

**BOARD OF PUBLIC WORKS**  
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**JANUARY 4, 2023**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S RECEPTION ROOM**  
**100 STATE CIRCLE, ANNAPOLIS, MD 21401**

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	No Items presented.		
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*Contact: Jason Keppler 410-841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 16 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$899,677.26

**Fund Source:** MCCBL of 2020: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 20340

County	Grantee	Agreement #	Amount
Carroll	Jeremy J. Wagerman	MP-2023-2410	\$120,178.63
		MP-2023-2412-C	\$150,000.00
		MP-2023-2413	\$16,800.00
	Keymar Farms, LLC	MP-2023-2438	\$75,000.00
	Mark G. Harman	MP-2023-2408	\$20,800.00
	Michael A. Dull	RS-2023-2415	\$2,600.00
	Michael R. Albaugh	MP-2023-2414-R	\$8,400.00
	Paul W Leister, Jr.	MP-2023-2416	\$83,900.00
		MP-2023-2417	\$131,400.00
		MP-2023-2418	\$9,000.00
	Wooden Hill Farms, LLC	MP-2023-2403-C	\$92,100.00
MP-2023-2404		\$55,498.63	
Frederick	Jason W. Storm	MP-2023-2422	\$39,600.00
Garrett	Matthew B. Davis	AT-2023-2334	\$9,700.00
Queen Anne's	Starr Realty, LLC	CR-2023-2442	\$23,100.00
		Willow Rose Farm, LLC	CR-2023-2441

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Jason Keppler 410-841-5864  
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**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 26 completed and/or cancelled projects under the Maryland Agricultural Cost-Share Program.

**Amount:** \$156,877.19

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms. Item 18274*

<b>County</b>	<b>Recipient</b>	<b>Agreement #</b>	<b>Amount</b>	<b>Status</b>
Baltimore	Gunpowder Game Farm	RS-2020-2597	\$1,507.19	Completed
Carroll	G. Wayne Wilhide	MP-2021-1850	\$9,870.76	Completed
	Kevin J. Henley	PB-2021-1888	\$9,812.50	Completed
	Lovell Grass Fed Cattle Company, LLC	MP-2020-2665	\$839.37	Completed
	Paul W Leister, Jr.	MP-2020-2517	\$6,116.25	Completed
	Wayne H. Horner	RS-2021-1806	\$5,800.00	Cancelled
Cecil	Ronald L. Underwood	AT-2020-2548	\$1,319.43	Completed
	The Knoll, LLC	AT-2020-2513	\$12,335.17	Completed
	Two Scenic View Farms	AT-2020-2549	\$6,899.83	Completed
Frederick	Christopher Derr	MP-2021-1868	\$4,069.62	Completed
	Dana Lynn Shultz	MP-2020-2540	\$7,106.45	Completed
		MP-2020-2541	\$5,379.00	Completed
	Joseph I. Topper	MP-2020-2546	\$5,944.06	Completed
	Worthy View Farm, LLC	MP-2021-1890	\$16,765.27	Completed
Harford	Jennifer Kraus	AT-2020-2529	\$153.50	Completed
Kent	Douglas B. Clendaniel	AT-2020-2554	\$1,564.40	Completed
	Edward G. Schafer, Jr	AT-2020-2048	\$32,600.00	Completed
Montgomery	Linthicum East Properties, LLC	RS-2021-1867	\$12,531.80	Completed
Prince George's	Daniel A. Donohue	AT-2021-1847	\$737.65	Completed

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**2. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Recipient	Agreement #	Amount	Status
Queen Anne's	C & M Ellingsworth, Inc.	CH-2021-1839	\$521.87	Completed
	Ralph W. Russum, Sr.	AT-2021-1834	\$1,228.66	Completed
		AT-2021-1835	\$1,598.94	Completed
Talbot	George D. Brennan	CR-2020-2550	\$640.56	Completed
	Lee S. Lyons	CR-2020-2663	\$7,051.16	Completed
	Windy Hill Farms of Talbot, LLC	CR-2020-2347	\$3,223.75	Completed
Wicomico	United Farm, Inc.	NW-2020-2519-B	\$1,260.00	Completed

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or cancelled by the recipient and any unspent balance could be made available for other eligible for cost-share projects.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Bill Morgante 410-260-7791  
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3. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving dredging and in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

21-1514 *SCOTT WEAVER*– To improve navigable access by mechanically maintenance dredging an area, transporting material to a disposal site, and providing for periodic maintenance dredging for six years.

*Arnold, Dividing Creek*

*Special conditions: Time of year restriction. Requirements for staking dredged area, dredge material transport and disposal, post dredge bathymetric survey, and maintenance dredging.*

21-1516 *AUGUST PASQUALE*– To improve navigable access by mechanically dredging a new area, transporting material to a disposal site, and providing for periodic maintenance dredging for six years.

*Severna Park, Buckingham Cove*

*Special conditions: Time of year restriction. Requirements for staking dredged area, dredge material transport and disposal, post dredge bathymetric survey, and maintenance dredging.*

21-1543 *ANNE ARUNDEL COUNTY DEPT OF PUBLIC WORKS*– To improve navigable access by mechanically dredging a main channel, transporting material to a disposal site, and providing for periodic maintenance dredging for six years.

*Severna Park, Dividing Creek and Buckingham Cove*

*Special conditions: Time of year restriction. Requirements for staking dredged area, dredge material transport and disposal, post dredge bathymetric survey, and maintenance dredging.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Bill Morgante 410-260-7791  
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4. **BOARD OF PUBLIC WORKS**

***Wetlands License #22-0268 – Evergreen Marine Corp. (Taiwan) Ltd  
Mitigation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends the Board:

1. Ratify, with modifications, Emergency Wetlands License #22-0268EX issued on March 19, 2022 to free up and refloat the M/V Ever Forward cargo ship. Licensed work included 401,420 square feet of dredging to a maximum depth of 47.1 feet at mean low water.
2. Approve mitigation in the form of payment of \$676,200 to the Department of Natural Resources for the enhancement/seeding of oyster bars to mitigate for 624,485 square feet of impacts to a Natural Oyster Bar and open water habitat.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

- Application received June 27, 2022
- Public comment period ended December 1, 2022
- MDE Report and Recommendation received December 13, 2022

**Authority:** The “Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.”  
*Section 16-202, Environment Article, Annotated Code of Maryland;*  
see also COMAR 23.02.04.

**Mitigation:** The M/V Ever Forward cargo ship’s grounding and associated mechanical dredging necessary to free the ship resulted in 501,350 square feet (11.51 acres) of impact within a Natural Oyster Bar (NOB) and 123,135 square feet (2.83 acres) of impact to open water habitat (624,485 total square feet of impacts). The Maryland Department of the Environment recommends mitigation in the form of a single payment to the Department of Natural Resources to accomplish 41 acres of enhancement/seeding of both public and sanctuary oyster bars, arrived at as follows:

$$\begin{aligned} &11.51 \text{ acres} \times 3 \text{ (3:1 replacement ratio for NOB impacts)} \times 1 \text{ (“in kind” creation)} = 35 \text{ acres}^1 \\ &2.83 \text{ acres} \times 1 \text{ (1:1 replacement ratio for open water impacts)} \times 2 \text{ (“out of kind” creation)} = 6 \text{ acres}^2 \\ &\text{Total} = 41 \text{ acres} \end{aligned}$$

The Department of Natural Resources Shellfish Division has determined the estimated current market cost to complete 41 acres of enhancement/seeding of oyster bars is \$588,000. Upon consultation with the Department of Natural Resources, the Department of the Environment recommends increasing the mitigation payment by 15% to account for a potential market cost increase, for a total recommended mitigation payment amount of \$676,200.

<sup>1</sup> COMAR 23.02.04.11.B

<sup>2</sup> Ibid.

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4. **BOARD OF PUBLIC WORKS** (cont'd)

**Background:** On March 29, 2022, the license was modified to increase the dredging depth and the dredged material quantity sent to the Poplar Island Ecosystem Restoration Project. Project plans were updated to reflect these increases.

On May 12, 2022, the license was modified to transfer the license to Evergreen Marine Corp. (Taiwan) Ltd from Donjon-Smit, LLC, which previously acted as agent for Evergreen Marine Corp. (Taiwan) Ltd.

**ANNE ARUNDEL COUNTY**

22-0268 *EVERGREEN MARINE CORP (TAIWAN) LTD* – To ratify, with modifications, an Emergency Wetlands License to free up and refloat the M/V Ever Forward cargo ship by mechanically dredging an area and mitigating for impacts to the natural oyster bar and shallow water habitat by a payment to the Department of Natural Resources for enhancement/seeding of both public and sanctuary oyster bars.

*Pasadena, Chesapeake Bay*

*Special conditions: Requirements for oyster enhancement/seeding work, funding the stipulated mitigation work by payment to Maryland Department of Natural Resources Donation Fund, coordination with the Department of Natural Resources, submission of annual report to the Department of the Environment's Tidal Wetlands Division, guidelines for mitigation completion, restrictions on any future dredging.*

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Contact: Wesley Gould 410-260-8812  
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5. **DEPARTMENT OF NATURAL RESOURCES**  
*Shoreline Conservation Service*

**Project ID:** Proctor / SEC 2-92

**Recommendation:** That the Board of Public Works approve a lien release for one shore erosion control project.

**Prior Approval:** Secretary's Agenda, Item 16 (11/01/1995)

**Authority:** Section 8-1007, Natural Resources Article, Annotated Code of Maryland; DNR Policy and Procedure for Shore Erosion Control Capital Grant and Loan Projects.

**Project:** The construction of 190.3 linear feet of stone revetment.

**Location:** On Goose Creek, at Snug Harbor, Anne Arundel County

**Borrower:** Harry G. Proctor

**Loan Amount:** \$45,909.90

**Loan Balance:** \$0

**Administrative Fee:** N/A

**Loan Term:** 25 Years

**Fund Source:** Revolving Loan Fund (03.30.01.14.002)

**Remarks:** The lien release will be recorded in the Land Records for Anne Arundel County. The loan has been fully paid off.

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Contact: Matthew Dryer 410-697-9687  
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6. **DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Resource Sharing Agreement, RSA Program***

**Recommendation:** The Board of Public Works approve the State entering into a resource sharing agreement.

**Authority:** Section 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Property location:** Owings Mills Metro Station, Owings Mills, Baltimore County

**Award:** Crown Castle Fiber, LLC

**Term:** 01/04/2023 – 01/03/2033 (with two ten-year renewal options)

**Amount:** \$298,011.55

<u>Compensation to State</u>	
\$ 76,048.56	(10-year base)
\$ 97,348.58	(Option 1)
<u>\$124,614.41</u>	(Option 2)
\$298,011.55	(Total)

**Requesting Agency Remarks:** This revenue generating transaction results from a resource sharing agreement between Maryland Department of Transportation, Maryland Transit Administration and Crown Castle Fiber, LLC. For this proposal, the benefit to the State is the monetary compensation for the license of State right of way for the purpose of installing and maintaining fiber optic communications infrastructure located along a path within the Owings Mills Metro Station in Owings Mills. Since the monetary value of the license exceeds \$100,000, this item was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund Source:** Revenue Generating- Transportation Trust Fund

**MD Tax Clearance:** 22-6100-1010

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Contact: Matthew Dryer 410-697-9687  
matthew.dryer@maryland.gov

7. **DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Resource Sharing Agreement, RSA Program***

**Recommendation:** The Board of Public Works approve the State entering into a resource sharing agreement.

**Authority:** Section 3A-307, State Finance & Procurement Article, Annotated Code of Maryland

**Property location:** 3460 Martha Bush Dr, Ellicott City, Howard County

**Award:** T-Mobile Northeast, LLC

**Term:** 01/04/2023 – 01/03/2033 (with four five-year renewal options)

**Amount:** \$2,397,800.95

Compensation to State  
\$ 577,779.52 (10-year base)  
\$ 359,605.74 (Option 1)  
\$ 416,881.61 (Option 2)  
\$ 483,280.05 (Option 3)  
\$ 560,254.03 (Option 4)  
\$2,397,800.95 (Total)

**Requesting Agency Remarks:** This revenue generating transaction results from a resource sharing agreement between Maryland Institute of Emergency Medical Services System and T-Mobile Northeast, LLC. For this proposal, the benefit to the State is the monetary compensation for use of tower space in support of telecommunications antennas located at 3460 Martha Bush Dr, Ellicott City, Howard County. Since the monetary value of the lease over the 30-year term is more than \$100,000, this item was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund Source:** Revenue Generating- MITDP

**MD Tax Clearance:** 22-0453-1000

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**REVISED**

Contacts: Suzanne Dorsey 410-537-3084 [suzannedorsey1@maryland.gov](mailto:suzannedorsey1@maryland.gov)  
Terri Wilson [terria.wilson@maryland.gov](mailto:terria.wilson@maryland.gov)

**8. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve funding as described.

**Project:** Conowingo Watershed Implementation Plan - Nutrient Reduction

**Recipient:** Susquehanna River Basin Commission  
Harrisburg, Pennsylvania

**Amount:** \$25,000,000 **NTE**

**Location:** Portions of the Susquehanna Watershed in PA and MD

**Project Description:** The Environmental Protection Agency has required that Maryland address 0.18 million pounds of nitrogen reduction within the Susquehanna watershed. Reducing nitrogen using pay for success contracting will ensure that the Chesapeake Bay receives lower nutrient input from the Susquehanna River by addressing nutrient loads upstream in Cecil and Harford County and in portions of the watershed in Pennsylvania. This financing approach was highlighted in the Conservation Finance Act, 2022 and ensures cost effective, verified, nutrient reductions while prioritizing Maryland's portion of the watershed.

The Susquehanna River Basin Commission will serve as the fiscal agent. **Maryland serves as a voting commissioner and plans to enter into an MOU with the Commission.** Eligible pay for success contracts will receive final review and approval by the Secretary of the Maryland Department of the Environment.

**Fund Source:** General Funds – FY 2023 PayGo Funding

**Appropriation Code:** U00A01.16

**State Clearinghouse:** Clearinghouse notification has been provided.

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THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

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Contact: Terri Wilson 410-537-4155  
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9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Maryland Drinking Water State Revolving Loan Fund***

**Recommendation:** That the Board of Public Works approve new funding as described.

**Authority:** Maryland Water Infrastructure Financing Administration Act  
§§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland

**Project:** Heritage Harbor Water and Sewer Takeover – Systems Improvements

**Recipient:** Anne Arundel County

**Amount:** \$ 1,784,155

**Location:** Anne Arundel/Legislative District 30B

**Project Description:** The water services contract involves design and construction of waterlines, valves, water meters, fire hydrants, and all necessary appurtenances to replace aging and deteriorated water distribution systems in the existing Point Lookout Cove, Misty Ridge Cove, North Haven Cove, Twin Landing Cove, Quiet Water Cove, and Crest Cove in the Heritage Harbour Community located in Anne Arundel County. The new system will correct water pressure and delivery problems and provide residents with safe and adequate drinking water, including fire protection. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

**Financing Description:**

A. **New Loan (Estimated) \$1,784,155 – Drinking Water State Revolving Loan Fund**

*Term.* Period not to exceed 30 years following project completion

*Rate.* Interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. (Based on this formula, in fiscal year 2022 loan recipients received interest rates ranging from 0.70% to 1.60%.)

