

**BOARD OF PUBLIC WORKS**  
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**JUNE 5, 2024 @ 11:00 A.M.**

**MEETING LOCATION: ONLINE &**  
**TREASURY BUILDING, 80 CALVERT STREET, 1<sup>ST</sup> FLOOR ASSEMBLY ROOM,**  
**ANNAPOLIS, MD 21401 \***

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*\*This agenda may be addressed partly or wholly in closed session.*

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*Contact: Jason Keppler 410-841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 26 individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$748,800

**Fund Source:** MCCBL of 2020: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 20340

County	Grantee	Agreement #	Amount
Allegany	Ricky L. Eden	AT-2024-2586	\$12,000
Baltimore	Douglas H. Armacost	RS-2024-2589	\$9,500
	Harry L. Morfoot	RS-2024-2588	\$20,600
Carroll	Dream Family Farm LLC	MP-2024-2700	\$14,800
		MP-2024-2701	\$40,500
		MP-2024-2702	\$11,700
	Jeremy J. Wagerman	MP-2024-2733	\$16,000
	Larry G. Bond	MP-2024-2738-R	\$3,900
	Linda S. Neal	MP-2024-2719	\$27,100
		MP-2024-2720	\$18,400
		MP-2024-2721	\$23,000
	Matthew M. Hoff	MP-2024-2729	\$64,200
		MP-2024-2739	\$22,800
Cecil	State of MD Dept. of Natural Resources	AT-2024-2703	\$46,800
Dorchester	Russell S. Baker, III	NW-2024-2587	\$2,700
Frederick	Chester Kerns, Jr.	MP-2024-2736-C	\$57,800
Garrett	Paul E. Custer	AT-2024-2704	\$33,900

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**1. DEPARTMENT OF AGRICULTURE (cont'd)**

<b>County</b>	<b>Grantee</b>	<b>Agreement #</b>	<b>Amount</b>
Harford	Dougherty Land LLC	LS-2024-2751	\$26,500
Howard	Clover Luck Stables LLC	PA-2024-2491	\$31,400
	Patrick Family Ltd Partnership II	RS-2024-2539-C	\$78,900
Kent	Dinning Family Limited Partnership	AT-2024-2639-R	\$20,000
	Iron Hill Farms LLC	CH-2024-2705-R	\$127,300
	Michelle O. Bennetta	CH-2024-2571	\$6,400
		CH-2024-2572	\$5,400
	Runnymede LLC	CH-2024-2544	\$16,200
Prince George's	Jonathon L. Stevenson	PA-2024-2370	\$11,000

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Jason Keppler 410-841-5864  
jason.keppler@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to two individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$6,002.80

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount
Queen Anne's	Ralph W. Russum, Sr.	AT-2023-2840	\$3,230.80
Talbot	Lyons Lloyds Landing Farm LLC	CR-2024-2173-R	\$2,772.00

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. The project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of each project. These additional costs are a result of design changes required based on site conditions encountered during construction.

**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**

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*Contact: Jason Keppler 410-841-5864  
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**3. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 30 completed or canceled projects under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$562,207.14

**Fund Source:** MCCBL of 2020 / 2021: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 20340 / 21552

County	Recipient	Agreement #	Amount	Status
Baltimore	Frances P. Burns	RS-2024-2101-R	\$796.39	Completed
	Timothy A. Badders	RS-2023-2251	\$2,000.00	Completed
Calvert	Earl F. Hance	PA-2023-2222	\$34,800.00	Canceled
Caroline	John W. Hammer, Jr.	CR-2024-2162-P	\$2,910.17	Completed
		CR-2024-2163-P	\$4,691.86	Completed
	Levi T. Hayman	CR-2024-2170	\$17,857.00	Completed
Carroll	David Mark Savage	AT-2024-2073	\$1,947.50	Completed
	Jeremy J. Wagerman	MP-2023-2410	\$120,178.63	Canceled
		MP-2023-2412-C	\$150,000.00	Canceled
		MP-2023-2413	\$16,800.00	Canceled
	Michael A. Dull	RS-2023-2415-R	\$480.84	Completed
	Reese Farm LLC	MP-2023-2569	\$13,200.00	Canceled
		MP-2023-2571	\$9,000.00	Canceled
		MP-2023-2572	\$8,100.00	Canceled
MP-2023-2573		\$74,400.00	Canceled	

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**3. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Recipient	Agreement #	Amount	Status
Carroll (cont'd)	Savannah M. Dawson	MP-2023-2214	\$21,400.00	Canceled
		MP-2023-2215	\$14,100.00	Canceled
Cecil	Arthur L. McCloskey, II	AT-2024-2135	\$1,983.50	Completed
	Lisa R. Schafer	AT-2024-2235	\$1,298.77	Completed
		AT-2024-2236	\$2,704.60	Completed
	Two Scenic View Farms LLC	AT-2024-2205-R	\$20,718.30	Completed
Frederick	David F. Doody	MP-2024-2278-C	\$2,332.48	Completed
	Joshua E. Stull	MP-2024-2136	\$3,342.65	Completed
	Mary Jo York	MP-2024-2179	\$15,300.00	Completed
Queen Anne's	Mark A. Eck	CR-2023-2633	\$2,415.80	Completed
	Richard B. Walls, Jr.	CH-2024-2144	\$10,369.18	Completed
St. Mary's	Chesapeake Aluminum	AT-2023-2999	\$1,870.27	Completed
Talbot	Phillip E. Councell, Jr.	CR-2024-2178	\$5,968.20	Completed
	Res. Trust U/W Kathryn E. Callahan	CR-2024-2036	\$419.60	Completed
	Timothy W. Wilkins	CR-2023-2752	\$821.40	Completed

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or canceled by the recipient, and any unspent balance could be made available for others eligible for cost-share projects.

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**WITHDRAWN**

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**WITHOUT DISCUSSION**

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**REVISED**

Contact: Rebecca Ruff 410-260-4021  
rruff@treasurer.state.md.us

**4. BONDS**

**Recommendation:** The State Treasurer recommends the adoption of the attached resolutions concerning the sale of \$1,200,000,000 State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2024, First Series, consisting of:

- First Series A –\$1,000,000,000 Tax-Exempt Bonds (Competitive)
  - First Series A Bidding Group 1 – \$351,630,000<sup>1</sup> Tax-Exempt Bonds (Competitive)
  - First Series A Bidding Group 2 – \$300,505,000<sup>2</sup> Tax-Exempt Bonds (Competitive)
  - First Series A Bidding Group 3 – \$347,865,000<sup>3</sup> Tax-Exempt Bonds (Competitive)
- First Series B –\$200,000,000<sup>4</sup> Taxable Bonds (Competitive)

dated as of their date of delivery, expected to be June 18, 2024.

- Ratifying and approving:

- (i) The Preliminary Official Statement dated May 29, 2024
- (ii) The Summary Notice of Sale for the 2024 First Series A Bonds and the First Series B Bonds, posted on The Municipal Market Monitor (TM3) on May 22, 2024 and
- (iii) The resolutions authorizing the Bond Sale adopted on May 1, 2024.

- Accepting electronically transmitted bids for the purchase of the First Series A Bidding Group 1 Bonds, the First Series A Bidding Group 2 Bonds, the First Series A Bidding Group 3 Bonds, and the First Series B Bonds.

- Determining the successful bidders and awarding sale of the First Series A Bidding Group 1 Bonds, the First Series A Bidding Group 2 Bonds, the First Series A Bidding Group 3 Bonds, and the First Series B Bonds.

- Ordering the sale and issuance of the 2024 First Series Bonds, at the rates set forth in the successful bids.

- Authorizing and approving the issuance of the final Official Statement.



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4. **BONDS** (cont'd)

<sup>1</sup>Winning bidder for First Series A Bidding Group 1 – Tax-Exempt Bonds (competitive):

BofA Securities

<sup>2</sup>Winning bidder for First Series A Bidding Group 2 – Tax-Exempt Bonds (competitive):

Morgan Stanley & Co, LLC

<sup>3</sup>Winning bidder for First Series A Bidding Group 3 – Tax-Exempt Bonds (competitive):

J.P. Morgan Securities LLC

<sup>4</sup>Winning bidder for First Series B – Taxable Bonds (competitive):

Wells Fargo Bank, National Association

[...]  
[...]

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Contact: Gabriel Gnall 410-260-7335  
gabriel.gnall@maryland.gov

5. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Reports***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*State Treasurer's Office*                      *1<sup>st</sup> Quarter 2024*  
*Department of Transportation*              *April 2024*

**Authority:** COMAR 21.02.01.05

**Remarks:** The content of the reports may be accessed on the Board of Public Works website:  
[www.bpw.maryland.gov/Pages/PAAR.aspx](http://www.bpw.maryland.gov/Pages/PAAR.aspx)

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Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov

6. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

23-1094 ROCKHOLD, LLC – To improve navigable access and stabilize an eroding shoreline by replacing a bulkhead, reconfiguring a marina, hydraulically maintenance dredging an area, and hydraulically dredging an area.

*Deale, Rockhold Creek*

*Special Conditions: Requirements for bulkhead construction, transport of dredged materials, maintenance dredging, staking dredged area, post dredge bathymetric survey, marking dredge material pipelines, U.S. Coast Guard approval for hydraulic dredging, U.S. Coast Guard altering pipeline route, dredge operator shut down if problems occur, and inadvertent releases to Rockhold Creek. Restrictions for accessory platforms at boat lifts and hydraulic dredging turbidity,*

**DORCHESTER COUNTY**

23-1055 DORCHESTER COUNTY DEPT OF PUBLIC WORKS – To replace piers, mooring piles, a boat ramp and bulkhead and allow access to Fishing Creek and Tar Bay by removing existing piers and associated structures, replacing a boat ramp, constructing a replacement bulkhead, constructing and backfilling a bulkhead, replacing a timber pier, and replacing a pier with finger piers and mooring piles.

*Fishing Creek, Tyler Creek*

*Special Conditions: Requirements for constructing bulkhead, removing existing pier and associated structures, and construction and maintenance of a cofferdam or similar containment structure.*

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6. **BOARD OF PUBLIC WORKS** (cont'd)

**QUEEN ANNE'S COUNTY**

23-1064 QUEEN ANNE'S COUNTY DEPARTMENT OF PARKS AND RECREATION  
To maintain boat parking and increase access to the Chester River by constructing and backfilling bulkheads, constructing a boat ramp, and constructing a kayak launch with a platform.

*Chestertown, Chester River*

*Special Conditions: Requirements for construction and maintenance of a cofferdam or similar containment structure, construction of bulkhead, and installing chocks, stoppers, bracing or similar devices.*

**TALBOT COUNTY**

22-1283 *NANCY L. TRIPPE* – To reduce shoreline erosion by installing a low profile stone sand containment sill, filling and grading with sand, planting marsh vegetation, and constructing a stone revetment.

*Easton, Tred Avon River*

*Special conditions: Time of year restriction. Requirements for marsh establishment area, signing and acceptance of marsh maintenance plan, and constructing vents.*

***Wetlands Created: 10,779 sf***

**WICOMICO COUNTY**

22-0773 *WHERE THE GREEN GRASS GROWS, LLC* – To protect an eroding shoreline and improve navigable access by constructing sand containment structures, filling and grading with sand, planting marsh vegetation, constructing a kayak launch, a pier with a platform, and a boatlift.

*Nanticoke, Nanticoke River*

*Special conditions: Requirements for marsh establishment area, signing and acceptance of marsh maintenance plan, constructing vents, and clearly marking pier or associated structures. Restrictions on attaching accessory platforms to existing or proposed boatlifts.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Krishnanda Tallur 410-913-6318  
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**7. MARYLAND STATE DEPARTMENT OF EDUCATION  
*Division of Rehabilitation Services***

**Recommendation:** That the Board of Public Works create 19 positions

**Authority:** Section 7-236, State Finance and Procurement Article, and Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

**Amount:** \$1,610,813

**Fund Sources:** SSA Disability Programs (Federal)

**Appropriation Code:** R00A01.23

**Requesting Agency Remarks:** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create positions that are supported entirely by funds from federal or other non-State sources, provided that the positions are abolished if the funding source is eliminated. The following new positions supported by the Social Security Administration Disability Programs are requested to be created.

**Regular Positions to be Created**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/ Step</b>	<b>Salary and Fringe (FY 2025)</b>
	<i>12.0</i>	<i>Vocational Rehabilitation Specialist I</i>	<i>5165</i>	<i>14/7</i>	<i>\$1,087,990</i>
	<i>2.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/5</i>	<i>\$145,431</i>
	<i>4.0</i>	<i>Administrative Specialist I</i>	<i>1755</i>	<i>10/5</i>	<i>\$304,676</i>
	<i>1.0</i>	<i>Fiscal Accounts Clerk II</i>	<i>4518</i>	<i>10/5</i>	<i>\$72,716</i>
<b>Total</b>	<b><i>19.0</i></b>				<b><i>\$1,610,813</i></b>

The Fiscal Year 2025 cost for these 19 positions is estimated to be \$1,610,813.

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7. **MARYLAND STATE DEPARTMENT OF EDUCATION** (cont'd)

**Requesting Agency Remarks (cont'd):**

**Vocational Rehabilitation Specialist I** is responsible for successfully completing sixteen-week basic disability training program. They will learn to adjudicate initial Social Security Disability claims that includes medical and vocational analysis. They will process the initial Disability Insurance Benefit (DIB), Supplemental Security Income (SSI), and Childhood Disability Benefits (CDB) claims following the federal regulations.

**Administrative Specialist II** positions provide support for the Vocational Specialist I, II and Technical Specialists. They are responsible for scheduling consultative examinations with medical providers and facilities across the state if the claimant does not have medical sources to document the medical impairment. They make recommendations for travel, if the provider is outside of their geographic location, and they also initiate the need to schedule interpreters, when appropriate. They handle all rescheduling and cancellations by communicating directly with the medical providers and facilities performing the examinations. They provide support to agency procurement and case control staff.

**Administrative Specialist I** functions as support to the Vocational Rehabilitation Specialist I, II and Technical Specialists. They perform a wide variety of tasks to support scanning in documents into the electronic claim, validations, and handle Congressional and State inquiries. Other functions include working with prioritizing case distribution from the backlog.

**Fiscal Accounts Clerk II** is responsible for the payment of medical invoices and assists with the maintenance of the agency vendor file to ensure the provider's billing address is accurate.

The Maryland Disability Determination Services (DDS) has a current backlog of Maryland citizens waiting for their claim to be assigned and processed. Among the staff members responsible for processing the claims, 70% have less than two years' experience processing the Social Security Disability claims, compounded with the loss of experienced staff to other state and federal agencies. Due to the lack of experience in the adjudicator positions and inexperience in the supervisory and medical reviewers, the mean processing time has increased to over 320 days to complete a case. The requested positions will support the 45% to 50% increase in production expected through case assignment in the case control area: scheduling consultative examinations and the timely payments of invoices. The selection of the specified class codes gives us the flexibility to adjust job duties as we progress through this process. We sincerely appreciate the support and submission of this request for approval.

**DBM Remarks:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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**REVISED**

Contact: Matthew Dryer 410-697-9687  
matthew.dryer@maryland.gov

**8. DEPARTMENT OF INFORMATION TECHNOLOGY  
*Resource Sharing Agreement (Amendment), RSA Program***

**Recommendation:** The Board of Public Works approve amending this revenue generating resource sharing agreement to add option years.

**Authority:** Section 3.5-307, State Finance & Procurement Article, Annotated Code of Maryland

**Original Approval:** DoIT Item 1-GM (01/06/2016)

**Property location:** **Green Ridge State Forest**, Allegany County

**Award:** American Tower LLC d/b/a SpectraSite Communications, LLC

**Original Term:** 1/6/2016 – 1/5/2026

**Option Term:** 1/6/2026 – 1/5/2031 (Option 1)

**Option Term:** 1/6/2031 – 1/5/2036 (Option 2)

**Option Term:** 1/6/2036 – 1/5/2041 (Option 3)

**Option Term:** 1/6/2041 – 1/5/2046 (Option 4)

**Option Term:** 1/6/2046 – 1/5/2051 (Option 5)

**Option Term:** 1/6/2051 – 1/5/2056 (Option 6)

**Original Amount:** \$216,083 + 25% of gross income received from any subleases or license

**One-Time Payment (this Item):** \$ 62,200 (For early renewal)

**Option Amount (this Item):** \$2,554,754.16 + 25% of gross income received from any subleases or license

Projected Compensation to State

\$246,721.73 (Option 1)

\$300,174.70 (Option 2)

\$365,208.42 (Option 3)

\$444,331.89 (Option 4)

\$540,597.68 (Option 5)

\$657,719.74 (Option 6)

\$2,554,754.16

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**REVISED**

**8. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Requesting Agency Remarks:** Approval of this revenue-generating transaction results from a resource sharing agreement between Maryland Department of Natural Resources, Maryland Department of Information Technology and SpectraSite Communications, LLC. The original agreement contemplated a non-exclusive use of the State land for the tenant constructed telecommunications tower in support of private industry telecommunications antennas along with designated ground space.

Approving this Amendment adds option years and allows the parties to continue their mutually beneficial agreement whereby the State continues to receive monetary compensation and the Company continues its use of the State lands in Allegany County for the additional terms.

**Fund Source:** Revenue Generating- MITDP Fund

**MD Tax Clearance:** 24-2250-1010

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**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
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Contact: Matthew Dryer 410-697-9687  
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9. **DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Resource Sharing Agreement, RSA Program***

**Recommendation:** The Board of Public Works approve the State entering into a resource sharing agreement.

**Authority:** Section 3.5-307, State Finance & Procurement Article,  
Annotated Code of Maryland

**Award:** One Ring Networks Inc d/b/a Telegia Communications

**Term:** 06/05/2024 – 06/04/2029 (10-year base)  
06/05/2029 – 06/04/2034 (Option 1)  
06/05/2034 – 06/04/2039 (Option 2)  
06/05/2039 – 06/04/2044 (Option 3)

**Amount:** Projected Compensation to State  
\$79,637.04 (5-year base)  
\$92,321.15 (Option 1)  
\$107,025.52 (Option 2)  
\$124,071.91 (Option 3)  
\$403,055.62

**Property location:** 24900 Washington National Pike, Clarksburg, Montgomery County

**Requesting Agency Remarks:** This revenue-generating transaction results from a resource sharing agreement between Maryland Public Television and One Ring Networks d/b/a Telegia Communications. For this proposal, the State receives the benefit of monetary compensation for use of ground and tower space in support of rural broadband telecommunications antennas located on the MPT tower at 24900 Washington National Pike, Clarksburg, Montgomery County. Since the monetary value of the lease over the 20-year term is more than \$100,000, this item was submitted to the Legislative Policy Committee for review and comment and was posted on *eMarylandMarketplace*.

**Fund Source:** Revenue Generating- MPT

**MD Tax Clearance:** 24-2086-000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 5, 2024**



**REVISED**

*Contact: Irene Padilla 667-219-4801  
irene.padilla@maryland.gov*

**10. MARYLAND STATE LIBRARY AGENCY**

**Recommendation:** That the Board of Public Works approve the Maryland State Library Agency making seven grants to county public library systems.

The grants will be funded, in part, by prior authorizations from 2022 and 2023 for the cancelled Harford County Bel Air Library renovation. Additionally, the 2023 authorization of \$2,200,000 for the new Pocomoke Library may be released following removal of an underground fuel oil tank and completion of a risk assessment for new construction by the Maryland Department of the Environment (MDE).

**Authority:** Section 8-301, State Finance and Procurement Article, Annotated Code of Maryland  
County Library Capital Project Grant Program  
Education Article, Section 23-510, Annotated Code of Maryland

**Amount:** \$15,161,000

**Fund Source:** Maryland Consolidated Capital Bond Loan of 2024, \$7,954,000  
Maryland Consolidated Capital Bond Loan of 2023, \$5,793,000  
Maryland Consolidated Capital Bond Loan of 2022, \$1,414,000

Grantee	Library Project	Amount
Anne Arundel County	<b>Glen Burnie:</b> Construct a new 40,838 square foot library building to replace the obsolete, 1968-vintage building. The existing building does not provide meeting room nor collaboration spaces. The existing wiring will not support additional computers or internet services for customers. The project will provide a new, modern 33,068 SF Glen Burnie Library and an 7,700 SF Archeology and Cultural Resources facility. The FY 2024 budget included funding for the design of the library portion of the building. The FY 2025 budget includes funds for design and construction. <i>County match - \$1,398,000.</i>	\$1,398,000
Baltimore City	<b>Forest Park:</b> Renovate and expand the 7,400 SF Forest Park Branch constructed in 1910, expanded in 1964, and last renovated in 1987. The project will completely renovate and modernize the building with new mechanical, electrical, and safety systems. It will address significant water intrusion, and of greatest consideration, add a new ADA entry point, including adding an elevator providing access to the main Library on the first floor and existing public meeting room in the basement. The renovated and expanded branch will total 9,700 SF. The FY2025 budget includes construction funding. <i>City match - \$6,350,000.</i>	\$3,218,000

BOARD OF PUBLIC WORKS  
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REVISED

**10. MARYLAND STATE LIBRARY AGENCY (cont'd)**

Grantee	Library Project	Amount
Garrett County	<b><i>Friendsville:</i></b> Construct a new 4,500 GSF Friendsville Library to replace the existing 2,800 SF building, a "temporary" metal structure erected in 1970. The current facility is grossly inadequate in terms of insulation, ADA access, electrical infrastructure and size, and lacks a meeting room for community events. The FY 2024 budget included funding for site acquisition and design. FY 2025 funds are to start construction and furnish the new library. Additional funds to complete the project will be requested in FY 2026. <i>County match - \$200,000 + Library match - \$95,000.</i>	\$2,655,000
Montgomery County	<b><i>Damascus:</i></b> Renovate the 16,400 GSF Damascus library. The building opened in 1990 and is a shared County facility with the Damascus Senior Center. Although both spaces will be renovated, the request is only for the Library. This project will include replacement of the roof, windows, lighting, store front doors, part of the HVAC system and waterproofing the foundation. ADA issues and the functionality of the library spaces will also be addressed. Adding collaboration spaces, a lactation room, a single service desk, a gender-neutral bathroom, electrical outlets and renovating existing bathrooms will make the Damascus library more functional and responsive to community needs. State funds were provided for design outside the grant program during the 2023 General Session. The FY2025 request is for construction. <i>County match - \$957,000.</i>	\$957,000
Talbot County	<b><i>St. Michael's:</i></b> Renovate and expand the existing 7,716 SF St. Michaels Library constructed in 1981. The project will add 3,071 SF, a 40 percent increase in size, and result in a fully-renovated 10,787 SF facility that will become the new hub of the community. With the exception of an expansion completed 17 years ago, part of the original facility's infrastructure is over 40 years old and includes a pre-engineered metal town garage from which the library was first built. The library has insufficient spaces for large community meetings, children, teens, collections, and study and is not fully ADA compliant. Funding was provided in FY 2023 and FY 2024 for design and to begin construction. The FY 2025 budget includes funds to complete the project. <i>County match - \$2,803,000.</i>	\$2,803,000

BOARD OF PUBLIC WORKS  
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REVISED

**10. MARYLAND STATE LIBRARY AGENCY (cont'd)**

Grantee	Library Project	Amount
Wicomico County	<p><b>Salisbury:</b> Replace five outdated, inefficient, and malfunctioning components of the heating, ventilation, and air conditioning (HVAC) system at Wicomico Public Library's flagship Paul S. Sarbanes Branch in Downtown Salisbury. These components were installed in 1979 and are at the end of their usable lifespan. In some cases, they have already caused problems over the past several years, adversely impacting the Library's ability to meet its commitments to effectively serving the public. Future issues could prove catastrophic. With the proposed improvements, the HVAC system will serve the needs of the Library for at least the next 15 years. Funds were provided in FY 2018 to replace a portion of the HVAC system. This project will complete the system upgrade. <i>County match \$16,520 + Library match \$6,480.</i></p>	\$131,000
Worcester County	<p><b>Pocomoke:</b> Construct a new 12,000 GSF facility to replace the existing Pocomoke Branch Library. The current building is 6,700 SF and opened in 1970. The library's facility plan identified many necessary infrastructure replacements including the need for a new roof, new HVAC equipment, and increased electrical service. Additional space is needed to support current and future functions. A new library will support active learning and expand the library's ability to offer programming. The FY 2024 budget included funding for construction that was deferred to FY 2025 due to a change in location and environmental concerns at the site. The FY 2025 budget includes supplemental funds for construction. Additional funds will be requested in FY 2026 to complete construction and furnish the facility. <i>County match - \$3,999,000.</i></p>	\$3,999,000

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**REVISED**

10. **MARYLAND STATE LIBRARY AGENCY** (cont'd)

**Background:** On July 1, 2017, the Division of Library Development and Services (DLDS) at the Maryland State Department of Education (MSDE) became the Maryland State Library Agency (MSLA) under the direction of the Maryland State Library Board as a result of changes to the Maryland Code made during the 2017 General Assembly session (Senate Bill 587/House Bill 1094).

MSLA's County Library Capital Project Grant Program makes capital grants to county public library systems to support projects that address the State's library needs. The grants must be matched according to a wealth-based cost sharing formula (implemented June 1, 2013) and must be at least \$20,000. During the 2021 General Session, the annual funding mandate for the program was increased from \$5,000,000 to \$7,500,000.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 5, 2024



Contact: Nick Napolitano 410-767-5195  
nick.napolitano1@maryland.gov

**11. MARYLAND DEPARTMENT OF HEALTH**

**Recommendation:** That the Board of Public Works create 10 positions.

**Authority:** Section 7-236, State Finance and Procurement Article, and Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

**Amount:** \$0

**Fund Sources:** N/A

**Appropriation Codes:** M00B01.04, M00B01.06, M00R01.02

**Requesting Agency Remarks:** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create additional positions beyond the Rule of 100 established in provided that 1.25 full-time equivalent (FTE) contractual positions are abolished for each regular position added and there is no increase in agency funding in the current budget or the next two budgets.

The Maryland Department of Health requests 10 new positions via contractual conversions to support the work and mission of our health professional boards and commissions and health regulatory commissions. These positions are 100% supported by available special fund revenue within the Board of Dental Examiners, Board of Pharmacy, Board of Physicians, and the Health Services Cost Review Commission.

The Department identified 12.5 contractual FTE to be abolished to create the 10 regular positions listed above. This is a ratio of 1.25 contractual FTE abolished to 1 regular position created.

The 10 positions created are within the following MDH units:

Regulatory Services
Health Regulatory Commissions

**DBM Remarks:** The Secretary of the Department of Budget and Management has certified that the FY 2024 budget includes the contractual positions to be abolished and that funds are available for the new positions for which approval is requested.

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11. **MARYLAND DEPARTMENT OF HEALTH** (cont'd)

**Regular Positions to be Created**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 008	\$81,146
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 010	\$84,259
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 019	\$99,957
	1.00	<i>Administrative Specialist II</i>	1756	STD 0011 / 004	\$57,693
	1.00	<i>Administrative Specialist II</i>	1756	STD 0011 / 006	\$60,886
	2.00	<i>HSCRC Analyst I</i>	9255	HSCRC 0001	\$189,396
	1.00	<i>HSCRC Chief I</i>	9253	HSCRC 0003	\$109,671
	1.00	<i>Lab Scientist Surveyor I</i>	0049	STD 0016 / 012	\$93,383
	1.00	<i>Office Secretary III</i>	1362	ASTD 0010 / 013	\$64,993
<b>TOTAL</b>	<b>10.00</b>				<b>\$841,384</b>

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**11. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Contractual Positions to be Abolished**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	1.00	<i>Administrative Officer I</i>	2711	STD 0013 / 000	\$51,120
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 008	\$67,887
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 010	\$70,491
	1.00	<i>Administrative Officer III</i>	2247	STD 0015 / 019	\$83,624
	0.75	<i>Administrative Specialist I</i>	1755	STD 0010 / 000	\$42,547
	1.00	<i>Administrative Specialist II</i>	1756	STD 0011 / 004	\$48,266
	1.00	<i>Administrative Specialist II</i>	1756	STD 0011 / 006	\$50,938
	2.75	<i>HSCRC Analyst I</i>	9255	HSCRC 0001	\$202,263
	1.00	<i>HSCRC Chief I</i>	9253	HSCRC 0003	\$91,751
	1.00	<i>Lab Scientist Surveyor I</i>	0049	STD 0016 / 012	\$78,124
	1.00	<i>Office Secretary III</i>	1362	ASTD 0010 / 013	\$54,373
<b>TOTAL</b>	<b>12.50</b>				<b>\$841,384</b>

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
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Contact: Jeffrey Fretwell 410-537-4481  
jeffrey.fretwell@maryland.gov

12. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Maryland Drinking Water State Revolving Fund***  
***Water Supply Financial Assistance***

***Recommendation:*** That the Board of Public Works approve new funding as described.

***Authority:*** Maryland Water Infrastructure Financing Administration Act  
Sections 9-1601--9-1622 & Sections 9-420--9-426, Environment Article,  
Annotated Code of Maryland

***Project:*** Secretary Water Meter Replacement

***Recipient:*** Commissioners of Secretary

***Amount:*** Up to \$466,166

***Location:*** Dorchester County/Legislative District 37B

***Project Description:*** This project entails the planning, design and construction of an Advanced Metering Infrastructure (AMI) system replacing the existing manual read water meters in the Town of Secretary. Work will include the installation of new meters in the existing meter pits, network repeater units, and the collector antenna and Supervisory Control and Data Acquisition (SCADA) integration to the current town management software in Town Hall. Completion of this work will complete part of the town's ongoing Water Conservation Strategy, providing the Town with more accurate usage reading, early leak detection, and reduced operating costs overall. Water conservation will help reduce drawdown from the town drinking water wells, extending the lifespan of the existing wells, storage tanks and treatment facility accordingly. This project helps in water and energy conservation, which is consistent with the Greenhouse Gas Reduction Act's statewide goal of reducing greenhouse gas emissions 60% by 2031.

This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

***Financing Description:***

**A. New Loan (up to) \$134,083 – Drinking Water State Revolving Loan Fund**

*Term.* Period not to exceed 20 years following project completion

*Rate.* Disadvantaged community interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. (Based on this formula, in fiscal year 2023 loan recipients received interest rates ranging from 0.80% to 0.90%).

*Security.* Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Infrastructure Financing Administration.

BOARD OF PUBLIC WORKS  
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**12. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

*Financing Description (cont'd):*

**B. New Loan Forgiveness (up to) \$134,083 – Drinking Water State Revolving Loan Fund**

This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged community criteria. Principal forgiveness loan terms/grant conditions are enforceable should Recipient default.

**C. New Grant (up to) \$198,000 – Water Supply Financial Assistance**

*Project Funding Sources:*

<b>Drinking Water State Revolving Fund (this Item)</b>	<b>\$134,083</b>
<b>Drinking Water State Revolving Loan Fund Forgiveness (this Item)</b>	<b>\$134,083</b>
<b>Water Supply Financial Assistance, WSG 09.10, MCCBL 2021-21541 (this Item)</b>	<b>\$198,000</b>
Local Share	<u>\$ 6,380</u>
Total Estimated Project Cost	<u>\$472,546</u>

*Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.*

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 5, 2024**



*Contact: Jeffrey Fretwell 410-537-4481  
jeffrey.fretwell@maryland.gov*

**13. MARYLAND DEPARTMENT OF THE ENVIRONMENT  
*Water Supply Financial Assistance***

**Recommendation:** That the Board of Public Works approve new funding as described.

**Authority:** Sections 9-420--9-426 Environment Article, Maryland Code,  
Water Supply Facilities – Financial Assistance.

**Project:** Luke Water Distribution System Improvements

**Recipient:** Town of Luke

**Amount:** Up to \$782,383

**Location:** Allegany County/Legislative District 1A

**Project Description:** The proposed project involves the replacement of the aging water distribution system and ancillary appurtenances in the Town of Luke in Allegany County. The existing water distribution system has exceeded its useful life and is experiencing failures and leaks. The deteriorated water distribution system is in need of replacement. The proposed improvements will provide residents with safe and reliable drinking water, including fire protection. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

**Project Funding Sources:**

**Water Supply Financial Assistance, WSG 33.01, MCCBL 2021-21541**

<b>(this Item)</b>	<b>\$ 782,383</b>
Local Share	<u>\$ 1,086,117</u>
Total Estimated Project Cost:	<b>\$ 1,868,500</b>

**State Clearinghouse:** MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
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June 5, 2024



Contact: Jeffrey Fretwell 410-537-4481  
jeffrey.fretwell@maryland.gov

**14. MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
***Maryland Water Quality State Revolving Loan Fund***

**Recommendation:** That the Board of Public Works approve new funding as described.

**Authority:** Maryland Water Infrastructure Financing Administration Act  
Sections 9-1601--9-1622, Environment Article,  
Annotated Code of Maryland

**Project:** McKeil Point BIP #1 On-Site Sewage Disposal System Removal

**Recipient:** Dorchester County

**Location:** Dorchester County/Legislative District 37B

**Amount:** Up to \$1,119,224

**Project Description:** This project consists of the planning, design, and construction of a public sewer extension to connect 12 existing homes to the Madison-Wolford sewerage system for treatment at Cambridge WWTP, an ENR-level treatment plant. This community is currently serviced by a failing Bermed Infiltration Pond (BIP), McKeil Point 21 (Shared Facility #21-1). Because the project is located outside of a Priority Funding Area, on May 30, 2019, the Department of Planning issued an exception to the Priority Funding Area law due to the project being necessary to protect public health or safety. Work includes abandonment of the existing BIP and septic tanks; installation of grinder pumps, controls, and appurtenances; construction of the force main and connection to Deepwater Point Pump Station and other related work to convey the additional flow to Cambridge WWTP.

Completion of this project will address the public health hazard from the failing septic system and improve water quality in the Little Choptank River and ultimately the Chesapeake Bay. This project will be constructed in accordance with coastal and non-coastal resiliency guidelines developed as part of the Coast Smart Program to reduce climate change risks to such projects.

**Financing Description:**

**A. New Loan (up to) \$559,612 – Water Quality State Revolving Loan Fund**

*Term. Period not to exceed 30 years following project completion*

*Rate. Disadvantaged community interest rate of 25% of the average of the Bond Buyer 11- Bond Index for the month preceding loan closing. (Based on this formula, in fiscal year 2023 loan recipients received interest-rates ranging from 0.80% to 0.90%)*

*Security. Borrower will deliver its bond, along with its full faith credit endorsement, to the Maryland Water Infrastructure Financing Administration.*

**B. New Loan Forgiveness (up to) \$559,612 – Water Quality State Revolving Loan Fund**

*This funding is provided under the Water Quality State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.*

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14. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)

*Project Funding Sources:*

<i>Water Quality State Revolving Loan Fund (this Item)</i>	<b>\$ 559,612</b>
<i>Water Quality State Revolving Loan Fund Forgiveness (this Item)</i>	<b>\$ 559,612</b>
<i>Local Share</i>	<u><b>\$ 287,500</b></u>
<i>Total Estimated Project Cost</i>	<b>\$1,406,724</b>

*Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds.*

*State Clearinghouse: MDE has determined that its recommendation is consistent with Maryland's State Clearinghouse comments and recommendations.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 5, 2024**



*Contact: Kenny Toro 410-729-8926  
kto@menv.com*

**15. MARYLAND ENVIRONMENTAL SERVICE  
*Eastern Correctional Institution, Somerset County***

***Construction Contract:*** ECI Cogen Equipment – Boiler Burners and Economizers  
MES Project # 1-21-4-37-2

***Original Approval:*** Secretary’s Agenda, Item 14 (1/27/2021)

***Award:*** Delval Equipment Corporation,  
West Norrinton, PA

***Contract Description:*** Furnish new dual fuel burners, economizers, fuel trains,  
and controls for each of the existing boilers at the ECI  
Cogeneration plant as part of fuel conversion to natural gas.

***Modification Description:*** Furnish new Induced Draft fans for the modified boilers at  
the ECI Cogeneration plant as part of the fuel conversion to  
natural gas.

***Original Term:*** 1/29/2021 – 12/31/2021

***Previous Term Modifications:*** 12/31/2021 - 12/31/2022 (CO #1)  
12/31/2022 - 12/31/2023 (CO #3)

***Modified Term (This Item):*** 1/1/2024 - 8/30/2024

***Original Contract:*** \$ 845,731.68

***Previous Modifications:*** \$ 0.00 (CO #1; No cost time extension)  
\$ 613,541.46 (CO #2; Update equipment design for  
code compliance- Secretary’s  
Agenda, Item 13 3/9/2022)  
\$ 27,860.75 (CO #3; changes to equipment design)

***Modification Amount (this Item):*** \$ 506,242.50

***Revised Amount:*** \$ 1,993,376.39

***Percentage Increase:*** 59.9%

***MBE Goal:*** 0%

***MBE Compliance*** 0%

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15. MARYLAND ENVIRONMENTAL SERVICE (cont'd)

**Remarks:** At the culmination of the construction modifications to the existing Cogeneration Plant, which included modification to the internal boiler configuration and boiler room, the Contractor began start-up testing of newly installed burners. They found that the Induced Draft (ID) fans, one per boiler, created air flow and draft conditions (pressure) inside the modified boiler that could not be controlled to allow reliable and repeatable light-off conditions. Following troubleshooting and testing, the Contractor and MES' engineering consultant determined that the ID fan must be replaced to finish the start-up testing and advance to full commissioning of the burner. The purpose of this change order is to purchase those replacement ID fans.

**Fund Sources:** General Funds:  
ECI Energy Upgrade Project Reserve Fund (Res 21-12-1R)  
ECI Cogen Plant Boiler Fuel Conversion – DGS Deficiency Funding

**Appropriation Codes:** 4024-0000, Res 21-12-1R \$297,504.31  
4025-0000, DGS H00H01.02 \$208,738.19

**Resident Business:** No

**Tax Compliance No.:** 24-2264-1110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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BOARD OF PUBLIC WORKS  
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June 5, 2024



**REVISED**

Contact: Stacy Montgomery 410-697-9559  
stacy.montgomery@maryland.gov

**16. DEPARTMENT OF PLANNING**

***Maryland Historical Trust***

***Historic Preservation Capital Grant Program***

**Recommendation:** Approve funding for the following seven grants of general obligation bond proceeds totaling \$604,000.

**Fund Source:** MCCBL of 2021: Maryland Historical Trust Appropriation #21562  
MCCBL of 2023: Maryland Historical Trust Appropriation #23155

**A. Cowdensville A.M.E. Church \$100,000**  
***1100 Sulphur Spring Road***  
***Arbutus MD 21227, Baltimore County***

**Grantee:** Friends of Cowdensville A.M.E., Inc.

**Description:** Exterior rehabilitation work to include site work; drainage improvements; roof repair/replacement; framing repair/replacement; gutters and downspouts; masonry; foundation; and associated architectural, engineering, and consulting services. [Total project costs \$100,000 estimated.]

**Remarks:** Cowdensville A.M.E. Church is a modest wood-frame church with a gabled roof, designed in a vernacular style, and constructed between 1904 and 1907. Cowdensville AME's roots go back to 1857 within the free Black community in southwestern Baltimore County. The church has served its community from its founding, not only as a place of worship but as a meeting place for civil rights groups in the mid-20th century. For many years the church hosted grief support groups, food and school supply giveaways, and neighborhood organization meetings. A complete rehabilitation was undertaken in the late 1990s to save the church from condemnation and demolition. Cowdensville AME requested funds for exterior work to drainage improvements, roof repair or replacement; and foundation repair.

**B. Allegany County Courthouse \$85,000**  
***30 Washington Street, Cumberland, MD 21502, Allegany***

**Grantee:** Board of County Commissioners of Allegany County, Maryland

**Description:** Exterior and interior rehabilitation work to include window repair; carpentry; painting; finishes; and associated architectural, engineering, and consulting services. [Total project costs \$170,000 estimated.]

**Remarks:** The Allegany County Courthouse located within the Washington Street Historic District was constructed in 1893 in the Richardson Romanesque style. Built on the site of Fort Cumberland, an eighteenth-century outpost, the courthouse features highly contrasting red brick with white stone trim. The building is still owned and operated by Allegany County. The courthouse has 190 window openings, many of which are filled with historic wood double-hung sash windows. The Board of County Commissioners of Allegany County requested funding for the restoration of the historic wood windows.



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**REVISED**

16. **DEPARTMENT OF PLANNING** (cont'd)

**C. Brookeville Academy \$100,000**  
**5 High Street**  
**Brookeville, MD 20833, Montgomery**

**Grantee:** Town of Brookeville, Maryland

**Description:** Exterior and interior rehabilitation work to include masonry repair/replacement, carpentry; window repair; door repair/replacement; finishes; painting; and associated architectural, engineering, and consulting services. [Total project costs \$200,000 estimated.]

**Remarks:** The Brookeville Academy was constructed in 1808 and was raised to two stories in 1834. It was one of the first private academies in Montgomery County, originally a school for boys, but admitted female students as early as 1819. It is built of stone and was constructed largely from donated materials. It is now used as offices for the town of Brookeville. The grant project would address critical masonry and window repairs resulting from recent water damage.

**D. Nathan House \$86,000**  
**321 High Street**  
**Cambridge MD 21613, Dorchester**

**Grantee:** Dorchester Center For The Arts, Inc.

**Description:** Exterior and interior rehabilitation work to include masonry repair/replacement, carpentry; window repair/replacement; painting; mechanical/electrical/plumbing upgrades; and associated architectural, engineering, and consulting services. [Total project costs \$86,000 estimated.]

**Remarks:** Nathan's in the Cambridge Historic District Wards, is a distinctive three-story brick commercial building. Originally constructed in the 1880s, the property was remodeled in the 1930s and retains its Art Deco storefront. The building was home to Nathan's Furniture Store, a Delmarva chain founded by Milford Nathan. The building is now home to the Dorchester Center for the Arts. The grant project would address moisture issues in the building, including replacing the corroded window lintels and upgrading mechanical systems.

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**REVISED**

16. **DEPARTMENT OF PLANNING** (cont'd)

**E. Ebenezer A.M.E. Church \$100,000**  
*20 West Montgomery Street*  
*Baltimore, MD 21230, Baltimore City*

**Grantee:** Ebenezer Kingdom Builders Inc.

**Description:** Exterior and interior rehabilitation to include roof repair/replacement; framing; structural work; masonry repair/replacement; gutters and downspouts; carpentry, windows; finishes; and associated architectural, engineering, and consulting services. [Total project costs \$100,000 estimated.]

**Remarks:** Built in 1865 for a congregation organized in 1836, Ebenezer A.M.E. Church is thought to be the oldest standing church in Baltimore that was erected by African Americans and continuously occupied by the descendants of the same congregation. This brick Gothic Revival church has a prominent bell tower; the parish house is located in an adjoining rowhouse. The grant project focuses on the rehabilitation of the historic bell tower, to repair masonry, broken louvers, and a deteriorated roof that has led to leaking and interior damage.

**F. Brodbeck Hall \$99,000**  
*Brodbeck Hall, Hood College*  
*501 Brodbeck Drive*  
*Frederick, MD 21701, Frederick*

**Grantee:** Hood College of Frederick, Maryland

**Description:** Exterior and interior rehabilitation work to include masonry repair/replacement; wood repairs/replacements; porches; foundation; framing; carpentry; painting; finishes; selective demolition; and associated architectural, engineering, and consulting services. [Total project costs \$199,000 estimated.]

**Remarks:** Brodbeck Hall located in the Hood College Historic District is the last building on the campus that pre-dates the establishment of Hood College at this location. Constructed in 1868 for a German social club, this handsome building retains its original Greek Revival and Italianate detailing with twentieth-century updates. Since Hood College took ownership of the building in 1897, the building has been used for a variety of purposes, including living quarters, performance spaces, and hosting ceremonies and lectures. The requested funding will support repairs to fire damage the building suffered in 2021.

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**REVISED**

16. **DEPARTMENT OF PLANNING** (cont'd)

**G. Historic Baldwin Hall \$34,000**  
*1358 Millersville Road*  
*Millersville MD 21108, Anne Arundel*

**Grantee:** Severn Cross Roads Foundation

**Description:** Exterior and interior rehabilitation work to include window repair; storm windows; masonry repair/replacement; drainage improvements; site work; gutters and downspouts; carpentry; painting; finishes; insulation; and associated architectural, engineering, and consulting services. [Total project costs \$34,000 estimated.]

**Remarks:** The Historic Baldwin Hall is a one-story frame church built in 1861 for the Severn Crossroads Methodist Episcopal Church and named for Reverend Charles Baldwin. Baldwin Hall is significant as a distinct example of Italianate architecture in a rural church. The building was moved twice, in the 1930s and again in 1981. It now serves as a community center operated by the Severn Cross Roads Foundation. The grant request is focused on addressing water damage to the historic building, including the repair of 21 historic wood windows and site work to bring water away from the building.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Amanda Best 443-469-4294  
amanda.best@maryland.gov*

**17. PUBLIC SERVICE COMMISSION  
*General Administration & Hearings***

**Recommendation:** That the Board of Public Works create two positions.

**Authority:** Section 7-236, State Finance and Procurement Article, and Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024).

**Amount:** \$161,240

**Fund Sources:** Special Fund: C90303 – Public Utility Regulation Fund

**Appropriation Code:** C90G0001

**Requesting Agency Remarks:** Section 34 of Chapter 101 of 2023 (Budget Bill for FY 2024) authorizes the Board of Public Works to create no more than 100 positions in excess of the total number of authorized State positions on July 1, 2023, within the Executive Branch. The following new positions are requested to be created:

**Regular Positions to be Created**

	<b>FTE</b>	<b>Position Title</b>	<b>Class Code</b>	<b>Grade/Step</b>	<b>Salary and Fringe</b>
	<i>1.0</i>	<i>Administrative Specialist II</i>	<i>1756</i>	<i>11/4</i>	<i>\$58,223</i>
	<i>1.0</i>	<i>Staff Attorney II</i>	<i>0410</i>	<i>20/4</i>	<i>\$103,017</i>
<b>Total</b>	<b>2.0</b>				<b>\$161,240</b>

The Public Service Commission (PSC) requires two PINs to implement Senate Bill 1 (SB 1) of 2024. The legislation reforms the retail energy supply market. Several portions of the bill increase the workload for the PSC, including new licenses for energy salespersons and energy vendors, relicensing existing suppliers every three years, new requirements for setting and reviewing green power prices, and enforcement of additional customer protections and penalties that can be imposed on suppliers. SB 1 requires that these additional PINs be created to implement the bill, and funding is available since the legislation also increases the existing assessment cap for the PSC and creates a new special assessment to help fund the new positions.

The positions above support the implementation of SB 1 by the PSC’s Consumer Affairs Division.

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17. **PUBLIC SERVICE COMMISSION** (cont'd)

***DBM Remarks:*** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested. If the Board approves this request, 41 positions will have been approved within the Rule of 100 for FY 2024.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Phil Hutson 410-333-1560  
phutson@mdstad.com

18. **MARYLAND STADIUM AUTHORITY**  
***Renovation Projects at M&T Bank Stadium Construction Management (CM) Services***

**Contract ID:** 23-100

**Recommendation:** That the Board of Public Works approve the Maryland Stadium Authority awarding a construction services contract for Guaranteed Maximum Price (GMP) Package No. 7 for the Renovation Projects at M&T Bank Stadium located in Baltimore City.

**Contractor:** Gilbane Building Company

**Prior Approval:** Secretary's Agenda, Item 13 (5/17/2023)  
Secretary's Agenda, Item 14 (10/4/2023)  
Secretary's Agenda, Item 12 (11/8/2023)  
Secretary's Agenda, Item 18 (12/13/2023)  
Secretary's Agenda, Item 14 (2/14/2024)  
Secretary's Agenda, Item 14 (3/13/2024)  
Secretary's Agenda, Item 14 (4/17/2024)

**Project:** Renovation Projects at M&T Bank Stadium in Baltimore.

**Contract Description:** Professional Services – Construction

**Procurement Method:** Competitive Sealed Proposals

**Bid Package Description:** GMP Package #7 – Carpet/VCT, Paint/Wallcoverings, Epoxy Flooring, Toilet Partitions, Kitchen Equipment, Window Shades, Landscaping

**Term:** 5/4/2023 - 5/2028

**Pre-Construction Amount:** \$1,003,365  
**GMP Package #1:** \$6,580,550  
**GMP Package #2:** \$43,906,623  
**GMP Package #3:** \$72,557,944  
**GMP Package #4:** \$19,011,614  
**GMP Package #5:** \$10,520,060  
**GMP Package #6:** \$25,696,276.54  
**GMP Package #7 (This Item):** \$6,705,055.56  
**Revised Amount:** \$185,981,489.10

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18. **MARYLAND STADIUM AUTHORITY** (cont'd)

**MBE Goal:** 35% overall  
**Sub-goals:** 8% African American; 11% Women-Owned  
**MBE Compliance:** 8.52%

**Remarks:** Reference is made to Secretary's Agenda, Item 13 (5/17/2023) in which the Stadium Authority stated that it "[I]ntends to return with a recommendation to award several Guaranteed Maximum Price contracts providing pre-construction performance is satisfactory."

The procurement process for GMP Package #7 proceeded as follows:

Starting on December 8, 2023, Gilbane advertised the project for trade contractor participation in the following publications/services: eMaryland Marketplace Advantage, Maryland Stadium Authority website, Maryland Washington Minorities Companies Association, and via direct solicitation. An MBE outreach event was previously conducted by Gilbane and a pre-bid site walkthrough was held at M&T Bank Stadium. Attendees were provided with summary project information.

Gilbane advertised for bids on construction packages for carpet/vinyl composite tile/paint/wallcoverings, epoxy flooring, toilet partitions, kitchen equipment, window shades, and landscaping pavers. Several other packages were also bid but are being included in a future GMP to give more time for bid reviews. Competitive bids were received between March 1<sup>st</sup> and May 1<sup>st</sup> on various due dates by representatives from Gilbane.

