Authority:** § 8-301, State Finance and Procurement Article,  
Annotated Code of Maryland

**Grantee:** Alliance for the Chesapeake Bay  
**Location:** West River, Anne Arundel County  
**Amount:** \$830,277

**Remarks:** This project is to construct an approximately 885 linear foot living shoreline with regenerative stormwater conveyance system and climate-resilient natural features to protect infrastructure, improve water quality, and replace a hardened shoreline.

The Coastal Resiliency Program was developed to address escalating risks to Maryland communities and public resources from extreme weather and climate-related events. Recognizing that coastal habitats buffer communities from weather-related events such as hurricanes and flooding, DNR developed a Coastal Resiliency Assessment. This targeting model identifies areas where restoration can provide the greatest protection benefits for infrastructure, communities, businesses, and habitats. The Coastal Resiliency Program will implement on-the-ground natural and nature-based projects in priority areas where nature can help communities become more resilient to flooding and erosion. Projects will protect both public and private investments, while demonstrating a suite of nature-based projects that will enhance the ability of communities to respond to or recover from storms, flooding, and other coastal hazards.

DNR will provide technical assistance and grant funds to entities to construct living shoreline, marsh enhancement, green infrastructure, and nature-based projects. These projects will restore eroding shorelines at vulnerable locations along the State's coast and reduce the impacts of flooding on vulnerable communities. Design for these projects were previously approved. Final design plans and permits are in hand, and DNR is seeking approval to award construction funds. After construction, DNR will return to the Board for approval to award adaptive management funds if warranted.

**Fund Source:**  
MCCBL of 2020 (Acts of 2020): Coastal Resiliency Program \$830,277.00 Source Code: 20315

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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8. **RESOURCE SHARING AGREEMENT**  
***Department of Information Technology, RSA Program***

**Recommendation:** The Board of Public Works approve exercising the first renewal option on this non-revenue generating resource sharing agreement.

**Authority:** Sec. 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Original Approval:** DoIT 1-GM (4/6/2011)

**Contractor:** Fiberlight, LLC, Alpharetta, GA (Local office Greenbelt, MD)

**Property:** I-195, US 29, US 1, Selford Rd, MD 198, MD 193, MD 175

**Original Contract Term:** 04/07/2011 – 04/06/2021

**Option Term:** 04/07/2021 – 04/06/2031

**Original In-Kind Value:** \$ 1,157,000

**Option 1 In-Kind Value:** \$ 905,627 (**This Item**)

**Total In-Kind Value:** \$ 2,062,627

**Prior Modification:** \$ 205,627 Option 1 in-kind value increase  
DOIT, 1-GM (8/14/2019)

**Requesting Agency Remarks:** Approval of this non-revenue generating transaction results from a resource sharing agreement between Maryland Department of Transportation State Highway Administration, the Department of Information Technology and Fiberlight LLC. The original agreement contemplated a non-exclusive use of the State right of way to construct a multiple-conduit, fiber-optic system to benefit the State as well as the private industry partner. Approving this renewal option allow the parties to continue their mutually beneficial, non-compulsory agreement whereby the State continues its use of forty strands of Company dark fiber and the Company continues its use of the State right of way in Anne Arundel, Baltimore, Howard Counties for the additional terms provided.

Because the value of the modification exceeds \$100,000, this transaction was submitted to the Legislative Policy Committee for review and comment and was posted on eMaryland Marketplace.

**MD Tax Clearance:** 21-2142-1001

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**WITHDRAWN**

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**WITHOUT DISCUSSION**

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*Contact: Ellen Frketic 443-223-0080  
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**9. MARYLAND ENVIRONMENTAL SERVICE  
*Maryland Correctional Institution - Hagerstown***

***A/E Contract:*** Electrical Distribution System Upgrade  
MES Project #1-21-4-48-3

***Description:*** Design and specify new electrical system components.

***Procurement:*** A/E Small Business Reserve Shortlist

***Award:*** Shah & Associates, Inc., Gaithersburg, MD

***Amount:*** \$170,261

***Term:*** 9 months

***MBE Participation:*** 10%

***Remarks:*** The Maryland Correctional Institution – Hagerstown (MCI-H) boiler plant was built in 1963. The existing electrical distribution system has been in operation over 50 years with components that have reached the end of their life and are obsolete. The motor control centers (MCC), an integral part of the system, are an assembly of enclosed breakers to control electric motors; these breakers have no replacement if they fail. The transformer, which converts the medium voltage supplied from the utility to low voltage for use in the distribution system, is old and needs to be replaced. The emergency diesel generator (EDG) and automatic transfer switch (ATS) are over 40 years old. The EDG supplies electric power as necessary when normal power is unavailable. The ATS unreliably switches power supply from the main electrical service to the EDG during a power outage. In the past the ATS failed to operate automatically. Staff has had to adjust settings and monitored and routinely test the ATS monthly to check operation. Failure of any these electrical components jeopardize the boiler plant’s mission to safely provide steam for heating, cooking, and laundry services at the MCI-H prison complex. For this contract, the A/E will design and specify new boiler plant electrical distribution system components and provide installation support.

***Fund Sources:*** MCCBL of 2020, *MES Infrastructure Improvement Fund (UB00)*  
State Reimbursable Funds/Operating Budget

<b><i>Appropriation Code:</i></b>	336 MCCBL19 PCA (120770)	\$72,585.00
	MES Operating Budget (2566-0000)	\$97,676.00

<b><i>Resident Business:</i></b>	Yes	<b><i>Tax Compliance No.:</i></b>	21-0683-0110
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Contact: Leah Hinson  
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**A1. DEPARTMENT OF COMMERCE**  
***Administration and Technology Division***

**Contract Title:** Emergency Temporary Staffing Services  
ADPICS No.: T00P1601174

**Contract Type:** Services

**Description:** Contract modification to continue meeting the urgent need for processing emergency grant and loan payments to small businesses impacted by COVID-19 and the declared State of Emergency.

**Procurement Method (This Item):** Emergency Modification  
**Original Procurement Method:** Emergency

**Date Emergency Declared:** March 12, 2020  
**Modification Award Date:** March 8, 2021

**Original Contract Award:** May 29, 2020  
Protiviti Government Services; Alexandria, VA  
(Secretary's Agenda, Item A1, 07/01/2020)

**Original Contract Amount:** \$382,440

**Modification Amount:** \$120,000

**Prior Mods/Options:** Modification #1, (08/01/20-9/30/20) No Cost Contract Extension;  
Modification #2, (10/1/20-11/30/20) No Cost Contract Extension;  
Modification #3, (12/1/20-12/31/20) No Cost Contract Extension;  
Modification #4, (01/1/21-02/28/21) No Cost Contract Extension;  
Modification #5, (03/1/21-06/30/21) No Cost Contract Extension

**Revised Contract Amount:** \$502,440

**Percent +/- (This Modification):** 31%

**Original Contract Term:** 06/01/2020 – 07/31/2020

**Modification Term:** 04/01/2021 - 06/30/2021

**MBE Participation:** N/A

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**A1. DEPARTMENT OF COMMERCE (cont'd)**  
***Administration and Technology Division***

**Fund Source:** 100% General Funds  
Appropriation Code: T00A0008 - 1810 - Fund 01

**Remarks: Nature of Emergency - COVID-19:** The Department of Commerce continues to have a pressing need for reliable staff to process payments for the Department's COVID-19 Relief Emergency Small Business Grant and Loan Programs. The Department has an Accounts Payable staff of two who would not have been able to process such a high volume of disbursements.

Commerce relied on volunteers from other State agencies to assist with the emergency grant and loan programs; however, the Department was unable to identify enough volunteers who could provide assistance on the regular basis to process grant and loan payments. Compounding this was the additional funding the Governor allocated to this COVID-19 emergency relief effort to assist more small businesses.

To meet the urgent need and the Governor's aggressive timeline for processing supplemental emergency grant and loan payments, Commerce modified the existing emergency contract for the temporary Accounts Payable staff to process these payments. The Department would not be able to timely process the emergency COVID-19 Emergency Relief grant and loan payments without the additional temporary staff. As COMAR 21.01.02.01 defines an emergency as a sudden and unexpected occurrence or condition which agency management reasonably could not foresee that requires an action to avoid or to mitigate serious damage to public health, safety, or welfare, this contract modification meets the definition of an emergency.

Standard procurement procedures would have taken Commerce a significant amount of time to complete the modification and obtain the required approval from the Office of State Procurement.

Protiviti continues to perform exceptionally and within scope during the contract period. Therefore, Commerce determined that it was necessary to issue an emergency contract modification to Protiviti Government Services for the temporary staffing that is processing the COVID-19 Emergency Relief grant and loan payments.

**Tax Compliance No.:** 21-0843-0111

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Robert Gleason 410-260-3910  
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**A2. DEPARTMENT OF GENERAL SERVICES**

**Contract Title:** Semi-Permanent Modular ICU Units for COVID-19 on behalf of MDH  
ADPICS No.: 001B0600460

**Contract Type:** Construction

**Description:** Provide design-build services to furnish and install four 16-bed modular hospital rails of Strategic, Temporary, Acuity-Adaptable Treatment (STAAT) modular solutions (Mods) - 64 beds total. The complex will be able to be installed on a reasonably flat and clear area that will allow for conventional trailer complex dunnage and tie-down systems. The system comes prepared to receive electrical power, hookup to medical gases, water service and sanitary waste. IT pathways are provided.

**Procurement Method:** Emergency

**Date Emergency Declared:** April 17, 2020

**Award:** The Boldt Company; Appleton, WI

**Amount:** \$21,091,201

**Contract Award Date:** April 17, 2020

**Term:** 05/29/2020 – 12/31/2020

**MBE/VSBE Participation:** N/A

**Fund Source:** 100% Federal (CARES Act)

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. The Department of General Services' Office of State Procurement (DGS OSP), on behalf of the Maryland Emergency Management Agency (MEMA) and the Maryland Department of Health (MDH), serves as the primary procurement agency securing services as required to mitigate the COVID-19 emergency.

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**A2. DEPARTMENT OF GENERAL SERVICES (cont'd)**

**Remarks (cont'd):**

*Basis for Selection:* Early surge planning efforts consisted of determining the expected demand for services and the type/quantity of beds to meet projections. Projections for the first wave of patients required 6,000 additional hospital beds. The number included both medical/surgical and ICU beds. The project ICU bed need range was 25-40% of this 6,000. Existing ICU bed numbers were reviewed and compared to projects, highlighting a short-fall of approximately 900 beds. Critical shortages were identified in the Capital and Central regions. At the time, Boldt was the sole company available to provide medical ICU capabilities from a satellite location.

A price analysis was conducted comparing the cost of each ICU trailer to the cost of installing an external structure. The cost for the ICU trailers was determined to be the most advantageous option for the State.

*DGS OSP Remarks:* This emergency procurement was originally submitted for consideration with a compiled emergency report (*May 21, 35 days post award*); however, it was determined that all non-commodity emergency reports related to the COVID-19 pandemic would be reported individually. This Agenda Item supports that decision.

**MD Tax Clearance:** 20-1601-0110

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Sandy Johnson 410-767-7408  
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**A3. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration (SSA)***  
***Foster Care Maintenance Payments Program***

***Contract Title:*** Emergency Out-of-State Residential Child Care  
SSA/OOS-21-020, ADPICS No.: N00B1600294

***Contract Type:*** Services

***Contract Description:*** Continuance of care in an out-of-State facility for two Maryland youth victims of human sex trafficking.

***Procurement Method:*** Emergency (Sole Source - Continuity of Care)

***Date Emergency Declared:*** November 17, 2020

***Award:*** Youth for Tomorrow New Life Center, Inc.  
Bristow, VA

***Amount:*** \$72,576 NTE

***Contract Award Date:*** November 17, 2020

***Term:*** 11/17/2020 – 05/31/2021 (6 months & 14 days)

***MBE/VSE Participation:*** None

***Fund Source:*** 80% General; 20% Federal

***Appropriation Code:*** N00G0001

***Remarks: Nature of Emergency:*** Residential child care contract for the continuity of care for two Maryland youth victims of human sex trafficking. The first youth is a 17-year old who was emergently placed with Youth For Tomorrow on November 17, 2020. The Maryland youth has been diagnosed with Post Traumatic Stress Disorder, Substance Use Disorder, and Childhood Sexual Abuse and a victim of human trafficking.

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**A3. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration (SSA)***  
***Foster Care Maintenance Payments Program***

***Remarks (cont'd):***

The second youth is a 17-year old who was emergently placed on December 10, 2020 with Youth For Tomorrow. The youth has been diagnosed with Major Depressive Disorder, Moderate; Dysthymia; Disruptive Mood Dysregulation D/O; Posttraumatic Stress Disorder; as well as other stressors related to the parent-child relationship, sexual abuse, physical abuse, and psychological abuse.

*Basis for Selection:* Prior to placing any youth with an out-of-state provider, regulations require the Local Department of Social Services (LDSS) to exhaust all in-state placement options, as well as document all efforts to do so. Additional in-state, as well as DHS-contracted out-of-state, placements were researched; however, at the time of placement, none of the in-state providers were able to accept youth due to either bed capacity or inability to meet the identified and particular needs of the youths.

Due to the unique and emergent needs, it was determined by the Local Department of Social Services that Youth For Tomorrow New Life Center, Inc. was the most appropriate placement for these youth as Youth For Tomorrow New Life Center, Inc. is a Residential Treatment Center specializing in a continuum of services which include: Treatment Group Homes – for boys and girls including services to pregnant teens and girls sexually exploited or trafficked, Crisis Intervention Counseling Services, Diagnostic and Assessment Services, Outpatient Services, Therapeutic Day Treatment, Intensive In-Home Services, and Therapeutic Mentoring.

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHS will not be charged for any unused capacity. The award amount for this contract is based upon the current youths in the program and the dates in which they age-out of the program. The contract also provides a small buffer to cover the potential for other youth to enter the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing state or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

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**A3. DEPARTMENT OF HUMAN SERVICES**  
*Social Services Administration (SSA)*  
*Foster Care Maintenance Payments Program*

**Remarks (cont'd):**

For out-of-state providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home state or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home state government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate. These rates have been determined to be fair and reasonable.

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

*Reason for Late Report:* DHS is late in reporting this emergency report due to administrative errors that resulted in a delay in completing the contract paperwork and reporting the emergency timely.

**Fund Source:** 80% General; 20% Federal

**Appropriation Code:** N00G0001

**Resident Business:** No

**Tax Clearance:** 21-0718-0100

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Anna Lansaw 410-339-5015  
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**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Division of Correction***

**Contract Title:** Emergency MCIJ Electrical Repair  
ADPICS No.: Q00P1604961

**Contract Type:** Maintenance

**Description:** Emergency contract to provide all labor, materials, equipment, permits, PPE, testing and completion of all necessary repairs to and/or replacement of electrical panels and circuits to restore power to one of the housing units located at Maryland Correctional Institution – Jessup.

**Procurement Method:** Emergency

**Date Emergency Declared:** February 18, 2021

<b>Bids:</b>	Urban Francis, LLC Baltimore, MD ( <i>certified small business</i> )	\$58,500
	Global Substation Services, Inc. White Marsh, MD ( <i>certified small business</i> )	\$69,640

**Award:** Urban Francis, LLC

**Amount:** \$58,500

**Contract Award Date:** February 24, 2021

**Term:** 84 Calendar Days from NTP

**MBE Participation:** None

**Fund Source:** 100% General Funds

**Appropriation Code:** S2410 AOBJ 8120

**Remarks: Nature of Emergency:** A fire outbreak occurred in one of the housing units located at MCIJ resulting in a complete loss of power and damaging all electrical panels and circuits. Repair and replacement of the electrical panels and circuits is necessary to restore power to the housing unit.

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**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

*(cont'd)*

***Division of Correction***

***Remarks (cont'd):***

*Basis for Selection* - Selection was based on the vendor's ability to meet the scope of services requested, at a reasonable price, and compliance with the Executive Order issued on January 6, 2021 for contracts to be awarded to certified small businesses. Both vendors met all requirements; therefore, Urban Francis, LLC was awarded the contract based on its lower price.

***Tax Compliance No.:*** 21-0663-0110

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Webster Ye  
webster.ye@maryland.gov

**A5. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** MDH COVID-19 Vaccination Program Operational Assessment and Consultant Support  
ADPICS No.: M00B1600343

**Contract Type:** Services

**Description:** Contractor to assist MDH in supporting, assessing, enhancing, and executing Maryland's COVID-19 Vaccination Plan.

**Procurement Method:** Emergency

**Date Emergency Declared:** January 18, 2021

**Bids:** Ernst and Young, LLP, New York, NY \$11,925,800  
Alvarez and Marsal, LLC, Washington, DC \$19,510,000

**Award:** Ernst and Young, LLP, New York, NY

**Award Amount:** \$ 3,794,600 Base w/2 90-day renewal options  
\$ 4,065,600 (Renewal Option #1, 90 days)  
\$ 4,065,600 (Renewal Option #2, 90 days)  
\$11,925,800 NTE

**Contract Award Date:** 01/20/2021

**MBE Participation:** N/A

**Term:** 01/21/2021 – 04/21/2021

**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

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**A5. DEPARTMENT OF HEALTH (cont'd)**  
**Office of Procurement and Support Services**

**Remarks (cont'd):**

This emergency procurement provides the following services to Maryland's COVID-19 vaccine distribution efforts:

1. Improvements to Maryland's first and second dose vaccine supply chain management to augment the tools provided by the federal government.
2. Specialized staff services for logistics and supply chain management, forensic accounting, and other specific staff augmentation necessary to deploy COVID-19 vaccine to registered vaccine providers.
3. Assistance with the state's vaccine distribution technology structure, to include improvements to the state's mass vaccination sites, such as registration and scheduling, and general improvements to the state's other existing technological platforms.
4. Services to improve public and internal facing data reporting and support.
5. National benchmarking and continuous process improvements analysis and support.

There are two optional 90-day extensions to this emergency 90-day procurement. As of the end of February 2021, Ernst and Young, LLP has deployed over 40 staff to assist in the execution of this emergency procurement. At this time, Maryland anticipates that we will use these staff and the specialized services initially, and then train and redeploy state employees to maintain or continue vaccine distribution services over the first half of 2021. As a result, initial costs will likely be higher and then decrease.

An initial deliverable with immediate results has been assistance in a better understanding of the federal vaccine allocation planning and distribution systems. This assistance has resulted in Maryland being able to provide four-week allocation forecast projections for local health departments. This information was released on February 12, 2021.

*Basis for Selection:* The Department selected the vendor believed to be more advantageous to the State based on the technical skills provided and additional capabilities, initial assessment cost, consultant hourly rates, commitment of staff to the project, and response time. MDH evaluated both bids (Alvarez and Marsal; Ernst and Young) and selected Ernst and Young due to our evaluation that their services will be most advantageous to assisting MDH in the assessment, enhancement, and ultimately the implementation of Maryland's Vaccination Plan to ensure that all Marylanders have timely access to COVID-19 vaccines.

**Tax Compliance No.:** 21-0708-1111 **Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**DEFERRED\***

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Motion to Defer approved 2-1 (Lt. Governor voted no to defer)**

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Contact: Webster Ye  
webster.ye@maryland.gov

**A6. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Media Campaign for COVID-19 Communications and Outreach Program  
ADPICS No.: M00B1600175 / COJ06726

**Contract Type:** Services

**Original Contract Description:** Contract to engage a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the ongoing novel coronavirus pandemic.

**Modification Description:** Modification to include a radio and television campaign promoting public health guidance during the holiday season. The messaging will implore people to follow all preventative methods available. The contract is also modified to provide for timely, coordinated messaging when Maryland begins to receive and administer the COVID-19 vaccines.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency

**Emergency Declared:** 12/03/2020

**Award:** GKV, Baltimore, MD

**Original Contract Amount:** \$1,453,660 (BPW Sec. Agenda A2, 11/18/2020)

**Modification Amount:** \$2,158,445

**Revised Contract Amount:** \$3,612,105

**Modification Award Date:** 12/03/2020

**Original Contract Term:** 07/10/2020 – 01/10/2021

**Modification Term:** 12/03/2020 – 05/10/2021

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**A6. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks: Nature of Emergency – COVID-19:** With widespread community transmission in Maryland and a recent spike in COVID-19 cases, the Maryland Department of Health needs an aggressive additional push to promote public health guidance during the holiday season. The push will be through a statewide radio and television campaign with ads imploring people to follow all preventative methods available. The contractor shall develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to the COVID-19 vaccine, including safety, efficacy, and priority groups for vaccination. The cost of these services is indicated in the Maryland Mass Vaccination Communications Budget Overview.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0473-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Margie Donohue  
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**A7. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Statewide Operation Courage Campaign; ADPICS No.: M00B160032

**Contract Type:** Services

**Description:** To engage communications firms to develop and execute a statewide, audio and digital platform communications campaign entitled “Operation Courage” to inform and educate the public regarding a program to assist Maryland’s frontline workers by providing free mental health counseling services through tele-counseling.

