

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

MARCH 18, 1981

TABLE OF CONTENTS

I. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, BOARD OF PUBLIC WORKS:

Board of Public Works - Wetland Licenses	6
Department of Natural Resources -	
Shore Erosion Control Construction Loan Funds.	10
Department of Health and Mental Hygiene -	
Water Quality Loans.	12
Bonds.	13
Governor's Task Force on State Procurement Regulations	16
Outdoor Recreation Land Loans - Supplement "A"	17
Land and Water Conservation Funds - Supplement "A"	17
General Emergency Fund - Supplement "B"	26
General Items - Supplement "B"	29
Contracts - Supplement "B"	35

II. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF TRANSPORTATION:

General Items.	38
------------------------	----

III. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF GENERAL SERVICES:

Contract Awards.	104
Change Orders	123
Appointments	135
Equipment Awards	145
Invoices	155
Miscellaneous.	163
Property	179
Leases and Agreements.	186
Disposal of Property	193
INDEX.	197

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland, on Wednesday, March 18, 1981:

Those present:

Members of the Board of Public Works -

Honorable Harry Hughes, Governor

Honorable Louis L. Goldstein, Comptroller

Honorable William S. James, Treasurer

Also attending the meeting were:

Mr. Edward L. Middleton, Secretary to the Board of Public Works

Mrs. Constance Lieder, Secretary, Department of State Planning

Mr. J. Max Millstone, Secretary, Department of General Services

Mr. William M. Hunt, Administrator, Department of Budget & Fiscal Planning

Mr. Edwin J. Trexler, Director, Contracts Staff, Department of Transportation

CONSTRUCTION:

The Board was advised by Mr. Millstone that in all of the items submitted and recommended to the Board by the Department of General Services where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1964

General Construction Loan of 1974

General Construction Loan of 1968

General Construction Loan of 1975

General Construction Loan of 1969

General Construction Loan of 1976

General Construction Loan of 1970

General Construction Loan of 1977

General Construction Loan of 1971

General Construction Loan of 1978

General Construction Loan of 1972

General Construction Loan of 1979

General Construction Loan of 1973

General Construction Loan of 1980

that full regard was given to the provisions of the Acts of each of the following Laws and the Amendments thereto pertaining to the above construction loans.

Chapter 159 of the Acts of 1964, and as amended in 1965, 1966, 1967 and 1968

Chapter 435 of the Acts of 1968, and as amended in 1969 and 1970

Chapter 409 of the Acts of 1969, and as amended in 1970, 1971 and 1973

Chapter 101 of the Acts of 1970, and as amended in 1974

Chapter 425 of the Acts of 1971, and as amended in 1972, 1973, 1975, 1976 and 1977

Chapter 179 of the Acts of 1972, and as amended in 1974, 1975, 1976, 1977, 1978
1979 and 1980

Chapter 289 of the Acts of 1974, and as amended in 1975, 1976, 1977 and 1978

Chapter 886 of the Acts of 1975, and as amended in 1976, 1977, 1978, 1979 and 1980

Chapter 914 of the Acts of 1976, and as amended in 1977, 1978 and 1980

Chapter 671 of the Acts of 1977, and as amended in 1978, 1979 and 1980

Chapter 795 of the Acts of 1978, and as amended in 1979

Chapter 420 of the Acts of 1979

Chapter 693 of the Acts of 1980

the significant section in point reading as follows:

"Except as otherwise provided in this Act, no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual terms in this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Millstone that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with the equipment for which the aforementioned bond issue funds were provided.

Mr. Millstone advised the Board of the Provisions of Section 9 of:

Chapter 435 of the Acts of 1968
Chapter 409 of the Acts of 1969
Chapter 101 of the Acts of 1970
Chapter 425 of the Acts of 1971
Chapter 179 of the Acts of 1972
Chapter 195 of the Acts of 1973
Chapter 289 of the Acts of 1974
Chapter 886 of the Acts of 1975;

Chapter 7 of:

Chapter 914 of the Acts of 1976
Chapter 671 of the Acts of 1977; and

Section 8 of:

Chapter 795 of the Acts of 1978
Chapter 420 of the Acts of 1979
Chapter 693 of the Acts of 1980; as follows:

"Where federal funds may be available to help accomplish any specific projects in this Act, the using department or agency shall seek the allocation of such federal funds to apply to the cost of the particular project. In seeking approval of the Board of Public Works for award of a contract under a specific appropriation under this Act, the using department or agency shall formally advise the Board of Public Works that efforts have been made through proper administrative procedures to obtain such federal funds, and the reason, if any, why the federal funds were not obtained. Availability of federal funds where allocated is intended to defray the cost of the approved project, not expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in this Act if the addition of federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources."

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Edward L. Middleton, Secretary to the Board of Public Works, presented Items 1 through 9, Supplement A, Department of Natural Resources, Items 1A through 9A, and Supplement B, Department of Budget and Fiscal Planning, Items 1-GEf through 11-CI, of his Agenda, Dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 6 through 37, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, took action as indicated on all Minute Items of Exhibit Pages 6 through 37.

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for a wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE MAGNITUDE OF THE PROJECT. IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

79-095(R)

C.J. Langenfelder & Son, Inc. - a request to revise license issued May 14, 1980 to enclose three sunken barges with 488 linear feet of slotted wooden breakwater; to construct 60 linear feet of bulkhead extending a maximum of 2 feet seaward of the mean high water line and 95 linear feet of bulkhead at or landward of the mean high water line to construct a 170-foot long by 15-foot wide pier parallel to the proposed breakwater; to mechanically dredge an 18,525 square foot area to 6 feet below mean low water and to deposit and 2000 cubic yards of spoil on upland - Chester River at Love Point, Queen Anne's County.

Application received July 21, 1978 - Hearing held September 18, 1978 - DNR Report and Recommendation received March 21, 1979 - Original license issued November 7, 1979. Addendum to the Report and Recommendation from DNR approving works as above described was received March 4, 1981.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

with Discussion

Withdrawn

Without Discussion

*Approved 2-0. Governor absent at the time.

March 18, 1981

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE REQUIREMENT FOR THE POSTING OF A PERFORMANCE BOND. IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

80-339

Charles Christianson - to construct a closed storm drain system consisting of a 15-inch diameter pipe terminating at about the mean high water line and fronted by an elliptical 14-foot long, 10-foot wide stilling basin - near the head of Dividing Creek in Anne Arundel County.

That no work authorized by this license shall commence until such time as the Board of Public Works has advised, in writing, both the applicant and the Department of Natural Resources that the Board has received in proper form a Performance Bond in the amount of \$10,000.00 (TEN THOUSAND DOLLARS), to provide for the removal of any sediment buildup channelward of outfall as described above, and the total cost of construction. Said bond shall remain in full force and effect for a period of five (5) years from the date of completion of the subject project.

Application received March 6, 1980 - Hearing held April 23, 1980 - DNR Report and Recommendation received May 14, 1980 DNR Revised Report approving works as above described received February 9, 1981

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

Without Discussion

*Approved 2-0. Governor absent at the time.

March 18, 1981

Secretary's Agenda

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Formal approval in connection with the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

81-010

Harbor Hills Home Owners Association - to emplace a 410-foot long stone revetment within a maximum of 30 feet seaward of the mean high water; to construct a 60-foot bulkhead at the mean high water line and to backfill with 500 cubic yards of land-source borrow - on the South River near Flat Creek in Anne Arundel County.

Application received May 16, 1980 - Hearing held July 15, 1980 - DNR Report and Recommendations approving works as above described received March 4, 1981.

81-259

Francis O. Day - to construct a bulkhead a maximum of 5 feet seaward of the mean high water line (20 feet seaward of the existing red brick wall and in line with existing deteriorated bulkhead) and to backfill with land source borrow - in Sinepuxent Bay adjacent to Ocean City Inlet at Ocean City, Worcester County.

Application received November 24, 1980 - Hearing held January 22, 1981 - DNR Report and Recommendations approving works as above described received March 4, 1981.

March 18, 1981

Secretary's Agenda

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

81-264

Philip P. Riley - to construct a 110-foot long bulkhead with 20-foot long returns within a maximum of 12 feet channelward of the mean high water line; and to backfill with approximately 500 cubic yards of bank run and land source borrow - Patuxent River near Halloway Point in Calvert County.

Application received November 10, 1980 - Hearing held January 26, 1981 - DNR Report and Recommendations approving works as above described received March 4, 1981.

81-265

Joseph Abell Clark - to dredge and excavate a 190-foot long by 25-foot wide basin to 5 feet below mean low water; to construct 150-foot by 45-foot long sections of bulkhead along two sides of the basin; and to deposit approximately 700 cubic yards of excavated material landward of the bulkhead and on adjacent upland - Breton Bay at Abell's Wharf near Leonardtown, St. Mary's County.

Application received November 24, 1980 - Hearing held January 27, 1981 - DNR Report and Recommendations approving works as above described received March 4, 1981.

81-290

John J. Gloss - to construct a 50-foot long timber bulkhead and 15-foot long return a maximum of 15 feet seaward of the mean high water line and to backfill with approximately 80 cubic yards of land source borrow and bank grade material - in Back River near Witchcoat Point, Baltimore County.

Application received December 30, 1980 - Hearing held February 24, 1981 - DNR Report and Recommendations approving works as above described received March 4, 1981.

Board of Public Works Actions: The above referenced items were:

Approved

With Discussion

Disapproved

Withdrawn

Deferred

Without Discussion

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

4. DEPARTMENT OF NATURAL RESOURCES:(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' concurrence with the action taken by the Department in the issuance of an Engineering Contract below \$7,500.00 with regard to the following shore erosion control project:

Project Number: SEC 13-80

Project Name: J. Battista, H. Darr and
Saunders Point Citizens Association

Location: On Chesapeake Bay at Saunders Point

County: Anne Arundel

Document Issued: Engineering Contract

Awarded To: Ronald W. Johnson Associates, Inc.

Date of Award: March 3, 1981

Contract Amount: \$6,600.00

Fund Source: SEC Engineering Fund 07-79.30.02.002.002

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

5. DEPARTMENT OF NATURAL RESOURCES:
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' concurrence with the action taken by the Department in the issuance of an Engineering Contract below \$7,500.00 with regard to the following shore erosion control project:

Project Number: SEC 15-80
Project Name: John M. Conroy
Location: On the Chesapeake Bay at Queen Anne Colony
County: Queen Anne's County
Document Issued: Engineering Contract
Awarded To: Jack Daft, Inc.
Date of Award: February 23, 1981
Contract Amount: \$4,300.00
Fund Source: 07-79.30.02.002.002

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

6. DEPARTMENT OF HEALTH AND MENTAL HYGIENE:
(WATER QUALITY LOAN OF 1968)

Resubmission of a request by the Office of Environmental Programs of the Department of Health and Mental Hygiene for a grant of \$118,662.00 from the Water Quality Loan of 1968 for the following project:

C-240347-01 (.14)
Howard County
Savage 4th Addition

The Environmental Protection Agency, on September 30, 1980, approved a grant increase for the above project of \$635,250.00, from \$35,987,600.00 to \$36,622,850.00, to provide for contingencies which have been depleted by change orders. The following project work (\$341,000.00 in costs) has been determined to be alternative in nature and is eligible for additional grant funding: equipment for a system for the land disposal of sludge. In order to provide the State's matching share of the project, an additional grant of \$118,662.00 will be required to increase the State support to \$6,093,862.00.

The revised financial status of this project is as follows:

Total Project Cost	\$48,785,000.00
Total Eligible Cost	48,785,000.00
Federal Grant	36,622,850.00
State Grant	6,093,862.00
Local Funds	6,068,288.00

The Office of Environmental Programs, therefore, recommends that \$118,662.00 be allocated to Howard County for the above project from the Water Quality Loan of 1968, in accordance with Chapter 445, Acts of 1968, as amended. The comments of the State Clearinghouse which are incorporated in Clearinghouse File Number 75-3-610 have been reviewed by the Office of Environmental Programs.

The Board of Public Works deferred action on this request at the meeting of January 16, 1981 (Secretary's Agenda, Item 13) and asked the Office of Environmental Programs to present the Board with a report concerning land application of digested sewage sludge. (copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred
With Discussion	Without Discussion	Withdrawn

*Approved 2-0. Governor absent at the time.

BOARD OF PUBLIC WORKS

(Hand Carried

March 18, 1981

Secretary's Agenda

7. BONDS:

Submission of a recommendation by the State Treasurer for the adoption of a resolution authorizing the sale of the following State of Maryland Bonds, totaling \$91,915,000.00, to be held on June 10, 1981, at 12 o'clock, E.D.S.T., in the State Treasurer's Office, Annapolis, Maryland:

General Construction Loan of 1974	\$4,000,000.00
General Construction Loan of 1975	1,500,000.00
General Construction Loan of 1976	5,000,000.00
General Construction Loan of 1977	5,000,000.00
General Construction Loan of 1978	5,500,000.00
General Construction Loan of 1979	11,500,000.00
General Construction Loan of 1980	6,000,000.00
State Public School Construction and Capital Improvement Loan of 1974	4,000,000.00
State Public School Construction and Capital Improvement Loan of 1975	3,000,000.00
State Public School Construction and Capital Improvement Loan of 1978	5,000,000.00
State Public School Construction and Capital Improvement Loan of 1979	11,000 000.00
State Public School Construction and Capital Improvement Loan of 1980	10,500,000.00
Water Quality Loan of 1973	2,700,000.00
Water Quality Loan of 1974	2,000,000.00
Community Mental Health Center Loan of 1979	750,000.00
Community Mental Health Center Loan of 1980	500,000.00
Sanitary Facilities Sewage Loan of 1967	800,000.00
General Public Junior or Community College Loan of 1975	2,200,000.00
Nursing Home Loan of 1980	2,000,000.00

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

7. BONDS: (Continued)

Washington County Jail Loan of 1980	\$ 3,000,000.00
Home Financing Loan of 1979	965,000.00
Home Financing Loan of 1980	<u>5,000,000.00</u>
 Total	 <u>\$91,915,000.00</u>

The amount of the bond sale is contingent upon having another bond sale in October of 1981.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

8. DEPARTMENT OF NATURAL RESOURCES:
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources, in accordance with procedures established by the department for the expenditure of appropriations known as "Shore Erosion Protection Measures for Ocean City Beach (Worcester County)", that the Board of Public Works transfer to the Town of Ocean City, Fiscal Year 1981 General Funds 01-23.05.02.81, Item 485, in the amount of \$400,000.00. This reimbursement covers the payment of vouchers involving the construction of three new stone groins and stone repair or extension of twelve existing timber groins.

The Town of Ocean City reports that all repair and construction work has been completed. In addition, they have submitted itemized statements indicating that a total of \$441,724.42 has been expended for this work. Mayor Kelley now requests that the State transfer the \$400,000.00 as appropriated.

(copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

9. GOVERNOR'S TASK FORCE ON
STATE PROCUREMENT REGULATIONS:

Submission of a request by the Governor's Task Force on State Procurement Regulations that the Board of Public Works receive and adopt with amendments for the official record the report of recommendations by the Procurement Department Heads (Secretaries of General Services, Budget and Fiscal Planning and Transportation and the President of the University of Maryland) concerning certain delegations of contract approval authority and other related matters.

These proposals were formulated pursuant to the request of the Board in accordance with Chapter 775, 1980 Laws of Maryland. Draft regulations to effectuate these decisions will be drawn by April 1, 1981 for review and consideration by the Board.

This request is made in accordance with the Open Meetings Law, Article 76A, Sections 7 through 15, of the Annotated Code of Maryland.

Board of Public Works Action: The above referenced item was:

Approved*

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved with amendment to No. 5. Approved as amended.

REVISED REPORT

ADOPTED WITH AMENDMENTS BY BPW ON 3/6/81

**STATE PROCUREMENT and CONTRACTS;
DELEGATION of AUTHORITY
for
REVIEW and APPROVAL**

REPORT OF FINDINGS, CONCLUSIONS AND RECOMMENDATIONS

MARCH 6, 1981



State of Maryland
**SUBCOMMITTEE ON DELEGATION OF BPW AUTHORITY
GOVERNOR'S TASK FORCE ON
STATE PROCUREMENT REGULATIONS**

State Treasury Building, Room 446
Annapolis, Maryland 21404

**STATE PROCUREMENT and CONTRACTS;
DELEGATION of AUTHORITY
for
REVIEW and APPROVAL**

REPORT OF FINDINGS, CONCLUSIONS AND RECOMMENDATIONS

MARCH 6, 1981



**State of Maryland
SUBCOMMITTEE ON DELEGATION OF BPW AUTHORITY
GOVERNOR'S TASK FORCE ON
STATE PROCUREMENT REGULATIONS**

State Treasury Building, Room 446

Annapolis, Maryland 21404

THE BOARD OF PUBLIC WORKS

The Honorable Harry Hughes, *Chairman*
Governor of the State of Maryland

The Honorable Louis L. Goldstein
Comptroller of the State of Maryland

The Honorable William S. James
Treasurer of the State of Maryland

EXECUTIVE HEADS OF THE PROCUREMENT DEPARTMENTS

The Honorable Thomas W. Schmidt
Secretary of Budget and Fiscal Planning

The Honorable J. Max Millstone
Secretary of General Services

The Honorable James J. O'Donnell
Secretary of Transportation

Dr. John S. Toll, *President of the*
University of Maryland

Governor's Task Force on State Procurement Regulations

SUBCOMMITTEE ON DELEGATION OF AUTHORITY

Advisory Members

The Honorable William S. James
Treasurer of the State of Maryland

Mr. Carl E. Eastwick
Chief Legislative Officer
Office of the Governor

Mr. Robert L. Swann
Assistant State Comptroller

Appointed By

State Treasurer
(*ex officio*)

Governor
(*ex officio*)

Comptroller
(*ex officio*)

Members

Mr. Dennis H. Parkinson, Chairman
Assistant Secretary for Operations
Department of Budget and Fiscal Planning

Dr. Warren W. Brandt
Vice President for General Administration
University of Maryland

Ms. Mary N. Humphries
Assistant Attorney General and
Counsel to BPW and DBFP

Mr. Jerome W. Klasmeier
Deputy Secretary
Department of General Services

Mr. Edward L. Middleton
Secretary
Board of Public Works

Mr. Ronald A. Moser
Assistant Secretary for Administration
Maryland Department of Transportation

Mr. James B. Rowland
Administrator
Department of Budget and Fiscal Planning

Governor

President of the
University of Maryland

Attorney General

Secretary of General
Services

Governor
(*ex officio*)

Secretary of Trans-
portation

Secretary of Budget and
Fiscal Planning

STATE OF MARYLAND
GOVERNOR'S TASK FORCE ON
STATE PROCUREMENT REGULATIONS

HARRY HUGHES
GOVERNOR

SAMUEL W. BOGLEY
LT. GOVERNOR

DENNIS H. PARKINSON
EXECUTIVE DIRECTOR



March 6, 1981

The Honorable Harry Hughes, Governor
The Honorable Louis L. Goldstein, Comptroller
The Honorable William S. James, Treasurer
Board of Public Works
State House
Annapolis, Maryland 21401

Re: Report of Recommendations on Contract Delegations

Gentlemen:

An accelerated study of the Board of Public Works' procedures for the review and approval of State contracts and other agenda items has been completed pursuant to the Governor's directive in his December 18, 1980 letters to the four procurement department heads. It is our privilege to present to you our report of findings, conclusions and recommendations regarding these and other related matters for consideration and ultimately for adoption.

We are offering twelve recommendations. Several provide for delegations of contract approval authority by the Board to certain procurement department heads. Other recommendations also call for the separation of the Board's agendas into "Action Agendas" and informational reports; the "Action Agendas" containing those items requiring Board decision-making, and the "Procurement Agency Action Reports" being published monthly summarizing procurement decisions made by the procurement agency heads pursuant to the Board's delegations. The specific details of these recommendations and others are contained in the body of this report. We have not drawn proposed regulatory language to implement the recommendations contained herein. Draft regulations will be prepared and submitted for your review after the decisions on contract delegations have been made by the Board.

The Honorable Harry Hughes
The Honorable Louis L. Goldstein
The Honorable William S. James

March 6, 1981
Page two

The members of the special Subcommittee, their advisory members, and various staff members in the procurement agencies have spent long hours in the conduct of this accelerated study, particularly in the collection of statistics relative to the analysis of prior Board volumes of transactions by category of items and dollar parameters. We are most appreciative of their time and effort.

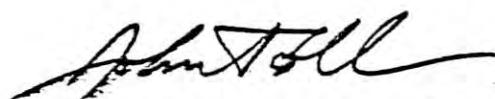
We stand ready to respond to any questions or comments you may have regarding these recommendations.

Sincerely yours,

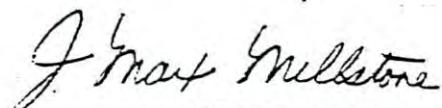
PROCUREMENT DEPARTMENT HEADS



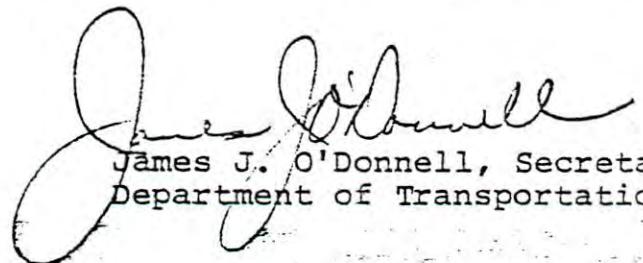
Thomas W. Schmidt, Secretary
Department of Budget & Fiscal Planning



John S. Toll, President
University of Maryland



J. Max Millstone, Secretary
Department of General Services



James J. O'Donnell, Secretary
Department of Transportation

Enclosure: Report of Recommendations

Copy to: Mr. Dennis H. Parkinson, Chairman and
The Members of the Subcommittee on
Delegation of Authority

TABLE OF CONTENTS

	<u>Page</u>
Members of the Board of Public Works and the Executive Heads of the Procurement Departments....	iii
Members of the Subcommittee on Delegation of Authority	v
Transmittal Letter	vii
Table of Contents	ix
Chapter I - Executive Summary	1
Chapter II - Introduction	
A. Creation of the Delegation Subcommittee	3
B. Objectives, Scope and Charge of the Subcommittee	4
C. Approach to the Study	6
Chapter III - Present Law Concerning BPW Procurement Authority	7
Chapter IV - Present BPW Functions: The Agendas and Administrative Practice	
A. BPW Secretary's Agenda	9
B. General Services Agenda	9
C. Transportation Agenda	10
D. Cumulative Volume of Items for BPW Approval	11
Chapter V - Findings, Conclusions and Recommendations	
A. BPW Agenda Organization and Categories	13
<i>Recommendation No. 1 - Proposed Agenda Categories</i>	
B. BPW Action Agendas	13
<i>Recommendation No. 2 - Action Agendas; Mandatory Items</i>	
<i>Recommendation No. 3 - Action Agendas; Optional Items</i>	

Chapter V - Findings, Conclusions and Recommendations (continued)

C. Procurement Agency Action Reports	14
<i>Recommendation No. 4 - Procurement Agency Action Reports; Structure, Contents, Frequency and Responsibility for Preparation</i>	
D. Items Not To Be Delegated	15
<i>Recommendation No. 5 - Non-Delegable Categories of Items</i>	
E. Recommended Proposals for Delegation	16
<i>Recommendation No. 6 - Approval of Construction Contracts</i>	17
<i>Recommendation No. 7 - Approval of Maintenance Contracts</i>	17
<i>Recommendation No. 8 - Approval of Service Contracts</i>	17
<i>Recommendation No. 9 - Approval of Capital Equipment Contracts</i>	18
<i>Recommendation No. 10 - Approval of Contract Modifications</i>	18
<i>Recommendation No. 11 - Approval of Invoices</i>	18
<i>Recommendation No. 12 - Approval of Personal Property Disposal</i>	19

TABLE OF APPENDICES

Appendix A - Proposed Categories for BPW Action Agendas and Procurement Agency Action Reports	21
Appendix B - FY 1979 Consolidated Volume of BPW Transactions	23
Appendix C - FY 1980 Consolidated Volume of BPW Transactions	25
Appendix D - FY 1981 Consolidated Volume of BPW Transactions (to date)	27
Appendix E - Governor's letter of December 18, 1980 to Procurement Department Heads	29

I. EXECUTIVE SUMMARY

During the past three decades, nine studies have been conducted by different bodies of the Maryland State government into the functioning of the Board of Public Works. Most of these studies have focused attention on the duties and powers of the Board relative to its review and approval of intended actions by various State agencies to award contracts for capital construction and consultant services. During the last decade since the secretariat reorganization, the volume of transactions requiring Board approval has grown tremendously with a multiplier effect in tandem with the growth of the State's operating and capital budgets, not to mention the various statutory mandates conferred upon the Board by the General Assembly.

The Board members, recognizing that this significant volume of agenda items has caused the Board to become at times bogged down with many unimportant and nonsubstantive issues most of which the approval authority could be delegated to other components of the State government, directed that another study be undertaken in light of the enactment of the new State Procurement Article and the regulations being adopted in amplification of that Act. More importantly, under the new procurement law, effective July 1, 1981, the Board is granted specific power to delegate procurement authority provided that such authority is expressed in formally adopted regulations. Accordingly, a special subcommittee of the Governor's Task Force on State Procurement Regulations was commissioned to make recommendations to the Secretaries of Budget and Fiscal Planning, General Services and Transportation, and the President of the University of Maryland. In turn, these executives have taken a position on the various delegation proposals and are herein presenting their proposals for consideration by the Board members.

This document is the product of the Subcommittee's study and reflects the recommendations of the procurement department heads. After extensive research, data collection and analysis, and much discussion and debate by the procurement department heads and the Subcommittee members, the following highlights of the 12 recommendations are being offered for Board of Public Works' consideration.

<u>Number</u>	<u>Proposal/Recommendation</u>
1	Recommend the adoption of a standard list of categories and definitions for use in organizing the Board's agendas. Refer to Appendix A.
2	Recommend the adoption of a modified version of the 3 Board agendas. Only include those items mandated by law or adopted regulation. Include a University of Maryland supplement to BPW Secretary's agenda.
3	Recommend that any extraordinary items be scheduled on the Board's action agendas at the option of either the Board or appropriate agency head.
4	Recommend that a monthly "Procurement Agency Action Report" be submitted to the Board containing items for each contract approval decision made pursuant to delegation, except for those whose value is less than \$7,500.
5	Recommend that certain approval authority remain with the Board and not be delegated; i.e., leases, land acquisition/disposal, sole source procurements, capital grants and loans, monetary settlement of certain claims, and miscellaneous items. Emergency procurements over \$7,500 would be justified on "Action Agendas"; the others being reported on PAAR reports.
6	Recommend that authority be delegated to the General Services and Transportation Secretaries and the UM President to award construction contracts equal to or less than \$50,000.
7	Recommend that authority be delegated to the procurement department heads to award maintenance contracts equal to or less than \$25,000.
8	Recommend that authority be delegated to the Secretary of Budget and Fiscal Planning to approve the award of service contracts equal to or less than \$100,000. A&E contracts under \$25,000 would be awarded by the General Services and Transportation Secretaries for their respective design contracts.
9.....	Recommend that authority be delegated to the General Services Secretary and UM President to award capital equipment contracts equal to or less than \$25,000, for their respective acquisitions.
10	Recommend that any contract modification which exceeds \$25,000, or \$5,000 plus 5% of the base contract, or where the scope of the original contract is materially changed be submitted for Board approval; all others would be delegated to the procurement agency heads.
11	Recommend that authority be delegated to the Secretary of General Services to approve all invoices related to capital programs. Those awarded non-competitively would appear on the PAAR reports.
12	Recommend that authority be delegated to the General Services Secretary and UM President to approve their respective personal property disposals and transfers. These items would all appear on the monthly PAAR reports.

If all of the preceding delegations are authorized, the Board's "action agendas" would be reduced by approximately 60% or 1,800 items per year. Appropriate regulations will be drawn to implement the decisions of the Board concerning levels and classes of delegation.

II. INTRODUCTION

A. Creation of the Delegation Subcommittee

As a result of the concerns of the members of the Board of Public Works regarding the growth, volume, and content of the regular agendas of the Board particularly those issues brought to the Board which lack substance or importance, Governor Hughes, with the consent of Comptroller Goldstein and Treasurer James, called for a study to provide recommendations by the executive heads of the four procurement departments. The procurement department heads are: the Secretary of Budget and Fiscal Planning, the Honorable Thomas W. Schmidt; the Secretary of General Services, the Honorable J. Max Millstone; the Secretary of Transportation, the Honorable James J. O'Donnell; and Dr. John S. Toll, President of the University of Maryland.

The Governor indicated his desire to use the vehicle of the development of the State Procurement Regulations to ensure that the Board's agendas contain the more important and significant items on which the members should be rendering decisions.¹

Governor Hughes also requested that the four procurement department heads make recommendations to the Board on proposals for delegation of contract approval authority to appropriate levels within the State agencies. Accordingly, with the consent of the procurement agency heads, a special ad hoc subcommittee was established by the Executive Director of the Governor's Procurement Task Force to address the issue of delegation of contract approval authority and to make preliminary recommendations to the procurement agency heads.

¹Governor Hughes' letters to Secretaries Schmidt, Millstone, O'Donnell and President Toll dated December 18, 1980 concerning contract approval delegations. A copy is contained as Appendix E to this report.

At the request of the procurement department heads, advisory members representing the three Board members were appointed to the Subcommittee. The four procurement department heads appointed one member each to represent their agencies. The Secretary and the General Counsel to the Board of Public Works were also requested to participate. The Executive Director of the Governor's Procurement Task Force was appointed by the Governor to coordinate and chair the subcommittee. The roster of the advisory and regular members of the Subcommittee is provided in the front of this report.

B. Objectives, Scope and Charge of the Subcommittee

The underlying objectives and purposes of the Subcommittee pursuant to the Governor's charge are to:

1. Ensure that the Board causes to be brought before it only the significant and important issues for approval on the agendas;
2. Make the decision making function in State government more responsive and efficient;
3. Provide final decision making authority to those held responsible and accountable for various operating and control functions; and
4. Selectively reduce the workload of the Board.

The Governor's directive leading to the establishment of the Subcommittee required that recommendations be made to the Board members at the earliest possible date concerning precisely what final contract approval authority should be delegated and to whom it should be delegated.

The Subcommittee made its recommendations directly to the four procurement department heads for consideration. In turn, after review and

discussion, the procurement department heads will make their recommendations to the members of the Board in a special meeting to be held on March 6, 1981.

Of paramount importance are the following caveats or guidelines quoted in pertinent part from the Governor's charge:

- "1. The classifications and thresholds of the items proposed for final decision making by the departments should be uniform and consistent, to the degree feasible.
2. It is important that you identify the quantitative impact that the proposals you proffer would have on the number of transactions and workload of the Board, its staff, and the agencies to be delegated the authority.
3. A system for the periodic written reporting to the Board of the items reviewed and the disposition taken on each should be considered a requirement. The structure, contents, and frequency of these reports should be provided for in your recommendations.
4. Notwithstanding whatever authority is ultimately delegated, each agency head may request that extraordinary items be scheduled on the Board's agenda due to their sensitivity. Conversely, the Board will reserve the right to require that a particular item or items be brought before the Board for final disposition.
5. Where there appear to be statutory impediments to delegation of contract approval authority to the agencies from the Board, identify the legal citation, and provide appropriate background information to support any corrective legislation."

C. Approach to the Study

The Subcommittee decided to accomplish its study of the contract delegation issue by reviewing first the current laws relative to the Board of Public Works. A keyword computer search was run on the Annotated Code of Maryland to identify all statutes affecting the Board. 1,107 code references were isolated in 183 sections of the Maryland statutes through the 1980 session laws. Appropriate statutory and regulatory provisions concerning the authority of the Board to delegate were studied. Chapter III of the report addresses these and other legal issues.

Past studies and proposals on delegation of contract approval were also reviewed. In the last 30 years, nine specific studies² have been conducted on the functions of the Board; the most comprehensive being the one completed in October 1977 by the Task Force to Study the Functions of the Board of Public Works chaired by the Honorable William S. James, State Treasurer and member of the Board.

The present form, structure, and content of the three Board agendas were studied and analyzed to develop standard and uniform categories of agenda items on the BPW Secretary's, DGS's and MDOT's agendas.

A significant portion of time was expended by the staffs of the four procurement departments and the Board in gathering quantitative statistics from the past two and one-half fiscal years of agenda items. This data was segmented into the standard categories by certain dollar thresholds and is contained in Chapter V.

²These included: the "Sobeloff-Stockbridge" Commission (1950-1953); the "Curlett Commission" (1966-1967); the Constitutional Convention (1967-1968); the Governor's Operating Economy Survey (1968-1969); the Ad Hoc Executive Branch Committee to Study the Board of Public Works Agenda (1973); the Fiscal Services Workload and Responsibilities Study (1974); Legislative Auditor's Reports (1974 & 1976); the Task Force to Study the Functions of the Board of Public Works (1977); DGS, MDOT and DBFP Recommendations on Delegation to Treasurer James (1980).

III. PRESENT LAW CONCERNING BPW PROCUREMENT AUTHORITY

The duties, responsibilities, and authority of the Board of Public Works, acting as an administrative body composed of the Governor, Comptroller and Treasurer, are founded in the Maryland Constitution and in statutes. In the Constitution³, it provides that the Board shall:

"hear and determine such matters as affect the public works of the State, and as the General Assembly may confer upon them the power to decide."

As indicated in the introduction to this report, there are 1,107 references to the Board in Maryland law through the 1980 cumulative supplement. These references appear in 183 separate sections of the Annotated Code of Maryland. Several statutory citations require that certain transactions be submitted to the Board for review and approval.

