

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

MAY 8, 2002

**BOARD OF PUBLIC WORKS**  
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**May 8, 2002**

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# **MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, MAY 8, 2002**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, May 8, 2002.

Board Members present:

The Honorable Parris N. Glendening, Governor  
The Honorable William Donald Schaefer, Comptroller  
The Honorable Nancy K. Kopp, Treasurer

Also attending the meeting:

Peta Richkus, Secretary, Department of General Services  
Tom Lee, Deputy Secretary, Department of Budget and Management

## **CONSTRUCTION:**

Outdoor Recreation Land Loan of 1969  
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On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation are as adopted by the Department of Natural Resources.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**DEPARTMENT OF NATURAL RESOURCES**

**CONTRACT NO. AND TITLE**

Project No: P-020-987-010  
Adpics No: 001B2900826  
Patapsco Greenway Trail  
Patapsco Valley State Park  
Baltimore & Howard Counties

**DESCRIPTION** - This contract provides for the construction of approximately 6,200 lf of asphalt paved trail; and the furnishing and installation of a pre-engineered, pre-fabricated bridge (168' X 10') over the Patapsco River. This bridge will be attached to existing stone abutments. Additional work includes the construction of a small pedestrian bridge over a river tributary and related site work.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**BASE BID**

Pickens & Sons, Inc. - Clarksville, MD  
Beka Industries, Inc. - Pasadena, MD  
Allied Contractors, Inc. - Baltimore, MD

\$1,524,000  
\$1,546,000  
\$1,894,250

**AWARD**

Pickens & Sons, Inc.

**AMOUNT**

\$1,524,000

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

\$388,957.57 - Item 242, POS 1999  
\$372,620.44 - Item 273, POS 2000  
\$762,421.99 - Item 331, POS 2001

**REMARKS**

The Government estimate for this project is \$1,223,680.

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM            1-C

REMARKS

This project provides a vital component of the Patapsco Valley Greenway program which was initiated in 1990 to provide a linked series of paved trails and roadways for continuous non-motorized travel from Annapolis to Ellicott City. The 6,200 lf of trail surface provided under this contract will connect to the existing Grist Mill trail, which in turn is linked to the BWI and B&A bike trails. The new bridge will connect these trails to the northwest bank of the Patapsco River at Ilchester Road from where existing road shoulders will be used to complete the journey to Ellicott City.

The project was advertised in the Maryland Contract Weekly on February 5, 2002 and eighteen (18) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Fifteen (15) of the prospective bidders are firms located in Maryland, three (3) are located out-of-State. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Three (3) responsive and responsible bids were received.

The Minority Business Enterprise goal for this project is 25%.

The Office of the State Comptroller has verified, under Control Number 02-0616-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

P-020-987-010 CC BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**MARYLAND DEPARTMENT OF**  
**THE ENVIRONMENT**  
**(Bureau of Mines)**

Shallmar Coal Mine  
Garrett County, Maryland

**CONTRACT NO. AND TITLE**

Project No: F-012-020-004  
Adpics No: 001B2900801  
Shallmar Coal Refuse  
Reclamation Project

**DESCRIPTION** - This contract provides for the reclamation of 26 acres of abandoned deep mine support facilities to eliminate health, safety and environmental hazards associated with the site. Construction will include demolition of hazardous abandoned mine structures, regarding of 139,400 cu. yds. of abandoned coal refuse material, stabilization of unstable slopes, installation of surface subsurface drainage control structures, installation of an Acid Mine Drainage treatment, and revegetation of all disturbed areas.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Excavating Associates, Inc. - Ellerslie, MD  
Ahern & Associates, Inc. - S. Charleston, W.VA  
Earthmovers Unlimited, Inc. - Kylertown, PA  
Manno Construction, Inc. - Ridgway, PA

**AMOUNT**

\$1,114,687.00  
\$1,526,100.00  
\$1,543,038.00  
\$1,662,382.00

**AWARD**

Excavating Associates, Inc.

**AMOUNT**

\$1,114,687.00

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

MD-Federal Abandoned Mine Land  
Reclamation Grant

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**REMARKS**

The Government estimate for this project is \$1,391,882.00.

Original deep mining operations were conducted at the site in the early 1930's. Mining was terminated in approximately 1944 and subsequently abandoned. Construction of the Shallmar Coal Refuse Reclamation Project will eliminate environmental hazards associated with the abandoned mine site to ensure public health and safety.

The abandoned highwall and hazardous water bodies will be backfilled and regraded. The abandoned deep mine structures will be demolished and the deep mine portals sealed to prevent access. The abandoned coal refuse material will be excavated and hauled to an approved on-site location for proper disposal and stabilization. An Acid Mine Drainage treatment will be installed to treat mine drainage emanating from the entries, neutralizing acidity and improving the water quality of the Potomac River. The site will also be revegetated with a mixture of grasses, trees and shrubs to further stabilize the site from erosion.

The abandoned deep mine site has been determined to be eligible for reclamation utilizing federal grant funds made available through the Maryland Federal Abandoned Mine Land Reclamation Grant.

The project was advertised in the Maryland Contract Weekly on February 5, 2002 and fifteen (15) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Nine (9) of the prospective bidders are firms located in Maryland, six (6) are located out-of-State. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Four (4) responsive and responsible bids were received.

There was no Minority Business Enterprise goal established for this project due to the scope of work.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**        2-C

**REMARKS**

The Office of the State Comptroller has verified, under Control Number 02-0635-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

N:\Shallamar



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            3-AE

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-01-004-IDC  
Adpics Nos: 001B2900849; 001B2900850;  
001B2900853; 001B2900854;  
001B2900851; 001B2900852  
Professional Services Agreement to Provide  
Mechanical, Electrical, and Plumbing  
Engineering Services for Multiple  
Construction Projects with Fees \$100,000 or  
Less

**DESCRIPTION** - This Indefinite Delivery Contract Agreement provides for mechanical, electrical, and plumbing engineering services for the Department of General Services on an as needed basis. The proposed agreement will be effective for one year with a one-year renewal option. Individual projects awarded under this agreement may not exceed \$100,000; however, the selected firms may be awarded more than one project. The aggregate fee for the total of projects awarded to any firm may not exceed \$300,000.

**PROCUREMENT METHOD**                      Maryland Architectural and  
Engineering Services Act

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Qualification and Technical Scores</u></b>	<b><u>Project Limit</u></b>	<b><u>Contract Limit</u></b>
Gipe Associates, Inc. - Baltimore, MD	91.31%	\$100,000	\$300,000
Kibart, Inc. - Towson, MD	90.87%	\$100,000	\$300,000
Mueller Associates, Inc. - Baltimore, MD	90.45%	\$100,000	\$300,000
United Consultants, Inc. - Baltimore, MD	90.19%	\$100,000	\$300,000
w/AJ Engineers, Inc. - Annandale, VA (JV)			
James Posey Associates, Inc. - - Baltimore, MD	89.72%	\$100,000	\$300,000
Schlenger/Pitz & Associates, Inc. - Timonium, MD	89.51%	\$100,000	\$300,000

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            3-AE

**AWARDS**            Gipe Associates, Inc.; Kibart, Inc.; Mueller Associates, Inc.; United Consultants, Inc. w/AJ Engineers, Inc. (JV); James Posey Associates, Inc.; Schlenger/Pitz & Associates, Inc.

**AMOUNT**            Not-to-Exceed \$300,000  
Cumulatively to Any Firm

**FUND SOURCE**      Various accounts

**REMARKS**

At the February 5, 2002 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended six firms as potentially eligible to provide the required services based upon the firms' qualifications and asked the Board to authorize the request of price proposals from the selected firms.

The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect. The required disciplines are architecture, mechanical, plumbing, electrical, and structural engineering. The required speciality consultant is a Construction Cost Consultant.

The fee for each project/task order awarded under the proposed agreement shall be negotiated and approved. Task orders will normally be awarded on a rotating basis beginning with the number one ranked firm.

At the April 9, 2002 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable.

