

**BOARD OF PUBLIC WORKS**  
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**JANUARY 3, 2024**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S  
RECEPTION ROOM  
100 STATE CIRCLE, ANNAPOLIS, MD 21401\***

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*\*This agenda may be addressed partly or wholly in closed session.*

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 3, 2024**



*Contact: Jason Keppler 410-841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 11 individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705,  
Agriculture Article, Annotated Code of Maryland;  
COMAR 15.01.05

**Amount:** \$238,700

**Fund Source:** MCCBL of 2019: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 19344

County	Grantee	Agreement #	Amount
Carroll	Christopher B. High	MP-2024-2002	\$14,600
	Juanita S. Russell	MP-2024-2346	\$4,900
	Matthew M. Hoff	MP-2024-2369	\$49,500
	Richard V. Devilbiss, Jr.	MP-2024-2374	\$20,800
Frederick	Joshua E. Stull	MP-2024-2351	\$25,900
		MP-2024-2352	\$15,800
Harford	Kevin D. Goedeke	AT-2023-2805	\$2,000
Prince George's	Athena E. McGuire	PA-2024-2317	\$26,800
Queen Anne's	John F. Harper, III	AT-2024-2354	\$7,300
Talbot	Mt. Hope Farm, LLC	CR-2024-2347	\$48,800
	Paul A. Hutchison, Sr.	CR-2024-2368-B	\$22,300

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 3, 2024**



*Contact: Jason Keppler 410-841-5864  
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**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to seven individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$23,200.44

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount
Carroll	Jason M. Myers	MP-2023-2869	\$470.31
Kent	Kent Family Farm, LLC	CH-2023-2565	\$1,029.63
		CH-2023-2568	\$3,290.75
		CH-2023-2570	\$15,600.00
		CH-2023-2574	\$341.00
Queen Anne's	William W. Price Jr.	AT-2023-2249	\$1,250.00
Talbot	New Design Old Town Farm, LLC	CH-2022-2116	\$1,218.75

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of each project. These additional costs are a result of design changes required based on site conditions encountered during construction.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Jason Keppler 410-841-5864  
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**3. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 28 completed or canceled projects under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$902,186.22

**Fund Source:** MCCBL of 2018 and MCCBL of 2019: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274 / 19344

County	Recipient	Agreement #	Amount	Status
Carroll	Augustus A. Conaway	PB-2022-2582	\$12,400.00	Cancelled
		PB-2022-2602	\$11,700.00	Cancelled
		PB-2022-2609	\$12,500.00	Cancelled
	Bryan K. Rinehart	MP-2022-2516	\$77,312.81	Cancelled
		MP-2022-2517-C	\$100,000.00	Cancelled
		MP-2022-2518	\$22,100.00	Cancelled
	Maple Lawn, LLC	RS-2021-2483	\$11,800.00	Cancelled
	Dennis W. Brothers	MP-2022-2184	\$23,300.00	Cancelled
	Michael J. Johnson	MP-2022-2561	\$26,715.50	Cancelled
		MP-2022-2576-C	\$98,100.00	Cancelled
		MP-2022-2577	\$10,500.00	Cancelled
	Philip D. Bassler	MP-2021-2172	\$2,005.02	Completed
	Steven M. Bassler	MP-2022-2528-C	\$80,600.00	Cancelled
		MP-2022-2529	\$36,451.19	Cancelled
		MP-2022-2530	\$19,900.00	Cancelled

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**3. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Recipient	Agreement #	Amount	Status
Cecil	Two Scenic View Farms, LLC	AT-2022-2616	\$5,800.00	Cancelled
		AT-2022-2617	\$50,000.00	Cancelled
Frederick	Deer Spring Dairy Farm, LLC	MP-2020-2176	\$60,328.43	Completed
	Sowers Farm Holdings, LLC	MP-2022-2694	\$163,365.60	Completed
Kent	Francis J. Hickman	CH-2022-2652	\$46,700.00	Cancelled
Queen Anne's	1731 Partners Trust	AT-2022-2554	\$7,378.26	Completed
	Alex J. Moore	CH-2020-2326-B	\$12,125.00	Completed
	Blackdog Farms at Kingsdale, LLC	CR-2021-1921	\$2,131.80	Completed
		CR-2022-2553	\$3,087.60	Completed
	Luke Sultenfuss	AT-2021-1805	\$1,342.05	Completed
	Saxon Farms, LLC	AT-2022-2695	\$2,993.85	Completed
Washington	Dwayne E. Coulter	UP-2022-2297	\$1,165.62	Completed
	John S. Shank, III	UP-2022-2420	\$383.49	Completed

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or canceled by the recipient, and any unspent balance could be made available for other eligible cost-share projects.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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January 3, 2024**



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**4. BOARD OF PUBLIC WORKS**

***Office of Administrative Hearings***

***Compensation to Erroneously Confined Individual, Mr. Jerry Lee Jenkins***

***Recommendation:*** That the Board of Public Works pay Mr. Jerry Lee Jenkins compensation for erroneous confinement in the amount of \$ 202,995, and Miller & Chevalier Chartered attorney's fees in the amount of \$ 40,750.

***Authority:*** State Finance & Procurement Article, § 10-501(e)  
"The Board of Public Works shall pay the compensation ordered [by the Office of Administrative Hearings] under subsection (d) of this section in:  
(1) one initial payment equal to the annual amount of the State's most recent median household income to be paid within 60 days after receiving the order; and  
(2) (i) after the initial payment under item (1) of this subsection, installments paid over a period not to exceed 6 fiscal years; or  
(ii) in accordance with an expedited payment schedule recommended under subsection (d)(1)(iv) of this section."

***Order Received:*** November 22, 2023  
*Note: if an appeal is filed by December 22, this item will be withdrawn*

***Amount:*** \$ 202,995 – Compensation  
\$ 40,750 – Attorney's Fees  
\$ 243,745 Total

***Compensation Payment Schedule:***

<b>Payment</b>	<b>Date</b>	<b>Amount</b>
1	Within 60 days of OAH Order (21 January 2024) (FY24)	\$ 94,991
2	By February 29, 2024 (FY24)	\$ 108,004

***Attorney's Fees Payment Schedule:***

<b>Payment</b>	<b>Date</b>	<b>Amount</b>
7	Within 60 days of OAH Order (21 January 2024) (FY24)	\$ 40,750

***Fund Source:*** BPW Settlements and Judgements D05E01.15

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**4. BOARD OF PUBLIC WORKS (cont'd)**

**Remarks: Conviction.** On July 2, 1987, Charles County Circuit Court convicted Mr. Jerry Lee Jenkins of First-Degree Rape, and First-Degree Sexual Assault. On January 8, 2001, after numerous post-conviction proceedings, the State offered, and Mr. Jenkins accepted, an *Alford* plea in this matter, with an agreement to modify his sentence immediately, and again in 2010 with a maintained record of good behavior.

**Release.** On July 15, 2010, Mr. Jenkins was released from prison pursuant to the 2001 agreement, and subsequent resentencings.

**Actual Innocence.** On June 7, 2013, the Charles County Circuit Court vacated Mr. Jenkins' convictions, after the State located DNA evidence that revealed another individual had committed the rape. Subsequently, Governor Lawrence J. Hogan granted Mr. Jenkins a full pardon, as his convictions had been conclusively shown to be in error.

**Compensation.** After considering the complicated relationship between the sentence in this matter and the sentence in an unrelated matter, the Administrative Law Judge found that: (1) Mr. Jenkins was confined for 780 days solely as a result of the erroneous conviction; (2) the current annual income figure to use is \$ 94,991; and (3) under the statutory formula he is entitled to \$202,995.00 in compensation.

**Recommended Expedited Payment Schedule.** Under SFP § 10-501(d)(1)(iv), if an Administrative Law Judge determines it is in the best interests of the exoneree, they are to include a recommendation for an expedited payment schedule in their order. Accordingly, "Based on the interests of the Claimant, including his time of wrongful incarcerations, his current financial need, his current age, the years it took to clear his name, his efforts to exonerate himself, and his overall financial need..." the decision *In the Matter of the Wrongful Conviction of Jerry Lee Jenkins, Claimant v. Board of Public Works* recommends an expedited payment schedule over approx. 3 months (the statutorily required payment of \$94,991.00 within 60 days of the November 22, 2023 order; and then an additional payment of \$108,004.00 by February 29, 2024). The Department of Budget and Management has reviewed this recommended schedule and reports it can be accommodated within budgeted accounts.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
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**5. DEPARTMENT OF BUDGET AND MANAGEMENT  
*Budget Amendments 24R-024***

**Description:** Approve January 2024 meeting reimbursable fund budget amendments.

**Authority:** Section 7-209 (e), State Finance & Procurement Article, Annotated Code of Maryland, requires Board of Public Works approval of the reimbursable fund budget amendment.

**Amount:** \$1,161,264 FY

**Amount:** \$1,161,264 TOTAL

**DBM Remarks:** The contributing (funding) agency has appropriated funds to pay for FY 2024 services provided by the receiving agency for FY 2024 as follows:

<i>Funding Agency</i>	<i>Agency Providing Services [Receiving Funds]</i>	<i>Services</i>	<i>Amount</i>
<b>Governor's Office of Crime Prevention, Youth, and Victim Services 24R-024 D21</b>	<b>Office of the Attorney General C81C00</b>	OAG will receive reimbursable fund appropriation to combat crime in Maryland.	\$1,161,264
<b>Total</b>			<b>\$1,161,264</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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January 3, 2024



*Contact: Nick Napolitano 410-767-5195  
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**6. MARYLAND DEPARTMENT OF HEALTH**

***Recommendation:*** That the Board of Public Works create 135 positions.

***Authority:*** Section 7-236, State Finance and Procurement Article, and Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

***Amount:*** \$0

***Appropriation Codes:*** M00A01.01, M00A01.02, M00A01.07, M00B01.03, M00F01.01, M00F02.01, M00F03.01, M00F03.04, M00F06.01, M00L01.01, M00L01.02, M00M01.01, M00M01.02, M00Q01.04, M00Q01.08, M00I03.01, M00I04.01, M00L04.01, M00L05.01, M00L07.01, M00L08.01, M00L09.01, M00L11.01, M00M07.01

***Requesting Agency Remarks:*** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create additional positions beyond the Rule of 100 established in provided that 1.25 full-time equivalent (FTE) contractual positions are abolished for each regular position added and if there is no increase in agency funding in the current budget or the next two budgets.

The Maryland Department of Health requests 135 new positions via contractual conversions to support critical programming that impacts all Marylanders. Following the COVID-19 pandemic response, it became apparent that an experienced, knowledgeable, stable public health workforce is essential to perform many critical state-level functions that support the health and safety of Marylanders. Converting current contractual employees to permanent state merit positions will provide stability not offered by contractual employment and ultimately strengthen the state public health workforce that we are rebuilding. These conversions will help support programming in our Departmental Disabilities Administration and Behavioral Health Administration. Additionally, this conversion request will bolster our facilities through the conversion of over 70 contractual security attendants to promote the safety and well-being of our patients and staff. This conversion request helps to meet the Moore-Miller Administration's objective of filling State Government vacancies.

The Department identified 168.75 contractual FTE to be abolished to create the 135 regular positions listed above. This is a ratio of 1.25 contractual FTE abolished to 1 regular positions created.

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***Requesting Agency Remarks (cont'd):***

The 135 positions created are within the following MDH units:

EXECUTIVE DIRECTION - OFFICE OF THE SECRETARY
LEGAL SERVICES - OFFICE OF THE SECRETARY
HEALTH WORKFORCE DEVELOPMENT - OFFICE OF THE SECRETARY
OFFICE OF HEALTH CARE QUALITY - REGULATORY SERVICES
HEALTH PROFESSIONAL BOARDS AND COMMISSIONS - REGULATORY SERVICES
BOARD OF NURSING - REGULATORY SERVICES
MARYLAND BOARD OF PHYSICIANS - REGULATORY SERVICES
EXECUTIVE DIRECTION - DEPUTY SECRETARY FOR PUBLIC HEALTH SERVICES
OFFICE OF POPULATION HEALTH IMPROVEMENT
INFECTIOUS DISEASE AND ENVIRONMENTAL HEALTH SERVICES - PREVENTION AND HEALTH PROMOTION ADMINISTRATION
FAMILY HEALTH AND CHRONIC DISEASE SERVICES - PREVENTION AND HEALTH PROMOTION ADMINISTRATION
OFFICE OF PREPAREDNESS AND RESPONSE
SERVICES AND INSTITUTIONAL OPERATIONS - WESTERN MARYLAND CENTER
SERVICES AND INSTITUTIONAL OPERATIONS - DEER'S HEAD CENTER
PROGRAM DIRECTION - BEHAVIORAL HEALTH ADMINISTRATION
COMMUNITY SERVICES - BEHAVIORAL HEALTH ADMINISTRATION
COMMUNITY SERVICES FOR MEDICAID STATE FUND RECIPIENTS - BEHAVIORAL HEALTH ADMINISTRATION
OPIOID OPERATIONAL COMMAND CENTER - BEHAVIORAL HEALTH ADMINISTRATION
THOMAS B. FINAN HOSPITAL CENTER
REGIONAL INSTITUTE FOR CHILDREN AND ADOLESCENTS-BALTIMORE
EASTERN SHORE HOSPITAL CENTER
SPRINGFIELD HOSPITAL CENTER
SPRING GROVE HOSPITAL CENTER
JOHN L. GILDNER REGIONAL INSTITUTE FOR CHILDREN AND ADOLESCENTS
PROGRAM DIRECTION - DEVELOPMENTAL DISABILITIES ADMINISTRATION
COMMUNITY SERVICES - DEVELOPMENTAL DISABILITIES ADMINISTRATION
POTOMAC CENTER - POTOMAC CENTER
BENEFITS MANAGEMENT AND PROVIDER SERVICES - MEDICAL CARE PROGRAMS ADMINISTRATION
MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS - MEDICAL CARE PROGRAMS ADMINISTRATION

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	Accountant Advanced	4549	17/04	\$82,615
	1	Administrative Officer I	2711	13/02	\$59,728
	1	Administrative Officer I	2711	13/07	\$70,220
	1	Administrative Officer I	2711	13/16	\$82,938
	1	Administrative Officer II	3235	14/02	\$64,638
	1	Administrative Officer III	2247	15/02	\$67,644
	2	Administrative Officer III	2247	15/08	\$162,280
	1	Administrative Specialist II	1756	11/02	\$69,330
	1	Administrator I	2586	16/10	\$89,887
	1	Administrator III	2588	18/12	\$106,362
	1	Administrator III	2588	18/13	\$108,401
	1	Agency Grants Specialist II	0807	16/15	\$98,849
	2	Building Security Officer I	4023	08/06	\$138,038
	1	Building Security Officer II	4024	09/05	\$68,223
	1	Building Security Officer II	4024	09/07	\$70,715
	3	Building Services Worker	4556	05/09	\$173,934
	4	Building Services Worker	4556	05/10	\$234,264
	1	Building Services Worker	4556	05/11	\$59,604
	2	Building Services Worker	4556	05/13	\$123,430
	1	Computer Network Specialist I	4412	16/12	\$93,375
	1	Coordinator Special Programs Health Services I	2722	13/02	\$78,398

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	<i>Coordinator Special Programs Health Services II Developmental Disabilities</i>	2817	14/02	\$64,638
	1	<i>Coordinator Special Programs Health Services III Developmental Disabilities</i>	0491	15/11	\$85,862
	1	<i>Coordinator Special Programs Health Services IV Developmental Disabilities</i>	2819	16/05	\$81,783
	1	<i>Direct Care Assistant I</i>	4002	10/02	\$73,691
	1	<i>Direct Care Assistant II, CI</i>	4698	13/02	\$78,398
	2	<i>Direct Care Assistant II, CI</i>	4698	13/03	\$162,476
	1	<i>Direct Care Assistant II, CI</i>	4698	13/05	\$87,329
	3	<i>Direct Care Assistant II, CI</i>	4698	13/06	\$266,763
	1	<i>Direct Care Assistant II, CI</i>	4699	13/11	\$97,471
	1	<i>Epidemiologist I</i>	3641	18/05	\$91,497
	1	<i>Fiscal Services Officer I</i>	4534	17/03	\$80,953
	2	<i>Food Service Worker</i>	4561	05/09	\$115,956
	1	<i>Groundskeeper</i>	4578	05/12	\$60,643
	1	<i>Health Policy Analyst I</i>	2418	17/02	\$78,001
	1	<i>Health Policy Analyst II</i>	2419	18/20	\$123,910
	1	<i>Health Records Reviewer</i>	3618	10/08	\$76,564
	1	<i>Licensed Practical Nurse II, CI</i>	4792	16/22	\$145,930
	2	<i>Linen Service Worker</i>	5397	05/10	\$117,132

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Regular Positions to be Created (cont'd)**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	Linen Service Worker	5397	05/11	\$59,604
	1	Management Associate	6413	13/11	\$97,471
	1	Medical Care Program Associate I	4394	10/03	\$50,578
	1	MH Professional Counselor, CI	4809	19/02	\$114,466
	4	Office Services Clerk	1376	08/07	\$266,108
	1	Office Services Clerk	1376	08/08	\$67,738
	1	Personnel Associate II	1260	11/07	\$79,957
	1	Program Manager Senior III	5482	23/21	\$187,931
	1	Registered Nurse, CI	5394	20/22	\$189,231
	15	Security Attendant I	4143	03/02	\$1,156,260
	5	Security Attendant I	4143	03/03	\$399,435
	2	Security Attendant I	4143	03/04	\$164,690
	2	Security Attendant I	4143	03/12	\$195,012
	7	Security Attendant II	4144	04/02	\$570,598
	6	Security Attendant II	4144	04/03	\$506,946
	23	Security Attendant II	4144	04/04	\$2,025,311
	2	Security Attendant II	4144	04/06	\$184,974
	3	Security Attendant II	4144	04/07	\$282,549
	1	Security Attendant II	4144	04/10	\$99,513
	1	Security Attendant II	4144	04/11	\$101,660
	3	Security Attendant II	4144	04/12	\$310,587
	1	Webmaster Trainee	0338	15/03	\$71,346
<b>Total</b>	<b>135</b>				<b>\$11,173,835</b>

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	Accountant Advanced	4549	17/04	\$82,615
	1	Administrative Officer I	2711	13/02	\$59,728
	1	Administrative Officer I	2711	13/07	\$70,220
	1	Administrative Officer I	2711	13/16	\$82,938
	1	Administrative Officer II	3235	14/02	\$64,638
	1	Administrative Officer III	2247	15/02	\$67,644
	2	Administrative Officer III	2247	15/08	\$162,280
	1	Administrative Specialist II	1756	11/02	\$69,330
	1	Administrator I	2586	16/10	\$89,887
	1	Administrator III	2588	18/12	\$106,362
	1	Administrator III	2588	18/13	\$108,401
	1	Agency Grants Specialist II	0807	16/15	\$98,849
	2	Building Security Officer I	4023	08/06	\$138,038
	1	Building Security Officer II	4024	09/05	\$68,223
	1	Building Security Officer II	4024	09/07	\$70,715
	3	Building Services Worker	4556	05/09	\$173,934
	4	Building Services Worker	4556	05/10	\$234,264
	1	Building Services Worker	4556	05/11	\$59,604
	2	Building Services Worker	4556	05/13	\$123,430
	1	Computer Network Specialist I	4412	16/12	\$93,375
	1	Coordinator Special Programs Health Services I	2722	13/02	\$78,398

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	<i>Coordinator Special Programs Health Services II Developmental Disabilities</i>	2817	14/02	\$64,638
	1	<i>Coordinator Special Programs Health Services III Developmental Disabilities</i>	0491	15/11	\$85,862
	1	<i>Coordinator Special Programs Health Services IV Developmental Disabilities</i>	2819	16/05	\$81,783
	1	<i>Direct Care Assistant I</i>	4002	10/02	\$73,691
	1	<i>Direct Care Assistant II, CI</i>	4698	13/02	\$78,398
	2	<i>Direct Care Assistant II, CI</i>	4698	13/03	\$162,476
	1	<i>Direct Care Assistant II, CI</i>	4698	13/05	\$87,329
	3	<i>Direct Care Assistant II, CI</i>	4698	13/06	\$266,763
	1	<i>Direct Care Assistant II, CI</i>	4699	13/11	\$97,471
	1	<i>Epidemiologist I</i>	3641	18/05	\$91,497
	1	<i>Fiscal Services Officer I</i>	4534	17/03	\$80,953
	2	<i>Food Service Worker</i>	4561	05/09	\$115,956
	1	<i>Groundskeeper</i>	4578	05/12	\$60,643
	1	<i>Health Policy Analyst I</i>	2418	17/02	\$78,001
	1	<i>Health Policy Analyst II</i>	2419	18/20	\$123,910
	1	<i>Health Records Reviewer</i>	3618	10/08	\$76,564



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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1	Licensed Practical Nurse II, CI	4792	16/22	\$145,930
	2	Linen Service Worker	5397	05/10	\$117,132
	1	Linen Service Worker	5397	05/11	\$59,604
	1	Management Associate	6413	13/11	\$97,471
	1	Medical Care Program Associate I	4394	10/03	\$50,578
	1	MH Professional Counselor, CI	4809	19/02	\$114,466
	4	Office Services Clerk	1376	08/07	\$266,108
	1	Office Services Clerk	1376	08/08	\$67,738
	1	Personnel Associate II	1260	11/07	\$79,957
	1	Program Manager Senior III	5482	23/21	\$187,931
	1	Registered Nurse, CI	5394	20/22	\$189,231
	15	Security Attendant I	4143	03/02	\$1,156,260
	5	Security Attendant I	4143	03/03	\$399,435
	2	Security Attendant I	4143	03/04	\$164,690
	2	Security Attendant I	4143	03/12	\$195,012
	7	Security Attendant II	4144	04/02	\$570,598
	6	Security Attendant II	4144	04/03	\$506,946
	23	Security Attendant II	4144	04/04	\$2,025,311
	2	Security Attendant II	4144	04/06	\$184,974
	3	Security Attendant II	4144	04/07	\$282,549
	1	Security Attendant II	4144	04/10	\$99,513
	1	Security Attendant II	4144	04/11	\$101,660
	3	Security Attendant II	4144	04/12	\$310,587
	1	Webmaster Trainee	0338	15/03	\$71,346
	1	Building Security Officer II	4024	09/00	\$61,757
	2.5	Food Service Worker	4561	05/00	\$145,780
	10	Security Attendant I	4143	03/00	\$583,120

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**6. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished (cont'd)**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	4	<i>Building Services Worker</i>	4556	05/00	\$233,248
	1	<i>Police Officer II</i>	4126	03/00	\$93,161
	0.75	<i>Direct Care Assistant II, CI</i>	4698	13/00	\$59,114
	2	<i>Security Attendant II</i>	4144	04/00	\$116,624
	1	<i>Office Services Clerk</i>	1376	08/00	\$58,312
	2	<i>Direct Care Trainee, CI</i>	4695	11/00	\$139,418
	3	<i>Direct Care Assistant II, CI</i>	4699	13/00	\$236,457
	0.5	<i>Registered Nurse, CI</i>	5394	20/00	\$61,395
	2	<i>Contractual Hourly</i>	8998	00/00	\$88,438
	1	<i>Administrator I</i>	2586	16/00	\$73,653
	1	<i>Administrator II</i>	2587	17/00	\$78,433
	1	<i>Coordinator Special Programs Health Services III Developmental Disabilities</i>	0491	15/00	\$69,179
	1	<i>Medical Care Program Associate I</i>	4394	10/00	\$45,048
<b>Total</b>	<b>168.75</b>				<b>\$13,316,972</b>

**DBM Remarks:** The Secretary of the Department of Budget and Management has certified that the FY 2024 budget includes the contractual positions to be abolished and that funds are available for the new positions for which approval is requested.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Bobbie James 443-759-0583  
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7. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

***Land and Materials Administration, Federal Facilities Assessment and Remediation Division, Mining Program, Abandoned Mine Land Division, Air and Radiation Administration***

**Recommendation:** That the Board of Public Works create 11 full-time permanent positions.

**Authority:** Section 7-236, State Finance and Procurement Article, and Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

**Amount:** \$991,618

**Fund Sources:** 100% Federal Funds

**Appropriation Code:** U00A06.01, U00A0701

**Requesting Agency Remarks:** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create positions that are supported entirely by funds from federal or other non-State sources, provided that the positions are abolished if the funding source is eliminated. The following new positions supported with federal grant funds are requested to be created.

**Regular Positions to be Created**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	3.0	<i>Geologist I</i>	1028	15/2	\$238,947
	1.0	<i>Administrative Specialist II</i>	1756	11/2	\$69,473
	1.0	<i>Regulatory Compliance Engineer I</i>	4590	15/4	\$85,697
	1.0	<i>Program Manager I</i>	5476	19/5	\$114,581
	4.0	<i>Administrator I</i>	2586	16/9	\$409,768
	1.0	<i>Natural Resources Planner I</i>	2308	13/2	\$73,152
<b>Total</b>	<b>11.0</b>				<b>\$991,618</b>

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7. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)

***Agency Remarks (cont'd):***

The Maryland Department of the Environment is requesting additional permanent positions to align with the Governor's goal to fully utilize federal funding and leave no unspent federal funds. The Land and Materials Administration, Land Restoration Program's Federal Facilities Assessment and Remediation Division receives consistent, permanent federal Defense State Memorandum of Agreement Cooperative Agreement funding from the U.S. Department of Defense (DoD) to ensure that environmental remediation and environmental restoration projects at Department of Defense facilities are performed in a manner consistent with state law. The three Geologist I positions, supported by the Administrative Specialist II, will review Department of Defense facility environmental plans and assessments and identify and oversee the mitigation of potential threats to human health and the environment.

Additionally, the Land and Materials Administration, Mining Program's Abandoned Mine Land Division received long-term Bipartisan Infrastructure Law funding to enable the Division to reclaim and restore former abandoned coal mining sites which will improve water quality and ecosystems. The Regulatory Compliance Engineer I will manage reclamation and restoration projects from the design to construction phases. The Natural Resources Planner I position will prepare and review project plans and perform environmental, cultural resource, water quality, and habitat analyses and evaluations.

The Air and Radiation Administration received \$3 million from the EPA's Climate Pollution Reduction Grant (CPRG) Planning Grant program in July 2023. MDE has allocated \$2.1 million of the grant budget over four years (FY24-27) to hire staff of one program manager and four administrators—included in the above table—to deepen the Climate Change Program's capacity to work with local governments and other stakeholders to identify and implement greenhouse gas emission reduction projects. This work will enable MDE to be well positioned to lead Maryland's efforts to secure CPRG Implementation Funds, totaling \$4.6 billion nationwide, and increase Maryland's competitiveness for other funding opportunities, like the EPA's Greenhouse Gas Reduction Funds, totaling \$27 billion nationwide.

The requested positions are needed immediately as federal funds have already been awarded to the department for these purposes. Additionally, it should be noted that the CPRG positions will be required to assist in the completion of a Priority Climate Action Plan, which is due March 1, 2024.

***DBM Remarks:*** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested.

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*Contact: Jeffrey Fretwell 410-537-4155  
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**8. MARYLAND DEPARTMENT OF THE ENVIRONMENT  
Bay Restoration Fund, Septic System Upgrade Program**

**Recommendation:** That the Board of Public Works approve up to \$2,300,000 in grant funding to upgrade Onsite Sewage Disposal (Septic) Systems (OSDS) with Best Available Technology for nitrogen removal and make sewer connections using the Bay Restoration (Septic) Fund during FY 2024.

**Authority:** Maryland Water Infrastructure Financing Administration Act  
Sections 9-1601 through 9-1622, Environment Article,  
Annotated Code of Maryland

Applicant/County Award	Grant Award
Anne Arundel	\$400,000
Baltimore County	\$90,000
Calvert	\$200,000
Caroline	\$25,000
Carroll (Canaan Valley Inst.)	\$50,000
Cecil	\$125,000
Charles	\$60,000
Dorchester	\$365,000
Frederick (Canaan Valley Inst.)	\$70,000
Garrett	\$25,000

Applicant/County Award	Grant Award
Harford	\$90,000
Howard (Canaan Valley Inst.)	\$70,000
Kent	\$50,000
Montgomery (Canaan Valley Inst.)	\$50,000
Prince George's	\$75,000
Queen Anne's	\$200,000
Somerset	\$70,000
Talbot	\$95,000
Washington (Canaan Valley Inst.)	\$95,000
Wicomico	\$95,000

**Program Description:** These grantees will implement the OSDS-Best Available Technology program locally, consistent with COMAR 26.03.13.04 and MDE program guidance. Applications for funding will be prioritized as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

***Program Description (cont'd):***

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the Best Available Technology cost, based on household income; business owners are eligible for 50% of the Best Available Technology cost as grant; small business owners are eligible for 75% of the Best Available Technology cost as grant.

