

BOARD OF PUBLIC WORKS
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JANUARY 31, 2024

MEETING LOCATION: STATE HOUSE, GOVERNOR'S RECEPTION ROOM
100 STATE CIRCLE, ANNAPOLIS, MD 21401*

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**This agenda may be addressed partly or wholly in closed session.*

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 31, 2024**



*Contact: Jason Keppler 410-841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program - Grants***

Recommendation: That the Board of Public Works approve funding for nine individual grants under the Maryland Agricultural Cost-Share Program.

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Amount: \$214,300

Fund Source: MCCBL of 2019: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 19344

County	Grantee	Agreement #	Amount
Caroline	Charles C. Cawley, Sr.	CR-2024-2402	\$30,600
	Cohee Brothers, LLC	CR-2024-2403	\$78,900
Carroll	Daniel W. Green	MP-2024-2413	\$2,000
		MP-2024-2415	\$4,700
		MP-2024-2416	\$10,000
	John A. Rawlings, Jr.	MP-2024-2424	\$18,700
	Marc S. Fisher	MP-2024-2381	\$2,300
	Wooden Hill Farms, LLC	MP-2024-2425	\$64,500
Frederick	Trenton M. Bateman	MP-2024-2408	\$2,600

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 31, 2024**



*Contact: Jason Kepler 410-841-5864
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**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program- Reversion***

Recommendation: That the Board of Public Works approve reverting the balances on 30 completed or cancelled projects under the Maryland Agricultural Cost-Share Program.

Authority: "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Amount: \$531,923.35

Fund Source: MCCBL of 2019: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 19344

County	Recipient	Agreement #	Amount	Status
Carroll	Byron D. Stambaugh	MP-2021-2424	\$15,300.00	Cancelled
		MP-2021-2425	\$11,600.00	Cancelled
		MP-2021-2427	\$14,700.00	Cancelled
	Green Valley Farm, LLC	MP-2022-2183	\$8,143.66	Completed
	Stephen B. Kelly	MP-2022-2685	\$15,200.00	Cancelled
	Whispering Springs Farm, LLC	MP-2022-2039	\$8,100.00	Completed
Cecil	Mason's Chrome View Limited	AT-2022-2646	\$5,242.44	Completed
Frederick	Christopher Derr	MP-2022-2197-C	\$9,000.00	Completed
	Dialed In Dairy	MP-2022-2657	\$8,000.00	Cancelled
		MP-2022-2659-C	\$200,000.00	Cancelled
	Donald L. Eader	MP-2022-2578	\$50,000.00	Cancelled
		MP-2022-2579	\$24,200.00	Cancelled
		MP-2022-2580	\$38,000.00	Cancelled
		MP-2022-2581	\$50,000.00	Cancelled
	James A. Stull, Jr.	MP-2022-2612	\$4,200.00	Cancelled
Mildred J. Murphy, LLLP	MP-2022-2164	\$26,500.00	Cancelled	

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2. DEPARTMENT OF AGRICULTURE (cont'd)

County	Recipient	Agreement #	Amount	Status
Harford	Linda Ann Wunner	AT-2021-2521	\$7,100.00	Cancelled
	Molly Hill Farms, LLC	AT-2022-2012	\$3,696.63	Completed
	Perseverance Farm, LLC	AT-2021-2525	\$3,800.00	Cancelled
		AT-2021-2528	\$340.00	Cancelled
		AT-2021-2529	\$800.00	Cancelled
Howard	Katherine M. Voss	PA-2021-2410	\$5,025.02	Completed
Talbot	Auburn Farm, LLC	CR-2022-2393	\$800.00	Cancelled
	George D. Brennan	CR-2022-2647	\$8,900.00	Cancelled
	Holt Farms, LLC	CH-2022-2422	\$1,136.52	Completed
	Lorraine B. Claggett	CR-2022-2394	\$3,881.05	Completed
		CR-2022-2395	\$1,881.20	Completed
	Lyons Lloyds Landing Farm, LLC	CR-2022-2540	\$3,015.50	Completed
Washington	Bryan R. Babington	UP-2021-2434	\$3,339.50	Completed
	Dennis J. Ingram	AT-2022-2126	\$21.83	Completed

Remarks: The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or cancelled by the recipient and any unspent balance could be made available for other eligible for cost-share projects.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 31, 2024



Contact: Bill Morgante 410-260-7791
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3. **BOARD OF PUBLIC WORKS**
Wetlands Licenses

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

MDE: The Maryland Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

20-0330 *JABIN FAMILY REAL ESTATE, LLC* – To improve navigable access and reduce shoreline erosion by constructing a stone revetment, modifying an existing fixed pier, removing existing piers and associated structures, and constructing a floating pier with floating piers, platforms and floating finger piers.

Annapolis, Back Creek

Special conditions: Requirements for removing existing piers and associated structures and design and construction of a stone revetment. Restrictions on use of asphalt rubble in revetment.

22-0989 *SMITHSONIAN INSTITUTION, ENVIRONMENTAL RESEARCH CENTER* – To reduce shoreline erosion by constructing a living shoreline with low-profile stone containment structures, a hooked groin, a headland groin containment structure, hazard signs, submerged reef balls, and filling with sand, grading, and planting marsh vegetation.

Harwood, Rhode River

Special conditions: Time of year restriction. Requirements for notifying oyster leaseholders, notifying MDE Compliance Program, scheduling of planting and construction of marsh establishment area, annual photograph submission, turbidity curtain, bank grading or clearing, and signing and acceptance of marsh maintenance plan.

Wetlands Created: 101,426 square feet of marsh

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SECRETARY'S
ACTION AGENDA
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3. **BOARD OF PUBLIC WORKS** (cont'd)

ANNE ARUNDEL COUNTY (cont'd)

23-0737 *ALEXANDER C. THOMSON* – To improve navigable access by replacing in-kind a finger pier, installing a boat lift with associated pilings, placing a mooring pile, mechanically dredging an area, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

Crownsville, Severn River

Special conditions: Time of year restriction. Requirement for dredge material transport and disposal, staking dredged area, post dredge bathymetric survey, removing existing pier and associated structures, and downloading the USACE Maryland State Programmatic General Permit (MDSPGP) Category A permit. Restrictions on mooring piles, slips, lifts, or hoists, and attaching accessory platforms to existing boatlifts.

BALTIMORE CITY

23-0837 *RIVERSIDE MARINA, LLC* – To expand and upgrade an existing marina by removing and replacing in-kind accessory piers, travel lift piers, support piers and associate structures, constructing support piers, fixed piers with platforms and finger piers, installing lifts with associated piles, and constructing a fixed platform with a gangway, floating pier, floating finger pier, and mooring piles.

Baltimore, Back River

Special conditions: Time of year restriction. Requirement for removing existing piers and associated structures. Restrictions on water depth for proposed slips.

ST. MARY'S COUNTY

22-1241 *JOSEPH TROSSBACH JR. & BRUCE WILSON* – To reduce shoreline erosion by constructing stone breakwaters, placing oyster shell, filling with sand, grading, placing woody debris, and planting *Spartina alterniflora* and *Spartina patens*.

Dameron, Chesapeake Bay

Special conditions: Requirement for constructing marsh establishment area, turbidity curtain, existing bank grading or clearing, and signing and acceptance of marsh maintenance plan.

Wetlands Created: 146,328 square feet of marsh

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 31, 2024



Contact: Matt Lapinsky 410-729-8259
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4. **MARYLAND ENVIRONMENTAL SERVICE**
PAYGO General Funds

Recommendation: That the Board of Public Works approve the use of PAYGO General Funds for the following purchases/contracts in the amount of \$76,966.

Authority: Section 8-301, State Finance and Procurement Article, Annotated Code of Maryland,

University of Maryland – Center for Environmental Science
Horn Point Laboratory

1. **Description:** Supply 15 Mission RTUs, accessories, and field installation service.
MES PO#0060401
- Procurement Method:** Sole Source
- Award:** WHEL-TEC INC, Catonsville, MD
- Amount:** \$40,056
- Term:** 6 months
- Fund Source:** FY 2023 PAYGO General Funds (PCA 12246)
- Resident Business:** Yes
- MD Tax Clearance:** 24-0188-1111
2. **Description:** Supply 3 Barnes submersible sewage pumps
MES PO#0060495
- Procurement Method:** Sole Source
- Award:** AMES, Columbia MD
- Amount:** \$36,910
- Term:** 6 months
- Fund Source:** FY 2023 PAYGO General Funds (PCA 12246)
- Resident Business:** Yes
- MD Tax Clearance:** 24-0187-1101

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
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Contact: Matt Lapinsky 410-729-8259
mpalinsky@menv.com

5. **MARYLAND ENVIRONMENTAL SERVICE**
Tuckahoe State Park, Caroline County

Construction Contract: Tuckahoe State Park 50,000 Gallon Elevated Water Storage Tank Repairs, Modifications, Cleaning & Repainting
MES Project # 1-24-2-11-5

Description: Complete metal repairs and modifications to tower, blast interior and exterior, repaint interior and exterior.

Procurement: Competitive Sealed Bids

Bids:

Minoan Industrial LLC, Red Lion, PA	\$253,700
K&K Painting Inc., Baltimore, MD	\$291,612
Manolis Painting, Inc., Baltimore, MD	\$499,000

Award: Minoan Industrial LLC

Amount: \$253,700

Term: 90 calendar days

MBE Participation: 12%

Remarks: The tower's interior and exterior coating are failing, necessitating blasting and recoating. Miscellaneous rehabilitation including OSHA compliant handrail upgrades and installation of manways.

This item will be reviewed by the MES Board of Directors on January 25, 2024.

Fund Source: Special (Natural Resources Development Fund FY 2023/Operating Fund)

Appropriation Code: 004 POS 2024(PCA#12265)

Tax Compliance No. 23-4815-0110

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 31, 2024



APP 1

REVISED

Contact: Alison Barry 667-203-9095
alison.barry@maryland.gov

A1. MARYLAND DEPARTMENT OF HEALTH
Clifton T. Perkins Hospital Center

Contract Title: Clifton T. Perkins Hospital Center Heat Repair
OCMP #: 24-22233 / ADPICS: M00B4600515

Contract Type: Maintenance

Contract Description: Diagnosis and procure temporary support to ensure continued operation of the heating system for the Clifton T. Perkins Hospital Center.

Modification Description: Additional necessary repairs to stabilize the water system and ensure proper system operation for support of the facility.

Procurement Method: Emergency Modification

Original Procurement Method: Emergency

Prior Reports: Sec. Appendix A1, 1/17/2024 BPW

Award: Warwick Supply & Equipment T/A Warwick Construction, Hunt Valley, MD (*Certified MBE*)

Original Contract Amount: \$ 554,000 (Reported 1/17/2024, Sec. Appendix A1)
Prior Modification: \$5,126,400 (Reported 1/17/2024, Sec. Appendix A1)
Modification Amount (this Item): \$ 347,000
Revised Contract Amount: \$6,027,400

Percent +/- (this Action): 62.64%
Total Percent Change: 987.98%

Original Contract Term: 12/01/2023 – 02/28/2024
Modification Term (this Item): 01/09/2024 – 09/30/2024

Contract Award Date: 12/01/2023
Date Emergency Declared: 01/09/2024
Modification Award Date: 01/09/2024
Date Modification Reported: 01/10/2024

MBE / VSBE Participation: 100% / 0% (Awardee is a Maryland-Certified MBE)

Fund Source: 100% General **Appropriation Code:** 320101002223

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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REVISED

APP 3

Contact: Alison Barry 667-203-9095
Alison.barry@maryland.gov

A2. MARYLAND DEPARTMENT OF HEALTH
Spring Grove Hospital Center

Contract Title: Emergency Water Main Repair
ADPICS # M00P3605403

Contract Type: Maintenance

Contract Description: Repair water main at Spring Grove Hospital Center to restore water service.

Procurement Method: Emergency

Bids: Langenfelder Mechanical Inc., Baltimore, MD \$113,794.85

Award: Langenfelder Mechanical Inc., Baltimore, MD

Amount: \$113,794.85

Term: 11/23/2022 – 12/15/2022

Date Emergency Declared: 11/23/2022

Contract Award Date: 11/23/2022

Date Emergency Reported: 01/12/2024

MBE / VSBE Participation: 0% / 0%

Fund Source: 100% General Funds

Appropriation Code: L0901

Remarks: Nature of Emergency: In September 2022 the Spring Grove Hospital Center (SGHC) experienced a water main break near the Tuerk Building. The cost to repair this water main break was initially to be handled as a small procurement (under \$50,000 at the time). However, due to the increased stress on the system, a ripple effect occurred and caused two (2) additional water main breaks in November and December 2022. As the vendor was still on-site completing the September 2022 repairs, SGHC, under the direction of the prior OCMP Director, engaged the vendor to complete the necessary repairs since the water could not be shut off to Asylum Lane as it is directly connected to SGHC’s central kitchen and

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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APP 4

REVISED

A2. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Remarks (cont'd):

cafe. The two subsequent repairs would have brought the costs over the small procurement threshold and an emergency was declared so that the work could take place immediately. These actions are being reported under one continuous emergency; there were three separate proposals for each water main break, the initial small procurement and two other contracts.

Basis for Selection: The vendor had an active contract for plumbing services for the facility.

Reason for Late Report: As part of MDH's efforts to address the Office of Legislative Auditors' findings noted in the October 2023 Office of the Secretary Audit, and under the Office of Contract Management and Procurement's (OCMP) new leadership, an internal inquiry revealed that this emergency procurement award had not been reported to the Board of Public Works. Further in December 2023, OCMP leadership identified a lack of knowledge transfer to the MDH facilities regarding emergency procurements. OCMP has since issued an internal memorandum to the MDH facilities, advising of the updated emergency procurement regulations and internal procedures to ensure that emergency procurements are properly tracked and reported.

Resident Business: Yes

Tax Clearance: 24-0193-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 31, 2024



REVISED

APP 5

*Contact: Shareda Holifield 410-350-1967
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A3. MARYLAND MILITARY DEPARTMENT

Contract Title: Repairs to Condensate Line and Installation of Two Condensate Transfer Pump Sets for Boilers at the Fifth Regiment Armory
MMD 24-031 / ADPICS: D50P4600313

Contract Type: Maintenance

Contract Description: Repair to condensate line and installation of two condensate transfer pump sets for boilers to prevent further damage to the Fifth Regiment Armory.

Procurement Method: Emergency

Bids:

<i>Bidders</i>	<i>Amounts</i>
East Coast Welding & Construction Co., Glen Burnie, MD	\$162,500.00
Rowbel Services, LLC, Essex, MD	\$168,944.50

Award: East Coast Welding & Construction Co., Glen Burnie, MD
(*Certified Small Business*)

Amount: \$162,500 NTE

Term: 01/03/2024 - 01/25/2024

Date Emergency Declared: 12/28/2023

Contract Award Date: 01/03/2024

Date Emergency Reported: 01/16/2024

MBE / VSBE Participation: 0% / 0%

Fund Source: 48% General, 52% Federal

Appropriation Code: 230801

BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 31, 2024



APP 6

REVISED

A3. MARYLAND MILITARY DEPARTMENT (cont'd)

Remarks: Nature of Emergency: On December 28, 2023, the Maryland Military Department (MMD) became aware of a severe steam leak that impacted the heating system at the Fifth Regiment Armory. Due to the winter season with its low temperatures, the Department sought to prevent further damage, specifically water pipes freezing, bursting and causing additional damage. Further, the safety of the Maryland National Guard members and MMD state employees who work at the Fifth Regiment Armory is of utmost importance.

The Department began the process and obtained approval from the DGS' Acting Deputy Chief Procurement Officer to proceed with this emergency procurement. The two bids received came from certified small businesses.

Basis for Selection: MMD selected a contractor who has experience with working with the State, including MMD facilities. Due to the urgent nature and need to restore heat to the facility as soon as possible, MMD awarded this contract to the responsive bidder who provided the lowest price.

Resident Business: Yes

Tax Clearance: 24-0037-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 31, 2024



DNR 1

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**
Allegany County

Recommendation: Approval to commit \$17,880 for the following **development** project.

