

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

MARCH 8, 2000

BOARD OF PUBLIC WORKS
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March 8, 2000

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, MARCH 8, 2000

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, March 8, 2000.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable William Donald Schaefer, Comptroller
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise T. Foster, Deputy Secretary, Department of Budget & Management
Peta Richkus, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991 - POS
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1992 - POS
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1993 - POS
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1995
General Construction Project	Maryland Consolidated Capital Bond Loan of 1996
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1997
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1990	Maryland Consolidated Capital Bond Loan of 1999

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation as adopted by the Department of Natural Resources.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

Firearms Training Facility
Carroll County, Maryland

ORIGINAL CONTRACT NO. & TITLE

Project No. TA-000-962-010
Adpics No. CO445236
Construct Maryland Public Safety
Training Center Firearms Training
Facility

ORIGINAL CONTRACT APPROVED

BPW September 23, 1998; Item 5-C

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

EnviroServe, Inc.
Sykesville, Maryland

MODIFICATION Change Order No. 25 is a credit to delete 3/16" continuous weld at steel support angles/baffle plates in the Pistol, Rifle and Decision Ranges and add "ES-1 Sealant" in lieu of continuous weld at steel support/baffle plates in the Pistol, Rifle and Decision Ranges.
(PCO #42) Field Condition - Unilateral

MODIFICATION AMOUNT

<\$ 119,775.00> CREDIT

ORIGINAL CONTRACT AMOUNT

\$4,196,203.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 146,173.42

REVISED CONTRACT AMOUNT

\$4,222,601.42

PERCENTAGE DECREASE

2.85% (Individually)
0.63% (Cumulatively)

FUND SOURCE

Q00 PCA 15230 Obj 1499

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD

REMARKS

The contract time will reduced by ninety-eight (98) calendar days. The previous completion date of August 12, 1999 will be revised to May 7, 1999.

This Change Order is necessary for the Using Agency to receive a credit for work the General Contractor deleted from the contract scope of work. The contract drawings indicate the use of continuous welds for the attachment of the steel baffle plates to both sides of steel support angles. The General Contractor omitted the continuous welds in the shop drawings, and they were replaced with 2" stitch welds, one foot on center. This change allows water to enter the void between the steel baffle plate and its support angle thereby causing rusting to exist. In order to eliminate this problem, caulking was used in lieu of the weld to seal this void.

A Unilateral Change Order is being issued due to the contractor's refusal to submit back-up documentation justifying cost break-down.

Board of Public Works Action - The above referenced Item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

bpwpsfa.05

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

Carroll County, Maryland

CONTRACT NO. AND TITLE

Project No. KS-000-991-D01
Boiler Plant/Central Laundry Facility
Maryland Correctional Pre-Release
System, Sykesville, Maryland

DESCRIPTION

This project involves preparation of plans and specifications for the alterations and additions to the Boiler Plant/Central Laundry Facility at the Maryland Correctional Pre-Release System, including high and low pressure boilers; a new pre-engineered building to house the boilers; renovation to existing laundry building; underground fuel tanks, steam and condensate lines and related site work; utilities and perimeter fence. The estimated construction cost is \$3,200,000.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

QUALIFICATION AND
TECHNICAL SCORES

Gipe Associates, Inc. - Baltimore, MD	90.7%
RMF Engineering, Inc. - Baltimore, MD	90.3%
KCI Technologies, Inc. - Hunt Valley, MD	89.9%
Whitman, Requardt and Associates, LLP - Baltimore, MD	88.8%
Sidhu Associates, Inc. - Hunt Valley, MD	88.4%

AWARD

Gipe Associates, Inc.

AMOUNT

\$312,722

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

REMARKS

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on December 7, 1999 and is recommended to the Board of Public Works for approval.

By letter dated January 5, 2000, the Joint Budget Committees were advised that current funding is insufficient to award the full six phases. By letter dated February 10, 2000, the Joint Budget Committees approved the award of phases one through three with funding for the remaining phases considered during the year 2000 legislative session. Approval is therefore requested for all six phases with the initial award being for the first three phases only.

Of the total fee, 96% will go to firms located in the State of Maryland and 4% will go to out of State firms.

Minority Business Enterprise participation is 35%.

The Office of the State Comptroller has verified, under Control Number 99-9901-0111, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BPWITEM.KS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Revised)

DEPARTMENT OF LABOR, LICENSING
AND REGULATION

1100 North Eutaw Street
Baltimore, Maryland

CONTRACT NO. AND TITLE

001B0900720
Janitorial Services

DESCRIPTION

This contract will provide Janitorial Services at the Department of Labor, Licensing and Regulation, 1100 North Eutaw Street, for one (1) year, from April 1, 2000 through March 31, 2001.

PROCUREMENT METHOD

Preference Purchase

BIDS OR PROPOSALS

AMOUNT

Goodwill Industries of the Chesapeake - Baltimore, MD

\$280,393.33

AWARD

Goodwill Industries of the
Chesapeake

AMOUNT

\$280,393.33

FUND SOURCE

P00 00 14562 0813 \$140,196.83
P00 01 14562 0813 \$140,196.50

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Revised)

REMARKS

Goodwill Industries of the Chesapeake is a certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. State Use Industries and Blind Industries and Services of Maryland have relinquished their priority for this procurement.

Pricing for this contract was approved by the Pricing and Selection Committee on November 16, 1999. The contract price of \$280,393.33 includes trash removal services that were not covered by the current contract. Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The Office of the State Comptroller has verified, under Control Number 00-0101-1110, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpw596.gc

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 4-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 8-127, Annotated Code of Maryland, Board of Public Works approval is requested for the following Program Management expenditure related to the respective capital improvement project identified below:

<u>MECHANICAL ENGINEER</u>	<u>AMOUNT</u>	<u>FUND SOURCE</u>
Contract Employees	\$120,000.00	H00.G0101.7720 Baltimore Buildings & Grounds Operations Budget

REMARKS

This contract provides for 2 years of full-time project management and construction related services for Phase II - Central Plant Upgrade/Replacement Energy Performance Project at the Baltimore State Complex, and Phase II - District Court/Multi-Service Centers & Other Miscellaneous DGS Managed Facilities Energy Performance Project. This position will be responsible for overall coordination, construction inspection, design/shop drawing review, and commissioning of the new heating, cooling, engine-generation, and air-conditioning systems from detailed design through construction. This position will ensure that engineering, construction, training, and commissioning of all activities during Phase II are completed to the State's satisfaction in order to initiate the loan takedown for the financed capital portion of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 4-GM

REMARKS

This position is funded from the energy savings generated during the design/construction of the project and is to be paid from Department of General Services operating funds. The Department decided to fund this position internally, in lieu of financing from the Energy Performance Contracting Master Lease-Purchase Agreement, to save interest that would have accrued over the 13-year period.

The contractual employee will execute an employment contract with the Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 5-GM

DEPARTMENT OF JUVENILE JUSTICE

Western Maryland 24-Bed Detention
Center - Washington County

CONTRACT NO. AND TITLE

DJ-524-991-001
Western Maryland 24 Bed Detention
Center

DESCRIPTION

Approval for use of the Design/Build Construction Method for the
construction of the 24-bed Juvenile Detention Center.

PROPOSED PROCUREMENT METHOD

Multi-Step Sealed Bidding

FUND SOURCE

FY 2001 General Funds

REMARKS

Pursuant to BPW Advisory P-01-99, this is a request to the Board of Public Works for the approval to use the Design/Build method for the construction of the above referenced project. Use of the Design/Build method will provide the most expeditious process to address severe overcrowding in the Department's detention centers by bringing additional beds on line as soon as possible. Originally scheduled in the capital improvement program for design funds for FY2001, the Department requested design and construction funding for FY2001 and desires to use the design/build procurement method to promptly address deficiencies in capacity.

The Western Maryland Detention Center is a 24-bed, 27,789 GSF facility, which will provide for secure confinement of juveniles, to be built on a State-owned site adjacent to the Hagerstown Armory in Washington County. The facility will include space for housing, education, recreation, medical, dietary and administrative functions. It will serve Area III of the Department of Juvenile Justice, which includes Allegany, Garrett, Washington and Frederick Counties. It will provide a more accessible detention facility which will shorten travel time for DJJ staff, local law enforcement, social service providers, attorneys and the detainee's families in the region and will alleviate severe overcrowding at the Noyes Center.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 5-GM

REMARKS

Overcrowding at DJJ detention centers creates deficiencies in service provisions and compromises security. The need to address these deficiencies is urgent. Ongoing construction and design of facilities in Baltimore City and Wicomico County, respectively, are a part of a comprehensive strategy to provide additional beds resulting in a state-wide and localized/regional impact.

The Western Maryland Detention Center will contribute to reducing the state-wide deficiency as well, while providing regional detention capacity for the western area of the State.

Documents for the procurement of design/build services are currently being developed and planned for completion by mid-April. Solicitation for bids would shortly follow, assuming General Assembly approval of the funding for the project. The transfer of property from the Military Department to DJJ is being processed. Both the Baltimore City (under construction) and the Wicomico County (design) projects are similarly programmed facilities, from which many issues regarding design concepts, detail and project planning have already been addressed, and can be applied to the development of this project. This will contribute to a cost-efficient and timely design/build process.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

w.md detention center

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation - Agricultural Preservation
Easement

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of agricultural preservation easements on the following property:

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use, subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

	<u>Grantor</u>	<u>Property</u>	<u>Price</u>
1)	Hoffman Orchards, LLC Long Green Valley Conservancy Maryland Environmental Trust Baltimore County 03-11-85-02pt	99.5 Ac.	\$298,500.00 \$ 3,000/Acre

FUND SOURCE

L0010460 1481

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP

REMARKS

1. The Department of Agriculture recommends acceptance of this option contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

fntag5bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 7-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 05-01-89-05
Caroline County, Maryland

REFERENCE

Reference is made to Item 28-RP of this Department's Agenda of July 11, 1990 for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (MALPF) to acquire an agricultural preservation easement on 397.45 acres for \$197,725.00 from Frances E. Robinson. Purchase of the easement was completed in December, 1990. Bell Atlantic Telephone Company has requested the State to release 600 square feet (0.014 acres) of Ms. Robinson's land from agricultural easement restrictions to enable Bell Atlantic to place a concrete pad and two cabinets to provide upgraded service and additional telephone numbers to the area. Board of Public Works approval is therefore requested to grant a partial release wherein the State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation, will release 0.014 acres from the operation and effect of the said agricultural preservation easement to enable Bell Atlantic Telephone Company to proceed with their facilities to upgrade local telephone service. Bell Atlantic Telephone Company will reimburse the State \$6.89 for the 0.014 acres.

RELEASOR The State of Maryland, to the use of the Maryland Agricultural Land
Preservation Foundation of the Department of Agriculture

RELEASEE Frances E. Robinson

PROPERTY 0.014 Acres

CONSIDERATION \$6.89

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 7-RP

REMARKS

1. The MALPF recommends approval of this Item.
2. The consideration is based on the per acre value of \$497.48 paid by the MALPF for the easement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
Robinson, bpw item

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 8-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 12-03-79-03Ce
Harford County, Maryland

REFERENCE

Reference is made to Item 32-RP of this Department's Agenda of August 11, 1982 for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (MALPF) to acquire an agricultural preservation easement on 69.9 acres for \$37,743.00 from Sidney and Mildred Kreider. Purchase of the easement was completed on September 29, 1982. The Baltimore Gas and Electric Company is in the process of constructing an underground gas pipeline in Harford County which will transmit and supply the public with natural and artificial gas. In order for Baltimore Gas and Electric to proceed with this project, they have requested that the State release from agricultural easement restrictions 0.058 acres of the Krieder's land. Board of Public Works approval is therefore requested to grant a partial release wherein the State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation, will release 0.058 acres from the operation and effect of the said agricultural preservation easement to enable Baltimore Gas and Electric to proceed with their gas pipeline 0.058. Baltimore Gas and Electric Company will reimburse the State \$31.32 for the 0.058 acres.

RELEASOR The State of Maryland, to the use of the Maryland Agricultural Land
Preservation Foundation of the Department of Agriculture

RELEASEE Mildred S. Kreider

PROPERTY 0.058 Acres

CONSIDERATION \$31.32

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 8-RP

REMARKS

1. The MALPF recommends approval of this Item.
2. The consideration is based on the per acre value of \$539.96 paid by the MALPF for the easement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Kreider, bpw item

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 9-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 14-02-98-02
Kent County, Maryland

REFERENCE

Reference is made to Item 11-RP of this Department's Agenda of September 1, 1999, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation to acquire an agricultural preservation easement on 141.9 acres of improved property for \$197,260.00 from Jonas and Ruth Stoltzfus at \$1,400.00 an acre. A subsequent survey revealed an actual acreage of 149.723 acres, for an increase of 7.823 acres. Accordingly, Board of Public Works approval is requested to increase the purchase price by \$10,952.20 reflecting the difference between \$197,260.00 and the amended price of \$208,212.20.

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommends approval of this item.
2. Payment is based on 148.723 acres. One acre has been deducted from the subject acreage to reflect an existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

stoltzfus, bpw item for extra acreage.wpd

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 10-RP

DEPARTMENT OF NATURAL RESOURCES

Blain Frantz Inc., et al
Youghiogheny Wild and Scenic River
Garrett County
File # 82-0053 A-H
File # 00-8156, 8127, 8128

REFERENCE

Reference is made to Item 11-RP on this Department's Agenda of the October 27, 1999 meeting of the Board of Public Works wherein approval was given to the Department of Natural Resources to acquire 783 +/- acres from Blain Frantz, et al. for consideration of \$3,500 per acre subject to final boundary survey. A subsequent survey finalized on December 15, 1999 revealed an additional 206.544 acres. The ownership by the Frantz family of 128.494 acres of the additional acreage was in dispute. In Handcarried Item 43-RP on this Department's Agenda of December 15, 1999, Board of Public Works approval was granted to purchase the non-disputed acreage. The Board of Public Works is now requested to approve an Amendment to the Agreement of Sale in which the contract is modified by the following:

1. Closing on 861.988 non-disputed acres shall occur no later than March 15, 2000;
2. Closing date on the remaining 128.494 acres is extended to March 15, 2005 in the event that a court of competent jurisdiction issues a final, non-appealable order stating that the Blain Frantz, Inc. is the owner in fee simple of such property. Conversely, should a court order issue that Blain Frantz, Inc. is not the owner in fee simple of such property, this Agreement shall automatically terminate.
3. On the 240 acres of land for sale by the State to Blain Frantz, Inc. (referred to as "Former Combs Property"), the parties agree to execute an access easement agreement pursuant to an existing Right of Entry from the Department of Natural Resources.

REMARKS

1. The Department of Natural Resources recommends approval of this Amendment to the Agreement of Sale.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

frantz3.wpd

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for the Board of Public Works Capital Project Grant Application and Agreement for the non-matching fund grant obtained by the following organization:

- A. County Executive and County Council of Baltimore County -
BALTIMORE COUNTY - BENJAMIN BANNEKER
HISTORIC PARK LOAN OF 1998, CHAPTER 159, ACTS
OF 1998 - \$1,350,000. For the design, acquisition, construction, installation, and assembly of permanent exhibits and other capital improvements at the historic park site at Oella and Old Frederick Avenues in Oella.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

NM030800.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for the Board of Public Works Capital Project Grant Application and Agreement for the non-matching fund grant obtained by the following:

- A. Baltimore County - **CAPITAL APPROPRIATIONS (FY 2000) - NORTH POINT RECREATION CENTER, ITEM 011, CHAPTER 118, ACTS OF 1999** - \$1,000,000. To acquire the property at 4021-4029 North Point Boulevard and design and construct a regional indoor soccer facility.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CA030800.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds in the following amounts by the following organizations:

- A. Board of Directors of the Montgomery County Agricultural Center, Inc. - **MONTGOMERY COUNTY AGRICULTURAL CENTER LOAN OF 1998, CHAPTER 181, ACTS OF 1998** - \$400,000 - The City of Gaithersburg has provided \$125,000, Montgomery County has provided \$250,000, and the Agricultural Center has a \$500,000 line of credit with the Sandy Spring National Bank. These three sources meet the matching fund requirement of \$400,000. For the repair, renovation, and capital equipping of existing buildings and infrastructure and the design and construction of the Agribusiness and Education Center.

- B. Mayor and City Council of the City of Annapolis - **ANNE ARUNDEL COUNTY - STANTON CENTER LOAN OF 1998, CHAPTER 186, ACTS OF 1998** - \$150,000 - Utilized eligible expenditures of \$248,174.37 to meet their matching fund requirement of \$150,000. For the planning, design, repair, renovation, restoration, expansion, and capital equipping and furnishing of the Stanton Center on Clay Street in Annapolis, a building used by the Health Department, the Annapolis Youth Services Bureau, and other community organizations that are vital to the Clay Street area and to the City of Annapolis.