*Security.* Borrower will deliver its bond, along with its full faith credit endorsement, to the Maryland Water Infrastructure Financing Administration.

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9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)

*Project Funding Sources:*

<b>Drinking Water State Revolving Loan Fund (This item)</b>	<b>\$ 1,784,155</b>
Local Share	<u>\$ 2,142,170</u>
Total Estimated Project Cost	<b>\$ 3,926,325</b>

*Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.*

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

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Contact: Matt Lapinsky 410-729-8259  
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10. **MARYLAND ENVIRONMENTAL SERVICE**  
*Charlotte Hall Veterans Home, St. Mary's County*

**A/E Contract:** Charlotte Hall Water Treatment Plant Upgrade  
MES Project # 1-23-2-27-3

**Description:** Design, bidding, and construction management services for upgrades to the water treatment facility serving the Charlotte Hall Veterans Home

**Procurement:** SBR A/E Shortlist

**Award:** WATEK Engineering Corporation, Gaithersburg, MD

**Amount:** \$487,678

**Term:** 40 months

**MBE Participation:** 37%

**Remarks:** The existing water infrastructure has multiple deficiencies. The treatment building is deteriorating, and Legionella has been detected in the distribution system. In addition, the Veterans Home Maintenance staff operates 3 salt-based softening units located throughout the facility. The monthly salt usage is excessive and the backwash impacts the wastewater treatment plant. The delivery of salt to the 3 locations at the Home is an inefficient, labor-intensive method that poses a health and safety risk for residents and staff. This proposed upgrade will address these issues, implement improvements to the distribution system to enhance flexibility and reliability, and provide a new, centralized water treatment system that will be operated by Maryland Environmental Service.

**Fund Source:** General Funds (FY 2023 PayGo Funds)

**Resident Business:** Yes

**Tax Compliance No.:** 22-5357-0111

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Contact: Erin Oliver-James 443-885-3966  
erin.james@morgan.edu

11. **MORGAN STATE UNIVERSITY**  
***Deferred Maintenance – Security System Upgrades***

**Contract ID:** DCM-DEFERCAP-23-1CO

**Recommendation:** Approve the expenditure of Deferred Maintenance funds to replace the infrastructure and upgrade analog with digital systems.

**Award:** Securitas Electronic Security, Inc  
Baltimore, MD

**Contract Term:** 38 Months from issuance of Notice to Proceed  
(includes 2-year warranty)

**Amount:** \$4,373,624.44

**Procurement Method:** Competitive Sealed Proposal (Single Acceptable Proposal Received)

**Proposals:**

<u>Firm</u>	<u>Technical Score</u>	<u>Price</u>
Securitas Electronic Security	89.00	\$4,373,624.44

**MBE/VSBE Participation:** 10.00%

**Performance Bond:** Performance and Payment Bonds at 100% of contract amount.

**Remarks:** This is one of several deferred maintenance improvement projects at Morgan State University. The security system upgrade project will upgrade impacted infrastructure and replace analog and digital surveillance cameras with new digital IP cameras. Approximately 550 cameras will be replaced as part of this project. This security system upgrade is an important step to update antiquated infrastructure and improve public safety across the campus.

The project was advertised on eMMA. The procurement process consisted of technical and price proposal evaluations. The University received one responsive proposal. A second proposal was deemed non-responsive as the proposal was submitted after the deadline. A third firm declined to provide a proposal due to its inability to meet the estimated budget of \$5,000,000. The University concluded the single offer was fair, reasonable, and comparable to the estimate developed before bidding.

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**11. MORGAN STATE UNIVERSITY (cont'd)**

**Remarks (cont'd):**

No MBE/VSBE participation goal was established for this contract. Securitas has committed to a 10.00% MBE goal.

**Summary of Deferred Maintenance Projects Awarded to Date:**

FY 2020 Funds (\$10,000,000) All funds have been encumbered

FY 2021 Funds (\$12,000,000) All funds have been encumbered

**FY 2022 Funds (\$10,000,000)**

21. Central Heat Plant Renovation (06/08/22 – Secretary’s Agenda, Item 20)	\$2,407,395
22. West Campus Infrastructure (2 of 2) – (12/7/22 – Secretary’s Agenda, Item 14)	\$1,113,019
23. Chapel Window Restoration – (12/7/22 - Secretary’s Agenda, Item 13)	\$1,260,254
24. University Changes	\$ 140,570
FY 22 TOTAL	\$4,921,238

**FY 2023 Funds (\$30,000,000)**

25. CCTV Replacement (01/04/23 – <b>This Item</b> )	\$4,373,624.44
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**Fund Source:** MCCBL 2022 (FY 2023) (B) *Deferred Maintenance and Site Improvements. Provide funds to design, construct, and equip various infrastructure, building systems, and site improvements.* \$20,000,000.  
**(This Item: \$4,373,624.44)**

**Resident Business:** Yes

**MD Tax Clearance:** 22-6062-1100

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



Contact: Erin Oliver-James 443-885-3966  
erin.james@morgan.edu

12. **MORGAN STATE UNIVERSITY**  
***Service - Firewalls Refresh, Install and Services***

**Contract ID:** 23/PRO-0015-S

**Recommendation:** That the Board of Public Works approves a contract award for information technology firewalls refresh, including installation, configuration, support, and delivery of on-site training for new Palo Alto systems, components, and professional services as part of a refresh project to update the existing legacy internal firewall infrastructure.

**Award:** Blackwood Associates  
Annapolis, Maryland

**Contract Term:** 1/9/2023 – 1/8/2026 (with two one-year renewal options)

**Amount:** \$2,884,855 (Base Term)  
\$ 0 (Option Year 1)  
\$ 0 (Option Year 2)  
\$2,884,855 (Total)

Note: The option years are available if additional warranties, Equipment, or services are needed at the end of the three-year base term.

**Procurement Method:** Competitive Sealed Bid (Single Bid Received)

**MBE/VSBE Participation:** N/A / N/A

**Performance Bond:** Performance Bond at 100% of contract amount.

**Fund Source:** Federal - Higher Education Emergency Relief Fund (HEERF)

**Remarks:** The current Palo Alto firewall systems were purchased as a part of the comprehensive 2014 NGN Campus Communications Network Refresh project to dramatically upgrade campus network and various communication services into a robust, redundant system. During that significant upgrade, the cyber security platform was greatly enhanced by carefully researching and eventually deploying the industry-leading Palo Alto firewall security architecture. Due to manufacturer warranty limitations and the maintenance agreement, the current external firewall system will reach end-of-service (EOS) in early 2023.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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12. **MORGAN STATE UNIVERSITY** (cont'd)

**Remarks (cont'd):**

Based on evolving polymorphic cybersecurity threats, the University has elected to refresh/replace all firewall systems with upgraded Palo Alto products, including the internal network, the edge of the web, and the Remote Disaster Recovery site. The purchase of all hardware, supplies, and services is expected to be completed within the three-year base term of the contract. At the end of the three years, the option years would be available for the extension of warranties and the purchase of equipment or services, if necessary.

The project was advertised on *eMaryland Marketplace Advantage*. Sixteen suppliers received notification, including three that were directly notified. The University finds the single bid to be fair, reasonable, and comparable to market pricing. Per market research conducted by Morgan State University, the bid represents a 25% minimum discount on equipment cost.

**Resident Business:** Yes

**MD Tax Clearance:** 52-1076172

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



Contact: Jonathan Dobry 240-895-3346  
jadobry@smcm.edu

13. **ST. MARY'S COLLEGE OF MARYLAND**  
*Encumbrance of State PayGo Funds*

**Recommendation:** That the Board of Public Works approves St. Mary's College of Maryland encumbering PayGo Funds for the installation of a DMX dimmer system for the lighting in the Recital Hall at the Nancy R. and Norton T. Dodge Performing Arts Center (formally known as the New Academic Building & Auditorium) project.

**Procurement Method:** Sole Source

**Award:** Line Load Electrical Contractors, Inc.,  
Waldorf, MD

**Amount:** \$7,328

**Fund Source:** General Funds- SMCM FY 2022 PayGo Funds

**Resident Business:** Yes

**MD Tax Clearance:** 22-6017-1101

**Remarks:** The scope of work for the New Academic Building and Auditorium project included a theatrical dimmer system for the lighting in the Recital Hall. A key component, DMX dimmer drivers, have been subject to lengthy delays due to supply chain issues and shut down of factories in China due to the pandemic. The estimated delivery date is now mid-2023. Unfortunately, there are no substitutes available that achieve the desired functionality which could be sourced within the project schedule. As the project is nearly complete, rather than extend the contract for this one distinct piece of work, the Construction Manager has credited the College \$7,328.00 for the DMX drivers.

The College seeks to issue a purchase order to Line Load Electrical Contractors Inc., the MBE firm that had the subcontract, in the same amount as the credit. Line Load will furnish and install the DMX drivers when they become available.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



Contact: Paul Pusecker 240-895-4413  
papusecker@smcm.edu

14. **ST. MARY'S COLLEGE OF MARYLAND**  
*Encumbrance of State Capital Funds*

**Recommendation:** That the Board of Public Works approve St. Mary's College of Maryland encumbering PayGo Funds to design, fabricate and install public art as part of the Nancy R. and Norton T. Dodge Performing Arts Center (formerly known as the New Academic Building and Auditorium) project.

**Procurement Method:** Competitive Request for Qualifications, followed by juried design competition.

**Award:** Aurora Robson, dba: Lumenhouse, LLC, Chester, NY

**Amount:** \$250,000

**Fund Source:** General Funds- SMCM FY 2022 PayGo Funds

**Remarks:** The contract is to develop a new site-specific and responsive work of public art for the Nancy R. and Norton T. Dodge Performing Arts Center at St. Mary's College of Maryland that will function as a public landmark. Aurora Robson, was chosen through a multi-step process by a seven-member selection committee composed of: St. Mary's College staff, alum and community members; Landscape Architect; and Maryland Public Art Commission Member. In addition, one non-voting member from the MSAC Program Staff was on the selection committee.

The procurement process, managed by Ryan Patterson, Public Art Project Manager for Maryland State Arts Council, began on November 1, 2021 with a national Request for Qualifications (RFQ) and posting on eMaryland marketplace. Two Hundred and Sixteen (216) artists responded to the RFQ, one hundred and fifty nine (159) met the minimum criteria and advanced to the committee for review and scoring. The College's selection committee identified seven artists, including two Maryland-based artist for video interviews. Based on the interviews, qualifications, and the contents of the artists' written interest in the commission, the selection committee chose four semi-finalists to develop technical proposals and schematic designs. Each artist received a \$2,500 honorarium (from College funds) to develop a site-specific artwork concept.

The four semi-finalists presented their designs on September 28, 2022 in the recital hall at the Nancy R. and Norton T. Dodge Performing Arts Center to members of the selection committee and the campus community. The selection committee scored each semi-finalists proposal on Artwork Concept, Feasibility, Durability-Performance and Safety, and the Artist's Experience. The Selection Committee met virtually on October 17, 2022 to discuss reactions to the semi-finalists and reviewed the scoring. Based on committee's deliberation and scoring, Aurora Robson was recommended to receive the contract and be commissioned to create a new site-specific artwork for the Nancy R. and Norton T. Dodge Performing Arts Center.

BOARD OF PUBLIC WORKS  
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14. **ST. MARY'S COLLEGE OF MARYLAND** (cont'd)

*Resident Business:* No

*MD Tax Clearance:* 22-6154-0000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023**



*Contact: Brent D. Schubert 410-653-4452  
Brent.Schubert@maryland.gov*

**15. MARYLAND STATE POLICE  
*General Miscellaneous***

**Recommendation:** The Maryland Department of State Police, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys’ fees, against defendant in the matter of *Ikiem Smith v. Sean Harris, et al.*, United States District Court for the District of Maryland, Case No. 1:18-cv-02836-GLR.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$75,000

**Fund Source:** Agency Funds

**Appropriation Codes:** W00A0101

**Requesting Agency’s Remarks:** The Department of State Police and the Office of the Attorney General recommend paying \$75,000 to settle all claims, including attorneys’ fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to Wilmer Cutler Pickering Hale & Dorr LLP in the amount of \$75,000. The check should be delivered to Brent D. Schubert Assistant Attorney General, Office of the Attorney General of Maryland, 1201 Reisterstown Road, Pikesville, Maryland, 21208, who will deliver it to plaintiff’s attorney, and ensure that all of the necessary documentation and releases are complete.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**\*2-1 vote; Treasurer voted No**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



Contact: Adam D. Snyder 410-697-9543  
adam.snyder1@maryland.gov

16. **GOVERNOR'S OFFICE ON SERVICE AND VOLUNTEERISM**  
*General Miscellaneous*

**Recommendation:** The Governor's Office on Service and Volunteerism, through the Office of the Attorney General, requests approval to pay a settlement of claims raised by the U.S. Department of Justice under the federal False Claims Act concerning the administration of AmeriCorps grants for the benefit of Maryland volunteers.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$639,916

**Fund Source:** 100% General Funds

**Appropriation Codes:** D15A05.05

**Requesting Agency's Remarks:** The Governor's Office on Service and Volunteerism and the Office of the Attorney General recommend paying \$639,916 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved, the amount of \$639,916.00 should be made payable to the United States in two installments by electronic funds transfer pursuant to written instructions to be provided by the Department of Justice.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



Contact: Sandra D. Lee, Esq. 410-576-6429  
slee@oag.state.md.us

17. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*General Miscellaneous*

**Recommendation:** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against all State Defendants in the matter of *Harold Singfield v. Smith, et al.*, GLR-19-2030, United States District Court for the District of Maryland.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$20,000

**Fund Source:** 100% General Funds

**Appropriation Codes:** A0101

**Requesting Agency's Remarks:** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$20,000 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to Harold Singfield in the amount of \$20,000. The check should be delivered to Sandra D. Lee, Assistant Attorney General, at Office of the Attorney General, 200 St Paul Place, 19<sup>th</sup> Floor, Baltimore, Maryland 21201, who will ensure that all of the necessary documentation and releases are complete.

