

**BOARD OF PUBLIC WORKS**  
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**APRIL 27, 2022**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S RECEPTION ROOM**  
**100 STATE CIRCLE, ANNAPOLIS, MD 21401**

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*Contact: Jason Keppler 410-841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 89 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$2,149,133.94

**Fund Source:** MCCBL of 2019: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms. Item 19344*

County	Grantee	Agreement #	Amount
Baltimore	Gunpowder Game Farm	RS-2022-2716	\$14,300.00
		RS-2022-2717	\$11,200.00
		RS-2022-2720	\$13,300.00
	Paul D. Greene	RS-2022-2607	\$25,900.00
		RS-2022-2686	\$25,000.00
	Susan Y. Johnson	RS-2022-2648	\$29,500.00
		RS-2022-2649	\$3,200.00
		RS-2022-2650	\$8,000.00
		RS-2022-2651	\$4,900.00
	Walter G. Mays, III	RS-2022-2721	\$16,400.00
		RS-2022-2722	\$10,000.00
		RS-2022-2723	\$17,500.00
		RS-2022-2724	\$9,900.00
		RS-2022-2725	\$11,800.00
		RS-2022-2726	\$14,000.00
RS-2022-2727		\$15,000.00	
Carroll	Baugher Enterprises, Inc.	MP-2022-2748	\$30,900.00
		MP-2022-2750	\$50,000.00
	Cedar Knoll Dairy, LLC	MP-2022-2645	\$6,200.00
	Christopher R. Weaver	RS-2022-2751	\$14,700.00
	David T. Pyle	MP-2022-2702	\$18,600.00
	Eric F. Burall	MP-2022-2701	\$5,300.00
	Joseph E. Boerner, Jr.	AT-2022-2741	\$8,900.00
		AT-2022-2746	\$66,100.00
AT-2022-2747		\$46,833.94	

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**1. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Grantee	Agreement #	Amount
Carroll (cont'd)	Larry G. Bond	MP-2022-2671	\$10,500.00
		MP-2022-2672	\$35,300.00
	Lease Brothers, Inc.	MP-2022-2753	\$50,000.00
		MP-2022-2754	\$7,100.00
		MP-2022-2755	\$7,200.00
		MP-2022-2756	\$15,000.00
		MP-2022-2758	\$15,300.00
	Michele R. Laliberte	PB-2022-2662	\$24,200.00
	Peace & Plenty Farms, LLC	MP-2022-2735	\$50,000.00
	Rebecca T. Herrick	MP-2022-2663	\$4,700.00
	Samuel T. Perry	MP-2022-2639-C	\$78,900.00
Stephen B. Kelly	MP-2022-2685	\$15,200.00	
Frederick	Dennis Moser	MP-2022-2700	\$10,500.00
	Dialed In Dairy	MP-2022-2657	\$8,000.00
		MP-2022-2658-C	\$39,000.00
		MP-2022-2659-C	\$200,000.00
	Hayland Farms, LLC	MP-2022-2778	\$26,200.00
		MP-2022-2780	\$25,100.00
	Robert J. Kline	MP-2022-2594	\$13,600.00
		MP-2022-2595	\$27,100.00
		MP-2022-2596	\$26,900.00
		MP-2022-2597	\$13,000.00
Sowers Farm Holdings, LLC	MP-2022-2694	\$200,000.00	
Thomas I. Albaugh, Jr.	MP-2022-2703-C	\$79,500.00	
Garrett	Kenneth W. Green	AT-2022-2687	\$1,800.00
		AT-2022-2688	\$2,300.00
Harford	Molly Hill Farms, LLC	AT-2022-2704	\$14,800.00
		AT-2022-2705-R	\$11,100.00
Kent	Duck Puddle Farming Enterprises, LLC	CH-2022-2670	\$40,100.00
	Fair Promise Farm, LLC	SA-2022-2547	\$16,400.00
		SA-2022-2548	\$14,400.00
	Francis J. Hickman	CH-2022-2652	\$46,700.00

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**1. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Grantee	Agreement #	Amount
Kent (cont'd)	Plummer's Flying Acres Farm	AT-2022-2653	\$9,800.00
		AT-2022-2656	\$1,700.00
	Turners Creek Farm, LLC	SA-2022-2664	\$3,500.00
		SA-2022-2665	\$9,500.00
		SA-2022-2666	\$2,000.00
		SA-2022-2667	\$8,200.00
		SA-2022-2668	\$2,700.00
		SA-2022-2669	\$6,200.00
Montgomery	Morning Sun Stables Corp.	RS-2022-2217	\$33,000.00
Prince George's	Connie W. Garner	PA-2022-2760	\$37,500.00
Queen Anne's	Bennett's Outlet Inc.	CH-2022-2697	\$26,700.00
		CH-2022-2698	\$17,800.00
	F. Kevin Leaverton	CH-2022-2689	\$30,600.00
	Howard A. Dean	AT-2022-2696	\$8,100.00
	Ralph C. Whaley, Jr.	CH-2022-2740	\$27,300.00
	Saxon Company	AT-2022-2695	\$34,500.00
Somerset	James Nelson Farms, Inc.	PR-2022-2471	\$17,500.00
		PR-2022-2742	\$23,300.00
		PR-2022-2743	\$11,200.00
		PR-2022-2744	\$15,100.00
		PR-2022-2745	\$14,300.00
St. Mary's	Cremona Farms	PA-2022-2738	\$22,700.00
		PA-2022-2739	\$20,900.00

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**1. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Grantee	Agreement #	Amount
Talbot	Back Nine, LLC	CR-2022-2749	\$13,600.00
	Daniel John Benhoff	CR-2022-2683	\$32,900.00
	Gannon Family Limited Partnership	CR-2022-2681	\$16,200.00
	Gary R. Marville	CR-2022-2699	\$8,300.00
	Middle Springs, LLC	CR-2022-2684	\$42,600.00
	Wye Mills Farms Limited Partnership	CH-2022-2682	\$1,800.00
Wicomico	Anthony E. Balcerzak, Jr.	NW-2022-2718	\$2,900.00
		NW-2022-2719	\$30,000.00

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Gabriel Gnall 410-260-7335  
gabriel.gnall@maryland.gov

2. **BOARD OF PUBLIC WORKS**  
***COMAR: State Procurement Regulations***

**Recommendation:** That the Board of Public Works propose new regulations and amendments to COMAR Title 21, State Procurement Regulations

**Proposal:** Revise regulations in COMAR Title 21 to implement recently-enacted legislation and update procurement requirements in accordance with prior legislative changes.

(1) Implement new procurement laws from 2021 legislative special session

- Amend:**
- 21.01.02.01 – Terminology – Definitions - Emergency
  - 21.02.01.05 – Board of Public Works – Review and Approval of the Award of Procurement Contracts
  - 21.05.06.02 – Emergency and Expedited Procurements – Emergency Procurements
  - 21.05.06.03 – Emergency and Expedited Procurements – Expedited Procurements
  - 21.13.01.01 – Reporting Requirements – Sole Source, Emergency, and Expedited Procurement Reports
  - 21.13.01.02 – Reporting Requirements – Annual Report of Service Contracts Exceeding \$100,000 in Value

(2) Revise regulations in accordance with prior legislative changes

- Amend:**
- 21.11.01.06 – Small Business Procurements – Small Business Reserve Program
  - 21.11.03.12-1 – Minority Business Enterprise Policies – Counting Minority Business Enterprise Participation
  - 21.13.01.03 – Reporting Requirements – Reports of the Small Business Reserve Program

**Action:** Approval of this Item authorizes submission of the regulatory proposal to the AELR Committee of the General Assembly and subsequent publication for public comment in the *Maryland Register*.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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3. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

20-1408 *CATHERINE AND GREGG KAPIKIAN* – To reduce shoreline erosion and reestablish a beach by authorizing and replenishing stone for an existing revetment and constructing a timber groin.

*Annapolis, Magothy River*

*Special conditions: Requirements for design and construction of stone revetment. Restrictions on use of asphalt rubble in the revetment.*

21-0296 *KATHRYN YOUNG* – To improve navigation by mechanically dredging a new area and allowing for six years of periodic maintenance dredging.

*Severna Park, Severn River*

*Special conditions: Time of year restriction. Requirements for transport of dredge material, staking of dredged area, post dredge bathymetric survey, disposal of dredge material, and maintenance dredging.*

21-0492 *CHARLES H. THOMPSON* – To improve navigation by authorizing an existing boat lift, mechanically dredging a new area, and allowing for six years of periodic maintenance dredging.

*Arnold, Asquith Creek*

*Special conditions: Time of year restriction. Requirements for transport of dredge material, maintenance dredging, staking of dredged area, post dredge bathymetric survey, and disposal of dredge material. Restrictions on maximum number of pier slips, lifts, hoist, mooring piles, boat slips, attachment of accessory platforms to proposed or existing boatlifts.*

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3. **BOARD OF PUBLIC WORKS** (cont'd)

**ANNE ARUNDEL COUNTY** (cont'd)

21-1014 *ARUNDEL RIVERS FEDERATION* – To reduce shoreline erosion, increase shoreline resilience, and protect a road by nourishing a beach with sand, constructing containment structures, headland structures, adding to a groin, and planting marsh and dune vegetation.

**Wetlands Created: 17,805 sq. ft.**

*Edgewater, South River*

*Special conditions: Time of year restriction. Requirements for marsh area establishment, marsh maintenance plan, and annual photographs.*

21-1066 *MEERA SHEKAR* – To reduce shoreline erosion by constructing a breakwater and an osprey pole, depositing and grading sand on a beach, and planting marsh vegetation.

**Wetlands Created: 4,004 sq. ft.**

*Annapolis, South River*

*Special conditions: Requirements for marsh area establishment marsh maintenance plan, maintenance of existing vegetated tidal wetlands areas, and annual photographs.*

**ST. MARY'S COUNTY**

19-0430 *LANDINGS AT PINEY POINT HOMEOWNERS' ASSOCIATION INC.* – To improve navigation at a marina by mechanically maintenance dredging an area and use the dredged material to provide shoreline stabilization to an existing beach.

*Tall Timbers, Potomac River*

*Special conditions: Time of year restriction. Requirements for use of clean substrate, transport of dredge material, staking of dredged area, post dredge bathymetric survey, restoration and revegetation of all disturbed wetlands, turbidity curtain, disposal of dredge material, and maintenance dredging.*

22-0054 *JAMES FOWLER* – To reduce shoreline erosion by constructing a stone revetment and improve navigation by replacing a pier.

**Note: Issuance of this wetlands license will ratify Emergency License #22-WL-0054EX issued by BPW on February 2<sup>nd</sup>, 2022.**

*Hollywood, Saint Catherine Sound*

*Special conditions: Requirements for design and construction of stone revetment. Restrictions on use of asphalt rubble in the revetment.*

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**REVISED**

Contact: *Kristen Robinson* 410-260-7536  
*krobinson@treasurer.state.md.us*

4. COMMISSION ON STATE DEBT  
*State Property Tax Rate*

**Recommendation:** The Commission on State Debt recommends that the Board of Public Works levy the State property tax required for Fiscal Year 2023 to provide funds for State debt requirements as follows:

- (a) **11.2** cents (**\$0.112**) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) **28.0** cents (**\$0.280**) per \$100 of the full assessed value of real property of public utilities.

**Authority:** Section 8-134, State Finance and Procurement Article, Annotated Code of Maryland; Executive Order 01.01.1980.06.

**This item was revised following the Commission on State Debt meeting on April 19, 2022**

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BOARD OF PUBLIC WORKS ACTION	THIS ITEM WAS:
<b>APPROVED</b>	DEFERRED      WITHDRAWN
<b>WITH DISCUSSION</b>	WITHOUT DISCUSSION

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5. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Neighborhood BusinessWorks Program***

**Recommendation:** That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

**Loan Authority:** Neighborhood Business Development Program  
§§ 6-301 through 6-311, Housing and Community Development Article  
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks (NBW)*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

**Borrower:** Alpha Itha Properties LLC

**Project Property:** 1014-1018 N. Charles Street, Baltimore 21202  
Baltimore City

**Loan Amount:** \$1,431,000

**Fund Source:** MCCBL of 2021: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

**Collateral:** First lien position Deed of Trust on project property

**Project Description:** Alpha Itha Properties LLC is a single purpose real estate entity established for the purchase of MV Fitness and related commercial real estate condominium units known as 1014, 1016 and 1018a, and 1018b N. Charles Street, Baltimore City. The acquisition will also include assigned parking spaces. MV Fitness is a gym and wellness center located in the community of Mount Vernon that opened in 2007. The total purchase price is \$1,590,000. The principal of Alpha Itha Properties has been an employee of the MV Fitness for eighteen years. Recently, he was offered the opportunity to purchase MV Fitness, LLC. Alpha Itha Properties LLC as the new owner, will assume the existing lease agreement with Skin Asthetica LLC, DBA Honey and Company Spa (tenant) that operates from unit 1014 N. Charles Street.

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5. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)

*Project Description (cont'd):*

Since this is a business and property acquisition of an existing stabilized property, there is no construction or buildout required. Several years ago the existing business owner installed digital thermostats for minimizing energy use during non-peak or closed hours. Ceiling fans were installed and all lighting was replaced with LED lights.

The proposed project will have significant impact in the Mt. Vernon neighborhood of Baltimore City. As the State emerges from the devastating blow of the pandemic, businesses, residents and local universities have begun actively seeking a sense of health and wellbeing. Membership to MV Fitness is continuing to increase. Recently, the University of Baltimore Law School entered into an agreement that will provide membership opportunities to their students. As surrounding office spaces are reopening and re-occupying, MV Fitness is actively offering membership benefits to the employees and tenants of commercial spaces.

The transfer of property ownership to an existing employee will further strengthen the community by ensuring that the spaces remain occupied with businesses that are relevant to the residents. Meanwhile, MV Fitness will retain 15 employees and potentially hire more staff as membership increases. The seamless transition of a well-recognized fitness center and spa service to the community will allow existing members to continue to benefit from much needed health and wellness programs. Synergies will continue to be created with new and expanding businesses. Over time, it will serve to create jobs, provide additional health and fitness programs and ignite further revitalization to the community. The acquisition of MV Fitness and related commercial real estate could not be completed without the support of Neighborhood BusinessWorks.

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

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6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Neighborhood BusinessWorks Program***

***Recommendation:*** That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

***Loan Authority:*** Neighborhood Business Development Program  
§§ 6-301 through 6-311, Housing and Community Development  
Article Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks (NBW)*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

***Borrower:*** B&B Baltimore LLC

***Project Property:*** 301-305 N. Howard Street, Baltimore 21201  
Baltimore City

***Loan Amount:*** \$894,265

***Fund Source:*** MCCBL of 2021: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

***Collateral:*** Second lien position Deed of Trust on project property

***Project Description:*** B&B Baltimore LLC is the real estate holding company for Crook Horner Lofts. B&B Urban LLC is the developer for the Crook Horner Lofts project. Upon completion, the redevelopment project will contain fifteen loft style apartments and two ground floor commercial retail spaces. The loan request of \$894,265 is to assist with the construction costs associated with the opening of Crook Horner Lofts at 301-305 North Howard Street in Baltimore, MD. The existing vacant mixed-use property consists of an approximately 41,306 sq. ft. six-story commercial building and an adjacent vacant three-story commercial building.

The subject property is in the Bromo Tower Arts and Entertainment District and the Market Center Historic District in Baltimore City. The neighborhood is primarily influenced by the University of Maryland Medical Center and Baltimore's professional sports stadiums, as well as its proximity to the Maryland Institute College of Art (MICA), the University of Baltimore and Baltimore's central business district.

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6. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)

*Project Description (cont'd):*

In addition to the Neighborhood BusinessWorks - Classic funds of \$894,265, the project is also receiving funding from People's Bank in the amount of \$4,897,000. People's Bank will hold a first lien position loan on the project property. With total project costs exceeding \$15.7 million, the project represents a strong example of the public – private financial partnership needed to complete the project. The building will be state of the art and will feature energy efficient components that include installation of high efficiency Variable Refrigerant Flow (VRF) mechanical systems (large-scale ductless HVAC systems), installation of high efficiency electric heat pump units for both heating and cooling in each unit, installation of dual pane aluminum clad wood windows that limit thermal transmission which will allow the GC to seal the previous window box spaces, installation of thermoplastic polyolefin (TPO) reflective roofing materials, installation of flow reducers in showerheads in all lofts, and the installation of high efficacy LED lighting in the building's lobby, hallways and utility spaces. The energy efficient modifications will ensure a 5% boost above International Energy Conservation Codes (IECC) insulation requirements. The work will be completed by J Cole Builders of Odenton, MD.

The Crook Horner Loft project will contribute to the revitalization of Baltimore City by completing the renovation of two vacant commercial properties into a modern mixed-use commercial property. The project will also allow Neighborhood BusinessWorks to continue to increase its footprint into Baltimore City, and eliminate a set of vacant and deteriorating commercial buildings in the heart of downtown Baltimore. The renovation project will be a dramatic step in the rejuvenation of Baltimore's historic center as a highly visible project that will invite new or existing residents to the Howard Street corridor.

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

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7. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

**Borrower:** South Street Senior, LLC

**Project:** South Street Senior  
120 and 122 West South Street, Frederick, 21701  
Frederick County

**Rental Housing Works Authority:** Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at 60% of area median income.

**Loan Amount:** \$2,229,000

**Fund Source:** MCCBL 2021 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Description:** The Project consists of the new construction of a 96 unit age-restricted mid-rise apartment community in Frederick. The Project will offer one and two bedroom units and will serve households with incomes between 30% and 60% of the Area Median Income (AMI). The Project is sponsored by SCG Development Partners, LLC, New Harbor Development, LLC, and the Housing Authority of the City of Frederick.

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the Project includes the following:

1. Project is in compliance with Green Building standards from Enterprise Green Communities, in an attempt to obtain a 'Bronze' certification.
2. Kitchen appliances will be Energy Star rated including refrigerators, range/ovens, microwaves and dishwashers.
3. Energy Star rated light fixtures will be installed throughout.
4. New low / no VOC paint throughout the building units and common areas.

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**7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Description (cont'd):**

The Project includes the following (cont'd):

5. Building mechanical systems are designed to be highly rated efficiency 15 SEER with programmable thermostats and insulated plumbing pipes.
6. All floorings will be quality and durable floor coverings.
7. Windows will be Energy Star rated.
8. Water conserving toilets, sink faucets, and shower heads will be installed.
9. Solar panels will be installed on the roof to provide supplemental power to the building.
10. Building's exterior siding will be R-19 insulated, and the roofing will be R-38 insulated.
11. Air sealing and weatherization will be provided in accordance with the Department of Energy Air Leakage Guide and the 2018 IECC for typical areas.

There are no Recognized Environmental Conditions requiring remediation on this Project.

Sources	Amount
<b>Rental Housing Works (this Item)</b>	<b>\$ 2,229,000</b>
DHCD HOME Funds	2,000,000
Permanent First Mortgage	10,900,000
Partnership Rental Housing Program	1,450,000
MEEHA EmPower Energy Funds	288,600
Frederick County DLP	1,250,000
Frederick County DIFEP	730,656
4% Low Income Housing Tax Credit Equity	11,649,000
Deferred Developer's Fee	1,966,826
<b>Total</b>	<b>\$ 32,464,082</b>

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contacts: Gregory Hare 301-429-7775 gregory.hare@maryland.gov  
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Jean Peterson 301-429-7667 jean.peterson@maryland.gov

8. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works***

**Recommendation:** That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

**Borrower:** Greenside Acquisition, LLC

**Project:** Greenside Apartments  
14036 Village Mill Drive, Maugansville, 21767  
Washington County

**Rental Housing Works Authority:** Sections 4-401 *et seq.* of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finance rental housing that will be occupied by individuals with incomes at 60% of area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2021

**Collateral:** Deed of Trust

**Description:** The Project consists of the rehabilitation of 72 family units in Maugansville, Washington County. The Project targets family households at 60% Area Median Income (AMI) and offers a mix of one, two, and three-bedroom units. There will be 31 units with rental assistance from the United States Department of Agriculture. The Project is sponsored by Pax-Edwards, LLC. The Project will consist of substantial renovation including unit interiors, common spaces, and upgrades to the exterior and project site.

Pursuant to Maryland's commitment to reducing greenhouse gas emissions, conserving water resources, and enhancing Maryland's environment, the project scope of work includes the following:

1. Project will use green building criteria from National Green Building Standards and obtain a bronze certification.
2. All windows will be Energy Star rated.
3. All faucets and bath fixtures will use Water Sense labeled products.

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**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

***Description (cont'd):***

The Project includes the following (cont'd):

4. All appliances will be Energy Star rated including refrigerators, ranges, range hoods, and bath exhaust fans.
5. All new or exposed work areas shall receive air sealing and weatherization scope of work testing per Department of Energy Air Leakage 2018 IECC.
6. All new or infill exterior walls will have new insulation.
7. All floorings will be quality and durable floor coverings.
8. Energy Star rated lighting fixtures will be installed in all units and common areas.
9. Mechanical systems will be high efficiency 15 SEER units, with programmable thermostats, and insulated plumbing pipes.

There are no Recognized Environmental Conditions requiring immediate remediation on the Project; however, radon presence testing and the implementation of an operations and maintenance manual for asbestos containing material mitigation following construction are recommended.

Sources	Amount
<b>Rental Housing Works (this Item)</b>	<b>\$2,500,000</b>
First Mortgage	4,100,000
USDA assumption	2,257,275
LIHTC Equity	4,031,176
Deferred Developer Fee	332,552
Negative Arbitrage Letter of Credit Release	234,594
<b>Total</b>	<b>13,455,597</b>

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contacts: Gregory Hare 301-429-7775 gregory.hare@maryland.gov  
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Jean Peterson 301-429-7667 jean.peterson@maryland.gov

9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Works***

**Recommendation:** That the Board of Public Works approve the Department of Housing and Community Development's request to provide a loan for the project described below.

**Prior Approval:** Secretary's Agenda, Item 9 (10/20/2021)

**Borrower:** Roslyn Rise Four, LLC

**Project:** Roslyn Rise 4%  
10339 Twin Rivers Road, Columbia 21044

**Authority:** Sections 4-401 et seq. of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

The Rental Housing Works Program finances rental housing that will be occupied by households with incomes up to 80% of area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2021 - *Rental Housing Works Program*

**Description:** On October 20, 2021, the Board of Public Works approved the Department of Housing and Community Development lending Roslyn Rise Four, LLC \$1,400,000 for the Roslyn Rise 4% Project. Following the Board's approval, the first mortgage loan interest rate increased which requires a higher Rental Housing Works loan amount to support the Project (\$2.5 million total).

The Project consists of the new construction of a 94- unit family rental community in Columbia, Howard County. The Project offers a mix of one-and two-bedroom units. The Project is not located in an Opportunity Zone. The Project will offer units to households with incomes at or below 30%, 40%, 50%, and 80% of the Area Median Income (AMI) and unrestricted units. The Project is sponsored by Enterprise Community Development, Inc.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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**REVISED**

Contact: Ellen Frketic 410-729-8203  
efrketic@menv.com

10. **MARYLAND ENVIRONMENTAL SERVICE**  
***Maryland Correctional Institution - Hagerstown***

<b><i>A/E Contract Amendment:</i></b>	Electrical Distribution System Upgrade MES Project #1-21-4-48-3
<b><i>Original Approval:</i></b>	Secretary's Agenda, Item 9 (3/24/2021)
<b><i>Award:</i></b>	Shah & Associates, Inc., Gaithersburg, MD
<b><i>Contract Description:</i></b>	Design and specify new electrical system components.
<b><i>Modification Description:</i></b>	Additional services for consolidating design phases 1 & 2 into a single bid package.
<b><i>Original Contract Term:</i></b>	9 Months from Notice to Proceed
<b><i>Modified Contract Term:</i></b>	18 additional months
<b><i>Original Contract Amount:</i></b>	\$170,261.00
<b><i>Prior Modifications:</i></b>	\$ 22,147.30
<b><i>Modification Amount (this Item):</i></b>	\$ 56,916.00
<b><i>Total Amount:</i></b>	\$249,324.30
<b><i>Amount Percentage Increase:</i></b>	33%
<b><i>MBE Goal:</i></b>	10%
<b><i>MBE Compliance:</i></b>	6.69%

***Remarks:*** The original contract directed the A/E to deliver the design documents in two separate bid packages for a construction delivery in two phases (Phases 1 & 2). Due to extensive equipment lead times of up to a year, it was determined a single bid package would allow a single awarded contractor to plan the construction schedule. The A/E has been tasked with additional services to investigate reusing space heaters at the electrical substation and revise the layout of the enclosure that controls motors throughout the boiler plant based on space requirements of future energy efficient equipment installation. MES anticipates MBE compliance will increase before the conclusion of the contract.

Currently, approximately 60% of the project has been completed, which consisted of engineering design work performed by the A/E. Only geotechnical investigation and structural design services for the Generator and Transformer Pads were performed by Findling, Inc. (MBE) during this phase, which resulted in approximately 6.69% MBE participation to date. The balance of work remaining for the MBE sub-consultant is allocated towards the construction phases services of the contract including review of submittals and responses to requests for information related to new equipment pads. This remaining scope of work by Findling, Inc. (MBE) will increase the MBE compliance before the conclusion of the contract.

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**REVISED**

10. MARYLAND ENVIRONMENTAL SERVICE (cont'd)

*Fund Source:* MCCBL of 2019 - MES Infrastructure Improvement Fund (UB00)

*Appropriation Code:* 336 MCCBL19 PCA (120770)

*Resident Business:* Yes

*Tax Compliance No.:* 21-0683-0110

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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**REVISED**

Contact: Ellen Frketic 410-729-8203  
efrketic@menv.com

**11. MARYLAND ENVIRONMENTAL SERVICE**  
*New Germany State Park, Garrett County*

***A/E Contract Mod:*** New Germany State Park – Water and Sewer System  
Improvements  
MES Project # 1-22-2-07-3

***Original Approval:*** Secretary’s Agenda, Item 9 (9/1/2021)

***Award:*** WATEK Engineering Corporation  
Gaithersburg, MD

***Description:*** Engineering services, including design and construction-  
related services, for improvements to the water and  
wastewater systems at New Germany State Park.

***Modification Description:*** Perform hydraulic modeling to optimize distribution system  
routing and size/locate a new storage tank, and a  
hydrogeological investigation to site/design two new wells  
for the Park.

***Original Contract Term:*** 26 months

***Modified Contract Term:*** 29 months

***Original Contract Amount:*** \$407,845.00

***Modification Amount (this Item):*** \$ 91,759.89

***Total Amount:*** \$499,604.89

***Amount Percentage Increase:*** 22.49%

***MBE Goal:*** 29%

***MBE Compliance:*** 2.04%

***Remarks:*** The existing water and wastewater systems at New Germany State Park have major deficiencies and require upgrades for redundancy and reliability. The Department of Natural Resources (DNR) has requested additional work to expand the system’s functionality. DNR requested the changes and selected the option to have a new, larger above ground storage tank that can serve the entire Park by gravity, without the need of booster pump stations. To meet fire flow requirement for the new Rec Hall building and additional fire flows at the cabins with this option, additional hydraulic modeling will be required for new water pipelines to tie into existing main branches.

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**REVISED**

11. MARYLAND ENVIRONMENTAL SERVICE (cont'd)

*Remarks (cont'd):*

In addition, the Park neighbors are very concerned with a new well in the vicinity of cabins as originally proposed in the conceptual design and strongly opposed making the proposed well the primary well. DNR also has preferences for maintaining and preserving the historical aesthetics of the Park. Therefore, DNR proposed new locations for two new wells that would be installed adjacent to the new water treatment building for a reliable long-term operation. Hydrogeological investigations will be required to verify the exact location of the new wells and water treatment plant for the final selections. New well and new water treatment plant designs will be required. The additions to the original scope include hydraulic modeling, hydrogeological investigations, well design, change in water mains and distribution routing, sewer line adjustments, a new access road, water treatment building and tank design.

Currently, approximately 20% of the project has been completed, which consisted of preliminary engineering work performed primarily by the A/E. Only hydraulic modeling of the system was performed by Narasimban Consulting Services, Inc. (MBE) during this phase, which resulted in just over 2% MBE participation. However, the MBE subconsultants' work will become more extensive as the project proceeds. This increased level of effort by the MBEs in the later design and construction phases will bring that participation to the goal of 29%.

*Fund Source:* Special Funds - Natural Resources Development Fund of FY 2020

*Appropriation Code:* POS Item 004 (PCA 12084)

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: David La China 443-885-3144  
david.lachina@morgan.edu

12. **MORGAN STATE UNIVERSITY**  
***Real Property Acquisition – Air Rights Over Hillen Road***

**Contract ID:** ACQUI-ARLB-22

**Recommendation:** That the Board of Public Works approve Morgan State University acquiring the air rights of Hillen Road from the City of Baltimore for the Legacy Bridge crossing.

**Property:** Air Rights over Hillen Road, Baltimore City

**Owner/Grantor:** City of Baltimore

**Grantee:** State of Maryland for the use of Morgan State University

**Amount:** \$2,600

**Fund Source:** University Operating Budget

**Remarks:** In 2017, Morgan State University constructed a pedestrian bridge across Hillen Road (a public right of way) to connect the main campus to the West Campus as a safe crossing for the Morgan State University Community.

This one-time purchase is in place of a perpetual annual payment of \$1,500 to the City of Baltimore.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: David La China 443-885-3144  
david.lachina@morgan.edu*

**13. MORGAN STATE UNIVERSITY**

***Health and Human Services Center Phase II –  
Construction Management Services Funding – Capital Construction, GMP C (BP B)***

***Contract ID:*** Health and Human Services Center Phase II,  
DCM-HHS-20-1CM

***Recommendation:*** Approve Guaranteed Maximum Price (GMP) Contract C (BP B)  
for Phase II of the Health and Human Services Building project.

***Prior Approvals:*** Secretary’s Agenda, Item 8 (2/19/2020) Preconstruction Services  
Secretary’s Agenda, Item 10 (12/15/2021) GMP A (BP A.1)  
Secretary’s Agenda, Item 10 (3/23/2022) GMP B (BP A.2)

***Fund Source:*** MCCBL 2021: Item #555- *Provide funds to complete design and begin  
construction of the new Health and Human Services Building,*

***Contractor:*** Barton Malow Builders  
Baltimore, MD

***Contract Amount:***

Preconstruction Services	\$ 475,109
GMP A (BP A.1)	\$ 6,970,699
GMP B (BP A.2)	\$ 34,338,492
<b>GMP C (BP B) (<i>this Item</i>)</b>	<b><u>\$49,458,547</u></b>
Total Amount	\$ 91,242,847

***Contract Term:*** 84 months from issuance of the Notice to Proceed

***Remarks:*** This contract is for construction of mechanical, electrical, fire protection and telecommunications/security.

Morgan State University’s Health and Human Services Building is located at Hillen Road and Argonne Drive. The building will support the University’s programs, services, and activities related to the School of Community Health and Policy, School of Social Work, Family and Consumer Sciences Department, Medical Technology Program, Prevention Sciences Research, and Counseling Services. This project is projected to meet LEED Silver.

This request is for the Board of Public Works to approve Morgan State University awarding GMP C (BP B) for the total contract amount of \$49,458,547 with a maximum cash expenditure of \$5,000,000 (GMP C) in FY 2022. Cumulative cash appropriations for construction GMPs A + B+C, not to exceed \$29,000,000 in FY 2022, MCCBL 2021. The estimated total project cost is \$171 million.

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13. **MORGAN STATE UNIVERSITY** (*cont'd*)

*MBE Participation:* 40%  
*MBE Compliance:* 34%

*Resident Business:* No

*MD Tax Clearance:* 22-2538-1110

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Jenell Sargent  
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14. **ST. MARY'S COLLEGE OF MARYLAND**  
***Professional Services for ERP Implementation***

**Contract ID:** Enterprise Resource Planning (ERP) System  
Implementation Services, SMC-20-22270

**Contract Description:** Provide professional services to St. Mary's College of Maryland for the ERP system implementation.