- C. Board of Directors of G.R.O.U.P. Ministries Baltimore, Inc. - **BALTIMORE CITY - G.R.O.U.P. MINISTRIES, INC. LOAN OF 1999, CHAPTER 283, ACTS OF 1999** - \$125,000 with a match of \$65,000 - Utilized property valued at \$210,000. For the repair, renovation, construction, reconstruction and capital equipping of a building to house a community outreach center located at 818 Franklinton Road in Baltimore.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM

13-CGL

- D. Board of Directors of Calvert Memorial Hospital, Inc. -
**CALVERT COUNTY - CALVERT MEMORIAL HOSPITAL
LOAN OF 1999, CHAPTER 149, ACTS OF 1999** - \$100,000 -
The hospital is utilizing \$100,000 of funds on hand as match. For
the acquisition, design, renovation, construction and capital
equipping of a free/low cost medical center in the North Beach/
Chesapeake Beach area.
- E. Board of Directors of the Federated Charities Corporation of
Frederick - **FEDERATED CHARITIES CORPORATION OF
FREDERICK LOAN OF 1998, CHAPTER 282, ACTS OF
1998** - \$300,000 - The Corporation utilized \$155,000 of the value
of the property and \$145,000 will be from cash-on-hand for a total
of \$300,000. The property at 22 South Market Street was
appraised at \$455,000 of which \$300,000 was used as matching
funds for the 1997 grant. For the repair, renovation, construction
and capital equipping of a building in Frederick County to be used
as a human services center.
- F. Board of Directors of the South Baltimore Learning Corporation -
**BALTIMORE CITY - SOUTH BALTIMORE LEARNING
CENTER LOAN OF 1999, CHAPTER 143, ACTS OF 1999** -
\$200,000 - Has provided evidence that they have met their match
through various grants and donations (\$15,000 - Mercantile Safe
Deposit and Trust Company, \$10,000 - The John J. Leidy
Foundation, Inc., \$40,000 - T. Rowe Price Associates Foundation,
Inc., \$25,000 - Middendorf Foundation, Inc., \$20,000 - The James
A. and Patricia O. Goodyear Family Foundation, Inc., \$15,000 -
First Maryland Foundation and \$75,000 - The Bell Foundation) for
a total of \$200,000. For the planning, design, repair, renovation,
capital equipping of, and other capital improvements to a building
formerly used as the South Station Police Building, at 28 East
Ostend Street in Baltimore.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

- G. Board of Directors of the Maryland Agricultural Education Foundation, Inc. - **HARFORD COUNTY - SENATOR WILLIAM AMOSS AGRICULTURAL EDUCATION PROJECT LOAN OF 1998, CHAPTER 189, ACTS OF 1998** - \$100,000 - Has submitted evidence of a grant, money market account, bank account and eligible expenditures (County - \$40,000, Legg Mason Money Market Account - \$59,245.39, Farmers and Mechanics National Bank - \$3,411.91 and eligible expenditures - \$27,899.67) for a total of \$130,556.97 to meet their matching fund requirement of \$100,000. For the planning, design, repair, renovation, reconstruction, construction, and capital equipping of classroom and office facilities at Swan Harbor Farm in Havre de Grace to be named in memory of the late Senator William Amoss.
- H. Board of Directors of Payne Memorial Outreach, Inc. - **BALTIMORE CITY - PAYNE MEMORIAL OUTREACH, INC. HUMAN AND ECONOMIC DEVELOPMENT CENTER LOAN OF 1998, CHAPTER 271, ACTS OF 1998** - \$500,000 - Utilized a \$500,000 deferred loan from Baltimore City. For the design, renovation, construction, and capital equipping and furnishing of a building on Madison Avenue in Baltimore City.
- I. Board of Directors of Associated Catholic Charities, Inc. of Baltimore - **CARITAS HOUSE ASSISTED LIVING FACILITY LOAN OF 1998, CHAPTER 227, ACTS OF 1998** - \$500,000 - Utilized a \$250,000 direct subsidy from the Federal Home Loan Bank of Atlanta and \$250,000 in an account at All First Bank for a total of \$500,000. For the design, construction, and capital equipping of an assisted living housing facility to be located in the Caton Avenue area.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

- J. County Executive and County Council of Anne Arundel County - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - ANNE ARUNDEL COUNTY DETENTION CENTER LOAN OF 1999, CHAPTER 212, ACTS OF 1999** - \$1,904,000 - Utilized prior County appropriations of \$204,000 and FY 2000 appropriations of \$1,700,000 for a total of \$1,904,000 in matching funds. To assist in the expansion and renovation of the Anne Arundel County Detention Center on Jennifer Road.
- K. Jewish Community Center of Greater Washington - **JEWISH COMMUNITY CENTER OF GREATER WASHINGTON LOAN OF 1998, CHAPTER 345, ACTS OF 1998** - \$600,000 - Has obtained a Secured Guidance Loan with George Mason Bank of Fairfax, Virginia (now United Bank) for \$2,000,000 with capital campaign pledges to meet their matching fund requirement of \$600,000. For a comprehensive renovation of the community center facility on Montrose Road in Rockville, which will include renovations that will bring the facility up to the standards established by the Americans with Disabilities Act.
- L. Board of Directors of Our House Youth Home, Inc. - **MONTGOMERY COUNTY - OUR HOUSE YOUTH HOME, INC. LOAN OF 1999, CHAPTER 289, ACTS OF 1999** - \$450,000 - Has provided evidence confirming a grant of \$250,000 from The Bauman Foundation of Washington, DC. and a grant of \$250,000 from the Arcana Foundation, Inc. of Washington, DC. for a total of \$500,000 to meet the matching fund requirement of \$450,000. For the acquisition, renovation, and capital equipping of Melwood Farm located in Olney and to be used by the grantee as the permanent home for a residential training facility.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GA030800FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

BALTIMORE MUSEUM OF
INDUSTRY

1415 Key Highway
Baltimore, MD 21230

PROJECT NO. AND TITLE

SL-043-981-038
Improvements to Museum Facilities

DESCRIPTION

In accordance with the provisions of the Baltimore Museum of Industry Loan of 1998 and 1999, Chapters 273 and 285, which provided a matching grant of \$500,000 and \$250,000, respectively, to the Board of Directors of the Baltimore Museum of Industry, Inc. for the repair, renovation, reconstruction and capital equipping of the museum facilities located on Key Highway in Baltimore City including the Glass Industry Exhibit Building , the completion of the Waterfront Promenade, and the construction of new permanent exhibits, Board of Public Works approval is requested for capital expenditures for A/E services to design and provide construction documents for the construction of the Glass Exhibit Building and the construction of the stair/elevator tower addition to 1425 Key Highway and construction contract for the installation to upgrade the alarm system, install network cabling and reimbursables to the museum for building permits and relocation of utilities.

ARCHITECT/ENGINEER

S. C. Burdette & Associates, L.L.C. - Baldwin, MD.

AMOUNT

\$70,900

CONTRACTOR

JPI Enterprises, Inc. - Baltimore, MD.

AMOUNT

\$ 4,700

REIMBURSABLES

Baltimore City - Baltimore, MD.

BG&E - Baltimore, MD.

AMOUNT

\$ 8,355

\$ 4,570

TOTAL CONTRACTS

\$88,525.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

BOARD OF DIRECTORS OF
G.R.O.U.P. MINISTRIES
BALTIMORE, INC.

708 Glen Allen Drive
Baltimore, MD. 21229

PROJECT NO. AND TITLE

SL-007-991-038
Renovation of a building to house a
Community Outreach Center
818 Franklinton Road in Baltimore

DESCRIPTION

In accordance with the provisions of the Baltimore City - G.R.O.U.P. Ministries, Inc. Loan of 1999, Chapter 283, which provided a grant of \$125,000 with a matching requirement of \$65,000 to the Board of Directors of G.R.O.U.P. Ministries Baltimore, Inc. for the repair, renovation, construction, reconstruction, and capital equipping of a building to house a community outreach center located at 818 Franklinton Road in Baltimore City, Board of Public Works approval is requested for capital expenditures toward the following design and construction contracts for the renovation and conversion of a warehouse located at 818 Franklinton Road in Baltimore City into a usable building to house a community outreach center.

ARCHITECT/ENGINEER

Architectural Design Group - Baltimore, MD.

AMOUNT

\$ 5,000

CONTRACTOR

DSI Enterprises, Inc. - Baltimore, MD.

AMOUNT

\$129,500

TOTAL CONTRACTS

\$134,500

FUND SOURCE

\$125,000 - Baltimore City - G.R.O.U.P. Ministries,
Inc. Loan of 1999
\$ 9,500 - G.R.O.U.P. Ministries Baltimore, Inc.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

REMARKS

The grantee utilized the value of property to meet their match requirement.

No portion of the proceeds of the loan or any of the matching funds may be used for the furtherance of sectarian religious instruction or worship.

Prior to the issuance of the bonds, the grantee shall grant to the Maryland Historical Trust, in form and substance acceptable to the Trust, a perpetual preservation easement to the extent of its interest.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

GROUPMIN.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

BOARD OF DIRECTORS OF
UNION HOSPITAL, INC.

106 Bow Street
Elkton, Cecil County

PROJECT NO. AND TITLE

SL-045-961-038
Design and Construct Birthing Center

DESCRIPTION

In accordance with the provisions of the Cecil County - Union Hospital Loan of 1996, Chapter 264, which provided a matching grant of \$1,200,000 to the Board of Directors of Union Hospital, Inc. to design and construct a Birthing Center, Board of Public Works approval is requested for capital expenditures toward the following contracts for construction of the new Women's Center including A/E services for the design of the new center, signage, relocation of site utilities, water filter system, permits, voice and data cable installation and installation of fiber optic cable.

ARCHITECTS/ENGINEERS

AMOUNT

Colimore Clarke Associates - Baltimore, MD.	\$461,171.00
McCrone, Inc. - Elkton, MD.	\$ 100.00

CONTRACTORS

AMOUNT

Town of Elkton - Elkton, MD.	\$ 46,017.47
Office of the Fire Marshal - Towson, MD.	\$ 300.00
Follet Corporation - Easton, PA.	\$ 3,241.40
Texel Systems Corp. - Reston, VA.	\$ 7,214.53
Quality Enterprises, Inc. - Elkton, MD.	\$ 4,197.71
Baltimore Sound Engineering - Baltimore, MD.	\$110,000.00
Innerface Architectural Signage - Lilburn, GA.	\$ 3,292.61
Misco, Inc. - Holmdel, NJ.	\$ 1,396.21
Connectiv Power - Wilmington, DE.	\$ 44,100.00
Deltronics, Inc. - New Castle, DE.	\$ 1,557.61
Hill Rom, Inc. - Batesville, IN.	\$ 24,828.30
Point N' Place Signs - Elkton, MD.	\$ 100.00
Bell Atlantic of Maryland - Chestertown, MD.	\$ 10,000.00
The Whiting-Turner Contracting Co. - Baltimore, MD.	\$ 45,000.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

BOARD OF DIRECTORS OF
OUR HOUSE YOUTH HOME,
INC.

4110 College Avenue
Ellicott City, Maryland 21043-5506

PROJECT NO. AND TITLE

SL-008-991-038
Acquisition of Melwood Farm
19715 Zion Road, Brookeville

DESCRIPTION

In accordance with the provisions of the Montgomery County - Our House Youth Home, Inc. Loan of 1999, Chapter 289, Acts of 1999, which provided a matching grant of \$450,000 to the Board of Directors of Our House Youth Home, Inc. for the acquisition, renovation, and capital equipping of Melwood Farm located in Olney and to be used by the grantee as the permanent home for a residential training facility, Board of Public Works approval is requested for capital expenditures toward the purchase of the property located at 19715 Zion Road in Brookeville. The property known as "Melwood Farm" is a 140 acre site which has three buildings, a twenty-four bed treatment center, an office building and an eight bed residence, as well as two barns to be used by the grantee as a residential adolescent training center.

ASSIGNOR

The Medlantic Healthcare Group, Inc. - Washington, DC.

AMOUNT

\$1,066,000

FUND SOURCE

\$450,000 - Montgomery County - Our House Youth Home, Inc. Loan of 1999

\$616,000 - Our House Youth Home, Inc.

REMARKS

The closing date was scheduled for March 1, 2000.

The Real Estate Office of the Department of General Services has reviewed the appraisals and has approved \$1,890,000 as the fair market value of the property.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

REMARKS

Prior to the issuance of the bonds, the grantee shall grant to the Maryland Historical Trust, in form and substance acceptable to the Trust, a perpetual preservation easement to the extent of its interest.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

OURHOUSE.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

MARYLAND ECONOMIC
DEVELOPMENT CORPORATION

35 S. Charles Street
Baltimore City

PROJECT NO. AND TITLE

SL-022-961-038
Design and Construct Technology Development
Center, Gaithersburg, Montgomery County

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Maryland Technology Center Loan of 1997, Chapter 660, Acts of 1997, which provided a grant of \$485,000 to the Maryland Economic Development Corporation to assist in the provision of capital equipment for the Maryland Technology Center, Board of Public Works approval is requested for capital expenditures toward the following contract to furnish and install equipment including a refrigerator and freezer, storage cabinets, liquid nitrogen storage vessel, under counter washer, incubator, autoclave, and high speed centrifuge.

CONTRACTOR

Labrepcoc - Mitchellville, MD.

AMOUNT

\$50,671

FUND SOURCE

\$50,671 - Item 068, MCCBL 1997

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved
With Discussion

Deferred Withdrawn
Without Discussion

TECHNOPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

BOWIE REGIONAL ARTS
VISION ASSOCIATION (BRAVA)

P. O. Box 1044
Bowie, Prince George's County

PROJECT NO. AND TITLE

SL-013-971-038
Bowie Civic Facility for the Performing Arts
15200 Annapolis Road, Bowie

DESCRIPTION

In accordance with the provisions of the Capital Appropriations (FY 2000) - Bowie Regional Arts Vision Association (BRAVA), Chapter 118, Acts of 1999, which provided a grant of \$2,000,000 to the Bowie Regional Arts Vision Association (BRAVA) for the planning, design, construction, and capital equipping of the Bowie Civic Center for the Performing Arts, Board of Public Works approval is requested for capital expenditures toward the following contract modification to the Phase I site work contract to include additional sidewalk, install utilities, remove unsuitable soil, relocate water line, extend sanitary sewer, provide curb cuts at island, and locate storm drain.

CONTRACTOR

Urbin N. Zink Contractors, Inc. - Chase, MD.

MOD. AMOUNT

\$10,164.50

FUND SOURCE

\$10,164.50 - Item 025, CA 2000
"Provide a grant to the Bowie Regional. . .
Performing Arts."

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOWCIVPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

BOARD OF DIRECTORS OF
THE MARYLAND THEATRE
ASSOCIATION

21 South Potomac Street
Hagerstown, Washington County

PROJECT NO. AND TITLE

SL-032-911-038
Renovate the Maryland Theatre

DESCRIPTION

In accordance with the provisions of the Maryland Theatre Association Loan of 1991, Chapter 530, Acts of 1991, which provided a matching grant of \$175,000 to the Board of Director of the Maryland Theatre Association for the renovation and repair of the building in Hagerstown, Board of Public Works approval is requested to reimburse the Maryland Theatre Association for capital expenditures for the renovation of the ground floor men's restroom, including the furnishing and installation of wall coverings and a contract modification for the removal and/or replacement of a deteriorated concrete slab and below surface pipes.

CONTRACTORS

AMOUNT

Callas Contractors, Inc. - Hagerstown, MD.
Neikirk's of Hagerstown - Hagerstown, MD.

\$21,000.00
\$ 1,486.07

CONTRACTOR

MOD. AMOUNT

Callas Contractors, Inc. - Hagerstown, MD.

\$ 7,937.24

TOTAL CONTRACTS

\$30,423.31

FUND SOURCE

\$10,423.31 - The Maryland Theatre Association
Loan of 1991

\$20,000.00 - Washington County Gaming
Commission

REMARKS

The grantee utilized previous expenditures as matching funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

REMARKS

Prior to the issuance of the bonds, the Board of Directors of the Maryland Theatre Association shall grant to the Maryland Historical Trust, in form and substance acceptable to the Trust, a perpetual preservation easement to the extent of its interest.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MDTHEAT.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Baltimore City Community College
Liberty Campus

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-03-89/CA90-191
Reroof Main Complex
Project Closeout/Reversion

DESCRIPTION

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Public Junior, Community and Regional Construction Loan of 1989. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source to be reverted</u>	<u>Amount</u>
BPW 06/05/91, Item 21-CGL - Construction	PJCRCL-89	\$715.58

REMARKS

The State has paid to Baltimore City Community College an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
191CLOS_BP.WPD

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Allegany College of Maryland
Cumberland, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-10-MC93/94-226
Humanities Building Renovation
Project Closeout/Reversion

DESCRIPTION

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Public Junior, Community and Regional Construction Loan of 1989 and the Maryland Consolidated Capital Bond Loan of 1994. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source</u> <u>to be reverted</u>	<u>Amount</u>
BPW 03/22/95, Item 62-CGL - Construction	MCCBL 1994	\$ 34,917.71
BPW 09/27/95, Item 31-CGL - Construction	PJCRCL 1989	\$ 23,075.00

REMARKS

The State has paid to Allegany College of Maryland an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved
With Discussion

Disapproved

Deferred
Without Discussion

Withdrawn

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Anne Arundel Community College
Arnold, Maryland

AUTHORITY

Procedures and Guidelines adopted by MHEC
06/02/92 and approved by BPW 06/17/92

PROJECT NO. AND TITLE

CC-11-MC93-316
Telecommunications/Infrastructure
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of \$32,875 to Anne Arundel Community College for architectural design services necessary for the design of the Telecommunications and Infrastructure project at its Arnold campus. Also, the College seeks BPW approval to expend funds for a design contract award to Applied Technical Solutions of Columbia, Maryland.