The project is consistent with State Clearinghouse comments and recommendations.

***Fund Source:*** Bay Restoration (Septic) Fund

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*Contact: Jeffrey Fretwell 410-537-4155  
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**9. MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Bay Restoration Fund***

***Recommendation:*** That the Board of Public Works approve new funding as described.

***Authority:*** Maryland Water Infrastructure Financing Administration Act  
Sections 9-1601--9-1622, Environment Article,  
Annotated Code of Maryland

***Project:*** Frostburg CSO Elimination Phase X-A Georges Creek

***Recipient:*** City of Frostburg

***Amount:*** Up to \$981,313

***Location:*** Allegany County/Legislative District 1A

***Description:*** This project continues the City of Frostburg's multi-phased effort to separate their combined sewers into separate sanitary sewers and storm sewers. This project will reduce Combined Sewer Overflows (CSOs) in the City of Frostburg. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

***Project Funding Sources:***

<b>Bay Restoration Fund Grant BR-CR 21.01 (<i>this Item</i>)</b>	<b>\$ 981,313</b>
Local Share	<b>\$ <u>835,462</u></b>
Total Estimated Project Cost	<b>\$ 1,816,775</b>

***State Clearinghouse:*** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

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*Contact: Matt Lapinsky 410-729-8259  
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**10. MARYLAND ENVIRONMENTAL SERVICE  
PAYGO General Funds**

**Recommendation:** That the Board of Public Works approve the use of PAYGO General Funds for the following purchases/contracts totaling \$94,510.

**Authority:** Section 8-301, State Finance and Procurement Article,  
Annotated Code of Maryland

***University of Maryland – Center for Environmental Science  
Horn Point Laboratory***

- 1. Description:** Supply 10 (ten) EOne grinder pumps, sumps & accessories  
MES PO#0059235

**Procurement Method:** Sole Source

**Award:** Freemire Associates, Inc., Harmans, MD

**Term:** 6 months

**Amount:** \$ 52,130

**Fund Source:** FY 2023 PAYGO General Funds  
(PCA 12246)

**Resident Business:** Yes

**MD Tax Clearance:** 23-4831-1111
  
- 2. Description:** Supply 2 (two) Hydromatic submersible sewage pumps  
MES PO#0059164

**Procurement Method:** Sole Source

**Award:** Kappe Associates, Inc., Frederick, MD

**Term:** 6 months

**Amount:** \$ 15,000

**Fund Source:** FY 2023 PAYGO General Funds  
(PCA 12246)

**Resident Business:** Yes

**MD Tax Clearance:** 23-4822-1111



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10. **MARYLAND ENVIRONMENTAL SERVICE**

*University of Maryland – Center for Environmental Science (cont'd)*  
*Horn Point Laboratory*

3. **Description:** Provide materials (check valves, grease trap) & labor to replace or install pumps/valves/grease traps and relocate or abandon existing pump stations.  
MES PO#0059234
- Procurement Method:** Sole Source
- Award:** Harman's Septic Care, Inc., Cambridge, MD
- Term:** 6 months
- Amount:** \$ 27,381
- Fund Source:** FY 2023 PAYGO General Funds  
(PCA 12246)
- Resident Business:** Yes
- MD Tax Clearance:** 23-4833-1111

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**REVISED**

Contact: Stacy Montgomery  
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**11. DEPARTMENT OF PLANNING**

***Maryland Historical Trust***

***African American Heritage Preservation Program***

**Recommendation:** Approve funding for the following twenty-four grants of general obligation bond proceeds for \$5,000,000.

**Fund Source:** MCCBL of 2023: *Maryland Historical Trust - African American Heritage Preservation Grant Program Appropriation*, Item 23154

<b>A.</b>	<b>Historic Oliver Community Firehouse</b> <b><i>1220 E. Oliver Street, Baltimore, MD 21202, Baltimore City</i></b>	<b>\$247,000</b>
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**Grantee:** African American Fire Fighters Historical Society, Inc.

**Description:** Interior and exterior rehabilitation including window repair/replacement; carpentry and masonry repair/replacement; finishes and painting; and associated architectural, engineering, and consulting services. [Total project costs \$247,000 estimated.]

**Remarks:** The historic firehouse in Baltimore's Oliver neighborhood, Truck House #5, is a two-story structure with two truck bays and a brick and terra cotta facade, that will be acquired from the City through the Vacants to Value program and rehabilitated as the International Black Fire Fighters Museum & Safety Education Center.

<b>B.</b>	<b>Upton Mansion</b> <b><i>811 W. Lanvale Street, Baltimore, MD 21217, Baltimore City</i></b>	<b>\$250,000</b>
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**Grantee:** Afro Charities, Inc.

**Description:** Exterior and interior rehabilitation, including masonry and flooring repair/replacement; finishes and painting; accessibility improvements; masonry; carpentry; electrical, plumbing and mechanical; utilities; selective demolition; foundation; roof; gutter and downspouts; windows and doors; siding; new construction, including site work; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Upton Mansion, located in Old West Baltimore Historic District, was once the home of Robert J. Young, one of Baltimore's most prolific African American real estate developers in the early twentieth century. This project aims to rehabilitate the mansion so it can be the headquarters for Afro Charities, Afro Archives, and the AFRO American Newspapers. The archives include approximately three million photographs, several thousand letters, back issues of the newspaper's thirteen editions, and personal audio recordings of U.S. Supreme Court Justice Thurgood Marshall and Dr. Martin Luther King, Jr. The Upton Mansion will serve as the permanent home and research center for this collection, allowing it to be available to the public.

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11. **DEPARTMENT OF PLANNING** (cont'd)

**C. Jones & Moore Luncheon/Bambricks Cards & Gifts \$138,000**  
**428 Race Street, Cambridge, MD 21613, Dorchester County**

**Grantee:** Alpha Genesis Community Development Corporation

**Description:** Exterior and interior rehabilitation including roof repair/replacement; gutter and downspout repair/replacement; selective demolition; finishes and painting; carpentry and masonry repair/replacement; window and door repair/replacement; drainage improvements; and associated architectural, engineering, and consulting services. [Total project costs \$138,000 estimated.]

**Remarks:** The project at the Jones & Moore Luncheon/Bambricks Cards & Gifts, located in the Cambridge Historic District, is a multi-phase rehabilitation of a mixed-use commercial property. This property is strategically located at the corner of the City's property, Cannery Way, and its rear parking lot is now the viewing area for the nationally acclaimed Harriet Tubman "Take My Hand" mural. This project aims to bring the site to life through new business/retail ventures, arts, and cultural programming.

**D. American Legion Mannie Scott Post 193 Building \$250,000**  
**22909 Saathoff Road, Denton, Maryland 21629, Caroline County**

**Grantee:** The American Legion, Department Of Maryland, Mannie Scott Post #193, Incorporated

**Description:** Exterior and interior rehabilitation including roof repair/replacement; insulation installation; window and door repair/replacement; siding repair/replacement; mechanical/electrical/plumbing upgrades; site work and utilities; masonry and carpentry repair/replacement; wall, ceiling and floor repair/replacement; finishes and painting; bathroom and kitchen upgrades; accessibility improvements; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Post No. 193 is Caroline County's only African American-serving post dedicated to those who have served in active military duty in all branches of America's Armed Forces. Post No. 193 practices resistance by improving their communities through promoting justice, freedom, and democracy. Although currently displaced, Mannie Scott Post No. 193 members continue to host African American-centered community events throughout Caroline County including Juneteenth celebrations, parades to honor community veterans, community block parties, community cookouts, and fundraising events to assist in the building's renovation.

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11. **DEPARTMENT OF PLANNING** (cont'd)

**E. Brewer Hill Cemetery** **\$250,000**

**802 West Street, Annapolis, MD 21401, Anne Arundel County**

**Grantee:** Brewer Hill Cemetery Association, Inc.

**Description:** Cemetery conservation including conservation of markers; vegetation removal; fencing repair/replacement; masonry and metal repair/replacement; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Brewer Hill Cemetery is the City of Annapolis' oldest Black graveyard. Judge Nicholas Brewer originally owned the cemetery and used it to bury those he enslaved, his servants, and employees of the Black community. Among the interred are significant stories of the enslaved, such as Mary Naylor, who maintained her innocence until her hanging in 1861 for allegedly poisoning her enslaver. This project aims to preserve the cemetery and become a place of heritage tourism in Annapolis.

**F. Brown's UMC Multi Cultural Heritage Center, Inc.** **\$250,000**

**1710 Parkers Creek Road, Port Republic, MD 20676, Calvert County**

**Grantee:** Browns UMC Multi Cultural Heritage Center, Inc.

**Description:** Exterior and interior rehabilitation including siding repair/replacement; foundation and masonry repair/replacement; metal and carpentry repair/replacement; roof repair/replacement; flooring repair/replacement; finishes and painting; window and door repair/replacement; selective demolition; mechanical/electrical/plumbing installation; drainage improvements and utilities; thermal/moisture barrier; and associated architectural; engineering; and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Brown's United Methodist Church was built in the 1890s. The one-room structure serves as a reminder of the days of segregation and is one of the oldest African American churches in Calvert County. Rehabilitation of the cemetery will allow for self-guided as well as guided tours of the cemetery and the center will have an exhibit within. Once restored, the center will once again act as a place where the community can gather for educational programming and other partnerships.

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**REVISED**

11. **DEPARTMENT OF PLANNING** (cont'd)

<b>G.</b>	<b>Bryan's Chapel and Cemetery</b> <i>5608 Main Street, Grasonville, MD 21638, Queen Anne's County</i> <b>Grantee:</b> BRYAN'S UNITED METHODIST CHURCH, INC.	<b>\$250,000</b>
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**Description:** Exterior and interior rehabilitation and cemetery conservation including mapping; ground penetrating radar; conservation of markers; vegetation removal; foundation and masonry repair/replacement; window and door repair/replacement; mechanical/electrical/plumbing upgrades; carpentry repair/replacement; and associated architectural; engineering; and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Bryan's Chapel was founded in the 1800s and is the second oldest African American Methodist Church in the United Methodist Peninsula-Delaware conference. The Bryan's Church congregation helped establish a school, a beneficial society and the county's NAACP Chapter. Shortly after the Civil War, the congregation helped establish an African American school in 1866. This school was replaced in the 1920's by a Rosenwald School. This project aims to preserve the building so it can host educational programs about the lives, actions, struggles and achievements the members of the community. It also aims to preserve the cemetery.

<b>H.</b>	<b>Buffalo Soldier Living History Site</b> <i>4013 S. Upper Ferry Road, Eden, MD 21822, Wicomico County</i> <b>Grantee:</b> Buffalo Soldier Living History Site Co.	<b>\$250,000</b>
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**Description:** Exterior and interior rehabilitation including roof repair/replacement; window, carpentry, siding, and door repair/replacement; mechanical, electrical, and plumbing upgrades; accessibility improvements; finishes and painting; hazardous material mitigation; selective demolition; structural repair/replacement; foundation and masonry repair/replacement; site work; paving; lighting installation/upgrades; security and surveillance system; signage; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Buffalo Soldier Living History Site aims to re-establish a prominent Black presence in the Eastern Shore by revitalizing this dwelling. Formerly known as the "Colored Settlement" the BSLH intends to preserve local and state African American military history and intends to hold reenactments.

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11. **DEPARTMENT OF PLANNING** (cont'd)

**I. Bushy Park Community Cemetery \$63,500**

**14810 Cemetery Road, Cooksville, MD 21723, Howard County**

**Grantee:** Bushy Park Community Cemetery, Inc.

**Description:** Cemetery conservation including ground penetrating radar; mapping; conservation plan; vegetation removal; and associated architectural, engineering, and consulting services. [Total project costs \$63,500 estimated.]

**Remarks:** Bushy Park Community Cemetery was historically part of farmland that was worked by the enslaved populations in Howard County. The cemetery is the burial location of many enslaved, freed, USCT soldiers, and Civil Rights leaders. The project aims to restore the cemetery to allow for educational opportunities.

**J. Charles "Hoppy" Adams Jr. House \$245,000**

**35R Old Solomons Island Road, Annapolis, MD 21401, Anne Arundel County**

**Grantee:** Charles W. "Hoppy" Adams Jr. Foundation, Inc.

**Description:** Exterior and interior rehabilitation including carpentry repair/replacement; finishes and painting; mechanical/electrical/plumbing upgrades; accessibility improvements; utilities; insulation installation; and associated architectural, engineering, and consulting services. [Total project costs \$245,000 estimated.]

**Remarks:** The Charles "Hoppy" Adams Jr. House project aims to convert the home into a historic house museum. Adams' home served as a refuge for Black entertainers during segregation in Annapolis. The goal is for the home to interpret the life of Hoppy Adams, his legacy, and African American life in Annapolis during Jim Crow.

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**REVISED**

11. **DEPARTMENT OF PLANNING** (cont'd)

**K. James Stephenson House, Enslaved Quarters** **\$119,000.00**  
**4118 Wilkinson Road, Havre De Grace, MD 21078, Harford County**  
**Grantee:** Department Of Natural Resources - Maryland Park Service

**Description:** Exterior and interior rehabilitation including roof repair/replacement; window repair/replacement; door and window repair/replacement; carpentry and masonry repair/replacement; finishes and painting; flooring, walls, and ceiling repair/replacement; sitework; trail and signage installation; chimney and shutter repair/replacement; and associated architectural, engineering, and consulting services. [Total project costs \$119,000.00 estimated.]

**Remarks:** The James Stephenson House, Quarters located within the Susquehanna State Park and Lower Deer Creek Valley Historic District, aims to restore one of its detached dwellings. When the James Stephenson House was surveyed in 1979, the former servants' quarters were described as a smokehouse. It is unique in that it is one of few documented surviving detached/free-standing enslaved/servants quarters known to exist on public land. The goal is for the dwelling to become a featured stop on the Susquehanna State Park trail system, by building a spur trail off of the existing Ivy Branch Trail directly to and by the former Stephenson property, and specifically the servant's quarters. Interpretive waysides will be included at the site, and the structure will be opened to the public for special events and by request.

**L. Fruitland Community Center** **\$203,000**  
**300 Morris Street, Fruitland, MD 21826, Wicomico**  
**Grantee:** Fruitland Community Center, Inc.

**Description:** Exterior and interior rehabilitation including roof, siding, window, and door repair/replacement; carpentry, masonry, and metal repair/replacement; flooring repair/replacement; accessibility improvements; finishes and painting; mechanical, electrical, and plumbing upgrades; site work; paving; structural repair/replacement; and associated architectural, engineering, and consulting services. [Total project costs \$203,000 estimated.]

**Remarks:** The Fruitland Community Center located in the Forktown, Fruitland Survey District is housed in a building constructed in 1912 and formerly known as the Morris Street Colored School. Since 1985, the building has been used as a community center that assists low-income youth in Fruitland by providing an after school program that seeks to provide educational activities and teaching African American history. The center is hoping to continue this legacy by completing their archival room and other restoration work.



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11. **DEPARTMENT OF PLANNING** (cont'd)

<b>M.</b>	<b>Grasonville Community Center</b> <b>5601 Main Street, Grasonville, MD 21638, Queen Anne's County</b> <b>Grantee:</b> Grasonville Community Center	<b>\$250,000</b>
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**Description:** Exterior and interior rehabilitation including kitchen upgrades; finishes and painting; flooring and carpentry repair/replacement; mechanical /electrical/plumbing upgrades; utilities and site work; window repair/replacement; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Grasonville Community Center aims to connect and share the African American experiences in the community by providing a place where one can go to engage in programs that offer mentorship, physical and mental health guidance, and other resources. Future plans entail providing an after-school and summer education program that will teach youth history that can be found in the Center's Black History library, and Health Room.

<b>N.</b>	<b>Malone Methodist Episcopal Church</b> <b>4573 White Marsh Road, Madison, MD 21648, Dorchester County</b> <b>Grantee:</b> Harrisville/Malone Cemetery Maintenance Fund, Inc.	<b>\$250,000</b>
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**Description:** Exterior and interior rehabilitation including lifting the building; foundation repair/replacement/installation; structural repair/replacement; roof repair/replacement; siding and carpentry repair/replacement; windows and doors repair/replacement; flooring repair/replacement; mechanical and electrical replacement/installation; finishes and painting; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Malone's Methodist Episcopal Church is a single-story, gable-roofed church built in 1895. The church served the African American community that had grown in the area beginning in the late 18th century, as free-born families began to settle here and free-born individuals intermarried with the local enslaved population. The community has links to Harriet Tubman's family, including in-laws who are buried in the cemetery adjacent to the church.



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11. **DEPARTMENT OF PLANNING** (cont'd)

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|-----------|---|------------------|
| <b>O.</b> | <b>Henry's Hotel</b><br><b>101 S. Division Street, Ocean City, MD 21842, Worcester County</b><br><b>Grantee:</b> Henry Hotel Foundation, Inc. | <b>\$250,000</b> |
|-----------|---|------------------|

**Description:** Exterior and interior rehabilitation including lifting building; plaster repair/replacement; painting and finishes; foundation and masonry repair/replacement; structural and carpentry repair/replacement; site work; accessibility improvements; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** Henry's Hotel formerly known as "Henry's Colored Hotel," is one of the oldest hotels in Ocean City. It was also the last hotel that allowed African Americans access to the beach when it was severely restricted to them during the time. This project aims to turn the building into a museum and learning center. The future learning center could educate white residents and other non-blacks about how African Americans contributed to the town's development and how they suffered discrimination under segregation.

- |           |   |                  |
|-----------|---|------------------|
| <b>P.</b> | <b>Yellow/Hearse House</b><br><b>207 Calvert Street, Chestertown, MD 21620, Kent County</b><br><b>Grantee:</b> Kent County Public Library | <b>\$200,000</b> |
|-----------|---|------------------|

**Description:** Exterior and interior rehabilitation including painting and finishes; roof repair/replacement; carpentry, flooring, and framing repair/replacement; window repair/replacement; insulation installation; accessibility improvements; selective demolition; structural repair/replacement; bathroom and kitchen upgrades; mechanical, electrical, plumbing upgrades; masonry repair/replacement; signage; and associated architectural, engineering, and consulting services. [Total project costs \$200,000 estimated.]

**Remarks:** The Yellow/Hearse House, located in the Chestertown Historic District and the Chestertown Area Rural Historic Landscape District, was originally built in 1906 and served most of its existence as the only funeral parlor for those of African descent. The Hearse House represents the rich history of Kent County African American-owned businesses. It is a stop on the Historical Society of Kent County's African American Heritage Walk. The proposed project aims to increase heritage education and tourism in the Calvert Street business and residential corridor by creating permanent signage for the Walley family and the neighborhood in which their business existed.

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11. **DEPARTMENT OF PLANNING** (cont'd)

<b>Q.</b>	<b>Locust United Methodist Church</b> <b>6851 Martin Road, Columbia, MD 21044, Howard County</b>	<b>\$233,500</b>
<b>Grantee:</b> Locust United Methodist Church		

**Description:** Interior and exterior rehabilitation; flooring repair/replacement; bathroom upgrades; roofing repair/replacement/installation; carpentry and masonry repair/replacement/installation; finishes and painting; framing and carpentry repair/replacement/installation; selective demolition; security and surveillance system; mechanical, plumbing, and electrical installation and upgrades; new construction of a pavilion, including site work; and associated architectural, engineering, and consulting services. [Total project costs \$233,500 estimated.]

**Remarks:** Locust United Methodist Church was founded in 1869 by a group of formerly enslaved people in what was then Freetown, Howard County. The predominantly African American congregation has been active for more than 150 years and in its current structure since 1951. This project aims to make the renovation and new addition the home of the current history collection and capture the stories of people in the community including those who are direct descendants of the church's founders, participants in the 1960s Civil Rights Movement, and descendants of people who were enslaved in Howard County.

<b>R.</b>	<b>Bellevue Passage Museum</b> <b>5536 Bellevue Road, Royal Oak, MD 21662, Talbot County</b>	<b>\$250,000</b>
<b>Grantee:</b> Mid-Shore Community Foundation, Inc.		

**Description:** Construction of a new annex including foundation; masonry; framing; siding; roofing; insulation; bathrooms and kitchenette; mechanical/electrical/plumbing; gutters and downspouts; windows and doors; hardware; flooring; drywall, finishes, and painting; sprinklers; fire safety improvements; ceilings; carpentry; accessibility improvements; utilities, drainage improvements, and site work; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** The Bellevue Passage Museum will aim to shed light on African American culture and heritage by showcasing the untold story of Bellevue's self-sufficiency, in a maritime community, and how their economic success contributed to the state's economy. The Bellevue Passage Museum has a mission to conserve the history and heritage of a vulnerable African American Maritime neighborhood. Their goal is to educate Maryland's K-12 students, citizens, and visitors about the productivity of this exceptional village and to tell its story.

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11. **DEPARTMENT OF PLANNING** (cont'd)

**S.** **Ridgley Methodist Church and Cemetery** **\$111,000**  
**8900 Central Avenue, Landover, MD 20785, Prince George's County**

**Grantee:** Mildred Ridgley Gray Charitable Trust, Inc.

**Description:** Cemetery conservation including fence installation; ground penetrating radar; vegetation removal; and associated architectural, engineering, and consulting services. [Total project costs \$111,000 estimated.]

**Remarks:** Ridgley Methodist Church is located in a small rural African American community that was founded by Freedmen around 1871. The church is one of only two remaining buildings associated with the African American community of Ridgley. The church also functioned as a school for the local African American children. The church aims to increase the awareness of African American history through special programs and special lectures and tours.

**T.** **American Hall** **\$250,000**  
**132 Bethel Street, Hagerstown, MD 21740, Washington County**

**Grantee:** The Most Worshipful Prince Hall Grand Lodge, Free And Accepted Masons Of Maryland And Its Jurisdiction, Inc.

**Description:** Exterior and interior rehabilitation including selective demolition; foundation and masonry repair/replacement; framing, flooring, siding, and carpentry repair/replacement; window and door repair/replacement; painting and finishes; roof repair/replacement; drainage improvements; site work; utility installation/upgrades; mechanical, electrical, plumbing installation/upgrades; kitchen and bathroom installation/upgrades; accessibility improvements; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** American Hall, located in the Hagerstown Historic District, aims to restore the building. The project intends to create a new Civil War and Civil Rights-themed destination in the Civil War history tourism corridor that Hagerstown is central to, attracting visitors in the region visiting Civil War sites.

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**11. DEPARTMENT OF PLANNING (cont'd)**

**U. Mt. Calvary United Methodist Church - Meeting Hall and Cemetery \$186,000**  
**1236 Jones Station Road, Arnold, MD 21012, Anne Arundel County**

**Grantee:** Mt. Calvary Community Engagement Incorporated

**Description:** Exterior and interior rehabilitation including ground penetrating radar; site work; foundation and masonry repairs; accessibility improvements; mechanical, electrical, and plumbing upgrades; and associated architectural, engineering, and consulting services. [Total project costs \$186,000 estimated.]

**Remarks:** The Mt. Calvary United Methodist Church aims to establish a heritage center in its Meeting Hall that will share the histories of the local African American community. By preserving the cemetery, where Civil Rights activists and veterans are buried, the church can provide further educational opportunities. The heritage center will allow locals and visitors a chance to learn about local Arnold African American history.

**V. Robert W. Johnson Community Center \$150,000**  
**109 W. North Avenue, Hagerstown, MD 21742, Washington County**

**Grantee:** Robert W. Johnson Community Center, Inc.

**Description:** Exterior and interior rehabilitation including mechanical/electrical/plumbing upgrades; and associated architectural, engineering, and consulting services. [Total project costs \$150,000 estimated.]

**Remarks:** The RWJCC aims to restore the building so it can continue to be a place for community events and educational programming. The structure used to be a school for Black children before becoming a Black YMCA. The center offers after school programming as well as adult education classes.

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11. **DEPARTMENT OF PLANNING** (cont'd)

**W.** Scotland A.M.E. Zion Church **\$104,000**  
10902 Seven Locks Road, Potomac, MD 20854, Montgomery County  
**Grantee:** Scotland A.M.E. Zion Church

**Description:** Exterior and interior rehabilitation including lifting building; masonry repair/replacement; foundation repair/replacement; site work; stabilization; selective demolition; roof repair/replacement; flooring installation/replacement; structural and carpentry repair/replacement; and associated architectural, engineering, and consulting services. [Total project costs \$104,000 estimated.]

**Remarks:** The project will provide an opportunity for the public to continue to learn the local story of the predominantly African American Scotland community that has persisted for over 115 years as a congregation and 150 years as a community. By completing rehabilitation efforts, the church aims to connect the public to the Scotland community's history and provide a sense of civic pride and heritage for the congregants and the county.

**X.** Two Sisters' Houses (Caulkers' Houses) **\$250,000**  
612-614 S. Wolfe Street, Baltimore, MD 21231, Baltimore City  
**Grantee:** The Society For The Preservation Of Federal Hill And Fell's Point, Inc.

**Description:** Interior rehabilitation including carpentry and masonry repair/replacement; finishes and painting; plaster repair/replacement; window repair/replacement; mechanical, electrical, and plumbing installation/upgrades; selective demolition; fire safety improvements; security and surveillance system; and associated architectural, engineering, and consulting services. [Total project costs \$250,000 estimated.]

**Remarks:** These are the only extant survivors of a wooden building type that was once the predominant housing stock for low and middle classes in Baltimore. They represent a once-common building type that was vitally important to the architectural and physical development of the port city of Baltimore - dating back to the late 1800s. Since the houses were inhabited by African American ships' caulkers, these houses hold primary significance in African American maritime labor history, in "mobtown" history, and in immigration/social history in a workingman's community.

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*Contact: Jonathan Dobry 240-895-3346  
jadobry@smcm.edu*

**12. ST. MARY'S COLLEGE OF MARYLAND**

**Contract ID:** Farthings Parking Lot Renovation Project  
SMC-23-38256

**Recommendation:** That the Board of Public Works approve St. Mary's College of Maryland awarding a construction contract for the Maryland Heritage Interpretive Center (MHIC) Farthings Parking Lot Project.

**Authority:** Sections 8-301 and 11-203, State Finance and Procurement Article, Annotated Code of Maryland

**Award:** S E Davis Construction LLC, La Plata, MD

**Amount:** \$1,522,566.93

**Term:** 1/4/2024 – 6/30/2024

**Procurement Method:** Request for Proposals

***Proposals:***

<b><i>Firm</i></b>	<b><i>Technical Evaluation</i></b>	<b><i>Financial Proposal</i></b>	<b><i>Overall Ranking</i></b>
S E Davis Construction LLC La Plata, MD	Excellent	\$1,522,566.93	1
W M Davis Inc. Leonardtown, MD	Acceptable	\$1,532,451.00	2

*\*Technical proposals were evaluated using adjectival ratings: Outstanding, Excellent, Acceptable, Marginal and Unacceptable (did not meet the standards set forth by the College).*

**Fund Source:** MCCBL 2021 (559) - \$1,522,566.93

**Appropriation Code:** 622

**Remarks:** HSMC was granted additional capital funding in FY22 for improvements to its grounds. A portion of this funding was transferred to the MHIC project to cover renovations and improvements to the Farthings parking lot, which will serve as the primary parking for visitors to the MHIC. Additional funding was transferred for this project to complete the construction phase at the December 13, 2023 Board of Public Works meeting.

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12. **ST. MARY'S COLLEGE OF MARYLAND** (cont'd)

**Remarks (cont'd):**

In response to advertisement on eMaryland Marketplace, three technical proposals were received. After evaluation of these proposals, one firm was rated excellent, one firm was rated acceptable and one firm was rated unacceptable. The financial proposals were opened for the two firms that received ratings of excellent and acceptable. S E Davis LLC (La Plata, MD), the firm with the lowest cost and excellent rating was selected for the project.

**Resident Business:** Yes

**MD Tax Clearance:** 23-4897-0111

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**REVISED**

Contact: Gary McGuigan 410-223-4118  
gmcguigan@mdstad.com

**13. MARYLAND STADIUM AUTHORITY**  
***Harry Grove Stadium Improvements***  
***Design-Build (D/B) Services***

**Contract ID:** MILB-03

**Recommendation:** That the Board of Public Works approve the Maryland Stadium Authority awarding a design-build contract for design and preconstruction services for Harry Grove Stadium Improvements project located in Frederick.

**Authority:** Chapter 61 Acts of 2022 as amended by Chapter 468 Acts of 2023, codified in part in Title 10 subtitle 6 of Economic Development ("ED") Article, Annotated Code of Maryland.

