

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**OCTOBER 30, 2024**

**MEETING LOCATION: ONLINE & STATE HOUSE, GOVERNOR'S  
RECEPTION ROOM  
100 STATE CIRCLE, ANNAPOLIS, MD 21401\***

Item		Section page no.	Overall page no.
<b>SECRETARY'S AGENDA</b>			
1-3	Agriculture		1
4	Board of Public Works - PAAR		5
5-7	Board of Public Works – Wetlands		6
8-9	Department of Housing and Community Development		11
10	Morgan State University		15
11	Office of the Attorney General		18
12-14	Public Safety and Correctional Services		20
15	Towson University		23
16	<b>Supplemental:</b> Office of the Attorney General		24
17	<b>Supplemental:</b> Office of the Comptroller		27

<b>APPENDIX</b>			
A1	Public Safety & Correctional Services	APP1	28
A2	Maryland Department of Transportation/Maryland Aviation Administration	APP6	33

<b>SUPPLEMENT</b>			
<b>DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY</b>			
1	Program Open Space Local Share	DNR1	36
2	Program Open Space State Share	DNR2	37
3	Conservation Reserve Enhancement Program	DNR3	38
4-5	Rural Legacy Program	DNR5	40
6	Timber Sale	DNR7	42

<b>SUPPLEMENT</b>			
<b>UNIVERSITY SYSTEM OF MARYLAND</b>			
1	General Miscellaneous	USM1	43
2	University of MD, College Park	USM2	44
3	Bowie State University	USM4	46
4	Coppin State University	USM7	49
5	Towson University	USM10	52
6	University of Maryland, Baltimore County	USM13	55
7	University of Maryland Eastern Shore	USM16	58
8-9	University of Maryland, College Park	USM19	61
10	University of Maryland, College Park for Bowie State University	USM23	65
11	University of Maryland Baltimore for Towson University	USM25	67
12	University of Maryland Baltimore	USM28	70
13-14	University of Maryland Baltimore for University of Maryland Baltimore County	USM30	72

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**OCTOBER 30, 2024**

Item		Section page no.	Overall page no.
<b>MARYLAND DEPARTMENT OF TRANSPORTATION</b>			
1-2	Maryland Aviation Administration (MAA)	MDOT1	78
3-6	Maryland Transit Administration (MTA)	MDOT5	82
7-9	State Highway Administration (SHA)	MDOT16	93
<b>DEPARTMENT OF GENERAL SERVICES/ OFFICE OF STATE PROCUREMENT</b>			
1-2	Capital Grants and Loans	OSP1	102
3-7	Services	OSP4	105
8-14	Information Technology	OSP14	115
15	Equipment	OSP33	134
16-17	General Miscellaneous	OSP35	136
18	Landlord Lease	OSP38	139
19-25	Tenant Lease	OSP39	140
26	Supplemental: Services	OSP50	151
27	Supplemental: Information Technology	OSP52	153
28	Supplemental: Services	OSP54	155
29	Supplemental: Capital Grants and Loans	OSP57	158
30	Supplemental: Capital Grants and Loans	OSP59	160
31	Supplemental: Capital Grants and Loans	OSP60	161
32	Supplemental: Capital Grants and Loans	OSP61	162
33	Supplemental: Services	OSP62	163
34	Supplemental: Services	OSP64	165
35	Supplemental: Expedited Procurement Request	OSP66	167
36	Supplemental: Information Technology	OSP68	169
37	Supplemental: Services	OSP71	172
38	Supplemental: Capital Grants and Loans	OSP74	175
39	Supplemental: Services	OSP76	177
40	Supplemental: Services	OSP79	180
A1-EX	Expedited Procurement Report	OSP83	184

*\*This agenda may be addressed partly or wholly in closed session.*

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



*Contact: Jason Keppler 410-841-5864  
jason.keppler@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding for 12 individual grants under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$585,300

**Fund Source:** MCCBL of 2020: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 20340

County	Grantee	Agreement #	Amount
Allegany	Ricky L. Eden	AT-2025-2244-C	\$82,000
Anne Arundel	Derrick Jett	PA-2025-2243	\$38,100
Baltimore	One Straw Farm LLC	LS-2025-2241	\$5,900
Carroll	Baughner Enterprises, Inc.	MP-2025-2252	\$54,900
	Christine M. Krumrine	AT-2025-2254	\$36,800
	Dante Liberatore	RS-2025-2182	\$18,600
Frederick	Ernest Scott Page	MP-2025-2242	\$150,000
	Murphy Brothers	MP-2025-2246	\$120,500
	Seiss Farms LLC	MP-2025-2247	\$15,800
Garrett	Baughner Enterprises, Inc.	RS-2025-2251	\$16,400
Harford	My Lady's Manor Farm, Inc.	AT-2025-2235	\$25,900
Queen Anne's	Ralph K. Jackson Jr.	CH-2025-2232	\$8,500
Worcester	Eli A. Del Solar	AT-2025-2234	\$11,900

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



*Contact: Jason Keppler 410 841-5864  
jason.keppler@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Additional Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to one individual grant under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$2,479.21

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount
Frederick	Zene A. Wolfe	MP-2024-2762	\$2,479.21

**Remarks:** The Maryland Department of Agriculture has determined that this project is eligible for cost-share funds. The project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the cost-share agreement and accepts the grant conditions.

Additional funds are requested for this project to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



*Contact: Jason Keppler 410-841-5864  
jason.keppler@maryland.gov*

**3. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program- Reversion***

**Recommendation:** That the Board of Public Works approve reverting the balances on 29 completed or canceled projects under the Maryland Agricultural Cost-Share Program.

**Authority:** "Cost-Sharing-Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Amount:** \$636,686.79

**Fund Source:** MCCBL of 2018: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.* Item 18274

County	Recipient	Agreement #	Amount	Status
Carroll	Dennis W. Brothers	MP-2023-2326	\$10,500.00	Canceled
		MP-2023-2327	\$10,300.00	Canceled
		MP-2023-2328	\$16,300.00	Canceled
	G. Wayne Wilhide	MP-2022-2406	\$400.00	Canceled
	Tumbleweed Express, Inc.	RS-2024-2211	\$2,334.23	Completed
		RS-2024-2212	\$1,446.65	Completed
		RS-2024-2213	\$2,185.80	Completed
		RS-2024-2214	\$11,156.06	Completed
		RS-2024-2215	\$5,753.21	Completed
	Tyler N. Bruchey	MP-2022-2402	\$94,802.75	Canceled
		MP-2022-2403	\$4,800.00	Canceled
		MP-2022-2405	\$100,000.00	Canceled
	William J. Franz, II	MP-2021-2029	\$14,400.00	Canceled
	Wooden Hill Farms LLC	MP-2021-2360	\$55,498.00	Canceled
		MP-2021-2361-C	\$70,900.00	Canceled
MP-2021-2362		\$11,500.00	Canceled	

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



**3. DEPARTMENT OF AGRICULTURE (cont'd)**

County	Recipient	Agreement #	Amount	Status
Carroll (cont'd)	Wooden Hill Farms LLC (cont'd)	MP-2021-2363	\$18,600.00	Canceled
		MP-2021-2364	\$15,800.00	Canceled
		MP-2021-2369	\$13,500.00	Canceled
Charles	Russell L. Shlagel	AT-2023-2291	\$51,600.00	Canceled
Frederick	David S. Geyer	MP-2021-1985	\$64,014.56	Canceled
	Jeff Aronson	MP-2021-2135	\$5,700.00	Canceled
Garrett	Sebold Farm	AT-2021-2011-C	\$18,200.00	Canceled
Harford	Leslie C. Lynn	LS-2021-2216	\$6,800.00	Canceled
Queen Anne's	Carmichael Farm LLC	CH-2024-2274	\$275.50	Completed
	Saxon Farms LLC	AT-2024-2275	\$2,376.50	Completed
St. Mary's	Bluestone LLC	AT-2024-2249	\$17,343.53	Completed
Talbot	Blk Ventures LLC	CH-2023-2362	\$9,900.00	Canceled
	Herschell B. Claggett, Sr.	CR-2023-2322	\$300.00	Canceled

**Remarks:** The Maryland Department of Agriculture has confirmed that each of these projects has either been completed or canceled by the recipient, and any unspent balance could be made available for others eligible for cost-share projects.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Gabriel Gnall 410-260-7335  
gabriel.gnall@maryland.gov

4. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Department of Transportation                      September 2024*

**Authority:** COMAR 21.02.01.05

**Remarks:** The content of the report may be accessed on the Board of Public Works website: [www.bpw.maryland.gov/Pages/PAAR.aspx](http://www.bpw.maryland.gov/Pages/PAAR.aspx)

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov

5. **BOARD OF PUBLIC WORKS**  
***Wetlands Licenses***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for projects involving filling and dredging in the navigable waters of Maryland.

**MDE:** The Maryland Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

23-0664 *SNUG HARBOR WATERWAY IMPROVEMENT DISTRICT* – To improve navigable access by replacing in-kind an existing bulkhead, replacing bulkhead, reconstructing and replenishing the northern and southern stone jetties, conducting sediment cores, mechanically maintenance dredging two areas, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

*Shady Side, Snug Harbor*

*Special conditions: Requirements for maintenance dredging, dredge material transport and disposal, staking of the dredged area, and post dredge bathymetric survey.*

**WORCESTER COUNTY**

23-0143 *SCOTT STARK* – To restore and enhance high and low marsh and provide drainage of ponded areas by creating channels, creating hummocks with excavated material, removing material from an existing tidal ditch, filling another tidal ditch with excavated or clean material, thin-layering clean fill material in tidal wetlands, and planting tidal marsh vegetation.

*Berlin, Sinepuxent Bay*

*Special conditions: Requirements for constructing marsh establishment area, signing and acceptance of marsh maintenance plan, annual photograph submission, restoring and revegetating disturbed wetlands, and submitting as-builts.*

*Wetlands Created: 15,516 square feet*

**BOARD OF PUBLIC WORKS ACTION**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITH OUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov

6. **BOARD OF PUBLIC WORKS**

***Wetlands License -- #23-0757 – Anne Arundel County Dept. of Public Works  
Mitigation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board:

1. Grant a tidal wetlands license for work at Downs Park to construct breakwaters, fill and grade with sand, plant marsh vegetation, install marsh protection fencing, construct cobble channels and a revetment, install reef balls, place a hazard sign, and
2. Require mitigation in the form of marsh plantings and installing an oyster ball reef for impacts to open water resulting from the revetment.

**MDE:** The Maryland Department of the Environment concurs with the recommendations.

- Application received August 18, 2023
- Public comment period ended April 30, 2024
- MDE Report and Recommendation October 3, 2024

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**Mitigation:** Constructing a revetment will result in permanent impacts to 1,560 square feet of open water. MDE recommends that the licensee mitigate for the 1,560 square feet of impact to open water at a 2:1 ratio (COMAR 23.02.04.11.B) by installing a 2,702 square foot oyster reef balls and planting 418 square feet of marsh vegetation.

1,560 square feet of impact x 2 (2:1 ratio) = 3,120 square feet of required mitigation

2,702 square feet of oyster reef balls + 418 square feet of marsh = 3,120 square feet of mitigation

**ANNE ARUNDEL COUNTY**

23-0757 *ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS* – To reduce shoreline erosion, nourish existing beach, increase public access, provide habitat, and provide mitigation by constructing breakwaters, filling and grading with sand, planting marsh vegetation, installing marsh protection fencing, constructing cobble channels and a revetment, installing reef balls, and placing a hazard sign.

*Pasadena, Chesapeake Bay*

*Special conditions: Time of year restriction. Requirements for benthic survey, design and construction of stone revetment and groin, dredge material transport*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



6. **BOARD OF PUBLIC WORKS** (cont'd)

**ANNE ARUNDEL COUNTY (cont'd)**

23-0757 ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS

***Special conditions (cont'd):***

*and disposal, staking dredged area, post dredge bathymetric survey, maintenance dredging, beach nourishment area construction, marsh establishment area construction, marsh maintenance plans signing, coordination with U.S. Coast Guard, vent construction, mitigation project following plans, and monitoring the mitigation site. Restrictions on number of slips, lifts, hoist, and mooring piles, use of asphalt rubble, total platform area, reef construction materials, and assurance for future dredging licenses.*

***Wetland Created: 5,623 square feet***

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov

7. **BOARD OF PUBLIC WORKS**

***Wetlands License -- #23-1065 – Queen Anne’s County Dept. of Parks and Recreation Mitigation***

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board:

1. Grant a tidal wetlands license to construct and backfill replacement bulkhead, replace an existing boat ramp, construct a floating timber pier, extend an existing boat ramp, mechanically dredge an area, and
2. Require mitigation in the amount of \$3,452.76 for impacts to SAV and shallow water habitat resulting from the dredging.

**MDE:** The Maryland Department of the Environment concurs with the recommendations.

- Application received November 14, 2023
- Public comment period ended September 1, 2024
- MDE Report and Recommendation October 10, 2024

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “*The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.*” See also COMAR 23.02.04.

**Mitigation:** Mechanically dredging an area will result in permanent impacts to 516 square feet of SAV and 120 square feet of shallow water habitat. MDE recommends that the licensee mitigate for the 516 square feet of impact to SAV at a 3:1 ratio and the impacts to shallow water habitat at a 1:1 ratio (COMAR 23.02.04.11.B) by paying \$3,452.76 into the MDE Tidal Wetlands Compensation Fund.

$$516 \text{ square feet} \times 3 = 1,548 \text{ square feet} + 120 \text{ square feet} = 1,668 \text{ square feet}$$
$$1,668 \text{ square feet} \times \$2.07 \text{ per square foot}^* = \$3,452.76$$

\*Based on \$90,000/acre mitigation cost

**QUEEN ANNE’S COUNTY**

23-1065 *QUEEN ANNE’S COUNTY DEPT. PARKS AND RECREATION* – To upgrade a park facility and improve public access by constructing and backfilling replacement bulkhead, replacing an existing boat ramp with a concrete boat ramp, extending an existing boat ramp, mechanically dredging an area, transporting dredge material to a disposal site, and providing for periodic maintenance dredging for six years.

*Crumpton, Chester River*

*Special conditions: Requirements for construction of bulkhead, installing chocks, stoppers, bracing or similar devices, construction and maintenance of cofferdam*

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



---

7. **BOARD OF PUBLIC WORKS** (cont'd)

**QUEEN ANNE'S COUNTY** (cont'd)

23-1065

QUEEN ANNE'S COUNTY DEPT. PARKS AND RECREATION

*Special conditions (cont'd):*

*or similar structure, deploying and maintaining turbidity curtain, dredge material transport and disposal, maintenance dredging, staking dredged area, post dredge bathymetric survey, and payment into Tidal Wetland Compensation Fund prior to construction.*

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



---

Contacts: Gregory Hare 301-429-7610 [gregory.hare@maryland.gov](mailto:gregory.hare@maryland.gov)  
Edward Barnett 301-429-7740 [edward.barnett@maryland.gov](mailto:edward.barnett@maryland.gov)  
Amanda Sadler 301-429-7780 [amanda.sadler@maryland.gov](mailto:amanda.sadler@maryland.gov)

**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***The Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds as described.

**Borrower:** Ranleagh Court, LLC

**Project:** Ranleagh Court  
6001 Turnabout Lane  
Columbia, MD 21044

**Rental Housing Works Authority:** Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that on average will be occupied by households with incomes at 60% of area median income.

**Loan Amount:** \$3,000,000

**Fund Source:** MCCBL 2024 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Description:** Ranleagh Court Apartments entails the new construction of an 82-unit family rental community with one, two, three, and four-bedroom apartments. The Project will include 66 units that are affordable to households with incomes between 20% and 80% of area median income and 16 market rate units. The Project is sponsored by Enterprise Community Development, Incorporated.

Pursuant to Maryland's commitment to reducing greenhouse gas emissions, conserving water resources, and enhancing Maryland's environment, the project scope of work includes the following:

1. The project complies with Green Building standards criteria from Green Building Initiatives in an attempt to obtain a 'Bronze' certification.
2. Air sealing and insulation testing will be conducted by Pando Alliance, a State-recognized RESNEC consultant.
3. All windows will be double and triple-pane Energy Star rated.
4. All faucets and bath fixtures will use 'WaterSense' labeled products.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Description (cont'd):**

5. All appliances will be Energy Star Rated including refrigerators, ranges, bath exhaust fans as well as 'in-unit' individually metered washers and dryers for electricity.
6. All flooring will be quality and durable floor coverings.
7. All cabinetry to be durable hardwood quality.
8. Energy Star-rated lighting fixtures will be installed in all units and common areas.
9. The mechanical systems are designed to be highly efficient, with 15+ SEER ratings, programmable thermostats, and insulated plumbing pipes.

There are no recognized environmental conditions requiring remediation on the Project.

Sources	Amount
<b>Rental Housing Works (this Item)</b>	<b>\$ 3,000,000</b>
Private Loan FHA 221(d)(4)	\$13,080,000
Housing Opportunities Trust Fund (Howard County)	\$2,000,000
Section 108 Loan (Howard County)	\$2,887,000
Community Project Funding (US Federal Budget)	\$850,000
Howard County MIHY Fee in Lieu	\$3,500,000
Subordinate Mortgage (Community Homes Housing Inc)	\$ 2,987,082
Soft Loan (Community Homes Housing Inc)	\$ 750,000
Seller Take Back Note	\$1,050,257
Accrued Interest On CHHI, Seller Loan	\$255,543
Bond Reinvestment	\$2,290,000
Sec 45L Tax Equity	\$178,350
BGE Energy Star Rebate	\$75,850
ITC (Solar) Equity	\$150,000
Maryland Energy Administration	\$53,130
4% Low Income Housing Tax Credit	\$12,749,458
<b>Total</b>	<b>\$ 46,205,999</b>

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy on December 22,2022.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



---

Contacts: Gregory Hare 301-429-7610 [gregory.hare@maryland.gov](mailto:gregory.hare@maryland.gov)  
Edward Barnett 301-429-7740 [edward.barnett@maryland.gov](mailto:edward.barnett@maryland.gov)  
Amanda Sadler 301-429-7780 [amanda.sadler@maryland.gov](mailto:amanda.sadler@maryland.gov)

9. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***The Rental Housing Works Program***

**Recommendation:** That the Board of Public Works approve lending general obligation bond proceeds as described.

**Borrower:** Sunset Hargraves TM, LLC

**Project:** Sunset Hargraves Apartments  
502 Sunset Boulevard, Ridgley, Maryland 21660, and  
1005 Hargraves Court, Federalsburg, Maryland 21632

**Rental Housing Works Authority:** Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, and the regulations promulgated for the Multifamily Bond Program at COMAR Chapter 05.05.02

*The Rental Housing Works Program* finances rental housing that on average will be occupied by households with incomes at 60% of area median income.

**Loan Amount:** \$2,000,000

**Fund Source:** MCCBL 2024 - *Rental Housing Works Program*

**Collateral:** Deed of Trust

**Description:** Sunset Hargraves Apartments entails the acquisition and rehabilitation of two (2) family rental communities (formerly known as Tuckahoe Gardens Apartments and University Apartments) with a total of 68 units consisting of one, two and three bedrooms apartments in Ridgley and Federalsburg, respectively, Caroline County, Maryland. The Project will include 68 units that are affordable to households with incomes up to 60% of the area median income. All units will be subsidized with U.S. Department of Agriculture (USDA) Rural Development rental assistance, where tenants pay 30% of their income or less for rent. The Project sponsor is TM Associates Development, Inc. (TMAD).

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



**9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

***Description (cont'd):***

Pursuant to Maryland’s commitment to reducing greenhouse gas emissions, conserving water resources, and enhancing Maryland’s environment, the project scope of work includes the following:

1. The project complies with Green Building standards criteria from Green Building Initiatives in an attempt to obtain a ‘Bronze’ certification.
2. Air sealing and insulation testing will be conducted by Pando Alliance, a State-recognized RESNEC consultant.
3. All windows will be double and triple-pane Energy Star rated.
4. All faucets and bath fixtures will use ‘WaterSense’ labeled products.
5. All appliances will be Energy Star Rated including refrigerators, ranges, bath exhaust fans as well as ‘in-unit’ individually metered washers and dryers for electricity.
6. All flooring will be quality and durable floor coverings.
7. All cabinetry to be durable hardwood quality.
8. Energy Star-rated lighting fixtures will be installed in all units and common areas.
9. The mechanical systems are designed to be highly efficient, with 15+ SEER ratings, programmable thermostats, and insulated plumbing pipes.

There are no recognized environmental conditions requiring remediation on the Project.

<b>Sources</b>	<b>Amount</b>
<b>Rental Housing Works (this Item)</b>	<b>\$ 2,000,000</b>
Multifamily Bond Program- FHA Risk Sharing	\$4,990,000
USDA RD Loan	\$1,045,239
USDA RD Loan	\$1,309,239
MEEHA/Empower	\$452,554
4% Low Income Housing Tax Credit Equity	\$6,154,383
Deferred Developer’s Fee	\$413,381
Existing Reserves for Replacement	\$110,000
<b>Total</b>	<b>\$ 16,474,796</b>

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy on September 11, 2023.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



**REVISED**

*Contact: Nehemiah Yisrael 443-885-3966  
nehemiah.yisrael@morgan.edu*

**10. MORGAN STATE UNIVERSITY  
*A/E Services - Carter Grant Wilson Renovation***

***Contract ID:*** Carter Grant Wilson Administration Renovation  
DCM- CGW-24-1AE

***Recommendation:*** That the Board of Public Works approve the contract for A/E design services for the Carter Grant Wilson Administrative Renovation Project.

***Contract Description:*** Provide complete professional design services for all design phases to renovate the existing Carter Grant Wilson Administrative Building of 26,079 gsf to house the School of Graduate Studies and the International Affairs Division.

***Procurement Method:*** Qualification Based Selection - MSU Procurement Policies for A/E Services

***Award:*** GWWO Architects, Inc.  
Baltimore, Maryland

***Contract Term:*** 96 months from notice to proceed (including 2-year warranty)

***Award Amount:*** \$3,749,714.53

***MBE Participation:*** 41.52%

<b><i>Offerors</i></b>	<b><i>Technical Ranking</i></b>	<b><i>Oral Ranking</i></b>	<b><i>Overall Ranking</i></b>	<b><i>Overall Score</i></b>
GWWO Architects Baltimore, MD	1	1	1	126.6
Design Collective Baltimore, MD	2	2	2	125.3
Leo A. Daly Washington, DC	3	3	3	123.6
Ziger Snead Architects Baltimore, MD	4	4	4	122.6
Page Southerland Page Washington, DC	5	5	5	121.7
Quinn Evans Baltimore, MD	6	6	6	120.7

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



REVISED

10. MORGAN STATE UNIVERSITY (cont'd)

**Fund Sources:**

MCCBL 2022 Item # 136, *Provide funds to begin design of the renovation of the Carter-Grant-Wilson building for the School of Graduate Studies and the Division of International Affairs, \$1,196,000*

MCCBL 2023 Item # 140, *Provide funds to continue the design of the renovation of the Carter-Grant-Wilson building for the School of Graduate Studies and the Division of International Affairs, \$1,214,000*

MCCBL 2024 Item 154, *Provide funds to complete the design and begin construction and equipping of the renovation of the Carter Grant-Wilson building for the School of Graduate Studies and the Division of International Affairs, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project, \$4,445,000.*

**Note:** Chapter 720, Acts of 2024 preauthorized \$17,182,000 in FY 2026 and \$11,455,000 in FY 2027 for this project.

**Performance Security:** Not Required

**Remarks:** The Carter Grant Wilson Administration Building is located at the gateway to the campus on Hillen Road and Cold Spring Lane. The building is also located on the corner of the historic Quad of Morgan's campus which received the designation of National Treasure in 2017. Carter Grant Wilson was constructed in 1963 and has 26,079 gsf. When renovated this building will support the continued advancement of the programs and services for The School of Graduate Studies and the International Affairs Division.

The building has been vacated since 2021 due to plumbing, mechanical and other infrastructure failures. A renovation will be provided to completely replace aging infrastructure and create spaces for Morgan's growing graduate student programs and growing international student enrollment.

The solicitation was advertised on eMarylandMarketPlace, 15 firms responded. The Qualification Review Committee evaluated the technical proposals and six firms were shortlisted to advance to the oral presentation phase. The University then entered into fee negotiations with the highest ranked firm. The University recommends GWWO Architects, Inc. for award.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**REVISED**

10. **MORGAN STATE UNIVERSITY** (cont'd)

*Remarks (cont'd):*

The Morgan State University Office of Design & Construction Management will manage the A/E team's work with procurement support from the University's Procurement Office. This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

[...]

The University is currently requesting design funding for the Architect. We anticipate utilizing the remaining approved design/construction funding to award the Construction Manager Pre-Construction services contract and to award the Commissioning Agent design services. We will authorize the expenditure of the additional AE contract for construction when the funding is provided.

*MD Tax Clearance:* 24-4214-1111

*Resident Business:* Yes

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024**



**REVISED**

*Contacts: Carolyn Quattrocki, Deputy Attorney General, cquattrocki@oag.state.md.us 410-576-6330  
Peter Berns, General Counsel, Executive Division, pberns@oag.state.md.us 410-576-6974  
Robert A. Scott, Deputy Chief, of Litigation, Civil Division, rscott@oag.state.md.us 410-576-7055*

**11. OFFICE OF THE ATTORNEY GENERAL  
*Adjustment to Contingent Fee for Legal Representation***

**Recommendation:** The Office of the Attorney General is requesting that the Board of Public Works approve a change to the contingent fee provision in a contract for Assistant Counsel for the Francis Scott Key Bridge Litigation.

**Prior Approval:** Secretary’s Agenda, Item 11 (5/15/2024)

**Authority:** Section 10-305, State Finance & Procurement Article, Annotated Code of Maryland

**Contractors:** Kelley Drye & Warren LLP, Houston TX  
Liskow & Lewis APLC, Houston TX  
Downs Ward Bender Herzog & Kintigh PA, Hunt Valley MD  
The Lanier Law Firm, New York NY  
Partridge LLC, New Orleans LA

**Original Amount:** The Contractor will receive attorney’s fees for the sums recovered, not including the \$350 million insurance recovery, based on the percentages in the following fee matrix:

Cumulative Net Recovery	Stage of Litigation at which Recovery is Obtained from any Defendants		
	<u>Stage A</u> Vessel owner successfully limits liability	<u>Stage B</u> No Limitation and all other parties; from commencement through close of discovery	<u>Stage C</u> After Discovery closes, through trial
1. Up to \$150,000,000	10%	16%	18%
2. \$150,000,001 to \$500,000,000	8%	14%	16%
3. \$500,000,001 to \$1,000,000,000	6%	10%	12%
4. \$1,000,000,001 and Above	2%	2%	2%

Stage A: Applies to the vessel owner, Grace Ocean and purported owner Synergy, only if each is successful in the limitation of liability action. Otherwise, the columns headed Stage B or Stage C apply, as they do for all other tortfeasors.

**Modification Amount:** Original amount plus 5% or 10% of the total amount of contingent fees (see Remarks).

**Fund Source:** Litigation Recovery

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**REVISED**

11. **OFFICE OF THE ATTORNEY GENERAL** (cont'd)

**Remarks:** The request involves a contract for Assistant Counsel to the Attorney General, pursuant to State Government Code, §6-105(b).

Since the prior BPW approval, the Attorney General and Assistant Counsel have negotiated a modification in the contingent fee arrangement. The revised agreement changes the contingent fee arrangement by adding the potential for the firms to earn an additional incremental payment at the conclusion of the case for achieving specific, confidential litigation outcomes. The additional payment, if any, would be 5% or 10% of the total amount of contingent fees otherwise due and payable under the Contract.

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024

REVISED  
2<sup>nd</sup> Revision  
3<sup>rd</sup> Revision

Contact: Laura Mullally 410-576-6340  
laura.mullally@maryland.gov

12. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*General Miscellaneous*

**Recommendation:** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against defendants in the matter of *Amber Canter v. Monyette Washington, et al.*, No. 19-cv-02395-LKG.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$750,000

**Fund Source:** State Insurance Trust Fund (\$400,000)  
General Funds (\$350,000)

**Appropriation Codes:** Q00A0101

**Requesting Agency's Remarks:** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$750,000 to settle all [...] claims, including attorneys' fees, as in the best interest of the State. [...].

