

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**NOVEMBER 29, 2023**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S  
 RECEPTION ROOM  
 100 STATE CIRCLE, ANNAPOLIS, MD 21401\***

Item	Section page no.	Overall page no.
<b>SECRETARY'S AGENDA</b>		
1-3	Agriculture	1
4	Board of Public Works - PAAR	6
5	Board of Public Works - Regulations	7
6	Board of Public Works - Regulations	8
7-8	Board of Public Works - Wetlands	9
9-10	Budget & Management	14
11	Housing & Community Development	16
12	Maryland Environmental Service	17
13	St. Mary's College of Maryland	19
14	Public Safety and Correctional Services	21

**APPENDIX**

	No Items Presented	
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**SUPPLEMENT**  
**DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY**

1	Program Open Space Local Share/Community Parks and Playgrounds Program	DNR1	22
2-3	Program Open Space Local Share	DNR2	23
4	Conservation Reserve Enhancement Program (CREP)	DNR4	25
5	Program Open Space State Share	DNR6	27
6	Rural Legacy Program	DNR7	28

**SUPPLEMENT**  
**UNIVERSITY SYSTEM OF MARYLAND**

1	General Miscellaneous	USM1	29
2-3	University of MD, College Park	USM4	32
4	University of MD Baltimore for Towson University	USM9	37
5-6	University of MD Baltimore	USM11	39
7	University of MD Baltimore for Towson University	USM15	43

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**NOVEMBER 29, 2023**

Item		Section page no.	Overall page no.
<b>MARYLAND DEPARTMENT OF TRANSPORTATION</b>			
1	Maryland Transportation Authority (MDTA)	MDOT1	47
2	Maryland Port Administration (MPA)	MDOT4	50
3-5	Maryland Transit Administration (MTA)	MDOT7	53
6	Motor Vehicle Administration (MVA)	MDOT14	60
7-14	State Highway Administration (SHA)	MDOT16	62
<b>DEPARTMENT OF GENERAL SERVICES/ OFFICE OF STATE PROCUREMENT</b>			
1-15	Capital Grants and Loans	OSP1	80
16-18	Construction	OSP18	97
19-28	Services	OSP25	104
29-35	Information Technology	OSP50	129
36-38	Maintenance	OSP71	150
39	General Miscellaneous	OSP77	156
40-41	Landlord Lease	OSP78	157
42-45	Tenant Lease	OSP80	159
46	Supplemental: Tenant Lease	OSP84	163
47	Supplemental: Information Technology	OSP86	165

*\*This agenda may be addressed partly or wholly in closed session.*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Jason Keppler 410-841-5864  
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1. **DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 20 individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$519,800

**Fund Source:** MCCBL of 2021: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 21552

County	Grantee	Agreement #	Amount
Allegany	William J. Beattie, III	AT-2024-2282	\$3,600
		AT-2024-2283	\$3,500
Baltimore	Whitelyn Farms, Inc.	AT-2024-2247	\$12,700
		AT-2024-2248	\$2,100
Carroll	Brandon Hochheiser	RS-2024-2269-R	\$13,800
	Daniel W. Green	MP-2024-2308	\$33,200
		MP-2024-2312	\$16,300
Cecil	Timothy L. Hatfield	RS-2024-2323	\$32,000
	John R. Zartler	AT-2024-2267-R	\$12,200
	Staff-Herd Farms	AT-2024-2244-R	\$6,800
Frederick	David F. Doody	MP-2024-2278-C	\$48,400
	Keith D. Wiles, Sr	MP-2024-2276-C	\$137,300
Garrett	Annetta F. Enlow	AT-2024-2318	\$11,100
Howard	Clover Luck Stables	PA-2024-2287	\$32,500

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



1. **DEPARTMENT OF AGRICULTURE** (*cont'd*)

County	Grantee	Agreement #	Amount
Kent	Harmony Crest Partnership	SA-2024-2284	\$12,800
	Jo Anne H. Shellman	CH-2024-2305	\$4,800
	Luck Farm LLC	SA-2024-2314	\$31,000
Queen Anne's	1731 Partners Trust	AT-2024-2324	\$37,800
	Mildred L. Bramble	CR-2024-2168	\$41,900
		CR-2024-2169	\$26,000

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Jason Keppler 410-841-5864  
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**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to four individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$28,730.89

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount
Calvert	Granados Farms Inc	PA-2022-3006	\$19,812.84
Caroline	Caraballo Farms, LLC	CR-2023-2934	\$757.05
Kent	Morton H. Fetterolf, III	CH-2023-2239	\$4,028.00
		CH-2023-2240	\$4,133.00

**Remarks:** The Maryland Department of Agriculture has determined that these projects are eligible for cost-share funds. The project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of each project. These additional costs are a result of design changes required based on site conditions encountered during construction.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Jason Keppler 410-841-5864  
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**3. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 25 completed or cancelled projects under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$214,716.20

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount	Status
Baltimore	Albright Farms, Inc	AT-2022-2819	\$1,489.50	Completed
		AT-2022-2820	\$518.00	Completed
Caroline	David A. Good	CR-2020-2212	\$1,397.94	Completed
Carroll	Corinthia A. Miller	MP-2021-2352	\$26,700.00	Completed
	David A. Yingling	MP-2023-2022-R	\$4,300.00	Completed
	G. Wayne Wilhide	MP-2021-1851	\$3,544.95	Completed
		MP-2021-1852	\$10,167.66	Completed
	Matthew M. Hoff	MP-2021-2262	\$4,740.30	Completed
	Persimmon Tree Farm	RS-2023-2333	\$1,453.00	Completed
Cecil	David C. Meulenberg	AT-2020-2604	\$4,006.95	Completed
Frederick	Craig K. Doody	MP-2022-2781	\$3,292.80	Completed
	Eric L. Troxell	MP-2022-2879	\$3,371.54	Completed
	Mayne's Family Farm, LLC	MP-2021-2353	\$9,800.00	Completed
	Teabow, Inc	MP-2022-2509-C	\$61,276.54	Completed
Howard	Moore Farm, LLC	RS-2021-1869	\$398.24	Completed

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



3. **DEPARTMENT OF AGRICULTURE** (*cont'd*)

County	Recipient	Agreement #	Amount	Status
Kent	Dorothy Schnoor Joiner	CH-2020-2590	\$11.60	Completed
	Edward A. Myers	AT-2022-2813-R	\$2,436.56	Completed
	Virginia L. Foster	AT-2023-2307	\$147.79	Completed
Queen Anne's	C. Temple Rhodes, Jr	AT-2022-2508	\$480.12	Completed
	Eric C. Schrader	CH-2023-2355	\$717.00	Completed
	F. Kevin Leaverton	CH-2021-1920	\$237.97	Completed
	Madison M. G. Quillen	CH-2020-2403	\$4,738.69	Completed
	Thomas E. Kunes	CH-2021-2076	\$1,457.03	Completed
Wicomico	Tom C. Duong	PR-2023-2364-B	\$19,732.02	Completed
Worcester	Wayne F. Hoke	AT-2023-2611	\$48,300.00	Cancelled

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or cancelled by the recipient and any unspent balance could be made available for other eligible for cost-share projects.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Gabriel Gnall 410-260-7335  
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**4. BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Reports***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*State Treasurer's Office*

*July – September 2023*

**Authority:** COMAR 21.02.01.05

**Remarks:** The content of the reports may be accessed on the Board of Public Works website: [www.bpw.maryland.gov/Pages/PAAR.aspx](http://www.bpw.maryland.gov/Pages/PAAR.aspx)

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BOARD OF PUBLIC WORKS

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WITH DISCUSSION

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BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Gabriel Gnall 410-260-7335  
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**5. BOARD OF PUBLIC WORKS**

***COMAR Title 21: State Procurement Regulations - FINAL Action***

**Recommendation:** That the Board of Public Works take final action to amend COMAR Title 21, State Procurement Regulations.

**Proposal Approved:** Secretary's Agenda Item 5 (5/3/2023)

**AELR Review:** Complete

**Proposal Published:** 50 Maryland Register 499-550 (6/30/2023)

**Public Comment:** Comments were received from the Department of General Services during the 30-day open period after publication in the *Maryland Register* on June 30, 2023.

**Final Action:** Upon review of the proposal, the Procurement Advisor recommends that the Board adopt the proposal as published in the *Maryland Register*.

(1) Revise regulations in accordance with the recommendation of the Board of Public Works

**Amend:**

- 21.05.02.14 – Procurement by Competitive Sealed Bidding – Tie Bids
- 21.05.03.03 – Procurement by Competitive Sealed Proposals – Evaluation of Proposals, Negotiations and Award
- 21.11.03.10 – Minority Business Enterprise Policies – Contract Award

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BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Gabriel Gnall 410-260-7335  
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**6. BOARD OF PUBLIC WORKS**

***COMAR Title 21: State Procurement Regulations - Proposal***

**Recommendation:** That the Board of Public Works propose new regulations and amendments to COMAR Title 21, State Procurement Regulations.

**Proposal:** Revise regulations in COMAR Title 21 to implement recently-enacted legislation and update procurement requirements in accordance with prior legislative or regulatory changes.

**(1) Implement new procurement laws from the 2023 legislative session**

**Amend:** 21.05.07.01 – Small Procurement Regulations (\$100,000 or Less) – Definitions  
21.05.07.04 – Small Procurement Regulations (\$100,000 or Less) – Categories  
21.05.07.05 – Small Procurement Regulations (\$100,000 or Less) – Prohibitions

**(2) Revise regulations in accordance with prior legislative or regulatory changes**

**Amend:** 21.03.05.03 – **Electronic Transactions** – Unauthorized Transactions Prohibited  
21.05.08.05 – Mandatory Written Solicitation Requirements – Nonvisual Access Clause  
21.05.09.05 – Intergovernmental Cooperative Purchasing – Approvals Required  
21.11.01.06 – Small Business Procurements – Small Business Reserve Program  
21.11.15.04 – American-Manufactured Goods and Services – Preference – American-Manufactured Goods  
21.13.01.03 – Reporting Requirements – Reports of the Small Business Reserve Program  
21.13.01.15 – Reporting Requirements – Report on Veteran-Owned Small Business Participation

**Action:** Approval of this Item authorizes submission of the regulatory proposal to the AELR Committee and subsequent publication for public comment in the *Maryland Register*.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



REVISED

Contact: Bill Morgante 410-260-7791  
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7. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

22-0149 *JONATHAN YOUNG* – To improve navigable access by mechanically dredging a new area, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

*Annapolis, Fishing Creek*

*Special conditions: Time of year restriction. Requirements for dredge material transport and disposal, maintenance dredging, staking dredged area, and post dredge bathymetric survey.*

22-1352 *WEATHERLY ASSOCIATION INC* – To restore a historic beach site, open water areas, and reduce erosion by constructing a stone groin, mechanically dredging an area, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for three years.

*Arnold, Deep Creek*

*Special conditions: Time of year restriction. Requirements for construction of beach nourishment area, maintenance dredging, staking dredged area, post dredge bathymetric survey, and dredge material disposal.*

23-0022 *CHESTNUT HILL COVE HOMEOWNERS ASSOCIATION* – To reestablish the connection to the Nabbs Creek floodplain, improve water quality, reduce erosion, and improve habitat by constructing grade control structures and planting marsh vegetation.

*Chestnut Hill Cove (Curtis Bay), Nabbs Creek*

*Special conditions: Time of year restriction. Requirements for construction of marsh establishment area, signing and acceptance of marsh maintenance plan, and design and construction of grading structures.*

*Wetlands Created: 2,526 square feet*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023

REVISED



7. **BOARD OF PUBLIC WORKS** (*cont'd*)

**ANNE ARUNDEL COUNTY** (*cont'd*)

23-0541 *TOWN OF HIGHLAND BEACH* – To improve navigable access by removing existing piers and associated structures, constructing a new pier, a platform, and a kayak launch.

*Highland Beach, Blackwalnut Creek*

*Special conditions: Time of year restriction. Requirements for sequencing the removal of the existing pier and associated structures.*

23-0475 *JETTY GIRL, LLC* – To improve navigable access by constructing a pier extension, mechanically maintenance dredging two areas, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

*Annapolis, Back Creek*

*Special conditions: Time of year restriction. Requirements for dredge material transport and disposal, maintenance dredging, staking dredged area, and post dredge bathymetric survey.*

**BALTIMORE COUNTY**

23-0317 *MARYLAND PORT ADMINISTRATION* – To maintain navigable depths for access to the Hart-Miller Island's pier by mechanically maintenance dredging an area, transporting dredge material to a disposal site, providing for periodic maintenance dredging for three years, relocating an existing platform with gangway and associated piles, and installing a new pile.

*Hart-Miller Island Containment Facility, Back River*

*Special conditions: Time of year restriction. Requirements for contacting Hart Miller Island State Park Land Manager prior to dredging, dredge material transport and disposal, maintenance dredging, staking dredged area, post dredge bathymetric survey, and downloading the USACE Maryland State Programmatic General Permit (MDSPGP) Category A permit.*

23-0603 *BALTIMORE COUNTY OFFICE OF BUDGET & FINANCE* – To provide safe access to the water for kayakers and boaters by constructing a soft launch between containment groins.

*Fort Howard, Old Road Bay*

*Special conditions: Time of year restriction. Requirements for turbidity curtain.*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



**REVISED**

## 7. **BOARD OF PUBLIC WORKS** (*cont'd*)

### **DORCHESTER COUNTY**

23-0052 *MARYLAND BROADBAND COOPERATIVE* – To provide greater access to high speed internet within rural communities of Maryland by authorizing after the fact installation of a 37,751 linear foot fiber optic line hung on existing poles.

*Vienna, Fishing Bay*

*Special conditions: Time of year restriction. Requirement for notifying BPW prior to privatization of Maryland Broadband.*

**Note:** No compensation condition has been included on the last five tidal wetlands licenses issued to Maryland Broadband (See Secretary's Agenda, Item 5 on the 7/2/2008 BPW meeting agenda, and related meeting transcript identifying project as "as State sponsored effort") and MDE recommends no compensation be assigned now since Maryland Broadband has been and remains a public cooperative.

### **TALBOT COUNTY**

22-0456 *OCTORARO HOLDINGS LLC* – To improve navigable access by mechanically maintenance dredging an area, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

*Trappe, Island Creek*

*Special conditions: Time of year restriction. Requirements for County review and authorization of work above mean high water, dredge material transport and disposal, maintenance dredging, staking dredged area, post dredge bathymetric survey, and downloading the USACE Maryland State Programmatic General Permit (MDSPGP) Category A permit.*

### **ST MARY'S COUNTY**

22-0760 *SAINT MARY'S COUNTY DEPT OF PUBLIC WORKS & TRANSPORTATION* – To reduce shoreline erosion, provide habitat, and nourish a beach by constructing breakwaters and a stone spur, filling with sand, grading, and planting marsh vegetation.

*Piney Point, Potomac River*

*Special conditions: Requirements for marsh establishment area, beach nourishment area, marsh maintenance plan, providing monitoring results to MDE and BPW, preconstruction survey, furnishing beach nourishment if set erosion thresholds are exceeded, and stakeholder involvement in monitoring.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov

**8. BOARD OF PUBLIC WORKS**

***Wetlands License -- #20-1532(R2) – SHM Podickory Point LLC  
Modification***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board approve a modification to Tidal Wetlands License No. 20-1532(R1) that authorized mechanically maintenance dredging an area. The modification includes removing all existing pier structures and moorings piles, constructing piers with gangways and lifts, platforms, realigning a pier, backfilling a bulkhead, placing beach nourishment along the shoreline, and disposing of dredge material.

**MDE:** The Maryland Department of the Environment concurs with the recommendations.

- Application received October 26, 2022
- Public comment period ended July 1, 2023
- MDE Report and Recommendation October 20, 2023

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

20-1532(R2) *SHM PODICKORY POINT LLC*– To maintain navigation in the marina by removing all existing pier structures and constructing floating piers with gangways, finger piers with lifts, platforms, realigning a pier, constructing and backfilling a bulkhead, nourishing a beach with sand, and disposing of dredge material.

*Annapolis, Podickory Creek*  
*Special conditions (in addition to the original special conditions): Requirements*  
*for turbidity curtain and beach nourishment. Allowing dredge material use for*  
*beach nourishment.*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023

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8. **BOARD OF PUBLIC WORKS** (*cont'd*)

***Original Approval:*** Secretary's Agenda, Item 5 (12/1/2021) in which the Board authorized the following:

20-1532      *PODICKORY POINT LLC*– To maintain navigation in a marina by mechanically maintenance dredging an area and providing for six-years of maintenance dredging.

*Annapolis, Podickory Creek*

*Special conditions: Time of year restrictions. Requirements for dredge material disposal plan, staking, dredge approval, post dredge bathymetric survey, dredge material transport and disposal, and maintenance dredging notification, approval and procedures.*

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BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Andrew Pierce 410-260-7280  
andrew.pierce@maryland.gov

**9. DEPARTMENT OF BUDGET AND MANAGEMENT**  
***Budget Amendments 24R-019***

**Description:** Approve November 2023 meeting reimbursable fund budget amendments.

**Authority:** Section 7-209 (e), State Finance & Procurement Article, Annotated Code of Maryland, requires Board of Public Works approval of the reimbursable fund budget amendment.

**Amount:** \$2,794,286 FY

**Amount** \$2,794,286 TOTAL

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for FY 2024 services provided by the receiving agency for FY 2024 as follows:

Funding Agency	Agency Providing Services [Receiving Funds]	Services	Amount
Maryland Cannabis Administration 24R-019 D23	Alcohol, Tobacco and Cannabis Commission E17A01	Cannabis enforcement-related expenditures.	\$ 2,794,286
<b>Total</b>			<b>\$ 2,794,286</b>

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BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS  
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ACTION AGENDA  
November 29, 2023



Contact: Andrew Pierce 410-260-7280  
andrew.pierce@maryland.gov

**10. DEPARTMENT OF BUDGET AND MANAGEMENT**  
***Budget Amendments 24R-025***

**Description:** Approve November 2023 meeting reimbursable fund budget amendments.

**Authority:** Section 7-209 (e), State Finance & Procurement Article, Annotated Code of Maryland, requires Board of Public Works approval of the reimbursable fund budget amendment.

**Amount:** \$400,000 FY

**Amount:** \$400,000 TOTAL

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for FY 2024 services provided by the receiving agency for FY 2024 as follows:

Funding Agency	Agency Providing Services [Receiving Funds]	Services	Amount
Commerce 24R-025 T00	Department of Housing and Community Development S00A21	DHCD will provide \$400,000 to the Eastern Shore Regional GIS Coop. (ESRGC) at Salisbury University to assist in the creation of the State's Broadband Data Collection and Mapping Project.	\$ 400,000
<b>Total</b>			<b>\$ 400,000</b>

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contacts: Joseph Pulver 301-429-7629 [joseph.pulver@maryland.gov](mailto:joseph.pulver@maryland.gov)  
Amanda Sadler 301-429-7780 [amanda.sadler@maryland.gov](mailto:amanda.sadler@maryland.gov)

**11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Down Payment and Settlement Loan Program***

**Recommendation:** That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow the Maryland Department of Housing and Community Development to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$10,000.

**Loan Authority:** Down Payment Settlement Expense Loan Program  
Sections 4-301-4-309, Housing and Community Development Article,  
Annotated Code of Maryland

**Authority to Release** Section 10-305, State Finance and Procurement Article,  
**Security Interest:** Annotated Code of Maryland

**Borrower:** Omolana, Emmanuel  
9712 Whiskey Run, Laurel MD 20723  
\$10,000

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BOARD OF PUBLIC WORKS

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Matt Lapinsky 410-729-8259  
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**12. MARYLAND ENVIRONMENTAL SERVICE**  
***Camp Fretterd Military Reservation, Baltimore County***

**A/E Contract:** Camp Fretterd Wastewater Treatment Plant Improvements  
MES Project # 1-23-2-29-5R

**Description:** Upgrades to the wastewater treatment facility at Camp Fretterd Military Reservation

**Procurement:** Competitive Sealed Bids

<b>Bids:</b>	Lee Foundation Company Inc, Middle River, MD	\$3,576,943
	W.M. Schlosser Company Inc, Hyattsville, MD	\$4,377,000

**Award:** Lee Foundation Company Inc

**Amount:** \$3,576,943

**Term:** 450 calendar days

**MBE Participation:** 24.40%

**Remarks:** The Maryland Military Department (MMD) is currently planning an expansion of the Upper Campus within the boundaries of the Camp Fretterd Military Reservation to include a new Marine Corps Reserve Center (MCRC), and Maryland Department of Emergency Management (MDEM) building expansion. The existing wastewater treatment plant cannot accommodate the proposed new facilities at Camp Fretterd and need to be upgraded. Proposed upgrades include the construction of a new equalization tank, expansion of the existing treatment building, process controls and upgrades to the electrical service.

The project underwent a new bidding process due to the initial bids being invalidated. On June 8, 2023, the original bids were rejected since all bids were either non-responsive to the published requirements or substantially exceeded budgeted funds.

Upon re-advertisement of the project, three bids were received on August 2, 2023. The apparent lowest bidder was HRI Construction LLC A/K/A M2 Construction LLC ("M2"). MES received a protest on this procurement by Lee Foundation on August 17, 2023. That protest was reviewed by the MES Procurement Officer, who dismissed it as untimely submitted in a response dated August 24, 2023. MES received the Board of Directors approval at the August 24, 2023 meeting to award the contract to HRI Construction LLC A/K/A M2 Construction LLC.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



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**12. MARYLAND ENVIRONMENTAL SERVICE (cont'd)**

**Remarks (cont'd):**

On August 30, 2023, Lee Foundation appealed the dismissal to the MES Executive Director. The designee of the MES Executive Director, as the “MES Reviewing Authority” concluded, on September 15, 2023, that Lee Foundation’s bid protest was timely filed and remanded to the MES Procurement Officer the issues raised by Lee Foundation in its initial bid protest. MES put its procurement process on hold until the bid protest and appeals were resolved. On September 26, 2023, the MES Procurement Officer denied Lee Foundation’s bid protest. On October 5, 2023, Lee Foundation appealed the denial to the MES Reviewing Authority. On November 3, 2023, the MES Reviewing Authority sustained Lee Foundation’s bid protest and concluded that the protest was improperly denied by the MES Procurement Officer. The MES Reviewing Authority stated that the implied MBE partial waiver granted to M2 was improper and was revoked. The MES Reviewing Authority directed the MES Procurement Officer to find M2’s bid unresponsive due to its failure to meet the MBE participation goal of this project and directed the MES Procurement Officer to award the project to the next lowest responsive bidder, which is Lee Foundation Company, Inc.

Although a 20% MBE goal was established for this contract, Lee Foundation Company Inc has committed to exceeding the goal by 4.4% (24.4%).

This project was approved by the MES Board of Directors at the November 16, 2023 meeting.

**Fund Source:** General Funds (FY 2023 PAYGO)

**Appropriation Codes:** PCA#12245 - \$3,576,943

**Resident Business:** Yes

**Tax Compliance No.:** 23-4537-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Jonathan Dobry  
Email: jadobry@smcm.edu

**13. ST. MARY'S COLLEGE OF MARYLAND**  
*Encumbrance of State Capital Funds*

<b>Recommendation:</b>	That the Board of Public Works approve St. Mary's College of Maryland encumbering general obligation bond proceeds through a modification adding the design phase of the Hilda C. Landers Library Re-Visioning project to a previously awarded contract.
<b>Contract ID:</b>	Hilda C. Landers Library Re-Visioning Project Architecture and Engineering Fixed Price SMC-23-25742
<b>Authority:</b>	Section 8-301, State Finance and Procurement Article, Annotated Code of Maryland
<b>Contract Description:</b>	Redesign the interior of the existing Library building to meet the future needs of the college's students and its student support organizations and activities.
<b>Modification Description:</b>	Add Architectural and Engineering Services funded by general obligation bond proceeds (Fixed Price)
<b>Procurement Method:</b>	Request for Proposals, multi-step evaluation, best value selection.
<b>Award:</b>	Quinn Evans Architects, Baltimore, MD
<b>Award Amount:</b>	\$ 62,820.00 (General Funds – SMCM Authority)
<b>Modification Amount (this Item):</b>	\$ 358,700.80 (General Obligation Bond Proceeds)
<b>Total Amount:</b>	\$ 421,520.80
<b>Original Term:</b>	7/19/2022 – 9/01/2025
<b>Modification Term (this Item):</b>	12/1/2023 – 11/30/2025
<b>MBE Participation:</b>	24.0%
<b>MBE Compliance:</b>	0%
<b>Fund Source</b>	MCCBL 2022 (141)

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



**13. ST. MARY'S COLLEGE OF MARYLAND (cont'd)**

**Agency Remarks:** In response to the advertisement on eMaryland Marketplace, a total of nine technical proposals were received and reviewed. Two firms were evaluated as Excellent, and two as Acceptable. These four firms were invited to interviews and were asked to provide their best and final offer.