The proposed project involves the evaluation of the existing college communications network both physically and logically, develop design alternatives for a more efficient network, develop and RFP for procurement of the networking equipment to meet the new design and oversee the installation of the new equipment.

PROCUREMENT METHOD

Competitive Sealed Proposals

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

PROPOSALS

	<u>Score</u>	<u>Price</u>
Applied Technical Solutions - Columbia, MD	505.00	\$ 65,750
Educational Systems - Annapolis, MD	400.50	\$ 72,750
Crimson Technology -Washington, DC	378.25	\$ 96,450
Compuware Corporation - Baltimore, MD	369.75	\$152,000
Primenet - Glen Burnie, MD	406.50	\$163,755

AWARD

Applied Technical Solutions
Columbia, MD

AMOUNT

\$65,750

FUND SOURCE

\$ 32,875 (50%)-Local Share
\$ 32,875 (50%)-State Share
Maryland Consolidated Capital Bond Loan of 93.
Cost sharing is in accordance with in Section 11-
105(i) of the Education Article.

REMARKS

A request for proposals was advertised for this project in the August 31, 1999 Baltimore Sun, The Capital, and the Contract Weekly newspapers and in the September 3, 1999 Annapolis Times. In addition to advertising, invitations and specifications were mailed to 124 firms. A total of five (5) firms responded.

A College evaluation committee reviewed the written proposals based on design team's prior co-work experience, capacity to perform this design project, and prior experience on similar projects and cost. A short list was developed of the two most qualified firms. In-depth interviews were conducted with the two firms and their proposals were evaluated on the basis of cost, overall qualifications, and experience on similar projects with the result being the selection of Applied Technical Solutions as the design consultant.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

REMARKS

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Anne Arundel Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

316AE_BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Chesapeake College
Wye Mills, Maryland

AUTHORITY

Procedures and Guidelines adopted by MHEC
06/02/92 and approved by BPW 06/17/92

PROJECT NO. AND TITLE

CC-12-MC93-231
Gym Floor Replacement
Project Closeout/Reversion

DESCRIPTION

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1993. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source to be reverted</u>	<u>Amount</u>
BPW 07/13/94, Item 22-CGL - Construction	MCCBL 1993	\$ 1,403.71

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

REMARKS

The State has paid to Chesapeake College an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion
231CLOS_BPW.WPD

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Prince George's Community College
Largo, Maryland

AUTHORITY

Procedures and Guidelines adopted by MHEC
06/02/92 and approved by BPW 06/17/92

PROJECT NO. AND TITLE

CC-08-MC91/93-301
Replacement of HVAC Equipment
in Six Buildings
Amendment to A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for an additional State design allocation in the amount of \$4,563 to Prince George's Community College for architectural design services necessary for the replacement of HVAC equipment in six buildings at its Largo campus. This request amends the scope of the design work which was previously approved by the Board of Public Works at its January 13, 1999 meeting.

The original program scope was for the replacement "in kind" of the existing exhaust systems, air handling units, condensers, and cooling tower in six buildings (Bladen, Kent and Lanham Halls, Novak Field House, Queen Anne's Fine Arts and the Largo Student Center). The amendment is required for an additional design effort to evaluate and design sufficient capacity for cooling and heating systems to meet updated requirements for the College's computer rooms and evaluate the cooling tower support system.

Also, the College seeks approval of an amendment to the existing architectural-engineering contract with Blitz Associates P.A. of Rockville, Md.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Revised)

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
MARYLAND CONSOLIDATED CAPITAL BOND LOAN, COMMUNITY MENTAL
HEALTH PROJECT FUNDS AND ADULT DAY CARE FUNDS

Submission of a recommendation by the Department of Health and Mental Hygiene for approval of a Waiver of Priority of Declaration and Subordination Agreement on behalf of the Baltimore Association of Retarded Citizens, Inc. (hereinafter referred to as "applicant").

At its meeting on July 22, 1992 (DGS Item 34-CGL), the Board approved a grant of \$447,625 to assist the applicant in the cost of acquiring a building at 2523 Gwynns Falls Parkway, Baltimore City, Maryland. The applicant's matching funds for this project were provided through a mortgage from Nations Bank. The building is used to provide vocational training to developmentally disabled adults.

At its meetings on August 10, 1994 (DGS Agenda Item 28-CGL) and November 1, 1995 (DGS Agenda Item 37-CGL), the Board approved grants of \$300,000 and \$203,000, respectively, for a total grant of \$503,000. These grants were approved to assist the applicant in the cost of renovating an existing building at 7215 York Road, Baltimore, Maryland. The building is used to provide services to developmentally disabled adults.

Also, at its meeting on August 10, 1994, the Board approved a Waiver of Priority and Subordination Agreement which allowed the applicant to obtain its matching funds from the Maryland Economic and Community Development Corporation (MEDCO) which issued tax exempt revenue bonds. Initially, the State agreed to subordinate its right of recovery of the State grant of \$300,000 to the bondholders first deed of trust in the amount of \$2,382,144. Subsequently, at its meeting on February 2, 1995 (DGS Agenda Item 28-CGL), the Board agreed to increase the amount to which the State was subordinate on the first deed of trust to \$2,731,000, an increase of \$348,856.

The applicant is now refinancing its debt on these properties with MEDCO. In addition, it is borrowing additional funds for the renovation of an existing 8,500-square-foot building, and the construction of a new 11,250-square-foot building in the Seton Industrial Park, Baltimore City.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Revised)

A request for Board approval of a State grant of \$695,000 to assist in the cost of this project is being presented to the Board on this agenda, DGS Agenda Item 29-CGL. The proposed loan agreement is structured so that if the applicant defaults on the loan, the default may result in foreclosure on all of the properties.

The Board is now requested to approve a new Waiver of Priority Declaration and Subordination Agreement which would subordinate the State's right of recovery of \$1,645,625 on these three properties to the bondholder's first deed of trust in the amount of \$5,905,000. Execution of the Waiver of Priority Declaration and Subordination Agreement will permit the applicant to proceed with obtaining the new loan.

REMARKS

1. An analysis of the Baltimore Association for Retarded Citizens, Inc. submission of financial data for FY1999 has been performed by the Department of Budget and Management. Based on BARC's 50-year presence, size, and importance to the State as a provider of services to and for the developmentally disabled community, coupled with its reasonably sound financial condition, the Department recommends approval of an agreement subordinating the State's right of recovery to the first deed of trust of the bondholders.
2. The agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for the Department of Health and Mental Hygiene.
3. The agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for the Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Baltimore Association for Retarded Citizens, Inc.
7215 York Road
Baltimore, MD 21212

PROJECT NO. AND TITLE

DDA-295 Seton Employment Center

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$695,000 to assist the Baltimore Association for Retarded Citizens, Inc. (BARC), a non-profit organization, in the cost of renovating an existing 8,500-square-foot building and constructing a new 11,250-square-foot building. BARC recently purchased an eight-acre site, which includes an 8,500-square-foot former gymnasium building, in the Seton Industrial Park, Baltimore City. The project consists of renovating the existing building into a two-floor multi-purpose, office-type building of approximately 17,000 square feet with elevator service, restrooms, offices, conference/meeting room, complete HVAC, plumbing and electrical systems. The project also includes constructing a new 11,250-square-foot shop building to include vehicle service bays, open and secure storage areas, office, restroom, complete HVAC, plumbing and electrical systems, and a landscape equipment maintenance shop. Board approval is also requested for capital expenditures toward the design, renovation, and construction of these buildings.

The Board is also requested to approve a Waiver of Priority and Subordination Agreement. BARC has a financing agreement with the Maryland Economic Development Corporation (MEDCO) with the condition that the State agree to subordinate its right of recovery to the bondholder's first deed of trust.

DESIGN/BUILD CONTRACTOR

AMOUNT

Hogg Construction, Inc
Towson , Maryland

\$2,450,000.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

FUND SOURCE

\$1,755,000 (71.63%) - Applicant's Share
Health and Mental Hygiene Providers Facilities
Acquisition Program Revenue Bonds, Series
2000A

\$695,000 (28.37%) - State's Share
Maryland Consolidated Capital Bond Loan 1998,
Community Mental Health Project Funds

REMARKS

Upon the completion of these buildings, they will serve as the base of operations for BARC's community-based employment programs for developmentally disabled adults. In addition, BARC will be able to consolidate its landscape, janitorial, and transportation programs at one location. This will enable BARC to use staff and equipment in a much more efficient manner. Also, BARC will be able to expand the number of slots in its landscape program from 68 to 132.

A review of the applicant's financial data for FY 1999 has been performed by the Department of Budget and Management. Based on BARC's proven ability to provide services to developmentally disabled persons over the long term, its sound financial position, and its potential for financial growth, the Department recommends approval of an agreement subordinating the State's right of recovery to the first deed of trust of the bondholders.

In accordance with Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$695,000 to assist in the renovation and construction of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore City.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

REMARKS

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

barc.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Community Housing Associates, Inc.
201 E. Baltimore Street
Baltimore, MD 21202

PROJECT NO. AND TITLE

MH-304 CHA-Glenmore Ave.
Baltimore City

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$267,750 to assist Community Housing Associates, Inc., a non-profit organization, in the cost of acquiring a property at 2916-2918 Glenmore Avenue, Baltimore, MD 21214. This building, which contains 11,834 square feet, will be used to provide housing for 8 psychiatrically disabled adults and space for a 20-slot psychiatric rehabilitation day program.

AMOUNT

\$357,000 (includes costs of appraisals)

FUND SOURCE

\$ 89,250 (25%) - Applicant's Share
Cash reserves

\$267,750 (75%) - State's Share
Maryland Consolidated Capital Bond
Loan 1998, Community Mental Health
Project Funds

REMARKS

The contract price for this building is \$350,000 fee simple interest. Two appraisals were obtained for this property, and both have been reviewed by the Department of General Services. Based on these appraisals, the Department of General Services recommends a value of \$400,000 for this property. Ineligible closing costs estimated to be \$17,500 will be assumed by the applicant.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

REMARKS

In accordance with Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$262,500 to assist in the acquisition of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore City.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

chaglen.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 31-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Payne Memorial Outreach, Inc.
1505 Eutaw Place
Baltimore, Maryland 21217

PROJECT NO. AND TITLE

ADC-287 Payne Memorial Golden Dove
Adult Day Care Center

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$270,000 to assist Payne Memorial Outreach, Inc., a nonprofit organization, in the cost of renovating the first floor of a five-story building at 1701-03 Madison Avenue Baltimore, Maryland. Upon completion of the renovation, the first floor, which contains 5,151 square feet, will house a 44-slot medical adult day care center. Board approval is also requested for capital expenditures toward the renovation of this building.

CONTRACTOR

CONTRACT AMOUNT

ELIGIBLE AMOUNT*

Mel McLaughlin Co.
Upper Marlboro, Maryland

\$1,800,000

\$360,000

FUND SOURCE

\$ 90,000 (25%) - Applicant's Share
Baltimore City Department of Housing and
Community Development

\$270,000 (75%) - State's Share
Maryland Consolidated Capital Bond Loan 1997,
Adult Day Care Funds

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 31-CGL

REMARKS

*Each floor in this building contains approximately 5,151 square feet of program space, for a total of 25,755 square feet of space on the five floors. The Department of Health and Mental Hygiene is participating in the cost of renovating only the first floor. Consequently, the adult day care portion of the building represents 20% or \$360,000 of the total construction cost.

In accordance with Subtitle 7 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$270,000 to assist in the renovation of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore City.

The other floors of the building are being funded in part by another State agency. In order for each Department to accurately monitor its share of the cost, the Board is requested to authorize the release of the State grants on a percentage-of-completion basis.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

payne.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL (Revised)

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Garrett County
Garrett County Health Department
203 S. 4th Street
Oakland, Maryland 21150

PROJECT NO. AND TITLE

MHAA-401 Garrett County Health Department
Mental Health and Addictions

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$27,478 to assist Garrett County in the cost of designing a portion of a building which will house mental health and addiction programs. Accordingly, Board approval is requested for the applicant to contract with Bucher, Meyers, Polniaszek, Silkey and Associates, Inc. of Silver Spring, Maryland as the architect on this project for a lump sum fee of \$125,000. The proposed building is to be constructed on a 14.8-acre site at 1025 Memorial Highway, Oakland, Maryland 21550. The construction cost for this 36,700-square-foot facility is estimated to be \$4,500,000 (approximately \$125 per square foot).

AMOUNT

\$125,000

FUND SOURCE

\$97,522 (78%) - Applicant's Share
Garrett County Appropriation

\$27,478 (22%) - State's Share
Maryland Consolidated Capital Bond
Loan 1998, Community Mental Health
Project Funds

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL (Revised)

REMARKS

State grant participation is limited to the space in the building which will be occupied by the mental health and addiction programs. The proposed space needs for these two programs is 10,766 square feet. The construction of a new health department building will permit Garrett County to consolidate all divisions of the health department into one county-owned facility. This will improve staff efficiency and service coordination, reduce the fragmentation of services, create a "one-stop-shopping" environment for the clients, and diminish rental costs.

In accordance with Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$27,478 to assist in the renovation of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Garrett County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

garrett.bp.w

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Community Services for Autistic Adults and
Children, Inc.
715 Twinbrook Parkway
Rockville, MD 20851

PROJECT NO. AND TITLE

DDA-508 CSAAC Renovation
of former school building

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$120,000 to assist Community Services for Autistic Adults and Children, Inc. (CSAAC) in the cost of designing renovations and an addition to a former school building known as the Edwin M. Broome Middle School. Accordingly, Board approval is requested for the applicant to contract with Wiencek + Zavos Architects, P. C. of Gaithersburg, Maryland as architect on this project for a not-to-exceed fee of \$242,000. The building, which CSAAC has been leasing since 1984, is located at 751 Twinbrook Parkway, Rockville, Maryland. The cost of renovating approximately 21,000 square feet of existing space and constructing a 6,000-square-foot addition is estimated to be \$2,160,000 (approximately \$80 per square foot).

AMOUNT

\$242,000

FUND SOURCE

\$122,000 (50.41%) - Applicant's Share
Cash Reserves

\$120,000 (49.59%) - State's Share
Maryland Consolidated Capital Bond
Loan 1998, Community Mental Health
Project Funds

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL

REMARKS

CSAAC serves all regions of the State, providing residential, employment, classroom, and therapy services for over 200 children, adolescents and adults disabled by autism. In addition to relieving overcrowding and improving program efficiency, the renovations and addition will allow for the addition of a clinic for infants and toddlers, a staging area for the 100 clients who come to the site each day before being transported to work, space for meetings and training, and additional classroom space for students needing Intensity VI services. A request for Board of Public Works approval of an additional grant to assist in the renovation of this facility will be submitted to the Board at a future date.

In accordance with Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$120,000 to assist in the design of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Montgomery County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

csaac.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 34-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

The Support Center, Inc.
1010 Grandin Avenue
Rockville, MD 20851

PROJECT NO. AND TITLE

ADC-708 Support Center Renovation

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$58,875 to assist The Support Center, Inc., a non-profit organization, in the cost of designing renovations to an existing adult day care center located in a former school building at 1010 Grandin Avenue, Rockville, Maryland. Accordingly, Board approval is requested for the applicant to contract with Fry and Welch Associates of Baltimore, MD as architect on this project for a not-to-exceed fee of \$78,500. The estimated cost for renovating 11,500 square feet of space is \$901,000 (approximately \$78 per square foot).

AMOUNT

\$78,500

FUND SOURCE

\$19,625 (25%) - Applicant's Share
Cash Reserves

\$58,875 (75%) - State's Share
Maryland Consolidated Capital Bond
Loan 1997, Adult Day Care Funds

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 34-CGL

REMARKS

The Support Center currently leases 5,000 square feet of space in this building, which is owned by the Montgomery County Board of Education. The existing 5,000 square feet is inadequate to serve the program's 61 clients. By expanding into currently unused space within the building, the applicant will be able to provide a better environment for its clients and increase the number of adult day care slots from 61 to 85. A request for Board of Public Works approval of an additional grant to assist in the renovation of this facility will be submitted to the Board at a future date.

In accordance with Subtitle 7 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$58,875 to assist in the design of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Montgomery County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

support.bpw

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. The Department of the Environment fully concurred with this recommendation.

ANNE ARUNDEL COUNTY

- 99-1433 HARTGE YACHT YARD, INC. - dredge, pier development, West River
- 00-0893 GIBSON ISLAND CORPORATION - jetty, Chesapeake Bay
- 00-0925 MICHAEL SCARBOROUGH - dredge, Whitehall Creek
- 00-0972 ANNAPOLIS CITY MARINA LTD. - dredge, pier development, Spa Creek
- 00-0978 SEVERNVIEW HOMEOWNERS ASSOCIATION - dredge, Asquith Creek

BALTIMORE CITY

- 00-0779 MILLENNIUM SPECIALTY CHEMICALS, INC. - pipeline, Colgate Creek

This license was issued under the authority of the emergency provisions of the Tidal Wetlands Law.