Hoffman Park Improvements - \$17,880
City of Frostburg
POS #7648-1-472 MD20231114-0884

Background: Construct a storage building, renovate the existing restrooms, purchase new park signage and associated site amenities. Project also includes new amphitheater lighting to extend park usage and increase safety.

Fund Source: Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021
Program Open Space Local
Source Code: 22011 \$17,880.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 31, 2024



DNR 2

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE LOCAL SHARE
PROGRAM OPEN SPACE STATE SHARE
Baltimore City**

Recommendation: Approval to commit \$6,773,945 for the following **development** projects.

1. North Harford Park Improvements - \$3,273,945

Baltimore City
POS #7024-24-316 MD20190821-0715

Background: Additional funds to renovate the field house at North Harford Park. Project includes indoor basketball court expansion, playground improvements, splash pad construction, walkway construction, storm water management, fencing, and associated site amenities.

Prior Approvals: \$750,000.00 (DNR-RP Item 9A (1) [December 4, 2019])

Fund Source: Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023
Program Open Space Local
Source Code: 24011 \$3,273,945.00

2. Madison Recreation Center Dome - \$500,000

Baltimore City
POS #7641-26-258 MD20231107-0869

Background: Renovate the covered basketball court at Madison Recreation Center. Project includes design, court resurfacing, electronic and sound improvements, fencing, bleacher upgrades, and associated site amenities.

Fund Source: Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023
POS Stateside – Baltimore City Direct Grant
Source Code: 24010 \$500,000.00

3. Reedbird Park - Improvements Phase II - \$3,000,000

Baltimore City
POS #7642-26-259 MD20231107-0872

Background: Design and construct multi-sport athletic fields, baseball fields, playground equipment, a dog park, pathways and connections to the Middle Branch Trail System, athletic lights and storm water management. Project also includes new playground and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source: Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023
POS Stateside – Baltimore City Direct Grant
Source Code: 24010 \$3,000,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 31, 2024



DNR 3

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

3A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**
Washington County

Recommendation: Approval to commit \$19,376 for the following **development** project.

Fairgrounds Park Softball Building Roof Replacement - \$19,376
City of Hagerstown
LPPI# LPPI-21-20

Background: Replace the existing softball concession/restroom building roof with a metal roof at Fairgrounds Park.

Fund Source: Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022
Local Parks and Playgrounds Infrastructure
Source Code: 22116 \$19,376.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
Department of Natural Resources – Real Property
Supplement
January 31, 2024



DNR 4

Contact: Emily Wilson 410-260-8436
emilyh.wilson@maryland.gov

4A. PROGRAM OPEN SPACE STATE SHARE
Worcester County (Shockley)

Recommendation: That the Board of Public Works approve the acquisition.

Description: This mostly forested property is located in the Upper Pocomoke River watershed and will be managed by Maryland Forest Service as an addition to Chesapeake Forest Lands. Acquisition will allow the property to be managed as working forest lands to produce sustainable forest products, helping to sustain the local resource-based economy. Acquisition will connect several disparate parcels, simplify boundary management, and support Forest Interior Dwelling Species habitat.

POS Scoring System: 100 out of 100

Targeted Ecological Area: Yes

Grantor: B. Randall Coates, Esq. and Reena J. Patel, Esq., Co-Trustees

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 401.84 +/- acres, unimproved, POS No. 34697

Price: \$1,408,000

Appraisals: \$1,410,000 (10/2/2023) – Gary R. Anglemyer
\$1,406,000 (9/28/2023) – William R. McCain
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source: Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020
Program Open Space Stateside
Source Code: 21010 \$1,408,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works
University System of Maryland
Supplement
January 31, 2024



Contact: Thomas Hickey 410-576-5736
thickey@usmd.edu

1-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds and general funds (PayGo) for the following contracts totaling: \$148,162.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301(general obligation bonds)

Towson University
Health Professions Building

1.Description: Furnish, deliver, and install furniture.
Procurement Method: Cooperative Purchasing Agreement (Premier Contract No. PP-FA-2016)
Award : Price Modern, Baltimore, MD
Amount: \$60,260
Fund Source: MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111
MBE Participation: 0%
Resident Business: Yes **MD Tax Clearance#** 24-0044-1110

2.Description: Furnish, deliver, and install furniture.
Procurement Method: Cooperative Purchasing Agreement (OMNIA NCPA Contract No. 07-127)
Award : American Design Associates, Towson, MD
Amount: \$26,424
Fund Source: MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111
MBE Participation: 0%
Resident Business: Yes **MD Tax Clearance#** 24-0051-1111

**Board of Public Works
University System of Maryland
Supplement
January 31, 2024**



1-GM. GENERAL MISCELLANEOUS (cont'd)

3.Description: Furnish, deliver, and install waste cans.
Procurement Method: Cooperative Purchasing Agreement (Equalis Contract No. COG-2113A)
Award : American Design Associates, Towson, MD
Amount: \$46,956
Fund Source: MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 108
MBE Participation: 0%
Resident Business: Yes **MD Tax Clearance#** 24-0051-1111

University of Maryland, Baltimore
School of Medicine Bressler Research Building-Electrical Substation Renewal

Description: Add shutters on switchboards for the electrical substation project.
Procurement Method: Competitive Sealed Proposal
Award: Cynergy Electric Company, Inc. Crofton, MD
Amount: \$14,522
Fund Source: FY 2022 General Funds (PayGo Funding)
MBE Participation: 0%
Resident Business: Yes **MD Tax Clearance:** 24-0033-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Wes Moore
Governor

Aruna Miller
Lt. Governor

Paul J. Wiedefeld
Secretary

**BOARD OF PUBLIC WORKS
ACTION AGENDA
January 31, 2024**

<u>Item #s</u>	<u>Mode</u>	<u>Pages</u>
1 – 3	Maryland Aviation Administration (MAA)	1 – 7
4 – 5	Maryland Port Administration (MPA)	8 – 12
6	Maryland Transit Administration (MTA)	13 – 14
7 – 11	State Highway Administration (SHA)	15 – 22

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024**



MDOT 1

*Contact: Linda D. Dangerfield 410-859-7097
ldangerfield@mdot.maryland.gov*

**1-AE. MARYLAND AVIATION ADMINISTRATION
*Architectural/Engineering Services***

Contract ID: Comprehensive Design Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin State (MTN) Airports; *MAA-AE-23-001, MAA-AE-23-006, MAA-AE-23-007, MAA-AE-23-008 & MAA-AE-23-009*

EPICS Nos.: MAAAE23001, MAAAE23006, MAAAE23007, MAAAE23008 & MAAAE23009

Contract Description: Five work-order based contracts to provide design services at BWI Thurgood Marshall and MTN Airports.

Awards:	Airport Design Consultants, Inc.; Ellicott City, MD	MAA-AE-23-001
	Michael Baker International; Baltimore, MD	MAA-AE-23-006
	AECOM Design Services, Inc.; Hunt Valley, MD	MAA-AE-23-007
	Johnson, Mirmiran & Thompson, Inc.; Hunt Valley, MD	MAA-AE-23-008
	AtkinsRealis, USA, Inc.; Calverton, MD	MAA-AE-23-009

Contract Term: 02/15/2024* – 02/14/2029 (*or earlier upon BPW Approval)

Amount: \$ 23,000,000 NTE (MAA-AE-23-001)
 \$ 20,000,000 NTE (MAA-AE-23-006)
 \$ 19,500,000 NTE (MAA-AE-23-007)
 \$ 19,000,000 NTE (MAA-AE-23-008)
\$ 18,500,000 NTE (MAA-AE-23-009)
 \$100,000,000 NTE Aggregate Total *for this item*

Procurement Method: Qualification Based Selection

Proposals:

<i>Offerors</i>	<i>Technical Proposal Ratings (Max 1,550) (Rankings)</i>	<i>NTE Amounts</i>
Airport Design Consultants, Inc., Ellicott City, MD	1,256.0 (1)	\$23,000,000 MAA-AE-23-001
Michael Baker International, Baltimore, MD	1,112.0 (2)	\$20,000,000 MAA-AE-23-006
AECOM Design Services, Inc., Hunt Valley, MD	1,103.0 (3)	\$19,500,000 MAA-AE-23-007
Johnson, Mirmiran & Thompson, Inc., Hunt Valley, MD	1,073.0 (4)	\$19,000,000 MAA-AE-23-008

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 2

1-AE. MARYLAND AVIATION ADMINISTRATION (cont'd)

Proposals (cont'd):

AtkinsRealis USA, Inc., Calverton, MD	1,070.5 (5)	\$18,500,000 MAA-AE-23-009
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DBE/VSBE Participation: 64.5% / 0% MAA-AE-23-001
 20% / 0% MAA-AE-23-006
 20% / 0% MAA-AE-23-007
 20% / 0% MAA-AE-23-008
 20% / 0% MAA-AE-23-009

Incumbents: Johnson, Mirmiran & Thompson, Inc., AECOM Design Services, Inc.,
 Michael Baker International, Inc.

Requesting Agency Remarks: This solicitation was advertised in the Daily Record, eMaryland Marketplace Advantage and the Maryland Aviation Administration’s (MAA) website. eMaryland Marketplace Advantage notified a total of 470 firms. MAA directly solicited 33 companies. Eight responses to the Expression of Interest were received on February 15, 2023, and all firms were invited to submit technical proposals. MAA utilized the qualification-based selection and found five firms eligible for contract award. The non-selected firms received a debriefing. There were no protests for this procurement.

The consultants shall perform concept development, site planning, schematic design, preliminary architectural and engineering studies, and reports; prepare artist renderings, design visualizations, computer simulations, prepare plans, technical provisions, cost estimates and bid documents for construction of multi-disciplinary airside, terminal, and landside projects. This will include architectural, civil, structural, mechanical, plumbing, electrical, and special systems design drawings, specifications and bid forms in support of facilities at BWI Thurgood Marshall and MTN Airports and on occasion, other Maryland Airports on an on-call basis at the direction and discretion of MAA in accordance with Federal and State laws, guidelines, requirements, and standards.

Per BPW Advisory 2001-1, the MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 20% DBE participation goal was established for this contract. Four of the recommended awardees (Michael Baker International, AECOM Design Services, Inc., Johnson, Mirmiran & Thompson, Inc, and AtkinsRealis USA, Inc.) have committed to meeting the 20% DBE goal. Airport Design Consultants, Inc., has committed to exceeding the goal by 44.5% to achieve DBE compliance of 64.5%. No VSBE participation goal was established for this procurement.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 3

1-AE. MARYLAND AVIATION ADMINISTRATION (cont'd)

Fund Source: 80% Special (Capital Facility Charge), 10% Other (Passenger Facility Charge), and 10% Federal

Approp. Code: J06I0003

Resident Business/ MD Tax Clearance:

<i>Company Name</i>	<i>Resident Business</i>	<i>MD Tax Clearance</i>
Airport Design Consultants, Inc.	Yes	23-4600-1111
Michael Baker International	No	23-4599-1111
AECOM Design Services, Inc.	No	23-4596-0001
Johnson, Mirmiran & Thompson, Inc.	Yes	23-4598-1111
AtkinsRealis USA, Inc.	No	23-4597-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 4

Contact: Linda D. Dangerfield 410-859-7097
ldangerfield@mdot.maryland.gov

2-C-MOD. MARYLAND AVIATION ADMINISTRATION
Modification: Construction Contract

Contract ID: Taxiway F Phase 2 at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-CO-23-001*
EPICS No.: CO413606

Contract Approved: MDOT 1-C, 09/20/2023

Contract Description: Realignment of Taxiway F to be parallel with Runway 10-28 at BWI Thurgood Marshall Airport. The work includes bituminous concrete pavement demolition, excavation, erosion and sediment control, new Portland cement concrete pavement construction, new bituminous concrete pavement construction, new shoulder pavement construction, mill and overlay existing asphalt pavement, storm drainpipe installation, storm drain structure installation, underdrain installation, pavement markings, removal and installation of airfield lighting and signage, and relocation of FAA NAVAIDs equipment.

Modification Description: Provide correction to the contract's period of performance to properly reflect the 780-calendar day term of the contract.

Award: Allan Myers MD, Inc.; Fallston, MD

Original Contract Term: 584 calendar days from NTP

Correct Contract Term: 780 calendar days from NTP

Original Contract Amount: \$27,074,900.00

Modification Amount: \$0

Prior Options/Mods: \$0

Total Contract Total: \$27,074,900.00

Percent +/- Change: 0%

Total Percent -/- Change: 0%

Procurement Method: Competitive Sealed Bidding

DBE/VSBE Participation: 26% / 0%

DBE/VSBE Compliance: 0% / 0%

Performance Security: 100% Payment & Performance Bonds

Hiring Agreement Eligible: No

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 5

2-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: MAA seeks to correct the previously published and approved contract term. The original BPW item inadvertently reflected 584 calendars days; however, the solicitation was advertised, and the contract was awarded with a 780-calendar day duration. The notice to proceed for this contract was issued on November 13, 2023, therefore no DBE compliance has been achieved to date.

Fund Source: 56% Federal, 44% Special (Transportation Trust Funds)

Approp. Code: J06I0003

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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**3-C. MARYLAND AVIATION ADMINISTRATION
*Construction Contract***

Contract ID: Airfield Operations Area (AOA) Fence Hardening at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-CO-24-002*
EPICS No.: MAACO24002

Contract Description: Provide all supervision, labor, materials, equipment, tools, and associated work necessary for the Airfield Operations Area (AOA) Fence Hardening project at BWI Thurgood Marshall Airport. The work under this contract includes project security, maintenance of traffic, erosion and sediment control, removing and replacing 8'-0" Perimeter Security Fencing with 10'-0" Perimeter Security Fencing, fence and gate hardening including cable and manual crash beam barriers for manual gates, automatic wedge plate barriers for power gates, Integrated Access Control System (IASS), bollards, animal barrier for fencing, electrical, and communications.

Award: Hercules Fence of Maryland, LLC.; Jessup, MD

Contract Term: 440 calendar days from Notice to Proceed

Amount: \$7,988,000.01

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amounts</i>
Hercules Fence of MD, LLC, Jessup, MD	\$ 7,988,000.01
Long Fence Company, Inc., Odenton, MD	\$ 8,417,500.00
A-1 American Fence, Inc., Orange, TX	\$17,428,764.08

Living Wage Eligible: No

MBE/VSBE Participation: 15% / 0%

Performance Security: 100% Performance & Payment Bonds

Hiring Agreement Eligible: No

Incumbent: N/A

3-C. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: The solicitation was advertised on September 12, 2023, via eMaryland Marketplace Advantage, electronically notifying 110 contractors, the Maryland Aviation Administration's website, and by way of direct solicitation to six firm. Three bids were received.

The variance in the bids is equated to A-1 American Fence, Inc. pricing for mobilization, temporary construction items, and the quality control plan. Hercules has confirmed its pricing. Additionally, Hercules Fence of Maryland is an established fence contractor with over 60 years of experience in the fencing business.

Per BPW Advisory 2001-1, the MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a MBE participation goal, as well as a Small Business designation. A 15% MBE participation goal was established for this contract.

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J06I0003

Resident Business: Yes

MD Tax Clearance: 23-5087-1111

BOARD OF PUBLIC WORKS

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APPROVED

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WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 8

Contact: John Thornton 410-385-4850
jthornton@mdot.maryland.gov

4-C. **MARYLAND PORT ADMINISTRATION**
Construction Contract

Contract ID: WTC Elevator Modernization; 522089
EPICS No.: P522089

Contract Description: Provide for modernization of nine traction elevators at the World Trade Center Baltimore.

Awards: Elcon Enterprises, Inc. dba Elevator Control Service
Upper Marlboro, MD

Contract Term: 572 workdays from Notice to Proceed

Amount: \$6,762,935

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer (Rank)	Final Ranking
Elcon Enterprises, Inc. dba Elevator Control Service Upper Marlboro, MD	1	\$6,762,935 (1)	1
Nichols Contracting, Inc. Columbia, MD	2	\$7,798,000 (3)	2
Otis Elevator Company Baltimore, MD	3	\$7,177,000 (2)	3

**Technical merit held greater weight than price.*

MBE /VSBE Participation: 0% / 0%

Performance Security: 100% performance and payment bonds.

