

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
FEBUARY 10, 1999

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
February 10, 1999

I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA:

| | |
|--|---------|
| Board of Public Works | |
| Wetlands Administration | 4-7 |
| Department of Agriculture | |
| Agricultural Cost Share Program | 8-16 |
| Department of Business and Economic Development | 17-20 |
| Department of the Environment | |
| Sanitary/Water Loan/Grant Program | 21-28 |
| Department of Natural Resources | |
| Shore Erosion Control Program | 29 |
| Board of Public Works | |
| Procurement Agency Activity Report | 30-31 |
| Procurement Advisor | 32-36 |
| APPENDIX | 37-41 |
| SUPPLEMENT A - Program Open Space | 42-57 |
| SUPPLEMENT B - Budget & Fiscal Planning | 58-103 |
| SUPPLEMENT C - University System of Maryland | 104-128 |
| SUPPLEMENT D - Public Safety & Correctional Services | ----- |
| SUPPLEMENT E - Maryland Environmental Services | ----- |
| SUPPLEMENT F - Morgan State University | 129-131 |

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION

AGENDA:

| | |
|------------------------------|---------|
| Construction Contracts | 132-133 |
| A/E Contracts | 134-153 |
| Lease | 154 |

II. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES

AGENDA:

| | |
|---|---------|
| Construction Contract | 155-159 |
| A/E Service Contract Modification | 160-161 |
| Maintenance Contracts and Modifications | 162-167 |
| Service Contract | 168-169 |
| Equipment | 170-171 |
| General/Miscellaneous | 172-184 |
| Real Property | 185-201 |
| Lease | 202-208 |
| Capital Grants and Loans | 209-241 |
| Lease | 242-243 |

| | |
|--------------------|----------------|
| INDEX | 245-246 |
|--------------------|----------------|

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, FEBRUARY 10, 1999

The Board of Public Works met in the Governor's Office, State House, Annapolis, Maryland, on Wednesday, February 10, 1999.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable William Donald Schaefer, Comptroller

Also attending the meeting:

Eloise T. Foster, Deputy Secretary, Department of Budget & Management
Peta Richkus, Secretary, Department of General Services

CONSTRUCTION:

| | |
|-----------------------------------|---|
| General Construction Loan of 1979 | Maryland Consolidated Capital Bond Loan of 1990 |
| General Construction Loan of 1981 | Maryland Consolidated Capital Bond Loan of 1991 |
| General Construction Loan of 1982 | Maryland Consolidated Capital Bond Loan of 1991-POS |
| General Construction Loan of 1983 | Maryland Consolidated Capital Bond Loan of 1992 |
| General Construction Loan of 1984 | Maryland Consolidated Capital Bond Loan of 1992-POS |
| General Construction Loan of 1985 | Maryland Consolidated Capital Bond Loan of 1993 |
| General Construction Loan of 1986 | Maryland Consolidated Capital Bond Loan of 1993-POS |
| General Construction Loan of 1987 | Maryland Consolidated Capital Bond Loan of 1994 |
| General Construction Loan of 1988 | Maryland Consolidated Capital Bond Loan of 1995 |
| General Construction Project | Maryland Consolidated Capital Bond Loan of 1996 |
| Contingency Fund of 1988 | Maryland Consolidated Capital Bond Loan of 1997 |
| General Construction Loan of 1989 | Maryland Consolidated Capital Bond Loan of 1998 |

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: Harold Cassell 410-260-7335

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval is requested of the following recommendation concerning a request for wetlands license for a project involving filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol.). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE A PUBLIC HEARING WAS HELD AND REQUESTS FOR PERSONAL APPEARANCE IN OPPOSITION HAVE BEEN MADE.

IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

99-0309 ARTHUR COTTON MOORE - to construct a 525 feet long by 15 feet wide by 3 feet high, permanent stone causeway/breakwater with four tidal exchange pipes between the mainland and an eroding marsh island; and to emplace 950 linear feet of stone revetment along the southern shoreline of the island within a maximum of 10 feet channelward of the mean high water line - Choptank River at Benoni Point near Royal Oak in Talbot County.

Application received August 18, 1998. Public hearing held November 17, 1998. MDE Report and Recommendation approving works as above described received December 24, 1998. MDE Report and Recommendation sent to interested persons December 28, 1998.

This item was withdrawn from the January 13, 1999 Board meeting agenda.

Board of Public Works Action: The above referenced item was:

Approved ✓

Disapproved

Deferred Withdrawn

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: Harold Cassell 410-260-7335

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

98-1946 ST. MARY'S COUNTY DEPARTMENT OF PUBLIC WORKS - to emplace a 30 feet long by variable 10 to 25 feet wide stone, outfall apron extending a maximum of 30 feet channelward of the mean high water line - Malone Bay off St. Jerome Creek at Shea Alley Way near Dameron in St. Mary's County.

Application received June 9, 1998. Public comment period ended August 1, 1998. Revised plans received December 15, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

99-0105 DAN KUEBLER - to emplace 900 linear feet of stone revetment within a maximum of 6 feet channelward of the mean high water line; and to construct a 35 feet long by 6 feet wide pier - Daugherty Creek Canal north of Janes Island State Park near Crisfield in Somerset County.

Application received July 20, 1998. Public comment period ended October 15, 1998. Revised application received December 23, 1998. MDE Report and Recommendation approving works as above described received January 14, 1999.

99-0243 GEMINI REALTY, LLC - to install a 4-inch diameter treated sewage discharge pipe and concrete block bents extending a maximum of 50 feet channelward of the mean high water line - Curtis Creek off Stahl Point Road in Anne Arundel County.

Application received August 6, 1998. Public comment period ended October 1, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

- 99-0249 CAMP ST CHARLES, INC. - to emplace 434 feet of stone revetment within a maximum of 2.25 feet channelward of the mean high water line; to emplace 235 and 112 feet sections of stone revetment within a maximum of 13 and 14 feet channelward of the mean high water line, respectively; to construct a 90 feet long by 12.25 feet wide stone sill with one opening within a maximum of 35 feet channelward of the mean high water line; to fill, grade and plant marsh grass along 320 feet of eroding shoreline with 215 cubic yards of sand placed within a maximum of 20 feet channelward of the mean high water line; and to construct a 320 feet long by 12.25 feet wide stone sill with three openings within a maximum of 35 feet channelward of the mean high water line - Charleston Creek and the Wicomico River at Camp St Charles at the end of Stella Morris Road near Issue in Charles County.

Application received August 11, 1998. Public comment period ended October 1, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

- 99-0447 LOUIS W. DORSEY, JR. - to hydraulically dredge a 215 feet long by 16 feet wide spur channel to 4 feet depth at mean low water; and to deposit approximately 331 cubic yards of dredgate in the approved Watson Road disposal site - Corsica River off Quail Run Drive at Corsica Landing Estates near Centreville in Queen Anne's County.

Application received September 14, 1998. Public comment period ended December 1, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

- 99-0565 KING JAMES HOMEOWNERS ASSOCIATION - to mechanically maintenance dredge a 16,286 square feet marina basin to 5 feet depth at mean low water; to transport approximately 510 cubic yards of dredgate to the approved Annapolis Sand and Gravel Company disposal site; and to provide for maintenance dredging for a 6-year period - Back Creek at the end of King James Landing Road at Annapolis in Anne Arundel County.

Application received October 1, 1998. Public comment period ended December 1, 1998. MDE Report and Recommendation approving works as above described received January 19, 1999.

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

- 99-0585 ST. MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS - to construct a 24 feet long by 36.5 feet wide extension to an existing concrete boat ramp for a total of 57 feet channelward of the mean high water line; to construct two 24 feet long bulkhead wingwall extensions a maximum of 58 feet channelward of the mean high water line; to construct a 22 feet long by 5 feet wide extension to an existing 58 feet long pier; to mechanically dredge a 48 feet long by 36.5 feet wide irregularly shaped area to 4 feet depth at mean low water; and to transport approximately 26 cubic yards of dredgate to the approved St. Andrews Landfill - St. George Creek at the public landing near Piney Point in St. Mary's County.

Application received October 5, 1998. Public comment period ended November 15, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

- 99-0602 NATHAN TETELBAUM - to mechanically maintenance dredge a 200 feet long by 20 feet wide spur channel and slip area to 6 feet depth at mean low water; and to transport approximately 130 cubic yards of dredgate to the approved Browns Way disposal site - South Creek off the West River at West River Road near Shady Side in Anne Arundel County.

Application received October 7, 1998. Public comment period ended January 1, 1999. MDE Report and Recommendation approving works as above described received January 21, 1999.

- 99-0719 ROUND BAY COMMUNITY ASSOCIATION - to construct a 50 feet long timber groin extending a maximum of 32 feet channelward of the mean high water line - Round Bay off Severn River Road near Severna Park in Anne Arundel County.

Application received November 4, 1998. Public comment period ended December 15, 1998. MDE Report and Recommendation approving works as above described received January 21, 1999.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD of PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

James P. Wallace (410) 841-5885

3.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1994, (Fund Source Control Number 91416).

| <u>Agreement Number</u> | <u>Grantee</u> | <u>County</u> | <u>Amount of Reversion</u> |
|-------------------------------|---------------------------|---------------|--------------------------------|
| AT-95-1165 | STAUTBERG, GERALD J | Harford | \$5,900.00 |
| AT-95-1265 | VALLANDINGHAM S, JOSEPH W | St. Mary's | \$35,500.00 |
| AT-96-0565 | HOWARD, AMABEL L | Harford | \$9,600.00 |
| AT-96-0783 | COPSEY, JAMES WILSON | St. Mary's | \$10,000.00 |
| AT-96-1091 | HOWARD, AMABEL L | Harford | \$2,400.00 |
| AT-97-0107 | THARPE, JR., COY D | Harford | \$7,500.00 |
| AT-98-3396 | STOLTZFUS, DAVID K | Cecil | \$2,503.90 |
| TH-97-0059 | JOHNSON, FRED H | Talbot | \$10,000.00 |
| JR-98-3148 | ECK, MARK A | Caroline | \$303.97 |
| CR-98-3221 | COBER, KENNETH D | Talbot | \$298.21 |
| CR-98-3260 | ECK, MARK A | Caroline | \$75.00 |
| CR-98-3446-X | LECOMPTE, WILLIAM G | Caroline | \$40.00 |
| CR-98-3502 | DIEM, RONALD | Caroline | \$151.73 |
| LS-96-1125 | REEVES, JAMES B | Harford | \$1,800.00 |
| MP-96-1049 | JONES, CHARLES T | Frederick | \$9,800.00 |
| MP-96-1050 | JONES, CHARLES T | Frederick | \$10,000.00 |
| MP-96-1082 | DENNISTON, LINDA J | Frederick | \$5,200.00 |
| MP-98-3397 | BASSLER, RALPH E | Carroll | \$113.86 |
| PA-97-0053 | HALL, ROBERT L | Calvert | \$5,800.00 |
| PA-97-0054 | HALL, ROBERT L | Calvert | \$4,100.00 |
| PA-97-0108 | OGDEN, LEONARD R | Calvert | \$3,500.00 |
| UP-96-0617 | IULIANO, VINCENT | Washington | \$3,173.89 |
| UP-98-3492 | IULIANO, VINCENT | Washington | \$760.69 |
| MP-98-3340 | WATTS, JR, PHILIP L | Carroll | \$1,692.01 |
| Total Reversion Amount | | | \$130,213.26 |

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

James P. Wallace (410) 841-5885

4.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1995. (Fund Source Control Number: 91504)

| <u>Agreement Number</u> | <u>Grantee</u> | <u>County</u> | <u>Amount of Reversion</u> |
|--------------------------------|----------------------|---------------|--------------------------------|
| AT-98-2894 | MC KENZIE, RAYMOND T | Allegany | \$116.13 |
| AT-98-2897 | MURRAY, LACEY B | Worcester | \$209.20 |
| AT-98-2908 | KISAMORE, EUGENE B | Allegany | \$670.47 |
| AT-98-2946 | GRAVES, KELLY E | Worcester | \$588.52 |
| CR-97-0681 | COBER, KENNETH D | Talbot | \$241.36 |
| CR-97-0682 | COBER, KENNETH D | Talbot | \$470.98 |
| LS-96-1167 | LYONS, DONALD R | Harford | \$50,000.00 |
| S-97-0169 | SMITH, DOUGLAS H | Harford | \$1,800.00 |
| MP-97-0655 | GIERON, MARK A | Carroll | \$249.85 |
| MP-98-3363 | DERTZBAUGH, JAMES A | Frederick | \$2,500.99 |
| NW-97-0591 | ELLIOTT, MILTON P | Wicomico | \$58.96 |
| PR-98-3308 | CARMEAN, KIRK D | Worcester | \$200.93 |
| RS-96-1122 | FRANK, DEBORAH R | Baltimore | \$11,100.00 |
| RS-97-0408 | PUTMAN, DARRELL E | Howard | \$1,946.25 |
| RS-99-0004-R | GREEN, CAROLYN O | Carroll | \$402.00 |
| Total Reversion Amount: | | | \$70,555.64 |

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

James P. Wallace (410) 841-5885

5.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1996. (Fund Source Control Number: 91611)

| <u>Agreement Number</u> | <u>Grantee</u> | <u>County</u> | <u>Amount of Reversion</u> |
|--------------------------------|---------------------|---------------|--------------------------------|
| AT-97-0676 | CARROLL, JOHN L | Queen Anne's | \$250.92 |
| AT-98-2533 | MARSH, J. GARY | Allegany | \$762.50 |
| AT-98-3417 | CARROLL, JOHN L | Queen Anne's | \$507.57 |
| CR-98-2561 | CHEEZUM, THOMAS E | Caroline | \$1,224.60 |
| LS-98-2868 | THOMPSON, DAVID | Harford | \$2,553.44 |
| LS-98-3603 | CROWL, DAVID P | Harford | \$135.22 |
| LS-98-3607 | CROWL, DAVID P | Harford | \$1,642.25 |
| P-98-0121 | BURALL, JESSE I | Frederick | \$3,100.00 |
| MP-98-2539 | WILHIDE, G. WAYNE | Carroll | \$793.00 |
| MP-98-2587-P | STUDY, CLAIR W | Carroll | \$17.00 |
| MP-98-3074 | HOFF, MARLIN K | Carroll | \$1,115.94 |
| MP-98-3500 | HOFF, ARLENE B | Carroll | \$3,696.19 |
| NW-98-3016-PX | CALLOWAY, WILLIAM T | Wicomico | \$1,231.40 |
| PA-98-3579 | FORTIER, OMER E | St. Mary's | \$395.54 |
| Total Reversion Amount: | | | \$17,425.57 |

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

James P. Wallace (410) 841-5885

6.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Conservation Grants Capital Appropriation for Fiscal Year 1999. (Fund Source Control Number: 55106)

| <u>Agreement Number</u> | <u>Grantee</u> | <u>County</u> | <u>Amount of Reversion</u> |
|-----------------------------|-------------------------|---------------|--------------------------------|
| AT-94-1287 | PRICE, ENOCH | Allegany | \$1,300.00 |
| AT-96-0520 | HOWARD, AMABEL L | Harford | \$2,900.00 |
| AT-96-1033-R | SCHENNING, JOHN L | Harford | \$2,800.00 |
| AT-98-3552 | COLEN, JOSEPH E | Kent | \$136.87 |
| AT-99-0067 | KEYES, DAVID M | Harford | \$2,327.39 |
| AT-99-0758 | RHODES, C. TEMPLE | Queen Anne's | \$683.04 |
| AT-99-0760 | DOVE, OLIVER H | Charles | \$140.00 |
| AT-99-0761 | THOMPSON, HARRY J | Charles | \$484.17 |
| AT-99-0849 | SMITH, ROSS E | Harford | \$502.50 |
| AT-99-0904 | DALLAM, CHARLES L | Harford | \$1,172.62 |
| AT-99-1041 | NEILD, JOHN S | Dorchester | \$840.57 |
| AT-99-1042 | NEILD, JOHN S | Dorchester | \$476.03 |
| AT-99-1193 | WILES, CHARLES A | Washington | \$415.00 |
| AT-99-1211 | WILES, CHARLES A | Washington | \$2,690.42 |
| CH-98-3413 | TEAT, JAMES E | Queen Anne's | \$378.48 |
| CH-99-0832 | DULIN, ELISABETH | Talbot | \$458.25 |
| CR-96-0187 | SWAINE, JOHN | Talbot | \$4,400.00 |
| CR-99-0526 | PHELPS, DOROTHY | Talbot | \$564.85 |
| CR-99-0831 | WILLIAMS, JOHN F | Talbot | \$273.50 |
| CR-99-0970 | KNAUER, IRVIN C | Talbot | \$522.71 |
| MP-96-0909 | LENHART, HAROLD L | Frederick | \$44,000.00 |
| MP-96-0973 | MONROE, EARLY D | Frederick | \$5,700.00 |
| MP-96-0994 | MONROE, EARLY D | Frederick | \$8,900.00 |
| MP-98-2651 | SMITH, CHARLES U | Frederick | \$488.00 |
| MP-98-2667 | ERRICO, PHILIP V | Frederick | \$81.77 |
| MP-98-3055 | STRITE, GALEN E | Frederick | \$278.89 |
| MP-98-3555 | POFFENBARGER, WILLIAM H | Frederick | \$4,412.75 |
| MP-99-0936 | HAWKINS, ANNE B | Carroll | \$41.81 |
| NW-96-1100-X | JESTER, ROBERT A | Caroline | \$397.38 |
| NW-98-3098 | HOOPER, CURTIS L | Wicomico | \$212.50 |
| NW-98-3447 | FLETCHER, THEODORE E | Caroline | \$179.52 |
| PA-98-3528 | LUSBY, ROBERT W | Calvert | \$4,821.79 |
| PB-99-0039 | SHARP, CHARLES A | Howard | \$172.11 |
| -99-0041 | SHARP, CHARLES A | Howard | \$1,102.16 |

BOARD of PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

James P. Wallace (410) 841-5885

6.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (Continued)

| <u>Agreement Number</u> | <u>Grantee</u> | <u>County</u> | <u>Amount of Reversion</u> |
|-----------------------------|--------------------|---------------|--------------------------------|
| PR-98-3289 | WILKINS, LINWOOD F | Wicomico | \$1,187.50 |
| PR-99-0888-X | GREEN, JEFFREY E | Somerset | \$362.50 |
| RS-99-0508 | HALL, RICHARD C | Baltimore | \$4,882.44 |
| RS-99-0861 | GREEN, CAROLYN O | Carroll | \$104.87 |
| Total Reversion Amount: | | | \$100,792.39 |

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
February 10, 1999
SECRETARY'S AGENDA

JAMES P WALLACE (410) 841-5855

7.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

| Agreement # | Recipient | County | Amount \$ |
|-------------|--------------------------|--------------|-----------|
| AT-99-0917 | RICHARD A. WOOD | St. Mary's | 2,600 |
| AT-99-0918 | RICHARD A. WOOD | St. Mary's | 6,500 |
| AT-99-0971 | STEPHEN C TROUT | Harford | 1,800 |
| AT-99-1040 | JOHN WESLEY KIMBLE | Kent | 900 |
| AT-99-1111 | JOANNA L. DALLAM | Harford | 4,800 |
| AT-99-1267 | WILLIAM H. PURNELL, JR | Worcester | 1,800 |
| AT-99-1271 | WILLIAM RUSSELL CULLINS | St. Mary's | 1,300 |
| AT-99-1689 | WILLIAM EDWARD BROWN III | Cecil | 7,700 |
| AT-99-1693 | JUNE MC CLOSKY | Garrett | 700 |
| AT-99-1694 | WILLIAM EDWARD BROWN III | Cecil | 2,600 |
| AT-99-1695 | DONALD E. O'BRIEN | Garrett | 1,100 |
| CH-98-3621 | THOMAS D. CLARK | Kent | 4,500 |
| CH-99-1353 | L. EVAN MILES | Queen Anne's | 1,400 |
| CR-99-1268 | J. BRADFORD MOORE | Queen Anne's | 800 |
| CR-99-1269 | JAMES M. DOWNES | Queen Anne's | 700 |
| CR-99-1351 | GLADYS S. CAHALL | Queen Anne's | 1,400 |
| CR-99-1373 | R. C. FARMS INC. | Dorchester | 600 |
| CR-99-1374 | EARLVIEW FARMS, INC. | Dorchester | 800 |
| CR-99-1375 | DENNIS R. LANHAM | Dorchester | 1,000 |
| CR-99-1696 | IRVIN C. KNAUER, JR | Talbot | 7,700 |
| CR-99-1703 | ROLAND J. KARBAUM | Queen Anne's | 5,000 |
| LS-99-1681 | RICHARD L GREIDER | Harford | 4,300 |
| LS-99-1682 | RICHARD L GREIDER | Harford | 3,500 |
| LS-99-1683 | RICHARD L GREIDER | Harford | 2,600 |
| LS-99-1684 | NANCY BUSHOVER | Harford | 3,400 |
| LS-99-1685 | NANCY BUSHOVER | Harford | 500 |
| LS-99-1686 | NANCY BUSHOVER | Harford | 900 |
| LS-99-1704 | NOLAN W. GALLION | Harford | 2,000 |
| MP-99-0889 | HARRY B. GAMBLE | Frederick | 13,900 |
| MP-99-1196 | KINGSTEAD FARMS | Montgomery | 6,900 |
| MP-99-1705 | RICHARD V. DEVILBISS, JR | Carroll | 5,700 |
| MP-99-1706 | RICHARD V. DEVILBISS, JR | Carroll | 3,300 |
| MP-99-1780 | JAMES R. ABE | Carroll | 500 |
| NW-98-3570 | CLAYTON S. CALLOWAY | Wicomico | 31,000 |
| NW-99-0943 | EARL M. BEARDSLEY, JR. | Wicomico | 4,300 |
| NW-99-1257 | JIM EL-BAFF | Wicomico | 4,300 |

BOARD OF PUBLIC WORKS
February 10, 1999
SECRETARY'S AGENDA

JAMES P WALLACE (410) 841-5855

7.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

| | | | |
|--------------|----------------------|----------------|--------|
| NW-99-1303 | VERNON G. BOOG | Dorchester | 1,300 |
| PA-99-0012 | MARY HELEN BOWLES | St. Mary's | 10,000 |
| PR-99-1022 | PRESTON R. SMITH | Wicomico | 17,300 |
| PR-99-1132-P | LAURA J. WIDGEON | Worcester | 15,000 |
| PR-99-1702 | MAURICE WHITE | Somerset | 42,000 |
| RS-99-1221 | LILLIAN HORNER | Baltimore Co. | 2,900 |
| RS-99-1652 | WILLIAM EWING | Baltimore Co. | 7,000 |
| RS-99-1707 | GEORGE A. MURNAGHAN | Baltimore Co. | 5,600 |
| RS-99-1708 | GEORGE A. MURNAGHAN | Baltimore Co. | 3,900 |
| RS-99-1776 | TREMPER BROTHERS | Carroll | 2,100 |
| RS-99-1777 | TREMPER BROTHERS | Carroll | 2,200 |
| RS-99-1778 | TREMPER BROTHERS | Carroll | 3,200 |
| RS-99-1779 | TREMPER BROTHERS | Carroll | 1,800 |
| UP-99-1279 | SUSAN W. LAYOS | Washington Co. | 2,200 |
| UP-99-1690 | ADELAIDE B. HOUGHTON | Washington Co. | 5,000 |

| | | | |
|-------|--|--|-----------|
| TOTAL | | | \$264,300 |
|-------|--|--|-----------|

BOARD OF PUBLIC WORKS
February 10, 1999
SECRETARY'S AGENDA

7.

JAMES P WALLACE (410)841-5855

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 125, "Conservation Grants Capital Appropriation for Fiscal Year 1999", to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board Of Public Works Action:
Approved Disapproved
 With Discussion

The above referenced item was
Deferred Withdrawn
 Without Discussion

BOARD OF PUBLIC WORKS

13

February 10, 1999

SECRETARY'S AGENDA

JAMES P. WALLACE (410) 841-5855

8.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan Act of 1994 (Fund Source Control Number 91416):

| Agreement # | Recipient | County | Amount \$ |
|---------------------|----------------------|------------|-------------|
| Additional Funding: | | | |
| AT-98-2677 | Lottie L. Hasel | St. Mary's | \$1,098.31 |
| AT-98-3401 | John W. Tieder, Jr. | Dorchester | \$473.06 |
| AT-99-0845 | Joseph E. Lumpkin | St. Mary's | \$1,487.75 |
| AT-99-0941 | Oliver H. Dove | Charles | \$292.50 |
| CR-98-2705 | Charles P. Garrett | Caroline | \$2,625.00 |
| CR-98-3149 | Mark A. Eck | Caroline | \$184.28 |
| CR-98-3150 | Mark A. Eck | Caroline | \$184.28 |
| CR-98-3151 | Mark A. Eck | Caroline | \$266.18 |
| CR-98-3152 | Mark A. Eck | Caroline | \$317.73 |
| CR-98-3402 | George B. Nabbs, III | Dorchester | \$839.33 |
| LS-98-3604 | David P. Crowl | Harford | \$175.31 |
| LS-98-3605 | David P. Crowl | Harford | \$1,262.93 |
| MP-98-3075 | Kathleen R. Hoff | Carroll | \$2,160.11 |
| NW-98-3403 | George B. Nabb, III | Dorchester | \$278.99 |
| NW-98-3404 | George B. Nabb, III | Dorchester | \$769.05 |
| NW-98-3405 | George B. Nabb, III | Dorchester | \$187.93 |
| NW-98-3406 | George B. Nabb, III | Dorchester | \$655.93 |
| RS-99-0798-R | David L. Sparks | Baltimore | \$106.88 |
| TOTAL | | | \$13,365.55 |
| AMOUNT: | | | |

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 231, "Maryland Consolidated Capital Bond Loan of 1994", to provide a source of funds for the cost-share program. Under this appropriation " 4 million six hundred thousand dollars (\$4,600,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

Secretary's Agenda

February 10, 1999

Contact: Robert Brennan 767-3213
Howard Dates 767-6374

9. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT:

NAME OF BORROWER: Allegany County

AUTHORITY: Article 83A Section 5.801 thru 5.807
COMAR 05.01.11.01 et seq.

PROJECT TITLE: Allegany Business Center at Frostburg State University

AMOUNT: \$33,500 Technical Assistance Grant

TERMS: N/A

DESCRIPTION: The Allegany Business Center at Frostburg State University Project consists of an engineering evaluation of the feasibility of implementing the Frostburg State University Research Park Land Use Master Plan by investigating subsurface conditions and focusing on developable sites. Frostburg State University (FSU) is located on approximately 243 acres of land in Allegany County, Maryland. On the western end of the property lies over 100 acres of undeveloped land which has been identified as the site for the proposed research park. Approximately 50 acres of this land has been delineated as the research park site. The FSU campus is located on some of the most productive coal mines of the late 19th and 20th centuries. The proposed feasibility study will quantify any underground problems and provide either building design alternatives, or cost estimates for subsurface stabilization.

The Master Plan concept has evolved into a joint County/University development and marketing project to create the Allegany Business Center at FSU which will connect university research and development opportunities with private sector business. FSU anticipates building upon its growing technology resources with its recent inclusion into the University of Maryland System.

BOARD OF PUBLIC WORKS

Secretary's Agenda

February 10, 1999

Contact: Robert Brennan 767-3213

Howard Dates 767-6374

9. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd):

Fund Source: (Sources and Application of Funds)

| | | |
|----------------------------------|---------------|-------------------|
| Allegany County Grant | \$ 6,467 | Feasibility Study |
| Frostburg State University Grant | 3,172 | " " " |
| Rural Business Enterprise Grant | 47,158 | " " " |
| DBED MICRF Grant | <u>33,500</u> | " " " |
| | \$90,897 | |

REMARKS: The proposed activity constitutes eligible project costs consistent under Article 83A Section 5.801 thru 5.807.

The request was reviewed by the MICRF staff and the Attorney General.

State Clearinghouse # MD 980911-0928

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

BOARD OF PUBLIC WORKS

February 10, 1999

16

Secretary's Agenda

Contacts: Robert Brennan....410-767-3213

Ted Berger.....410-767-6353

10.

DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

NAME OF BORROWER: Maryland Economic Development Corporation ("MEDCO")

AUTHORITY: Maryland Industrial and Commercial Redevelopment Fund (MICRF)
Article 83A Section 5.801 through 5.807
COMAR 05.01.11.01 et seq.

PROJECT TITLE: Gene Logic Inc.

AMOUNT: \$450,000 (\$425,000 Loan & \$25,000 Grant)

TERMS: \$425,000 Loan - 5% - 10 Years - Quarterly payments fully amortizing over 10 years.
\$ 25,000 Grant - N/A

COLLATERAL: The Loan will be secured by furniture on a dollar for dollar cost basis.

GUARANTY: N/A

DESCRIPTION: Gene Logic Inc. "...uses a proprietary system, based on analysis of gene expression and regulation, designed to discover drug targets and drug leads. The Company's objective is to provide its pharmaceutical company partners with novel drug targets, drug leads and a suite of genomic database products to reduce the time, cost and risk associated with drug discovery."

Gene Logic Inc. announced its relocation to Maryland from New Haven, Connecticut in April 1996 in order to continue its growth and be located in a state noted for its biotechnology infrastructure and availability of a skilled work force. A \$500,000 equity investment was approved by the Enterprise Investment Fund and a MICRF preliminary proposal request was made at that time. The MICRF proposal is currently before the Board.