**Modification Description:** This modification extends the contract by fourteen months.

**Procurement Method:** Competitive Sealed Proposals

**Award:** AccelerED LLC, Bethesda, MD

**Current Contract Term:** 2/26/2020 – 4/30/2022

**Modified Contract Term:** 5/01/2022 – 6/30/2023

<b>Original Contract Amount:</b>	\$ 348,000 Base Term	02/26/2020 – 12/02/2020
<b>Prior Modifications:</b>	\$ 150,000 Modification 1	12/03/2020 – 12/02/2021
	\$ 475,998 Modification 2	12/03/2021 – 04/30/2022
<b>Modification Amount (this Item):</b>	\$ 500,990 Modification 3	
<b>Total Amount:</b>	\$ 1,474,988	

**MBE Participation:** 0%

**MBE Compliance:** 0%

**Agency Remarks:** AccelerED is a portfolio company of UMUC Ventures, a subsidiary of University of Maryland Global Campus. After a competitive bid, AccelerED was awarded the contract to provide professional consulting information technology services to support St. Mary's College of Maryland's implementation of the CampusNexus Student and CampusNexus Finance platforms, part of the ERP system. The support provided by AccelerEd comprises several critical positions, including a Business Analyst, a System Configuration Analyst, and a Project Manager.

The pandemic had a major impact on the anticipated timeline for implementation and deployment of the Anthology Student, Finance, Payroll, and Human Resources modules, which is requiring the extension of the contractual resources dedicated to the project.

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14. **ST. MARY'S COLLEGE OF MARYLAND** (cont'd)

*Agency Remarks (cont'd):*

Additionally, another technical resource from AccelerEd (a Jenzabar Data Base Administration expert) is needed to support our legacy Jenzabar system for the Go live utilization. St. Mary's College of Maryland is seeking this final contract modification to ensure that the College can fully and effectively deploy this new campus-wide ERP software system.

**Fund Source:** Higher Education Fund R14, 40

**Resident Business:** Yes

**MD Tax Clearance:** 22-2516-0110

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Brad Newkirk 240-895-3231  
bdnewkirk@smcm.edu*

**15. ST. MARY'S COLLEGE OF MARYLAND  
*Kent Hall Cooling Tower Replacement Project***

**Contract ID:** RFP: 27041

**Recommendation:** That the Board of Public Works approve St. Mary's College of Maryland awarding a contract to replace the cooling tower at Kent Hall.

**Award:** BPI Mechanical Construction, Inc.,  
Capitol Heights, MD

**Amount:** \$398,000

**Procurement Method:** Request for Proposals

**Proposals:**

<i>Firm</i>	<i>Technical Evaluation*</i>	<i>Financial Proposal</i>	<i>Overall Ranking</i>
BPI Mechanical Construction, Inc.	Excellent	\$398,000.00	1
Precision Comfort, LLC	Excellent	\$400,819.89	2
Kent Island Mechanical, Inc.	Excellent	\$577,200.00	3
Best Mechanical Services, LLC	Unacceptable	\$396,610.00	4

*\*Technical proposals were evaluated using an adjectival rating system: Outstanding, Excellent, Acceptable, Marginal and Unacceptable (did not meet the standards set forth by the College).*

**Fund Source:** SMCM General Funds

**MBE Participation:** 15%

**Remarks:** In response to advertisement on eMaryland Marketplace, four technical proposals were received. After evaluation of these proposals, the financial proposals were opened. The technical proposal offered by Best Mechanical Services, LLC lacked essential information and a complete rewrite of their technical proposal would have been required to correct. The technical proposal offered by BPI Mechanical Construction, Inc. was rated as "Excellent" with the lowest price of the remaining firms.

**Resident Business:** Yes

**Tax Clearance:** 22-2507-0111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Anna Sierra 443-381-2467  
anna.sierra1@maryland.gov*

**16. DEPARTMENT OF EMERGENCY MANAGEMENT  
*VCAF Loan***

**Recommendation:** The Board of Public Works authorize the following loan up to the total amount of \$735,021 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

**Background:** The Maryland State Firemen’s Association has approved the request of Arundel Volunteer Fire Department, Inc. and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and Arundel Volunteer Fire Department, Inc. have entered into an agreement that the loan will be used as represented and that gives the State appropriate and adequate security in the equipment purchased. The Department of Emergency Management verifies that the funds are available in the Volunteer Company Assistance Fund.

**Fund Source:** Special Funds – *Volunteer Company Assistance Fund*

**Appropriation:** D52H002 -- MISV3 -- 1433/3001

**ANNE ARUNDEL COUNTY**

<i>Requestor</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
<b>ARUNDEL VOLUNTEER FIRE DEPARTMENT, INC.</b>	Heavy Rescue	Replacement	\$735,021	\$1,135,021

*Interest Rate: 1%    Term: 15 years/annual payments*

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Karen Valentine 410-576-6306  
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17. **BOARD OF PUBLIC WORKS**  
*General Miscellaneous*

**Recommendation:** The Maryland Motor Vehicle Administration, Department of Housing and Community Development (DHCD), Department of Labor, and Department of Health, through the Office of the Attorney General, request approval to pay a settlement of claims, including claims for attorneys' fees, against the State in the matter of *In the Matter of the Wrongful Conviction of Kirk Bloodsworth v. Board of Public Works*, Maryland Office of Administrative Hearings, OAH No. BPW-WLA-03-21-14970.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland; Section 10-501, State Finance & Procurement Article, Annotated Code of Maryland

**Request Amount:** \$91,152

**Fund Source:** \$ 7,632 BPW – Contingent Fund  
\$ 83,520 DHCD – General Funds (*Rental Services Division*)

**Appropriation Codes:** D05E0102 - BPW - Contingent Fund  
S00A2505 - DHCD – General Funds (*Rental Services Division*)

**Requesting Agency's Remarks:** The Maryland Motor Vehicle Administration, Department of Housing and Community Development, Department of Labor, Department of Health, and the Office of the Attorney General recommend paying \$91,152 to settle claims, including attorneys' fees, as in the best interest of the State.

If this proposed settlement is approved, the Board of Public Works should make an electronic funds transfer to Brown, Goldstein & Levy LLP in the amount of \$7,632.00. Additionally, the Department of Housing and Community Development should make an electronic funds transfer to the Petitioner in the amount of \$83,520.00.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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**SUPPLEMENTAL**

Contact: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov  
John MacLean 301-429-7698 johnf.maclean@maryland.gov  
Jean Peterson 301-429-7667 jean.peterson@maryland.gov

**18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Rental Housing Production Program***

**Recommendation:** That the Board of Public Works approve the release of the Department of Housing and Community Development's deed of trust lien on 1222 Mosher Street, Baltimore City, which is owned by Reservoir Hill Limited Partnership XI. The Property is to be acquired as part of the Project C.O.R.E. initiative to redevelop portions of Baltimore City.

**Borrower:** Reservoir Hill Limited Partnership XI, Baltimore, MD

**Property:** 1222 Mosher Street, Baltimore City

**Loan Authority:** Rental Housing Production Program  
Sections 2-501 through 2-510 of Article 83B  
of the Annotated Code of Maryland as amended, and the  
regulations promulgated thereunder (the "Act").

**Fund Source:** Rental Housing Production Program ("RHPP")

**Authority To Release Lien:** State Finance and Procurement Article  
Section 10-305, Maryland Code

**Loan Amount:** Original: \$ 950,000  
Current: \$1,083,872

**BACKGROUND:** On April 20, 1999, DHCD made the RHPP loan to the Borrower to enable the acquisition and rehab of 29 properties in Baltimore City, one of which was the 1222 Moser Street. On June 8, 2021, the Mayor and City Council of Baltimore filed a Petition for Condemnation of the leasehold interest in 1222 Mosher Street (with DHCD named as a defendant). After the review of two appraisals of 1222 Mosher Street and discussions between DHCD and the City, it was agreed that the current fair market value of the Property is \$9,067. DHCD will accept this amount to pay down the principal of the RHPP loan, and will relinquish title and claim to 1222 Mosher Street and assent to the City's acquisition by Condemnation. The RHPP loan remains secured by the remaining 27 units in the project. The lien on an additional property, 1232 Mosher Street, was previously released (*see Secretary's Agenda Item 8, January 5, 2022 BPW*).

***This item was deferred as Secretary's Agenda, Item 8 on the 2/16/2022 BPW Agenda.***

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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**SUPPLEMENTAL**

Contact: John Gontrum  
john.gontrum@maryland.gov

19. **BOARD OF PUBLIC WORKS**

Resolution In Honor of  
Sheila McDonald, Esquire

**WHEREAS**, Sheila McDonald began her extraordinary career with the State of Maryland more than 30 years ago as Assistant Attorney General for the Department of Economic and Employment Development;

**WHEREAS**, Sheila McDonald went on to a nearly 20 year historic tenure with the Board of Public Works, first as General Counsel and later as Executive Secretary until her retirement in December 2019;

**WHEREAS**, Sheila McDonald exemplified the statutory qualifications for the Board's Executive Secretary by unerringly demonstrating high character and integrity while performing the position's duties with a high level of executive skill and ability;

**WHEREAS**, Sheila McDonald provided instrumental assistance to the Board, helping to ensure that Board actions were efficiently and wisely taken and accessible to the citizens of Maryland;

**WHEREAS**, Sheila McDonald made tremendous contributions to the modernization of the State's procurement system through her service as Chair of the Procurement Advisory Council;

**WHEREAS**, Sheila McDonald's expertise, insight, good judgment, wise counsel and advice benefited five Governors, four Treasurers, and four Comptrollers;

**WHEREAS**, the members of the Board of Public Works and all Marylanders feel a deep sense of gratitude for Mrs. McDonald's contributions to the State;

***NOW, THEREFORE, the Board of Public Works resolves that this resolution be placed in the public record as a heartfelt tribute to a person whose magnificent service will long be treasured in the annals of the State.***



BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

**WITH DISCUSSION**

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 27, 2022



APP 1

Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov

**A1. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration (SSA)***  
***Foster Care Maintenance Payments Program***

**Contract ID:** Emergency Out of State Residential Child Care Services  
SSA/OOS-22-045, ADPICS # N00B2600354

**Contract Type:** Services

**Description:** Emergency placement of one youth.

**Procurement Method:** Emergency

**Award:** 2900 Johnson Street Operating Company, LP  
Aliquippa, PA

**Amount:** \$212,000 (not to exceed)

**Contract Term:** 3/03/2022 – 9/03/2022 (6 months, 28 days)

**Date Emergency Declared:** 3/03/2022

**Contract Award Date:** 3/03/2022

**Date Emergency Reported:** 3/28/2022

**MBE/VSBE Participation:** N/A / N/A

**Fund Source:** 100% General

**Appropriation Code:** N00G0001

**Remarks: Nature of Emergency:** Emergency placement of one fourteen-year-old youth diagnosed with Mitochondrial Disorder Associated with Epilepsy, Seizure Disorder, Cerebellar Atrophy, Dandy-Walker malformation, Spastic Quadriplegia, Central Apnea with Tracheotomy and Ventilator Dependence, G-tube Dependence, Scoliosis, and Gastroesophageal Reflux Disease (GERD). The youth is also cortically blind.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 27, 2022



APP 2

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**A1. DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Remarks (cont'd):**

*Basis for Selection:* Due to the unique and emergent needs, it was determined by the Local Department of Social Services that 2900 Johnson Street Operating Company, LP was the most appropriate placement as it is a long-term care facility specializing in providing comprehensive care for medically complex children and young adults. The Procurement Officer has determined that the use of the Emergency Procurement method was immediately necessary and could not wait the 48 hours to obtain the Chief Procurement Officer's approval because non-placement would have caused imminent harm to the safety and welfare of the youth.

The Maryland State Department of Education (MSDE) is the State Agency responsible for setting rates for facilities that serve Maryland youth which are located outside of the State of Maryland. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions.

*Reason for Late Report:* This emergency procurement award is being reported late due to the time needed for finalizing proper documentation and obtaining internal approvals.

**Resident Business:** No

**Tax Clearance:** 22-2214-0000

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Allegany County*

**Recommendation:** Approval to commit \$140,150 for the following **development** project.

**1. Piney Plains Community Park Ballfield Restoration - \$71,150**

Allegany County  
LPPI# LPPI-1-9

**Background:** Construct improvements to the ballfield including a new scoreboard and bleachers, storage shack and dugout repairs, fencing and new infield soil mixture.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021  
Local Parks and Playgrounds Infrastructure  
Source Code: 21523 \$71,150.00

**2. Eilerslie Community Park Scoreboard and Walking Track - \$19,000**

Allegany County  
LPPI# LPPI-1-10

**Background:** Construct a gravel walking path around the perimeter of the park, replace the existing ballfield scoreboard, and provide associated site amenities.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021  
Local Parks and Playgrounds Infrastructure  
Source Code: 21523 \$19,000.00

**3. Nevison Park Public Amenities - \$50,000**

Town of Luke  
LPPI# LPPI-1-11

**Background:** Construct composting restroom facilities, hand washing stations, and associated park amenities.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021  
Local Parks and Playgrounds Infrastructure  
Source Code: 21523 \$50,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
**PROGRAM OPEN SPACE STATE SHARE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$5,689,050 for the following **acquisition** projects.

**1. Patuxent Greenway - Parker Property Acquisition – \$390,800**

Anne Arundel County  
POS #7382-2-342 MD20220201-0081

**Background:** Acquire 29.173 acres of forested land to add to the Patuxent River Greenway - Bayard Area.

**Appraised Value:** Peabody & Associates, LLC \$380,000  
Worthington & Associates \$372,000

**Property Cost:** \$376,000

**Incidental Costs:** \$14,800

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$390,800.00

**2. Elktonia/Carr's Beach Park Acquisition - \$5,298,250.00**

\$1,630,327.00 (POS Local Share)  
\$3,667,923.00 (POS State Share)  
City of Annapolis  
POS #7348-2-341 MD20220314-0173

**Background:** Acquire 5.16 acres for new waterfront park. The unimproved parcel is mostly wooded and contains over 300 feet of sandy beach area with direct waterfront access on the Chesapeake Bay. This addition will provide opportunities for walking paths and public water access where public water access is currently limited. This acquisition will also protect an unimproved parcel from development, as well as preserve a historical site where African Americans gathered in the 1930s through the 1960s for concerts by world-renowned artists, cultural events, and family outings. This acquisition will be a partnership among the State, County, and the City. In exchange for the \$3,667,923 in POS State Share funding, POS Stateside will hold a perpetual conservation easement on the property. The remaining \$1,200,000 is expected to come through the FY 2023 Local Parks and Playgrounds Infrastructure funding.

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 April 27, 2022



**2A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)  
PROGRAM OPEN SPACE STATE SHARE**

**2. *Elktonia/Carr's Beach Park Acquisition - \$5,298,250.00 (cont'd)***

**Legislative Notification:** Budget Committee Notification has been completed as required by Natural Resources Article, §1-104 (k), Annotated Code of Maryland.

**Appraised Value:** Westholm & Associates, LLC \$6,450,000  
 Peabody Associates, LLC \$5,600,000

**Property Cost:** \$6,450,000  
**Incidental Costs:** \$48,250

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
 Program Open Space Local  
 Source Code: 21011 \$151,355.29

Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
 Program Open Space Local  
 Source Code: 22011 \$1,478,971.71

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
 Program Open Space Stateside  
 Source Code: 20010 \$3,667,923.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Baltimore County*

**Recommendation:** Approval to commit \$550,000 for the following **development** project.

***Banneker Community Center LED Lighting Conversion - \$550,000***

Baltimore County

LPPI# LPPI-3-5

**Background:** Install new LED field lighting at the Banneker Community Center.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021

Local Parks and Playgrounds Infrastructure

Source Code: 21523 \$550,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$2,226 for the following **development** project.

*Eyler Road Park Exercise Trail Phase 1 - \$2,226.25*

Town of Thurmont

POS #7178-10-448 MD20200916-0807

**Background:** Additional funding to complete the exercise trail at Eyler Road Park.

**Prior Approvals:** \$22,400 (DNR-RP Item 4A [December 2, 2020])

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$2,226.25

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 6

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

5A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Harford County*

**Recommendation:** Approval to commit \$250,000.00 for the following **development** project.

***Heavenly Waters Park Ma & Pa Dog Park Renovations - \$250,000.00***

Harford County

POS #7388-12-211 MD20220215-0116

**Background:** Renovate the Ma & Pa Dog Park to increase ADA accessibility, improve grading for storm water management, install water fountains, construct gazebo, install fencing and associated dog park amenities.

**Fund Source:** Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$53,505.50

Outdoor Recreation Land Loan of 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$196,494.50

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 7

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Prince George's County*

**Recommendation:** Approval to commit \$1,177,814 for the following **acquisition** and **development** projects.

**1. Henson Creek Stream Valley Park - Chaumet Trust Acquisition – \$1,013,102**

M-NCPPC (Prince George's County)  
POS #7373-16-844 MD20211229-0937

**Background:** Acquire 37.87 acres to add to Henson Creek Stream Valley Park.

**Appraised Value:** John Fowler \$1,000,000  
Associated Appraisers \$1,165,000

**Property Cost:** \$1,150,000  
**Incidental Costs:** \$34,017

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$1,013,102.00

**2. Roanoke Place - College Park VFD Acquisition - \$70,000**

City of College Park  
POS #7372-16-843 MD20220203-0088

**Background:** Acquire 0.3116 acres for a new passive park.

**Appraised Value:** Columbia Realty Advisors, Inc. \$73,300  
Metzbower, Watts & Hulting, LC \$54,300

**Property Cost:** \$63,800  
**Incidental Costs:** \$6,200

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$70,000.00

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



6A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)

3. **Muskogee Street - Hollywood Wellness Trail - \$94,712**

City of College Park

POS #7383-16-845 MD20220203-0087

**Background:** Construct a walking trail along the Muskogee Street right-of-way. The project will include paving, landscaping, stormwater infrastructure, and site furnishing.

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space Local

Source Code: 12057 \$26,364.72

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017

Program Open Space Local

Source Code: 18011 \$14,222.15

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local

Source Code: 19011 \$54,125.13

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 9

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

7A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Somerset County*

**Recommendation:** Approval to commit \$180,000 for the following **development** projects.

**1. Marion Recreation Area Enhancements – \$76,500**

Somerset County  
POS #7140-19-103 MD20200724-0638

**Background:** Additional funding to rehabilitate basketball and tennis courts. This project will include resurfacing and restriping, replace fencing, basketball goals and tennis court equipment, and provide areas for seating.

**Prior Approvals:** \$99,000 (DNR-RP Item 3A [October 7, 2020])

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$1,343.70

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$50,023.12

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$25,133.18

**2. Raccoon Point Park Upgrades – \$45,000**

Somerset County  
POS #7393-19-104 MD20200311-0162

**Background:** Purchase and install fire ring, seating, landscaping, playground equipment consistent with National Playground Safety Standards and the Americans with Disabilities Act, and additional site amenities.

**Fund Source:** Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$45,000.00

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



7A. **PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Somerset County*

**3. Mt. Vernon Park Improvements – \$58,500**

Somerset County

POS #7394-19-105 MD20200311-0162

**Background:** Construct a new basketball court, purchase and install poured in place safety surface that is consistent with National Playground Standards and the American with Disabilities Act for the existing playground structures, and make structural improvements to the pavilion.

**Fund Source:** Outdoor Recreational Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$45,925.57

Outdoor Recreational Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$12,574.43

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 11

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE STATE SHARE**

***Charles County (Holly Hall Properties, LLC and Wilkerson Lorenzi)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** These mostly forested properties are adjacent to Riverside Wildlife Management Area and will be managed by the Maryland Wildlife and Heritage Service. Acquisition will connect and preserve a large area of contiguous forest, protect forested wetlands in the Potomac River Watershed, provide restoration opportunities to develop high quality habitat for forest interior dwelling birds and other species, protect water quality, and enhance wildlife-based recreational opportunities.

**POS Scoring System:** 91 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Holly Hall Properties, LLC, P. Wayne Wilkerson and James C. Lorenzi

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 282.52+/- acres, unimproved, POS Nos. 4397 and 4398

**Price:** \$1,358,000 (Holly Hall Properties, LLC – 167.94+/- acres)  
\$ 275,000 (Wilkerson Lorenzi – 114.58+/- acres)

**Appraisals:**

Holly Hall	Wilkerson Lorenzi
\$1,625,000 (4/9/21) – Kathleen Frederick	\$309,000 (4/9/21) – Kathleen Frederick
\$1,116,000 (3/27/21) – Steve Muller	\$238,000 (3/27/21) – Georgia L. Nichols

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Stabilization funds:** \$60,000

Stabilization funds are authorized to stabilize the structural integrity of improvements existing on land at the time of acquisition, eliminate health and safety hazards, protect water quality, and provide public access. See Natural Resources Article §5-903(f).

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Stateside Heritage Conservation Fund  
Source Code: 20010 \$1,633,000.00

Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Stateside Heritage Conservation Fund  
Source Code: 20010 \$60,000.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 12

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources granting to the Trust for Public Land expenses for due diligence incurred in a real property acquisition under negotiation (POS 5565).

**Explanation:** When DNR purchases real property using a land trust, DNR seeks approval from the Board of Public Works to acquire the property interest and to reimburse the land trust for expenses related to the transaction. In this case, DNR has partnered with the Trust for Public Land to negotiate a real property acquisition. The Trust for Public Land is incurring due diligence expenses necessary to evaluate the transaction. Because of the length of time and complexity of the transaction, DNR seeks to enter into an agreement with the Trust for Public Land to reimburse those expenses.

**Board of Public Works:** Upon successful negotiations, DNR will present the final agreement to purchase, together with any remaining reimbursable due diligence expenses, to the Board of Public Works for approval.

**Reimbursements to Land Trust:**

Appraisals	\$37,000
Title	\$16,000
Total	\$53,000 (not to exceed)

**Authority:** DNR, with the approval of the Board of Public Works, “may use acquisition funds to make matching or refundable grants to land trusts.” See Natural resources Article §5-903(e).

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Stateside  
Source Code: 20010 \$53,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 April 27, 2022



DNR 13

Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Frederick County*

**Recommendation:** Approval to grant \$1,733,962.00 to **Frederick County** from Rural Legacy Funds to acquire a 299.24 acre conservation easement.

***Carrollton Manor Rural Legacy Area – Riverside Valley, LLC, Property***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
 DNR-RP Item 12A (10/21/2020) \$1,700,000 for FY 2021  
 DNR-RP Item 14A (12/1/2021) \$1,501,994 for FY 2022

**Project Description:** Acquisition of this conservation easement will protect 299.24 acres of productive agricultural and forested lands. The easement will protect over 6,600 linear feet of forested buffers along the Monocacy River. This Rural Legacy easement, RL No. 13425, will be held by Frederick County. The county is paying administrative, incidental, and program compliance costs.

**Easement Value:** \$1,733,962.00 (\$5,794.55 per acre)

**Purchase Price:** \$1,733,962.00 (\$5,794.55 per acre)

**Total Other DNR Costs:**

Administrative:	\$0.00
Incidental:	\$0.00
Compliance:	<u>\$0.00</u>
	\$0.00

**Amount Requested:** \$1,733,962.00

**Fund Sources:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
 Rural Legacy Program  
 Source Code: 20012 \$1,733,962.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property

**REVISED**

Supplement  
April 27, 2022



DNR 14

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**11A. RURAL LEGACY PROGRAM FUNDS**  
*Harford County*

**Recommendation:** Approval to grant \$750,134.00 to **Harford County** from Rural Legacy Funds to acquire a 107.16 acre conservation easement.

***Deer Creek Rural Legacy Area – Carter’s Addition, LLC***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 12A (10/21/2020) \$2,092,249 for FY 2021

**Project Description:** Acquisition of this conservation easement will protect productive agricultural and forest lands, as well as provide approximately 5,100 linear feet of forested stream buffers to unnamed tributaries to Big Branch, a tributary to the Deer Creek state-designated scenic river. This Rural Legacy easement, RL No. 13424, will be held by Harford County. The county is paying administrative, incidental, and program compliance costs.

**Easement Value:** **\$854,324.00 (\$7,972 per acre)**

**Purchase Price:** \$750,134.00 (\$7,000 per acre)

**Total Other DNR Costs:**

Administrative:	\$0.00
Incidental:	\$0.00
Compliance:	<u>\$0.00</u>
	\$0.00

**Amount Requested:** \$750,134.00

**Fund Sources:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Rural Legacy Program  
Source Code: 20012 \$750,134.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 15

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**12A. RURAL LEGACY PROGRAM FUNDS**  
***St. Mary's County***

**Recommendation:** Approval to grant \$66,800.09 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 20.18 acre conservation easement.

***Mattapany Rural Legacy Area – Dale***

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 3A (1/8/2020) \$2,508,762 FY 2020

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands. The property includes approximately 1,260 linear feet of riparian buffers along tributaries of the St. Mary's River. The easement, RL No. 13426, will be held by the Department of Natural Resources and the Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$45,405.00 (\$2,250 per acre)

**Purchase Price:** \$45,405.00 (\$2,250 per acre)

**Total Other Costs:**

Administrative:	\$ 2,724.30
Incidental:	\$17,308.64
Compliance:	<u>\$ 1,362.15</u>
	\$21,395.09

**Amount Requested:** \$66,800.09

**Fund Sources:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Rural Legacy Program  
Source Code: 20012 \$66,800.09

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
April 27, 2022



DNR 16

Contact: John Turgeon 410-697-9525  
john.turgeon@maryland.gov

**13A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works approve the following acceptance of a perpetual Deed of Conservation Easement.

**Property:** 46.845 acres, Baltimore City, Frankurst Avenue, Baltimore; Baltimore City Tax Map 25, as a portion of Section 06, Block 7043, lot 1  
Legislative District 46

**Grantor:** Maryland Port Administration

**Grantees:** Maryland Environmental Trust and Baltimore Green Space: A Land Trust For Community-Managed Open Space, Inc.,

**Purchase Price:** Donation

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**REVISED**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

## 1-GM. GENERAL MISCELLANEOUS

**Recommendation:** That the Board of Public Works approve the award of the following contracts totaling \$3,675,582.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

### Salisbury University *Court Plaza Roof Replacements*

**Description:** Provide all labor, equipment and materials for roof replacements of two buildings located at Court Plaza  
**Procurement Method:** Cooperative (U.S. Communities)  
**Award:** Garland/DBS Inc., Cleveland, OH  
**Amount:** \$505,655  
**Fund Source:** FY 2022 PayGo Funding, Appropriation #22007: \$157,125;  
FY 2020 Facility Renewal Funds: \$203,194;  
Academic Revenue Bonds: \$145,336  
**Resident Business:** No **MD Tax Clearance:** 22-2342-1000

### University of Maryland, Baltimore County *University Center Building Window Replacement*

**Description:** Replacement of windows in the University Center Project  
**Procurement Method:** UMBC On Call Multi-Trade Task Order  
**Award :** Baltimore Contractors, Inc., Glen Burnie, MD  
**Amount:** \$21,888  
**Fund Source:** FY 2021 Deficiency Appropriation (Bond Premium Funds)  
**Resident Business:** Yes **MD Tax Clearance:** 22-2430-1111

### University of Maryland, College Park for the Universities at Shady Grove *Biomedical Sciences and Engineering Education Building*

**Description:** One (1) Tektronix Digital Storage Oscilloscope and Arbitrary Function Generator.  
**Procurement Method:** Master Contract (Vendor Contract No. 12372)  
**Award:** Newark Element14, Hanover, MD  
**Amount:** \$44,100  
**Fund Source:** MCCBL 2018: *Provide funds to complete construction and equipping of an academic facility at Shady Grove Educational Center: Item # 18-248*  
**Resident Business:** Yes **MD Tax Clearance:** 22-2072-1101



**REVISED**

**1-GM. GENERAL MISCELLANEOUS (cont'd)**

**University of Maryland, Baltimore**  
*Howard Hall Accessible Entrance Project*

**Description:** Howard Hall ADA Entrance Project at UMB  
**Procurement Method:** UMB On Call General Contractor Master Contract  
**Award :** Emjay Engineering and Construction Company, Inc.,  
 Gwynn Oak, MD  
**Amount:** \$904,900  
**Fund Source:** MCCBL 2021: *Provide funds to design and construct architectural upgrades at State-owned facilities to improve accessibility for persons with disabilities.* Item #101: \$464,400;  
 Institutional Funds: \$290,500,  
 Academic Revenue Bonds (ARB) 43<sup>rd</sup> Resolution \$150,000  
**Resident Business:** Yes **MD Tax Clearance:** 22-2431-1111

**University of Maryland, Baltimore**  
*Central Electric Substation and Electrical Infrastructure Upgrades*

**Description:** Provide new incoming electrical service to UMB by installing four new 13kV feeders and fiber optic cable from BGE's Paca St. substation to UMB New North Campus Switching Station.  
**Procurement Method:** Sole Source  
**Award :** Baltimore Gas and Electric Company, Baltimore, MD  
**Amount:** \$2,199,039  
**Fund Source:** MCCBL 2017: *Provide funds to continue design of an electric substation, recycling center, and electrical infrastructure upgrades for the University of Maryland, Baltimore.* Item # 173: \$1,200,000;  
 MCCBL 2019: *Provide funds to continue construction and equip an electric substation, recycling center, and electrical infrastructure upgrades for the University of Maryland, Baltimore.* Item #304: \$999,039  
**Resident Business:** Yes **MD Tax Clearance:** 22-2428-1101

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
April 27, 2022



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for THE  
UNIVERSITIES AT SHADY GROVE  
*On Call Construction Management at Risk Services Task Order  
Bid Package 1 of 1***

**Contract ID:** School of Nursing Expansion - Building 1- The Universities at Shady Grove. RFP No. 84966 (Master Order); RFP No. 106214-F (Task Order)

**Recommendation:** Award of Construction Bid Package

**Contractor:** J. Vinton Schafer & Sons, Inc., Abingdon, MD

**Prior On-Call  
Contract Approval:** USM Item 1-C (12/7/2016)  
USM Item 2-C-OPT (12/19/2018)  
USM Item 7-C-OPT (11/20/2019)  
USM Item 2-C-OPT (11/18/2020)  
USM Item 4-C (4/21/2021)

**Project Description:** The project is to complete design and construction for the space expansion of the University of Maryland at Baltimore's School of Nursing within Building #1 of The Universities at Shady Grove. The work involves substantial reconfiguration of 11,970 GSF and new finishes in approximately 8,020 GSF. The overall project cost is estimated \$9.7 million (including equipment)

**Bid Package Description:** Sole bid Package includes all work required to start and complete construction.

**Contract Term:** 44 months from notice to proceed (including warranty period).

**Bid Package Amount:** \$5,526,027

**Current Contract Amount:** \$274,702

**Revised Contract Amount:** \$5,800,729

**Fund Source:** Institutional Funds

**MBE Participation:** Overall: 25%; Subgoals: 8% African American Owned; 11% Women Owned

**Performance Security:** 100% performance bond.

**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for THE UNIVERSITIES AT SHADY GROVE (cont'd)  
*On Call Construction Management at Risk Services Task Order  
Bid Package 1 of 1***

**Requesting Institution Remarks:** This contract was initially awarded for pre-construction services through the design phase. As design progressed and design information became available, the contractor sequentially and competitively bid construction packages. This is the only bid package anticipated for this project.

The overall estimated project cost increased due to the need to replace existing mechanical equipment not included in the original scope of work, and current construction market conditions.

**Sustainability:** The design of the project will comply with the Maryland State Energy Code and include sustainable features such as the following: HVAC airflow reduction based on occupancy, variable frequency drive motors, energy efficient LED lighting fixtures with occupancy sensor controls and water-saving plumbing fixtures.

**Resident Business:** Yes

**MD Tax Clearance:** 22-2420-1000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
April 27, 2022



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**3-C-OPT. UNIVERSITY OF MARYLAND BALTIMORE  
*On-Call Architectural/Engineering Design Services- Small Business Reserve-  
Renewal Option***

**Contract ID:** On-Call Architectural/Engineering Services, Small Business Reserve, RFP #88728 CB

**Contract Approved:** USM Item 8-AE (6/19/2019) (\$3,750,000 million)

**Contractors:**

Ammon Heisler Sachs Architects, P.C.	Baltimore, MD
Arium Acorn LLC	Columbia, MD
ATI, Inc. DBA Colimore Architects, Inc.	Baltimore, MD
JRS Architects	Baltimore, MD
Sanders Designs, P.A.	Cockeysville, MD

**Contract Description:** Provide A/E services for small projects for the University System of Maryland institutions, primarily in the Baltimore region, on an as needed basis. Project renovation types include classrooms, laboratories, conference rooms, office spaces, associated administrative areas.

