

**BOARD OF PUBLIC WORKS**  
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**OCTOBER 25, 2023**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S RECEPTION ROOM**  
**100 STATE CIRCLE, ANNAPOLIS, MD 21401**

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**BOARD OF PUBLIC WORKS  
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ACTION AGENDA  
October 25, 2023**



Contact: Jason Keppler 410- 841-5864  
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**1. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 30 individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland  
COMAR 15.01.05

**Amount:** \$743,900

**Fund Source:** MCCBL of 2019 and MCCBL of 2020: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Items 19344 / 20340

County	Grantee	Agreement #	Amount
Baltimore	Hidden Waters, LLC	AT-2024-2198	\$2,100
Caroline	L & B Farms, LLC	CR-2024-2175-B	\$22,400
		CR-2024-2176	\$82,500
Carroll	Jerry W. Frock	MP-2024-2172	\$12,300
	Keyterra Farms, LLC	MP-2024-2206	\$15,200
		MP-2024-2207	\$6,300
		MP-2024-2208	\$12,300
		MP-2024-2209	\$19,700
		MP-2024-2210	\$21,800
	Peace & Plenty Farms, LLC	MP-2024-2174	\$172,600
	Thomas E. Cole	RS-2024-2199	\$31,300
Cecil	John T. Milburn, Jr	AT-2024-2202	\$11,600
		AT-2024-2203	\$7,100
		AT-2024-2204	\$9,900
	Lisa R. Schafer	AT-2024-2235	\$16,000
		AT-2024-2236	\$23,900
	Two Scenic View Farms, LLC	AT-2024-2197	\$2,000
		AT-2024-2205-R	\$63,600



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**1. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Grantee	Agreement #	Amount
Frederick	Eric C. Donnelly	MP-2024-2180	\$67,400
	George L. Stottlemeyer	MP-2024-2231	\$12,400
		MP-2024-2232	\$18,800
Garrett	Sines Family Farm	AT-2024-2217	\$12,200
Queen Anne's	Henry M. Hilleary	AT-2024-2192	\$4,200
	Linda G. Willis	CR-2024-2193	\$8,300
	Luke Sultenfuss	AT-2024-2191	\$37,400
St. Mary's	Meadow Field Properties, Inc.	PA-2024-2200	\$6,500
		PA-2024-2201	\$15,800
Talbot	Lewis H. Smith, Jr	CR-2024-2142	\$3,700
	Lyons Lloyds Landing Farm, LLC	CR-2024-2173-R	\$12,900
	Phillip E. Councell, Jr	CR-2024-2177	\$11,700

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
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Contact: Jason Keppler 410- 841-5864  
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**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to one grant under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$903.94

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount
Carroll	Christopher R. Weaver	RS-2022-2751	\$903.94

**Remarks:** The Maryland Department of Agriculture has determined that this project is eligible for cost-share funds. The project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for this project to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Jason Keppler 410- 841-5864  
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**3. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 41 completed or cancelled projects under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$177,091.08

**Fund Source:** MCCBL of 2020: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 20340

County	Recipient	Agreement #	Amount	Status
Carroll	Dwayne S. Uhler, Jr.	RS-2023-2580	\$2,655.27	Completed
	Evan Z. Staley	MP-2023-2206	\$4,128.40	Completed
	Jason M. Myers	MP-2023-2176	\$7,200.00	Cancelled
	Matthew M. Clark	MP-2023-2256	\$835.97	Completed
		MP-2023-2257	\$361.92	Completed
		MP-2023-2258	\$4,346.82	Completed
		MP-2023-2259	\$8,528.76	Completed
		MP-2023-2260	\$787.17	Completed
	Steven A. Staub	MP-2023-2685	\$23,996.92	Completed
Cecil	Meulenberg Enterprises LLC	AT-2023-2564	\$50.00	Completed
Frederick	Craig M. Hauser	MP-2023-2067	\$4,154.00	Completed
	David F. Doody	MP-2023-2764	\$809.28	Completed
	Eric L. Troxell	MP-2023-2825-R	\$778.75	Completed
	Jason W. Storm	MP-2023-2030	\$343.45	Completed
	Robert J. Kline	MP-2023-2591	\$17,500.00	Cancelled



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**3. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Recipient	Agreement #	Amount	Status
Harford	Martin Brothers, LLC	AT-2023-2146	\$51,307.99	Completed
Kent	Jeffrey M. Miller	CH-2023-2266	\$4,621.61	Completed
	Jeffrey M. Miller	CH-2023-2268	\$2,170.83	Completed
	Redman Family Farms, LLC	AT-2023-2221	\$14,635.00	Completed
Montgomery	Stanley Grain & Fertilizer, LLC	AT-2023-2791	\$315.00	Completed
		AT-2023-2795	\$1,358.00	Completed
		MP-2023-2796	\$1,872.00	Completed
		RS-2023-2787	\$330.00	Completed
		RS-2023-2790	\$1,251.00	Completed
		RS-2023-2794	\$432.00	Completed
		RS-2023-2797	\$2,625.00	Completed
		RS-2023-2798	\$1,316.00	Completed
		RS-2023-2799	\$1,451.00	Completed
		RS-2023-2800	\$462.00	Completed
		RS-2023-2801	\$1,264.00	Completed
Prince George's	Bonnie Breeze Farm, Inc.	PA-2023-2155	\$2,035.12	Completed
Queen Anne's	Country Fields, Inc.	AT-2023-2521	\$467.00	Completed
		AT-2023-2522	\$2,458.67	Completed
	William V. Riggs, IV	AT-2023-2579	\$772.80	Completed
Talbot	B. Eugene Ewing	CR-2023-2555	\$644.15	Completed
	Kenneth D. Cober	CR-2023-2096	\$322.97	Completed
	Mary Ellen Perkins	CH-2023-2607	\$422.00	Completed
	Philip W. Jones	CR-2023-2162	\$489.04	Completed
	Phyllis B. Pensel	CR-2023-2108	\$1,497.79	Completed
	Stephen J. Cox	CR-2023-2476	\$4,658.90	Completed
Washington	John D. Hollyday	UP-2023-2509	\$1,434.50	Completed



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3. **DEPARTMENT OF AGRICULTURE** (cont'd)

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or cancelled by the recipient and any unspent balance could be made available for other eligible cost-share projects.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS  
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October 25, 2023



Contact: Gabriel Gnall 410-260-7335  
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4. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Department of General Services*

*May 2023*

**Authority:** COMAR 21.02.01.05

**Remarks:** The content of the reports may be accessed on the Board of Public Works website: [www.bpw.maryland.gov/Pages/PAAR.aspx](http://www.bpw.maryland.gov/Pages/PAAR.aspx)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS  
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**REVISED** at the meeting

Contact: Bill Morgante 410-260-7791  
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5. **BOARD OF PUBLIC WORKS**  
***Wetlands Licenses***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

20-0882 *GLEN ISLE IMPROVEMENT ASSOCIATION* – To maintain an existing beach by providing beach nourishment and to reduce shoreline erosion by constructing a groin and depositing dredged sand onto the beach.

*Riva, South River*

*Special conditions: Time of year restriction. Requirements for transplanting marsh vegetation, constructing beach nourishment, and downloading the USACE Maryland State Programmatic General Permit (MDSPGP) Category A permit.*

21-0612 *ANDREW AMRHEIN III* – To provide navigable access within a boat slip by mechanically dredging a new area, removing sand, and reusing the sand for beach nourishment and construction of a living shoreline; and to reduce shoreline erosion by constructing a living shoreline with stone sills, filling with sand, grading, and planting low and high marsh vegetation.

*Pasadena, Bodkin Creek*

*Special conditions: Requirements for marsh establishment area construction, marsh maintenance plan, maintenance dredging, dredge material transport and disposal, staking dredged area, post dredge bathymetric survey, and beach nourishment.*

***Wetlands Created: 4,250 square feet***

23-0282 *RIVERBEA CORP* – To reduce shoreline erosion by removing a bulkhead, constructing a revetment, and repairing a revetment.

*Pasadena, Stony Creek*

*Special conditions: Time of year restriction. Requirements for County review and authorization of work above mean high water and for the design and construction of revetments. Restrictions on use of asphalt rubble in the revetment.*



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5. **BOARD OF PUBLIC WORKS** (cont'd)

**ANNE ARUNDEL COUNTY** (cont'd)

23-0476 *CHESAPEAKE HARBOUR COMMUNITY ASSOCIATION* – To reduce shoreline erosion by constructing stone groins and providing beach nourishment with sand fill.

*Annapolis, Severn River*

*Special conditions: Requirements for beach nourishment area, County review and authorization of work above mean high water, and design and construction of groins.*

**HARFORD COUNTY**

23-0506 *NICK G. CONITS* – To reduce shoreline erosion and stabilize a revetment by constructing a bulkhead.

*Havre de Grace, Susquehanna River*

*Special conditions: Time of year restriction. Requirements for bulkhead construction and downloading the USACE Maryland State Programmatic General Permit (MDSPGP) Category A permit.*

**SOMERSET COUNTY**

22-0999 *MARYLAND DEPT. OF NATURAL RESOURCES* – To improve navigable access by removing existing piers, walkway, boat ramp structures, mooring piles and dolphins, constructing and backfilling a bulkhead, constructing piers, platforms, mooring piles, dolphins, gangways, a wave break, replacing decking and stringers of a pier, reconstructing boat ramps and piers, replacing in-kind stormwater drain outfalls, and constructing a new stormwater outfall.

*Crisfield, Daugherty Creek*

*Special conditions: Requirements for bulkhead construction, County review and authorization of work above mean high water, removing existing piers and associated structures, dockside sewage pump out facilities, storage and handling of petroleum products, boat maintenance areas, boat maintenance at slips, trash and garbage containers. Restrictions on discharge of sanitary wastewater, shellfish harvesting or storage, and stormwater discharges.*

**ST MARY'S COUNTY**

~~22-0760 *ST MARY'S COUNTY DEPT. OF PUBLIC WORKS & TRANSPORTATION* – To reduce shoreline erosion by installing breakwaters, nourishing a beach with sand, grading, and planting marsh vegetation.~~

~~*St Mary's County, Potomac River*~~

~~*Special conditions: Requirements for marsh establishment area construction, acceptance of marsh maintenance plan, and beach nourishment.*~~

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**\* Wetlands License #22-0760 was withdrawn from the meeting. All remaining licenses were approved.**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
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*Contact: Andrew Pierce 410-260-7280  
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**6. DEPARTMENT OF BUDGET AND MANAGEMENT  
Budget Amendments 24R-013**

**Description:** Approve October 2023 meeting reimbursable fund budget amendments.

**Authority:** Section 7-209 (e), State Finance & Procurement Article, Annotated Code of Maryland, requires Board of Public Works approval of the reimbursable fund budget amendment.

**Amount:** \$571,658 FY

**Amount:** \$571,658 TOTAL

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for FY 2024 services provided by the receiving agency for FY 2024 as follows:

<b>Funding Agency</b>	<b>Agency Providing Services [Receiving Funds]</b>	<b>Services</b>	<b>Amount</b>
<b>Judiciary 24R-013 C00A00</b>	<b>Executive Department- Boards, Commissions and Offices D15A05</b>	Remainder of funding for the Maryland State Commission on Criminal Sentencing Policy (MSCCSP) agreement.	\$ 571,658
<b>Total</b>			<b>\$ 571,658</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Andrew Pierce 410-260-7280  
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**7. DEPARTMENT OF BUDGET AND MANAGEMENT  
Budget Amendments 24R-015**

**Description:** Approve October 2023 meeting reimbursable fund budget amendments.

**Authority:** Section 7-209 (e), State Finance & Procurement Article, Annotated Code of Maryland, requires Board of Public Works approval of the reimbursable fund budget amendment.

**Amount:** \$106,412 FY

**Amount:** \$106,412 TOTAL

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for FY 2024 services provided by the receiving agency for FY 2024 as follows:

<b>Funding Agency</b>	<b>Agency Providing Services [Receiving Funds]</b>	<b>Services</b>	<b>Amount</b>
<b>Accountability and Implementation Board 24R-015 R12</b>	<b>Interagency Commission on School Construction D25E03</b>	Accountability and Implementation Board to reimburse its share of payroll costs for Assistant Attorney General position.	\$ 106,412
<b>Total</b>			<b>\$ 106,412</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 25, 2023**



*Contact: Anna Sierra 443-381-2467  
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**8. DEPARTMENT OF EMERGENCY MANAGEMENT  
*Volunteer Company Assistance Fund (VCAF) Loan***

**Recommendation:** The Board of Public Works authorize the following loan up to the total amount of \$356,242 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland

**Appropriation:** D52H002 -- MISV3 -- 1433/3001

**Background:** The Maryland State Firemen's Association has approved the request of the Taylors Island Volunteer Fire Company and certifies that its recommendations comply with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into an agreement that the loans will be used as represented and that give the State appropriate and adequate security in the equipment purchased. The Department of Emergency Management verifies that the funds are available in the Volunteer Company Assistance Fund.

**DORCHESTER COUNTY**

<i>Requestor</i>	<i>Purpose</i>	<i>Reason</i>	<i>Max Loan Amount</i>	<i>Project Cost</i>
TAYLORS ISLAND VOLUNTEER FIRE COMPANY, INC.	Rescue Engine/ Pumper	Replacement	\$356,242.00	\$474,990.00

*Interest Rate: 1%      Term: 20 years/annual payments*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 25, 2023**



*Contact: Amanda Sadler 301-429-7780  
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**9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve the establishment of a driveway easement by Perkins Homes Phase IIB in favor of Perkins Homes Phase III, a neighboring property, on a parcel of land subject to a deed of trust lien in favor of the State in order to benefit the development of Perkins Homes Phase III.

**Disposition Authority:** Section 10-305, State Finance and Procurement Article, Annotated Code of Maryland

**Grantor Project Address:** 1500 Claremont Street, Baltimore City, Maryland

**Grantee:** Perkins Homes Phase III, LLC (as ground lessee) and Baltimore Affordable Housing Development, Inc. (as ground lessor)

**Consideration:** \$0

**Remarks:** The Community Development Administration, a unit of the Division of Development Finance of the Department of Housing and Community Development, a principal department of the State of Maryland, intends to provide financing to Perkins Homes Phase III, LLC, to assist in the acquisition and new construction of Perkins Homes Phase III, a 152-unit affordable housing project in Baltimore City.

The owner of Perkins Homes Phase IIB will grant an easement that will serve as a driveway providing the sole point of access from the public street to the surface parking lot of Perkins Homes Phase III. Perkins Homes Phase IIB, on which the easement will be located, is subject to a deed of trust lien in favor of the Community Development Administration.

The easement will be a 4,885 square foot portion of land, more or less, that traverses in a north/south direction between the 1500 block of Pratt Street to the north and the 1500 block of Claremont Street to the south between Perkins Homes Phase IIB to the west and Perkins Homes Phase III to the east to provide vehicular and pedestrian access via a paved driveway. The easement will be 24 feet in width and 197 feet in length, more or less.

*This Item was withdrawn from the 10/4/2023 BPW Meeting as Secretary's Agenda, Item 9.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
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**REVISED**

Contacts: Owen McEvoy 301-429-7610 owen.mcevoy@maryland.gov  
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Amanda Sadler 301-429-7780 amanda.sadler@maryland.gov

**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***The Rental Housing Works and Partnership Rental Housing Programs***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds as described.

**Borrower:** ECD Irvington Mews II, LLC

**Project:** The Greens at Irvington Mews II  
200 Block of South Woodington Road  
Baltimore, Maryland 21229

**Rental Housing Works Authority:** Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that on average will be occupied by households with incomes at 60% of area median income.

**Partnership Rental Housing Program Authority:** Sections 4-1201 through 4-1209 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and COMAR Chapter 05.05.05.

*The Partnership Rental Housing Program* finances rental housing that will be occupied by households with incomes at 50% of state -wide area median income.

**Loan Amount:** \$2,950,000  
**Fund Source:** MCCBL 2021 - *Rental Housing Works Program*  
**Collateral:** Deed of Trust

**Loan Amount:** \$380,997  
**Fund Source:** **General Funds** - *Partnership Rental Housing Program*  
**Collateral:** Deed of Trust

**Description:** The Project consists of the new construction of a 59-unit elderly mid-rise elevator building in Baltimore City. The Project will offer one- and two-bedroom units and will serve households with incomes on average between 30% and 50% of the Area Median Income (AMI) with 12 units reserved for homeless veterans at 30% AMI. The Project is sponsored by Enterprise Community Development.



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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**REVISED**

**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

***Description (cont'd):***

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the Project includes the following:

1. Project will use green building criteria from NGBS (National Green Building Standard) and obtain Bronze certification.
2. All windows will be Energy Star rated.
3. All faucets and bath fixtures will use water sense labeled products.
4. All appliances will be Energy Star Rated including refrigerators, ranges, range hoods, and bath exhaust fans.
5. Energy Star rated light fixtures will be installed in all units and common areas.
6. Mechanical systems will be high efficiency 15 Seasonal Energy Efficient Rating (SEER) units, with programmable thermostats, and insulated plumbing pipes.

Recognized Environmental Concerns were discovered at the site regarding soils. The Maryland Department of the Environment Land Restoration Program (LRP) completed its review of the Environmental Management Plan (EMP). The submitted plan was deemed acceptable for implementation and LRP has authorized the owner to proceed with executing the tasks outlined in the EMP.

Sources	Amount
<b>Rental Housing Works (<i>this Item</i>)</b>	<b>\$ 2,950,000</b>
<b>Partnership Rental Housing Program (<i>this Item</i>)</b>	<b>380,997</b>
Multifamily Bond Program- Risk Sharing	3,432,000
Weinberg	2,000,000
HUD 202 Capital Advance	3,454,944
AHP- FHLB	750,000
HUD GRRP	750,000
MD Energy Grant	126,160
4% Low Income Housing Tax Credit Equity	10,752,109
Deferred Developer's Fee	300,000
GIC Income	183,226
Seller Note	1,060,000
<b>Total</b>	<b>\$ 26,139,436</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 25, 2023**



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**11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
*Rental Housing Works Program***

***Recommendation:*** That the Board of Public Works approve lending general obligation bond proceeds for this project.

***Borrower:*** Overlook East Associates, LLC

***Project:*** Overlook East  
423A, 423B and 423 ½ E. Patrick St.  
Frederick, MD 21701

***Rental Housing Works Authority:*** Sections 4-401 *et seq.* of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that will be occupied by households with incomes at or below 60% of area median income.

***Loan Amount:*** \$3,500,000

***Fund Source:*** MCCBL 2021 - *Rental Housing Works Program*

***Collateral:*** Deed of Trust

***Description:*** The Project involves the new construction of an 85-unit general occupancy rental community to be located at 423 East Patrick St., Frederick, Frederick County. This Project will offer a mix of affordable one-, two- and three-bedroom floorplans targeting low-income households earning up to 60 percent of the Area Median Income (AMI). The Project is sponsored by Conifer Realty, LLC.



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**11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

***Description (cont'd):***

Pursuant to Maryland's commitment to reducing Greenhouse Gas Emissions, conserving water resources, and enhancing Maryland's environment, the project scope of work includes the following:

1. The project follows Green Building standards criteria from Enterprise Green Communities.
2. Energy Star-rated light fixtures will be installed throughout.
3. New low / no VOC paint throughout the building units and common areas.
4. All floorings will be quality and durable floor coverings.
5. Kitchen appliances will be Energy Star rated including refrigerators, range/ovens, microwaves, and dishwashers.
6. Solar panels to be installed at the Community Center.
7. Windows will be Energy Star rated.
8. Water-conserving toilets, sink faucets, and shower heads will be installed.
9. The building's exterior siding and roofing will be R-19 & R-38 insulation respectively.
10. Air sealing and weatherization will be provided in accordance with the Department of Energy Air Leakage Guide and the 2018 IECC for typical areas.
11. The mechanical systems are designed to be highly rated efficiency greater than 15 Seasonal Energy Efficient Rating (SEER) with programmable thermostats, as well as insulated plumbing pipes.

The Overlook East environmental assessment revealed no evidence of recognized environmental conditions, controlled recognized environmental conditions, or historically recognized environmental conditions in connection with the properties.

Sources	Amount
<b>Rental Housing Works (<i>this Item</i>)</b>	<b>\$3,500,000</b>
Tax-Exempt Loan	12,800,000
Frederick County Deferred Loan Program	1,100,000
4% LIHTC Equity	14,159,294
Deferred Developer Fee	2,780,520
<b>Total</b>	<b>\$33,984,814</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Matthew Dryer 410-697-9687  
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**12. DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Resource Sharing Agreement, RSA Program***

**Recommendation:** The Board of Public Works approve the State entering into a resource sharing agreement.

**Authority:** Section 3A-307, State Finance & Procurement Article,  
Annotated Code of Maryland

**Property location:** Patapsco Valley State Park, Anne Arundel and Baltimore Counties

**Award:** Baltimore Gas and Electric Company

**Term:** 10/26/2023 – 10/25/2053 (30-years)

**Amount:** Projected Value of Agreement over thirty years = \$126,440

Compensation to State Projected Value of Agreement over thirty years  
\$126,440 (30-years)  
\$126,440 (Total)

**Requesting Agency Remarks:** This revenue-generating transaction results from a resource sharing agreement between Maryland Department of Natural Resources and Baltimore Gas and Electric Company. For this proposal, the benefit to the State is the monetary compensation in exchange for access to State lands for the installation, use and operations of fiber optics cables located within Patapsco Valley State Park, Anne Arundel and Baltimore Counties, Maryland. Since the monetary value of the lease over the 30-year term is more than \$100,000, this item was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund Source:** Revenue Generating- MITDP Fund

**MD Tax Clearance:** 23-1957-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Paul Peditto 410-260-8549  
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**13. DEPARTMENT OF NATURAL RESOURCES  
*Rocky Gap Casino/Resort***

**Recommendation:** That the Board of Public Works approve Evitts Resort, LLC granting a leasehold deed of trust to Goldman Sachs Bank USA on the Department of Natural Resources property at Rocky Gap State Park.

**Prior Approval:** Secretary's Agenda, Item 7 (7/19/2023)

**Background:** Reference is made to Secretary's Agenda, Item 7 (July 19, 2023) in which the Board of Public Works approved, among other things: (1) The First Amendment to Amended and Restated Ground Lease by and between the State of Maryland, to the use of the Department of Natural Resources, and Rocky Gap Propco, LLC (a subsidiary of VICI Properties, Inc.); and (2) the Assignment and Assumption of Ground Lease from Evitts Resort, LLC to Rocky Gap Propco, LLC; and 3) the Sublease of the Amended and Restated Ground Lease from Rocky Gap Propco, LLC to Evitts Resort, LLC, as amended.

Century Maryland Acquisition, Inc., a direct and wholly owned subsidiary of Century Casinos, Inc., has acquired Evitts. Evitts will continue to be the operator of the resort and casino as a subsidiary of Century pursuant to the Sublease from VICI to Evitts.

The Maryland State Lottery and Gaming Control Commission has provided approval for Evitts Resort, LLC and Century Maryland Acquisition, Inc. to join Century's credit facility with Goldman Sachs Bank USA as guarantors.

Subject to Board of Public Works approval, the lease permits Evitts to grant a security interest to its financing provider in Evitts' leasehold interest as set forth in the recently approved amended ground lease with the State. A leasehold deed of trust is a customary requirement in commercial lending that allows the lender to step into the tenant's role if the tenant defaults (this includes the obligation to continue to make lease payments to the landlord).

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Nick Napolitano 410-767-5195  
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**14. MARYLAND DEPARTMENT OF HEALTH**

***Recommendation:*** That the Board of Public Works create 144 positions.

***Authority:*** Section 7-236, State Finance and Procurement Article, Annotated Code Maryland; Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

***Amount:*** \$0

***Appropriation Codes:*** M00A01.01, M00A01.02, M00A01.07, M00B01.03, M00F01.01, M00F02.01, M00F03.01, M00F03.04, M00F06.01, M00J02.01, M00L01.01, M00L01.02, M00M01.01, M00M01.02, M00Q01.01, M00Q01.02, M00Q01.04, M00Q01.05, M00Q01.08, M00Q01.09

***Requesting Agency Remarks:*** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create additional positions beyond the Rule of 100 established in provided that 1.25 full-time equivalent (FTE) contractual positions are abolished for each regular position added and if there is no increase in agency funding in the current budget or the next two budgets.

The Maryland Department of Health requests 144 contractual conversions to support critical programming that impacts all Marylanders. Following the COVID-19 pandemic response, it became apparent that an experienced, knowledgeable, stable public health workforce is essential to perform many critical state-level functions that support the health and safety of Marylanders. Converting current contractual employees to permanent state merit positions will provide stability not offered by contractual employment and ultimately strengthen the state public health workforce that we are rebuilding. In addition, many of these conversions will help ensure that Marylander's eligible for Medicaid remain enrolled in the program. Specifically, positions support eligibility determinations and enrollment for Medicaid's various programs due to the increase in Medicaid Provider participation and expansion of programs including a January 1, 2023 adult dental expansion.

Finally, this conversion request supports MDH Operations employees including a position supporting our Office of Human Resources which are critical to make sure we meet the Moore-Miller objective of filling State Government vacancies.

The Department identified 180 contractual FTE positions to be abolished to create the 144 regular positions listed above. This is a ratio of 1.25 contractual FTE positions abolished to 1 regular position created.



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***Requesting Agency Remarks (cont'd):***

The 144 positions created are within the following MDH units:

EXECUTIVE DIRECTION - OFFICE OF THE SECRETARY
OPERATIONS - OFFICE OF THE SECRETARY
MDH HOSPITAL SYSTEM - OFFICE OF THE SECRETARY
OFFICE OF HEALTH CARE QUALITY - REGULATORY SERVICES
EXECUTIVE DIRECTION – DEPUTY SECRETARY FOR PUBLIC HEALTH SERVICES
OFFICE OF POPULATION HEALTH IMPROVEMENT
INFECTIOUS DISEASE AND ENVIRONMENTAL HEALTH SERVICES – PREVENTION AND HEALTH PROMOTION ADMINISTRATION
FAMILY HEALTH AND CHRONIC DISEASE SERVICES – PREVENTION AND HEALTH PROMOTION ADMINISTRATION
OFFICE OF PREPAREDNESS AND RESPONSE
LABORATORY SERVICES – LABORATORIES ADMINISTRATION
PROGRAM DIRECTION – BEHAVIORAL HEALTH ADMINISTRATION
COMMUNITY SERVICES – BEHAVIORAL HEALTH ADMINISTRATION
PROGRAM DIRECTION – DEVELOPMENTAL DISABILITIES ADMINISTRATION
COMMUNITY SERVICES – DEVELOPMENTAL DISABILITIES ADMINISTRATION
DEPUTY SECRETARY FOR HEALTH CARE FINANCING – MEDICAL CARE PROGRAMS ADMINISTRATION
OFFICE OF ENTERPRISE TECHNOLOGY – MEDICAL CARE PROGRAMS ADMINISTRATION
BENEFITS MANAGEMENT AND PROVIDER SERVICES – MEDICAL CARE PROGRAMS ADMINISTRATION
OFFICE OF FINANCE – MEDICAL CARE PROGRAMS ADMINISTRATION
MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS – MEDICAL CARE PROGRAMS ADMINISTRATION
OFFICE OF ELIGIBILITY SERVICES – MEDICAL CARE PROGRAMS ADMINISTRATION

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that the FY 2024 budget includes the contractual positions to be abolished and that funds are available for the new positions for which approval is requested.