The company occupies leased space at 708 Quince Orchard Road, Montgomery County. Employment totaled approximately 23 at the time of its relocation to Maryland. Although there are no employment requirements in the 9/23/97 proposal, the proposal anticipated total employment of at least 140 by calendar year end 1999. The company reports that as of 9/30/98 employment is 155, with 138 in Maryland, 4 in Nebraska, and 13 in California.

BOARD OF PUBLIC WORKS

February 10, 1999

17

Secretary's Agenda

10. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)

| <u>FUNDS SOURCE:</u> | <u>Amount</u> | <u>Source</u> | <u>Use</u> |
|----------------------|-------------------|-------------------|------------------------|
| | \$ 425,000 | MICRF Loan | Leasehold Improvements |
| | 25,000 | MICRF Grant | Leasehold Improvements |
| | <u>98,000</u> | Montgomery County | Leasehold Improvements |
| | <u>\$ 548,000</u> | | |

REMARKS:

The proposed activity constitutes eligible project costs consistent under Article 83A Section 5.801 through 5.8-7.

The request was reviewed by the Department's Division of Financing staff and the Office of the Attorney General.

State Clearinghouse #MD971014-0988 and #MD970814-0835 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

BOARD OF PUBLIC WORKS

February 10, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1998

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$45,000 from the Maryland Consolidated Capital Bond Loan of 1996 (\$3,542), and from the Maryland Consolidated Capital Bond Loan of 1998 (\$41,458) for the following project:

SW 01.24
Worcester County
Legislative District 38
Town of Snow Hill
Snow Hill Stormwater Project
Stormwater Pollution Control Cost-Share Program

The project involves the planning, design and construction of a stormwater drainage system and re-grading of the area along the Holy Rons Road to prevent flooding.

| | |
|------------------------|-----------------|
| Total Project Cost | <u>\$60,000</u> |
| SW 01.24 (This action) | \$45,000 |
| Local Share | \$15,000 |

Therefore, the Maryland Department of the Environment recommends that \$45,000 be allocated to the Town of Snow Hill as follows:

| <u>Amount</u> | <u>Fund Source</u> |
|---------------|---|
| \$3,542 | Maryland Consolidated Capital Bond Loan of 1996; Chapter 125; Acts of 1996 as amended, (89.16.31). |
| \$41,458 | Maryland Consolidated Capital Bond Loan of 1998; Chapter 138; Acts of 1998 as amended, (98005). |

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number (MD981214-1129), have been reviewed by the Maryland Department of the Environment. (Copy enclosed)

BOARD OF PUBLIC WORKS

19

February 10, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1998
(cont'd)

This statement is to certify that the action being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

12.

Maryland Department of the Environment

Request to REVERT unneeded funds within the Capital Projects

Program as follows:

| <u>PROJECT/NO.</u> | <u>RECIPIENT</u> | <u>ACTIONS</u> | <u>FUND SOURCE</u> |
|--|------------------------|----------------|--|
| SCE 10.14 Sawmill Creek, Longwood Avenue Channel | Anne Arundel County | \$ 237.00 | Maryland Consolidated Capital Bond Loan of 1994; Chapter 115; Act of 1994 (89.14.14). |

Reason: Project was closed out.

| | | | |
|---|----------------|-------------|---|
| SW 04.07 Westminster East Middle School | Carroll County | \$ 3,542.00 | Maryland Consolidated Capital Bond Loan of 1996; Chapter 125; Act of 1996; (89.16.31). |
|---|----------------|-------------|---|

Reason: Project was completed and closed out.

Board of Public Works Action:

The above referenced item was:

☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT

During the 1997 Legislative session, the Maryland Department of the Environment (MDE) in its Capital Budget hearings agreed to eliminate older bond funds in an expeditious manner. To accomplish this goal MDE needs to adjust project fund accounts to enable these expenditures to take place. This action is part of MDE's efforts in working with the Legislative Budget Committees and the Department of Budget and Management.

| <u>Grantee/No.</u> | <u>Date BPW Approved</u> | <u>Original Fund Source</u> | <u>New Fund Source</u> | <u>Amount of Transfer</u> |
|--|------------------------------|---------------------------------|----------------------------|-------------------------------|
| WSG 02.09 Potomac Heights Water System | 6/24/98 | MCCBL 1992 (89.12.18) | MCCBL 1994 (89.14.18) | \$ 35,873.50 |
| | | Total Transfer to MCCBL 1994 | | \$ 35,873.50 |
| WSG 02.11 Emmitsburg Water Supply | 5/27/98 | MCCBL 1992 (89.12.18) | MCCBL 1994 (89.14.18) | \$ 80,300.70 |
| | | Total Transfer to MCCBL 1994 | | \$ 80,300.70 |
| WSG 01.20 Crisfield Well/ Storage Tank | 2/19/97 | MCCBL 1992 (89.12.18) | MCCBL 1994 (89.14.18) | \$ 2,178.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 2,178.00 |
| WSG 01.07 Manchester | 9/04/96 | MCCBL 1994 (89.14.18) | MCCBL 1992 (89.12.18) | \$ 118,352.20 |
| | | Total Transfer to MCCBL 1992 | | \$ 118,352.20 |

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

| <u>Grantee/No.</u> | <u>Date BPW Approved</u> | <u>Original Fund Source</u> | <u>New Fund Source</u> | <u>Amount of Transfer</u> |
|--|------------------------------|---------------------------------|----------------------------|-------------------------------|
| WSG 01.20 Crisfield Well/ Storage | 2/19/97 | MCCBL 1992 (89.12.18) | MCCBL 1998 (98006) | \$ 497,822.00 |
| | | Total Transfer to MCCBL 1998 | | \$ 497,822.00 |
| WSG 04.01 Lonaconing Landfill Water Line Extension | 12/16/98 | MCCBL 1998 (98006) | MCCBL 1992 (89.12.18) | \$ 497,822.00 |
| | | Total Transfer to MCCBL 1992 | | \$ 497,822.00 |
| SWQH 03.06 Ridgely WWTP | 6/30/93 | MCCBL 1992 (89.12.15) | MCCBL 1994 (89.14.14) | \$ 83,985.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 83,985.00 |
| SWQH 12.10 Cambridge Mill Street CSO | 4/10/96 | MCCBL 1992 (89.12.15) | MCCBL 1994 (89.14.14) | \$ 2,629.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 2,629.00 |

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

| <u>Grantee/No.</u> | <u>Date BPW Approved</u> | <u>Original Fund Source</u> | <u>New Fund Source</u> | <u>Amount of Transfer</u> |
|--|------------------------------|---------------------------------|----------------------------|-------------------------------|
| SWQH 08.18 Church Hill Phragmites | 9/23/98 | MCCBL 1992 (89.12.15) | MCCBL 1994 (89.14.14) | \$ 6,000.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 6,000.00 |
| SWQH 04.09 Potomac Heights Sewers | 3/27/96 | MCCBL 1994 (89.14.14) | MCCBL 1992 (89.12.15) | \$ 92,614.00 |
| | | Total Transfer to MCCBL 1992 | | \$ 92,614.00 |
| SWQH 12.10 Cambridge Mill Street CSO | 4/10/96 | MCCBL 1993 (89.13.18) | MCCBL 1994 (89.14.14) | \$ 19,854.52 |
| | | Total Transfer to MCCBL 1994 | | \$ 19,854.52 |
| SWQH 08.20 Crisfield Collection System | 2/19/97 | MCCBL 1993 (89.13.18) | MCCBL 1994 (89.14.14) | \$ 25,000.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 25,000.00 |

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

| <u>Grantee/No.</u> | <u>Date BPW Approved</u> | <u>Original Fund Source</u> | <u>New Fund Source</u> | <u>Amount of Transfer</u> |
|---|------------------------------|---------------------------------|----------------------------|-------------------------------|
| SWQH 04.09 Potomac Heights Sewers | 3/27/96 | MCCBL 1994 (89.14.14) | MCCBL 1993 (89.13.18) | \$ 44,854.52 |
| | | Total Transfer to MCCBL 1993 | | \$ 44,854.52 |
| SW 15.17 City of Rockville | 3/19/97 | MCCBL 1996 (89.16.31) | MCCBL 1992 (89.12.17) | \$ 132,000.00 |
| | | Total Transfer to MCCBL 1992 | | \$ 132,000.00 |
| SW13.02 Hospital Drive | 5/29/96 | MCCBL 1992 (89.12.17) | MCCBL 1996 (89.16.31) | \$ 132,000.00 |
| | | Total Transfer to MCCBL 1996 | | \$ 132,000.00 |
| NR 03.02 Cox Creek WRF | 12/21/94 | MCCBL 1994 (89.14.13) | MCCBL 1995 (89.15.20) | \$ 600,000.00 |
| | | Total Transfer to MCCBL 1995 | | \$ 600,000.00 |
| NR 05.02 Annapolis WRF | 12/20/95 | MCCBL 1995 (89.15.20) | MCCBL 1994 (89.14.13) | \$ 600,000.00 |
| | | Total Transfer to MCCBL 1994 | | \$ 600,000.00 |

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT

(cont'd)

| <u>Grantee/No.</u> | <u>Date BPW Approved</u> | <u>Original Fund Source</u> | <u>New Fund Source</u> | <u>Amount of Transfer</u> |
|---------------------|------------------------------|---------------------------------|----------------------------|-------------------------------|
| NR 02.14 | 06/28/95 | MCCBL 1994 | MCCBL 1996 | \$ 65,000.00 |
| Little Patuxent BNR | | (89.14.13) | (89.16.28) | |
| | | Total Transfer to MCCBL 1996 | | \$ 65,000.00 |
| NR 04.07 | 06/18/97 | MCCBL 1996 | MCCBL 1994 | \$ 65,000.00 |
| Taneytown WWTP | | (89.16.28) | (89.14.13) | |
| | | Total Transfer to MCCBL 1994 | | \$ 65,000.00 |

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

14. DEPARTMENT OF NATURAL RESOURCES
SHORE EROSION CONTROL
 (SEC 17-74BA Herr, WK,SK)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

PROJECT NUMBER: SEC 17-74BA

PROJECT NAME: Herr, WK/SK

LOCATION: Huntingfield Estates, on the Chesapeake Bay,
Kent County, Maryland

DESCRIPTION: Construction of 180 L.F. of Stone Rip Rap

PRIOR BOARD APPROVAL: May 17, 1974, Secretary's Agenda,
Levy of Benefit Charge

LOAN AGREEMENT DATED: February 6, 1974

LIEN RECORDED: Liber EHP 56, Folio 545;
Kent County, Maryland

ORIGINAL LOAN AMOUNT: \$6,300.00

TOTAL PAYMENTS: \$6,048.00

BALANCE PAID IN FULL: \$ 252.00 (Final Payment)

DOCUMENT TO BE ISSUED: Release [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: Gene Lynch 767-4960

15. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of General Services for the month of December, 1998 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: Bernadette Benik 974-3533

16. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the State Treasurer's Office for the period of October 1, 1998 through December 31, 1998 to the Board of Public Works in accordance with COMAR 21.02.01.04E. (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Board of Public Works

February 10, 1999

Secretary's Agenda

Contact: *Warren K. Wright*
(410)260-7718

17. **BOARD OF PUBLIC WORKS:**

COMAR Title 21 State Procurement Regulations

**Amendments to Regulations .01 and .04 - .07 under COMAR 21.11.05
Procurement from State Use Industries, Blind Industries and Services of
Maryland and Certified Sheltered Workshops.**

Submission of a recommendation that the Board of Public Works take final action to amend the aforementioned regulations for purposes of making the Department of General Services solely responsible for determining the prevailing "average market price" and "fair market price" for supplies and services provided by State use Industries. The regulations currently and incorrectly provide for this determination to be made by the Secretary of Budget and Management (or designee) with respect to services.

The Board of Public Works authorized the promulgation of proposed revisions at their November 10, 1998 meeting (Item 39, Secretary's Agenda).

No comments were received during the public comment period following publication of the proposed amendments in the *Maryland Register*, and the amendments are now recommended for adoption, as originally proposed.

This action will allow Notice of Final Action to be published in the *Maryland Register* on February 26, 1999.

(copy enclosed)

myfile/propregs/fin/99/stateuseitem

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

Board of Public Works

February 10, 1999

Secretary's Agenda

Contact: *Warren K. Wright*
(410)260-7718

18. **BOARD OF PUBLIC WORKS:**

COMAR Title 21 State Procurement Regulations

**Proposed Amendments to Regulations under COMAR 21.01.03.01A
Exemptions**

Submission of a recommendation that the Board of Public Works take final action to adopt a change to COMAR 21.01.03.01A which recognizes the statutory exemption of the Maryland Environmental Service from the requirements of the State Procurement Laws and Regulations.

Section 3-103(g) of the Natural Resources Article, Annotated Code of Maryland exempts all MES procurements from the requirements of the State Finance and Procurement Article except from the specific sections/provisions dealing with MBE, debarment, bonding, prevailing wages and reporting of political contributions. The Natural Resources Article directs MES to adopt its own procurement regulations, which it has done. The MES regulations require competition for contracts in excess of \$10,000.

The Board of Public Works authorized the promulgation of proposed revisions at their November 10, 1998 meeting (Item 40, Secretary's Agenda).

No comments were received during the public comment period following publication of the proposed amendments in the *Maryland Register*, and the amendments are now recommended for adoption, as originally proposed.

This action will allow Notice of Final Action to be published in the *Maryland Register* on February 26, 1999.

(copy enclosed)

myfile/propregs/fin/99/mesitem

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

Board of Public Works

February 10, 1999

Secretary's Agenda

Contact: *Warren K. Wright*
(410)260-7718

19. **BOARD OF PUBLIC WORKS:**

COMAR Title 21 State Procurement Regulations

Amendments to COMAR 21.08.01 Suspension and Debarment/General

Submission of a recommendation that the Board of Public Works take final action to amend the aforementioned regulations for purposes of authorizing the publication of the Board of Public Works list of suspended and debarred persons in the *Maryland Contract Weekly*, and authorizing the practice of maintaining the list in an electronic media accessible to the general public (currently on the Board's web page at the Maryland Electronic Capital).

The Board of Public Works authorized the promulgation of proposed revisions at their November 10, 1998 meeting (Item 41, Secretary's Agenda).

No comments were received during the public comment period following publication of the proposed amendments in the *Maryland Register*, and the amendments are now recommended for adoption, as originally proposed.

This action will allow Notice of Final Action to be published in the *Maryland Register* on February 26, 1999.

(copy enclosed)

myfile/propregs/fin/99/debaritem

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

**Board of Public Works
February 10, 1999
Secretary's Agenda**

Contact: **Warren K. Wright**
(410)260-7718

20. **BOARD OF PUBLIC WORKS:**

COMAR Title 21 State Procurement Regulations

Adoption of amendments to Regulations
"Information Technology" — Definition and Misc. Related Amendments

Submission of a recommendation that the Board of Public Works take final action to adopt amendments to the State Procurement Regulations listed below for the purpose of deleting the definition of "automated information processing" and replacing it with a new definition of "Information Technology", and replacing the terms "automated information processing", "information processing", and "automatic data processing" with the term "information technology" wherever such terms appear in the State Procurement Regulations, COMAR Title 21.

The following Regulations are amended by this action:

Regulation .01 under COMAR 21.01.02 Terminology
Regulations .04 and .05 under COMAR 21.02.01 Board of Public Works
Regulation .01 under COMAR 21.02.05 Department of General Services
Regulation .01 under COMAR 21.02.06 university System of Maryland
Regulation .04 under COMAR 21.11.03 Minority Business Enterprise Policies

The Board of Public Works authorized the promulgation of proposed revisions at their November 10, 1998 meeting (Item 42, Secretary's Agenda).

No comments were received during the public comment period following publication of the proposed amendments in the *Maryland Register*, and the amendments are now recommended for adoption, as originally proposed.

This action will allow Notice of Final Action to be published in the *Maryland Register* on February 26, 1999.

(copy enclosed)

myfile/propregs/fm/99/infotechitem

Board of Public Works Action:

☒ Approved

☐ Disapproved

☐ With Discussion

The above referenced item was:

☐ Deferred

☐ Withdrawn

☒ Without Discussion

Board of Public Works

February 10, 1999

Secretary's Agenda

Contact: **T. Eloise Foster**
(410)260-7042

21. BOARD OF PUBLIC WORKS:

COMAR Title 21 Procurement Regulations

Final adoption of new Regulation .05 to establish a nonvisual access clause under **COMAR 21.05.08: Mandatory Written Solicitation Requirements**

Submission of a recommendation that the Board of Public Works take final action to adopt the aforementioned new regulation to establish a nonvisual access clause for information technology contracts. The adoption of this clause is pursuant to Chapter 591, Acts of 1998 (SB 240 State Procurement - Information Technology - Nonvisual Access).

The Board of Public Works authorized the promulgation of this regulation at their November 10, 1998 meeting (Item 44, Secretary's Agenda).

Comments were received from the National Federation of the Blind (NFB) during the comment period. The regulation has been amended, pursuant to the NFB's comments, to allow the procurement officer to request documentation to implement the regulation.

This action will allow Notice of Final Action to be published in the Maryland Register on February 26, 1999.

(copy enclosed)

Board of Public Works Action:

Approved

Disapproved

With Discussion ✓

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

February 10, 1999

Appendix**Secretary's Agenda****Agency Contact:** Gary Franklin (410) 462-8445**REPORT OF EMERGENCY PROCUREMENT****ITEM:** Appendix 1**DEPARTMENT:** Baltimore City Community College (BCCC)**PROGRAM:** Plant and Operations**CONTRACT & TITLE:** BCCC1502-99 Real Estate Advisor Services**ADPICS DOCUMENT ID NUMBER** R95B9000034**DESCRIPTION:** Contractor to provide expert economic and financial analysis of the information 1) provided and to be provided by Lockwood Associates and 2) supporting the offers and counteroffers made in connection with the disposition of the Lockwood Site to Lockwood Associates.**TERM:** 12/18/98 – 7/1/99**PROCUREMENT METHOD:** Emergency Procurement

| | | |
|-------------------------------------|---|-----------------|
| <u>BIDS OR PROPOSALS:</u> ** | Stonebridge Associates, Inc. | \$130/hr |
| | OA Partners | \$145/hr |
| | Lipmann, Frizzell & Mitchell | \$150/hr |
| | Legg Mason Real Estate Svcs | \$160/hr |

**Firms recommended by DGS Office of Real Estate

AWARD: Stonebridge Associates, Inc.
Bethesda, MD**INCUMBENT:** None**FUND SOURCE:** 100% Gen.**APPPROPRIATION CODE:** 36.03.00.00**AMOUNT:** \$50,000 (estimated)/\$130 per hour**PERFORMANCE BOND:** None

BOARD OF PUBLIC WORKS
February 10, 1999
Appendix
Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

REQUESTING AGENCY REMARKS: On December 2, 1998 BPW approved Contract #BCCC1417-98 (R95B9000021) in the amount of \$198,000 to Metro Ventures/USA, Inc. for the above-referenced service. On December 9, 1998 the vendor contacted the college and requested to decline the contract. Due to time sensitivity of this development project, a contract needed to be awarded immediately. An abbreviated scope of work was developed and faxed to four (4) vendors requesting oral presentations and hourly rates to be submitted on December 17, 1998. Award was made on December 18, 1998 for work to begin immediately.

The Office of the State Comptroller has verified, under Control Number 99-7084-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is** a resident business under the guidelines of BPW Advisory P003-95 Revised

DBM REMARKS: Approval recommended.

Board of Public Works Action:

Report Accepted:

With Discussion

Without Discussion

Report remanded to Department/Agency:

Remarks:

Joseph Nessel - (410) 859-7726

BPW—02/10/99

BOARD OF PUBLIC WORKS

February 10, 1999

Appendix

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENTItem: Appendix- 2Department/Procurement:Transportation
Maryland Aviation AdministrationContract Type:

Maintenance

Contract No. & Title:MAA-MC-99-027
Emergency Watering Services at
Baltimore/Washington International
Airport (BWI)Description: This Contract provides for extraordinary watering services due to severe drought conditions affecting landscaping at BWI.Procurement Method:**Non-Competitive**
(See Remarks)Award:Asplundh Tree Expert Company
Odenton, MDAmount:

\$190,381.00

Contract Term:

Four (4) months (07/01/98-10/31/98)

Fund Source:

100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 1434

Title of Program: Airport Operations

CONTINUED

ITEM: Appendix- 2
Continued

BPW—02/10/99

REMARKS: To protect the multi-million dollar investment in shrubs, plants and trees at BWI, the MAA initiated a watering program to address the drought conditions of the Summer and Fall 1998. BWI has approximately 12 acres of annuals, perennials, shrubs and trees. Initially the extra work allowance of the competitively awarded turf management contract was used to provide watering, however, as the drought continued it became evident that the watering effort would exceed the capabilities of the extra work allowance. The competitively awarded rates contained in the turf management contract with Asplundh Tree Expert Company of Odenton, MD were used for the emergency-watering contract. Asplundh was determined to be well qualified, and possessed the detailed knowledge and on-site resources to expeditiously respond to BWI's extraordinary needs. The watering effort continued into the late fall 1998.

In accordance with COMAR 21.05.06 Emergency and Expedited Procurements, the MAA has determined that it is in the best interests of the State of Maryland and the MAA to protect BWI's substantial investment in landscaping. Therefore, the MAA has awarded an emergency contract to provide funds to cover the watering costs. The cost of this procurement is considered fair and reasonable, considering the extraordinary effort that was needed.

These costs are recovered through airport user fees.

"The Office of the State Comptroller has verified, under Control No. 98-6941-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**".

Board of Public Works Action:

Report Accepted:

With Discussion

Without Discussion

Report remanded to Department/Agency:

Remarks:

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
February 10, 1999
SECRETARY'S AGENDA

Contact: Jack Perdue
(410) 260-8505

ITEM 1A
SALE OF FOREST PRODUCTS:

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Savage River State Forest - Garrett County

SALES DESIGNATION: SR-08-99

AREA DESCRIPTION: 54 acres / Compartment #17

DESCRIPTION: This sale consists of two sale areas. First, a 19 acre regeneration harvest. This stand underwent a partial harvest in 1982. This treatment will remove the mature overstory and gypsy moth susceptible trees as well as thinning the residual stand, resulting in germination of stored seed and prompting stump sprouting. The second, a 35 acre area is will undergo a commercial thinning. The treatment will harvest mature trees, and selectively thin the residual stand consequently increasing their growth rate. The next treatment should involve a regeneration harvest in about 15 years. This sale includes 603,490 board feet of sawtimber and 300 cords.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 5

| | |
|------------------------------------|--------------|
| Wood Products, Inc. (MD) | \$407,200.00 |
| Coastal Lumber Company (WV) | \$340,880.00 |
| William Richter & Sons (PA) | \$326,000.00 |
| Allegheny Wood Products (WV) | \$251,560.00 |
| Tri-State Logging (MD) | \$205,339.00 |

AWARD: Wood Products, Inc.

AMOUNT: \$407,200.00

ESTIMATED VALUE: \$262,387.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****February 10, 1999****Secretary's Agenda**Contact: H. Grant Dehart
(410) 260-8425**ITEM 2A**

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

| Ref. Doc. Number | Project Number | Project Name | County | Fund Source | Amount |
|---------------------|-------------------|---|--------|----------------|-------------|
| 605P7005096 | 3054-10-129 | Brunswick Sports Complex Development 2 | FR | 634 | \$10,927.00 |
| PZ-000028006 | 3342-10-144 | Burkittsville Community Park Development 3 | FR | 834 | \$ 3,900.00 |
| 605P7005122 | 2661-23-89 | Winter Quarters Golf Course Improvements | WO | 923 | \$ 2,887.83 |
| 605P7005191 | 3185-15-410 | Upper Paint Branch SVP (Collins Property) | MO | 739 | \$ 2,946.44 |
| 605P7005192 | 3186-15-411 | Upper Paint Branch SVP (Wilburn Property) | MO | 739 | \$ 3,808.00 |
| 605P8000038 | 3202-15-414 | Upper Paint Branch SVP (S.O. Corporation) | MO | 739 | \$ 888.00 |
| 605P7005352 | 3240-15-420 | Black Hill Regional Park (Bennett Property) | MO | 739 | \$ 3,296.50 |
| ✓ 605P7005158 | 3204-15-416 | Upper Paint Branch SVP | MO | 739 | \$15,566.25 |
| 605P7005376 | 3205-15-417 | Upper Paint Branch SVP (Wang Property) | MO | 315 | \$ 3,665.00 |
| 605P7005022 | 2633-7-097 | Rising Sun High School Lights | CE | 007 | \$ 6,757.92 |

Cecil, Frederick, Montgomery and Worcester Counties have completed these projects and requested that these funds be reverted to the county's unencumbered POS account for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****February 10, 1999****Secretary's Agenda**Contact: H. Grant Dehart
(410) 260-8425**ITEM 3A****PROGRAM OPEN SPACE LOCAL SHARE:****FEDERAL LAND & WATER CONSERVATION FUND:**

Approval is requested to commit to Anne Arundel County \$835,983.00 from the Program Open Space Local Share and the Federal Land and Water Conservation Fund that are allocated to the County and administered through Program Open Space.

PROJECT NAME: Maryland City Recreation Area (Andrews Property)**PROJECT NUMBER:** 3488-2-172

DESCRIPTION: This project proposes the acquisition of 5.9 acres of land to be used for the development of active recreational fields. Maryland City is a rapidly growing community which is generating demands for active recreational facilities that cannot be satisfied by other existing area parks.

APPRAISED VALUE:

Samuel T. Lewis, SRA, GAA \$ 900,000.00

Merkle Appraisal Group \$1,040,000.00

PROPERTY COST: \$1,000,000.00**INCIDENTAL COSTS:** \$ 5,773.00**AMOUNT REQUESTED:** \$ 835,983.00**FUND SOURCE:**

Program 81.20.04 Item 826 \$692,954.33

Program 81.20.04 Item 926 \$ 41,233.67

Federal 05.05.002.011.00 \$101,795.00

CLEARINGHOUSE

MD981123-1079 12/19/98

REVIEW APPROVAL:

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 4A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Hampstead, Carroll County \$39,750.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Towne Centre Park Phase II Development

PROJECT NUMBER: 3475-6-190

DESCRIPTION: This project proposes to develop a 40' x 45' play area by installing play equipment adjacent to the existing basketball court.

**ESTIMATED
DEVELOPMENT COSTS:** \$53,000.00

AMOUNT REQUESTED: \$39,750.00

FUND SOURCE: Program 81.20.04 Item 830 \$39,750.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981123-1083 December 19, 1998

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 5A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the City of Westminster, Carroll County \$23,891.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Rosenberg Property AcquisitionPROJECT NUMBER: 3494-6-191

DESCRIPTION: This project proposes the purchase of a 0.049± acre parcel of land located in downtown Westminster for recreational purposes. The property is one of the few undeveloped properties in the downtown area. Development plans include a gazebo, benches, landscaping, directory and signing that will provide opportunities for business patrons and visitors to relax and enjoy the park like setting in the downtown area.

APPRAISED VALUE:

| | |
|---------------------------------|-------------|
| Realty Data | \$15,000.00 |
| J. H. Dulany, IV and Associates | \$20,000.00 |

PROPERTY COST: \$16,500.00INCIDENTAL COSTS: \$ 7,391.00AMOUNT REQUESTED: \$23,891.00FUND SOURCE: Program 81.20.04 Item 630 \$23,891.00CLEARINGHOUSEREVIEW APPROVAL: MD981123-1077 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Rising Sun, Cecil County \$18,524.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Diddie Richardson Park - Playground Equipment

PROJECT NUMBER: 3485-7-133

DESCRIPTION: This project proposes the installation of a 3,000 sq. ft. play area with a multi-use play structure at this two acre downtown park.

**ESTIMATED
DEVELOPMENT COSTS:** \$24,698.00

AMOUNT REQUESTED: \$18,524.00

FUND SOURCE:

| | | |
|------------------|----------|-------------|
| Program 81.20.04 | Item 007 | \$ 2,751.34 |
| Program 81.20.04 | Item 407 | \$ 5,172.32 |
| Program 81.20.04 | Item 731 | \$10,600.34 |

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981123-1080 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Elkton, Cecil County \$19,725.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Meadow Park - Recreational Equipment Replacement

PROJECT NUMBER: 3486-7-134

DESCRIPTION: Meadow Park is the most widely used park in Elkton. This project proposes to install a large multiple activity play structure that is ADA accessible and more conducive to use by medium age children. The existing, older playground units are unsafe and will be removed.

**ESTIMATED
DEVELOPMENT COSTS:** \$26,300.00

AMOUNT REQUESTED: \$19,725.00

FUND SOURCE: Program 81.20.04 Item 731 \$19,725.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981123-1076 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 8A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Dorchester County \$2,100.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: McCarter Park Play Equipment

PROJECT NUMBER: 3496-9-72

DESCRIPTION: This project proposes the addition of play equipment and site preparation at the existing McCarter Park. The Department of Natural Resources assisted Dorchester County with preliminary site plans and technical expertise and a citizens group was formed to raise funding to help pay the local share of the project cost.

**ESTIMATED
DEVELOPMENT COSTS:** \$2,800.00

AMOUNT REQUESTED: \$2,100.00

FUND SOURCE: Program 81.20.04 Item 933 \$2,100.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981201-1098 12/26/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

ITEM 9A

Contact: H. Grant Dehart
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Dorchester County \$4,125.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Church Creek Park Pavilion

PROJECT NUMBER: 3497-9-73

DESCRIPTION: This project proposes the construction of a 22 ft. x 24 ft. pavilion to be used for family and group picnics and for individual enjoyment. The pavilion will provide a central location for a variety of other activities at the park and will provide shelter for park users during inclement weather.