Post-bid scope review meetings with selected trade contractors began on March 5<sup>th</sup>, 2024 to ensure that the bids were both responsive and complete. Post bid scope review meetings were conducted virtually, and Gilbane and MSA representatives were in attendance.

Gilbane submitted GMP #7 Package on May 15<sup>th</sup>, 2024

Future GMP Package(s) will be presented to the Board of Public Works for approval.

The overall MBE participation goal for the construction phase of this project was set at 35% with sub-goals of 8% African American-owned and 11% Women-owned. The MBE goal for this project is a total goal inclusive of all GMPs. There are no GMP specific goals. This is the seventh of several anticipated GMPs.

Gilbane has demonstrated the good faith effort required to satisfy the goals of the MBE program and remains committed to meeting the MBE participation goals established for the Project.

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18. **MARYLAND STADIUM AUTHORITY** (cont'd)

*Fund Source:* Series 2023 Bonds

*Tax Compliance No.:* 23-3475-1110

*Resident Business:* No

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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Contact: Eric Johnson 410-223-4150  
ejohnson@mdstad.com

19. **MARYLAND STADIUM AUTHORITY**  
*Baltimore City Public Schools*  
*Frederick Douglass High School*  
*Bid Package 1*

**Contract ID:** BCS-02-018-GMP

**Recommendation:** Approve the award of Guaranteed Maximum Price Bid Package 1.

**Contractor:** Dustin Construction Company, Inc., Ijamsville, MD 21754

**Prior Approvals:** Secretary's Agenda, Item 16 (4/19/2023)

**Project:** 250,000 +/- sf school building renovation/addition located at 2301 Gwynns Falls Pkwy, Baltimore, MD 21217

**Bid Package Description:** Demolition, Abatement, Electrical Gear, and Minor School Building Swing Space Renovations

**Bid Package 1 Amount** \$ 9,980,265

**Pre-Construction Amount:** \$ 175,000

**Revised Amount:** \$ 10,155,265

**Term:** 7/2024 – 7/2027

**MBE Goal:** 30%

**Subgoals:** African American 8%  
Women 11%

**Remarks:** This Bid Package 1 represents the early trade packages of Demolition, Abatement, Electrical Gear, and Minor School Building Swing Space Renovations needed for the project. As identified in the prior recommendation, MSA outlined the intent to return with phased Guaranteed Maximum Price packages (GMP). MSA is anticipating the final GMP bid package in August/September 2024.

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19. **MARYLAND STADIUM AUTHORITY**

**Remarks (cont'd):**

Construction packages were advertised and documents were issued by the CM for trade contractor participation on April 16, 2024 in the following publications: eMaryland Marketplace, MSA's website, and the CM's website, as well as directly solicited to numerous trade contractors.

MSA and the CM conducted pre-bid and site visit meetings at the project site, and all attendees were provided with summary project information and afforded the opportunity to tour the project site. Additionally, outreach and networking opportunities were conducted in advance of the project bidding in October of 2023 at various events such as Associated Builders and Contractors Outreach Event (10/4), the annual Meet the Primes Event (10/11), and the Women in Construction Conference (10/19). These were attended by MSA, numerous trade contractors, and other representatives regarding contracting, MBE participation, and local hiring opportunities.

On April 24, 2024 competitive, sealed trade contractor bids were received and opened at the CM's offices in Ijamsville, Maryland. Post-bid scope review meetings were conducted, and all bid openings and scope reviews were attended by MSA. The CM received 11 bid submissions for the packages solicited and advertised.

Efforts to maximize Maryland's commitment to protecting the environment and incorporating green building standards to reduce the effects on climate change resulted in the project attaining 30% water use reduction, 27% site storm water runoff reduction, and 32% energy savings by using efficient MEP systems, fixtures, and equipment.

**Authority:** Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

**Fund Source:** Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

**Tax Compliance No.:** 24-2304-1110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contact: Michael Rowan 410-576-6476  
mrowan@oag.state.md.us

20. **UNIVERSITY OF MARYLAND BALTIMORE COUNTY (UMBC)**  
*General Miscellaneous*

**Recommendation:** The University of Maryland Baltimore County, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against defendant in the matter of *Drue Nixon v. University of Maryland, Baltimore County*, Circuit Court for Baltimore County, No. C-03-CV-23-001211.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$46,000

**Fund Source:** 100% General Funds

**Appropriation Codes:** R30B31

**Requesting Agency's Remarks:** The University of Maryland Baltimore County and the Office of the Attorney General recommend paying \$46,000.00 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to "Drue Nixon" in the amount of \$46,000.00. The check should be delivered to Michael Rowan, Assistant Attorney General, Office of the Attorney General of Maryland, Higher Education Division, 200 Saint Paul Place, 17<sup>th</sup> Floor, Baltimore, Maryland, 21202, who will deliver it to plaintiff's attorney and ensure that all of the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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Contact: Nicholas C. Sokolow 410-230-6124  
nicholas.sokolow@mayland.gov

21. **DEPARTMENT OF LABOR**  
*General Miscellaneous*

**Recommendation:** The Maryland Department of Labor through the Office of the Attorney General, requests approval for a 12-month extension of the monitoring and enforcement period approved by the Board of Public Works on December 7, 2022 in the matter of *Mark Gorres, et al. v. Portia Wu, in her Official Capacity as Maryland Secretary of Labor*, United States District Court for the District of Maryland, Case No. 1:21-cv-03029-GLR.

**Original Board Approval:** Secretary's Agenda, Item 18 (12/7/22)

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$0

**Fund Source:** N/A

**Appropriation Codes:** N/A

**Requesting Agency's Remarks:** For the purpose of avoiding the uncertainty of litigation, the Department of Labor and the Office of the Attorney General recommend extending the monitoring and enforcement provisions of the aforementioned settlement agreement such that they expire June 9, 2025.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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**HAND CARRIED**

Contact: Nathan Bowen 410-260- 7580  
nathan.bowen@maryland.gov

22. **DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Office of Budget Analysis (OBA)*

**Recommendation:** That the Board of Public Works approve use of the Fiscal Year 2024 Contingent Fund to provide funds to the Department of General Services for security enhancements in the Annapolis Government Complex.

**Request Amount:** \$306,130 (General Funds)

**Fund Sources:** FY 2024 Contingent Fund (General Funds)

**Appropriation Code:** D05E0102

**Requesting Agency Remarks:** Board of Public Works approval is requested for the use of the FY 2024 Contingent Fund for security enhancements in the Annapolis Government Complex. Based on assessments performed by the Department of General Services (DGS), Maryland Capitol Police, and third-party law enforcement agencies, DGS requires security enhancements to state-owned buildings within the complex.

**DBM Remarks:** The Secretary of Budget and Management has certified that funds are available from the FY 2024 Contingent Fund. After accounting for this contingent fund request, the balance in the Contingent Fund is \$1,540,676.25.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APP 1

Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov

**A1. MARYLAND DEPARTMENT OF HEALTH**  
*Clifton T. Perkins Hospital Center*

**Contract Title:** Clifton T. Perkins Hospital Center Temporary Heat  
OCMP #: 24-22233 / ADPICS: M00B4600515

**Contract Type:** Maintenance

**Contract Description:** Procurement and installation of a temporary boiler to support the continued operation of the heating system for Clifton T. Perkins Hospital Center.

**Modification Descriptions:** *Modification #4:* Rental and installation of two temporary chillers and associated equipment to support the facility.  
*Modification #5:* Rental and installation of an additional temporary chiller and associated equipment; extend all temporary chiller rentals through September 2024 to ensure sufficient time to make the necessary repairs to all three non-functioning chillers. See Remarks below for further details.

**Procurement Method (this Item):** Emergency Modifications

**Original Procurement Method:** Emergency

**Prior Emergency Reports:** 01/17/2024 BPW Sec. Appendix A1 - Contract and Mod.#1  
01/31/2024 BPW Sec. Appendix A1 – Mod. #2

**Award:** Warwick Supply and Equipment T/A Warwick Construction; Hunt Valley, MD (*Certified MBE*)

**Original Contract Amount:** \$ 554,000 (Reported 1/17/2024, Sec. Appendix A1)

**Prior Modifications:** \$5,126,400 (Mod. #1, 01/17/2024 BPW Sec. Appendix A1)  
\$ 347,000 (Mod. #2, 01/31/2024 BPW Sec. Appendix A1)  
\$ 50,000 (Mod. #3, 04/19/2024, Delegated Authority)

**Modification Amounts (this Item):** \$ 500,000 (Mod. #4, 04/26/2024)  
\$1,790,340 (Mod. #5, 04/30/2024)

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APP 2

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**A1. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

<b>Revised Contract Amount:</b>	\$8,367,740
<b>Original Contract Term:</b>	12/01/2023 – 02/28/2024
<b>Original Contract Award Date:</b>	12/01/2023
<b>Modification Term (this Item):</b>	04/26/2024 – 09/30/2024 (Mod. #4, 04/26/2024) 04/30/2024 – 09/30/2024 (Mod. #5, 04/30/2024)
<b>Date Emergency Declared:</b>	11/30/2023
<b>Modification Award Dates (this Item):</b>	04/26/2024 (Mod. #4, 04/26/2024) 04/30/2024 (Mod. #5, 04/30/2024)
<b>Date Emergency Reported (this Item):</b>	05/10/2024
<b>Percent +/- (this Action):</b>	8.232% (Mod. #4, 04/26/2024) 27.22% (Mod. #5, 04/30/2024)
<b>Total Percent Change:</b>	1087.26% (Mod. #4, 04/26/2024) 1410.42% (Mod. #5, 04/30/2024)
<b>MBE / VSBE Participation:</b>	0% / 0%
<b>MBE / VSBE Compliance:</b>	0% / 0%
<b>Fund Source:</b>	100% General
<b>Appropriation Code:</b>	320101002223

**Remarks:** Nature of Emergency (from original Emergency Contract Report, Sec. Appendix A1, 1/17/2024, BPW): On November 30, 2023, the Clifton T. Perkins Hospital Center (CTPHC) experienced a severe heating failure affecting multiple units across the hospital. Diagnosis of the needed repairs was beyond MDH's capabilities. CTPHC is the State's only maximum security forensic psychiatric hospital which has a capacity of 289 patients and currently maintains a waitlist. The MDH Healthcare System adult psychiatric facilities operate 1,056 beds at or near full capacity - patients from CTPHC can only be transferred to other MDH facilities subject to availability of beds and clinical stability of patients of medium/minimum security environments. Hospital licensure and accreditation standards require that patient care units and medication storage be at appropriate ambient temperatures.

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APP 3

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**A1. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

***Remarks (cont'd):***

Due to the nature of the patient population, and to mitigate serious damage to the health, safety, and welfare of the patients within the care of CTPHC, MDH could not wait the requisite 48 hours for DGS Chief Procurement Officer approval and moved forward on December 1, 2023, with the retention of a vendor to diagnose the situation and to recommend a temporary solution.

*Basis for Selection:* Single responsive bid from a responsible bidder. MDH selected a vendor that has experience with working with the State, including MDH facilities. Due to the urgent nature and the need to restore heat to the facility as soon as possible, MDH awarded this contract to the first responsive vendor. The selected vendor is also a certified MBE.

*Emergency Modification 1 (from Emergency Report Sec. Appendix A1, 1/17/2024 BPW):* In order to ensure redundancy and continued operation of the system until a full system replacement can be effectuated, MDH is leasing a temporary boiler to be installed. Additionally, due to the limited capacity in the MDH Healthcare System, the expedited installation of the boiler is required to ensure that MDH patients receive the care required.

*Emergency Modification 2 (from Emergency Report Sec. Appendix A1, 1/31/2024 BPW):* The CTPHC boiler system creates low pressure steam which is used to generate heating hot water and domestic hot water, distributed throughout the main hospital. In addition, the steam is used directly in the hospital and air handling units to heat the main hospital and wings. Additional repairs are necessary to stabilize the water system and ensure proper system operation for support of the facility.

*Modification 3 (MDH Delegated Authority):* The CTPHC maintains a boiler and chiller system which in conjunction function to support a "hot deck/cold deck" system, meaning that the air flow is split into two parts, one being heated and one being cooled to provide the correct mix for proper heating and cooling throughout the facility. Both systems are required to maintain temperature balance. The boiler and chiller system also support the temperatures for hot and cold domestic water. Regulating air and water temperatures during peak seasons are particularly difficult to manage with only one side of the heating or cooling system functioning properly.

When CTPHC began preparations to bring the three chillers online it was determined that the chillers were non-functional. It was further determined that a full assessment of the chiller system would be required to determine the work needed to bring the chillers online. It became increasingly difficult to manage the hot and cold systems for both domestic water and heating and cooling air during a period of erratic outside temperatures. This modification was done within MDH's delegated authority to complete the heating and cooling assessment.



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APP 4

**A1. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

*Emergency Modification 4 (this Item):* The assessment revealed that the chillers needed critical repairs. The lead times on parts for the critical repairs were extensive and did not meet the immediate need. Therefore, temporary chillers were required with an impending 10-day weather forecast starting April 27, 2024 and the need to maintain required domestic water temperatures. Outside temperatures were predicted to be 80-90°F and due to the nature of the facility and security concerns, installing smaller cooling equipment on the units was not feasible. Additionally, utilizing smaller cooling equipment did not address the need to control the domestic water temperatures. This modification captures the rental and installation of two temporary chillers and associated equipment to support the facility.

*Emergency Modification 5 (this Item):* A third chiller at CTPHC, which supports the Rehabilitation Unit, was also assessed and it was determined that the equipment is in need of critical repairs. An additional temporary chiller is required until the repairs can be completed. Due to the lead time on parts, the temporary chiller was required due to the 10-day weather forecast. Additionally, the lease of the two chillers procured during the April 26, 2024 modification and fuel costs for associated equipment is being extended through September 2024 to ensure sufficient time to make the necessary repairs to all three non-functioning chillers.

**Resident Business:** Yes

**Tax Clearance:** 23-50951101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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APP 5

*Contact: Joh Sedtal 443-469-5864  
 joseph.Sedtal@maryland.gov*

**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract Title:** Emergency Sanitary Pump System Repair at Patuxent Institution (PATX)  
 ADPICS NO. Q00P4603843

**Contract Type:** Maintenance

**Contract Description:** Emergency services to remove and disinfect a basement backup that occurred at PATX as a result of failed sanitary ejector pumps. Services also included repairing and replacing sanitary ejector pumps and rental of an additional sanitary backup pump to prevent further overflows while work was being completed.

**Procurement Method:** Emergency

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
JPG Plumbing and Mechanical Inc.; Jessup, MD	\$250,000.00

**Award:** JPG Plumbing and Mechanical Inc.

**Amount:** \$250,000 NTE

**Term:** 4/29/2024 - 5/09/2024 (Not to exceed 9 days)

**Date Emergency Declared:** 4/29/2024

**Contract Award Date:** 5/02/2024

**Date Emergency Reported:** 5/13/2024

**MBE / VSBE Participation:** 0% / 0%

**Fund Source:** 100% General Funds

**Appropriation Code:** Q00T0406

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APP 6

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**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

**Remarks: Nature of Emergency:** On April 24, 2024, the Patuxent Institution (PATX) had planned to shut the water main off for 12 hours starting at 2:00am to replace valves as a part of a Department of General Services (DGS) maintenance project. Howard County Department of Public Works (Howard County) was contacted to shut off the water main for contractual work to be completed, but when Howard County returned to reopen the water main, a valve would not fully open and the required water pressure could not be restored. Howard County made plans to replace the valve the next day on April 25, 2024 around 2:30pm.

Approximately thirty hours after the initial water shut off, water service was restored to PATX. A large volume of water was utilized by incarcerated individuals and employees when service was restored, resulting in the generation of a large volume of wastewater that was too large for the existing sanitary sewer lines to handle. This process damaged the sanitary ejector pumps, and caused a backup of wastewater to occur in the basement of the facility. In order to avoid a large-scale health and safety hazard, contractors were immediately contacted to remove the wastewater backup and repair the damaged pumps.

**Basis for Selection:** In an effort to secure competitive pricing, calls for quotes were made to two vendors that were known to respond timely, were familiar with the facilities and their associated security protocols, and had performed similar work for the Department successfully in the past. JPG Plumbing and Mechanical, Inc. (JPG) was selected for their ability to perform satisfactorily on past projects. The second firm contacted was unable to respond in a timely manner. This work is time sensitive, and without the repairs, wastewater would continue to overflow and backup into other facility areas and a health and safety hazard would continue to exist.

**Resident Business:** Yes

**Tax Compliance No.:** 24-2009-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Caroline County*

**Recommendation:** Approval to commit \$25,000 for the following **planning** project.

***Caroline County 2027 LPPRP - \$25,000***

Caroline County

POS #7416-5-217 MD20220601-0409

**Background:** Additional funding to complete Caroline County’s 2027 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

**Prior Approvals:** \$25,000.00 (DNR-RP Item 1A [June 22, 2022])  
\$25,000.00 (DNR-RP Item 1A(3) [October 26, 2022])

**Fund Source:** Outdoor Recreation Land Loan 2018, Chapter 150, Acts of 2017  
Program Open Space Local  
Source Code: 18011 \$7,243.77

Outdoor Recreation Land Loan 2019, Chapter 570, Acts of 2018  
Program Open Space Local  
Source Code: 19011 \$17,756.23

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$150,918 for the following **development** projects.

**1. Memorial Park Tot Lot Replacement - \$99,832.50**

City of Taneytown  
POS #7699-6-432 MD20240422-0277

**Background:** Replace the outdated playground with new equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act at Memorial Park.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$99,832.50

**2. Taneytown High School Park Field Lighting - \$51,085.50**

City of Taneytown  
POS #7700-6-433 MD20240422-0278

**Background:** Purchase and install new lighting systems for two softball fields at Taneytown High School Park.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$51,085.50

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 3

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$105,950 for the following **development** projects.

**1. Rainbow Lake Multi-Use Trail Improvements - \$85,950**

Town of Emmitsburg  
POS #7696-10-498 MD20240401-0213

**Background:** Renovate and relocate eroded trails, install message centers, and provide associated site amenities at Rainbow Lake in the Emmitsburg Watershed.

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
Source Code: 24011 \$85,950.00

**2. E. Eugene Myers Community Park Improvements - \$20,000**

Town of Emmitsburg  
POS #7697-10-499 MD20240401-0214

**Background:** Purchase and install a new pavilion with concrete flooring and picnic table near the playground at E. Eugene Myers Community Park.

**Fund Source:** Outdoor Recreation Land Loan 2024, Chapter 101, Acts of 2023  
Program Open Space Local  
Source Code: 24011 \$20,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 4

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Garrett County*

**Recommendation:** Approval to commit \$27,000 for the following **development** project.

***Kitzmilller Elementary School Stage - \$27,000***

Garrett County

POS #7703-11-311 MD20240430-0297

**Background:** Purchase an event stage for use by the town at the former Kitzmilller Elementary School site. Project includes a mobile stage with electrical hookups for use around the campus during various town events.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$27,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

5A. **LOCAL PARKS AND PLAYGROUNDS INFRASTRUCTURE**  
*Prince George's County*

**Recommendation:** Approval to commit \$1,000,000 for the following **acquisition** project.

**North College Park Community Center - Hollywood Center Acquisition - \$1,000,000**  
M-NCPPC (Prince George's County)  
LPPI# LPPI-16-7

**Background:** Acquire 1.07 acres to build new 14,000 square foot recreation center and community space. M-NCPPC is covering the remaining costs of the acquisition.

**Appraised Value:** Associated Appraisers LLC \$1,955,000  
John R. Fowler, Inc. \$1,862,000

**Property Cost:** \$1,908,500  
**Incidental Costs:** \$12,760

**Fund Source:** Maryland Consolidated Capital Bond Loan 2022, Chapter 344, Acts of 2022  
Local Parks and Playgrounds Infrastructure  
Source Code: 22116 \$1,000,000.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 6

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$370,122 for the following **development** project.

***Sharpsburg Historical Park Interpretive Plaza - \$370,122***

Town of Sharpsburg

POS #7691-21-436 MD20240305-0168

**Background:** Develop a new park in downtown Sharpsburg. Project will focus on the historical significance of the town with a monument, signage, sidewalks, landscaping, and associated site amenities.

**Fund Source:** Outdoor Recreation Land Loan 2023, Chapter 484, Acts of 2022  
Program Open Space Local  
Source Code: 23002 \$370,122.00

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 7

*Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov*

**7A. CONSERVATION RESERVE ENHANCEMENT PROGRAM  
Lawson Property, *Dorchester County***

**Recommendation:** Approval to grant \$717,042.29 to the Eastern Shore Land Conservancy from Program Open Space Stateside Funds to acquire a 155.45-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 14A (January 3, 2024) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by retaining forested and vegetative buffers along the Chicamacomico River in the Transquaking River watershed. As part of the transaction, the landowner will be donating 6.24 acres of the property into the easement for 161.69 acres of total protection. The easement, CREP No. 35034 and POS No. 35035, will be held by the Eastern Shore Land Conservancy and the Maryland Department of Natural Resources.

**Easement Value:** \$671,174.00 (\$4,317.90 per acre)

**Purchase Price:** \$671,174.00 (\$4,317.90 per acre)

<b>Total Other Costs</b>	Administrative:	\$20,135.22
	Incidentals:	\$15,665.46
	Compliance:	<u>\$10,067.61</u>
		\$45,868.29

**Total Amount Requested:** \$717,042.29

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) the amount of the property covered by the easement and extinguishment of development rights;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



7A. **CONSERVATION RESERVE ENHANCEMENT PROGRAM** (cont'd)

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Sources:** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$717,042.29

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 9

*Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov*

**8A. PROGRAM OPEN SPACE STATE SHARE  
*Cecil County (Grove Neck Girl Scouts)***

***Recommendation:*** That the Board of Public Works approve:

- 1) The Eastern Shore Land Conservancy, acting on behalf of DNR, acquiring the property from the Girl Scouts of the Chesapeake Bay Council, Inc.;
- 2) The Eastern Shore Land Conservancy conveying the property to DNR;
- 3) The reimbursement of incidental costs expended by The Eastern Shore Land Conservancy; and
- 4) DNR incorporating a Notice of Federal Participation in a deed so that the value of the property can be used as match for a federal grant for land management.

***Description:*** This mostly forested property is located at the confluence of the Sassafras River and Chesapeake Bay and will be managed by Maryland Wildlife and Heritage Service as an addition to Grove Farm Wildlife Management Area. Acquisition will conserve Forest Interior Dwelling Species habitat, protect water quality, and expand public recreational opportunities for fishing, hiking, birding, and hunting. Areas along the shoreline where natural habitats occur, such as marshes and coastal forests, have the potential to reduce the impact of coastal hazards (flooding and erosion) to adjacent coastal communities by dampening waves, stabilizing sediment, and absorbing water. Natural features can also adapt to changing conditions within dynamic coastal environments, and thus can provide climate change resiliency benefits over the long term.

***POS Scoring System:*** 85 out of 100

***Targeted Ecological Area:*** No

***Background:*** The Board of Public Works approved DNR to acquire a conservation easement co-held by the Eastern Shore Land Conservancy on 170.945 acres of the Girl Scouts of the Chesapeake Bay Council, Inc. property as DNR RP Item 3A (February 19, 2014).

***Legislative Notification:*** Budget Committee notification has been completed as required by Natural Resources Article, §1-104(k), Annotated Code of Maryland.

***Grantor:*** The Eastern Shore Land Conservancy, Inc.

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 243.70+/- acres, improved, POS No. 13647

***Price:*** \$3,100,000

***Appraisals:*** \$3,485,000 (7/11/23) – David E. Cadell  
\$2,700,000 (6/29/23) – Georgia Nichols

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



**8A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**

***Incidentals to Land Trust:*** \$1,024,050 (total not to exceed)

Administrative fee:		\$ 93,000
Reimbursements:	Environmental due diligence	\$134,000
	Title	\$ 30,000
	Survey	\$ 10,000
	Razing	\$250,000
	Carrying Costs	\$482,050
	Insurance	\$ 15,000
	Legal fees	\$ 10,000

***Notice of Federal Participation:*** This acquisition may be utilized as match for the Wildlife and Heritage Service’s wildlife management grant application through the United States Fish and Wildlife Service, allowing the Department to leverage significant federal funds for management of the State’s wildlife management area systems. The property will remain under State ownership subject to conditions that require the property to remain in the wildlife management area system, continue to provide habitat for wildlife, and remain open to the public for hunting and other wildlife-oriented recreation, or provide mitigation to replace the value of the area; the conditions are consistent with the Department’s wildlife management area system. The federal interest will be identified in a deed with a Notice of Federal Participation that outlines the terms and conditions of the grant. Clearinghouse has concluded that this does not require Clearinghouse review. See State Finance and Procurement, §10-305, which provides for “Disposal of real or personal property of the State; conditions, consideration” and Natural Resources Article §5-904(e), which provides for “Plans for disposition of real property”.

***Stabilization funds:*** \$310,000

Stabilization funds are authorized to stabilize the structural integrity of improvements existing on land at the time of acquisition, eliminate health and safety hazards, protect water quality, and provide public access. DNR intends to use a portion of the funds to dispose, by razing, certain current structures that would not be a part of the management plan for Maryland Wildlife and Heritage Service. See Natural Resources Article §5-903(f) and §5-904(e).

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



**8A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**

**Fund Source:** Outdoor Recreation Land Loan of 2020, Chapter 565, Acts of 2019  
Program Open Space Heritage Conservation Fund  
Source Code: 20010 \$1,935,344.00

Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Heritage Conservation Fund  
Source Code: 21010 \$1,164,656.00

Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$1,334,050

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 12

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**9A. PROGRAM OPEN SPACE STATE SHARE**  
***Howard County (McCormack)***

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This completely forested property is located adjacent to Patapsco Valley State Park and will be managed by the Maryland Park Service as an addition to the park. Acquisition will expand public recreational opportunities for hiking, birding and climbing. Acquisition will also protect Forest Interior Dwelling Species habitat and provide water quality protection in the Patapsco River Lower North Branch watershed.

**POS Scoring System:** 88 out of 100      **Targeted Ecological Area:** Yes

**Legislative Notification:** Budget Committee notification has been completed as required by Natural Resources Article, §1-104(k), Annotated Code of Maryland.

**Grantor:** William R. McCormack, Jr., Terrence S. McCormack, Gregory D. McCormack, Jeffrey P. McCormack and Gary J. McCormack

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 10.89+/- acres, unimproved, POS No. 5635

**Price:** \$2,990,000

**Appraisals:** \$2,400,000 (11/10/2023) – Jeffrey J. Hulting  
\$3,000,000 (11/09/2023) – Stephen H. Muller  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2021, Chapter 19, Acts of 2020  
Program Open Space Stateside  
Source Code: 21010 \$2,990,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 June 5, 2024



DNR 13

*Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov*

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Queen Anne’s County*

**Recommendation:** Approval to grant \$112,788 to **Queen Anne’s County** from Rural Legacy funds to acquire a 30.95-acre conservation easement.

*Land’s End Rural Legacy Area – Waterman*

**Prior Approval:** Land’s End Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 15A (8/23/2023) \$1,043,033 for FY 2024

**Project Description:** Acquisition of this conservation easement will protect valuable agricultural lands and forest, as well as protect approximately 2,314 linear feet of forested stream buffers along the shoreline of Island Creek. This Rural Legacy easement, RL No. 35051, will be co-held by the Department of Natural Resources and the County Commissioners of Queen Anne’s County. The county is not requesting reimbursement for administrative and program compliance costs.

**Easement Value:** \$109,578.00 (\$3,540.49 per acre)

**Purchase Price:** \$109,578.00 (\$3,540.49 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 0.00
	Incidental:	\$ 3,210.00
	Compliance:	\$ <u>0.00</u>
		\$ 3,210.00

**Amount Requested:** \$112,788.00

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
 Rural Legacy Program  
 Source Code: 22012 \$112,788.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 14

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**11A. RURAL LEGACY PROGRAM FUNDS**  
*Baltimore County*

**Recommendation:** Approval to grant \$948,038.10 to the **Long Green Valley Conservancy, Inc.**, from Rural Legacy Funds to acquire a 97.35-acre conservation easement.

***Long Green Valley Rural Legacy Area – Big Red LLC Property***

**Prior Approval:** Long Green Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 14A (12/1/2021) \$1,271,000 for FY 2022  
DNR-RP Item 15A (10/12/2022) \$994,001 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect productive agricultural and forest lands, as well as protect approximately 5,430 linear feet of forested and grassed stream buffers along unnamed tributaries to Little Gunpowder Falls, which flow into the Gunpowder River, and thereupon the Chesapeake Bay. This Rural Legacy easement, RL No. 35046, will be held by the Department of Natural Resources and the Long Green Valley Conservancy, Inc.

**Easement Value:** \$892,865.10 (\$9,171.71 per acre)

**Purchase Price:** \$892,865.10 (\$9,171.71 per acre)

**Total Other DNR Costs:**

Administrative:	\$26,785.95
Incidental:	\$14,995.00
Compliance:	<u>\$13,392.05</u>
	\$55,173.00

**Amount Requested:** \$948,038.10

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$948,038.10

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 June 5, 2024



DNR 15

Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov

**12A. RURAL LEGACY PROGRAM FUNDS**  
*Carroll County*

**Recommendation:** Approval to grant \$49,296.96 to **Carroll County** from Rural Legacy Funds to acquire a 19.82-acre conservation easement.

***Little Pipe Creek Rural Legacy Area – Sean & Mary O’Connell***

**Prior Approval:** Rural Legacy Area Grant for easement acquisitions:  
 DNR-RP Item 15A (10/12/2022) \$320,720 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect productive farmland with prime agricultural soils, as well as scenic views along McMullen Road and Bull Frog Road. This Rural Legacy easement, RL No. 35052, will be held by the County Commissioners of Carroll County. The county is not requesting reimbursement for administrative and program compliance costs.

**Easement Value:** \$47,371.96 (\$2,390.11 per acre)

**Purchase Price:** \$47,371.96 (\$2,390.11 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 0.00
	Incidental:	\$1,925.00
	Compliance:	<u>\$ 0.00</u>
		\$1,925.00

**Amount Requested:** \$49,296.96

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
 Rural Legacy Program  
 Source Code: 22012 \$49,296.96

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
June 5, 2024



DNR 16

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**13A. RURAL LEGACY PROGRAM FUNDS**  
*Washington County*

**Recommendation:** Approval to grant \$212,901.02 to **Washington County** from Rural Legacy Funds to acquire a 51.28-acre conservation easement.

***Mid-Md Washington Rural Legacy Area – Backman Property***

**Prior Approval:** Mid-MD Washington Rural Legacy Area Grant for easement acquisitions: DNR-RP Item 15A (8/23/2023) \$3,127,000 for FY 2024

**Project Description:** Acquisition of this conservation easement will protect agricultural and forested lands, as well as protect approximately 5,650 linear feet of forested and grassed stream buffers along Antietam Creek and unnamed tributaries. Antietam Creek flows downstream to the Potomac River and ultimately the Chesapeake Bay. This Rural Legacy easement, RL No. 35054, will be held by the Board of County Commissioners of Washington County.

**Easement Value:** \$203,302.34 (\$3,964.56 per acre)

**Purchase Price:** \$201,132.00 (\$3,922.23 per acre)

**Total Other DNR Costs:**

Administrative:	\$ 6,033.96
Incidental:	\$ 2,718.08
Compliance:	<u>\$ 3,016.98</u>
	\$11,769.02

**Amount Requested:** \$212,901.02

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
Rural Legacy Program  
Source Code: 22012 \$212,901.02

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 June 5, 2024



DNR 17

*Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov*

**14A. RURAL LEGACY PROGRAM FUNDS**

*Allegany County*

**Recommendation:** Approval to grant \$547,524.30 to the **Allegany County Commissioners** from Rural Legacy funds to acquire a 230.61-acre conservation easement.

***Mountain Ridge Rural Legacy Area – Alan L. Boswell***

**Prior Approval:** Mountain Ridge Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 15A (10/12/2022) \$1,838,592 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect valuable forest lands. In addition, the easement will protect 1,275 linear feet of forested stream buffers along unnamed tributaries to Jennings Run. A portion of the property is located within Barrelville Woods, an ecologically significant area. This Rural Legacy easement, RL No. 35023, will be held by the Board of Commissioners of Allegany County.

**Easement Value:** \$546,644.59 (\$2,370.43 per acre)

**Purchase Price:** \$510,000.00 (\$2,211.53 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$15,300.00
	Incidental:	\$14,574.30
	Compliance:	<u>\$ 7,650.00</u>
		\$37,524.30

**Amount Requested:** \$547,524.30

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
 Rural Legacy Program  
 Source Code: 22012 \$547,524.30

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 June 5, 2024



DNR 18

Contact: Emily Wilson 410-260-8436  
 emilyh.wilson@maryland.gov

**15. RURAL LEGACY PROGRAM FUNDS**  
*Allegany County*

**Recommendation:** Approval to grant \$229,922.15 to the **Allegany County Commissioners** from Rural Legacy funds to acquire a 105.43-acre conservation easement.

***Mountain Ridge Rural Legacy Area – Statewide Sportsmen, Inc.***

**Prior Approval:** Mountain Ridge Rural Legacy Area approved grant for easement acquisitions: DNR-RP Item 15A (10/12/2022) \$1,838,592 for FY 2023

**Project Description:** Acquisition of this conservation easement will protect valuable forest lands. In addition, the easement will protect 2,050 linear feet of forested stream buffers along an unnamed tributary to Jennings Run. A portion of the property is located within Barrelville Woods, an ecologically significant area. This Rural Legacy easement, RL No. 35061, will be held by the Board of Commissioners of Allegany County.

**Easement Value:** \$218,817.00 (\$2,075.48 per acre)

**Purchase Price:** \$210,000.00 (\$1,991.85 per acre)

<b>Total Other DNR Costs:</b>	Administrative:	\$ 6,300.00
	Incidental:	\$10,472.15
	Compliance:	<u>\$ 3,150.00</u>
		\$19,922.15

**Amount Requested:** \$229,922.15

**Fund Sources:** Outdoor Recreation Land Loan of 2022, Chapter 357, Acts of 2021  
 Rural Legacy Program  
 Source Code: 22012 \$229,922.15

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds and general funds for the following contracts totaling: \$455,542.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301 (GO Bonds)

**University of Maryland College Park**  
*Chemistry Building Wing 1 Replacement*

**Description:** Project Engineer to augment staff during construction closeout.  
**Procurement Method:** On-call Program Management Services  
**Award:** AECOM Technical Services, Arlington, VA  
**Amount:** \$195,031  
**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of the Chemistry Building Wing 1 Replacement; Item 105.*  
**MBE Participation:** 0%  
**Resident Business:** No      **MD Tax Clearance:** 24-0662-1111

**University of Maryland College Park**  
*Bowie State University-Communication Arts and Humanities Building*

**Description:** Project Engineer to augment staff during construction.  
**Procurement Method:** On-call Program Management Services  
**Award:** Turner Townsend/Heery, Landover, MD  
**Amount:** \$124,006  
**Fund Source:** MCCBL 2024: *Provide funds to continue construction and equipping of a new Communication Arts and Humanities building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item 112.*  
**MBE Participation:** 0%  
**Resident Business:** Yes      **MD Tax Clearance:** 24-0663-0111

**1-GM.      GENERAL MISCELLANEOUS (cont'd)**

**Towson University**  
*Health Professions Building*

**Description:** Furnish, deliver, and install furniture.  
**Procurement Method:** Cooperative Purchasing Agreement (MAPT Contract No. 2015-42)  
**Award :** Price Modern, Baltimore, MD  
**Amount:** \$95,303  
**Fund Source:** MCCBL 2023: *Provide funds to complete construction and equipping of a new building for the College of Health Professions and demolition of Linthicum Hall, Glen Esk Counseling Center and Dowell Health Center.* Item 111  
**MBE Participation:** 0%  
**Resident Business:** Yes    **MD Tax Clearance:** 24-2056-1110

**Towson University**  
*Institute for Well-Being*

**1.Description:** Furnish, deliver, and install furniture.  
**Procurement Method:** Preferred Provider  
**Award :** Maryland Correctional Enterprise (MCE), Jessup, MD  
**Amount:** \$32,139  
**Fund Source:** MCCBL 2022: *Provide funds to design, renovate, construct and equip the Institute for Well-Being.* Item 108.  
**MBE Participation:** 0%  
**Resident Business:** Yes    **MD Tax Clearance:** 24-2057-0000

**2.Description:** Furnish, deliver, and install furniture.  
**Procurement Method:** Cooperative Purchasing Agreement (OMNIA Contract No. R221003)  
**Award :** Price Modern, Baltimore, MD  
**Amount:** \$5,166  
**Fund Source:** MCCBL 2022: *Provide funds to design, renovate, construct and equip the Institute for Well-Being.* Item 108.  
**MBE Participation:** 0%  
**Resident Business:** Yes    **MD Tax Clearance:** 24-2056-1110

Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024



1-GM. GENERAL MISCELLANEOUS (cont'd)

**Towson University,**  
*Institute for Well-Being (cont'd)*

**3.Description:** Furnish, deliver, and install furniture.  
**Procurement Method:** Cooperative Purchasing Agreement (MAPT Contract No. 2015-42)  
**Award :** Douron Inc., Baltimore, MD  
**Amount:** \$3,897  
**Fund Source:** MCCBL 2022: Provide funds to design, renovate, construct and equip the Institute for Well-Being. Item 108.  
**MBE Participation:** 0%  
**Resident Business:** Yes **MD Tax Clearance:** 24-2058-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

2-C. **UNIVERSITY OF MARYLAND, COLLEGE PARK for**  
**UNIVERSITY OF MARYLAND EASTERN SHORE**  
***Agriculture Research and Education Center***

**Contract ID:** Design-Build Contract, Agriculture Research and Education Center, University of Maryland Eastern Shore (UMES), RFP No. 95079-MG

**Recommendation:** Award of Sole Bid Package

**Contractor:** Bancroft Construction, Salisbury, MD

**Prior Approval:** USM Item 5-C (7/1/2020) (Preconstruction and Design Services)

**Project Description:** The proposed project is for the Agricultural Research & Education Center, a teaching, research and agricultural extension facility totaling approximately 16,200 NASF and 23,100 GSF including: specialized research laboratories (Soil & Water Quality, Microbiology/Plant Pathology, Genomics/Molecular Biology, and Animal Science), and meeting rooms, as well as researcher, extension agent and staff offices and support spaces. The project also encompasses three (3) Research Greenhouses, including a head house, which represent 6,000 NASF and 7,500 GSF of the total project., including: walk-in growth chambers, soil handling and plant preparation areas, washing stations and walk-in cold rooms for storing water, soil, and plant samples and seeds.

The University anticipates the final value of this contract will be approximately \$25 million.

**Bid Package Description:** This bid package includes all services required to start and complete the facility.

**Contract Term:** Eighty-Five (85) months from notice to proceed (includes warranty period)

**This bid package:** \$22,153,407

**Current Contract Amount:** \$819,005

**Revised Contract Amount:** \$22,972,412

**Fund Source:** Institutional Funds: \$9,525,407  
FY 2024 General Funds (PayGo Funding): \$12,628,000



**2-C. UNIVERSITY OF MARYLAND, COLLEGE PARK for  
UNIVERSITY OF MARYLAND EASTERN SHORE (cont'd)**

**MBE Participation Goal:** Overall: 15%; Subgoal: 7%-African American

**MBE Compliance:** Overall: 4.34%; Subgoal: 0%-African American

Note: Approximately 3% of the estimated overall value of the project has been approved for payment to date. The overall goal and subgoal will be met as construction starts and progresses.

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This contract was initially awarded for preconstruction and design services (USM Item 5-C approved on 7/1/2020). As design has progressed and design information and construction funding became available, the contractor competitively bid the construction package. This is the sole bid package for this project.

The contract duration has increased significantly since the original approval because the project was placed on hold for an extended period during design until the University was able to secure additional funding needed to build the programmed scope. The project restarted after funding from the Maryland General Assembly was appropriated. Similarly, the anticipated final value of the contract has increased to reflect actual costs and the addition of sustainability features, including solar panels.

**Sustainability:** This project will comply with the Maryland High Performance Green Building Program, and it is designed to achieve LEED Silver Rating. The design features low water using plumbing fixtures and native planting that do not require irrigation, use with energy efficient mechanical equipment and selection of low environmental building materials with low initial odor emissions. The design also features a photovoltaic array to be installed over a surface parking lot to offset some of the electrical demand of the building. The design-builder will perform the work utilizing sustainable design and construction principles as specified. The major building systems will be commissioned by an independent agent to ensure proper installation and use of the systems.

**Resident Business:** Yes

**MD Tax Clearance:** 24-2141-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**

**DEFERRED**      **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**3-C. UNIVERSITY OF MARYLAND BALTIMORE  
*UMB Campus Electrical Distribution Upgrades, Phase 4***

**Contract ID:** UMB Campus Electrical Distribution Upgrades Phase 4, RFP #17-317-4  
MC, University Contract #00978

**Recommendation:** Award construction contract for UMB Campus Electrical Distribution Upgrades Phase 4

**Project Description:** The project is part of a phased masterplan for a new electrical infrastructure of the UMB campus. The masterplan includes installation of new duct banks, new building construction as well as renovations of existing facilities over an eight-year period. Incorporated into the masterplan are two matching switching stations, North and South, each fed from a different Baltimore Gass & Electric (BGE) substation, with ties to all existing campus feeder pairs. This contract award is for Phase 4 which includes the installation of a duct bank in the Northeastern quadrant of the UMB campus between Saratoga Street to the north and Fayette Street to the South with additional work to fit-out existing manholes along Greene Street from Fayette to Pratt streets.

**Contract Description:** To furnish labor, materials, equipment, supplies, supervision, subcontracting and other necessary resources as required for the construction of the new electrical duct bank including electrical feeder cable pulling, excavation, restoration, erosion, sediment and traffic control in the Northeastern quadrant of the UMB campus between Saratoga Street to the north and Fayette Street to the South.

**Award:** Highlander Contracting Company, LLC, Sparks, Maryland

**Procurement Method:** Competitive Sealed Proposals

**Term:** 14 months from the Notice to Proceed date

**Amount:** \$ 5,770,931

**Proposals:**

Proposers	Technical Ranking	Price Ranking	Final Ranking	Price
Highlander Contracting Company, LLC, Sparks, Maryland	1	1	1	\$ 5,770,931
Pipeway Energy Construction Inc. Baltimore, Maryland	2	2	2	\$ 6,375,800
Ligon & Ligon Inc. Baltimore, MD	3	3	3	\$ 7,435,00

Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024



**3-C. UNIVERSITY OF MARYLAND BALTIMORE (cont'd)**

**Fund Source:** FY 2023 General Funds (PayGo Funding)

**MBE Participation:** 20.48%

**Performance Security:** 100% performance bond

**Requesting Institution Remarks:** The solicitation was advertised in *eMaryland Marketplace Advantage*, and the University's eBid Board on January 25, 2024. Three (3) firms attended the pre-proposal meeting with five (5) firms submitting technical proposals. Four (4) proposals were evaluated by the University Evaluation Committee with three (3) firms shortlisted to advance to the next phase. Following the technical evaluation, three (3) firms were shortlisted and invited to submit price proposals. Highlander Contracting Company, LLC finished first in the technical evaluation and provided the lowest price. Award is recommended to Highlander Contracting Company, LLC based on best value to the University and based on a technical and price evaluation with technical weighing greater than price. The MBE Goal was set at 20% in the solicitation and Highlander Contracting Company, LLC is exceeding this goal by .48%

**Sustainability:** The overall project includes installation and implementation of a state-of-the-art switchgear and generator control system which will be capable of reducing the campus electrical demand on the local utility during high usage periods. The new generation equipment is equipped with Tier 4 emissions control equipment to reduce environmental impacts to within permitting standards. This phase of work consists of installation of new duct bank and feeders to connect UMB campus buildings to the new switchgear and generator control system, allowing for more optimized operation of the generation. The new duct bank was routed to maintain existing trees and other green spaces.

**Resident Business:** Yes

**MD Tax Clearance:** 24-2028-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**4-AE. UNIVERSITY OF MARYLAND, BALTIMORE  
*On-Call Structural/Civil Engineering Services***

**Contract ID:** On-Call Structural/Civil Engineering Services, RFP #91101 MC

**Contract Description:** Indefinite delivery service contracts for full services on-call structural/civil engineering services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm.

**Awards:**

A. Morton Thomas and Associates, Inc.	Rockville, MD
Century Engineering, LLC	Hunt Valley MD
RMF Engineering, Inc. P.C.	Baltimore, MD
Rummel, Klepper, & Kahl, LLP	Baltimore, MD
TranSystems Corporation	Baltimore, MD

**Procurement Method:** Competitive Sealed Proposals

**Contract Term:** 6/6/2024 – 6/5/2027  
(3-year base term with one 2-year renewal option)

**Amount:** \$5,000,000 (not to exceed) (3-year base term)  
\$3,000,000 (not to exceed) (2-year renewal option)  
\$8,000,000 (not to exceed) Total

**Proposals:**

<i>Firm</i>	<i>Technical Ranking</i>	<i>Evaluated Price Proposal</i>	<i>Overall Ranking</i>
TranSystems Corporation	1	\$298,965	1
Century Engineering, LLC	2	\$273,245	2
Rummel, Klepper & Kahl, LLP	3	\$343,960	3
A Morton Thomas and Associates, Inc.	4	\$318,819	4
RMF Engineering, Inc. P.C.	5	\$300,454	5
Michael Baker, International, Inc.	6	\$386,425	6

**Fund Source:** Various Fund Sources-any task order over \$1 million that requires BPW approval will identify the fund source

**Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024**



**4-AE. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**

**MBE Participation:** MBE Participation shall be determined for task orders over \$50,000

**Performance Security:** None

**Requesting Institution Remarks:** The solicitation was advertised in *eMarylandMarketplaceAdvantage* and the University’s eBid Board. Eleven (11) proposals were received. The proposals were evaluated by an Evaluation Committee which included representatives from UMB’s Design and Construction group, UMBC’s Department of Facilities Management and TU’s Department of Facilities Management. After review by the Evaluation Committee, seven (7) firms were shortlisted and six (6) firms submitted price proposals consisting of hourly rates for a variety of design staff positions. For analysis and evaluation purposes, the hourly rates were applied to five sample projects using hours for various staff positions based on prior S/C Design projects done for UMB. Award is recommended to the five (5) technically qualified firms which provide the best overall value to UMB based on the results of the technical and financial evaluation.

As projects arise, the University will rotate among the five awarded firms beginning with the firm that achieved the highest overall ranking. These firms will be required to use the fixed hourly rates for any task orders done under the master contracts for the initial term of the contract. Hourly rates may increase in the renewal option term based on increases in the Consumer Price Index.

<i>Firm</i>	<i>MD Tax Clearance</i>	<i>Resident Business</i>
A Morton Thomas and Associates, Inc.	24-1982-1110	Yes
Century Engineering, LLC	24-1983-1110	
RMF Engineering, Inc. P.C.	24-1985-1111	
Rummel, Klepper & Kahl, LLP	24-1984-1110	
TranSystems Corporation	24-1986-0111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
June 5, 2024



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**5-S. UNIVERSITY OF MARYLAND, BALTIMORE  
*Service Contract***

**Contract Id:** Philanthropy Software & Implementation, RFP# 91080

**Contract Description:** Contract with Blackbaud, Inc. for the software and implementation of a new Software as a Service (SaaS) Philanthropy System to replace the current legacy system.

**Award:** Blackbaud, Inc., Charleston, SC

**Term:** 6/6/2024- 6/5/2029

**Amount:** \$3,981,355 (5 Year Base Contract)

**Procurement Method:** Competitive Sealed Proposals

***Proposals:***

<u>Firm</u>	<u>Technical</u>	<u>Financial</u>	<u>Price</u>	<u>Overall Ranking</u>
Blackbaud, Charleston SC	1	2	\$3,981,355	1
Ellucian, Reston, VA	2	1	\$1,087,466	2

**MBE Participation:** 0% (See Requesting Institution Remarks)

**Performance Bond:** None

**Requesting Institution Remarks:** The current fundraising system presently caters to all seven schools and the central Philanthropy Office at UMB. It contains a vast repository of data on over 200,000 entities, encompassing biographical information, giving history, and prospect tracking. The system is accessed by 125 active users across the University. The servers supporting the system are in the Health Sciences and Human Services Library (HS/HSL) Data Center and maintained by CITS (Center for Information Technology Services) staff. The servers are safeguarded by an alarm, cypher locks, key cards, and a fire suppression system.

In 1997, UMB joined the University System of Maryland Foundation (USMF) consortium, which installed the current fundraising system. However, in 2000, UMB decided to implement its own version of the system due to conflicts with processes and functionality arising from a shared USM (University System of Maryland) system. In 2010, UMB upgraded the system to enhance functionality and user experience. Subsequently, in 2014, the Philanthropy Office incorporated the Medical Alumni Association (MAA) entities into the system, thereby improving the accuracy of alumni/ae information and promoting coordinated fundraising efforts between the Medical School and the MAA.



**5-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**

***Requesting Institution Remarks (cont'd):*** Between October 2022 and February 2023, UMB participated in a USM-led engagement to conduct a needs assessment aimed at defining UMB's Customer Relationship Management (CRM) capabilities and future needs, as well as performing a market analysis of CRM vendor options. The current application's features, functionality, and technology have become outdated. With the next campaign set to be even more ambitious, UMB fundraisers will need a more modern system to help meet their fundraising goals.