**Option Description:** Exercise first and sole renewal option.

**Original Contract Term:** 6/20/2019 – 6/19/2022 (3 years w/ one 2-year renewal option)

**Renewal Term:** 6/20/2022 – 6/19/2024

**Original Contract Amount:** \$3,750,000 (not to exceed) 3-year base term

**Option Amount (this Item):** \$2,500,000 (not to exceed) 2-year renewal option

**Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** MBE goals are established on individual task orders exceeding \$50,000.

**MBE Compliance:** 30%

**Performance Security:** None

Board of Public Works  
University System of Maryland  
Supplement  
April 27, 2022



**3-C-OPT.    UNIVERSITY OF MARYLAND BALTIMORE (cont'd)**

**Requesting Institution Remarks:** Renewal is recommended for all five firms based on satisfactory performance. Implementation will be on a task order basis with no guarantee of award to any firms. The A/E firms must use the fixed hourly rates of the original procurement for this renewal period.

**Fund Source:** Fund Sources will be presented on each task order award exceeding \$1 million that requires Board of Public Works approval.

**Resident /MD Tax Clearance:**

Company Name	Resident Business	MD Tax Clearance
Ammon Heisler Sachs Architects	Yes	22-2309-0111
Arium Acorn LLC	Yes	22-2310-0001
ATI, Inc. DBA Colimore Architects, Inc.	Yes	22-2311-0101
JRS Architects	Yes	22-2312-0101
Sanders Designs, P.A.	Yes	22-2313-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board of Public Works  
University System of Maryland  
Supplement  
April 27, 2022**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**4-C. UNIVERSITY OF MARYLAND, COLLEGE PARK  
*Central Maryland Research and Education Center  
Construction Contract***

**Contract ID:** Central Maryland Research and Education Center (CMREC),  
Clarksville, MD  
RFP# 113522

**Recommendation:** Award construction contract.

**Contractor:** North Point Builders of Maryland LLC, Baltimore, MD

**Project:** This is a new stand-alone 11,560 GSF building and associated site improvements to house the Central Maryland Research and Education Center Headquarters in Clarksville, MD for the College of Agriculture and Natural Resources. This building will replace two functionally obsolete and inadequately sized facilities and is required to meet the growth needs of the Maryland Agricultural Experiment Station (MAES) and the University of Maryland Extension (UME).

**Contract Term:** 35 months, including warranty period.

**Amount:** \$5,508,100

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Company</b>	<b>Amount</b>
North Point Builders of Maryland, LLC, Baltimore, MD	\$5,508,100
Consigli Construction Co., Inc., Washington, DC	\$5,977,400
Jeffrey Brown Contracting, LLC, Towson, MD	\$6,124,092
Turner Construction Company, Baltimore, MD	\$6,384,020
Keller Brothers, Inc., Mt. Airy, MD	\$6,445,050
CAM Construction Co., Inc., Timonium, MD	\$6,494,500
Cooper Building Services, Frederick, MD	\$6,780,000

**Funding:** Institutional Funds

Board of Public Works  
University System of Maryland  
Supplement  
April 27, 2022



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4-C. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)

**MBE Participation Goal:** Overall: 30%; Subgoals: 8%, African American;  
11%, Women Owned

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage. Ten firms responded to the solicitation. After review of technical proposals by the evaluation committee, seven firms were deemed susceptible for award. Award is recommended to the lowest price, technically-acceptable proposer: North Point Builders of Maryland, LLC.

**Sustainability:** This building will comply will meet the requirements of the Maryland High Performance Building Program and the International Green Construction Code. The following is a list of some of the sustainability measures included in the project: high efficiency mechanical systems, occupancy sensors, soil and water quality protection and light pollution control. There will also be a construction material and waste management plan during construction.

**Resident Business:** Yes

**MD Tax Clearance:** 22-2419-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Lawrence J. Hogan, Jr.**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**James F. Ports, Jr.**  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
April 27, 2022**

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Task Order Agreements (TOA)	47

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwiairport.com

**1-GM. MARYLAND AVIATION ADMINISTRATION**  
***General/Miscellaneous: Standard Concession Contract***

**Contract ID:** Concession Contract; *MAA-LC-22-025*

**Contract Description:** This is a concession contract to conduct aircraft maintenance services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport.

**Recommendation:**

- 1) To approve a new standard air freight ground handling contract, which includes aircraft maintenance services, at BWI Thurgood Marshall Airport.
- 2) To provide delegated authority for the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) to enter into such contracts with airline-support tenants providing such services without further Board of Public Works (BPW) approval. MDOT MAA requests that non-material changes to the contract provisions, such as adjustments to insurance coverage requirements and other changes, adjustments and/or modifications made from time to time in the normal course of business that does not materially impact the contract, be made without requesting further BPW approval. In the event material changes are made to the terms and conditions of this contract, MDOT MAA will present the resulting contract to the BPW for its approval.

**Contractor:** AvDyne Aeroservices, LLC (or any applicable airline-support tenant)  
Glen Burnie, MD

**Contract Term:** 06/01/2022 – 05/31/2027 (maximum term five (5) years)

**Contract Amount:** Contractor pays 5% of gross revenues from the sale of aircraft maintenance services. The average estimated monthly revenue from aircraft maintenance services is \$2,600.00

**Requesting Agency Remarks:** This is a standard concession contract for aircraft maintenance services under air freight ground handling services at BWI Thurgood Marshall Airport for any airline-support tenant. This contract was approved by the BPW on June 17, 2020, as MDOT Item 2-GM. This standard lease has a maximum term of five years and is revenue-generating through concession fees. It also includes new requirements for performance bonds, wire transfer payment information, and updates to the default and termination language. While this will be the standard for all airline-support tenants, MDOT MAA is bringing forward one of its current tenants under this new format. AvDyne Aeroservices provides aircraft maintenance services as part of the services included in the standard air freight ground handling contract.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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1-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the BPW because the contract constitutes the use of State Property under State Finance and Procurement Article, §10-305.

*Resident Business:* Yes

*MD Tax Clearance:* 22-0748-1111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jaimini M. Erskine 410-859-7071  
jerskine@bwiairport.com

**2-GM. MARYLAND AVIATION ADMINISTRATION**  
***General/Miscellaneous: Standard Lease Contract***

**Contract ID:** Lease Contract; *MAA-LC-22-040*

**Contract Description:** Standard Lease of Space and Facilities in the Ground Equipment Service Building (GESB) at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport.

**Recommendation:**

- 1) To approve a new standard lease of space and facilities in the ground equipment service building at BWI Thurgood Marshall Airport.
- 2) Provide delegated authority for the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) to enter into such contracts with airline/airline-support tenants requiring space in the GESB without further Board of Public Works (BPW) approval. MDOT MAA requests that non-material changes to the contract provisions, such as adjustments to insurance coverage requirements and other changes, adjustments and/or modifications made from time to time in the normal course of business that does not materially impact the contract, be made without requesting further BPW approval. In the event material changes are made to the terms and conditions of this contract, MDOT MAA will present the resulting contract to the BPW for its approval.

**Contractor:** AvDyne Aeroservices, LLC (or any applicable airline/airline-support tenant)  
Glen Burnie MD

**Contract Term:** 06/01/2022 – 05/31/2027 (maximum term five (5) years)

**Contract Amount:** Contractor pays monthly rent for space in the GESB in the amount of \$4,860.62 or \$58,327.38 annually (Land rental fee of \$2,375.34; Building rental fee of \$53,091.60 and proportionate share of utilities of \$2,860.44)

**Requesting Agency Remarks:** This is a standard lease of space and facilities in the ground equipment services building at BWI Thurgood Marshall Airport for any airline/airline-support tenant requiring space, and was approved by the BPW on August 30, 2006, as MDOT Item 15-GM. This standard lease has a maximum term of five years and is revenue-generating through rental fees charged at fair market value for land and building, along with a proportionate share of associated utilities. It also includes new requirements for performance bonds, wire transfer payment information and updates to the default and termination language. While this will be the standard for all airline/airline-support tenants, MDOT MAA is bringing forward one of its current tenants under this new format. AvDyne Aeroservices, LLC leases Bay F in GESB 123.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



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**2-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the BPW because the contract constitutes a use of State Property under State Finance and Procurement Article, §10-305.

***Resident Business:*** Yes

***MD Tax Clearance:*** 22-0748-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiairport.com

**3-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Communications Facility Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-MC-22-015*

ADPICS No.: *MAA-MC-22-015*

**Contract Description:** This contract provides for labor, supervision, materials, hardware, tools, equipment, parts, bonding, insurance, and expertise to provide airport low voltage communications facilities and medium voltage electrical maintenance consisting of repairs, replacements and/or new installations for Inside Cable Plant, Outside Cable Plant, specialized edge equipment and electrical services at BWI Thurgood Marshall and MTN State Airports.

**Award:** QSS International, Inc. (*Minority Business Enterprise*)  
Centreville, VA

**Contract Term:** 06/01/2022 – 05/31/2027

**Amount:** \$6,279,782

**Procurement Method:** Competitive Sealed Bidding

**Bids:** QSS International, Inc. \$6,279,782  
Centreville, VA

Hatzel and Buehler, Inc. \$6,647,999  
Middle River, MD

KCI Construction Services, LLC d/b/a \$7,617,533  
KCI Communication Infrastructure  
Oswego, NY

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 62% / 1%

**Performance Security:** 100% Performance and Payment Bonds (Annualized)

**Incumbents:** Netcom Technologies, Inc. (Contract A)  
Rockville, MD

KCI Construction Services, LLC d/b/a (Contract B)  
KCI Communications Infrastructure  
Oswego, NY

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



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**3-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website on October 20, 2021. The MDOT MAA directly solicited fifteen (15) prospective bidders. Three (3) bids were received.

The MDOT MAA reached out to the prospective bidders to ascertain reasons for not bidding and found:

- Firms did not have the necessary equipment, labor, and capital required to perform; and
- Other commitments preclude participation.

The MBE goal established for this procurement was 12%; however, QSS International, Inc. committed to exceeding the MBE participation goals by 50% (62%).

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Appropriation Code:** J06I0002

**Resident Business:** No

**MD Tax Clearance:** 22-2372-0101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiaport.com

**4-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Interior/Exterior Doors Inspection, Repair, Removal, Replacement, and Maintenance Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-MC-23-001*  
ADPICS No.: *MAAMC23001*

**Contract Description:** This contract provides all inspection services, skilled technicians, supplies, trade-specific tools, equipment, vehicles, licenses, insurance, and expertise required to perform interior and exterior door inspection, repair, removal, replacement, and maintenance at BWI Thurgood Marshall Airport.

**Award:** J&J 2000, Inc. dba J&J Construction (*Certified Small Business*)  
Westminster, MD

**Contract Term:** 07/01/2022 – 06/30/2027

**Amount:** \$2,783,344 (Base Term, five (5) years)  
\$1,129,620 (Renewal Option, Two (2) years incl. 2.1% CPI)  
\$3,912,964 (Aggregate Total, including two (2) year renewal)

**Procurement Method:** Competitive Sealed-Bidding

**Bids:** J&J 2000, Inc. dba J&J Construction \$3,912,964  
Westminster, MD

Easter's Lock and Access Systems, Inc. \$5,350,375  
Baltimore, MD

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Single elements of work)

**Performance Security:** None

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage and the Maryland Department of Transportation Maryland Aviation Administration's (MDOT MAA) website on November 29, 2021. The MDOT MAA directly solicited 22 prospective bidders. Two (2) bids were received on January 25, 2022.

The MDOT MAA contacted the non-bidding firms to ascertain reasons for not bidding and found:

- Firms could not commit to having technicians available as needed; and
- Firms did not possess the required experience to complete the job.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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4-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Funds)  
*Approp. Code:* J06I0002  
*Resident Business:* Yes  
*MD Tax Clearance:* 22-0613-0111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiairport.com

**5-S-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification: Service Contract***

**Contract ID:** Comprehensive Airport Acoustical Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports;  
*MAA-SV-19-001*

ADPICS No.: CO395804

**Contract Approved:** DOT Agenda 01/23/2019, Item 3-S

**Contractor:** Harris Miller Miller and Hanson, Inc.  
Burlington, MA

**Contract Description:** This work-order contract provides comprehensive assistance with updating the Airport Noise Zone (ANZ) and Noise Abatement Plan (NAP) at BWI Thurgood Marshall and MTN Airports to prevent further incompatible land development around state-owned airports and to minimize the impact of aircraft noise on people living near them.

**Modification Description:** Modification No. 1 modifies the contract to include cost plus fixed fee as an acceptable basis of compensation for specific task. The original contract was awarded in January 2019 with the basis of compensation being "all-inclusive labor rates" on an hourly basis at a not-to-exceed value of \$8,500,000.

Per the Federal Aviation Administration (FAA) guidance, and consistent with FAA Advisory Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects, cost plus fixed fee compensation will allow eligible work orders issued under this contract to be eligible for federal Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) funding assistance. Such works include the current BWI Residential Sound Insulation Program and the planned BWI Part 150 Noise Compatibility Program Update. As currently awarded, this contract is not eligible for federal funding. The proposed amendment is for the basis of compensation methods only, which will allow for federal funding. The contract duration and budget remain unchanged.

**Original Contract Term:** 02/18/2019 – 02/17/2024

**Original Contract Amount:** \$8,500,000 NTE

**Modification Term:** 05/19/2022\* – 02/17/2024 (\*or earlier upon BPW approval)

**Modification Amount:** \$0

**Prior Mods/Options:** N/A

**Revised Contract Amount:** \$8,500,000



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: John Thornton 443-509-1877  
jthornton@marylandports.com

**6-S-MOD. MARYLAND PORT ADMINISTRATION**  
***Modification: Services Contract***

**Contract ID:** Security Guard Services; 218001-S  
ADPICS No.: CO395368

**Contract Approved:** DOT Agenda 05/16/2018; Item 5-S

**Contractor:** Universal Protection Service LLC  
dba Allied Universal Security Services  
Conshohocken, PA

**Contract Description:** This contract provides the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with unarmed security guards at MDOT MPA facilities.

**Modification Description:** Modification No. 4 requires the contractor to pay guards \$2 per hour more than the Living Wage and to pay supervisors \$3.09 above the rate payable to guards; increases by \$1.27 per hour the rates payable by MDOT MPA to the contractor for guards and supervisors; and increases the not-to-exceed (NTE) value of the contract by \$600,000 to cover those wage increases and the cost of additional guard and supervisor hours necessitated by increased security demands and business at MDOT MPA terminals.

**Original Contract Term:** 08/04/2018 – 08/03/2021

**Modification Term:** 05/19/2022\* – 08/03/2024 (\*or earlier upon BPW approval)

**Original Contract Amount:** \$ 9,417,036

**Modification Amount:** \$ 600,000

**Prior Mods/Options:** \$ 691,489 (Mod. No. 1; BPW 04/22/2020, Item 3-S-MOD)  
\$11,267,781 (Mod. No. 2/Option 1; BPW 06/17/2020, Item 9-S-OPT)  
\$ 92,325 (Mod. No. 3; BPW 02/24/2021, Item 2-S-MOD)

**Revised Contract Amount:** \$22,068,631

**Percent +/- Change:** 6.4%

**Overall Percent +/-:** 134%

**Original Procurement Method:** Competitive Sealed Proposals

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0% (Single Element of Work)

**Requesting Agency Remarks:** This contract with Allied Universal Security Services (AUS), provides for unarmed security guards at MDOT MPA facilities. This contract is currently in year four of a six-year term expiring on August 3, 2024. The remaining years of the contract correspond to these dates:

Year 4	August 4, 2021 – August 3, 2022
Year 5	August 4, 2022 – August 3, 2023
Year 6	August 4, 2023 – August 3, 2024

This modification, if approved, will add \$600,000 to the NTE value of the contract to meet the demand for additional access control services at new posts and to pay security officers (guards and supervisors) \$2.00 more per hour to enable AUS to favorably compete as an employer of choice by paying security officers a more competitive hourly wage. The MDOT MPA Office of Security has estimated the additional amount that should be added to the contract at \$600,000, as follows:

End of Year 6 Estimate with \$1.27 Hourly Wage Increase Effective 1 May 2022:

Ceiling Remaining (unspent NTE value)	\$10,796,268
Estimated needed to end Year 4	\$ 1,958,200
Estimated needed to end Year 5	\$ 4,659,000
Estimated needed to end Year 6	\$ 4,748,000
Ceiling at the end of Year 6 with pay increase	(\$ 568,932)

Increased business operations and anticipated growth at MDOT MPA marine terminals require additional staffing to meet security mandates established by COMAR 11.05.03 and 11.05.07 and Title 33, Sections 105.200 through 105.295 (Facility Security Requirements) of the Code of Federal Regulations. For example, in April 2021, MDOT MPA opened an additional gate/lane at the Dundalk Marine Terminal Truck Plaza to meet the increased volume of arriving traffic created when a terminal tenant expanded its business operations. In January 2022, MDOT MPA opened an additional gate at the North Locust Point Marine Terminal to facilitate timely access for employees during winter “salt season” operations. Ports America Chesapeake, the public-private partnership lessee of Seagirt Marine Terminal, is nearing completion of its long-term plan to expand business operations at Seagirt. This plan will require MDOT MPA to create three new posts on the terminal to accommodate that business expansion, expected to begin in April 2022.

As MDOT MPA increases the demand for additional security services, AUS is struggling to attract, hire, and retain qualified individuals to meet the current demand. Competition in the contracted security and other service-based industries in the Baltimore area is extremely competitive. AUS has implemented a variety of incentives to attract and retain qualified employees, including the use of sign-on bonuses, additional bonuses for applicants who already have their Federally

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**6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

mandated Transportation Worker Identification Credential (TWIC), and employee performance recognition rewards. Despite these incentives, AUS is chronically operating at 70% of the workforce needed to fully meet MDOT MPA's current staffing requirements, requiring available staff to work overtime (paid at AUS' expense) and with scaled-back staffing at high-volume posts.

The economic recovery from COVID-19 is driving many employers to rapidly ramp up hiring across all sectors, resulting in the raising of base wages to fill open positions. With several nearby distribution centers and other employment opportunities paying significantly more than entry-level security personnel, AUS must offer more competitive wages to attract and retain qualified personnel. AUS' pricing under the contract was based on paying guards at the Living Wage hourly rate and supervisors at a few dollars more. Those wages are no longer sufficient to meet MDOT MPA's security needs and to allow AUS to meet contract requirements.

To address this unprecedented situation, MDOT MPA and AUS have agreed, subject to necessary approvals, to a \$2.00 an hour pay raise for guards and supervisors, cost-shared between AUS and MDOT MPA at a rate of \$1.27 additional per hour billed to MDOT MPA. The additional \$.27 (over \$1.00) is the cost share for AUS' payroll taxes and other mandatories. AUS agrees to pay an additional \$.27 on the dollar and any additional payroll expenses AUS may incur for the \$2.00 per hour pay increase for the guards and supervisors assigned to this contract. In other words, the cost of a \$2.00 per hour raise for guards and supervisors is actually \$2.54; and under the proposed modification, MDOT MPA will pay \$1.27 of that additional cost while the remaining \$1.27 will be funded by AUS at no additional cost to the State.

Therefore, to meet existing and anticipated demands for contracted security and to assist AUS in becoming an employer of choice, MDOT MPA and AUS have agreed that:

- (1) Minimum rates payable by AUS to guards and supervisors will be the following:

Guards: \$2.00 per hour above the Maryland Living Wage rate applicable at any time during the term of the contract, and  
Supervisors: \$3.09 above the rate payable to guards;

- (2) Rates payable by MDOT MPA to AUS will be increased as follows:

<u>From (current contract rate)</u>	<u>Guards</u>	<u>Supervisors</u>
Year 4 - from date of approval thru 8/3/22	\$24.57	\$30.00
Year 5 - from 8/4/22 thru 8/3/23	\$25.06	\$30.60
Year 6 - from 8/4/23 thru 8/3/24	\$25.56	\$31.21
<u>To (new contract rate)</u>	<u>Guards</u>	<u>Supervisors</u>
Year 4 - from date of approval thru 8/3/22	\$25.84	\$31.27
Year 5 - from 8/4/22 thru 8/3/23	\$26.33	\$31.87
Year 6 - from 8/4/23 thru 8/3/24	\$26.83	\$32.48

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**6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

- (3) An additional \$600,000 should be added to the contract's NTE limit to fund the additional access control services at new posts and MDOT MPA's contribution to the guard and supervisor pay increases. The additional funding needed for MDOT MPA's contribution for the hourly pay increase is \$491,541 which corresponds to 118 weeks (May 4, 2022 to August 3, 2024) multiplied by 3280 guard/hours per week multiplied by \$1.27. The remaining \$108,460 is the cost to staff new guard posts that MDOT MPA has already opened since the contract's NTE limit was last adjusted, and posts expected to open in May, 2022 to accommodate increased security demands at Seagirt Marine Terminal. The new NTE limit will also allow room for MDOT MPA to address additional unanticipated security demands as business increases during the remainder of the contract term.

Failure to approve this modification will likely result in it being impossible for AUS to meet contract requirements and MDOT MPA needs for security. That in turn could lead to:

- Delays and backups, as truckers seeking access to the terminals must wait at security checkpoints due to minimally staffed posts, to the disadvantage of tenant business, truckers, and other shipping stakeholders that rely on the Port of Baltimore and its convenient location along the I-95 corridor;
- Compromise of AUS' ability to attract and retain qualified individuals, as employees are pressured to work overtime as a matter of routine;
- Increase in the likelihood of fatigue-induced injuries and security breaches, as AUS' limited staff is expected to work longer hours in a harsh working environment;
- Placing AUS in an untenable position where employees leave the company because of burnout, injury, or simply being made a better job offer;
- Increase in the likelihood of a breach of security, as new security officers must work independently and without adequate supervision from more experienced security officers and supervisors;
- Placing MDOT MPA at risk of penalty assessed by the Coast Guard if found not in compliance with its approved Facility Security Plan; and
- Loss of the MDOT MPA's reputation of being an industry leader in port security and compliance with Federal mandates (MDOT MPA has achieved the Coast Guard's highest security rating for 13 consecutive years).

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**6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

The modification provides that it will take effect on the first day of the month following Board of Public Works approval. This modification was approved by the Maryland Port Commission on April 5, 2022.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J03D0001

***Resident Business:*** Yes

***Control No.:*** 22-0928-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**6-S-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<i>Amount</i>	<i>Term</i>	<i>BPW/DCAR* Date</i>	<i>Reason</i>
<b>Original Contract</b>	\$9,417,036	08/04/2018 – 08/03/2021	05/16/2018, Item 5-S	Original Contract
<b>Modification No. 1</b>	\$691,489	06/01/2020 – 08/03/2021	04/22/2020, Item 3-S-MOD	Increase NTE value to meet higher security needs and to meet U.S. Coast Guard mandate
<b>Renewal Option 1 (Modification No. 2)</b>	\$11,267,781	08/04/2021 – 08/03/2024	06/17/2020, Item 9-S-OPT	Exercise three-year renewal option
<b>Modification No. 3</b>	\$92,325	03/11/2021 – 08/03/2024	02/24/2021, Item 2-S-MOD	Add contractor-provided handheld TWIC readers to scope of work
<b>Modification No. 4</b>	\$600,000	05/19/2022 – 08/03/2024	05/19/2022, Item 6-S-MOD	This modification
<b>Revised Total Contract Amount</b>	\$22,068,631			

*\*Delegated Contract Action Record (DCAR): Procurement action taken under the MDOT's delegated authority.*

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Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov

7-E. **MARYLAND TRANSIT ADMINISTRATION**  
***Equipment Contract***

**Contract ID:** Bus Engine Fire Suppression System Replacement; P5208858  
ADPICS No.: P5208858

**Contract Description:** This contract provides for the replacement of the Bus Engine Fire Suppression System in 19 transit buses owned and operated by the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA).

**Award:** Fireline Corporation  
Baltimore, MD

**Contract Term:** 05/11/2022\* – 05/10/2023 (\*or earlier upon BPW approval)

**Amount:** \$222,300 NTE

**Procurement Method:** Competitive Sealed Bidding (*Single Bid received*)

**MBE/VSBE Participation:** 0% / 0% (Proprietary)

**Incumbent:** None

**Requesting Agency Remarks:** This solicitation was advertised via eMaryland Marketplace Advantage on December 12, 2021, notifying 144 vendors and five (5) vendors were direct solicited. The bid opening was conducted on January 20, 2022, and one (1) bid was received. MDOT MTA contacted several of the non-responsive prospective bidders and learned that Bus Engine Fire Suppression is a specialized sub-category of fire suppression with most vendors not capable of providing this equipment and installation.

The Bus Engine Fire Suppression System currently in place in 19 of MDOT MTA's 2017 Series transit buses has failed and requires replacement. In the event of an engine fire, this replacement system will automatically activate a dry chemical fire suppression agent and extinguish the fire before it moves into the passenger area of the bus. Fireline Corporation's (Fireline) bid met the requirements and specifications of the solicitation providing for both equipment and installation.

MDOT MTA has determined that the price offered by Fireline is fair and reasonable for the equipment and installation to be provided, based on comparison to the manufacturer's established price list.

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7-E. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Fund)  
*Approp. Code:* J05H0102  
*Resident Business:* Yes  
*MD Tax Clearance:* 22-2238-1111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
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*Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov*

**8-GM. MARYLAND TRANSIT ADMINISTRATION  
*General/Miscellaneous Contract***

**Contract ID:** Commuter Bus Routes 210/215; *OPS-22-010-SR*  
ADPICS No.: OPS22010SR

**Contract Description:** This contract secures the services of a bus company to operate the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Commuter Bus services for Routes 210 and 215 under one contract.

**Awards:** Academy Express, LLC  
Baltimore, MD

**Contract Term:** 05/16/2022 - 05/31/2022 (15-day Mobilization Period)  
06/01/2022 - 05/31/2027 (5-year base with one, 2-year option)

**Amount:** \$ 9,581,983 NTE (Base Term, 5 years)  
\$ 4,151,594 NTE (Renewal Option No. 1, 2 years)  
\$13,733,577 NTE Aggregate Total

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

	<i>Base Term</i>	<i>Renewal Option No. 1</i>	<i>Total</i>
Academy Express, LLC. Baltimore, MD	\$ 8,250,644	\$3,599,291	\$11,849,935 (1)
Atlantic Coast Charters, Inc. Linthicum, MD	\$ 9,625,317	\$4,229,694	\$13,855,011 (2)
Goldline, Inc. (Martz) Hyattsville, MD	\$13,000,950	\$6,155,929	\$19,156,879 (3)

**MBE/VSBE Participation:** 7.13% / 0%

**Performance Security:** 52% of Annual Contract Total

**Incumbent:** Academy Express, LLC  
Baltimore, MD

**Requesting Agency Remarks:** This solicitation was advertised via eMaryland Marketplace Advantage on December 22, 2021, notifying 100 potential vendors. Seven (7) vendors were notified of the solicitation by email. On February 3, 2022, three (3) bids were received.

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**8-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

The routes are as follows:

*Route 210* Provides weekday service stops between Kent Island, MD, Annapolis, MD and Baltimore, MD and consists of five (5) daily north-bound trips (between 5:30 a.m. and 7:30 a.m.) and five (5) daily south-bound trips (between 3:10 p.m. and 5:10 p.m.).

*Route 215* Provides weekday service stops between Baltimore, MD and Annapolis, MD and consists of three (3) daily south-bound trips (between 5:45 a.m. and 7:45 a.m.) and three (3) daily north-bound trips (between 3:17 p.m. and 5:17 p.m.).

The contract amounts include the prospective awardees' bid value plus built-in reimbursement costs. Although a 6% MBE goal was established for the contract, Academy Express, LLC has committed to exceeding the goal by 1.13% (7.13%).

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW website.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 22-1981-0100

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
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Contact: Harry Romano 410-684-7063  
hromano@mdotaryland.gov

**9-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**

***Modification: General/Miscellaneous Contract***

**Contract ID:** Maryland & Delaware Railroad Operating Agreement; MTA-1248  
ADPICS No.: CO395278

**Contract Approved:** DOT Agenda 06/25/2008; Item 21-GM

**Contractor:** The Maryland and Delaware Railroad Company  
Feddersburg, MD

**Contract Description:** Operations and Maintenance Services Contract for three (3) active rail lines on Maryland's Eastern Shore owned by the State. The three (3) active lines are:

- Seaford, DE – Cambridge, MD Line;
- Townsend, DE – Massey, MD – Centreville, MD Line; and
- Townsend, DE – Massey, MD – Chestertown, MD Line.

In addition, this services contract includes a lease agreement in which the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) leases three (3) State-owned locomotives to the contractor.

**Modification Description:** Amendment No. 3 provides for a material change to the original contract by modifying the contract language. In addition, this amendment increases the contract authority.

**Original Contract Term:** 07/01/2008 – 06/30/2013, with two (2) five-year renewal options

**Modification Term:** 04/28/2022 – 06/30/2023

**Original Contract Amount:** \$2,000,000

**Modification Amount:** \$ 25,450

**Prior Mods/Options:** \$ 0 (Amend. No. 1; BPW 11/02/2011, 6-GM-MOD)  
\$ 500,000 (Mod. No. 1; BPW 09/19/2012, 22-GM-MOD)  
\$2,250,000 (Mod. No. 2; BPW 05/15/2013, 10-M-MOD)  
\$ 30,000 (Mod. No. 3; BPW 03/23/2016, 21-M-MOD)  
\$ 0 (Amend. No. 2; BPW 03/23/2016, 21-M-MOD)  
\$2,550,000 (Mod. No. 4; BPW 09/06/2017, 13-GM-OPT)

**Revised Contract Total:** \$7,355,450

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**9-GM- MOD. MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

**Percent +/- Change:** 0% (Amend. No. 1; BPW 11/02/2011, 6-GM-MOD)  
25% (Mod. No. 1; BPW 09/19/2012, 22-GM-MOD)  
112.5% (Mod. No. 2; BPW 05/15/2013, 10-M-MOD)  
1.5% (Mod. No. 3; BPW 03/23/2016, 21-M-MOD)  
0% (Amend. No. 2; BPW 03/23/2016, 21-M-MOD)  
127.5% (Mod. No. 4; BPW 09/06/2017, 13-GM-OPT)  
1.28% (Amend. No. 3; *this agenda item*)

**Overall Percent +/-:** 267.78%

**Original Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** N/A / N/A

**Requesting Agency Remarks:** This agreement between MDOT MTA and The Maryland and Delaware Railroad Company (MDDE) provides for operation of rail freight service on three (3) State-owned rail lines on the Eastern Shore and includes the lease of three (3) State-owned locomotives to MDDE.

Amendment No. 3 increases the contract authority to provide for the reimbursement of costs incurred by MDDE due to schedule delays in MDOT MTA's Massey Engine House Replacement Project in 2019. This amendment also changes contract language in the agreement including:

- Update MDDE's responsibilities for the Cambridge Secondary Track in Dorchester County to reflect an agreement between MDOT MTA and the City of Cambridge for the development of a park/recreational trail along the right-of-way between Washington and Cedar Streets;
- clarify language governing control of access to the MDOT MTA property operated by MDDE to account for railroad customers loading and unloading freight cars; and
- identify the President of MDDE as the recipient for any notices.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** Yes                      **MD Tax Clearance:** 22-2071-0110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**9-GM- MOD. MARYLAND TRANSIT ADMINISTRATION** (*cont'd*)

**ATTACHMENT I**

	<i>Amount</i>	<i>Term</i>	<i>BPW/DCAR* Date</i>	<i>Reason</i>
<b>Original Contract</b>	\$2,000,000	07/01/2008 - 06/30/2013	BPW 06/25/2008, Item 21-GM	Original Contract
<b>Amendment No. 1</b>	\$0	07/29/2011 - 06/30/2013	11/02/2011, Item 6-GM-MOD	Amend contract terms
<b>Change Order No. 1</b>	\$500,000	09/21/2012 - 06/30/2013	09/19/2012, Item 22-GM- MOD	Increase contract authority
<b>Change Order No. 2</b>	\$2,250,000	07/01/2013 - 06/30/2018	05/15/2013, Item 10-M-MOD	Renewal Option No. 1
<b>Change Order No. 3</b>	\$30,000	04/01/2016 – 06/30/2018	03/23/2016, Item 21-M-MOD	Amend contract terms and increase contract authority
<b>Amendment No. 2</b>	\$0	07/01/2013 – 06/30/2018	03/23/2016, Item 21-M-MOD	Amend contract terms
<b>Change Order No. 4</b>	\$2,550,000	07/01/2018 - 06/30/2023	09/06/2017, Item 13-GM-OPT	Renewal Option No. 2
<b>Amendment No. 3</b>	\$25,450	04/28/2022 – 06/30/2023	04/27/2022, Item 9-GM-MOD	Amend contract terms and increase contract authority
<b>Revised Total Contract Amount</b>	\$7,355,450			

*\*Delegated Contract Action Record (DCAR): Procurement action taken under the MDOT's delegated authority.*

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Contact: Matthew A. Lattin 410-767-3698  
Mlattin@mta.maryland.gov

**10-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1);  
Annotated Code of Maryland

**Property:** MTA RE #0936.10  
Temporary Construction Easement (± 6,320 square feet), located at  
1404 Front Avenue, Lutherville, Maryland 21093 in Baltimore County.