ESTIMATED
DEVELOPMENT COSTS: \$5,500.00

AMOUNT REQUESTED: \$4,125.00

FUND SOURCE: Program 81.20.04 Item 933 \$4,125.00

CLEARINGHOUSE
REVIEW APPROVAL: MD981201-1100 12/26/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 10A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Dorchester County \$6,405.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Dorchester County Recreation Park Equipment

PROJECT NUMBER: 3498-9-74

DESCRIPTION: Dorchester County is requesting funds to purchase picnic tables, benches, bike racks, and a barbecue grill, for installation at the following county facilities; Dorchester County Pool, McCarter Park, and Church Creek Park.

ESTIMATED
DEVELOPMENT COSTS: \$8,540.00

AMOUNT REQUESTED: \$6,405.00

FUND SOURCE: Program 81.20.04 Item 933 \$6,405.00

CLEARINGHOUSE
REVIEW APPROVAL: MD981201-1097 12/26/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

ITEM 11A

Contact: H. Grant Dehart
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Mt. Lake Park, Garrett County \$27,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Allegheny Drive Playground

PROJECT NUMBER: 3495-11-73

DESCRIPTION: This project proposes the installation of new play equipment at Allegheny Drive Playground. The Town has determined that some of the existing equipment at the park is unsafe and should be replaced.

ESTIMATED
DEVELOPMENT COSTS: \$32,000.00

AMOUNT REQUESTED: \$27,000.00

FUND SOURCE: Program 81.20.04 Item 935 \$14,276.02
Program 81.20.04 Item 835 \$12,723.98

CLEARINGHOUSE
REVIEW APPROVAL: MD981201-1097 12/26/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 12A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County \$97,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Friends Park Development

PROJECT NUMBER: 3077-12-141

DESCRIPTION: This is the second request for development funds at the 12 acre Friends Park. Development consists of an entrance road, parking with security lighting, one baseball/softball diamond, and a restroom/storage building. The development of this park is extremely important to the needs of the citizens living in the Forest Hill area because of the growing population and the increasing demand for ball diamonds and athletic fields.

**ESTIMATED
DEVELOPMENT COSTS:** \$330,000.00

AMOUNT REQUESTED: \$ 97,500.00

FUND SOURCE: Program 81.20.04 Item 936 \$97,500.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD960126-0029 2/28/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 13A

FEDERAL LAND AND WATER CONSERVATION FUND:

Approval is requested to commit to Montgomery County \$41,225.00 from the Land and Water Conservation Fund that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Upper Paint Branch Stream Valley Park Acquisition (Muth Property)

PROJECT NUMBER: 3487-15-454

DESCRIPTION: This project proposes the acquisition of 1.1254 acres of unimproved property as an additional purchase for this 634 acre conservation park. The entire property is wooded and bi-sected by the Left Fork tributary of Paint Branch. The acquisition of this property will help protect an urban waterway classified as a Use III stream, capable of supporting a naturally reproducing trout population.

APPRAISED VALUE:

| | |
|----------------------------|-------------|
| Philip R. Lamb and Company | \$34,316.00 |
| J. Hunter Pugh, Jr., SRA | \$40,639.00 |

PROPERTY COST: \$37,475.00

INCIDENTAL COSTS: \$ 3,750.00

AMOUNT REQUESTED: \$41,225.00

FUND SOURCE: Federal 05.05.002.011.00 12/06 \$41,225.00

CLEARINGHOUSE

REVIEW APPROVAL: MD981120-1075 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 14A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to M-NCPPC, Prince George's County \$97,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Jesse Warr Neighborhood Park

PROJECT NUMBER: 3484-16-508

DESCRIPTION: This project proposes the development of a multi-purpose court, play area, plaza and walkways. This effort will modernize the existing park and encourage better utilization of the park's facilities.

**ESTIMATED
DEVELOPMENT COSTS:** \$130,000.00

AMOUNT REQUESTED: \$ 97,500.00

FUND SOURCE: Program 81.20.04 Item 540 \$97,500.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981123-1081 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

February 10, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 15A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Washington County \$45,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Kemp's Mill Softball Fields

PROJECT NUMBER: 3493-21-115

DESCRIPTION: This project proposes the construction of three softball fields on 12 acres of park land. Additional work will include utilities, landscaping, paved walkways and parking.

**ESTIMATED
DEVELOPMENT COSTS:** \$50,000.00

AMOUNT REQUESTED: \$45,000.00

FUND SOURCE: Program 81.20.04 Item 945 \$45,000.00

**CLEARINGHOUSE
REVIEW APPROVAL:** MD981123-1082 12/19/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
February 10, 1999
SECRETARY'S AGENDA

Contact: Jack Perdue
(410) 260-8505

ITEM 16A
SALE OF FOREST PRODUCTS:

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Green Ridge State Forest - Allegany County

SALES DESIGNATION: GR-04-99

AREA DESCRIPTION: 31 acres / Compartment #16

DESCRIPTION: This sale consists of a 31 acre deferment harvest. The operation will retain 20 square feet of basal area per acre to maintain vertical structure. Healthy dominant and codominant trees will be retained as seed trees, to benefit wildlife, and for aesthetic values. All hickory, serviceberry, and white pine have been retained. This sale includes 144,985 board feet of sawtimber and 242 cords.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 5

| | |
|---------------------------------|-------------|
| Paul E. Smith (MD) | \$28,150.80 |
| Russell Timber, Inc. (MD) | \$24,005.00 |
| Dale Northcraft (PA) | \$22,050.00 |
| Cessna Brothers (PA) | \$21,750.00 |
| Roy Yonker (MD) | \$18,600.00 |

AWARD: Paul E. Smith

AMOUNT: \$28,150.80

ESTIMATED VALUE: \$23,017.24

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** G. Edward Ryan (410) 767-4219

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology
Telecommunications Division

The DBM Office of Information Technology (OIT) oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation, implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Statewide information sharing resource projects.

CONTRACT NO. & TITLE: DBM-9807-RAD MAIN;
Statewide Wireless Equipment Maintenance
Contract

ADPICS DOCUMENT ID NUMBERS: 050B9000201 (Intellect Corporation);
050B9000199 (Wilmer's Communications Inc.);
050B9000200 (Chesapeake Sound &
Communications, Inc.);
050B9000198 (Caldabaugh Communications,
Inc.);
050B9000202 (Southern Maryland
Communications, Inc.)

DESCRIPTION: **Multiple award Statewide contract for installation and preventative maintenance services of wireless communications equipment. The contract provides for five vendors to supply: 1) routine and emergency repair/services; 2) installation, removal and relocation services; and 3) standard preventative maintenance services.**

TERM: 2/10/99 - 2/10/2001 (W/3 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

BIDS OR PROPOSALS: All vendors who submitted acceptable proposals are recommended for award (see below).

| <u>AWARDS:</u> | <u>AMOUNT:</u> | <u>COUNTIES AWARDED:</u> |
|--|---|---|
| Intelect Corporation Baltimore, MD (Certified MDOT MBE) | \$100,000 Est. | Anne Arundel, Baltimore, Baltimore City, Carroll, Harford & Howard |
| Wilmer's Communications, Inc. Edgewater, MD | \$100,000 Est. | Anne Arundel, Calvert, Caroline, Prince George's, Queen Anne's & Talbot |
| Chesapeake Sound & Communications, Inc. Easton, MD | \$100,000 Est. | Caroline, Dorchester, Kent, Queen Anne's & Talbot |
| Caldabaugh Communications, Inc. Salisbury, MD | \$100,000 Est. | Caroline, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico & Worcester |
| Southern Maryland Communications, Inc. Waldorf, MD | \$100,000 Est. | Calvert, Charles & St. Mary's |
| | <hr/> \$500,000 Est. (2 Years) Grand Total | |

PERFORMANCE BOND: None

INCUMBENTS: None (see Requesting Agency Remarks below)

FUND SOURCES: Various Agency **APPROP. CODES:** Various

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the solicitation were mailed directly to 35 prospective offerors, 29 of which were Maryland firms and four of which were MBE's. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs.

The solicitation allowed prospective vendors to provide installation and maintenance services for State owned wireless communications equipment throughout the State. In total, six offerors responded to one or more sections of the RFP. One offeror was deemed not reasonably susceptible of being selected for award. Six counties (Allegany, Cecil, Frederick, Garrett, Montgomery and Washington) had no offers by the five acceptable vendors, thus there are no awards for these counties. The Department will re-bid for these services.

This contract establishes fixed hourly labor rates for the standard and emergency repair and servicing of wireless communications equipment. Also provided under this contract are fixed prices for the installation, removal and re-installation of standard equipment configurations and preventative maintenance efforts. Additionally, discounts off specific manufacturer's list prices for wireless communications equipment will be realized.

This multiple award contract will provide an efficient, cost-effective approach to meet the State's needs for wireless communications equipment installation and maintenance services. Awards to the above listed offerors will allow DBM to provide additional services required by State agencies to continue to perform their missions and will substantially reduce the current expenditures on installation and maintenance services for wireless communications equipment. All five offerors being recommended for award are small Maryland businesses and one is an MDOT certified MBE.

Previously, maintenance services were provided by State agency personnel or through over 30 location-specific maintenance contracts. This contract is an effort to combine these services into a single contract. Because of this, there is no incumbent information listed in this Agenda Item.

The Office of the State Comptroller has verified, under Control Numbers 98-6792-1111, (Intellect Corporation); 98-6790-1111 (Wilmer's Communications, Inc.); 98-6791-1111 (Chesapeake Sound & Communications, Inc.); 98-6789-1111 (Caldabaugh Communications, Inc.); and 98-6793-1111 (Southern Maryland Communications, Inc.), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Pat Wilson (410) 767-5962

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: AIDS Administration

The AIDS Administration was established to provide the Department and the State with expert scientific and public health leadership to combat the spread of Human Immunodeficiency Virus (HIV). The mission of the AIDS Administration is to decrease disability and death due to HIV by reducing the transmission of HIV and helping Marylanders already infected to live longer and healthier lives.

CONTRACT NO & TITLE: DHMH/DCT 99-5849;
Claims Processing and Payments for the Maryland
AIDS Drug Assistance Program (MADAP)

ADPICS DOCUMENT ID NUMBER: MOOB9000515

DESCRIPTION: **Contract for processing payments to pharmacies in accordance with DHMH-approved invoices for drugs covered under MADAP. The contractor will process and mail checks, provide MADAP with records of all paid invoices, and maintain the MADAP bank account.**

TERM: 2/10/99 - 2/ 9/2002 (W/ 2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Bidding.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

BIDS OR PROPOSALS:

| | Estimated Amount of Dollars <u>To be Processed</u> | Bid Amount To be Paid to <u>For Processing</u> | Total Net <u>Processed</u> |
|---|---|--|----------------------------------|
| DP Services Corporation Silver Spring, MD | \$36,350,000 | \$29,484 | \$36,379,484 |
| Randall Cooper & Co. Chestertown, MD | \$36,350,000 | \$34,064 | \$36,384,064 |
| James Carroll CPA & Assoc. (MDOT Certified MBE) Owings Mills, MD | \$36,350,000 | \$71,820 | \$36,421,820 |

AWARD:

DP Services Corporation
Silver Spring, MD

INCUMBENT:

Maryland Association of Non-Profit Organizations
(MANO);
(1/1/94 - 1/31/99; \$27,325 for processing
\$14,435,907 for a contract total of \$14,463,232; see
Requesting Agency Remarks below)

FUND SOURCE:

94% Federal (Federal Ryan White CARE Act
Titles I and II grants); 5% General; 1%
Special (Federal 304B Rebate Program; see
Requesting Agency Remarks below)

APPROP. CODE:

MOOF04

AMOUNT:

\$29,484 (3 Years) to process \$36,350,000 in
payments handled by vendor, total net dollars
processed is \$36,379,484 to pay for
pharmaceuticals.
(\$27,715 Fed.; \$1,474 Gen; \$295 Spec., of
the processing fee; \$34,169,000 Fed.; \$1,817,500
Gen.; \$363,500 Spec., of monies being processed
to pay for pharmaceuticals)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was published in the Maryland Contract Weekly. IFBs were sent to 14 Maryland-based accounting firms, including 7 MBE's. There were 3 responses to the IFB. The Maryland Association of Non-Profit Organizations (MANO) has been the incumbent vendor. MANO chose not to bid on this contract.

When Federal funds are awarded to purchase pharmaceuticals, a date is prescribed by which the funds must be expended. Any funds not expended by the prescribed date must revert to the Federal government. However, the Federal government considers funds which have been "obligated" as being spent. Although the dispensing of all HIV fighting drugs is pre-approved by the AIDS Administration (the recipient is verified as being eligible to participate in the Program and the actual drug prescribed is from an approved list), it is not unusual for the dispensing pharmacy to take weeks or even months to submit a bill to the AIDS Administration. The pre-authorization creates a payment obligation, but the payment cannot occur until an invoice is received. If an invoice is received after the reversion date for a given amount of funds, the funds must revert, hence are not available to pay for the invoice.

To avoid such a situation, the Federal government permits states to contract with an independent party (this cannot be any part of the State government) to handle funds and make payments. All funds transferred to this party (vendor/contractor) are considered obligated by the Federal government, regardless of when invoices are received or paid. Sufficient funds are transferred by AIDS Administration to this bill paying vendor to satisfy all pre-approved prescriptions (the exact cost of a prescription is known as of the time of the pre-authorization). In addition, funds which are nearing their reversion date are also transferred to this contractor.

At any point in time, this contractor may be holding from several hundred thousand dollars to over a million dollars in transferred funds pending receipt of invoices from the AIDS Administration (the AIDS Administration receives all invoices and reconciles them with the pre-authorizations; proper invoices are then forwarded to the contractor for actual payment). Over the 3 year term of this contract, it is anticipated that a total of \$36,350,000 will be provided to the contractor to pay for invoices for pre-approved prescriptions.

65

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Dennis Kokoskie 410-572-6263

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Holly Center

The Holly Center, located at Salisbury Maryland, is a State Residential Center serving developmentally disabled individuals from Maryland's Eastern Shore counties.

CONTRACT NO. & TITLE: DHMH-DCT 99-5810; Part-Time Dental Services

ADPICS DOCUMENT ID NUMBER: MOOB9000460

DESCRIPTION: Contract for a licensed part-time dentist at the Holly Center to provide professional services as a Primary Care Dentist.

TERM: 2/11/99 - 2/10/2000 (W/3 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one bid received

AWARD: Dr. Cynthia Hanagud
Salisbury, MD

INCUMBENT: Same
(12/1/93- 2/10/99; \$89,280)

FUND SOURCE: 100% Gen **APPROP. CODE:** MOOM05

AMOUNT: \$26,400 (1 Year)

PERFORMANCE BOND: None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was published in the Maryland Contract Weekly. A copy of the solicitation was sent directly to 8 vendors, all of which were Maryland firms and none of which were MBE's. Only one bid was received and it was from the incumbent. Vendors' reasons for not submitting bids included the Holly Center site location was too distant for them or they were too busy at this time. Due to the size of this contract and the specialized medical nature of the services to be provided, no MBE goal has been established.

The Holly Center is required to provide dental services for its facility clients. There is no dentist on staff, so these services must be provided under a contract. The Holly Center estimates approximately 8 to 10 hours per week of required dental services will be used under this contract. The responsibilities of the vendor will include: scheduling of clinics; elimination of infection and hazardous oral conditions; treatment of emergencies and injuries; complete extra-oral and intra-oral examinations; and restoration of decayed or fractured teeth.

The Office of the State Comptroller has verified, under Control Number 99-7149-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Kevin Anderson (410) 767-7072

DEPARTMENT: Human Resources (DHR)

PROGRAM: Child Care Administration (CCA)

The Child Care Administration is responsible for ensuring the availability of child care facilities which meet health and safety standards and ensuring access to facilities for low-income families. The Child Care and Development Fund is used to increase the affordability and availability of child care and to improve the quality of child care in Maryland through programs to provide services to children in child care programs, wrap-around day care programs and before- and after-school programs. In addition to providing child care services, these programs also provide training for staff, provide parent education programs, and develop and distribute consumer education materials.

CONTRACT NO. AND TITLE: CCA/TRAIN/99-003;
Improving the Quality of Child Care
Services and Statewide Provider Training
and Technical Assistance

ADPICS DOCUMENT NUMBER: N00B9000474

DESCRIPTION: **Contract to provide a combination of training, technical assistance (direct on-site support and services) and mentoring to no less than 2,100 licensed child care providers in the State of Maryland.**

TERM: 2/11/99 - 2/10/2000

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment A

AWARD: **Epilepsy Association of MD**
Towson, MD

INCUMBENTS: See Attachment B

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

FUND SOURCE: 100% Federal (Child Care and Development Fund)

APPROP. CODE: N00D0101

AMOUNT: \$205,357 (1 year)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. A total of 606 copies of the RFP were mailed to various public and private entities, 587 of which were in Maryland and 20 of which were MBEs. An MBE subcontracting participation goal of 10% of the total contract amount has been established for this contract.

This contract is part of a multiple award solicitation. A total of 34 offers were received of which 18 were deemed not reasonably susceptible of being selected for award. Of the 16 offers found acceptable, 6 were selected for award based on the availability of funding. Only 1 of these offers requires Board approval; the other 5 offers selected for award are for less than \$100,000 each.

Economic benefit was used as an evaluation criterion in this RFP. During the 12 months of the contract period, proposals selected under this contract will recycle approximately 100% of the contract dollars back into the State's economy.

The Federal Child Care and Development Block Grant Amendments of 1996, known as the Child Care and Development Fund (CCDF), authorized the Federal government to allocate funds to States to improve the accessibility, availability and quality of child care services for low-income families. In Maryland, DHR has been designated as the lead agency charged with administering CCDF funds. Over the past eight years, DHR has funded training and technical assistance programs in accordance with Federal requirements which are designed to improve the quality of child care by enhancing the skills and knowledge of child care providers who have varying levels of experience, education and training.

The Office of the State Comptroller has verified, under Control Number 99-7007-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action -- The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT A

| CCA/TRAIN/99-001-S EVALUATION SCORE SHEET | | | | | | | | | | | | |
|---|-----------------------------|-------------|------------------|--------------|---------------------|------------------|------------|---------------|-------------|--------------------|----------------|---------------|
| Awards | Offeror | FEIN | City State | Avg Score | Tech Score (60%) | Amt Requested | # Part. | Total Hrs. | Cost Hr. | Fin Score (40%) | Total Score | Rank Award |
| | American Academy/Ped. | 52-1630552 | Baltimore, MD | 97.33 | 48.67 | \$104,536 | 1500 | 1,500 | 69.69 | 2.4994 | 51.16 | 10 |
| | Anne Arundel CC-REACH | 52-0905706 | Glen Burnie, MD | 89.00 | 44.50 | \$61,185 | 630 | 3,030 | 20.19 | 8.6260 | 53.13 | 8 |
| | Deborah Carroll | 215-84-2545 | Columbia, MD | 83.67 | 41.84 | \$35,348 | 800 | 2,400 | 14.73 | 11.7271 | 53.56 | 7 |
| * | * Eastern Shore CC Con. | 52-0824728 | Wye Mills, MD | 87.33 | 43.67 | \$24,899 | 394 | 1,773 | 14.04 | 12.4034 | 56.07 | 5 |
| * | * Epilepsy Assoc. | 52-6001394 | Towson, MD | 98.33 | 49.17 | \$205,367 | 2100 | 15,550 | 13.21 | 13.2126 | 62.38 | 3 |
| | Focus on Children | 52-2077040 | Bowie, MD | 87.00 | 43.50 | \$87,795 | 850 | 4,800 | 18.29 | 9.5232 | 53.02 | 9 |
| | Friends of the Family | 52-1486702 | Baltimore, MD | 97.67 | 48.84 | \$89,331 | 100 | 825 | 108.28 | 1.6087 | 50.44 | 11 |
| | Instituto de Educacion | 52-2069541 | College Park, MD | 88.67 | 44.34 | \$95,500 | 440 | 1,398 | 68.31 | 2.5499 | 46.88 | 15 |
| * | * Loyola - Institute | 52-0591623 | Baltimore, MD | 95.00 | 47.50 | \$87,093 | 2000 | 25,000 | 3.48 | 50.0000 | 97.50 | 1 |
| * | * Loyola - Project Promise | 52-0591623 | Baltimore, MD | 89.00 | 44.50 | \$59,580 | 40 | 6120 | 9.74 | 17.8922 | 62.39 | 2 |
| | MD Committee for Chdn | 52-0853389 | Baltimore, MD | 80.67 | 40.34 | \$36,586 | 40 | 900 | 40.65 | 4.2849 | 44.62 | 16 |
| * | * MD Public Television | 52-6002033 | Owings Mills, MD | 96.67 | 48.34 | \$143,444 | 1600 | 7750 | 18.51 | 9.4109 | 57.75 | 4 |
| * | * MD State Child Care Assoc | 52-1398476 | Annapolis, MD | 87.00 | 43.50 | \$85,660 | 425 | 6375 | 13.44 | 12.9633 | 56.46 | 6 |
| | Resources for Chdn&Fam. | 52-1176418 | Hagerstown, MD | 87.00 | 43.50 | \$72,969 | 925 | 2636 | 27.68 | 6.2925 | 49.79 | 12 |
| | Southern MD Consortium | 52-1266742 | Leonardtown, MD | 93.67 | 46.84 | \$87,067 | 1400 | 1186 | 73.41 | 2.3727 | 49.21 | 13 |
| | The Arc of Montg.Co. | 52-0639953 | Rockville, MD | 81.67 | 40.84 | \$77,674 | 1752 | 2832 | 27.43 | 6.3508 | 47.19 | 14 |

* RECOMMENDED FOR AWARD

ITEM: 4-S (Cont)

16B
BPW 2/10/99

ATTACHMENT B

| <u>INCUMBENTS:</u> | <u>TERM OF CONTRACT</u> | <u>AMOUNT</u> |
|--|--------------------------------|----------------------|
| Cumberland YMCA Cumberland MD | 3/15/98 - 3/14/99 | \$18,254. |
| Epilepsy Association Towson MD | Same | \$53,817 |
| Friends of the Family Baltimore MD | Same | \$50,000 |
| Arc of Montgomery County Rockville MD | Same | \$58,112 |
| Maryland Committee for Children Baltimore MD | Same | \$51,059 |
| Baltimore City CCRC Baltimore MD | Same | \$63,294 |
| Southern MD Interagency Consortium Leonardtown MD | Same | \$90,791 |
| Mayor's Office for Children & Youth Baltimore MD | Same | \$54,304 |
| Child Care Connection Rockville MD | Same | \$14,450 |
| Anne Arundel Community College Glen Burnie MD | Same | \$62,803 |
| Loyola College Baltimore MD | Same | \$60,304 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Peggy Uhl (410) 767-2479

DEPARTMENT: Labor, Licensing and Regulation (DLLR)

PROGRAM: Office of Unemployment Insurance (OUI)

OUI serves the citizens of Maryland by providing unemployment benefits to individuals who are separated from the work force through no fault of their own. OUI is administered by local offices throughout the state.

CONTRACT NO. & TITLE: Napersoft, Inc.; Maintenance Agreement

ADPICS DOCUMENT ID NUMBER: P00B9000096

DESCRIPTION: **Contract for the continued use of Napersoft mainframe software and the provision of related maintenance services. This award will provide OUI with maintenance, technical and Y2K compliant services.**

TERM: 2/10/99 - 2/9/2004

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: **Napersoft, Inc.**
Naperville, IL.

INCUMBENT: Same
(11/24/93-11/23/94; \$191,700)

FUND SOURCE: 100% Federal
(U.S.Dept. of Labor; Empl&Training
Adm.;Unemployment Ins. Grant)

APPROP. CODE: P00G0106

AMOUNT: **\$310,505** (5 years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: OUI has been licensed to use Napersoft software since 1993 and has retained the Napersoft Corporation to provide technical services and maintenance on the licensed product. The Napersoft software resides at the Annapolis Data Center. The Department has a substantial monetary investment in this product in time and materials since its acquisition. Continuing the maintenance agreement will entitle OUI to a Y2K upgrade of the Napersoft product which is necessary to continue business beyond calendar year 1999.

OUI uses the Napersoft product in conjunction with DLLR's unemployment computer system called the Maryland Automated Benefit System (MABS). The Napersoft product provides features that are not available in MABS. The software provides a link that is required to attach Napersoft features to claims processed by MABS. The notepad (the feature most frequently utilized by DLLR's Local and Central Office staff to attach information to unemployment claims), can be viewed Statewide by all authorized inquirers. This feature provides a history of activities on claims that is not available with MABS and provides an invaluable service to OUI's customer base, allowing on-line access to all claimant information.

The contractor warrants that the IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 99-7013-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Marcus Filson (410) 780-7808, ext 275

DEPARTMENT: Juvenile Justice (DJJ)

PROGRAM: Facilities & Residential Services

The Facilities and Residential Services program provides transportation services for youth between the State detention facilities and courts. It also provides educational services, health services, and necessary support and supervision for the State operated youth detention, holdover, and committed facilities.

CONTRACT NO. & TITLE: 98-JJ-084 S016123; Sex Offender
Treatment for Youth and their Families who
reside in Howard County.

ADPICS DOCUMENT ID NUMBER: V00B9000062

DESCRIPTION: Contractor will provide outpatient group,
individual and family therapy crisis intervention, case management and administrative
services. The primary focus of treatment will be for sex offending behavior; however, other
behavioral, interpersonal and family problems may be addressed.

TERM: 2/10/99 - 2/9/2002 (W/2 one-year renewal
options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Bid Received

AWARD: Family Therapy Institute
Rockville, MD

INCUMBENT: None

FUND SOURCE: 100% General

APPROP. CODE: VOOA0106

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont)

AMOUNT: \$39,170 (3 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was published in the Maryland Contract Weekly and copies of the solicitation were sent directly to 14 organizations, of which 13 were Maryland firms and 1 was an MBE. Vendor organizations that declined to submit bids indicated that they had other commitments or the subject matter of the contract was either something they did not usually provide or was beyond their current capacity.

DJJ has determined that for this small contract it is in the best interest of the Department to not have an MBE goal. This is due to the individualized and sensitive nature of the services provided by the contractor to these troubled youth and the confidentiality which must be maintained throughout the contract process.

The Office of the State Comptroller has verified, under Control Number 98-6896-006, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisor P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Note: See related Item in DBM BPW Agenda Item 7-S.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 7-S **Agency Contact:** Marcus Filson (410) 230-3325

DEPARTMENT: Juvenile Justice (DJJ)

PROGRAM: Facilities & Residential Services

The Facilities and Residential Services program provides transportation services for youth between the State detention facilities and courts. It also provides educational services, health services, and necessary support and supervision for the State operated youth detention, holdover, and committed facilities.

CONTRACT NO. & TITLE: 98-JJ-084 S016123; Sex Offender
Treatment for Youth and their Families who
reside in Anne Arundel County.

ADPICS DOCUMENT ID NUMBER: V00B9000061

DESCRIPTION: Contractor will provide outpatient group,
individual and family therapy crisis intervention, case management and administrative
services. The primary focus of treatment will be for sex offending behavior; however,
other behavioral, interpersonal and family problems may be addressed.

TERM: 2/10/99 -2/9/2002 (W/ 2 one-year renewal
options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Bid Received

AWARD: Family Therapy Institute
Rockville, MD

INCUMBENT: None

FUND SOURCE: 100% General **APPROP. CODE:** V00A0106

AMOUNT: \$39,170 (3 Years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was published in the Maryland Contract Weekly and copies of the solicitation were sent directly to 14 organizations, of which 13 were Maryland firms and 1 was an MBE. Vendor organizations that declined to submit bids indicated that they had other commitments or the subject matter of the contract was either something they did not usually provide or was beyond their current capacity.

DJJ has determined that for this small contract it is in the best interest of the Department to not have an MBE goal. This is due to the individualized and sensitive nature of the services provided by the contractor to these troubled youth and the confidentiality which must be maintained throughout the contract process.

The Office of the State Comptroller has verified, under Control Number 98-6896-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Margaret Mosser (410) 260-7787

DEPARTMENT: Department of Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Application Systems Management (ASM)
Financial Management Information Systems
(FMIS)

Within DBM's OIT the FMIS Project operates a Statewide fully integrated computer system that is used by policy makers as well as program and financial managers to analyze and evaluate management and financial decisions at all levels of State government. The FMIS is a comprehensive system of integrated software applications, business procedures and network technology which supports agency-based accounting, purchasing, budgeting, personnel and asset management within the State of Maryland government. The FMIS applications include interfaces with other related systems and are supported by IBM's relational database technology (DB2).

ORIGINAL CONTRACT NO. & TITLE: FMIS-0698-001; IBM Global Services

ADPICS DOCUMENT ID NUMBER: CO344722

ORIGINAL CONTRACT APPROVED: 3/18/98 DBM BPW 2-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **IBM Global Services**
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract to provide an assessment of the performance of the R*STARS accounting system, recommend performance tuning changes and implement changes as directed by DBM with the objective of achieving an improvement in R*STARS application performance.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

DESCRIPTION OF MODIFICATION: This modification (# 4) is to provide additional support services to DBM's ASM staff and the Annapolis Data Center (ADC) staff for implementation of changes, as directed, with the objective of achieving an improvement in R*STARS / Advanced Purchasing Inventory Control System (ADPICS) application performance. This modification will provide support services for implementing an initial data archive strategy for R*STARS and extend the period of performance of the contract through 12/31/99. The data archive strategy was the result of Modification # 3.