If this settlement is approved two checks should be issued. A check should be issued payable to Murphy, Falcon & Murphy in the amount of \$350,000. A second check should be issued payable to the same payee in the amount of \$400,000. The checks should be delivered to Laura Mullally, Assistant Attorney General, Office of the Attorney General of Maryland, 200 Saint Paul Place, 19th Floor, Baltimore, Maryland 21202, who will deliver them to plaintiff's attorney and ensure that all of the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Elise Balkin Ice 443-531-3859  
elise.ice1@maryland.gov

13. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*General Miscellaneous*

**Recommendation:** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorney's fees, against the State defendants in the matter of *Malone v. Millin, et al.*, United States District Court for the District of Maryland, Case No.: 1:22-cv-02032-JMC.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$49,500.00

**Fund Source:** 100% General Funds

**Appropriation Codes:** Q00A0101

**Requesting Agency's Remarks:** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$49,500.00 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to "LaDone Malone" in the amount of \$49,500. The check should be delivered to Elise Balkin Ice, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland, 21215, who will deliver it to plaintiff's attorney, and ensure that all of the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Sharon Conners 443-240-7446  
sharon.conners@maryland.gov

14. **DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*General Miscellaneous*

**Recommendation:** The Maryland Department of Public Safety and Correctional Services, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against defendants in the matter of *Kimberlee Swartz v. Officer Harmanpreet Singh, et al.*, United States District Court for the District of Maryland, No. 8:18-cv-03239-AAQ.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$100,000

**Fund Source:** 100% General Funds

**Appropriation Codes:** Q00 A0101 350101 1110 1258

**Requesting Agency's Remarks:** The Department of Public Safety and Correctional Services and the Office of the Attorney General recommend paying \$100,000 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to "Kimberlee Swartz" in the amount of \$100,000. The check should be delivered to Sharon Conners, Assistant Attorney General, Office of the Attorney General of Maryland, 6776 Reisterstown Road, Suite 313, Baltimore, Maryland 21215, who will deliver it to plaintiff's attorney and ensure that all of the necessary documentation and releases are complete.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



Contact: Michael E. Rowan 410-576-6476  
mrowan@oag.state.md.us

15. **TOWSON UNIVERSITY**  
*General Miscellaneous*

**Recommendation:** Towson University, through the Office of the Attorney General, requests approval to pay a settlement of all claims, including claims for attorneys' fees, against defendants in the matter of *John Doe v. The Board of Regents of the University System of Maryland et al.*, United States District Court for the District of Maryland, No. 1:23-CV-03100-ADC.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$125,000

**Fund Source:** 100% Agency Funds

**Appropriation Codes:** R24B24

**Requesting Agency's Remarks:** Towson University and the Office of the Attorney General recommend paying \$125,000 to settle all claims, including attorneys' fees, as in the best interest of the State.

If this settlement is approved a check should be issued payable to "Friedman Nemecek Long & Grant, L.L.C." in the amount of \$125,000. The check should be delivered to Michael Rowan, Assistant Attorney General, Office of the Attorney General of Maryland, 200 St. Paul Place, 17th Floor, Baltimore, Maryland 21202, who will deliver it to plaintiff's attorney and ensure that all necessary documentation and releases are complete.

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

Contacts: Peter Berns, General Counsel, Executive pberns@oag.state.md.us 410-576-6974  
Schonette Walker, Chief, Antitrust Division swalker@oag.state.md.us 410-576-6473

**16. OFFICE OF THE ATTORNEY GENERAL**  
***Legal Representation with Contingent Fee***

**Recommendation:** That the Board of Public Works approve the Attorney General's proposal to include a contingent fee provision in a contract for Assistant Counsel. This contract would compensate an external law firm with a portion of the monetary recovery, if any, that the State receives in antitrust enforcement actions involving two pharmaceutical companies.

**Authority:** Section 10-305, State Finance & Procurement Article, Annotated Code of Maryland

**Contractors:** Salim-Beasley LLC, Natchitoches, LA

**Contract Description:** Assistant Counsel - Antitrust Litigation. The contract is for Assistant Counsel to the Attorney General, pursuant to §6-105(b), State Government Article, Annotated Code of Maryland, with approval from Governor Moore, by letter dated 10/10/2024.

**Amount:**

Attorney Fees: The Contractor will be paid for services rendered under this Contract on a contingent fee basis. The Contractor will receive attorney's fees for the sums recovered based on the percentages in the following fee matrix.

Row	Amount (Value) of Sums Recovered (after deducting costs & expenses)	Percentage of Sums Recovered
1	Up to \$10 million	20%
2	\$10 to \$15 million	15%
3	\$15 million to \$20 million	10%
4	Above \$20 million	5%

Amounts are cumulative. For example, for a hypothetical \$16 million recovery, the attorneys fees will total \$2,850,000, calculated as follows, (20% x \$10 million) plus (15% x \$5 million) plus (10% x \$1 million).

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

16. **OFFICE OF THE ATTORNEY GENERAL** (cont'd)

**Remarks:**

Background about the Antitrust Litigation:

*The Pharmaceutical Companies.* Single-dose, self-injectable devices consisting of the prescription drug epinephrine (single-dose pens) are used to treat severe allergic reactions, including anaphylaxis. The branded version of this drug is a product of two global pharmaceutical companies. These two companies own trademarks and worldwide rights to market and sell the branded epinephrine auto-injectable device and are alleged to have engaged in anti-competitive and unfair and deceptive practices which have caused the State to suffer financial harm.

*Claims.* The two pharmaceutical companies had monopoly power in the market for single-dose pens. To maintain and perpetuate this power and thwart potential generic competition, they allegedly engaged in unlawful anticompetitive conduct that included, among other things:

- Suing generic device makers on allegations of patent infringement but settling the litigation by paying a generic rival to keep its product off the market for a prescribed time;
- Forcing consumers to purchase single dose pen 2-unit packs, rather than single-unit packs, once competition for auto-injectable devices was quashed; and
- Offering free or discounted single-dose pens to school districts, but on condition that the schools contracted exclusively with one of the pharmaceutical companies.

To date, the two pharmaceutical companies have settled several private lawsuits in which they were accused of violating antitrust, consumer protection, and Medicaid fraud laws in the marketing and sale of single-dose pens. Although private actions have been settled, claims by state governments remain.

*Maryland.* The State of Maryland has suffered financial harm due to overpayments caused by the two pharmaceutical companies thwarting generic competition, hiking prices after they maintained their monopoly, and forcing the purchases of the single-dose pens in the twin-pack. Misconduct associated with the scheme to foreclose competition in the epinephrine auto-injectable market has potentially led Maryland institutions, including but not limited to school systems, the Medicaid program, and State employee health plans, to pay significantly more for essential epinephrine auto-injectable devices than they would have in a competitive market.

The two pharmaceutical companies have indicated a willingness to negotiate potential future settlements and pre-complaint and to resolve as many state epinephrine auto-injectable device claims as possible as expeditiously as possible.

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

16. **OFFICE OF THE ATTORNEY GENERAL** (cont'd)

**Remarks (cont'd):**

Assistant Counsel Contract:

The law firm listed above as a contractor was selected to serve as Assistant Counsel to the Attorney General, pursuant to State Government Article, §6-105(b), for purposes of potential Antitrust litigation. As required by the statute, the Attorney General sought prior approval from Governor Moore to procure the services of an Assistant Counsel. Governor Moore approved the Attorney General's request by letter dated 10/10/2024. Compensation under the contract is by contingent fee.

The Attorney General has long interpreted that a contingent fee contract for legal services requires additional approval from the Board of Public Works under State Finance & Procurement Article, §10-305(a), which governs the disposition of state property. 74 *Opinions of the Attorney General* 136, 140-42 (1989). The Board has recently approved a contingent fee contract for the Antitrust division and has approved provisions requested by the Attorney General in tobacco and environmental cases over the years.

*Counsel Selection.* Salim-Beasley was selected to work with the OAG's Antitrust Division in this matter in a noncompetitive process due to the depth of its expertise and experience and ongoing negotiations with the two pharmaceutical companies.

*Fee Arrangement.* The Attorney General seeks to compensate Assistant Counsel on a contingent fee basis, with a percentage of recovery as described above in the Amount field. This arrangement compares favorably to the fee schedule used by other government plaintiffs for the procurement of the same firm in their litigation against the two pharmaceutical companies. It is also similar to the fee schedules in other Assistant Counsel contingent fee contracts that have been approved by the Board. If the State elects not to pursue or is not successful in the litigation, the law firm will not be entitled to any compensation from the State. The contract includes a "most favored nation" clause which will require the firm to match a lower fee schedule it provides to any other public plaintiff.

**Fund Source:** Negotiated Recovery

**Resident Business:** No

**Tax Compliance Number:** TBD

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

Contact: Renee Nacrelli 410-767-1561  
rnacrelli@marylandtaxes.gov

17. **OFFICE OF THE COMPTROLLER**  
*General Miscellaneous*

**Recommendation:** The Office of the Comptroller, through the Office of the Attorney General, requests approval to pay a settlement of all claims in the Internal Revenue Service's assessment for tax year 2020.

**Authority:** Sections 12-404 and 12-501, State Government Article, Annotated Code of Maryland

**Request Amount:** \$5,404,005.34

**Fund Source:** General Funds

**Appropriation Code:** M00Q0103; A1002; A0201

**Requesting Agency's Remarks:** The Office of the Comptroller and the Office of the Attorney General recommend paying \$5,404,005.34 to settle all claims as in the best interest of the State.

If this settlement is approved, the amount of \$5,404,005.34 should be issued payable to the United States in installments by electronic funds transfer pursuant to written instructions provided by the Internal Revenue Service.

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024**



APP 1

*Contact: Joh Sedtal 443-469-5864  
Joseph.Sedtal@maryland.gov*

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract Title:** Interim Armed Security Guards for the Division of Parole and Probation;  
ADPICS No.: Q00P5600368, Q00P5601314, Q00P5601331, Q00P5601332

**Contract Type:** Maintenance

**Contract Description:** Emergency armed security guard services to provide increased security in 14 of 23 Division of Parole and Probation (DPP) field offices.

**Modification Description:** Provide armed guards at two additional DPP field offices. Increase the contract amount and extend the contract term for three contracts to allow time to complete a new procurement.

**Procurement Method (this Item):** Emergency Modification

**Original Procurement Method:** Emergency

**Prior Report (original contract):** Secretary's Agenda, Item A5 (8/28/2024)

**Original Contract Awards:**

Awardee	Contract Award Date
Black Hawk Protection & Investigation, Inc.; Lutherville, MD <i>(Certified Small Business)</i>	7/22/2024
Lewis Security Services; East New Market, MD	7/19/2024
MTAC, Inc.; Hagerstown, MD <i>(Certified Small Business &amp; VSBE)</i>	7/19/2024
Police Security Protection LLC dba Tactical Protective Services; Perry Hall, MD	7/19/2024

BOARD OF PUBLIC WORKS  
 SECRETARY'S ACTION AGENDA  
 APPENDIX  
 October 30, 2024



APP 2

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

**Original Contract Terms/Amounts:**

<b>Awardee</b>	<b>Contract Term</b>	<b>Amount</b>
Black Hawk Protection & Investigation, Inc.; Lutherville, MD	7/22/2024 - 10/11/2024	\$149,752
Lewis Security Services; East New Market, MD	7/22/2024 - 9/20/2024	\$33,300
MTAC, Inc.; Hagerstown, MD	7/19/2024 - 10/11/2024	\$57,936
Police Security Protection LLC dba Tactical Protective Services; Perry Hall, MD	7/19/2024 - 10/11/2024	\$101,050
<b>TOTAL:</b>		<b>\$342,038</b>

**Modification Terms/Amounts (this Item)**

<b>Awardee</b>	<b>Modification Term</b>	<b>Modification Amount</b>
Black Hawk Protection & Investigation, Inc.; Lutherville, MD	9/21/2024 - 12/31/2024	\$168,407
Lewis Security Services; East New Market, MD	9/1/2024 - 12/31/2024	\$37,130
MTAC, Inc.; Hagerstown, MD	9/21/2024 - 12/31/2024	\$46,920
<b>TOTAL:</b>		<b>\$252,457</b>

**Revised Total Contracts Amount:** \$594,495

**Percent +/- (this Action):** 73.80%

**Total Percent Change:** 73.80%

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 3

---

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

<b><i>Original Emergency Declared:</i></b>	7/16/2024
<b><i>Emergency Declared (this Item):</i></b>	9/17/2024
<b><i>Modification Award (this Item):</i></b>	9/20/2024
<b><i>Emergency Reported (this Item):</i></b>	10/5/2024
<b><i>MBE / VSBE Participation:</i></b>	0% / 0%
<b><i>MBE / VSBE Compliance:</i></b>	0% / 0%
<b><i>Fund Source:</i></b>	100% General Funds
<b><i>Appropriation Codes:</i></b>	Q00R0301; Q00S0301; Q00T0301

**Remarks: Nature of Emergency:** The Division of Parole and Probation experienced the horrific loss of Agent Davis Martinez on May 31, 2024, while in the line of duty. In response to his death, the American Federation of State, County, and Municipal Employees (AFSCME) requested security measures for all DPP field offices, and the Department met with the Governor's Office to discuss increased security measures to implement at DPP field offices. As a result of these discussions, the Department determined it is necessary and essential to obtain armed guard services to ensure the health, safety, and welfare of the Department's DPP agents at field offices. This decision not only strengthens the physical security of the premises, but also serves as a deterrent against potential threats and unauthorized access.

Several DPP field offices already had unarmed guards through Statewide contracts. At the time of the original emergency declaration, the Department reached out to the three Statewide contractors on the Statewide Armed and Unarmed Uniformed Guard Services contract (BPO Nos. 001B3600361, 001B3600362, & 001B3600363) to modify the contracts from unarmed to armed guards, and to inquire if additional armed guard services could be provided to the remaining DPP field offices. Two of the three Statewide contractors were able to modify their services. As a result, emergency contracts were executed with vendors to cover the DPP field sites that the Statewide contractors could not cover in a timely manner.



BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 4

---

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

***Remarks (cont'd):***

Direct solicitations were made to thirty-seven vendors for seventeen DPP field office sites. For each of the DPP field offices, a range of two to eight bids were received. However, as a result of negotiations, a determination was made to award contracts for fourteen of the seventeen DPP field offices. At the time, the Department was working under the assumption that one of the Statewide contractors would be able to provide armed guards for Oakland, Snow Hill, and Frederick, within fourteen (14) days of the emergency contract award. When presented with this information, vendors said they would not be able to provide armed guards for a 14-day duration and withdrew their bids. The awardee for each DPP field office was selected based upon the available start date and then the lowest hourly rates for each DPP field office jurisdiction. Four different vendors were selected as the awardees.

At the start of the original emergency declaration, the Department was working with a Statewide Contractor to provide armed guards at nine DPP field office locations, and a second Statewide Contractor to provide armed guards at another eight DPP field office locations. However, the Department decided to withdraw its modification request from the first Statewide Contractor, and asked the second Statewide Contractor to take over this work order request. The second Statewide Contractor originally told the Department they would be able to fulfill the Department's work order request for nine DPP locations, in addition to the work order request for eight DPP locations, but then declined the request for the additional nine locations due to limited recruitment. The second Statewide Contractor was, however, able to recruit and train armed guards for its original work order for eight DPP locations. As a result, there are nine remaining DPP field offices that have armed guard services being provided through an emergency contract.

Since the Department did not have a permanent contractual mechanism in place for the nine remaining DPP field offices, a second emergency declaration was issued on September 17, 2024, to extend the emergency contracts until December 31, 2024. Since then, the Department has reached out to the second Statewide Contractor a second time to confirm whether the work order for the nine DPP locations could be fulfilled. The second Statewide Contractor is currently recruiting and will let the Department know if they are able to provide guards for the nine remaining locations. In the event the second Statewide Contractor is unable to provide armed guard services to the remaining nine DPP locations, the Department will utilize this second emergency declaration to prepare a competitive solicitation for the remaining DPP field offices.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 5

---

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*(cont'd)*

***Remarks (cont'd):***

*Basis for Selection:* Bids were originally received in July 2024 for armed guards at Oakland and Snow Hill, but an award was not made because a Statewide Contractor was originally going to provide armed guards within two weeks of the emergency contract award and a two-week term would have made it difficult for vendors to hire an armed guard. By the time the Department decided to withdraw its modification work order request from the Statewide Contractor, the emergency contracts had already been awarded and there was still a need to provide armed protection at Oakland and Snow Hill. Oakland was awarded to Black Hawk Protection & Investigation, Inc. (Black Hawk) for their low bid based upon original bids received in July 2024. Snow Hill was awarded to Lewis Security Services, Inc. (Lewis) for their low bid based upon a quote received in August 2024.

Services with Police Security Protection LLC dba Tactical Protective Services were terminated for convenience on September 23, 2024 at 12 a.m. Black Hawk was selected as the vendor to replace the services being provided at Princess Anne as Black Hawk provided the next lowest bid based on bids received in July 2024. The remaining locations already had services being provided per the original contract prior to the modification.

***Resident Business:*** Yes – All

---

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 6

*Contact: Kareen Davis 410-859-7792  
kdavis1@bwiairport.com*

**A2. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Aviation Administration*

**Contract Title:** Erosion Repairs 2024 – Taxiway C Emergency Repair  
MAA-CO-25-006

**Contract Type:** Construction

**Contract Description:** Provide all supervision, labor, materials (including furnishing, delivery, testing, sampling/certifying, storage, handling, installation), equipment, tools, and associated work necessary for Taxiway C emergency erosion repairs at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport. The work includes clearing and grubbing, excavation and embankment, drainage installation and repair, riprap protection, rock outlet protection, and erosion and sediment controls.

**Procurement Method:** Emergency

**Bids:**

<i>Bidders</i>	<i>Amounts</i>
Allan Myers, MD Inc., Fallston, MD	\$510,510.00
Brawner Builders, Inc., Hunt Valley, MD	\$548,185.00
Gray & Sons, Inc., Timonium, MD	\$849,317.24

**Award:** Allan Myers, MD Inc.

**Amount:** \$510,510

**Term:** 10/01/2024 – 11/12/2024

**Date Emergency Declared:** 08/14/2024

**Contract Award Date:** 10/01/2024

**Date Emergency Reported:** 10/11/2024

**MBE / VSBE Participation:** 0% / 0%

**Fund Source:** 100% Special (Transportation Trust Funds)

**Appropriation Code:** J06I0003

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 7

---

**A2. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Remarks: Nature of Emergency:** A storm taking place on August 2-3, 2024, delivered nearly 3” of rainfall to Baltimore/Washington International Thurgood Marshall Airport (BWI Thurgood Marshall) in 48 hours, causing extreme erosion which has almost completely exposed the existing stormwater manhole and pipe through the loss of surrounding soil. The deteriorated condition was discovered by BWI Operations on August 5, 2024. Future erosion from heavy storms has the potential to completely undermine these drainage structures, which risks further collapse of the embankment and possible damage to Taxiway C, a primary access taxiway to Runway 28 and the 28 Deicing Pad. Additionally, a large amount of eroded soil has deposited into the stormwater management facility and has the risk of flowing to the next downstream facility, which diminishes the effectiveness of the stormwater management system. The current poor condition of the Taxiway C erosion site and imminent risk of further damage is causing a need to separate this site for emergency repair to halt the erosion.

Deicing season starts on November 1, when overnight frost events begin to occur which necessitate defrosting of aircraft before takeoff. Deicing activities continue frequently throughout the winter and early spring months. Damage to this taxiway would significantly impact operations by impeding access to the deicing pad during deicing and defrosting events. Delaying this repair and allowing the erosion to progress into the taxiway “C” safety area will force Maryland Aviation Administration (MAA) to close taxiway “C” to the traveling public and operations due to being out of Federal Aviation Administration compliance. Closing the taxiway will cause issues for the air carriers and the airport because aircraft deicing cannot be accomplished on the runway 28 deicing. The runway 28 deicing pad is adjacent to taxiway “C.” MAA is estimating the duration of the project to be six weeks: three weeks for mobilization/material procurement and three weeks for construction. Repairs must be completed by November 15.

**Basis for Selection:** The solicitation was advertised on August 16, 2024 via direct solicitation to five vendors experienced in performing work on the BWI Thurgood Marshall airfield. Three bids were received on August 26, 2024.

After reviewing the bids, MAA determined that Allan Myers MD, Inc.’s (“AM”) Bid Proposal, Bid Tabulation Form contained a bidding error. Specifically, AM exceeded the ten percent (10%) limit for Bid Item No. 21 by \$81,389.90. The 10% limit established by the instructions for Bid Item No. 21 was used to prevent bidders from entering a high amount for what could be billed on each invoice, rather than spreading the costs under each bid item which could only be billed once installed. For this short project (42 days), there will likely be only one or two invoices. The Procurement Officer determined it is immaterial and inconsequential whether the costs are billed under Bid Item No. 21, or the other items bid when contrasted with the total cost and scope of the project.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
October 30, 2024



APP 8

---

A2. **MARYLAND DEPARTMENT OF TRANSPORTATION** (cont'd)  
*Maryland Aviation Administration*

**Remarks (cont'd):**

Therefore, in accordance with COMAR 21.06.02.04, Minor Irregularities in Bids or Proposals, the Procurement Officer waived the error as a minor irregularity. Also, while AM did fail to follow the bid instructions, its failure to do so did not displace any of the other bidders and therefore there was no prejudice to the other bidders in waiving the minor irregularity. AM received no advantage as to the other bidders by exceeding the maximum amount allowed by the bid instructions.

On September 10, 2024, MAA received a late protest claiming AM failed to meet the required maximum amount for Bid Item No. 21. As the protest was late and the Procurement Officer previously waived the error as a minor irregularity, the protest was denied. No appeal was filed.

The award was made on October 1, 2024, to the responsible bidder submitting the lowest responsive bid.

**Resident Business:** Yes

**Tax Clearance:** 24-4554-1010

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 1

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Worcester County*

**Recommendation:** Approval to commit \$45,000 for the following **development** project.

**Homer Gudelsky Park - Rip Rap Replacement/Repair – \$45,000**  
Worcester County  
POS #7760-23-286 MD20240904-0715

**Background:** Purchase and install rip-rap, filter cloth and additional sand to continue providing adequate water and beach access.

**Fund Source:** Outdoor Recreation Land Loan 2021, Chapter 19, Acts of 2020  
Program Open Space Local  
Source Code: 21011 \$24,576.65

Outdoor Recreation Land Loan 2022, Chapter 357, Acts of 2021  
Program Open Space Local  
Source Code: 22011 \$20,423.35

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 2

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE STATE SHARE**  
*Allegany County (Smith)*

**Recommendation:** That the Board of Public Works approve the acquisition.

**Description:** This mostly forested property contains a headwater tributary to Fifteen Mile Creek and will be managed by the Maryland Forest Service as an addition to Green Ridge State Forest. Acquisition of this property adds to a block of protected land that creates a vast north-south forest corridor along Polish Mountain for species migration and enhances long-term water quality that protects downstream populations of native fish, plant, and animal species. Acquisition will also provide expanded public recreational opportunities, eliminate a right of way across state lands, and simplify boundary management.

**POS Scoring System:** 94 out of 100      **Targeted Ecological Area:** Yes

**Grantor:** Linda J. Smith

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 91.02+/- acres, unimproved, POS No. 34710

**Price:** \$215,750

**Appraisals:** \$218,000 (11/28/24) – Joyce A. Sheets  
\$209,000 (12/17/24) – Terrence E. McPherson  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:** Outdoor Recreation Land Loan of 2023, Chapter 484, Acts of 2022  
Program Open Space Stateside  
Source Code: 23001 \$215,750

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 3

*Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov*

**3A. CONSERVATION RESERVE ENHANCEMENT PROGRAM  
Horman, George & Joan, Frederick County**

**Recommendation:** Approval to grant \$473,422.50 to Frederick County from Program Open Space Stateside Funds to acquire a 62.66-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 14A (January 3, 2024) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands.

**Project Description:** Acquisition of this CREP easement permanently protects water quality by retaining forested and vegetative buffers along an unnamed tributary to Israel Creek, in the Lower Monocacy River watershed. As part of the transaction, the landowner will be donating 12.76 acres of the property into the easement for 75.42 acres of total protection. The easement, CREP No. 35323 and POS No. 35324, will be held by Frederick County and the Maryland Department of Natural Resources.

**Easement Value:** \$454,875 (\$7,259.42 per acre)

**Purchase Price:** \$454,875 (\$7,259.42 per acre)

<b>Total Other Costs</b>	Administrative:	\$ 0.00
	Incidentals:	\$ 11,724.50
	Compliance:	<u>\$ 6,823.00</u>
		\$ 18,547.50

**Total Amount Requested:** \$ 473,422.50



Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 4

3A. **CONSERVATION RESERVE ENHANCEMENT PROGRAM** (cont'd)  
**Horman, George & Joan, Frederick County**

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) the amount of the property covered by the easement and extinguishment of development rights;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Sources:** Outdoor Recreation Land Loan of 2023, Chapter 484, Acts of 2022  
Program Open Space Stateside  
Source Code: 23001 \$473,422.50

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 5

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**4A. RURAL LEGACY PROGRAM FUNDS**  
*Charles County*

**Recommendation:** Approval to grant \$188,797.00 to **Charles County** from Rural Legacy Funds to acquire a 50-acre conservation easement.

***Nanjemoy - Mattawoman Forest Rural Legacy Area – Baldwin Property***

**Prior Approval:** Zekiah Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 14A. (12/01/2021) \$1,111,942 for FY2022

**Project Description:** Acquisition of this easement will protect ecologically significant forested land and wetlands as well as provide permanent protection to approximately 5,000 linear feet of stream buffers on unnamed tributaries of Mattawoman Creek, which flows into the Potomac River. This easement, RL No. 35341, will be held by the County Commissioners of Charles County. The County is not requesting reimbursement for program compliance costs.

**Easement Value:** \$182,900 (\$3,658 per acre)

**Purchase Price:** \$175,000 (\$3,500 per acre)

**Total Other Costs:** Administrative: \$ 5,250.00  
Incidental: \$ 8,547.00  
Compliance: \$ 0.00  
\$13,797.00

**Amount Requested:** \$188,797.00

**Fund Source:** Outdoor Recreation Land Loan of 2023, Chapter 484, Acts of 2022  
Rural Legacy Program  
Source Code: 23003 \$188,797.00

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
Department of Natural Resources – Real Property  
Supplement  
October 30, 2024



DNR 6

Contact: Emily Wilson 410-260-8436  
emilyh.wilson@maryland.gov

**5A. RURAL LEGACY PROGRAM FUNDS**  
*Charles County*

**Recommendation:** Approval to grant \$192,885.14 to **Charles County** from Rural Legacy Funds to acquire a 52.86-acre conservation easement.

***Zekiah Rural Legacy Area – Turner, Sr., Property***

**Prior Approval:** Zekiah Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 14A (12/1/2021) \$1,280,000 for FY2022

**Project Description:** Acquisition of this easement will protect wetlands and ecologically significant forested land, and also provide permanent protection to approximately 3,500 linear feet of forested stream buffers on an unnamed tributary of Zekiah Swamp Run, which flows into the Potomac River. This easement, RL No. 35332, will be held by the County Commissioners of Charles County. The County is not requesting reimbursement for program compliance costs.

**Easement Value:** \$243,261.72 (\$4,602 per acre)

**Purchase Price:** \$185,006.50 (\$3,499.94 per acre)

**Total Other Costs:** Administrative: \$ 5,550.20  
Incidental: \$ 2,328.44  
Compliance: \$ 0.00  
\$ 7,878.64

**Amount Requested:** \$192,885.14

**Fund Source:** Outdoor Recreation Land Loan of 2023, Chapter 484, Acts of 2022  
Rural Legacy Program  
Source Code: 23003 \$192,885.14

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Board of Public Works  
 Department of Natural Resources – Real Property  
 Supplement  
 October 30, 2024



DNR 7

*Contact: Robert Feldt 410-836-4571  
 rob.feldt@maryland.gov*

**6A. TIMBER SALE**  
*Garrett County*

**Recommendation:** That the Board of Public Works approve this timber sale of 320,657 board feet of sawtimber, and 403 cords of pulpwood, which will be conducted in Compartment 17 off White Fawn Lane in Savage River State Forest.

***Savage River State Forest***  
*58 acres /Compartment 17 (SR-01-25)*

**Description:** This will be a hardwood thinning harvest in Compartment 17. The stand is overstocked and removing some of the oak and maple trees will allow better growing conditions for the remaining oak trees. Healthy saplings have been identified for retention to develop into the future forest stand.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

**Sales Method:** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

**Bids:**

Frantz Timber, LLC	MD	\$114,000.00
Joe Colmer Logging	MD	\$107,782.00
Glotfelty Lumber Co., Inc.	MD	\$106,500.00
Cessna Brothers Logging	PA	\$80,500.00
Northwest Hardwoods, Inc.	PA	\$75,070.00
C. Nancy Wilhelm & Sons Logging	MD	\$65,980.00

**Award:** Frantz Timber, LLC

**Amount:** \$114,000.00

**Estimated Value:** \$107,224.00

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**1-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general funds (PayGo funding) for the following contract totaling: \$509,289.

**University of Maryland Center for Environmental Science**  
*Horn Point Environmental Laboratory, Cambridge, MD*

**Description:** Renovations to the Visitor Housing & Environmental Education Facility  
**Procurement Method:** Competitive Sealed Proposal  
**Award:** Popowski Brothers Inc., Hunt Valley, MD  
**Amount:** \$509,289  
**Fund Source:** FY 2023 General Funds (PayGo Funding)  
**MBE Participation:** 18.34%  
**Resident Business:** Yes **MD Tax Clearance:** 24-4190-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

2-S. **UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Temporary Staffing Services***

**Contract ID:** Multiple Award Contract for Temporary Staffing Services at University of Maryland College Park

**Contract Description:** This contract will provide temporary staffing services for the University of Maryland College Park during the transition to a new University Enterprise Resource Planning (ERP) system (Workday).

**Awards:** Insight Global LLC, Atlanta, GA  
Infojini Inc., Columbia, MD

**Procurement Method:** Cooperative Purchase Agreements  
Insight Global LLC GOVMVMT Contract# 23-21-IG  
Infojini Inc., E&I Master Agreement Number EI00413-2024MA

**Contract Term:** 11/15/2024 – 12/15/2025 (with one 1-year renewal option)

**Amount:** \$2,000,000 (not to exceed) 1-year base term  
\$2,000,000 (not to exceed) Renewal option  
\$4,000,000 (not to exceed Total)

**Fund Source:** Institutional Funds

**MBE Participation:** None (See Requesting Institution Remarks)

**Requesting Institution Remarks:** University of Maryland College Park is transitioning from the current ERP system to Workday. This agreement will provide temporary staffing solutions across campus. Two (2) firms have been selected to provide support for a variety of staffing needs (Administrative, clerical, scientific, IT, etc.). The post COVID environment has left hiring a challenge in higher education. Additionally, as a result of the University's geographic location, it shares the same pool of resources as the federal government. There are often highly specific and difficult to fill positions within campus departments.

The two cooperative agreements were selected as they have competitive rates and the ability to service a large portion of campus needs. The University intends to utilize these agreements in the short term to fill anticipated vacancies as a result of Workday and other circumstances. Following the implementation of Workday, the University intends to evaluate current temporary staffing demands on campus with the expectation of a future temporary staffing solicitation. Because there are no subcontracting opportunities, no MBE goal was established.

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



2-S. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)  
*Temporary Staffing Services*

*Residence Business/MD Tax Clearance:*

<b>Firm</b>	<b>Resident Business</b>	<b>MD Tax Clearance</b>
Insight Global LLC	No	24-4310-0110
Infojini Inc.	Yes	24-4311-0101

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**REVISED**

*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**3-S. BOWIE STATE UNIVERSITY  
*Dining Services Contract - RETROACTIVE***

**Contract ID:** Dining Services, RFP #BSU 2019-09

**Recommendation:** That the Board of Public works approve a retroactive contract award for comprehensive campus dining services, the first one-year renewal option, and a modification to the contract.

**Contract Description:** Comprehensive campus dining services contract, including student board meals, retail food sales, internal catering, and concessions.

**Contractor:** Alladin Food Management Services, LLC, Canonsburg, PA

**Term:** 7/01/2019 - 6/30/2024 (Base Term) (Retroactive) (w\ five 1-year renewal options)  
7/01/2024 - 10/30/2024 (1<sup>st</sup> renewal option) (Retroactive)  
10/31/2024 - 6/30/2025 (1<sup>st</sup> renewal option) (Proactive)

**Contract Amount:** \$16,760,406 (Base Term) (Retroactive)  
\$16,239,594 (Modification) (Retroactive)  
\$3,250,000 (1<sup>st</sup> renewal option) (Retroactive)  
\$6,500,000 (1<sup>st</sup> Renewal Option) (Proactive)

**Revised Contract Amount:** \$42,750,000

**Incumbent Vendor:** No

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<u>Offeror</u>	<u>Technical</u>	<u>Financial</u>	<u>Overall Ranking</u>
Aladdin Food Management Services, Canonsburg, PA	1	1	1
Aramark Educational Services, Philadelphia, PA	2	4	2
Perkins Management Services, Sandy Springs, GA	3	2	3
Thompson Hospitality, Reston, VA (Incumbent)	4	3	4



**REVISED**

**3-S. BOWIE STATE UNIVERSITY (cont'd)  
*Dining Services Contract - RETROACTIVE***

- MBE Participation:*** 25.5%
- MBE Compliance:*** 15.6%
- Performance Security:*** \$1 million performance bond

***Requesting Institution Remarks:*** The University issued an RFP in February of 2019 that was advertised in EMaryland Marketplace Advantage as well as on the Bowie State University Procurement website. The University directly solicited three dining services firms. BSU received four responses that met the mandatory requirements. The award was made to the firm that had the highest overall ranking, Aladdin Food Management Services. The contract term was five-years with five 1-year renewal options. At the time of the award, the University did not receive the required approval from the Board of Public Works because it fell under an exclusion in the USM Procurement Policies and Procedures for revenue generating contracts. Subsequent to the award of the contract, the Office of Attorney General advised that an exclusion does not negate the requirement to seek the approval of the Board of Public Works for a services contract that exceeds \$1 million in value. The University is requesting the Board's retroactive approval of both the contract award and the exercising of the first renewal option, as well as proactive approval of the remainder of the first renewal option year. Aladdin Food Management Services guaranteed and met their requirement to provide \$1,550,000 in revenue to BSU over the first five years of the contract in commissions, annual donations, and revenue sharing. Aladdin Food Management Services provided BSU with the most advantageous proposal overall considering both the technical and financial responses. The contract provides for a Minority Business Enterprise goal of 25%.

This dining services management/revenue generating contract was originally estimated to cost the University \$16,760,406 over the five-year base term. However, the contract cost increased beyond the original amount for two reasons. In March 2020, the University closed due to the COVID-19 pandemic, and meal plan revenue was refunded to residential students who were sent home. When food service operations returned to operation in July 2022, inflation was widespread across the country especially affecting the costs of food. The pandemic had a serious negative financial impact on the contractor. In order to keep the contract viable, BSU agreed to reimburse Aladdin for all operating expenses exceeding revenues received by the contractor. In addition, in July 2021, Bowie State University opened a new residential housing facility, which added 580 new meal plans to the contract resulting in higher payments to the contractor and necessitating a contract modification.



**REVISED**

**3-S. BOWIE STATE UNIVERSITY (cont'd)  
*Dining Services Contract - RETROACTIVE***

**Requesting Institution Remarks (cont'd):** The University did consider the alternative to modifying the contract, which would have been to cancel the agreement and attempt to re-bid it. With the uncertainty of COVID-19 and the negative impact it had on the entire food service industry nationwide, BSU elected to maintain the contract with Aladdin with the contract modification.

[...] The Board of Public Works approved revisions to the USM Procurement Policies and Procedures on August 28, 2024 (Item 2-GM) that made the requirement to receive Board of Public Works approval for services contract awards exceeding \$1 million in value clear.

BSU exercised the first option on July 1, 2024, but decided to re-procure for these services with an expected award in May 2026. The new contract award will be brought to the Board of Public Works for approval.

**Fund Source:** University Funds (Student Board Fees)

**Resident Business:** No

**MD Tax Clearance:** 24-4244-0101

**RETROACTIVE** approval is requested pursuant to Section 11-204(c) State Finance and Procurement Article. The University has determined that this contract should be treated as voidable rather than void because: 1) all parties have acted in good faith; 2) ratification of the contract would not undermine the purposes of the Procurement Law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**  
**2<sup>nd</sup> Revision**

**Board of Public Works**  
**University System of Maryland**  
**Supplement**  
**October 30, 2024**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**4-S. COPPIN STATE UNIVERSITY**  
***Dining Services Contract-RETROACTIVE***

**Contract ID:** Dining Services, CSU RFP 0002-2019

**Recommendation:** That the Board of Public works approve a retroactive contract award for comprehensive campus dining services and the first one-year renewal option.

**Contract Description:** Comprehensive campus dining services contract, including student board meals, food retail sales, internal and external catering, concessions, and facilities renovations/upgrades.

**Contractor:** Thompson Hospitality Services, LLC, Reston, VA

**Term:** 8/1/2019 – 7/31/2024 (Base Term) (Retroactive) (w\ five 1-year renewal options)  
8/1/2024-10/30/2024 (1<sup>st</sup> renewal option) (Retroactive)  
10/31/2024-7/31/2025 (1<sup>st</sup> renewal option) (Proactive)

**Amount:** \$15,223,550 Five-Year Base Term (this Item)  
\$769,957 (1<sup>st</sup> renewal option) (Retroactive) (this Item)  
\$2,309,871 (1<sup>st</sup> renewal option) (Proactive) (this Item)  
\$3,030,003 (2<sup>nd</sup> renewal option) (Proactive)  
\$3,156,823 (3<sup>rd</sup> renewal option) (Proactive)  
\$3,235,744 (4<sup>th</sup> renewal option) (Proactive)  
\$3,316,638 (5<sup>th</sup> renewal option) (Proactive)  
\$31,042,586 Total (if options are exercised)

**Incumbent Vendor:** No

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offeror</b>	<b>Technical</b>	<b>Financial</b>	<b>Overall Ranking</b>
Thompson Hospitality, LLC Reston, VA	1	2	1
Aramark Educational Services, LLC Philadelphia, PA (Incumbent)	3	1	2
Perkins Management Co. Charlotte, NC	2	3	3

**MBE Participation:** **14.73%**

**MBE Compliance:** 9.13%

**REVISED**  
**2<sup>nd</sup> Revision**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



**4-S. COPPIN STATE UNIVERSITY (cont'd)**  
***Dining Services Contract-RETROACTIVE***

**Performance Security:** 100% Performance & Payment Bonds

**Requesting Institution Remarks:** The University issued an RFP in January of 2019. The solicitation was posted on eMMA and sent directly to 3 vendors. CSU received three responses that met the mandatory requirements. The award was made to the firm that had the highest overall ranking. Thompson Hospitality Services, LLC provided CSU with the most advantageous proposal overall considering both the technical and financial. Thompson Hospitality Services, LLC committed \$1.28 million in the first year of the contract for capital improvements, contributions and commissions to the University. The contract term was five-years with five 1-year renewal options. At the time of the award, the University did not receive the required approval from the Board of Public Works because it fell under an exclusion in the USM Procurement Policies and Procedures for revenue generating contracts. Subsequent to the award of the contract, the Office of Attorney General advised that an exclusion does not negate the requirement to seek the approval of the Board of Public Works for a services contract that exceeds \$1 million in value. The University is requesting the Board's retroactive approval of both the contract award and the exercising of the first renewal option, as well as proactive approval of the remainder of the first renewal option year.

This dining services management/revenue generating contract was for \$15.2 million over the five-year base term. The total estimated value of the contract if the five one-year options are exercised is estimated at \$31 million. The actual costs will be a function of the volume of meal plans purchased by students. Increases in board fees and cash-sale prices will be indexed to the food and beverage CPI-U category (food away from home). The source of funding for the contract will be dining program revenues paid by students, catering and retail sales. Coppin will receive \$328,668 in commissions in year one, and an estimated \$3.7 million over the ten-year contract.

[...] The Board of Public Works approved revisions to the USM Procurement Policies and Procedures on August 28, 2024 (Item 2-GM) that made the requirement to receive Board of Public Works approval for services contract awards exceeding \$1 million in value clear.

**Fund Source:** Institutional Funds (Student Board Fees)

**Resident Business:** No

**MD Tax Clearance:** 24-3987-1111

**REVISED**  
**2<sup>nd</sup> Revision**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



4-S. COPPIN STATE UNIVERSITY (cont'd)  
*Dining Services Contract-RETROACTIVE*

**RETROACTIVE** approval is requested pursuant to Section 11-204(c) State Finance and Procurement Article. The University has determined that this contract should be treated as voidable rather than void because: 1) all parties have acted in good faith; 2) ratification of the contract would not undermine the purposes of the Procurement Law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



**REVISED**

*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**5-S. TOWSON UNIVERSITY  
*Dining Services Contract-RETROACTIVE***

**Contract ID:** Campuswide Dining Services, TU-2315

**Recommendation:** That the Board of Public works approve a retroactive contract award for comprehensive campus dining services.

**Contract Description:** Comprehensive campuswide dining services contract, including student board meals, retail dining outlets, internal and external catering, concessions, and facilities renovations/upgrades.

**Contractor:** Aramark Educational Services, LLC, Philadelphia, PA

**Term:** 7/1/2023 – 10/30/2024 (Base Term) (Retroactive)  
10/31/2024 – 06/30/2028 (Base Term) (Proactive) (w/ one 5-year renewal option)

**Contract Amount:** \$ 26,461,162.32 (Base Term) (Retroactive) (this Item)  
\$ 75,346,052.82 (Base Term) (Proactive) (this Item)  
\$103,834,300.00 (Renewal Option)  
\$205,641,515.14 Total

**Incumbent Vendor:** No

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<u>Offeror</u>	<u>Technical</u>	<u>Financial Ranking for Current Meal Plan Structure</u>	<u>Financial Ranking for Alternative Meal Plan Structure</u>	<u>Overall Ranking</u>
Aramark Educational Services, LLC Philadelphia, PA	1	2	1	1
Sodexo Operations, LLC Gaithersburg, MD	2	3	3	2
Compass Group USA Inc. dba Chartwells Charlotte, NC (Incumbent)	3	1	2	3

**REVISED**

**5-S. TOWSON UNIVERSITY (cont'd)**  
***Dining Services Contract-RETROACTIVE***

***MBE Participation:*** 10.01%      ***MBE Compliance:*** 14.86%

***Performance Security:*** \$1 million performance bond

***Requesting Institution Remarks:*** The University issued an RFP in September of 2022, and received three responses that met the mandatory requirements. The award was recommended to the firm that had the highest overall ranking. Aramark Educational Services, LLC provided Towson University with the most advantageous proposal overall considering both the technical and financial factors. Financial proposals were evaluated for pricing on the then current meal plans structure as well an alternative meal plan structure. Both options were considered in the evaluation of the financial proposals. The contract term was five-years with one 5-year renewal option. At the time of the award, the University did not receive the required approval from the Board of Public Works because it fell under an exclusion in the USM Procurement Policies and Procedures for revenue generating contracts. Subsequent to the award of the contract, the Office of Attorney General advised that an exclusion does not negate the requirement to seek the approval of the Board of Public Works for a services contract that exceeds \$1 million in value. The University is requesting the Board's retroactive approval of the contract award and proactive approval of the remainder of the five-year initial term. The University will seek Board of Public Works approval prior to exercising the renewal option. The contract provides for a Minority Business Enterprise goal of 10.01%. However, Aramark has exceeded the requirement and has achieved 14.89% MBE Compliance to date (through June 30, 2024).

This dining services management/revenue generating contract is estimated to cost \$101 million over the five-year base term. The total estimated value of the contract if the one five-year option is exercised would be estimated at \$205 million. The actual costs will be a function of the volume of meal plans purchased by students. The source of funding for the contract will be dining program revenues paid by students. The vendor will provide \$11.9 million for capital improvements and food service equipment upgrades throughout the term of the contract. This capital investment is amortized over the potential ten-year term. This is a revenue-generating contract from which approximately \$101 million will be paid to the vendor over the initial five-year term of the contract from the student board fees. The University will receive 7.5% to 35% commission on retail, franchise, catering, and concession gross sales. Increases in board fees and cash-sale prices will be indexed to the food and beverage CPI-U category (food away from home).

[...] The Board of Public Works approved revisions to the USM Procurement Policies and Procedures on August 28, 2024 (Item 2-GM) that made the requirement to receive Board of Public Works approval for services contract awards exceeding \$1 million in value clear.

***Fund Source:*** Institutional Funds (Student Board Fees)

***Resident Business:*** No      ***MD Tax Clearance:*** 24-4243-1011

**REVISED**

**5-S. TOWSON UNIVERSITY (cont'd)**  
***Dining Services Contract-RETROACTIVE***

**RETROACTIVE** approval is requested pursuant to Section 11-204(c) State Finance and Procurement Article. The University has determined that this contract should be treated as voidable rather than void because: 1) all parties have acted in good faith; 2) ratification of the contract would not undermine the purposes of the Procurement Law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**REVISED**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**6-S. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY**  
***Dining Services Contract-RETROACTIVE***

**Contract ID:** UMBC Dining Services, 105-2020-139

**Recommendation:** That the Board of Public works approve a retroactive contract award for comprehensive campus dining services and the first five-year renewal option.

**Contract Description:** Comprehensive campus dining services contract, including student board meals, food retail sales, internal and external catering, concessions, and facilities renovations/upgrades.

**Contractor:** Compass Group USA, Inc./Chartwells Division, Charlotte, NC

**Term:** 7/1/2018 – 6/30/2023 (Base Term) (Retroactive) (w/ two five-year renewal options)  
7/1/2023 – 10/30/2024 (1<sup>st</sup> Renewal Option) (Retroactive)  
10/31/2024 – 6/30/2028 (1<sup>st</sup> Renewal Option) (Proactive)

**Contract Amount:** \$62,000,000 (Base Five-Year Term) (Retroactive) (this Item)  
\$20,000,000 (1st Renewal Option) (Retroactive) (this Item)  
\$55,000,000 (1<sup>st</sup> Renewal Option (est.)) (Proactive) (this Item)  
\$85,000,000 (2nd Renewal Option (est.))  
\$222,000,000 Total

**Incumbent Vendor:** Same

**Procurement Method:** Competitive Sealed Proposals -Single Proposal Received

**MBE Participation:** 3.76%

**MBE Compliance:** 4.68%

**Performance Security:** N/A

**Requesting Institution Remarks:** The University issued an RFP in October of 2017 and received one response that met the mandatory requirements. A dining services consultant assisted with the solicitation and multiple firms were encouraged to bid on the contract. Three firms attended the pre-proposal meeting. Only one firm submitted a proposal. The dining services consultant assisted with the financial evaluation and after negotiations, Chartwells' proposal was determined to be fair and reasonable as well as very advantageous to UMBC.

**REVISED**

**6-S. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (cont'd)**  
***Dining Services Contract-RETROACTIVE***

***Requesting Institution Remarks (cont'd):***

The contract has a Minority Business Enterprise goal of 3.5%. The term of the contract was five-years with two 5-year renewal options. At the time of the award, the UMBC did not receive the required approval from the Board of Public Works because it fell under an exclusion in the USM Procurement Policies and Procedures for revenue generating contracts. Subsequent to the award of the contract, the Office of Attorney General advised that an exclusion does not negate the requirement to seek the approval of the Board of Public Works for a services contract that exceeds \$1 million in value. UMBC is requesting the Board's retroactive approval of both the contract award and the exercising of the first renewal option, as well as proactive approval of the remainder of the first renewal option term.

This dining services management/revenue generating contract was estimated to cost \$62 million over the five-year base term. The total estimated value of the contract, if the two five-year options were exercised, was estimated at \$222 million. The actual cost is a function of the volume of meal plans purchased. The supplier provided \$5,500,000 for capital investments in dining area renovations and food service equipment upgrades during the initial term of the contract. This capital investment was amortized over the initial term. The first renewal provided for a \$2.5 million capital investment and the second renewal option provided for a \$2 million capital investment, if exercised. The university received a 5% commission on retail sales and concessions (excluding Event Center) and a 37.5% commission on Event Center gross sales. Chartwells agreed to a minimum annual commissions' guarantee of \$250K (excluding the Event Center commissions) as well as an annual scholarship donation of \$65K. Increases in board fees and cash-sale prices are indexed to the food and beverage CPI-U category (food away from home).

[...] The Board of Public Works approved revisions to the USM Procurement Policies and Procedures on August 28, 2024 (Item 2-GM) that made the requirement to receive Board of Public Works approval for services contract awards exceeding \$1 million in value clear.

***Fund Source:*** Institutional Funds (Student Board Fees)

***Resident Business:*** No

***MD Tax Clearance:*** 24-4248-1111

**REVISED**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



**6-S. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (cont'd)**  
***Dining Services Contract-RETROACTIVE***

**RETROACTIVE** approval is requested pursuant to Section 11-204 c State Finance and Procurement Article. The University has determined that this contract should be treated as voidable rather than void because: 1) all parties have acted in good faith; 2) ratification of the contract would not undermine the purposes of the Procurement Law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**7-S. UNIVERSITY OF MARYLAND EASTERN SHORE**  
***Dining Services Contract-RETROACTIVE***

**Contract ID:** UMES Dining Services, RFP ES21/22-011

**Recommendation:** That the Board of Public works approve a retroactive contract award for comprehensive campus dining services.

**Contract Description:** Comprehensive campus dining services contract, including student board meals, food retail sales, internal and external catering, concessions, and facilities renovations/upgrades.

**Contractor:** Thompson Hospitality, Reston, VA

**Term:** 7/01/2022 – 10/30/2024 (Base Term) (Retroactive)  
10/31/2024 – 6/30/2027 (Base Term) (Proactive) (w/ five 1-year renewal options)

**Amount:** \$ 7,750,000 (Base Term) (Retroactive) (this Item)  
\$23,250,000 (Base Term) (Proactive) (this Item)  
\$ 6,800,000 (1<sup>st</sup> renewal option)  
\$ 6,800,000 (2<sup>nd</sup> renewal option)  
\$ 6,800,000 (3<sup>rd</sup> renewal option)  
\$ 6,800,000 (4<sup>th</sup> renewal option)  
\$ 6,800,000 (5<sup>th</sup> renewal option)  
\$65,000,000 (Total)

**Incumbent Vendor:** Same

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offeror</b>	<b>Technical</b>	<b>Financial</b>	<b>Overall Ranking</b>
Thompson Hospitality Reston, VA	2	1	1
Sodexo Magic Beverly Hills, CA	1	2	2
Aladdin Campus Dining Charlotte, NC	3	3	3

**REVISED**

7-S. UNIVERSITY OF MARYLAND EASTERN SHORE (cont'd)  
*Dining Services Contract-RETROACTIVE*

- MBE Participation:* 2.5%
- MBE Compliance* 4%
- Performance Security:* \$1 million performance bond

**Requesting Institution Remarks:** The University issued an RFP in March of 2022 for Management of Food Service Operations, advertised in eMaryland Marketplace Advantage (EMMA) and on the UMES website. Three firms submitted proposals and award was made to the firm that had the second highest technical and top financial ranking taking into consideration the revenue generated and the capital investment. The contract had a five-year initial term with five one-year renewal options. At the time of the award, the UMES did not receive the required approval from the Board of Public Works because it fell under an exclusion in the USM Procurement Policies and Procedures for revenue generating contracts. Subsequent to the award of the contract, the Office of Attorney General advised that an exclusion does not negate the requirement to seek the approval of the Board of Public Works for a services contract that exceeds \$1 million in value. UMES is requesting the Board's retroactive approval of the contract award and proactive approval of the remainder of the five-year initial term. UMES will seek Board of Public Works approval prior to exercising the renewal option.

The awarded firm, Thompson Hospitality, was the incumbent contractor and had performed well during the previous contract period. This dining services management/revenue generating contract is estimated to cost \$31 million over the five-year base term. Additionally, Thompson Hospitality committed to \$3.4 million towards capital investments and \$1.6 million in commission revenue from catering. The contract provides for a Minority Business Enterprise goal of 2.5%.

[...] The Board of Public Works approved revisions to the USM Procurement Policies and Procedures on August 28, 2024 (Item 2-GM) that made the requirement to receive Board of Public Works approval for services contract awards exceeding \$1 million in value clear.

This is a revenue-generating contract from which approximately \$31 million will be paid to the vendor over the initial five-year term of the contract from the student board fees. The University will receive a 20% commission on retail, franchise, catering, and concession gross sales. Increases in board fees and cash-sale prices will be indexed to the food and beverage CPI-U category (food away from home).

**Fund Source:** Institutional Funds (Student Board Fees)

**Resident Business:** No

**MD Tax Clearance:** 24-4258-1111

**REVISED**

7-S. UNIVERSITY OF MARYLAND EASTERN SHORE (cont'd)  
*Dining Services Contract-RETROACTIVE*

**RETROACTIVE** approval is requested pursuant to Section 11-204(c) State Finance and Procurement Article. The University has determined that this contract should be treated as voidable rather than void because: 1) all parties have acted in good faith; 2) ratification of the contract would not undermine the purposes of the Procurement Law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**8-S. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Service Contract***

**Contract ID:** Digitization of the Gordon Prange Collection, PO 142709

**Recommendation:** Award service contract.

**Contract Description:** The vendor is to provide digitization services of the Gordon W. Prange Collection currently held in Hornbake Library at the University of Maryland, College Park. The Gordon W. Prange Collection is the most comprehensive archive in the world of Japanese print publications issued during the early years of the Occupation of Japan, 1945-1949. The Collection was named for the late Gordon W. Prange, who was instrumental in bringing the materials to the University of Maryland. The vendor will receive up to 300,000 pages a year from monographs (approximately 2,000 monographs a year over 6 years) from the University. They will prepare, inspect, and deliver the digital files. This project is a continuation of a collaborative project with the National Diet Library of Japan (NDL), which is equivalent to the Library of Congress in the United States. This collaboration has been ongoing since 2013 and has served over 3.4 million pages to the NDL

**Award:** Nichimy Corporation, Hyattsville, MD.

**Procurement Method:** Sole Source

**Contract Term:** 11/1/2024-11/1/2030

**Amount:** \$1,593,000

**Fund Source:** Institutional Funds

**MBE Participation:** None

**Requesting Institution Remarks:** This project is a sole source procurement. The original project was competitively solicited. The Nichimy Corporation was determined to be the only vendor of the five (5) bidders that responded to have the lowest price and technically capable of performing the required services. The UMD Library system would like to continue its partnership with the Nichimy Corporation. Many of these materials are brittle and are in a moderately to severely deteriorated state, which require specialized expertise in handling to prevent damage before digitization. Nichimy specializes in digitizing large volumes of fragile materials and performs these services to accepted preservation-level standards. Furthermore, the vendor has Japanese language expertise, and language expertise of the era. The vendor performs their services onsite, which reduces the risk of potential damage to any documents due to excess handling and shipping. Having a vendor perform the service onsite, negates the added cost of transportation and shipping insurance. Additionally, outsourcing this effort is more efficient, both with time and labor, than if performed internally.

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



---

8-S. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)  
*Service Contract*

*Resident Business:* Yes

*MD Tax Clearance:* 24-4009-1111

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**9-S-OPT/MOD.      UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Service Contract Option/Modification***

**Contract ID:** Mainframe Support Services, RFP No. 102297

**Prior Approval:** USM Item 3-S (12/1/2021) (\$1,628,860-not to exceed-3-year base term)

**Contractor:** Blue Hill Data Services, Pearl River, NY

**Contract Description:** This contract is for high-level IT support services to perform professionally required Mainframe Support Services. It is intended to fill a skillset gap due to retirements and lack of readily available talent in the marketplace. The selected firm will manage remote mainframe support services for the University's production environment at the existing production hosting data center facility in Silver Spring, MD and Disaster Recovery environment at the College Park, MD data center facility.

**Description:** Exercise first renewal option and modify contract to increase first option renewal.

**Original Term:** 12/3/2021 – 12/2/2024 (3-year base with two 1-year renewal options)

**Option Term:** 12/3/2024 – 12/2/2025 (first renewal option)

**Original Amount:** \$1,628,860 (not to exceed) 3-year base term  
\$529,620 (not to exceed) 1<sup>st</sup> year renewal option  
\$529,620 (not to exceed) 2<sup>nd</sup> year renewal option  
\$2,688,100 (not to exceed) Total

**Option Amount:** \$529,620 (Not to Exceed)-First renewal

**Modification Amount:** \$15,888 (See Requesting Institution Remarks)

**Option\Modification  
Total Amount:** \$545,508 (Not to Exceed) - 1<sup>st</sup> renewal

**Revised Amount-Base  
Period plus Option Years:** \$1,628,860 (not to exceed) 3-year base term  
\$545,508 (not to exceed) 1<sup>st</sup> year renewal  
\$529,620 (not to exceed) 2<sup>nd</sup> year renewal option  
\$2,703,988 (not to exceed) Total

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



---

**9-S-OPT/MOD.      UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Service Contract Option/Modification***

***Procurement Method:***            Competitive Sealed Proposals

***MBE Compliance:***                None

***Performance Security:***        NA

***Fund Source:***                      Institutional Funds

***Requesting Institution Remarks:*** Renewal is recommended for Blue Hill Data Services based on satisfactory job performance during the three (3) year base term. Blue Hill Data Services provided a new quote for Option Year 1. This quote includes a 3% increase due to Labor rate increases after the initial contract period.

***Resident Business:***                No

***MD Tax Clearance:***                24-3582-0100

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**10-C. UNIVERSITY OF MARYLAND, COLLEGE PARK for  
BOWIE STATE UNIVERSITY  
On-Call Master Contract for Design-Build Services - Task Order**

**Contract ID:** Tubman Hall Renovation-Bowie State University, IFB No. 159453-C

**Recommendation:** Award of Design-Build Contract (Preconstruction and Design)

**Contractor:** Dustin Construction, Inc., Ijamsville, MD

**Prior Approval:** USM Item 3-C (9/14/2022) (Master On-call Contract Award)

**Project Description:** The proposed project is for the major renovation of the mechanical, electrical and plumbing systems for the 33,000 GSF residence hall which was constructed in 1921. The renovation will include the reconfiguration of the resident rooms and suites of various sizes, ADA modifications to the restrooms and building access, life safety and security system upgrades and new finishes.

The University anticipates the final value of this contract to be approximately \$9.2 million (design and construction).

**Contract Term:** Forty-two (42) months from notice to proceed (includes warranty period)

**Amount:** \$1,541,338 (design and pre-construction services)

**Procurement Method:** Design-Build On-Call Master Contract-Invitation for Bid

**Proposals:**

Company	Bid Amount
Dustin Construction, Ijamsville, MD	\$3,129,154
Whiting-Turner, Greenbelt, MD	\$4,134,445

**Fund Source:** Institutional Funds:

**MBE Participation Goal:** 0% Preconstruction and Design Services (See Requesting Institution Remarks)

**Performance Security:** Equal to contract amount



**10-C. UNIVERSITY OF MARYLAND, COLLEGE PARK for  
BOWIE STATE UNIVERSITY (cont'd)  
*On-Call Master Contract for Design-Build Services - Task Order***

**Requesting Institution Remarks:** This solicitation was directed to the On-Call Design-Build Services contractors who are awardees of the master contract with the University. Two (2) out of six (6) firms responded to the solicitation. Award is recommended to Dustin Construction, Inc, as the lowest priced responsive and responsible bidder.

The proposed contract award is for pre-construction and design services. As design progresses and construction documents are completed, the contractor will sequentially and competitively bid the construction trade packages. Upon completion of the solicitation of trade packages, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs in the form of a Bid Package, which will include trade costs, general conditions, and the construction services fee. There is no MBE participation during the pre-construction and design phase; however, there is an overall MBE goal on the project of 30%, including subgoals of 8% for African American owned businesses and 11% for Women owned business, which is expected to be achieved during the construction phase.

**Sustainability:** The design of the project will comply with the Maryland State Energy Code and include sustainable features such as the following: HVAC airflow reduction based on occupancy, variable frequency drive motors, energy efficient LED lighting fixtures with occupancy sensor controls and water-saving plumbing fixtures.

**Resident Business:** Yes

**MD Tax Clearance:** 24-4471-1110

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**11-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY  
*Smith Hall Renovation and Reconstruction-Bid Package 2 of 5***

**Contract ID:** Construction Management at Risk Services for the Smith Hall, RFP #22-333 ML,  
University Contract #C-00933

**Recommendation:** Award construction bid package 2 of 5. Bid Package 2 includes selective demolition, concrete, structural steel, waterproofing, façade, electrical equipment, sitework, support of excavation, geothermal well design, CM allowances, Owner allowances, subcontractor default insurance, CM general conditions, CM contingency and CM Fee.

**Contractor:** Consigli Construction Company Inc., Washington, DC

**Prior Approval:**

USM Item 3-C	8/31/2022 (pre-construction services)
USM Item 7-BP-C	11/29/2023 (bid package #1)
USM Item 6-C-MOD.	7/17/2024 (modification)

**Project:** The primary goal of the project is to renovate and reconstruct the Smith Hall building in order to consolidate academic programs. The project will support these programs through shared classrooms, study and student support spaces, media production projects, and workforce demand initiatives. The proposed facility will improve operational efficiency, provide up-to-date media production technology, and maximize the provision of student services. The renovation and reconstruction of the existing Smith Hall building will extend the useful life of the existing part of the building being renovated and include the restoration of the building envelope, address building site accessibility issues and upgrade the mechanical, plumbing, electrical and life safety systems.

The overall project estimate is \$153,525,000 which includes design, construction, and equipment.

**This Bid Package Amount:** \$25,226,726

**Current Contract Amount:** \$13,833,027

**Revised Amount:** \$39,059,753

**Contract Term:** 73 months from issuance of Notice to Proceed (includes construction and warranty period)

---

**11-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
*Smith Hall Renovation and Reconstruction-Bid Package 2 of 5***

**Fund Source:** MCCBL 2024 Provide funds to complete design and continue construction of the partial demolition, renovation, and reconstruction of Smith Hall for the College of Fine Arts and Communication, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.  
Item 114: \$32,474,000

Note: Chapter 720, Acts of 2024 preauthorized \$70,509,000 in FY 2026 and \$15,128,000 in FY 2027 for this project.

**MBE Participation:** 20%

***This Bid Package***  
**MBE Participation:** 14.88% (See Requesting Institution Remarks)

**MBE Compliance to date:** 18.96% (See Requesting Institution Remarks)

**Performance Security:** 100% performance bond is required.

**Requesting Institution Remarks:** This Construction Management at Risk contract was initially awarded for pre-construction services. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. The University now anticipates that it will present to the Board five bid packages (originally the University had anticipated a total of three bid packages). This is the second of five bid packages. The next three bid packages will include a higher MBE percentage of subcontractor trade work to bring the contract into compliance with the overall MBE participation goal of the project.



**11-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
*Smith Hall Renovation and Reconstruction-Bid Package 2 of 5***

**Sustainability:** Smith Hall will undergo a major renovation/addition/reconstruction to transition from use as a science facility to future use for departments of media arts within the College of Fine Arts and Communication. A major emphasis of the project is to provide a healthy and sustainable environment that supports the university’s mission. A renovation project is often inherently more sustainable given the approach reduces the amount of building that is demolished and rebuilt. The building has been a notoriously heavy user of energy – the factors that lead to this are being addressed as part of the renovation process – an uninsulated masonry exterior will be replaced with a highly efficient modern rainscreen that will significantly reduce energy consumption. The renovated/reconstructed Smith Hall will be an all-electric building to allow a “net-zero ready” strategy that is forward looking in its decoupling from fossil fuel energy production. The building will utilize geothermal wells, and a water-source heat pump-based HVAC system that will reduce electricity consumption by 85-90% for building heating and cooling. The project will target LEED gold certification – and maximize potential efforts inherent in the LEED scoring system within the project’s available budget. The re-visioned building will reduce the impervious site area while introducing non-irrigated local landscaping and stormwater management facilities. Design is intended to make the building ready for photovoltaic power generation. Finish and material selections will be made with an end goal of providing a healthy environment for occupants.

**Resident Business:** No

**MD Tax Clearance:** 24-3646-1110

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**12-C-BP. UNIVERSITY OF MARYLAND BALTIMORE**  
***School of Medicine, Health Sciences Research Facility III 5<sup>th</sup> & 6<sup>th</sup> Floor***  
***Tenant Space Buildouts-Bid Package 1 of 2***

**Contract ID:** Construction Management at Risk Services for School of Medicine Health Sciences Research Facility III 5<sup>th</sup> & 6<sup>th</sup> Floor Tenant Space Buildouts RFP #23-326 MC, University Contract #C-00968

**Recommendation:** Award construction bid package 1 of 2. Bid Package #1 includes: rough carpentry, CFMF and Interior Drywall, Resilient flooring, interior painting, roller shades, suppression, mechanical & plumbing, electrical & fire alarm, final cleaning, and doors/frames/hardware & general trades, University Allowances, CM Allowances, subcontractor default insurance, CM general conditions, CM Contingency and CM Fee.

**Contractor:** Barton Malow Builders, Baltimore, MD

**Prior Approval:** USM Item 2-C 4/3/2024 (pre-construction services)

**Project:** This project includes the complete fit out of the fifth and sixth floors of Health Sciences Facility III (HSF III) totaling approximately 64,500 square feet of space for three research entities; the University of Maryland Greenebaum Comprehensive Cancer Center (UMGCCC), The Kahlert Institute for Addiction Medicine, and the University of Maryland Medicine Institute for Neuroscience Discovery (UM-MIND).

**This Bid Package Amount:** \$18,584,419

**Current Contract Amount:** \$100,000

**Revised Amount:** \$18,684,419

**Contract Term:** 36 months from issuance of Notice to Proceed (includes construction and warranty period)

**Fund Source:** Plant Funds

**This Bid Package MBE Participation:** 30.84%

**MBE Participation:** 30% overall goal  
Subgoals of:  
8% African-American Owned and 11%  
Women Owned

**MBE Compliance to Date:** 0% (See Requesting Institution Remarks)





**12-C-BP. UNIVERSITY OF MARYLAND BALTIMORE** (cont'd)  
*School of Medicine, Health Sciences Research Facility III 5<sup>th</sup> & 6<sup>th</sup> Floor  
Tenant Space Buildouts-Bid Package 1 of 2*

**Performance Security:** 100% performance bond is required

**Requesting Institution Remarks:** The Construction Management at Risk contract was initially awarded for pre-construction. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. The University now anticipates that it will present the Board two bid packages; originally the University had anticipated a total of one bid package. This is the first of two bid packages. The MBE Participation for this bid package is 30.82%.. The remaining bid package will include an MBE percentage of subcontractor trade work to bring the contract into compliance with the overall MBE participation goal of the project. There is no MBE compliance at this stage of the project since only pre-construction services have been awarded to date.

**Sustainability:** The original Health Sciences Facility III earned LEED Gold certification following its opening in 2018. As this project seeks to replicate the layout and types of spaces found on other floors the HVAC, electrical, and plumbing loads will have similar baseline values as the original project. The project specifications for architectural materials and finishes as well as mechanical, plumbing, and electrical distribution have drawn from the original project specifications, been modified to comply with Maryland Green Purchasing Guidelines, and modified for current editions of energy codes as applicable to fit-out and renovation work. These steps toward sustainability will ensure that the fit-out work will not alter the operation and maintenance programs of facility and thereby maintain the certification level of the building.

**Resident Business:** Yes

**MD Tax Clearance:** 24-4297-1110

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED** **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**13-C-BP UNIVERSITY OF MARYLAND BALTIMORE for  
UNIVERSITY OF MARYLAND BALTIMORE COUNTY  
Colwell Center Roof Replacement and Improvements – Bid Package 2 of 4**

**Contract ID:** Construction Management at Risk Services for the Colwell Center Roof Replacement and Improvements, RFP #24-321 ML, University Contract #C-00971

**Recommendation:** Award construction bid package 2 of 4. Bid Package 2 includes the early purchase of roofing material, roof fabrication, and CM general conditions for bonds and insurance.

**Contractor:** J. Vinton Schafer Construction, LLC, Abingdon, MD

**Prior Approval:** USM Item 5-C (5/15/2024) (pre-construction services)  
USM Item 7-C-BP (7/3/2024) (bid package #1)

**Project:** This project is for the roof replacement and improvements at the Colwell Center in Baltimore, including replacement of the aging tensile roof and HVAC system upgrades. This work will be completed in two separate and overlapping phases. Phase I will replace the distinctive tension roof and includes replacing the main membrane, liner, awning canopy and associated work such as repainting the structural steel components that support the roof. Phase II will refurbish the central plant and include replacement of obsolete chillers, air handlers, exhaust fans, controls, motors, pumps, and demolition of ice storage units.

The overall project estimate is \$21,667,000 which includes design and construction.

**This Bid Package Amount:** \$1,394,815

**Current Contract Amount:** \$1,899,975

**Revised Amount:** \$3,294,790

**Contract Term:** Fifty-one (51) months from Notice to Proceed (includes construction and warranty period)

**Fund Source:** FY 2023 General Funds (PayGo Funding): \$4,934,000

**MBE Participation Overall:** 8%

**MBE Compliance:** 0% (See Requesting Institution Remarks)

**Performance Security:** 100% performance bond is required.

---

**13-C-BP**      **UNIVERSITY OF MARYLAND BALTIMORE** *for*  
**UNIVERSITY OF MARYLAND BALTIMORE COUNTY** *(cont'd)*  
***Colwell Center Roof Replacement and Improvements – Bid Package 2 of 4***

***Requesting Institution Remarks:*** This Construction Management at Risk contract was initially awarded for pre-construction services. As design progresses and design information becomes available, the contractor will sequentially and competitively bid construction packages. This is the second of four bid packages. The Colwell Center, originally built by a commercial developer and later acquired by the University System of Maryland, has an aesthetically unique roof that has a complex design with four large clerestory skylight sections and curved rooflines. The original roof design and engineering was delegated to a specialty roofing subcontractor, so the mathematical modeling and template generation for the structural integrity of the roof, shape of the roof, and attachments to the steel support structure are proprietary to this subcontractor. A deviation from the original design would result in a change to the roof aesthetic profile, a start from scratch with a new design and engineering, and likely the need for major structural upgrades to the steel structure; the latter two would undoubtedly increase the overall roof replacement cost and extend the project schedule. Accordingly, the University made the determination that this bid package should not be competitively bid and instead sole sourced and awarded to the original roofing subcontractor that installed the roof over two decades ago.

This bid package is for the early purchase of long lead time roofing materials and to begin fabrication of the roofing material purchased in the first bid package, which will keep the project on schedule and facilitate completion of the roof by late fall of 2025. The Colwell Center roof material is a polytetrafluoroethylene (PTFE) coated woven fiberglass membrane that is made-to-order and only produced in a few factories abroad. The roofing material for this project will be fabricated in a factory in Japan and shipped to Baltimore.

There is no MBE compliance at this stage of the project since only pre-construction services and materials have been awarded to date. This bid package has no MBE participation as the roofing material can only be procured from international manufacturers. The third and fourth bid packages will include a higher MBE percentage of subcontractor trade work to bring the contract into compliance with the overall MBE participation goal on the project.

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



---

**13-C-BP**      **UNIVERSITY OF MARYLAND BALTIMORE** *for*  
**UNIVERSITY OF MARYLAND BALTIMORE COUNTY** *(cont'd)*  
***Colwell Center Roof Replacement and Improvements – Bid Package 2 of 4***

***Sustainability:*** The roof replacement will consist of an R-5 Tensotherm composite added as a part of the new tensile roof fabric membrane. This improved roofing membrane material will contribute to the goal of reducing both the load on the mechanical systems and the building's energy use intensity.

***Resident Business:***                      Yes

***MD Tax Clearance:***                      24-4267-1010

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu

**14-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for**  
**UNIVERSITY OF MARYLAND BALTIMORE COUNTY**  
***Spring Grove Utility Upgrades-Bid Package 1 of 2***

**Contract ID:** Construction Management at Risk Services for the Spring Grove Utility Upgrades Project: #BC-21286-C

**Recommendation:** Award construction bid package 1 of 2. Bid Package #1 includes: Hazardous Material Abatement, Electrical & Telecom, Earthwork, Asphalt Paving, Site Concrete, Landscaping, Site Utilities, Sanitary Relining, Manhole Restoration, University Allowances, CM Allowances, CM Contingency, CM Construction Fee, and CM General Condition costs.

**Contractor:** Whiting-Turner Contracting Company, Baltimore, MD

**Prior Approval:** USM Item 3-C 3/15/2023 (pre-construction services)

**Project:** The Spring Grove project is located on the campus of the Spring Grove Hospital Center which is a 175 acre property. Under the lease between UMBC and the Maryland Department of Health (MDH), UMBC has the ability to do work on the property with the appropriate coordination with MDH. This limited scope project will stabilize the site, address State and Federal regulations, ensure continuity of operations for current users, and prepare the Spring Grove campus for UMBC's future use.

**This Bid Package Amount:** \$9,323,597

**Pre-Construction:** \$300,000

**Revised Amount:** \$9,623,597

**Contract Term:** 48 months from issuance of notice to proceed (includes construction and warranty period)

**Fund Source:** MCCBL 2022: *Provide funds to design, replace, repair, construct, and upgrade utility systems, campus infrastructure, and environmental remediation on the University of Maryland, Baltimore County campus including property recently transferred to the University on the existing Maryland Department of Health Spring Grove campus. Item 114*

**MBE Participation:** 10%

Board of Public Works  
University System of Maryland  
Supplement  
October 30, 2024



---

**14-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for  
UNIVERSITY OF MARYLAND BALTIMORE COUNTY (cont'd)  
Spring Grove Utility Upgrades-Bid Package 1 of 2**

***This Bid Package***

***MBE Participation:*** 11.87%

***MBE Compliance to date:*** 34.79%

***Performance Security:*** 100% performance bond is required.

***Requesting Institution Remarks:*** The Construction Management at Risk contract was initially awarded for pre-construction. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first of two bid packages. The final bid package will include MBE participation to maintain compliance with the participation goal of the project.

***Sustainability:*** This phase of the project includes environmental remediation, stormwater capture and quantity management, and restoration of existing infrastructure.

***Resident Business:*** Yes

***MD Tax Clearance:*** 24-4416-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED** **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



*Wes Moore*  
Governor

*Aruna Miller*  
Lt. Governor

*Paul J. Wiedefeld*  
Secretary

**BOARD OF PUBLIC WORKS  
ACTION AGENDA  
October 30, 2024**

<u>Item #s</u>	<u>Mode</u>	<u>Pages</u>
1 - 2	Maryland Aviation Administration (MAA)	1 - 4
3 - 6	Maryland Transit Administration (MTA)	5 - 15
7 - 9	State Highway Administration (SHA)	16 - 23

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 1

Contact: Kareen Davis 410-859-7792  
kdavis1@bwiairport.com

**1-M-OPT. MARYLAND AVIATION ADMINISTRATION**  
***Renewal Option – Maintenance Contract***

**Contract ID:** Tile and Paver Services at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) and Martin (MTN) State Airports; *MAA-MC-22-010*  
EPICS NO.: CO422296

**Contract Approved:** MDOT 5-M, 09/01/2021

**Contract Description:** Provide all necessary labor and materials to provide on-call tile and paver repair services at BWI Thurgood Marshall and MTN Airports.

**Option Description:** Exercise the sole two-year renewal option.

**Award:** Colossal Contractors, Inc.; Burtonsville, MD  
(*Certified Small and Minority Business*)

**Contract Term:** 12/01/2021 – 11/30/2024

**Option Term:** 12/01/2024 – 11/30/2026

**Original Amount:** \$873,800.00

**Option Amount:** \$611,004.00

**Prior Options/Mods:** N/A

**Total Contract Amount:** \$1,484,804.00

**Percent +/- Change (this item):** 69%

**Total Percent +/- Change:** 69%

**Procurement Method:** Competitive Sealed Bidding (*SBR-designated*)

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** 100% Performance Bond

**Hiring Agreement Eligible:** Yes



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 2

**1-M-OPT.      MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** Colossal Contractors, Inc. (Colossal) has satisfactorily provided all labor, materials, and expertise to perform tile and paver services at BWI Thurgood Marshall and MTN Airports.

This contract allows for a Consumer Price Index (CPI) increase for the renewal period. When the original project was approved in 2021, a 2.0% CPI was estimated for the option period; the actual CPI for the renewal is 3.4%. In an effort to determine if the renewal price is fair and reasonable, the Procurement Officer researched recently bid projects for tile and paver services and found that Maryland Aviation Administration (MAA)'s renewal price for labor rates is 9% lower than Howard County Public School System's recently awarded tile replacement contract. Therefore, the renewal price is considered fair and reasonable.

The MAA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing MBE and VSBE goals, as well as a Small Business Reserve designation. No MBE or VSBE goals were established, due to the single element of work. However, the project was designated SBR.

**Fund Source:** 100% Special (Transportation Trust Funds)

**Approp. Code:** J06I00002

**Resident Business:** Yes

**MD Tax Clearance:** 52-2262833

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Renee Phillips-Farley 410-859-7071  
rphillips-farley@mdot.maryland.gov

**2-GM. MARYLAND AVIATION ADMINISTRATION**  
*General/Miscellaneous: Standard Contract*

**Contract ID:** Standard Lease of Space and Facilities in the Ground Equipment Service Building (GESB) at Baltimore/Washington International Thurgood Marshall (BWI Thurgood Marshall) Airport.

**Contract Description:** Standard contract for the non-exclusive right to lease space in the GESB to conduct activities associated with the maintenance and/or storage of ground service equipment at BWI Thurgood Marshall.

**Recommendation:**

- 1) To approve a new standard lease of space in the GESB at BWI Thurgood Marshall.
- 2) To provide delegated authority for the Maryland Aviation Administration (MAA) to enter into such contracts without further Board of Public Works (BPW) approval. MAA requests that non-material changes to the contract provisions, such as adjustments to insurance coverage requirements and other changes, adjustments and/or modifications made from time to time in the normal course of business which do not materially impact the contract, be made without requesting further BPW approval. In the event material changes are made to the terms and conditions of this contract, MAA will present the resulting contract to the BPW for its approval.

**Contractor:** Any airline or airline-support tenant conducting ground equipment maintenance services related activities at BWI Thurgood Marshall.  
*(List of current Contractors is provided on the Attachment).*

**Contract Term:** Maximum term five years

**Contract Amount:** Contractor pays a per square foot per annum rate for GESB space in accordance with BWI Thurgood Marshall Tenant Directive 401.1 rates and charges.

**Requesting Agency Remarks:** This is a standard contract for the lease of space in the GESB at BWI Thurgood Marshall. This contract was approved by the BPW on August 30, 2006, as MDOT Item 15-GM. This standard contract is revenue-generating through rental fees and has been revised to reflect current and updated contractual terms and conditions.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract and any modifications must be approved by the BPW because the contract constitutes a lease and use of State Property under State Finance and Procurement Article, §10-305.

---

2-GM. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Resident Business:* N/A

*MD Tax Clearance:* N/A

ATTACHMENT

List of Contractors currently leasing GESB space at  
BWI Thurgood Marshall  
(Effective as of October 1, 2024)

Airport Terminal Services, Inc.  
AvDyne Aeroservices, Inc.  
Delta Airlines, Inc.  
Piedmont Airlines, Inc.

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED** DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024**



MDOT 5

*Contact: William Parham 410-454-7889  
wparham@mta.maryland.gov*

**3-AE. MARYLAND TRANSIT ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** On-Call Corridor General Engineering Consultant (GEC) Services; *AE-23-005-B*  
EPICS No.: AE23005B

**Contract Description:** Last of two contracts to provide corridor general engineering consultant services throughout the Maryland Transit Administration (MTA) in support of major projects including the Baltimore Red Line.

**Award:** Transit Opportunities Partnership; Baltimore, MD

**Contract Term:** 10/31/2024 – 10/30/2032 (eight years)

**Amount:** \$60,000,000 NTE

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>NTE Price</i>
Transit Delivery Partners Baltimore, MD	931 (1)	BPW 10/02/2024 MDOT 7-AE Contract A
Transit Opportunities Partnership Baltimore, MD	798 (2)	\$60,000,000 NTE Contract B
JMT-AECOM Corridor GEC JV Hunt Valley, MD	724 (3)	

**Living Wage Eligible:** No

**DBE/VSBE Participation** 25% / 0%

**Hiring Agreement Eligible:** No

**Incumbent:** None

**3-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This solicitation was published on eMaryland Marketplace Advantaged (eMMA) on July 21, 2023. A total of 806 firms were notified via eMMA, of which 200 were certified DBEs and 50 firms were directly solicited. A total of four engineering consultant firms submitted technical proposals in response to the solicitation. The two highest-scoring firms were selected for an award after each technical proposal was evaluated, scored, and ranked and after each price proposal was reviewed.

These contracts provide for corridor general engineering consultant services on a work order basis. The awardees are required to provide engineering and technical services, planning, engineering and technical services including project management consulting services as necessary for major capital projects, quality assurance, systemwide enhancement and implementation of major transit expansions such as the North-South and East-West (Red Line Corridor) projects. These contracts will also include other MTA projects, engineering and/or administrative support services on a work order basis.

These contracts are critical to MTA's efforts to expand service offerings in Baltimore City and throughout the entire state. Expanding transit offerings will assist in achieving the state's climate goals, increase economic opportunity, and decrease roadway congestion. Existing and anticipated projects requiring Corridor Program Management Consultant Services include:

- Baltimore Red Line Project Design
- MARC-Penn Camden Connector
- Southern Maryland Rapid Transit Project Design
- Baltimore's North / South Corridor Project Design

The MTA Procurement Review Group reviewed the contract scope of work to determine the potential for establishing a DBE participation goal, as well as a Small Business Enterprise designation. The DBE goal established for these contracts are 25% and Transit Delivery Partners has committed to achieving this goal. No VSBE goal has been established for these contracts due to the limited subcontracting opportunities.

These contracts include a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contracts as provided in Board Advisory 1995-1.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 7

3-AE. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Fund Source:* 80% Federal; 20% Special (Transportation Trust Fund)

*Approp. Code:* J05H0105

*Resident Businesses:* Yes

*MD Tax Clearances:* 24-3142-1111

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 8

*Contact: William Parham 410-454-7889  
wparham@mta.maryland.gov*

**4-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**

***Modification: General/Miscellaneous Contract***

**Contract ID:** Commuter Bus Route 505; OPS-19-007-SR-A  
EPICS No.: CO422685

**Contract Approved:** MDOT 19-GM, 05/22/2019

**Contract Description:** This contract secures the service of a bus company to operate the Maryland Transit Administration (MTA) Commuter Bus services for Route 505 during peak hours Monday through Friday.

**Modification Description:** This modification is requested due to the timing of the MTA commuter bus routes re-organization; an extension of 92 days is needed to allow for a new contract to be awarded. This modification also includes a rate increase for this route due to the increase in operating costs and inflation over the past five years.

Contract / Route	Original Rate Per Mile	Modified Rate Per Mile
OPS-19-007-SR-A / 505	\$5.14	\$6.79

**Award:** Atlantic Coast Charters, Inc; Linthicum, MD  
(*Certified Small Business*)

**Contract Term:** 05/22/2019 – 10/31/2024

**Modification Term:** 11/01/2024 – 01/31/2025 (92 days)

**Original Contract Amount:** \$ 7,894,325.00

**Modification Amount:** \$ 0.00

**Prior Mod/Option:** \$ 0.00 (Mod. #1 Added to scope for Covid Disinfection; MDOT 6-GM-MOD, 03/10/2021)  
\$ 0.00 (Mod. #2 Added to scope for Fuel Reimbursement; MDOT 11-GM-MOD,12/13/2021)  
\$ 0.00 (Mod. #3 Reduced vehicle requirements and bond amounts; MDOT 3-GM-MOD, 08/28/2024)

**Total Contract Amount:** \$ 7,894,325.00

**Percent +/- Change:** 0%

**Total Percent Change:** 0%

---

**4-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Procurement Method:** Competitive Sealed Bidding

**MBE/VSBE Participation:** 6% / 0%

**MBE/VSBE Compliance:** 6.67% / 0%

**Living Wage Eligible:** Yes

**Performance Security:** \$100,000.00 Annual Performance Bond

**Hiring Agreement Eligible:** No

**Requesting Agency Remarks:** The route on this contract is as follows:

*Contract (Route 505) – Provides service from Hagerstown/Myersville to Shady Grove/Rock Spring Bus Park*

The MTA is seeking approval of this modification to extend the contract period of performance from November 1, 2024, to January 31, 2025, to allow for the continuity of critical Commuter Bus services while MTA completes a competitive procurement and awards new contracts.

Additionally, MTA is seeking approval to increase the rate per mile as listed above for this contract. This rate increase is considered a material change requiring Board of Public Works approval.

The MTA is not requesting additional contract authority because sufficient contract authority remains to support the price adjustment throughout the extended period. This modification is necessary as a new solicitation could not be advertised until the final decision regarding the new commuter bus program was finalized.

A 6% MBE participation goal was established for this contract, but no VSBE goal was determined. The MBE subcontractor provides fuel to the Commuter Bus Contractor and as a commodity, the 60% rule is applied to this contract.

The services provided by the Contractor are critical to MTA's commuter bus ridership. Therefore, approving this modification to continue this essential service while procuring a replacement contract is in the best interest of the State.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 10

---

**4-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

*Fund Source:*                      100% Special (Transportation Trust Fund)

*Approp. Code:*                    J05H0102

*Resident Business:*            Yes

*MD Tax Clearance:*            24-3618-0101

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED      DISAPPROVED**

**DEFERRED      WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024**



MDOT 11

*Contact: William Parham 410-454-7889  
wparham@mta.maryland.gov*

**5-GM-MOD. MARYLAND TRANSIT ADMINISTRATION**

***Modification: General/Miscellaneous Contract***

**Contract ID:** Commuter Bus Routes 705, 715, 725; OPS-19-008-SR-A, B, C  
EPICS No.: CO422659, CO422657, CO422658

**Contract Approved:** MDOT 7-GM, 06/05/2019

**Contract Description:** These contracts secure the services of a bus company to operate Maryland Transit Administration (MTA) Commuter Bus services for Routes 705, 715, & 725 during peak hours Monday through Friday.

**Modification Description:** This modification is requested due to the timing of MTA commuter bus routes re-organization; extension of 92 days is needed to allow for a new contract to be awarded. This modification also includes a rate increase for all routes due to the increase in operating costs and inflation over the past five years.

<b>Contract / Route</b>	<b>Original Rate Per Mile</b>	<b>Modified Rate Per Mile</b>
Contract A / 705	\$10.22	\$11.75
Contract B / 715	\$9.91	\$10.76
Contract C / 725	\$6.98	\$7.54

<b>Awards:</b>	Academy Express, LLC; Hoboken, NJ	Contract A (Route 705)
	Keller Transportation, Inc. Waldorf, MD	Contract B (Route 715)
	Keller Transportation, Inc. Waldorf, MD	Contract C (Route 725)

**Original Contract Term:** 11/01/2019 – 10/31/2024 (five years)

**Modification Term:** 11/01/2024 – 01/31/2025 (92 days)

<b>Original Contract Amount:</b>	\$ 14,862,623.00	Contract A
	\$ 12,943,120.00	Contract B
	<u>\$ 6,136,590.00</u>	<u>Contract C</u>
	\$ 33,942,333.00	Total

**Modification Amount:** \$ 0.00

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 12

**5-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Prior Mod/Option:**      \$ 0.00 (Mod. #1 Added to scope for Covid Disinfection; MDOT 6-GM-MOD, 03/10/2021)  
\$ 0.00 (Mod. #2 Added to scope for Fuel Reimbursement; MDOT 11-GM-MOD, 12/13/2021)  
\$ 0.00 (Mod. #3 Reduced vehicle requirements and bond amounts; MDOT 3-GM-MOD, 08/28/2024)

<b>Total Contract Amount:</b>	\$ 14,862,623.00	Contract A
	\$ 12,943,120.00	Contract B
	<u>\$ 6,136,890.00</u>	<u>Contract C</u>
	\$ 33,942,333.00	Total

**Percent +/- Change:**      0%

**Total Percent Change:**      0%

**Procurement Method:**      Competitive Sealed Bidding

**MBE/VSBE Participation:**      6% / 0%

**MBE/VSBE Compliance:**      6.66% /0% (Contract A)  
3.82% /0% (Contract B)  
8.66% /0% (Contract C)

**Living Wage Eligible:**      Yes

**Performance Security:**      \$100,000 Annual Performance Bond

**Hiring Agreement Eligible:**      No

**Requesting Agency Remarks:** The routes on this contract are as follows:

*Contract A: (Route 705) - Provides service from southern Maryland to Washington D.C.*

*Contract B: (Route 715) - Provides service from southern Maryland to Washington D.C.*

*Contract C: (Route 725) - Provides service from southern Maryland to Washington D.C.*

The MTA is seeking approval of these modifications to extend the contract period of performance from November 1, 2024, to January 31, 2025, to allow for the continuity of critical Commuter Bus services while MTA completes a competitive procurement and awards new contracts.

Additionally, MTA is seeking approval to increase the rate per mile as listed above for these contracts. This rate increase is considered a material change requiring Board of Public Works approval.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



**5-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

The MTA is not requesting additional contract authority because sufficient contract authority remains to support the price adjustment throughout the extended period. These modifications are necessary as new solicitations could not be advertised until the final decision regarding the new commuter bus program was finalized.

A 6% MBE participation goal was established for these contracts, but no VSBE goal was determined. The MBE subcontractors provide fuel to the Commuter Bus Contractors and as a commodity, the 60% rule is applied to these contracts.

The services provided by the Contractor are critical to MTA's commuter bus ridership. Therefore, approving these modifications to continue this essential service while procuring a replacement contract is in the best interest of the State.

***Fund Source:***                      100% Special (Transportation Trust Fund)

***Approp. Code:***                      J05H0102

***Resident Business:***              Academy Express, LLC      No  
   Keller Transportation, Inc.      Yes

***MD Tax Clearance:***              Academy Express, LLC      24-3617-0100  
   Keller Transportation, Inc.      24-3619-0110

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**  
**WITH DISCUSSION**

**DEFERRED**      **WITHDRAWN**  
**WITHOUT DISCUSSION**

Contact: William Parham 410-454-7889  
wparham@mta.maryland.gov

**6-M. MARYLAND TRANSIT ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Landscaping, Policing, Handwashing, Pressure Washing, and Snow Removal Maintenance of MTA Divisions, Park & Rides, Loops, and Shelters;  
*OPS-24-021-MT*  
EPICS No.: OPS24021MT

**Contract Description:** The purpose of this contract is to provide grounds maintenance, plant and shrub replacement, installation projects, trash removal, hand washing of shelters, pressure washing, cleaning services and snow/ice removal at the various Maryland Transit Administration (MTA) Bus Stops, Loops, Divisions, Facilities, and Properties. All labor, tools, materials, equipment, fuel, and supervision to perform this work shall be included in the Contractor's overall unit price schedule.

**Award:** The ARC Baltimore; Baltimore, MD

**Contract Term:** 10/31/2024 – 10/30/2027 (three years from NTP)

**Amount:** \$8,126,562.48

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** No

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** This three-year contract provides the MTA with ground maintenance and cleaning services at 16 park & ride/ bus loops, 15 facilities, divisions and properties and approximately 537 bus shelters at various MTA locations.

The Contractor shall provide all labor, tools, materials, equipment, transportation, supervision, and all other associated services deemed necessary to perform the work.

On September 27, 2024, the Pricing and Selection Committee for the Employment Works program certified the price of \$8,126,562.48 as fair and reasonable based on the market value. An MBE/VSBE goal was not established for this contract due to the Preferred Provider Program subcontracting goal ineligibility.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 15

---

6-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Fund Source:* 100% Special (Transportation Trust Fund)

*Approp. Code:* J05H0102

*Resident Business:* Yes

*MD Tax Clearance:* 24-4177-1110

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024**



MDOT 16

*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**7-AE. STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Traffic Engineering Services, District 2; *BCS 2021-19 B and BCS 2021-19 C*  
EPICS No. SBCS2119B and SBCS2119C

**Contract Description:** Two of three indefinite delivery-indefinite quantity, work-order based contracts to provide traffic engineering services for the State Highway Administration (SHA).

**Awards:**

Whitman, Requardt & Associates, LLP	(Contract B)
Baltimore, MD	
Wallace, Montgomery & Associates, LLP	(Contract C)
Hunt Valley, MD	

**Contract Term:** 11/21/2024 – 11/20/2029 (five years)

**Amount:** \$500,000.00 NTE each  
\$1,000,000.00 NTE total

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>Awards</i>
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	91.70 (1)	Contract A
Whitman, Requardt & Associates, LLP Baltimore, MD	90.63 (2)	\$500,000 NTE Contract B
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	89.91 (3)	\$500,000 NTE Contract C
McCormick Taylor, Inc. Baltimore, MD	89.36 (4)	
Kittelsohn & Associates, Inc. Baltimore, MD	89.13 (5)	
Rummel, Klepper & Kahl, LLP Baltimore, MD	88.99 (6)	
Lenhart Traffic Consulting, Inc. / iDesign Engineering, Inc. (JV) Severna Park, MD	88.98 (7)	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 17

7-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

**DBE / VSBE Participation:** 10% / 0%

**Incumbents:** TRC Environmental Corporation, AECOM Technical Services, Inc., Rummel, Klepper & Kahl, LLP, A.D. Marble & Company

**Requesting Agency Remarks:** On November 9, 2021, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for three contracts for \$500,000.00 each not to exceed \$1.5 million for traffic engineering services for SHA. A total of 966 DBE and non-DBE firms were notified via eMMA. The firms notified were also placed on the invited vendors list and directly solicited as invited vendors. SHA received 21 expressions of interest and developed a Reduced Candidate List per COMAR 21.12.02.04. Three firms were found to be ineligible for award because they did not meet minimum qualifications or submitted multiple offers. From the Reduced Candidate List, SHA invited seven firms to submit technical proposals. SHA used qualifications-based selection and found three consultants eligible for contract award. No protests were filed.

This traffic engineering services contract includes traffic engineering studies and corridor analysis, preparing minor functional geometric design, review for improvement options at identified high crash locations, review of specific traffic safety and operational problems and development of recommended solutions as required by SHA and in support of SHA's System Preservation Programs. Services may include field investigations, drafting, engineering report preparation, preliminary cost estimating necessary to advance concepts to the design phase and presentations to the public in response to traffic and safety concerns. This contract also requires the Consultant to provide engineering services on-site at SHA facilities.

A 10% DBE participation goal was established for each contract within this award series. No VSBE goal was established for this contract.

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Fund)

**Approp. Code:** J02B0101 and J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 24-4045-1110 (Contract B)  
24-4046-1100 (Contract C)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024**



MDOT 18

*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**8-AE.      STATE HIGHWAY ADMINISTRATION  
*Architecture/Engineering Contract***

**Contract ID:** Asset Management Program Support & Engineering Services, Statewide; *BCS 2023-03 A & BCS 2023-03 D*  
EPICS No. SBCS2303A & SBCS2303D

**Contract Description:** Two of five indefinite delivery- indefinite quantity, work-order based contracts to provide Asset Management Program Support & Engineering Services, Statewide for the State Highway Administration (SHA).

**Awards:** Whitney, Bailey, Cox & Magnani, LLC / (Contract A)  
WSP USA Inc. (JV); Baltimore, MD

Gannett Fleming, Inc.; Owings Mills, MD (Contract D)

**Contract Term:** 11/21/2024 – 11/20/2029 (five years)

**Amount:** \$5,000,000 NTE each  
\$10,000,000 NTE total

**Procurement Method:** Qualification Based Selection

**Proposals:**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>Awards</i>
Whitney, Bailey, Cox & Magnani, LLC / WSP USA Inc. (JV) Baltimore, MD	93.65 (1)	\$5,000,000 NTE Contract A
Mott MacDonald, LLC / Pennoni Associates Inc. (JV) Iselin, NJ	93.40 (2)	Contract B
Rummel, Klepper & Kahl, LLP / High Street Consulting Group, LLC (JV) Baltimore, MD	93.26 (3)	BPW 09/11/2024 MDOT 10-AE Contract C
Gannett Fleming, Inc. Owings Mills, MD	92.43 (4)	\$5,000,000 NTE Contract D
McCormick Taylor, Inc. / Greenman- Pedersen, Inc. (JV) Columbia, MD	88.94 (5)	BPW 10/02/2024 MDOT 9-AE Contract E

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 19

**8-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Proposals (cont'd):**

<i>Offerors</i>	<i>Technical Proposal Rating (Max 100) (Rankings)</i>	<i>Awards</i>
Wallace Montgomery & Associates, LLP Hunt Valley, MD	88.47 (6)	
KCI Technologies, Inc Sparks, MD	88.29 (7)	
Jacobs Engineering Group, Inc. Baltimore, MD	87.95 (8)	
AECOM Technical Services, Inc. Hunt Valley, MD	87.82 (9)	
Stantec Consulting Services Inc. / Mead & Hunt, Inc. (JV) Baltimore, MD	86.99 (10)	
HDR Engineering, Inc. Fulton, MD	86.76 (11)	
Applied Research Associates, Inc. Elkridge, MD	86.24 (12)	
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	85.80 (13)	
Dewberry Engineers, Inc. / HNTB Corporation (JV) Baltimore, MD	84.76 (14)	
STV Incorporated Owings Mills, MD	82.81 (15)	
Altus Group, U.S. Inc. Hunt Valley, MD	62.77 (16)	

**DBE / VSBE Participation:** 25% / 0%

**Incumbent:** None

**Requesting Agency Remarks:** On May 2, 2023, the solicitation was advertised in The Daily Record, SHA's web page, and eMaryland Marketplace Advantage (eMMA). The advertisement was for five contracts for \$5 million each not to exceed \$25 million for Asset Management Program Support & Engineering Services, Statewide services for SHA.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 20

**8-AE. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Requesting Agency Remarks (cont'd):**

A total of 868 firms were notified via eMMA and all 868 firms were directly solicited. SHA received 18 technical proposals, however two were deemed non-responsive. SHA used qualifications-based selection and found five consultants eligible for contract award. This is a new contract series, therefore there is no incumbent. No protests were filed.

The services required involve providing supplemental staff to support Asset Management Office in all tasks related to infrastructure asset management, including professional services in the areas of asset inventory, condition, costing, performance benefit, performance modeling, budgeting, analysis tools, project site selection, design and contract development, project management, construction, maintenance, and overall performance-based planning and programming.

A 25% DBE participation goal was established for each contract within this award series. No VSBE goal was established for this contract.

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Fund)

**Approp. Code:** J02B0101 and J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 24-3280-1111 (Contract A)  
24-4198-0111 (Contract D)

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**

**DEFERRED**      **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 21

Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov

**9-CRS-MOD.      STATE HIGHWAY ADMINISTRATION**  
***Modification: Construction Related Services Contract***

**Contract ID:** Office of Traffic and Safety (OOTS) Automated Speed Enforcement Services;  
ASE22CRS,  
EPICS No.: CO422443

**Contract Approved:** MDOT 10-CRS, 07/06/2022

**Award:** Modaxo Traffic Management USA Inc.; Wilmington, DE, *formerly known as Conduent State & Local Solutions, Inc.; Washington, DC*

**Contract Description:** This contract provides automated speed enforcement (ASE) equipment, data collection services, citation processing, and payment processing for work zones on limited-access highways throughout Maryland, utilizing vehicle speed monitoring and imaging equipment.

**Modification Description:** This modification accommodates changes in the contract value and material changes in the scope of work due to new legislative actions on the Maryland Road Worker Protection Act of 2024. The legislative changes require system modification and equipment upgrades to determine the tiered fine structure, blue lights, workers present flashing lights, and doubling fine when workers are present in the work zone.

**Contract Term:** 07/28/2022 – 07/27/2027 (five years w/two 1-year renewal options)

**Modification Term:** 10/31/2024 – 07/27/2027

**Original Contract Amount:** \$32,722,976 NTE (Base: 5-years)  
\$ 6,740,937 NTE (Renewal Option #1: 1-year)  
\$ 6,740,937 NTE (Renewal Option #2: 1-year)  
\$46,204,850 NTE Aggregate Total

**Modification Amount:** \$ 402,698.00 NTE

**Prior Options/Mods:** None

**Total Contract Amount:** \$46,607,548.00 NTE

**Percent +/- Change:** 0.87%

**Overall Percent +/-:** 0.87%

**Procurement Method:** Competitive Sealed Proposals

---

**9-CRS-MOD.      STATE HIGHWAY ADMINISTRATION (cont'd)**

**MBE/VSBE Participation:** 28% / 0%

**MBE/VSBE Compliance:** 56.62% / 0%

**Requesting Agency Remarks:** The purpose of the Maryland SafeZones program is to increase the safety of the traveling public and construction personnel in work zones by increasing public awareness and citing drivers exceeding posted work zone speed limits. Authority for this project was granted pursuant to Maryland Senate Bill 277 “Vehicle Laws - Speed Monitoring Systems - Statewide Authorization and Use in Highway Work Zones”, which was approved by the Governor and signed into law May 19, 2009.

The Board of Public Works approved the contract award to Conduent State & Local Solutions at its July 6, 2022, meeting. A protest had been received and documented on the original action agenda item. After a settlement conference between the protester, State Highway Administration (SHA), and the Office of the Attorney General, the protest was withdrawn.

On May 1, 2024, Conduent State & Local Solutions, Inc. sold the portion of its business unit that serviced ASE22CRS to Modaxo Traffic Management USA, Inc. A novation agreement was signed by SHA and Modaxo Traffic Management USA, Inc., on July 26, 2024. The Novation Agreement effective date was July 30, 2024.

The SHA manages this contract and coordinates with the Maryland State Police (MSP) and the Maryland Transportation Authority (MdTA) Police under the authority of Md. Code Ann., Transp. § 21-810. The Contractor, Modaxo Traffic Management USA Inc., provides ASE equipment, data collection services, citation processing, and payment processing for work zones located on limited-access highways throughout Maryland utilizing vehicle speed monitoring and imaging equipment.

In April 2024, Maryland lawmakers passed HB 513, a bill intended to better protect highway workers and motorists in work zones through cultural shifts to safer driving habits inside work zones. The new law went into effect on June 1, 2024, with additional changes effective January 1, 2025. It allows more than one-speed camera to be placed in all work zones and requires updates to work zone signage and lighting requirements to help identify when workers are present on the job site. Speed cameras will be equipped with flashing blue lights, and fines will increase in two stages. Effective June 1, 2024, fines increased from \$40 to \$80. An updated schedule of fines will take effect January 1, 2025, with a sliding scale from \$60 to \$500, corresponding to how far over the speed limit the driver was recorded at the time of their recorded offense. If workers were present at the time of the offense, the citation’s fine will double.

As a result of these changes in legislation, SHA is seeking a contract modification to add \$402,698.00 to the current contract value of \$32,722,976.00, which has three years remaining for a base contract value of \$33,125,674.00, to upgrade systems and equipment to meet the requirements that include flashing blue lights, tiered fines, doubling fines, and flashing lights when workers are present in the work zone.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
October 30, 2024



MDOT 23

**9-CRS-MOD.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Requesting Agency Remarks (cont'd):***

A 28% MBE participation goal was set for this contract based on various work items. The MBE compliance is currently 56.62%. Concurrent with the transition with the service provider, Conduent experienced issues with their proprietary platform (CiteWeb 5) that prevented critical monthly reporting that is used as the basis for invoice processing. The CiteWeb 5 platform is now stabilized. These two issues led to delays in invoice processing for the 2024 calendar year, and as a result, there are nine delayed invoices that are yet to be paid for 2024. One of the pending invoices for services performed in January 2024, will be submitted from the Modaxo in mid-October, for payment. SHA expects the remaining invoices to be updated and issued from Modaxo. SHA will review and process the invoices in a timely manner. SHA will continue to monitor the contract and work closely with Modaxo to resolve any issues. No VSBE participation goal was set for this contract.

***Fund Source:***                      100% Special Funds Budgeted to SHA  
***Approp. Code:***                      J02B0101  
***Resident Business:***                Yes  
***MD Tax Clearance:***                24-4289-0100

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED      DISAPPROVED**

**DEFERRED      WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**

---

<b>Item#</b>	<b>Category</b>	<b>Pages</b>
1 - 2	<i>Capital Grants and Loans</i>	1 - 3
3 - 7	<i>Services</i>	4 - 13
8 - 14	<i>Information Technology</i>	14 - 32
15	<i>Equipment</i>	33 - 34
16 - 17	<i>General Miscellaneous</i>	35 - 37
18	<i>Landlord Lease</i>	38
19 - 25	<i>Tenant Lease</i>	39 - 49
26	<i>Supplemental: Services</i>	50-51
27	<i>Supplemental: Information Technology</i>	52-53
28	<i>Supplemental: Services</i>	54-56
29	<i>Supplemental: Capital Grants and Loans</i>	57-58
30	<i>Supplemental: Capital Grants and Loans</i>	59
31	<i>Supplemental: Capital Grants and Loans</i>	60
32	<i>Supplemental: Capital Grants and Loans</i>	61
33	<i>Supplemental: Services</i>	62-63
34	<i>Supplemental: Services</i>	64-65
35	<i>Supplemental: Expedited Procurement Request</i>	66-67
36	<i>Supplemental: Information Technology</i>	68-70
37	<i>Supplemental: Services</i>	71-73
38	<i>Supplemental: Capital Grants and Loans</i>	74-75
39	<i>Supplemental: Services</i>	76-78
40	<i>Supplemental: Services</i>	79-82
A1-EX	<i>Expedited Procurement Report</i>	83-84



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Mindy Kim-Woo 443-827-0657  
mindy.kim-woo@maryland.gov*

**1-CGL.      CAPITAL GRANTS AND LOANS  
*Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$36,550 to *People Encouraging People, Inc.* (Baltimore City).

**Project:** The renovation of Grantee’s facilities located at 4015 Belle Avenue, Baltimore, MD 21215.

**Fund Source:** The Maryland Department of Health has determined the Grantee is responsible for providing 15% of the total eligible project cost.

Total Project Cost	\$43,000	
State Share (85%)	\$36,550	
Grantee Share (15%)	\$ 6,450	Cash in Hand
<b>This Action</b>	<b>\$36,550</b>	<b>MCCBL 2023 CB-06522-02</b>

**Remarks:**

1. Grantee is a nonprofit organization and provides housing for individuals with psychiatric and/or co-occurring substance use disorder disabilities.
2. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board’s approval is further contingent upon the State’s rights of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Mindy Kim-Woo 443-827-0657  
mindy.kim-woo@maryland.gov*

**2-CGL.      CAPITAL GRANTS AND LOANS  
*Department of Health***

***Recommendation:*** That the Board of Public Works approve the following for Grantee, Project PLASE, Inc. (“PPI”), (Baltimore City):

*A Waiver of Priority and Subordination Agreement for the Maryland Department of Housing and Community Development (“DHCD”); the Community Development Administration (“CDA”); the Mayor and City Council of Baltimore, acting by and through its Department of Housing and Community Development (the “City”); and the U.S. Department of Housing and Urban Development (“HUD”) and M&T Realty Capital Corporation (“Lender”) to subordinate the State’s right of recovery to the financing documents of the lenders including DHCD’s Deed of Trust and regulatory agreement; CDA’s Low-Income Housing Tax Credit Covenant; two Deeds of Trust, Assignment of Rents, Security Agreements, and Regulatory Agreements securing CDA; two Deeds of Trust, Assignment of Rents, Regulatory Agreement, and Security Agreement securing the City; and HUD’s and Lender’s Deed of Trust and Regulatory Agreement for the renovation of PPI’s facility located at 3549-3601 Old Frederick Road, Baltimore, MD 21229 (the “Project”).*

The Project will create 56 new, permanent, supportive housing units for formerly homeless veterans, and create 34 transitional housing units for low-income, homeless individuals in addition to providing other necessary services for those suffering from mental illness and substance use disorders.

***Background:*** On October 17, 2012, the BPW approved a grant of funds in the amount of \$400,000 for the Grantee for acquisition of the facility for the Project (10/17/2012; DGS 29-CGL). On September 21, 2016, the BPW approved a grant of funds in the amount of \$158,269 (9/21/2016; DGS 21-CGL) for the design and planning of the Project. On July 28, 2021 the BPW approved a grant of additional funds in the amount of \$1,072,731 for the Grantee for the design and renovation of the Project (7/28/2021; DGS 14-CGL). On May 15, 2024, the BPW approved a grant of funds in the amount of \$811,800 (5/15/2024; DGS 11-CGL) for the renovation of the Project.

The State’s Rights of Recovery were recorded in the Land Records of Baltimore City to reflect the above grant awards.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**2-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

To secure financing for the total cost of the Project, PPI has secured funding from various lenders through financing documents including DHCD by their Deed of Trust and regulatory agreement; CDA by Low-Income Housing Tax Credit Covenant, the City by the two Deeds of Trust, Assignment of Rents, Regulatory Agreement, and Security Agreement securing the City, and HUD and Lender by a Deed of Trust and Regulatory Agreement.

As a condition of the financing, the parties listed above have requested that the State waive and subordinate its rights of recovery to the financing documents to the above-named lenders.

**Remarks:**

1. Grantee is a nonprofit organization.
2. No State funds will be disbursed until the Grantee has presented suitable evidence to the Office of Facilities Management and Development that it has expended the required matching funds.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Joseph Sedtal 443-469-5864  
joseph.sedtal@maryland.gov*

**3-S. SERVICES CONTRACT  
*Department of Public Safety and Correctional Services***

**Contract ID:** Motion Picture License; *SRV FY25001*  
ADPICS No.: Q00B5600035

**Contract Description:** License needed to show motion picture films to incarcerated individuals.

**Award:** Swank Motion Pictures, Inc.; St. Louis, MO

**Contract Term:** 11/15/2024 - 11/14/2029

**Amount:** \$454,893.30

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** Since 2008 the Department of Public Safety and Correctional Services has provided incarcerated individuals with the ability to view recently released films, which enhances morale and institutional security. The motion picture license allows the Department to show popular films in multiple recreational areas and incarcerated individuals do not have to leave their assigned housing units to access movies.

Swank Motion Pictures, Inc. provides the largest selection of new films released every month satisfying the different incarcerated individual preferences with little to no complaints. Only Swank Motion Pictures, Inc. is able to offer a Public Performance License for films from the majority of the largest Hollywood and independent studios.

The price has been determined to be fair and reasonable based on historical pricing. Between FY17 and FY24 there have been only two rate increases, from \$4.95 to \$4.99 and finally to \$5.09. This is a total rate increase of only 2.62% over the last eight years. That rate/unit price is multiplied by each facility's Average Daily Population (ADP) and that is how the value is determined for each facility's license.

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



3-S. SERVICES CONTRACT (cont'd)

*Fund Source:* 100% General Funds

*Approp. Code:* Q00A0101

*Resident Business:* No

*MD Tax Clearance:* 24-2900-1010

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Raelene Glasgow 410-767-7050  
raelene.glasgow3@maryland.gov*

**4-S. SERVICES CONTRACT  
*Department of Labor, Division of Workforce Development and Adult Learning***

**Contract ID:** Heavy Equipment Operator Training Simulators; *ITM0390368*  
ADPICS No.: P00B5600016

**Contract Description:** Six heavy equipment operator training simulators for training at Eastern Correctional Institution in East Westover, Maryland Correctional Institution in Hagerstown, Maryland Correctional Institution Women in Jessup, Maryland Correctional Training Center in Hagerstown, Occupational Skills Training Center in Baltimore, and Western Correctional Institution in Cumberland.

**Award:** CM-Labs Simulations; Montreal, Quebec

**Contract Term:** 11/01/2024 - 10/31/2027

**Amount:** \$457,973.02

**Procurement Method:** Competitive Sealed Proposals  
*(Single proposal reasonably susceptible for award)*

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
CM-Labs Simulations	1	\$457,973.02 (1)	1

*\*Technical rankings were weighted greater than financial rankings.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** N/A



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



4-S. SERVICES CONTRACT (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on November 8, 2023. Four proposals were received on January 10, 2024 and two were deemed reasonably susceptible of being selected for award. Two were deemed not reasonably susceptible of being selected for award because one proposal was missing all required documents, and one proposal was withdrawn due to State's rejection of exceptions submitted with the Technical Proposal. The third proposal was withdrawn by the offeror during the BAFO stage. The recommended offeror The CM-Labs Simulations was determined to be most advantageous to the State as its proposal was ranked highest technically and highest overall.

The price has been determined to be fair and reasonable. The equipment is not available on GSA to allow for a comparison and the only available source for comparison was the proposal of \$329,985 which was withdrawn.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

**Fund Source:** 100% Federal Funds

**Approp. Code:** 7G360

**Resident Business:** No

**MD Tax Clearance:** 24-3172-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Michael Burns 410-321-4136  
michael.burns1@maryland.gov*

**5-S.            SERVICES CONTRACT  
*Uninsured Employers Fund***

**Contract ID:** Worker's Compensation Third Party Claims Administration Professional Services; *UEF2024-001*  
ADPICS No.: C96B5600001

**Contract Description:** Third party administrator services to process and investigate all relevant Uninsured Employers Fund (UEF) claims. Includes all worker's compensation claims found compensable by the Maryland Worker's Compensation Commission where a claimant is found to have been employed by the uninsured employer.

**Award:** CorVel Enterprise Comp, Inc.; Irvine, CA

**Contract Term:** 11/01/2024 -10/31/2029

**Amount:** \$8,378,800.46

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
CorVel Corp; Irvine, CA	1	\$8,378,800.46 (2)	1
Sedgwick; Memphis, TN	2	\$10,937,230.31 (3)	2
Brentwood Services; Brentwood, TN	3	\$11,207,022.00 (4)	3
Sisco; Baltimore, MD	4	\$ 7,924,713.60 (1)	4

*\*Technical rankings were weighted greater than financial rankings.*

**MBE/VSBE Participation:** 5% / 0%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**5-S.            SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on December 4, 2023. Twenty potential vendors were directly solicited. Six proposals were received by February 9, 2024. Four were deemed reasonably susceptible for award. Two proposals were deemed to not be reasonably susceptible of being selected for award. One was deemed not be reasonably susceptible of being selected for award because the vendor did not submit complete MBE forms. The second proposal was deemed not be reasonably susceptible of being selected for award because the vendor did not agree to the State's Terms and Conditions. The recommended offeror CorVel Enterprise Comp, Inc. was determined to be most advantageous to the State as its proposal was both ranked highest technically and highest overall.

The Uninsured Employers Fund (UEF) protects employees whose employers do not have worker's compensation insurance. UEF reviews, investigates, litigates and pays claims by employees or their dependents in case of death who have not been insured or compensated properly by their employer. UEF also recovers benefits and medical expenses paid out on claims.

**Fund Source:**                                100% Special Funds (Uninsured Employers Fund)

**Approp. Code:**                              C96J0001.0003

**Resident Business:**                        No

**MD Tax Clearance:**                        24-3383-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Joseph Sedtal 443-469-5864  
joseph.sedtal@Maryland.gov*

**6-S-OPT.     SERVICES OPTION  
*Department of Public Safety and Correctional Services***

**Contract ID:** Pharmacy Services; Q0016025  
ADPICS No.: COK70885

**Contract Approved:**           DGS 42-S, 12/04/2019

**Contract Description:** Provide pharmacy services, including pharmaceuticals and supplies, packaging, delivery, staff, and equipment, to the inmate facilities within the Department of Public Safety and Correctional Services.

**Option Description:**           Exercise the sole renewal option.

**Award:**                           Correct Rx Pharmacy Services, Inc.; Linthicum, MD

**Original Contract Term:**   01/01/2020 - 12/31/2024 (w/one 2-year renewal option)

**Option Term:**                   01/01/2025 - 12/31/2026

**Original Contract Amount:** \$250,000,000

**Option Amount:**               \$100,000,000

**Prior Options/Mods:**       \$           0 (Mod. #1: COVID-19 reimbursement Delegated Authority - DPSCS, 06/14/2021)

**Total Contract Amount:**   \$350,000,000

**Percent +/- (This Item):**   40%

**Total Percent Change:**     40%

**Original Procurement Method:**   Competitive Sealed Proposals

**MBE/VSBE Participation:**   7% (Annual Management Fee Portion) / 0%

**MBE/VSBE Compliance:**   16.85% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**6-S-OPT.     SERVICES OPTION (cont'd)**

***Requesting Agency Remarks:*** The purpose of this contract is to provide pharmacy services for the incarcerated individuals. These services include: pharmaceuticals and supplies, packaging, delivery, staff, and equipment, to the inmate facilities within the Department.

DPSCS plans on beginning the process to issue a new RFP to procure a follow up contract no later than August 2025. This lead time will ensure adequate time to award the contract before the expiration of the current contract.

***Fund Source:***                      100% General Funds

***Approp. Code:***                    Various

***Resident Business:***              No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**7-S-MOD. SERVICES MODIFICATION**  
***Department of Health***

**Contract ID:** MyIR Mobile Vaccination Record Services; *OPASS # 24-20787*  
ADPICS No.: M00B3600483

**Contract Approved:** Secretary's Agenda, A2, 12/21/2022

**Contract Description:** Internet-based MyIR provides consumers access to their vaccination records and official proof of COVID-19 vaccination certificate.

**Modification Description: Recommendation 1:** Extend the contract to allow time to complete the new procurement.

**Recommendation 2:** Add a six month renewal option.

**Awards:** STChealth, LLC; Phoenix, AZ

**Original Contract Term:** 07/01/2022 - 06/30/2023

**Modification Term:** 11/01/2024 - 04/30/2025 (with 6-month renewal option)

**Original Contract Amount:** \$231,500

**Modification Amount:** \$126,500 (Extension)  
\$126,500 (Renewal Option)  
\$253,000 Total

**Prior Options/Mods:** \$0 (Mod #1: Extension 07/01/2023 - 09/30/2023 Delegated Authority - MDH, 06/30/2023)  
\$250,000 (Mod #2: Extension 10/01/2023 - 04/30/2024 DGS 28-S-MOD, 09/20/2023)  
\$0 (Mod #3: Extension 05/01/2024 - 06/30/2024 - Delegated Authority - MDH, 04/03/2024)  
\$42,416.66 (Mod #4: Extension 07/01/2024 - 08/31/2024 Delegated Authority - MDH, 06/06/2024)  
\$42,416.66 (Mod #5: Extension 09/01/2024 - 10/31/24 Delegated Authority - MDH, 08/29/24)

**Total Contract Amount:** **\$692,833.32**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**REVISED**

**7-S-MOD. SERVICES MODIFICATION (cont'd)**

**Percent +/- (This Item):** 54.64%

**Total Percent Change:** 199.28%

**Original Procurement Method:** Emergency

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The services within this contract provide Maryland constituents access to their vaccination records, which includes COVID-19 vaccination records.

Demonstrating proof of vaccination has been a long-standing need. International travel has long called for proof of vaccination for certain destinations, and most schools require proof of immunization for attendance. Consumer interest in accessing their vaccination records increased substantially as individuals have been immunized to protect against COVID-19, and demand for access to consolidated records (i.e., records combined from multiple sources) stored in the State's systems MDH is currently in the advanced stages of finalizing a new procurement that aligns with the State's needs. Throughout this process, MDH has prioritized a thorough evaluation of all responses to the solicitation. The goal is to ensure that the selected solution not only meets the agency's immediate requirements but also contributes to the long-term success and efficiency of its operations.

MBE or VSBE participation was established for this contract because there are no subcontracting opportunities.

**Fund Source:** 100% Federal Funds

**Approp. Code:** F0301 **Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Jada Wright 410-545-0330  
jwright18@mdot.maryland.gov*

**8-IT.            INFORMATION TECHNOLOGY  
*Department of Transportation, State Highway Administration***

**Contract ID:** Dynamic Message Signs; *SS-OIT-FY25-001*  
ADPICS No.: J02P4600118

**Contract Description:** Spare parts for two Mark IV Digital Messaging Signs (DMS).

**Award:** Ledstar Inc.; Ontario, Canada

**Contract Term:** Anticipated delivery date - 12/01/2024

**Amount:** \$172,246

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** The Office of Transportation Mobility & Operations (OTMO) utilizes and maintains over 110 Digital Messaging Signs (DMS) placed at strategic locations throughout the State that provide a wide variety of information daily. These signs are over 20 years old with components failing regularly due to age. The signs also need to be repaired due to normal wear and tear damage. Due to the age of the signs repair parts are harder to source, making it necessary to stock spares. It takes substantial time to get the parts in once ordered, and the signs cannot be down due to their purpose in public safety. SHA is also working to replace these signs and is replacing them as funding becomes available.

The signs were manufactured by Ledstar and they are the only company that carries parts for their boards. The price has been determined to be fair and reasonable when comparing the 2021 pricing with current pricing, most line pricing stayed the same with the exception of LED modules and mounting brackets which were 10.69% and 3.37% less respectively. Freight was also quoted at 55% less than it was in 2021.

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**8-IT.            INFORMATION TECHNOLOGY (cont'd)**

*Fund Source:*                            100% Special Funds (State System Construction & Equipment)

*Approp. Code:*                        J02B0101

*Resident Business:*                 No

*MD Tax Clearance:*                 24-2694-1001

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov*

**9-IT-OPT. INFORMATION TECHNOLOGY OPTION  
*Department of Transportation, Maryland Transit Administration***

**Contract ID:** Remix Transit Street License; AGY-21-037-IT  
ADPICS No.: COK69714

**Contract Approved:** DGS 46-IT, 07/07/2021

**Contract Description:** Web-based transit specific software that includes transit planning, street design, and transportation data analysis in a single software service.

**Option Description:** Exercise the sole renewal option.

**Award:** Remix Technologies, LLC.; New York, NY

**Original Contract Term:** 07/08/2021 - 07/07/2024

**Option Term:** 11/01/2024 - 10/31/2026

**Original Contract Amount:** \$ 645,000 NTE

**Option Amount:** \$ 430,000 NTE

**Prior Options/Mods:** \$ 0 (Mod. #1: Extension 07/08/2024 - 08/07/2024 Delegated Authority - MTA, 07/05/2024)  
\$ 50,000.00 (Mod. #2: Extension 08/08/2024 - 10/31/2024 Delegated Authority - MTA, 08/07/2024)

**Total Contract Amount:** \$1,125,000 NTE

**Percent +/- (This Item):** 66.67%

**Total Percent Change:** 74.42%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**9-IT-OPT. INFORMATION TECHNOLOGY OPTION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** Remix is the proprietary transportation software that includes transit planning, street design, and transportation data analysis in a single software service. The cloud-based software provides users with the flexibility to use in multiple settings (home, office, etc.). Remix reduces costs and increases efficiencies in the production of service and facilities planning concepts, enhances the ability to respond to short-term needs, construction detours, and propels the advancement of long-term service and infrastructure initiatives.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Joseph Sedtal 443-469-5864  
joseph.sedtal@maryland.gov*

**10-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Public Safety and Correctional Services***

**Contract ID:** Annual Maintenance/Purchase Additional Livescan Machines; *Q00B8400120*  
ADPICS No.: COK70800

**Contract Approved:** DoIT 6-IT, 06/20/2018

**Contract Description:** Maintenance of Idemia Identity & Security livescan machines; provide eight replacement livescan machines.

**Modification Description:** Extend the contract to allow time to complete the new procurement and update the list of machines that require maintenance and service.

**Award:** Idemia Identity & Security USA LLC; Billerica, MA

**Original Contract Term:** 06/21/2018 - 06/14/2023

**Modification Term:** 11/15/2024 - 11/14/2025

**Original Contract Amount:** \$1,267,089.23

**Modification Amount:** \$ 232,922.34

**Prior Modifications/Mods:** \$ 0.00 (Mod. #1; Extension 06/15/2023 - 09/14/2024,  
Delegated Authority - DPSCS, 06/07/2023)  
\$ 28,978.65 (Mod. #2; Extension 09/15/2024 - 11/14/2024,  
Delegated Authority - DPSCS, 08/30/2024)

**Total Contract Amount:** \$1,528,990.22

**Percent +/- (This Item):** 18.38%

**Total Percent Change:** 20.67%

**Original Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**10-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Requesting Agency Remarks:** DPSCS requires additional time to execute a new restructured sole source contract. This contract provides service and maintenance for livescan fingerprint machines located Statewide in correctional and other facilities and originally provided for the purchase of eight new machines to replace models that were no longer supported by the manufacturer. The standardized Idemia Identity & Security USA LLC (Idemia) equipment is used in high traffic, high use locations and this maintenance has provided proven availability and consistent reliability.

The original contract did not include a MBE or VSBE participation goal because they are the sole licensor, distributor, and provider of their proprietary technology and do not work with resellers or subcontractors.

**Fund Source:** 100% General Funds

**Approp. Code:** Q00A0102

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: William Parham 410-767-3446  
wparham@mdot.maryland.gov*

**11-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION  
*Department of Transportation, Maryland Transit Administration***

**Contract ID:** Operations and Mobility Software Maintenance and Professional Services;  
*AGY-21-025-IT*

ADPICS No.: COK07899

**Contract Approved:** DGS 32-IT, 01/05/2022

**Contract Description:** Software maintenance and support services for routing, timekeeping, scheduling software, and hardware.

**Modification Description:** Replacement and upgrade of the current navigation software for the Mobility Ranger system.

**Award:** Trapeze Software Group, Inc.; Cedar Rapids, IA

**Original Contract Term:** 02/24/2022 - 02/23/2027

**Modification Term:** 10/31/2024 - 02/23/2027

**Original Contract Amount:** \$10,238,010

**Modification Amount:** \$ 198,608

**Prior Mods/Options:** \$ 161,476 (Mod. #1: Pass-SMS (text) and email notifications to MobilityLink passengers with advanced notifications. DGS 36-IT-MOD, 08/23/2023).

**Total Contract Amount:** \$10,598,094

**Original Procurement Method:** Sole Source (Proprietary)

**Percent Change:** 1.94%

**Total Percent Change:** 3.52%



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**11-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Requesting Agency Remarks:** The upgrade will allow MTA to better meet its needs and fulfill the needs of riders as mandated by the Americans with Disabilities Act (ADA). Includes the removal of map files, to be replaced with Tom Tom map files. Tom Tom files allow for turn-by-turn navigation and increased safety enhancements. It is updated with real-time traffic information; accessibility to ADA-compliant stops and wheelchair accessible locations; and provides reliable transportation services.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0102

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**12-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**

***Department of Health, Prevention and Health Promotion Administration***

**Contract ID:** Family Planning Software; MDH-OPASS #19-18028  
ADPICS No.: COK71152/ M00B9400016

**Contract Approved:** DoIT 13-IT, 3/6/2019

**Contract Description:** Data collection and reporting of federal (Department of Health and Human Services) family planning data (clients, visits) for Maryland's Title X Family Planning Program.

**Modification Description:** Extend the contract to allow time to complete the new procurement.

**Award:** Ahlers & Associates, Inc.; Waco, TX

**Original Contract Term:** 04/01/2019 - 03/31/2024

**Modification Term:** 10/31/2024 - 10/31/2025

**Original Contract Amount:** \$ 506,600

**Modification Amount:** \$ 125,120

**Prior Options/Mods:** \$ 32,400 (Mod. #1; New data fields to meet federally funded requirements of the Office of Population Affairs Family Planning Annual Report. Delegated Authority - MDH, 07/01/2021)  
\$ 9,000 (Mod. #2; Alternate method for sites to enter and then upload Title X data due to the network security Incident. Delegated Authority - MDH, 01/21/2022)  
\$ 7,800 (Mod. #3; Creation of a conversion program to transfer lab result data entered via the website back into clinic management software due to the network Security Incident. Delegated Authority - MDH, 10/25/2022)  
\$ 45,570 (Mod. #4: Extension 03/15/2024 -10/31/2024 Delegated Authority -MDH, 03/15/2024)

**Total Contract Amount:** \$ 726,490



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**12-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Percent +/- (This Item):** 24.70%

**Total Percent Change:** 43.41%

**Original Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 4% / 0%

**MBE/VSBE Compliance:** 4% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** This extension is necessary because the new procurement method will be a Competitive Sealed Proposal (CSP) instead of a Sole Source. The scope of work is taking longer than anticipated due to staffing transitions and various agency reviews. The anticipated solicitation for a new contract will be in February 2025.

Ahlers & Associates, Inc. has provided data collection and reporting for Title X grantees in more than 20 states for thirty years and has been the incumbent contractor in Maryland since 2005. Its software is HIPAA-compliant and meets federal Title X requirements. They have a full understanding of Maryland’s Family Planning Program and have provided consistent and accurate data collection since 2005.

**Fund Source:** 100% Federal Funds

**Approp. Code:** F0304

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**13-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION**

*Department of Health, Prevention and Health Promotion Administration,  
Maternal and Child Health Bureau,  
Office for Genetics and People with Special Health Care Needs*

**Contract ID:** Maryland Infant Screening Database; MDH/OCMP# 23-19471  
ADPICS No.: M00B4600492

**Contract Approved:** DGS 17-IT, 1/4/2023.

**Contract Description:** Data management system for collecting and maintaining program data as stipulated in Health-General Article of Maryland Annotated Code (§19-308.5; §13-604; §13-109; §13-111; §18-206) and The Code of Maryland Regulations (COMAR) section 10.11.02. The infant screening data relates to hearing screenings, congenital health disease screening, and birth defects essential for the health and well-being of Marylanders.

**Modification Description:** Add funds for enhancements necessary to improve tracking and interoperability of the infant screening database.

**Awards:** Revvity Health Science, Inc.; Hopkinton, MA  
(formally PerkinElmer Health Sciences, Inc; Shelton, CT)

**Original Contract Term:** 02/01/2023 - 01/31/2027 (w/two 1-year renewal options)

**Modification Term:** 11/01/2024 - 01/31/2027

**Original Amount:** \$664,343.71

**Modification Amount:** \$ 85,210.00

**Prior Options/Mods:** \$0 (Mod #1 Change of Name Warranty/Certificate of Amendment. Delegated Authority - MDH, 06/30/2023)

**Total Contract Amount:** \$749,553.71

**Percent +/- (This Item):** 12.83%

**Total Percent Change:** 12.83%

**Original Procurement Method:** Competitive Sealed Proposals



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**13-IT-MOD. INFORMATION TECHNOLOGY MODIFICATION (cont'd)**

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**MBE/VSBE Compliance:** 0% / 0%

**Performance Security:** No

**Requesting Agency Remarks:** The enhanced and additional functionality to the database are beyond the scope of the original contract. The original contract is for maintenance and upkeep of the existing database and is paid for out of Maternal and Child Health Block Grant funds. MDH also had a grant from the CDC that is specifically for improvements to the Early Hearing Detection and Intervention information system database. Revvity Health Services has the resources and expertise to continue maintaining the Maryland Infant Screen Database including collecting and maintaining program data as stipulated in the Health-General Article of Maryland Annotated Code (§19-308.5; §13-604; §13-109; §13-111; §18-206) and The Code of Maryland Regulations (COMAR) 10.11.02. They have consistently demonstrated their ability to meet program expectations and ensure the availability of infant screening data related to hearing screening, congenital health disease screening, and birth defects essential for the health and well-being of Marylanders.

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.

**Fund Source:** 100% Federal Funds

**Approp. Code:** F0304

**Resident Business:** No

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

**14-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/  
Purchase Orders under a previously approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** **Consulting and Technical Services Plus (CATS+)**  
Contract No.: 060B2490023  
**Approved:** DoIT 3-IT, 04/03/2013  
**Term:** 04/22/2013 - 04/21/2028  
*\*\*As of publication, the remaining balance of this master contract is \$48,520,634.*

**1.1 Using Agency:** State Board of Elections  
**Description:** An estimated 56 resources to support future major IT projects including the new voting system procurement and implementation, new pollbook system implementation, ongoing Maryland Voter Registration system (MDVOTERS) resources, and the Maryland Campaign Finance Reporting system implementation. The labor categories anticipated include: Business Process Consultant, Computer Programmer (Senior), Document Specialist, Facilities Operations Supervisor, Project Manager, Data Specialist (Security), Subject Matter Expert, and Data Specialist (Security) *D38B4600002*  
**Award:** Radiant Innovative LLC, Bethesda, MD  
(Certified Small Business)  
**Number of Qualified Master Contractors:** 250 (Functional Area 10) *(SBR - Designated)*  
**Number of Proposals:** 19



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      *Consulting and Technical Services Plus (CATS+) (cont'd)***

***Proposals:***

<i>Offeror</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Radiant Innovative, Bethesda, MD	1	\$37,655,860.71 (5)	1
Applied Technology Services, Middle River, MD	3	\$37,187,470.00 (4)	2
Gen 3 Technology Consulting, Gaithersburg, MD	6	\$34,957,902.60 (2)	3
ITNOVA, Glen Burnie, MD	7	\$37,168,687.75 (3)	4
iCube Systems Inc., Fairfax, VA	5	\$40,448,000.00 (6)	5
Serigor Inc., Baltimore, MD	2	\$46,626,007.00 (8)	6
Vivsoft Technologies LLC, Brambleton, VA	4	\$49,185,000.00 (9)	7
Jasint Technology and Consulting, Columbia, MD	9	\$32,952,000.00 (1)	8
iQuasar LLC, Sterling, VA	8	\$43,369,212.00 (7)	9
Aditi LLC, Columbia, MD	10	\$55,649,080.00 (10)	10

*\*Technical and financial proposals were weighted equally*

**Amount:** \$12,063,860.40 (Base Term)  
\$12,545,534.36 (Renewal Option #1)  
\$13,046,465.95 (Renewal Option #2)  
\$37,655,860.71 Total NTE

**Term:** 01/01/2025 - 12/31/2026 (w/two 2-year renewal options)

**MBE/VSBE Participation:** 30% / 0%

**Resident Business:** Yes

**Funding Source:** 68% Special Funds (County Funds from the Local Boards of Elections), 29% General Funds, and 3% Federal Funds

**Agency Remarks:** A total of 19 proposals were received. The TORFP section: 4.6.3 4.6.3 requiring a down-selection procedure if more than 10 proposals were received which eliminated all but the top 10 technically ranked proposals before proceeding to the full evaluation. The Procurement Officer may elect to follow a down-select process if technical ranking will be performed for all proposals based on the resumes submitted and proposals will be ranked from highest to lowest for technical merit based on the quality of the resumes. The top ten proposals identified by the technical ranking were invited to interview and all other Offerors were notified of non-selection.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      *Consulting and Technical Services Plus (CATS+)(cont'd)***

**1.2      *Using Agency:*      Department of Juvenile Services**

**Description:** *RETROACTIVE* approval for Oracle Database License.

The Oracle database platform is the primary database management system used for applications such as the ASSIST case management system and many other applications;  
 V00P4600518 / CTR019690

**Award:**      Mythics, Inc.; Virginia Beach, VA

**Number of Qualified**

**Master Contractors:**      3

**Number of Bids:**      1 (Single Responsive Bid Received)

**Bids:**

<i>Bidder</i>	<i>Amount</i>
Mythics, Inc.; Virginia Beach, VA.	\$158,036.18

**Amount:**      \$131,649.00 (**Retroactive**)

\$26,387.18 (Proactive)

\$158,036.18

**Term:**      01/01/2024 -10/30/2024 (**Retroactive**)

10/31/2024 -12/31/2024 (Proactive)

**MBE/VSBE Participation:**      0% / 0%

**Resident Business:**      No

**Fund Source:**      100% General Funds

**Agency Remarks:** This contract is retroactive due to minimal staffing and changes in leadership. The solicitation was advertised on e-Maryland Marketplace Advantage (eMMA) on February 2, 2024. Two vendors submitted bids. One bid was rejected because the bidder did not submit all required documents.

The price has been determined to be fair and reasonable based on historical pricing. The price was compared to a previous cost of \$153,996.33. The estimate for the license was \$157,354.71. The proposed a price of \$158,036.18 is an increase of \$4,039.85 from the prior contract

**DGS OSP Remarks:** *RETROACTIVE* approval requested pursuant to § 11-204( c) State Finance & Procurement Article. DGS OSP has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0      *Consulting and Technical Services Plus (CATS+) (cont'd)***

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.

**2.0      *Master Contract:      Commercial Off-the-Shelf Software (COTS) 2012***

Contract No. 060B2490021

*Approved:*                      DoIT 6-IT, 09/19/2012

*Term:*                              10/01/2012 - 09/30/2027

*\*\*As of publication, the remaining balance of this master contract is \$59,822,012.*

**2.1      *Using Agency:*              Department of Public Safety and Correctional Services**

***Description:***                      Maintenance and support for IBM Passport Advantage software.

The software is a suite of applications that support many critical systems and mainframes, including DB2 databases and database connection tools, IBM Spectrum Protect data protection, WebSphere software for web applications, Websphere connectivity software, MQ software, and Security Key Lifecycle Management; *Q00P5600501*.

***Award:***                              Digital Information Services, LLC; Potomac, MD  
(Certified Small Business) (VSBE)

***Number of Qualified***

***Master Contractors:***              15 (*SBR-Designated*)

***Number of Bids:***                      6

***Bids:***

<i>Bidders</i>	<i>Amounts</i>
Digital Information Services, LLC; Potomac, MD	\$678,316.00
Oakland Consulting Group, Inc.; Lanham, MD	\$694,049.61
Knot Technology Solutions LLC; Churchton, MD	\$695,148.20
En-Net Services, LLC; Frederick, MD	\$697,484.76
Applied Technology Services, Inc.; Middle River, MD	\$700,677.00
Ogis Communication Group Inc.; Cincinnati, OH	\$714,510.21

***Amount:***                              \$678,316

***Term:***                                  12/01/2024 - 11/30/2025

***MBE/VSBE Participation:***      0% / 0%

***Resident Business:***              Yes

***Fund Source:***                        100% General Funds

***Agency Remarks:*** MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**2.0      *Commercial Off-the-Shelf Software (COTS) 2012 (cont'd)***

**2.2      *Using Agency:*** Department of Human Services,

Office of Technology for Human Services

**Description:** Informatica Master Data Management (MDM) and Big Data Management (BDM) are used to uniquely identify beneficiaries to avoid duplication of payments and enable tracking payments across multiple Maryland benefit systems;  
*OHS/MDTHK-25-010-C; N00P5601332*

**Award:** Carahsoft Technology Corporation; Reston, VA

**Number of Qualified**

**Master Contractors:** 5 (Functional Area I)

**Number of Bids:** 1 (*Single Bid Received*)

**Bid:**

<i>Bidder</i>	<i>Amount</i>
Carahsoft Technology Corporation; Reston, VA	\$309,835.69

**Amount:** \$309,835.69

**Term:** 11/01/2024 - 07/24/2025

**MBE/VSBE Participation:** 0% / 0%

**Resident Business:** No

**Fund Source:** 62% Federal Funds, 38% General Funds

**Agency Remarks:** The proposed price has been determined to be fair and reasonable. The price is \$7,795.31 lower than a prior solicitation of \$317,631 for the same software which received competition.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0    *Master Contract:*      *Hardware/Associated Equipment & Services 2012***

Contract No. 060B2490022

*Approved:*                      DoIT 4-IT, 10/31/2012

*Term:*                              11/15/2012 - 11/14/2027

*\*\*As of publication, the remaining balance of this master contract is \$59,822,012.*

**3.1    *Using Agency:*              Comptroller of Maryland**

***Description:***                  Direct Access Storage Device to replace existing devices. The existing servers are going out of warranty in 2025. Servers are located at colocation data center site at TierPoint in Baltimore; *E00P5600235*

***Award:***                              CAS Severn, Inc.; Laurel, MD (Certified Small Business)

***Number of Qualified***

***Master Contractors:***              14 (*SBR - Designated*)

***Number of Bids:***                      1 (*Single Bid Received*)

***Bid:***

<i>Bidder</i>	<i>Amount</i>
CAS Severn, Inc.; Laurel, MD	1,883,095.94

***Amount:***                              \$1,883,095.94

***Term:***                                  Anticipated delivery date - 11/30/2024

***MBE/VSBE Participation:***      0% / 0%

***Resident Business:***                  Yes

***Fund Source:***                          100% Reimbursable (ADC Agencies)

***Agency Remarks:***                  The price has been determined to be fair and reasonable.

The total list price for this equipment is \$14,049,362.50 and the total bid price is \$1,883,095.94; a difference of over \$12 million. The difference in pricing is due to IBM pricing for non-profit/government organizations. This price includes installation and a five-year warranty. MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**REVISED**

**14-IT.      INFORMATION TECHNOLOGY (cont'd)**

**3.0      *Hardware/Associated Equipment & Services 2012 (cont'd)***

**3.2      *Using Agency:***                      State Police  
***Description:***                              License Plate Reader for Maryland Coordination and Analysis Center in Baltimore; W00P560073  
***Award:***    Applied Technology Services, Inc.; Middle River, MD (MBE) (Certified Small Business)  
  
***Number of Qualified Master Contractors:***                      1  
***Number of Bids:***                                      1 (Single Bid Received)  
***Bid:***

<i>Bidder</i>	<i>Amount</i>
Applied Technology Services, Inc.; Middle River, MD	\$946,760.65

***Amount:***    \$946,760.65  
***Term:***    Anticipated delivery date - 11/01/2024  
***MBE/VSBE Participation:***                      0% / 0%  
***Resident Business:***                                      Yes  
***Fund Source:***    100% General Funds  
***Agency Remarks:*** The price has been determined to be fair and reasonable as it is the same cost as the MSRP per BPW Advisory 2016-1. MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Yasin Mohammed 410-767-3586  
yasin.mohammed@maryland.gov*

**15-E. EQUIPMENT**  
*Department of General Services on behalf of the  
Department of Natural Resources*

**Contract ID:** Aluminum Mid-Range Vessel; K00R4600048  
ADPICS No.: 001P5200014

**Contract Description:** Aluminum mid-range, offshore capable vessel for the Department of Natural Resources Police in the Ocean City area. This will be used to assist with enforcement of federal fisheries rules and regulations primarily in the Exclusive Economic Zone of the Atlantic Ocean pursuant to a Joint Enforcement Agreement contract with the National Oceanic and Atmospheric Administration.

**Award:** Zodiac of North America; Stevensville MD

**Contract Term:** Anticipated delivery date - 01/02/2025

**Amount:** \$305,000

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<i>Bids</i>	<i>Amounts</i>
Zodiac of North America; Stevensville MD	\$305,000.00
William Hansen; Bremerton WA	\$340,040.67
Aluma Marine; Harvey LA	\$365,000.00
Lake Assault Boats; Superior WI	\$364,680.00

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** NA

**Requesting Agency Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on eMaryland Marketplace Advantage on April 12, 2024. A total of 395 potential contractors were notified of the solicitation and one was directly solicited. Four bids were received and opened on June 14, 2024. Zodiac of North America has been found responsible and its bid responsive. The bid pricing has been confirmed.





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**15-E.        EQUIPMENT (cont'd)**

***Agency Remarks (cont'd):***

The vessel will be capable of pulling commercial fishing gear to verify compliance with the Atlantic Large Whale Take Reduction Plan, provide increased officer protection from the elements, and have a hull and collar construction that minimizes the likelihood of damage from commercial fishing gear and its associated rigging. All of these capabilities are currently lacking within DNR Ocean City mid-range vessel fleet.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

***Fund Source:***                                100% Federal Funds

***Approp. Code:***                            H00 25 G2425 0720

***Resident Business:***                    Yes

***MD Tax Clearance:***                    24-2859-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov*

**16-GM.                    GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the following contracts.

**Authority:**                    §8-301, State Finance & Procurement Article,  
Annotated Code of Maryland

<b>1.0</b>	<b>Agency:</b>	Department of Natural Resources
	<b>Fund Source:</b>	POS 2019 <i>Natural Resource Development Fund</i> Item 004

**1.1    Contract ID:**                    Albert Powell Fish Hatchery Infrastructure Improvements;  
*G-022-170-002*

**Description:**                    Encumbers funds for the remainder of the project, bidding and construction contract administration. The project is funded for design only with the understanding that an additional fund source would be determined at the end of design. Design is now complete, and the project moves on to bidding and construction contract administration to complete the project.

**Procurement Method:**            Maryland Architectural and Engineering Service Act

**Award:**                                    Bushey, Feight, Morin Architects, Hagerstown, MD  
(Certified Small Business)

**Amount:**                                \$300,000

**MBE/VSBE Participation:**        30% / 0%

**MBE/VSBE Compliance:**         31.80% / 0%

**Resident Business:**                Yes

**Remarks:** The original AE services agreement was for \$888,606.

<b>2.0</b>	<b>Agency:</b>	Department of Planning
	<b>Fund Source:</b>	MCCBL 2023 <i>Provide funds to continue the design of improvements and construction to the Maryland Archeological Conservation Laboratory at the Jefferson Patterson Park and Museum.</i> Item 174

**2.1    Contract ID:**                    Maryland Historical Trust / Jefferson Patterson Park & Museum /  
Maryland Archaeological Conservation (MAC) Lab Renovation & Expansion;  
*HT-009-200-001*

**Description:**                    Archaeological survey to identify buried historical resources and mitigate any damage.

**Procurement Method:**            Qualification Based Selection

**Award:**                                    Alexandra Glass; Lusby, MD



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**16-GM.      GENERAL MISCELLANEOUS (cont'd)**

**Amount:** \$50,000  
**MBE/VSBE Participation:** 0% / 0%  
**Resident Business:** Yes

**Remarks:** The archaeologist will conduct investigations and excavations in areas where ground disturbance is scheduled. The archaeologist will also be present on-site during all construction activities to monitor and mitigate any unexpected historical remains uncovered during that work. They will also clean, label, and catalog all artifacts recovered during the project, and write a report on the findings.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



Contact: Courtney League 410-767-5516  
courtney.league@maryland.gov

**17-GM. GENERAL MISCELLANEOUS**  
*Department of Planning Fund Transfer for Statewide Projects*

**Recommendation:** That the Board of Public Works approve a transfer of capital funds between the Department of General Services (DGS) and the Department of Planning (MDP)

**Description:** Provide for the Jefferson Patterson Park and Museum’s (JPPM’s) procurement of labor, materials, and supplies associated with archaeological survey, analysis, and recordation costs related to the MAC Lab Renovation & Expansion Project at JPPM. This archaeological program will identify buried historical resources in the MAC Lab project area and mitigate any damage to these resources that might result from this work.

JPPM’s contract archaeologist will perform this work. Ms. Alexandra Glass was initially hired and funded by another capital project in JPPM, the Patterson House Renovation project (HT-021-090-001). Using the fund sources of this renovation project, BPW approved the initial award (9-GM, 10/31/2018) and another item (32-GM, 2.1, 6/22/22 ) to extend her contract.

**Requesting Agency Remarks:** The archaeologist will conduct investigations and excavations in areas where ground disturbance is scheduled to take place during the MAC Lab capital project. The archaeologist will also need to be present on-site during all construction activities to monitor for and mitigate any unexpected historical remains uncovered during that work. The archaeologist will also clean, label, and catalog all artifacts recovered during the project, and write a report on the findings.

**Fund Source:** MCCBL 2023 *Provide funds to continue the design of improvements and construction to the Maryland Archeological Conservation Laboratory at the Jefferson Patterson Park and Museum.* Item 174 (\$14,831,000.00)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**18-LL.      LANDLORD LEASE  
*Canal Place Preservation and Development Authority***

**Recommendation:**            Approve a new lease

**Prior Board Actions:**        N/A

**Tenant:**                        Erin Pirolozzi D/B/A, Aurora Wellness  
1205 Holland Street, Cumberland, Maryland, 21502

**Property Location:**        Western Maryland Railway Station, Rm 404  
13 Canal Street, Cumberland, MD 21502

**Space Type:**                 Retail Space (390 sq.ft.)

**Lease Type:**                 New

**Lease Term:**                 11/01/2024 - 10/31/2025

**Annual Rent:**                \$5,460                                **Monthly Rate:**                \$455

**Square Foot Rate:**         \$14

**Utilities/Custodial Responsibility:**    Tenant/Tenant

**Termination for Convenience Clause:**    Yes

**Procurement Method:**        Exempt in accordance with State Finance & Procurement, Section 4-318 (4) where the State is the lessor.

**Remarks:** The Aurora Wellness will be commencing a new lease in the Western Maryland Railway Station as of 2024. This space will be used for massage practice therapy, providing therapeutic services to improve patients' physical and mental wellbeing. This space has one dedicated parking space, identified as space #18.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**19-LT.      TENANT LEASE  
*State Board of Elections***

**Recommendation:** Approve renewal lease

**Prior Board Action:** DGS 39-LT, 12/04/2019

**Landlord:** AKP Limited Partnership  
1312 Bellona Ave, Ste 301, Lutherville, MD 21093

**Property Location:** 7364 Baltimore Annapolis Blvd, Glen Burnie, MD 21061

**Space Type:** Warehouse (44,854 sq. ft.)

**Lease Type:** Renewal

**Term:** 02/01/2025 - 01/31/2035  
(w/standard 6-month holdover, must give 3 months prior notice)

**Future Option Term:** 02/01/2035 - 01/31/2040

**Annual Rent:** \$448,540                      **Square Foot Rate:** \$10

**Fund Source:** 100% General Funds              **Appropriation Code:** PCA 00104

**Utilities/Custodial Responsibility:** Tenant/Tenant

**Termination for Convenience Clause:** Yes

**Procurement Method:** Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

**Remarks:** The Maryland State Board of Elections has used this property for storage in Anne Arundel County since 2015. Energy efficiency improvements are being made to the space including upgrades to LED fixtures/lamps, and installation of passive dual technology motion sensors.

**Resident Business:** Yes                      **MD Tax Clearance:** 24-4359-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**20-LT.      TENANT LEASE  
*Judiciary of Maryland, District Court of Maryland  
(District 3 – Elkton Commissioner’s Office)***

***Recommendation:***                      Approve a new lease.

***Prior Board Action:***                      N/A

***Landlord/Owner:***                      Red Leaf- Dairy Corner LLC,  
P.O. Box 10655, Towson, MD 21285-0655

***Property Location:***                      103 Chesapeake Blvd, Ste. E, Elkton MD 21921

***Space Type:***                              Office (2,700 sq. ft.)

***Lease Type:***                                New

***This Term:***                                  12/01/2024 - 11/30/2034 (w/standard 6-month holdover)

***Future Option Term:***                      12/01/2034 -11/30/2039

***Annual Rent Office:***                      \$73,980                      ***SF Rate:***                      \$27.40/sq. ft.

***Fund Source:***                              100% General Funds    ***Appropriation Code:*** B004 1301 40571

***Utilities/Custodial Responsibility:***                      Tenant/Tenant

***Termination for Convenience Clause:***                      Yes

***Procurement Method:***                      Sole Source  
See COMAR 21.05.05.02A(1); DGS Space Mgmt Manual ¶6-605 E

***Remarks:*** The District Court Commissioner's Office is currently located in Cecil County owned space and is being displaced due to urgent renovations needed to the Elkton courthouse to accommodate a third courtroom. The lease provides 8 parking spaces at no cost. The rental rate has a 2% annual rental rate escalator over the 10-year term. This space request qualifies for a sole source procurement method in accordance with COMAR 21.05.05.02A(1) and DGS Space Management Manual ¶6-605E.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



---

20-LT.      TENANT LEASE (cont'd)

*Resident Business:*              Yes

*MD Tax Clearance:*              24-3449-0000

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**21-LT.      TENANT LEASE  
*Department of Labor***

***Recommendation:***                      Approve new lease

***Prior Board Action:***                      N/A

***Landlord:***                                      Silver SM Co. LLC  
8403 Colesville Road, Suite 620, Silver Spring, MD 20910

***Property Location:***                      8403 Colesville Road, Suite 620, Silver Spring, MD 20910

***Space Type:***                                      Office (1,517 sq. ft.)

***Lease Type:***                                      New Lease

***This Term:***                                      11/01/2024 - 10/31/2034 (w/standard 6-month holdover)

***Future Option Term:***                      N/A

***Annual Rent:***                                      \$44,781.84      ***Square Foot Rate:***      \$29.52

***Fund Source:*** 50% General Funds

***Appropriation Code:*** PCA 42410, 47414 and 4220 50% Special Funds (Worker's Compensation)

***Utilities/Custodial Responsibility:***                      Landlord/Landlord

***Termination for Convenience Clause:***                      No

***Procurement Method:***                      Sole Source: *See* State Finance & Procurement Section 4-318(5) and DGS Space Mgmt Manual 6-601 F 2 a

***Remarks:***      The Maryland Department of Labor, Division of Labor & Industry Law Unit seeks to expand its services to underserved communities in Montgomery and Prince George's counties. Currently, the Hunt Valley location is the sole office for the Division of Labor & Industry Law Unit for the entire State. The 2023 legislative session approved 5 PINS and funding for the expansion of services. This location is newly built out and will serve as a field office for program participants in Montgomery and Prince George's County. This lease will escalate 3.0% annually.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



21-LT.      TENANT LEASE (cont'd)

*Resident Business:*              Yes

*MD Tax Clearance:*              24-4536-0010

---

<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>
		<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**22-LT.      TENANT LEASE  
*Property Tax Assessment Appeals Board***

***Recommendation:***                      Approve a renewal lease.

***Prior Board Action:***                      DGS 28-LT-OPT, 08/21/2013

***Landlord:***                                      B&B Partners-Towson, LLC, 3299 K Street, NW #700  
Washington, DC 20007

***Property Location:***                      300 E. Joppa Road, Ste. 404 Towson, MD 21286

***Space Type:***                                      Office w/ client interaction (851 sq. ft.)

***Lease Type:***                                      Renewal (*Continued Use*)

***Term:***    12/01/2024 - 11/30/2027(w/standard 6-month holdover)

***Future Option Term:***                      12/01/2027 - 11/30/2028 (w/standard 6-month holdover)

***Annual Rent:***                                      \$15,020.15                      ***Square Foot Rate:*** \$17.65 SF

***Fund Source:***                                      100% General Funds    ***Appropriation Code:*** 1300 1301 10000

***Utilities/Custodial Responsibility:***                      Lessor/Lessor

***Termination for Convenience Clause:***                      Yes

***Procurement Method:***                      Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

***Remarks:*** The Property Tax Assessment Appeals Board has occupied this location since 2002. The agency will perform administrative functions in addition to meeting with the public. The rent is \$17.65 per square foot with no annual increases for the three year term.

***Resident Business:***                      Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**23-LT.      TENANT LEASE  
*Department of Human Services***

***Recommendation:***                      Approve lease renewal

***Prior Board Action:***                      DGS 31-LT-MOD, 6/16/2021

***Landlord:***                                      Hanover Development Associates, LLC  
Komar Properties Limited Partnership, LLLP  
PO Box 196, Stevenson, MD 21153

***Property Location:***                      18 Reebird Avenue, Baltimore, MD 21225

***Space Type:***                                      Office (20,000 sq. ft.)

***Lease Type:***                                      Renewal (*Continued Use*)

***This Term:***                                      11/01/2024 - 10/31/2034 (w/standard 6-month holdover)

***Future Option Term:***                      11/1/2034 - 10/31/2039

***Annual Rent:***                                      \$500,000                      ***Square Foot Rate:***      \$25

***Fund Source:***                                      43% General Funds      ***Appropriation Code:*** PCA G0010  
57% Federal Funds

***Utilities/Custodial Responsibility:***                      Lessee / Lessor

***Termination for Convenience Clause:***                      Yes

***Procurement Method:***                      Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

***Remarks:***      The Department of Human Services has occupied this space since 2001 as a Social Services Office. The space provides child support enforcement, social and adult care services. As part of this lease, the landlord will replace all heating and cooling units that are older than 15-years in compliance with the State's requirements for energy efficient systems.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



23-LT. TENANT LEASE (cont'd)

*Resident Business:* Yes

*MD Tax Clearance:* 24-4346-0000  
24-4345-0000

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**24-LT.      TENANT LEASE  
*Department of Housing and Community Development***

**Recommendation:**    Approve a renewal lease

**Prior Board Action:**            DGS 20-LT, 05/28/2014

**Landlord:**                            Kenwood B&O, LLC,  
5272 Riva Rd, Ste 360, Bethesda, MD 20816

**Property Location:**            2 N Charles St, Baltimore, MD 21201

**Space Type:**                        Office w/ client interaction (7,635 sq. ft.)

**Lease Type:**                        Renewal (Continued use)

**Term:**                                 12/01/2024 - 11/30/2037 (w/standard 6-month holdover)

**Future Option Term:**            N/A

**Annual Rent:** \$181,407.60

**Square Foot Rate:** \$23.76

**Fund Source:** 100% Special Funds (GBRF)

**Appropriation Code:** PCA 21131

**Utilities/Custodial Responsibility:**    Landlord/Landlord

**Termination for Convenience Clause:**    Yes

**Procurement Method:**            Sole Source  
*See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E*

**Remarks:**    The Department of Housing and Community Development has occupied this property since 2014. The agency uses this property to work in partnership with businesses, institutions, local governments, and nonprofit organizations to provide financial and technical resources to strengthen older communities. There is no annual escalation for the rental rate of \$23.76.

**Resident Business:** Yes

**MD Tax Clearance:** 24-4373-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



*Contact: Wendy Scott- Napier 410-767-4088  
wendy.scott-napier@maryland.gov*

**25-LT-MOD. TENANT LEASE MODIFICATION**  
*Department of Human Services*

***Recommendation:*** Approve miscellaneous change orders

***Prior Board Actions:*** DGS 49-LT, 05/11/2022  
DGS 26-LT, 05/03/2023  
DGS 53-LT, 08/23/2023  
DGS 86-LT-MOD, 06/05/2024

***Landlord:*** 25 South Charles, LLC  
25 S Charles Street, Ste 1002A, Baltimore, MD 21201

***Property Location:*** 25 S Charles Street, Baltimore, MD 21201

***Space Type:*** Office (150,568 sq. ft.)

***Lease Type:*** Amendment

***Change Order:*** \$59,499.10

***Fund Source:*** General Funds, 35% Federal Funds

***Appropriation Code:*** PCA E2000 \$1,278.90  
PCA EB130 \$58,220.20

***Procurement Method:*** Competitive Sealed Bidding  
*See COMAR 21.01.01.02A; DGS Space Mgmt Manual ¶ 6-605 D*

***Remarks:*** In August 2024, the Department of Human Services relocated to this new headquarters' lease location. As part of the Phase 1 tenant fit-up project, additional change orders were required to meet the agency's needs and the code requirements in the new building. Change order approvals are requested in the amount of \$59,499.10 for miscellaneous expenses including 19<sup>th</sup> floor flooring revisions, 12<sup>th</sup> floor electrical requirements, break room appliances, fire sprinkler head requirements, minor wall adjustments, and requirements for a basement storage closet and additional card readers. These changes were required to meet the building code requirements and the needs of the agency, and the costs were deemed to be reasonable and responsible.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



---

**25-LT-MOD. TENANT LEASE MODIFICATION (cont'd)**

These change orders are part of the initial Phase I construction project, and are different from the previous change order approved by the Board of Public Works, (DGS-86-LT-MOD, 6/5/2024) for Phase II project post occupancy modifications.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**SUPPLEMENTAL**

*Contact: Vern Shird 443-769-1039  
vshird@treasurer.state.md.us*

**26-S.      SERVICES CONTRACT**  
***State Treasurer's Office, Maryland 529***

**Contract ID:** Maryland 529 Marketing and Public Relation Services; E20B5600002  
**ADPICS No.:** E20B5600002

**Contract Description:** Provide services to support the Maryland 529 marketing and public relation initiatives.

**Award:** The Hatcher Group Inc.; Bethesda, MD (Certified Small Business)

**Contract Term:** 11/01/2024 - 10/31/2029

**Amount:** \$1,864,854.72

**Procurement Method:** Competitive Sealed Proposals (*SBR - Designated*)

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
The Hatcher Group; Bethesda, MD	2	\$1,864,854.72 (2)	1
Integrated Design; Glen Burnie, MD	1	\$2,013,675.00 (3)	2
Engage Strategies LLC; Washington, DC	3	\$1,732,000.00 (1)	3

*\*Technical rankings were weighed higher than financial rankings.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 12% / 0%

**Performance Security:** No

**Incumbent:** Same



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**26-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on May 28, 2024, and eight firms were directly solicited. Four proposals were received on June 28, 2024, and three were determined to be reasonably susceptible of being selected for award. One was determined to be not reasonably susceptible of being selected for award because the offeror is no longer a Certified Small Business. Although Integrated Design had a higher technical ranking than The Hatcher Group Inc., the minimal difference was not enough to override a 7% lower cost difference of \$148,820.28. The recommended offeror, The Hatcher Group Inc., was determined to be most advantageous to the State as its proposal was ranked highest overall.

This contract will support the Maryland 529 marketing initiative in the following areas: brand development and management, marketing campaign strategy and development, media planning and buying services, social and digital media strategy, web and print graphics production, and market research. This contract will support the Maryland 529 public relations initiatives in the following areas: developing public relations campaigns, crisis communication management, and community outreach.

A 12% MBE participation goal and 0% VSBE participation goal was established for this contract based upon the limited subcontracting opportunities for these services.

- Fund Source:** 100% Special Funds (Fees from Plan Participants)
- Approp. Code:** E20B04.01
- Resident Business:** Yes
- MD Tax Clearance:** 24-3481-0110

*This item was withdrawn from the 10/16/24 BPW Agenda as Item 12-S.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**SUPPLEMENTAL**

*Contact: Melissa Leaman 410-697-9700  
 melissa.leaman@maryland.gov*

**27-IT.      INFORMATION TECHNOLOGY**  
***Department of Information Technology***

**Contract ID:** Maryland Data Center Colocation; F50B4600035  
 ADPICS No.: F50B4600035

**Contract Description:** Data center colocation, a service that allows businesses to rent space in a third-party data center to store their servers and other computing hardware. The state uses the data center to provide enterprise/colocation services to 30 agencies. DoIT leverages two locations to host and migrate critical infrastructure and services, including backup and disaster recovery solutions.

**Award:** TierPoint, LLC; Baltimore, MD

**Contract Term:** 11/01/2024 - 10/31/2029

**Amount:** \$7,500,000

**Procurement Method:** Sole Source

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbent:** Same

**Requesting Agency Remarks:** TierPoint, LLC is the only source capable of providing data center colocation where significant State fiber resources exist and many networkMaryland customers are already located. These customers include state agencies like the Department of Information Technology (DoIT), the Maryland Department of Health, the Comptroller, and the City of Baltimore. The State is currently co-located with TierPoint at its Baltimore location as the primary data center and the BWI location as a secondary site. The current data center offers a multi-layered, fully functional access control system to protect IT infrastructure, network, and data assets from the most common physical and cyber threats. The infrastructure team personnel reside within 40 minutes or less of both data centers, which makes providing support more accessible and faster.

Given the amount of equipment and services within the locations, a data center migration to a new facility would be grossly expensive, represent significant effort, halt current and future projects, and cause systems to be inaccessible for prolonged periods.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**27-IT. INFORMATION TECHNOLOGY (cont'd)**

*Agency Remarks (cont'd):*

The price has been determined to be fair and reasonable. DoIT compared the contract costs with industry averages of other data centers across the United States, including Northern Virginia, Silicon Valley, Dallas, Texas, and Chicago, Illinois. The costs for colocation, bandwidth and cross-connect, and managed services and storage are either the same or lower than those of other data centers. The power costs are slightly higher than the average, depending on the region in which they are compared. Some power pricing is already included in the colocation costs, which minimizes the overall expenses. Also, the location of these data centers reduces travel costs for personnel when onsite access is necessary.

MBE and VSBE participation was not established for this contract because there are no subcontracting opportunities.

*Fund Source:* 100% Reimbursable (Using Agencies)

*Approp. Code:* F50 D404

*Resident Business:* Yes

*MD Tax Clearance:* 24-3443-0001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Alison Barry 667-203-9095  
alison.barry@maryland.gov*

**28-S-MOD. SERVICES MODIFICATION  
*Department of Health***

**Contract ID:** External Quality Review of Maryland Care Organizations; *MDH OPASS 17-15992*

ADPICS No.: COK69224

**Contract Approved:** DBM 8-S 09/07/2016

**Contract Description:** Provide external quality review organization services for the HealthChoice Managed Care Organizations (MCO).

**Modification Description:** Extend the contract to allow time to complete the new procurement and transition to the new contract.

**Award:** Qlarant Quality Solutions, Inc. (formerly Delmarva Foundation);  
Easton, MD

**Original Contract Term:** 10/09/2017 - 09/30/2021

**Modification Term:** 11/01/2024 - 04/30/2025

**Original Contract Amount:** \$5,521,866.60

**Modification Amount:** \$ 875,636.06

**Prior Options/Mods:** \$516,701.00 (Mod. #1: Add a new HealthChoice MCO, Aetna Health Inc., for receiving the required external quality review services; DBM 8-S-MOD, 09/04/2017)  
-\$15,067.85 (Mod. #2: Novation to change name and Reduction to the original contractual unit cost for the Encounter Data Validation (EDV) Protocol  
Activity 3 less Qlarant's administrative unit costs for contract Years 3 to 5, Delegated Authority - MDH 12/05/2019)  
\$ 23,000.00 (Mod. #3: Extension 10/01/2021 - 10/06/2021; Delegated Authority - MDH, 09/09/2021)  
\$1,504,070.29 (Mod. #4 Extension 10/07/2021 - 09/30/2022; DGS 31-S-MOD, 10/06/2021)  
\$ 0 Cost (Mod. #5 Extension 10/01/2022 - 10/31/2022 Delegated Authority - MDH 08/22/2022)



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**28-S-MOD. SERVICES MODIFICATION (cont'd)**

\$1,316,554.24 (Mod. #6 Extend the contract to allow time to complete the new procurement and add an additional one-year renewal option. 11/01/2022 – 10/31/2023, DGS 28-S-MOD, 10/26/2022)

\$1,000.05 (Mod. #7 Correct option amount on DGS 28-S-MOD 10/26/2022. Delegated Authority (MDH, 02/07/2023)

\$1,356,509.88 (exercise option to allow time to complete the new procurement. 11/01/2023 – 10/31/2024, DGS 26-S-OPT, 09/20/2023)

\$27,339.18 (Mod. #8 Add a new protocol review required by CMS Delegated Authority - MDH 07/02/2024)

**Total Contract Amount:** \$11,104,609.66

**Percent +/- (This Item):** 15.86%

**Total Percent Change:** 101.52%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE/VSBE Participation:** 25% / 1%

**MBE/VSBE Compliance:** 36.23% / 1.82%

**Performance Security:** Yes

**Requesting Agency Remarks:** Staff turnover delayed the new procurement. MDH anticipates having a contract award recommendation by early December 2024.

The Maryland Department of Health, Maryland Medicaid Administration, is responsible for ensuring compliance with statutory and regulatory requirements of the Federal Medicaid Program, including all external quality review activities as detailed in 42 C.F.R. 438, Subpart E. These activities include Systems Performance Review, Performance Improvement Projects, Value-Based Purchasing, Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Review, Encounter Data Validation Audit, Consumer Report Card, Network Adequacy/Secret Shopper, Grievance/Appeals/Denials Analysis, and the Annual Technical Report. This contract provides the Department with accurate cost and statistical information that covers the Maryland Medical Assistance Program and various administration initiatives. MDH.

**Fund Source:** 50% General Funds, 50% Federal Funds



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**28-S-MOD. SERVICES MODIFICATION (cont'd)**

*Approp. Code:* M00Q0103

*Resident Business:* Yes

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov*

**29-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreements for the following grants:

**Market Center Community Development Corporation**

Ashland Madison Apartments (Baltimore City)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Ashland Madison Apartments.”*

*Maryland Consolidated Capital Bond Loan of 2021 (MISC – Chapter 63, Acts of 2021)  
DGS Item 21-240; as amended by Chapter 141, Acts of 2023; as amended by Chapter 722, Acts of 2024 (SL-180-230-038)*

**\$ 1,000,000**

*Maryland Consolidated Capital Bond Loan of 2023 (MISC – Chapter 102, Acts of 2023)  
DGS Item 23-378; as amended by Chapter 722, Acts of 2024 (SL-180-230-038)*

**\$ 340,000**

*Maryland Consolidated Capital Bond Loan of 2023 (LHDI – Chapter 102, Acts of 2023)  
DGS Item 23-528; as amended by Chapter 722, Acts of 2024 (SL-180-230-038)*

**\$ 100,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$28,961,290
	<b>21-240 (This Action)</b>	<b>\$ 1,000,000 (Non-match)</b>
	<b>23-378 (This Action)</b>	<b>\$ 340,000 (Non-match)</b>
	<b>23-528 (This Action)</b>	<b>\$ 100,000 (Non-match)</b>
	Local Cost	\$27,521,290

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax- exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.





DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**29-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

- 4. This project may include the construction of an affordable 135-unit apartment building located near Johns Hopkins Hospital. It will address the pressing need for high-quality housing options for the workforce associated with the hospital and will aid the revitalization of the surrounding community.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

Contact: Deirdra Bell 410-767-4107  
deirdra.bell@maryland.gov

**30-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the United Way of Central Maryland, Inc.**  
United Way of Central Maryland (Howard County)  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a day care facility.”*  
*Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)*  
*DGS Item 22-360, (SL-310-220-038) \$ 500,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 500,000
	<b>22-360 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	Local Cost	\$ 0

(Prior Actions: None)

**Remarks:**

- DGS is administratively correcting the grantee name, pursuant to Section 1(9) of Senate Bill 361 of 2024 from The United Way of Central Maryland to The United Way of Central Maryland, Inc.
- This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
- This project may include renovations to the daycare facility, including classroom renovations to increase the number of infant spots and multiple equipment upgrades.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

Contact: Deirdra Bell 410-767-4950  
deirdra.bell@maryland.gov

**31-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of the Lyric Foundation, Inc.**

Lyric Capital Improvements

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Lyric Theater (Baltimore City).”*

Maryland Consolidated Capital Bond Loan of 2022 (MISC– Chapter 344, Acts of 2022)  
DGS Item 22-380, (SL-150-200-038) **\$ 500,000**

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 1,000,000
	<b>22-380 (This Action)</b>	<b>\$ 500,000 (Non-match)</b>
	20-219 (Prior Action)	\$ 500,000 (Non-match)
	Local Cost	\$ 0

(Prior Actions: 12/1/21 Agenda, Item 10-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include replacing the aging sound system, including all materials and technical staff required for installation.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Deirdra Bell 410-767-4390  
deirdra.bell@maryland.gov*

**32-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Board of Directors of LH3 Enterprises**

First Class Sports Academy (Prince George’s County)

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an after-school program and workforce development center.”*

*Maryland Consolidated Capital Bond Loan of 2023 (LSI– Chapter 102, Acts of 2023)  
DGS Item 23-709, (SL-185-230-038)                      \$ 250,000*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 250,000
	<b>23-709 (This Action)</b>	<b>\$ 250,000 (Non-match)</b>
	Local Cost	\$ -0-

(Prior Actions: None)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Procurement/Contracts should be submitted to the Department of General Services for eligibility determination.
4. This project may include the acquisition of a permanent home for after-school tutoring, study-hall services, financial literacy classes, workforce development programs for adults during school hours, and other services.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Amanda Sadler 301-429-7780  
amanda.sadler@maryland.gov*

**33-S. SERVICES CONTRACT  
*Department of Housing and Community Development,  
Neighborhood Revitalization***

**Contract ID:** IntelliGrant Universal Grant Management System; S00B5600045  
ADPICS No.: S00B5600045

**Contract Description:** Intelligrants Electronic Grants Management System

**Award:** Agate Software Inc.; Okemos, MI

**Contract Term:** 11/01/2024 - 10/31/2027 (w/one 1-year renewal option)

**Amount:** \$411,833.32 (Base Term)  
\$138,045.00 (Renewal Option #1)  
\$549,878.32 Total

**Procurement Method:** Sole Source

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 0% / 0%

**Performance Security:** No

**Incumbents:** Same

**Requesting Agency Remarks:** DHCD uses IntelliGrants to manage 24 programs totaling more than 200 million dollars annually. The system is used by over 1,600 registered organizations and more than 2,700 individual users. Program awardees submit approximately 700 payment requests and 1,200 tax credit certifications annually through the system.

The price has been determined to be fair and reasonable compared to the previous contract, which had a price of \$50,000/year for annual hosting, \$39,900/year for support, and \$110/hour for service enhancements, there has been no cost increase in the annual licensing fees and a 15% increase in hourly service enhancement fees. This constitutes an overall increase in price of approximately \$4,950/year or 3.8%.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**33-S. SERVICES CONTRACT (cont'd)**

***Agency Remarks (cont'd):***

The IntelliGrants software is proprietary and the intellectual property of Agate Software Inc. They are the only vendor capable of licensing this software and developing and maintaining the discrete workflows for the various community development and revitalization programs.

DHCD administers various programs for the U.S. Department of Housing and Urban Development for community development and revitalization throughout the State, such as the Community Development Block Grant, Community Services Block Grant, and Emergency Solutions Grant programs. Additionally, the Department administers several State-funded grant, loan, and tax credit programs for the same purposes of community development and revitalization, including the Community Legacy, HOPE foreclosure prevention, and Community Investment Tax Credit programs.

MBE and VSBE participation were not established for this contract because there were no subcontracting opportunities.

***Fund Source:*** 100% Special Funds (General Bond Reserve Fund)

***Approp. Code:*** A24.01

***Resident Business:*** No

***MD Tax Clearance:*** 24-4439-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA**



**SUPPLEMENTAL** October 30, 2024

*Contact: Rachel Cruse 443-467-8549  
rachel.cruse1@maryland.gov*

**34-S.            SERVICES CONTRACT  
*Department of Commerce***

**Contract ID:** Printed Media; T00R4601025  
ADPICS No.: T00B5600001

**Contract Description:** Printed media for travel information content about the state to support the State in attracting and retaining businesses and increasing the workforce.

**Award:** Miles Partnership, LLLP; Sarasota, FL

**Contract Term:** 10/31/2024 - 06/30/2029

**Amount:** \$1,166,375

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Miles Partnership, LLLP; Sarasota, FL	1	\$1,166,375.00 (2)	1
The Service Shop Marketing Agency; Clarksburg, MD	2	\$921,531.80 (1)	2

*\*Technical and financial qualifications were weighted equally.*

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 22% / 1%

**Performance Security:** No

**Hiring Agreement Eligible:** Yes

**Incumbent:** Same



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**34-S. SERVICES CONTRACT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was published on eMaryland Marketplace Advantage (eMMA) on April 2, 2024. Nine vendors were directly solicited, and five were Maryland firms. Two proposals were received, and both were deemed reasonably susceptible for award. The recommended offeror Miles Partnership, LLLP was determined to be most advantageous to the State as its proposal was both ranked highest technically and highest overall. Miles Partnership, LLLP demonstrated an excellent understanding of the work requirements and proposed a well-considered plan to provide printed media services.

Commerce is responsible for attracting and retaining businesses and increasing the workforce in the State of Maryland. The printed media provided under this contract will promote Maryland's attractions, accommodations, and services to increase visitor spending in the state.

**Fund Source:** 90% General Funds,  
10% Special Funds (Tourism Development Board)

**Approp. Code:** 0804 / 0838

**Resident Business:** No

**MD Tax Clearance:** 24-3583-1110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**SUPPLEMENTAL**

*Contact: William Parham 410-767-8374  
wparham@mta.maryland.gov*

**35-EX.      EXPEDITED PROCUREMENT REQUEST**  
***Department of Transportation, Maryland Transit Administration***

***Contract ID:*** Healthcare Benefits and Administration Services; *AGY-25-028-SR*

***Contract Description:*** Healthcare Benefits and Administration Services covering the employees represented by the three Labor Unions working at the Maryland Transit Administration.

***Recommendation:*** The Maryland Transit Administration (MTA) recommends that the Board of Public Works approve its request to conduct an Expedited Procurement, with a noncompetitive source selection, to provide Healthcare Benefits and Administration Services, starting on January 1, 2025, for a period of two years, providing services throughout CY2025 and 2026.

Under the State Finance and Procurement Article of the Annotated Code of Maryland, § 13-108(d)(1), the Expedited Procurement method is available when: (i) urgent circumstances require prompt action; (ii) an expedited procurement best serves the public interest, and (iii) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals.

The services provided under the current contract with CareFirst of Maryland, Inc. (CareFirst) expires on December 31, 2024. This is the expiration date of the two-year extension granted by BPW (40-S-MOD, 12/07/2022). A lack of experience and expertise in procuring these benefits in both the Human Resources (HR) and Procurement Offices created a challenge in developing a solicitation for a new contract. The circumstances were exacerbated by the abrupt departure of the HR Director, who resigned in January 2024, followed closely by the Procurement Director's resignation in early March 2024. In both cases they were replaced by temporary managers, possessing no experience or knowledge in their respective areas regarding procuring Healthcare Benefits and Administration Contracts. In August 2024, the team working on the new procurement determined that it would need to execute an extension. Working with the vendor, an extension request package for BPW approval was developed and submitted to the Office of the Attorney General on September 13 for review. MTA Procurement was notified on October 3, 2024, that the extension would not be signed for Legal Form and Sufficiency. Due to the status of the procurement and the needs of MTA's employees, urgent circumstances require prompt action. At this time, it is already too late to utilize a competitive sealed bid or competitive sealed proposal procurement method to have services available on January 1, 2025.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**35-EX. EXPEDITED PROCUREMENT REQUEST (cont'd)**

Use of Expedited Procurement best serves the public interest. Benefit services will not be available on January 1, 2025, because MTA does not have a contract in place to provide the services. These are critical services for the health and well-being of more than 2,000 operators and maintainers directly responsible for delivering transit services to the riding public. They also are that portion of the MTA workforce with the most interaction and personal interface with the riding public. Performing an Expedited Procurement will permit MTA to continue providing necessary benefits to these employees, which MTA is obligated to provide. Using competitive sealed bids or competitive sealed proposals of these procurement methods will result in benefits not being available to represented employees on January 1, 2025.

In accordance with COMAR 21.05.06.03C(2), a non-competitive source selection may be made under an Expedited Procurement if the Procurement Officer justifies any noncompetitive selection. MTA must have a fully knowledgeable vendor delivering these services specifically for the MTA and can fully deliver contract requirements on "Day One" with little or no transition. The only vendor capable of meeting the demands of the requirements on January 1, 2025, is CareFirst. This vendor is currently providing the services and can prepare for delivery of services on January 1, 2025, with little or no transition required.

In discussions with DGS-OSP, it was suggested that future healthcare services be incorporated into the statewide procurement. Not only would it provide synergy in the procurement process, but it would also benefit MTA in providing benefits and healthcare industry expertise that MTA staff do not currently possess. The current statewide contract was recently extended to provide services for CY2025 and 2026. For this reason, it is recommended that this Expedited Procurement Award be made for a two-year term, providing services for CY2025 and 2026. That puts MTA on a parallel path, allowing MTA to join with the DGS-OSP procurement for service starting in CY2027 and beyond.

MTA recommends that this is the best approach to resolving the current need to provide healthcare services on January 1, 2025, and the best possible solution for ensuring future services are available for its represented employees.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Yasin Mohammed 410-260-7552  
yasin.mohammed@maryland.gov*

### **36-IT.      INFORMATION TECHNOLOGY**

**Recommendation:** That the Board of Public Works approve the following Task Orders/Purchase Orders under a previously approved Master Contract.

**Authority:** State Finance and Procurement Article  
Annotated Code of Maryland, § 13-113; COMAR 21.05.13.06

**Procurement Method:** Task Order/Purchase Order under Master Contract

**1.0 Master Contract:** *Agile Team Resources; F50B2600034  
(Secondary Master from CATS+ 060B2490023)*  
*Approved:* DGS 39-IT 1.0 and 1.1; 02/16/2022  
*Term:* 02/17/2022 - 02/16/2027  
*\*\*As of publication, the remaining balance of this master contract is \$215,060,722*

**1.1 Using Agency:** State Treasurer's Office  
**Description:** Two resources providing network, help desk, business analysis, application management, and security support for the Enterprise 365 system not currently covered by Microsoft's Azure Managed services; E20P5600008.  
**Awards:** Infojini, Inc.; Columbia MD (MBE)  
Finance & Operations (F&O) Application Development Expert  
OST, Inc.; McLean VA  
Customer Relationship Management (CRM)  
Application Development Expert

**Number of Qualified**

**Master Contractors:** 10

**Number of Bids:** 8

**Proposals: Finance & Operations (F&O) Role (1 Position)**

<b>Offerors</b>	<b>Technical Rankings</b>	<b>Financial Offers (Rankings)</b>	<b>Overall Rankings</b>
Infojini, Inc.; Columbia MD	1	\$501,852.96 (2)	1
Turning Point Global Solutions; Rockville MD	2	\$546,950.88 (3)	2
Elegant Enterprise-Wide Solutions, Inc; Chantilly VA	3	\$497,952.00 (1)	3

*\*Technical rankings were weighted greater than financial rankings.*



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**36-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    Agile Team Resources; F50B2600034 (cont'd)**

***Proposals: Customer Relationship Management (CRM) Role (1 Position)***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
OST, Inc.; McLean VA	1	\$435,284.64 (1)	1
CW Professional Services LLC (a DMI Company); Bethesda MD	2	\$606,684.96 (2)	2

*\*Technical rankings were weighted greater than financial rankings.*

***Finance & Operations (F&O) Role Position #1***

***Amount:***                    \$ 197,568.00 (Base Term)  
                                       \$ 201,519.36 (Renewal Option #1)  
                                       \$ 102,765.60 (Renewal Option #2)  
                                       \$ 501,852.96 Total NTE

***Term:***                        11/01/2024 -10/31/2025 (w/two 1-year renewal options)

***Resident Business:***      Yes

***Customer Relationship Management (CRM) Role Position #2***

***Amount:***                    \$ 171,360.00 (Base Term)  
                                       \$ 174,787.20 (Renewal Option #1)  
                                       \$ 89,137.44 (Renewal Option #2)  
                                       \$ 435,284.64 Total NTE

***Term:***                        11/01/2024 -10/31/2025 (w/two 1-year renewal options)

***Resident Business:***      No

***Fund Source:***              40% General Funds  
     40% Reimbursable Funds (State Insurance Trust Fund)  
     20% Special Funds (Treasury Management)

***Agency Remarks:*** Of the candidates proposed by the eight offerors, two CRM candidates and three F&O candidates were considered to be reasonably susceptible of being selected for the award and were selected for interviews. The candidate from Infojini, Inc. demonstrated superior knowledge of the subject matter compared to other candidates. The candidate from OST, Inc. scored the highest and the vendor cost is the most favorable.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**36-IT.      INFORMATION TECHNOLOGY (cont'd)**

**1.0    *Agile Team Resources; F50B2600034 (cont'd)***

MBE and VSBE participation were not established for this contract because there are no subcontracting opportunities available.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

*Contact: Peggy Tischler 443-831-4939  
ptischler@mdot.maryland.gov*

**37-S-MOD. SERVICES CONTRACT MODIFICATION  
*Department of Transportation, The Secretary's Office***

**Contract ID:** Transportation Planning Consultant Services; *MDOT-OPCP-23*  
ADPICS No.: COK69346

**Contract Approved:** DGS 22-S, 02/16/2022

**Contract Description:** Provide transportation planning consultant services.

**Modification Description: Recommendation 1:** Correct the following clerical errors on the original BPW Item, DGS 22-S, 02/16/2022. Add contract number OPCP23001C for contract 3 with Cambridge Systematics, Inc. Correct the name WSP USA Inc. & Rummel to WSP/RKK Planning Partners, correct the contract number OPCP23001W to OPCP23002W, and correct the tax clearance number to 22-2587-1111 on contract #2.

**Recommendation 2:** Correct the not-to-exceed amounts for contracts 1, 2, and 3; to one-third of the original award value as reflected in modification #2 for contracts 1 and 2 and modification #3 for Cambridge Systematics.

**Recommendation 3:** Increase contract authority for each contract based on current project projection estimates for the remainder of the contract as stated in modification #3 for contracts 1 and 2 and modification #4 for contract number 3.

**Awards:** Jacobs Engineering Group, Inc.; Baltimore, MD (Contract #1)  
WSP/RKK Planning Partners; Baltimore, MD (Contract #2)  
Cambridge Systematics, Inc.; Bethesda, MD (Contract #3)

**Original Contract Term:** 04/01/2022 - 03/31/2027

**Modification Term:** 10/31/2024 - 03/31/2027

**Original Contract Amount:** \$25,000,000.00 NTE

**Modification Amounts:**

**Recommendation 2:** \$(1,133,857.66) (contract #1)  
\$( 863,232.07) (contract #2)  
\$(2,356,611.62) (contract #3)  
\$(4,353,701.35) Modification Correction Total



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**37-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)**

**Recommendation 3:** \$5,166,666.66 (contract #1)  
\$2,916,666.67 (contract #2)  
\$2,916,666.67 (contract #3)  
\$11,000,000.00 Total for all contracts

**Prior Options/Mods:** \$0 (Mod. #1 Changes to the number of key personnel identified for all contracts in the series. Delegated Authority -MDOT, 10/27/2022).

\$0 (Mod. #2 Change to Contract #3 with Cambridge Systematics, Inc. only. Remove the de-certified Minority Business Enterprise (MBE) firm and replace it with a certified MBE firm, Delegated Authority -MDOT, 07/29/2024).

**Total Contract Amount:** \$36,000,000

**Percent +/- (This Item):** 44%

**Total Percent Change:** 44%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage Eligible:** Yes

**MBE/VSBE Participation:** 12% / 0%

**MBE/VSBE Compliance:** 27.95% / 0%

**Performance Security:** None

**Requesting Agency Remarks:** The Maryland Department of Transportation, Office of the Secretary (TSO) seeks approval of modification recommendations 1 and 2 to correct clerical errors and recommendation 3 to increase contract authority. During the original contract award in 2022, TSO was directed to reduce the not-to-exceed amount from the total Best and Final Offer (BAFO) value of all three contracts to a total contract value of \$25,000,000 and to seek additional contract authority when required. Due to administrative oversight, the contracts were issued stating the BAFO value and not the reduced contract value, as approved.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**37-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)**

***Agency Remarks (cont'd):***

This contract has been utilized at a higher rate than anticipated due to increasing demands on the contract to aggressively address the goals and objectives within the Governor’s State Plan. The additional funding will ensure critical projects and services continue to support MDOT initiatives, such as the TRAIN Commission Support, along with project prioritization tools,

Climate and air quality support, CommuterChoice Maryland tools and support, Grant applications and support, performance management support, rail grant, and infrastructure support, on-site staff support for critical programs and support MBE and Small Business Summit.

This contract focuses on a core set of transportation policy, planning, and programming responsibilities, including the preparation of the annual State Report of Transportation. It comprises the six-year capital budget, performance measurement, long-range planning, providing air quality analysis, strategic, multimodal, and innovative research and policy analysis and development.

***Fund Source:*** 100% Special (Transportation Trust)

***Approp. Code:*** A0103

***Resident Business:*** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**38-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

- 5. This project may include the acquisition and development of an indoor sports facility that will serve Prince George’s County with top quality sports programming.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**  
**SUPPLEMENTAL**

*Contact: Helene Grady 410-260-7041  
helene.grady2@maryland.gov*

**39-S. SERVICES CONTRACT**  
*Department of Budget and Management*

**Contract ID:** Government Efficiency Initiative  
ADPICS No.: F10B5600010

**Contract Description:** The Government Efficiency Initiative will identify and implement initiatives to improve the operational efficiency of Maryland's mission-support functions and large programs and seeks to deliver significant cost savings and performance improvement.

**Award:** Boston Consulting Group; Washington, D.C.

**Contract Term:** 11/13/2024 - 11/12/2026 (w/one 1-year renewal option)

**Amount:**

\$ 100,000	(Phase I - 03 months)
\$14,900,000 NTE	(Phase II - 21 months)
<b>\$ 0</b>	<b>(1-year Option for Payment Purposes)</b>
\$ 15,000,000 Total	(24 months, w/ 1-year renewal option)

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement (ICPA) (OMNIA Strategic Management Consulting Services Contract #14-16)

**Living Wage Eligible:** Yes.

**MBE/VSBE Participation:** 30% (Sub-goals: 2% Hispanic; 10% Women) / 5%

**Performance Security:** N/A

**Hiring Agreement Eligible:**

**Incumbent:** N/A

**Requesting Agency Remarks:** The Government Efficiency Initiative is a priority of the Moore-Miller Administration that seeks to identify performance and cost inefficiencies in the delivery of state government services. This project will focus on key drivers of state government operations and cost, including information technology services, procurement contracting, fleet management services, and real estate management.



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

**SUPPLEMENTAL**

**39-S. SERVICES CONTRACT (cont'd)**

***Requesting Agency Remarks (cont'd):***

The Department of Budget and Management (“DBM”) and the Department of General Services (“DGS”) identified the Strategic Management Consulting Services and Public Sector Consulting contracts held by OMNIA Partners as the best-suited ICPA for the project. This decision was based on the contracting vehicle’s capacity to deliver projects of similar scale.

DGS seeks to use OMNIA Partners’ OMNIA Strategic Management Consulting Services Contract #14-16, awarded to Boston Consulting Group (“BCG”) to provide professional consulting management services. This Contract is available to State agencies nationwide, institutions of higher education, cities, and counties. It has been awarded through a competitive public procurement process that is compliant with Maryland statutes.

This pay-for-performance contract incentivizes BCG to work with the State to identify and propose cost and performance efficiencies by receiving a payment of 20% share of savings achieved. The incentive payment will be rendered once the State begins the process of implementing individual proposals identified and recommended by BCG.

With the goal of identifying \$75 million in savings for the State through this initiative, DBM has established a pay-for-performance fee ceiling of \$15 million. BCG's financial proposal includes three phases:

- **Phase 1 (3 months):** A diagnostic phase with a fee of \$100,000 to identify savings opportunities in IT, fleet management, real estate, and procurement. In this phase, BCG will deploy a team to conduct analytics, identify savings opportunities, and an analysis of the impacts of these savings opportunities. BCG will also develop a framework to assess and prioritize saving opportunities to finalize the initial set of cost savings initiatives.
- **Phase 2 (21 months):** Implementation with a pay-for-performance fee of up to \$14.9 million, incentivized by a 20% share of savings achieved. This includes kicking-off the initiative, reviewing progress and course correcting as needed, identifying risks and mitigating actions, and regularly reporting progress. BCG will also develop a communication and change management strategy.
- **Phase 3 (Renewal Option):** A third-year option may be needed solely for payment purposes to support proposed sustained savings. This approach is indicative of BCG’s collaborative approach in ensuring transparency with program stakeholders.



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**REVISED  
SUPPLEMENTAL**

**39-S. SERVICES CONTRACT (cont'd)**

***Requesting Agency Remarks (cont'd):***

The Office of State Procurement (OSP), in collaboration with key State stakeholders, conducted comprehensive market research through a Request for Information (RFI) to identify the best procurement strategy for the Government Efficiency Project. After evaluating various procurement methods, OSP determined that utilizing an Intergovernmental Cooperative Purchase Agreement (ICPA) with a prime contractor would be the most effective approach. Five firms were invited to participate in the RFI process, with two firms emerging as the top candidates based on their capacity and experience managing projects of similar complexity. BCG was selected as the recommended awardee based on its strong track record, commitment to minority-owned businesses, and ability to meet the State's 30% Minority Business Enterprise (MBE) and 5% Veteran-Owned Businesses (VSBE) goals.

***Fund Source:*** Federal Funds (25.01.01.01)

***Approp. Code:*** F10A01.01

***Resident Business:*** No

***MD Tax Clearance:*** 24-4681-1101

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**SUPPLEMENTAL**

*Contact: Jenna Meinel 410-767-0008  
jenna.meinel@maryland.gov*

**40-S.            SERVICES CONTRACT**  
***Department of Education***

**Contract ID:** High Quality Instructional Materials (HQIM)  
ADPICS No.: R00B4600054

**Contract Description:** To develop curriculum standards and curriculum resources for each subject at each grade level which build on one another in logical sequence, in core subjects that may be used by Local Education Agencies (LEAs). To develop a model statewide curriculum, Maryland must first have a system to identify high quality instructional materials (HQIM) and tools that outline the elements of outstanding curricula in the core subjects of English, mathematics, science, and social studies, which will be accomplished with four (4) Functional Areas.

**Awards:**                      Student Achievement Partners, Inc., New, NY (Functional Area 1)  
Watershed Advisors, Inc., New Orleans, LA (Functional Areas 2-4)  
(Certified Small Business)

**Contract Term:**            10/31/2024 – 11/30/2025 (Functional Area 1)  
10/31/2024 – 11/30/2029 (Functional Areas 2-4)

**Amount:**                      \$ 549,000 (Functional Area 1)  
\$2,047,978 (Functional Areas 2-4)

**Procurement Method:**      Competitive Sealed Proposals

**Proposals:**

**Functional Area 1: Instructional Materials Review Rubrics for Math, Science, and Social Studies**

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Student Achievement Partners; New York, NY	1	\$ 549,000.00 (4)	1
Watershed Advisors; New Orleans, LA	2	\$ 471,219.00 (2)	2
EdReports; Durham, NC	3	\$ 400,000.00 (1)	3
TNTP; New York, NY	4	\$ 1,548,377.00 (5)	4
Public Consulting Group; Boston, MA	5	\$ 500,000.00 (3)	5



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**40-S. SERVICES CONTRACT (cont'd)**

***Functional Area 2: Instructional Materials Review Process Management***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Watershed Advisors; New Orleans, LA	1	\$1,299,878.00 (1)	1
Student Achievement Partners; New York, NY	2	\$3,947,000.00 (4)	2
EdReports; Durham, NC	3	\$1,358,000.00 (2)	3
TNTP; New York, NY	4	\$2,965,056.50 (3)	4

***Functional Area 3: Instructional Materials Adoption Support***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Watershed Advisors; New Orleans, LA	1	\$ 199,600.00 (2)	1
The Achievement Network; Boston, MA	2	\$ 185,547.00 (1)	2
Instruction Partners; Nashville, TN	3	\$ 260,100.00 (3)	3
EdReports; Durham, NC	4	\$ 300,000.00 (4)	4
Student Achievement Partners; New York, NY	5	\$ 1,238,000.00 (5)	5

***Functional Area 4: Instructional Materials Implementation Support***

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Watershed Advisors; New Orleans, LA	1	\$ 548,500.00 (3)	1
The Achievement Network; Boston, MA	2	\$ 448,659.00 (1)	2
Instruction Partners; Nashville, TN	3	\$ 535,376.00 (2)	3
The Teaching Lab; Washington, DC	4	\$ 575,000.00 (4)	4
TNTP; New York, NY	5	\$ 2,833,174.87 (6)	5
Public Consulting Group; Boston, MA	6	\$ 600,000.00 (5)	6

***Living Wage Eligible:*** Yes

***MBE/VSBE Participation:*** 0% / 0%

***MBE Waiver:*** N/A

***Performance Security:*** No

***Hiring Agreement Eligible:*** No



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024**



**SUPPLEMENTAL**

**40-S. SERVICES CONTRACT (cont'd)**

***Incumbents:*** None

***Requesting Agency Remarks:*** The purpose of the RFP is to solicit proposals to develop curriculum standards and curriculum resources for each subject at each grade level, which build on one another in a logical sequence in core subjects that may be used by Local Education Agencies (LEAs). To develop a model statewide curriculum, Maryland must first have a system to identify high quality instructional materials (HQIM) and tools that outline the elements of outstanding curricula in the core subjects of English, mathematics, science, and social studies.

The Blueprint for Maryland's Future (the "Blueprint"), passed by the 2021 Maryland General Assembly, serves as the MSDE's driving force for making significant and lasting changes to improve the quality of education in Maryland. To deliver the world-class education that the Blueprint envisions, Maryland educators need to rely on high quality materials that are designed to provide students with rigorous, culturally, and linguistically responsive instruction. The MSDE established a core team to lead the statewide vision to provide a world-class education for all students in Maryland by ensuring that each student has access to high quality, culturally responsive instructional materials. The HQIM core team has been developing a long-term statewide strategy, with a short-term focus on signaling quality curricula and helping the LEAs with adoption and implementation. The MSDE has defined what HQIM means at the state level and created an educator-led system to identify quality instructional materials.

Maryland's Local Education Agencies (LEAs) are required to certify new curricula and curriculum support materials under the Code of Maryland Regulations (COMAR). LEAs must certify new curricula or curriculum support materials by seeking approval for curricula through their local adoption system. Then, submit the certification to MSDE that the adopted curriculum materials meet the requirements defined in COMAR. Adopted curricula are rated by the MSDE and published. Based on the curricula certification rating status of Maryland's LEAs, the MSDE estimates that multiple LEAs have upcoming adoption of new curricula in the next two years in an effort to improve the LEA's curriculum ratings. The MSDE plans to support LEAs to adopt HQIM that builds students' knowledge in a language-affirming and culturally responsive way, as identified by the state's rating system. To accomplish the goal of HQIM adoption. The MSDE intends to make up to four awards to the RFP in alignment with the four separate Functional Areas outlined in the scope of work. Offerors may submit proposals for one or multiple Functional Areas listed in the RFP. The Functional Areas are listed below:

- *Functional Area 1:* Instructional Materials Review Rubrics for Math, Science, and Social Studies
- *Functional Area 2:* Instructional Materials Review Process Management
- *Functional Area 3:* Instructional Materials Adoption Support
- *Functional Area 4:* Instructional Materials Implementation Support





DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**SUPPLEMENTAL**

**40-S. SERVICES CONTRACT (cont'd)**

***Requesting Agency Remarks (cont'd):***

The focus is on key priorities including but not limited to alignment to Maryland’s vision for HQIM signaling, adoption, and implementation, offerors’ technical expertise and direct industry experience in each functional area, staff experience, and comprehensive depth of project management plan as presented in the proposal. For Functional Area 1, Student Achievement Partners is recommended for an award. SAP had experience developing HQIM evaluation rubrics and proposed a plan in Maryland in alignment to our state’s framework vision. For Functional Area 2, Watershed Advisors aims to deliver on Maryland’s vision for HQIM signaling and includes a robust and detailed project plan that showcases a comprehensive understanding of the requirements for the review process and the production of high-quality, public-facing reports. For Functional Area 3, Watershed Advisors demonstrates a clear and strategic vision for supporting districts in adopting instructional materials, backed by a deep understanding of the challenges districts face in materials adoption and effective strategies for cultivating stakeholder input and building the necessary will for successful adoption. For Functional Area 4, Watershed Advisors demonstrated strong, direct experience supporting districts and states with the implementation of HQIM. Furthermore, their proposal includes a clear intent to align their work with Maryland’s HQIM frameworks and priorities, ensuring strategic coherence throughout the project.

- Fund Source:*** 100% General
- Approp. Code:*** R00.A01
- Resident Business:*** No
- MD Tax Clearance:*** Student Achievement Partners – 24-4804-0110  
Watershed Advisors – 24-4723-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
**ACTION AGENDA**  
**October 30, 2024**



**REVISED**

*Contact: Courtney League 410-767-5516  
 courtney.league@maryland.gov*

**A1-EX. EXPEDITED PROCUREMENT REPORT**  
*Department of General Services,  
 Department of Public Safety and Correctional Services*

**Contract ID:** Roxbury Correctional Institute (RCI) Fence Replacement; A/E design services.  
 KE-000-241-003  
 ADPICS No.: CTR019374

**Expedited Procurement Approval:** DGS-89-EX, 06/05/2024

**Contract Type:** **Architecture and Engineering**

**Awardee:** Gipe Associates, Inc.; Towson, MD

**Date of Award:** 08/28/2024

**Term:** 08/28/2024 - 06/04/2030

**Amount:** \$1,807,849.92

**Vendors Solicited:** Gipe Associates, Inc., Towson, MD (Certified Small Business)

**Bid:**

<i>Bidder</i>	<i>Amount</i>
Gipe Associates, Inc.; Towson, MD	\$1,807,849.92

**MBE/VSBE Participation:** 30.36% / 0%

**Requesting Agency Remarks:** The agency directly solicited the same A/E firm of consultants that designed the perimeter fence and the sequencing as the Eastern Correctional Institute (ECI) fencing project. Gipe Associates, Inc. has been working on State correctional institution projects for several years and, using a similar design and sequencing as the ECI project. They will quickly and economically, without a learning curve, fast-track the design and produce construction documents for bidding by the general contractors. DGS commenced fee negotiations with Gipe Associates, Inc. The Negotiation Committee and the firm negotiated an agreement on a fair, competitive and reasonable fee.



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 30, 2024



**REVISED**

**A1-EX. EXPEDITED PROCUREMENT REPORT (cont'd)**

**Fund Source:** 100% General Funds  
**Approp. Code:** Q00 24 R3420 0101 1402  
**Resident Business:** Yes  
**MD Tax Clearance:** 24-3289-1110

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**      **REMANDED**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**