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM            3-AE

REMARKS

The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on April 9, 2002 and is recommended to the Board of Public Works for approval.

A Minority Business Enterprise goal of 25% has been established for this contract.

The Office of the State Comptroller has verified, under Control Numbers 02-0518-0111, Gipe Associates, Inc.; 02-0519-0111, Kibart, Inc.; 02-0544-0111, Mueller Associates, Inc.; 02-0525-0111, United Consultants, Inc.; 02-0524-0010, AJ Engineers, Inc.; 02-0520-1111, James Posey Associates, Inc.; and 02-0521-0111, Schlenger/Pitz & Associates, Inc. that the recommended firms **have no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **ARE** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

dgs01004.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

**DEPARTMENT OF GENERAL SERVICES**      Tawes Building  
Annapolis, MD

**CONTRACT NO. AND TITLE**                      Project No: BA-689-001-001  
Adpics No: 001B2900764  
Renovate Five (5) Elevators at  
Tawes Building - Annapolis, MD

**DESCRIPTION** - This contract provides for the modernization of five (5) passenger elevators at the Tawes Building by removing and replacing all existing elevator equipment and appurtenances in the elevator machine rooms, hoistways and pit.

**Alternate #1:** Provide all labor and materials required for the modernization of passenger elevator located in "C" Pod.

**Alternate # 2:** Provide all labor and materials required for the modernization of passenger elevator located in "E" Pod.

**PROCUREMENT METHOD**                              Competitive Sealed Bidding

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Base Bid</u></b>	<b><u>Alt. # 1</u></b>	<b><u>Alt. #2</u></b>	<b><u>Total</u></b> <b><u>(Base Bid +</u></b> <b><u>Alts. 1 &amp; 2)</u></b>
Delaware Elevator, Inc. Salisbury, MD	\$473,677	\$157,892	\$157,892	\$ 789,461
Md. Elevator Services, Inc. Crofton, MD	\$498,000	\$166,250	\$170,500	\$ 834,750
Thyssen Krupp Elevator, Inc. Linthicum, MD	\$598,000	\$199,333	\$199,333	\$ 996,666
Elevator Control Services, Inc. Upper Marlboro, MD	\$625,917	\$208,639	\$208,639	\$1,043,195

**AWARD**    Delaware Elevator, Inc.

**AMOUNT**    \$789,461

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

\$400,000 - Item140, MCCBL 2001  
\$389,461 - Item052, MCCBL 2000

*see attached letter*

**REMARKS**

The Government estimate for this project is \$850,000.

This project was advertised in the Maryland Contract Weekly on February 19, 2002 and eight (8) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. All of the prospective bidders are firms located in Maryland. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Four (4) responsive and responsible bids were received.

Minority Business Enterprise participation for this project is 13%. The MBE goal was established at 12% due to the scope of work and limited opportunity for subcontractor participation.

The Office of the State Comptroller has verified, under Control Number 02-0601-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.  
Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion  
tawes 5elev.ps

Without Discussion

Parris N. Glendening  
Governor

Ben Kennedy Townsend  
Governor



OK  
Peta N. Richkus  
Secretary

R. Stevens Cassard, Jr.  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

September 27, 2002

Ms. Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the December 19, 2001, April 24, 2002,  
May 8, 2002, June 5, 2002, September 18, 2002  
Board of Public Works Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW December 19, 2001</u>	FROM:\$ 690,630.00 - PCA 15 240 Law Enforcement
Item 2-AE-MOD	
Page 4	TO:\$ 536,630.00 - PCA 15 240 Law Enforcement
Design and Construct	154,000.00 - PCA 72173 MCCBL 2002 (GCL 2173)
on Academic & Administrative	
Training Center	
Public Safety Training Center	

Reason: To utilize previously unavailable funds.

<u>BPW April 24, 2002</u>	FROM:\$ 1,000,000.00 - Item 014, CA 2002
Item 17-CGL	16,752,521.00 - National Federation of the Blind
Page 34	
Construct New Addition	TO:\$ 1,000,000.00 - Item 014, CA 2002
to Headquarters	16,752,521.00 - National Federation of the Blind
National Federation Of	2,000,000.00 - MCCBL 2002, Chapter 290
The Blind	

Reason: To utilize previously unavailable funds.



Ms. Sheila McDonald, Esq.  
Page 2

<u>BPW May 8, 2002</u>	FROM:\$	400,000.00 - Item 140, MCCBL 2001
Item 4-M		389,461.00 - Item 052, MCCBL 2000
Pages 9-10		
Renovate Five (5)	TO:\$	368,500.00 - Item 140, MCCBL 2001
Elevators at Tawes Building		389,461.00 - Item 052, MCCBL 2000
Annapolis, Maryland		31,500.00 - H00.03.33151.0812

Reason: To utilize operating funds for the maintenance portion of the contract.

<u>BPW June 5, 2002</u>	FROM:	140MCCBL2001 = \$ 299,995.00
Item 2-M		052MCCBL2000 = \$ 200,000.00
Pages		
Modernization of Three	TO:	140MCCBL2001 = \$ 281,095.00
(3) Elevators		052MCCBL2000 = \$ 200,000.00
Court of Appeals Building		H00.03.33151.0812 = \$ 18,900.00

Reason: To utilize operating funds for the maintenance portion of the contract.

<u>BPW September 18, 2002</u>	FROM:\$	2,512,000.00 - Federal Funds
Item 1-C		329,500.00 - Item 118, MCCBL 2002
Pages 1-2		
Construction of	TO:\$	2,440,965.00 - Federal Funds
Organizational		400,535.00 - Item 118, MCCBL 2002
Maintenance Shop (OMS)		
Salisbury Armory Organizational		
Maintenance Shop		
Salisbury, Maryland		

Reason: Clerical error.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp  
Mr. Roy Kienitz



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M

**DEPARTMENT OF HEALTH AND MENTAL**  
**HYGIENE**

Rosewood Center  
Owings Mills, MD

**CONTRACT NO. AND TITLE**

001IT813488; 001B2900860  
Janitorial Services

**DESCRIPTION** - This contract provides for janitorial services (approximately 287,473 sq. ft.) at Rosewood Center, for a period of two (2) years beginning June 1, 2002 through May 31, 2004. The State reserves the unilateral option to renew for three (3) one (1) year periods at the same agreed contract terms conditions and cost.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Associated Building Maintenance Co., Inc. - Crofton, MD  
American Services Corporation - Chester, PA  
EMS, Inc. - Columbia, MD

**BASE BID**

\$2,449,704.16  
\$2,455,503.88  
\$2,613,546.00

**AWARD**

Associated Building Maintenance  
Co., Inc. - Crofton, MD

**AMOUNT**

\$2,449,704.16

**PERFORMANCE BOND**

\$1,224,852.08  
(Annual Contract Amount  
Renewable Annually)

**FUND SOURCE**

M00 02 PA35G 0854 - \$ 102,071.01  
M00 03 PA35G 0854 - \$1,224,852.08  
M00 04 PA35G 0854 - \$1,122,781.07

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM            5-M

REMARKS

The project was advertised in the Maryland Contract Weekly, posted on the DGS Bulletin Board and solely solicited through eMaryland Marketplace. Forty-eight (48) vendors registered on eMaryland Marketplace received notification of solicitation by email, including seven (7) certified MBEs. Four (4) priced bids were received, including one (1) MBE. The recommended contractor, Associated Building Maintenance Co., Inc., is certified by the Maryland Department of Transportation as an MBE (Certification No. 90-612).

The contractor is required to purchase supplies from Blind Industries and Services of Maryland to the extent they are available.

By letter dated March 5, 2002, the Rehabilitation and Employment Program (Sheltered Workshops) has waived their interest in this contract.

This contract is a continuation of the Administration's effort to implement a living wage for entry level, minimum wage employees of the contractor. The intent of this initiative is to permit entry level employees to receive a living wage salary sufficient enough to no longer require public assistance. The contractor is required to pay these employees at least \$8.20 per hour (current federal minimum wage \$5.15/hr.).