**Procurement Method:** Emergency

**Date Emergency Declared:** May 5, 2020

<b>Bids:</b>	Impact Mktg & Public Relations, Columbia, MD	\$450,000
	Riguad Global Company, Alexandria, VA	\$450,000
	Astriata, Bethesda, MD	\$450,000
	Liquified Creatives, Annapolis, MD	\$450,000
	The Hatcher Group, Bethesda, MD	\$450,567
	Woodard Communications, Washington DC	\$451,125
	Beyond Definition, Silver Spring, MD	\$451,125
	Pinnacle Communications Resources Co., Baltimore, MD	\$474,193
	Park Circle Technologies, Short Hills, NJ	\$475,000
	The Fitting Room, Hyattsville, MD	\$475,000
	MSAA, Owings Mills, MD	\$475,362
	R2i, Baltimore, MD	\$490,000
	ROKK Solutions, Washington DC	\$450,000-\$500,000
	Cornerstone, Washington, DC	\$450,000-\$500,000
	Banyan, Atlanta, GA	\$450,000-\$500,000
	Meraki Communications Group, Atlanta VA	\$500,000
	Supermade, Washington, DC	\$500,000

**Award:** Impact Marketing & Public Relations; *Columbia, MD*

**Amount:** \$450,000

**Contract Award Date:** January 4, 2021

**Term:** 01/04/2021 – 05/31/2021

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**A7. DEPARTMENT OF HEALTH** (cont'd)  
*Office of Procurement and Support Services*

**MBE Participation:** N/A  
**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

The Maryland Department of Health’s Behavioral Health Administration (BHA) is issuing this request for proposals to engage a communications firm to develop and execute a statewide, audio and digital platform communications campaign entitled “Operation Courage” to inform and educate the public regarding a program to assist Maryland’s frontline workers by providing free mental health counseling services through tele-counseling. The response of frontline workers during a pandemic, in this instance COVID-19, has led to an increase of levels of depression, anxiety, and other mental health related concerns. The messaging will provide a website, phone number and text number for viewers to learn more.

The contractor will conduct research and determine the best approach to promote the reason for the program, who is eligible to receive the services of this statewide effort; create messaging to be used for varied audiences and across audio and digital platforms; handle the development of all creative and graphic design; have expertise in making statewide multi-media advertising buys; track and measure the effectiveness of the campaign; update and change messaging and/or platforms as needed over time. The contractor must employ best practices to reach Maryland residents through an integrated communications program that will resonate, engage, and encourage participation while addressing the stigma associated with mental health related illnesses.

**Basis for Selection:** Contact awarded to the most advantageous proposal considering technical and financial factors.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0472-1110      **Resident Business:** Yes

<b>BOARD OF PUBLIC WORKS ACTION:</b>	<b>THIS REPORT WAS:</b>
<b>ACCEPTED</b>	<b>REMANDED</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>

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Contact: Deidre McCabe  
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**A8. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Contact Tracing Media Campaign for COVID-19 Communications and Outreach Program  
ADPICS No.: M00B0600474 / COJ04323

**Contract Type:** Services

**Original Contract Description:** For the provision of engaging a communications firm to develop and execute a statewide, multi-platform communications campaign to inform and educate the public about the state's contact tracing program related to COVID-19.

**Modification Description:** This contract modification is to extend the contract term through April 30, 2021. In addition, Maryland Department of Health is launching MD COVID Alert, Maryland's smartphone COVID-19 Exposure Notifications Express system to augment traditional contact tracing efforts for timely coordinated messaging about MD COVID Alert to help contain the spread of COVID-19.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency (Secretary's Agenda, Item A6, 07/22/2020)

**Emergency Declared:** 03/07/2020

**Award:** Impact Marketing & Public Relations  
Columbia, MD

**Original Contract Amount:** \$1,750,000

**Previous Modification Amount:** \$400,000 (Secretary's Agenda, Item A3, 11/18/2020)

**Modification Amount:** \$543,000

**Revised Contract Amount:** \$2,693,000

**Modification Award Date:** 11/05/2020

**Original Contract Term:** 05/19/2020 – 02/19/2021

**Modification Term:** 11/16/2020 – 04/30/2021

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**A8. DEPARTMENT OF HEALTH (cont'd)**  
**Office of Procurement and Support Services**

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks: Nature of Emergency – COVID-19:** On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

The Maryland Department of Health is launching MD COVID Alert, Maryland’s smartphone COVID-19 Exposure Notifications Express system to augment traditional contract tracing efforts. There is a need for timely, coordinated messaging about MD COVID Alert to help contain the spread of COVID-19 by using technology to rapidly notify users who might have been exposed to someone who tested positive for COVID-19. The contractor shall develop and execute a statewide, multi-platform communications campaign to inform and educate the public about critical topics related to MD COVID Alert. The additional services are described in the Emergency Scope of Work dated November 5, 2020. Given the need for prompt, consistent messaging about MD COVID Alert during the COVID-19 pandemic, this modification is within the contract’s scope of services. The pricing is considered fair and reasonable based on the technology component of the ENX campaign and comparable pricing for outreach campaigns.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0472-1110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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REVISED

Contact: Webster Ye  
webster.ye@maryland.gov

**A9. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Maryland Department of Health Call Center for COVID-19  
Vaccinations  
ADPICS No.: M00B1600345

**Contract Type:** Information Technology Services

**Description:** Contractor will implement a new call center to directly support Maryland citizens in answering their inquiries regarding the COVID-19 Vaccine as well as schedule COVID-19 vaccine appointments at State-run mass vaccination sites.

**Procurement Method:** Emergency

**Date Emergency Declared:** January 18, 2021

**Bids:** Digital Management, LLC, *Bethesda, MD* \$34,640,311.06  
Maximus US Service, Inc, *Reston, VA* \$40,824,000.00

**Award:** Digital Management, LLC (DMI)  
Bethesda, MD

**Award Amount:** \$24,997,120 (Base Term)  
\$ 9,634,191 (Renewal Option)  
\$34,640,311 (NTE)

**Contract Award Date:** January 27, 2021

**Term:** 02/01/2021 – 11/30/2021 Base Period  
12/01/2021 – 06/30/2022 Option (7 months)

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

**REVISED**

**A9. DEPARTMENT OF HEALTH (cont'd)**  
***Office of Procurement and Support Services***

***Remarks (cont'd)***

In January 2021, the Maryland Department of Information Technology (“DOIT”) on behalf of the Maryland Department of Health (“MDH”) issued an Emergency Request for a COVID-19 Vaccination Call Center. Two responses from DMI and Maximus were received. A review committee consisting of DoIT and MDH personnel met and discussed the proposals received and determined that the proposal submitted by Digital Management, LLC (“DMI”) would be the most advantageous for the State from both a technical and financial standpoint.

DMI developed a comprehensive framework for the rapid development and deployment of a large-scale call center to handle questions and scheduling for COVID-19 vaccines at state-run mass vaccination sites. This emergency procurement is from February 1, 2021 - November 30, 2021 for \$25M with one seven month renewal option (\$9.6M) through June 30, 2022 using federal COVID-19 relief funds. We anticipate that higher costs may be at the beginning as part of the initial set-up, with lower costs throughout the duration of the contract, and a projected \$1.37M /month steady rate in operational costs.

Beginning February 17, 2021, shortly after the opening of the first state-run mass vaccination sites including the Six Flags America location in Prince George’s County, the State launched a telephone-based support line:

COVID-19 Vaccination Support Center  
1-855-MDGOVAX (1-855-634-6829)  
7AM - 10PM EST | 7 days a week

As Marylanders contact the support center, they are able to find:

- Information on Maryland's vaccination efforts;
- Scheduling of appointments at the state-run mass-vaccination centers;
- COVID-19 vaccine providers for callers (closest to them geographically);
- English and Spanish call tree constituents that go through the Spanish side are connected with Spanish-speaking call center advocates;
- Live agents through text messaging or by engaging online via chatbot and instant-messaging;
- Staffing up to more than 500 U.S.-based advocates initially, with additional expansion capabilities.

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**REVISED**

**A9. DEPARTMENT OF HEALTH (cont'd)**  
***Office of Procurement and Support Services***

***Remarks (cont'd):***

Since launch, and as of February 28, 2021, the COVID-19 Support Center has received over 306,000 calls:

- Total appointments for Six Flags the week of March 1, 2021: 17,391
- Total cumulative appointments to date (as of February 28, 2021) set via [massvax.maryland.gov](http://massvax.maryland.gov) website and the call center: 26,714
- Initially, we tested this support center with outbound calls to more than 5,000 Prince George's County residents.

DMI has the infrastructure to ramp up or ramp down as the actual call volumes are realized. The approach to the Call Center will come in two Phases: Phase 1 to implement the call center to directly support Maryland citizens in answering their inquiries regarding the COVID-19 Vaccine. Phase 2 will be to implement a scheduling system for utilization by Marylanders to schedule COVID-19 vaccine appointments. The Contractor is able to accommodate upwards of 75,000 calls per day.

The unsuccessful vendor, Maximus US Service, Inc, was notified of the results of the procurement on February 11, 2021. A request for a debriefing was received on February 12, 2021. Prior to the debriefing being scheduled a letter of protest was received from the unsuccessful vendor on February 16, 2021. The debriefing was held on February 26, 2021. On Tuesday, March 1, 2021 Maximus sent a letter withdrawing the bid protest.

*Basis for Selection:* The Department selected the proposal determined to be most advantageous to the State based on initial assessment costs, call rates, commitment of staff to the project, and response time.

***Tax Compliance No.:*** 21-0745-1111

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 24, 2021



Contact: Webster Ye  
webster.ye@maryland.gov

**A10. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Lab Testing Services for COVID-19 Crisis  
ADPICS No.: M00B0600439/ COJ06726 MOD 3

**Contract Type:** Services

**Original Contract Description:** CIAN will provide clinical laboratory diagnostic testing services. CIAN will also provide collection kits for sample collection purposes. They will provide courier services to distribute the collection kits and collect samples

**Modification Description:** Increase funding and extend the contract term for specialized testing for the novel coronavirus (COVID-19), NAA test.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency (Secretary's Agenda, Item A7 - 07/22/2020)

**Emergency Declared:** November 25, 2020

**Award:** Patriot Medical Labs LLC d/b/a CIAN Diagnostics, Inc  
Frederick, MD

**Original Contract Amount:** \$3,920,000

**Previous Modifications:** \$13,668,638 - MOD #1  
\$27,565,323 - MOD #2 (extension to 12/31/2020)  
(Secretary's Agenda, Item A4 - 11/18/2020)

**Modification 3 Amount:** \$9,642,000

**Revised Contract Amount:** \$54,795,961

**Modification Award Date:** 12/31/2020

**Original Contract Term:** 04/29/2020 – 07/29/2020

**Modification Term:** 01/01/2021 – 06/30/2021

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March 24, 2021



**A10. DEPARTMENT OF HEALTH** (cont'd)  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks: Nature of Emergency – COVID-19:** This modification is to increase funding and extend the end date of the current agreement on an emergency basis to provide increased laboratory testing, including POC COVID-19 testing and diagnostic services, and related courier services in light of the unforeseen magnitude of the fall COVID-19 case surge. The Contractor will provide both PCR and POC test administration services, and POC test processing, for a fee of \$19.00 per POC test performed between November 16, 2020, and December 14, 2020.

Additionally, CIAN will ensure test results are collected and reported to the test recipient within 24 hours for mobile tests administered within the Annapolis Capitol Complex Testing Site and within 48 hours for tests administered at the site located in the parking lot at the corner of Bladen and Calvert Streets. For courier pick-ups and delivery beyond the one-courier pick-up and delivery included as a part of the PCR testing services, CIAN will provide additional courier pick-up and delivery services at the rate of \$150 per additionally requested round-trip pick-up and delivery. CIAN will provide reports on key performance metrics to include test turnaround time, samples run on given days, delay notifications, and other issues, as directed by the State, at an appropriate frequency to support MDH decision making.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. We are in the middle of recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0475-0111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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March 24, 2021

**REVISED**



Contact: Webster Ye  
webster.ye@maryland.gov

**A11. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Laboratory Testing Services for COVID-19  
ADPICS No.: M00B0600413

**Contract Type:** Services

**Description:** **RETROACTIVE:** Payment for the provision of Lab Corp continued laboratory diagnostic testing services for COVID-19 tests in accordance with Montgomery County, Maryland, Contract #1061159. The emergency contract for lab services compensated Lab Corp for good faith services performed and mitigate timing, communication, and efficiency challenges for the State's response to the unforeseen magnitude of the need for continued lab services.

**Procurement Method:** Emergency **(Retroactive)**

**Date Emergency Declared:** 11/01/2020

**Bids:** N/A

**Award:** Laboratory Corporation of America Holdings (LabCorp)  
Burlington, NC

**Amount:** \$2,562,822.65

**Contract Award Date:** 11/06/2020

**Term:** 07/08/2020 – 12/31/2020

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease, resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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**REVISED**

**A11. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**Remarks (cont'd):**

On July 8, 2020, an intergovernmental cooperative purchasing agreement utilized by the Department and Laboratory Corporation of America (“Lab Corp”) for COVID-19 testing laboratory diagnostic services expired. Lab Corps continued in good faith to perform testing. Subsequently, a surge of new COVID-19 cases in the fall of 2020 required an unforeseen need for continued laboratory services, which Lab Corp continued to provide. The emergent need for these services continued through December 31, 2020. The time-sensitive need to pay Lab Corp for its continued testing services performed for the State since July 8, 2020, in addition to the reliance on Lab Corp to meet the State’s unforeseen testing this fall required this contract to meet the State payment obligations and to mitigate a continuing public health emergency.

*Basis for Selection:* Lab Corp was previously under contract to provide lab services and demonstrated the ability and capacity to perform the work. They performed in good faith providing continued services following expiration of a contract and required a contract vehicle for payment.

*Reason for Late Report:* This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**RETROACTIVE:** By acceptance of this report, the Board of Public Works ratifies this retroactive emergency procurement contract as voidable pursuant to §11-204(c) of the State Finance & Procurement Article. The Board of Public Works has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Tax Compliance No.:** 21-0477-1111

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 24, 2021



Contact: Webster Ye  
webster.ye@maryland.gov

**A12. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Lab Testing Services for COVID-19 Crisis  
ADPICS No.: M00B0600455 / COJ06087

**Contract Type:** Services

**Original Contract Description:** The contractor will provide clinical laboratory diagnostic testing services, collection kits for sample collection purposes, and the services of a qualified reference laboratory capable of furnishing Respiratory Pathogen Panel ("RPP") and COVID-19 testing that the Maryland Department of Health is unable to perform.

**Modification Description:** Funding is increased to continue providing clinical laboratory diagnostic services for COVID-19 testing, sample collection kits, and courier services to deliver the kits and collect samples. The value of the increase is \$31,370,000 at the combined rate of \$100 per test for the first 50,000 tests and \$90 per test thereafter for the remainder of the contract.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency

**Date Emergency Declared:** 05/15/2020

**Award:** Mako Medical Laboratories, LLC  
Raleigh, NC

**Original Contract Amount:** \$6,500,000 (Secretary's Agenda, Item A9, 07/22/2020)

**Modification Amount:** \$31,370,000

**Revised Contract Amount:** \$37,870,000

**Modification Award Date:** 11/23/2020

**Original Contract Award Term:** 05/15/2020 – 06/30/2021

**Modification Term:** 11/23/2020 – 6/30/2021

BOARD OF PUBLIC WORKS  
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**A12. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks: Nature of Emergency – COVID-19:** On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency) due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. A central front to address the ongoing crisis lies in the determination of who is infected.

This is an emergency modification to an existing contract. The decision to modify on an emergency basis was made because MAKO Medical Laboratories LLC, which is already under contract to provide laboratory services for processing of COVID-19 tests, has additional capacity for processing tests and possesses the necessary expertise, equipment, and the materials needed to perform services immediately. The State of Maryland experienced a surge in COVID-19 cases of an unforeseen magnitude during the fall of 2020. Since the week of November 1, the total increase in test volume was 150 percent. As a result of increased testing and cases, the State has exceeded its current capacity for clinical diagnostic laboratory testing. Left unchecked through adequate testing and subsequent treatment, the transmission of COVID 19 would threaten public health. MAKO Laboratories LLC, currently under contract with the State, has additional capacity for processing tests. The State can mitigate some of the impacts to public health through an emergency modification to this contract to utilize Mako Laboratories LLC's additional diagnostic capacity. The term of the modification will give the State the opportunity to evaluate its long-term testing needs and, if deemed necessary, conduct a competitive solicitation for continuation of this service.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0478-0000

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 24, 2021



Contact: Webster Ye  
webster.ye@maryland.gov

**A13. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Maryland Department of Health Patient Surge Task Force Consultant  
ADPICS No.: M00B1600315

**Contract Type:** Services

**Description:** Senior Policy Advisor to the Acting Secretary of the Maryland Department of Health and the COVID Surge Planning Team. This emergency procurement is part of the ongoing work of the COVID-19 Patient Surge Task Force, which is an element of the State's overall response to COVID-19 that is still heavily impacting other states.

**Procurement Method:** Emergency

**Date Emergency Declared:** March 5, 2020

<b>Bids:</b>	The VeryIn Group, Laurel MD	\$ 96,500
	Tetra Fields, LLC, Montgomery, MD	\$296,880
	Guidehouse, McClean, VA	\$300,000
	Berkeley Research Group, LLC, Hunt Valley, MD	\$319,069
	ECG Management Consultants, Arlington, VA	\$346,500

**Award:** Berkeley Research Group (BRG) LLC  
Hunt Valley, MD

**Amount:** \$330,000

**Contract Award Date:** August 15, 2020

**Term:** 08/15/2020 – 06/30/2021

**MBE Participation:** N/A

**Fund Source:** 100% Federal

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March 24, 2021



**A13. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Remarks: Nature of Emergency – COVID-19:** On March 5, 2020, Governor Larry Hogan issued a Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the outbreak of a severe respiratory disease resulting in illness or death that is caused by the person-to-person spread of the novel coronavirus. This procurement is for a Senior Policy Advisor to the Acting Secretary of the Maryland Department of Health and the COVID Surge Planning Team. This emergency procurement is part of the ongoing work of the COVID-19 Patient Surge Task Force, which is an element of the State’s overall response to COVID-19 that is still heavily impacting other states.

**Basis for Selection:** Contact awarded to the most advantageous proposal considering technical and financial factors. BRG LLC is a nationally known healthcare consulting group which has done a significant amount of consulting work with hospitals within Maryland as well as Maryland Agencies and Regulatory Commissions. BRG also has senior consultants who are former Maryland hospital executives such as Sam Moskowitz, formerly President of MedStar Franklin Square, with current experience in Maryland’s unique hospital system. BRG LLC also has additional consultants who have previously served in leadership roles both in hospitals as well as the Health Services Cost Review Commission which is responsible for rate setting. Other vendors did not provide the same level of Maryland hospital specific knowledge, or did not provide information about their principals that would be consulting with senior leadership.

**Reason for Late Report:** This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0481-0111

**Resident Business:** Yes

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<b>BOARD OF PUBLIC WORKS ACTION:</b>		<b>THIS REPORT WAS:</b>
<b>ACCEPTED</b>	<b>REMANDED</b>	<b>DEFERRED*</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>

**Motion to Defer approved 2-1 (Lt. Governor voted no to defer)**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 24, 2021



Contact: Vicki Fretwell  
vicki.fretwell@maryland.gov

**A14. DEPARTMENT OF HEALTH**  
*Office of Procurement and Support Services*

**Contract Title:** Personnel Requirements and Credentialing Services for COVID-19  
Labor Support  
ADPICS No.: M00B0600476 / COJ06090

**Contract Type:** Services

**Original Contract Description:** The vendor will provide an online platform for health care providers, particularly nursing home facilities, private hospitals, and State hospitals, to request temporary additional staffing from various staffing agencies to cover staffing shortages due to COVID-19 outbreaks.

**Modification Description:** These contract modifications are to provide additional funding for increased staffing at increased competitive rates due to the decreased availability of short-term nursing staff for Maryland's prison hospital tents and statewide testing sites.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency

**Emergency Declared:** April 5, 2020

**Award:** Chesapeake Registry Program, Inc.  
(Maryland Hospital Association)  
Elkridge, MD

**Original Contract Amount:** \$6,000,000 (Secretary's Agenda, Item A11, 07/22/2020)

**Previous Modification:** \$6,000,000 (Secretary's Agenda, Item A5, 11/18/2020)

**Modification Amount:** \$ 4,500,000 – MOD #2  
\$30,000,000 – MOD #3

**Revised Contract Amount:** \$46,500,000

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March 24, 2021



**A14. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**Modification Award Date:** 12/07/2020  
**Original Contract Term:** 04/26/2020 – 12/31/2020  
**Modification Term:** 12/07/2020 – 03/31/2021  
**MBE Participation:** N/A  
**Fund Source:** 100% Federal

**Remarks:** *Nature of Emergency – COVID-19:* By executive order issued March 5, 2020, the Governor determined and announced the "Existence of a Catastrophic Health Emergency" due to the ongoing coronavirus epidemic, an unforeseen sudden and unexpected occurrence requiring immediate procurement intervention on a broad range of public health needs. This procurement was initially made to address staffing challenges at Maryland nursing homes with high levels of staff and patient COVID positive individuals. The contract provided short-term nursing staff for those facilities through a list of prospective staff maintained by the Maryland Hospital Association (MHA) known as the Chesapeake Registry Program. Subsequently, hospital tents were erected at Maryland prisons, each having a need for staff; and expanded testing sponsored by the State in multiple locations also required additional short-term nursing staff. MDH entered into amendments to extend the original contract and procure the additional staff needed for the prisons and testing.