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Accountant Advanced</i>	4549	17/07	\$90,612
1.0	<i>Administrative Aide</i>	2572	11/05	\$58,789
1.0	<i>Administrative Officer I</i>	2711	13/02	\$59,728
1.0	<i>Administrative Officer I</i>	2711	13/07	\$70,220
1.0	<i>Administrative Officer I</i>	2711	13/08	\$70,300
1.0	<i>Administrative Officer I</i>	2711	13/11	\$74,271
1.0	<i>Administrative Officer II</i>	3235	14/10	\$77,679
1.0	<i>Administrative Officer II</i>	3235	14/20	\$93,858
2.0	<i>Administrative Officer II</i>	3235	14/03	\$132,926
1.0	<i>Administrative Officer II</i>	3235	14/06	\$73,386
1.0	<i>Administrative Officer II</i>	3235	14/22	\$99,332
2.0	<i>Administrative Officer III</i>	2247	15/01	\$130,458
1.0	<i>Administrative Officer III</i>	2247	15/02	\$68,797
1.0	<i>Administrative Officer III</i>	2247	15/03	\$71,346
1.0	<i>Administrative Officer III</i>	2247	15/05	\$76,740
1.0	<i>Administrative Officer III</i>	2247	15/10	\$84,252



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
<i>1.0</i>	<i>Administrative Officer III</i>	<i>2247</i>	<i>15/11</i>	<i>\$85,862</i>
<i>1.0</i>	<i>Administrative Officer III</i>	<i>2247</i>	<i>15/17</i>	<i>\$96,220</i>
<i>1.0</i>	<i>Administrative Specialist I</i>	<i>1755</i>	<i>10/09</i>	<i>\$60,426</i>
<i>2.0</i>	<i>Administrative Specialist I</i>	<i>1755</i>	<i>10/14</i>	<i>\$130,082</i>
<i>2.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/02</i>	<i>\$106,576</i>
<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/03</i>	<i>\$55,676</i>
<i>2.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/07</i>	<i>\$121,872</i>
<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/08</i>	<i>\$63,135</i>
<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/10</i>	<i>\$64,370</i>
<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/12</i>	<i>\$67,885</i>
<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/19</i>	<i>\$77,196</i>
<i>1.0</i>	<i>Administrative Specialist III</i>	<i>5557</i>	<i>12/10</i>	<i>\$68,502</i>



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**14.. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
<i>1.0</i>	<i>Administrative Specialist III</i>	<i>2043</i>	<i>12/07</i>	<i>\$64,853</i>
<i>1.0</i>	<i>Administrative Specialist III</i>	<i>2043</i>	<i>12/08</i>	<i>\$66,034</i>
<i>1.0</i>	<i>Administrative Specialist III</i>	<i>2043</i>	<i>12/14</i>	<i>\$74,995</i>
<i>1.0</i>	<i>Administrator I</i>	<i>7688</i>	<i>16/02</i>	<i>\$72,017</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/04</i>	<i>\$78,806</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/05</i>	<i>\$81,784</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/06</i>	<i>\$81,945</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/11</i>	<i>\$90,075</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/14</i>	<i>\$95,361</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/16</i>	<i>\$100,754</i>
<i>1.0</i>	<i>Administrator I</i>	<i>2586</i>	<i>16/17</i>	<i>\$100,968</i>
<i>1.0</i>	<i>Administrator II</i>	<i>2587</i>	<i>17/11</i>	<i>\$96,113</i>
<i>1.0</i>	<i>Administrator II</i>	<i>2587</i>	<i>17/12</i>	<i>\$97,964</i>
<i>1.0</i>	<i>Administrator III</i>	<i>2588</i>	<i>18/05</i>	<i>\$91,497</i>



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Agency Grants Specialist II	0807	16/12	\$93,375
1.0	Agency Grants Specialist Supervisor	0809	18/12	\$106,362
1.0	Agency Grants Specialist Trainee	0805	13/14	\$79,879
1.0	Community Health Educator II	1026	14/04	\$68,314
1.0	Community Health Educator II	1026	14/12	\$82,026
1.0	Community Health Educator III	2071	16/11	\$90,075
1.0	Community Health Educator III	2071	16/14	\$96,998
1.0	Community Health Educator III	2071	16/16	\$99,064
1.0	Coordinator Special Programs Health Services II, Developmental Disabilities	2817	14/02	\$64,638
1.0	Coordinator Special Programs Health Services II, Developmental Disabilities	2817	14/09	\$77,572
1.0	Coordinator Special Programs Health Services III, Addiction	0476	15/11	\$79,154
3.0	Coordinator Special Programs Health Services III, Developmental Disabilities	0491	15/03	\$203,146
2.0	Coordinator Special Programs Health Services III, Developmental Disabilities	0491	15/06	\$150,312
1.0	Coordinator Special Programs Health Services III, Developmental Disabilities	0491	15/07	\$79,637



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/08	\$74,861
4.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/09	\$317,908
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/10	\$84,252
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/13	\$82,186
1.0	<i>Coordinator Special Programs Health Services III, Health Services</i>	0484	15/03	\$65,900
1.0	<i>Coordinator Special Programs Health Services IV, Addiction</i>	1334	16/03	\$70,139
1.0	<i>Coordinator Special Programs Health Services IV, Developmental Disabilities</i>	2819	16/02	\$67,644



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Coordinator Special Programs Health Services IV, Developmental Disabilities</i>	2819	16/08	\$79,771
1.0	<i>Coordinator Special Programs Health Services IV, Health Services</i>	2820	16/13	\$95,174
1.0	<i>Coordinator Special Programs Health Services IV, Mental Health</i>	2344	16/06	\$83,340
2.0	<i>Epidemiologist I</i>	3641	18/02	\$166,358
1.0	<i>Epidemiologist I</i>	3641	18/05	\$93,080
1.0	<i>Epidemiologist I</i>	3641	18/14	\$110,494
1.0	<i>Epidemiologist I</i>	3641	18/16	\$114,787
1.0	<i>Epidemiologist II</i>	3642	19/06	\$99,520
1.0	<i>Fiscal Accounts Clerk II</i>	4518	10/11	\$61,606
1.0	<i>Fiscal Accounts Technician I</i>	4522	11/03	\$54,737
1.0	<i>Fiscal Accounts Technician II</i>	4523	12/03	\$59,219
1.0	<i>Health Facilities Surveyor Nurse I</i>	4244	20/08	\$103,383
1.0	<i>Health Planner II</i>	3351	15/03	\$71,346



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Health Planner IV</i>	3353	18/20	\$157,826
1.0	<i>Health Policy Analyst Advanced</i>	2420	19/16	\$122,568
1.0	<i>Health Policy Analyst Associate</i>	2417	16/01	\$65,229
2.0	<i>Health Policy Analyst Associate</i>	2417	16/02	\$135,288
1.0	<i>Health Policy Analyst I</i>	2418	17/01	\$69,441
2.0	<i>Health Policy Analyst I</i>	2418	17/02	\$144,034
1.0	<i>Health Policy Analyst I</i>	2418	17/06	\$81,945
1.0	<i>Health Policy Analyst I</i>	2418	17/17	\$109,609
1.0	<i>Health Policy Analyst II</i>	2419	18/03	\$86,345
1.0	<i>Health Policy Analyst II</i>	2419	18/06	\$94,878
2.0	<i>Health Policy Analyst II</i>	2419	18/08	\$189,326
1.0	<i>Health Policy Analyst II</i>	2419	18/09	\$92,516
1.0	<i>Health Policy Analyst II</i>	2419	18/10	\$102,364
1.0	<i>HR Administrator II</i>	4919	19/21	\$132,523
1.0	<i>IT Functional Analyst II</i>	4499	16/11	\$90,075
1.0	<i>IT Quality Assurance Specialist</i>	4483	18/09	\$98,742



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
2.0	Medical Care Program Associate I	4394	10/08	\$116,666
1.0	Medical Care Program Associate II	4395	11/01	\$51,008
1.0	Medical Care Program Associate II	4395	11/02	\$52,832
1.0	Medical Care Program Associate II	4395	11/06	\$59,862
3.0	Medical Care Program Associate II	4395	11/11	\$198,906
1.0	Medical Care Program Associate II	4395	11/13	\$67,965
1.0	Nursing Program Consultant/Administrator I	4261	22/16	\$148,783
1.0	Nursing Program Consultant/Administrator I	4261	22/17	\$139,715
1.0	Nursing Program Consultant/Administrator II	4262	23/10	\$141,673
1.0	Nursing Program Consultant-Administrator II	6646	23/23	\$182,646
1.0	Office Clerk II	1375	07/06	\$46,902
1.0	Office Clerk II	1375	07/09	\$49,451
1.0	Office Clerk II	1375	07/10	\$50,337
2.0	Office Clerk II	1375	07/12	\$104,322
1.0	Office Services Clerk	1376	08/02	\$44,193
1.0	Office Services Clerk	1376	08/08	\$52,511
2.0	Office Services Clerk	1376	08/09	\$105,074
1.0	Office Services Clerk Lead	1377	09/07	\$53,905



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
<i>1.0</i>	<i>Program Administrator I Health Services</i>	<i>2941</i>	<i>16/08</i>	<i>\$86,560</i>
<i>1.0</i>	<i>Program Administrator II Health Services</i>	<i>2942</i>	<i>17/18</i>	<i>\$111,728</i>
<i>1.0</i>	<i>Program Administrator II Mental Health</i>	<i>1723</i>	<i>17/04</i>	<i>\$84,038</i>
<i>1.0</i>	<i>Program Administrator II Mental Health</i>	<i>1723</i>	<i>17/05</i>	<i>\$87,231</i>
<i>1.0</i>	<i>Program Administrator III Health Services</i>	<i>2943</i>	<i>18/20</i>	<i>\$121,817</i>
<i>1.0</i>	<i>Program Administrator III Mental Health</i>	<i>1725</i>	<i>18/11</i>	<i>\$104,349</i>
<i>1.0</i>	<i>Program Administrator IV Health Services</i>	<i>2944</i>	<i>19/01</i>	<i>\$84,011</i>
<i>1.0</i>	<i>Program Manager II</i>	<i>5477</i>	<i>20/07</i>	<i>\$108,267</i>
<i>1.0</i>	<i>Program Manager II</i>	<i>5477</i>	<i>20/14</i>	<i>\$125,896</i>
<i>1.0</i>	<i>Program Manager II</i>	<i>5477</i>	<i>20/20</i>	<i>\$140,975</i>
<i>1.0</i>	<i>Program Manager Senior I</i>	<i>5482</i>	<i>23/22</i>	<i>\$191,956</i>
<i>1.0</i>	<i>Program Manager Senior II</i>	<i>5483</i>	<i>24/18</i>	<i>\$173,066</i>
<i>1.0</i>	<i>Services Specialist</i>	<i>0916</i>	<i>09/15</i>	<i>\$61,552</i>
<i>1.0</i>	<i>Social Worker I Health Services</i>	<i>1991</i>	<i>16/14</i>	<i>\$95,361</i>
<b>Total</b>	<b>144.0</b>			<b>\$11,866,186</b>



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
0.75	Accountant Advanced	4549	17/00	\$53,205
1.0	Accountant Advanced	4549	17/07	\$90,612
0.25	Accountant I	4546	15/00	\$15,649
1.0	Administrative Aide	2572	11/05	\$58,789
1.0	Administrative Officer I	2711	13/08	\$70,300
1.0	Administrative Officer I	2711	13/07	\$70,220
1.0	Administrative Officer I	2711	13/11	\$74,271
1.0	Administrative Officer I	2711	13/00	\$55,307
1.0	Administrative Officer I	2711	13/02	\$59,728
1.0	Administrative Officer II	3235	14/20	\$93,858
1.0	Administrative Officer II	3235	14/06	\$73,386
2.0	Administrative Officer II	3235	14/03	\$132,926
1.0	Administrative Officer II	3235	14/10	\$77,679
1.0	Administrative Officer II	3235	14/22	\$99,332
2.0	Administrative Officer III	2247	15/01	\$130,458
1.25	Administrative Officer III	2247	15/00	\$78,246
1.0	Administrative Officer III	2247	15/17	\$96,220
1.0	Administrative Officer III	2247	15/02	\$68,797
1.0	Administrative Officer III	2247	15/03	\$71,346



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Administrative Officer III	2247	15/05	\$76,740
1.0	Administrative Officer III	2247	15/10	\$84,252
1.0	Administrative Officer III	2247	15/11	\$85,862
0.5	Administrative Program Manager I	5472	19/00	\$40,309
1.0	Administrative Specialist I	1755	10/09	\$60,426
2.0	Administrative Specialist I	1755	10/14	\$130,082
1.75	Administrative Specialist II	1756	11/00	\$85,643
2.0	Administrative Specialist II	1756	11/02	\$106,576
2.0	Administrative Specialist II	1756	11/07	\$121,872
1.0	Administrative Specialist II	1756	11/03	\$55,676
1.0	Administrative Specialist II	1756	11/08	\$63,135
1.0	Administrative Specialist II	1756	11/10	\$64,370
1.0	Administrative Specialist II	1756	11/12	\$67,885
1.0	Administrative Specialist II	1756	11/19	\$77,196
1.0	Administrative Specialist III	5557	12/10	\$68,502
0.75	Administrative Specialist III	2043	12/00	\$39,010
1.0	Administrative Specialist III	2043	12/07	\$64,853
1.0	Administrative Specialist III	2043	12/08	\$66,034
1.0	Administrative Specialist III	2043	12/14	\$74,995



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
6.25	<i>Administrator I</i>	2586	16/00	\$416,418
1.0	<i>Administrator I</i>	2586	16/02	\$72,017
1.0	<i>Administrator I</i>	2586	16/04	\$78,806
1.0	<i>Administrator I</i>	2586	16/05	\$81,784
1.0	<i>Administrator I</i>	2586	16/06	\$81,945
1.0	<i>Administrator I</i>	2586	16/11	\$90,075
1.0	<i>Administrator I</i>	2586	16/14	\$95,361
1.0	<i>Administrator I</i>	2586	16/16	\$100,754
1.0	<i>Administrator I</i>	2586	16/17	\$100,968
1.0	<i>Administrator II</i>	2587	17/00	\$70,940
1.0	<i>Administrator II</i>	2587	17/11	\$96,113
1.0	<i>Administrator II</i>	2587	17/12	\$97,964
1.0	<i>Administrator III</i>	2588	18/05	\$91,497
1.0	<i>Agency Budget Specialist Supervisor</i>	0989	18/00	\$83,628
1.0	<i>Agency Grants Specialist II</i>	0807	16/12	\$93,375
1.0	<i>Agency Grants Specialist Supervisor</i>	0809	18/12	\$106,362
1.0	<i>Agency Grants Specialist Trainee</i>	0805	13/00	\$61,100
1.0	<i>Agency Grants Specialist Trainee</i>	0805	13/14	\$79,879



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Community Health Educator II	1026	14/04	\$68,314
1.0	Community Health Educator II	1026	14/12	\$82,026
0.5	Community Health Educator III	2071	16/00	\$33,314
1.0	Community Health Educator III	2071	16/11	\$90,075
1.0	Community Health Educator III	2071	16/14	\$96,998
1.0	Community Health Educator III	2071	16/16	\$99,064
4.25	Contractual Hourly	8998	00/00	\$93,275
1.0	Contractual Hourly	8998	00/20	\$191,956
1.5	Coordinator Special Programs Health Services II, Developmental Disabilities	2817	14/00	\$82,961
1.0	Coordinator Special Programs Health Services II, Developmental Disabilities	2817	14/02	\$64,638
1.0	Coordinator Special Programs Health Services II, Developmental Disabilities	2817	14/09	\$77,572
1.0	Coordinator Special Programs Health Services III, Addiction	0476	15/11	\$79,154
3.5	Coordinator Special Programs Health Services III, Developmental Disabilities	0491	15/00	\$242,127



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**14.. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
3.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/03	\$203,146
2.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/06	\$150,312
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/07	\$79,637
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/08	\$74,861
4.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/09	\$317,908
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/10	\$84,252
1.0	<i>Coordinator Special Programs Health Services III, Developmental Disabilities</i>	0491	15/13	\$82,186
1.0	<i>Coordinator Special Programs Health Services III, Health Services</i>	0484	15/00	\$69,179



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Coordinator Special Programs Health Services III, Health Services	0484	15/03	\$65,900
1.0	Coordinator Special Programs Health Services IV, Addiction	1334	16/03	\$70,139
1.0	Coordinator Special Programs Health Services IV, Developmental Disabilities	2819	16/02	\$67,644
1.0	Coordinator Special Programs Health Services IV, Developmental Disabilities	2819	16/08	\$79,771
0.75	Coordinator Special Programs Health Services IV, Health Services	2820	16/00	\$46,948
1.0	Coordinator Special Programs Health Services IV, Health Services	2820	16/13	\$95,174
1.0	Coordinator Special Programs Health Services IV, Mental Health	2344	16/06	\$83,340
2.0	Epidemiologist I	3641	18/02	\$166,358
1.0	Epidemiologist I	3641	18/05	\$93,080
1.0	Epidemiologist I	3641	18/14	\$110,494
1.0	Epidemiologist I	3641	18/16	\$114,787
1.0	Epidemiologist II	3642	19/06	\$99,520
1.0	Fiscal Accounts Clerk II	4518	10/11	\$61,606
1.0	Fiscal Accounts Technician I	4522	11/03	\$54,737
0.5	Fiscal Accounts Technician II	4523	12/00	\$26,006
1.0	Fiscal Accounts Technician II	4523	12/03	\$59,219



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**14.. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Health Facilities Surveyor Nurse I</i>	4244	20/08	\$103,383
1.0	<i>Health Planner II</i>	3351	15/03	\$71,346
1.0	<i>Health Planner III</i>	3352	16/00	\$66,627
1.0	<i>Health Planner IV</i>	3353	18/20	\$157,826
1.0	<i>Health Policy Analyst Advanced</i>	2420	19/16	\$122,568
2.0	<i>Health Policy Analyst Associate</i>	2417	16/00	\$125,194
2.0	<i>Health Policy Analyst Associate</i>	2417	16/02	\$135,288
1.0	<i>Health Policy Analyst Associate</i>	2417	16/01	\$65,229
0.75	<i>Health Policy Analyst I</i>	2418	17/00	\$49,971
1.0	<i>Health Policy Analyst I</i>	2418	17/01	\$69,441
2.0	<i>Health Policy Analyst I</i>	2418	17/02	\$144,034
1.0	<i>Health Policy Analyst I</i>	2418	17/06	\$81,945
1.0	<i>Health Policy Analyst I</i>	2418	17/17	\$109,609
1.0	<i>Health Policy Analyst II</i>	2419	18/00	\$70,940
1.0	<i>Health Policy Analyst II</i>	2419	18/03	\$86,345



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Health Policy Analyst II	2419	18/06	\$94,878
2.0	Health Policy Analyst II	2419	18/08	\$189,326
1.0	Health Policy Analyst II	2419	18/09	\$92,516
1.0	Health Policy Analyst II	2419	18/10	\$102,364
1.0	HR Administrator II	4919	19/21	\$132,523
1.0	IT Functional Analyst II	4499	16/11	\$90,075
1.0	IT Quality Assurance Specialist	4483	18/09	\$98,742
1.0	Medical Care Program Associate I	4394	10/00	\$36,704
2.0	Medical Care Program Associate I	4394	10/08	\$116,666
0.75	Medical Care Program Associate II	4395	11/00	\$46,066
1.0	Medical Care Program Associate II	4395	11/01	\$51,008
1.0	Medical Care Program Associate II	4395	11/02	\$52,832
1.0	Medical Care Program Associate II	4395	11/06	\$59,862
3.0	Medical Care Program Associate II	4395	11/11	\$198,906
1.0	Medical Care Program Associate II	4395	11/13	\$67,965
2.0	Nursing Program Consultant / Administrator I	4261	22/00	\$183,546
1.0	Nursing Program Consultant / Administrator I	4261	22/16	\$148,783



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	<i>Nursing Program Consultant / Administrator I</i>	4261	22/17	\$139,715
1.0	<i>Nursing Program Consultant / Administrator II</i>	4262	23/10	\$141,673
1.25	<i>Office Clerk II</i>	1375	07/00	\$53,007
1.0	<i>Office Clerk II</i>	1375	07/06	\$46,902
1.0	<i>Office Clerk II</i>	1375	07/09	\$49,451
1.0	<i>Office Clerk II</i>	1375	07/10	\$50,337
2.0	<i>Office Clerk II</i>	1375	07/12	\$104,322
1.0	<i>Office Services Clerk</i>	1376	08/02	\$44,193
1.0	<i>Office Services Clerk</i>	1376	08/08	\$52,511
2.0	<i>Office Services Clerk</i>	1376	08/09	\$105,074
0.25	<i>Office Services Clerk Lead</i>	1377	09/00	\$10,845
1.0	<i>Office Services Clerk Lead</i>	1377	09/07	\$53,905
1.0	<i>Program Administrator I Health Services</i>	2941	16/08	\$86,560
1.0	<i>Program Administrator II Health Services</i>	2942	17/18	\$111,728
1.0	<i>Program Administrator II Mental Health</i>	1723	17/04	\$84,038
1.0	<i>Program Administrator II Mental Health</i>	1723	17/05	\$87,231



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**14. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
1.0	Program Administrator III Health Services	2943	18/20	\$121,817
1.0	Program Administrator III Mental Health	1725	18/11	\$104,349
0.5	Program Administrator IV Health Services	2944	19/00	\$40,309
1.0	Program Administrator IV Health Services	2944	19/01	\$84,011
1.0	Program Manager II	5477	20/07	\$108,267
1.0	Program Manager II	5477	20/14	\$125,896
1.0	Program Manager II	5477	20/20	\$140,975
1.0	Program Manager Senior II	5483	24/18	\$173,066
1.0	Social Worker I Health Services	1991	01/14	\$95,361
<b>Total</b>	<b>180</b>			<b>\$13,898,462</b>

*This Item was withdrawn from the 10/4/23 BPW Meeting as Secretary's Agenda, Item 21.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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**SUPPLEMENTAL**

Contacts: Nicole Carlozo 410-260-8726 [nicole.carlozo@maryland.gov](mailto:nicole.carlozo@maryland.gov)  
Emily H. Wilson 410-260-8436 [emilyh.wilson@maryland.gov](mailto:emilyh.wilson@maryland.gov)

**15. DEPARTMENT OF NATURAL RESOURCES**  
***Resiliency through Restoration Initiative***

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources granting \$634,805 in general obligation bond proceeds to design one restoration project and construct one restoration project.

**Authority:** Section 8-301, State Finance and Procurement Article,  
Annotated Code of Maryland

<b>Project ID:</b>	Empowering Believers / CRP 03-24
<b>Grantee:</b>	Empowering Believers Church of the Apostolic Faith
<b>Location:</b>	Glen Burnie, Anne Arundel County
<b>Amount:</b>	\$99,415
<b>Fund Source:</b>	MCCBL of 2022 (Acts of 2022): <i>Resiliency through Restoration Initiative</i> \$99,415.00 Source Code: 22119

**Remarks:** This project will design stormwater green infrastructure practices and removal of impervious surfaces to reduce flood impacts on Church property in Glen Burnie, Anne Arundel County. Natural features may include a rain garden, submerged gravel wetland, bioswale, cistern, native trees, and removal of impervious surfaces. DNR is seeking approval to award design funds for this green infrastructure project. After design, DNR may return to the Board for approval to award construction funds depending on local fund requests.

<b>Project ID:</b>	Stoney Beach / CRP 04-24
<b>Grantee:</b>	GreenTrust Alliance
<b>Location:</b>	Stoney Creek, Patapsco River, Riviera Beach, Anne Arundel County
<b>Amount:</b>	\$535,390
<b>Fund Source:</b>	MCCBL of 2021 (Acts of 2021): <i>Resiliency through Restoration Initiative</i> \$535,390.00 Source Code: 21524

**Remarks:** This project will construct an 850 linear foot living shoreline with breakwater and marsh features along Stoney Creek near the Patapsco River in northern Anne Arundel County to address erosion and sea level rise.



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**SUPPLEMENTAL**

**15. DEPARTMENT OF NATURAL RESOURCES (cont'd)**

**Background:** The Resiliency through Restoration Initiative was developed to address escalating risks to Maryland's coastal and inland communities and public resources from extreme weather and climate-related events. This Program implements on-the-ground natural and nature-based projects in priority areas where nature can help communities become more resilient to impacts from water. Targeting models, such as the Coastal Resiliency Assessment, identify areas where restoration can provide the greatest protection benefits for infrastructure, communities, businesses, and habitats. Datasets, such as impervious cover, highlight urban and inland areas where green infrastructure is needed to address more intense rain events. Projects will protect both public and private investments, while demonstrating a suite of nature-based projects that will enhance the ability of communities to respond to or recover from extreme hazards like storms and more frequent and intense rain events, or chronic hazards like nuisance flooding and sea level rise.

DNR will provide technical assistance and grant funds to entities to design and construct living shoreline, marsh enhancement, green infrastructure, and nature-based projects. These projects will reduce the impacts of flooding on vulnerable communities across the state.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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APP 1

*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**A1. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration (SSA)***  
***Foster Care Maintenance Payments Program***

***Contract Title:*** Out-of-State Residential Child Care Services  
SSA/OOS-24-008, ADPICS # N00B4600115

***Contract Type:*** Services

***Contract Description:*** Emergency placement of one youth.

***Procurement Method:*** Emergency

***Award:*** Lakeland Hospital Acquisition, LLC dba  
Lakeland Behavioral Health System Residential Treatment Center  
Springfield, MO

***Amount:*** \$103,680 (not to exceed)

***Term:*** 9/22/2023 – 3/31/2024

***Date Emergency Declared:*** 9/22/2023

***Contract Award Date:*** 9/22/2023

***Date Emergency Reported:*** 10/05/2023

***MBE / VSBE Participation:*** 0% / 0%

***Fund Source:*** 100% General

***Appropriation Code:*** N00G0001

***Remarks: Nature of Emergency:*** Emergency placement of one youth, age 16, diagnosed with F20.1 disorganized schizophrenia.

***Basis for Selection:*** Due to the unique and emergent needs of the youth, it was determined by the Baltimore County Department of Social Services that Lakeland Hospital Acquisition, LLC Lakeland Behavioral Health System Residential Treatment Center is the most appropriate placement as they specialize in providing complex behavioral health services to children and young adults.



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APP 2

**A1. DEPARTMENT OF HUMAN SERVICES (cont'd)**

***Remarks (cont'd):***

The youth is currently stable. This out-of-state provider can clinically address the specialized needs of the youth, and when clinically appropriate, the youth will be stepped down to a less restrictive placement. The provider's performance and compliance is reviewed by the State of Missouri and SSA Contract and Placement Units.

As of September 22, 2023, 21 youth were placed with out-of-state providers. The average number of weekly out-of-state placements for calendar year 2023 has remained consistent at this number. There are a total of 3,880 youth in out-of-home care in Maryland. While one youth in an out-of-state placement is one too many, youth in out-of-state placements represent less than 1% of the total youth in out-of-home care.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

The proposed price for this contract is fair and reasonable because the price is set by Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

***Resident Business:*** No

***Tax Clearance:*** 23-4026-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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APP 3

*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**A2. DEPARTMENT OF HUMAN SERVICES**

***Contract Title:*** Emergency Out-of-State Residential Child Care Services  
SSA/OOS-24-006 ADPICS # N00B4600072

***Contract Type:*** Services

***Contract Description:*** Emergency Placement of one youth.

***Procurement Method:*** Emergency

***Award:*** Riverview Behavioral Health LLC, Texarkana, AR

***Amount:*** \$176,800

***Term:*** 9/06/2023 – 03/31/2024

***Date Emergency Declared:*** 9/06/2023

***Contract Award Date:*** 9/06/2023

***Date Emergency Reported:*** 9/20/2023

***MBE / VSBE Participation:*** 0% / 0%

***Fund Source:*** 100% General

***Appropriation Code:*** N00G0001

***Remarks: Nature of Emergency:*** Emergency placement of a 16-year-old youth, diagnosed with Attention-Deficit/Hyperactivity Disorder, Disruptive Mood Dysregulation Disorder, Oppositional Defiant Disorder, Post-traumatic stress disorder, and post-traumatic stress disorder, unspecified.

***Basis for Selection:*** Due to the unique and emergent needs of the youth, it was determined by the Frederick County Local Department of Social Services that Riverview Behavioral Health, LLC is the most appropriate placement as they provide a comprehensive continuum of psychiatric and behavioral health treatment services for adolescents aged 13-17 at a subacute level.



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APP 4

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**A2. DEPARTMENT OF HUMAN SERVICES (cont'd)**

***Remarks (cont'd):***

The youth is currently stable. This out-of-state provider can clinically address the specialized needs of the youth, and when clinically appropriate, the youth will be stepped down to a less restrictive placement. The provider's performance and compliance is reviewed by the State of Arkansas Department of Health, and inclusive of representatives from Maryland state agencies.

No MBE or VSBE participation goals were established for this contract as the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

The proposed price for this contract is fair and reasonable because the price is set by Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

***Resident Business:*** No

***Tax Clearance:*** 23-3737-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 25, 2023



APP 5

*Contact: Raelene Glasgow 410-767-7050  
raelene.glasgow3@maryland.gov*

**A3. MARYLAND DEPARTMENT OF LABOR**

***Contract Title:*** Federal Government Shutdown Loan Program  
ADPICS # P00B4600024

***Contract Type:*** Information Technology

***Contract Description:*** Stand up an individual management software solution to provide the necessary supplemental income, via loans, on a short-term basis, for the citizens of Maryland who work for the Federal Government and will be affected by the Federal Government shutdown, anticipated to begin October 1, 2023.

***Procurement Method:*** Emergency

***Bids:***

Submittable Holdings, Inc., Missoula, MT	\$ 635,481.00
Sagitec, Saint Paul, MN	\$ 713,179.84
Accenture, Annapolis, MD	\$1,096,000.00

***Award:*** Submittable Holdings, Inc.  
Missoula, MT

***Amount:*** \$635,481

***Term:*** 9/22/2023 – 9/22/2024

***Date Emergency Declared:*** 8/15/2023

***Contract Award Date:*** 9/22/2023

***Date Emergency Reported:*** 10/3/2023

***MBE / VSBE Participation:*** 0% / 0% - Full waiver granted of 19.3% MBE Goal

***Fund Source:*** 100% Special (Catastrophic Event Account)

***Appropriation Code:*** H0101



BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 25, 2023



APP 6

**A3. MARYLAND DEPARTMENT OF LABOR (cont'd)**

**Remarks:** *Nature of Emergency:* Around the middle of August, the Department of Labor (MDOL) recognized that the likelihood of a federal government shutting down was imminent. At this juncture, MDOL began meeting internally to assess what resources were available, what exactly would be needed, and what the ultimate software solution would look like. Labor also started researching vendors who may be able to stand up an individual management software solution in a very short time, given the window available.

In most cases, the ideal situations surrounding an emergency procurement are those where the agency knows exactly what is needed, is aware of vendors who can meet the agencies needs within a given time and allows the agency to have all the necessary information available. In this regard, MDOL needed to engage the Treasurer and Comptroller's Office to gain insight and additional information on the best way to move forward. This period of planning and information gathering took several days. Upon recognizing that this project would entail a vendor that specializes in this level of work, MDOL reached out to the Department of General Services Office of State Procurement (DGS-OSP) to obtain approval, after receiving internal approval to use the Emergency Procurement method.

MDOL added a 19.3% MBE goal to the procurement for the customer support piece of the Scope of Work. The contractor requested and received a full waiver of the MBE goal as the contractor is based in Montana, is not a Minority Business Enterprise, and because of the timeline, did not believe it had adequate time to seek a partner in this space to meet the MBE goal. Due to the early October anticipated shutdown date, the vendor was limited to using native platform solutions that were used before, had existing contractual agreements in place, and could deliver the solution required within the timeline provided by MDOL to administer the program.

While the federal government shutdown has been delayed, MDOL intends to proceed with this contract as there is still a risk of a shutdown occurring in mid-November. On September 30, 2023, the U.S. Congress passed a 45-day continuing resolution to fund the federal government through November 17, 2023, averting an October 1 shutdown. If Congress fails to pass appropriations within that 45-day period or does not pass another continuing resolution, a full or partial federal government shutdown will begin on Saturday, November 18, 2023.

**Basis for Selection:** MDOL selected Submittable Holdings, Inc., a vendor based in Missoula, Montana, because of its experience standing up individual management software solution of this nature and their ability to provide the service MDOL sought. Three vendors were contacted and all three submitted their costs to MDOL. Submittable Holdings provided the lowest price proposal. Submittable Holdings is a technology firm that has been in business for the last 13 years, with niche expertise in emergency relief payment programs. Since inception, Submittable Holdings has served over 11 thousand clients; has created over 134 thousand programs on its platform; has had over 21.8 million submissions and applications collected; has been on the Inc. 5000 fastest growing private companies list and has also received a few prestigious technology and SaaS awards over the years.



BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
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APP 7

**A3. MARYLAND DEPARTMENT OF LABOR (cont'd)**

***Remarks (cont'd):***

The firm is a funds distribution software company that has provided a reasonable quote and is accustomed to working with tight timelines to create application and eligibility verification processes like those needed for this project. They have the existing capacity to provide end-to-end services, from application portal to repayment. The Maryland State Department of Education, which currently uses the firm for the BOOST scholarship program, recommended them for their high-quality work and responsiveness, as did the Minnesota Department of Labor and Industry, which used the firm to quickly stand up a front-line worker bonus pay program for 1 million employees in 2022. Submittable Holdings was prompt and thorough in their responses to MDOL's inquiries, in contrast to other firms considered. The firm appeared to present relatively low risk for issues related to procurement, schedule, technology, performance, cost, fraud, or user experience. All three vendors sought start-up costs as part of their proposal: Submittable's proposed price was \$219,500, Sagitec proposed \$304,531.92, and Accenture proposed \$576,000.

***Resident Business:*** No

***Tax Clearance:*** 23-3708-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED\***

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**\*Accepted 2 to 1; Treasurer voted No**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**1A. PROGRAM OPEN SPACE LOCAL SHARE**

***Anne Arundel County***

**Recommendation:** Approval to commit \$4,773,246 for the following **development** and **planning** projects.

**1. *Eisenhower Golf Course Clubhouse - \$2,996,246.65***

Anne Arundel County

POS #7616-2-349 MD20230728-0663

**Background:** Construct a new clubhouse to support the expanded use of the recently renovated Eisenhower Golf Course. The clubhouse would include restrooms, a pro-shop, staff offices, food service, and event space.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022

Program Open Space Local

Source Code: 23002 \$498,170.32

Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023

Program Open Space Local

\$2,498,076.33

**2. *Odenton Community Park Phase Two - \$1,752,000.00***

Anne Arundel County

POS #7617-2-350 MD20230810-0704

**Background:** Design and construct a dog park and amphitheater at the park.

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023

Program Open Space Local

\$1,752,000.00

**3. *Anne Arundel 2027 Land Preservation, Parks and Recreation Plan - \$25,000.00***

Anne Arundel County

POS #7630-2-351 MD20230915-0765

**Background:** Funding to complete Anne Arundel County's 2027 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

**Fund Source:** Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021

Program Open Space Local

Source Code: 22011 \$25,000.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
***Calvert County***

**Recommendation:** Approval to commit \$25,000 for the following **planning** project.

***Calvert County 2027 Land Preservation, Parks and Recreation Plan - \$25,000.00***

Calvert County

POS #7384-4-86 MD20220209-0100

**Background:** Additional funding to complete Calvert County's 2027 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

**Prior Approvals:** \$25,000.00 (DNR-RP Item 2A [March 23, 2022])  
\$25,000.00 (DNR-RP Item 3A [April 19, 2023])

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$25,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Cecil County*

**Recommendation:** Approval to commit \$141,716 for the following **development** project.

***North East Community Park Expansion and Improvement - \$141,716.00***

Town of North East

CPP #7574-7-278 MD20230526-0429

**Background:** Purchase and install new sensory playground and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act, park benches, outdoor fitness equipment, and associated amenities.

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2023, Chapter 102, Acts of 2023  
Community Parks and Playgrounds Program  
General Obligation Bonds \$141,716.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
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October 25, 2023



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

4A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
***Dorchester County***

**Recommendation:** Approval to commit \$82,580 for the following **development** project.

***Railroad Avenue Walking Trail - \$82,580.00***

Town of Hurlock

CPP #7578-9-194 MD20230526-0432

**Background:** Construct a new asphalt trail in downtown Hurlock along Railroad Avenue between Delaware Avenue to Jackson Street.

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2023, Chapter 102, Acts of 2023  
Community Parks and Playgrounds Program  
General Obligation Bonds \$82,580.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
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DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**5A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Frederick County***

**Recommendation:** Approval to commit \$29,500 for the following **acquisition** project.

***Doubs Meadow Park – Myersville Volunteer Fire Company Property Acquisition - \$29,500***  
Town of Myersville  
POS #7570-10-490 MD20230728-0658

**Background:** Acquire 3.36 acres of forested land adjacent to Doubs Meadow Park to expand existing recreational space and hiker/biker trails.

<b>Appraised Value:</b>	Bowers Appraisal Services	\$17,000
	William G. Bowen, Inc.	\$18,000

**Property Cost:** \$17,500

**Incidental Costs:** \$12,000

**Fund Source:** Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
Program Open Space Local  
Source Code: 22011 \$29,500.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
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October 25, 2023



DNR 6

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Howard County*

**Recommendation:** Approval to commit \$112,500 for the following **development** project.

***Roger Carter Community Center – Restroom Renovation – \$112,500***

Howard County

POS# 7607-13-124 MD20230728-0655

**Background:** Renovate the existing restrooms at the Roger Carter Community Center to include a family restroom with adult changing table, lift, and accessible roll-in shower.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$112,500.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 7

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**7A. PROGRAM OPEN SPACE LOCAL SHARE  
LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE  
*Prince George's County***

**Recommendation:** Approval to commit \$23,259,911 for the following **acquisition** and **development** projects.

**1. *Good Luck Community Center Improvements – \$5,240,000.00***

M-NCPPC (Prince George's County)  
POS #7605-16-865 MD20230728-0653

**Background:** Demolish the current aging community center and construct a new 25,000-square foot community center. The project will also include expanding the parking lot, relocating the playground, resurfacing the outdoor tennis and basketball courts, providing outdoor fields and a trail, and associated park amenities.

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local  
Source Code: 19011 \$1,409,807.37

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$3,717,995.00

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$112,197.63

**2. *Charles Branch Stream Valley Park - Marlton Acquisition – \$12,831,525.00***

M-NCPPC (Prince George's County)  
POS #7610-16-866 MD20230810-0703

**Background:** Acquire 537.24 acres to add on to Charles Branch Stream Valley Park. This acquisition would protect significant undeveloped acreage from future development. The land is envisioned to be a conservation park as it includes large tracts of forested land and provides a buffer for streams, wetlands, riparian areas, and wildlife habitats. There are opportunities on this property for passive recreation and natural surface trail connectivity with the County's park system.

**Appraised Value:** John R. Fowler \$13,000,000  
Associated Appraisers, LLC \$13,200,000

**Property Cost:** \$12,800,000  
**Incidental Costs:** \$31,525



Board of Public Works  
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October 25, 2023



**7A. PROGRAM OPEN SPACE LOCAL SHARE  
LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE (cont'd)**  
***Prince George's County***

***Fund Source:*** Outdoor Recreation Land Loan 2017, Chapter 143, Acts of 2016  
Program Open Space Local  
Source Code: 17009 \$43,133.50

Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$535.00

Outdoor Recreation Land Loan 2020, Chapter 565, Acts of 2019  
Program Open Space Local  
Source Code: 20011 \$3,237,820.04

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$3,405,822.50

Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
Program Open Space Local  
Source Code: 22011 \$4,104,769.50

Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$2,039,444.46

**3. *Prince George's County Sports and Learning Complex - Indoor Track Replacement – \$1,400,000.00***

M-NCPPC (Prince George's County)  
POS #7612-16-867 MD20230728-0660

***Background:*** Replace the indoor track at the sports complex.

***Fund Source:*** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$1,400,000.00

**4. *Prince George's Equestrian Center - Improvements – \$2,514,720.00***

M-NCPPC (Prince George's County)  
POS #7618-16-869 MD20230728-0664

***Background:*** Construct improvements including sound system, outdoor ring improvements, shade structure, barn stall improvements, retaining walls, permeable pavers and indoor scoreboard.



Board of Public Works  
Department of Natural Resources – Real Property  
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7A. **PROGRAM OPEN SPACE LOCAL SHARE**  
**LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE** (cont'd)  
*Prince George's County*

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$1,893,624.87

Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
Program Open Space Local  
Source Code: 22011 \$621,095.13

**5. Upper Marlboro - Old Crain Highway Acquisition – \$523,666.38**

Town of Upper Marlboro  
POS #7614-16-868 MD20230728-0665

**Background:** Acquire 27.03 acres to create a new park that is planned to connect to the Chesapeake Beach Railroad Trail.

**Appraised Value:** Associated Appraisers LLC \$500,000  
John R Fowler LLC \$532,000

**Property Cost:** \$516,000.00  
**Incidental Costs:** \$7,666.38

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$523,666.38

**6. Central Area Dog Park – \$750,000.00**

M-NCPPC (Prince George's County)  
LPPI #LPPI-16-5

**Background:** Construct a new dog park at Kentland Center Park including fencing, signage, seating, site furniture, shade structures, and an extension of a water line.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$750,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 10

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Wicomico County***

**Recommendation:** Approval to commit \$578,700 for the following **development** projects.

**1. *Pirates Wharf Park - \$443,700.00***

Wicomico County

POS #6900-22-254 MD20181126-0918

**Background:** Additional funds for engineering, design and construction of a new waterfront park including trails, soft boat launch and landing, fishing pier, observation deck, bulk heads, parking, landscaping, natural playground, signage, and additional site amenities.

**Prior Approvals:** \$420,300.00 (DNR-RP Item 11A(1) [September 2, 2020])  
\$104,086.40 (DNR-RP Item 5A(1) [July 6, 2022])  
\$54,000.00 (DNR-RP Item 5A [April 19, 2023])

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
\$443,700.00

**2. *Wetipquin Park – Improvements - \$135,000.00***

Wicomico County

POS #7623-22-292 MD20230810-0702

**Background:** Install a small fishing pier, pavilion, soft launch area and other park amenities.

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
\$135,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 11

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**  
***Frederick County (Remsburg)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This entirely forested property is located just east of the Appalachian Trail (AT) and adjoins South Mountain State Park on two sides. It will be managed by Maryland Park Service as an addition to South Mountain State Park. Acquisition will expand public recreational opportunities, protect Forest Interior Dwelling Species habitat and an important forested wildlife corridor, as well as provide a buffer and enhanced access to AT lands, cabins, and shelters.

**POS Scoring System:** 87 out of 100

**Targeted Ecological Area:** Yes

**Grantor:** James R. Remsburg

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 3.69+/- acres, unimproved, POS No. 13757

**Price:** \$37,000

**Appraisals:** \$35,000 (5/31/23) – Karen H. Belinko

\$37,000 (5/24/23) – Terry R. Dunkin

All appraisals reviewed by Mary Lou Krozack, Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$37,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 12

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**10A. RURAL LEGACY PROGRAM FUNDS**

***Caroline County***

**Recommendation:** Approval to grant \$950,727.91 to the **Eastern Shore Land Conservancy, Inc.** from Rural Legacy Funds to acquire a 239.43 acre conservation easement.

***Agricultural Security Corridor – Tuckahoe Rural Legacy Area – Saathoff, et al. Property***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 14A (12/01/2021) \$1,316,321 for FY 2022

**Project Description:** Acquisition of this conservation easement will protect 239.43 acres of agricultural fields and woodlands. The forested acreage is habitat for Forest Interior Dwelling Species (FIDS). The easement provides for over 3,475 linear feet of buffers directly on the Choptank River. Preserving this land from development provides additional resiliency to the effects of climate change on the Eastern Shore. This Rural Legacy easement, RL No. 34743, will be held by the Department of Natural Resources and the Eastern Shore Land Conservancy, Inc.

**Easement Value:** \$881,081.00 (\$3,679.91 per acre)

**Purchase Price:** \$881,081.00 (\$3,679.91 per acre)

**Total Other DNR Costs:**

Administrative:	\$26,432.43
Incidental:	\$29,998.26
Compliance:	<u>\$13,216.22</u>
	\$69,646.91

**Amount Requested:** \$950,727.91

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$950,727.91

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 13

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**11A. RURAL LEGACY PROGRAM FUNDS**  
***Queen Anne's County***

**Recommendation:** Approval to grant \$957,833.46 to the **Queen Anne's County Commissioners** from Rural Legacy Funds to acquire a 224.30 acre conservation easement.

***Foreman Branch Rural Legacy Area – Bluestem Farms, LLC***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 15A (10/12/2022) \$1,307,452 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect significant agricultural and forested land and provide 3,900 feet of forested and grassed stream buffers to the Chester River and an unnamed tributary. This Rural Legacy easement, RL No. 34678, will be co-held by the Department of Natural Resources and the Board of County Commissioners of Queen Anne's County. The County is not requesting reimbursement for administrative and program compliance costs.

**Easement Value:** \$946,675 (\$4,220.58 per acre)

**Purchase Price:** \$946,675 (\$4,220.58 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 0.00
	Incidental:	\$11,158.46
	Compliance:	<u>\$ 0.00</u>
		\$11,158.46

**Amount Requested:** \$957,833.46

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$957,833.46

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 14

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**12A. RURAL LEGACY PROGRAM FUNDS**  
***Queen Anne's County***

**Recommendation:** Approval to grant \$215,322.75 to the **Queen Anne's County Commissioners** from Rural Legacy funds to acquire a 51.05 acre conservation easement.

***Lands End Rural Legacy Area – Tottingham Farms, LLC***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 14A (12/01/2021) \$1,650,321 for FY 2022  
DNR-RP Item 15A (10/12/2022) \$1,307,452 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect valuable agricultural lands. In addition, the easement will protect forest lands that help buffer Island Creek, a tributary to the Chester River. This Rural Legacy easement, RL No. 34739, will be co-held by the Department of Natural Resources and the Board of County Commissioners of Queen Anne's County. The County is not requesting reimbursement for administrative and program compliance costs.

**Easement Value:** \$210,735 (\$4,128.01 per acre)

**Purchase Price:** \$210,735 (\$4,128.01 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$	0.00
	Incidental:	\$	4,587.75
	Compliance:	\$	0.00
		\$	4,587.75

**Amount Requested:** \$215,322.75

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$215,322.75

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 25, 2023



DNR 15

*Contact: John Turgeon 410-697-9525  
john.turgeon@maryland.gov*

**13A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works approve the following acquisition of a perpetual Deed of Conservation Easement.

**State Income Tax Credit:** Section 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

**Property:** 60.829 acres, Caroline County,  
25389 Harpers Branch Dr. Denton  
Caroline Tax Map 100, Parcels 88, 47, 467: lots 4, 5, 6.;  
Legislative District 36

**Grantor:** The Estate of Leland T. Short Jr. and Dennis Dill, Trustee Under the Will of Leland T. Short, Jr.

**Grantees:** Maryland Environmental Trust

**Purchase Price:** Donation

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds, Bond Premium Funds, and General Fund (PayGo) funding for the following contracts totaling \$7,335,951.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301(general obligation bond funding)

**Towson University**  
*Health Professions Building*

- 1.Description:** Furnish, deliver, and install workstation furniture.  
**Procurement Method:** Preferred Provider  
**Award :** Maryland Correctional Enterprise (MCE), Jessup, MD  
**Amount:** \$604,601  
**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111  
**Resident Business:** Yes **MD Tax Clearance:** 23-3803-0000
- 2.Description:** Furnish, deliver, and install space saver storage shelving.  
**Procurement Method:** Preferred Provider  
**Award :** Maryland Correctional Enterprise (MCE), Jessup, MD  
**Amount:** \$158,083  
**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111  
**Resident Business:** Yes **MD Tax Clearance:** 23-3803-0000
- 3.Description:** Furnish, deliver, and install signage.  
**Procurement Method:** Cooperative Purchasing Agreement (MHEC Contract No. G24)  
**Award :** Quorum Group LLC dba Takeform, Medina, NY  
**Amount:** \$67,436  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**Resident Business:** No **MD Tax Clearance:** 23-3957-1111



Board of Public Works  
University System of Maryland  
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October 25, 2023



**1-GM. GENERAL MISCELLANEOUS (cont'd)**

**Frostburg State University**

*Physical Education Building Roof and Window Replacement*

**Description:** Remove and replace the roof and windows.  
**Procurement Method:** Cooperative Purchase (MICPA) #PW1925  
**Award:** Garland/DBS, Inc., Cleveland, OH  
**Amount:** \$939,743  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**Resident Business:** No **MD Tax Clearance:** 23-3865-1000

**Salisbury University**

*Holloway Hall Renovations*

**1.Description:** Improvements to Auditorium and Bathroom Renovations  
**Procurement Method:** Competitive Sealed Proposal  
**Award:** Henley Construction Co, Inc., Gaithersburg, MD  
**Amount:** \$822,000  
**Fund Source:** FY 2021 Deficiency Appropriation (Bond Premium Funds)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3916-1111

**2.Description:** Electrical Upgrades to Great Hall  
**Procurement Method:** Competitive Sealed Bid  
**Award:** Harper & Sons, Inc., Easton, MD  
**Amount:** \$132,120  
**Fund Source:** FY 2021 Deficiency Appropriation (Bond Premium Funds)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3723-1111

**University of Maryland, Baltimore County**

*University Center Canopy Replacement*

**Description:** Replacement of the Roof Canopy  
**Procurement Method:** UMBC On-Call Multi-trade task order  
**Award:** Baltimore Contractors, Inc., Glen Burnie, MD  
**Amount:** \$112,688  
**Fund Source:** FY 2021 Deficiency Appropriation (Bond Premium Funds)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3847-1111



Board of Public Works  
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**1-GM. GENERAL MISCELLANEOUS (cont'd)**

**University of Maryland College Park for Bowie State University**  
*Communication Arts and Humanities Building*

**1. Description:** Furniture for floors 1 through 3.  
**Procurement Method:** Master Contract (Vendor Contract No. 12140)  
**Award:** Maryland Correctional Enterprise, Jessup MD  
**Amount:** \$3,252,619  
**Fund Source:** MCCBL 2023: *Provide funds to continue construction and equipping of a new Communication Arts and Humanities building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 109: \$1,000,000.  
General Funds (FY 2023 PayGo Funding): \$2,252,619  
**Resident Business:** Yes **MD Tax Clearance:** 23-1731-0000

**2. Description:** Herman Miller –Layout Studio Project Table  
**Procurement Method:** Cooperative Purchase  
**Award:** MOI, Inc., Baltimore, MD  
**Amount:** \$4,169  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3900-1111

**University of Maryland, College Park for University of Maryland Center for Environmental Science**  
*Chesapeake Analytics Collaborative Building, Solomons, MD*

**Description:** Architectural and engineering services for bidding and Construction Administration services.  
**Procurement Method:** On-call Indefinite Delivery Contract  
**Award:** Design Collective, Baltimore, MD  
**Amount:** \$373,953  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3849-1111



Board of Public Works  
University System of Maryland  
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**1-GM. GENERAL MISCELLANEOUS (cont'd)**

**University of Maryland College Park**  
*Chemistry Wing 1 Replacement*

**Description:** Thermal analysis instrumentation  
**Procurement Method:** Sole Source  
**Award:** TA Instruments – Waters LLC, New Castle, DE  
**Amount:** \$784,175  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**Resident Business:** No **MD Tax Clearance:** 23-3790-1100

**University of Maryland, Baltimore**  
*Bressler Research Building Electrical Substation Improvements*

**Description:** Improvements to electrical substations.  
**Procurement Method:** Competitive Sealed Proposal  
**Award:** Cynergy Electric, Inc., Crofton, MD  
**Amount:** \$84,364  
**Fund Source:** FY 2022 General Funds (PayGo Funding)  
**Resident Business:** Yes **MD Tax Clearance:** 23-3740-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**REVISED**

Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**2-S. FROSTBURG STATE UNIVERSITY**  
***Service Contract***

**Contract ID:** Enrollment Management Recruitment and Marketing Services

**Contract Description:** This contract is to provide marketing and recruitment services to support the enrollment growth at Frostburg State University for graduate and undergraduate programs.

**Contractor:** EAB Global, Inc, Washington, DC

**Term:** 10/26/2023 – 6/30/2026

**Contract Amount:** \$3,592,516

**Procurement Method:** Sole Source

**MBE Participation:** 6%

**Performance Security:** N/A

**Requesting Institution Remarks:** This contract will help Frostburg State University grow enrollment and revenue in its online programs by developing and implementing an innovative blueprint for adult enrollment growth through best practice research and EAB expertise to include the following:

- Building a prospect pool with advantaged audience generation, direct access to a proprietary consumer database, and channels that deliver high-intent, best fit students to Frostburg State University.
- Driving enrollment results with choreographed, responsive marketing to keep pace with shifting student behavior and trends in the graduate and adult learner market.
- Developing a nimble, forward-thinking growth strategy based on custom and best practice research guided by a team of EAB experts.
- Illuminating the student journey and fueling each decision with micro and macro insights derived from digital body language, proprietary data sets, and predictive analytics.

As a comprehensive approach to smart enrollment growth, EAB's Adult Learner Recruitment Services (ALR) are completely unique in the market. There are no known providers of any similar offering that integrates full-service execution and strategy services as part of a holistic approach to enrollment. A competitive bidding process would yield no additional vendors capable of providing the complete scope of services supplied by ALR and required by Frostburg State University. It is due to the uniqueness of ALR that this sole source procurement is justified. Frostburg State University retains the ability to opt-out after year two of the contract.



**REVISED**

Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



2-S. FROSTBURG STATE UNIVERSITY (cont'd)  
*Service Contract*

*Fund Source:* Institutional Funds

*Resident Business:* No

*MD Tax Clearance:* 23-3442-0101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**3-C. UNIVERSITY OF MARYLAND, BALTIMORE**  
***Bressler Research Building 2<sup>nd</sup> Floor Anatomy Lab Renovation***

**Contract ID:** On-Call General Contractor, #C-00873  
Task Order Bid #23-304 MC

**Contract Approved:** USM Item 3-C (8/14/2019)

**Procurement Method:** On Call General Contracting-Task Order

**Task Order Description:** The Work consists of a renovation of an existing approximately 6,350 sf Gross Anatomy Lab and support spaces in the Bressler Research Building. The primary functions of the overall building are classrooms, anatomy lab, offices, and student space. The existing building is steel frame construction. The work includes steel framing, solid and hollow core wood doors, door hardware and interior finishes including resinous floor, acoustical ceiling tile, and painting. The bulk of design work includes planning space and coordinating support/utilities for new knee walls with exam lights or an alternate for the surgical lights. The work also includes reconfiguration of plumbing, heating/air conditioning, lighting/electrical, A/V, IT in service of the overall lab space.

**Task Order Bids:**

<i>Bidders</i>	<i>Price</i>
Emjay Engineering and Construction Co., Inc.	\$1,434,900
Brawner Builders, Inc.	\$1,685,710
A.R. Marani, Inc.	\$1,828,981

**Award:** Emjay Engineering and Construction Co., Inc.

**Task Order Term:** 8 months from notice to proceed

**Task Order Amount:** \$1,434,900

**Fund Source:** MCCBL 2022- *Provide funds to design, construct, and equip the renovation of the Anatomy Laboratory.* Item 101

**MBE Participation:** 30%

Sub-goals: 8% African American  
11% Women Owned

**Performance Security:** 100% performance bond



Board of Public Works  
University System of Maryland  
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3-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)  
*Bressler Research Building 2<sup>nd</sup> Floor Anatomy Lab Renovation*

**Requesting Institution Remarks:** The solicitation was bid among all four on-call general contractors. Three contractors submitted bids. Award is recommended to Emjay Engineering and Construction Co., Inc who had the lowest responsive responsible bid.

**Resident Businesses:** Yes

**MD Tax Clearance:** 23-3943-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**4-AE. UNIVERSITY OF MARYLAND, BALTIMORE**  
***On-Call Architectural/Engineering Design Services for Medical/Research Projects***

**Contract ID:** On-Call Architectural/Engineering Design Services for Medical/Research Projects, RFP #91081 MC

***Awards:***

Ayers Saint Gross, Inc.	Baltimore, MD
CR Goodman Associates Inc. (DBA CRGA Design)	Baltimore, MD
Design Collective, Inc.	Baltimore, MD
IB Holdings, Inc. dba Colimore Architects	Baltimore, MD
Johnson, Mirmiran & Thompson, Inc.	Hunt Valley, MD
Marshall Craft Associates, Inc.	Baltimore, MD

**Contract Description:** Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm. Medical/Research projects include medical scientific laboratories, teaching labs, computer labs and associated support areas.

**Contract Term:** 11/3/2023 – 11/2/2026 (with one 2-year renewal option)

**Procurement Method:** Competitive Sealed Proposals

**Amount:** \$8,000,000 (not to exceed) (3-year base term)  
\$5,000,000 (not to exceed) (2-year renewal option)  
\$13,000,000 (not to exceed) Total

**Fund Source:** Various USM Institutional Funds

***Proposals:***

<i>Firm</i>	<i>Price Proposal Ranking</i>	<i>Overall Ranking</i>
IB Holdings, Inc. dba Colimore Architects	1	1
Design Collective, Inc.	2	2
Marshall Craft Associates, Inc.	4	3
Ayers Saint Gross, Inc.	5	4
Johnson Mirmiran & Thompson, Inc. (JMT Architecture)	6	5
CR Goodman Associates, Inc. (DBA CRGA Design)	3	6



Board of Public Works  
University System of Maryland  
Supplement  
October 25, 2023



**4-AE. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***On-Call Architectural/Engineering Design Services for Medical/Research Projects***

***MBE Participation:*** MBE Participation shall be determined for task orders over \$50,000

***Performance Security:*** None

***Requesting Institution Remarks:*** The solicitation was advertised in *eMarylandMarketplaceAdvantage* and the University's eBid Board. Ten proposals were received. The proposals were evaluated by an Evaluation Committee which included representatives from UMB's Design and Construction group. After review by the Evaluation Committee, six firms were shortlisted. These shortlisted firms provided price proposals consisting of hourly rates for a variety of design staff positions. For analysis and evaluation purposes, the hourly rates were applied to five sample projects using hours for various staff positions based on prior A/E Design projects done for UMB. Award is recommended to the six technically qualified firms which provide the best overall value to UMB based on the results of the technical and financial evaluation.

As projects arise, the University will rotate among the six awarded firms beginning with the firm that achieved the highest total score. These firms will be required to use the fixed hourly rates for any task orders done under the master contracts for the initial term of the contract. Hourly rates may increase in the renewal option term based on increases in the Consumer Price Index.

	<b><i>MD Tax Clearance</i></b>	<b><i>Resident Business</i></b>
Ayers Saint Gross, Inc.	23-3907-1111	Yes
C.R. Goodman Associates, Inc. (DBA CRGA Design)	23-3909-0111	
Design Collective, Inc.	23-3910-1111	
IB Holdings, Inc. dba Colimore Architects	23-3940-1100	
Johnson, Mirmiran & Thompson, Inc.	23-3911-1111	
Marshall Craft Associates, Inc.	23-3912-1111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





*Wes Moore*  
Governor

*Aruna Miller*  
Lt. Governor

*Paul J. Wiedefeld*  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
October 25, 2023**

<u>Item #</u>	<u>Mode</u>	<u>Pages</u>
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6 – 19	State Highway Administration (SHA)	14 - 45



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Memory M. Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**1-CMR.      MARYLAND TRANSIT ADMINISTRATION**  
***Construction Management at Risk***

**Contract ID:** Eastern Bus Division Redevelopment Project – Construction Management Consulting Services; T-1547-0150  
EPICS No.: T15470150

**Contract Description:** Provision of preconstruction services performed by a construction management firm for the design of the Eastern Bus Division Redevelopment Project (EBDRP) for the Maryland Transit Administration (MTA). This contract will be amended to cover the construction phase of the project once a guaranteed maximum price (GMP) is agreed upon.

**Award:** Clark Construction Group, LLC; Baltimore, MD

**Contract Term:** 759 Calendar days

**Amount:** \$1,793,861

**Procurement Method:** Competitive Sealed Proposal

**Proposals:**

<i><b>Offerors</b></i>	<i><b>Technical Ranking</b></i>	<i><b>Financial Ranking</b></i>	<i><b>Overall Ranking</b></i>
Clark Construction Group, LLC; Baltimore, MD	1	\$1,793,861 (3)	1
Hensel Phelps; Tysons Corner, VA	2	\$1,053,086 (1)	2
Turner Construction Company; Baltimore, MD	3	\$1,100,000 (2)	3

*\*Note: Technical factors had greater weight than price in the overall ranking.*

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Performance & Payment Bonds at 100% of the Contract Amount

**Requesting Agency Remarks:** The Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 5, 2022 with an initial due date of February 7, 2023, which was extended until March 1, 2023 due to amendments to the RFP. Three timely proposals were received on March 1, 2023. The Procurement Officer conducted an initial review for responsiveness and identified minor irregularities with two of the three submissions, and both offerors were granted an opportunity to cure the deficiencies.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**1-CMR.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Once the technical proposals were deemed responsive, they were sent to the Evaluation Committee for a formal review based on the criteria set forth in the RFP. Clark's proposal package demonstrated the best value for the MTA and the State of Maryland.

The contractor will provide preconstruction services for the design of MTA's EBDRP that will mitigate risks, improve the construction schedule, streamline the design process, improve the decision-making process, and develop a project that adheres to MTA's budget.

The proposed EBDRP includes clearing the entire current Eastern Bus Division site, demolishing existing buildings, and expanding the site to approximately 8.5 acres by closing and relocating Ponca Street. The new facility will be designed to initially accommodate a combined fleet of diesel and Battery Electric Buses (BEB), then transition into a 100% BEB fleet of approximately 200 electric buses.

Lastly, this contract will later be amended to include the construction and construction management portion of the project once a GMP is determined and agreed upon.

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. It was determined that no subcontracting opportunities existed for the preconstruction phase of the project. Therefore, no MBE nor VSBE goals were established. However, the MTA Procurement Division does anticipate that subcontracting opportunities will be available during the construction phase of the project.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J05H0105

***Resident Business:***                      Yes

***MD Tax Clearance:***                      23-3845-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**2-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Bus Graphics Maintenance; OPS-19-011-MT  
EPICS No.: CO412263

**Contract Approval:** MDOT 2-M, 08/14/2019

**Contract Description:** Install, remove, and maintain vinyl graphics on buses for the Maryland Transit Administration (MTA).

**Modification Description:** Increase contract authority, increase contract rate for the application of graphics, and extend the term of the contract to allow for the continuation of services while MTA works to complete a new procurement.

**Award:** Absolute Perfection, Inc; Sykesville, MD

**Contract Term:** 09/05/2019 – 09/04/2022 (3 years)

**Modification Term:** 10/26/2023 – 05/25/2024 (7 months)

**Original Contract Amount:** \$ 600,000.00

**Modification Amount:** \$ 300,000.00

**Prior Mod/Option:** \$ 49,000.00 (Mod. #1: 09/05/2022 - 09/04/2023; Increased authority and added time; Delegated Authority – MTA, 09/02/2022)  
\$ 49,000.00 (Mod. #2: Increased authority to accommodate BEB buses added to the MTA fleet; Delegated Authority – MTA, 01/27/2023)  
\$ 50,000.00 (Mod. #3: Increased authority and extended contract 09/05/2023-10/25/2023; Delegated Authority – MTA, 09/05/2023)

**Total Contract Amount:** \$1,048,000.00

**Percent +/- Change:** 50.00%

**Total Percent Change:** 74.67%

**Procurement Method:** Competitive Sealed Bidding



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



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**2-M-MOD.                    MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**MBE/VSBE Participation:**    10.00% / 0%

**MBE/VSBE Compliance:**    13.38% / 0%

**Requesting Agency Remarks:** Approval of this modification to increase contract funding, increase the per square foot payment rate and extend the term of the agreement is necessary to ensure the continuation of these graphics services while a new solicitation can be completed. Staffing shortages within the MTA Procurement Unit have delayed the completion of a new solicitation for these services.

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. A 10% MBE goal was established for this contract and the vendor is currently exceeding the goal to achieve participation compliance of 13.38%. No VSBE goal was established for this contract due to the limited number of certified firms available to perform the services outlined in the statement of work.

**Fund Source:**                                100% Special (Transportation Trust Funds)

**Approp. Code:**                              J05H0105

**Resident Business:**                        Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**3-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Light Rail Stations Parking Lots Snow and Ice Removal; LR-18-004-MT  
EPICS No.: CO412240

**Contract Approved:** MDOT 3-M, 08/22/2018

**Contract Description:** Provide essential snow and ice removal services at the Maryland Transit Administration's (MTA) Light RailLink stations and, if required, along specified streets in the Central Business District.

**Modification Description:** Material change to revise previously outlined labor rates for the remainder of the contract.

**Award:** Barnes Paving & Trucking, Inc.; Baltimore, MD  
(Certified Small Business)

**Contract Term:** 09/01/2018 – 08/31/2023 (5 years)

**Modification Term:** 10/26/2023 – 08/31/2024 (1 year)

**Original Contract Amount:** \$ 4,288,000.00

**Modification Amount:** \$ 0.00

**Prior Mod/Option:** \$ 196,800.00 (Mod. #1: 01/08/2019 – 08/31/2023; Increased authority and revised scope of work; 01/02/2019, MDOT 1-M-MOD)  
\$ 0.00 (Mod. #2: 09/01/2023-08/31/2024; No-Cost extension; Delegated Authority - MTA, 08/31/2023)

**Total Contract Amount:** \$ 4,484,800.00

**Percent +/- Change:** 0%

**Total Percent Change:** 4.6%

**Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**3-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** While no additional contract authority is being sought under this modification, approval of the requested labor rate increases will enable the contractor to offer wages that more closely align with the current market value of these services. Offering a more competitive wage will bolster employee retention and recruitment for the duration of the contract.

Specifically, the following labor rate increases are being requested:

<i>Labor Description</i>	<i>Current Hourly Rate</i>	<i>Requested Hourly Rate Adjustment</i>
Loader 3-4 Yards Operator	\$175.00	\$210.00
Loader 1.5 Yards Operator	\$100.00	\$120.00
Bobcat Operator	\$100.00	\$185.00
Dump Truck w/Plow Spreader Operator	\$140.00	\$168.00
4x4 Pickup Truck w/Plow Operator	\$110.00	\$136.00
Supervisor/Foreman w/Truck	\$70.00	\$84.00
Laborer	\$42.00	\$50.40
Single Axle Dump Truck w/Plow Spreader Operator	\$140.00	\$185.00

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. No MBE nor VSBE participation goals were established; however, the contract was designated for certified Small Business firms.

The awardee has performed to a satisfactory degree, so MTA is confident in their abilities. Therefore, approving this modification will allow the continuation of these essential services, which is in the best interest of the State.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J05H0104

**Resident Business:** Yes

**MD Tax Clearance:** 23-3369-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

**4-GM. MARYLAND TRANSIT ADMINISTRATION**  
***General/Miscellaneous Contract***

**Recommendation:** That the Board of Public Works approve the award of the following Task Order.

**Procurement Method:** Task Order under Master Contract

**Authority:** State Finance and Procurement Article, Annotated Code of MD,  
§ 13-113; COMAR 21.05.13.06

**1.0 Master Contract:** ***Ancillary – Agency Wide Repairs/Rehabilitation, Maintenance and Construction at MTA Facilities***  
MTA Contract No. AGY-15-080-MT  
**Approved:** MDOT 19-GM, 07/27/2016  
**Term:** 08/18/2016 - 04/17/2024  
**Fund Source:** 80% Federal; 20% Special (Transportation Trust Funds)

**1.1 Using Agency:** Maryland Transit Administration (MTA)  
**Description:** Metro Milford Mill Station Platform Repairs – This maintenance project provides concrete surface repairs to the loading platform at MTA MetroLink's Milford Mill Metro Station. Provides for the installation and maintenance of pedestrian safety measures, the removal of deteriorated concrete, the placement of new concrete, the replacement and rehabilitation of existing concrete expansion joints, etc. (OFS No. 32)

***Number of Qualified***

**Master Contractors:** 3

**Number of Bids:** 3

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
Hawkeye Construction LLC; Cockeysville, MD	\$232,750.00
Southern Improvement Company, Inc.; Hunt Valley, MD	\$323,475.00
Amtrac Railroad Contractors of MD, Inc.; Hagerstown, MD	\$647,215.00

**Award:** Hawkeye Construction, LLC; Cockeysville, MD

**Amount:** \$232,750.00

**Term:** 96 days from an NTP (anticipated NTP of 10/26/2023)

**DBE/VSBE Participation:** 36% / 0%

**Resident Business:** Yes



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



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4-GM. **MARYLAND TRANSIT ADMINISTRATION** (cont'd)

**Agency Remarks:** Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing DBE participation goal, as well as a Small Business Reserve designation. Hawkeye Construction, LLC has committed to meeting or exceeding the established 36% DBE participation goal.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov

5-GM. **MARYLAND TRANSIT ADMINISTRATION**  
**General/Miscellaneous Contract**

See Next page for Record  
Correction Letter dated 1/24/24

**Contract ID:** Commuter Bus Routes 610, 620, 630, 640, 650; OPS-23-050-SR A, B, C, D, E  
EPICS No.: OPS2350SRA, OPS2350SRB, OPS2350SRC, OPS2350SRD,  
OPS2350SRE

**Contract Description:** Provide a bus company to operate the Maryland Transit Administration (MTA) Commuter Bus services for Routes 610, 620, 630, 640, 650 under five separate contracts.

<b>Awards:</b>	Academy Express, L.L.C.; Hoboken, NJ	Contract A (Route 610)
	Academy Express, L.L.C.; Hoboken, NJ	Contract B (Route 620)
	Gold Line, Inc.; Hyattsville, MD	Contract C (Route 630)
	Gold Line, Inc.; Hyattsville, MD	Contract D (Route 640)
	<del>Kelly Transportation</del> ; Waldorf, MD	Contract E (Route 650)
	<b>Keller Transportation, Inc.</b>	

**Contract Term:** 10/26/2023 - 10/31/2023 (Mobilization Period: 6 days)  
11/01/2023 - ~~09/30/2028~~ **10/31/2028** (5 years w/one 2-year renewal option)

<b>Amount:</b>	Contract A	\$ 15,981,414.68 NTE (Base: 5 years) <u>\$ 7,195,612.46 NTE (Renewal Option # 1: 2 years)</u> \$ 23,177,027.14 NTE Aggregate Total
	Contract B	\$ 16,599,321.17 NTE (Base: 5 years) <u>\$ 7,473,269.25 NTE (Renewal Option #1: 2 years)</u> \$ 24,072,590.42 NTE Aggregate Total
	Contract C	\$ 10,957,348.60 NTE (Base: 5 years) <u>\$ 4,906,571.52 NTE (Renewal Option #1: 2 years)</u> \$ 15,863,920.12 NTE Aggregate Total
	Contract D	\$ 11,378,985.10 NTE (Base: 5 years) <u>\$ 5,099,558.59 NTE (Renewal Option #1: 2 years)</u> \$ 16,478,543.69 NTE Aggregate Total
	Contract E	\$ 13,386,869.18 NTE (Base: 5 years) <u>\$ 5,570,040.98 NTE (Renewal Option #1: 2 years)</u> \$ 18,956,910.16 NTE Aggregate Total



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**MEMORANDUM**

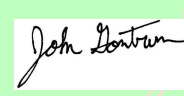
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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM

Accepted 2/5/2024- JTG

**FROM:** MDOT MTA OFFICE OF PROCUREMENT  
DIRECTOR MEMORY M. HEWLETT

 Digitally signed by  
John Gontrum  
Date: 2024.02.05  
09:37:23 -05'00'

**SUBJECT:** NOTICE OF CORRECTION – MDOT 5-GM 10/25/2023 BPW MEETING

**DATE:** JANUARY 24, 2024

**RESPONSE**  
**REQUESTED** N/A  
**BY:**

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**PURPOSE**

The purpose of this memo is to advise the BPW Staff of the following clerical error correction to the Department of Transportation's agenda item previously approved by the Board of Public Works.

MDOT AGENDA 10/25/2023, ITEM 5-GM

Approved Awardee: Kelly Transportation; Waldorf, MD Contract E (Route 650)

Approved Contract Term: 10/26/2023 – 10/31/2023 (Mobilization Period: 6 days)  
11/01/2023 – 09/20/2028 (5 years w/one 2-year renewal option)

Correct Awardee: **Keller Transportation, Inc.**; Waldorf, MD Contract E (Route 650)

Correct Base Contract Term: 11/01/2023 – **10/31/2028** (5 years w/one 2-year renewal option)

In summary, Keller's business name as well as the contract expiration date were both noted incorrectly and must be corrected for the record.

If additional information is required, please do not hesitate to contact me at 410-767-8374 or [mhewlett@mdot.maryland.gov](mailto:mhewlett@mdot.maryland.gov).



EXECUTIVE SECRETARY JOHN GONTRUM  
NOTICE OF CORRECTION – MDOT 5-GM 10/25/2023 BPW MEETING  
PAGE TWO

**Requested by:**

DocuSigned by:  
*Memory M. Hewlett*  
4E4674CA3A45424...

Memory M. Hewlett  
Director, Office of Procurement  
MDOT MTA



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023**



**5-GM.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Procurement Method:**      Competitive Sealed Bidding

**Bids:**

<b>Contract A</b>	
<b>Bidders</b>	<b>Amounts (NTE)</b>
Academy Express, L.L.C.; Hoboken, NJ	\$ 15,981,414.68 (Base) \$ 7,195,612.46 (Renewal Option 1) \$ 23,177,027.14 Total
Keller Transportation, Inc.; Waldorf, MD	\$ 16,375,905.31 (Base) \$ 6,863,678.60 (Renewal Option 1) \$ 23,239,583.91 Total
Gold Line, Inc.; Hyattsville, MD	\$ 16,378,018.21 (Base) \$ 7,337,530.54 (Renewal Option 1) \$ 23,715,548.75 Total

<b>Contract B</b>	
<b>Bidders</b>	<b>Amounts (NTE)</b>
Academy Express, L.L.C.; Hoboken, NJ	\$ 16,599,321.17 (Base) \$ 7,473,269.25 (Renewal Option 1) \$ 24,072,590.42 Total
Gold Line, Inc.; Hyattsville, MD	\$ 16,946,010.41 (Base) \$ 7,589,432.13 (Renewal Option 1) \$ 24,498,620.34 Total
Keller Transportation, Inc.; Waldorf, MD	\$ 19,469,087.62 (Base) \$ 8,240,121.73 (Renewal Option 1) \$ 27,709,209.35 Total

<b>Contract C</b>	
<b>Bidders</b>	<b>Amounts (NTE)</b>
Gold Line, Inc.; Hyattsville, MD	\$ 10,957,348.60 (Base) \$ 4,906,571.52 (Renewal Option 1) \$ 15,863,920.12 Total
Academy Express, LLC; Hoboken, NJ	\$ 14,894,830.53 (Base) \$ 6,615,508.03 (Renewal Option 1) \$ 21,510,338.56 Total



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**5-GM.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Bids (cont'd):***

<b><i>Contract D</i></b>	
<b><i>Bidders</i></b>	<b><i>Amounts (NTE)</i></b>
Gold Line, Inc.; Hyattsville, MD	\$ 11,378,985.10 (Base) \$ 5,099,558.59 (Renewal Option 1) \$ 16,478,543.69 Total
Academy Express, L.L.C.; Hoboken, NJ	\$ 11,504,765.92 (Base) \$ 5,107,832.23 (Renewal Option 1) \$ 16,612,598.15 Total
<b><i>Contract E</i></b>	
<b><i>Bidders</i></b>	<b><i>Amounts (NTE)</i></b>
Keller Transportation, Inc.; Waldorf, MD	\$ 13,386,869.18 (Base) \$ 5,570,040.98 (Renewal Option 1) \$ 18,956,910.16 Total
Gold Line, Inc.; Hyattsville, MD	\$ 13,426,973.65 (Base) \$ 6,009,525.65 (Renewal Option 1) \$ 19,436,499.30 Total
Academy Express, L.L.C.; Hoboken, NJ	\$ 16,208,521.31 (Base) \$ 7,213,811.72 (Renewal Option 1) \$ 23,422,333.03 Total

***MBE/VSBE Participation:***    6% / 0% (Contracts A and B)  
   5% / 0% (Contract C, D, and E)

***Performance Security:***        10% of Annual Mileage Bid Amount (each)

***Incumbents:***                      Gold Line, Inc.; Academy Express, LLC

***Requesting Agency Remarks:*** This solicitation was advertised via eMaryland Marketplace Advantage on July 24, 2023, notifying six potential vendors. These vendors were also notified of the solicitation by email. On August 15, 2023, bids were opened for each contract - three bids received for Contract A; three bids received for Contract B; two bids received for Contract C; two bids received for Contract D; and three bids received for Contract E. A single 'no bid form' was received and noted the given firm failed to provide a bid due to other commitments.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**5-GM.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd):***

The routes are as follows:

*Route 610* Provides weekday service stops between Waldorf and Washington D.C. and consists of 11 morning trips and 11 afternoon/evening trips.

*Route 620* Provides weekday service stops between Waldorf and Washington D.C. and consists of 11 morning trips and 12 afternoon/evening trips.

*Route 630* Provides weekday service stops between La Plata and Washington D.C. and consists of eight morning trips and six afternoon/evening trips.

*Route 640* Provides weekday service stops between Waldorf and Washington D.C. and consists of seven morning trips and seven afternoon/evening trips.

*Route 650* Provides weekday service stops between La Plata and Washington D.C. and consists of eight morning trips and ten afternoon/evening trips.

The contract amounts include the prospective awardees' bid value, plus built-in reimbursement costs. The built-in reimbursements include an annual performance bond reimbursement, which the MTA designed to attract small businesses to bid who generally are put at a disadvantage because of the cost associated with obtaining these bonds.

Per BPW Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. While no VSBE participation goals were established for these contracts due to the limited number of available certified firms, MBE participation goals were assigned to each contract in the series. Contracts A and B have 6% MBE goals, and Contracts C, D, and E have 5% goals. All the MBE subcontractors will provide fuel.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW website.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J05H0102

***Resident Businesses:***              No - Academy Express, L.L.C.  
    Yes - Gold Line, Inc.; Keller Transportation, Inc.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



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**5-GM.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

<b><i>MD Tax Clearances:</i></b>	Academy Express, L.L.C.	23-3598-0100
	Gold Line, Inc.	23-3600-0111
	Keller Transportation, Inc.	23-3602-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**6-AE. STATE HIGHWAY ADMINISTRATION**  
***Architecture/Engineering Contract***

**Contract ID:** Survey & Engineering Services, District 7; BCS 2022-01 D  
EPICS No. SBCS2201D

**Contract Description:** One of five open-ended, work-order based contracts to provide survey & engineering services, District 7 for the State Highway Administration (SHA).

**Award:** Dewberry Engineers Inc.; Owings Mills, MD

**Contract Term:** 11/09/2023-11/08/2028 (5 years)

**Amount:** \$3,000,000 NTE

**Procurement Method:** Qualification Based Selection

***Proposals:***

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Brudis & Associates, Inc. Columbia, MD	77.45 (1)	Approved 11-AE 10/04/2023 Contract A
McCormick Taylor, Inc. Baltimore, MD	77.22 (2)	Approved 11-AE 10/04/2023 Contract B
Century Engineering, LLC Hunt Valley, MD, MD	77.07 (3)	Approved 11-AE 10/04/2023 Contract C
Dewberry Engineers Inc Owings Mills, MD	76.77 (4)	\$3,000,000 NTE (Contract D)
Rummel, Klepper & Kahl, LLP Baltimore, MD	76.51 (5)	Approved 11-AE 09/20/2023 Contract E
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	76.10 (6)	
AECOM Technical Services, Inc. Hunt Valley, MD	75.78 (7)	



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**6-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Proposals (cont'd):**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
The Wilson T. Ballard Company Owings Mills, MD	75.54 (8)	
Mead & Hunt, Inc. Columbia, MD	75.47 (9)	
Urban Engineers, Inc. Baltimore, MD	75.24 (10)	
PRIME AE Group, Inc. Baltimore, MD	74.98 (11)	
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	74.91 (12)	
WSP USA Inc Baltimore, MD	74.69 (13)	

**DBE/VSBE Participation:** 27% / N/A

**Incumbents:** Rummel, Klepper & Kahl, LLP, KCI Technologies, Inc., Century Engineering, Inc., Wallace Montgomery & Associates, LLP, Whitney, Bailey, Cox & Magnani, LLC, Brudis & Associates, Inc.

**Requesting Agency Remarks:** On March 11, 2022, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for five contracts for \$3 million each not to exceed \$15 million for Survey & Engineering Services, District 7 for SHA. A total of 762 firms were notified via eMMA and an additional 620 DBE were directly solicited. SHA received 22 expressions of interest developed a Reduced Candidate List per COMAR 21.12.02.04. From the Reduced Candidate List, SHA invited 13 firms to submit technical proposals. SHA used qualifications-based selection and five found consultants eligible for contract award.

On April 6, 2023, SHA received a protest disputing the following:

- weaknesses and omissions of the vendor's proposal presented to them during the SHA debriefing that were addressed in their submission.
- the debriefing scoring sheet presented to the vendor had an error that could have altered the outcome of the procurement.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**6-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Agency Remarks (cont'd):**

SHA reviewed each of the issues presented in the vendor's protest at length, with extensive counsel from the Office of the Attorney General and issued a Procurement Officer's Final Decision to Vendor (POFD), on June 9, 2023. SHA's POFD stated that the vendor's disagreement with the evaluation is not a basis for reevaluation or overturning the reasonable scoring of the evaluation committee. In addition, SHA acknowledged a typographical error in the manually created scoring sheet presented during the debriefing. The debriefing sheet was completely separate from the equations used by SHA during the rating and ranking process and the error did not alter the selection of contract awardees. SHA provided the vendor with a corrected sheet as an attachment to the POFD response. The vendor was notified of their ability to file an appeal with the Maryland State Board of Contract Appeals (MSBCA) within 10 days from the date of receipt. SHA contacted the MSBCA and confirmed that the vendor did not file an appeal.

This comprehensive survey and engineering services contract series to provide survey and engineering services in support of highway design projects that improve safety, operations, and maintain the integrity of highway infrastructure. Designs may include concept studies, construction plans, IFB's and estimates. Detailed design services required include highway geometrics, drainage, stormwater management utility coordination and/or designation, topographic surveys, right of way plats, landscape, environmental, traffic control devices, construction phasing, maintenance of traffic, sidewalks/shared used paths, structures, erosion/sediment control, and geotechnical analysis/design. Tasks will primarily be within SHA District 7, but tasks may be assigned in other areas of the State in support of other SHA offices. Specific project assignments will depend upon the district's needs during the life of the contract and may include on-site staffing.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Reserve designation. A 27% DBE participation goal was established for each contract within this award series.

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Funds)

**Approp. Code:** J02B0101 & J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3606-1111

See next page for  
Record Correction  
Letter dated  
6/30/25

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*John Gontrom*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 6-AE, 10/25/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 10/25/2023, Item 6-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*William Pines*

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William Pines, P.E.  
Administrator



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

7-AE. **STATE HIGHWAY ADMINISTRATION**  
***Architecture/Engineering Contract***

**Contract ID:** Comprehensive Environmental & Engineering Services, Statewide, BCS 2022-04 D and BCS 2022-04 G

EPICS No. SBCS2204D, SBCS2204G

**Contract Description:** Two of seven open-ended, work-order based contracts to provide comprehensive environmental and engineering services for the State Highway Administration (SHA).

**Awards:** RS&H, Inc./ Contract D  
ATCS P.L.C. (JV); Towson, MD  
A. Morton Thomas and Associates, Inc./ Contract G  
A.D. Marble & Co. Inc. (JV); Towson, MD

**Contract Term:** 11/09/2023 – 11/08/2028 (5 years)

**Amount:** \$5,000,000 NTE each  
\$10,000,000 total for this item.

**Procurement Method:** Qualification Based Selection

***Proposals:***

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) Rankings</i>	<i>Awards</i>
McCormick Taylor, Inc. Baltimore, MD	86.91 (1)	Approved 11-AE 09/06/2023 Contract A
Wilson T. Ballard Company Owings Mills, MD	86.54 (2)	Approved 9-AE 08/02/2023 Contract B
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	84.35 (3)	Approved 9-AE 08/02/2023 Contract C
RS&H, Inc./ ATCS P.L.C. (JV) Towson, MD	82.87 (4)	\$5,000,000 NTE (Contract D)



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023**



**7-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Proposals (cont'd):**

<i><b>Offerors</b></i>	<i><b>Technical Proposal Ratings (Max 100) Rankings</b></i>	<i><b>Awards</b></i>
Century Engineering, Inc./ Gannett Fleming, Inc. (JV) Windsor Mill, MD	82.75 (5)	Approved 11-AE 09/06/2023 Contract E
Rummel, Klepper & Kahl, LLP Baltimore, MD	81.29 (6)	Approved 12-AE 10/04/2023 Contract F
A. Morton Thomas and Associates, Inc./ A.D. Marble & Co. Inc., (JV) Towson, MD	77.46 (7)	\$5,000,000 NTE (Contract G)
Brudis & Associates, Inc./ Skelly & Loy, Inc. (JV) Columbia, MD	77.19 (8)	
AECOM Technical Services, Inc. Hunt Valley, MD, MD	77.17 (9)	
KCI Technologies, Inc. Sparks, MD	72.20 (10)	
WSP USA, Inc./ Johnson, Mirmiran & Thompson, Inc. (JV) Baltimore, MD	69.25 (11)	
STV Incorporated/ Stantec Consulting Services, Inc. (JV) Owings Mills, MD	67.44 (12)	
Jacobs Engineering Group, Inc. Baltimore, MD	59.23 (13)	
Barton & Loguidice, P.C. Annapolis, MD	41.27 (14)	

**DBE/VSBE Participation:** 28% / N/A

**Incumbents:**

Rummel, Klepper, & Kahl, LLP; Century Engineering/ Gannett Fleming (JV); McCormick Taylor, Inc.; Wallace, Montgomery, & Associates, LLP; STV / Stantec (JV); Jacobs Engineering Group, Inc.; Skelly & Loy, Inc./ Brudis & Associates (JV)



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** On April 12, 2022, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for seven contracts for \$5,000,000 each not to exceed \$35,000,000 for comprehensive environmental & engineering services, Statewide for SHA. A total of 762 firms were notified via eMMA. SHA received 15 Expressions of Interest developed a Reduced Candidate List per COMAR 21.12.02.04. From the Reduced Candidate List, SHA invited 14 firms to submit technical proposals. One firm, , was ineligible for contract award and was excluded from submitting a technical proposal. SHA used qualifications-based selection and found seven consultants eligible for contract award. There were no protests for this contract.

The comprehensive architectural and engineering (A/E) services pursued through this contract will include all environmental and engineering services, including but not limited to: transportation purpose and need assessments, multi-modal evaluations, logical termini/independent utility analyses, engineering feasibility and transportation planning studies, alternatives analyses, and completing all stages of project planning and development; perform environmental and engineering inventories and field surveys; perform travel forecast modelling and traffic analyses, prepare cost estimates; complete engineering through final design up to PS&E plans; perform a variety of agency, public and stakeholder involvement activities; analyze growth management issues; analyze climate change resiliency; conduct detailed environmental technical analyses for environmental documentation; prepare both draft and final environmental documents; and provide staff for on-site work as requested. The consultant will furnish all personnel, equipment, labor, computer software, materials, transportation, space, and related support facilities to perform these services support facilities to perform these services and other duties as assigned.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Reserve designation. A 28% DBE participation goal was established for each contract within this award series.

**Fund Source:** 80% Federal, 20% Special (Transportation Trust Funds)

**Approp. Code:** J02B0101 & J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** RS&H, Inc./  
ATCS P.L.C. (JV)  
A. Morton Thomas and Associates, Inc./ 23-3606-1111  
A.D. Marble & Co. Inc., (JV)

See next page for  
Record Correction  
Letter dated  
6/30/25

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

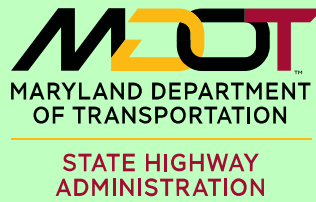
WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



*John Gonttrum*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 7-AE, 10/25/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 10/25/2023, Item 7-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

---

Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

---

Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*William Pines*

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William Pines, P.E.  
Administrator



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



MDOT 20  
Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**8-AE.      STATE HIGHWAY ADMINISTRATION**  
***Architecture/Engineering Contract***

**Contract ID:** Engineering Design, Inspection, Construction Management and Support Services  
Statewide; BCS 2022-06 F, BCS 2022-06 G, BCS 2022-06 I and BCS 2022-06 J  
EPICS Nos: SBCS2206F, SBCS2206G, SBCS2206I, SBCS2206J

**Contract Description:** Four of ten open-ended, work-order based contracts to provide engineering design, inspection, construction management and support services – Statewide for State Highway Administration (SHA).

<b>Awards:</b>	PRIME AE Group, Inc./	Contract F
	WSP USA Inc. (JV); Baltimore, MD	
	Wallace, Montgomery & Associates, LLP.; Hunt Valley, MD	Contract G
	Stantec Consulting Services, Inc./	Contract I
	Mead & Hunt, Inc. /	
	A. Morton Thomas & Associates, Inc. (JV); Hunt Valley, MD	
	AECOM Technical Services, Inc.; Hunt Valley, MD	Contract J

**Contract Term:** 11/09/2023 – 11/08/2028 (5 years)

**Amount:** \$25,000,000 NTE each  
\$100,000,000 NTE total *for this item*

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Rummel, Klepper & Kahl, LLP/ The Wilson T. Ballard Company (JV) Baltimore, MD	85.93 (1)	Approved 10-AE 09/20/2023 Contract A
Century Engineering, LLC/ McCormick Taylor, Inc. (JV) Baltimore, MD	85.13 (2)	Approved 13-AE 10/04/2023 Contract B
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	84.37 (3)	Approved 10-AE 09/20/2023 Contract C



**DEPARTMENT OF TRANSPORTATION  
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**8-AE. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Proposals (cont'd):***

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 100) (Rankings)</i>	<i>Awards</i>
Gannett Fleming, Inc./ KCI Technologies, Inc. (JV) Baltimore, MD	83.50 (4)	Approved 10-AE 09/20/2023 Contract D
Whitman, Requardt and Associates, LLP Baltimore, MD	82.48 (5)	Approved 13-AE 10/04/2023 Contract E
PRIME AE Group, Inc./ WSP USA Inc. (JV) Baltimore, MD	82.01 (6)	\$25,000,000 NTE (Contract F)
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	81.99 (7)	\$25,000,000 NTE (Contract G)
Whitney, Bailey, Cox & Magnani, LLC/ Dewberry Engineers, Inc. (JV) Baltimore, MD	81.66 (8)	(Contract H)
Stantec Consulting Services, Inc./ Mead & Hunt, Inc./ A. Morton Thomas & Associates, Inc. (JV) Hunt Valley, MD	80.77 (9)	\$25,000,000 NTE (Contract I)
AECOM Technical Services, Inc. Hunt Valley, MD	80.72 (10)	\$25,000,000 NTE (Contract J)
ATCS, P.L.C./ STV Incorporated (JV) Timonium, MD	79.26	
Greenman-Pendersen, Inc./ Pennoni Associates, Inc. (JV) Baltimore, MD	79.23	
Brudis & Associates, Inc./ Volkert, Inc. (JV) Columbia, MD	77.55	
Jacobs Engineering Group, Inc. Baltimore, MD	76.71	
Kittelsohn & Associates, Inc./ RS&H, Inc./ Urban Engineers, Inc. (JV) Baltimore, MD	76.21	



DEPARTMENT OF TRANSPORTATION  
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**8-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***DBE/VSBE Participation:***    25% / N/A

***Incumbents:***                      Wallace, Montgomery & Associates, LLP/Century Engineering, Inc.; Dewberry Consultants, LLC/Alpha Construction and Engineering Corporation; Rummell, Klepper & Kahl, LLP; Johnson, Mirmiran and Thompson, Inc.; Whitman, Requardt & Associates, LLP/KCI Technologies, Inc.; McCormick Tylor, Inc./Greenman-Pedersen, Inc.; Jacobs Engineering Group, Inc./EBA Engineering, Inc.; AECOM Technical Services, Inc./Gannett Fleming, Inc.

***Requesting Agency Remarks:*** On April 7, 2022, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for 10 contracts for \$25 million each not to exceed \$250 million for engineering design, inspection, construction management and support services - Statewide for SHA. A total of 831 firms were notified via eMMA and an additional 764 were directly solicited. SHA received 15 expressions of interest and all firms were invited to submit technical proposals. SHA used qualifications-based selection and found 10 consultants eligible for contract award. No protests were filed.

Services shall encompass all aspects of highway design, from planning to construction, to include planning, engineering, construction management and inspection services; project planning, including National Environmental Policy Act (NEPA) process; highway design, from planning to concept development to preparation of construction documents; hydraulics and hydrology design; stormwater management design; erosion and sediment control design; traffic engineering design, traffic data collection, traffic analysis, and maintenance of traffic design; structural design and condition inspection; utility design of aerial and underground facilities; topographical, photogrammetric, and lidar surveys; plat preparation; subsurface utility exploration, including video pipe inspection; environmental design, including landscape design, tree surveys, wetland delineation, and wetland mitigation design; environmental compliance support and inspection; stream assessments, stream relocation, restoration, and stabilization design; support of National Pollutant Discharge and Elimination System (NPDES) program and all federal requirements; geotechnical design and pavement design; construction management and inspection; project management; site layout and design; innovative construction and project delivery methods; program support; value engineering study facilitation and engineering expertise; onsite consultant staff may be required to work at SHA facilities or other designated locations, as specified by SHA; general engineering consultant and project management consultant services; on-site engineering services.



DEPARTMENT OF TRANSPORTATION  
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**8-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Reserve designation. A 25% DBE participation goal was established for each contract within this award series.

***Fund Source:***                      80% Federal; 20% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0101 & J02B0102

See next page for  
Record Correction  
Letter dated 6/30/25

***Resident Business:***                      Yes

<b><i>MD Tax Clearance:</i></b>	PRIME AE Group, Inc./	23-3653-0111
	WSP USA, Inc. (JV)	
	Wallace, Montgomery & Associates, LLP	23-3201-1111
	Stantec Consulting Services, Inc./	23-3655-1111
	Mead & Hunt, Inc. /	
	A. Morton Thomas & Associates, Inc. (JV)	
	AECOM Technical Services, Inc.	23-3654-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

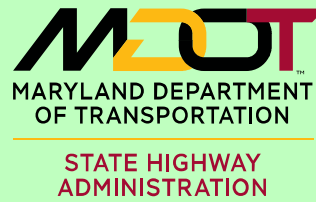
**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*John Gontrom*



Wes Moore  
Governor  
Aruna Miller  
Lieutenant Governor  
Paul J. Wiedefeld  
Secretary  
William Pines, P.E.  
Administrator

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## EXECUTIVE MEMORANDUM

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**TO:** EXECUTIVE SECRETARY JOHN GONTRUM  
**FROM:** SHA PROCUREMENT DIRECTOR JADA WRIGHT  
**SUBJECT:** NOTICE OF CORRECTION – MDOT 8-AE, 10/25/2023 BPW MEETING  
**DATE:** JUNE 30, 2025

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### **PURPOSE OF MEMORANDUM**

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation's Action Agenda item previously approved by the Board of Public Works.

### **MDOT Agenda 10/25/2023, Item 8-AE**

**Approved Approp. Code:** J02B0101  
**Corrected Approp. Code:** J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or [jwright18@mdot.maryland.gov](mailto:jwright18@mdot.maryland.gov).

Requested by:

*Jada Wright*

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Jada Wright, Director  
Office of Procurement and Contract Management

Concurrence:

*Scott Pomento*

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Scott Pomento, P.E.  
Chief Financial Officer

Approval:

*Will Pines*

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William Pines, P.E.  
Administrator



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**9-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties; *XX1405K29SB*  
EPICS No.: XX1405K29

**Contract Description:** Capital improvements to salt structures at various locations in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC:  
Hollywood, MD  
(*Certified Small Business*)

**Contract Term:** 1,572 Calendar Days

**Amount:** \$277,495.50 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)  
(*Single Responsive Bid Received*)

**Bids:**

<i>Bidder</i>	<i>Amount</i>
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$277,495.50

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Colossal Contractors, Inc.; Burtonsville, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 6, 2023, notifying 1,243 potential contractors 221 of which were MDOT-certified Minority Business Enterprises (MBE's). Two bids were received and opened on July 13, 2023. SHA District 2 directly solicited five vendors, however only two of them submitted a bid for this contract. SHA followed up with the non-bidders to see why they did not bid and have not yet received a response. The second apparent low bidder, who is also the



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**9-C. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

incumbent, was deemed non-responsive and their bid was rejected, due to the bid price for the markup percentage item being higher than the maximum allowed. This resulted in a single responsive bid. There were no protests filed for this contract.

Although there were many vendors notified via eMMA, historically SHA has only received three bids for this type of contract due to the specialized work required for this project such as carpentry and structural components. SHA has found only a limited number of contractors that can perform this work.

The State Highway Administration has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price and the work conducted on this contract is performed 100% by a State-certified Small Business.

The single bid received from St. Mary's Roofing Home Improvement, LLC was compared to bids for similar projects within District 2. The bids were found to be comparable to the work being performed on this contract. After such review, as well as reviewing previous work performed by St. Mary's Roofing Home Improvement, LLC, within District 2, the single bid was found to be fair and reasonable.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services, it was determined that no sub-contracting opportunities are available for this contract. Three sub-contractable categories resulted only one available firm for each area, for each category. The fourth sub-contractable category only resulted in 2 available firms. As such, no MBE or VSBE participation goals were established for this contract.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-2991-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**10-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Montgomery and Prince George's Counties; *XX1405L29SB*  
EPICS No.: XX1405L29

**Contract Description:** Capital improvements to salt structures at various locations in Montgomery and Prince George's Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC;  
Hollywood, MD  
(*Certified Small Business*)

**Contract Term:** 1,572 Calendar Days

**Amount:** \$275,167.50 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)

**Bids:**

<i>Bidders</i>	<i>Amount</i>
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$275,167.50
Service All, Inc., Hyattsville, MD	\$392,241.00

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 5.45% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Earn Contractors; Gaithersburg, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 6, 2023, notifying 1,247 potential contractors, 223 of which were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on July 13, 2023. The third apparent low bidder was deemed non-responsive, and their bid was rejected due to the markup percentage item was bid higher than the maximum allowed. SHA did reach out to the incumbent to find out why they did not bid and has not yet received a response. There were no protests filed for this contract.



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**10-C. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Although there was a large number of notified via eMMA, historically SHA has only received three bids for this type of contract because of the specialized work required for this project, such as carpentry and structural components. SHA has found only a limited number of contractors that can perform this work.

The State Highway Administration has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price and the work conducted on this contract will be performed by a State-certified Small Business.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although a 3% MBE participation goal was established for this contract; St. Mary's Roofing and Home Improvement, LLC, has committed to a 5.45% goal. No VSBE participation goal was set due to no certified firms available to perform the work.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-2990-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**11-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Baltimore and Harford Counties; *XX1405M29SB*  
EPICS No.: XX1405M29

**Contract Description:** Capital improvements to salt structures at various locations in Baltimore and Harford Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC;  
Hollywood, MD  
(*Certified Small Business*)

**Contract Term:** 1,572 Calendar Days

**Amount:** \$327,694.00 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)  
(*Single Responsive Bid Received*)

**Bids:**

<i>Bidder</i>	<i>Amount</i>
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$327,694.00

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 4.58% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Service All, Inc.; Mitchellville, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 6, 2023, notifying 272 potential contractors, 71 of which were MDOT-certified Minority Business Enterprises (MBEs). Two bids were received and opened on July 13, 2023. The second apparent low bidder was deemed non-responsive, and their bid was rejected due to the markup percentage item was bid higher than the maximum allowed. This resulted in a single bidder. SHA did reach out to the incumbent to find out why they did not bid and has not yet received a response. There were no protests filed for this contract.



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**11-C. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

Although there were many vendors notified via eMMA, historically SHA has only received three bids for this type of contract because of the specialized work required for this project such as carpentry and structural components. SHA has found only a limited number of contractors that can perform this work.

The single bid received from St. Mary's Roofing and Home Improvement, LLC was compared to bids for similar projects within District 4. The bids were found to be comparable for the work being performed on this contract. After such review, as well as reviewing previous work performed by St. Mary's Roofing and Home Improvement, LLC, within the District, the single bid was found to be fair and reasonable.

The State Highway Administration has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price and the work conducted on this contract will be performed by a State-certified Small Business.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although a 2% MBE participation goal was established for this contract, St Mary's Roofing and Home Improvement LLC has committed to 4.58% MBE subcontracting participation. No VSBE participation goal was set due to no certified firms available to perform the work.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-2983-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**12-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Anne Arundel, Calvert, Charles, and St. Mary's Counties; *XX1405N29SB*  
EPICS No.: XX1405N29

**Contract Description:** Capital improvements to salt structures at various locations in Anne Arundel, Calvert, Charles, and St. Mary's Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC:  
Hollywood, MD  
(*Certified Small Business*)

**Contract Term:** 1,552 Calendar Days

**Amount:** \$296,110.00 NTE

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$296,110.00
Service All, Inc.; Mitchellville, MD	\$404,070.00
Colossal Contractors, Inc.; Burtonsville, MD	\$674,159.26

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 5.07% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 13, 2023, notifying 1,256 potential contractors, of which 223 were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on July 20, 2023. There were no protests filed for this contract.



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ACTION AGENDA  
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**12-C.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The State Highway Administration has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price and the work conducted on this contract will be performed by a State-certified Small Business.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although a 4% MBE participation goal has been established for this contract, the recommended awardee has committed to a 5.07% goal. No VSBE participation goal was set due to no certified firms available to perform the work.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0101

***Resident Business:***                Yes

***MD Tax Clearance:***                23-3024-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**13-C. STATE HIGHWAY ADMINISTRATION**  
**Construction Contract**

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Allegany, Garrett and Washington Counties; XX1405029SB  
EPICS No.: XX1405029

**Contract Description:** Capital improvements to salt structures at various locations in Allegany, Garrett, and Washington Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC;  
Hollywood, MD  
(Certified Small Business)

**Contract Term:** 1,572 Calendar Days

**Amount:** \$372,590.00 NTE

**Procurement Method:** Competitive Sealed Bidding (SBR-designated)

**Bids:**

Bidders	Amounts
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$372,590.00
Ruby's Industrial Contracting, Inc.; Frostburg, MD	\$435,976.00

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Ruby's Industrial Contracting, Inc.; Frostburg, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 13, 2023, notifying 277 potential contractors, 77 of which were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on July 20, 2023. There were no protests filed for this contract. Although there were many vendors notified via eMMA, historically SHA has only received three bids for this type of contract because of the specialized work required for this project, such as carpentry and structural components.



DEPARTMENT OF TRANSPORTATION  
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**13-C. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

SHA has found only a limited number of contractors that can perform this work. The original apparent low bidder was deemed non-responsive and the submitted bid rejected for failing to comply with the contract document and specification requirements.

The State Highway Administration has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price and the work conducted on this contract will be performed by a State-certified Small Business.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services, it was determined that no sub-contracting opportunities are available for this contract. There was only one sub-contractable category for hardware supplies, however it was only 0.61%, for the amount of \$2,144.00. As such, no MBE or VSBE participation goals were established for this contract.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3030-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**14-C. STATE HIGHWAY ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Salt Structure Capital Improvements at Various Locations in Carroll, Frederick, and Howard Counties; XX1405P29SB  
EPICS No.: XX1405P29

**Contract Description:** Capital improvements to salt structures at various locations in Carroll, Frederick, and Howard Counties.

**Award:** St. Mary's Roofing and Home Improvement, LLC;  
Hollywood, MD  
(Certified Small Business)

**Contract Term:** 1,572 Calendar Days

**Amount:** \$294,642.00 NTE

**Procurement Method:** Competitive Sealed Bidding (SBR-designated)  
(Single Responsive Bid Received)

**Bids:**

Bidder	Amount
St. Mary's Roofing and Home Improvement LLC; Hollywood, MD	\$294,642.00

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 5.09% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** Veterans Kitchen Maintenance dba VKM Contracting  
Alexandria, VA

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 13, 2023, notifying 240 potential contractors, 74 of which were MDOT-certified Minority Business Enterprises (MBEs). Two bids were received and opened on July 20, 2023. There were no protests filed for this contract. The second apparent low bidder was deemed non-responsive, and their bid was rejected at bid opening because they did not meet the Minority Business Enterprise (MBE) goal. This resulted in a single bid.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



**14-C. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

Although there were many vendors notified via eMMA, historically SHA has only received three bids for this type of contract because of the specialized work required for this project such as carpentry and structural components.

SHA has found only a limited number of contractors that can perform this work. Three prospective bidders, one of which was the incumbent, attended a pre-bid conference held by SHA District 7. SHA did reach out to the incumbent to find out why they did not bid and have not yet received a response.

The single bid received from St. Mary's Roofing and Home Improvement LLC as compared to former bids for similar projects within District 7. The bids were found to be comparable. Using the comparison and an additional review of previous work performed by St. Mary's Roofing and Home Improvement, LLC within the District, the single bid was found to be fair and reasonable.

The SHA has confirmed St. Mary's Roofing and Home Improvement, LLC's bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although a 4% MBE participation goal was set for this contract, St. Mary's Roofing and Home Improvement has committed to a 5.09% participation goal. No VSBE participation goal was set due to no certified firms available to perform the work.

***Fund Source:*** 100% Special Funds (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-3029-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**15-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Facility Paving in District 7 – Facilities Improvements; XX6665229  
EPICS No.: XX6665229

**Contract Description:** Provide facility paving in District 7 – facilities improvements.

**Award:** M. T. Laney Company, Inc.; Eldersburg, MD

**Contract Term:** 11/09/2023\* – 04/30/2027 (\*or earlier upon BPW approval)  
(1,268 Calendar Days)

**Amount:** \$687,425.00 NTE

**Procurement Method:** Competitive Sealed Bidding

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
M.T. Laney Company, Inc.; Eldersburg, MD	\$687,425.00
Ross Contracting, Inc.; Mt. Airy, MD	\$701,200.00

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 9.02% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** None

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on May 09, 2023, notifying 258 potential contractors, 34 of which were MDOT-certified Minority Business Enterprises (MBEs). Two bids were received and opened on June 15, 2023. There were no protests filed for this contract.

The State Highway Administration has confirmed M. T. Laney Company, Inc.'s bid price.



DEPARTMENT OF TRANSPORTATION  
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**15-M. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

***Agency Remarks (cont'd):***

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although a 9% MBE participation goal was set, M.T. Laney Company, Inc., has committed to a 9.02% goal. No VSBE participation goal was set due to no certified firms available to perform the work.

***Fund Source:*** 100% Special (Transportation Trust Funds)

***Approp. Code:*** J02B0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 23-2539-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**16-M.      STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Labor Support for the Office of Traffic & Safety Statewide Sign Operations  
Section located in Anne Arundel County; 549OTS2023  
EPICS No.: 549OTS2023

**Contract Description:** Provide labor support for the Office of Traffic & Safety's Statewide Sign Operations section located in Anne Arundel County.

**Awards:** P2 Cleaning Services, LLC.; Laurel, MD  
(Certified Minority Business and Small Business)

**Contract Term:** 11/09/2023 – 10/09/2026 (2 years, 11 months)

**Amount:** \$302,400.00 NTE

**Procurement Method:** Competitive Sealed Bidding

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
P2 Cleaning Services, LLC.; Laurel, MD	\$302,400.00
Unified Solutions Services, LLC; Columbia, MD	\$315,000.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% / 0%

**Performance Security:** None

**Incumbent:** Tri-State Solutions of MD, LLC; Upper Marlboro, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 27, 2023, notifying 1,266 potential contractors, 223 of which were MDOT-certified Minority Business Enterprises MBEs. Two bids were received and opened on August 3, 2023. There were no protests filed for this contract.

The incumbent did not bid because they were terminated for default on the previous contract for failing to meet contract requirements.

The State Highway Administration has confirmed P2 Cleaning Services, LLC's bid price.



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**16-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although no MBE nor VSBE participation goals were established for this contract due to the single element of work, the work conducted on this contract will be performed by a certified Minority Business and State-certified Small Business; therefore, the MBE participation is reported as 100%.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0102

***Resident Business:***              Yes

***MD Tax Clearance:***              23-3171-1101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
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October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**17-M.      STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Hand Mowing, Trimming, and Litter Pick-Up at Various Locations South of Bel Air Road in Harford County; 42812S1426SB.  
EPICS No.: 42812S1426

**Contract Description:** Provide hand mowing, trimming, and litter pick-up at various locations South of Bel Air Road in Harford County.

**Award:** Hoppergrass Lawn Care LLC; Bowie, MD  
(Certified Minority Business and Small Business)

**Contract Term:** 11/09/2023\* – 12/31/2026 (3 years, 1 months, 22 days)  
(\*or earlier upon BPW approval)

**Amount:** \$94,640.00 NTE

**Procurement Method:** Competitive Sealed Bidding (SBR-designated)  
(Single Bid Received)

**Bids:**

<i>Bidder</i>	<i>Amount</i>
Hoppergrass Lawn Care LLC; Bowie, MD	\$94,640.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% / 0%

**Performance Security:** None

**Incumbent:** Native Terrain LLC; Fallston, MD

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 6, 2023, notifying 182 potential contractors, 21 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a 1-year waiver for these services on March 22, 2023. A single bid was received and opened on July 20, 2023. There were no protests filed for this contract.



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17-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

There was direct solicitation to the incumbent, as well as other vendors who have bid on hand mowing contracts for District 4. SHA did reach out to vendors, including the incumbent, to find out why they did not bid and have not yet received any responses.

The single bid received from Hoppergrass Lawn Care LLC was compared to bids from a similar project in District 4 for previous contracts. The bid was found to be comparable to the work being performed on this contract. Based on the review and the satisfactory performance of Hoppergrass Lawn Care, LLC in the past, the single bid was found to be fair and reasonable.

The State Highway Administration has confirmed Hoppergrass Lawn Care LLC's bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although no MBE nor VSBE participation goals were established for this contract, the work conducted on this contract is performed 100% by a Certified Minority Business and State-Certified Small Business; ; therefore, the MBE participation is reported as 100%.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3027-0000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**18-M.      STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Full-Width Litter Pick-Up (5 Person Crew) at Various Locations for the Thurmont Shop Area in Frederick County; 43210T1425SB  
EPICS No.: 43210T1425

**Contract Description:** Provide full-width litter pick-up (5-person crew) at various locations for the Thurmont Shop Area in Frederick County.

**Award:** P2 Cleaning Services, LLC; Laurel, MD  
(Certified Minority Business and Small Business)

**Contract Term:** 11/09/2023 – 12/31/2025 (2 years, 1 months, 22 days)

**Amount:** \$382,080.35 NTE

**Procurement Method:** Competitive Sealed Bidding (SBR-designated)

**Bids:**

<i>Bidders</i>	<i>Amount</i>
P2 Cleaning Services; Laurel, MD	\$382,080.35
Unified Solutions Services, LLC; Columbia, MD	\$383,150.00
Waste Collection Resolve, LLC; Baltimore, MD	\$499,997.50
Just Work Landscaping; Rockville, MD	\$554,500.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% / 0%

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 20, 2023, notifying 183 potential contractors, 17 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a one-Year Waiver for these services on March 22, 2023. Four bids were received and opened on July 20, 2023. There were no protests filed for this contract.



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**18-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Historically, the SHA District 7 Shop has performed this work with its own workforce. This contract will supplement the SHA workforce with the increase in litter pick-up cycles being conducted and to assist with customer concerns regarding litter.

The SHA has confirmed P2 Cleaning Services, LLC's bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although no MBE participation goal was established for this contract due to the limited available certified firms, the work conducted on this contract is performed 100% by a Certified Minority Business and State-Certified Small Business; therefore, the MBE participation is reported as 100%. No VSBE participation goal was set due to there being no firms available to perform the work. There were only two sub-contractable categories of work for this project. Protection vehicle had only 2 firms available, and the full-width litter pickup (5-man crew) only had 1 available firm and would be the main element of work to be performed by the prime.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0102

***Resident Business:***              Yes

***MD Tax Clearance:***              23-3026-1101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 25, 2023



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**19-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Application of Herbicide Solutions Along Roadways at Various Locations in Calvert, Charles, and St. Mary's Counties; 4260051426  
EPICS No.: 4260051426

**Contract Description:** Provide application of herbicide solutions along roadways at various locations in Calvert, Charles, and St. Mary's Counties.

**Award:** Desper & Son's Ground FX Lawns & Landscapes, LLC  
Upper Marlboro, MD

**Contract Term:** 11/09/2023\* – 06/30/2026 (2 years, 7 months, 21 days)  
(\*or earlier upon BPW approval)

**Amount:** \$216,950.00 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Desper & Son's Ground FX Lawns & Landscapes, LLC Upper Marlboro, MD.	\$216,950.00
C & C Management Group, LTD Clarksburg, MD	\$355,100.00
Unified Solutions Services, LLC Columbia, MD	\$385,100.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on April 25, 2023, notifying 61 potential contractors, eight of which were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on May 25, 2023. There were no protests filed for this contract.



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**19-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The State Highway Administration has confirmed Desper & Son's Ground FX Lawns & Landscapes, LLC's bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services, it was determined that no sub-contracting opportunities area available for this contract. There were two sub-contractable categories of work considered. Protection vehicle only had two available firms, and herbicide supplier, which was the main element of work, and only had one available firm. As such, no MBE or VSBE participation goals were established for this contract.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0102

***Resident Business:***              Yes

***MD Tax Clearance:***              23-2367-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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<b>Item#</b>	<b>Category</b>	<b>Pages</b>
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<i>23</i>	<i>Architecture and Engineering</i>	<i>25 - 28</i>
<i>24 - 25</i>	<i>Construction</i>	<i>29 - 33</i>
<i>26 - 40</i>	<i>Services</i>	<i>34 - 67</i>
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<i>51 - 54</i>	<i>Real Property</i>	<i>95 - 98</i>
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**DEPARTMENT OF GENERAL SERVICES  
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Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**1-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Directors of the Alice Ferguson Foundation, Inc.**

Alice Ferguson Foundation – Hard Bargain Farm Environmental Center (Prince George’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Hard Bargain Farm Environmental Center, located in Prince George’s County.”*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI– Chapter 344, Acts of 2022)*

*DGS Item 782 (SL-204-200-038)                      \$ 350,000*

*Maryland Consolidated Capital Bond Loan of 2021 (LSI– Chapter 63, Acts of 2021)*

*DGS Item 376 (SL-204-200-038)                      \$200,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 750,000
	<b>22-782 (This Action)</b>	<b>\$ 350,000 (Non-match)</b>
	<b>21-376 (This Action)</b>	<b>\$ 200,000 (Non-match)</b>
	20-G187 (Prior Action)	\$ 200,000 (Non-match)
	Local Cost	\$ 0

(Prior Action: 7/5/2023 Agenda, Item 7-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include building an education pavilion.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**

**REVISED**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**2-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works to **certify matching funds and** enter into a grant agreement for the following grant:

**Board of Trustees of Luminis Health Anne Arundel Medical Center**

Anne Arundel Medical Center (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Pathway’s inpatient and outpatient clinical space.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-G001, (SL-230-210-038)                      **\$336,000***

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2023, and the Board of Public Works to certify a matching fund. Anne Arundel Medical Center has submitted documentation that has over \$336,000 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$ 1,449,381
	<b>21-G001 (This Action)</b>	<b>\$ 336,000 (Matching)</b>
	Local Cost	\$ 1,113,681

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include a renovation to include clinical space on the second floor to enhance patient interactions and care delivery efficiencies, as well as improve inpatient privacy.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**3-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Associated Catholic Charities, Inc.**

Catholic Charities- Intergenerational Center (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new Intergenerational Center.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-199, (SL-233-220-038)                      **\$ 2,000,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 30,385,322
	<b>22-199 (This Action)</b>	<b>\$ 2,000,000 (Non-match)</b>
	Local Cost	\$ 28,385,322

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This grant project may include construction of the Intergenerational Center. Including expansion of the exterior court and other renovations and modifications within the existing footprint of the building.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**4-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of the Maryland Zoological Society, Inc.**

Maryland Zoo in Baltimore- Infrastructure Improvements (Baltimore City)

*“To assist in funding the design, construction, and equipping of infrastructure improvements for the exhibits and operations of the Maryland Zoo in Baltimore.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*

*DGS Item 23-200, (SL-015-190-038)*

**\$ 6,282,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 79,382,000
	<b>23-200 (This Action)</b>	<b>\$ 6,282,000 (Non-match)</b>
	22-250 (Prior Action)	\$ 6,750,000 (Non-match)
	21-148 (Prior Action)	\$ 5,750,000 (Non-match)
	20-166 (Prior Action)	\$ 5,050,000 (Non-match)
	19-162 (Prior Action)	\$ 5,000,000 (Non-match)
	Local Cost	\$ 50,550,000

(Prior Actions: 12/21/22 Agenda, Item 8-CGL; 9/15/21 Agenda, Item 7-CGL; 2/10/21 Agenda, Item 3-CGL; 11/20/19 Agenda, Item 11-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the improvement of basic infrastructure including renovation of Parking Lots A and B, replacement of the African Watering Hole LSS, service road replacement, and design for a staff office building.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**5-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**College Park City-University Partnership**

Paint Branch Trail and Trolley Trail (Prince George's County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Paint Branch Trail and Trolley Trail."*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-286, (SL-227-210-038)                      **\$ 443,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 2,543,000
	<b>21-286 (This Action)</b>	<b>\$ 443,000 (Non-match)</b>
	Local Cost	\$ 2,100,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This grant project may include construction of a bike path that will connect the Paint Branch Trail and the Trolley Trail along the north side of Campus Drive in College Park.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
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**6-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of Adventist HealthCare, Inc. d.b.a. Adventist Healthcare Shady Grove Medical Center**

Shady Grove Medical Center (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Shady Grove Medical Center.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-332, (SL-231-220-038)      **\$ 1,200,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,219,400
	<b>22-332(This Action)</b>	<b>\$ 1,200,000 (Non-match)</b>
	Local Cost	\$ 19,400

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include replacing an outdated x-ray facility at the Shady Grove Medical Center.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**7-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Barton Hose Company No. 1**

Barton Hose Company No. 1 (Allegany County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Barton Hose Company No. 1 Fire Station.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC, Chapter 102, Acts of 2023)  
DGS Item 23-315 (SL-025-230-038)                      \$    50,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 2,050,000
	<b>23-315 (This Action)</b>	<b>\$    50,000 (Non-match)</b>
	Local Cost	\$ 2,000,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include assistance with building an addition onto the existing fire station and expanding services.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**8-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Elizabeth Seton High School, Inc.**

Elizabeth Seton High School (Prince George's County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Elizabeth Seton High School cafeteria, located in Prince George's County."*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-486, (SL-225-210-038)                      **\$ 250,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 836,221
	<b>21-486 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 589,221

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include the transformation of the cafeteria into an inviting, efficient, energy-saving, healthy environmental space.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**9-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Impact Baltimore EDC, Inc.**

Impact Baltimore Family Enrichment Center (Baltimore County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Impact Baltimore Family Enrichment Center.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-424, (SL-235-220-038)                      \$ 500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,000,000
	<b>22-424 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$ 500,000

(Prior Actions: None)

**Remarks:**

1. An administrative fix was approved to change the grantee from “the County Executive and County Council of Baltimore County” to “Impact Baltimore EDC, Inc.”
2. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
5. The project may include the establishment of business offices, Child Development Center and multipurpose space for after-school programs, and community engagement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**10-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of The Johns Hopkins House, Inc.**

The Johns Hopkins House, Inc. – Whites Hall Acquisition (Anne Arundel County)

*“For the acquisition of Whites Hall”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)*

*DGS Item 22-283, (SL-236-220-038)*

**\$ 243,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 243,000
	<b>22-283 (This Action)</b>	<b>\$ 243,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include acquisition of the Whites Hall property.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**11-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Board of Trustees of Stevenson University**

Maryland Independent College and University Association-Stevenson University  
(Baltimore County)

*“For the design and construction of a new black box theater.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MICUA– Chapter 344, Acts of 2022) DGS Item 22-245(SL-232-220-038)*      **\$ 6,838,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 24,300,645
	<b>22-245 (This Action)</b>	<b>\$ 6,838,000 (Non-match)</b>
	Local Cost	\$ 17,462,645

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include design and construction of a new black box theater.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**12-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant.

**Board of Directors of the Friends of the Potomac Community Center, Inc.**

Potomac Community Recreation Center Outdoor Fitness Facility (Montgomery County)  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Potomac Community Recreation Center Outdoor Fitness Facility.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC – Chapter 102, Acts of 2023)*  
*DGS Item 23-491 (SL-023-230-038)                      \$ 200,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 272,000
	<b>23-491 (This Action)</b>	<b>\$ 200,000 (Non-Match)</b>
	Local Cost	\$ 72,000

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This grant may include construction of a 1950 square foot outdoor fitness park and a 2400 square foot open exercise and aerobic area.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**13-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Enterprise Community Development, Inc.**

Magnolia Gardens (Charles County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Magnolia Gardens housing project.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-266, (SL-024-230-038)                      \$    500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 30,180,885
	<b>23-266 (This Action)</b>	<b>\$    500,000 (Non-match)</b>
	Local Cost	\$ 29,680,885

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the new construction of 72 units of mixed-income housing in La Plata, MD.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**14-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**City of Gaithersburg**

Kelley Park Field Lighting (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Kelley Park.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)*

*DGS Item 23-700, (SL-020-230-038)*

**\$ 250,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 350,000
	<b>23-700 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 100,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the installation of field lighting at Kelley Park.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**15-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors Liberty Grace Church of God, Inc.**

Liberty Grace Teaching Kitchen (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Liberty Grace Teaching Kitchen.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)  
DGS Item 23-648, (SL-022-230-038)                      **\$ 100,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 100,000
	<b>23-648 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include installing a window and counter in a kitchen where teaching demonstrations on how to prepare healthy food may be held.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
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**16-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Mayor and City Council of the City of Gaithersburg**

Crown Farm Historic Park (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Crown Farm Historic Park .”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*

*DGS Item 23-393, (SL-021-230-038)                      \$ 250,000*

*Maryland Consolidated Capital Bond Loan of 2023 (LHI– Chapter 102, Acts of 2023)*

*DGS Item 23-586, (SL-021-230-038)                      \$ 100,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,973,800
	<b>23-393 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	<b>23-586 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$ 1,623,800

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the development of the park and the rehabilitation of several historic farm buildings located on the site.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**17-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of The Mission of Love Charities, Incorporated**

Mission of Love Charities (Prince George's County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Mission of Love Charities, located in Prince George's County."*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-387, (SL-210-210-038)                      **\$ 240,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,900,000
	<b>21-387 (This Action)</b>	<b>\$ 240,000 (Non-match)</b>
	21-270 (Prior Action)	\$ 760,000 (Non-match)
	Local Cost	\$ 900,000

(Prior Actions: 7/19/2023 Agenda, Item 5-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include rebuilding, renovating and repurposing the abandoned Lyndon Hill Elementary School building.

***This Item was withdrawn as Item 8-CGL from the 10/04/2023 DGS Agenda.***

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**18-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Mayor and Council of the City of Westminster**

City of Westminster-Historic Clock Tower

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the historic clock tower (Carroll County).*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-210 (SL 237-220-038)                      \$ 200,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,098,700
	<b>22-210</b>	<b>\$ 200,000 (Non-match)</b>
	Local Cost	\$ 898,700

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the repair and restoration of the historic clock tower in the city of Westminster in Carroll County.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Ahmed Awad 667-203-9229  
ahmed.award@maryland.gov*

**19-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

***Recommendation:***    That the Board of Public Works approve a grant of \$74,874 to Housing Unlimited, Inc. (*Montgomery County*)

***Project:***

The replacement of HVAC units at:

11800 Old Georgetown Road, Rockville, MD 20852 - \$7,170  
18711 Sparkling Water Way, Germantown, MD 20874 - \$12,956  
13311 Rushing Water Way, Germantown, MD 20874 - \$11,798

And the renovation of the facilities at:

1516 Regent Manor Ct., Silver Spring, MD 20904 - \$6,278  
1522 Regent Manor Ct., Silver Spring, MD 20904 - \$6,278  
9605 Shadow Oak Dr., Montgomery Village, MD 20886 - \$6,720  
101 Pasture Side Way, Rockville, MD 20850 - \$1,905  
8618 Fountain Valley Drive, Montgomery Village, MD 20886 - \$7,459  
20002 Amesburg Way, Montgomery Village, MD 20886 - \$7,380  
11800 Old Georgetown Road, Rockville, MD 20852 - \$6,930

***Funding Source:*** The Maryland Department of Health has determined the Grantee is responsible for providing 25% of the eligible project cost.

Total Eligible Project Cost	\$ 99,830
State Share (75%)	\$ 74,874
Grantee Share (25%)	\$ 24,956

<b>This Action</b>	<b>\$ 74,874 (MCCBL 2022, CB-20810-07 to 16 FY 2023 Appropriation)</b>
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**DEPARTMENT OF GENERAL SERVICES  
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**19-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

***Remarks:***

1. Grantee is a nonprofit organization.
2. The houses are used to provide housing for individuals with psychiatric disabilities.
3. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Montgomery County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**



Contact: Ahmed Awad 667-203-9229  
ahmed.awad@maryland.gov

**20-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

***Recommendation:*** That the Board of Public Works approve a grant of \$146,250.00 to ***Key Point Health Services, Inc. (KPHSI) (Harford County)***.

***Project:*** The acquisition of a real property located at 6438 Jefferson Place, Glen Burnie, MD 21061 (*Anne Arundel County*). This project will provide housing for three individuals with psychiatric disabilities.

	Contract of Sale	\$195,000
<b><i>Appraisals:</i></b>	William J. Lefort, DGS	\$195,000
	<b>Eligible Cost</b>	<b>\$195,000</b>

\*Includes the lesser of the DGS accepted value or the contract price at \$195,000.

***Fund Source:*** The Maryland Department of Health has determined the grantee is responsible for providing 25% of the eligible project cost.

Eligible Project Cost	\$195,000
State Share (75%)	\$146,250
Grantee Share (25%)	\$ 48,750    Mortgage

This Action	<b>\$146,250</b>	(MCCBL 2022 CB-14513-03 FY2019 Appropriation)
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***Remarks:***

1. Grantee is a nonprofit organization and provides housing for individuals with psychiatric disabilities.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Anne Arundel County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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Contact: Mindy Kim-Woo 443-827-0657  
mindy.kim-woo@maryland.gov

**21-CGL.      CAPITAL GRANTS AND LOANS  
                  *Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$39,750.00 to *Cornerstone Montgomery, Inc., (Montgomery County)*.

**Project:** The planning and design for the renovation of Grantee's property located at 1398 Lamberton Drive, Silver Spring, MD 20902. Grantee provides a large continuum of services for adults with mental health and co-occurring disorders at this property.

**Fund Source:** The Maryland Department of Health has determined the Grantee is responsible for providing 25% of the total eligible project cost.

Total Project Cost	\$53,000.00	
State Share (75%)	\$39,750.00	
Grantee Share (25%)	\$13,250.00	Cash in Hand

This Action	<b>\$39,750.00</b>	(MCCBL 2022 CB-08415-01; FY 2024 Appropriation)
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**Remarks:**

1. Grantee is a nonprofit organization that provides comprehensive, community- and evidence-based mental health and co-occurring mental health and substance use disorder treatments and interventions.
2. Grantee seeks to achieve greater functionality and cost efficiencies with the proposed project which will create additional treatment space to increase the number of people served, serving them in a state-of-the-art setting and providing a safe and secure environment.
3. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's rights of recovery being recorded among the Land Records of Montgomery County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Craig Curtis 410-767-3615  
craig.curtis@maryland.gov*

**22-CGL.      CAPITAL GRANTS AND LOANS  
*Higher Education Commission***

***Recommendation:*** The Board of Public Works authorize that funds be encumbered for the following grant:

**Anne Arundel Community College**  
Florestano Building Renovation – Design

The project is to renovate the first three floors of the Florestano Building to repurpose the facility into a "one-stop" student services center at the Anne Arundel Community College Arnold campus. The building was constructed in 1993 and housed the School of Health Sciences until 2021. The renovated facility will house the Departments of Enrollment Services, Student Success, and Student Development, as well as conference and lounge space.

***Fund Sources:*** MCCBL 2023 Provide funds to assist the subdivisions in the acquisition of property and in the design, construction, renovation, and equipping of local and regional community college buildings, site improvements, and facilities... Anne Arundel Community College –Florestano Building Renovation; Item 181. (CC-11-MC23-480)      **\$720,000**  
**Total Encumbrance: \$720,000**

<b><i>Background:</i></b>	Total State Share
Total Project	\$720,000
<b>This Action</b>	<b>\$720,000</b>

***Remarks:***

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Anne Arundel Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement. Funding is based on a total project cost of \$1,440,000, and the local share of this cost is 50.0% or \$720,000 and is in accordance with Section 11-105(j) of the Education Article.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**23-AE.      ARCHITECTURE AND ENGINEERING  
*Department of General Services***

**See next page for Record Correction  
Letter dated 05/08/2024**

**Contract ID:** Professional Service Agreement to Provide Architectural & Engineering Services for Multiple Construction Projects; *DGS-23-100-IQC*

ADPICS No.: CTR015539, CTR015540, CTR015541, CTR015542, CTR015543,  
CTR015544, CTR015545, and CTR015546

ADPICS No.: 001B4600387, 001B4600388, 001B4600389, 001B4600390, 001B4600392, 001B4600393, 001B4600394 & 001B4600395  
eMMA CTR No.: CTR015539, CTR015540, CTR015541, CTR015542, CTR015543, CTR015544, CTR015545 and CTR015546

**Contract Description:** Work-order based contracts to provide Architectural & Engineering services for multiple construction projects, Statewide.

**Awards:**

- Ziger/Snead, LLP; Baltimore, MD (SBE)
- Grimm and Parker Architecture, Inc.; Calverton, MD
- Prime AE Group, Inc.; Baltimore, MD
- Marshall Craft Associates, Inc.; Baltimore, MD (SBE)
- Murphy & Dittenhafer, Inc.; Baltimore, MD (SBE)
- WBCM, LLC; Baltimore, MD
- Manns Woodward Studios, Inc.; White Marsh, MD (SBE)
- Wheeler Goodman Masek & Associates, Inc.; Stevensville, MD (SBE)

**Contract Term:** 11/01/2023 - 10/31/2028

**Amount:** \$5,000,000.00 NTE per firm  
\$40,000,000.00 NTE Total Contract

**Procurement Method:** Qualification Based Selection





# Maryland

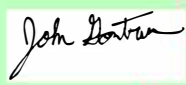
## DEPARTMENT OF GENERAL SERVICES

Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

May 8, 2024

Accepted 5/9/2024- JTG

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991

 Digitally signed by  
John Gontrum  
Date: 2024.05.09  
14:35:47 -04'00'

SUBJECT: Record Correction – October 25, 2023, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

**BPW – October 25, 2023**

**DGS 23-AE**

Professional Service Agreement to Provide  
Architectural & Engineering  
Services for Multiple Construction Projects  
DGS-23-100-IQC  
Page 145

FROM: ADPICS No.: CTR015539, CTR015540, CTR015541, CTR015542, CTR015543, CTR015544, CTR015545 and CTR015546

TO: ADPICS No.: 001B4600387, 001B4600388, 001B4600389, 001B4600390, 001B4600392, 001B4600393, 001B4600394 and 001B4600395  
eMMA CTR No.: CTR015539, CTR015540, CTR015541, CTR015542, CTR015543, CTR015544, CTR015545 and CTR015546

Reason: Clerical error. The Office of State Procurement was transitioning from FMIS to eMMA, therefore, Procurement Officers stopped entering contracts in FMIS. The transitioning process is on hold, and Procurement Officers have been instructed to enter the contracts into FMIS to comply with current requirements.

Regards,



Jason Valuntis  
Associate Director  
Department of General Services  
Office of State Procurement





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**



**23-AE.      ARCHITECTURE AND ENGINEERING (cont'd)**

***Proposals:***

<i>Offerors</i>	<i>Technical Rankings</i>
Ziger/Snead, LLP; Baltimore, MD	1
Grimm and Parker Architecture, Inc.; Calverton, MD	2
Prime AE Group, Inc.; Baltimore, MD	3
Marshall Craft Associates, Inc.; Baltimore, MD	4
Murphy & Dittenhafer, Inc.; Baltimore, MD	5
WBCM, LLC; Baltimore, MD	6
Manns Woodward Studios, Inc.; White Marsh, MD	7
Wheeler Goodman Masek & Associates, Inc.; Stevensville, MD	8
Waldon Studio Architects, a Michael Graves Company; Columbia, MD	9
Bushey Feight Morin Architects, Inc.; Hagerstown, MD	10
Michael Baker International, Inc.; Linthicum, MD	11
Colimore Architects, Inc.; Baltimore, MD	12
Frederick Ward Associates, Inc.; Bel Air, MD	13
Noelker and Hull Associates, Inc.; Frederick, MD	14
K. Dixon Architecture, PLLC; Largo, MD	15
Mimar McKissick Architects & Engineers, LLC; Columbia, MD	16
Chyke Maurice & Assoc., Inc.; Salisbury, MD	N/A
JP2 Architects, LLC; Baltimore, MD	N/A
KPN Architects; Baltimore, MD	N/A
Leuterio Thomas, LLC; Oxon Hill, MD	N/A
STV Group; Baltimore, MD	N/A

***MBE/VSBE Participation:***    30% / 0%  
    32% / 0% Grimm and Parker Architecture, Inc.  
    33% / 0% Prime AE Group, Inc.  
    40% / 0% Marshall Craft Associates, Inc.  
    45% / 0% WBCM, LLC  
    36% / 0% Wheeler Goodman Masek & Associates, Inc.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**23-AE.      ARCHITECTURE AND ENGINEERING (cont'd)**

***Incumbents:***

Bushey Feight Morin Architects, Inc.; Hagerstown, MD  
 Murphy & Dittenhafer Architects, Inc.; Baltimore, MD  
 Wheeler Goodman Masek & Associates, Inc.; Stevensville, MD  
 Manns Woodward Studios, Inc.; White Marsh, MD  
 Gaudreau, Inc.; Baltimore, MD  
 Noelker and Hull Associates, Inc.; Frederick, MD  
 Colimore Architects, Inc./ATI, Inc.; Baltimore, MD  
 Mimar Ponte Melor dba Mimar Architects; Washington, DC  
 Morris & Ritchie Associates, Inc.; Baltimore, MD  
 Ziger/Snead, LLP; Baltimore, MD  
 Waldon Studio Architects; Columbia, MD  
 Whitney Bailey Cox & Magnani, LLC; Towson, MD  
 JRS Architects, Inc.; Windsor Mill, MD

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 22, 2022. Twenty-one proposals were received on January 27, 2023, and sixteen were deemed reasonably susceptible of being selected for award. DGS commenced fee negotiations with the eight highest ranked firms and five SBEs. The price proposal submitted by each firm reflected billing rates for each discipline required. The hours for each project/work order awarded under the agreement will be negotiated and the individual work orders will be executed.

DGS will rotate work assignments among the awarded contractors using work orders in accordance with COMAR 21.12.02.06. No work is guaranteed to any awarded contractor as the contracts are Indefinite Quantity Contracts (IQC).

Several firms have committed to exceed the 30% MBE participation goal. Grimm and Parker Architecture, Inc. have agreed to a 32% goal. Prime AE Group, Inc. has agreed to a 33% goal. Marshall Craft Associates, Inc. has agreed to a 40% goal. WBCM, LLC has agreed to exceed a 45% goal. Wheeler Goodman Masek & Associates, Inc. has agreed to a 36% goal.

***Fund Source:***                      Determined by Work Order

***Approp. Code:***                      Determined by Work Order





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**23-AE.      ARCHITECTURE AND ENGINEERING (cont'd)**

***Resident Business:***                      Yes

***MD Tax Clearance:***                      23-3813-1111 - Ziger/Snead, LLP  
    23-3814-1111 - Grimm and Parker Architecture, Inc.  
    23-3819-0111 - Prime AE Group, Inc.  
    23-3816-1111 - Marshall Craft Associates, Inc.  
    23-3815-1111 - Murphy & Dittenhafer, Inc.  
    23-3820-0000 - WBCM, LLC  
    23-3817-1111 - Manns Woodward Studios, Inc.  
    23-3818-1111 - Wheeler Goodman Masek & Associates, Inc.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**24-C-MOD. CONSTRUCTION MODIFICATION  
*Department of Health***

**Contract ID:** Springfield Hospital Center Fire Alarm, S-552-220-003  
ADPICS No.: H00B2600174

**Contract Approved:** Delegated Authority - DGS, 05/24/2022

**Contract Description:** Installing fire alarm reporting and central monitoring system and private mesh radio signaling network for fire alarm communication at Springfield Hospital Center in Sykesville.

**Modification Description:** All 21 building transceiver units will be reprogrammed to communicate on the third-party monitoring service provider's offsite monitoring network. Internet connections are required to report alarm signals offsite across the internet. All units will be retested before put in service.

**Award:** Total Building Solutions, Inc.; Washington, DC (MBE) (SBE)

**Original Contract Term:** 90 Calendar Days

**Modification Term:** 300 Calendar Days

**Original Contract Amount:** \$153,500.00

**Modification Amount:** \$ 24,838.82

**Prior Options/Mods:** \$ 30,000.00 (*Multiple Change Orders Under Delegated Authority*)

**Total Contract Amount:** \$ 208,338.82

**Percent +/- (This Item):** 16.18%

**Total Percent Change:** 35.73%

**Original Procurement Method:** Small Procurement (*SBR - Designated*)





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**24-C-MOD. CONSTRUCTION MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**MBE/VSBE Compliance:** 100% (Awardee is an MBE) / 0%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** Springfield Hospital Center has been employing a Proprietary Supervising Station Service for onsite monitoring of their fire alarm system. The original contract provided for replacement of their existing Central Supervising Station equipment in the hospital's Administration building. This Proprietary Supervising Station requires twenty-four hour station operators. When testing was done, Springfield Hospital Center made the decision to terminate their Proprietary Supervising Station Service onsite and outsource fire alarm monitoring to a third-party monitoring service provider reducing their liability.

**Fund Source:** 100% General Funds

**Approp. Code:** M00.24.MG37G.01.1077

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**REVISED** at the meeting

Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov

## 25-C. CONSTRUCTION CONTRACT

**Recommendation:** That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article,  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

**1.0 Master Contract:** *General Construction and Related Services, Statewide*  
Contract No.: DGS-18-306-IQC  
**Approved:** DGS 3-C, 03/28/2018  
**Term:** 03/21/2023 - 03/30/2024  
*\*As of publication, the remaining balance of this master contract is \$621,845.*

**~~1.1~~ Using Agency:** Department of Public Safety and Correctional Services  
**Description:** Replace ramp at Visiting Room at Patuxent Institution in Jessup to allow continued ADA access into the building. The existing ramp has deteriorated and is structurally deficient; *KD 592 220 002*.  
**Award:** Baltimore Contractors, Inc.; Glen Burnie, MD  
**Number of Qualified**  
**Master Contractors:** 12  
**Number of Bids:** 5  
**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Baltimore Contractors, Inc, Glen Burnie, MD	\$446,888
Colossal Contractors, Inc.; Burtonsville, MD	\$492,000
Warwick Supply & Equipment Co. Inc.; Hunt Valley, MD	\$499,100
JB Contracting, Inc.; Silver Spring, MD	\$700,201
Meltech Corporation, Inc.; Landover, MD	\$779,813

**Amount:** \$446,888  
**Term:** 180 Calendar Days  
**MBE/VSBE Participation:** 15% / 5%  
**Resident Business:** Yes  
**Fund Source:** 100% General Funds





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**REVISED** at the meeting

**25-C. CONSTRUCTION CONTRACT (cont'd)**

**1.2** **Using Agency:** Department of General Services, Historic St. Mary's City  
**Description:** Renovation of existing bathroom near the State House at Historic St. Mary's City Center to create a new ADA compliant bathroom in St. Mary's City. Also includes construction of an additional ADA compliant sidewalk to provide access to visitors; SM-855-210-001

**Award:** Meltech Corporation, Inc.; Landover, MD

**Number of Qualified**

**Master Contractors:** 11

**Number of Bids:** 2

**Bids**

<b>Bidders</b>	<b>Amounts</b>
Meltech Corporation, Inc.; Landover, MD	\$537,948
Brawner Builders, Inc.; Hunt Valley, MD	\$1,454,942

**Amount:** \$537,948

**Term:** 210 Calendar Days

**MBE/VSBE Participation:** 0% / 0%

**Fund Source:** \$38,599.84 from MCCBL2015 Provide funds to design and construct architectural upgrades at State-Owned facilities to improve accessibility for persons with disabilities. Item 101  
 \$459,348.16 from MCCBL2021 Provide funds to design and construct architectural upgrades at State-Owned facilities to improve accessibility for persons with disabilities. Item 101  
 \$40,000.00 General Funds

**Remarks:** Meltech Corporation requested and was granted a waiver of the 10% MBE participation goal.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**REVISED** at the meeting

**25-C. CONSTRUCTION CONTRACT (cont'd)**

**2.0 Master Contract: Electrical Work & Related Services**

Contract No. DGS-19-304-IQC  
Approved: DGS 1-C, 04/22/2020  
Term: 05/07/2020 - 05/06/2025

*\*As of publication, the remaining balance of this master contract is \$19,363,964.*

**2.1 Using Agency:** Department of Correctional Services  
**Description:** Install new cell lighting system in Diagnostic Center Mental Health Unit at The Patuxent Institution in Jessup; KD-592-230-003 (IQC)

**Award:** The Eastern Sales & Engineering Co.; Baltimore, MD

**Number of Qualified**

**Master Contractors:** 4

**Number of Bids:** 1 (Single Responsive Bid Received)

**Bids:**

<i>Bidder</i>	<i>Amount</i>
The Eastern Sales & Engineering Co.; Baltimore, MD	\$197,000

**Amount:** \$197,000

**Term:** 120 Calendar Days

**MBE/VSBE Participation:** 14.4% / 0%

**Fund Source:** 100% General Funds

**Agency Remarks:** Two bids were received but one was rejected because the bidder did not submit the required MBE forms.

The bid is approximately twelve thousand dollars higher than the engineer's estimate. The State's estimate did not factor in the additional cost for drilling the concrete walls of a correctional facility which are three times thicker than ordinary concrete walls and the process has to be performed in a crawl space behind the detention cells on an unstable iron metal grid inside the detention cells in close proximity to the inmate population that causes tool and equipment logistics due to the close proximity of inmates. The price has been determined to be fair and reasonable.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**\*Sub-Items 1.1 and 1.2 were withdrawn at the meeting; The remaining Sub-Item was approved.**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**

**REVISED**



*Contact: Patti Tracey 410-260-7220  
ptracey@marylandtaxes.gov*

**26-S.            SERVICES CONTRACT**  
***Comptroller of Maryland, Central Payroll Division***

**Contract ID:** Employment Tax & Wage Garnishment Services; *E00B3600019*  
**ADPICS No.:** E00B3600019

**Contract Description:** Employment tax and wage garnishment services.

**Award:** ADP, Inc.; Roseland, NJ

**Contract Term:** 10/26/2023 - 10/25/2026

**Amount:** \$653,335.30

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement (ICPA)  
*(Region 4 ESC/OMNIA Partners, Public Sector, Human Capital Management, and Managed Business Solutions, Contract # R200701)*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% 0%

**Performance Security:** No

**Incumbent:** N/A

**Requesting Agency Remarks:** Execute a participating addendum under the Region 4 ESC/OMNIA Partners, Public Sector, Human Capital Management, and Managed Business Solutions, Contract. The OMNIA Contract is available to State agencies nationwide, higher education institutions, cities, and counties. It has been awarded by a public competitive procurement process compliant with Maryland State statutes. Under the Participating Addendum, ADP, Inc. would provide traditional product to handle all tax deposits, withholding reporting, and unemployment reporting. This contract will also cover wage garnishment services and employment tax services.

**No MBE participation was included due to the lack of subcontracting opportunities.**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**October 25, 2023**

**REVISED**



**26-S.        SERVICES CONTRACT (cont'd)**

***Fund Source:***                      100% General Funds

***Approp. Code:***                    A09041

***Resident Business:***              No

***MD Tax Clearance:***              23-2120-1101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**27-S. SERVICES CONTRACT**  
***Department of Human Services, Office of Budget and Finance***

**Contract ID:** Public Assistance Cost Allocation Service and Random Moment Time Study;  
*OB/CARM-24-001*

ADPICS No.: N00B4600060

**Contract Description:** Software-as-a-Service solution for Functional Area I - cost allocation services and Functional Area II - random moment time study services for the Family Investment Administration and the Social Services Administration.

**Award:** Public Consulting Group LLC; Boston, MA

**Contract Term:** 11/01/2023 - 10/30/2026 (w/two 1-year renewal options)

**Amount:** \$315,600 (Base Contract: 3 years)  
\$ 42,000 (Renewal Option #1)  
\$ 42,000 (Renewal Option #2)  
\$399,600 Total Functional Area I

\$ 85,000 (Base Contract: 3 years)  
\$ 24,000 (Renewal Option #1)  
\$ 24,000 (Renewal Option #2)  
\$133,000 Total Functional Area II

\$532,600 Total Functional Area I and II

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

*Functional Area I:*

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Public Consulting Group, LLC; Boston, MA	1	\$399,600 (2)	1
Interactive Voice Application, Inc; Dallas, TX	2	\$333,327 (1)	2
OQ Point LLC; Redmond, WA	3	\$2,694,525 (3)	3

*\*Technical factors were weighted greater than financial rankings.*





**DEPARTMENT OF GENERAL SERVICES  
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**27-S. SERVICES CONTRACT (cont'd)**

*Functional Area II:*

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Public Consulting Group, LLC; Boston, MA	1	\$133,000 (1)	1
Interactive Voice Application, Inc; Dallas, TX	2	\$311,812 (2)	2
OQ Point LLC; Redmond, WA	3	\$1,211,411 (3)	3

*\*Technical factors were weighted greater than financial rankings.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** Interactive Voice Application, Inc. Dallas TX

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* and the DHS website on May 2, 2023, and eight potential offerors were directly solicited. Three proposals were received in response to the RFP, and all were deemed reasonably susceptible of being selected for award.

Per the RFP an offeror could submit a proposal for one or more Functional Areas. The RFP was split into two Functional Areas: Functional Area I for cost allocation services, which is a system that allocates all the Department costs incurred to fund sources in accordance with DHS' approved Public Assistance Cost Allocation Plan (PACAP); and Functional Area II for the random moment time study (RMTS), which is a cost allocation method that is a federally approved statistical tool that on a quarterly basis, tracks the time a sample group of employees spends working on various federal programs.





**DEPARTMENT OF GENERAL SERVICES  
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**27-S.        SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Public Consulting Group LLC was ranked first technically in both Functional Areas and is recommended for award because of their knowledge in being able to provide a cost allocation system and experience with the random moment time study cost allocation method. Their proposed solutions best meet the needs of the State when considering both technical and financial factors.

There were no MBE or VSBE subcontracting opportunities identified. DHS is aggressively reviewing its contracts and solicitation for MBE and VSBE participation. The next RFP will be reviewed for other subcontracting opportunities.

***Fund Source:***                      65% General Funds; 35% Federal Funds

***Approp. Code:***                      N00E0101

***Resident Business:***              No

***MD Tax Clearance:***              23-3393-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Darica Lawson 410-230-3207  
darica.lawson2@maryland.gov*

**28-S. SERVICES CONTRACT  
*Department of Juvenile Services***

**Contract ID:** Optometry Services at Multiple Facilities; 23-MULTI-FS-MS-002  
ADPICS No.: V00B4600018/V00B4600019

**Contract Description:** Optometry services for youth at seven Maryland Department of Juvenile Services (DJS) Facilities. The services will be utilized during the youth's average stay of approximately 4.5 months. The following facilities will be serviced through this contract: Baltimore City Juvenile Justice Center (BCJJC), Charles H. Hickey, Jr. School (Hickey), Alfred D. Noyes Children's Center (Noyes), Cheltenham Youth Detention Center (CYDC), Victor Cullen Center (VCC), Western Maryland Children's Center (WMCC) and Lower Eastern Shore Children's Center (LESCC).

**Awards:** Grillo & Company, LLC; Bel Air, MD - Regions 2 and 3  
Mobile Eye Care of Maryland, P.C.; Bel Air, MD - Region 1

**Contract Term:** 11/10/2023 - 11/29/2026

**Amount:** \$109,500 Grillo & Company, LLC.  
\$216,000 Mobile Eye Care of Maryland, P.C.  
\$325,500 Total

**Procurement Method:** Multi-Step Competitive Sealed Bidding (MS-IFB)

**Bids:**

**Region 1** Baltimore City Juvenile Justice Center, Charles H. Hickey, Jr. School ,Alfred D. Noyes Children's Center (*Single Bid Received*)

<b><i>Bidder</i></b>	<b><i>Amount</i></b>
Mobile Eye Care of Maryland, P.C.; Bel Air, MD	\$216,000

**Region 2** Victor Cullen Center, Western Maryland Children's Center

<b><i>Bidder</i></b>	<b><i>Amount</i></b>
Grillo & Company, LLC; Bel Air, MD	\$69,000
Mobile Eye Care of Maryland, P.C.; Bel Air, MD	\$72,000





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**28-S. SERVICES CONTRACT (cont'd)**

**Region 3 Lower Eastern Shore Children's Center**

<i><b>Bidder</b></i>	<i><b>Amount</b></i>
Grillo & Company, LLC; Bel Air, MD	\$40,500
Mobile Eye Care of Maryland, P.C.; Bel Air, MD	\$43,200

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** No

**Requesting Agency Remarks:** A notice of the availability of the invitation for bids was published on eMaryland Marketplace Advantage (eMMA) on May 8, 2023 notifying 90 vendors and 19 vendors were directly notified of the solicitation. Bids were received and opened on June 30, 2023. One bid was received for Region 1 and two bids were received for Regions 2 and 3.

The Maryland Department of Juvenile Services (DJS) provides individualized care and treatment to youth who are alleged or adjudicated offenders and are supervised in the community. DJS utilizes a continuum of services and treatment for juveniles with an expanded community-based focus. The treatment and programs include probation, home detention and monitoring, community service, victim restitution, and counseling. Some youth who may pose a risk to themselves or public safety are placed in residential programs or detained pending appropriate placements. The optometry services are required at seven DJS locations throughout Maryland.

Many youths entering the Department's residential facilities have a common background of family dysfunction and a lack of adequate health care. They often enter DJS facilities with poor health and neglected medical, dental, and mental health problems. The focus of the scope of work shall be on the provision of high-quality, comprehensive optometry services. The mission of the DJS Somatic Health Division is to protect, promote, and advance the health of all youth in the care of the Department.

DJS has difficulty accessing optometrists in the community who agree to service our population who are required to enter their businesses with restraints and uniformed escorts. Region 1 was not included in the previous contract and is 2/3 of the current bid price due to the large population. The total cost for the previous contract is \$149,122.31 and only included Regions 2 and 4 and the current bid is \$325,500 which is a difference of \$176,377.69. The price has been determined to be fair and reasonable considering the addition of Region 1.





**DEPARTMENT OF GENERAL SERVICES  
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October 25, 2023**



**28-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

No MBE or VSBE participation was established because there are no subcontracting opportunities.

***Fund Source:***                      100% General Funds

***Approp. Code:***                      E0102

***Resident Business:***              Yes

***MD Tax Clearance:***              23-2809-0000 - Grillo & Company, LLC.  
23-2810-0111 - Mobile Eye Care of Maryland, P.C.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**29-S.            SERVICES CONTRACT  
*Department of Health, Behavioral Health Administration***

**Contract ID:** Screening, Brief Intervention and Referral to Treatment; MDH/OMCP# 24-22069  
ADPICS No.: M00B4600219

**Contract Description:** Screening, Brief Intervention and Referral to Treatment (SBIRT) includes a group of services that are often implemented simultaneously and include the opioid outreach program, and hospital-based buprenorphine induction.

**Award:** Mosaic Group, Inc., Towson, MD

**Contract Term:** 11/01/2023 - 09/29/2025

**Amount:** \$2,754,900

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** Screening, Brief Intervention and Referral to Treatment (SBIRT) services are a part of a federal Substance Abuse and Mental Health Services Administration (SAMHSA) SOR III grant. No other vendor exists with the requisite experience needed to implement these programs as these services did not exist in Maryland prior to 2013 when Behavioral Health Administration (BHA) received similar federal funding for Screening, Brief Intervention and Referral to Treatment (SBIRT) services. The Mosaic Group, Inc. has developed their expertise in this niche area of work with their prior contracts with BHA over the last eight years. Because no other funding source exists for these types of services in the general market, no other vendors exist.

Since 2013, The Mosaic Group, Inc. has been the only Screening Brief Intervention and Referral to Treatment implementation vendor in Maryland. Other jurisdictions including District of Columbia and West Virginia, that were awarded similar federal grant funding have also used them as their SBIRT vendor.





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**29-S.      SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

BHA approached the Substance Abuse and Mental Health Administration (SAMHSA) about other potential vendors and they were unable to provide any other vendors. The contract builds on prior work completed by BHA and The Mosaic Group, Inc. and requires a vendor who not only has the technical expertise, but also the one who has relationships with the organizations where work is being performed, such as Maryland Hospitals, Maryland Primary Care Program Participants, etc. The federal funding that supports this contract is time sensitive and of significant importance due to the ongoing opioid crisis.

The historical hourly price per hour for SBIRT implementation ranges from a low of \$154 per hour to a high of \$191 per hour. The proposal price for the other (non-training only related) SBIRT implementation services (MOUD Prescribing, Fidelity & Quality Assurance, and Reverse the Cycle) all come in equal to or under \$193 per hour. This is two dollars higher than the highest hourly price paid in the past for these types of services. Given the inflation rate over the last two years this is very comparable. The price of the proposal based on this method is fair and reasonable.

No MBE or VSBE participation was included because no other vendor exists in the marketplace for these types of services and services did not exist in Maryland before 2013

***Fund Source:***                      100% Federal Funds

***Approp. Code:***                      32.12.01.02

***Resident Business:***                      Yes

***MD Tax Clearance:***                      23-1778-011

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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October 25, 2023**



*Contact: Memory Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov*

**30-S-OPT      SERVICES OPTION  
*Maryland Transit Administration***

**Contract ID:** Mobility Certification Program; *MOL-20-001-SR/J05B0600017*  
ADPICS No.: COK27319

**Contract Approved:** DGS 30-S, 08/12/2020

**Contract Description:** Provide professional services including staff, supervision, and training to operate and maintain the Maryland Transit Administration's (MTA) Americans with Disabilities Act (ADA) certification process.

**Option Description:** Exercise first renewal option.

**Award:** Institute of Health and Human Performance, Inc.  
dba Biokinetix; Chicago, IL

**Original Contract Term:** 08/13/2020 - 08/12/2023 (w/two 1-year renewal option)

**Option Term:** 10/27/2023 - 10/26/2024

**Original Contract Amount:** \$6,455,160

**Option Amount:** \$2,225,175

**Prior Options/Mods:** \$ 0 (Mod. #1: Extension 08/12/2023 - 10/26/2023  
Delegated Authority - MTA 08/10/2023)

**Total Contract Amount:** \$8,680,335

**Percent Change:** 34.47%

**Total Percent Change:** 34.47%

**Original Procurement Method:** Competitive Sealed Bidding

**Living Wage Eligible:** Yes





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**30-S-OPT     SERVICES OPTION (cont'd)**

***MBE/VSBE Participation:***    34% / 0%

***MBE/VSBE Compliance:***    57.841% / 0%

***Requesting Agency Remarks:*** As required by the ADA, the MTA has operated paratransit services for disabled and elderly adults since the late 1990s. A key component of the Paratransit Program involves determining the eligibility of applicants and providing formal certification based upon interviews and physical or cognitive functional assessments to use the door-to-door paratransit transportation services in lieu of MTA's fixed-route transit services. The contractor is responsible for ensuring quality assurance, providing appeals/complaints resolution, and dissecting complex medical information to assess and determine eligibility of applicants accurately and appropriately.

The awardee has executed a novation agreement to address their name change from IPS Lynx, Inc. to the Institute of Health and Human Performance, Inc. dba Biokinetix.

***Fund Source:***                                100% Special (Transportation Trust Funds)

***Approp. Code:***                             J05H0102

***Resident Business:***                        No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**October 25, 2023**

**REVISED**



*Contact: Jared DeMarinis 410-269-2840  
jared.demarinis@Maryland.Gov*

**31-S-OPT     SERVICES OPTION**  
***State Board of Elections***

**Contract ID:** Ballot Packet Printing and Mailing  
ADPICS No.: D38B4600005

**Contract Approved:** DGS, 31-S, 12/01/2021

**Contract Description:** Printing, inserting, and mailing ballot packets for all primary and general elections in 2022, 2024, and 2026 and any special elections.

**Option Description:** Exercise the first renewal option and add the cost of postage utilizing the contractor's postage permit for increased efficiency.

**Award:** Taylor Print and Visual Impressions; Byron, MN

**Original Contract Term:** 12/01/2021 - 12/31/2023 (w/two 2-year renewal options)

**Option Term:** 01/01/2024 - 12/31/2025

**Original Amount:** \$1,284,400

**Option Amount:** \$3,047,867

**Prior Options/Mods:** \$266,561.06 (Mod. #1 Additional design, USPS consulting, and manual ballot removal. Also, climate controlled storage to secure ballot paper, the production of inserts, inner and outer envelopes, test decks, and adding color ink to inserts. DGS 41-S-MOD, 12/02/2022)

**Total Contract Amount:** \$4,598,828.06

**Percent +/- (This Item):** 237.30%

**Total Percent Change:** 258.05%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%





**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**31-S-OPT     SERVICES OPTION (cont'd)**

**MBE/VSBE Compliance:**     0% / 0%

**Performance Security:**     No

**Requesting Agency Remarks:** This option is necessary to ensure that Maryland voters have the ability to vote by mail. The contractor has the dedicated logistics to transport ballot packets to both the Capitol and Baltimore Regions. They also exceeded National Institute of Standards and Technology (NIST) security standards and have a tracking solution that allows voters to track ballots from the mail house to the voter and the voter to the local boards.

The cost of postage utilizing the contractor's postage permit is no additional cost to the mail-in voting process. The expense is a pass-through and SBE will pay documented actual costs. The modification amount is based on postage expenses from the 2022 Election Cycle adjusted for a 25% increase in quantity and increased postage in 2024.

The amount of the option period is significantly higher than that of the base period because SBE added postage as a pass-through via this action item (modification portion) instead of using SBEs permit due to increased efficiency of using the Contractor's permit as they do the mailings. Also, the amount of the previously approved modification #1 (DGS 41-S-MOD, 12/02/2022). The postage expenses alone are approximately 50% of the contract value.

There are several reasons why no MBE or VSBE participation was included. There must be a uniform system of accounting and security for all ballots during each phase of the project. Each ballot is very specific to the voters' information and there are barcodes that tie the ballot with a tracking number. Sending some of the work to a subcontractor could affect the security of the automated system and cause confusion or numbering challenges. Price is another consideration- the higher the volume, the lower the per unit cost. If the Prime Contractor sent some of the printing work to a subcontractor, that subcontractor would have to do a new print batch set up with their equipment, eliminating the economy of scale benefit that comes from as few print set ups as possible.

**Fund Source:**     50% General Funds, 50% Special Funds (County)

**Approp. Code:**     D38I0102

**Resident Business:**     No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**

**REVISED**



*Contact: Rachel Cruse 443-467-8549  
 rachel.cruse1@maryland.gov*

**32-S-MOD. SERVICES MODIFICATION**

*Department of Commerce, Division of Tourism, Film and the Arts*

**Contract ID:** Publication and Content Provider for Multi-Media; T00B9400010  
 ADPICS No.: COK26216

**Contract Approved:** DBM 3-S, 03/06/2019

**Contract Description:** Activities associated with producing travel information content in a wide range of multi-media formats (print, web, digital, video or a combination) that positions Maryland as a competitive destination worldwide.

**Modification Description:** Extend the contact to allow time to complete the new procurement and increase funds to continue supporting the program's success in creating content that attracts visitors to Maryland.

**Award:** Miles Partnership, LLLP, d/b/a Miles Marketing Destinations, LP;  
 Sarasota, FL

**Original Contract Term:** 05/01/2019 - 04/30/2024

**Modification Term:** 10/26/23 - 06/30/2024

**Original Contract Amount:** \$3,874,740 (Services)  
\$2,500,000 (Production/Deployment Budget)  
 \$6,374,740 Total

**Modification Amount:** \$ 774,948 (Services)  
\$ 725,052 (Production/Deployment Budget)  
 \$1,500,000 Total

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$7,874,740

**Percent +/- (This Item):** 23.53%

**Total Percent Change:** 23.53%





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**REVISED**

**32-S-MOD. SERVICES MODIFICATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 15% / 1%  
(Note: The MBE and VSBE Participation apply solely to the Services portions of the contract and modification amounts.)

**MBE/VSBE Compliance:** 14.076% / 1.071 %

**Performance Security:** \$300,000 (Payment Bond)

**Requesting Agency Remarks:** This contract is being extended to align the end date with the State's fiscal year end. This contract is being replaced with three smaller contracts to increase MBE participation. The three RFPs are being drafted and the new agreements will be in place prior to the contract's end date.

The contractor will continue to promote Maryland's attractions, accommodations, and services to increase visitor spending in the State by providing residents and out-of-state visitors with information and services to ensure a positive trip experience and positioning Maryland as a competitive destination.

The Department's goal is to maximize the State's investment in Maryland as a desirable place to visit and to expand businesses. During the term of this modification, the Department will conduct a competitive procurement to obtain a new multiyear contract for the publication and content provider for multi-media services.

**Fund Source:** 78.85% General Funds; 21.15% Special Funds  
(Revenue earned from advertising)

**Approp. Code:** T00G0003

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**33-S-MOD. SERVICES MODIFICATION**  
***Department of Human Services, Social Services Administration***

**Contract ID:** Residential Child Care; SSA/RCCDD-23-020-A1  
ADPICS No.: COK24114

**Contract Approved:** DGS 16-S, 07/19/2023

**Contract Description:** Continuity of care of two youth emergently placed with the provider.

**Modification Description:** Adding funding for two additional youth.

**Award:** Amiable Access Healthcare, Inc.; Baltimore, MD

**Original Contract Term:** 08/01/2023 - 06/30/2025

**Modification Term:** 11/09/2023 - 06/30/2025

**Original Contract Amount:** \$1,770,241

**Modification Amount:** \$1,550,400

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$3,320,641

**Percent +/- (This Item):** 87.58%

**Total Percent Change:** 87.58%

**Original Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%





**DEPARTMENT OF GENERAL SERVICES  
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**33-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** The first youth placed on June 12, 2023, and a second youth was placed June 16, 2023. An emergency contract was not initiated since there was enough funding on the current contract for the cost at the time of placement.

Due to the unique needs of the youth, it was determined by the Prince George's and Baltimore City LDSS' that Amiable Access Healthcare, Inc., was the most appropriate placement for these two youth as they provide 24-hour community residential living in the local and surrounding areas of Maryland.

The proposed price for this modification is fair and reasonable because the price is set by Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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October 25, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**34-S-MOD. SERVICES MODIFICATION**  
*Department of Human Services, Social Services Administration*

**Contract ID:** Residential Child Care; SSA/RCCSS-23-003-A1  
ADPICS No.: COK22685

**Contract Approved:** DGS 37-S, 06/07/2023

**Contract Description:** Four Medically Fragile beds with the provider for child placement.

**Modification Description:** Add funds to add five additional Medically Fragile beds and add a new site located at 403 Vale Rd., Bel Air, MD.

**Award:** Destiny's Group Home, Inc.; Baltimore, MD

**Original Contract Term:** 07/01/2023 - 06/30/2025

**Modification Term:** 11/09/2023 - 06/30/2025

**Modification Amount:** \$3,677,100

**Original Contract Amount:** \$4,365,751

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$8,042,851

**Percent +/- (This Item):** 84.23%

**Total Percent Change:** 84.23%

**Original Procurement Method:** Sole Source (Continuity of Care)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%





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**34-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** Children and youth placed with the medically fragile program of Destiny's Group Home have complex needs, including emotional/behavioral issues and medical issues, which are not able to be met in a less restrictive environment. The program accepts youth with a variety of needs and disabilities.

The proposed price for this contract is fair and reasonable because the price is set by the Interagency Rates Committee (IRC), using the same established methodology in price setting for all in-State providers.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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October 25, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**35-S-MOD. SERVICES MODIFICATION**  
***Department of Human Services, Social Services Administration***

**Contract ID:** Residential Child Care; SSA/RCCSS-22-002-A2  
ADPICS No.: COK25061

**Contract Approved:** DGS 20-S, 03/09/2022

**Contract Description:** Continuity of care for seven clients placed with the provider.

**Modification Description:** Add seven additional group home beds.

**Award:** United States Fellowship, Inc.; Clear Spring, MD

**Original Contract Term:** 04/01/2022 - 06/30/2023

**Modification Term:** 11/09/2023 - 06/30/2025

**Original Contract Amount:** \$ 702,240

**Modification Amount:** \$1,027,068

**Prior Options/Mods:** \$1,170,821 (Mod #1: Extension 07/01/2023 - 06/30/2025; DGS 44-S-MOD, 06/07/2023)

**Total Contract Amount:** \$2,900,129

**Percent +/- (This Item):** 146.26%

**Total Percent Change:** 312.98%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%





**DEPARTMENT OF GENERAL SERVICES  
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**35-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** The Department is increasing the bed capacity with this provider due to increased referrals to meet the specialized needs of the youth across the State. Any additional youth from the community and surrounding areas that may require the provider's specialized services will be able to receive new and continued necessary residential placement services. If the youth are discharged prior to the end of the contract period, there is no additional cost as these are reimbursement contracts and providers are paid solely for the actual number of youth placed with them during each year, and then only for the actual number of days each child is actually placed with the provider.

The proposed price for this contract is fair and reasonable because the price is set by Interagency Rates Committee (IRC), using the same established methodology in price setting for all In-State providers.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**

**REVISED**



*Contact: Nneka Willis Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**36-S-MOD. SERVICES MODIFICATION**  
***Department of Human Services, Child Support Administration***

**Contract ID:** State Disbursement Unit Services; CSEA/SDU-14-001-A9  
 ADPICS No.: COK25848

**Contract Approved:** DBM 6-S, 02/19/2014

**Contract Description:** Develop, implement, and operate functions and systems related to the central collection of child support payments to include receipts processing, accounting, recoupment, and limited customer services through the Child Support Administration (CSA) State Disbursement Unit (SDU).

**Option Description:** Extend the contract to allow time to complete the procurement.

**Awards:** Systems & Methods, Inc.; Carrollton, GA  
 (Local Office in Owings Mills, MD)

**Original Contract Term:** 03/01/2014 - 05/31/2019 (w/one 2-year renewal option)

**Modification Term:** 11/01/2023 - 05/31/2025

**Original Contract Amount:** \$13,954,831

**Modification Amount:** \$4,331,179

**Prior Options/Mods:** \$ 707,756 (Mod #1: Added centralized mail processing services for both regular and undeliverable mail for all 24 CSA jurisdictions. DBM 10-S-MOD, 01/28/2015)  
 \$ 0 (Mod #2: Added two certified MBE subcontractors. Delegated Authority - DHS, 03/25/2015)  
 \$ 0 (Mod #3: Added four certified MBE subcontractors. DHS 09/19/2016)  
 \$ 5,290,240 (Renewal Option #1: DBM 11-S-OPT, 05/08/2019)  
 \$ 4,840,432 (Mod. #4: Add funds and extend the term by 12-months. DGS 23-S-MOD, 04/21/2021)  
 \$ 2,735,482 (Mod #6: Extension 06/01/2022 - 05/31/2023. DGS 34-S-MOD, 04/27/2022)





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**REVISED**



**36-S-MOD. SERVICES MODIFICATION (cont'd)**

***Prior Options/Mods (cont'd):***

\$ 0 (Mod #7: Extension 06/01/2023 - 09/30/2023. Delegated Authority - DHS, 05/31/2023)

\$ 0 (Mod #8: Extension 10/01/2023 - 10/31/2023. Delegated Authority - DHS, 08/31/2023)

***Total Contract Amount:***      \$31,859,920

***Percent +/- (This Item):***      31.04%

***Total Percent Change:***      128.31%

***Original Procurement Method:***      Competitive Sealed Proposals

***Living Wage Eligible:***      No

***MBE/VSBE Participation:***      25% / 0%

***MBE/VSBE Compliance:***      26.003% / 0%

***Performance Security:***      No

***Hiring Agreement Eligible:***      Yes

***Requesting Agency Remarks:*** The replacement contract was delayed because DHS wanted to get our MBE targets right and to ensure that the agency was taking the correct approach to this work.

SMI is the single Contractor responsible for the purpose of developing, managing, and operating the federally required State Disbursement Unit (SDU), a unit within the Child Support Administration (CSA). The SDU is a centralized child support payment processing unit that allows for same day processing of incoming payments and transmissions of processed payment information to the statewide Child Support Management System (CSMS). The SDU also performs deposit reconciliation, transaction processing, electronic depository application processing, electronic payment marketing, non-sufficient fund check processing, collection of State-owed debt functions, and local office mail processing.





**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**36-S-MOD. SERVICES MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

The Request for Proposals is currently under Departmental review and is anticipated to be sent to the Office of State Procurement this month and released to the public in November or December of this year.

***Fund Source:*** 66 % Federal Funds, 34% Special Funds (Child Support Offset)

***Approp. Code:*** N00H0008

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**37-S-MOD. SERVICES MODIFICATION**  
***Department of Human Services, Social Services Administration***

**Contract ID:** Post Permanency Services; SSA/ADOPT-22-001-A3  
**ADPICS No.:** COK26094

**Contract Approved:** DGS 11-S, 06/16/2021

**Contract Description:** Mental health, educational support services, and same race and transracial adoption to children and families in Maryland.

**Modification Description:** Extend the contract to allow additional time to complete the new procurement.

**Award:** Adoptions Together, Inc.; Calverton, MD

**Original Contract Term:** 07/15/2021 - 07/14/2022

**Modification Term:** 11/01/2023 - 07/31/2024

**Original Contract Amount:** \$598,174

**Modification Amount:** \$547,308

**Prior Options/Mods:** \$473,554 (Mod #1: Extension 07/15/2022 - 04/30/2023; DGS 19-S-MOD, 06/22/2022)  
\$358,490 (Mod #2: Extension 05/01/2023 - 10/31/2023; DGS 28-S-MOD, 04/05/2023)

**Total Contract Amount:** \$1,977,526

**Percent +/- (This Item):** 91.50%

**Total Percent Change:** 230.59%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes





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**37-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** This modification will allow the Department the necessary time needed to complete the competitive solicitation process without service disruption to children, youth, and families. The solicitation has been delayed due to changes in key staff used to draft the scope of work and staff shortages within the procurement office. The new solicitation is anticipated to be released later this year. The contractor has agreed to maintain the same price as initially agreed upon despite inflation and increased business costs. This decision demonstrates a commitment to fair and reasonable pricing.

The Department requires services targeted at strengthening adoptive families who are in crisis and in need of additional support. The current contract provides therapeutic case management and groups to support children and families including specialized groups that support transracial adoptions, as well as individual and family therapy. Transracial families and children face another layer of challenge as they navigate daily life within their family culture while also living in a broader society with racial bias which increases the need for the specialized areas of service provided by the vendor.

MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0004

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**38-S-MOD. SERVICES MODIFICATION**

***Department of Human Services, Social Services Administration***

**Contract ID:** Post-Adoption Education and Mental Health Services; SSA/CASEAD-21-001-A3  
ADPICS No.: COK25083

**Contract Approved:** DGS 12-S, 06/16/2021

**Contract Description:** Deliver post adoption mental health and educational support services to children and families in Maryland.

**Modification Description:** Extend the contract to allow additional time to complete the new procurement.

**Award:** Center for Adoption Support and Education, Inc.;  
Burtonsville, MD

**Original Contract Term:** 07/15/2021 - 07/14/2022

**Modification Term:** 11/01/2023 - 07/31/2024

**Original Contract Amount:** \$700,000

**Modification Amount:** \$ 616,337

**Prior Mods/Options:** \$525,000 (Mod #1: Extension 07/15/2022 - 04/30/2023; DGS 20-S 06/22/2022)  
\$371,788 (Mod #2 Extension 05/01/2023 - 10/31/2023; DGS 29-S-MOD, 04/05/2023)

**Total Contract Amount:** \$ 2,213,125

**Percent +/- (This Item):** 88.05%

**Total Percent Change:** 216.16 %

**Original Procurement Method:** Sole Source





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**38-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** DHS is currently in the final stages of developing the new Request for Proposal. The solicitation was not done in time in 2022. DHS initially requested and received approval for a five month extension, but the RFP has needed more work to be able to send to the Office of State Procurement for its review and advertisement.

In 15 years, none of the 350 families who received services experienced an adoption dissolution during their time in treatment. Prior to the Center for Adoption Support and Education (C.A.S.E.) contract, the Department was struggling with high rates of dissolution and children re-entering the system.

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities. DHS will work with current contractors to promote certification of MBE and VSBE opportunities and look at improving participation in all procurements.

**Fund Source:** 100% General Funds

**Approp. Code:** N00B0004

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**39-S-MOD. SERVICES MODIFICATION**

*Department of Human Services, Social Services Administration*

**Contract ID:** Residential Child Care, SSA/RCCDD-23-013-A1

ADPICS No.: ~~N00B3600170~~  
COK22060

See next page for Record  
Correction Letter dated 10/31/23

**Contract Approved:** DGS 22-S, 11/16/2022

**Contract Description:** Continuity of care for two youths currently placed with the provider.

**Modification Description:** Add seven additional Assisted Living program beds for a total of nine beds. Also a second location at 1608 Roundhill Rd., Baltimore, MD is being added. The additional beds assist the Department with fulfilling the continual need for placements and addressing placement capacity gaps.

**Award:** Community Caregivers Assisted Living, LLC; Baltimore, MD

**Original Contract Term:** 12/01/2022 - 08/31/2025

**Modification Term:** 11/01/2023 – 08/31/2025

**Original Contract Amount:** \$580,658

**Modification Amount:** \$1,341,481

**Prior Mod/Opt. Amount:** N/A

**Total Contract Amount:** \$1,922,139

**Percent +/- (This Item):** 231.03%

**Total Percent Change:** 231.03%

**Original Procurement Method:** Sole Source

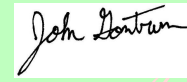
**Living Wage Eligible:** Yes



October 31, 2023

Accepted 11/3/2023- JTG

John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, Maryland 21401-1991



Digitally signed by  
John T. Gontrum  
Date: 2023.11.03  
09:08:48 -04'00'

SUBJECT: Record Correction – October 25, 2023, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

**BPW – October 25, 2023**

**39-S-MOD.**

Residential Child Care Services  
N00B3600170  
Page 183

FROM: Community Caregivers Assisted Living, LLC.  
Baltimore, MD  
**Contract:** SSA/RCCDD-23-013-A1  
**ADPICS No.:** N00B3600170

TO: Community Caregivers Assisted Living, LLC.  
Baltimore, MD  
**Contract:** SSA/RCCDD-23-013-A1  
**ADPICS No.:** COK22060

Reason: Typographical error.

Regards,

***Tishana Adams***

Tishana Adams  
Procurement Division  
Maryland Department of Human Services







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**39-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Five youth are currently placed with the provider and the remaining four beds are pending youth placements slated to occur within the next 60 days per the Baltimore County LDSS. These additional beds are being requested to meet the current placement needs of Baltimore Co. LDSS, placements are available Statewide with this provider as vacancies occur.

Due to the unique needs of the youths and a review of the Provider's current License level of care per COMAR 10.07.14.05 (G) (4), Community Caregivers, LLC., can clinically address the specialized needs of the youths. The youths are currently stable, and when clinically appropriate, each youth will be stepped down to a less restrictive placement.

The proposed price for this contract is fair and reasonable because the price is set by the Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

No MBE or VSBE participation was established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services, etc.) are available within the facility and require specialized training, certification, and clearances.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Alison Barry 410-767-6819  
alison.barry@maryland.gov*

**40-S-MOD. SERVICES MODIFICATION**

***Department of Health/Office of Medical Benefits Management***

**Contract ID:** Administrative Service Organization Maryland Healthy Smiles Dental Program  
MDH-OPASS 16-14344  
ADPICS No.: COK26740

**Contract Approved:** DBM 2-S, 9/16/2015

**Contract Description:** Dental Benefit Administrator (DBA) Services to administer a fee for services dental program for Medicaid participants.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** Skygen USA, LLC.; Menomonee Falls, WI

**Original Contract Term:** 01/16/2016 - 12/31/2018 (w/two 1-year renewal options)

**Modification Term:** 01/01/2024 - 12/31/2024

**Original Contract Amount:** \$8,985,600

**Modification Amount:** \$ 9,889,596

**Prior Mods/Options:**

- \$ 0 (Mod. #1: Revise contract language; Delegated Authority - MDH, 09/12/2017)
- \$ 0 (Mod. #2: Revise contract language; Delegated Authority - MDH, 10/30/2017)
- \$ 0 (Mod. #3: Change due date for SOC 2 Type II audit; Delegated Authority - MDH, 12/05/2017)
- \$ 260,000 (Mod. #4: Additional funding; DBM 5-S-MOD, 07/19/2018)
- \$ 0 (Mod. #5: Removed credentialing; Delegated Authority - MDH, 08/27/2018)
- \$3,570,544 (Renewal Option #1/Mod. #6: 01/01/2019 - 12/31/2019, increase funding by \$388,144; DBM 14-S-MOD, 12/19/2018)
- \$ 139,200 (Mod. #7: Increase funding; DBM 17-S-MOD, 05/08/2019)





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**40-S-MOD. SERVICES MODIFICATION (cont'd)**

***Prior Mods/Options (cont'd):***

\$3,576,000 (Renewal Option #2/Mod. #8: 01/01/2020 - 12/31/2020 , increase funding by \$300,000; DGS 18-S-OPT, 01/08/2020)  
 \$3,576,000 (Mod. #9: Extension 01/01/2021 - 12/31/2021 and add 6-month renewal option; DGS 18-S-MOD, 11/18/2020)  
 \$6,628,001 (Renewal Option #3/Mod #10 01/01/2022 - 06/30/2023. Increase funding and extend the contract for an additional 12-months and add a 6-month renewal option, DGS 29-S-OPT/MOD 10/06/2021.)  
 \$ 2,100,000 (Mod #11 Increase funding to add Adult Medicaid patients to the current contract for fiscal year 2023 as mandated by the Maryland Medical Assistance Program - Dental Coverage for Adults. DGS 39-S-MOD 12/07/2022)  
 \$0 (Mod. # 12 Extension 07/06/2023 - 06/30/2023 Delegated Authority - MDH, 05/8/2023)  
 \$4,908,486.80 (Mod #13 Renewal Option 07/01/2023 - 12/31/2023 and add additional funding for adult expansion population. DGS 14-S-OPT/MOD 06/21/2023)

***Total Contract Amount:***      \$ 43,633,427.80

***Percent +/- (This Item):***      110.06%

***Total Percent Change:***      385.59%

***Original Procurement Method:*** Competitive Proposals

***MBE/VSBE Participation:***    20% / 0.05%

***MBE/VSBE Compliance:***    25.974% / 0.507%





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**40-S-MOD. SERVICES MODIFICATION (cont'd)**

**Requesting Agency Remarks:** This extension will provide time for award and implementation of a replacement contract advertised on September 6, 2022. Due to the complexity in scope, the contract evaluation period was prolonged, however the extension will allow for the award and implementation of the new contract.

The Department of Health originally completed a draft of the new Request for Proposal (RFP) in 2019. Due to the vast IT component, the Administration requested the RFP be pulled and edited to be processed within the Medicaid Enterprise Systems Modular Transformation (MMT) system requirements. The first process was to get approval from Centers for Medicare and Medicaid (CMS). This process required additional time and once approved the RFP was edited to incorporate the MMT template requirements. Currently, the proposals received are in review and a vendor is expected to be chosen before the end of 2023. The DDI component of the MMT contract includes a Design Development and Implementation (DDI) period that will commence once a vendor is selected. DDI is estimated to last between one-year to one-year and six-months. This timeline is based on prior State contracts that have been implemented in the last five years with a similar scope. It is critical to ensure that the proposed system meets all MDH and Centers for Medicare and Medicaid Services (CMS) level requirements. If the procurement period is completed sooner, the contract will be terminated with a 60 day notice for convenience.

**Fund Source:** 50% General Funds, 50% Federal Funds

**Approp. Code:** MOOQ0103

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Patti Tracey 410-260-7220  
ptracey@marylandtaxes.gov*

**41-IT.            INFORMATION TECHNOLOGY  
                     *Comptroller of Maryland***

**Contract ID:** Quick Modules Software and Hardware Maintenance;E00B4600001  
ADPICS No.: E00B4600001

**Contract Description:** Quick Modules software maintenance and IBML hardware and software maintenance. Quick Modules software allows data capture of documents such as tax returns without presorting on a high speed IBML document scanner.

**Award:** Fairfax Imaging, Inc.; Tampa, FL

**Contract Term:** 11/04/2023 - 11/03/2024

**Amount:** \$201,253.80

**Procurement Method:** Sole Source (*Proprietary*)

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** Fairfax Imaging is the only authorized IBML contractor. They are indispensable in maintaining IBML scanner operations to comply with warranty standards. IBML hardware are the industrial, high-capacity scanners used to process many different types of tax forms.

The Comptroller has used this integrated set of tools to process paper tax returns for many years to include this current year tax processing and all back year tax processing. Maintaining these tools is critical to ensure tax form processing continues in a secure and efficient manner. Most paper tax forms are scanned using the legacy system. Without this contract the Comptroller runs the risk of not being able to process millions of tax returns.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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October 25, 2023**



**41-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The 11.5% price increase from the \$180,414.00 cost for the current year is due to the end of life on the IBML IT5 scanners. IBML agrees to provide service through Fairfax for another year but only at a higher cost. The price has been determined to be fair and reasonable.

MBE or VSBE Participation was not established for this contract as no subcontracting opportunities are available.

***Fund Source:***                      100% General Funds

***Approp. Code:***                      E00A0401

***Resident Business:***                      No

***MD Tax Clearance:***                      23-1340-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Joseph Sedtal 443-469-5864  
joseph.sedtal@maryland.gov*

**42-IT.      INFORMATION TECHNOLOGY  
*Department of Public Safety and Correctional Services***

**Contract ID:** Omnixx/METERS Software Upgrade and Maintenance; Q00B3600136  
ADPICS No.: Q00B3600136

**Contract Description:** Upgrade the Maryland Electronic Telecommunications Emergency Resources System (METERS) software to the newest version to continue providing authorized communications between Maryland law enforcement computer systems and local/national law enforcement databases.

**Award:** Datamaxx Applied Technologies, Inc.; Tallahassee, FL

**Contract Term:** 11/01/2023 - 10/31/2028

**Amount:** \$2,709,688.15

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** This Contract is necessary to allow authorized communications between Maryland law enforcement computer systems and local/national law enforcement databases, including the National Crime Information Center (NCIC), National Law Enforcement Transmission System (NLETS), MD Motor Vehicles Administration (MVA) and the Maryland Hotfiles database. Also 911 call centers, correctional facilities, criminal justice organizations and community supervision agencies depend on the full continuous availability of the Omnixx/METERS network.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**42-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

Datamaxx is the sole owner, licensor and provider of maintenance and technical support for the Omnixx Force suite of software, which has been customized for the Department's requirements. Replacing this proprietary system would require a total redesign and rebuilding of Maryland's law enforcement telecommunications system, and would require a minimum of four to five years to procure a new vendor and build the system to become fully operational. Datamaxx is the only provider capable of providing maintenance support, technical support, and upgrades to Omnixx/Meters.

The price was compared to similar Datamaxx Omnixx Force contracts held by two other public safety agencies Nebraska State Patrol and the Montana Department of Justice and determined to be fair and reasonable. Nebraska State Patrol's contract is \$4,893,010.64 and the Montana Department of Justice's is \$4,250,000. Their contracts are for ten year terms. The price of each contract was divided by its total contract term to generate an average annual cost for comparison. This analysis showed that the average annual cost of the Department's contract falls between the average price of the other two contracts. The contract will have an annual fixed cost increase of 3% per year for the five-year term of the contract which is below current inflationary trends in the industry.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

***Fund Source:***                      100% General Funds

***Approp. Code:***                      Q01A2

***Resident Business:***              No

***MD Tax Clearance:***              23-3828-0011

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Katie Savage, Secretary 410-697-9401  
katie.savage@maryland.gov*

**43-IT.      INFORMATION TECHNOLOGY  
*RETROACTIVE - Department of Information Technology***

**Contract ID:** GIS Software as a Service; F50B4600017  
ADPICS No.: F50B4600017

**Contract Description:** *RETROACTIVE* approval for Geographic Information Systems (GIS) Software-as-a-Service (SaaS) services of the cloud-based platform, ArcGIS Online.

**Award:** Esri; Redlands, CA

**Term:** 08/01/2023 - 10/25/2023 (**Retroactive**)  
10/26/2023 - 07/31/2025 (Proactive)

**Amount:** \$176,712.33 (**Retroactive**)  
\$573,287.67 (Proactive)  
\$750,000.00 Total

**Procurement Method:** Sole Source (*Proprietary Continuity of Service*)

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The item was submitted for the July 19, 2023 BPW agenda, however, clarification of BPW questions resulted in a retroactive submittal. DoIT regrets having to submit retroactive agenda items. Please be assured that DoIT recognizes that retroactive contracts are not desirable. The Department is working diligently to avoid retroactive activities by developing a contract database that notifies DoIT of upcoming contract due dates. The Department will continue to be proactive in its procurement practices moving forward.

This contract provides access to a cloud-based platform that lowers the cost of government services through collective investment in an enterprise-wide GIS SaaS platform. This enterprise platform is utilized by 2,200+ state employees and hosts hundreds of public-facing applications in support of legislative mandates, and other essential services. Examples include transparency of COVID-19 health and safety information that has been visited by millions of Marylanders and access to 1,200+ data layers that are viewed by users all over the world, making Maryland an international leader in the GIS data industry.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**43-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The price of \$375,000 is considered fair and reasonable. The price without an Enterprise License Agreement (ELA) is \$705,000, a difference of \$330,000 or 46.8% higher than the negotiated ELA price.

***DGS OSP Remarks: RETROACTIVE*** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

***Fund Source:***                      100% Reimbursable (Using Agencies)

***Approp. Code:***                      Various (Using Agencies)

***Resident Business:***              No

***MD Tax Clearance:***              23-3361-1101

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**

**REVISED**



*Contact: Jared DeMarinis 410-269-2840  
jared.demarinis@maryland.gov*

**44-IT-OPT. INFORMATION TECHNOLOGY OPTION**  
***State Board of Elections***

**Contract ID:** EZRoster Software License and ExpressPoll Hardware Repair Services;  
D38B4600006

ADPICS No.: D38B4600006

**Contract Approved:** DGS 33-IT, 01/05/2022

**Contract Description:** EZRoster software license and custom development hours for 7,892 electronic pollbooks used Statewide. The custom development services for the software are for Maryland specific development. The license and development hours are necessary for the usage and maintenance of the State's ePollbook inventory and conducting the 2022 Gubernatorial Election.

**Option Description:** Exercise the sole renewal option.

**Award:** Election Systems and Software; Chicago, IL

**Original Contract Term:** 01/27/2022 - 12/31/2023 (w/one 1-year renewal option)

**Option Term:** 01/01/2024 - 12/31/2024

**Original Contract Amount:** \$973,660

**Option Amount:** \$641,900

**Prior Options/Mods:** \$0 (Mod. #1 Changed the date SBE must notify ES&S of decision to exercise option period from September 1, 2023 to December 1, 2023. Delegated Authority - SBE 12/13/2023)  
\$49,815 (Mod. #2: Added 6,550 Metal-Oxide Semiconductor (CMOS) batteries. CMOS batteries have a five year life span and the units currently installed in the electronic pollbooks were last replaced in the 2017-2018 period. Delegated Authority - SBE 09/07/2023)

**Total Contract Amount:** \$1,665,375





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**REVISED**

**44-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**Percent +/- (This Item):** 65.93%

**Total Percent Change:** 71.04%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Exercising the renewal option period will ensure that Maryland voters have a viable pollbook for the 2024 Election Cycle while a contractor finalizes software development for the new solution that can be used for the 2026 Election Cycle.

Due to the proprietary nature of the electronic pollbook system, only ES&S can fulfill the requirements of this contract. The electronic pollbook system has used this software since its initial deployment in 2006.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities because maintenance and support are proprietary.

**Fund Source:** 100% Special Funds (County Local Boards of Elections Funds)

**Approp. Code:** D38I0102

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**

**REVISED**



*Contact: Yasin Mohammed 410-767-6586  
yasin.mohammed@maryland.gov*

**45-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
**RETROACTIVE - Department of Information Technology**

**Contract ID:** Voice-Over-IP Services; F50B0600047  
ADPICS No.: COK24571

**Contract Approved:** DGS 19-IT, 05/20/2020

**Contract Description:** Provide voice-over internet protocol to multiple State agencies obtaining services from DoIT.

**Modification Description:** **RETROACTIVE** approval is requested to increase overall contractual authority.

**Award:** CenturyLink Communications, LLC; Denver, CO

**Original Contract Term:** 06/09/2020 - 12/03/2023

**Modification Term:** 09/01/2023 - 11/08/2023 (**Retroactive**)  
11/09/2023 - 12/03/2023 (**Proactive**)

**Original Contract Amount:** \$570,000

**Modification Amount:** \$314,478 (**Retroactive**)  
\$405,522 (**Proactive**)  
\$720,000

**Prior Options/Mods:** \$3,000,000 (Mod. #1 Increase contract authority and extension  
12/04/2020 - 12/03/2023 DGS 22-IT-MOD, 12/02/2020)  
\$190,000 (Mod #2 Increase contract authority Delegated Authority  
- DGS 08/08/2023)

**Total Contract Amount:** \$4,480,000

**Percent +/- (This Item):** 126.32%

**Total Percent Change:** 685.96%

**Original Procurement Method:** Intergovernmental Cooperative Purchase (MICTA)





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**REVISED**

**45-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** DoIT and OSP have been working together since August to modify this contract and work on the new contract simultaneously. DoIT operated under the assumption that MiCTA had extended the current ICPA. However, when OSP contacted MiCTA, it was determined that a new award was required. This change required additional steps and processes to obtain approval to use the new MiCTA agreement, and it was decided to extend this contract as long as possible to allow time for the new agreement to be finalized, which is currently in preparation to be submitted for a future BPW agenda.

This agreement is for VoIP services for continuing the network modernization and legacy PBX replacement (MITDP Project), as well as applications provided by CenturyLink that are utilized by several agencies in their daily operations. Additional contract authority is needed to accommodate additional users (Comptroller's Office and the Maryland Cannabis Administration) until a replacement agreement is procured.

MBE or VSBE Participation was not established for this contract as no subcontracting opportunities are available.