The contract contains a provision for a Supportive Employment Program which requires the contractor to employ approximately ten (10) suitable individuals who reside at Rosewood.

The contractor is also required to offer the first right of refusal to employees currently employed by the existing contractor. These employees are not included in a living wage requirement.

The Office of the State Comptroller has verified, under Control Number 02-0853-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.  
Board of Public Works Action - The above referenced Item was:

Approved  
With Discussion  
rosewoodjanbpw

Disapproved

Deferred      Withdrawn  
Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**           6-M

**DEPARTMENT OF HUMAN RESOURCES**

Prince George's County Department  
of Social Services; Landover, MD

**CONTRACT NO. AND TITLE**

001IT813359; 001B2900718  
Uniformed Guard Service

**DESCRIPTION** - Board of Public Works approval is requested to provide armed and unarmed uniformed guard service for Prince George's County Department of Social Services for a period of two (2) years, beginning July 1, 2002 through June 30, 2004 with a one (1) year renewal option.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

B&B Security Consultants, Inc. - Wheaton, MD  
Blackhawk, Inc. - Suitland, MD  
Commando K-9 Detectives, Inc. - Clinton, MD  
Safe Sites Security Co. Inc. - Owings Mills, MD  
Flagship Security Services Inc. - Columbia, MD  
Elite People Protective Services, Inc. - Baltimore, MD

**BASE BID**

\$468,894.40  
\$494,042.68  
\$497,383.92  
\$511,977.76  
\$550,905.60  
\$612,727.00

**AWARD**

B&B Security Consultants, Inc.  
Wheaton, Maryland

**AMOUNT**

\$468,894.40

**FUND SOURCE**

N00 03 G0010 0819 - \$195,199.00  
N00 04 G0010 0819 - \$195,199.00  
N00 03 G3010 0819 - \$ 31,137.00  
N00 04 G3010 0819 - \$ 31,137.00  
N00 03 G4100 0819 - \$ 8,111.00  
N00 04 G4100 0819 - \$ 8,111.40

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**          6-M

**REMARKS**

This project was advertised in the Maryland Contract Weekly, posted on the DGS Bulletin Board and solely solicited through eMaryland Marketplace. Fifteen (15) vendors were notified, including five (5) certified MBEs. Fourteen (14) vendors registered on eMaryland Marketplace and received notification of this solicitation by email, including five (5) certified MBEs. Seven (7) priced bids were received, including four (4) MBEs. The recommended contractor, B&B Security Consultants, Inc., is certified by the Maryland Department of Transportation as an MBE (Certification No. 00-044).

The Board's approval of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article.

The Office of the State Comptroller has verified, under **Control Number 02-0393-1110**, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

b2900718

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT**

**ITEM**            7-E

**DEPARTMENT OF GENERAL SERVICES**

MD State Police-Barrack "X"  
Princess Anne, MD

**CONTRACT NO. AND TITLE**

001P2900518, 001P2900519,  
001P2900520, 001P2900521,  
001P2900522, 001P2900523  
Office Furniture

**DESCRIPTION** - This contract provides for the purchase of: (24) desks, (114) chairs, (16) bookcases, (10) File Cabinets, (8) credenzas, (3) settees, (1) sofa, (8) tables, (1) utility cart, (6) dressers and (6) beds for the Maryland State Police, Barrack X.

**PROCUREMENT METHOD**

Preference Purchase

**BIDS OR PROPOSALS**

State Use Industries - Jessup, MD

**AMOUNT**

\$66,120.60

**AWARD**

State Use Industries

**AMOUNT**

\$66,120.60

**FUND SOURCE**

Item 164, MCCBL 2001 - Complete detailed plans, construct, and equip a new Princess Anne Barrack and garage/communications building (Somerset County)(PX-000-991-001)

**REMARKS**

This facility is a new 8,882 gsf brick barrack with a 3,350 gsf garage building scheduled to be complete by August 2002. It is located at the site of the existing modular barrack on Rt. 13 south of Princess Anne.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Approved

Disapproved

With Discussion

Without Discussion

P2900518BPW



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

## GENERAL/MISCELLANEOUS

ITEM 8-GM

## REFERENCE

N-000-001-102  
Campus Wide Site Improvements  
Morgan State University  
Facchina Construction Co. (LaPlata, MD)  
Gracie Corporation of New Jersey (Philadelphia, PA)

### DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410(c), Annotated Code of Maryland, Board of Public Works approval is requested to transfer to Morgan State University \$932,000 to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer covers repairs and widening to the Verda Welcome Bridge and demolition of the Old Murphy Fine Arts Building.

<b>AMOUNT</b>	\$932,000
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**FUND SOURCE** Item 154, MCCBL 2001

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

### Without Discussion

msugms508

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**        9-GM (Revised)  
**HOUSING AUTHORITY OF**  
**THE CITY OF ANNAPOLIS**

Bloomsbury Square Public Housing  
Annapolis, MD

**DESCRIPTION**

On October 24, 2001, the Board of Public Works approved \$7,035,000 for the design and construction of 52 townhouses and a community building on Parking Lot D to replace the existing Bloomsbury Square housing community located on Saint John's Street in Annapolis.

Board of Public Works approval is now requested for an additional \$604,104 for internal street improvements, storm water management system upgrades, and additional design services for building enhancements. These changes, beyond the original concept of the development, were requested by the City of Annapolis.

The Department of General Services will take assignment of the contract from the Housing Authority of the City of Annapolis at the revised contract value of \$7,590,780. The balance of the total costs (\$7,639,104) are \$39,824 for construction inspection and \$8,500 for environmental site inspection.

**AMOUNT**

\$604,104

**FUND SOURCE**

\$245,162 - J01-PCA-AO103 FY02 - Grant  
From Maryland Department of  
Transportation  
\$358,942 - Funds from the Department of  
Housing and Community Development

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**Board of Public Works Action - The above referenced Item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion** ✓

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**            10-L

**DEPARTMENT OF NATURAL RESOURCES**

**DEPARTMENT OF HUMAN RESOURCES** (Child Care Admin)

**DEPARTMENT OF AGRICULTURE**

**DEPARTMENT OF ADMINISTRATIVE HEARINGS**

**DISTRICT COURT**

Cumberland

Allegany County

**Landlord/Owner**    Western Maryland Station Center, Inc.  
44 Baltimore Street  
Cumberland, Maryland 21502

**Property Location** 3 Pershing Street  
Cumberland, Maryland 21502

<b><u>Space Type</u></b>	Office & Storage	<b><u>Lease Type:</u></b>	Renewal
<b><u>Square Feet</u></b>	<b><u>Department</u></b>	<b><u>Office</u></b>	<b><u>Storage</u></b>
	District Court	12,709	565
	Natural Resources	4,860	400
	Agriculture	1,439	
	Administrative Hearings	998	
	Child Care	394	
	Total	20,400	965

**Duration**        5 Years

**Effective:**        May 15, 2002

**Annual Rent**    Office \$232,152 (Avg)  
Storage    3,474 (Avg)

**Sq. Foot Rate**    Office - \$11.38 (Avg)

**Prev. Sq. Ft. Rate** Office - \$10.50 (Avg)

**Sq. Foot Rate**    Storage - \$3.60 (Avg)

**Prev. Sq. Ft. Rate** Storage - \$3.60 (Avg)

**Utilities Responsibility**    Landlord

**Custodial Responsibility**    Landlord

**Fund Source:**        District Court - General - 22.01.00.004.13  
Natural Resources - Special - K02.03.01.02, K06.30.01.06  
Agriculture - General - L.00A.14.02.13.01  
Administrative Hearings - Reimbursable - 23.01.11.01  
Child Care - General - N00.001.01

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        10-L

**Special Conditions**

1.     The lease contains escalations for utilities, cleaning, and real estate taxes.

**Remarks**

1.     The initial net usable square foot rate is \$11.25 which increases annually by \$ .25 resulting in an average net usable square foot rate of \$11.75 over the term of the lease for office space. The storage space rate remains constant over the lease term at \$4.00 for 565 nusf (first floor) and \$3.00 for 400 nusf (basement).
2.     The lease contains one (1) option renewal term of one (1) year.
3.     This lease is within the State enterprise zone, designated neighborhood revitalization area of Cumberland in compliance with Smart Growth initiatives.
4.     The lease contains a termination for convenience clause.
5.     The lease will conform to the Governors Executive Order for Water Conservation.
6.     Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
7.     In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 3573