**Project:** Design and construction of improvements to Harry Grove Stadium

**Contract Description:** Professional Services

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Price Score</i>	<i>Overall Score</i>	<i>Total Fee:</i>
The Whiting-Turner Contracting Company <i>Baltimore, MD</i>	1	1	1	\$978,107.08
Gilbane Building Company <i>Baltimore, MD</i>	2	2	2	\$996,934.00

**Contractor:** The Whiting-Turner Contracting Company  
Baltimore, MD

**Amount:** \$978,108.08

**Term:** 1/7/2024 - 4/1/2026

**Fund Source:** Sports Entertainment Facilities Revenue Bonds Series 2023B.



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**REVISED**

**13. MARYLAND STADIUM AUTHORITY (cont'd)**

***MBE Goal***

***(Design and Preconstruction):*** 34.5%

**[...]**

***Remarks:*** The Stadium Authority recommends awarding a contract to The Whiting-Turner Company for design and preconstruction services for the Harry Grove Stadium Improvements project. The procurement process proceeded as follows:

The RFP for this Project was issued on July 12, 2023 via eMaryland Marketplace Advantage, the MSA website and GovDelivery. The procurement followed MSA's Competitive Sealed Proposal process and was based on the requirements outlined in the RFP. The RFP outlines the specific scope of work for the project and describes the requirements for submitting a technical and financial proposal.

A selection committee (hereinafter "the Committee") comprised of members from MSA and City of Frederick was formed to review and evaluate the proposals, oral presentations and all other submissions related to this RFP.

Two firms submitted technical proposals on August 28, 2023. The Committee evaluated each proposal based on the requirements established in the RFP. Upon completion of proposal evaluations and the review of technical clarifications, the Committee recommended the short-listing of both firms to participate in the oral presentation phase of this procurement. Oral presentations were conducted the week of September 25, 2023. Upon completion of the oral presentations, the committee short-listed both firms to participate in the financial proposal phase of the procurement. Each firm was issued a Financial Proposal form that required them to provide a fee for design and preconstruction services, estimated general conditions, construction administration, and percentage mark-ups for bonds and insurances, contingency and fee to be used in the negotiation of a Guaranteed Maximum Price (GMP) for construction. Password-protected financial proposals were submitted on August 28, 2023 and passwords were requested from short-listed firms on October 25, 2023. Upon review of all submissions and completion of evaluation, The Whiting-Turner Contracting Company was deemed the Offeror to provide the most advantageous fee structure and the overall best value to the project.

The Whiting-Turner Contracting Company exceeds the established overall MBE goal of 31% for design and preconstruction services and has committed to meeting the overall goal of 32% participation established for construction services.

The Authority intends to return with a recommendation to modify the contract upon negotiating an acceptable GMP, which is estimated to exceed \$15,000,000.

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**REVISED**

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13. **MARYLAND STADIUM AUTHORITY** (cont'd)

*Resident Business:* Yes

*Tax Compliance No.:* 23-4917-1111

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Contact: Myriem Seabron 443-679-6965  
myriem.seabron@maryland.gov

**14. BOARD OF PUBLIC WORKS**

***Department of Housing and Community Development  
Compensation to Erroneously Confined Individual  
Mr. Jerry Jenkins***

***Recommendation:*** The Department of Housing and Community Development (“DHCD”) recommends approval of payment of \$89,100 to resolve all claims for housing benefits of claimant, as ordered by the Office of Administrative Hearings, *In the Matter of the Wrongful Conviction of Jerry Lee Jenkins v. Board of Public Works*, Maryland Office of Administrative Hearings, OAH No. BPW-WLA-02-23-13071.

***Authority:*** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland; Section 10-501, State Finance & Procurement Article, Annotated Code of Maryland

***Request Amount:*** \$89,100

***Fund Source:*** \$89,100 DHCD – General Funds (Rental Services Division)

***Appropriation Codes:*** S00A2505

***Requesting Agency’s Remarks:*** DHCD requests and recommends Board approval to pay \$89,100.00 to resolve all claims for housing benefits made by Mr. Jenkins under the Walter Lomax Act as in the best interest of the State.

If this payment is approved, the DHCD should make an electronic funds transfer to Mr. Jenkins in the amount of \$89,100.00.

***See also Secretary Item 4 on this January 3, 2024 agenda for related item requesting approval for the award of payment of a compensation award and attorney’s fees.***

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Contact: Veronica N. Love 443-336-6936  
veronica.love@maryland.gov

15. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***General Miscellaneous***

***Recommendation:*** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval of payment of a settlement to resolve all claims, including claims for attorneys' fees and costs, in the matter of *Line Choumessi Caceres v. Maryland Department of Public Safety and Correctional Services*, Circuit Court for Baltimore City, No. 24-C-22-005112.

***Authority:*** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

***Request Amount:*** \$48,500

***Fund Source:*** 100% General Funds

***Appropriation Codes:*** Q00A0101

***Requesting Agency's Remarks:*** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$48,500.00 to settle all claims, including attorneys' fees and costs, in the lawsuit as it is in the best interest of the State.

If this settlement is approved, a check should be issued payable to "Line Choumessi Caceres and The Employment Law Center of Maryland" in the amount of \$48,500.00. The check should be delivered to Veronica N. Love, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland 21215, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

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Contact: Samantha N. Lewis 410-585-3318  
samantha.lewis@maryland.gov

16. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***General Miscellaneous***

***Recommendation:*** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval of payment of a settlement to resolve all claims, including claims for attorneys' fees and costs, in the matter of *Claudine Etanki v. Maryland Department of Public Safety and Correctional Services*, Baltimore City Circuit Court, No. 24-C-22-005111.

***Authority:*** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

***Request Amount:*** \$45,000

***Fund Source:*** 100% General Funds

***Appropriation Codes:*** Q00A0101

***Requesting Agency's Remarks:*** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$45,000.00 to settle all claims, including attorneys' fees and costs, in the lawsuit as it is in the best interest of the State.

If this settlement is approved, a check should be issued payable to "Claudine Etanki and The Employment Law Center of Maryland" in the amount of \$45,000.00. The check should be delivered to Samantha N. Lewis, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland 21215, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

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Contact: Sharon Conners 443-240-7446  
sharon.conners@maryland.gov

17. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***General Miscellaneous***

***Recommendation:*** The Maryland Department of Public Safety and Correctional Services through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against defendant in the matter of *Ronald Kirchner v. Warden Richard J. Graham, et al.*, United States District Court for the District of Maryland, No. PWG-19-1242.

***Authority:*** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

***Request Amount:*** \$43,560

***Fund Source:*** 100% General Funds

***Appropriation Codes:*** Q00A0101

***Requesting Agency's Remarks:*** The Department of Public Safety and Correctional Services, and the Office of the Attorney General recommend paying \$43,560 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to "Stinson LLP and Ronald Kirchner" in the amount of \$43,560. The check should be delivered to Sharon Conners, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland 21215, who will deliver it to plaintiff's attorney and ensure that all of the necessary documentation and releases are complete.

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APP 1

*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**A1. DEPARTMENT OF HUMAN SERVICES**  
***Social Services Administration (SSA)***  
***Foster Care Maintenance Payments Program***

***Contract Title:*** Out-of-State Residential Childcare Services  
SSA/OOS-24-009, ADPICS # N00B4600182

***Contract Type:*** Services

***Contract Description:*** Emergency placement of one youth.

***Procurement Method:*** Emergency

***Award:*** Laurel Oaks Behavioral Health Center, Inc.  
Dothan, AL

***Amount:*** \$115,800 (not to exceed)

***Term:*** 11/21/2023 – 05/31/2024

***Date Emergency Declared:*** 11/21/2023

***Contract Award Date:*** 11/21/2023

***Date Emergency Reported:*** 11/29/2023

***MBE / VSBE Participation:*** 0% / 0%

***Fund Source:*** 100% General

***Appropriation Code:*** N00G0001

***Remarks:*** *Nature of Emergency:* Emergency placement of one youth, age 12, diagnosed with Disruptive mood dysregulation disorder and Attention Deficit Hyperactivity Disorder (ADHD).

***Basis for Selection:*** Due to the unique and emergent needs of the youth, it was determined by the Baltimore City Department of Social Services that Laurel Oaks Behavioral Health Center is the most appropriate placement as they specialize in providing complex behavioral health services to children ages 10-18.

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APP 2

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**A1. DEPARTMENT OF HUMAN SERVICES (cont'd)**

***Remarks (cont'd):***

The youth is currently stable. This out-of-state provider can clinically address the specialized needs of the youth and when clinically appropriate the youth will be stepped down to a less restrictive placement. The provider's performance and compliance are reviewed by the State of Alabama and SSA Contract and Placement Units.

No MBE or VSBE participation goals were established for this contract because the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.

The proposed price for this contract is fair and reasonable because the price is set by Maryland State Department of Health, Developmental Disabilities Administration, using the same established methodology in price setting for all In-State providers.

***Resident Business:***    No

***Tax Clearance:***        23-4752-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 3, 2024



APP 3

*Contact: Amanda Hendrix 443-469-5780  
amanda.hendrixl@maryland.gov*

**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract Title:** Boiler Repairs at Patuxent Correctional Institution (PATX)  
ADPICS # Q00P4602121

**Contract Type:** Maintenance

**Contract Description:** Repair six boilers at the PATX.

**Procurement Method:** Emergency

**Bids:** M&M Welding and Fabricators, Inc. \$286,380 (16-18 weeks)  
Mt. Airy, MD

Maryland Mechanical Systems, Inc. \$310,000 (3-5 weeks)  
Baltimore, MD

**Award:** Maryland Mechanical Systems, Inc.

**Amount:** \$310,000

**Term:** 3-5 weeks from Notice to Proceed (NTP)

**Date Emergency Declared:** 11/06/2023

**Contract Award Date:** 11/17/2023

**Date Emergency Reported:** 11/30/2023

**MBE / VSBE Participation:** 0% / 0%

**Fund Source:** 100% General Funds - FY24 PCA 41410 AOBJ 1402

**Remarks:** *Nature of Emergency:* A maintenance inspection revealed that all six boilers at the Patuxent Correctional Institution (PATX) require repair and cannot be used until the repairs are completed. PATX utilizes steam boilers to provide hot water and heat to the incarcerated population, and the urgent repair of these boilers is necessary to ensure a healthy and safe environment for the incarcerated population at PATX. The Department is currently renting boilers in the interim; **see Companion Emergency Report A3.**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 3, 2024



APP 4

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**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

***Remarks (cont'd):***

*Basis for Selection:* Maryland Mechanical Systems, Inc. (Maryland Mechanical) was selected because they provided a quote with the quickest repair time. Maryland Mechanical provided a quote with a 3-5 week lead time, whereas M&M Welding and Fabricators, Inc. (M&M) provided a quote with a 16-18 week lead time. M&M is currently the contractor providing rental boilers at PATX. Selecting M&M would have left PATX reliant on rental boilers for longer and the cost to continue renting boilers in addition to accepting M&M's bid would have cost more overall. Due to the emergency nature of this solicitation, the Department reserved seeking MBE or VSBE preference.

***Tax Compliance No.:*** 23-4673-1111

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 3, 2024



APP 5

*Contact: Amanda Hendrix 443-469-5780  
amanda.hendrixl@maryland.gov*

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

<b><i>Contract Title:</i></b>	Temporary Boiler Rental at Patuxent Institution (PATX) ADPICS No.: Q00P4601612 / COK30141
<b><i>Contract Type:</i></b>	Maintenance
<b><i>Contract Description:</i></b>	Provide rental of two temporary boilers to supply steam while needed repairs are made to the existing boilers.
<b><i>Modification Description:</i></b>	Continue renting boilers for an additional 60 days to temporarily supply steam while repairs are being made to existing boilers at the Patuxent Institution (PATX).
<b><i>Procurement Method (this Item):</i></b>	Emergency Modification
<b><i>Original Procurement Method:</i></b>	Emergency
<b><i>Prior Report:</i></b>	BPW Secretary's Agenda, Appendix Item A1, 11/08/2023
<b><i>Award:</i></b>	M&M Welding and Fabricators Inc.; Mt. Airy, MD
<b><i>Original Contract Amount:</i></b>	\$154,500
<b><i>Modification Amount (this Item):</i></b>	\$68,000 (Change Order #1)
<b><i>Revised Contract Amount:</i></b>	\$222,500
<b><i>Original Contract Term:</i></b>	Thirty (30) days
<b><i>Modification Term (this Item):</i></b>	Sixty (60) days
<b><i>Dates Emergency Declared:</i></b>	11/06/2023 (Change Order #1)
<b><i>Modification Award Date:</i></b>	11/15/2023
<b><i>Date Emergency Reported:</i></b>	11/30/2023
<b><i>Percent +/- (This Item):</i></b>	44.01%
<b><i>Total Percent Change:</i></b>	44.01%
<b><i>MBE/VSBE Participation:</i></b>	0% / 0%

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 3, 2024



APP 6

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**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Remarks:** *Nature of Emergency:* Modification to continue renting two boilers for an additional sixty (60) days while repairs are being made to address the critical failure of the boilers at the PATX. There is a 60-day lead time to procure the replacement parts to repair the boilers. The Department needs to continue renting the boilers to prevent a lapse in steam production required to operate critical infrastructure systems during this 60-day period of time. Failure to provide rental boilers constitutes a danger to the general health, safety, and welfare of the incarcerated population at PATX.

**Basis for Selection:** This work is time sensitive and the inability to immediately provide a temporary heating solution presents a health and safety hazard to the incarcerated population at PATX. M&M Welding and Fabricators, Inc. was selected because their rented boilers had already been previously installed, so there were no additional wait times for equipment or parts necessary. Due to the emergency nature of this solicitation, the Department reserved seeking MBE or VSBE preference.

**Fund Source:** 100% General Funds - FY24 PCA 41410 AOBJ 8090

**Tax Compliance No.:** 23-4674-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Allegany County*

**Recommendation:** Approval to commit \$38,999 for the following **development** project.

***Church Street Playground Improvements - \$38,999.70***

Town of Midland

LPPI# LPPI-1-32

**Background:** Purchase and install new equipment consistent with National Playground Safety Standards and the Americans with Disabilities Act at the Midland Church Street playground. Project also includes seating, shade structures and associated site amenities.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$38,999.70

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$307,100 for the following **development** project.

***Fort Smallwood Park Development #3 - \$307,100***

Anne Arundel County

POS #7057-2-332 MD20191023-0877

**Background:** Additional funds to design and construct improvements to the park in accordance with the park master plan. Development to include: constructing a new comfort station and concession building; restoring and repurposing a historic concession stand; constructing a new maintenance building; renovating the historic barracks building and repurposing it as the park's visitors center and ranger office; improving the existing stone comfort station for year-round use; and providing improvements to storm drainage, storm water management, utilities, landscaping, paving, park roads, sediment control and other related amenities.

**Prior Approvals:** \$488,778.00 (DNR-RP Item 1A [May 6, 2020])  
\$5,394,363.68 (DNR-RP Item 1A(1) [February 16, 2022])  
\$2,012,194.00 (DNR-RP Item 1A [September 14, 2022])  
\$424,250.00 (DNR-RP Item 1A(1) [May 3, 2023])

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
Source Code: 24011 \$307,100.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024

REVISED



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE STATE SHARE**  
***Baltimore City***

**Recommendation:** Approval to commit \$6,500,000 for the following **development** project.

***Baltimore Park System FY24 - \$6,500,000***

Baltimore City

POS #7647-26-260 MD20231107-0875

**Background:** Provide maintenance, planning, volunteer support, and operations of the Baltimore City Park System. This includes: playground maintenance, field and turf maintenance, general park maintenance, capital planning staff, park maintenance staff, horticulture, facility maintenance, staffing, direct administration, and risk management.

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023

**POS Stateside – Baltimore City Direct Grant**

Source Code: 24010 \$6,500,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**4A. PROGRAM OPEN SPACE LOCAL SHARE  
PROGRAM OPEN SPACE STATE SHARE  
Harford County**

**Recommendation:** Approval to commit \$7,811,400 for the following **acquisition** project.

***Joppatowne Community Complex – Foster’s Run Property Acquisition - \$7,811,400***  
\$5,142,500.00 (POS Local Share)  
\$2,668,900.00 (POS State Share)  
Harford County  
POS #7615-12-215 MD20230817-0720

**Background:** Acquire approximately 127.4 acres for a future recreation complex in the Joppatowne area on Trimble Road. Future park development plans include athletic fields, walking trails, parking lots and preservation of protected areas. This acquisition will be a partnership among the State, the County, and the Harford Land Trust. In exchange for the \$2,668,900 in POS State Share funding, POS Stateside will hold a perpetual conservation easement on the property. The remaining funds will come from the Harford Land Trust and local funds.

**Legislative Notification:** Budget Committee Notification has been completed as required by Natural Resources Article, §1-104 (k), Annotated Code of Maryland.

<b>Appraised Value:</b>	Everett Benfield Advisors	\$8,600,000
	Dunkin Real Estate Advisors	\$7,685,000

**Property Cost:** \$8,600,000

**Fund Source:** Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018

Program Open Space Local  
Source Code: 19011 \$467,784.07

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$154,567.93

Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
Program Open Space Local  
Source Code: 22011 \$1,075,413.50

Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$1,653,157.00



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 5

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
**PROGRAM OPEN SPACE STATE SHARE** (*cont'd*)  
*Harford County*

Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
Source Code: 24011 \$1,791,577.50

Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$2,668,900.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 6

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

5A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
***Montgomery County***

**Recommendation:** Approval to commit \$10,000,000 for the following **development** project.

***PEPCO Powerline Trail - \$10,000,000***  
M-NCPPC (Montgomery County)  
LPPI# LPPI-15-1

**Background:** Design and construct trail portions between Westlake Drive and St. James Road, which is approximately 3.5 miles, as well as community and park connectors along the corridor. Improvements include grading, paving, trail signage, road crossings, stormwater management, drainage improvements, bridges, boardwalks, environmental restoration and associated trail amenities.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2021, Chapter 63, Acts of 2021  
Local Parks and Playgrounds Infrastructure  
Source Code: 21523 \$10,000,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 7

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

6A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Prince George's County*

**Recommendation:** Approval to commit \$100,000 for the following **development** project.

***Gunpowder Golf Course - Golf Cart Paths - \$100,000.00***  
M-NCPPC (Prince George's County)  
LPPI# LPPI-16-6

**Background:** Pave approximately 0.40 mile of cart paths in Gunpowder Golf Course.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$100,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 8

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

7A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
***Talbot County***

**Recommendation:** Approval to commit \$37,457 for the following **development** project.

***Talbot County Community Center – Pickleball Courts - \$37,457.90***

Talbot County

LPPI# LPPI-20-2

**Background:** Additional funding to design and construct an eight-court pickleball complex.

**Prior Approval:** \$480,000.00 (DNR-RP Item 7A(1) [October 26, 2022])

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022

Local Parks and Playgrounds Infrastructure

Source Code: 22116 \$37,457.90

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 9

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

8A. **PROGRAM OPEN SPACE LOCAL SHARE**  
***Worcester County***

**Recommendation:** Approval to commit \$697,500 for the following **development** projects.

**1. Northern Worcester Athletic Complex - Playground Replacement - \$247,500.00**

Worcester County

POS #7635-23-279 MD20231012-0817

**Background:** Replace the outdated playground with new equipment that meets current accessibility and safety standards, install drainage and site amenities.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$247,500.00

**2. John Walter Smith Park - Parking Lot Upgrades - \$450,000.00**

Worcester County

POS #7636-23-280 MD20231012-0818

**Background:** Purchase and install upgrades to existing parking lot including curbing, parking bumpers, storm drains and lines.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$396,692.61

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
Source Code: 24011 \$53,307.39

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 10

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**  
***Garrett County (Butler)***

***Recommendation:*** That the Board of Public Works approve the acquisition.

***Description:*** This mostly forested property will be managed by the Maryland Forest Service as an addition to Savage River State Forest. Acquisition will allow this parcel to be managed as working forest land to produce sustainable forest products, helping to sustain the local resource-based economy while also expanding public recreational opportunities. The acquisition will buffer Bucks Run and provide water quality protection in the Youghiogheny River Watershed.

***POS Scoring System:*** 68 out of 100 ***Targeted Ecological Area:*** No

***Grantor:*** Herbert W. Butler and Mary Lou Butler

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 57.00+/- acres, unimproved, POS No. 13428

***Price:*** \$186,000

***Appraisals:*** \$137,000 (7/24/23) – Philip C. Elliott  
\$200,000 (7/17/23) – Beth L. Riedel  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

***Fund Source:*** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$186,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 11

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**10A. RURAL LEGACY PROGRAM FUNDS**

***Garrett County***

**Recommendation:** Approval to grant \$404,095.18 to the **Garrett County Commissioners** from Rural Legacy funds to acquire a 148.65-acre conservation easement.

***Bear Creek Rural Legacy Area – Phillip and Pamela Margroff***

**Prior Approval:** Bear Creek Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 13A (10/4/2017) \$1,380,000 for FY 2018  
DNR-RP Item 10A (8/22/2018) \$300,000 for FY 2019

**Project Description:** Acquisition of this conservation easement will protect valuable agricultural and forest lands. In addition, the easement will protect 2,140 linear feet of forested stream buffers along Fikes Run, a tributary to Bear Creek. Fikes Run and Bear Creek are both designated Use Class III-P Nontidal Cold Water and Public Water Supply. This Rural Legacy easement, RL No. 34849, will be held by Garrett County.

**Easement Value:** \$380,546.00 (\$2,560.01 per acre)

**Purchase Price:** \$380,546.00 (\$2,560.01 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$11,416.38
	Incidental:	\$ 6,424.61
	Compliance:	\$ <u>5,708.19</u>
		\$23,549.18

**Amount Requested:** \$404,095.18

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$404,095.18

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



Contact: Robert Feldt 410-836-4571  
rob.feldt@maryland.gov

**11A. TIMBER SALE**  
***Garrett County***

**Recommendation:** That the Board of Public Works approve this timber sale of 794,543 board feet of sawtimber and 1,236 cords of pulpwood, which will be conducted in Compartment 37 in Savage River State Forest.

***Savage River State Forest***  
179 acres/Compartment 37 (SR-01-24)

**Description:** This combined Regeneration (35 acres) and Thinning (144 acres) harvest will create canopy gaps that will provide more light to the forest floor and aid in the establishment of desirable regeneration. Some mature trees will be retained with superior form and seed sources for developing regeneration in the future stand. After harvest completion, the stands will be monitored for acceptable levels of desirable seedling establishment.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article §5-102 and §5-214,  
Annotated Code of Maryland.

**Sales Method:** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

**Bids:**

Allegany Wood Timber Products, LLC	WV	\$220,102.00
Glottelty Lumber Co. Inc.	MD	\$207,102.00
Western Maryland Lumber, Inc.	MD	\$201,220.00
Cessna Brothers Logging	PA	\$150,000.00

**Award:** Allegany Wood Timber Products, LLC

**Amount:** \$220,102.00

**Estimated Value:** \$209,259.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



Contact: Robert Feldt 410-836-4571  
rob.feldt@maryland.gov

**12A. TIMBER SALE**  
***Garrett County***

***Recommendation:*** That the Board of Public Works approve this timber sale of 129,334 board feet of sawtimber and 138 cords of pulpwood, which will be conducted in Compartment 41, off Maple Glade Road in Potomac-Garrett State Forest.

***Potomac-Garrett State Forest***  
23 acres/Compartment 41 (PG-02-24)

***Description:*** This is a regeneration harvest in Compartment 41, stands 3 and 4. Conditions at this time are very favorable for the established white oak regeneration in each stand and the goal of the harvest is to release this established oak regeneration from competition. White pine and hemlock will be retained. After the harvest, the stand will be left to regenerate naturally.

No bond money was used in the purchase of this land.

***Authority:*** Natural Resources Article §5-102 and §5-214,  
Annotated Code of Maryland.

***Sales Method:*** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

***Bids:***

Allegany Wood Timber Products, LLC	WV	\$67,476.00
Glottfelty Lumber Co. Inc.	MD	\$62,102.00

***Award:*** Allegany Wood Timber Products, LLC

***Amount:*** \$67,476.00

***Estimated Value:*** \$42,624.95

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



DNR 14

*Contact: Robert Feldt 410-836-4571  
rob.feldt@maryland.gov*

**13A. TIMBER SALE**  
***Allegany County***

***Recommendation:*** That the Board of Public Works approve this timber sale of 311,725 board feet of sawtimber and 287 cords of pulpwood, which will be conducted in Compartment 14, off Wallizer Road in Green Ridge State Forest.

***Green Ridge State Forest***  
35 acres/Compartment 14 (GR-02-24)

***Description:*** This will be a Variable Retention harvest of a mixed hardwood and pine stand in Compartment 14. Ten percent (4 acres) of the proposed harvest area has been set aside as retention and consists of the original stand and legacy trees. Healthy dominant and co-dominant trees have been retained as seed trees and to benefit wildlife.

No bond money was used in the purchase of this land.

***Authority:*** Natural Resources Article §5-102 and §5-214,  
Annotated Code of Maryland.

***Sales Method:*** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

***Bids:***

American Hardwood Industries, LLC	VA	\$149,947.99
Cessna Brothers Logging	PA	\$105,100.00
Logue Brothers Lumber	PA	\$85,875.00
Saddle Mt. Logging	WV	\$85,049.25
Roy Yonker Logging	MD	\$80,000.00

***Award:*** American Hardwood Industries, LLC

***Amount:*** \$149,947.99

***Estimated Value:*** \$100,943.45

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
January 3, 2024



Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**14A. PROGRAM OPEN SPACE STATE SHARE**  
***Conservation Reserve Enhancement Program (CREP) and  
other conservation easements funded by POS Stateside***

***Recommendation:*** That the Board of Public Works:

- 1) Approve the expansion of CREP Statewide (from the current 9 counties);
- 2) Approve an exemption from §1-109(c)(1), Natural Resources Article, Annotated Code of Maryland to allow a land trust, local government or resilience authority to contract directly with a property owner for CREP and other easements funded with Program Open Space, Stateside, subject to Board approval; and
- 3) Approve an exemption from §1-109(b), Natural Resources Article, to allow DNR to continue to use the easement valuation system for CREP, with modifications.

***Authority:***

- 1) DNR, with the approval of the Board of Public Works, may acquire real property. §1-109, Natural Resources Article, Annotated Code of Maryland; and
- 2) The Board may exempt DNR projects from §1-109 acquisition requirements. §1-109(f), Natural Resources Article, Annotated Code of Maryland.

***Background & Explanation:***

The Board approved the CREP permanent easement program in 2009 (see Item 9A, Secretary's Agenda, 9/16/2009). CREP is a two-tiered program improving water quality and wildlife habitat by compensating farmers for removing highly erodible cropland and marginal pastureland from production and implementing best management practices. Landowners first enter into 10-15 year Federal contracts with the Farm Service Agency (USDA), then landowners can choose to make their contract practices permanent by selling a CREP easement to DNR. Due to POS funding challenges in 2009, permanent easements were only available in 9 targeted counties with the highest levels of nitrogen and phosphorus loading into the watershed. Data on the increased combined loading of nitrogen, phosphorus, and sediment throughout the watershed supports statewide expansion.

***Easement Valuation System:*** The 2009 approval included an easement valuation system (EVS) based on fair market values for each county established through the MALPF (Maryland Agricultural Land Preservation Foundation). DNR requests approval to continue with the established EVS, making necessary adjustments needed to expand to all counties.

As with the current EVS, the calculations for the value of the easement will start with the same percentage (%) of the MALPF FMV that provides the "anchor" for the EVS. Percentage points will be added for the width of buffers and the amount of land in the CREP contract covered by the easement. However, the new EVS will provide different percentage caps ranging from 55% to 75% of the full MALPF FMV depending on whether the easement provides whole farm protection as well as extinguishment of development rights.

Board of Public Works  
Department of Natural Resources – Real Property  
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14A. **PROGRAM OPEN SPACE STATE SHARE** (cont'd)

***Easement Valuation System (cont'd):***

The proposed final easement price will be capped and never exceed 75% of the MALPF FMV.

***Board of Public Works:*** DNR shall present each proposed POS Stateside conservation easement for approval.

***Local Notification:*** Pursuant to §1-109(c)(2), Natural Resources Article, DNR shall provide notification to local governing bodies that DNR proposed to acquire a conservation easement interest within their jurisdiction.