However, the enactment of House Bill 972 of 1980⁴ concerning the authority and jurisdiction of the Board cited at Article 21, Section 2-101(a), to be effective July 1, 1981, provides that:

"The Board has power and authority over the procurement, management, and control of all supplies, services, construction, and other items procured by the State. For the purpose of carrying out the provisions of this Article, the Board has authority to set policy and to adopt regulations which are consistent with this Article. The Board may exercise any authority conferred on a department by this Article and, to the extent that its action in exercising this authority is inconsistent with the action

³The Constitution of Maryland, Article XII (Public Works), Section 1.

⁴Chapter 775, Legislative Acts of 1980 (Omnibus Procurement Article).

of any department, the action of the Board shall prevail."⁵

Furthermore, Article 78A, Section 1B, to be effective July 1, 1981, also enacted by Chapter 775 provides that:

"The duties, powers, and authority over the procurement, management, and control of all supplies, services, construction, and other items acquired by the State is vested with the Board of Public Works as provided in Article 21 of the Code."

Finally, Section 2-101(b) of the new procurement law requires that:

"The Board shall adopt regulations, consistent with this Article, governing procedures for the review and approval of procurement contracts including multi-year contracts, conditions and procedures for delegating procurement authority including designation of control authorities, procedures for review of determinations, and procedures for certification of adequacy of appropriations and availability of funds. The Board shall ensure that the regulations of the procurement agencies provide for procedures which are consistent with this Article and which are substantially the same among the agencies."⁵

An uncodified enacting section (Section 24) of the new procurement law (Chapter 775 of 1980) provides that:

"..... all laws or parts of laws, public general or public local, including all laws or parts of laws enacted by the 1980 session of the General Assembly, that are inconsistent with this Act, are superseded to the extent of the inconsistency."

⁵Underscoring added to emphasize salient provisions of law.

IV. PRESENT BPW FUNCTIONS: THE AGENDAS AND ADMINISTRATIVE PRACTICE

Currently, there are three agendas which are prepared for review and consideration by the Board at its meetings. These include:

- the BPW Secretary's Agenda;
- the General Services Agenda; and
- the Transportation Agenda.

A. BPW Secretary's Agenda

The Secretary of the Board of Public Works assembles an agenda which typically includes wetlands license approval requests, approval of Sanitary Facilities Sewerage Loans to subdivisions, approval of bond sales and other miscellaneous items. There are two supplements to the BPW Secretary's agenda: Supplement A known as the "Program Open Space Agenda", and Supplement B known as the "Budget and Fiscal Planning Agenda".

As it relates to consultant contracts, the DBFP Agenda includes requests from the operating agencies for contract approval of various service and data processing contracts whose price exceeds \$100,000.⁶ Any modification to a service or data processing contract whose cost when added to the original base contract price plus all other approved contract modifications which exceed \$100,000 are required to be submitted to the Board for approval. Also another large part of this subagenda is the requirement for approval of all disbursements from the General Emergency Fund.

B. General Services Agenda

The Secretary of General Services prepares an agenda containing items for BPW approval. Predominately, these items relate to the duties of the Secretary and the Board concerning the execution and management of the State's

⁶Pursuant to an internal rule adopted by the Board on Oct. 8, 1976, effective on Nov. 1, 1976.

capital construction program. The DGS Agenda is presently organized into the following categories:

1. All Contract Awards;
2. All Change Orders;
3. All Appointments;
4. All Capital Equipment Purchases Over \$2,000;
5. Payment of Invoices;
6. Miscellaneous Items;
7. Real Property Acquisitions;
8. Leases and Agreements (less U of M research leases); and
9. Property Disposal.

C. Transportation Agenda

As a result of the issuance of a Gubernatorial Executive Order⁷, the Secretary of Transportation is required to prepare the Department of Transportation's agenda for review and approval by the Board. Formerly, items pertaining to transportation related matters were included on the DBFP Agenda. All contracts of the Department of Transportation, except for capital expenditures for State roads, bridges and highways⁸ are required to be brought before the Board for approval.⁹ Change orders on service contracts which have a value of less than \$5,000 are exempt from Board review.¹⁰ The Transportation Agenda is presently organized by transportation mode; a brief summary of the items on the full agenda being transmitted with the agenda.

⁷Governor's Executive Order 01.01.1980.13 dated Aug. 3, 1980.

⁸Article 78A, Section 7 of the Annotated Code of Maryland.

⁹Transportation Article, Section 2-103(h) of the Annotated Code of Maryland.

¹⁰Pursuant to an internal rule adopted by the Board on Apr. 23, 1976.

D. Cumulative Volume of Items for BPW Approval

The staffs of the four procurement departments and the Board developed some quantitative data on the number of transactions or items which appeared on the three agendas of the Board during Fiscal Years 1979, 1980, and for the first 7 months of 1981. The data was collected based upon some standard categories and accumulated by dollar parameters. The statistics were aggregated to reflect a total summary of items appearing on all three agendas in each of the three fiscal years previously mentioned. These charts appear in the appendix to this report and are discussed in Chapter V.

V. FINDINGS, CONCLUSIONS AND RECOMMENDATIONS

This segment of the Subcommittee's report represents the findings, conclusions and recommendations divided into the following structure:

- BPW Agenda Organization and Categories;
- BPW Action Agendas;
- Procurement Agency Action Reports;
- Items Not to be Delegated; and
- Recommended Proposals for Delegation.

A. BPW Agenda Organization and Categories

As indicated in Chapter IV of this report, there are three agendas prepared for the Board: the BPW Secretary's, DGS's and MDOT's. In analyzing the format, content and structure of these agendas, the Subcommittee found that these agendas are structurally different: DGS's is organized by category type, the BPW Secretary's by agency and/or category, and MDOT's by transportation mode.

The Subcommittee concluded that it would be beneficial for review and approval purposes and consistent with the categories and definitions employed in Article 21 to develop uniform categories with appropriate definitions for use in organizing the Board's three agendas. The DGS Agenda was taken as the model and the others patterned after it.

Recommendation No. 1 - Proposed Agenda Categories

The Subcommittee recommends that the Board adopt the proposed categories and definitions contained in Appendix A to this report. Accordingly, each of the three Board agendas would be converted to this format by July 1, 1981.

B. BPW Action Agendas

The items requiring the Board's approval pursuant to law or adopted regulation should be placed on one of the three appropriate agendas for

action by the Board. Each item would be placed on the three "Action Agendas" in one of the more appropriate categories defined in Appendix A.

Recommendation No. 2 - Action Agendas; Mandatory Items

The Subcommittee recommends that the Board adopt a modified version of the three agendas. Only those items mandated by law or adopted regulations specifically requiring the approval by the Board would be contained on one of the three "Action Agendas". Each item summary would appear in the same format as they are presently, but would be sequenced under one of the 11 categories referred to in Appendix A. A supplement to the BPW Secretary's Agenda, possibly "Supplement C", could be added to reflect action items from the University of Maryland.

Recommendation No. 3 - Action Agendas; Optional Items

The Subcommittee recommends, in conformity with the Governor's guidelines, that notwithstanding whatever authority is ultimately delegated, each agency head shall request that extraordinary items, due to their sensitivity, be scheduled on the Board's "Action Agendas".

Conversely, the Subcommittee recommends that the Board reserve the right to require that any particular item be brought before the Board for final disposition on one of the "Action Agendas".

C. Procurement Agency Action Reports

In the Governor's guidelines on delegation, he indicated that a system for the periodic written reporting to the Board by those who have been delegated authority to approve contracts would be a mandatory requirement. The Subcommittee believes that this requirement can best be accomplished through the use of periodic "Procurement Agency Action Reports".

Recommendation No. 4 - Procurement Agency Action Reports; Structure, Contents, Frequency and Responsibility for Preparation

The Subcommittee recommends that "Procurement Agency Action Reports" be prepared by each executive head of the procurement departments. This report

should contain a short abstract of each item or contract over \$7,500 and include at a minimum the following elements:

1. Contracting Agency/Entity;
2. Date of Contract Award;
3. Contract Number (or Identifier);
4. Project Title (Short Description);
5. Name of Contractor and City & State or Country;
6. Amount of Contract;
7. Procurement Method and Preference, If Used;
8. Awarded to Low Bidder, If Competitive Sealed Bidding Used? If Not, Explain Justification; and
9. Number of Bids/Offers Received.

The report should be structured and organized using the same categories contained in the BPW "Action Agendas" as defined in Appendix A to this report. The Procurement Agency Action Reports (PAAR's) should contain an item for each contract approval decision made by the procurement agency head pursuant to his delegated authority. The report would be made covering all procurement actions taken pursuant to delegation during the previous calendar month or not otherwise previously reported. The PAAR's reports would be delivered by each of the preparing agencies directly to the Secretary to the Board of Public Works not later than the second Wednesday of each month. These reports would be classified as public information and subject to access and disclosure under the provisions of the Public Information Act, Article 76A of the Code.

D. Items Not to be Delegated

There are certain categories and types of procurement actions which, due to their nature or potential sensitivity, should not be delegated by the Board. These classes of actions include real property transactions such as leases, land acquisition or disposal; capital construction-related grants and loans; and certain miscellaneous items. Other types of procurement actions in this regard include sole source contracts, when competition is used and only one bid

or offer is received, or when the monetary settlement of a contract claim or bid dispute is recommended.

Recommendation No. 5 - Non-Delegable Categories of Items

The Subcommittee recommends that the authority to approve the following type transactions be withheld from delegation to the procurement agency heads but remain with the Board:

1. Real Property Leases Unless Issued Under Standard Leasing Guidelines Approved by BPW;
2. Land Acquisition and Disposal; *over \$750 U.S. or*
3. Sole Source Procurements *except as* Permitted by the Regulations of DBFP *Approved by the BPW;*
(and of the using unit and)
4. Competitive Procurement Resulting in the Receipt of Only One Bid or Offer on Awards Equal to or Greater Than \$7,500;
5. Grants and Loans for Capital Construction;
6. Monetary Settlements of Contract Claims or Bid Disputes Except as Otherwise Provided by Law; and
7. Miscellaneous Items.

Although the new Procurement Law¹¹ authorizes the Procurement Officer, with the approval of the agency head or his designee, to award contracts because an unanticipated emergency may exist leaving insufficient time to use competitive methods, the Subcommittee recommends that when this statutory delegation is employed, the using agency be required to justify the need for this emergency procurement on one of the three BPW "Action Agendas" at the next regularly scheduled Board meeting. Only those emergency awards equal to or greater than \$7,500 would appear on the "Action Agendas"; the remainder appearing on the various PAAR Reports.

E. Recommended Proposals for Delegation

One approach used by the Subcommittee to determine types and levels of delegation of contract approval authority was based on an analysis of the number of transactions processed each fiscal year by the Board. As mentioned earlier in this report, a rather comprehensive data collection project was

¹¹ Article 21, Section 3-205(b) of the Annotated Code of Maryland, effective July 1, 1981.

conducted. Appendices B, C, and D in the back of this report represent three fiscal years (1979, 1980, and 7-months of 1981) of transactions before the Board, respectively. They are an accumulated summary of all three BPW agendas and are divided into the proposed standard categories by certain dollar thresholds. Two categories were deliberately omitted from the charts because no delegation was contemplated for leases or real property acquisition. These data show that in fiscal years 1979, 1980, and partially in 1981, there were 3,202, 3,201 and 1993 items, respectively, on the Board's agendas.

For the purpose of presenting the Subcommittee's recommendations on contract approvals, each category is discussed in terms of proposed level and amount of delegation below.

Recommendation No. 6 - Approval of Construction Contracts

The Subcommittee recommends that the authority to award construction contracts whose value is equal to or less than \$50,000 be delegated to the Secretary of General Services for capital construction projects, to the Secretary of Transportation for transportation related construction projects, and to the President of the University of Maryland for University-funded capital construction projects. This proposed level of delegation would remove approximately 60% of the construction contracts from the Board's present agendas.

Recommendation No. 7 - Approval of Maintenance Contracts

The Subcommittee recommends that the authority to award maintenance contracts whose value is equal to or less than \$25,000 be delegated to the procurement department heads. Approximately 75% of the maintenance contracts would be deleted from the Board's action agenda.

Recommendation No. 8 - Approval of Service Contracts

The Subcommittee recommends that the authority to approve the award

by operating agencies of service contracts whose value is equal to or less than \$100,000 be delegated to the Secretary of Budget and Fiscal Planning and to the President of the University of Maryland for its service contracts.

The Subcommittee recommends that the authority to award architectural and engineering contracts whose value is less than \$25,000 be delegated to the Secretaries of General Services and Transportation for their respective design contracts. The BPW agenda reduction will be 60%.

Recommendation No. 9 - Approval of Capital Equipment Contracts

The Subcommittee recommends that the authority to award equipment contracts involving capital appropriations whose value is equal to or less than \$25,000 be delegated to the Secretaries of General Services and Transportation, and the President of the University of Maryland for their respective procurements. Accordingly, the number of items which would no longer appear on the Board's bi-monthly agendas would be reduced by 65%.

Recommendation No. 10 - Approval of Contract Modifications

The Subcommittee recommends that any contract modification which exceeds (1) \$25,000; or (2) a cumulative total of 5% of the original contract award price, but in excess of \$5,000; or (3) where the scope of the original contract is materially changed, be submitted to the Board for approval on one of its "action agendas". Those items which do not meet these prescribed tests are recommended for delegation of authority to the appropriate heads of the procurement departments. Although it is difficult to precisely determine the affect on the number of Board agenda items, it is anticipated that approximately 33% of the present items on contract modifications and change orders would be removed from the Board's review.

Recommendation No. 11 - Approval of Capital Invoices

The Subcommittee recommends that items categorized under "invoices" be delegated by the Board to the Secretary of General Services, except for those invoices which do not result from competitive procurement. Those invoices should be reported in summary form on the monthly "Procurement Agency Action Report" of the Department of General Services. The impact of this delegation would remove almost 100% or about 280 invoice items from the Board's action agenda.

Recommendation No. 12 - Approval of Personal Property Disposal

The Subcommittee recommends that all items categorized under "personal property disposal" or transfer be delegated by the Board to the Secretary of General Services for approval. All such items should be reported in summary form on the monthly PAAR Report of the Department of General Services.

The Subcommittee also recommends that the approval to dispose or transfer University of Maryland personal property be delegated by the Board to the President of the University of Maryland. All actions taken under this delegated authority would be reported monthly in the University's PAAR Report.

The affect of this delegation would be to delete 100% of the present agenda items (about 500 per annum) from the Board's action agendas.

BPW Action Agendas and
Procurement Agency Action Reports

1. CONSTRUCTION CONTRACTS: Includes building, additions, alterations, conversions, relocation, renovation, replacement, or restoration of real property in which the State has an interest.
2. SERVICE CONTRACTS: Includes professional and/or personal services provided by, but not limited to, architects, engineers, attorneys, accountants, physicians, consultants, appraisors, land surveyors, and where the service is associated with the provision of expertise and/or labor, e.g., property management, janitorial, security or waste disposal services. Does NOT include services normally associated with the repair and/or maintenance of facilities, structures, or building systems. These exceptions are defined as "Maintenance".
3. MAINTENANCE CONTRACTS: Includes recurrent, periodic, or scheduled work necessary to prevent damage, or to sustain existing components of a facility, structure, or building system.
4. EQUIPMENT CONTRACTS: Includes purchased/leased supplies from capital appropriations.
5. CONTRACT MODIFICATIONS: Includes change orders, extra work orders, supplemental agreements, contract amendments, reinstatements, or options/ renewals.
6. REAL PROPERTY ACQUISITION AND DISPOSAL: Includes permanent or temporary conveyances or agreements affecting any interest in real property EXCLUDING leasehold interests which are defined as "Leases".
7. LEASES: Includes the State's acquiring, granting, or modifying a leasehold interest in land, structures, or facilities to include sub-leases, agreements and revenue leases.
8. INVOICES: Includes requests for payments for incidental items necessary for the administration of capital improvement contracts.
9. CAPITAL GRANTS & LOANS: Includes funds provided as a gift or loan by the State as a grantor to a non-State entity subject to conditions imposed by law or agreement, e.g., authorizations from G.O. bonds, school construction grants, etc.
10. PERSONAL PROPERTY DISPOSAL: Includes adjustments to personal property inventories.
11. MISCELLANEOUS: Includes concession contracts, insurance contracts, and other actions requiring Board of Public Works approval. Includes all items previously deferred or withdrawn regardless of prior category.

Category	Consolidated Volume of PW Transaction for FY 1979											Notes
	0- 7,500		7,501- 12,500		12,501- 25,000		25,001- 50,000		50,001- 75,000		Over 75,000	
	C/V	C/V	C/T	C/V	C/T	C/V	C/T	C/V	C/T	C/V	TOTALS	
Construction	76 27.7%	26 9.5%	102 37.2%	34 12.4%	136 49.6%	37 13.5%	173 63.1%	19 6.9%	192 70.1%	82 29.9%	274 100%	•C/V means column value. •C/T means cumulative total. •Figures may be somewhat conservative because some agenda items contain more than one sub item.
Maintenance	53 39.6%	23 17.2%	76 56.7%	28 20.9%	104 77.6%	12 9.0%	116 86.6%	3 2.2%	119 88.8%	15 11.2%	134 100%	
Service	152 33.5%	28 6.2%	180 39.6%	82 18.1%	262 57.7%	34 7.5%	296 65.2%	17 3.7%	313 68.9%	141 31.1%	454 100%	
Contract Modifications	443 53.2%	93 11.2%	536 64/4%	112 13.5%	648 77.9%	68 8.2%	716 86.1%	26 3.1%	742 89.2%	90 10.8%	832 100%	
Construction	326 63.7%	48 9.4%	374 73.0%	54 10.5%	428 83.6%	39 7.6%	467 91.2%	10 2.0%	477 93.2%	35 6.8%	512 100%	
Maintenance	19 65.5%	6 20.7%	25 86.2%	1 3.4%	26 89.7%	0 0.0%	26 89.7%	1 3.4%	27 93.1%	2 6.9%	29 100%	
Service	82 33.6%	28 11.5%	110 45.1%	52 21.3%	162 66.4%	27 11.1%	189 77.5%	13 5.3%	202 82.8%	42 17.2%	244 100%	
Equipment	10 27.0%	10 27.0%	20 54.1%	4 10.8%	24 64.9%	1 2.7%	25 67.6%	2 5.4%	27 73.0%	10 27.0%	37 100%	
Other	6 60.0%	1 10.8%	7 70.0%	1 10.0%	8 80.0%	1 10.0%	9 90.0%	0 0.0%	9 90.0%	1 10.0%	10 100%	
Equipment	37 33.0%	18 16.1%	55 49.1%	12 10.7%	67 59.8%	14 12.5%	81 72.3%	3 2.7%	84 75.0%	28 25.0%	112 100%	
Invoices	221 90.6%	11 4.5%	232 95.1%	9 3.7%	241 98.8%	3 1.2%	244 100.0%	0 0.0%	244 100.0%	0 0.0%	244 100%	Appendix B
Grants & Loans	123 26.1%	42 8.9%	165 35.0%	66 14.0%	231 48.9%	58 12.3%	289 61.2%	45 9.5%	334 70.8%	138 29.2%	472 100%	
Pers. Prop. Disposal	508 91.5%	17 3.1%	525 94.6%	16 2.9%	541 97.5%	11 2.0%	552 99.5%	2 0.3%	554 99.8%	1 0.2%	555 100%	
Miscellaneous	82 65.6%	2 1.6%	84 67.2%	15 12.0%	99 79.2%	9 7.2%	108 86.4%	4 3.2%	112 89.6%	13 10.4%	125 100%	

Category	Consolidated Volume		BPW Transactions for FY 1980								NOTES		
	0- 7,500	7,501- 12,500	12,501- 25,000	,001- 50,000		50,001- 75,000		Over 75,000		TOTALS			
	C/V	C/V	C/T	C/V	C/T	C/V	C/T	C/V	C/T	C/V			
Construction	85 24.8%	31 9.0%	116 33.8%	44 12.8%	160 46.6%	43 12.5%	203 59.2%	23 6.7%	226 65.9%	117 34.1%	343 100%	• C/V means column value	
Maintenance	59 37.6%	28 17.8%	87 55.4%	30 19.1%	117 74.5%	16 10.2%	133 84.7%	4 2.5%	137 87.3%	20 12.7%	157 100%	• C/T means cumulative total.	
Service	177 39.0%	46 10.1%	223 49.1%	68 15.0%	291 64.1%	28 6.2%	319 70.3%	20 4.4%	339 74.7%	115 25.3%	454 100%		
Contract Modifications	440 52.7%	99 11.9%	539 64.6%	100 12.0%	639 76.5%	74 8.9%	713 85.4%	23 2.8%	736 88.1%	99 11.9%	835 100%	• Figures may be somewhat conservative because some agenda item contain more than one subitem.	
Construction	306 60.1%	55 10.8%	361 70.9%	46 9.0%	407 80.0%	39 7.7%	446 87.6%	13 2.6%	459 90.2%	50 9.8%	509 100%		
Maintenance	24 80.0%	2 6.7%	26 86.7%	3 10.0%	29 96.7%	1 3.3%	30 100%	0 0.0%	30 100%	0 0.0%	30 100%		
Service	99 39.4%	25 10.0%	124 49.4%	44 17.5%	168 66.9%	31 12.4%	199 79.3%	10 4.0%	209 83.3%	42 16.7%	251 100%		
Equipment	8 20.5%	17 43.6%	25 64.1%	5 12.8%	30 76.9%	3 7.7%	33 84.6%	0 0.0%	33 84.6%	6 15.4%	39 100%		
Other	3 50%	0 0.0%	3 50.0%	2 33.3%	5 83.3%	0 0.0%	5 83.3%	0 0.0%	5 83.3%	1 16.7%	6 100%		
Equipment	32 29.4%	21 19.3%	53 48.6%	18 16.5%	71 65.1%	13 11.9%	84 77.1%	3 2.8%	87 79.8%	22 20.2%	109 100%		
Invoices	257 91.8%	9 3.2%	266 95.0%	8 2.9%	274 97.9%	4 1.4%	278 99.3%	1 0.4%	279 99.6%	1 0.4%	280 100%	Appendix C	
Grants & Loans	145 26.4%	44 8.0%	189 34.4%	78 14.2%	267 48.6%	61 11.1%	328 59.7%	45 8.2%	373 67.9%	176 32.1%	549 100%		
Pers. Prop. Disposal	329 93.2%	4 1.1%	333 94.3%	10 2.8%	343 97.2%	6 1.7%	349 98.9%	3 0.8%	352 99.7%	1 0.3%	353 100%		
Miscellaneous	160 59.5%	72 59.5%	4 3.3%	76 62.8%	13 10.7%	89 73.6%	8 6.6%	97 80.0%	6 5.0%	103 95.1%	18 1.7%	121 100%	

Category	Consolidated Volume of F Transactions for FY 1981 (July 1, 1980 - Feb. 981)										
	0- 7,500		7,501 - 12,500		12,501- 25,000		25,001- 50,000		50,001- 75,000		Over 75,000
	C/V	C/V	C/T	C/V	C/T	C/V	C/T	C/V	C/T	C/V	TOTALS
Construction	49 21.7%	19 8.4%	68 30.1%	34 15.0%	102 45.1%	28 12.4%	130 57.5%	13 5.8%	143 63.3%	83 36.7%	226 100%
Maintenance	24 32.9%	14 19.2%	38 52.1%	11 15.1%	49 67.1%	13 17.8%	62 84.9%	4 5.5%	66 90.4%	7 9.6%	73 100%
Service	184 52.9%	16 4.6%	200 57.5%	30 8.6%	230 66.1%	19 5.5%	249 71.6%	5 1.4%	254 72.9%	94 27.0%	348 100%
Contract Modifications	216 49.3%	51 11.6%	267 61.0%	48 11.0%	315 71.9%	43 9.8%	358 81.7%	15 3.4%	373 85.2%	65 14.8%	438 100%
Construction	148 53.2%	29 10.4%	177 63.7%	27 9.7%	204 73.4%	26 9.4%	230 82.7%	7 2.5%	237 85.3%	41 14.7%	278 100%
Maintenance	11 52.4%	4 19.0%	15 71.4%	1 4.8%	16 76.2%	3 14.3%	19 90.5%	0 0.0%	19 90.5%	2 9.5%	21 100%
Service	51 41.8%	17 13.9%	68 55.7%	14 11.5%	82 67.2%	13 10.7%	95 77.9%	8 6.6%	103 84.4%	19 15.6%	122 100%
Equipment	6 40.0%	1 6.7%	7 46.7%	5 33.3%	12 80.0%	1 6.7%	13 86.7%	0 0.0%	13 86.7%	2 13.3%	15 100%
Other	0 0.0%	0 0.0%	0 0.0%	1 50.0	1 50.0	0 0.0%	1 50.0%	0 0.0%	1 50.0%	1 50.0%	2 100%
Equipment	30 28.0%	22 20.6%	52 48.6%	30 28.0%	82 76.6%	7 6.5%	89 83.2%	3 2.8%	92 86.0%	15 14.0%	107 100%
Invoices	250 96.5%	3 1.1%	253 97.7%	4 1.5%	257 99.2%	1 0.4%	258 99.6%	1 0.4%	259 100%	0 0.0%	259 100%
Grants & Loans	93 23.0%	45 11.1%	138 34.1%	57 14.1%	195 48.1%	42 10.4%	237 58.5%	30 7.4%	267 65.9%	138 34.1%	405 100%
Pers. Prop. Disposal	81 90.0%	0 0.0%	81 90.0%	4 4.4%	85 94.4%	2 2.2%	87 96.7%	2 2.2%	89 98.9%	1 1.1%	90 100%
Miscellaneous	161 48.9%	23 8.5%	27 57.4%	4 8.5%	31 66.0%	6 12.8%	37 78.7%	2 2.2%	39 96.2%	3 1.1%	47 100%



STATE OF MARYLAND
EXECUTIVE DEPARTMENT
ANNAPOLIS, MARYLAND 21404

HARRY HUGHES
GOVERNOR

December 18, 1980

The Honorable J. Max Millstone
Secretary of General Services
301 West Preston Street, Room 1401
Baltimore, Maryland 21201

*(Note: Same letter sent to
Secretary Schmidt, Secretary
O'Donnell, and President Toll
on the same date.)*

Dear Secretary Millstone:

In recent discussions with Comptroller Goldstein and Treasurer James, I indicated my desire to use the vehicle of the development of the State Procurement Regulations, to the degree that statutes permit, to ensure that the Board of Public Works agenda contains the more important and significant items on which the Board should be rendering decisions.

I am, therefore, requesting that you prepare recommendations for the Board's review and approval concerning delegation of certain authority from the Board to appropriate levels within the departments for the final approval of various items currently requiring review by the Board. The following guidelines should be complied with in developing your proposals:

1. The classifications and thresholds of the items proposed for final decision making by the departments should be uniform and consistent, to the degree feasible.
2. It is important that you identify the quantitative impact that the proposals you proffer would have on the number of transactions and workload of the Board, its staff, and the agencies to be delegated certain authority.
3. A system for the periodic written reporting to the Board of the items reviewed and the disposition taken on each should be considered a requirement. The structure, contents, and frequency of these reports should be provided for in your recommendations.
4. Notwithstanding whatever authority is ultimately delegated, each cabinet officer may request that extraordinary items be scheduled on the Board's agenda due to their sensitivity. Conversely, the Board will reserve the right to require that a particular item be brought before the Board for final disposition.

16ee

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 1A

OUTDOOR RECREATION LAND LOAN OF 1969 &
LAND AND WATER CONSERVATION FUND:

Approval is requested to cancel encumbrances on the following projects, approved by the Board of Public Works. These amounts represent Program Open Space assistance committed by the Board of Public Works, but not expended by the subdivisions.

Ref.Doc. <u>Number</u>	Project <u>Number</u>	Project Name	County	Fund Source	Amount
84123	1112-10-44	East End Recreation Park Development III	Frederick	610	\$.66
74050	1059-12-50	Forest Hill Dev. #1	Harford	512	3,894.03
04032	1346-3-193	7th District School Center	Baltimore	02.004.001*	22,673.40

The above amounts may now be returned to the unobligated balance of the Outdoor Recreation Land Loan of 1969 (Program 81.20.02) and the Land and Water Conservation Fund* (79.30.02.004), as per the fund sources and amounts listed.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 2A

LAND AND WATER CONSERVATION FUND:

Approval is requested to commit to the Town of Taneytown \$13,008.75 from the Land and Water Conservation Fund. This amount represents 75% of the eligible project costs for the following project:

POS #1519-6-76
Taneytown Memorial Park Development
Carroll County

This project proposes the further development of Taneytown Park to include: a football field, yard markers, goal markers, fencing of an existing basketball court, five charcoal grills and three picnic pavilions.

Total Estimated Development Costs \$17,345.00

State Share (75%) \$13,008.75

Fund Source: 79.30.02.004.001

Federal Grant: Not Available

Department of State Planning: Reviewed - February 27, 1981

Control Number: 81-2-M107

Location: Route 140, Taneytown, Maryland

Inspected by: Kenneth M. Alban On: January 8, 1981

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 3A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to Harford County \$43,000.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 100% of the eligible project costs for the following project:

POS #1483-12-73

Jolly Acres Acquisition
Harford County

Allowable Land Cost for 20+ acres at \$2,000/acre	\$40,000.00
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Appraisals

Bernard A. Page, Jr. - \$40,000.00 (\$2,000.00/acre)
R. W. Bennett - \$40,000.00 (\$2,000.00/acre)

Incidentals	\$ 3,000.00
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Total Allowable Cost	\$43,000.00
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State Share (100%)	\$43,000.00
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Fund Source: Program 81.20.02	Item 512 - \$ 3,894.03
	Item 912 - \$39,105.97

Federal Grant: Not Available

Department of State Planning: Reviewed - November 5, 1980

Control Number: 81-10-M45

Zoning: A1 Agricultural

Location: Jolly Acres Road at Jolly Acres Summer Camp, Harford County

Property Owner: Evangelical Lutheran Church Since: April 1946

Inspected by: William C. Greer On: July 29, 1980

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 4A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$173,632.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1514-15-172
Elm Street Urban Park
Montgomery County

This project proposes the development of 2.18 acres to include site preparation, handball court, paddle tennis courts, horseshoe pit, fitness path, walkways, sitting area, gazebo, play equipment, seed, sod, landscaping and sediment control.

Total Estimated Development Costs \$231,509.72

State Share (75%) \$173,632.00

Fund Source: Program 81.20.02 Item 140

Federal Grant: Not Available

Department of State Planning: Reviewed - February 25, 1981

Control Number: 81-1-M99

Location: This park is located on Elm Street between 46th Street and 47th Street in Chevy Chase, Maryland.

Inspected by: Diane W. Ramsey

On: November 12, 1980

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 5A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$150,000.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1516-15-174
Stewartown Local Park
Montgomery County

This project proposes the development of a 13 acre park to include two multi purpose courts, two tennis courts, a softball field, a soccer-football field, a handball court, park benches, two parking lots, walkways, and landscaping.

Total Estimated Development Costs \$200,000.00

State Share (75%) \$150,000.00

Fund Source: Program 81.20.02 Item 140

Federal Grant: Not Available

Department of State Planning: Reviewed - February 26, 1981

Control Number: 81-1-M101

Location: This park is located on Goshen Road just north of Stewartown Road near Montgomery Village.

Inspected by: Diane W. Ramsey

On: November 12, 1980

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 6A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$10,000.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 40% of the eligible project costs for the following project:

POS #1518-15-176
Park Planning Grant
Montgomery County

This project involves translating need projections and policy recommendations of the Park, Recreation and Open Space Master Plan. This request is being made in accordance with Section 5-905 (c) (2) of the Department of Natural Resources Article.

Total Estimated Development Costs \$25,000.00

State Share (40%) (Acquisition Funds) \$10,000.00

Fund Source: Program 81.20.02 Item 140

Federal Grant: Not Available

Department of State Planning: Reviewed - February 18, 1981

Control Number: 81-1-M103

Location: Montgomery County

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 18, 1981

Secretary's Agenda

Item 7A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$142,500.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1517-15-175
 Strawberry Knoll Local Park
 Montgomery County

The proposed development includes a baseball and softball field, two soccer/football fields, parking lots, roadways, tennis courts, handball court, play areas, and pedestrian trail.

Total Estimated Development Costs \$190,000.00

State Share (75%) \$142,500.00

Fund Source: Program 81.20.02 Item 140

Federal Grant: Not Available

Department of State Planning: Reviewed - February 25, 1981

Control Number: 81-1-M102

Location: This 11 acre park is located between Quail Valley Boulevard and Strawberry Knoll Road just north of Gaithersburg.

Inspected by: Diane W. Ramsey On: November 12, 1980

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL EMERGENCY FUND

1-GEF Department of Public Safety and Correctional Services--Division of Correction - requests a tentative allotment of \$537.89 from the 1981 General Emergency Fund, pursuant to Article 78A, Section 16c of the Annotated Code of Maryland. This represents the amount recommended by the Attorney General to settle the following cases: Duvall v. Hughes, et al. (Civil No. K-76-1255); Duvall v. Tilly, et al. (Civil No. K-78-854) and Duvall v. Williams (Civil No. K-78-2026). In each of these cases the Attorney General's Office negotiated a settlement agreement with the plaintiff, Jerome Duvall. In the first case, Mr. Duvall alleged that he was mistreated while an inmate at the Baltimore City Jail where he was being held because of the overcrowded condition that existed in the State institutions at the time. In the other two cases, Mr. Duvall sued State officials for violating regulations by holding a hearing on an alleged infraction of prison rules one day later than is provided for in regulations. The Attorney General's Office determined that the best interests of the State would be served by settling these cases out of court. A Court Order approving these settlements was executed on February 26, 1981 by the United States District Court for the District of Maryland. Under these orders, the State is required to fulfill its obligations as set forth in the agreements within 60 days of the Order. In all of these cases, the State is responsible for paying the plaintiff's attorney's fees. In Civil Case No. K-76-1255, the State is obligated to pay the sum of \$362.89 to Gerald P. Uehlinger, Esquire, 233 East Redwood Street, Baltimore, Maryland 21202. In Civil Cases Nos. K-78-854 and K-78-2026, the State is obligated to pay the sum of \$175.00 to Barbara Gold, Esquire, 1520 Fidelity Building, 210 N. Charles Street, Baltimore, Maryland 21201. The Attorney General's Office recommends that the Board approve the allocation of \$537.89 to settle these cases.