0508pers.gs



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**            11-L

**DEPARTMENT OF HUMAN RESOURCES**

Baltimore City

(Baltimore City Social Services Office)

**DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES**

(Criminal Supervision and Drinking Driver Monitor Programs)

**Landlord**

Northwest Associates, A General Partnership  
1200 Mondawmin Concourse  
Baltimore, Maryland 21215

**Property Location**

2401 Liberty Heights Avenue  
Baltimore, Maryland 21215

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Option Renewal	<b><u>Square Feet</u></b>
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	May 18, 2002	DHR 19,999
<b><u>Annual Rent</u></b>	\$414,386.70 (Avg)	<b><u>Square Foot Rate</u></b>	\$15.05 (Avg)	DPSC 7,535
		<b><u>Previous Square Foot Rate</u></b>	\$12.74 (Avg)	Total 27,534

**Utilities Responsibility**      Landlord

**Custodial Responsibility**    Landlord

**Fund Source**

<b><u>DHR</u></b>		<b><u>General .01</u></b>	<b><u>Federal .05</u></b>	<b><u>Total</u></b>
FIA	33.07.00.02	\$ 28,346	\$ 22,821	\$ 51,167
LGA	33.07.00.04	\$176,122	\$ 73,696	\$249,818

**DPSC**

Criminal Supervision	35.03.02.212.13.10	\$104,897	-0-	\$104,897
Drinking Driver	35.03.02.226.13.10	-0-	\$ 8,505	\$ 8,505
<b>TOTAL</b>		<b>\$309,365</b>	<b>\$105,022</b>	<b>\$414,387</b>

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        11-L

**Special Conditions**

1.        The lease contains escalations/de-escalations for real estate taxes.

**Remarks**

1.        The space occupied by the Department of Public Safety and Correctional Services is used as a field office for Criminal Supervision and Drinking Driver Monitor programs. The space occupied by the Department of Human Resources is used by the Adult Services and the Services to Families with Children programs.
2.        The rental rate begins at \$14.17 per net useable square foot and increases 3% annually, for an average rate of \$15.05 over the term of the lease.
3.        The lease contains a termination for convenience clause.
4.        This lease is within both Baltimore City and the Baltimore Beltway in compliance with Smart Growth initiatives.
5.        The lease will conform to the Governor's Executive Order on Water Conservation.
6.        Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
7.        In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agencies, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

DGS File #1023

0508mond.jr

**LEASE.**

## Baltimore City

### Remarks

1. These spaces are used by employees located at the District Court of Maryland located at 501 East Fayette Street.
2. The District Court previously leased 18 spaces at this location.
3. The lease contains a termination for convenience clause.
4. The lease is within the municipal city limits of Baltimore in compliance with Smart Growth initiatives.
5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        12-L

**Remarks**

6.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: #3826

0508ngay.ecp



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**           13-L

**COMPTROLLER OF MARYLAND**

Wheaton  
Montgomery County

**Landlord/Owner**     Lakewood at Georgia Avenue, LLP  
11300 Rockville Pike, Suite 1202  
Rockville, Maryland

**Property Location**   11511 Georgia Avenue, Suite 190  
Wheaton, Maryland 20902

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Option Renewal	<b><u>Square Feet</u></b>	2,992
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2002		
<b><u>Annual Rent</u></b>	\$62,237.60 (Avg)	<b><u>Square Foot Rate</u></b>		\$20.80 (Avg)	
		<b><u>Previous Square Feet Rate</u></b>		\$20.05 (Avg)	

**Utilities Responsibility**     Landlord  
**Custodial Responsibility**   Landlord

**Fund Source**               General E0004001301

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes, utilities and custodial.
2. The lease incorporates 10 parking spaces at no cost to the State.

**Remarks**

1. This space is used for a full service branch office of the Comptroller of Maryland providing taxpayer service, collection, audit, special investigation, appeals and hearing support.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        13-L

**Remarks**

2.     The initial rental rate is \$20.00 per nusf for years 1 & 2; \$21.00 per nusf for years 3 & 4 and \$22.00 for year 5, resulting in an average rate of \$20.80 per nusf over the term of the lease.
3.     The lease contains a termination for convenience clause.
4.     The lease provided for an option to renew at the average annual rate of \$26.18 over the term. The Office of Real Estate negotiated the rent down to an average annual rate of \$20.80 saving the State \$89,530.55 over the term of the lease.
5.     This lease is within municipal city limits, central business district, downtown core area of Wheaton in compliance with Smart Growth initiatives.
6.     The lease will conform to the Governor's Executive Order for Water Conservation.
7.     Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
8.     In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as an option renewal without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:

0508geor.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**           14-L

**DEPARTMENT OF THE JUDICIARY**  
(District Court)

Snow Hill  
Worcester County

**Landlord/Owner**     Macard, Inc.  
                              105 Pearl Street  
                              Snow Hill, Maryland 21863

**Property Location**   301 Commerce Street  
                              Snow Hill, Maryland 21863

<b><u>Space Type</u></b>	Court Room/Office	<b><u>Lease Type</u></b>	Option Renewal	<b><u>Square Feet</u></b>	7,999
<b><u>Duration</u></b>	5 years	<b><u>Effective</u></b>	June 1, 2002		
<b><u>Annual Rent</u></b>	\$102,067.24	<b><u>Square Foot Rate</u></b>	\$12.76		
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$12.76		

**Utilities Responsibility**     Landlord  
**Custodial Responsibility**   Landlord

**Fund Source**           General 100% -22.01.00.004.13

**Special Conditions**

1.     The lease contains escalations/de-escalations for real estate taxes, utilities, and cleaning services.
2.     The lease incorporates 70 use-in-common parking spaces at no cost.

**Remarks**

1.     This space is used for the purpose of one courtroom and related office space.
2.     This lease is within municipal city limits of Snow Hill in compliance with Smart Growth initiatives.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        14-L

**Remarks**

3.     The lease will conform to the Governor's Executive Order on Water Conservation.
4.     Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
5.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as an option renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:1283

0508comm-pw



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        15-CGL

This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds and reimbursement to the grant recipient in the following amount by the following organization:

Board of Directors of Frederick Memorial Healthcare System, Inc.  
- **FREDERICK COUNTY - FREDERICK MEMORIAL  
HEALTHCARE SYSTEM, INC. LOAN OF 2000, CHAPTER  
645, ACTS OF 2000** - \$250,000 - The Board of Directors has submitted evidence in the form of cancelled checks and invoices that it has \$564,264 in eligible expenditures for this project. "... for the planning, design, construction, renovation, repair, and capital equipping of an emergency department, to be located at 400 West Seventh Street in Frederick, Maryland." Board of Public Works approval is also requested to reimburse the grantee \$250,000 for those eligible expenditures exceeding the matching fund requirement.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      15-CGL

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

RE050802.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        16-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds in the following amounts by the following organizations:

- A.     Board of Directors of Prince George's Hospital, Inc. - **PRINCE GEORGE'S COUNTY - PRINCE GEORGE'S HOSPITAL CENTER, INC. LOAN OF 2000, CHAPTER 518, ACTS OF 2000** - \$1,000,000 - The Board of Directors has submitted evidence that it has received grants of \$836,190 and \$492,243 totaling \$1,328,433 from the Health Resources and Services Administration (HRSA) for this project. "... for the planning, design, renovation, repair, construction, and capital equipping of the obstetrical triage area, labor and delivery, postpartum, nursery, and neonatal intensive care areas to be located at 3100 Hospital Drive in Cheverly, Maryland."
  