BALTIMORE COUNTY

- 99-1257 BALTIMORE CO. DEPT. OF PUBLIC WORKS - basins, Middle River

CHARLES COUNTY

- 00-0806 MARGARET STEWART - stone armor, Potomac River

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (continued)

KENT COUNTY

00-0823 OWEN ANDERSON - two stone groins, Chesapeake Bay

00-0909 SCOTT NICHOLS - stone groins, Chesapeake Bay

00-0910 RUSSELL CORT - stone revetment, Chesapeake Bay

ST. MARY'S COUNTY

00-0576 CRAIG MESSERSMITH - stone revetment, Potomac River

00-0758 TERRENCE D. HOOVER - stone revetment, bulkhead, Potomac River

SOMERSET COUNTY

00-0374 DEPARTMENT OF NATURAL RESOURCES - ramp, Deal Island

WORCESTER COUNTY

00-0436 JOHN BURBAGE - breakwaters, stone revetment, Sinepuxent Bay

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS
March 8, 2000
SECRETARY'S AGENDA

EDWARD A. SANDERS (410)841-5864

2.

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 2000, (Fund Source Control Number 55106):

Agreement #	Recipient	County	Amount \$
AT-1999-2419	NELL Q. LEVAY	St. Mary's	3,800
AT-1999-2444	SHANNON R. SALMON	Queen Anne's	600
AT-1999-2498	DANIEL GANOE	Garrett	25,000
AT-2000-2212	ALLEN E. WILHELM	Garrett	1,200
AT-2000-2226	JOHN L. ZEMAN, III	Harford	4,400
AT-2000-2237	PATRICK J. KELLY	Calvert	11,500
AT-2000-2250	W. FRANK BARNES, JR	Kent	5,900
AT-2000-2255	MARK A. SHRYOCK	Allegany	5,400
AT-2000-2256	MARK A. SHRYOCK	Allegany	1,100
AT-2000-2257	MARK A. SHRYOCK	Allegany	2,400
AT-2000-2258	MARK A. SHRYOCK	Allegany	11,600
AT-2000-2263	JOHN LAYTON, SR	Garrett	2,100
AT-2000-2264	ROBERT T. WATSON	Kent	900
AT-2000-2265	ROBERT T. WATSON	Kent	2,200
AT-2000-2266	BLAINE J. WILHELM	Garrett	800
CH-2000-1865	JAY F. PRATT, JR	Kent	400
CR-1999-0647	DAVID F. TRIBBETT, SR	Caroline	3,700
CR-1999-0648	DAVID F. TRIBBETT, SR	Caroline	5,500
CR-1999-2299	WILLIAM J. KIMBLES, V	Queen Anne's	300
CR-2000-1108	NANCY M. GREENBERG	Talbot	300
CR-2000-1897	SWANN HAVEN LTD. PARTNERSHIP	Talbot	4,300
CR-2000-1898	SWANN HAVEN LTD. PARTNERSHIP	Talbot	17,000
CR-2000-1918-X	PALMER B. HUTCHISON	Talbot	26,200
CR-2000-1919	PALMER B. HUTCHISON	Talbot	9,600
CR-2000-2078	TIMOTHY L. DANIELS	Talbot	300
CR-2000-2205-R	NEW HOPE FARM LLC	Caroline	8,300
CR-2000-2222	BARRY A. BRANNOCK	Caroline	2,400
CR-2000-2290	CRAIG H. LANGWOST	Caroline	1,300
LS-1999-2270	WILLIAM ALLEN GALBREATH	Harford	25,000
LS-2000-2000	GILLVALE FARM	Harford	17,500
LS-2000-2049	GILLVALE FARM	Harford	9,900
LS-2000-2167	ANDREW P. CASSILLY	Harford	2,700
LS-2000-2168	D. JEFFREY HALE	Harford	6,400
LS-2000-2225	C. FRANK HOPKINS	Harford	2,200
LS-2000-2228	C. FRANK HOPKINS	Harford	2,100
LS-2000-2229	C. FRANK HOPKINS	Harford	2,100
MP-2000-0200	JAMES L. OSBORN	Carroll	25,000
MP-2000-2201-G	MD DNR, FW&H SRVC, MONACACY NR	Frederick	2,100
MP-2000-2213	EARLE G. BOLLER, SR	Frederick	4,500

BOARD OF PUBLIC WORKS
March 8, 2000
SECRETARY'S AGENDA

EDWARD A. SANDERS (410)841-5864

2. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

MP-2000-2214	EARLE G. BOLLER, SR	Frederick	9,000
MP-2000-2215	EARLE G. BOLLER, SR	Frederick	9,900
RS-2000-2274	TIMOTHY J. BUCCINI	Baltimore	6,100

Total \$283,000

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 120, "Conservation Grants Capital Appropriation for Fiscal Year 2000", to provide a source of funds for the cost-share program. Under this appropriation "4.8 million dollars (\$4,800,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:	The above referenced item was
<input checked="" type="radio"/> Approved <input type="radio"/> Disapproved <input type="radio"/> Deferred <input type="radio"/> Withdrawn	
<input type="radio"/> With Discussion	<input checked="" type="radio"/> Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

3.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan Act of 1994 (Fund Source Control Number 91416):

Agreement #	Recipient	County	Amount \$

Additional Funding:			
AT-1999-2037	Gregory J. Dorsch	Allegany	\$362.50
AT-1999-2242	Nathan E. Workman	Allegany	\$329.60

AMOUNT:

\$692.10

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 231, "Maryland Consolidated Capital Bond Loan of 1994", to provide a source of funds for the cost-share program. Under this appropriation " 4 million six hundred thousand dollars (\$4,600,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contacts: Bob Brennan 410-767-3213
Beth Woodring 410-767-6379

4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

NAME OF BORROWER: Sparrows Point Scrap Processing, LLC

AUTHORITY: Maryland Industrial and Commercial Redevelopment Fund (MICRF)
Article 83A Section 5.801 thru 5.808
COMAR 24.05.02.01 ET seq.

PROJECT TITLE: Sparrows Point Scrap Processing

AMOUNT: \$500,000 LOAN

TERMS: LOAN Sparrows Point Scrap Processing, LLC, (SPLC) secured by a letter of credit acceptable to DBED. Loan has 10-year term, interest only during the first year, then quarterly payments of principal plus interest fully amortizing over remaining 9 years. Interest rate 2%. SPLC must spend at least \$10,000,000 for capital items, employ 35 full time employees by 06/30/00, plus an additional 9 by 06/30/01. Failure to meet these requirements will cause loan rate to escalate to 4.69% and allow DBED to accelerate loan.

COLLATERAL: LOAN: Secured by a letter of credit acceptable to DBED.

DESCRIPTION: The project is located at the 900 yard in the Bethlehem Steel Sparrows Point Steel Plant. The street address is known as 5111 North Point Boulevard, Baltimore County, Maryland. The project consists of 30 acres of land leased from Bethlehem Steel, together with equipment and structures needed to process scrap steel generated by Bethlehem, together with scrap steel from other sources. Proceeds of the MICRF Loan, together with \$250,000 from Baltimore County and \$10,350,000 from U.S. Bank Leasing will be used for development, including land improvements, construction, and equipment.

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)

FUND SOURCE: (Sources and Application of Funds)

<u>Amount</u>	<u>Source</u>
\$ 40,000	Borrower's Funds – Members' Capital Contributions
\$ 360,000	Borrower's Funds – Members' Loans
\$ 500,000	MICRF Loan
\$ 250,000	Baltimore County Loan
\$10,350,000	U. S. Bank Leasing
<u>\$11,500,000</u>	

<u>Amount</u>	<u>Use</u>
\$ 9,650,000	Steel Recycling Equipment
\$ 1,850,000	Land Development/Structural Work
<u>\$11,500,000</u>	

REMARKS: The proposed activity constitutes eligible project costs consistent under Article 83A Section 5.801 thru 5.807

The request was reviewed by the Department's Division of Financing staff and the Office of the Attorney General

State Clearinghouse #MD 99 0601-0525

Board of Public Works Action: The above-referenced item was:

Approved
 Disapproved
 Deferred
 Withdrawn

With Discussion
 Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

SECRETARY'S AGENDA

Contact: Robert Brennan - (410) 767-3213
Les Hall - (410) 767-6354

5. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

NAME OF BORROWER: Mayor and City Council of Baltimore

AUTHORITY: Sections 5-801 through 5-808 of Article 83A of Annotated Code of Maryland
COMAR 24.05.02..01 et seq.

PROJECT TITLE: Howard Street Corridor Feasibility Study Project

AMOUNT: \$50,000 MICRF Grant

TERMS: N/A

DESCRIPTION: The Department is requesting approval of a \$50,000 MICRF grant to the Mayor and City Council of Baltimore to conduct a feasibility study for an African-American cultural, business, and entertainment district. By way of Executive Order, in the Fall of 1997, Governor Parris N. Glendening appointed a Task Force to study, examine and develop a strategy for increased entrepreneurship for African-Americans in Baltimore City. The efforts of the Task Force represent an extension of similar activities initiated under Mayor Kurt L. Schmoke's Ad Hoc Committee appointed November 1995. The vision of the Task Force included the development of a business, cultural, and entertainment district in Baltimore City focused on African-American culture and entrepreneurship. After reviewing several locations throughout Baltimore City, the Howard Street Corridor was identified as the optimum location for the establishment of this "District".

The primary focus of the Governor's Task Force is to develop an implementation strategy for the African-American cultural, business, and entertainment district. Central to this objective is the need for an in-depth consulting expertise in the area of urban commercial re-development. The specific consulting services will include a comprehensive feasibility plan which builds upon the preliminary vision/concept. The feasibility study will identify the appropriate mix of uses, potential tenants who will become prime prospects and anchors to initiate the re-development process, and a financial strategy to ensure the completion of the project. The area that has been identified as the core of this "District" includes the 300, 400, and 500 blocks of Howard Street and is bordered by Centre, Saratoga, and Eutaw Streets as well as Park Avenue.

BOARD OF PUBLIC WORKS

March 8, 2000

SECRETARY'S AGENDA

5. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT(cont'd)

The "District" is located five blocks from the downtown business district, and three blocks from the Inner Harbor. The proposed "District" will consist of theme and ethnic restaurants; domestic and international arts/cultural attractions; jazz, reggae, and blues clubs; a multiplex cinema; and a theater and mid-rise apartment building using the renovated space of the Mayfair Theatre, and the Congress Hotel respectively.

SOURCES AND USES OF FUNDS:

Sources

City of Baltimore	\$ 87,100
DBED MICRF Grant	50,000
Governor's Executive Office	50,000
Associated Black Charities	10,000
	<u>\$197,100</u>

USES

RTKL, Inc.	\$163,600
Case Studies/Site Visits	15,000
Administrative Support	17,100
Operating Expenses	1,400
	<u>\$197,100</u>

REMARKS: The proposed activity constitutes eligible project costs consistent with Sections 5-801 through 5-808 of Article 83A of Annotated Code of Maryland

The request was reviewed by the Department's Division of Financing staff and the Office of the Attorney General.

State Clearinghouse #MD980911-0929

Board of Public Works Action:

The above-referenced item was:

- | | | | |
|--------------------------|-------------|--------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| <u>With Discussion</u> ✓ | | Without Discussion | |

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact Missy Martin 410-631-3980

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$3,600,000.00 from the Maryland Water Quality State Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Loan</u>
Washington County	Conococheague Wastewater Treatment Plant - Biological Nutrient Removal Upgrade	Washington	\$3,600,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$3,600,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 30% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. Washington County will deliver its bond, along with a full faith and credit endorsement of the County to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact : Missy Martin 410-631-3980

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$643,000.00 from the Maryland Water Quality Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Loan</u>
Carroll County	Hampstead Wastewater Treatment Plant Filters and Clarifiers	Carroll	\$643,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$643,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 45% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The County will deliver its bond, along with a full faith and credit endorsement of the County to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: Missy Martin 410-631-3980

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Submission of a request by the Maryland Department of the Environment for a NEW LOAN with Principal Forgiveness of up to \$110,000.00 from the Maryland Drinking Water Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Loan</u>
Town of Lonaconing	Lonaconing Water Line Replacement	Allegany	\$ 110,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan with Principal Forgiveness of up to \$ 110,000.00 at an interest rate of 0%. The Town of Lonaconing will receive loan forgiveness for the principal amount of the loan as a Disadvantaged Community under the Federal Safe Drinking Water Act. The Town of Lonaconing will deliver its bond, along with a full faith and credit endorsement of the Town to the Maryland Water Quality Financing Administration to secure this debt. The above loan terms are enforceable should the Town default programmatically on the Loan Agreement.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: Virginia F. Kearney 410.631.3574

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
Washington County	Conococheague WWTP - BNR Biological Nutrient Removal Program NR 02.22 Grant Increase Legislative District 3	Washington	\$ 700,000
Baltimore County	Patapsco River Watershed Stormwater Retrofit (Bens Run Restoration) Project/Stormwater Pollution Control Cost-Share Program (SW 23.04) Grant Increase Legislative District 10	Baltimore	\$ 100,000

This statement is to certify that the actions being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

Comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

9. **MARYLAND DEPARTMENT OF THE ENVIRONMENT:** (cont'd)

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

SECRETARY'S AGENDA

Contact - Len Casanova (410) 260-8522

10. DEPARTMENT OF NATURAL RESOURCES
SHORE EROSION CONTROL

Submission of a request by the Department of Natural Resources for approval by the Board of Public Works to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreement between the Department of Natural Resources and the property owners herein stated has been satisfied. The Department recommends approval to issue and execute the following Releases:

PROJECT NO.	PROJECT NAME	PROJECT	COUNTY
SEC 24-77	King & Pulley (King, R.W./M.C.)	Construction of timber bulkhead at Glen Oban	Anne Arundel

Board of Public Works Action: The above-referenced item was:

- Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: Warren K. Wright 410-260-7718

11. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Reports by:

- a. Department of General Services, January, 2000
- b. Department of Public Safety and Correctional Services, November, 1999; December, 1999; and January, 2000
- c. Morgan State University, January, 2000

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Allegany County Commissioners \$4,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$19,800.00 was approved by the Board of Public Works on the Secretary's August 27, 1997 Agenda.

PROJECT NAME: Clarysville-Eckhart Community Park Development II

PROJECT NUMBER: 3246-1-105

DESCRIPTION: This project consisted of the construction of a pavilion with attached handicapped accessible restrooms, utility connections and a paved parking lot. Additional funds were incurred during utility excavation due to the amount of bedrock encountered on site.

DEVELOPMENT COSTS: \$40,000.00

AMOUNT REQUESTED: \$ 4,500.00

FUND SOURCE: Program 81.20.04 Item 025 \$4,500.00

CLEARINGHOUSE
REVIEW APPROVAL: MD970623-0572 7/18/97

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 2A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Garrett County Commissioners \$5,363.87 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$10,935.00 was approved by the Board of Public Works on the Secretary's September 23, 1998 Agenda.

PROJECT NAME: Loch Lynn Softball and Soccer Fields

PROJECT NUMBER: 3420-11-69

DESCRIPTION: This project included the initial development of two softball fields and three soccer fields. Phase I consisted of site work necessary to construct the fields. This request for additional monies is due to an underestimate of bids that were received for the project. Additional drainage work is necessary to complete the project.

DEVELOPMENT COSTS: \$18,109.83

AMOUNT REQUESTED: \$ 5,363.87

FUND SOURCE: Program 81.20.04 Item 835 \$5,363.87

CLEARINGHOUSE REVIEW APPROVAL: MD980720-0778 8/20/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County, \$150,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Reconstruction / Resurfacing of Tennis Courts

PROJECT NUMBER: 3664-12-171

DESCRIPTION: This project proposes the reconstruction / resurfacing of the following tennis courts:

Joppatowne High School	Reconstruct 3 tennis courts
Forest Hill Recreation Complex	Resurface 4 tennis courts
Francis Silver Park	Resurface 3 tennis courts
Havre de Grace High School	Resurface 4 tennis courts
Edgewood Elementary School	Resurface 2 tennis courts

These tennis courts are between 17 and 20 years old. These repairs are necessary to protect the capital investment and to have a pleasant and safe facility for the community.

ESTIMATED DEVELOPMENT COSTS: \$ 200,000.00

AMOUNT REQUESTED: \$ 150,000.00

FUND SOURCE: Program 81.20.04 Item 036 \$150,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD20000113-0026 02/13/2000

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

**ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Montgomery County, \$246,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Upper Paint Branch Stream Valley Park (Creel)

PROJECT NUMBER: 3661-15-476

DESCRIPTION: This project proposes to acquire 6.11 acres of unimproved property as an addition to the existing 728 acre Upper Paint Branch Stream Valley Park. The acquisition of this property will contribute to the protection of an urban waterway classified as a Use III stream, capable of supporting a naturally reproducing trout population.