The original solicitation included both programming services with a possible option for architectural and engineering services. All firms proposed pricing for all of the services and the financial proposals were evaluated based on the cost of all potential services. The original contract to Quinn Evans, awarded on July 19, 2022, was for the programming services only, which was funded using St. Mary's College of Maryland general funds. The Part I/II Facility Program was reviewed and approved by The Department of Budget Management on November 8, 2023. St. Mary's College of Maryland seeks Board of Public Works approval for a contract modification to add the architectural and engineering services, which will be funded by general obligation bond proceeds.

The College proposes renovating portions of the Hilda C. Landers Library to convert underutilized space in a manner that would support new functions devoted to student success services, academic research, and career support. Condensing many library functions onto the second floor will provide space on the first and third floors necessary for the Center for Career and Professional Development, Office of International Education, Media Services, Quantitative Center, and the Center for Inclusive Teaching and Learning. Reorganizing the library and co-locating affiliated departments will create a collaborative space for mentoring, media services instruction and training, student exploration of research, internships and professional development, and study abroad opportunities. Like many libraries, the physical collections have been reduced as bound volumes and reference materials are replaced with online resources. This reorganization will improve the efficiency and effectiveness of the library by keeping pace with developing practices and providing holistic support to learning and research for the faculty and students.

The MBE firms will be utilized during the portion of the work covered by this modification to the contract.

**Resident Business:** Yes

**MD Tax Clearance:** 23-0404-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 29, 2023



Contact: Joseph M. Thomas 443-379-9584  
joseph.thomas@maryland.gov

**14. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***General Miscellaneous***

**Recommendation:** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval of payment of a settlement to resolve all claims, including claims for attorneys' fees and costs, in the matter of *Malik Shakur v. John Portmess, et al.*, No. 1:20-cv-01819-SAG, United States District Court for the District of Maryland.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$45,000

**Fund Source:** 100% General Funds

**Appropriation Code:** Q00A0101

**Requesting Agency's Remarks:** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$45,000 to settle all claims, including attorneys' fees and costs, as in the best interest of the State.

If this settlement is approved, a check should be issued payable to "Malik Shakur" in the amount of \$45,000.00. The check should be delivered to Joseph M. Thomas, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland 21215, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED\*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

\*Approved 2-1, Treasurer voted No.

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE/  
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Garrett County***

**Recommendation:** Approval to commit \$79,000 for the following **development** projects.

**1. *Broadford Park Black Diamond Trail Extension - \$9,000***

Garrett County  
POS #7595-11-300 MD20230920-0778

**Background:** Construct an additional 400 linear feet of the Black Diamond trail in Broadford Park.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$9,000.00

**2. *Botanical Garden Park Restroom Replacement - \$70,000***

Town of Kitzmiller  
CPP #7581-11-298 MD20231013-0820

**Background:** Replace the existing restrooms with ADA compliant restrooms at the Botanical Garden Park.

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2023, Chapter 102, Acts of 2023  
Community Parks and Playgrounds Program  
General Obligation Bonds \$70,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Howard County***

**Recommendation:** Approval to commit \$436,630 for the following **acquisition** project.

***East Columbia Library Park – HRD Property Acquisition - \$436,630***  
Howard County  
POS #7627-13-126 MD20230912-0764

**Background:** Acquire a 16.59-acre parcel adjacent to the East Columbia Library for use as a park.

<b>Appraised Value:</b>	S. H. Muller Associates	\$415,000
	Associated Appraisers	\$831,200
	Belinko Appraisers	\$995,400

**Property Cost:** \$415,000  
**Incidental Costs:** \$21,630

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$104,298.19

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$332,331.81

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**3A. PROGRAM OPEN SPACE LOCAL SHARE**  
*St. Mary's County*

**Recommendation:** Approval to commit \$1,192,500 for the following **development** projects.

**1. *5th District, 7th District, and Dorsey Park Dog Parks – \$427,500***

St. Mary's County  
POS #7625-18-152 MD20230912-0762

**Background:** Design and construct three new dog parks to be located at 5th District, 7th District, and Dorsey Parks. The project will include ADA accessibility, a pavilion, picnic tables, benches, walkways, fencing, dog play equipment, and associated site amenities.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$427,500.00

**2. *Nicolet and Chaptico Skate Parks – \$765,000***

St. Mary's County  
POS #7626-18-153 MD20230912-0763

**Background:** Design and construct two skateparks to be located at Nicolet and Chaptico Parks. The project will include renovating and adding to the existing skatepark at Nicolet Park, and constructing a new skatepark at Chaptico Park.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$123,658.79

Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
\$641,341.21

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**4A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Doody, Craig & Lisa, Frederick County***

**Recommendation:** Approval to grant \$187,320.84 to **Frederick County** from Program Open Space Stateside Funds to acquire a 30.73-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by retaining forested and vegetative buffers along an unnamed tributary to Owens Creek in the Upper Monocacy watershed. Owens Creek is a designated Use Class III-P Nontidal Cold Water and Public Water Supply. As part of the transaction, the landowner will be donating 1.89 acres of the property into the easement for 32.62 acres of total protection. The easement, CREP No. 34785 and POS No. 34786, will be held by Frederick County and the Maryland Department of Natural Resources.

**Easement Value:** \$173,483.00 (\$5,647.23 per acre)

**Purchase Price:** \$173,483.00 (\$5,647.23 per acre)

<b>Total Other Costs</b>	Administrative:	\$ 5,204.49
	Incidentals:	\$ 6,031.10
	Compliance:	<u>\$ 2,602.25</u>
		\$13,837.84

**Total Amount Requested:** \$187,320.84

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

**4A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Sources:*** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$187,320.84

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**5A. PROGRAM OPEN SPACE STATE SHARE**  
***Wicomico County (Parker)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This fully forested property is part of a larger block of forest identified as core Forest Interior Dwelling Species (FIDS) habitat and will be managed by the Maryland Forest Service as part of Chesapeake Forest Lands. The Maryland Forest Service manages working forest lands to produce sustainable forest products and provide for outdoor recreational opportunities, helping to maintain the local resource-based economy. This acquisition will help maintain and protect water quality in the Nanticoke River watershed, which contains a variety of important fish and shellfish species.

**POS Scoring System:** 100 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** Samuel T. and Christina W. Parker

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 19 +/- acres, unimproved, POS No. 13760

**Price:** \$49,000

**Appraisals:** \$49,000 (7/11/23) – David E. Cadell  
\$49,000 (7/5/23) – William R. McCain

All appraisals reviewed by Mary Lou Krozack, Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Stateside  
Source Code: 20010 \$49,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
November 29, 2023



Contact: *Emily Wilson* 410-260-8436  
*emilyh.wilson@maryland.gov*

**6A. RURAL LEGACY PROGRAM FUNDS**  
*Garrett County*

**Recommendation:** Approval to grant \$459,080.34 to the **Garrett County Commissioners** from Rural Legacy funds to acquire a 126.05-acre conservation easement.

***Bear Creek Rural Legacy Area – Tom and Mary Rosser***

**Prior Approval:** Bear Creek Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017) \$1,380,000 for FY 2018

**Project Description:** Acquisition of this conservation easement will protect valuable agricultural and forest lands. In addition, the easement will protect 1,800 linear feet of forested stream buffers to Turney Run and associated tributaries. Turney Run is a tributary to Bear Creek, which is a designated Use Class III-P Nontidal Cold Water and Public Water Supply. This Rural Legacy easement, RL No. 34769, will be held by Garrett County.

**Easement Value:** \$429,612.00 (\$3,408.27 per acre)

**Purchase Price:** \$429,612.00 (\$3,408.27 per acre)

**Total Other DNR Costs:**      Administrative: \$12,888.36  
    Incidental: \$10,135.80  
    Compliance: \$ 6,444.18  
    \$29,468.34

**Amount Requested:** \$459,080.34

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$459,080.34

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
University System of Maryland  
Supplement  
November 29, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

## **1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds and bond premium funds for the following contracts totaling \$1,479,239.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301 (general obligation bond funding)

### **University of Maryland, College Park for The Universities at Shady Grove Biomedical Sciences and Engineering Education Building**

**Description:** One (1) Amtek ProtoMAX Abrasive Waterjet

**Procurement Method:** Cooperative Purchase (Howard County Public School)

**Award:** Amtek Company, Inc. Arnold, MD

**Amount:** \$35,079

**Fund Source:** MCCBL 2018: *Provide funds to complete construction and equipping of an academic facility at Shady Grove Educational Center; Item 248*

**MBE Participation:** 0%

**Resident Business:** Yes **MD Tax Clearance:** 23-4315-1111

### **Salisbury University Holloway Hall Renovations**

**Description:** Window Replacement

**Procurement Method:** Invitation for Bid

**Award:** General Commercial Construction Management, LLC, Lorton, VA

**Amount:** \$471,000

**MBE Participation:** 0%

**Fund Source:** FY 2021 Deficiency Appropriation (Bond Premium Funds)

**Resident Business:** No **Tax Compliance No.:** 23-4413-0000

### **Towson University Health Professions Building**

**1. Description:** Furnish, deliver, and install furniture.

**Procurement Method:** Preferred Provider

**Award :** Maryland Correctional Enterprise (MCE), Jessup, MD

**Amount:** \$187,971

**MBE Participation:** 0%

**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center. Item 111*

**Resident Business:** Yes **MD Tax Clearance:** 23-4327-0000

## 1-GM. GENERAL MISCELLANEOUS (*cont'd*)

### Towson University (*cont'd*) Health Professions Building

<b>2. Description:</b>	Furnish, deliver, and install furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. R221003)
<b>Award :</b>	Price Modern, Baltimore, MD
<b>Amount:</b>	\$360,713
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.</i> Item 111
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4326-1110
<b>3. Description:</b>	Furnish, deliver, and install furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. 07-123)
<b>Award :</b>	Price Modern, Baltimore, MD
<b>Amount:</b>	\$110,084
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.</i> Item 111
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4326-1110
<b>4. Description:</b>	Furnish, deliver, and install furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. 07-83)
<b>Award :</b>	Price Modern, Baltimore, MD
<b>Amount:</b>	\$82,448
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.</i> Item 111
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4326-1110

## 1-GM. GENERAL MISCELLANEOUS (*cont'd*)

### Towson University (*cont'd*) Health Professions Building

<b>5. Description:</b>	Furnish, deliver, and install simulation furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. R191813)
<b>Award :</b>	American Design Associates, Towson, MD
<b>Amount:</b>	\$209,808
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center. Item 111</i>
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4328-1111
<b>6. Description:</b>	Furnish, deliver, and install simulation furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (MAPT Contract No. 2015-42)
<b>Award :</b>	American Design Associates, Towson, MD
<b>Amount:</b>	\$1,429
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center. Item 111</i>
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4328-1111

### Towson University Institute for Well-Being

<b>Description:</b>	Furnish, deliver, and install waste cans.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (Equalis Contract No. COG-2113A)
<b>Award :</b>	American Design Associates, Towson, MD
<b>Amount:</b>	\$20,707
<b>MBE Participation:</b>	0%
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to design, renovate, construct, and equip the Institute for Well-Being. Item 108</i>
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4328-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
University System of Maryland  
Supplement  
November 29, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

2-C-BP.

**UNIVERSITY OF MARYLAND, COLLEGE PARK**

***Robert H. Smith School of Business - Van Munching Hall New Classrooms  
Bid Package 1 of 1***

**Contract ID:** Robert H. Smith School of Business – Van Munching Hall New Classrooms, University of Maryland, College Park, RFP No. 138865-C

**Recommendation:** Award of Bid Package 1

**Contractor:** Jeffrey Brown Contracting, LLC, Towson, MD

**Prior Approval:** USM Item 4-C (07/05/2023) (Pre-construction and design services)

**Project Description:** The proposed project includes the reconfiguration of existing spaces into four active learning classrooms and one informal learning space at Van Munching Hall. New walls, ceilings, and finishes and any additional or modified utilities such as mechanical reconfigurations are included. The total area for spaces identified for reprogramming/construction is approximately 7,697 GSF.

The University anticipates the final value of this contract to be approximately \$3.1 million (design and construction).

**Bid Package Description:** This bid package includes all labor, equipment and material and other resources required to complete the work referenced above under “Project Description.”

**Contract Term:** Thirty-two (32) months from notice to proceed (includes warranty period)

**This Bid Package:** \$1,503,530

**Current Contract Amount:** \$1,419,080

**Revised Contract Amount:** \$2,922,610

**Fund Source:** Institutional Funds

**2-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**

**MBE Participation Goal:** 25%

**MBE Compliance** 0%: Upon approval of this agenda item, construction will commence. There was no MBE participation during the preconstruction phase. As a result, there is no MBE compliance to report.

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This contract was initially awarded for preconstruction and design services (USM Item 4-C, 7/5/2023). As design was completed and construction funding became available, the contractor competitively bid the construction package. This is the only bid package anticipated for this project.

**Sustainability:** The design of the project will comply with the Maryland State Energy Code. The project will use low-VOC materials as well as recycled content in ceiling tiles and carpet among other finishes. LED lighting, plugload outlets (off when not in use), daylight controls with occupancy sensors and automatic window shades will reduce energy demands. The existing air handling units are being reused but with new controls and distribution for more efficiency.

**Resident Business:** Yes

**MD Tax Clearance:** 23-4470-0011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Stanley R. Zupnik Hall - Interdisciplinary Engineering Building:***  
***Bid Package 2 of 3***

**Contract ID:** Stanley R. Zupnik Hall – Interdisciplinary Engineering Building  
Design-Build Construction – RFP No. 109691

**Recommendation:** Award Construction Bid Package 2

**Contractor:** Whiting-Turner Contracting Co., Greenbelt, MD

**Prior Approval:** USM Item 1-C (12/15/2021) (Design and Pre-construction Services)  
USM Item 5-C-BP (12/21/2022) (Bid Package 1)

**Project:** This project is for the design and construction of an approximately 157,000 GSF/87,000 NASF Interdisciplinary Engineering Building for the A. James Clark School of Engineering. The building will include primarily interdisciplinary research labs, instructional labs, a seminar classroom and office/conference/meeting space. It will be designed and constructed to be adaptable to address changing future needs and will be located in the Northeast District of campus.

The University anticipates that the final value of the construction contract will be \$188 million and \$240.4 million for the overall project (design, construction, and equipment).

**Bid Package Description:** Bid Package 2 includes cast-in-place concrete, rough carpentry, below grade waterproofing, exterior curtainwall, under-slab plumbing, major electrical distribution equipment and under-slab electrical.

**Contract Term:** 12/15/2021 – 5/06/2028 (includes warranty period)

**This Bid Package Amount:** \$42,140,634

**Current Contract Amount:** \$32,747,795

**Revised Contract Amount:** \$74,888,429

**3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**

**Fund Source:** MCCBL 2023 *Provide funds to complete design and continue construction of the interdisciplinary engineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. NOTE: Chapter 102, Acts of 2023 preauthorized \$64,920,000 in FY 2025, \$38,150,000 in FY 2026, and \$2,120,000 in FY 2027 for this project, Item 106: \$21,316,246 FY2025 Preauthorized: \$21,382,411*

**Requesting Institution's Note:** The University is requesting approval of the contract for Bid Package 2 in the amount of \$42,140,634. There is currently \$21,316,246 available and no funds will be expended beyond this amount until the FY 2025 funds become available (after July 1, 2024)

**MBE Participation Goal:** 30%  
Subgoals: 8% African American;  
11% Woman Owned.

**MBE Compliance:** 19.49%  
Subgoals: 1.01% African American;  
13.33% Women Owned.

Note: Only 7.06% of the estimated overall value of the project has been approved for payment to date. The overall goal and subgoals are expected to be met as construction advances and subsequent payments and bid packages are awarded.

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This contract was initially awarded for pre-construction and design phase services. As design has progressed and design information and construction funding becomes available, the contractor is sequentially and competitively bidding construction packages. This is the second of three Bid Packages anticipated for this project.

**Sustainability:** The Design-Build Contractor will perform the work utilizing sustainable design and construction principles. Zupnik Hall will be designed following the Maryland Green Building Council's High-Performance Green Building Program. The project will achieve a LEED Silver rating and include features such as a waste heat recovery plant, energy efficient mechanical equipment, water saving plumbing fixtures, selection of building materials with a low environmental impact, and provisions for a photovoltaic array.

Board of Public Works  
University System of Maryland  
Supplement  
November 29, 2023



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3-C-BP. **UNIVERSITY OF MARYLAND, COLLEGE PARK** (*cont'd*)

**Resident Business:** Yes

**MD Tax Clearance:** 23-4367-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**4-AE. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY  
*Design Services for the 401 Washington Renovation***

**Contract ID:** Design Services for the 401 Washington Renovation, RFP #AE 23-369 ML, University Contract #C-00962

**Recommendation:** Award Architectural/Engineering services contract for 401 Washington Renovation to Ziger/Snead Architects, LLP.

**Project Description:** The project involves the design and renovation of an existing 13-story, 130,800 GSF office building. Located in downtown Towson, just north of the campus. The building was acquired by Towson University in 2019 (USM Item 4-RP, 7/13/2019) to supplement the administrative space needs of the University. The primary users of the building include the Office of Technology Services, Division of Strategic Partnerships and Applied Research, and University Advancement. The University will be vacating the building as part of the renovation.

**Contract Description:** Provide professional design services for the concept/program verification phase.

**Procurement Method:** USM Policies and Procedures for Architect/Engineer Procurement

**Proposals:**

<i>Offeror</i>	<i>Ranking</i>
Ziger/Snead Architects, PLLC Baltimore, MD	1
Design Collective, Inc. Baltimore, MD	2
Fox Architects Washington, DC	3

**Award:** Ziger/Snead Architects, PLLC, Baltimore, MD

**Amount:** \$369,056

**Contract Term:** Seven (7) months from issuance of design Notice to Proceed

**Fund Source:** USM Auxiliary Revenue Bonds

**MBE Participation:** 10.1% (See Requesting Institution Remarks)

**Performance Security:** None

**4-AE. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)**

**Requesting Institution Remarks:** The solicitation was advertised in *eMaryland Marketplace Advantage*, the University's eBid Board, and distributed to the Governor's Office of Small, Minority and Women Business Affairs and MBE Trade Associations. Seven firms responded to the solicitation. The qualification committee shortlisted three firms as those most qualified to provide the services based upon their initial technical proposals. Oral presentations were conducted with the three firms and the committee recommended Ziger/Snead Architects as the most qualified firm based upon their presentation and technical proposals. The fee was the result of a negotiated agreement. The A/E selection process inclusive of the fee negotiations, was approved by the University's Executive Review Group, which includes a public member.

The contract will be awarded for the concept/program verification phase of design. After initially negotiating for complete design services, the University made the decision that more effort was needed to define the scope of work and align it with the \$22M construction project budget. The existing conditions of the building, such as the building envelope and code issues with stairs and elevators, require further investigation and subsequent guidance/recommendations from the AE to solidify the project scope of work and move forward with the design. The University may elect to negotiate with Ziger/Snead Architects for the remainder of design services at the conclusion of the concept/program verification phase or solicit for these services through another RFP process.

The MBE goal for the project is 5% and Ziger/Snead Architects has committed to 10.1% MBE participation, exceeding the goal by 5.1%. If the University elects to negotiate the remainder of design services with Ziger/Snead Architects, it will submit a contract amendment for full design services compliant with the 5% goal.

**Sustainability:** In accordance with the Maryland High Performance Building Standards, project designs will achieve a USGBC LEED for New Construction Silver certification rating as a minimum target. Environmentally sustainability materials and systems will be identified and explored throughout the design and into construction by the University and the design team. Opportunities for environmental sustainability will be identified and explored throughout the design and into construction by the University and the design firm. The design shall incorporate materials and systems into the design that will allow sustainable maintenance and reliability over the extended life cycle of the facility.

**Resident Business:** Yes

**MD Tax Clearance:**

23-4150-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**5-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE**  
***UMB Campus Electrical Distribution Upgrade Phase 1C***  
***South Station Switchgear Purchase and Emergency Ductbank Replacement***

**Contract ID:** UMB Campus Electrical Distribution Upgrade, RFP #17-317 1C – ML

**Prior Approval:** USM Item 3-C (3/10/2021)

**Contractor:** Cianbro Corporation, Baltimore, MD

**Project:** The project is part of a phased masterplan for a new electrical infrastructure of the UMB campus. The new infrastructure includes constructing two new electric substations at the north and south ends of the campus and upgrading the existing electrical infrastructure serving the campus. This solicitation is for the third phase, or Phase 1C. Phase 1C includes the fit-out of new campus 13kV switchgear at the North Electric Station, new 13kV/480V substations at Howard Hall (HH) and Bressler Research Building (BRB), new generator paralleling switchgear at HH/BRB, new 13kV/2MW natural gas-fired generator at the Peaking Plant, re-purposing two (2) existing 750kW diesel generators from standby emergency to life safety serving neighboring buildings, a new campus switchgear automation as well as new 13kV feeders to HH, BRB and Medical School Teaching Facility (MSTF) from the North Electric Station.

**Modification Description:** Purchase the electrical distribution system switchgear and controls for the South Switching Station and construct new electrical ductbank as well as make repairs to the existing associated infrastructure on Greene and Baltimore Streets.

**Original Contract Amount  
& USM Authorized Changes:** \$27,372,858

**Modification Amount:** \$10,420,967

**Revised Amount:** \$37,793,825

**Contract Term:** 37 months from Notice to Proceed

**Modification Contract Term:** 61 months from Notice to Proceed

**MBE Participation:** 7%

**MBE Compliance to Date:** 5.8%

**Performance Security:** 100% performance bond is required.

**REVISED**

Board of Public Works  
University System of Maryland  
Supplement  
November 29, 2023



**5-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**

**Fund Source:** FY 2022 General Funds (PayGo Funding): \$11,307,000

**Requesting Institution Remarks (Modification):** The lead time for electrical distribution switchgear and controls has increased substantially from the start of design in March 2017. Lead time for the South Switching Station electrical equipment is estimated to be approximately 14 to 18 months. This modification is for the early purchase of the long lead time electrical equipment at the South Switching Station, which will minimize the risk of cost escalation to the budget and mitigate supply chain/delivery risks to the schedule. The University anticipates saving a year in the overall schedule of the UMB Campus Electrical Infrastructure Upgrade project because of early procurement. This electrical equipment will be reassigned to the contractor selected for the fifth phase, or the construction of the South Switching Station. This modification also includes the replacement of existing electrical ductbank and making associated repairs to the existing infrastructure on Greene and Baltimore Streets. The University's current electrical infrastructure had a catastrophic underground fire in August 2023. Electrical power was knocked out to critical research buildings and facilities on the campus for several days. Fortunately, enough electrical infrastructure from this project was in place to reroute power from the new North Switching Station to the campus. The new ductbank and repairs are necessary to redirect power to the older infrastructure to remove the electrical load from this project and continue the construction and commissioning of the new electrical system. Inspection of the older infrastructure after the fire revealed that multiple manholes in Greene and Baltimore Streets were beyond their life expectancy and are becoming structurally unsound, so this contract modification will address the necessary repairs and replacement of those manholes and ductbank.