**Grantor:** 1404 Front, LLC

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$6,500

**Appraised Value:** \$5,350– Bruce Dumler (Selected)  
\$4,800 – Melville Peters (Approved)  
Casey Fitzpatrick, SHA Review Appraiser

**Special Conditions:** None

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Requesting Agency Remarks:** MDOT MTA requires the acquisition of a Temporary Construction Easement (TCE) for access to repair Light Rail Bridge No. 545-N in Baltimore County, Maryland. In December 2022, the property owner was offered and rejected a written offer in the amount of \$5,350.00. The appraisal provided a range of \$6.25-\$7.63 per square foot. The owner requested the higher per square foot range due to the property location and use. After additional negotiations about the possible damage to the asphalt parking lot, an Option Contract was signed on February 10, 2022. MDOT MTA determined that the counteroffer of \$6,500 was fair and reasonable. MDOT MTA proposes to acquire the subject property through a negotiated settlement.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Brenda Fuller 240-695-9289  
Bfuller3@mdot.maryland.gov

**11-RP. MARYAND TRANSIT ADMINISTRATION**  
***Real Property –Abandon Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) abandonment of real property.

**Authority:** Constitution of Maryland, Article III, § 40  
Real Property Article, § 12-109  
Transportation Article, § 7-204(d) (1), § 7-401(a)  
Maryland Court Rules, § 12-201, §12-211  
Annotated Code of Maryland

**Property:** MTA #02077  
7315 Wisconsin Avenue (±0.20 acres), two perpetual easements located in Bethesda, Maryland 20814 in Montgomery County.

**Grantor:** Bethesda Crossing EW Acquisition, LLC (“Bethesda Crossing”)

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$1,200,000 (payment in lieu of further litigation)

**Appraised Value:** \$2,200,450 – Gary Anglemyer, (Selected)  
\$3,935,305 – Karen Belinko, (Approved)  
Wesley Barkley, Review Appraiser

**Special Conditions:** MDOT MTA abandoned its acquisition proceedings under eminent domain and re-designed the project to eliminate the damage exposure and property rights needed to construct, operate and maintain the Purple Line transit service.

**Fund Source:** 100% State

**Requesting Agency Remarks:** The subject property was originally required for the Purple Line Project. MDOT MTA no longer needs the subject property due to a project redesign. MDOT MTA proposes paying Bethesda Crossing a settlement amount of \$1.2M to satisfy the Abandonment Fee Agreement. The consideration will cover the reasonable legal, appraisal, and engineering fees actually incurred by Bethesda Crossing to defend its property rights.

**11-RP. MARYAND TRANSIT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

*Background & History:*

A portion of the subject property was required for the construction of MDOT MTA's Purple Line Project located in Montgomery County, Maryland. The Site Surface Area of the subject property in the Before Condition, *i.e.*, prior to MDOT MTA's acquisition, comprised 46,480 square feet or 1.0670 acres of land, more or less, improved with two structural towers: the West Tower, a 13-story, 225,147 square foot Class A office building with ground floor retail, built in 1974 and renovated in 2014, and rated in good quality and condition; and the East Tower, a 10-story, 112,000 square foot Class A office building with ground floor retail, built in 1964 and renovated in 2014, and rated in good quality and condition. The subject property is located above and over the former Georgetown Branch (originally constructed by the Metropolitan Southern Railroad, a predecessor in interest to the Baltimore & Ohio Railroad and CSX Transportation Company) right of way. The railroad right of way was purchased by the prior property owner but the then operating railroad (CSX) reserved to itself a perpetual easement (32-foot wide and 22-foot high tunnel under the existing Bethesda Crossing building) for transportation purposes (hereinafter, the "Transportation Easement"). In 1987, CSXT granted and conveyed the former Georgetown Branch right of way to Montgomery County, including the perpetual easements that had been held by CSXT. MDOT MTA and Montgomery County entered into a Franchise Agreement in 2017 allowing MDOT MTA to use the County's public rights of way, including the Georgetown Branch right of way and easements.

In its acquisition from Bethesda Crossing, the Purple Line project sought to obtain two parcels in perpetual easement. Parcel A comprised 8,668 square feet of land or 0.199 acres of land, more or less, for a perpetual vertical easement for the construction, access, operation, and maintenance of transit services above and over the Transportation Easement within the existing tunnel for Purple Line infrastructure and equipment (*i.e.*, the overhead catenary system, which was to be attached to the tunnel ceiling). Parcel B comprised 25 square feet of land / 0.001 acres of land, more or less, for a perpetual easement for construction, access, operation and maintenance of the Purple Line.

MDOT MTA's offer of just compensation in the amount of \$2,200,450 for the real property interests was rejected by the Owner. The Owner then obtained its own appraisal that initially valued the subject real property rights at \$6,500,000. MDOT MTA, pursuant to the applicable statutes, after following the required Uniform Act processes, filed a Complaint for Condemnation in the Circuit Court on July 12, 2018. Thereafter, in May 2019, Bethesda Crossing produced a report estimating the value of consequential damages to the property as a result of MDOT MTA's acquisition as comprising \$57,500,000 in addition to its appraiser's updated opinion of value. The Owner's updated appraisal as of June 2019 valued MDOT MTA's acquisition of Parcels A and B as ranging between \$8,149,688 and \$8,801,663 for the perpetual easement property rights MDOT MTA was seeking.

11-RP. MARYAND TRANSIT ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

In light of these extensive consequential damages estimated by Bethesda Crossing, MDOT MTA agreed to investigate and analyze whether its project design could be modified to avoid the acquisition of Parcels A and B, thus negating the risk of liability for Bethesda Crossing's \$57,500,000 consequential damages claim. Notwithstanding this effort, however, the parties were faced with proceeding as if condemnation litigation were moving forward to trial. As a result, the parties agreed the State should abandon its condemnation action while finalizing the alternative design, and MDOT MTA ultimately abandoned the condemnation action on December 6, 2019.

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Subpart B, 49 CFR §24.107, provides that a Federal grant recipient must reimburse the reasonable expenses that a property owner actually incurred if the condemnation proceeding is abandoned. In addition, pursuant to Md. Code Annotated, Real Property Article § 12-109 (e), and Maryland Circuit Court Rule 12-211 (d), a property owner (here, Bethesda Crossing) is entitled to recover its reasonable legal, appraisal, and engineering fees actually incurred because of the condemnation action.

Because of the interplay of the complex property rights and engineering issues associated with the Bethesda Crossing property, the conditions created by virtue of the perpetual easement held by Montgomery County within the tunnel, and the intricacy of the proposed Purple Line design requirements, MDOT MTA resolved to redesign the overhead catenary system to eliminate the Purple Line's extensive vulnerability to Bethesda Crossing's \$57,500,000 consequential damages claim and to avoid the substantial magnitude of the Project cost risk due to a potential delay in construction.

Bethesda Crossing submitted legal, appraisal, and engineering fees totaling \$1,773,100 for its efforts to defend its property rights against the MDOT MTA Complaint for Condemnation. MDOT MTA examined the extent of the professional service fees claimed and confronted Bethesda Crossing for the legitimacy of various incurred costs, challenged the necessity of certain actions, and earned Bethesda Crossing concessions to portions of its incurred costs, resulting in the lowered reimbursement demand of \$1,200,000 reflected in the Abandonment Fee Agreement.

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11-RP. MARYAND TRANSIT ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

MDOT MTA seeks Maryland Board of Public Works approval to satisfy the Abandonment Fee Agreement with Bethesda Crossing and pay the reasonable legal, appraisal, and engineering fees actually incurred by Bethesda Crossing to defend its property rights. The settlement amount is \$1,200,000. MDOT MTA, with the agreement of the Office of the Attorney General, contends that the ability to amicably settle with the Owner is fair and equitable, and in the best interest of all parties.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**12-AE. STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Land Surveying & Subsurface Utilities; BCS 2020-02 H  
ADPICS No. SBCS2002H

**Contract Description:** This is one of eight (8) open-ended, work-order based contracts to provide land surveying and subsurface utilities for the Maryland Department of Transportation State Highway Administration (MDOT SHA).

**Awards:** Rummel, Klepper & Kahl, LLP  
Baltimore, MD

**Contract Term:** 05/12/2022 – 05/11/2027

**Amount:** \$6,500,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

	<b>Technical Proposal Rating (Max 100)</b>	<b>Technical Ranking</b>	<b>Award</b>
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	89.95	1	Contract A
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	89.85	2	Contract B
AECOM Technical Services, Inc. Hunt Valley, MD, MD	88.15	3	Contract C
Wilson T. Ballard Company/Greenman-Pedersen, Inc. Owings Mills, MD	85.52	4	Contract D
Whitman, Requardt & Associates, LLP Baltimore, MD	79.18	5	Contract E
A. Morton Thomas and Associates, Inc. Rockville, MD	77.55	6	Contract F
Whitney, Bailey, Cox & Magnani, LLC/ Weston & Sampson Engineers Towson, MD	77.39	7	Contract G
Rummel, Klepper & Kahl, LLP Baltimore, MD	76.96	8	\$6,500,000 NTE (Contract H)

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022**



**12-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Proposals (cont'd):**

AB Consultants, Inc. Lanham, MD	74.74	9	
Century Engineering, Inc. Hunt Valley, MD	72.17	10	
KCI Technologies, Inc. Sparks, MD	69.74	11	
CP Johnson & Associates, Inc. Silver Spring, MD	67.46	12	
Frederick Ward Associates, Inc. Bel Air, MD	Did not Submit	13	

**DBE/VSBE Participation:** 18% / 0%

**Incumbents:** None

**Requesting Agency Remarks:** On March 30, 2020, the solicitation was advertised in The Daily Record, on MDOT SHA's web page, and eMaryland Marketplace Advantage.

The Comprehensive Geomatics Engineering Services contract will include Land Surveying, Geodetic Engineering, Aerial Photogrammetry, Scanning, LIDAR and other Remote Sensing technologies, Computer Aided Drafting & Design (CADD), Mapping, Plat Preparation, Deed Description Preparation, Survey Document preservation, database development, Geographic Information System (GIS) services, Utility Designation & Location, and other specialized field investigations, land records research, field personnel support, and office support services.

Although a 15% DBE goal was established for this contract, Rummel, Klepper & Kahl, LLP committed to exceeding the goal by 3% (18%).

**Fund Source:** 80% Federal; 20% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101 & J02B0102

See next page for  
Record Correction  
Letter dated 6/30/25

**Resident Business:** Yes

**MD Tax Clearance:** 22-0861-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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**EXECUTIVE MEMORANDUM**

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 12-AE, 04/27/2022 BPW MEETING  
**DATE:** JUNE 30, 2025

---

**PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

**MDOT Agenda 04/27/2022, Item 12-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:



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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:



---

Scott Pomento, P.E.  
Chief Financial Officer

Approval:



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William Pines, P.E.  
Administrator





*John Gontrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 13-AE, 04/27/2022 BPW MEETING  
**DATE:** JUNE 30, 2025

---

### PURPOSE OF MEMORANDUM

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

### MDOT Agenda 04/27/2022, Item 13-AE

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*William Pines*

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William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**14-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Mechanical Cleaning and Sweeping of Paved Surfaces at Various Locations in Allegany County; 4100161424SB  
ADPICS No.: 4100161424

**Contract Description:** This contract is for the mechanical cleaning and sweeping of paved surfaces at various locations in Allegany County.

**Awards:** Quarry Ridge Corporation (Certified Small Business)  
Cumberland, MD

**Contract Term:** 05/12/2022 – 12/31/2024 (964 Calendar Days)

**Amount:** \$265,650 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)  
(Single Bid Received)

**Bids:** Quarry Ridge Corporation \$265,650  
Cumberland, MD

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** None

**Incumbent:** Quarry Ridge Corporation  
Cumberland, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on November 2, 2021, notifying 75 potential contractors, 19 of which were MDOT-certified Minority Business Enterprises (MBEs). Bids were opened on December 2, 2021.

There was only one (1) bid received on this contract. During advertisement, MDOT SHA District 6 District Operations Engineer (DOE) contacted three (3) contractors to solicit participation in the bidding process. These three (3) contractors are the only others that have bid and been awarded the sweeping contracts in the past throughout Western Maryland.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



14-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

Although District 6 conducted this additional outreach, these three (3) past awardees still did not bid on the contract. The Engineer conducted post-bid outreach to find out why these contractors did not bid.

The first contractor indicated that Allegany County is two (2) hours away from their yard, so the distance is too far for the uncertain number of sweeping requests. The second contractor noted that they bid and have been awarded sweeping contracts in the past in Western Maryland, but after the Spring sweeping of leftover Winter debris is complete, there is not enough consistent work throughout the entire year to cover their expenses. The third contractor did not respond to requests for feedback. The distance to Allegany County eliminates many contractors from being interested in this sweeping contract, as the travel is cost and time prohibitive.

The awardee, Quarry Ridge Corporation (Quarry Ridge), submitted a bid of \$265,650.00 to complete the project. The bid received is fair and reasonable as it is 6.89% lower than the Engineer's Estimate. This bid was determined to be responsive and MDOT SHA reviewed the bid with Ms. Jane Belt, owner of Quarry Ridge. Quarry Ridge has proven themselves as a capable contractor as the incumbent contractor from the previous contract.

The Maryland Department of Transportation State Highway Administration has confirmed Quarry Ridge Corporation's bid price and work conducted on this contract is performed 100% by a State-certified Small Business.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 22-2069-1111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**15-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Median and Roadside Mowing, Trimming, and Litter Pickup at Various Locations in Northern Anne Arundel County; 4272G51424SB  
ADPICS No.: 4272G51424

**Contract Description:** This open-ended, on-call contract provides median and roadside mowing, trimming, and litter pickup at various locations in Northern Anne Arundel County.

**Awards:** Manuel Landscaping, Inc. (Certified Small Business)  
Owings Mills, MD

**Contract Term:** 05/12/2022\* – 12/31/2024 (\*or earlier upon BPW approval)  
(964 Calendar Days)

**Amount:** \$617,000 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<b>Bids:</b>	Manuel Landscaping, Inc. Baltimore, MD	\$617,000
	A. Marquez Trucking, Inc. Silver Spring, MD	\$696,750
	Smallwood's Ground Maintenance, Inc. Forestville, MD	\$1,193,500
	Letke Security Contractors Baltimore, MD	\$1,378,000

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** None

**Incumbent:** A. Marquez Trucking, Inc.  
Silver Spring, MD

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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15-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on October 12, 2021, notifying 99 potential contractors, 13 of which were MDOT-certified Minority Business Enterprises (MBEs). Bids were opened on November 18, 2021.

The lowest apparent bidder was rejected because they lacked the “capability in all aspects to perform fully the contract requirements and the integrity and reliability that will assure good faith performance.”

The Maryland Department of Transportation State Highway Administration has confirmed Manuel Landscaping, Inc.’s bid price and work conducted on this contract is performed 100% by a State-certified Small Business.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 22-0550-0111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**16-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Spot Litter Pickup at Various Locations Along I-695 & I-83 for the Hereford Shop Area in Baltimore County; 4323H41425SB  
ADPICS No.: 4323H41425

**Contract Description:** This open-ended, on-call contract provides spot litter pickup at various locations along I-695 & I-83 in Baltimore County.

**Awards:** C & C Management Group, LTD (Certified Small Business)  
Clarksburg, MD

**Contract Term:** 05/12/2022\* – 12/31/2025 (\*or earlier upon BPW approval)  
(1,329 Calendar Days)

**Amount:** \$319,000 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<b>Bids:</b>	C & C Management Group, LTD Clarksburg, MD	\$319,000
	Unified Solutions Services, LLC Columbia, MD	\$346,500
	A + A Services, LLC Baltimore, MD	\$385,000
	Service All Inc. Mitchellville, MD	\$467,500
	Adezia Columbia, MD	\$594,000
	P2 Cleaning Services Laurel, MD	\$624,201

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



16-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** None

**Incumbent:** P2 Cleaning Services  
Laurel, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on October 5, 2021, notifying 46 potential contractors, 12 of which were MDOT-certified Minority Business Enterprises (MBEs). Bids were opened on November 4, 2021.

The apparent low bidder withdrew their bid because they did not meet the Tier 1 Living Wage requirement. The second low bidder was rejected because of non-compliance with the contract documents. An analysis of their bid on the Litter Pickup Crew was insufficient to meet the Tier 1 Living Wage minimum. The third lowest bidder was rejected because of non-compliance with the contract documents. An analysis of their bid on the Litter Pickup Crew was insufficient to meet the Tier 1 Living Wage minimum.

The Maryland Department of Transportation State Highway Administration has confirmed C & C Management Group, LTD's bid price and work conducted on this contract is performed 100% by a State-certified Small Business.

Maryland Works, Inc provided a waiver for this contract.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 22-0403-1111

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**17-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Full Width Litter Pickup at Various Locations for the Owings Mills Shop Area in Baltimore County; 4323MB1424SB  
ADPICS No.: 4323MB1424

**Contract Description:** This open-ended, on-call contract provides full width litter pickup at various locations for the Owings Mills Shop Area in Baltimore County.

**Awards:** C & C Management Group, LTD (Certified Small Business)  
Clarksburg, MD

**Contract Term:** 05/12/2022\* – 12/31/2024 (\*or earlier upon BPW Approval)  
(964 Calendar Days)

**Amount:** \$594,000 NTE

**Procurement Method:** Competitive Sealed Bidding (Small Business Reserve)

<b>Bids:</b>	C & C Management Group, LTD Clarksburg, MD	\$594,000
	Unified Solutions Services, LLC Columbia, MD	\$642,000
	Adezia Columbia, MD	\$642,000
	Reds Property Solutions, LLC Pasadena, MD	\$645,000
	Service All Inc. Mitchellville, MD	\$651,000
	Smallwood's Ground Maintenance, Inc. Forestville, MD	\$723,000
	P2 Cleaning Services Laurel, MD	\$749,562
	A. Marquez Trucking, Inc. Silver Spring, MD	\$960,000

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



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17-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** None

**Incumbent:** Adezia  
Columbia, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage on October 12, 2021, notifying 48 potential contractors, nine (9) of which were MDOT-certified Minority Business Enterprises (MBEs). Bids were opened on November 18, 2021.

The first, second, and third-lowest apparent bidders were rejected because analyses of their bids on Item 7001- Full Width Litter Pickup Crew are not sufficient to meet the Tier 1 Living Wage minimum.

The Maryland Department of Transportation State Highway Administration has confirmed C & C Management Group, LTD's bid price. Work conducted on this contract is performed 100% by a State-certified Small Business.

Maryland Works, Inc. provided a waiver for this contract.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 22-0404-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**18-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Asset Management and Janitorial Services of the North Bound and South Bound rest areas located in Howard County on Interstate I-95; 5261371427  
ADPICS No.: 5261371427

**Contract Description:** This contract consists of asset management of the Rest Area on Interstate I-95, both north and south bound, inclusive of all janitorial and maintenance services required for the upkeep of the building and grounds of the Rest Area.

**Awards:** National Center on Institutions and Alternatives (NCIA)  
Baltimore, MD (Preferred Provider)

**Contract Term:** 05/12/2022 \* – 04/30/2027 (\* or earlier upon BPW approval)

**Amount:** \$5,755,839 NTE

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** N/A

**MBE/VSBE Participation:** N/A / N/A (Preferred Provider)

**Performance Security:** None

**Incumbent:** National Center on Institutions and Alternatives (NCIA)  
Baltimore, MD

**Requesting Agency Remarks:** This is a five (5) year contract to provide total facilities maintenance and asset management at the Howard County I-95 North and Southbound rest areas. Services include but are not limited to janitorial services; HVAC system maintenance; snow/ ice removal; window cleaning; pest control; interior painting; landscaping; electrical systems maintenance; site lighting; plumbing and utilities services; roadway and parking lot maintenance; and generator maintenance. The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program determined the pricing to be fair and reasonable and approved the pricing on March 10, 2022.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



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18-M.      STATE HIGHWAY ADMINISTRATION (cont'd)

*Fund Source:*                      100% Special Funds (Transportation Trust Fund)  
*Approp. Code:*                      J02B0102  
*Resident Business:*                Yes  
*MD Tax Clearance:*                22-2144-1100

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**19-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

**Authority:** State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 21-2734  
Julia Selby, (± 100 feet), located south of Pulaski Highway, west of Maloney Road in Elkton, Cecil County

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** 732 Pulaski Highway, LLC, a Maryland limited liability company

**Consideration:** \$500

**Appraised Value:** N/A

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1938, MDOT SHA acquired the subject property for the relocation of Philadelphia Road. MDOT SHA proposes to release a snow fence easement on the property to the adjoining owner, 732 Pulaski Highway, LLC, at an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**20-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

**Authority:** State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 21-2736  
Former Peyton G. Nevitt & Clarence R. Brady, (100 feet, +/-),  
located just south of MD Route 95 (Comus Road) at the  
intersection with I-270 in Clarksburg, Montgomery County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Ashford Woods, LLC, a Maryland limited liability company

**Consideration:** \$500

**Appraised Value:** N/A

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1954, MDOT SHA acquired the subject property as part of a highway improvement project known as the Washington National Pike. MDOT SHA proposes to release the snow fence easement to the adjoining owner, Ashford Woods, LLC, a Maryland limited liability company, at an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**21-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) releasing a snow fence easement.

**Authority:** State Finance and Procurement, § 10-305  
Annotated Code of Maryland

**Property:** MC# 22-2741  
Dorothy Viault, (± 100 ft) located east of I-270, north of the I-270/  
MD-124 (Montgomery Village Ave) interchange, Gaithersburg,  
Montgomery County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** MFV 700 NFA, LLC, a Maryland limited liability company, and  
DNIP4 700 NFA, LLC, a Maryland limited liability company

**Consideration:** \$500

**Appraised Value:** N/A

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1955, MDOT SHA acquired the subject property as part of the I-270 construction project. MDOT SHA proposes to release a snow fence easement on the property to the adjoining owner, MFV 700 NFA, LLC and DNIP4 700 NFA, LLC, at an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: Glen Carter 410-865-1270  
gcarter@mdot.maryland.gov

**22-RP. THE SECRETARY OFFICE**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation State Highway Administration (MDOT SHA) disposing of real property as it is excess to the agency’s needs.

**Authority:** Transportation Article, § 8-309 (g)(1)(2)(ii)  
Annotated Code of Maryland

**Property:** MC# 17-1082  
Weir/ Woodmark Inc. Parcel 2 (+/- 0.362 acres), located on the Northeast corner of Corridor Road and Junction Drive, Annapolis Junction in Howard County.

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Howard County, Maryland, a body corporate and politic

**Consideration:** \$24,512.85 (acquisition cost plus interest)

**Appraised Value:** \$157,880 – Melville Peters (Approved)  
\$155,660 – Gregory Jones (Selected)  
Wesley Barkley, MDOT SHA Review Appraiser

**Special Conditions:** None

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on July 13, 2021. The 45-day review period expired August 27, 2021.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20170620-0517. It has been recommended to declare the Former Weir, et al Property containing 4.58 +/- acres located on the Northeast corner of Corridor Road and Junction Drive in Howard County MC#17-1082, surplus to the State. We understand that Howard County expressed an interest in acquiring a portion of the parcel to construct a right turn lane from Dorsey Run Road to Junction Drive. This would be a benefit to the safety and operation of that roadway section.

**Requesting Agency Remarks:** In 1978, MDOT SHA acquired the property for the MD 32 – From U.S. Route 1 to Anne Arundel County project. The property is no longer needed by MDOT. MDOT SHA proposes to convey this property to Howard County as shown on SHA plat 61526 (Parcel 2) at the calculated acquisition cost plus interest value of \$24,512.85. The County intends to use this property for stormwater management.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 27, 2022



Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov

**23-GM. MARYLAND DEPARTMENT OF TRANSPORTATION**

**Recommendation:** That the Board of Public Works approve the award of the following Task Order.

**Procurement Method:** Task Order under Master Contract

**Authority:** State Finance and Procurement Article, Annotated Code of MD, § 13-113; COMAR 21.05.13.06

**1.0 Master Contract:** **Operations Ancillary Repairs, Maintenance, and Construction;**  
MDOT MTA Contract No. OPS-17-078-AN  
**Approved:** MDOT Item 12-GM (09/06/2017)  
**Term:** 09/21/2017\* - 09/20/2023 (\*or earlier upon BPW approval)  
**Fund Source:** 80% Federal; 20% Special Funds (Transportation Trust Fund)

**1.1 Using Agency:** MDOT MTA  
**Description:** Replacement of Bus Bay Doors at Northwest Division – This contract is for the replacement of six (6) roll-up doors at Northwest Division Transportation Building in Baltimore. The project includes demolition and removal of existing doors as well as installation of new doors and new or modified electrical work as needed (**OFS No. 29**).

**Number of Qualified Master Contractors:** 6  
**Number of Bids:** 5  
**Award:** Denver-Elek, Inc.; Baltimore, MD  
**Amount:** \$537,801  
**Term:** 120 days from an NTP (*anticipated NTP of 05/12/2022*)  
**DBE/VSBE Participation:** 20% / 0%  
**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**4-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Mayor and City Commissioners of the City of District Heights**

City of District Heights Senior Day Facility (Prince George’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping the City’s Senior Day Facility.”*

<i>Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)</i>	
<i>DGS Item 234 (SL-116-210-038)</i>	<b>\$ 500,000</b>
<i>Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)</i>	
<i>DGS Item 294</i>	<b>\$ 200,000</b>
<i>Maryland Consolidated Capital Bond Loan of 2018 (MISC– Chapter 9, Acts of 2018)</i>	
<i>DGS Item 196</i>	<b>\$ 500,000</b>

**Matching Fund:** Matching Fund removed effective June 1, 2021.

<b>Background:</b>	Total Project	\$5,390,560
	<b>21-234 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	<b>21-294 (This Action)</b>	<b>\$ 200,000 (Non-match)</b>
	<b>18-196 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$4,190,560

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**6-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Maryland-National Capital Park and Planning Commission**

Willett Branch Greenway (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Willett Branch Greenway, including improvements to the site’s grounds and the installation of landscaping, located in Montgomery County.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 20-G108, as amended by Chapter 576, Acts of 2021*

**\$ 175,000**

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 20-G186, as amended by Chapter 576, Acts of 2021 (SL-174-200-038)*

**\$ 225,000**

**Matching Fund:** Matching Fund removed effective June 1, 2021.

<b>Background:</b>	Total Project	\$ 400,000
	<b>20-G108 (This Action)</b>	<b>\$ 175,000 (Non-match)</b>
	<b>20-G186 (This Action)</b>	<b>\$ 225,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The matching fund requirement for this grant was removed by House Bill 1374, Act of 2021, Chapter 576, effective June 1, 2021.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**











**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**11-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of the Germantown Cultural Arts Center, Inc.**

BlackRock Center for the Arts (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the BlackRock Center for the Arts, located in Montgomery County.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 20-G098; as amended by Chapter 576, Acts of 2021 (SL-140-200-038)*

**\$ 250,000**

**Matching Fund:** Match fund removed effective June 1, 2021.

<b>Background:</b>	Total Project	\$ 250,000
	<b>20-G098 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The matching fund requirement for this grant was removed by House Bill 1374, Act of 2021, Chapter 576, effective June 1, 2021.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**2<sup>nd</sup> Revision**

*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**13-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Meritus Medical Center, Inc.**

Meritus Medical Center (Washington County)

*“For the design, construction, renovation, and equipping of the John Marsh Cancer Center.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MHA– Chapter 537, Acts of 2020)  
DGS Item 20-G009; as amended by Chapter 576, Acts of 2021 (SL-168-200-038)*

**\$ 509,000**

**Matching Fund:** Match fund removed effective June 1<sup>st</sup>, 2021.

Board of Public Works approval is also requested to reimburse the Board of Directors of Meritus Medical Center, Inc. \$509,000 for eligible expenditures.

<b>Background:</b>	Total Project	\$ 4,318,418
	<b>20-G009 (This Action)</b>	<b>\$ 509,000 (Non -match)</b>
	Local Cost	\$ 3,809,418

(Prior Actions: None)

**Remarks:**

- 1.This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2.The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3.Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4.The matching fund requirement for this grant was removed by House Bill 1374, Acts of 2021, effective June 1<sup>st</sup>, 2021.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**14-CGL.     CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of The National Great Blacks In Wax Museum.**

National Great Blacks In Wax Museum (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Great Blacks In Wax Museum.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-247, (SL-133-190-038)                             **\$ 750,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,200,000
	<b>21-247 (This Action)</b>	<b>\$ 750,000 (Non-match)</b>
	19-G076 (Prior Action)	\$ 100,000
	19-233 (Prior Action)	\$ 150,000
	17-G043 (Prior Action)	\$ 200,000
	Local Cost	\$ 0

(Prior Actions: 12/01/2021 Agenda, Item 11-CGL 05/19/2021 Agenda, Item 25-CGL)

**Remarks:**

- 1.This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2.The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3.Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**15-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Lakeshore Volunteer Fire Department**

Lakeshore Volunteer Fire Department (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Lakeshore Volunteer Fire Department facilities (Anne Arundel County).”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 251, as amendment by Chapter 576, Acts of 2021 (SL-176-200-038)*

**\$ 100,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 160,000
	<b>20-251 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$ 60,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to §5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**16-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Executive Board of the Relay Improvement Association of Baltimore County, Inc.**  
Relay Town Hall (Baltimore County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Relay Town Hall building, located in Baltimore County.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 20-G062; as amended by Chapter 576, Acts of 2021 (SL-175-200-038)  
**\$ 22,500***

**Matching Fund:** Match removed effective June 1, 2021.

<b>Background:</b>	Total Project	\$ 25,500
	<b>20-G062 (This Action)</b>	<b>\$ 22,500 (Non-match)</b>
	Local Cost	\$ 3,000

(Prior Actions: None)

**Remarks:**

- 1.This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
- 2.The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3.Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- 4.The matching fund requirement for this grant was removed by House Bill 1374, Acts of 2021, Chapter 537, effective June 1, 2021.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Mindy Kim-Woo 410-767-6862  
mindy.kim-woo@maryland.gov*

**18-CGL.      CAPITAL GRANTS AND LOANS  
*Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$135,959 to *Community Services for Autistic Adults and Children, Inc.* (“CSAAC, Inc.”) (*Montgomery County*).

**Project:** The acquisition of a real property located at 20007 Raingarden Alley, Montgomery Village, MD 20886 once the residential build is complete. This project will provide housing for three individuals with developmental disabilities.

<b>Appraisals:</b>	Contract of Sale	\$180,478
	Daniel O’Donoghue	\$180,478
	Sarah J. Walshe	\$180,478
	DGS accepted appraisal	\$180,478
	<b>Eligible Cost</b>	<b>\$181,278*</b>

\*Includes the lesser of the DGS accepted fair market value or the contract price at \$180,478, and the cost of the appraisals at \$800

**Fund Source:** The Maryland Department of Health has determined the grantee is responsible for providing 25% of the eligible project cost.

Total Project Cost	\$181,278
Eligible Project Cost	\$181,278
State Share (75%)	\$135,959 MCCBL 2021 CB-12709-03
Grantee Share (25%)	\$ 45,319 Cash Reserves

**Remarks:**

1. Grantee is a nonprofit organization and provides housing for individuals with developmental disabilities.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board’s approval is further contingent upon the State’s right of recovery being recorded among the Land Records of Montgomery County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Mindy Kim-Woo 410-767-6862  
mindy.kim-woo@maryland.gov*

**19-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$235,658 to *People Encouraging People, Inc.* (“PEP”) (*Baltimore City*).