*This item was withdrawn from the December 7, 2022 Agenda as Secretary's Agenda, Item 19.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 4, 2023



**SUPPLEMENTAL**

Contact: Michael J. Frenz 410-333-1560  
mfrenz@mdstad.com

18. **MARYLAND STADIUM AUTHORITY**  
***Football Stadium – Ravens Agreement***

**Recommendation:** That the Board of Public Works approve a new lease agreement relating to the football stadium at Camden Yards Sports Complex by and between the Maryland Stadium Authority and the Baltimore Ravens Limited Partnership.

**Property:** Football stadium at Camden Yards Sports Complex  
1101 Russell Street, Baltimore, Maryland, 21230

**Lessor:** State of Maryland

**Lessee:** Baltimore Ravens Limited Partnership

**Term:** 15 years (with two five-year renewal options, which can be exercised at the sole discretion of the lessee)

**Amount:** \$ 0 (See Agency Remarks)

**Remarks:** The General Assembly passed House Bill 896 (enacted as Chapter 60, Acts of 2022) which among other things, increased the Authority's bond issuing authority for sports facilities at Camden Yards to \$1.2 billion, to be evenly split between the baseball and football stadiums and facilities directly related to the use or operation of each. The new law requires the Comptroller to distribute up to \$90 million annually to the Authority for payment of debt service on bonds for the stadiums (up to \$45 million per year for debt service for each stadium).

Amended § 10-644 of the Economic Development Article of the Code requires as a condition precedent to issuing bonds for either stadium, that the Authority shall have negotiated a lease or a renewal or extension of a lease, approved by the Board of Public Works, that will not terminate prior to the maturity date or payoff of any bonds issued for the stadium.

The current lease between the Authority and the Baltimore Ravens Limited Partnership (the "Ravens") will expire on or about December 31, 2027. In anticipation of requesting approval from the Board to issue bonds for improvements and renovations to the football stadium in the near future, the Authority and the Ravens have negotiated a new lease agreement (the "Agreement") that would terminate and replace the existing lease.

Material terms of the Agreement include the following:

- The initial term of the Agreement is 15 years (ending after the 15<sup>th</sup> Complete NFL Season as defined in the Agreement).
- In no event shall the term expire before the maturity date of any bonds issued.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
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**SUPPLEMENTAL**

18. MARYLAND STADIUM AUTHORITY (cont'd)

*Remarks (cont'd):*

*Material terms (cont'd)*

- The Ravens will pay no rent. Instead, they will continue to pay operations and maintenance (“O&M”) costs for the stadium as reimbursement to the Authority, or in some cases, pay those costs directly. This mirrors the existing lease between the Authority and the Ravens.
- Subject to certain limited exceptions, the Ravens will retain all revenue from the use and operation of the stadium, inclusive of revenues from special events such as concerts, soccer matches, etc.
- Of the 10% admissions and amusement tax imposed by the State, the Authority will receive 80% and Baltimore City will receive 20%. If the admissions and amusement tax rate should increase during the term, the Ravens will receive a credit against O&M payments due to the Authority.
- Capital works projects that will be eligible for use of bond proceeds are described.
- Funds for emergency repairs and certain capital works at the stadium are established, with required contributions specified.
- A collaborative approach to developing an O&M plan and budget, and procurement of O&M related contracts (whether by the Authority or the Ravens) is provided. The Ravens will have the opportunity to procure certain O&M services to generate marketing and sponsorship opportunities and to designate vendors for Authority O&M procurements, subject to certain terms and conditions.
- The Ravens must play all home games (with limited exception) at the stadium.
- The Ravens may not relocate. In the event of a relocation default, the Authority shall have the right to pursue all legal remedies, including but not limited to recovery of liquidated damages tied to the amount of any outstanding bonds.
- The Ravens may renew the Agreement for up to 2 renewal terms of 5 years each. Regardless of the stated term and renewal options, the Authority will not seek the Board’s approval to issue any bonds for improvements to the stadium unless the parties have agreed to adjust the term of the Agreement to be coterminous with the maturity date of the bonds to be issued.

Bonds issued for the stadium and still outstanding are unaffected by the Agreement. The maturity date of the outstanding bonds is March 1, 2026, which falls well within the initial term of the Agreement. At this time the Authority is not requesting the Board’s approval to issue any new bonds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 4, 2023



APP 1

Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov

**A1. DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** MARC Train Service Diesel Fuel; *MRC-23-029-CM*  
EPICS No. MRC23029CM

**Contract Type:** Commodities

**Description:** This contract provides for dyed No. 2 diesel fuel to Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) MARC Train Service facilities throughout Maryland and in West Virginia and direct (wet) fueling to locomotives.

**Procurement Method:** Emergency

**Award:** Carroll Independent Fuel, LLC; Sparks, MD

**Amount:** \$16,507,958 NTE

**Contract Term:** 11/28/2022- 5/28/2023

**Date Emergency Declared:** 11/18/2022

**Contract Award Date:** 11/25/2022

**Date Emergency Reported:** 12/05/2022

**MBE / VSBE Participation:** 0% / 0%

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0104

**Remarks: Nature of Emergency:** Until recently, MARC Train has obtained diesel fuel through a Statewide master contract. On October 12, 2022, the MARC fuel contractor informed MDOT MTA that it intended to raise delivery rates nearly 26% in direct violation of the Statewide master contract. On October 26, 2022, the contractor sent a letter stating their intent to terminate service on November 25, 2022. The last delivery to the Riverside Yard fuel storage tank specifically was on October 7, 2022, and at that time the tank was at its maximum level of 450,000 gallons of dyed no. 2 diesel fuel. The contractor made its last delivery on October 28, 2022.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 4, 2023



APP 2

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A1. **DEPARTMENT OF TRANSPORTATION** (cont'd)

**Agency Remarks (cont'd):**

With MARC no longer receiving diesel fuel, staff had to make alternative fueling arrangements that were not sustainable. MARC began taking reserve fuel from its Riverside tank and moving fuel to other tanks. By November 22, 2022, the fuel reserve in the Riverside tank was 120,000 gallons. With the fuel reserve quickly depleting, MARC train was going to be forced to reduce service to passengers as early as November 28, 2022. Furthermore, the fuel tank was approaching a dangerously low level that can cause the creation of contaminants that can be transferred to equipment resulting in service issues. MDOT MTA needed a new diesel fuel provider immediately and could not wait for a new Statewide master contract to be executed.

*Basis for Selection:* On November 21, 2022, the procurement office provided three vendors with a scope of work and a bid form in order to obtain a six-month emergency contract for fuel delivery service. One vendor declined due to an inability to secure the resources. A second vendor was unable to provide pricing for a six-month contract. However, it could make a total of four deliveries of fuel between November 23, 2022 and November 25, 2022 totaling approximately 30,000 gallons. This was secured under a separate contract, Emergency Contract No. MRC-23-030-ER, to allow service to continue without disruption through the Thanksgiving holiday weekend (see **companion Emergency Report A2**). The third vendor, Carroll Independent Fuel, LLC, provided pricing for six months of service and the vendor was able to start providing service on November 28, 2022.

**Resident Business:** Yes

**Tax Compliance No.:** 22-5917-1110

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 4, 2023



APP 3

Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov

**A2. DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** MARC Train Service Diesel Fuel; MRC-23-030-ER  
EPICS No. MRC23030ER

**Contract Type:** Commodities

**Description:** This contract provides for dyed No. 2 diesel fuel to Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) MARC Train Service facilities throughout Maryland and in West Virginia and direct (wet) fueling to locomotives.

**Procurement Method:** Emergency

**Award:** Cato, Inc.; Salisbury, MD

**Amount:** \$150,000 NTE

**Contract Term:** 11/23/2022 - 11/25/2022

**Date Emergency Declared:** 11/18/2022

**Contract Award Date:** 11/23/2022

**Date Emergency Reported:** 12/13/2022

**MBE / VSBE Participation:** 0% / 0%

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0104

**Remarks:** *Nature of Emergency:* Until recently, MARC Train has obtained diesel fuel through a Statewide master contract. On October 12, 2022, the MARC fuel contractor informed MDOT MTA that it intended to raise delivery rates nearly 26% in direct violation of the Statewide master contract. On October 26, 2022, the contractor sent a letter stating their intent to terminate service on November 25, 2022. The last delivery to the Riverside Yard fuel storage tank specifically was on October 7, 2022, and at that time the tank was at its maximum level of 450,000 gallons of dyed no. 2 diesel fuel. The contractor made its last delivery on October 28, 2022.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 4, 2023



APP 4

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**A2. DEPARTMENT OF TRANSPORTATION (cont'd)**

***Agency Remarks (cont'd):***

With MARC no longer receiving diesel fuel, staff had to make alternative fueling arrangements that were not sustainable. MARC began taking reserve fuel from its Riverside tank and moving fuel to other tanks. By November 22, 2022, the fuel reserve in the Riverside tank was 120,000 gallons. With the fuel reserve quickly depleting, MARC train was going to be forced to reduce service to passengers as early as November 28, 2022. Furthermore, the fuel tank was approaching a dangerously low level that can cause the creation of contaminants that can be transferred to equipment resulting in service issues. MDOT MTA needed a new diesel fuel provider immediately and could not wait for a new Statewide master contract to be executed.

*Basis for Selection:* On November 21, 2022, the procurement office provided three vendors with a scope of work and a bid form in order to obtain a six-month emergency contract for fuel delivery service. One vendor declined due to an inability to secure the resources. One of the directly solicited vendors, Cato, Inc., was unable to provide pricing for a six-month contract. However, it could make a total of four deliveries of fuel between November 23, 2022 and November 25, 2022, totaling approximately 30,000 gallons. MDOT MTA was in need of fuel immediately to allow service to continue without disruption through the Thanksgiving holiday weekend. A three-day purchase order was awarded to Cato, Inc. on November 23, 2022, allowing them to provide service that same day (this Emergency Report). A separate emergency procurement award was made with the third vendor, Carroll Independent Fuel, LLC, provided six months of service with the vendor was able to start providing service on November 28, 2022 (see companion Emergency Report A1).

***Resident Business:*** Yes

***Tax Compliance No.:*** 22-5918-1111

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**1A. LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$255,046 for the following **development** project.

***Bachman Sports Complex Restrooms - \$255,046.43***  
Anne Arundel County  
LPPI #LPPI-2-3

**Background:** Additional funds to construct two new restrooms at the park. Reference is made to prior approval item below. The county is now constructing the restrooms rather than installing prefabricated facilities.

**Prior Approval:** \$400,000 (DNR-RP Item 1A(2) [October 6, 2021])

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$255,046.43

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE  
*Carroll County*

**Recommendation:** Approval to commit \$13,558 for the following **development** project.

***Bear Branch Nature Center Pavilion Replacement - \$13,558.82***

Carroll County  
LPPI #LPPI-6-1

**Background:** Additional funding to replace an outdated wood pavilion with a new pavilion, accessible walkway and provide associated site amenities.

**Prior Approval:** \$150,000 (DNR-RP Item 2A(3) [October 6, 2021])

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021  
Local Parks and Playgrounds Infrastructure  
Source Code: 21523 \$13,558.82

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
***Garrett County***

**Recommendation:** Approval to commit \$545,000 for the following **development** projects.

**1. Accident Town Park East Upgrade - \$85,000**

Garrett County  
LPPI #LPPI-11-18

**Background:** Replace outdated playgrounds at Accident Park East with new equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$85,000.00

**2. Kitzmiller Community Parks Improvements - \$230,000**

Garrett County  
LPPI #LPPI-11-19

**Background:** Replace outdated playgrounds with new equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act at the Kitzmiller Town and School Parks. Project also includes park and athletic field lighting upgrades.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$230,000.00

**3. Friendsville Concession Stand and Restrooms - \$175,000**

Garrett County  
LPPI #LPPI-11-20

**Background:** Remove the existing outdated concession building and construct a new concession stand with accessible restrooms at Friendsville Community Park for use by the general public.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$175,000.00

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 4

3A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE** (cont'd)  
*Garrett County*

**4. Loch Lynn Community Park Restrooms - \$55,000**

Garrett County  
LPPI #LPPI-11-21

**Background:** Remove the existing outdated restrooms and construct accessible restrooms at Loch Lynn Community Park.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$55,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Prince George's County*

**Recommendation:** Approval to commit \$512,000 for the following **acquisition** project.

***Piscataway Creek Stream Valley Park - Emamian Acquisition- \$512,000***  
M-NCPPC (Prince George's County)  
POS #7493-16-858 MD20221026-0841

**Background:** Acquire 9.75 acres to add on to existing Piscataway Creek Stream Valley Park.

**Appraised Value:** Associated Appraisers, LLC \$480,000  
John R. Fowler, Inc. \$515,000

**Property Cost:** \$497,500  
**Incidental Costs:** \$14,500

**Fund Sources:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$432,092.04

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$79,907.96

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



DNR 6

*Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE STATE SHARE  
*Kent County (Breza Real Property Exchange)***

**Recommendation:** That the Board of Public Works:

- 1) Approve DNR exchanging 11,300+/- square feet for 11,300+/- adjacent square feet owned by Mr. Jeffrey J. Breza, Sr.; and
- 2) Exempt the transaction from the requirement that DNR obtain appraisals.

**Property Owner:** Jeffrey J. Breza, Sr.

**Surplus Declaration:** DNR-RP Item 8A (04/06/22)

**Prior Approval:** The Department of Natural Resources (DNR) acquired 132.7+/- acres in 1971 that is part of Millington Wildlife Management Area (WMA) managed by the Maryland Wildlife and Heritage Service. Mr. Jeffrey Breza, Sr. owns property adjacent to Millington (WMA). A prior owner constructed an outbuilding and driveway resulting in an encroachment onto Millington WMA. DNR was aware of the encroachment and had been working to resolve it before the property was sold at foreclosure and subsequently purchased by Mr. Breza. The Board of Public Works approved DNR item 8A on April 6, 2022 for DNR to negotiate an exchange of State-owned property that is subject to encroachment for other property owned by Mr. Breza of approximately equal acreage to resolve the encroachment. The Maryland Wildlife and Heritage Service has concluded that this exchange will address the encroachment, and improve boundary line management and access.

**Appraisals:** DNR requests that the Board exempt this project from the appraisal requirements of Natural Resources Article, §1-109(b) pursuant to subsection (f) of the same section, as well as from BPW Advisory 2005-3, because the property proposed for exchange is relatively small (11,300+/- square feet or 0.26+/- acres), in the same location, and of equal size. The cost of obtaining two appraisals of the properties to be exchanged was estimated to exceed the property value.