APPRAISED VALUE:

Philip R. Lamb & Co., Inc. \$ 240,000.00

S.C. Back, Associates, Inc. \$ 240,000.00

PROPERTY COST: \$ 240,000.00

INCIDENTAL COSTS: \$ 6,000.00

AMOUNT REQUESTED: \$ 246,000.00

FUND SOURCE: Program 81.20.04 Item 039 \$246,000.00

CLEARINGHOUSE
REVIEW APPROVAL: MD20000113-0027 02/13/2000

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

**ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to Montgomery County, Maryland-National Capital Park and Planning Commission, \$135,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Upper Paint Branch Stream Valley Park (Mosher)

PROJECT NUMBER: 3662-15-477

DESCRIPTION: This project proposes to acquire 5.88 acres of unimproved land as an addition to the existing 728 acre Upper Paint Branch Stream Valley Park. The acquisition of this property will contribute to the protection of an urban waterway classified as a Use III stream, capable of supporting a naturally reproducing trout population.

APPRAISED VALUE:

S.C. Back Associates, Inc. \$ 128,000.00

Philip R. Lamb & Co., Inc. \$ 130,000.00

PROPERTY COST: \$ 129,000.00

INCIDENTAL COSTS: \$ 6,000.00

AMOUNT REQUESTED: \$ 135,000.00

FUND SOURCE: Program 81.20.04 Item 039 \$135,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD20000113-0028 02/13/2000

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

**ITEM 6A
PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to Montgomery County, Maryland-National Capital Park and Planning Commission, \$230,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Upper Paint Branch Stream Valley Park (Edwards)

PROJECT NUMBER: 3663-15-478

DESCRIPTION: This project proposes to acquire 4.58 acres of unimproved land, consisting of two parcels, as an addition to the existing 728 acre Upper Paint Branch Stream Valley Park. The acquisition of this property will contribute to the protection of an urban waterway classified as a Use III stream, capable of supporting a naturally reproducing trout population.

APPRAISED VALUE:

Philip R. Lamb & Co., Inc. \$ 220,000.00

S.C. Back Associates, Inc. \$ 229,000.00

PROPERTY COST: \$ 224,500.00

INCIDENTAL COSTS: \$ 6,000.00

AMOUNT REQUESTED: \$ 230,500.00

FUND SOURCE: Program 81.20.04 Item 039 \$230,500.00

CLEARINGHOUSE
REVIEW APPROVAL: MD20000113-0029

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

**March 8, 2000
Secretary's Agenda**

Contact: H. Grant Dehart
(410) 260-8425

**ITEM 7A
PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to the Town of Ocean City, Worcester County , \$62,118.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$233,640.00 was approved by the Board of Public Works on the Secretary's May 19, 1999 Agenda.

PROJECT NAME: Northside Park Building Addition

PROJECT NUMBER: 3533-23-119

DESCRIPTION: This project proposes the addition of a 128' X 180' recreation building contiguous to the existing Northside Park. Northside Park is the largest park in ocean City and hosts many concurrent recreational activities for the whole town, both residents and visitors. Program Open Space funding for this project will be phased over the next several years.

ESTIMATED DEVELOPMENT COSTS: \$ 1,300,000.00

AMOUNT REQUESTED: \$ 62,118.00

FUND SOURCE: Program 81.20.04 Item 747 \$62,118.00

CLEARINGHOUSE REVIEW APPROVAL: MD990315-0192 04/09/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

March 8, 2000

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 8A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. Number	Project Number	Project Name	County	Fund Source	Amount
PZ-999040 021	3512-15-455	Fairland Recreational Park	MO	939	\$5,450.00
PZ-999041 007	3518-15-456	Great Seneca SVP, Unit 6 (Lenhart property)	MO	939	\$3,200.00

FEDERAL LAND AND WATER CONSERVATION FUND: 05.05.010.001.00

Ref. Doc. Number	Project Number	Project Name	County	Fund Source	Amount
PZ-999070 001	3487-15-454	Upper Paint Branch SVP (Muth property)	MO		\$2,499.18

Montgomery County completed these projects and requested that these funds be reverted to the county's unencumbered POS account for future projects.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
March 8, 2000
SECRETARY'S AGENDA**

Contact: Jack Perdue
(410) 260-8505

**ITEM 9A
SALE OF FOREST PRODUCTS**

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Green Ridge State Forest - Allegany County

SALES DESIGNATION: GR-05-00

AREA DESCRIPTION: 34 acres / Compartment #39

DESCRIPTION: This silvicultural treatment consists of a 34 acre mixed oak deferment harvest. This operation will retain 20 square feet of basal area per acre to maintain vertical structure where possible. Healthy dominant and codominant trees will be retained as seed trees, to benefit wildlife, and for aesthetic values. All hickory, serviceberry, and white pine will be retained. This sale includes 239,518 board feet of sawtimber and 59 cords.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 1

Cessna Brothers (PA).....\$60,500.00

AWARD: Cessna Brothers

AMOUNT: \$60,500.00

ESTIMATED VALUE: \$47,651.38

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
March 8, 2000
SECRETARY'S AGENDA**

Contact: Jack Perdue
(410) 260-8505

ITEM 10A
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Savage River State Forest - Garrett County
SALES DESIGNATION: SR-07-00
AREA DESCRIPTION: 58 acres / Compartment #8
DESCRIPTION: This area contains 58 acres of immature mixed hardwoods in two separate stands. One is 43 acres of immature mixed hardwoods, primarily red oak. The stand is overstocked and showing sign of stress. Treatment for this stand will be to thin the mature trees and those poorly formed. The second stand is 15 acres. This stand has suffered excessive mortality from repeated gypsy moth infestations. This stand will be regenerated using an overstory removal, releasing the vigorous young trees in the understory. This sale includes 393,360 board feet of sawtimber and 275 cords.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 5

Bill's Lumber, LLC (WV).....	\$198,898.00
Wood Products, Inc. (MD).....	\$184,300.00
TAZ Hardwoods Co., Inc. (WV).....	\$175,835.00
Allegheny Wood Products (WV).....	\$175,000.00
Coastal Lumber Company (WV).....	\$171,710.00

AWARD: Bill's Lumber, LLC

AMOUNT: \$198,898.00

ESTIMATED VALUE: \$145,333.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** James Wallace (410) 767-1194

DEPARTMENT: Assessments and Taxation (SDAT)

PROGRAM: Taxpayer Services Program (TSP)

TSP provides for: Processing of Homeowner's Tax Credit applications; Processing of Renter's Tax Credit applications; Expedited services on business registrations and certificates of status; and, Processing of Personal Property Tax Reports. In order to expedite these services during peak work periods, TSP utilizes temporary office help in several job classifications.

CONTRACT NO. & TITLE: DAT- 0077;
Temporary Office Help

ADPICS DOCUMENT ID NUMBER: E50R0200128

DESCRIPTION: Multiple award contract to 9 contractors for temporary office help, as needed, in three job classifications: General Office Clerk, Data Device Operator and Senior Data Device Operator, in the Baltimore Metropolitan Area.

TERM: 3/15/2000 - 3/14/2001 (W/1 one-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment A

AWARDS: See Attachment B

INCUMBENTS: Various;
(1/26/98 - 3/15/2000; \$700,000;
See Attachment C for details by incumbent contractor)

FUND SOURCE: 100% Gen. **APPROP. CODE:** E50C00

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

AMOUNT: \$250,000 Est. NTE (1 Year)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the Invitation for Bids (IFB) was advertised in the Maryland Contract Weekly and was mailed to 19 Maryland firms, of which 6 were MBE's, and to the Governor's Office of Minority Affairs. Due to the multiple award nature of this contract, no MBE goal was established, however 3 of the 9 recommended contractors are MDOT certified MBE's.

A total of 14 bids were submitted (see Attachment A). The 9 recommended contractors are listed in Attachment B.

The execution of this contract will allow SDAT to continue to have temporary office assistance help to expedite services during peak work periods from the following office job classifications: General Office Clerk, Data Device Operator and Senior Data Device Operator.

The Office of the State Comptroller has verified, under the Control Numbers in Attachment B, that the recommended contractors have no known deficiencies in the payments of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are all resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BIDS/PROPOSALS (Cont):

#	Vendor	Address	MBE	General Office Clerk	Data Device Operator	Senior Data Device Operator
1	Allines Placement Firm	Baltimore, MD		\$6.59	\$6.64	\$6.68
2	Kennedy Personnel Services	Baltimore, MD		\$6.73	\$7.73	\$9.73
3	Kelly Services, Inc.	Baltimore, MD		\$7.04	\$7.68	\$8.00
4	National Employer's Concepts	Glen Burnie, MD		\$7.10	\$7.75	\$9.25
5	Able Temporaries	Baltimore, MD	Yes	\$7.89	\$10.13	\$10.64
6	Abacus Corporation	Baltimore, MD		\$8.06	\$8.06	\$8.68
7	Goodwill Industries of the Chesapeake, Inc.	Baltimore, MD	Yes	\$8.40	\$9.10	\$9.80
8	Staffing Unlimited, Inc.	Forestville, MD	Yes	\$8.50	\$8.80	\$9.80
9	Excell Staffing and Personnel Services, Inc.	Baltimore, MD		\$8.86	\$9.49	\$10.12
10	Marge Fox Personnel Services, Inc.	Towson, MD	Yes	\$8.97	\$10.70	\$11.39
11	Training & Placement Specialists	Baltimore, MD		\$9.10	\$12.50	N/A
12	Westaff (USA), Inc.	Baltimore, MD		\$10.59	\$11.77	\$13.34
13	ConTemporaries, Inc.	Glen Burnie, MD	Yes	\$11.60	\$12.32	\$13.05
14	All-U-Need Temp Services, Inc.	Washington, DC		\$12.00	\$13.20	\$14.00

AWARDS (Cont):

#		Address	Classification General Office Clerk
1	Allines Placement Firm	Baltimore, MD	\$6.59
2	Kennedy Personnel Services	Baltimore, MD	\$6.73
3	Kelly Services, Inc.	Baltimore, MD	\$7.04
4	National Employer's Concepts	Glen Burnie, MD	\$7.10
5	Able Temporaries	Baltimore, MD	\$7.89
6	Abacus Corporation	Baltimore, MD	\$8.06
7	Goodwill Industries of the Chesapeake, Inc.	Baltimore, MD	\$8.40
8	Staffing Unlimited, Inc.	Forestville, MD	\$8.50
9	Excell Staffing and Personnel Services, Inc.	Baltimore, MD	\$8.86

AWARDS (Cont):

#		Address	Classification Data Device Operator
✓ 1	Allines Placement Firm	Baltimore, MD	\$6.64
✓ 2	Kelly Services, Inc.	Baltimore, MD	\$7.68
✓ 3	Kennedy Personnel Services	Baltimore, MD	\$7.73
✓ 4	National Employer's Concepts	Glen Burnie, MD	\$7.75
✓ 5	Abacus Corporation	Baltimore, MD	\$8.06
✓ 6	Staffing Unlimited, Inc.	Forestville, MD	\$8.80
✓ 7	Goodwill Industries of the Chesapeake, Inc.	Baltimore, MD	\$9.10
✓ 8	Excell Staffing and Personnel Services, Inc.	Baltimore, MD	\$9.49
✓ 9	Able Temporaries	Baltimore, MD	\$10.13

AWARDS (Cont):

#		Address	Classification Senior Data Device Operator
✓ 1	Allines Placement Firm	Baltimore, MD	\$6.68
✓ 2	Kelly Services, Inc.	Baltimore, MD	\$8.00
✓ 3	Abacus Corporation	Baltimore, MD	\$8.68
✓ 4	National Employer's Concepts	Glen Burnie, MD	\$9.25
✓ 5	Kennedy Personnel Services	Baltimore, MD	\$9.73
✓ 6	Goodwill Industries of the Chesapeake, Inc.	Baltimore, MD	\$9.80
✓ 7	Staffing Unlimited, Inc.	Forestville, MD	\$9.80
✓ 8	Excell Staffing and Personnel Services, Inc.	Baltimore, MD	\$10.12
✓ 9	Able Temporaries	Baltimore, MD	\$10.64

INCUMBENTS (Cont):

#	Vendor	Address	Classification General Office Clerk
✓ 1	Allines	Baltimore MD	\$6.61
2	National Employer's Concepts, Inc.	Glen Burnie MD	\$6.65
3	Kelly Services, Inc.	Baltimore, MD	\$6.74
4	Abacus	Baltimore, MD	\$6.82
5	Kennedy Personnel Services	Baltimore, MD	\$6.83
6	Western Staff Services USA	Baltimore MD	\$6.88
7	Excel Staffing and Personnel Svcs.	Baltimore MD	\$7.15
8	Able Temporaries (MBE)	Baltimore, MD	\$7.21
✓ 9	Marge Fox Personnel Srvces (MBE)	Towson, MD	\$8.10

ITEM:

1-S (Cont)

ATTACHMENT C

INCUMBENTS (Cont):

#	Vendor	Address	Classification Data Device Operator
1	Allines	Baltimore, MD	\$6.65
2	Abacus	Baltimore, MD	\$6.82
3	National Employer's Concepts, Inc.	Glen Burnie, MD	\$7.15
4	Kelly Services, Inc.	Baltimore, MD	\$7.16
5	Western Staff Services USA	Baltimore, MD	\$7.37
6	Kennedy Personnel Services	Baltimore, MD	\$7.38
7	Excel Staffing and Personnel	Baltimore, MD	\$8.45
8	Able Temporaries (MBE)	Baltimore, MD	\$8.78
✓ 9	Marge Fox Personnel Srvces (MBE)	Towson, MD	\$8.78

I-S (Cont)

ATTACHMENT C

ITEM:

1-S (Cont)

ATTACHMENT C

INCUMBENTS (Cont):

#	Vendor	Address	Classification Senior Data Device Operator
1	Allines	Baltimore, MD	\$6.69
2	Kelly Services, Inc.	Baltimore, MD	\$7.58
3	National Employer's Concepts, Inc.	Glen Burnie, MD	\$8.45
4	Abacus	Baltimore, MD	\$8.68
5	Western Staff Services USA	Baltimore, MD	\$8.71
6	Kennedy Personnel Services	Baltimore, MD	\$8.73
7	Excel Staffing and Personnel	Baltimore, MD	\$9.43
8	Marge Fox Personnel Svces (MBE)	Towson, MD	\$9.45
9	Able Temporaries (MBE)	Baltimore, MD	\$10.13

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S Agency Contact: Paul Massicot (410) 260- 8680

DEPARTMENT: Natural Resources (DNR)

PROGRAM: Resource Assessment Service
Power Plant Research Program (PPRP)

PPRP functions to ensure that Maryland meets its electrical needs at reasonable costs while protecting the State's valuable natural resources. The Program was established under the Power Plant Siting and Research Act, Natural Resources Article, Sections 3-301 through 3-306. The enabling legislation established an Environmental Trust Fund to support the Power Plant Research Program which was reauthorized by the General Assembly in the 1999 session.

CONTRACT NO. & TITLE: K00B0200109;
Technical Assistance in Biological Sciences

ADPICS DOCUMENT ID NUMBER: K00B0200109

DESCRIPTION: Contract to provide technical assistance services in the area of biological sciences. Services relate to the siting, licensing and operation of electric generating facilities. An assessment will be made of the environmental impacts of proposed and existing power plants, the suitability of proposed sites, transmission lines and other energy facilities. Topical research on effects of electrical generation operations will also be conducted. Note: See related contracts in DBM Agenda Items 3-S (Technical Assistance in Environmental Engineering) and 4-S (Technical Assistance in Atmospheric Sciences).

TERM: 7/1/2000 - 6/30/2005

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received.

AWARD: Versar, Inc
Columbia, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

INCUMBENT: Same;
(9/1/95 - 6/30/2000; \$5,100,000)

FUND SOURCE: 100% Spec. (Environmental Surcharge
Trust Fund)

APPROP. CODE: K00A12

AMOUNT: \$5,000,000 Est. NTE (5 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was published in the Maryland Register. Copies of the notice of the RFP were sent to 350 potential vendors, including 235 registered minority businesses in Maryland. A pre-proposal conference was held and was attended by five firms. A 14% MBE goal was established for this contract. Only one offer was received, which was from the incumbent.

An analysis of why only one offer was received was conducted. There were 21 "no-offer" responses from Maryland registered minority businesses. Reasons given for not submitting offers included: inexperience; not area of expertise; beyond present capacity; or other commitments precluded making an offer.

The RFP for this contract identified at least 19 major topics for which the contractor must supply technical support services in the area of biological sciences. The range of these services are broad and reflect current Program needs which include assessing: the diversity of existing and potentially new power generating and transmitting facilities; and the variety of engineering, atmospheric and ecological effects caused by constructing and operating such facilities within the broad scope of PPRP's mission.

New and unexpected issues related to power generation and transmission may arise because of advancements in environmental sciences, proposal or use of new technologies for generating power, and changes in the sensitivity of the public and the legislature to power-related environmental quality issues. As the State's lead agency for addressing such issues, PPRP must be capable of responding quickly to these issues and the recommended contractor will provide the technical resources to do this.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

If this contract is not awarded, it would be necessary to greatly increase PPRP's staff, to provide the expertise required to protect Maryland's environment. In addition power generators would face extensive delays in meeting electrical needs.

Since only one proposal was received from the incumbent contractor, special attention was given to ensure that the technical proposal was acceptable and that costs were fair and reasonable.