35.02.01.01

.12 Grants, Subsidies and Contributions	\$537.89
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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL EMERGENCY FUND

2-GEF Department of Public Safety and Correctional Services--Division of Correction - requests a tentative allotment of \$500 from the 1981 General Emergency Fund, pursuant to Article 78A, Section 16c of the Annotated Code of Maryland. This represents the amount recommended by the Attorney General to settle a case filed in the Circuit Court for Howard County (Catherine Corley v. Mark A. Levine, et al. - Law No. A-8796). The case involves the complaint of the wrongful death of the Plaintiff's son, Edwin Corley, who was confined to the Patuxent Institution. Edwin Corley had a history of attempted suicide, prior to his incarceration at the Patuxent Institution. While at Patuxent the Plaintiff's son attempted suicide in August, 1972 by ingesting sleeping pills. In May, 1977, after being returned to Patuxent Institution as a result of a parole violation, he committed suicide in his cell by hanging. Mrs. Corley alleged that in view of her son's history of attempted suicide, the State was negligent because it did not take adequate precautions to prevent her son's suicide. The Attorney General has determined that the best interests of the State would be served by settling this case out of court. An agreement with the Plaintiff was reached on December 12, 1980 to settle the case for \$500. This amount is to be paid to Mrs. Corley. The settlement was reviewed by Judge Guy Cicone who has signed an Order finding that the settlement was fair and reasonable. The Attorney General's Office recommends that the Board approve the allocation of \$500 to settle this case.

35.02.01.01

.12	Grants, Subsidies and Contributions	\$500
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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL EMERGENCY FUND

3-GEF Department of Public Safety and Correctional Services--Division of Correction--Maryland Correctional Institution - requests a tentative allotment from the 1981 General Emergency Fund in the amount of \$17,150 to cover the increased water cost. Effective January 1, 1981, the City of Hagerstown increased its water rate to Maryland Correctional Institution from .605, which was the budgeted rate, to .704 per 1,000 gallons of consumption. This rate increase will cause a fund deficit of \$17,150 in Fiscal Year 1981. The Department of Budget and Fiscal Planning has reviewed this request and recommends the Board's approval.

35.02.04.04

.06 Fuel and Utilities \$17,150

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

4-G1 Department of Personnel--Employees' Retirement System of the State of Maryland - in accordance with Section 27(a) of Article 64A of the Annotated Code of Maryland, requests that the Board of Public Works declare that an emergency exists and approve an adjustment in the salaries of the classification of employment listed below. During the past six months, three of the six professional staff members have left the Investment Division for higher compensation in the private sector. Funding for these adjustments is available within existing appropriations. This request has been reviewed and recommended by the Secretary of Personnel. The Joint Boards of Trustees of the Retirement Systems have unanimously approved this recommendation at the March 10, 1981 meeting.

26.03.00.03

<u>Classification</u>	<u>Present Grade</u>	<u>Salary</u>	<u>Proposed Grade</u>	<u>Salary</u>
Investment Administrator	FR	\$43,200	FR	\$46,500
Senior Portfolio				
Manager, Equities	21	\$26,443-\$34,736	22	\$28,561-\$37,516
Senior Portfolio				
Manager, Fixed Income	21	\$26,443-\$34,736	22	\$28,561-\$37,516

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion*

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

*Additional statement per Senator James:

"This is supported by the recent study of Pete, Marwick and Mitchell and an observation that the personnel and compensation policies of the Retirement System are inadequate."

DEPARTMENT OF PERSONNEL

DBFP

Harry Hughes
GovernorTheodore E. Thornton, Sr.
Secretary

301 West Preston Street, Baltimore, Maryland 21201

Area Code 301 • 383-6890
MarCom 222-6890

RECEIVED

March 5, 1981

MAR 9 1981

DEPARTMENT OF
BUDGET AND FISCAL PLANNING

Honorable Thomas W. Schmidt, Secretary
 Department of Budget and Fiscal Planning
 State Treasury Building - Fourth Floor
 Annapolis, Maryland 21404

ATTENTION: Mr. James B. Rowland

Dear Mr. Schmidt:

Pursuant to Section 27(a) of Article 64A, the Secretary of Personnel may recommend to the Board of Public Works an increase in salary for existing classifications on an emergency basis.

I am enclosing a request on behalf of the Department of Personnel to increase the pay of three classifications used by the Retirement Systems' Division of Investments as follows:

<u>Code</u>	<u>Title</u>	<u>Present Salary</u>	<u>Requested Salary</u>
5084	Investment Administrator	\$43,200 F.R.	\$46,500
5021	Senior Portfolio Manager, Equities	Grade 21	Grade 22
5026	Senior Portfolio Manager, Fixed Income	Grade 21	Grade 22

Over the past six months, three out of the six staff professionals have left the Division for higher compensation in the private sector (Senior Portfolio Manager for Fixed Income and two investment analysts).

The attached chart depicts the salary relationships of Investment Administrators in other states that have a comparable investment system. Internally, the recommended pay rate is the same as that of the Chief Deputy Comptroller, Mr. Wisner and the Assistant State Treasurer, Mr. Schamel. Data from the Institutional Investor Institute's 1979 Compensation Survey indicates that total direct compensation paid in the private sector as of 1978 exceeds \$100,000 at median for investment managers and exceeds \$40,000 at median for portfolio managers.

Honorable Thomas W. Schmidt
Page 2
March 5, 1981

In view of the Division's current retention problems, as well as the salary data presented above, I am respectfully recommending that the Board of Public Works accept this as an emergency situation and approve the requested pay increases. Funding for this purpose is available in the Department's budget and is reimbursable from investment income.

Sincerely,



Theodore E. Thornton, Sr.
Secretary of Personnel

TET/ltp

Investment AdministratorReported Comparable Positions

<u>Rank</u>	<u>State</u>	<u>Salary</u>	<u>Notes</u>
1	New York	\$57,815	<p>Director, Division of Investments and Cash Management.</p> <p>Responsible for the investment of all funds in custody of Comptroller. Mortgages are managed separately by the Director of Mortgage Investment and Management, \$56,028.</p> <p>Salaries set by Division of Budget.</p>
2	New Jersey	55,500	<p>Director, Division of Investment, Department of the Treasury.</p> <p>Responsible for 79 investment funds, including six pension and annuity funds.</p> <p>Position is unclassified but within a Civil Service range.</p>
3	Wisconsin	55,200	<p>Executive Director, Investment Board.</p> <p>Responsible for three retirement systems and short term investments of pooled State Investment fund. Separate from Treasurer's Office.</p> <p>Position is unclassified; salary set by Investment Board.</p>
4	Florida	51,000	<p>Executive Director, State Board of Administration.</p> <p>The State Board is responsible for investing all excess funds from all program areas, including five retirement systems. Separate from Treasurer's Office.</p> <p>Salary set by Secretary of the Department of Administration.</p>
5	California	47,676	<p>Chief Investment Officer, Retirement System.</p> <p>Responsible for Civil Service employees, teachers, police, judiciary and over 500 contract local public jurisdictions.</p> <p>Salary set by Civil Service procedures.</p>

<u>Rank</u>	<u>State</u>	<u>Salary</u>	<u>Notes</u>
6	Maryland	\$43,200	Investment Administrator. Responsible for four retirement systems. Position is unclassified but salary set by Civil Service procedure.
7	Georgia	41,500	Director, Division of Investment Services. Responsible for pension funds, construction funds, plus certain funds of the State Finance and Investment Commission. Separate from Treasurer's Office, salary not set by Civil Service procedure.
8	Virginia	40,000	Chief Investment Officer function is performed by a consultant. Responsible for three retirement funds. Portfolio Manager - Fixed Income Securities (to \$44,700) is responsible for overall management of bonds and U.S. Government securities and for the development of a comprehensive computerized reporting and accounting system. Separate from Treasurer's Office. Professional staff positions are exempt from the State compensation plan.
9	Indiana	22,698	Investment Research Analyst, Public Employees Retirement Fund. Separate Public Employees, Teachers, and State Police Retirement Funds. Separate from Treasurer's Office; salary set by Civil Service procedure.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

5-G1 Department of Transportation--State Aviation Administration - requests approval for Mr. Carroll H. Hyson, Jr., Director of Information and Trade Development to attend an International Tourism Exchange in Berlin, Germany, from February 26, 1981 to March 4, 1981. The primary purpose of this trip is to promote World Airways' new BWI European service. Informal Board of Public Works approval was obtained by telephone on February 24, 1981. This request has been reviewed by the Department of Budget and Fiscal Planning and is recommended for approval.

29.09.00.02

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

6-G1 Department of Natural Resources--Energy Administration - Pursuant to the policy adopted by the Board of Public Works at its meeting of October 8, 1976, the Department reports that it has entered into a sole source contract in the amount of \$3,850.00 with Winner Bros. Coal Company, Frostburg, Maryland for the reclamation of approximately 4 acres of abandoned coal mine lands located on the Maryland Coal and Realty Company tract which lies approximately 500 feet North of Route Number 55 in the Vale Summit, Maryland. This request has been reviewed by the Department of Budget and Fiscal Planning and is recommended for approval.

30.01.16.03

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

HAND CARRIED

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

6A-G1 Department of Health and Mental Hygiene--Office of Environmental Programs - Submission of a request by the Office of Environmental Programs for approval by the Board of Public Works for overseas travel during the period March 21, 1981 - March 30, 1981 by Mr. William M. Eichbaum, Assistant Secretary of Environmental Programs. The trip will include a visit to three European countries to survey and inspect advanced technological waste-sludge recovery systems which may have direct applicability to environmental disposal problems in Maryland. Joining Mr. Eichbaum on the tour will be representatives of the Maryland Environmental Service, Montgomery County, Prince George's County, the District of Columbia, Fairfax County and the Washington Suburban Sanitary Commission. Federal Funds are available to cover the cost of this trip.

32.01.16.01

Board of Public Works Action - The above referenced item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

7-GI Department of Public Safety and Correctional Services--Maryland State Police - requests permission to reimburse William E. Clark, Director of Public Information, Maryland State Police, in the amount of \$265 of General Funds for loss of his slide projector. Mr. Clark permitted the Maryland State Police to use his personal slide projector in support of their public relations program. At the time, the State Police did not own this type of equipment. The equipment was lost in May 1978. A thorough internal investigation by the Maryland State Police has failed to recover the equipment. This request has been reviewed by the Department of Budget and Fiscal Planning and is recommended for approval.

35.06.01.01

Board of Public Works Action - The above referenced item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

GENERAL ITEM

8-G1 Department of Economic and Community Development--Ocean City Convention Hall Commission - requests permission to transfer from the General Fund Surplus to the Department of Economic and Community Development - Ocean City Convention Hall Commission, \$28,833.86. A review of the Ocean City Convention Hall's Special Fund Reserve accounts indicates that these funds were inappropriately reverted to the General Fund Surplus in Fiscal 1980. The Department of Economic and Community Development has outstanding vendor invoices and payroll charges applicable to the 1980 Fiscal Year which were not charged to the 1980 Fiscal Year. This request has been reviewed by the Department of Budget and Fiscal Planning and is recommended for approval.

37.01.24.04

Board of Public Works Action - The above referenced item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

CONTRACTS

9-C1 Department: Department of Health and Mental Hygiene

Unit: Juvenile Services Administration 32.02.01.43

Services: To provide structured shelter care services for up to ten juveniles at a time, in facilities located at the Maryland Children's Center, Arbutus. In addition to room and board, the Contractor will also provide counseling, education and medical/dental care, as needed.

Term: February 25, 1981 through February 24, 1982

Bidders:	Bidders	Amount
Guide, Incorporated		\$192,544
Management Trainers & Counseling		\$212,225
Maryland Homes for Handicapped		\$216,394

Award to: Guide, Inc.
5126 Baltimore Avenue
Hyattsville, Maryland 20781

Amount: \$192,544 (Non-budgeted Funds)

Basis: Low Bid

Note: The source of funds is Title I of the Omnibus Crime Control and Safe Streets Act of 1973 (LEAA), via the Governor's Commission on Law Enforcement and the Administration of Justice. Juvenile Services Administration will provide for the facility and associated costs of utilities and renovation by leasing facilities at the Maryland's Center. The deletion of facilities from the bids did not change the low bidder. (See DGS Agenda February 4, 1981, Item LA-12).

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

CONTRACTS

10-C1 Department: Maryland State Department of Education

Unit: Maryland Rehabilitation Center 36.01.01.22

Service: To provide food services for clients, staff, and guests of the Maryland Rehabilitation Center

Term: September 5, 1980 - September 4, 1981

Bidders:	Bidders	Amount
Mark Four Management Services		\$ 9,700
ARA Food Service Company		\$10,500
SAGA Food Service		\$11,300
Servomation		\$15,000
Canteen Corporation		\$20,800
Mackie		\$27,000

Award to: Mark Four Management Services, Inc., a wholly owned subsidiary of Custom Management Corporation, 844 Market Street, Kingston, Pennsylvania 18704

Amount: \$9,700 per year for Management Fee and an estimated additional cost of \$384,869 for food, labor, supplies, and other expenses.

Source of Funds:		Amount
Federal Funds		\$253,334
Special Funds		77,902
General Funds		<u>63,333</u>
		<u>\$394,569</u>

Basis: Exercise of the first of three one year renewal options as provided in the contract approved by the Board of Public Works on August 16, 1978 (Item 23-C1).

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

SUPPLEMENT B

DEPARTMENT OF BUDGET AND FISCAL PLANNING

March 18, 1981

CONTRACTS

11-C1 Department: Board of Trustees of the State Universities and Colleges 36.03.00

Services: To provide a collection service for National Defense Student Loans in compliance with all provisions of Title II of the National Defense Education Act of 1958 and Titles VII and VIII of the Public Health Service Act.

Term: February 23, 1981 - February 22, 1982

Award to: American National Educational Corporation
Chicago, Illinois

Amount: \$124,920 (General Funds)

Basis: Renewal of contract for one year as provided by option clause in current contract.

Note: The current contract initiated in February, 1979 is a one-year agreement with an option to renew on a year to year basis for a subsequent three years. The cost of the contract for the first two years was \$89,731 per year. The increase of \$35,189 that is reflected in this renewal is the result of: (1) An increase of almost 8 percent in the fee structure. This increase is the result of new regulations issued by the Office of Education that require the issuance of additional notices to all accounts that are sixty days past due. (2) An increase of over 28 percent in the delinquent accounts caseload.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

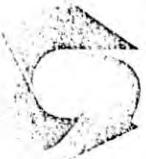
Withdrawn

*Approved 2-0. Governor absent at the time.

II. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF TRANSPORTATION:

Mr. James J. O'Donnell, Secretary to the Department of Transportation, presented Items 1T through 47T, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 39 through 103, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 39 through 103.



Maryland Department of Transportation

The Secretary's Office

Harry Hughes
Governor

James J. O'Donnell
Secretary

BOARD OF PUBLIC WORKS AGENDA March 18, 1981

The following Agenda Items are Department of Transportation requests being submitted for Board of Public Works Approval. In accordance with the Annotated Code, Transportation Article, Section 2-102(h), Board of Public Works approval is requested for contracts for consulting services, and for contracts to provide services for any transportation-related purpose. Capital expenditure contracts are submitted for approval in accordance with Article 78A, Section 7(1) of the Annotated Code, Agreements for the sale or other disposition of State property or rights are submitted for approval in accordance with Article 78A, Section 15.

SUMMARY

<u>Agenda Item No.</u>	<u>Contractor or Consultant</u>	<u>Purpose</u>
1T Maryland Port Administration	The Baltimore & Ohio Railroad Company Baltimore, Md.	Request for increased rental cost of 10,442 sq. ft. of land located at Aliceanna and President Street Baltimore, Md. \$3,600.00/yr. (100% Special Funds)
2T Maryland Port Administration	Eastcoast Railroad Contractors, Inc. Hershey, Pa.	Change Order No. 1 to Contract No P-11320-C, Crane Rail Repair and Related Work, Berths 10 & 11, Loc Point Marine Terminal-South. \$2,150.00 (100% Special Funds)
3T Maryland Port Administration	John F. Feezer Co., Inc. Elkridge, Md.	Change Order No. 1 to Contract No MPA-E79-23, Storm Pins for Whirle Cranes, MPA Terminals. \$4,350.00 (100% Special Funds)
4T Maryland Port Administration	John F. Feezer Co., Inc. Elkridge, Md.	Change Order No. 4 to Contract No MPA-E79-27, Modifications & Repai to Berths 5 through 12, Dundalk Marine Terminal. \$349.63 CREDIT (100% Special Funds)
5T Maryland Port Administration	G & O General Contractors, Inc. Baltimore, Md.	Contract No. P-11376-C, Painting of Interior Walls of leased areas, located in the World Trade Center, Baltimore. \$10,130.00 (100% Special Funds)

6T
Maryland Port
Administration

McLean Contracting Co.
Baltimore, Md.

Change Order No. 4 to Contract No.
MPA-E79-2, Rehabilitation of Berth
No. 1 Bulkhead, Dundalk Marine
Terminal. \$19,448.40
(100% Special Funds)

7T
Maryland Port
Administration

Seaward International, Inc.
Falls Church, Va.

Contract No. P-11375-P, Purchase
of fourteen High Energy Absorption
Elastomeric Fenders, with Fixtures,
Dundalk Marine Terminal. \$125,930.00
(100% Special Funds)

8T
Mass Transit
Administration

ATE Management & Service,
Co., Inc.
Cincinnati, Ohio

Management Service Contract for
Implementation and Initial
Operation of Integrated Bus/Rail
Service. \$748,788.00 (80% Federal,
20% Special Funds)

9T
Mass Transit
Administration

Clevecon-Au-Vianini (J/V)
Cleveland, Ohio

Change Order No. 008 to Contract
No. NW-06-04, Mondawmin Line-South,
BRRTS. \$171,936.00 CREDIT (80%
Federal, 20% Special Funds)

10T
Mass Transit
Administration

Clevecon-Au-Vianini (J/V)
Cleveland, Ohio

Change Order No. 004 to Contract No.
NW-06-07, Mondawmin Line-North,
BRRTS. \$128,129.00 CREDIT (80%
Federal, 20% Special Funds)

11T
Mass Transit
Administration

Fruin-Colnon Corp. &
Horn Construction Co.,
Inc. (J/V)
St. Louis, Missouri

Change Order No. 032 to Contract No.
NW-03-02, Bolton Hill Tunnels,
BRRTS. \$22,232.15 (80% Federal,
20% Special Funds)

12T
Mass Transit
Administration

Granite Contract Co.
Watsonville, Ca.

Change Order No. 005 to Contract No.
NW-06-05, Mondawmin Station Struc-
ture, BRRTS. \$22,351.00 (80%
Federal, 20% Special Funds)

13T
Mass Transit
Administration

Granite Construction Co.
Watsonville, Ca.

Change Order No. 007 to Contract No.
NW-06-05, Mondawmin Station Struc-
ture, BRRTS. \$1,658.94 (80%
Federal, 20% Special Funds)

14T
Mass Transit
Administration

Granite Construction Co.
Watsonville, Ca.

Change Order No. 018 to Contract No.
NW-04-04, Laurens Street Station
Structure, BRRTS. \$10,000.00
(80% Federal, 20% Special Funds)

15T Mass Transit Administration	Intercounty Construction Corp. Hyattsville, Md.	Change Orders No. 043, 064 & 065 to Contract No. NW-01-06, Charles Center Station Structure & Line, BRRTS. \$58,265.00 (80% Federal, 20% Special Funds)
16T Mass Transit Administration	Peter Kiewit Sons' Co. Milmont Park, Pa.	Change Order No. 009 to Contract No NW-02-06, Lexington Market Station Structure, BRRTS. \$62,404.00 (80% Federal, 20% Special Funds)
17T Mass Transit Administration	Peter Kiewit Sons' Co. Milmont Park, Pa.	Change Order No. 005 to Contract No NW-03-04, Bolton Hill Station Finish, BRRTS. \$117,484.00 (80% Federal, 20% Special Funds)
18T Mass Transit Administration	Ohio Valley Construction Co. McLean, Va.	Change Order No. 011 to Contract No NW-06-08, Mondawmin Line-Portal, BRRTS. \$16,000.00 (80% Federal, 20% Special Funds)
19T Mass Transit Administration	Otis Elevator Co. Philadelphia, Pa.	Change Order No. 002 to Contract No XO-08-04, Elevators, BRRTS. \$7,500.00 (80% Federal, 20% Special Funds)
20T Mass Transit Administration	Ratrie, Robbins & Schweizer, Inc. Baltimore, Md.	Contract No. NW-07-06, West Cold Spring Site, BRRTS. \$923,717.25 (80% Federal, 20% Special Funds)
21T Mass Transit Administration	Harry Sparks Co., Inc. Baltimore, Md.	Change Order No. 1 to Contract No. MTA-3-5-11, Design and Construction of Auxiliary Boiler-Building #5, Bush Street Division. \$99,610.76 (66 2/3% Federal, 33 1/3% Special Funds)
22T Mass Transit Administration	Western Maryland Railway Company	Acquisition of additional property for Section A of the Baltimore Region Rapid Transit System. \$2,000.00 (80% Federal, 20% Special Funds)
23T Motor Vehicle Administration	Four personal service contracts	Contractual employees for Vehicle Emission Inspection Program. \$39,991.00 (100% Federal Funds)
24T State Aviation Administration	Bolt Beranek & Newman, Inc Cambridge, Mass.	Consultant Contract for update of Noise Abatement Plans & Noise Zones around BWI & GLM Airports. \$99,500.00 (100% Special Funds)

25T State Aviation Administration	Dependable Delivery Services, Inc. Baltimore, Md.	Contract No. SAA-LC-81-028, con- cession to conduct a lost baggage delivery service at BWI Airport. 10% of Gross Receipts, plus rental of 331 sq. ft. of unfinished/non air conditioned space in Terminal Bldg., BWI Airport 11/21/80-12/31/80: \$2,194.53 PA 1/1/81-11/20/82: \$2,575.18 PA REVENUE
26T State Aviation Administration	Maryland Aviation Historical Society, Inc. Laurel, Md.	Contract No. SAA-LC-81-040 Lease of Hangar & Ramp Space, Strawberry Point, Glenn L. Martin State Air- port. \$10% of Gross Receipts or \$3,900.00/acre minimum REVENUE
27T State Aviation Administration	Motorcycle Safety Foundation Linthicum, Md.	Contract No. SAA-LC-81-032, Agree- ment to Lease 87, 120 sq. ft. of land at BWI Airport to Lessee for use as a motorcycle research and education facility. \$13,939.20 REVENUE
28T State Highway Administration	Fox & Asso., Inc. Hagerstown, Md.	Consulting Engineer, Services to perform Field Surveys for Area I. \$68,900.00 (Not to Exceed) 100% Special Funds
29T State Highway Administration	George William Stephens, Jr. & Asso., Inc. Towson, Md.	Consultant Engineering Services to provide Field Surveys for Area II \$65,038.00 (Not to Exceed) (100% Special Funds)
30T State Highway Administration	Greenhorn & O'Mara, Inc. Annapolis, Md.	Consultant engineering services to provide Field Surveys on a State- wide basis. \$80,283.00 (Not to Exceed) (100% Special Funds)
31T State Highway Administration	Supreme Services of Baltimore, Inc. Arbutus, Md.	Change Order No. 1 to Contract No. AW-167-414, Janitorial Services for the SHA Brooklandville Facility. \$2,184.96 (100% Special Funds)
32T State Highway Administration	West Shore Radiator Works, Inc. Lemoyne, Pa.	Contract No. 1214, Stripping & Cleaning salvaged aluminum sign blanks, Glen Burnie Traffic Divisio Sign Shop. \$14,700.00 (100% Special Funds)

March 18, 1981

Page Five

5

33T
State Highway
Administration

Montgomery County

Approval of Deeds covering con-
veyance of excess SHA real property

34T
State Highway
Administration

The Allegany County
Water Commission

Approval of conveyance of easement
through surplus SHA real property.
\$100.00 REVENUE

35T
State Highway
Administration
(IDBC)

Beavin/Lyons Asso., Inc.
(J/V)
Baltimore, Md.

Extra Work Orders No. P-4-CE and
P-5-CE to Contract No. BC-246-44-
815, Harbor Tunnel Thruway to
Holabird Ave. \$50,665.00 (90%
Federal, 10% Baltimore City)

36T
State Railroad
Administration

Consolidated Rail Corp.
Philadelphia, Pa.

Supplement No. 3 to the third ex-
tension of Contract No. SRA 3101-08
Conrail Freight Operating Agreement
\$8,700.00 (70% Federal, 30%
Wicomico County)

37T
State Railroad
Administration

General Electric Co.
Hornell, New York

Change Order No. 2 to Contract No.
SRA 2101-013, Rehabilitation of
Locomotive-Hauled Passenger Coaches
\$537.00 CREDIT (80% Federal, 20%
Special Funds)

38T
Toll Facilities
Administration

Baltimore Gas & Electric
Co.
Baltimore, Md.

Approval of deed conveying excess
land, 1.488 acres at \$39,500.00
REVENUE

39T
State Highway
Administration

Greiner Engineering
Sciences, Inc.
Baltimore, Md.

Extra Work Order No. 1 provides for
additional alignment studies in
connection with U.S.-Rt. 48
(National Freeway) \$3,144.00
(70% Federal, 30% Special Funds)

40T
State Highway
Administration

Whitman, Requardt &
Associates
Baltimore, Md.

Supplemental Agreement to provide
for additional engineering services
in connection with Md.-Rte. 404,
the Denton By-Pass. \$544,542.00
(70% Federal, 30% Special Funds)

41T
State Highway
Administration

Porter & Ripa
Associates, Inc.
Bridgewater, N. J.

Extra Work Order No. 14 provides
for additional engineering services
in connection with the High Speed
Railroad Grade Crossing Elimination
in Harford County. \$202,931.00
(100% Federal Funds)

42T State Highway Administration	Maryland National Capital Park and Planning Commission	Approval of Confirmatory Deed conveying surplus SHA real property
43T State Aviation Administration	Allied Eastern States Maintenance Corp. New York, N.Y.	Amendment No. 1 to Contract No. SAA-SV-79-030, HVAC Systems Operation & Maintenance at BWI Airport. \$64,613.64 (Not to Exceed) (100% Special Funds)
44T State Aviation Administration	United States of America Dept. of the Army Baltimore, Md.	Land Lease Agreement for space at Glenn L. Martin State Airport.
45T State Aviation Administration	Military Department State of Maryland	Joint Airport Use Agreement at Glenn L. Martin State Airport. \$172,839.00/yr REVENUE
46T State Aviation Administration	United States of America U.S. Corps. of Engineers	Land Lease Agreement for space at Glenn L. Martin State Airport.
47T State Aviation Administration	Military Department State of Maryland	Joint Airport Use Agreement at Glenn L. Martin State Airport. \$76,140.00/yr REVENUE

GENERAL ITEM -- 1T

BPW -- 3/18/81

Department of Transportation - Maryland Port Administration

REFERENCE: Approval is requested for an increase in rental cost of approximately 10,442 sq. ft. of land, located at Aliceanna and President Streets in Baltimore, Maryland. The original lease, approved by the BPW 7/5/72, provided for rental of \$85.00 per month. Lessor, The Baltimore & Ohio Railroad Company, now requests an increase to \$300.00 per month based on increased land values and expected rental return.

LESSOR: The Baltimore & Ohio Railroad Company
Baltimore, Maryland

RENT: \$300.00/month, payable in advance, \$3,600.00/year

FUND SOURCE: 100% Special Funds budgeted to MPA

TERM: Month to month. Either party may terminate with one (1) month's notice.

PERCENTAGE
INCREASE: 253%

REMARKS: This area is used to park three office trailers, used for administration of MPA operations on the adjacent Pier 7, and for parking of cars of MPA employees engaged in Pier 7 operations.

Pier 7 provides dockage, base of operations and maintenance area for six MPA work boats, M/V NYMPH, ten garbage scows and several miscellaneous workboats used for containment of oil spills, harbor debris removal, waterborne maintenance operations and, in the case of the M/V NYMPH, inspection and VIP tours of the Harbor.

By agreement with the U.S. Coast Guard, parking is also provided for up to six Coast Guard vehicles for personnel manning two Coast Guard boats based at Pier 7 for containment of oil spills and parking for two trailer mounted Coast Guard boats for quick response to remote oil spills.

(continued)

GENERAL ITEM -- 1T
(cont'd.)

BPW -- 3/18/81

This is the first request for rental increase since inception of the lease in 1972. There is no other available land of the area required in the immediate vicinity. The price is substantially less than rental of comparable areas.

Board of Public Works Action - The above referenced Item was

Approved	Disapproved	Deferred
with Discussion	Without Discussion	Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 2T

BPW -- 3/18/81

Department of Transportation - Maryland Port AdministrationORIGINAL CONTRACT NO. & TITLE: P-11320-C -- Crane Rail Repair and Related Work, Berths 10 & 11, Locust Point Marine Terminal - SouthORIGINAL CONTRACT APPROVED: Item 3T, DOT Agenda 10/15/80CONTRACTOR NAME: Eastcoast Railroad Contractors, Inc. Hershey, PACHANGE: Change Order #1 retroactive to avoid delay and extra charges, calls for the contractor to furnish two (2) sections of crane rail: 135 lb., 39 feet long for the agreed upon lump sum price of \$2,150.00.

Contract provides for MPA to furnish four (4) sections of crane rail to be used by contractor. Crane rail was available to MPA from its stock, but due to an MPA emergency, one (1) length was used to replace a length which was damaged at (N) LPMT, Pier 4/5, which was installed by MPA Maintenance. Of the three lengths remaining in stock, one (1) length was found to be cracked and could not be used. The cause of the crack is unknown. Therefore, to maintain the flow and scheduled completion of the work, MPA authorized the contractor to furnish the two (2) additional lengths of rail required for completion. Time was of the essence, owing to the fact that a substantial part of Pier 4/5's crane service was inoperative during the performance of the work and a potential loss of revenue was eminent.

AMOUNT OF CHANGE ORDER: \$2,150.00FUND SOURCE: 100% Special Funds budgeted to MPAORIGINAL CONTRACT AMOUNT: \$11,640.76REVISED CONTRACT AMOUNT: \$13,790.76PERCENTAGE INCREASE: 18%

Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

GENERAL ITEM -- 3T

BPW -- 3/18/81

Department of Transportation - Maryland Port AdministrationORIGINAL CONTRACT NO. & TITLE: MPA-E79-23 (29023)
Storm Pins for Whirley Cranes
MPA TerminalsORIGINAL CONTRACT APPROVED: Item 2T, DOT Agenda 11/5/80CONTRACTOR'S NAME: John F. Feezer Co., Inc.
Elkridge, Md.CHANGE: Change Order No. 1, retroactive to avoid delay and extra charges, in the amount of \$4,350.00 provides for:

(1) Installation of additional beam bracing on the two Locust Point cranes to dampen the vibration of sway braces for the crane tie downs. Vibration was noted during test operation following installation of sway braces.

Lump Sum	\$1,750.00
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(2) The replacement of a damaged beam, previously undetected, on Crane No. 7612 at Locust Point.