These modification agreements included a rate sheet for nursing and allied personnel services. The modifications also provided for other rates by agreement. As the COVID-19 pandemic has continued, demand has increased, and availability has decreased. In order to remain competitive and meet the continuing need, the parties have agreed to revised rates. The revised rates are considered fair and reasonable.

*Reason for Late Report:* This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0474-0001  
**Resident Business:** Yes

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<b>BOARD OF PUBLIC WORKS ACTION:</b>	<b>THIS REPORT WAS:</b>
<b>ACCEPTED</b>	<b>REMANDED</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
March 24, 2021



Contact: Webster Ye  
webster.ye@maryland.gov

**A15. DEPARTMENT OF HEALTH**  
***Office of Procurement and Support Services***

**Contract Title:** Surge Staffing Plan Consultant for COVID-19 Crisis  
ADPICS No.: M00B0600403/ COJ02931

**Contract Type:** Services

**Original Contract Description:** Contract with KPMG to utilize their established data and expertise that is specifically related to Maryland to establish a supply of workers needed to address the COVID-19 crisis.

**Modification Description:** KPMG will continue its resource planning, data analysis, consulting, and project management in conjunction with public health experts with the added task of planning for the unexpected and immediate arrival of high demand rapid antigen tests. Expanded tasks will include developing a system for measuring data and results from point of care rapid antigen tests and establishing a strategy for point of care testing allocation and distribution among the many possible uses for the tests statewide.

**Procurement Method (this action):** Emergency Modification

**Original Procurement Method:** Emergency (Secretary's Agenda, Item A8, 06/03/2020)

**Emergency Declared:** April 5, 2020

**Award:** KPMG, LLP  
Baltimore, MD

**Original Contract Amount:** \$160,000

**Original Contract Term:** 4/15/2020 – 05/06/2020

**Previous Modification Amounts:** \$600,000 (Mod # 1) (Sec. Agenda, Item A6, 11/18/2020)  
\$300,000 (Mod # 2) (Sec. Agenda, Item A6, 11/18/2020)

**Modification Amount:** \$723,480 – w/3-month renewal option (\$420,000)

**Revised Contract Amount:** \$1,783,480

BOARD OF PUBLIC WORKS  
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**A15. DEPARTMENT OF HEALTH (cont'd)**  
*Office of Procurement and Support Services*

**Modification Award Date:** 11/01/2020

**Modification Term:** 11/01/2020 – 03/31/2021 (w/three-month option)

**MBE Participation:** N/A

**Fund Source:** 100% Federal

**Remarks:** Extend contract until March 31, 2021 with 1 three-month renewal option to continue providing consulting services to the Surge Task Force to develop the University of Maryland Baltimore’s laboratory financial plan for COVID-19 testing; to support the development and implementation of a plan for allocating and distributing point-of-care rapid antigen testing resources; and data analysis and measurements of test data.

Given the unforeseen shipment of hundreds of thousands of rapid antigen tests and the need for these tests in combatting the spread of COVID-19 among the State’s sensitive congregate care and other populations, and given the continuing and related consulting, data analysis and project management efforts of KPMG, an emergency modification to the existing KPMG contract presented the most reasonable option for utilizing high demand rapid antigen tests quickly and strategically to avoid and mitigate COVID-19 transmission through rapid identification of new cases in high transmission populations.

*Reason for Late Report:* This report was submitted late due to the unprecedented number of emergency procurements which required immediate action. MDH is currently recruiting additional procurement staff. As a result, MDH was unable to prepare this report in a timely fashion.

**Tax Compliance No.:** 21-0482-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

ACCEPTED

REMANDED

DEFERRED\*

WITH DISCUSSION

WITHOUT DISCUSSION

**Motion to Defer approved 2-1 (Lt. Governor voted no to defer)**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Allegany County*

**Recommendation:** Approval to commit \$150,000 for the following **development** project.

**Mountain Ridge High School Field - Turf Replacement – \$150,000**  
Allegany County  
POS #7239-1-444 MD20210120-0035

**Background:** Replace the existing deteriorating artificial turf on the field with new artificial turf for use by the general public and youth sports.

**Fund Source:** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$150,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Charles County*

**Recommendation:** Approval to commit \$42,050 for the following **planning** and **acquisition** projects.

**1. Charles County - 2022 Land Preservation, Parks, and Recreation Plan – \$25,000**

Charles County  
POS #6954-8-111 MD20190416-0271

**Background:** Additional funding to complete Charles County’s 2022 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

**Prior Approvals:** \$25,000 (DNR-RP Item 2A(2) [May 22, 2019])  
\$25,000 (DNR-RP Item 3A(1) [January 29, 2020])

**Fund Source:** Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014  
Program Open Space Local  
Source Code: 14089 \$25,000.00

**2. Mason Springs Park - Mason Springs Conservancy Property Acquisition – \$17,050**

Charles County  
POS #7233-8-118 MD20210104-0006

**Background:** Acquire 3.73 acres for new park to provide water access to Mattawoman Creek for public kayaking and shoreline fishing.

**Appraised Value:** Hooper & Associates \$12,000  
Louanne Cline & Associates, Inc. \$13,000

**Property Cost:** \$12,500

**Incidental Costs:** \$4,550

**Fund Source:** Maryland Consolidated Capital Bond Loan 2014, Chapter 463, Acts of 2014  
Program Open Space Local  
Source Code: 14089 \$17,050.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Dorchester County*

**Recommendation:** Approval to commit \$13,500 for the following **development** project.

***Cornish Park – Safety Fencing - \$13,500***

Dorchester County

POS #7180-9-181                      MD20210205-0084

**Background:** Purchase and install safety fencing at Cornish Park.

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$13,500.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**4A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$807,000 for the following **acquisition** project.

**North County Regional Park Property Acquisition – \$807,000**  
Frederick County  
POS #7231-10-451 MD20210104-0003

**Background:** Acquire 152.39 acres for a new regional park in the northern part of the county.

**Appraised Value:** Hutzell Appraisal \$764,000  
Six, McClain & Associates, Inc. \$850,000

**Property Cost:** \$857,000

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$133,192.00

Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$673,808.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

5A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Howard County*

**Recommendation:** Approval to commit \$1,071,701 for the following **development** project.

***Blandair Regional Park Phase 6 – \$1,071,701***

Howard County

POS #7226-13-106 MD20201231-1082

**Background:** Design and construct additional parking, sidewalks, pathways, basketball courts, skatepark, stormwater management facilities, landscaping, and ancillary structures for the park.

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$271,513.79

Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$800,187.21

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Prince George's County*

**Recommendation:** Approval to commit \$125,399 for the following **acquisition** project.

***Sandy Hill Park - Bischoff Property Acquisition – \$125,399***  
The Maryland-National Park and Planning Commission  
POS #7237-16-837 MD20210113-0023

**Background:** Acquire 2.74 acres to add to the existing park.

**Appraised Value:** John R. Fowler \$135,000  
Associated Appraisers \$95,000

**Property Cost:** \$115,500  
**Incidental Costs:** \$9,899

**Fund Source:** Outdoor Recreation Land Loan of 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$125,399.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 7

*Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov*

**7A. CONSERVATION RESERVE ENHANCEMENT PROGRAM  
*Washington County (Hood Property)***

**Recommendation:** Approval to grant \$296,206.68 to Washington County from Program Open Space Stateside Funds to acquire an 84.48-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring approximately 800 linear feet of forested and vegetative stream buffers to unnamed tributaries to Antietam Creek. As part of the transaction, the landowner will be donating 4.91 acres of the property into the easement for 89.39 acres of total protection. The easement, CREP No. 5841 and POS No. 5842, will be held by Washington County and the Maryland Department of Natural Resources.

**Easement Value:** \$277,200.00 (\$3,281.25 per acre)

Purchase Price: \$277,200.00 (\$3,281.25 per acre)

<b>Total Other Costs</b>	Administrative:	\$ 8,316.00
	Incidental:	\$ 6,532.68
	Compliance:	<u>\$ 4,158.00</u>
		\$19,006.68

**Total Amount Requested:** \$296,206.68

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Washington County is a Target Level 2 county.

Board of Public Works  
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7A. **CONSERVATION RESERVE ENHANCEMENT PROGRAM** (cont'd)  
*Washington County (Hood Property)*

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Sources:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Stateside  
Source Code: 19010 \$296,206.68

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 9

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE STATE SHARE**

*Allegany County (Shaw)*

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This property is surrounded by Warrior Mountain Wildlife Management Area and will be managed by the Maryland Wildlife and Heritage Service. The property is forested and will provide opportunities for additional hunting and other wildlife-dependent recreation. Acquisition of this inholding will improve boundary management.

**POS Scoring System:** 95 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Robert T. Shaw and Beatrice A. Shaw

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 20.94 +/- acres, improved, POS No. 5701

**Price:** \$ 46,000

**Appraisals:** \$47,000 (7/22/2020) – Georgia Nichols  
\$38,000 (7/3/2020) – Terrence McPherson

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Stabilization funds:** \$4,600

Stabilization funds are authorized to stabilize the structural integrity of improvements existing on land at the time of acquisition, eliminate health and safety hazards, protect water quality, and provide public access. DNR plans to use a portion of the funds to dispose of improvements. This is DNR's plan at the time of acquisition to dispose of improvements. See Natural Resources Article §5-903(f) and §5-904(e).

**Fund Source:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Stateside  
Source Code: 19010 \$50,600

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BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
March 24, 2021



DNR 10

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**

***Washington County (Bast)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This completely forested property is associated with the Battle of South Mountain and will be managed by the Maryland Park Service as an addition to South Mountain State Battlefield. The mature hardwood forest on the property provides habitat for numerous Forest Interior Dwelling Species. Acquisition will buffer the Appalachian Trail, provide public access for historical interpretive tours, and protect habitat that contributes to the Atlantic Flyway, a major North-South flyway for migratory birds in North America.

**POS Scoring System:** 92 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Douglas G. Bast

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 21.61 +/- acres, unimproved, POS No. 5095

**Price:** \$120,000

**Appraisals:** \$178,000 (12/2/2020) – Joyce A Sheets  
\$112,000 (12/21/2020) – Georgia Nichols  
\$97,000 (12/5/2020) – Melody C. Campbell

All appraisals reviewed by David Wallenberg, Chief Review Appraiser

**Stabilization funds:** \$12,000

Stabilization funds are authorized to stabilize the structural integrity of improvements existing on land at the time of acquisition, eliminate health and safety hazards, protect water quality, and provide public access. See Natural Resources Article §5-903(f).

**Fund Source:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Stateside  
Source Code: 19010 \$132,000

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 March 24, 2021



DNR 11

*Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov*

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Worcester County*

**Recommendation:** Approval to grant \$231,501 to **Worcester County** from Rural Legacy Funds to acquire a 112.03-acre conservation easement.

***Coastal Bays Rural Legacy Area – Truitts Landing Farm, LLC***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
 DNR-RP Item 3A (1/8/2020) \$250,382 for FY 2020  
 DNR-RP Item 12A (10/21/2020) \$538,749 for FY 2021

**Project Description:** Acquisition of this conservation easement will protect 112.03 acres of productive agricultural and forested lands, adding to the contiguous block of 9,500 acres of conserved lands that extend to the Chincoteague Bay. This Rural Legacy easement, RL No. 5833, will be held by the County Commissioners of Worcester County.

**Easement Value:** \$207,500.00 (\$1,852.18 per acre)

**Purchase Price:** \$207,500.00 (\$1,852.18 per acre)

**Total Other DNR Costs:**

Administrative:	\$ 6,225.00
Incidental:	\$14,664.00
Compliance:	<u>\$ 3,112.00</u>
	\$24,001.00

**Amount Requested:** \$231,501

**Fund Sources:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
 Rural Legacy Program  
 Source Code: 19012 \$231,501.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
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DNR 12

*Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov*

**11A. RURAL LEGACY PROGRAM FUNDS**  
*Carroll County*

**Recommendation:** Approval to grant \$215,299.02 to **Carroll County** from Rural Legacy Funds to acquire a 40.57 acre conservation easement.

***Upper Patapsco Rural Legacy Area – Brodbeck, John W., Jr.***

**Prior Approval:** Upper Patapsco Rural Legacy Area Grant for easement acquisitions:  
 Rural Legacy Area Grant for easement acquisitions:  
 DNR-RP Item 10A (8/22/2018) \$1,770,000 for FY 2019

**Project Description:** Acquisition of this conservation easement will protect productive agricultural and forestlands, and 1,794 linear feet of buffers along forested wetlands served by unnamed tributaries of the Patapsco River. This Rural Legacy easement, RL No. 5832, will be held by Carroll County.

**Easement Value:** \$207,228.84 (\$5,108.55/acre)

**Purchase Price:** \$207,228.84 (\$5,108.55/acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 6,216.86
	Incidental:	\$ 1,853.32
	Compliance:	<u>\$ 0.00</u>
		\$ 8,070.18

**Amount Requested:** \$215,299.02

**Fund Sources:** Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
 Rural Legacy Program  
 Source Code: 19012 \$215,299.02

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 March 24, 2021



DNR 13

*Contact: Jack Perdue 410-260-8505  
 jack.perdue@maryland.gov*

**12A. TIMBER SALE  
 Allegany County**

**Recommendation:** That the Board of Public Works approve this timber sale of 307,269 board feet of sawtimber, and 388 cords of pulpwood, which will be conducted in Compartment 66 of Green Ridge State Forest.

**Green Ridge State Forest**  
 33.0 acres /Compartment 66 (GR-03-21)

**Description:** This variable retention harvest will retain 10% of the original stand in patches and retain legacy trees. Healthy dominant and co-dominant trees have been retained as seed trees and for wildlife and aesthetic values. All serviceberry, white pine and dogwood will be retained.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

**Sales Method:** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

**Bids:**

American Hardwood Industries	VA	\$165,001.03
Cessna Brothers	PA	\$120,100.00
Logue Brothers Lumber	PA	\$121,500.00
Roy Yonker	MD	\$60,000.00

**Award:** American Hardwood Industries

**Amount:** \$165,001.03

**Estimated Value:** \$119,578.93

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
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March 24, 2021



DNR 14

Contact: John Turgeon 410-697-9525  
john.turgeon@maryland.gov

**13A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works approve the following acquisition of a perpetual Deed of Conservation Easement.

**State Income Tax Credit:** Section 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

**1. Property:** 259.816 acres, Queen Anne’s County, Carmichael Road, Queenstown;  
Queen Anne’s County Tax Map 73, a portion of Parcel 79  
Legislative District 36

**Grantor:** The Aspen Institute

**Grantees:** Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

**Purchase Price:** Donation

**2. Property:** 327.151 acres, Queen Anne’s County, Carmichael Road, Queenstown;  
Queen Anne’s County Tax Map 73, a portion of Parcel 79  
Legislative District 36

**Grantor:** The Aspen Institute

**Grantees:** Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

**Purchase Price:** Donation

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BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**1-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE  
*On-Call Architecture/Engineering Services***

**Contract ID:** On Call Architectural/Engineering Design Services for Academic Projects, RFP #88584 AA

**Contract Approved:** USM, Item 2-AE (4/18/18)

**Awardees:**

Ayers Saint Gross, Inc.	Baltimore, MD
Design Collective, Inc.	Baltimore, MD
GWWO, Inc./Architects	Baltimore, MD
Hord Coplan Macht, Inc.	Baltimore, MD
Johnson Mirmiran & Thompson, Inc.	Hunt Valley, MD
Marshall Craft Associates, Inc.	Baltimore, MD
Murphy Dittenhafer, Inc.	Baltimore, MD
Ziger/Snead LLP, Architects	Baltimore, MD

**Contract Description:** Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm. Academic projects include classrooms, conference rooms, office spaces and associated support areas.

**Option Description:** Exercise first renewal option

**Original Term:** 4/19/18 – 4/18/21 (3 years)

**Option Term:** 4/19/21 – 4/18/23 (2 years)

**Original Procurement Method:** Competitive Sealed Proposals

**Original Amount:** \$8,100,000 (not to exceed)

**Option Amount:** \$5,400,000 (not to exceed)

**Revised Contract Amount:** \$13,500,000 (not to exceed)

**Fund Source:** Various USM Institutional Funds

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**1-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***On-Call Architecture/Engineering Services***

***MBE Participation:*** 30% on task orders over \$50,000  
Subgoals: on task orders greater than \$200,000  
6% African-American Owned  
2% Hispanic-American Owned  
9% Women Owned

***MBE Compliance:*** 50% on task orders over \$50,000  
Subgoals: on task orders greater than \$200,000  
16% African-American Owned  
8% Hispanic-American Owned  
31% Women Owned

***Performance Security:*** None

***Requesting Institution Remarks:*** Renewal is recommended for the eight firms based on satisfactory job performance and the MBE goals being exceeded for the original contact term. Implementation will be on a task order basis with no guarantee of award to any of the firms. These firms are required to use the fixed hourly rates established from the fee negotiations. Opportunities for green building practices will be identified on a task order basis, including measures such as selective demolition, existing material reuse, energy and water efficient fixtures, and air quality control.

***Resident Business/MD Tax Clearance:***

	<b><i>MD Tax Clearance</i></b>	<b><i>Resident Business</i></b>
Ayers Saint Gross, Inc.	21-0098-111	Yes
Design Collective, Inc.	21-0091-111	
GWWO, Inc./Architects	21-0096-111	
Hord Coplan Macht, Inc.	21-0093-111	
Johnson Mirmiran & Thompson, Inc.	21-0097-111	
Marshall Craft Associates, Inc.	21-0095-111	
Murphy Dittenhafer, Inc.	21-0099-111	
Ziger/Snead LLP, Architects	21-0094-111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE  
*On Call Structural/Civil Engineering Services***

**Contract ID:** On Call Structural/Civil Engineering Services, RFP #88561 AA

**Contract Approved:** USM, Item 3-AE (4/18/18)

**Awardees:**

A. Morton Thomas and Associates, Inc.	Rockville, MD
RMF Engineering, Inc.	Baltimore, MD
Rummel, Klepper & Kahl, LLP	Baltimore, MD
Whitman, Requardt & Associates, LLP	Baltimore, MD
Whitney Bailey Cox & Magnani, LLC	Baltimore, MD

**Contract Description:** Indefinite delivery contracts for on-call structural/civil engineering services. Firms will provide full service structural/civil engineering and surveying services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm.

**Option Description:** Exercise first renewal option

**Original Term:** 4/19/18 – 4/18/21 (3 years)

**Option Term:** 4/19/21 – 4/18/23 (2 years)

**Original Procurement Method:** Competitive Sealed Proposals

**Original Amount:** \$4,000,000 (not to exceed)

**Option Amount:** \$2,266,660 (not to exceed)

**Revised Contract Amount:** \$6,266,660 (not to exceed)

**Fund Source:** Various USM Institutional Funds

**MBE Participation:** 15% on task orders over \$50,000

**MBE Compliance:** 38% on task orders over \$50,000

**Performance Security:** None

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**2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***On Call Structural/Civil Engineering Services***

**Requesting Institution Remarks:** Renewal is recommended for the five firms based on satisfactory job performance and the MBE goals being exceeded for the original contact term. Implementation will be on a task order basis with no guarantee of award to any of the firms. These firms are be required to use the fixed hourly rates established from the fee negotiations. Opportunities for green building practices will be identified on a task order basis, including measures such as selective demolition, existing material reuse, and limiting impact on the building site.

***Resident Business/MD Tax Clearance:***

	<b><i>MD Tax Clearance</i></b>	<b><i>Resident Business</i></b>
A. Morton Thomas and Associates, Inc.	21-0104-1111	Yes
RMF Engineering, Inc.	21-0106-1111	
Rummel, Klepper & Kahl, LLP	21-0103-1111	
Whitman, Requardt & Associates, LLP	21-0102-1111	
Whitney Bailey Cox & Magnani, LLC	21-0105-1111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**3-S-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK  
*Master Contract-On-Call for Program Management Services-Option Renewal***

**Contract ID:** On-Call Master Contract for Program Management Services for projects at University of Maryland College Park and other USM institutions, RFP#73154-K

**Contract Approved:** USM, Item 6-S (4/24/19) (\$3 million-not to exceed)  
USM, Item 2-S-MOD (1/6/21) (\$175,000-not to exceed)

**Contract Description:** On-Call for program management services for professional program managed and related services as required for projects at the University of Maryland, College Park and other institutions of the University System of Maryland on an as-needed basis.