**Project:** The acquisition and renovation of a real property located at 924 Marlau Drive, Baltimore City, MD 21212. This project will provide housing for three individuals with psychiatric and/or co-occurring substance use disorder disabilities.

<b>Appraisals:</b>	Contract of Sale	\$200,000
	Wesley A. Barkley	\$206,200
	Spencer T. Vaughan	\$200,000
	DGS accepted appraisal	\$200,000
	<b>Eligible Cost</b>	<b>\$201,225*</b>

\*Includes the lesser of the DGS accepted fair market value or the contract price at \$200,000 and appraisal fees of \$1,225.

**Fund Source:** The Maryland Department of Health has determined the grantee is responsible for providing 25% of the eligible project cost.

Acquisition	\$201,225
Renovation Project Cost	\$112,986
Eligible Project Cost	\$314,211
State Share (NTE \$247,886 or 75%)	\$235,658 MCCBL 2021 CB-06514-05
Grantee Share (25%)	\$ 78,553 Cash Reserves

**Remarks:**

1. Grantee is a nonprofit organization and provides housing for individuals with psychiatric and/or co-occurring substance use disorder disabilities.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board’s approval is further contingent upon the State’s right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**20-C.            CONSTRUCTION CONTRACT**  
***Department of General Services, Department of Planning***

***Contract ID:*** Jefferson Patterson Park and Museum - Patterson Center Renovations;  
 HT-021-090-001

ADPICS No.: H00B2600128

***Contract Description:*** Transform historical Jefferson Patterson Park and Museum, Patterson Center residential complex in Calvert County into a modern, public museum, and event facility. The 1930's era buildings to be renovated include the main house, pool house, and garage. They will be upgraded to meet current building and safety codes and have modern building systems including electrical, heating and cooling, plumbing, security, and automatic fire protection for the main museum building.

***Award:*** North Point Builders of Maryland, LLC; Baltimore, MD

***Contract Term:*** 730 Calendar Days

***Amount:*** \$8,583,500

***Procurement Method:*** Exempt (Historic Exemption - SF&P 11-203 (a) (1) (xvii))

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
North Point Builders of Maryland, LLC; Baltimore, MD	\$8,583,500
Lynbrook of Annapolis, Inc.; Annapolis, MD	\$8,834,647

***MBE/VSBE Participation:*** N/A / N/A

***Performance Security:*** Performance and payment bonds for 100% of contract amount

***Incumbent:*** N/A

***Requesting Agency Remarks:*** A notice of availability of an Invitation for Bids (IFB) was sent directly to pre-qualified bidders. Only a single bid was received so the procurement was canceled and re-solicited. Two bids were received from the second solicitation and opened January 7, 2022. North Point Builders of Maryland, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.



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**REVISED**

**20-C. CONSTRUCTION CONTRACT (cont'd)**

**Fund Source:** MCCBL 2018 *Provide funds to continue planning and begin constructing and equipping renovations to the Patterson Center at the Jefferson Patterson Park and Museum, provided that notwithstanding Section 6 of the Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.* Item 113 (\$2,493,500)

MCCBL 2020 *Provide funds for the Construction Contingency Fund to be administered in accordance with 3-609 of the State Finance and Procurement Article.* Item 103 (\$1,500,000)

MCCBL 2020 *Provide funds to complete construction and equipping of renovations to the Patterson Center at the Jefferson Patterson Park and Museum.* Item 112 (\$4,590,000)

**Resident Business:** Yes

**MD Tax Clearance:** 22-0876-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Dennis Krysiak 410-260-7807  
 dkrysiak@marylandtaxes.gov*

**21-S. SERVICES CONTRACT**  
***Comptroller of Maryland, Compliance Division***

**Contract ID:** Secondary Collection Services; E00B2600027  
 ADPICS No.: E00B2600027

**Contract Description:** Revenue-generating contract for independent collection agency to perform secondary collection services of delinquent tax accounts.

**Award:** Penn Credit Corporation; Harrisburg, PA

**Contract Term:** 06/01/2022\* - 05/31/2025 (w/one 3-year renewal option)  
 (\*Or earlier upon BPW approval)

**Amount:** \$4,050,000 (Base)  
 \$4,050,000 (Renewal Option)  
 \$8,100,000 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>BAFO (Financial Ranking)</i>	<i>Overall Rankings</i>
Penn Credit, Harrisburg, PA	3	4.74% (2)	1
Alliance One, Trevese, PA	2	6.25% (5)	2
Harris & Harris; Chicago, IL	1	6.35% (6)	3
Access Receivables; Hunt Valley, MD	5	3.70% (1)	4
Pioneer Credit; Austin, TX	4	5.99% (4)	5
The CBE Group, LLC; Cedar Falls, IA	7	5.95% (3)	6
UCB; Toledo, OH	9	5.95% (3)	7
RTR Financial; Staten Island, NY	8	5.99% (4)	8
Reliant; Gahanna, OH	6	7.00% (7)	9

*\*Financial rankings were weighted greater than technical rankings.*

**Living Wage Eligible:** Yes



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**21-S.            SERVICES CONTRACT (cont'd)**

**MBE/VSBE Participation:** 15% / 0.5%

**Performance Security:** \$300,00 Security Bond

**Hiring Agreement Eligible:** Yes

**Incumbents:** Harris & Harris; Chicago, IL

**Requesting Agency Remarks:** A notice of the availability of a Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA), notifying 240 potential vendors on August 19, 2021. The solicitation was also posted on the Comptroller's procurement website and listed in the contract brochure which is distributed at various procurement and MBE outreach events throughout the year. The RFP was directly emailed to 45 prospective offerors including 16 Maryland firms and seven MBEs.

Ten proposals were received in response and one proposal was determined not to be reasonably susceptible of being selected for award for failing to provide a complete technical proposal. Penn Credit ranked first overall with the third highest technical proposal and the second lowest commission rate and are recommended for award because the firm provided the most advantageous offer to the State.

The Comptroller of Maryland competitively acquires the services of both a primary and secondary collection service, awarded as separate contracts. The primary collection contractor is given the first opportunity to collect against the delinquent tax accounts and only if they are unsuccessful is the account given to a secondary collection contractor.

The anticipated collection during the contract term is estimated to be \$46,000,000. The estimated revenue generated for the State is approximately \$38,000,000. Penn Credit will receive 4.74% of each collection as a commission and an incentive award each year if a pre-established collection threshold is met.

**Fund Source:** 100% Special (Revenue Generating)

**Approp. Code:** E00A0501

**Resident Business:** No

**MD Tax Clearance:** 22-0700-0001

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Yasin Mohammed 410-767-3586  
 yasin.mohammed@maryland.gov*

**22-S.            SERVICE CONTRACT**  
***Department of General Services***

**Contract ID:** The Baltimore Sun Statewide Job Recruitment Advertising Services;  
 001B2600389

ADPICS No.: 001B2600389

**Contract Description:** Statewide job recruiting and advertising services at a discounted group rate.

**Award:** The Baltimore Sun Company, LLC; Wilmington, DE  
*(Local Office in Baltimore, MD)*

**Contract Term:** 05/18/2022 - 05/17/2023

**Amount:** \$400,000 NTE

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbent:** Same

**Requesting Agency Remarks:** This group rate is established under the presumption that all State agencies collectively will place at least \$75,000 worth of job recruiting advertising during the contract term. This contract allows the State to obtain the lowest available pricing, a 25% reduction from the open rate, to run advertisements. The open rates for 2022 have remained the same since 2014.

The sole source procurement method was chosen rather than a competitive procurement because The Baltimore Sun is the only general daily newspaper with Sunday and Wednesday advertising that is distributed throughout the Baltimore metropolitan area. As part of the advertising package, if agencies purchase multiple days of advertising, i.e. Sunday and Wednesday, there is an additional discount on each advertisement of 10% for two days, 15% for three days, and 25% for four days.





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Joy Niles 301-429-7585  
 joy.niles@maryland.gov*

**23-S.      SERVICES CONTRACT**  
***Department of Housing and Community Development, Community Development Administration Energy Programs***

**Contract ID:** Energy Kit Supplier; S00R2600021  
 ADPICS No.: S00B2600072

**Contract Description:** New energy kit program that provides energy conservation kits to all eligible first-time program applicants.

**Award:** Energy Earth, LLC d/b/a EE Incentives; Chattanooga, TN (SBE)

**Contract Term:** 05/19/2022\* - 05/18/2025 (w/one 1-year renewal option)  
 (\*Or earlier upon BPW approval)

**Amount:** \$ 4,791,300 NTE (Base Term)  
 \$ 1,763,400 NTE (Renewal Option #1)  
 \$ 6,554,700 Total

**Bids:**

<i>Bidders</i>	<i>Amount</i>
Energy Earth, LLC d/b/a EE Incentives; Chattanooga, TN	\$6,554,700
Shepherd Design & Construction; Bowie, MD	\$7,620,000

**Procurement Method:** Competitive Sealed Bidding (SBR Designated)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** N/A



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**23-S. SERVICES CONTRACT (cont'd)**

A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on December 10, 2021 with a Small Business Reserve (SBR) designation. Copies of the solicitation were sent to 303 prospective vendors and 15 potential vendors were directly notified. Nine of the vendors that did not bid responded they currently have weatherization contractors and Crisis HVAC contracts with DHCD and are not in the shipping and packing business. Two bids were received and opened on January 21, 2022. Energy Earth, LLC d/b/a EE Incentives has been found responsible and its bid responsive. The bid pricing has been confirmed.

The purpose of this contract is to engage Marylanders in the energy savings process and provide energy savings to every Maryland household. DHCD will send an energy kit containing a small number of direct-install conservation measures such as LED light bulbs, faucet aerators, shower timers, educational materials and resources with energy saving tips to each new applicant.

***Fund Source:*** 100% Special (EmPOWER Maryland)

***Approp. Code:*** S00A2504

***Resident Business:*** No

***MD Tax Clearance:*** 22-2061-1000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**24-S. SERVICE CONTRACT**  
*Department of Human Services, (Caroline, Kent, Somerset, Talbot, Queen Anne's, Cecil and Dorchester Counties), Departments of Social Services*

**Contract ID:** Respite Care Services; CARLN/SERV-22-006  
ADPICS No.: N00B2600304

**Contract Description:** Respite care services for Caroline County and the Lower Eastern Shore Department of Social Services (Caroline, Kent, Somerset, Talbot, Queen Anne's, Cecil and Dorchester Counties).

**Award:** Delmarva Community Services, Inc; Cambridge, MD

**Contract Term:** 05/01/2022 - 04/30/2027

**Amount:** \$946,310

**Procurement Method:** Competitive Sealed Proposals  
(Single Qualified Proposal Received)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same

**Requesting Agency Remarks:** This Solicitation was advertised on February 1, 2021 however, due to an error of not publishing this request for Non-Profit Organization only as stated in COMAR 07.02.18.02. The solicitation was canceled on March 17, 2021, and resolicited.



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**24-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) on October 28, 2021 and nine potential offerors were directly notified. Two proposals were received in response but only one was determined to be reasonably susceptible of being selected for award because according to COMAR 07.02.18.02 (13) a provider is defined as, “a public or private nonprofit agency or local department, which provides respite care services under a contractual agreement with, or direct grant from, the Administration or a local department” and the offeror is not a public or private non-profit agency. Reasons provided that others were not able to submit a proposal included that they were not non-profits, or the scope was outside of the work they perform.

Respite Care Services are monitored at the State level by the Department’s Social Services Administration (SSA), Office of Adult Services (OAS), under Title 07, Subtitle 02, Chapter 18 of COMAR. Services are at planned intervals, in a time of crisis, or on an as needed basis to eligible individuals who have developmental or functional disabilities

Delmarva Community Services, Inc. (DCS) has been working in the Mid-Shore area since 1974 to offer persons with developmental disabilities, the elderly and other opportunities to grow through effective care, education, and employment. DCS is a multi-service, non -profit agency dedicated to helping people who wish to maintain dignity and an independent lifestyle within their community on the Delmarva Peninsula. DCS has provided DHS with respite care services for the Mid-Shore area for the past seven years. The price was determined to be fair and reasonable based on the historical price and average cost of home care which varies from \$15 to \$40 dollars per hour for intermittent help (medical or personal care), and \$120 to \$200 per day or more for live-in-care.

***Fund Source:***                            100 % General

***Approp. Code:***                        N00G0004

***Resident Business:***                 Yes

***MD Tax Clearance:***                22-0143-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**25-S. SERVICE CONTRACT**  
***Department of Human Services, Maryland Legal Services Program***

***Contract ID:*** Legal Representation Services for Children Involved in Child In Need of Assistance (CINA), Termination of Parental Rights (TPR) and Related Proceedings and Indigent Adults Involved in Adult Protective Services (APS) Guardianship Hearings and Adult Public Guardianship Review Board (APGRB) Hearings  
 ADPICS No.: N00B2600352

***Contract Description:*** Multiple contract awards to provide legal services through two Functional Areas (FA): FA I - for children involved in Child in Need of Assistance (CINA) and Termination of Parental Rights (TPR) Proceedings; and FA II - indigent adults involved in Adult Protective Services (APS) and Adult Public Guardianship Review Board (APGRB) hearings throughout the State including all 24 jurisdictions.

***Awards:*** See Attachment **II**

***Contract Term:*** 06/01/2022 - 05/31/2024 (w/three 1-year renewal options)

***Amount:*** \$24,815,786 (Base, 2-years, FA I and II)  
 \$12,407,893 (Renewal Option #1, 1-year, FA I and II)  
 \$12,407,893 (Renewal Option #2, 1-year, FA I and II)  
 \$12,407,893 (Renewal Option #3, 1-year, FA I and II)  
 \$62,039,465 (Total FA I and II)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:*** See Attachment I  
 \* *Technical rankings were weighted higher than financial rankings.*

***MBE/VSBE Participation:*** N/A / N/A

***Performance Security:*** N/A

***Hiring Agreement Eligible:*** Yes

***Incumbents:*** See Attachment I



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**25-S.            SERVICES CONTRACT (cont'd)**

***Requesting Agency Remarks:*** A notice of availability of the Request for Proposal (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) and the DHS website on October 22, 2020. Copies of the solicitation notice were sent directly to 182 prospective offerors. Offerors were asked to submit one proposal identifying the Functional Area and the jurisdiction they are requesting. For FA I, nine Offerors submitted Proposals, and for the FA II, eight Offerors submit Proposals. In FA I eight Offerors were determined to be reasonably susceptible for award; in FA II all proposals were determined reasonably susceptible for award.

Awards were made by jurisdiction to the offers deemed most advantageous to the State, with technical factors having greater weight than price. For FA I, there were single proposals received in Allegany, Carroll, and Garrett Counties. The pricing for these counties and the pricing was determined to be fair and reasonable as the pricing was either lower or comparable to pricing on the previous contract and within the range of pricing across all jurisdictions. For FA II, there were single proposals received in [...], Cecil, Garrett, Kent, St. Mary's, Somerset, Washington, Wicomico, and Worcester counties. The pricing for these counties were deemed to be fair and reasonable as the pricing was either lower or comparable to pricing on the previous contract, within the range of pricing across all jurisdictions, and the previous contracts awarded were for a five year period. The fully loaded fixed-unit price is reflective of increased costs in business and growth in the total number of cases served over the two year base period. DHS believes it is in the State's best interest to award these contracts. Without these contracts the costs to the State would significantly increase due to the attorneys' ability to bill the State a standard hourly rate under the Court Appointed Program for all services associated with each case.

The Department is statutorily mandated to ensure the provision of quality legal representation to children involved in CINA/TPR and indigent adults involved in APS/APGRB proceedings statewide. Compensation must be provided to contractor attorneys for the representation of children who have been victims of abuse and/or neglect and alleged disabled individuals when the services are the responsibility of the Local Department of Social Services or Department of Aging. (See Courts and Judicial Proceedings Article, §3-813 and Family Law Article, §5-323 and Estates and Trusts Article, §13-705 or §13-709 and Family Law Article, §14-404 of the Annotated Code of Maryland).

To ensure quality legal representation to this vulnerable population, the RFP established floor salaries for attorneys to foster better staff retention, and the attorney/client ratio was lowered to eliminate the over assignment of cases, so attorneys can concentrate on and interact with a smaller number of clients.



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25-S. SERVICES CONTRACT (cont'd)

*Fund Source:* 83% General, 17% Federal

*Approp. Code:* N00A0104

*Resident Business:* Yes

*MD Tax Clearance:* See Attachment **II**

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

Functional Area I – CINA/TPR				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Allegany</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,395 (1)	1*
	<i>The Franklin Law Group, P.C.</i>	2	\$1,571 (2)	2 vendor rejected award
<i>*This second overall ranked vendor rejected the award due to company's workload at present time.</i>				
<b>Anne Arundel</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,345 (1)	1*
	<i>The Franklin Law Group, P.C.</i>	2	\$1,571 (2)	2*
<i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked #1 overall.</i>				
<b>Baltimore County</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,442 (2)	1*
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,330 (1)	2*
	<i>The Franklin Law Group, P.C. (Incumbent)</i>	3	\$1,571 (3)	3
<i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were ranked higher technically and financially than the #3 technically ranked Offeror.</i>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

Functional Area I – CINA/TPR				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Baltimore City</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,603 (4)	2*
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,410 (1)	1*
	<i>The Franklin Law Group, P.C. (Incumbent)</i>	3	\$1,571 (3)	4*
	<i>Children's Legal Services of Baltimore, LLC (Incumbent)</i>	4	\$1,500 (2)	3*
<p><i>The small difference in the technical merit of the #1 technically ranked Offeror and the #2 technically ranked Offeror rendered the proposals almost the same, which did not justify the higher price. Therefore, the #2 technically ranked Offeror was ranked #1 overall. The technical differences between the #1 technically ranked Offeror and the #3 and 4 technically ranked Offerors outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #2 overall. The small difference in the technical merit of the #3 technically ranked Offeror and the #4 technically ranked Offeror rendered the proposals almost the same, which did not justify the higher price for the #3 overall ranking. The #4 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i></p>				
<b>Calvert</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,390 (1)	1*
	<i>Williams, McClernan, &amp; Stack LLC</i>	2	\$1,650 (3)	2*
	<i>The Franklin Law Group, P.C.</i>	3	\$1,571 (2)	3
<p><i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall. The technical differences between the #2 technically ranked Offeror and the #3 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #2 technically was ranked #2 overall.</i></p>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

Functional Area I – CINA/TPR				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Caroline</b>	<i>Maryland Law Aid</i>	1	\$1,400 (1)	1*
	<i>Jennings Law Firm, LLC (Incumbent)</i>	2	\$1,460 (2)	2*
<i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i>				
<b>Carroll</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,595 (1)	1*
<b>Cecil</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,700 (3)	2*
	<i>Legal Aid Bureau, Inc.</i>	2	\$1,295 (1)	1*
	<i>The Franklin Law Group, P.C.</i>	3	\$1,571 (2)	3
<i>The small difference in the technical merit of the #1 technically ranked Offeror and the #2 technically ranked Offeror rendered the proposals almost the same, which did not justify the higher price. Therefore, the #2 technically ranked Offeror was ranked #1 overall. The #1 technically ranked Offeror also received an award as they were ranked higher technically and financially than the #3 technically ranked Offeror.</i>				
<b>Charles</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,390 (1)	1*
	<i>Williams, McClernan, &amp; Stack LLC</i>	2	\$1,650 (2)	2*
<i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

<b>Functional Area I – CINA/TPR</b>				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Dorchester</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,395 (2)	1*
	<i>Jennings Law Firm, LLC (Incumbent)</i>	2	\$1,380 (1)	2*
<i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i>				
<b>Frederick</b>	<i>Darlene A. Wakefield, P.A.</i>	1	\$2,000 (3)	3
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,295 (1)	1*
	<i>The Franklin Law Group, P.C.</i>	3	\$1,571 (2)	2*
<i>The small differences in the technical merit of the #1 technically ranked Offeror and the #2 technically ranked Offeror rendered the proposals almost the same, which did not justify the higher price for the #1 overall ranking determination. Therefore, the #2 technically ranked Offeror was ranked #1 overall. While there were technical differences between the #1 technically ranked Offeror and the #3 technically ranked Offeror, they did not outweigh the difference in price. Therefore, the #3 technically ranked Offeror was ranked #2 overall.</i>				
<b>Garrett</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,395 (1)	1*



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

Functional Area I – CINA/TPR				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Harford</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,463 (2)	1*
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,395 (1)	2*
	<i>The Franklin Law Group, P.C.</i>	3	\$1,571 (3)	3
<p><i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were ranked higher technically and financially than the #3 technically ranked Offeror.</i></p>				
<b>Howard</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,595 (2)	1*
	<i>The Franklin Law Group, P.C.</i>	2	\$1,571 (1)	2*
<p><i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i></p>				
<b>Kent</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,395 (1)	1*
	<i>Jennings Law Firm, LLC</i>	2	\$1,440 (2)	2*
<p><i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i></p>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

<b>Functional Area I – CINA/TPR</b>				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Montgomery</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,456 (2)	1*
	<i>Podzius Birch Law Group, LLC (Incumbent)</i>	2	\$1,375 (1)	2*
<p><i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i></p>				
<b>Prince George's</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,700 (3)	2*
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,456 (1)	1*
	<i>The Franklin Law Group, P.C.</i>	3	\$1,571 (2)	3
<p><i>The small differences in the technical merit of the #1 technically ranked Offeror and the #2 technically ranked Offeror rendered the proposals almost the same, which did not justify the higher price. Therefore, the #2 technically ranked Offeror was ranked #1 overall. The #1 technically ranked Offeror also received an award as they were ranked higher technically and financially than the #3 technically ranked Offeror.</i></p>				
<b>Queen Anne's</b>	<i>Legal Aid Bureau, Inc.</i>	1	\$1,400 (1)	1*
	<i>Jennings Law Firm, LLC (Incumbent)</i>	2	\$1,460 (2)	2*
<p><i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i></p>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

<b>Functional Area I – CINA/TPR</b>				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>St. Mary's</b>	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	1	\$1,390 (1)	1*
	<i>Williams, McClernan, &amp; Stack Llc</i>	2	\$1,650 (2)	2*
<i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i>				
<b>Somerset</b>	<i>Legal Aid Bureau, Inc.</i>	1	\$1,300 (2)	1*
	<i>The Law Firm of Sharon M. Donahue, P.A.</i>	2	\$1,100 (1)	2*
<i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i>				
<b>Talbot</b>	<i>Legal Aid Bureau, Inc.</i>	1	\$1,300 (1)	1*
	<i>Jennings Law Firm, LLC (Incumbent)</i>	2	\$1,460 (2)	2*
<i>The #1 technically ranked Offeror was also ranked #1 financially. Therefore, they were ranked number #1 overall.</i>				
<b>Washington</b>	<i>Darlene A. Wakefield, P.A. (Incumbent)</i>	1	\$1,603 (2)	1*
	<i>Legal Aid Bureau, Inc. (Incumbent)</i>	2	\$1,295 (1)	2*
<i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i>				



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**25-S. SERVICES CONTRACT (cont'd)**

**ATTACHMENT I**

<b>Functional Area I – CINA/TPR</b>				
Jurisdiction	Offerors	Technical Ranking	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Wicomico</b>	<i>Legal Aid Bureau, Inc.</i>	1	\$1,300 (2)	1*
	<i>The Law Firm of Sharon M. Donahue, P.A.</i>	2	\$1,100 (1)	2*
<p><i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i></p>				
<b>Worcester</b>	<i>Legal Aid Bureau, Inc.</i>	1	\$1,300 (2)	1*
	<i>The Law Firm of Sharon M. Donahue, P.A.</i>	2	\$1,100 (1)	2*
<p><i>The technical differences between the #1 technically ranked Offeror and the #2 technically ranked Offeror outweighed the difference in price. Therefore, the higher priced Offeror that was ranked #1 technically was ranked #1 overall. The #2 technically ranked Offeror also received an award as they were deemed more than capable of fulfilling the RFP requirements.</i></p>				

\*represent Offerors that are selected for award per jurisdiction

<sup>^</sup> represents the 5Yr Average FLFUP per Client per Year

<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Allegany</b>	<i>Skolnick Law Firm, P.C.</i> <i>(Incumbent)</i>	1	\$1,100 (1)	1*



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**ATTACHMENT I**

<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Anne Arundel</b>	<i>King Hall LLC</i>	2	\$1,136 (3)	2*
	<i>Legal Aid Bureau, Inc.</i>	1	\$695 (1)	1*
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	3	\$800 (2)	3
<i>*The technical differences between the #1 technical ranked Offeror and the #2 technical ranked Offeror outweighed the difference in price. Therefore, award is recommended to the higher priced Offeror that was ranked #1 technically.</i>				
<b>Baltimore County</b>	<i>King Hall LLC (Incumbent)</i>	3	\$1,081 (5)	3*
	<i>Legal Aid Bureau, Inc.</i>	4	\$795 (1)	4
	<i>Maryland Volunteer Lawyers Services, Inc. (Incumbent)</i>	1	\$992 (2)	1*
	<i>McGuire Grimes LLC (Incumbent)</i>	2	\$996 (3)	2*
	<i>Skolnick Law Firm, P.C.</i>	5	\$1,000 (4)	5
<i>*The difference in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposals effectively the same, therefore the lower price was award. However, the technical difference between the #3 technical ranked Offeror and the #4 technical ranked Offeror did outweigh the lower prices, which justify the higher price. Therefore, the award recommendation is made to the overall #1 #2 &amp; #3 ranked Offeror that ranked #1 \$2 &amp; #3 respectively technically.</i>				



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**25-S. SERVICES CONTRACT (cont'd)**

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<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Baltimore City</b>	<i>King Hall LLC (Incumbent)</i>	2	\$1,081 (3)	2*
	<i>Legal Aid Bureau, Inc.</i>	3	\$845 (1)	3*
	<i>Maryland Volunteer Lawyers Services, Inc. (Incumbent)</i>	1	\$992 (2)	1*
<i>*The difference in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposals effectively the same, therefore the lower price was award. However, the technical difference between the #3 technical ranked Offeror and the #2 technical ranked Offeror did outweigh the lower prices, which justify the higher price. Therefore, the award recommendation is made to the overall #1 #2 &amp; #3 ranked Offeror that ranked #1 \$2 &amp; #3 respectively technically.</i>				
<b>Calvert</b>	<i>Skolnick Law Firm, P.C.</i>	1	\$1,000 (1)	1*
	<i>Williams, McClernan, &amp; Stack LLC</i>	2	\$1,490 (2)	2*
<b>Caroline</b>	<i>Jennings Law Firm, LLC</i>	2	\$670 (1)	2*
	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$685 (2)	1*
<i>*The small differences in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposal effectively the same, which did not justify the higher price for award determination. Therefore, award is recommended to the lower priced Offeror that was ranked #2 technically.</i>				
<b>Carroll</b>	<i>King Hall LLC</i>	1	\$1,136 (2)	1*
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	2	\$1,000 (1)	2*
<i>*The differences in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposal significantly difference, which did justify the higher price for award determination. Therefore, award is recommended to the higher priced Offeror that was ranked #1 technically.</i>				
<b>Cecil</b>	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$1,000 (1)	1*



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<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Charles</b>	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$800 (1)	1*
	<i>Williams, McClernan, &amp; Stack, LLC</i>	2	\$1,490 (2)	2*
<b>Dorchester</b>	<i>Jennings Law Firm, LLC</i>	2	\$670 (1)	2*
	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$675 (2)	1*
<i>*The small differences in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposal significantly difference, which did justify the higher price for award determination. Therefore, award is recommended to the higher priced Offeror that was ranked #1 technically.</i>				
<b>Frederick</b>	<i>King Hall LLC</i>	2	\$1,136 (2)	2*
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$800 (1)	1*
<b>Garrett</b>	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$1,600 (1)	1*
<b>Harford</b>	<i>King Hall LLC</i>	2	\$1,136 (2)	2*
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$800 (1)	1*
<b>Howard</b>	<i>King Hall LLC (Incumbent)</i>	1	\$905 (1)	1*
	<i>Skolnick Law Firm, P.C.</i>	2	\$1,000 (2)	2*
<b>Kent</b>	<i>Jennings Law Firm, LLC (Incumbent)</i>	1	\$790 (1)	1*



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<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Montgomery</b>	<i>King Hall LLC</i>	2	\$1,235 (2)	2*
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$800 (1)	1*
<b>Prince George's</b>	<i>Legal Aid Bureau, Inc.</i>	3	\$745 (1)	3
	<i>McGuire Grimes LLC</i>	1	\$995 (3)	1* <b>Rejected</b>
	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	2	\$800 (2)	2*
*This second overall ranked vendor rejected the award due to company's workload at present time. The differences in the technical merit of the #2 technical ranked Offeror and the #3 technical ranked Offeror rendered the proposal significantly difference and outweighed the difference in price, which did justify the higher price for award determination. Therefore, award is recommended to the higher priced Offeror that was ranked #1 technically.				
<b>Queen Anne's</b>	<i>Jennings Law Firm, LLC (Incumbent)</i>	1	\$790 (1)	1*
	<i>King Hall LLC</i>	2	\$2,120 (2)	2*
<b>St. Mary's</b>	<i>Williams, McClernan, &amp; Stack Llc</i>	1	\$1,490 (1)	1*
<b>Somerset</b>	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$685 (1)	1*
	<i>Jennings Law Firm, LLC</i>	2	\$670 (1)	2*
<b>Talbot</b>	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$685 (2)	1*
	*The small differences in the technical merit of the #1 technical ranked Offeror and the #2 technical ranked Offeror rendered the proposal effectively the same, which did not justify the higher price for award determination. Therefore, award is recommended to the lower priced Offeror that was ranked #2 technically.			