Lump Sum	\$2,600.00
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AMOUNT OF CHANGE ORDER: \$4,350.00FUND SOURCE: 100% Special Funds budgeted to MPAORIGINAL CONTRACT AMOUNT: \$19,100.00REVISED CONTRACT AMOUNT: \$23,450.00PERCENTAGE INCREASE: 23%

Board of Public Works Action - The above-referenced Item was:

Approved

with Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

Department of Transportation - Maryland Port Administration

ORIGINAL CONTRACT NO. & TITLE: MPA-E79-27 (29027)
 Modifications and Repairs to
 Berths 5 thru 12
 Dundalk Marine Terminal

ORIGINAL CONTRACT APPROVED: Item 7T, DBFP Agenda 6/6/79

CONTRACTOR'S NAME: John F. Feezer Company, Inc.
 Elkridge, Maryland

CHANGE: Change Order No. 4, retroactive to avoid delays and extra charges, for CREDIT of (\$349.63), provides for:

(1) The core drilling of a drainage hole in an electrical service pit alongside Tie Down No. 3. Drainage necessary for safe working conditions.	Time and Material	\$ 603.89
(2) Additional blacktop alongside of pier area necessary to provide proper grade to storage area. 44.45 tons at \$51.00 per ton		2,266.95
(3) Deletion of two (2) crane stops, Item No. 410, at end of Berth 12. Two (2) at \$3,400 each	CREDIT	(6,800.00)
Payment for work completed on crane stops at time of stop order.		<u>3,579.53</u>
TOTAL CREDIT		(349.63)

AMOUNT OF CHANGE ORDER: CREDIT (\$349.63)

FUND SOURCE: 100% Special Funds budgeted to MPA

ORIGINAL CONTRACT AMOUNT: \$983,110.00

REVISED CONTRACT AMOUNT: \$1,068,839.26

PERCENTAGE INCREASE: 9% including all changes

*Revised 3/17/81

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

GENERAL ITEM -- 5T

BPW -- 3/18/81

Department of Transportation - Maryland Port AdministrationCONTRACT NO. & TITLE:P-11376-C -- Painting of Interior
Walls of Leased Areas, Located The
World Trade Center, BaltimoreBIDS: Publicly advertised and solicited from thirty-two (32) firms

Bids opened 2/18/81

G&O General Contractors	\$10,130.00
Kaitis Painting Co., Inc.	\$13,960.00
HRB Construction, Inc.	\$14,990.00
Mike's Painting Co.	\$15,810.00
Carnor Painting Contractors	\$17,660.00
Mandis Maerophilipos	\$18,649.80
NLB Painting Co.	\$19,800.00
K&E Painting Co., Inc.	\$20,640.00
Edison Painting Co., Inc.	\$24,990.00
Lewis Brothers, Inc.	\$25,040.00
Barrett & Sons Painting Co.	\$25,260.00
New Look Painting & Decorating Co.	\$26,600.00
Athens General Contractors	\$31,200.00
Eastwood Painting Co.	\$37,950.00
Blair Brothers	\$40,920.00
Cassianos Painting Co., Inc.	\$43,440.00

AWARD: G&O General Contractors, Inc.
Baltimore, Md.AMOUNT: \$10,130.00FUND SOURCE: 100% Special Funds budgeted to MPADURATION: Six (6) months after Notice to ProceedREMARKS: As the owner and operator of The World Trade Center building, MPA is obligated under the terms of existing leases, to maintain its leased premises. Part of such maintenance obligation would require periodical painting of interior walls. Consistent with industry practice, MPA has adopted a policy of painting leased premises around the third anniversary of each particular lease. MPA's records indicate

(continued)

GENERAL ITEM -- 5T
(cont'd.)

BPW -- 3/18/81

approximately 80,000 square feet of wall space, some 180 door bucks and 3,000 linear feet of radiator covers will require repainting during calendar year 1981. MPA does not have sufficient manpower in house to perform this work and it is necessary to secure outside services to accomplish the necessary job.

Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 6T*

BPW-- 3/18/81

Department of Transportation - Maryland Port Administration

ORIGINAL CONTRACT NO. & TITLE: MPA-E79-2 (29002)
 Rehabilitation of Berth No. 1
 Bulkhead
 Dundalk Marine Terminal

ORIGINAL CONTRACT APPROVED: Item 33T, DOT Agenda 9/17/80

CONTRACTOR'S NAME: McLean Contracting Company
 Baltimore, Maryland

CHANGE: Change Order No. 4, retroactive to avoid delay and extra charges, in the amount of \$19,448.40 provides for:

(1) The furnishing and installation of 204 lineal feet of eight-inch Ductile Iron Drainage Pipe and the installation of an "S" Inlet to alleviate drainage problems.

Lump Sum \$17,369.40

(2) The construction of a Brick "Y" Inlet to bring settled storm drain up to grade.

Lump Sum 1,430.00

(3) The restraining and anchoring of joints in the four-inch water service line to prevent pipe failure.

Lump Sum 649.00

AMOUNT OF CHANGE ORDER: \$19,448.40

FUND SOURCE: 100% Special Funds budgeted to MPA

ORIGINAL CONTRACT AMOUNT: \$1,134,296.00

REVISED CONTRACT AMOUNT: \$1,271,671.76

PERCENTAGE INCREASE: 12% including all changes

* Revised 3/17/81

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 7TDepartment of Transportation - Maryland Port Administration

CONTRACT NUMBER & TITLE: P-11375-P (20018) -- Purchase of Fourteen (14) High Energy Absorption Elastomeric Fenders with Fixtures, Dundalk Marine Terminal.

BUDGET ESTIMATE: \$ 145,000.00

BIDS: Publicly advertised and solicited from twelve (12) firms.

Bid Opened 2/24/81

Seaward International, Inc. \$8,995.00 @ x 14 = \$125,930.00

Rubber Millers, Inc. Bid Rejected

AWARD: Seaward International, Inc.
Falls Church, Virginia

AMOUNT: \$ 125,930.00

Although only one proposal was received for the purchase, the proposal has been reviewed and approved as to reasonableness of price by the MPA Director of General Services.

FUND SOURCE: 100% Special Funds Budgeted to MPA

DURATION: 90 days after receipt of order

REMARKS: This procurement for an Elastomeric fender system at Berth 13, Dundalk Marine Terminal, is pursuant to MPA Contract E-80-18 (20018) awarded to McLean Contracting Co. (re: BPW Agenda Item 57T, 9/17/80) and more specifically change order #2 thereto (re: BPW Agenda Item 3T, 2/18/81), which deletes the wood fender system originally included in Contract #E-80-18 (20018) specifications.

Contract P-11375-P (20018) provides for the commodity procurement of fourteen (14) only 3 foot diameter by 14 foot long High Energy Absorption Elastomeric Fenders, including anchor chains and shackle fixtures, to be installed by McLean Contracting Co. (RE: BPW Agenda Item 3T, 2/18/81) at Berth 13, Dundalk Marine Terminal.

Rubber Millers, Inc. bid rejected as unresponsive. They offered to supply only four of the required fenders, at 90% of whatever Seaward International Co. bid, provided Seaward was "winning bidder".

continued

GENERAL ITEM -- 7T

BPW -- 3/18/81

REMARKS: The benefit of Elastomeric Fenders versus wood is the speed and limited cost with which the former may be replaced along with the fact that such replacements may be performed by MPA maintenance personnel.
(cont'd)

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 8T

BPW -- 3/18/81

Department of Transportation - Mass Transit Administration

CONTRACT NUMBER & TITLE: A00000PEB00
Management Services for Implementation
and Initial Operation of Integrated
Bus/Rail Service

AWARD: ATE Management and Service Co., Inc.
617 Vine Street
Cincinnati, Ohio 45202

SELECTION METHOD: Sole Source

Although only one proposal was received for this work, the proposal has been reviewed and approved as to reasonableness of price by the Director of Contract Administration and the Administrator.

AMOUNT: \$748,788.00

FUND SOURCE: 80% Federal, 20% Special Funds budgeted to MTA

DURATION: From NTP until June 30, 1983.

PROJECT: The Consultant is to provide professional transit management services for the implementation and initial revenue operation of the MTA's integrated bus/rapid transit system.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 9T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-06-04, Mondawmin Line -
South, BRRTSORIGINAL CONTRACT APPROVED: Item 26T, DBFP Agenda 4/22/77CONTRACTOR NAME: Clevecon-Au-Vianini (JV)
Cleveland, OHCHANGE: Change Order No. 008, retroactive to avoid delays and extra charges, and in the unilateral credit amount of \$171,936.50, provides for a Value Engineering Change Proposal, which involves the Ruskin Street Vent Shaft support of excavation.

The original design called for pre-bored piles, which were to be reinforced with a waler support system. However, the contractor offered a method which would make use of rock bolts, in conjunction with socketing piles five feet into the top of the rock.

This substitution was accepted after the contractor agreed to install additional monitoring equipment as a precautionary measure.

The Change Order is unilateral since, while agreement was reached as to value of the change, agreement was not achieved on amount of overhead.

AMOUNT OF CHANGE ORDER: \$171,936.50 CREDITFUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$18,997,825.00REVISED CONTRACT AMOUNT: \$19,047,557.37PERCENTAGE INCREASE: Less than 1% Increase for Change Order Nos. 001-012

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 10T

BPW--3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-06-07
Mondawmin Line-North, BRRTSORIGINAL CONTRACT APPROVED: Item 26T, DBFP Agenda 4/22/77CONTRACTOR NAME: Clevecon-Au-Vianini (JV)
Cleveland, OhioCHANGE: Change Order No. 004, retroactive to avoid delays and extra charges, and in the unilateral credit amount of \$128,129.00, provides for a Value Engineering Change Proposal (VECP) which involves the Ocala Vent Shaft support of excavation.

The original design called for pre-bored piles, which were to be reinforced with a waler support system. However, the contractor offered a method which would make use of rock bolts, in conjunction with socketing piles five feet into the top of the rock.

The substitution was accepted after the contractor agreed to install additional monitoring equipment as a precautionary measure.

The Change Order is unilateral since, while agreement was reached as to value of the change, agreement was not achieved on amount of overhead.

AMOUNT OF CHANGE ORDER: \$128,129.00 CREDITFUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$21,715,750.00REVISED CONTRACT AMOUNT: \$23,025,344.84PERCENTAGE INCREASE: 6% Increase for Change Order Nos. 001-008.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 11T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-03-02, Bolton Hill Tunnels, BRRTSORIGINAL CONTRACT APPROVED: Item 1T, DBFP Agenda 11/12/76CONTRACTOR NAME:
Fruin-Colnon Corp. & Horn
Construction Co., Inc.
St. Louis, MissouriCHANGE: Change Order No. 032, in the lump sum amount of \$22,232.15, provides for restoration of roadway, sidewalk, curb and gutters at the intersection of North Eutaw and West Lanvale Streets and on North Eutaw Street between Pierce and Mulberry Streets.

These areas had undergone utility relocation work, by BG&E and C&P Telephone Company, directly related to the subway. Damage was largely the result of necessary movement of heavy construction equipment. Although this work extended beyond the limits of this contract, the Administration is responsible for restoration required due to subway related relocations.

AMOUNT OF CHANGE ORDER: \$22,232.15FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$41,658,000.00REVISED CONTRACT AMOUNT: \$43,089,417.24PERCENTAGE INCREASE: 3.4% Increase for Change Order Nos. 001-020, 022-027, 029-032.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 12T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-06-05, Mondawmin Station Structure, BRRTSORIGINAL CONTRACT APPROVED: Item 12T, DBFP Agenda 8/16/78CONTRACTOR NAME: Granite Construction Company Watsonville, CA

CHANGE: Change Order No. 005, in the lump sum amount of \$22,351.00, provides for the placement of 1,210 L.F. of 3" electrical conduit with associated pull box.

This modification will adjust the termination point of the negative return circuits, thus allowing for a reduction in the required number of track circuits.

The overall effect will be a savings under Contract No. X0-02-02 in the approximate amount of \$90,000.00.

AMOUNT OF CHANGE ORDER: \$22,351.00FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$11,370,849.00REVISED CONTRACT AMOUNT: \$11,397,117.00PERCENTAGE INCREASE: Less than 1% Increase for Change Order Nos. 002 and 005.Board of Public Works Action - The above-referenced Item was:ApprovedDisapprovedDeferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 13T

BPW -- 3/18/81 |

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-06-05, Mondawmin Station Structure, BRRTSORIGINAL CONTRACT APPROVED: Item 12T, DBFP Agenda 8/16/78CONTRACTOR NAME: Granite Construction Company Watsonville, CACHANGE: Change Order No. 007, in the lump sum amount of \$1,658.94, provides for the following contract modifications:

1. Drilling operations for the placement of rock bolts resulted in the creation of voids and fractures between several adjacent bolt holes. In the interest of safety, these voids were plugged with grout.

Cost \$ 914.42

2. In order to assure the stability of a vertically mounted hatch cover, anchor straps were added to the original design.

Cost \$ 744.52

Total Cost \$1,658.94

AMOUNT OF CHANGE ORDER: \$1,658.94FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$11,370,849.00REVISED CONTRACT AMOUNT: \$11,398,775.94 |PERCENTAGE INCREASE: Less than 1% Increase for Change Order Nos.002, 005 and 007.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 14T

BPW -- 3/18/81

Department of Transportation - Mass Transit Administration

ORIGINAL CONTRACT NO. & TITLE: NW-04-04, Laurens Street Station Structure - BRRTS

ORIGINAL CONTRACT APPROVED: Item 10T, DBFP Agenda 5/17/78

CONTRACTOR NAME: Granite Construction Co.
Watsonville, CA

CHANGE: Change Order No. 018, in the lump sum amount of \$10,000.00, provides for the relocation of construction materials from Storage Lot No. 124 to Storage Lot No. 18.

This relocation was necessary, as Storage Lot No. 124 was needed by Baltimore City to start construction work of their own.

Because the replacement storage area is at least equal in size to the vacated area and is at least as convenient to the project site, no compensation is due the contractor for increased haul distance. The contractor is, however, due compensation for unanticipated hauling, restoring and resecuring materials to Lot No. 18.

\$10,000.00

AMOUNT OF CHANGE ORDER: \$10,000.00

FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT: \$36,283,000.00

REVISED CONTRACT AMOUNT: \$36,278,982.99

PERCENTAGE DECREASE: Less than 1% Decrease for Change Order Nos. 001-006, 008-016, 018 and 021.

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 15T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-01-06, Charles Center Station Structure & Line, BRRTSORIGINAL CONTRACT APPROVED: Item 1T, DBFP Agenda 10/5/77CONTRACTOR NAME: Intercounty Construction Corporation Hyattsville, MarylandCHANGES: 1. Change Order No. 043, in the lump sum amount of \$15,106.00, provides for the following revisions to the pedestrian and vehicular maintenance of traffic program:

A. In order to establish a safer footing for pedestrian traffic, plywood sheathing was placed over standard wooden decking in all sidewalk areas.

\$ 11,106.00

B. Concrete type traffic barriers were substituted for wooden barricades, thus establishing a safer, more attractive perimeter for the construction area. Since the contractor was originally required to furnish barricades, only the incremental cost has been recognized by this Change Order.

\$ 4,000.00

2. Change Order No. 064, in the lump sum amount of \$7,642.00, provides for revisions to access hatches for Emergency Exits and Fire Valve Pits.

These revisions have been made in order to standardize hatch sizes throughout the system, and to avoid operational problems which have been experienced by the Washington Metro System with difficulty opening hatches.

\$ 7,642.00

3. Change Order No. 065, in the lump sum amount of \$35,517.00, provides for a means of reimbursing the contractor for the construction of seven 10" valve vaults, two 12" valve vaults, two 16" valve vaults, and one 20" valve vault.

Although the contract documents specifically called for the construction of these vaults, the unit price schedule did not provide an item for payment purposes.

\$ 35,517.00

continued

GENERAL ITEM -- 15T
(continued)

BPW -- 3/18/81

AMOUNT OF CHANGE ORDERS: \$58,265.00
FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTA
ORIGINAL CONTRACT AMOUNT: \$32,284,100.00
REVISED CONTRACT AMOUNT: \$43,822,614.00
PERCENTAGE INCREASE: 35.7% Increase for Change Order No. 001-021, 023-040, 042-045, 047, 051, 057, 059, 063-065.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 16T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: NW-02-06

Lexington Market Station Structure, BRRTS

ORIGINAL CONTRACT APPROVED: Item 41T, DBFP 3/1/78CONTRACTOR NAME: Peter Kiewit Sons' Company
Milmont Park, PACHANGE: Change Order No. 009, in the lump sum amount of \$62,404.00, provides for the following contract modifications:

1. While excavating for utility work in the 200 block of N. Eutaw St., several previously unknown foundations were encountered. These obstructions brought about increased costs for excavation, as well as loss of production.

Cost - \$12,812.00

2. As a result of the relocation of the southeast entrance to the Lexington Market Station, new gas services on N. Eutaw St. between Lexington and Clay Sts. were no longer necessary, and therefore eliminated from the contract.

Credit - \$5,330.00

3. In order to provide adequate concrete cover for the structural steel beam flanges at the northeast entrance, it was necessary to increase the concrete encasement from 1'7" to 1'8 1/2" to compensate for addition of inch and a half cover plates welded to the underside of the beams, and to maintain the required fire rating.

\$1,089.00

4. Miscellaneous revisions resulting from mechanical constructability comments:

- A. Erect an additional interior wall to enclose and support a hydraulic elevator for the handicapped. The wall had been inadvertently omitted from the plans.

\$18,189.00

continued

GENERAL ITEM -- 16T
(cont'd.)

BPW -- 3/18/81

- B. Provide wall openings, suitably reinforced, to accommodate HVAC duct systems. Openings had been inadvertently omitted from plans.
\$2,200.00
- C. Provide protective concrete encasement around 13KV main power feeder in the Northeast Entrance Complex in accordance with recommendation of the Fire Marshall.
\$1,620.00
- D. Provide additional sleeves for fire protection piping to conform to final design of follow-on Contract No. NW-02-07 whereby piping is to be installed.
\$ 500.00
- E. Revision of framing and column size of Northeast Entrance Column Nos. B103 and B104 to correct discrepancy with building design.
\$17,786.00

5. As a result of the aforementioned changes, the contractor was entitled to a 14 calendar day extension, with compensation for related overhead costs.
\$13,538.00

<u>AMOUNT OF CHANGE ORDER:</u>	\$62,404.00
<u>FUND SOURCE:</u>	80% Federal, 20% Special Funds budgeted to MTA
<u>ORIGINAL CONTRACT AMOUNT:</u>	\$27,858,465.00
<u>REVISED CONTRACT AMOUNT:</u>	\$32,462,134.18
<u>PERCENTAGE INCREASE:</u>	16.5% Increase for Change Order Nos. 001-029 and 031.

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

Department of Transportation - Mass Transit Administration

ORIGINAL CONTRACT NO. & TITLE: NW-03-04, Bolton Hill Station Finish, BRRTS

ORIGINAL CONTRACT APPROVED: Item 47T, DBFP Agenda 11/7/79

CONTRACTOR NAME: Peter Kiewit Sons' Co.
Milmont Park, PA

CHANGE: Change Order No. 005, retroactive to avoid delay and extra charges, in the lump sum amount of \$117,484.00, provides reimbursement to the contractor for performing additional work as directed by the Administration.

The scope of the work is broad and includes the following: relocation of the TC&C Room doors; deletion of mid-line isolation valves; revisions to station graphics and signage; addition of PABX telephone conduits; relocation of stainless steel rail and electrical conduits; addition of drainage pump control elevations; revised details for the fare box floor cover plate; additional reinforcement for the CMU walls; revisions to the snow melting control system; and changes in the power supply to the Electrical Equipment Room. The aforementioned modifications are added to the Contract as a result of systemwide contract requirements, recent design policy and criteria and the correction or deletion of miscellaneous discrepancies.

The contractor and the Administration have not reached agreement on the cost of the additional work, therefore Change Order No. 005 is presented as a unilateral change based on a detailed estimate prepared by the Construction Manager.

AMOUNT OF CHANGE ORDER: \$117,484.00 ESTIMATED

FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT: \$7,693,500.00

REVISED CONTRACT AMOUNT: \$8,015,201.71

PERCENTAGE INCREASE: 4.2% Increase for Change Order Nos. 001-006

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

GENERAL ITEM -- 18T

BPW -- 3/18/81

Department of Transportation - Mass Transit Administration

ORIGINAL CONTRACT NO. & TITLE: NW-06-08

ORIGINAL CONTRACT APPROVED: Item 31T, DBFP 3/15/78

CONTRACT NAME: Ohio Valley Construction Co.
McLean, VA

CHANGE: Change Order No. 011, in the lump sum amount of \$16,000.00, provides compensation to the contractor for leaving a project office building intact upon completion of the contract.

The contract provided that the MTA would furnish a building to the contractor for use as a project office at no cost. The building provided was the old Carlin Drive-In movie concession stand building, a cinder block structure. It was assumed this building had sufficient utility connections, partitions, sanitary facilities, etc. for the intended purpose. This was not the case and the contractor had to spend approximately \$14,000.00 for utility connections and \$15,000.00 for miscellaneous improvements including wiring, lighting, partitions, etc.

The amount of this Change Order represents a settlement for the cost of the above unanticipated renovations less depreciation.

The building will be retained for use as a project office for the contractor on Contract No. X0-04-09.

\$ 16,000.00

AMOUNT OF CHANGE ORDER: \$16,000.00

FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT: \$5,205,744.00

REVISED CONTRACT AMOUNT: \$5,885,165.61

PERCENTAGE INCREASE: 13.1% Increase for Change Order Nos. 001 through 012.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 19T

BPW -- 3/18/81

Department of Transportation - Mass Transit AdministrationORIGINAL CONTRACT NO. & TITLE: X0-08-04, Elevators, BRRTSORIGINAL CONTRACT APPROVED: Item 11T, DBFP Agenda 2/21/79CONTRACTOR NAME: Otis Elevator Company
Philadelphia, PACHANGE: Change Order No. 002, in the lump sum amount of \$7,500.00, provides for the color coding of hydraulic pipes for sixteen elevators, which are located throughout the system.

This work was performed at the request of the Baltimore City Fire Marshal, who felt that it would be prudent to identify the potential hazard of hydraulic fluid.

AMOUNT OF CHANGE ORDER: \$7,500.00FUND SOURCE: 80% Federal Funds, 20% Special Funds budgeted to MTAORIGINAL CONTRACT AMOUNT: \$1,570,134.00REVISED CONTRACT AMOUNT: \$1,577,634.00PERCENTAGE INCREASE: Less than 1% Increase for Change Order Nos. 001 and 002.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

Department of Transportation - Mass Transit Administration

CONTRACT NO. & TITLE: NW-07-06, West Cold Spring Site, BRRTS

ESTIMATE: \$1,222,588.00

BIDS: Publicly advertised, opened February 3, 1981.

Ratrie, Robbins & Schweizer, Inc.	\$ 923,717.25
P. Flanigan & Sons, Inc.	924,857.80
T. J. Company	1,001,421.57
Flippo Construction Co., Inc.	1,072,824.45
Ralph Marcantoni & Sons Co.	1,130,693.45
Mahoney Brothers Co.	1,156,925.00
Potts & Callahan, Inc.	1,185,380.00

AWARD: Ratrie, Robbins & Schweizer, Inc.
Baltimore, Maryland

In accordance with the Governor's Code of Fair Practices, the Contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT: \$923,717.25

FUND SOURCE: 80% Federal, 20% Special Funds budgeted to MTA

DURATION: 180 calendar days after Notice to Proceed

REMARKS: The work to be done under this contract includes construction of the parking lot and various site facilities for the West Cold Spring Station. The work includes approximately 20,000 sq. yds. of bituminous concrete and portland cement concrete pavements, including textured and colored concrete paving materials; concrete curbs and gutters; sidewalks and medians; storm drainage facilities; seeding and sediment and erosion control; conduit systems and wiring; lighting pole bases; and installation of Administration-furnished luminaries and light poles. Incidental work includes bicycle lockers and racks; granite stair treads; motorcycle hitching posts; striping and provisions for signage and graphics to be installed by others.

The work includes work in city rights-of-way for purpose of closing existing driveway entrances, constructing new entrances, and revising the median configuration and drainage in Wabash Avenue. The work also involves slope grading on property of the Western Maryland Railway Company.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 21T

BPW -- 3/18/81

Department of Transportation - Mass Transit Administration

ORIGINAL CONTRACT NO. & TITLE: MTA-3-5-11, Design and Construction of Auxiliary Boiler - Bldg. #5, Bush Street Division

ORIGINAL CONTRACT APPROVED: Item 19T, DBFP Agenda 9/5/79

CONTRACTOR NAME: Harry Sparks Company, Inc.
Baltimore, MD

CHANGE: Change Order No. 1, retroactive to avoid delay and extra charges, and in the lump sum amount of \$99,610.76, provides for:

1. Removal and replacement of the existing 1,000 gallon boiler feed water tank. The tank was found to have developed excessive leaks and to be damaged beyond repair. Since it is an integral part of the new auxiliary boiler system, replacement was necessary.

\$ 13,615.00

2. Furnishing and installing a new circuit breaker panel. Use of circuits in an existing panel was intended, but subsequent to preparation of design documents it was necessary to utilize the existing circuits for other purposes.

\$ 1,430.00

3. Removal and replacement of two (2) 20 foot lengths of two inch underground fuel oil lines. During construction the existing lines were found to be leaking, and deteriorated beyond repair.

\$ 1,200.00

4. Payment for design work in connection with Items 1 - 3, above, in accordance with the design/construct provisions of the contract.

\$ 250.00

5. Conversion of the three boilers to a dual-feed mode (#6 oil and natural gas). Analysis of consumption and cost of fuel oil and gas during the 1979-80 heating season indicated

continued

GENERAL ITEM -- 21T
(cont'd)

BPW -- 3/18/81

an estimated \$95,000.00/year saving can be realized utilizing gas. BG & E has determined they can supply the required gas. Included in the conversion is replacement of existing damaged and deteriorated 8 inch steam service pipes, provision of a new 6 inch gas line, 3 inch condensate line, 3 inch air and water lines, change of 4 inch valve to 6 inch, installation of new pipe support racks and insulation of water, steam and condensate lines.

\$ 83,115.76

AMOUNT OF CHANGE ORDER: \$ 99,610.76

FUND SOURCE: 66 2/3 Federal Funds, 33 1/3 Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT: \$120,831.00

REVISED CONTRACT AMOUNT: \$220,441.76

PERCENTAGE INCREASE: 82%

REMARKS: Because of additional work, ordering and delivery of equipment and component, and delays in delivery, the contract completion is extended to July 31, 1981.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 22T

BPW -- 3/18/81

Department of Transportation - Mass Transit Administration

REFERENCE: Approval is requested for the acquisition of additional real property interests from the Western Maryland Railway Company for Section A of the Baltimore Region Rapid Transit System. This property is required for the construction of crash walls between the Western Maryland Railway and the Rapid Transit System.

At the time of the original purchase, which was approved by the Board of Public Works on November 9, 1978, as Item 38T, pages 65 and 66, the extent of this additional taking could not be identified by our General Consultant. Since then, our Consultant has identified the additional property needed and has prepared new metes and bounds descriptions for Parcels 1, 4 and 4A. It was agreed by Western Maryland Railway and the Mass Transit Administration that the compensation for this additional taking should be an extension of the unit cost used in the original acquisition.

OWNER: Western Maryland Railway Company

PRICE: \$2,000.00, based on unit costs developed in the appraisals for the original taking. A copy of the extension of the unit valuation used in the original appraisals is attached.

FUND SOURCE: 80% Federal (UMTA) 20% Special Funds budgeted to MTA

REMARKS: At the time of the original settlement, approved by the Board of Public Works on November 9, 1978, the extent of any additional taking for the crash walls could not be determined. It was known at that time that an additional Confirmatory Deed would be necessary. Our General Consultant has since provided us with revised descriptions for the three parcels involved. These descriptions have been approved by Western Maryland Railway's Engineering Staff, and a Confirmatory Deed prepared for this acquisition has been approved by both the Legal Staff of Western Maryland Railway and the Mass Transit Administration.

Board of Public Works Action - The above referenced Item was:

Approved:

With Discussion:

Disapproved:

Without Discussion:

Deferred:

Withdrawn:

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 23T

BPW -- 3/18/81

Department of Transportation - Motor Vehicle Administration

CONTRACT NO. & TITLE: MVA/VEIP 002-PS, 003-PS, 004-PS, 005-PS
Personal Services Contracts, Vehicle
Emission Inspection Program

BIDS: Selection of employees was made from 27 personal interviews conducted by the Program Manager, Vehicle Emissions Inspection Program, MVA. Candidates were solicited from public advertising and eligibility listings from MVA's Personnel Office and Department of Human Services.

AWARD: Brian T. Bowman as Vehicle Emission Inspector (Salary - Grade 8)
Michael K. Phillips as Vehicle Emission Inspector (Salary - Grade 8)
Jeffrey S. Bolling as Motor Vehicle Operator (Salary - Grade 5)
Michael A. Schultz as Motor Vehicle Operator (Salary - Grade 5)

AMOUNT: \$39,991.00 (Total, four contracts)

FUND SOURCE: 100% Federal Funds

DURATION: Thru September 30, 1981

REMARKS: The Vehicle Emission Inspection Program mandated by statute, Title 23, Subtitle 2 of the Transportation Article as amended by the 1980 Session of the General Assembly and is to comply with the provisions of the Federal Clean Air Act. The entire Program will be federally funded until January, 1983 at which time the Program should be supported by the collection of inspection fees.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 24T

BPW -- 3/18/81

Department of Transportation - State Aviation AdministrationCONTRACT NO. & TITLE: SAA-AE-81-001 Update of Noise Plans
Baltimore/Washington International
Airport and Glenn L. Martin State AirportAWARD: Bolt, Beranek and Newman, Inc.
Cambridge, MassachusettsAMOUNT: \$99,500.00 Lump Sum

Although only one proposal was received for this work, the proposal has been reviewed and approved as to reasonableness of price by William J. Connors, Jr.

FUND SOURCE: 100% Special Funds budgeted to SAADURATION: Six months after Notice to ProceedPROJECT: Provide support required by SAA to comply with provisions of Title 5, Subtitle 8 of the Transportation Article which requires the Administration periodically review and Update Noise Abatement Plans and Noise Zones around BWI and Martin Airports. The BWI Airport Noise Zone must be reviewed by September, 1981. The Martin Airport Noise Zone is due for review no later than May, 1982.REMARKS: TPSSB process not applicable. Consultant contract for Non-Architectural/Engineering services. Sole source selection made following procedures of MDOT Consultant Selection Guidelines including review by SAA Consultant Screening Committee of qualifications of three Acoustical Consulting Firms. Decision for sole source selection is based upon their proprietary interests in the supply of updated inputs to the NOISEMAP computer program used by SAA in making assessments of airport noise.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

Department of Transportation - State Aviation Administration

LEASE: To allow for the conduct of a lost baggage delivery service at BWI Airport and to allow for the assignment of 331 SF of non-air-conditioned space in the Airport Terminal Building.

LESSEE: Dependable Delivery Services, Inc.
Baltimore, Md.

RENT: 331 sq. ft. of unfinished/non air-conditioned space in the Terminal Building at BWI Airport.

11/21/80 - 12/31/80 at \$6.63 PSFPA - \$2,194.53PA
1/01/81 - 11/20/82 at \$7.78 PSFPA*- \$2,575.18PA

Plus 10% of total gross receipts from contractors operations at BWI Airport.

* Includes Utilities Service Charge of \$2.35 PSFPA as outlined in Tenant Directive 401.1.

TERM: Two (2) years, commencing November 21, 1980 and terminating November 20, 1982. Either party may cancel without cause by giving thirty (30) days advance written notice to the other party.

REMARKS: The aforementioned fees charged for unfinished/non air-conditioned space are those standard rental fees as set forth in SAA Tenant Directive 401.1 and are subject to change as set forth therein. The concession fee of 10% of total gross receipts is that same fee paid by other operators of lost baggage delivery services at BWI Airport.

This Agreement is being submitted for retroactive approval due to the fact that the Contractor had to begin providing the subject services for a number of tenant airlines immediately on November 21, 1980, and there was no lead time to develop the Agenda Item for early approval.

Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

Department of Transportation - State Aviation Administration

LEASE: An Agreement to lease certain areas of the Strawberry Point Hangar and adjacent ramp area at Glenn L. Martin State Airport for the purposes of:

1. Establishment of an aeronautical museum and reference library.
2. Gift Shop and Vending Machine Food Service.
3. Conduct of flight demonstrations.

Space to be leased encompasses:

	<u>Strawberry Point</u> <u>Hangar</u>	<u>Adjacent</u> <u>Ramp Area</u>
Phase 1	13,906 sq. ft.	¶
Phase 2	28,588 sq. ft.	¶
Phase 3	109,500 sq. ft.	¶

*Additional ramp area available during all phases, at agreed rental rates, in 10,000 sq. ft. increments.

LESSEE: Maryland Aviation Historical Society, Inc.
Laurel, Maryland

RENT: From gross receipts for sales of goods, services and admission charges:

- 10% of first \$1,000,000.00
- 7.5% from \$1,000,000.01 to \$1,500,000.00
- 5.0% in excess of \$1,500,000.00

Subject to minimum annual guarantee of \$3,900.00/acre, adjusted annually to pro rata costs of operating, maintaining and improving airport common use areas.

TERM: Ten years, as follows:

Phase 1 - 3/1/81 - 8/31/81*
2 - 9/1/81* - 5/31/82*
3 - 6/1/82* - 3/1/91

Subject to option to renew for two additional five year periods upon mutually agreeable terms, and approval of the Board of Public Works.

(continued)

* Approximate Dates

REMARKS: During Phases 1 and 2, Lessee is to make in-kind contributions to maintenance and repair of the Hangar as a portion of the rent. During Phase 3, Lessee will assume full operating and maintenance responsibility for the Hangar and leased ramp area, and assume pro rata share of cost of improvements/repairs to utility/access infrastructure.

During each phase, Lessee is responsible for fencing and other access control devices between the leased area and other tenant operational areas, and for making all improvements necessary for the conduct of its operations. Access by the public will be very limited during Phase 1, and air shows are to be permitted only if determined to be feasible, based upon community, environmental and airport impact.

** Revised 3/16/81

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Discussion

Without Discussion

Withdrawn

*With addition to lease. Termination would be by December 31, 1981.

GENERAL ITEM -- 27T

BPW -- 3/18/81

Department of Transportation - State Aviation Administration

LEASE: An agreement to lease 87,120 sq. ft. of land at BWI Airport to Lessee for use as a motorcycle research and education facility.

LESSEE: Motorcycle Safety Foundation
Linthicum, Maryland

RENT: 87,120 sq. ft. @ \$.16 PSFPA = \$13,939.20 per annum

TERM: Two (2) years, commencing on February 1, 1981 and expiring on January 31, 1983.

REMARKS: The annual rental rate of \$.16 PSFPA is based upon a 10% return per year to the State of the estimated land value of \$70,000 per acre for the subject leased premises.

The Lessee entered into a three (3) year Lease Agreement with the State, with a three (3) year option to extend, on January 2, 1975 (BPW Agenda Item 3T - SAA-LC-10), with the three (3) year extension expiring 1/31/81. The Lessee wishes to enter into an additional two (2) year Lease. The Lessee has previously constructed a motorcycle test track, two modular buildings, and roadways on the leased premises. There will be no costs to the State associated with this Agreement.