**Contractors:** CBRE/Heery, Landover, MD  
AECOM Technical Services, Arlington, VA

**Option Description:** Exercise first renewal option and increase option amount

**Original Term:** 4/24/2019 – 4/23/21 (2-year base w/three 1-year options)

**Option Term:** 4/24/2021 – 4/23/22 (first renewal)

**Original Amount:** \$3,000,000 (not to exceed) (2-year base award)  
\$1,500,000 (not to exceed) (1st renewal option)  
\$1,500,000 (not to exceed) (2nd renewal option)  
\$1,500,000 (not to exceed) (3rd renewal option)  
\$7,500,000 (not to exceed) Total

**Option Amount:** \$2,733,342 (not to exceed) – first renewal (see remarks)

**Revised Amount:** \$5,908,342

**Revised Amount-Base  
Period plus Option Years:** \$3,000,000 (not to exceed) (2-year base award)  
\$175,000 (modification in base 2-year award)  
**\$2,733,342 (not to exceed) (1st renewal option)**  
\$1,500,000 (not to exceed) (2nd renewal option)  
\$1,500,000 (not to exceed) (3rd renewal option)  
\$8,908,342 (not to exceed) Total

**Procurement Method:** Competitive Sealed Proposals



**3-S-OPT.     UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Master Contract-On-Call for Program Management Services-Option Renewal***

***MBE Participation:***                      10% (overall goal)

***MBE Compliance:***                      12.72%

***Performance Security:***                N/A

***Requesting Institution Remarks:*** Renewal is recommended for the two firms based on satisfactory job performance. Implementation will be on a task order basis with no guarantee of award to any of the firms. The firms must use the fixed hourly rates as negotiated at renewal. The University is requesting an increase in the amount for the first renewal option due to additional anticipated affiliate positions required for the renewal period.

***Fund Source:***                              Various Institutional Funds

***Resident Business/MD Tax Clearance:***

<b>Company Name</b>	<b>Resident Business</b>	<b>MD Tax Clearance</b>
CBRE/Heery	Yes	21-0303-1111
AECOM Technical Services	No	21-0302-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
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Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**4-C-MOD. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY  
New Science Building-Lab Modifications**

**Contract ID:** Construction Management at Risk Services for New Science Building at  
Towson University, RFP #13-920CD

**Prior Approval:** USM, Item 1-C (10/29/14) (pre-construction services)  
USM, Item 1-CP-BP (11/15/17) (Bid Package 1)  
USM, Item 4-CP-BP (4/18/18) (Bid Package 2)  
USM, Item 12-CP-BP (6/20/18) (Bid Package 3)  
USM, Item 5-CP-BP (10/16/19) (Bid Package 4)

**Contractor:** The Whiting Turner Contracting Company, Baltimore, MD

**Project:** The project is to construct a New Science Building to meet the institutional and programmatic needs of Towson University by: addressing the existing and future space needs of the College, addressing over-crowding of facilities designed for a much smaller student and faculty body and recognizing the importance of research as an integral part of science education and encouraging as well as celebrating research as a fundamental part of science. The University anticipates the final value of this contract to be approximately \$179 million. The overall project estimate is \$202 million which includes design, construction and equipment.

**Retroactive Contract Modification:** To provide compensation to the Construction Manager for the combined additional staffing and general conditions associated with the schedule recovery plan to open the building for the Spring semester of 2021. (see Requesting Institution Remarks)

**Contract Modification:** To make laboratory modifications and changes to adapt the teaching labs and research labs with modernized configurations which include upgraded technology, updated equipment and reconfigured casework. (see Requesting Institution Remarks)

<b>Retroactive Modification Amount:</b>	\$2,099,379
<b>Modification Amount:</b>	<u>\$5,989,652</u>
<b>Total Modification Amount:</b>	\$8,089,031

**Current Contract Amount:** \$169,526,788

**Revised Amount:** \$177,615,819

**4-C-MOD. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
*New Science Building-Lab Modifications***

**Contract Term:** 36 months from pre-construction notice-to-proceed  
36 months from construction notice-to-proceed

**Retroactive Modification Contract Term:** 39 months from construction notice-to-proceed

**Modification Contract Term:** 48 months from construction notice-to-proceed

**Fund Source:** Plant Funds

**MBE Participation:** 30%  
Subgoals: 7% African-American Owned  
4% Asian-American Owned

**MBE Compliance:** 32%  
Subgoals: 19% African-American Owned  
7% Asian-American Owned

**Performance Security:** 100% performance bond is required

**Requesting Institution Remarks (Retroactive Modification):** The New Science Building had several schedule delays that impacted the date of completion which included the following: unforeseen rock conditions, underslab plumbing revisions, and electrical switchgear redesign. Additional delays include multiple positive COVID tests of labor forces creating full and partial building closure for cleaning and sanitization as well as a significantly reduced manpower on the project due to positive tests and physical distancing and, in some cases, material delivery interruptions. The delays resulted in a loss of 129 calendar days and without action would have prevented opening the building for classes in the Spring 2021 semester.

In the effort to keep the building opening on time, the University requested that Whiting-Turner implement a schedule recovery plan to meet the completion dates necessary to open for the Spring. The goal during this time was to normalize operations in anticipation of returning to full operations. Five milestones were established within the schedule to accomplish temporary Certificates of Occupancy for different sections of the building. Each building section would be turned over to the University in a phased/staggered occupation of the building to prepare for classes. The effort to recover schedule was accompanied by a large increase in on-site staff and general conditions. Additional personnel were allocated to the project and the staff as a whole were reorganized and assigned to smaller areas and floors in lieu of large sections as outlined in the original schedule. This effort was to keep a labor force of approximately 300 people safe via COVID protocols while working in the building and putting into place between \$3 million and

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**4-C-MOD. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
*New Science Building-Lab Modifications***

***Requesting Institution Remarks (Retroactive Modification) (cont'd):***

\$4.5 million of work monthly. The building sections were all turned over to the University ahead of the revised recovery schedule and substantial completion was achieved on November 16, 2020.

The University and Construction Manager focused on the schedule recovery plan to ensure the building opening while negotiating the associated costs accordingly. The University originally anticipated this cost to be under \$1 million. Whiting-Turner carried a placeholder unsubstantiated amount over \$1 million. The University, therefore hired a scheduling consultant to review the impacted schedule for compensable time.

Final costs were dependent upon the substantial completion date. The costs were for a 129-calendar day schedule delay and a value of \$2.8 million. Given the complexity of this situation and the multiple factors involved, the University and the Construction Manager had extensive negotiations and at the end of January had finalized on the associated costs. The final negotiated effort to mitigate loss is 95 calendar days and \$2,099,379.

***Requesting Institution Remarks (Modification):*** The initial design for the science labs in this project were based on the program documents which are dated in 2012. This project had a one-year delay during the design phase, and it has now been 9 years since the program was approved. Since the completion of the new science building program, the departments in the Jess and Mildred Fisher College of Science and Mathematics have gone through changes in research, shifting pedagogies and innovative teaching methods. Existing equipment which was originally scheduled to move into this new facility is now obsolete and insufficient for the teaching and research activities.

COVID-19 has impacted the availability of lab equipment which led to the selection of available/alternative equipment which impacted teaching and research lab configurations and the associated infrastructure. The work is scheduled to be completed in six (6) months. The cost for lab modifications to accommodate the new equipment is \$5,989,652.

***Sustainability:*** The project design complies with the Maryland State High Performance Green Building Program. The project includes the following sustainable features: Energy efficient LED lighting and low mercury lighting, water-saving plumbing fixtures, low VOC emitting materials, reflective roofing, building envelope, fume hood, mechanical and electrical system commissioning.

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**4-C-MOD. UNIVERSITY OF MARYLAND BALTIMORE** *for*  
**TOWSON UNIVERSITY** *(cont'd)*  
*New Science Building-Lab Modifications*

*Resident Business:* Yes

*MD Tax Clearance:* 21-0569-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**5-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***On-Call Mechanical, Electrical and Plumbing Engineering Design Services***  
***Contract - Renewal Option 2***

**Contract ID:** On-Call Mechanical and Electrical Design Engineering Services and Electrical Short-Circuit, Protective Coordination and ARC Flash Hazard Calculation studies for Indefinite Delivery Contract Indefinite Delivery Contract (IDC)  
RFP #84993-K

**Contract Approval:** USM, Item 5-A/E (4/18/18),  
USM, Item 3-C OPT (4/1/20)

**Contractors:**

Group I:	Whitman, Requardt & Associates, LLP MS Engineers, Inc. Henry Adams Consulting Engineer, CFR Engineering Consultants, Inc. Kibart	Baltimore, MD Columbia, MD Baltimore, MD Germantown, MD Towson, MD
Group II	Burdette, Koehler Murphy & Assoc. Coordinated Power Engineering, Inc. AECOM Technical Services	Baltimore, MD Hanover, MD Washington, DC

**Contract Description:** Multiple awards for indefinite delivery contracts for Mechanical and Electrical Design Engineering Services (Group I) and for Electrical Short Circuit, Protective Coordination and ARC Flash Hazard Calculation studies (Group II) to support new construction, minor construction, and renovation projects at the University of Maryland on an as-needed basis.

**Description:** Exercise second renewal option and reduce option amounts

**Original Term:** 4/18/18 – 4/17/20 (2-year base w/three 1-year options)

**Option Term:** 4/18/21 – 4/17/22 (second renewal option)

**Original Amount:** \$20,000,000 (not to exceed) (2-yr base award)  
\$10,000,000 (not to exceed) (1st renewal option)  
\$10,000,000 (not to exceed) (2nd renewal option)  
\$10,000,000 (not to exceed) (3rd renewal option)  
\$50,000,000 (not to exceed) Total

**Option Amount:** \$3 million (not to exceed) – 2nd renewal option (see remarks)



**5-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***On-Call Mechanical, Electrical and Plumbing Engineering Design Services***  
***Contract - Renewal Option 2***

**Revised Amount:** \$33 million

**Revised Amount-Base**

**Period plus Option Years:** \$20,000,000 (not to exceed) (2-yr base award)  
 \$10,000,000 (not to exceed) (1st renewal option)  
 \$ 3,000,000 (not to exceed) (2nd renewal option)  
\$ 3,000,000 (not to exceed) (3rd renewal option)  
 \$36,000,000 (not to exceed) Total

**Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** MBE goals will be established for Task Orders that exceed 50,000

**MBE Compliance:** 15.89%

**Performance Security:** N/A

**Requesting Institution Remarks:** Renewal is recommended for the eight (8) firms based on satisfactory job performance. Implementation will be on a task order basis with no guarantee of award to any of the firms. The firms must use the fixed hourly rates as negotiated at renewal. Task orders will be awarded to firms on a rotating basis. Based on a spend analysis during the initial 2 year base period and the first renewal option, the University is reducing the annual option amounts from \$10 million to \$3 million.

**Fund Source:** Various Institutional Funds

**Resident Business/MD Tax Clearance:**

Company Name	Resident Business	MD Tax Clearance
Whitman Requardt & Associates	Yes	21-0210-1111
MS Engineers	Yes	21-0209-0110
Henry Adams	Yes	21-0207-1111
Kibart	Yes	21-0208-1111
CFR Engineering	Yes	21-0306-1111
Burdette, Koehler Murphy	Yes	21-0304-1111
Coordinated Power Engineers	Yes	21-0305-0111
AECOM Technical	No	21-0302-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Gregory Slater**  
Secretary

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DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiairport.com

**1-M-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Grounds and Landscape Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-MC-19-005*  
ADPICS NO.: CO385082

**Contract Approved:** DOT Agenda 02/06/2019, Item 1-M

**Contractor:** Didlake Incorporated  
Manassas, VA

**Contract Description:** This contract provides all necessary labor, supervision, equipment, tools, transportation, materials, vegetation, insurance, and expertise to conduct grounds maintenance to include mowing, landscaping, and snow removal.

**Modification Description:** Modification No. 2 is a material change to the contract to add a mechanic position at 25 hours per week to the Project Management and Operations Staff. Modification No. 2 results in no additional cost to the contract.

**Original Contract Term:** 03/01/2019 – 02/29/2024

**Original Contract Amount:** \$10,300,903

**Modification Term:** 04/08/2021\* – 02/29/2024 (\*or earlier upon BPW approval)

**Modification Amount:** \$0

**Prior Mods/Options:** 05/01/2019 – 02/29/2024 (Modification No. 1)

**Revised Contract Amount:** \$10,300,903

**Percent +/- Change:** 0% (Modification No. 1)  
0% (Modification No. 2, this agenda item)

**Overall Percent +/-:** 0%

**Original Procurement Method:** Preferred Provider

**MBE Participation:** 0%

**Performance Security:** None

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



**1-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** Modification No. 2 provides for an adjustment to the Project Management and Operations Staff by adding a Mechanic for Grounds Maintenance, at 25 hours per week to each remaining contract year.

When this contract was developed the Administration did not foresee a need for an on-site mechanic. Due to recent communications between the Maryland Department of Transportation Maryland Aviation Administration and the Contractor, both parties have determined that having a mechanic on site to service and maintain the ground maintenance equipment would improve the overall grounds maintenance operations. Modification No. 2 will allow the mechanic to perform the routine maintenance required in the contract, due to equipment wear and tear on mowers, trimers, tractors, etc.

Modification No. 2 results in no additional cost to the contract. All costs associated with this modification shall come out of the Extra Work Allowance.

The modification was approved by the Pricing Selection Committee on February 2, 2021.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J06I0002

**Resident Business:** No

**MD Tax Clearance:** 21-0510-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021**



**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$10,300,903	03/01/2019- 02/29/2024	02/06/2019 Item 1-M	Original Contract
<b>Modification No. 1</b>	No change to financial requirements	05/01/2019- 02/29/2024	05/01/2019 DCAR	Replace the “draft” versions of the Technical Provisions of the contract and Section P included by error in the original contract documents with the final version of the Technical Provisions and Section P.
<b>Modification No. 2</b>	No change to financial requirements	04/08/2021- 02/29/2024	03/24/2021 Item 1-M MOD	Add a Mechanic position at twenty- five (25) hours per week.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiairport.com

**2-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Tree Care Maintenance and Removal Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports;  
*MAA-MC-21-010*

ADPICS NO.: MAAMC21010

**Contract Description:** This contract provides for all inspection services, skilled technicians, personnel, supervision, supplies, tools, equipment, licenses, bonding, insurance, and expertise required to perform tree care inspection, maintenance, marking, trimming, removal services and a comprehensive tree care program for BWI Thurgood Marshall and MTN Airports.

**Award:** RJO Services, LLC (*Small Business Enterprise*)  
Severna Park, MD

**Contract Term:** 06/01/2021 – 05/31/2026

**Amount:** \$2,346,625 (Base Term, 5 years)  
\$ 968,908 (Renewal Option, Two (2) years incl. 2.1% CPI)  
\$3,315,533 (Aggregate Total, including two (2) year renewal)

**Procurement Method:** Competitive Sealed Bidding (*Single Responsive Bid Received*)  
(*Small Business Reserve*)

**Bids:** RJO Services, LLC (*Small Business Enterprise*)  
Severna Park, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 15%

**Performance Security:** 50% Performance Bond (Annualized)

**Incumbent:** RJO Services, LLC  
Severna Park, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) webpage on September 15, 2020. The MDOT MAA directly solicited 13 prospective bidders, including the three (3) bidders who bid on the existing contract. To encourage bidding, prior to the bid due date, MDOT MAA contacted each directly solicited firm to advise of the pre-bid meeting minutes posting via addendum to eMMA. The Procurement Officer

DEPARTMENT OF TRANSPORTATION  
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**2-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

also requested each firm to provide no bid feedback should they choose not to bid. No responses were received. Bids were due October 29, 2020, three (3) bids were received.

A review of the bid packages revealed that two (2) of the bidder's bids were non-responsive because it did not conform in all materials aspects to the requirements contained in the solicitation. Therefore, bidder no. 1 was rejected December 23, 2020 and bidder no. 3 was rejected January 8, 2021. No protests were filed.

The MDOT MAA considered cancelling this procurement and rebidding the services due to the single responsive bid received. However, since bid prices were exposed at the public bid opening, and MDOT MAA does not have any amendments to the solicitation, it would not be fiscally advantageous to MDOT MAA to re-procure these services. Historically, MDOT MAA only receive three (3) bids, primarily due to the 24/7 on-call emergency commitment and requirement of the MD tree expert license issued by the Department of Natural Resources.

In making the decision to award to RJO, the Procurement Officer compared pricing of the non-responsive bidders to RJO's pricing and determined RJO's price is only 1% higher than bidder number one and 60% lower than bidder no. 3. Additionally, the Procurement Officer compared RJO's bid prices to the existing 2016 contract pricing and discovered RJO's bid price is only 9% higher than prices received six (6) years ago.

RJO has demonstrated through past performance the ability to meet MDOT MAA's needs and is capable of meeting all required specifications. For the reasons stated, MDOT MAA considers RJO cost fair and reasonable.

MD Works granted a waiver on June 23, 2021.

***Fund Source:*** 100% Special Funds (Transportation Trust Funds)

***Appropriation Code:*** J06I00002

***Resident Business:*** Yes

***MD Tax Clearance:*** 21-0393-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: John Thornton 443-509-1877  
jthornton@marylandports.com

**3-M-MOD. MARYLAND PORT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Fire Protection System Inspection, Maintenance and Repair; 218002-M  
ADPICS No.: CO384669

**Contract Approved:** DOT Agenda 03/28/2018; Item 1-M

**Contractor:** Advanced Fire Protection Systems, LLC  
Baltimore, MD (Certified Small Business)

**Contract Description:** This contract provides the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with fire protection system inspection, maintenance, and repair at MDOT MPA facilities.

**Modification Description:** Modification No. 1 adds funds to the contract value to allow for additional unanticipated repairs and capital improvements to fire protection systems.

**Original Contract Term:** 06/01/2018 – 05/31/2023 (with one, five-year renewal option)

**Modification Term:** 04/01/2021 – 05/31/2023

**Original Contract Amount:** \$1,542,375

**Modification Amount:** \$ 600,000

**Prior Mods/Options:** \$ 0

**Revised Contract Amount:** \$2,142,375

**Percent +/- Change:** 38.9%

**Overall Percent +/-:** 38.9%

**Original Procurement Method:** Competitive Sealed Bidding (*Small Business Reserve*)

**MBE Participation:** 7.2%

**MBE Compliance:** 9.4%

**Requesting Agency Remarks:** This contract provides a full cycle of tests and inspections required by the fire code and miscellaneous repairs and capital improvements to fire protection systems. The original contract value of \$1,542,375 consisted of two (2) cost components: \$1,042,375 for tests and inspections required by fire code and an allowance of \$500,000 for miscellaneous repairs

DEPARTMENT OF TRANSPORTATION  
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**3-M-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks: (cont'd)***

and capital improvements. That allowance of \$500,000 was established by MDOT MPA in the original solicitation and was the same for all bidders.

The rate of expenditure for repairs and improvements has been greater than originally anticipated due to the age of buildings. Several structures range in age from 30-50 years and the associated fire protections systems were installed when the structures were built. Under the fire code, the scope of maintenance and inspections increases as the age of the system increases. Individual components, such as the sprinkler heads, must be tested more frequently to verify they still operate as designed or they must be replaced. Internal inspections of the piping must be performed, and if large amounts of debris or obstructions are found these systems must be flushed in their entirety.

Increased inspections lead to discovery of the need for additional repairs and improvements. Leaks cannot be detected until a hole develops in the wall of the pipe and the system is pressurized, which can potentially damage cargo. For example, MDOT MPA has experienced numerous leaks in the sprinkler systems in several sheds utilized for paper cargo. Inspections have revealed internal corrosion in the piping of these systems. Numerous leaks developed as a result of required system testing that required systems to be pressurized with water. Once pressurized, leaks developed which damaged the cargo. To minimize damage to cargo, MDOT MPA has worked with the contractor to develop a pretest strategy under which systems are pressurized with air and inspected for leaks before flooding the systems with water. MDOT MPA has also utilized this contract to assist the MDOT MPA Engineering Division with several projects that involved disassembly and assembly of major sprinkler system components. These additional needs have caused MDOT MPA to spend the \$500,000 allowance for system repairs and capital improvements faster than originally anticipated. At this time MDOT MPA has not overspent the allowance. The \$600,000 added to the contract value by this modification is expected to be sufficient for the remainder of the original contract term.

The Maryland Port Commission approved this modification on March 2, 2021.

***Fund Source:*** 100% Special (Transportation Trust Fund)

***Approp. Code:*** J03D0002

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



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ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$1,542,375	06/01/2018 – 05/21/2023	03/28/2018 1-M	Original Contract
<b>Modification 1</b>	\$600,000	04/01/2021 – 05/21/2023	03/21/2021 3-M-MOD	Increase NTE value.
<b>Revised Amount</b>	\$2,142,375			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: John Thornton 410-385-4850  
jthornton@marylandports.com

**4-S-OPT. MARYLAND PORT ADMINISTRATION**  
***Renewal Option: Services Contract***

**Contract ID:** Hazardous and Nonhazardous Waste Management; 218013-S  
ADPICS No.: CO385161

**Contractor:** Allstate Power Vac, Inc., dba ACV Enviro, APV  
Rahway, NJ

**Contract Description:** This contract provides hazardous and nonhazardous waste management services including transportation, storage, disposal, testing, and treatment of hazardous, nonhazardous, and universal wastes and recyclable materials from property of the Maryland Department of Transportation Maryland Port Administration (MDOT MPA).