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**ATTACHMENT I**

<b>Functional Area II – APS/APGRB</b>				
Jurisdiction	Offerors	Technical Rank	Financial Ranking <sup>^</sup>	Overall Ranking
<b>Washington</b>	<i>Skolnick Law Firm, P.C. (Incumbent)</i>	1	\$800 (1)	1*
<b>Wicomico</b>	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$685 (1)	1*
<b>Worcester</b>	<i>The Law Firm of Sharon M. Donahue, P.A. (Incumbent)</i>	1	\$685 (1)	1*

\*represent Offerors that are selected for award per jurisdiction

<sup>^</sup> represents the 5Yr Average FLFUP per Client per Year used to rank Financial Proposals



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**ATTACHMENT II**

#	Contractor	CINA	APS	Jurisdiction(s) Served	Caseload
1	OS/MLSP-22-101 <b>Children's Legal Services of Baltimore, LLC</b> Baltimore, MD MD Tax Clearance #22-0907-0110	x		Baltimore City (3)	2728
2	OS/MLSP-22-102 <b>Darlene A. Wakefield, PA</b> Baltimore, MD MD Tax Clearance #22-0908-0111	x		Baltimore City (2) Baltimore County (1) Carroll County (1) Cecil County (2) Harford County (1) Howard County (1) Prince George's County (2) Washington County (1)	5454 2250 375 500 750 350 1525 425
3	OS/MLSP-22-103 <b>The The Franklin Law Group, P.C., P.C</b> Baltimore, MD MD Tax Clearance #22-0909-0111	x		Anne Arundel County (2) Baltimore City (4) Frederick County (2) Howard County (2)	500 7500 500 350
4	OS/MLSP-22-104 <b>Podzius Birch Law Group</b> Montgomery, MD MD Tax Clearance #22-0910-0000	x		Montgomery County (1)	1000
5	OS/MLSP-22-105 <b>Jennings Law Firm, LLC law firm, LLC</b> Sharon Jennings Law Firm, LLC Easton, MD MD Tax Clearance # 22-0911-0111	x		Caroline County (2) Dorchester County (2) Kent County (2) Queen Anne's County (2) Talbot County (2)	140 140 15 74 64
			x	Caroline County (2) Dorchester County (2) Kent County (1) Queen Anne's County (1) Talbot County (2)	75 85 85 6 85



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#	Contractor	CINA	APS	Jurisdiction(s) Served	Caseload
6	OS/MLSP-22-106 <i>Legal Aid Bureau, Inc.</i> Baltimore, MD MD Tax Clearance # 22-0912-0100	x		Allegany County (1)	394
				Anne Arundel County (1)	704
				Baltimore City (1)	7500
				Baltimore County (2)	2660
				Calvert County (1)	344
				Caroline County (1)	140
				Cecil County (1)	554
				Charles County (1)	364
				Dorchester County (1)	100
				Frederick County (1)	509
				Garrett County (1)	370
				Harford County (2)	1319
				Kent County (1)	15
				Montgomery County (1)	2389
				Prince George's County (1)	2164
				Queen Anne's County (1)	74
				St. Mary's County (1)	365
				Somerset County (1)	74
				Talbot County (1)	64
				Washington County (2)	699
				Wicomico County (1)	159
				Worcester County (1)	166
			x	Anne Arundel County (1)	506
				Baltimore City (3)	2490
				Prince George's County (2)	1068



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#	Contractor	CINA	APS	Jurisdiction(s) Served	Caseload
7	OS/MLSP-22-107 <b>The Law Firm of Sharon M. The Law Firm of Sharon M. Donahue, P.A.</b> The Law Firm of Sharon M. Donahue, P.A. Ocean City, MD MD Tax Clearance #22-0913-0111	x		Somerset County (2) Wicomico County (2) Worcester County (2)	74 159 166
			x	Caroline County (1) Dorchester County (1) Somerset County (1) Talbot County (1) Wicomico County (1) Worcester County (1)	75 85 75 85 362 25
8	OS/MLSP-22-108 <b>Williams, McClernan, &amp; Stack, LLC</b> MD Tax Clearance #22-0914-0111	x		Calvert County (2) Charles County (2) St. Mary's County (2)	344 364 365
			x	Calvert County (2) Charles County (2) St. Mary's County (1)	96 352 45
9	OS/MLSP-22-001 <b>King Hall LLC Hall, LLC</b> Barrett King Hall LLC Ellicott City, MD MD Tax Clearance #22-0915-0111		x	Anne Arundel County (2) Baltimore City (2) Baltimore County (3) Carroll County (1) Frederick County (2) Harford County (2) Howard County (1) Montgomery County (2) Queen Anne's County (2)	380 2470 1872 220 95 552 544 2278 5



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#	Contractor	CINA	APS	Jurisdiction(s) Served	Caseload
10	OS/MLSP-22-002 <i>Maryland Volunteer Lawyers Service</i> Janet Fedder Baltimore, MD MD Tax Clearance #22-1967-0111		x	Baltimore City (1) Baltimore County (1)	2200 586
11	OS/MLSP-22-003 <i>McGuire McGuire Grimes LLC, LLC</i> MD Tax Clearance #22-0916-0101		x	Baltimore County (2)	2750
12	OS/MLSP-22-004 <i>Skolnick Law Firm, P.C. Law Firm, P.C.</i> Bowie, MD Jayne Moreland MD Tax Clearance #22-0917-0111		x	Allegany County (1) Calvert County (1) Carroll County (2) Cecil County (1) Charles County (1) Frederick County (1) Garrett County (1) Harford County (1) Howard County (2) Montgomery County (1) Prince George's County (1) Washington County (1)	266 96 292 45 352 126 5 735 725 2278 2132 4358



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*Contact: Robert Howells 410-279-5724  
 robert.howells@maryland.gov*

**26-S. SERVICES CONTRACT**  
***Maryland State Lottery & Gaming Control Agency, Creative Product Services Division***

**Contract ID:** Baltimore Ravens Licensing; #2022-02  
 ADPICS No.: E75B2600013

**Contract Description:** License to use Baltimore Ravens NFL football team marks and logos for two instant ticket lottery games and a Fast Play terminal based instant lottery game including marketing materials at retailers and advertising for the tickets. Also Ravens and NFL football related prizes and second chance promotion.

**Award:** Baltimore Ravens Limited Partnership; Owings Mills, MD

**Contract Term:** 06/01/2022\* - 12/31/2024 (\*Or earlier upon BPW approval)

**Amount:** \$318,970

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbent:** Same

**Requesting Agency Remarks:** The recommended contractor is the owner and exclusive licensor of the marks and logos of the Baltimore Ravens NFL football team. The contract includes the cost of the prizes to be awarded to winners of approximately six different second chance drawings. These prizes include Ravens season tickets for 20 years, Ravens 2022 and 2023 season tickets, pre-game access to the sidelines, opportunities to participate in an on-field activity during 2022 home games and a trip with the team to attend a 2022 Baltimore Ravens regular season NFL away game.



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**26-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

MLGCA anticipates producing one scratch-off ticket game using the Ravens' NFL marks and logos that will have a quantity of 3,120,000 tickets, a \$2.00 price point and a total retail face value of \$6,240,000 and a second game that will have a quantity of 4,320,000, a \$5.00 price point and a total retail face value of \$21,600,000.

These games need to be submitted for production by early-June 2022 in order to have the tickets produced and available for distribution mid-summer 2022. Production of the instant scratch-off ticket games, which will be accomplished and paid under the MLGCA's "Instant Ticket Games and Related Services Contract #2019-05", is not included in this licensing contract.

The 2022 NFL season will be the fourteenth consecutive year that the MLGCA has produced instant ticket games using the Ravens' logos and marks. In many of these previous years, the Ravens instant ticket games have been among the more popular and highest performing at their price point category. The second chance prizes are also quite popular, as unique player entries into these contests are some of the highest seen.

By law instant game players have 182 days to claim winning tickets after a game is closed-out and the MLGCA has to allow for that period to elapse before the contract expires.

MLGCA reviewed the overall prices and terms of other similar promotions which involved the licensing of proprietary properties and tickets or other exclusive prizes (e.g., Ravens, Powerball Power Cruise, Willie Wonka, Monopoly, Price is Right, MGM, Royal Caribbean). The amount of this license contract compares favorably with those similar projects and was determined to be fair and reasonable.

***Fund Source:*** 100% Special (Lottery Proceeds)

***Approp. Code:*** E75D0001

***Resident Business:*** Yes ***MD Tax Clearance:*** 22-1983-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**REVISED**

*Contact: Linda Weaver 410-767-1112  
linda.weaver2@maryland.gov*

**27-S. SERVICES CONTRACT**  
***Department of Aging, Veteran Directed Care Program***

**Contract ID:** Fiscal Intermediary Services; BPM025056  
ADPICS No.: D26B2600005.

**Contract Description:** Participants in the Veteran Directed Care Program receive funds from the Veterans Health Administration (VHA) to hire and direct their own health care aides and purchase goods and services to support aging in place. MDoA has an agreement with the VHA to provide the support, planners, and fiscal intermediary services. Fiscal intermediary services (FIS) are necessary because the veterans are employers of their aides, which means making payrolls, withholding taxes, submitting withholdings, unemployment insurance, etc.

**Award:** Palco Inc.; Little Rock, AR

**Term:** 04/28/2022 - 04/28/2024 (w/one 1-year renewal option)

**Amount:** \$217,008\* NTE (Base: 2-years)  
\$108,504\* NTE (Renewal Option #1: 1-year)  
\$325,512 Total NTE  
\*See Agency Remarks for explanation of award amount versus financial offers received.

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Palco Inc.; Little Rock, AR	2	\$325,512 (1)	1
GT Independence; Sturgis, MI	1	\$369,900 (3)	2
Acumen Fiscal Agent, LLC; Mesa, AZ	3	\$367,200 (2)	3

\*Technical and financial rankings were weighted equally.



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**27-S. SERVICES CONTRACT (cont'd)**

**MBE/VSBE Participation:** 1% / N/A

**Performance Security:** N/A

**Incumbents:** Acumen Fiscal Agent, LLC; Mesa, AZ

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) on September 23, 2021. The Department directly solicited fourteen vendors who perform this specialized service. One proposal was received November 23, 2021, and the remaining three proposals were received November 29, 2021. One proposal was deemed not reasonably susceptible of being selected for award because they did not meet the minimum qualifications. The recommended offeror was not the highest ranked technically, but it was the lowest priced offeror and the price difference was determined to outweigh the slight technical differences between it and other offerors.

**Financial Proposal Price Multiplier Information:** The RFP included a formula to calculate the not-to-exceed amounts for the initial term and the option year. The Contract will have a not to exceed amount equal to 1.2 times the Total Proposal Price for the initial two-year term and .6 times the Total Price Proposal Price for the 1-year option or renewal period, should the Department choose to exercise the option. Thus, the Department was required to multiply the vendor Palco's proposal price by 1.2x and .6x, respectively, in order to arrive at the applicable not-to-exceed amounts:

1. \$180,840 [vendor's proposal price] x 1.2 = \$217,008 [NTE amount for the initial two-year term],
2. \$180,840 [vendor's proposal price] x 0.6 = \$108,504 [NTE amount for the 1-year option period], and
3. \$217,008 + \$108,504 = \$325,512 [NTE total amount]

The Department used this multiplier information because it could not predict in advance, when issuing the RFP, how many veterans would actually be served in the program.

**Fund Source:** 100% Federal      **Approp. Codes:** D26A07.03

**Resident Business:** No      **MD Tax Clearances:** 22-0494-0000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED      DISAPPROVED      DEFERRED      WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: William Henderson 410-764-2514  
 william.henderson@maryland.gov*

**28-S. SERVICES CONTRACT**  
***Department of Health, Health Services Cost Review Commission***

**Contract ID:** Commercial Claims Data and Related Analytics; *HSCRC-21-0274*  
 ADPICS No.: M00B2600359

**Contract Description:** Statistical and methodological expertise related to the Health Services Cost Review Commission (HSCRC)'s commercial benchmarking efforts. Evaluate the cost and quality of care in Maryland. HSCRC wishes to acquire a national commercial claims data set to support its benchmarking efforts and inform other HSCRC methodologies.

**Awards:** ABT Associates, Inc.; Rockville, MD

**Contract Term:** 07/01/2022 – 06/30/2027

**Amount:** \$1,576,936

**Procurement Method:** Competitive Sealed Proposals *(Single Proposal Received)*

**MBE/VSBE Participation:** 10% / 5%

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbents:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA), notifying approximately 550 potential vendors on November 10, 2021. The Department also directly solicited 24 potential firms. A single proposal was received on December 20, 2021 and determined to be reasonably susceptible of being selected for award.

Although only one offer to this solicitation was received it was not re-solicited as it requires access to national commercial healthcare claims data and subject matter expertise about commercial claims and the insurance market to assist in interpreting that data. The incumbent is a general contractor firm that meets the subject matter expertise required and they have partnered with additional subcontractors with relevant expertise, including access to a national commercial claims dataset, required for other specific aspects of the solicitation.



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**28-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

HSCRC recognized there are a very limited number of firms that have the data required and prior to the solicitation HSCRC made efforts to maximize the pool of bidders when conducting market research in the planning stages. Before the request for proposal was advertised, through outreach to industry contacts, HSCRC identified six potential vendors who have the relevant data needed. One of the six potential vendors is the data subcontractor to the incumbent. In addition to these specialist vendors, HSCRC directly solicited 18 vendors who are pre-qualified on the prior multi-vendor master arrangement, DBM 2-S, 03/28/2018. Directly soliciting the firms on the existing master contract was an effort to increase potential vendors to bid. Despite this significant effort to identify additional potential data vendors, only one response was received from the incumbent. The e other 16 other potential offers that did not respond cited other commitments, they would be participating as a subcontractor, and the work is not something they provide,

This project provides aggregated national commercial claims data and related analytics for use by the Staff and Commissioners of the HSCRC in setting hospital rates and in managing Maryland's performance against targets set by CMS under its unique Total Cost of Care Model. The scope for this project focuses on the acquisition of commercial claims data for the purposes of benchmarking and other, broader HSCRC projects. Not having continuous access to this data will significantly impact the operations of the HSCRC. The data derived from this solicitation is currently incorporated into HSCRC operations in two critical ways. First, it is an integral component of multiple Commission-approved policies. Not having the data, or any significant delay in receiving the data would require the Commission to amend existing policies that were subject to significant stakeholder review and have been formally adopted by the Commission in a public meeting. It would place the HSCRC staff in the position of having to recommend sub-optimal policies for regulating Maryland's \$19 billion hospital industry because of procurement delays.

Second, it underpins Maryland's position in our negotiations with the Center for Medicare and Medicaid Services (CMS) for the continuance of the Maryland Total Cost of Care Model. Maryland is currently engaged in negotiations concerning the goals and continued existence of the Maryland Total Cost of Care Model. These negotiations impact the \$10 billion of Medicare spending in Maryland; inadequate or missing data during these negotiations put Maryland's negotiating position at risk and could potentially result in the loss of tens or even hundreds of millions of Medicare funding.



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**28-S.            SERVICE CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Even a 0.01 percent negative impact on HSCRC policy outcomes with regards to hospital rates (\$1.9 M in added healthcare cost to Marylanders) or deterioration in the State's position in negotiations with CMS (\$1.0 M in added healthcare cost to Marylanders) would dramatically outweigh the amount of savings achievable by re-bidding the contract.

A price analysis was conducted, and the proposed pricing represents a 5.8% increase. In light of the significant pandemic related market pressures and overall medical sector cost escalation over the last several years, a 5.8% increase over the current contract pricing which was established in 2019 represents a reasonable increase.

***Fund Source:***                            100% Special (Hospital Assessments)

***Approp. Code:***                        M01610

***Resident Business:***                Yes

***MD Tax Clearance:***                22-0455-1101

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Webster Ye 410-767-6481  
 webster.ye@maryland.gov*

**29-S. SERVICES CONTRACT**

***Department of Health, Prevention and Health Promotion Administration  
 Center for Tobacco Prevention and Control Services Contract***

**Contract ID:** Maryland Youth Risk Behavior Survey/Youth Tobacco Survey; MDH/OCMP # 22-19322

ADPICS No.: M00B2600378

**Contract Description:** Administer three cycles of the combined Maryland Youth Risk Behavior Survey and Youth Tobacco Survey (YRBS/YTS) in select Maryland public middle and high schools, produce jurisdiction-level trend reports, and provide comprehensive training and technical assistance to State and local partners.

**Award** ICF Macro, Inc., Rockville, Maryland 20850

**Contract Term:** 06/01/2022 - 06/30/2028

**Amount:** \$2,459,967.82

**Procurement Method:** Competitive Sealed Proposals (*Single Proposal Received*)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 17% / 1%

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same

**Requesting Agency Remarks:** This is the second time this RFP was solicited and the current contract has been extended twice as the Maryland Youth Risk Behavior Survey and Youth Tobacco Survey (YRBS/YTS) survey could be completed without a gap in data collection. The state, stakeholders and community groups rely on this data to improve their current youth programs. The next YRBS/YTS survey is slated to begin in fall 2022. The survey requires many months of prep work to get the survey ready for about 75,000 students in 368 middle schools and high schools. In order for the survey to be administered by web administration, the application to CDC must be submitted at the end of May 2022.



**DEPARTMENT OF GENERAL SERVICES**  
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**29-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) a second time on October 18, 2021. The Department directly solicited 18 prospective vendors including MBE firms. Only one proposal was received on December 13, 2021 from the incumbent.

ICF Macro, Inc. is a large, established company with over three decades of experience conducting large, complex surveys. They had a score of 'Excellent' in their technical proposal. The cost of these services were determined to be fair and reasonable and similar to the cost of the survey cycles in previous years. The total cost for the jurisdiction-level trend reports, coding, analysis, quality assurance, formatting the data, creating 24 unique templates, web survey administration, programming, quality assurance, and technical assistance were also determined to be fair and reasonable due to the amount of additional staff time required.

The contractor will administer three cycles of the YRBS/YTS during the fall of every even calendar year in selected public middle and high schools selected public middle and high schools with a minimum of 70% response rate per cycle. Prior to each survey year, a list of eligible public, charter, and vocational schools are sent to the U.S. Centers for Disease Control and Prevention (CDC) with the schools' enrollment numbers from the previous school year. The CDC uses the Maryland school enrollment list to determine how many schools should be sampled in order for Maryland's data to be representative of all public school students. The CDC takes a random sample of schools among the five largest counties in Maryland (Baltimore City, Baltimore County, Montgomery, Prince George's and Howard). Also provide comprehensive training and technical assistance to State and local partners. They will transition from a paper and pencil survey to web administration and develop and design a trend report for each county. The YRBS/YTS combines the Youth Risk Behavior Survey (YRBS) and the Youth Tobacco Survey (YTS) both sponsored by the Centers for Disease Control and Prevention (CDC). The core of the combined survey is the YRBS and the data collected provides estimates of youth risk behaviors for each county and Baltimore City and the State as a whole. The survey is statutorily mandated and a necessary component of the statutory formula that allocates funding to counties from appropriations to the Cigarette Restitution Fund Local Public Health Component of the Tobacco Use Prevention and Cessation Program.

<b>Fund Source:</b>	100% Special (Cigarette Restitution Fund)	<b>Approp. Code:</b>	F0304
<b>Resident Business:</b>	Yes	<b>MD Tax Clearance:</b>	22-0548-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**



*Contact: Webster Ye 410-767-6481  
webster.ye@maryland.gov*

**30-S. SERVICES CONTRACT**  
***Department of Health, Developmental Disabilities Administration***

**Contract ID:** Financial Management and Counseling Services; *OPASS 22-19022*  
ADPICS No.: M00B2600388

**Contract Description:** Financial Management and Counseling Services (FMCS) for Self-Directed Services. Contractors will be designated as an Organized Health Care Delivery System (OHCDS). Contractors may subcontract with Medicaid and Non-Medicaid Providers to support program participants to receive services approved in their Person-Centered Plan (PCP) or Plan of Service (POS) and budget in the manner which best suits their needs.

**Awards:** Public Partnerships, LLC; Boston, MA  
GT Independence; Sturgis, MI

**Contract Term:** 05/01/2022 - 04/30/2025 (w/two 1-year renewal options)

**Amount:** \$ 9,512,940 (Base: 3-years)  
\$ 3,825,372 (Renewal Option #1: 1-year)  
\$ 4,209,672 (Renewal Option #2: 1-year)  
\$17,547,984 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Public Partnerships, LLC; Boston, MA	1	\$11,962,534 (1)	1
GT Independence; Sturgis, MI	2	\$17,547,984 (2)	2

*\*Technical and financial rankings were weighted equally.*

**MBE/VSBE Participation:** 20% / /3%

**Performance Security:** N/A



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**30-S. SERVICES CONTRACT (cont'd)**

**Hiring Agreement Eligible:** Yes

**Incumbents:** Arc of Central Chesapeake; Severn, MD  
 MedSource; Hagerstown, MD

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) on May 28, 2021. Due to numerous vendor questions the proposal due date was extended to September 10, 2021 and five responses were received. Three proposals were determined to be reasonably susceptible of being selected for award. One offeror was deemed not reasonably susceptible of being selected for award because their MBE was not certified at the time of closing. Another offeror was deemed not reasonably susceptible of being selected for award because they did not meet the proposal submission requirements. Another offeror was deemed not reasonably susceptible of being selected for award because they did not meet good faith efforts to secure enough MBE and any VSBE subcontractors to fulfill the goals

A protest was filed by one offeror previously determined to be not reasonably susceptible of being selected for award for failing to include certified MBE subcontractors with their proposal. The Procurement Officer and Office of State Procurement determined they could not overcome this error. An appeal was filed with the Maryland State Board of Contract Appeals (MSBCA). The decision was upheld on January 24, 2022 and they filed a motion to reconsider and it was denied on February 23, 2022. A Petition for Judicial Review of the MSBCA decision was filed in Circuit Court for Anne Arundel County on March 7, 2022.

**Fund Source:** 57% General, 43% Federal

**Approp. Code:** 32.13.01

**Resident Business:** No

**MD Tax Clearance:** Public Partnerships, LLC 22-0541-0111  
 GT Independence 22-0543-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**31-S-OPT. SERVICES OPTION  
*Department of Human Services, Social Services Administration***

**Contract ID:** Out-of State Residential Child Care Services; *SSA/OOS-21-023-A1*  
ADPICS No.: N00B2600271

**Contract Approved:** BPW 19-S, 4/21/2021

**Contract Description:** Out-of-state residential childcare services for one Maryland youth currently placed with the provider.

**Option Description:** Exercise the sole renewal option.

**Award:** Youth For Tomorrow New Life Center, Inc.; Bristow, VA

**Contract Term:** 06/01/2021 – 05/31/2022 (w/one 1-year renewal option)

**Option Term:** 06/01/2022 – 05/31/2023

**Original Amount:** \$236,520

**Option Amount:** \$236,520

**Prior Options/Mods:** N/A / N/A

**Total Contract Amount:** \$473,040

**Percent +/- Change (this item):** 100%

**Total Percent +/- Change:** 100%

**Procurement Method:** Sole Source (Continuity of Care)

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Performance Security:** N/A



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**31-S-OPT. SERVICES OPTION (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the final, 1-year option renewal for the continuation of care for a youth currently placed with this provider.

Youth For Tomorrow New Life Center, Inc. is a Residential Treatment Center specializing in a continuum of services which include Treatment Group Homes for boys and girls including services to pregnant teens and domestic girls sexually exploited or trafficked, Crisis Intervention Counseling Services, Diagnostic and Assessment Services, Outpatient Services, Therapeutic Day Treatment, Intensive In-Home Services, and Therapeutic Mentoring.

The Maryland State Department of Education (MSDE) is the State Agency responsible for setting rates for this facility that serves Maryland youth. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work.

**Fund Source:** 100% General

**Approp. Code:** N00G0001

**Resident Business:** No

**Tax Clearance:** 22-0012-0100

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Webster Ye 410-767-6481  
webster.ye@maryland.gov*

**32-S-OPT. SERVICES OPTION**

***Department of Health, Office of Enterprise Technology/ Medicaid***

**Contract ID:** Data Entry and Office Services Clerk Services; MDH/OPASS #22-19058  
ADPICS No.: M00B2600003/COJ51083

**Contract Approved:** DGS 31-S, 06/02/2021

**Contract Description:** Data entry and clerical staff to enter Medicaid claims information needed to process and release payment to providers and perform office support duties.

**Option Description:** Exercise the sole renewal option.

**Awards:** Tailored Staffing; Baltimore, MD  
(Formerly Goodwill Works of the Chesapeake)

**Contract Term:** 07/01/2021- 06/30/2022 (w/one 1-year renewal option)

**Option Term:** 07/01/2022 – 06/30/2023

**Original Amount:** \$ 822,780

**Option Amount:** \$ 838,800

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$1,661,580

**Percent +/- Change (this item):** 101.96%

**Total Percent +/- Change:** 101.96%

**Procurement Method:** Preferred Provider

**MBE/VSBE Participation:** N/A

**Performance Security:** N/A



**DEPARTMENT OF GENERAL SERVICES**  
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**32-S-OPT. SERVICES OPTION (cont'd)**

**Requesting Agency Remarks:** The Medical Care Programs (MCP) Office of Enterprise Technology/Medicaid (the Department) has the responsibility of entering confidential data from Medical Assistance claim forms into the Maryland Medicaid Information System (MMIS) for processing payments. Staff from this contract supplement the current State staff to prevent a backlog of claims entering. All claims must be entered into the system before a provider can be paid for services rendered. It is imperative that the claims are entered as quickly as possible. Tailored Staffing will continue to provide 18 personnel to input data from claim forms into the mainframe system.

Employees working under this contract must be screened, assessed and tested to ensure the Department will receive the highest standards in productivity and employee excellence. Tailored Staffing guarantees all staff members presented to work at MDH headquarters will be able to perform the data entry keypunch functions and clerical office support as requested.

Currently, the staff from Tailored Staffing is performing data entry on the daily intake of paper claims. The staff has provided satisfactory service. If a staff member is deemed unsatisfactory (in terms of either performance or behavior) the staff member is replaced within 72 hours. The management team at Tailored Staffing keeps close tabs on its employees and addresses any issues with staff immediately. The Department, therefore, recommends approval of this contract because of the satisfactory performance provided by Tailored Staffing on previous contracts and the cost effectiveness to the State.

In accordance with COMAR 21.11.05.04, on January 21, 2021, the Pricing and Selection Committee for Rehabilitation and Employment Programs certified the prices for this contract as fair market at a not-to-exceed value of \$822,780.00 for providing temporary staffing services for the Maryland Department of Health for 1 year with a 1-year option renewal at the cost of \$838,800.00 totaling \$1,661,580.00. This action is to exercise the sole 1-year option.

**Fund Source:** 75% Federal, 25% General

**Approp. Code:** 32.17.01.03

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

*Contact: Webster Ye 410-767-6481  
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**33-S-MOD. SERVICES MODIFICATION**  
*Department of Health*

**Contract ID:** Supply Chain Management, Sourcing, and Support Services for Pandemic Response Care Sites; 21-19108  
ADPICS No.: COJ51000

**Contract Approved:** DGS 13-S, 01/27/2021

**Contract Description:** Medical supply chain and materials handling services at the State supported field hospital locations.

**Modification Description:** Add funding and extend the term for continuity of services.

**Award:** Vizient, Inc.; Irving, TX

**Contract Term:** 01/28/2021 - 06/30/2022

**Modification Term:** 05/01/2022\* - 02/28/2023 (\*or earlier upon BPW approval)

**Original Amount:** \$48,000,000.00 NTE

**Modification Amount:** \$20,056,650

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$68,056,650

**Percent +/- (this item):** 41.78%

**Total Percent Change:** 41.78%

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A



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**REVISED**

**33-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** None

**Requesting Agency Remarks:** This contract modification to the February 11, 2021 sole source contract maintains a continuity of service for COVID-19 site logistics and engineering. The sole source contract was presented as DGS 13-S at the January 27, 2021 BPW meeting, from February 11, 2021 - January 27, 2022, extended in time only from January 28, 2022 through June 30, 2022) and originally as emergency procurement report A3 on the Secretary's Agenda (November 4, 2020) from April 10, 2020 through April 9, 2021.

The contractor is required to adjust operations in support of additional volume as the need for operations increases and advise on how to return field hospital sites back to their original state to include materials management services such as logistical support and critical services. This extension and additional cost will allow the contractor to support full operational supply chain services and material management for sites in use, demobilization for sites not currently in use, and inventory documentation/consolidation from demobilized sites. Further, the contractor will assist in receiving equipment and supplies from demobilizing sites and documenting any issues.

The continued success of Maryland’s pandemic response depends on the effective management of the Alternative Care Sites (ACS) and Intensive Care Units (ICU) which helps ensure that Maryland will have adequate hospital bed capacity. Maintaining these sites requires outside expertise that is in extremely high demand due to the ongoing pandemic and the contractor has proven to be an essential service provider in supporting the State’s overall response to the pandemic with their global ability to leverage the procurement of high demand items and services with time sensitivity, quantity requirements, and competitive pricing. In support of continued disbursement and cross leveling of State assets as well as all critical or specialty patient care equipment and supplies needed to sustain life regardless of normal operating hours of warehouses, transportation, and other entities.

The current cost is based on a combination of fixed monthly fees for medical supply chain sourcing services and material management services, plus variable purchased services for hospital linen, janitorial/environmental services, and oxygen services. The monthly cost under the current emergency contract is \$4.37 million monthly. The proposed monthly fixed fees for this modification are \$2.1 million monthly totaling \$20,056,650.00.

**Fund Source:** 100% General      **Approp. Code:** 32.0603

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**34-S-MOD. SERVICES MODIFICATION**  
*Department of Human Services, Child Support Administration*

**Contract ID:** State Disbursement Unit Services; CSEA/SDU-14-001-A6  
 ADPICS No.: COJ48821

**Contract Approved:** DBM 6-S, 02/19/2014

**Contractor:** Systems & Methods, Inc. (SMI); Carrollton, GA  
 (Local Office in Owings Mills, MD)

**Contract Description:** Develop, implement, and operate functions and systems related to the central collection of child support payments to include receipts processing, accounting, recoupment, and limited customer services through the Child Support Administration (CSA) State Disbursement Unit (SDU).

**Modification Description:** Extend the contract for 1-year to allow the Department time to finalize the procurement and award the new contract.

**Original Contract Term:** 03/01/2014 – 05/31/2019 (w/one 2--year renewal option)

**Modification Term:** 06/01/2022 – 05/31/2023 (1-year)

**Original Contract Amount:** \$13,954,831 (5 Years, 3 Months)

**Modification Amount:** \$ 2,735,482 (One Year)

**Prior Mods/Options:** \$ 707,756 (Mod #1: Added centralized mail processing services for both regular and undeliverable mail for all 24 CSA jurisdictions: DBM 10-S-MOD, 01/28/2015)  
 \$ 0 (Mod #2: Added two certified MBE subcontractors; Delegated Authority – DHS, 03/25/2015)  
 \$ 0 (Mod #3: Added four certified MBE subcontractors: DHS 09/19/2016)  
 \$ 5,290,240 (Renewal Option #1: DBM 11-S-OPT, 05/08/2019)  
 \$ 4,840,432 (Mod. #4: Add funds and extend the term by 12-months; DGS 23-S-MOD, 04/21/2021)

**Total Contract Amount:** \$27,528,741



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**34-S-MOD. SERVICES MODIFICATION (cont'd)**

**Percent +/- (This Item):** 19.6%

**Total Percent Change:** 97.27%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 25% / N/A

**MBE/VSBE Compliance:** 22.59% / NA

**Requesting Agency Remarks:** Systems and Methods, Inc. (SMI) is a single Contractor acquired for the purpose of developing, managing and operating the federally required State Disbursement Unit (SDU), a unit within the Child Support Administration (CSA). The SDU is a centralized child support payment processing unit that allows for same day processing of incoming payments and transmissions of processed payment information to the statewide Child Support Enforcement System (CSES), to be the Child Support Management System (CSMS) later in 2021. The SDU also performs deposit reconciliation, transaction processing, electronic depository application processing, electronic payment marketing, non-sufficient fund check processing, collection of State-owed debt functions, and local office mail (LOM) processing. SMI will continue these services and the quality of deliverables have not changed.

SMI continues to deliver the scope of services as required by the original request for proposals (RFP). With over 20 years of experience operating multiple SDUs, SMI has in-depth knowledge of payment and transaction processing and continues to meet and exceed the technical requirements. SMI's Automated Reconciliation Technology System (SMART) successfully provides a one stop shop to review all aspects of payment processing for the SDU. This application is used daily by the CSA contract monitors and local child support offices to verify transactions and research payments in order to meet the goals and expectations of CSA, including federal timeframe requirements.

The CSA is currently nearing completion and deployment of a new Child Support Management System (CSMS) as part of the Maryland Total Human-services Integrated network (MD THINK) endeavor. CSMS will replace the badly outdated legacy mainframe child support system and will include a direct interface to the SDU data system. This new CSMS application began pilot deployment in December 2021, with full statewide implementation by mid-year 2022. Transition to a new SDU vendor during this critical period of final development and deployment would create a significant risk for development delays or disruption of service, or both. CSA's current Vendor SMI, upgraded their system to accommodate the rollout of the CSMS.



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**34-S-MOD. SERVICES MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

Extending the current Contract by one (1) additional year allows CSA additional time ensuring the system transition and new requirements of CSMS are complete and are effectively incorporated into a competitive Request for Proposal for the future provision of these services. Further, with the COVID pandemic approaching the two-year anniversary, Maryland continues to respond to the needs of CSA customers, and extending the SMI contract will provide a continuity of service and minimize disruption risks of the key federally required services.

SMI has successfully processed 100% of all identifiable payments received daily, responded to all customer service inquiries within 24 hours of receipt with excellent feedback, and reimbursed CSA for any misapplied payments daily which occur at a rate of less than 1%. The following chart displays transactions and child support collections for the term of the contract:

Federal Fiscal Years (FFY)	Transactions	Collections
FFY'2014	1,069,495	\$ 188,426,489.78
FFY'2015	3,168,421	\$ 560,346,631.44
FFY'2016	3,182,638	\$ 566,735,790.45
FFY'2017	3,088,067	\$ 557,856,598.55
FFY'2018	2,998,760	\$ 551,552,674.06
FFY'2019	2,855,599	\$ 549,225,106.38
FFY'2020	2,970,618	\$ 546,029,199.05
FFY'2021	2,969,962	\$ 529,771,095.51
Total	22,401,768	\$ 4,049,943,585.22

SMI is close to maintaining the 25% MBE goal established for this Contract, continuing all efforts to obtain their goal. Even with adding additional MBE Subcontractors over the course of the contract, and enduring the current pandemic, the current MBE compliance is at 22.59%.