The following are the key objectives for upgrading to a new cloud-based CRM system:

- Enhancing fundraising efforts: The new system will provide university staff with better insights into donor behavior, preferences, and giving history, which can help them tailor their outreach and fundraising efforts to be more effective.
- Improving donor engagement: The new system will enable UMB to communicate with donors more effectively, through targeted messages and personalized experiences that can deepen relationships and increase donor loyalty.
- Increasing efficiency and productivity: The new system will provide staff with better tools and workflows, enabling them to work more efficiently and productively, and to collaborate more effectively across departments.
- Ensuring data accuracy and integrity: The new system will provide greater data accuracy and integrity, reducing errors and inconsistencies in donor records and ensuring that university staff have access to accurate and up-to-date information.
- Enhancing security and compliance: The new system will provide stronger security and compliance features, helping universities protect donor data and meet regulatory requirements.
- Supporting collaboration with MAA and UMMC: The new system will provide better integration with the fundraising operations of Medicine Alumni Association and the University of Maryland Medical Center, by combining fundraising totals for the next campaign and allowing Central Philanthropy to coordinate shared services like Planned Giving, Prospect Research and Prospect Management, Corporate and Foundation Relations, and Annual and Leadership Giving.
- UMB users require that the SaaS CRM system be launched with all the in-scope sub-modules configured and ready for use at the time of launch.
- The Implementation Partner can work in a Remote Setting and provide Post-Go Live Support at a minimum of six months from the date of launch.

The solicitation was advertised in *eMarylandMarketPlace Advantage (eMMA)* and directly solicited to two vendors. Four proposals were received in response to the solicitation, and two (2) Offerors failed to achieve the minimum acceptable score and were deemed not susceptible for contract award. The proposals were evaluated by a University evaluation committee and determined that the proposal submitted by Blackbaud, Inc. best met the needs of the University. The software provider, Blackbaud, Inc. will also provide the implementation services.





**5-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**

***Requesting Institution Remarks (cont'd):***

Although Blackbaud's pricing is notably higher than Ellucian, Blackbaud was deemed the most advantageous to the University for various reasons, most notably because their system is fully compliant with the Health Insurance Portability and Accountability Act (HIPAA), whereas Ellucian's system is not HIPAA compliant. UMB's plans for modernizing and improving the Philanthropy system include partnering with the University of Maryland Medical System and sharing data, some of which would contain Protected Health Information. Awarding a contract to Ellucian whose system is not HIPAA compliant would put the University at significant risk of compromising Protected Health Information which would violate Federal HIPAA law, erode the trust of the philanthropic community, and have a detrimental effect on the mission of the University. Non-compliance with HIPAA standards could also result in fines, legal actions, and potential suspension of operations.

There is no MBE goal on this contract as no subcontracting opportunities were identified.

***Fund Source:*** General Revolving

***Resident Business:*** No

***MD Tax Clearance:*** 24-1210-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*Wes Moore*  
Governor

*Aruna Miller*  
Lt. Governor

*Paul J. Wiedefeld*  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
June 05, 2024**

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4 - 6	Maryland Transportation Authority (MDTA)	8 - 15
7	Maryland Port Administration (MPA)	16 - 18
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**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024**



MDOT 1

*Contact: Linda D. Dangerfield 410-859-7097  
ldangerfield@bwiairport.com*

**1-M. MARYLAND AVIATION ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Stream and Wetlands Restoration Maintenance Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-MC-25-003*  
EPICS No.: MAAMC25003

**Contract Description:** Provides for all labor, supervision, tools, equipment, and expertise to perform stream and wetland restoration maintenance services at BWI Thurgood Marshall Airport, on an on-call basis, for the previously constructed Kitten Branch Stream Restoration project. Activities may include planting and maintenance of native vegetation, installation and removal of erosion & sediment control measures, removal of invasive vegetation and plants and grading of stream channels.

**Award:** Triangle Contracting, LLC, Frederick, MD

**Contract Term:** 08/01/2024 – 07/30/2026 (two years w/one two-year renewal option)

**Amount:** \$1,100,000.00 NTE (Base)  
\$1,137,400.00 NTE (Renewal Option with Consumer Price Index)  
\$2,237,400.00 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Representative Bids</b>
Triangle Contracting, LLC; Frederick, MD	\$1,085,450.00 (Base) <u>\$1,152,458.79</u> (Renewal) \$2,237,908.79
Environmental Quality Resources, LLC; Gambrills, MD	\$1,765,522.50 (Base) <u>\$1,880,292.74</u> (Renewal) \$3,645,815.24
Brawner Builders, Inc; Hunt Valley, MD	\$2,777,085.00 (Base) <u>\$3,039,021.27</u> (Renewal) \$5,816,106.27
Stormwater Maintenance, LLC dba SMC; Sparks, MD	\$2,817,033.50 (Base) <u>\$3,027,174.19</u> (Renewal) \$5,844,207.74

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024



MDOT 2

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**1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** 100% Performance Bond Annualized

**Hiring Agreement Eligible:** Yes

**Incumbent:** Environmental Quality Resources, LLC

**Requesting Agency Remarks:** The solicitation was advertised December 13, 2023, via eMaryland Marketplace Advantage notifying 146 contractors, the Maryland Aviation Administration's (MAA) website, and by way of direct solicitation to nine firms. Four bids were received on February 7, 2024. Triangle Contracting, LLC. has confirmed its pricing.

This contract will allow MAA to meet the US Army Corps of Engineers and the Maryland Department of Environment permit requirements for maintaining the Stream and Wetland Mitigation Restoration project that was part of the Runway Safety Area Improvements Program at BWI Thurgood Marshall Airport. MAA is required to monitor the mitigation site and demonstrate that MAA has the capability to provide maintenance and repairs to the stream restoration mitigation site.

The contract award amount is based on the final budget amount. The Contractor does not have a guaranteed minimum or maximum amount, except for the overall budget limitation. The representative bid pricing is based on fixed unit pricing for all equipment, material and labor rates that may be needed throughout the duration of the contract. The contractor is bound by the unit pricing submitted with the bid.

The MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a MBE and VSBE goals, as well as Small Business Enterprise designation. No MBE or VSBE participation goals were established due to the specialized work. However, this solicitation was initially advertised as a designated Small Business Reserve (SBR) procurement, but the designation was removed due to a lack of interest by small businesses.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024



MDOT 3

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1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Funds)

*Approp. Code:* J06I0003

*Resident Business:* Yes

*MD Tax Clearance:* 24-1757-0111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024**



MDOT 4

*Contact: Linda D. Dangerfield 410-859-7097  
ldangerfield@bwiairport.com*

**2-M. MARYLAND AVIATION ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Thermoplastic Markings Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-MC-25-011*  
EPICS No.: MAAMC25011

**Contract Description:** Provide all labor, supervision, equipment, materials, insurance, and expertise to perform thermoplastic markings maintenance on the airfield at BWI Thurgood Marshall Airport.

**Award:** Hi-Lite Airfield Services, LLC, Watertown, NY

**Contract Term:** 07/01/2024 – 06/30/2029 (5 Years)

**Amount:** \$1,541,776.00

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Hi-Lite Airfield Services, LLC; Watertown, NY	\$1,541,776.00
Zone Striping, Inc.; Glassboro, NJ	\$2,116,207.60

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** 100% Performance Bond Annualized

**Hiring Agreement Eligible:** Yes

**Incumbent:** None

**Requesting Agency Remarks:** The solicitation was advertised on January 30, 2024, via eMaryland Marketplace Advantage notifying 18 contractors, the Maryland Aviation Administration’s website, and by way of direct solicitation to five prospective bidders. Two bids were received on March 4, 2024. MAA reached out to the non-bidding vendors to ascertain why they did not bid. MAA has not received a response after multiple attempts.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024



MDOT 5

2-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

The MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and/or VSBE goals, as well as a Small Business Enterprise designation. No MBE / VSBE participation goals were established due to the single scope of specialized work.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined period of time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

*Fund Source:* 100% Special Funds (Transportation Trust Funds)

*Approp. Code:* J06I0002

*Resident Business:* No

*MD Tax Clearance:* 24-1548-1100

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024**



MDOT 6

*Contact: Linda D. Dangerfield 410-859-7097  
ldangerfield@bwiairport.com*

**3-M. MARYLAND AVIATION ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Portable Toilet Rental and Cleaning Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport; *MAA-MC-25-014*  
EPICS No.: MAAMC25014

**Contract Description:** Provide labor, supervision, materials, tools, equipment, transportation, insurance, and expertise for portable toilet rental and cleaning services for locations surrounding BWI Thurgood Marshall Airport.

**Award:** Walters Services, Inc.; Grantville, PA  
*(Certified Small Business)*

**Contract Term:** 07/04/2024\* – 07/03/2029 *(\*or earlier following BPW approval)*  
(5 Years)

**Amount:** \$ 406,230.00

**Procurement Method:** Competitive Sealed-Bidding *(Small Business Reserve)*

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Walters Services Inc.; Grantville, PA	\$406,230.00
Pierson Comfort Group; Ridgley, MD	\$445,323.60
Globe Sanitation; Woodbine, MD	\$457,569.60
Bobbys Portable Restrooms; White Marsh, MD	\$565,350.00
Hegens Management & Consulting Services; Washington DC	\$631,171.60
A Flush Away; Rosedale, MD	\$740,850.00
Mortell Industries, LLC; Washington, DC	\$753,096.00
Black Hills Maintenance, LLC; District Heights, MD	\$1,575,320.00
Prosper Solutions, LLC; Waldorf, MD	\$1,840,104.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

**Incumbent:** Pierson Comfort Group



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MDOT 7

3-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** The solicitation was previously advertised as MAA-MC-25-013, Portable Toilet Rental and Cleaning Services at BWI Thurgood Marshall Airport on December 8, 2023, with six (6) bids received by January 22, 2024. Prior to opening the bids, the Procurement Officer discovered a discrepancy in the solicitation documents and attempted to amend the solicitation to extend the bid due date in order to correct the error. However, the Procurement Officer could not post the Addendum on eMaryland Marketplace Advantage prior to the bid closing. The Procurement Officer determined that cancelling the procurement was fiscally advantageous or otherwise in the State's best interest. The amendments to the specifications were of such magnitude that a new solicitation was desirable. Therefore, in accordance with COMAR 21.06.02.02 B. Cancellation Before Opening, the procurement was cancelled.

The amended solicitation was re-advertised as MAA-MC-25-014, Portable Toilet Rental and Cleaning Services at BWI Thurgood Marshall Airport on March 4, 2024, as a Small Business Reserve Procurement via eMaryland Marketplace Advantage, notifying 165 contractors, the Maryland Aviation Administration's website, and by way of direct solicitation to thirteen (13) prospective bidders. Nine (9) bids were received on April 3, 2024.

The MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and/or VSBE goals, as well as Small Business designation. The procurement was designated Small Business Reserve; however, no MBE / VSBE participation goals were established due to the limited subcontracting opportunities.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined period of time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**Fund Source:** 100% Special Funds (Transportation Trust Funds)

**Approp. Code:** J06I0002

**Resident Business:** No

**MD Tax Clearance:** 24-1836-1100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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MDOT 8

Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.state.md.us

4-AE. MARYLAND TRANSPORTATION AUTHORITY  
*Architecture/Engineering Contract*

**Contract ID:** Construction Management and Inspection Services; *MDTA 2022-02A*

**Contract Description:** Final six of twelve work-order based contracts to provide construction management and inspection services for the Maryland Transportation Authority (MDTA).

<b>Awards:</b>	Greenman-Pedersen, Inc. Columbia, MD	AE-3117-0000
	Rummel, Klepper & Kahl, LLP Baltimore, MD	AE-3119-0000
	WSP USA Inc. Baltimore, Maryland	AE -3120-0000
	Whitman, Requardt & Associates, LLP Baltimore, MD	AE-3121-0000
	Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	AE-3122-0000
	AECOM Technical Services, Inc. Hunt Valley, MD	AE-3125-0000

**Contract Term:** 07/5/2024\* – 07/4/2029 (*\*or earlier upon BPW approval*)  
(5 years)

**Amount:** \$16,000,000 NTE - AE 3117-0000  
\$16,000,000 NTE - AE 3119-0000  
\$14,000,000 NTE - AE 3120-0000  
\$14,000,000 NTE - AE 3121-0000  
\$14,000,000 NTE - AE 3122-0000  
\$11,000,000 NTE - AE 3125-0000  
\$85,000,000 NTE Total

**Procurement Method:** Qualification Based Selection

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MDOT 9

**4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

***Proposals:***

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Award</i>
A. Morton Thomas & Associates /Wallace Montgomery & Associates (JV) Towson, MD	87.07 (1)	Approved 2-AE 4/17/24 AE-3115-0000
Gannett Fleming, Inc. Owings Mills, MD	86.52 (2)	Approved 2-AE 4/17/24 AE-3116-0000
Greenman-Pedersen, Inc. Columbia, MD	83.59 (3)	\$16,000,000 NTE AE 3117-0000
KCI Technologies / STV Incorporated (JV) Sparks, MD	81.42 (4)	Approved 2-AE 4/17/24 AE-3118-0000
Rummel, Klepper & Kahl, LLP Baltimore, MD	81.32 (5)	\$16,000,000 NTE AE-3119-0000
WSP USA Inc. Baltimore, MD	78.21 (6)	\$14,000,000 NTE AE-3120-0000
Whitman, Requardt & Associates, LLP Baltimore, MD	77.73 (7)	\$14,000,000 NTE AE-3121-0000
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	77.11 (8)	\$14,000,000 NTE AE-3122-0000
O'Connell & Lawrence, Inc./ATCS, P.L.C. (JV) Olney, MD	74.27 (9)	Approved 2-AE 4/17/24 AE-3123-0000
Michael Baker International, Inc./Prime AE Group, Inc. (JV) Linthicum, MD	72.69 (10)	Approved 2-AE 4/17/24 AE-3124-0000
AECOM Technical Services, Inc. Hunt Valley, MD	70.06 (11)	\$11,000,000 NTE AE-3125-0000
Development Facilitators, Inc./ Pennoni Associates Inc./CES Consulting, Inc. (JV) Millersville, MD	67.40 (12)	Approved 2-AE 4/17/24 AE-3126-0000
Century Engineering, LLC/ Whitney, Bailey, Cox & Magnani, Inc./Alpha Corporation (JV) Hunt Valley, MD	63.61 (13)	
Stantec Consulting Services Inc. Baltimore, MD	61.05 (14)	
Urban Engineers, Inc./Dewberry Engineers, Inc. (JV) Baltimore, MD	58.43 (15)	

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**4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

***Proposals (cont'd):***

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100)</i>	<i>Award</i>
Stantec Consulting Services Inc. Baltimore, MD	61.05 (14)	
Urban Engineers, Inc./Dewberry Engineers, Inc. (JV) Baltimore, MD	58.43 (15)	
EBA Engineering, Inc./Volkert, Inc. (JV) Laurel, MD	58.14 (16)	

***MBE / VSBE:***        26% / 1% - AE-3117-0000  
                              28% / 1% - AE-3119-0000  
                              28% / 1% - AE-3120-0000  
                              26% / 1% - AE-3121-0000  
                              26% / 1% - AE-3122-0000  
                              26% / 1% - AE-3125-0000

***Incumbents:***        Greenman-Pedersen, Inc./Gannett Fleming, Inc. (JV); Johnson, Mirmiran & Thompson, Inc.; A. Morton Thomas and Associates, Inc.; Michael Baker International, Inc./Prime AE Group, Inc. (JV); O'Connell & Lawrence, Inc./ATCS, P.L.C. (JV); Rummel, Klepper & Kahl, LLP; WSP USA Inc./Wallace, Montgomery & Associates, LLP (JV); Whitman, Requardt & Associates, LLP; Development, Facilitators, Inc./Pennoni Associates, Inc./CES Consulting, LLC (Tri-Venture); AECOM Technical Services, Inc.; Stantec Consulting Services, Inc./EBA Engineering, Inc. (JV)

***Requesting Agency Remarks:*** On January 1, 2023, the solicitation was advertised in The Daily Record and eMaryland Marketplace Advantage (eMMA). The advertisement was for twelve contracts valued between \$11 million and \$16 million each for construction management and inspection services for the Maryland Transportation Authority (MDTA). A total of 893 firms were notified on eMMA. The MDTA received 16 technical proposals. The MDTA used qualifications-based selection and found 12 consultants eligible for contract award. No protests were filed.

The services to be provided include: constructability reviews, conduct pre-construction conferences, monitor and document contractor performance, conduct detailed inspections of all construction work including erosion and sediment control, contract compliance, environmental project/program monitoring as required, review of contractor safety program and inspection, maintenance of traffic, schedule and conduct progress meetings, conduct detailed materials inspections and testing (this may include providing full service laboratory to conduct said testing), contract utility coordination and locating of existing facility utilities as needed, monitor project critical path method and cash flow schedules, review and process progress and final payments utilizing Maryland Construction Management System, eMaryland Construction Management

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MDOT 11

4-AE. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

*Requesting Agency Remarks (cont'd):*

System, or other construction management software approved by the MDTA, provide construction phase review services such as reviewing shop drawings and responding to Requests for Information, provide on-site program management support as needed, and assist the MDTA compliance program officers with monitoring and enforcement of the Minority Business Enterprise (MBE) goals.

The MDTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing an MBE participation goal and a VSBE participation goal, as well as a Small Business Enterprise designation. A 26% MBE participation goal and a 1% VSBE goal was established for each contract. Rummel, Klepper & Kahl, LLP and WSP USA Inc. committed to 28%, exceeding the MBE goal by 2%.

**Fund Source:** 100% Special Funds (Toll Revenue)

**Approp. Code:** J00J00.41 & J00J00.42

**Resident Business:** Yes

**MD Tax Clearance:** Greenman-Pedersen, Inc.  
24-1609-1110  
Rummel, Klepper & Kahl, LLP  
24-1610-1110  
WSP USA Inc.  
24-1611-1011  
Whitman, Requardt & Associates, LLP  
24-1612-1110  
Johnson, Mirmiran & Thompson, Inc.  
24-1613-1111  
AECOM Technical Services, Inc.  
24-1614-1111

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024



MDOT 12

Contact: Melissa Williams 410-537-5651  
mwilliams9@mdta.state.md.us

**5-RP. MARYLAND TRANSPORTATION AUTHORITY**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Transportation Authority (MdTA) disposing real property as it is excess to the agency’s needs.

**Authority:** Real Property Article; Section 2-118  
Annotated Code of Maryland

**Property:** MC# 22-7048  
Kane Street (± 7.886 acres), Baltimore City  
Near the I-95 Interchange with Eastern Avenue

**Grantor:** State of Maryland, MDTA

**Grantee:** Canton RR

**Consideration:** \$344,000

**Appraised Value:** \$344,000 – LouAnn Cline, (Selected)  
Gerard Krebs, Review Appraiser

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation, House Appropriations, and Legislative Policy Committees of the General Assembly on April 15, 2024. The 45-day review period expired May 30, 2024.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under **MD20230323-0217**. It is recommended to declare the ±7.886-acre property (Parcels 1 & 2) located near the I-95 Interchange with Eastern Avenue in Baltimore City surplus to the needs of the State, upon consideration of the Maryland Department of the Environment’s qualifying comments. None of the local or state agencies that provided review comments expressed an interest in acquiring the properties. Since no local government or unit of State Government is interested in the property, the property was screened against the factors under Section 2-203(b)(1) of the Housing and Community Development Article. The property did not meet one or more of the factors; therefore, the property is not suitable for use or redevelopment as affordable housing.

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MDOT 13

5-RP. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

**Requesting Agency Remarks:** MDTA proposes to convey Parcels 1 and 2 at a price of \$344,000 which is 100% of the appraised value. The perpetual aerial easement in the Pedestrian Overpass from Kane Street to Quinton Street (as shown on plat I-95-101A) will be retained by MDTA.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024



MDOT 14

Contact: Melissa Williams 410-537-5651  
mwilliams9@mdta.state.md.us

**6-RP. MARYLAND TRANSPORTATION AUTHORITY**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve the Maryland Transportation Authority (MdTA) disposing real property as it is excess to the agency’s needs.

**Authority:** Real Property Article; Section 2-118  
Annotated Code of Maryland

**Property:** MC# 22-7050  
Heat Center (± 1.186 acres), Route 22 at Technology Drive  
Aberdeen, Harford County

**Grantor:** State of Maryland, MDTA

**Grantee:** Harford County, Maryland

**Consideration:** \$1.00

**Appraised Value:** \$379,600 – Melody Campbell, (Selected)  
\$361,600 – Dennis D’Argenio, (Approved)  
Joseph Miklochik, Review Appraiser

**Legislative Notice:** Notice was sent to the Senate Budget and Taxation, House Appropriations, and Legislative Policy Committees of the General Assembly on April 15, 2024. The 45-day review period expired May 30, 2024.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under **MD20221116-0899**. It is recommended to declare the +/- 1.512 acres former Heat Center property surplus to the needs of the State–MDTA proposes to convey Parcel 1-A to the City of Aberdeen for construction of a water tower and to convey Parcels 1-B and 2 to Harford County to maintain the existing park and ride facility–upon consideration of the Maryland Department of the Environment’s qualifying comments. The City of Aberdeen expressed support for the conveyance of Parcel 1-A to the City and Harford County found the project consistent with their plans, programs, and objectives.



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MDOT 15

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**6-RP. MARYLAND TRANSPORTATION AUTHORITY (cont'd)**

**Requesting Agency Remarks:** In 1962 the SRC purchased the property that is now the Higher Education and Applied Technology Center (“HEAT Center”) for the construction of I-95. The property was then transferred from SHA to MDTA by Legislative action. MDTA proposes to convey Parcels 1-B and 2 to Harford County at nominal cost.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
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MDOT 16

*Contact: John Thornton 410-385-4850  
jthornton@marylandports.com*

**7-S. MARYLAND PORT ADMINISTRATION  
*Services Contract***

**Contract ID:** Innovative Reuse of Dredged Material; 220005H-S  
EPICS No.: P220005H

**Contract Description:** Provide the Maryland Port Administration (MPA) with a study of the use of dredged material as supplementary cementitious material and cement clinker.

**Award:** Northgate Environmental Management, Inc.  
Frederick, MD  
*(Certified Minority and Small Business)*

**Contract Term:** One year from Notice to Proceed

**Amount:** \$299,701

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rank</i>	<i>Financial Rank</i>	<i>Overall Rank</i>
Northgate Environmental Management, Inc. Frederick, MD	1	\$299,701 (1)	1*
One proposal is still under consideration, but details are confidential under COMAR 21.05.03.02G(2) <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>	Not applicable <i>(see Remarks)</i>

*\*Technical factors and price have equal weight in the evaluation of each proposal.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Hiring Agreement Eligible:** No

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MDOT 17

7-S. MARYLAND PORT ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** This Request for Proposals, intended to result in the award of multiple contracts, was advertised on eMaryland Marketplace Advantage, which notified approximately 2,367 vendors. MPA also shared the solicitation with the Maryland Minority Contractors Association, the Md. Washington Minority Companies Association, and directly solicited 240 companies.

In an effort to significantly expand the State of Maryland's dredged material reuse efforts and long-term containment facility capacity, MPA solicited sealed proposals for applied research and development projects to explore feasible means for reuse of material dredged from Baltimore Harbor channels. The Request for Proposals defines "reuse" as the recycling of dredged material for use in another product or application, including residential, recreational, commercial, and industrial uses. Contracts issued under this procurement will support MPA's research and development of dredged material applications to further the State's efforts to recover capacity and/or extend the lifespan of the Cox Creek Dredged Material Containment Facility (DMCF). Successful results of this research and development effort could lead to MPA developing a separate, longer-term contract (or contracts) for the reuse of significant volumes of dredged material. These efforts will give MPA an opportunity to understand better the potential for large-scale, long-term cost-effective capacity recovery in the DMCF. As a result of contracts resulting from this Request for Proposals, MPA will be evaluating lessons learned, adaptive management approaches, and scalability with an eye on future opportunities to recover capacity in DMCFs.

The Request for Proposals provided that there would be no fixed deadline for submission of proposals until MPA established a deadline by published amendment to the solicitation. Instead, proposals would be considered for award as they were submitted, even while other proposals were under consideration or had resulted in contract awards, until MPA closed the solicitation to the submission of new proposals. On October 11, 2023, MPA closed the solicitation by published amendment, The proposal that is the subject of this agenda item was submitted prior to the closure date.

Northgate Environmental Management, Inc. submitted a proposal to demonstrate the feasibility of using dredged material from Baltimore Harbor as supplementary cementitious material (pozzolan) and cement clinker, a component of Portland cement. The contractor will procure a small quantity of dewatered dredged material generated from Cox Creek DMCF and will determine if the material can be used as a natural pozzolan and in the production of cement clinker for Portland cement. If the project is successful, the result could be a separate, long-term contract with MPA under which dewatered dredged material from Cox Creek DMCF could be used in the development of a production facility to support construction projects and products, expanding the commercial value of dredged sediments, and cost-effectively recovering valuable capacity in the DMCF. This award was approved by the Maryland Port Commission on May 7, 2024.

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MDOT 18

7-S. MARYLAND PORT ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

MPA received sixteen proposals. The Board previously approved six awards, including a prior contract awarded to Northgate Environmental Management, Inc. for another proposed innovative reuse of dredged material. MPA awarded a seventh contract to the University of Maryland College Park Engineering Department as an intergovernmental or interagency agreement. One proposal is still under consideration.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0002

**Resident Business:** Yes

**MD Tax Clearance:** 24-1562-0110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
June 5, 2024**



MDOT 19

*Contact: William Parham 410-454-7899  
wparham@mta.maryland.gov*

**8-AE. MARYLAND TRANSIT ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** On-Call Corridor Program Management Consultant (PMC) Services; AE-23-004-A  
ADPICS No.: AE23004A

**Contract Description:** One of two contracts to provide corridor program management consultant services for the Maryland Transit Administration (MTA) in support of major projects including the Baltimore Red Line.

**Award:** Gannett Fleming, Inc.; Owings Mills, MD

**Contract Term:** 06/06/2024 – 06/05/2032 (8 years)

**Amount:** \$100,000,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 1000) (Rankings)</i>	<i>NTE Price</i>
Gannett Fleming, Inc. Owings Mills, MD	841 (1)	Contract A \$100,000,000 NTE
Transit Management Partners Baltimore, MD	799 (2)	Contract B
AECOM-JMT Corridor PMC Joint Venture Baltimore, MD	676 (3)	

**Living Wage Eligible:** N/A

**DBE/VSBE Participation:** 25% / 0%

**Hiring Agreement Eligible:** N/A

**Incumbent:** None

DEPARTMENT OF TRANSPORTATION  
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MDOT 20

**8-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was published on eMaryland Marketplace Advantaged (eMMA) on July 21, 2023. A total of 853 firms were notified via eMMA, of which 350 were certified DBEs. A total of three engineering consultant firms submitted technical proposals in response to the solicitation. The two highest-scoring firms were selected for an award after each technical proposal was evaluated, scored, and ranked.

These contracts provide for corridor program management consultant services on a work order basis. The awardees are required to provide engineering and technical services (1) program and project management (2) project scope, budgets and schedules development, reviews and monitoring (3) design engineering compliance (4) construction inspection and management (5) project planning or development (6) public affairs / community relations (7) quality assurance (8) systemwide enhancement and implementation of major transit expansions such as the North-South and East-West (Red Line Corridor) projects (8) Other Projects, Engineering and / or Administrative Support Services on a work order basis.

These contracts are critical to MTA's efforts to expand service offerings in Baltimore City and throughout the entire state. Expanding transit offerings will assist in achieving the states climate goals, increase economic opportunity, and decrease roadway congestion. Existing and anticipated projects requiring Corridor Program Management Consultant Services include:

- Baltimore Red Line Project Design
- Southern Maryland Rapid Transit Project Design
- Baltimore's North / South Corridor Project Design

The MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. A 25% DBE participation goal has been established for these contracts; however, no VSBE goal has been established for these contracts due to the limited Subcontracting opportunities.

This contract includes a provision authorizing an extension for a total period, no longer than one-third of the base term, to spend funds remaining on the contracts as provided in Board Advisory 1995-1.

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MDOT 21

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**8-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Fund Source:** 80% Federal; 20% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** Yes

**MD Tax Clearances:** 24-1902-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





DEPARTMENT OF TRANSPORTATION  
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MDOT 23

9-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks (cont'd):**

This project is to support State Highway Administration's mowing program to promote safety for the traveling public by controlling undesirable brush and noxious weeds; and maintaining adequate sight distances.

The State Highway Administration has confirmed A. Marquez Trucking, Inc.'s bid price and the work conducted on this contract is performed 100% by a Certified Minority Business Enterprise and State-certified Small Business.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal as well as a Small Business Reserve designation. A 0% MBE goal was set for this project based on the minimal number of MBE firms available in Allegany, Frederick, Garrett, and Washington counties within the work area certified with the NAICS code to perform the work. No VSBE participation goal was set due to a lack of certified firms to perform these services.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 24-1271-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
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MDOT 24

*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**10-M. STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Miscellaneous Roadway Structure Repair at Various Locations in Allegany, Garrett, and Washington Counties – District 6; *AZ2857614*  
EPICS No.: AZ2857614

**Contract Description:** Provide miscellaneous roadway structure repair at various locations in Allegany, Garrett, and Washington Counties – District 6.

**Award:** Concrete General, Inc.; Gaithersburg, MD

**Contract Term:** 07/04/2024\* – 12/31/2026 (*\*or earlier upon BPW approval*)  
(2 years, 5 months, 27 days)

**Amount:** \$2,496,290.00

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Concrete General, Inc.; Gaithersburg, MD	\$2,496,290.00
Harbel, Inc.; Cumberland, MD	\$3,530,890.00

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 2% / 0%

**Performance Security:** Annual Renewable Performance & Payment Bonds for 100% of the award amount exists for this contract

**Incumbent** Same

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MDOT 25

**10-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was advertised on eMaryland Marketplace Advantage (eMMA) on January 16, 2024, notifying 376 potential contractors, 77 of which were MDOT-certified Minority Business Enterprises (MBEs). Two bids were received and opened on February 22, 2024. There were no protests filed for this contract.

SHA and their contractors work together to choose a material from our Qualified Products List that is green so as not to pollute or make environmental impacts on our environment.

The State Highway Administration has confirmed Concrete General, Inc.'s bid price.

Per BPW Advisory 2001-1, the SHA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE participation goal as well as a Small Business Reserve designation. A 2% MBE goal was set for this project based on the availability of firms with the NAICS codes to perform the work. No VSBE participation goal was set due to a lack of certified firms to perform these services.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 24-0981-0110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

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June 5, 2024



MDOT 26

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**11-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Janitorial Services for the Maryland State Highway Administration (SHA) District 4 Hunt Valley Offices; *SD42427JUN*  
EPICS No.: SD42427JUN

**Contract Description:** This contract provides District 4- Hunt Valley with janitorial services.

**Award:** The Arc Baltimore; Baltimore, MD

**Contract Term:** 07/04/2024\* – 06/30/2027 (\* or earlier upon BPW approval)  
(3 years)

**Amount:** \$241,740.40 NTE

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% /0%

**Performance Security:** None

**Incumbent(s):** Same

**Requesting Agency Remarks:** This contract is based on a not-to-exceed amount of \$241,740.40 as determined by the Pricing and Selection Committee for the Rehabilitation and Employment Program, on July 26, 2023.

This is a contract to provide the Maryland State Highway Administration District 4 Office Building at 320 West Warren Road, Hunt Valley, Maryland with janitorial services. Janitorial services are mission-critical to this facility in providing a safe and healthy environment for employees and the many visitors to this office.

Cleaning supplies will be supplied by the vendor and will be procured from Blind Industries and Services of Maryland (BISM). BISM offers a variety of environmentally preferred products with recycled, Green Seal, EcoLogo, and FSC certifications that will be used for the janitorial supplies, where available and per scope of work.

DEPARTMENT OF TRANSPORTATION  
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MDOT 27

11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

Due to the services on this project being provided by a Preferred Provider through Maryland Works, no MBE nor VSBE participation goals were set for this contract.

*Fund Source:* 100% Special Funds (Transportation Trust Fund)

*Approp. Code:* J02B0102

*Resident Business:* Yes

*MD Tax Clearance:* 24-1488-1110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA



**SUPPLEMENTAL**

June 5, 2024

MDOT 28

Contact: William Parham 410-767-8374  
wparham@mdot.maryland.gov

**12-GM-MOD. MARYLAND TRANSIT ADMINISTRATION  
*Modification: General/Miscellaneous Contract***

**Contract ID:** Mobility Paratransit Operations and Maintenance Services;  
MOL-21-059-SR A, B, & C  
EPICS No.: CO416500, CO416501, & CO416517

**Contract Approved:** MDOT 6-GM, Agenda 02/16/2022

**Contract Description:** These contracts provide services to operate an American with Disabilities Act (ADA) compliant paratransit services for the Maryland Transit Administration's (MTA) Paratransit Transportation Services and Mobility program. The contractors provide a facility, vehicle maintenance, operators/drivers, supervision, and all necessary support to transport riders in accordance with MTA's requirements.

**Modification Description:** Amendment No. 2 modifies each contract to allow the vendors to increase operator & support staff wages and increases the contract authority to support the wage increases for the remainder of the base term and renewal options, if exercised and approved.

**Awards:** MV Transportation, Inc.; Fairfield, CA (Contract A)  
First Transit, Inc.; Cincinnati, OH (Contract B)  
Transdev Services, Inc.; Lombard, IL (Contract C)

**Contract Term:** 02/17/2022 – 05/17/2022 (90-day Mobilization period)  
05/18/2022 – 05/18/2025 (3-year Base term plus two 2-year options)

**Modification Term:** 06/06/2024 – 05/18/2025

**Original Amounts:**

<b>Contract A</b>	\$162,393,877.66 NTE (Base Term) \$112,357,356.03 NTE (Renewal Option No. 1) <u>\$120,087,682.69 NTE (Renewal Option No.2)</u> \$394,838,916.38 NTE (Total Contract)
<b>Contract B</b>	\$138,635,379.67 NTE (Base Term) \$102,813,801.70 NTE (Renewal Option No. 1) <u>\$107,201,160.12 NTE (Renewal Option No. 2)</u> \$348,650,341.49 NTE (Total Contract)
<b>Contract C</b>	\$116,550,132.52 NTE (Base Term) \$ 83,556,352.64 NTE (Renewal Option No. 1) <u>\$ 88,834,904.42 NTE (Renewal Option No. 2)</u> \$288,941,389.58 NTE (Total Contract)



**12-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**MBE/VSBE Participation:**      18.38% / 1.74% (Contract A)  
   18.01% / 1.05% (Contract B)  
   17.64% / 0.13% (Contract C)

**MBE/VSBE Compliance:**      19.22% / 1.6% (Contract A)  
   22.11% / 0.83% (Contract B)  
   18.81% / 0.04% (Contract C)

**Requesting Agency Remarks:** This contract provides for multiple vendors to operate the MTA's ADA paratransit transportation service delivery by providing drivers, management, and fleet maintenance. The MTA's paratransit service operates seven days per week, 24 hours per day, and generally serves the same geographic area served by the MTA's fixed-route system as required by the ADA. The service includes all areas of Baltimore City, parts of Baltimore and Anne Arundel Counties located inside the Baltimore Beltway (I-695), and all other areas of Baltimore and Anne Arundel Counties located within a three-quarter-mile radius of the MTA's fixed-route services. Certified paratransit users may request service by 5:00 P.M. on the day prior to the need for service and may schedule services up to seven days in advance. On an average weekday, the MTA schedules approximately 4,200 trips, and the MTA monitors the on-time performance level of the contractors.

Competing industries and competing transit systems such as WMATA have increased wages in an effort to attract new employees and in particular operators. Due to these outside forces, the vendors on this contract have struggled to hire and retain operators. In the fourth quarter of 2023, each vendor reported that operator vacancies were increasing. MTA's mobility passengers depend on MTA's Mobility Link to provide reliable and safe transportation. Due to these staffing vacancies, passengers are being left to wait for extended periods of time for their rides, and as a result, missing critical medical appointments or arriving late to work.

This amendment adjusts the operators' starting minimum wage rate and establishes a minimum wage rate for operators with at least one year of service.

Each contract has an MBE participation goal, and each vendor is currently in compliance and exceeding their participation goal.

In addition, each contract has a VSBE participation goal, and each vendor is currently not compliant. The MTA is committed to working with each vendor to ensure that the VSBE goal is met on this contract. Each vendor has provided the MTA with a corrective action plan that explains how the vendor will become compliant with the established VSBE participation goal before the contract term expires.



DEPARTMENT OF TRANSPORTATION  
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**SUPPLEMENTAL**

MDOT 31

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**12-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Fund Source:**                      100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                      J05H0102

**Resident Business:**                No

**MD Tax Clearances:**            MV Transportation, Inc.            24-2179-0000  
   First Transit, Inc.                    24-2181-1111  
   Transdev Services, Inc.            24-2180-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**13-RP. THE SECRETARY'S OFFICE**  
***Real Property – Amendment***

**Recommendation:** That the Board of Public Works (BPW) approve the Maryland Transit Administration (MTA) amending a Master Development Agreement and a Master Ground Lease Agreement.

**Authority:** State Finance & Procurement Article, § 10-305  
 Annotated Code of Maryland

**Property:** MC# 18-8018  
 Owings Mills TOD (± 46 acres), located at 5018 Painters Mills  
 Boulevard and 10309 Grand Central Avenue, Owings Mills,  
 Baltimore County

**Grantor:** State of Maryland, MTA

**Grantee:** Owings Mills Transit, LLC (OM Transit)

**Consideration:** N/A

**Appraised Value:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 2002, BPW approved a Master Ground Lease (MGL) between MTA and OM Transit for ± 46 acres at the Owings Mills Metro Station for a Transit-Oriented Development (TOD) project. The Master Development Agreement (MDA) was previously amended under BPW Item 17-RP (3/19/2014).

The Secretary's Office (TSO), on behalf of MTA, proposes certain revisions to the MDA and the MGL. If these amendments are approved by BPW, they will permit phase ground lease tenants to sublease or assign all or part of the phase ground leased premises without additional approvals by BPW provided that the proposed sublessee or assignee meets certain criteria set forth in the amended Form of Phase Ground Lease, which is an exhibit to the MGL. These changes would allow a phase ground lease tenant to sublease or assign all or part of its interest in its phase ground lease in the Owings Mills project to entities that meet criteria established in these amendments. Similarly, and without additional approval by BPW, the amendments provide for transfers by permitted leasehold mortgages if the transfers meet certain criteria. The changes would also allow certain transfers by a leasehold mortgagee or in lieu of a foreclosure sale to transferees that meet criteria included in the amendments.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA



**HAND CARRIED**

June 5, 2024

MDOT 33

13-RP. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Requesting Agency Remarks (cont'd):*

Implementing the proposed revisions to the Form of Phase Ground Lease requires amendments to both the MDA and the MGL. The amendment to the MDA has also been signed by Baltimore County, which is a party to the MDA.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**1-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Anne Arundel County Fair, Inc.**

Anne Arundel County Fairgrounds (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Anne Arundel County Fairgrounds (Anne Arundel County)*

*Maryland Consolidated Capital Bond Loan of 2022 (LHI – Chapter 344, Acts of 2022)  
DGS Item 22-508, (SL-283-220-038)                      \$ 50,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 50,000
	<b>22-508 (This Action)</b>	<b>\$ 50,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include replacement of a sprinkler system, hardware and piping.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**2-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Mayor and City Council of Cumberland**

Cumberland Economic Development Corporation – Baltimore Street Access (Allegany County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Baltimore Street Access Project.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-129, (SL-085-200-038)                      \$ 750,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 11,834,460
	<b>21-129 (This Action)</b>	<b>\$ 750,000 (Non-match)</b>
	20-143 (Prior Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 10,584,460

(Prior Actions: 06/02/21 Agenda, Item 6-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include improvements to the roadways and pedestrian pathways along 3 streets in Downtown Cumberland.
5. Grantee name has been corrected by an Administrative Fix letter approved by DBM and DLS.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**4-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Trustees of the Salisbury School, Inc.**

Outdoor Amphitheater for Horizons Delmarva and Salisbury School (Wicomico County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Outdoor Amphitheater for Horizons Delmarva and the Salisbury School.”*

Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)  
DGS Item 23-728, (SL-120-230-038)                      **\$ 95,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 95,042
	<b>23-728 (This Action)</b>	<b>\$ 95,000 (Non-match)</b>
	Local Cost	\$ 42,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the site improvement of the Outdoor Amphitheater for Horizons Delmarva and Salisbury School.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**5-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**County Executive and County Council of Anne Arundel County**  
South Shore Park (Anne Arundel County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of infrastructure improvements to South Shore Park including field improvements.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-369, (SL-135-230-038)                      \$ 1,000,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 6,772,000
	<b>23-369 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	Local Cost	\$ 5,772,000

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include installation of two full sized multipurpose fields at the currently unused park on General Highway in Crownsville.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024



Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**6-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of Humanim, Inc.**

Humanim (Howard County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of new zero energy affordable housing.”*

*Maryland Consolidated Capital Bond Loan of 2023 (MISC– Chapter 102, Acts of 2023)  
DGS Item 23-197, (SL-265-220-038)                      **\$ 500,000***

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$1,500,000
	23-197 ( <b>This Action</b> )	<b>\$ 500,000 (Non-match)</b>
	22-355 (Prior Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 500,000

(Prior Actions: 03/13/24 Agenda; Item 10-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include acquisition and remodeling of a property to house adults diagnosed with a developmental and/or psychiatric disability.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**9-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Young Men’s Christian Association of Metropolitan Washington**

YMCA of Metropolitan Washington – Facility Upgrades (Regional)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of facilities at YMCA Bethesda-Chevy Chase, YMCA Camp Letts, and YMCA Silver Spring”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC– Chapter 63, Acts of 2021)  
DGS Item 21-167, (SL-224-210-038)                      \$ 1,000,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,000,000
	<b>21-167 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	Local Cost	\$            0

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. DGS has administratively corrected the grantee name, pursuant to Section 1 (9) of Senate Bill 361 of 2024.
5. Project Description: YMCA Bethesda-Chevy Chase: Removing existing and installing new stairs and handrails at main entrance.
6. YMCA Silver Spring: Renovate existing outdoor lap pool to include zero depth entry and install outdoor humidification unit.
7. YMCA Camp Letts: Renovate one camper’s cabin.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**11-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks (cont'd):**

- f. Paragraph 12 – Remedies Upon Default
  - g. Paragraph 13 – Disposition of Property
  - h. Paragraph 15 – Insurance
  - i. Paragraph 16 – Indemnification
  - j. Paragraphs 20 – Compliance with Applicable Law
  - k. Paragraph 23 – Financial Disclosure
  - l. Paragraph 24 – Political Contributions
  - m. Paragraph 26 – No Lobbying Fees
  - n. Paragraph 27 – Non-hiring of State Employees
  - o. Paragraph 31 – Maryland Law
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
  3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
  4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
  5. This project may include renovation to create a state-of-the-art residential facility.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**12-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks (cont'd):**

- h. Paragraph 15 – Insurance
  - i. Paragraph 16 – Indemnification
  - j. Paragraphs 20 – Compliance with Applicable Law
  - k. Paragraph 23 – Financial Disclosure
  - l. Paragraph 24 – Political Contributions
  - m. Paragraph 26 – No Lobbying Fees
  - n. Paragraph 27 – Non-hiring of State Employees
  - o. Paragraph 31 – Maryland Law
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
  3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
  4. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
  5. This project may include the planning, design and equipping of a 14,900 square foot wing to lodge patients and families free during outpatient visits.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**15-AE-MOD. ARCHITECTURE AND ENGINEERING MODIFICATION**  
*Department of General Services*

**Contract ID:** Civil Engineering Contract; DGS-20-009-IQC; *DGS-20-009-IQC*  
ADPICS No.: COK49997, COK50071, COK50074, COK50077, COK50078, and  
COK50079

**Contract Approved:** DGS 6-AE, 01/06/2021

**Contract Description:** Professional Services Agreement to provide Civil Investigative, Design and Engineering Services and Land Surveying Services for multiple construction projects.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Awards:** Whitman, Requardt & Associates, LLP; Baltimore, MD  
Rummel, Klepper & Kahl, LLP; Baltimore, MD  
Whitney Bailey Cox & Magnani, LLC; Baltimore, MD  
KCI Technologies, Inc.; Sparks, MD  
Brudis & Associates, Inc.; Columbia, MD (MBE)  
(Certified Small Business)  
EBA Engineering, Inc.; Laurel, MD (MBE)  
(Certified Small Business)

**Original Contract Term:** 01/06/2021 - 01/05/2025

**Modification Term:** 01/06/2025 - 01/05/2026

**Original Contract Amount:** \$12,000,000 (\$2,000,000 per firm)

**Modification Amount:** \$ 6,000,000 (\$1,000,000 per firm)

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$18,000,000 (\$3,000,000 per firm)

**Percent +/- (This Item):** 50%

**Total Percent Change:** 50%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**15-AE-MOD. ARCHITECTURE AND ENGINEERING MODIFICATION (cont'd)**

**Original Procurement Method:** Qualification Based Selection

**MBE/VSBE Participation:** 30% (Individual participation assigned at work order)

**MBE/VSBE Compliance:**

- 62.339% Whitman, Requardt & Associates, LLP
- 29.073% Rummel, Klepper & Kahl, LLP
- 73.811% Whitney Bailey Cox & Magnani, LLC
- 90.398% KCI Technologies, Inc.
- 54.772% Brudis & Associates, Inc.
- 10.071% EBA Engineering, Inc.

**Performance Security:** Determined per Work Orders

**Requesting Agency Remarks:** The solicitation for the new contract will be advertised in June this year, and the award should be completed around March 2025. The new procurement was delayed because DGS is waiting for the Procurement Review Group to review and determine the appropriate socio-economic utilization methods for this solicitation before we start the solicitation for the new contract.

An overall 30% MBE participation was set for this contract based on individual work orders assigned by rotation (COMAR 21.12.02.06), and all firms committed to meeting this goal.

**Fund Source:** Various

**Approp. Code:** Determined per Work Order

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**REVISED**

*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**16-AE-MOD. ARCHITECTURE AND ENGINEERING**  
*Department of General Services*

**Contract ID:** Replacement of Bulkheads & Boat Ramp; F-020-200-003  
 ADPICS No.: CTR003716-2

**Contract Approved:** DGS 17-AE, 06/02/2021

**Contract Description:** Replace deteriorating bulkheads, storm drains, and boat ramp with launching piers at Somers Cove Marina in Somerset County.

**Modification Description:** Extend the contract to provide additional A/E design services for mitigation of the critical area impacts at Somers Cove Marina

**Award:** EBA Engineering, Inc./ BayLand Consultants & Designers, Inc.  
 (JV) Laurel, MD (MBE)

**Original Contract Term:** 07/01/2021 - 10/31/2023

**Modification Term:** 08/01/2024 - 07/31/2029

**Original Contract Amount:** \$1,298,450

**Modification Amount:** \$148,532

**Prior Options/Mods:** \$ 18,500 (Mod. #1 Additional AE services for investigation.  
 Delegated Authority - DGS 03/01/2022  
 \$ 53,150 (Mod. #2 Survey existing underground utilities within the  
 entire Somers Cove Campus. DGS 10-AE-MOD, 04/06/2022  
 \$ 0 (Mod. #3 Extension 10/31/2023 -07/31/2024 Delegated  
 Authority - DGS 10/24/23)

**Total Contract Amount:** \$1,518,632

**Percent +/- (This Item):** 11.44%

**Total Percent Change:** 16.96%

**Original Procurement Method:** Qualification Based Selection



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**REVISED**

**16-AE-MOD. ARCHITECTURE AND ENGINEERING (cont'd)**

**MBE/VSBE Participation:** 20% / 0%

**MBE/VSBE Compliance:** 25.481% / 0%

**Performance Security:** N/A

**Requesting Agency Remarks:** The additional material change to design services for the design and permitting for mitigation of the Critical Area impacts at the Somers Cove Marina were not included in the original scope of work as it was understood that the Critical Area Commission (CAC) review and mitigation requirements would be covered under the existing Memorandum of Understanding (MOU) as a Category II CAC Staff Review Project for replacement of existing facilities. Upon review of the project, the CAC determined the project was not eligible for coverage under the existing MOU and would require full Commission review.

**Fund Source:** 100% Special Funds (DNR Waterway Improvement & Infrastructure Program)

**Approp. Code:** 21013

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-333-7303  
courtney.league@maryland.gov*

**17-C. CONSTRUCTION CONTRACT  
*Department of Natural Resources***

**Contract ID:** Asphalt Resurfacing Project at Fort Frederick State Park; P-012-222-010  
ADPICS No.: CTR017974

**Contract Description:** Asphalt Resurfacing at Fort Frederick State Park in Washington County. This contract is to pave the western Maryland rail trail, walking/biking path.

**Award:** C. William Hetzer, Inc.; Hagerstown, MD

**Contract Term:** 300 Calendar Days

**Amount:** \$2,515,615

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
C. William Hetzer, Inc.; Hagerstown, MD	\$2,515,615
The American Asphalt Paving Co., LLC; Baltimore, MD	\$4,835,310
HMF Paving Contractors, Inc.; Frederick, MD	\$5,573,283

**MBE/VSBE Participation:** 20% / 0%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Website and eMaryland Marketplace Advantage on November 7, 2023. Three bids were received and opened on December 5, 2023. C. William Hetzer, Inc. has been found responsible and its bid is responsive. The bid pricing has been confirmed.

**Fund Source:** 100% Special Funds (DNR POS Parks Capital improvement and acquisition fund)



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024



17-C.            **CONSTRUCTION CONTRACT** (cont'd)

*Approp. Code:*                            DNR 23 0734 006 23C48

*Resident Business:*                    Yes

*MD Tax Clearance:*                    24-0253-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**REVISED**

*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**18-C.            CONSTRUCTION CONTRACT**  
***Department of Natural Resources***

**Contract ID:** Johnson Outdoor Range; G-023-200-002  
ADPICS No.: CTR017423

**Contract Description:** Replacement of the deteriorated Johnson Outdoor Range with a new outdoor shooting range in accordance with current National Rifle Association (NRA) standards and Americans with Disabilities Act (ADA) requirements. The shooting range is located just outside of Salisbury in southern Wicomico County.