**Option Description:** Exercise the first of two, two-year renewal options.

**Original Contract Term:** 10/17/2018 – 10/16/2021

**Option Term:** 10/17/2021 – 10/16/2023

**Original Contract Amount:** \$4,506,434

**Option Amount:** \$1,500,000

**Prior Mods/Options:** N/A

**Revised Total Contract Amount:** \$6,006,434

**Percent +/- Change:** 33%

**Overall Percent +/-:** 33%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 10%

**MBE Compliance:** .42%

**Requesting Agency Remarks:** The contract requires the contractor (ACV) to remove and dispose of hazardous and nonhazardous wastes and recyclable materials from MDOT MPA property. Notably, the majority of the work provided by the contractor under this contract is the removal

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**4-S-OPT. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks: (cont'd)***

and disposal of chrome-contaminated soil at Dundalk Marine Terminal that is required under a Consent Decree entered into in 2006 among MDOT MPA, Honeywell International, Inc. (Honeywell), and the Maryland Department of the Environment that requires MDOT MPA and Honeywell to address the presence of chromium ore processing residue at the Dundalk Marine Terminal. The contract provides that MDOT MPA has two (2) options to renew the contract for two (2) years each, and the MDOT MPA Office of Safety, Environment, and Risk Management has requested that the option be exercised in order to assure MDOT MPA compliance with the Consent Decree.

In addition to Consent Decree, MDOT MPA and Honeywell also executed a Settlement Agreement under which MPA and Honeywell: (1) settled all claims between the parties for response costs related to chromium ore processing residue at Dundalk Marine Terminal; and (2) allocated the costs associated with response actions to be performed at Dundalk Marine Terminal, the allocation being 77% to Honeywell and 23% to MDOT MPA. Both the Settlement Agreement and the Consent Order were approved by the Board of Public Works on April 5, 2006, Item 15-GM, on the Department of Budget and Management agenda.

To date, MDOT MPA and Honeywell are on schedule to complete the implementation of remedial measures on April 5, 2023 as required under the Consent Decree provided that remedial measures can continue without delay. Therefore, it is critical that the first renewal option of this contract be exercised to provide for continued removal and disposal of chromium ore processing residue as well as management of chromium impacted liquids and hauling to the onsite treatment plant. The contractor has performed the contract well and MDOT MPA wishes to continue its services. The contractor is entitled to a Consumer Price Index increase of 1.4% in rates during the renewal term. MDOT MPA has budgeted \$1,500,000 for the contract during the renewal term.

ACV's MBE compliance to date is only .42% toward an MBE commitment of 10%. However, MDOT MPA's Office of Fair Practices has advised that ACV was not at fault for that failure to achieve the committed MBE participation on MDOT MPA payments to date. ACV offered and MDOT MPA approved two MBE subcontractors, one for hauling petroleum impacted soil, universal waste, and other nonhazardous materials. To date, MDOT MPA has not needed removal of any of those materials. The second MBE subcontractor is to haul hazardous waste. In 2019, that MBE subcontractor allowed its controlled hazardous substance waste hauler's permit to expire, preventing the contractor from using that MBE subcontractor until its permit was renewed in January 2021. In addition, the MBE compliance rate of .42% is based on only 18% of the contract value having been paid by MDOT MPA. Therefore, a substantial percentage of the contract value remains available for MBE participation, and ACV has committed to fulfilling its MBE commitment during the remaining contract term and the renewal term.

The Maryland Port Commission approved the exercise of this option on March 2, 2021.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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4-S-OPT. MARYLAND PORT ADMINISTRATION (cont'd)

*Fund Source:* 100% Special (Transportation Trust Fund)  
*Approp. Code:* J03D0002  
*Resident Business:* No  
*Control No.:* 21-0205-111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



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ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$4,056,434	10/17/2018 – 10/16/2021	09/26/2018 4-S	Original Contract
<b>Renewal Option 1</b>	\$1,500,000	10/17/2021 – 10/16/2023	03/24/2021 4-S-OPT	Exercise the first renewal option.
<b>Revised Amount</b>	\$6,000,434			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: John Thornton 443-509-1877  
jthornton@marylandports.com

**5-S-OPT. MARYLAND PORT ADMINISTRATION**  
***Renewal Option: Service Contract***

**Contract ID:** Port of Baltimore Magazine; 218029-S  
ADPICS No.: CO384875

**Contract Approved:** DOT Agenda 11/14/2018, Item 5-S

**Contractor:** Media Two, LLC dba Today Media Custom Communications  
Baltimore, MD

**Contract Description:** This contract provides the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with production and distribution of the *Port of Baltimore Magazine*.

**Option Description:** Exercise the first and only two (2) year renewal option.

**Original Contract Term:** 01/01/2019 – 12/31/2021 (with one two-year renewal option)

**Option Term:** 01/01/2022 – 12/31/2023

**Original Contract Amount:** \$ 600,000

**Option Amount:** \$ 400,000

**Prior Mods/Options:** \$ 0

**Revised Contract Amount:** \$1,000,000

**Percent +/- Change:** 66.6%

**Overall Percent +/-:** 66.6%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 30.56%

**MBE Compliance:** 26.22%

**Requesting Agency Remarks:** The *Port of Baltimore Magazine* is the official publication of MDOT MPA, providing the latest news about the Port of Baltimore and its business partners. Each issue includes must-read Port news, business profiles and features. The bimonthly publication also

DEPARTMENT OF TRANSPORTATION  
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**5-S-OPT. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks: (cont'd)***

features profiles of individuals who play a key role in Port activities, along with information and photos of Port events.

The contractor, Media Two, has provided MDOT MPA with a successful publication championing the Port of Baltimore. Media Two is a Maryland business that understands the priorities and core business of MDOT MPA and the tremendous benefit of the Port of Baltimore to Maryland. Media Two's January/February 2020 issue of the *Port of Baltimore Magazine* won a prestigious MarCom Gold Medal. MarCom awards honor excellence in marketing and communication while recognizing the creativity and hard work of industry professionals.

The contractor's achieved MBE participation to date is slightly below the committed participation. This is attributable to the fact that MDOT MPA, as part of its aggressive effort to reduce spending during the COVID-19 emergency, reduced the number of issues of the magazine and the page count of several issues. This reduction in the scope of the contract slightly reduced the work available to the MBE subcontractors. As the COVID-19 emergency subsides, MDOT MPA intends to resume full production of the magazine and the contractor will meet its MBE commitment during the remaining term of the contract and the renewal term.

The Maryland Port Commission approved the exercise of this option on March 2, 2021.

***Fund Source:*** 100% Special (Transportation Trust Fund)

***Approp. Code:*** J03D0001

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



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ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$600,000	01/01/2019 – 12/31/2021	11/14/2018 5-S	Original Contract
<b>Renewal Option 1</b>	\$400,000	01/01/2022 – 12/31/2023	03/21/2021 5-S-OPT	Exercise the renewal option.
<b>Revised Amount</b>	\$1,000,000			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov

**6-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Metro Janitorial and Related Services; *MTR-17-074-MT*  
ADPICS No: CO385368

**Contract Approved:** DOT Agenda 12/20/2017; Item 6-M

**Contractor:** The ARC Baltimore, Inc.  
Baltimore, MD

**Contract Description:** This contract provides the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Metro SubwayLink division with janitorial and pressure washing services for its railcars, 14 street level areas, and parking areas.

**Modification Description:** Modification No. 4 increases the contract authority and extends the contract for six (6) months to continue these essential services, while a new procurement is completed.

**Original Contract Term:** 01/04/2018 – 01/03/2021

**Modification Term:** 04/04/2021 – 09/30/2021

**Original Contract Amount:** \$ 9,611,872

**Modification Amount:** \$ 3,045,322

**Prior Mods/Options:** \$ 234,360 (Modification No. 1; BPW 07/01/2020, A18)  
\$ 1,701,945 (Modification No. 2; BPW 09/23/2020, 17-M-MOD)  
\$ 1,526,269 (Modification No. 3; BPW 12/16/2020, 8-M-MOD)

**Revised Contract Total:** \$16,119,768

**Percent +/- Change:** 2.4% (Modification No. 1; BPW 07/01/2020, A18)  
17.7% (Modification No. 2; BPW 09/23/2020, 17-M-MOD)  
15.9% (Modification No. 3; BPW 12/16/2020, 8-M-MOD)  
31.7% (Modification No. 4; *this agenda item*)

**Overall Percent +/-:** 67.7%

**Original Procurement Method:** Preferred Provider

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**6-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**MBE Participation:** 0%

**MBE Compliance:** 0%

**Requesting Agency Remarks:** This contract provides janitorial services for 14 Metro SubwayLink stations that are positioned in the Baltimore Metropolitan Area. MDOT MTA schedules these services to maintain a clean, safe, and sanitary environment for its riders.

In order for MDOT MTA to ensure that these essential services continue while a new procurement is completed, six (6) additional months and contract authority are required. The procurement to replace this contract is not complete due to several scope of work revisions and COVID-19 pandemic related delays.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0102

**Resident Business:** Yes

**MD Tax Clearance:** 21-0659-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021**



**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$9,611,872	01/04/2018* – 01/03/2021 <i>(*or earlier upon BPW approval)</i>	12/20/2017 Item 6-M	Original Contract
<b>Modification #1</b>	\$234,360	04/01/2020 – 04/30/2020 <i>or until the COVID-19 Emergency Declaration has ended</i>	07/01/2020 Item A18	Increase contract authority & modify scope.
<b>Modification #2</b>	\$1,701,945	09/24/2020 – 01/03/2021	09/23/2020 Item 17-M-MOD	Increase contract authority.
<b>Modification #3</b>	\$1,526,269	01/04/2021 – 04/03/2021	12/16/2020 Item 8-M-MOD	Increase contract authority & add time.
<b>Modification #4</b>	\$3,045,322	04/04/2021– 09/30/2021	03/24/2021 Item 6-M-MOD	Increase contract authority & add time.
<b>Revised Total</b>	\$16,119,768			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: Mallela Ralliford 410-768-7252  
mralliford@mdot.maryland.gov

7-M. **MOTOR VEHICLE ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Janitorial Services at MDOT MVA Beltsville Complex; *V-BLT-21028-M*  
ADPICS No.: VBLT21028M

**Contract Description:** This contract provides janitorial services at the Maryland Department of Transportation, Motor Vehicle Administration (MDOT MVA) Beltsville Complex in Beltsville, MD.

**Award(s):** White's Janitorial and Maintenance Services  
Pikesville, MD

**Contract Term:** 04/22/2021\* – 04/21/2026 (\*or earlier upon BPW approval)

**Amount:** \$950,911

**Procurement Method:** Preference Provider

**Living Wage Eligible:** N/A

**MBE/VSBE Participation:** N/A

**Performance Security:** None

**Incumbent:** White's Janitorial and Maintenance Services  
Pikesville, MD

**Requesting Agency Remarks:** White's Janitorial and Maintenance Services, is a certified preference provider under the Employment Works Program pursuant to COMAR 21.11.05. Pricing for this contract was determined to that of fair market value and was approved by the Pricing and Selection Committee on February 18, 2021.

This contract provides for all labor, equipment and supplies necessary to perform janitorial services at the MDOT MVA Annapolis complex. Additionally, housekeeping supplies supporting this contract are to be purchased from the Blind Industries and Services of Maryland (BISM) to the extent they are available.

DEPARTMENT OF TRANSPORTATION  
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7-M. MOTOR VEHICLE ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Funds)  
*Approp. Code:* J04E0001  
*Resident Business:* Yes  
*MD Tax Clearance:* 21-0712-0000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021**



*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**8-AE.      STATE HIGHWAY ADMINISTRATION  
*Architectural/Engineering Contract***

**Contract ID:** Construction Management and Inspection (CMI) Services, Districts 3, 4 and Statewide; *BCS 2019-06 I*  
ADPICS No. SBCS1906I

**Contract Description:** This is the fourth of nine (9) open-ended, work-order based contracts to provide construction management and inspection of all phases of construction and systems preservation related operations on nearly all District 3 and 4 construction contracts. Services are intended primarily for Districts 3 and 4; however, construction management and inspection services may be used in other districts, statewide, should the need arise.

**Award:** A. Morton Thomas & Associates, Inc./Whitney, Bailey, Cox & Magnani, LLC  
Towson, MD

**Contract Term:** 04/08/2021 – 04/07/2026

**Amount:** \$16,500,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Greenman-Pedersen, Inc./O’Connell & Lawrence, Inc./Century Engineering, Inc. Columbia, MD	87.18	1	Contract A Approved at the 11/04/2020 BPW
Rummel, Klepper & Kahl, LLP Baltimore, MD	82.46	2	Contract B
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	82.30	3	Contact C
Wallace, Montgomery & Associates, LLP/Development Facilitators, Inc./EBA Engineering, Inc. – Hunt Valley, MD	81.08	4	Contract D Approved at the 11/04/2020 BPW
WSP USA/ATCS, PLC/McCormick Taylor, Inc. Baltimore, MD	79.48	5	Contract E
KCI Technologies, Inc./STV, Inc. Sparks, MD	78.41	6	Contract F

DEPARTMENT OF TRANSPORTATION  
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**8-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

**Proposals:** (cont'd.)

	<i>Technical Proposal Rating (Max 100)</i>	<i>Technical Ranking</i>	<i>Award</i>
Gannett Fleming, Inc./Michael Baker International, Inc. – Baltimore, MD	78.29	7	Contract G Approved at the 12/16/2020 BPW
Stantec/AECOM Laurel, MD	77.8	8	Contract H
A. Morton Thomas & Associates, Inc./Whitney, Bailey, Cox & Magnani, LLC – Towson, MD	75.44	9	\$16,500,000 NTE (Contract I)

**DBE Participation:** 30%

**Incumbents:** McCormick Taylor, Inc.  
Baltimore, MD

**Requesting Agency Remarks:** On April 25, 2019, the solicitation was advertised in The Daily Record, on the Maryland Department of Transportation State Highway Administration’s (MDOT SHA) web page and eMaryland Marketplace. A total of 910 firms were notified via eMaryland Marketplace. An additional 462 were directly solicited.

**Fund Source:** 80% Federal; 20% Special Funds (Transportation Trust Funds)

**Approp. Code:** J02B0101 & J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 21-0213-1111

See next page for  
Record Correction  
Letter dated 6/30/25

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

*John Gontrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 8-AE, 03/24/2021 BPW MEETING  
**DATE:** JUNE 30, 2025

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### PURPOSE OF MEMORANDUM

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

### MDOT Agenda 03/24/2021, Item 8-AE

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*William Pines*

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William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
March 24, 2021



Contact: Glen Carter 410-865-1270  
gcarter@mdot.maryland.gov

**9-RP. THE SECRETARY'S OFFICE**  
*Real Property – Interagency Transfer*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) transferring real property to MDOT State Highway Administration (MDOT SHA).

**Authority:** State Finance and Procurement Article, § 10-304(b)  
Annotated Code of Maryland

**Property:** MC# 16-3037  
Former Fratantuono property (0.324 ± acres), located at 7831  
Quarterfield Road in Severn, Anne Arundel County

**Grantor:** State of Maryland, MDOT MAA

**Grantee:** State of Maryland, MDOT SHA

**Consideration:** \$91,650

**Appraised Value:** \$91,650 – Neil Mengel, (Selected)  
\$66,950 – Stephen Muller, (Approved)  
Neil Mengel, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on September 12, 2017. The 45-day review period expired October 28, 2017.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under **MD20170309-0185**. It is recommended to declare the former Fratantuono Property, located at 7831 Quarterfield Road in Severn, Maryland, consisting of +/- 1.07 acres of unimproved Real Property surplus to the State. It is also recommended to offer the Real Property for public sale.

**Requesting Agency Remarks:** The subject property was approved for surplus by BPW on January 29, 2020, Item 4-RP. MDOT MAA proposes to transfer the subject property to MDOT SHA at a consideration of \$91,650 which is 100% of the appraised value.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**

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<b>Item#</b>	<b>Category</b>	<b>Pages</b>
<i>1 - 6</i>	<i>Capital Grants and Loans</i>	<i>1 - 7</i>
<i>7</i>	<i>Architecture and Engineering</i>	<i>8 - 9</i>
<i>8</i>	<i>Construction</i>	<i>10 - 11</i>
<i>9 - 18</i>	<i>Services</i>	<i>12 - 37</i>
<i>19 - 25</i>	<i>Information Technology</i>	<i>38 - 50</i>
<i>26</i>	<i>Real Property</i>	<i>51</i>
<i>27</i>	<i>Tenant Lease</i>	<i>52 - 53</i>
<i>28 - 29</i>	<i>General/Miscellaneous</i>	<i>54 - 59</i>
<i>30</i>	<i>Services (cont'd)</i>	<i>60</i>
<i>31</i>	<b>Supplemental:</b> <i>Information Technology</i>	<i>61</i>







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Jack Howard 410-767-0979  
jack.howard@maryland.gov*

**3-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Mayor and City Council of the City of Baltimore**

East Baltimore Biotechnology Park (Baltimore City)

*“To assist in funding property acquisition, demolition, and site improvements in the East Baltimore Biotechnology Park.”*

*Maryland Consolidated Capital Bond Loan of 2018 (MISC– Chapter 9, Acts of 2018)*

*DGS Item 140, (SL-021-020-038)                      \$ 2,500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 18,850,000
	<b>18-140 (This Action)</b>	<b>\$ 2,500,000 (Non-match)</b>
	15-120 (This Action)	\$ 5,000,000 (Non-match)
	14-035 (Prior Action)	\$ 5,000,000 (Non-match)
	13-003 (Prior Action)	\$ 1,350,000 (Non-match)
	13-030 (Prior Action)	\$ 5,000,000 (Non-match)
	Local Cost	\$ 0

(Prior Actions: 12/3/14 Agenda, Item 15-CGL; 3/19/14 Agenda, Item 21-CGL; 6/15/13)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Jack Howard 410-767-0979  
jack.howard@maryland.gov*

**4-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the National Cryptologic Museum Foundation, Inc.**  
National Cryptologic Museum – Cyber Center of Education and Innovation  
*“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, site improvement, and capital equipping of the Cyber Center of  
Education and Innovation. (Anne Arundel County)*  
*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)*  
*DGS Item 208; (SL-021-130-038)                      \$    125,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 57,100,000
	<b>20-208 (This Action)</b>	<b>\$    125,000 (Non-match)</b>
	19-218 (Prior Action)	\$    500,000 (non-match)
	18-168 (Prior Action)	\$    250,000 (non-match)
	17-G014 (Prior Action)	\$    500,000 (match)
	16-G018 (Prior Action)	\$ 1,000,000 (match)
	15-G022 (Prior Action)	\$ 1,000,000 (match)
	14-G012 (Prior Action)	\$ 1,000,000 (match)
	13-G004 (Prior Action)	\$    500,000 (match)
	Local Cost	\$ 52,050,000

(Prior Actions: 8/12/2020, Item CGL-12; 3/28/20 Agenda, Item 18-CGL; 8/17/16 Agenda, Item 20-CGL; 6/3/15 Agenda, Item 24-CGL; and 12/18/13 Agenda, Item 16-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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March 24, 2021



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4-CGL. CAPITAL GRANTS AND LOANS (cont'd)

- 4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Jack Howard 410-767-0979  
jack.howard@maryland.gov*

**6-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Mayor and Town Council of the Town of Mount Airy**

Town of Mount Airy - Rails to Trails CSX

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping the Rails and Trails CSX Project (Frederick County)*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 187; (SL-029-200-038)                      \$ 300,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 300,000
	<b>20-187 (This Action)</b>	<b>\$ 300,000 (Non-match)</b>
	Local Cost	\$ 0

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Lauren Buckler 410-767-3174  
lauren.bucker@maryland.gov*

**7-AE-OPT. ARCHITECTURE AND ENGINEERING OPTION**  
*Department of General Services*

**Contract ID:** Professional Services Agreement to Provide Mechanical, Electrical and Plumbing Engineering Services for Multiple Construction Projects; *DGS-19-004-IQC*  
ADPICS No.: COJ10977, COJ10983, COJ10986, COJ10988

**Contract Approved:** DGS 5-AE, 01/23/2019

**Contractors:** Kibart, Inc.; Towson, MD (*SBE*)  
Burdette, Koehler, Murphy & Associates; Baltimore, MD  
Henry Adams, LLC; Baltimore, MD  
MS Engineers, Inc.; Baltimore, MD

**Contract Description:** These four open-ended work-order based contracts will provide mechanical, electrical, and plumbing engineering services for multiple construction projects - statewide

**Option Description:** Exercise the sole renewal option.

**Original Contract Term:** 04/02/2019 - 03/31/2021 (w/one 2-year renewal option)

**Option Term:** 04/02/2021 - 03/31/2023

**Original Contract Amount:** \$4,000,000 NTE (1,000,000 Per firm)

**Option Amount:** \$4,000,000 NTE

**Total Contract Amount:** \$8,000,000 NTE

**Prior Mods/Options:** N/A

**Percent +/- (This Item):** 100%

**Total Percent Change:** 100%

**Original Procurement Method:** Qualification Based Selection

**MBE/VSBE Participation:** Determined per Work Order.

**MBE/VSBE Compliance:** Determined per Work Order.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**7-AE-OPT. ARCHITECTURE AND ENGINEERING OPTION (cont'd)**

**Requesting Agency Remarks:** DGS is satisfied with the performance of the contractors and is requesting approval of the sole renewal option. Work orders will continue to be competitively bid and MBE/VSBE participation goals will be determined with each work order

**Fund Source:** 100% Special (Operating Funds)

**Approp. Code:** Determined per Work Order.

**Resident Businesses:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Lauren Buckler 410-767-3174  
lauren.buckler@maryland.gov*

**8-C. CONSTRUCTION CONTRACT  
*Department of General Services***

**Recommendation:** That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article,  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

**1.0 Master Contract:** **Electrical Work and Related Services**  
Contract: DGS-19-304-IQC

**Approved:** DGS 1-C, 04/22/2020

**Term:** 04/22/2020 - 04/21/2025

**1.1 Using Agency:** Department of Natural Resources / State Treasurer  
**Description:** Installation of LED light fixtures and lighting controls at Tawes State Office Building and Louis Goldstein Treasury Building in Annapolis; EC-001-210-003  
**Award:** The Eastern Sales and Engineering Company; Baltimore, MD  
**Number of Qualified Master Contractors:** 4  
**Number of Bids:** 2  
**Amount:** \$427,390  
**Term:** 120 Calendar Days  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Funding Source:** H00-21-33159-0899

**2.0 Master Contract:** **HVAC/Boiler Work & Related Services, Statewide**  
Contract: DGS-19-301-IQC

**Approved:** DGS 1-C, 06/03/2020

**Term:** 06/18/2020 - 06/17/2025

**2.1 Using Agency:** Department of General Services  
**Description:** Replace HVAC System and building envelope repairs at the Attman-Glazer building in Annapolis; BA-450-210-001. Permanent alterations to the building are required to prevent mold from reoccurring. The new HVAC system will be





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Owen McEvoy 301-429-7610  
owen.mcevoy@maryland.gov*

**9-S. SERVICES CONTRACT**

***Department of Housing and Community Development, Office of Public Information***

**Contract ID:** Media Buying Services; S00R0600028

ADPICS No.: S00B1600075

**Contract Description:** Media buying services in traditional advertising mediums such as television, radio, newspapers, and bus terminals serving the Department of Housing and Community Development's programs that require public outreach, primarily the Maryland Mortgage Program.