- B.     Board of Directors of Washington County Agricultural/Education Center, Inc. - **WASHINGTON COUNTY - AGRICULTURAL/ EDUCATION CENTER LOAN OF 2000, CHAPTER 302, ACTS OF 2000** - \$75,000 - The Board of Directors has submitted evidence in the form of a letter from Washington County that it has \$75,000 available for this project. "... for the construction and capital equipping of the Washington County Agricultural/ Education Center, located in Boonsboro, Maryland."
  
- C.     Board of Directors of the Mental Health Association of Montgomery County - **MONTGOMERY COUNTY - MENTAL HEALTH ASSOCIATION OF MONTGOMERY COUNTY LOAN OF 2001, CHAPTER 222, ACTS OF 2001** - \$100,000 - The Board of Directors has submitted evidence that it has \$34,924.71 in a financial institution and a grant of \$80,000 from Montgomery County for a total of \$114,924.70 to meet their matching fund requirement for this project. "... for the repair and renovation of the heating and air conditioning system, roof replacement, and upgrade of handicapped access to the mental health facility on Twinbrook Parkway in Rockville."



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      16-CGL

- D.      Board of Directors of Echo Hill Outdoor School, Inc. - **KENT COUNTY - ECHO HILL OUTDOOR SCHOOL IMPROVEMENTS LOAN OF 2001, CHAPTER 243, ACTS OF 2001** - \$300,000 with a matching grant requirement of \$161,000. The Board of Directors is utilizing value of property as matching funds. The appraisal has been reviewed by the Department of General Services and a value of \$210,000 has been accepted. "... for the construction of an addition to Harris Hall, construction and capital equipping of an agricultural demonstration area including a barn, renovation of staff housing facilities, and renovation of nature preserve facilities."
- E.      Board of Directors of Discovery Station in Hagerstown, Inc. - **WASHINGTON COUNTY - DISCOVERY STATION AT HAGERSTOWN LOAN OF 2001, CHAPTER 594, ACTS OF 2001** - \$25,000 - The Board of Directors has submitted evidence that it has \$27,008.02 available in a financial institution earmarked for this project "... for the renovation, reconstruction, and capital equipping of the warehouse at 58 East Washington Street in Hagerstown so it can function as an interactive science center, incorporating local history displays."
- F.      St. John's College - **ST. JOHN'S COLLEGE LOAN OF 2000, CHAPTER 467, ACTS OF 2000** - \$2,900,000 - St. John's College has submitted evidence that it has a line of credit in the amounts of \$2,500,000 and \$2,000,000 for a total of \$4,500,000 to be used for capital improvements from two commercial lending institutions "... for the planning, design, construction, repair, restoration, renovation, reconstruction, and capital equipping of Mellon Hall."

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        16-CGL

- G.     County Executive and County Council of Montgomery County - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - GLEN ECHO PARK LOAN OF 2000, CHAPTER 508, ACTS OF 2000** - \$2,000,000 - The County Executive and County Council have presented evidence that the County has appropriated \$4,800,000 for this project " . . . to design and construct miscellaneous improvements to Glen Echo Park."
- H.     King Memorial Child Care Family Center - **BALTIMORE CITY - KING MEMORIAL CHILD CARE FAMILY CENTER LOAN OF 1998, CHAPTER 199, ACTS OF 1998 AND AS AMENDED BY CHAPTER 049, ACTS OF 2000** - \$150,000 - King Memorial Child Care Family Center has submitted evidence that it has received a grant of \$75,000 from The Board of Child Care of the United Methodist Church and \$75,000 in Bond Funds from the Baltimore City Board of Estimates for a total of \$150,000 to meet their matching fund requirement " . . . for the planning, design, repair, renovation, capital equipping and furnishing, and other associated capital improvements to the interior and exterior of a building to be used as a full-time professional child care center."

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

No portion of the proceeds of the loan or any of the matching funds may be used for the furtherance of sectarian religious instruction or worship.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      16-CGL

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GA050802.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            17-CGL

**BOARD OF COMMISSIONERS**  
**OF ALLEGANY COUNTY**

701 Kelly Road  
Cumberland, Allegany County

**PROJECT NO. AND TITLE**

SL-009-981-038  
SL-001-991-038  
Design and Repair Flood Mitigation Facilities

**DESCRIPTION**

In accordance with the provisions of the Maryland Consolidated Bond Loan - Western Maryland Flood Mitigation (Allegany County) Loan of 1998, Chapter 138, Acts of 1998, and Capital Appropriations (Fiscal Year 2001) - Western Maryland Flood Mitigation, DGS Item 085, Chapter 204, Acts of 2000, which provided grants of \$3,252,000 and \$3,900,000, respectively, to the Board of Commissioners of Allegany County for the planning, design, repair, renovation, and reconstruction of facilities and structures, or protection of facilities damaged by recent floods, Board of Public Works approval is requested for capital expenditures toward the following contract modifications.

A. Contract modification to increase inspection services due to increase in construction along wall in the Town of Barton.

**CONTRACTOR - Modification**

Wilson T. Ballard Company - Owings Mills, MD.

**MOD. AMOUNT**

\$16,972.67

**FUND SOURCE**

\$16,972.67 - MCCBL - Western Maryland Flood Mitigation Loan of 1998

B. Modification to engineering contract for additional design services for the Greenfield Crescent storm sewer in the Bel Air subdivision near Cresaptown in Western Maryland.

**ENGINEER - Modification**

SPECS, Inc. - Cumberland, MD.

**MOD. AMOUNT**

\$ 2,200.00



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        17-CGL

C. Modification to the replacement of the Greenfield Crescent storm drain construction contract for additional costs due to quantity overruns for utility relocation, paving, rip rap and additional storm inlets in Bel Air.

**CONTRACTOR- Modification**

Excavating Associates, Inc. - Ellerslie, MD.

**MOD. AMOUNT**

\$45,000.00

**TOTAL CONTRACTS**

\$47,200.00

**FUND SOURCE**

\$47,200.00 - Item 085, CA (Fiscal Year 2001)

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller and/or Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold for the 1998 loan to support this transaction.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

wmflood.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            18-CGL

**BOARD OF DIRECTORS OF THE**  
**COMMUNITY HEALTH CENTER**  
**OF PAROLE, INC.**

1950 Drew Street  
Annapolis

**PROJECT NO. AND TITLE**

SL-038-991-038  
Renovation of facility at  
1950 Drew Street, Annapolis

**DESCRIPTION**

In accordance with the provisions of the Anne Arundel County - Community Health Center of Parole Loan of 1999, Chapter 174, Acts of 1999, which provided a matching grant of \$250,000 to the Board of Directors of the Community Health Center of Parole, Inc. for the design, repair, renovation, reconstruction, expansion, and capital equipping of the facility that houses the Community Health Center of Parole, Board of Public Works approval is requested for capital expenditures toward the following contract modification to remove and dispose of contaminated soil, additional electrical work to include upgrade of electrical service, additional painting, additional new flooring, additional fire sprinkler heads, and new fire alarm panel.

**CONTRACTOR - Modification**

Hunter Allied, Inc. - Gambrills, MD.

**MOD. AMOUNT**

\$49,759

**FUND SOURCE**

\$18,718 - Anne Arundel County - Community  
Health Center Parole Loan of 1999

\$31,041 - Community Health Center of Parole,  
Inc.

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        18-CGL

**REMARKS**

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

cntrparole.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL

**THE BOARD OF TRUSTEES**  
**OF LOYOLA COLLEGE**

4501 North Charles Street  
Baltimore, MD.

**PROJECT NO. AND TITLE**

EI-000-002-038  
Maryland Hall Interior Renovations

**DESCRIPTION**

In accordance with the provisions of the Loyola College Maryland Hall Loan of 2001, Chapter 385, Acts of 2001, which provided a matching grant of \$1,800,000 to The Board of Trustees of Loyola College for the planning, design, construction, repair, restoration, renovation, reconstruction, and capital equipping of Maryland Hall at Loyola College in Baltimore, Maryland, Board of Public Works approval is requested for the following:

A. Board of Public Works (BPW) Capital Project Grant Application, BPW Grant Agreement, and Certification of Matching Funds. The College has presented evidence in the form of invoices and cancelled checks that it has \$1,800,039.44 in eligible expenditures to meet their matching fund requirement.