***Process:*** Transactional processes with CREP and POS Stateside easements would be aligned in a manner similar to the Rural Legacy Program, providing for more consistency. DNR shall provide legal documents and title for review and approval by the Office of the Attorney General.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
University System of Maryland  
Supplement  
January 3, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$345,240.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**Towson University**  
*Health Professions Building*

<b>1.Description:</b>	Furnish, deliver, and install furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. 07-84)
<b>Award :</b>	Price Modern, Baltimore, MD
<b>Amount:</b>	\$264,831
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.</i> Item 111
<b>MBE Participation:</b>	0%
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4856-1110
<b>2.Description:</b>	Furnish, deliver, and install furniture.
<b>Procurement Method:</b>	Cooperative Purchasing Agreement (OMNIA Contract No. 07-69)
<b>Award :</b>	Price Modern, Baltimore, MD
<b>Amount:</b>	\$47,561
<b>Fund Source:</b>	MCCBL 2023: <i>Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.</i> Item 111
<b>MBE Participation:</b>	0%
<b>Resident Business:</b>	Yes <b>MD Tax Clearance#</b> 23-4856-1110

Board of Public Works  
University System of Maryland  
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1-GM. GENERAL MISCELLANEOUS (cont'd)

**3.Description:** Furnish, deliver, and install furniture.  
**Procurement Method:** Cooperative Purchasing Agreement (OMNIA Contract No. 2020000606)  
**Award :** Price Modern, Baltimore, MD  
**Amount:** \$32,848  
**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111  
**MBE Participation:** 0%  
**Resident Business:** Yes **MD Tax Clearance#** 23-4856-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Board of Public Works  
University System of Maryland  
Supplement  
January 3, 2024



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**2-S. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY**  
***Service Contract***

***Contract ID:*** Actuarial Services for the Hilltop Institute,  
RFP# BC-21332-L

***Recommendation:*** Award service contract.

***Contract Description:*** This contract is to provide actuarial services for the Maryland Department of Health (MDH) Medicaid Health Choice Program, the Program of All-Inclusive Care for the Elderly (PACE), and the Home and Community-Based Services (HCBS) Waiver Program.

***Award:*** CBIZ Optumas, LLC, Scottsdale, AZ

***Procurement Method:*** Competitive Sealed Proposals

***Contract Term:*** 1/4/2024 – 1/3/2025 (1-year base term with four 1-year renewal options)

***Amount:*** \$1,597,500 (not to exceed) (1-year base term)  
\$1,597,500 (not to exceed) (first 1-year renewal option)  
\$1,625,700 (not to exceed) (second 1-year renewal option)  
\$1,625,700 (not to exceed) (third 1-year renewal option)  
\$1,654,414 (not to exceed) (fourth 1-year renewal option)  
\$8,100,814 (not to exceed) Total

***Proposals:***

<b>Firm</b>	<b>Technical Ranking</b>	<b>Financial Ranking</b>	<b>Overall Ranking</b>	<b>Offer Total (base term + option years)</b>
CBIZ Optumas, LLC, Scottsdale, AZ	1	3	1	\$8,100,814
Milliman, Inc., Indianapolis, IN	2	1	2	\$5,765,000
Deloitte, Baltimore, MD	3	2	3	\$6,687,500

***Fund Source:*** UMBC/Hilltop Interagency Agreement with MDH “Medical Care Programs, DHMH/UMBC Master Agreement”

***MBE Participation:*** None

Board of Public Works  
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2-S. **UNIVERSITY OF MARYLAND, BALTIMORE COUNTY** (cont'd)

**Requesting Institution Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage. Four firms responded. The solicitation provided for one award. One firm was deemed not susceptible for award by the Evaluation Committee. The University has determined that CBIZ Optumas, LLC best satisfies the overall requirements and thus provides the best overall value to the University.

Since 1994, The Hilltop Institute at UMBC has provided data-driven policy consultation, research, and analytics to the Maryland Department of Health to inform program and policy development, implementation and evaluation. The current relationship is governed through an Interagency Agreement between UMBC (on behalf of Hilltop) and MDH's office of Innovation, Research and Development. Hilltop is designated as a business associate pursuant to the health Insurance Portability and Accountability Act (HIPAA). Hilltop hosts a secure and HIPAA-compliant data warehouse to support the work it performs for MDH. In this data warehouse Hilltop maintains extensive protected health information (PHI) including Maryland Medicaid eligibility files, claims, encounters, and provider data back to 1991, hospital discharge data, nursing home assessment data, Medicare data, and interRAI assessments available through LTSSMaryland. Hilltop developed and supports the DataPort State Edition, a Medicaid decision support system for the exclusive use of MDH that provides real-time data and visualizations on Medicaid eligibility, utilization, and expenditures, as well as the DataPort Public, a public site that offers Medicaid eligibility information.

UMBC has determined that no Minority Business Enterprise (MBE) goal is feasible for this contract given the specialized nature of the services and extensive PHI elements.

**Resident Business:** No

**MD Tax Clearance:** 23-4962-0010

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Board of Public Works  
University System of Maryland  
Supplement  
January 3, 2024



Contact: Thomas Hickey 410-576-5736  
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**3-C-OPT\MOD.      UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Master Contracts – On-Call Construction Management at Risk Services-  
Renewal Option 1\Modification to Increase Option Amount***

**Contract ID:** On-Call Construction Management at Risk Services for University of Maryland College Park and USM Service Center Locations – RFP No, 111876-W

**Prior Approval:** USM Item 3-C (1/5/2022) (\$50 million Not to Exceed-2 year base period)

<b>Contractors:</b>	James G. Davis Corporation	Rockville, MD
	J. Vinton Schafer & Sons, Inc.	Abingdon, MD
	DPR Construction	Columbia, MD
	Barton Malow Builders	Baltimore, MD
	Plano Coudon Construction, LLC	Baltimore, MD

**Contract Description:** Provide Construction Management at Risk Services during pre-construction and construction phases for construction projects on and on-call basis for the University of Maryland College Park Service Center.

**Option/Modification Description:** Exercise first renewal option and increase option amount by \$15 million to \$40 million for the one year renewal period.

**Original Term:** 1/10/2022 – 1/9/2024 (2-year base term w/three 1-year renewal options)

**Option/Modification Term:** 1/10/2024 – 1/9/2025

**Original Amount:** \$50,000,000 (not to exceed) 2-year base term  
\$25,000,000 (not to exceed) (first renewal option)  
\$25,000,000 (not to exceed) (second renewal option)  
\$25,000,000 (not to exceed) (third renewal option)  
\$125,000,000 (not to exceed) Total

**Option Amount:** \$25,000,000 (Not Exceed)-First renewal

**Modification Amount:** \$15,000,000

**Revised Amount:** \$90,000,000

Board of Public Works  
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**3-C-OPT\MOD.      UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**

***Original Amount-with Modification plus Option Years:***

\$50,000,000 (not to exceed) 2-year base term  
\$40,000,000 (not to exceed) (1st renewal option)  
\$25,000,000 (not to exceed) (2nd renewal option)  
\$25,000,000 (not to exceed) (3rd renewal option)  
\$140,000,000 (not to exceed) Total

***Original Procurement Method:***      Competitive Sealed Proposal

***MBE Participation:***      MBE goals assigned on task orders exceeding \$100,000

***MBE Goal***      25%

***MBE Compliance***      14.89% (See Requesting Institution Remarks)

***Performance Security:***      Performance Bond required for projects exceeding \$100,000.

***Fund Source***      Fund Sources will be presented on each task order award exceeding \$1 million.

***Requesting Institution Remarks:*** Renewal is based on satisfactory contractor performance. Services will be performed on an as needed task order basis. Construction task orders exceeding \$1 million will be brought to the Board of Public Works for approval. The University is requesting an increase of \$15 million as a contract modification based on projected spend for the first option year to include projects for the University of Maryland, Baltimore. Regarding MBE Compliance, one project has yet to reach the construction phase and the other is currently in the construction phase. The University is currently on track to reach the 25% MBE Participation goal for projects awarded under this master contract to date.

***Resident Business/MD Tax Clearance:***

Company Name	Resident Business	MD Tax Clearance
James G. Davis Corporation	Yes	23-4798-1111
J. Vinton Schafer & Sons, Inc.	Yes	23-4799-1000
DPR Construction	Yes	23-4797-1111
Barton Malow Builders	Yes	23-4796-1110
Plano Coudon Construction, LLC	Yes	23-4800-1110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DEFERRED**

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**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
January 3, 2024



Contact: Thomas Hickey 410-576-5736  
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**4-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK for  
FROSTBURG STATE UNIVERSITY  
Regional Science and Education Center**

**Contract ID:** Architectural and Engineering Design Services, Indefinite Delivery Contract (IDC), FSU Regional Science and Education Center (Challenger Center) Frostburg State University, Master Order Number 12613

**Prior Approval:** USM Item 2-AE (5/3/2023)

**Recommendation:** Award Task Order to GWWO Architect, Baltimore MD

**Project Description:** This project scope includes design services for a renovation and addition (16,994 GSF/7,236 NASF) comprised of existing storage and Class C office spaces. The project will involve substantial conversion of the City of Frostburg's old City Hall building into a Science Education Center that will focus on hands-on activities for children and families interested in learning more about STEAM (Science, Technology, Engineering, Arts and Mathematics) subjects.

**Awardee:** GWWO Architect, Baltimore, MD

**Task Order Term:** Thirty months from notice to proceed

**Amount:** \$1,096,684

**Procurement Method:** Indefinite Delivery Contract for A/E Design Services

**Fund Source:** FSU Foundation funds

**MBE Participation Goal:** 15%

**MBE Participation:** 20.1%

**Performance Security:** N/A

**Requesting Institution Remarks:** The Indefinite Delivery Contract (IDC) will be utilized for this project. Task orders are placed with the firms on a rotation basis. The firm is required to use the fixed hourly rates established in the IDC contract. The IDC contract was originally approved at the May 3<sup>rd</sup>, 2023, BPW meeting (USM Item 2-AE).

Board of Public Works  
University System of Maryland  
Supplement  
January 3, 2024



4-AE. **UNIVERSITY OF MARYLAND, COLLEGE PARK for  
FROSTBURG STATE UNIVERSITY (cont'd)**

**Sustainability:** Opportunities for environmentally sustainable materials and systems will be identified and explored throughout the design by the University and the design firm. Due to the limited size and scope of this project, the state Building Energy Performance Standards are not required. However, by addressing deficiencies in the building envelope and replacing aging and inefficient systems, this building will be brought up to current state energy code standards. Very little concrete work is anticipated for this project. However, for any concrete work performed, environmental product declarations will be required for each admixture in accordance with the Buy Clean Maryland Act. While site work is limited for this project, stormwater management will be improved significantly from existing conditions by utilizing current MDE regulations.

**Resident Business:** Yes

**MD Tax Clearance:** 23-4824-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION



*Wes Moore*  
Governor

*Aruna Miller*  
Lt. Governor

*Paul J. Wiedefeld*  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
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5	Maryland Transit Administration (MTA)	12 – 13
6 – 15	State Highway Administration (SHA)	14 – 31

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Linda D. Dangerfield 410-859-7097  
ldangerfield@mdot.maryland.gov

1-C **MARYLAND AVIATION ADMINISTRATION**

***Construction Contract***

**Contract ID:** Runway 15-33 Rehabilitation at Martin State (MTN) Airport; MAA-CO-24-012  
**EPICS No.:** MAACO24012

**Contract Description:** Provide all supervision, labor, materials (furnishing, delivery, testing, sampling/certifying, storage, handling, and installation), equipment, tools, and associated work necessary for the Runway 15-33 Rehabilitation project at MTN Airport. The work under this contract includes bituminous concrete pavement demolition, Portland cement concrete demolition, excavation, erosion and sediment control measures, new Portland cement concrete pavement construction, pavement crack repair, installation of paving fabric, new bituminous concrete pavement construction, mill and overlay of existing asphalt pavement, pavement grooving, pavement markings, electrical duct bank installation, and removal and installation of airfield lighting and signage.

**Award:** P. Flanigan and Sons, Inc.; Baltimore, MD

**Contract Term:** 255 calendar days from Notice-To-Proceed

**Amount:** \$31,976,553.00

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b><i>Bidders</i></b>	<b><i>Base Amounts</i></b>	<b><i>Add Alternate 1</i></b>	<b><i>Add Alternate 2</i></b>	<b><i>Bid Total Amounts</i></b>
P. Flanigan and Sons, Inc.; Baltimore, MD	\$29,717,623.00	\$1,237,753.00	\$1,021,177.00	\$ 31,976,553.00
Allan Myers MD, Inc.; Fallston, MD	\$40,058,030.00	\$1,599,000.00	\$1,842,970.00	\$ 43,500,000.00

**DBE/VSBE Participation:** 21% / 0%

**Performance Security:** 100% Performance & Payment Bonds

**Incumbent:** None

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1-C. MARYLAND AVIATION ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** The solicitation was advertised on July 28, 2023, via eMaryland Marketplace Advantage, electronically notifying 97 contractors, the Maryland Aviation Administration's website, and by way of direct solicitation to 15 firms. Two bids were received on September 14, 2023. MAA reached out to the non-bidding contractors to ascertain why they did not bid. One response was received stating that other commitments precluded participation at this time.

This contract includes two Add Alternates. Add Alternate 1 involves the installation of paving fabric on the asphalt pavement portion of the runway. Add Alternate 2 involves reconstructing Taxiways A/T in Portland cement concrete.

The variance in the bids is equated to Allan Myers pricing for the stormwater pollution prevention plan, excavation of the test pit, Portland sediment tank, the erosion & sediment duct bank, and the electrical work to support the airfield lighting. P. Flanigan has confirmed its bid pricing; additionally, P. Flanigan has successfully completed several pavement rehabilitation projects at MTN.

Per BPW Advisory 2001-1, the MAA Procurement Review Group (PRG) reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 21% DBE participation goal was established for this contract.

**Fund Source:** 83% Federal, 17% Special (Transportation Trust Funds)

**Approp. Code:** J06I0003

**Resident Business:** Yes

**MD Tax Clearance:** 23-4676-1110

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THIS ITEM WAS:

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DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024

REVISED



Contact: Linda Dangerfield 410-859-7097  
ldangerfield@bwiairport.com

**2-S-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification Service Contract***

**Contract ID:** Aeronautic Customer Service Surveys at Baltimore/Washington International Thurgood Marshall (BWI) and Martin State (MTN) Airports; MAA-SV-23- 002  
EPICS NO.: CO413114

**Contract Approved:** MDOT 4-S, 10/26/2022

**Contract Description:** The contract provides airport passenger intercept surveys, Airport Council International (ACI) surveys, and focus group/on-line surveys for BWI Thurgood Marshall and MTN Airports.

**Modification Description:** Material change to conduct surveys of international passengers at BWI. BWI is seeking to participate in the National Travel and Tourism Office (NTTO) Survey of International Travelers (SIAT). NTTO is an arm of the International Trade Administration under the United States Department of Commerce. The SIAT is an on-going primary research program which gathers statistical data each month about international air passenger travelers in the United States. The data provides information on passenger trip planning, travel patterns, spending, demographics and passenger impressions of airport facilities and services for two separate populations – non-U.S. residents traveling to the U.S. and U.S. residents traveling from the U.S.

[...]

**Award:** Unison Consulting, Inc.; Chicago, IL

**Contract Term:** 01/01/2023 – 12/31/2027 (4 years)

**Modification Term:** 01/18/2024 – 12/31/2027

**Original Contract Amount:** \$2,000,000.00 NTE

**Modification Amount:** \$0.00

**Prior Mods/Options:** None



**2-S-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

<b>Total Contract Amount:</b>	\$2,000,000.00 NTE
<b>Percent +/- Change (this item):</b>	0%
<b>Overall Percent +/- Change:</b>	0%
<b>Procurement Method:</b>	Competitive Sealed Proposal
<b>MBE/VSBE Participation:</b>	20.00% / 2%
<b>MBE/VSBE Compliance:</b>	41.91% / 0%
<b>Performance Security:</b>	100% Annual Renewable Payment Bonds
<b>Hiring Agreement Eligible:</b>	Yes

**Requesting Agency Remarks:** This Modification will be paid out of the NTE budget in the original contract; therefore, no additional funding is needed. The survey is currently conducted each month at more than 25 international airports located in the United States. The program is critical to the NTTO's efforts to assist businesses in Maryland and across the U.S. to improve their competitiveness and effectiveness in the international travel market. Many state tourism offices, including the Maryland Office of Tourism, and convention and visitors' bureaus are dependent upon the program as the source for comparable state and city visitation and international traveler trend information. Survey data, which can be used to analyze specific visitor segments, is a source of information for planners, marketers, and policymakers. In addition to the benefits for the Maryland Office of Tourism outlined above, the SIAT survey will enhance the collection of data from international travelers utilizing BWI Thurgood Marshall. Having a stronger understanding of international travel patterns is critical to the MAA's air service development efforts, as well as the MAA's efforts to provide world-class facilities and customer service for our international travelers.

The monthly cost to conduct the surveys is \$2,680 or \$32,160 annually. MAA deemed the price fair and reasonable based on a similar contract that MAA pays for the Airport Counsel International Airport Service Quality Surveys at a monthly cost of \$2,682 or \$32,186 annually.

Per BPW Advisory 2001-1, the MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. A 20% MBE goal and 2% VSBE goal was established for this contract. Unison Consulting, Inc is currently exceeding the MBE goal to achieve participation compliance of 41.91%. Unison has not achieved the VSBE goal as tasks issued thus far have been for ACI/ASQ surveys which are not in the area of expertise for the VSBE contractor.

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DEPARTMENT OF TRANSPORTATION  
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**2-S-MOD.    MARYLAND AVIATION ADMINISTRATION (cont'd)**

*Fund Source:*                      100% Special (Transportation Trust Funds)

*Approp. Code:*                      J06I0003

*Resident Business:*                      No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

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DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Linda Dangerfield 410-859-7097  
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**3-S. MARYLAND AVIATION ADMINISTRATION**  
***Service Contract***

**Contract ID:** Comprehensive Airport Acoustical Services at Baltimore/Washington International Thurgood Marshall (BWI) and Martin State (MTN) Airports; MAA-SV-25-001.

EPICS NO.: MAASV25001

**Contract Description:** This work-order contract provides for updating the Airport Noise Zone (ANZ) and Noise Abatement Plan (NAP) to prevent further incompatible land development around state-owned airports and to minimize impacted land use in the ANZ. MAA is required by Statue to update the ANZ for BWI Thurgood Marshall and MTN Airports.

**Awards:** Harris, Miller, Miller & Hanson, Inc., Burlington, MA Contract A  
Environmental Science Associates, Orlando, FL Contract B  
HNTB Corporation, Oakland, CA Contract C

**Contract Term:** 2/18/2024 – 2/17/2029 (5 years)

**Amount:** \$9,500,000 Aggregated Total Not-to-Exceed

**Procurement Method:** Competitive Sealed Proposal

***Proposals:***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offer Rankings</i>	<i>Overall Rankings</i>
Harris, Miller, Miller & Hanson, Inc.; Burlington, MA	1	\$6,391,775.00 (1)	1
Environmental Science Associates; Orlando, FL	2	\$7,267,235.00 (3)	2
HNTB Corporation; Oakland, CA	3	\$7,089,587.00 (2)	3

**DBE/VSBE Participation:** 8% / 0%

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** Harris, Miller, Miller & Hanson, Inc., Burlington, MA

**3-S. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** The Solicitation was advertised on June 6, 2023, via eMaryland Marketplace Advantage, the MAA website, and by way of direct solicitation to four (4) firms. Three (3) proposals were received on July 24, 2023. All proposals were determined to be reasonably susceptible of being selected for award.

The Maryland Environmental Noise Act of 1974 provides for the protection of citizens from the impact of transportation-related noise. The aviation portion of the Act, codified in the Annotated Code of Maryland, Transportation §5-801 through §5-824, and in regulations COMAR Transportation §11.03.03.01 through §11.03.03.06 and §11.03.01.12, requires the MAA to adopt an ANZ and NAP that eliminates or reduces impact of land uses in the ANZ at BWI Thurgood Marshall Airport and prevents incompatible land development around the Airport. COMAR also requires MAA to update the ANZ approximately every five years to account for changes in total annual aircraft operations, aircraft types, and aircraft flight paths that may result in changes to the overall aircraft noise levels.

After completion of the evaluation process the Selection Panel (Panel) determined all firms offer value to the MAA and recommended that all firms be awarded contracts. As stated in the RFP, technical rankings carried a higher weight than the financial offer rankings. The Panel ranked HMMH the highest of the offerors considering the combination of HMMH's years of experience providing noise related consulting services focused on noise-abatement for airports and the technical expertise of the staff. The Panel ranked ESA second considering the combination of ESA's experience with the Noise Program (ESA is currently supporting the FAA noise program), and ESA is the developer of "fly quiet" programs. The Panel ranked HNTB third considering the experience of their key staff. Specifically, HNTB's Airspace Analyst is a licensed FAA control tower operator with 45 years of experience in airspace modeling and noise abatement and the Program Software/Support staff member is a certified web developer with 26 years' experience as a lead software development engineer with extensive software programming, application development and mobile applications.

Tasks will be assigned to the contractors based on technical expertise. MAA will utilize the hourly rates submitted in the cost proposals through the duration of the contract. The award amount is based upon the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation. The financial cost was for evaluation purposes only and was based upon a model number of labor hours by job classifications and fixed hourly rates for those classifications.

Per BPW Advisory 2001-1, the MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. An 8% DBE participation goal was established for this contract.

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**3-S. MARYLAND AVIATION ADMINISTRATION (cont'd)**

This Contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the Contract as provided in Board Advisory 1995-1.

<b><i>Fund Source:</i></b>	30% Federal, 70% Special (Transportation Trust Funds)		
<b><i>Approp. Code:</i></b>	J06I0003		
<b><i>Resident Business:</i></b>	No		
<b><i>MD Tax Clearances:</i></b>	Harris, Miller, Miller & Hanson, Inc.	23-4742-0000	
	Environmental Science Associates	23-4743-0101	
	HNTB Corporation	23-4744-1111	

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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DEPARTMENT OF TRANSPORTATION  
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ldangerfield@bwiairport.com

**4-S-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification Service Contract***

**Contract ID:** Financial Planning and Analysis at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; MAA-SV-21-003, A/B/C  
EPICS NO.: CO413164

**Contract Approved:** MDOT 4-S, 12/16/2020

**Contract Description:** The contract provides for comprehensive on-call airport financial related services for the Maryland Aviation Administration's (MAA) Office of Finance for BWI Thurgood Marshall and MTN Airports. The scope of services includes airport demand forecasting; financial analyses; comparative surveys; financial reporting; development of strategies; and cost analyses. Also included are development and/or negotiation of new Airline Use and Lease Agreements, and Bond Offerings and Assessments.

**Modification Description:** Increase contract authority for continuity of services while MAA procures a new contract. Spending on the contract was accelerated due to unforeseen COVID impacts.

<b>Awards:</b>	LeighFisher, Inc.; San Francisco, CA	Contract A
	Frasca & Associates, LLC.; New York, NY	Contract B
	Unison Consulting, Inc.; Chicago, IL	Contract C

**Contract Term:** 12/28/2020 – 01/06/2026

**Modification Term:** 01/18/2024 – 01/06/2026

**Original Contract Amount:** \$1,750,000.00

**Modification Amount:** \$550,000.00

**Prior Mods/Options:** None

**Total Contract Amount:** \$2,300,000.00

**Percent +/- Change (this item):** 31%

**Overall Percent +/- Change:** 31%

**Procurement Method:** Competitive Sealed Proposal

DEPARTMENT OF TRANSPORTATION  
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**4-S-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**MBE/VSBE Participation:** 20% / 0%

**MBE/VSBE Compliance:** 0% LeighFisher  
28.7% Frasca & Associates;  
8.95% Unison Consulting

**Performance Security:** None

**Requesting Agency Remarks:** The MAA is requesting additional funding in the amount of \$550,000 for continuity of services, while MAA procures a new contract. The MAA did not anticipate the pandemic's impact on this contract. Specifically, unplanned expenses included the issuances of two revenue bonds, increased financial planning, debt structure reviews and rating agency inquiries due to COVID impacts, accelerated the spending on this contract. The COVID impacts required MAA to reassess its debt structure and various other contractual obligations. In February 2021, the MAA refunded the MEDCO and Parking Facility Bonds to 2021A Revenue Bonds, which was unanticipated due to enplanements levels decreasing by 95%. In FY 2021, MAA vacancies in Capital Programs and Financial Planning & Analysis soared to over a 67% rate. Therefore, the consultants were utilized more than planned to perform functions for financial analyses; financial reporting; development of strategies; cost analyses; airline rate setting, and reconciliation as provided for in the contract.

The additional funding is particularly critical to the financial performance of MAA. This contract is utilized to maintain MAA's airlines rates & charges model which is used to generate all airline revenues. In FY 2023, airline revenues to MAA totaled an estimated \$150 million per annum. It is a complex financial model that requires detailed knowledge of MAA's use & lease agreement currently in place until June 30, 2026.

MAA is in the process of procuring a new contract for Financial Planning and Analysis at BWI Thurgood Marshall and MTN Airports, which is anticipated to advertise in January 2024.

Per BPW Advisory 2001-1, the MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goals, as well as a Small Business Reserve designation. A 20% MBE goal was established for this contract. LeighFisher, Inc. is not meeting the established 20% MBE goal, as Leigh Fisher has been assigned specialized task specific to the revenue bond sales resulting in 0% MBE participation. Frasca & Associates, LLC is currently exceeding the goal to achieve participation compliance of 28.7%. Unison Consulting, Inc. is currently achieving 8.95% compliance. As more tasks are assigned, the firms will continue to utilize the MBEs for the services they are approved to perform. No VSBE goal was established for this contract due to the limited subcontracting opportunities outlined in the statement of work.

DEPARTMENT OF TRANSPORTATION  
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**4-S-MOD.    MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J06I0002

***Resident Business:***                Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Memory M. Hewlett 410-767-8374  
MHewlett@mdot.maryland.gov

**5-C. MARYLAND TRANSIT ADMINISTRATION**  
***Construction Contract***

**Contract ID:** White Marsh Comfort Station; T-1964-0150  
EPICS No.: T19640150

**Contract Description:** Installation of a pre-fabricated bus operator restroom facility, including utilities, temporary parking facilities, and asphalt patching for the Maryland Transit Administration's (MTA) White Marsh Park and Ride parking lot in Perry Hall.

**Award:** Tech Contracting Company, Inc.; Baltimore, MD

**Contract Term:** 210 calendar days from Notice-To-Proceed

**Amount:** \$626,007.00 Not-to-Exceed

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

Bidders	Amounts
Tech Contracting Company, Inc.; Baltimore, MD	\$626,007.00
Gray & Son, Inc.; Timonium, MD	\$1,179,880.00

**DBE/VSBE Participation:** 20.9% / 0%

**Performance Security:** Payment and Performance Bonds at 100% of Contract Amount

**Requesting Agency Remarks:** This solicitation was advertised via eMaryland Marketplace Advantage (eMMA) on May 26, 2023, electronically notifying 71 potential vendors. No vendors were directly solicited. Three bids were received and opened on August 11, 2023. One of the bids was immediately rejected due to an empty bid form. The awardee provided the lowest bid.

This project is for the installation of a prefabricated bus operator restroom facility that will house two stalls and a mechanical room. The facility will have water, sanitary sewer, electrical service hookups, perimeter grading and accessible sidewalks.

Per BPW's Advisory 2001-1, the MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing DBE and VSBE goals. A 20.9% goal was established for this project and Tech Contracting Company, Inc. has committed to the goal, however, no VSBE goal has been established for this contract. The subcontractors will provide maintenance of traffic, erosion & sediment control, and site clearing & excavation services.

DEPARTMENT OF TRANSPORTATION  
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5-C. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Fund Source:* 80% Federal; 20% Special (Transportation Trust Funds)

*Approp. Code:* J05H0105

*Resident Business:* Yes

*MD Tax Clearance:* 23-4565-0111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**6-AE. STATE HIGHWAY ADMINISTRATION**  
***Architecture/Engineering Contract***

**Contract ID:** Travel Forecasting, Traffic Analysis & Engineering Services, Statewide.  
BCS 2022-03 F  
EPICS No. SBCS2203F

**Contract Description:** One of six open-ended, work-order-based contracts to provide travel forecasting, traffic analysis, and engineering services – statewide for State Highway Administration (SHA).