**Award:** Red House Communications, Inc.; Pittsburgh, PA (MBE, SBE)

**Contract Term:** 04/08/2021 - 02/28/2022 (w/three 1-year renewal option periods)

**Amount:**

- \$ 280,000 (Base Term)
- \$ 281,000 (Renewal Option #1, 1-year)
- \$ 282,000 (Renewal Option #2, 1-year)
- \$ 283,000 (Renewal Option #3, 1-year)
- \$1,126,000 Total

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Proposals (Rankings)</i>	<i>Overall Rankings</i>
Red House Communications, Inc.; Pittsburgh, PA	2	\$1,126,000.00 (1)	1
Clapp 360 Communications; Baltimore, MD	1	\$1,159,200.00 (3)	2
Gavin Communications LLC; York, PA	4	\$1,200,000.00 (5)	3
The Hatcher Group, Inc.; Bethesda, MD	5	\$1,134,980.00 (2)	4
IMPACT Marketing & Public Relations LLC; Columbia, MD	3	\$1,240,000.00 (8)	5
The Media Network, Inc.; Rockville, MD	6	\$1,191,283.42 (4)	6
Maryland-Delaware-DC Press Services; Baltimore, MD	7	\$1,200,000.00 (6)	7
Executive Media Communications, Inc.; Rockville, MD	8	\$1,234,000.00 (7)	8
RJ Millennial Branding; Baltimore, MD	9	\$1,900,000.00 (9)	9



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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March 24, 2021**



**9-S. SERVICES CONTRACT (cont'd)**

**MBE /VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbents:** The Media Network, Inc.; Rockville, MD  
Media Works, Ltd.; Baltimore, MD  
Maryland State Ad Agency; Owings Mills, MD

**Requesting Agency Remarks:** Department of Housing and Community Development (DHCD) sent direct notification of the solicitation to ten prospective offerors and placed an advertisement in eMaryland Marketplace Advantage and proposals were received from all ten. One proposal was deemed not susceptible for award due to deficiencies with its financial proposal.

The media buying services provided under this contract include campaigns encompassing a period of approximately three months with occasionally overlapping implementation schedules. Each campaign will be focused on a particular program area (e.g. Foreclosure Prevention) or targeted service population (e.g. Military Veterans). The contractor will conduct media planning and placement of advertising.

Compensation for media buying will be provided as a pass-through cost for media placements. These pass-through costs are estimated at \$1,020,000 and do not vary between proposals.

Red House indicated in their proposal that they operated a satellite office in Baltimore. Due to COVID related budget cuts amongst Maryland clients, the company was forced to recall staff from the Baltimore office. The Offeror also indicated if awarded the contract they anticipate expanding staffing at the Baltimore office again. Red House estimates the budgeted amounts provided in the RFP will support approximately five jobs at their Baltimore office.

DHCD broke down the scope of work from the previous solicitation/contract into a more focused, single element type scope of work. This was done to focus on firms that excelled specifically at only media buying. Because of the narrower scope of work, only a single vendor is required. The solicitation was also designated as a Small Business Reserve (SBR).

<b>Fund Source:</b>	100% Special (General Bond Reserve Fund)		
<b>Approp. Code:</b>	S00.A25.03		
<b>Resident Business:</b>	No	<b>MD Tax Clearance:</b>	21-0160-1001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Sandy Johnson 410-767-7408  
sandy.johnson5@maryland.gov*

**10-S. SERVICES CONTRACT  
*Department of Human Services, Social Services Administration/  
Foster Care Maintenance Payments Program***

**Contract ID:** Child Placement Agency; SSA/CPA-21-004  
ADPICS No.: N00B1600337

**Contract Description:** Child Placement (CPA) for Treatment Foster Care (TFC) and Teen Mother Program (TMP) services to children who are committed to local departments of social services.

**Awards:** PCC Stride, Inc.; Bowie, MD

**Contract Term:** 04/12/2021 - 06/30/2022 (w/two 1-year renewal options)

**Amount:** \$ 673,082 NTE (Base Term)  
\$ 538,466 (Renewal Option #1, 1-year)  
\$ 538,466 (Renewal Option #2, 1-year)  
\$1,750,014 NTE Total

**Procurement Method:** Non-Competitive Negotiated Procurement of Human, Social or Educational Services

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbents:** N/A

**Requesting Agency Remarks:** A Request for Expressions of Interest was advertised on eMaryland Marketplace Advantage.com on August 12, 2019 and copies of the solicitation were sent directly to 33 Maryland providers. All 33 of those providers responded, including one new provider, PC Stride. Awards were made to all the 33 known Maryland providers. PCC Stride, the new provider who did not have a previous contract with DHS/SSA was not recommended to be awarded a contract at that time because they did not possess an Interagency Rate Committee rate letter.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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March 24, 2021**



**10-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Once the rate letter was received, the Department intended to recommend them for award of a contract for Child Placement (CPA) services.

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

The total award amount assumes that each bed purchased will be occupied by a child for the full year of the contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The providers are paid solely for the actual number of children placed with them during each year, and then only for the actual number of days each child is with the provider. The Providers have rates that were approved by the Interagency Rates Committee.

State Finance and Procurement Article Section 13-106 and COMAR 21.05.12.04(B) (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provides for procuring certain human, social and educational services. CPA service providers in this request were obtained through a non-competitive negotiation process.

DHS has chosen to remove all MBE/VSBE goals from the Child Place Agency contracts because the subcontracting opportunities originally identified were for ancillary services, rather than core services. Subcontractors would be unable to meet the 16 categories of work such as, printing, office supplies, paper, janitorial, janitorial equipment and supplies, auditing, tax preparation, catering, food wholesaler, telecommunication, shredding, temporary staffing, training, document storage or warehousing services.

The procurement of these service providers has complied with the Law's requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services, because currently the number of children in need of placement exceeds the number of available beds. In accordance with COMAR 21.05.12.04(B).

***Fund Source:***                            100% General

***Approp. Code:***                        N00G0001



DEPARTMENT OF GENERAL SERVICES  
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10-S. SERVICES CONTRACT (cont'd)

*Resident Business:* Yes

*MD Tax Clearance:* 21-0201-0100

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Debbie Thornton 410-230-3322  
debbie.thornton@maryland.gov*

**11-S. SERVICES CONTRACT  
*Department of Juvenile Services***

**Contract ID:** Behavioral Health Services at Select Department of Juvenile Services Facilities;  
20- BH-013  
ADPICS No.: V00B1600056

**Contract Description:** On-site and on-call behavioral health services for male youth at the Baltimore City Juvenile Justice Center (BCJJC), the Charles H. Hickey, Jr. School (Hickey) and the Cheltenham Youth Detention Center (CYDC).

**Award:** Hope Health Systems, Inc.; Woodlawn, MD  
(*Certified Minority Business*)

**Contract Term:** 04/01/2021 - 03/31/2026

**Amount:** \$17,780,007

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Hope Health Systems, Inc.; Woodlawn, MD	1	\$17,780,007(2)	1
CrownHills Enterprises, Inc.; Nottingham, MD	2	\$ 8,646,336 (1)	2

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 10% / N/A

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same



**DEPARTMENT OF GENERAL SERVICES  
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**11-S. SERVICES CONTRACT (cont'd)**

***Requesting Agency Remarks:*** A notice of the availability of a Request for Proposal (RFP) was advertised on *eMaryland Marketplace Advantage* and on the Department's website on July 27, 2020. The solicitation was sent directly to 106 prospective vendors including 13 certified MBEs and one VSBE.

Three proposals were received in response to the RFP; however, one was determined not to be reasonably susceptible of being selected for award. Hope Health Systems, Inc. (Hope Health) was ranked number one overall with the highest ranked technical proposal and the second lowest price. It was determined that the overall magnitude of the strengths of Hope Health's technical proposal and the differences between the lower priced offeror outweighed the differences in prices. Therefore, it is recommended that Hope Health be awarded the contract due to providing the offer that is the most advantageous to the State.

Hope Health's proposal described in detail how their staff's experience and qualifications would relate to their specific responsibilities under the Contract and how each requirement of the RFP will be achieved. Additionally, Hope Health has over 20 years of experience in providing direct mental health, substance abuse, and community support services to adults, children, and adolescent clients in institutional and outpatient settings in Maryland, along with specific experience in providing services to youth in juvenile justice settings.

CrownHills Enterprises, Inc. submitted a proposal that met the minimum requirements of the RFP. However, the proposed work plan was not detailed, signifying a narrow understanding of the range of services required. Although CrownHills has experience providing medical personnel, their proposal indicates limited experience providing behavioral health services to youth in juvenile justice settings.

Hope Health's pricing is considered to be fair and reasonable compared to prior contracts, taking into consideration the applicable Consumer Price Index and additional agency requirements. Requirements that were added by the Department when procuring this contract include: 1) an increase of the monthly onsite service hours per facility and 2) additional evaluation reports (for each facility).

Based on these factors, the evaluation committee concluded and the Procurement Officer agreed it is in the best interest of the state to award the contracts for all three DJS facilities to Hope Health.



**DEPARTMENT OF GENERAL SERVICES  
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**11-S.        SERVICES CONTRACT (cont'd)**

***Fund Source:***                      100% General

***Approp. Codes:***                    V00G0101, V00H0101, V00L0101

***Resident Business:***                Yes

***MD Tax Clearance:***                21-0144-0101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Tammie Wells 410-572-6214  
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**12-S.            SERVICES CONTRACT  
*Department of Health***

**Contract ID:** Agency Nurse Services for the MDH Holly Center; *OPASS 20-18701*  
ADPICS No.: M00B1600303

**Contract Description:** Provide temporary/supplemental/backup services of a Licensed Practical Nurse (LPN), Registered Nurse (RN), Certified Nursing Assistant (CNA), and Geriatric Nursing Assistant (GNA) at the Holly Center in Salisbury.

**Awards:** Delta T Group Maryland, Inc.; Columbia, MD  
Tri Source LLC; Hanover, MD  
Crown Hills Enterprises, Inc.; Nottingham, MD  
Around the Clock Healthcare Services, LLC; Largo, MD  
Favorite Healthcare Staffing, Inc.; Overland Park, KS  
Worldwide Travel Staffing, Limited; Tonawanda, NY

**Contract Term:** 04/08/2021 - 06/30/2025

**Amount:** \$852,000

**Procurement Method:** Competitive Sealed Bidding

**Bids**

<i>Bidders</i>	<i>Amounts</i>
Delta T Group Maryland, Inc.; Columbia, MD	\$ 852,000
Tri Source LLC; Hanover, MD	\$ 899,500
Crown Hills Enterprises, Inc.; Nottingham, MD	\$ 954,950
Around the Clock Healthcare Services, LLC; Largo, MD	\$ 974,750
Favorite Healthcare Staffing, Inc.; Overland Park, KS	\$1,042,712
Worldwide Travel Staffing, Limited; Tonawanda, NY	\$1,310,000

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**12-S.            SERVICES CONTRACT (cont'd)**

**Performance Security:**            N/A

**Hiring Agreement Eligible:**    Yes

**Incumbents:**                        Around the Clock Healthcare Services; Largo, MD  
Nurse Professionals; Ocean City, MD  
Shore Staffing; Marion Station, MD  
Favorite Healthcare Staffing; Overland Park, KS  
A-Team Solutions; Fulton, MD  
General Healthcare Staffing; Plymouth Meeting, PA  
Cross Country Staffing; Towson, MD  
Prestige Healthcare Resources; Bladensburg, MD  
ProvidaStaff; Charlotte, NC

**Requesting Agency Remarks:** A notice of availability of the Invitation for Bids (IFB) was posted on eMMA.maryland.gov on July 31, 2020. The Department directly notified eleven potential bidders including five Maryland firms. Eight bids were received and opened on September 14, 2020. Six bids were found reasonably susceptible for award and two bids were rejected. One because the bidder did not provide verification of Maryland Office of Health Care Quality (OHCQ) Certification. The second bidder was rejected because they did not provide the HIPAA Business Associate Agreement, list of current or prior State contracts, certification from the Maryland Office of Health Care Quality (OHCQ), Certificate of Insurance, and Legal Action Summary Description.

Per the IFB, multiple awards would be made as a result of the solicitation and all responsible bidders are recommended for award. The recommended awardees will be utilized by right of first refusal based on their overall ranking, lowest to highest price. This contract will provide supplemental nursing staff during shortage periods due to staff illness, vacations and other scheduled and unscheduled absences and ensure adequate nursing coverage at all times.

The Award Amount is based upon the Holly Center's budget and the estimated/anticipated number of hours for Licensed Practical Nurse (LPN), Registered Nurse (RN), Certified Nursing Assistant (CNA), and Geriatric Nursing Assistant (GNA) services per year. The contract establishes firm fixed unit prices for hourly rates for each discipline.

**Fund Source:**                        100% General

**Approp. Code:**                      M0032.13.05

**Resident Business:**                Yes



**DEPARTMENT OF GENERAL SERVICES  
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**12-S.        SERVICES CONTRACT (cont'd)**

<i><b>MD Tax Clearance:</b></i>	Delta T Group Maryland, Inc.	21-0929-0111
	Tri Source Staffing	21-0578-0111
	Crown Hills Enterprises, Inc.	21-0579-0111
	Around the Clock Healthcare (ATC) Services	21-0580-0111
	Favorite Nursing	21-0581-0111
	Worldwide Travel	21-0582-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Linda D. Dangerfield 410-859-7097  
ldangerfield@bwiairport.com*

**13-S. SERVICES CONTRACT  
*Department of Transportation, Maryland Aviation Administration***

**Contract ID:** Safety Management System Consulting Services at Baltimore/Washington International Thurgood Marshall and Martin State Airports; *MAA-SV-19-007*  
ADPICS NO.: MAASV19007

**Contract Description:** Safety management consulting services including delivering, executing, and managing a safety management program that meets the needs of the Administration at Baltimore/Washington International Thurgood Marshall and Martin State Airports.

**Award:** EA-BSI Joint Venture; Hunt Valley, MD

**Contract Term:** 04/08/2021\* - 04/07/2026 (\*or earlier upon BPW approval)

**Amount:** \$1,250,000

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
EA-BSI Joint Venture; Hunt Valley, MD	2	\$2,321,180 (1)	1
Faith Group, LLC; Gaithersburg, MD	1	\$3,340,433 (2)	2

**MBE/VSBE Participation** 5% / N/A

**Performance Security:** Annualized Performance and Payment Bonds

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** The solicitation was advertised on eMaryland Marketplace Advantage.com and on the MDOT MAA's website. Approximately 57 firms were notified of this solicitation electronically and ten firms were directly solicited. The solicitation was also sent to the Governor's Office of Small, Minority & Women Business Affairs and five minority business associations.



**DEPARTMENT OF GENERAL SERVICES  
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**13-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Three proposals were received in response to the solicitation and one was deemed not susceptible for award for failing to meet the MBE requirements.

The contract award amount is based on the final budget amount. The Contractor does not have a guaranteed minimum or maximum amount, except for the overall budget limitation. The total award issued under this contract will not exceed \$1,250,000. The representative pricing is based on all-inclusive fixed hourly rates that the contractor is bound by throughout the duration of the contract.

This contract will allow MDOT MAA to meet the requirements of a safety management plan per the US DOT, FAA order 8000.369C. The Contractor shall prepare a safety management plan that contains the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) safety policy, safety assurance plan, safety risk management plan, and communications plan for safety promotion. The Contractor will also provide staffing support for Quality Assurance audits, inspections, and work processes.

***Fund Source:***                            100% Special Funds (Transportation Trust Funds)

***Appropriation Code:***                J00I0003

***Resident Business:***                  Yes

***MD Tax Clearance:***                  21-0331-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**March 24, 2021**

**REVISED**



*Contact: Ben Steffen 301-717-7825  
ben.steffen@maryland.gov*

**14-S. SERVICES CONTRACT**  
***Health Care Commission***

**Contract ID:** Project Management and Consulting Maryland Medical Care Database;  
 MHCC 21-002

ADPICS No.: M00B1600270

**Contract Description:** Project management and consulting services in facilitating multi-vendor projects using the Maryland Medical Care Database (MCDB) (the State's all payor claims data base) to ensure that all projects stay on schedule, expected outcomes are achieved, obstacles and solutions are quickly identified, progress is reported promptly, and project status meetings occur regularly.

**Award:** Freedman HealthCare, LLC; Newton, MA

**Contract Term:** 04/08/2021 - 03/31/2023

**Amount:** \$492,230

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Proposals (Rankings)</i>	<i>Overall Rankings</i>
Freedman HealthCare, LLC Newton, MA	1	\$492,230 (5)	1
Elegant Enterprise-Wide Solutions, Inc. Chantilly, VA	4	\$344,904 (2)	2
KSQUARED Technology Consulting, Corp. Gambrills, MD	2	\$625,646 (7)	3
SCB Management Consulting Baltimore, MD	5	\$371,842 (4)	4
RSM US LLP Baltimore, MD	3	\$524,580 (6)	5
Princeton IT Services, Inc. New York, NY	6	\$285,402 (1)	6
Mobile Office Communications, Inc. d/b/a MOCI Solutions Bethesda, MD	7	\$362,356 (3)	7

*\*Technical and financial rankings were equally weighted.*



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**REVISED**

**14-S.        SERVICES CONTRACT (cont'd)**

***Living Wage Eligible:***        Yes

***MBE/VSBE Participation:***    N/A / N/A

***Performance Security:***        N/A

***Incumbent:***                        Same

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage, notifying approximately 270 registered vendors and the solicitation was also posted on MHCC's website. Direct solicitation was sent to 869 prospective vendors, 633 are DoIT Master Contractors, 236 accumulated contacts. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

MHCC is required by law to analyze and report on health care utilization and spending in Maryland to the State legislature. To meet this statutory requirement, MHCC developed a database, the Maryland Medical Care Data Base (MCDB), Maryland's All Payer Claims Data Base (APCD). The MCDB contains information on privately-insured health care services provided to Maryland residents and to non-Maryland residents insured under a Maryland contract. Under COMAR 10.25.06, MHCC collects these privately-insured claims and membership data quarterly from life and health insurance carriers, health maintenance organizations (HMOs), third party administrators (TPAs), and pharmacy benefit managers (PBMs) who are licensed to do business in Maryland.

The MCDB supports estimates of cost and utilization, policy analyses, and evaluations of demonstration programs. It is a decision support tool for State partners such as the Maryland Insurance Administration (MIA), the Health Services Cost Review Commission (HSCRC), and the Maryland Health Benefit Exchange (MHBE). MHCC is continually enhancing the MCDB by expanding and streamlining the collection, processing, and reporting of MCDB data.