**Background:** Millington WMA is managed by the Wildlife and Heritage Service. This approximately 4,000-acre property is in eastern Kent County and consists of hardwood forests with some pine stands, various types of wetlands, fallow managed fields, meadow plantings, and open agricultural fields. Millington WMA provides habitat protection, hunting and outdoor recreation, and demonstration of wildlife management techniques.

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



5A. **PROGRAM OPEN SPACE STATE SHARE** *(cont'd)*  
***Kent County (Breza Real Property Exchange)***

**Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20200923-0824. It is recommended to declare the 11,300-square-foot portion (within a 132.7-acre DNR parcel) of the property located at Golts-Clayton Drive, Parcel 95, Golts, MD 21637 surplus to the needs of the State for a land exchange with the western-adjacent property owner to resolve an encroachment onto state land, contingent upon consideration of the Maryland Department of the Environment’s qualifying comments. None of the local or state agencies that provided review comments expressed an interest in acquiring the properties.

*See Intergovernmental Review of Project MD20200953-0824*

**Authority:** (1) DNR may “dispose of land owned and managed by the Department as consideration for the acquisition of land not owned by the Department.” *See* Natural Resources Article, §1-109(e)(1).

(2) The Board of Public Works may exempt projects from the procedural requirements in §1-109 (one of which is the appraisal requirement). *See* Natural Resources Article, §1-109(f).

**Legislative Notification:** DNR notified the Budget Committees as required.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 4, 2023



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**6A. PROGRAM OPEN SPACE STATE SHARE**  
*Anne Arundel County (Preston)*

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This forested property is located along Dicus Mill Road and will be managed by the Maryland Park Service as an addition to Severn Run Natural Environment Area. The existing residential structure will be assessed for potential operational housing. Acquisition will provide an additional access point, expand public recreational opportunities, allow for reforestation, and help protect a tributary to Severn Run, one of the few remaining native trout waters in the area.

**POS Scoring System:** 74 out of 100

**Targeted Ecological Area:** No

**Grantor:** Peter Mitchell Preston

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 25.49+/- acres, improved, POS No. 5738

**Price:** \$1,284,000

**Appraisals:** \$1,430,000 (9/7/22) – Thomas A. Weigand

\$1,138,000 (9/7/22) – Georgia Nichols

All appraisals reviewed by Mary Lou Krozack, Review Appraiser

**Stabilization funds:** \$128,400

Stabilization funds are authorized to stabilize the structural integrity of improvements existing on land at the time of acquisition, eliminate health and safety hazards, protect water quality, and provide public access. DNR intends to use a portion of the funds to dispose, by razing, certain current structures that would not be a part of the management plan for the Maryland Park Service. See Natural Resources Article §5-903(f) and §5-904(e).

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Stateside  
Source Code: 20010 \$1,412,400

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 January 4, 2023



DNR 9

Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov

**7A. RURAL LEGACY PROGRAM FUNDS**  
*Frederick County*

**Recommendation:** Approval to grant \$984,546 to **Frederick County** from Rural Legacy Funds to acquire a 166.27-acre conservation easement.

***Mid-Maryland Frederick Rural Legacy Area – Neary Property***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
 DNR-RP Item 14A (12/1/2021) \$1,501,994 for FY 2022

**Project Description:** Acquisition of this conservation easement will protect 166.27 acres of productive agricultural and forested lands. The easement will protect over 4,190 linear feet of forested buffers along Broad Run in the Catoctin Creek Watershed. This Rural Legacy easement, RL No. 13732, will be held by Frederick County. The county is not requesting reimbursement for administrative and program compliance costs.

**Easement Value:** \$973,167.00 (\$5,852.93 per acre)

**Purchase Price:** \$973,167.00 (\$5,852.93 per acre)

**Total Other DNR Costs:**

Administrative:	\$ 0.00
Incidental:	\$11,379.00
Compliance:	<u>\$ 0.00</u>
	\$11,379.00

**Amount Requested:** \$984,546

**Fund Sources:** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
 Rural Legacy Program  
 Source Code: 21012 \$984,546.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*Lawrence J. Hogan, Jr.*  
*Governor*

*Boyd K. Rutherford*  
*Lt. Governor*

*James F. Ports, Jr.*  
*Secretary*

BOARD OF PUBLIC WORKS  
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January 4, 2023

<u>Item #s</u>	<u>Transportation Business Unit</u>	<u>Pages</u>
1 – 3	Maryland Transportation Authority (MDTA)	1 – 7
4 – 6	Maryland Transit Administration (MTA)	8 – 13
7 – 8	Motor Vehicle Administration (MVA)	14 – 15
9 – 11	State Highway Administration (SHA)	16 – 23

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.maryland.gov

**1-AE- MOD. MARYLAND TRANSPORTATION AUTHORITY**  
***Modification: Architectural/Engineering Contract***

**Contract ID:** Comprehensive Project Planning and Miscellaneous Consulting Services; AE-3045-0000, AE-3046-0000, AE-3047-0000

**Contract Approved:** DOT 3-AE, 07/22/2020 (AE-3046-0000 and AE-3047-0000)  
DOT 4-AE, 09/23/2020 (AE-3045-0000)

**Contractors:** Rummel, Klepper & Kahl, LLP; Baltimore, MD AE-3045-0000  
AECOM Technical Services, Inc.; Hunt Valley, MD AE-3046-0000  
Jacobs Engineering Group, Inc./ AE 3047-0000  
Wallace, Montgomery & Associates, LLP (JV); Baltimore, MD

**Contract Description:** Provide comprehensive project planning and miscellaneous consulting services for the Maryland Transportation Authority (MDTA).

**Modification Description:** Increase contract authority to maintain continuity of services while a new procurement is completed for anticipated award in 2025.

**Original Contract Terms:** 07/31/2020 – 07/30/2025 (AE-3046-0000 and AE-3047-0000)  
10/01/2020 – 09/30/2025 (AE-3045-0000)

**Modification Terms:** 01/26/2023 – 07/30/2025 (AE-3046-0000 and AE-3047-0000)  
01/26/2023 – 09/30/2025 (AE-3045-0000)

**Original Contract Amounts:** \$7,000,000 NTE (AE-3045-0000)  
\$5,000,000 NTE (AE-3046-0000)  
\$4,000,000 NTE (AE-3047-0000)  
\$16,000,000 Grand Total

**Modification Amounts:** \$2,000,000 NTE (AE-3045-0000)  
\$1,500,000 NTE (AE-3046-0000)  
\$1,000,000 NTE (AE-3047-0000)  
\$4,500,000 Grand Total

**Prior Mods/Options:** None

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**1-AE-MOD.                    MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

**Revised Contract Amounts:** \$9,000,000 NTE (AE-3045-0000)  
\$6,500,000 NTE (AE-3046-0000)  
\$5,000,000 NTE (AE-3047-0000)  
\$20,500,000 Grand Total

**Percent +/- Changes:**            28.57% (AE-3045-0000)  
30.00% (AE-3046-0000)  
25.00% (AE-3047-0000)

**Overall Percent Change:**        28.57% (AE-3045-0000)  
30.00% (AE-3046-0000)  
25.00% (AE-3047-0000)

**Original Procurement Method:**    Competitive Sealed Proposal

**MBE/VSBE Participation:**    28% w/subgoals / 2% (For each contract)

**MBE/VSBE Compliance:**        20.69% / 0% (AE-3045-0000)  
64.51% / 0% (AE-3046-0000)  
13.42% / 0% (AE-3047-0000)

**Requesting Agency Remarks:**    These three consulting contracts provide services that include: project planning, environmental services, design services and miscellaneous consulting services including revenue and expense forecasting, toll analyses and studies pertaining to operating systems as directed by MDTA.

MDTA is seeking approval of this essential modification to ensure continuity of services to existing assigned tasks and services with current consultant resources and to continue funding for other critical existing on-going tasks. On June 10, 2022, Governor Larry Hogan announced the beginning of the Tier 2 Bay Crossing Study. This modification will allow MDTA to continue work on the Bay Crossing Tier 2 National Environmental Policy Act (NEPA) Study as well as other Project Planning Studies. This NEPA study is estimated to take four to five years to complete. The existing contracts are being used to begin the project while new contracts are in the early stages of the procurement process. MDTA has determined that funding for the existing contracts will run out before the new contracts are anticipated to be available for use in early 2025. It is expected the current funds will soon be mostly committed in the current fiscal year as new tasks are approved to complete the Bay Crossing Tier 2 NEPA Study.

A 2% VSBE participation goal has been committed to for each contract. Work to be conducted by the certified subcontractors have yet to be assigned and will occur later in this project.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



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**1-AE-MOD.**                    **MARYLAND TRANSPORTATION AUTHORITY** *(cont'd)*

*Fund Source:*                    100% Special (Toll Funds)

*Approp. Code:*                    J00.J00.41

*Resident Businesses:*            Yes

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.maryland.gov

**2-AE-MOD. MARYLAND TRANSPORTATION AUTHORITY**  
***Modification: Architectural/Engineering Contract***

**Contract ID:** Comprehensive Project Planning and Miscellaneous Consulting Services; AE-3048-0000

**Contract Approved:** DOT 5-AE, 09/23/2020

**Contractor:** The Wilson T. Ballard Company; Owings Mills, MD

**Contract Description:** Provide Comprehensive Project Planning and Miscellaneous Consulting services for the Maryland Transportation Authority (MDTA).

**Modification Description:** Increase contract authority to maintain continuity of services while a new procurement is completed for anticipated award in 2025.

**Original Contract Term:** 10/01/2020 – 09/30/2025

**Modification Term:** 01/26/2023 – 09/30/2025

**Original Contract Amount:** \$2,000,000 NTE

**Modification Amount:** \$1,500,000 NTE

**Prior Mods/Options:** None

**Revised Contract Amount:** \$3,500,000 NTE

**Percent +/- Change:** 75.00%

**Overall Percent Change:** 75.00%

**Original Procurement Method:** Competitive Sealed Proposal (*Small Business Reserve*)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** The consulting contract provides services that include project planning, environmental services, design services and miscellaneous consulting services including revenue and expense forecasting, toll analyses and studies pertaining to operating systems as

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 January 4, 2023



**2-AE-MOD. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

**Agency Remarks (cont'd):**

directed by MDTA, providing travel demand modeling services, developing secondary and cumulative effects analyses, conducting public involvement activities and complete environmental documents meeting the requirements of the National Environmental Policy Act or the Maryland Environmental Policy Act, as applicable to MDTA projects.

To ensure continuity of services to existing assigned tasks and services with current consultant resources and to continue funding for other critical existing on-going tasks, this modification is deemed essential. On June 10, 2022, Governor Larry Hogan announced the beginning of the Tier 2 Bay Crossing Study. This modification will allow MDTA to continue work on the Bay Crossing Tier 2 National Environmental Policy Act (NEPA) Study as well as other Project Planning Studies. This NEPA study will take approximately four to five years to complete. The existing contract is being used to begin the project and new contracts are in the early stage of the procurement process, however, funds on the existing contract will run out before the new contracts are anticipated to be available for use in early 2025. It is expected the current funds will soon be mostly committed in the current fiscal year as new tasks are approved to complete the Bay Crossing Tier 2 NEPA Study.

**Fund Source:** 100% Special (Toll Funds)  
**Approp. Code:** J00.J00.41  
**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.state.md.us

**3-M. MARYLAND TRANSPORTATION AUTHORITY**  
***Maintenance Contract***

**Contract ID:** On-Call Upgrade and Replacement Metal Traffic Barriers and Attenuators; MR-3035-0000

**Contract Description:** Provide on-call upgrades, replacement, and maintenance of traffic barrier w-beam and attenuators on an as-needed basis for the Maryland Transportation Authority (MDTA). The work under this contract may be performed at all MDTA facilities.

**Award:** L.S. Lee, Inc.; York, PA

**Contract Term:** 1095 Calendar Days from NTP

**Amount:** \$4,500,000 NTE

**Procurement Method:** Competitive Sealed Bidding (*Single Bid Received*)

**MBE/VSBE Participation:** 4% / 0%

**Performance Security:** 100% Payment and Performance Bonds

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA on 08/22/2022). The MDTA directly solicited 825 prospective bidders. A single bid was received and opened on 10/27/2022. The MDTA reached out to prospective bidders to ascertain reasons for not bidding and received 14 responses: six firms noted other commitments precluding participation at the time; four cited the scope of work is beyond present capacity; three noted the work was not something ordinarily provided by the firm; and one identified itself as inexperienced in the work/commodities required to perform these services.

The Procurement Officer has determined L.S. Lee's price to be fair and reasonable based on an analysis comparing the bid and Engineer's Estimate (EE). It was determined that the bid was balanced and reasonable. An analysis identified key factors likely representing the differences between the two costs. These differences can be attributed to ongoing supply chain disruptions which have resulted in escalations in material, manufacturing, and end-user costs.

The contract repairs, upgrades, and replaces w-beam traffic barriers and associated hardware on an as-needed basis through on-call services. The current contract expires in July 2023; however, its funds are expected to be exhausted by February 2023 due to the current volume of work. The MDTA anticipates terminating the current contract when the NTP is issued for the new contract.

DEPARTMENT OF TRANSPORTATION  
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3-M. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

*Agency Remarks (cont'd):*

If this contract is not awarded, it could result in an several months of delays to much needed repairs. Roadside barriers, attenuators, and end treatments are integral to the safety of MDTA's roadway system. Hardware that remains in disrepair for prolonged periods could have significantly reduced performance and possibly become safety hazards. It is therefore critical to have a contract mechanism in place to support the expedient repair and replacement of these items with minimal delays.

*Fund Source:* 100% Special (Toll Funds)

*Approp. Code:* J00.J00.41

*Resident Business:* No

*MD Tax Clearance:* 23-2409078

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



Contact: William L. Parham, Jr. 410-767-8374  
wparham@mta.maryland.gov

**4-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: General/Miscellaneous Contract***

**Contract ID:** Mobility Hybrid SUVs; *MOL-22-020-EQ*  
EPICS No.: CO403626

**Contract Approved:** MDOT 1-GM, 05/11/2022

**Contractor:** Sonny Merryman, Inc.; Evington, VA

**Contract Description:** Provides the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Mobility Division with 75 Hybrid Ford Escape SUVs.