**Awards:** Delmarva Veteran Builders, LLC; Salisbury, MD

**Contract Term:** 365 Calendar Days

**Amount:** \$2,657,085

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Delmarva Veteran Builders, LLC; Salisbury, MD	\$ 2,657,085
Warwick Supply & Equipment Co., Inc.; Hunt Valley, MD	\$ 4,246,100
W.M. Schlosser Co., Inc.; Hyattsville, MD	\$ 5,377,000
Grassfield Construction, LLC; Bethesda, MD	\$ 5,700,000

**MBE/VSBE Participation:** 25.3% / 0%

**Performance Security:** No

**Incumbent:** N/A

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and eMaryland Marketplace Advantage on October 25, 2023. Four bids were received and opened on December 15, 2023. Delmarva Veteran Builders, LLC has been found responsible and its bid responsive. The bid pricing has been confirmed.

The contractor has committed to exceed the established 20% MBE participation and achieve 25.3% participation.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024



**REVISED**

18-C. CONSTRUCTION CONTRACT (cont'd)

*Fund Source:* 100% Special Funds (Program Open Space  
FY21 Program Open Space Item 004, 21004)

*Resident Business:* Yes

*MD Tax Clearance:* 23-0379-1011

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**19-C.            CONSTRUCTION CONTRACT  
*State Police***

**Contract ID:** Barrack F North East Fueling Site; TK-000-230-001  
ADPICS No.: CTR017460

**Contract Description:** Installation of new fueling site at North East Barrack F in Cecil County

**Award:** Petroleum Management, Inc.; Baltimore, MD

**Contract Term:** 300 Calendar Days

**Amount:** \$1,431,278

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Petroleum Management, Inc.; Baltimore, MD	\$ 1,431,278
Morgan-Keller, Inc.; Frederick, MD	\$ 1,650,000
Total Environmental Concepts, Inc.; Gaithersburg, MD	\$ 1,950,885

**MBE/VSBE Participation:** 10% / 0%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS website and eMaryland Marketplace Advantage on September 13, 2023. Three bids were received and opened on December 1, 2023. Petroleum Management, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

**Incumbent:** N/A



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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19-C. CONSTRUCTION CONTRACT (cont'd)

**Fund Source:** \$431,278 MCCBL 2022 Fuel Storage Tank Replacement Program. Provide funds to design, construct, and equip State-owned fuel storage tank replacements. Item 150

\$1,000,000 MCCBL2023 Fuel Storage Tank Replacement Program. *Provide funds to design, construct, and equip State-owned fuel storage tank replacements.* Item 164

**Resident Business:** Yes

**MD Tax Clearance:** 24-0872-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**20-C-MOD. CONSTRUCTION MODIFICATION**  
*Department of General Services*

**Contract ID:** Construction of New Baltimore City District Court/Multi-Service Center; BC500-190-001

ADPICS No.: CTR012097-8

**Contract Approved:** DGS 34-C, 01/25/2023

**Contract Description:** Originally built in 1973, the Shillman Building located at 500 N. Calvert Street in Baltimore has operated for many years as a State Office Building and is now being renovated to become the newest Baltimore City District Court. The project includes the complete gutting of the building, removal of the existing roof, removal of the entire exterior brick façade, and removal of portions of steel structure. The new building will remain a five story structure and is designed with the utmost in energy efficiency, extensive security, and is required to receive a LEED Silver rating.

**Modification Description:** Install fireproofing system on all of the structural steel.

**Award:** Cam Construction Co., Inc.; Timonium, MD

**Contract Term:** 1,460 Calendar Days

**Modification Term:** No additional time is required.

**Original Contract Amount:** \$68,065,318

**Modification Amount:** \$ 714,703.65

**Prior Options/Mods:** \$ 1,093,022.05  
*(Multiple Change Orders Under Delegated Authority)*

**Total Contract Amount:** \$ 69,873,043.70

**Percent +/- (This Item):** 1.05%

**Total Percent Change:** 2.66%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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**20-C-MOD. CONSTRUCTION MODIFICATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 40% (8% African American and 11% Women) / 5.09%

**MBE/VSBE Compliance:** 13.830% / 0.075%

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** The existing fireproofing has deteriorated and is falling off of the structural steel in large quantities, it is necessary to install new fireproofing to the entire building's structural steel. This was not included in the original contract because this was hidden behind walls and ceilings and unforeseen until the project began. This is an ongoing, four-year construction project that commenced in 2023. Full MBE/VSBE compliance will be achieved as the project progresses.

**Fund Source:** MCCBL 2023 *Shillman Building Conversion*. Provide funds to complete design and continue construction of the renovation of the Shillman Building located at 500 North Calvert Street in Baltimore City for the Baltimore City District Court, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project (Baltimore City). Item 169

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**21-C-MOD. CONSTRUCTION CONTRACT MODIFICATION  
*Department of General Services***

**Contract ID:** Renovate HVAC systems at Baltimore City Community College (BCCC) Life Science Building and Fine Arts Building; *CC-000-210-003*  
ADPICS No.: CTR013655

**Contract Approved:** DGS 18-C, 07/05/23

**Contract Description:** Replace HVAC systems at Baltimore City Community College (BCCC) Life Science Building and Fine Arts Building in Baltimore.

**Modification Description:** Reconfiguration of the chilled water loop to address concerns regarding humidity.

**Award:** Chilmar Corporation; Baltimore, MD

**Original Contract Term:** 425 Calendar Days

**Modification Term:** 90 Calendar Days

**Original Contract Amount:** \$ 3,978,396.00

**Modification Amount:** \$ 499,815.44

**Prior Options/Mods:** \$ 69,969.18  
*(Multiple Change Orders Under Delegated Authority)*

**Total Contract Amount:** \$ 4,548,180.62

**Percent +/- (This Item):** 12.56%

**Total Percent Change:** 14.32%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 25% / 0%

**MBE/VSBE Compliance:** 29.978% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**21-C-MOD. CONSTRUCTION MODIFICATION (cont'd)**

**Performance Security:** Performance and payment bonds for 100% of contract amount.

**Requesting Agency Remarks:** The need for this modification came to light after Baltimore City Community College conducted a separate building assessment to address concerns by staff and students regarding humidity in the building. The building assessment concluded that the chilled water piping loop to the chillers is inadequate, prohibiting the chilled water temperature from reaching a desired temperature low enough for dehumidification of the building.

**Fund Source:** MCCBL 23 *Provide funds to design, construct, and equip various infrastructure, building systems, and site improvements. Item 121*

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**22-C.            CONSTRUCTION CONTRACT**

**Recommendation:** That the Board of Public Works approve the following Task Order under previously-approved Master Contracts.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order under Master Contract

**1.0 Master Contract:** *Electrical and Related Services, Statewide*  
 Contract No.: DGS-19-304-IQC  
**Approved:** DGS 1-C, 04/24/2020  
**Term:** 04/24/2020 - 04/21/2025  
*\*As of publication, the remaining balance of this master contract is \$10,247,090.*

**1.1 Using Agency:** Department of General Services  
**Description:** Install two EV Charging Stations at Salisbury District Court Multi Services Center in Salisbury; *BC-201-242-003*  
**Award:** Dvorak LLC, Baltimore MD (VSBE)  
**Number of Qualified Master Contractors:** 4  
**Number of Bids:** 3  
**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Dvorak LLC, Baltimore MD	\$321,700
Urban Francis LLC, Baltimore MD	\$425,000

**Amount:** \$321,700  
**Term:** 180 Calendar Days  
**MBE/VSBE Participation:** 28% / 0%  
**Resident Business:** Yes  
**Fund Source:** 100% Special Funds (Strategic Energy Investment Fund)  
**Agency Remarks:** The contractor has committed to exceed the established 20% MBE participation and achieve 28% participation. One bid was rejected because the bidder failed to accurately complete and submit the MBE Participation Schedule.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**REVISED**

*Contact: Amanda Sadler 301-429-7780  
 amanda.sadler@maryland.gov*

**23-S.            SERVICES CONTRACT**  
***Department of Housing and Community Development***

**Contract ID:** Lead Abatement Services; S00R3600006  
 ADPICS No.: S00B4600046

**Contract Description:** Lead Abatement Services for eligible households throughout Maryland.

**Awards:**

- ADP Consultants Inc.; Laurel, MD (MBE)  
(Certified Small Business)
- EDGE Energy; Beltsville, MD (Certified Small Business)
- C.A.R.E Property Services, Inc.; Hanover, PA (Certified Small Business)
- Total Home Performance, LLC; Easton, MD (Certified Small Business)
- GEO Environmental Services, LLC; Edgewood, MD (MBE)  
(Certified Small Business)
- EcoMize USA, LLC; Cockeysville, MD (Certified Small Business)

**Contract Term:**            07/04/2024\* - 07/03/2027 (w/one 1-year renewal option)  
 (\*Or earlier upon BPW approval)

**Amount:**                    \$ 7,500,000 NTE (Base Term)  
                                       \$ 2,500,000 NTE (Renewal Option#1)  
                                       \$10,000,000 NTE Total Contract

**Procurement Method:**    Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Technical Ranking</i>	<i>Financial Offers (Ranking)</i>	<i>Overall Ranking</i>
ADP Consultants, Inc.; Laurel, MD	1	\$9,260,989 (2)	1
EDGE Energy; Beltsville, MD	2	\$37,234,243 (8)	5
C.A.R.E Property Services, Inc.; Hanover, PA	3	\$21,429,355 (6)	4



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

**23-S.      SERVICES CONTRACT (cont'd)**

Total Home Performance, LLC; Easton, MD	4	\$16,160,040 (4)	2
GEO Environmental Services, LLC; Edgewood, MD	5	\$12,729,140 (3)	3
EcoMize USA, LLC; Cockeysville, MD	6	\$20,591,358 (5)	6
All Pro Building & Contracting, LLC; Capitol Heights, MD	7	\$8,611,647 (1)	7
Atmos Solutions, Inc.; Washington , DC	8	\$25,182,755 (7)	8

*\*Technical rankings were weighted greater than financial rankings.*

**Living Wage Eligible:**      Yes

**MBE/VSBE Participation:**    15% / 0%  
...

**Performance Security:**      No

**Incumbent:**                      None

**Requesting Agency Remarks:**    A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) on November 15, 2022 with a Small Business Reserve designation. A total of 657 potential contractors were solicited and 512 were directly solicited. Eleven proposals were received and eight were determined to be reasonably susceptible of being selected for award. Three proposals were determined to be not reasonably susceptible for award. One offeror failed to provide a substantial portion of information required by the RFP and two proposals did not submit all required MBE documentation.

Contractors shall provide lead abatement and healthy homes services. These services include activities, such as lead abatement, lead-based paint encapsulation, roofing repairs, structural repairs, minor electrical and plumbing work, window and door replacements, and repairs to structural building components to allow for the preservation and performance of materials installed and increase occupant health and safety.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**REVISED**

**23-S.        SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

Work will be assigned in order of rankings. DHCD will consider the highest-ranked contractor first for the assignment of work. If DHCD determines that the contractor cannot complete the work due to location or capacity, etc., it will consider the next highest-ranked contractor.

The contract NTE is based on DHCD's yearly budget for these services.

***Fund Source:***                                100% Special Funds (General Bond Reserve Fund)

***Approp. Code:***                              A2503

***Resident Business:***                        Yes - Except C.A.R.E Property Services, Inc.

***MD Tax Clearance:***                        24-1119-0110 - ADP Consultants Inc.  
     24-1124-0100 - EDGE Energy  
     24-1123-1110 - C.A.R.E Property Services, Inc.  
     24-1121-1110 - Total Home Performance, LLC  
     24-1466-0110 - GEO Environmental Services, LLC  
     24-1120-1110 - EcoMize USA, LLC

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**REVISED**

*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**24-S. SERVICE CONTRACT**  
*Department of Human Services, Office of Technology for Human Services*

**Contract ID:** Electronic Benefit Transfer System and Support; *OTHS-EBT-24-001*  
ADPICS No.: N00B4600380

**Contract Description:** Implement, operate, and maintain web-based Electronic Benefits Transfer System and support for the critical assistance program which provides services to over 400,000 Maryland households receiving Cash and Supplemental Nutrition Assistance Program (SNAP) benefits.

**Award:** Conduent State & Local Solutions, Inc.; Washington, DC

**Contract Term:** 07/01/2024 - 06/30/2029 (w/two 2-year renewal options)

**Amount:** \$11,101,119.60 (Base Term)  
\$ 4,440,447.84 (Renewal Option #1)  
\$ 4,440,447.84 (Renewal Option #2)  
\$19,982,015.28 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Conduent State and Local Solutions, Inc.; Washington, DC	1	\$19,982,015.30 (1)	1
Fidelity Information Services, LLC; Milwaukee, WI	2	\$31,335,421.68 (2)	2

*\*Technical rankings were weighted greater than financial rankings.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 10% / 7%

**Performance Security:** Yes

**Hiring Agreement Eligible:** Yes







**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

**24-S.        SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

A protest was received on April 17, 2024, alleging the evaluation is arbitrary, capricious, and unlawful, and failed to adhere to the selection process and criteria set forth in the RFP. DHS responded to the protest with a denial letter on April 29, 2024, because the evaluation of the proposal was conducted in accordance with the RFP and COMAR 21.05.03. Additionally, there were no latent defects in the RFP and no facts or other information to substantiate the reasons for the alleged defect. An appeal was filed on April 30, 2024 to the Maryland State Board of Contract Appeals. As of May 3, 2024, a hearing date by the Board of Contract Appeals has not been scheduled.

DHS is requesting that the BPW approve the contract award notwithstanding appeals in order to protect substantial State interests. The overriding substantial State interest is the protection of Marylanders from benefits theft and saving State funds that are being used to replace those benefits when they are stolen.

Maryland will pay more for both the extension of the current system contract until a new system is successfully awarded with customer benefit safeguards, and pay more in state funds for the replacement of stolen benefits because the current contract lacks the new enhanced security requirements to help protect our customers.

1. The new contract moves the State to next generation Eurocard, Mastercard, and Visa (EMV) “chip” technology and other security enhancements that will reduce the theft of benefits, ensuring that our customers actually receive their benefits;
2. There is no procurement remedy available to the appealing vendor, Fidelity Information Systems (FIS), through the Board of Contract Appeal that would allow for an automatic award to FIS. The only solution would be for a new solicitation and request for proposals which will cause needless delay in implementing benefit protections; and
3. Will reduce the amount of time and money that the State must continue to pay to maintain the existing contract with less security requirements.

Theft of public assistance benefits is a national problem. In Maryland, Governor Moore and the General Assembly took decisive action in the 2023 session through the passage of Senate Bill 2 (SB 2) when the previous administration's strategy was to do nothing.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

**24-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

SB 2, which took effect as an emergency measure, required certain security enhancements to Maryland's EBT system:

1. The inclusion of an embedded microchip in all EBT cards issued on or after October 1, 2023;
2. The use of two-way fraud alerts;
3. Connectivity for universal benefits cards;
4. Provide at initial benefit approval and each redetermination of eligibility, written notice of fraud risk and instructions on how to reduce the risk of theft, including updating Personal Identification Numbers regularly and avoiding the use of common Personal Identification Numbers;
5. Enabling Electronic Benefits Transfer cardholders to place certain limits on the use of their cards, including limiting transactions during certain hours or prohibiting out-of-state transactions; and
6. Monitoring transactions for suspicious activity by leveraging user behavior analytics of Electronic Benefits Transfer user data to detect when data is being inappropriately accessed or is compromised.

These requirements were included in DHS' September 2023 request for proposals. Specifically, with the microchip/EMV requirement, the RFP included in Section 2.5.1.2 "the EBT processor shall include a proposed implementation solution incorporating circuit chip/EMV technology or other similar technology, as applicable."

The current EBT system does not contain these requirements, and although in 2023, DHS partially implemented the following security enhancements, benefits theft has continued:

1. PINs;
2. IVR Fraud Analysis and Activity alerts; and
3. Card Lock and Unlock.

To date, over 40,000 Maryland households have been reimbursed over \$24 million in stolen benefits. If we choose to do nothing or delay, this amount will only continue to increase in 2024-25. Further, the impact on the State budget will increase as federal funding for stolen benefit replacement ends on September 30, 2024 with little likelihood, based on the current federal





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024**



*Contact: Nneka Willis-Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**25-S. SERVICES CONTRACT  
*Department of Human Services, Child Support Administration***

**Contract ID:** Privatization of Child Support Services in Baltimore City; CSA/PR-25-001  
ADPICS No.: N00B5600001

**Contract Description:** Manage and operate the Baltimore City Office of Child Support Services.

**Award:** Veritas HHS, LLC; Denver, CO

**Contract Term:** 07/01/2024 - 09/30/2024 (Transition-In period)  
10/01/2024 - 09/30/2027 (w/two 2-year renewal options)

**Amount:** \$26,710,605 (Base Term/ Transition)  
\$18,576,478 (Renewal Option #1)  
\$19,460,993 (Renewal Option #2)  
\$64,748,076 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Veritas HHS, LLC; Denver, CO	1	\$64,748,076 (2)	1
Maximus US Services, Inc.; McLean, VA	2	\$63,719,167 (1)	2

*\*Technical proposals were weighted greater than financial proposals.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 25% / 5%

**Performance Security:** Yes

**Hiring Agreement Eligible:** Yes





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Claudine Williams 410-764-2561  
claudine.williams@maryland.gov*

**26-S. SERVICES CONTRACT  
*Health Services Cost Review Commission***

**Contract ID:** In/Outpatient Case Mix Coding Review; HSCRC-23-0290  
ADPICS No.: M00B4600703

**Contract Description:** Medical record review services for samples of inpatient, inpatient psychiatric, and outpatient data to assess the accuracy of the data submitted and verify the accuracy of the clinical information in the medical record. Also, review the accuracy of clinical information coded for the selected inpatient acute, inpatient psychiatric, and outpatient cases.

**Award:** Advanta Government Services LLC; Annapolis Junction, MD

**Contract Term:** 07/01/2024 - 06/30/2029

**Amount:** \$5,393,189.38

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Advanta Government Services LLC; Annapolis Junction, MD	1	\$5,393,189.38 (3)	1
Deloitte & Touche LLP; Baltimore, MD	3	\$3,663,268.00 (1)	2
Ralytics LLC; Owings Mills, MD	2	\$5,181,399.72 (2)	3
Health Management Associates Inc.; Lansing, MI	4	\$5,779,259.79 (4)	4

*\*Technical rankings were weighted greater than financial rankings*

**MBE/VSBE Participation:** 10% / 1%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbents:** Same







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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**27-S.            SERVICE CONTRACT  
*Department of Health, State Anatomy Board***

**Contract ID:** Crematory Services; OCMP# 24-20914  
ADPICS No.: M00B5600064

**Contract Description:** Cremation of deceased adult donated, adult unclaimed, and infant bodies under the control of the State Anatomy Board (SAB).

**Awards:** Metro Crematory, Inc.; Baltimore, MD (Primary)  
Tranquil Lilly Crematorium, LLC; Westminster, MD (Secondary)  
(Certified Small Business)  
EC Whitaker Company; Springdale, MD (Tertiary) (Certified  
Small Business)

**Contract Term:** 07/01/2024 - 06/30/2029

**Amount:** \$2,750,849 (Primary 85%)  
\$ 611,049 (Secondary 10%)  
\$ 543,102 (Tertiary 5%)  
\$3,905,000

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Metro Crematory, Inc.; Baltimore, MD	\$3,234,250.00
Tranquil Lilly Crematorium, LLC; Westminster, MD	\$6,110,415.00
EC Whitaker Company; Springdale, MD	\$10,862,043.10

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbents:** Primary: Patapsco Crematory; Glen Burnie, MD  
Secondary: Metro Crematory, LLC; Baltimore, MD







**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**28-S.            SERVICE CONTRACT  
*Department of Health, Office of Preparedness and Response***

**Contract ID:** Emergency System for Advance Registration of Volunteer Health Professionals;  
*MDH/OCMP## OCMP-24-22026*  
ADPICS No.: M00B5600066

**Contract Description:** Emergency System for Advanced Registration of Volunteer Health Professionals (ESAR-VHP) for the registration, credential validation, management, and deployment of Maryland Responds Medical Reserve Corps volunteers.

**Award:** Collaborative Fusion, Inc.; Atlanta, GA

**Contract Term:** 07/01/24 - 02/28/2026 (w/three 1-year renewal options)

**Amount:** \$223,264.69 (Base Term)  
\$113,647.68 (Renewal Option #1)  
\$116,952.01 (Renewal Option #2)  
\$120,355.80 (Renewal Option #3)  
\$574,220.18 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Collaborative Fusion, Inc.; Atlanta, GA	1	\$574,220.18 (1)	1
Samaritan Software, LLC; Salt Lake City, UT	2	\$728,800.00 (2)	2

*\*Technical rankings were weighted greater than financial rankings.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** Same



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**28-S.      SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on July 25, 2023 and nine potential contractors were solicited. Two offers were received and both were determined to be reasonably susceptible of being selected for award. The recommended offeror Collaborative Fusion, Inc. was determined to be most advantageous to the State as its proposal was both ranked highest technically and was lowest in price.

The Registry System will manage, track, and maintain the records of both health and non-health volunteers integrating the State's Emergency System for Advanced Registration of Volunteer Health Professionals (ESAR-VHP) volunteers and the State's Medical Reserve Corps (MRC) volunteers into one system. The national ESAR-VHP program provides guidance and assistance for the development of standardized State-based programs for registering and verifying the credentials of volunteer health professionals in advance of an emergency or disaster. The establishment of state programs built to a common set of national standards gives each state the ability to quickly identify and assist in the coordination of volunteer health professionals in an emergency.

MBE and VSBE participation was not established for this contract based on a limited number of federally compliant providers of these services.

**Fund Source:**                      100% Federal Funds

**Approp. Code:**                      F0601

**Resident Business:**                      No

**MD Tax Clearance:**                      24-1665-1001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**29-S.            SERVICES CONTRACT  
*Department of Health, Vital Statistics Administration***

**Contract ID:** Organ and Tissue Donor Registry; *OPASS #:* 25-22311  
ADPICS No.: M00B5600008

**Contract Description:** Maintenance and operation of statewide organ and tissue donor registry and public education programs to increase public awareness about the existence and purpose of the registry. Also the importance of organ, tissue and eye donations.

**Award:** Donate Life Maryland, Inc.; Arbutus, MD

**Contract Term:** 07/04/2024\* - 06/30/2029 (\*Or earlier upon BPW approval)

**Amount:** \$2,500,000

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 23% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** Since 2009, the State has provided legislatively mandated funding to Donate Life MD (SB 574 Chapter 273) to maintain the organ and tissue donor registry. In Maryland, a person can register to be an organ, tissue or eye donor at the Maryland Motor Vehicle Administration (MVA). Pursuant to the Health-General Article §13-901(b)(ii)(1) the MDH is required to distribute \$500,000 annually to the qualified non-profit entity defined in §4-516 of the Estates and Trusts Article. Senate Bill 574 of the 2022 Legislative Session increased the distribution amount from \$400,000 to \$500,000 beginning in Fiscal Year 2024.

The contractor shall provide public education programs and community outreach to increase public awareness about the existence and purpose of the registry and the importance of organ, tissue and eye donation. Donate Life MD is the state-authorized nonprofit organization responsible for the maintenance of the Maryland Donor Registry. The Maryland Donor Registry launched in 2009. They were established in 2007 and work closely with Infinite Legacy, the federally designated nonprofit organ procurement organization serving Maryland.



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29-S. SERVICES CONTRACT (cont'd)

*Fund Source:* 100% Special Funds (Health General 13-1901)

*Approp. Code:* M01301

*Resident Business:* Yes

*MD Tax Clearance:* 24-1826-1110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

*Contact: Katrina Leavitt 443-697-9554  
katrina.leavitt1@maryland.gov*

**30-S.            SERVICES CONTRACT**  
***Department of Planning***

**Contract ID:** MAC Lab Move & Storage Contract, MDP23-005  
ADPICS No.: D40B4600003

**Contract Description:** Move and storage of archaeological collections that are housed in the Maryland Archaeological Laboratory (MAC Lab) at the Jefferson Patterson Park Museum (JPPM) in Calvert County for the period of time where the lab is undergoing construction to expand capacity. Includes packing, moving, storing in a climate-controlled facility for up to two years or more if necessary, and transporting collection back upon completion of construction.

**Award:** B. Von Paris and Sons, Inc.; Savage, MD

**Contract Term:** 06/06/2024 - 06/04/2026 (w/two 1-year renewal options)

**Amount:** \$276,270.38

**Procurement Method:** Multi-Step Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Amounts</b>
B. Von Paris and Sons, Inc; Savage, MD	\$ 276,270.38
SG & Associates, LLC; Springfield, VA	\$ 279,380.00
JK Moving and Storage, Inc. DBA JK Moving Services; Sterling, VA	\$ 535,176.96

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 10% / 0%

**Performance Security:** No

**Incumbent:** N/A



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**REVISED**

**30-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on September 5, 2023. Three bids were received and opened on October 19, 2023. B. Von Paris and Sons, Inc. has been found responsible and its bid responsive. The bid pricing has been confirmed.

Jefferson Patterson Park & Museum is confident that B. Von Paris and Sons, Inc. will properly safeguard these historical treasures based on their reputation and experience in this type of work. The items that require moving are sensitive archaeological items. MAC Lab serves as the steward of this collection and is therefore responsible for offering the utmost protection during our expansion construction.

No VSBE participation was established. According to eMaryland Marketplace Advantage (eMMA) there are no VSBE companies that provide climate-controlled storage.

**Fund Source:** 100% General Funds  
**Approp. Code:** D40.W0108.4230  
**Resident Business:** Yes  
**MD Tax Clearance:** 24-1778-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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*Contact: Jane Noble 410-625-5660  
jnoble@sra.maryland.state.md.us*

**31-S.            SERVICES CONTRACT  
*State Retirement Agency***

**Contract ID:** Data Entry Services; *SRA 24-11*  
ADPICS No.: G20B4600012

**Contract Description:** Data entry services with three full-time Data Entry Specialists and one Supervisor to work as a team on-site each business day at the Agency’s headquarters at 120 E. Baltimore Street Baltimore.

**Award:** Falcon Solutions, LLC; Davidsonville, MD (MBE) (VSBE)

**Contract Term:** 07/01/2024 - 06/30/2025

**Amount:** \$209,989.46

**Procurement Method:** Preferred Provider

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The requested services are required each year, and this vendor has satisfactorily performed these services for the agency for many years. Labor costs associated with providing these services have risen sharply since the pandemic.

**Fund Source:** 68% Special Funds (Participating Governments)  
32% Reimbursable (Using Agencies)

**Approp. Code:** J0101

**Resident Business:** No                      **MD Tax Clearance:** 24-1617-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





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**REVISED**

**2<sup>nd</sup> Revision**

*Contact: Joh Sedtal 443-469-5864  
joseph.sedtal@maryland.gov*

**32-S. SERVICES CONTRACT**  
***Department of Public Safety and Correctional Services***

**Contract ID:** Pre-Trial Medical and Mental Health Care and Utilization Services; *BPM040428*  
 ADPICS No.: Q00B4600096

**Contract Description:** Medical and mental health care and utilization services for pre-trial detention facilities.

**Award:** Centurion of Maryland, LLC; Lutherville-Timonium, MD

**Contract Term:** 06/06/2024 - 06/05/2029 (w/one 2-year renewal option)

**Amount:** \$490,572,089 (Base Term)  
 \$233,203,473 (Renewal Option #1)  
 \$723,775,562 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offer Rankings</i>	<i>Overall Rankings</i>
Centurion of Maryland, LLC; Lutherville-Timonium, MD	1	\$723,775,562 (2)	1
CHS TX, Inc. dba YesCare; Brentwood, TN	2	\$579,614,064 (1)	2

*\*Technical and financial proposals were weighted equally.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 29.992% / 1.86%

**MBE/VSBE Waiver:** Yes, .008% for the overall MBE Participation goal, 2.97% for Asian American Subgoal

**Performance Security:** Yes

**Hiring Agreement Eligible:** Yes



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**REVISED**

**2<sup>nd</sup> Revision**

**32-S. SERVICES CONTRACT (cont'd)**

**Incumbents:** CHS TX, Inc. dba YesCare; Brentwood, TN (Medical); and  
 MHM Services, Inc. dba Centurion Group, Inc (Mental Health).;  
 Vienna, VA

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on October 23, 2023 notifying 1,212 vendors of the solicitation. The solicitation was also sent directly to seven prospective vendors. Three proposals were received on December 18, 2023 and two were determined to be reasonably susceptible of being selected for award. Centurion of Maryland, LLC was determined to be most advantageous to the State as its proposal was both ranked highest technically and highest overall.

A protest was received on April 16, 2024 and DPSCS denied it on May 3, 2024. The protest asserted that their proposal showed a superior technical proposal and a lower overall price and, therefore, should have been the recommended offeror. However, they did not provide substantiating evidence to demonstrate that an incorrect determination was made. They submitted a Supplemental Protest on May 7, 2024. The Department denied this supplemental protest on May 9, 2024. They then submitted a second supplemental protest on May 22, 2024. The Department is currently reviewing this response and is planning on having responded to this second supplemental protest by June 4, 2024. This protest denial decision was appealed to the Maryland State Board of Contract Appeals (MSBCA) on May 10, 2024. The vendor then appealed the denial of their supplemental protest on May 16, 2024. Hearing dates for these appeals have not yet been set.

The recommended awardee, Centurion of Maryland, LLC (Centurion), provided the proposal with the superior technical ranking and best value to the State, despite being the more costly proposal. With Centurion's corporate headquarters located in Northern Virginia, their local office located in Lutherville, Maryland, and approximately 22% of its corporate staff residing in Maryland, the proposal forecasts that \$615,209,229 of the contract's value will be reinvested back into the Maryland economy. Additionally, Centurion's proposal indicates efforts to form recruitment partnerships within Maryland focusing on relationships with local universities to draw new talent into correctional healthcare.

The Department is requesting that the BPW approve the contract award notwithstanding appeals in order to protect substantial State interests. The substantial state interests include:



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**REVISED**

**2<sup>nd</sup> Revision**

**32-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

- The Department currently provides medical and mental health services through separate contracts, but there have been challenges with coordinating continuity of care for pre-trial detainees and incarcerated individuals between two separate vendors. The Department intends to award new contracts based on the population served, pre-trial and sentenced, rather than the type of medical care provided, medical and mental health, for the entire population. This will allow for a cohesive system that ensures that the quality of care remains consistent and uninterrupted for the pre-trial detainees and the Incarcerated Individuals across all of the Department's facilities.
- The current medical and mental healthcare vendors provide services for the entire Department, but the Pre-Trial facilities have different operational and clinical needs from the Division of Correction (DOC) facilities. Separating the contracts by Pre-Trial and DOC allows the Department to provide an additional emphasis on the needs of the pre-trial detainees, providing the additional monitoring and administration that a standalone contract allows for.
- A timely and orderly transition to the new contractor is essential to meet the contract start date and ensure uninterrupted mental and medical healthcare services for the pre-trial detainees and the Maryland communities.
- The Department has already modified the existing medical healthcare contract to extend its term, which has increased the monthly costs without improving the quality of service.
- Under the proposed new contract, the Department anticipates an increased level of performance and quality of service. The Department cannot afford to delay the implementation of a medical and mental health care contract that will so significantly improve the lives of the pre-trial detainees under its charge.
- Several key economic benefits in the new contract include:
  - The MBE goal that was set for this contract (30%) is 172.72% higher than the established contract goal on the current medical healthcare contract (11%) and 114.27% higher than the established contract goal on the current mental healthcare contract (14%). This equates to approximately \$217,132,668.60 that will go to certified MBE vendors.
  - The VSBE goal that was set for this contract (1.5%) is 50% higher than both currently established medical healthcare and mental healthcare contract goals (1% on both contracts). This equates to approximately \$10,856,633.43 that will go to certified VSBE vendors.
- Centurion will make substantial enhancements to the Department's current healthcare infrastructure that will improve the Department's quality of care, service range and efficiency for our pre-trial detainees.



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**REVISED**  
**2<sup>nd</sup> Revision**

**32-S. SERVICES CONTRACT (cont'd)**

**Agency Remarks (cont'd):**

- By providing staffing with higher hourly rates, Centurion will attract more qualified professionals, solve ongoing vacancies issues, and provide a better quality of care to pre-trial detainees, while also ensuring that the Department is able to hold the vendor accountable for its performance of the contract.

The Department is seeking approval of this contract award, notwithstanding the **appeals** and supplemental protest, based on the substantial State interests to obtain a more comprehensive and robust contract in order to provide the pre-trial detainees under the Department’s care with better overall medical and mental healthcare services. The Department is confident that the **appeals** will not be successful and will only result in the unnecessary delay of the much needed contract for medical and mental health care and utilization services.

Per COMAR 21.10.02.11.A(1), the BPW should find that execution of the contract without delay is necessary to protect substantial State interests, and authorize the recommended contract notwithstanding the **appeals filed by YesCare**.

\*Centurion commits to achieving 29.992% of the 30% MBE goal and exceeding the 1.5% VSBE goal with a commitment of 1.86% VSBE participation. **Additionally, a waiver for 2.97% of the assigned 3% Asian American Subgoal was also granted.** DPSCS determined it was in the State's best interest to grant the MBE waiver request of .008% **and the Asian American Subgoal waiver request of 2.97%** due to the amount of effort provided by the vendor to achieve the MBE goal and the lack of availability of any additional MBE firms.

<b>Fund Source:</b>	100% General Funds
<b>Approp. Code:</b>	\$ 7,358,391 FY25 Q000101
	\$24,334,858 FY26 Q000101
	\$25,064,904 FY27 Q000101
	\$25,816,851 FY28 Q000101
	\$26,591,357 FY29 Q000101
	\$27,389,097 FY30 Q000101

**Resident Business:** Yes      **MD Tax Clearance:** 24-0325-0000

*This Item was withdrawn as Item 46-S from the 05/15/2024 DGS Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Allison Barry 410-767-6819  
alison.barry@maryland.gov*

**33-S.            SERVICES CONTRACT  
*Department of Health***

**Contract ID:** Behavioral Health Rate Setting; *MDH-OCMP 22-19518*  
ADPICS No.: M00B4600731

**Contract Description:** Development of rates for Behavioral Health Providers (BHP) to determine the costs of providing services.

**Award:** Myers and Stauffer, LC; Owings Mills, MD

**Contract Term:** 07/01/2024 - 06/30/2025 (w/two 1-year renewal options)

**Amount:** \$ 455,000.00 (Base Term)  
\$ 469,782.20 (Renewal Option #1)  
\$ 485,045.70 (Renewal Option #2)  
\$1,409,827.90 Total

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Ranking</i>
Myers and Stauffer LC; Owings Mills	1	\$1,409,827.90 (2)	1
Public Consulting Group; Boston MA.	2	\$1,689,000.00 (3)	2
Gordon, LLC; Gaithersburg, Md	3	\$ 560,907.30 (1)	3

*\*Technical and financial proposals were weighted equally.*

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** Yes

**Incumbent:** Same













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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**35-S.            SERVICE CONTRACT  
*Department of Health, Deer's Head Hospital Center***

**Contract ID:** Non-Emergency Ambulance Transportation Services – Deer's Head Hospital Center; *OCMP-24-20817*  
ADPICS No.: M00B5600048

**Contract Description:** Non-Emergency ambulance transportation services for the patients and residents at Deer's Head Hospital Center (DHHC) in Salisbury. Provide transportation for patients/residents to receive any outside, non-emergency medical care required by their care plan.

**Award:** Lifestar Response of Maryland; Annapolis Junction, MD

**Contract Term:** 07/01/2024 - 06/30/2029

**Amount:** \$1,461,942.40

**Procurement Method:** Competitive Sealed Bidding (*Single Bid Received*)

**Bid:**

<i>Bidder</i>	<i>Amount</i>
Lifestar Response of Maryland; Annapolis Junction, MD	\$1,461,942.40

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** Same

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on May 9, 2023. One bid was received and opened on June 7, 2023. Lifestar Response of Maryland has been found responsible and its bid responsive. The bid pricing has been confirmed.





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*Contact: Christina Drushel Williams 410-697-9242  
christina.drushel@maryland.gov*

**36-S.            SERVICE CONTRACT  
                    *Governor's Office of Children***

**Contract ID:** Develop Public Centralized Database of all Resources Available for Children, Youth, and Families; *GOC-0001*  
ADPICS No.: DEXB4600018

**Contract Description:** Fiscal mapping and development of a public centralized database of all resources available for children, youth, and families.

**Award:** Children's Funding Project, Inc., Washington, DC

**Contract Term:** 06/06/2024 - 11/30/2025

**Amount:** \$300,000

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** N/A

**Requesting Agency Remarks:** This contract allows the office to remain compliant with recent legislative updates, Senate Bill 482/ House Bill 694, to develop a public, centralized database describing all State, local, and private resources available for children, youth, and families in the State.

The Senate Bill 482/ House Bill 694 - Engaging Neighborhoods, Organizations, Unions, Governments, and Households (ENOUGH Act of 2024) requires the office to establish a framework to increase community health and safety, provide "cradle-to-career" access to high-quality education and care, connect residents to quality jobs and in-demand occupations, enable family-sustaining income and access to affordable high-quality housing, child care and health care while providing high-quality support for children with disabilities, justice-involved youth and young adults and connect individuals to state programs. Considering the lack of internal resources and of private providers with experience and capabilities, the office determined that a sole source procurement method is the only vehicle providing the ability to complete the project helping to reduce poverty and enhance safety.



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**36-S.            SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

The Children’s Funding Project is a national organization focused on public financing of cradle-to-career supports and partnerships and has field-leading fiscal mapping and cost modeling capabilities. This expertise is necessary to successfully execute the project. Additionally, the Children’s Funding Project has completed fiscal mapping projects and cost modeling in the following states and localities, demonstrating their singular expertise to conduct this type of comprehensive fiscal mapping focused on children, youth and families.

Additionally, the Children’s Funding Project team is the only team that has the experience to develop and expand children, youth and family focused fiscal mapping in a fiscally and technically efficient manner. Through the contractor’s model, they will develop the tools and provide in-house training to staff to ensure the state government can maintain the public, centralized database after the term of this contract ends, which is a unique and cost-effective model.

The agency finds the price fair and reasonable as it is comparable to the price paid by another State agency on a similar project, but the current project has added components to it. For example, the agency paid \$11,500 per month for research, fiscal map and survey, whereas GOC will pay \$16,666 per month for research and analysis, cradle-to-career fiscal mapping, training, coaching and support, outreach to community leaders and provide a presentation on findings.

MBE and VSBE participation were not established for this contract because of the lack of subcontracting opportunities.

***Fund Source:***                            100 % General Funds

***Approp. Code:***                        A0101

***Resident Business:***                No

***MD Tax Clearance:***                24-2138-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**37-S-OPT. SERVICES OPTION  
*Department Human Services, Family Investment Administration,  
Office of Home Energy Programs***

**Contract ID:** Administration of the Maryland Energy Assistance Program and Electric Universal Service Program; *See Attachment 1*  
ADPICS No.: COK46462

**Contract Approved:** DGS 11-S, 06/22/2022

**Contract Description:** Multiple contracts to provide local administrative services for Maryland Energy Assistance Program (MEAP) and the Energy Assistance Program and Electric Universal Service Program (EUSP) and the recording of applications for the Utility Service Protection Plan (USPP) in Anne Arundel, Calvert, Carroll, Charles, Garrett, Howard, St. Mary's and Washington Counties. These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

**Option Description:** Exercise the second renewal option.

**Awards:** See Attachment 1

**Original Contract Term:** 07/01/2022 - 06/30/2023 (w/four 1-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** \$3,172,807

**Option Amount:** \$3,172,807

**Prior Options/Mods:** \$3,172,807 (Renewal Option #1 07/01/2023 - 6/30/2024.  
DGS 15-S OPT, 06/21/2023)

**Total Contract Amount:** \$9,518,421

**Percent +/- (This Item):** 100%

**Total Percent Change:** 200%



**DEPARTMENT OF GENERAL SERVICES  
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**37-S-OPT. SERVICES OPTION (cont'd)**

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** DHS intends to exercise the second of four renewal options to provide local administrative services for their MEAP, EUSP, and USPP programs. OHEP has been providing energy assistance benefits and services since 1979 to eligible low-income customers. Local Administrative Agencies (LAAs) are responsible for outreach activities, application intake, certification for benefits, payment processing, notification of eligibility determinations, and appeals of benefit amounts or benefit denial.

All LAAs are currently performing well on the Contract and meeting the requirements of the Scope of Work. While DHS still intends to transition the programs in-house to the Local Departments of Social Services (LDSS) in each jurisdiction, the Department needs to exercise the second renewal option to continue progressing toward the eventual transition to LDSSs. In the program year 2024, OHEP implemented several major initiatives, including categorical eligibility and the uniform eligibility redetermination process.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 60% Federal Funds,  
40% Special Funds (Electric Universal Service Program)

**Approp. Code:** N00I0006                      **Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**37-S-OPT. SERVICES OPTION (cont'd)**

**ATTACHMENT I**

<b>Contractor</b>	<b>Option Amount</b>
Anne Arundel County Community Action Agency, Inc.; Annapolis, Maryland <i>FIA/OHEP-23-002-A2</i> <i>MD Tax Clearance: 24-1737-1110</i>	\$586,724
Human Services Programs of Carroll County, Inc.; Westminster, Maryland <i>FIA/OHEP-23-003-A2</i> <i>MD Tax Clearance: 24-1738-1111</i>	\$366,041
Garrett County Community Action Committee, Inc.; Oakland, Maryland <i>FIA/OHEP-23-004-A2</i> <i>MD Tax Clearance: 24-1739-1111</i>	\$426,652
Community Action Council of Howard County Maryland, Inc. Columbia, Maryland <i>FIA/OHEP-23-006-A2</i> <i>MD Tax Clearance: 24-1740-1110</i>	\$464,663
Southern MD Tri-County Community Action Committee, Inc. Hughesville, Maryland (Calvert County) <i>FIA/OHEP-23-007-A2</i> <i>MD Tax Clearance: 24-1741-1110</i>	\$161,106
Southern MD Tri-County Community Action Committee, Inc. Hughesville, Maryland (Charles County) <i>FIA/OHEP-23-008-A2</i> <i>MD Tax Clearance: 24-1742-1110</i>	\$319,799
Southern MD Tri-County Community Action Committee, Inc. Hughesville, Maryland (St Mary's County) <i>FIA/OHEP-23-009-A2</i> <i>MD Tax Clearance: 24-1743-1110</i>	\$319,799
Washington County Community Action Council, Inc.; Hagerstown, Maryland <i>FIA/OHEP-23-014-A2</i> <i>MD Tax Clearance: 24-1744-0110</i>	\$528,023



**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**38-S-OPT. SERVICES OPTION**

*Department of Human Services, Family Investment Administration, Office of Home Energy Program*

**Contract ID:** Administrative Services of the Office of Home Energy Programs in Harford, Somerset, Talbot, Wicomico, and Worcester Counties; *FIA/OHEP-23-005, FIA/OHEP-23-010, FIA/OHEP-23-013*

ADPICS No.: COK46454, COK46452, COK46548

**Contract Approved:** DGS 8-S, 06/21/2023

**Contract Description:** Local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP). These services provide monetary assistance and crisis assistance to low-income families for heating and electric expenses.

**Option Description:** Exercise the first renewal option.

**Awards:** See Attachment 1

**Original Contract Term:** 07/01/2023 - 06/30/2024 (w/four 1-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** Harford County - Harford Community Action Agency, Inc.  
 \$ 559,656.00

Talbot County - Neighborhood Service Center, Inc.  
 \$ 246,052.56

Somerset, Wicomico, and Worcester Counties - Shore Up! Inc.  
 \$ 769,630.80

\$1,575,339.36 Total





**DEPARTMENT OF GENERAL SERVICES  
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**38-S-OPT. SERVICES OPTION (cont'd)**

<b>Option Amount:</b>	Harford County - Harford Community Action Agency, Inc. \$ 559,656.00
	Talbot County - Neighborhood Service Center, Inc. \$246,988.56
	Somerset, Wicomico, and Worcester Counties - Shore Up! Inc. \$ 769,630.80
	\$1,576,275.36 Total
<b>Prior Options/Mods:</b>	N/A
<b>Total Contract Amount:</b>	\$3,151,614.72
<b>Percent +/- (This Item):</b>	100.06%
<b>Total Percent Change:</b>	100.06%
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>Living Wage Eligible:</b>	Yes
<b>MBE/VSBE Participation:</b>	0% / 0%
<b>MBE/VSBE Compliance:</b>	0% / 0%
<b>Performance Security:</b>	No
<b>Hiring Agreement Eligible:</b>	Yes

**Requesting Agency Remarks:** Local Administering Agencies (LAAs) are responsible for application intake, certification for benefits, payments processing, notification of eligibility determinations, appeals of benefit amounts or benefit denial and outreach activities for the MEAP and EUSP. These programs help low-income households pay their utility and fuel bills, minimize energy related crises, and make heating and cooling costs more affordable through a comprehensive energy package.



**DEPARTMENT OF GENERAL SERVICES  
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**38-S-OPT. SERVICES OPTION (cont'd)**

***Agency Remarks (cont'd):***

DHS continues to explore transitioning the programs, in-house, to the Local Departments of Social Services (LDSS) in each jurisdiction; the Department needs to exercise the first renewal option to ensure the continuity of services.

In the program year 2024 OHEP implemented several major initiatives, including categorical eligibility and the uniform eligibility redetermination process. Within the next twelve months, the Department will

- Create and enforce customer service metrics for its LAAs that are tied to contractual agreements with the LAAs.
- Incorporate customer service and accessibility language into all future LAA contracts.
- Monitor LAA compliance with the newly created Utility Emergency Standard Operating Procedure.
- Perform an in-depth analysis of the success of the newly implemented Uniform Redetermination Process.
- Conduct visits to OHEP offices to discuss the customer service issues described in this report and formulate a corrective action plan.

No MBE and VSBE participation were established for these sole source contracts because there are no subcontracting opportunities.

***Fund Source:***                      60% Federal Funds  
   40% Special Funds (Electric Universal Service Program)

***Approp. Code:***                      N00I0006

***Resident Business:***              Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**38-S-OPT. SERVICES OPTION (cont'd)**

**ATTACHMENT I**

<b>Contractor</b>	<b>Amount</b>
Harford Community Action Agency, Inc. Edgewood, Md <i>FIA/OHEP-24-005-A1</i> ADPICS: COK46454	\$ 559,656.00 (Base Term) <u>\$ 559,656.00</u> (Renewal Option 1) \$1,119,312 (Total)
Neighborhood Service Center, Inc. Easton, MD <i>FIA/OHEP-24-013-A1</i> ADPICS: COK46452	\$246,052.56 (Base Term) <u>\$246,988.56</u> (Renewal Option 1) \$493,041.12 (Total)
Shore Up! Inc. Salisbury, MD <i>FIA/OHEP-24-010-A1</i> ADPICS: COK46548	\$ 769,630.80 (Base Term) <u>\$ 769,630.80</u> (Renewal Option 1) \$1,539,261.60



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**39-S-OPT. SERVICES OPTION  
*Department of Health***

**Contract ID:** Drug Use Review, Analyses, Evaluations & Interventions for the Medicaid Participants; OPASS #19-17828  
ADPICS No.: COK42406

**Contract Approved:** DBM 5-S, 06/19/2019

**Contract Description:** Development, operation and management of the Drug Use Review Analyses, Evaluations and Interventions for Maryland Medicaid participants and maintenance of the Fee for Service (FFS) Preferred Drug List (PDL) and the HealthChoice Managed Care Organizations (MCO) formularies on the Formulary Navigatory™ Formulary Listing Service software.

**Option Description:** Exercise the final renewal option.

**Award:** Keystone Peer Review Organization; Harrisburg, PA

**Original Contract Term:** 08/01/2019 - 07/31/2022 (w/two 2-year renewal options)

**Option Term:** 08/1/2024 - 07/31/2026

**Original Contract Amount:** \$2,219,998

**Option Amount:** \$1,483,523

**Prior Options/Mods:** \$ 429,000 (Mod. #1: Additional services under Managed Care Organization oversight to support the Centers for Medicare and Medicaid Services; DGS 17-S-MOD, 11/18/2020)  
\$1,604,599 (Renewal Option #1 08/01/2022 - 07/31/2024 DGS 25-S-OPT, 03/09/2022)

**Total Contract Amount:** \$5,737,120

**Percent +/- (This Item):** 66.83%

**Total Percent Change:** 158.43%



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**39-S-OPT. SERVICE OPTION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 10% / 0%

**MBE/VSBE Compliance:** 11.690% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Drug Use Review Analyses is a continuous process, and an interruption in service can delay timely intervention to promote evidence-based best clinical practice and identify patterns of fraud, abuse, gross overuse, and use of inappropriate or suboptimal treatment.

Keystone Peer Review Organization has the clinical, technical, quality assurance, financial, legal, and data processing resources and the pharmacy management expertise to continue to successfully achieve all requirements. The company demonstrated its ability to carry out each of these program support services in a way that empowers MDH to decrease overall drug costs without compromising patient care or increasing the administrative functions of Maryland's healthcare providers.

**Fund Source:** 50% Federal Funds, 50% General Funds

**Approp. Code:** 32. 17.01.03

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Vern Shird 443-769-1039  
vshird@treasurer.state.md.us*

**40-S-OPT. SERVICES OPTION  
*State Treasurer's Office, Maryland 529***

**Contract ID:** Maryland College Investment Plan Program Manager; *E20B5600001*  
ADPICS No.: E20B5600001

**Contract Approved:** DBM 7-S, 01/25/2017

**Contract Description:** Provide exclusive program management services for the Maryland College Investment Plan (MCIP) to include financial services, account administration, marketing, and customer service.