**Sustainability:** This phase of the campus electrical upgrades project consists of the installation and implementation of a state-of-the-art switchgear and generator control system which will be capable of reducing the campus electrical demand on the local utility during high usage periods. The new generation equipment is equipped with Tier 4 emissions control equipment to reduce environmental impacts to within permitting standards. The replacement main electrical equipment in Howard Hall will utilize transformers that meet the latest efficiency standards to reduce electrical losses, ultimately resulting in less electrical energy wasted. The new equipment spaces in Howard Hall will also be equipped high efficiency HVAC equipment and LED lighting.

**Resident Business:** Yes

**MD Tax Clearance:** 23-4183-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
November 29, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**6-C. UNIVERSITY OF MARYLAND, BALTIMORE**

***School of Medicine Howard Hall Graduate Program in Life Sciences  
Classroom Renovation***

**Contract ID:** On-Call General Contractor, #C-00875  
Task Order Bid #22-319 DC

**Contract Approved:** USM Item 3-C (8/14/2019)

**Procurement Method:** On Call General Contracting-Task Order

**Task Order Description:** The project consists of the interior renovation of the existing graduate school office and classrooms, creation of new offices, pantry, and a large classroom. The project also includes reconfiguration of mechanical, electrical, plumbing, and fire protection systems and exterior window replacement.

**Task Order Bids:**

<i>Bidders</i>	<i>Price</i>
Brawner Builders, Inc., Hunt Valley, MD	\$1,534,600
A.R. Marani, Inc., Baltimore, MD	\$1,575,502
Emjay Engineering and Construction Co., Inc., Baltimore, MD	\$1,628,900

**Award:** Brawner Builders, Inc.

**Task Order Term:** 13 months from notice to proceed

**Task Order Amount:** \$1,534,600

**Fund Source:** Plant Funds

**MBE Participation:** 30% Sub-goals: 8% African American  
11% Women Owned

**Performance Security:** 100% performance bond

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**6-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**

**Requesting Institution Remarks:** The solicitation was bid among all four on-call general contractors. Three contractors submitted bids. Award is recommended to Brawner Builders, Inc. who had the lowest bid.

**Resident Businesses:** Yes

**MD Tax Clearance:** 23-4356-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**7-C-BP. UNIVERSITY OF MARYLAND BALTIMORE *for*  
TOWSON UNIVERSITY**  
***Smith Hall Renovation***  
***Bid Package 1 of 3***

**Contract ID:** Construction Management at Risk Services for the Smith Hall,  
RFP #22-333 ML, University Contract #C-00933

**Recommendation:** Award construction bid package 1 of 3. Bid Package 1 includes demolition and abatement, HVAC demolition, electrical demolition, sitework, subcontractor default insurance, CM allowances, Owner allowances, CM general conditions, CM contingency and CM Fee.

**Contractor:** Consigli Construction Company Inc., Washington, DC

**Prior Approval:** USM Item 3-C, 8/31/2022 (pre-construction services)

**Project:** The primary goal of the project is to renovate and reconstruct the Smith Hall building to consolidate academic programs. The project will support these programs through shared classrooms, study and student support spaces, media production projects, and workforce demand initiatives. The proposed facility will improve operational efficiency, provide up-to-date media production technology, and maximize the provision of student services. The renovation and reconstruction of the existing Smith Hall building will extend the useful life of the existing part of the building being renovated and include the restoration of the building envelope, address building site accessibility issues and the upgrade the mechanical, plumbing, electrical and life safety systems.

The overall project estimate is \$153,525,000 which includes design, construction, and equipment.

**This Bid Package Amount:** \$10,098,253

**Pre-Construction Amount:** \$495,000

**Revised Amount:** \$10,593,253

**Contract Term:** 49 months from issuance of Notice to Proceed

**7-C-BP. UNIVERSITY OF MARYLAND BALTIMORE *for*  
TOWSON UNIVERSITY (cont'd)**

**Fund Source:** MCCBL 2023 *Provide funds to continue design and begin demolition and construction of the renovation and partial reconstruction of Smith Hall for the College of Fine Arts and Communication, providing that notwithstanding Section 6 of this Act, work may commence on this project prior to the application of all funds necessary to complete this project.* Item #112: \$20,808,000

*Note: Chapter 102, Acts of 2023 preauthorized \$63,175,000 in FY 2025 and \$52,374,000 in FY 2026 for this project.*

**MBE Participation:** Overall Goal 20%; this bid package 15%

**MBE Compliance to date:** 14% (See Requesting Institution Remarks)

**Performance Security:** 100% performance bond is required.

**Requesting Institution Remarks:** This Construction Management at Risk contract was initially awarded for pre-construction services. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first of three bid packages. This bid package has an MBE participation of 15%. The MBE Compliance is 14% since only a small portion of the construction trade work has been awarded and most of the cost to date includes CM pre-construction services, allowances, CM general conditions, CM contingency, and CM fee. The next two bid packages will include a higher MBE percentage of subcontractor trade work to meet the overall MBE participation goal of the project.

**Sustainability:** Smith Hall will undergo a major renovation/addition to transition from use as a science facility to future use for departments of media arts within the college of fine arts. A major emphasis of the project is to provide a healthy and sustainable environment that supports the university's mission. A renovation project is often inherently more sustainable given the approach reduces the amount of building that is demolished and rebuilt. The building has been a notoriously heavy user of energy – the factors that lead to this are being addressed as part of the renovation process – an uninsulated masonry exterior will be replaced with a highly efficient modern rainscreen that will significantly reduce energy consumption. New Smith Hall will be an all-electric building to allow a “net-zero ready” strategy that is forward looking in its decoupling from fossil fuel energy production. The building will utilize a heat-pump based HVAC system that will operate more efficiently while allowing the future addition of ground-source heat transfer. The project will target LEED gold certification – and maximize potential efforts inherent in the LEED scoring system within the project’s available budget. The re-visioned

7-C-BP. **UNIVERSITY OF MARYLAND BALTIMORE *for*  
TOWSON UNIVERSITY (cont'd)**

***Sustainability (cont'd):***

building will reduce the impervious site area while introducing non-irrigated local landscaping and stormwater management facilities. Design is intended to make the building ready for photovoltaic power generation and to carry a PV system as a project alternate. Finish and material selections will be made with an end goal of providing a healthy environment for occupants.

**Resident Business:** No

**MD Tax Clearance:** 23-4312-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*Wes Moore*  
*Governor*

*Aruna Miller*  
*Lt. Governor*

*Paul J. Wiedefeld*  
*Secretary*

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
November 29, 2023**

<u>Item #s</u>	<u>Mode</u>	<u>Pages</u>
1	Maryland Transportation Authority (MDTA)	1 – 3
2	Maryland Port Administration (MPA)	4 – 6
3 – 5	Maryland Transit Administration (MTA)	7 – 13
6	Motor Vehicle Administration (MVA)	14 – 15
7 – 14	State Highway Administration (SHA)	16 – 32

## DEPARTMENT OF TRANSPORTATION

## ACTION AGENDA

November 29, 2023

REVISED

2<sup>nd</sup> Revision

MDOT 1

Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdot.maryland.gov

1-AE.

**MARYLAND TRANSPORTATION AUTHORITY***Architecture/Engineering Contract*

**Contract ID:** Comprehensive Preliminary Engineering and Final Design Services; MDTA 2021-01 B (AE-3114-0000)

**Contract Description:** Work-order based contract to provide comprehensive preliminary engineering and final design services for the Maryland Transportation Authority (MDTA).

**Award(s):** SuYash Consulting, LLC; Columbia, MD  
(Certified Minority Business and Small Business)

**Contract Term:** 12/14/2023\* – 12/13/2028 (\*or earlier upon BPW approval)

**Amount:** \$3,000,000 NTE

**Procurement Method:** Qualification Based Selection (SBR-Designated)

**Proposals:**

Offerors	Technical Proposal Ratings (Max 100) (Rankings)	Awards
SuYash Consulting, LLC Ellicott City, MD	87.15 (1)	\$3,000,000 NTE AE-3114-0000
Transtech Engineering Consultants, Inc. Columbia, MD	84.32 (2)	
Mercado Consultants, Inc. Ashton, MD	83.90 (3)	
iCivil, Inc. Woodstock, MD	83.79 (4)	
The Wilson T. Ballard Company Owings Mills, MD	83.50 (5)	
C.C. Johnson & Malhotra, P.C. Hunt Valley, MD	82.89 (6)	
BVF Engineering, Inc. Columbia, MD	82.36 (7)	
Brudis & Associates, Inc. Columbia, MD	82.03 (8)	
Tuhin Basu & Associates, Inc. Columbia, MD	79.34 (9)	
Delon Hampton & Associates, Chartered Baltimore, MD	77.19 (10)	

## 1-AE.

MARYLAND TRANSPORTATION AUTHORITY (cont'd)

**MBE/VSBE Participation:** 16.5% / 1%

**Incumbents:** The Wilson T. Ballard Company; Owings Mills, MD

**Requesting Agency Remarks:** On June 17, 2022, the solicitation was advertised in The Daily Record and eMaryland Marketplace Advantage (eMMA), electronically notifying over 1,500 potential firms. A total of eleven proposals were received on September 16, 2022, however, only ten were determined to be susceptible for award. One Offeror's proposal was determined to be non-responsive to the solicitation's MBE requirements and therefore not reasonably susceptible of being selected for award per COMAR 21.06.01.01. There were no protests received for this contract.

The consultant shall perform comprehensive preliminary and final design services associated with the preparation of construction contract plans and documents. This work shall include: structural analysis, design and rehabilitation of small structures, sign structures, ancillary structures, ITS/electrical noise walls, retaining walls and buildings; highway design, including major highway and interchange widening and reconstruction (including elevated structures); preparation and processing of agreements for railroads and utilities; development of maintenance of traffic for projects and traffic engineering, environmental design, management, permitting, and impact state development; ordnance detection; surveys; right-of-way support; performing traffic studies and revenue studies; traffic forecasts; toll plaza and truck inspection station design and reconstruction; laboratory testing and material controls; design of signing and lighting and signalization; utility design; pavement design; landscape design; noise analysis and mitigation, survey services; geotechnical engineering, testing and drilling services; various mechanical and electrical engineering services related to bridge, highway and facility (building) projects; condition inspection; project delivery analysis; traffic and revenue analysis; cost estimating; develop operation, warranty and maintenance plans; financial and project planning, analysis and management; public relations support; supplemental staffing as required; planning; construction management and inspections, "Phase V"; comprehensive general engineering consultant (GEC); program management services.

Per BPW Advisory 2001-1, the MDTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. A 16.5% MBE and a 1% VSBE participation goals have been established for this contract. SuYash Consulting, LLC has committed to meeting these goals and will self-perform services to achieve half the established MBE participation goal.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW website.

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

November 29, 2023

**REVISED**

**2<sup>nd</sup> Revision**



MDOT 3

1-AE.

**MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

***Fund Source:*** 100% Special (Toll Revenue)

***Approp. Code:*** J00J00.41, J00J00.42

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3989-0111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 4

Contact: John Thornton 410-385-4850  
jthornton@mdot.maryland.gov

**2-S. MARYLAND PORT ADMINISTRATION  
*Services Contract***

**Contract ID:** Production of the *Port of Baltimore* Magazine; 223016-S  
EPICS No.: P223016

**Contract Description:** Provide the Maryland Port Administration (MPA) with production and distribution of the *Port of Baltimore* magazine.

**Award:** Media Two, LLC, dba Today Media Custom Communications  
Baltimore, MD

**Contract Term:** 01/01/2024 – 12/31/2026 (w/one 2-year renewal option)

**Amount:** \$350,000 NTE (Base: 3 years)  
\$250,000 NTE (Renewal Option #1: 2 years)  
\$600,000 NTE Total

**Procurement Method:** Competitive Sealed Proposals (*Single Proposal Received*)

**Proposal:**

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Offer</i>	<i>Overall Ranking</i>
Media Two, LLC dba Today Media Custom Communications Baltimore, MD	1	\$335,322 (Base) <u>\$231,407 (Option #1)</u> \$566,729 Total	1

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 27.96% / 0%

**MBE Waiver:** No

**Performance Security:** None

**Hiring Agreement Eligible:** No

**Incumbent:** Same

2-S.

**MARYLAND PORT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was published on eMaryland Marketplace Advantage, which notified 72 firms. MPA also directly solicited the Maryland Minority Contractors Association and the Md. Washington Minority Companies Association. Five vendors attended the preproposal meeting, one of which was the incumbent, Media Two, LLC, dba Today Media Custom Communications (Today Media) and two of which were Minority Business Enterprises interested in participation as subcontractors. MPA received one proposal, from Today Media. One of the MBE companies that attended the preproposal meeting was submitted as an MBE subcontractor by Today Media.

Prior to the due date of proposals, the Procurement Officer received ‘no-bid’ responses from three vendors who provided these reasons for not submitting a proposal: one vendor is an MBE subcontractor who was unsuccessful in teaming up with a qualified prime contractor; one vendor publishes and distributes publications but does not provide content as required by this contract; and the third vendor chose not devote time and money to respond to the solicitation. The Procurement Officer determined that other prospective offerors had a reasonable opportunity to submit a proposal.

The *Port of Baltimore* magazine is a bimonthly publication used as a key marketing and sales tool by the MPA. The magazine focuses on shipping and maritime businesses that help to make the Port of Baltimore one of Maryland’s leading economic generators. Readers of the magazine include top decision-makers of international shipping companies.

Today Media has demonstrated a complete understanding of MPA’s requirements and has extensive experience producing and distributing high quality publications and digital magazines, including the *Port of Baltimore* magazine. Today Media has been providing the MPA with a successful publication championing the Port of Baltimore. Today Media is a Maryland business that understands the priorities and core business of MPA and the tremendous benefit of the Port of Baltimore to Maryland. Under the current contract, Today Media’s January/February 2020 issue of the *Port of Baltimore* won a prestigious MarCom Gold Medal. MarCom awards honor excellence in marketing and communication while recognizing the creativity and hard work of industry professionals.

Today Media submitted unit pricing for the bimonthly production and mailing of 1,300 copies of a 32-page magazine, for an estimated total over the three-year initial contract term of \$335,322, and an estimated total of \$231,407 over the two-year renewal term. Today Media also submitted pricing in accordance with the solicitation for additional pages in 4-page increments and the cost of additional copies per issue if needed by MPA. Today Media’s price proposal permits an award within the MPA budget. The difference between the not-to-exceed award value of \$350,000 and the proposal estimated value of \$335,322 for the initial term (and the corresponding values of not to exceed \$250,000 and \$231,407 estimated for the renewal term) will provide MPA with

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 6

2-S. **MARYLAND PORT ADMINISTRATION** (*cont'd*)

*Agency Remarks (cont'd):*

additional contract capacity to increase the page numbers and numbers of copies of each issue, as necessary during the term of the contract and the renewal term, within MPA's budget. The contractor's pricing appears to be fair and reasonable. The contractor's 2023 per-copy price for production and mailing of 1,300 copies of a 32-page magazine issued six times per year is approximately 28% higher than the 2018 per-copy price. Since 2018 the industry has undergone COVID disruptions, inflation, U.S. Postal Service rate increases, and a reduction by MPA of the number of copies from 3,000 to 1,300, increasing the per-copy cost to the contractor.

Per BPW Advisory 2001-1, the MPA Office of Fair Practices and Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. The Procurement Review Group was set a 25% participation goal with subgoals of 12% for Woman- owned and 7% African American-owned firms. Today Media has committed to exceeding the goal by 2.96%, for an MBE commitment of 27.96%. A VSBE goal was not set for this contract due to an insufficient number of certified firms to perform a significant portion of the work identified as subcontractable.

The current contract with Today Media has an MBE commitment of 30.56%. Today Media's MBE achievement under that contract is currently 23.54%. This is attributable to the fact that MPA, as part of its aggressive effort to reduce spending during the COVID-19 emergency, reduced the number of issues of the magazine and the page count of several issues. That reduction in scope reduced the work available to the MBE subcontractors.

The contract contains a provision authorizing an extension of the term of the contract, but no increase in the value, for a period not exceeding one-third of the original three-year term, to spend contract funds unspent at the end of the original three-year term.

The Maryland Port Commission approved this award on November 7, 2023.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J03D0001

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3577-1001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 7

Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**3-AE. MARYLAND TRANSIT ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** On-Call Program Management and Engineering Consultant Services (PMEC);  
AE-21-006-E  
EPICS Nos.: AE21006E

**Contract Description:** Provides program management and engineering consultant services for the Maryland Transit Administration's (MTA) multiple modes.

**Award:** Gannett Fleming /  
Whitman, Requardt & Associates (JV) Contract E

**Contract Term:** 11/30/2023 – 11/29/2028 (5 years)

**Amount:** \$9,000,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 1000) (Rankings)</i>	<i>NTE Amount</i>
STV/ Jacobs (JV) Baltimore, MD	878 (1)	Approved 11/08/23, MDOT 10-AE Contract A
Rummel, Klepper & Kahl, LLP Baltimore, MD	751 (2)	Approved 11/08/23, MDOT 10-AE Contract B
Wallace, Montgomery / Michael Baker International, Inc. (JV) Hunt Valley, MD	723 (3)	Approved 11/08/23, MDOT 10-AE Contract C
AECOM Technical Services, Inc. Baltimore, MD	717 (4)	Approved 11/08/23, MDOT 10-AE Contract D
Gannett Fleming / Whitman, Requardt & Associates (JV) Baltimore, MD	707 (5)	\$9,000,000 Contract E
WSP USA Inc. Baltimore, MD	668 (6)	N/A

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 8

**3-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Proposals (cont'd):***

<i>Offerors</i>	<i>Technical Proposal Rating (Max 1000) (Rankings)</i>	<i>NTE Amount</i>
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	652 (7)	N/A
ATCS, P.L.C. / Century Engineering, LLC (JV) Hunt Valley, MD	600 (8)	N/A

***DBE/VSBE Participation*** 27% / 0%

***Incumbent:*** STV Incorporation/Jacobs Engineering Group, Inc.(JV);  
Rummel, Klepper Kahl, LLP/Parson Brinckerhoff, Inc. (JV);  
Johnson, Mirmiran & Thompson, Inc./HNTB Corporation (JV)

***Requesting Agency Remarks:*** This solicitation was published on eMaryland Marketplace Advantaged (eMMA) on October 29, 2021. A total of 450 firms were notified via eMMA, of which 64 were certified DBEs. A total of eight engineering consultant firms submitted technical proposals in response to the solicitation. The five highest-scoring firms were selected for an award after (1) each technical proposal was evaluated, scored, and ranked and (2) after each price proposal was reviewed.

These contracts provide for program management and engineering consultant services on a work order basis. The awardees are required to provide oversight and technical assistance to (1) identify (and prevent) issues, (2) capture opportunities, and (3) mitigate risks for administering design delivery and construction related support services for major capital projects involving systemwide enhancements, expansions, and State of Good Repair projects for MTA's Metro SubwayLink, Light RailLink, Freight system, and MARC.

Existing and anticipated projects requiring Program Management and Engineering Consultant Services (PMEC) include:

- Light Rail Flexi Flow;
- Light Rail Traction Power Substation Replacement;
- Grade Crossing Warming Device Upgrade;
- LED Light Upgrades;
- Spring Tension Catenary System;
- Metro Section B Interlocking Reconstruction;
- Metro – Tunnel Preservation – Holding;
- Metro Tunnel Preservation Fund; and
- Metro Rehabilitation of North West Yard Track.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 9

**3-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 27% DBE participation goal has been established for this contract; however, no VSBE goal has been established for these contracts due to the limited number of certified firms available to perform the services outlined in the statement of work.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contracts as provided in Board Advisory 1995-1.

***Fund Source:*** 80% Federal; 20% Special (Transportation Trust Funds)

***Approp. Code:*** J05H0105

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3624-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 10

Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**4-GM. MARYLAND TRANSIT ADMINISTRATION**  
***General/Miscellaneous Contract***

**Contract ID:** Back-Office Server Services for MARC Positive Train Control; *MRC-22-027-SR*  
EPICS No. MRC22027SR

**Contract Description:** Provides for the installation of back-office server and subsequent maintenance services to support Positive Train Control equipment on MARC trains.

**Award:** Xorail, Inc.; Jacksonville, FL  
(*Xorail, Inc. is a Wabtec Company*)

**Contract Term:** 11/30/2023 – 12/23/2023 (Mobilization Period)  
12/24/2023 – 12/23/2028 (5 years w/two 5-year renewal options)

**Amount:** \$2,365,632.25 NTE (Base: 5 years)  
\$2,822,052.36 NTE (Renewal Option #1: 5 years)  
\$3,362,254.56 NTE (Renewal Option #2: 5 years)  
\$8,549,939.17 NTE Aggregate Total

**Procurement Method:** Competitive Sealed Bidding (*Single Bid Received*)

**Bid:**

<b>Bidder</b>	<b>Amount (NTE)</b>
Xorail, Inc.; Jacksonville, FL	\$2,365,632.25 NTE (Base) \$2,822,052.36 NTE (Option #1) <u>\$3,362,254.56 NTE (Option #2)</u> \$8,549,939.17 NTE Aggregate Total

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** 10% of the total combined estimated contract price for the base five-year Contract

**Incumbent:** Wabtec Railway Electronics, Inc.; Germantown, MD

**Requesting Agency Remarks:** Federal regulations mandated that MARC trains have a Positive Train Control system in place by December 31, 2018. Back-Office servers are required to support and safeguard the operation of the Positive Train Control system. This Contract replaces the Emergency Contract to ensure MARC follows Federal Regulations.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 11

**4-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The Invitation for Bid (IFB) was advertised via eMaryland Marketplace Advantage on March 20, 2023, notifying seven potential bidders. Additionally, three other potential bidders were informed of the solicitation by direct email. One March 30, 2023, a pre-bid meeting was held with three companies in attendance. Additional emails were sent to all three companies encouraging participation. The bid package due date of April 19, 2023 was extended to May 10, 2023 to bolster participation. On May 10, 2023, one bid and two "no bid" forms were received. The single bid was found susceptible for award and a written pricing justification was approved.

Pursuant to BPW Advisory 2016-1, the price was determined to be fair and reasonable under the Historical Price Analysis Method. In 2018, the previous contract was awarded with a not-to-exceed amount of \$1,696,296.00 over the five-year term. The new procurement value only exceeds the former contract award by \$339,000. As such, the price was determined to be fair and reasonable under the Historical Price Analysis Method when adjusting for inflation.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW website.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J05H0104

***Resident Business:*** No

***MD Tax Clearance:*** 23-2204-0110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## DEPARTMENT OF TRANSPORTATION

## ACTION AGENDA

REVISED

November 29, 2023



MDOT 12

Contact: Memory Hewlett 410-767-8374  
 mhewlett@mdot.maryland.gov

5-GM.

**MARYLAND TRANSIT ADMINISTRATION*****General/Miscellaneous Contract***

**Contract ID:** Commuter Bus Route 735; OPS-23-064-SR  
 EPICS No.: OPS23064SR

**Contract Description:** Secure the services of a bus company to operate the Maryland Transit Administration (MTA) Commuter Bus services for Route 735.

**Award:** Gold Line, Inc.; Hyattsville, MD

**Contract Term:** 11/30/23 Mobilization  
 12/01/2023 – 11/30/2028 ( w/ one 2-year renewal option)

**Amount:**

\$ 13,538,826.94 NTE (Base: 5 years)
\$ 6,057,474.17 NTE (Renewal Option #1: 2 years)
\$ 19,596,301.11 NTE Aggregate Total

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts (NTE)</i>
Gold Line, Inc. Hyattsville, MD	\$ 13,538,826.94 (Base) \$ 6,057,474.17 (Renewal Option #1) \$ 19,596,301.11 Total
Dillon's Bus Service, Inc. Hanover, MD	\$ 13,678,684.26 (Base) \$ 6,147,140.24 (Renewal Option #1) \$ 19,825,824.50 Total
Academy Express L.L.C. Hoboken, NJ	\$ 14,959,484.77 (Base) \$ 6,653,996.37 (Renewal Option #1) \$ 21,613,481.14 Total
Keller Transportation, Inc. Waldorf, MD	\$ 15,562,169.20 (Base) \$ 6,738,552.01 (Renewal Option #1) \$ 22,300,721.21 Total

**MBE/VSBE Participation:** 5% / 0%

**Performance Security:** 10% of the 5-year total estimated mileage amount

**DEPARTMENT OF TRANSPORTATION****ACTION AGENDA****REVISED****November 29, 2023****MDOT 13****5-GM.****MARYLAND TRANSIT ADMINISTRATION (cont'd)****Incumbent:** Keller Transportation, Inc.