TERM OF ORIGINAL CONTRACT: 3/4/98 - 6/30/98

TERM OF MODIFICATION: 2/10/99 - 12/31/99

FUND SOURCE: 100% General

APPROPRIATION CODE: F10A04

ORIGINAL CONTRACT AMOUNT: \$151,161

MODIFICATIONS TO DATE (AMOUNT/PURPOSE):

| | | |
|---------|------------|--|
| Mod # 1 | \$ 0 | No cost time extension for performance for period 7/1/98 - 7/31/98. |
| Mod # 2 | \$ 0 | No cost time extension for performance for period 8/1/98 - 8/05/98. |
| Mod # 3 | \$ 528,042 | Modification which defined a data model for a data purge /archive process that will improve the performance of the R*STARS / ADPICS systems. Also, extended time for performance from 9/5/98 to 7/31/99. |

AMOUNT OF THIS MODIFICATION: \$424,538 (10.5 Months)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$1,103,741

PERCENTAGE INCREASE(DECREASE)
OF RATES:

None

280.9%

630.2%

REQUESTING AGENCY REMARKS: This modification request will provide continued support services for implementing an initial data archive strategy for R*STARS as determined by the Archive / Purge Requirements obtained in Modification # 3 and will also extend the contract termination date to 12/31/99. This modification request (#4) includes implementation of a data Archive / Purge strategy for the General Ledger (GL) and the general design and the framework for the detail data archive design, based upon successful implementation of the GL component.

Modification # 4 is targeted toward removing from the DB2 database tables, data from those areas that would be most adversely affected upon year-end close for FY 1999. At fiscal year-end close, it is expected that the GL and document financial database tables for R*STARS will increase by roughly 40%. Removing and archiving data from the GL prior to the end of the fiscal year will assure that there will be sufficient available space in the database tables to accommodate the anticipated growth in table data.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 99-7104-1111, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the state to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

The Department of Budget Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACTS NO. & TITLES: Various (see Requesting Agency Remarks below)

ADPICS DOCUMENT ID NUMBERS: N/A

ORIGINAL CONTRACTS APPROVED: Various (See Requesting agency Remarks below)

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTORS: From among 150 existing contractors (see Requesting Agency Remarks below)

DESCRIPTION OF ORIGINAL CONTRACTS: Various (see Requesting Agency Remarks below)

DESCRIPTION OF OPTIONS: Advanced approval to allocate FY 2000 and FY 2001 DDA Waiting List Initiative funds, for individuals placed during FY 1999, with any of 150 current DDA providers. With advanced approval, placements will be facilitated since an individual contract option would not need to be approved by the Board prior to placement of clients (see Requesting Agency Remarks below). This is a continuation of DBM Agenda Item 12-S-MOD of 6/10/98, where the Board gave advanced approval to the DDA to spend \$10,675,000 of Waiting List Initiative funds in Fiscal Year 1999.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S-MOD (Cont)

TERMS OF ORIGINAL CONTRACTS: Various implementation dates ranging from 7/1/96 to 6/30/2001.

TERMS OF OPTIONS: Various option terms ranging from 7/1/99 - 6/30/2001.

FUND SOURCES:

| | |
|---|------------------------------|
| Support Services..... | 92% Gen; 8% Spec. |
| Community Supported Living Arrangements (CSLA)..... | 62% Gen.; 33% Fed., 5% Spec. |
| Supported Employment..... | 85% Gen.; 15% Fed. |

APPROP. CODE: M00M0102

ORIGINAL CONTRACT AMOUNTS: Various (see Requesting Agency Remarks below)

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): Various (see Requesting Agency Remarks below)

| | | |
|--|--|-----------------|
| <u>AMOUNT OF THESE OPTIONS:</u> | <u>FY 2000</u> | <u>FY2001</u> |
| | \$6,680,000 NTE | \$6,460,000 NTE |
| | \$13,140,000 NTE Grand Total (2 Years) | |

PERCENTAGE INCREASE(DECREASE)
OF RATES: N/A

REQUESTING AGENCY REMARKS: On 6/10/98, the Board approved DBM Item 12-S-MOD. This item granted DDA advanced approval to spend, during Fiscal Year 1999, \$10,675,000 appropriated for Year 1 of a 5 year initiative to provide services to over 5,900 people with disabilities who have been waiting for services for many years. Advanced approval to modify existing contracts, with 150 provider agencies, was requested because of the Program's concerns regarding the timely placement of individuals under the existing procurement process and the success of the Initiative. The Board's advance approval has allowed the Program to begin services immediately, after matching a client and provider. However, as individuals were placed, the Program realized the Action Agenda did not clearly address its needs or desires regarding future years of service.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S-MOD (Cont)

Individuals placed, by DDA, usually receive services for life. As a result, when a client is placed, the value of the contract modification/option reflects the vendor providing services to the individual for the duration of their existing contract, not just the current fiscal year. The Program wishes to continue this practice; however, it believes that the Board's 6/10/98 approval is limited to FY 1999 funds. Therefore, DDA is requesting the Board's approval to commit FY 2000 and FY 2001 funds, where applicable, for FY 1999 Waiting List Initiative placements.

As specified in DBM Agenda Item 12-S-MOD of 6/10/98, not less than twice annually, DDA will submit, for the Board's retroactive approval, a consolidated agenda item containing a summary of DDA Waiting List Initiative funds expended during the reporting period. The agenda item is to list all contracts modified pursuant to this authorization, the amount of the modification, and the number of clients placed with each provider under this program. See Attachment A for the consolidated list of awarded contracts for the period 7/1/98 through 12/31/98. Retroactive approval of these contracts, totaling \$3,854,520, is requested as part of this agenda item.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: This Item appeared as Item 21-S-MOD on the DBM 12/16/98 Agenda and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

| | <u>SERVICE</u> | <u>COUNT</u> | <u>ACTUAL FY 99</u> | <u>EST. FY 2000</u> | <u>EST. FY 2001</u> |
|-----------------------------------|----------------|--------------|-------------------------|-------------------------|-------------------------|
| Alliance | ISS | 14 | \$19,362 | \$32,143 | \$33,427 |
| Appalachian Parents Assoc | ISS | 5 | \$13,823 | \$19,723 | \$20,511 |
| Arc of Anne Arundel | SE | 1 | \$3,669 | \$4,950 | \$5,148 |
| | ISS | 31 | \$45,445 | \$67,644 | \$70,350 |
| | CSLA | 1 | \$13,913 | \$23,951 | \$24,909 |
| Arc of Carroll County | SE | 5 | \$23,429 | \$28,688 | \$29,835 |
| Arc of Frederick Co. | CSLA | 2 | \$10,541 | \$0 | \$0 |
| | ISS | 4 | \$17,565 | \$8,964 | \$0 |
| Arc of Harford County | CSLA | 2 | \$113,668 | \$0 | \$0 |
| | FSS | 27 | \$58,814 | \$0 | \$0 |
| Arc of Howard County | CSLA | 4 | \$76,945 | \$0 | \$0 |
| | ISS | 8 | \$12,000 | \$0 | \$0 |
| | SE | 1 | \$5,000 | \$0 | \$0 |
| Arc of Montgomery County | ISS | 1 | \$12,456 | \$12,954 | \$0 |
| | SE | 1 | \$4,375 | \$7,800 | \$0 |
| Arc of Northern Chesapeake Region | CSLA | 4 | \$61,423 | \$0 | \$0 |
| | FSS | 28 | \$34,333 | \$0 | \$0 |
| | SE | 1 | \$5,000 | \$0 | \$0 |
| Arc of Prince Georges County | CSLA | 9 | \$80,847 | \$118,825 | \$0 |
| | ISS | 10 | \$36,516 | \$51,415 | \$0 |
| | SE | 3 | \$13,125 | \$23,400 | \$0 |
| Arc of Southern MD | CSLA | 4 | \$34,016 | \$56,604 | \$58,868 |
| Athelas Institute | CSLA | 1 | \$3,845 | \$7,998 | \$8,318 |
| | ISS | 7 | \$48,037 | \$46,787 | \$48,658 |
| BARC | ISS | 29 | \$73,511 | \$70,761 | \$73,592 |
| | CSLA | 14 | \$127,860 | \$204,650 | \$212,835 |
| Bay Shore Services | CSLA | 5 | \$64,351 | \$49,406 | \$51,382 |
| | ISS | 11 | \$20,811 | \$35,784 | \$37,218 |
| Bello Machre | ISS | 5 | \$53,502 | \$59,386 | \$61,763 |
| | CSLA | 1 | \$13,082 | \$16,379 | \$17,034 |
| Benedictine School | SE | 3 | \$19,490 | \$25,146 | \$26,152 |
| CALMRA | CSLA | 1 | \$25,583 | \$26,606 | \$27,671 |
| Caring Hands | ISS | 4 | \$17,012 | \$15,925 | \$16,562 |

ATTACHMENT A

BPW 2/10/99

| | <u>SERVICE</u> | <u>COUNT</u> | <u>ACTUAL FY 99</u> | <u>EST. FY 2000</u> | <u>EST. FY 2001</u> |
|--------------------------------|----------------|--------------|-------------------------|-------------------------|-------------------------|
| Cecil County Activity Ctr. | SE | 2 | \$13,163 | \$16,848 | \$17,522 |
| | CSLA | 1 | \$12,020 | \$18,310 | \$19,042 |
| Center For Prgressive Learning | ISS | 2 | \$7,073 | \$1,340 | \$1,394 |
| Change | FSS | 1 | \$45,442 | \$46,107 | \$47,952 |
| Charles County Health Dept | ISS | 33 | \$102,347 | \$0 | \$0 |
| Chesapeake Center | ISS | 2 | \$9,037 | \$12,236 | \$12,726 |
| CHI | ISS | 1 | \$19,860 | \$20,654 | \$21,481 |
| Communnity Support Services | FSS | 1 | \$39,400 | \$40,976 | \$42,615 |
| Community Living | ISS | 2 | \$3,659 | \$4,567 | \$4,749 |
| Creative Options | ISS | 30 | \$132,388 | \$158,170 | \$164,498 |
| Crossroads Community | CSLA | 1 | \$27,387 | \$42,724 | \$44,433 |
| CSAAC | SE | 2 | \$37,213 | \$45,039 | \$46,841 |
| CSS | FSS | 1 | \$38,000 | \$39,520 | \$41,101 |
| CSSD | ISS | 3 | \$12,668 | \$22,038 | \$22,920 |
| DSG | ISS | 3 | \$7,495 | \$0 | \$0 |
| | CSLA | 4 | \$24,051 | \$41,529 | \$43,190 |
| eMerge | CSLA | 2 | \$12,210 | \$0 | \$0 |
| | ISS | 4 | \$31,051 | \$0 | \$0 |
| | SE | 1 | \$5,625 | \$0 | \$0 |
| Epilepsy Assoc Eastern Shore | CSLA | 5 | \$170,485 | \$0 | \$0 |
| | SE | 1 | \$5,193 | \$0 | \$0 |
| Epilepsy Assoc of MD | SE | 1 | \$6,853 | \$0 | \$0 |
| | ISS | 3 | \$21,754 | \$0 | \$0 |
| Family Services Fdn., Inc | CSLA | 1 | \$21,105 | \$0 | \$0 |
| Forward Visions | ISS | 4 | \$13,370 | \$0 | \$0 |
| | CSLA | 3 | \$17,046 | \$7,496 | \$0 |
| Friends Aware, Inc | CSLA | 2 | \$13,971 | \$0 | \$0 |
| | ISS | 1 | \$490 | \$0 | \$0 |

ATTACHMENT A

| | <u>SERVICE</u> | <u>COUNT</u> | <u>ACTUAL FY 99</u> | <u>EST. FY 2000</u> | <u>EST. FY 2001</u> |
|-------------------------------------|----------------|--------------|-------------------------|-------------------------|-------------------------|
| Full Citizenship | SE | 1 | \$50,318 | \$0 | \$0 |
| Jewish Family Services | CSLA | 2 | \$17,225 | \$0 | \$0 |
| | ISS | 48 | \$137,218 | \$0 | \$0 |
| Jubilee | ISS | 1 | \$21,126 | \$0 | \$0 |
| | CSLA | 3 | \$52,862 | \$24,659 | \$0 |
| Kennedy Krieger Inst. | FSS | 32 | \$47,361 | \$0 | \$0 |
| | CSLA | 1 | \$28,998 | \$0 | \$0 |
| Kent Center | CSLA | 2 | \$79,800 | \$0 | \$0 |
| | SE | 2 | \$12,000 | \$0 | \$0 |
| Langton Green | ISS | 1 | \$13,362 | \$0 | \$0 |
| Lower Shore Enterprises | SE | 1 | \$4,956 | \$0 | \$0 |
| Melwood Hort. Center | ISS | 3 | \$10,040 | \$8,190 | \$0 |
| | CSLA | 3 | \$104,066 | \$124,299 | \$0 |
| | SE | 3 | \$16,875 | \$23,400 | \$0 |
| National Multiple Sclerosis Society | ISS | 6 | \$40,934 | \$55,323 | \$0 |
| Opportunity Builders | ISS | 7 | \$9,138 | \$13,483 | \$0 |
| | SE | 4 | \$25,120 | \$31,200 | \$0 |
| Providence Center | ISS | 8 | \$35,242 | \$52,200 | \$0 |
| | CSLA | 3 | \$24,698 | \$35,183 | \$0 |
| R&D Instructional | SE | 2 | \$32,109 | \$38,407 | \$0 |
| | ISS | 2 | \$42,780 | \$50,191 | \$0 |
| Ray of Hope | ISS | 3 | \$14,652 | \$9,150 | \$0 |
| SEEC | SE | 3 | \$23,333 | \$29,120 | \$0 |
| | CSLA | 6 | \$131,333 | \$137,645 | \$0 |
| SMVI | CSLA | 1 | \$22,091 | \$8,320 | \$0 |
| | ISS | 2 | \$13,595 | \$19,404 | \$0 |
| Somerset Cty Developmental Ctr. | SE | 2 | \$17,010 | \$26,933 | \$0 |
| | ISS | 1 | \$25,927 | \$29,420 | \$0 |
| Southern MD Vocational | ISS | 1 | \$10,000 | \$10,400 | \$0 |
| Target | SE | 4 | \$19,105 | \$24,960 | \$0 |
| | CSLA | 2 | \$45,120 | \$49,525 | \$0 |

ATTACHMENT A

| | <u>SERVICE</u> | <u>COUNT</u> | <u>ACTUAL FY 99</u> | <u>EST. FY 2000</u> | <u>EST. FY 2001</u> |
|--------------------------------------|----------------|--------------|-------------------------|-------------------------|-------------------------|
| The Chimes | SE | 2 | \$10,126 | \$15,600 | \$0 |
| | ISS | 8 | \$74,902 | \$92,462 | \$0 |
| UCP of Central MD | ISS | 18 | \$98,567 | \$113,976 | \$0 |
| | SE | 1 | \$3,005 | \$4,546 | \$0 |
| | CSLA | 2 | \$15,899 | \$27,372 | \$0 |
| UCP of PG & Mont Co. | SE | 1 | \$11,250 | \$15,600 | \$0 |
| UCP of Southern MD | SE | 3 | \$24,251 | \$37,549 | \$0 |
| | ISS | 8 | \$57,687 | \$72,026 | \$0 |
| | CSLA | 6 | \$139,979 | \$197,233 | \$0 |
| VSI | CSLA | 3 | \$51,640 | \$62,510 | \$0 |
| | ISS | 1 | \$1,945 | \$3,034 | \$0 |
| Wash Cty Assoc for Retarded Citizens | FSS | 43 | \$116,660 | \$161,946 | \$0 |
| | CSLA | 2 | \$28,734 | \$47,831 | \$0 |
| Wash. Cty Human Dev Council | CSLA | 1 | \$15,258 | \$20,568 | \$0 |
| | ISS | 4 | \$10,105 | \$13,419 | \$0 |
| Wicomico Teen-Adult Comm Resid. | CSLA | 1 | \$52,413 | \$57,200 | \$0 |
| TOTAL: | | 628 | \$3,854,520 | \$3,277,727 | \$1,354,697 |

Six Month Placement Summary:

| | | | | |
|---|-----|-------------|-------------|-------------|
| Community Supported Living Arrangements (CSLA): | 105 | \$1,734,465 | \$1,406,823 | \$507,682 |
| Individual Support Services (ISS): | 472 | \$1,728,462 | \$1,471,718 | \$721,517 |
| Supported Employment (SE): | 51 | \$391,593 | \$399,186 | \$125,498 |
| TOTAL: | 628 | \$3,854,520 | \$3,277,727 | \$1,354,697 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Marvin Malcotti, Ph.D. (410) 902-4539

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 99-5345; Multi Services

ADPICS DOCUMENT ID NUMBER: CO34665

ORIGINAL CONTRACT APPROVED: 5/13/98 DBM BPW Item 4-S

CONTRACTOR: **Bello Machre, Inc.**
Pasadena, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential, Day, Individual Support Services (ISS), Individual Family Care (IFC), Supported Employment (SE), Purchase of Care (POC), Behavioral Support Services (BSS), Family Support Services (FSS), Day Augmentation, Residential Augmentation and Community Supported Living Arrangements (CSLA).

DESCRIPTION OF OPTION: Exercise contract option to provide support services to 2 additional individuals and increase services to 2 individuals already served under the agency's current Residential Augmentation program. The average cost for each individual per year is \$19,176.

TERM OF ORIGINAL CONTRACT: 7/1/98 - 6/30/2001

TERM OF OPTION: 2/1/99 - 6/30/2001

FUND SOURCE: 58% Gen.; 42 % Fed.
(Medicaid Reimbursable)

APPROP. CODE: MOOM0102

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont)

ORIGINAL CONTRACT AMOUNT: \$373,724

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

| | | |
|--------|--------------|---|
| Mod# 1 | 59,539 | Increase services to 1 in Family Supt. Svcs. for period 7/31/98 - 6/30/2001. |
| Mod# 2 | 47,747 | Increase services to 1 in Indiv. Supt. Svcs. for period 8/23/98 - 6/30/2001. |
| Mod# 3 | 55,892 | Increase services to 1 in Family Supt. Svcs. for period 8/24/98 - 6/30/2001. |
| Mod# 4 | 1,920 | Increase services to 1 in Indiv. Supt. Svcs. for period 8/24/98 - 6/30/99. |
| Mod# 5 | 46,495 | Add CSLA services for 1 individual. for period 10/30/98 - 6/30/2001. |
| Mod# 6 | <u>9,553</u> | Increase services to 1 in Indiv. Supt. Svcs. for period 10/31/98 - 6/30/2001. |
| | \$ 221,146 | Total |

AMOUNT THIS OPTION: **\$185,290** (29 Months)
(Gen. \$107,148; Fed. \$ 77,822)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$780,160

PERCENTAGE INCREASE (DECREASE)
OF RATES: N/A

REQUESTING AGENCY REMARKS: Three of the individuals are diagnosed with moderate mental retardation and one with severe mental retardation, and all have severe medical conditions. The following lists specific conditions of each individual:

- Individual #1 is a 29 year old woman with Down Syndrome, Brittle Insulin Dependent Diabetes Mellitus and Hyperthyroidism.
- Individual #2 is a 26 year old woman with Organic Brain Disfunction, psychosis, speech disorder (Asphasia), uncontrolled Seizure Disorder and Attention Deficit Disorder.
- Individual #3 is a 72 year old man with Epilepsy, Polio, Congestive Heart Failure, Cerebral Vascular Accident Stroke, Aspiration Pneumonia and Acute Bronchitis.
- Individual #4 is a 73 year old man with Epilepsy, Alzheimer's Disease with Dementia, Parkinsons Disease, Schizophrenia, Acute Delerium, Severe walking/balance disorder (Ataxia), Acute Myocardial Infarction, and Bladder Atrophy.

These individuals are already a part of Bello Machre's residential program. Since they are only in need of additional staff services and supervision at this time, it is in their best interest that they remain with this provider, where these individuals are familiar with the staff and their surroundings.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 98-6666-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above reference Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 11-S-MOD **Agency Contact:** Carol Kaiser (410) 767-2036

DEPARTMENT: Maryland Higher Education Investment Program

PROGRAM: Maryland Prepaid College Trust

The Maryland Higher Education Investment Program and the Maryland Prepaid College Trust were established to provide the citizens of Maryland with a savings mechanism for higher education. The intent of this Program is to provide a relatively worry-free way for Maryland citizens to save for higher education and to hedge against future increases in tuition costs. By furnishing this savings option, the State hopes to help families avoid incurring large amounts of debt, as well as to promote an educated work force for the future.

ORIGINAL CONTRACT NO. & TITLE: FY98-02; Centralized Marketing Agent

ADPICS DOCUMENT ID NUMBER: CO344950

ORIGINAL CONTRACT APPROVED: 1/22/98 DBM BPW Item 14-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Guild, Inc./Beltsville, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract for a centralized marketing agent to support the Maryland Prepaid College Trust. This contract includes services for creation, publication and distribution of written marketing material, advertisements, and commercials; providing customer service for information regarding the program; and the overall planning and implementation of the marketing strategy for the Program.

DESCRIPTION OF MODIFICATION: Increase level of funding to provide for creation and production of direct mail pieces and advertisements and for the purchase of media for advertisements for the Program's 1999 Enrollment Period.

TERM OF ORIGINAL CONTRACT: 1/22/98 - 1/21/2000 (W/1 one-year renewal option)

TERM OF MODIFICATION: 2/10/99 - 1/21/2000

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S-MOD (Cont)

FUND SOURCE: 100% Non-Budgeted **APPROP. CODE:** R60H0041

ORIGINAL CONTRACT AMOUNT: \$736,000 estimated NTE

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

| | | |
|--------|------------------|---|
| Mod #1 | \$300,000 | Add broadcast advertisements to the Program. |
| Mod #2 | <u>\$ 40,000</u> | Add targeted direct mail and advertising the Program. |
| | \$340,000 | Total |

AMOUNT OF THIS MODIFICATION: \$336,750 NTE (11.4 Months)

PERFORMANCE BOND: \$25,000

REVISED TOTAL CONTRACT AMOUNT: \$1,412,750

PERCENTAGE INCREASE (DECREASE)
OF RATES: N/A

PERCENTAGE INCREASE (DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION): 45.8%

PERCENTAGE INCREASE (DECREASE)
(OVERALL): 91.9%

REQUESTING AGENCY REMARKS: Additional funds were included in the FY 1999 budget for the marketing and advertisement of the Program. The original RFP and subsequent contract award did not include any funds for media purchases for the Program's 1999 Enrollment Period, however there was a provision in the contract for the winning vendor to supply these additional services, as determined by the program's Board.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S-MOD (Cont)

The Office of the State Comptroller has verified under Control Number 99-7115-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action – the above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 12-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Re-employment of Individuals Who Retired Under Senate Bill
1 (SB1), Chapter 353, Acts of 1996

AMOUNT OF REQUEST: See attached

APPROP. CODE: D05E01

DESCRIPTION: The Secretary of Budget and Management recommends the extension of contracts for 3 individuals who retired under SB1. SB1 limits to 2% (or a maximum of 40 individuals) the number of retirees in the Executive Branch who may be re-employed subject to the approval of the Board of Public Works. Attached is a listing of the SB1 contractual requests.

REQUESTING AGENCY REMARKS: The BPW has approved re-employing a total of 26 SB1 retirees to date on a contractual basis. With the addition of the extension of the 3 contracts included in this Agenda Item, 26 SB1 retirees will still have been re-employed, leaving a maximum of 14 additional retirees who may be re-employed.

DBM REMARKS: Approval recommended. The respective agencies have certified fund availability to effectuate these contractual re-employment requests.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 12-GM (Cont)

42B
BPW 2/10/99

ATTACHMENT

SB 1 Re-employments

| Department | Name | Position | Effective Date | Hourly Rate/Maximum | Contract Duration | Comments |
|------------|----------------|-------------------------------------|-------------------|---------------------|-------------------|--|
| MDOT | Richard Lyons | Administrator II | 2/11/99 - 2/10/00 | \$21.51 \$35,000 | 1 year | <u>Extension</u> - As the former manager of Fleet and Facilities Unit, Mr. Lyons has provided expert guidance in the implementation of the Computerized Maintenance Management System (CMMS). Mr. Lyons plays an essential role in the success of this project. |
| MDOT | Louis London | Administrative Officer II | 2/11/99 - 2/10/00 | \$19.10 \$17,171 | 1 year | <u>Extension</u> - Mr. London provides critical services to the Motor Vehicle Administration such as: maintaining on-going efforts to identify improper hearing dispositions, conduct training seminars with law enforcement to enhance compliance with necessary programs and represent the MVA as a witness at Circuit Court |
| DGS | Allan Blumberg | Senior Advisor for Special Projects | 2/11/99 - 2/10/00 | \$35.00 \$25,000 | 1 year | <u>Extension</u> - Mr. Blumberg has extensive service with the State. His comprehensive knowledge and understanding of the business community make him an integral part of DGS operations. |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 13-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

AMOUNT OF REQUEST: N/A

APPROP. CODE: D25E0301

DESCRIPTION: Approval request to create one position in the Office of the Comptroller pursuant to 7-236, State Finance and Procurement Article and Section 20, Chapter 109, Acts of 1998 (the Budget Bill for FY 1999). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive branch.

| <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries Wages & Fringes</u> |
|--------------------------------|-------------------|-------------------------------------|
| Chief of Staff (Executive VII) | ES 7/6 | \$92,723 |
| Fringes @29.5% | | 27,353 |
| Less Turnover Expectancy @ 60% | | (\$72,045) |
| Total Salary & Fringes FY 1999 | | \$48,031 |

REQUESTING AGENCY REMARKS: This request will create a Chief of Staff position in the Office of the Comptroller to supervise and manage the Comptroller's immediate staff.

DBM REMARKS: Approval recommended.
The agency has certified fund availability during FY 1999 to effectuate the creation of this position.

Note: See related position appointment in DBM Agenda Item 14-GM.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 14-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Secretary of Budget & Management recommends the following appointment to the EPP.**

| <u>Office of the Comptroller</u> | <u>Current Salary</u> | <u>Proposed Salary</u> |
|----------------------------------|-----------------------|------------------------|
| Chief of Staff | N/A (New Position) | \$92,723 (ES 7/6) |

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended. The agency has certified fund availability to effectuate this appointment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 15-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: The Secretary of Budget & Management recommends the following adjustment and appointment to the EPP and certifies that the adjustment is for the purpose of retention or recruitment of a competent individual.

| <u>Department of Transportation</u> | <u>Current Salary</u> | <u>Proposed Salary</u> |
|-------------------------------------|-----------------------|------------------------|
| Deputy Secretary of Transportation | \$98,888 (ES 9/3) | \$104,834 (ES 9/5) |

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP adjustment and appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended. The agency has certified fund availability to effectuate this salary adjustment and appointment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 16-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: The Secretary of Budget & Management recommends the following adjustment and appointment to the EPP and certifies that the adjustment and appointment is for the purpose of retention or recruitment of a competent individual.

| | | |
|---|--|---------------------------|
| Department of Transportation <u>Maryland Aviation Administration</u> | Current <u>Salary</u> | Proposed <u>Salary</u> |
| Deputy Administrator (DOT Executive VII) | \$28,547 (Gr 14/Base; Administrative Officer II; currently vacant) | \$84,962 (ES 7/3) |

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP adjustment and appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended. The agency has certified fund availability to effectuate this salary adjustment and appointment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

CONSTRUCTION CONTRACT:ITEM: 1-CDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80502-F, Project No. D-980038, Microscopy Lab Renovations, Zoology/Psychology Building #144, University of Maryland, College Park.DESCRIPTION: Contractor shall furnish all labor, equipment, materials and supervision to perform interior renovation including demolition of interior partitions and finishes, demolition and replacement of electrical and lighting components, air handling unit components, ductwork and piping systems, and refinishing of casework.PROCUREMENT METHOD: Competitive Sealed Bid

| <u>BIDS OR PROPOSALS:</u> | <u>AMOUNT</u> |
|--|---------------|
| PCI Upper Marlboro, MD 20774 | \$198,615 |
| Patriot Group Contractors, Inc. Beltsville, MD 20705 | \$203,477 |
| BCI Contractors, Inc. Baltimore, MD 21202 | \$216,600 |
| Site Construction, Inc. Lanham, MD 20706 | \$221,485 |
| North Point Builders, Inc. Baltimore, MD 21222 | \$236,800 |
| Smith Management Construction, Inc. Arlington, VA 22202 | \$238,725 |
| 3G Contractors, Inc. Damascus, MD 20872 | \$255,000 |

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

CONSTRUCTION CONTRACT:ITEM: 1-C (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80502-F, Project No. D-980038, Microscopy Lab Renovations, Zoology/Psychology Building #144, University of Maryland, College Park.

| <u>BIDS OR PROPOSALS:</u> (continued) | <u>AMOUNT</u> |
|--|---------------|
| Tryoc Construction, LLC Oxon Hill, MD 20745 | \$268,500 |
| Williamson Group Construction, Inc. Rockville, MD 20852 | \$279,807 |
| Associated Builders, Inc. Hyattsville, MD 20781 | \$282,400 |
| EHI Construction, Inc. Fort Washington, MD 20744 | \$294,500 |
| Porter Construction Management, Inc. Gaithersburg, MD 20879 | \$296,980 |
| R.J. Crowley, Inc. Laurel, MD 20707 | \$307,000 |
| R.K. Contractors, Inc. Beltsville, MD 20705 | \$314,400 |

AWARD: PCI
15881 Commerce Court
Upper Marlboro, MD 20774

AMOUNT: \$198,615PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.TERM OF CONTRACT: One Hundred Ten (110) calendar days from Notice to ProceedFUND SOURCE: 36.02.22 (Current Unrestricted Funds)
Subobject X99

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

CONSTRUCTION CONTRACT:ITEM: 1-C (continued)DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 80502-F, Project No. D-980038, Microscopy Lab Renovations, Zoology/Psychology Building #144, University of Maryland, College Park.