Requesting Agency Remarks: On September 11, 2023, MPA advertised the Request for Proposals on eMaryland Marketplace Advantage, which notified approximately 1834 vendors of the solicitation. Eighteen contractors attended the preproposal meeting and site visit. Three proposals were received.

Elcon Enterprises, Inc. was recommended for award because of its strong technical and financial proposals, providing a strong understanding of the scope of work and demonstrating a

4-C. MARYLAND PORT ADMINISTRATION (cont'd)

Requesting Agency Remarks (cont'd):

comprehensive understanding of the contract’s requirements. The technical proposal offered strong experience in both the project team and comparable projects.

The project is a comprehensive modernization of all nine elevators at the World Trade Center, a world class iconic building in Baltimore, MD. The modernization includes the replacement of the existing direct current (DC) machines with new gearless, alternating current (AC) machines and regenerative AC drive units. AC drive technology provides an overall increase in system efficiency over DC technology, reduction in energy consumption, and increased safety as a result of the new brake system. This combined with the conversion of all lighting in the cars to LED and digital hall fixtures will result in significant energy savings to the State. In addition, the transition from DC to AC will lower maintenance costs as DC technology is outdated by 20 years and parts and support become more costly as manufacturers cease production of spare parts for DC equipment. Further, AC units utilize fewer internal parts, which means fewer opportunities for failure. The modernization also includes all new hoists, governor and compensation ropes with new sheaves, tie-down devices, and roller guides which provide lasting safety for users.

Per BPW Advisory 2001-1, the MPA Office of Fair Practices and Procurement Review Group reviewed this contract for potential MBE and VSBE goals and SBR designation. It was determined that no MBE and VSBE goals should be established for this contract as there were no significant subcontractable opportunities since elevator companies provide such work with their own forces rather than through subcontractors. Additionally, the PRG did not designate this contract for Small Business Reserve after a search of Maryland certified small businesses identified fewer than three eligible small businesses as defined in COMAR 21.01.02.01B(80).

The Maryland Port Commission approved this contract on January 9, 2024.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J03D0002

Resident Business: Yes

MD Tax Clearance: 23-4978-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

MDOT 10

Contact: John Thornton 410-385-4850
jthornton@mdot.maryland.gov

**5-IT-OPT/MOD. MARYLAND PORT ADMINISTRATION
*Information Technology Renewal Option / Modification***

Contract ID: Programming Support Services; 219031-IT
EPICS No.: CO413586

Contract Approved: Item 2-IT; 09/18/19

Contractor: Advanced Analytical Systems, Inc. (*Certified Small Business*)
Chantilly, VA

Contract Description: Provide for one senior programmer to develop and maintain the Port Operations and Security System and other information technology systems and projects of the Maryland Port Administration (MPA).

Option Description: Exercise the first and only 5-year renewal option.

Modification Description: Modification No. 2 adds to the contract three resources, one senior programmer and two database administrators.

Original Contract Term: 10/01/2019 – 09/30/2024

Option Term: 10/01/2024 – 09/30/2029

Modification Term: 02/15/2024 – 09/30/2029

Original Contract Amount: \$859,200

Option Amount: \$3,903,687

Modification Amount: \$371,840

Prior Mods/Options: \$ 0 (Mod #1: name change in accordance with BPW Advisory 2002-2 from Krishna Tech, Inc to Advanced Analytical Systems, Inc.)

Total Contract Amount: \$5,134,727

Percent +/- Change: 498%

Overall Percent +/-: 498%

Original Procurement Method: Competitive Sealed Proposals

REVISED

5-IT-OPT/MOD. MARYLAND PORT ADMINISTRATION (cont'd)

MBE / VSBE Participation: 0% / 0%

MBE / VSBE Compliance: 0% / 0%

Requesting Agency Remarks: This contract supports a full range of systems development, maintenance, migration, and enhancement requests to support MPA's Port Operations and Security System. The need for senior programmers and database administrators is ongoing and cannot be fulfilled by MPA with its own employees. With this possible future need in mind, the original solicitation provided that MPA could acquire additional resources under the contract, by modification and subject to necessary approvals.

MPA now needs to add three resources to fulfill the requirements of a 2021 Federal Port Security Grant to upgrade MPA's access control system by: (1) analyzing the existing system; (2) planning solutions to integrate Optical Character Recognition and Quick Response technologies into MPA's marine terminal access security control system, to enhance the identification verification process required to gain entrance into MPA owned and operated facilities, and to replace hard copy permits with a machine-readable optical label that contains the permit information; and (3) implementing the solutions adopted by MPA. The Port Security Grant requires that all grant funds must be spent no later than September 1, 2024, or the unspent grant funds will be forfeited.

Once the upgrade has been completed, the original resource and the three additional resources added under this contract will continue to maintain and support the MPA's information technology needs.

Since the 2021 grant application was approved, the MPA Office of Information Security and Technology (OIT) has been utilizing the On Call Temporary Contingent Labor Services Contracts of the MDOT's Secretary's Office to obtain the technical resources necessary to complete the work required by the grant. However, the On Call Temporary Contingent Labor Services Contracts will end February 2024. Therefore, MPA must obtain the necessary resources by other means. In addition, MPA is looking to secure long-term resources, rather than short-term resources offered by the On Call Temporary Contingent Labor Services contracts.

Since Contract 219031-IT already authorizes additional resources, the fastest contracting vehicle now available to MPA is to add three additional resources; one senior programmer and two database administrators under the current contract in order to complete the grant project by the Federal deadline of September 1, 2024. Obtaining three additional resources under this existing contract will allow MPA to obtain long-term technical resources. Therefore, MPA should obtain necessary approvals to add the additional resources, to enable the contractor to locate and offer suitable individuals as resources.

REVISED

5-IT-OPT/MOD. MARYLAND PORT ADMINISTRATION (cont'd)

Requesting Agency Remarks (cont'd):

The cost of this Modification for three additional resources through the remaining term of the original contract is not to exceed \$371,840. This **Agenda item** also exercises the first and only five-year renewal option, including the three resources added by **the Modification**, for a **[]** renewal value of \$3,903,687. **Along with the Modification value of \$371,840, the total combined actions in this Agenda item are valued at \$4,275,527.**

Advanced Analytical Systems, Inc. is a Maryland Certified Small Business.

The Maryland Port Commission approved this modification on January 9, 2024.

Fund Source: 97.5% Special Funds (Transportation Trust Fund)
 2.5% Port Security Grant (Federal Funds)

Approp. Code: J03D0001

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

6-RP. MARYLAND TRANSIT ADMINISTRATION
Real Property – Surplus

Recommendation: That the Board of Public Works approve the Maryland Transit Administration (MTA) surplus real property as it is excess to the agency’s needs.

Authority: Transportation Article, § 8-309(g) Annotated Code of Maryland

Property: MC #22-5113
Hurlock Freight Rail Right-of-Way (± 1.01 acre)
and Revertible Easement (± 0.023 acre),
Charles Street, Hurlock, Dorchester County

Grantor: State of Maryland, Maryland Transit Administration

Grantee: Town of Hurlock

Consideration: \$1

Appraised Value: \$54,900 – Gary R. Anglemeyer, MAI
Lisa Ward, Review Appraiser

Special Conditions: The subject property will revert to MTA if the Town of Hurlock ceases to use the property. Secondly, proceeds for any sale or lease or license of any property interests within the subject property will be received by MTA and not the Town of Hurlock.

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20230518-0405. It is recommended to declare the +/- 1.01 acres of rail right of way with a former waiting station and pavilion surplus to the needs of the state and to approve a +/- 0.023-acre easement—both located at Charles Street at Gay Street and Mill Street in the Town of Hurlock—for transfer to the Town of Hurlock, upon consideration of the Maryland Department of the Environment’s qualifying comments.

None of the local or state agencies that provided review comments expressed an interest in acquiring the properties; however, according to the project application documents, “the Town of Hurlock expressed an interest to acquire the subject property from MDOT MTA”.

6-RP. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Town of Hurlock owns the waiting station and adjacent pavilion, but MTA owns the land upon which both structures exist. MTA, as successors in interest to the State Railroad Administration (SRA), who initially entered into a certain Access Agreement with the Town of Hurlock dated July 11, 1991, regarding the installation of a station building, is proposing the disposal of this property. The SRA Access Agreement was anticipated to remain in effect until a Quitclaim Deed was prepared conveying the property to the Town for their use. However, this process was never completed, and MTA is now proposing to convey the parcel (and easement) to address the existing encroachments contemplated in the original SRA Access Agreement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024**



MDOT 15

*Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov*

**7-AE. STATE HIGHWAY ADMINISTRATION
*Architecture/Engineering Contract***

Contract ID: Travel Forecasting, Traffic Analysis & Engineering Services -Statewide;
BCS 2022-03 B
EPICS No. SBCS2203B

Contract Description: One of six open-ended, work-order based contracts to provide travel forecasting, traffic analysis and engineering services – Statewide for State Highway Administration (SHA).

Awards: Kittelson & Associates, Inc., Baltimore, MD

Contract Term: 2/15/2024 – 2/14/2029 (5 years)

Amount: \$6,000,000 NTE

Procurement Method: Qualification Based Selection

Proposals:

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Award</i>
Rummel, Klepper & Kahl, LLP Baltimore, MD	90.82 (1)	Approved 7-AE 11/29/23 Contract A
Kittelson & Associates, Inc., Baltimore, MD	89.75 (2)	\$6,000,000 NTE Contract B
Mead & Hunt, Inc. Columbia, MD	89.24 (3)	Approved 7-AE 11/29/23 Contract C
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	88.63 (4)	Approved 7-AE 11/29/23 Contract D
Gannett Fleming, Inc. Baltimore, MD	87.87 (5)	Approved 4-AE 1/17/2024 Contract E

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024**



MDOT 16

7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Award</i>
Whitman, Requardt & Associates, LLP Baltimore, MD	87.72 (6)	Approved 6-AE 1/3/2024 Contract F
Wallace Montgomery & Associates, LLP / RS&H, Inc. (JV) Hunt Valley, MD	81.66 (7)	
Brudis & Associates, Inc. Inc. / Kimley-Horn and Associates, Inc. (JV) Columbia, MD	80.77 (8)	
AECOM Technical Services, Inc. Hunt Valley, MD	80.72 (9)	
A Morton Thomas & Associates, Inc. Towson, MD	79.26 (10)	

DBE / VSBE Participation: 20% / 0%

Incumbents: Gannett Fleming, Inc.; Whitman, Requardt & Associates, LLP; Rummell, Klepper & Kahl, LLP; Mead & Hunt, Inc.; A. Morton Thomas & Associates, Inc.; Johnson, Mirmiran and Thompson, Inc.

Requesting Agency Remarks: On April 7, 2022, the solicitation was advertised in The Daily Record, State Highway Administration’s (SHA’s) web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for six contracts for \$6 million each not to exceed \$36 million for travel forecasting, traffic analysis & engineering services, statewide for SHA. A total of 861 firms were notified via eMMA and an additional 758 were directly solicited. SHA received 10 expressions of interest and invited 10 firms to submit technical proposals. SHA used qualifications-based selection and found 6 consultants eligible for contract award. No protests were filed.

Services to be provided consist of travel forecasting, traffic engineering and analysis, and additional required traffic-related studies for the purposes of evaluating transportation projects during the various phases of SHA’s project development process. These phases or types of projects/studies could include long range planning, feasibility studies, project planning/NEPA studies, planning and environmental linkages (PEL) studies, corridor studies, preliminary/final design phases, practical design studies, value engineering, transportation alternatives program, economic analysis studies, traffic impact studies, congestion management studies, before and after

7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks (cont'd):

studies, scenario planning and analysis, etc. The work could include developing areawide travel demand models or modifying an existing Metropolitan Planning Organization (MPO) model or the Maryland Statewide Transportation Model (MSTM); providing traffic and technical support for corridor safety studies and/or the road safety audit (RSA) program; providing support for development and improvement of various travel forecasting and traffic engineering procedures, improving internal processes, and maintaining standard operating procedures (SOPs); performing state-of-the-art microscopic and/or mesoscopic model development and traffic analysis/simulation; providing support for SHA's mobility and congestion management strategies and performance measures; providing support and/or analysis in the areas of Multimodal (Freight, Transit, Pedestrian, Bicycle, Park & Rides, etc.), Transportation Systems.

Management and Operations (TSMO), ITS initiatives, emerging transportation technologies (e.g. CAV's, machine learning models), access management, and land use development scenarios. Services could also include or necessitate various types of traffic data collection and familiarity with Big Data uses, analyses, and platforms. Furthermore, the consultants should be able to deliver both written and verbal technical documentation/summaries to various appropriate audiences and be able to provide on-site technical assistance for all services previously listed.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 20% DBE participation goal was established for each contract within this award series. Sub-contractable categories used to establish the goal include big data connected automated vehicles, traffic data collection, travel demand modeling, and traffic analysis. The transportation systems management and operations, active traffic management strategies sub-contractable category was not used due to only one certified firm was found to perform this work.

Fund Source: 80% Federal; 20% Special (Transportation Trust Fund)

Approp. Code: J02B0101 & JO2B0102

Resident Business: Yes

MD Tax Clearance: 23-4787-0111

See next page for
Record Correction
Letter dated
6/30/25

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Gontrom



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary
William Pines, P.E.
Administrator

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: SHA PROCUREMENT DIRECTOR JADA WRIGHT
SUBJECT: NOTICE OF CORRECTION – MDOT 7-AE, 01/31/2024 BPW MEETING
DATE: JUNE 30, 2025

PURPOSE OF MEMORANDUM

To advise the BPW staff of the following clerical error, a second appropriation code was inadvertently left off in the Department of Transportation’s Action Agenda item previously approved by the Board of Public Works.

MDOT Agenda 01/31/2024, Item 7-AE

Approved Approp. Code: J02B0101
Corrected Approp. Code: J02B0101 & J02B0102

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at (410) 545-0330 or jwright18@mdot.maryland.gov.

Requested by:

Jada Wright

Jada Wright, Director
Office of Procurement and Contract Management

Concurrence:

Scott Pomento

Scott Pomento, P.E.
Chief Financial Officer

Approval:

William Pines

William Pines, P.E.
Administrator

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 18

Contact: Jada Wright 410-545-0330
jwright18@mdot.maryland.gov

8-C. STATE HIGHWAY ADMINISTRATION
Construction Contract

Contract ID: HVAC Renovation at Glen Burnie Maintenance Facility – Facility Improvements;
AA2775229

EPICS No.: AA2775229

Contract Description: Provide HVAC renovation at Glen Burnie Maintenance Facility – facility improvements

Award(s): J. F. Fischer, Inc.; Linthicum, MD

Contract Term: 841 Calendar Days

Amount: \$1,937,000.00

Procurement Method: Competitive Sealed Bidding

Bids:

<i>Bidders</i>	<i>Amounts</i>
J. F. Fischer, Inc.; Baltimore, MD	\$1,937,000.00
Fresh Air Concepts, LLC; Linthicum, MD	\$2,100,000.00
Denver-Elek, Inc.; Baltimore, MD	\$2,804,000.00

Living Wage Eligible: No

MBE/VSBE Participation: 12% / 0%

Performance Security: Performance and Payment Bonds for 100% of the award amount exists for this contract

Incumbent(s): None

Requesting Agency Remarks: This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on August 22, 2023, notifying 1,332 potential contractors, 274 of which were MDOT-certified Minority Business Enterprises (MBEs). Three bids were received and opened on October 26, 2023. There were no protests filed for this contract.

8-C. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks (cont'd):

The HVAC renovations at the MDOT SHA's Glen Burnie Maintenance Facility represent systematic upgrades and modernization for the equipment. The HVAC systems were designed for compliance with the International Energy Conservation Code, and the State of Maryland's Climate Solutions Now Act (CSNA) of 2022. The CSNA is an initiative to phase out fossil fuel usage. Upgrades to the facility reduces the electrical consumption of the facility and its reliance on fossil fuels. The variable refrigerant flow equipment operates as a heat pump and replaces the fuel fired system that was used in the previous design. The overall design provides a low energy usage, efficient system that provides comfort to the individual spaces served in the facility.