**Requesting Agency Remarks:** This solicitation was advertised via eMaryland Marketplace Advantage on July 14, 2023 notifying nine (9) potential vendors. Five vendors were notified of the solicitation by email. On August 10, 2023 four (4) bids were received.

Commuter Bus Route 735 operates 15 daily trips on weekdays between Charlotte Hall/Waldorf to Washington D.C.

The contract amounts include the prospective awardees' bid value plus built-in fuel reimbursement costs.

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a MBE participation goal, as well as a Small Business Enterprise designation. A 5% MBE participation goal and no VSBE participation goal were established for this contract. The firm has committed to meeting the MBE participation goal for this contract.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW website.

**Fund Source:** 100% Special (Transportation Trust Funds)**Approp. Code:** J05H0102**Resident Business:** Yes**MD Tax Clearance:** 23-3271-0111**BOARD OF PUBLIC WORKS****THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 14

Contact: Mallela Ralliford 410-768-7252  
mralliford@mdot.maryland.gov

6-C. **MOTOR VEHICLE ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Restroom Renovation at the MVA Frederick Branch Office; *V-FRD-24025-C*  
EPICS No.: VFRD24025C

**Contract Description:** Provides Restroom Renovation located at the MVA Frederick Branch Office.

**Award:** Delta General Services, Inc.; Gaithersburg, MD  
(*Certified Small Business*)

**Contract Term:** 120 Calendar Days from NTP

**Amount:** \$480,500.00 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Delta General Services Inc.; Gaithersburg, MD	\$480,500.00
Atlantida Builders, Inc.; Gaithersburg, MD	\$589,200.00
Bloomes Contracting, Inc.; Lanham, MD	\$620,057.00
Prevost Construction, Inc.; Woodbine, MD	\$782,207.00

**MBE / VSBE Participation:** 16% / 2%

**Performance Security:** Performance and Payment Bonds

**Requesting Agency Remarks:** Per BPW Advisory 2001-1, the MVA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation.

A notice of the availability of the Invitation for Bid with a Small Business Reserve-designation was published on eMaryland Marketplace Advantage on August 28, 2023, electronically notifying 35 vendors. Forty-five prospective vendors were directly solicited. Four (4) bids were received and opened on September 18, 2023. Several reminders and attempts were made to contact prospective vendors to determine why a bid was not submitted. One (1) vendor submitted a no-bid response form citing other commitments, and no response was received from the others.

The contract provides for all labor, equipment, and materials necessary to renovate the existing restrooms at the MVA Frederick Branch Office.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 15

6-C. **MOTOR VEHICLE ADMINISTRATION** (*cont'd*)

*Agency Remarks (cont'd):*

Per BPW Advisory 2001-1, the MVA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and/or VSBE participation goals, as well as a Small Business Enterprise designation. A 16% MBE participation goal and a 2% VSBE participation goal were established for this contract. The firm has committed to meeting both the MBE and VSBE participation goals for this contract.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J04E0003

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3998-0111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 16

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

7-AE. **STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Travel Forecasting, Traffic Analysis & Engineering Services, Statewide; BCS 2022-03 A, C, and D

EPICS No. SBCS2203A, SBCS2203C, SBCS2203D

**Contract Description:** Three of six open-ended, work-order-based contracts to provide travel forecasting, traffic analysis, and engineering services – statewide for State Highway Administration (SHA).

**Awards:** Rummel, Klepper & Kahl, LLP, Baltimore, MD Contract A  
Mead & Hunt, Inc., Columbia, MD Contract C  
Johnson, Mirmiran & Thompson, Inc.; Hunt Valley, MD Contract D

**Contract Term:** 12/14/2023 – 12/13/2028 (5 years)

**Amount:** \$6,000,000 NTE each  
\$18,000,000 Total for this item

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Rummel, Klepper & Kahl, LLP Baltimore, MD	90.82 (1)	\$6,000,000 NTE Contract A
Kittelson & Associates, Inc., Baltimore, MD	89.75 (2)	(Contract B)
Mead & Hunt, Inc. Columbia, MD	89.24 (3)	\$6,000,000 NTE Contract C
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	88.63 (4)	\$6,000,000 NTE Contract D
Gannett Fleming, Inc. Baltimore, MD	87.87 (5)	(Contract E)
Whitman, Requardt & Associates, LLP Baltimore, MD	87.72 (6)	(Contract F)

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 17

7-AE. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

*Proposals (cont'd):*

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Wallace Montgomery & Associates, LLP/ RS&H, Inc. (JV) Hunt Valley, MD	81.66 (7)	
Brudis & Associates, Inc. Inc./ Kimley-Horn and Associates, Inc. (JV) Columbia, MD	80.77 (8)	
AECOM Technical Services, Inc. Hunt Valley, MD	80.72 (9)	
A Morton Thomas & Associates, Inc. Towson, MD	79.26 (10)	

**DBE/VSBE Participation:** 20% / N/A

**Incumbents:** Gannett Fleming, Inc.; Whitman, Requardt & Associates, LLP; Rummell, Klepper & Kahl, LLP; Mead & Hunt, Inc.; A. Morton Thomas & Associates, Inc.; Johnson, Mirmiran and Thompson, Inc.

**Requesting Agency Remarks:** On April 7, 2022, the solicitation was advertised on The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for six contracts for \$6 million each not to exceed \$36 million for travel forecasting, traffic analysis & engineering services, statewide for SHA. A total of 861 firms were notified via eMMA and an additional 758 were directly solicited. SHA received 10 expressions of interest and invited 10 firms to submit technical proposals. SHA used qualifications-based selection and found six consultants eligible for contract awards. No protests were filed.

Services to be provided consist of travel forecasting, traffic engineering and analysis, and additional required traffic-related studies for the purposes of evaluating transportation projects during the various phases of SHA's project development process. These phases or types of projects/studies could include long range planning, feasibility studies, project planning/NEPA studies, planning and environmental linkages (PEL) studies, corridor studies, preliminary/final design phases, practical design studies, value engineering, transportation alternatives program, economic analysis studies, traffic impact studies, congestion management studies, before and after studies, scenario planning and analysis, etc. The work could include developing areawide travel demand models or modifying an existing MPO model or the Maryland Statewide Transportation Model (MSTM); providing traffic and technical support for corridor safety studies and/or the road safety audit (RSA) program; providing support for development and

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 18

7-AE. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

improvement of various travel forecasting and traffic engineering procedures, improving internal processes, and maintaining standard operating procedures (SOPs); performing state-of-the-art microscopic and/or mesoscopic model development and traffic analysis/simulation; providing support for SHA's mobility and congestion management strategies and performance measures; providing support and/or analysis in the areas of Multimodal (Freight, Transit, Pedestrian, Bicycle, Park & Rides, etc.), Transportation Systems Management and Operations (TSMO), ITS initiatives, emerging transportation technologies (e.g. CAV's, machine learning models), access management, and land use development scenarios. Services could also include or necessitate various types of traffic data collection and familiarity with Big Data uses, analyses, and platforms. Furthermore, the consultants should be able to deliver both written and verbal technical documentation/summaries to various appropriate audiences and be able to provide on-site technical assistance for all services previously listed.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 20% DBE participation goal was established for each contract within this award series.

***Fund Source:*** 80% Federal; 20% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101 & J02B0102

See next page for  
Record Correction  
Letter dated 6/30/25

***Resident Business:*** Yes

***MD Tax Clearance:*** Rummel, Klepper & Kahl, LLP/ 23-4086-1111  
Mead & Hunt, Inc, 23-4087-0111  
Johnson, Mirmiran & Thompson, Inc. 23-4085-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*John Gontrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 7-AE, 11/29/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 11/29/2023, Item 7-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

---

Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

---

Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*Will Pines*

---

William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 19

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**8-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Environmental Engineering and Compliance Services, Statewide; *BCS 2022-10 A and BCS 2022-10 D*

EPICS No. SBCS2210A and SBCS2210D

**Contract Description:** Two of four open-ended, work-order-based contracts to provide environmental engineering and compliance services for the State Highway Administration (SHA).

**Awards:** EA Engineering, Science, and Technology, Inc., P.B.C. Contract A  
Hunt Valley, MD

Johnson, Mirmiran, & Thompson, Inc./  
WSP USA, Inc. (JV)  
Baltimore, MD Contract D

**Contract Term:** 12/14/2023 –12/13/2028 (5 years)

**Amount:** \$3,500,000 NTE each  
\$7,000,000 total for this item

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>Awards</i>
EA Engineering, Science, and Technology, Inc., P.B.C. Hunt Valley, MD	86.80 (1)	\$3,500,000 NTE Contract A
Gannett Fleming, Inc./ Century Engineering, LLC (JV) Baltimore, MD	85.25 (2)	(Contract B)
KCI Technologies, Inc. Sparks, MD	81.45 (3)	(Contract C)
Johnson, Mirmiran, & Thompson, Inc./ WSP USA, Inc. (JV) Baltimore, MD	80.05 (4)	\$3,500,000 NTE Contract D
AECOM Technical Services, Inc. Annapolis Junction, MD	77.04 (5)	

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023**



MDOT 20

**8-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Proposals (cont'd):***

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>Awards</i>
Skelly and Loy, Inc., A Terracon Company Hunt Valley, MD	75.64 (6)	
Tetra Tech, Inc. Germantown, MD	70.51 (7)	
Barton & Loguidice, P.C. aka Barton & Loguidice, D.P.C. Eldersburg, MD	67.13 (8)	

***MBE/VSBE Participation:*** 25% / 0%

***Incumbents:*** KCI Technologies, Inc.; Skelly and Loy, Inc.; AECOM Technical Services, Inc.; EA Engineering, Science, and Technology, Inc.

***Requesting Agency Remarks:*** On August 12, 2022, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for four contracts for \$3,500,000 each not to exceed \$14,000,000 for environmental engineering and compliance services Statewide for SHA. A total of 778 firms were notified via eMMA and an additional 602 MBE firms were directly solicited. SHA received 10 expressions of interest and invited nine firms to submit technical proposals. After review, one proposal was determined to be non-responsive for failing to complete the required MDOT MBE Form A Utilization and Fair Solicitation Affidavit and MDOT MBE Form B participation Schedule. SHA used qualifications-based selection and found four consultants eligible for contract awards. No protests were filed.

This contract will provide environmental compliance services including planning, permitting, project management, design, construction support, monitoring, inspection, auditing and technical support for programs and projects related to SHA facilities and associated operations. Services sought include supporting the management and implementation of SHA's Environmental Management System, as well as support of environmental compliance programs and projects related to air emissions, stormwater and wastewater discharges, groundwater and soil contamination, waste disposal (hazardous, universal, and solid waste), spill prevention and response, underground and above-ground storage tank systems, drinking water systems, septic systems, asbestos, and lead-

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 21

**8-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Agency Remarks (cont'd):*

based paint. Services will also include environmental personnel to work at SHA facilities, technical support related to environmental laws and regulations, field data collection, inspections, and audits for environmental compliance programs and projects, data management in SHA's Regulatory Compliance System, and engineering design of infrastructure related to environmental compliance such as fuel storage tank systems, vehicle wash bays, inlet cleaning dewatering structures, wastewater treatment facilities and material storage structures.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSB/E participation goals, as well as a Small Business Reserve designation. A 25% MBE participation goal was established for each contract within this award series.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J02B0101 & J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** EA Engineering, Science, and Technology, Inc., P.B.C. 23-4168-1111  
Johnson, Mirmiran, & Thompson, Inc./ 23-4167-1111  
WSP USA, Inc. (JV)

See next page for  
Record Correction  
Letter dated  
6/30/25

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

*John Gontrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 8-AE, 11/29/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

---

### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 11/29/2023, Item 8-AE**

**Approved Approp. Code:** J02B0101

**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

---

Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

---

Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*Will Pines*

---

William Pines, P.E.  
Administrator

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 22

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

9-C. **STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** US 301 (Blue Star Memorial Highway) Cecilton and Foy Hill Truck Weigh Inspection Station in Cecil County; *CE4005223R*

EPICS No.: *CE4005223R*

**Contract Description:** Construct a truck weigh inspection station for US-301 (Blue Star Memorial Highway) Cecilton and Foy Hill in Cecil County.

**Award:** JJID, Inc.; Bear, DE

**Contract Term:** 912 Calendar Days

**Amount:** \$4,714,521.40 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
JJID, Inc.; Bear, DE	\$4,714,521.40
Concrete General, Inc.; Gaithersburg, MD	\$5,852,248.00

**Living Wage Eligible:** Yes

**DBE/VSBE Participation:** 12.09% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** None

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace Advantage (eMMA) on June 6, 2023, notifying 1,247 potential contractors, 239 of which were MDOT-certified Disadvantaged Business Enterprises (DBEs). Two bids were received and opened on August 3, 2023. There were no protests filed for this contract.

The SHA Motor Carrier Division contacted both bidders on this contract to discuss the significant cost difference of their bids. Both contractors stated that their bids reflected higher prices due to inflation.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 23

9-C. **STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

The SHA has confirmed JJID, Inc.'s bid price.

This Truck Weigh Inspection Station (TWIS) - scale and inspection house renovation contract supports the SHA's commitment to environmental safeguards measures. All SHA procurements that include vegetation management services, are required to use EPA-approved herbicides that are registered for use in Maryland per SHA specifications. Adopted mitigation measures aim towards minimizing negative environmental impacts within the road corridor.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 12% DBE participation goal has been established for this contract, to which the recommended awardee has committed. Although a 12% MBE participation goal was established for this contract, JJID, Inc, has committed to exceeding the goal by 0.09% to achieve 12.09% participation.

***Fund Source:*** 80% Federal; 20% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** No

***MD Tax Clearance:*** 23-3170-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 24

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**10-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Drainage Repairs at Various Locations in Montgomery and Prince George's Counties; 440D31426

EPICS No.: 440D31426

**Contract Description:** Provide drainage repairs at various locations in Montgomery and Prince George's Counties.

**Award:** Concrete General, Inc.; Gaithersburg, MD

**Contract Term:** 12/14/2023\* – 12/31/2026 (\*or earlier upon Board approval)  
(3 years, 18 days)

**Amount:** \$4,322,056.00 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Concrete General, Inc.; Gaithersburg, MD	\$4,322,056.00
Pessoa Construction Company, Inc.; Fairmount Heights, MD	\$6,010,707.90

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 2% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Allied Contractors, Inc.; Baltimore, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on April 25, 2023, notifying 109 potential contractors, 13 of which were MDOT-certified Minority Business Enterprises (MBEs). Five bids were received and opened on June 8, 2023. There were no protests filed for this contract.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 25

**10-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The first apparent low bidder was rejected because an analysis of the submitted bid for labor hours was found to be insufficient to account for the required hourly wage rate, insurance, and the anticipated yearly increase in Tier 1 Living Wage Rate. Also, during the analysis of the first apparent low bidder's Equipment and Experience Statement (EES), the bid did not identify that bidder had successfully completed contracts of similar size and scope.

The second apparent low bidder was found non-responsive due to not meeting the minimum amount allowed for the tractor loader backhoe (17 feet and over) biddable item.

The fifth apparent low bidder was found non-responsive due to not meeting the minimum amount allowed for the box container (minimum 20 ft) biddable item.

The incumbent did not bid due to lack of availability of skilled work force; current projects with SHA, Baltimore City and Baltimore County that have not been completed; and any additional work at this stage would not be in the best interest of their clientele.

The State Highway Administration has confirmed Concrete General, Inc.'s bid price.

This project for drainage structure repairs supports the State Highway Administration's commitment to enhancing and safeguarding the environment by cleaning and repairing drainage structures to reduce drainage issues polluting our sewers and waterways.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Enterprise designation. A 2% MBE participation goal has been established for this contract, to which the recommended awardee has committed.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3420-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 26

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**11-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Spot Litter Pick-Up (5- Person Crew) at Various Locations in Southern Anne Arundel County; 4322A51425SB  
EPICS No.: 4322A51425

**Contract Description:** Provide spot litter pick-up (5-person crew) at various locations in southern Anne Arundel County.

**Award:** Get it Right General Contractor, LLC; Beltsville, MD  
(Certified Minority Business and Small Business)

**Contract Term:** 12/14/2023 – 12/31/2025 (2 years, 17 days)

**Amount:** \$607,500.00 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Get it Right General Contractor, LLC; Beltsville, MD	\$607,500.00
Smallwood's Grounds Maintenance, Inc.; Forestville, MD	\$697,500.00
Service All, Inc.; Mitchellville, MD	\$705,600.00
P2 Cleaning Services, LLC; Laurel, MD	\$817,627.50
Unified Solutions Services LLC; Columbia, MD	\$855,000.00
Hoppergrass Lawn Care, LLC; Bowie, MD	\$875,700.00
Waste Collection Resolve, LLC; Baltimore, MD	\$999,900.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% / 0%

**Performance Security:** None

**Incumbent:** Council Industries, Inc.; Washington, DC

**11-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on August 8, 2023, notifying 190 potential contractors, 28 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a waiver for these services on March 22, 2023. Eight bids were received and opened on September 7, 2023. There were no protests filed for this contract.

The original apparent low bidder requested to have their bid submission withdrawn but did not provide any of the required information to satisfy the criteria for a bid withdrawal as listed under COMAR 21.05.02.12C(2). SHA followed up with multiple requests for the required information and clarification. The original apparent low bidder did not respond to SHA and as a result, their bid was rejected. SHA moved forward with the next apparent low bidder.

Labor Costs associated with the full-width Litter pick-up (5-person crew) item accounted for the disparity in bid price for the highest bidders.

The incumbent did not bid because they were terminated for default on the previous contract for failure to provide SHA with two crews and protection vehicle, as required by the terms of the contract.

State Highway Administration has confirmed Get It Right General Contractor, LLC's bid price.

This project supports the SHA's commitment to enhancing and safeguarding the environment by reducing the amount of litter across State roadways. This effort is done to minimize pollution of roads, highways, sewers, and waterways.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although no MBE nor VSBE participation goals were established for this contract, the work conducted on this contract is performed 100% by a Certified Minority Business and State-Certified Small Business; therefore, the MBE participation is 100%.

**Fund Source:** 100% Special (Transportation Trust Funds)  
**Approp. Code:** J02B0102

**Resident Business:** Yes  
**MD Tax Clearance:** 23-4264-1000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 28

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**12-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Full-Width Litter Pick-Up (5-Person Crew) at Various Locations in Frederick County; 43210F1425SB

EPICS No.: 43210F1425

**Contract Description:** Provide full-width litter pick-up (5-person crew) at various locations in Frederick County.

**Award:** Waste Collection Resolve, LLC; Baltimore, MD  
(Certified Small Business)

**Contract Term:** 12/14/2023 – 12/31/2025 (2 years, 17 days)

**Amount:** \$397,907.00 NTE

**Procurement Method:** Competitive Sealed Bidding (SBR-designated)

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Waste Collection Resolve, LLC; Baltimore, MD	\$397,907.00
Council Industries, Inc.; Washington, DC	\$475,234.48
Earn Contractors, Inc.; Gaithersburg, MD	\$633,800.00
Just Work Landscaping, LLC; Rockville, MD	\$634,852.50
P2 Cleaning Services, LLC; Laurel, MD	\$644,828.30
Tisson Companies, Inc. T/A Tisson Construction; Hunt Valley, MD	\$664,773.10
C & C Management Group, LTD; Clarksburg, MD	\$712,950.00
Unified Solutions Services LLC; Columbia, MD	\$739,200.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Incumbent:** None

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 29

**12-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on August 8, 2023, notifying 210 potential contractors, 27 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a waiver for these services on March 22, 2023. Eight bids were received and opened on September 7, 2023. There were no protests filed for this contract.

In the past, this work was performed by MDOT SHA Frederick Shop utilizing their own workforce. This contract will be used to supplement the increase in litter pick-up operations in the Frederick Shop Area of Frederick County.

State Highway Administration has confirmed Waste Collection Resolve, LLC's bid price and the work conducted on this contract is performed 100% by a State-certified Small Business.

This project supports the SHA's commitment to enhancing and safeguarding the environment by reducing the amount of litter across State roadways. This effort is done to minimize pollution of roads, highways, sewers, and waterways.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services and because the full width litter pickup, 5-person crew is the main element of work to be performed by the prime contractor; no MBE nor VSBE participation goals were established for this contract.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3663-0000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 30

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**13-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Facility Management and Janitorial Services for District 6 Headquarters Office  
D6DJC2026

EPICS No.: D6DJC2026

**Contract Description:** Manage and perform various routine maintenance and janitorial services for the District 6 office in Allegany County. The contractor shall furnish and make payment for all labor, supervision, tools, materials, equipment, permits, insurance, vehicles, services, or mechanical devices necessary to provide janitorial management, maintenance, and operations set up in this contract.

**Award:** Horizon Goodwill Industries; Hagerstown, MD

**Contract Term:** 12/14/2023 – 11/30/2026 (*\*or earlier upon BPW approval*)  
(2 years, 11 months, 16 days)

**Amount:** \$214,894.94 NTE

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** This contract is based on a not-to-exceed amount of \$214,894.94 as determined by the Pricing and Selection Committee for the Rehabilitation and Employment Program, on July 26, 2023.

Cleaning supplies will be supplied by SHA and will be procured from the statewide blanket purchase order (BPO) with Blind Industries and Services of Maryland (BISM). BISM offers a variety of environmentally preferred products with recycled, Green Seal, EcoLogo, and FSC certifications that will be used for the janitorial supplies, where available and per scope of work.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 31

**13-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The SHA has confirmed Horizon Goodwill Industries' bid price.

Due to the services on this project being provided by a Preferred Provider through Maryland Works, no MBE nor VSBE participation goals were set for this contract.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-4248-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 29, 2023



MDOT 32

Contact: Olu Okunola 410-545-8754  
ookunola@mdot.maryland.gov

**14-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Amendment*

**Recommendation:** That the Board of Public Works (BPW) approve the State Highway Administration (SHA) modifying the terms of a Deed and Purchase Agreement.

**Authority:** Transportation Article, § 8-309(g)  
Annotated Code of Maryland

**Property:** MC# 23-2862  
Jo Ann Klitz, located at the southeast corner of the intersection of MD 355 and Montrose Rd in Rockville, Montgomery County

**Grantor:** State of Maryland, SHA  
**Grantee:** Montgomery County, Maryland

**Consideration:** \$0 (see below for details)  
**Appraised Value:** N/A

**Special Conditions:** Amendment to Deed and Purchase Agreement

**Requesting Agency Remarks:** On January 7, 2015, under 27-RP, the BPW approved SHA disposing the subject property to Montgomery County, Maryland. The conveyance included reversionary language maintaining public use, as well as the approval of a Purchase and Sale Agreement between SHA and Montgomery County. The intent was for the County to construct a fire station and senior housing within the same building footprint. The conveyance deed also included language requiring the County to construct the senior housing within ten years.

Montgomery County will develop the site as previously agreed, but they would like to contract a third party, Victory Housing Inc (VHI) that will operate and maintain the senior housing. VHI will lease the land from the County at a nominal rate. VHI is a non-profit entity but will be permitted to collect rent from the tenants. In addition, the County is requesting a two-year extension of time to allow VHI to complete construction of the senior housing by 2027.