B. Capital expenditures for professional services to design the interior renovations of Maryland Hall.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

**PROPOSALS**

	<b><u>AMOUNT</u></b>
Colimore/Gallow Associates, Inc. - Baltimore, MD.	\$172,500
Bohlin Cywinski Jackson - Philadelphia, PA.	\$440,000
Cochran, Stephenson & Donkervoet, Inc. - Baltimore, MD.	\$484,000

**AWARD**

Colimore/Gallow Associates

**AMOUNT**

\$172,500



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL

C. Provide professional mechanical and electrical engineering services for the Maryland Hall interior renovations.

**PROCUREMENT METHOD**                      Competitive Sealed Proposals

<b><u>PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
Schlenger/Pitz & Associates - Timonium, MD.	\$138,000
Burdette, Koehler, Murphy & Associates - Baltimore, MD.	\$139,000

**AWARD**    Schlenger/Pitz & Associates

**AMOUNT**    \$138,000

D. Provide construction management and construction of the interior renovations of Maryland Hall, a five story building of approximately 47,940 square feet. Work includes converting existing administrative space into high tech, modern classroom space, upgrading the language resource center, upgrading the mechanical, electrical, and sanitary systems, and renovations to meet ADA compliance.

**PROCUREMENT METHOD**                      Negotiated/Competitive

**AWARD**    The Whiting-Turner Contracting Company  
Baltimore, MD.

**AMOUNT**    \$5,130,089

**REMARKS**

The award amount of \$5,130,089 includes the construction cost of \$4,700,289, general conditions of \$298,800 and the construction manager's fee of \$131,000.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**BOARD OF DIRECTORS OF THE**  
**SANDTOWN-WINCHESTER SENIOR**  
**CENTER, INC.**

1542 North Gilmore Street  
Baltimore City

**PROJECT NO. AND TITLE**

SL-079-981-038  
Construct New Senior Center  
1601 Baker Street, Baltimore City

**DESCRIPTION**

In accordance with the provisions of the Baltimore City - Sandtown-Winchester Senior Center Loan of 1998, Chapter 297, Acts of 1998, which provided a matching grant of \$600,000 with a \$300,000 matching fund requirement to the Board of Directors of the Sandtown-Winchester Senior Center, Inc. for the planning, design, construction and capital equipping of the Sandtown-Winchester Senior Center, a facility being developed to provide programs and services for senior citizens in the City of Baltimore, Board of Public Works approval is requested for capital expenditures toward the following contract to provide a development team for the design and construction of the new senior center. The new center is a two story facility of approximately 11,000 square feet.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

**AWARD**

**AMOUNT**

- |  |             |
|--|-------------|
| 1. <u>Development Manager providing design, pre-construction as well as construction phase services including scheduling, value engineering, construction administration, payment requisition, and project administration</u><br>Metroventures/USA, Inc. - Columbia, MD. | \$ 230,000  |
| 2. <u>Contract to construct a two story approximately 11,000 square feet senior center</u><br>Essex Construction, LLC - Oxon Hill, MD.   | \$1,296,407 |

**TOTAL CONTRACTS**

\$1,526,407

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**FUND SOURCE**

\$ 600,000 - Baltimore City - Sandtown-Winchester Senior Center Loan of 1998

\$ 926,407 - Sandtown-Winchester Senior Center, Inc.

**REMARKS**

The Request for Proposals was issued by the St. Gregory's Community Development Corporation on behalf of the Sandtown-Winchester Senior Center (SWSC). The proposals requested information concerning the firm's profile, experience on projects of similar size and scope, the firm's management and project staff, scope of services, preliminary schedule, and MBE/WBE participation plan. Of the four proposals received, only two were found to be responsive to the requirements of the SWSC. Interviews were conducted with the two firms. The Metroventures/USA, Inc. team was selected on the basis of the most comprehensive proposals, availability to do the work, and experience of the firm and staff. The team consists of Metroventures/USA, Inc.; Essex Construction, LLC, and DEL Studio Architects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

sandwinpg.fv



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**SOJOURNER-DOUGLASS**  
**COLLEGE**

500 North Caroline Street  
Baltimore City

**PROJECT NO. AND TITLE**

SL-056-971-038  
Renovate and Expand Administration Building

**DESCRIPTION**

In accordance with the provisions of the Sojourner-Douglass College Loan of 1997, Chapter 241, Acts of 1997 and as amended by Chapter 094, Acts of 1998, which provided a grant of \$350,000 with a match of \$175,000 to Sojourner-Douglass College for the planning, design, repair, renovation, rehabilitation, reconstruction, and expansion of, and for the provision of capital equipment for the Dunbar Annex of Sojourner-Douglass College (Sojourner-Douglass College Administration Building), Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. A/E contract to design and prepare construction documents for a new elevator, modifications to the main entrance, ADA modifications to offices and toilets, and cleaning of exterior brick.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

TLBC, Incorporated  
Baltimore, MD.

**AMOUNT**

\$88,650

B. Construction contract for renovations including carpentry, new interior doors, new aluminum entrance and storefront, hardware, new interior walls, new flooring including tile and carpet, electrical work, and painting.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Banks Contracting Company, Inc.  
Baltimore, MD.

**AMOUNT**

\$482,192.80



Robert L. Ehrlich, Jr.  
Governor

Michael S. Steele  
Governor



MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

*file*

Boyd K. Rutherford  
Secretary

Steve Cassard  
Deputy Secretary

June 5, 2003



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Dear Ms. McDonald:

SUBJECT: Changes to the February 13, 2002, May 8, 2002 Board of Public Works Agendas

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW February 13, 2002</u>	FROM:\$	350,000.00 - Sojourner-Douglass College
Item 28-CGL		Loan of 1997 and as amended
Pages 54-55		by Chapter 241, Acts of 1998
Renovate and Expand		847,608.00 - Item 099, CA (FY 2001)
Administration Building		1,175,000.00 - Sojourner-Douglass College
Sojourner-Douglass College		
Baltimore City	TO:\$	1,372,608.00 - Item 099, CA (FY 2001)
		1,000,000.00 - Sojourner-Douglass College

Reason: To redistribute grant funds for use with other contracts.

<u>BPW May 8, 2002</u>	FROM:\$	350,000.00 - Sojourner-Douglass College
Item 21-CGL		Loan of 1997 as amended
Pages 43-44		220,842.80 - Sojourner-Douglass College
Renovate and Expand		
Administration Building	TO:\$	350,000.00 - Sojourner-Douglass College
Sojourner-Douglass College		Loan of 1997 as amended
Baltimore City		45,842.80 - Item 099, CA (FY 2001)
		175,000.00 - Sojourner-Douglass College

Reason: To utilize additional State funds.



Ms. Sheila McDonald

Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely yours,



Boyd K. Rutherford  
Secretary

cc: The Honorable Robert L. Ehrlich, Jr.  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           22-CGL

**BOARD OF DIRECTORS OF  
MERCY MEDICAL CENTER**

301 St. Paul Place  
Baltimore City

**PROJECT NO. AND TITLE**

SL-020-010-038  
Design and Construct New Facility  
St. Paul Place, Baltimore City

**DESCRIPTION**

In accordance with the provisions of the Mercy Medical Center Loan of 2001, Chapter 320, Acts of 2001, which provided a matching grant of \$1,000,000 to the Board of Directors of Mercy Medical Center for the planning, design, construction, and capital equipping of a new facility, for use as the Center for Women's Health and Medicine, to be located on the campus of Mercy Medical Center in Baltimore, Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. Architect/Engineer contract to design and prepare construction documents for a seven story facility with a below grade shell space and mechanical level containing approximately 118,000 square feet. The new facility will provide ambulatory care and house Mercy's Center for Women's Health and its oncology programs.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

RTKL Associates, Inc.  
Baltimore, MD.