Project management and consulting services are necessary to: (1) assist staff and other MHCC contractors with new and established health care reporting and analytic projects; (2) assist with all aspects of MHCC's current MCDB contract; (3) help with the design and development of a Provider Directory; (4) provide health care economics, public policy, and population health subject matter expertise; (5) provide editorial/report writing assistance on health care costs, utilization, and trends; and (6) assist with the procurement process related to MCDB initiatives.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Bonita Rose 410-379-9078  
bonitam.rose@maryland.gov*

**15-S.            SERVICES CONTRACT  
*Department of State Police***

**Contract ID:**            Comprehensive    Mobile    Hearing    Conservation    Program;  
*BPM017823/W00R1600017*  
ADPICS No.: W00B1600055

**Contract Description:**        Mobile comprehensive audiometric testing for Department of State Police selected State Police Employees.

**Award:**                                Apple Occupational Medical Services, LLC d/b/a Worksite Medical; Ellwood City, PA

**Contract Term:**                    04/01/2021 - 03/31/2025

**Amount:**                                \$199,999

**Procurement Method:**        Competitive Sealed Bidding (*Single Bid Received*)

**MBE/VSBE Participation:**    N/A / NA

**Performance Security:**        N/A

**Incumbent:**                            Same

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage.com on November 2, 2020. Approximately, ten potential vendors received notification of this solicitation electronically and five vendors were directly solicited. A single bid was received and opened on November 2, 2020. Apple Occupational Medical Services, LLC dba Worksite Medical has been found responsible and its bid responsive. The bid pricing has been confirmed. The bid pricing is based on an estimated number of tests. This contract includes a \$36,345 contingency fund for services that may be required above the estimated quantities and hourly rates listed based on the size of future Maryland State Trooper Cadet classes.

MSP attempted to obtain reasons from vendors that were directly solicited as to why no bid was submitted; however, no response was received. Market research shows that Audiogram testing cost between \$56-\$90 per test. The price of \$163,654 is a fair price and offers the State the best value.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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15-S. SERVICES CONTRACT (cont'd)

*Fund Source:* 100% General

*Approp. Code:* W00A0103

*Resident Business:* Yes

*MD Tax Clearance:* 21-0358-0111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Sherreon Washington 410-767-8006  
sherreon.washington1@maryland.gov*

**16-S-MOD. SERVICES MODIFICATION**

*Department of Budget and Management, Office of Personnel Services and  
Benefits, Employee Benefits Division*

**Contract ID:** Flexible Spending Accounts for Maryland State Employees; *F10B6400004*  
ADPICS No.: COI81087

**Contract Approved:** DBM 1-S, 07/06/2016

**Contractor:** P&A Administrative Services, Inc.; Buffalo, NY

**Contract Description:** Third party administrator services for healthcare and dependent daycare Flexible Spending Account (FSA) programs for Maryland State employees and COBRA participants. FSA provides employees with the ability to defer payroll funds on a pre-tax basis to cover healthcare expenses not covered by insurance and dependent daycare expenses.

**Modification Description:** Extend the contract term and increase funding.

**Original Contract Term:** 01/01/2017 - 12/31/2017 (w/four 1-year renewal options)

**Modification Term:** 01/01/2022 - 12/31/2022

**Original Contract Amount:** \$411,179

**Modification Amount:** \$695,234.12

**Total Contract Amount:** \$2,751,129.12

**Prior Mods/Options:**

- \$ 0 (Mod #1: Revised SOC 2 Type 2 Audit report requirements: DBM, 12/16/2016)
- \$ 0 (Mod #2: Increase maximum annual limit on healthcare flexible spending account from \$2,550 to \$2,600: DBM approval (12/21/2016)
- \$411,179 (Renewal Option #1: DBM 3-S-OPT, 12/6/2017)
- \$411,179 (Renewal Option #2: DBM 4-S-OPT, 11/14/2018)
- \$411,179 (Renewal Option #3: DBM 6-S-OPT, 09/04/2019)
- \$411,179 (Renewal Option #4: DGS 12-S-OPT, 06/03/2020)

**Percent +/- (This Item):** 169.08%



**DEPARTMENT OF GENERAL SERVICES  
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**16-S-MOD. SERVICES MODIFICATION (cont'd)**

**Total Percent Change:** 569.08%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 15% / 1% of Administrative Fees

**MBE/VSBE Compliance:** 4.4% / 0.74%

**Requesting Agency Remarks:** The contractor provides account management services, HIPAA privacy and security, participant communications, website and online access for participants, and customer service. The contract includes reimbursement for allowable FSA healthcare expenses via a debit card. The debit card reimbursement feature permits participants in the FSA healthcare account to have certain allowable expenses automatically debited at the point of sale from their account.

The Department's procurement priority remains the timely completion of legislatively mandated contract awards to fulfill the requirements of HB1150. All available Department resources are committed to that effort, which has necessitated this modification to extend our current FSA contract.

The State is satisfied with the services provided by the contractor, and due to IRS modified rules in 2020 and 2021 due to the COVID-19 pandemic, the current Administrator is best suited to support State participants. It is in the best interest of the State to modify the contract. The base contract was only for one year because it was unknown if FSA plans would continue pending health care reform Excise Tax originally slated to begin in 2018.

The Department continues to work with the contractor to make a good faith effort to meet the MBE participation goal. A corrective action plan was developed during the first renewal option period to ensure the contractor was working with its subcontractor and adding resources as necessary. Much of the subcontracting work will be performed over the next several months. Updated MBE compliance data will not be available until after the Open Enrollment period has ended. MBE compliance during the first and second renewal options will be considered prior to exercising the final renewal option. Due to the COVID-19 pandemic, the State has suspended the State Employee Benefit/Enrollment Fairs which were supported by the MBE and VSBE subcontractors. As a result, there has been no MBE or VSBE subcontract activity in Calendar Year 2020.



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**16-S-MOD. SERVICES MODIFICATION (cont'd)**

**Fund Source:** 100% Reimbursable (Non-Budgeted Health Care Account)

**Approp. Codes:** Various

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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March 24, 2021**



*Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov*

**17-S-MOD. SERVICES MODIFICATION  
*Department of Transportation, Transit Administration***

**Contract ID:** Owner Controlled Insurance Program Brokerage Services; *AGY-18-003-SR*  
ADPICS No.: COJ11603

**Contract Approved:** DBM 18-S, 12/19/2018

**Contractor:** AON Risk Services Inc. of Maryland; Baltimore, MD

**Contract Description:** Provide professional insurance broker services on a work-order basis in support of the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Owner Controlled Insurance Program (OCIP).

**Modification Description:** Add blanket Railroad Protective Liability (RRPL) insurance policies to the contract.

**Original Contract Term:** 12/20/2018 - 01/02/2024

**Modification Term:** 04/08/2021 - 01/02/2024

**Original Contract Amount:** \$5,118,000

**Modification Amount:** \$ 200,000

**Total Contract Amount:** \$5,318,000

**Prior Options/Mods:** N/A

**Original Procurement Method:** Competitive Sealed Proposals

**Percent +/- Change:** 4%

**Overall Percent +/-:** 4%

**MBE/VSBE Participation:** 24.4% / N/A

**MBE/VSBE Compliance:** 23% / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**17-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Owner Controlled Insurance Program (OCIP) provides essential insurance coverage solely for contractors involved in capital improvement construction projects. The program protects MDOT MTA and contractors against potential risks associated with rail, bus, facilities, and systems construction and maintenance projects.

This contract modification adds property and infrastructure within 50 feet of Light RailLink and Metro SubwayLink's tracks. Historically, MDOT MTA's OCIP and Railroad Protective Liability (RRPL) programs have been administered separately. This modification allows MDOT MTA to centralize the two insurance programs.

**Fund Source:** 100% Special (Transportation Trust)

**Approp. Code:** J00H0101

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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**March 24, 2021**



**REVISED**

**2<sup>nd</sup> Revision**

*Contact: Mark Riesett 410-767-4045  
 mark.riesett@maryland.gov*

**18-S-MOD. SERVICES MODIFICATION**

*Department of Budget and Management, Office of Personnel Services and  
 Benefits/Employee Benefits Division*

**Contract ID:** Audit Services for State Employee and Retiree Health and Welfare Benefits Program; F10B6400003  
 ADPICS Nos.: COI78571 (Category 1); COI79188 (Category 2); COI79191 (Category 3); COI79192 (Category 4)

**Contract Approved:** DBM 2-S, 09/07/2016

**Contractor(s):** Categories 1 and 3:  
 Myers and Stauffer, LC; Baltimore, MD

Categories 2 and 4:  
 TMDG, LLC; Kansas City, MO (Local office in Baltimore, MD)

**Contract Description:** Annual audits of claims adjudication and payment functions, clinical functions, and administrative performance of four plan service categories in the State Employee and Retiree Health and Welfare Benefits Program.

**Modification Description:** Extend the contract term to allow time for the completion of the new procurement.

**Original Contract Term:** 01/01/2017 - 12/31/2021

**Modification Term:** 01/01/2022 - 12/31/2022

**Original Contract Amount:** \$3,439,568

**Modification Amount:**

\$ 428,000.00	(Category 1 - Medical Plans)
\$ 64,000.00	(Category 2 - Dental Plans)
\$ 85,550.25	(Category 3 - Prescription Drug Benefits Plan)
\$ 37,000.00	(Category 4 - Flexible Spending Accounts)
\$ 614,550.25	Total

**Total Contract Amount:** \$4,054,118

**Prior Mods/Options:** N/A



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**March 24, 2021**



**REVISED**

**2<sup>nd</sup> Revision**

**18-S-MOD. SERVICES MODIFICATION (cont'd)**

**Percent +/- (This Item):** 17.87%

**Total Percent Change:** 17.87%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:**

Category 1 - Medical Plans:	20% / 1%
Category 2 - Dental Plans:	15% / 1%
Category 3 - Prescription Drug Benefits Plan:	13% / 1%
Category 4 - Flexible Spending Accounts:	15% / 1%

**MBE/VSBE Compliance:**

Category 1 - Medical Plans:	13% / 0.2%
Category 2 - Dental Plans:	33% / 1%
Category 3 - Prescription Drug Benefits Plan:	26% / 0.7%
Category 4 - Flexible Spending Accounts:	17% / 1.8%

**Requesting Agency Remarks:** The Maryland State Employees and Retirees Benefits Program is responsible for administering health care and other related benefits programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation of coverage participants and contractual employees. Included are plans for Medical, Dental, Prescription Drugs, and Flexible Spending Accounts. Standardized deductible and copay arrangements are in effect for these plans.

The Department's procurement priority remains the timely completion of legislatively mandated contract awards to fulfill the requirements of HB1150. All available Department resources are committed to that effort, which has necessitated this modification to extend our current FSA contract.

This contract provides for audit services of the State's Employee and Retiree Health Benefits Program from a clinical, administrative and operational perspective. Audits are performed in each of the four program Service Categories. Each Third Party Administrator (TPA) is subject to one yearly audit. The purpose of the audit is to:

- Ensure that the State receives the benefit of the contractual pricing arrangements with all TPA contractors;
- Ensure TPA contractor accountability for compliance with contractual requirements, including performance guarantees;



DEPARTMENT OF GENERAL SERVICES  
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REVISED

2<sup>nd</sup> Revision

18-S-MOD. SERVICES MODIFICATION (cont'd)

*Agency Remarks (cont'd):*

- Verify appropriate administrative procedures and control measures are in place;
- Confirm the accuracy of benefit payments to providers;
- Improve quality of service through the review of clinical processes; and,
- Ensure that State funds in connection with the program are used correctly.

The MBE participation goals established by Service Category were based upon the limited subcontracting opportunities available. In addition, a 1% VSBE participation goal was established for all Service Categories.

**Fund Source:** 100% Reimbursable (BM Non-Budgeted Funds)

**Approp. Code:** F10A0404

**Resident Business:** Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
March 24, 2021**



*Contact: Dennis Krysiak 410-260-7807  
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**19-IT. INFORMATION TECHNOLOGY CONTRACT  
*Comptroller of Maryland***

**Contract ID:** Mainframe Software Maintenance & Support; SS-2021-02  
ADPICS No.: E00B1600035

**Contract Description:** Provide continued Pitney Bowes address verification software products that are stored on the Annapolis Data Center mainframe.

**Award:** Pitney Bowes Software, Inc.; Lanham, MD  
**Contract Term:** 04/08/2021\*- 03/25/2026 (\*or earlier upon BPW approval)  
**Amount:** \$ 1,074,291.40

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A  
**Performance Security:** N/A

**Incumbents:** Same

**Requesting Agency Remarks:** Pitney Bowes will provide continuation of software license, data subscription and maintenance support for products installed on the Annapolis Data Center mainframe. As the developer of the software, Pitney Bowes retains the proprietary and copyright privileges associated with the software and is the only vendor that can provide the requested software support. Provides the Comptroller with the software products needed with the validation of mailing addresses for the accurate delivery of both tax refunds and tax collection notices. The price being offered to the Comptroller is fair & reasonable as it is well below the General Services Administration (GSA) schedule pricing for a comparable suite of Pitney Bowes products.

**Fund Source:** 100% Reimbursable (Using Agencies)

**Approp. Code:** E00A1001

**Resident Businesses:** Yes **MD Tax Clearance:** 21-0196-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Joe Palechek 410-865-1137  
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**20-IT.      INFORMATION TECHNOLOGY CONTRACT  
*Department of Transportation***

**Contract ID:** MDOT Enterprise Electronic Payroll Time Entry System; *J01B1600019*  
ADPICS No.: J01B1600019

**Contract Description:** Maintenance and software licensing support, one-time technology upgrade and enhancements for MDOT Enterprise Electronic Time Entry System (mTrack and mTrackPlus).

**Award:** Carbonado Technologies Inc.; Burlington, MA

**Contract Term:** 04/20/2021 - 04/19/2026

**Contract Amount:** \$4,277,000

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A

**Performance Security:** N/A

**Incumbents:** Same

**Agency Remarks:** The system has been updated periodically since its implementation to ensure it is current and continues to meet MDOT's requirement. This system supports 10,000 MDOT employees. This system runs on a proprietary software product owned by Carbonado Technologies Inc. MDOT's time entry system has brought significant benefits such as tighter internal control of employee time, more accurate time keeping, instant leave balances, and the ability to accurately track labor-hours for specific projects. Electronic time entry has created efficiencies by eliminating paper documents and courier services and reducing errors related to cost accounting. The system interfaces with the MDOT employee management information system (EMIS) and other financial systems such as FMIS and the MDTA Solomon's system. MDOT has added \$500,000 to the \$3,777,000 quoted price for services to cover enhancements primarily for leave or pay codes that are the result of negotiated agreements with unions or legislative changes. These enhancements may include leave codes added to the systems This will allow MDOT time to research, solicit, and implement a contract if it determines a new system is appropriate.



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**20-IT.      INFORMATION TECHNOLOGY CONTRACT (cont'd.)**

***Agency Remarks (cont'd):***

The time and cost to bring an alternative firm in to implement a new solution and get it up to speed on the project's initiatives, and the integration with other systems and interfaces would not be in the best interest of MDOT and the State. Based on the cost of procuring a new solution, implementation and integration of a new system and applying best value and most advantageous solution to the State and MDOT for the continuous work to be performed, MDOT recommends executing a new sole source contract.

***Fund Source:***                      100% Special (Transportation Trust)

***Approp. Code:***                      J00A0107

***Resident Business:***                No

***MD Tax Clearance:***                21-0054-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov*

**21-IT.            INFORMATION TECHNOLOGY CONTRACT  
*Department of Transportation, Transit Administration***

**Contract ID:** Mobility Contact Center Upgrade; *AGY-21-016-IT*  
ADPICS No.: J05B1600009

**Contract Description:** Operating system and hardware upgrade services for the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Mobility Operations Contact Center (MOCC).

**Award:** Unify, Inc.; Boca Raton, FL

**Contract Term:** 04/08/2021\* - 10/13/2021 (\*or earlier upon BPW approval)

**Amount:** \$129,026

**Procurement Method:** Sole Source (Proprietary)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Incumbent:** Same

**Requesting Agency Remarks:** The Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Mobility Operations Contact Center (MOCC) requires the replacement of its existing operating system and related hardware to allow for compatibility. Currently, the MOCC operates on OpenScape v8 which is outdated, and will be upgraded to OpenScape v9. Additionally, existing recording and quality scoring capabilities will be upgraded or replaced. These applications provide the MOCC's workforce management with the ability to schedule and forecast employee training and schedules.

Unify, Inc. (Unify) is the original software developer. The Interactive Voice Response software that was developed and customized for MDOT MTA are proprietary products of Unify. The proprietary nature of the interface prevents other vendors from being able to upgrade the equipment used by the MOCC, rendering Unify as the only vendor able to complete these required upgrades.

MDOT MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical pricing.



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**21-IT.      INFORMATION TECHNOLOGY CONTRACT (cont'd)**

*Fund Source:*                      100% Special (Transportation Trust)

*Approp. Code:*                    J05H0105

*Resident Business:*              No

*MD Tax Clearance:*              21-0149-1011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Michael Leahy 410-697-9401  
michael.leahy@maryland.gov*

**22-IT-OPT. INFORMATION TECHNOLOGY OPTION  
*Department of Information Technology***

**Contract ID:** Meeting Live Streaming and Hosting Services; 060B7400059  
ADPICS No.: COJ09718

**Contract Approved:** DoIT 2-IT, 02/21/2018

**Contractor:** Town Hall Streams; York, ME

**Contract Description:** Provide enterprise meeting live-streaming and hosting services Statewide.

**Option Description:** Exercise the first of two 1-year renewal options.

**Original Contract Term:** 03/01/2018 - 02/28/2021 (w/two 1-year renewal options)

**Option Term:** 03/27/2021 - 02/28/2022

**Original Contract Amount:** \$1,907,500

**Option Amount:** \$ 385,000

**Prior Mods/Options:** \$ 0 (Mod. #1: Extension to Bridge to BPW, 03/01/21 – 03/26/21; Delegated Authority-DoIT, 02/09/2021)

**Total Contract Amount:** \$2,292,500

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**22-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**Requesting Agency Remarks:** These services that will allow State agencies to livestream meetings with and without closed captioning, provide on-demand meeting playback, and obtain web-hosting services. The procurement is a collaborative effort of DoIT, the Department of Education, and the Department of Transportation. Other agencies required to provide public meetings will also be able to use this contract to increase transparency in State government.

**Fund Source:** Various (Using Agencies)

**Approp. Code:** Various (Using Agencies)

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Nita Settina 410-260-8157  
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**23-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION  
*Department of Natural Resources, Maryland Park Service***

**Contract ID:** Maryland State Park Reservation System; *K00B7400059*  
ADPICS No.: COJ05694

**Contract Approved:** DoIT 1-IT, 11/16/2016

**Contractor:** CAMIS USA Inc.; Ann Arbor, MI;

**Contract Description:** Revenue generating contract to manage, facilitate and execute a central reservation system for the Maryland Park Service rental inventory including campsites, mini-cabins, and pavilions at State Parks.

**Modification Description:** Increase contract authority and exercise the final renewal option.

**Original Contract Term:** 04/01/2017 - 03/31/2020 (w/two 1-year renewal options)

**Modification Term:** 04/01/2021 - 03/31/2022

**Original Contract Amount:** \$1,412,250

**Modification Amount:** \$ 470,750 (Renewal Option #2)  
\$ 899,250 (Mod. #2 increased authority)  
\$1,370,000 Total

**Prior Mods/Options:** \$ 737,750 (Mod. #1: Additional reservation transactions;  
DoIT 3-IT-MOD, 01/02/2019)  
\$ 700,000 (Opt. #1: Exercise first renewal option with increased  
contract authority; DGS 21-IT-MOD, 03/18/2020)

**Total Contract Amount** \$4,220,000

**Percent +/- (This Item):** 97.01%

**Total Percent Change:** 198.81%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 5% / N/A

**MBE/VSBE Compliance:** 6% / N/A



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**23-IT-MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION (cont'd)**

**Requesting Agency Remarks:** This revenue-generating contract has resulted in a greater number of State Park reservation transactions than anticipated. The increase in reservation transactions is largely due to a significant increase in (1) customer refunds in Spring 2020 due to COVID-19 pandemic restrictions; and (2) an increase in new park reservation transactions since May 2020. When March-September 2019 is compared to March-September 2020, there was a 133% increase in the number of cancellation transactions and a 27% increase in the number of new reservation transactions. New reservation transactions increased by 35% when June-September 2019 (46,205 bookings) is compared to June-September 2020 (71,331 bookings). The requested modification assumes that the significant increase in reservation transactions and demand will continue through 2021. The per reservation transaction fees paid to the contractor do not change.

**Fund Source:** 100% Special (Forest/Park Reserve Fund)

**Appropriation Code:** K00A0401

**Resident Businesses:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Michael Leahy 410-697-9401  
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**24-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Information Technology***

**Contract ID:** Learning Management System; F50B7400022  
ADPICS No.: COJ10397

**Contract Approved:** DoIT 2-IT, 03/22/2017

**Contractor:** Cornerstone OnDemand, Inc.; Los Angeles, CA

**Contract Description:** A cloud based Software-as-a-Service (SaaS) Learning Management System to administer Statewide training for estimated 57,000 end-users.

**Modification Description:** Increase contract authority and extend the contract term to align with the expiration of Federal General Service Administration Schedule 70.