SHA is requesting BPW approval to modify the previously approved Conveyance Deed and the Purchase and Sale Agreement. It is recommended that the transaction be completed at no monetary cost as the public purpose of the project has not substantially changed, and only the delivery method and time frame will be modified.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**

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<b>Item#</b>	<b>Category</b>	<b>Pages</b>
1 - 15	<i>Capital Grants and Loans</i>	1 - 17
16 - 18	<i>Construction</i>	18 - 24
19 - 28	<i>Services</i>	25 - 49
29 - 35	<i>Information Technology</i>	50 - 70
36 - 38	<i>Maintenance</i>	71 - 76
39	<i>General Miscellaneous</i>	77
40 - 41	<i>Landlord Lease</i>	78 - 79
42 - 45	<i>Tenant Lease</i>	80 - 83
46	<i>Supplemental: Tenant Lease</i>	84
47	<i>Supplemental: Information Technology</i>	86



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**1-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Building African American Minds, Inc.**

BAAM Academic Center (Talbot County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the BAAM Academic Center.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI- Chapter 102, Acts of 2023)*  
*DGS Item 23-722, (SL-019-220-038) \$ 200,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 8,996,950
<b>23-722 (This Action)</b>	<b>\$ 200,000 (Non-match)</b>
22-193 (Prior Action)	\$ 800,000 (Non-match)
22-672 (Prior Action)	\$ 100,000 (Non-match)
22-808 (Prior Action)	\$ 150,000 (Non-match)
Local Cost	\$ 7,746,950

(Prior Actions: 10/12/2022 Agenda; Items 2-CGL, 3-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include the construction of a 3-story educational building with a new Library, 12 classrooms, a Computer Lab, Commercial Kitchen and Wellness center.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



Contact: Deirdra Bell 410-767-4107  
[deirdra.bell@maryland.gov](mailto:deirdra.bell@maryland.gov)

## **2-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Douglas G. Bast Museum of History and Preservation, Inc.**  
Boonsborough Museum of History (Washington County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Boonsborough Museum of History.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)*  
DGS Item 23-724 (SL-026-230-038) \$ 200,000

***Matching Fund:*** No match is required.

<b>Background:</b>	Total Project	\$ 373,000
	<b>23-724 (This Action)</b>	<b>\$ 200,000 (Non-match)</b>
	Local Cost	\$ 173,000

(Prior Actions: None)

### *Remarks:*

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include redesign of the Annex first floor into a modern museum of interpretive displays, featuring historical artifacts related to slavery, Native Americans, Abraham Lincoln, etc. The second floor may be redesigned into a safe, accessible, and efficient community research library.

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## **BOARD OF PUBLIC WORKS**

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**THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

## WITHDRAWN

## WITH DISCUSSION

## WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**3-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Mayor and Town Council of the City of Crisfield**

Crisfield Waterfront Development (Somerset County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an outdoor multipurpose venue at the Crisfield Waterfront Depot area, located in Somerset County.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)*  
**DGS Item 21-500 (SL-220-210-038) \$ 100,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 100,000
	<b>21-500 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the design and renovation of the City Dock for use as a major event venue.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**4-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**City of Cumberland**

Cumberland Investment Plan (Allegany County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Cumberland Investment Plan of the Downtown Redevelopment Plan for Cumberland.”*

*Maryland Consolidated Capital Bond Loan of 2018 (MISC– Chapter 9, Acts of 2018)  
DGS Item 18-136 (SL 158-180-038) \$ 420,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project \$11,834,460
	18-136 \$ 420,000 (Non-match)
	Local Cost \$11,414,460

(Prior Actions: None)

**Remarks:**

1. An Administrative Fix was approved to change the Grantee name from “the Board of Directors of the Cumberland Economic Development Corporation” to “the City of Cumberland”.
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
5. This project may include construction needed to reopen Baltimore Street to one-way traffic from Mechanic Street to George Street with a streetscape included.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**5-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Franklin Square Hospital Center, Inc.**

Franklin Square Hospital Center Adolescent Psychiatric Services Enhancement  
(Baltimore County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the inpatient child and adolescent psychiatric unit of Franklin Square Hospital Center.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*  
*DGS Item 23-256, (SL-037-230-038) \$ 1,000,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 2,600,000
	<b>23-256 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	Local Cost	\$ 1,600,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include upgrades to the inpatient facilities which serve children from the pediatric needs assessment community.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**6-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Directors of the Mace's Lane Community Center, Inc.**

Mace's Lane Community Center (Dorchester County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Mace's Lane High School as the Mace's Lane Community Center."*

*Maryland Consolidated Capital Bond Loan of 2022 (LSI - Chapter 344, Acts of 2022)*

*DGS Item 22-594. (SL-141-200-038) \$200,000*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI - Chapter 344, Acts of 2022)*

*DGS Item 22-749. (SL-141-200-038) \$300,000*

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 3,800,000
<b>22-594 (This Action)</b>	<b>\$ 200,000 (Non-match)</b>
<b>22-749 (This Action)</b>	<b>\$ 300,000 (Non-match)</b>
21-353 (Prior Action)	\$ 500,000 (Non-match)
20-G173 (Prior Action)	\$ 200,000 (Non-match)
Local Cost	\$ 2,600,000

(Prior Action: 3/15/2023 Agenda, Item 15-CGL; 11/3/2021 Agenda, Item 12-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include repurposing the old Mace's Lane High School into a community center, including design, engineering and renovations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**7-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Montgomery Village Foundation, Inc.**

Montgomery Village Foundation (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Montgomery Village facilities, including the installation of solar panels on the main office and on community centers.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-466, (SL-239-220-038) \$ 800,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 800,000
	<b>22-466 (This Action)</b>	<b>\$ 800,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include the installation of solar panels to Montgomery Village Foundation facilities and properties.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**8-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Directors of the Mission First Housing Development Corporation**  
Patuxent Commons (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Patuxent Commons.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*  
DGS Item 433, (SL-013-210-038) **§ 500,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$24,325,000
	<b>23-433 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	22-461 (Prior Action)	\$ 20,000 (Non-match)
	22-762 (Prior Action)	\$ 300,000 (Non-match)
	21-462 (Prior Action)	\$ 500,000 (Non-match)
	Local Cost	\$23,005,000

(Prior Action: 12/7/2022 Agenda, Item 8-CGL; 9/1/2021 Agenda, Item 3-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A- 325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include construction of a new 76-unit mixed income building to address housing instability faced by low-income adults with disabilities, older adults, and families.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**9-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Grand United Order of Odd Fellows Sandy Spring Lodge #6430, Inc.**

Sandy Spring Odd Fellows Lodge Restroom Facilities (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Sandy Spring Odd Fellows Lodge.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LHI– Chapter 102, Acts of 2023)  
DGS Item 23-594, (SL-036-230-038) \$ 35,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 40,000
	<b>23-594 (This Action)</b>	<b>\$ 35,000 (Non-match)</b>
	Local Cost	\$ 5,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include acquiring an outdoor restroom trailer next to the historic Odd Fellows Lodge.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**10-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of The Torah School of Greater Washington, Inc.**

Torah School of Greater Washington (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Torah School of Greater Washington and its outdoor facilities, including improvements to basketball hoops, pavement, and lighting.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-234, (SL-039-160-038) \$ 150,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 550,000
	<b>23-234 (This Action)</b>	<b>\$ 150,000 (Non-match)</b>
	16-G013 (Prior Action)	\$ 200,000 (Match)
	Local Cost	\$ 200,000

(Prior Actions: 7/26/17 Agenda, Item 30-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include repaving the basketball court, installing new basketball hoops, a pavilion, and new lighting.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

## **11-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant.

## **Officers of the Wicomico County Memorial Post No. 10159, Inc. Veterans of Foreign Wars of the United States**

VFW Post No. 10159 Repairs-Renovations (Wicomico County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the VFW Post No. 10159 property.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LHI-Chapter 102, Acts of 2023)  
DGS Item 23-629 (SL 039-230-038)*

**Matching Fund:** None

<b>Background:</b>	Total Project	\$ 125,000
	<b>23-629 (This Action)</b>	<b>\$ 125,000 (Non-Match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

### *Remarks:*

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Project Description: This project may include the renovation or replacement of the roof, restrooms and kitchen floors for safety purposes and to comply with ADA requirements.

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## BOARD OF PUBLIC WORKS

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**THIS ITEM WAS:**

**APPROVED**

## DISAPPROVED

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**12-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**St. Mary's County Board of Education**

Great Mills High School Press Box (St. Mary's County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Great Mills High School Press Box."*

*Maryland Consolidated Capital Bond Loan of 2023 (LHI – Chapter 102, Acts of 2023)*

*DGS Item 23-619 (SL-034-230-038) \$ 50,000*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI – Chapter 102, Acts of 2023)*

*DGS Item 23-719 (SL-034-230-038) \$ 50,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project \$ 328,500
	<b>23-619 (This Action) \$ 50,000 (Non-match)</b>
	<b>23-719 (This Action) \$ 50,000 (Non-match)</b>
	Local Cost \$ 228,500

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. Project Description: This project may include the restoration of the aged and damaged press box on the athletic field at Great Mills High School.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**13-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Directors of the Good Samaritan Hospital of Maryland, Inc.**

MedStar Good Samaritan Hospital (Baltimore City)

*"To design, construct, and equip an outpatient Center for Chronic Disease Management at the MedStar Good Samaritan Hospital, subject to the requirement that the grantee provide an equal and matching fund for this purpose. Notwithstanding Section 1(5) of this Act, the matching fund may consist of funds expended prior to the effective date of this Act."*

*Maryland Consolidated Capital Bond Loan of 2018 (MHA– Chapter 9, Acts of 2018)  
DGS Item 18-G008, (SL-159-180-038) **\$ 1,000,000***

**Matching Fund:** The Board of Directors of the Good Samaritan Hospital of Maryland, Inc. has submitted evidence that it has \$1,000,000 in eligible expenditures to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 2,720,049
	<b>18-G008 (This Action)</b>	<b>\$ 1,000,000 (Matching)</b>
	Local Cost	\$ 1,720,049

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**13-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)**

4. The grant funds may be used to design and construct an outpatient center for Chronic Disease Management that may include the purchase of necessary equipment. The Center is a comprehensive outpatient space that targets improved health outcomes for community residents with chronic health conditions of diabetes, hypertension, chronic obstructive pulmonary disease and congestive heart failure.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**14-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**County Executive and County Council of Montgomery County  
Restoration Center (Montgomery County)**

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Restoration Center mental health clinic.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-369, (SL-240-220-038) \$ 12,000,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project \$ 18,688,000
	<b>22-369 (This Action) \$ 12,000,000 (Non-match)</b>
	Local Cost \$ 6,688,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include the design and construction of the Diversion Center. The center will provide an alternative to incarceration for individuals 18 years and older, who are experiencing a behavioral health-related issue, and who have been arrested for a minor, non-violent offense.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Craig Curtis 410-767-3615  
 craig.curtils@maryland.gov*

**15-CGL. CAPITAL GRANTS AND LOANS**  
***Higher Education Commission***

**Recommendation:** The Board of Public Works authorize that funds be encumbered for the following grant:

**College of Southern Maryland - La Plata Campus**  
 Student Resource Center - Construction

The project is to renovate the Health Technology Building at the College of Southern Maryland's La Plata campus to create a contemporary 11,691 NASF/18,300 GSF Student Resource Center (SRC). The SRC will house Admissions offices, Advising offices, Advising lab, and Advising conference room, Career Center office and conference area, Testing Center offices, Testing labs, and the Welcome Center and lounge. One representative each from the Financial Assistance, Bursar, Student Affairs, and Registrar departments will also have offices in the new facility. When completed, the new facility will provide a one-stop service by serving as an informational focal point for students and campus visitors and will house facilities and operational space necessary for coordinating and disseminating student services functions. This project will resolve the facility problems of insufficient space and fragmented functions.

**Fund Sources:** MCCBL 2023 *Provide funds to assist the subdivisions in the acquisition of property and in the design, construction, renovation, and equipping of local and regional community college buildings, site improvements, and facilities... College of Southern Maryland -La Plata-Student Resource Center; Item 181. (CC-09-MC21/22/23-473) \$1,650,000*

**Total Encumbrance: \$1,650,000**

**Background:** Total State Share

Total Project	\$5,700,000
<b>This Action</b>	<b>\$1,650,000</b>
Previous Action DPRB 11/22/2022 (PAYGO only, no BPW)	\$2,421,000
Previous Action 31-CGL, 9/15/21	\$1,629,000

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the College of Southern Maryland and signed by local authorities.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**15-CGL. CAPITAL GRANTS AND LOANS (*cont'd*)**

3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement. Funding is based on a total project cost of \$7,600,000, and the local share of this cost is 25% or \$1,900,000 and is in accordance with Section 11-105(j) of the Education Article.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**16-C. CONSTRUCTION CONTRACT**  
*Department of Natural Resources*

**Contract ID:** Construction of Boat Dock and Drainage Improvements at Greenbrier State Park;  
*P-000-200-110*

ADPICS No.: CTR015265

**Contract Description:** Construction of a new floating boat dock and drainage improvements at Greenbrier State Park in Washington County. Includes beach improvements such as minor grading, installation of underdrain system, and removal and replacement of existing wooden bulkhead.

**Award:** DSM Properties, LLC, dba DSM Contracting; Baltimore, MD  
 (SBE) (MBE)

**Contract Term:** 180 Calendar Days

**Amount:** \$209,714

**Procurement Method:** Competitive Sealed Bidding (*SBR - Designated*)

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
DSM Properties, LLC, dba DSM Contracting; Baltimore, MD	\$209,714
Modern Construction Services, Inc.; Baltimore, MD	\$226,531
Warwick Supply & Equipment Company, Inc.; Hunt Valley, MD	\$249,800
Eiggil Construction, Inc.; Gaithersburg, MD	\$335,104

**MBE/VSBE Participation:** 15% / 0%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage (eMMA) on June 12, 2023. Four bids were received and opened on August 3, 2023. DSM Properties, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**16-C. CONSTRUCTION CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

This project is needed to expand boating access, and because the condition of the existing boat house has deteriorated and the building is unfit for use. The building is also situated in a flood prone area and has sustained water damage from past floods. An existing low-profile bulkhead is deteriorating and has reached the end of its usable life. The area in front of the concession building has been consistently wet with pockets of standing water for many years, creating an environment that is difficult to manage and negatively impacts visitor experience and safety. The project also involves beach sand replenishment to the north beach swimming area.

DSM Properties LLC is a certified MBE subcontracting to another certified MBE to meet the 15% MBE participation.

***Fund Source:*** 100% Special Funds (DNR Waterway Improvement Program/ State Lakes Protection & Restoration)

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3166-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

REVISED



*Contact: Courtney League 410-767-5516*  
*courtney.league@maryland.gov*

**17-C. CONSTRUCTION CONTRACT**  
*Maryland School for the Deaf*

**Contract ID:** Renovation of Veditz Vocational Building at Maryland School for the Deaf;  
*A-500-190-001*

ADPICS No.: CTR015748

**Contract Description:** Renovation of Veditz Vocational Building at Maryland School for the Deaf in Frederick. Includes selected interior and exterior demolition, reconfiguration, and complete renovations.

**Award:** Waynesboro Construction Co., Inc; Waynesboro, PA

**Contract Term:** 365 Calendar Days

**Amount:** \$19,502,900

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Waynesboro Construction Co., Inc; Waynesboro, PA	\$19,502,900
Jeffrey Brown Contracting, LLC; Towson, MD	\$20,711,085
The Matthews Group, Inc. T/A TMG Construction Corp; Purcellville, VA	\$21,671,902
Southway Builders, Inc.; Baltimore, MD	\$22,931,215

**MBE/VSBE Participation:** 32% / 15.5%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on February 2, 2023. Five bids were received and opened March 30, 2023. One bid was rejected because the bidder failed to accurately complete the MBE participation schedule. Waynesboro Construction Co., Inc. has been found responsible, and its bid responsive. The bid pricing has been confirmed. Waynesboro Construction has agreed to exceed the MBE goal by 2% achieving 32% MBE participation.



**REVISED**

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**17-C. CONSTRUCTION CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

On April 27, 2023, DGS received a protest from one bidder relating to the rejection of its bid. DGS denied the protest on May 17, 2023 and the bidder filed a Notice of Appeal on May 26, 2023. On August 7, 2023 the Maryland State Board of Contract Appeals denied the appeal.

Per § 3-609(g) of the State Finance and Procurement Article, notice was sent to the budget committees. On October 31, 2023, the budget committees approved use of the Construction Contingency Fund for this contract.

**Fund Source:** \$3,410,000 H00-FY23-88351/1497 *Provide funds for the construction contingency fund to be administered in accordance with 3 609 of the State Finance Procurement Article. PAYGO.*

**\$8,562,000**  
~~\$9,562,000~~ H00 FY23 88533/1499 *Provide funds to complete construction of the Veditz building renovation on the Frederick campus. General Fund.*

\$3,225,000 H00 FY23 10257/0808 *Provide funds to complete construction of the Veditz building renovation on the Frederick campus. General Fund.*

**\$4,305,900**  
~~\$3,305,900~~ MCCBL 2021 *Provide funds to complete design and begin construction of the Veditz building renovation on the Frederick campus, provided that notwithstanding section 6 of this act, work may continue on this project prior to the appropriation of all funds necessary to complete this project (Frederick County) Item 114*

**Resident Business:** No

**MD Tax Clearance:** 23-2166-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## DEPARTMENT OF GENERAL SERVICES

Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

June 24, 2025

Accepted 6/25/2025- JTG

*John Gontrum*

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

SUBJECT: Record update – November 29, 2023, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

**BPW – November 29, 2023**

**DGS 17-C**

Page (101 of 173)

FROM: \$3,305,900 MCCBL 2021 Provide funds to complete design and begin construction of the Veditz building renovation on the Frederick campus, provided that notwithstanding section 6 of this act, work may continue on this project prior to the appropriation of all funds necessary to complete this project (Frederick County) Item 114

\$9,562,000 General  
H00 FY23 88533/1499

TO: Replace with:

**\$4,305,900** MCCBL 2021 Provide funds to complete design and begin construction of the Veditz building renovation on the Frederick campus, provided that notwithstanding section 6 of this act, work may continue on this project prior to the appropriation of all funds necessary to complete this project (Frederick County) Item 114

**\$8,562,000** General  
H00 FY23 88533/1499

Reason: Clerical error: The swapping of funds was advised by The Department of Budget and Management (DBM) to use the General Fund to procure the project's equipment and fixtures.

Regards,

*Courtney League*

Courtney League  
Acting Assistant Secretary  
Design, Energy & Construction  
Department of General Services



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**18-C. CONSTRUCTION CONTRACT**

**Recommendation:** That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

<b>1.0 Master Contract:</b>	<b>General Construction and Related Services, Statewide</b>
Contract No.:	DGS-18-306-IQC
<b>Approved:</b>	DGS 3-C, 03/28/2018
<b>Term:</b>	03/26/2023 - 03/31/2024

*\*As of publication, the remaining balance of this master contract is \$32,500,000.*

**1.1 Using Agency:** Department of Public Safety and Correctional Services

**Description:** Replace ramp at Visiting Room at Patuxent Institution in Jessup to allow continued ADA access into the building. The existing ramp has deteriorated and is structurally deficient; *KD-592-220-002*

**Award:** Baltimore Contractors, Inc.; Glen Burnie, MD (SBE)

**Number of Qualified**

**Master Contractors:** 12

**Number of Bids:** 5

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Baltimore Contractors, Inc.; Glen Burnie, MD	\$446,888
Colossal Contractors, Inc.; Burtonsville, MD	\$492,000
Warwick Supply & Equipment Co. Inc.; Hunt Valley, MD	\$499,100
JB Contracting, Inc.; Silver Spring, MD	\$700,201
Meltech Corporation, Inc.; Landover, MD	\$779,813

**Amount:** \$446,888

**Term:** 180 Calendar Days

**MBE/VSBE Participation:** 15% / 5%

**Resident Business:** Yes

**Fund Source:** 100% General Funds

*This Item was withdrawn as Item 25-C 1.1 from the 10/25/2023 DGS Agenda.*



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**18-C. CONSTRUCTION CONTRACT (cont'd)**

**1.2 Using Agency:** Department of General Services  
**Description:** Renovate five female and five male bathrooms at the Treasury Building in Annapolis; *BA-522-231-003*  
**Award:** Warwick Supply & Equipment Co. Inc., Hunt Valley, MD (MBE) (SBE)

**Number of Qualified**

**Master Contractors:** 5

**Number of Bids:** 5

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Warwick Supply & Equipment Co., Inc.; Hunt Valley, MD	\$431,900
Baltimore Contractors, Inc.; Glen Burnie, MD	\$457,888
Hayes Construction Company; Phoenix, MD	\$485,880
Garcete Construction Inc.; Bladensburg, MD	\$609,476
Colossal Contractors Inc.; Burtonsville, MD	\$681,334

**Amount:** \$431,900

**Term:** 90 Calendar Days

**MBE/VSBE Participation:** 10% / 0%

**Fund Source:** 100% General Funds

**Agency Remarks:** Warwick Supply & Equipment Co., Inc. is a certified MBE subcontracting to another certified MBE to achieve the 10% MBE participation.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



18-C.

**CONSTRUCTION CONTRACT** (*cont'd*)

**2.0 Master Contract:** *HVAC/Boiler & Related Services*

**Contract No.:** DGS-19-301-IQC

**Approved:** DGS 1-C, 06/17/2020

**Term:** 06/18/2020 - 06/17/2025

*\*As of publication, the remaining balance of this master contract is \$17,238,592.*

**2.1 Using Agency:** Military Department

**Description:** Replace the A/C unit and boiler at Purnell Readiness Center in Baltimore County; *M-107-200-001*

**Award:** Patapsco Mechanical, LLC; Hanover, MD (SBE)

**Number of Qualified**

**Master Contractors:** 3

**Number of Bids:** 3 (*SBR - Designated*)

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Patapsco Mechanical, LLC; Hanover, MD	\$395,000
Kelly HVAC, Inc.; Upper Marlboro, MD	\$423,095
Flo-Tron Contracting, Inc.; Hunt Valley, MD	\$428,360

**Amount:** \$395,000

**Term:** 120 Calendar Days

**MBE/VSBE Participation:** 0% / 0%

**Fund Source:** 100% General Funds

**Agency Remarks:** No MBE or VSBE participation was established because this is a single element of work.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**19-S. SERVICES CONTRACT**  
***Department of Health***

**Contract ID:** Maryland WIC Program Investigative Services; *OCMP-23-00063*  
ADPICS No.: M00B4600382

**Contract Description:** Investigative services to conduct undercover compliance buys.

**Award:** Gordon LLC; Gaithersburg, MD (MBE) (SBE)

**Contract Term:** 12/01/2023 - 12/02/2028

**Amount:** \$209,058.05

**Procurement Method:** Competitive Sealed Proposals (*SBR - Designated*)

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Gordon LLC; Gaithersburg, MD	1	\$ 209,058.05 (1)	1
After Hourz The Brand LLC; Essex MD	2	\$1,086,750.00 (2)	2

*\*Technical and financial proposals were weighted equally.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** All County Security Agency Inc.; Ellicott City, MD

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on November 11, 2022. Two proposals were received on December 30, 2022, and both were determined to be reasonably susceptible of being selected for award. The recommended offeror Gordon LLC was determined to be most advantageous to the State as its proposal was both ranked highest technically and was lowest in price. MDH does not know why the incumbent did not bid as they did not submit a vendor feedback form, however, the program was not satisfied with the incumbent's services.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**19-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Gordon LLC provided a well-organized and thorough proposal and submitted a detailed work plan, which outlined company policies and procedures, a disaster recovery plan, an information security plan, and problem escalation procedures. Both the lead investigator and the account manager were former WIC participants, which is helpful in understanding the program and how compliance buys should work. The two bids varied greatly in unit price. MDH is confident that the selected vendor will perform the work that is required. The vendor that was not selected did not provide sufficient evidence of a successful financial track record along with evidence of working capital. This caused the evaluation committee to be concerned about the financial forecast and an appearance that their financial proposal was overinflated.

Compliance buy investigations are covert, onsite visits, in which a representative poses as a participant in order to transact one or more WIC purchases. Investigators posing as participants provide the vendor with the opportunity to commit suspected or reported violations to determine compliance with their Vendor Agreement and applicable Federal and State Regulations. No attempt is made to entrap or otherwise coerce the vendor to violate program regulations. Details of every investigation are carefully documented.