State Highway Administration has confirmed J. F. Fischer, Inc.'s bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal as well as a Small Business Reserve designation. A 12% MBE Participation goal has been established for this project, to which the recommended awardee has committed. No VSBE participation goal was set due to no certified firms available to perform the work.

Fund Source: 100% Special (Transportation Trust Funds)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: 23-4354-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 20

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

9-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Disposition

Recommendation: That the Board of Public Works approve the State Highway Administration (SHA) disposing real property as it is excess to the agency’s needs.

Authority: Transportation Article, § 8-309 (g)(2)(i)
Annotated Code of Maryland

Property: MC# 23-2813
Charles F. Micciche, Et Al (± 0.549 acres), located West of I-97
and Southwest of Grover Rd. Millersville, Anne Arundel County

Grantor: State of Maryland, SHA

Grantee: Anne Arundel County, Maryland, a body corporate and politic of
the State of Maryland.

Consideration: \$75,400

Appraised Value: \$75,400 – Janet Dougherty & Mohammad Akbarieh, (Selected)
Neil Mengel, SHA review Appraiser

Requesting Agency Remarks: In 2002, SHA acquired the subject property along I-97 from MD 178 at Dorrs Corner to Brightview Drive. SHA proposes to convey the parcel to Anne Arundel County through a negotiated sale of \$75,400, which is 100% of the appraised value.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 21

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

10-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Exchange

Recommendation: That the Board of Public Works (BPW) approve the State Highway Administration (SHA) exchanging real property.

Authority: Transportation Article, § 8-309(f)(1)(i)
Annotated Code of Maryland

Property: MC# 23-2833
Hugh Ronald McTague, (± 1.00 acre), located at 9970 MD 108
(Clarksville Pike), Columbia, Howard County

Grantor: State of Maryland, SHA

Grantee: Howard County, Maryland, a body corporate and politic

Consideration: \$0 (see below remarks for details)
~~\$1~~

See next page for Record
Correction Letter dated 3/19/24

Appraised Value: \$285,000 – Mohammad Akbarieh, (Selected)
Kathleen Kohler, SHA Review Appraiser

Requesting Agency Remarks: SHA acquired the subject property (0.83-acre in fee, 0.15-acre easement) in 2021 in conjunction with improvements to the MD Route 108–Centennial Lane intersection. This was parkland that Howard County had previously acquired with Project Open Space (POS) funding. Therefore, SHA was required to mitigate their acquisition by providing replacement property to the County that is of a similar size and is adjacent to Centennial Park. The subject (1-acre) parcel is contiguous to the park and was selected by the County as meeting the mitigation needs.

SHA proposes to convey the subject property to Howard County to fulfill the mitigation requirements of the POS funding. There will be no monetary compensation for this transaction due to SHA and the County exchanging properties of similar value.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

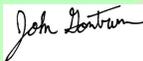
DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Digitally signed by
John Gontrum
Date: 2024.03.21
10:08:02 -04'00'



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: ALICIA TARR, PROGRAM MANAGER, MDOT BPW & PROCUREMENT COMPLIANCE
SUBJECT: NOTICE OF CORRECTION – MDOT 10-RP; 1/31/24 BPW MEETING 
DATE: MARCH 19, 2024
RESPONSE REQUESTED BY: APRIL 2, 2024

PURPOSE

This memorandum is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – MDOT Agenda 01/31/2024; Item 10-RP; Page 41

FROM: Approved Consideration: \$0
TO: Corrected Consideration: \$1

REASON: Clerical error.

Thank you for your attention in this matter.

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
January 31, 2024



MDOT 22

Contact: Olu Okunola 410-545-8754
ookunola@mdot.maryland.gov

11-RP. **STATE HIGHWAY ADMINISTRATION**
Real Property – Exchange

Recommendation: That the Board of Public Works approve the State Highway Administration (SHA) disposing real property as it is excess to the agency’s needs.

Authority: Transportation Article, §8-309 (f)
Annotated Code of Maryland

Property: MC# 23-2849
Board of Commissioners for Calvert County (± 1.199 acres),
Northwest corner of the intersection of MD Route 2 (N. Solomons
Island Rd) and MD Route 402 (Dares Beach Rd), Prince Frederick,
Calvert County

Grantor: State of Maryland, MDOT SHA

Grantee: Armory Square LLC, a Maryland Limited Liability Company

Consideration: \$237,700

Appraised Value: \$237,700 – Mohammad Akbarieh, (Approved)
Lisa Ward, SHA Review Appraiser

Requesting Agency Remarks: SHA acquired the subject property in 2019 for the construction of a Stormwater Management (SWM) ‘wet pond’ facility. In accordance with the terms of an MOU dated 2023, the grantee (Armory Square LLC) will grant an access easement to SHA, at no cost, allowing SHA to utilize the facility. In continuance of this agreement, Armory Square LLC, will be responsible for maintaining the SWM facility. SHA proposes to convey the property to Armory Square LLC, through a negotiated sale of \$237,700, which is 100% of the appraised value. The access easement being granted to SHA contains 0.317 acres.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**

Item#	Category	Pages
<i>1 - 32</i>	<i>Capital Grants and Loans</i>	<i>1 - 32</i>
<i>33</i>	<i>Construction</i>	<i>33 - 34</i>
<i>34 - 40</i>	<i>Services</i>	<i>35 - 51</i>
<i>41 - 47</i>	<i>Information Technology</i>	<i>52 - 68</i>
<i>48</i>	<i>Maintenance</i>	<i>69 - 70</i>
<i>49</i>	<i>Real Property</i>	<i>71 - 72</i>
<i>50</i>	<i>Landlord Lease</i>	<i>73</i>
<i>51</i>	<i>Tenant Lease</i>	<i>74</i>
<i>52</i>	<i>Supplemental: Services</i>	<i>75</i>
<i>53</i>	<i>Supplemental: Tenant Lease</i>	<i>78</i>
<i>54</i>	<i>Supplemental: Services</i>	<i>79</i>
<i>A1-EX</i>	<i>Supplemental: Expedited Procurement Request</i>	<i>84</i>



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

2-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Trustees of Maryland Institute College of Art

Maryland Independent College and University Association – Maryland Institute College of Art (Baltimore City)

“For the design, construction, and equipping of renovations to the 81 Mosher Street Building.”

*Maryland Consolidated Capital Bond Loan of 2020 (MISC– Chapter 537, Acts of 2020)
DGS Item 20-G003, (SL-208-200-038) \$ 4,000,000*

Matching Fund: The matching fund requirement for this grant was removed by House Bill 1374, Acts of 2021, Chapter 576, effective June 1, 2021

Background:	Total Project	\$ 4,350,257
	20-G003 (This Action)	\$ 4,000,000 (Non-match)
	Local Cost	\$ 350,257

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. The project may include HVAC and plumbing upgrades.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

8-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors at Drink at the Well Inc.

Drink at the Well Inc. (Baltimore City)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of infrastructure improvements at the Drink at the Well Inc. facility.”

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)
DGS Item 23-237, (SL-050-230-038) \$ 150,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 182,669
	23-237 (This Action)	\$ 150,000 (Non-match)
	Local Cost	\$ 32,669

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the replacement of the twenty-year-old roof and HVAC system.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

15-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

County Executive and County Council of Howard County

Jug Handle Connector (Howard County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a Jug Handle Connector.”

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)
DGS Item 23-347, (SL-010-220-038) \$ 9,000,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 18,000,000
	23-347 (This Action)	\$ 9,000,000 (Non-match)
	22-356 (Prior Action)	\$ 9,000,000 (Non-match)
	Local Cost	\$ 0

(Prior Actions: 8/31/2022 Agenda, Item 11-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include phase 2 of a 3-part project to extend Symphony Woods Road to Broken Lane Parkway to create a jug handle to connect to US Route 29.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

16-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Mechanicsville Volunteer Fire Department Incorporated
Mechanicsville Fire Department Campus Solar Installation (St. Mary’s County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Mechanicsville Volunteer Fire Department.”

Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)
DGS Item 23-720, (SL 081-230-038) \$ 100,000

Matching Fund: No match is required.

Background:	Total Project	\$ 125,000
	23-720 (This Action)	\$ 100,000 (Non-match)
	Local Cost	\$ 25,000

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the installation of a full solar energy system to decrease the load on the electrical grid.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

The Board of Education for Baltimore County

Parkville Middle School Digital Sign (Baltimore County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Parkville Middle School digital sign.”

*Maryland Consolidated Capital Bond Loan of 2023 (LHI– Chapter 102, Acts of 2023)
DGS Item 662 (SL-070-230-038) **\$ 90,000***

Matching Fund: No match is required.

Background:	Total Project	\$ 90,000
	23-662 (This Action)	\$ 90,000 (Non-match)
	Local Cost	\$ 0

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include furnishing and installing a digital sign.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of the Pearlstone Conference and Retreat Center

Pearlstone Center (Baltimore County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Pearlstone Center’s Campus in Reisterstown.”

*Maryland Consolidated Capital Bond Loan of 2023 (MISC – Chapter 102, Acts of 2023)
DGS Item 283 (SL-028-220-038) **\$ 500,000***

Matching Fund: No match is required.

Background:	Total Project	\$20,186,610
	23-283 (This Action)	\$ 500,000 (Non-match)
	22-259 (Prior Action)	\$ 1,000,000 (Non-match)
	21-157 (Prior Action)	\$ 500,000 (Non-match)
	20-173 (Prior Action)	\$ 1,000,000 (Non-match)
	Local Cost	\$17,186,610

(Prior Actions: 10/12/2022 Agenda, 35-CGL Item)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include campus renovation and expansion of facilities on the Pearlstone Campus.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

26-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Montgomery County, MD

Bowie Mill Bike Trail (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Bowie Mill Biker Trail.”

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)
DGS Item 22-307, (SL-253-220-038) \$ 1,500,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 20,706,000
	22-307 (This Action)	\$ 1,500,000 (Non-match)
	Local Cost	\$ 19,206,000

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the design and construction of a new eight- to ten-foot-wide side path for 3.3 miles along Bowie Mill Road from Olney Laytonsville Road (MD 108) to Muncaster Mill Road (MD 115) and continues along Muncaster Mill Road to Needwood Road. The project may also provide a new pedestrian bridge over Rock Creek North Branch.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Deirdra Bell 410-767-4107
deirdra.bell@maryland.gov*

32-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Montgomery County, Maryland
~~Montgomery County, MD~~

See next page for
Record Correction
letter dated 11/20/25

Cherry Hill Road Bike facility (Montgomery County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the bike facility project along Cherry Hill Road, from US 29 to the Montgomery County and Prince George’s County border.”

*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)
DGS Item 22-495, (SL-254-220-038) \$ 4,000,000*

Matching Fund: No match is required.

Background:	Total Project	\$ 4,000,000
	22-495 (This Action)	\$ 4,000,000 (Non-match)
	Local Cost	\$ 0

(Prior Actions: None)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include planning, design, and construction of bike facilities along Randolph and Cherry Hill Road from Old Columbia Pike to the Montgomery/Prince George's County line.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

November 20, 2025

Accepted 11/21/2025- JTG

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 117
Annapolis, Maryland 21401-1991

A handwritten signature in black ink that reads "John Gontrum".

SUBJECT: Record Correction – January 31, 2024 - Board of Public Works Agenda

Dear Mr. Gontrum,

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – January 31, 2024, DGS 32-CGL.

DGS 22-495
Office of Procurement

FROM: DGS Recommendation: **Administrative Fix to Grantee Name**

Pursuant to Section 1(3)(9)(b) of Chapter 720, Acts of 2024. DGS is administratively correcting the grantee name ***County Executive and County Council of Montgomery County***

TO: DGS Recommendation: ***Montgomery County, Maryland***

REASON: Clerical Error: The requested change is needed to provide consistency with the required documents provided to the Assistant Attorney General's office for approval of the grant agreement.

Regards,

A handwritten signature in black ink that reads "Vashon Maulsby".

Vashon Maulsby
Regional Grant Administrator
Capital Grants Program



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Courtney League 410-767-5516
courtney.league@maryland.gov*

33-C. CONSTRUCTION CONTRACT

Recommendation: That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order under Master Contract

1.0 *Master Contract:* *HVAC/Boiler & Related Services*

Contract No.: DGS-19-301-IQC

Approved: DGS 1-C, 06/17/2020

Term: 06/18/2020 - 06/17/2025

**As of publication, the remaining balance of this master contract is \$16,925,900.*

1.1 *Using Agency:* Department of Health

Description: HVAC/Mechanical Duct Modifications to add exhaust fans, louvers, dampers, duct, air devices, insulation, and controls to provide negative and positive pressure at Deer's Head Hospital in Salisbury; *H-453-223-003*

Award: Patapsco Mechanical, LLC; Hanover, MD (SBE)

Number of Qualified

Master Contractors: 3

Number of Bids: 1 (*Single Bid Received*)

Bid:

<i>Bidder</i>	<i>Amount</i>
Patapsco Mechanical, LLC; Hanover, MD	\$322,687

Amount: \$322,687

Term: 90 Calendar Days

MBE/VSBE Participation: 10.2% / 0%

Fund Source: 100% General Funds

Resident Business: Yes



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



33-C. CONSTRUCTION CONTRACT (cont'd)

Agency Remarks: The engineer's cost estimate for this project is \$156,289. During design meetings with MDH it was determined, after the issuance of the engineer's estimate, that some new ceilings, custom windows, and additional duct needed to be added. These changes added \$93,700 to the estimated cost. Additionally, DGS has been experiencing a considerable increase in cost for equipment, materials, and skilled labor. These costs on average are almost double from prior years. DGS has determined the bid of \$322,687 to be fair and reasonable.

BOARD OF PUBLIC WORKS ACTION

APPROVED

DISAPPROVED

WITH DISCUSSION

THIS ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Nneka Willis Gray 410-767-7675
nneka.willisgray@maryland.gov*

**34-S. SERVICES CONTRACT
*Department of Human Services, Social Services Administration***

Contract ID: Out-of-State Residential Childcare Services; SSA/OOS-24-005
ADPICS No.: N00B4600187

Contract Description: Continuation of services for one youth placed with the provider.

Award: UHS of Savannah, LLC/dba Coastal Harbor Treatment Center;
Savannah, GA

Contract Term: 02/01/2024 - 01/31/2026

Amount: \$438,600

Procurement Method: Sole Source

Living Wage Eligible: No

MBE/VSBE Participation: 0% / 0%

Performance Security: No

Incumbent: Same

Requesting Agency Remarks: This youth was originally placed via a small procurement approved on October 18, 2023, within the Department's delegation.

UHS of Savannah, LLC/dba Coastal Harbor Treatment Center is a previously contracted out of state provider. The State started a new contract and the youth is currently stable. The Provider can clinically address the specialized needs of the youth and when clinically appropriate the youth will be stepped down to a less restrictive placement. The Provider's performance and compliance is reviewed by the State of Missouri and onsite monitoring visits by the Social Services Administration Contracts Unit.

No MBE or VSBE participation was established for this contract since the specialized core services (psychiatric services/evaluations, case management, therapy, recreational therapeutic programs, educational services etc.) are available within the facility and require specialized training, certification, and clearances.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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34-S. SERVICES CONTRACT (cont'd)

Requesting Agency Remarks (cont'd):

The proposed price for this contract is fair and reasonable because the price is set by Maryland State Department of Education using the same established methodology in price setting for facilities located outside of the State of Maryland. The Division of Special Education/Early Intervention Services (DSE/EIS), Nonpublic Special Education Section provides oversight for this work.

Fund Source: 100% General Funds

Approp. Code: N00G0001

Resident Business: No

MD Tax Clearance: 23-4809-0000

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Alison Barry 667-203-9095
alison.barry@maryland.gov*

**35-S. SERVICES CONTRACT
*Department of Health***

Contract ID: Regional Agency Nurse Services; MDH/OCMP# 24-20792
ADPICS No.: M00B4600337

Contract Description: Agency nurse services for three facilities, Deer's Head Hospital Center (DHHC), Holly Center (HC), and Eastern Shore Hospital Center (ESHC).