**Option Description:** Exercise the first renewal option.

**Award:** T. Rowe Price Associates, Inc; Baltimore, MD

**Original Contract Term:** 07/01/2017 - 06/30/2024 (w/two 2-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2026

**Original Contract Amount:** \$ 17,912,419 Estimated Revenue to State\*  
\$191,285,353 Estimated Revenue to T. Rowe Price\*\*  
\$209,197,772 *Total revenue estimate for base period (7-years)*

*\*State revenue based on 0.05% of participant fees.*

*\*\*T. Rowe Price revenue based on a weighted average investment expense ratio.*

**Option Amount:** \$6,346,023 Estimated Revenue to State

**Prior Mods/Options:** \$0 (Mod. #1: Database support termination, Delegated Authority - MD529, 06/29/2017)  
\$0 (Mod. #2: Licensing and terms and conditions agreement for GoTuition® online gifting portal termination, Delegated Authority - MD529, 09/20/2017)  
-\$6,586,151 (Mod. #3: Reduction to T. Rowe Price's estimated revenue and reduction of investment fees and addition of a program manager fee, DGS 15-S-MOD, 10/08/2020)



**DEPARTMENT OF GENERAL SERVICES  
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**40-S-OPT.    SERVICES OPTION (cont'd)**

\$275,000 (Mod. #4: One-time fee to provide participants an additional investment option; DGS 39-S-MOD, 09/01/2021)  
 -\$2,525,255 (Mod. #5: Reduction to Estimated Revenue to T. Rowe Price based on the estimated cost reduction of the Program Management fee; DGS 28-S-MOD, 03/09/2022)  
 \$0 (Mod. #6: Provide website hosting, maintenance, and enhancements for the MD529 website; Delegated Authority - MD529, 3/05/2024)

<b>Total Contract Amount:</b>	\$17,912,419	Est. Revenue to State*
	\$182,173,947	Est. Revenue to T. Rowe Price**
	\$6,346,023	Est. Revenue to State (Option 1) *
	<u>\$81,615,869</u>	Est. Revenue to T. Rowe Price (Option 1) **
	\$288,048,258	Total revenue estimate for base period (7-years) plus option #1

\*State revenue based on 0.05% of participant fees.

\*\*T. Rowe Price revenue based on a weighted average investment expense ratio.

**Percent +/- (This Item):**      42.0%

**Total Percent Change:**      37.7%

**Original Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**      2% / 0%

**MBE/VSBE Compliance:**      1.031% / 0%

**Requesting Agency Remarks:** T. Rowe Price Associates, Inc. has delivered and continues to deliver the level of service and results to ensure that Maryland 529's Maryland College Investment Plan (MCIP) program meets/exceeds the needs of its account holders. The Maryland College Investment Plan has experienced an increase in assets of approximately 80.7% since July 1, 2017, despite market volatility and economic uncertainty, and we attribute part of that success to T. Rowe Price's management of the MCIP. In total, the plan has also added 106,000 unique Beneficiaries since the current contract started in 2017. The expected continued growth in Plan size will also generate an increase in average annual revenue.



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**40-S-OPT. SERVICES OPTION (cont'd)**

***Agency Remarks (cont'd):***

There are no direct costs to the State or Maryland 529 for this contract. According to the contract, the contractor will collect certain fees from account holders in the Maryland College Investment Plan, for this contract it is the weighted average operating expense ratio, which the contractor retains. The option amount is an estimate of the revenue to Maryland 529 collected from account holders as an administrative fee and remitted by the contractor to Maryland 529 that is used for administrative, operating and marketing expenses, incurred by Maryland 529 in administering the Maryland College Investment Plan.

There has been a steady increase in the number of beneficiaries who have opted for online enrollments. The number of paper-based enrollments has dramatically decreased due to beneficiaries graduating from the Plan and closing their accounts and beneficiaries enrolling online. In 2024, 99.4% of new enrollments were online. This has contributed to the lower MBE percentage of 1.03%. Maryland 529 is working with T. Rowe Price Associates, Inc. to propose opportunities for the MBE compliance to meet the 2% participation.

As a result of the legislation SB959, the MD529 Board was dissolved and all operations and administrative responsibilities post June 1, 2023 are under the Maryland State Treasurer.

The State Treasurer’s Office is seeking BPW approval for the renewal option because it was originally procured by the Department of Budget and Management.

***Fund Source:*** 100% Special Funds (Participant Plan Fees)

***Approp. Code:*** E20B04.01

***Resident Businesses:*** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
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**REVISED**

*Contact: Alison Barry 667-203-9095  
alsion.barry@maryland.gov*

**41-S-OPT/MOD.      SERVICES OPTION/MODIFICATION**  
***Department of Health, Office of Finance***  
**RETROACTIVE**

**Contract ID:** Maximization of Third-Party Liability Recoveries; *OPASS 21-18315*  
ADPICS No.: COK46117

**Contract Approved:** DGS 30-S, 06/02/2021

**Contract Description:** Automated data processing to identify liable third parties. Audit liability payments recovery, identifying new resources to offset Medicaid expenditures, and conduct third party recoveries based on newly identified resources.

**Option/Modification Description:**

***Recommendation 1:*** Approval of a ***RETROACTIVE*** modification to increase the contract authority to cover payments made beyond the approved original contract amount.

***Recommendation 2:*** Recommend approval of the first renewal option.

**Award:** Health Management Systems Inc.; Irving, TX

**Original Contract Term:** 07/01/2021 - 06/30/2024 (w/two 2-year renewal options)

**Modification Term (this Item):** 1/1/2023 - 6/30/2024

**Option Term (this Item):** 07/01/2024 - 06/30/2026

**Original Contract Amount:** \$ 2,161,616

**Modification Amount (this Item):** \$ 750,534.22 Retroactive

**Option Amount (this Item):** \$ 1,469,864.00 (2-year renewal option)

**Total (this Item):** \$ 2,220,398.22

**Prior Options/Mods:** \$0 (Mod. #1: Added Maryland Aids Drug Assistance Program (MADAP) for the current contractor to claims reclamation from liable third parties or other insurers. Delegated Authority - MDH 12/22/2022)

**Total Contract Amount:** \$4,382,014.22



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**41-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)**

**Percent +/- (this Item):** 68%

**Total Percent Change:** 68%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 5% / 1%

**MBE/VSBE Compliance:** 11.730% / 1.801%

**Performance Security:** No

**Requesting Agency Remarks:** The Office of Finance, Maryland Department of Health determined it is in the best interest of the state to exercise the first renewal option with the current vendor, Maximization of Third-Party Liability Recoveries Contractor, Health Management Systems, Inc. They provide services including automated data processing to identify liable third parties; audits; third party liability (TPL) payments recovery; identifying new third-party resources to offset Medicaid expenditures; Cost Avoidance and Data Matching; and conducting third-party recoveries based on newly identified resources.

Federal and State laws require Medicaid to pay secondary to any third-party benefits to which a Medicaid beneficiary is entitled. A state's Medicaid program is the payer of last resort, and although Medicaid beneficiaries or their authorized representatives are required as a condition of eligibility to provide information regarding the availability of third party resources, it is the role of the state's TPL program to identify potentially liable resources and to recoup from them covered costs that have been paid by the Medicaid program or, based on established criteria, from the providers of service. Timely identification of these potentially liable resources also permits the Medicaid program to avoid inappropriate payments when adjudicating claims for services and is considered a very high priority for MDH.

The fundamental aim of this contract is to recuperate payments associated with waste, fraud, and abuse. The contractual payment structure entails the vendor receiving a percentage of the recovered funds. Initially, the vendor submitted an estimated proposal of \$2,161,616. The vendor, however, has surpassed this estimate and successfully recovered more funds than originally projected. A clerical error impeded the effective monitoring of funds within the contract, resulting in the contract exceeding its initial cost. Nevertheless, measures have been implemented by the department to rectify and prevent such issues from occurring in the future.



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**41-S-OPT/MOD. SERVICES OPTION/MODIFICATION (cont'd)**

**Fund Source:** 50% General Funds, 50% Federal Funds

**Approp. Code:** M00Q0103

**Resident Business:** No

**DGS OSP Remarks: RETROACTIVE** approval is requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: John Lloyd 410-230-8886  
john.lloyd@maryland.gov*

**42-S-OPT/MOD.     SERVICES OPTION/MODIFICATION  
*State Lottery and Gaming Control Agency***

**Contract ID:** Advertising, Marketing, Media, Digital, Web and Social Media, Research and Related Services; #2018-07 I/II

ADPICS No.: COK45306, COK45307

**Contract Approved:** DBM 1-S, 03/06/2019

**Contract Description:** Provide advertising, marketing, media and related services through two Functional Areas (FA). FA I includes creative development and production of advertising and marketing materials, media planning; and FA II includes buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services.

**Option Description:** Exercise the final renewal option.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Awards:** Gray, Kirk/VanSant Advertising, Inc.; Baltimore, MD (FA I)  
9Rooftops Marketing, LLC\*; Pittsburgh, PA (FA II) \*(Formerly MARC USA, LLC)

**Original Contract Term:** 05/01/2019 - 06/30/2022 (w/one 2-year renewal option and a 6-month renewal for transitioning)

**Modification Term:** 07/01/2024 - 06/30/2025

**Option Term:** 07/01/2025 - 12/31/2025

**Original Contract Amount:** \$ 62,988,000 (Total FA I + FA II)  
\$15,624,000 FA I / \$47,364,000 FA II

**Modification Amount:** \$5,058,000 FA I / \$15,338,000 FA II

**Option Amount:** \$2,604,000 FA I / \$7,894,000 FA II



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**42-S-OPT/MOD.      SERVICES OPTION/MODIFICATION (cont'd)**

**Prior Options/Mods:**            \$ 41,992,000 Total FA I, FA, \$10,416,000 FA I / \$31,576,000 FA II (Renewal Option #1 07/01/2022 - 06/30/2024, DGS 21-S-OPT, 03/22/2022)

**Total Contract Amount:**      \$135,874,000

**Percent +/- (This Item):**      48.19%

**Total Percent Change:**      114.86%

**Original Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**      29% FA I, 3% FA II / 1% FA I 1%; FA II

**MBE/VSBE Compliance:**      40.519% FA I, 6.089% FA II / 1.231% FA I 1.100 %; FA II

**Requesting Agency Remarks:** During the review process for the new procurement, MLGCA was asked if all or portions of the RFP had been reviewed by the Maryland State Advertising Agency (MSAA), a division of Maryland Public Television (MPT) and a full-service advertising, marketing, communications, and media buying service for Maryland State Agencies and related organizations. A review of the capabilities of MSAA/MPT with respect to each functional area RFP requirements was conducted by MLGCA. This review was conducted as a proposal review, including site visits. This process lasted several months. This evaluation delayed the RFP publication.

Additional time is needed to accommodate the time taken to conduct this review. This extension accommodates this process and allows MLGCA to complete the RFP process and transition potential new contractors, which may be selected.

Although MPT was not chosen as a prime contractor, MLGCA and MPT plan to enter a memorandum of understanding to collaborate on aspects of the advertising and media efforts that assist in the promotion of the lottery and lottery products.





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Nneka Willis Gray 410-767-7675  
nneka.willisgray@maryland.gov*

**43-S-MOD. SERVICES MODIFICATION**  
*Department of Human Services,  
Baltimore City Department of Social Services Child Welfare*

**Contract ID:** One-on-One Support Services; BCDSS/CWS-21-076-A5, BCDSS/CWS-21-078-A5, BCDSS/CWS-21-080-A4, BCDSS/CWS-21-081-A4  
**ADPICS No.:** *See Attachment 1*

**Contract Approved:** DGS 31-S, 07/07/2021

**Contract Description:** Four contracts to provide One-on-One Support Services for children placed in Out-of-home care. These services are temporary supplemental services to provide individual supervision and support for children/youth to ensure their safety and well-being and of others in a placement setting.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Awards:** See Attachment 1

**Original Contract Term:** 07/01/2020 - 06/30/2022 (w/one 1-year renewal option)

**Modification Term:** 07/01/2024 - 12/31/2024

**Original Contract Amount:** \$14,038,205

**Modification Amount:** \$4,998,225 *See Attachment 1*

**Prior Options/Mods:** \$14,590,340 *See Attachment 1*

**Total Contract Amount:** \$33,626,770

**Percent +/- (This Item):** 35.60%

**Total Percent Change:** 139.54%

**Original Procurement Method:** Sole Source



**DEPARTMENT OF GENERAL SERVICES  
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**43-S-MOD. SERVICES MODIFICATION (cont'd)**

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The Department of Human Services (DHS) intends to modify four Baltimore City Department of Social Services' (BCDSS) One-on-One Support Services Contracts to provide the necessary time to complete the new Request for Proposals for Baltimore City and Anne Arundel County. The new solicitation for services was published on January 8, 2024, and proposals were received on March 1, 2024. DHS is currently in the process of evaluating proposals.

One-on-One Support Services are temporary supplemental services which provide individual supervision and support for children and youth to ensure their safety and welfare and the safety and welfare of others in the placement setting. All local agencies in Maryland utilize One-on-One Support Services for the benefit of children in out-of-home care or foster care and play an important role in supporting the safety, permanence, and well-being of these children in care. One-on-One Support Services can also promote reunification and prevent future disruption and reentry into care.

This extension will ensure continuity of care for foster youth in care until the evaluation process is completed for the new solicitation and new Contracts are put in place.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Approp. Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**43-S-MOD. SERVICES MODIFICATION (cont'd)**

**ATTACHMENT I**

Awards	Amounts
Better You Better Me LLC Baltimore, MD BCDSS/CWS-21-076-A5 ADPICS No.: COK46115	<p><b>\$2,140,215 (Base)</b>            \$1,077,300 (Renewal Option #1: 07/01/2022 - 06/30/2023; DGS 15-S-OPT, 06/22/2022)            \$1,516,590 (Mod. #1: Added funding due to increase in referrals; DGS 33-S-MOD, 03/15/2023)            \$2,000,000 (Mod. #2: Extension 07/01/2023 - 12/31/2023 and added a six-month renewal option; DGS 46-S-MOD, 06/07/2023)            \$2,000,000 (Renewal Option #2: 01/01/2024 - 06/30/2024;            DGS 24-S-OPT, 12/13/2023)  <b>\$6,593,890 (Total of Prior Options/Mod)</b></p> <p><u>\$2,000,000</u> (6-month extension)  <b>\$10,734,105 Total</b></p>
The T.I.M.E. Organization, Inc. Windsor Mill, MD BCDSS/CWS-21-077	<p>\$6,600,610 (Base)</p> <p>This Contract was not renewed.</p>
R. Willie Group LLC (SBR) Randallstown, MD BCDSS/CWS-21-078-A5 ADPICS No.: COK46242	<p><b>\$2,000,000 (Base)</b>            \$0 (Mod. #1: Extension 07/01/2022 - 06/30/2023;            Delegated Authority - DHS, 06/23/2022)            \$2,000,000 (Mod. #2: Added funding due to increase in referrals; DGS 37-S-MOD, 12/07/2022)            \$2,000,000 (Mod. #3: Extension 07/01/2023 - 12/31/2023 and added a six-month renewal option; DGS 46-S-MOD, 06/07/2023)            \$2,000,000 (Renewal Option #1: 01/01/2024 - 06/30/2024;            DGS 24-S-OPT, 12/13/2023)  <b>\$6,000,000 (Total of Prior Options/Mod)</b></p> <p><u>\$2,000,000</u> (6-month extension)  <b>\$10,000,000 Total</b></p>



**DEPARTMENT OF GENERAL SERVICES  
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**43-S-MOD. SERVICES MODIFICATION (cont'd)**

**ATTACHMENT I**

Awards	Amounts
Diamonds on the Rise, Inc. Baltimore, MD BCDSS/CWS-21-080-A4 ADPICS No.: COK46216	<b>\$2,000,000 (Base)</b> \$0 (Mod. #1: Extension 07/01/2022 - 06/30/2023; Authority - DHS, 06/23/2022) \$500,000 (Mod. #2: Extension 07/01/2023 - 12/31/2023 and added a six-month renewal option; DGS 46-S-MOD, 06/07/2023) \$500,000 (Renewal Option #1: 01/01/2024 - 06/30/2024; DGS 24-S-OPT, 12/13/2023) <b>\$1,000,000 (Total of Prior Options/Mod)</b>  <u>\$500,000</u> (6-month extension) \$3,500,000 Total
Thoughtful Minds and Creating Solutions LLC Owings Mills, MD BCDSS/CWS-21-081-A4 ADPICS No.: COK45942	<b>\$1,297,380 (Base)</b> \$0 (Mod. #1: Extension 07/01/2022 - 06/30/2023; Delegated Authority - DHS, 06/23/2022) \$498,225 (Mod. #2: Extension 07/01/2023 - 12/31/2023 and added a six-month renewal option; DGS 46-S-MOD, 06/07/2023) \$498,225 (Renewal Option #1: 01/01/2024 - 06/30/2024; DGS 24-S-OPT, 12/13/2023) <b>\$996,450 (Total of Prior Options/Mod)</b>  <u>\$498,225</u> (6-month extension) \$2,792,055 Total



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Amanda Hendrix 443-469-5780  
amandam.hendrix@maryland.gov*

**44-S-MOD. SERVICES MODIFICATION  
*Department of Public Safety and Correctional Services***

**Contract ID:** Inmate Litigation Civil Rights Assistance; *Q0019005*  
ADPICS No.: COK41684

**Contract Approved:** DBM 12-S, 06/05/2019

**Contract Description:** Provide legal assistance in certain civil matters to inmates in the custody of the agency in accordance with constitutional rights. Assistance is provided regardless of whether the potential court jurisdiction is a Maryland court, federal court, or an administrative agency.

**Modification Description:** Extend the contract to allow time to complete a new procurement.

**Award:** Prisoner Rights Information System of Maryland, Inc.;  
Chestertown MD

**Original Contract Term:** 07/01/2019 - 06/30/2024

**Modification Term** 07/01/2024 - 12/31/2024

**Original Contract Amount:** \$5,646,000

**Modification Amount** \$617,504.42

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$6,263,504.42

**Percent +/- (This Item):** 10.94%

**Total Percent Change:** 10.94%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 15.2% / 1%

**MBE/VSBE Compliance:** 15.529% / 0.544%



**DEPARTMENT OF GENERAL SERVICES  
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**44-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** No

**Requesting Agency Remarks:** The solicitation process for the replacement contract has taken longer than initially anticipated, leading to unforeseen delays in the procurement process.

Under the Federal court consent decree *Carter v. Kamka, Civil Action No. AMD-72-642*, the State is required to provide incarcerated individuals with access to the courts in cases concerning conditions of confinement, sentence calculations and litigation of basic constitutional rights under 42 U.S.C. § 1983. As a constitutional right, DPSCS is required to provide incarcerated individuals that are housed in DPSCS facilities/institutions with access to civil rights litigation assistance pertaining to their criminal convictions. This assistance includes Federal habeas corpus petitions and civil rights actions for the vindication of fundamental civil rights.

The vendor is committed to meeting the established 1% VSBE participation by the end of the contract. The Department is confident they will meet or exceed the VSBE participation.

**Fund Source:** 50% General Funds, 50% Special Funds (Inmate Welfare Fund)

**Approp. Code:** Q00A0101

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Raelene Glasglow 410-767-7050  
raelene.glasglow3@maryland.gov*

**45-S-MOD. SERVICES MODIFICATION  
*Department of Labor, Unemployment Insurance***

**Contract ID:** Virtual Call Center Agent for Unemployment Insurance Division; *LABOR-FY2020-023*

ADPICS No.: COK47647

**Contract Approved:** Secretary's Agenda A-6, 08/12/2020

**Contract Description:** Virtual call agents to assist the Unemployment Insurance Division during the COVID-19 pandemic.

**Modification Description:** Extend the contract to allow time to award the new procurement and add additional funding.

**Award:** Accenture; Austin, TX

**Original Contract Term:** 04/15/2020 - 12/31/2020

**Modification Term:** 07/01/2024 - 12/31/2024

**Original Contract Amount:** \$19,557,000

**Modification Amount:** \$13,103,000

**Prior Mods:** \$ 2,802,500 (Mod. #1: Increase number of virtual call agents; Secretary's Agenda A6, 08/12/2020)  
\$ 79,795,200 (Mod. #2 and #3: Increase number of virtual call agents and extend the contract 12/18/2020 - 08/31/2021; Secretary's Agenda A6, 02/24/2021)  
\$ 6,826,254 (Mod. #4: Increase number of virtual call agents; Secretary's Agenda A3, 08/11/2021)  
\$ 50,998,687 (Mod. #5: Extend contract 07/15/2021 - 12/31/2021; Secretary's Agenda A3, 08/11/2021)  
\$98,298,750 MOD #6 (Extension 01/01/2022 - 06/30/2022)  
DGS 52-IT-MOD, 12/15/2021)  
\$97,759,100 (Renewal Option #1 07/01/2022 - 12/31/2022)  
DGS 60-IT-OPT, 06/08/2022)



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**45-S-MOD. SERVICES MODIFICATION (cont'd)**

-\$64,730,000 (Mod #8: Extension 01/01/2023 - 12/31/2023; DGS  
38-S-MOD 12/07/2022)  
\$0 (Mod. #9: Extension 01/01/2024 - 06/30/2024  
Delegated Authority - LABOR, 11/08/2023)

**Total Contract Amount:** \$304,410,491

**Percent +/- (This Item):** 67.00%

**Total Percent Change:** 1456.53%

**Original Procurement Method:** Emergency Procurement

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The contractor uses a conversational, self-service virtual agent to interface via the State’s website. Ongoing support is still needed to handle the high volume of calls as well as assist with new claims that are being processed daily. This extension is necessary to allow sufficient time to transition from the current phone and texting system to the new Omni Channel Contact Center System (LOCCS), which is anticipated to be implemented by November 2024.

Due to the COVID-19 pandemic and the CARES Act law being passed on March 27, 2020, there was a huge increase in unemployment claims. In an effort to serve Maryland citizens effectively and quickly; the Maryland Department of Labor contracted with Accenture on April 13, 2020, under the emergency procurement process to serve Maryland citizens effectively and quickly. No MBE or VSBE participation was established to complete the procurement process as quickly as possible..

**Fund Source:** 100% Federal Funds

**Approp. Code:** P008Z801

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**46-S-MOD. SERVICES MODIFICATION  
*Department of Health, Prevention and Health Promotion Administration***

**Contract ID:** Electronic Claims Management System; OPASS-17-15997  
ADPICS No.: COK43613

**Contract Approved:** DoIT 8-IT, 05/25/2016

**Contract Description:** Continued support and maintenance for the Electronic Claims Management System (eCMS). This is a proprietary claims processing system used to process medical claims by three MDH programs, the Breast and Cervical Cancer Diagnosis and Treatment (BCCDT) Program, the Kidney Disease Program (KDP), and the Children's Medical Services (CMS) Programs.

**Modification Description:** Extend the contract because the programs are still in the process of developing and implementing a modern, new Salesforce based system.

**Award:** Santeon Inc., Reston, VA

**Original Contract Term:** 07/01/2016 - 06/30/2021

**Modification Term:** 07/01/2024 - 06/30/2025

**Original Amount:** \$2,272,620

**Modification Amount:** \$442,980

**Prior Options/Mods:** \$783,240 (Mod. #1 Extension 07/01/2021 - 06/30/2023; DGS 16-S-MOD 06/16/2021)  
\$ 0 (Mod. #2 Extension 07/01/2023 - 08/31/2023 Delegated Authority - MDH 06/07/2023)  
\$0 (Mod#3 Extension 09/01/2023 - 09/30/2023 Delegated Authority - MDH 08/10/2023)  
\$421,580 (Mod#3 Extension 10/01/2023 - 06/30/24; DGS 23-S-MOD, 09/06/2023)

**Total Contract Amount:** \$3,920,420



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**46-S-MOD. SERVICES MODIFICATION (cont'd)**

**Percent +/- (This Item):** 19.49%

**Total Percent Change:** 72.51%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** This extension is necessary for the continuity of operations while development and testing continue for a new, modern Salesforce based system.

The Prevention and Health Promotion Administration has been working with the Department of Health’s Office of Enterprise Technology (OET) on the plan for the new system. MDH OET recruited the services of an outside vendor, using a DoIT statewide contract to perform a system modernization to replace the current system. The initial vendor was pulled from the project in May 2022. MD THINK is currently working on completing development of the Salesforce solution but there have been unexpected delays.

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities.

**Fund Source:** 50% General Funds, 50% Special Funds  
(Cigarette Restitution Fund)

**Approp. Code:** M00F304

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**47-S-MOD. SERVICES MODIFICATION  
*Department of Health, Cancer and Chronic Disease Bureau***

**Contract ID:** Quality Assurance and Data Management of the Maryland Cancer Registry;  
OCMP-19-17786

ADPICS No.: COK46544

**Contract Approved:** DBM 2-S, 09/26/2018

**Contract Description:** Conduct quality assurance and database management services for the Maryland Cancer Registry (MCR)

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** Myriddian LLC; Baltimore, MD (MBE)

**Original Contract Term:** 01/01/2019 - 06/30/2023

**Modification Term:** 06/30/2024 - 06/30/2025

**Original Contract Amount:** \$5,867,157

**Modification Amount:** \$1,370,291

**Prior Mods:** \$1,350,441 (Mod. #1: Extension 07/01/2023 - 06/30/2024 DGS 17-S-MOD, 06/21/2023)

**Total Contract Amount:** \$8,587,889

**Percent +/- (This Item):** 23.36%

**Total Percent Change:** 46.37%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



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**47-S-MOD. SERVICES MODIFICATION (cont'd)**

**Performance Security:** No

**Requesting Agency Remarks:** The Request for Proposals (RFP) for the new procurement was issued on November 14, 2023, and the evaluators received the proposals on March 12, 2024. Per the RFP, a two month transition period is required prior to the start of the next contract. This would have required that the next contract be approved by May 1, 2024, a deadline which was not feasible.

MDH is seeking an extension of the current contract to ensure that services provided by the existing vendor are not disrupted. An extension is requested to maintain the deliverables schedule and timeline to ensure the submission of timely, complete, and accurate data to the National Program of Cancer Registries and North American Association of Central Cancer Registries.

This contract provides quality assurance and database management services for the Maryland Cancer Registry (MCR). These services include registration and processing of cancer and benign brain and central nervous system tumor reports for Maryland residents and non-residents diagnosed or treated in Maryland; quality assurance activities; preparation of reports; data processing; providing technical training for reporting entities in Maryland; and submitting Maryland data to the Centers for Disease Control and Prevention’s National Program of Cancer Registries, and the North American Association of Central Cancer Registries.

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities.

**Fund Source:** 71.9% General Funds, 23.8 % Special Funds (Cigarette Restitution Fund), 4.3% Federal Funds

**Approp. Code:** F0304

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Christopher Grieco 443-370-6705  
christopher.grieco@maryland.gov*

**48 -S-MOD. SERVICES MODIFICATION  
*Department of Natural Resources***

**Contract ID:** Landscaping and Soil Testing Services Agreement; *K00B1600091*  
ADPICS No.: COK43330

**Contract Approved:** Maryland Stadium Authority (MSA), 04/07/2020

**Contract Description:** Landscaping and Soil Testing Services Agreement to provide cutting, fertilizing, irrigating, soil and compaction testing and treatment services necessary to assist in the establishment and maturation of the recently installed turf surfaces of the Fair Hill Special Event Zone and racetrack.

**Modification Description:** Increase funding and extend the contract to allow time to complete the new procurement. The extension will ensure the critical continuity of landscaping and soil testing services at the Fair Hill Special Event Zone, which is a world-class equestrian sport complex that attracts tens of thousands of spectators from across Maryland, the tri-state region and internationally.

**Award:** Ruppert Landscaping Inc.; Laytonsville, MD

**Original Contract Term:** 04/07/2020 - 04/06/2021 (w/one 1-year renewal option)

**Modification Term:** 07/01/2024 - 06/30/2025

**Original Amount:** \$ 917,066.54

**Modification Amount:** \$1,500,000.00

**Prior Mods/Options:** \$0 (Mod #1: Extension 04/07/2021 - 06/30/2021 to allow for transition of contract from MSA to DNR and commence with the renewal option, Delegated Authority - DNR 04/07/2021)  
\$917,066.54 (Renewal Option #1 07/01/2021 - 06/30/2022, DGS 39-S-OPT 05/19/2021)  
\$365,866.92 (Mod #2: Increase funding DGS 35-S-MOD 12/15/2021)  
\$0 (Mod #3: Extension 07/01/2022 - 08/10/2022, Delegated Authority - DNR 05/23/2022)



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**48-S-MOD. SERVICES MODIFICATION (cont'd)**

\$1,300,000 (Mod #4: Increase funding and extension 08/11/2022 - 04/06/2023 DGS 20-S-MOD 07/27/2022)

\$1,300,000 (Mod. #5: Extension 04/07/23 - 06/30/24 DGS 30-S-MOD, 04/05/23)

**Total Contract Amount:** \$6,300,000

**Percent +/- (This Item):** 163.57%

**Total Percent Change:** 586.97%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 5% / 0%

**MBE/VSBE Compliance:** 4.156% / 0%

**Requesting Agency Remarks:** The Fair Hill Special Event Zone is managed by the DNR, is a world class equestrian sport venue that has undergone significant capital development in recent years, through public and private investment, providing the State of Maryland with a suitable facility to host the annual Maryland 5-Star event, as well as steeplechase racing, timber racing, etc. It is expected that the venue will continue to attract high-profile equestrian events serving as a source of revenue for DNR while providing a positive economic impact to Cecil County.

The Maryland 5-Star Event is competed at the highest level within the sport of Three-Day Eventing, which is sanctioned by an international governing body known as the Fédération Equestre Internationale (FEI). FEI has sanctioned only two, five-star events in the US and seven total in the entire world, one of which being Fair Hill's Maryland 5-Star event. FEI continually reviews venues hosting five-star events to ensure compliance with standards for events at this highest level of competition, and proper footing is a primary factor. As future approval is only granted if these standards are met, it is crucial to continue to receive the same standard of care it has experienced throughout the prior service years.

Beyond the Maryland 5-Star Event, it is expected that additional equestrian events – such as steeplechase, timber, and flat racing – and regular training activities will be added to the annual calendar beginning in the upcoming 2024 service year. While it is anticipated that these added events will generate further revenue for the State of Maryland, there will be a corresponding increase to the required facility maintenance.



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**48-S-MOD. SERVICES MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

Continued and consistent turf management, landscape services, and soil testing are essential in establishing and maintaining the high standard required of this venue, which was complimented as having the “best footing in the world” during the 2023 Maryland 5-Star event. T

The new procurement was delayed due to the complicated nature of this procurement, the continued refinement of the scope of work, and the significant overturn of personnel within DNR and the Maryland Park Service during the past 12-months.

***Fund Source:*** 100% Special Funds (Program Open Space)

***Approp. Code:*** PCA DD402

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024**



*Contact: Allison Barry 410-767-6819  
alison.barry@maryland.gov*

**49-S-MOD. SERVICES MODIFICATION  
*Department of Health, Medical Care Programs- Office of Finance***

**Contract ID:** Medicaid Agreed Upon Procedures Related to Accounting and Consulting Services for Managed Care Organizations and Disproportionate Share Hospitals ; *OPASS 22-18952*  
ADPICS No.: COK32841

**Contract Approved:** DGS Item 50-S, 12/15/2021

**Contract Description:** Provide Medicaid Agreed Upon Procedures (AUP); Related Accounting and Consulting Services for Managed Care Organizations (MCO) and Disproportionate Share Hospitals (DSH).

**Modification Description:** Modify additional services for separate agreed upon procedures reviews that are focused on MCO claims processing when an MCO has findings related to claims processing in the HealthChoice Financial Monitoring Report (HFMR) agreed-upon procedures; the review is already performed under this contract.

**Award:** Myers and Stauffer, LC: Owings Mills, MD

**Original Contract Term:** 01/06/2022 – 12/31/2027 (w/one 2-year renewal option)

**Modification Term:** 06/06/2024 - 12/31/2027

**Original Contract Amount:** \$10,173,866

**Modification Amount:** \$1,252,383

**Total Contract Amount:** \$11,426,249

**Percent +/- (This Item):** 12.31%

**Total Percent Change:** 12.31%

**Prior Mods/Options:** N/A

**Original Procurement Method:** Competitive Sealed Proposals



DEPARTMENT OF GENERAL SERVICES  
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**49-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 25% / 1%

**MBE/VSBE Compliance:** 30.265% / 0.672%

**Performance Security:** No

**Requesting Agency Remarks:** The Centers for Medicare and Medicaid Services (CMS) requires an independent Agreed Upon Procedures (AUP) Review to be conducted for all Managed Care Organizations (MCO) to calculate, report, and use in the development of actuarially sound rates as stated in Article 42 CFR 438.8. This contract provides desk reviews and audits of the Cost Reports of Providers of health care to Medical Assistance participants to assure compliance with applicable laws and regulations and as the basis for rate setting and making Cost Settlements.

The contractor conducts MCO AUP Reviews for all MCO Providers to be able to assure the State that the expenditures of each MCO are accurately reported in accordance with appropriate regulations. For example, for states to receive Federal Financial Participation (FFP) for Disproportionate Share Hospitals (DSH) payments, federal law requires states to submit an independent certified audit and an annual report to CMS describing DSH payments made to each DSH hospital. The report must identify each disproportionate share hospital that received a DSH payment adjustment and provide any other information the federal government needs to ensure the appropriateness of the payment amount.

This modification will assist the Department in remaining compliant with the Office of Legislative Auditor's request for more stringent oversight as well as ensure that Medicaid claims are paid appropriately.

**Fund Source:** 50% General Funds, 50% Federal Funds

**Approp. Code:** M00Q0103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Rachel Cruse 443-467-8549  
rachel.cruse1@maryland.gov*

**50-S-MOD. SERVICES MODIFICATION  
*Department of Commerce***

**Contract ID:** Small Business Development Financing Authority Lending Program;  
T00B4600009

ADPICS No.: T00B4600009

**Contract Approved:** DGS 100-S, 04/03/2024

**Contract Description:** Manage the Maryland Small Business Development Financing Authority (MSBDFA) Program.

**Modification Description:** Provide BPW with the correct amount of the contract shown on the previously approved agenda item. The correct amount of the contract should be \$6,368,204.77 to reflect all four functional areas.

**Award:** Meridian Management Group, Inc., Baltimore, MD  
(Functional Areas I, II, III, & IV)

**Original Contract Term:** 04/15/2024 - 12/31/2026

**Modification Term:** 06/06/2024 - 12/31/2026

**Original Contract Amount:** \$6,368,204.77

**Modification Amount:** \$0

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$6,368,204.77

**Percent +/- (This Item):** 0%

**Total Percent Change:** 0%

**Original Procurement Method:** Competitive Sealed Proposals (*Single Proposal Received*)

**Living Wage Eligible:** Yes





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**50-S-MOD. SERVICES MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 15% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** The fully executed contract signed by all parties states the amount of the contract is \$6,368,204.77. The original BPW action agenda item presented on the April 3, 2024, agenda, incorrectly stated that the total was \$2,310,261.50. As a result of this error, Commerce requests to modify the contract by changing the Total amount of the item. This modification does not change the total aggregate value of the underlying contract.

The contract will manage the existing MSBDFA portfolio and use funds appropriated to make loans, investments, loan guarantees, and surety bonds to Eligible Businesses. The current portfolio size as of June 30, 2022, consists of 128 transactions, totaling \$23.7 million guaranteed for \$3.5 million with a Maximum Exposure of \$21.2 million.

**Fund Source:** 100% Special Funds (Maryland Small Business Development Financing Authority)

**Approp. Code:** T00F0003

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Ronald Colbert 443-540-0929  
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**51-IT.            INFORMATION TECHNOLOGY  
*Department of Juvenile Services***

**Contract ID:** Juvenile Cases Management and Electronic Health Record Systems; 24-IT-HQ-008

ADPICS No.: V00B4600027

**Contract Description:** Case management and electronic health record (EHR) system to track youth and families under supervision.

**Award:** FEI Com, Inc.; Columbia, MD

**Contract Term:** 07/1/2024\* – 06/30/2027 (w/two 1-year renewal options)  
(\*Or earlier upon BPW approval)

**Amount:** \$3,476,077.00 (Base Term)  
\$1,226,758.84 (Renewal Option #1)  
\$1,263.561.61 (Renewal Option #2)  
\$5,966.387.45 Total

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same

**Requesting Agency Remarks:** Staff and our partners depend on the integrated case management systems. The systems work in tandem to provide our staff and partners with the tools necessary to effectively perform their jobs. Customized applications, including a Treatment Service Plan, Educational Services tracking, Sanctions/Incentives modules, and document management integration are an essential part of the Department's success in treating our youth.





**DEPARTMENT OF GENERAL SERVICES**  
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*Contact: Yasin Mohammed 410-767--3586  
yason.mohammed@maryland.gov*

**52-IT.      INFORMATION TECHNOLOGY**  
***Department of General Services, Office of State Procurement***

**Contract ID:** Meeting Live Streaming and Hosting Services; 001B3600059  
ADPICS No.: 001B3600059

**Contract Description:** Meeting, live streaming, and hosting services for various agencies.

**Award:** Town Hall Streams; York, ME

**Contract Term:** 07/06/2024 - 07/05/2029

**Amount:** \$84,360

**Procurement Method:** Competitive Sealed Proposals  
*(Single Qualified Proposal Received)*

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers</i>	<i>Overall Rankings</i>
Town Hall Streams, York, ME	1	\$84,360	1

*\*Technical rankings were weighted greater than financial rankings.*

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 1, 2022. A total of 35 potential contractors were solicited. Five proposals were received on February 22, 2023 and one was determined to be reasonably susceptible of being selected for award. Four were determined to be not reasonably susceptible of being selected for award because two proposals lacked sufficient detail and provided minimal responses, one did not accept all the requirements outlined in the RFP or the terms and conditions, and one proposal withdrew because it no longer offered what was being solicited. The recommended offeror Town Hall Streams was determined to be most advantageous to the State. Their solution aligns with the state's needs, providing unlimited streaming and storage, closed captioning, playback, and document hosting.



**DEPARTMENT OF GENERAL SERVICES  
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**52-IT.      INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

The price was determined to be fair and reasonable because the proposed price is the same as the previous contract.

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities.

***Fund Source:***                      Various (Using Agencies)

***Approp. Code:***                      Various (Using Agencies)

***Resident Business:***              No

***MD Tax Clearance:***              23-0023-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Donna DiCerbo 410-537-7814  
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**53-IT.      INFORMATION TECHNOLOGY  
*Maryland Transportation Authority***

**Contract ID:** Next Generation E-ZPass Technology Transponders; *J01B3600015/  
J01B3600016*

ADPICS Nos.: J01B3600015/ J01B3600016

**Contract Description:** Two contracts for Electronic Toll Collection Equipment and Services including E-ZPass Transponders, Readers, and Antennas used to collect toll revenue from bridges and tunnels.

**Awards:** Kapsch TrafficCom USA Inc.; Duluth, GA  
TransCore, L.P.; Nashville, TN

**Contract Term:** 06/06/2024 - 04/29/2029 (w/three 1-year renewal options)

**Amount:** \$38,114,196.00 NTE (Each awardee)  
\$76,228,392.00 Total  
*Renewal Options are for time only. MDTA intends to award the full NTE value.*

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** None

**Requesting Agency Remarks:** MDTA is a member of the E-ZPass Interagency Group (IAG) which is an association of 38 toll agencies in 19 states operating the E-ZPass electronic toll collection program. The mission of the IAG is to enable E-ZPass members and affiliated toll operators to provide the public with a seamless, accurate, interoperable electronic method of paying tolls and fees while preserving and enhancing the E-ZPass program.

Due to the purchasing potential, bulk discounts for large volume purchases are extended by vendors to the members utilizing the IAG contracts. Currently, IAG members purchase approximately 3-4 million transponders annually, thus the MDTA is able to benefit from the collective purchasing volume of the significantly larger E-ZPass group.



**DEPARTMENT OF GENERAL SERVICES  
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**53-IT.            INFORMATION TECHNOLOGY (cont'd)**

***Agency Remarks (cont'd):***

In April 2022, the IAG awarded its “Next Generation” Toll Collection Technology Contract as a vehicle to promote competitive pricing and options for all states that utilize Electronic Toll Collection as members of the IAG.

No MBE or VSBE participation was established for this contract as it is the purchase of transponder hardware and carries no subcontracting opportunities.

***Fund Source:***                            100% Special Funds (Toll Revenue)

***Approp. Code:***                        J00.J00.41

***Resident Business:***                 No

***MD Tax Clearance:***                24-0822-1111- Kapsch TrafficCom USA Inc.  
24-0823-1110 - TransCore, L.P.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Jada Wright 410-545-0330  
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**54-IT.            INFORMATION TECHNOLOGY  
*Department of Transportation***

**Contract ID:** Carlson Software; SS-OIT-FY24-008  
ADPICS No.: J02P4600055

**Contract Description:** Carlson software is used within the Plats and Surveys Division to perform advanced survey computations and calculations, process field-run topographic data from multiple survey instrumentation, process lidar point clouds, perform right-of-way plat computations, analyze cross-section data and other complex survey functions. This program will also allow users to review and evaluate survey data collected by other surveyors to validate survey deliverables regardless of the CADD platform.

**Award:** Carlson Software Inc., Maysville, KY

**Contract Term:** 07/01/2024 - 06/30/2025

**Amount:** \$165,025

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**DBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** N/A

**Requesting Agency Remarks:** In 2021, The Office of Highway Development began a pilot project to comply with the Federal Highway Administration (FHWA) requirement to prepare CADD drawings and transportation designs to fully integrate in a true 3D environment. To comply with this requirement, Office of Highway Design (OHD) and Plats and Surveys Division (PSD) evaluated software survey capabilities.

Market research was conducted and OHD and PSD reached out to DOT counterparts in both Virginia and Pennsylvania for their recommendations. Both PennDOT and VDOT are now using Carlson Software for their surveying and mapping software solutions. OHD and PSD found Carlson Software to be the only product to meet functional requirements.







**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

*Contact: Christina Kuminski 410-767-4787  
christina.kuminski@maryland.gov*

**55-IT-OPT. INFORMATION TECHNOLOGY OPTION**  
***Department of Budget and Management***

**Contract ID:** Benefits Administration System; F10B0600060  
ADPICS No.: COK48965

**Contract Approved:** DoIT 23-IT, 07/01/2020

**Contract Description:** Maintenance services from MS Technologies on a sole source basis procurement because the contractor owns the base source code for the BAS system with all enhancements to the system being inextricably linked to the proprietary source code.

**Option Description:** Exercise the sole renewal option.

**Award:** MS Technologies Corporation (MST); Rockville, MD  
(MBE) (Certified Small Business)

**Original Contract Term:** 07/02/2020 - 06/30/2024 (w/one 5-year renewal option)

**Option Term:** 07/01/2024 - 06/30/2029

**Original Contract Amount:** \$1,944,000

**Option Amount:** \$2,575,800

**Total Contract Amount:** \$4,519,800

**Percent +/- (This Item):** 132.50%

**Total Percent Change:** 132.50%

**Prior Mods/Options:** No

**Original Procurement Method:** Sole Source (Proprietary)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**55-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**Requesting Agency Remarks:** This renewal option is determined to be in the best interest of the State because it will allow the State to conduct a re-procurement process that will promote administrative efficiencies and the opportunity for more competitive pricing for the State; and facilitate a successful transition between the current contractor and a future contractor.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% Reimbursable (Employee Benefits Division)

**Approp. Code:** A0202

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Nneka Willis-Gray 410-767-7675  
 nneka.willisgray@maryland.gov*

**56-IT-OPT. INFORMATION TECHNOLOGY OPTION**

*Department of Human Services, Office of Technology for Human Services*

**Contract ID:** Electronic Benefit Transfer System and Support; OTHS/EBT-15-001-A7  
 ADPICS No.: COK46575

**Contract Approved:** DoIT 3-IT, 12/17/2014

**Contract Description:** Implement, operate and maintain web-based Electronic Benefits Transfer System and support for DHS critical assistance program which provides services to 40,000 Maryland residents receiving Cash and Supplemental Nutrition Assistance Program (SNAP).

**Option Description:** Exercise the first six-month options added as part of Mod. #4 to start the transition to the new contract.

**Award:** Conduent State & Local Solutions, Inc.; Washington, DC

**Original Contract Term:** 01/01/2015 - 06/30/2019 (w/two 2-year renewal options)

**Option Term:** 07/01/2024 - 12/31/2024

**Original Contract Amount:** \$12,257,508

**Option Amount:** \$3,660,124

**Prior Options/Mods:** \$ 0 (Mod. #1 Replace MBE Subcontractor. Delegated Authority - DHS, 11/16/2018)  
 \$ 6,451,337 (Renewal Option #1 07/01/2019 - 06/30/2021 DoIT 2-IT, 05/08/2019)  
 \$11,480,767 (Renewal Option #2 07/01/2021 - 06/30/2023 and add additional pandemic related (P-EBT) funding, DGS 45-ITMOD/OPT, 05/19/2021)  
 \$0 (Mod #2 Remove MBE Subcontractor and replace another MBE subcontractor. Delegated Authority - DHS, 03/12/2020)  
 \$17,486,529 (Mod #3 Add funding to provide federal P-EBT benefits, DoIT 48-IT-MOD, 12/01/2021)  
 \$7,142,604 (Mod #4: Extension 07/01/2023 - 06/30/2024 (w/two 6-month renewal options) DGS 54-IT MOD, 06/07/2023)



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**56-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

<b>Total Contract Amount:</b>	\$58,478,869
<b>Percent +/- (This Item):</b>	29.86%
<b>Total Percent Change:</b>	377.09%
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>Living Wage Eligible:</b>	Yes
<b>MBE/VSBE Participation:</b>	10% / 4%
<b>MBE/VSBE Compliance:</b>	7.762% / 9.563%
<b>Performance Security:</b>	Yes
<b>Hiring Agreement Eligible:</b>	Yes

**Requesting Agency Remarks:** The Family Investment Administration (FIA) is the largest service program within DHS, accounting for 67% of the Department's \$4.1 billion budget and serves an average of 943,000 Marylanders annually. The FIA team administers federal economic assistance programs that ensure seniors don't have to choose between buying medicine they need and paying their rent. We help struggling families put food on the table. We help keep children in their homes. We foster meaningful connections to workforce development and career opportunities, so Maryland does not continue to leave potential on the table. And we serve to unlock opportunities for Marylanders, particularly in communities that are underestimated and underserved.

Maryland's method for serving 943,000 Marylanders is the Electronic Benefit Transfer System (EBT). Through the EBT system, over 382,000 households access Supplemental Nutrition Access Program (SNAP) benefits and over 32,000 households access cash benefits. The EBT card is called the Independence Card. It is a debit-type card that can access SNAP and/or cash benefits that are deposited into an EBT food or EBT cash account of a customer each month. Once benefits are deposited into an EBT account and the availability date is reached, the customer can begin using them with their Independence Card. The Independence Card can be used at any retailer authorized by the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) or Automated Teller Machine (ATM) in the United States, Guam and the Virgin Islands displaying the Quest® logo. The cardholder must use a four-digit Personal Identification Number (PIN) with the Independence Card to authenticate each transaction.



**DEPARTMENT OF GENERAL SERVICES  
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**56-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

***Agency Remarks (cont'd):***

The new EBT system will directly contribute to our work in 2024 and through 2026. The Request for Proposals (RFP) was solicited in September 2023 and incorporates the statutory requirements of Senate Bill 2 (2023) of a next generation system that better secures people’s benefits. When combined with our work in improving our customer service call center, MDTHINK system improvements, the new EBT system will directly impact the Marylanders we serve and, we believe, for the better and more effectively.

Implementation of the new EBT system will take approximately six months. The six-month transition will require a full upgrade of the State’s EBT system.

Prior to February 7, 2020, the contractor was compliant and exceeded the MBE participation. They replaced the MBE subcontractor in order to meet the required participation in 2022 and were placed on a corrective action plan in March 2023. They have slowly, and steadily increased their MBE participation since March 2023.

***Fund Source:*** 25% General Funds, 75% Federal Funds

***Approp. Code:*** N00F0004

***Resident Business:*** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Melissa Leaman 410-697-9700  
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**57-IT-OPT. INFORMATION TECHNOLOGY OPTION  
*Department of Information Technology***

**Contract ID:** Cloud Solutions Contract (NASPO Contract); F50B2600050  
ADPICS No.: COK45134

**Contract Approved:** DGS 71-IT, 06/08/2022

**Contract Description:** Provide OKTA products and services to State agencies.

**Option Description:** Exercise the final renewal option.

**Award:** Carahsoft Technology Corporation; Reston, VA

**Original Contract Term:** 06/09/2022 - 06/30/2023 (w/two 1-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** \$10,000,000

**Option Amount:** \$5,231,691.17

**Prior Options/Mods:** \$10,000,000(Renewal Option #1 07/01/2023 - 06/30/2024, DGS 53-IT-OPT, 06/07/2023)

**Total Contract Amount:** \$25,231,691.17

**Percent +/- (This Item):** 52.32%

**Total Percent Change:** 152.32%

**Original Procurement Method:** Intergovernmental Cooperative Purchase Agreement  
Contract: State of Utah/NASPO ValuePoint Cloud Solutions #AR2472

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



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**57-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**Requesting Agency Remarks:** The State of Maryland, through the Department of Information Technology (DoIT), is requesting approval to renew the participating addendum (Participating Addendum) with Carahsoft Technology Corporation under the National Association of State Procurement Officials Cloud Solutions Contract (NASPO Contract) for the purchase of OKTA products and services. This NASPO Contract is available to State agencies nationwide, institutions of higher education, cities, and counties and has been awarded by a public competitive procurement process that is compliant with Maryland State statutes. Under the Participating Addendum, Carahsoft has and will continue to provide the State with implementation and support services, hosting, user licenses and limited access for OKTA. In addition to DoIT, the Department of Public Safety and Correctional Services, Maryland Department of Transportation, Department of Human Services, Maryland State Police, and Maryland Department of Health will make purchases of OKTA from the Participating Addendum.

The NASPO contract did not include MBE participation and due to the nature of the Okta requirements, there were no subcontracting opportunities.