**AMOUNT**

\$1,077,705

**REMARKS**

Mercy Medical Center selected and negotiated a contract with RTKL Associates based on their 10 year relationship. RTKL has provided medical planning, architecture, graphics and signage, and interior design services for the Center during this period.

B. Construction management contract to construct a seven story facility of approximately 118,000 square feet containing offices, examination rooms, reception area, laboratory space, offices, and outpatient facilities. Proposal amount reflects construction management fee and staffing costs.

**PROCUREMENT METHOD**

Competitive Sealed Proposals



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           23-CGL

**WASHINGTON COLLEGE**

300 Washington Avenue  
Chestertown, Kent County

**PROJECT NO. AND TITLE**

SL-033-981-038  
Relocation of Utilities

**DESCRIPTION**

In accordance with the provisions of the Washington College Loan of 1998, Chapter 511, Acts of 1998, which provided a matching grant of \$3,000,000 to Washington College for the design, construction, and capital equipping of a new academic building, for the design, repair, renovation, reconstruction, and capital equipping of William Smith Hall, and for site improvements and the relocation of utilities related to the capital work on the two buildings including planning and construction costs, Board of Public Works approval is requested for capital expenditures toward the following contract modification and contracts.

A. Credit modification to contract to construct new academic facility for allowances provided that were not fully required.

**CONTRACTOR - Modification**

Harper & Sons, Inc. - Easton, MD.

**MOD. AMOUNT**

(\$15,000) - Credit

**FUND SOURCE**

(\$15,000) - Credit - Washington College  
Loan of 1998

B. Engineering contract to design relocation of steam pipe and remote oil tank fill.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Bruce E. Brooks & Associates  
Philadelphia, PA.

**AMOUNT**

\$18,800

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**REMARKS**

Bruce E. Brooks & Associates was selected because they performed all the design work in connection with the existing power plant and steam distribution system.

C. Contract to relocate the steam line and oil tank filler located under the plaza adjacent to the new Louis L. Goldstein Hall.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

The John R. Crocker Company  
Easton, MD.

**AMOUNT**

\$177,119

**REMARKS**

The John R. Crocker Company was selected because they have previously worked on the College's steam system. The College did attempt to obtain other bids but other firms declined to bid citing their work loads as reasons for not providing bids.

**TOTAL CONTRACTS**

\$195,919

**FUND SOURCE**

\$170,400 - Washington College Loan of 1998

\$ 25,519 - Washington College

**REMARKS**

The grantee met its matching fund requirement with prior eligible expenditures.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        23-CGL

**REMARKS**

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

washcollegepg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           24-CGL

**BOARD OF DIRECTORS OF  
THE HOUSING INITIATIVE  
PARTNERSHIP, INC.**

4310 Gallatin Street, 3<sup>rd</sup> Floor  
Hyattsville, MD. 20781

**PROJECT NO. AND TITLE**

SL-058-001-038  
Mt. Rainier Revitalization Project

**DESCRIPTION**

In accordance with the provisions of the Prince George's County - Mt. Rainier Revitalization Project Loan of 2000, Chapter 695, Acts of 2000, which provided a matching grant of \$60,000 to the Board of Directors of the Housing Initiative Partnership, Inc. for the planning, design, repair, renovation, reconstruction, and capital equipping of an apartment building in Mt. Rainier, Prince George's County, for residences for low-income artists, Board of Public Works approval is requested for the following:

A. Board of Public Works (BPW) Capital Project Grant Application, BPW Grant Agreement, and Certification of Matching Funds. The Board of Directors has presented documentation that it has \$61,336.22 in a financial institution for this project.

**REMARKS**

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. Approval by the Board of Public Works of the above documents will allow the authorizations to be encumbered.

B. Capital expenditures for A/E services to design the renovations of a 12 unit building located at 3801 33<sup>rd</sup> Street in Mt. Rainier to be used as housing and studio space for low income artists. Services include design development, construction documents, bidding/negotiations and construction administration.

**PROCUREMENT METHOD**

Qualification Based Selection

## CAPITAL GRANTS AND LOANS

\$35,500 - Housing Initiative Partnership, Inc.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

mtrainer.fv













**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Harford Community College  
Bel Air, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-07-MC99/01-325  
Chesapeake Center Renovation  
Furniture & Equipment

**DESCRIPTION**

Board of Public Works approval is requested for a total State allocation in the amount of \$138,000 to Harford Community College for purchasing furniture and equipment for the following contracts for its Chesapeake Center Renovation project. The State allocation represents a 46.2% share of the total allowance of \$298,789.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through State Use Industries (SUI) eligible desks, tables and chairs, storage cabinets and maintenance shop equipment. If exclusivity on any eligible furniture or equipment items is waived by SUI then those items will be obtained through the competitive bidding process.

**PROCUREMENT METHOD**

Intergovernmental Cooperative Purchasing

A. Desks, chairs, tables, bookcases, file cabinets, conference tables and chairs, workstations

	<b><u>Amount</u></b>
US Business Interiors	\$298,789.32
Baltimore, MD (Baltimore Metro Contract)	

<b><u>TOTAL AWARD</u></b>	\$298,789.32
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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**FUND SOURCE**

\$160,789.32 (54%) - Local Share  
\$138,000.00 (46%) - State Share  
Item 151, Maryland Consolidated Capital Bond  
Loan of 2001. Cost sharing is in accordance with  
Section 11-105(i) of the Education Article.

**REMARKS**

At its meeting of February 21, 2001, the Board of Public Works approved a State design and construction allocation to Harford Community College of \$368,692 (total allowance \$615,514) for the design and construction of the Chesapeake Center Renovation project. This current request is to insure that the facility is appropriately furnished and equipped.

This project involves the 6,760 NASF renovation/conversion of the existing Chesapeake Center from various uses to new administrative office space.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Harford Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

325F&E\_BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Harford Community College  
Bel Air, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-07-MC99/01-326  
Plant Services Building  
Furniture & Equipment

**DESCRIPTION**

Board of Public Works approval is requested for a total State allocation in the amount of \$41,000 to Harford Community College for purchasing furniture and equipment for its Plant Services Building project. The State allocation represents a 59.9% share of the total allowance of \$70,000.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through State Use Industries (SUI) eligible desks, tables and chairs, storage cabinets and maintenance shop equipment. If exclusivity on any eligible furniture or equipment items is waived by SUI then those items will be obtained through the competitive bidding process.

A. Desks, chairs, tables, bookcases, file cabinets

**PROCUREMENT METHOD**

Preference

State Use Industries; Jessup, MD

**Amount**  
\$24,532.06

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

B. Built-in furniture

**PROCUREMENT METHOD**  
**AWARD**

Negotiated  
Hayes Construction Company, Inc.;  
Phoenix, MD

**AMOUNT**

\$37,176.00

**REMARKS**

The College obtained prices for the built-in equipment from State Use Industries and also from the general contractor on the project, Hayes Construction Company, Inc. of Phoenix, MD. The price quoted from the contractor was lower and a waiver was obtained from SUI.

C. Computer room equipment

**PROCUREMENT METHOD**  
**AWARD**  
**AMOUNT**

Small Procurement  
Sterling Cabinet, Inc.; Baltimore, MD  
\$ 8,275.00

**TOTAL A thru C**

\$69,983.06

**FUND SOURCE**

\$28,983.06 (41%) - Local Share  
\$41,000.00 (59%) - State Share  
Item 151, Maryland Consolidated Capital  
Bond Loan of 2001. Cost sharing is in  
accordance with Section 11-105(i) of the  
Education Article.