Awards: Access Nursing Services; Lutherville, MD
Royal Home Care and Staffing; Odenton, MD (MBE) (SBE)
Maxim HealthCare Staffing; Columbia, MD
Supplemental HealthCare; Amherst, NY
Favorite HealthCare Staffing; Overland Park, KS
World Wide Travel Staffing; Tonawanda, NY
Shore Staffing, Inc.; Marion, MD (MBE) (SBE)

Contract Term: 02/01/2024 - 01/31/2029

Amount: \$17,636,857.84

Procurement Method: Competitive Sealed Bidding

Bids: - Deer's Head Hospital

<i>Bidders</i>	<i>Amounts</i>
Access Nursing Services; Lutherville, MD	\$12,120,540.05
Royal Home Care and Staffing; Odenton, MD	\$12,362,689.37
Maxim HealthCare Staffing; Columbia, MD	\$13,507,494.19
Supplemental HealthCare; Amherst, NY	\$13,528,417.47
Favorite Staffing; Overland Park, KS	\$14,849,482.00
World Wide Travel Staffing; Tonawanda, NY	\$15,167,780.00
Shore Staffing, Inc.; Marion, MD	\$15,426,556.00
We Care Staffing Solutions; Avon, NY	\$15,452,400.00
Careerstaff Unlimited, LLC; Bala Cynwyd, PA	\$15,588,688.00
Prime Time HealthCare; Omaha, NE	\$16,024,171.00
Delta T. Group; Columbia, MD	\$16,224,273.31
Aura Staffing Partners, Chicago; Chicago, IL	\$16,405,813.00
Larods Medical Services; Hanover, MD	\$17,979,994.46



**DEPARTMENT OF GENERAL SERVICES
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35-S. SERVICES CONTRACT (cont'd)

Bids: - Deer's Head Hospital (cont'd):

Adelphi Medical Staffing, LLC; Kennesaw, MD	\$19,057,444.00
Sunbelt Staffing, LLC; Oldsmar, FL	\$19,891,180.43
AB Staffing Solutions; Savage, MD	\$20,047,140.00
Total Med Staffing; Southern Pines, N	\$20,095,754.56
Lance Soft, Inc.; Herndon, VA	\$20,763,546.83
Hamilton Staffing Solutions; Clermont, FL	\$22,679,415.00
Greenstaff Medical Staffing; Plano, TX	\$24,285,827.00
CNE Medical Staffing, Inc.; Towson, MD	\$27,032,974.50
Critical Medical Solutions; St. Louis, MO	\$33,016,420.00

Bids: - Holly Center

<i>Bidders</i>	<i>Amounts</i>
Access Nursing Services; Lutherville, MD	\$12,120,540.05
Royal Home Care and Staffing; Odenton, MD	\$12,362,689.07
Maxim HealthCare Staffing; Columbia, MD	\$13,507,494.19
Supplemental HealthCare; Amherst, NY	\$13,528,417.47
Favorite HealthCare Staffing; Overland Park, KS	\$14,849,482.00
World Wide Travel Staffing; Tonawanda, NY	\$15,167,780.00
Shore Staffing, Inc.; Marion, MD	\$15,426,556.00
We Care Staffing Solutions; Geneseo, NY	\$15,452,556.00
Career Staff Unlimited, LLC; Irving, TX	\$15,588,688.00
Prime Time HealthCare; Omaha, NE	\$16,024,171.00
Delta T. Group; Columbia, Md	\$16,224,273.31
Aura Staffing Partners, Chicago; Chicago, IL	\$16,405,813.00
Larods Medical Services Hanover, MD	\$17,979,994.46
Adelphi Medical Staffing, LLC; Kennesaw, MD	\$19,057,444.00
Sunbelt Staffing, LLC; Oldsmar, FL	\$19,891,180.43
AB Staffing Solutions, Savage, MD	\$20,047,140.00
Total Med Staffing; Southern Pines, NC	\$20,095,754.56
Lance Soft, Inc.; Herndon, VA	\$20,763,546.83
Hamilton Staffing Solutions; Clermont, FL	\$22,679,415.00
Greenstaff Medical Staffing; Plano, TX	\$24,285,827.00
CNE Medical Staffing, Inc.; Towson, MD	\$27,032,974.50
Critical Medical Solutions; St. Louis, MO	\$33,016,420.00



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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35-S. SERVICES CONTRACT (cont'd)

Bids: - *Eastern Shore*

<i>Bidders</i>	<i>Amounts</i>
Access Nursing Services; Lutherville, MD	\$12,120,540.15
Royal Home Care and Staffing; Odenton, Md	\$12,362,689.37
Maxim HealthCare Staffing; Columbia, MD	\$13,507,494.19
Supplemental HealthCare; Amherst, NY	\$13,528,417.47
Favorite HealthCare Staffing; Overland Park, KS	\$14,849,482.00
World Wide Travel Staffing; Tonwanda, NY	\$15,167,780.00
Shore Staffing, Inc.; Marion, MD	\$15,426,556.00
We Care Staffing Solutions; Avon, Ny	\$15,452,400.00
Career Staff unlimited, LLC; Bala Cynwyd, PA	\$15,588,688.00
Prime Time Healthcare; Omaha, NE	\$16,024,171.00
DeltaT Group; Columbia, MD	\$16,224,273.31
Aura Staffing Partners, Chicago; Chicago, IL	\$16,405,813.00
Larods Medical Services; Hanover, Md	\$17,979,994.46
Adelphi Medical Staffing, LLC; Kennesaw, MD	\$19,057,444.00
Sunbelt Staffing, LLC; Oldsmar, FL	\$19,891,180.43
AB Staffing Solutions; Savage, MD	\$20,047,140.00
Total Med Staffing; Southern Pines, NC	\$20,095,754.56
Lance Soft, Inc.; Herndon, VA	\$20,763,546.83
Hamilton Staffing Solutions; Clermont, FL	\$22,679,415.00
Greenstaff Medical Staffing; Plano, TX	\$24,285,827.00
CNE Medical Staffing, Inc; Towson, MD	\$27,032,974.50
Critical Medical Solutions; St. Louis, MO	\$33,016,420.00

Living Wage Eligible: Yes

MBE/VSBE Participation: 0% / 0%
100% (Awardee is an MBE - Royal Home Care and Staffing and Shore Staffing, Inc.)

Performance Security: No

Hiring Agreement Eligible: Yes

Incumbents: Worldwide Travel Staffing, Limited, Tonawanda, NY
Shore Staffing, Marion, MD



**DEPARTMENT OF GENERAL SERVICES
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35-S. SERVICES CONTRACT (cont'd)

Requesting Agency Remarks: A notice of availability of an Invitation for Bids (IFB) was posted to eMaryland Marketplace Advantage (eMMA) on April 12, 2023. Thirty bids were received and opened on June 1, 2023 and eight bids were rejected. Two for not meeting the minimum qualifications for the number of years in business, five for being for not submitting a complete bid package, no references, not providing requested information to complete the vetting of offers and not submitting a completed contract document when requested to do so, and one for legal insufficiency due to the number of past and current lawsuits. The solicitation allowed up to ten awardees and seven were selected for an award. Additional awards would exceed the budgets for the programs. The solicitation included a base rate and an Emergency Declaration Rate (EDR). The emergency declaration rate has specific measures to be met before this rate can be placed into effect. The Not to Exceed (NTE) is based on the full rates proposed for the base and EDR if needed. The amount of \$17,636,857.84 is the total of the base and escalated rates of the seventh highest recommended award. The other 15 bids exceeded the amount.

Deer's Head Hospital Center provides services as a last resort to individuals who require Long-Term Acute Care services including specialized brain injury services as well as to individuals who require Skilled Nursing Facility services. Holly Center provides Immediate Care Facility for Individuals with Intellectual Disabilities as well as a Day Program, Recreation, Dental and Ancillary Therapy Services. Eastern Shore Hospital Center provides Inpatient Mental Health as well as Inpatient and Outpatient Forensic services. In order to comply with the required staffing ratios, the contractors will provide temporary and supplemental/backup Registered Nurses (RNs), Licensed Practical Nurses (LPNs), Geriatric Nursing Assistants (GNAs), Direct Care Assistants (DCAs) and Certified Nurse Assistants (CNAs) to Deer's Head Hospital Center, Holly Center, and Eastern Shore Hospital Center.

The procedure for determining usage assignments among the awardees is that the contractor with the lowest bid price by nurse classification (RN, LPN or GNA) will be given the opportunity to provide staff or the right of first refusal. If the contractor is unable to perform the requested services, the contractor with the next lowest bid price will be asked to provide the requested services.

DBM provided a memo stating Agency Nurse Services Solicitation is exempt from SPP § 13-402 under the provisions of SPP §13-404 (b)(1) because no State employees are available to perform this service.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available due to work orders are for a single resource, and MBEs and VSBEs were encouraged to be prime contractors.



DEPARTMENT OF GENERAL SERVICES
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35-S. SERVICES CONTRACT (cont'd)

Fund Source: 100% General Funds

Approp. Code: 32.09.04.01

Resident Business: Yes

MD Tax Clearance: 23-3126-0111 - Access Nursing Services
23-3128-0100 - Royal Home Care and Staffing
23-3125-1110 - Maxim HealthCare Staffing
23-3123-1111 - Supplemental HealthCare
23-3121-0111 - Favorite HealthCare Staffing
23-3127-0111 - World Wide Travel Staffing
23-3124-0101 - Shore Staffing, Inc.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Alison Barry 410-767-09741
alison.barry@maryland.gov*

**36-S. SERVICES CONTRACT
*Department of Health***

Contract ID: Management of Pharmacy Reimbursement Methodology; *OCMP-22-10547*
ADPICS No.: M00B4600496

Contract Description: State Actual Acquisition Cost (SAAC) surveys and cost of dispensing (COD) surveys.

See next page for
Record Correction
Letter dated 2/5/25

Award: Myers and Stauffer LC; Owings Mills, MD

Contract Term: ~~02/01/24 – 02/01/29 (w/two 1-year renewal options)~~
11/21/24 - 11/20/29 (w/two 1-year renewal options)

Amount: \$3,409,472 NTE (Base Term)
\$ 702,353 NTE (Renewal, Option No. #1)
\$ 702,353 NTE (Renewal Option No. #2)
\$4,814,178 NTE Total

Procurement Method: Competitive Sealed Proposals (*Single Proposal Received*)

Proposal:

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Offers (Ranking)</i>	<i>Overall Ranking</i>
Myers and Stauffer LC Owings Mills, MD	1	\$4,814,178 (1)	1

**Technical rankings were weighted greater than financial rankings.*

Living Wage Eligible: Yes

MBE/VSBE Participation: 15% / 0%

Performance Security: No

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on March 22, 2023. A total of 15 potential contractors received notice of the solicitation. One proposal was received and opened on May 8, 2023 and it was determined to be reasonably susceptible of being selected for award. The recommended offeror Myers and Stauffer LC was determined to be most advantageous to the State.



DEPARTMENT OF HEALTH

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

02/5/25

Accepted 2/7/2025- JTG

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 17
Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – January 31,2024 Board of Public Works Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW – January 31, 2024

DBM 36-S

Page 85

FROM: Contract Term: 02/01/24 - 02/01/29 (w/two 1-year renewal options)
TO: Contract Term: 11/21/2024 - 11/20/2029 (w/two 1-year renewal options)
Reason: Clerical error; Term dates were incorrect.

Sincerely,

Rodney Spence
Procurement Officer
Maryland Department of Health - State of Maryland
201 West Preston Street, 4th floor
Baltimore, Maryland 21201



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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36-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

Myers and Stauffer LC. was able to demonstrate strong qualifications and capabilities. They have five decades of experience in average actual cost (AAC) methodology and State Actual Acquisition Cost methodology (SAAC).

Myers and Stauffer LC. also proposed a work plan which includes a pharmacy reimbursement help desk service that uses a proprietary help desk tracking system. This system serves as a program-performance monitoring tool for MDH. Myers and Stauffer LC. also uses a help desk process with three levels of review to ensure provider concerns are considered appropriately.

They use survey-based methodology to collect and compile acquisition cost data for state-specific, Medicaid-participating pharmacies, to determine actual prices paid to purchase drugs. This ensures characteristics unique to a state's providers are taken into consideration and mitigates potential criticism that rates are not reflective of providers' actual experience.

Additional services resulted in a higher price than the prior contract with Myers and Stauffer LC. for similar services. In 2017 the price was \$2,047,698. Given the additional services, the price of \$3,409,472 is determined to be fair and reasonable.

This contract originally included 5% MBE participation and Myers and Stauffer LC agreed to exceed the participation by 10% and achieved 15 % participation.

Fund Source: 50% Federal Funds, 50% General Funds

Approp. Code: 32.17.01.03

Resident Business: Yes

MD Tax Clearance: 23-3896-1101

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Memory Hewlett 410-767-8374
mhewlett@mdot.maryland.gov*

**37-S-OPT. SERVICES RENEWAL OPTION
*Maryland Transit Administration***

Contract ID: Professional Mobility Certification Services for Paratransit Program; *MOL-20-001-SR*

ADPICS No.: ~~COK27319~~
COK86055

See next page for
Record Correction
Letter dated
3/24/25

Contract Approved: DGS 30-S, 08/12/2020

Contract Description: Provide professional services including staff, supervision, and training to operate and maintain MDOT MTA's American Disabilities Act (ADA) certification process.

Option Description: Exercise first renewal option.

Award: Institute of Health and Human Performance, Inc.
dba Biokinetix; Chicago, IL

Original Contract Term: 08/13/2020 - 08/12/2023 (w/two 1-year renewal options)

Option Term: 02/01/2024 - 01/31/2025

Original Contract Amount: \$6,455,160 NTE

Option Amount: \$2,225,175

Prior Options/Mods: \$ 0 (Mod. #1: Extension 08/12/2023 - 10/26/2023
Delegated Authority - MTA 08/10/2023)
\$50,000.00 (Mod. #2: Extension 10/27/2023 - 01/31/2024
Delegated Authority - MTA 10/27/2023)

Total Contract Amount: \$8,730,335

Percent +/- (This Item): 34.47%

Total Percent Change: 35.25%

Original Procurement Method: Competitive Sealed Bidding

Living Wage Eligible: Yes

John Gontrom



Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Paul J. Wiedefeld
Secretary
Holly Arnold
Administrator

EXECUTIVE MEMORANDUM

TO: EXECUTIVE SECRETARY JOHN GONTRUM
FROM: MDOT MTA OFFICE OF PROCUREMENT; DIRECTOR JAMAAL TURNER
SUBJECT: NOTICE OF CORRECTION – DGS 37-S-OPT 01/31/2024, BPW MEETING
DATE: MARCH 24, 2025

PURPOSE OF MEMORANDUM

To advise the BPW Staff of a correction to the referenced Action Agenda Item.

The basis for change: Clerical error.

MTA is requesting to make a correction to the Contract ID/ADPICS number on the Department of General Services action agenda item previously approved by the Board of Public Works.

DGS Agenda 01/31/2024, Item 37-S-OPT

ADPICS No.: COK27319
Corrected ADPICS No.: COK86055

Thank you for your attention to this matter. If additional information is required, please do not hesitate to contact me at 410-767-8374 or jturner5@mdot.maryland.gov

Requested by:

3-21-25

Jamaal Turner
 Director, Office of Procurement
 MDOT MTA



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



37-S-OPT. SERVICES RENEWAL OPTION (cont'd)

MBE/VSBE Participation: 34% / 0%

MBE/VSBE Compliance: 17.260% / 0%

Requesting Agency Remarks: As required by the Americans with Disabilities Act, the MTA has operated paratransit services for disabled and elderly adults since the late 1990s. A key component of the Paratransit Program involves determining the eligibility of applicants and providing formal certification based upon interviews and physical or cognitive functional assessments to use the door-to-door paratransit transportation services in lieu of fixed-route transit services. The contractor is responsible for ensuring quality assurance, providing appeals/complaints resolution, and dissecting complex medical information to assess and determine eligibility of applicants.