**Fund Source:** 100% Special Funds (Cybersecurity Dedicated Purposes Account)

**Approp. Code:** N/A

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Derek Rost 410-260-7396  
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**58-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Budget and Management***

**Contract ID:** Capital Budget Analysis and Reporting; F10B4600013  
ADPICS No.: F10B4600013

**Contract Approved:** DGS 68-IT, 04/03/2024

**Contract Description:** Expand the Enterprise Budget System (BARS) software with capital budget functionality. The system is utilized by agency budget officers to manage the operating budget statewide.

**Modification Description:** Provide BPW with the correct contract term. The original contract term, DGS 68-IT 04/03/2024, incorrectly stated the term as 04/04/2024 - 09/30/2026. The correct term is 04/04/2024 - 12/31/2026.

**Award:** Performa Software USA, Inc; Rockville, MD

**Original Contract Term:** 04/04/2024 - 12/31/2026

**Modification Term:** 06/06/2024 - 12/31/2026

**Original Contract Amount:** \$ 4,031,318 NTE

**Modification Amount:** \$0

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$ 4,031,318 NTE

**Percent +/- (This Item):** 0%

**Total Percent Change:** 0%

**Original Procurement Method:** Sole Source (*Proprietary Continuity of Service*)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 20% / 0%

**MBE/VSBE Compliance:** 0% / 0%



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**58-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Performance Security:** None

**Requesting Agency Remarks:** The Budget System (BARS) application uses a software package developed by Performa Software USA, Inc. and is not widely used only in Tennessee and Virginia. The contractor is the only one that has the experience to support BARS.

This contract will enhance the system to add capital projects and programs, long-term facilities planning and reporting functionality. This was not included in the original solicitation when BARS was first procured in 2016. Performa Software USA, Inc. is the only company that can expand the operating budget system to the capital budget functionality without incurring the cost and complexity of operating two distinct systems and support teams.

**Fund Source:** 100% General Funds

**Approp. Code:** F10A06.01

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Amanda Hendrix 443-469-5780  
amandam.hendrix@Maryland.Gov*

**59-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Public Safety and Correctional Services***

**Contract ID:** Electronic Patient Health Records System; *Q00B9400090*  
ADPICS No.: COK41200

**Contract Approved:** DoIT 5-IT, 06/19/2019

**Contract Description:** Software licensing, maintenance, support, and customizations for the Electronic Patient Health Record system.

**Modification Description:** Extend the contract and provide upgrades and enhancements to the existing application to comply with the Duvall v. Moore settlement agreement to provide the Department with time to complete a new contract and implement a new Electronic Patient Health Records (EPHR) system.

**Award:** NextGen Healthcare, Inc.; Irvine, CA

**Original Contract Term:** 07/01/2019 - 06/30/2022

**Modification Term** 07/01/2024 - 06/30/2027

**Original Contract Amount:** \$4,004,250.00

**Modification Amount:** \$6,730,457.88

**Prior Options/Mods:** \$2,669,500 (Mod #1. Extension and additional funds, 07/01/2022 - 06/30/2024. DGS 63-IT-MOD, 06/08/2022)  
\$ 49,500 (Mod #2. Additional support service hours to comply with Duvall vs. Hogan consent decree and continue system buildout before the 12/15/2022 go-live date; Delegated Authority - DPSCS, 12/01/2022)  
\$2,719,419 (Mod #3. Enhance the existing application and supporting hardware to comply with the legal requirements set forth in the Duvall vs. Hogan consent decree. DGS 48-IT-MOD, 01/25/2023)



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**59-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Total Contract Amount:** \$16,173,126.88

**Percent +/- (This Item):** 168.08%

**Total Percent Change:** 303.90%

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** On October 21, 2020 the Board of Public Works (BPW) approved an implementation service contract, DGS 13-IT, 10/21/2020 to replace the outdated Electronic Patient Health Records (EPHR) system. The contract was terminated for convenience after the vendor failed to meet several critical milestones and was unable to implement corrective actions to bring the project back into compliance. DPSCS then extended the contract with the incumbent EPHR vendor, DGS 63-IT-MOD, 06/08/2022. The Department is currently working to procure, develop, and implement the successor program, EPHR II, which will replace this legacy system. The procurement for the EPHR II system is in progress.

The EPHR system is a mission critical tool that is used to document and manage medical information for individuals within the Department's custody. The Department is in the process of replacing the legacy EPHR system through a new procurement but will need to implement a modification to provide continuity of services to provide the Department with time to complete a new contract and implement a new EPHR system. In addition, the modification is necessary to provide enhancements to the legacy EPHR system to continue complying with the legal requirements outlined in the Duvall v. Moore settlement agreement to avoid litigation and costly penalties. The legal requirements outlined in the settlement agreement include process improvement, training, system improvements, and enhanced reporting.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.



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**59-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

*Fund Source:* 100% General Funds

*Approp. Code:* Q00A0101

*Resident Business:* No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Raelene Glasgow 410-767-7050  
raelene.glasgow3@maryland.gov*

**60-IT MOD. INFORMATION TECHNOLOGY MODIFICATION**

*Department of Labor, Division of Workforce Development and Adult Learning*

**Contract ID:** Inmate Tablets for Correctional Education; P00B1600073  
ADPICS No.: COK43518

**Contract Approved:** DGS 32-IT, 07/28/2021

**Contract Description:** A joint venture between the Department of Public Safety and Correctional Services and the Department of Labor to procure IT services for and obtain 400 ADA compliant tablets for students/inmate users within all State prisons in Maryland. The tablets will provide access to evidence-based educational software programs, an electronic library, rehabilitation software intended to target recidivism, software geared towards reentry, career exploration, job search, and resume building abilities.

**Modification Description:** Extend the contract and add additional funding to allow time to complete the new procurement.

**Award:** Orijin PBC formerly American Prison Data Systems, PBC;  
New York, NY

**Original Contract Term:** 08/01/2021 - 07/31/2024

**Modification Term:** 08/01/2024 - 07/31/2025

**Original Contract Amount:** \$2,392,490

**Modification Amount:** \$680,430

**Prior Mods:** \$365,988 (Mod. #1 Purchase an additional 236 tablets that will be utilized at all seventeen State prisons. DGS 45-IT-MOD, 01/26/2022)  
\$0 (Mod. #2 Novation name change to Orijin PBC. Delegated Authority - Labor, 02/21/2024)

**Total Contract Amount:** \$3,438,908

**Percent +/- (This Item):** 28.44%

**Total Percent + Change:** 43.74%



**DEPARTMENT OF GENERAL SERVICES  
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**60-IT-MOD.            INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Original Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**            6% / 0%

**MBE/VSBE Compliance:**            22.605% / 0%

**Performance Security:**                No

**Requesting Agency Remarks:** The agency experienced a change in procurement personnel and new procurement officers were recently hired and assigned this procurement, which caused the new procurement to be delayed. The Tablet Program's short-term goal is to provide students with the opportunity to use software that will help them cope with mental health issues and additional recovery while transferring their thinking into positive outcomes as they learn and obtain occupational skills and training. The current modification assures the ongoing software development and connectivity to provide on-site support and provides high school equivalency programs and job skills training.

**Fund Source:**                            100% Reimbursable (Grant)

**Approp. Code:**                         P00G0113

**Resident Business:**                    No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.state.md.us*

**61-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Maryland Transportation Authority***

**Contract ID:** MDTA Civil Rights and Compliance Information Management Software Solution (IMSS); J01B1600006  
ADPICS No.: COK41233

**Contract Approved:** DGS 33-IT, 05/11/2022

**Contract Description:** PRiSM Compliance Management Solution (PRiSM) for the MDTA's Division of Civil Rights and Fair Practices. PRiSM is a socioeconomic contract and program compliance management software solution that streamlines and automates federally mandated data-gathering, tracking/monitoring, reporting, vendor management, and compliance administrative process.

**Modification Description:** Add funding for additional 200 PRiSM user license subscriptions and replenish funding to the Miscellaneous Allowance line item.

**Award:** Insight Public Sector, Inc.; Chandler, AZ

**Original Contract Term:** 05/12/2022 – 05/11/2027

**Modification Term:** 06/06/2024 - 05/11/2027

**Original Contract Amount:** \$ 638,826.78 NTE

**Modification Amount:** \$ 450,000.00

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$1,088,826.78

**Percent +/- (This Item):** 70.44%

**Total Percent Change:** 70.44%

**Original Procurement Method:** Intergovernmental Cooperative Purchasing Agreement (State of Utah/NASPO ValuePoint Cloud Solutions 2016 – 2026)





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**61-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** No

**Requesting Agency Remarks:**

The additional licenses are needed to facilitate the reporting requirements set forth by new State mandates. These new mandates expand the reporting to include the reporting of Small Business Reserve (SBR) goals, MBE goals, Veteran Owned Small Business Enterprise (VSBE) goals, and MBE Subgoals of both Federal and State contracts.

The Miscellaneous Allowance Contract line item will be used to implement the unforeseen mandated Federal and State Wages Reports for 12 jurisdictions, the creation of three custom reports and upload of annual wage reports from Federal Department of Labor (DOL) and State Department of Labor, Licensing and Regulation (LABOR). The Miscellaneous Allowance is in anticipation of any future socioeconomic reporting requirements or program updates.

The MDTA is an independent State agency that acts on behalf of the Maryland Department of Transportation (MDOT). The MDTA is responsible for financing, constructing, operating and maintaining Maryland's toll facilities. It also provides MDOT with conduit financing for other revenue producing transportation projects.

MBE and VSBE participation were not established for this contract because it is the purchase of additional software licenses and custom reports and carries no subcontracting opportunities.

**Fund Source:** 100% Special Funds (Toll Revenue)

**Approp. Code:** J00.J00.41

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

*Contact: Ron Colbert 443-540-0929  
ronald.colbert@maryland.gov*

**62-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**  
*Department of Juvenile Services*

**Contract ID:** Safe Measures Software Subscription; 21-IT-001  
ADPICS No.: COK46623

**Contract Approved:** DGS 19-IT 06/17/2020

**Contract Description:** Case management software to provide real-time automated reporting for communication, information collection, and analytics for the Department of Juvenile Services (DJS).

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** National Council on Crime and Delinquency Corporation;  
Oakland, CA

**Original Contract Term:** 07/01/2020 - 06/30/2023

**Modification Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** \$665,400

**Modification Amount:** \$261,460

**Prior Options/Mods:** \$50,000 (Mod#1 Allow the necessary changes and development to migrate Safe Measures analysis from ASSIST, Juvenile Services' current case management system, to the new CJAMS management system. Delegated Authority - DJS)  
\$246,660 (Mod#2 Extension 07/01/2023 - 06/30/2024 DGS 27-IT-MOD, 06/21/2023)

**Total Contract Amount:** \$1,223,520

**Percent +/- (This Item):** 39.29%

**Total Percent Change:** 83.88%

**Original Procurement Method:** Sole Source (Continuity of Service)



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**REVISED**

**62-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Because of staffing changes and DJS reorganization of its Procurement Department, a new contract was not completed in time to meet the June 30, 2024 end date of the current contract.

Safe Measures software has been used by DJS since 2011. Safe Measures is a real-time automated reporting system used by DJS case managers and executive level administrators for communication, information collection, and analytics.

DJS' research has found no other software providing programs, technical assistance, and research for social services that combines knowledge of juvenile justice, data analysis and Internet technology. Furthermore, the purchase of a new software would require extensive retraining of staff and additional funding to integrate the newly acquired software into the Informational Technology infrastructure.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 100% General Funds

**Approp. Code:** V00D0201

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Amanda Sadler 301-429-7780  
amanda.sadler@maryland.gov*

**63-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Housing and Community Development,  
Community Development Administration***

**Contract ID:** Homeowner Assistance Fund Management System; S00B2600064  
ADPICS No.: S00B2600064

**Contract Approved:** Secretary's Agenda A-1, 03/09/2022

**Contract Description:** Support and manage the disbursement of Federal Homeowner Assistance Funds (HAF) to eligible applicants. Also includes call center and staffing services.

**Modification Description:** Add labor categories and adjust estimated quantities of existing contract labor categories to facilitate grant closeout work associated with the winding down of the HAF grant program.

**Award:** Tetra Tech, Inc.; Maitland, FL

**Original Contract Term:** 10/28/2021 - 10/27/2026

**Modification Term:** 06/06/2024 - 10/27/2026

**Original Contract Amount:** \$14,837,797.25

**Modification Amount:** \$0

**Prior Options/Mods:** -\$ 60,000 (Mod. #1 Eliminate payment processing as a part of the contract's scope of work. DGS 33-IT-MOD, 03/09/2022)  
\$0 (Mod, #2 Facilitate migration of the software system to a system managed by a different subcontractor. Delegated Authority - DCHD, 05/16/2022)  
\$8,731,238.18 (Mod.#3 Equitable adjustments to rates of compensation to the contractor for services involving recipient eligibility reviews in light of changes to the way the HAF program disburses financial assistance in order to expand the pool of eligible recipients. DGS 39-IT-Mod, 4/19/23)

**Total Contract Amount:** \$23,509,035.43



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**63-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Percent +/- (This Item):** 0%

**Total Percent Change:** 58.44%

**Original Procurement Method:** Emergency

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** None

**Requesting Agency Remarks:** In December 2021, DHCD launched the American Rescue Plan Act of 2021 (ARPA) funded Homeownership Assistance Fund to provide financial assistance to Maryland homeowners at risk of displacement due to the pandemic. The program specifically provides assistance with delinquent mortgage payments, as well as other housing-related costs (property taxes, water bills, HOA fees, etc). It also provides funding for home repairs that could otherwise displace the homeowner.

DHCD has successfully helped over 20,000 homeowners who were at risk of displacement. DHCD works closely with housing counseling agencies, legal services, and the MD Dept. of Labor and Dept. of Assessments and Taxation (the State Tax Sale Ombudsman) to do outreach efforts to anyone in Maryland facing foreclosure.

DHCD launched the program amid continuing changes from the US Treasury. In addition, there have been dramatic shifts in the interest rate environment and the mortgage servicing industry, requiring DHCD to shift ways to help homeowners, creating new assistance methods and accompanying operating procedures. As the HAF program winds down, DHCD needs additional services from the contractor such as grant closeout assistance, Treasury reporting, audit assistance, loan repayment assistance, and payment reconciliation assistance. This modification will add contractual line items for these services without any increase in the contract's total not-to-exceed amount. The costs of these added labor categories are offset by reduced utilization of labor categories already on the contract.



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**63-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

In light of the emergency nature of the original procurement, prior to receiving offers, DHCD was not certain whether it would procure program management services in addition to the grantee application portal that was the core required element of the RFP's scope of work. The portal was anticipated to be proprietary software with little opportunity for MBE subcontracting, while the program management services were desired, but not required from contractors. For this reason, DHCD did not set an MBE participation goal for this contract. However, DHCD did expressly identify promotion of MBE, VSBE, and SBE firms as a priority for the State and encouraged offerors to subcontract with these firms where opportunities were present in proposed solutions.

***Fund Source:*** 100% Federal Funds (American Rescue Plan Act of 2021)

***Approp. Code:*** S00A2503

***Resident Business:*** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

*Contact: Jared DeMarinis 410-269-2840  
jared.demarinis@maryland.gov*

**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*State Board of Elections***

**Contract ID:** Voting System Solution; D38B3600008  
ADPICS No.: COK43501

**Contract Approved:** DoIT 7-IT, 12/17/2014

**Contract Description:** Statewide voting system hardware, equipment repair, and maintenance. The voting system solution produces a verifiable paper record of each voter's selections.

**Modification Description:** Purchase 250 ExpressVote tables for the 2024 Presidential General Election. They are needed by the local boards of elections to deploy to Early Voting and Election Day voting locations. The tables are used to provide a private and stable platform for the proprietary ExpressVote units that are used to mark ballots electronically and are manufactured to meet and adhere to ADA requirements for accessibility.

**Award:** Election Systems and Software (ES&S), LLC; Chicago, IL

**Original Contract Term:** 01/01/2015 - 03/31/2017 (w/two 2-year renewal options)

**Modification Term:** 06/06/2024 - 03/31/2027

**Original Amount:** \$10,371,288.00

**Modification Amount:** \$ 100,425.00

**Prior Options/Mods:** \$66,218,676.24 (See Attachment I)

**Total Contract Amount:** \$76,690,389.24

**Percent +/- (This Item):** 0.97%

**Total Percent Change:** 639.45%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes



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**REVISED**

**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Without the procurement of the ExpressVote tables, the local boards of elections will not have the supplies needed to deploy the desired levels of equipment to the voting locations across Maryland for Early Voting and Election Day. If the local boards are required to reduce the number of ExpressVotes deployed for in-person voting, there are heightened risks of extended wait times for spoiled ballots due to more voters being required to mark ballots by hand.

Currently, over 3,600 of the same tables are used in Maryland. Any deviation from what has been used and set up by election judges will also increase the risks of negative impacts to voter flows and experiences within the voting location.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities available.

**Fund Source:** 50% General Funds, 50% Special Funds (County)

**Approp. Code:** D38I0102

**Resident Businesses:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





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**REVISED**



**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

<b>Mod</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
1	08/05/2015  3-IT-MOD	Altered scope to include newer model equipment, adjusted quantities of voting system equipment, improved efficiency of the State's acceptance process, added ballot transfer bins, soft carrying case and stand-alone voting booths, and removed costs associated with modems in the tabulation units.	\$987,033
2	09/17/2015 (approved retroactively by BPW 10/7/2015) 6-IT-MOD	Provided additional equipment to tabulate unofficial results from approximately 1,800 polling places and 24 local boards of election on election night and provide timely Statewide and local results on election night. Ensured continued federal and State certification.	\$97,125
3	09/30/2015	Allowed SBE to utilize ES&S' election night results system.	\$0
4	10/20/2015	Provided four additional field technicians for a mock election.	\$6,300
5	01/05/2016	Provided delivery of certain equipment from SBE's central warehouse to 24 locations and installation of ExpressVote units in hard cases with TSx legs for early voting.	\$0
6	03/24/2016	Added rented equipment for an additional early voting center approved by the General Assembly for the 2016 election cycle, on-site and field support for the primary election, and the purchase of additional thumb drives.	\$23,233.40
7	06/07/2016	Altered individuals deemed "Key Personnel," defined duties, and removed certain reporting requirements for "Key Personnel."	\$0
8	08/17/2016  11-IT-MOD	Added rented equipment and purchased ancillary equipment for several local boards of elections for the 2016 General Election.	\$524,505
9	10/03/2016	Added rented equipment and on-site and field support for several local boards of election for the 2016 General Election.	\$22,395



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

<b>Mod</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
10	11/02/2016	Added one individual to support election preparation activities in three counties for the 2016 General Election and additional ballot transfer bins for five counties due to the higher than predicted turnout during early voting.	\$21,825
Opt. #1	02/08/2017 5-IT-OPT	Exercise 1 <sup>st</sup> renewal option.	\$9,307,691
11	04/17/2017	Provides additional equipment to four local boards of elections, which requested to retain equipment they rented for the 2016 General Election. Additionally, changes were included to correct the price of 4 GB memory drives for Option Periods 1 and 2 and allowing for fewer status meetings and reports, if appropriate. The amount per option period is \$5,314.	\$10,628
12	07/5/2017 3-IT-MOD	Dedicated three (3) ES&S resources to Maryland full-time as key personnel for a portion of Option Period #1 effective August 1, 2017 and one ES&S resource to Maryland full-time from February to November 2018 to support the 2018 elections.	\$1,618,500
13	08/14/2017	Provided for the removal of the modems from 1,428 DS200 units deployed in Maryland, and for full preventative maintenance checks on each of the DS200 units at no cost.	\$0
14	09/27/2017	EXP Utility system upgrades for election results reporting automation.	\$24,750
15	11/01/2017 4-IT-MOD	Lease additional voting equipment and peripheral components. Additional equipment is necessary due to additional Early Voting Centers and voter registration anticipated for 2018.	\$1,127,581
16	12/05/2017	Modifies experience requirements for the trainer position. ES&S' is unable to find a candidate that meets the current requirements, but has identified a candidate with extensive training experience and will train the individual on VSS components at no charge to SBE.	\$0



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

<b>Mod</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
17	03/07/2018 2-IT-MOD	Addresses electronic voting equipment stored in a moldy environment at the Worcester County Local Board of Elections' warehouse. This modification compensates the vendor for the casualty loss value of the damaged equipment.	\$149,786.57
18	05/02/2018	Adds an on-site network engineer for the 2018 Primary from June 25, 2018- June 27, 2018 to assist the local boards of election with troubleshooting and network support.	\$6,444
19	09/06/2018	HB 1331 Notification requirements to SBE for attempted and actual security violations.	\$0
20	09/28/2018	Adds an on-site network engineer for the 2018 General from November 5, 2018- November 7, 2018 to assist the local boards of elections with troubleshooting and network support.	\$6,440
21	10/18/2018	Added rented ballot transfer bins for the 2018 General Election for Montgomery and Prince George's County due to the three-page ballot which meant the ballot transfer bins would fill up more quickly.	\$24,200
22	02/26/2019	Authorizes Maryland's field support team to support other jurisdictions when there are no repairs to perform in Maryland and (2) codifies the current practice of on-site repairs, which is more convenient for the local boards as opposed to shipping or driving equipment requiring repairs to ES&S' Bowie warehouse.	\$0



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

Opt. #2	03/06/2019 14-IT-OPT	Exercise 2 <sup>nd</sup> renewal option.	\$12,162,916
23	08/14/2019	Procures additional voting equipment and peripherals for the 2020 Presidential Election Cycle. The additional equipment includes DS200 scanning units, USB memory sticks, ballot transfer bins, DS850 scanning unit (high speed scanner), and other ancillary supplies on behalf of the local boards. This modification also includes a proposed upgrade of the voting system software for the 2020 election cycle, to include technical resources necessary to upgrade the networks, scanners, and ballot marking devices.	\$1,190,310
24	09/04/2019	Implement "High Availability" mode on the Cisco firewalls at Sidus Group LLC. These firewalls are used in the Election Night Reporting Network.	\$8,400.00
25	10/28/2019	Provide a change to the EXP user interface that enables the ability to set a 4 <sup>th</sup> location for EXP export files currently generated for election night reporting. The 4 <sup>th</sup> location is for disaster recovery.	\$33,750
26	12/04/2019 25-IT-MOD	Remove the costs associated with the potential EVS 6.1.0.0 Election Night Reporting Network EMS Upgrade, approved via Modification #23. The reasons for this decision are that the new version was never used before in an election, transitioning to the new version would require lengthy State testing, certification, and installation processes that will not be complete until February 2020 at best, and requiring election officials to learn a significantly different system under a compressed schedule introduced unnecessary risk.	-\$524,505)



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

27	12/10/2019	Add 4GB thumb drives for three local boards of elections for the short time between the special primary election for the 7th Congressional District (February 4th, 2020) and the regularly scheduled 2020 Presidential Primary Election.	\$43,220
28	01/14/2020	Provide for an on-site network engineer experienced with Maryland's voting system networks to support and troubleshoot any network issues for the 2020 Primary Election (April 27- 29, 2020) and 2020 General Election (November 2- 4, 2020).	\$12,880
29	04/01/2020 15-IT-MOD	Provide additional hours for the ES&S trainer through the 2020 Election Cycle to allow for refresher training to improve the administration of the 2020 General Election. Note, this modification was submitted to BPW on 02/24/2020 and was not on an Agenda until 4/1/2020.	\$132,000
30	04/06/2020	Provide transport of DS850 high speed scanners from two local boards of elections to support three local boards of elections and their canvass of ballots in the special general election for the 7th Congressional District and their return to the lending local boards of elections; and to rent an additional DS850 to support 2020 Presidential Primary and General Elections.	\$42,730
31	05/06/2020	Add cost of leasing an additional two (2) DS850 high speed scanners to the current VSS lease.	\$25,760.23
32	06/25/2020	Add cost of transporting and configuring the voting system infrastructure, as well as configuring and testing it, from the Sidus data center location in Annapolis, MD to the Koniag location in Columbia, MD.	\$35,520



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

33	09/23/2020 22-IT-MOD	Somerset Casualty Loss value, additional equipment for the 2020 General Election, and Bitlocker Removal. (Item 22-IT-MOD on this agenda - Pending Approval)	\$73,790
34	09/23/2020 23-IT-MOD	This modification extended the Voting System Solution (VSS) lease for a period of 2 years, from April 1, 2021- March 31, 2023, and added an additional two-year option period, from April 1, 2023- March 31, 2025 to be exercised at the sole discretion of the State of Maryland.	\$13,136,805.92 (base period amount). The option period for extension must be approved by BPW prior to it commencing.
35	01/27/2021 23-IT-MOD	This modification includes (1) the equipment previously added for the 2020 General Election in Modification #33 to the extension lease agreement, (2) adds back in the cost of a system upgrade for all components of the voting system (which was previously removed in Modification 26), (3) technical services and proof of concept for the election night results network, and (4) additional hours for ES&S' Maryland trainer for a two month period, February and March, 2021, before the extension period starts on April 1, 2021.	\$51,600 for Option Period 2, and \$879,345 for the base period of the extension (April 1, 2021- March 31, 2023) TOTAL: \$930,945



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**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

36	05/13/2021	This modification was for testing to obtain information necessary to make the decision as to whether it would be beneficial to move forward with an upgrade to EVS 6.1.1.0. If performance decreases with the RCNs using EVS 6.1.1.0, this will impact the ability of three of Maryland's largest jurisdictions	\$10,360
37	01/05/2022 35-IT-MOD	This modification removed services added in Modification #35 due to SBE deciding not to upgrade the voting system software and firmware after identifying inefficiencies in the software suite, which decreases the value of the contract by \$498,600 and added equipment to the existing lease, specifically an additional 1,193 ballot marking devices to the lease in order to comply with a pending legal settlement and adequately supply the additional voting locations for the 2022 elections.	\$2,815,658.20
38	12/22/2021	This modification changed the name of a key personnel position, duties and minimum qualifications; and added on-site network engineer support for the 2022 Primary and General Elections	\$12,880
Option Period for Extension Mod	03/01/2023 29-IT-OPT	Exercise option period available to the extension approved by BPW via Modification #34. (Reference Mod #34 for the base period of the extension)	\$10,822,841
39	03/09/2022	This modification added 265 batteries for the voting equipment covered by this contract and the cost to install the new batteries.	\$45,050



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**REVISED**

**64-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**ATTACHMENT I**

40	03/23/2023	Allowed for an enhancement to the EXP utility which is used for election results reporting and automation. It also included Microsoft Server 2022 to upgrade the operating system on the file servers within the election night reporting network.	\$2,760
41	11/28/2023	Added the cost of an additional 180 blue tote bins, shipping, and the casualty loss payment for 9 tote bins damaged in SBE's custody to the contract. The blue tote bins are custom designed to fit safely and securely within the ballot box and provide an unobstructed path for ballots to be captured and stored during scanning and tabulation.	\$38,024.38
42	12/29/2023	Added on-site network support for the 2024 Presidential Primary and General Elections. The network engineer will be on-site for three days (day before election, election day, and the day after election day) to support and troubleshoot any network issues	\$12,880
43	02/02/2024	Quantity of 108 ADA tables to provide a stable platform for the proprietary ExpressVote units; the tables are designed by ES&S to meet ADA requirements for accessibility.	\$41,237
44	04/03/2024	Two year base period extension of the VSS contract for the period of 04/01/2025-03/031/2027. All terms of the original lease remain in force.	\$11,153,023.04
		<b>Prior Mods/Options</b>	<b>\$66,218,676.24</b>





**DEPARTMENT OF GENERAL SERVICES  
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*Contact: Patti Tracey 410-260-7220  
ptracey@marylandtaxes.gov*

**65-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Comptroller of Maryland***

**Contract ID:** Integrated Tax System; E00B8400029  
ADPICS No.: COK51075

**Contract Approved:** DOIT 3-IT, 12/19/2018

**Contract Description:** Supply, implement, manage Integrated Tax System Solution

**Modification Description:** Integrated Tax System updates necessitated by legislation enacted for Tax Year 2024.

**Award:** Revenue Solutions Inc.; Pembroke, MA

**Original Contract Term:** 01/03/2019 - 12/19/2028 (w/one 5-year renewal option)

**Modification Term:** 07/01/2024 - 12/19/2028

**Original Contract Amount:** \$117,430,895

**Modification Amount:** \$467,500

**Prior Options/Mods:** \$ 23,960,487 (Mod. #1: Increase the value of the original contract to reflect new tax types Cannabis, Fiduciary Tax, Portal Pilot, DGS 32-IT-MOD 11/29/2023)

**Total Contract Amount:** \$141,858,882

**Percent +/- (This Item):** 00.40%

**Total Percent Change:** 20.80%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 5% / 0%

**MBE/VSBE Compliance:** 6.970% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**65-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Requesting Agency Remarks:** The Comptroller of Maryland (COM) is implementing a COTS Integrated Tax System (ITS) Solution. The ITS Solution will replace the State of Maryland's existing tax administration, tax processing, imaging, accounting, collections, and Abandoned

Property (AP) systems, and all necessary hardware, software, and services required for implementation of the Solution. The Solution shall be implemented in a hosting environment provided and managed by the Contractor and shall also integrate with the COM's existing Teradata DW. The ITS will allow the COM to efficiently administer all taxes, licenses, permits, and fees required by law. This includes the processing and collection of personal income tax and sales and use tax, the State's largest sources of revenue, and the administration of Abandoned Property.

The ITS solution implementation is a multi-phased deployment. Two of three releases have been successfully implemented. This modification is a direct result of legislative changes within the Budget Reconciliation and Financing Act (BRFA), resulting in ITS modifications that will unfold into the development stream of the Personal Income Tax Release currently underway.

BRFA impacts revenue operations and accounting effective July 1, 2024, or earlier. The ITS modifications includes, (1) updating tax forms and instructions, (2) forms development, (3) updating form business rules, (4) updating RPE processing, (5) updating Maryland Tax Connect, (6) preparation of the sales and use tax files for the print vendor, (7) dissemination to the lockbox vendor, (8) dissemination to 3rd party commercial software vendors, (9) testing (internal and with external partners) of all changes prior to deployment, (10) updating internal procedures, (11) updating internal and external guidance where appropriate, and (12) communicating changes to both internal and external stakeholders. Several revenue distribution changes are also described. The changes in the ITS impact RPE, Fairfax Software (Fairfax), and the Taxpayer Portal (Maryland Tax Connect). The impacted tax types and fees are Sales and Use Tax ("SUT"), Tobacco Tax, and Transportation Network Company ("TNC") Impact Fee, as well as the Combined Registration Application ("CRA").

The modification amount includes a 10% contingency added to the proposed amount for the base term for unforeseen circumstances that may be encountered during implementation. Circumstances may include temporary staff, additional hardware/software, legislative changes requiring new scope, or project delays caused by shifting State priorities.

**Fund Source:** 40% Special Funds (Multiple Revenue Funds),  
60% Reimbursable Funds (MITPF)



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**65-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

*Approp. Code:* E00A0402

*Resident Business:* No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**REVISED at the meeting**

*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

**66-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** **Consulting and Technical Services Plus (CATS+)**  
Contract No.: 060B2490023  
*Approved:* DoIT 3-IT, 04/03/2013  
*Term:* 04/22/2013 - 04/21/2028  
*\*\*As of publication, the remaining balance of this master contract is \$171,321,700.*

**1.1 Using Agency:** Department of Health-Medicaid Provider Services  
**Description:** Long Term Support and Services Systems (LTSS) Operations and Maintenance (O&M). Provides commercial off-the-shelf (COTS) software, hardware, and networking technologies to provide managed hosting services and operations services for the LTSS System. These services require the contractor to perform software installation, provide a system help desk, manage LTSS System user credentials, secure data replication, and manage and support external connections. Also process interface transactions that include batch processing of files for claims; *MDH/OCMP 18-17607*  
**Modification Description:** Extend the contract to transition to a new vendor for customer relationship management tools, help desk support, and interactive voice response system; *COK44989*.  
**Award:** Gantech, Inc.; Columbia, MD  
**Original Term:** 01/22/2018 - 01/21/2022 (w/one 1-year renewal option)  
**Modification Term:** 07/01/2024 – 12/31/2025  
**Original Amount:** \$30,686,680  
**Modification Amount:** \$ 2,863,295  
**Prior Mods/Options:** \$0 (MOD # 1 - Add new MBE sub vendor due to the termination of original MBE, Delegated Authority – MDH 03/28/2019)  
\$ 6,897,692.44 (Renewal Option #1 01/22/2022 - 01/21/2023; DGS-36-IT-OPT 1.1 01/05/2022)  
\$0 (Mod #2 Extension 01/22/2023 - 06/30/2023 Delegated Authority - MDH, 12/22/2022)



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**REVISED**

**REVISED at the meeting**

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

\$1,463,344 (Mod #4 Extension 07/01/2023 – 06/30/2024  
DGS-29-IT 1.2 06/21/2023)

**Total Contract Amount:** \$41,911,011.44  
**MBE/VSBE Participation:** 25% / 0%  
**MBE/VSBE Compliance:** 26.671% / 0%  
**Resident Business:** Yes  
**Fund Source:** 75% Federal Funds, 25% General Funds

**1.2 Using Agency:** Department of Transportation, State Highway Administration  
**Description:** Application Portfolio Business Services. Obtain 18 highly qualified technical programming resources to provide support for the application services for production, enhancements, new technology, and address maintenance concerns. This task order allows for two additional resources to be added if the business needs warrant the additional support.

**Modification Description:** Extend the contract to allow time to complete the new procurement and a transition period; *COK44421*

**Award:** Acentra Health, LLC; Rockville, MD

**Original Term:** 03/01/2019 - 02/27/2024

**Modification Term:** 07/01/2024 - 12/31/2024

**Original Amount:** \$19,356,372.00

**Modification Amount:** \$1,824,564.18

**Prior Options/Mods:** \$2,027,900.80 (Mod. #1: Obtain two additional Senior .Net Developers and funding, to properly support the increasing software needs of MDOT SHA. DGS 8-IT 1.2, 10/16/2019)

\$0 (Mod. #2: Extension 02/28/2024 - 06/30/2024  
Delegated Authority - MDOT, 10/20/2023)

**Total Contract Amount:** \$ 23,208,836.98

**MBE/VSBE Participation:** 20% / 0%

**MBE/VSBE Compliance:** 37.608% / 0%

**Resident Business:** Yes

**Fund Source:** 100% Special (Transportation Trust)

**Remarks:** The contractor has executed a novation agreement to address their business name change from Client Network Services, LLC (“CNSI”), to Acentra Health, LLC.



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**REVISED**

**REVISED at the meeting**

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    *Master Contract:      Consulting and Technical Services Plus (CATS+) (cont'd)***

- 1.3    *Using Agency:***            Department of Public Safety and Correctional Services  
***Description:***                Maintenance support services for the Oracle Database Enterprise Edition, Oracle Advanced Security, and other various Oracle databases; *Q00B4600082*.  
***Award:***                         Mythics, LLC.; Virginia Beach, VA  
***Number of Qualified Master Contractors:***            2 (Functional Area III)  
***Number of Bids:***                1 (*Single Responsive Bid Received*)  
***Bids:***

<i>Bidder</i>	<i>Amount</i>
Mythics, LLC.; Virginia Beach, VA	\$2,022,836.90

- Amount:***                         \$2,022,836.90  
***Term:***                             06/30/2024 - 06/29/2027  
***MBE/VSBE Participation:***    0% / 0%  
***Resident Business:***            No  
***Fund Source:***                    100% General Funds

***Agency Remarks:*** Three bids were received, but only one bid was determined to be responsive and responsible. One bid was not responsive because the vendor is not listed as a qualified master contractor under CATS+ for Functional Area III, and the other bid was not responsive because the bid required acceptance of terms and conditions outside of the scope of the CATS+ Contract for Functional Area III - Manufacturer's Software Maintenance.

The Department has determined the proposed price to be fair and reasonable using a comparison to the cumulative CPI inflation rate over the term of the current contract. The cumulative CPI inflation rate during the term of the current contract was 17.27%; comparatively, this bid price represents an increase of only 17.04% over the price of the current contract. Since the contract price increase is less than the cumulative rate of inflation, the Procurement Officer deems this pricing to be fair and reasonable.

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.



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**REVISED**

**REVISED** at the meeting

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

**1.4 Using Agency:** Department of Assessments and Taxation

**Description:** Convert the legacy mainframe code for the Maryland Business Entity System (MBES) into a modern computer language, such as JAVA or C++ and move the system to a cloud-based platform in order to enhance security, improve flexibility, ensure sufficient data redundancy, and lower maintenance costs. The system processes charters for Maryland corporations and qualifications and registrations for foreign corporations. The Charter division encompasses service of process functions, requests for copies of documents, Uniform Commercial Code (UCC) filings, and issuance of certificates of good standing; E50B1600005.

**Awards:** ADITI LLC; Columbia, MD  
Serigor Inc.; Baltimore, MD  
Select Computing Inc.; Minneapolis, MN

**Number of Qualified**

**Master Contractors:** 7 (Functional Area II)

**Number of Bids:** 7

**Proposals:**

<b>Offerors</b>	<b>Technical Rankings</b>	<b>Financial Offers (Rankings)</b>	<b>Overall Rankings</b>
ADITI LLC; Columbia MD	1	\$502,400.00 (3)	1
Select Computing Inc.; Minn. MN	2	\$252,326.00 (2)	2



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**REVISED**

**REVISED at the meeting**

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**1.0 Master Contract: Consulting and Technical Services Plus (CATS+) (cont'd)**

Serigor; Baltimore MD	3	\$575,000.00 (4)	3
Infosys Public Service Inc.; Rockville MD	4	\$999,993.00 (5)	4
Mansi Corporation Corporation; Greenbelt MD	5	\$120,000.00 (1)	5
Innovative Management Consulting LLC; Fort Washington MD	6	\$1,911,852.71 (6)	6

*\*Technical and financial proposals were weighted equally.*

**Amount:** \$1,329,726  
**Term:** 07/01/2024 – 12/31/2024  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** 2 of 3 (ADITI LLC; Columbia, MD and Serigor Inc.; Baltimore, MD)  
**Fund Source:** 100% Special Funds (MITPD)

**Remarks:** This contract consists of two parts. The Department plans to award up to three bidders for Part One, Proof of Concept. Once the Proof of Concept has been evaluated by the committee, the Department will issue one award for Part Two, Conversion of the Maryland Business Entity System (MBES) to a modern computer language, such as JAVA or C++ and move the system to a cloud-based platform in order to enhance security, improve flexibility, ensure sufficient data redundancy, and lower maintenance costs.

The Department of Assessments and Taxation received seven proposals and six were determined to be reasonably susceptible of being selected for award. One proposal was determined not to be reasonably susceptible of being selected for award because the vendor did not submit the full cost of their bid as the RFP requested.

The zero percent MBE and VSBE participation was based on SDAT's goal was to reach the largest number of vendors to receive the highest level of experience for these services. There were over 300 MBE vendors that could have potentially been awarded this procurement as a Prime Contractor.





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**REVISED**

**REVISED at the meeting**

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    *Master Contract:    Consulting and Technical Services Plus (CATS+) (cont'd)***

<b>1.5</b>	<b><i>Using Agency:</i></b>	Department of Information Technology
	<b><i>Description:</i></b>	Independent Verification and Validation (IV&V). Comptroller of Maryland's Compass program includes implementation of an Integrated Tax System (ITS) Solution; F50B0600006
	<b><i>Option Description:</i></b>	Exercise the final renewal option.
	<b><i>Award:</i></b>	Ernst & Young, LLP; Baltimore, MD
	<b><i>Original Term:</i></b>	07/01/2020 - 06/30/2021 (w/four 1-year renewal options)
	<b><i>Option Term:</i></b>	07/01/2024 - 06/30/2025
	<b><i>Original Amount:</i></b>	\$1,450,000
	<b><i>Option Amount:</i></b>	\$1,800,000
	<b><i>Prior Mods/Options:</i></b>	\$1,660,000 (Renewal Option #1 07/01/2021 - 06/30/2022, DGS 25-IT 1.0/1.2, 04/21/2021) \$1,000,000 (Renewal Option #2; 07/01/2022 - 06/30/2023, DGS 64-IT 1.4, 06/08/2022) \$1,130,000 (Renewal Option #3; 07/01/2023 - 06/30/2024, DGS 55-IT, 1.1, 06/07/2023)
	<b><i>Total Contract Amount:</i></b>	\$7,040,000
	<b><i>MBE/VSBE Participation:</i></b>	20% / 0%
	<b><i>MBE/VSBE Compliance:</i></b>	20.602% / 0%
	<b><i>Resident Business:</i></b>	Yes
	<b><i>Funding Source:</i></b>	100% Special (MITDPF)





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**REVISED**

**REVISED** at the meeting

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0    *Master Contract:*      *Commercial Off-the-Shelf Software (COTS) 2012***

Contract No. 060B2490021

*Approved:*                      DoIT 6-IT, 09/19/2012

*Term:*                              10/01/2012 - 09/30/2027

*\*\*As of publication, the remaining balance of this master contract is \$116,653622.44.*

**3.1    *Using Agency:*              Department of Public Safety and Correctional Services**

***Description:***                  Varonis software license to protect sensitive and regulated data to ensure compliance with applicable data retention policies and regulations. Varonis is a data security management tool used to classify, label, and map data across the enterprise. The need for this tool is justified by the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF) assessment, stating the need to formalize a data management program; *Q00B4600077*.

***Award:***                              ePlus Technology, Inc.; Herndon, VA

***Number of Qualified***

***Master Contractors:***              8 (Functional I)

***Number of Bids:***                      3

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
ePlus Technology, Inc.; Herndon, VA	\$1,698,646.18
Dell Marketing LP; Round Rock, TX	\$1,796,796.23
Daly Computers, Inc.; Frederick, MD	\$1,821,911.50

***Amount:***                              \$1,698,646.18

***Term:***                                  06/06/2024 - 06/05/2027

***MBE/VSBE Participation:***      0% / 0%

***Resident Business:***              No

***Fund Source:***                      100% General Funds

***Remarks:*** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.



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**REVISED**

**REVISED** at the meeting

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0    *Master Contract:*      *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)***

- 3.2    *Using Agency:***      Department of Public Safety and Correctional Services  
***Description:***      VMWare software, a virtual IT infrastructure solution, that provides network solutions from physical servers to multiple virtual servers to support the Virtual Desktop Initiative (VDI). VDI involves transitioning from traditional desktop/laptop computers to thin client devices connected to the network; *Q00P4601145*  
***Award:***      Applied Technology Services, Inc.; Middle River, MD (MBE) (Certified Small Business)

***Number of Qualified***

***Master Contractors:***      14 (Functional I) (*SBR - Designated*)

***Number of Bids:***      5

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
Applied Technology Services, Inc.; Middle River, MD	\$ 910,589.00
Oakland Consulting Group; Lanham, MD	\$ 963,527.05
Digital Information Services; Potomac, MD	\$ 973,345.65
CAS Severn, Inc.; Laurel, MD	\$ 996,400.00
En-Net Services, LLC; Frederick, MD	\$1,020,677.44

***Amount:***      \$910,589

***Term:***      07/01/2024 - 06/30/2025

***MBE/VSBE Participation:***      0% / 0%

***Resident Business:***      Yes

***Fund Source:***      100% General Funds

***Remarks:*** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.



**DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**REVISED** at the meeting

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

**3.3 Using Agency:** Department of Information Technology  
**Description:** Splunk cybersecurity software that collects logs from various security apparatus to perform automatic correlations to elevate relevant security events to analysts; ~~F50B4600040~~ **F50B4600043**

**Award:** Carahsoft Technology, Inc., Reston, VA

**Number of Qualified**

**Master Contractors:** 9 (Functional Area I)

**Number of Bids:** 4

**See next page for  
Record Correction  
Letter dated 06/11/24**

<i>Bidders</i>	<i>Amounts</i>
Carahsoft Technology Corp; Reston, VA	\$10,930,600
Zones; Auburn, WA	\$12,393,760
EN-NET Services, LLC; Fredrick, MD	\$12,650,000
CAS Severn, Inc.; Laurel, MD	\$13,822,000

**Amount:** \$10,930,600

**Term:** 06/29/2024 - 06/28/2026

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 100% Reimbursable (Using Agencies)

**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**3.4 Using Agency:** Department of Information Technology  
**Description:** TIBCO Focus Software maintenance. Focus software is used for ad-hoc reporting for the FMIS accounting system; ~~F50B4600039~~

**Award:** Carahsoft Technology Corp; Reston, VA

**Number of Qualified**

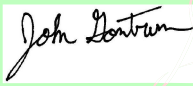
**Master Contractors:** 4

**Number of Bids:** 4

June 11, 2024

Accepted 6/13/2024- JTG

John Gontrum,  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 117  
Annapolis, MD 21401

 Digitally signed by  
John Gontrum  
Date: 2024.06.13  
16:21:44 -04'00'

SUBJECT: Record Correction – June 5, 2024, Board of Public Works Action Agenda, Item 66-IT, 3.3

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Agenda Items previously approved by the Board of Public Works.

BPW – June 5, 2024 Information Technology Agenda, Item 66-IT, 3.3

Carahsoft Technology, Inc., Reston, VA

FROM: ADPICS No.: F50B4600040  
TO: ADPICS No.: F50B4600043

REASON: Clerical error. BPO F50B4600040 (as listed on the BPW agenda) was inadvertently deleted in FMIS and BPO F50B4600043 was created as the replacement for future invoice payment purposes.

Regards,



Merchelle Halsey  
Contract Administration  
Department of Information Technology



**DEPARTMENT OF GENERAL SERVICES**  
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**REVISED**

**REVISED** at the meeting

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**3.0 Master Contract: Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Carahsoft Technology Corp; Reston, VA	\$1,011,756.53
Immix Group; McLean, VA	\$1,020,890.74
Zones LLC, Auburn, WA	\$1,024,201.16
SHI, Somerset, NJ	\$1,031,253.91

**Amount:** \$1,011,756.53

**Term:** 07/01/2024 - 06/30/2027

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 100% Reimbursable (Using Agencies)

**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**4.0 Master Contract: Hardware/Associated Equipment & Services 2012**

Contract No. 060B2490022

**Approved:** DoIT 4-IT, 10/31/2012

**Term:** 11/15/2012 - 11/14/2027

**\*\*As of publication, the remaining balance of this master contract is \$93,253,114.**

- 4.1 Using Agency:** Department of Public Safety and Correctional Services
- Description:** Purchase Dell hardware, including servers, storage, networking equipment, accessories, and peripherals, to support the Virtual Desktop Initiative (VDI); Q00P4600241.
- Award:** Applied Technology Services, Inc.; Middle River, MD (MBE) (Certified Small Business)
- Number of Qualified Master Contractors:** 17 (Functional I & V) (SBR - Designated)
- Number of Bids:** 4



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**REVISED**

**REVISED** at the meeting

**66-IT. INFORMATION TECHNOLOGY (cont'd)**

**4.0 Master Contract: Hardware/Associated Equipment & Services 2012 (cont'd)**

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Applied Technology Services, Inc.; Middle River, MD	\$2,709,138.00
DSR, Inc.; Hanover, MD	\$2,986,929.00
KD Dynamic Solutions, LLC; Macon, GA	\$3,046,631.08
CAS Severn; Laurel, MD	\$3,571,982.74

**Amount:** \$2,709,138

**Term:** Anticipated delivery date - 07/03/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** Yes

**Fund Source:** 100% General Funds

**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**4.2 Using Agency:** State Police

**Description:** Catalyst 9300 port switches. A network switch is IT equipment that allows two or more IT devices, such as computers, to communicate with one another. Connecting multiple IT devices together creates a communications network. This allows computing, printing, file sharing, file storage, Internet access, and other IT resources to be shared across the network.

**Award:** Applied Technology Services, Inc.; Middle River, MD  
(Certified Small Business) (MBE)

**Number of Qualified**

**Master Contractors:** 21

**Number of Bids:** 2

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Applied Technology Services, Inc.; Middle River, MD	\$445,453.00
Advanced Computer Concepts; McLean, VA	\$454,191.99

**Amount:** \$445,453

**Term:** Anticipated delivery date - 07/01/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** Yes

**Fund Source:** 100% General Funds

**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.







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**REVISED**

**REVISED at the meeting**

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**4.0    *Master Contract:    Hardware/Associated Equipment & Services 2012 (cont'd)***

**Amount:** \$263,462.25  
**Term:** Anticipated delivery date -08/31/2024  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** Yes  
**Fund Source:** 100% General Funds  
**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

- 4.5.    *Using Agency:***      Lottery and Gaming Control Agency  
***Description:***      Purchase NUTANIX IT Hardware Mainframe Servers to replace equipment that has reached its end-of-life and is no longer supported by the manufacturer. These servers run the Lottery computer systems; E75P4600044  
***Award:***      HCGI: Columbia MD; (MBE) Certified Small Business)  
***Number of Qualified Master Contractors:***      9  
***Number of Bids:***      4  
***Bids:***

<i>Bidders</i>	<i>Amounts</i>
HCGI: Columbia MD	219,552.00
EnNet Services; Frederick, MD	219,797.88
CAS Severn; Laurel, MD	223,215.00
IP Datasystems INC: Ellicott City, MD	224,572.48

**Amount:** \$219,552  
**Term:** Anticipated delivery date - 08/01/2024  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** Yes  
**Fund Source:** 100% General Funds  
**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.