REMARKS: The source of funds for this project is the Department of Microbiology operating budget. The Contractor has committed to achieving no less than fourteen percent minority participation. The office of the State Comptroller has verified under Control Number 99-7030-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

106

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

CONSTRUCTION CONTRACT:ITEM: 2-CDEPARTMENT: University of Maryland, College Park for Bowie State UniversityCONTRACT NO. & TITLE: Bid No. 80155-F, Project No. TB-000-951-001, Center for Learning and Technology at Bowie State University.DESCRIPTION: Contractor shall furnish all labor, equipment, materials and supervision to construct a 100,000 GSF, three story, structural steel, brick veneer building comprised of computer/AV interactive classrooms, lecture halls, laboratories, offices, conference rooms, common areas and lounges, including site work, parking lot and road work at Bowie State University.PROCUREMENT METHOD: Multi-Step Competitive Sealed Bid

| <u>BIDS OR PROPOSALS:</u> | <u>AMOUNT</u> |
|--|---------------|
| TGMI/Contractors, Inc. Cockeysville, MD 21030 | \$14,971,100 |
| Hess Construction Company, Inc. Takoma Park, MD 20912 | \$15,153,000 |
| SIGAL Construction Corporation Washington, D.C. 20007 | \$15,179,500 |
| C.E.R., Inc. Baltimore, MD 21227 | \$15,234,650 |
| Dustin Construction, Inc. Gaithersburg, MD 20879 | \$15,614,000 |
| The Gassman Corporation Columbia, MD 21046 | \$15,621,000 |
| San Jose Construction Group, Inc. Annapolis, MD 21403 | \$16,228,400 |

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

CONSTRUCTION CONTRACT:ITEM: 2-C (continued)DEPARTMENT: University of Maryland, College Park for Bowie State UniversityCONTRACT NO. & TITLE: Bid No. 80155-F, Project No. TB-000-951-001, Center for Learning and Technology at Bowie State University.CONTRACT NO. & TITLE: Bid No. 80155-F, Project No. TB-000-951-001, Center for Learning and Technology at Bowie State University.BIDS OR PROPOSALS: (continued)Kinsley Construction, Inc.
Timonium, MD 21093AMOUNT
\$16,556,684AWARD: TGMI/Contractors, Inc.
10107 Marble Court
Cockeysville, MD 21030AMOUNT: \$14,971,100PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.TERM OF CONTRACT: Four Hundred Fifty calendar days from Notice to ProceedFUND SOURCE: Item 018 MCCBL 1998, Provide Funds to Construct the Center for Learning and TechnologyREMARKS: The source of funds for this project is the Maryland General Construction Loan of 1998. There will be a companion item on DGS's agenda for the transfer of all funds.

The Contractor has committed to achieving no less than twenty percent minority participation. Seventeen potential contractors submitted Technical Bids. Four of those did not meet the minimum technical requirements, and six of the seventeen did not provide a price bid.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

CONSTRUCTION CONTRACT:ITEM: 2-C (continued)DEPARTMENT: University of Maryland, College Park for Bowie State UniversityCONTRACT NO. & TITLE: Bid No. 80155-F, Project No. TB-000-951-001, Center for Learning and Technology at Bowie State University.

The Office of the State Comptroller has verified under Control Number 99-7003-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

109

SUPPLEMENT C

UNIVERSITY SYSTEM MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987
 USM Rep: Carol Moore

SERVICE CONTRACT:ITEM: 3-SDEPARTMENT: Frostburg State UniversityCONTRACT NO. & TITLE: FSU - 043

DESCRIPTION: Contractor to provide food service for the student board program, cash operation, catering and concessions at Frostburg State University.

PROCUREMENT METHOD: Competitive Sealed ProposalsBIDS OR PROPOSALS:

| | (600 POINTS) <u>TECHNICAL</u> | (400 POINTS) <u>FINANCIAL</u> | (1000 POINTS) <u>TOTAL SCORE</u> | <u>RANK</u> |
|-------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-------------|
| Sodexo Marriott Gaithersburg, MD | 488.83 | 386.46 | 875.29 | 1 |
| Aramark Corp. Radnor, PA | 442.82 | 394.50 | 837.32 | 2 |

AWARD: Sodexo Marriott Services
 9801 Washingtonian Boulevard
 Gaithersburg, MD. 20878

AMOUNT: \$7,214,280

PERFORMANCE BOND: This contract contains a performance bond equal to one year (\$2,404,760) of the total contract amount.

TERM OF CONTRACT: The contract term is for a period of three years, commencing on July 1, 1999. The contract also provides for two (2) one year renewal options.

FUND SOURCE: 36.02.26 (Current Unrestricted Funds)

REMARKS: The source of funds for this contract is the University's self-supported Auxiliary Enterprises operating budget. The offeror acknowledges our minority participation goal and is committed to working with the university to achieve this goal. This solicitation was advertised in the *Maryland Contract Weekly*. A total of six vendors were solicited and attended the pre-bid conference. Two firms

SUPPLEMENT C

UNIVERSITY OF MARYLAND SYSTEM

February 10, 1999

SERVICE CONTRACT:ITEM: 3-S (continued)DEPARTMENT: Frostburg State UniversityCONTRACT NO. & TITLE: FSU - 043REMARKS: (continued)

elected to respond to the bid. Some firms not responding stated other commitments precluded participation at this time or did not wish to be held to mandatory contract clauses. The submissions were first evaluated for their technical responses by a committee consisting of University administrators and students. Upon completion of the technical evaluation, the financial proposals were scored. Sodexho Marriott will provide the university with four basic types of food service: (1) Regular student dining operation for approximately 1,530 students, (2) Snackbar operation, (3) Catering for university based functions as well as external functions, (4) Concession services for athletic events.

The office of the State Comptroller has verified under control number 99-7067-1111 that the recommended vendor has no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptrollers Office that the vendor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The vendor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

111

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

SERVICE CONTRACT:ITEM: 4-SDEPARTMENT: Coppin State CollegeCONTRACT NO. & TITLE: CSC RFP # 0003-99 Chiller Replacement Project, Grace Hill Jacobs Office-Classroom Laboratory Building (OCL).DESCRIPTION: The contractor is to furnish all labor, equipment, materials, supervision, permits and insurance to completely remove and replace: A) existing Carrier chiller, B) existing BAC 3 cell cooling tower, C) existing Allis-Chalmers condenser pump located in the OCL building.PROCUREMENT METHOD: Competitive Sealed Bids

| <u>BIDS OR PROPOSALS:</u> | <u>AMOUNT</u> |
|---|---------------|
| Emjay Engineering & Construction Co., Inc. Baltimore, MD | \$239,856.00 |
| American Mechanical Service of MD, Inc. Laurel, MD | \$252,600.00 |
| Madison Mechanical, Inc. Silver Spring, MD | \$294,500.00 |
| Denver-Elek, Inc. Baltimore, MD | \$294,875.00 |
| Temp-Air Co., Inc. Baltimore, | \$313,000.00 |
| L.J. Brossoit & Sons Baltimore, MD | No Bid |
| Dynastics, Inc. Baltimore, MD | No Bid |

AWARD: Emjay Engineering & Construction Co., Inc.
4205 Menlo Drive
Baltimore, Maryland 21215

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

SERVICE CONTRACT:ITEM: 4-S (continued)DEPARTMENT: Coppin State CollegeCONTRACT NO. & TITLE: CSC RFP # 0003-99 Chiller Replacement Project, Grace Hill Jacobs Office-Classroom Laboratory Building (OCL).AMOUNT: \$239,856.00PERFORMANCE BOND: The performance bond is a 100% of the contract amount.TERM OF CONTRACT: February 15, 1999 - April 15, 1999FUND SOURCE: MCCBL97, Item #004 Maryland Consolidated Capital Bond Loan 1997 titled "Provide funds to replace or modify chillers with chlorofluorocarbon (CFC) refrigerant (Statewide)".REMARKS: The central cooling plant located in the Grace Hill Jacobs Office-Classroom Laboratory Building (OCL) serves the cooling for three (3) major facilities on campus: Grace Hill Jacobs (OCL), Tawes College Center (Student Union) and Miles Connor Administration Building. These buildings are heavily used by students, faculty and staff.

The request for proposal was published in the Contact Weekly. Fifteen vendors were solicited. The College received seven responses, five offers and two no bids.

The office of the comptroller has verified, under Control Number 99-7113-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

113

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

MAINTENANCE CONTRACTITEM: 5-MDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80501-E, Routine Maintenance, Repair/Replacement of Deteriorated Roofs And Down Spouts- UMCPDESCRIPTION: Contractor shall furnish all labor, equipment, material, and supervision to perform routine maintenance repair/replacement of deteriorated roofs based on a unit pricing on an as needed basis to included gutters and down spouts at various locations throughout the campus.PROCUREMENT METHOD: Competitive Sealed BidBIDS OR PROPOSALS:

| | <u>AMOUNT</u> |
|--|---------------|
| A & A Restoration, Inc. Lothian, MD 20711 | \$ 283,023 |
| Ruff Roofers, Inc. Baltimore, MD 21227 | \$ 291,603 |
| Capitol Contractors, Inc. Capitol Heights, MD 20743 | \$ 296,933 |
| Built Up Roofing Systems Silver Spring, MD 20901 | \$ 408,585 |
| J.E. Wood & Sons Co., Inc. Upper Marlboro, MD 20772 | \$ 525,887 |
| Magco, Inc. Jessup, MD 20794 | \$1,178,690 |

AWARD: A & A Restoration, Inc.
5463 Southern Maryland Blvd., Unit #5
Lothian, MD 20711

AMOUNT: \$300,000 (Approximately)

SUPPLEMENT C

12C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

MAINTENANCE CONTRACT

ITEM: 5-M (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 80501-E, Routine Maintenance, Repair/Replacement of Deteriorated Roofs And Down Spouts- UMCP

PERFORMANCE BOND: The Contract is secured with a Performance Bond equal to the contract value.

TERM OF CONTRACT: One year upon approval of the Board of Public Works, with the University's option to renew for three additional one-year periods with the same terms and conditions, at rates adjusted to reflect actual changes in wage and commodity price index shifts, but no increase in contractor overhead or profit.

FUND SOURCE: 36.02.22 (Current Unrestricted Funds)
Subobject X15

REMARKS: The source of funds for this Contract is the University's Department of Physical Plant operating budget. This contract was awarded on the basis of estimated needs and firm unit prices; therefor, the exact expenditures will depend upon actual needs. A & A Restoration, Inc. offered the lowest bid meeting the specifications.

In addition to the University's option to renew, the contract has University provisions for termination both for default and for convenience. Renewal options will be exercised only if it is in the best interest of the University of Maryland and the performance has been satisfactory.

The office of the State Comptroller has verified under Control Number 99-7031-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor IS resident business under the guidelines of BPW Advisory P-003-95.

SUPPLEMENT C

13C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

MAINTENANCE CONTRACT

ITEM: 5-M (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 80501-E, Routine Maintenance, Repair/Replacement of Deteriorated Roofs And Down Spouts- UMCP

REMARKS: (continued)

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

The Contractor's work will be managed by the Department of Physical Plant of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~
WITHOUT DISCUSSION

SUPPLEMENT C

14C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987
USM Rep: Carol Moore

MAINTENANCE CONTRACT:

ITEM: 6-M

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 80200-F, Project No. D-980118,
Physics Building Low Temperature Laboratory Modifications.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials and supervision to replace the air handling unit, chilled water system and control system, including installation of new roof mounted air-cooled glycol chiller.

PROCUREMENT METHOD: Multi-Step Competitive Sealed Bid

BIDS OR PROPOSALS:

| | <u>AMOUNT</u> |
|---|---------------|
| Asbestos Control Management, Inc. (DBA: ACMI) Upper Marlboro, MD 20774 | \$179,248 |

| | |
|--|-----------|
| American Mechanical Services of Maryland, Inc. Laurel, MD 20707 | \$189,500 |
|--|-----------|

AWARD: Asbestos Control Management, Inc. (DBA: ACMI)
15881 Commerce Court
Upper Marlboro, MD 20774

AMOUNT: \$179,248

PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.

TERM OF CONTRACT: One Hundred Fifty calendar days from Notice to Proceed

FUND SOURCE: 36.02.22 (Current Unrestricted Funds)
Subobject X99

REMARKS: The source of funds for this project are the Campus Central Funds (\$94,248), and the Department of Physics operating budget (\$85,000). The Contractor has committed to achieving no less than ten percent minority participation. Two bids were received, with both bids meeting the technical requirements.

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

MAINTENANCE CONTRACT:ITEM: 6-M (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80200-F, Project No. D-980118,
Physics Building Low Temperature Laboratory Modifications.REMARKS: (continued)

The Office of the State Comptroller has verified under Control Number 99-7002-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987
USM Rep: Carol Moore

CONTRACT MODIFICATION: Maintenance

ITEM: 7-M MOD

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 79362-E, Contract No. E-198154-N,
Full Service Air Conditioning Preventative Maintenance.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials, supervision and perform full service maintenance, as well as necessary repairs to "Trane" brand centrifugal chillers and HVAC units for the period of one year, with the University's option to renew for two additional one year periods with the same terms and conditions and with the rates adjusted annually to reflect actual changes in wages and commodity price index shifts, but with no increase in vendor overhead and profit.

PROCUREMENT METHOD: Renewal option

AWARD: Boland Trane Services, Inc., t/a Boland Services
12320 Parklawn Drive
Rockville, MD 20852

AMOUNT: \$96,876

PERFORMANCE BOND: The Contract is secured with a performance bond equal to the Contract amount.

TERM OF CONTRACT: One year upon Board of Public Works approval. This is the second of two one-year renewal options. Original Contract was approved Item 11-M, 9-04-96. The first renewal was approved Item 9-M, 12-17-97. The original procurement was done as a Competitive Sealed Bid (Multi-Step).

FUND SOURCE: 36.02.22 (FY98 Current Unrestricted Funds)
Subobject X15

REMARKS: The source of funds for this project is the University's Department of Physical Plant operating budget. In addition to the University's option to renew, the Contract has University provisions for termination both for default and for convenience.

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

CONTRACT MODIFICATION: MaintenanceITEM: 7-M MOD (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 79362-E, Contract No. E-198154-N,
Full Service Air Conditioning Preventative Maintenance.REMARKS: (continued)

The office of the State Comptroller has verified under Control Number 99-7099-1111 that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

The Contractor's work will be managed by the Department of Physical Plant of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

120

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt 301 - 445-1987
USM Rep: Carol Moore

EQUIPMENTITEM: 8-EDEPARTMENT: University of Maryland, College ParkCONTRACT NO & TITLE: 79825-L, Pyro-Chemiluminescent Nitrogen Analyzer

DESCRIPTION: Furnish and install a Pyro-Chemiluminescent Nitrogen Analyzer, an analytical instrument used to determine the amount of Total Nitrogen in stream water samples, for the new Appalachian Laboratory Building

PROCUREMENT METHOD: Competitive Sealed Bids

| <u>BIDS OR PROPOSALS:</u> | <u>AMOUNT</u> |
|----------------------------------|---------------|
| Antek Instruments Houston, TX | \$42,660 |

| | |
|----------------------|----------|
| PTC Baltimore, MD | \$53,100 |
|----------------------|----------|

AWARD: Antek Instruments, Inc
300 Bammel Westfield Road
Houston, Texas 77090

AMOUNT: \$42,660

PERFORMANCE BOND: COMAR 21.06.07.01A constrains us from requiring performance bonds for supply and equipment contracts with a value less than \$100,000. Payment will not be made until the system passes performance tests, and the University accepts the installation. Therefore, a performance bond was not requested.

FUND SOURCE: MCCBL 1998, Item 006

REMARKS: The source of funds is Maryland Consolidated Construction Bond Loan of 1998, Item 006 for the new Appalachian Laboratory Building. This requirement was advertised in the Maryland Contract Weekly as ID No. 79825-L. The solicitation was sent to nine vendors, including two Maryland firms, Jasco and PTC. One out-of-state firm, Thermo-Environmental did not meet required specifications. Jasco and two other vendors responded with a "no bid". Three other firms chose not to respond.

SUPPLEMENT C

19C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

EQUIPMENT

ITEM: 8-E (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO & TITLE: 79825-L, Pyro-Chemiluminescent Nitrogen Analyzer

REMARKS: (continued)

The Office of the State Comptroller has verified, under Control Number 99-7057-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The vendor is **NOT** a resident business under the guidelines of BPW Advisory P-003-95, Revised. There are no elements of this transaction that offer potential for MBE subcontracting.

This equipment will be supported by the Center for Environmental Science's Appalachian Laboratory at Frostburg.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

122

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

20C
(revised)

February 10, 1999

Contact Person: James Salt - 301-445-1987
USM Rep: Carol Moore

EQUIPMENT

ITEM: 9-E

DEPARTMENT: University of Maryland Eastern Shore

CONTRACT NO. & TITLE: Bid No. ES98/99-#041 - Scientific Equipment

DESCRIPTION: Provide, deliver, assemble and install a Liquid Chromotograph (Item # 1), Gas Chromotograph, and Mass Spectrometer (Item # 2) for the Department of Natural Sciences on the UMES Campus.

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS:

Amount

Item # 1 / Item # 2

Waters Corporation
10386 Meadow Lake Circle
New Market, MD 21774

\$48,493 / No Bid

Hewlett Packard
1801 Research Boulevard
Rockville, MD 20850

\$48,414.73 / \$94,795.91

Perkin Elmer
761 Main Avenue
Norwalk, CT 06859

No Bid / No Bid

Spectro Analytical Instrument
106 Authority Drive
Fitchburg, MA 01420

No Bid / No Bid

AWARD:

Hewlett Packard
1801 Research Boulevard
Rockville, MD 20850

AMOUNT:

\$143,210.64 (Items 1 and 2)

PERFORMANCE BOND:

A performance bond is not required for this contract.

TERM OF CONTRACT:

Sixty (60) days from "Notice to Proceed"

SUPPLEMENT C

21C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

EQUIPMENT

ITEM: 9-E (continued)

DEPARTMENT: University of Maryland Eastern Shore

CONTRACT NO. & TITLE: Bid No. ES98/99-#041 - Scientific Equipment

FUND SOURCE: Current Restricted Funds and Capital Funds for Capital Equipment - Item 073, GCL 1988 (Dept. of Natural Sciences)

REMARKS: The source of funds for this project is Current Restricted Funds (\$74,791.83) and Capital Funds for Capital Equipment - Item 073, GCL 1988 (\$68,418.81) for the Department of Natural Sciences. The items to be purchased are a High Performance Liquid Chromatograph (HPLC), Gas Chromatograph and Mass Spectrometer. The liquid chromatograph, was bid once in 1990 by the Department of General Services for the Department of Natural Sciences. Through the process of auditing new equipment for this building, it was realized that the department never received the appropriate paperwork from Department of General Services to confirm that this item had been awarded and ordered. After researching this situation and since the item had not been ordered, it was suggested that the University rebid the items. This request was advertised in the Maryland Contract Weekly and a copy of the solicitation was sent to the Governor's Office of Minority Affairs. Six vendors received the solicitation and only four responded. The vendor does comply with the Year 2000 requirements.

The Office of the State Comptroller has verified under Control Numbers 97-7044-1111 that the recommended Contractor has no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of the BPW Advisory P-003-95 Revised.

This contract will be managed by the Department of Natural Sciences.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C

22C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

LEASE

ITEM: 10-L

DEPARTMENT: Salisbury State University

LESSOR: Salisbury State University Foundation, Inc.

PROPERTY LOCATION: 1310 and 1308B S. Salisbury Boulevard
Allenwood Shopping Center
Salisbury, Maryland 21801

SPACE TYPE: Office

LEASE TYPE: Sole Source

DURATION: The term of the lease is one year. The lessee has an option to renew this lease four times and each renewal shall be for a period of one year at the same annual rate.

EFFECTIVE: March 1, 1999

ANNUAL RENT: \$37,240.00

PER SQUARE FOOT RATE: \$9.50

UTILITIES RESPONSIBILITY: Lessee

CUSTODIAL RESPONSIBILITY: Lessee

SPECIAL CONDITIONS: None

FUND SOURCE: 36.02.29 (FY 1999 & FY 2000 Current Unrestricted Funds) Subobject 1301

REMARKS: The source of funds for this lease is the University's Physical Plant operating budget.

This Property is being purchased by the SSU Foundation, Inc. to hold for the University until the University is able to purchase from the SSU Foundation. In the interim, the University will be leasing the property from the SSU Foundation. The space will be used as offices for academic and auxiliary activities.

SUPPLEMENT C

23C

UNIVERSITY SYSTEM OF MARYLAND

February 10, 1999

LEASE

ITEM: 10-L (continued)

DEPARTMENT: Salisbury State University

LESSOR: Salisbury State University Foundation, Inc.

PROPERTY LOCATION: 1310 and 1308B S. Salisbury Boulevard
Allenwood Shopping Center
Salisbury, Maryland 21801

REMARKS: (continued)

The Office of the State Comptroller has verified, under Control Number 99-7009-0100, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations

Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** resident business under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

(supplemental)

SUPPLEMENT C**UNIVERSITY OF MARYLAND SYSTEM****February 10, 1999**

Contact Person: James Salt - 301-445-1987
USM Rep: Carol Moore

MAINTENANCE CONTRACT**ITEM:** 11-M**DEPARTMENT:** Salisbury State University**CONTRACT NO. & TITLE:** Contract No. P061190, Project No. SSU 14-99, Choptank & Chester Hall Window Replacement**DESCRIPTION:** Contractor shall furnish all labor, materials, supervision, equipment, and other services necessary for the removal and replacement of windows in Choptank Hall and Chester Hall.**PROCUREMENT METHOD:** Competitive Sealed Bids**BIDS OR PROPOSALS:****AMOUNT**

| | |
|---|--------------|
| I.B.E. Construction, Inc. Palmyra, PA 17078 | \$163,000.00 |
| Custom Storefronts & Skylights, Inc. Salisbury, MD 21804 | \$199,000.00 |
| Charles Brown Glass Company Salisbury, MD 21802 | \$199,500.00 |

AWARD: I.B.E. Construction, Inc.
656 West Main Street
Palmyra, PA 17078**AMOUNT:** \$163,000.00**PERFORMANCE BOND:** This contract contains a performance bond requirement equal to the amount of the contract.**TERM OF CONTRACT:** The Contractor shall have 35 days from date of notice to proceed to complete Choptank Hall and 33 days to complete Chester Hall.**FUND SOURCE:** 36.02.29 (Current Unrestricted Funds)
Subobject 1499**REMARKS:** The source of funds for this project is the University's self-support auxiliary services operating budget.

(supplemental)

SUPPLEMENT C**UNIVERSITY OF MARYLAND SYSTEM****February 10, 1999****MAINTENANCE CONTRACT****ITEM:** 11-M (cont'd)**DEPARTMENT:** Salisbury State University**CONTRACT NO. & TITLE:** Contract No. P061190, Project No. SSU 14-99, Choptank & Chester Hall Window Replacement

REMARKS (Continued): This project was advertised in the Maryland Contract Weekly. Notice was also provided to the Dodge Reports, the Blue Reports, the Maryland Minority Contractors Association, the Eastern Shore Minority Contractors Association, the Governor's Office of Minority Affairs, and five Maryland Contractor's.

The office of the State Comptroller has verified under Control Number 99-7008-0000, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office. That the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor has requested a waiver of the fourteen percent Minority Business Enterprise subcontract participation goal. The University has granted the waiver. There are only two major components to the contract, the windows and the labor involved to remove old windows and install new windows. None of the window manufacturer's are MBE's and the Contractor is performing all of the labor with it's own employees. A copy of the waiver request was forwarded to the Governor's Office of Minority Affairs. The next low bidder also requested a waiver based on the same reason.

The Contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The Pennsylvania residency preference law was repealed in November 1998.

The Contractor's work will be managed by the Physical Plant Department of Salisbury State University.

This item was WITHDRAWN at the BPW meeting of January 27, 1999.

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED** **DISAPPROVED**
WITH DISCUSSION**DEFERRED** **WITHDRAWN**
WITHOUT DISCUSSION

MORGAN STATE UNIVERSITY
ACTION AGENDA

MAINTENANCE CONTRACTITEM - 1-MAGENCY CONTACT: Churchill B. Worthierly
(443) 885-3074CONTRACT NO. & TITLE MSU/99014 - Auxiliary Boilers Preventive Maintenance
Campus WideDESCRIPTION Contractor shall furnish all labor, transportation, testing, equipment, permits, tools, supervision, insurance, demonstrations, parts, and services for and reasonably incidental to effectively clean and provide preventive (PM) and corrective maintenance (CM) for boilers and associated auxiliary equipment and components located on the campus of Morgan State University.TERM 36 Months from Notice To Proceed (with two one-year renewal options)PROCUREMENT METHOD Competitive Sealed BidsBIDS OR PROPOSALS

| | |
|--|-----------|
| Healy Contracting Company, Inc. Linthicum Heights, MD | \$184,353 |
| Dynastics, Inc. Baltimore, MD | \$193,689 |
| JCM Control Systems Baltimore, MD | \$247,446 |
| Applied Systems Technologies, Inc. Finksburg, MD | \$265,335 |

AWARD

| | |
|---|-------------------|
| Healy Contracting Co., Inc. 837 Rear White Avenue Linthicum Heights, MD 21090 | (FID #52-1738677) |
|---|-------------------|

INCUMBENT

N/A

SUPPLEMENT F

BPW 2/10/99

MORGAN STATE UNIVERSITY
ACTION AGENDA

MAINTENANCE CONTRACTITEM - 1-M (Con't)

AGENCY CONTACT: Churchill B. Worthierly
(443) 885-3074

CONTRACT NO. & TITLE MSU/99014 - Auxiliary Boiler Preventive Maintenance
Campus Wide

AMOUNT

\$184,353

This contract does not contain a Performance Bond requirement.

FUND SOURCE: 100% Current Unrestricted - 36.13.00.

REQUESTING AGENCY REMARKS The Physical Plant Department has evaluated the bid responses and has determined that the vendor has a fair and reasonable bid.

The Contractor has committed to achieving fourteen percent minority participation.

The Office of the State Comptroller has verified, under Control Number 98-6948-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

cec: Rev.10/94; 05/96; 06/97; 09/97
a:\Healy Contracting Co.\MSU\99014.wpd

BPW 2/10/99

SUPPLEMENT F

MORGAN STATE UNIVERSITY
ACTION AGENDA

EQUIPMENT**ITEM**

2-E

DEPARTMENT

Morgan State University

AGENCY CONTACT:

Churchill B. Wortherly (443) 885-3074

CONTRACT NO. & TITLE

A12014 Magnetometer System

DESCRIPTION

To purchase a Vibrating Sample Magnetometer System for the Physics Department in order to conduct experimental investigations on magnetic film.

PROCUREMENT METHOD

Sole Source

AWARD

Oxford Instruments America, Inc.
 Research Instruments Division
 Concord, Ma. 01742

AMOUNT

\$155,000.00

FUND SOURCE

100% Unrestricted

APPROPRIATION CODE

36.13.00

REQUESTING AGENCY REMARKS

The Office of the State Comptroller has verified, under Control Number 99-7120-1001, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

This is a Sole Source procurement because this is the only machine on the market that meets specific requirements of the experimental investigations to examine the magnetic properties of very thin magnetic films which often contain less than 0.000001 grams of material.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action:

The above referenced item was:

☒ Approved

☐ Disapproved

☐ With Discussion

☐ Deferred

☒ Without Discussion

☐ Withdrawn

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 1-CMASS TRANSIT ADMINISTRATION: Baltimore MetroCONTRACT NO. & TITLE: T-0331-0140
Metro Structures & Bridges RehabilitationDESCRIPTION: This Contract is for structural rehabilitation of the elevated track, station structures and bridges located between the Metro tunnel entrance and Owings Mills Station.PROCUREMENT METHOD: **Competitive Sealed Bidding**AWARD: BEKA Industries, Inc.
Ellicott City, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Twenty-two (22) contractors purchased plans for this project, two (2) bids were received.
- Sixteen (16) Maryland contractors were directly solicited, two (2) submitted bids.
- 19.8% of the work is subcontracted to MDOT certified MBE firms.

AMOUNT: \$639,936.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

CONTINUED

ITEM: 1-C
Continued

BPW—02/10/99

Appropriation Code: 29.08.01.05
Object/Subobject: 1455
Title of Program: Rail Facilities & Capital
Equipment

BIDS:

BEKA Industries, Inc. \$639,936.00
Ellicott City, MD

Eastern Waterproofing & Restoration Co., Inc. \$689,714.00
Jessup, MD

REMARKS: The Engineer's Estimate for this Contract is \$605,964.35. Contract duration is 365 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified, under Control No. 98-6877-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 97-25

Grade Separate Railroad Crossing at the Intersection of MD 450 & CSX Railroad, Prince George's County, MD

DESCRIPTION:

This Contract is for final design engineering services as required for the construction of a grade separated railroad crossing at the intersection of MD 450 and CSX Railroad in Prince George's County. Project includes railroad bridges that cross MD 450, Upshur Street and a tributary to the Anacostia River. A temporary at-grade track, including a temporary railroad bridge over the Anacostia River tributary must constructed to maintain railroad traffic.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

Whitman, Requardt & Associates, Inc.
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- 18.8% of the work is being performed by a MDOT certified MBE firm.