**Modification Description:** Provide one additional vehicle.

**Original Contract Term:** 05/13/2022 – 11/30/2023

**Modification Term:** 01/26/2023 - 11/30/2023

**Original Contract Amount:** \$3,970,725.00

**Modification Amount:** \$ 52,943.00

**Prior Mods/Options:** None

**Revised Contract Amount:** \$4,023,668.00

**Percent +/- Change:** +1.3%

**Overall Percentage:** +1.3%

**Original Procurement Method:** Competitive Sealed Bidding

**DBE/VSBE Participation:** 0% / 0%

**DBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** This contract provides for the vendor to supply 75 new Ford Escape Compact SUV Hybrid All Wheel Drive vehicles (SUVs.) MDOT MTA's Mobility fleet includes approximately 550 paratransit vehicles used to transport customers for work or medical

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**4-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

appointments in order to comply with Americans with Disabilities Act requirements. These SUVs will be used both to replace vehicles that have reached their end of useful life and to expand the fleet. The SUVs will come equipped with specified Mobility radio and computer devices, and the exterior will display the MDOT MTA logo and numbering.

During the production of the required prototype, the contractor obtained an additional vehicle. This extra vehicle meets all the specs outline with the purchase of 75 Hybrid SUVs and due to market conditions causing limited availability and increased prices, it was determined it would be in the State's best interest to purchase the additional vehicle at the current contracted price. This modification will increase the total vehicles ordered from 75 to 76.

***Fund Source:*** 80% Federal; 20% Special (Transportation Trust Fund)

***Approp. Code:*** J05H0105

***Resident Business:*** No

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED** **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



Contact: William L. Parham, Jr. 410-767-8374  
wparham@mta.maryland.gov

**5-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: General Miscellaneous***

**Contract ID:** MARC Third Party Operations and Maintenance Services for the Camden & Brunswick Lines; *MTA-1360*  
EPICS No.: CO403533

**Contract Approved:** MDOT 14-GM, 10/17/2012

**Contractor:** Bombardier Transportation Services USA Corporation;  
Quebec, Canada

**Contract Description:** Provide passenger railroad service on the Camden and Brunswick Lines of the MARC Commuter Rail System and includes operating and maintenance of equipment, facilities, and right of way used in providing these services.

**Modification Description:** Increase contract authority and extend the contract for 13-days to continue the services until a new contract is put into place on July 1, 2023

**Original Contract Term:** 10/18/2012 - 06/17/2018 (w/one 5-year renewal option)

**Modification Term(s):** 01/26/2023\* - 06/30/2023 (\*or earlier upon BPW approval)

**Original Contract Amount:** \$204,686,939.00

**Modification Amount:** \$ 11,410,150.71

**Prior Mods/Options:** \$ 0.00 (Mod. #1: Amend contract terms, clarification of contract language; Delegated Authority MDOT MTA, DCAR, 03/25/2013)  
\$ 0.00 (Mod. #2: Amend contract terms, revision of third-party claims services; Delegated Authority MDOT MTA, DCAR, 07/07/2014)  
\$ 23,999,945.00 (Mod. #3: Amend contract terms and increase contract authority, BPW, 11/20/2013, 8-M-MOD)  
\$ 10,282,587.41 (Mod. #4: Amend contract terms and increase contract authority; BPW, 10/04/2017, 3-C-MOD)  
\$288,254,199.90 (Mod. #5 and Renewal Option #1: Amend contract terms and increase contract authority, exercise five-year renewal option; BPW, 3/7/18, 10-GM-OPT)

DEPARTMENT OF TRANSPORTATION  
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**5-GM-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

<b>Revised Contract Amount:</b>	\$538,633,822.02
<b>Percentage +/- Change:</b>	5.57%
<b>Overall Percent +/-:</b>	163.15%
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>MBE/VSBE Participation:</b>	7.97% / 0%
<b>MBE/VSBE Compliance:</b>	9.23% / 0%

**Requesting Agency Remarks:** This contract provides for the operation of MARC trains, maintenance of MARC Train equipment, maintenance-of-way for the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) owned track known as the Frederick Branch, and maintenance of facilities such as yards and stations. The 13-day extension allows the new contract to coincide with the beginning of a new fiscal year.

MDOT MTA also requires additional contract authority to cover the cost of the added days, snow and ice removal during the winter 2023 season, increased expenses based on the established escalation clause and parts and final close out for the ten-year contract.

A 7.97% MBE participation goal was established for this contract. The contractor is currently exceeding the committed to goal by 1.26% to achieve a 9.23% MBE participation.

<b>Fund Source:</b>	100% Special (Transportation Trust Fund)
<b>Approp. Code:</b>	J05H0104
<b>Resident Business:</b>	No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 January 4, 2023



**REVISED**

Contact: William L. Parham, Jr. 410-767-8374  
 wparham@mta.maryland.gov

**6-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Light Rail Facilities Electrical Repairs and Maintenance; LR-20-012-MT  
 EPICS No: CO403020

**Contract Approved:** MDOT 2-M, 10/07/2020

**Contractor:** Mona Electric Group, LLC; Clinton, MD

**Contract Description:** Provide electrical maintenance at the Maryland Department of Transportation Maryland Transit Administration's (MDOT MTA) Light RailLink stations and facilities.

**Modification Description:** Increase the contract authority to maintain these systems and provide service continuity for the remaining eleven months of the contract.

**Original Contract Term:** 10/22/2020 - 10/31/2023

**Modification Term:** 01/26/2023 - 10/31/2023

**Original Contract Amount:** \$672,730.00

**Modification Amount:** \$189,349.60

**Prior Mods/Options:** N/A

**Revised Contract Total:** \$862,079.60

**Percent +/- Change:** 28% (Mod. #1)

**Overall Percent +/-:** 28%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 5.00% / 0%

**MBE/VSBE Compliance:** 11.94% / 0%

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 January 4, 2023



**REVISED**

**6-M- MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract provides electrical services such as building panel maintenance, trace and repair grounded or faulty circuits, monthly check list for station and shop lighting, and maintaining motor control systems. This modification adds necessary contract authority to cover labor hours and supplies not fully included in the original funding request. Additional funds are needed to continue providing preventative and corrective maintenance.

An MBE participation goal of 5% was established for this contract, however, the vendor is exceeding the goal with 11.94% MBE compliance.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**January 4, 2023**



*Contact: Mallela Ralliford 410-768-7252  
 mralliford@mdot.maryland.gov*

**7-M. MOTOR VEHICLE ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Janitorial Services at MDOT MVA Headquarters Complex; *V-HQ-22081-M*  
 EPICS No.: VHQ22081M

**Contract Description:** Provide janitorial services at the MDOT MVA Headquarters Complex in Glen Burnie, MD.

**Award:** Sinai Hospital of Baltimore, Inc. D/b/a VSP; Baltimore, MD

**Contract Term:** 02/01/2023 – 01/31/2028 (5-years)

**Amount:** \$5,940,881.52 NTE

**Procurement Method:** Preferred Provider

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** This contract provides for all labor, equipment and supplies necessary to perform janitorial services at the MDOT MVA Headquarters Complex in Glen Burnie, MD. Sinai Hospital of Baltimore, Inc. D/b/a VSP is a Preferred Provider under the Employment Works Program pursuant to COMAR 21.11.05.

Pricing for this contract was determined to that of fair market value and was approved by the Pricing and Selection Committee on November 30, 2022. The contractor is required to purchase available cleaning supplies from Blind Industries of Maryland.

**Fund Source:** 100% Special (Transportation Trust)

**Approp. Code:** J04E0001

**Resident Business:** Yes **MD Tax Clearance:** 22-5884-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023**



*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**9-AE.      STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Highway Structures Engineering Services for State and Local Governments; BCS 2020-06 H & BCS 2020-06 J.

EPICS No.: SBCS2006H & SBCS2006J

**Contract Description:** Two of 11 open-ended, work-order based contracts to provide Highway Structures Engineering Services for State and Local Governments for the Maryland Department of Transportation State Highway Administration (MDOT SHA).

**Awards:** The Wilson T. Ballard Company; Owings Mills, MD (Contract H)  
Prime AE Group, Inc.; Baltimore, MD (Contract J)

**Contract Term:** 01/26/2023 – 01/25/2028 (5-years)

**Amount:** \$ 7,500,000 NTE each  
\$15,000,000 NTE total for this item

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Wallace, Montgomery & Associates, LLP/ McCormick Taylor, Inc. (JV) Hunt Valley, MD	81.58 (1)	Approved 12-AE, 07/27/2022 Contract A
Whitman, Requardt & Associates, LLP Baltimore, MD	80.15 (2)	Approved 12-AE, 08/31/2022 Contract B
KCI Technologies, Inc./ Gannett Fleming, Inc. (JV) Sparks, MD	78.66 (3)	Approved 15-AE, 11/16/2022 Contract C
Jacobs Engineering Group, Inc./ Century Engineering, Inc. (JV) Baltimore, MD	78.57 (4)	(Contract D)
AECOM Technical Services, Inc. Hunt Valley, MD	78.16 (5)	Approved 12-AE, 10/12/2022 Contract E

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023**



**9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Proposals (cont'd):**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Greenman Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC (JV) Columbia, MD	76.98 (6)	Approved 7-AE, 09/14/2022 Contract F
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	76.13 (7)	Approved 16-AE, 10/26/2022 Contract G
The Wilson T. Ballard Company Owings Mills, MD	76.09 (8)	\$7,500,000. NTE (Contract H)
Rummel, Klepper & Kahl, LLP Baltimore, MD	76.03 (9)	(Contract I)
Prime AE Group, Inc. Baltimore, MD	75.66 (10)	\$7,500,000. NTE (Contract J)
Stantec Consulting Services, Inc./ WSP USA, Inc. (JV) Laurel, MD	75.31 (11)	Approved 12-AE, 07/27/2022 Contract K
Brudis & Associates, Inc. Columbia, MD	71.18 (12)	
A. Morton Thomas and Associates, Inc./ Mead & Hunt, Inc. (JV) Towson, MD	70.91 (13)	
STV Incorporated/ Dewberry Engineers, Inc. (JV) Baltimore, MD	69.51 (14)	
Hardesty & Hanover, LLC/ Volkert, Inc. (JV) Annapolis, MD	69.40 (15)	
Exp USA Services, Inc./ EBA Engineering, Inc. (JV) Towson, MD	64.34 (16)	
Urban Engineers, Inc./ Michael Baker International, LLC (JV) Baltimore, MD	62.21 (17)	

**DBE / VSBE Participation: 25% / 0%**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023

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9-AE. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

**Incumbents:** Whitman Requardt & Associates LLP; The Wilson T Ballard Co; Wallace Montgomery & Associates LLP; Brudis & Associates, Inc; Greenman-Pedersen, Inc./Whitney, Bailey, Cox & Magnani, LLC, (JV); Johnson Mirmiran & Thompson Inc; Jacobs Engineering Group, Inc., /EBA Engineering, Inc., (JV); Rummel Klepper & Kahl LLP; AECOM Technical Services, Inc.; KCI Technologies, Inc.

**Requesting Agency Remarks:** On April 1, 2020, the solicitation was advertised in The Daily Record, MDOT SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for up to 12 contracts valued at \$7.5 million each, not to exceed \$90 million total. A total of 761 firms were notified via eMMA and an additional 53 were directly solicited by the Department. MDOT SHA received 17 expressions of interest, invited each of the firms to submit technical proposals and found 11 eligible for contract award.

This contract series provides services, on behalf of state and local agencies, to develop and review structural designs and contract documents for new and rehabilitated highway structures and other transportation projects, structural evaluation, condition inspection, repair, and rehabilitation to fixed bridges, moveable bridges, and small structure, hydrology/hydraulics engineering, and on-site supplemental engineering services.

On December 23, 2021, MDOT SHA received a protest, disputing:

- the scoring criteria and policy related to MDOT SHA's review of technical proposals, specifically the 75-point threshold for contract award; and
- the offeror's final technical scores and debriefing feedback.

MDOT SHA reviewed the protest at length, with extensive counsel from the Office of the Attorney General and issued a draft Procurement Officer's Final Decision, on June 6, 2022. At that time, the Department offered the contractor the opportunity to withdraw its protest before a formal final decision was issued. In response, the contractor withdrew their protest on June 8, 2022, and MDOT SHA accepted their withdrawal.

A 25% DBE participation goal has been established for these contracts and The Wilson T. Ballard Company and Prime AE Group, Inc. have committed to meeting this goal. No VSBE goal was established for this contract.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



9-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Fund)

**Approp. Code:** J02B0101 & J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** The Wilson T. Ballard Company  
Prime AE Group, Inc.

22-5077-0111  
22-4739-0111

See next page for  
Record Correction  
Letter dated 6/30/25

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*John Gontrom*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 9-AE, 01/04/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 01/04/2023, Item 9-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*William Pines*

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William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**10-M. STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Mechanical Sweeping and Cleaning Highways and Park ‘N’ Ride Lots at Various Locations in Anne Arundel and Charles Counties; *4100051425*  
EPICS No.: 4100051425

**Contract Description:** Open-ended, on-call contract is for mechanical sweeping and cleaning highways and Park ‘n’ Ride lots at various locations in Anne Arundel and Charles Counties.

**Award:** Quiet Sweep, LTD; Brookeville, MD (*Certified Small Business*)

**Contract Term:** 01/26/2023\* – 12/31/2025 (\*or earlier upon BPW approval)  
(2 years 11 months 5 days)

**Amount:** \$898,907.94  
~~\$898,908~~ NTE

See next page for Record  
Correction Letter dated  
1/17/23

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Quiet Sweep, LTD; Brookeville, MD	\$ 898,908
Sweeping Corporation of America, Inc.; Seven Hills, OH	\$2,217,179

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** Annual-Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Sweeping Corporation of America, Inc.; Seven Hills, OH

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage on September 15, 2022, notifying 51 potential contractors, eight of which were MDOT-certified Minority Business Enterprises (MBE’s). Three bids were received and opened on September 15, 2022. The apparent low bid was rejected due to an analysis of their Equipment and Experience Statement reflecting a lack of sufficient equipment required to execute work on this contract. The recommended awardees bid of \$898,908 was 17.36% lower than the Engineer’s Estimate of \$940,000.00.

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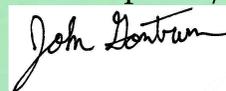
**MEMORANDUM**

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** MDOT SHA ADMINISTRATOR TIM SMITH  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 10-M 01/04/2023 BPW MEETING  
**DATE:** JANUARY 17, 2023  
**RESPONSE  
REQUESTED BY:** FEBRUARY 15, 2023

Accepted 2/2/2023- JTG



Digitally signed by John T.  
Gontrum  
Date: 2023.02.02 15:29:23  
-05'00'

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**PURPOSE OF MEMORANDUM**

This is to advise you of the following clerical error change to the Maryland Department of Transportation's action agenda item previously approved by the Board of Public Works.