The Women, Infants and Children Program (WIC) is a federally funded program through the United States Department of Agriculture that provides healthy supplemental foods for pregnant women, new mothers, infants, and children. It has approximately 547 authorized vendors who redeem electronic WIC benefits (eWIC). Pursuant to federal regulations, the State must conduct compliance investigations of a minimum of 5% of the number of vendors authorized each fiscal year.

***Fund Source:*** 100% Federal Funds

***Approp. Code:*** F0304

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-1187-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Jared DeMarinis 410-269-2840  
 jared.demarinis@maryland.gov*

**20-S. SERVICES CONTRACT**  
*State Board of Elections*

**Contract ID:** Mail in Ballot Application Printing; *D38B3600009*  
 ADPICS No.: *D38B3600009*

**Contract Description:** Indefinite quantity of printed mail in ballot applications and delivery to the post office.

**Award:** Art and Negative Graphics, Inc.; Lanham, MD (MBE) (SBE)

**Contract Term:** 11/30/2023 - 06/30/2025 (w/two 2-year renewal options)

**Amount:**  
 \$1,001,738 (Base Term)  
 \$1,028,216 (Renewal Option #1)  
\$1,263,195 (Renewal Option #2)  
 \$3,293,149 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Offers (Ranking)</i>	<i>Overall Ranking</i>
Art and Negative Graphics Inc.; Lanham, MD	1	\$ 3,293,149.00 (1)	1
NPC; Claysburg, PA	4	\$ 3,777,256.50 (2)	2
SeaChange; Minneapolis, MN	3	\$ 3,811,540.00 (3)	3
Fort Orange Press; Albany, NY	6	\$ 4,424,594.00 (4)	4
Phoenix Graphics; Rochester, NY	2	\$ 5,901,911.60 (5)	5
Taylor Print and Visual Services; Byron, MN	5	\$10,074,690.00 (6)	6

*\*Technical and financial proposals were weighted equally.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Incumbent:** N/A



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**20-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on June 2, 2023. Six proposals were received, and all were determined to be reasonably susceptible of being selected for award. The recommended offeror Art and Negative Graphics, Inc. was determined to be most advantageous to the State as its proposal was both ranked highest technically and was lowest in price.

Art and Negative Graphics, Inc. has performed similar work for Washington, DC, Pennsylvania, and Maryland governments, including the Maryland Health Benefit Exchange. They offer economic benefits to the State. They are the only offeror located in Maryland and buy paper from a Maryland company, which amounts to \$1.2 million over the contract term.

The higher the quantity produced by a single vendor, the lower the per unit cost, utilizing one vendor with one print set up is the most advantageous in terms of cost to the State. This is not an ongoing services contract beyond the specific printing orders that are placed prior to the elections.

**Fund Source:** 100% Special Funds (County Funds)

**Approp. Code:** D38I0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3760-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**21-S. SERVICES CONTRACT**

***RETROACTIVE - Department of Human Services, Social Services Administration***

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-24-001  
 ADPICS No.: N00B4600009

**Contract Description:** ***RETROACTIVE*** approval for the continuation of care for one youth placed with the provider.

**Award:** 2900 Johnson Street Operating Company, LP; Aliquippa, PA

**Contract Term:** 11/01/2023 - 11/29/2023 (**Retroactive**)  
 11/30/2023 - 06/30/2025 (Proactive)

**Amount:** \$ 43,063.86 (**Retroactive**)  
\$888,961.14 (Proactive)  
 \$932,025.00 Total

**Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The reason for this retroactive procurement is because there was an oversight in the submission for the placement of this item for a Board of Public Works agenda between the DHS and DGS procurement teams.

The youth was placed through an emergency contract, Secretary's Agenda A1, 04/27/2022. It was determined by the Allegany Local Department of Social Services that 2900 Johnson Street Operating Company, LP continues to be the most appropriate placement.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**21-S. SERVICES CONTRACT**

***Agency Remarks (cont'd):***

The Maryland State Department of Education (MSDE) is the State Agency responsible for setting rates for facilities that serve Maryland youth which are located outside of the State of Maryland. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions.

There is no MBE or VSBE participation for this contract as there are no subcontracting opportunities and all services are provided at the treatment facility.

**DGS OSP Remarks:** *RETROACTIVE* approval requested pursuant to § 11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** No

**MD Tax Clearance:** 23-2164-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Joseph Sedtal 443-469-5864  
 joseph.sedtal@maryland.gov*

**22-S-OPT. SERVICES OPTION**  
***Department of Public Safety and Correctional Services***

**Contract ID:** Inmate Payphone Equipment and Services; Q00B3600029  
 ADPICS No.: Q00B4600029

**Contract Approved:** DoIT 7-IT, 08/14/2019

**Contract Description:** Telecommunication system and information technology services to inmates throughout DPSCS institutions and facilities.

**Option Description:** Exercise the second renewal option.

**Award:** Global Tel\*Link d/b/a ViaPath; Reston, VA

**Original Contract Term:** 09/01/2019 - 12/31/2022 (w/five 1-year renewal options)

**Option Term:** 01/01/2024 - 12/31/2024

**Original Contract Amount:** \$17,166,004 (est. cost to incarcerated persons)

**Option Amount:** \$ 5,000,000 (est. cost to incarcerated persons)

**Prior Options/Mods:** \$ 200,000 (Mod 1; Provide five free phone calls per week, up to 15 minutes per free call, to the incarcerated person population during the pandemic months. Secretary's Agenda A15, 07/22/2020)  
 \$1,500,000 (Mod 2; Provide up to 75 free minutes per incarcerated persons to the population during the pandemic months. Secretary's Agenda A10, 12/02/2020)  
 \$ 500,000 (Mod 3; Provide up to five fifteen- minute calls for the incarcerated persons population during the pandemic months, free of charge. Secretary's Agenda A11, 02/16/2022)  
 \$5,000,000 (Renewal Option #1 01/01/2023 - 12/31/2023. DGS 33-S-OPT, 12/07/2022)

**Total Contract Amount:** \$29,366,004

**Percent +/- (This Item):** 29.13%

**Total Percent Change:** 44.86%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**22-S-OPT. SERVICES OPTION (cont'd)**

**Original Procurement Method:** Intergovernmental Cooperative Purchasing Agreement (ICPA), Prince William County Virginia

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Global Tel\*Link d/b/a ViaPath (GTL) is also currently contracted with Prince William County Virginia for a telephone system and has been providing services satisfactorily. The system requirements in the Prince William County's Contract are consistent with DPSCS phone system requirements.

The contract with GLT through Prince William County Virginia has provided the ability to access other technology services, such as electronic mailing, video conferences, kiosks, and tablets. This will allow DPSCS the option, if desired, to provide expanded services with respect to education, communications, and safety.

The DPSCS negotiated the domestic-call rate to 3.2¢ with no additional costs charged. This is one of the lowest rates in the country. The cost benefits the State by offering a low domestic per-minute rate, thereby reducing the amounts incarcerated people and their families are charged to communicate with their loved ones. Incarcerated people pay directly for the services from their accounts. DPSCS has negotiated flat rates for each service provided. The contractor is not allowed to impose any additional charges and DPSCS does not receive any revenue from this contract. Although other states receive revenue from the vendor, DPSCS chose to forego that opportunity to obtain the lowest rates possible to better serve incarcerated persons and families.

There is no contractual requirement for MBE participation within this intergovernmental agreement. The vendor has voluntarily agreed to utilize MBE vendors as subcontractors for services performed in the maintenance and operation of this contract up to 20%.

**Fund Source:** 100% Non-budgeted



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



**22-S-OPT. SERVICES OPTION (cont'd)**

**Approp. Code:** N/A

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov

**23-S-OPT-MOD.** **SERVICES OPTION/MODIFICATION**  
*Department of Human Services, Social Services Administration*

**Contract ID:** Residential Child Care; SSA/RCCDD-22-008-A1  
ADPICS No.: COK27682

**Contract Approved:** DGS 14-S, 07/27/2022

**Contract Description:** Continuity of care for two youth currently placed with the provider.

**Option Description:** Recommendation 1, exercise sole renewal option.

**Modification Description:** Recommendation 2, contingent upon approval of Recommendation 1  
add funds for two additional youth currently placed with the provider.

**Award:** Cornerstone Research & Development Center, Inc.;  
Owings Mills, MD

**Original Contract Term:** 10/01/2022 - 09/30/2024 (w/one, 1-year renewal option)

**Modification Term:** 12/01/2023 - 09/30/2025

**Option Term:** 10/01/2024 - 09/30/2025

**Original Contract Amount:** \$ 547,417

**Modification Amount:** \$ 982,921

**Option Amount:** \$ 273,336

**Prior Mod/Opt. Amount:** N/A

**Total Contract Amount:** \$1,803,674



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

REVISED



**23-S-OPT-MOD. SERVICES OPTION/MODIFICATION (cont'd)**

**Percent +/- (This Item):** 229.49%

**Total Percent Change:** 229.49%

**Original Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** None

**Requesting Agency Remarks:** The placement of the first youth was under the emergency procurement on the Secretary's Agenda A6, 10/07/2020. The second youth was placed via a sole source contract, DGS 15-S 11/04/2020. The third youth was placed by the St. Mary's County Department of Social Services on March 8, 2022 under the referenced sole source procurement. On May 14, 2023, the fourth youth was placed by the Prince George's County Department of Social Services under this base contract approved on the DGS Agenda 14-S, July 27, 2022. At the time of the placements there were enough funds to pay the costs. Through this modification the Department is requesting to increase funds to continue to care for the two youth added through the end of the option term.

All youth continue to require this individualized level of care from this provider. This provider can clinically address the specialized needs of the youth and, when clinically appropriate, the youth will be stepped down to a less restrictive placement.

The company is licensed and physically monitored by the Maryland Department of Health's Office of Health Care Quality (OHCQ). Additionally, its performance and compliance is also reviewed by the statutorily prescribed state agencies.

The Department is exercising the option at this time due to the high demand for these services. The decision was made to make one appearance for both actions.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



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**23-S-OPT-MOD.     SERVICES OPTION/MODIFICATION (cont'd)**

**Fund Source:**     100% General Funds

**Approp. Code:**     N00G0001

**Resident Business:**     Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov

24-S-OPT/MOD

**SERVICES OPTION/MODIFICATION**

*Department of Human Services, Social Services Administration*

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-22-027-A2  
ADPICS No.: COK28404

**Contract Approved:** DGS 23-S, 11/03/2021

**Contract Description:** Continued placement of a youth diagnosed with Attention Deficit Hyperactivity Disorder, Disruptive Mood Dysregulation Disorder, Major Depressive Disorder, and an Intellectual Disability.

**Option Description:** Recommendation 1 exercise the sole renewal option.

**Modification Description:** Recommendation 2, contingent upon approval of Recommendation 1 add funds for the cost of a second youth placed with the provider.

**Award:** SP Behavioral LLC (Sandy Pines Treatment Center); Tequesta, FL

**Original Contract Term:** 12/01/2021 - 11/30/2023 (w/one 1-year renewal option)

**Option Term:** 12/01/2023 - 11/30/2024

**Modification Term:** 12/01/2023 - 11/30/2024

**Original Contract Amount:** \$451,758

**Modification Amount:** \$237,900

**Option Amount:** \$225,570

**Prior Options/Mods:** \$338,664 (Mod# 1 Add funds for a second youth currently placed with the provider. DGS 29-S-MOD, 03/23/2022)

**Total Contract Amount:** \$1,253,892

**Percent +/- (This Item):** 102.59%

**Total Percent Change:** 177.56%



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



**24-S-OPT/MOD      SERVICES OPTION/MODIFICATION (cont'd)**

**Original Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** A youth was originally placed by the Baltimore City Department of Social Services on January 8, 2023 with this out of state residential child care provider. On May 30, 2023, a second youth was placed by the Baltimore County Department of Social Services with this provider.

As of October 16, 2023, both youth continue to require this level of care from this out-of-state provider. This provider can clinically address the specialized needs of the youth and when clinically appropriate the youth will be stepped down to a less restrictive placement.

The Provider's performance and compliance is reviewed by the State of Florida and DHS Contract and Placement Units.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

The proposed price for this contract is fair and reasonable because the price is set by Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001      **Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Nneka Willis-Gray 410-767-7408  
 nneka.willisgray@maryland.gov*

**25-S-OPT/MOD.**      **SERVICES CONTRACT OPTION/MODIFICATION**  
*Department of Human Services, Social Services Administration  
 Foster Care Maintenance Payments Program*

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-22-043-A1  
 ADPICS No.: COK28366

**Contract Approved:**              DGS 7-S, 07/06/2022

**Contract Description:** Continued out-of-state placement services for one youth currently placed with the provider.

**Option Description:** Exercise sole renewal option.

**Modification Description:** Add funding for the cost of care for a second youth currently placed with the provider.

**Award:**              Lakeside TLF, LLC, dba: Lakeside Neurologic; Wauchula, FL

**Original Contract Term:**      08/01/2022 - 07/31/2024 (w/one 1-year renewal option)

**Option Term:**              08/01/2024 - 07/31/2025

**Modification Term:**              12/01/2023 - 07/31/2025

**Original Contract Amount:** \$245,700

**Modification Amount:**              \$223,893

**Option Amount:**              \$128,115

**Prior Options/Mods:**              N/A

**Total Contract Amount:**              \$597,708

**Percent +/- (This Item):**              143.27%

**Total Percent Change:**              143.27%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**25-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)**

**Original Procurement Method:** Sole Source (Continuity of Care)

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The first youth was originally placed by the Anne Arundel County Department of Social Services through a sole source contract, DGS 35-S, 07/07/2021.

On August 3, 2023, a second youth was placed by the Anne Arundel County Department of Social Services with this provider.

Due to the unique and emergent needs of the youth, it was determined by the Anne Arundel County Department of Social Services that Lakeside Neurologic continues to be the most appropriate placement as they specialize in treating children with traumatic brain injuries and other neurologic impairments.

As of October 16, 2023, both youth continue to require this level of care. The provider can clinically address the specialized needs of the youth and when clinically appropriate the youth will be stepped down to a less restrictive placement. The provider's performance and compliance is reviewed by the State of Florida and SSA Contract and Placement Units.

There is a high demand for the services and the Department knows at this time the option will need to be exercised. The decision was made to make one appearance for both actions.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

**Fund Source:** 100% General Funds



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**25-S-OPT/MOD.      SERVICES OPTION/MODIFICATION (cont'd)**

*Approp. Code:* N00G0001

***Resident Business:*** No

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## **BOARD OF PUBLIC WORKS**

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**THIS ITEM WAS:**

**APPROVED**

## **DISAPPROVED**

## DEFERRED

**WITHDRAWN**

## WITH DISCUSSION

## WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Nneka Willis-Gray 410-767-7408  
 nneka.willisgray@maryland.gov*

**26-S-OPT/MOD.**

**SERVICES CONTRACT OPTION/MODIFICATION**

*Department of Human Services, Social Services Administration  
 Foster Care Maintenance Payments Program*

**Contract ID:** Out of State Residential Child Care Services; SSA/OOS-23-004-A2  
 ADPICS No.: COK28557

**Contract Approved:** DGS 48-S, 10/12/2022

**Contract Description:** Continuation of out-of-state placement services for one youth currently placed with the provider.

**Option Description:** Exercise sole renewal option.

**Modification Description:** Adding funds for two additional youth currently placed with the provider.

**Award:** Center for Comprehensive Services, Inc. dba Neurorestorative Florida; Clearwater, FL

**Original Contract Term:** 11/01/2022 - 10/31/2024 (w/one 1-year renewal option)

**Modification Term:** 12/01/2023 - 10/31/2025

**Option Term:** 11/01/2024 - 10/31/2025

**Original Contract Amount:** \$1,279,250

**Modification Amount:** \$3,524,231

**Option Amount:** \$638,750

**Prior Options/Mods:** \$1,279,250 (Mod #1: Add funds for the care for a second youth placed with the provider. DGS 23-S-MOD, 04/19/2023)

**Total Contract Amount:** \$6,721,481

**Percent +/- (This Item):** 325.42%

**Total Percent Change:** 425.42%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**26-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)**

**Original Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The first youth was originally placed under an emergency procurement on Secretary's Agenda, A2, 05/11/2022. The second youth was added through a modification under DGS 23-S-MOD 04/19/2023. The third youth was placed on April 19, 2023 and fourth youth on June 12, 2023.

The Center for Comprehensive Services, dba Neurorestorative, Florida continues to be the most appropriate placement for these four youth as they provide 24-hour residential treatment services to youth ages 8 - 17. These youth come from Baltimore City and County, Dorchester County, and Montgomery County.

As of October 16, 2023, all four youth continue to require this level of care from this provider. The provider can clinically address the specialized needs of the youth and when clinically appropriate the youth will be stepped down to a less restrictive placement. The provider specializes in treating youth experiencing Traumatic Brain Injury (TBI) or neurological impairments.

The provider's performance and compliance is reviewed by the State of Florida, Agency for Healthcare Administration, Division of Health Quality Assurance. inclusive of representatives from other state agencies such as MDH, OLM, and SSA Contract and Placement Units.

There is a high demand for the services and the Department knows at this time the option will need to be exercised. The decision was made to make one appearance for both actions.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**26-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

The Maryland State Department of Education (MSDE) is the State Agency responsible for setting rates for facilities that serve Maryland youth which are located outside of the State of Maryland. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work. Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions.

***Fund Source:*** 100% General Funds

***Approp. Code:*** N00G0001

***Resident Business:*** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Linda Taggart 410-581-4142*  
*ltaggart@mpt.org*

**27-S-OPT/MOD.      SERVICES OPTION/MODIFICATION**  
***RETROACTIVE - Maryland Public Television***

**Contract ID:** Publication of MPT's Member Program Guide; R15B4600019  
 ADPICS No.: R15B4600019

**Contract Approved:**                    DBM 4-S, 09/06/2017

**Contract Description:** Provide creative design services for MPT's Member's Program Guide, including designing the cover, writing articles, scheduling, printing, and mailing services.

**Option Description:** **RETROACTIVE** approval to exercise the final renewal option.

**Modification Description:** Add funds for print production and mail service costs that increased due to an increase in membership.

**Award:**                                    Novak Birch; Baltimore, MD

**Original Contract Term:**            10/01/2017 - 09/30/2022 (w/two 1-year renewal options)

**Option Term:**                            10/01/2023 - 11/29/2023 (**Retroactive**)  
 11/30/2023 - 09/30/2024 (Proactive)

**Modification Term:**                    10/01/2023 - 11/29/2023 (**Retroactive**)  
 11/30/2023 - 09/30/2024 (Proactive)

**Original Contract Amount:** \$1,236,702

**Option Amount:**                            \$ 44,814.10 (**Retroactive**)  
 \$228,551.90 (Proactive)  
 \$273,666.00 Total

**Modification Amount:**                    \$26,518.26 (**Retroactive**)  
 \$ 5,233.86 (Proactive)  
 \$31,752.12 Total

**Prior Options/Mods:**                    \$10,000 (Mod #1: Additional printing and mailing cost due to increase in membership; Delegated Authority - MPT, 12/21/2021)  
 \$269,305 (Renewal Option #1: 10/01/2022 - 09/30/2023, DGS 22-S-OPT, 09/14/2022)



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**27-S-OPT/MOD.**

**SERVICES OPTION/MODIFICATION (cont'd)**

**Total Contract Amount:** \$1,821,425.12

**Percent +/- (This Item):** 24.70%

**Total Percent Change:** 47.28%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** This item is being submitted retroactively due to the former Director of Procurement departing from MPT before completing the submission process. The Acting-Director was notified of the need for renewal and began the approval process which, unfortunately led to the need for retroactive approval due to the closeness of the renewal option and approval submission dates.

MPT's monthly program guide is mailed to members throughout the State and the region. The program guide provides members valuable information on MPT's programs, events and services. The program guide serves as a tool to keep a connection with members. The program guide informs and impacts MPT's viewers and is an important tool for MPT's fundraising and public service outreach efforts. The program guide is a vital fundraising tool for MPT.

Novak Birch has continued to provide a high-quality program guide that has won prestigious awards throughout this industry, namely, the highest print design award, ProMax/BDA National Print Design Award, and multiple Communicator Awards for print design and editorial work.

No MBE or VSBE participation goals were established for this contract based on the determination that no MBEs or VSBEs were identified that could perform the publication and design services.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to §11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



27-S-OPT/MOD.

**SERVICES OPTION/MODIFICATION** (*cont'd*)

***Fund Source:*** 100% Special Funds (Viewer Donations)

***Approp. Code:*** R15P00.03

***Resident Business:*** Yes

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**28-S-MOD. SERVICES MODIFICATION**

*Department of Human Services, Social Services Administration*

**Contract ID:** Confidential Research Advisory Services; SSA/RESEA-23-001-A1  
 ADPICS No.: COK30979

**Contract Approved:** Secretary's Agenda A4, 05/17/2023

**Contract Description:** Research and advisory services to make recommendations for improving oversight, management, and documentation of psychotropic medications and an improved system of care to address hospital overstay issues.

**Modification Description:** Add funds and extend the contract due to the ongoing litigation.

**Award:** The Mosaic Group, Inc.; Towson, MD

**Original Contract Term:** 04/28/2023 - 04/27/2024

**Modification Term:** 12/01/2023 - 12/27/2024

**Original Contract Amount:** \$190,000

**Modification Amount:** \$275,000

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$465,000

**Percent +/- (This Item):** 144.74%

**Total Percent Change:** 144.74%

**Original Procurement Method:** Emergency

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**28-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** DHS has cases in litigation and potential future litigation stemming from hospital overstays and psychotropic drug use. These services are assisting DHS in gathering and analyzing nationwide data on the issues of hospital overstays and the use of psychotropic drugs in foster youth populations.

DHS is scheduled for court-assisted mediation through at least March 2024. The vendor has been asked to perform additional actions that require this contract modification to be active prior to April 2024. The vendor is assisting with the operational changes across DHS and our local departments on the use of psychotropic medication. DHS continues to evaluate the need for the vendor, subject to actions in the pending court case.

Due to the ongoing nature of the litigation related to psychotropic medication use, the following services are currently in progress by the vendor:

1. Conducting national reviews and assessments of States, Tribal, and U.S. Territories' child welfare best practices for the management, oversight, and documentation of psychotropic medication use for youth in out of home care;
2. Conducting a national review of best practices in child welfare systems on the continuum of placement of youth to prevent exceeding medical necessity of hospital stays (e.g., "hospital stay") and
3. Review Maryland's current system of care, policy, and practices for opportunities to identify and recommend best practices for management as supported by science and evidence.

The vendor is assisting the Department in implementing best practices for the management and use of medication for youth in out of home care.

No MBE or VSBE participation goals were established for this contract due to the specialized core services that require specialized training, certification, and clearances.

<b>Fund Source:</b>	100% General Funds	<b>Approp. Code:</b>	N00B0004
		<b>Resident Business:</b>	Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Cindy Kollner 410-767-4715  
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29-IT.

INFORMATION TECHNOLOGY CONTRACT

*Department of General Services on behalf of the Department of Budget and Management, Office of Personnel Services and Benefits*

**Contract ID:** State Culture Study; CTR015262  
ADPICS No.:F10B4600010

**Contract Description:** Organizational Culture Surveys of employees in the State Personnel Management System (SPMS) and the Maryland Department of Transportation (MDOT) for the purpose of measuring employee perceptions on a variety of topics using Qualtrics Survey Management software.

**Award:** Carahsoft Technology Corporation; Gaithersburg, MD

**Contract Term:** 11/30/2023 - 11/29/2024 (w/one 1-year renewal option)

**Amount:**  
\$547,744.86 (Base Term)  
\$418,621.13 (Renewal Option #1)  
\$966,365.99 Total

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement (ICPA)  
(National Association of State Procurement Officials (NASPO)  
Cloud Solutions 2016-2026 #AR2472)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Incumbent:** NA

**Requesting Agency Remarks:** Utilizing an Intergovernmental Cooperative Purchasing Agreement (ICPA) will reduce the period between a new solicitation and the delivery of a new solution. Award is recommended to Carahsoft Technology Corporation [...] because they have extensive experience.