AMOUNT:

\$1,191,834.00

FUND SOURCE:

Federal & Special Funds budgeted to SHA

CONTINUED

ITEM: 2-AE
Continued

BPW—02/10/99

Appropriation Code: 29.02.01.01
Object/Subobject: 02
Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|-----------------------------|
| Whitman, Requardt & Associates, LLP Baltimore, MD | 449 | 1 | \$1,191,834.00 |
| Sverdrup Civil, Inc. Baltimore, MD | 441 | 2 | N/A |
| KCI Technologies, Inc./ Edwards & Kelcey, Inc. Hunt Valley, MD | 421 | 3 | N/A |
| Wilbur Smith Associates Baltimore, MD | 408 | 4 | N/A |
| Rummel, Klepper & Kahl, LLP Baltimore, MD | 398 | 5 | N/A |

REMARKS: Estimated Construction Cost: \$32,000,000.00

The construction project is estimated to take 24 months for completion.

"The Office of the State Comptroller has verified under Control No. 99-7021-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P 003.95, **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 97-27C

Statewide Construction Contract Claims
Review & Analysis Services

DESCRIPTION:

This is the last of three (3) identical open-end contracts for construction contract claims review and analysis services statewide, each for approximately \$500,000.00 and for a period of three (3) years.

The Consultants will perform various services associated with construction claims which may include but not be limited to: claims review, evaluation and analysis; preparation of expert report and visual exhibits; documentation and calculation of construction delays, recoverable damages, loss of productivity and inefficiencies; and provide technical assistance, expertise and expert witness testimony.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendations approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

Barba-Arkhn International, Inc.
Mt. Laurel, NJ

- This project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 3-AE
Continued

BPW—02/10/99

- A total of nine (9) engineering consultant firms submitted technical proposals for the Project, seven (7) of which were Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

AMOUNT: \$499,918.00

FUND SOURCE: Federal & Special Funds budgeted to SHA
Appropriation Code: 29.02.01.01
Object/Subject: 02
Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|--|
| Johnson, Mirmiran & Thompson Baltimore, MD | 593 | 1 | Contract A BPW Approval 11/10/98 |
| Trauner Consulting Services. Philadelphia, PA | 584 | 2 | Contract B BPW Approval 10/14/98 |
| Barba-Arkhn International Mt. Laurel, NJ | 580 | 3 | \$499,918.00 |
| McDonough Bolyard Peck Columbia, MD | 575 | 4 | N/A |
| Hill Int'l/Earth Engineering Sciences Baltimore, MD | 574 | 5 | N/A |
| Alpha Corporation Baltimore, MD | 573 | 6 | N/A |

CONTINUED

ITEM: 3-AE
Continued

BPW—02/10/99

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| Construction Dynamics/ KCI Technologies, Inc., JV Hunt Valley, MD | 544 | 7 | N/A |
| Rummel, Klepper & Kahl Baltimore, MD | 529 | 8 | N/A |
| O'Connell & Lawrence Olney, MD | 500 | 9 | N/A |

REMARKS: "The Office of the State Comptroller has verified, under Control No. 99-7024-0010, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is not resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 4-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 98-11A & BCS 98-11B

Subsurface Utility Designating & Locating
ServicesDESCRIPTION:

These are the last of four (4) identical open-end contracts providing for various services associated with location of existing utilities within the limits of proposed SHA construction projects. Each contract is estimated for \$1,000,000.00 for a period of three (3) years.

The Consultants shall perform various subsurface utility designating and locating services which may include research, field investigation, test holes, plotting, design analysis and recommendation relative to impacts on existing or proposed utility systems by highway and/or bridge construction.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

North American Locating, Inc./ (15% MBE Participation)
Johnson, Mirmiran & Thompson, P.A., JV
Baltimore, MD (BCS 98-11A)

Geotrack, Inc./STV Incorporated (15% MBE Participation)
Baltimore, MD (BCS 98-11B)

- The project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 4-AE
Continued

BPW—02/10/99

- A total of nine (9) engineering consultant firms submitted technical proposals for this project, seven (7) of which are Maryland firms.
- Geotrack, Inc. is a MDOT certified MBE firm.

AMOUNT: \$1,000,000.00 (BCS 98-11A)
\$1,000,178.00 (BCS 98-11B)

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 02
Title of Program: State Systems Construction
& Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|--|
| North American Locating/ Johnson, Mirmiran & Thompson, JV Baltimore, MD | 392 | 1 | \$1,000,000.00 |
| Geotrack, Inc./STV, Inc., JV Baltimore, MD | 390 | 2 | \$1,000,178.00 |
| Rummel, Klepper & Kahl, LLP Baltimore, MD | 388 | 3 | Contract C BPW Approval 11/10/98 |
| Century Engineering, Inc./ Underground Services, Inc. Towson, MD | 376 | 4 | Contract D BPW Approval 11/10/98 |
| So-Deep, Inc. Manassas, VA | 373 | 5 | N/A |
| KCI Technologies, Inc. Hunt Valley, MD | 369 | 6 | N/A |

CONTINUED

ITEM: 4-AE
Continued

BPW—02/10/99

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| Hillis-Carnes Engineering Assoc./ Montgomery & Assoc., JV Annapolis, MD | 343 | 7 | N/A |
| Whitney, Bailey, Cox & Magnani/ CPF Underground Utilities, Inc., JV Baltimore, MD | 338 | 8 | N/A |
| Taylor, Wiseman & Taylor Mt. Laurel, NJ | 322 | 9 | N/A |

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors **have no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

North American Locating/
Johnson, Mirmiran & Thompson, JV

Control No. 99-7103-0111

Geotrack, Inc./STV, Inc., JV

Control No. 99-7087-0111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 5-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 98-13C

Landscape Architecture Services, Statewide

DESCRIPTION:

This is the fifth of six (6) identical open-end contracts to provide landscape architecture design services, statewide, for the SHA's Landscape Architecture Division for a period of four (4) years. Project services will consist of individual assignments on an as-needed basis.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

William F. Kirwin, Inc./
Johnson, Mirmiran & Thompson, JV
Baltimore, MD

- The projects were advertised in The Daily Record and The Maryland Contract Weekly.
- A total of eleven (11) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

AMOUNT:

\$500,000.00

FUND SOURCE:

Federal & Special Funds budgeted to SHA

CONTINUED

ITEM: 5-AE
Continued

BPW—02/10/99

Appropriation Code: 29.02.01.01
Object/Subobject: 02
Title of Program: State Systems &
Construction

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|--|
| Stephenson & Good, Inc. Bethesda, MD | 389 | 1 | Contract A BPW Approval 11/10/98 |
| Human & Rhode, Inc. Towson, MD | 375 | 2 | Contract B BPW Approval 11/10/98 |
| William F. Kirwin, Inc./ Johnson, Mirmiran & & Thompson Baltimore, MD | 371 | 3 | \$500,000.00 |
| Peek/Smith, Inc. Towson, MD | 346 | 4 | Contract D BPW Approval 12/16/98 |
| Mahan Rykiel Assoc., Inc. Associates, Inc. Baltimore, MD | 343 | 5 | Contract E |
| The Land Planning & Design Group, Inc. Frederick, MD | 342 | 6 | Contract F BPW Approval 01/13/99 |
| Daft-McCune-Walker, Inc. Towson, MD | 334 | 7 | N/A |
| The Faux Group Annapolis, MD | 334 | 8 | N/A |
| STV-RHI Baltimore, MD | 321 | 9 | N/A CONTINUED |

ITEM: 5-AE
Continued

BPW—02/10/99

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| P.E.L.A. Design, Inc. Baltimore, MD | 320 | 10 | N/A |
| Grace E. Fielder & Associates, Chartered Laurel, MD | 296 | 11 | N/A |

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

William F. Kirwin, Inc./
Johnson, Mirmiran & Thompson, JV

Control No. 99-7114-0111

The contractor is a resident business under the guidelines of BPW Advisory P 003.95, **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 98-17H
Engineering & Environmental Services,
Statewide

DESCRIPTION: This is the last of eight (8) identical open-end contracts to provide engineering and environmental services appropriate to project planning activities, statewide, for a period of four (4) years. Project services will consist of individual assignments on an as-needed basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendations approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD: Johnson, Mirmiran & Thompson
Baltimore, MD

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.
- A total of thirteen (13) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by two (2) MDOT certified MBE firms.

AMOUNT: \$1,000,000.00

CONTINUED

ITEM: 6-AE
Continued

BPW—02/10/99

FUND SOURCE:

Federal & Special Funds budgeted to SHA
Appropriation Code: 29.02.01.01
Object/Subject: 02
Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|--|
| The Wilson T. Ballard Company Owings Mills, MD | 463 | 1 | Contract A BPW Approval 10/14/98 |
| Rummel, Klepper & Kahl, LLP Baltimore, MD | 446 | 2 | Contract B BPW Approval 10/14/98 |
| Parsons, Brinckerhoff, Quade & Douglas, Inc. Baltimore, MD | 408 | 3 | Contract C BPW Approval 11/10/98 |
| Gannett-Fleming, Inc. Baltimore, MD | 407 | 4 | Contract D BPW Approval 10/14/98 |
| McCormick, Taylor & Associates Baltimore, MD | 402 | 5 | Contract E BPW Approval 01/13/99 |
| Sverdrup Civil, Inc./ DeLeuw, Cather & Co., JV Baltimore, MD | 399 | 6 | Contract F BPW Approval 01/13/99 |
| Century Engineering, Inc. Towson, MD | 394 | 7 | Contract G BPW Approval 01/13/99 |

CONTINUED

ITEM: 6-AE
Continued

BPW—02/10/98

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| Johnson, Mirmiran & Thompson Baltimore, MD | 388 | 8 | \$1,000,000.00 |
| Greenhorne & O'Mara, Inc. Greenbelt, MD | 380 | 9 | N/A |
| URS Greiner, Inc. Hunt Valley, MD | 376 | 10 | N/A |
| KCI Technologies, Inc./ Hurst-Rosche Engrs., Inc., JV Hunt Valley, MD | 374 | 11 | N/A |
| Whitney, Bailey, Cox & Magnani Baltimore, MD | 364 | 12 | N/A |
| STV, Inc. Baltimore, MD | 362 | 13 | N/A |

REMARKS: "The Office of the State Comptroller has verified, under Control No. 99-7049-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-22A

Landscape Inspection Services, Statewide

DESCRIPTION:

This is the second of three (3) identical open-end contracts to provide landscape inspection services, statewide, for the SHA's Landscape Operations Division for a period of three (3) years. Project assignments will consist of individual assignments on an as-needed basis.

The Consultant will be used to provide landscape inspection services for specific landscape construction and landscape maintenance. The work will also include arborist services and vegetation management projects as directed by the Landscape Operations Division.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

Johnson, Mirmiran & Thompson
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of five (5) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 10.1% the work is being performed by a MDOT certified MBE firm.

CONTINUED

ITEM: 7-AE
Continued

BPW—02/10/99

AMOUNT: \$400,000.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems

Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|--|
| Johnson, Mirmiran & Thompson Contract A Baltimore, MD | 437 | 1 | \$400,000.00 |
| William F. Kirwin, Inc./Earth Engr. & Sciences, Inc. Towson, MD | 395 | 2 | Contract B |
| Greenhorne & O'Mara, Inc. Greenbelt, MD | 386 | 3 | Contract C BPW Approval 01/13/99 |
| Alpha Corporation/ Lewis, Scully, Gionet, Inc., JV Baltimore, MD | 375 | 4 | N/A |
| O'Brien Kreitzberg Bethesda, MD | 327 | 5 | N/A |
| Human & Rohde, Inc. Towson, MD | | Declined to Submit | |

REMARKS: "The Office of the State Comptroller has verified under Control No. 99-7048-0111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 7-AE
Continued

BPW—02/10/99

- The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—02/10/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 8-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:BCS 98-23A & BCS 98-23D
Stream Restoration Services,
StatewideDESCRIPTION:

These are two (2) of four (4) identical open-end contracts to provide stream restoration services and associated environmental services, statewide for the SHA's Environmental Programs Division, each for three (3) years duration and approximately \$500,000.00. Project services will consist of individual assignments on an as-needed basis.

The Consultant will perform stream restoration services, which will include but not be limited to: site assessments, cost benefit analysis, design, peer review, construction inspection, hydraulic and hydrologic studies, monitoring and associated environmental services.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 4, 1999.

AWARD:

KCI Technologies, Inc. (15% MBE Participation)
Hunt Valley, MD (BCS 98-23A)

Wallace, Montgomery & Associates/ (15% MBE Participation)
Environmental Systems Analysis, Inc.
Towson, MD (BCS 98-23D)

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of nine (9) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

CONTINUED

ITEM: 8-AE
Continued

BPW—02/10/99

AMOUNT:

\$500,000.00 (each Contract)

FUND SOURCE:

Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|--|
| KCI Technologies, Inc. Hunt Valley, MD | 285 | 1 | \$500,000.00 |
| Parsons Brinckerhoff Quade & Douglas, Inc./ Greenman Pedersen, Inc., JV Baltimore, MD | 283 | 2 | Contract B BPW Approval 01/13/99 |
| Gannett Fleming, Inc. Baltimore, MD | 281 | 3 | Contract C |
| Wallace, Montgomery & Associates/ Environmental Systems Analysis, Inc. Towson, MD | 280 | 4 | \$500,000.00 |
| Biohabitats, Inc./Century Engineering, Inc. JV Timonium, MD | 274 | 5 | N/A |
| Dewberry & Davis Baltimore, MD | 263 | 6 | N/A |
| Rummel, Klepper & Kahl, LLP Baltimore, MD | 257 | 7 | N/A |
| Greenhorne & O'Mara, Inc. Greenbelt, MD | 256 | 8 | N/A |
| Riemer Muegge & Associates Columbia, MD | 249 | 9 | N/A |

CONTINUED

ITEM: 8-AE
Continued

BPW—02/10/99

REMARKS:

"The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

| | |
|--|--------------------------|
| KCI Technologies, Inc. | Control No. 99-7047-1111 |
| Wallace Montgomery & Associates/ | Control No. 99-7062-1111 |
| Environmental Systems Analysis, Inc., JV | |

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

George DeHority – (410) 385-4421

BPW—02/10/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 9-L-MODMARYLAND PORT ADMINISTRATIONLESSOR: Maryland Port AdministrationLESSEE: ITO CorporationPROPERTY LOCATION: South Locust Point Marine Terminal
(SLPMT)TERM: This is a 90-day extension to Agreement & Lease between the MPA and ITO Corporation for the period February 15, 1999 through May 15, 1999. A 90-day extension from November 16, 1998 through February 15, 1999 is currently in effect.AMOUNT: ITO pays to MPA a monthly rate of \$80,000.00 for use of almost 65 acres. Total revenue during the extension period is anticipated to be \$240,000.00. In addition, ITO guarantees 250,000 gross cargo tons per lease year and will guarantee 62,500 tons during the extension.REMARKS: The extension, at the same terms and conditions as the lease now in effect, is necessary to allow for continued negotiations on a long-term renewal to continue without unnecessary negotiations on interim rates and terms. MPA is looking at relocation alternatives for customers at other MPA facilities to accommodate growth opportunities. MPA and ITO negotiations have progressed and now include ITO leasing acreage that it had previously returned to the MPA and adding new warehouse space to increase the capacity of this facility. Additional time is needed to negotiate the timing and terms of this expansion.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

MILITARY DEPARTMENT

CONTRACT NO. AND TITLE

Project No. M-341-871-501
Adpics No. 001B9900757
Repairs to the Low Roof
Fifth Regiment Armory

DESCRIPTION

Repairs to the low roof of the Fifth Regiment Armory building including removal and replacement of areas containing wet insulation, miscellaneous repairs to the existing roof membrane, installation of stone aggregate, flashing of vertical parapet walls, installation of miscellaneous flashings, installation of metal copings and waterproofing of the exterior face of the parapet wall.

The base bid provides for all miscellaneous repairs, the replacement of 3,345 square feet of roofing and installation of the stone aggregate and flood coat. Alternate 1A provides for the installation of a lead-coated copper coping over the existing limestone coping. Alternate 2 provides for installation of copper flashing over the inside face of the parapet wall, and Alternate 3 provides for the application of a clear waterproofing over the exterior stone face of the parapet wall.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

| | <u>Base Bid</u> | <u>Alt. No. 1</u> | <u>Alt. No. 1A</u> |
|---------------------------------------|------------------------|--------------------------|---------------------------|
| Cole Roofing Co. - Baltimore, MD | \$116,805 | \$67,705 | \$ 73,690 |
| Alliance Roofing - Baltimore, MD | 149,635 | 82,300 | 98,400 |
| KI Construction Co. - Glen Burnie, MD | 239,399 | 95,300 | 100,800 |

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

| | <u>Alt. No. 2</u> | <u>Alt. No. 2A</u> | <u>Alt No. 3</u> | <u>Alt. No. 3A</u> | <u>Base Bid Plus</u> <u>Alts. 1A, 2 & 3</u> |
|---------------------|-------------------|--------------------|------------------|--------------------|--|
| Cole Roofing Co. | \$27,675 | \$ 30,895 | \$20,485 | \$ 6,463 | \$238,655.00 |
| Alliance Roofing | 28,530 | 35,930 | 20,200 | 9,550 | 296,765.00 |
| KI Construction Co. | 88,000 | 93,300 | 57,500 | 27,500 | 485,699.00 |

AWARD

Cole Roofing Co.

AMOUNT

\$ 238,655.00 (Base Bid + Alternates
1A, 2 and 3)

PERFORMANCE BOND

100% of full contract amount

FUND SOURCE

\$193,655 - Item 006, GCL 1993
45,000 - Federal Funds
D50.99.32195.14 x 40
AMSCO No. 132G78.E1

REMARKS

The DGS estimate is \$221,702.00.

A complete roof replacement was included in the scope of work for the initial Phase I renovation of this building which took place approximately two years ago. Prior to completion of the project, it was determined that water had infiltrated the new roof surface due to problems with the existing parapet walls (these walls were thought to be in good condition during the programming phase of this project.) Accordingly, the roof work under the Phase I contract was completed except for the stone aggregate and flood coat which was replaced by a glaze coat as a temporary measure while a design solution was being addressed.

A total of five (5) bids were received for this repair project. The initial low bidder withdrew their bid because they submitted pricing for an Alternate incorrectly. The second low bidder was found to be non-responsible by the Department of General Services because of unsatisfactory work performance on previous jobs. Award is being recommended to the third low bidder.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

REMARKS

Subject to approval by the Board of Public Works, this work is scheduled to begin in March 1999.

The Office of the State Comptroller has verified, under Control Number 98-6888-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contract **IS** a resident business under the guidelines of BPW Advisory P-003 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

ccmilms.ra

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF NATURAL RESOURCES

Deep Creek Lake State Park
Nature Center

CONTRACT NO. AND TITLE

Project No: P-008-931-210
Adpics No: 001B9900756
Construct Exhibits in Nature Center

DESCRIPTION

This project provides for exhibits to be displayed in the Exhibit Room at the Discovery Center at Deep Creek Lake State Park.

- Audio/Visual Room with television, video cassette recorder, receiver, and a speaker system.
- Hanging kayak with mannequin and paddle.
- Three 2' x 2.5' x 1.5' - 50 gallon fish tanks, aquarium cabinet, water chilling system, filter system, pumps and lighting.
- Weather station to include weather instruments, exterior-mounted anemometer and all the necessary wiring.
- Three-dimension relief map to include cabinet, wiring and lighting.
- Exhibit panels
 - 16-4' x 7' panels constructed of 3/4" bar luanum, with aged pine borders.
 - 32 four color digitally printed graphic frames, laminated in plastic panel images.
- Movable kiosk to include graphics panels and "pockets" for park literature.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Adler Display Inc. - Baltimore, MD
Accent Exhibits, Designs & Displays - Baltimore, MD

BASE BID

\$ 148,500.00
192,220.00

AWARD

Adler Display Inc.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Services)

ITEM 3-AE-MOD

DEPARTMENT OF GENERAL SERVICES

State House
Annapolis, Maryland

ORIGINAL CONTRACT NO. & TITLE

Project No: BA-491-981-021
Adpics No: CO346972
Renovation to the Interior

ORIGINAL CONTRACT APPROVED

7/17/98 Item 41-AE

ORIGINAL PROCUREMENT METHOD

MD A/E Services Procurement Act

ARCHITECT/ENGINEER

SMDA Architects w/Johnson
Berman (JV)
Baltimore, MD

MODIFICATION

The additional work to be done under this A/E modification is as follows and is based on information included in the Facility Condition Assessment conducted by the A/E during design.:

Mechanical: Replacement of chilled water piping throughout the entire building, replacement of condensate drain system, replacement of steam line to hot water convertor and heating water distribution pipe system throughout the building, replacement of reheating coils and controls; replacement of existing cooling and heating coils in AHU #1, AHU #2 and AHU #3; new smoke damper, new AHU #6 to provide outdoor air to second floor offices, modification of AHU #1; provide new clean steam generator and humidifier system, replacement of existing domestic hot water system.

Electrical: Change feeder cables for seven electrical panels, change branch circuit wiring for ten different circuits, provide power connections to additional HVAC and plumbing equipment, provide power connections to additional corridor lights.

MODIFICATION AMOUNT

\$ 98,981.00

ORIGINAL CONTRACT AMOUNT

\$245,000.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 2,770.00

REVISED CONTRACT AMOUNT

\$346,751.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Services)

ITEM 3-AE-MOD

PERCENTAGE INCREASE

40% (Individually)
42% (Cumulatively)

FUND SOURCE

Item 002 MCCBL 1998

REMARKS

The preliminary estimate for this additional construction work \$1,000,000.

The Facility Condition Assessment Report prepared under this contract by SMDA Architects w/Johnson Berman (JV) and approved by DGS revealed many additional tasks that needed to be addressed as part of the building renovation. This modification will incorporate these additional tasks into the design and construction phases of the project.

Board of Public Work Action - The above referenced Item was:

Approved

Disapproved

Withdrawn

Deferred

With Discussion

Without Discussion

STHSEINT.TSV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF NATURAL RESOURCES

Fair Hill Natural Resources
Elk Neck and Susquehanna
State Parks

CONTRACT NO. AND TITLE

001IT809911
001B9900596

DESCRIPTION

This contract will provide disc mowing, baling and storing of hay for Fair Hill Natural Resource Management Area, including Fair Hill, Susquehanna and Elk Neck State Parks for a period of three years from May 1, 1999 through April 30, 2002.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Wilkinson Farms - Colora, MD
Saffel Farms - Jarrettsville, MD
Windtryst Farms - Avondale, PA

AMOUNT

\$419,520.00
\$465,360.00
\$719,760.00

AWARD

Wilkinson Farms

AMOUNT

\$419,520.00

FUND SOURCE

K00 99 D1013 0819 \$378,000.00
K00 99 D1963 0819 \$ 29,000.00
K00 99 D0933 0819 \$ 12,520.00

REMARKS

This solicitation was advertised in the Contract Weekly, posted on the DGS bulletin board and directly mailed to 10 vendors. Four priced bids were received and two no bids. The apparent low bidder is the incumbent for this contract. The low bidder, Warrior Valley Farms, (Tyrone, PA) has been determined non-responsive for failure to acknowledge the amendment. A timely protest has not been filed.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

REMARKS

The hay harvested as a result of this contract is sold at auction under a separate contract. The revenue produced represents a large portion of funds necessary to operate the Fair Hill Natural Resource Area. The estimated annual cost for the hay harvested by this contract is \$139,840.00 (based on an estimated yield of 8,000 bales at a fixed unit price of \$17.48 which is \$.42 less than the previous contract price). Actual cost will vary based on the number of bales harvested at contract rate. Actual revenue will depend on yield and value received at auction. In the previous contract, and for the past harvesting season, actual revenue exceeded \$440,000.00. Using these estimates, which are based on past performance, revenue exceeds cost at a rate of 3.5 - 1, or \$300,160.00 net revenue annually.

The Office of the State Comptroller has verified, under Control Number **98-6884-0011**, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

911nf bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

DEPARTMENT OF HUMAN RESOURCES

Department of Social Services
Baltimore City

CONTRACT NO. AND TITLE

001B9900821
Janitorial Services

DESCRIPTION

This contract provides janitorial services (approximately 96,639 net cleanable sq.ft.) at the Baltimore City Department of Social Services for a period of three (3) years, from April 1, 1999 through March 31, 2002.

PROCUREMENT METHOD

Preference Purchase

BIDS OR PROPOSALS

Alliance, Inc. - Dundalk, MD

\$486,768.10

AWARD

Alliance, Inc.

AMOUNT

\$486,768.10 NTE

FUND SOURCE

N00 99 72400 0804 \$ 38,601.75
N00 00 72400 0804 \$156,337.11
N00 01 72400 0804 \$164,153.96
N00 02 72400 0804 \$127,675.28

REMARKS

Alliance, Inc. is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. State Use Industries and Blind Industries and Services of Maryland have relinquished their priority for this procurement.

Pricing for this contract was approved by the Pricing and Selection Committee on November 17, 1998. The amounts approved for years 2 and 3 are subject to CPI increases, but will not exceed 5%.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

REMARKS

The Office of the State Comptroller has verified, under Control Number **99-6987-0110**, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bcdss.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 6-M-MOD

DEPARTMENT OF JUVENILE JUSTICE

Charles H. Hickey, Jr., School
Baltimore County, Maryland

ORIGINAL CONTRACT NO. AND TITLE

Project No: DT-561-983-003
Adpics No: CO346907
Repair Clay Tile Roofs & Structural
Repairs - Administration Building.

ORIGINAL CONTRACT APPROVED

6/25/98 DPRB, Item M-004

ORIGINAL PROCUREMENT METHOD

Small Procurement

CONTRACTOR

Advance Contracting Co., Inc.
Baltimore, Maryland

MODIFICATION

This Contract Modification covers additional repairs to the Administration Building at the Charles H. Hickey, Jr., School in Baltimore County, Maryland. Repairs to include: 1.) Remove existing roof tiles, asphalt felt, and deteriorated roof sheathing; furnish and install an additional 364 square feet of new roof sheathing, new nailing strips, and two (2) plies of #30 plain asphalt felt; reinstall existing roof tiles deemed reusable. 2.) Furnish and install 200 additional roof tiles; 3.) Remove additional deteriorated joists, purlins, and/or rafters; furnish and install an additional 326 board feet of new dimension lumber.

MODIFICATION AMOUNT

\$17,880.50

ORIGINAL CONTRACT AMOUNT

\$14,922.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 6,425.00

REVISED CONTRACT AMOUNT

\$39,227.50

PERCENTAGE INCREASE

119.83% (Individually)
162.88% (Cumulatively)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 6-M-MOD

PERFORMANCE BOND

Not applicable

FUND SOURCE

HOO.99.77051.1498

REMARKS

Field condition.

A letter was forwarded to the Board of Public Works on January 29, 1999 informing the members of the work prior to the approval of this item.

The extent of damage to the roof was concealed and could not be determined until work was in progress. This work was not included in the scope of the original contract, but is necessary to obtain water-tight integrity of the roof system. The cost of this additional work is in accordance with unit prices and the actual quantities have been verified.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DT561983.CO2

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION RELATED SERVICES CONTRACT

ITEM 7-S

MARYLAND VETERANS COMMISSION

Fort Howard Veterans Home
Baltimore County

CONTRACT NO. & TITLE

Project No: VC-006-981-002
Adpics No: 001B9900852
Market Analysis and Feasibility Study

DESCRIPTION

Provide a market analysis and feasibility study to determine the need for and viability of establishing a Veterans Home at the Fort Howard Veterans Medical Center in Baltimore County, Maryland.

PROCUREMENT METHOD

Competitive Multi-Step Sealed Bidding

BIDS OR PROPOSALS

Bay Area Economics Urban Economics Inc. -
Silver Spring, Maryland

AMOUNT

\$57,909.00

AWARD

Bay Area Economics Urban Economics Inc.

AMOUNT

\$57,909.00

FUND SOURCE

D55P0041499 (Agency/Operating
Funds-FY99)

REMARKS

At the present time, there is one Veterans Home in the State, located in Charlotte Hall in Southern Maryland. This facility provides full service comprehensive and domiciliary care services for veterans in a 378 bed facility which is currently being expanded by 126 beds. This Veterans Home is operated by the Maryland Veterans Home Commission, an agency organized and established for the purpose of operating and managing a home for Veterans in the State of Maryland.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION RELATED SERVICES CONTRACT

ITEM 7-S

REMARKS

The purpose of this study is to determine if the need exists to construct a second State veterans home on the grounds of the Fort Howard VA Medical Center in Baltimore County, Maryland. In addition to determining the need for this facility, the study should make recommendations as to the size of the facility and scope of services to be provided. The second part of the study involves the assessment of three proposed sites located on the grounds of the Fort Howard VA Medical Center complex.