The State Aviation Administration has determined that a ten percent (10%) rate of return (capitalization rate) on the estimated land value of \$70,000.00 per acre is appropriate for this Lease Agreement with the Motorcycle Safety Foundation, since the Foundation is a nonprofit foundation conducting a transportation-related activity at BWI Airport, and there will be no cost to the State associated with this Agreement, since the said Foundation is responsible for all utility costs and all other payments relating to their lease of the premises.

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 28T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationCONTRACT NO. & TITLE: Field Surveys, Area IAWARD: Fox & Associates, Incorporated
Hagerstown, Md.SELECTION METHOD: Selection made by Transportation Services Selection Board on January 16, 1981.AMOUNT: \$68,900 (Not to Exceed, including a maximum Fixed Fee of \$6,027)FUND SOURCE: 100% Special Funds budgeted to SHADURATION: All work will be completed by March 1, 1983.PROJECT: Consultant Engineering Services to perform field surveys and/or associated office work, on an ongoing basis, in connection with various Highway Administration project sites located in Montgomery, Prince Georges, Allegany, Garrett, Washington, Carroll, Frederick and Howard Counties.REMARKS:COMPETITIVE PROPOSALS:

	Technical Proposal Rating	Price Proposal	Composite Ranking
Fox & Associates	305	\$68,900.00	1
Tallamy, Van Kuren, Gertis & Theilman	248	\$68,305.00	2
HSC Engineering Corp.	251	\$77,725.00	3
Van Reuth & Weidner	234	\$93,985.00	4
Maddox & Associates	279	\$102,254.00	5

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 29T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationCONTRACT NO. & TITLE: Field Survey Services, Area IIAWARD: George William Stephens, Jr. & Asso., Inc. Towson, Md.SELECTION METHOD: Selection made by Transportation Services Selection Board on 1/16/81AMOUNT: \$65,038.00 (Not to Exceed, including a maximum Fixed Fee of \$5,814.00)FUND SOURCE: 100% Special Funds budgeted to SHADURATION: All work to be completed by 3/1/83PROJECT: Consultant Engineering Services to perform field surveys and/or associated office work, on an on-going basis, in connection with various Highway Administration project sites located in Dorchester, Somerset, Wicomico, Worcester, Caroline, Cecil, Kent, Queen Annes, Talbot, Baltimore, Harford, Calvert, Charles and St. Marys Counties.COMPETITIVE PROPOSALS:

	<u>Tech. Proposal Rating</u>	<u>Price Proposal</u>	<u>Composite Ranking</u>
George William Stephens	248	\$ 66,419.00	1
J.R. McCrone, Inc.	322	\$ 98,454.00	2
Purdum & Jeschke	225	\$ 84,385.00	3
Beavin Company	205	\$ 84,980.00	4
C.D. Messick, Jr. & Asso.	208	\$100,764.00	5

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 30T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationCONTRACT NO. & TITLE: Field Surveys, StatewideAWARD: Greenhorne & O'Mara, Inc.
Annapolis, Md.SELECTION METHOD Selection made by Transportation Services Selection Board on January 16, 1981AMOUNT: \$80,283.00 (Not to Exceed, including a maximum Fixed Fee of \$7,023.00)FUND SOURCE: 100% Special Funds budgeted to SHADURATION: All work will be completed by 3/1/83PROJECT: Consultant Engineering Services to perform field surveys and/or office associated work, on an on-going basis, in connection with various Highway Administration project sites located in any of the twenty three (23) counties of Maryland.COMPETITIVE PROPOSALS:

	<u>Tech. Proposal Rating</u>	<u>Price Proposal</u>	<u>Composite Ranking</u>
Greenhorne & O'Mara, Inc.	308	\$80,283.00	1
Whitman, Requardt & Asso.	276	\$78,049.00	2
Century Engineering	257	\$75,367.00	3
Dewberry, Nealon & Davis	238	\$73,433.00	4
Evans, Hagan & Holdefer	201	\$76,173.00	5
John E. Harms & Asso.	221	\$87,465.00	6

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 31T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationORIGINAL CONTRACT NO. & TITLE: AW-167-414; Janitorial Services for the SHA Brooklandville FacilityORIGINAL CONTRACT APPROVED: Item 27T, 12/19/79CONTRACTOR NAME: Supreme Services of Baltimore, Inc. Arbutus, Md.CHANGE: Change Order No. 1, retroactive in part, and in the amount of \$2,184.96, provides for:

1. Retroactive approval for payment of two window cleanings during calendar year 1980 at bid unit price of \$250.00/cleaning. While the requirement for window cleaning was incorporated in the contract, provision for payment was inadvertently omitted.

\$500.00

2. Anticipated cost of two window cleanings during calendar year 1981 at unit price of \$275.00/cleaning, an increase of \$25.00 per cleaning due to increase in minimum wage.

\$550.00

3. Increase of \$94.58/month for scheduled cleaning during calendar year 1981 due to increase in minimum wage effective 1/1/81.

\$1,134.96

AMOUNT OF CHANGE ORDER: \$2,184.96FUND SOURCE: 100% Special Funds budgeted to SHAORIGINAL CONTRACT AMOUNT: \$39,480.00REVISED CONTRACT AMOUNT: \$41,664.96PERCENTAGE INCREASE: 5.5%

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

Department of Transportation - State Highway Administration

CONTRACT NO. & TITLE:

Contract No. 1214, Stripping and Cleaning
Salvaged Aluminum Sign Blanks, Glen
Burnie Traffic Division Sign Shop

BIDS: Publicly advertised, bids opened 12/18/80.

West Shore Radiator Works, Inc. \$ 14,700.00

Although only one bid was received for this work, the proposal was reviewed and approved as to reasonableness of price by the responsible Chief, Bureau of Traffic Operations of the State Highway Administration.

AWARD: West Shore Radiator Works, Inc.
Lemoyne, Pennsylvania

AMOUNT: \$14,700.00

FUND SOURCE: 100% Special Funds budgeted to SHA

DURATION: Thirty days from Notice to Proceed

REMARKS: This contract provides for stripping and cleaning of both sides of 30,000 square feet of flat aluminum signs by mechanical means. The process will remove reflective and non-reflective sheeting or enamel paint and will straighten bent signs as long as they have not been creased. Typical signs subject to reprocessing would be bent, faded, vandalized, changed route designations or obsolete wording. Signs can be recycled 3 - 4 times before minimum thickness tolerance is exceeded. It is expected that purchase of new aluminum will be reduced 30 - 40%. Signs salvaged would otherwise be scrapped as new signing cannot be applied over the old material, and SHA does not have the capability of performing this work.

This is a relatively new process, and the contractor is the only one known to do this work in the Middle Atlantic area. For this reason, solicitation was not possible. Public advertisement was utilized to seek competitive bids, but this contractor was the only bidder.

The States of Virginia, Pennsylvania, New Jersey and Delaware utilize this company for this purpose. SHA representatives took sample material to the contractor who demonstrated the process thereon to complete satisfaction.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

GENERAL ITEM -- 33T

BPW -- 3/18/81

Department of Transportation - State Highway Administration

REFERENCE: Approval of Deeds covering conveyance of excess SHA real property.

A. Property: 6.682⁺ acres of land, located on the north side of Md. Rt. 193 (University Boulevard), west of Sligo Creek Parkway, in Montgomery County.

Disposal: To a political subdivision, in accordance with Section 8-309, Transportation Article of the Annotated Code of Maryland.

Grantee: Montgomery County

Price: \$362,456.00 (cost of acquisition plus 6% simple interest to 6/4/79 from date of acquisition)

Remarks: Deed is subject to a reverter clause which provides that the land shall be held for "public purposes", and in the event that it ceases to be used for public purposes, all right, title and interest shall revert to the State of Maryland, to the use of SHA, DOT.

Deed has been forwarded to BPW Secretary for execution.

B. Property: 7.73⁺ acres of land, located on the south side of Md. Rt. 193 (University Boulevard) west of Sligo Creek Parkway, in Montgomery County.

Disposal: To a political subdivision, in accordance with Section 8-309, Transportation Article of the Annotated Code of Maryland.

Grantee: Montgomery County

Price: \$123,162.00 (cost of acquisition plus 6% simple interest to 6/4/79 from date of acquisition.)

Remarks: Deed is subject to a reverter clause which provides that the land shall be held for "public purposes", and in the event that it ceases to be used for public purposes, all right, title and interest shall revert to the State of Maryland, to the use of SHA, DOT.

GENERAL ITEM -- 33T
(cont'd.)

BPW -- 3/18/81

Deed has been forwarded to BPW Secretary for execution.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred*

With Discussion

Without Discussion

Withdrawn

*Mrs. Lieder, Secretary, Department of State Planning to check into this.

GENERAL ITEM -- 34T

BPW -- 3/18/81

Department of Transportation - State Highway Administration

REFERENCE: Approval is requested for conveyance of:

A Deed of perpetual utility easement, consisting of 2,660 \pm sq. ft., along two sides of a lot of excess land. This land is located on the west side of Rt. 36 (Mt. Savage Road) at its intersection with Bloom Street, between Corriganville and U.S. 40 (National Pike) in Allegany County.

This easement will provide for location of the Corriganville-Ellerslie Water Projects Alignment.

Although there will be no damage to the land and, in fact its value will be enhanced, consideration of \$100.00 will be paid for the easement.

Right of entry was granted, effective 12/4/80, to Grantee, The Allegany County Water Commission. Deed has been forwarded to BPW Secretary for execution.

Board of Public Works Action - The above-referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 35T

BPW -- 3/18/81

Department of Transportation - State Highway Administration
Interstate Division for Baltimore City

ORIGINAL CONTRACT NO. & TITLE: BC 246-44-815
Harbor Tunnel Thruway to Holabird Ave.

ORIGINAL CONTRACT APPROVED: Item 51T, DBFP Agenda 6/25/73

CONTRACTOR NAME: Beavin/Lyon Asssociates, Inc. (J/V)
Baltimore, Md.

CHANGES: 1. Extra Work Order No. P-4-CE, in the amount of \$36,900.00, provides for checking of additional Shop and/or Working drawings for the referenced projects, to be charged to construction contract
FAP No. I-IG-95-4(81)34
SHA No. BC 246-76-815
Baltimore City No. 2370R
I-95, Clinton Street to Holabird Avenue

\$36,900.00

2. Extra Work Order No. P-5-CE, in the amount of \$13,765.00, provides for the consultant to review settlement plate and prezometer readings for the I-95 abutment fill, to be charged to construction contract
FAP No. I-IG-95-4(81)34
SHA No. BC 246-76-815
Baltimore City No. 2370R

\$13,765.00

AMOUNT OF CHANGE ORDERS: \$50,665.00

FUND SOURCE: 90% Federal, 10% Baltimore City

ORIGINAL CONTRACT AMOUNT: \$2,800,000.00

REVISED CONTRACT AMOUNT: \$3,850,182.07

PERCENTAGE INCREASE: 38%

(continued)

GENERAL ITEM -- 35T
(cont'd.)

BPW -- 3/18/81

REMARKS: Submission of Extra Work Order to Engineering Consultant contracts of Interstate Division for Baltimore City; previously approved by the funding agencies, Federal Highway Administration and Baltimore City.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Received

With Discussion *

Without Discussion

GENERAL ITEM -- 36T

BPW -- 3/18/81

Department of Transportation - State Railroad AdministrationORIGINAL CONTRACT NO. & TITLE: Conrail Freight Operating Agreement
SRA 3101-08ORIGINAL CONTRACT APPROVED: Item 41T, 6/6/79CONTRACTOR NAME: Consolidated Rail CorporationCHANGE: Approval is requested for Supplement No. 3 to the third extension of this operating agreement, to add an additional three months to the term provided in Supplement No. 2, approved as Item 38T, DOT Agenda 6/18/80, expiring 3/31/81.AMOUNT OF CHANGE ORDER: \$8,700FUND SOURCE: 70% FRA, 30% Wicomico CountyPREVIOUS CONTRACT AMOUNT: \$41,414.00PERCENTAGE DECREASE: 16%/yr. on annualized basisREMARKS: Continued freight service on this line, USRA Line 676, from Salisbury to Hebron, would only be feasible if the shippers were willing to pay a surcharge of \$122.00 per car. All four shippers declined and advised that discontinuance of rail service would not adversely impact them. Wicomico County concurs in our decision to terminate rail freight service on this line at the end of June, 1981.

The requested three month extension will allow time for traffic to clear from the line and for shippers to make other transportation arrangements.

The Office of Management and Budget has proposed to rescind the FFY 1981 appropriation of state assistance funds administered under grants to the states by the Federal Railroad Administration. If Congress goes along with this proposal, the State would have to pay the 70% Federal funds (\$6,090) anticipated. Congress has 45 days from March 10, 1981 to make a decision.

(continued)

GENERAL ITEM -- 36T
(cont'd.)

BPW -- 3/18/81

Lease of this branch line will continue until acquisition is completed. This is expected to be accomplished by the end of the current fiscal year. The State will rail-bank the branch line for future transportation use. Shippers and Wicomico County support this action because much of the land along the corridor is zoned industrial and will be developed sometime in the future. Rail service may be feasible at that time.

Board of Public Works - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

Department of Transportation

State Railroad Administration

ORIGINAL CONTRACT NO. & TITLE:SRA2101-013 - Rehabilitation of
Locomotive-Hauled Passenger CoachesORIGINAL CONTRACT APPROVED:

Item 66T, DOT Agenda 8/6/80

CONTRACTOR NAME:General Electric Company
Hornell, New YorkCHANGE:

Change Order No. 2 provides a net credit in the amount of \$537.00 for changes in the Technical Specifications. These changes result from the continuing joint review of the specifications by the contractor, SRA and the operating railroad. They represent the addition of a desirable feature to the five cars that will be equipped with toilet facilities for the Elderly and Handicapped and the simplification of equipment on the entire fleet of 22 cars.

A. To install temperature sensitive valve in lavatory water supply which drains all water should freezing become imminent. Cost is \$293.00/car.

\$1,465.00

B. To simplify the design of the removable cover on the box under the car in which the battery is installed. Credit of \$91.00/car.

\$2,002.00 CREDIT

AMOUNT OF CHANGE ORDER:

\$537.00 Decrease

FUND SOURCE:80% Federal, 20% Special Funds
budgeted to SRAORIGINAL CONTRACT AMOUNT:

\$5,462,400.00

REVISED CONTRACT AMOUNT:

\$5,446,346.00

PERCENTAGE INCREASE OR DECREASE:

0.3% Decrease

REMARKS: This Change Order applies to the rehabilitation work being performed under the basic contract on 22 Locomotive-Hauled Passenger Coaches previously purchased by MDOT, (Item 60T, DOT Agenda 8/15/79).

Board of Public Works - The above referenced Item was: Approved Disapproved Deferred

With Discussion

 Without Discussion Withdrawn

GENERAL ITEM -- 38T

BPW -- 3/18/81

Department of Transportation - Maryland Transportation Authority
Toll Facilities Administration

REFERENCE: In accordance with COMAR .16.02.02 and Article 78A, §15, of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land as described below, which is excess to the needs of the Toll Facilities Administration.

PROPERTY: 1.488 acres+, located at Sollers Point, Baltimore County, adjacent to the Toll Facilities Administration's Headquarters and Central Depot Buildings at the Francis Scott Key Bridge.

CLEARINGHOUSE APPROVAL: October 27, 1980, Control #81-ESL-31

ACQUISITION COST: After construction remains of right-of-way acquired in 1977 (date of condemnation settlement) for construction of toll plaza, Administration Building and Central Depot at Francis Scott Key Bridge, \$19,000 per acre, or total cost for the approximate 1.5 acres, \$28,500.

CURRENT APPRAISAL: \$39,500 (\$26,500 per acre) by John F. Duke, Jr., independent appraiser.

REMARKS: This conveyance was approved by the Maryland Transportation Authority at its meeting of November 19, 1980.

In 1973, the Baltimore Gas and Electric Company requested that the subject property be conveyed to them for the purpose of constructing a submarine cable terminal station. At that time, the State Highway Administration was in the process of condemning and acquiring some 21 acres of land at this location for the construction of the toll plaza area for the Francis Scott Key Bridge, and Administration and Maintenance Buildings for the Toll Facilities Headquarters.

The Baltimore Gas and Electric Company was given permission to construct their terminal station, with the understanding that when the condemnation case was completed, Toll Facilities would convey the 1.488 acres, at a price to be determined.

continued

GENERAL ITEM -- 38T
(cont'd)

BPW -- 3/18/81

The terminal station is constructed, our condemnation case is complete, the 1.488 acre site has been appraised and we propose to convey to the Baltimore Gas and Electric Company for the sum of \$39,500.00.

The site is bounded on one side by the Patapsco River, on one side by property already owned by BG & E, separated by a canal, and on two sides by property owned by the Maryland Transportation Authority, thus there is no public access. However, we will issue to the Baltimore Gas and Electric Company a permit, attached to deed, granting them access.

Deed has been forwarded to BPW secretary for execution.

Board of Public Work Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 39T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationORIGINAL CONTRACT NO. & TITLE: A 519-60-670, W 520-5-670
US Route 48 (National Freeway)ORIGINAL CONTRACT APPROVED: Item 38T, DBFP Agenda 11/7/79CONTRACTOR NAME: Greiner Engineering Sciences, Inc.
Baltimore, MarylandCHANGE: Extra Work Request No. 1 provides for additional alignment
studies for the High Germany Road Interchange.AMOUNT OF CHANGE ORDER: \$3,144.00FUND SOURCE: 70% Federal, 30% Special Funds
budgeted to SHAORIGINAL CONTRACT AMOUNT: \$454,119.00REVISED CONTRACT AMOUNT: \$457,263.00PERCENTAGE INCREASE: 0.7%REMARKS: Project includes final engineering design and preparation
of construction contract plans in connection with U.S.
Route 48 from 0.35 miles east of Orleans Road to 0.35
miles west of existing Bottenfield Road, approximately
3.86 miles in Allegany and Washington Counties.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 40T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationORIGINAL CONTRACT NO. & TITLE: Co 321-19-270
Maryland Route 404ORIGINAL CONTRACT APPROVED: Item 35T, DBFP Agenda 8/20/74CONTRACTOR NAME: Whitman, Requardt & Associates
Baltimore, MarylandCHANGE: Supplemental Agreement to modify the basis of payment for Phase II Design Services, now known as Phase III and Phase IV Design Services, because of a delay in design services which were not the fault of the Consultant, increased costs associated with said delay, and modifications to the approved alignment resulting from the Location and Design Public Hearings.AMOUNT OF CHANGE ORDER: \$544,542.00FUND SOURCE: 70% Federal, 30% Special Funds
budgeted to SHAORIGINAL CONTRACT AMOUNT: \$795,141.00REVISED CONTRACT AMOUNT: \$1,619,916.00 (Includes three (3)
previously authorized
EWO's)PERCENTAGE INCREASE: 103%REMARKS: Project involves the relocation of Maryland Route 404, the Denton By-Pass, a distance of approximately 6.8 miles in Caroline County. This Supplemental Agreement is in the amount of \$1,189,163 which includes the \$544,542 of additional funds.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 41T

BPW -- 3/18/81

Department of Transportation - State Highway AdministrationORIGINAL CONTRACT NO. & TITLE: H 665-001-482; Bel Air Avenue
High Speed RR, Harford CountyORIGINAL CONTRACT APPROVED: Item 22T; DBFP Agenda 10/2/74CONTRACTOR NAME: Porter & Ripa Associates, Inc.
Bridgewater, New Jersey

CHANGE: Extra Work Order No. 14 provides for additional engineering services due to changes in the scope of work including additional work for the pedestrian overpass, a parking lot, maintenance of traffic plans and the extension of the structure at Bel Air Avenue. The original project provided for a single span structure over the railroad with contained fill approach ramps on both sides. Subsequent to initial design it was determined that the height of the retaining walls (35 feet) was unacceptable. Accordingly, the structure was extended by adding 4 spans to each side of the main span which allowed for the contained fill sections to end at a height of 12 feet.

AMOUNT OF CHANGE ORDER: \$202,931.00FUND SOURCE: 100% Federal FundsORIGINAL CONTRACT AMOUNT: \$393,403.00REVISED CONTRACT AMOUNT: \$843,531.00PERCENTAGE INCREASE: 114%

REMARKS: Project involves High Speed Railroad Grade Crossing Elimination at two locations in Harford County.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

with Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 42T

BPW -- 3/18/81

Department of Transportation - State Highway Administration

REFERENCE: Approval is requested for a Confirmatory Deed to the Maryland National Capital Park and Planning Commission for 13.29 acres \pm of land located to the west of the interchange of Route 240 (Washington National Pike) and Brown Station Road.

This land was conveyed to the Maryland National Capital Park and Planning Commission, with concurrence of the Board of Public Works, by Deed executed 12/8/61 by the Chairman/Director of Highways for the State of Maryland. The Deed contained a reverter clause as follows:

"It being covenanted and agreed between the Grantor and Grantee that in the event the property hereby conveyed ceases to be used solely for public park and public park purposes title to the same shall immediately revert and be vested in the Grantor, its successors and assigns, upon the payment by the Grantor herein to the Grantee herein the sum of Ten Thousand Eight Hundred and Twenty-three dollars, the covenant to run with the land and be binding upon the Grantee, its successors and assigns, in perpetuity."

Maryland National Capital Park and Planning by deed dated June 15, 1976, conveyed this parcel of land to the City of Gaithersburg. The deed contained the same reverter clause as quoted above.

The City of Gaithersburg now requests that a change be made in the reverter clause to remove the clause limiting land use to "Public Park and Public Park Purposes", and to substitute therefore a restriction to "Public use approved by the Board of Public Works of Maryland". This will require confirmatory change in the Deed of Conveyance from SHA to the Maryland National Capital Park and Planning Commission.

The original of this Deed has been forwarded to the BPW Secretary for execution.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

With Discussion *

Without Discussion

Withdrawn

Department of Transportation - State Aviation Administration

ORIGINAL CONTRACT NO. & TITLE: SAA-SV-79-030
HVAC Systems Operations and
Maintenance at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 23T, DBFP Agenda 9/5/79

CONTRACTOR NAME: Allied Eastern States Maintenance Corp
New York, NY

CHANGE: Amendment No. 1, in the amount of \$64,613.64, provides for
the following:

1. Add responsibility for inspection, operation, maintenance and repair of HVAC Systems located in the following buildings at the BWI Airport:
 - a. Air Cargo Buildings A, B and C
 - b. Fire/Rescue Station
 - c. Elm Road Administration Building
 - d. North Ramp Administration Building (GADO/HINSON)
 - e. Ground Equipment Service Building to include Paint Facility
 - f. Airway Limo Executive Building and Garage
 - g. SAA Field Maintenance Building
2. Increase the number of maintenance engineers employed under this contract from 5 to 6.

AMOUNT OF CHANGE ORDER: \$64,613.64 (not to exceed)

FUND SOURCE: 100% Special Funds budgeted to SAA

ORIGINAL CONTRACT AMOUNT: \$2,024,016.27 (for 3 years)

REVISED CONTRACT AMOUNT: \$2,088,629.91 (for 3 years)

PERCENTAGE INCREASE: 3.2%

REMARKS: The Administration has had an insufficient number of technically qualified in-house personnel to maintain the numerous HVAC units associated with the ten remote buildings. As a result, breakdowns have been frequent resulting in disruption of tenant services. The breakdowns are costly (approximately

(continued)

GENERAL ITEM -- 43T
(cont'd.)

BPW -- 3/18/81

REMARKS: \$23,000 in FY80 for emergency calls alone) and the number of breakdowns is likely to increase as the units age. Many are now 8-10 years old.

Amendment No. 1 will provide routine inspections to detect potential problems, a formal preventive maintenance program and repair service. The contractor has, on occasion, provided emergency service on the units and has done so at rates cheaper than those offered by other vendors. On one occasion, there was a net savings of almost \$1,000 for the replacement of a compressor unit.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn 99

*Approved 2-10. Governor absent at the time.

DEPARTMENT OF TRANSPORTATION - State Aviation Administration

ORIGINAL CONTRACT NO. AND TITLE: - SAA-LC-831 Land Lease with the United States Government for space at the Glenn L. Martin State Airport

ORIGINAL CONTRACT APPROVED: - Item 7T, DBFP Agenda 5/5/76

LESSEE: - United States of America
Department of the Army
Corps of Engineers
Baltimore, Maryland

CHANGE: - Permits use of additional 3.105± acres on which to construct additional service facilities for the Maryland Air National Guard

AMOUNT OF CHANGE: - Present lease provides for payment of \$1.00 for the 25 year term, subject to a sharing of the operating costs of the Airport. This supplement provides no change in revenue based upon present method of cost allocations.

DURATION: - This supplement has no effect on the term of the basic agreement which is for a 25 year period, ending on June 30, 2000.

REMARKS: The "Joint Airport Use Agreement" required by Section 9 of this Agreement (SAA-LC-831) is provided by SAA-MA-003, and requires rental payments by the Military Department of Maryland in the amount of \$172,839 for the year ending June 30, 1981.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 45T

BPW -- 3/18/81

DEPARTMENT OF TRANSPORTATION:

State Aviation Administration

LEASE: No. SAA-MA-81-003
Joint Airport Use Agreement
Glenn L. Martin State Airport

LESSEE: Military Department
State of Maryland

RENT: \$172,839.00 per annum, payable in twelve equal payments

TERM: One year; July 1, 1980 through June 30, 1981; the related land lease is for a twenty-five year period, expiring on June 30, 2000, however, this agreement provides for a continuation of the previous basis for rental payments for one year, pending renegotiation of the basis for charging.

REMARKS: This is a "follow-on" agreement to that which expired on June 30, 1980. Rights granted to the U.S. Government by the related land lease include the exclusive use of approximately 68.4 acres at the Martin State Airport and the use in common with other tenants of the runways, taxiways, roadways, etc.

Land Lease No. SAA-LC-831 grants to the United States Government the right to occupy land at GLMSA through June 30, 2000, subject to negotiation of an agreement with the Military Department of Maryland specifying rental payments and related matters.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

DEPARTMENT OF TRANSPORTATION: State Aviation Administration

LEASE: No. SAA-MA-81-004
Land Lease Agreement
Glenn L. Martin State Airport

LESSEE: United States of America
(Acting through the U.S. Corps of Engineers)

RENT: \$1.00 and other good and valuable consideration for the term of the lease. A joint airport lease agreement between DOT-SAA and the Military Department of Maryland provides additional rental revenue and support services. (See SAA-MA-81-005);

TERM: For the period of July 1, 1980 through June 30, 1981, with option to extend for one year under same terms and conditions;

REMARKS: This is a "follow-on" lease to that which expired on June 30, 1980 and provides for occupancy of hangar and adjacent facilities until newly constructed Air National Guard complex is ready for occupancy.

Under the terms of SAA-MA-81-005 (the companion "Joint Airport Use Agreement specified in Section 12 of this Agreement), the Military Department of Maryland will pay \$76,140.00 in rental payments for the space and facilities specified in this Agreement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

With Discussion

Without Discussion

Withdrawn

*Approved 2-0. Governor absent at the time.

GENERAL ITEM -- 47T

BPW -- 3/18/81

DEPARTMENT OF TRANSPORTATION: State Aviation Administration

LEASE: No. SAA-MA-81-005

Joint Airport Use Agreement,
Glenn L. Martin State Airport

LESSEE: Military Department
State of Maryland

RENT: \$76,140.00 per annum, payable in twelve equal payments

TERM: One year; July 1, 1980 through June 30, 1981; renegotiation of rent will be on basis of operating costs if option to extend the related land lease is exercised by the U.S. Government

REMARKS: This is a "follow-on" lease agreement to that which expired on June 30, 1980;

Agreement No. SAA-MA-81-004 with the United States Government grants the right to occupy Hangar No. 1 and use related appurtenances, subject to the terms of this "Joint Airport Use Agreement" and payment of specified rental fees. Both the lease and "joint use agreement" are for a one-year period to allow further negotiation of new rental terms for periods after June 30, 1981.

Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

Gov. Absent
*Approved 2-0. Governor absent at the time.

III. ITEMS SUBMITTED ON THE AGENDA BY THE SECRETARY, DEPARTMENT OF GENERAL SERVICES:

CONTRACT AWARDS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items 1 through 17, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 105 through 122, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 105 through 122.

CONTRACT AWARD

Item 1

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Bowie State College, Bowie
Prince George's County

CONTRACT NO. AND TITLE

Install gymnasium floor
James Gymnasium

BIDS By Public Advertisement and Solicitation

John K. Eareckson Company, Inc. - Baltimore, Md.	\$ 76,750
Harrison Wood Floors, Inc. - Baltimore, Md.	\$ 86,500
Arundel Engineering Corporation - Baltimore, Md.	\$ 93,000
Sun Engineering & Construction, Inc. - Glen Burnie, Md.	\$105,000

AWARD

John Eareckson Company, Inc.

In accordance with the Governor's code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT

\$76,750

FUND SOURCE

36.03.01.05.08-312

Fee

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

105

CONTRACT AWARD

Item 2

DEPARTMENT OF NATURAL RESOURCES

Deep Creek Lake State Park, Swanton
Garrett County

CONTRACT NO. AND TITLE

Surface the Camping Area Entrance
Road and the Road to the Maintenance
Complex

BIDS By Public Advertisement and Solicitation

Phoenix Construction Corporation - Cumberland, Md.	\$12,380
Keystone Lime Company, Inc. - Springs, Pa.	\$14,355
Petroleum Equipment Service, Inc. - Cumberland, Md.	\$14,910
Airway Construction Company, Inc. - Glen Burnie, Md.	\$22,140

AWARD

Phoenix Construction Corporation

In accordance with the Governor's Code of Fair Practices, the Contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT \$12,380

FUND SOURCE 30.01.05.001.002.00.08-315

FEE Not applicable

REMARKS This project consists of patching of potholes and re-paving.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 3

DEPARTMENT OF NATURAL RESOURCES

Gathland State Park, Jefferson
Frederick County

CONTRACT NO. AND TITLE

Install burglar alarm system

BIDS By Public Advertisement and Solicitation

Yost Electronics, Inc. - Frederick, Md.	\$ 980.00
Security Alarm Service, Inc. - Frederick, Md.	\$1,041.00
Honeywell Protection Services - Baltimore, Md.	\$1,340.00
Glessner Protective Services, Inc. - Hagerstown, Md.	\$1,375.00

AWARD

Yost Electronics, Inc.

In accordance with the Governor's Code of Fair Practices,
the contractor will execute an approved Affirmative Action
Plan as part of the contract.

AMOUNT \$980.00

FUND SOURCE 30.01.05.001.010.00.08-279

FEE Not Applicable

REMARKS This project consists of installing a burglar alarm system in the
Gapland Lodge at Gathland State Park.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

- 4 -

Item 4

DEPARTMENT OF NATURAL RESOURCESPocomoke River State Park, Snow Hill
Worcester CountyCONTRACT NO. AND TITLEPaint water tower
Shad Landing AreaBIDS By Public Advertisement and Solicitation

Minos Contractors, Inc. - Baltimore, Md.	\$ 5,800
G & O General Contractors, Inc. - Baltimore, Md.	\$ 6,120
Manolis - Mavrophilipos - Baltimore, Md.	\$ 7,700
Sun Painting Company, Inc. - Baltimore, Md.	\$ 7,814
Corrosion Control Corp. - New Castle, Del.	\$ 8,725
Eastwood Painting Co., Inc. - Baltimore, Md.	\$10,650
Tower Maintenance Co., Inc. - Linthicum, Md.	\$11,485
The Kessler Tank Company, Inc. - Fremont, Ohio	\$13,738
Edison Painting Company, Inc. - Baltimore, Md.	\$15,290
Adams Company - Salisbury, Md.	\$21,140

AWARD

Minos Contractors, Inc.

In accordance with the Governor's Code of Fair Practices,
the contractor will execute an approved Affirmative Action
Plan as part of the contract.

AMOUNT

\$5,800

FUND SOURCE

30.01.05.001.034.00.08-310

Fee

Not Applicable

REMARKS This project consists of cleaning and painting the interior
and exterior surfaces of the 25,000 gallon water storage tank.
This tower was last painted in 1973.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DCS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 5

UNIVERSITY OF MARYLAND

College Park, Prince George's County

CONTRACT NO. AND TITLE

U-794, First Partial Phase I
Handicap Accessibility

BIDS By Public Advertisement and Solicitation

Cougar Enterprises, Inc. - Hyattsville, Md.	\$ 8,900
Chamberlain Contractors, Inc. - Laurel, Md.	11,600
Cougar's Contractors Co. - Hyattsville, Md.	12,500
Madeira Construction Co., Inc. - Arlington, Va.	16,785
Chasco Corporation, - Hyattsville, Md.	22,422
Rapp Contracting, Inc. - Beltsville, Md.	22,950
Old Line Contracting Co., Inc. - Beltsville, Md.	23,000
Brown Construction - Laurel, Md.	23,563
Golden Construction, Inc. - Annandale, Va.	24,875
Technical Construction, Inc. - Alexandria, Va.	49,700

AWARD

Cougar Enterprises, Inc.

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT

\$8,900

FUND SOURCE

Item 041 GCL 1979

"Modifications to facilities to provide program accessibility for the handicapped..."