It is in the best interest of the State to approve both the one year term extension. It was noted that SMI's Financial proposal provided for a low transaction rate which was inclusive of all services provided under one fee rather than charge CSA for each service provided which would have been at least 50% higher than the current transaction fee. To discontinue this Contract would cause an interruption to federal required services for Maryland's families and children. The request for proposal is currently under the final review. Extension request is warranted to grant all reviewing authorities the opportunity to provide input to the solicitation. The Department anticipates the solicitation release to occur within the Summer of 2022.



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**34-S-MOD. SERVICES MODIFICATION (cont'd)**

**Fund Source:** 66 % Federal; 34% Special (Child Support Offset)

**Approp. Code:** N00H0008

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Nneka Willis Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**35-S-MOD. SERVICES MODIFICATION**

*Department of Human Services, Family Investment Administration, Office of Programs*

**Contract ID:** Employment and Income Verification Services: *FIA/EVS-20-001-A1*  
 ADPICS No.: COJ50967

**Contract Approved:** DGS 26-S, 02/19/2020

**Contract Description:** Provide a web-based, automated, real-time employment and income verification service for the purpose of verifying the current income and employment data for customers who apply for certain State and federal assistance programs administered through the Family Investment Administration (FIA).

**Modification Description:** Increase funds to maintain services based on an increase in the number of successful employment and income verifications anticipated as a result of the pandemic.

**Awards:** TALX Corporation; St. Louis, MO

**Contract Term:** 03/01/2020 – 02/28/2023 (w/one 1-year renewal option)

**Mod Term:** 05/01/2022 – 02/28/2023

**Original Amount:** \$10,025,250

**Mod Amount:** \$ 3,082,917

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$13,108,167

**Percent +/- Change (this item):** 30.75%

**Total Percent +/- Change:** 30.75%

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes



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**35-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Performance Security:** None

**Requesting Agency Remarks:** The Department of Human Services (DHS) through the Family Investment Administration (FIA) provides services to qualified applicants through the following programs:

- Supplemental Nutrition Assistance Program (SNAP);
- Medical Assistance (MA);
- Temporary Cash Assistance (TCA);
- Temporary Disability Assistance Program (TDAP);
- Emergency Assistance to Families with Children (EAFC);
- Public Assistance for Adults (PAA);
- Burial Assistance; and
- Office of Home Energy Programs (OHEP).

FIA must consider income and employment information to make eligibility determinations on all new applications received and to periodically recertify current customers.

Since the inception of the current contract for employment and income verification services with TALX Corporation in 2020, there has been a significant increase in the number of employment and income verifications. The increase in the number of billable transactions was due to a combination of outliers which include a 40% caseload increase in benefit applications and redeterminations during the COVID pandemic and new marketing strategy implementations and business mergers by Equifax which increased employer growth within the EVS/TALX database, therefore resulting in more employer records for eligibility workers to select and review during the benefit application or redetermination process.

Since the current contract has experienced this increase in caseload and also employer growth within the EVS/TALX database, additional funds are now necessary to fund the Contract with TALX Corporation.

It is in the State's best interest to approve this modification in order that the DHS/FIA can continue to make eligibility determinations for our many Programs and provide services to those in need of the State's assistance.



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**35-S-MOD. SERVICES MODIFICATION (cont'd)**

**Fund Source:** 51% Federal, 36% General,  
13% Special (Electrical Universal Service Program)

**Approp. Code:** N00I0004; N00I0006

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Vern Shird 443-769-1039  
 vshird@maryland529.org*

**36-S-MOD. SERVICES MODIFICATION**  
***Maryland 529***

**Contract ID:** Actuarial Services for Maryland Prepaid College Trust; MD529-FY18-002  
 ADPICS No.: R60B1600003/(COJ50437)

**Contract Approved:** DBM 10-S, 07/26/2017

**Contractor:** Gabriel, Roeder, Smith & Company; Chicago, IL

**Contract Description:** Provide actuarial services for the Maryland Prepaid College Trust (MPCT)

**Modification Description:** Add money to fund a rollback/rebate analysis; a valuation study; consulting to include interest crediting illustrations, discussion, and cost impact; and to extend option #2 to 12/31/22 allow time to complete the valuation study using the finalized data from fiscal year 2022.

**Original Contract Term:** 08/17/2017 – 7/31/2018 (w/two 2-year renewal options)

**Modification Term:** 04/28/2022 – 12/31/2022

**Original Contract Amount:** \$ 71,000

**Modification Amount:** \$120,000

**Prior Options/Mods:** \$169,000 (Renewal Option #1: 08/01/2018-07/31/2020; Delegated Authority – MD529, 12/19/2019)  
 \$ 15,000 (Mod. #1: To provide assistance with the calculation of the Prepaid Trust’s Minimum Benefits; Delegated Authority - MD529; 12/19/2019)  
 \$178,000 (Renewal Option #2: 08/01/2020-07/31/2022; Delegated Authority – MD529, 06/22/2021)  
 \$ 45,000 (Mod. #2: To provide assistance with Maryland Prepaid College Trust’s transition to external program manager by providing calculation tools for certain account transactions; Delegated Authority - MD529, 06/22/2021)



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**36-S-MOD. SERVICES MODIFICATION (cont'd)**

**Total Contract Amount:** \$598,000

**Percent +/- (this item):** 169.01%

**Total Percent -/- Change:** 742.25%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Requesting Agency Remarks:** This modification adds money to fund a rollback/rebate analysis; a valuation study; consulting to include interest crediting illustrations, discussion, and cost impact; and to extend option #2 to 12/31/22 allow time to complete the valuation study using the finalized data from fiscal year 2022.

The purpose of the rollback/rebate analysis is to review options related to the actuarial surplus of the Prepaid College Trust, which at the close of Fiscal Year 2021 was 161.4% funded. The 2022 valuation study will provide the fiscal-year end funded status of the Prepaid College Trust. The valuation study is integral to the Maryland 529 Board setting contract pricing for the Prepaid College Trust and will also be used to consider what action, if any, should be taken following the close of the price rollback/rebate analysis. The additional consulting work will provide clarity to current and future liabilities of the Prepaid College Trust.

The cost breakdown of this modification is as follows:

Rollback/Rebate Analysis:	\$25,000
2022 Valuation Study:	\$77,000
Consulting Work:	<u>\$18,000</u>
Total:	\$120,000



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**36-S-MOD. SERVICES MODIFICATION (cont'd)**

**Fund Source:** 100% Non-Budgeted

**Approp. Code:** R60H0041

**Resident Business:** No

**MD Tax Clearance:** 22-0958-0010

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Webster Ye 410-767-6481  
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**37-S-MOD. SERVICES MODIFICATION**

*Department of Health - Office of the Chief Medical Examiner*

**Contract ID:** Infectious/Biological Waste Pickup & Disposal; MDH/OPASS 17-17457  
ADPICS #: M00B7400592/COJ50287

**Contract Approved:** DBM 3-S, 04/26/2017

**Contract Description:** Provide services to safely pick up and dispose of infectious/biological waste from the Office of the Chief Medical Examiner (OCME). The waste pick up and disposal services will be in full compliance with all Federal, State, and local laws and regulations

**Modification Description:** Extend the contract term for 7 months and add funds to allow time to complete a new procurement and award a new contract.

**Awards:** Biomedical Waste Services, Inc.; Severn, MD

**Contract Term:** 06/01/2017 - 05/31/2022

**Modification Term:** 06/01/2022 - 12/31/2022

**Original Amount:** \$201,387.16

**Modification Amount:** \$60,000.00

**Prior Modification:** \$50,000 (Mod. #1: Additional funding for increased caseload;  
Delegated Authority – MDH, 07/06/2021)

**Total Contract Amount:** \$311,387.16

**Percent +/- (this item):** 29.79%

**Total Percent -/- Change:** 54.62%

**Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**37-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Compliance:** N/A / N/A

**Performance Security:** N/A

**Requesting Agency Remarks:** This contract provides services to safely pick up and dispose of infectious/biological waste from the Office of the Chief Medical Examiner (OCME). Additional funds are needed for this contract due to increased utilization due to the COVID-19 pandemic. The amount of infectious/biological waste created has increased due to an increased caseload of autopsies being performed by the OCME. The Contract is also extended to allow for continuity of services until a new contract can be awarded. The COVID-19 and the MDH Network Security Incident have delayed the procurement timeline requiring this extension as the new contract will not be completed by the end of the original Contract term. Throughout the existing contract, the contractor has performed at a satisfactory degree and the State is confident in the contractor's abilities.

**Fund Source:** 100% General

**Approp. Code:** 32.06.05.01

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Debbie Pecora 443-279-8851  
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**38-IT.            INFORMATION TECHNOLOGY**  
***Department of Public Safety and Correctional Services, Information  
 Technology and Communications Division***

***Contract ID:*** Criminal Justice Information Services and Local Agency Security Officer  
 Training; *Q00B2600018*  
 ADPICS No.: Q00B2600018

***Contract Description:*** Provide training for persons who have escorted and unescorted access to areas that contain Criminal Justice Information (CJI). Basic security awareness training is a requirement of compliance with the FBI's Criminal Justice Information Services (CJIS) Division.

***Award:*** JDI Ventures DBA Peak Performance Solutions; Tallahassee, FL

***Contract Term:*** 06/01/2022 - 05/31/2027

***Amount:*** \$108,570

***Procurement Method:*** Sole Source

***Living Wage Eligible:*** Yes

***MBE/VSBE Participation:*** N/A / N/A

***Performance Security:*** N/A

***Incumbents:*** Same

***Requesting Agency Remarks:*** The Department must disseminate this training to DPSCS staff, vendors, maintenance workers, etc., before they can access any area where Criminal Justice Information (CJI) is present. Additionally this training software will also support other county and local police departments and non-criminal agencies such as childcare centers, adult dependent care agencies, attorneys, government licensing agencies, and public housing authority that use the Criminal Justice Information Services (CJIS) services. A price analysis was conducted and the pricing from the vendor is consistent with what the contractor charges similar size states. The Department's annual increase is 3% instead of the 5% annual increase charged to similar size states. This increase is also significantly less than the 2021 Consumer Price Index (CPI) increase of 7.0%.



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**38-IT.      INFORMATION TECHNOLOGY (cont'd)**

*Fund Source:*                      100% General  
*Approp. Code:*                    Q00.A0101002  
*Resident Business:*              No  
*MD Tax Clearance:*              22-2346-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Latesa Thomas 410-767-7050  
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**39-IT.            INFORMATION TECHNOLOGY**  
***Department of Labor***

**Contract ID:** Web-Based Adult Literacy System; *BPM024998*  
ADPICS No.: P00B2600040

**Contract Description:**        Web-based Software as a Service (SaaS), cloud-based solution that will provide a modernized system for managing all data related to the State's Workforce Innovation and Opportunity Act (WIOA) Title II (Adult Education) programming.

**Award:**                                LiteracyPro Systems, Inc.; Boulder, CO (*SBE*)

**Contract Term:**                    05/01/2022 - 04/30/2027 (w/two 1-year renewal options)

**Amount:**                            \$426,655.14 NTE (Base: 5-years)  
    \$92,190.51 NTE (Renewal Option #1: 1-year)  
    \$94,798.86 NTE (Renewal Option #2: 1-year)  
    \$613,644.51 NTE Total

**Procurement Method:**        Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Literacypro Systems Inc.; Boulder, CO	1	\$ 613,644.51 (1)	1
Benchmark ITS; Spanish Fort, AL	2	\$ 800,100.00 (2)	2
Geographic Solutions; Palm Harbor, FL	3	\$1,454,670.00 (3)	3

\* *Technical and financial rankings were equally weighted.*

**Living Wage Eligible:**        Yes

**MBE/VSBE Participation:** 10% / N/A

**Performance Security:**        N/A

**Hiring Agreement Eligible:** Yes

**Incumbents:**                        Same





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*Contact: Joseph Palechek 410-865-1137  
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**40-IT.            INFORMATION TECHNOLOGY**  
***Department of Transportation***

**Contract ID:** Intranet Quorum Software and Workflow System Support; *MDOTTS2214*  
 ADPICS No.: J01B2600018

**Contract Description:** Software upgrades and system maintenance, license renewal, system enhancement, report development, labor, and support for the Intranet Quorum Software and Workflow System.

**Award:** Leidos Digital Solutions, Inc.; Vienna, VA

**Contract Term:** 05/01/2022\* - 04/30/2025 (w/one 2-year renewal option)  
 (\*or earlier upon BPW approval)

**Amount:** \$516,200.60

**Procurement Method:** Sole Source (Proprietary)

**MBE/VSBE Participation:** N/A / N/A

**Incumbents:** Same

**Requesting Agency Remarks:** Leidos Digital Solutions, Inc. is the sole provider and authority capable of installing, updating, and maintaining its proprietary software system.

The IQ Software and Workflow System handles correspondence from the Governor's Office that requires responses from the Secretary of Transportation. IQ software is the Governor's selected software for correspondence and constituent casework. IQ is the tool that enables MDOT to process all correspondence signed by the Secretary efficiently. Correspondence is often a citizen's only direct connection to the State government.

After successfully implementing the IQ Correspondence Management and Workflow System, MDOT determined that IQ could be used to manage other mission-critical processes. During 2015 and 2016, MDOT allocated resources and collaborated with Leidos to create additional MDOT workflows for Public Information Act requests, mandated reports, and legislative constituent services.





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*Contact: Kenya DeCosta 410-767-2072  
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**41-IT.            INFORMATION TECHNOLOGY**  
***RETROACTIVE - Maryland State Department of Education***

**Contract ID:** Maryland Direct Certification Systems; R00B2600056  
ADPICS No.: R00B2600056

**Contract Description:** The retroactive sole-source contract is to request contract time to integrate the identification of eligible Medicaid recipients into the MDCS process by July 1, 2022, a continuance of technical support, and to add funds to cover the period of January 1, 2022, through December 31, 2022. The system maintenance efforts will include any transition support needed after the competitive maintenance and support TOFRP is awarded under CATS+.

**Awards:** Serigor, Inc.; Baltimore, MD

**Contract Term:** 01/01/2022 – 04/30/2022 (**Retroactive:** 4-months)  
05/01/2022 – 12/30/2022 (Proactive: 8-months)

**Amount:** \$ 63,676.80 (**Retroactive**)  
\$1,093,324.00 (Proactive)  
\$1,157,000.80

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbents:** Same

**Requesting Agency Remarks:** A new contract was initiated in January 2022; however, the contractor work began without formal contract execution from procurement. The vendor added additional resources to allow for USDA improved increase of scope to include Medicaid eligible students. The contract will support the “break in continuity” until the award of the new solicitation that combines the MDCS contract with the MARS contract which is expected to be awarded in December 2022. There continues to be a programmatic need for support services under the current contracts to avoid a disruption in the processing. Without approval of the contract, the investment in MDCS is at risk. The integration and the identification of eligible Medicaid recipients into the









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*Contact: Michael Leahy 410-697-9401  
 michael.leahy@maryland.gov*

**43-IT-OPT. INFORMATION TECHNOLOGY OPTION**  
*Department of General Services, Office of State Procurement*

**Contract ID:** Meeting Live Streaming and Hosting Services; 060B7400059  
 ADPICS No.: COJ51566

**Contract Approved:** DoIT 2-IT, 02/21/2018

**Contract Description:** Provide enterprise meeting live-streaming and hosting services Statewide.

**Option Description:** Exercise the final renewal option.

**Award:** Town Hall Streams; York, ME (SBE)

**Original Contract Term:** 03/01/2018 - 02/28/2021 (w/two 1-year renewal options)

**Option Term:** 05/01/2022 - 02/28/2023

**Original Amount:** \$1,125,000

**Option Amount:** \$ 397,500

**Prior Options/Mods:** \$ 0 (Mod #1: Extension bridge to BPW 03/01/2021 - 03/26/2021; Delegated Authority - DoIT, 02/09/2021)  
 \$ 385,000 (Renewal Option #1/Mod #2: 03/27/2021 - 02/28/2022; DGS 22-IT-OPT 3/24/2021)  
 \$ 0 (Mod #3: Extension bridge to BPW, 03/01/2022 - 04/30/2022; Delegated Authority - DoIT, 02/28/2021)

**Total Contract Amount:** \$1,907,500

**Percent +/- (This Item):** 35.33%

**Total Percent -/- Change:** 69.56%

**Original Procurement Method:** Competitive Sealed Proposals



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**43-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

***MBE/VSBE Participation:*** N/A / N/A

***MBE Compliance:*** N/A / N/A

***Requesting Agency Remarks:*** These services that will allow State agencies to livestream meetings with and without closed captioning, provide on-demand meeting playback, and obtain web-hosting services. The procurement is a collaborative effort of DoIT, the Department of Education, and the Department of Transportation. Other agencies required to provide public meetings will also be able to use this contract to increase transparency in State government.

***Fund Source:*** Various (Using Agencies)

***Approp. Code:*** Various (Using Agencies)

***Resident Business:*** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Yasin Mohammed 410-767-3586  
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**44-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
*Department of General Services*

**Contract ID:** Wireless Voice Data & Accessories Statewide Contract; 001B1600087  
 ADPICS No.: 001B1600087

**Contract Approved:** DGS 20-IT, 01/27/2021

**Contract Description:** Mobile wireless services and equipment by participating in NASPO Wireless Voice Data & Accessories.

**Modification Description:** Add additional category from T-Mobile's contract under NASPO Wireless Voice Data & Accessories to address a capability issue with a solution that needs to be converted from previous Sprint solution to T-Mobile solution due to merger of Sprint and T-Mobile

**Award:** T-Mobile USA, Inc.; Owings Mills, MD

**Original Contract Term:** 01/28/2021 - 06/30/2024

**Modification Term:** No additional time required.

**Original Amount:** \$28,800,000

**Modification Amount:** \$ 0 (Material change to contract)

**Prior Options/Mods:** \$ 0 (Mod. #1: Added two master contractors to the approved list of service providers; DGS 13-IT-MOD, 02/24/2021)

**Total Contract Amount:** \$28,000,000

**Percent +/- (This Item):** N/A

**Total Percent -/- Change:** N/A

**Procurement Method:** Intergovernmental Cooperative Purchasing (2019-2024 ICPA)

**MBE/VSBE Participation:** NA / NA



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**44-IT-MOD.            INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***MBE/VSBE Compliance:***    NA / NA

***Performance Security:***        NA

***Requesting Agency Remarks:***    Prior to the merger of T-Mobile and Sprint, MDOT had an agreement with Sprint for the Sprint's Datalink portal. T-Mobile is discontinuing that portal as of June 30, 2022 and migrating all users to T-Mobile's Control Center product under this contract.

In its agreement with T-Mobile under the ICPA, the State of Maryland elected to participate in Categories 1 and 2 of the NASPO ICPA. However, providing a Control Center would be under Categories 3A, 3B, and 3C of that agreement. Therefore, the State wishes to modify the agreement with T-Mobile to also elect to participate in Categories 3A, 3B, and 3C.

***Fund Source:***                    Various (Using Agency)

***Approp. Code:***                Various (Using Agency)

***Resident Business:***            Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Michael Leahy 410-697-9401  
michael.leahy@maryland.gov*

**45-IT-MOD INFORMATION TECHNOLOGY MODIFICATION**  
*Department of Information Technology*

**Contract ID:** Radio System Contract Manager Services; F50B4400043  
ADPICS No.: COJ50877

**Contract Approved:** DoIT 4-IT, 02/19/2014

**Contractor:** Federal Engineering Inc.; Fairfax, VA

**Contract Description:** Contract management support services to the Statewide Public Safety Wireless Communications System Project.

**Modification Description:** Extend the contract and increase the ceiling amount to support the State of Maryland Coverage Improvement Program and Ethernet Conversion projects.

**Original Contract Term:** 06/01/2014 - 05/31/2016 (w/two 1-year renewal options)

**Modification Term:** 06/01/2022 - 05/31/2023 (w/one 1-year renewal option)

**Original Contract Amount:** \$1,386,000.00

**Modification Amount:** \$ 357,291.20 (MOD #3 Extension 06/01/2022 - 05/31/2023)  
\$ 357,291.20 (Renewal Option #3 - *for potential future use*)

**Prior Mods/Options:** \$ 0 (Mod. #1: Novation; Delegated Authority – DoIT, 03/02/2017)  
\$ 348,000 (Renewal Option #1: 06/01/2016 - 05/31/2017; *retroactively* approved as DoIT 4-IT-MOD, 02/21/2018)  
\$ 354,000 (Renewal Option #2: 06/01/2017 - 05/31/2018; *retroactively* approved as DoIT 4-IT-MOD, 02/21/2018)  
\$1,364,139 (Mod. #2: Extension 06/01/2018 - 05/31/2022, DoIT 4-IT-MOD, 02/21/2018)

**Total Contract Amount:** \$3,809,430.20  
*(Not including Renewal Option #3 value. If the Department seeks to exercise the option, the Department will return for BPW approval at that time.)*



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**45-IT-MOD INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Original Procurement Method:** Sole Source

**Percent +/- Change:** 25.78%

**Overall Percent +/-:** 174.85%

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Requesting Agency Remarks:** The Radio System Contract Manager is necessary to continue with the Statewide Public Safety Wireless Communications System (SPSCS) Project, Coverage Improvement Program and the Ethernet Conversion projects. The resource brings a high level of SPSCS expertise to the projects. They have been involved in the SPSCS project since inception and have developed an effective approach to managing, scheduling, and reporting of the projects on the States behalf. They work successfully with State representatives and SPSCS vendors to ensure compliance with the State contract terms and conditions and tracks all aspects of financial performance of the SPSCS contract, including vendor performance against budget, procurements, payments, change orders and forecasting. Maintaining this resource for project continuity is imperative to the success of the projects.

**Fund Source:** 100% Special (MITDP)

**Approp. Code:** F50B0404

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**REVISED**



*Contact: Webster Ye 410-767-6481  
 webster.ye@maryland.gov*

**46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**

***Department of Health, Office of Contract Management and Procurement***

**Contract ID:** Department of Health Call Center for COVID-19 Vaccinations; M00B1600345  
 ADPICS No.: COJ51017

**Contract Approved:** Secretary's Agenda A9, 03/24/2021

**Contract Description:** Contractor will implement a new call center to directly support Maryland citizens in answering their inquiries regarding the COVID-19 Vaccine as well as schedule COVID-19 vaccine appointments at state-run mass vaccination sites.

**Modification Description:** Extend contract term by 7-months.

**Award:** Digital Management, LLC; Bethesda, MD

**Original Contract Term:** 02/01/2021 - 11/30/2021 (w/one 7-month renewal option)

**Modification Term:** 07/01/2022 - 01/31/2023

**Original Contract Amount:** \$24,997,120

**Modification Amount:** \$12,000,000

**Prior Mods/Options:** \$16,800,000 (Mod. #1: increase contract funding and extend the contract through 06/30/2022; Secretary's Agenda A5, August 11, 2021)

**Total Contract Amount:** \$53,797,120 NTE

**Percent +/- (This Item):** 48.01%

**Total Percent Change:** **115.21%**

**Procurement Method:** Emergency



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**REVISED**

**46-IT-MOD.            INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***MBE/VSBE Participation:***    N/A / N/A

***MBE/VSBE Compliance:***    N/A / N/A

***Remarks:***    The MD GoVax Call Center launched on February 15, 2021 (1-855-MD-GOVAX) to help seniors and those without computer access get vaccine appointments. This modification is necessary to support the needs of all Marylanders with COVID-19 information, services and equitable access to vaccine and testing. The MDGOVAX Call Center has continued to meet the need for call center support for COVID-19 vaccinations and response.

The services provided by this contract are critical to the State's commitment to support continued COVID-19 activities as one part of Maryland's coordinated response to this unprecedented pandemic. This modification will cover the expected need for continued services, which could not be timely procured through a competitive process

***Fund Source:***                            100% Federal

***Resident Business:***                Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

*Contact: Kurt Seetoo 410-767-6628  
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**47-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**

*Department of Health - Prevention and Health Promotion Administration -  
Center for Immunization*

**Contract ID:** Maintenance and Enhancements Web-Based ImmuNet; *OPASS 21-18809MOD1*  
ADPICS No.: C0J50880

**Contract Approved:** DGS 14-IT, 10/21/2020

**Contractor:** Gainwell Technologies; Tyson, VA

**Contract Description:** Maintenance and Enhancements of the Web-Based ImmuNet, Maryland Immunization Information System, a mission critical system that houses immunization data utilized by healthcare providers, hospital, and local health departments to support vaccines distribution throughout the State.

**Modification Description:** Add additional funds for the remainder of the base term due to higher than anticipated ImmuNet system usage.

**Original Contract Term:** 11/05/2020 – 11/04/2022 (w/one 1-year renewal option)

**Modification Term:** 05/19/2022 - 11/04/2022

**Original Amount:** \$4,159,732

**Modification Amount:** \$2,000,000

**Prior Options/Mods:** \$ 0 (Mod. #1: Novation – changed name from DXC MS LLC to Gainwell Technologies; Delegated Authority – MDH, 01/19/2021)

**Total Contract Amount:** \$6,159,732

**Percent +/- (This Item):** 48.08%

**Total Percent -/- Change:** 48.08%



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**REVISED**

**47-IT-MOD.**      **INFORMATION TECHNOLOGY MODIFICATION** (cont'd)

**Original Procurement Method:**      Sole Source (Proprietary)

**MBE/VSBE Participation:**              2% / N/A

**MBE/VSBE Compliance:**              2% / N/A

**Requesting Agency Remarks:**      Due to the Department's COVID-19 vaccine response in the past year and the level of COVID-19 vaccine-related enhancements such as provider COVID-19 registration, ordering, data reporting and reports, etc. in the ImmuNet system usage was higher than normal and the original contracted budget will soon be exhausted.

**Fund Source:**                              100% Federal

**Approp. Code:**                            F0301

**Resident Business:**                      No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: William Parham 410-767-8374  
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**48-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
***Department of Transportation Maryland Transit Administration***

**Contract ID:** Bus Unified System Architecture; *OPS-15-071-EQ*  
ADPICS No.: COJ49710

**Contract Approved:** DoIT 9-IT, 04/26/2017

**Contract Description:** Create unified on-board Intelligent Transportation System architecture for MDOT MTA'S fleet and upgrade and replace outdated servers, workstations, and printers in the Bus Operations Control Center.

**Modification Description:** Modify the contract by adding and executing a two-year Maintenance & Warranty Service period as documented in the original contract and reduce the bonds.

**Contractor:** Trapeze Software Group, Inc.; Cedar Rapids, IA

**Original Contract Term:** 05/11/2017 – 10/29/2019

**Modification Term:** 04/28/2022 – 04/27/2024 (w/one 3-year renewal option)  
*(2-year Maintenance & Warranty Service term)*

**Original Contract Amount:** \$27,449,855

**Modification Amount:** \$ 0 (Maintenance & Warranty Service Base)  
\$ 2,434,500 (Maintenance & Warranty Service Renewal Option)

**Prior Options/Mods:** \$ 0 (Mod. #1: Term extension to 01/29/2020; Delegated Authority - MDOT DCAR, 10/30/2019)  
\$ -989,408 (Mod. #2: Term extension to 10/29/2020; DGS 38-IT-MOD, 01/29/2020)  
\$ 0 (Mod. #3: Term extension to 12/20/2020; Delegated Authority DCAR - MDOT, 10/16/2020)  
\$ 0 (Mod. #4: Term extension to 10/24/2021; DGS 24-IT-MOD, 12/16/2020 BPW)



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**48-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

<b>Total Contract Amount:</b>	\$28,894,947
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>Percent +/- Change (this item):</b>	8.87%
<b>Overall Percent +/-:</b>	5.26%
<b>MBE/VSBE Participation:</b>	26.83% / 1%
<b>MBE/VSBE Compliance:</b>	48% / 1%

**Requesting Agency Remarks:** In 2017, MDOT MTA procured a Bus Unified System Architecture (Bus USA) system for MDOT MTA's fleet of buses, maintenance vehicles, and supervisor vehicles. The goal of this system is to support the power-up and pull-out of 2,000 vehicles in a one-hour period, each day.

The fully executed contract signed by all parties established a period of performance of "no later than 900 days" to allow for Final System Acceptance to be achieved. The contract also established a two-year Maintenance & Warranty Service term that would begin "on a date set forth in a written Notice to Proceed" only after Final System Acceptance was achieved. Finally, the contract established a one, 3-year renewal option for the Maintenance & Warranty Service period that may be exercised.

The original BPW action agenda item presented on April 26, 2017 failed to reference the Maintenance & Warranty Service two-year base and one, 3-year renewal option. MDOT MTA requests to modify the contract by adding both the Maintenance & Warranty Service base and renewal option, and to execute the base.

The contract's period of performance was extended on four separate occasions, allowing for the project to be completed on October 24, 2021. On February 8, 2022, MDOT MTA certified that all testing outlined in the contract had been completed and that Final Acceptance had been achieved which allows for MDOT MTA to now start the two-year Maintenance & Warranty Service period. MDOT MTA intends to start the two-year Maintenance & Warranty Service period on April 28, 2022.



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**48-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

In addition, this change order provides for the reduction of the current payment bond and performance bond. The contractor has completed the project and Final Acceptance has been achieved. As a result, the State is no longer at risk of needing another contractor to complete the project.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**REVISED**

*Contact: Yasin Mohammed 410-207-3586  
yasin.mohammed@maryland.gov*

**49-IT.            INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0    *Master Contract:*    *Consulting and Technical Services Plus (CATS+)***  
Contract No.: 060B2490023  
*Approved:* DoIT 3-IT, 04/03/2013  
*Term:* 04/22/2013 - 04/21/2028  
*\*\*As of publication, the remaining balance of this master contract is \$393,019,640.*

**1.1    *Using Agency:*        Department of Information Technology**  
***Description:*** Data Management and Analytic Services. Provide a streamlined procurement process to create a “pool” of qualified Master Contractors that may be engaged through work orders. This pool of vendors will compete for task orders in data management and data analytics services subcategories, including data management and governance, data analytics, machine learning and testing, and data program management; F50B0600063/F50B2600024;  
***Mod. Description:*** Add additional funding.  
***Awards:*** Advance Digital Systems; Fairfax VA (*MBE, SBE*)  
CAI; Allentown PA  
Celerens; Clarksville MD (*MBE, SBE*)  
Deloitte, Baltimore MD  
DMI (CW Professional Services LLC d/b/a DMI, a  
Lochbridge Company; Bethesda MD  
GrantThornton; Arlington VA  
Mathematica, Inc.; Washington DC  
Qlarion; Reston VA  
Sparksoft Corporation; Catonsville MD (*MBE, SBE*)  
Vtech Solution; Washington DC (*SBE*)  
Worldwide Technology; St. Louis MO  
***Original Term:*** 09/23/2021 - 08/31/2024 (w/two, 1-year renewal options)



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

**Modification Term:** 05/01/2022 - 08/31/2024  
**Original Amount:** \$ 6,000,000  
**Modification Amount:** \$60,000,000  
**Prior Mods/Options:** N/A  
**Total Contract Amount:** \$66,000,000  
**Percent/- Change:** 1,000%  
**Overall Percent Change:** 1,000%  
**Resident Business:** 4 of 11  
**MBE/VSBE Participation:** 10% / N/A  
**MBE/VSBE Compliance:** 0% / N/A  
**Resident Business:** Yes – Celerens; Deloitte; DMI; Sparksoft Corporation  
 No – Advance Digital Systems; CAI; GrantThornton;  
 Matehmatica, Inc.; Qlarion; Vtech Solution; Worldwide  
 Technology  
**Funding Source:** 100% Reimbursable (Using Agency Budget)  
**Remarks:** Following approval, DoIT has received multiple requests from the Maryland State Department of Assessment and Taxation to modernize the Maryland Business Express System (MBES), the Maryland Department of Health to support the State's COVID-19 Vaccination Program, the Maryland Transit Administration to enhance the MTA's Office of Performance Management, the Governor's Office to execute the State's inaugural data inventory per Executive Order 01.01.2021.09 and the Department of Budget and Management to administer and modernize the Capital Budget Information System (CBIS). As a result, the requests for support using this contract already total more than \$30 million over the term of the contract. Based on these requests, the contract ceiling will be reached in year one. Additionally, DoIT anticipates the demand for the services increase at an accelerated rate. Task orders exercised under this master and exceeding the agency's delegated authority will return to the Board of Public Works for approval prior to award. No task orders have been awarded yet under this contract.