Bids for this project were scheduled to be received on November 17, 1998, however no offers were submitted. After interviewing several potential offerors, the procurement officer extended the deadline to December 11, 1998 by addendum (issued November 24, 1998). Three bids were received on that date and were subsequently reviewed by the evaluation committee. The committee found one of the three offerors to be qualified for award. The technical offer for the qualified bid was subsequently opened and found to be within the project budget of \$100,000. This project is funded with Veterans Commission operating funds which have been specifically designated for this purpose.

The Office of the State Comptroller has verified, under Control Number 98-4694-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

fthowd.tw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 8-E

MORGAN STATE UNIVERSITY
Community Development

Washington Service Center
Baltimore, Maryland

CONTRACT NO. & TITLE

001P9900433
Equipment

DESCRIPTION

Purchase four (4) commercial washers and four (4) commercial dryers for laundering of Athletic Department uniforms.

PROCUREMENT METHOD

Negotiated Award after
Unsatisfactory Competitive Sealed
Bidding

BIDS OR PROPOSALS

Hynes & Waller Inc. Upper Marlboro, MD
PTC Corp., Baltimore, MD
Super Laundry, Laurel, MD

AMOUNT

\$56,837.32
\$59,120.00
\$59,960.00

AWARD

Hynes & Waller Inc.

AMOUNT

\$56,837.32

PERFORMANCE BOND

NONE

FUND SOURCE

Item 025, MCCBL 1998
"Provide Capital Equipment for
Hill Field House"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 8-E

REMARKS

Government Estimate - \$63,200.00

The bid was advertised on the bulletin board, Website, and in Maryland Contract Weekly. Thirteen firms were solicited, all of which were Maryland firms. Minority and Small Business firms in Maryland were solicited directly. Three Bids were received, two of which were non-responsive and one which exceeded budgeted funds. All three bidders were invited to submit revised bids. All three revised bids were responsive and within budgeted funds.

The Office of the State Comptroller has verified, under Control Number 99-7038-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business with the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Approved

Disapproved

With Discussion

bpwwashe.wpd

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 9-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 8-127, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the respective capital improvement projects identified below:

| <u>Inspector/Project(s) Description</u> | <u>Amount</u> | <u>Fund Source</u> |
|--|----------------------|---------------------------|
| P-067-951-010 NORTH POINT STATE PARK ENTRANCE ROAD - PHASE I | 20,000.00 | POS98, ITEM 223 |

REMARKS

This agenda item approves construction inspection expenditures for the above capital improvement project. This will allow the Department of General Services to execute an employment contract with a contract inspector. Construction inspection services are required to ensure contractor compliance with the requirements of the contract. Inspection services are necessary to oversee the completion of the project and any remaining punch list items.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
insCZOSN.bpw

Without Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

DEPARTMENT OF NATURAL RESOURCES

Fort Frederick State Park
Widmyer House
Washington County
File # 18-0008

REFERENCE

Board of Public Works approval is requested for a curatorship agreement between the State of Maryland, to the use of the Department of Natural Resources and Gilbert J. Dyer and Michele R. Dyer his wife for the property located at 11385 Big Pool Road, lying within Fort Frederick State Park, Washington County, Maryland known as the "Widmyer House." This agreement covers the use of a two-story frame dwelling, various sized wood and metal buildings and four acres of land. Mr. and Mrs. Dyer agree to repair and restore where necessary as a gift to the State of Maryland with an expenditure of not less than \$100,000. The State will then designate Mr. and Mrs. Dyer as resident curators.

SPECIAL CONDITIONS

1. Grantee will have the right to reside in the structure for his lifetime in order to restore and rehabilitate the curatorship structures and grounds in keeping with the structures' historic and cultural importance to the area.
2. Grantee will pay all costs and all work will be subject to approval by the State.
3. Grantee agrees to complete the restoration and renovation work within five (5) years of the commencement of this agreement.
4. No property rights of interest will be conveyed.
5. Grantee will hold the State harmless from any claim arising as a result of the granting of this occupancy.

GRANTOR

State of Maryland, to the use of the
Department of Natural Resources
Gilbert & Michele Dyer

GRANTEE

PROPERTY

4.0 - acres - improved

CONSIDERATION

\$100,000.00 - materials and services

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

REMARKS

1. The Department of Natural Resources recommends approval of this item .

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Dyer.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP

DEPARTMENT OF NATURAL RESOURCES

William B. Bowie
Savage River State Forest
Garrett County, Maryland
File # 51-0055

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property, with title vested in the name of the State of Maryland to the use of the Department of Natural Resources. Property will become part of the Savage River State Forest. Title and transfer documents are subject to legal review.

SPECIAL CONDITION

The seller will have to obtain prior to settlement an Order from the Circuit Court for Garrett County (per Equity case #8357) authorizing execution of the deed by the Seller to the State.

GRANTOR

William B. Bowie

GRANTEE

The State of Maryland, to the use of
the Department of Natural Resources

PROPERTY

42.49 - acres - unimproved

PRICE

\$37,000 - \$ 871 P/A

APPRAISED VALUE

\$ 39,300- \$925 P/A
Pugh - 9/30/98
\$37,000 - \$871- P/A
Bowers - 10/1/98

FUND SOURCE

81.20.03 POS 85 Item 209

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving cost associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOWIE.BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP

DEPARTMENT OF NATURAL RESOURCES

The Nature Conservancy
Church Property
Allegany County
File # 3623

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. DNR is committed to preserving this area which is unique in its biological character. This acquisition will protect the site which includes a high quality shale glade community where state threatened and globally rare Kates Mountain clover and the rare side oats gram, a prairie grass, are found and will provide an unparalleled opportunity for conducting scientific studies, conservation education, and wildlife protection. Title and transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. The deed will contain restrictions limiting the use of the property to a nature preserve for scientific and educational purposes, said property to be kept entirely in its natural state.

GRANTOR

The Nature Conservancy, Inc.

GRANTEE

State of Maryland, Department of
Natural Resources

PROPERTY

106.34 acres - unimproved

PRICE

\$102,000.00 / \$959.00 P/A

APPRAISED VALUE

\$107,000 - Goodfellow - \$1,006 P/A
3/31/97
\$94,250 - Reiter - \$886.00 P/A -
10/24/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

DEPARTMENT OF NATURAL RESOURCES

The Nature Conservancy
Coile Property
Allegany County
File # 20/0229

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. DNR is committed to preserving this area as an important environmental resource that is unique in its biological character. This acquisition will protect the plant life found in this area which is state endangered and globally rare, and will provide an unparalleled opportunity for conducting scientific studies, conservation education, and wildlife protection. Title and transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. The deed will contain restrictions limiting the use of the property to a nature preserve for scientific and educational purposes, said property to be kept entirely in its natural state.

GRANTOR

The Nature Conservancy, Inc.

GRANTEE

State of Maryland, Department of
Natural Resources

PROPERTY

332.72 acres - unimproved

PRICE

\$280,000.00 / \$842.00 P/A

APPRAISED VALUE

\$257,900 - Goodfellow - \$777.00
P/A 12/16/94
\$294,500 - Reiter - \$887.00 P/A -
8/21/95

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

FUND SOURCE

*** SEE ATTACHED
CORRECTION LETTER ***

REMARKS

1. The Department of Natural Resources recommends approval of this agreement.
2. There will be no relocation or moving costs associated with this acquisition.
3. Approval is requested to reimburse The Nature Conservancy for the following cost related to this acquisition.

Appraisal Fee - \$ 3,450.00
Closing Cost - \$ 4,919.35
Overhead - \$12,400.00
Interest - \$33,094.00
Survey Cost- \$10,373.68
Total - \$64,237.03

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
COILE.BPW

Without Discussion

Parris N. Glendening
Governor

hleen Kennedy Townsend
Lt. Governor

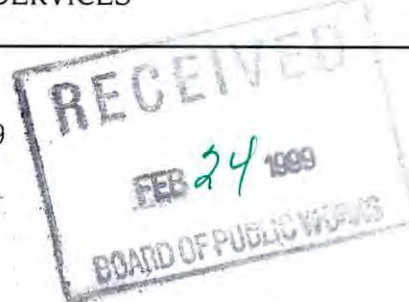


Peta N. Richkus
Secretary

Michele T. Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

February 22, 1999



Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

OK
BPW February 10, 1999

Item 25-RP

Pages 37-38

The Nature Conservancy

Coile Property

Allegany County

FROM: \$ 172,188.00 - 81.20.03 POS 85 Item 207

107,882.00 - 81.20.03 POS 85 Item 209

280,070.00

TO: \$ 172,118.00 - 81.20.03 POS 85 Item 207

107,882.00 - 81.20.03 POS 85 Item 209

280,000.00

Reason: Incorrect amount.

OK
FROM: Approval is requested to reimburse The Nature Conservancy for the following cost related to this acquisition.

TO: Approval is requested to reimburse The Nature Conservancy for the following cost related to this acquisition from Item 209, 81.20.03 POS 85

Reason: To identify fund source for reimbursable cost.

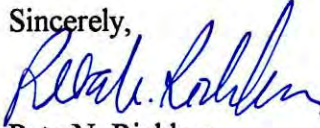
OK
W. Borchert
3/00



Ms. Sandra K. Reynold
Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,



Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP

DEPARTMENT OF NATURAL RESOURCES

Delmarva P&L Co.
Harford County
File # 8179

REFERENCE

Board of Public Works approval is requested to grant a permanent easement to Delmarva Power and Light Company to provide electrical service to a comfort station located in Rocks State Park. The comfort station was constructed along St. Claire Bridge Road at Rocks State Park. The easement will be 15 feet in width and 250 feet in length. The electric line will cross Deer Creek overhead, then be buried for the final 200 feet. There are no fees for this project as it directly benefits the Department of Natural Resources. Transfer documents are subject to legal review.

GRANTOR

State of Maryland, to the use of the
Department of Natural Resources
Delmarva Power and Light

GRANTEE

PROPERTY

3750 square feet

CONSIDERATION

\$0

REMARKS

1. The Department of Natural Resources recommends approval of this easement..
2. The Clearinghouse conducted an intergovernmental review of the project under MD970219-0129 and has recommended to grant an easement 15 ft. wide and 250 ft. long at Rocks State Park, to the Delmarva Power and Light. The Delmarva Power Company will maintain the easement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
comfort.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

DEPARTMENT OF NATURAL RESOURCES

Roaring Point Partnership
Wicomico County
File # 3610

REFERENCE

Board of Public Works approval is requested for an Assignment of an Agreement of Sale between Roaring Point Partnership and The Conservation Fund , and the State of Maryland, Department of Natural Resources. The contract identifies the property as 4 lots on a plat entitled "Roaring Point" containing approximately 30.74 unimproved acres. The property will be titled in the name of Wicomico County for use as a park with water access to the Nanticoke River. Title and transfer documents are subject to legal review.

SPECIAL CONDITIONS

Settlement is to occur on or before March 15, 1999.

GRANTOR

Roaring Point Partnership

ASSIGNOR

The Conservation Fund.

GRANTEE

The State of Maryland, Department
of Natural Resources

PROPERTY

30.74 +/- acres - unimproved

PRICE

\$410,000 - \$13,338 P/A

APPRAISED VALUES

\$413,000 - Cadell - 10/26/98
\$13,435 P/A
\$301,000 - Peters - 5/18/98
\$9,792. P/A

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

FUND SOURCE

81.20.03- POS 85- Item 208,
\$355,000.00
81.20.03-POS 85- Item 185,
\$55,000.00
81.20.03-POS 85- Item 185,
\$20,050.00

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. The Conservation Fund shall be reimbursed for the following expenses:

| | | |
|---------------------------------------|---|---------------|
| Appraisals: | | \$ 7,400.00 |
| Administrative Fees | : | \$12,300.00 |
| Return of deposit: | | (\$10,000.00) |
| Miscellaneous (fed-ex.,postage, etc): | | \$ 350.00 |
| Total: | | \$20,050.00 |

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
roaringp.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

DEPARTMENT OF NATURAL RESOURCES

Patapsco State Park
Gray's Mill
Baltimore County
File # 39-0169

REFERENCE

Board of Public Works approval is requested for a curatorship agreement between the State of Maryland, to the use of the Department of Natural Resources and Wayne Thomas Leek for the property located on River Road near Ellicott City, in Baltimore County, Maryland known as "Gray's Mill." This agreement covers the use of a two-story stone dwelling and three acres of land. Mr Leek agrees to repair and restore where necessary as a gift to the State of Maryland with an expenditure of not less than \$179,900. The State will then designate Mr. Leek as resident curator.

SPECIAL CONDITIONS

1. Grantee will have the right to reside in the structure for his lifetime in order to restore and rehabilitate the curatorship structures and grounds in keeping with the structures' historic and cultural importance to the area.
2. Grantee will pay all costs and all work will be subject to approval by the State.
3. Grantee agrees to complete the restoration and renovation work within five (5) years of the commencement of this agreement.
4. No property rights of interest will be conveyed.
5. Grantee will hold the State harmless from any claim arising as a result of the granting of this occupancy.

GRANTOR

State of Maryland, to the use of the
Department of Natural Resources
Wayne Thomas Leek

GRANTEE

PROPERTY

3.3 acres - improved

CONSIDERATION

\$179,900.00 - materials and services

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

REMARKS

1. The Department of Natural Resources recommends approval of this item .

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

leek.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP

DEPARTMENT OF NATURAL RESOURCES

The Nature Conservancy
Beiler Property
Kent County
File # 34-0043

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. The property consists of 130.576 unimproved acres which includes a breeding pond for State endangered Tiger Salamanders. This pond has been monitored for the past 20 years and is the most consistent producer of Tiger Salamanders in the State. Title and transfer documents are subject to legal review.

GRANTOR

The Nature Conservancy

GRANTEE

The State of Maryland, to the use of
the Department of Natural Resources

PROPERTY

130.576 - unimproved acres.

PRICE

\$ 292,785.00 - \$2,252 P/A

APPRAISED VALUES

\$ 291,000 - Reiter - 3/7/97

\$2,238 P/A

\$ 275,300 - Cadell- 2/27/97

\$2,118 P/A

FUND SOURCE

81.20.03- POS 85 - Item 207

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. Due to storage of empty pesticide containers on site, DNR submitted soil and water samples to Maryland Department of Environment. MDE has determined there are no requirements for remediation of hazardous waste contamination on the site at this time.
4. The Nature Conservancy shall be reimburse from 81.20.03 POS 85, Item 207 for the following related expenses.

| | |
|----------------------------------|-----------------|
| Survey | \$ 3,140 |
| Appraisals | \$ 2,350 |
| Attorney's Fees and closing cost | \$ 7,411 |
| Interest 6/30/97 | |
| to 3/4/98 | \$14,664 |
| Overhead per Guidelines | |
| For Land Trusts | <u>\$12,783</u> |
| | \$40,348 |

Board of Public Works Action - The above referenced Item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

tncbeiler:bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 30-RP

MORGAN STATE UNIVERSITY

Baltimore City
File # 8141

REFERENCE

Board of Public Works approval is requested to grant a permanent easement to Cellular One Washington/Baltimore for placement of fiber optic cables across .055 acres of State property. The Cellular One company will run these cables to space that they are currently leasing from Morgan State University on the radio tower at a cost of approximately \$24,000 per year. Transfer documents are subject to legal review.

GRANTOR

State of Maryland, to the use of the
Morgan State University

GRANTEE

Cellular One Washington/Baltimore

PROPERTY

.055 acres

CONSIDERATION

\$2,200.00

VALUATION

\$2,200.00 Reiter 7/10/98

REMARKS

1. Morgan State University recommends approval of this easement.
2. The Clearinghouse conducted an intergovernmental review of the project under MD971015-0989 and has recommended to grant an easement of .055 acres across State owned land at Morgan State University to Cellular One to construct, maintain and operate cables and other related equipment on the site.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
Cellular.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

BGE
Carroll County
File # 00-8145

REFERENCE

Board of Public Works approval is requested to approve a permanent Easement Agreement between the State of Maryland, to the use of the Department of Health and Mental Hygiene Springfield Hospital and the Baltimore Gas and Electric Company of Maryland for the construction of an underground gas main . The gas main will have a ten foot wide area and run from Maryland Route 32 across Freedom Avenue to Liberty Road. The Sykesville Volunteer Fire Company which leases from the State land through which this easement will pass has approved the easement. In total, the easement will contain 24,247 square feet. All legal documents are subject to review.

GRANTOR

State of Maryland, to the use of the
Department of Health and Mental
Hygiene

GRANTEE

Baltimore Gas and Electric Company
of Maryland

PROPERTY

24,247 sq ft.

CONSIDERATION

\$2,340

VALUATION

\$2,340 Cline 6/16/98

REMARKS

1. The Department of Health and Mental Hygiene recommends approval of this acquisition.
2. The Clearinghouse conducted an intergovernmental review of the project under MD971224-1128 and has recommended that BGE be granted an easement to extend a new gas main from Route 32 across Freedom Avenue to Liberty Road. This gas main will cut across Springfield State Hospital necessitating the ten foot wide easement request that will run 3,305 linear feet from Sykesville Road to the Piney Road area.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
BGE CAR.BPW

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 32-L

JUDICIARY OF MARYLAND
(District Court)

Hagerstown
Washington County

Lessor/Owner Board of County Commissioners
Of Washington County, Maryland
100 West Washington Street, Room 226
Hagerstown, MD 21740

Property Location 35 Washington Street
Hagerstown, MD 21740

| | | | | | |
|---------------------------|--------------------|---|-------------------|---------------------------|-------|
| <u>Space Type</u> | Office | <u>Lease Type</u> | Renewal | <u>Square Feet</u> | 9,628 |
| <u>Duration</u> | 1 Year 10 Months | <u>Effective</u> | February 11, 1999 | | |
| <u>Annual Rent</u> | 1st Yr - \$123,588 | <u>Square Foot Rate</u> | 1st Yr - \$12.84 | | |
| | 2nd Yr - \$127,920 | | 2nd Yr - \$13.29 | | |
| | | <u>Previous Square Foot Rate</u> | \$12.39 | | |

Utilities Responsibility Lessor

Custodial Responsibility Lessor

Fund Source C00-0004-13

Remarks

1. This short term renewal is required so that the District Court may function while the new State owned Hagerstown District Court facility is being constructed.
2. The District Court is located in an incorporated city and therefore is in a Priority Funding Area.
3. The lease contains a termination for convenience clause.
4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved
With Discussion

Deferred

Without Discussion

Withdrawn

File No:1220

0210wash.dk

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 33-L

JUDICIARY of MARYLAND
(District Court)

Baltimore City

Lessor/Owner Allright Baltimore, Inc.
231 East Baltimore Street
Baltimore, Maryland 21202

Property Location 215 East Fayette Street
Baltimore, Maryland 21201

| | | | | | |
|--|--------------|--------------------------------|-------------------|-----------------------------|----|
| <u>Space Type</u> | Parking | <u>Lease Type</u> | New | <u>No. of Spaces</u> | 18 |
| <u>Duration</u> | 1 Year | <u>Effective</u> | February 10, 1999 | | |
| <u>Annual Rent</u> | \$32,400 | <u>Rate/Space/Month</u> | \$150 | | |
| <u>Utilities Responsibility</u> | Lessor | | | | |
| <u>Custodial Responsibility</u> | Lessor | | | | |
| <u>Fund Source</u> | C00-0004-13. | | | | |

Remarks

1. This space will be used for Agency employees located at the District Court at 501 East Fayette Street.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this request was handled without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommend the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved
With Discussion

Deferred

Without Discussion

Withdrawn

File No: tba

0210fayt.dk

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM

34-L

Baltimore City

DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

Reference is made to Item 24-L of July 26, 1995, Department of General Services Action Agenda to the Board of Public Works, wherein the Board of Public Works approved a renewal lease agreement between the State of Maryland, to the use of the Department of Business and Economic Development, and the Redwood Towers Limited Partnership for 65,913 square feet of space for a period of eight years effective September 1, 1995. Reference is also made to Item 21-L of February 28, 1996, Department of General Services Action Agenda to the Board of Public Works, wherein the Board of Public Works approved a lease for an additional 9,900 square feet of space; thereby making a total of 75,822 square feet of leased space at an annual rent of \$1,146,802.07.

Board of Public Works approval is requested for an expenditure of \$6,635 for materials and labor to make renovations on the 9th floor for the Division of Tourism, Film and the Arts as needed to provide:

- A. Enlarge work area for the division's new database analyst.
- B. Enlarge and decorate 9th floor reception area to better accommodate visitors.
- C. Create improved access to Director's office.

The Department of General Services has reviewed the plans and finds the price to be reasonable for the scope of work to be done.

Fund Source: General 72111-0812

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File 1251

0210REDW.GS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 35-L

DEPARTMENT OF MARYLAND STATE POLICE

Annapolis
Anne Arundel
County

Lessor/Owner Circle Properties, Inc.
13 Chesapeake Landing
Annapolis, Maryland 21403

Property Location 47 State Circle
Annapolis, Maryland 21401

| | | | | | |
|---------------------------|-------------|--|-------------------|---------------------------|-----|
| <u>Space Type</u> | Office | <u>Lease Type</u> | New | <u>Square Feet</u> | 920 |
| <u>Duration</u> | 1 Year | <u>Effective</u> | February 15, 1999 | | |
| <u>Annual Rent</u> | \$23,993.60 | <u>Square Foot Rate</u> | \$26.08 | | |
| | | <u>Effective Square Foot Rate</u> | \$26.38 | | |

Utilities Responsibility Lessor - HVAC/Lessee - Office Machinery & Lighting

Custodial Responsibility Lessor

Fund Source WOO .01 .13

Special Conditions

1. The lease contains 1 option renewal for a term of 1 year.

Remarks

1. This space is to be used as a legislative liaison office and for interdepartmental meetings of the Superintendent of the Maryland State Police.
2. This office is located within municipal corporate boundaries of Annapolis.
3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 35-L

REMARKS

4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was handled as a Category III Small Procurement. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No. 0000

0210stat.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 36-L

EXECUTIVE DEPARTMENT
(Division of State Documents)

Annapolis
Anne Arundel
County

Lessor/Owner Legion Properties LLC
 c/o Loughlin Management Group, Inc.
 60 West Street, Suite #204
 Annapolis, Maryland 21401

Property Location 1700 Margaret Avenue
 (Corner of Legion & Margaret Avenues)
 Annapolis, Maryland 21401

| | | | | | |
|---------------------------|--------------|--------------------------------|----------------|---------------------------|-------|
| <u>Space Type</u> | Office | <u>Lease Type</u> | New | <u>Square Feet</u> | 8,414 |
| <u>Duration</u> | 10 Years | <u>Effective</u> | April 15, 1999 | | |
| <u>Annual Rent</u> | \$134,539.86 | <u>Square Foot Rate</u> | \$15.99 | | |

Utilities Responsibility Lessor
Custodial Responsibility Lessor
Fund Source A06.01.13.01 - 100% General

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities and cleaning.
2. The lease incorporates 20 reserved parking spaces.
3. The Lessor shall fit-up the space to State standards.
4. The lease contains an occupancy clause.
5. This property is within the municipal boundaries of the City of Annapolis.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 36-L

Remarks

1. This space is to be used by the Division of State Documents which publishes *The Maryland Contract Weekly*, and to fulfill its requirements for the distribution of COMAR.
2. The lease contains a termination for convenience clause.
3. The Department of General Services Office of Real Estate negotiated the proposer's rate of \$18.64 per square foot down to \$15.99 per square foot, resulting in a cost avoidance of \$222,971 over the term of the lease.
4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly on October 27, 1998 and the Capital Gazette on October 28, 1998. No responsive proposals were received. The Department of General Services sought competition through in person solicitation of sites and as a result, the above property was located. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:

0210marg.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 37-CGL

BALTIMORE COUNTY - FLEMING COMMUNITY CENTER LOAN OF 1997
CHAPTER 240, ACTS OF 1997

Submission of a request by the County Executive and County Council of Baltimore County that the Board of Public Works approve certification by the County Executive and County Council of Baltimore County that the required matching funds have been raised as required by the Baltimore County - Fleming Community Center Loan of 1997, Chapter 240 of the Acts of 1997.

Chapter 240 of the Acts of 1997 authorized the creation of a State debt in the amount of \$875,000 to be used as a grant to the County Executive and County Council of Baltimore County for the planning, design, and construction of a new community center, known as the Fleming Community Center, to replace the existing facility, to be located at Main and Pittsburgh Streets in Dundalk subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The fund may consist of funds expended prior to the effective date of this Act.

The County Executive and County Council of Baltimore County has presented evidence that the County has committed \$1,000,000 in general obligations bonds to this project and is utilizing those funds as the required matching funds.

In addition to the evidence of matching funds, the County Executive and County Council of Baltimore County has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$875,000 to be encumbered but will not authorize the disbursement of any funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 37-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FLEMINPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 38-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
BALTIMORE COUNTY

Courthouse
Towson, Baltimore County

AUTHORITY

Maryland Consolidated Capital Bond Loan - Senior
Citizens Activities Center Loan of 1997
Chapter 660, Acts of 1997

Baltimore County - Fleming Community Center
Loan of 1997, Chapter 240, Acts of 1997

PROJECT NO. AND TITLE

SL-036-971-038
Construct New Community Center

DESCRIPTION

In accordance with the provisions of the Baltimore County - Fleming Community Center Loan of 1997, which provided a matching grant of \$875,000 and the Maryland Consolidated Capital Bond Loan - Senior Citizens Activities Center Loan of 1997, which provided a matching grant of \$300,000 to the County Executive and County Council of Baltimore County for the planning, design, and construction of a new community center, known as the Fleming Community Center, to replace the existing facility, to be located at Main and Pittsburgh Streets in Dundalk, Board of Public Works approval is requested for capital expenditures toward the following contract to demolish the existing facility and construct a new single story building of approximately 17,000 square feet. The new facility will house a senior center, head start program, community recreation, and a learning/reading resource library. The center will contain a kitchen, craft room, gymnasium, recreation room, classrooms, and multi-purpose room.

PROCUREMENT METHOD

Competitive Sealed Bidding

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 38-CGL

BIDS

AMOUNT

| | |
|---|-------------|
| BCI Development LTD Partnership/T/A BCI Contractors - Baltimore, MD. | \$2,044,800 |
| Tech Contracting Co, Inc. - Baltimore, MD. | \$2,185,175 |
| H & H Contractors, Inc. - Silver Spring, MD. | \$2,226,500 |
| Kinsky Construction, Inc. - Timonium, MD. | \$2,226,525 |
| North Point Builders Co., Inc. - Baltimore, MD. | \$2,237,825 |
| CER, Inc. - Baltimore, MD. | \$2,248,875 |
| Jack H. Kidd Associates, Inc. - Baltimore, MD. | \$2,276,000 |
| CJF, Inc. - Hunt Valley, MD. | \$2,296,500 |
| MDC Builders - Largo, MD. | \$2,315,170 |
| Madigan Construction Co., Inc. - Bel Air, MD. | \$2,319,150 |
| Enviroserve, Inc. - Sykesville, MD. | \$2,386,977 |
| Bensky Construction Co., LLC - Baltimore, MD. | \$2,499,750 |

AWARD

BCI Development LTD Partnership

AMOUNT

\$2,044,800

FUND SOURCE

***** SEE ATTACHED
CORRECTION LETTER *****

activities

\$1,022,400 - Baltimore County

REMARKS

Construction began December 1998 and is estimated to be completed April 2000.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 38-CGL

REMARKS

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FLEMCCPG.FV

Parris N. Glendening
Governor

I. en Kennedy Townsend
Lt. Governor



Peta N. Richkus
Secretary

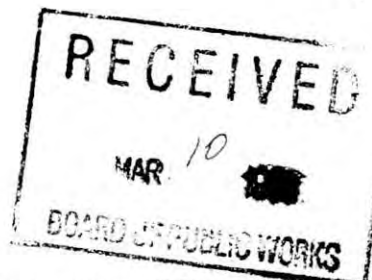
Michele T. Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

March 8, 1999

OK
H. B. Schmitt
3/00

Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991



Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

OK
BPW April 15, 1998

Item 30-CGL
Pages 60-64
Kent Island Senior and
Adult Day Care Center

FROM:\$ 300,000.00 - Maryland Consolidated Capital
Bond Loan 1997, Senior
Citizen Activity Centers

TO:\$ 300,000.00 - Maryland Consolidated Capital
Bond Loan 1996, Senior
Citizen Activity Centers

Reason: To correct typographical error in bond year.

OK
BPW February 10, 1999

Item 38-CGL
Pages 57-59
Construct New Community
Center
Courthouse
Towson, Baltimore County

FROM:\$ 245,376.00 - MCCBL - Senior Citizens
Activities Center Loan of 1997
777,024.00 - Baltimore County - Fleming
Community Center Loan of
1997

1,022,400.00 - Baltimore County

TO:\$ 54,000.00 - MCCBL - Senior Citizen
Activities Centers Loan of 1993
191,376.00 - MCCBL - Senior Citizen
Activities Center Loan of 1994
777,024.00 - Baltimore County - Fleming
Community Center Loan of 1997
1,022,400.00 - Baltimore County

Reason: To utilize remaining 1993 and 1994 grant funds.



Ms. Sandra K. Reynold
Page 2

OK
BPW February 24, 1999
Item 1-C-MOD
Pages 1-2
Replace Fuel Storage
and Delivery Systems
Maryland State Police

FROM: Project No. UT-007-961-001

TO: Project No. UT-006-961-001

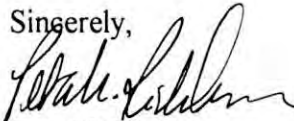
FROM: Change Order No. 22

TO: Change Order No. 17

Reason: To correct project number and change order number.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,



Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 39-CGL

BALTIMORE CITY - THE VILLAGE LEARNING PLACE LOAN OF 1998
CHAPTER 188, ACTS OF 1998

Submission of a request by the Charles Village Foundation that the Board of Public Works approve certification by the Charles Village Foundation that the required matching funds have been raised as required by the Baltimore City - The Village Learning Place Loan of 1998, Chapter 188 of the Acts of 1998.