Versar, Inc. has consistently and continuously provided project results in a timely fashion and have met all requests for technical services in an efficient and cost effective manner. The incumbent has been working with the program for numerous years and has made major contributions, not only to PPRP's mission, but also to other related projects.

The Office of the State Comptroller has verified, under Control Number 00-0014-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Paul Massicot (410) 260- 8680

DEPARTMENT: Natural Resources (DNR)

PROGRAM: Resource Assessment Service
Power Plant Research Program (PPRP)

PPRP functions to ensure that Maryland meets its electrical needs at reasonable costs while protecting the State's valuable natural resources. The Program was established under the Power Plant Siting and Research Act, Natural Resources Article, Sections 3-301 through 3-306. The enabling legislation established an Environmental Trust Fund to support the Power Plant Research Program which was reauthorized by the General Assembly in the 1999 session.

CONTRACT NO. & TITLE: K00B0200092;
Technical Assistance in Environmental Engineering

ADPICS DOCUMENT ID NUMBER: K00B0200092

DESCRIPTION: Contract to provide technical assistance services in the area of environmental engineering as it relates to the siting, licensing and operation of electric generating facilities. The environmental impacts of proposed and existing power plants, the suitability of proposed sites, transmission lines and other energy facilities will be assessed under this contract.

TERM: 3/8/2000 - 3/7/2005

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

BIDS OR PROPOSALS:

	<u>Technical Points</u> (Max 60)	<u>Financial Points</u> (Max 40)	<u>Blended Hourly Rate*</u>	<u>Total Points</u>
ERM Mid-States, Inc. Annapolis, MD	60.0	38.3	\$79.99	98.3
Tetra Tech Falls Church, VA	46.8	40.0	\$76.64	86.6
PBS&J Bowie, MD	38.1	32.7	\$90.73	70.8

*The Blended hourly rate was determined based on 6 categories of labor bid.

AWARD:

ERM Mid-States, Inc.
Annapolis, MD

INCUMBENT:

Same;
(1/1/95 - 12/31/99; \$5,100,000)

FUND SOURCE:

100 % Spec. (Environmental Surcharge
Trust Fund)

APPROP. CODE:

K00A12

AMOUNT:

\$5,000,000 Est. NTE (5 Years)

PERFORMANCE BOND:

None

REQUESTING AGENCY REMARKS:

A notice of the availability of the Request for Proposals (RFP) was published in the Maryland Register. Copies of the notice of the RFP were sent to 522 potential vendors, including 428 registered minority businesses in Maryland. A

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

pre-proposal conference was held and was attended by 17 firms, including 11 MBE's. A 14% MBE goal was established for this contract. There were three proposals received.

Utilization of contractors in specific areas of technical expertise is necessary for the PPRP to carry out its legislative mandate under NR Article 3-301. Environmental engineering aspects of power generation are important components in the assessment of environmental impacts and provide the basis for the State's assessment of a proposed power plant through the licensing process and determination of acceptability and conditioning of this license to operate.

Long-term PPRP contracts to provide environmental engineering services have been approved and utilized for over twenty-five years. Absent this expertise, Maryland would not be able to meet its statutory obligation to license power generators and thus assure that Maryland business and citizens would have available reasonably priced electricity with the lowest environmental consequences. Assuring this expertise is available is the rationale behind the special funding provision of the law- the Environmental Trust Fund.

This year alone, six power generators have applied for licenses. Prior to acceptability determination, and license issuance, detailed assessments and studies of each proposed project are required, a process that requires specific expertise --the recommended contractor, ERM Mid-States, Inc. ("ERM")-- and may take from 3 to 4 months to several years to complete. Providing the necessary and definitive evaluation to support the State's position in the adjudicatory licensing process is a DNR statutory mandate. With deregulation of the electric power industry DNR expects generation project applications to increase significantly.

The evaluation committee scored ERM as by far the most technically competent to provide the services requested. Other bidders did not have the qualifications or depth of expertise required. It should be noted that not many businesses perform this service. ERM is the incumbent which has served in this capacity for the last fifteen years. The firm is fully staffed with the requisite professional credentials and expertise to assure that Maryland's power generation assessments and licensing conditions will be fully supported and credible in the legal proceeding that is the end result of much of the service they provide.

The firm is also internationally recognized for its quality of work and responsiveness, and has received numerous awards for excellence in Maryland, the U.S. and abroad. DNR's history with ERM supports this. Labor costs for this contract are in line with (or lower) than rates for similar services in the U.S. mid-Atlantic region.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

The Office of the State Comptroller has verified, under Control Number 00-0265-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Paul Massicot (410) 260-8680

DEPARTMENT: Natural Resources (DNR)

PROGRAM: Resource Assessment Service
Power Plant Research Program (PPRP)

PPRP functions to ensure that Maryland meets its electrical needs at reasonable costs while protecting the State's valuable natural resources. The Program was established under the Power Plant Siting and Research Act, Natural Resources Article, Sections 3-301 through 3-306. The enabling legislation established an Environmental Trust Fund to support the Power Plant Research Program which was reauthorized by the General Assembly in the 1999 session.

CONTRACT NO. & TITLE: K00B0200086;
Technical Assistance in Atmospheric
Sciences

ADPICS DOCUMENT ID NUMBER: K00B0200086

DESCRIPTION: Contract for technical assistance services in the area of atmospheric sciences as it relates to the siting, licensing and operation of electric generating facilities. The environmental impacts of proposed and existing power plants, the suitability of proposed sites, transmission lines and other energy facilities will be assessed under this contract.

TERM: 3/8/2000 - 3/7/2005

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received.

AWARD: ERM Mid-States, Inc.
Annapolis, MD

INCUMBENT: Same;
(1/1/95 - 12/31/99; \$5,200,000)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

FUND SOURCE: 100% Spec. (Environmental Surcharge
Trust Fund)

APPROP. CODE: K00A12

AMOUNT: \$5,000,000 Est. NTE (5 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was published in the Maryland Register. Copies of the notice of the RFP were sent to 522 potential vendors, including 428 registered minority businesses in Maryland. A pre-proposal conference was held and was attended by 22 firms. A 14% MBE goal was established for this contract. Only one proposal was received, which was from the incumbent.

An analysis of why only one offer was received was conducted. There were 51 "no-offer" responses from Maryland registered minority businesses. Reasons given for not submitting offers included: their inexperience; it was not something they provide; other commitments; scope of work was beyond their capacity; time allotted was insufficient; or they could not be competitive.

The recommended incumbent contractor has successfully performed the tasks specified in the RFP's Scope of Work scheduled over the five-year period of the contract and have provided the technical depth and organizational flexibility necessary for the successful performance of PPRP. They have proved themselves to be diligent contractors, providing quality deliverables on time and on budget.

Since only one proposal was received from the incumbent contractor, special attention was given to ensure that the technical proposal was acceptable and that the costs were fair and reasonable. It is on the basis of technical competence and reasonable price by ERM Mid-States, Inc. that the award recommendation is made.

The Office of the State Comptroller has verified, under Control Number 00-0265-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised. 111

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Myles Carpeneto (410) 339-5013

DEPARTMENT: Public Safety and Correctional Services (DPSCS)

PROGRAM: Police And Correctional Training Commissions

The Police and Correctional Training Commissions prescribe minimum standards for the selection and training of police officers, parole and probation employees and correctional officers in Maryland. The Commissions also provide mandated crime prevention and drug abuse prevention programs. Included in these activities are advanced, specialized and executive training to police and correctional personnel, private organizations, community groups, private citizens and children throughout Maryland such as the HotSpots Program ("HotSpots"). HotSpots focuses law enforcement resources in high crime areas to reduce crime along with the provision of after-school activities and certain community improvements.

CONTRACT NO. & TITLE: Q0000020;
HotSpots Training

ADPICS DOCUMENT ID NUMBER: Q00B0200085

DESCRIPTION: Contract to provide HotSpots training classes for various law enforcement agencies and train HotSpots Technical Assistance Unit personnel in how to develop and deliver HotSpots training on a continuing basis.

TERM: 3/9/2000 -12/31/2000

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: National Center On Institutions and Alternatives
Baltimore, MD

INCUMBENT: None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

FUND SOURCE: 100% Fed. (See Requesting Agency
Remarks below)

APPROP. CODE: Q00G00

AMOUNT: \$229,375 (9.7 Months)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: This is a sole source contract because the recommended contractor is the only provider of the training and technical assistance needed for the HotSpots program. Of the \$229,375 estimated cost, \$40,000 will be paid with Federal funds from the Bureau of Justice Assistance and \$189,375 will be paid with Federal funds from a local law enforcement block grant.

The Office of the State Comptroller has verified, under Control Number 99-9718-0100, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 6-S-MOD Agency Contact: Suzanne Meltzer (410) 318-6376

DEPARTMENT: Maryland State Lottery (MSL)

PROGRAM: Marketing Department

The Marketing Department is primarily responsible for developing Lottery games, products and promotions. In addition, this Department is responsible for developing and producing the advertising and communications tools necessary to relay this information to both Lottery retailers and the public.

ORIGINAL CONTRACT NO. & TITLE: 97-02;
Advertising Services Contract

ADPICS DOCUMENT ID NUMBER: E75B0200014

ORIGINAL CONTRACT APPROVED: 5/21/97 DBM BPW Item 3-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Eisner and Associates, Inc.
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide complete advertising agency services. These services include, but are not limited to, media purchase and production of television, radio, print, and outdoor advertising spots; point of sale and direct response materials; public relations; promotions; marketing planning and support research; and product development and full media support services.

DESCRIPTION OF OPTION: Continue existing services by
exercising the first one-year renewal option on the contract.

TERM OF ORIGINAL CONTRACT: 6/1/97 - 5/31/2000 (W/2 one-year
renewal options)

TERM OF OPTION: 6/1/2000 - 5/31/2001

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

FUND SOURCE: 100% Spec. (Lottery Proceeds)

APPROP. CODE: E75D0001

ORIGINAL CONTRACT AMOUNT: \$39,539,000 NTE

MODIFICATIONS/OPTIONS TO DATE
(AMOUNTS/PURPOSE): None

AMOUNT OF THIS OPTION: \$13,980,000 NTE (1 Year)

PERFORMANCE BOND: \$1,000,000

REVISED TOTAL CONTRACT AMOUNT: \$53,519,000 (NTE)

PERCENTAGE INCREASE (DECREASE)
OF RATES: N/A

REQUESTING AGENCY REMARKS: The original three year not-to-exceed (NTE) contract amount (\$39,539,000) was based upon the Lottery's projected media placement budget. The contractor, as an agent of the Lottery, purchases media placements and bills the Lottery for the exact cost of these placements.

The contractor's fee for all work performed for the contract is calculated by taking a commission percentage of 11.79% times the amount of the media placements. The NTE amount of \$13,980,000 for the option year was based upon an estimated annual growth of 3% in the media placement budget beginning with the first year of the contract.

The Office of the State Comptroller has verified, under Control Number 00-0711-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extend required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

DESCRIPTION OF ORIGINAL CONTRACT: Contract for the provision of specialized air service planning and economic analysis services to allow MAA to constantly monitor changing industry activities and trends and adjust its air service development strategy and tactics to enhance passenger and cargo services. This is in connection with air service development within the State of Maryland generally, and in particular for domestic, international, and air cargo services at BWI Airport. This contract provides for on-call services with an undetermined number of tasks to be assigned on an as-needed basis.

DESCRIPTION OF OPTION: Continue existing services by exercising the second renewal option on the contract.

TERM OF ORIGINAL CONTRACT: 5/9/97 - 5/8/99 (W/3 one-year renewal options)

TERM OF OPTION: 5/9/2000 - 5/8/2001

FUND SOURCE: 100% Spec. **APPROP. CODE:** J00I00

ORIGINAL CONTRACT AMOUNT: \$750,000 NTE

MODIFICATIONS/OPTIONS TO DATE(AMOUNTS/PURPOSE):

Opt. #1 \$501,898 Renewed contract for period 5/9/99 - 5/8/2000.

AMOUNT OF THIS OPTION: \$650,000 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$1,901,898

PERCENTAGE INCREASE(DECREASE) OF RATES: 1.9% (over the rates in the base contract)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

REQUESTING AGENCY REMARKS: This is the second one-year renewal option available on the contract. The Campbell-Hill Aviation Group, Inc. prepares data crucial in convincing international and domestic airlines to introduce or increase service from BWI Airport ("Airport").

The use of BWI's air service consultants has been instrumental in recent successes in the air service program such as Aer Lingus applying to Dublin and Shannon from BWI; MetroJet choosing BWI as its base of operations; and additional service from Frontier, America West and Northwest. Carriers require substantial amounts of data before making a decision to inaugurate new international service, and carriers typically take between three and five years to make such a decision.

The Airport is engaged in high level talks with various European carriers and continuity of service through the Campbell-Hill Aviation Group is deemed pivotal in these negotiations. Because of these factors it is in the best interest of the State to exercise this option to this contract rather than to rebid.

The MBE participation of at least 7.5% of the total contract value will continue to be provided by Colquitt Design, Baltimore MD, and Nancy Low & Associates, Chevy Chase, MD, both MDOT certified MBE firms.

The Office of the State Comptroller has verified, under Control Number 00-0176-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action. The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Bill Bode (410) 767-2830

DEPARTMENT: Labor, Licensing and Regulation (DLLR)

PROGRAM: Office of Employment and Training (OET)

The OET Program administers Federal funds for the purpose of providing employment and training services to Maryland citizens. OET also develops policy and procedures for the smooth operation of the employment and training systems in the State. Finally, OET monitors and oversees the operations of the providers of these services.

ORIGINAL CONTRACT NO. & TITLE: DLLR/OET/08/97/001;
Entrepreneurial Training Program

ADPICS DOCUMENT ID NUMBER: ~~CO440529~~ CO 451331

ORIGINAL CONTRACT APPROVED: 4/15/98 DBM BPW Item 5-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Women Entrepreneurs of
Baltimore, Inc.**
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract to create and maintain a systematic entrepreneurial training program for selected individuals as part of a new initiative called Self Employment Assistance (SEA). This program will provide training and assistance to approximately 100 individuals and will include core instruction modules, counseling with business plans and assistance with business start-up.

DESCRIPTION OF MODIFICATION: **Add funds to pay for additional participants.**

TERM OF ORIGINAL CONTRACT: 4/15/98- 4/14/99 (W/1 one-year renewal option)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

TERM OF MODIFICATION: 3/13/2000 - 6/30/2000

FUND SOURCE: 100% Fed. (Title III Dislocated
Worker Funds)

APPROP. CODE: P00G01

ORIGINAL CONTRACT AMOUNT: \$250,000

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

Mod. #1	\$ 8,000	Added funds to pay for interpreters for hearing impaired individuals.
Mod. #2	\$ 0	Extended contract for period 4/15/99 - 6/30/99.
Opt. #1	<u>\$250,000</u>	Renewed contract for period 7/1/99 - 6/30/2000.
	\$258,000	Total

AMOUNT OF THIS MODIFICATION: \$100,000 (15 Weeks)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$608,000

**PERCENTAGE INCREASE (DECREASE)
OF RATES:** N/A

**PERCENTAGE INCREASE (DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION):** 40.0%

**PERCENTAGE INCREASE (DECREASE)
(OVERALL):** 43.2%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

REQUESTING AGENCY REMARKS:

The contractor selected to operate this project for the State has been responsible for selecting one hundred participants and enrolling them in a comprehensive program of classroom training, counseling and technical assistance, all geared to the express purpose of enabling these individuals to establish and operate a business successfully. Unlike other programs of entrepreneurial training, the primary emphasis of this program has been on business start-ups and continuances.

During the first year of this contract, the contractor has been responsible for establishing a core curriculum of applicable business subjects, and providing monitoring or counseling through the entire period of classroom and business start-up and continuances. The contractor provided sufficient orientation sessions so that claimants who are interested and deemed suitable by the contractor for the rigors of business start-up and continuance have been enrolled by the eighth week of their unemployment benefits period. (It normally takes 6-9 weeks of training.)

The funds requested in this modification will allow for the continued operation of the program through the expiration date of June 30, 2000. Approximately 35 additional participants will be enrolled and given the above services.

The Office of the State Comptroller has verified, under Control Number 00-0363-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 9-GM **Agency Contact:** Brenda Hensen (410) 996-5550

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Cecil County Heath Department (CCHD)

The mission of CCHD is to improve the health of Cecil County residents, in partnership with the community, by providing leadership to find solutions to the County's health problems through assessment, policy development and assurance of quality health services and education.

AMOUNT OF REQUEST: N/A

DESCRIPTION: **Request approval to transfer Cecil County Health Department's rights to provide home health care services in Cecil County to the Union Hospital of Cecil County.**

FUND SOURCE: N/A **APPROP. CODE:** MF002

REQUESTING AGENCY REMARKS: CCHD has operated one of only two home health agencies whose clinical, support and administrative offices were physically located in Cecil County. By virtue of the Maryland Health Planning Act, which was passed in 1978, the CCHD possesses the right to provide home health services in Cecil County. The CCHD ceased providing home health care services on June 30, 1999 due to increasingly restrictive reimbursement practices implemented by Medicare.

However, prior to ceasing operation, CCHD advised the Maryland Health Resources Planning Commission (MHRPC) of its desire to explore the possibility of having another party assume the right to provide home health services. By taking the aforementioned action, CCHD retained its authority to operate a home health agency until MHRPC was notified of CCHD's results in locating a provider to whom it is willing to transfer its rights.