FEE

Not Applicable

REMARKS This project consists of constructing 30 handicap curb cuts, painting a crosswalk and constructing approximately 80 feet of bituminous sidewalk

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CONTRACT AWARD

Item 6

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Maryland State Police, Frederick
Frederick County

CONTRACT NO. AND TITLE

SPB-801 - Soundproof Communications
Room - Barrack "B"

BIDS By Public Advertisement and Solicitation

Henry C. Sparrow and Sons, Inc. - Baltimore	\$ 5,535.00
Target Construction Company - Baltimore	5,946.00
Floyd L. Culler, Inc. - Frederick	6,764.00
Athens General Contractors, Inc. - Baltimore	8,730.00
Ward Electronic Services, Inc. - Baltimore	9,966.00
Ausherman Construction Company - Frederick	11,551.59

AWARD

Henry C. Sparrow and Sons, Inc.

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT \$5,535

FUND SOURCE 35.06.01.37.002.14.099

Fee Not applicable

REMARKS The purpose of this contract is to provide for sound control within the Communications Room and additional security control for the Barracks.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

DGS 81/5 *Approved 2-0. Governor absent at the time.
3/18/81

Without Discussion

CONTRACT AWARD

Item 7

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Western Maryland Center, Hagerstown
Washington County

CONTRACT NO. & TITLE

W-521-741-(22)
Construction of a New Patient's
Elevator and Elevator Shaft

BIDS By Public Advertisement and Solicitation

	Base Bid	Alt. #1 (Plus)	Base Bid Plus Alt. #1
Norman S. Earley & Son, Inc. - Hagerstown, Md.	\$107,000	\$12,900	\$119,900
Lee Builders, Inc. - Hagerstown, Md.	\$105,970	\$16,770	\$122,740
Bronka Construction Company, Inc. - Hagerstown, Md.	\$121,000	\$23,000	\$144,000
Callas Contractors, Inc. - Hagerstown, Md.	\$124,500	\$27,600	\$152,100

Base Bid - Consists of a new four story elevator shaft including installation of a hydraulic elevator complete with all necessary electrical and mechanical work.

Alternate #1 - Consists of replacing existing interior partitions with new interior partitions and finishes.

AWARD

Norman S. Earley & Son, Inc.

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT

\$119,900 Acceptance of Base Bid
plus Alt. #1

FUND SOURCE

\$78,679.60 - Item 52 GCL 1974, "Construction of elevator tower and installation of elevator"
\$41,220.40 - CA 80-339, "To supplement the appropriation . . . elevator"

FEE

Chapman and Associates

REMARKS This project will enable the hospital to provide additional elevator service for clients, staff and visitors.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 8

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Western Maryland Center, Hagerstown
Washington County

CONTRACT NO. & TITLE

W-521-801
Replacement of Fire Alarm System

BIDS By Public Advertisement & Solicitation

Semko Electric Company, Inc. - Hagerstown, Md.	\$35,799.50
Shifler Electrical Association, Inc. - Hagerstown, Md.	\$38,400.00
Crum Electric Company, Inc. - Frederick, Md.	\$44,950.00
Richard F. Kline, Inc. - Frederick, Md.	\$49,900.00

AWARD

Semko Electric Company, Inc.

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT \$35,799.50

FUND SOURCE Item 867 GCL 1976
"To correct Life Safety Deficiencies
in various hospitals and centers of DHMH"

FEES Not Applicable

REMARKS This project updates the existing fire alarm system to comply with the licensing requirements for the institution.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 9

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Maryland Training School for Boys
Carney, Baltimore County

CONTRACT NO. & TITLE

DT-531-741-C

Completion of Insulation of 7 Cottages

BIDS By Public Advertisement & Solicitation

The Marluth Construction Company - Baltimore, Md.	\$ 8,866
Baltimore Home Insulation, Inc. - Elkridge, Md.	\$11,348
Alan Insulation, Inc. - Baltimore, Md.	\$18,440
B & F Contractors, Inc. - Randallstown, Md.	\$23,160

AWARD Marluth Construction Company

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT \$8,866

FUND SOURCE Item 88 GCL 1974
"Conversion of Seven Cottages into
Security Cottages"

FEE Not Applicable

REMARKS At its meeting of April 30, 1980, the Board of Public Works approved an award of contract to James Enterprises, the low bidder. Work was begun on May 19, 1980 with projected completion scheduled for July 17, 1980. The contractor proceeded very slowly, and after the job was approximately 80% complete, he stopped work and did not respond to repeated efforts made to contact him. On December 12, 1980, a certified letter was sent notifying him that the contract would be terminated unless work was completed by January 1, 1981. On January 23, 1981, James Enterprises was informed that the contract was terminated.

The original low bid was \$23,625, of which \$6,376.34 was paid. New bids were taken for completion of the work, the results of which are herein presented.

The Board is requested to cancel the original award, unencumber the funds and approve a new award for completion of the project.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CONTRACT AWARD

Item 10

DEPARTMENT OF NATURAL RESOURCES

Cheltenham Wildlife Management Area
Prince George's County

CONTRACT NO. & TITLE

G-17-801
Water Well

BIDS By Public Advertisement & Solicitation

Calvert Well Drilling Company - Prince Frederick, Md.	\$6,415
East Coast Well & Pump, Inc. - Davidsonville, Md.	\$6,425
Branham Contractors, Inc. - Pasadena, Md.	\$12,500
Delmarva Drilling Company, Inc. - Bridgeville, Md.	\$17,412

AWARD

Calvert Well Drilling Company

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT \$6,415

FUND SOURCE CA 81-468
"Cheltenham WMA Construction
Water Well"

Fee Not Applicable

REMARKS This well will replace the present well that has been condemned by the health department. This new well is guaranteed to produce water at a rate of at least twenty (20) gallons per minute.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CONTRACT AWARD

Item 11

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

University of Baltimore
Baltimore City

CONTRACT NO. AND TITLE

Install glass alcove
Academic Center Main Entrance

BIDS By Public Advertisement and Solicitation

Superior Automatic Door, Inc. - Baltimore, Md.	\$16,918
Caplan Brothers, Inc. - Baltimore, Md.	\$17,500
Seidman Glass Company - Baltimore, Md.	\$22,125

AWARD

Superior Automatic Door, Inc.

In accordance with the Governor's Code of Fair Practices,
the contractor will execute an approved Affirmative Action
Plan as part of the contract.

AMOUNT \$16,918

FUND SOURCE 36.03.09.06-161

FEE Not Applicable

REMARKS This project provides for the installation of two (2) pairs
of automatic sliding doors for the handicapped and the
formation of a vestibule to prevent excessive infiltration
during door operation.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 12

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Towson State University, Towson
Baltimore County

CONTRACT NO. AND TITLE

Install aluminum & glass entrance doors
General Services Building

BIDS By Public Advertisement and Solicitation

West Glass & Mirror - Westminster, Md.	\$ 1,790.00
Baltimore Glass Co. - Baltimore, Md.	\$ 2,470.00
Seidman Glass Company - Baltimore, Md.	\$ 2,761.00
Caplan Bros., Inc. - Baltimore, Md.	\$ 2,940.00
Eastern Glazing and Fabricating - Baltimore, Md.	\$ 3,060.00
Simpkins Glass Co. - Baltimore, Md.	\$ 3,280.00
Arbutus Contracting Co., Inc. - Baltimore, Md.	\$ 3,687.00

AWARD

West Glass & Mirror

In accordance with the Governor's Code of Fair Practices,
the contractor will execute an approved Affirmative Action
Plan as part of the contract.

AMOUNT

\$1,790.00

FUND SOURCE

36.03.08.06.08-228

FEE

Not Applicable

REMARKS

This project provides for the installation of additional
exterior glass doors at two different entrances to provide
vestibules in order to conserve building heating and cooling.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 13

MARYLAND STATE BOARD
FOR COMMUNITY COLLEGES

Harford Community College, Bel Air
Harford County

CONTRACT NO. & TITLE

CC-07-75-123, Alterations to Vo-Tech
Center, Phase II

BIDS By Public Advertisement and Solicitation

Forest Hill Construction Co.	- Forest Hill, Md.	\$823,000
Harold H. Hogg, Inc.	- York, Pa.	823,974
Warfel Construction	- Lancaster, Pa.	824,000
Jaeger, Inc.	- Aberdeen, Md.	838,444
M. Nelson Barnes	- Cockeysville, Md.	878,600
American Building Cont., Inc.	- Baltimore, Md.	883,092
H. A. Harris Co.	- Towson, Md.	908,000
Cirelli Joint Venture	- Severna Park, Md.	909,000
James T. Wagman	- Aberdeen, Md.	910,000
Diller-Plank, Inc.	- Willow Street, Pa.	996,000

AWARD

Forest Hill Construction Co.

AMOUNT

\$823,000

FUND SOURCE

\$303,769 (36.91%) - Local Share
519,231 (63.09%) - State Share - General Public
Junior or Community College Construction
Loan of 1975. Cost sharing is based on
the State Department of Education's
formula for support of schools in Harford
County as per Section 128A (c)(6) in
Article 77 of the Annotated Code of
Maryland (1969 Replacement Volume and
1973 Supplement)

FEE

Applicable to Gerard A. Baxter, Inc.
Bel Air, Maryland

REMARKS The Board of Public Works at its meeting of February 4, 1981 approved an allocation of \$526,916 from the General Public Junior or Community College Construction Loan of 1975 for this project. The amount requested by this Item (\$519,231) is within the amount approved by the Board of Public Works. No Federal funds are involved.

The contract will be awarded by Harford Community College and signed by local authorities. This project conforms to the Procedures adopted January 5, 1972 and the Guidelines adopted November 7, 1974.

(Continued)

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CONTRACT AWARD

Item 13 (Cont'd)

REMARKS
(Cont'd) No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Item 14

BOARD OF PUBLIC WORKSHistoric Annapolis, Inc., Annapolis
Anne Arundel CountyPROJECT NO. & TITLE#B-000-807-021
Alterations and Additions to
The William Paca Garden WallBIDS By Public Advertisement & Solicitation

			<u>Base Bid</u>
James H. Wilson, Masonry Triest and Company	Annapolis, Md		\$ 3,800
	Annapolis, Md		5,267
	<u>Alt. #1</u> (Add)	<u>Alt. #2</u> (Add)	<u>Base Bid Plus</u> <u>Alts. 1 & 2</u>
James H. Wilson, Masonry Triest and Company	\$ 16,000 30,170	\$ 660 59,385	\$20,460 94,822

Base Bid Includes the construction of approximately 15 feet of new brick wall, full thickness, to close an existing opening adjacent to King George Street, and the removal of approximately 10 square yards of existing concrete sidewalks and replacement with brick.

Alt. #1 Remove entire existing brick wall cap and reset, utilizing salvaged brick and brick supplied by owner.

Alt. #2 Completion of 600 l.f. of joint repointing in existing wall.

AWARD James H. Wilson, Masonry

AMOUNT \$20,460 - Acceptance of Base Bid Plus
Alternates 1 and 2

FUND SOURCE \$13,621.16 - Item 13, GCL 1973
"Continued development of the Paca
Gardens to include the following:
Security lighting,, protective fencing,
wall entrance from King George
Street and Entrance Ramp from
Visitor's Center to garden"
\$ 6,838.84 - Historic Annapolis, Inc.
FY81 Operating Budget

FEE Applicable to Stephen L. Harris

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5 *Approved 2-0. Governor absent at the time.
3/18/81

CONTRACT AWARD

Item 15

MARYLAND STATE BOARD
FOR COMMUNITY COLLEGES

Dundalk Community College
Baltimore County

CONTRACT NO. & TITLE

CC-16-79-139
Construction of Athletic Fields, Phase II

BIDS By Public Advertisement and Solicitation

	<u>Base Bid</u>	<u>Alt. A (Add)</u>	<u>Alt. B (Add)</u>	<u>Alt. C (Deduct)</u>
Homewood General Contractors, Inc. Ellicott City, Md.	\$503,000	\$36,700	\$77,000	\$10,000
American Building Cont., Inc. Columbia, Md.	509,905	41,888	84,990	7,957
Joseph F. Trionfo & Sons, Inc. Pikesville, Md.	538,000	40,000	80,000	10,000
P. Persico & Son, Inc. Baltimore, Md.	542,707	35,248	79,070	10,000
Russell L. Elliott, Inc. Chase, Md.	547,271	41,825	80,051	11,618
J. Vinton Schafer & Sons, Inc. White Marsh, Md.	552,800	47,500	102,300	8,593
Pikesville Contracting Corp. Finksburg, Md.	557,484	42,000	77,139	10,450
Crest Contracting Co., Inc. Sparrows Point, Md.	579,400	39,900	85,700	10,900
Shade Construction Co., Inc. Parkville, Md.	614,800	60,400	143,800	10,500
Cirelli Joint Venture Severna Park, Md.	618,900	42,900	88,000	10,850
Ehrhardt & May, Inc. Baltimore, Md.	629,000	95,000	185,000	9,500
Gray & Son Butler, Md.	675,553	90,720	169,604	20,436
	<u>Alt. D (Deduct)</u>	<u>Alt. E (Deduct)</u>	<u>Alt. F (Add)</u>	<u>Base Bid Minus Alt. D</u>
Homewood General Contractors, Inc.	\$20,000	\$6,800	\$16,200	\$483,000
American Building Cont., Inc.	20,546	7,116	11,444	489,359
Joseph F. Trionfo & Sons, Inc.	20,000	10,000	14,000	518,000
P. Persico & Son, Inc.	20,000	7,000	13,900	522,707
Russell L. Elliott, Inc.	22,697	11,197	14,717	524,574
J. Vinton Schafer & Sons	22,189	10,875	17,000	530,611
Pikesville Contracting Corp.	20,414	10,070	12,675	537,070
Crest Contracting Co., Inc.	23,300	10,100	20,000	556,100
Shade Construction Co., Inc.	20,500	10,100	14,800	594,300
Cirelli Joint Venture	23,210	12,300	18,400	595,690
Ehrhardt & May, Inc.	18,000	10,000	13,100	611,000
Gray & Son	49,552	11,000	19,690	626,001

CONTRACT AWARD

Item 15 (Cont'd)

Base Bid - Consists of construction of one multipurpose athletic field, one softball field, bleachers, storm drains, water lines, fencing, one walkway and necessary grading and landscaping.

Alternate A - Increase the size of the stadium. Reduce provision for topsoil and lawn construction for the area of increased seating.

Alternate B - Increase the size of the stadium. Reduce provision for topsoil and lawn construction for the area of increased seating.

Alternate C - Eliminate planting and landscaping @ the multipurpose field area, which would have provided screening of the field itself.

Alternate D - Eliminate perimeter planting @ the College property line adjacent to the neighbors on both the North & South sides.

Alternate E - Change color coated fence system as specified to standard hot dip galvanized steel fence system. (Eliminate color coating)

Alternate F - Replace 14 existing Bollard lighting fixtures with new pole mounted lights.

<u>AWARD</u>	Homewood General Contractors, Inc.
<u>AMOUNT</u>	\$483,000 - Base Bid minus Alternate D
<u>FUND SOURCE</u>	\$244,900 (50.70%) - Local Share 238,100 (49.30%) - State Share - General Public Junior or Community College Construction Loan of 1979. The State's share is less than 50% because the color coating on the fence system is ineligible for State funding, which the County will fund 100%.
<u>FEE</u>	Applicable to RTKL Associates, Inc., Baltimore, Md.
<u>REMARKS</u>	The Board of Public Works at its meeting of January 16, 1981 approved an allocation of \$254,348 from the General Public Junior or Community College Construction Loan of 1979 for this project. The amount requested by this Item (\$238,100) is within the amount approved by the Board of Public Works. No Federal funds are involved.
	The contract will be awarded by Dundalk Community College and signed by local authorities. This project conforms to the Procedures adopted January 5, 1972 and the Guidelines adopted November 7, 1974.
	No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

CONTRACT AWARD

Item 16

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Salisbury State College, Salisbury
Wicomico County

CONTRACT NO. & TITLE

Installation of Sod & Planting
of Grass Seed

BIDS By Public Advertisement and Solicitation

	<u>Base Bid</u>	<u>Alternate #1</u>
Moore's Sod Farms - Berlin, Maryland	\$12,285.00	\$5,955.00
Rosenkranz Nurseries - Quantico, Maryland	No Bid	No Bid
R. L. Johnson Turf, Inc. - Salisbury, Maryland	No Bid	No Bid
Princeton Turf Farms - Centreville, Maryland	No Bid	No Bid
Arundel Nursery - Pasadena, Maryland	No Bid	No Bid

Base Bid - Shall consist of the lump sum cost for the installation of 100,000 sq. ft. of sod.

Alternate Bid - Shall consist of the lump sum cost for the seeding of 203,950 sq. ft.

AWARD

Moore's Sod Farms

In accordance with the Governor's Code of Fair Practices, the contractor will execute an approved Affirmative Action Plan as part of the contract.

AMOUNT

\$18,240 Acceptance of Base Bid
plus Alt. #1

FUND SOURCE

\$14,446.40 - Item 147, GCL 1976
". . . Construction of
Athletic Fields . . ."

\$3,793.60 - 36.03.07.06.03.08

FEE

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDERS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items C-1 through C-11, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 124 through 134, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 124 through 134.

CHANGE ORDER

Item C-1

DEPARTMENT OF ECONOMIC AND
COMMUNITY DEVELOPMENT

Ocean City Convention Hall
Ocean City, Worcester County

ORIGINAL CONTRACT NO. & TITLE

B-671-774-(24), B-671-795-(24)
Interior and Exterior Improvements
Ocean City Convention Hall

ORIGINAL CONTRACT APPROVED

Item 12, DGS agenda November 7, 1979

CONTRACTOR NAME

J. Roland Dashiell & Sons, Inc.

CHANGE Change Order No. 8 covers the cutting, cleaning and
patching of the concrete deck surface for approximately 1,472
square feet at contract unit prices.

AMOUNT OF CHANGE ORDER \$5,378.70

FUND SOURCE CA 78-060

ORIGINAL CONTRACT AMOUNT \$480,000

PERCENTAGE INCREASE Less than 9% by reinstatement
Less than 60% by Change Orders

Fee Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-2

BOARD OF PUBLIC WORKS

Executive Management Board - Denton,
Caroline County

ORIGINAL CONTRACT NO. & TITLE

BC-781, District Court/Multi-Service
Center

ORIGINAL CONTRACT APPROVED

Item 2, DGS agenda October 15, 1980

CONTRACTOR NAME

J. Roland Dashiell & Son, Inc.

CHANGE

Change Order No. 1 covers a Credit for using less hardware
and for using sheet plywood in lieu of the tongue and groove
plywood roofing material as specified in the contract.

AMOUNT OF CHANGE ORDER

\$11,956 CREDIT

FUND SOURCE

Item 007, GCL 1980

"Construction of a District Court/
Multi-Service Center - Denton,
Caroline County"

ORIGINAL CONTRACT AMOUNT

\$2,520,000

PERCENTAGE DECREASE

Less than 1% Decrease by Change Order

FEE

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-3

UNIVERSITY OF MARYLAND

College Park, Prince George's County

ORIGINAL CONTRACT NO. & TITLE

U-511-751-(17) Addition & Alterations
to Mathematics Building

ORIGINAL CONTRACT APPROVED

Item 5, DGS agenda December 6, 1978

CONTRACTOR NAME

Cam Construction Co., Inc.

CHANGE Change Order No. 20 covers the costs for installing drain tile
under the floor in the basement area to direct the underground
water lines into the storm drain system.

AMOUNT OF CHANGE ORDER

\$21,551 NTE

FUND SOURCE

Item 056, GCL 1978
"Alterations and additions to
the Mathematics Building
(U-511-751) Construction"

ORIGINAL CONTRACT AMOUNT

\$5,342,000

PERCENTAGE INCREASE

Less than 2% by Change Order

FEES

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHANGE ORDER

Item C-4

UNIVERSITY OF MARYLAND

Eastern Shore, Somerset County

ORIGINAL CONTRACT NO. & TITLE

UP-4797-731-(20), Renovation
of Trigg Hall Classroom Building

ORIGINAL CONTRACT APPROVED

Item 25, DGS agenda July 25, 1979

CONTRACTOR NAME

J. Roland Dashiell & Sons, Inc.

CHANGE Change Order No. 8 covers repairs to the roof, ceiling, cornice and dormer, as well as additional painting of cornice, ceiling and dormer.

AMOUNT OF CHANGE ORDER

\$6,389 NTE

FUND SOURCE

Item 078, GCL 1977
"Renovation of Trigg Hall. . ."

ORIGINAL CONTRACT AMOUNT

\$799,000

PERCENTAGE INCREASE

Less than 5% by Change Order

Fee

Not Applicable

REMARKS The roof is approximately 30 years old and this work is required to insure that the renovation work can proceed at an uninterrupted pace. The work was not included in the original contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-5

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Towson State University, Towson
Baltimore County

ORIGINAL CONTRACT NO. & TITLE

T-543-792-(4), Extension of Chilled
Water Piping, Power Plant - Cook Library

ORIGINAL CONTRACT APPROVED

Item 43, DGS agenda July 9, 1980

CONTRACTOR NAME

Emjay Engineering & Construction Co., Inc.

CHANGE Change Order No. 2 covers the additional excavation to lower the
new chilled water pipe under existing utility lines not shown on
the contract drawings.

AMOUNT OF CHANGE ORDER \$1,777

FUND SOURCE 36.03.01.05-14-X10

ORIGINAL CONTRACT AMOUNT \$87,000

PERCENTAGE INCREASE Less than 9% by Change Orders

Fee Not applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHANGE ORDER

Item C-6

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

Division of Correction, Baltimore

ORIGINAL CONTRACT NO. & TITLE

K-743-(3), Construction of the
Reception and Diagnostic Center

ORIGINAL CONTRACT APPROVED

Item 1, DGS agenda April 22, 1977

CONTRACTOR NAME

Baltimore Contractors, Inc.

CHANGE Change Order No. 11 covers the cost of furnishing and installing
1/4" reinforcing plate behind shelves and desks in individual cells
and steel supports under the outer edge of the bunks.

AMOUNT OF CHANGE ORDER \$79,116

FUND SOURCE CA 80-361

ORIGINAL CONTRACT AMOUNT \$14,657,000

PERCENTAGE INCREASE Less than 3% by Change Order
Less than 11% by REinstatement

FEE Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHANGE ORDER

Item C-7

MILITARY DEPARTMENT

Fifth Regiment Armory
Baltimore City

ORIGINAL CONTRACT NO. & TITLE

SFC 7/9-123, Door replacement

ORIGINAL CONTRACT APPROVED

Item 18, DGS agenda July 9, 1980

CONTRACTOR NAME

The Crawford Door Sales of MD

CHANGE

Change Order No. 1 covers the installation of hardware and closers for thirty (30) exit doors at contract unit prices.

AMOUNT OF CHANGE ORDER

\$6,660

FUND SOURCE

23.08.00.08-313

ORIGINAL CONTRACT AMOUNT

\$17,877

PERCENTAGE INCREASE

Less than 38% by Change Order

Fee

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHANGE ORDER

Item C-8

UNIVERSITY OF MARYLAND

College Park, Prince George's County

ORIGINAL CONTRACT NO. & TITLE

U-756-B, Safety Modifications
Various Buildings, Phases I and II

ORIGINAL CONTRACT APPROVED

Item 51, DGS agenda June 27, 1979

CONTRACTOR NAME

Harrison and Palmer

CHANGE Change Order No. 3 covers the cost for the removal of the existing electric manhole cover and the replacement of this cover with a steel plate.

AMOUNT OF CHANGE ORDER

\$929

FUND SOURCE

Item 126, GCL 1975
"Safety Modifications to various facilities in accordance with University Program"

ORIGINAL CONTRACT AMOUNT

\$131,000

PERCENTAGE INCREASE

Less than 9% by Change Order

Fee

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-9

UNIVERSITY OF MARYLAND

College Park, Prince George's County

ORIGINAL CONTRACT NO. & TITLE

XU-2-776, Construction of Additional
Water Service for Fire Safety

ORIGINAL CONTRACT APPROVED

Item 3, DGS agenda December 5, 1979

CONTRACTOR NAME

Rapp Contracting, Inc.

CHANGE Change Order No. 2 covers the installation of additional piping, fittings, excavating, backfilling, paving, test pits, seeding and mulching for the campus water line all at contract unit prices.

AMOUNT OF CHANGE ORDER

\$30,566.74

FUND SOURCE

Item 068, GCL 1977

"Extension and replacement of utilities,
to include provision of additional
water mains for fire safety. . ."

ORIGINAL CONTRACT AMOUNT

\$181,130.25

PERCENTAGE INCREASE

Less than 28% by Change Orders

Fee

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-10

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Springfield Hospital Center, Sykesville
Carroll County

ORIGINAL CONTRACT NO. & TITLE

S-743-(17), Construction of a
Diagnostic and Treatment Building

ORIGINAL CONTRACT APPROVED

Item 6, DGS agenda September 5, 1979

CONTRACTOR NAME

Charles J. Cirelli & Son, Inc.

CHANGE Change Order No. 6 covers cost of additional metal duct work for the heating and air conditioning system; increase height of steel supports to raise roof in order to accommodate mechanical equipment; and a Credit for the deletion of trash compactors and painting, masonry work, carpentry work, gutters and down spouts due to the reinstatement of addition of "A" and "B" wings.

AMOUNT OF CHANGE ORDER \$6,773.33

FUND SOURCE Item 013, GCL 1980
"Construction of a Diagnostic and
Intensive Treatment Building"

ORIGINAL CONTRACT AMOUNT \$2,893,000

PERCENTAGE INCREASE Less than 48% by Reinstatement
Less than 1% by Change Orders

Fee Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

CHANGE ORDER

Item C-11

BOARD OF PUBLIC WORKS

Executive Management Board, Arbutus/
Catonsville - Baltimore County

ORIGINAL CONTRACT NO. & TITLE

BC-7414, Construction of District
Court

ORIGINAL CONTRACT APPROVED

Item 6, DGS agenda October 1, 1980

CONTRACTOR NAME

William F. Wilke, Inc.

CHANGE

Change Order No. 1 covers the costs for revisions to the storm water management system to conform to the requirements of the Department of Natural Resources, Water Resources Administration.

AMOUNT OF CHANGE ORDER

\$141,388

FUND SOURCE

Item 006 GCL 1980,

"To supplement the appropriation
acquisition of sites, design,
construction, and/or purchase of
three (3) facilities to be utilized
as District Court Buildings . . .
Baltimore County"

ORIGINAL CONTRACT AMOUNT

\$2,545,200

PERCENTAGE INCREASE

Less than 6% by Change Order

Fee

Applicable to VVKR, Architects

REMARKS

Just prior to bid opening VVKR was informed by DNR-WRA that criteria originally supplied to VVKR by DNR-WRA was incorrect and that additional criteria must be used in design of system or project would not be approved. After bids were opened VVKR was instructed by DGS to proceed with design changes according to DNR's additional criteria in order to obtain approval of the storm water management system. The additional criteria caused the system to be enlarged considerably, thus increasing the cost.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

APPOINTMENTS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items A-1 through A-12, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 136 through 144, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 136 through 144.

APPOINTMENTS

Item A-1

DEPARTMENT OF GENERAL SERVICES

Board of Public Works approval is requested to appoint the following appraisers.

<u>AGENCY</u>	<u>APPRAISAL</u>	<u>OWNERS</u>	<u>APPRAISER</u>	<u>FEE/FUND SOURCE</u>
A. DNR - Fair Site Anne Arundel County	Parcel 1 - 4.67 acres, unimproved Parcel 2 - 0.90 acre, improved Parcel 3 - 4.54 acres, unimproved	Maurice F. Coale Maurice F. Coale Jeannett N. Manning	Schwartzman Bockover	\$750 \$765 Item 255 ORLL 1969

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Item A-2

ST. MARY'S COLLEGE

St. Mary's City, St. Mary's County

PROJECT NO. & TITLE

J-000-762-102, Improvements to local
fire alarm systems in various buildings,
Phases II and III

PROPOSAL

All phases of A/E services

ENGINEER

Sidhu & Associates

FEE

\$12,700

FUND SOURCE

CA 80-424, "Phase II - Installation of
new fire alarm system"

COMPETITIVE PROPOSALS

Sidhu & Associates - Towson, Md.	\$12,700
James Posey Associates - Baltimore, Md.	\$18,600
Acres American, Inc. - Columbia, Md.	\$23,768
Luther M. McLeod & Associates - Towson, Md.	Non-responsive
Smith & Faass - Rockville, Md.	No bid

Luther M. McLeod's price proposal did not include a fee for Phase 6 services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

APPOINTMENT

Item A-3

DEPARTMENT OF NATURAL RESOURCES

Seneca State Park, Rockville
Montgomery County

ORIGINAL CONTRACT NO. & TITLE

P-19-732
Service Complex and Day Use Area
Design of Water, Sewer and Electric
Systems

ORIGINAL AGREEMENT APPROVED

Item A-26 DGS Agenda 73/9

ARCHITECT/ENGINEER

The VVKR Partnership, formerly
Vosbeck, Vosbeck, Kendrick, Redinger

CHANGE

Convert A/E Agreement to cover the
completion of Phases 3, 4 and 5
for the second part of a 3-part
development of the park

AMOUNT OF CHANGE

\$30,281.59

ORIGINAL AGREEMENT AMOUNT

\$88,582.41 based on a Type "B"
fee schedule

REVISED AGREEMENT AMOUNT

\$118,864 - Phase 2

FUND SOURCE

Item 016 GCL 1979,
"Construction of Phase II Day
Use Area, to include picnic
areas . . . utilities
. . . (P-19-732-A-1) and
(P-19-732-A-1)"

REMARKS

The original "B" fee contract called for the design and construction of the entire Seneca Park project. Due to funding limitation, the project was divided into three parts. Part 1 was constructed under the fee schedule. Phases 1 and 2 of part 2 were designed under the fee schedule. This conversion will allow phases 3, 4 and 5 of part 2 to be completed for a Lump Sum. Part 3 HAS NOT BEEN FUNDED.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

APPOINTMENT

Item A-4

DEPARTMENT OF NATURAL RESOURCES

Dundee - Salt Peter Creeks N.E.A.
Balto. Co.

PROPOSAL

Preparation of base maps of 3841 A+
@ 1" = 200' and 1" = 600'

ENGINEER

Harford Aerial Surveys

FEES

\$5700 Lump Sum

FUND SOURCE

Item 263 ORLL 1969

COMPETITIVE PROPOSALS

Harford Aerial Surveys, Jarretsville, Md.	\$5700 Lump Sum
Greenhorne & O'Mara, Huntingdon, Pa.	5800 "
Stewart Whittier & Assoc., York, Pa.	7196 "
Phot Science, Inc. Gaithersburg, Md.	7495 "

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Item A-5

DEPARTMENT OF NATURAL RESOURCES

Gunpowder State Park - Harford & Balto. Counties

PROPOSAL

Survey of Part of the Landrall Property 14A+

ENGINEER

E.F. Raphael & Assoc.

FEES

\$980.00 NTE

FUND SOURCE

Item 244 ORLL 1969

COMPETITIVE PROPOSALS

E.F. Raphael & Assoc., - Towson, Md.	\$ 980.00 NTE
Leo W. Rader - Timonium, Md	1,348.00 NTE
James S. Spamer & Assoc., - Towson, Md.	2,100.00 NTE

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

APPOINTMENT

Item A-6

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Frostburg State College
Allegany County

CONTRACT NO. AND TITLE

TF-511-793 Renovation of Lowndes Hall

ORIGINAL AGREEMENT APPROVED

Item A-24, August 15, 1979

ARCHITECT

Lapicki/Smith Associates

CHANGE

Redesign of approximately one half
floor to accommodate new computer

AMOUNT OF CHANGE

\$5,800

ORIGINAL AGREEMENT AMOUNT

\$52,554

REVISED AGREEMENT AMOUNT

\$58,354

FUND SOURCE

Item 039, GCL 1980
"Conversion of Lowndes Hall...
Construction"

REMARKS The College Administration is obtaining a new solid state computer
to replace the existing one. Because of this the architect is
required to redesign approximately one half of one floor including
revisions to the HVAC, plumbing and electrical plans.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3-18-81

*Approved 2-0. Governor absent at the time.

Item A-7

DEPARTMENT OF NATURAL RESOURCES

Maryland Park Service
Calvert Cliffs State Park, Calvert CountyPROJECT NO. & TITLE

P-64-741, Day-Use Facilities

PROPOSAL

All phases of A/E services

ARCHITECT

Watkins & Vitale, Inc.

FEES

\$40,930

FUND SOURCE

\$25,870 - Item 25, GCL 1974

"Design and preparation of detailed plans and specifications for construction of day-use area facilities . . . and to include renovation of existing barn"

<u>COMPETITIVE PROPOSALS</u>	<u>Proposal</u>	<u>Point Score</u>
Watkins & Vitale, Inc. - Severna Park, Maryland	\$ 40,930	103
Buchart-Horn - Baltimore, Maryland	69,550	96
Smith/Kirwin - Towson, Maryland	70,600	92
Ted Human & Associates - Cockeysville, Maryland	94,370	92
Booker Associates, Inc. - Fort Washington, Maryland	95,200	101
C.D. Messick, Jr. & Assoc. - Annapolis, Maryland	132,380	76
Greenhorne & O'Mara - Riverdale, Maryland	157,423	88

REMARKS At the March 5, 1981 public meeting of the General Professional Services Selection Board, the Department of Natural Resources recommended award of this contract as indicated. All proposals being within the time frame stipulated by the Using Agency, it was the opinion of the Using Agency that the recommended proposal represented the best combination of price and technical score. The Using Agency's recommendation was approved by the General Professional Services Selection Board and is now recommended by the General Professional Services Selection Board to the Board of Public Works for approval.

Approval is requested for all six phases; however, due to limited funding the initial award will be made for the first three phases only.