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**REVISED**

**REVISED at the meeting**

**66-IT.      INFORMATION TECHNOLOGY (cont'd)**

**4.0    *Master Contract:    Hardware/Associated Equipment & Services 2012 (cont'd)***

**4.6    *Using Agency:*    Department of Human Services**

**Description:** Purchase 430 Extreme Networks Wireless Access points to provide a wireless connection for staff and customers at local departments of social services statewide; OTHS/OTHS-24-055-H; N00B4600384

**Award:** Applied Technology Services, Inc.; Middle River, MD  
(Certified Small Business) (MBE)

***Number of Qualified***

***Master Contractors:*** 4 (Functional Area III) (SBR - Designated)

***Number of Bids:*** 4

***Amount:*** \$238,220

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
Applied Technology Services Inc.; Middle River MD	\$238,220.00
Victory Global Solutions, Inc.; Columbia, MD	\$240,529.10
Magothy Technology, LLC; Glen Burnie, MD	\$248,282.00
Advanced Computer Concepts; Mclean, VA	\$354,393.10

***Term:*** Anticipated delivery date - 06/30/2024

***MBE/VSBE Participation:*** 0% / 0%

***Resident Business:*** Yes

***Fund Source:*** 66% General Funds, 34%, Federal Funds

***Remarks:*** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**67-M.            MAINTENANCE CONTRACT  
*Department of Labor***

**Contract ID:** Janitorial Services - 1100 N. Eutaw; *P00R4602866*  
ADPICS No. 001B4600281

**Contract Description:** Janitorial services for 1100 N. Eutaw Street in Baltimore.

**Award:** Goodwill Works of The Chesapeake; Baltimore, MD

**Contract Term:** 06/06/2024 - 12/31/2024 (w/one 8-month renewal option)

**Amount:** \$467,978.63 (Base Term)  
\$329,169.23 (Renewal Option #1)  
\$797,147.86 Total

**Procurement Method:** Preference Provider (Community Service Provider)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Hiring Agreement Eligible:** No

**Incumbent:** Same

**Performance Bond:** No

**Requesting Agency Remarks:** Goodwill Works of The Chesapeake in Baltimore is a Community Service Provider under the Employment Works Program under COMAR 21.11.05. Pricing for this contract was approved and certified as fair market value by the Pricing and Selection Committee on February 15, 2024. Goodwill Works of The Chesapeake has confirmed the contract price and accepted the terms and conditions.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024



67-M. MAINTENANCE CONTRACT (cont'd)

*Fund Source:* 100% General Funds

*Approp. Code:* P00 24 24428 0813

*Resident Business:* Yes

*MD Tax Clearance:* 24-0383-1110

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
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**68-M-OPT. MAINTENANCE OPTION  
*Department of General Services***

**Contract ID:** Janitorial Services - 300 W. Preston St; 001B1600303  
ADPICS No.: CTR003161-3

**Contract Approved:** DGS 17-M. 02/24/2021

**Contract Description:** Janitorial Services for the Department of General Services at 300 W. Preston St. in Baltimore.

**Option Description:** Exercise the first renewal option.

**Award:** Alliance, Inc.; Nottingham, MD

**Original Contract Term:** 04/01/2021 - 03/31/2024 (w/two 1-year renewal options)

**Option Term:** 06/06/2024 - 03/31/2025

**Original Contract Amount:** \$655,379.18

**Option Amount:** \$239,172.12

**Prior Mods/Options:** \$ 0 (Mod. #1; Increase rates for minimum wage in January 2025. Delegated Authority -DGS, 03/12/2024)  
\$ 0 (Mod. #2 Extension 04/01/2024 -06/05/2024 Delegated Authority - DGS, (3/15/2024)

**Total Contract Amount:** \$894,551.30

**Percent +/- (This Item):** 36.49%

**Total Percent Change:** 36.49%

**Original Procurement Method:** Preference Provider (Community Service Provider)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**68-M-OPT. MAINTENANCE OPTION (cont'd)**

**Requesting Agency Remarks:** Alliance, Inc., a community service provider, under the Maryland Works Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee (PSC) on November 13, 2020.

The Department of General Services is satisfied with the performance of Alliance, Inc. in providing janitorial service. The Department of General Services has determined that it is in the best interest of the State to exercise the first of two renewal options of the contract upon the same terms, conditions, and contract provisions.

**Fund Source:** 100% General Funds

**Approp. Code:**

H00	24	33351	0813	(\$ 50,597.04)
H00	25	33351	0813	(\$188,575.08)

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**69-M-OPT. MAINTENANCE OPTION**  
*Department of General Services*

**Contract ID:** Janitorial Services at 13 DGS Managed Buildings; 001IT821220  
ADPICS No.: CTR003692-1

**Contract Approved:** DGS 22-M, 06/16/2021

**Contract Description:** Janitorial services for 13 DGS-managed buildings in the Annapolis Capitol Complex.

**Option Description:** Exercise the first renewal option for janitorial services for 11 DGS-managed buildings.

**Award:** Diversified Services Group, Inc.; Germantown, MD  
(Certified Small Business)

**Original Contract Term:** 07/01/2021 - 06/30/2024 (w/ two 1-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** \$3,035,168.35

**Option Amount:** \$ 799,766.90

**Prior Mods/Options:** \$ 42,035.89 (Mod. #1; Add additional funding. Delegated Authority - DGS, 06/30/2022]

**Total Contract Amount:** \$3,876,971.14

**Percent +/- (This Item):** 26.35%

**Total Percent Change:** 27.73%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 30% / 1%

**MBE/VSBE Compliance:** 58.053% / 2.247%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**69-M-OPT. MAINTENANCE OPTION (cont'd)**

**Requesting Agency Remarks:** The Department of General Services (DGS) is satisfied with the performance of the contractor in providing janitorial services at the Annapolis Capitol Complex. DGS has determined that it is in the best interest of the State to exercise the first renewal option. The scope of work is being modified for the option term to discontinue services for the two court buildings on the contract, and separate procurements will be done for janitorial services at those facilities. The Courts of Appeal and Robert F. Sweeney District Court have been reorganized under the DGS Office of Facilities Management from the Annapolis Region to the Multi-Service Centers (MSC) group and the superintendent for MSCs wanted them to have single-location janitorial contracts like all the other MSCs.

**Fund Source:** 100% General Funds

**Approp. Code:** \$675,143.34 H00 25 33151 0813  
\$104,623.56 H00 25 33171 0813

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**70-M-OPT. MAINTENANCE OPTION**  
*Department of General Services*

**Contract ID:** Janitorial Services - Mary E. W. Risteau District Court & Multi-Service Center;  
BPM035926

ADPICS No.: CTR0031446-2

**Contract Approved:** DGS 30-M, 06/21/2023

**Contract Description:** Janitorial services at the Mary E. W. Risteau District Court and MultiService Center in Bel Air.

**Option Description:** Exercise the first renewal option.

**Award:** Diversified Services Group, Inc.; Germantown, MD  
(Certified Small Business)

**Original Contract Term:** 07/01/2023 - 06/30/2024 (w/two 2-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2026

**Original Contract Amount:** \$119,045.88

**Option Amount:** \$241,390.96

**Total Contract Amount:** \$360,436.84

**Percent +/- (This Item):** 202.77%

**Total Percent Change:** 202.77%

**Prior Mods/Options:** N/A

**Original Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**70-M-OPT. MAINTENANCE OPTION (cont'd)**

**Requesting Agency Remarks:** The Department of General Services (DGS) is satisfied with the performance of the contractor in providing janitorial services at the Mary E. W. Risteau District Court & Multi-Service Center. DGS has determined that it is in the best interest of the State to exercise the first renewal option of the contract under the same terms, conditions, and provisions. DGS has certified the availability of funding.

No MBE or VSBE participation was established because this contract is for a single element of work.

**Fund Source:** 100% General Funds

**Approp. Code:** H00 25 33471 0813 \$119,045.88  
H00 26 33471 0813 \$122,345.08

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**71-M-OPT. MAINTENANCE OPTION  
*Department of State Police***

**Contract ID:** Janitorial Services - Forensic Sciences Laboratory Building; *W00R1600001*  
ADPICS No.: 001B5600064

**Contract Approved:** DGS 30-M, 06/17/2020

**Contract Description:** Comprehensive maintenance services at the Forensic Sciences Laboratory Building in Pikesville.

**Option Description:** Exercise the second renewal option.

**Award:** Falcon Solutions, LLC; Severna Park, MD (MBE) (VSBE)

**Original Contract Term:** 07/01/2020 - 06/30/2023 (w/two 1-year renewal options)

**Option Term:** 07/01/2024 - 06/30/2025

**Original Contract Amount:** \$2,296,865.82

**Option Amount:** \$ 823,007.85

**Prior Mods/Options:** \$770,216.93 (Renewal Option #1; 07/1/23 - 6/30/24; 06/07/23 DGS 58-M-OPT)

**Total Contract Amount:** \$3,890,090.60

**Percent +/- (This Item):** 35.83%

**Total Percent Change:** 69.37%

**Original Procurement Method:** Preference Provider (Community Service Provider)

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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71-M-OPT. MAINTENANCE OPTION (cont'd)

**Requesting Agency Remarks:** The Department of State Police is satisfied with the performance of Falcon Solutions, LLC in providing comprehensive maintenance. The Department of General Services has determined that it is in the best interest of the State to exercise the final renewal option.

**Fund Source:** 100% General Funds

**Approp. Code** W00 31511 25 0812

**Resident Business:** Yes

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**72-M-MOD. MAINTENANCE MODIFICATION**  
*Department of General Services*

**Contract ID:** Comprehensive Building Management Maryland State Police Western Operations Center; 0011T820915

ADPICS No.: COK48763.

**Contract Approved:** DGS 1-M, 04/03/2019

|

**Contract Description:** Comprehensive building management services at the Maryland State Police Western Operations Center in Hagerstown. Work includes janitorial services, elevator maintenance, HVAC maintenance, pest control, and window washing.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** LB&B Associates Inc.; Columbia, MD

**Original Contract Term:** 05/01/2019 - 04/30/2024

**Modification Term:** 06/06/2024 - 10/31/2024

**Original Contract Amount:** \$1,268,299.56

**Modification Amount:** \$ 147,076.90

**Total Contract Amount:** \$1,415,376.46

**Percent +/- (This Item):** 11.60%

**Total Percent Change:** 11.60%

**Prior Mods/Options:** \$0 (Mod. #1 Extension 05/01/2024 -06/05/2024 Delegated Authority - DGS, 03/15/2024)

**Original Procurement Method:** Competitive Sealed Bidding

**Living Wage Eligible:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**72-M-MOD. MAINTENANCE MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 30% / 0%

**MBE/VSBE Compliance:** 38.482% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The procurement for the new contract was delayed because DGS is waiting for a quote from MDWorks. There have been difficulties in setting up a walk-through to obtain the necessary quotes. DGS is satisfied with the contractor's services.

**Fund Source:** 100% General Funds

**Approp. Code** W00 31511 24 0812

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**REVISED**

*Contact: Yasin Mohammed 410-767-6586  
yasin.mohammed@maryland.gov*

**73-M-MOD. MAINTENANCE MODIFICATION**  
*Department of General Services*

**Contract ID:** Comprehensive Building Management - Nancy S. Grasmick State Education Building; *H00R9400021*  
ADPICS No.: CTR007444-4

**Contract Approved:** DGS 2-M, 04/03/2019

**Contract Description:** Comprehensive building management services at the Nancy S. Grasmick State Education Building in Baltimore. Work includes janitorial services, elevator maintenance, unarmed uniformed security guard services, window cleaning, HVAC maintenance, interior and exterior painting, and trash removal.

**Modification Description:** Extend the contract to provide services until **the new contract is awarded.**

**Award:** Falcon Solutions, LLC; Annapolis, MD (MBE) (VSBE)

**Original Contract Term:** 05/01/2019 - 04/30/2022

**Modification Term:** 06/06/2024 - 12/31/2024

**Original Contract Amount:** \$4,937,019.84

**Modification Amount:** \$ 880,153.55

**Prior Mods/Options:** \$1,698,613.44 (Renewal Option #1 05/01/2022 - 04/30/2023  
DGS 51-M-OPT 04/27/2022)  
\$1,725,791.28 (Renewal Option #2 05/01/2023 - 04/30/2024  
DGS 33-M-OPT 04/19/2023)  
\$ 328.92 (Mod. #1 Add funding due to the increase in the  
minimum wage. Delegated Authority - DGS, 01/29/2024)  
\$ 0 (Mod. #2 Extension 05/01/2024 - 06/05/2024 DGS  
03/15/2024)

**Total Contract Amount:** \$9,241,907.03



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**REVISED**

**73-M-MOD. MAINTENANCE MODIFICATION (cont'd)**

**Percent +/- (This Item):** 17.83%

**Total Percent Change:** 87.20%

**Original Procurement Method:** Preferred Provider

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** This extension is necessary to provide services until the new contract is awarded. Maryland Works has the scope of work, and an award is anticipated prior to the expiration of this contract extension.

**Fund Source:** 100% General Funds

<b>Approp. Code</b>	\$293,384.52	H00	33429	24	0899
	\$880,153.55	H00	33429	25	0899

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**74-GM.                    GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the following contracts.

**Authority:**                    §8-301, State Finance & Procurement Article, Annotated Code of Maryland

<b>1.0</b>	<b>Agency:</b>	Department of Health
	<b>Fund Source:</b>	100% General Funds (CA 2022 Item 055)

**1.1    Contract ID:**                    Assessment Engineering for Dormitory Demolition at Clifton T. Perkins Hospital; *BD-000-220-002*

**Description:**                    Assessment Engineering for former dormitory demolition at Clifton T. Perkins Hospital in Jessup. Includes demolition of unused buildings, removal of hazardous and non-hazardous debris, and disposal of asphalt parking areas and concrete sidewalks.

**Procurement Method:**                    Qualification Based Selection - *DGS-20-009-IQC*

**Award:**    Brudis & Associates, Inc.; Columbia, MD (MBE) (Certified Small Business)

**Amount:**    \$255,558

**MBE/VSBE Participation:**                    25.90% / 0%

**Resident Business:**    Yes

**Remarks:** The proposed MBE participation was 10% and the contractor has committed to exceed it and achieve 25.9% MBE participation.

<b>2.0</b>	<b>Agency:</b>	Department of General Services
	<b>Fund Source:</b>	MCCBL 2023 <i>Barrack V – New Barrack, New Forensic Lab, and Garage. Provide funds to continue construction and begin equipping of a new barrack, East Regional Forensic Lab, and garage, to replace the Barrack V - Berlin.</i> Item 152

**2.1    Contract ID:**                    Aerohive WiFi Indoor and Outdoor Network Infrastructure; *W00P4601806*

**Description:**                    Aerohive WiFi, indoor and outdoor network infrastructure products with antennas and mounting hardware for the new State Police Barrack in Berlin.

**Procurement Method:**                    Small Procurement (*SBR-Designated*)

**Award:**    Applied Technology Services, Middle River, MD (MBE) (Certified Small Business)

**Amount:**    \$4,248



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**74-GM.      GENERAL MISCELLANEOUS (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** Yes

**Remarks:** MBE and VSBE participation was not established for this contract because it is a Small Procurement.

- 2.2      *Contract ID:***              Wire and Poly Shelving; *W00P4601444*  
***Description:***              New wire and poly shelving in various rooms at the new State Police Barrack in Berlin  
***Procurement Method:***      Small Procurement  
***Award:***                      Global Industrial; Port Washington, NY  
***Amount:***                      \$4,091.23  
***MBE/VSBE Participation:***    0% / 0%  
***Resident Business:***        No  
***Remarks:*** MBE and VSBE participation was not established for this contract because it is a Small Procurement.

- 2.3      *Contract ID:***              Specialty Shelving and Equipment; *W00P4601465*  
***Description:***              Specialty shelving and equipment for the forensics laboratory at the new State Police Barrack in Berlin. Includes equipment for a lactation room, such as, a mini fridge, stainless steel wire shelving and a lactation chair.  
***Procurement Method:***      Statewide Contract 001B1600135  
***Award:***                      Home Depot USA Inc. Atlanta, GA  
***Amount:***                      \$1,399.41  
***MBE/VSBE Participation:***    0% / 0%  
***Resident Business:***        No  
***Remarks:*** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

- 2.4      *Contract ID:***              Chairs Stools and Storage Cabinets; *W00P4601400*  
***Description:***              Chairs, stools, and storage cabinets for rooms in the new State Police Barrack in Berlin.  
***Procurement Method:***      Statewide Use Industries (MCE)  
***Award:***                      Maryland Correctional Enterprises, Jessup, MD  
***Amount:***                      \$10,836  
***MBE/VSBE Participation:***    0% / 0%  
***Resident Business:***        Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024**



**74-GM.      GENERAL MISCELLANEOUS (cont'd)**

- 2.5**    **Contract ID:**                    Furniture; *W00P4601573*  
**Description:**                    Furniture for all rooms at the new State Police Barrack in Berlin.  
**Procurement Method:**            Statewide Use Industries (MCE)  
**Award:**                                Maryland Correctional Enterprises, Jessup, MD  
**Amount:**                               \$309,892  
**MBE/VSBE Participation:**       0% / 0%  
**Resident Business:**                Yes
- 2.6**    **Contract ID:**                    Forensics Laboratory Toxicology Equipment; *W00P4601406*  
**Description:**                    Forensics Laboratory Toxicology Equipment for the new State Police Barrack in Berlin such as forensic instrumentation, positive pressure station, sample racks, and centrifuge..  
**Procurement Method:**            Sole Source Commodity  
**Award:**                                Tecan SP, Inc.; Baldwin Park, CA  
**Amount:**                               \$9,470  
**MBE/VSBE Participation:**       0% / 0%  
**Remarks:** MBE and VSBE participation was not established for this contract because it is a Small Procurement.
- 2.7**    **Contract ID:**                    Forensics Laboratory Specialty Equipment; *W00P4601682*  
**Description:**                    Forensics Laboratory Specialty Equipment for the new State Police Barrack in Berlin.  
**Procurement Method:**            Small Procurement  
**Award:**                                Fisher Scientific; Hanover Park, IL  
**Amount:**                               \$7,222.20  
**MBE/VSBE Participation:**       0% / 0%  
**Resident Business:**                No  
**Remarks:** MBE and VSBE participation was not established for this contract because it is a Small Procurement.
- 2.8**    **Contract ID:**                    Customized Console Communications Equipment;  
*PV-975-200-001*  
**Description:**                    Customized console communications equipment and furniture for Police Communications Officers Dispatch room at the new State Police Barrack in Berlin.  
**Procurement Method:**            Statewide Contract 001B4600007  
**Award:**                                Price Modern, LLC Baltimore, MD



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**74-GM.      GENERAL MISCELLANEOUS (cont'd)**

**Amount:** \$104,099.67  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** Yes  
**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**2.9    Contract ID:** Forensics Laboratory Specialty Equipment; *W00P4601682*  
**Description:** Forensics Laboratory Specialty Equipment for the new State Police Barrack in Berlin such as vortex mixer, dry block heaters, test tube heating trays, ultrasonic cleaners, balances, and benchtop meters.  
**Procurement Method:** Statewide Contract 001B2600416  
**Award:** VWR International; Radnor, PA  
**Amount:** \$12,786.89  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** No  
**Remarks:** MBE and VSBE participation was not established for this contract because there were no subcontracting opportunities.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**75-GM.      GENERAL MISCELLANEOUS**  
***Capital Projects Unencumbered Balances***

:

***Recommendation:*** The Department of General Services is requesting the transfer of unencumbered balances for funds associated with completed Capital Projects to the Construction Contingency Fund.

Original  
Authorization

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010**

**Chapter 483 of the Acts of 2010**

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

039	WCI Vocational Education Building	\$ 380.00	\$174,183
	Total MCCBL 2010	\$ 380.00	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2011**

**Chapter 396 of the Acts of 2011**

BOARD OF PUBLIC WORKS

003	State House - Old Senate Chamber	\$ 1,836.00	\$ 3,000,000
004	State House Exhibits	\$ 878.87	\$ 140,000

DEPARTMENT OF NATURAL RESOURCES

049	Community Parks & Playgrounds	\$ .20	\$2,500,000
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DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

033	Baltimore City Detention Center Dining Fac. Reno.	\$ 24.11	\$1,500,000
	Total MCCBL 2011	\$ 2,739.18	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2013**

**Chapter 424 of the Acts of 2013**

BOARD OF PUBLIC WORKS

010	Facilities Renewal Program	\$ 20,443.00	\$15,000,000
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DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

051	Maryland House of Correction Deconstruction	\$ 843.40	\$3,306,000
	Total MCCBL 2013	\$ 21,286.40	



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**June 5, 2024**



**75-GM.      GENERAL MISCELLANEOUS (cont'd)**

Original  
Authorization

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2014**

**Chapter 463 of the Acts of 2014**

**BOARD OF PUBLIC WORKS**

012	Facilities Renewal Program	\$	2.05	\$15,000,000
	Total MCCBL 2014	\$	2.05	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2015**

**Chapter 495 of the Acts of 2015**

**BOARD OF PUBLIC WORKS**

103	Facilities Renewal Program	\$	1,522.06	\$ 8,555,000
	Total MCCBL 2015	\$	1,522.06	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2016**

**Chapter 27 of the Acts of 2016**

**HISTORIC ST. MARY'S CITY COMMISSION**

102	Dove Pier	\$	506.51	\$ 300,000
103	Visitor Center	\$	260.00	\$ 155,000

**ST. MARY'S COLLEGE OF MARYLAND**

188	Academic Building and Auditorium	\$	204.54	\$ 1,800,000
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**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

151	Jessup Region Electrical Infrastructure Upgrade	\$	.03	\$382,000
152	New Youth Detention Center	\$	1.00	\$3,647,000
	Total MCCBL 2016	\$	972.08	

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2017**

**Chapter 22 of the Acts of 2017**

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

166	Jessup Region Electrical Infrastructure Upgrade	\$	.07	\$467,000
	Total MCCBL 2017	\$	.07	





DEPARTMENT OF GENERAL SERVICES  
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75-GM. GENERAL MISCELLANEOUS (cont'd)

**Total transfer of spending authority to the Construction Contingency Fund \$26,901.84**

**Description:** In accordance with provisions of the State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland Board of Public Works approval is requested to transfer unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

Transfer spending authority to the Construction Contingency Fund of \$26,901.84

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Rachel Cruse 443-467-8549  
rachel.cruse1@maryland.gov*

**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION**  
*Department of Commerce*

***Contract ID:*** Existing Fund Managers for Small, Minority, and Women-Owned Businesses Account (SMWOBA) ) funded by Video Lottery Terminal Proceeds New Fund Managers for Small, Minority, and Women-Owned Businesses Account (SMWOBA)  
ADPICS No.: T00P4601567, T00P4601568, T00P4601569, T00P4601570, T00P4601571, T00P4601572, T00P4601573

***Contract Approved:*** Secretary's Agenda # 15, 04/17/2013  
Secretary's Agenda # 9, 06/18/2015  
Secretary's Agenda # 4, 06/23/2015  
Secretary's Agenda # 3, 04/06/2016  
Secretary Agenda's # 7 & 8, 06/22/2016  
DGS 25-GM, 12/02/2020  
DGS 28-GM, 03/24/2021  
DGS 31-GM, 04/21/21  
DGS 48-GM-MOD 5/11/2022  
DGS 41-GM-MOD 3/15/2023

***Contractors:*** Anne Arundel Economic Development Corp; Annapolis, MD  
Baltimore County Department of Economic Development; Towson, MD  
Prince George's Financial Services Corporation; Largo, MD  
Howard County Economic Development Authority; Columbia, MD  
Maryland Capital Enterprises, Inc.; Salisbury, MD  
Meridian Management Group Inc.; Baltimore, MD (MBE)  
Montgomery County Economic Development Corporation; Rockville, MD

***Contract Description:*** Fund Managers for Small, Minority, and Women-Owned Businesses ("SMWOB") Account Funded by Video Lottery Terminal proceeds.

***Modification Description:*** Commerce is requesting the Board of Public Works approval for disbursement of \$20,000,000 to the incumbent Fund Managers to provide investment capital and loans to small, minority and women owned businesses across the State with funds allocated from Maryland video lottery proceeds.



**DEPARTMENT OF GENERAL SERVICES  
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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

***Awards:***

Recommended allocations are as follows:

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$2,500,000
Baltimore County Department of Economic and Workforce Development	\$1,000,000
Prince George's Financial Services Corporation dba FSC	\$5,000,000
Howard County Economic Development Authority	\$500,000
Maryland Capital Enterprises, Inc.	\$5,000,000
Meridian Management Group, Inc. (MBE)	\$5,000,000
Montgomery County Economic Development Corporation	\$1,000,000
Total	\$20,000,000

***Contract Term:***                    05/01/2013 - 04/30/2018 (w/one 5-year renewal) for 3 vendors  
    05/01/2014 - 04/30/2019 (w/one 5-year renewal) for 4 vendors  
    06/20/2016 - 07/01/ 2021 (w/one 5-year renewal) for 1 vendor  
    06/01/2022 – 06/30/2027 (w/one 5-year renewal) for 1 vendor

***Modification Term:***                07/01/2024 - 06/30/2025

***Original Amount:***                    \$7,860,000

***Modification Amount:***            \$20,000,000



**DEPARTMENT OF GENERAL SERVICES  
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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**Prior Options/Mods:**      \$ 0 (Mod. #1; Consolidate interim modifications and amendments to original terms and conditions; Delegated Authority - Commerce, 07/01/2014 – 06/30/2018)  
    \$ 0 (Mod. #2 and #3: Amendment to include new legislation; Delegated Authority - Commerce, 12/31/2017 – 07/01/2019)  
    \$ 0 (Renewal Option No. 1; Delegated Authority - Commerce, 07/01/2019-06/30/2024)  
    \$11, 000,000 (Mod. No. 4; Additional allocated funds; 12/03/2020-4/30/2023 and 12/03/2020-6/30/2024 DGS 25-GM, 12/02/2020 )  
    \$6,000,000 (Mod. No. 5; Additional allocated funds; 03/25/2021 - 04/30/2023 and 03/25/2021 - 06/30/2024 DGS 28-GM, 03/24/2021)

**Total Contract Amount:**      \$94,841,623

**Percent +/- (This Item):**      254.45%

**Total Percent Change:**      1206.64%

**Original Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**      10% of Up-Front Expense Fee / 0%

**MBE/VSBE Compliance:**      10% of Up-Front Expense Fee / 0%

**Performance Security:**      No

**Requesting Agency Remarks:** Request approval to increase grant funding in the amount of \$20,000,000 to the seven (7) incumbent fund managers. In fiscal year 2024, an appropriation of \$20,745,496 was approved. As such, the Department invited all nine (9) existing fund managers to reapply for additional funds. e Seven (7) existing fund managers reapplied and were selected to receive additional funds.



**DEPARTMENT OF GENERAL SERVICES  
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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

The purpose of additional grant funding is to provide monies to the Fund to be used and administered, managed, and accounted for by the fund manager on behalf of the Fund and for the benefit of the State of Maryland to make loans to or investments in Eligible Targeted Businesses located in the State of Maryland.

BPW retained the right to approve additional grant funding to the Fund Managers and the BPW approved contracts were constructed to allow disbursement of additional funds without modifying the contract. Formerly exercised grants are outlined on Attachment I.

***Fund Source:***                      100% Special Funds (Small, Minority and Women-Owned Businesses Account-Video Lottery Terminal Fund)

***Approp. Code:***                      T00F0015

***Resident Business:***              Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**ATTACHMENT I**

Historical funding allocations are as follows:

**Grants Exercised through 2023**

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$1,050,000
Baltimore Development Corporation	\$1,250,000
Baltimore County Department of Economic and Workforce Development	\$1,250,000
Prince George's Financial Services Corporation dba FSC	\$3,000,000
Howard County Economic Development Authority	\$ 1,000,000
Maryland Capital Enterprises, Inc.	\$ 3,000,000
Meridian Management Group Inc.	\$ 1,250,000
Tri-County Council of Western Maryland	\$ 1,500,000
Total	\$13,500,000

**Grants Exercised through 2022**

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$1,000,00 0
Baltimore Development Corporation	\$1,250,00 0
Baltimore County Department of Economic and Workforce Development	\$1,250,00 0
Prince George's Financial Services Corporation dba FSC	\$3,000,00 0
Howard County Economic Development Authority	\$1,000,00 0
Maryland Capital Enterprises, Inc.	\$ 3,000,000
Meridian Management Group Inc.	\$ 1,500,000
Tri-County Council of Western Maryland	\$ 1,500,000
Montgomery County Economic Development Corporation	\$1,500,00 0
Total	\$15,000,00 0



**DEPARTMENT OF GENERAL SERVICES  
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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**ATTACHMENT I**

**Grants Exercised through 2021 Relief Funds**

<b>FUND MANAGER</b>	<b>AMOUNT</b>
Anne Arundel Economic Development Corporation	\$1,250,000
Baltimore Development Corporation	\$1,250,000
Baltimore County Department of Economic and Workforce Development	\$1,250,000
Prince George's Financial Services Corporation dba FSC	\$1,250,000
Howard County Economic Development Authority	\$ 1,250,000
Maryland Capital Enterprises, Inc.	\$ 1,250,000
Meridian Management Group Inc.	\$ 1,250,000
Tri-County Council of Western Maryland	\$ 1,250,000
Total	\$10,000,000

**Grants Exercised through 2021**

<b>FUND MANAGER</b>	<b>AMOUNT</b>
Anne Arundel Economic Development Corporation	\$ 825,000
Baltimore Development Corporation	\$ 500,000
Baltimore County Department of Economic and Workforce Development	\$ 600,000
Prince George's Financial Services Corporation dba FSC	\$ 725,000
Howard County Economic Development Authority	\$ 825,000
Maryland Capital Enterprises, Inc.	\$ 950,000
Meridian Management Group Inc.	\$ 825,000
Tri-County Council of Western Maryland	\$ 750,000
Total	\$6,000,000



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**76-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**ATTACHMENT I**

**Grants Exercised through  
2020**

April 17, 2013 Grants:

Meridian Management Group	\$3,500,000
Anne Arundel Economic Development Corp.	\$3,360,000
Maryland Capital Enterprises, Inc.	\$1,000,000
Total	\$7,860,000

June 18, 2014 Grants:

Meridian Management Group	\$2,000,000
Anne Arundel Economic Development Corp.	\$2,000,000
Maryland Capital Enterprises, Inc.	\$ 0
Baltimore County Department of Economic and Workforce Development	\$1,500,000
Baltimore Development Corporation	\$1,000,000
Howard County Economic Dev. Authority	\$1,500,000
Tri-County Council of Western MD	\$1,100,000
Total	\$9,100,000





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Rachel Cruse 443-467-8549  
rachel.cruse1@maryland.gov*

**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION  
*Department of Commerce***

***Contract ID:*** Existing Fund Managers for Small, Minority, and Women-Owned Businesses Account (SMWOBA) funded by Video Lottery Terminal Proceeds  
New Fund Managers for Small, Minority, and Women-Owned Businesses Account (SMWOBA)  
ADPICS No.: T00P4601568, T00P4601571, T00P4601574, T00P4601575

***Contract Approved:*** Secretary's Agenda # 15, 04/17/2013  
Secretary's Agenda # 9, 06/18/2015  
Secretary's Agenda # 4, 06/23/2015  
Secretary's Agenda # 3, 04/06/2016  
Secretary Agenda's # 7 & 8, 06/22/2016  
DGS 25-GM, 12/02/2020  
DGS 28-GM, 03/24/2021  
DGS 31-GM, 04/21/2021  
DGS 48-GM, 05/11/2022  
DGS 41-GM-MOD 03/15/2023

***Contractors:*** Baltimore County Department of Economic and Workforce Development;  
Towson, MD  
Baltimore Development Corporation; Baltimore, MD  
Howard County Economic Development Authority; Columbia, MD  
Tri County Council of Western Maryland; Cumberland, MD

***Contract Description:*** Fund Managers for Small, Minority, and Women-Owned Businesses ("SMWOB") Account Funded by Video Lottery Terminal proceeds.

***Modification Description:*** Last year under BPW Item DGS 41-GM-MOD 03/15/2023, Commerce extended three Fund Manager Contracts. The Fund Manager contract modifications approved last year were with Anne Arundel Economic Development Corporation, Maryland Capital Enterprises, Inc., and Meridian Management Group, Inc. This item extends four additional Fund Manager contracts. The contract renewals will allow the Maryland Department of Commerce time to solicit more Fund Managers to participate in making loans to small businesses in accordance with State Economic Development Article Section 5 Subtitle 15-01.



**DEPARTMENT OF GENERAL SERVICES  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

Historical funding allocations are as follows:

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$444,444.44
Baltimore Development Corporation	\$444,444.44
Baltimore County Department of Economic and Workforce Development	\$444,444.44
Prince George's Financial Services Corporation dba FSC	\$444,444.44
Howard County Economic Development Authority	\$444,444.44
Maryland Capital Enterprises, Inc.	\$444,444.44
Meridian Management Group Inc.	\$444,444.44
Tri-County Council of Western Maryland	\$444,444.44
Montgomery County Economic Development Corporation	\$444,444.48
<b>Total</b>	<b>\$4,000,000.00</b>

**Original Contract Terms:** 05/01/2013 - 04/30/2018 (w/one 5-year renewal) for 3 vendors  
05/01/2014 - 04/30/2019 (w/one 5-year renewal) for 4 vendors  
06/20/2016-07/01/ 2021 (w/one 5-year renewal) for 1 vendor  
06/01/2022-06/30/2027 (w/five 1-year renewal options) for 1 vendor

**Modification Terms:** 07/01/2024 - 06/30/2029

**Original Amount:** \$ 7,860,000

**Modification Amount:** \$0

**Total Contract Amount:** \$98,341,623

**Prior Mods/Options:** \$ 0 (Mod. No. 1; consolidate interim modifications and amendments to original terms and conditions; Delegated Authority, 07/01/2014 – 06/30/2018)  
\$0 (Mod. No. 2 and 3; amendment to include new legislation; Delegated Authority, 12/31/2017 – 07/01/2019)  
\$0 (Renewal Option No. 1; Delegated Authority, 07/01/2019-06/30/2024)  
\$11, 000,000 (Mod. No. 4; additional allocated funds; 12/03/2020-4/30/2023 and 12/03/2020-6/30/2024)



**DEPARTMENT OF GENERAL SERVICES  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

\$6,000,000 (Mod. No. 5; additional allocated funds;  
03/25/2021 - 04/30/2023 and 03/25/2021 - 06/30/2024)  
\$0 (Renewal Option No. 2; Delegated Authority, 5/1/2023 –  
4/30/2028)

**Grants Exercised through 2023**

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$1,050,000
Baltimore Development Corporation	\$1,250,000
Baltimore County Department of Economic and Workforce Development	\$1,250,000
Prince George's Financial Services Corporation dba FSC	\$3,000,000
Howard County Economic Development Authority	\$ 1,000,000
Maryland Capital Enterprises, Inc.	\$ 3,000,000
Meridian Management Group Inc.	\$ 1,250,000
Tri-County Council of Western Maryland	\$ 1,500,000
Total	\$13,500,000



**DEPARTMENT OF GENERAL SERVICES  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**Grants Exercised through 2022**

<b>FUND MANAGER</b>	<b>AMOUNT</b>
Anne Arundel Economic Development Corporation	\$1,000,00 0
Baltimore Development Corporation	\$1,250,00 0
Baltimore County Department of Economic and Workforce Development	\$1,250,00 0
Prince George's Financial Services Corporation dba FSC	\$3,000,00 0
Howard County Economic Development Authority	\$1,000,00 0
Maryland Capital Enterprises, Inc.	\$ 3,000,000
Meridian Management Group Inc.	\$ 1,500,000
Tri-County Council of Western Maryland	\$ 1,500,000
Montgomery County Economic Development Corporation	\$1,500,00 0
<b>Total</b>	<b>\$15,000,00 0</b>



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

**Grants Exercised through 2021 Relief Funds**

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$1,250,000
	0
Baltimore Development Corporation	\$1,250,000
	0
Baltimore County Department of Economic and Workforce Development	\$1,250,000
	0
Prince George's Financial Services Corporation dba FSC	\$1,250,000
	0
Howard County Economic Development Authority	\$ 1,250,000
Maryland Capital Enterprises, Inc.	\$ 1,250,000
Meridian Management Group Inc.	\$ 1,250,000
Tri-County Council of Western Maryland	\$ 1,250,000
Total	\$10,000,000
	0

**Grants Exercised through 2021**

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$ 825,000
Baltimore Development Corporation	\$ 500,000
Baltimore County Department of Economic and Workforce Development	\$ 600,000
Prince George's Financial Services Corporation dba FSC	\$ 725,000
Howard County Economic Development Authority	\$ 825,000
Maryland Capital Enterprises, Inc.	\$ 950,000
Meridian Management Group Inc.	\$ 825,000
Tri-County Council of Western Maryland	\$ 750,000
Total	\$6,000,000

**Grants Exercised through 2020**

April 17, 2013 Grants:

Meridian Management Group	\$3,500,000
	0
Anne Arundel Economic Development Corp.	\$3,360,000
	0
Maryland Capital Enterprises, Inc.	\$1,000,000
	0
Total	\$7,860,000
	0



**DEPARTMENT OF GENERAL SERVICES**  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

June 18, 2014 Grants:

Meridian Management Group	\$2,000,000
Anne Arundel Economic Development Corp.	\$2,000,000
Maryland Capital Enterprises, Inc.	\$ 0
Baltimore County Department of Economic and Workforce Development	\$1,500,000
Baltimore Development Corporation	\$1,000,000
Howard County Economic Dev. Authority	\$1,500,000
Tri-County Council of Western MD	\$1,100,000
Total	\$9,100,000

June 23, 2015 Grants:

Meridian Management Group	\$ 2,150,000
Anne Arundel Economic Development Corporation	\$ 1,850,000
Maryland Capital Enterprises, Inc.	\$ 1,000,000
Baltimore County Department of Economic and Workforce Development	\$ 1,600,000
Baltimore Development Corporation	\$ 1,750,000
Howard County Economic Development Authority	\$ 1,750,000
Tri-County Council of Western Maryland	\$ 1,100,000
Total	\$11,200,000

June, 2016 Grants\*\*:

Meridian Management Group	\$ 4,000,000
Anne Arundel Economic Development Corporation	\$ 4,000,000
Maryland Capital Enterprises, Inc.	\$ 2,681,623
Baltimore County Department of Economic and Workforce Development	\$ 3,000,000
Baltimore Development Corporation	\$ 3,000,000
Howard County Economic Development Authority	\$ 3,000,000
Tri-County Council of Western Maryland	\$ 2,500,000
Prince George's Financial Services FSC First	\$2,000,000
Total	\$24,181,623

*\*\*August 17, 2016: The Department of Housing and Community Development (DHCD) was designated by BPW as a Fund Manager to assist with the Ellicott City flood. As such, DHCD was awarded \$2,500,000. The funding came from a proportional reduction of the 2016 awarded amounts listed above.*



**DEPARTMENT OF GENERAL SERVICES  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

December 2, 2020 Grants:

FUND MANAGER	AMOUNT
Anne Arundel Economic Development Corporation	\$ 1,500,000
Baltimore Development Corporation	\$ 750,000
Baltimore County Department of Economic and Workforce Development	\$ 750,000
Howard County Economic Development Authority	\$ 1,000,000
Prince George's Financial Services Corporation dba FSC	\$ 3,000,000
Maryland Capital Enterprises, Inc.	\$ 1,500,000
Meridian Management Group Inc.	\$ 1,500,000
Tri-County Council of Western Maryland	\$ 1,000,000
Total	\$11,000,000

**Percent +/- (This Item):**      0%

**Total Percent Change:**      910%

**Procurement Method:**      Competitive Sealed Proposals

**MBE/VSBE Participation:**    10% MBE of Up-Front Expense Fee / 0%

**MBE/VSBE Compliance:**    10% MBE of Up-Front Expense Fee / 0%

**Requesting Agency Remarks:** Request approval to extend three (Fund Managers) Fund Managers were allowed to use 8% of the initial award to stand up the program. From that amount, Fund Managers were required to meet a 10% MBE goal. The MBE Goal of 10% was required and achieved in the first year of the award.

The Fund Managers utilized a variety of MBE contractors for services such as office supplies, accounting, title work, and marketing to stand up their SMWOBA programs. This was a one-time stand-up fee. Fund Managers must absorb and pay all expenses related to running the program out of fee income earned from origination fees, application fees, and interest collected on loans.



DEPARTMENT OF GENERAL SERVICES  
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**77-GM-MOD.      GENERAL MISCELLANEOUS MODIFICATION (cont'd)**

The SMWOBA program has closed and funded 915 transactions since inception for a total of \$89.9 million to small, minority, and women-owned businesses, supporting 10,182 jobs. BPW retained the right to approve additional grant funding to the Fund Managers and the BPW approved contracts were constructed to allow disbursement of additional funds without modifying the contract.

**Fund Source:**                      100% Special (Small, Minority and Women-Owned Businesses Account-Video Lottery Terminal Fund)

**Approp. Code:**                      T00F0015

**Resident Business:**                      Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**78-RP.      REAL PROPERTY**  
*Department of Agriculture, Maryland Agricultural Land Preservation  
Foundation (MALPF) and Agricultural Land Preservation Easements  
(Various Properties)*

**Reference:** Approve the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties. All purchases outlined below have been reviewed and approved by the MALPF Board.

**Special Conditions:** Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or billboards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. The Grantee(s) shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 13, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 14 through 37, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others. Note that as to Items 14, 34, and 36, the unrestricted lot will be a building envelope that will not be subdivided from the farm.

C) As to items 38 through 55, the Grantor is waiving the right to request any additional lots.



**DEPARTMENT OF GENERAL SERVICES**  
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**78-RP.      REAL PROPERTY (cont'd)**

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<b><u>FAMILY LOTS</u></b>				
<b><u>Carroll County</u></b>				
1. R&D Spencer	87.51 Acres	\$847,700.00		
06-24-15	Less 1 acre	\$9,798.87/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Lefort (Staff)	\$1,211,000	\$75,305.80	\$1,135,694.20	
b. Belinko (fee)	\$1,298,000	\$75,305.80	\$1,222,694.20	
c. Campbell (fee)	\$761,000	\$75,305.80	\$685,694.20	
Review Appraiser: Lefort				
<b><u>Dorchester County</u></b>				
2. Squirrel Hollow LP	279.57 Acres	\$880,645.50		
09-24-05		\$3,150.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Peters (fee)	\$1,510,000	\$206,228.65	\$1,303,771.35	
b. Cadell (fee)	\$1,314,000	\$206,228.65	\$1,107,771.35	
Review Appraiser: Lefort				
<b><u>Frederick County</u></b>				
3. Rippeon Farms, LLC	166.14 Acres	\$1,424,250.00		
10-24-16	Less 1 acre	\$8,624.50/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Enger (Staff)	\$1,899,000	\$118,838.31	\$1,780,161.69	
b. Belinko (fee)	\$2,312,000	\$118,838.31	\$2,193,161.69	
c. Bowers (fee)	\$1,486,000	\$118,838.31	\$1,367,161.69	
Review Appraiser: Enger				



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**78-RP.      REAL PROPERTY (cont'd)**

**Garrett County**

4. Hamilton Farms, LLC	176.8 Acres	\$550,500.00	
11-24-09	Less 1 acre	\$3,149.31/acre	
	Per dwelling (2 dwellings)		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$403,000	\$109,320.74	\$293,679.26
b. Campbell (fee)	\$250,000	\$109,320.74	\$140,679.26

Review Appraiser: Kelleher

**Harford County**

5. C&B Filburn	21.09 Acres	\$165,750.00	
12-24-05	Less 1 acre	\$8,250.37/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$221,000	\$16,242.62	\$204,757.38
b. Campbell (fee)	\$295,000	\$16,242.62	\$278,757.38

Review Appraiser: Kelleher

6. Jody Varvaris, et.al.	55.384 Acres*	\$346,698.00	
12-24-06		\$6,375.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$471,000	\$38.29	\$470,961.71
b. Campbell (fee)	\$299,000	\$38.29	\$298,961.71

Review Appraiser: Kelleher

*\*55.384 acres will be encumbered by the MALPF Easement, but 1 acre is reserved for a non-subdivideable building envelope and thus payment will only be made upon 54.384 acres.*



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**78-RP.      REAL PROPERTY (cont'd)**

7. Glackin Family Trust	78 Acres*	\$404,250.00
12-24-07		\$5,250.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$546,000	\$104.16	\$545,895.84
b. Campbell (fee)	\$889,000	\$104.16	\$888,895.84

Review Appraiser: Kelleher

*\*78 acres will be encumbered by the MALPF Easement, but 1 acre is reserved for a non-subdivideable building envelope and thus payment will only be made upon 77 acres.*

8. L&B Haifley	21.23 Acres	\$131,495.00
12-24-09	Less 1 acre	\$6,500.00/acre

	Per dwelling (Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$198,000	\$14,822.41	\$183,177.59
b. Campbell (fee)	\$233,000	\$14,822.41	\$218,177.59

Review Appraiser: Kelleher

9. Samuel Foard Estate, et.al.	139.576 Acres*	\$1,124,510.25
12-24-12	Less 1 acre	\$8,625.00/acre

	Per dwelling (2 dwellings) (Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,582,000	\$116,473.82	\$1,465,526.18
b. Campbell (fee)	\$1,940,000	\$116,473.82	\$1,823,526.18

Review Appraiser: Kelleher

*\*139.576 acres will be encumbered by the MALPF Easement, but 7.198 acres is already protected by prior restrictions and thus payment will only be made upon 130.378 after also subtracting 2 acres for 2 dwellings.*

10. B. Winsett & J. Grimmel	94.13 Acres*	\$751,822.50
12-24-14	Less 1 acre	\$8,250.00/acre

	Per dwelling (2 dwellings) (Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,013,000	\$70,972.79	\$942,027.21
b. Campbell (fee)	\$1,179,000	\$70,972.79	\$1,108,027.21

Review Appraiser: Kelleher

*\*94.13 acres will be encumbered by the MALPF Easement, but 1 acre is reserved for a cell tower and thus payment will only be made upon 91.13 acres after also subtracting 2 acres for 2 dwellings.*



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**78-RP.      REAL PROPERTY (cont'd)**

**Washington County**

11. N&K Corwell	189.15 Acres	\$912,750.00	
21-24-07	Less 1 acre	\$4,877.10/acre	
	Per dwelling (2 dwellings)		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Bowers (fee)	\$1,217,000	\$112,082.26	\$1,104,917.74
b. Cline (fee)	\$1,497,000	\$112,082.26	\$1,384,917.74
Review Appraiser: Enger			

12. E.D.D.N., L.L.C.	180.613 Acres	\$1,145,250.00	
21-24-08	Less 1 acre	\$6,376.21/acre	
	Per dwelling		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$1,527,000	\$146,273.78	\$1,380,726.22
b. Bowers (fee)	\$1,527,000	\$146,273.78	\$1,380,726.22
Review Appraiser: Enger			

13. Donald Houser, Jr.	130.81 Acres	\$681,750.00	
21-24-10	Less 1 acre	\$5,251.91/acre	
	Per dwelling		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Bowers (fee)	\$909,000	\$73,464.30	\$835,535.70
b. Cline (fee)	\$974,000	\$73,464.30	\$900,535.70
Review Appraiser: Enger			

**UNRESTRICTED LOTS**

**Carroll County**

14. W&K Sheeley	27.974 Acres	\$223,792.00	
06-24-14		\$8,000.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (Staff)	\$378,000	\$19,644.22	\$358,355.78
b. Belinko (fee)	\$378,000	\$19,644.22	\$358,355.78
c. Campbell (fee)	\$266,000	\$19,644.22	\$246,355.78
Review Appraiser: Lefort			



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**78-RP.      REAL PROPERTY (cont'd)**

**Cecil County**

15. Joan McKeown Estate	107.742 Acres	\$747,194.00	
07-24-08	Less 1 acre	\$7,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,067,000	\$122,007.05	\$944,992.95
b. Campbell (fee)	\$1,174,000	\$122,007.05	\$1,051,992.95
Review Appraiser: Kelleher			

16. Randalia Farms, LC	90 Acres	\$607,500.00	
07-24-10		\$6,750.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$810,000	\$61,523.70	\$748,476.30
b. Campbell (fee)	\$945,000	\$61,523.70	\$883,476.30
Review Appraiser: Kelleher			

**Charles County**

17. J&E Bowling	40.2043 Acres	\$215,623.65	
08-24-01	Less 1 acre	\$5,500.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$353,000	\$29,751.18	\$323,248.82
b. Campbell (fee)	\$353,000	\$29,751.18	\$323,248.82
Review Appraiser: Enger			

18. Brindan, LLC	172.951 Acres*	\$1,045,187.63	
08-24-03	Less 1 acre	\$6,375.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Enger (Staff)	\$1,470,000	\$121,323.74	\$1,348,676.26
b. Belinko (fee)	\$1,902,000	\$121,323.74	\$1,780,676.26
c. Campbell (fee)	\$882,000	\$121,323.74	\$760,676.26
Review Appraiser: Enger			

*\*172.951 acres will be encumbered by the MALPF Easement, but 1 acre and 8 acres, respectively, are reserved as permitted use envelopes, one of which includes the existing dwelling, and thus payment will only be made upon 163.951.*



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**78-RP.      REAL PROPERTY (cont'd)**

19. Ruby Dyson	53.39 Acres	\$240,255.00
08-24-05		\$4,500.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Enger (Staff)	\$336,000	\$33,817.50	\$302,182.50
b. Belinko (fee)	\$347,000	\$33,817.50	\$313,182.50
c. Campbell (fee)	\$256,000	\$33,817.50	\$222,182.50

Review Appraiser: Enger

20. James Simpson, et.al.	284.3876 Acres	\$1,020,000.00
08-24-12	Less 1 acre	\$3,599.31/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Enger (Staff)	\$1,360,000	\$139,685.50	\$1,220,314.50
b. Belinko (fee)	\$1,360,000	\$139,685.50	\$1,220,314.50
c. Campbell (fee)	\$882,000	\$139,685.50	\$742,314.50

Review Appraiser: Enger

**Frederick County**

21. C&D Drenner	133.7911 Acres	\$915,406.91
10-24-04	Less 1 acre	\$6,999.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
Per dwelling (3 dwellings)			
a. Enger (fee)	\$1,373,000	\$118,972.82	\$1,254,027.18
b. Belinko (fee)	\$1,439,000	\$118,972.82	\$1,320,027.18
c. Bowers (fee)	\$1,112,000	\$118,972.82	\$993,027.18