**Awards:** Whitman, Requardt & Associates, LLP; Baltimore, MD Contract F

**Contract Term:** 01/18/2024 –01/17/2029 (5 years)

**Amount:** \$6,000,000 NTE

**Procurement Method:** Qualification Based Selection

***Proposals:***

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Awards</i>
Rummel, Klepper & Kahl, LLP Baltimore, MD	90.82 (1)	Approved 7-AE 11/29/23 Contract A
Kittelson & Associates, Inc., Baltimore, MD	89.75 (2)	Contract B
Mead & Hunt, Inc. Columbia, MD	89.24 (3)	Approved 7-AE 11/29/23 Contract B
Johnson, Mirmiran & Thompson, Inc.; Hunt Valley, MD	88.63 (4)	Approved 7-AE 11/29/23 Contract D
Gannett Fleming, Inc. Baltimore, MD	87.87 (5)	Contract E
Whitman, Requardt & Associates, LLP.; Baltimore, MD	87.72 (6)	\$6,000,000 NTE Contract F

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**6-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Awards</i>
Wallace Montgomery & Associates, LLP/ RS&H, Inc. (JV); Hunt Valley, MD	81.66 (7)	
Brudis & Associates, Inc. Inc./ Kimley-Horn and Associates, Inc. (JV); Columbia, MD	80.77 (8)	
AECOM Technical Services, Inc.; Hunt Valley, MD	80.72 (9)	
A Morton Thomas & Associates, Inc.; Towson, MD	79.26 (10)	

**DBE/VSBE Participation:**    20% / 0%

**Incumbents:**                      Gannett Fleming, Inc.; Whitman, Requardt & Associates, LLP; Rummell, Klepper & Kahl, LLP; Mead & Hunt, Inc.; A. Morton Thomas & Associates, Inc.; Johnson, Mirmiran and Thompson, Inc.

**Requesting Agency Remarks:**      On April 7, 2022, the solicitation was advertised on The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for six contracts for \$6 million each not to exceed \$36 million for travel forecasting, traffic analysis & engineering services, statewide for SHA. A total of 861 firms were notified via eMMA and an additional 758 were directly solicited. SHA received 10 expressions of interest and invited 10 firms to submit technical proposals. SHA used qualifications-based selection and found six consultants eligible for contract awards. No protests were filed.

Services to be provided consist of travel forecasting, traffic engineering and analysis, and additional required traffic-related studies for the purposes of evaluating transportation projects during the various phases of SHA's project development process. These phases or types of projects/studies could include long range planning, feasibility studies, project planning/NEPA studies, planning and environmental linkages (PEL) studies, corridor studies, preliminary/final design phases, practical design studies, value engineering, transportation alternatives program, economic analysis studies, traffic impact studies, congestion management studies, before and after studies, scenario planning and analysis, etc. The work could include developing areawide travel demand models or modifying an existing MPO model or the Maryland Statewide Transportation Model (MSTM); providing traffic and technical support for corridor safety studies and/or the road safety audit (RSA) program; providing support for development and improvement of various travel forecasting and traffic engineering procedures, improving internal processes, and maintaining standard operating procedures (SOPs); performing state-of-the-art microscopic and/or mesoscopic model development and traffic analysis/simulation; providing support for SHA's mobility and congestion management strategies and performance measures; providing support and/or analysis

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**6-AE.        STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

in the areas of Multimodal (Freight, Transit, Pedestrian, Bicycle, Park & Rides, etc.), Transportation Systems Management and Operations (TSMO), ITS initiatives, emerging transportation technologies (e.g. CAV's, machine learning models), access management, and land use development scenarios. Services could also include or necessitate various types of traffic data collection and familiarity with Big Data uses, analyses, and platforms. Furthermore, the consultants should be able to deliver both written and verbal technical documentation/summaries to various appropriate audiences and be able to provide on- site technical assistance for all services previously listed.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 20% DBE participation goal was established for each contract within this award series.

***Fund Source:***                      80% Federal; 20% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0101

***Resident Business:***                Yes

***MD Tax Clearance:***                23-4570-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
Jwright18@mdot.maryland.gov

**7-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Deep Cleaning of Storm Drain Inlets at Various Locations in Montgomery and Prince George's Counties; 437D31425  
EPICS No.: 437D31425

**Contract Description:** Deep cleaning of storm drain inlets at various locations in Montgomery and Prince George's Counties.

**Awards:** Immaculate Cleaning Services, LLC; Bel Air, MD  
(*Certified Small Business*)

**Contract Term:** 01/18/2024\* – 12/31/2025 (\*or earlier upon BPW approval)  
(1 years, 11 months, 14 days)

**Amount:** \$1,640,460.00 NTE

**Procurement Method:** *Competitive Sealed Bidding*

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Immaculate Cleaning Services, LLC; Bel Air, MD	\$1,640,460.00
Tri-State Solutions of Maryland, LLC; Upper Marlboro, MD	\$2,378,120.00
Reviera Enterprises, Inc; Forestville, MD	\$3,289,916.56
Allied Contractors, Inc.; Baltimore, MD	\$3,921,900.00
Magnolia Plumbing, Inc; Washington, DC	\$4,193,468.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** DeAngelo Brothers, LLC.; Owings Mills, MD

**Requesting Agency Remarks** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on May 23, 2023, notifying 119 potential contractors, 35 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a waiver for these services on March 22, 2023. Five bids were received and opened on June 22, 2023.

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7-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

Requesting Agency Remarks: The original low bidder's bid was rejected because an analysis of its equipment and experience statement shows that it did not possess the equipment required by this solicitation and after a meeting with Immaculate, they were unable to satisfactorily demonstrate an ability to procure them at that time. State Highway Administration (SHA) moved forward with the next apparent low bidder.

A protest was filed by the Immaculate protesting the rejection of their bid claiming that they could rent the necessary equipment needed to perform the work. SHA rescinded the rejection of Immaculate's bid and they were reinstated as the low bidder. As a result, Immaculate withdrew their protest.

The incumbent is no longer in business, which is why they did not bid.

The State Highway Administration has confirmed Immaculate Cleaning Services, LLC's bid price and the work conducted on this contract is performed 100% by a State-certified Small Business.

This project for the deep cleaning of storm drains inlets supports SHA's commitment to enhancing and safeguarding the environment by providing a critical service in maintaining the current drainage infrastructure and removing all debris with the intent to keep the drainage system clean and functioning.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the single element of work, no goal was set for this project. No VSBE firms were available to perform this work.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3337-0100

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
Jwright18@mdot.maryland.gov

**8-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Miscellaneous Drainage Structure Repairs at Various Locations in Allegany, Garrett, and Washington Counties; 440D61426  
EPICS No.: 440D61426

**Contract Description:** Provide miscellaneous drainage structure repairs at various locations in Allegany, Garrett, and Washington Counties

**Award:** Concrete General, Inc.; Gaithersburg, MD

**Contract Term:** 01/18/2024 – 12/31/2026 (2 years, 11 months, 14 days)

**Amount:** \$568,535.00 NTE

**Procurement Method:** Competitive Sealed Bidding

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
Concrete General, Inc.; Gaithersburg, MD	\$568,535.00
Harbel, Inc.; Cumberland, MD	\$810,825.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Annual Renewable Performance and Payment Bonds for 100% of the award amount exists for this contract.

**Incumbent:** None

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on September 19, 2023, notifying 187 potential contractors, 35 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a waiver for these services on March 22, 2023. Two bids were received and opened on October 19, 2023. There were no protests filed for this contract.



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**8-M.            STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

Drums for maintenance of traffic (MOT), temporary traffic signs (high performance wide angle retroreflective sheeting), cones for MOT and labor (skilled) bid items accounted for the disparity in bid price for the highest bidder.

The State Highway Administration (SHA) has confirmed Concrete General, Inc.'s bid price.

SHA and their contractors work together to choose a material from our Qualified Products List that is green yet sustainable so as not to pollute or make environmental impacts on our environment.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services, it was determined that the sub-contracting opportunities available for this project were not feasible for goal setting. No VSBE firms were available to perform this work.

***Fund Source:***                            100% Special (Transportation Trust Funds)

***Approp. Code:***                        J02B0102

***Resident Business:***                  Yes

***MD Tax Clearance:***                  23-4257-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
Jwright18@mdot.maryland.gov

**9-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Operation of Drawbridges at Various Locations in Anne Arundel and Calvert Counties; 527D51426  
EPICS No.: 527D51426

**Contract Description:** Operation of drawbridges at various locations in Anne Arundel and Calvert Counties.

**Award:** Centropolis Property & Staffing Management, LLC.; Belcamp, MD  
(Certified Minority & Small Business)

**Contract Term:** 01/18/2024\* – 12/31/2026 (\*or earlier upon BPW approval)  
(2 years, 11 months, 14 days)

**Amount:** \$1,798,000.00 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Centropolis Property & Staffing Management, LLC.; Belcamp, MD	\$1,798,000.00
Chesapeake Pilot Training, Inc; Chestertown, MD	\$1,980,000.00
Florida Drawbridges, Inc. DBA FDI Services; Pompano Beach, FL	\$3,137,928.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% / 0%

**Performance Security:** Annual Renewable Performance Bond for 100% of the award amount exists for this contract.

**Incumbent:** Chesapeake Pilot Training, Inc; Chestertown, MD

**Requesting Agency Remarks:** This contract is for three drawbridges in Anne Arundel County, and one drawbridge in Calvert County. This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 27, 2023, notifying 17 potential contractors, four of which were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on July 27, 2023. There were no protests filed for this solicitation.

DEPARTMENT OF TRANSPORTATION  
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9-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

The State Highway Administration has confirmed Centropolis Property & Staffing Management, LLC's bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Although no MBE participation goal was established for this contract, the work conducted on this contract is performed 100% by a Certified Minority Business and State-Certified Small Business; therefore, the MBE participation is 100%. No MBE participation goal was established for this contract due to the single element of work, drawbridge operation. No VSBE participation goal was set due to a lack of certified firms to perform these services.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3075-0110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**10-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Highway lighting maintenance and repairs at various locations in southern Anne Arundel County; 5282A51426  
EPICS No.: 5282A51426

**Contract Description:** Highway lighting maintenance and repairs at various locations in southern Anne Arundel County

**Award:** Lighting Maintenance, Inc.; Harmans, MD

**Contract Term:** 01/18/2024\* – 12/31/2026 (\*or earlier upon BPW approval)  
(2 years, 11 months, 14 days)

**Amount:** \$1,368,963.75 NTE

**Procurement Method:** Competitive Sealed Bidding (Single Responsive Bid)

**Bid:**

<i>Bidder</i>	<i>Amount</i>
Lighting Maintenance, Inc.; Harmans, MD	\$1,368,963.75

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Annual Renewable Performance Bond for 100% of the award amount exists for this contract.

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on May 9, 2023, notifying 216 potential contractors, 31 of which were MDOT-certified Minority Business Enterprises (MBEs). Two bids were received and opened on September 20, 2023. There were no protests filed.

Prior to bid opening State Highway Administration (SHA) District 5 reached out to three contractors to generate more interest in this solicitation. Despite their efforts, we only received two bids.

DEPARTMENT OF TRANSPORTATION  
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**10-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

The original apparent low bidder was deemed non-responsible at the time of bid and their bid was rejected due to an inability to provide the required payment & performance bonds which resulted in a single bid. SHA moved forward with the next apparent low bidder.

SHA compared the single bid received to a similar procurement awarded in 2021 and found the pricing had only slightly increased. After comparison, SHA found the contractor's bid to be fair and reasonable.

The State Highway Administration has confirmed Lighting Maintenance, Inc.'s bid price.

This project is to provide support for SHA's commitment to energy-efficient lighting systems through the repair, replacement and maintenance of overhead lighting and sign network.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. Due to the limited number of certified enterprises identified as capable of providing these services, it was determined that the sub-contracting opportunities available for this project were not feasible for goal setting. No VSBE firms were available to perform this work.

***Fund Source:***                      100% Special (Transportation Trust Funds)

***Approp. Code:***                      J02B0102

***Resident Business:***                Yes

***MD Tax Clearance:***                23-2683-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**11-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Maintenance and Repairs to Highway Street Lighting at Various Locations in Prince George's County; 5281631425  
EPICS No.: 5281631425

**Contract Description:** Provide maintenance and repairs to highway street lighting at various locations in Prince George's County.

**Award:** Lighting Maintenance, Inc.; Harmans, MD

**Contract Term:** 01/18/2024\* – 12/31/2026 (\*or earlier upon BPW approval)  
(2 years, 11 months, 14 days)

**Amount:** \$1,377,811.46 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b><i>Bidder</i></b>	<b><i>Amount</i></b>
Lighting Maintenance, Inc.; Harmans, MD	\$1,377,811.46
Baldwin Line, Inc.; Elkridge, MD	\$2,474,093.56

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 15% / 0%

**Performance Security:** Annual Renewable Performance Bond for 100% of the award amount exists for this contract.

**Incumbent:** Same

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on June 27, 2023, notifying 119 potential contractors, 36 of which were MDOT-certified Minority Business Enterprises (MBEs). Maryland Works granted a Waiver for these services on March 22, 2023. Two bids were received and opened on July 27, 2023. There were no protests filed for this solicitation.

The State Highway Administration (SHA) has confirmed Lighting Maintenance, Inc's bid price.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Agency Remarks (cont'd):**

This project is to provide support for SHA's commitment to energy-efficient lighting systems through the repair, replacement and maintenance of overhead lighting and sign network. Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal, as well as a Small Business Reserve designation. A 15% MBE participation goal has been established for this project, to which the recommended awardee has committed. No VSBE participation goal was set due to no certified firms available to perform the work.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 23-3074-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**12-C-MOD. STATE HIGHWAY ADMINISTRATION**

***Modification: Construction Contract***

**Contract ID:** Maintenance Facility Replacement and Laboratory Building Renovation at Easton – Facility Improvements in Talbot County; TA2955129R, CO413352  
EPICS No.: TA2955129R, CO413352

**Contract Approved:** 09/06/2023, Item 12-C

**Contractor:** Harkins Contracting Inc.; Hyattsville, MD

**Contract Description:** This contract is for maintenance facility replacement and laboratory building renovation at Easton – Facility Improvements in Talbot County.

**Modification Description:** Increase of contract authority to establish a project contingency which should have been previously included.

**Original Contract Term:** 09/21/2023\* – 6/20/2026 (\*or earlier upon BPW approval)  
(2 years, 8 months, 30 days)

**Contract Term:** 01/01/2023 – 12/31/2027 (4 years)

**Modification Term:** 01/18/2024 to 6/20/2026 (\*or earlier upon Board approval)

**Original Contract Amount:** \$13,148,458.00

**Modification Amount:** \$617,035.40

**Prior Mods/Options:** None

**Total Contract Amount:** \$13,765,493.40

**Percent +/- Change (this item):** 4.69%

**Overall Percent +/- Change:** 4.69%

**Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 15.1% / 0%

**MBE Compliance:** 0%



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



**12-C-MOD.                    STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on March 14, 2023, notifying 248 potential contractors, 42 of which were MDOT-certified Minority Business Enterprises (MBEs). Five bids were received and opened on May 25, 2023. There were no protests filed.

A 15% MBE participation goal was set on this project based on various work items, however Harkins Contracting Inc. committed to a 15.1%. No VSBE participation goal was set due to a lack of certified firms available to perform this work. MBE compliance is 0% because SHA has not received an invoice for this contract.

This change order is created to establish a project contingency item. A contingency of 5% of the Engineer's Estimate was planned and budgeted for this project. This type of project contingency item is standard practice for SHA, MDOT and other governmental vertical construction work within this industry. SHA intended for it to be included in the contract award, BPW Action Agenda Item 12-C (09/06/2023).

The contractor is not entitled to this contingency amount unless any additional work is deemed necessary and billable by the Engineer. All additional work that would be billed against this contingency item will be scrutinized and supported with all documentation like a standard change order.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 23-4105-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Olu Okunola 410-545-8754  
OOkunola@mdot.maryland.gov

**13-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the State Highway Administration (SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(f)(1)(ii)  
Annotated Code of Maryland

**Property:** MC# 23-2797  
W.J. Jackson, Et Al (± 0.681 acres) located south of MD Route 100, South of MD Route 915-H (Ember Dr), and west of MD Route 10 in Pasadena, Anne Arundel County

**Grantor:** State of Maryland, SHA  
**Grantee:** New Katz Holding LLC, a Maryland limited liability company

**Consideration:** \$ 150,000  
**Appraised Value:** \$ 137,900 – Melville Patrick Peters, (Selected)  
Kathleen Kohler (SHA Review Appraiser)

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1968, SHA acquired the subject property in conjunction with the MD Route 177 (now MD 100) and MD Route 2 ROW project. SHA proposes to dispose of the property to the adjoining owner through a sealed bid sale of \$150,000 which exceeds the appraised value.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Olu Okunola 410-545-8754  
OOkunola@mdot.maryland.gov

**14-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the State Highway Administration (SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(f)(1)(ii)  
Annotated Code of Maryland

**Property:** MC# 23-2799  
Claggett's Mill, L.C. (0.358 acres ±) located along the northwest side of Poffenberger Road between US 40 (Old National Pike) and Garis Shop Rd, 3 miles south of Hagerstown, Washington County

**Grantor:** State of Maryland, SHA  
**Grantee:** Regis F. Larkin & Bobbi M. Larkin, Joint Tenants

**Consideration:** \$ 8,000  
**Appraised Value:** \$ 8,950 – Steven O'Farrell, (Selected)  
Casey S. Fitzpatrick (SHA review Appraiser)

**Requesting Agency Remarks:** In 2014, SHA acquired the subject property from Claggett's Mill, L.C. in conjunction with the construction of the US 40 Alt-Poffenberger Road roundabout.

SHA proposes to dispose of the property to the adjoining owner through a sealed bid sale for 89% of the appraised value.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
January 3, 2024



Contact: Olu Okunola 410-545-8754  
OOkunola@mdot.maryland.gov

**15-RP.      STATE HIGHWAY ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the State Highway Administration (SHA) disposing real property as it is excess to the agency's needs.

**Authority:** Transportation Article, § 8-309(g)(2)(i)  
Annotated Code of Maryland

**Property:** MC# 23-2818  
Leota Humberson, (± 2.129 acres) located along N. Main Street,  
North of Old Engle Mill Rd in Accident, Garrett County

**Grantor:** State of Maryland, SHA  
**Grantee:** The Board of County Commissioners for Garrett County

**Consideration:** \$31,950

**Appraised Value:** \$31,950 – Lori Lepley, (Selected)  
Lisa Ward, SHA Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 1964, SHA acquired the subject property from Leota S. Humberson in conjunction with the relocation and improvement of US Route 219. SHA proposes to convey the property to The Board of County Commissioners for Garrett County in the amount of \$31,950, which is 100% of the appraised value.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 3, 2024**

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<b>Item#</b>	<b>Category</b>	<b>Pages</b>
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<i>19 - 20</i>	<i>Construction</i>	<i>19 - 22</i>
<i>21 - 33</i>	<i>Services</i>	<i>23 - 59</i>
<i>34 - 39</i>	<i>Information Technology</i>	<i>60 - 76</i>
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<i>41 - 56</i>	<i>Landlord Lease</i>	<i>80 - 94</i>
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<i>60</i>	<i>Supplemental: Services</i>	<i>99</i>



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**1-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Board of Directors of Sinai Hospital of Baltimore, Inc.**

Sinai Hospital of Baltimore, Inc. (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, site improvement, and capital equipping of a community primary specialty care complex.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 159 (SL-229-210-038)                      **\$ 1,000,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 55,000,000
	<b>21-159 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	Local Cost	\$ 54,000,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include renovation of the Community Primary and Specialty Care Complex

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**2-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Board of Directors of The Arc Central Chesapeake Region**

The Arc Central Chesapeake Region at Linthicum (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, site improvement, and capital equipping of The Arc Central Chesapeake Region at Linthicum.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 104, Acts of 2023)  
DGS Item 246 (SL-054-230-038)                      **\$ 400,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 494,000
	<b>23-246 (This Action)</b>	<b>\$ 400,000 (Non-match)</b>
	Local Cost	\$ 94,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include expansion of the Arc Central Chesapeake Region at Linthicum.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**3-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Barton Hose Company #1 Inc.**

Barton Hose Company No. 1 (Allegany County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Barton Hose Company No. 1 Fire Station.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC, Chapter 102, Acts of 2023) DGS Item 23-315 (SL-025-230-038)      \$    50,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 2,050,000
	<b>23-315 (This Action)</b>	<b>\$    50,000 (Non-match)</b>
	Local Cost	\$ 2,000,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include assistance with building an addition onto the existing fire station and expanding services.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**4-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Bon Secours Baltimore Community Works, Inc.**

Community Resource Center Rooftop Garden (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Community Resource Center rooftop garden.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 646 (SL-052-230-038)                      **\$ 250,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$250,000
	<b>23-646 (This Action)</b>	<b>\$250,000 (Non-match)</b>
	Local Cost	\$0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the addition of an accessible rooftop garden that will allow for food production, environmental education for children in after school and summer programs, workforce development training, and community gatherings.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**5-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Directors of the Boys and Girls Club of Southern Maryland, Inc.**

Boys and Girls Club of Southern Maryland- Indian Head (Charles County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Boys and Girls Club of Southern Maryland in Indian Head.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 383 (SL-043-230-038)      **\$ 250,000***

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 677 (SL-043-230-038)      **\$ 250,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$500,000
	<b>23-383 (This Action)</b>	<b>\$250,000 (Non-match)</b>
	<b>23-677 (This Action)</b>	<b>\$250,000 (Non-match)</b>
	Local Cost	\$0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include renovation to the Boys and Girls Club and the installation of 19 LED streetlights.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**6-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Trustees of CalvertHealth Foundation, Inc.**

CalvertHealth Medical Center-Da Vinci Machine (Calvert County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a Da Vinci Machine for CalvertHealth Medical Center.”*

Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-253 (SL- 027-230-038 )      **\$900,000**

Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-257 (SL- 027-230-038 )      **\$500,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 2,564,517
	<b>23-253 (This Action)</b>	<b>\$ 900,000 (Non-match)</b>
	<b>23-557 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$ 1,164,517

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the acquisition of a da Vinci surgical robot and will allow CalvertHealth to use advanced technology in surgical procedures and attract highly qualified medical professionals trained in the use of robots in surgical procedures.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**7-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Officers of the Cube Cowork, LLC**

The Cube Work (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital of the Cube Cowork property.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*

*DGS Item 23-449, (SL-045-230-038)*

***\$ 100,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 100,000
	<b>23-449 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include acquisition of property to complete the expansion of office space for over 180 businesses.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**8-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Garrett County Lighthouse, Inc. Safe Harbor**

Garrett County Lighthouse, Inc. Safe Harbor (Garrett County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Garrett County Lighthouse, Inc. Safe Harbor facility.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LHI– Chapter 102, Acts of 2023)  
DGS Item 23-573, (SL-049-230-038)                      **\$ 75,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 81,890
	<b>23-573 (This Action)</b>	<b>\$ 75,000 (Non-match)</b>
	Local Cost	\$ 6,890

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the renovation of the existing structure at the Safe Harbor Residential Crisis Facility.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**9-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of George's Creek Ambulance Service, Inc.**

George's Creek Ambulance Service Facility (Allegany County)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of George's Creek ambulance service facility."*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)  
DGS Item 23-631 (SL-055-230-030)                      \$ 75,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 100,000
	<b>23-631 (This Action)</b>	<b>\$ 75,000 (Non-match)</b>
	Local Cost	\$ 25,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the renovation of the George's Creek Ambulance facility to include a new fire alarm system.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

## **10-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**County Executive and County Council of Howard County**

Historic Downtown Ellicott City Signage (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Historic Downtown Ellicott City.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)*

*DGS Item 22-455, (SL-247-220-038)                      \$ 100,000*

*Maryland Consolidated Capital Bond Loan of 2022 (LSI– Chapter 344, Acts of 2022)*

*DGS Item 22-607, (SL-247-220-038)                      \$ 150,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 300,000
	<b>22-455 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	<b>22-607 (This Action)</b>	<b>\$ 150,000 (Non-match)</b>
	Local Cost	\$ 50,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include fabrication and installation of a cohesive wayfinding signage system to help visitors navigate Historic Downtown Ellicott City by foot and vehicle.

### **BOARD OF PUBLIC WORKS ACTION**

### **THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

## **11-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**County Executive and County Council of Howard County**

Howard County Asian American Cultural Center (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new Howard County Asian American Cultural Center facility.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)*  
*DGS Item 21-246, (SL-228-210-038)                      \$ 500,000*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI– Chapter 344, Acts of 2022)*  
*DGS Item 22-230, (SL-228-210-038)                      \$ 250,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$1,288,000
	<b>21-246 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	<b>22-230 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 538,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include renovations of the Old Courthouse, a landmark 1843 building which has been vacant since 2021, to transform it into a vibrant community-oriented space.

### **BOARD OF PUBLIC WORKS ACTION**

### **THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**12-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Jewish Federation of Greater Washington, Inc.**

Jewish Federation of Greater Washington Capital Improvement (Montgomery County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Jewish Federation of Greater Washington property.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*

*DGS Item 23-235, (SL-035-230-038)                      \$ 640,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,100,000
	<b>23-235 (This Action)</b>	<b>\$ 640,000 (Non-match)</b>
	Local Cost	\$ 460,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include the replacement of the roof system.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**13-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Linwood Center, Inc.**

Linwood Center (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, site improvement, and capital equipping of the Linwood Center.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102 Acts of 2023)*

*DGS Item 23-344 (SL-051-230-038)*

***\$417,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 417,000
	<b>23-344 (This Action)</b>	<b>\$ 417,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include acquisition and improvements of an historic mansion that provides services to students on the autism spectrum.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**14-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

**Board of Directors of Living in Recovery, Inc**

Living in Recovery - Renovation and Expansion (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Living in Recovery facilities.”*

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)  
DGS Item 20-G092, as amended Chapter 576, Acts of 2021(SL-207-200-038)*

**\$ 75,000**

*Maryland Consolidated Capital Bond Loan of 2022 (LHI– Chapter 344, Acts of 2022)  
DGS Item 22-238, (SL-207-200-038)*

**\$ 250,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 425,000
	<b>20-G092 (This Action)</b>	<b>\$ 75,000 (Non-match)</b>
	<b>22-238 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 100,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include acquisition and improvements of a new property to provide housing for female residents of the program.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**15-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Board of Directors of the Mary Harvin Transformation Center  
Community Development Corporation**

Mary Harvin Transformation Center – New Southern Streams Health and Wellness Center (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, site improvement, and capital equipping of the Southern Streams Health and Wellness Center.”*

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 241 (SL-245-220-038)                      **\$ 1,000,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 21,576,000
	<b>22-241 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	Local Cost	\$ 20,576,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include renovation of the Southern Streams Health and Wellness Center.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**16-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**The Board of Directors of UniFIED Efforts, Inc.**

Penn North Out of School Time Initiative (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a Penn North Out of School Time Initiative.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-651, (SL-053-230-038)                      \$ 250,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,300,000
	<b>23-651 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ 1,050,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the new construction of a community youth out-of-school-time hub for disadvantaged school age children living in a high crime West Baltimore Penn-North neighborhood.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**17-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Tiferes Golda, Inc.**

Tiferes Golda, Inc. Classroom and Administrative Facilities (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital of special education classrooms.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)*

*DGS Item 23-542, (SL-044-230-038)*

**\$ 75,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 163,500
	<b>23-542 (This Action)</b>	<b>\$ 75,000 (Non-match)</b>
	Local Cost	\$ 88,500

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include upgrade/convert empty space into special education classrooms.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

## **18-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of Historic Annapolis, Inc.**

Historic Annapolis Restoration (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Brice House and other State-owned historic properties leased by Historic Annapolis, Inc.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)*

*DGS Item 196 (SL-026-150-038)*

**\$ 3,000,000**

**Matching Fund:** No match is required.

**Background:**

Total Project	\$ 11,000,000
<b>23-196 (This Action)</b>	<b>\$ 3,000,000 (Non-match)</b>
22-229 (Prior Action)	\$ 3,000,000 (Non-match)
21-139 (Prior Action)	\$ 1,000,000 (Non-match)
20-158 (Prior Action)	\$ 1,000,000 (Non-match)
19-153 (Prior Action)	\$ 3,000,000 (Non-match)
Local Cost	\$ 260,000

(Prior Actions: 3/1/2023 Agenda, 5-CGL, 08/11/21 Agenda, 11-CGL; 11/4/20 Agenda, 2-CGL; 11/20/19 Agenda, 9-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the restoration of James Brice House.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**19-C. CONSTRUCTION CONTRACT  
*Historic St. Mary's City Commission***

**Contract ID:** Historic St. Mary's City, ADA Pathways; SM-000-220-001  
ADPICS No.: CTR016338

**Contract Description:** Remove and replace existing asphalt pathways on the HSMCC campus which includes upgrading existing park benches along the route. Also includes removing any roots that may interfere with the removal and replacement.