This contract provides organization culture surveys to create an in-depth understanding of the existing cultures across various environments in the State Government and to aid leadership groups in creating action plans which will strengthen the culture and improve organizational performance.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

**REVISED**



**29-IT. INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The goals of the organization culture survey are to create robust feedback loops with the workforce and leadership to improve communication and culture and generate actionable insights for management to prioritize workforce cultural reforms in alignment with the Moore-Miller Administration in strategic priority areas. Also, measure and track employee feedback and sentiments over time.

No MBE/VSBE participation was included in this contract. However, Carahsoft has voluntarily agreed to a 5.45% MBE participation and 1% VSBE participation.

***Fund Source:*** 100% General Funds

***Approp. Code:*** F10 A0201 23011

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3773-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Amanda Sadler 301-429-7780  
 amanda.sadler@maryland.gov*

**30-IT. INFORMATION TECHNOLOGY**

*Department of Housing and Community Development,  
 Community Development Administration*

**Contract ID:** Multi-Family Asset Management System Software Application; *S00R2600004*  
**ADPICS No.:** S00B4600006

**Contract Description:** Multi-Family Asset Management System Software is an asset management application to provide an integrated solution in support of the Multi-Family and Business loan portfolios.

**Award:** ProLink Solution, Inc.; Englewood, CO

**Contract Term:** 12/13/2023\* - 12/12/2028  
 (w/one 3-year renewal option and one 2-year renewal option)  
 (\*Or earlier upon BPW approval)

**Amount:**  
 \$1,925,686 (Base Term)  
 \$ 740,303 (Renewal Option #1)  
 \$ 542,665 (Renewal Option #2)  
 \$3,208,654 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
ProLink Solutions, Inc.; Englewood, CO	1	\$3,208,654.00 (3)	1
Housing and Development Services, Inc. d/b/a Housing and Development Software; Miami Lakes, FL	2	\$1,054,589.48 (1)	2
Emphasys Software (Hosted Solution); Pembroke Pines, FL	3	\$2,319,015.00 (2)	3
Emphasys Software (On Premise Solution); Pembroke Pines, FL	3	\$1,157,150.00 (2)	3

*\*Technical and financial proposals were weighted equally.*



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**30-IT. INFORMATION TECHNOLOGY (cont'd)**

***Living Wage Eligible:*** Yes

***MBE/VSBE Participation:*** 0% / 0%

***Performance Security:*** No

***Incumbent:*** N/A

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on November 1, 2021. A total of 48 potential offerors were directly solicited. Four proposals were received in response to the solicitation and all were determined to be reasonably susceptible of being selected for award. The recommended offeror ProLink Solution, Inc was determined to be most advantageous to the State.

The difference in price between ProLink Solution, Inc.'s proposal and the competing proposals was not large enough to outweigh the difference in the evaluated strength of their technical qualifications due to the integral nature that the impact Multi-Family Asset Management System Software (MAMS) will have on operations. DHCD determined that the increased functionalities of the solution would be of greater benefit to the State, despite the increased cost. ProLink Solution, Inc.'s system is a proven and tested solution that presents the greatest upside with the least amount of risk, as it relates to ensuring that DHCD staff and constituents, management companies, and borrowers. It is a reliable and easy to use interface that is robust enough to handle the myriad of programs, funding sources and subsidies that overlap in affordable, multi-family lending.

The Department's existing software is outdated and limited in the functionality it provides. The new system will be capable of providing greater and more accurate reporting and data analysis for a greater number and type of loan and subsidy programs. The vendor will also provide a web-based, integrated managing and monitoring database system that will provide support to meet the needs of multifamily housing loans and programs.

DHCD learned through the previous solicitation that companies offering software products of this nature tend to be somewhat larger, and that their products are proprietary and unsuited to subcontracting opportunities. Due to these circumstances, DHCD advertised this procurement with no MBE or VSBE participation and no SBR designation in an effort to increase competition.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**30-IT. INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

This contract includes a provision authorizing an extension for a total period no longer than one third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

***Fund Source:*** 100% Special Funds (General Bond Reserve Funds)

***Approp. Code:*** A22.02.001

***Resident Business:*** No

***MD Tax Clearance:*** 23-3183-0101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Yasin Mohammed 410-767-3586  
 yasin.mohammed@maryland.gov*

**31-IT. INFORMATION TECHNOLOGY**  
*Department of General Services*

**Contract ID:** Long Distance and Toll-Free Telecommunications Services; 001B4600129  
 ADPICS No.: 001B4600129

**Contract Description:** Long distance and toll-free telecommunication services to multiple State agencies.

**Award:** MCI Communication Services Inc. d/b/a Verizon Business Services (Verizon); Silver Spring, MD

**Contract Term:** 11/30/2023 - 08/22/2027

**Amount:** \$5,000,000

**Procurement Method:** Intergovernmental Cooperative Purchase (MiCTA)  
 Master Service Agreement 191AN-MTTISAFBOS2022-0827

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The Department of General Services is requesting approval for participation in the Michigan Collegiate Telecommunications Association (MiCTA) Master Service Agreement to obtain Long Distance (LD) and Toll-Free (TF) telecommunication services through a Participating Addendum (PA) with MCI Communications Services d/b/a Verizon Business Services (Verizon). The purpose of this agreement will be to provide ongoing maintenance and support for these voice telecommunications services.

DGS intends to take advantage of the economy of scale established by the MiCTA Agreement. By joining MiCTA the State will be allowed to take advantage of a pricing scale that would not be available through other forms of competitive bidding. The lack of competition in the telecommunications market has led the State to search all possible resources and MiCTA is currently the best solution available on the market. The State will also benefit from joining MiCTA by establishing a transparent pricing structure instead of facing unforeseeable pricing fluctuations in the future.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**31-IT. INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

In accordance with COMAR 21.05.09.04, it is in the States best interest to participate in the MiCTA contract. The MiCTA Master Service Agreement provides the State with a favorable pre-determined pricing structure to procure the requested services in a timely manner that will promote administrative efficiencies to meet mission-critical initiatives of the State agencies.

This purchase will promote administrative efficiencies and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

No MBE or VSBE participation was included because this is an ICPA contract not awarded by the State of Maryland

***Fund Source:*** 100% General Funds

***Approp. Code:*** Various (Using Agencies)

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-4392-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Patti Tracey 410-260-7220  
 ptracey@marylandtaxes.gov*

**32-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
*Comptroller of Maryland*

**Contract ID:** Integrated Tax System; *E00B8400029*  
 ADPICS No.: COJ84378

**Contract Approved:** DOIT 3-IT, 12/19/2018

**Contract Description:** Supply, implement, manage Integrated Tax System Solution

**Modification Description:** Include Cannabis Tax, Fiduciary Tax, Portal Pilot, earlier implementation of Portal and code modifications accommodating Alcohol Tobacco and Cannabis Commission transition. Implementation extension to remove release overlap, addition of production stabilization period, and impacts of COVID - resulting in an implementation extension from January 2023 to June 2026.

**Award:** Revenue Solutions Inc.; Pembroke, MA

**Original Contract Term:** 01/03/2019 - 12/19/2028 (w/one 5-year renewal option)

**Modification Term:** 12/01/2023 - 12/19/2028

**Original Contract Amount:** \$117,430,895

**Modification Amount:** \$23,960,487

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$141,391,382

**Percent +/- (This Item):** 20.40%

**Total Percent Change:** 20.40%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 5% (Implementation Only) / 0%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**32-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Compliance:** 6.470% / 0%

**Hiring Agreement Eligible:** No

**Requesting Agency Remarks:** The Comptroller of Maryland (COM) is implementing a COTS Integrated Tax System (ITS) Solution. The ITS Solution will replace the State of Maryland's existing tax administration, tax processing, imaging, accounting, collections, and Abandoned Property (AP) systems, and all necessary hardware, software, and services required for implementation of the Solution. The solution shall be implemented in a hosting environment provided and managed by the contractor and also integrate with the COM's existing Teradata DW. The ITS will allow the COM to efficiently administer all taxes, licenses, permits, and fees required by law. This includes the processing and collection of personal income tax and sales and use tax, the State's largest sources of revenue, and the administration of Abandoned Property.

The ITS solution implementation is a multi-phased deployment. The first of three releases has been successfully implemented and the second is in the implementation phase. This modification will re-baseline as the result of several factors, most notably:

1. A schedule, that is impacted due to covid, increased scope, increased complexity of the project, and hence not attainable as originally planned; a now known throughput capacity for the vendor and the State.
2. The disruptive impact brought on by COVID; adjust to the Compass project impacts that were incurred between January 2021 and June 2021 from legislative changes around the COVID RELIEF Act.
3. Scope increases due to legalized recreational cannabis passed by Maryland voters, as well as adding a Modernized eFile (MeF) solution for Fiduciary tax to reduce the amount of paper processing to streamline day to day operational needs.
4. A constraint of functional and technical expertise in the State to manage the project delivery while also meeting the day-to-day operational needs of the Comptroller's office.
5. Realignment of tax type deployment releases, notably, Portal Deployment brought in early in the release plan, combining the tax types and functionality planned for Release 3 and Release 4 into a single release, referred to as Release 3.
6. Extending the schedule to allow more opportunity to test on converted data and provide for a period of production stabilization with each release.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**32-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

With the addition of Cannabis Tax and modifications of the Release 2 schedule, Release 2 and Cannabis Tax Release will run concurrently. There is no overlap with Release 2 and Release 3 and a five month production stabilization period between Release 2 and Release 3 to focus on quality over speed. In addition, this change allows for a revision of the Release 3 launch date, permitting the Individual Income Tax to go live in Revenue Premier (RPE) outside of the peak annual filing season. This modification reduces the strain on COM resources and mitigates potential risks during the peak tax filing season.

Given the various considerations, the updated plan provides the least risky course for the Compass Program. It ensures quality service to the MD taxpayers while the project is in progress and high emphasis on quality product implementation. The re-baseline will: (1) set a realistic date for Release 2 (in-line with Independent Verification and Validation Reports); (2) eliminate the Release 2 and Release 3 concurrency; (3) bolster testing for Release 2 to improve quality; (4) enable additional time and resources for the taxpayer portal (important as this is the only customer front facing impact of this project); (5) build a timeline for Release 3 that is based on trend capabilities; and (6) build in space for a cannabis tax type.

By creating a new baseline, the project will result in a system that safeguards the State's ability to collect all taxes and therefore fund key services while also enabling Maryland taxpayers to interact with up-to-date functionality and secure applications.

The costs associated with this Modification account for a new scope with two additional tax types and Portal Pilot, earlier implementation of Portal, and modifications to coded functionality in production. It is critical that the Integrated Tax Solution be provided by the current vendor in a single holistic COTS product. For this reason and due to the contract being a firm fixed-price, the Price Analysis was completed as a historical-based analysis and determined to be fair and reasonable.

The modification amount includes a 10% contingency added to the proposed amount for the base term to cover unforeseen circumstances that may be encountered during implementation. Circumstances may include temporary staff, additional hardware/software, legislative changes requiring new scope, or project delays caused by shifting State priorities.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



**32-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Fund Source:** 40% Special Funds (Multiple Revenue Funds), 60% Reimbursable Funds (MITPF)

**Approp. Code:** E00A0402

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov

**33-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
***RETROACTIVE - Department of Information Technology***

**Contract ID:** Long Distance and Toll-Free Telecommunications Services; 001B0600386  
ADPICS No.: COJ92991

**Contract Approved:** DGS 20-IT, 05/20/2020

**Contract Description:** Provide long distance and toll-free telecommunication services to multiple State agencies.

**Modification Description:** **RETROACTIVE** approval to increase funding.

**Award:** MCI Communication Services Inc. d/b/a Verizon Business Services (Verizon); Silver Spring, MD

**Original Contract Term:** 06/09/2020 - 11/29/2021

**Modification Term:** 10/01/2022 - 11/29/2023 (**Retroactive**)

**Original Contract Amount:** \$2,000,000.00

**Modification Amount:** \$2,761,149.15 (**Retroactive**)

**Prior Mods/Options:** \$3,515,000.00 (Mod. #1 Extension and additional funding 11/30/2021 - 11/29/2023, DGS 39-IT-MOD 12/15/2021)

**Total Contract Amount:** \$8,276,149.15

**Percent +/- (This Item):** 138.06%

**Total Percent Change:** 313.81%

**Original Procurement Method:** Intergovernmental Cooperative Purchase (MICTA)



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



**33-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** The MICTA Master Service Agreement provides the State with a favorable pre-determined pricing structure to procure long distance (LD) and toll-free (TF) telecommunication services through a participating addendum with Verizon.

The additional funds are necessary due to agencies making improper direct voucher (DV) payments when placing orders under the contract. These DVs do not draw down the available funds on the blanket purchase order causing contract management issues on tracking payments on the contract. OSP undertook remedial actions to address the situation and reached out to procurement, finance, and accounting leaders across several State agencies to address the payment issues. OSP provided information on how to address and handle these payments to prevent them from happening in the future.

No MBE or VSBE participation was included because this is an ICPA contract not awarded by the State of Maryland.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to § 11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** 100% General Funds

**Approp. Code:** Various

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Michele Helms 410-379-9079  
 michele.helms@Maryland.gov*

**34-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION**  
***State Police***

**Contract ID:** Consolidated Computer - Aided Dispatch, Records Management System, Automatic Vehicle Locator and Automated Field Reporting; *W00B1600002*  
 ADPICS No.: COK29405

**Contract Approved:** DGS 15-IT, 10/21/2020

**Contract Description:** Supply computer-aided dispatch to incidents around the State, track officers' locations, provide electronic incident reporting allowing officers to file reports securely from the laptops in their vehicles; as well as, allow for information sharing between all State agencies using this product.

**Option Description:** Exercise the sole renewal option.

**Modification Description:** Add funds to purchase additional software licenses, training, and software upgrades. Also correct the originally approved item that incorrectly stated the original contract term date as 11/01/2020 - 10/31/2023. The correct term is 12/01/2020 - 11/30/2023.

**Award:** Colossus, Inc. d/b/a Interact Public Safety Systems  
 Winston-Salem, NC

**Original Contract Term:** 12/01/2020 - 11/30/2023 (w/one 2-year renewal option)

**Option Term:** 12/01/2023 - 11/30/2025

**Modification Term** 12/01/2023 - 11/30/2025

**Original Contract Amount:** \$11,714,705.00

**Option Amount:** \$ 8,818,567.00

**Modification Amount:** \$ 366,244.21

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$20,899,516.21



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**34-IT-OPT/MOD. INFORMATION TECHNOLOGY OPTION/MODIFICATION  
(cont'd)**

**Percent +/- (This Item):** 78.40%

**Total Percent Change:** 78.40%

**Original Procurement Method:** Sole Source (Proprietary, Continuity of Service)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Additional licenses are needed because four State and several local law enforcement jurisdictions need to expand their use of the system. This system is also used by MdTA, MTA, NRP, and DPSCS and smaller local agencies.

This contract allows Statewide law enforcement the ability to dispatch officers, track officers in the field, and share incident data with other law enforcement agencies in the US. Law enforcement agencies across the State.

No MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Approp. Code:** W00.01.01

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



REVISED

**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



Contact: Yasin Mohammed 410-260-7552  
[yasin.mohammed@maryland.gov](mailto:yasin.mohammed@maryland.gov)

**35-IT. INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
 Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** ***Consulting and Technical Services Plus (CATS+)***

Contract No.: 060B2490023

**Approved:** DoIT 3-IT, 04/03/2013

**Term:** 04/22/2013 - 04/21/2028

*\*\*As of publication, the remaining balance of this master contract is \$261,078,250.*

**1.1 Using Agency:** Department of Health, Medicaid Provider Services.

**Description:** LTSSMaryland is a web-based care management application currently supporting over 35,000 actively enrolled participants in multiple Medicaid programs. The awarded vendor provides technical oversight to the software development and operations and maintenance vendors responsible for the implantation and expansion of the LTSSMaryland care management. The LTSSMaryland system serves as the primary technical solution to meet the care management and billing needs for several Medicaid Home and Community Based Service programs.

**Option Description:** Exercise the first renewal option.

**Modification Description:** Add one additional labor category, Computer Systems Senior to assist in technical oversight of program management activities. Also changes name of the awarded vendor from Curtis Consulting Corporation to Curtis Consulting Corp. on the contract. The contractor's correct legal name is Curtis Consulting Corp; COK17240

**Award:** Curtis Consulting Corp, Ellicott City MD (SBE)

**Original Term:** 03/01/2021 - 02/29/2024 (w/two 1-year renewal options)

**Option Term:** 03/01/2024 - 02/28/2025

**Original Amount:** \$ 9,939,525.00

**Modification Term:** 12/14/2023 - 02/28/2025

**Option Amount:** \$ 3,446,727.50

**Modification Amount:** \$0

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$13,386,252.50

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

**REVISED**



**35-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Consulting and Technical Services Plus (CATS+) (cont'd)**

**Resident Business:** Yes

**Fund Source:** 90% Federal Funds, 10% General Funds

**Requesting Agency Remarks:** The contractor's name on the original contract, Curtis Consulting Corporation, is being updated to reflect the correct legal name which is Curtis Consulting Corp. The correct legal name is Curtis Consulting Corp.; and the name change does not constitute an assignment or transfer of contract, nor does it accompany or result from a merger, change of control, or transfer or assignment of substantially all the stock, business or assets of the contractor under the contract. No MBE or VSBE participation was included due to a lack of subcontracting opportunities.

**2.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012**

Contract No. 060B2490021

**Approved:** DoIT 6-IT, 09/19/2012

**Term:** 10/01/2012 - 09/30/2027

*\*\*As of publication, the remaining balance of this master contract is \$137,835,922.*

**2.1 Using Agency:** Department of Human Services,

Office of Technology for Human Services

**Description:** Informatica Master Data Management (MDM) and Big Data Management (BDM) are used to uniquely identify beneficiaries to avoid duplication of payments and enable tracking payments across multiple Maryland benefit systems. MDM software is used to manage and create a single, authoritative source of true information records in MD THINK. These records are the basis of real-time benefit tracking and distribution to state residents utilized by DHS and MDH agencies. BDM is used to integrate, manage, and govern data from disparate systems so meaningful information can be provided to DHS and MDH agencies for decision-making; *OTHS/MDTHK-24-069-C; N00P4601356*

**Award:** Carahsoft Technology Corp.; Reston, VA

**Number of Qualified**

**Master Contractors:** 4 (Functional Area I & III)

**Number of Bids:** 2

**Amount:** \$317,631

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Carahsoft Technology Corp.; Reston, VA	\$317,631.00
SHI; Somerset, NJ	\$338,137.66



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**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**35-IT. INFORMATION TECHNOLOGY (cont'd)**

**2.0 Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

**Term:** 12/30/2023 - 12/29/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 62% Federal Funds, 38% General Funds

**Agency Remarks:** No MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**2.2 Using Agency:** Department of Human Services,  
 Office of Technology for Human Services

**Description:** Progressive Corticon is a business rules management system. The software is designed to manage business rules in MDTHINK applications and systems. A Rules Management system is required for systems where complex rules need to be managed, automated, and applied consistently. A Business Rules Management System translates complex policies and regulations into clear business processes. MDTHINK uses the Progressive Corticon tool to convert policy and regulations into business rules and processes for all the major programs administered by Maryland's health and human services agencies; *OTHS-MDTHK-24-073-C; N00P4601375*

**Award:** Insight Public Sector; Chandler, AZ

**Number of Qualified**

**Master Contractors:** 4 (Functional Area I & III)

**Number of Bids:** 2

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Insight Public Sector; Chandler, AZ	\$250,720.00
SHI International Corporation; Somerset, NJ	\$250,971.20

**Amount:** \$250,720

**Term:** 12/30/2023 - 12/29/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 62% Federal Funds, 38% General Funds

**Agency Remarks:** No MBE or VSBE participation was established because there are no subcontracting opportunities.



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**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**35-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: *Hardware/Associated Equipment & Services 2012***

Contract No. 060B2490022

*Approved:* DoIT 4-IT, 10/31/2012

*Term:* 11/15/2012 - 11/14/2027

*\*\*As of publication, the remaining balance of this master contract is \$6,474,250.*

**3.1 Using Agency: Department of Information Technology**

**Description:** Juniper Extended Warranty Service Agreement for networkMD, LAN, Cloud, and Infrastructure data network server equipment. The extended warranty service agreement allows Juniper manufacturer support for DoIT Juniper data network servers; *F50P4600023*

**Award:** Applied Technology Services, Inc.; Middle River, MD (MBE) (SBE)

**Number of Qualified**

**Master Contractors:** 11

**Number of Bids:** 3

**Amount:** \$699,287.15

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Applied Technology Services, Inc.; Middle River, MD	\$699,287.15
DSR, Inc.; Hanover, MD	\$703,972.00
En-Net; Frederick, MD	\$716,769.43

**Term:** **12/2/2023 - 11/30/2024**

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Resident Business:** Yes

**Fund Source:** 100% Reimbursed (Using Agencies)

**3.2 Using Agency: Motor Vehicle Administration**

**Description:** Replacement of current hardware platforms with Nutanix hardware platforms of the hyperconverged storage solution used to develop and maintain software and other related applications; *J04B4600005*

**Award:** CAS Severn; Laurel, MD (SBE)

**Number of Qualified**

**Master Contractors:** 4 (*SBR - Designated*)

**Number of Bids:** 4



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

**REVISED**



**35-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 *Hardware/Associated Equipment & Services 2012 (cont'd)***

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
CAS Severn, Inc.; Laurel, MD	\$2,003,480.00
IP Data Systems, Inc.; Ellicott City	\$2,043,770.61
En-Net Services, LLC.; Frederick, MD	\$2,054,634.24
HCGI Hartford, Inc.; Columbia, MD	\$2,163,048.00

***Amount:*** \$2,003,480

***Term:*** Anticipated delivery date - 01/06/2024

***MBE/VSBE Participation:*** 0% / 0%

***Resident Business:*** Yes

***Fund Source:*** 100% Special Funds (Transportation Trust Funds)

***Agency Remarks:*** No MBE or VSBE participation was established because there are no subcontracting opportunities.

**4.0 *Master Contract: Public Branch Exchange (PBX) IV Telecommunications Equipment and Services***

Contract No. 001B0600162

***Approved:*** DGS 26-IT, 07/22/2020

***Term:*** 01/01/2021 - 12/31/2030

***\*\*As of publication, the remaining balance of this master contract is \$41,469,794.***

**4.1 *Using Agency: State Police***

***Description:*** Phone /equipment maintenance for 36 locations throughout the State. Includes 21 Barracks, 1 MDSP Headquarters, 7 Aviation Division locations, 7 other MSP locations. Work includes replacing broken jacks and phones, installing and programing additional phones, relocate phones, and changes to end-user voicemail assignments; *W00B3600064 / 001B0600162*

***Award:*** NEC Corporation of America; Middle River, MD

***Number of Qualified***

***Master Contractors:*** 4

***Number of Bids:*** 1 (*Single Bid Received*)

***Bids:***

<i>Bidder</i>	<i>Amount</i>
NEC Corporation of America; Middle River, MD	\$645,703

***Amount:*** \$645,703



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

**REVISED**



**35-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Public Branch Exchange (PBX) IV Telecommunications Equipment and Services (cont'd)**

**Term:** Anticipated delivery date - 12/29/2023

**MBE/VSBE Participation:** 25% / 2%

**Resident Business:** No

**Fund Source:** 100% General Funds

**Agency Remarks:** The price is considered fair and reasonable compared to a similar contract with the Department of Juvenile Services, the agency was charged \$1.50 per PORT while MSP was charged \$1.30 per port providing a cost savings of 18%.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Yasin Mohammed 410-767-3586  
 yasin.mohammed@maryland.gov*

**36-M. MAINTENANCE CONTRACT**  
***Department of Natural Resources***

**Contract ID:** Barge Repair and Maintenance; 001IT821398  
 ADPICS No. 001B4600116

**Contract Description:** Repair, restoration, and maintenance services for Cambridge and Chesapeake Barges.

**Award:** Pier Pressure, LLC; Annapolis, MD

**Contract Term:** 01/01/2024 - 06/30/2024

**Amount:** \$974,000

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Pier Pressure, LLC; Annapolis, MD	\$ 974,000
General Ship Repair Corporation; Baltimore, MD	\$1,140,340

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** N/A

**Performance Bond** Yes



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**36-M. MAINTENANCE CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on June 22, 2023 and 153 vendors received notification of the solicitation. Two bids were received and opened on August 11, 2023. Pier Pressure, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

No MBE or VSBE participation was established because there are no subcontracting opportunities. The scope of work involves repairs to two marine barges. The work will be performed by a single Maryland shipyard with no subcontracting opportunities. This is highly specialized work with a limited number of facilities having the capabilities to provide the needed repairs to these types of vessels.