**Original Contract Term:** 05/15/2017 - 02/22/2019 (w/two 1-year renewal options)

**Modification Term:** 04/23/2021\* - 02/22/2024 (\*or earlier upon BPW approval)

**Original Contract Amount:** \$1,310,366

**Modification Amount:** \$2,010,000

**Total Contract Amount:** \$4,630,732

**Prior Mods/Options:** \$655,183 (Renewal Option #1 DoIT 1-IT-OPT, 02/06/2019)  
\$655,183 (Renewal Option #2 DoIT 37-IT-OPT, 01/29/2020)  
\$ 0 (Mod. #1: 60-day Bridge to obtain BPW approval for modification, 02/23/21-04/23/21; Delegated Authority, 02/05/2021)

**Percent +/- (This Item):** 153.39%

**Total Percent Change:** 253.398%

**Original Procurement Method:** Intergovernmental Cooperative Agreement;  
Federal GSA Schedule 70

**MBE/VSBE Participation:** N/A / N/A      **MBE/VSBE Compliance:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**24-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Requesting Agency Remarks:** This contract provides Statewide licensed access and management of online training modules integrated with the Statewide Personnel System's Human Capital Management Solution provided by Workday. This intergovernmental contract was placed against Cornerstone's Federal General Service Administration (GSA) Schedule 70 contract which offers the State significant cost savings, provides administrative efficiencies, and economies of scale. Extending the existing contract to match the GSA schedule will allow current using Agencies to renew licensing and support for existing modules and provide the State continued availability for new purchases.

**Fund Source:** Various (Using Agencies)

**Approp. Code:** Various (Using Agencies)

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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ACTION AGENDA  
March 24, 2021**



*Contact: Samantha Buchanan 410-260-7552  
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**25-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06.  
**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** *Consulting and Technical Services Plus (CATS+)*  
Contract No.: 060B2490023  
**Approved:** DoIT 3-IT, 04/03/2013  
**Term:** 04/22/2013 - 04/21/2028  
*\*\*As of publication, the remaining balance of this master contract is \$431,972,028.*

**1.1 Using Agency:** Department of Information Technology  
**Description:** Delivery Project Management Services; *F50B0600039*. Provide a “pool” of qualified vendors that may be engaged through work orders to support the DoIT Delivery Project Management Office’s efforts in planning and implementation of IT projects across state agencies. Encompasses three categories of services:  
Category 1: Program/Project Management  
Category 2: Business Analysis  
Category 3: Technical Writing

**Awards:**

<i>Offeror</i>	<i>Category</i>
Angarai International, Inc. d/b/a ANGARAI; Greenbelt, MD (MBE, SBE)	2
Creative Information Technology, Inc.; Fallschurch, VA	1
Edward Industries d/b/a Edwards Performance Solutions; Columbia, MD (MBE, SBE)	1
Momentum, Inc.; Camphill, PA (MBE, SBE)	3
Navitas Business Consulting, Inc; Herndon, VA (MBE)	1 and 2
OST, Inc.; McLean, VA	3
vTech Solution, Inc.; Washington, DC (SBE)	3



**DEPARTMENT OF GENERAL SERVICES  
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**25-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    *Master Contract:*      *Consulting and Technical Services Plus (CATS+) cont'd***

**1.1    *Using Agency:*      Department of Information Technology (cont'd)  
*Description:*      Delivery Project Management Services; F50B0600039**

***Number of Qualified  
Master Contractors:*      657  
*Number of Bids:*      20  
*Amount:*      \$100,000,000  
*Term:*      04/08/2021 - 04/07/2024 (w/two 1-year options)  
*MBE/VSBE Participation:*      25% / N/A  
*Resident Business:*      Two of Seven  
*Funding Source:*      100% Reimbursable (Using Agencies)**

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott-Napier 410-767-4088  
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**26-RP.      REAL PROPERTY  
*Department of Agriculture*  
(File # 11-03-06, Garrett County)**

***Recommendation:***      The Maryland State Highway Administration (hereinafter “SHA”) has determined that it needs to acquire certain fee interests and permanent easements for the public purpose of road improvements on US 219 in Garrett County in order to make necessary bridge repairs and for road widening. Board of Public Works approval is requested to grant a partial release of 0.619 +/- acres of land from the operation and effect of the existing agricultural preservation easement as permitted by Agriculture Article Section 2-515 of the Annotated Code of Maryland. SHA will reimburse MALPF for the released acreage according to the formula set forth in Agriculture Article Section 2-515 of the Annotated Code of Maryland. The total compensation due to MALPF is \$1,343.93, which sum will be deposited in the MALPF fund.

***Prior Board Action:***      DGS 9-RP, 08/10/2005

***Releasor:***      The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

***Releasee:***      Phoebe Grace Edgell and Laura Dawn McClain and  
Maryland State Highway Administration

***Property:***      0.619 +/- acres

***Consideration:***      \$1,343.93

***Remarks:***      Reference is made to Item 9-RP of this Department's Agenda of 8/10/05, for the meeting of the Board of Public Works wherein approval was given to MALPF to acquire an agricultural preservation easement on 108 acres of land for \$237,600.00. Purchase of the easement was completed on August 21, 2006. The requested partial release was approved by the MALPF Board of Trustees at their meeting of November 24, 2020.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**27-LT.      TENANT LEASE  
*Department of Health***

***Recommendation:***                      Approve extension of license agreement.

***Prior Board Action:***                      Secretary's Agenda A-1, 09/02/2021

***Landlord/Owner:***                        Baltimore Convention Center

***Property Location:***                      One West Pratt Street, Baltimore, MD 21201-2499

***Space Type:***                                Flex – Field Hospital (185,000 sq. ft.)  
Warehouse – PPE Storage (85,000 sq. ft.)  
Conference Space for Testing & Vaccination (unspecified sq ft)

***Lease Type:***                                 New (Continued Use of Property)

***This Term:***                                    03/24/2021 - 06/20/2021  
(w/28-day decommissioning period from 06/21/21 - 07/18/2021)

***Monthly Rent (Field Hospital):***                      \$270,000 or \$9,000 per day

***Monthly Rent (Warehouse):***                        \$135,000 or \$4,500 per day

***Monthly Rent (Testing / Vaccinations):***                      \$3,000 per testing day / \$1,500 per dark day

***Fund Source:***                                 100% Federal

***Utilities/Custodial Responsibility:***                      Tenant

***Termination for Convenience Clause:***                      No – there is termination based upon the end of the State of Emergency.

***Procurement Method:***                      Sole Source - A single property was capable of providing the square-footage required and was based central to all major hospitals in Baltimore City. This space was acquired by sole source in accordance with COMAR 21.05.05.02.D; DGS Space Mgmt Manual 6-605 E.

***Description of Space:***                      License of Hall E, Swing, F and G comprising 185,000 sq. ft. for continued use as a temporary field hospital location in Baltimore City. The premises continue to house FEMA modular medical units, for use as an alternate care site providing treatment, isolation, and quarantine of patients afflicted with COVID-19. License also includes additional area in Halls B, C and D of 85,000 sf for warehouse space, and the use of Hall A and Charles Street VIP Suite area for testing and vaccinations.



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**27-LT.      TENANT LEASE (cont'd)**

**Remarks:** The Baltimore Convention Center (BCC) space was originally procured in accordance with the March 5, 2020 Declaration of State of Emergency and Existence of Catastrophic Health Emergency due to the COVID-19. The Department of General Services (DGS) procured this space on behalf of the Maryland Department of Health (MDH). MDH has continued to manage the on-site field hospital, warehouse, testing and vaccination operations at this location.

The prior rental rate of \$5 per sf or \$77,083.33 has increased to \$270,000 per month for this three month extension. This increase is justified for the following reasons. First, while the State has been using 185,000 sf of space for the field hospital, BCC has only invoiced the State for 123,000 sf for the last 12 months. This represents \$310,000 in cost avoidance for the State (62,000 x \$5 per sf = \$310,000 annual rent). Second, the \$5 per sf rental rate was significantly below market. The new rate being requested of \$270,000 per month equates to \$17.51 per sf. Since the new rate includes heating and cooling for 24/7 operations, \$5.00 of this rate would be considered utility charges with the balance of \$12.51 being considered rent. This rental rate is considered a market rate. Third, BCC advised that a standard 24-hour rental rate for the space being used by the State would cost \$21,000 per day. The new rate proposed of \$9,000 per day is less than half what would normally be charged. Finally, it is anticipated that BCC will be permitted to reopen in coming months as vaccines become available. With the State's continued occupancy through July 18, 2021, the center will have lost opportunity costs of \$2,112,587 for the period March 1, 2021 through July 18, 2021.

Approval of this license agreement extension includes services procured from existing BCC vendor contracts already in place to support the Convention Center including: food, internet, telecommunications, electrical needs and audiovisual equipment. The license agreement requires the State to use these existing vendors.

- a. Centerplate (Food & Beverage Cost);
- b. Edlen (Electrical Setup Cost);
- c. MC Dean (Telecommunications Cost); and
- d. Projection (Audio Visual Cost).

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Leah Hinson 410-767-2211  
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**28-GM-MOD.      GENERAL/MISCELLANEOUS MODIFICATION  
*Department of Commerce***

**Contract ID:** Existing Fund Managers for Small, Minority, and Women-Owned Businesses (SMWOB) Account funded by Video Lottery Terminal Proceeds

ADPICS Nos.: T00P1600845, T00P1600858, T00P1600859, T00P1600860,  
T00P1600862, T00P1600863, T00P1600864, T00P1600865

**Contract Approved:** Secretary's Agenda # 15, 04/17/2013  
Secretary's Agenda # 9, 06/18/2015  
Secretary's Agenda # 4, 06/23/2015  
Secretary's Agenda # 3, 04/06/2016  
Secretary Agenda's # 7 & 8, 06/22/2016

**Contractors:** Anne Arundel Economic Development Corp; Annapolis, MD  
Baltimore Development Corp; Baltimore, MD  
Baltimore County Department of Economic Development; Towson, MD  
Prince George's Financial Services Corporation; Largo, MD  
Howard County Economic Development Authority; Columbia, MD  
Maryland Capital Enterprises, Inc.; Salisbury, MD  
Meridian Management Group Inc.; Baltimore, MD (MBE)  
Tri-County Council of Western Maryland; Frostburg, MD

**Contract Description:** Fund managers for Small, Minority, and Women-Owned Businesses (SMWOB) account funded by video lottery terminal proceeds

**Modification Description:** Additional grant funding of \$6,000.000 for the incumbent Fund Managers to provide investment capital and loans to small, minority and women owned businesses across the State with funds allocated from Maryland video lottery proceeds. Recommended allocations are as follows:

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$ 825,000
Baltimore Development Corporation	\$ 500,000
Baltimore County Department of Economic and Workforce Development	\$ 600,000
Prince George's Financial Services Corporation dba FSC	\$ 725,000
Howard County Economic Development Authority	\$ 825,000
Maryland Capital Enterprises, Inc.	\$ 950,000
Meridian Management Group Inc.	\$ 825,000
Tri-County Council of Western Maryland	\$ 750,000
Total	\$6,000,000



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**28-GM-MOD.      GENERAL/MISCELLANEOUS MODIFICATION (cont'd)**

**Original Contract Terms:**    05/01/2013- 04/30/2018 (w/one 5-year renewal option), 3 vendors  
    05/01/2014 - 04/30/2019 (w/one 5-year renewal option), 4 vendors  
    06/20/2016-07/01/ 2021 (w/one 5-year renewal option), 1 vendor

**Modification Terms:**        03/25/2021 - 04/30/2023  
    03/25/2021 - 06/30/2024

**Original Contract Amount:**    \$ 7,860,000

**Modification Amount:**        \$ 6,000,000

**Total Contract Amount:**     \$66,642,000

**Prior Mods/Options:**        \$            0 (Mod. #1: consolidate interim modifications and amendments to original terms and conditions; Delegated Authority, 07/01/2014 – 06/30/2018)  
    \$            0 (Mod. #s 2 and 3: amendment to include new legislation; Delegated Authority, 12/31/2017 – 07/01/2019)  
    \$            0 (Renewal Option No. 1; Delegated Authority, 07/01/2019-06/30/2024)  
    \$11, 000,000 (Mod. #4: additional fund allocation; DGS 25-GM, 12/02/2020)

**Grants Exercised through 2020**

April 17, 2013 Grants:

Meridian Management Group	\$3,500,000
Anne Arundel Economic Development Corp.	\$3,360,000
Maryland Capital Enterprises, Inc.	\$1,000,000
Total	\$7,860,000



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**28-GM-MOD.      GENERAL/MISCELLANEOUS MODIFICATION (cont'd)**

***Prior Mods/Options (cont'd):***

June 18, 2014 Grants:

Meridian Management Group	\$2,000,000
Anne Arundel Economic Development Corp.	\$2,000,000
Maryland Capital Enterprises, Inc.	\$ 0
Baltimore County Department of Economic and Workforce Development	\$1,500,000
Baltimore Development Corporation	\$1,000,000
Howard County Economic Dev. Authority	\$1,500,000
Tri-County Council of Western MD	\$1,100,000
Total	\$9,100,000

June 23, 2015 Grants: Meridian Management Group	\$2,150,000
Anne Arundel Economic Development Corporation	\$1,850,000
Maryland Capital Enterprises, Inc.	\$1,000,000
Total	\$5,000,000

June 23, 2015 Grants (cont'd)

Baltimore County Department of Economic and Workforce Development	\$ 1,600,000
Baltimore Development Corporation	\$ 1,750,000
Howard County Economic Development Authority	\$ 1,750,000
Tri-County Council of Western Maryland	\$ 1,000,000
Total	\$11,100,000

June 22, 2016 Grants\*\*:

Meridian Management Group	\$ 4,000,000
Anne Arundel Economic Development Corporation	\$ 4,000,000
Maryland Capital Enterprises, Inc.	\$ 2,682,000
Baltimore County Department of Economic and Workforce Development	\$ 3,000,000
Baltimore Development Corporation	\$ 3,000,000
Howard County Economic Development Authority	\$ 3,000,000
Tri-County Council of Western Maryland	\$ 2,500,000
Prince George's Financial Services FSC First	\$ 2,000,000
Total	\$24,182,000

**\*\*August 17, 2016:** The Department of Housing and Community Development (DHCD) was designated by BPW as a Fund Manager to assist with the Ellicott City flood. As such, DHCD was awarded \$2,500,000. The funding came from a proportional reduction of the 2016 awarded amounts listed above.



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**28-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

***Prior Mods/Options (cont'd):***

December 2, 2020 Grants:

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$ 1,500,000
Baltimore Development Corporation	\$ 750,000
Baltimore County Department of Economic and Workforce Development	\$ 750,000
Howard County Economic Development Authority	\$ 1,000,000
Prince George's Financial Services Corporation dba FSC	\$ 3,000,000
Maryland Capital Enterprises, Inc.	\$ 1,500,000
Meridian Management Group Inc.	\$ 1,500,000
Tri-County Council of Western Maryland	\$ 1,000,000
Total	\$11,000,000

***Percent +/- (This Item):***      9%

***Total Percent Change:***      780%

***Original Procurement Method:***      Competitive Sealed Proposals

***MBE/VSBE Participation:***      10% MBE (Up Front Expense Fee only) / N/A

***MBE/VSBE Compliance:***      10% MBE (Up Front Expense Fee only) / N/A

***Requesting Agency Remarks:***      Request approval to increase grant funding in the amount of \$6,000,000 from video terminal proceeds to the eight (8) incumbent Fund Managers. Under the SMWOBA contracts, existing fund managers may reapply for additional funds to make loans. For fiscal years' 2018, 2019, and 2020, no appropriation was approved for the program as funding was reallocated. In fiscal year 2021, an appropriation of \$17.1 million was approved. As such, the Department invited all eight existing fund managers to reapply for additional funds and prepared a Request for Proposal (RFP) to invite new fund managers to apply for SMWOBA funds. All eight existing fund managers reapplied and were awarded funds by the Board of Public Works on December 2, 2020. The total recommendation of awarded funds by the committee and subsequently approved by the BPW was \$11 million.



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**28-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

The remaining \$6 million was earmarked for three (3) new fund managers with a maximum allocation of \$2 million each. The Department issued a Request for Proposal (RFP) #T00R1600131 for additional fund managers. Only one proposal was submitted for evaluation. This vendor failed to meet the minimum requirement stipulated in the RFP. Therefore, the fund manager was removed from further consideration and the procurement cancelled.

The \$6.0 million in available SMWOBA funds will be reallocated to the existing fund managers.

The purpose of the additional grant funding is to provide monies to the Fund to be used and administered, managed, and accounted for by the Fund Manager on behalf of the Fund and for the benefit of the State of Maryland to make loans to or investments in Eligible Targeted Businesses located in the State of Maryland.

Pursuant to the provisions of Section 9-1A-27(a)(6) and 9-1A-35 [Small, Minority and Women-Owned Businesses Account] of the State Government Article of the Maryland Code Annotated (the "Act"), an eligible fund manager may apply for, and the Board may approve a grant of funds from the Small, Minority and Women-Owned Businesses Account (the "Account"). On August 22, 2012, Item #22, BPW designated Commerce formerly known as DBED to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery terminal proceeds and delegated Commerce to procure the financial services of eligible fund managers for the program. BPW retained the right to approve additional grant funding to the Fund Managers and the BPW approved contracts were constructed to allow disbursement of additional funds without modifying the contract.

***Fund Source:***                                      Small, Minority & Women-Owned Business Investment Account

***Approp. Code:***                                      T00F0015

***Resident Business:***                                      Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Lauren Buckler 410-767-3174  
lauren.buckler@maryland.gov*

**29-GM.      GENERAL OBLIGATION BOND PROCEEDS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond proceeds for the following contract.

**Authority:**      §8-301, State Finance & Procurement Article, Annotated Code of Maryland

<b>1.</b>	<b>Agency:</b> Maryland State Police
	<b>Fund Source:</b> MCCBL 2020 <i>Provide funds to complete construction and equip a new Cumberland barrack and garage. Item 127</i>

**1.1      *Contract ID:***                      Construction of Barrack “C” Cumberland; *PC-110-170-001*

***Description:***                              This item will encumber the \$1,381,000 MCCBL 2020 funds pre authorized by the Maryland General Assembly, which were included and approved as part of the original BPW contract as DGS 2-C on 05/22/2019.

***Procurement Method:***                      Qualification Based Selection

***Award:***    Callas Contractors, Inc.; Hagerstown, MD

***Amount:***    \$1,381,000

***Resident Business:***                              Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Jada Wright 410 545-0330  
jwright18@mdot.maryland.gov*

**30-S. SERVICES CONTRACT  
*Department of Transportation State Highway Administration***

**Contract ID:** Attenuator Rental for Roadway Maintenance Support; *SHADILEASE*  
ADPICS No.: 001B9400368/01B9400368

**Contract Description:** Maryland Department of Transportation (MDOT) SHA District 1 24-month vehicle leasing contract for two crash truck vehicles with arrow boards. District 1 includes Dorchester, Worcester, Wicomico and Somerset counties.

**Award:** Herc Rentals, Inc.; Bonita Springs, FL  
**Contract Term:** 03/25/2021 - 03/24/2023  
**Amount:** \$182,400

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement  
(DGS Statewide BPO US Communities Contract Number  
201900318 ICPA)

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbent:** N/A

**Requesting Agency Remarks:** The MDOT SHA District 1 Office has lost six protection vehicles due to accidental loss. Due to budget constraints equipment is not being purchased for FY 21. In order to continue safely with roadside operations, MDOT SHA needs to rent two crash trucks until the damaged vehicles can be replaced. These units provide required protection for work zone activities and ensure a safer working environment for our employees and the travelling public. The cost of a crash truck is approximately \$170,000.

**Fund Source:** 100% Special (Transportation Trust)  
**Approp. Codes:** J00B0101, J00B0102  
**Resident Business:** No  
**MD Tax Clearance:** 21-0840-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**SUPPLEMENTAL**

*Contact: Mallela Ralliford 410-768-7252  
mralliford@mdot.maryland.gov*

**31-IT. INFORMATION TECHNOLOGY SECONDARY COMPETITION**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under previously approved Master Contracts.

**Authority:** State Finance and Procurement Article,  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** **PBX IV – Telecommunications Equipment and Services**  
Contract No. 001B0600162  
**Approved:** 26-IT Dated 7/22/2020  
**Term:** 01/01/2021 – 12/31/2030  
*\*\*As of publication, the remaining balance of this master contract is \$65,993,737.*

**1.1 Using Agency:** MDOT Motor Vehicle Administration (MDOT MVA)  
**Description:** 24x7x365 PBX Telecommunications Hardware, Software, Maintenance Services and Time and Materials throughout the MDOT MVA's 27 locations, including the Call Center in Cumberland; J04B1600007  
**Award:** MS Technologies Corporation; Rockville, MD  
**Number of Qualified Master Contractors:** 3  
**Number of Bids:** 1 (Single Proposal Received)  
**Amount:** \$6,734,566.27  
**Term:** 04/08/2021\* – 02/28/2030 (\*or earlier upon BPW approval)  
**MBE/VSBE Participation:** 25% / 2%  
**Resident Business:** Yes  
**Funding Source:** 100% Special (Transportation Trust)

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**