**Award:** S E Davis Construction, LLC; La Plata, MD (MBE) (SBE)

**Contract Term:** 180 Calendar Days

**Amount:** \$524,107

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
S E Davis Construction, LLC; La Plata, MD	\$524,107
W M Davis Inc.; Leonardtown, MD	\$627,500
Stanley Concrete, LLC; Annapolis Junction, MD	\$640,000

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on August 15, 2023. Three bids were received and opened on September 8, 2023. S E Davis Construction, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.





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**19-C.            CONSTRUCTION CONTRACT (cont'd)**

***Fund Source:***                      \$225,000 MCCBL 2021 Provide funds to create a deferred maintenance program, Item 559

    \$299,107MCCBL 2022 Site Improvements. Provide funds to design, construct, and equip infrastructure improvements in Historic St. Mary's City, Item 148

***Resident Business:***              Yes

***MD Tax Clearance:***            23-3826-0111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**20-C-MOD. CONSTRUCTION MODIFICATION  
*Historic St. Mary's City***

**Contract ID:** Riven Roof & Siding Replacement at Historic St. Mary's City; SM-833-230-002  
ADPICS No.: BPM037718

**Contract Approved:** Delegated Authority - DGS, 10/31/2023

**Contract Description:** Replace four 17th century reproduction riven roofs and riven siding on various buildings throughout Historic Saint Mary's City (HSMC) in St. Mary's City. Riven is a clapboard about five feet long and is derived by hand splitting logs into thin boards used in colonial times for roofs, siding, fencing, and other various uses.

**Modification Description:** Replace severely deteriorated structural framing in the two Tobacco Barns and the Van Sweringer Pavilion.

**Award:** Garrett Construction Services; Charlotte, NC (SBE)

**Original Contract Term:** 120 Calendar Days

**Modification Term:** No additional time is required.

**Original Contract Amount:** \$ 196,827.81

**Modification Amount:** \$ 21,091.06

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$ 217,918.87

**Percent +/- (This Item):** 10.72%

**Total Percent Change:** 10.72%

**Original Procurement Method:** Competitive sealed bidding

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



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**20-C-MOD. CONSTRUCTION MODIFICATION (cont'd)**

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** Severely deteriorated structural framing was discovered in the two Tobacco Barns and the Sweringer Pavilion during the original project. This project is a historic recreation, all materials are handmade, and there are only a few companies that can do this type of work and are able to produce these materials.

No MBE or VSBE participation was included because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**



*Contact: Jesse Lawyer 410-767-4036  
jesse.lawyer@maryland.gov*

**21-S. SERVICES CONTRACT**  
***Department of Budget and Management, Central Collections Unit***

**Contract ID:** Process Server Services - Statewide: F10B4600012  
ADPICS No.: F10B4600012

**Contract Description:** Process Server Services Statewide for the Central Collections Unit.

**Award:** ABC Legal Services, LLC; Seattle, WA

**Contract Term:** 01/04/2024 - 01/03/2029

**Amount:** \$ 3,965,850 NTE

**Procurement Method:** Competitive Sealed Bidding

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
ABC Legal Services, LLC; Seattle WA	\$ 3,965,850
Legal Papers, Inc.; Towson, MD	\$ 5,647,750

**Living Wage Eligible:** Yes

**Performance Security:** No

**MBE/VSBE Participation:** 0% / 0%

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on July 26, 2023, electronically notifying 123 potential vendors. Two bids were received and opened on August 24, 2023. ABC Legal Services, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

This contract provides a private process server Statewide through Routine Service and the Use of Affidavits in accordance with Maryland Rules. The Central Collections Unit (CCU) is responsible for collecting certain delinquent accounts on behalf of State agencies. Accounts that remain unpaid and require legal action are referred to the Office of the Attorney General (OAG) for filing of suits in the various Circuit and District courts throughout Maryland. Initial service of process is attempted by certified mail by the Clerk's office.



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**REVISED**

**21-S.      SERVICES CONTRACT (cont'd)**

If the Clerk's office is unsuccessful and the party or other individual's address appears accurate, the OAG may attempt certified mail. Occasionally, the Sheriff's Office is used. If the home or work address appears accurate, the OAG and CCU will reissue the pleadings to have them served privately. ABC Legal Services, LLC will be paid a fixed unit price for each service.

No MBE or VSBE participation was included due to the lack of certified MBE/VSBE subcontractors in this category of work.

***Fund Source:***                      100% Special Funds (Collection Fees)

***Approp. Code:***                      F10A01.03

***Resident Business:***                      No

***MD Tax Clearance:***                      23-3687-0111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Alison Barry 677-203-9095  
alison.barry@maryland.gov*

**22-S. SERVICES CONTRACT**

***Department of Health, Prevention and Health Promotion Administration***

**Contract ID:** Comprehensive Statewide Tobacco Prevention and Control Communication Services; OCMP 23-19696

ADPICS No.: M00B4600390

**Contract Description:** Develop, implement, and evaluate comprehensive media campaigns. Advise, assist local health departments (LHDs) and other community partners on tobacco control mass-reach health communication efforts and collaborate with them during the planning processes and formative research for statewide health communication campaigns.

**Award:** Gray, Kirk, VanSant Advertising; Baltimore, MD

**Contract Term:** 01/10/2024 - 06/30/2028 (w/one 1-year renewal option)

**Amount:** \$4,750,000 (Base Term)  
\$ 950,000 (Renewal Option #1)  
\$5,700,000 Total

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Gray, Kirk, VanSant Advertising; Baltimore, MD	1	\$5,700,000 (3)	1
Aloysius Butler & Clark; Wilmington, DE	2	\$3,688,200 (1)	2
Red House Communications; Pittsburgh, PA	3	\$4,500,000 (2)	3

*\*Technical and financial proposals were weighted equally.*

**MBE/VSBE Participation:** 14% / 1%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbents:** N/A



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**22-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 12, 2022. A total of 71 potential contractors were solicited. Four proposals were received on January 5, 2023 and three were deemed reasonably susceptible of being selected for award. One proposal was deemed not reasonably susceptible of being selected for award because the offeror did not submit a complete MBE Utilization and Fair Solicitation Affidavit and MBE Participation Schedule.

Gray, Kirk, VanSant Advertising (GKV) was selected by the evaluation committee and is one of Maryland's largest advertising firms with many clients from diverse sectors (government agencies, nonprofits/associations, financial services, health insurance etc.). GKV's technical proposal provided insights into the diverse Maryland media market and outlined different strategies that appeal to different audiences. They provided details on how they will implement their campaigns and collaborate with their various partners with different strengths and qualifications. They have previous understanding of tobacco control issues impacting Maryland audiences and the local media market and have fostered partnerships at the community level during their COVID 19 campaign across Maryland which will be beneficial for future tobacco control campaigns. They have extensive experience in developing targeted, culturally, and linguistically relevant media placements for different Maryland populations.

GKV detailed the items they considered while developing their budget including research activities, conceiving, development and revision of creative materials, costs associated with royalty free photos and video footage, materials production. GKV took into consideration that newly developed campaigns require substantial investment in the initial stages to ensure development of quality products.

The Centers for Disease Control and Prevention recommends mass-reach health communications as an essential evidence-based element of a statewide tobacco control program that also includes state and local level programming, cessation support, community-based programs, and other initiatives. Implementing these initiatives is a best practice comprehensive approach to reducing tobacco-related death and disease and eliminating health disparities.

A 10% MBE participation was established for this contract. GKV has committed to exceeding the participation to achieve 14% MBE participation.

**Fund Source:** 62% General Funds, 38% Federal Funds



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**22-S.        SERVICES CONTRACT (cont'd)**

***Approp. Code:***                      M00F0304

***Resident Business:***                Yes

***MD Tax Clearance:***                23-3704-1111

**BOARD OF PUBLIC WORKS ACTION**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Krishnanda Tallur 410-767-0123  
krishnanda.tallur@maryland.gov*

**23-S. SERVICES CONTRACT**  
***Department of Education, Division of Rehabilitation Services***

**Contract ID:** Licensed Direct Care Aides; FY24-DORS-001  
ADPICS No.: R00B4600067

**Contract Description:** Licensed Direct Care Aides, one primary and one secondary to provide nursing services to supplemental staff at the Workforce and Technology Center in Baltimore on an as needed basis. Supplemental staff will be utilized when permanent staff are unable to report to work due to an emergency or staff vacancies.

**Awards:** Perfect Staffing Solutions LLC; Laurel, MD (SBE)  
Reckondwith Group LLC; Largo, MD (SBE)

**Contract Term:** 01/11/2024 - 01/11/2026 (w/one 1-year renewal option)

**Amount:** \$300,000 NTE (Base Term)  
\$150,000 NTE (Renewal Option #1)  
\$450,000 NTE Total

**Procurement Method:** Competitive Sealed Bids

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
Perfect Staffing Solutions LLC; Laurel, MD	\$396,000
ReckondWith Group LLC; Largo, MD	\$443,760
LOVE-Nurse & Allied Staffing; Bowie, MD	\$444,000
AMANI Enterprise Inc.; Nottingham, MD	\$450,000
American Group Contrax AGX-LLC; Reisterstown, MD	\$450,000
Trustworthy Staffing Solutions; Baltimore, MD	\$450,000
Nurse Lynx Inc; Westminster, MD	\$477,000
GASC Staffing Solutions; Laurel, MD	\$546,000
COMPU-VISION Consulting Inc.; North Brunswick, NJ	\$594,000
Aura Staffing Partners Chicago, LLC; Chicago, IL	\$612,000
Brightstar Care of Baltimore County and Baltimore City; Cockeysville, MD	\$792,000
Mid-Atlantic Interpreting Group Inc.; Elkridge, MD	\$846,000
Crownhills Enterprises, Inc.; Nottingham, MD	\$990,000



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**23-S.            SERVICES CONTRACT (cont'd)**

***Living Wage Eligible:***            Yes

***MBE/VSBE Participation:***    0% / 0%

***Performance Security:***        No

***Incumbents:***                      N/A

***Requesting Agency Remarks:*** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on August 3, 2023. MSDE directly notified 53 SBE and three MBE vendors. MSDE monitored SBE interest in advance of the due date and only received one response. The SBR designation waiver was approved by GOSBA on September 11, 2023. The solicitation was amended, the SBR destination was removed to seek more competition. Seventeen bids were received and opened on September 21, 2023. Four bids were rejected. Three bidders failed to comply with the required bid submission documents, and one bid failed to satisfy the minimum qualifications requirement.

The bidder with the lowest bid price, Perfect Staffing Solutions, will be given the right of first refusal to provide the requested services. If Perfect Staffing Solutions is unwilling or unable to perform the services then ReckondWith Group, LLC will be asked to provide the requested services.

No MBE or VSBE participation goals were established for this requirement due to the single element of work.

***Fund Source:***                    100% Federal Funds

***Approx. Code:***                 A0122

***Resident Business:***            Yes

***MD Tax Clearance:***            23-4299-0111- Perfect Staffing Solutions LLC  
23-4381-1000 - ReckondWith Group LLC

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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January 3, 2024**



*Contact: Memory M. Hewlett 410-767-8374  
mhewlett@mdot.maryland.gov*

**24-S. SERVICES CONTRACT  
*Department of Transportation,  
Transit Administration, Real Estate Division***

**Contract ID:** Property Acquisitions and Title Services; AGY-23-018-SR  
ADPICS No. J05B4600003

**Contract Description:** Title and Settlement Services for property acquisitions to achieve property clearance for Capital Construction Program.

**Award:** Diversified Property Services, Inc.; Timonium, MD (MBE)

**Contract Term:** 01/18/2024\* - 01/17/2029 (\*Or earlier upon BPW approval)

**Amount:** \$3,768,400.00 NTE

**Procurement Method:** Multi-Step Competitive Sealed Bidding

***Bids:***

<b><i>Bidders</i></b>	<b><i>Amounts</i></b>
Diversified Property Services, Inc.; Timonium, MD	\$3,768,400
Johnson, Mirmiran & Thompson, Inc.; Hunt Valley, MD	\$3,832,000

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 23% / 0%

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was advertised on eMaryland Marketplace Advantage on May 5, 2023 and copies of the solicitation were sent directly to three prospective vendors. Two bids were received on June 8, 2023. Diversified Property Services, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.



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**24-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

This contract includes title examination, settlement services, title insurance, title search, property negotiation services, relocation services, property management services, and appraisal review services.

No VSBE participation goal was established for this contract due to the limited number of available firms.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1.

***Fund Source:***                      100% Special Funds (Transportation Trust Funds)

***Approp. Code:***                      J05H0105

***Resident Business:***                Yes

***MD Tax Clearance:***                23-3140-0111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdot.maryland.gov*

**25-S.      SERVICES CONTRACT  
*RETROACTIVE - Maryland Transportation Authority***

**Contract ID:** International Association Chiefs of Police Video Shoot for Transportation Authority Police; *SV-00210835*  
ADPICS No.: J01P3600048

**Contract Description:** *RETROACTIVE* approval for video recording services as part participation in the International Association of Chiefs of Police (IACP) television series.

**Award:** WebsEdgeTV, LLC; Washington, DC

**Contract Term:** 05/31/2022 - 07/21/2022 (**Retroactive**)

**Contract Amount:** \$25,800 (**Retroactive**)

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** No

**Requesting Agency Remarks:** On May 11, 2022, the MDTAP was selected to be featured in a video for the International Association of Chiefs of Police (IACP) television series, which was released on October 15-18, 2022, during the Annual IACP International Conference. In addition to being released during the IACP International Conference the video was also posted for an additional 12-month period on the IACP website for streaming. The video was completed and highlighted the MDTAP's community engagement, traffic safety, training, development, and homeland security efforts.



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**25-S.      SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

The featured police department is responsible for payment of a portion of the two-day production costs associated with being featured. Expenses include the costs of video development, shooting, editing and labor to produce the series. WebsEdge TV, LLC and IACP have an exclusive sole source contract to produce the TV series videos.

The MDTA Police mistakenly entered into the contract for these services without involvement from the Office of Procurement and without appropriate authority. Noting the procurement was a sole source Category III small procurement, agency head approval was also required but not obtained. The MDTPAP have since been trained on the proper procurement procedures to ensure that such instances do not occur in the future.

Since this procurement was under \$100,000, no MBE or VSBE participation was established. Additionally, no pricing analysis was conducted or a fair and reasonable statement provided as standardly required in BPW Advisory 2016-1.

***DGS OSP Remarks: RETROACTIVE*** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

***Fund Source:***                      100% Special Funds (Asset Forfeiture)

***Approp. Code:***                      J00.J00.41

***Resident Business:***              No

***MD Tax Clearance:***              23-1433-0101

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Udoka Onwumechili 410-379-9413  
udoka.onwumechili@maryland.gov*

**26-S. SERVICES CONTRACT  
*RETROACTIVE - State Police, Education & Training Division***

**Contract ID:** Leadership in Police Organizations Training; W00R3600034  
**ADPICS No.:** W00R3600034

**Contract Description:** *RETROACTIVE* approval for Leadership in Police Organizations (LPO) training.

**Award:** International Association of Chiefs of Police ; Alexandria, VA

**Contract Term:** 05/08/23 - 08/25/23 (**Retroactive**)

**Amount:** \$58,800 (**Retroactive**)

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** N/A

**Requesting Agency Remarks:** This item is being submitted retroactively due to a coordination issue between MDSP Divisions. The scheduling of this training was inadvertently arranged for a date well before the procurement could be finalized. The source of the coordination issue has been identified and corrective measures have been put in place to ensure this issue does not reoccur.

This program was developed under the leadership of the International Association Chiefs of Police (IACP). A globally recognized organization which addresses cutting edge issues confronting law enforcement through advocacy, programs and research, as well as training and other professional services. Also this program will help create future leaders to perpetuate the success of the agency.

There are no other comprehensive, law enforcement specific leadership training programs that address all three aspects of individual leadership, group leadership and organizational leadership. The pricing was determined to be fair and reasonable as this is the flat rate charged by IACP to all agencies that use this training.

No MBE or VSBE participation was included due to a lack of subcontracting opportunities.



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**26-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

***DGS OSP Remarks: RETROACTIVE*** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

***Fund Source:***                                100% General Funds

***Approp. Code:***                            W00 .23.41711.0819

***Resident Business:***                      No

***MD Tax Clearance:***                    23-1918-0100

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



Contact: Bobbie James 410-537-3083  
bobbie.james@maryland.gov

**27-S.      SERVICES CONTRACT  
*RETROACTIVE - Department of the Environment  
Water Quality Financing and Infrastructure***

**Contract ID:** Septic System Best Available Technology for Nitrogen Reduction Equipment, Installation and Maintenance; U00B4600005  
ADPICS No.: U00B4600005

**Contract Description:** *RETROACTIVE* approval to provide continuity of services for the installation of Best Available Technology (BAT) septic systems.

**Awards:**

- Atlantic Solutions, Ltd.; Severn, MD
- Back River Pre-Cast, LLC.; Reisterstown, MD
- Baystar Precast Corporation; Annapolis, MD
- C. R. Semler, Inc.; Smithsburg, MD
- Dwayne C. Jones dba Jones Pump Service; Jarrettsville, MD
- Gillepsie and Son, Inc.; Chestertown, MD
- Mayer Bros. Inc.; Denton MD, (MBE)
- Outback Porta Jon, Inc.; Prince Frederick, MD (SBE)
- Sample Excavation Co.; Inc., Glen Arm, MD
- Superior Tank, Inc.; Bryantown, MD
- Towers Concrete Products, Inc.; Denton, MD

**Contract Term:** 09/23/2023 - 01/03/2024 (**Retroactive**)  
01/04/2024 - 06/30/2024 (Proactive)

**Amount:** \$ 5,400,000 (**Retroactive**)  
\$ 9,600,000 (Proactive)  
\$15,000,000

**Procurement Method:** Sole Source

**Bids:** See Attachment I

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0 %  
100% (Awardee is an MBE - Mayer Bros. Inc.) / 0%



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**27-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** The previous contract expired on September 23, 2023, prior to a request for extension. This contract will act as a bridge until the new contract begins on July 1, 2024 so that installations of upgraded septic systems can be completed. The solicitation for the new contract was not completed prior to the expiration of the contract due to internal administrative challenges.

The Bay Restoration Fund's (BRF) septic BAT program provides grants to homeowners and businesses to upgrade conventional septic systems with nitrogen-reducing units as part of the Chesapeake Bay restoration effort. The program is administered by the counties that receive a grant from the State. Applicants can apply for grant money to pay for a BAT system, with priority given to those with failing septic systems.

To effectively monitor pricing to ensure equity across the state, MDE conducted this procurement to obtain approved bid prices from BAT Contractors that install the technology. The counties, as part of the BRF grant awarded to them, engage the contractors to provide the services for the BAT installation and undertake a final inspection. After the county accepts the installation, the contractors invoice the county for the price approved by the State. The counties then seek reimbursement from MDE under the Bay Restoration Fund grant award.

The Department is working on a new solicitation and anticipates advertising it in January 2024. The solicitation was not completed prior to the previous contract expiration date due to internal administrative challenges.

No MBE or VSBE participation was established for this contract because MDE does not contract with the contractors directly, the homeowners do. Since there is not a contractual relationship MDE could not establish MBE or VSBE participation.

**DGS OSP Remarks: RETROACTIVE** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**Fund Source:** 100% Special Funds (Bay Restoration Fund)

**Approp. Code:** U00A01.12

**Resident Business:** Yes



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**27-S.      SERVICES CONTRACT (cont'd)**

***MD Tax Clearance:***

23-4542-1111 - Atlantic Solutions  
 23-4543-1111 - Back River Pre-Cast  
 23-4544-1111 - Bay Star Precast Corp  
 23-4545-1111 - C. R. Semler, Inc.  
 23-4546-1111 - Dwayne C. Jones dba Jones Pump Service  
 23-4547-1111 - Gillespie and Son, Inc.  
 23-4548-1111 - Mayer Bros. Inc.  
 23-4549-1111 - Outback Porta Jon, Inc.  
 23-4550-1011 - Sample Excavation Co. Inc.  
 23-4551-1111 - Superior Tank, Inc.  
 23-4552-1110 - Towers Concrete Products, Inc.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1**

<b>Allegany County</b>		
<b>Contractor</b>	<b>Price</b>	<b>Septic system name/% reduction</b>
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,580	Biomicrobics Retrofast /57%
	\$18,302	Fuji Cen 5/77%
	\$20,690	Fuji Cen 7/77%
	\$22,920	Septitech/67%
Mayer Bros., Inc. Denton; MD	\$25,316	Hoot 600 BNR/64%
Sample Excavation Co. Inc; Glen Arm, MD	\$20,062	Hydroaction An/66%
C.R. Semler, Inc.; Smithsburg, MD	\$19,999	Norweco Singulair TNT/55%
	\$19,999	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$24,824	Advantex AX20/71%
	\$28,059	Advantex AXRT/76%
<b>Anne Arundel County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$16,752	Biomicrobics Retrofast/57%
	\$17,474	Fuji Cen 5/77%
	\$19,680	Fuji Cen 7/77%
	\$22,092	Septitech/67%
Mayer Bros., Inc. Denton; MD	\$21,410	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$18,776	Hydroaction An/66%
Sample Excavation Co.; Inc., Glen Arm, MD	\$18,701	Hydroaction An/66%
Superior Tank, Inc.; Bryantown, MD	\$16,160	Norweco Singulair TNT/55%
	\$16,160	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,644	Advantex AX20/71%
	\$25,879	Advantex AXRT/76%
<b>Baltimore County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,403	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$16,752	Biomicrobics Retrofast /57%
	\$17,474	Fuji Cen 5/77%
	\$19,860	Fuji Cen 7/77%
	\$22,092	Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,410	Hoot 600 BNR/64%
Sample Excavation Co. Inc; Glen Arm, MD	\$18,701	Hydroaction An/66%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$17,655	Norweco Singulair TNT/55%
	\$17,655	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,619	Advantex AX20/71%
	\$25,854	Advantex AXRT/76%



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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Calvert County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,220	Biomicrobics Retrofast/57%
	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
	\$22,559	Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,845	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$18,398	Hydroaction An/66%
Superior Tank, Inc.; Bryantown, MD	\$15,908	Norweco Singulair TNT/55%
Atlantic Solutions, Ltd.; Severn, MD	\$22,556	Advantex AX20/71%
	\$25,791	Advantex AXRT/76%
<b>Caroline County</b>		
Gillepsie and Son, Inc.; Chestertown, MD	\$19,028	Biomicrobics Retrofast/57%
	\$22,178	Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,302	Fuji Cen 5/77%
	\$20,690	Fuji Cen 7/77%
Mayer Bros., Inc.; Denton; MD	\$21,914	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$19,658	Hydroaction An/66%
Towers Concrete Products, Inc.; Denton, MD	\$15,828	Norweco Singulair TNT/55%
	\$15,828	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$23,375	Advantex AX20/71%
	\$26,610	Advantex AXRT/76%
<b>Carroll County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$16,752	Biomicrobics Retrofast /57%
	\$17,474	Fuji Cen 5/77%
	\$19,860	Fuji Cen 7/77%
	\$22,092	Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,410	Hoot 600 BNR/64%
Sample Excavation Co., Inc; Glen Arm, MD	\$18,701	Hydroaction An/66%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$17,655	Norweco Singulair TNT/55%
	\$17,655	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,808	Advantex AX20/71%
	\$26,043	Advantex AXRT/76%



**DEPARTMENT OF GENERAL SERVICES**  
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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Cecil County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$16,752 \$17,474 \$19,860 \$22,092	Biomicrobics Retrofast /57% Fuji Cen 5/77% Fuji Cen 7/77% Septitech/67%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD	\$21,473	Hoot 600 BNR/64%
Sample Excavation Co. Inc.; Glen Arm, MD	\$18,903	Hydroaction An/66%
Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,808 \$26,043	Advantex AX20/71% Advantex AXRT/76%
<b>Charles County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,420 \$18,141 \$20,535 \$22,760	Biomicrobics Retrofast /57% Fuji Cen 5/77% Fuji Cen 7/77% Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,845	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$18,398	Hydroaction An/66%
Superior Tank, Inc.; Bryantown, MD	\$15,908	Norweco Singulair TNT/55%
Atlantic Solutions; Severn, MD	\$22,808 \$26,043	Advantex AX20/71% Advantex AXRT/76%
<b>Dorchester County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Gillepsie and Son, Inc.; Chestertown, MD	\$19,280 \$22,430	Biomicrobics Retrofast/57% Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,141 \$20,535	Fuji Cen 5/77% Fuji Cen 7/77%
Mayer Bros., Inc.; Denton; MD	\$21,914	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$19,658	Hydroaction An/66%
Towers Concrete Products, Inc. Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions; Severn, MD	\$23,564 \$26,799	Advantex AX20/71% Advantex AXRT/76%



**DEPARTMENT OF GENERAL SERVICES**  
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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Frederick County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,220	Biomicrobics Retrofast/57%
	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
	\$22,559	Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,662	Hoot 600 BNR/64%
Sample Excavation Co. Inc.; Glen Arm, MD	\$18,903	Hydroaction An/66%
C. R. Semler, Inc.; Smithsburg, MD	\$18,663	Norweco Singulair TNT/55%
	\$18,663	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$24,194	Advantex AX20/71%
	\$27,429	Advantex AXRT/76%
<b>Garrett County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,580	Biomicrobics Retrofast/57%
	\$18,302	Fuji Cen 5/77%
	\$20,690	Fuji Cen 7/77%
	\$22,920	Septitech/67%
Mayer Bros., Inc.; Denton; MD,	\$25,442	Hoot 600 BNR/64%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$21,435	Norweco Singulair TNT/55%
	\$21,435	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$25,454	Advantex AX20/71%
	\$28,689	Advantex AXRT/76%
<b>Harford County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$16,752	Biomicrobics Retrofast/57%
	\$17,474	Fuji Cen 5/77%
	\$19,860	Fuji Cen 7/77%
	\$22,092	Septitech/67%
Mayer Bros., Inc.; Denton; MD, (MBE)	\$21,410	Hoot 600 BNR/64%
Sample Excavation Co.; Inc., Glen Arm, MD	\$18,701	Hydroaction An/66%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$17,655	Norweco Singulair TNT/55%
	\$17,655	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,808	Advantex AX20/71%
	\$26,043	Advantex AXRT/76%





**DEPARTMENT OF GENERAL SERVICES**  
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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Howard County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,277	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,220	Biomicrobics Retrofast/57%
	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
	\$22,559	Septitech/67%
Mayer Bros., Inc.; Denton; MD	\$21,410	Hoot 600 BNR/64%
Sample Excavation Co.; Inc., Glen Arm, MD	\$18,701	Hydroaction An/66%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$17,655	Norweco Singulair TNT/55%
	\$17,655	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,808	Advantex AX20/71%
	\$26,043	Advantex AXRT/76%
<b>Kent County</b>		
Gillepsie and Son, Inc.; Chestertown, MD	\$18,776	Biomicrobics Retrofast/57%
	\$21,926	Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
Mayer Bros., Inc.; Denton; MD	\$21,769	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$19,658	Hydroaction An/66%
Towers Concrete Products, Inc.; Denton, MD	\$15,828	Norweco Singulair TNT/55%
	\$15,828	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$23,085	Advantex AX20/71%
	\$26,320	Advantex AXRT/76%
<b>Montgomery County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,580	Biomicrobics Retrofast/57%
	\$18,302	Fuji Cen 5/77%
	\$20,690	Fuji Cen 7/77%
	\$22,920	Septitech/67%
Mayer Bros.Inc.; Denton, MD	\$21,561	Hoot 600 BNR/64%
Sample Excavation Co.; Inc., Glen Arm, MD	\$18,903	Hydroaction An/66%
Back River Pre-Cast, LLC.; Reisterstown, MD	\$17,655	Norweco Singulair TNT/55%
	\$17,655	Norweco Green/55%
Atlantic Solutions; Severn, MD	\$22,934	Advantex AX20/71%
	\$26,169	Advantex AXRT/76%





**DEPARTMENT OF GENERAL SERVICES  
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**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Prince George's County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,220	Biomicrobics Retrofast /57%
	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
	\$22,559	Septitech/67%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$18,776	Hydroaction An/66%
Superior Tank, Inc.; Bryantown, MD	\$16,160	Norweco Singulair TNT/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,816	Advantex AX20/71%
	\$27,051	Advantex AXRT/76%
<b>Queen Anne's County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,277	Aquaklear/54%
Gillepsie and Son, Inc.; Chestertown, MD	\$18,776	Biomicrobics Retrofast/57%
	\$21,926	Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,941	Fuji Cen 5/77%
	\$20,329	Fuji Cen 7/77%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD,	\$21,700	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$19,658	Hydroaction An/66%
Towers Concrete Products, Inc.; Denton, MD	\$15,828	Norweco Singulair TNT/55%
	\$15,828	Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,060	Advantex AX20/71%
	\$26,358	Advantex AXRT/76%
<b>St. Mary's County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,277	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,420	Biomicrobics Retrofast/57%
	\$18,141	Fuji Cen 5/77%
	\$20,535	Fuji Cen 7/77%
	\$22,760	Septitech/67%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD	\$22,040	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD	\$18,398	Hydroaction An/66%
Superior Tank, Inc.; Bryantown, MD	\$15,908	Norweco Singulair TNT/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,123	Advantex AX20/71%
	\$26,358	Advantex AXRT/76%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Somerset County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,302 \$20,690	Fuji Cen 5/77% Fuji Cen 7/77%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD, (MBE)	\$22,103	Hoot 600 BNR/64%
Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$24,194 \$27,429	Advantex AX20/71% Advantex AXRT/76%
<b>Talbot County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Gillepsie and Son, Inc.; Chestertown, MD	\$19,028 \$22,178	Biomicrobics Retrofast/57% Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,302 \$20,690	Fuji Cen 5/77% Fuji Cen 7/77%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD, (MBE)	\$21,763	Hoot 600 BNR/64%
Outback Porta Jon, Inc.; Prince Frederick, MD (SBE)	\$19,658	Hydroaction An/66%
Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,123 \$26,358	Advantex AX20/71% Advantex AXRT/76%
<b>Washington County</b>		
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$17,420 \$18,141 \$20,535 \$22,760	Biomicrobics Retrofast/57% Fuji Cen 5/77% Fuji Cen 7/77% Septitech/67%
Mayer Bros., Inc. Mayer Bros., Inc. Denton; MD, (MBE)	\$21,763	Hoot 600 BNR/64%
Sample Excavation Co.; Inc., Glen Arm, MD	\$20,062	Hydroaction An/66%
C. R. Semler, Inc.; Smithsburg, MD	\$18,663 \$18,663	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$24,824 \$28,059	Advantex AX20/71% Advantex AXRT/76%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



**27-S. SERVICES CONTRACT (cont'd)**

**Attachment 1 (cont'd)**

<b>Wicomico County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Gillepsie and Son, Inc.; Chestertown, MD	\$19,784 \$22,934	Biomicrobics Retrofast/57% Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,302 \$20,690	Fuji Cen 5/77% Fuji Cen 7/77%
Mayer Bros., Inc; Denton; MD,	\$22,053	Hoot 600 BNR/64%
Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,816 \$27,051	Advantex AX20/71% Advantex AXRT/76%
<b>Worcester County</b>		
Baystar Precast Corporation; Annapolis, MD	\$17,151	Aquaklear/54%
Gillepsie and Son, Inc.; Chestertown, MD	\$20,036 \$23,186	Biomicrobics Retrofast/57% Septitech/67%
Dwayne C. Jones dba Jones Pump; Jarrettsville, MD	\$18,302 \$20,690	Fuji Cen 5/77% Fuji Cen 7/77%
Mayer Bros., Inc; Denton; MD	\$22,103	Hoot 600 BNR/64%
Towers Concrete Products, Inc.; Denton, MD	\$15,828 \$15,828	Norweco Singulair TNT/55% Norweco Green/55%
Atlantic Solutions, Ltd.; Severn, MD	\$23,816 \$27,051	Advantex AX20/71% Advantex AXRT/76%



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 3, 2024**



*Contact: Alison Barry 410-767-09741  
alison.barry@maryland.gov*

**28-S.      SERVICES CONTRACT**  
***Department of Health***

**Contract ID:** Level of Need Assessment; OCMP 24-00034  
ADPICS No.: M00B4600459

**Contract Description:** Coordinated service delivery system for people with developmental disabilities. These assessments are used to identify types of service support needs and funding levels for individuals on a State-wide basis.