Based on guidance and direction received from MHRPC and the County's Assistant Attorney General, a Request for Expression of Interest (REI) was published in the Maryland Contract Weekly and the Cecil Whig (local county newspaper). By the REI due date, of January 14, 2000, three entities had exhibited an interest and two had submitted proposals. Proposals were received from Union Hospital of Cecil County and the Senior Quality Care of Elton, Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-GM (Cont)

Union Hospital of Cecil County, a non-profit corporation, submitted the best proposal that outlined a comprehensive continuum of care, which CCHD believes would provide the community with quality home health care. Therefore, CCHD requests the Board's approval to transfer its rights to provide home health services in Cecil County to the Union Hospital of Cecil County.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 10-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: The Secretary of Budget & Management recommends the following appointment to the EPP.

<u>Department of Public Safety and Correctional Services</u>	<u>Current Salary</u>	<u>Proposed Salary</u>
Deputy Chief of Information Technology	\$77,783 (ES 6/2; Vacant)	\$87,223 (ES 6/6)

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 11-IT **Agency Contact:** Peta Richkus (410) 767-4960

DEPARTMENT: General Services (DGS)

PROGRAM: Office of Procurement and Logistics

The DGS Office of Procurement and Logistics manages centralized procurement of goods and services for State agencies, provides centralized printing and graphics services, manages State records, inventories and administers the Department's Minority Business Enterprise Program. The Office's mission is to provide Statewide acquisition, contracting and management while maintaining the public trust.

CONTRACT NO. AND TITLE: DGS-981020;
Internet-Based, Interactive eCommerce System

ADPICS DOCUMENT ID NO: 001B0900636

DESCRIPTION: Contract to provide for an Internet-based procurement system.

TERM: 3/8/2000 - 3/7/2003 (W/3 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	<u>Financial Rank</u>	<u>Technical Rank*</u>	<u>Composite Rank</u>
Science Application International Corporation (SAIC) Baltimore, MD	1	2	1
Automated Systems and Programming, Inc. Bethesda, MD	2	1	2
OAO Corporation Greenbelt, MD	3	4	3
Syscom, Inc. Baltimore, MD	4	3	4

* Note: technical ranking had greater weight than financial ranking in the overall award determination.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-IT (Cont)

AWARD: **Science Application International Corporation**
Baltimore, MD
(In association with Intelisys, LLC; ITI, Inc.;
and Early Morning Software, Inc.)

AMOUNT: Revenue Neutral (3 Years; see Requesting Agency
Remarks below)

FUND SOURCE: N/A **APPROP. CODE:** H00D01

REQUESTING AGENCY REMARKS: As part of the State's continuing effort to increase the efficiency and effectiveness of public procurement and to increase the delivery of government services on-line, DGS issued a Request for Proposals (RFP) for an Internet-based, interactive procurement system. This system provides for electronic communication between buyer and seller, eliminating the need for costly reproduction and courier services and, at the same time, gives vendors an expanded view of public procurement opportunities.

Broad involvement of key procurement agencies, including the Department of Budget and Management, in an Advisory Committee, contributed to a well defined, innovative approach that puts Maryland in the forefront of Internet-based procurement. After thorough evaluation and three months of testing, the Department has concluded that *eMaryland Marketplace* is that system. "Hyperlinks" will connect the *eMaryland Marketplace* site to the "Maryland Contract Weekly" and other State Internet websites as deemed appropriate.

The system includes on-line bid tabulation, e-mail enhanced approval processing, purchasing card payments, and electronic purchase orders. A bid lockbox, vendor self registration, e-mail solicitation notification, vendor-maintained catalogs, and on-line bid submissions make the system as much an asset to the vendor as it is to the State.

The project was advertised in the Maryland Contract Weekly on October 20, 1998 and 93 prospective offerors requested and received copies of the RFP. Fifty of the prospective offerors included firms located in Maryland, with 43 located out-of-state. Eight proposals were received with three being determined "not reasonably susceptible of being selected for award", and two others merged to form one proposal. This left four finalists to continue the selection process. In addition, as part of the Department's outreach efforts to enhance local resident business participation, direct mail announcements were forwarded to various business and trade organizations in Maryland. The MBE goal for this project is 14%.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-IT (Cont)

This procurement was conducted by the Competitive Sealed Proposals method. Although this contract is intended to be of no cost to the State, financial proposals were required outlining the cost to the vendor community to use the eCommerce system. Each offeror was ranked by the technical and financial factors set forth in the RFP. The Evaluation Committee ("Committee"), consisting of members of staff from the Department of General Services (Office of Procurement and Logistics) and the Department of Budget and Management (Office of Information Technology, Telecommunications Division), recommended award to the offer deemed most advantageous to the State.

SAIC was selected by the Committee as having the most advantageous offer. Pursuant to the RFP, SAIC began a pilot project on October 21, 1999 to prove all concepts set forth in their submission. The project moved to the final evaluation phase on January 19, 2000. On February 8, 2000, the Procurement Officer determined that SAIC had met all mandatory requirements of the RFP.

This contract is revenue neutral and has potential for being revenue generating. If the service provider collects in excess of \$5M in any given year from vendor fees, the State will receive the following benefits:

- Year 1 - The State will receive 5.0% of all revenue in excess of \$5 million;
- Year 2 - The State will receive 10.0% of all revenue in excess of \$5 million; and
- Subsequent Years - The State will receive 12.5% of all revenue in excess of \$5 million adjusted for inflation.

The Office of the State Comptroller has verified, under Control Number 00-0323-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-IT (Cont)

DBM REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND

March 8, 2000

Contact Person: James Salt - 301-445-1987
 USM Rep: David Tarantino

CONSTRUCTION CONTRACT:

ITEM: 1-C

DEPARTMENT:

University of Maryland, College Park for University of
 Maryland Eastern Shore, Princess Anne, MD.

CONTRACT NO. & TITLE:

Proposal No. 80508-F, Project No. D-910035, Design/Build
 New Residence Hall at University of Maryland Eastern Shore,
 Princess Anne, MD.

DESCRIPTION:

The design/build team will furnish all architectural, engineering design services and construction including labor, built-in equipment and materials for the performance of the design and construction of the New Residence Hall at University of Maryland Eastern Shore. The project includes the design and construction of a new three story, 302 bed residence hall, a new 173 car parking lot, and all associated site development work, utilities and landscaping. The building is to be primarily of masonry construction, brick exterior with brick back-up, concrete plank floors and metal truss roof structure system. The work includes all HVAC, electrical, plumbing, telecommunications and fiber optic system.

PROCUREMENT METHOD: Design/Build Request for Proposal

PROPOSALS:

	<u>Technical Points</u>	<u>Price Points</u>	<u>Total Points</u>	<u>Amount</u>
Wohlsen Dashiell, Inc. Salisbury, MD	37.6	60.	97.6	\$10,236,000
Coakley & Williams Inc. Gaithersburg, MD	31.8	59.99	91.79	10,614,000
Atlantic Builders Group Baltimore, MD	35.6	55.17	90.77	11,061,600

AWARD:

Wohlsen Dashiell, Inc.
 One Plaza East, Suite 100
 P. O. Box 2277
 Salisbury, MD 21802-2277

AMOUNT: \$10,236,000

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
March 8, 2000

CONSTRUCTION CONTRACT:**ITEM:** 1-C (continued)**DEPARTMENT:** University of Maryland, College Park for University of Maryland Eastern Shore, Princess Anne, MD.**PERFORMANCE BOND:** The Contract is secured with a performance bond equal to the contract amount.**TERM OF CONTRACT:** Four Hundred Ten (410) Calendar days from Notice to Proceed.**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds**REMARKS:** The source of funds for this project is proceeds from USM Academic/Auxiliary Facility Bonds.

The office of the State Comptroller has verified under Control Number 00-0170-111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95. The Contractor has committed to achieving no less than twenty percent (20%) minority participation.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association. The Contractor's work will be managed by the Facility Management, Department of Architecture, Engineering & Construction of the University of Maryland College Park.

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION** ✓**WITHOUT DISCUSSION**

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND

March 8, 2000

Contact Person: James Salt - 310-445-1987
USM Rep.: David Tarantino

REAL PROPERTY CONVEYANCE:

ITEM: 2-RP

DEPARTMENT: University of Maryland Eastern Shore.

CONTRACT NO. & TITLE: Deed from the State of Maryland to the Use of the University of Maryland Eastern Shore (UMES) to the State of Maryland to the use of the State Highway Administration (SHA).

EXPLANATION: The University of Maryland Eastern Shore requests approval from the Board of Public Works to transfer to the State Highway Administration eight acres (more or less) for the purpose of constructing a direct access road to the UMES campus from Route 13. Of the eight acres being transferred: 1) 5.5 acres are transferred in fee simple as a permanent right of way for the construction, maintenance, and operation of a road; 2) 2.1 acres are being transferred to create a perpetual wetlands mitigation site; and 3) 1.1 acres are being transferred to grant a temporary easement during the period of road construction. Creation of the perpetual wetlands mitigation site is necessary because road construction will disturb existing wetlands area. The combined acreage is taken from property originally deeded to the State of Maryland to the use of UMES from Morgan College, *et al.*, in 1968 and from Thomas James Bozman, *et ux.*, in 1992. This disposition of property will not adversely affect any current UMES program or future campus development and is consistent with the approved facilities master plan.

State and federal funds have been earmarked for the roads project. SHA is scheduled to commence construction during the summer of 2000 with completion planned for 2002. The roads project has the support of the local governments of Somerset County and the town of Princess Anne.

UMES has been advocating for this project for 25 years. Currently, the entrance to the campus is through the town of Princess Anne via Loop Road. The proposed access road would provide a more direct entrance to the campus from Route 13 and bypass town traffic.

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND

March 8, 2000

REAL PROPERTY CONVEYANCE:

ITEM: 2-RP (continued)

DEPARTMENT: University of Maryland Eastern Shore.

SPECIAL CONDITIONS: None

GRANTOR: University of Maryland Eastern Shore

GRANTEE: State Highway Administration

CONSIDERATION: Not applicable. Conveyance of property is for \$0.00 actual consideration; the road construction project is funded by State and federal funds. SHA will have sole responsibility for construction, maintenance and liability associated with the road.

APPRAISED VALUE: n/a

REMARKS: Construction of the new access road to the UMES campus will benefit the campus as well as the traffic flow in the surrounding area. The road will provide a more direct route to campus from Maryland Route 13 and the project has the support of both UMES and local government.

The conveyance was approved by the University System of Maryland Board of Regents on February 4, 2000. UMES requests Board of Public Works approval for the conveyance.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C**ST. MARY'S COLLEGE OF MARYLAND****March 8, 2000**

Contact Person: Renee Thomas 301-862-0305

SMCM Rep: Laurie Stickelmaier

Charles Jackson

EQUIPMENT:**ITEM:** 3-E**DEPARTMENT:** St. Mary's College of Maryland**CONTRACT NO. & TITLE:** Contract No. 752 – Residence Hall Furniture for Queen Anne Hall**DESCRIPTION:** This contract is for the manufacture, delivery and installation of dormitory furniture for Queen Anne Hall. All furniture shall be manufactured from solid red oak with a natural finish. Component pieces include loft beds, chests, wardrobes, desks, bookshelves and chairs.**PROCUREMENT METHOD:** Competitive Sealed Bids**BIDS OR PROPOSALS:**

University Loft Co. Indianapolis, IN 46204	\$223,567
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Design Contempo Inc. Lisbon, NH 03585	\$219,738
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John Savoy & Son, Inc. Montoursville, PA 17754	\$219,419
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New England Woodcraft, Inc. Forest Dale, VT 05745	\$215,820
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Mastercraft Specialties Inc. Red Lion, PA 17356	\$215,800
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Adden, Inc. Lowell, MA 01852	\$210,411
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SUPPLEMENT C
ST. MARY'S COLLEGE OF MARYLAND
March 8, 2000

EQUIPMENT:

ITEM: 3-E (continued)

DEPARTMENT: St. Mary's College of Maryland

AWARD: Adden, Inc.
26 Jackson Street
Lowell, MA 01852

AMOUNT: \$210,411

PERFORMANCE BOND: A performance bond is not required for this contract. A ten percent (10%) retainage will be held and paid upon satisfactory completion of the entire contract.

TERM OF CONTRACT: Delivery and installation to begin on 7/24/00 and be completed no later than 8/4/00.

FUND SOURCE: 36.04.00 (Plant Funds) Sub object K99

REMARKS: The source of funds for this contract is Plant Funds. The College advertised the procurement in the *Maryland Contract Weekly*. Invitation for Bids were distributed to fourteen vendors. Six responsive bids were received.

The Invitation for Bid stated that the College would be awarding two separate contracts for the manufacture, delivery and installation of residence hall furniture. The first contract is for furniture to go in Queen Anne Hall and is to be delivered and installed July, 2000. The second contract is for furniture for a new student residence which is currently in the design process. This new student residence will have a delivery date of July, 2001. The College issued the IFB for both contracts at the same time in order to obtain a better price for the furniture. Since the IFB would be awarded as two separate contracts there was potential for two companies to receive a contract; however, Adden was also low bidder for the new student residence furniture with a bid of \$189,664. Because BPW approval is not required on contracts less than \$200,000, the award for the new student residence furniture will not be sent to the BPW.

SUPPLEMENT C
ST. MARY'S COLLEGE OF MARYLAND
March 8, 2000

EQUIPMENT:

ITEM: 3-E (continued)

DEPARTMENT: St. Mary's College of Maryland

REMARKS: (cont'd) The Office of the State Comptroller has verified, under Control Number 00-0243-0000 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is not a resident business under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

March 8, 2000

CONTACT: Charles E. Chandler (410) 585-3026CONTRACT MODIFICATION (Construction)ITEM 1-C-MOD

Division of Correction

Maryland Correctional Institution for
Women, Anne Arundel County, MDORIGINAL CONTRACT NO. AND TITLEKW-000-991-C01
Site Improvement for Kitchen ExpansionORIGINAL CONTRACT APPROVED

BPW Agenda 8/4/99 Item 1-C

CONTRACTORTGMI Contractors, Inc.
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT. This contract is for site improvements work, construction of a perimeter security fence, guard tower and sally port in preparation for the Kitchen/dining renovation/expansion project.

MODIFICATION Change Order No. 5 for \$67,300.00 provides for demolition, grading, and asphalt work to widen Brockbridge Road for a deceleration lane. It adds 160 linear feet of super silt fence, replaces an existing fire hydrant, provides two headwall structures in lieu of two pipe end structures, adds a new storm water manhole, and provides changes to pipe sizes and length of the storm drain system.

<u>MODIFICATION AMOUNT</u>	\$ 67,300.00	(With 14 calendar days non-compensable time extension)
<u>ORIGINAL CONTRACT AMOUNT</u>	\$ 2,273,000.00	
<u>CHANGE ORDERS PREVIOUSLY APPROVED</u>	\$ 26,657.00	
<u>REVISED CONTRACT AMOUNT</u>	\$ 2,366,957.00	

PERFORMANCE BOND

100% of full contract amount.

% OF THIS CO TO CONTRACT AWARD

3.0%

% OF CUMULATIVE CO's TO
ORIGINAL CONTRACT AWARD

4.1%

FUND SOURCEItem 071, MCCBL 1999
(Design, construct and equip... renovations
expansion to Kitchen and Dining Hall)

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
March 8, 2000

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD (cont'd)

REMARKS This work is needed to comply with Anne Arundel County and Maryland Department of the Environment requirements. The cost and time indicated by this change order cover any and all costs for this change order. Verification of Tax Payment by the Firm was obtained from the Maryland State Comptroller's Office.

BPW Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT F

**MARCH 8, 2000
MORGAN STATE UNIVERSITY
ACTION AGENDA**

CONTACT: Churchill B. Wortherly
(443) 885-3074

CONTRACT MODIFICATION

ITEM: 1 C-MOD

ORIGINAL CONTRACT NO. & TITLE:	MSU/94-05614 Modular Building and Installation for Headstart.
ORIGINAL CONTRACT APPROVED:	10/19/94 See BPW Item 8-M
CONTRACTOR:	William Scotsman, White Marsh, MD (formerly Space Master International, Timonium, MD)
DESCRIPTION OF ORIGINAL CONTRACT:	Purchase, deliver and installation of modular building (140*x47*-6,580 sq. ft.)
DESCRIPTION OF MODIFICATION:	Two additional classrooms and bathroom increased overall size of the modular building.
TERM OF ORIGINAL CONTRACT:	180 calendar days following Notice To Proceed.
TERM OF MODIFICATION:	N/A
FUND SOURCE:	Operating Budget Appropriation Code 430901-5051
ORIGINAL CONTRACT AMOUNT:	\$232,634.00
MODIFICATIONS TO DATE (AMOUNTS) AND PURPOSE:	N/A
AMOUNT THIS MODIFICATION:	\$379,422.00 INCREASE

This contract does contain a performance bond requirement.