IPS Lynx, Inc., the original awardee and Institute of Health and Human Performance, Inc. dba Biokinetix have executed a novation agreement in recognition of an acquisition.

The vendor is currently not achieving the required MBE participation due to issues related to the COVID-19 pandemic. The vendor began working with an MBE subcontractor once again which will increase their MBE compliance. The vendor is minority-owned and is currently seeking MBE certification. A Corrective Action Plan from the contractor has been submitted to outline their approach for increasing MBE participation.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J05H0102

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Amanda Sadler 301-429-7780
amanda.sadler@maryland.gov*

38-S-OPT. SERVICES RENEWAL OPTION
*Department of Housing and Community Development, Community
Development Administration Energy Programs*

Contract ID: Evaluation, Measurement, and Verification of Energy Efficiency Program's
Services; *S00R1600010*
ADPICS No.:COK35183

Contract Approved: DGS 22-S, 01/26/2022

Contract Description: Annual evaluation, measurement, and verification services under the EmPOWER Maryland Program, and other energy efficiency programs such as Washington Gas Light, Federal Department of Energy Weatherization Assistance Program, DHCD Maryland Energy Assistance Program.

Option Description: Exercise the first renewal option.

Award: The Cadmus Group; Waltham, MA
(Local office in Bethesda, MD)

Original Contract Term: 01/26/2022 - 01/25/2024 (w/two 1-year renewal options)

Option Term: 02/17/2024 - 02/16/2025

Original Contract Amount: \$ 964,152 NTE

Option Amount: \$ 496,538.28

Prior Mods/Options: \$0 (Mod.#1: Extension 01/26/2024 - 02/16/2024 to correct the end date of the base term. Delegated Authority - DHCD, 06/15/2022)
\$175,000 (Mod.#2: Increase contract amount due to PSC Order 90546, HB169, and the Hancock Database development. DGS 30-S-MOD, 01/03/2024)

Total Contract Amount: \$1,635,690.28

Percent +/- (This Item): 51.50%

Total Percent Change: 69.65%

Original Procurement Method: Competitive Sealed Bidding



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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38-S-OPT. SERVICES RENEWAL OPTION (cont'd)

Living Wage: Yes

MBE/VSBE Participation: 10% / 0%

MBE/VSBE Compliance: 5.916% / 0%

Hiring Agreement Eligible: Yes

Requesting Agency Remarks: The contractor is currently conducting evaluations of homes with electric heating systems. This option will ensure services provided under this contract continue. Also, HB169 as supported by the Public Service Commission (PSC) Order increased DHCD's programs by approximately four times its current size and reduced the timeframe for developing the plan.

DHCD is in the middle of implementing a new Hancock Energy Programs database. Hancock requires support with translating the Technical Reference Manual (TRM) data to a digestible format that can then be programmed into the new database. The timing and technical assistance Hancock requires is beyond the abilities of staff to achieve within the timeframe necessary to keep it on track for bringing the database on-line in a timely manner and before the start of the next EmPOWER program cycle.

The Cadmus Group has submitted a Corrective Action Plan for meeting their MBE participation goal and is committed to seeking opportunities to increase roles and project workshare assigned to MBE subcontractors. They will continue to work with DHCD in identifying roles to increase progress toward the participation requirement. The MBE subcontractors identified certain efficiencies when completing their tasks that enabled them to complete work with fewer hours at a lower cost than originally anticipated, resulting in a lower MBE participation. Cadmus has demonstrated good faith efforts to comply with the contract's MBE goal by allocating additional tasks to the subcontractors.

Fund Source: 100% Special Funds (EmPOWER Maryland)

Approp. Code: S00A2504 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED **DISAPPROVED**
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024



REVISED

*Contact: Paul Dickman 301-429-7697
paul.dickman@maryland.gov*

39-S-OPT. SERVICES RENEWAL OPTION
*Department of Housing and Community Development,
Office of Public Information*

Contract ID: Media Buying Services; S00R0600028
ADPICS No.: COK32398

Contract Approved: DGS 9-S, 3/24/2021.

Contract Description: Media buying services in traditional advertising mediums such as television, radio, newspapers, and bus terminals serving the Department of Housing and Community Development's programs that require public outreach, primarily the Maryland Mortgage Program.

Option Description: Exercise the third and final 1-year renewal option.

Award: Red House Communications, Inc.; Pittsburgh, PA (MBE) (SBE)

Original Contract Term: 04/08/2021 - 02/28/2022 (w/three 1-year renewal options)

Option Term: 03/01/2024 - 02/28/2025

Original Contract Amount: \$280,000

Option Amount: \$283,000

Prior Mods/Options: \$281,000 (Renewal Option #1 03/01/2022 - 02/28/2023 DGS 27-S-OPT, 01/05/2022)
\$282,000 (Renewal Option #2 03/01/2023 - 02/29/2024 DGS 42-S-OPT, 01/25/2023)
\$100,000 (Mod. #1 Add additional funding to include advertising the Housing Assistance. DGS 30-S-MOD, 07/05/2023)

Total Contract Amount: \$1,226,000

Percent +/- (This Item): 101.07%

Total Percent Change: 337.86%

Original Procurement Method: Competitive Sealed Proposals



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED

39-S-OPT. SERVICES RENEWAL OPTION (cont'd)

MBE/VSBE Participation: 100% (Awardee is an MBE) / 0%

MBE/VSBE Compliance: 100% (Awardee is an MBE) / 0%

Requesting Agency Remarks: DHCD is satisfied with the contractor's performance and it is in the State's best interest to exercise the renewal option.

Fund Source: 100% Special Funds (General Bond Reserve Fund)

Approp. Code: S00.A25.03

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



REVISED

*Contact: Alison Barry 677-203-9095
alison.barry@maryland.gov*

40-S-MOD. SERVICES MODIFICATION

Department of Health, Office of Long-Term Services and Support

Contract ID: Utilization Control of Selected Hospital, Nursing Facility, and Home and Community Services Reimbursed by the Maryland Medicaid Program; MDH-OPASS 16-14617
ADPICS No.: COK32669

Contract Approved: DBM 4-S, 01/27/2016

Contract Description: Provide utilization reviews in selected hospitals, nursing facilities, and home and community services reimbursed by the Maryland Medicaid Program.

Modification Description: Extend the contract to continue utilization review services during the implementation period of the new contract. Also add a six month renewal option.

Award: Telligen Inc. West Des Moines, IA

Original Contract Term: 02/01/2016 - 01/31/2019 (w/two 1-year renewal options)

Modification Term: 02/01/2024 - 07/31/2024 (w/one 6-month renewal option)

Original Amount: \$25,755,742.00

Modification Amount: \$5,197,721.52
\$5,197,721.51 (Renewal Option #3)
10,395,443.03 Total

Prior Options/Mods: \$ 0 (Mod. #1 MBE addition, Delegated Authority – MDH 07/16/2018)
\$0 (Mod. #1 MBE addition, MDH 07/16/2018)
\$ 9,053,327.42 (Renewal Option #1: 02/01/2019 - 01/31/2020; DBM 24-S-OPT, 12/19/2018)
\$ 0 (Mod. #2: MBE addition, Delegated Authority – MDH 03/01/2019)
\$ 9,337,996.88 (Renewal Option #2: 02/01/2020 - 01/31/2021; DGS 31-S-OPT, 01/29/2020)
\$ 9,795,832.01 (Mod. #3: Extension 02/01/2021 - 01/31/2022; DGS 15-S-MOD, 01/06/2021)
\$ 9,991,727.95 (Mod. #4 Extension 02/01/2022 - 01/31/2024 DGS 30-S-MOD, 01/05/2022)



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



REVISED

40-S-MOD. SERVICES MODIFICATION (cont'd)

Total Contract Amount: \$69,132,347.78

Percent +/- (This Item): 20.18%

Total Percent Change: 168.42%

Original Procurement Method: Competitive Sealed Proposals

Living Wage Eligible: Yes

MBE/VSBE Participation: 33% / 1%

MBE/VSBE Compliance: 35.32% / 2.50%

Performance Security: No

Requesting Agency Remarks: A new procurement was awarded in July 2023; however, there is a risk of a gap in meeting State obligations without an extension until the design, development, and implementation phase of the new contract is complete. Without this contract, providers will be unable to provide and bill for acute, community, and long-term care services.

Fund Source: 25% General Funds, 75% Federal Funds

Approp. Code: 32.17.01.03

Resident Business: No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Patti Tracey 410-260-7220
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**41-IT. INFORMATION TECHNOLOGY
*Comptroller of Maryland***

Contract ID: Mainframe Software Support for Enterprise Cobol; *E00B4600010*
ADPICS No.: E00B4600010

Contract Description: Mainframe technical support for IBM Service Extension for Enterprise COBOL for z/OS, Software. The Annapolis Data Center staff utilize the support services to keep the mainframe up to date or restore it.

Award: IBM Corporation; Baltimore, MD

Contract Term: 02/01/2024 - 01/31/2025

Amount: \$130,000

Procurement Method: Sole Source (*Proprietary*)

MBE/VSBE Participation: 0% / 0%

Performance Security: No

Incumbent: Same

Requesting Agency Remarks: IBM is the software developer and retains proprietary and copyright privileges associated with the software. IBM Corporation is the only vendor that can provide the requested software maintenance and support services. This Support Extension provides defect support on IBM products which have reached end of life and provides fixes for new problems.

Pricing for this IBM Service Extension software is not available on a GSA schedule for comparison of prices. The current three-month contract for this service is \$37,500. For this one-year contract, IBM has reduced its price by 13.3% or \$32,500 per quarter. The price has been determined to be fair and reasonable.

Due to the proprietary nature of this contract, no MBE or VSBE subcontracting opportunities are available.



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41-IT. INFORMATION TECHNOLOGY (cont'd)

Fund Source: 100% Reimbursable (ADC Agencies)

Approp. Code: E00A1001

Resident Business: Yes

MD Tax Clearance: 23-4379-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Memory Hewlett 410-767-8374
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**42-IT. INFORMATION TECHNOLOGY
*Department of Transportation, Maryland Transit Administration***

Contract ID: HiPath, Session Initiation Protocol and Remote Solutions; *AGY-21-026-IT*
ADPICS No.: J05B4600006

Contract Description: Software updates for the Mobility Contact Center (MOCC) and the Transit Information Call Center (TICC).

Award: Unify, Inc.; Boca Raton, FL

Contract Term: 02/15/2024* - 07/31/2025 (*Or earlier upon BPW approval)

Amount: \$328,661.21

Procurement Method: Sole Source (*Proprietary*)

Living Wage Eligible: Yes

MBE/VSBE Participation: 0% / 0%

Performance Security: No

Incumbent: N/A

Requesting Agency Remarks: MTA currently uses Primary Rate Interface (PRI) trunks, a soon-to-be-obsolete technology, as part of their communications system. This contract will allow MTA to transition to Session Initiation Protocol (SIP) trunks, an industry standard for initiating, maintaining, modifying, and terminating real-time communications sessions between Internet devices. SIP makes it possible for devices on networks to communicate through voice, messaging, video, and other applications. This transition will increase the system's switch capacity in terms of the number of simultaneous calls the agency can handle and allow employees to have the option to work remotely. Also provides the replacement of 16 servers from 2008 and upgrade of the OpenScope software.

Unify, Inc. is the original developer of the proprietary interfaces for the MOCC and TICC that were created and customized for MTA. The proprietary nature of the interface prevents other vendors from being able to maintain the equipment and Unify, Inc. remains the sole source vendor. MTA has determined that the price offered is fair and reasonable for the services to be provided, based on historical pricing for similar projects.



**DEPARTMENT OF GENERAL SERVICES
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42-IT. INFORMATION TECHNOLOGY (cont'd)

Agency Remarks (cont'd):

No MBE or VSBE participation was established for this contract due to the single element required within the scope of work and the subsequent lack of subcontracting opportunities.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in the Board of Public Works (BPW) Advisory 1995-1 found on the BPW Website.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J05H0105

Resident Business: No

MD Tax Clearance: 23-3702-1001

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Amanda Hendrix 443-469-5780
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**43-IT. INFORMATION TECHNOLOGY
*Department of Public Safety and Correctional Services***

Contract ID: Mainframe Monthly License Fees; *Q00P4601385*
ADPICS No.: Q00P4601385

Contract Description: Monthly license fees for the mainframe operating system located at the Public Safety Data Center. This mainframe hosts critical subsystems that provide law enforcement and the Criminal Justice Information System (CJIS) with a programming language, messaging system, and other high utility programs.

Award: IBM Corporation; Armonk, NY

Contract Term: 02/01/2024 - 12/31/2024

Amount: \$574,425.56

Procurement Method: Sole Source (Proprietary)

Living Wage Eligible: Yes

MBE/VSBE Participation: 0% / 0%

Performance Security: No

Hiring Agreement Eligible: Yes

Incumbent: Same

Requesting Agency Remarks: IBM Corporation is the sole owner and licensor of the proprietary mainframe and distributed software products and is the only vendor that can provide the required software license. Only the contractor has access to the source code of these proprietary products. Resellers do not have access to the source code.

This mainframe and operating system is critical to the development, implementation, and execution of applications used on a daily basis by law enforcement, correctional, and CJIS communities. Without this contract, the Department cannot maintain these critical applications, systems, and operational functions that are provided to its users.



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43-IT. INFORMATION TECHNOLOGY (cont'd)

Agency Remarks (cont'd):

The price has been determined to be fair and reasonable based on historical price comparison. The proposed monthly pricing has a 3.9% increase compared to the previous contract for calendar year 2023. The new contract's monthly price increase is also lower than the previous contract's 4.9% increase compared to monthly pricing for calendar year 2022.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

Fund Source: 100% General Funds

Approp. Code: Q00A0102

Resident Business: No

MD Tax Clearance: 23-3732-1111

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Melissa Leaman 410-697-9700
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**44-IT-MOD/OPT. INFORMATION TECHNOLOGY MODIFICATION/OPTION
*Department of Information Technology***

Contract ID: Statewide Network Management System; 060B8400023
ADPICS No.: COK32667

Contract Approved: DoIT 4-IT, 02/06/2017

Contract Description: Provide access Statewide to IT network management and maintenance services, including MDOT's IT network

Modification Description: Increase the contract ceiling for the time and material portion of the contract.

Option Description: Exercise the final renewal option.

Award: Digital Management, LLC, Bethesda, MD

Original Contract Term: 03/01/2019 - 02/28/2022 (w/two 2-year renewal options)

Modification Term: 03/01/2024 - 02/28/2026

Option Term: 03/01/2024 - 02/28/2026

Original Amount: \$18,279,125.50 (Capacity Management)
\$ 8,922,751.50 (Time & Material)
\$27,201,877.00 Total

Modification Amount: \$51,732,567 (Time & Material)

Option Amount: \$18,267,433 (Capacity Management)

Prior Options/Mods: \$20,000,000.00 (Mod. #1: Increase time and materials amount;
DGS 21-IT-MOD, 11/18/2020)
\$25,000,000.00 (Mod. #2: Increase time and materials amount;
DGS 39-IT-MOD, 07/28/2021)
\$18,038,484.44 (Renewal Option #1 03/01/2022 - 02/28/2024 DGS
43-IT-MOD/OPT 01/26/2022)
\$60,000,000.00 (Mod. #3 Increase the contract ceiling for the time
and material portion of the contract. DGS 43-IT-OPT/MOD
01/26/2022)



**DEPARTMENT OF GENERAL SERVICES
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*Contact: Yasin Mohammed 410-260-7552
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**45-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*Department of Information Technology***

Contract ID: Hardware and Associated Equipment and Services, 2012; 060B2490022
ADPICS No.: COK34349

Contract Approved: DoIT 4-IT, 11/14/2012

Contract Description: Multiple-award, indefinite-quantity, Purchase Order request for Proposals-based Master Contract to provide hardware, installation, training services and manufacturer's extended warranty. Laptops and desktops are excluded.

Modification Description: Increase master contract authority for Statewide use.