Chapter 188 of the Acts of 1998 authorized the creation of a State debt in the amount of \$156,000 to be used as a grant to the Charles Village Foundation for the planning, design, repair, renovation, reconstruction, restoration, capital equipping, site improvement, and landscaping of the former St. Paul Street Library in Baltimore, to be used as a community library, learning center, and community center, with a garden that will be an educational center, the project to be known generally as The Village Learning Place subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Charles Village Foundation has presented evidence that it has \$156,000 in a Nationsbank Business Investment Account reserved for this project.

In addition to the evidence of matching funds, the Charles Village Foundation has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$156,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 39-CGL

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

VLEARNPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 40-CGL

CHARLES VILLAGE FOUNDATION 2633 North Calvert Street
Baltimore City

AUTHORITY Baltimore City - The Village Learning Place Loan
of 1998, Chapter 188, Acts of 1998

PROJECT NO. AND TITLE SL-013-981-038
Restore the Former St. Paul Street Library

DESCRIPTION

In accordance with the provisions of the Baltimore City - The Village Learning Place Loan of 1998, which provided a matching grant of \$156,000 to the Charles Village Foundation for the planning, design, repair, renovation, reconstruction, restoration, capital equipping, site improvement, and landscaping of the former St. Paul Street Library in Baltimore, to be used as a community library, learning center, and community center with a garden that will be an educational center, the project to be known generally as The Village Learning Place, Board of Public Works approval is requested for capital expenditures toward the following Architect/Engineer contract to design the renovations of the former library building. The scope of work includes preparing the necessary design documents as well as providing construction administration services.

PROCUREMENT METHOD Negotiated

AWARD Calvin Kobsa, Architect
Baltimore, MD.

AMOUNT \$6,000

FUND SOURCE \$3,000 - Baltimore City - The Village Learning
Place Loan of 1998
\$3,000 - Charles Village Foundation

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 40-CGL

REMARKS

The Village Learning Place contacted the Neighborhood Design Center for assistance in planning the restoration of the former St. Paul Street Library. The Design Center is a non-profit service that connects an organization in need of architectural services with volunteer architects. Mr. Kobsa provided preliminary design services as well as services to provide as built drawings of the existing facility at no charge. The Learning Place was so impressed by his work, they requested his services to complete the project. His fee is approximately 2% of the construction budget.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

VILLEAPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 41-CGL

MARYLAND CONSOLIDATED CAPITAL BOND LOAN -
PRINCE GEORGE'S COUNTY CORRECTIONAL CENTER LOAN OF 1997
CHAPTER 660, ACTS OF 1997

Submission of a request by the County Executive and County Council of Prince George's County that the Board of Public Works approve certification by the County Executive and County Council of Prince George's County that the required matching funds have been raised as required by the Maryland Consolidated Capital Bond Loan - Prince George's County Correctional Center Loan of 1997, Chapter 660 of the Acts of 1997.

Chapter 660 of the Acts of 1997 authorized the creation of a State debt in the amount of \$7,135,000 to be used as a grant to the County Executive and County Council of Prince George's County to assist in the design, construction, and equipping of the expansion and renovation of the Prince George's County Correctional Center subject to the requirement that the grantee provide a matching fund of \$4,170,000 for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The fund may consist of funds expended prior to the effective date of this Act.

The County Executive and County Council of Prince George's County has presented evidence that it has sold \$4,673,000 in general obligation bonds for which the proceeds will be used for this project.

In addition to the evidence of matching funds, the County Executive and County Council of Prince George's County has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$7,135,000 to be encumbered but will not authorize the disbursement of any funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 41-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PGCORRPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 42-CGL

PRINCE GEORGE'S COUNTY - MISSION OF LOVE CENTER LOAN OF 1998
CHAPTER 300, ACTS OF 1998

Submission of a request by the Board of Directors of the Mission of Love, Inc. that the Board of Public Works approve certification by the Board of Directors of the Mission of Love, Inc. that the required matching funds have been raised as required by the Prince George's County - Mission of Love Center Loan of 1998, Chapter 300 of the Acts of 1998.

Chapter 300 of the Acts of 1998 authorized the creation of a State debt in the amount of \$150,000 to be used as a grant to the Board of Directors of the Mission of Love, Inc. for the repair, renovation, expansion and capital equipping of a building or for the acquisition of another building, as well as for the repair, renovation and capital equipping of that building, either or both of these buildings to be used as facilities for storing goods to be distributed to the poor and for other associated activities of the Mission of Love, Inc. in Prince George's County subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. The fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Board of Directors of the Mission of Love, Inc. has presented evidence that it has received a loan of \$200,000 from Menditch Investments Limited for the acquisition of property.

In addition to the evidence of matching funds, the Board of Directors of the Mission of Love, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$150,000 to be encumbered but will not authorize the disbursement of any funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 42-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MISLOVPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 43-CGL

**BOARD OF DIRECTORS OF
THE MISSION OF LOVE, INC.**

1400 Doewood Lane
P. O. Box 31544
Capitol Heights, Prince George's County

AUTHORITY

Prince George's County - Mission of Love Center
Loan of 1998, Chapter 300, Acts of 1998

PROJECT NO. AND TITLE

SL-015-981-038
Purchase of Building at 6180 Central Avenue
Capitol Heights, MD.

DESCRIPTION

In accordance with the provisions of the Prince George's County - Mission of Love Center Loan of 1998, which provided a matching grant of \$150,000 to the Board of Directors of the Mission of Love, Inc. for the repair, renovation, expansion and capital equipping of a building or for the acquisition of another building, as well as for the repair, renovation and capital equipping of that building, either or both of these buildings to be used as facilities for storing goods to be distributed to the poor and for other associated activities of the Mission of Love, Inc. in Prince George's County, Board of Public Works approval is requested for capital expenditures toward the purchase of a building at 6180 Central Avenue in Capitol Heights. The distribution program for food, clothing, and furniture will be transferred to this location.

PROCUREMENT METHOD

Negotiated

AWARD

Alexander W. Goode, Jr.
Gendora D. Goode
Forestville, MD.

AMOUNT

\$394,600

FUND SOURCE

\$150,000 - Prince George's County - Mission of
Love Center Loan of 1998
\$244,600 - Mission of Love, Inc.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 43-CGL

REMARKS

Settlement will take place in February 1999.

The Department of General Services has reviewed the appraisal of the property and concurred with the appraised value of \$394,600.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MLOVEPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 44-CGL

**MARYLAND ECONOMIC
DEVELOPMENT CORPORATION**

35 S. Charles Street
Baltimore City

AUTHORITY

Maryland Consolidated Capital Bond Loan -
Maryland Technology Center Loan of 1997
Chapter 660, Acts of 1997

PROJECT NO. AND TITLE

SL-022-961-038
Design and Construct Technology Development
Center

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond - Maryland Technology Center Loan of 1997, which provided a grant of \$485,000 to the Maryland Economic Development Corporation to assist in the provision of capital equipment for the Maryland Technology Center, Board of Public Works approval is requested for capital expenditures toward the following contract to purchase a vacuum steam sterilizer. The chamber size is thirty-three cubic feet.

PROCUREMENT METHOD

Negotiated

AWARD

Getinge/Castle
Damascus, MD.

AMOUNT

\$59,178

FUND SOURCE

\$59,178 - Item 068, MCCBL 1997

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 44-CGL

REMARKS

The pressure vessel has a fifteen (15) year warranty.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

TECHDCPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 45-CGL

NATIONAL PARK SERVICE

R. R. #1, Box 717
Washington's Birthplace, Virginia

AUTHORITY

Charles County - Thomas Stone National Historic
Site Loan of 1996, Chapter 247, Acts of 1996

PROJECT NO. AND TITLE

SL-042-961-038
Construct New Visitor's Contact Station

DESCRIPTION

In accordance with the provisions of the Charles County - Thomas Stone National Historic Site Loan, which provided a grant of \$100,000 to the National Park Service for the planning, design, construction, and capital equipping of a visitor's contact station at Thomas Stone National Historic Site in Charles County, Board of Public Works approval is requested for capital expenditures toward the following contract to construct a comfort station with all necessary fixtures, all necessary utilities including a septic tank, manholes, and fire hydrant, and construction of a parking area including curb and gutter, brick pavers, signs, and landscaping.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

AMOUNT

| | |
|---|--------------|
| Dennis Anderson Construction Corporation - Waldorf, MD. | \$436,787.10 |
| Nastos Construction Co., Inc. - Camp Springs, MD. | \$451,734.00 |
| The Niedentahl Corporation - LaPlata, MD. | \$529,912.00 |
| Rainbow Construction Corp. of Waldorf - Waldorf, MD. | \$555,614.00 |
| Gebhardt, Inc. - Ft. Washington, MD. | \$620,022.00 |

AWARD

Dennis Anderson Construction Corp.

AMOUNT

\$436,787.10

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 45-CGL

FUND SOURCE

*** SEE ATTACHED
CORRECTION LETTER ***

s Stone
Loan of

\$250,000.00 - National Park Service

REMARKS

Work completed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

THOMASPG.FV

Parris N. Glendening
Governor

Michael Kennedy Townsend
Lt. Governor



OK
M. R. R. R.
3/00

Peta N. Richkus
Secretary

Michele T. Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

June 2, 1999

Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991



Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW December 17, 1997

Item 64-CGL

Pages 118-119

Renovate Recreation
Center

Board of Directors
of Memorial Recreation
Center, Inc.

FROM:\$ 100,000.00 - Washington County - Memorial
Recreation Center Loan of 1996
334,825.00 - Memorial Recreation Center, Inc.

434,825.00

TO:\$ 100,000.00 - Washington County - Memorial
Recreation Center Loan of 1996
175,000.00 - Washington County - Memorial
Recreation Center Loan of 1997
159,825.00 - Memorial Recreation Center, Inc.

434,825.00

Reason: To utilize funds not previously available.

BPW February 10, 1999

Item 45-CGL

Pages 72-73

Construct New Visitor's
Contact Station

Washington's Birthplace,
Virginia

National Park Service

FROM:\$ 100,000.00 - Charles County - Thomas Stone
National Historical Site Loan of
1996

336,787.10 - National Park Service

436,787.10

TO:\$ 100,000.00 - Charles County - Thomas Stone
National Historical Site Loan
of 1996

100,000.00 - Charles County - Thomas Stone
National Historical Site Loan of
1998

436,787.10

236,787.10 - National Park Service

Reason: To utilize funds not previously available.



Ms. Sandra K. Reynold
Page 2

BPW April 21, 1999

Item 2-C

Pages 5-8

Construction of the
New Senate Office Building
and Underground Garage
Annapolis, Maryland

FROM:\$ 1,285,000.00 - Item 001, MCCBL 1998
19,463,500.00 - MCCBL 1999

TO:\$ 1,285,000.00 - Item 001, MCCBL 1998
19,463,500.00 - Item 039, MCCBL 1999

Reason: To identify the item number of MCCBL 1999 not available at the time of the award.

BPW May 19, 1999

Item 4-M

Pages 8 -10

Landscape and Site Improvements
Washington Monument State Park
Washington County

FROM:\$ 21,407.06 - POS FY97 - Item 204
47,519.94 - Surface Transportation Program
Enhancement Funds - 33B 001

39,620.00 - POS FY98 Item 228 108,547.00

TO:\$ 21,407.06 - POS FY97 - Item 204
90,943.00 - Surface Transportation Program
Enhancement Funds - 333B 001
47,519.94 - POS FY98 Item 228

Reason: Clerical error.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,

Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

159,870.00
amount approved
by BAW.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46-CGL

TOWN OF OCEAN CITY

P. O. Box 158
Ocean City, Maryland

AUTHORITY

Maryland Consolidated Capital Bond Loan -
Ocean City Convention Center Loan of 1994
Chapter 115, Acts of 1994

PROJECT NO. AND TITLE

SL-027-941-038
Design and Construct the Expansion of the
Ocean City Convention Center

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Ocean City Convention Center Loan of 1994, which provided a matching grant of \$500,000 to the Town of Ocean City to assist in the design of alterations and an addition to the Ocean City Convention Center, Board of Public Works approval is requested to reimburse the Town of Ocean City for a contract modification to the construction management services contract. This item is for construction phase services which included site inspection and shop drawing review which were paid for by the Town of Ocean City prior to the transfer of the project to the Maryland Stadium Authority.

CONSTRUCTION MANAGER

S.P.N./Hardin (JV)
Rockville, MD.

ORIGINAL APPROVAL

Item 26-CGL, DGS Agenda 11/27/96

MODIFICATION

\$ 81,045

ORIGINAL CONTRACT AMOUNT

\$167,281

REVISED CONTRACT AMOUNT

\$248,326

PERCENTAGE INCREASE

48.4%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL

**LLOYD KEASER COMMUNITY
CENTER**

5757 Belle Grove Road
Pumphrey Community, Anne Arundel County

AUTHORITY

Anne Arundel County - Lloyd Keaser Community
Center Loan of 1997, Chapter 186, Acts of 1997

PROJECT NO. AND TITLE

SL-020-971-038
Renovate and Purchase Capital Equipment
for the Center

DESCRIPTION

In accordance with the provisions of the Anne Arundel County - Lloyd Keaser Community Center Loan of 1997, which provided a grant of \$100,000 to the Lloyd Keaser Community Center for the provision of capital equipment including a new air conditioning system together with the repairs and renovations necessary to install the system at the Community Center facility located in the Pumphrey Community, on Belgrove Road in Anne Arundel County, Board of Public Works approval is requested for capital expenditures toward a contract for kitchen equipment and furniture. The equipment includes commercial grade refrigerator, freezer, electric fryer, and range. The furniture includes tables, stacking chairs and conference table with chairs.

PROCUREMENT METHOD

Competitive Bidding

BIDS OR PROPOSALS

AMOUNT

DePalo and Sons, Inc. - Baltimore, MD.
Wagner & Sons, Inc. - Glen Burnie, MD.

\$31,753
\$33,428

AWARD

Wagner & Sons, Inc.

AMOUNT

\$33,428

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL

FUND SOURCE

*\$31,753 - Anne Arundel County - Lloyd Keaser
Community Center Loan of 1997
\$ 1,675 - Lloyd Keaser Community Center

REMARKS

*The grantee selected the high bidder without sufficient justification. Therefore, the State will only participate up to the amount of the low bid. One other bid was received but it was non-responsive.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

LKEASEPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Hagerstown Community College
Hagerstown, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-02-MC97-297
Roof Replacement for Kepler Theater,
Career Building & Library (Student
Center)
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of \$8,303 to Hagerstown Community College for architectural design services necessary for the reroofing of the Kepler Theater, the Careers Building, and the existing Library (soon to be converted to a Student Center) at its Hagerstown campus. Also, the College seeks BPW approval to expend funds for a design contract award to Bushey Feight Architects, Inc. of Hagerstown, Maryland.

The proposed project involves the design for the replacement of the existing built-up asphalt roof on Kepler Theater constructed in 1976 (15,000 gsf) and the existing EPDM roof on the Careers Building constructed in 1975 (49,000 gsf) with new 4 ply built-up roofs with tapered insulation, and the replacement of the existing shingle roof on the Library constructed in 1966 (4,000 gsf). The replacement systems will be designed to be consistent with the Department of General Services roofing policy which requires a minimum twenty-year no dollar limit (NDL) manufacturer's warranty and a minimum 1/4" per foot slope.

PROCUREMENT METHOD

Competitive Sealed Proposals

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48-CGL

PROPOSALS

| | <u>Fee</u> | <u>Score</u> |
|--|-------------------|---------------------|
| Bushey Feight Architects, Inc.- Hagerstown, Md. | \$13,200 | 95.2 |
| Burrey Moser Gehr Architects LLC - Hagerstown, Md. | \$ 9,600 | 67.5 |
| Engineering and Technical Consultants, Inc. - Sterling, Va | \$23,000 | 53.8 |

AWARD

Bushey Feight Architects, Inc.
Hagerstown, Md.

AMOUNT

\$13,200

FUND SOURCE

\$ 4,897 (37.1%) - Local Share
\$ 8,303 (62.9%) - State Share
Item 044, Maryland Consolidated Capital Bond
Loan of 1997. The State share is in accordance with
Section 11-105(i) of the Education Article

REMARKS

Requests for proposals was advertised in the July 8, 1998 edition of the Hagerstown Herald Mail newspaper. A total of three (3) firms responded and submitted proposals.

The three proposals were reviewed and rated by the College's evaluation committee based on architectural design skills (15 pts), staff credentials (20 pts), experience of project engineer (20 pts), experience with comparable design projects (20 pts), cost (20 pts), and quality and completeness of proposal (5 pts) with the result being the selection of Bushey Feight Architects, Inc. as the design consultant.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48-CGL

REMARKS

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Hagerstown Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

ae_bpw.297

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 49-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Hagerstown Community College
Hagerstown, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-02-MC97-294
Conversion of Library to Student/Executive
Center
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of \$38,754 to Hagerstown Community College for architectural design services necessary for the conversion of the library to a Student/Executive Center project at its Hagerstown campus. Also, the College seeks BPW approval to expend funds for a design contract award to Bushey Feight Architects, Inc. of Hagerstown, Maryland.

The proposed project involves the design for the conversion of the existing library to house a variety of student and executive functions including a health suite, dining/kitchen area, student government offices, the President's Office and staff, executive board room, upgrading mechanical and telecommunications systems and ADA requirements.

PROCUREMENT METHOD

Competitive Sealed Proposals

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 49-CGL

PROPOSALS

| | <u>Fee</u> | <u>Score</u> |
|--|-------------------|---------------------|
| Bushey Feight Architects, Inc.- Hagerstown, Md. | \$61,612 | 95.5 |
| Burrey Moser Gehr Architects LLC - Hagerstown, Md. | \$77,100 | 91.0 |
| Proffitt & Pryor Architects - Frederick, Md. | \$78,000 | 89.4 |
| Lorenzi, Dodds & Gunnill, Inc. - Waldorf, Md. | \$96,700 | 83.1 |

AWARD

Bushey Feight Architects, Inc.
Hagerstown, Md.

AMOUNT

\$61,612

FUND SOURCE

\$ 22,858 (37.1%)- Local Share
\$ 38,754 (62.9%)- State Share
Item 044, Maryland Consolidated Capital Bond
Loan of 1997. The State share is in accordance with
Section 11-105(i) of the Education Article

REMARKS

Requests for proposals was advertised in the July 8, 1998 edition of the Hagerstown Herald Mail newspaper. A total of four (4) firms responded and submitted proposals.

The four proposals were reviewed and rated by the College's evaluation committee based on architectural design skills (15 pts), staff credentials (20 pts), experience of project engineer (20 pts), experience with comparable design projects (20 pts), cost (20 pts), and quality and completeness of proposal (5 pts) with the result being the selection of Bushey Feight Architects, Inc. as the design consultant.

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Hagerstown Community College and signed by local authorities.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 49-CGL

REMARKS

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

ae_bpw.294

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 50-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Washington County Association for Retarded
Citizens, Inc.
820 Florida Avenue
Hagerstown, Maryland 21740

AUTHORITY

Policy and Procedures for Community Mental
Health Centers and Comprehensive Mental
Retardation Centers Construction Grants
adopted by BPW on 11/29/71.

PROJECT NO. AND TITLE

DDA-265 Washington County ARC Day
Activity Building

DESCRIPTION

Board of Public Works approval is requested for a \$821,000 State grant to assist Washington County Association for Retarded Citizens, Inc. (a non-profit organization) in the cost of constructing a 12,000 square foot addition to their existing activity center located at 840 Florida Avenue, Hagerstown, Maryland. This grant in combination with the \$34,000 grant approved at the Board meeting of July 10, 1996, makes a total grant award of \$855,000 approved for this project.

Board approval is also requested for capital expenditures towards the construction of a 12,000 square foot metal building including modifications to the existing building.

PROCUREMENT METHOD

Competitive Sealed Bidding

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 50-CGL

\$285,000 (25%) - Applicant's Share
Mortgage

***** SEE ATTACHED
CORRECTION LETTER *****

\$855,000 (75%) - State's Share

\$ 20,282 - Community Mental Health Center Components,
Addiction Facilities, and Developmental Disabilities
Loan of 1988

\$ 4,084 - Community Mental Health Center Components,
Addiction Facilities, and Developmental Disabilities
Loan of 1987

\$ 9,634 - Maryland Consolidated Capital Bond Loan 1995,
Community Mental Health Project Funds

\$821,000 - Maryland Consolidated Capital Bond Loan 1997,
Community Mental Health Project Funds

As authorized, the Secretary for the Department of Health and Mental Hygiene has determined that this project qualifies for incentive funding under COMAR 10.08.02.

There are no Federal grant funds available for this project.

The Board's approval in the amount of \$855,000 to assist in the design and construction of this project is further contingent upon the following language being included in the Deed(s) or otherwise recorded in the Land Records of Washington County.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 50-CGL

REMARKS

"If, within 30 years after completion of a project or facility with respect to which funds have been paid under Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland (the "Subtitle"), the Property is sold or transferred to any person, agency or organization that would not qualify as an applicant under said Subtitle, or that is not approved as a transferee by the Board of Public Works, or if, within the same period, the improvements cease to be a "facility" as defined in said Subtitle, then the State shall be entitled to recover from either the owner, transferor, or transferee an amount bearing the same ratio to the then current fair market value of so much of the Property as constituted an approved project, as the amount of the State participation bore to the total eligible cost of the approved project, together with all costs and reasonable attorneys' fees incurred by the State in the recovery proceedings."

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

washarc.bpw

Without Discussion

Parris N. Glendening
Governor

Aleen Kennedy Townsend
Lt. Governor



OK
M. R. Richkus
3/00

Peta N. Richkus
Secretary

Michele T. Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

November 16, 1999

Ms. Shelia McDonald
Acting Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Re: Change to the Board of Public Works agenda:
February 10, 1999

Dear Ms. McDonald:

This is to advise you of the following change to the Department of General Services' Agenda item previously approved by the Board of Public Works.

BPW February 10, 1999

Item 50-CGL

Pages 84-87

Washington County ARC

FROM:\$ 855,000.00 (75%) - State's Share

20,282.00 - Community Mental Health Center
Components, Addiction Facilities
and Developmental Disabilities
Loan 1988

4,084.00 - Community Mental Health Center
Components, Addiction Facilities,
and Developmental Disabilities
Loan of 1987

9,634.00 - Maryland Consolidated Capital
Bond Loan 1995, Community
Mental Health Project Funds

821,000.00 - Maryland Consolidated Capital
Bond Loan 1997, Community
Mental Health Project Funds

1,710,000.00



Ms. Shelia McDonald
Page 2

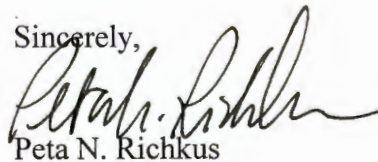
TO: \$ 855,000.00(75%) - State's Share
20,282.00 - Community Mental Health Center
Components, Addiction Facilities
and Developmental Disabilities
Loan of 1988
4,084.00 - Community Mental Health Center
Components, Addiction Facilities
and Developmental Disabilities
Loan of 1987
9,634.00 - Maryland Consolidated Capital
Bond Loan 1995, Community
Mental Health Project Funds
291,997.00 - Maryland Consolidated Capital
Bond Loan 1997, Community
Mental Health Project Funds
529,003.00 - Maryland Consolidated Capital
Bond Loan 1998, Community
Mental Health Project Funds

171,000.00

Reason: Not enough funds remaining in 1997 bond fund to cover encumbrance.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 51-L

STATE BOARD OF ELECTIONS

(Administrative Offices)

Annapolis
Anne Arundel County

Lessor/Owner 151 West Street, LLC
98 Cathedral Street, Second floor
Annapolis, Maryland 21401

Property Location 151 West Street, Suite #200
Annapolis, Maryland 21401

| | | | | | |
|---------------------------|------------------|--------------------------------|----------------|---------------------------|-------|
| <u>Space Type</u> | Office | <u>Lease Type</u> | New | <u>Square Feet</u> | 9,000 |
| <u>Duration</u> | 10 Years | <u>Effective</u> | April 15, 1999 | | |
| <u>Annual Rent</u> | \$241,650 (Avg.) | <u>Square Foot Rate</u> | \$26.85 (Avg.) | | |

Utilities Responsibility Lessor

Custodial Responsibility Lessor

Fund Source D38 .23.09.01.13.01 - 100% General

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities and cleaning.
2. The rental rate for year 1 is \$25 per net useable square foot; years 2 & 3 - \$25.50 per net usable square foot and \$27.50 for years 4 through 10 resulting in the average rental rate of \$26.85 over the term of the lease.
3. The lease does not contain a termination for convenience clause.
4. The lease incorporates 18 reserved parking spaces.
5. The Lessor shall fit-up the space to State standards.
6. The lease contains an occupancy clause.
7. This property is within the municipal boundaries of the City of Annapolis.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 51-L

Remarks

1. This space is to be used as the headquarters of the State Board of Elections.
2. Article 33, Section 2-101 (b) of the Annotated Code of Maryland requires that the Board maintain its principal office in Annapolis.
3. The lease includes 18 free parking spaces which reflects a savings of \$1.58 per net useable square foot or \$142,200 over the term of the lease.
4. The Department of General Services, Office of Real Estate, negotiated the proposer's rate of \$27.94 average cost per square foot down to \$26.85 average cost per square foot, resulting in a cost avoidance of \$98,100 over the term of the lease.
5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
6. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly on October 27, 1998 and the Capital Gazette on October 28, 1998. No responsive proposals were received. The Department of General Services sought competition through in person solicitation of sites and as a result, the above property was located. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:

0210west.jr

There being no further business, the meeting was adjourned.

Respectfully submitted,


Sandra K. Reynold
Executive Secretary

INDEX

FEBUARY 10, 1999

| | |
|--|-----------------|
| Agriculture, Department of | |
| Agricultural Cost Share Program | 8-16 |
| AIDS Administration | 62 |
| Aviation Administration | 40,103 |
| Baltimore City Community College | 38 |
| Bowie State University..... | 107,175 |
| Budget & Management, Department of | 58,81,98 |
| Business & Economic Development, Department of | 17-20,204 |
| Child Care Administration | 69 |
| Comptroller of the Treasury..... | 100,101 |
| Coppin State College | 112 |
| Developmental Disabilities Administration | 85-94 |
| Election Laws, Administrative Board of | 242 |
| Environment, Department of | |
| Sanitary/Water Quality Program | 21-28 |
| Executive Department | 207 |
| Frostburg State College..... | 110 |
| General Services, Department of | 30 |
| Public Buildings & Grounds, Annapolis..... | 160 |
| Hagerstown Community College | 232-237 |
| Health & Mental Hygiene, Department of | 201 |
| AIDS Administration | 62 |
| Community Mental Health Centers | 238 |
| Developmental Disabilities Administration | 85-94 |
| Holly Center | 67 |
| Higher Education Commission, Maryland | |
| Community Colleges | |
| Baltimore City Community College | 38 |
| Hagerstown Community College | 232-237 |
| Higher Education Investment Program, Maryland | 95 |
| Highway Administration | 134,153 |
| Holly Center..... | 67 |
| Human Resources, Department of | |
| Child Care Administration | 69 |
| Social Services Administration | 164 |
| Judiciary | 202,203 |
| Juvenile Justice, Department of | 77-80,166 |
| Labor, Licensing & Regulation, Department of..... | 74 |
| Lloyd Keaser Community Center Loan..... | 230 |
| Maryland, University System of | |
| Bowie State University | 107,175 |
| Coppin State University | 112 |
| Frostburg | 110 |
| Maryland Technical Learning Center Loan..... | 224 |
| Maryland, University of | |
| Baltimore Campus..... | 177,178,182 |
| Baltimore County Campus | 173,180 |
| College Park Campus | 104,114-122,181 |
| Eastern Shore Campus | 123 |
| Salisbury State University | 125-128 |
| Towson State University | 14,179,183,184 |
| Mass Transit Administration | 132 |
| MEDCO | 224 |

INDEX
FEBUARY 10, 1999

| | |
|--|---------------------------|
| Military Department..... | 155 |
| Mission of Love Center Loan..... | 220-223 |
| Morgan State University | 129-131,170,200 |
| Natural Resources, Department of | |
| Forest and Parks | 41-57,158-163,172,185-199 |
| Shore Erosion Control..... | 29 |
| Ocean City Convention Center..... | 228 |
| Port Administration | 154 |
| Prince George's Correctional training Center | 218 |
| Public Works, Board of | |
| Procurement Advisor | 32-36 |
| Procurement agency Activity Reports | 30-31 |
| Salisbury State University..... | 125-128 |
| Sanitary/Water Quality Program..... | 21-28 |
| Shore Erosion Control | 29 |
| Social Services Administration | 164 |
| State Police, Maryland | 205 |
| Thomas Stone Historical Site | 226 |
| Towson State University..... | 174,179,183,184 |
| Transportation, Department of..... | 102 |
| Aviation Administration | 40,103 |
| Highway Administration | 134-153 |
| Mass Transit Administration..... | 132 |
| Port Administration..... | 154 |
| Treasurer, State | 31 |
| Veterans Commission | 168 |
| Village Learning Place Loan..... | 214-217 |
| Wetlands Administration..... | 4-7 |