SUPPLEMENT F

**MARCH 8, 2000
MORGAN STATE UNIVERSITY
ACTION AGENDA**

CONTRACT MODIFICATION

ITEM: 1C-MOD

REVISED TOTAL CONTRACT AMOUNT: \$612,056.00

PERCENTAGE INCREASE OF RATES: N/A

PERCENTAGE INCREASE OVERALL: 1.63%

REQUESTING AGENCY REMARKS: The original contract was approved by the BPW and awarded to Space Master International on 10/19/94. On September 1, 1998, William Scotsman acquired 100% of the assets and stock of Space Master International, Inc. Space Master is now a wholly-owned subsidiary of William Scotsman, Inc.

The Office of the State Comptroller has verified, under Control Number 00-0235-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Edward Smith - (410) - 767-3808

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0453-0140
HVAC Modifications to Metro Train Control & Communications Rooms

DESCRIPTION: This Contract includes the replacement of existing heating and cooling equipment, modifications of ductwork and replacement of existing light fixtures at the Metro Train Control and Communications Rooms.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Fidelity Engineering Corporation
Sparks, MD

- This Project was advertised in the Maryland Contract Weekly.
- Twelve (12) firms were sent bid packages, all of which were to Maryland firms. Three (3) bids were received.
- 15% of the work is subcontracted to MDOT certified MBE firms.

AMOUNT: \$856,004.00

A performance bond, in the amount of 100% of the award, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: J05H0105
Object/Subobject: 1455
Title of Program: Facilities & Capital Equipment

CONTINUED

ITEM: 1 -C
Continued

BPW—03/08/00

BIDS:

Fidelity Engineering Corporation Sparks, MD	\$856,004.00
J. F. Fisher, Inc. Baltimore, MD	\$1,030,000.00
Denver-Elek, Inc. Baltimore, MD	\$1,123,580.00

REMARKS: The Engineer's Estimate for this Contract was \$865,855.00. Contract duration is 240 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 99-9960-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

Edward Smith - (410) 767-3808

BPW-03/08/00

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 2-CMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0200-0240
MARC Frederick Extension Signal System

DESCRIPTION: This Contract includes the design, installation, testing and startup support of a signal system on approximately 3.4 miles of the new MARC Commuter Rail Line track.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: ABC Rail Systems, Inc.
Verona, WI

- This Project was advertised in the Maryland Contract Weekly.
- Twelve (12) firms were sent bid packages; one was to a Maryland firm. Four (4) bids were received.
- 6% of the work is subcontracted to MDOT certified MBE firms.

AMOUNT: \$3,503,000.00

A performance bond, in the amount of 100% of the award, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: J05H0105
Object/Subobject: 1480
Title of Program: Facilities & Capital
Equipment

CONTINUED

ITEM: 2 -C
Continued

BPW-03/08/00

BIDS:

ABC Rail, Inc. Verona, WI	\$3,503,000.00
DJR Inc. Glenelg, MD	\$3,539,302.00
Mass Electric Construction Boston, MA	\$3,786,000.00
Safetran Systems Louisville, KY	\$4,226,788.00

REMARKS: The Engineer's Estimate for this Contract was \$4,010,054.00. Contract is to be completed by December 1, 2001.

"The Office of the State Comptroller has verified under Control No. 00-0031-0000 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Brenda Hughes - (410) 385-4457

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: Construction

ITEM: 3-C-MOD

MARYLAND PORT ADMINISTRATION: World Trade Center-Baltimore

CONTRACT NO. & TITLE: 598903
Restroom Renovations (ADA)

ORIGINAL CONTRACT APPROVED: Item 4-C, DOT Agenda 09/02/98

CONTRACTOR: Enviroserve, Inc.
Sykesville, MD

MODIFICATION: Modification No. 3 is for the following work:

Renovate Four Additional Restrooms \$175,000.00

Work Schedule Phase Changes \$ 34,240.39

Furnish & Install Low Voltage Receptacles
for 20 Keypads & Transformers @ \$737.15 each \$ 14,743.00

AMOUNT: 223,983.39

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002

Object/Subject: 1410

Title of Program: Port Facilities & Capital
Equipment

ORIGINAL CONTRACT AMOUNT: \$ 610,645.00

REVISED CONTRACT AMOUNT: \$ 894,480.63

CONTINUED

ITEM: 3-C-MOD

BPW—03/08/00

Continued

PERCENTAGE INCREASE: 25.0% (C.O. #3)
46.5% (Overall)

REMARKS: This Contract is one of several being performed at the WTC to bring the building up to both current code and ADA compliance. As work progressed, changes in the phasing of the project were necessitated to address tenant occupancy changes and seasonal usage of the buildings public areas. As a result, the contractor's scheduling and productivity were impacted. Subsequent to these changes, the building's oldest and largest tenant has requested that the remaining two floors of his leased area have renovations performed at this time. The lease agreement for this tenant is currently being negotiated. As part of the terms for extending the lease, the tenant is requiring the restroom renovation on his floors be performed immediately. Renovations to the restrooms on these two floors are currently scheduled, within the MPA's budget, to be completed during FY 2001.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Brenda Hughes - (410) 385-4457

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 4-C-MOD

MARYLAND PORT ADMINISTRATION: World Trade Center-Baltimore (WTC-B)

CONTRACT NO. & TITLE: 598905
Emergency Power & Fire Alarm System
American Disabilities Act (ADA)

ORIGINAL CONTRACT APPROVED: Item 21-EX, DOT Agenda 08/05/98

CONTRACTOR: Mace Electric Company
Baltimore, MD

MODIFICATION: Change Order No. 3 is for the following work:

Fire Protection System Addressable Cards	\$ 32,988.40
Upgrade to Generator Exhaust Lines	\$ 28,255.05
Lobby Sprinklers & Smoke Detectors	\$295,695.90
Delay and Impact Cost	\$110,000.00
Contingent Concrete Core Drilling	\$ 20,000.00

AMOUNT: \$486,939.35

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002
Object/Subject: 1499
Title of Program: Port Facilities &
Capital Equipment

CONTINUED

ITEM: 4-C-MOD
Continued

BPW--03/08/00

ORIGINAL CONTRACT AMOUNT: \$1,019,900.00

REVISED CONTRACT AMOUNT: \$1,605,782.83

PERCENTAGE INCREASE: 47.7% (E.W.O. #3)
57.4% (Overall)

REMARKS: In May of 1998, a procurement contract was let to upgrade and enhance the fire detection and protection systems, and the emergency power system at the WTC. Original contract work was coordinated with the Baltimore City Fire Department (BCFD) and the State Fire Marshal's Office (SFM). Since award, work has progressed under the supervision of the BCFD, and the SFM. On several occasions, work had to be stopped until agreement could be reached with BCFD on how to proceed. This has resulted in several changes and additions to the work. The latest of these changes includes the addition of fire protection system addressable cards, improvements to the generator exhaust lines, and the addition of sprinklers and smoke detectors in the lobby. Fire protection improvements in the lobby requires removal and replacement of the 32-foot high lobby ceiling.

Pressure is being applied by the BCFD to have the modifications made as soon as possible. For this reason, it is felt that it is in the best interest of the State to proceed with the changes, since all of the changes will enhance building safety and ensure fire and safety code compliance.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion ✓</u>	Without Discussion	Received	

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 5-E

MASS TRANSIT ADMINISTRATION:

CONTRACT NO. & TITLE: MTA-16-26-1
Procurement of Eight (8) Fifteen-Passenger Vans
& Three (3) Twelve-Passenger Vans

DESCRIPTION: This Contract is for the furnishing and delivery of eleven (11) vans. These vans are to be utilized by private non-profit organizations to transport disabled and elderly persons.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Penn Pontiac GMC
Baltimore, MD

- The Contract was advertised in the Contract Weekly.
- Thirty-Three (33) firms were directly solicited. Two (2) No Bid Notices were received. Two (2) bids were received.

AMOUNT: \$228,185.00

FUND SOURCE: 80% Federal Funds
20% Private Funds budgeted to MTA

Appropriation Code: 29.08.01.07
Object/Subobject: 1294
Title of Program: Management Analysis
& Programs

CONTINUED

ITEM: 5-E
Continued

BPW—03/08/00

BIDS:

Penn Pontiac GMC Baltimore, MD	\$228,185.00
Miller Brothers Chevrolet Ellicott City, MD	\$236,935.00

REMARKS: "The Office of the State Comptroller has verified, under Control No. 00-0112-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business, the guidelines of BPW Advisory P-003-95, Revised.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Edward Smith - (410) 767-3808

BPW—03/08/00

DEPARTMENT OF TRANSPORTATIONACTION AGENDAEQUIPMENT CONTRACTITEM: 6-EMASS TRANSIT ADMINISTRATION:CONTRACT NO. & TITLE: MTA-16-26-3
Procurement of Small BusesDESCRIPTION: This Contract provides for furnishing and delivery of thirty-eight (38) small buses. These buses are to be utilized by private non-profit organizations to transport disabled and elderly persons.PROCUREMENT METHOD: **Competitive Sealed Bidding**AWARD: Colonial Equipment Company
Frederick, MD

- The Contract was advertised in the Contract Weekly.
- Thirty (30) firms received bid documents, sixteen (16) were Maryland firms. Three (3) bids were received. Two (2) No Bid Notices were received.

AMOUNT: \$1,550,735.00

A Performance Bond, in the amount of 100% of the award, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Private Funds budgeted to MTAAppropriation Code: 29.08.01.07
Object/Subobject: 1294
Title or Program: Management Analysis
& Programs

CONTINUED

ITEM: 6-E
Continued

BPW—03/08/00

BIDS:

Colonial Equipment Company Frederick, MD	\$1,550,735.00
Coach & Equipment Manufacturing Company Penn Yan, NY	\$1,611,444.00
Champion Bus, Inc. Imlay City, MI	\$1,689,281.00

REMARKS: "The Office of the State Comptroller has verified that under Control No. 00-0094-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or payment of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, Revised.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

Nelson Reichert - (410) 767-3904

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

LEASE

ITEM: 7-L

MASS TRANSIT ADMINISTRATION

LESSOR: First Baptist Church of Glenarden

PROPERTY LOCATION: 3600 Brightseat Road
Landover, MD

SPACE TYPE: Parking AREA: 150 spaces

LEASE TYPE: New EFFECTIVE DATE: March 8, 2000

TERM: One (1) year with two (2) options to renew for additional terms of six (6) months each.

ANNUAL RENT: \$45,000.00

UTILITIES RESPONSIBILITY: Lessor

CUSTODIAL RESPONSIBILITY: Lessee

SPECIAL CONDITIONS: None

FUND SOURCE: 100% Special Funds budgeted to MTA

Appropriation Code: H0101

Object/Subobject: 1362

Title of Program: Transit Administration

REMARKS: The MTA is initiating a new commuter bus service from Landover to Bethesda, MD. In order to accommodate MTA patrons using the service, a Lease Agreement has been negotiated with First Baptist Church of Glenarden for the rental of 150 parking spaces on the church parking lot located in Landover,

CONTINUED

ITEM: 7-L
Continued

BPW—03/08/00

Prince George's County, MD. The location of the parking lot is convenient to the bus route.

Board of Public Works' approval to the proposed Lease Agreement is requested.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion	Received	

Nelson Reichert – (410) 767-3904

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

LEASE

ITEM: 8-L

MASS TRANSIT ADMINISTRATION

LESSOR: Jemals Calvert II, L.L.C.

PROPERTY LOCATION: 6715 Kenilworth Avenue
Riverdale, MD

SPACE TYPE: Parking AREA: 140 spaces

LEASE TYPE: New EFFECTIVE DATE: March 8, 2000

TERM: One Year with two options to renew for additional terms of six months each

ANNUAL RENT: \$42,000.00

UTILITIES RESPONSIBILITY: Lessor

CUSTODIAL RESPONSIBILITY: Lessee

FUND SOURCE REVENUE: 100% Special Funds budgeted to MTA

Appropriation Code: H0101
Object/Subobject: 1362
Title of Program: Transit Administration

SPECIAL CONDITIONS: None

REMARKS: The MTA is initiating a new commuter bus service from Landover to Bethesda, MD. In order to accommodate MTA patrons using the service, a Lease Agreement has been negotiated with Jemals Calvert II, LLC for the rental of 140 parking spaces on a parking lot located in Riverdale, Prince George's County, MD. The location of the parking lot is convenient to the bus route.

CONTINUED

ITEM: 8-L
Continued

BPW—03/08/00

Board of Public Works' approval to the proposed Lease Agreement is requested.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITIONITEM: 9-RPMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International
Airport (BWI)REFERENCE: Approval is requested for the purchase of real property as identified below, for the purpose of removing residents on a voluntary basis from areas exposed to noise levels unacceptable for residential land use consistent with the Federal Uniform Relocation Act.OWNER: Allen Ray RobinsonOWNERSHIP: August 28, 1986PROPERTY: 1215 Wilson Road
Glen Burnie, MDACREAGE: 0.29 acresOPTION DATE: October 21, 1999OPTION PERIOD: Six (6) MonthsPRICE: Not to exceed \$135,000.00 plus eligible relocation assistance payments.APPRAISED VALUE: This property was appraised by Mr. Thomas B. Herbert on May 21, 1999 as having a market value of \$135,000.00 based on the highest and best use of the property as residential even though the property is zoned industrial. The appraised price is based on comparable sales in the immediate area located outside the BWI Airport Noise Zone.

CONTINUED

ITEM: 9-RP
Continued

BPW—03/08/00

FUND SOURCE:

80% Federal Funds
20% Special Funds budgeted to MAA and recovered through airline landing fees.

Appropriation Code: 29.09.00.03
Object/Subobject: 1410
Title of Program: Voluntary Noise Acquisition

REMARKS: The subject property is to be acquired under the MAA's Voluntary Noise Acquisition Program. This property lies within the designated project area for which a Federal Grant has been received. Good, marketable title to this property is vested in Allen Ray Robinson.

This item was previously presented and withdrawn at the December 1, 1999 Board of Public Works meeting.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓		Without Discussion	Received

Joseph Nessel - (410) 859-7726

BPW—03/08/00

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 10-GM

MARYLAND AVIATION ADMINISTRATION: Martin State Airport (MTN)

NATURE OF REQUEST: The MAA requests approval to update the standard Contract for Aircraft Parking at MTN to better define and improve enforcement of fire code regulations, preventive maintenance, late payment, and liability provisions.

LEESEE: Businesses or individuals that store aircraft at the Airport.

REVENUE: Approximately \$790,000.00 annually in aircraft parking revenue.

DURATION: Standard contract is for one (1) year with two (2), one-year renewal options.

REMARKS: Over 300 aircraft are based at MTN utilizing outdoor tiedowns, T-hangars, and community hangars. The original standard contract received Board of Public Works approval as MDOT Agenda Item 30-GM on July 19, 1983. The proposed changes are a result of recent issues regarding MAA access to T-hangars for preventive maintenance, inappropriate aircraft maintenance by aircraft owners, need for better enforcement of fire code regulations, higher liability requirements, and new administrative remedies for late payments. The new lease provisions will be incorporated into existing leases upon renewal.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDA APPENDIXEXPEDITED PROCUREMENT REQUESTITEM: 11-EXMARYLAND PORT ADMINISTRATION: Clinton Street Marine TerminalCONTRACT NO & TITLE: 500326
Channel Deepening

DESCRIPTION: The work to be performed under this Contract consists of the dredging and disposal of approximately 30,000 cubic yards of material required to deepen the wharfside channels at Pier 1, Clinton Street Marine Terminal. Dredging shall be performed by bucket and scow method and material shall be disposed at the State of Maryland's Hart-Miller Islands Disposal area.

<u>PROCUREMENT METHOD:</u>	Competitive Sealed Bidding
<u>CONTRACT TYPE:</u>	Construction
<u>AMOUNT:</u>	\$650,000.00 (Estimated)
<u>FUND SOURCE:</u>	100% Special Funds Budgeted to MPA
	Appropriation Code: J03-D0002
	Object/Subobject: 1432
	Title of Program: Port Facilities & Capital Equipment

REMARKS: The MPA currently leases the North side of Pier 1 at Clinton Street Terminal to layberth military vessels. The tenant's new federal government contract is for the layberthing of two (2) LMSR Ro/Ro Vessels (Large Medium-Speed Roll-on/Roll-off Vessels). Each vessel is 950 feet long with a 105-foot beam and requires 36 feet of water depth. In order to accommodate these vessels dredging is immediately necessary. The current depth is thirty-four (34) feet.

CONTINUED

ITEM: 11-EX
Continued

BPW—03/08/00

The Federal Government contract calls for the layberth to be deepened and available no later than June 1, 2000. Additionally, the Hart-Miller Island Disposal site typically closes on or about April 1 and does not reopen until the fall so that dewatering can occur through the summer to improve disposal capacity.

The MPA proposes to undertake an expedited procurement to accomplish the dredging prior to the April 1 closing of Hart-Miller. Dredging contractors would be solicited for bids to accomplish the required dredging and award would be based on the lowest responsive bid.

The preliminary Engineer's Estimate for this work is \$650,000.00 to dredge approximately 30,000 cubic yards. The tenant has agreed to reimburse the Maryland Port Administration for the cost of the required dredging.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion		Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila C. McDonald". The signature is written in black ink and is positioned above the printed name.

Sheila C. McDonald, Esq.
Executive Secretary

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