**MDOT Agenda 01/04/2023, Item 10-M**

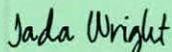
Approved Contract Amount: \$898,908

Correct Contract Amount: \$898,907.94

Thank you for your attention to this matter. If you need further information, please contact Jada Wright at 410-545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

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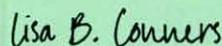
Request By:



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Jada Wright, Director  
Office of Procurement and Contract Management

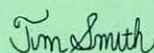
Concurrence:



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Lisa B. Connors  
Deputy Administrator for Administration

Approval:



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Tim Smith, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



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10-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

The third bidder stated that the cost of labor, equipment and fuel accounted for their increased bid price and created the significant disparity in pricing. No protests were filed. MDOT SHA is proceeding with recommended award to the next low bidder.

The Maryland Department of Transportation State Highway Administration has confirmed Quiet Sweep, LTD's bid price and the work conducted on this contract is performed 100% by a State-certified small business.

*Fund Source:* 100% Special (Transportation Trust Fund)

*Approp. Code:* J02B0102

*Resident Business:* Yes

*MD Tax Clearance:* 22-4843-1111

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**January 4, 2023**



*Contact: Jada Wright 410-545-0330  
 jwright18@mdot.maryland.gov*

**11-M.      STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Maintenance and Preservation of Environmental Assets – Area Wide in Somerset, Wicomico, and Worcester Counties; *AZ4766114*  
 EPICS No.: AZ4766114

**Contract Description:** Maintenance and preservation of environmental assets in Somerset, Wicomico, and Worcester Counties.

**Award:** Distinctive Landscaping, LLC; Greenwood, DE (*Certified Small Business*)

**Contract Term:** 01/26/2023\* – 12/31/2024 (*\*or earlier upon BPW approval*)  
 (1 year 11 months 5 days)

**Amount:** ~~\$452,278~~ NTE

See next page for Record  
 Correction Letter dated  
 1/20/23

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Distinctive Landscaping, LLC; Greenwood, DE	\$452,278
Environmental Quality Resources, LLC; Millersville, MD	\$456,657
PLWMS DBA Patriot Natural Resources; Beallsville, MD	\$482,058

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0% (Limited Subcontracting Opportunities)

**Performance Security:** Annual-Renewable Payment and Performance Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage on July 26, 2022, notifying 51 potential contractors, five of which were MDOT-certified Minority Business Enterprises (MBE’s). Three bids were received and opened on August 18, 2022. No protests were filed.

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**MEMORANDUM**

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM

**FROM:** MDOT TSO BPW COORDINATOR SAMANTHA BUCHANAN

**SUBJECT:** RECORD CORRECTION – MDOT

**DATE:** January 20, 2023

**RESPONSE  
REQUESTED BY:** JANUARY 30, 2023

Accepted 2/1/2023- JTG



Digitally signed by John  
T. Gontrum  
Date: 2023.02.01  
11:42:01 -05'00'

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**PURPOSE**

To advise you of the following clerical error on the Maryland Department of Transportation's action agenda previously approved by the Board of Public Works and request processing of a record correction.

MDOT 11-M, 01/04/2023 BPW (AZ4766114)

Approved Amount: \$452,278

Correct Amount: \$452,278.25

Thank you for your attention to this matter. If you need further information, please contact Samantha Buchanan at 410-865-1122 or [sbuchanan@mdot.maryland.gov](mailto:sbuchanan@mdot.maryland.gov).

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Requested by:

*Samantha L Buchanan*

Samantha Buchanan, Program Manager  
Office of Procurement and Project Quality Assurance

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 4, 2023



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11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

The Maryland Department of Transportation State Highway Administration has confirmed Distinctive Landscaping, LLC's bid price and the work conducted on this contract is performed 100% by a State-certified Small Business.

*Fund Source:* 100% Special (Transportation Trust Fund)

*Approp. Code:* J02B0102

*Resident Business:* No

*MD Tax Clearance:* 22-4032-0000

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BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**

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<b>Item#</b>	<b>Category</b>	<b>Pages</b>
<i>1 - 11</i>	<i>Capital Grants and Loans</i>	<i>1 - 11</i>
<i>12 - 13</i>	<i>Construction</i>	<i>12 - 15</i>
<i>14 - 16</i>	<i>Services</i>	<i>16 - 21</i>
<i>17 - 20</i>	<i>Information Technology</i>	<i>22 - 35</i>
<i>21</i>	<i>General/Miscellaneous</i>	<i>36 - 38</i>
<i>22</i>	<i>Landlord Lease</i>	<i>39</i>
<i>23</i>	<i>Tenant Lease</i>	<i>40</i>



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**1-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Town Commission of the Town of Cottage City**

Cottage City Community Outreach Center (Prince George’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Cottage City Community Outreach Center.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-372, (SL-082-220-038)                      \$ 500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,100,000
	<b>22-372 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$ 600,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**3-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of DeMatha Catholic High School, Inc.**

DeMatha Catholic High School (Prince George’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Engineering, Arts and Robotics Building at DeMatha Catholic High School, located in Prince George’s County.”*

*Maryland Consolidated Capital Bond Loan of 2021 (LSI– Chapter 63, Acts of 2021)  
DGS Item 21-485, (SL-077-210-038)                      \$ 500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 3,020,101
	<b>21-485 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$ 2,520,101

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**









**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**7-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the St. Luke's United Methodist Church**

St. Luke's Affordable Housing (Baltimore County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of St. Luke's Affordable Housing."*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI- Chapter 344, Acts of 2022)  
DGS Item 731, (SL-125-210-038)                      \$ 125,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 225,000
	<b>22-731 (This Action)</b>	<b>\$ 125,000 (Non-match)</b>
	21-343 (Prior Action)	\$ 100,000 (Non-match)
	Local Cost	\$ 0

(Prior Action: 6/8/2022 Agenda, Item 9-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**8-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the St. Mary’s Caring, Inc.**

St. Mary’s Caring Soup Kitchen (St. Mary’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of St. Mary’s Caring Soup Kitchen facility.”*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI– Chapter 344, Acts of 2022)  
DGS Item 22-806, (SL-085-220-038)                      \$ 250,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$250,000
	<b>22-806 (This Action)</b>	<b>\$250,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Mindy Kim-Woo 410-767-6862  
mindy.kim-woo@maryland.gov*

**11-CGL.      CAPITAL GRANTS AND LOANS  
*Department of Health***

**Recommendation:** That the Board of Public Works approve the following for:

*Prologue, Inc. (Baltimore County)  
3 Milford Mill Road  
Pikesville, MD 21208*

**Project:** The planning, design, construction, repair, and renovation of the property located at 609 Baltimore Avenue, Towson, MD 21204.

**Funding Source:** The Maryland Department of Health has determined the Grantee is responsible for providing 25% of the eligible project cost.

Total Eligible Project Cost	\$ 829,114
State Share (75%)	\$ 621,836
Grantee Share (25%)	\$ 207,278 Weinberg Foundation
	This Action \$ 621,836 (MCCBL 2021 CB-06709-01, 2020 Appropriation)

**Remarks:**

1. Grantee is a non-profit organization and provides case management services for vulnerable homeless individuals with substance use and mental health disorders. The goal is to bridge the gap in accessing services by forming an alliance with individuals at the site to assist in removing barriers that prevent access to behavioral health services and permanent housing.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board’s approval is further contingent upon the State’s right of recovery being recorded among the Land Records of Baltimore County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**12-C. CONSTRUCTION CONTRACT  
*Department of General Services***

**Contract ID:** Resurface Sunset Trail Road at Cedarville State Forest; P-022-220-010  
ADPICS No.: 001B3600243

**Contract Description:** Resurface Sunset Trail Road and parking area at Cedarville State Forest in Brandywine.

**Award:** American Asphalt Paving Company, LLC; Baltimore, MD (SBE)

**Contract Term:** 120 Calendar Days

**Amount:** \$429,970

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amount</i>
American Asphalt Paving Company LLC; Baltimore, MD	\$ 429,970
Mona Contracting LLC; La Plata, MD	\$ 816,360

**MBE/VSBE Participation:** 10% / N/A

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and eMaryland Marketplace Advantage on June 25, 2022. Two bids were received and opened on October 21, 2022. American Asphalt Paving Company, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

**Fund Source:** 100% Special (Program Open Space)      **Approp. Code:** POS 2022 Item 006

**Resident Business:** Yes      **MD Tax Clearance:** 22-4853-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 4, 2023**



**REVISED**

*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**13-C. CONSTRUCTION CONTRACT**

**Recommendation:** That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article,  
 Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

**1.0 Master Contract: General Construction and Related Services, Statewide**  
 Contract No.: DGS-18-306-IQC  
 Approved: DGS 3-C, 03/28/2018  
 Term: 03/26/2018 - 03/25/2023  
 \*\*As of publication, the remaining balance of this master contract is \$4,413,709.

**1.1 Using Agency:** Department of General Services  
**Description:** Resurface and restripe parking lot at the Edward F. Borgerding District Court and Multi Service Center in Baltimore; *BC-751-220-003 (IQC)*.  
**Award:** Hayes Construction Company; Phoenix, MD (*SBE*)  
**Number of Qualified Master Contractors:** 12  
**Number of Bids:** 7  
**Bids:**

<i>Bidders</i>	<i>Amount</i>
Hayes Construction Company; Phoenix, MD	\$245,755.00
Brawner Builders, Inc.; Hunt Valley, MD	\$248,440.00
Baltimore Contractors, Inc.; Glen Burnie, MD	\$258,888.00
Warwick Supply & Equipment Co., Inc.; Hunt Valley, MD	\$273,850.00
Meltech Corporation, Inc.; Landover, MD	\$320,521.00
Total Contracting, Inc.; Lanham, MD	\$349,592.00
Colossal Contractors, Inc.; Burtonsville, MD	\$532,637.50

**Amount:** \$245,755  
**Term:** 90 Calendar Days  
**MBE/VSBE Participation:** 10% / N/A  
**Resident Business:** Yes  
**Fund Source:** 100% General





**DEPARTMENT OF GENERAL SERVICES  
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January 4, 2023**



**REVISED**

**13-C. CONSTRUCTION CONTRACT (cont'd)**

**2.0 Master Contract:** *HVAC/Boiler Work & Related Services, Statewide*  
 Contract: DGS-19-301-IQC  
*Approved:* DGS 1-C, 06/03/2020  
*Term:* 06/18/2020 - 06/17/2025  
 \*\*As of publication, the remaining balance of this master contract is \$12,883,293.

**2.1 Using Agency:** Department of Health  
**Description:** Replace rooftop HVAC units at Cottage #1, Cottage #4, and the Infirmary Buildings at the Potomac Center in Hagerstown; RW-000-202-003  
**Award:** Denver-Elek, Inc.; Essex, MD  
**Number of Qualified Master Contractors:** 4  
**Number of Bids:** 2  
**Bids:**

<i>Bidders</i>	<i>Amount</i>
Denver-Elek, Inc.; Essex, MD	\$ 2,498,498
Power and Combustion, Inc.; Baltimore, MD	\$ 3,117,000

**Amount:** \$2,498,498  
**Term:** 360 Calendar Days  
**MBE/VSBE Participation:** 15.4% / N/A  
**Resident Business:** Yes  
**Fund Source:** 100% General (CA-2022 To provide funding to the Department of General Services for facilities renewal that will repair and rehabilitate State-owned facilities Item 050)

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Debbie Thornton 410-230-3322  
debbie.thornton@maryland.gov*

**14-S-OPT. SERVICES OPTION  
*Department of Juvenile Services***

**Contract ID:** Nursing Services at Various DJS Facilities; 22-MULTI-FS-SH-001  
ADPICS No.: COJ83900

**Contract Approved:** Secretary's Agenda A-2, 03/23/2022

**Contract Description:** On-site nursing services to male and female youth, and administrative support services at select DJS facilities.

**Option Description:** Exercise the sole renewal option

**Award:** Shore Staffing, Inc.; Marion, MD (*MBE, SBE*)

**Original Contract Term:** 01/28/2022 - 01/27/2023 (w/one 1-year renewal option)

**Option Term:** 01/27/2023 - 01/26/2024

**Original Amount:** \$4,681,200 NTE

**Option Amount:** \$4,681,200 NTE

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$9,362,400

**Percent +/- (This Item):** 100%

**Total Percent Change:** 100%

**Original Procurement Method:** Emergency

**MBE/VSBE Participation:** N/A / N/A

**MBE/VSBE Compliance:** N/A / N/A

**Performance Security:** No



**DEPARTMENT OF GENERAL SERVICES  
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**14-S-OPT. SERVICES OPTION (cont'd)**

***Hiring Agreement Eligible:*** N/A

***Requesting Agency Remarks:*** This contract renewal will ensure continuity of care from clinical healthcare professionals and allow the Department to provide 24 hour routine health services for youth. If services are discontinued there will be a gap in service delivery and a negative impact on the continuity of care for youth and likely result in reduced nursing coverage, thus the inability to provide the needed care and treatments.

DJS has determined that it is in the best interest of the State to exercise this renewal option to ensure continuity of care for the youth while allowing DJS to complete a new solicitation for the services.

***Fund Source:*** 100% General

***Approp. Code:*** V00E0102

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Webster Ye 410-767-6481  
webster.ye@maryland.gov*

**15-S-MOD. SERVICES MODIFICATION  
*Department of Health***

**Contract ID:** Thomas B. Finan Center Laboratory & Phlebotomy Services;  
MDH/ OPASS 18-17543  
ADPICS No.: COJ82872

**Contract Approved:** DBM 2-S, 11/15/2017

**Contract Description:** Provide all Laboratory and Phlebotomy Services for the patients at the Thomas B. Finan Center.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** UPMC Western Maryland; Cumberland, MD

**Original Contract Term:** 01/01/2018 - 12/31/2022

**Modification Term:** 01/05/2023 - 06/30/2023

**Original Amount:** \$490,344

**Modification Amount:** \$ 82,000

**Prior Options/Mods:** \$154,000 (Mod #1. Add additional funds due to increased utilization DGS 24-S-MOD 05/11/2022)  
\$0 (Mod #2. Extension 01/01/2023 - 01/04/2023; Delegated Authority - MDH, 12/07/2022)

**Total Contract Amount:** \$726,344

**Percent +/- (This Item):** 16.72%

**Total Percent Change:** 48.13%

**Original Procurement Method:** Sole Source

**MBE/VSBE Participation:** N/A / N/A



**DEPARTMENT OF GENERAL SERVICES  
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**15-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Compliance:** N/A / N/A

**Requesting Agency Remarks:** This extension is necessary to allow time for the completion of a new Health Care System Invitation for Bids (IFB) for lab services at all MDH facilities. The IFB is anticipated to be advertised in early 2023. Laboratory services are critical for patients under the care of MDH at the Thomas B. Finan Center and without this contract it would be out of regulatory compliance with the Joint Commission, the Office of the Health Care Quality, and the Federal Centers for Medicare and Medicaid Services. UPMC Western Maryland has performed satisfactorily and MDH is confident in their ability to continue to perform these critical services.