**Fund Source:** 100% Special Funds (Waterway Improvement Fund)

**Approp. Code:** K00 24 I050Q 0722

**Resident Business:** Yes

**MD Tax Clearance:** 23-3342-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov

**37-M-MOD. MAINTENANCE MODIFICATION**  
*Department of Human Services*

**Contract ID:** Armed and Unarmed Uniformed Guard Services at Baltimore City Department of Social Services; 001IT820678  
ADPICS No.: COK29661

**Contract Approved:** DGS-7-M, 12/20/2017

**Contract Description:** Armed and unarmed uniformed guard services for 15 DHS Department of Social Services sites in Baltimore City.

**Modification Description:** Extend the contract to allow time to assess the capabilities of the Statewide guard contract vendors to meet the unique needs of the facility and transition the services to the selected contractor.

**Award:** Red Coats, Inc. dba Admiral Security Services; Bethesda, MD

**Original Contract Term:** 01/01/2018 - 12/31/2022

**Modification Term:** 12/01/2023 - 06/30/2024

**Original Contract Amount:** \$15,511,628.60

**Modification Amount:** \$ 4,119,654.00

**Prior Mods/Options:** \$ 304,611.68 (Mod. #1 Add two armed and one unarmed uniformed guards at the Penn North Family Investment Center DGS 32-M-MOD 06/17/2020)  
\$ 4,117,654.00 (Mod. #2 Extension 01/01/2023 - 09/30/2023 DGS 36-S-MOD 12/21/22)  
\$ 0 (Mod. #3 Extension 10/01/2023 - 10/26/2023 Delegated Authority - DGS 09/25/2023)  
\$0 (Mod. #4 3 Extension 10/27/2023 - 11/30/2023 Delegated Authority - DGS 10/26/2023)

**Total Contract Amount:** \$24,053,548.28



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



**37-M-MOD. MAINTENANCE MODIFICATION (cont'd)**

**Percent +/- (This Item):** 26.56%

**Total Percent Change:** 55.07%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 25% / 5%

**MBE/VSBE Compliance:** 23.63% / 2.59%

**Requesting Agency Remarks:** The agency is satisfied with the performance of the contractor in providing security guard services and the contractor is making progress toward its MBE/VSBE participation. This modification is being requested to allow time to enter into a new guard services contract or allow the services to be provided by DGS Capitol Police.

Admiral Security Services corrective action plan is to work in partnership with the sub-contractor to secure additional guards to ensure the MBE participation is met. The sub-contractor is committed to providing the additional resources and once they have been identified, they will immediately be added to the rotation schedules. The VSBE goal was not achieved because Admiral had to switch VSBE contract partners with little notice. The prior sub-contractor abruptly halted services and refused to continue to partner with Red Coats, Inc. dba Admiral Security Services on this contract. With assistance from BCDSS, Admiral was able to identify another VSBE sub-contractor. Red Coats, Inc. dba Admiral Security Services has communicated the need for additional services to meet the VSBE goal and the new subcontractor is engaging additional resources to meet the increased demand. The VSBE subcontractor is committed to providing additional resources.

**Fund Source:** 100% General Funds

**Approp. Code:** N00 24 G0010 0819 96480 72400 - \$1,560,304.92

N00 24 G3010 0819 96480 72400 - \$1,932,140.18

N00 24 G4100 0819 96480 72400 - \$ 399,898.29

N00 24 G5000 0819 96480 72400 - \$ 227,310.61

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov

**38-M-OPT/MOD. MAINTENANCE OPTION/MODIFICATION**  
*Department of Education, Division of Rehabilitation Services*

**Contract ID:** Janitorial Services - Division of Rehabilitation Services Workforce Technology Center; *FY22-0002 HQ WTC Janitorial*  
ADPICS No.: COK20531

**Contract Approved:** DGS 54-M, 12/01/2021

**Contract Description:** Janitorial services for the Division of Rehabilitation Services Workforce Technology Center in Baltimore.

**Option Description:** Recommendation 1 exercise the first renewal option.

**Modification Description:** Recommendation 2 hire additional janitorial staff .

**Award:** White's Janitorial and Maintenance Services; Pikesville, MD (MBE)

**Original Contract Term:** 01/01/2022 - 12/31/2023 (w/two 1-year renewal options)

**Option Term:** 01/01/2024 - 12/31/2024

**Modification Term:** 11/30/2023 - 12/31/2024

**Original Contract Amount:** \$566,982.86

**Option Amount:** \$115,417.45

**Modification Amount:** \$366,552.99

**Prior Mods/Options:** N/A

**Total Contract Amount:** \$1,048,953.30

**Percent +/- (This Item):** 85.01%

**Total Percent +/- Change:** 85.01%



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

REVISED



**38-M-MOD. MAINTENANCE MODIFICATION (cont'd)**

**Original Procurement Method:** Preference Provider (Community Service Provider)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 100% (Awardee is an MBE)

**Requesting Agency Remarks:** Agency requirements necessitate increased janitorial staffing for the dorm area housekeeping, the eligibility determination unit offices, and a day porter to help with general cleaning, maintenance, and moving furniture.

**Fund Source:** 100% Federal Funds

**Approp. Code:** T7501

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Courtney League 410-767-5516*  
*courtney.league@maryland.gov*

**39-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve additional funding.

**Authority:** §8-301, State Finance & Procurement Article, Annotated Code of Maryland

<b>1.0</b>	<b>Agency:</b>	Department of General Services
	<b>Fund Source:</b>	100% General Funds

**1.1** **Contract ID:** Baltimore City Community College Loop Road Improvements;  
**CC-000-170-001**

**Description:** Baltimore City Community College Loop Road improvements in Baltimore City. The project will extend the Loop Road to encompass the campus grounds along with a second exit that leads onto Liberty Heights Avenue to provide ease of vehicular movement throughout the campus.

**Procurement Method:** Competitive Sealed Bidding

**Award:** North Point Builders; Baltimore, MD

**Amount:** \$1,200,000

**Term:** 09/01/2021 - 12/31/2025

**MBE/VSBE Participation:** 25% / 0%

**MBE/VSBE Compliance:** 16.972% / 0%

**Resident Business:** Yes

**Remarks:** Construction Contingency Funds in the amount of \$1,200,000 are now available and Board of Public Works authorization to apply these funds to the contract is requested. In compliance with SF&P 3-690, the Secretaries of Budget and Management and General Services have evaluated the project for additional funding and certify project meets the following criteria: all reasonable attempts to reduce the cost of the project have been made; no practicable alternative exists for securing funding to complete the project; and the requested additional funding does not increase the scope of the project. The MBE participation will be met by the end of the contract.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**40-LL. LANDLORD LEASE**  
*Department of General Services*

**Recommendation:** Approve a lease back upon deed transfer to the State

**Prior Board Actions:** DGS 53-RP, 10/25/2023

**Tenant:** ELOS LLC, 543 Marketplace Drive, Bel Air, MD 21014

**Property Location:** 543 Marketplace Drive, Bel Air, MD 21014

**Space Type:** Restaurant (12,494 sq. ft.)

**Lease Type:** New

**Term:** 12/01/2023 - 05/31/2024

**Annual Rent:** \$1.00

**Utilities/Custodial Responsibility:** Tenant

**Termination for Convenience Clause:** Yes

**Remarks:** Acquisition of this property was approved by the Board of Public Works of the State of Maryland at a meeting held on October 25, 2023, item DGS 53-RP. The BPW approved the purchase of this property to construct the Harford County District Court. This six month lease will allow the owners of the restaurant to properly move from the premises.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**41-LL. LANDLORD LEASE**  
*Department of General Services*

**Recommendation:** Approve a lease back upon deed transfer to the State

**Prior Board Actions:** DGS 54-RP, 10/25/2023

**Tenant:** Harford Bank, 545 Marketplace Drive, Bel Air, MD 21014

**Property Location:** 545 Marketplace Drive, Bel Air, MD 21014

**Space Type:** Bank (5,168 sq. ft.)

**Lease Type:** New

**Term:** 12/01/2023 - 05/31/2024

**Annual Rent:** \$1.00

**Utilities/Custodial Responsibility:** Tenant

**Termination for Convenience Clause:** Yes

**Remarks:** Acquisition of this property was approved by the Board of Public Works of the State of Maryland at a meeting held on October 25, 2023, as item DGS 54-RP. The BPW approved the purchase of this property to construct the Harford County District Court. This six month lease will allow the owners of the bank to properly move from the premises and have time for the banking regulators to make their inspections.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov

**42-LT.**      **TENANT LEASE**  
*Department of Education*

**Recommendation:** Approve a lease renewal

**Landlord:** Ruth M. Abell and David F. Abell, P.O. Box 1607,  
Leonardtown, MD 20650

**Property Location:** 41670 Courthouse Drive, Leonardtown, MD 20650

**Space Type:** Office w/ client interaction (2,604 NUSF)

**Lease Type:** Renewal

**Term:** 01/01/2024 - 12/31/2028 (w/standard 6-month holdover)

**Future Option Term:** 01/01/2029 - 12/31/2033 (Renewal)

**Annual Rent:** \$50,361.36    **Square Foot Rate:** \$19.34/ SF

**Fund Source:** 50% General Funds / 50% Federal Funds    **Appropriation Code:** PCA D7102

**Utilities/Custodial Responsibility:** Lessee/Lessor

**Termination for Convenience Clause:** Yes

**Procurement Method:** Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

**Remarks:** The agency has occupied this location since 1989 as an administrative / client contact office. There are 6 use in common parking spaces included in this lease.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov

**43-LT. TENANT LEASE**  
*Department of Education, Division of Rehabilitation Services*

**Recommendation:** Approve lease renewal

**Prior Board Action:** DGS 8-LT, 01/23/2013

**Landlord:** Piera Family Limited Partnership  
3030 Old Riva Road, Annapolis, MD 21401

**Property Location:** 2525 Riva Road, Annapolis, MD 21401

**Space Type:** Office (2,381 sq. ft.)

**Lease Type:** Renewal (Continued Use of Property)

**This Term:** 12/01/2023 - 11/30/2028 (w/standard 6-month holdover)

**Future Option Term:** 12/01/2028 - 11/30/2033

**Annual Rent:** \$61,906      **Square Foot Rate:** \$26

**Fund Source:** 100% Federal Funds      **Appropriation Code:** PCA U5252

**Utilities/Custodial Responsibility:** Landlord/Landlord

**Termination for Convenience Clause:** Yes

**Procurement Method:** Sole Source

*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E*

**Remarks:** Department of Education, Division of Rehabilitation Services, has occupied this space since 2013. The space has been used as a regional administrative services office that also provides rehabilitation services to the public. This lease will escalate 2.50% annually and incorporates the State's requirements for energy efficient heating and cooling systems.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**44-LT.      TENANT LEASE**  
***Department of Assessments and Taxation***

**Recommendation:**      Approve a five year lease

**Landlord:**      Levin La Plata LP, 6161-A Fuller Court, Alexandria, VA 22310

**Property Location:**      101 Catalpa Drive, Ste 101A, La Plata, MD 20646

**Space Type:**      Office w/ client interaction (4,230 sq. ft.)

**Lease Type:**      Renewal

**Term:**      01/01/2024 - 12/31/2028 (w/standard 6-month holdover)

**Future Option Term:**      01/01/2029 - 12/31/2033

**Annual Rent:** \$86,292      **Square Foot Rate:**      \$20.40 SF

**Fund Source:** 50% General Funds / 50% Special Funds      **Appropriation Code:** PCA 25812  
(Local County Cost Share Revenue)

**Utilities/Custodial Responsibility:**      Lessor/Lessor

**Termination for Convenience Clause:**      Yes

**Procurement Method:**      Sole Source

*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E*

**Remarks:** The agency has occupied this location since 1989. SDAT engages in daily client contact. This office ensures that property is accurately assessed, records are maintained, and tax information is provided appropriately to local and state agencies.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023



Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov

**45-LT.**      **TENANT LEASE**  
***Department of Public Safety and Correctional Services***

**Recommendation:**      Approve lease renewal

**Prior Board Action:**      DGS 9-LT-OPT, 01/23/2013

**Landlord:**      Komar Properties Limited Partnership  
3300 Clipper Mill Road, Baltimore MD, 21202

**Property Location:**      428 E Preston Street, Baltimore, MD 21202

**Space Type:**      Office (15,912 sq. ft.)

**Lease Type:**      Renewal (Continued Use of Property)

**This Term:**      12/01/2023 - 11/30/2025 (w/standard 6-month holdover)

**Annual Rent:** \$274,959.36    **Square Foot Rate:**    \$17.28

**Fund Source:** 100% General Funds      **Appropriation Code:** PCA TC110

**Utilities/Custodial Responsibility:**      Tenant/Landlord

**Termination for Convenience Clause:**      Yes

**Procurement Method:**      Sole Source  
*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E*

**Remarks:** DPSCS has occupied this space since 1997 as an administrative and client contact office for the Parole and Probation's Criminal Supervision Division as well as the Drinking Driver Monitor Program. DPSCS has requested a 2-year lease renewal to provide enough time to confirm its long term space needs at this location.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



## SUPPLEMENTAL

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**46-LT-MOD.**

**TENANT LEASE MODIFICATION**  
*Office of the Comptroller*

**Recommendation:** Approve change orders for  
(1) low voltage work and  
(2) miscellaneous charges associated with a new entrance door  
installation for the dedicated public access to the Taxpayer  
Services Division.

**Prior Board Action:** DGS 53-LT, 10/26/2022

**Landlord:** Hertz Baltimore 7 St Paul Street, LLC  
7 St. Paul Street, Suite 160, Baltimore, MD 21202

**Property Location:** 7 St Paul St, Baltimore, MD 21202

**Space Type:** Office (67,586 sq. ft.)

**Lease Type:** Amendment

<b>Change Order for Low Voltage:</b>	\$360,400.17
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**Fund Source:** 100% General Funds  
**Appropriation Code:** A0501 / PCA 05110 (Dedicated Purpose Account)

<b>Change Order for Miscellaneous Charges:</b>	\$88,500.55
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**Fund Source:** 100% General Funds  
**Appropriation Code:** A0501 / PCA 05110 (Dedicated Purpose Account)



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**SUPPLEMENTAL**

**46-LT-MOD.**

**TENANT LEASE MODIFICATION (cont'd)**

***Original Procurement***

***Method:***

Competitive Sealed Bidding

*See COMAR 21.01.01.02A; DGS Space Mgmt Manual ¶ 6-605 D*

**Remarks:** The landlord has obtained cost estimates from low voltage firms, and the Office of the Comptroller and DGS have selected the lowest bid to perform the work. Additionally, the landlord has obtained cost estimates through its General Contractor to perform modifications to the dedicated public access entrance to install new doors and make modifications to the vestibule area. These items were not included in the original lease RFP and Board of Public Works approval is requested to approve these change orders.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023

**SUPPLEMENTAL**



Contact: Yasin Mohammed 410-260-4084  
yasin.mohammed@maryland.gov

**47-IT. INFORMATION TECHNOLOGY**  
*Department of General Services*

**Contract ID:** Self-Funded eGovernment Services; *CTR015984*  
ADPICS No.: 001B1600434

**Contract Description:** Self-funded eGovernment services including hosting of eGov applications for use by multiple agencies, including all hardware, software, project management, design, application development and maintenance, hosting, payment processing, marketing, and customer support necessary for the success of the eGovernment services.

**Award:** NICUSA, Inc.; Overland Park, KS

**Contract Term:** 11/30/2023 - 12/31/2028 (w/one 5-year renewal option)

**Amount:** \$18,173,076 (estimated Base Contract)  
\$18,173,076 (estimated Renewal Option #1)  
\$36,346,152 Total

**Procurement Method:** Competitive Sealed Proposals (single susceptible proposal received)

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
NICUSA; Overland Park, KS	1	\$ 8,222,147.48 (1)	1

\*Technical and financial proposals were weighted equally.

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Incumbent:** Same



## SUPPLEMENTAL

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
November 29, 2023**



**47-IT. INFORMATION TECHNOLOGY (cont'd)**

**Requesting Agency Remarks:** A notice of availability of a Request for Proposals (RFP) was posted on eMaryland Marketplace Advantage (eMMA) July 23, 2021. Additionally, 35 firms were directly solicited. Four proposals were received in response to the solicitation and all were initially determined to be reasonably susceptible of being selected for award.

During the technical evaluation, two proposals were determined to not be reasonably susceptible of being selected for award and eliminated from the competition due to failure to timely respond to the first request for cure.

Financial proposals were obtained from the two remaining offerors, which asked the offerors to provide the unit prices to the users for specified services. Since these services will be self-funded based on usage and therefore at no cost to the State, the contract amount is an estimate based on data from the current contract, not on the financial proposal. The prices proposed by the other offeror were determined to be extremely high and unreasonable to consider for possible award. The offeror was notified that their overall proposal was not acceptable for award and was determined to be not reasonably susceptible based on their total evaluated price.

The Total Evaluated Price and the Award Amount are different due to the nature of this procurement and how the total evaluated price was determined based on a sample of different categories of transactions. Since it is up to each agency to determine whether and how they will use these services, the financial proposal form provides historical transaction data for the offerors to price to allow the calculation of a total evaluated price and determine financial rankings. The award amount is estimated based on data from the current contract usage.

NICUSA's fee structure is as follows:

<b>Fee Type and Description (based on information provided in Technical Proposal)</b>	<b>Fee per Transaction for Base Term (Years 1 to 5)</b>	<b>Fee per Transaction for Option Term (Years 6 to 10)</b>
Subsidized, No-Cost Service - Revenue reinvestment provided at no direct cost to the State or the customer	\$0.00	\$0.00
Premium Fee Service - Bulk Record Files - Statutory / regulatory record cost is <\$1.00 per record fee - Pricing is NTE amounts	\$0.01	\$0.02



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**SUPPLEMENTAL**

47-IT.

**INFORMATION TECHNOLOGY (cont'd)**

Fee Type and Description (based on information provided in Technical Proposal)	Fee per Transaction for Base Term (Years 1 to 5)	Fee per Transaction for Option Term (Years 6 to 10)
Premium Fee Service - Special Record Requests - Statutory / regulatory record cost is <\$1.00 per record fee - Pricing is NTE amounts	\$0.03	\$0.04
Premium Fee Service - SaaS Integration - SaaS software integrations into digital govt services - Pricing is NTE amounts	\$0.50	\$1.00
Premium Fee Service - Extra Small - Build/implementation/migration of service < 1 month or maintenance hours projected at < 8 hours annually - Shopping cart functionality - per item charge - Pricing is NTE amounts	\$1.00	\$1.50
Premium Fee Service - Small - Build/implementation/migration of service 1 - 2 month or maintenance hours projected at < 20 hours annually - Pricing is NTE amounts	\$2.00	\$2.50



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**SUPPLEMENTAL**

**47-IT. INFORMATION TECHNOLOGY (cont'd)**

Fee Type and Description (based on information provided in Technical Proposal)	Fee per Transaction for Base Term (Years 1 to 5)	Fee per Transaction for Option Term (Years 6 to 10)
Premium Fee Service - Medium - Build/implementation/migration of service 3 - 6 months or maintenance hours projected at < 45 hours annually - Pricing is NTE amounts	\$3.00	\$3.50
Premium Fee Service - Large - Build/implementation/migration of service 7 - 12 months or maintenance hours projected at < 90 hours annually - Pricing is NTE amounts	\$4.00	\$4.50
Premium Fee Service - Extra Large - Build/implementation/migration of service > 12 months or maintenance hours projected at > 90 hours annually - Pricing is NTE amounts	\$5.00	\$5.50
Subscription Service - Annual Billing - Service is provided through subscription fees that are the responsibility of and paid by the end user - Fees support the overhead costs of user account billing, invoicing, and collecting the account payable - Pricing is annual cost - Pricing is Not to Exceed (NTE) amounts	\$125.00	\$150.00



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**SUPPLEMENTAL**

**47-IT. INFORMATION TECHNOLOGY (cont'd)**

Fee Type and Description (based on information provided in Technical Proposal)	Fee per Transaction for Base Term (Years 1 to 5)	Fee per Transaction for Option Term (Years 6 to 10)
Subscription Service - Monthly Billing for Service Access <ul style="list-style-type: none"> <li>- Service is provided through subscription fees that are the responsibility of and paid by the end user</li> <li>- Fees support the overhead costs of account billing, invoicing, and collecting the account payable + monthly access to a service</li> <li>- Pricing is Not to Exceed (NTE) amounts</li> </ul>	\$300.00	\$500.00
Convenience Fee Service - Bulk Record Files <ul style="list-style-type: none"> <li>- Statutory / regulatory record cost is &lt;\$1.00 per record fee</li> <li>- Pricing is NTE amounts</li> </ul>	\$0.01	\$0.02
Convenience Fee Service - Bulk Record Access <ul style="list-style-type: none"> <li>- Statutory / regulatory record cost is &lt;\$1.00 per record fee</li> <li>- Pricing is NTE amounts</li> </ul>	\$0.03	\$0.04
Convenience Fee Service - SaaS Integration <ul style="list-style-type: none"> <li>- SaaS software integrations into digital govt services</li> <li>- Pricing is NTE amounts</li> </ul>	\$0.50	\$1.00



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**



**SUPPLEMENTAL**

**47-IT. INFORMATION TECHNOLOGY (cont'd)**

Fee Type and Description (based on information provided in Technical Proposal)	Fee per Transaction for Base Term (Years 1 to 5)	Fee per Transaction for Option Term (Years 6 to 10)
Convenience Fee Service - Extra Small - Build/implementation/migration of service < 1 month or maintenance hours projected at < 8 hours annually - Shopping cart functionality - per item charge - Pricing is NTE amounts	\$1.00	\$1.50
Convenience Fee Service - Small - Build/implementation/migration of service 1 - 2 month or maintenance hours projected at < 20 hours annually - Pricing is NTE amounts	\$2.00	\$2.50
Convenience Fee Service - Medium - Build/implementation/migration of service 3 - 6 months or maintenance hours projected at < 45 hours annually - Pricing is NTE amounts	\$3.00	\$3.50
Convenience Fee Service - Large - Build/implementation/migration of service 7 - 12 months or maintenance hours projected at < 90 hours annually - Pricing is NTE amounts	\$4.00	\$4.50
Convenience Fee Service - Extra Large - Build/implementation/migration of service > 12 months or maintenance hours projected at > 90 hours annually - Pricing is NTE amounts	\$5.00	\$5.50



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**November 29, 2023**

**SUPPLEMENTAL**



**47-IT. INFORMATION TECHNOLOGY (cont'd)**

**Agency Remarks (cont'd):**

NICUSA has extensive experience providing these services to many states, including the State of Maryland. Based on its experience, NICUSA was able to structure its approach in a manner that would provide lower fees to the users. Therefore, the award is recommended to NICUSA with the single remaining proposal that was determined to be the most advantageous to the State.

The services will include establishment of the following types of transaction: (a) ability of State government to send requested information or documents electronically to multiple devices; (b) ability for State government to process interactive applications for licenses, permits, and other government documents, sell goods and services by interactive applications, and receive electronic documents for filing from regulated entities that, when a signature is necessary, can be electronically signed by the regulating State agency; and (c) ability for the State to receive require payments electronically in conjunction with the State's Merchant Services contract.

There are no MBE or VSBE goals because this is a cloud based platform, therefore, there are no subcontracting opportunities available.

**Fund Source:** 100% Special Funds (User Fees)

**Approp. Code:** User Funded

**Resident Business:** No

**MD Tax Clearance:** 23-4277-0011

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**