Awards: Various

Original Contract Term: 11/15/2012 - 11/14/2027 (15 years)

Modification Term: 02/01/2024 - 11/14/2027

Original Contract Amount: \$ 57,000,000

Modification Amount: \$100,000,000

Prior Options/Mods: \$ 35,000,000 (Mod #1 Increase contract authority; DoIT 2-IT-MOD, 10/15/2014)
\$ 12,000,000 (Mod #2 Increase contract authority; DoIT 4-IT-MOD 03/23/2016)
\$100,000,000 (Mod #3 Increase contract authority, DoIT 3-IT-MOD 06/22/2016)
\$135,000,000 (Mod #4 Increase contract authority, DGS 6-IT-MOD 10/30/2019)

Total Contract Amount: \$439,000,000

Percent +/- (This Item): 175.44%

Total Percent Change: 670.18%



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45-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 0% / 0%

MBE/VSBE Compliance: 0% / 0%

Performance Security: No

Requesting Agency Remarks: This modification is to add money to the Hardware and Associated Equipment and Services 2012 Master Contract for the expected spend. DGS OSP recommends increasing the not-to-exceed amount by \$100 million. Purchases will be funded by the requesting agency.

Fund Source: Various (Using Agencies)

Approp. Code: Various (Using Agencies)

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Erin Dahlin 410-919-8115
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**46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION
*RETROACTIVE – Department of Service and Civic Innovation***

Contract ID: Participant Application Portal, Training and Management System for DSCI;
D01B3600034
ADPICS No.: COK32267

Contract Approved: DGS 31-IT, 07/19/2023

Contract Description: Provide an electronic platform to support the recruitment of participants, the overall management and professional development of the participants while they are in service, and post-service to connect them to career opportunities.

Modification Description: *RETROACTIVE* approval to increase funding to add services related to hosting members for the Accelerator Training Academy.

Award: BuildWithin Inc.; Washington, DC

Original Contract Term: 07/20/2023 - 07/19/2026 (w/two 1-year renewal options)

Modification Term: 10/24/2023 - 01/31/2024 (**Retroactive**)
02/01/2024 - 07/19/2026 (Proactive)

Original Contract Amount: \$875,000

Modification Amount: \$126,730 (**Retroactive**)
\$ 70,870 (Proactive)
\$197,600 Total

Total Contract Amount: \$1,072,600

Percent +/- (This Item): 22.58%

Total Percent Change: 22.58%

Prior Options/Mod: \$0 (Mod #1 Added Privacy Notice which describes BuildWithin's practices regarding collection and use of personal data and information Delegated Authority - DSCI 07/28/2023)

Original Procurement Method: Sole Source



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46-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)

Living Wage Eligible: Yes

MBE/VSBE Participation: 0% / 0%

MBE/VSBE Compliance: 0% / 0%

Requesting Agency Remarks: Despite DSCI’s extensive efforts, not all accepted members were able to secure a host site placement by the program launch date. In addition, not all organizations were able to start members on the launch date, due to their own internal processes and procedures and their organizations needed more time to onboard members through their HR processes. DSCI then had to quickly strategize on how to keep accepted Maryland Corps and Service Year Option members engaged during the interim period after launch in October and before members started their positions. To do this DSCI developed, in partnership with BuildWithin, a program to provide professional development training to members until they secured a host site placement. The quick turnaround required to ensure continuity of the members’ experience did not allow DSCI sufficient time to seek approval by the BPW before securing these services.

DSCI regrets this resulted in a retroactive contract action. Please be assured that DSCI recognizes that retroactive contracts are not desirable. DSCI is working diligently to avoid retroactive activities by establishing best procurement policies and procedures.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

DGS OSP Remarks: RETROACTIVE approval requested pursuant to § 11-204(c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

Fund Source: 100% General Funds

Approp. Code: A0101 **Resident Business:** No

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED
DISAPPROVED
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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*Contact: Yasin Mohammed 410-260-7552
yasin.mohammed@maryland.gov*

47-IT. INFORMATION TECHNOLOGY

Recommendation: That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously-approved Master Contract.

Authority: State Finance and Procurement Article
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

Procurement Method: Task Order/Purchase Order under Master Contract

1.0 Master Contract: **Consulting and Technical Services Plus (CATS+)**
Contract No.: 060B2490023
Approved: DoIT 3-IT, 04/03/2013
Term: 04/22/2013 - 04/21/2028
***As of publication, the remaining balance of this master contract is \$234,453,950.*

1.1 Using Agency: Department of Education
Description: Project Manager to oversee and direct the Enhanced Child Care Automated Tracking System (ECCATS) project team; *R00B4600087*.
Option Description: Exercise the first renewal option.
Award: Mathtech Inc.; Hamilton, NJ
Original Term: 02/01/2021 - 01/31/2024 (w/two 1-year renewal options)
Option Term: 02/01/2024 - 01/31/2025
Original Amount: \$831,646.00
Option Amount: \$291,191.23
Prior Options/Mods: N/A
Total Contract Amount: \$1,122,837.23
MBE/VSBE Participation: 0% / 0%
MBE/VSBE Compliance: 0% / 0%
Resident Business: No
Fund Source: 100% Federal Funds
Agency Remarks: No MBSE or VSBE participation was included as this contract is for a single resource.



**DEPARTMENT OF GENERAL SERVICES
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47-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 *Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)*

1.2 *Using Agency:* Department of Education

Description: The Maryland Direct Certification System provides Public and Non-Public Private Schools a standard and effective solution to directly certify students and families to receive free school meals by matching enrollment data against SNAP, TCA, and foster records provided by the Department of Human Services.

Modification Description: Extend the contract to allow time to complete regular operations and maintenance; in addition to allow time for the replacement contract to be awarded and any transition time needed; *R00B2600056*.

Award: Serigor, Inc.; Baltimore, MD (MBE) (SBE)

Original Term: 01/01/2022 - 12/30/2022

Modification Term: 02/01/2024 - 01/31/2025

Original Amount: \$1,157,000.80

Modification Amount: \$1,646,197.50

Prior Options/Mods: \$1,492,873.00 (Mod. #1 Extension 12/31/2022 - 12/30/2023. DGS 46-IT 1.6 12/07/2022)
\$50,000 (Mod. #2 Extension 12/31/2023 - 01/31/2024
Delegated Authority - MSDE, 11/30/2023)

Total Contract Amount: \$4,346,071.30

MBE/VSBE Participation: 100% (Awardee is an MBE) / 0%

MBE/VSBE Compliance: 100% (Awardee is an MBE) / 0%

Resident Business: Yes

Fund Source: 100% Federal Funds

Remarks: The replacement contract is currently in the process of being reviewed but a protest was received and the matter is currently before the Maryland Board of Contract Appeals.

1.3 *Using Agency:* Department of Education

Description: Offsite data center hosting, system operations management, data administration services, and operations support services for the Childcare Administrative Tracking System; *R00B1600017*.

Option Description: Exercise the second renewal option.

Award: Sona Networks LLC; Brooklandville, MD (MBE) (SBE)

Original Term: 02/11/2021 - 02/01/2023 (w/three 1-year renewal options)

Option Term: 02/01/2024 - 02/01/2025

Original Amount: \$1,847,040.00

Option Amount: \$ 996,320.00



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47-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 *Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)*

Prior Options/Mods: \$ 197,396.25 (Mod. #1 Update servers security and power resources Delegated Authority - DGS 11/12/2021)
 \$994,200.00 (Renewal Option #1: 02/02/2023 - 02/01/2024; DGS 49-IT 1.1, 01/25/2023)
 \$60,570.00 (Mod. #2: Change one of the key personnel positions from a Database Management Specialist (Junior) to a Systems Administrator position. DGS 49-IT 1.1, 01/25/2023)

Total Contract Amount: \$4,095,526.25

MBE/VSBE Participation: 100% (Awardee is an MBE) / 0%

MBE/VSBE Compliance: 100% (Awardee is an MBE) / 0%

Resident Business: Yes

Fund Source: 100% Federal Funds

2.0 *Master Contract: Commercial Off-the-Shelf Software (COTS) 2012*

Contract No. 060B2490021

Approved: DoIT 6-IT, 09/19/2012

Term: 10/01/2012 - 09/30/2027

****As of publication, the remaining balance of this master contract is \$131,161,714.**

2.1 *Using Agency:* Department of Information Technology

Description: VMware software/licensing maintenance. This software/licensing ensures that the platform used to run the 1100 virtual machines for State Agencies can receive updates that fix and resolve security issues.

Award: Applied Technology Services, Middle River, MD
 (MBE) (SBE)

Number of Qualified

Master Contractors: 14

Number of Bids: 4 (*SBR - Designated*)

Bids:

<i>Bidders</i>	<i>Amounts</i>
Applied Technology Services, Inc.; Baltimore, MD	\$ 945,000.00
Oakland Consulting; Lanham, MD	\$1,011,773.00
Advanced Computer Concepts; Mclean VA	\$1,014,590.15
EN-Net; Frederick MD	\$1,035,698.06



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47-IT. INFORMATION TECHNOLOGY (cont'd)

3.0 Master Contract: Hardware/Associated Equipment & Services 2012 (cont'd)

Funding Source: 100% Reimbursable (ADC Agencies)

Agency Remarks: The pricing provided was found to be fair and reasonable. COM's IT staff estimated the cost would be approximately \$697,720.03. This estimate was based on previous experience with mainframe pricing and the typical discount percentages for government organizations.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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REVISED

*Contact: Yasin Mohammed 410-767-3586
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48-M-OPT. MAINTENANCE RENEWAL OPTION
Library for the Physically Blind and Physically Handicapped

Contract ID: Comprehensive Building Management; 001IT821025
ADPICS No. 001B3600132

Contract Approved: DGS 3-M, 09/18/2019

Contract Description: Comprehensive building maintenance service at the Library for the Physically Blind and Handicapped in Baltimore.

Option Description: Exercise the [...] **second** renewal option.

Award: LB & B Associates, Inc.; Columbia, MD

Original Contract Term: 10/01/2019 - 09/30/2022 (w/two 1-year renewal options)

Option Term: 02/01/2024 - 09/30/2024

Original Contract Amount: \$741,317.28

Option Amount: \$251,558.16

Prior Mods/Options: \$251,558.16 (Renewal Option #1 10/01/2022 - 09/30/2023 DGS 36-M-OPT, 11/16/2022)
\$ 0 (Mod. #1 Extension, 10/01/2023 - 01/31/2024.
Delegated Authority - DGS 09/30/2023)

Total Contract Amount: \$1,244,433.60

Percent +/- (This Item): 33.93%

Total Percent Change: 67.87%

Original Procurement Method: Competitive Sealed Bidding

MBE/VSBE Participation: 15% / 0%

MBE/VSBE Compliance: 21.590% / 0%



DEPARTMENT OF GENERAL SERVICES
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REVISED

48-M-OPT. MAINTENANCE RENEWAL OPTION (cont'd)

Requesting Agency Remarks: It is in the State's best interest to exercise the **second** renewal option on the current contract to provide continuity of services on this contract.

Fund Source: 100% General Funds

Approp. Code: R11 24 11301 0812 (\$191,406.87)
R11 25 11301 0812 (\$63,802.29)

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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January 31, 2024**



*Contact: Wendy Scott- Napier 410-767-4088
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**49-RP. REAL PROPERTY
*Department of Agriculture***

ID: File # 10-08-12, Frederick County

Recommendation: Approve a partial release of 0.168 +/- acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 0.168 +/- acres of contiguous land to be added to the existing agricultural preservation easement area by amending the Easement.

Prior Board Action: DGS 6-RP, 09/10/2009

Releasor: The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

Releasee: Tammy N. Sanderlin

Property: 0.168 +/- acres

Grantor: Doris E. Gruber

Grantee: The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Property: 0.168 +/- acres

Consideration: No Monetary Consideration

Remarks: Reference is made to Item 6-RP of this Department's Agenda of 09/10/09, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement (the "Easement") on 135.19 acres of land for \$420,831.25 (the "Easement Property"). Purchase of the Easement was completed on 2/25/09. Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 0.168 +/- acre area of land from the operation and effect of the Easement in exchange for the addition of a 0.168 +/- acre parcel of contiguous land of equal soils to the agricultural preservation area by amending the Easement.



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49-RP. REAL PROPERTY (cont'd)

Remarks (cont'd):

In February, 2023, Frederick County notified MALPF that certain improvements intended to serve a child lot previously released from the Easement encroached onto portions of the Easement Property. The child lot, known as Lot 6, Gruber's Estates ("Lot 6"), is owned by the Releasee, Tammy N. Sanderlin. This request is being made to adjust the boundary lines of Lot 6, the previously released child lot, and the Easement Property, so that the improvements intended to serve Lot 6 will be located exclusively on Lot 6 and will not encroach onto the Easement Property. The foregoing will be accomplished by releasing an approximately 0.168 acre area from the Easement in exchange for the addition to the Easement of an approximately 0.168 acre area of equal or better soils from Lot 6 which is adjacent and contiguous to the Easement property. The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. A plat depicting the exchange of land is attached hereto. The appraisal unit of the Department of General Services has found that the exchange will have a net neutral effect on the value of the existing easement. Costs associated with this exchange will be paid by the Grantor, Doris E. Gruber.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



*Contact: Wendy Scott- Napier 410-767-4088
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**50-LL. LANDLORD LEASE
*Department of Natural Resources***

Recommendation: Approve a Curatorship Lease

Tenant: Joseph Cucchiara and Evelyn Cucchiara

Property Location: Susquehanna State Park (Structures on 9 acres +/-)

Lease Type: Curatorship Lease for The James Stephenson House

Term: Life Term, termination upon the death of the last surviving tenant

Annual Rent: \$1.00

Utilities/Custodial Responsibility: Tenant

Remarks: The James Stephenson House is 2-½ story frame house built in a number of phases over the course of two centuries. The house began as a log house, resting on a fieldstone foundation. The property remained in the Stephenson family until 1895. The property was sold to the State of Maryland in 1969 as part of an acquisition to be incorporated as part of Susquehanna State Park. In addition to the house, the property includes a mid-19th century frame smokehouse, a stone laundry/quarter, ruins of a corn crib/granary, and a 20th century concrete block garage. The James Stephenson House is a good example of rural farm architecture that clearly illustrates the evolution of buildings as a result of changing styles, uses, and building technology over the course of over two centuries.

The property is listed on the Maryland Inventory of Historic Properties as HA-570. It is also listed on the National Register of Historic Places as a contributing resource to the Lower Deer Creek Valley Historic District, HA-1551. The property will be leased in “as is” condition and will be restored, renovated, rehabilitated, and maintained by the Tenant through the Curatorship program. The Tenant shall occupy and use the Premises as a single-family residence. The restoration, rehabilitation, renovation, maintenance, and use of the Premises shall be in complete compliance with the Secretary of Interior’s Standards for Rehabilitation—consistent with DNR’s Curatorship program. The Tenant shall open the premises to the public for a minimum of five (5) days each year, as arranged in cooperation with the Landlord, in order to showcase restoration efforts and the history of the property. The surrounding Park property will remain open to the public during normal park operating hours for outdoor recreation.

BOARD OF PUBLIC WORKS ACTION	THIS ITEM WAS:
APPROVED	DEFERRED
DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



REVISED

*Contact: Wendy Scott- Napier 410-767-4088
wendy.scott-napier@maryland.gov*

**51-LT. TENANT LEASE
*Energy Administration***

Recommendation: Approve a new lease

Landlord/Owner: Montgomery Park, LLC, a Maryland limited liability company, 1340 Smith Avenue, Suite 200, Baltimore, MD 21209

Property Location: 1800 Washington Boulevard, Baltimore MD 21230

Space Type: Office, (17,728 sq. ft.)
Lease Type: New

This Term: 08/01/2024 - 07/31/2044 (w/standard 6-month holdover)
Future Option Term: 08/01/2044 - 07/31/2054

Annual Rent Office: \$399,589.12 **SF Rate:** \$22.54 /sq. ft.