**Fund Source:** 100% General

**Approp. Code:** 32.12.04.01 / M00L0401

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Webster Ye 410-767-6481  
webster.ye@maryland.gov*

**16-S-MOD. SERVICES MODIFICATION  
*Department of Health***

**Contract ID:** Medicaid Provider Enrollment, Revalidation & Update Services; *OPASS 16-15814*

ADPICS No.: COJ83924

**Contract Approved:** DBM 19-S 02/08/2017

**Contract Description:** Enrollment, re-validation, re-enrollment, and update services for Maryland Medicaid health care providers. The contractor will perform credentialing, call center support, outreach and education, electronic enrollment, maintenance, and document management.

**Modification Description:** Extend contract to allow time for completion of transition to MD THINK.

**Award:** Automated Health Systems; Pittsburgh, PA

**Original Contract Term:** 03/01/2017 - 02/28/2021 (w/two 1-year renewal options)

**Modification Term:** 03/01/2023 - 02/28/2025

**Original Contract Amount:** \$58,496,320

**Modification Amount:** \$28,957,367

**Prior Mods/Options:** \$10,284,244 (Renewal Option #1: 03/01/2021 - 02/28/2022; DGS 15-S-OPT, 01/27/2021)  
\$10,624,159 (Renewal Option #2: 03/01/2022 - 02/28/2023 DGS 24-S-OPT 02/16/2022)

**Total Contract Amount:** \$108,362,090

**Percent +/- (This Item):** 49.50%

**Total Percent Change:** 85.25%

**Original Procurement Method:** Competitive Sealed Proposals



**DEPARTMENT OF GENERAL SERVICES  
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**16-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 15% / 1%

**MBE/VSBE Compliance:** 14.001% / 0.004%

**Requesting Agency Remarks:** The Centers for Medicare and Medicaid Services (CMS) approved the 24-Month Contract extension cost in a Medicaid Advance Planning Document (APD). CMS has also approved the budget for custom development for the Provider Management Module (PMM). While the cost of the custom PMM build will be higher upfront, since this system will not need to be procured every 3-5 years the costs will be significantly reduced over time.

The services provided by Automated Health Systems (AHS) have met expectations. AHS is fully trained and experienced in providing enrollment/re-validation services. They have supported over 82,000 Medicaid Providers and have helped Maryland maintain compliance with Federal Provider Enrollment Requirements. Additionally, its managers and staff have consistently demonstrated and provided a high level of accuracy, efficiency, effectiveness, customer service, and professionalism.

**Fund Source:** 25% General, 75% Federal

**Approp. Code:** M00Q0103

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Webster Ye 410-767-6481  
webster.ye@maryland.gov*

**17-IT. INFORMATION TECHNOLOGY**

***Department of Health, Prevention and Health Promotion Administration,  
Maternal and Child Health Bureau,  
Office for Genetics and People with Special Health Care Needs***

See next page  
for Record  
Correction Letter  
dated 2/12/24

**Contract ID:** Maryland Infant Screening Database; MDH/OCMP# 23-19471  
ADPICS No. ~~M00B3600415~~  
M00B4600492

**Contract Description:** Data management system for collecting and maintaining program data as stipulated in Health-General Article of Maryland Annotated Code (§19-308.5; §13-604; §13-109; §13-111; §18-206) and The Code of Maryland Regulations (COMAR) section 10.11.02. The infant screening data relates to hearing screenings, congenital health disease screening, and birth defects essential for the health and well-being of Marylanders.

**Award:** PerkinElmer Health Sciences, Inc.; Shelton, CT

**Contract Term:** 02/01/2023 - 01/31/2027 (w/two 1-year renewal options)

**Amount:** \$ 664,343.71 (Base)  
\$ 175,177.80 (Renewal Option #1)  
\$ 180,433.13 (Renewal Option #2)  
\$1,019,934.64 Total

**Procurement Method:** Competitive Sealed Proposals (*Single Proposal Received*)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Incumbent:** Same

**Requesting Agency Remarks:** These services were previously provided under a sole source contract since July 2013. MDH developed a new Request for Proposals (RFP) in an effort to get competition. A notice of availability of the RFP was advertised on eMaryland Marketplace Advantage (eMMA) on April 28, 2022. The Department directly solicited five prospective vendors and hosted a pre-proposal conference on May 5, 2022, which was attended by representatives from four separate organizations. Only one proposal was received, from the incumbent.



## DEPARTMENT OF HEALTH

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

Accepted 2/13/2024- JTG

Digitally signed by  
John Gontrum  
Date: 2024.02.13  
09:30:31 -05'00'

Office of Contract Management and Procurement  
Alison Berry, Director  
201 W. Preston Street, Room 416 A  
Baltimore, Maryland 21201  
Alison.barry@maryland.gov

February 12, 2024

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

SUBJECT: Record Corrections – January 4, 2023, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Work Action Agenda Items previously approved by the Board of Public Works.

**BPW – January 4, 2023, 17-IT**

Maryland Infant Screening Database

OSP 22

Pages 85-86

FROM: **ADPICS No.:** M00B3600415

TO: **ADPICS No.:** M00B4600492

Reason: Clerical error.

Regards,

*Alison Berry*

Alison Berry

Director

Office of Contract Management and Procurement

Maryland Department of Health



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**17-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

This offeror has the organizational capacity, knowledge, expertise, and resources required to execute the scope of work. Additionally, PerkinElmer Health Sciences, Inc. has demonstrated the ability to perform the duties historically and, based on this current proposal, will continue to have the capacity to fulfill the requirements.

The price was determined to be fair and reasonable based on the prior contract. The offeror's proposal is \$175,000 lower than the prior contract.

***Fund Source:***                      100% Federal

***Approp. Code:***                      F0304

***Resident Business:***              No

***MD Tax Clearance:***              22-4732-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 4, 2023**



**REVISED**

*Contact: Amanda Sadler 301-429-7780  
 amanda.sadler@maryland.gov*

**18-IT.      INFORMATION TECHNOLOGY**  
***Department of Housing and Community Development***

**Contract ID:** State Asset Servicing System ; S00R2600052  
 ADPICS No.: S00B3600010

**Contract Description:** The Nortridge Loan System (“NLS”) Commercial off the Shelf (“COTS”) product is a fully functional loan servicing system, and for the State Asset Servicing System (“SASS”) project and was modified to accommodate DHCD’s cash flow and servicing requirements for small business and multifamily loans.

**Award:** Nortridge Software, LLC; Foothill Ranch, CA

**Contract Term:** 02/20/2023 - 02/19/2026

**Amount:** \$195,400

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** N/A / N/A

**Incumbent:** Same

**Requesting Agency Remarks:** In November 2008, DHCD issued a Request for Proposals for a State Asset Servicing System (“SASS”) to include modification of existing software as needed, software installation, documentation, testing, migration of data, support, training, and maintenance. The result of this competitive solicitation was an award of a contract to Nortridge Software, LLC.

Nortridge has proposed an annual maintenance price of \$61,800 for each year. There are no immediate anticipated enhancements or customizations, however, Nortridge has included hourly fees to apply to any enhancements and/or customization requested by DHCD, should they be needed.

Nortridge’s price proposal for software maintenance on the module is in line with what it has charged DHCD for annual maintenance in previous years, and in line with pricing established in the original competitive procurement. DHCD has compared Nortridge’s rates with labor rates provided by the General Services Administration and found them to be in line with pricing for similar services. DHCD finds the pricing quoted by Nortridge to be fair and reasonable.



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**18-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

In general, there are a limited number of vendors that provide technical goods and services tailored to the unique needs of Housing Finance Agencies, given the limited number of HFAs (50) and the complexity of needs.

In 2009 when DHCD did its RFP for SASS, Nortridge and Benedict software were the only two viable offerers. The other servicing products and offerors were significantly inferior and were also approximately three times the proposed costs for either Benedict or Nortridge. Benedict ultimately withdrew their RFP proposal, leaving Nortridge as the sole bidder.

The agency regularly monitors systems and vendors utilized by other HFAs to see where efficiencies and better systems can be procured by DHCD. At this time, given the nature of the service (complexity of servicing stated funded loans such as cash flow), the absence of other known vendors, and the minimal annual cost of the system- DHCD determined this to be a sole source contract.

***Fund Source:***                      100% Special (General Bond Reserve Fund)

***Approp. Code:***                      S00.A27.01

***Resident Business:***                      No

***MD Tax Clearance:***                      22-4622-0001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 4, 2023**



**REVISED**

*Contact: Latesa Thomas 410-767-7050  
latesa.thomas@maryland.gov*

**19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
***RETROACTIVE - Department of Labor,***  
***Division of Workforce Development and Adult Learning***

**Contract ID:** GED Testing Services; DLLR-FY2014-014  
 ADPICS No.: COJ78956

**Contract Approved:** DBM Item 10-S, 11/20/2013

**Contract Description:** Development and administration of all computer-based GED testing in the State of Maryland.

**Modification Description:** Extend the contract to allow time to complete the new procurement. This action also seeks **RETROACTIVE** approval for the Online Proctored Test as an option to test takers, **materially** altering this contract and [...] Modification #3.

**Original Contract Term:** 01/01/2014 - 12/31/2014 (w/five 1-year renewal options)

**Award:** GED Testing Services LLC; Bloomington, MN

**Original Amount:** \$ 1,500,000 NTE

**Modification Term:** 03/01/2023 - 06/30/2023

**Modification Amount:** \$ 48,612

**Prior Options/Mods:** \$ 825,000 (Renewal Option #1 01/01/2015 -12/31/2015; DBM 2-S-OPT, 11/12/2014)  
 \$ 825,000 (Renewal Option #2 01/01/2016 - 12/31/2016; DBM 4-S-OPT, 12/02/2015)  
 \$ 825,000 (Renewal Option #3 01/01/2017 - 12/31/2017; DBM 9-S-OPT, 11/2/2016)  
 \$ 825,000 (Renewal Option #4 01/01/2018 - 12/31/2018; DBM 8-S-OPT, 12/20/2017)  
 \$ 825,000 (Renewal Option #5 01/01/2019 - 12/31/2019; DBM 8-S-OPT, 12/19/2018)  
 \$ 50,000 (Mod. #1: Extension 01/01/2020 - 02/29/2020; Delegated Authority - Labor, 12/11/2019)



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 4, 2023**



**REVISED**

**19-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***Prior Options/Mods (cont'd):***

\$ 0 (Mod. #2: Extension 03/01/2020 - 02/29/2023; Delegated Authority - LABOR, 02/10/2020).

\$ 15,120 (Mod. #3: **RETROACTIVE** approval for online Proctored Test as an option to test takers, 08/30/2021)

***Total Contract Amount:*** \$ 5,738,732

***Percent +/- (This Item):*** 3.24%

***Total Percent Change:*** 282.58%

***Original Procurement Method:*** Sole Source

***MBE/VSBE Participation:*** N/A / N/A

***MBE/VSBE Compliance:*** N/A / N/A

***Requesting Agency Remarks:*** Instead of a new sole source procurement, the department is working on a new solicitation for Request for Proposal (RFP) to foster greater competition. Based on research, two new vendors have entered the market and it would be in the State's best interest to do a competitive solicitation. As of November 10, 2022, the proposal for the new procurement is being reviewed.

***DGS OSP Remarks:*** **RETROACTIVE** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

***Fund Source:*** 48% General, 52% Non-Budgeted

***Approp. Code:*** P00G0112                      ***Resident Business:*** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

**20-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** **Consulting and Technical Services Plus (CATS+)**  
Contract No.: 060B2490023  
**Approved:** DoIT 3-IT, 04/03/2013  
**Term:** 04/22/2013 - 04/21/2028  
*\*\*As of publication, the remaining balance of this master contract is \$36,049,065.*

**1.1 Using Agency:** Department of Human Services;  
**Description:** Electronic Benefits Transfer (EBT) project manager/management consultant to support the development, drafting, and awarding of a new Request for Proposals (RFP) for the EBT system to allow over 374,000 Maryland households to access the Supplemental Nutrition Assistance Program benefits and over 35,000 to access Temporary Assistance for Needy Families benefits.; *OTHS/EBT-22-043*  
**Award:** Maximus Human Services, Inc.; Reston, VA  
**Number of Qualified Master Contractors:** 685 (Functional Area 10)  
**Number of Bids:** 12\*

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Ranking</b>	<b>Overall Ranking</b>
Maximus Human Services, Inc.; Reston, VA	1	\$1,280,712.40 (3)	1
CNC Consulting, Inc.; Englewood, NJ	2	\$1,391,200.00 (4)	2
Booker Di Maio, LLC; Sykesville, MD	3	\$1,997,556.40 (5)	3
Eagle Age Consulting, LLC; Burtonsville, MD	4	\$ 953,160 (2)	4
Ohm Systems, Inc.; Horsham, PA	5	\$ 691,370 (1)	5

\*In this evaluation, a down-select process was implemented, and technical factors were weighted greater than financial factors.

**Amount:** \$ 621,452.80 (Base Period 2-Years)  
\$ 324,732.40 (Renewal Option #1)  
\$ 334,527.20 (Renewal Option #2)  
\$1,280,712.40 Total



**DEPARTMENT OF GENERAL SERVICES  
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**20-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      *Consulting and Technical Services Plus (CATS+) (cont'd)***

**Term:** 01/05/2023 - 01/04/2025 (w/two 1-year renewal options)  
**MBE/VSBE Participation:** N/A / N/A  
**Resident Business:** No  
**Fund Source:** 43% General, 57% Federal (TANF/FS)

**1.2      *Using Agency:*** Department of Health  
***Description:*** Medicaid Management Information System Resources for the Medicaid Management Information System (MMIS) system. Provides required resources for ongoing support and maintenance of the legacy production.  
***Modification Description:*** Extend the contract to allow time to complete the new procurement and transition period; *OPASS 16-15772*.  
***Award:*** Gantech Inc.;Columbia, MD  
***Original Term:*** 08/08/2016 - 08/07/2019  
***Modification Term:*** 02/08/2023 - 08/07/2023  
***Original Amount:*** \$8,950,011  
***Modification Amount:*** \$2,126,758  
***Prior Options/Mods:*** \$ 981,501 (Modification 1, Add four resources: one senior programmer analyst and one database management specialists, Delegated Authority - DoIT, 07/01/2017)  
\$ 256,785 (Modification 2, Add one senior systems engineer, Delegated Authority - DoIT, 04/02/2018)  
\$4,253,517 (Renewal Option #1/Mod #3, 08/08/2019 - 08/07/2020 and add six resources: one senior systems engineer; five database management specialists, DoIT 10-IT 1.3, 07/24/2019)  
\$4,253,517 (Renewal Option #2/Mod 4 08/08/2020 - 08/07/2021 and add six resources, DGS 41-IT 1.1, 07/22/2020)  
\$4,253,517 (Mod #5 Extension 08/08/2021 - 08/07/2022 with one 6-month renewal option, DGS 49-IT 1.4, 06/02/2021)  
\$2,126,758 (Renewal Option #2 08/08/2022 - 02/07/2023 DoIT 64-IT 1.2, 06/08/2022)  
***Total Contract Amount:*** \$27,202,364  
***MBE/VSBE Participation:*** 30% / N/A  
***MBE/VSBE Compliance:*** 27.193% / N/A



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 4, 2023**



**20-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Consulting and Technical Services Plus (CATS+) (cont'd)**

**Resident Business:** Yes  
**Fund Source:** 75% Federal, 25% General  
**Agency Remarks:** MDH released a new TORFP on March 25, 2022 that will replace the current contract. MDH is expected to complete the procurement and award for the new contract in the first quarter of 2023.

**1.3 *Using Agency:*** Department of Education  
**Description:** Maintenance and support for three applications, Medical Assistance (MA) Grants Viewer, the Autism Waiver Level of Care (AWLOC), and the Autism Waiver Plan of Care (AWPOC). These applications are used to support the Interagency Collaboration Branch (ICB) of the Division of Early Intervention and Special Education Services (DEISES). This branch implements and manages the Medicaid Autism Waiver and Health Related Medicaid Programs for children and youth throughout the State; R00B3600066.

**Award:** Group Z Inc.; Columbia, MD

**Number of Qualified:**

**Master Contractors:** 3

**Number of Bids:** 3

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Ranking</i>	<i>Overall Ranking</i>
Group Z Inc.; Columbia, MD	1	\$1,014,800.00 (1)	1
Epitome Technology Inc.; Laurel, MD	2	\$1,184,522.00 (2)	2
V Group Inc.; East Windsor, NJ	3	\$1,351,423.67 (3)	3

**Amount:** \$1,014,800

**Term:** 01/05/2023 - 01/04/2026

**MBE/VSBE Participation:** N/A / N/A

**Resident Business:** Yes

**Fund Source:** 100% Special (Medical Assistance Administration Recovery)



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**20-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      *Consulting and Technical Services Plus (CATS+) (cont'd)***

**1.4      *Using Agency:***            Department of Education  
***Description:***                The State of Maryland, federal legislation, and the General Assembly routinely place additional demands on MSDE to increase effective participation in the Nutrition Food Programs. The Maryland Accountability Reporting System (MARS) Intranet site allows MSDE staff to approve applications and claims, research contact information, and send template emails from within MARS. The MARS Internet Portal allows all customers to maintain agency, program, and site applications and agency claims using the internet. This task order is for maintenance of the intranet site; R00B8400102.

***Award:***                                Canton Group LLC; Baltimore, MD (*MBE, SBE*)  
***Number of Qualified Master Contractors:***            1  
***Number of Bids:***    1  
***Amount:***    \$2,028,347.58  
***Term:***    01/05/2023 - 01/04/2024  
***MBE/VSBE Participation:***            25% / N/A  
***Resident Business:***                                    Yes  
***Fund Source:***    100 % Federal

**2.0      *Master Contract:***        ***Commercial Off-the-Shelf Software (COTS) 2012***

Contract No. 060B2490021

***Approved:***    DoIT 6-IT, 09/19/2012

***Term:***    10/01/2012 - 09/30/2027

***\*\*As of publication, the remaining balance of this master contract is \$176,834,805.***

**2.1      *Using Agency:***            Department of Human Services  
***Description:***                Symantec Data Loss Prevention (DLP) is a data loss prevention tool that allows DHS to audit and block Personally Identifiable Information and Protected Health Information (PII/PHI) usage on user machines and alerts the security team of violations. This tool provides the capability to ensure the PII/PHI usage is monitored; OTHS/MDTHK-23-007-C.

***Award:***    Digital Information Services, LLC; Potomac, MD (*SBE*)  
***Number of Qualified Master Contractors:***            13 (Functional Areas I and III) (*SBR - Designated*)  
***Number of Bids:***    4



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**20-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)***

***Bids***

<i>Bidders</i>	<i>Amounts</i>
Digital Information Services; Potomac, MD	\$885,896.00
Software Productivity Strategists, Inc.; Rockville, MD	\$887,560.00
MVS; Washington, DC	\$892,917.72
Knot Technology Solutions; Churchton, MD	\$894,796.00

***Amount:*** \$885,896  
***Term:*** 01/22/2023 - 01/21/2024  
***MBE/VSBE Participation:*** N/A / N/A  
***Resident Business:*** Yes  
***Fund Source:*** 66.8% Federal, 33.2% General

**2.2      *Using Agency:*** Department of Human Services

***Description:*** MongoDB is a cross-platform document-oriented database program, which comes with the scalability and flexibility along with the query, indexing, replication, load balancing, file storage, aggregation, server-side JavaScript execution, capped collections, and transaction features; *OTHS/MDTHK-23-002-C*.

***Award:*** Carahsoft Technology Corporation; Reston, VA

***Number of Qualified***

***Master Contractors:*** 1 (Functional Areas I and III)

***Number of Bids:*** 1

***Amount:*** \$325,842

***Term:*** 01/19/2023 - 01/18/2024

***MBE/VSBE Participation:*** N/A / N/A

***Resident Business:*** No

***Fund Source:*** 66.8% Federal, 33.2% General



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**20-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0    *Master Contract:*      *Public Branch Exchange (PBX) IV Telecommunications Equipment and Services***

Contract No. 001B0600162

*Approved:*      DGS 26-IT, 07/22/2020

*Term:*            01/01/2021 – 12/31/2030

*\*\*As of publication, the remaining balance of this master contract is \$48,103,565.*

**3.1    *Using Agency:*      Department of Health**  
***Description:***      Replace existing telephone infrastructure in eleven hospital facilities that are using beyond end-of-life hardware that cannot be reliably maintained, managed, or repaired; *MDH/OCMP 23-19617.*

***Award:***                    NEC Corporation of America; Columbia, MD

***Number of Qualified***

***Master Contractors:***      4 (*Functional Areas 1-3*)

***Number of Bids:***            1 (*Single Proposal Received*)

***Amount:***                    \$3,695,053.68 (Base)  
                                       \$ 129,179.00 (Renewal Option #1)  
                                       \$ 138,479.00 (Renewal Option #2)  
                                       \$3,962,711.68 Total

***Term:***                        01/05/2023 - 12/31/2025 (w/two 1-year renewal options)

***MBE/VSBE Participation:*** 25% / 2%

***Resident Business:***      Yes

***Fund Source:***              100 % General (MITDP))

***Agency Remarks:*** MDH has determined the price to be fair and reasonable. The agency will be receiving a 58.2% discount or \$3,099,614.17 below the standard price.

**4.0    *Master Contract:*      *Innovative Workforce Solutions (IWS) Master Contract***

Contract No. F50B1600006

*Approved:*      DGS 56-IT, 06/08/2022

*Term:*              06/23/2022 - 06/22/2025

*\*\*As of publication, the remaining balance of this secondary Master is \$15,000,000*

**4.1    *Using Agency:*      Department of Information Technology**

***Description:***            The Maryland Department of Health (MDH) is building a Web-based Provider Management Module (PMM) to support Provider Enrollment, Revalidation, Re-Enrollment, and Update services for participation in State Medicaid to include the following capabilities:

- Provider enrollment and updates





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**20-IT.      INFORMATION TECHNOLOGY (cont'd)**

**4.0      *Innovative Workforce Solutions (IWS) Master Contract (cont'd)***

The team of apprentices will provide services through agile teams supporting the project by providing business and data analysis, JAVA developers and content development and user training. A mentor will work with the teams to provide agile leadership, scrum team coordination, release train engineer support and team level reporting.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**21-GM.      GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the following contracts.

**Authority:**      §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.0      Agency:**                      Department of General Services  
**Fund Source:**                      MCCBL 2020 *Provide funds to complete construction and equipping of a replacement animal health laboratory in Salisbury.* Item 113

**1.1      Contract ID:**                      Salisbury Animal Health Lab; *AG-491-170-001*  
**Description:**                              Incinerator upgrade for handling large animal processing at the Salisbury Animal Health Lab in Salisbury.  
**Procurement Method:**                      Sole Source  
**Award:**                                      EPA Technologies, LLC; Nicholasville, KY  
**Amount:**                                      \$12,500  
**Resident Business:**                              No

**Agency Remarks:** The price is determined to be fair and reasonable. The system proposed is not predominantly hardware products with a fixed price, but more specifically it is a custom engineering program and software. The only actual hardware is the computer, monitor, keyboard, mouse and ethernet communications interface to the incinerator system which are standard off-the-shelf components. The software licensing, system and ethernet amount to approximately 45% of the cost and the remainder is for development of the specific code and addressing interfacing with the incinerator's customized reports and set-up/configuration of the computer at the standard \$150.00/hr. engineering rate, this less than comparable engineering rates which average over \$250.00/hr.

**1.2      Contract ID:**                      Salisbury Animal Health Lab, *DGS#AG-491-170-001*  
**Description:**                              Required lab operating devices. Includes MALDI Biotyper, MBT Microbacteria library, MBT Filamentous fungi suite, Database library, and Labscape complete MALDI Biotyper.  
**Procurement Method:**                              Sole Source  
**Award:**                                      Bruker Scientific, LLC; Billerica, MA  
**Amount:**                                      \$319,630  
**Resident Business:**                              No

**Remarks:** This Analytical Lab equipment will enable enhanced analysis of veterinary samples at the Salisbury Animal Health Lab. Sole source was chosen due to the fact that the Bruker Daltonik MALDI Biotyper sirius CA System is widely used in Veterinary Diagnostic laboratories in the US and Canada.



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**21-GM.      GENERAL MISCELLANEOUS (cont'd)**

The required spectral libraries are therefore customized for the Veterinary Diagnostic Samples allowing for accurate diagnostic analysis. It is the only Microbiology MALDI-TOF system with an open library so that users can add their own organisms.

A price comparison was completed for the closest instruments to the Bruker MALDI Biotyper Sirius CA System. The closest comparable equipment is the Vitek-MS with an average cost of \$235,000 - \$275,000 depending on the libraries and software. The comparable equipment is not compatible with the necessary requirements and doesn't include the required libraries and software. The Department of Agriculture has determined the proposed price for this equipment to be fair and reasonable.

- 1.3    *Contract ID:***                    Salisbury Animal Health Lab, *DGS#AG-491-170-001*  
***Description:***                        Lab equipment and devices. Includes DI water system for media preparation, CO2 analyzer, and Microscope camera attachments.  
***Procurement Method:***            Sole Source  
***Award:***                                 Fisher Scientific Company, LLC; Hanover Park, IL  
***Amount:***                                \$23,604.12  
***Resident Business:***                No  
***Remarks:*** This Analytical Lab equipment will provide required Type 2 water with specifications that are specified in regulatory assays. A price comparison was completed for Type 2 SI Water Systems with similar specifications. Those systems were found to cost between \$12,000 and \$12,400 for the basic part of the system without additional required components. The Department of Agriculture has determined the proposed price for this equipment to be fair and reasonable.

This Analytical Lab equipment will provide the necessary ability to determine CO2 concentration in Bacteriological Incubators. The CO2 concentration is critical for the regulatory testing and must be determined, monitored and recorded. A price comparison was completed for CO2 Analyzers with similar specifications. Those systems were found to cost between \$1,099 and \$2,968. The Department of Agriculture has determined the proposed price for this equipment to be fair and reasonable.

This Analytical Lab equipment will provide the necessary ability to record observations on samples viewed with the Laxco SeBa Microscope. These records will be used as technical evidence for resulting diagnoses. A price comparison was completed for Digital Microscope Cameras with similar specifications. Those systems were found to cost between \$1,383 and \$1,525.



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**21-GM.      GENERAL MISCELLANEOUS (cont'd)**

These camera accessories are not compatible with the existing microscope. The Department of Agriculture has determined the proposed price for this equipment to be fair and reasonable.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**22-LL.      LANDLORD LEASE  
*Department of Natural Resources***

***Recommendation:***                      Approve a new 20-year lease.

***Tenant:***                                      Potomac Appalachian Trail Club

***Property Location:***                      6000-B Gapland Road, Jefferson, MD 21755

***Space Type:***                                Land and Residential Building

***Lease Type:***                                New

***This Term:***                                 01/05/2023 - 01/05/2043

***Annual Rent:***                              \$1.00

***Utilities/Custodial Responsibility:***    Tenant

***Termination for Convenience Clause:*** Yes

***Remarks:*** The Department of Natural Resources is seeking to lease the Lewis House located within South Mountain State Park to the Potomac Appalachian Trail Club. The tenant will maintain the property and it will be used for overnight lodging by hikers. A similar lease arrangement currently exists with this entity at Cunningham Falls State Park.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott- Napier 410-767-4088  
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**23-LT.      TENANT LEASE  
*Department of Human Services***

***Recommendation:***                      Approve a new lease.

***Prior Board Action:***                    DGS 7-LT, 10/03/2012

***Landlord/Owner:***                      746 Associates, LLC, 2529 Washington Blvd.,  
Baltimore MD 21230

***Property Location:***                    746 Frederick Road, Catonsville MD 21228

***Space Type:***                              Office (13,745 sq. ft.)

***Lease Type:***                                Renewal (Continued Use of Property)

***This Term:***                                  04/01/2023 - 03/31/2033 (w/standard 6-month holdover)

***Future Option Term:***                    04/01/2033 - 03/31/2038

***Annual Rent Office:*** \$288,232.65      ***SF Rate:***                    \$20.97/sq. ft.

***Fund Source:*** 57% Federal, 43% General      ***Appropriation Code:*** N00G0002 7B03 1351  
G0010

***Utilities/Custodial Responsibility:***                    Tenant/Tenant

***Termination for Convenience Clause:***                    Yes

***Procurement Method:*** Sole Source  
*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual 6-605 E*

***Remarks:***      The Baltimore County Social Services and Long Term Care has occupied this space since 2013. Long Term Care is a joint program administered by the Department of Human Services and the Department of Health. The program provides access to health care and nursing home services to low income residents. The energy efficiency improvements negotiated for this lease renewal include new solar shades and HVAC balancing.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**