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**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

- 1.2 Using Agency:** Department of Human Services
- Description:** Contract staff with advanced technical skills in network engineering, design, deployment, and daily operations support.
- Mod. Description:** Extend the task order, to sustain essential Technical Operational Support Services (TOSS) while the MDTHINK application deployment is still in progress. The TOSS vendor provides staffing which supports the department's delivery of services, minimizing downtime and ensuring the efficient and reliable operation of computer hardware and software. The staff-augmentation provides daily support for maintenance, operations, and upgrades of the computers, servers, routers, switches, and voice and data for more than 6000 DHS staff in Baltimore City and counties throughout the State. Additionally, the TOSS contract provides Network Administration Services and Desktop Support Service; *OTHS/OTHS-15-026-A5*.
- Award:** Telecommunications Systems, Inc.; Annapolis, MD
- Original Term:** 06/01/2015 - 05/31/2018 (w/two 1-year renewal options)
- Modification Term:** 06/01/2022 - 05/31/2023
- Original Amount:** \$6,730,682
- Modification Amount:** \$4,206,371.12
- Prior Mods/Options:** \$2,281,004 (Renewal Option #1:  
 Delegated Authority - DoIT 06/01/2015)  
 \$2,303,770.80 (Renewal Option #2: 06/01/2019 -  
 05/31/2020; DoIT-5-IT 04/24/2019)  
 \$3,208,482 (Mod. #1: Extend contract 06/01/2020 -  
 05/31/2021; DGS 24-IT 1.6, 05/20/2020)  
 \$3,738,286 (Mod. #2: Extend contract 06/01/2021 -  
 05/31/2022; DGS 39-IT 1.2, 05/05/2021)
- Total Contract Amount:** \$22,468,595.92
- Percent +/- Change:** 62.50%
- Overall Percent Change:** 233.82%
- MBE/VSBE Participation:** 35% / 1%
- MBE/VSBE Compliance:** 66% / .01%
- Resident Business:** Yes
- Fund Source:** 30% General, 47% Federal, 23% Special (MITDP)



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

- 1.3 Using Agency:** Maryland State Department of Education, MLDCS
- Description:** Services of an experienced Senior Database Administrator and Senior Database Analyst who can assist with ongoing obligations and provide guidance on Oracle database management, data analysis, and complex identity resolution procedures.
- Award:** VedaSoft, Inc.; Severna Park, MD
- Number of Qualified Master Contractors:** 825
- Number of Bids:** 15
- Amount:** \$1,540,000
- Term:** 04/28/2022 – 04/27/2025 (w/two 1-year renewal options).
- MBE/VSBE Participation:** N/A / N/A
- Resident Business:** Yes
- Fund Source:** 100% General
- Agency Remarks:** During the financial evaluation Tsource LLC and Expert Consultants proposed a higher bid amount. Mindboard, Inc. proposed an amount that was approximately \$41,000 less than Vedasoft Inc. This amount spread over the 5-year contract does not justify their selection since their technical resources do not have the necessary abilities to perform all the required tasks fully. MSDE deems it reasonable to select a slightly higher financial vendor to obtain the full set of technical skills and resources needed to support the MLDCS. MLDCS Oracle Database System requires highly skilled personnel to perform the work. Vedasoft, Inc. provided candidates with those skills and will be able to fully address the Center's Information Technology and database security operations.



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**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**2.0 Master Contract: Delivery Program Management Services; F50B0600039**  
 (Secondary Master from CATS+ 060B2490023)  
 ADPICS # BPO # F50B2600008  
*Approved:* DGS 41-IT, 1.0 and 1.4; 07/28/2021  
*Term:* 08/21/2021 - 08/11/2024  
 \*\*As of publication, the remaining balance of this master contract is \$99,919,171.

**2.1 Using Agency:** Department of Information Technology  
**Description:** Program/Project Management services for the Department of General Services, eMMA project. The resource will support the eMMA project which aims to implement an enterprise e-procurement platform supporting the full procure to pay lifecycle. Award was based on best value to the State, technical merit was considered to have greater weight; *F50B0600039-08*.  
**Award:** Navitas Business Consulting, Inc.; Herndon, VA (*MBE, SBE*)  
**Number of Qualified**  
**Master Contractors:** 3  
**Number of Bids:** 2  
**Amount:** \$105,940.80 (Base: 6-months)  
 \$105,940.80 (Renewal Option #1: 6-months)  
 \$211,881.60 Total NTE  
**Term:** 04/28/2022 - 10/28/2022 (w/one 6-month renewal option)  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** No  
**Fund Source:** 100% Special (MITDP)



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**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract:** *Commercial Off-the-Shelf Software (COTS) 2012*  
 Contract No. 060B2490021  
*Approved:* DoIT 6-IT, 09/19/2012  
*Term:* 10/01/2012 - 09/30/2027  
 \*\*As of publication, the remaining balance of this master contract is \$13,426,170.

**3.1 Using Agency:** Department of Transportation, State Highway Administration  
**Description:** Talend is a data integration suite of tools that assist MDOT SHA Enterprise collect, govern, transform and share data with various connectors including Azure, Salesforce and Amazon Web Services (AWS). The Talend Data Fabric software is used by OIT to create and manage data integration and data management solutions which assists in automating big data integration needed for various solutions across the MDOT Enterprise. This software tool is the default ETL used by SHA's database administrators. It allows OIT to retrieve data from various external data sources. The data in some cases are then transformed for use by multiple application platforms; *J02P2600019*.  
**Award:** Carahsoft Technology Corporation; Reston, VA  
**Number of Qualified Master Contractors:** 3  
**Number of Bids:** 2  
**Amount:** \$379,266  
**Term:** 08/01/2022 - 07/31/2023  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** No  
**Fund Source:** 100% Special (Transportation Trust)

**3.2 Using Agency:** Department of Education  
**Description:** SAS annual license agreement renewal. This is used to manage educational data for the Division of Assessments and Accountability. SAS is a software system for data management, data analysis, and report writing. MSDE has utilized SAS for over a decade, and it is a critical component of the data management plan. The current solution of SAS is budgeted as part of the annual subscription. SAS is a common tool/solution that is utilized by many local educational agencies across the Nation; *R00P2601457*.  
**Award:** Daly Computers, Inc.; Frederick, MD



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**REVISED**

#### 49-IT. INFORMATION TECHNOLOGY (cont'd)

##### 3.0 **Master Contract:** *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)*

**Number of Qualified**

**Master Contractors:** 1 (Single Qualified Master Contractor)

**Number of Bids:** 1

**Amount:** \$31,877 (**Retroactive**)

\$63,754 (Proactive)

\$95,631 Total

**Term:** 12/21/2021 - 04/27/2022 (**Retroactive:** 4-months)

04/28/2022 - 12/19/2022 (Proactive)

**MBE/VSBE Participation:** N/A / N/A

**Resident Business:** Yes

**Funding Source:** 100% General

**Remarks:** This task order is retroactive due to contract management oversight by MSDE. MSDE accepts responsibility for this oversight and has taken steps to ensure that this does not occur in the future.

**DGS OSP Remarks:** **RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

##### 3.3 **Intentionally Blank**

3.4 **Using Agency:** Department of Human Services

**Description:** Renew RedHat Ansible Tower annual support subscription. It is the Enterprise Platform Infrastructure Configuration Automation tool deployed for managing the instance configuration for application environments on-boarded to the platform. The product is currently deployed for the MD THINK platform; *OTHS/MDTHK-22-048-C*.

**Award:** Emergent; Virginia Beach, VA

**Number of Qualified**

**Master Contractors:** 25

**Number of Bids:** 10 (Functional Areas I and III)

**Amount:** \$417,127

**Term:** 06/01/2022 - 05/31/2023

**MBE/VSBE Participation:** N/A / N/A

**Resident Business:** No

**Fund Source:** 66.8 % Federal, 33.2% General



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

- 3.5 Using Agency:** Department of Transportation  
**Description:** Purchase 350 additional licenses for the InterPro – EZMax Mobile work execution mobile app. These additional licenses are required to ensure continuous support and enhancements to the EZMax Mobile application; *J01P1600086*.  
**Award:** SHI International Corporation; Somerset, NJ  
*(Local office in Timonium)*
- Number of Qualified Master Contractors:** 1  
**Number of Bids:** 1  
**Amount:** \$503,125  
**Term:** One Time Purchase (Anticipated delivery 30 days after award)
- MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Fund Source:** 100% Special (Transportation Trust)
- 3.6 Using Agency:** Department of Human Services  
**Description:** Licenses for various Adobe Professional products including Creative Cloud to create all marketing materials; Adobe Professional to create and annotate PDF files; and Adobe Sign to provide documents that will be legally signed by the citizens; *OTHS/OTHS-22-033-C*.  
**Award:** Digital Information Services, LLC; Potomac, MD
- Number of Qualified Master Contractors:** 13  
**Number of Bids:** 3  
**Amount:** \$249,554.13  
**Term:** 06/19/2022 - 06/18/2023  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Fund Source:** 36% Federal, 64% General



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

- 3.7 Using Agency:** Department of Transportation, Transit Administration  
**Description:** Purchase 190 Nutanix File Software License Subscriptions for dedicated file clusters and production software support service for 1 TB of file data storage for 60 months; J05P2600036.  
**Award:** HCGI Hartford Computer Group, Inc.; Columbia, MD  
**Number of Qualified Master Contractors:** 3 (SBR-Designated)  
**Number of Bids:** 1 (Single qualified proposal received)  
**Amount:** \$250,571  
**Term:** 06/09/2022\* - 06/08/2027  
 (\*Or earlier upon BPW approval)  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Funding Source:** 100% Special Funds (Transportation Trust Fund)  
**Agency Remarks:** The bid received from HCGI Hartford Computer Group, Inc. is fair and reasonable when compared to the late bid received with a 1% difference in price. One contractor is no longer an SBR, and the other master contractor submitted their proposal after the deadline

**4.0 Master Contract: Desktop, Laptops and Tablets 2015**

Contract No. 060B5400007  
**Approved:** DOIT 4-IT, 07/16/2015  
**Term:** 07/22/2015 - 07/21/2027  
 \*\*As of publication, the remaining balance of this master contract is \$77,553,208.

- 4.1 Using Agency:** Register of Wills  
**Description:** New Lenovo ThinkPad, 15" laptops, along with the monitor, docking station, wireless keyboard, wireless mouse, and five-year warranties. The new laptops will allow the flexibility to have employees cover other desk stations in the office, and flexibility if an employee needs to telework without having to purchase extra laptops.; E00P2600275.  
**Award:** DSR, Inc.; Hanover, MD (SBE)  
**Number of Qualified Master Contractors:** 14 (SBR-Designated)



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Master Contract: Desktop, Laptops and Tablets 2015 (cont'd)**

**Number of Bids:** 2  
**Amount:** \$793,672.84  
**Term:** 06/01/2022 - 05/31/2027  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Fund Source:** Non-Budgeted – ROW 100%

**4.2 Using Agency:** Department of Human Services  
**Description:** Purchase 288 laptops and docks for new employees approved via the Federal SNAP Administrative Funding from American Rescue Plan, and for the agency to replace end-of-life equipment; *N00P2601207; OTHS/OTHS 22-023-H*.  
**Award:** Applied Technology Services; Baltimore, MD (*MBE, SBE*)  
**Number of Qualified**  
**Master Contractors:** 15  
**Number of Bids:** 3  
**Amount:** \$506,016  
**Term:** 06/01/2022 - 05/31/2025  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Fund Source:** 83% Federal, 17% General

**4.3 Using Agency:** Maryland Transportation Authority (MDTA)  
**Description:** Purchase 150 Panasonic FZ-55 laptops and extended warranties that will be used to replace laptops for the MDTA Police that have reached the end of their life cycle. These mobile units will be used in officer vehicles for issuing tickets, crash reports and other essential clerical duties; *J01P2600123*.  
**Award:** USC Canterbury Corp; Annapolis, MD (*MBE, SBE*)  
**Number of Qualified**  
**Master Contractors:** 6 (Functional Area I and V) (*SBR-Designated*)  
**Number of Bids:** 3  
**Amount:** \$587,235



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**REVISED**

**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Master Contract: Desktop, Laptops and Tablets 2015 (cont'd)**

**Term:** One Time Purchase (Anticipated delivery is 60-90 days from award)  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** Yes  
**Funding Source:** 100% Special (Toll Revenue)

**4.4 Using Agency:** Department of Transportation

**Description:** Purchase of 72 Mondo Pads for all Transportation Business Units (TBU). Includes a 2-year extended warranty and shipping. These Mondo pads are to replace current devices which have reached the end of their usable life. Mondo Pads are smart screens used to conduct meetings and presentations such as Zoom or Teams meetings.; J01P1600083.

**Award:** Advanced Computer Concepts; McLean, VA (SBE)

**Number of Qualified**

**Master Contractors:** 2

**Number of Bids:** 2

**Amount:** \$258,535

**Term:** One Time Purchase (Anticipated delivery 30 days after award)

**MBE/VSBE Participation:** N/A / N/A

**Resident Business:** No

**Fund Source:** 100% Capital (Transportation Trust Fund)

**4.5 Using Agency:** Department of Transportation

**Description:** Purchase of 50 HP EliteBook x360 1030 G8 and 50 HP Z Book Firefly 15-inch G8 laptops for the State Highway Administration (SHA), 35 HP EliteBook x360 1040 G8 Notebooks with no WAN and five HP EliteBook x360 1040 G8 Notebooks with WAN for The Secretary's Office (TSO). These laptops and notebooks are being purchased to replace devices that have been and will be taken out of circulation as the warranties have expired on the devices that have reached the end of their usable life. The current catalog or established price list was compared to the pricing received and MDOT determined the price to be fair and reasonable. The MSRP pricing is \$535,300 and the bid is \$240,965 resulting in a savings of 55% or \$294,335; J01P1600075.

**Award:** DSR Computer Technology Specialist; Hanover; MD (SBE)



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**49-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Master Contract: Desktop, Laptops and Tablets 2015 (cont'd)**

*Number of Qualified Master Contractors:* 35  
*Number of Bids:* 1 (Single qualified proposal received)  
*Amount:* \$240,965  
*Term:* One Time Purchase (Anticipated delivery 30 days from award)  
*MBE/VSBE Participation:* N/A / N/A  
*Resident Business:* Yes  
*Fund Source:* 100% Capital (Transportation Trust Fund)  
*Agency Remarks:* Four bids were received for this solicitation. Three were rejected as not responsive for failure to adhere to the parts specified in the solicitation. DSR, the fourth low bidder, was found to have met all the specifications and was able to provide a confirmation of delivery of all requested items.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED\***      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**\* Subitem 1.1 - Approved 2-1, Comptroller voted No**







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*Contact: Yasin Mohammed 410-767-3586  
 yasin.mohammed@maryland.gov*

**51-M-OPT. MAINTENANCE OPTION**  
*Department of General Services*

**Contract ID:** Comprehensive Building Management; *H00R9400021*  
 ADPICS No.: 001B2600366

**Contract Approved:** DGS 2-M, 04/03/2019

**Contract Description:** Comprehensive building management services at the Nancy S. Grasmick State Education Building in Baltimore. Work includes janitorial services, elevator maintenance, unarmed uniformed security guard services, window cleaning, HVAC maintenance, interior and exterior painting, and trash removal.

**Option Description:** Exercise the first renewal option.

**Contractor:** Falcon Solutions, LLC; Annapolis, MD (MBE)

**Original Contract Term:** 05/01/2019 - 04/30/2022 (w/two 1-year renewal options)

**Option Term:** 05/01/2022 - 04/30/2023 (1-year)

**Original Amount:** \$4,937,020

**Option Amount:** \$1,698,614

**Prior Mods/Options:** N/A

**Total Contract Amount:** \$6,635,634

**Percent +/- (This Item):** 34.41%

**Total Percent Change:** 34.41%

**Original Procurement Method:** Preferred Provider

**MBE/VSBE Participation:** N/A / N/A

**MBE Compliance:** N/A / N/A



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**51-M-OPT. MAINTENANCE OPTION (cont'd)**

**Requesting Agency Remarks:** The Department of General Services (DGS) is satisfied with the performance of the contractor in providing comprehensive building management services at the facility. Procurement IQ market research found that prices for facilities management services have been rising over the past three years during the pandemic, and prices are expected to continue rising over the next three years as the demand for those services rises. DGS has determined that it is in the best interest of the State to exercise the first renewal option o.

**Fund Source:** 100% General

**Approp. Code:** H00 22 33429 0812 (\$283,102.24)  
H00 23 33429 0812 (\$1,415,511.20)

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







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**REVISED**

*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**54-LL.      LANDLORD LEASE**  
***Canal Place Preservation Authority***

***Recommendation:***                    Approve a **five** year lease renewal.

***Prior Board Actions:***                DGS 28 LL, 12/16/2020,

***Tenant***                                        Terry Crawford and Rachel Crawford d/b/a CRABBY PIG

***Property Location:***                    Shops at Canal Place  
 14 Howard Street, A-1; Cumberland, MD

***Space Type:***                              Restaurant/Office (2,208 sq. ft.)

***Lease Type:***                                Renewal (Continuous Use)

***Term:***                                        05/01/2022-04/30/2027 (\$24,442.56 per annum, monthly rent  
 \$2,036.88)

***Utilities/Custodial Responsibility:***      Tenant

***Termination for Convenience Clause:***    Yes

**Remarks:** The Canal Place Authority owns and manages offices and retail space in Cumberland at two locations: The Western Maryland Railroad Station (13 Canal Street) and Shops at Canal Place (14-17 Howard Street). Since 2003, the Authority has leased space at the Shops of Canal Place to local businesses. Revenue generated from the leased premises is deposited in the Authority's Special Funds to maintain the Canal Place infrastructure and to support the Canal Place Heritage Areas programs. The Canal Place Preservation and Development Authority is an independent unit of the State Government. The Crabby Pig is a BBQ & Seafood restaurant which has been a tenant of CPPDA since 2017. The restaurant attracts patrons and public events such as bands, fundraising events, etc. The tenant shall occupy and use the Demised Premises for and only for restaurant operations.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**56-LT.      TENANT LEASE**  
***Department of Health***

***Recommendation:***                      Approve a new 10-year lease.

***Prior Board Action:***                      13-LT-OPT, 08/22/2012

***Landlord/Owner:***                      312 Marshall Limited Liability Limited Partnership  
 5410 Edson Lane, Suite 220; Rockville, MD 20852

***Property Location:***                      312 Marshall Avenue, Laurel MD 20707  
***Space Type:***                              Office (11,941 sq. ft.)

***Lease Type:***                              New (Continued Use of Property)

***Term:***                                      09/01/2022 - 8/31/2032 (w/ standard 6-month holdover)  
***Future Option Term:***                      09/01/2032 - 08/31/2037

***Annual Rent Office:***                      \$295,539.75                      ***Sq. Ft. Rate:***                      \$24.75/sq. ft.  
***Fund Source:***                              100% General                      ***Approp. Code:***                      P251G

***Utilities/Custodial Responsibility:***                      Tenant/Landlord  
***Termination for Convenience Clause:***                      Yes

***Procurement Method:***                      Sole Source  
 See COMAR 21.05.05.02.D; DGS Space Mgmt. Manual 6-605 E

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**57-LT.      TENANT LEASE**  
***Maryland Longitudinal Data System Center***

***Recommendation:*** Approve a new parking lease agreement

***Landlord:*** Baltimore Arena Parking Associates, LLC

***Prior Board Actions:*** DGS 27-LT, 03/18/2020

***Property Location:*** 210-218 West Baltimore Street, Baltimore, MD 21201

***Space Type:*** Parking surface (3 spaces)

***Lease Type:*** Parking Lease Agreement (w/standard 6-month holdover)

***Term:*** 06/01/2022 - 05/31/2024

<b><i>Annual Rent:</i></b>	\$4,680	<b><i>Rate/Month:</i></b>	\$130/space/month
<b><i>Fund Source:</i></b>	100% General	<b><i>Approp. Code:</i></b>	PCA 97002

***Utilities/Custodial Responsibility:*** Landlord

***Termination for Convenience Clause:*** Yes

***Procurement Method:*** Sole Source  
 See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

***Remarks:*** The parking spaces are used by MLDSC Employees located at 200 W. Baltimore Street in Baltimore City. The agency has been parking at this location since 2018. The number of spaces complies with the 1:3 ratio established for this area.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**58-LT.      TENANT LEASE**  
***Office of the Public Defender***

**Recommendation:**                      Approval of new 10-year lease.

**Prior Board Action:**                      N/A

**Landlord:**                                      HCRE 201NCharles, LLC  
 5180 Golden Foothill Pkwy, Ste 210; El Dorado Hills, CA

**Property Location:**                      201 N Charles St, Ste 300, Baltimore, MD  
**Space Type:**                                      Office (32,034 sq. ft.)

**Lease Type:**                                      New Lease

**This Term:**                                      07/01/2022 - 06/30/2032 (w/ standard 6-month holdover)  
**Future Option Term:**                                      One 5-year option

**Annual Rent:**                                      \$816,867.00                      **Sq. Ft. Rate:**                      \$25.50  
**Fund Source:**                                      100% General                      **Approp. Code:**                      PCA C80

**Utilities/Custodial Responsibility:**                      Landlord  
**Termination for Convenience Clause:**                      Yes

**Procurement Method:**                      Competitive Sealed Bidding  
*See COMAR 21.01.01.02A; DGS Space Mgmt. Manual ¶ 6-605 D*

**Remarks:**      The Office of the Public Defender is relocating the Baltimore City office currently located at 6 St Paul Street due to growth needs for the agency that could not be accommodated at the existing location. The agency is tasked with providing high-quality legal defense to thousands of Marylanders.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**59-LT.      TENANT LEASE**

*Department of Transportation, Department of Health, Public Service  
 Commission, Board of Contract Appeals, Office of The Public Defender, State  
 Department of Assessments and Taxation*

**Recommendation:**    Approve a new 2-year parking lease agreement with one 2-year renewal option.

**Landlord:**                      Fayver Parking Properties, LLC  
 110 Edison Place, Suite 300; Newark, NJ

**Prior Board Actions:**        DGS 3-LT, 10/02/2019

**Property Location:**         110 W. Fayette Street, Baltimore, MD 21201

**Space Type:**                    Parking Garage (193 spaces) [SDAT-36 (including four new);  
 PSC-50 (including two new); MDOT-66; OPD-21; BCA-3; MDH-  
 17]

**Lease Type:**                     Parking Lease Agreement (w/standard 6-month holdover)

**Term:**                                05/01/2022 - 04/30/2024

**Future Option Term:**        05/01/2024 - 04/30/2026

**Annual Rent:** \$331,188

**Rate/Month:**                    \$143/space/month

**Fund Source:**

**Approp. Code:**

DAT: 50% General, 50% Special

PCA 27412

PSC: 100% General

Sub-obj 0705

BCA:100% General

PCA X2400

MTA:100% Special

PCA 0226

MDH:50% General/50%-Federal

PCA T380

OPD: 100% General

PCA 10111

**Utilities/Custodial Responsibility:**        Landlord

**Termination for Convenience Clause:**    Yes



**DEPARTMENT OF GENERAL SERVICES  
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April 27, 2022**



**59-LT.      TENANT LEASE (cont'd)**

**Procurement Method:**      Sole Source  
    See COMAR 21.05.05.02D; DGS Space Mgmt. Manual ¶ 6-605 E

**Remarks:**      State of Maryland agencies have utilized parking at the Fayver Garage since 2009. SDAT is increasing its number of parking spaces by four spaces (from 32 to 36) with this lease renewal. The agencies will remain in compliance with the 1:3 parking ratio established for the area.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



**REVISED**

*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**60-GM.                    GENERAL/MISCELLANEOUS**

**Recommendation:**    That the Board of Public Works approve the following contracts.

**Authority:**            §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.    Agency:**            Department of General Services  
**Fund Source:**        MCCBL 2016 *Provide funds to complete design and begin construction of a new district court/multi service center building in Catonsville and on site parking garage, provided that notwithstanding section 6 of this act, work may continue on this project prior to the appropriation of all funds necessary to complete this project (Baltimore County) Item 106.*

**1.1   Contract ID:**        Installation of Security Fencing at Catonsville District Courthouse in Catonsville; *BC-230-080-001.*  
**Description:**            The fencing will be installed on the lower level of the parking garage at Catonsville District Courthouse, Baltimore County.  
**Procurement Method:**    Small Procurement  
**Award:**                    Long Fence; Odenton, MD  
**Amount:**                 \$9,725  
**Resident Business:**      Yes

**2.    Agency:**            Department of General Services  
**Fund Source:**        MCCBL 2020 *Provide funds for the repair and rehabilitation of State-owned capital facilities Item 604.*

**2.1   Contract ID:**        Install New Panel Boards & Motor Control Centers; *BA-688-210-001*  
**Description:**            Replacement of two motor control centers at the Court of Appeals Building in Annapolis, BA-688-210-001. The motor control centers are centrally located main switches that control the buildings lighting, elevators, HVAC exhaust fans, air handling units, air returns, chillers, and other building systems. The existing motor controls do not function properly and are obsolete.  
**Procurement Method:**    Intergovernmental Cooperative Purchasing Agreement (Omnia Partners EV2370)  
**Award:**                    GrayBar Electric Co. Inc.; Baltimore, MD  
**Amount:**                 \$432,150  
**Resident Business:**      No



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



**REVISED**

**60-GM.                    GENERAL/MISCELLANEOUS (cont'd)**

**3.     Agency:**                    Department of Health, Holly Center.  
**Fund Source:**                **General Funds:** Provide funds for the repair and rehabilitation of State-Owned. Capital Facilities. [...]

**3.1    Contract ID:**                Install Card Reader Access Locks - Holly Center;  
 MR-000-222-002.  
**Description:**                Installation of the new key card access control system at the Holly Center in Salisbury.  
**Procurement Method:**        Release from Statewide Contract (001B2600012)  
**Award:**                        Securitas Electronic Security, Inc.; Elkridge, MD  
**Amount:**                        \$260,764  
**Resident Business:**            Yes

**4.     Agency:**                    Department of General Services  
**Fund Source:**                **General Funds:** Provide funding to Baltimore City Community College to demolish the vacant Bard Building to allow for future redevelopment of the property. [...]

**4.1    Contract ID:**                Demolition of Bard Building; CC-623-220-002  
**Description:**                Design of the deconstruction and removal of the Bard Building in downtown Baltimore, including site restoration. Special requirements include permitting through the city and State (MDE) and coordination with other agencies (MTA). The site is located within the Chesapeake Bay Critical Area.  
**Procurement Method:**        Qualification Based Selection (DGS-20-009-IQC)  
**Award:**                        Rummel, Klepper & Kahl, LLP; Baltimore, MD  
**Amount:**                        \$282,591.90  
**Resident Business:**            Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
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*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**61-IT.            INFORMATION TECHNOLOGY**  
***RETROACTIVE - Department of Human Services, Office of Information for Technology***

**Contract ID:** Forescout Platform; *OTHS/OTHS-22-035-H*  
 ADPICS No.: N00P2600552

**Contract Description:** *RETROACTIVE* approval for the renewal of Forescout services maintained in good faith following the former contract's expiration; as well as proactively approve these services until June; at which point a replacement contract will be in place.

**Award:** Blackwood Associates Inc.; Annapolis, MD

**Contract Term:** 07/09/2021 – 04/27/2022 (**Retroactive:** 9-months, 19-days)  
 04/28/2022 – 06/01/2022 (Proactive: 1 month, 4 days)

**Amount:** \$21,348.12 (**Retroactive**)  
 \$ 2,486.79 (Proactive)  
 \$23,834.91 Total

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A

**Performance Security:** N/A

**Incumbents:** Same

**Requesting Agency Remarks:** *Retroactive* approval is requested for services provided to maintain continuous security monitoring and mitigation required to satisfy security audit. While DHS has worked diligently to award a replacement contract, the former contract expired without an extension being exercised. Additionally, DHS is seeking a short proactive approval to carry the current services through June 1, 2022; at which time a replacement contract will be in place.

The Department acknowledges this retroactive report is significantly overdue. DHS had intended to carry the retroactive and proactive (new) awards simultaneously and only recently realized seeking BPW approval in the immediate was the appropriate action.





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



**REVISED**  
**SUPPLEMENTAL**

*Contact: Thomas Lupp 301 662-2074  
 thomas.lupp@maryland.gov*

**62-S.            SERVICES CONTRACT**  
***Maryland Department of Agriculture (MDA), Forest Pest Management (FPM)***

**Contract ID:** Aerial Application of Insecticides to Control Lumantria Dispar (Gypsy Moth);  
 MDA-2071

ADPICS No.: L00B2600001

**Contract Description:** Provide aerial application of insecticides to control and suppress gypsy moth in Somerset, Wicomico and Worcester Counties, Maryland, thereby treating valuable rural and urban forests from defoliation by the gypsy moth.

**Awards:** Del Ag Aero LLC; Milton, DE

**Contract Term:** 05/12/2022\* - 05/11/2023 (one year with no renewal options)  
 (\*or earlier upon BPW approval)

**Amount:** \$236,815.14

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Del Ag Aero LLC; Milton, DE	\$236,815.14
Helicopter Applicators Inc; Gettysburg, PA	\$281,593.92

**Living Wage Eligible:** Yes

**Incumbent:** N/A

**Requesting Agency Remarks:** Lymantria dispar dispar (Ldd), commonly known as 'gypsy moth', is a serious invasive pest of deciduous trees. The larval stage which consumes the leaves can be controlled with aerial insecticide application.

The Maryland Department of Agriculture has been conducting aerial suppression programs since 1982. The staff of the Forest Pest Management (FPM) sections annually conducts egg mass surveys statewide to identify populations with the potential to cause defoliation. When populations reach a minimum threshold of 250 egg masses per acre an area is considered for treatment. FPM is part of a cooperative suppression program which involves grant funds from the U.S. Forest Service (50%), the State of Maryland (25%) and cooperating counties (25%).



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**April 27, 2022**



**REVISED**  
**SUPPLEMENTAL**

**62-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

To receive the federal grant monies we have the blocks reviewed by MD DNR Heritage Program and the U.S. Fish and Wildlife for threatened and endangered species and habitats, the Maryland Historic Trust and approval for a Pesticide Discharge Permit from MD Dept. of Environment.

Currently, there are qualifying Ldd populations on the Eastern Shore, with some populations exceeding 10,000 egg masses per acre. The agency has proposed to treat 7,411 acres up from 531 acres in 2021. The proposed areas are located in Somerset, Wicomico and Worcester counties. Property owners in and near the proposed treatment blocks were notified by mail and two public meetings were held. Three bids were received; however, one was determined not reasonably susceptible of being chose for award for failing to meet the minimum qualifications outlined in the IFB. The bids were opened on March 22, 2022 and of the remaining bidders, Del Ag Aero LLC met all outlined requirement and provided the lowest bid. The bid price was \$31.89 per acre equals a total of \$236,815.14. The Forest Pest Management section recommends the bid award to Del Ag Aero LLC.

Since the Forest Pest Management does not own any aircraft an IFB is needed to hire a qualified aerial applicator. On March 2, 2022, the IFB was published on eMMA. The agency also contacted 38 aerial applicators including those that have a MD pesticide license in Category 13 Aerial, plus companies that the State of Maryland or neighboring states have used on previous projects. Of these, four vendors have Maryland addresses. There were no MBEs identified for contact. A copy of the solicitation was not sent to the Governor's Office of Minority Affairs.

The proposed treatments are on wooded residential and high use recreational lands. In 2021, there were over 30,000 acres defoliated in Somerset, Wicomico and Worcester Counties. Approximately 1,800 property owners were notified directly about the treatments. Some of these proposed treatment areas were defoliated in 2021. If this procurement is not approved these forested areas will certainly have some level of defoliation and if for a second year have tree mortality occurring. The loss of high value trees especially in residential areas can lead to an increased cost to property owners in the form of tree removal. The loss of trees on a property can lower property values and thus, loss of tax revenues. In the forested areas, loss of timber and pulpwood can be significant.

Approval of this contract will provide protection to valuable forest resources to the affected citizens of MD.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
April 27, 2022



**REVISED**  
**SUPPLEMENTAL**

62-S. SERVICES CONTRACT (cont'd)

[...]

*Fund Source:* 50% Federal, 25% General, 25% Special

*Approp. Code:* L00 22 42105 A1402 0835 (\$118,407.58)  
L00 22 42101 A1402 0835 (\$59,203.78)  
L00 22 42103 A1402 0835 (\$59,203.78)

*Resident Business:* No

*MD Tax Clearance:* 22-2447-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**