Fund Source: 100% Special Funds **Appropriation Code:** 1301
Strategic Energy Investment Fund PCA 121S1

Utilities/Custodial Responsibility: Tenant/Landlord
Termination for Convenience Clause: No

Procurement Method: Sole Source
See COMAR 21.05.05.02A(1)

Remarks: The Maryland Energy Administration (MEA) has occupied space at this location since 2016 as their headquarters' site under an agreement with the Maryland Department of the Environment. A new twenty-year lease has been negotiated to provide MEA with turnkey new office space to be located on the 4th floor at the Montgomery Park complex. The landlord will also be converting the building to all electric infrastructure and installing solar panels (a photovoltaic array) which will provide energy credits to the State. The rent will escalate 3.45% annually. The termination for convenience has been waived due to the turn-key tenant improvement budget, the significant investment in the building for all electric infrastructure and installing solar panels, and the landlord's lender requirements.

BOARD OF PUBLIC WORKS ACTION	THIS ITEM WAS:
APPROVED	DEFERRED WITHDRAWN
DISAPPROVED	
WITH DISCUSSION	WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024



SUPPLEMENTAL

*Contact: Alison Barry 677-203-9095
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52-S. SERVICES CONTRACT
Department of Health, Prevention and Health Promotion Administration

Contract ID: Comprehensive Statewide Tobacco Prevention and Control Communication Services; *OCMP 23-19696*
 ADPICS No.: M00B4600390

Contract Description: Develop, implement, and evaluate comprehensive media campaigns. Advise, assist local health departments (LHDs) and other community partners on tobacco control mass-reach health communication efforts and collaborate with them during the planning processes and formative research for statewide health communication campaigns.

Award: Gray, Kirk, VanSant Advertising; Baltimore, MD

Contract Term: 2/07/2024 - 06/30/2028 (w/one 1-year renewal option)

Amount: \$4,750,000 (Base Term)
 \$ 950,000 (Renewal Option #1)
 \$5,700,000 Total

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Gray, Kirk, VanSant Advertising; Baltimore, MD	1	\$5,700,000 (3)	1
Aloysius Butler & Clark; Wilmington, DE	2	\$3,688,200 (1)	2
Red House Communications; Pittsburgh, PA	3	\$4,500,000 (2)	3

**Technical and financial proposals were weighted equally.*

MBE/VSBE Participation: 14% / 1%

Performance Security: No

Hiring Agreement Eligible: Yes

Incumbents: N/A



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
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SUPPLEMENTAL

52-S. SERVICES CONTRACT (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 12, 2022.

A total of 71 potential contractors were solicited. Four proposals were received on January 5, 2023 and three were deemed reasonably susceptible of being selected for award. One proposal was deemed not reasonably susceptible of being selected for award because the offeror did not submit a complete MBE Utilization and Fair Solicitation Affidavit & MBE Participation Schedule.

Gray, Kirk, VanSant Advertising (GKV) was selected by the evaluation committee and is one of Maryland's largest advertising firms with many clients from diverse sectors (government agencies, nonprofits/associations, financial services, health insurance etc.). GKV's technical proposal provided insights into the diverse Maryland media market and outlined different strategies that appeal to different audiences. They provided details on how they will implement their campaigns and collaborate with their various partners with different strengths and qualifications. They have previous understanding of tobacco control issues impacting Maryland audiences and the local media market and have fostered partnerships at the community level during their COVID 19 campaign across Maryland which will be beneficial for future tobacco control campaigns. They have extensive experience in developing targeted, culturally, and linguistically relevant media placements for different Maryland populations.

GKV detailed the items they considered while developing their budget including research activities, concepting, development and revision of creative materials, costs associated with royalty free photos and video footage, materials production. GKV took into consideration that newly developed campaigns require substantial investment in the initial stages to ensure development of quality products

The Centers for Disease Control and Prevention recommends mass-reach health communications as an essential evidence-based element of a statewide tobacco control program that also includes state and local level programming, cessation support, community-based programs, and other initiatives. Implementing these initiatives is a best practice comprehensive approach to reducing tobacco-related death and disease and eliminating health disparities.

A 10% MBE participation was established for this contract. GKV has committed to exceeding the goal to achieve 14% MBE participation.

Fund Source: 62% General Funds, 38% Federal Funds



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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SUPPLEMENTAL

52-S. SERVICES CONTRACT (cont'd)

Approp. Code: M00F0304

Resident Business: Yes

MD Tax Clearance: 23-3704-1111

This item was withdrawn from the 1/3/2024 BPW Agenda as DGS 22-S and withdrawn from the 1/17/2024 BPW agenda as DGS 38-S.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024



SUPPLEMENTAL
REVISED

Contact: Wendy Scott- Napier 410-767-4088
wendy.scott-napier@maryland.gov

53-LT. TENANT LEASE
Office of the Attorney General

Recommendation: Approve new lease

Landlord: Sixty West Limited Partnership

Property Location: 60 West Street, Ste. 205, Annapolis MD, 21401

Space Type: Office (2,110 sq. ft.)

Lease Type: New

This Term: 02/01/2024 - 01/31/2027 (w/standard 6-month holdover)

Annual Rent: \$83,708.04 **Square Foot Rate:** \$39.67

Fund Source: 100% General Funds **Appropriation Code:** PCA 10011

Utilities/Custodial Responsibility: Tenant/Tenant

Termination for Convenience Clause: Yes

Procurement Method: Sole Source
See State Finance and Procurement Section 4-318(5); DGS Space Mgmt Manual ¶ 6-605 E

Remarks: This is a new lease location procured on behalf of the Office of the Attorney General. The space will be used on a regular basis as the Annapolis Office for the Attorney General.

This Item was withdrawn as Item 58-LT from the 1/03/2024 DGS Agenda and as Item 34-LT from the 1/17/2024 DGS Agenda.

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED
DISAPPROVED
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024



SUPPLEMENTAL

*Contact: Nneka Willis-Gray 410-767-7675
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54-S. SERVICES CONTRACT
Department of Human Services, Office of Constituent Services

Contract ID: Customer Service Center; OS/CSC-24-001
 ADPICS No.: N00B4600192

Contract Description: Implement, operate, and manage a Customer Service Center (CSC) for inbound and outbound communications of the Department.

Award: Automated Health Systems, Inc., Pittsburgh, PA

Contract Term: 02/01/2024 - 07/31/2029 (Current contract ends 07/31/2024, after the approximate six-month Transition-In period, which will begin 02/01/2024)

Amount: \$195,576,827

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Automated Health Systems; Pittsburgh, PA	1	\$195,576,827.00 (7)	1
Accenture LLP; Washington, DC	3	\$168,363,735.66 (5)	2
Maximus US Services, Inc.; McLean, VA	2	\$239,233,126.00 (8)	3
ICF Incorporated, LLC; Reston, VA	4	\$99,514,438.00 (1)	4
Conduent State Healthcare, LLC; Florham Park, NJ	5	\$163,635,744.00 (4)	5
Telaforce, LLC; Destin, FL	6	\$154,969,784.59 (3)	6
Direct Interactions, Inc.; Seattle, WA	7	\$135,623,990.00 (2)	7
TTEC Government Solutions, LLC; Greenwood Village, CO	8	\$179,108,375.03 (6)	8

**Technical factors are weighted greater than financial factors.*

Living Wage Eligible: Yes

MBE/VSBE Participation: 25% / 1%

Performance Security: No



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



SUPPLEMENTAL

54-S. SERVICES CONTRACT (cont'd)

Hiring Agreement Eligible: Yes

Incumbent: ICF Incorporated, LLC, Reston, VA

Requesting Agency Remarks: The Maryland Department of Human Services (DHS) call center currently receives over 5,000 calls a day from the six million Marylanders that it serves and drives the daily work of over 6,000 State employees. The call center is one of the three primary customer contact points at DHS, along with its website and the 24 Local Departments of Social Services (LDSS). Implementing a new contract for call center services to begin on August 1, 2024 after the current call center services contract ends on July 31, 2024, is one of the Department's greatest responsibilities, in line with the Administration's values and promise to be responsive and follow-through to Marylanders.

A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) and the DHS website on August 1, 2023. Nineteen potential offerors were also directly solicited and 15 proposals were received in response to the RFP on October 6, 2023.

Eight of the 15 proposals were determined to be reasonably susceptible of being selected for award and were ranked accordingly. See table above. Seven proposals were determined not to be reasonably susceptible of being selected for award based on the following reasons:

- Two Offerors did not submit Technical Proposals;
- Two Offerors did not submit the Veteran-owned Small Business Enterprise (VSBE) Utilization and Fair Solicitation Affidavit;
- Two Offerors did not properly complete the Minority Business Enterprise (MBE) Utilization and Fair Solicitation Affidavit; and
- One Offeror did not respond adequately to the scope of work.

The recommended awardee (the Contractor) will implement, operate, and manage a new Customer Service Center (CSC) for the Department. The Contractor must provide a technological solution for this project, which includes an Interactive Voice Response System, Automated Call Distribution, and a Customer Relationship Management (CRM) system. The technology solution must integrate with the Department's MD THINK hosted applications and will be used by the Contractor's staff to respond to customer inquiries received via telephone and through the DHS website.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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SUPPLEMENTAL

54-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

The scope of the new contract in the RFP was expanded compared to the current contract to better meet the needs of the Department's customers to include the development and integration of the CRM with the MD THINK applications, including Eligibility & Enrollment (E&E), Maryland Child, Juvenile and Adult Management Systems (CJAMS), and Child Support Management System (CSMS). The new CSC will include a new Department-wide CRM system to be used at the Local Offices. It gives license access to 3200 staff, allowing DHS to provide customers with a more streamlined experience, whether walking into a local department or calling the call center. At the end of the contract, DHS will own the CRM. In addition, the new contract includes Service Level Agreements (SLAs) to hold the Contractor accountable for better performance throughout the life of the contract. For example, a specified call answer time of thirty (30) seconds on ninety percent (90%) of calls is required. The pricing for this contract also includes extended hours of service, which the Department can implement at its discretion and in the event of an emergency or other crisis event. The extended hours of call center services account for about \$40 million of AHS' pricing for the contract.

The current contract has a history of excessive wait times for customers, causing a high rate of abandoned calls. The use of SLAs in the new contract will give the Department the tools necessary to impose sanctions if the service levels and response times are not met. In order to provide better and more responsive call center services that its customers deserve, the Department requests to move forward with the new contract award to allow time to properly transition between the old and new contracts.

A protest was filed on December 21, 2023, alleging that criteria other than those set forth in the solicitation were used to evaluate its offer, and/or the criteria was improperly utilized in the evaluation of its offer. Specifically that past and present performance under the DHS and other contracts should not have been considered in evaluating its proposal. The protest was denied by the Department on January 9, 2024, based on the timeliness of filing, standing to protest, and the fact that past performance can be used to evaluate the experience and capabilities of the Offeror to provide the services as specifically outlined in the RFP. An appeal was filed with the Maryland State Board of Contract Appeals (MSBCA) on January 18, 2024. A hearing date has not been set yet.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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SUPPLEMENTAL

54-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

DHS is requesting that the BPW approve the contract award notwithstanding appeals in order to protect substantial State interests. The substantial State interests include:

- Not moving forward with a new contract vendor means that DHS will be forced to negotiate and modify the incumbent vendor's contract before it expires on July 31, 2024. This will likely result in terms unfavorable to the state, including additional unforeseen costs to the state. Even if the incumbent vendor's contract is modified and extended at the current terms, that means that the Maryland and federal taxpayers are paying approximately \$20 million a year for services that do not live up to our expectations or those of the people we serve.
- The data from the current call center paints a consistent picture of failing to serve our customers, including long wait times in excess of 15 minutes, and peaking over 30 minutes at times, resulting in more than 10,000 calls being abandoned per week. Such failures have led to real impacts on Marylanders, including case closures, delays and even the unnecessary and incorrect denial of benefits. Such actions have led to individuals/adults, children, and their families losing access to life saving benefits such as health insurance and food.
- A 25% MBE participation goal and a 1% VSBE participation goal has been established for this contract. The MBE goal is 15% higher than the current contract goal of 10%. AHS has committed to meeting these goals.
- AHS will locate the call center at 250 West Pratt Street in Baltimore, creating local opportunities for more than 200 customer service representatives and other support staff.
- The RFP clearly defines newly added Service Level Agreements so that the Department can hold the contractor accountable for performance of those matrices.
- The RFP provides for a more substantial and interactive CRM that will interface with MD THINK cloud based applications. The new CRM with the interface will increase efficiencies and services for customers and staff will see and be able to take action on customer accounts in real-time. The IVR is enhanced as it will be conversational and dynamic. The CRM and IVR will be customized for the Department and at the end of the contract the Department will own these systems, though these features will cost more money to the Department, it will go a long way in resolving the customer complaints and issues.
- Promotes a timely and orderly transition to the new contractor in order to successfully meet the start date of the contract and begin without any disruption of services to customers.



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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SUPPLEMENTAL

54-S. SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

The Department is seeking approval of this contract award notwithstanding the appeal based on the substantial State interests to obtain a more robust CSC from the current contract as noted above that will assist the Department in providing better customer service to its customers; and the appellant does not have standing due to its overall ranking is 4th. The Department is confident that the appeal will not be successful and will only result in the unnecessary delay of the much improved and needed CSC contract for call center services.

Per COMAR 21.10.02.11.A(1), the BPW should find that execution of the contract without delay is necessary to protect substantial State interests, and authorize the recommended contract notwithstanding the protest and appeal filed by ICF.

Fund Source: 33% General Funds,
 35% Federal Funds,
 32% Special Funds (Child Support Reinvestment, EUSP)

Approp. Code: N00H0008, N00I0004, N00I0006, N00B0004, N00A0101

Resident Business: No

MD Tax Clearance: 24-0335-0101

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
January 31, 2024**



SUPPLEMENTAL

REVISED

*Contact: Christina Kuminski 410-767-4787
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**A1-EX. EXPEDITED PROCUREMENT REQUEST
*Department of Budget and Management, Employee Benefits Division***

Recommendation: The Department of Budget and Management (the “Department” or “DBM”) requests approval to utilize the Expedited Procurement method for the purposes of acquiring Medicare Prescription Drug Exchange and Health Reimbursement Arrangement (HRA) services for the State of Maryland’s Medicare Retirees pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1).

Description: In response to the State’s pension reform laws enacted in 2011, retired State employees and Dependents eligible for Medicare due to reaching age 65 or because of Social Security disability and eligible to enroll in the State’s Pharmacy Benefits Plan as of December 31, 2024, will be transitioned from the State’s Pharmacy Benefits Plan to the federal Medicare Part D program at the close of 2024. To support the Participants through the transition, the State is seeking proposals for Medicare Prescription Drug Exchange services to provide individual prescription drug coverage to its Medicare-eligible Retirees and their Dependents. The selected contractor will also be expected to administer a HRA for Medicare-eligible Retirees who were hired prior to July 1, 2011, and retired prior to January 1, 2020.

The selected contractor shall provide coverage to all eligible Members and their eligible Dependents, as determined by the State, to obtain prescription drug coverage through a Medicare Prescription Drug Exchange. The timing to procure and implement the new contract for these services for Maryland retirees prior to the open enrollment period for the CY 2025 Plan Year, warrants the need to utilize the Expedited Procurement method. If this contract is not awarded in a timely manner, the ability for Maryland retirees to obtain their prescription drugs could be greatly impacted.

The recommended awardee will be required to administer an exchange and HRA anticipated to begin for the Calendar Year (CY) 2025 Plan Year, which requires a “Start-Up Period” for the fall open enrollment period for CY 2025 Plan Year. The anticipated contract duration will be five Plan Years (CY 2025 through CY 2029) and two two-year renewal option periods (CY 2030 – CY 2031 and CY 2032 – CY 2033), plus the start-up period, final transition, and run-out period.

Pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1), DBM’s Procurement Officer with approval of the Agency Head has determined that this procurement should expedited because: (1) urgent circumstances require prompt action; (2) an expedited procurement best serves the public interest; and (3) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals. However, the procurement officer shall attempt to obtain as much competition as reasonably possible per SFP § 13-108 (d)(2).



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
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SUPPLEMENTAL January 31, 2024

REVISED

A1-EX. EXPEDITED PROCUREMENT REQUEST (cont'd)

MBE/VSBE Participation Goal: 8% / 0%

BOARD OF PUBLIC WORKS ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION