

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
FEBRUARY 3, 1988

TABLE OF CONTENTS

I. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, BOARD OF PUBLIC WORKS:
Board of Public Works
 Procurement Agency Activity Reports4
 Capital Improvements Retainage Fund5
Department of the Environment
 Maryland Agricultural Cost-Share Program
 Grant Requests6-9
 Water Quality Loans10-11
 Maryland Stadium Authority12
 State Public School Construction Program13
 Appendix - Emergency Procurement Reports14-18
 Program Open Space - Supplement A.....19-20
 Department of Budget & Fiscal Planning - Supplement B.....21-33
 Supplement C.....34

II. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF TRANSPORTATION:
Construction Contracts35
Service Contracts36
Real Property Acquisitions37-38
Real Property Conveyances.....39-40

III. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF GENERAL SERVICES:
Construction Contracts and Modifications41-42
Maintenance Contracts43
Service Contracts44
Real Property45-48
Lease and Agreements49-57
Capital Grants and Loans.....58
Deferred Items59

INDEX.....61-62

2/03/88

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, FEBRUARY 3, 1988

The Board of Public Works met in the Governor's Office, State House, Annapolis, Maryland, on Wednesday, FEBRUARY 3, 1988.

Board Members present:

The Honorable Louis L. Goldstein, Comptroller
The Honorable Lucille Maurer, Treasurer

Also attending the meeting:

Earl F. Seboda, Secretary, Department of General Services
Constance Lieder, Secretary, Department of State Planning

CONSTRUCTION:

General Construction Loan of 1973	General Construction Loan of 1980
General Construction Loan of 1974	General Construction Loan of 1981
General Construction Loan of 1975	General Construction Loan of 1982
General Construction Loan of 1976	General Construction Loan of 1983
General Construction Loan of 1977	General Construction Loan of 1984
General Construction Loan of 1978	General Construction Loan of 1985
General Construction Loan of 1979	General Construction Loan of 1986
	General Construction Loan of 1987

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the University of Maryland for the month of November, 1987 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

2. CAPITAL IMPROVEMENTS RETAINAGE FUND:

Submission of a request by the Comptroller of the Treasury, in accordance with State Finance and Procurement Article 8-129, Annotated Code of Maryland, that the cash remaining in the following loan fund authorization be transferred to the Capital Improvements Retainage Fund (89.99.00):

Howard County Detention	
Center Loan of 1978	\$104,522.44

Howard County has advised that this balance will not be needed by the County for this project. The cash balance remaining should, therefore, be reverted to the Capital Improvements Retainage Fund to be used to fund other loan appropriations.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

3. DEPARTMENT OF THE ENVIRONMENT:
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1985 (Fund Source Control #84.75.05):

<u>MACS Agreement No.</u>	<u>Recipient</u>	<u>County</u>	<u>Grant Request (Dollars)</u>
Additional Funding Request:			
MP-86-0628	Peter J. Vorac	Frederick	\$2,366.31
MP-87-0134	John R. Jepson	Frederick	1,000.00
TOTAL AMOUNT			\$3,366.31

Each of these projects has received technical certification from the appropriate soil conservation district office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agricultural Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 500, "Chesapeake Bay Water Quality Loan of 1985", to provide a source of State funds for the cost-sharing program. Under this loan "not more than 5 million (\$5,000,000.00) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)." The bonds authorized by this loan have been sold.

A grants request summary is being provided to the members of the Board of Public Works for their information.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

4. DEPARTMENT OF THE ENVIRONMENT:
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1986 (Fund Source Control #85.59.03):

<u>MACS Agreement No.</u>	<u>Recipient</u>	<u>County</u>	<u>Grant Request (Dollars)</u>
Additional Funding Request:			
CR-86-1060	Emil G. Frase	Caroline	\$1,409.32
MP-88-0064	Jeannette L. Fisher	Carroll	1,658.90
TOTAL AMOUNT			\$3,068.22

Each of these projects has received technical certification from the appropriate soil conservation district office and has been determined to be eligible for cost-sharing funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H. B. 1202) of the Agricultural Article, "Cost Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S. B. 400, "Chesapeake Bay Water Quality Loan of 1986", to provide a source of State funds for the cost-share program. Under this loan "not more than 5 million (\$5,000,000.00) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agriculture Article Section 8-701 to 8-705)." The bonds authorized by this loan have been sold.

A grants request summary is being provided to the members of the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

5. DEPARTMENT OF THE ENVIRONMENT:
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1987 (Fund Source Control #85-96.03):

<u>MACS Agreement No.</u>	<u>Recipient</u>	<u>County</u>	<u>Grant Request (Dollars)</u>
Additional Funding Request:			
AT-87-1215	Lloyd Garren	Cecil	\$3,675.52
TOTAL AMOUNT			\$3,675.52

Each of these projects has received technical certification from the appropriate Soil Conservation District office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H. B. 1202) of the Agricultural Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S. B. 551, "Chesapeake Bay Water Quality Loan Act of 1987", to provide a source of State funds for the cost-share program. Under this loan "not more than 5 million dollars (\$5,000,000.00) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agriculture Article Section 8-701 to 8-705)."

A grants request summary is being provided to members of the Board of Public Works for their information.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

6. DEPARTMENT OF THE ENVIRONMENT:
(MARYLAND AGRICULTURAL COST-SHARE GRANT REQUESTS)

Submission of a request by the Department of Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1987 (Fund Source Control Number 85-96.03):

<u>Agreement No.</u>	<u>Recipient</u>	<u>County</u>	<u>Grant Request (Dollars)</u>
AT-88-0212	Don White	Somerset	\$10,000.00
AT-88-0216	H. Marie Rinehart	Washington	300.00
AT-88-0294	William H. Thornes	Worcester	10,000.00
AT-88-0295	Samuel Hall	Somerset	10,000.00
AT-88-0299	George W. Barnes	Somerset	10,000.00
PR-88-0172	David M. Barnes	Wicomico	10,000.00
PR-88-0218	Robert D. Seaton	Wicomico	10,000.00
TOTAL AMOUNT			\$60,300.00

Each of these projects has received technical certification from the appropriate Soil Conservation District office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H. B. 1202) of the Agricultural Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted Senate Bill 551, "Chesapeake Bay Water Quality Loan Act of 1987", to provide a source of State funds for the cost-share program. Under this loan "not more that 5 million dollars (\$5,000,000.00) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agriculture Article Section 8-701 to 8-705)."

A grants request summary is being provided to the members of the Board of Public Works for their information.
(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

7. DEPARTMENT OF THE ENVIRONMENT:
(WATER QUALITY LOAN OF 1973)
(WATER QUALITY LOAN OF 1983)

Submission of a request by the Department of the Environment for a grant increase of \$13,535.00 from the Water Quality Loan of 1973 to the existing State Grant and a supplemental special grant of \$194,560.00 from the Water Quality Loan of 1983 for the following project:

C-240458-02 (.23) and
 SWGH 01.23
 Town of Hebron
 Hebron Wastewater Collection Treatment and Disposal

The Department of the Environment has submitted for approval to the Environmental Protection Agency a request for a grant increase of \$81,230.00 to the existing grant of \$2,879,020.00. The current eligible Federal Grant is now \$2,960,250.00. This action is necessary as a result of the low bid contract awards.

In order to provide the State's matching share of the project, an additional amount of \$13,535.00 will be required to increase the State support to \$493,375.00. Additionally, a special State Grant of \$194,560.00 will be required as supplemental assistance to reduce the user's cost for the project. The purpose of the supplemental State Grant is to reduce debt retirement cost for the Town of Hebron, and to maintain the affordable costs per user as submitted in the grant application. The grant funds will support those project costs which are held to be incurred through proper management principles.

The proposed financial status of this project is as follows:

	Total Project Cost
	<u>\$4,467,595.00</u>
Eligible Project Cost	\$3,947,000.00
Federal Grant	2,960,250.00
State Grant - C-240458-02 (.23)	493,375.00
Supplemental State Grant -	
SWQH 01.23	194,560.00
Local Funds	819,410.00

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

7. DEPARTMENT OF THE ENVIRONMENT:

(WATER QUALITY LOAN OF 1973)

(WATER QUALITY LOAN OF 1983) (Continued)

The total project cost contains \$520,595.00 of the following project elements which have been determined to be ineligible for grant assistance: Ineligible bid items for contract 763-F1.1, sites and interest during construction.

The Department of the Environment, therefore, recommends that \$13,535.00 be allocated to the Town of Hebron as an increase to the existing State Grant from the Water Quality Loan of 1973 (81.49.01), in accordance with Chapter 55, Acts of 1973, as amended. Additionally, the Department of the Environment recommends that a supplemental grant of \$194,560.00 be awarded to the Town of Hebron from the Water Quality Loan of 1983 (83.69.02), in accordance with Chapter 568, Acts of 1983, as amended.

The comments of the State Clearinghouse which are incorporated in Clearinghouse File Number 81-7-1016 have been reviewed by the Department of the Environment.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

8. MARYLAND STADIUM AUTHORITY:

Submission of a report by the Maryland Stadium Authority wherein the Chairman of the Authority is advising the Board that it was necessary to create two positions in addition to those reported to the Board on July 1, 1987. These positions are being funded with funds already available to the Authority.

This report is for informational purposes only and does not require action by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Report Accepted:

____ With Discussion

____ Without Discussion

BOARD OF PUBLIC WORKS
PUBLIC SCHOOL CONSTRUCTION PROGRAM

February 3, 1988

Secretary's Agenda

9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a request by the Interagency Committee on School Construction for the approval of the Fiscal Year 1989 Public School Construction Capital Improvement Program as recommended by the Interagency Committee. This action is consistent with Section 5-301 of the Education Article of the Laws of Maryland and the Rules, Regulations, and Procedures for the Administration of the School Construction Program (accepted and approved June 10, 1981; amended September 21, 1982, September 17, 1986, and December 30, 1987).

The Interagency Committee on School Construction has considered each local school system's capital improvement school construction program request submitted for the Fiscal Year 1989 and is recommending a total state-wide program in the amount of \$61,652,000. This is consistent with the revised recommended authorization of \$60 million for the Fiscal Year 1989 and includes \$1,652,000 from the Statewide Contingency Account. The \$60 million will be made available through a new bond authorization of \$53 million and \$7 million of pay-go funding.

After reviewing the submissions from each local education agency, discussion between local representatives and the staff of the Interagency Committee, and evaluation, the Interagency Committee recommends to the Board of Public Works the State School Construction Program for the Fiscal Year 1989. Generally, the recommended program responds to the local top priority requests on the basis of their being (1) construction projects which can be realistically expected to be brought to bid prior to April 1989, (2) equipment for those projects eligible for funding, and (3) projects which are in compliance with the evaluation criteria for assessing the need of projects. The program also includes twenty-eight (28) projects for planning approval which the Committee has recommended, with all design costs to be paid by the LEA as required by the Rules, Regulations, and Procedures for the Administration of the School Construction Program.

This request was considered by the Board of Public Works on January 27, 1988 under Item 11 of the Secretary's agenda and deferred at that time.

Board of Public Works Action: The above referenced item was:

Approved*

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

* - The Board of Public Works approved the '89 Public School Construction Capital Improvement Program as originally submitted by the Interagency Committee. Four counties appeared before the Board to appeal these recommendations, however the Board upheld the original recommendations of the IAC.

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations), and reported in accordance with COMAR 21.02.01.05A(3).

Individual reports enclosed.

BOARD OF PUBLIC WORKS

Date: February 3, 1988
Appendix 1

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item : Appendix 1

Department/Procurement Agency: Juvenile Services / Executive

Contract Type: Service Supply Maintenance Construction

Other: _____

Emergency modification:

Contract No. & Title: KHI, Inc. #JSA-88-072-E

Description: To operate a group home for boys in Howard County for 9 residential and 6 day residents.

Bids or proposals (or justification if competition was not obtained):

A new provider for this program was selected through competitive sealed bids. This addendum allows for the continuation of services, until the new contract goes into effect.

Award: KHI Services, Inc.

Amount: \$24,403

(If contract modification, show amount of original contract, amount this modification, and aggregate of original contract and all modifications)

Contract term: 12-1-87 to 1-4-88

Fund Source: 100% General Funds

Remarks: This contract allows for the continuation of essential services by the current vendor,s until the new contract goes into effect.

(Attach report of Emergency Procurement Action/Procurement Officers Determination.)

Board of Public Works action:

Reported accepted: with discussion

without discussion

Report remanded to Dept./Agency

Remarks:

BOARD OF PUBLIC WORKS

Date: February 3, 1988
Appendix 2

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 2

Department/Procurement Agency: Insurance Division, State Treasurer's Office

Contract Type: Service Supply Maintenance Construction

Other: Insurance - Short Term - 1/14/88 to 7/01/88

Emergency modification:

Contract No. & Title:

Description: Excess Liability: \$20,000,000 layer of liability over \$30,000,000 underlying. Total - \$50,000,000 general liability

Bids or proposals (or justification if competition was not obtained):

1. Trac (25 X of 25) \$100,000 min. premium and \$200,000 deposit
2. Lloyds (20 X of 30) \$325,000 premium

Award:

Lloyds of London

Amount: \$325,000 annually
Pro-rata estimate \$148,500 (1/14/88 - 7/01/88)

(If contract modification, show amount of original contract, amount this modification, and aggregate of original contract and all modifications)

Contract term: 1/14/88 - 7/01/88

Fund Source: State Railroad Administration Budget

Remarks: The Trac quotation was for a minimum premium that is expected to be adjusted upwards. Trac is an off shore captive with capital limitations. Lloyds is a fixed premium.

(Attach report of Emergency Procurement Action/Procurement Officers Determination.)

Board of Public Works action:

Reported accepted: with discussion without discussion

Report remanded to Dept./Agency

Remarks:

BOARD OF PUBLIC WORKS

Date: February 3, 1988
 Appendix 3
 Secretary's Agency

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 3

Department/Procurement Agency: Public Safety and Correctional Services
 Division of Correction
 Maryland Reception Diagnostic & Classification Center

Contract Type: Service Supply Maintenance Construction

Other: _____

Emergency modification:

Contract No. & Title: 2208-11 Repair of Elevators #BC-2081 & #BC-2082

Description: All parts and labor to repair two elevators to include door operations, motor generator, governors and the SSD-1 controllers.

<u>Bids or proposals:</u>		TIME OF	
FIRM	PRICE	PERFORMANCE	COMMENTS

See attached

Award: Consolidated Standard Elevator Company, 1240 Key Highway, Baltimore, Maryland 21230
 Amount: \$44,000.00 (not to exceed)

Contract term: 12/9/87 - 2/26/88

Fund Source: General

APPROPRIATION CODE: 35.02.11.01.450 14-191
 Critical Maintenance Funds

Remarks: Two elevators are in need of repair. The elevators are the means of transportation for the food to be delivered to the inmates, and for inmate movement within the building. When the elevators are not working properly it could cause a breach of security, and interrupt normal operation.

Board of Public Works action:

Reported accepted: with discussion

without discussion

Report remanded to Dept./Agency

Remarks:

BOARD OF PUBLIC WORKS

Date: February 3, 1988
Appendix 4

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item : Appendix 4

Department/Procurement Agency: Health and Mental Hygiene
Deer's Head Center

Contract Type: Service Supply Maintenance Construction

Other: _____

Emergency modification:

Contract No. & Title: Pharmacy Services, Deer's Head

Description: Complete pharmacy services for patients at Deer's Head Center

Bids or proposals (or justification if competition was not obtained):

Due to start-up costs involved in this type of contract, it was more cost effective to enter into a contract with the incumbent contractor for the three-month period.

Award: Comp-U-Dose Pharmacies, Inc.

Amount: \$14,058

(If contract modification, show amount of original contract, amount this modification, and aggregate of original contract and all modifications)

Contract term: 10/24/87 - 1/24/88

Fund Source: 32.09.04

Remarks: There was a problem with the solicitation for a contractor to begin on 10/24/87. An addendum to the IFB was issued postponing the bids due date. An emergency contract was necessary to bridge the gap between the expiration of the old contract and the beginning of the new one.

(Attach report of Emergency Procurement Action/Procurement Officers Determination.)

Board of Public Works action:

Reported accepted: with discussion

Report remanded to Dept./Agency

Remarks:

without discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

Item 1A

Approval is requested to cancel encumbrances on the following projects, approved by the Board of Public Works. These amounts represent Program Open Space assistance committed by the Board of Public Works, but not expended by the subdivisions.

OUTDOOR RECREATION LAND LOAN OF 1969: 81.20.02 - Local Share

<u>Ref. Doc. Number</u>	<u>Project Number</u>	<u>Project Name</u>	<u>County</u>	<u>Fund Source</u>	<u>Amount</u>
74048	2280-11-33	Garrett County Land Preservation and Recreation Plan	Garrett	336	\$6,259.00

LAND AND WATER CONSERVATION FUND: Fund Source: Fund 05-30.01.02.002.011.00.12/06

<u>Ref. Doc. Number</u>	<u>Project Number</u>	<u>Project Name</u>	<u>County</u>	<u>FY</u>	<u>Amount</u>
770206	2201-23-70	Newtowne Recreational Area	Worcester	'86	\$7,762.50

14021.50

The above amounts may now be returned to the unobligated balances of the respective accounts, as per the fund sources indicated.

This item was deferred at the January 27, 1988 meeting.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 3, 1988

Secretary's Agenda

Item 2A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to City of Fruitland \$12,500.00 from the Program Open Space Local Share. This amount represents 75% of the eligible project costs for the following project:

POS #2387-22-80
Fruitland Recreation Park
Wicomico County

This project proposes the construction of a concession building (18'x28') at the adult softball field in Fruitland Recreation Park.

Total Estimated Development Costs \$ 16,666.00

State Share (75%) \$ 12,500.00

Fund Source: Program 81.20.04 Item 822 - \$12,500.00

Federal Grant: Not Available

Department of State Planning: Reviewed - January, 1988

State Clearinghouse Control Number: MD871207-0927-300102

Location: South Division Street in the City of Fruitland

Inspected by: Mac Wilkerson On: 11/10/87

This item was deferred at the January 27, 1988 meeting.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 1-S

DEPARTMENT - Health & Mental Hygiene
Upper Shore Community Mental Health Center

CONTRACT NO. & TITLE - Housekeeping services, USCMHC

DESCRIPTION - Housekeeping Services

Term: March 1, 1988 through February 28, 1991

PROCUREMENT METHOD - Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u> - Eastern Facilities Maintenance, Inc.	\$256,152.00
Reliable Maintenance Service	257,426.00
Abacus Corporation	262,407.60
Direct Housekeeping Service	266,245.02
United Health Service	268,686.08
Custom Management Corp.	345,866.12
J & L Janitorial Service	391,352.00

AWARD - Eastern Facilities Maintenance, Inc.
Towson, MD

AMOUNT - \$256,152

FUND SOURCE - 100% General 32.12.12.03

REMARKS -

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Board of Public Works Action - The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
	With Discussion	<u>Without Discussion</u>	

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACTITEM 2-S

DEPARTMENT - Department of Human Resources
Child Support Enforcement
Administration

CONTRACT NO. & TITLE - CSEA/BB4-88-300; Location,
Court Referral & Enforcement Service

DESCRIPTION - Verify locations for approximately 1800 obligors and documentary evidence of their current residence and/or employer and information regarding their income and resources.

Term: BPW approval to 12/31/89

PROCUREMENT METHOD - Competitive Sealed Proposals

<u>BIDS OR PROPOSALS</u> -	<u>Technical</u>	<u>Cost</u>	<u>Total</u>
The Credit Bureau Inc.	48.0	\$141,750	88.0
GC Services	40.8	\$162,000	75.8
L.A. Cawthorne	*		

AWARD - The Credit Bureau Inc., Atlanta, Georgia

AMOUNT - \$141,750

FUND SOURCE - 68% - Federal 32% - General 33.08.00.06

REMARKS - Expected to produce a gross annual revenue of \$285,120.

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

* Did not meet requirements.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION

ITEM 3-S-MOD

DEPARTMENT - Human Resources
Social Services Administration

ORIGINAL CONTRACT NO. & TITLE - SSA/DC/FSC-01/87-008

ORIGINAL CONTRACT APPROVED - 12/22/86; DBFP

CONTRACTOR - Health, Education, Advocacy, Life (H.E.A.L.), Inc.
Baltimore, MD

MODIFICATION - The Frieden Family Support Center operated by H.E.A.L., Inc. provides a social support system so that parenting skills, adequate education, job readiness, and health maintenance can bring adolescent parents and their children to a level of independence and responsible living. This amendment will extend the contract from 12/31/87 for six months, and adds funding for an Early Childhood Center serving 20-30 children.

Term: 1/1/88 - 6/30/88

FUND SOURCE - 100% General 33.02.00.04

ORIGINAL CONTRACT AMOUNT - \$100,000

MODIFICATIONS TO DATE (AMOUNTS) - 0

AMOUNT THIS MODIFICATION - \$ 60,000

REVISED TOTAL CONTRACT AMOUNT - \$160,000

PERCENTAGE INCREASE (DECREASE) - 60% overall (20% over previous monthly cost)

REMARKS -

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION

ITEM 4-S-MOD

DEPARTMENT - Human Resources
Community Services Administration
Maryland Energy Assistance Program (MEAP)

ORIGINAL CONTRACT NO. & TITLE - (See Addendum)ORIGINAL CONTRACT APPROVED - BPW, November 25, 1987, Item 5-SCONTRACTOR - (See Addendum)

MODIFICATION - To provide additional direct client benefit funds for the issuance of Maryland Energy Assistance Program payments on behalf of eligible households.

Term: January 4, 1988 - September 30, 1988

FUND SOURCE - 100% Federal 33.03.01.12ORIGINAL CONTRACT AMOUNT - (See Addendum)MODIFICATIONS TO DATE (AMOUNTS) - 0AMOUNT THIS MODIFICATION - (See Addendum)REVISED TOTAL CONTRACT AMOUNT - (See Addendum)PERCENTAGE INCREASE (DECREASE) - 35%

REMARKS - Agency originally awarded only an amount equal to 75% of its FY '87 contract amounts because of the uncertain level of federal funding for Low Income Home Energy Assistance for FY '88. These funds are not used for administrative expenses.

Board of Public Works Action - The above referenced item was:

 Approved

 Disapproved

 Deferred

 Withdrawn

 With Discussion

 Without Discussion

BOARD OF PUBLIC WORKS

<u>DBFP</u> (Procurement Department)	ACTION AGENDA FOR <u>02/3/88</u> (Date)		ITEM NO. <u>4-S-MOD</u>
	<u>ADDENDUM</u>	SHEET <u>2</u> of <u>2</u> SHEETS	
Contract No.-	CSA/EA 10/88-019	CSA/EA 10/88-020	CSA/EA 10/88-025
Contractor-	Allegany Co. HRDC Cumberland, MD	A.A. Co. EOC Annapolis, MD	Dorchester Co. DC Cambridge, MD
Orig. Contract Amt.-	\$837,000	\$449,000	\$232,000
Amt. this Mod.-	\$300,000	\$161,000	\$ 84,000
Revised Total-	\$1,137,000	\$610,000	\$316,000
<hr/>			
Contract No.-	CSA/EA 10/88-027	CSA/EA 10/88-029	CSA/EA 10/88-033
Contractor-	Garrett Co. CAC Oakland, MD	Howard Co. CAC Ellicott City, MD	Shore Up! Salisbury, MD
Orig. Contract Amt.-	\$641,000	\$161,000	\$1,072,000
Amt. this Mod.-	\$227,000	\$ 56,000	\$ 383,000
Revised Total-	\$868,000	\$217,000	\$1,455,000
<hr/>			
Contract No.-	CSA/EA 10/88-034	CSA/EA 10/88-035	CSA/EA 10/88-036
Contractor-	So. Md. Tri-Co. CAC Hughesville, MD	Neighborhood Svc. Ctr. Easton, MD	Washington Co. CAC Hagerstown, MD
Orig. Contract Amt.-	\$696,000	\$128,000	\$606,000
Amt. this Mod.-	\$249,000	\$ 47,000	\$216,000
Revised Total-	\$945,000	\$175,000	\$822,000

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 5-S

DEPARTMENT - Office of the Peoples' Counsel

CONTRACT NO. & TITLE - 88-020

DESCRIPTION - Fuel rate adjustment engineering analysis (non-nuclear)
of public utilities.

Term: 8/27/87 - 8/26/88

PROCUREMENT METHOD - Competitive Sealed Proposals

BIDS OR PROPOSALS - (Only One Proposal Received)

AWARD - R.W. Beck and Associates
Waltham, Massachusetts

AMOUNT - \$115,000 N.T.E.

FUND SOURCE - 100% General 22.08.00

REMARKS - This item deferred at the 1/27/88 meeting.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 6-S

DEPARTMENT - Natural Resources
Tidewater Administration

CONTRACT NO. & TITLE - W-19-88-002

DESCRIPTION - Machinist services for Waterway Improvement Division, to repair machinery and equipment at the Cambridge Terminal and other locations.

Term: 1/1/88 - 12/31/88 w/ 2 one-year renewal options

PROCUREMENT METHOD - Competitive Sealed Bidding

BIDS OR PROPOSALS - (Only One Bid Received)

AWARD - Delmarva Electric Motor and Machine, Inc.
Salisbury, Maryland

AMOUNT - \$22,200 (3 Years)

FUND SOURCE - 100% Special 30.01.12

REMARKS - Seven vendors were directly solicited, and notice posted on Bid Board. This item deferred at the 1/27/88 meeting.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 7-S

DEPARTMENT - Health & Mental Hygiene,
Eastern Shore Hospital Center and Upper Shore
Community Mental Health Center.

CONTRACT NO. & TITLE - Laundry Services

DESCRIPTION - Comprehensive laundry services

Term: February 1, 1988 - January 31, 1991

PROCUREMENT METHOD - Competitive Sealed Bidding

BIDS OR PROPOSALS - Sunshine Laundry & Linen, Inc. \$331,485 (.3157/lb.)
Capitol Cleaners & Launderers, Inc. \$346,500 (.33/lb.)

AWARD - Sunshine Laundry & Linen, Inc.,
Salisbury, Maryland

AMOUNT - \$331,485 (Not to Exceed)

FUND SOURCE - 100% General 32.12.07
32.12.12

REMARKS - This item deferred at the 1/27/88 meeting.
Furnishing of long-term services are required to meet State needs;
estimated requirements cover the period of the contract and are reasonably
firm and continuing; and a multi-year contract will serve the best interests
of the State by promoting economies in State procurement.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 8-S

DEPARTMENT - Department of Economic and Employment Development

CONTRACT NO. & TITLE - DEED/OA 12-87-001
Maintenance for 26 Photocopiers

DESCRIPTION - Maintenance service for twenty-six Gestetner photocopiers and attachments located throughout the State.

Term: January 15, 1988 - January 14, 1989

PROCUREMENT METHOD - Competitive Sealed Bidding

BIDS OR PROPOSALS - (Only One Bid Received)

AWARD - Gestetner Corporation, Towson, Maryland

AMOUNT - \$16,250.00

FUND SOURCE - 100% Federal 38.03.00
38.04.00

REMARKS - Solicitation Notice was posted publicly for twelve (12) days and five vendors (including one MBE) were sent Invitations for Bids. The one bid received is determined to be fair and reasonable.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM 9-S

DEPARTMENT - Human Resources
Office of Welfare Employment

CONTRACT NO. & TITLE - IMA/OWEP - 10/88-066 - Investment in Job Opportunities

DESCRIPTION - To provide all coordinating, planning, implementing, accounting, reporting and monitoring functions as part of a coordinated effort to increase the employability of welfare recipients through training, support services, and economic development.

Term: October 1, 1987 - June 30, 1988

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Prince George's Private Industry Council, Inc.
Seat Pleasant, Maryland

AMOUNT - \$311,632

FUND SOURCE - 100% General 33.09.00.06

REMARKS - One of ten interagency projects designed to support the movement of public assistance clients to personal economic independence and self-sufficiency.

This Item deferred at the 1/13/88, 1/20/88 and 1/27/88 meetings.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BPW - February 3, 1988

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 10-GM

DEPARTMENT - Budget and Fiscal Planning

NATURE OF REQUEST - Adoption of State-wide policy of procuring capital leases separately from acquisition of equipment, buildings and facilities; and delegating this procurement function to the above department.

REASON FOR REQUEST - To maximize the purchasing power of the state and ensure uniform procurement procedures.

AMOUNT OF REQUEST - N/A

DESCRIPTION - (Descriptive letter has been distributed to Board members).

REMARKS - Policy would apply to both real and personal property acquired by lease purchase financing ("Capital Leases"), and include refinancing of existing property leases, those now in the pipeline, and new acquisitions.

(copy enclosed)

Board of Public Works Action - The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

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SUPPLEMENT C

There were no University of Maryland items presented on this agenda.

BPW--2/3/88

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 1 -CMASS TRANSIT ADMINISTRATIONCONTRACT NO. & TITLE: Contract No. XO-40-13
Supplemental Landscape PlantingDESCRIPTION: Supplemental landscape planting at Metro's Milford Mill and Owings Mills Stations and in the Sudbrook area. The work includes furnishing and planting trees, shrubs and ground cover, sodding, crown vetch seeding and tree removal.PROCUREMENT METHOD: Competitive sealed bidding.BIDS:

Greenbriar Farms Landscaping, Inc. Chesapeake, VA	\$134,207.54
Ruppert Landscape Company Ashton, MD	\$174,360.02
Warren H. Boyer, Inc. Glenwood, MD	\$177,844.92
Oaklawn Development Corporation Hyattsville, MD	\$194,515.20

AWARD: Greenbriar Farms Landscaping, Inc.AMOUNT: \$134,207.54FUND SOURCE: 85% Federal, 15% Special Funds Budgeted to MTAREMARKS: The contract award amount is an aggregation of lump sum prices for certain items of work, and of bid unit prices applied to MTA estimates of quantities for which payment is based upon field measurement of actual quantities at the bid unit prices. The engineer's estimate for this contract was \$201,204.50. Work is to be completed by May 15, 1988, except for the replacement period. The low bidder has verified his bid as being correct.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

BPW--2/3/88

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 2 -E

MASS TRANSIT ADMINISTRATION: Baltimore Metro System

CONTRACT NO. & TITLE: MTA-90-15-25
Furnish & Install 7 1/2 Ton
Bridge Crane - Wabash Rail Shop

DESCRIPTION: Furnish and install one floor operated electric overhead crane,
7 1/2 ton capacity, complete in place. The crane will operate on
existing rails.

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Lifting Systems, Inc., Baltimore, MD	\$27,800.00
Cranes & Hoists, Inc., Baltimore, MD	\$30,979.00
Wm. S. Scheder Co. Inc., Timonium, MD	\$31,776.00
M & S Associates, Baltimore, MD	\$44,594.00
Nutshell Enterprises, Ltd., Fallston, MD	\$49,700.00

AWARD: Lifting Systems, Inc.

AMOUNT: \$27,800.00

FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to MTA

REMARKS: Engineer's Estimate was \$38,000.00. Contractor is to furnish
operating and maintenance manuals and train personnel in operation
and maintenance of crane.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

BPW--2/3/88

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 3 -L-MODMASS TRANSIT ADMINISTRATION

Bus Operations

LESSOR:A.G.G. Realty Joint Venture
One Village Square
Village of Cross Keys
Baltimore, MDPROPERTY LOCATION:Middlesex Shopping Center
Eastern Boulevard and West Essex Avenue
Baltimore County, MarylandSPACE TYPE:

Parking

LEASE TYPE:

Renewal

NUMBER OF SPACES:

120

TERM:

1 year

EFFECTIVE DATE:

January 27, 1988

ANNUAL RENT:

\$6,000

UTILITIES RESPONSIBILITY:

Lessor

FUND SOURCE:

100% Special Funds Budgeted to MTA

SPECIAL CONDITIONS:

None

REMARKS:

On January 22, 1986, as Item 15-L, the Board of Public Works approved a lease agreement between A.G.G. Realty Joint Venture and the Mass Transit Administration which provided 120 parking spaces at Middlesex Shopping Center for bus patrons using express service from Essex to Towson. The annual rental was \$4800.00. On February 25, 1987, as Item 8-L, the Board approved a one-year extension of the lease at the same rent.

A.G.G. Realty Joint Venture has requested a \$100 per month increase in the rent. This is the first increase in rent since the original lease was negotiated.

CONTINUED

ITEM: 3 -L-MOD
Continued

BPW--2/3/88

Board of Public Works approval is requested to a one-year renewal of the lease at an annual rental of \$6,000.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		Received

BPW--2/3/88

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITIONITEM: 4 -RPSTATE AVIATION ADMINISTRATION: Baltimore/Washington
International AirportREFERENCE: Approval is requested for the purchase of real property as identified below, for the purpose of removing obstacles in the approach slope of Runway 15L, for full utilization of that runway.SPECIAL CONDITIONS: NoneOWNERS: Thomas P. and Doris Polly NolanOWNERSHIP: January 7, 1985PROPERTY: 781 Warren Avenue, Linthicum, Maryland 21090
2.168 + acresASSESSED VALUE: \$91,440.00 (1986)OPTION DATE: January 12, 1988OPTION PERIOD: Six (6) monthsPRICE: Not to exceed \$185,000.00, plus relocation assistance not to exceed \$25,000.00.APPRAISED VALUE: \$185,000.00 - Eugene L. Jones, MA.
December 3, 1987FUND SOURCE: 75% Federal, 25% Special Funds Budgeted to SAA and recovered through airline fees.REMARKS: This property is to be acquired under the State Aviation Administration's safety acquisition program for Runway 15L. The properties lie within a designated project area for which a Federal grant has been received. The Nolans have title by deed recorded in Anne Arundel County Land Records, Liber 3849, Folio 796.

Acceptance of this option is recommended.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

BPW--2/3/88

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITIONITEM: 5 -RPSTATE AVIATION ADMINISTRATION: Baltimore/Washington
International AirportREFERENCE: Approval is requested for the purchase of real property as identified below, for the purpose of removing residents, on a voluntary basis, from an area exposed to noise levels unacceptable for residential land use.SPECIAL CONDITIONS: NoneOWNER: Thomas C. Ward and Anne E. Ward, tenants by the entiretiesOWNERSHIP: 1966PROPERTY: 7209 Linda Avenue, Map 8, Block 4, Parcel 132, Lot 5, in Anne Arundel County, improvedASSESSED VALUE: \$24,385.00OPTION DATE: October 15, 1987OPTION PERIOD: Six*(6) monthsPRICE: Not to exceed \$89,000.00, plus relocation assistance not to exceed \$25,000.00.APPRAISED VALUE: \$89,000.00 - Melville E. Peters, ASA, CRA-
August 24, 1987FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to SAA
and recovered through airline landing fees.REMARKS: This property is to be acquired under the State Aviation Administration's voluntary land acquisition program related to airport noise. The property lies within a designated project area for which a Federal grant has been received. Houses acquired through this program are disposed of through public auction. The Wards have title by deed recorded in Anne Arundel County Land Records, Liber 1977, Folio 509.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

BPW--2/3/88
Supplemental Item

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-23-9002-2
Final Design and Construction Related Services
Section "C" of the Baltimore Metro

DESCRIPTION: The Consultant will provide Architectural/Engineering Professional services for the purpose of preparing design and contract documents necessary for the completion of the Northeast Corridor Extension, Section "C" of the Baltimore Metro. The required services include the Final Design engineering services and the construction related design services (i.e., two rapid transit stations, structures, and systemwide elements). The Northeast Corridor Extension is a 1 1/2 mile below-grade extension of Metro from the Charles Center Station to the Johns Hopkins Hospital. This leg of Metro contains two terminals located at Market Place (East), near the Shot Tower, and at Johns Hopkins Hospital.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; selection made by the Transportation Professional Selection Board on January 7, 1988.

PROPOSALS:

	<u>Technical Proposal Ranking</u>	<u>Technical Proposal Scoring</u>	<u>Negotiated Price</u>
DKP Joint Venture Daniel, Mann, Johnson & Mendenhall, Kaiser Engineers, Inc., Parsons, Brinckerhoff, Quade & Douglas, Inc.	1	6,241	\$33,979,822.00
Kidde Consultants, Inc./ Singstad, Hurka & Assoc. Joint Venture	2	5,424	N/A

CONTINUED

ITEM: 6-AE
Continued

BPW--2/3/88
Supplemental Item

AWARD:

DKP Joint Venture
Daniel, Mann, Johnson & Mendenhall
Kaiser Engineers, Inc.
Parsons, Brinckerhoff, Quade & Douglas, Inc.

AMOUNT:

\$33,979,822.00 (Inclusive of \$1,809,714 for
Fixed Fee)
Basis of Payment - Cost Plus Fixed Fee

FUND SOURCE:

85% Federal, 15% Special Funds Budgeted to MTA

REMARKS:

Estimated Construction Cost \$287 Million Dollars
This Item was deferred at the January 27, 1988
BPW meeting.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES
(Division of Correction)

Eastern Correctional Institution
1500 Cell Medium/Maximum

ORIGINAL CONTRACT NO. AND TITLE

KO-010-821-001 Contract #10
Energy Plant and Central
Maintenance Building

ORIGINAL CONTRACT APPROVED

Item 8-C, DGS Agenda 8/14/85

CONTRACTOR

Blake Construction Co., Inc.
Washington, D.C.

MODIFICATION

Change Order No. 20 covers the cost of boiler modifications; correction of the stray electrical current problem; electrical and mechanical modifications to the power plant; and the cost for load testing and plant operation for one month.

MODIFICATION AMOUNT

\$324,773

FUND SOURCE

Item 037, GCL 1984
"Construct 1500 Cell Medium
Security Facility..."

ORIGINAL CONTRACT AMOUNT

\$ 9,484,000

CHANGE ORDERS

2,162,149

REVISED CONTRACT AMOUNT

\$11,646,149

PERCENTAGE INCREASE

Less than 23% by contract modification

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

88/5

ECMECI.RT

BPW 2/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 2-C-MOD

DEPARTMENT OF NATURAL RESOURCES
(Shore Erosion Control)

W.B. & J.H. Bell
Talbot County

ORIGINAL CONTRACT NO. AND TITLE

SEC 8-85
Stone Revetment

ORIGINAL CONTRACT APPROVED

Item E-003, DPRB Agenda March 29, 1985

CONTRACTOR

Rice Corporation
Merrifield, Virginia

MODIFICATION

This modification provides for payment of an award to the contractor by the Maryland State Board of Contract Appeals for additional costs incurred on the project for labor, equipment and materials due to delays in the construction process.

MODIFICATION AMOUNT

\$20,551.55

FUND SOURCE

06.80.12.004 SEC Revolving Loan Fund

ORIGINAL CONTRACT AMOUNT

\$75,500.00

CHANGE ORDERS

\$20,551.55

REVISED CONTRACT AMOUNT

\$96,051.55

PERCENTAGE INCREASE

Less than 28% by Contract Modification

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

CBPW01.JA

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF NATURAL RESOURCES
(Maryland Environmental Service)

St. Mary's College, St. Mary's Co.
Springfield Hospital Center, Carroll Co.
Victor Cullen Center, Frederick Co.

CONTRACT NO. AND TITLE

ES-003-872-002
Rehabilitate Three Existing Water Tanks

DESCRIPTION

Clean, repair and paint three existing steel water tanks of 75,000, 250,000 and 300,000 gallon capacity.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Milton Painting - Silver Spring, Md.
Pittsburgh Tank Co. - Henderson, Ky.

\$195,600
\$224,700

AWARD

Milton Painting

AMOUNT

\$ 195,600

FUND SOURCE

Item 007, CA 88
"Provide funds for critical maintenance
and repair projects..."

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

FMA02.LB

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SERVICE CONTRACT

ITEM 4-S

DEPARTMENT OF GENERAL SERVICES
(Attorney General's Office)

CONTRACT NO. AND TITLE Investigation of Design and Construction of Ventilation System at Maryland Correctional Institution-Jessup

DESCRIPTION

Expert engineering investigation of the appropriateness of the design and construction of the ventilation systems for the MCI-J housing units.

PROCUREMENT METHOD Sole Source Exemption for Expert Witness Procurement Article, Section 11-112(b)

AWARD Mueller Associates, Inc.
Baltimore, MD

AMOUNT \$15,000 NTE

FUND SOURCE Operating Budget
(Expert Witness Fund)
28.01.01.113.08-701

REMARKS

Two firms with the potential for providing these services were considered. One is located in Maryland and the other in Virginia. Mueller Associates was selected on the basis of its qualifications and proximity to the facility. The State is issuing a not-to-exceed contract to be based on the fixed hourly rates and reimbursable expenses submitted by Mueller Associates, Inc.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

GSERO4.FV

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 5-RP

DEPARTMENT OF NATURAL RESOURCES

Fishing Bay Wildlife Management Area
Dorchester County - File 17/16

REFERENCE

Board of Public Works approval is requested for permission to accept an option contract to purchase the following property for use of the Fishing Bay Wildlife Management Area, with title transfer documents subject to approval by the State Law Department.

<u>SPECIAL CONDITIONS</u>	None
<u>GRANTOR</u>	William D. Robbins, Pauline Robbins
<u>OWNERSHIP</u>	Since 1977
<u>PROPERTY</u>	213.15 acres ±
<u>ASSESSED VALUE</u>	\$10,090
<u>OPTION DATE</u>	2/3/88
<u>PRICE</u>	\$104,869.80
<u>APPRAISED VALUE</u>	\$104,670 - \$492.00 P/A - Rayfield - 7/7/87 \$120,500 - \$565.00 P/A - Treffer - 10/21/87
<u>FUND SOURCE</u>	Item 037, Program Open Space - State's Share

REMARKS

1. The Department of Natural Resources recommends acquisition of this property.
2. There will be no relocation or moving costs involved with this acquisition.
3. There have not been any recent comparable purchases in this area.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

LRP132.MT

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP

DEPARTMENT OF NATURAL RESOURCES

Greenridge State Forest
Allegany County - File #20/136

REFERENCE

Reference is made to this Department's Agenda of 8/26/87, Item 16-RP, wherein the Board of Public Works approved an option contract to purchase the property owned by Kathleen M. Twigg for the use of the Greenridge State Forest. As a result of a study by the Bureau of Relocation Assistance, it has been determined that the owner, Kathleen Twigg is entitled to a moving cost payment of \$500.00.

SPECIAL CONDITIONS None
AMOUNT \$500.00
FUND SOURCE Item 245, ORLL 1969

REMARKS

Board of Public Works approval is requested to pay this amount.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

LRP131.MT

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 7-RP

DEPARTMENT OF NATURAL RESOURCES

Seneca Creek State Park
Montgomery County - File #52/71

REFERENCE

Reference is made to this Department's Agenda of January 30, 1985, Item 24-RP wherein the Board of Public Works approved an Option Contract to purchase the property known as Savage Joint Venture Ltd., et al, for the use of the Seneca Creek State Park. As a result of a study by the Bureau of Relocation Assistance, it has been determined that the tenant farmers (Melvin, Wayne & Dennis Savage) are entitled to payment of \$285,720.00 for the acquisition of improvements built and owned by them. Therefore, Board of Public Works approval is requested to pay this amount.

SPECIAL CONDITIONS None

AMOUNT \$285,720.00

FUND SOURCE \$137,984.29 - Item 027, Program Open Space - State's Share
\$147,735.71 - Item 034, Program Open Space - State's Share

REMARKS

1. The Department of Natural Resources recommends approval of this item.
2. Melvin, Wayne and Dennis Savage are also entitled to moving costs as yet to be determined.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

88/5

LRP115.MT

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 8-RP

DEPARTMENT OF NATURAL RESOURCES

South Mountain State Park
Frederick County
File #56/328

REFERENCE

Reference is made to Item 13-RP of this Department's Agenda of July 29, 1987, for the meeting of the Board of Public Works, wherein approval was given to acquire 11.51 acres of unimproved property for South Mountain State Park from Lynford C. Ridenour, Helen L. Ridenour, Ruth Ann Barron and Richard Barron, at \$1,200 P/A for consideration of \$13,812.00. A subsequent survey revealed an actual acreage of 11.575, an increase of .065 of an acre. Accordingly, Board of Public Works approval is requested to increase the purchase price by \$78.00 reflecting the difference between \$13,812.00 and the corrected price of \$13,890.00.

FUND SOURCE

Item 035, Program Open Space - State's Share

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

LRP134.A0

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 9-L

DEPARTMENT OF ASSESSMENTS AND TAXATION

Leonardtwn
St. Mary's County

LESSOR/OWNER County Commissioners of St. Mary's County
P.O Box 351
Governmental Center
Leonardtwn, Maryland

PROPERTY LOCATION St. Mary's County Courthouse
Leonardtwn, Maryland

SPACE TYPE Offices LEASE TYPE Renewal SQUARE FEET 2,300
DURATION Two (2) Years EFFECTIVE January 1, 1988
Six (6) Mos. SQUARE FOOT RATE \$8.00
ANNUAL RENT \$18,400.00 PREVIOUS SQUARE FOOT RATE \$8.00
UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor
FUND SOURCE General

- REMARKS
1. Lease executed by the Associate Director, Department of Assessments and Taxation.
 2. Lease to be certified as approved by the Board of Public Works by Director, Office of Real Estate, Department of General Services.
 3. This acquisition to be used for the purpose of offices.
 4. Lessee, with sixty (60) days prior written notice, may terminate lease at any time.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

SLEX83.v1

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 10-L

OFFICE OF THE PUBLIC DEFENDER Baltimore City

LESSOR/OWNER Mullan Enterprises, Inc.
2330 West Joppa Road
Lutherville, Maryland 21093

PROPERTY LOCATION Rennert Garage
Liberty & Clay Streets
Baltimore, Maryland 21201

SPACE TYPE One (1) Parking LEASE TYPE New PARKING SPACES 1
Space

DURATION Month to Month EFFECTIVE January 1, 1988

ANNUAL RENT \$1,020.00 RATE/SPACE/MONTH \$85.00

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

SPECIAL CONDITIONS The space is to be on the ground level, be handicapped accessible, and have in and out privileges.

- REMARKS
1. Lease executed by the Public Defender.
 2. Lease to be certified as approved by the Board of Public Works by Director, Office of Real Estate, Department of General Services.
 3. This acquisition to be used for the purpose of parking.
 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space requirement was acquired using Small Procurement Method. The Department of General Services, in conjunction with the using agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

SLEX85.vlhg

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 12-L

JUDICIARY OF MARYLAND
(District Court)

Leonardtwn
St. Mary's County

LESSOR/OWNER County Commissioners of St. Mary's County
P.O. Box 351
Governmental Center
Leonardtwn, Maryland

PROPERTY LOCATION St. Mary's County Courthouse
Leonardtwn, Maryland

SPACE TYPE Court & Court LEASE TYPE Renewal SQUARE FEET 2,780
Related Facilities

DURATION Two (2) Years EFFECTIVE January 1, 1988
Six (6) Months

ANNUAL RENT \$22,239.60 SQUARE FOOT RATE \$8.00
PREVIOUS SQUARE FOOT RATE \$8.00

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

- REMARKS
1. Lease executed by the Chief Judge of the District Court of Maryland
 2. Lease to be certified as approved by the Board of Public Works by Director, Office of Real Estate, Department of General Services.
 3. This acquisition to be used for the purpose of courts and court related facilities.
 4. Lessee with sixty (60) days prior written notice, has option to terminate lease at any time.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 14-L

OFFICE OF THE PUBLIC DEFENDER Prince Frederick
Calvert Co.

LESSOR/OWNER Board of County Commissioners of Calvert County
Calvert County Courthouse
Prince Frederick, Maryland 20678
President: John M. Grott, Sr.

PROPERTY LOCATION Calvert County Courthouse
Prince Frederick, Maryland

SPACE TYPE Offices LEASE TYPE Renewal SQUARE FEET 300
DURATION Two (2) Years EFFECTIVE July 1, 1988
ANNUAL RENT \$2,400.00 SQUARE FOOT RATE \$8.00
PREVIOUS SQUARE FOOT RATE \$7.00

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

SPECIAL CONDITIONS Escalation/de-escalation for utilities and custodial
expense.

- REMARKS
1. Lease executed by the Public Defender.
 2. Lease to be certified as approved by the Board of Public Works by Director, Office of Real Estate, Department of General Services.
 3. This acquisition to be used for the purpose of office space.
 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space requirement was acquired by renewal of an existing lease without solicitation of additional offers. The Department of General Services, in conjunction with the using agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 15-L

BOARD OF TRUSTEES OF STATE UNIVERSITIES & COLLEGES
(University of Baltimore)

LESSOR/OWNER University Properties, Inc.
1304 St. Paul Street
Baltimore, Maryland
Chairman: V. Charles Rinaudo

PROPERTY LOCATION 1302-1304 St. Paul Street
Baltimore, Maryland

SPACE TYPE Office LEASE TYPE Additional SQUARE FEET 7,602
DURATION Month to Month EFFECTIVE January 1, 1988
ANNUAL RENT \$24,782.52 SQUARE FOOT RATE \$3.26
EFFECTIVE SQUARE FOOT RATE \$5.16

UTILITIES RESPONSIBILITY Lessee
CUSTODIAL RESPONSIBILITY Lessee
FUND SOURCE Special
SPECIAL CONDITIONS None

- REMARKS
1. Lease to be executed by the President, University of Baltimore.
 2. Lease to be certified as approved by the Board of Public Works by Director, Office of Real Estate, Department of General Services.
 3. This acquisition to be used for the purpose of offices.
 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space requirement was acquired through the sole source procurement method. The Agency currently leases 12,282 square feet of space from Lessor. The Department of General Services, in conjunction with the using agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 16-L

DEPARTMENT OF TRANSPORTATION
(Motor Vehicle Administration)

Annapolis
Anne Arundel Co.

DEVELOPER CPC-Annapolis Inc.
Irving L. Kidwell, President
5111 Berwyn Road
College Park, Maryland 20740

PROPERTY LOCATION Harry S. Truman Parkway
Annapolis, Maryland

SPACE TYPE Office LEASE TYPE New SQUARE FEET 26,000
Parking & Driver (Municipal Acres: 4.5 (Paved Area)
Test Lease)

DURATION 15 Years EFFECTIVE August 1, 1988

AVG. ANNUAL RENT \$299,424.00

UTILITIES RESPONSIBILITY Lessee

CUSTODIAL RESPONSIBILITY Lessee

FUND SOURCE Special (Transportation Trust Fund)

- SPECIAL CONDITIONS
1. Payments may vary slightly per payment schedule to be set out in Conditional Purchase Agreement.
 2. This is a Conditional Purchase Agreement structured as a non-recourse debt subject to annual appropriations.
 3. Landlord will lease land from the MVA for \$1.00 per annum. Landlord will build the facility per specifications developed by the State and sublet the facility to the State under the Conditional Purchase agreement.
 4. In the event the State terminates the agreement for the facility, the ground rent will be \$50,000.00 per annum adjusted every five (5) years by increases in the CPI.
 5. Landlord will design and build the facility to State specifications and the State shall have the right to review and approve all drawings.
 6. The ground lease is for Sixteen (16) years commencing February 4, 1988.
 7. Tenant to assume all operating costs for the facility.
 8. Landlord to guarantee the building against structural failure for a period of thirty years.
 9. The average annual payments quoted above are subject to change based on the interest rate of financing obtained. The maximum guaranteed rent, regardless of interest rate, will not exceed \$351,415 per annum.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 16-L (Cont'd.)

SPECIAL CONDITIONS

- 10. The State will own the facility after all thirty (30) semi-annual payments have been made. The ground lease will automatically terminate upon the last payment.
- 11. The State may prepay the outstanding principal balance of the Certificates of Participation at anytime after the fifth year of the agreement. All agreements will terminate upon prepayment of the debt.
- 12. The financing for this facility will be by Certificates of Participation to be insured by a Municipal Bond Insurance Policy in order to obtain a AAA rating.
- 13. Payments will be further assured by a letter of credit approximately equal to the maximum semi-annual payment, in substitution for a funded Debt Service Reserve fund. A non-recourse note subject to annual appropriations will be issued to the provider of the letter of credit.
- 14. Average annual rent includes trustee fees, letter of credit fee and all insurance premiums.

REMARKS

- 1. Agreements to be executed by the Administrator, MVA, the Secretary, Department of Transportation and the members of the BPW as appropriate.
- 2. This acquisition to be used as a full service MVA facility.
- 3. In accordance with COMAR, Title 21, this acquisition was advertised in the Maryland Register on June 19, 1987 the Sunpapers on June 29, 30, 1987 and July 1, 1987 and the Capital Gazette Newspapers June 29, 30, 1987 and July 1, 1987. As a result four (4) proposals were received. After review of the offers, the Department of General Services, in conjunction with the using agency, recommends approval of these agreements.
- 4. There are several agreements involved in completing the above transaction which will be submitted to the members of the BPW for review and execution as appropriate.
- 5. The landlord intends to finance the project through the private or public sale of "Certificates of Participation".
- 6. The agreements will be executed upon final determination of the financing interest rate. In the interim, the landlord is contractually bound by the terms of the R.F.P. upon approval of this item by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT
(Maryland Historical Trust)

Coventry Parish Ruins
Rehobeth, Somerset County

AUTHORITY

State Capital Grant Fund for
Historic Preservation

PROJECT NO. AND TITLE

HT-005-852-001
Stabilization of the Ruins of
Coventry Parish Church

DESCRIPTION This project provides for the stabilization of brick ruins of the west wall of this 18th century Church and includes repointing, dismantling, reconstruction and bracing of selected portions.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Bruce J. Cantwell, Sr. - Quantico, Md.

\$28,600

AWARD

Bruce J. Cantwell, Sr.

AMOUNT

\$28,600.00

FUND SOURCE

\$ 110.42 - Item 083, GCL 1982
"Replenishment of capital grant
fund for historic preservation"
\$28,489.58 - Item 598, GCL 1983
"Replenish the capital grant fund for
historical preservation"

REMARKS This project was advertised for bids on three (3) separate occasions and bids solicited from three (3) area contractors having experience in historic structures. Bidding efforts resulted in the submission of only one bid on the third occasion.

A perpetual historic preservation easement on the ruins and surrounding property is already in place.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

88/5

ECGMK.RT

BPW 02/03/88

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
APPENDIX

EXPEDITED PROCUREMENT REQUEST - (COMAR 21.02.01.05A(3)(b))

ITEM 18-EX

DEPARTMENT/PROCUREMENT AGENCY Maryland State Retirement and Pension System

DESCRIPTION OF PROPOSED PROCUREMENT Leasing of 500 square feet of office space in the Annapolis area.

REASON FOR REQUEST To help the agency coordinate their activities in the development and implementation of their legislative programs.

ESTIMATED AMOUNT \$8,000.00 per annum

FUND SOURCE General

PROPOSED PROCUREMENT PROCESS Competitive Non-Competitive

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With discussion

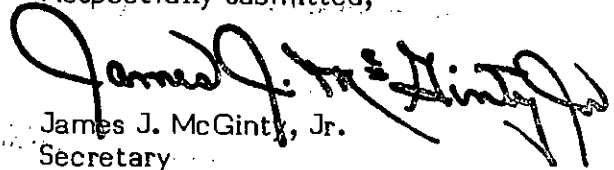
Without discussion

88/5

SLEX65.v1

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James J. McGinty, Jr.", written in a cursive style.

James J. McGinty, Jr.
Secretary

INDEX

Agricultural Cost Share Program	6-9
Assessments and Taxation, State Department of	49
Aviation Administration, State	39-40
Baltimore, University of	55
Budget & Fiscal Planning, Department of	31
Capital Improvement Retainage Fund	5
Deer's Head Center	18
Eastern Correctional Institute	41
Eastern Shore Hospital Center	28
Economic & Employment Development	29
Emergency Contracts Report	14-18
Environment, Department of	
Agricultural Cost Share Program	6-9
Water Quality Loan	10-11
Expedited Procurement Requests/Reports	59
Health & Mental Hygiene, Department	
Chronic Disease Centers	
Deer's Head Center	18
Hospital Centers, State	
Eastern Shore Hospital Center	28
Mental Retardation/Developmental Disabilities Administration	
Upper Shore Comprehensive Mental Health Centers	21,28
Housing & Community Development, Department of	58
Human Resources, Department of	22,24,30,53
Social Services Administration	23
Judiciary	51,52
Juvenile Services Administration	15
Maryland Stadium Authority	12
Mass Transit Administration	35-38,40a
Maryland Correctional Institute - Jessup	44
Motor Vehicle Administration	56
Natural Resources, Department of	
Environmental Service, Maryland	43
Park Service	45-48
Program Open Space	19-20
Shore Erosion Control	42
Tidewater Administration	27
People's Counsel, Office of	26
Personnel, Department of	
Retirement & Pension System	59
Public Defender, Office of the	50,54
Public Safety & Correctional Services, Department of	
Eastern Correctional Institute	41
Maryland Correctional Institute - Jessup	44
Reception Diagnostic Classification Center	17
Public Works, Board of	
Emergency Contracts Report	14-18
Procurement Agency Activity Reports	4
Public School Construction, IAC	13

Reception Diagnostic Classification Center17
 Shore Erosion Control.....42
 State Colleges & Universities, Board of Trustees
 Baltimore, University of55
 Tidewater Administration27
 Transportation, Department of
 Aviation Administration.....39-40
 Mass Transit Administration 35-38,40a
 Motor Vehicle Administration.....56
 Treasurer, State16
 Upper Shore Comprehensive Mental Health Center..... 21,28
 Water Quality Loans10-11