Board of Public Works Action - The above referenced Item was: Approved Disapproved Deferred Withdrawn With Discussion Without Discussion

APPOINTMENT

Item A-8

DEPARTMENT OF NATURAL RESOURCES

Maryland Park Service
Cunningham Falls State Park, Frederick County

PROJECT NO. & TITLE

P-16-741-B, Catoctin Furnace Iron Master's House

PROPOSAL

All phases of A/E services

ARCHITECT

Velsey Architects w/Preservation Associates,
Inc. (JV)

Fee

\$49,800

FUND SOURCE

Item 26, GCL 1974

"Develop plan, program and renovate walls
and furnace stack and casting house of
Catoctin Furnace . . ."

<u>COMPETITIVE PROPOSALS</u>	<u>Proposal</u>	<u>Point Score</u>
Velsey Architects w/Preservation Associates, Inc. (JV) - Silver Spring, Maryland	\$ 49,800	116
John Milner Associates - West Chester, Pennsylvania	70,760	129
Berger/Spiers - Baltimore, Maryland	87,196	94

REMARKS At the March 5, 1981 public meeting of the General Professional Services Selection Board, the Department of Natural Resources recommended award of this contract as indicated. All proposals being within the time frame stipulated by the Using Agency, it was the opinion of the Using Agency that the recommended proposal represented the best combination of price and technical score. The Using Agency's recommendation was approved by the General Professional Services Selection Board and is now recommended by the General Professional Services Selection Board to the Board of Public Works for approval.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

APPOINTMENT

Item A-9

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Laboratories Administration, Baltimore City

PROJECT NO. & TITLE

BB-695-805-(3), Renovation of Ped + 2 of Laboratory Administration, Lab Tower, O'Conor Building

PROPOSAL

All phases of A/E services

ARCHITECT

Ayers/Saint, Inc.

FEE

\$47,800

FUND SOURCE

\$16,730 - CA 81-487

"Laboratories Administration (Baltimore City): Planning to convert space originally programmed for laboratories but currently used as office space at PED + 2 of the Central Laboratory, O'Conor Building to laboratories (BB-695-805)"

COMPETITIVE PROPOSALS

Proposal

Point Score

Ayers/Saint, Inc. - Baltimore, Maryland
NCP, Inc. - Towson, Maryland
Lapicki/Smith Associates - Baltimore, Maryland
E-B-L Engineers - Towson, Maryland
Booker Associates, Inc. - Fort Washington, Maryland

\$ 47,800	109
58,207	111
65,145	125
66,140	118
88,092	102

REMARKS

At the March 5, 1981 public meeting of the General Professional Services Selection Board, the Department of Health and Mental Hygiene recommended award of this contract as indicated. All proposals being within the time frame stipulated by the Using Agency, it was the opinion of the Using Agency that the recommended proposal represented the best combination of price and technical score. The Using Agency's recommendation was approved by the General Professional Services Selection Board and is now recommended by the General Professional Services Selection Board to the Board of Public Works for approval.

Approval is requested for all six phases; however, due to limited funding, the initial award will be made for the first two phases only.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

*Approved 2-0. Governor absent at the time.

APPOINTMENT

Item A-10

UNIVERSITY OF MARYLAND

Baltimore City

PROJECT NO. & TITLE

UB-761, Pascault Row Conversion

ORIGINAL AGREEMENT APPROVED

Item A-13, DGS Agenda, April 19, 1978

ARCHITECT

Crawford Associates

CHANGE

Additional A/E services due to expanded project scope requested by the Maryland Historical Trust

AMOUNT OF CHANGE

\$28,273.50

ORIGINAL AGREEMENT AMOUNT

\$87,950

REVISED AGREEMENT AMOUNT

\$116,223.50

FUND SOURCE

36.02.02.21.01.01

REMARKS The Architect was required to scrap his original plans and redesign the building and also include additional site work as requested by Maryland Historical Trust and these changes were not a part of the original program.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion			Without Discussion

Item A-11

DEPARTMENT OF NATURAL RESOURCES

DEPARTMENT OF NATURAL RESOURCES South Mountain Natural Environment Area
Washington County

APPRaisal 4.75+ acres unimproved off Gilardi Road,
Boonsboro, Maryland

OWNER

Heirs of Thomas F. Line

RECOMMENDED APPRAISERS
AND FEES

Richard L. Bowers -- \$150
Kenneth E. Ritter -- \$200

FUND SOURCE

Item 201, Outdoor Recreation Land Loan 1969

REMARKS The Attorney General handling this case
requested updated appraisals be made.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
3/18/81 *Approved	With Discussion		Without Discussion

3/18/81 *Approved 2-0. Governor absent at the time.

APPOINTMENT

Item A-12

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Maryland State Police
Waterloo Barracks
Jessup, Anne Arundel County

ORIGINAL CONTRACT NO. & TITLE

SPWC-781-(14), Renovation of
Waterloo Barracks

NOTE: Reference is made to item A-4 of this Department's Agenda for the September 5, 1979 meeting of the Board wherein approval was granted to award a contract to Ford and Associates for \$11,600 to perform the work listed above. The low bidder has withdrawn from the contract and is unable to perform the work that was specified. Board of Public Work's approval is requested to cancel the initial award and to unencumber the funds to Ford and Associates and to re-award the contract to the A/E listed below.

ARCHITECT/ENGINEER

Donald Lee Sickler Assoc.

FEE

\$14,500

FUND SOURCE

Item 888, CA 1979
"Planning and preparation of detailed plans and specifications to renovate existing Waterloo Barracks (Howard County"

COMPETITIVE PROPOSALS

Donald Lee Sickler Assoc. - Baltimore, Md.	\$14,500
May & Holbrook - Baltimore, Md.	\$17,930
Booker Associates - Fort Washington, Md.	\$19,600
Lapicki/Smith - Baltimore, Md.	\$22,500

REMARKS The proposal includes all phases of the work.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

EQUIPMENT AWARDS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items E-1 through E-9, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 146 through 154, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 146 through 154.

EQUIPMENT AWARD

Item E-1

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Division of Correction
Jessup, Anne Arundel County

DESCRIPTION

CF 81-192, 277, 278
525 metal storage lockers; 78 desks
and two credenzas; 144 chairs of a
variety of models (swivel, with arms,
etc.) and 115 tablet arm chairs for
Annex 1 Building.

BIDS

State Use Industries, Baltimore, Md. \$84,007.75

AWARD State Use Industries

AMOUNT \$84,007.75

FUND SOURCE CA 81-504, "Equipment for the 500-bed
Security Annex to House of Correction"

REMARKS Award based on the provisions of Article 27, Section 681 of the
Annotated Code of Maryland.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3-18-81

*Approved 2-0. Governor absent at the time.

EQUIPMENT AWARD

Item F-2

UNIVERSITY OF MARYLAND

College Park, Prince George's County

DESCRIPTION

CF 81-221

Ten storage cabinets, sixty-four file cabinets (ten lateral) and fifteen utility racks for the Department of Physics & Astronomy in the Energy Research Facility.

BIDS

Student Supply Store, College Park, Md.	\$16,841.57
Glover School & Office Equipment, Inc., Cockeysville, Md.	18,288.82
Four "No Bids"	
Sixteen "No Replies"	

AWARD

Student Supply Store

AMOUNT

\$16,841.57

FUND SOURCE

GCL 1976, Item 107
"Equipment, University of Md."

REMARKS Acceptance of lowest responsive bid. The reason for the poor response to Requests for Quotation is that vendors know from experience that they cannot compete with the Student Supply Store, a franchised dealer for All Steel, Inc. State Use Industries does not make metal furniture.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DCS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

EQUIPMENT AWARD

Item E-3

UNIVERSITY OF MARYLAND

College Park, Prince George's County

DESCRIPTION

CF 81-224

Forty-five single pedestal desks with "L" extension for the Heavy Energy Research Building.

BIDS

Glover School & Office Equipment, Inc., Cockeysville, Md.	\$28,473.75
R. A. Donley & Son, Inc., Cottage City, Md.	29,205.00
G & A Distributors, Chesapeake, Va.	36,000.00
Student Supply Store	Late bid

AWARD

Glover School & Office Equipment, Inc.

AMOUNT

\$28,473.75

FUND SOURCE

GCL 1976, Item 107
"Equipment, University of Md."

REMARKS Acceptance of lowest responsive bid. State Use Industries declined to bid on this request due to its current heavy commitments.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

EQUIPMENT AWARD

Item E-4

UNIVERSITY OF MARYLAND

College Park, Prince George's County

DESCRIPTION

CF 81-253

Twenty-five museum type display cases to be used for display of the historic garment and textile collection at the College of Human Ecology.

BIDS

Interior Steel Equipment Co., Cleveland, Ohio	\$21,226
Ten "No Bids"	
Twelve "No replies"	

AWARD

Interior Steel Equipment Co.

AMOUNT

\$21,226

FUND SOURCE

CA 80-383

"Equipment, Human Ecology Building"

REMARKS Acceptance of only bid received. These cases are designed to keep out harmful light rays, dust and insects.

These units were designed in cooperation with the Smithsonian Institution, incorporating features used in that museum's custom-made cabinets which they produced in-house. The cases have since been adopted by many other museums and historic collections in the United States. The Costume Division of the Smithsonian's Museum of American History confirmed that Interior Steel is the only manufacturer of cases which meet the specifications which are designed to seal out light rays, dust and insects.

Vendors submitting "No Bids" advised that they had nothing equivalent to offer. The prices quoted by Interior Steel Equipment Co. are approximately 30% higher than good quality laboratory or display cases which do not contain the protective features of these cases. University Personnel and the Purchasing Bureau Buyer feel that this is reasonable.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3-18-81

*Approved 2-0. Governor absent at the time.

EQUIPMENT AWARD

Item E-5

UNIVERSITY OF MARYLAND

College Park, Prince George's County

DESCRIPTION

CF 80-456

Eleven pieces of shop equipment consisting of a paint spray booth, electronic wood welder, chain hoist, conveyors, and miscellaneous foundry items for the Industrial Education Department.

BIDS

Graves-Humphrey, Roanoke, Va.	\$8,564
Broadhead-Garrett Co., Cleveland, Ohio	Incomplete Bid

AWARD

Graves-Humphrey

AMOUNT

\$8,564

FUND SOURCE

GCL 1973, Item 331
"Equipment for the addition to
Industrial Education Building"

REMARKS Acceptance of lowest responsive bid. Graves-Humphrey was the lowest responsive bidder on an item-by-item basis.

Twenty invitations for bids were issued but only the above firms responded with price quotations for these items. The price offered by Graves-Humphrey is reasonable, according to the Buyer in the Purchasing Bureau, because the prices of those items offered by the second bidder, Broadhead-Garrett Co. were higher than Graves-Humphrey.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

EQUIPMENT AWARD

Item E-6

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Towson State University, Baltimore Co.

DESCRIPTION

CF 81-085,6, & 7

Three laboratory stations for hearing aid standards; noise, vibration and distortion analysis; and calibration for the Speech and Hearing Department in Van Bokkelen Hall.

BIDS

Brueel & Kjaer Instruments, Inc., Marlborough, Ma. \$137,569
Six "No Bids"
Two "No Replies"

AWARD

Brueel & Kjaer Instruments, Inc.

AMOUNT

\$137,569

FUND SOURCE

GCL 1979, Item 068

"Equipment-Alterations and addition to Van Bokkelen Hall."

REMARKS Acceptance of only responsive bid. This item was presented to the Board as E-12 of the 1-16-81 agenda but was withdrawn for more sole source information. This equipment is to be used for academic training to provide knowledge and understanding in speech, language and hearing problems and disorders, as well as to provide actual clinical experiences with clients who visit the University.

Brueel & Kjaer is the only manufacturer which produces this equipment. Not only must the components be compatible with each other, they also must be compatible with existing equipment already in use at Towson University. The Brueel & Kjaer stations are the only system available that assure this compatibility. The alternative is to reprogram the existing system at 18-20% more cost.

The vendors who did not bid advised that they had nothing similar to offer. The manufacturer offered its list price, but is absorbing shipping costs.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

EQUIPMENT AWARD

Item E-7

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Towson State University, Baltimore Co.

DESCRIPTION

CF 81-189

One diagnostic, clinical audiometer for
the Department of Communications, Sciences,
and Disorders in Van Bokkelen Hall.

BIDS

D. B. Creighton Assoc., Silver Spring, Md.	\$9,950
G.S.D. Grason Stadler, Littleton, Ma.	10,414
Biocoustics, Inc., Rockville, Md.	Non-responsive

AWARD

D. B. Creighton Assoc.

AMOUNT

\$9,950

FUND SOURCE

GCL 1979, Item 068
"Equipment-Van Bokkelen Hall"

REMARKS

Acceptance of lowest responsive bid. This audiometer will be used
to detect and determine the degree of hearing loss of patients
capable of responding to tone signals and to communicate with the
attending audiologist.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

EQUIPMENT AWARD

Item E-8

BOARD OF TRUSTEES OF THE STATE
UNIVERSITIES AND COLLEGES

Towson State University, Baltimore Co.

DESCRIPTION

CF 81-190

One diagnostic research audiometer for
the Department of Communications, Sciences,
and Disorders, Van Bokkelen Hall.

BIDS

Micro-Shev, Baltimore, Md. \$13,000
D. B. Creighton Assoc., Silver Spring, Md. Non-responsive

AWARD

Micro-Shev

AMOUNT

\$13,000

FUND SOURCE

GCL 1979, Item 068

"Equipment-Van Bokkelen Hall"

REMARKS Acceptance of only responsive bid. This type of audiometer will be used primarily to detect and measure hearing loss in patients who, for nervous reasons, cannot respond to the usual test procedures. This is accomplished by measuring electrical impulses from the various systems. These impulses are picked up by means of electrodes attached to the patient. In like manner, this type of audiometer performs otological (ear disease) and neurological diagnostic examinations.

The Teledyne equipment offered by D. B. Creighton tests brainstem responses only, whereas the Micro-Shev audiometer tests brainstem, cortical and entire peripheral auditory response. Also, the Teledyne equipment has manual gain setting, whereas automatic gain setting was specified. Automatic gain setting screens out extraneous electric impulses such as those induced by nervousness.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

EQUIPMENT AWARDS

Item E-9

MARYLAND STATE BOARD FOR
COMMUNITY COLLEGES

Cecil Community College
North East, Maryland

CONTRACT NO. & DESCRIPTION

CC-13-74-97, Indoor Batting Cage (75' x 12')
for Physical Education Building

BIDS By Public Advertisement and Solicitation

John W. Taylor Associates - Oxon Hill, Md. \$446.95
Jayfro Corp. - Waterford, Conn. 525.27

AMOUNT \$446.95

FUND SOURCE \$192.81 (43.14%) - Local Share
254.14 (56.86%) - State Share - General Public
Junior or Community College Construction
Loan of 1974. This percentage is based
on the State Department of Education's
formula for the support of schools in
Cecil County as per Section 128A (c)(6)
in Article 77 of the Annotated Code of
Maryland (1969 Replacement Volume and
1973 Supplement).

REMARKS The Board of Public Works at its meeting of June 29, 1979 approved
an allocation of \$30,250 from the General Public Junior or Community
College Construction Loan of 1974 for this project. The amount
requested by this Item (\$254.14) is within the amount approved by
the Board of Public Works. No Federal funds are involved

The contract will be awarded by Cecil Community College and signed
by local authorities.

State Use Industries does not provided this type of equipment.

This project conforms to the Procedures adopted January 5, 1972
and the Guidelines adopted November 7, 1974.

This item of equipment has been approved as eligible for purchase
with bond money by the Department of State Planning and the Maryland
State Board for Community Colleges.

No State funds will be disbursed until after such time as the loan
recipient has presented suitable evidence to the Comptroller that
it has expended its portion of the required matching funds for this
project. After the loan recipient has met this requirement, all
future invoices will be submitted to the Comptroller, who shall
disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

154

With Discussion

Without Discussion

INVOICES

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items I-1 through I-8, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 156 through 162, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 156 through 162.

INVOICE

Item T-1

DEPARTMENT OF GENERAL SERVICES

Approval is requested for payment of the following invoices for testing services on the following projects.

A. House of Correction Jessup - KJA-731-2	E.I.L. Instruments, Incorporated Testing of Main Distribution	Item 041, GCL 1977 \$709.20
B. University of Maryland, College Park - XU-1-716-775	E.I.L. Instruments, Incorporated Install 13 KW Voltage Regulators	Item 068, GCL 1977 \$212.76
C. Towson State University - T-573-771	E.I.L. Instruments, Incorporated Electrical Test	Item 041, GCL 1980 \$236.90
D. University of Maryland School of Pharmacy/Baltimore - UB-713	E.I.L. Instruments, Incorporated Testing of Isolated Ground Grid	28.02.01.03.08 \$94.56
E. Maryland Police and Correctional Training Commission - TA-761	E.I.L. Instruments, Incorporated Electrical Test	35.07.00-043.07 H99 \$165.48
F. Addition to The Maryland Center for Public Broadcasting - TV-4-761	Philip E. Schafer Testing Laboratory, Incorporated Ultrasonic testing of the welded pipe	28.02.01.03.08 \$140.00
G. Morgan State University - XN-3-773	National Foundation Engineering Soil Testing	CA 78, Item 052 \$166.15
H. Clifton T. Perkins Hospital Center - MS-791	E & S Excavating, Inc.	CA 80-346 Soil Testing \$235.40

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INVOICES

Item I-2

DEPARTMENT OF NATURAL RESOURCES

Board of Public Works approval is requested to pay the following invoices for title examination and expenses.

<u>Owner of Property</u>	<u>Agency</u>	<u>Payee</u>	<u>Fund Source</u>	<u>Title Exam./Expense</u>
A. Harry W. Strahorn Jr.	Department of Natural Resources	Real Estate Title Company	O.R.L.L.1969 Item 224	461.66
B. Harry W. Strahorn Jr.	Department of Natural Resources	Real Estate Title Company	O.R.L.L.1969 Item 237	435.48 / 191.88
C. Sulin	Department of Natural Resources	The Sentinel Title Corporation	O.R.L.L. 1969 Item 255	230.00 / 43.00
D. E. Earle & Earle S. Henderson	Department of Natural Resources	W. Thomas Gisriel	O.R.L.L.1969 Item 244	620.00 / 521.30
E. V. Cassidy	Department of Natural Resources	B. George Ballman	O.R.L.L.1969 Item 191	243.50 / 838.06
F. Simon Clopper, et ux	Department of Natural Resources	John A. Latimer, Jr.	O.R.L.L.1969 Item 221	225.00 / 13.50
G. William A. Miller, et ux	Department of Natural Resources	Robert Owen Kazary	O.R.L.L.1969 Item 237.5	298.20 / 156.48
H. Vestry of All Faith Parish	Board of Public Works	Marvin S. Kaminetz	GCL 1978 Item 003	256.25 / 17.00

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INVOICES

Item I-3

DEPARTMENT OF GENERAL SERVICES

Approval is requested for payment of the following invoices in connection with reproduction of bidding documents on various projects as follows:

BALTIMORE PHOTO AND BLUE PRINT CO. - Baltimore, Maryland

	<u>Project</u>	<u>Amount</u>	<u>Fund Source</u>
A. Western Maryland Center - Elevator Tower and Installation of Elevator	W-521-741-(22)	\$ 97.00	GCL 1974, Item 052
B. Division of Correction - Department of Public Safety and Correctional Services - Second Phase to Convert Camp Center	KI-622-771-202	90.00	BPWCA 79, Item 867
C. Board of Public Works - Annapolis Replace Underground System lines Central Services Building , Annapolis	XBA-3-795-(2)	57.60	BPWCA 80, Item 303

CARDENS REPRODUCTIVE ARTS - Baltimore, Maryland

D. Mental Hygiene Administration (Administration Headquarters) - Institute for Children and Adolescents	MM-711-A-(16)	432.00	GCL 1975, Item 035
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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INVOICE

Item I-4

DEPARTMENT OF NATURAL RESOURCES

Board of Public Works approval is requested to pay the following invoices for professional services rendered in connection with the Charles J. Trueman property, located in MERKLE WILDLIFE MANAGEMENT AREA, Prince George's County, Maryland. The fund source is Item 213, Outdoor Recreation Land Loan of 1969.

<u>PAYEE</u>	<u>AMOUNT</u>	
Carl W. A. Supp, P. E.	\$743.75	(Engineer/Geologist)
Philip R. Lamb & Co., Inc.	\$100.00	(Pre-trial conference)
Melville Peters	\$200.00	(Pre-trial conference)
Raymond C. Workley	\$150.00	(Court appearance)
Richard N. Pierce	\$1,750.00	(Appraisal)

REMARKS The above professional services were obtained and approved for payment by the Special Attorney General handling this case for condemnation proceedings.

Board of Public Works Action --- The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With discussion

Without discussion

DCH 81/5
3/18/81

159

INVOICES

Item I-5

SAINT MARY'S COLLEGE

Approval is requested for payment of the following invoice for site visits, client discussions, construction drawings, specifications and evaluation of the contractor's proposal in connection with the Fine Arts Center, Project No. J-661.

AMOUNT \$3,450 - George Vaeth Associates, Inc.

FUND SOURCE Item 178 GCL 1975,
To supplement the appropriation,
"Construction of a Fine Arts Center"

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INVOICE

Item I- 6

DEPARTMENT OF GENERAL SERVICES

Board of Public Works approval is requested for the cost of depositions in the case of Department of Natural Resources VS Charles J. Trueman, et al, Prince George, County, File No 33-PG-DNR-00005

AMOUNT

\$197.60 - Epps

FUND SOURCE

O.R.L.L. 1969, Item 213

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF NATURAL RESOURCES

Approval is requested for payment of the following invoice for materials utilized by the Department of Natural Resources in the construction of the sub-surface sewage disposal system for the Campers' Registration Office, Milburn Landing State Park, Snow Hill, Maryland.

AMOUNT

\$216.19 - Speakman Company

FUND SOURCE

CA 78-006, "Milburn Landing State Park: Construct Camp Registration Office Building"

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INVOICE

Item I-8

UNIVERSITY OF MARYLAND BALTIMORE COUNTY

Approval is requested for the payment of the following invoices for materials required for "Planting at Academic Building IV", Project No. XUA-5-744-A.

A. Angelic Nurseries, Inc.	\$ 1,242.50
B. Design Light, Inc.	<u>11,367.31</u>
Total	\$12,609.81

AMOUNT \$12,609.81

FUND SOURCE Item 118, GCL 1976
To supplement the appropriation
"Construction of Academic Building IV"

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MISCELLANEOUS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items M-1 through M-5, of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 164 through 178, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 164 through 178.

MISCELLANEOUS

Item M-1

WASHINGTON COLLEGE LOAN OF 1978

In accordance with the Washington College Loan of 1978, which provided a grant to Washington College, Chestertown, Maryland, in the amount of \$210,000, for purposes of renovations and modifications to a central heating distribution system on the campus of Washington College, subject to the requirement that the College provide at least equal and matching funds, Board of Public Works approval is requested to permit Washington College to award a contract for the following described construction:

PROJECT NO. & TITLE

EI-782-(15)

Renovation of Middle, East and West Halls -
Washington College
Chestertown, Kent County

BIDS By Public Advertisement

Base Bid

Charles E. Brohawn & Bros., Inc.	Cambridge, Md	\$1,015,000
J. Roland Dashiell & Sons, Inc.	Salisbury, Md	1,165,000

Adjusted
Scope

Base Bid Minus
Adjusted Scope

Charles E. Brohawn & Bros., Inc.	\$122,388	\$ 892,612
J. Roland Dashiell & Sons, Inc.	-	-

BASE BID Includes the replacement of heating, plumbing, electrical power and lighting systems; removal of exterior fire escapes and installation of the fire resistive stairways; removal and replacement of windows; relocation and removal of partitions and doors; removal and replacement of interior finishes; and repairs to porches.

ADJUSTED
SCOPE

Deletion of Storm Drainage System
Deletion of Maryland Sales Tax
Deletion of Plywood backing in all
Areas scheduled to receive dry wall
Deletion of Section 09815, High Build
Glazed Coatings, and 09900, Painting
Reduction in Contingency Allowance

AWARD

Charles E. Brohawn and Bros., Inc.

AMOUNT

\$892,612

135,000 - Washington College Loan of 1978

510,000 - Private Funds

247,612 - Unrestricted Endowment Loan

MISCELLANEOUS

Item M-1
(Cont'd)

REMARKS The low bid exceeded available funds for construction. Acting upon instructions from the Board of Visitors and Governors, the Architect reviewed the low bid and recommended substitutions and deletions in the scope of the project. The recommendations were further reviewed and discussed with the low bidder, resulting in an adjustment of \$122,388 and a proposed contract award of \$892,612.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Mr. Goldstein abstaining.

MISCELLANEOUS

Item M-2 MARYLAND STATE BOARD FOR COMMUNITY COLLEGES
(COMMUNITY COLLEGE OF BALTIMORE - LIBERTY CAMPUS)

Board of Public Works approval of an allocation of State funds to the Community College of Baltimore in the amount of \$236,299 from the General Public Junior or Community College Construction Loan of 1967 is hereby requested.

The Mayor and City Council of Baltimore have petitioned for State financial assistance in the cost of Construction of the Business Wing Roof and HVAC Replacement at the Community College of Baltimore - Liberty Campus (CC-03-67-130). The total estimated cost is \$337,570, with the proposed funding as follows:

State Share	\$236,299	(70%)
Local Share	<u>101,271</u>	(30%)
Total	\$337,570	(100%)

This percentage is based on the State Department of Education's formula for support of schools in Baltimore City as per Section 128A (c)(6) in Article 77 of the Annotated Code of Maryland (1969 Replacement Volume and 1973 Supplement).

At the present time no Federal funds are available for this project. Any Federal grant of funds subsequently made available in support of this project shall be deducted from the estimated project cost. The remaining cost shall be divided between the State and local shares.

This approval shall be subject to the Procedures adopted January 5, 1972 and the Guidelines adopted November 7, 1974.

The State Board for Community Colleges has made the required finding of fact and recommends by Resolution the allocation to the Community College of Baltimore from the General Public Junior or Community College Construction Loan of 1967.

The Maryland Department of State Planning has approved this request.

REMARKS No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MISCELLANEOUS

Item M-3 INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(PUBLIC SCHOOL CONSTRUCTION PROGRAM)

While the Board of Public Works permits the Interagency Committee for State Public School Construction to take immediate action in critical situations, these actions must receive formal Board approval. The Executive Director requests the Board of Public Works formal approval of the following actions taken by the Interagency Committee at its meeting held January 9, 1981. The Board of Public Works members have previously received the monthly minutes of the Committee actions.

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Decrease</u>	<u>Adjusted Allocation</u>
<u>Anne Arundel Co. - FY'72</u>				
Statewide Contingency 40.000.72.U	23,744		578	24,322
Severna Park Senior 02.005.72	4,291,671		578	4,291,093
Revert excess funds from completed project. Refer to IAC Minutes, dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
<u>Prince George's Co. - FY'72</u>				
Statewide Contingency 40.000.72.U	24,322	29,260		53,582
Duckworth Sp. Ed. 16.042.72	1,616,555		29,260	1,587,295
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
Statewide Contingency 40.000.72.U	53,582	11,568		65,150
Chillum Elementary 16.090.72	1,207,849		11,568	1,196,281
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				

DGS 81/5
3/18/81

(Continued)

MISCELLANEOUS

Item M-3 (Cont'd) INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
<u>Anne Arundel Co. - FY'73</u>				
Statewide Contingency 40.000.73.U	1,250,039		1	1,250,040
Severna Park Senior 02.005.73	473,110		1	473,109
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
Statewide Contingency 40.000.73.U	1,250,040	323		1,250,363
Lake Shore Complex Jr. 02.009.73	11,910,209		323	11,909,886
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
<u>Prince George's Co. - FY'73</u>				
Statewide Contingency 40.000.73.U	1,250,363	23,049		1,273,412
Flintstone Elementary 16.048.73	1,058,285		23,049	1,035,236
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
<u>Baltimore County - FY'74</u>				
Shady Springs Elementary 03.031.74	2,106,670	761		2,107,431
Statewide Contingency 40.000.74.U	1,173,798		761	1,173,037
Increase in allocation is needed to approve correction to the minutes. Refer to IAC Minutes dated January 9, 1981, Section I, Approval of the Minutes, page 7.				

DGS 81/5
3/18/81

(Continued)

MISCELLANEOUS

Item M-3 INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(Cont'd) (PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
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Frederick County - FY'74

Walkersville High 10.012.74.C	6,379,631	287		6,379,918
Statewide Contingency 40.000.74.U	1,173,037		287	1,172,750

Increase in allocation is needed to approve item. Refer to IAC Minutes dated January 9, 1981, Section X, Report on Change Orders Less Than \$5,000, pages 18 and 20.

Prince George's Co. - FY'74

Statewide Contingency 40.000.74.U	1,172,750	40,670		1,213,420
Woodridge Elementary 16.052.74	934,489		40,670	893,819

Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Statewide Contingency 40.000.74.U	1,213,420	7,200		1,220,620
Springhill Elementary 16.075.74	724,748		7,200	717,548

Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Anne Arundel Co. - FY'75

Statewide Contingency 40.000.75.U	2,367,146	75,576		2,442,722
Meade Senior 02.013.75	14,378,054		75,576	14,302,478

Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

DGS 81/5
3/18/81

(Continued)

MISCELLANEOUS

Item M-3 INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(Cont'd) (PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
<u>Anne Arundel Co. - FY'75 - cont'd.</u>				
Statewide Contingency 40.000.75.U	2,442,722	41,481		2,484,203
Glen Burnie Senior 02.020.75	10,392,235		41,481	10,350,754
Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.				
Statewide Contingency 40.000.75.U	2,484,203	7,220		2,491,423
Lothian Elementary 02.025.75	1,746,508		7,220	1,739,288

Baltimore County - FY'75

Hernwood Elementary 03.078.75	833,307	3,011	836,318
Statewide Contingency 40.000.75.U	2,491,423	3,011	2,488,412

Increase in allocation is needed to approve correction to the minutes. Refer to IAC Minutes dated January 9, 1981, Section I, Approval of the Minutes, page 7.

Statewide Contingency 40.000.75.U	2,488,412	2,364	2,490,776
Hernwood Elementary 03.078.75	836,318	2,364	833,954

Revert excess funds from closed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 10.

DGS 81/5
3/18/81

(Continued)

MISCELLANEOUS

Item M-3 INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(Cont'd) (PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
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Prince George's Co. - FY'75

Statewide Contingency 40.000.75.U	2,490,776	66,743		2,557,519
Friendly Senior 16.046.75	243,100		66,743	176,357

Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Statewide Contingency 40.000.75.U	2,557,519	225		2,557,744
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Hyattsville Elementary 16.080.75	112,000		225	111,775
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Statewide Contingency 40.000.75.U	2,557,744	18,938		2,576,682
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Brandywine Elementary 16.088.75	1,648,695		18,938	1,629,757
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Anne Arundel County - FY'76

Statewide Contingency 40.000.76.U	1,219,396	80,128		1,299,524
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Meade Senior 02.013.76	767,400		80,128	687,272
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

DGS 81/5
3/18/81

(Continued)

MISCELLANEOUS

Item M-3 INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(Cont'd) (PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
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Anne Arundel Co. - FY'76 - cont'd.

Statewide Contingency 40.000.76	1,299,524	63,446		1,362,970
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Glen Burnie Senior 02.020.76	793,843		63,446	730,397
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Calvert County - FY'76

Central Elementary Reloc. 04.004.76.T	-0-	51,000		51,000
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Statewide Contingency 40.000.76.U	1,362,970		51,000	1,311,970
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Increase in allocation is needed to establish a new project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 9.

Prince George's Co. - FY'76

Statewide Contingency 40.000.76.U	1,311,970	6,706		1,318,676
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Hyattsville Elementary 16.080.76	2,131,331		6,706	2,124,625
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

Statewide Contingency 40.000.76.U	1,318,676	36,832		1,355,508
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J.R. Randall Elementary 16.084.76	767,642		36,832	730,810
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Revert excess funds from completed project. Refer to IAC Minutes dated January 9, 1981, Section V, Approval of Other Fund Adjustments, page 11.

MISCELLANEOUS

Item M-3
(Cont'd)

INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION
(PUBLIC SCHOOL CONSTRUCTION PROGRAM) cont'd

<u>Project Title & PSC Number</u>	<u>Current Allocation</u>	<u>Transfer Increase</u>	<u>Transfer Decrease</u>	<u>Adjusted Allocation</u>
<u>Prince George's Co. - FY'77</u>				
Fairmont Heights Senior 16.096.77.PC	212,683	320,000		532,683
Statewide Contingency 40.000.77.U	1,167,537		320,000	847,537

Increase in allocation is needed to approve supplemental funds. Refer to IAC Minutes dated January 9, 1981, Section I, Approval of the Minutes, page 6.

(Continued)

DGS 81/5
3/18/81

MISCELLANEOUS

Item M-3
(Cont'd)

INTERAGENCY COMMITTEE FOR STATE PUBLIC SCHOOL CONSTRUCTION (Cont'd.)
(PUBLIC SCHOOL CONSTRUCTION PROGRAM)

Summary of Capital Improvements
As of January 9, 1981

Bond Authorizations:

Bond Loan 1971	\$ 150,000,000
Bond Loan 1972	300,000,000
Bond Loan 1973	220,000,000
Bond Loan 1974	212,000,000
Bond Loan 1975	160,000,000
Bond Loan 1976	50,000,000
Bond Loan 1977	69,000,000
Bond Loan 1978	57,000,000
Bond Loan 1979	62,000,000
Bond Loan 1980	45,000,000
	<u>\$1,325,000,000</u>

Approved Contracts:

Local Educational Agencies

Construction	1,109,101,912
Architect/Engineer	64,606,137
Related & Other	5,506,516
Equipment	<u>73,010,626</u>
	<u>1,252,225,191</u>
State Projects	
Relocatables	7,795,810
Research	174,989
Bond Sale Expense	418,800
One Percent Payment	1,525,197
Maintenance	<u>96,525</u>
	<u>10,011,321</u>
	1,262,236,512

Allocated but not contracted: Local Educational Agencies 53,620.090

Statewide Contingency:

Fiscal Year 1972	65,150
1973	1,273,412
1974	1,220,620
1975	2,576,682
1976	1,355,508
1977	847,537
1978	352,050
1979	85,042
1980	53,955
1981	<u>1,313,442</u>
	9,143,398*

Total Program

\$1,325,000,000

*An amount of \$7,068,000 has been proposed as a reserve for allocation to supplement the FY'82 CIP. This action would leave unencumbered contingency in amount of \$2,075,398.

The Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MISCELLANEOUS

Item M-4

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(PROJECT PLASE II - 139 E. NORTH AVENUE)

Reference is made to Item M-14 of this Department's agenda for the Board of Public Works meeting of August 6, 1980 wherein the Board approved the architectural firm of Lapicki/Smith, Baltimore, Maryland, to design the renovations for a proposed apartment residence for mentally disturbed adults (Project PLASE II) for Project PLASE, Inc. (MH-54).

The Secretary of Health and Mental Hygiene now requests Board of Public Works approval for a State grant of \$96,315 from the Community Mental Health Center Components, Addiction Facilities and Mental Retardation Facilities Loan of 1979 to assist Project Plase, Inc. (a non-profit organization) in the cost of acquisition and renovation of its proposed facility.

The Applicant proposes to purchase and renovate a three-story, masonry dwelling located at 139 E. North Avenue in Baltimore City. Upon completion of the necessary renovations, this facility will offer a long-term, supervised community setting for ten (10) clients. The residence will provide the final step of a three-stage recovery program for emotionally disturbed adults who have already progressed from State mental hospitals to one of the existing transitional facilities operated by Project Plase, Inc. The clients will also be provided with psychiatric and medical support services from a local community mental health center, the North Baltimore Center, 100 East 23rd Street. Eligible renovation costs for the 4,060 square feet involved, including construction (\$88,806), contingency (\$4,440), equipment (\$3,000), site survey (\$500), and Architect's fee (\$6,500) are estimated to be \$103,246 (\$25.45 per square foot).

Project PLASE, Inc. has a Sales Agreement, pending Board of Public Works approval of the requested State grant, to purchase this property for \$25,000 in fee simple from the owner - Michael Carosiello. Two appraisals of the property have been obtained as follows and both have been reviewed by the Department of General Services:

Paul E. Lee, Baltimore	\$25,000
Sigmund L. Seward, Baltimore	24,000

The eligible cost of acquisition is limited to the average of the two appraisals (\$24,500), plus appraisal fees of \$675. The over-all eligible costs of acquisition and renovation will be funded as follows:

\$32,106	(25%) - Applicant's Share
<u>96,315</u>	(75%) - State's Share *
\$128,421	(100%) - Total

(Continued)

MISCELLANEOUS

Item M-4
(Cont'd)

DEPARTMENT OF HEALTH AND MENTAL HYGIENE (CONT'D)
(PROJECT PLASE II - 139 E. NORTH AVENUE)

* - Community Mental Health Center Components, Addiction Facilities and Mental Retardation Facilities Loan of 1979.

The project is located in a designated Poverty Area and is, therefore, eligible for 75% State grant funding.

Project PLASE, Inc. will assume ineligible acquisition costs of \$500 and equipment/furnishings, with less than a 15-year estimated life, costs of \$9,413. The Applicant's share of the total project costs (\$42,019) will be funded by a mortgage through Advance Federal Savings & Loan Association, Baltimore, Maryland.

No Federal grant funds are available for this project.

The Board's approval of State participation in the amount of \$96,315 for acquisition and renovation is further contingent upon the following language being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City:

"If at anytime within 15 years after payment of State Mental Health funds to Project PLASE II, Inc., the property is sold or transferred to any person, agency or organization which would not itself qualify as an applicant under the terms of the Act or which is not approved as a transferee by the Secretary of Health and Mental Hygiene, or if the property should cease to be a public or non-profit facility as defined in Chapter 573 of the 1979 Laws of Maryland, then the State shall be entitled to recover from either the owner, the transferor, or transferee, an amount bearing the same ratio to the then value (as determined by agreement of the parties or by action brought in a court of competent jurisdiction) of so much of the institution as constituted an approved project, as the amount of the State participation bore to the cost of acquiring and renovating the project."

This project will be subject to the Policy and Procedure for Community Mental Health Centers and Comprehensive Mental Retardation Centers Construction Grants, adopted by the Board of Public Works on November 29, 1971.

REMARKS

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After

(Continued)

MISCELLANEOUS

Item M-4
(Cont'd) DEPARTMENT OF HEALTH AND MENTAL HYGIENE (CONT'D)
(PROJECT PLASE II - 139 E. NORTH AVENUE)

REMARKS
(Cont'd) the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

MISCELLANEOUS

Item M-5

BOARD OF PUBLIC WORKS
(Department of Economic and Community Development)
(St. Mary's City Commission)

The Department of Economic and Community Development requests the approval of the Board of Public Works to encumber, and pay upon invoice to the St. Mary's City Commission, funds in an amount not-to-exceed \$13,730, for the procurement of labor, services, materials and equipment for the purpose of accomplishing an archaeological survey of the adjacent sites of the 17th Century Inn and the Visitors Center Complex, as per the following description and summary:

PROJECT NO. & TITLE

SM-785-(19)

Inn and State House Development
St. Mary's City Commission
St. Mary's City, Maryland

SM-731-(19)

Visitors Center Complex
St. Mary's City Commission
St. Mary's City, Maryland

ITEMS OF PROCUREMENT

COST

A. Archaeological Aides	\$10,930
B. Equipment Rental	1,500
C. Soil Sample Processing	1,000
D. Miscellaneous Services & Materials	<u>300</u>

TOTAL AMOUNT Not-To-Exceed \$13,730

FUND SOURCE

\$10,000 - CA 81-542

"To supplement the Capital Appropriation Design and preparation of detailed plans and specifications for the State House of 1676 & Tavern Exhibits . . ."

\$3,730 - Item 216(a), GCL 1973

"Contingent upon the approval of the Board of Public Works of the site & the acquisition of the necessary land, preparation of preliminary plans and specifications for the construction of the Visitors Center Complex"

REMARKS Due to the highly specialized and historic nature of these projects, the St. Mary's City Commission, with the expertise of its archaeological staff in 17th century archaeology, proposes to act as contractor for accomplishing the necessary surveys.

Board of Public Works Action - The above referenced Item was:

DCS 81/6
4-15-81

Approved

With Discussion

Disapproved

Deferred

Withdrawn
Without Discussion

PROPERTY

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items P-1 through P-6 of his Agenda, dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 180 through 185, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 180 through 185.

PROPERTY

Item P-1

DEPARTMENT OF NATURAL RESOURCES

Approval is requested for permission to accept an option contract for the purchase of the following property in Montgomery County, Maryland, for use of SENECA STATE PARK, with title transfer documents subject to approval by the State Law Department.

SPECIAL CONDITIONS Taxes and assessments due upon the transfer of the property under the provisions of Section 52-21 Montgomery County Code, as amended, shall not be adjusted between the parties hereto, and shall be paid solely by Grantors.

OPTIONORS Joseph D. Byrd and Edward B. Byrd

OWNERSHIP Since 1949

PROPERTY 11.77 acres, unimproved (part-take out of total tract of 165.26 acres)

ASSESSED VALUE \$11,902.00 - Land (165.26 acres)
\$13,700.00 - Improvements
\$25,602.00 - Total

OPTION DATE March 18, 1981

OPTION PERIOD 6 months

PRICE \$49,551.70 (\$4,210 per acre)

APPRAISED VALUE \$71,781.00 (\$4,500 per acre) - \$18,816 for timber-Huriaux 8/23/79
\$49,551.00 (\$4,210 per acre) - Weiser - 8/27/79

FUND SOURCE \$ 395.36 - Item 131, Outdoor Recreation Land Loan 1969
\$49,156.34 Item 235, Outdoor Recreation Land Loan 1969

REMARKS The Department of Natural Resources recommends the acquisition of this property.
This is a Federally funded project.
There will be no relocation expenses involved in this acquisition.
Listed below is a comparable sale in the vicinity of the above property:
Butz - 397 acres @ \$4,500 per acre - 1979

Board of Public Works Action - The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With discussion

Without discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

PROPERTY

Item P-2

DEPARTMENT OF NATURAL RESOURCES

Approval is requested for permission to accept an option contract for the purchase of the following property in Baltimore County, Maryland, for use of PATAPSCO STATE PARK, with title transfer documents subject to approval by the State Law Department.

SPECIAL CONDITIONS It is understood and agreed that the Grantee will grant to the Grantor a Life License to occupy the residence on the subject property at no cost to the Grantor other than taxes, if any, and insurance and maintenance.

OPTIONOR Helen G. Frey (widow)
OWNERSHIP Since 1962
PROPERTY 4.31 acres, improved
ASSESSED VALUE \$ 2,085.00 - Land (4.31 acres)
\$ 8,535.00 - Improvements
\$10,620.00 - Total
OPTION DATE March 18, 1981
OPTION PERIOD 6 months
PRICE \$94,998.00 (\$5,800/acre + \$70,000 for improvements)
APPRAISED VALUE \$89,000 (\$4,900/acre + \$67,875 for improvements) Bockover 11/80
\$96,500 (\$5,800/acre + \$71,500 for improvements) Owens 9/80
FUND SOURCE \$ 248.78 - Item 63, Outdoor Recreation Land Loan 1969
\$94,749.22 - Item 250, " " " " " "
REMARKS The Department of Natural Resources recommends the acquisition of this property.
This is a Federally funded project
Owner will be entitled to a maximum relocation benefit of \$15,000 plus moving costs.
Listed below are two comparable sales in the vicinity of the above property:
Hochmuth - (19 acres) @ \$5,500 per acre - 1979
Chamberlea - (4 acres) @ \$4,800 per acre - 1974

Board of Public Works Action - The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With discussion

Without discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

PROPERTY

Item P-3

DEPARTMENT OF NATURAL RESOURCES

Permission is requested to enter into condemnation proceedings to acquire the following property in Montgomery County, Maryland for use of Seneca State Park with title transfer documents subject to approval by the State Law Department.

OWNER Gaithersburg Associates (Charles H. Ligon, Steven O. Beebe, A. Dement Bonifant, Trustees)
PROPERTY 34.5109 acres, unimproved
APPRAISED VALUE \$624,000 (\$18,000/acre) - Lamb - 1/79
\$603,900 (\$17,500/acre) - Dieudonne (owner's apr.) - 7/80
\$465,750 (\$13,500/acre) - Huriaux - 1/79
\$362,400 (\$10,500/acre) - Peters - 2/80
FUND SOURCE Item 235, Outdoor Recreation Land Loan 1969
REMARKS Based on a review of the above appraisal reports an offer was made to the owners in the amount of \$362,400.00. This offer was rejected. Owners demand is not less than \$517,663.50 (\$15,000 per acre). The Department of Natural Resources has requested this property be acquired.

Board of Public Works Action - The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

with discussion

Without discussion

DCS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

PROPERTY

Item P-4

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Board of Public Works approval is requested for a licensing agreement between the Department of Health and Mental Hygiene and the Colonial Pipeline Company for the installation and maintenance of a 12 inch petroleum products pipeline adjacent to an existing 12 inch pipeline right-of-way in Howard County.

The proposed license will grant the right to use and occupy an additional area of 0.028 acres of land for the new pipeline, being an area 5 foot wide by 240 feet in length, at the Henryton State Hospital as indicated in plans submitted to the Department of Health and Mental Hygiene. In addition, 0.138 acre of cleared land, an area 25 feet wide by 240 feet in length, will be required for a temporary work area. The term of the license is 75 years, mutually renewable.

The State Clearinghouse, Department of State Planning, reviewed the proposed pipeline request and found it not inconsistent with State plans, programs and objectives.

SPECIAL CONDITIONS License shall be exclusively for the installation and maintenance of a 12 inch pipeline, no legal title shall pass to licensee. Licensee shall be liable for all maintenance, insurance, taxes if any, and shall save State harmless from liability, licensee may not assign or transfer this agreement. Licensee shall have right of ingress and egress for construction and maintenance. All timber removed will be approved by Maintenance Supervisor and shall be chipped or cut as directed. Area shall automatically revert if use specified ceases. Licensee shall restore entire disturbed area to grade and seed as directed. No mineral rights are conveyed. In the event marketable minerals are located within 1/2 mile of the licensed area, the licensee shall have a geophysical/economic analysis made and reimburse State for loss of market value of minerals in licensed area.

LICENSOR State of Maryland, Department of Health and Mental Hygiene
LICENSEE Colonial Pipeline Company

CONSIDERATION \$760.00 - 0.304 Permanent License @ 100%
\$172.50 - 0.138 Temporary Work Area @ 50%
\$932.50 - Total

APPRAISED VALUE \$2,500 per acre - John J. Shank - 9/16/80

\$2,500 per acre - Melville H. Peters - 9/15/80

REMARKS • The Department of Health and Mental Hygiene recommends the acceptance of this Licensing Agreement.

Board of Public Works Action - The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With discussion

Without discussion

PROPERTY

Item P-5

DEPARTMENT OF NATURAL RESOURCES

Board of Public Works approval is requested for a licensing agreement between the Department of Natural Resources and the Colonial Pipeline Company for the installation and maintenance of a 12" & 8" petroleum products pipeline adjacent to an existing pipeline right-of-way in Carroll, Howard, and Anne Arundel Counties.

The proposed license will grant the right to use and occupy approximately 17 acres in the Patapsco State Park as indicated in plans submitted to the Department of Natural Resources. In addition, approximately 10 acres of wooded land will be required for a temporary work area. The term of the license is 75 years, mutually renewable.

The State Clearinghouse, Department of State Planning, reviewed the proposed pipeline request and found it not inconsistent with State plans, programs, and objectives.

SPECIAL CONDITIONS License shall be exclusively for the installation and maintenance of a 12 inch pipeline, no legal title shall pass to licensee. Licensee shall be liable for all maintenance, insurance, taxes, if any, and shall save State harmless from liability, licensee may not assign or transfer this agreement. Licensee shall have right of ingress and egress for construction and maintenance, State shall retain and use area as part of Park Trail system. All timber removed will be approved by Area Managers and shall be chipped or cut as directed. Area shall automatically revert if use specified ceases. Licensee shall restore entire disturbed area to grade and seed as directed. No mineral rights are conveyed. In the event marketable minerals are located within $\frac{1}{4}$ mile of the licensed area, the licensee shall have a geophysical/economic analysis made and reimburse State for loss of market value of minerals and licensed area.

LICENSOR State of Maryland, Department of Natural Resources.

LICENSEE Colonial Pipeline Company

CONSIDERATION \$122,400.00 - 17 acres (rounded) Permanent License @ 100%

\$ 72,000.00 - 10 acres (rounded) Temporary Work Area @ 100%

\$ 5,000.00 - Timber Value

\$199,400.00 - Total License

\$200,000.00 - Rounded

\$ 500.00 - Administrative Fee

\$200,500.00 - Total

APPRAISED VALUE \$81,169.00 - John J. Shank - 8/23/80

\$90,662.00 - Melville H. Peters - 9/15/80

REMARKS The Department of Natural Resources recommend the approval of this Licensing Agreement.

Board of Public Works Action - The above referenced item was

Approved Disapproved

Deferred Withdrawn

With discussion

Without discussion

PROPERTY

Item P-6

DEPARTMENT OF GENERAL SERVICES

Board of Public Works approval is requested to grant a right-of-way to Baltimore Gas and Electric Company to relocate and construct a gas main on the site of the Glen Burnie District Court/Multi-Service Center in Anne Arundel County.

An existing gas main crosses the property and must be relocated to accommodate the proposed building. The relocation will require a 10' wide easement along the rear of the property, then from the back to the front, a combined distance of 327 feet, more or less, and a 20' wide easement along the Baltimore and Annapolis Boulevard for a distance of 48 feet. Total area of the easement is approximately 4,230 square feet.

No consideration is included in the agreement as the relocation is for the State's benefit.

SPECIAL CONDITIONS Grantee shall restore the land and leave in a safe condition equal to or better than the original condition. No buildings or structures can be erected on the easement area. Other obstructions must provide 5' horizontal clearance.

GRANTOR State of Maryland, Board of Public Works

GRANTEE Baltimore Gas and Electric Company

CONSIDERATION None

REMARKS Department of General Services recommends acceptance of this agreement.

Board of Public Works Action - The above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With discussion

Without discussion

LEASES & AGREEMENTS

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items L-A-1 through L-A-6, of his Agenda dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 187 through 192, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items of Exhibit Pages 187 through 192.

LEASES & AGREEMENTS

Item L-A-1

UNIVERSITY OF MARYLAND

Institute for Emergency Medical Services Systems

LESSOR/OWNER Maurke E. Newnam, III
200 South Harrison Street
Easton, Maryland 21601

PROPERTY LOCATION 333 Aurora Street
Easton, Maryland

<u>SPACE TYPE</u>	<u>Office</u>	<u>LEASE TYPE</u>	<u>New -</u>	<u>SQUARE FEET</u>	<u>730</u>
<u>TERM</u>	Five (5) Years		Relocation		
<u>ANNUAL RENT</u>	\$3,796.00	<u>EFFECTIVE</u>	March 5, 1981		
		<u>SQUARE FOOT RATE</u>	\$5.20		
		<u>EFFECTIVE SQUARE FOOT RATE</u>	\$6.70		

FUNDING SOURCE General

CUSTODIAL RESPONSIBILITY Lessee UTILITIES RESPONSIBILITY Lessee
SPECIAL CONDITIONS

1. Escalation/de-escalation for real estate taxes.
2. Six (6) parking spaces provided, at no additional cost.
3. Lessee responsible for interior maintenance and repairs not to exceed \$100.00 per annum.

REMARKS

1. Lease to be executed by the Chancellor, University of Maryland.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This property does not meet all of the requirements for access by the physically handicapped. Arrangements will be made by the Lessee to serve the handicapped through other methods.
4. This acquisition to be used for the purpose of offices.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5

3/18/81

*Approved 2-0. Governor absent at the time.

LEASES & AGREEMENTS

Item L-A-2

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Crownsville Hospital Center

LESSEE Palmer Family, Inc.

P. O. Box 375

Crownsville, Maryland

President: Ruthard W. Palmer

Vice President: Jayne D. Palmer

Secretary: John Wright

Treasurer: Henry DeBruin

PROPERTY LOCATION Crownsville Hospital Center

Crownsville, Maryland

SPACE TYPE Cottage

LEASE TYPE Renewal

TERM Year to Year

EFFECTIVE September 24, 1980

ANNUAL RENT \$1.00

FUNDING SOURCE General - 100%

CUSTODIAL RESPONSIBILITY Lessee UTILITIES RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. Lessee to provide certificate of insurance indemnifying the State from any liabilities arising out of any acts or omissions committed by the Lessee.

REMARKS

1. Lease to be executed by the Secretary, Department of Health and Mental Hygiene.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a resident youth sanctuary.
4. The change in use was reviewed by the State Clearinghouse as project number 78-CHU-16. No alternate use was proposed and no objections were raised by any State or local government agency.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

LEASES & AGREEMENTS

Item L-A- 3

DEPARTMENT OF HUMAN RESOURCES

Social Services Administration

LESSOR/OWNER Mount Royal Tower Limited Partnership
1214 N. Charles Street
Baltimore, Maryland 21201
Partner: William Valk

PROPERTY LOCATION 1302-1310 N. Calvert Street
Baltimore, Maryland 21202

<u>SPACE TYPE</u>	Warehouse	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	8,000
<u>TERM</u>	Four (4) Months	<u>EFFECTIVE</u>	November 1, 1980		
<u>MONTHLY RENT</u>	\$2,333.33	<u>SQUARE FOOT RATE</u>	\$3.50		
<u>FUNDING SOURCE</u>	General, Federal	<u>PREVIOUS SQUARE FOOT RATE</u>	\$2.36		

CUSTODIAL RESPONSIBILITY Lessor UTILITIES RESPONSIBILITY Lessor
REMARKS

1. Lease executed by Secretary, Department of Human Resources.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a warehouse.
4. In accordance with Article 41, Section 231G-1, Annotated Code of Maryland, the above was advertised in the Baltimore Sun and in the News American on December 1, 2, and 3, 1980 and in the Baltimore Afro-American on December 4 and 7, 1980. As a result, one (1) reply was received. After a review of the proposal, the Department of General Services, in conjunction with the using agency, recommends approval of this agreement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DCS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

LEASES & AGREEMENTS

Item L-A- 4

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Division of Parole and Probation

<u>LESSOR/OWNER</u>	Dundalk Professional Center 6610 Holabird Avenue Baltimore, Maryland President: Mr. Frank Scarfield		
<u>PROPERTY LOCATION</u>	5th Floor 40 South Dundalk Avenue Baltimore, Maryland		
<u>SPACE TYPE</u>	Offices	<u>LEASE TYPE</u>	Renewal
<u>TERM</u>	Two (2) Years One and one Half (1½) Month	<u>EFFECTIVE</u>	May 1, 1981
<u>ANNUAL RENT</u>	\$8,250.00	<u>SQUARE FOOT RATE</u>	\$5.50
		<u>EFFECTIVE SQUARE FOOT RATE</u>	\$6.00
		<u>PREVIOUS SQUARE FOOT RATE</u>	\$5.00
		<u>PREVIOUS EFFECTIVE SQUARE FOOT RATE</u>	\$5.50
<u>FUNDING SOURCE</u>	General		
<u>CUSTODIAL RESPONSIBILITY</u>	Lessor	<u>UTILITIES RESPONSIBILITY</u>	Lessor
<u>SPECIAL CONDITIONS</u>	1. Escalation/de-escalation for Real Estate Taxes, cost of utilities and custodial wages. 2. Option to renew for two (2) additional one (1) year terms.		
<u>REMARKS</u>	1. Lease executed by the Secretary of the Department of Public Safety and Correctional Services. 2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services. 3. This acquisition to be used for the purpose of client contact.		

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

LEASES & AGREEMENTS

Item L-A-5

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Juvenile Services Administration

LESSEE Maple Shade Residential Homes, Inc.
P. O. Box 104
Salisbury, Maryland 21801
President: William Doegee
Secretary: Douglas Allen
Treasurer: Betty Powell

PROPERTY LOCATION Eastern Shore Hospital Center
Cambridge, Maryland

SPACE TYPE Residence (Group Home) LEASE TYPE New
for ten (10) children

TERM Two (2) Years

EFFECTIVE July 1, 1980

ANNUAL RENT \$1,200.00

CUSTODIAL RESPONSIBILITY Lessee
SPECIAL CONDITIONS

UTILITIES RESPONSIBILITY Lessee

1. Lessee to provide maintenance and repairs of all items costing less than \$50.00. Those in excess of \$50.00 are the responsibility of the Lessor.
2. "Hold Harmless" clause to protect Lessor.
3. Lessee to carry liability and property damage insurance in the amounts of \$100,000/\$300,000/\$50,000.

REMARKS

1. Lease executed by the Secretary, Department of Health and Mental Hygiene.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. Rent determined on the basis of \$10.00 per child, per month.
4. A community hearing was held and the Department of Health and Mental Hygiene has provided documentation of community acceptance as required in the policy and procedure for Group Home Acquisition, adopted December 17, 1976.
5. This acquisition to be used for the purpose of a group home.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

LEASES & AGREEMENTS

Item L-A-6

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Juvenile Services Administration

LESSEE Maple Shade Residential Homes, Inc.
P. O. Box 104
Salisbury, Maryland 21801
President: William Doegee
Secretary: Douglas Allen
Treasurer: Betty Powell

PROPERTY LOCATION Route 16, Just North of Woddell's Corner
Hurlock, Maryland

SPACE TYPE Residence (Group Home) LEASE TYPE New
For Eight (8) Children

TERM Two (2) Years

EFFECTIVE July 1, 1981

ANNUAL RENT \$960.00

CUSTODIAL RESPONSIBILITY Lessee

UTILITIES RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. Lessee to provide maintenance and repairs of all items costing less than \$50.00. Those in excess of \$50.00 are the responsibility of the Lessor.
2. "Hold Harmless" clause to protect Lessor.
3. Lessee to carry liability and property damage insurance in the amounts of \$100,000/\$300,000/\$50,000.

REMARKS

1. Lease executed by the Secretary, Department of Health and Mental Hygiene.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. Rent determined on the basis of \$10.00 per child, per month.
4. A community hearing was held and the Department of Health and Mental Hygiene has provided documentation of community acceptance as required in the policy and procedure for Group Home Acquisition, adopted December 17, 1976.
5. This acquisition to be used for the purpose of a group home.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS 81/5
3/18/81

*Approved 2-0. Governor absent at the time.

DISPOSAL OF PROPERTY

Mr. J. Max Millstone, Secretary to the Department of General Services, presented Items DP-1 through DP-9, of his Agenda dated March 18, 1981, as described in the attached Minute Items of Exhibit Pages 194 and 195, attached hereto and incorporated herein.

The Board of Public Works, after said presentation took action as indicated on all Minute Items contained on Exhibit Pages 194 through 195.

DISPOSAL OF PROPERTY

The following items have been reviewed and are recommended for approval. All sales and/or trade-in prices have been checked and found to be fair and competitive. All motor vehicle sales are by auction unless otherwise indicated.

DP-1 Comptroller of the Treasury

a. <u>Income Tax Division</u> - Sale of three 1978 automobiles (average sale price \$2,083.34).	\$ 6,250.00
b. <u>Maryland State Lottery Agency</u> - Sale of three 1977 automobiles (average sale price \$1,250.00).	3,750.00

DP-2 Department of State Planning - Office of the Secretary -

Sale of three 1976-78 automobiles (average sale price \$1,800.00).	5,400.00
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DP-3 Department of Transportation

a. State Highway Administration

1. Remove from inventory one arrow board demolished in an accident. Item was purchased in 1976 for \$2,135.00. Insurance recovery was	1,095.99
2. Sale of twenty-four 1973-77 automobiles purchased for a total of \$69,032.54 (average sale price \$917.78).	22,025.00
3. Trade in one 50 station collator purchased in 1970 for \$11,370.00. Trade in allowance was	875.00
4. Trade in nine loaders purchased in 1969-73 for \$183,996.78. Trade in allowance was	330,000.00

b. Motor Vehicle Administration

1. Sale of twelve 1977-78 automobiles (average sale price \$1,506.25).	18,075.00
2. Sale of one 1977 inoperable automobile worn beyond economical repair (mileage 60,158).	950.00

DP-4 Department of Natural Resources - Maryland Forest Service -

Transfer to Garrett County Civil Defense and Disaster
Preparedness Agency thirteen excess radio base stations
purchased between 1959-60 for a total of \$11,061.00.

DP-5 Department of Agriculture - Office of the Secretary -

Sale of one 1977 inoperable van worn beyond economical
repair (mileage 72,719).

1,340.00

DP-6 Department of Health and Mental Hygiene

a. Assistant Secretary for Administration

1. Sale of one inoperable 1974 automobile worn beyond economical repair (mileage 95,187).	415.00
2. Sale of two 1974-75 automobiles (average sale price \$675.00).	1,350.00

b.	<u>Springfield State Hospital</u> - Sale of four 1976-78 automobiles (average sale price \$1,262.50).	\$ 5,050.00
c.	<u>Rosewood Hospital Center</u> - Sell to the highest bidder four inoperable motor vehicles consisting of a carryall, a bus, a panel truck, and a two ton truck purchased between 1962-71 for a total of \$11,937.00.	50.00
d.	<u>Regional Institute for Children and Adolescents</u> - <u>Rockville</u> - Remove from inventory two portable cameras, one portable cassette, and one camera cable stolen from a locked room at 15000 Broschart Road. Items were purchased in 1980 for \$2,056.75. There was no evidence of forced entry. Police report was filed with the Montgomery County Police Department.	
DP-7	<u>Department of Human Resources - Office of Administration</u> - Sale of one 1977 automobile.	1,375.00
DP-8	<u>Department of Public Safety and Correctional Services</u>	
a.	<u>Maryland Penitentiary</u> - Remove from inventory and sell as scrap to the highest bidder three hundred and seventy one inmate bunk frames worn and broken beyond economical repair. Purchased for a total of \$13,912.50	473.20
b.	<u>Division of Parole and Probation</u> - Sale of two 1976 automobiles damaged beyond economical repair (mileage 55,757 and 48,305, (average sale price \$600.00).	1,200.00
DP-9	<u>Board of Trustees of the State Universities and Colleges</u>	
a.	<u>Frostburg State College</u> - Sale of one 1977 automobile.	1,425.00
b.	<u>Towson State University</u> - Remove from inventory an electric typewriter, a manual typewriter, a tape recorder, and a digital stop watch stolen from the Media Center and a classroom. The items were purchased between 1971-80 for a total of \$561.05. University police report was filed.	

Board of Public Works Action - The above reference Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

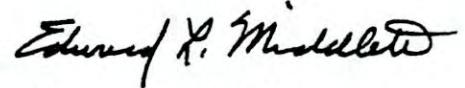
Without Discussion

DGS 81/5
3-18-81

*Approved 2-0. Governor absent at the time.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Edward L. Middleton

INDEX

Agriculture, Department of:	
Office of the Secretary	194
Aviation Administration, State	30,74-87,98-103
Board of Public Works	6-19,119,125,134,157,158
Board of Trustees of State Universities and Colleges	37,37a,105 115,116,122,128,139,151-153,156,195
Bonds.	13,14
Bowie State College	105
Clifton T. Perkins Hospital Center.	156
Comptroller of the Treasury.	194
Community Colleges, State Board for	117,118,120,121,154,166
Correction, Division of.	26-28,129,146,158
Crownsville Hospital Center	188
Economic and Community Development, Department of:	
Ocean City Convention Hall Commission	34,124
St. Mary's City Commission	178
Education, Department of.	36
Employees' Retirement System	29,29d
Energy Administration	31
Forest Service.	194
Frostburg State College	139,195
General Services, Department of:	
Office of the Secretary	136,161,185
Governor's Task Force on State Procurement Relations	16-16ff
Health and Mental Hygiene, Department of:	
Office of the Secretary	183
Assistant Secretary for Administration.	194
Clifton T. Perkins Hospital Center.	156
Crownsville Hospital Center.	188
Juvenile Services Administration	35,191,192
Maryland Training School for Boys	113
Office on Environmental Programs	32
Project PLASE II	175-177
Regional Institute for Children and Adolescents	158
Rosewood Hospital Center.	195
Springfield Hospital Center.	133,195
Water Quality Loans	12
Western Maryland Center	111,112,158
Historic Annapolis, Inc.	119
Human Resources, Department of:	
Office of Administration	195
Social Services Administration	189

Juvenile Services Administration	35,191,192
Laboratories Administration.	142
Land and Water Conservation Fund	17,18
Maryland Center for Public Broadcastng	156
Maryland House of Correction-Jessup	156
Maryland Penitentiary	195
Maryland Police and Correctional Training Center	156
Maryland Port Administration	45-54
Maryland Training School for Boys	113
Mass Transit Administration	55-72
Military Department	130
Morgan State University	156
Motor Vehicles Administration	73,194
Natural Resources, Department of:	
Office of the Secretary	157
Energy Administration	31
Forest Service	194
Land and Water Conservation Fund.	17,18
Outdoor Recreation Land Loans	17,19-25
Park Service	106-108,114,137,138,140,141,159,161,180-182,184
Shore Erosion Control Construction Loan Fund	10,11.15
Ocean City Convention Hall Commission	34,124
Office on Environmental Programs	32
Outdoor Recreation Land Loans.	17,19-25
Park Service	106-108,114,137,138,140,141,159,161,180-182,184
Parole and Probation, Division of	190,195
Personnel, Department of:	
Employees' Retirement System	29-29d
Planning, State Department of	194
Project Plase II	175-177
Public Safety and Correctional Service, Department of:	
Correction, Division of	26-28,129,146,158
Maryland House of Correction-Jessup	156
Maryland Penitentiary.	195
Maryland Police and Correctional Training Center	156
Parole and Probation, Division of.	190,195
State Police, Maryland	33,110,144
Regional Institute for Children	158
Rosewood Hospital Center	195
St. Mary's City Commission	178
St. Mary's College	136,160,178
Salisbury State College	122

Shore Erosion Control Construction Loan Funds	10,11,15
Social Services Administration	189
Springfield Hospital Center	133,195
State Colleges and State Universities -	
Bowie State College	105
Frostburg State College	139,195
Salisbury State College	122
Towson State University	116,128,151-153,156,195
University of Baltimore	115
State Highway Administration	79-88,94-97,194
State Police, Maryland	33,110,144
State Public School Construction Program	167-174
State Railroad Administration	89-91
 Toll Facilities Administraton	92,93
Towson State University	116,128,151-153,156,195
Transportation, Department of:	
Maryland Port Administration	45-54
Mass Transit Administration	55-72
Motor Vehicles Administration	73,194
State Aviation Administration	30,74-78,98-103
State Highway Administration	79-88,94-97,194
State Railroad Administration	89-91
Toll Facilities Administration	92,93
 University of Baltimore	115
University of Maryland -	
Baltimore City Campus	143,156
Baltimore County Campus	162
College Park Campus	109,126,131,132,147-150,156,187
Eastern Shore Campus	127
 Washington College Loan of 1978	164,165
Water Quality Loans	12
Western Maryland Center	111,112,158