Review Appraiser: Enger

22. Harless Farm, LLC	277.6156 Acres	\$1,778,501.40
10-24-09	Less 1 acre	\$6,500.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
Per dwelling (4 dwellings)			
a. Belinko (fee)	\$3,010,000	\$277,155.96	\$2,732,844.04
b. Bowers (fee)	\$2,600,000	\$277,155.96	\$2,322,844.04

Review Appraiser: Enger



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**78-RP.      REAL PROPERTY (cont'd)**

23. J&M Parish	88.974 Acres*	\$569,331.00
10-24-14	Less 1 acre	\$7,000.00/acre
	Per dwelling	
	(2 dwellings)	
(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$1,000,000	\$63,735.93      \$936,264.07
b. Bowers (fee)	\$957,000	\$63,735.93      \$893,264.07

Review Appraiser: Enger  
*\*88.974 acres will be encumbered by the MALPF Easement, but 5.641 acres are located outside of Frederick County and thus payment will only be made upon 81.333 acres after also subtracting 2 acres for 2 dwellings.*

24. Doubs Branch, LLC	101.9831 Acres*	\$805,464.80
10-24-17	Less 1 acre	\$8,000.00/acre
	Per dwelling	
	(Appraised Value)	(Agricultural Value) (Easement Value)
a. Belinko (fee)	\$1,212,000	\$128,858.35      \$1,083,141.65
b. Bowers (fee)	\$1,010,000	\$128,858.35      \$881,141.65

Review Appraiser: Enger  
*\*101.9831 acres will be encumbered by the MALPF Easement, but 0.3 acre is already protected by prior restrictions and thus payment will only be made upon 100.6831 acres after also subtracting 1 acre for 1 dwelling.*

**Montgomery County**

25. Kilmain, LLC	230.2978 Acres	\$1,719,733.50
15-24-01	Less 1 acre	\$7,500.00/acre
	Per dwelling	
	(Appraised Value)	(Agricultural Value) (Easement Value)
a. Peters (fee)	\$2,889,000	\$217,763.38      \$2,671,236.62
b. Lamb (fee)	\$2,857,000	\$217,763.38      \$2,639,236.62

Review Appraiser: Kelleher

26. Woodbourne29220, LLC	112.0381 Acres	\$777,266.70
15-24-02	Less 1 acre	\$7,000.00/acre
	Per dwelling	
	(Appraised Value)	(Agricultural Value) (Easement Value)
a. Peters (fee)	\$1,332,000	\$56,803.64      \$1,275,196.36
b. Lamb (fee)	\$1,140,000	\$56,803.64      \$1,083,196.36

Review Appraiser: Kelleher





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**78-RP.      REAL PROPERTY (cont'd)**

**Queen Anne's County**

27. Deano Farms, LLC	179.5 Acres	\$582,267.00	
17-24-02	Less 1 acre	\$3,262.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$1,883,000	\$123,757.54	\$1,759,242.46
b. Belinko (fee)	\$1,874,000	\$123,757.54	\$1,750,242.46
Review Appraiser: Andrews			
28. T&D Gannon	77.5 Acres	\$313,650.00	
17-24-04	Less 1 acre	\$4,100.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$887,400	\$71,748.45	\$815,651.55
b. Belinko (fee)	\$956,000	\$71,748.45	\$884,251.55
Review Appraiser: Andrews			
29. T&D Gannon	165.67 Acres	\$658,680.00	
17-24-05	Less 1 acre	\$4,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$1,778,000	\$120,679.93	\$1,657,320.07
b. Cadell (fee)	\$1,737,000	\$120,679.93	\$1,616,320.07
Review Appraiser: Andrews			
30. Leverage Farm, LLC	127.129 Acres	\$610,219.20	
17-24-08		\$4,800.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$1,589,000	\$181,896.49	\$1,407,103.51
b. Belinko (fee)	\$1,653,000	\$181,896.49	\$1,471,103.51
Review Appraiser: Andrews			



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**78-RP.      REAL PROPERTY (cont'd)**

31. Rhodes Trusts	60.304 Acres*	\$245,715.45	
17-24-15		\$4,175.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Andrews (Staff)	\$1,038,000	\$55,578.75	\$982,421.25
b. Belinko (fee)	\$814,000	\$55,578.75	\$758,421.25
c. Cadell (fee)	\$1,206,000	\$55,578.75	\$1,150,421.25

Review Appraiser: Andrews

*\*60.304 acres will be encumbered by the MALPF Easement, but 1.45 acres is already protected by prior restrictions and thus payment will only be made upon 58.854 acres.*

32. Rhodes Trust	77.874 Acres*	\$318,151.70	
17-24-16		\$4,175.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$942,000	\$74,586.29	\$867,413.71
b. Belinko (fee)	\$1,012,000	\$74,586.29	\$937,413.71

Review Appraiser: Andrews

*\*77.874 acres will be encumbered by the MALPF Easement, but 1.67 acres are already protected by prior restrictions and thus payment will only be made upon 76.204 acres.*

33. R&A Whaley	253.44 Acres*	\$725,494.00	
17-24-19	Less 1 acre	\$3,850.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$2,651,000	\$178,087.58	\$2,472,912.42
b. Belinko (fee)	\$2,524,000	\$178,087.58	\$2,345,912.42

Review Appraiser: Andrews

*\*253.44 acres will be encumbered by the MALPF Easement, but 64 acres are already protected by prior restrictions and thus payment will only be made upon 188.44 acres after also subtracting 1 acre for 1 dwelling.*

**Wicomico County**

34. Helfrich Land Trust	147.4 Acres	\$442,500.00	
22-24-02		\$3,002.04/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Campbell (fee)	\$590,000	\$26,188.73	\$563,811.27
b. Cadell (fee)	\$501,000	\$26,188.73	\$474,811.27

Review Appraiser: Lefort



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**78-RP.      REAL PROPERTY (cont'd)**

35. Riverton Farms, LLC	59.14 Acres	\$266,130.00	
22-24-07		\$4,500.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$396,000	\$39,586.00	\$356,414.00
b. Campbell (fee)	\$390,000	\$39,586.00	\$350,414.00
Review Appraiser: Lefort			

**Worcester County**

36. Benjamin Aydelotte	114.37 Acres	\$228,740.00	
23-24-01		\$2,000.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$583,000	\$91,106.33	\$491,893.67
b. Jeffery (fee)	\$570,000	\$91,106.33	\$478,893.67
Review Appraiser: Lefort			

37. Queponco Farms, Inc.	187.75 Acres	\$546,243.75	
23-24-07	Less 1 acre	\$2,925.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Jeffery (fee)	\$930,000	\$144,460.00	\$785,540.00
b. Cadell (fee)	\$915,000	\$144,460.00	\$770,540.00
Review Appraiser: Lefort			

**LOT WAIVER**

**Carroll County**

38. J&J Collins	81.22 Acres	\$561,400.00	
06-24-02	Less 1 acre	\$6,998.25/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (Staff)	\$802,000	\$77,063.37	\$724,936.63
b. Belinko (fee)	\$923,000	\$77,063.37	\$845,936.63
c. Campbell (fee)	\$541,000	\$77,063.37	\$463,936.63
Review Appraiser: Lefort			



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39. Rachel Cosden, et.al.	12.031 Acres	\$77,000.00	
06-24-03	Less 1 acre	\$6,980.33/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Campbell (fee)	\$110,000	\$13,121.21	\$96,878.79
b. Belinko (fee)	\$108,000	\$13,121.21	\$94,878.79
Review Appraiser: Lefort			
40. Cynthia Jennette	37.321 Acres	\$254,100.00	
06-24-10	Less 1 acre	\$6,995.95/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$363,000	\$18,724.96	\$344,275.04
b. Campbell (fee)	\$ 312,000	\$18,724.96	\$293,275.04
Review Appraiser: Lefort			
41. Stanley Pennington	20.5 Acres	\$168,000.00	
06-24-12	Less 1 acre	\$9,081.08/acre	
	Per dwelling		
	(2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (Staff)	\$240,000	\$14,746.54	\$225,253.46
b. Belinko (fee)	\$268,000	\$14,746.54	\$253,253.46
c. Campbell (fee)	\$154,000	\$14,746.54	\$139,253.46
Review Appraiser: Lefort			
42. C&E Weaver	35.7478 Acres	\$340,200.00	
06-24-16	Less 1 acre	\$9,790.55/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (Staff)	\$486,000	\$19,792.66	\$466,207.34
b. Belinko (fee)	\$521,000	\$19,792.66	\$501,207.34
c. Campbell (fee)	\$292,000	\$19,792.66	\$272,207.34
Review Appraiser: Lefort			



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**78-RP.      REAL PROPERTY (cont'd)**

**Dorchester County**

43. Eberspacher Trusts	54.96 Acres	\$178,620.00	
09-24-02		\$3,250.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$341,000	\$57,838.70	\$283,161.30
b. Cadell (fee)	\$319,000	\$57,838.70	\$261,161.30
Review Appraiser: Lefort			

**Harford County**

44. Bethel Presbyterian Ch.	55.27 Acres	\$447,750.00	
12-24-02	Less 1 acre	\$8,250.41/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$597,000	\$21,281.68	\$575,718.32
b. Campbell (fee)	\$586,000	\$21,281.68	\$564,718.32
Review Appraiser: Kelleher			

45. Troyer Farms, LLC	13.892 Acres	\$111,136.00	
12-24-13		\$8,000.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$ 156,000	\$7,627.58	\$148,372.42
b. Campbell (fee)	\$94,000	\$7,627.58	\$86,372.42
Review Appraiser: Kelleher			

**Somerset County**

46. S&S Cullen	136.07 Acres	\$576,501.00	
19-24-02	Less 1 acre	\$4,300.00/acre	
	Per dwelling		
	(2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Jeffery (fee)	\$870,000	\$51,958.33	\$818,041.67
b. Cadell (fee)	\$804,000	\$51,958.33	\$752,041.67
Review Appraiser: Lefort			



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**78-RP.      REAL PROPERTY (cont'd)**

47. Laird Farms	51.45 Acres	\$231,525.00
19-24-06		\$4,500.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Jeffery (fee)	\$330,000	\$51,574.00	\$278,426.00
b. Cadell (fee)	\$340,000	\$51,574.00	\$288,526.00

Review Appraiser: Lefort

48. Natalie Overholt	69.7 Acres	\$329,250.00
19-24-09		\$4,723.82/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$439,000	\$78,036.67	\$360,963.33
b. Jeffery (fee)	\$420,000	\$78,036.67	\$341,963.33

Review Appraiser: Lefort

49. P&P Renshaw	39.96 Acres	\$136,360.00
19-24-10	Less 1 acre	\$3,500.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Jeffery (fee)	\$250,000	\$40,861.33	\$209,138.67
b. Cadell (fee)	\$245,000	\$40,861.33	\$204,138.67

Review Appraiser: Lefort

50. Keith Widdowson, et.al.	72.32 Acres	\$292,500.00
19-24-12	Less 1 acre	\$4,101.23/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Jeffery (fee)	\$390,000	\$43,858.67	\$346,141.33
b. Cadell (fee)	\$435,000	\$43,858.67	\$391,141.33

Review Appraiser: Lefort

**Talbot County**

51. Eaton Trusts	192.613 Acres	\$804,774.60
20-24-02	Less 1 acre	\$4,200.00/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Andrews (Staff)	\$1,839,000	\$201,162.16	\$1,637,837.84
b. Cadell (fee)	\$1,839,000	\$201,162.16	\$1,637,837.84
c. Campbell (fee)	\$1,050,000	\$201,162.16	\$848,837.84

Review Appraiser: Andrews



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**78-RP.      REAL PROPERTY (cont'd)**

**Washington County**

52. Philip Bowers	69.674 Acres	\$324,750.00	
21-24-03	Less 1 acre	\$4,870.71/acre	
	Per dwelling		
	(3 dwellings)		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Enger (Staff)	\$433,000	\$66,919.13	\$366,080.87
b. Bowers (fee)	\$567,000	\$66,919.13	\$500,080.87
c. Cline (fee)	\$367,000	\$66,919.13	\$300,080.87
Review Appraiser: Enger			

53. S&B Buhrman	116.22 Acres*	\$565,740.00	
21-24-04	Less 1 acre	\$5,250.00/acre	
	Per dwelling		
	(2 dwellings)		
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$800,000	\$75,292.76	\$724,707.24
b. Bowers (fee)	\$800,000	\$75,292.76	\$724,707.24
Review Appraiser: Enger			

*\*116.22 will be encumbered by the MALPF Easement, but 6.46 acres are already protected by prior restrictions and thus payment will only be made upon 107.76 acres after also subtracting 2 acres for 2 dwellings.*

54. K. Byron & T. Stark	50.005 Acres	\$312,750.00	
21-24-05	Less 1 acre	\$6,382.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline: (fee)	\$417,000	\$60,008.73	\$356,991.27
b. Bowers (fee)	\$417,000	\$60,008.73	\$356,991.27
Review Appraiser: Enger			

**Worcester County**

55. Bishop Special	470.41 Acres	\$1,034,902.00	
Needs Trust		\$2,200.00/acre	
23-24-08			
(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$2,587,000	\$251,158.93	\$2,335,841.07
b. Jeffery (fee)	\$2,120,000	\$251,158.93	\$1,868,841.07
Review Appraiser: Lefort			



**DEPARTMENT OF GENERAL SERVICES  
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**78-RP.      REAL PROPERTY (cont'd)**

***Fund Source:***

10460	\$31,717,577.54
<b>Total:</b>	<b>\$31,717,577.54</b>

**Total Acres (TA):** **6,370.7924**

**TA Less Unpaid Acres and Dwellings:** **6,220.0734**

**Average Price per Paid Acre:** **\$5,099.23**

***Remarks:***

1. The Department of Agriculture recommends acceptance of these contracts.
2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal "a." listed above be the fair market value of the land on which the easement is to be acquired.
3. Pursuant to Agriculture Article 2-511(e), the purchase price of each easement may not exceed 75% of the fair market value, or the owner's asking price, whichever is less.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

*Contact: Wendy Scott- Napier 410-767-4088  
 wendy.scott-napier@maryland.gov*

**79-RP.      REAL PROPERTY**  
***Department of General Services***

**Recommendation:** Board of Public Works approval is requested for contracts to all offerors passing both Technical and Price requirements to perform acquisitions and additional related activities as required for residential, commercial, agricultural and unimproved properties in the following jurisdictions: Baltimore City, Baltimore, Carroll, Harford, Howard, Allegany, Frederick, Garrett and Washington Counties representing the Northern and Western Regions.

The Comprehensive Settlement Fee represents the offeror's fee for title and settlement services for a single transaction. This covers all services normally associated with property transactions, such as settlement charges, document preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies. The cost of title insurance is by fixed rates approved by The Maryland State Insurance Administration.

<b><i>Procurement Method</i></b>	<b>Competitive Sealed Proposals</b>		
<b><i>Awards</i></b>	<b><u>Technical/Price Evaluation</u></b>		<b><u>Comprehensive Settlement Fee</u></b>
Absolute Title Group Glen Burnie, MD	Technical Price	Pass Pass	\$1,200
AWO Title (MBE) Greenbelt, MD	Technical Price	Pass Pass	\$1,000
Cooch & Bowers Corporation Arnold MD	Technical Price	Pass Pass	\$1,200
Cotton Duck Title Company Baltimore, MD	Technical Price	Pass Pass	\$1,200
Crown Title Corporation Catonsville, MD	Technical Price	Pass Pass	\$1,100
Integrity Title & Escrow Co. Owings Mills, MD (MBE)	Technical Price	Pass Pass	\$1,185
Mid-Atlantic Title Ellicott City, MD	Technical Price	Pass Pass	\$1,000



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**

**79-RP.      REAL PROPERTY (cont'd)**

Property Title & Escrow	Technical	Pass	
Baltimore, MD	Price	Pass	\$1,200
True Title, Inc.	Technical	Pass	
Clarksville, MD	Price	Pass	\$1,195

**Contract Term:**      07/01/2024 - 06/30/2027

**Amount:**              \$180,000

**Remarks:** The Request for Proposal (RFP) was posted on the DGS Web Site and eMaryland Marketplace Advantage. The RFP was advertised in the following newspapers: The Daily Record and The Cumberland Times. A notice of the RFP was mailed to 110 companies and individuals certified to provide the required services along with direct solicitations to MDOT. certified MBE'S.

Each offeror was evaluated on a pass/fail basis as to whether the proposal met with mandatory requirements of the RFP for all aspects of titling including the offeror's debt of experience in transactional history, the range of knowledge and experience within the offeror's team, plus abstractors' experience and insurance information. Fees were evaluated as pass/fail based on prevailing market rates.

**Work assignments** for title services will be awarded on a rotating basis and the contract contains strict time limits and per diem penalties for delays. The State reserves the right to terminate any contract in whole or part for convenience or default. Each of the nine contracts awarded will be for a value Not To Exceed \$20,000.00 during the three year term. The aggregate value of the overall contract award will not exceed \$180,000.00. The actual contract cost will depend on the number and agreed price of the properties acquired during the term of the contract.

**Resident Business:**              Yes



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**REVISED**

**79-RP.      REAL PROPERTY (cont'd)**

<i>Tax Compliance Nos.</i>	24-2107-0111	Absolute Title Group
	24-2106-0110	AWO Title
	24-2105-0111	Cooch & Bowers Corporation
	24-2109-0100	Cotton Duck Title Company
	24-2111-0110	Crown Title Corporation
	24-2108-0110	Integrity Title & Escrow Company
	24-2112-0000	Mid-Atlantic Title
	24-2110-0101	Property Title & Escrow, LLC
	24-2104-0110	True Title, Inc.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**80-LL.      LANDLORD LEASE**  
Canal Place Preservation Development Authority

**Recommendation:** Approve a renewal lease

**Prior Board Action:** DGS 44-LL; 08/23/2023

**Tenant:** Jasmina Vasic d/b/a Jasmina's Hair Salon

**Property Location:** Shops at Canal Place, Rm 301  
17 Howard Street Space C-2, Cumberland, MD 21502

**Space Type:** Retail Space (813 sq. ft.)

**Lease Type:** Renewal

**Term:** 09/01/2024 - 08/31/2026

**Annual Rent:** \$8,292.60                      **Monthly Rate:** \$691.05  
**Square Foot Rate:** \$10.20

**Utilities/Custodial Responsibility:** Landlord/Landlord

**Termination for Convenience Clause:** Yes

**Procurement Method:** Exempt in accordance with State Finance & Procurement,  
Section 4-318 (4) where the State is the lessor.

**Remarks:** The tenant Jasmina Hair Salon owned by Jasmina Vasic has been leasing space since September 1, 2023. The space is for a full-service hair salon including nails and facials. This lease includes the use of onsite use-in-common parking spaces. Rent increases by 2% annually.

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED      DISAPPROVED**

**DEFERRED      WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**81-LL.      LANDLORD LEASE  
*Department of Health***

***Recommendation:***                      Approve a renewal lease

***Prior Board Action:***                      DGS 9-LL, 08/01/2018

***Landlord:***                                      Department of Health, 201 W. Preston Street, Baltimore, Maryland  
21201

***Tenant:***    Way Station, Inc, 230 W. Patrick Street, Frederick, MD 21701

***Property Location:***                      6655 Sykesville Road, Sykesville, MD 21784

***Space Type:***                                      Cottages

***Lease Type:***                                      Renewal

***Term:***    06/15/2024 - 06/14/2034

***Renewal Options:***                      06/15/2034 - 06/14/2039 (Renewal Option #1)  
06/15/2039 - 06/14/2044 (Renewal Option #2)

***Annual Rent:***                                      \$1.00

***Utilities / Custodial Responsibility:***      Tenant / Tenant

***Termination for Convenience:***              Yes

***Procurement Method:*** Exempt in accordance with State Finance & Procurement, Section 4-318 (4) where the State is the lessor.

***Remarks:*** The Way Station, Inc has operated a 32-bed residential crisis unit for the purpose of housing special needs patients from Springfield Hospital Center at this location since 2016. Approval is requested for a ten-year lease with two 5-year renewal options. The renewal options are subject to future Board of Public Works approval.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**82-LT.      TENANT LEASE  
*Department of Human Services***

***Recommendation:***      Approve a renewal lease

***Prior Board Action:***      DGS 60-LT, 12/01/2021

***Lessor:***      Baltimore County Maryland,  
400 Washington Avenue, Towson, MD, 21204

***Property Location:***      401 Bosley Avenue, Suite G-10, Towson, MD 21204

***Space Type:***      Offices (1,031 sq. ft.)

***Lease Type:***      Renewal (Continued Use)

***Term:***      07/01/2024 - 06/30/2029 (w/standard 6-month holdover)

***Future Option Term:***      07/01/2029 - 06/30/2034

***Annual Rent:***      \$18,856.99      ***Square Foot Rate:***      \$18.29

***Fund Source:***      100% General Funds      ***Appropriation Code:***      GF02

***Utilities/Custodial Responsibility:***      Lessor

***Termination for Convenience Clause:***      Yes

***Procurement Method:***      Exempt – Intergovernmental Lease  
See Annotated Code of Maryland, State Finance & Procurement  
Article, Section 4-318 (1)

***Remarks:***      The Department of Human Services has leased this property for an administrative Child Support Administration office in Baltimore County since 2002. The rent will remain flat for the new five year term.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**84-LT.      TENANT LEASE  
*Department of Public Safety and Correctional Services***

**Services Recommendation:** Approve a renewal lease

**Landlord:** City of Frederick, 101 N. Court Street, Frederick, MD 21701

**Prior Board Action:** DGS 66-LT-MOD, 12/01/2021

**Property Location:** 138 West Patrick Street, Frederick, MD 21701

**Space Type:** Garage Parking (19 Spaces)

**Lease Type:** Renewal (Continued Use)

**Term:** 07/01/2024 - 06/30/2026 (w/standard 6-month holdover)

**Future Option Term:** 07/01/2026 - 06/30/2028

**Annual Rent:** \$22,116

**Square Foot Rate:** \$97.00/space

**Fund Source:** 100% General Funds

**Appropriation Code:** RC110

**Utilities/Custodial Responsibility:** Landlord

**Termination for Convenience Clause:** Yes

**Procurement Method:** Exempt – Intergovernmental Lease

See Annotated Code of Maryland, State Finance & Procurement Article, Section 4-318 (1)

**Remarks:** Employees of the Department of Public Safety and Correctional Services, Division of Parole and Probation have been parking at this location since 2008. There is no rent increase for the new term.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**85-LT.      TENANT LEASE  
*Department of Service and Civic Innovation***

***Recommendation:***                      Approve new lease

***Landlord:***                                 Silver SM Co. LLC  
8403 Colesville Road, Suite 620, Silver Spring, MD 20910

***Property Location:***                    8403 Colesville Road, Suite 620,  
Silver Spring, MD 20910

***Space Type:***                              Office (2,430 sq. ft.)

***Lease Type:***                                New Lease

***This Term:***                                 06/15/2024 - 06/14/2027 (w/ standard 6-month holdover  
after providing 6-months notice to Lessor)

***Future Option Term:***                    None

***Annual Rent:***                             \$71,733.60                      ***Square Foot Rate:***    \$29.52

***Fund Source:***                             100% General Funds    ***Appropriation Code:*** PCA 10105

***Utilities/Custodial Responsibility:***      Landlord / Landlord

***Termination for Convenience Clause:***    No - Waived

***Procurement Method:***                    Sole Source  
See State Finance & Procurement Section 4-318 (5) and DGS Space  
Mgmt Manual ¶ 6-601 F 2 a



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**85-LT.      TENANT LEASE (cont'd)**

**Remarks:**      The Maryland Department of Service and Civic Innovation was established by the Serving Every Region Through Vocational Exploration (SERVE) Act of 2023 with the purpose of promoting service and volunteerism in the state of Maryland. This location is newly built and will serve as a field office for program participants in Montgomery and Prince George’s County. The rent for this lease will escalate 3.0% annually. A waiver of the termination for convenience provision has been approved by the Secretary for the Department of General Services in consideration of the current real estate market and high interest rates.

*This Item was withdrawn as Item 34-LT from the 02/28/2024 DGS Agenda and it also was withdrawn as Item 38-LT from the 05/15/2024 DGS Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
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*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**86-LT-MOD. TENANT LEASE MODIFICATION  
*Department of Human Services***

***Recommendation:*** Approve change order for modifications to the 25 S. Charles Street headquarters location due to new operational changes and efficiencies

***Prior Board Action:*** DGS 53-LT, 08/23/2023; DGS 26-LT, 05/03/2023; DGS 49-LT, 05/11/2022

***Landlord:*** 25 South Charles, LLC; 25 S Charles Street, Ste 1002A, Baltimore, MD 21201

***Property Location:*** 25 S Charles Street, Baltimore, MD 21201

***Space Type:*** Office (150,568 sq. ft.)

***Lease Type:*** Amendment

***Change Order:*** \$2,115,929.94

***Fund Source:*** 65% Federal Funds, 35% General Funds

***Appropriation Code:*** N00E0102

***Original Procurement Method:*** Competitive Sealed Proposals  
*See COMAR 21.05.03; DGS Space Mgmt Manual ¶ 6-605 D*



**DEPARTMENT OF GENERAL SERVICES  
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**86-LT.      TENANT LEASE (cont'd)**

**Remarks:**      The Department of Human Services (DHS) has requested changes to the new headquarters leased location, which are necessary due to operational changes and efficiencies required to implement DHS' mission. The changes include additional kitchenettes within DHS' leased space to accommodate employees who may be required to work non-traditional hours and/or respond to 24/7 emergency activation; additional wellness and lactation rooms; and converting existing storage and cubicle space to office space to accommodate employees working with Protected Personal Information (PPI), executive privilege information, and shifting workspace assignments for the DHS Attorney General's staff, and other divisions. The requested modifications will require updating the construction drawings, obtaining new permits, and implementing a new phased post occupancy construction schedule to ensure minimal disruption to operations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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*Contact: Beverly Pivec 410-576-6442*  
*bpivec@oag.state.md.us*

**87-EX.      EXPEDITED PROCUREMENT**  
***Office of the Attorney General***

***Recommendation:*** The Office of the Attorney General is requesting approval to use the Expedited Procurement method as per the Code of Maryland Regulations (COMAR) 21.05.06.03.

***Description:*** The Office of the Attorney General (OAG) requests approval to replace the main file server and network switching infrastructure at 200 St Paul Place. The timing to procure and implement the new file server warrants the need to utilize the Expedited Procurement method. Specifically, the urgent circumstances under which an Expedited Procurement is determined to be the best method for conducting this procurement include the need to ensure the work of the OAG is not further impacted by a major computer network failure. The current critical file server issues are hindering our ability to carry out our mission and the legal business of the state to protect Marylanders.

The OAG computer network serves approximately 500 users who work at 200 St. Place and in our satellite offices in Annapolis, Hagerstown, Largo and Salisbury. Network resources are available to our staff while in the office and when working remotely through an IPSec VPN. Currently, our Data Center has 45 physical and virtual servers which access over 180 Terabytes of data. These servers support over 50 independent databases, applications and reporting engines for Divisions throughout OAG.

The current file server is a single HP DL385-P Gen 8 server connected to an HP MSA 2040 SAS drive array. The drive array has 35 terabytes of effective space and connects to an online Microsoft Azure cache containing 80 terabytes of data. The current network interface for the file server is a 4 link Adapter Team with 4 GbE total throughput. The server and SAN are no longer eligible for extended warranty support. The SAS reached End of Service Life in April of 2023.

The current network switching infrastructure is based on HP Procurve 5412zl Chassis Switches which were purchased in 2010. The 5400zl series was discontinued in 2015 and reached the end of Service Life in 2020. The switches no longer support the data throughput required for video conferencing and sustained large scale data transfer. We experience network lag across multiple switches on a regular basis which leads to unpredictable glitches in video conferencing sessions, file access delays and intermittent dropouts while using a VPN connection for remote work. The new file server proposed requires eight 10 Gigabit Ethernet connections to function and our switching infrastructure needs uplinks of 25 Gigabit Ethernet to transfer data effectively. The current infrastructure will only support 1 Gigabit Ethernet connections.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**87-EX.      EXPEDITED PROCUREMENT (cont'd)**

Our computer system is vital to conducting the legal business of the State. The current file server is obsolete. Users are experiencing untenable delays. eDiscovery is discovery in which the information is provided in electronic format. The amount of data required for eDiscovery has grown exponentially in the last nine months and is beyond the capacity of the current file server. We are currently receiving new storage requests of up to 20 TB/week.

The requested solution will allow us to host more files, provide better accessibility, and increase flexibility to our users and reduce the cache/stub file traffic caused by the limited data storage of the current environment.

Pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1), OAG's Procurement Officer with approval of the Agency Head has determined that this procurement should be expedited because: (1) urgent circumstances require prompt action; (2) an expedited procurement best serves the public interest; and (3) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals. However, the procurement officer shall attempt to obtain as much competition as reasonably possible per SFP § 13- 108 (d)(2).

***MBE/VSBE Participation:*** 0% / 0%

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

**2<sup>nd</sup> Revision**

*Contact: Joseph Sedtal 433-469-5864  
joseph.sedtal@maryland.gov*

**88-EX.      EXPEDITED PROCUREMENT REQUEST**  
***Department of Public Safety and Correctional Services***

***Recommendation:*** The Department of Public Safety and Correctional Services (the “Department” or “DPSCS”) requests approval to utilize the Expedited Procurement method for the purposes of construction of the replacement of the [...] perimeter security fencing for the Roxbury Correctional Institution (RCI) as per the Code of Maryland Regulations (COMAR) 21.05.06.03.

***Description:*** The RCI [...] perimeter fencing system was originally constructed in 1983 and has reached its end of life. In 2019, the Department identified the fencing for replacement and submitted a Capital Project Program (Capital Program) Part 1 and 2 for review to the Department of General Services (DGS) and the Department of Budget and Management (DBM). The Capital Program included a new Gatehouse and Visitor Center, along with the fence system replacement. Comments were returned by DGS/DBM that same year. The final version of the Capital Program was submitted in 2022 to DGS/DBM and the Department of Budget and Management (DBM). The Capital Program is currently under review; however, the need to replace the fence portion has superseded the normal State review process for the remainder of the Capital Program.

DGS has submitted the Architectural and Engineering (A&E) portion of this contract as an Expedited Procurement item (Item 89-EX). The A&E plans are to include a phasing plan for a new security fence system, an intrusion detection system, [...] and an exterior patrol loop road. Once the A&E services portion has been completed and the selected vendor has provided construction documents and specifications to DGS, those documents will be shared with staff at DPSCS, who will utilize those documents to expeditiously bring on a construction firm to replace both the inner and outer security fence system; replace the attached [...] and patch and overlay the perimeter patrol road.

The timing to procure and construct a security fence system warrants the need to utilize the Expedited Procurement method. An Expedited Procurement has been determined to be the best method to conduct this procurement, and the use of a more formal procurement method would impose significant public safety impacts on the State. If this contract is not awarded in a timely manner, the public safety of local communities and the general welfare of Incarcerated Individuals could be impacted. The fence sustained some damage during a recent wind storm. The existing fence system has been reinforced and ongoing monitoring is underway.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**REVISED**

**2<sup>nd</sup> Revision**

**88-EX. EXPEDITED PROCUREMENT REQUEST (cont'd)**

Pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1), DPSCS's Procurement Officer, with approval of the Agency Head, has determined that this procurement should be expedited because: (1) urgent circumstances require prompt action; (2) an expedited procurement best serves the public interest; and (3) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals. However, the procurement officer shall attempt to obtain as much competition as reasonably possible per SFP § 13-108 (d)(2).

The Procurement Review Group (PRG) process will not be able to be completed until the A&E portion is completed. It will then be evaluated for MBE and VSBE participation. The Department estimates MBE participation to be around 25% but that will be finalized once the PRG meeting occurs and the scope of work has been completed.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
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**June 5, 2024**



**REVISED**

**2<sup>nd</sup> Revision**

*Contact: Joseph Sedtal 433-469-5864  
joseph.sedtal@maryland.gov*

**89-EX.      EXPEDITED PROCUREMENT REQUEST**  
*Department of Public Safety and Correctional Services*

***Recommendation:*** The Department of Public Safety and Correctional Services (the “Department” or “DPSCS”) requests approval to utilize the Expedited Procurement method for the purposes of acquiring Architectural and Engineering (A&E) services for the replacement of the [...] perimeter security fencing for the Roxbury Correctional Institution (RCI) as per the Code of Maryland Regulations (COMAR) 21.05.06.03.

***Description:*** The RCI [...] perimeter fencing system was originally constructed in 1983 and has reached its end of life. In 2019, the Department identified the fencing for replacement and submitted a Capital Project Program (Capital Program) Part 1 and 2 for review to the Department of General Services (DGS) and the Department of Budget and Management (DBM). The Capital Program included a new Gatehouse and Visitor Center, along with the fence system replacement. Comments were returned by DGS/DBM that same year. The final version of the Capital Program was submitted in 2022 to DGS/DBM and the Department of Budget and Management (DBM). The Capital Program is currently under review; however, the need to replace the fence portion has superseded the normal State review process for the remainder of the Capital Program.

DGS has submitted the Construction portion of this contract as an Expedited Procurement item (Item 88-EX). The A&E plans are to include a phasing plan for a new security fence system, an intrusion detection system, [...] and an exterior patrol loop road. Once the A&E services portion has been completed and the selected vendor has provided construction documents and specifications to DGS, those documents will be shared with staff at DPSCS, who will utilize those documents to expeditiously bring on a construction firm to replace both the inner and outer security fence system; replace the attached [...] system [...] and patch and overlay the perimeter patrol road.

The timing to procure and construct a security fence system warrants the need to utilize the Expedited Procurement method. An Expedited Procurement has been determined to be the best method to conduct this procurement, and the use of a more formal procurement method would impose significant public safety impacts on the State. If this contract is not awarded in a timely manner, the public safety of local communities and the general welfare of Incarcerated Individuals could be [...] impacted. The fence sustained some damage during a recent wind storm. The existing fence system has been reinforced and ongoing monitoring is underway.



DEPARTMENT OF GENERAL SERVICES  
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**REVISED**

**2<sup>nd</sup> Revision**

**89-EX. EXPEDITED PROCUREMENT REQUEST (cont'd)**

Pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1), DPSCS's Procurement Officer, with approval of the Agency Head, has determined that this procurement should be expedited because: (1) urgent circumstances require prompt action; (2) an expedited procurement best serves the public interest; and (3) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals. However, the procurement officer shall attempt to obtain as much competition as reasonably possible per SFP § 13-108 (d)(2).

The Procurement Review Group (PRG) process will not be able to be completed until the A&E portion is completed. It will then be evaluated for MBE and VSBE participation. The Department estimates MBE participation to be around 25% but that will be finalized once the PRG meeting occurs, and the scope of work has been completed.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024**



**SUPPLEMENTAL**

*Contact: Luz Morales 410-260-3830  
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**90-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of General Services***

**Contract ID:** Wireless Voice Data & Accessories Statewide Contract; 001B1600087  
ADPICS No.: COK47835

**Contract Approved:** DGS 20-IT, 01/27/2021

**Contract Description:** Mobile wireless services and equipment by participating in NASPO Wireless Voice Data & Accessories.

**Modification Description:** Extend the contract to align the period of performance with the lead State of Utah's five year option period, and add funding.

**Awards:** Verizon Wireless, Laurel, MD  
T-Mobile USA, Inc.: Owings Mills, MD  
AT&T Corp.; Columbia, MD

**Original Contract Term:** 01/28/2021 - 06/30/2024

**Modification Term:** 07/01/2024 - 08/11/2029

**Original Amount:** \$28,800,000

**Modification Amount:** \$28,800,000

**Prior Options/Mods:** \$0 Add two master contractors to the approved list of service providers, T-Mobile USA, Inc. and AT&T Corp. DGS 13-IT-MOD, 02/24/2021

**Total Contract Amount:** \$57,600,000

**Percent +/- (This Item):** 100%

**Total Percent Change:** 100%

**Original Procurement Method:** Intergovernmental Cooperative Purchasing



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**SUPPLEMENTAL**

**90-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

The State of Maryland, Department of General Services (“DGS”) seeks to execute a modification to extend the period of participating addendum (“Participating Addendum”) with Verizon Wireless, AT&T Corp and T Mobile USA, Inc. under the National Association of State Procurement Officials (“NASPO”) Valuepoint’s Wireless Voice, Data & Accessories (“NASPO Contract”). NASPO strives to make the governmental procurement process more efficient by establishing competitively priced contracts.

The NASPO ValuePoint alliance aggregates the demand of all 50 States, The District of Columbia, and the organized US territories. There are currently 50 States with Guam and the District of Columbia, PA’s against this NASPO Master Contract for Wireless Voice, Data, and Accessories (2019-2029) (Utah) for wireless services and equipment. This cumulative purchasing power and multi-state and locality volume buying results in more favorable rates than the State would otherwise obtain by contracting directly to the vendors.

The Office of State Procurement (OSP) has determined that the continued use of the NASPO Master Contract for Wireless Data, Voice, and Accessories (2019-2029) provides greater cost benefits to the State than if the State procured these products and services independently. AT&T Corp., T-Mobile USA, Inc. and Verizon Wireless are the three national suppliers for the required services. The economies of scale gained by joining the other 49 states plus the District of Columbia and US Territories are significant. There is no way to ascertain what other States would pay if alternative contracts were utilized as no other State is on a separate agreement. Furthermore, these three suppliers would be very unlikely to engage with the State of Maryland outside of this NASPO contract, as the administrative complexities and redundancies of a unique service agreement would undermine the industry goals of standardization and interstate telecommunications compatibility.

MBE and VSBE participation was not established for this contract at the time of award in 2019. It was determined that due to the nature of the work being performed that there are no subcontracting opportunities available.



DEPARTMENT OF GENERAL SERVICES  
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**SUPPLEMENTAL**

**90-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

*Fund Source:* Various Agencies

*Approp. Code:* Various Agencies

*Resident Business:* Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024**



**SUPPLEMENTAL**

*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

**91-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** **Commercial Off-the-Shelf Software (COTS) 2012**  
Contract No. 060B2490021  
**Approved:** DoIT 6-IT, 09/19/2012  
**Term:** 10/01/2012 - 09/30/2027  
*\*\*As of publication, the remaining balance of this master contract is \$116,653622.44.*

**1.1 Using Agency:** Department of Information Technology  
**Description:** **RETROACTIVE** approval for ReACT software maintenance. ReACT is a free and open-source front-end JavaScript library for building user interfaces based on components. It is maintained by Meta and a community of individual developers and companies. ReACT can be used to develop single-page, mobile, or server-rendered applications with frameworks like Next. ReACT is DoIT's solution for self-service password reset and synchronization for the enterprise, allowing end users to reset their passwords; *F50P4600215*

**Award:** Advanced Software Products Group, Inc., Naples, FL

**Number of Qualified**

**Master Contractors:** 28 (SBR - Designated)

**Number of Bids:** 1

**Bid:**

<i>Bidder</i>	<i>Amount</i>
Advanced Software Products Group, Inc.; Naples, FL	\$10,405.74

**Amount:** \$ 6,557.30 (**Retroactive**)  
\$ 3,848.44 (Proactive)  
\$10,405.74

**Term:** 10/20/2023 - 06/05/2024 (**Retroactive**)  
06/06/2024 - 10/29/2024 (Proactive)

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 100% General Funds



DEPARTMENT OF GENERAL SERVICES  
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**SUPPLEMENTAL**

**91-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    Master Contract:    Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)**

**Remarks:** The PORFP was issued six times via eMaryland Marketplace Advantage and emailed directly to 28 master contractors who are authorized resellers. These solicitations resulted in no bids from approved vendors under the COTS 2012 Master Contract because the manufacturer declined to provide a discount on services to the approved vendors. Direct procurement from the manufacturer became the sole viable option.

During the approval of the manufacturer's quote, it was discovered that the manufacturer required registration to conduct business in Maryland. The manufacturer's registration was completed on April 18, 2024, which delayed the procurement process beyond the scheduled start date.

The price was determined to be fair and reasonable based on a comparative analysis conducted on the award from previous years. Over the past two years, the price for ReACT software maintenance has remained at a fixed rate of \$9,922.13. In response to the inflationary trends of 2023, there has been a modest adjustment, increasing their rate by approximately 4.8% this year.

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA**



**SUPPLEMENTAL**

**June 5, 2024**

**REVISED**

*Contact: Michael Lore 240-539-0820  
michael.lore@maryland.gov*

**92-IT. INFORMATION TECHNOLOGY**  
*Office of the Secretary of State*

**Contract ID:** Electronic Filing System Replacement; *F50B4600041*  
ADPICS BPO No. F50B4600041

**Contract Description:** Replace the COMAR and Register publication system.

**Award:** Open Law Library; Washington, DC

**Contract Term:** 07/01/2024\* - 08/30/2025 (w/five 1-year renewal options)  
(\*Or earlier upon BPW approval)

**Amount:**

\$ 490,000	(Base Term)
\$ 250,000	(Renewal Option #1)
\$ 250,000	(Renewal Option #2)
\$ 250,000	(Renewal Option #3)
\$ 260,000	(Renewal Option #4)
\$ 270,400	(Renewal Option #5)
<b>\$1,770,400</b>	<b>Total</b>

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** N/A

**Requesting Agency Remarks:** Open Law Library (OLL) is the only product on the market that supports automated publishing of legislation/regulations in print and online, uses a transparent, secure, and non-proprietary database to store them, complies with ADA and level four preservation requirements of the National Digital Stewardship Alliance, and has existing on-staff expertise capable of building a system for automated Register publication into their existing product offering.

DoIT researched products and vendors that would satisfy these requirements. It found no vendors with existing products for all five requirements, only one with existing products for most, and the ability to support the development of the rest.





DEPARTMENT OF GENERAL SERVICES  
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**SUPPLEMENTAL** June 5, 2024

**REVISED**

**92-IT. INFORMATION TECHNOLOGY (cont'd)**

*Agency Remarks (cont'd):*

The market has a wide variety of offerings for the ‘end user’ population of lobbyists and advocates who track legislation/regulations, a smaller variety of offerings for agencies and legislative clerks who draft and propose legislation/regulations, and very few for the middleman process of publishing and maintaining legislation/regulations. What exists are often products developed for other things with an expensive side-line adapted to meet this niche use case.

Electronic Filing System (ELF) oversees the intake, assessment, and publishing pipeline for the Code of Maryland Regulations (COMAR), meaning every Maryland agency relies on it to be able to promulgate changes in their regulations (including the regulation under which this justification is being submitted). COMAR currently contains approximately 9,000 pages of regulations, with changes published every two weeks.

No MBE or VSBE participation was established for this contract because no subcontracting opportunities are available.

Open Law Library has offered fair and reasonable pricing for the State of Maryland compared to similar systems in DC and Baltimore for this sole source procurement.

*Fund Source:* 100% Reimbursable (Using Agencies)

*Approp. Code:* B0402

*Resident Business:* No

*MD Tax Clearance:* 24-2177-000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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June 5, 2024**



**SUPPLEMENTAL**

*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

**93-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** *Hardware/Associated Equipment & Services 2012*  
Contract No. 060B2490022  
**Approved:** DoIT 4-IT, 10/31/2012  
**Term:** 11/15/2012 - 11/14/2027  
*\*\*As of publication, the remaining balance of this master contract is \$93,253,114.*

**1.1 Using Agency:** Comptroller of Maryland  
**Description:** Purchase three TS7700 VTS 500 MBps TB IBM Servers for the new Baltimore locations. These IBM virtual tape systems (VTS) will replace the current ones that are going end of life this calendar year. They store a significant portion of both production and non-production data for agencies across the State that utilize the mainframe and are key to daily processing and all disaster recovery plans.;  
*E00P4600507.*

**Award:** CAS Severn Laurel, MD

**Number of Qualified**

**Master Contractors:** 14

**Number of Proposals:** 1 (*Single Bid Received*)

**Bid:**

<i>Bidder</i>	<i>Amount</i>
CAS Severn Laurel, MD	\$1,846,541.55

**Amount:** \$1,846,541.55

**Term:** Anticipated delivery - 06/21/2024

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 100% General Funds



DEPARTMENT OF GENERAL SERVICES  
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**SUPPLEMENTAL**

93-IT. INFORMATION TECHNOLOGY (cont'd)

1.0 Master Contract: Hardware/Associated Equipment & Services 2012 (cont'd)

*Remarks:* Two contractors responded that they could not offer competitive pricing and one did not indicate their reason for not bidding. MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
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**SUPPLEMENTAL**

**REVISED**

*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**95-EX.      EXPEDITED PROCUREMENT**  
*Department of Health, Office of Health Care Quality*

***Recommendation:*** The Maryland Department of Health on behalf of its Office of Health Care Quality is requesting approval to use the Expedited Procurement method as per the Code of Maryland Regulations (COMAR) 21.05.06.03

***Contract Description:*** The Office of Health Care Quality (OHCQ) on behalf of the Secretary of the Maryland Department of Health (MDH or the Department) issues State licenses which authorize forty-seven (47) types of healthcare facilities and community-based programs to do business in Maryland. On behalf of the Secretary of the U.S. Department of Health & Human Services, OHCQ conducts certification, recertification, and Clinical Laboratory Improvement Amendments (CLIA) activities. The Social Security Act mandates the establishment of minimum federal health and safety and CLIA standards that must be met by providers and suppliers to participate in the Medicare and Medicaid programs. Based on outcomes from certification surveys, OHCQ makes recommendations regarding certification of a provider or supplier to the Centers of Medicare & Medicaid Services (CMS). Once certified, a provider or supplier may participate in and seek reimbursement from Medicare and Medicaid for services rendered to beneficiaries.

As the only regulatory body within the State of Maryland that can perform these functions, it is through licensure and certification activities that OHCQ fulfills its mission to protect the health and safety of Marylanders and to ensure that there is public confidence in the health care and community delivery systems. OHCQ's mission is that all those receiving care in Maryland can trust that their health care facility or program is licensed and has met the regulatory standards for the services that they offer. Per federal standards, long term care facilities must be inspected annually.

The timing of surveyor inspection and investigation is driven by regulation as well as complaints filed against a facility. Failed surveys result in action plans developed by the facilities to address findings, which can range from minor to immediate jeopardy to health and safety of residents. Failure to remedy the findings from a survey can result in penalties to the facility. It is through this process that MDH holds facilities accountable for providing the appropriate care and attention to their residents.



DEPARTMENT OF GENERAL SERVICES  
 OFFICE OF STATE PROCUREMENT  
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**SUPPLEMENTAL**  
**REVISED**

**95-EX. EXPEDITED PROCUREMENT** *(cont'd)*

MDH has been working on a competitive solicitation aimed at addressing the persistent backlog of complaints, a recent lawsuit, however, brings into question the Department’s ability to ensure the public health, safety, and welfare for Marylanders who currently, or in the future, may reside in long term care facilities. The lawsuit brings to light concerns of abuse and neglect in long term care facilities throughout the State, noting that failure to inspect facilities has led to “pressure ulcers, falls, and unnecessary seclusion” as well as residents with mobility impairment being treated more poorly compared to residents without. Moreover, the lawsuit alleges in the absence of these inspections, “dangerously poor-quality care within nursing facilities goes undetected and uncorrected.”

As such, this expedited procurement is needed to identify and mitigate potential harm to Marylanders residing in long term care institutions. While the lawsuit names certain facilities, the services procured through this expedited procurement would provide additional nurse surveyors that would enable MDH to survey many more facilities to determine if others are providing appropriate care. Without these additional surveyors there will be delays in surveys which could place vulnerable residents at risk. As such, MDH requests authorization to use the Expedited Procurement method to contract with multiple vendors who can provide the nurse surveyors necessary in order to mitigate and avoid a critical impact on the public health, safety, and welfare of Marylanders.

Pursuant to Maryland State Finance & Procurement Article (SFP) § 13-108 (d)(1), MDH’s Procurement Officer with approval of the Agency Head has determined that this procurement should be expedited because: (1) urgent circumstances require prompt action; (2) an expedited procurement best serves the public interest; and (3) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals. However, the procurement officer shall attempt to obtain as much competition as reasonably possible per SFP § 13-108(d)(2).

**MBE/VSBE Participation:** 0% / 0%

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
June 5, 2024



**HAND CARRIED**  
**REVISED**

Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov

**96-GM.                    GENERAL MISCELLANEOUS**

**Recommendation:**    That the Board of Public Works approve the following contract.

**Authority:**                §8-301, State Finance & Procurement Article, Annotated Code of Maryland

**1.0    Agency:**                *Department of General Services, Department of Military*  
**Fund Source:**                \$554,551 - MCCBL23 Provide funds to begin design of a renovation and expansion of the White Oak Readiness Center in Silver Spring, Item 171

**1.1    Contract ID:**                White Oak Readiness Center Addition; M-701-240-004  
**Description:**                Design of the White Oak Readiness Center in Silver Spring. Project, includes site work, site utility work, design and engineering, creation of construction bid documents, participation in the bidding process; mandatory presence at the construction site for the entire construction and participation at warranty meetings.  
**Procurement Method:**        Qualification Based Selection – DGS-23-100-IQC  
**Award:**                        Marshall Craft Associates, Inc. Baltimore, MD  
**Amount:**                        \$3,122,468  
**MBE/VSBE Participation:**    30.15% / 0%  
**Resident Business:**        Yes  
**Remarks:** Approval is requested for all six phases of design, \$3,122,468. Due to limited funding at this time, the initial encumbrance will be only for phase 1, \$554,551. DGS will return to the Board for approval of the additional capital funding for the remaining phase when those funds are authorized.

This project will achieve LEED Silver certification and the readiness center will be a sustainable, efficient, green building through the LEED certification process.

The contractor has committed to exceed the established 30% MBE participation and achieve 30.15% participation.

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**BOARD OF PUBLIC WORKS                    THIS ITEM WAS:**

**APPROVED                    DISAPPROVED                    DEFERRED                    WITHDRAWN**

**WITH DISCUSSION                    WITHOUT DISCUSSION**