**Award:** Telligen Inc.; West Des Moines, IA

**Contract Term:** 01/04/2024 - 01/04/2029

**Amount:** \$9,413,680

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

<b><i>Offerors</i></b>	<b><i>Technical Rankings</i></b>	<b><i>Financial Offers (Rankings)</i></b>	<b><i>Overall Rankings</i></b>
Telligen Inc.; West Des Moines, IA	1	\$ 9,413,680.00 (2)	1
Liberty; Bala Cynwyd, PA	3	\$ 8,537,250.00 (1)	2
Maximus; McLean, VA	2	\$11,932,570.17 (3)	3

*\*Technical and financial proposals were weighted equally.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 6.1% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



**28-S.      SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 13, 2022. Approximately 35 vendors received notification of the solicitation. Three proposals were received on January 17, 2023 and all were deemed reasonably susceptible of being selected for award. The recommended offeror Telligen Inc. was determined to be most advantageous to the State as its proposal was ranked highest technically and highest overall.

Telligen Inc. demonstrated a thorough understanding of the RFP requirements and proposed a technically sound offer. They also proposed a staff with qualifications well suited to the requirements with over 20 years of experience; including six years of experience specific to the scope requirements. Their proposal also included a no-cost upgrade to interface with The Maryland Long Term Services and Support System (LTSS).

MDH included a 5% MBE participation in the solicitation and Telligen Inc. has agreed to exceed the established MBE participation and achieve 6.1%

**Fund Source:**                      57% General Funds, 43% Federal Funds

**Approp. Code:**                      32.13.01

**Resident Business:**                      No

**MD Tax Clearance:**                      23-3895-1111

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**29-S-OPT. SERVICES OPTION**

***Department of Human Services, Child Support Administration***

**Contract ID:** Maryland State Directory of New Hires; CSA/MSDNH/20-001-A2  
ADPICS No.: COK31034

**Contract Approved:** DGS 25-IT, 11/20/2019

**Contract Description:** Operate the Maryland State Directory of New Hires, a centralized database of newly hired or rehired employees in Maryland. Also, process Income Withholding Notices, National Medical Support Notices that have been returned by mail, maintain CSA's internal employer table (with the exception of Baltimore City), and conduct outreach services.

**Option Description:** Exercise the final renewal option.

**Award:** MAXIMUS Human Services, Inc.; Reston, VA  
(Local Office in Baltimore, MD)

**Contract Term:** 12/17/2019 - 01/16/2023 (w/two 1-year renewal options)

**Option Term:** 01/17/2024 - 01/16/2025

**Original Amount:** \$2,397,374

**Option Amount:** \$800,715

**Prior Options/Mods:** \$800,716 (Renewal Option #1: 01/17/2023 - 01/16/2024, DGS 44-IT-OPT, 12/07/2022)

**Total Contract Amount:** \$3,998,805

**Percent +/- (this item):** 33.40%

**Total Percent +/- Change:** 66.80%

**Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



**29-S-OPT. SERVICES OPTION (cont'd)**

**MBE/VSBE Participation:** 30% / 1%

**MBE/VSBE Compliance:** 28.721% / 2.249%

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** MAXIMUS will continue to provide the federally mandated new hires services.

Federal Requirement:

- Title 45 of the Code of Federal Regulations (45 CFR) § 303.108 requires states to disclose quarterly, to the National Directory of New Hires, new employers and wage information.
- The Federal Office of Child Support Enforcement (OCSE) uses new hires information to update the National Directory of New Hires (NDNH) and to transmit employment information nationwide for the collection of child support obligations.

MAXIMUS is on track to achieve compliance by the end of the renewal period.

**Fund Source:** 100% Special Funds (Reinvestment)

**Approp. Code:** N00H0008

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Amanda Sadler 301-429-7780  
amanda.sadler@maryland.gov*

**30-S-MOD. SERVICES MODIFICATION**

***Department of Housing and Community Development, Community  
Development Administration Energy Programs***

**Contract ID:** Evaluation, Measurement, and Verification of Energy Efficiency Program's  
Services; S00R1600010  
ADPICS No.:COK30784

**Contract Approved:** DGS 22-S, 01/26/2022

**Contract Description:** Annual evaluation, measurement, and verification services under the EmPOWER Maryland Program, and other energy efficiency programs such as Washington Gas Light, Federal Department of Energy Weatherization Assistance Program, DHCD Maryland Energy Assistance Program.

**Modification Description:** Increase contract amount due to PSC Order 90546, HB169, and the Hancock Database development.

**Award:** The Cadmus Group; Waltham, MA  
(Local office in Bethesda, MD)

**Original Contract Term:** 01/26/2022 - 01/25/2024 (w/two 1-year renewal options)

**Modification Term:** 01/04/2024 - 02/16/2024

**Original Contract Amount:** \$ 964,152 NTE

**Modification Amount:** \$ 175,000

**Prior Mods/Options:** \$0 (Mod.#1: Extension 01/26/2024 - 02/16/2024 to correct the end date of the base term. Delegated Authority - DHCD, 06/15/2022)

**Total Contract Amount:** \$1,139,152

**Percent +/- (This Item):** 18.15%

**Total Percent Change:** 18.15%

**Original Procurement Method:** Competitive Sealed Bidding





**DEPARTMENT OF GENERAL SERVICES  
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**30-S-MOD. SERVICES MODIFICATION (cont'd)**

**Living Wage:** Yes

**MBE/VSBE Participation:** 10% / 0%

**MBE/VSBE Compliance:** 5.916% / 0%

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** HB169 as supported by the Public Service Commission (PSC) Order increased DHCD's programs approximately four times its current size and reduced the timeframe for developing the plan by one month. Given the timing of the passage of HB169, DHCD had only three months to accomplish three times the work it would accomplish during a normal plan development period.

DHCD is in the middle of implementing a new Hancock Energy Programs database procured through an RFP. Hancock requires support with translating Technical Reference Manual (TRM) data to a digestible format that can then be programmed into the new database. The timing and technical assistance Hancock requires is beyond the abilities of staff to achieve within the timeframe necessary to keep it on track for bringing the database on-line in a timely manner and before the start of the next EmPOWER program cycle. .

The Cadmus Group has submitted a Corrective Action Plan for meeting their MBE participation goal and is committed to seeking opportunities to increase roles and project workshare assigned to MBE subcontractors. They will continue to work with DHCD in identifying roles to increase progress toward the participation requirement.

**Fund Source:** 100% Special Funds (EmPOWER Maryland)

**Approp. Code:** S00A2504

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**31-S-MOD. SERVICES MODIFICATION**  
***Department of Human Services, Office of the Secretary***

**Contract ID:** Forensic Auditing Services; OS/FAS-23-001-A1  
ADPICS No.: COK31351

**Contract Approved:** Secretary's Agenda A5, 05/03/2023

**Contract Description:** A forensic audit that focuses on unauthorized spending, misallocated expenses, lack of conformity with the State law, regulations, or policies, and other accounting errors for records identified by the Department. The initial focus is for Fiscal Years 2022 and 2023 but may span from FY2016 through FY2023.

**Modification Description:** Extend the contract to implement additional services identified in Phase 1 of the audit.

**Award:** RSM US LLP; Baltimore, MD

**Original Contract Term:** 04/19/2023 - 04/18/2024

**Modification Term:** 01/04/2024 - 06/30/2025

**Original Contract Amount:** \$1,436,725 (NTE)

**Modification Amount:** \$478,750

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$1,915,475

**Percent +/- (This Item):** 33.32%

**Total Percent Change:** 33.32%

**Original Procurement Method:** Emergency

**Living Wage Eligible:** Yes



**DEPARTMENT OF GENERAL SERVICES  
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**31-S-MOD. SERVICES MODIFICATION (cont'd)**

***MBE/VSBE Participation:*** 0% / 0%

***MBE/VSBE Compliance:*** 0% / 0%

***Performance Security:*** No

***Hiring Agreement Eligible:*** No

***Requesting Agency Remarks:*** DHS conducted a forensic audit focusing on unauthorized spending, misallocated expenses, lack of conformity with the State law, regulations, or policies, and other accounting errors for records. During the first phase of the audit it was determined that additional services were required, including scope requirements evaluating the performance of the Office of Budget and Finance and suggested improvements. The additional audit requirements include:

1. Analysis of accounts payable processes to identify inefficiency.
2. Report on suggestions to improve efficiency and effectiveness, including invoice intake, review, verification, and approval of invoices.
3. Provide assistance in identification and implementation for potential software solutions to improve budgeting, procurement, accounts payable, cost allocation, billing processes.
4. Review current cost allocation against existing federal programs and grants to identify opportunities for additional federal drawdown through better organization of expenditure codes and cost centers, and identification of federal programs that are unutilized or under-utilized.
5. Analysis of staff resources and staff utilization to improve workflow and maximize efficiency.
6. Provide input into, and assist with revision of, a local DHS department's fiscal manual.
7. Reviewing and updating Standard Operating Procedures for Budget, Payroll, and Cost Allocation.

No MBE and VSBE participation was established for this Emergency Contract. DHS solicited based on the vendors from the state audit firms master contract for the emergency due to time constraints.

***Fund Source:*** 48% General Funds, 52% Federal Funds



**DEPARTMENT OF GENERAL SERVICES  
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January 3, 2024**



**31-S-MOD. SERVICES MODIFICATION (cont'd)**

***Approp. Code:*** N00A0101

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**32-S-MOD. SERVICES MODIFICATION**

***Department of Human Services, Social Services Administration***

**Contract ID:** Residential Child Care Services; SSA/RCCDD-24-001-A1  
ADPICS No.: COK30491

**Contract Approved:** DGS 24-S, 08/23/2023

**Contract Description:** Continuity of care for two youth placed with the provider.

**Modification Description:** Add funds for one additional youth placed with the provider.

**Award:** Innovative Services, Inc; Owings Mills, MD

**Original Contract Term:** 09/01/2023 - 08/31/2024

**Modification Term:** 01/04/2024 - 08/31/2024

**Original Contract Amount:** \$809,416

**Modification Amount:** \$435,061

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$1,244,477

**Percent +/- (This Item):** 53.75%

**Total Percent Change:** 53.75%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



**32-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**Requesting Agency Remarks:** This contract was initially initiated as an emergency procurement, Secretary's Agenda A1 06/07/2023. A third youth was placed under the same emergency procurement on August 14, 2023, Secretary's Agenda A1 06/07/2023 by the Baltimore City Department of Social Services. There were enough funds available for the cost of the youth at the time of placement through the end of 2023. The first two youths were originally placed by the Baltimore City Department of Social Services on September 1, 2023.

As of October 30, 2023, all three youths continue to require developmental disability services from this provider. This provider can clinically address the specialized needs of the youth and when clinically appropriate, the youth will be stepped down to a less restrictive placement. The provider is licensed and physically monitored by the Maryland Department of Health's Office of Health Care Quality (OHCQ). Additionally, the Provider's performance and compliance are also reviewed by the statutorily prescribed state agencies.

The proposed price for these contracts is fair and reasonable as set by Maryland State Department of Education (MSDE), Interagency Rates Committee (IRC), using the same established methodology in price setting for all In-State providers.

No MBE or VSBE participation goals were established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services, etc.) are available within the facility and require specialized training, certification and clearances.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Alison Barry 677-203-9095  
alison.barry@maryland.gov*

**33-S-MOD. SERVICES MODIFICATION  
*Department of Health***

**Contract ID:** Utilization Control Agent; MDH-OCMP 21-18749  
ADPICS No.: COK32561

**Contract Approved:** DGS 34-S, 06/07/2023

**Contract Description:** Utilization and control of selected hospital, nursing facility, audiology, and home and community based services reimbursed by Maryland Medicaid. Provides medical necessity and medical eligibility reviews for all Medicaid fee-for-service participants in hospitals, nursing facilities, and home and community-based programs. Reviews are completed by a nurse and/or physician. This is a specialized service requiring increased clinical staffing not available at the State level.

**Modification Description:** Extend the contract and adjust a rate for plan of service reviews. The extension is needed because the design, development, and implementation phase overlaps with the operations phase. MDH is modifying the start date to reflect when the operation phase starts and the termination date of the contract is being extended to provide the full contract term.

**Award:** Telligen, Inc.; Des Moines, IA

**Original Contract Term:** 06/08/2023 - 11/30/2026 (w/two 1-year renewal option)

**Modification Term:** 02/01/2024 - 01/31/2027

**Original Amount:** \$ 37,230,918.75

**Modification Amount:** \$ 1,895,015.00

**Total Contract Amount:** \$39,125,933.75

**Percent +/- (This Item):** 5.09%

**Total Percentage Change:** 5.09%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



**33-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 30% / 2%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** This modification adjusts the rate for plan of service review to include the Department's new review expectations. In September 2023, the Department updated its minimum staff expectations for plan of service reviews. Maryland requires an increase in the number of dedicated clinical staff including nurses and social workers. The purpose of this staff augmentation is to address a growing backlog of requests and meet the increased demand for dedicated clinical consultants on plans, review medically complex requests, and represent the Department in hearings resulting from these reviews. These are activities that MDH does not have internal staffing resources to complete.

The contract contained a design, development, and implementation period from June 29, 2023 to January 31, 2024, prior to the start of operational contract years. There has been no work done on this contract due to the implementation period. No invoices have been submitted for payment by the vendor. MBE participation will be used during the operational phase of the contract and the contractor remains committed to achieving the MBE participation.

This contract provides medical necessity and medical eligibility reviews for all Medicaid fee-for-service participants in hospitals, nursing facilities, and home and community-based programs. Reviews are completed by a nurse and/or physician. This is a specialized service requiring increased clinical staffing not available at the State level. A leading objective of MDH is to achieve better health outcomes by integrating solutions and services that align with the Centers for Medicare and Medicaid Services (CMS) Conditions and Standards.

**Fund Source:** 25% General Funds, 75% Federal Funds

**Approp. Code:** 32.17.01.03, 32.17.01.08

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: John Owen 667-209-1560  
john.owen@maryland.gov*

**34-IT.      INFORMATION TECHNOLOGY**  
***State Library Agency, Library for the Blind and Print Disabled***

**Contract ID:** Integrated Library Management System; MSLA-0005

ADPICS No.: ~~R11B4600001~~  
**R11B4600002**

See next page for Record  
Correction Letter dated  
1/26/24

**Contract Description:** Integrated Library Management System (ILMS) to manage patron records, circulation of materials, and library equipment inventory.

**Award:** Keystone Systems, Inc.; Raleigh, NC

**Contract Term:** 01/04/2024 - 12/31/2028 (w/two 2-year renewal options)

**Amount:** \$503,474.00 NTE (Base Term)  
\$207,431.28 NTE (Renewal Option #1)  
\$213,654.22 NTE (Renewal Option #2)  
\$924,559.50 NTE Total

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** A market review was done to evaluate whether any new vendors were working in the area of library catalog software for Libraries for the Blind and Print Disabled. There were none found beside the incumbent that provided the accessibility features and hardware compatibility specific to the needs of the library. This contract adds new services such as a robust cataloging service which will enhance LBPDs efficiency when assisting patrons.

The 5% increase from the previous contract is fair and reasonable considering inflation.



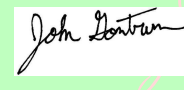
Maryland  
**State Library**  
Agency

*Irene M. Padilla*  
*Maryland State Librarian*

25 S. Charles Street, Suite 1310 • Baltimore, Maryland 21201 • 667-219-4800

Accepted 1/29/2024- JTG

January 26, 2024  
John Gontrum, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, MD 21401-1991

 Digitally signed by  
John Gontrum  
Date: 2024.01.29  
10:08:39 -05'00'

Subject: Record Correction – January 3, 2024 Board of Public Works Action Agenda

Dear Secretary Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

**BPW – January 3, 2024**

**34-IT INFORMATION TECHNOLOGY**

**State Library Agency, Library for the Blind and Print Disabled**

Integrated Library Management System (ILMS) to manage patron records,  
circulation of materials, and library equipment inventory.

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FROM: ADPICS No.: R11B4600001  
TO: ADPICS No.: R11B4600002

Reason: Clerical Error.

Sincerely,

  
John Owen (Jan 26, 2024 10:17 EST)

John Owen  
Director, Maryland State Library for the Blind and Print Disabled  
Maryland State Library Agency



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



**34-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The Maryland State Library Agency's Library for the Blind and Print Disabled (LBPDP) manages 12,000 patron accounts for blind, low vision and print disabled citizens of Maryland in every county of the state, including individual residents, schools, other library systems, senior living facilities and correctional facilities. LBPDP delivers audiobooks, braille books, and the equipment needed to access those materials through the United State Postal Service using Free Matter for the Blind and through digital downloads. The library circulated over 300,000 items in FY23. The work of the library requires specialized software designed for use by patrons as well as LBPDP staff who are blind, low vision or print disabled to manage customized book orders, patron preferences, patron requests, and equipment inventory.

Keystone Systems, Inc. serves Maryland's LBPDP as well as 118 libraries for the blind across the country. Maryland's LBPDP has relied on the Keystone Library Automation System (KLAS) since 2006 because it meets the accessibility and hardware compatibility needs of the library, its staff and patrons.

No MBE or VSBE participation was established because the vendor is the sole proprietor of the licenses and technical support for this specialized software and hardware.

***Fund Source:***                      100% Federal Funds

***Approp. Code:***                      A1101

***Resident Business:***                      No

***MD Tax Clearance:***                      23-4491-0001

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Alison Barry 677-203-9095  
alison.barry@maryland.gov*

**35-IT.      INFORMATION TECHNOLOGY  
*Department of Health – Laboratories Administration***

**Contract ID:** Lab Web Portal Software Subscription; OCMP # 23-20816  
ADPICS No.: M00B4600458

**Contract Description:** Lab web portal software platform subscription to support electronic test ordering and reporting for over 250 diverse tests including for COVID, food safety, and residential well water. This software platform enables rapid ordering of tests and immediate dissemination of results and allows tests to be ordered and results to be reported electronically in near real-time.

**Award:** iConnect Consulting; San Francisco, CA

**Contract Term:** 01/10/2024 - 01/09/2026 (w/one 1-year renewal option)

**Amount:** \$746,650 (Base Term)  
\$245,000 (Renewal Option #1)  
\$991,650 Total

**Procurement Method:** Competitive Sealed Bids (*Single Bid Received*)

***Bid:***

<b><i>Bidder</i></b>	<b><i>Amount</i></b>
iConnect Consulting; San Francisco, CA	\$991,650

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on June 29, 2023 and 68 firms received notification of the solicitation. One bid was received and opened on July 28, 2023. iConnect Consulting has been found responsible and its bid responsive. The bid pricing has been confirmed.



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**35-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The Laboratories Administration in the Maryland Department of Health provides diagnostic and reference services to Maryland hospitals, as well as support to our local health departments. Environmental testing is committed to safeguarding the health of Maryland citizens. This testing also supports the enforcement of the Federal Food and Drug Act, Chesapeake Bay Program, Pasteurized Milk Ordinance, the Federal Safe Drinking and Clean Water Acts. The Laboratories Administration consists of a Central Laboratory in Baltimore and Regional Laboratories in Cumberland and Salisbury.

These tests include COVID-19, enteric diseases, hepatitis, HIV, rabies, MPX, environmental chemistry, pesticides, dairy control, shellfish sanitation program, radiation (alpha, beta, gamma), toxic metals, environmental microbiology, food safety, chemical and biological anti-terrorism, and air quality.

No vendor feedback forms were returned. MDH determined the price to be fair and reasonable comparing the prices offered to other states, Wyoming and Illinois to the prices offered to Maryland. The prices were the same or similar for each state. For the full web portal subscription both the Wyoming and Illinois pricing is identical to the pricing offered to MDH. For the patient portal annual support, Illinois did not select this service; however, Wyoming did and MDH was offered the same pricing. The iConnect Engineer pricing for Illinois is \$15,000 for 100 hours. When broken down on an hourly basis, this equates to \$150 per hour. MDH is including 120 hours in its contract and the pricing is based on the same \$150 hourly rate as Illinois.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

***Fund Source:***                      100% Federal Funds

***Approp. Code:***                      32.10.02

***Resident Business:***              No

***MD Tax Clearance:***              23-4664-0000

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Ugochukwu Osoh 410-487-8055  
ugochukwu.osoh@maryland.gov*

**36-IT.      INFORMATION TECHNOLOGY  
              *Cannabis Administration***

**Contract ID:** System Engineer; M00B4600441  
ADPICS No.: M00B4600441

**Contract Description:** Patient Licensing System Support Services System Engineer to provide consultant services to support the Registration System and METRC application. Also development, maintenance, and troubleshooting.

**Award:** iCube Systems Inc.; Clifton, VA (MBE)

**Contract Term:** 01/04/2024 -12/31/2025 (w/one 1-year renewal option)

**Amount:** \$239,200 NTE (Base Term)  
\$245,440 NTE (Renewal Option #1)  
\$484,640 NTE (Total Contract)

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Performance Security:** No

**Incumbents:** Skyline Technologies; Glen Burnie, MD

**Requesting Agency Remarks:** This resource has been providing IT programming and support services as a Senior System Engineer to MCA and its predecessor, the Maryland Medical Cannabis Commission (MMCC), under the incumbent Skyline Technologies since May 2020, using a Consulting and Technical Services Plus (CATS+) contract task order awarded to Skyline Technologies, which is expected to expire on 12/31/2023.

MCA needs to retain the system and business process knowledge acquired by the current senior system engineer and to ensure continuity in supporting system and operational needs. The resource has extensive knowledge of the systems, data, and business processes. Transitioning to a new vendor at this stage would compromise the continued success of operations.



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**36-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The pricing has been determined to be fair and reasonable. The labor rate of \$115 for the Base Term and \$118 /per renewal option year is considerably lower than the current labor rate of \$140/hr. under the current contract and labor rates listed in the State-wide master contracts.

The Maryland Cannabis Administration (MCA) was established as an independent unit of State government that is responsible for establishing and administering a safe, accessible, and equitable cannabis industry in Maryland. The primary responsibilities of the MCA include licensing and regulating cannabis businesses, administering the patient registry and medical cannabis program, developing rules and regulations to ensure product safety and quality, inspecting licensed and registered businesses to ensure compliance with the laws and regulations governing the cannabis industry, and educating stakeholders on cannabis laws and regulations in the State and safe and responsible cannabis use.

***Fund Source:***                      100% Special Funds (Cannabis Regulation and Enforcement Fund)

***Approp. Code:***                      320201

***Resident Business:***                      No

***MD Tax Clearance:***                      23-4426-0000

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**37-IT.      INFORMATION TECHNOLOGY**  
***Department of Health, Maryland Board of Nursing***

**Contract ID:** License Application Retrieval System; MDH/OCMP# 24-22198  
ADPICS No.: M00B4600437

**Contract Description:** Online transaction processing for Board of Nursing applications including nursing license initial applications/renewals, nursing assistant initial applications/renewals, and medication technician initial applications/renewals.

**Award:** Edge Systems, LLC, Hoffman Estates, IL

**Contract Term:** 02/01/24 - 01/31/25 (w/one 1-year renewal option)

**Amount:** \$983,523

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** This software provides workflow which sends initial and renewal applications to the appropriate workbasket for processing. This software provides online transaction processing for most Maryland Board of Nursing (MBON) applications including Nursing Licenses (RN/LPN) initial and renewal applications, Certified Nursing Assistants (CNA) initial and renewal applications, and Certified Medical Technicians (MT) initial and renewal applications. This system serves as a historical repository for all applicant data. The vendor Edge Systems, LLC owns all product source code. The Maryland Board of Nursing and MDH are in the beginning stages of researching a new all-inclusive licensing system.

The overall contract price has increased 10% from the previous contract and MDH has determined the price to be fair and reasonable.

No MBE or VSBE participation was included because there are no subcontracting opportunities.





**DEPARTMENT OF GENERAL SERVICES  
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**37-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Fund Source:***                      100% Special Funds (License and Certification fees)

***Approp. Code:***                      32.32.02.01

***Resident Business:***              No

***MD Tax Clearance:***              23-4457-1001

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
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**REVISED**



*Contact: Danielle Adams 410-767-1144  
danielle.adams@maryland.gov*

**38-IT.      INFORMATION TECHNOLOGY**  
***RETROACTIVE - Department of Assessments and Taxation***

**Contract ID:** Commercial Square Foot Software Data; *SDAT01-MS2023*  
ADPICS No.: E50B3600020

**Contract Description:** *RETROACTIVE* approval for Commercial Square Foot Software Data in connection with customized Computer Assisted Mass Appraisal System AAVS to produce building cost estimates for assessment purposes.

**Award:** Marshall & Swift/Boeckh, LLC; Chicago, IL

**Contract Term:** 04/01/2023 - 01/03/2024 (**Retroactive**)  
01/04/2023 - 03/31/20**26** (Proactive)

**Amount:** \$ 76,556.83 (**Retroactive**)  
\$ 225,342.17 (Proactive)  
\$ 301,899.00 Total

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The Maryland State Department of Assessments and Taxation (SDAT) has fully integrated the building cost estimate data provided by the Marshall & Swift/Boeckh, LLC into current Computer Assisted Mass Appraisal (CAMA) System now known as AAVS. In 2002 when SDAT fully automated the appraisal process the Marshall & Swift/Boeckh, LLC cost data was identified as a system requirement by the Real Property Commercial Property Assessors due to its cost estimating system becoming the industry standard for the insurance industry, professional appraisers and assessment cost estimators. There are no alternative sources for this type of specialized data.

The building cost rates provided are entered directly into SDAT cost tables. This costing process recognizes the appropriate adjustments for heat type, floor area multipliers, height adjustments as well as other local and current multipliers.



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**38-IT.      INFORMATION TECHNOLOGY (cont'd)**

SDAT has more than 100 different commercial building types identified in the current Computer Assisted Mass Appraisal (CAMA) system. The integration of this software allows this data to be easily accessible. The rates are extremely reliable and authoritative on a national level, providing a high degree of validity and confidence in support of the commercial valuation process.

The primary circumstances that contributed to this contract not being submitted in a timely manner was due to the vendor's contracts team not submitting the proper documentation in a timely manner therefore, SDAT was unable to submit the award packet to the Board of Public Works. SDAT regrets submitting a retroactive contract, and sincerely apologizes to the Board.

SDAT has determined the price to be fair and reasonable. The \$94,859.60 contract price is a 6% increase from the prior contract amount of \$89,465 and is consistent with prior contract increases.

No MBE or VSBE participation was included because there are no subcontracting opportunities.

***DGS OSP Remarks: RETROACTIVE*** approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

***Fund Source:***                      50% Special Funds (Local County Cost Reimbursement)  
   50% General Funds

***Approp. Code:***                      E50.C00.02

***Resident Business:***                No

***MD Tax Clearance:***                23-1858-1010

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

### **39-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0    Master Contract:**    **Commercial Off-the-Shelf Software (COTS) 2012**  
Contract No. 060B2490021  
**Approved:** DoIT 6-IT, 09/19/2012  
**Term:** 10/01/2012 - 09/30/2027  
**\*\*As of publication, the remaining balance of this master contract is \$132,826,010.87.**

**1.1    Using Agency:** Department of Human Services,  
Office of Technology for Human Services

**Description:** Qlik Sense is a reporting and data visualization product that helps discover meaningful data and build comprehensive reports. These products are primarily used to enhance, develop, and maintain approximately 450 reports for Family Investment Administration (FIA), Child Support Administration (CSA), Social Services Administration (SSA); *OTHS-MDTHK-24-071-C*

**Award:** Carahsoft Technology Corp; Reston, VA

**Number of Qualified**

**Master Contractors:** 5 (Functional Area I & III)

**Number of Bids:** 2

**Bids:**

<i><b>Bidders</b></i>	<i><b>Amounts</b></i>
Carahsoft Technology Corp.; Reston VA	\$249,175
Applied Technology Services; Middle River, MD	\$254,317

**Amount:** \$249,175

**Term:** 02/15/2024 - 02/14/2025

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 62% Federal Funds, 38% General Funds

**Agency Remarks:** MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.



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### 39-IT. INFORMATION TECHNOLOGY (cont'd)

**2.0 Master Contract:** *Hardware/Associated Equipment & Services 2012*  
Contract No. 060B2490022  
*Approved:* DoIT 4-IT, 10/31/2012  
*Term:* 11/15/2012 - 11/14/2027  
*\*\*As of publication, the remaining balance of this master contract is \$5,245,111.74.*

**2.1 Using Agency:** State Highway Administration (SHA)  
**Description:** Purchase Copper network extenders to implement Smart Traffic Signals across the metropolitan region and Ocean City corridor. The equipment is needed to connect copper interconnect cables to each traffic signal and cellular modem. Includes a five year warranty; J02P460016

**Award:** DSR, Inc.; Hanover, MD (SBE)

**Number of Qualified**

**Master Contractors:** 4

**Number of Bids:** 2

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
DSR, Inc.; Hanover, MD	\$560,400
Electronic Data Solutions Inc.; Rosedale, MD	\$566,600

**Amount:** \$560,400

**Term:** Anticipated delivery date - 02/01/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** Yes

**Funding Source:** 100% Special Funds (Transportation Trust Funds)

**Agency Remarks:** No MBE or VSBE participation was established for this contract as it is a single purchase of hardware and carries no subcontracting opportunities.

**2.2 Using Agency:** State Highway Administration  
**Description:** Purchase NetApp Support Maintenance. NetApp provides unified data storage, backup, and integrated data services on-premises. The maintenance will allow critical patches and customer support in the event of a disruption in services; J02P4600015.

**Award:** CAS Severn, Inc.; Laurel, MD (SBE)

**Number of Qualified**

**Master Contractors:** 3

**Number of Bids:** 2



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**39-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      Master Contract:      Hardware/Associated Equipment & Services 2012 (cont'd)**

**Bids:**

<b>Bidder</b>	<b>Amount</b>
CAS Severn, Inc.; Laurel, MD.	\$342,517
HCGI Hartford, Inc.; Columbia, MD	\$361,841

**Amount:** \$342,517

**Term:** 01/08/2024 - 12/31/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** Yes

**Funding Source:** 100% Special Funds (Transportation Trust Funds)

**Agency Remarks:** No MBE or VSBE participation goals were established for this contract due to a single element of work.

**2.3      Using Agency:      State Police**

**Description:** Purchase new data center switches for faster and more secure network usage; W00P4601034, BPM040450

**Award:** Applied Technology Services; Middle River, MD  
(MBE) (SBE)

**Number of Qualified**

**Master Contractors:** 17

**Number of Bids:** 3

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
Applied Technology Services; Middle River, MD	\$462,191.00
DSR Inc.; Hanover MD	\$475,037.00
ACC; McLean, VA	\$519,525.06

**Amount:** \$462,191

**Term:** Anticipated delivery date - 01/31/2024

**MBE/VSBE Participation:** 100% (Awardee is an MBE) / 0%

**Resident Business:** Yes

**Fund Source:** 100% General Funds



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**39-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0    Master Contract:    Hardware/Associated Equipment & Services 2012 (cont'd)**

**2.4    Using Agency:**      Comptroller of Maryland

**Description:**      Audio Visual (A/V) Solution for Baltimore Office. The office is moving to a new office suite and this contract will provide them with an effective, modern, secure, technology that will improve communication, collaboration, and productivity. Also includes a three-year extended warranty after the initial warranty period expires; E00P4600214

**Award:**      Knot Technology Solutions LLC, Churchton, MD  
(MBE, SBE)

**Number of Qualified**

**Master Contractors:**      115

**Number of Bids:**      4

**Bids:**

<i><b>Bidders</b></i>	<i><b>Amounts</b></i>
Knot Technology Solutions LLC; Churchton, MD	\$ 824,971.00
eN-Net Services; Frederick, MD	\$ 866,178.20
ePlus Technology, Inc.; Herndon, VA	\$1,048,912.54
Braxton Grant Technologies Inc.; Hanover, MD	\$1,124,970.89

**Amount:**      \$824,971

**Term:**      Anticipated delivery date - 01/13/2024.

**MBE/VSBE Participation:** 16% / 0%

**Resident Business:**      Yes

**Fund Source:**      100% General Funds

**Agency Remarks:** This contract included 12% MBE participation and the contractor has committed to exceeding it by 4% and achieving 16% MBE participation.

**3.0 Master Contract: Radio Communications Master Contract 2018**  
 Contract No. 060B7400088  
 Approved: DGS 3-IT, 01/25/2018  
 Term: 01/25/2018 - 01/24/2025  
 \*\*As of publication, the remaining balance of this secondary Master is \$84,229,107.57.

Components for these kits are custom built to MSP specification by the manufacturer and outside price comparisons are not available. Prior pricing since 2018 have increased an average of 8.91% on the previous six purchases. The price has been determined to be fair and reasonable.

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### 39-IT. INFORMATION TECHNOLOGY (cont'd)

#### 3.0 Master Contract: Radio Communications Master Contract 2018 (cont'd)

- 3.2 Using Agency:** State Police  
**Description:** Purchase 75 Motorola APX8500 Police Vehicle Radios to be installed in new vehicles; *W00P4600521*  
**Award:** Motorola Solutions, Inc.; Chicago, IL  
**Number of Qualified Master Contractors:** 1  
**Number of Bids:** 1 (Single Bid Received)  
**Bid:**

<i>Bidder</i>	<i>Amount</i>
Motorola Solutions, Inc.; Chicago IL	\$771,440.25

**Amount:** \$771,440.25  
**Term:** Anticipated delivery date - 01/22/2024  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** No  
**Fund Source:** 100% General Funds  
**Agency Remarks:** Motorola Solutions, Inc. is the only vendor authorized to sell these radios. This price is considered fair and reasonable based on similar pricing provided to Calvert Emergency Communications and Worcester County Emergency Services

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

- 3.3 Using Agency:** State Police  
**Description:** Purchase 40 Motorola APX8500 Police Vehicle Radios to be installed in new vehicles; *W00P4600910*  
**Award:** Motorola Solutions, Inc.; Chicago, IL  
**Number of Qualified Master Contractors:** 10  
**Number of Bids:** 1 (Single Bid Received)



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**39-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0    Master Contract:    Radio Communications Master Contract 2018 (cont'd)**

***Bid:***

<b><i>Bidder</i></b>	<b><i>Amount</i></b>
Motorola Solutions, Inc., Chicago, IL	\$ 384,634.80

***Amount:*** \$348,634.80

***Term:*** Anticipated delivery date - 01/22/2024

***MBE/VSBE Participation:*** 0% / 0%

***Resident Business:*** No

***Fund Source:*** 100% General Funds

***Agency Remarks:*** Motorola Solutions, Inc. is the only vendor authorized to sell these radios. This price is considered fair and reasonable based on similar pricing provided to Calvert Emergency Communications and Worcester County Emergency Services

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**40-GM.      GENERAL MISCELLANEOUS**  
***Department of General Services, Capital Projects Unencumbered Balances***

***Recommendation:*** The Department of General Services is requesting the transfer of unencumbered balances for funds associated with completed Capital Projects to the Construction Contingency Fund.

Original  
Authorization

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2011**

**Chapter 396 of the Acts of 2011**

DEPARTMENT OF PLANNING

006	Construct System of Trails & Exhibits @ JPPM	\$	86,752.05	\$1,001,000
Total MCCBL 2011		\$	86,752.05	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2013**

**Chapter 424 of the Acts of 2013**

BOARD OF PUBLIC WORKS

008	Old Senate Chamber	\$	70,500.87	\$3,800,000
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DEPARTMENT OF JUVENILE JUSTICE

023	Cheltenham Detention Center	\$	17,658.80	\$21,362,000
Total MCCBL 2013		\$	88,159.67	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2014**

**Chapter 463 of the Acts of 2014**

JUDICIARY/MULTISERVICE CENTERS

016	Courts of Appeal Lobby & ADA Improvements	\$	11,372.00	\$ 3,700,000
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MARYLAND SCHOOL FOR THE DEAF

021	MSD- Frederick Fire Alarm System	\$	10,806.54	\$ 1,705,000
022	MSD-Frederick Water Supply System	\$	22,038.11	\$ 300,000
Total MCCBL 2014		\$	44,216.65	



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**40-GM.      GENERAL MISCELLANEOUS (cont'd)**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2015**

**Chapter 495 of the Acts of 2015**

DEPARTMENT OF JUVENILE SERVICES

116	New Cheltenham Detention Center	\$	527.04	\$1,130,668
	Total MCCBL 2015	\$	527.04	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2016**

**Chapter 027 of the Acts of 2016**

DEPARTMENT OF MILITARY

108	Havre de Grace Readiness Center	\$	22,625.77	\$4,115,000
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MARYLAND SCHOOL FOR THE DEAF

116	New Water Supply System at MSD Frederick Campus	\$9,332.31	\$2,104,482
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DEPARTMENT OF CORRECTIONS

150	MCTC – Housing Units	\$	1,129.00	
	Total MCCBL 2016	\$	33,087.08	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2017**

**Chapter 022 of the Acts of 2017**

BOARD OF PUBLIC WORKS

105	Annapolis Post Office	\$	10,623.64	\$3,738,000
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MARYLAND SCHOOL DEPARTMENT OF EDUCATION

111	SLRC- Pratt Library	\$	10,191.92	\$32,028,000
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DEPARTMENT OF CORRECTIONS

167	MCTC – Housing Units	\$	9,010.35	
	Total MCCBL 2016	\$	29,825.91	



**DEPARTMENT OF GENERAL SERVICES  
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**40-GM.      GENERAL MISCELLANEOUS (cont'd)**

**Total transfer of spending authority to the Construction Contingency Fund    \$282,568.40**

**Description:** In accordance with provisions of the State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland Board of Public Works approval is requested to transfer unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

Transfer spending authority to the Construction Contingency Fund of \$282,568.40

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**41-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 10-LL, 03/07/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  Bayside Community Network, Inc., 1290 West Pulaski Highway,  
Elkton, MD 21921

***Property Location:***    233 Howard Street, Elkton, MD 21921

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2027

***Renewal Options:***    01/13/2027 - 01/12/2030  
01/13/2030 - 01/12/2033

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Bayside Community Network, Inc. has operated as a group home for individuals with developmental disabilities at this location since 1999. Approval is requested for a three-year lease with two 3-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**42-LL.      LANDLORD LEASE  
                  *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 11-LL, 12/05/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  The Chimes, Inc., 4815 Seton Dr., Baltimore, MD 21215

***Property Location:***   6209 Park Heights Avenue, Baltimore, MD 21215

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Chimes, Inc. has provided group home services for developmentally disabled adults at this location since 1998. Approval is requested for a five-year lease with one 5-year renewal option. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**43-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 8-LL, 05/01/2013

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    Chesapeake Group Homes, Inc., 713 Dover Road, Easton, MD 21601

***Property Location:***    800 Arcadia Street, Easton, MD 21601

***Space Type:***             Group Home

***Lease Type:***              Renewal

***Term:***                      01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                  01/13/2034 - 01/12/2039

***Annual Rent:***            \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Chesapeake Group Homes, Inc. has provided group homes for individuals with developmental disabilities at this location since 2005. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**44-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease

***Prior Board Action:***   DGS 11-LL, 01/06/2016

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    Cornerstone Montgomery, Inc., 2 Taft Court, Suite 200,  
Rockville, MD 20850

***Property Location:***    55 Armory Road, Prince Frederick, MD 20678

***Space Type:***             Group Home

***Lease Type:***              Renewal

***Term:***                      01/13/2024 - 01/12/2054

***Renewal Options:***    01/13/2054 - 01/12/2059  
01/13/2059 - 01/12/2064

***Annual Rent:***            \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Cornerstone Montgomery, Inc. has operated as a group home for individuals suffering from mental health-related issues at this location since 2016. Approval is requested for a thirty-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**45-LL.      LANDLORD LEASE  
                  *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 8-LL, 04/24/2019

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                 Appalachian Parent Association, Inc., 39 S. 3rd Street,  
Oakland, MD 21550

***Property Location:***    1401 Broadford Road, Oakland, MD 21550

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Appalachian Parent Association, Inc. has provided group home services for developmentally disabled individuals at this location since 2013. Approval is requested for a five-year lease with one 5-year renewal option. The renewal option is subject to future Board of Public Works approval.

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**46-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 8-LL, 02/21/2018

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    Chi Center Inc., 10501 New Hampshire Avenue, Silver Spring, MD 20910

***Property Location:***    1511 Brooke Road, Capital Heights, MD 20715

***Space Type:***             Group Home

***Lease Type:***             Renewal

***Term:***                      01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                  01/13/2034 - 01/12/2039

***Annual Rent:***            \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Chi Center Inc. has provided group home services for developmentally disabled adults at this location since 2002. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

---

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**47-LL.      LANDLORD LEASE  
                  *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 14-LL, 04/24/2022

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  Worcester County Development Center, Inc., PO Box 70,  
Newark, MD 21841

***Property Location:***   203 East Market Street, Snow Hill, MD 21863

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                  01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Worcester County Development Center, Inc. has operated as a residential group home for individuals with developmental disabilities at this location since 2007. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**48-LL.      LANDLORD LEASE  
                 *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS17-LL, 07/03/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  Chi Center Inc., 10501 New Hampshire Avenue, Silver Spring, MD 20910

***Property Location:***   2814 Gracefield Road, Silver Spring, MD 20910

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                 01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Chi Center Inc. has provided group home services for developmentally disabled adults at this location since 2007. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

---

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**49-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 10-LL, 12/05/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    The Chimes, Inc., 4815 Seton Dr., Baltimore, MD 21215

***Property Location:***    741 Howard Rd, Baltimore, MD 21208

***Space Type:***             Group Home

***Lease Type:***              Renewal

***Term:***                      01/13/2024 - 01/12/2029

***Renewal Options:***      01/13/2029 - 01/12/2034

***Annual Rent:***            \$1.00

***Utilities / Custodial Responsibility:***    Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Chimes, Inc. has provided group homes for individuals with developmental disabilities at this location since 1998. Approval is requested for a five-year lease with one 5-year renewal option. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**50-LL.      LANDLORD LEASE  
                 *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 12-LL, 12/06/2017; DGS 8-LL-OPT, 10/17/2012; DGS 15-L, 08/01/2001; DGS 15-L, 11/27/1996

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  The Arc of Howard County, 11735 Homewood Road,  
Ellicott City, MD 21042

***Property Location:***   10703 Rain Dream Hill, Columbia, MD 21044

***Space Type:***            Group Home

***Lease Type:***             Renewal

***Term:***                     01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                 01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Arc of Howard County has provided group home services for developmentally disabled adults at this location since 2002. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**51-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 3-L, 11/24/1993

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    Life Crisis Center, Inc., P.O. Box 387, Salisbury, MD 21803

***Property Location:***    Holly Center, Salisbury, MD 21803

***Space Type:***             Group Home

***Lease Type:***              Renewal

***Term:***                      01/13/2024 - 01/12/2054

***Renewal Options:***      01/13/2054 - 01/12/2074

***Annual Rent:***            \$1.00

***Utilities / Custodial Responsibility:***    Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Life Crisis Center, Inc. has residential shelter, counseling center, administrative center and facility for the treatment of victims of spousal, sexual, physical, or child abuse and related activities at this location since 1993. Approval is requested for a thirty-year lease with one 20-year renewal option. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**52-LL.      LANDLORD LEASE  
                 *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 10-LL, 12/06/2017; DGS 9-LL-OPT, 10/17/2012; DGS 16-L, 08/01/2001; DGS 15-L, 11/27/1996.

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                 The Arc of Howard County, 11735 Homewood Road,  
Ellicott City, MD 21042

***Property Location:***   9306 Joey Drive, Ellicott City, MD 21043

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                 01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Arc of Howard County has provided group home services for developmentally disabled adults at this location since 1996. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**53-LL.      LANDLORD LEASE  
                  *Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DSG 7-LL, 03/21/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  Friends Aware, Inc., 1601 Holland Street, Cumberland, MD 21502

***Property Location:***   228 South 1<sup>st</sup> Street, LaVale, MD 21502

***Space Type:***            Residential Dwelling

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
                                  01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Friends Aware, Inc. has operated as a residential group home for individuals with developmental disabilities at this location since 1998. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**54-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease.

***Prior Board Action:***   DGS 9-LL, 05/24/2017

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                  The Arc of Prince George's County, Inc., 1401 McCormick Dr.,  
Largo, MD 20774

***Property Location:***    3116 Teal Lane, Bowie, MD 20774

***Space Type:***            Group Home

***Lease Type:***            Renewal

***Term:***                    01/13/2024 - 01/12/2029

***Renewal Options:***    01/13/2029 - 01/12/2034  
01/13/2034 - 01/12/2039

***Annual Rent:***           \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Arc of Prince George's County, Inc. has provided group home services for developmentally disabled adults at this location since 1997. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**55-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***    Approve a renewal lease

***Prior Board Action:***   DGS 7-LL, 12/19/2012

***Landlord:***                Department of Health, 201 W. Preston Street, Baltimore, MD 21201

***Tenant:***                    Appalachian Parent Association, Inc., 27 Weber Road,  
Oakland, MD 21550

***Property Location:***    27 Weber Road, Oakland, MD 21550

***Space Type:***             Group Home

***Lease Type:***              Renewal

***Term:***                        01/13/2024 - 01/12/2029

***Renewal Options:***      01/13/2029 - 01/12/2034

***Annual Rent:***             \$1.00

***Utilities / Custodial Responsibility:***   Tenant / Tenant

***Termination for Convenience:***        Yes

***Remarks:*** The Appalachian Parent Association, Inc. has operated as a group home for individuals with developmental disabilities at this location since 1998. Approval is requested for a five-year lease with one 5-year renewal option. The renewal option is subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**January 3, 2024**

**REVISED**



*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**56-LL. LANDLORD LEASE**  
***Department of Health***

***Recommendation:*** Approve a renewal lease

***Prior Board Action:*** DGS 9-LL, 04/05/2017

***Landlord:*** Department of Health, 201 W. Preston Street, Baltimore, Maryland 21201

***Tenant:*** Friends Aware, Inc., 1601 Holland Street, Cumberland, Maryland 21502

***Property Location:*** 600 Furnace Street, Cumberland, Maryland 21502

***Space Type:*** Residential Dwelling

***Lease Type:*** Renewal

***Term:*** 01/13/2024 - 01/12/2029

***Renewal Options:*** 01/13/2029 - 01/12/2034  
 01/13/2034 - 01/12/2039

***Annual Rent:*** \$1.00

***Utilities / Custodial Responsibility:*** Tenant / Tenant

***Termination for Convenience:*** Yes

***Remarks:*** The Friends Aware, Inc. has functioned as a residential group home for individuals with developmental disabilities at this location since 1998. Approval is requested for a five-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**57-LT.      TENANT LEASE  
*District Court of Maryland***

***Recommendation:***    Approve a renewal lease

***Prior Board Action:***   DGS 12-LT, 05/16/2018

***Landlord:***                Oakland Commercial Properties, LLC,  
20282 Garrett Highway, Oakland, MD 21550

***Property Location:***    203-207 Third Street, Oakland, MD 21550

***Space Type:***             Office w/ client interaction (7,362 sq. ft.)

***Lease Type:***              Renewal

***Term:***                      02/01/2024 - 01/31/2027 (w/standard 6-month holdover)

***Annual Rent:***            \$136,933.20                ***Square Foot Rate:*** \$18.60 SF

***Fund Source:***            100% General Funds   ***Appropriation Code:*** PCA 40611

***Utilities/Custodial Responsibility:***    Lessee/Lessee

***Termination for Convenience Clause:***    Yes

***Procurement Method:***            Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

***Remarks:*** The District Court has occupied this space since 1982. This location will house 23 employees providing court related services to the community. The rental rate will escalate 3% annually.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**58-LT.      TENANT LEASE  
*Office of the Attorney General***

***Recommendation:***      Approve new lease.

***Landlord:***                      Sixty West Limited Partnership  
60 West Street, Suite 204; Annapolis, MD, 21401

***Property Location:***      60 West Street, Annapolis MD, 21401

***Space Type:***                      Office (2,110 sq. ft.)

***Lease Type:***                      New

***This Term:***                      01/15/2024 - 01/14/2027 (w/standard 6-month holdover)

***Annual Rent:***                      \$83,480.04                      ***Square Foot Rate:*** \$39.56

***Fund Source:***                      100% General Funds ***Appropriation Code:*** PCA 10011

***Utilities/Custodial Responsibility:*** Landlord/Landlord

***Termination for Convenience Clause:*** Yes

***Procurement Method:*** Sole Source  
See State Finance and Procurement Section 4-318(5); DGS Space Mgmt  
Manual ¶ 6-605 E

***Remarks:*** This is a new lease location procured on behalf of the Office of the Attorney General. The space will be used on a regular basis as the Annapolis Office for the Attorney General.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**59-LT.      TENANT LEASE  
*District Court of Maryland***

**Recommendation:**    Approve a renewal lease.

**Landlord:**              City of Frederick, 101 North Court Street, Frederick, MD, 21701

**Prior Board Action:** DGS 30-LT, 04/21/2021

**Property Location:**    West Patrick Street Garage, 138 West Patrick Street Parking,  
Frederick, MD 21701

**Space Type:**            Garage Parking (14 spaces)

**Lease Type:**            Renewal

**Term:**                    03/01/2024 - 02/28/2026 (w/standard 6-month holdover)

**Future Term:**          03/01/2026 - 02/29/2028

**Annual Rent:**           \$16,296                              **Rate/Month:**                \$97/space

**Fund Source:**          100% General Funds              **Approp. Code:**            PCA 40641

**Utilities/Custodial Responsibility:**                      Landlord

**Termination for Convenience Clause:**                      Yes

**Procurement Method:**            Exempt - Intergovernmental Lease  
See Annotated Code of Maryland, State Finance & Procurement  
Article, Section 4-318 (1)

**Remarks:** These spaces have been used by employees of the District Court since October 1999. The agency previously increased their parking spaces from 12 parking spaces to 14 parking spaces. The lease conforms to the 1:2 parking ratio established for this area.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 3, 2024**



**SUPPLEMENTAL**

*Contact: Krishnanda Tallur 410-767-0123  
krishnanda.tallur@maryland.gov*

**60-S-MOD/OPT.     SERVICES MODIFICATION/OPTION  
*RETROACTIVE Department of Education, Division of Assessment,  
Accountability, and Performance Reporting***

**Contract ID:** High School Assessments; R00B7400064  
ADPICS No.: R00B7400064, COJ96971(Retroactive), COK28796 /  
R00B4600001 (Proactive)

**Contract Approved:** DBM 8-S, 03/22/2017

**Contract Description:** Provide test development, assessment administration, psychometric standard setting, and program management for High School Assessments for Government and Science.

**Modification Description:** Correct the total contract value on the original item (DGS 42-S-MOD/OPT, 9/6/2023) which incorrectly listed the total contract amount as \$79,990,765; the correct contract amount is \$80,373,178.23.

**Option Description:** Exercise the first and final option renewal and modify the existing and future contract requirements to meet new COMAR requirements.

**Award:** Cognia, Inc., Dover, NH

**Original Contract Term:** 03/23/2017 – 03/31/2023 (w/ one 3-year renewal option)

**Modification Term:** 03/01/2022 – 01/03/2024 (**Retroactive; COK28796**)  
01/04/2024 – 12/31/2026 (Proactive; R00B4600001)

**Option Term:** 01/04/2024 – 12/31/2026

**Original Contract Amount:** \$36,433,066.23

**Modification Amount:** \$ 4,458,115 (**Retroactive COK28796**)  
\$ 800,120 (Proactive; R00B4600001)

**Option Amount:** \$34,110,750 (Proactive; R00B4600001)

**Prior Options/Mods:** -\$476,249 Total [\$-244,406 for Base Contract Term  
/\$-231,843 for Renewal Option]  
(Mod #1: Scope of work changes; DBM 4-S-MOD, 03/06/2019)



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**SUPPLEMENTAL**

**60-S-MOD/OPT.      SERVICES MODIFICATION/OPTION (cont'd)**

\$0	(Mod #2: Novation; Delegated Authority – MSDE, 07/01/2019)
\$0	(Mod #3: Novation; Delegated Authority – MSDE, 09/24/2019)
\$5,047,376	(Mod #4: Amend the scope of work to account for work stoppage on assessments due to COVID-19 Extension 03/23/2023 – 12/31/2023, DGS 26-S-MOD 5/11/2022).

<b>Total Contract Amount:</b>	\$46,262,428.23	R00B7400064
	\$34,110,750	R00B4600001
	\$80,373,178.23	Total Contract Amount

**Percent +/- Change (this item):** 108.06%

**Total Percent +/- Change:** 120.61%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 6% / 0%

**MBE/VSBE Compliance:** 5.77% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** No

**Requesting Agency Remarks:** This item is being presented to correct 9/6/2023 DGS Agenda Item 42-S-MOD/OPT. The following corrections were made:

- Added BPO # R00B4600001 to the Contract ID.
- Corrected the Modification Amount from \$3,024,272 (Retroactive) and \$1,200,000 to \$4,458,115 (Retroactive COJ96971) and \$800,120 (Proactive; R00B4600001).
- Corrected the Option Amount from \$34,910,870 to \$34,110,750.
- Corrected the Total Contract Amount from \$79,990,765 to \$80,373,178.23.

Cognia is on track to meet the 6% MBE goal and the modified scope will provide additional work opportunities for the MBE subcontractor.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**SUPPLEMENTAL**

**60-S-MOD/OPT.      SERVICES MODIFICATION/OPTION (cont'd)**

***Fund Source:***                      100% General

***Approp. Code:***                      R00A01.04

***Resident Business:***                      No

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**