**DGS OSP Remarks:** **RETROACTIVE** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** Various (Using Agency funds)

**Approp. Code:** Various

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Jared DeMarinis 410-269-2840  
jared.demarinis@maryland.gov*

**46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*State Board of Elections***

**Contract ID:** Independent Automated Post-Election Audit Method 2024 and 2026 Election Cycles; D38B4600001  
ADPICS No.: D38B4600001

**Contract Approved:** DGS 32-IT, 09/06/2023

**Contract Description:** Independent, automated solution to verify accuracy of the State's voting system. Conduct Statewide audit of all ballot images tabulated in 2024 and 2026 Primary and General Elections Includes preparing software to tabulate all election-cycle ballot combinations; tabulating images of all voted ballots; comparing results from voting system to the results from audit software; and providing a web-based portal for public to review the ballot tabulation audit results.

**Modification Description:** Correct the original agenda item that incorrectly listed the term as 10/01/2023 - 12/31/2026 (w/one 1-year renewal option) the correct term is 10/01/2023-12/31/2025 (w/one 1-year renewal option).

**Award:** The Clear Ballot Group, Inc., Boston, MA

**Original Contract Term:** 10/01/2023- 12/31/2025 (w/one 1-year renewal option)

**Modification Term:** 10/26/2023 - 12/31/2025 (w/one 1-year renewal option)

**Original Contract Amount:** \$ 962,510

**Modification Amount:** \$0

**Prior Mods/Options:** N/A

**Total Contract Amount:** \$ 962,510

**Percent +/- (This Item):** 0%

**Total Percent Change:** 0%





**DEPARTMENT OF GENERAL SERVICES  
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**46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Original Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** Post-election tabulation audits are used to verify and confirm the accuracy of a voting system's results, which serve to increase public confidence in election results, election administration, and the democratic process. Auditing voting system results is a recognized best practice in election administration and is recommended by the Presidential Commission on Election Administration.

There are no subcontracting opportunities available so no MBE or VSBE participation was established for this contract.

**Fund Source:** 100% Special Funds (County)

**Approp. Code:** D38I0102

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 25, 2023**



**REVISED**

**2<sup>nd</sup> Revision**

Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov

## **47-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

<b>1.0</b>	<b>Master Contract:</b>	<b>Consulting and Technical Services Plus (CATS+)</b> Contract No.: 060B2490023  Approved: DoIT 3-IT, 04/03/2013 Term: 04/22/2013 - 04/21/2028 <i>**As of publication, the remaining balance of this master contract is \$280,200,417.</i>
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**1.1 Using Agency:** Motor Vehicle Administration  
**Description:** MVA Web Focus Support -The resources provided through this contract are critical to developing and maintaining MDOT MVA's business intelligence products, tools, and operating environment. These products and tools provide critical, real-time analysis of MDOT MVA operations, and allow MDOT MVA's executive leadership to make fact-based decisions that directly affect customer service. Without the resources provided by this contract, MDOT MVA would be limited in its ability to understand operational outcomes and identify areas for improvement. The MVA collects a large amount of data during customer transactions, including the capability to access additional data fields from external agencies to include state and federal. MVA Management uses this mass amount of rich data to make strategic decisions for the MVA in real-time and in future planning efforts and recognizes that in order for the agency to access the trends and support strategic visions, business intelligence (BI) software will be needed to extract and analyze data which support decision making and process modifications; J00B6400012.

**Modification Description:** Extend the term to allow time to complete the new procurement.

<b>Award:</b>	Custom Software Systems Inc., Leesburg, VA (SBE)
<b>Original Term:</b>	11/27/2018 - 11/26/2020 (w/three 1-year renewal options)
<b>Modification Term:</b>	11/27/2023 - 12/26/2024
<b>Original Amount:</b>	\$1,241,760.00
<b>Modification Amount:</b>	\$ 802,454.56





**DEPARTMENT OF GENERAL SERVICES**  
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**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      Consulting and Technical Services Plus (CATS+) (cont'd)**

**Prior Mods/Options:**      \$ 125,000.00 (Mod. #1: Increased volume of IT support; Delegated Authority - MVA, 08/03/2021 )  
    \$ 499,513.86 (Renewal Option #1 11/27/2020 – 11/26/2021; DGS 9-IT 1.1, 10/7/2020)  
    \$ 685,259.21 (Renewal Option# 2 11/27/2021 - 11/26/2022; DGS 36-IT 1.2, 10/20/2021)  
    \$ 677,866.93 (Renewal Option #3: 11/27/2022 - 11/26/2023 DGS 45-IT 1.2, 08/31/22)

**Total Contract Amount:**      \$ 4,031,854.56

**MBE/VSBE Participation:**      0% / 0%

**MBE/VSBE Compliance:**      0% / 0%

**Resident Business:**      Yes

**Funding Source:**      100% Special Funds (Transportation Trust Funds)

**Agency Remarks:**      MVA began transitioning their existing performance measurement dashboard from (TIBCO WebFocus) to a new business intelligence application, to support a request received by DoIT in February 2022. This critical project began in March 2023 and will take a minimum of 14 months to complete. The added additional complexity to the support required for this contract and required a scope change to the recomplete as it was not identified as a required component until after the transition project commenced. The replacement procurement was advertised on eMMA in July 2023 with a bid submission due date of September 7, 2023.

No MBE or VSBE participation goals were assigned to this contract when advertised because this procurement was to hire personnel resources and did not lend itself to subcontracting opportunities.

**1.2      Using Agency:      Department of Education**

**Description:**      Support and maintenance services for the Web Data Collection System.

**Modification Description:**      Extend the contract for continuation of services during transition to the new contract.

**Award:**      Gantech, Inc., Columbia, MD

**Original Term:**      10/01/2014 - 09/30/2022

**Modification Term:**      11/01/2023 - 03/31/2024

**Original Amount:**      \$5,975,799.00

**Modification Amount:**      \$ 723,844.80





**DEPARTMENT OF GENERAL SERVICES**  
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**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      Consulting and Technical Services Plus (CATS+) (cont'd)**

<b>Prior Options/Mods:</b>	\$195,000.00 (MOD #1 Extended term 10/01/2019 - 12/31/2019 Delegated Authority - DoIT 08/21/2019) \$1,300,000.00 (MOD #2 Extended term 01/01, 2020 - 12/31/2020; DGS 37-IT 1.5, 02/19/2020) \$193,000.00 (MOD #3 Added additional funds for continuance of services, Delegated Authority - DGS, 05/08/2020) \$50,000.00 (MOD #4 Extended term 01/01/2021 - 05/31/2021, Delegated Authority - MSDE, 01/04/2021) \$0 (MOD #5 Extended term 06/01/2021 - 10/31/2021, Delegated Authority - MSDE, 03/25/2021) \$50,000.00 (MOD #6 Extended term, 11/01/2021 - 12/31/2021, Delegated Authority - MSDE, 10/15/2021) \$1,300,000.26 (MOD #7, Extended term 12/31/2021 – 09/30/2022; DGS 49-IT 1.2, 12/01/2021) \$1,154,583.90 (MOD #8, Extension 10/01/2022 - 09/30/2023 DGS 45-IT, 1.1, 08/31/2022) \$0 (MOD #9 Extension 10/01/2023 - 10/31/2023 Delegated - Authority - MSDE, 09/01/2023)
<b>Total Contract Amount:</b>	\$10,892,227.96
<b>MBE/VSBE Participation:</b>	30% / 0%
<b>MBE/VSBE Compliance:</b>	54.917% / 0%
<b>Resident Business:</b>	Yes
<b>Fund Source:</b>	100% General Funds

**Agency Remarks:** Six staff resources for will be onboarded as required by DoIT. The new personnel were approved in item DGS-23-IT 2.2, 10/4/2023. A transition period from the current contract to the new contract is necessary to avoid lapse in services

The ability of the State to fulfill federal and State reporting would be impacted if this change order and transition is not provided. Federal reporting is required to receive Title I funds. State funding includes the determination of foundation funds which occurs during the months of September - December to support the December 1 requirement to provide enrollment counts.





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**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      Master Contract:**      **Commercial Off-the-Shelf Software (COTS) 2012**  
Contract No. 060B2490021  
**Approved:**                      DoIT 6-IT, 09/19/2012  
**Term:**                              10/01/2012 - 09/30/2027  
*\*\*As of publication, the remaining balance of this master contract is \$146,260,996.*

**2.1      Using Agency:**              Department of Public Safety and Correctional Services  
**Description:**                      VMware Enterprise Licensing Agreement (ELA) support to include license upgrades for one year for NSX and vCenter, education courses and training. VMware is a virtual computing infrastructure that manages and maintains server and application infrastructure, and provides users with the ability to access secure applications and data; *Q00P4600838*  
**Award:**                              Applied Technology Services, Inc.; Middle River, MD (MBE) (SBE)  
**Number of Qualified Master Contractors:**              14  
**Number of Bids:**                      **4** (SBR-Designated)  
**Bids:**

<i>Bidders</i>	<i>Amounts</i>
<b>[REDACTED]</b>	<b>[REDACTED]</b>
Applied Technology Services; Middle River, MD	\$ 934,794.00
Advanced Computer Concepts; Mclean, VA	\$1,017,470.57
En-Net Services, LLC; Frederick, MD	\$1,040,249.76
CAS Severn, Inc.; Laurel, MD	\$1,067,000.00

**Amount:**                              \$ 934,794  
**Term:**                                  11/09/2023 - 11/08/2024  
**MBE/VSBE Participation:**      100% (Awardee is an MBE) / 0%  
**Resident Business:**              Yes  
**Fund Source:**                      100% General Funds





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**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)***

**2.2      *Using Agency:*** Department of Transportation

**Description:** CISCO Smartnet Maintenance. Cisco Smartnet service is a technical support service that covers maintenance and support for all Cisco products. Products include routers, switches, and firewalls. Includes fast support from experts staffed by thousands of certified Cisco professionals. Also online self-help support; J01P2600113

**Award:** Advanced Computer Concepts; McLean, VA (MBE) (SBE)

**Number of Qualified**

**Master Contractors:** 19

**Number of Bids:** 4 (SBR-Designated)

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Advanced Computer Concepts; McLean, VA	\$305,194.97
DSR Inc.; Hanover, MD	\$316,204.00
Applied Technology Services; Middle River, MD	\$318,325.00
Electronic Data Solutions; Baltimore, MD	\$360,432.85

**Amount:** \$305,194.97

**Term:** 11/01/2023 - 10/31/2024

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Resident Business:** No

**Fund Source:** 100% Special (Transportation Trust Funds)

**Agency Remarks:** No MBE or VSBE participation goals were established for this contract due to the single element of work to be provided; however, the awardee is a certified Minority Business Enterprise and Small Business.

**2.3      *Using Agency:*** Department of Transportation

**Description:** Oracle enterprise license maintenance & support. Oracle Database Licenses support critical mission application systems that require support updates, security patches and resolution of issues pertaining; J01P2600114.

**Award:** Mythics; Virginia Beach, VA

**Number of Qualified**

**Master Contractors:** 2

**Number of Bids:** 1 (Single Bid Received)





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**REVISED**

**2<sup>nd</sup> Revision**

**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)***

***Bid:***

<i>Bidder</i>	<i>Amount</i>
Mythics; Virginia Beach, VA	\$2,644,836.26

***Amount:*** \$2,644,836.26

***Term:*** 12/01/2023 - 11/30/2024

***MBE/VSBE Participation:*** 0% / 0%

***Resident Business:*** No

***Fund Source:*** 100% Special Funds (Transportation Trust Funds)

***Agency Remarks:*** The price has been deemed fair and reasonable. A historical price analysis was conducted and in FY22, the cost was \$2,237,544.01 for Oracle enterprise software & Maintenance renewal. In FY23 the renewed Oracle Enterprise Service cost \$2,370,065.19, which was a 5.9% increase. For FY24, the quote was 11.5% more than the last award, \$2,644,836.26. Because MDOT is also renewing new Oracle licenses that were purchased by SHA to assist in increasing number of initiatives, such as database support requirements on existing Oracle infrastructure; the increase in price is fair and reasonable.

MBE and VSBE participation was not established for this contract due to the single element of work within the scope.

**3.0      *Master Contract:      Hardware/Associated Equipment & Services 2012***

Contract No. 060B2490022

***Approved:*** DoIT 4-IT, 10/31/2012

***Term:*** 11/15/2012 - 11/14/2027

***\*\*As of publication, the remaining balance of this master contract is \$8,786,167.***

**3.1      *Using Agency:*** Maryland State Archives

***Description:*** Purchase six Dell EMC Isilon Servers to store archived State records and documents deemed of permanent value for the location at 2255 Rolling Run Dr, Windsor Mills. The Maryland State Archives is the repository for all state records and documents; D60P3600018

***Award:*** IP Data Systems, Inc.; Ellicott City, MD

***Number of Qualified***

***Master Contractors:*** 6

***Number of Bids:*** 2





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**REVISED**

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**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0      *Hardware/Associated Equipment & Services 2012 (cont'd)***

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
IP Data Systems, Inc., Ellicott City, MD	\$424,264.90
CAS Severn, Laurel, MD	\$536,337.04

***Amount:*** \$424,264.90

***Term:*** Anticipated delivery date - 10/31/2023.

***MBE/VSBE Participation:*** 2% / 0%

***Resident Business:*** Yes

***Fund Source:*** 100% Special Funds (Consolidated Publications Account)

***Agency Remarks:*** There is an installation component associated with the servers and the MBE participation will be used for the installation. The MBE will provide project management for Powerscale installation services.

**3.2      *Using Agency:*      Maryland State Archives**

***Description:*** Purchase six Dell EMC Isilon Servers to store archived State records and documents deemed of permanent value for the location at 350 Rowe Blvd Annapolis. The Maryland State Archives is the repository for all state records and documents; D60P3600017

***Award:*** IP Data Systems, Inc.; Ellicott City, MD

***Number of Qualified***

***Master Contractors:*** 6

***Number of Bids:*** 2

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
IP Data Systems, Inc., Ellicott City, MD	\$424,264.90
CAS Severn, Laurel, MD	\$536,337.04

***Amount:*** \$424,264.90

***Term:*** Anticipated delivery date - 10/31/2023.

***MBE/VSBE Participation:*** 2% / 0%

***Resident Business:*** Yes

***Fund Source:*** 100% Special Funds (Consolidated Publications Account)

***Agency Remarks:*** There is an installation component associated with the servers and the MBE participation will be used for the installation. The MBE will provide project management for Powerscale installation services.





**DEPARTMENT OF GENERAL SERVICES**  
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**2<sup>nd</sup> Revision**

**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**4.0      *Master Contract:*      *Desktop, Laptops and Tablets 2015***

Contract No. 060B5400007

*Approved:*                      *DOIT 1-IT, 07/16/2015*

*Term:*                              *07/22/2015 - 07/21/2027*

*\*\*As of publication, the remaining balance of this master contract is \$47,856.879.*

**4.1      *Using Agency:*              Department of Juvenile Services**

***Description:***                      Purchase 350 HP Probook Laptops and 120 HP Desktops for computer upgrades and replacements for end-of-service-life equipment; *V00P4600149*

***Award:***                              DSR, Inc.; Hanover, MD

***Number of Qualified***

***Master Contractors:***              17 (Functional Area 1)

***Number of Bids:***                      3

***Bids:***

<i>Bidders</i>	<i>Amount</i>
DSR, Inc.; Hanover, MD	\$442,255.00
Advanced Computer Concepts; McLean, VA	\$460,566.60
Applied Technology Services; Middle River, MD	\$470,394.00

***Amount:***                              \$442,255

***Term:***                                  Anticipated delivery date - 10/31/2023

***MBE/VSBE Participation:***      0% / 0%

***Resident Business:***              Yes

***Fund Source:***                      100% General Funds

***Agency Remarks:*** No MBE or VSBE participation was established because there are no subcontracting opportunities.





**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**2<sup>nd</sup> Revision**

**47-IT.      INFORMATION TECHNOLOGY (cont'd)**

**4.0    Master Contract:    Desktop, Laptops and Tablets 2015 (cont'd)**

- 4.2    Using Agency:**      Department of Education
- Description:**      Purchase 446 ViewSonic View Boards with Mobile Trolley Cart  
 ViewSonic smart display requested is an interactive flat panel display that delivers digital whiteboarding solutions for collaborative environments such as classrooms, meeting rooms, conference rooms, lecture halls, and huddle spaces. The mobile trolley cart allows for the movement of the display from room to room and is ADA compliant.
- Award:**      EN-Net Services, LLC; Frederick, MD
- Number of Qualified Master Contractors:**      3 (Functional Area I)
- Number of Bids:**      1 (Single Bid Received) (SBR - Designated)
- Bids:**

<i>Bidder</i>	<i>Amount</i>
En-Net Services, LLC; Frederick, MD	\$802,857.72

**Amount:**      \$802,857.72

**Term:**      10/26/2023 - 10/25/2024

**MBE/VSBE Participation:**      0% / 0%

**Resident Business:**      Yes

**Fund Source:**      100% Federal Funds

**Agency Remarks:** Six responses were received in response to the solicitation and only two were authorized to provide the required hardware under the master contract for DoIT.

After evaluations of the qualified bidders were completed one bidder decided to withdraw their response due to the cost of the shipping not being included in the price. The other bidders pricing for each ViewSonic view board was \$1,770.00 and En-Net Services LLC was \$1,777.82. En-net Services LLC also included the cost of shipping with a minimal pricing difference that was less than 1% for each unit requested. The prices are considered fair and reasonable.

No MBE or VSBE participation was included due to the lack of subcontracting opportunities.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Yasin Mohammed 410-207-3586  
yasin.mohammed@maryland.gov*

**48-M.            MAINTENANCE CONTRACT  
*Department of General Services***

**Contract ID:** Comprehensive Building Maintenance Management for Baltimore City Juvenile Justice Center; V00R4600155  
ADPICS No. 001B4600099

**Contract Description:** Comprehensive Building Maintenance Management for Baltimore City Juvenile Justice Center in Baltimore.

**Award:** Didlake, Inc; Manassas, VA

**Contract Term:** 12/17/2023 - 12/16/2028

**Amount:** \$9,737,776.38

**Procurement Method:** Preferred Provider (Community Service Provider)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Hiring Agreement Eligible:** No

**Incumbent:** Broadway Services, Inc., Baltimore, MD

**Performance Bond** No

**Requesting Agency Remarks:** Didlake, Inc. is a Community Service Provider under the Employment Works Program pursuant to COMAR 21.11.05. Pricing for this contract was approved and certified as fair market value in the total of \$9,737,776.83 by the Pricing and Selection Committee on August 17, 2023. Didlake, Inc. has confirmed the contract price and accepted the terms and conditions.

**Fund Source:** 100% General Funds





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**48-M.      MAINTENANCE CONTRACT (cont'd)**

<i>Approp. Code:</i>	E0102	24	16012	0813	(\$1,249,010.36)
	E0102	25	16012	0813	(\$2,042,254.86)
	E0102	26	16012	0813	(\$1,826,155.89)
	E0102	27	16012	0813	(\$1,862,415.62)
	E0102	28	16012	0813	(\$1,879,329.65)
	E0102	29	16012	0813	(\$ 878,700.45)

*Resident Business:*                      No

*MD Tax Clearance:*                      23-3351-1110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Yasin Mohammed 410-207-3586  
yasin.mohammed@maryland.gov*

**49-M.            MAINTENANCE CONTRACT**  
***Department of Natural Resources***

***Contract ID:*** Comprehensive Maintenance Services at Maryland Geological Survey Kenneth N. Weaver Building; K00R3600104  
ADPICS No. 001B4600094

***Contract Description:*** Comprehensive maintenance services at the Maryland Geological Survey's Kenneth N. Weaver Building in Baltimore City.

***Award:*** Didlake, Inc.; Manassas, VA

***Contract Term:*** 01/01/2024 - 12/31/2028

***Amount:*** \$1,918,987.29

***Procurement Method:*** Preferred Provider

***Living Wage Eligible:*** Yes

***MBE/VSBE Participation:*** 0% / 0%

***Performance Security:*** No

***Incumbent:*** LB & B Associates Inc.; Charlotte, NC

***Requesting Agency Remarks:*** Services included in this comprehensive maintenance contract are janitorial, security, heating, ventilation, air conditioning (HVAC), automatic temperature control systems, general building and site maintenance, elevator, snow/ice removal, window cleaning, pest control, painting, grounds maintenance, and related services as required. The Pricing and Selection Committee for Employment Works Program certified the contractor's price as fair market pricing. The contractor has confirmed the contract price and accepted the terms and conditions.

***Fund Source:*** 100% General Funds

***Approp. Codes:*** K00 24-28 L4171 0805





**DEPARTMENT OF GENERAL SERVICES  
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**49-M.        MAINTENANCE CONTRACT (cont'd)**

***Resident Business:***                      No

***MD Tax Clearance:***                      23-3513-1100

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**50-GM.      GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the following contracts.

**Authority:**     §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.0      Agency:**                      Department of General Services  
**Fund Source:**                    MCCBL 2019 *Provide funds to complete planning the renovation of the Shillman Building located at 500 North Calvert Street in Baltimore City for the Baltimore City District Court.* Item 107  
    MCCBL 2020 *Provide funds to continue design of the renovation of the Shillman Building located at 500 North Calvert Street in Baltimore City for the Baltimore City District Court.* Item 107  
    MCCBL 2023 *Shillman Building Conversion. Provide funds to complete design and continue construction of the renovation of the Shillman Building located at 500 North Calvert Street in Baltimore City for the Baltimore City District Court, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project (Baltimore City)* Item 169

**1.1      Contract ID:**    Design and renovate the Shillman Office Building into a District Court;  
    BC-500-190--001

**Description:**     Design package to renovate the existing Shillman Office Building into a new District Court in Baltimore. Selectively demolish the entire building and rebuild it into a new District Courthouse.

**Procurement Method:**            Qualification Based Selection

**Award:**                                    Bushey Feight Morin Architects, Inc.; Hagerstown, MD

**Amount:**                                \$    372,635 MCCBL 2019 Item 107  
    \$    127,365 MCCBL 2020 Item 107  
    \$    1,376,961 MCCBL 2023 Item 169  
    \$    1,876,961 Total

**MBE/VSBE Participation:**        35% / 5%

**MBE/VSBE Compliance:**        29.198% / 5.385





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**50-GM.      GENERAL MISCELLANEOUS (cont'd)**

**Resident Business:**                      Yes

**Remarks:** The contract was approved as DGS 2-AE, 05/08/2019 with an approved contract amount of \$2,705,311. The initial encumbrance of \$828,350 was approved for use. DGS requests approval of the difference of funds \$1,876,961 to continue the design efforts for this project.

**2.0      Agency:**                      Department of Public Safety and Correctional Services  
**Fund Source:**                      MCCBL 2023 *Provide funds to continue construction of Replacement high temperature hot water system and perimeter security fence system at Eastern Correctional Institution in Westover.* Item 178

**2.1      Contract ID:**    High Temperature Hot Water and Steam Distribution and Perimeter Security Improvements at Eastern Correctional Institution; *KO-000-160-D01*  
**Description:**    Critical Path Method (CPM ) scheduling services and analysis for the new high temperature hot water perimeter loop and new perimeter security fence project at the Eastern Correctional Institution in Somerset County  
**Procurement Method:**                      Qualification Based Selection – *DGS-22-018-IQC*  
**Award:**    iCivil, Inc.; Woodstock, MD  
**Amount:**    \$81,144  
**MBE/VSBE Participation:**    100% (Awardee is an MBE) / 0%  
**Resident Business:**                      Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**51-RP.      REAL PROPERTY  
*State of Maryland***

***Recommendation:***      Transfer Greenbelt Readiness Center property

***Property:***                      69 Greenbelt Road, Greenbelt, MD, consisting of 8.03 acres with a  
16,814 sq. ft. armory building

***Grantor:***                      The State of Maryland

***Grantee:***                      The United States Government acting by and through the  
Department of Housing.

***Background:*** Approval is requested to transfer the Greenbelt Readiness Center to the United States Government. The State of Maryland acquired the Greenbelt Armory property in 1949 from the federal government for use as a National Guard Armory, for training and other military purposes. The deed contained a reverter clause stating that if the property ceased to be used for military purposes, it would be conveyed back to the federal government. Military vacated the property effective March 1, 2016. Although the property has been used by the Maryland Military Department, it is titled to the State of Maryland.

***Consideration:***              No consideration

***Appraised Value:***        Appraisals were not conducted since this is a reversion of title.

***State Clearinghouse:*** No Clearinghouse review was required due to the reversion of title.

***Statutory Authority:*** State Finance & Procurement 10-305

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**52-RP.      REAL PROPERTY  
*Judiciary, Maryland District Court***

***Recommendation:***    Approve amendment to contract of sale to revise the Grantee to be the State of Maryland, to the use of the Department of General Services and approve an additional payment to the Grantor of \$20,892.95 for property maintenance expenses during the extended negotiation period for the remaining District Court parcels.

***Prior Board Action:***   DGS Item 63-RP, 06/07/2023

***Property:***                541 Market Place Drive,  
Bel Air, Maryland 21014

***Grantor:***                KC GG Bel Air, LLC,  
541 Market Place Drive, Bel Air, Maryland 21014

***Grantee:***                State of Maryland, to the use of the Department of General Services

***Reference:***            The acquisition of this property was previously approved on June 7, 2023, as item 63-RP for the construction of a new Harford County District Courthouse. The item mistakenly listed the Judiciary as the Grantee and should have listed the Department of General Services. In addition to this change, the Grantor has requested compensation in the amount of \$20,892.95 for the property maintenance expenses incurred during the extended negotiation period for the remaining District Court parcels. Approval is now requested for an Amendment to the Agreement of Sale to correct the Grantee name and approve the additional consideration.

***Consideration:***        \$20,892.95

***Fund Source:***        100% General Funds

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**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**53-RP.      REAL PROPERTY  
                 *General Services***

***Recommendation:***    Approve an agreement of sale for the acquisition of a commercial property and relocation costs associated with the seller acquiring a replacement site

***Prior Board Action:***    DGS 64-RP, 06/07/2023

***Property:***                543 Marketplace Drive, Bel Air, Harford County, 3.97 acres improved with 12,494 square foot building

***Grantor:***                ELOS LLC, 543 Marketplace Drive, Bel Air, Maryland 21014

***Grantee:***                State of Maryland, to the use of the Department of General Services

***Reference:***            Approval is requested for an agreement of sale to purchase a commercial property from ELOS LLC, for the construction of a new District Court in Harford County. The purchase price includes the fee simple appraised value of \$2,715,000 and relocation costs of \$2,185,000 for total consideration of \$4,900,000. The final settlement for this property is contingent upon approved contracts of sale for the adjacent Harford Bank property and former La-Z-Boy site. DGS completed an analysis comparing the cost to construct a building on a new site versus renovating the existing building and determined that it is more cost effective to construct a new, modern and efficient facility.

***Appraised Value:***    Terry R. Dunkin, fee appraiser – August 17, 2022 - \$2,715,000.00  
Melody C. Campbell, fee appraiser – August 10, 2022 - \$2,950,000.00

***Relocation Costs:***    \$2,185,000.00 (supported by a relocation cost estimated prepared by Johnson, Mirmiran & Thompson, Inc., dated September 12, 2023)

***Consideration:***        \$4,900,000 (Includes appraised value and relocation costs)

***Fund Source:***           100% General Funds

***Legislative Notification:***    14-Day Notification was sent on 10/06/2023.

***Authority:***                State Finance and Procurement 10-305(c)(2)

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**BOARD OF PUBLIC WORKS**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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October 25, 2023**



*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**54-RP.      REAL PROPERTY  
                 *General Services***

**Recommendation:** Approve an agreement of sale for the acquisition of a commercial property and relocation costs associated with the seller acquiring a replacement site

**Prior Board Action:** DGS Item 64-RP dated 06/07/2023

**Property:** 545 Marketplace Drive, Bel Air, Harford County, 27,820 square feet, improved with a 5,168 square foot building

**Grantor:** Harford Bank, 545 Marketplace Drive, Bel Air, Maryland 21014

**Grantee:** State of Maryland, to the use of the Department of General Services

**Reference:** Approval is requested for an agreement of sale to purchase a commercial property from Harford Bank for the construction of a new District Court in Harford County. The purchase price includes the fee simple appraised value of \$1,865,000 and relocation costs of \$635,000 for total consideration of \$2,500,000. The final settlement for this property is contingent upon approved contracts of sale for the adjacent Double T Diner property and former La-Z-Boy site. DGS completed an analysis comparing the cost to construct a building on a new site versus renovating the existing building and determined that it is more cost effective to construct a new, modern and efficient facility.

**Appraised Value:** Terry R. Dunkin, fee appraiser - August 17, 2022 - \$1,865,000.00  
Melody C. Campbell, fee appraiser - August 17, 2022 - \$1,490,000.00

**Relocation Costs:** \$635,000 (Supported by a relocation cost estimated prepared by Johnson, Mirmiran & Thompson, Inc., dated September 22, 2023)

**Consideration:** \$2,500,000 (Includes appraised value and relocation costs)

**Fund Source:** 100% General Funds

**Legislative Notification:** 14-Day Notification was sent on 10/06/2023.

**Authority:** State Finance and Procurement 10-305(c)(2)

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



*Contact: Wendy Scott-Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**55-LT.      TENANT LEASE MODIFICATION**  
*Department of Assessments and Taxations*

**Recommendation:** Approve a second Supplemental Lease Agreement for  
(1) change orders for low voltage work and bullet resistant glass installation;  
(2) additional concessions provided by the landlord including waiving overhead, profit, and architect fees for the change orders and payment of a Maryland Correctional Enterprise (MCE) overtime fee of \$12,000 for furniture manufacturing and installation; and  
(3) an agreement by the agency to begin rent upon substantial completion of the new lease space regardless of the agency's occupancy date.

**Prior Board Actions:** DGS 40-LT-MOD, 09/06/2023;  
DGS 54-LT, 08/31/2022

**Landlord:** AREP Candler LLC,  
1660 International Drive, Ste 500, McLean; VA 22102

**Property Location:** 115 Market Place, Stes. 123 and 200;  
Baltimore, MD 21202-4012  
(aka 700 E. Pratt Street, Baltimore; MD 21202-4012)

**Space Type:** Office (48,658 sf)

**Lease Type:** Amendment

***Change Order***

***for Low Voltage:*** \$302,130.00

***Fund Source:*** 100% Special

***Appropriation Code:*** H00E0101 / PCA 55053 (Dedicated Purpose Account)

***Change Order***

***For Bullet Resistant Glass:*** \$94,171.55

***Fund Source:*** 100% Special

***Appropriation Code:*** PCA 37003 (SDAT)





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 25, 2023**



**55-LT.      TENANT LEASE MODIFICATION (cont'd)**

***Original Procurement Method:*** Competitive Sealed Proposals

See COMAR 21.05.03; DGS Space Mgmt. Manual ¶ 6-605

***Remarks:*** The landlord has obtained cost estimates from low voltage firms and suppliers for the bullet resistant glass, and SDAT and DGS have selected the lowest bids to perform the work. The change order amount for the low voltage work is \$302,130.00 and the amount for the bullet resistant glass is \$94,171.55. The landlord has provided further concessions to the State in the amount of \$67,047.75, which includes waiving the overhead and profit fees, waiving additional architect fees, and providing a \$12,000 payment to MCE for overtime fees to ensure that the furniture is delivered and installed during the month of January 2023. The total landlord concessions to the agency exceed the monthly rental rate for years 1 and 2 of this lease. In exchange for these concessions, the landlord has requested that the agency begin paying rent upon mutual agreement of substantial completion of the new lease space subject to a punch list, regardless of the date the agency fully occupies the space. The punch list will not include items that prevent the agency from occupying the space. If the punch list is not completed within 60 days, the agency will have the ability to abate the rent.

**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**