**REMARKS**

At its meeting of December 20, 2000, the Board of Public Works approved a State design and construction allocation to Harford Community College of \$935,518 (total allowance \$1,561,800) for the design and construction of the Plant Services Building. . This current request is to insure that the facility is appropriately furnished and equipped.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        28-CGL

**REMARKS**

This project provides a 11,900 NASF single story metal building on a concrete slab consisting of offices, shops, storage, shipping and receiving space and will enable the College to consolidate these functions and replace an aging 80 year old handicapped-inaccessible barn and an array of inefficient temporary annexes.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Harford Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

326F&E\_BPW



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           29-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Carroll Community College  
Westminster, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-18-MC97/99/01-307  
Classroom Building No. 3  
Fine Arts/Business & Industry Center  
& Life Fitness Center  
Furniture & Audio/Visual Equipment

**DESCRIPTION**

Board of Public Works approval is requested for a drawdown amount of \$483,756 to Carroll Community College for purchasing furniture, Audio/Visual equipment and pianos for the following contracts for its Fine Arts/Business & Industry Center project. On October 3, 2001 the BPW approved a total furniture and equipment allowance of \$1,324,000 (State share \$800,000(60%)).

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through State Use Industries (SUI) eligible desks, desk chairs, conference tables and chairs, storage cabinets and bookshelves. If exclusivity on any eligible furniture or equipment items is waived by SUI then those items will be obtained through the competitive bidding process.

A. Classroom, conference room and task chairs and tables

**PROCUREMENT METHOD**

Preference

State Use Industries  
Jessup, MD

**Amount**  
\$119,255.00

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

B. Desks, chairs, overhead units, lateral files

**PROCUREMENT METHOD**

**AWARD**

**AMOUNT**

Intergovernment Cooperative Purchasing  
Douron, Inc. (Baltimore Metro Contract)  
\$ 78,055.14

C. Audio/Visual Equipment

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

Design & Integration, Inc.  
Nelson White Systems, Inc.  
American Amplifier  
AV Washington  
Custom Fit, Inc.

\$434,930.30  
\$437,802.41  
\$441,799.60  
\$444,223.37  
\$478,051.00

**AWARD**

**AMOUNT**

Design & Integration, Inc.  
\$434,930.30

D. Pianos

**PROCUREMENT METHOD**

Competitive Sealed Bid  
(Single Bid Received)

**AWARD**

**AMOUNT**

Jordan Kitt's Music; College Park, MD  
\$232,570.00

**TOTAL A thru D**

\$864,810.44

**FUND SOURCE**

\$381,054.44 (44%) - Local Share  
\$483,756.00 (56%) - State Share  
Item 151, Maryland Consolidated Capital  
Bond Loan of 2001. Cost sharing is in  
accordance with Section 11-105(i) of the  
Education Article and percentages are based  
on remaining budget amounts available.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

**REMARKS**

At its meeting of September 2, 1998, the Board of Public Works approved a State design allocation to Carroll Community College of \$477,384 (total allowance \$854,375) for the design of the Classroom No. 3 Building. At its meeting of August 8, 2000, the Board of Public Works approved a State construction allocation of \$5,906,866 (total allowance \$10,172,000). At its meeting of October 3, 2001 the Board of Public Works approved a State furniture and equipment allocation of \$800,000 (total allowance of \$1,324,000). This current request is for a drawdown of the previously approved furniture and equipment allocation approved by the Board of Public Works.

Classroom Building No. 3 will provide Carroll Community College with two multipurpose educational buildings, the Fine Arts/Business and Industry Center, and the Life Fitness Center Building. The Fine Arts/Business and Industry Center is a 43,394 GSF two story building consisting of a 439 seat, two level auditorium, an art gallery, classrooms, music practice rooms and staff offices. The Life Fitness Center is a 17,730 GSF single story building that connects to an existing classroom wing and consists of fitness, exercise, instructional and faculty office spaces.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Carroll Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

307F&E3a\_bpw

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            30-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Prince George's Community College  
Largo, Prince George's County

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by BPW  
06/17/92

**PROJECT NO. AND TITLE**

CC-08-MC98-339  
Replace Major Systems - Heating &  
Cooling Distribution-A/E Design Award

**DESCRIPTION**

Board of Public Works approval is requested for a State design allocation in the amount of \$25,000 to Prince George's Community College for design services necessary for the Heating and Cooling Distribution project at its Largo campus. Also, the College seeks BPW approval of a design contract award to Gipe Associates, Inc. of Baltimore, Maryland.

The proposed project involves the design for the replacement of approximately 2,110 linear feet of closed loop steam, condensate and chilled water piping, heating traps and control valves serving several buildings.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

**PROPOSALS**

	<b><u>Price</u></b>	<b><u>Technical Score</u></b>	<b><u>Cost Benefit</u></b>
Gipe Associates, Inc. - Baltimore, MD	\$50,500	90.0	\$ 561.11
Henry Adams, Inc. - Baltimore, MD	\$64,410	77.6	\$ 830.03
Sidhu Associates, Inc. - Hunt Valley, MD	\$63,700	66.3	\$ 960.78
RMF Engineering, Inc. - Baltimore, MD	\$84,720	77.8	\$1,088.95



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            30-CGL

**AWARD**

Gipe Associates, Inc.  
Baltimore, MD

**AMOUNT**

\$50,500

**FUND SOURCE**

\$25,500 (50.5%) - Local Share  
\$25,000 (49.5 %) - State Share  
Item 023 Maryland Consolidated  
Capital Bond Loan of 1998. The  
State share is in accordance with  
Section 11-105(i) of the  
Education Article.

**REMARKS**

A request for proposals was advertised for this project in the May 7, 2001 Prince George's Journal, and May 6, 2001 Washington Post and Baltimore Sun newspapers, and the College's cable channel. In addition to advertising, notification of the Request for Proposal was sent to 42 firms. The notification was also sent to the Dodge Report, the Blue Report, Construction Market Data, and the Minority Business Opportunity Commission. Expressions of Interest and Standard Forms 254 and 255 were received from eleven A/E firms.

Based on criteria stated in the solicitation, all eleven firms were considered eligible for further consideration by the College's A/E selection committee. These firms were requested to submit technical proposals and were reviewed and evaluated based on project proposal, organization, design ability and experience. Based on the technical proposal evaluation, four firms were invited for an oral presentation consisting of 25 points and submission of a sealed fee proposal. The oral presentation score plus the technical score were combined for a total weighted score which was divided into the respective A/E firm's price to yield a "Cost Benefit" score with the result being the selection of Gipe Associates, Inc. as the design consultant.

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Prince George's Community College and signed by local authorities.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        30-CGL

**REMARKS**

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

339AE\_BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        31-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

Board of Public Works approval is requested for a recommendation by the Department of Health and Mental Hygiene for approval of a Waiver of Priority of Declaration and Subordination Agreement on behalf of Goodwill Industries of Monocacy Valley, Inc. of Frederick, Maryland (hereinafter referred to as "applicant").

Reference is made to Item 27-CGL of the Department of General Services Agenda for the Board of Public Works meeting on June 2, 1999 wherein the Board approved an allocation of \$29,250 from the Maryland Consolidated Capital Bond Loan 1997, Community Mental Health Project Funds. The grant was to assist the applicant in the cost of designing renovations for a portion of its building at 400 East Church Street, Frederick, Maryland. Subsequently, at its meeting on November 15, 2000 (DGS Agenda Item 36-CGL), the Board approved an additional allocation of \$450,000 from the Maryland Consolidated Capital Bond Loan 1999, Community Mental Health Project Funds. This grant was to assist the applicant in the cost of renovating the building which is used to provide services to individuals with disabilities. As a condition of receiving the grant award, the applicant had the State's right of recovery recorded in the land records of Frederick County.

The Board is now requested to approve a Waiver of Priority of Declaration and Subordination Agreement that will permit the applicant to refinance its \$220,000 mortgage on this property. By refinancing, the applicant's mortgage interest rate on this property will be reduced from 8% to 5.39%. The State's right of recovery as recorded by the applicant is considered a prior encumbrance against the title, which is unacceptable to Fredericktown Bank and Trust Company. Execution of the agreement by the Board will permit the applicant to proceed with its loan from Fredericktown Bank and Trust Company.

**REMARKS**

1. The Department of Health and Mental Hygiene recommends this Agreement.
2. The agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for the Department of Health and Mental Hygiene.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion  
Monocacy



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

East Baltimore Community Corporation  
301 N. Gay Street  
Baltimore, Maryland 21202

**PROJECT NO. AND TITLE**

DDA-CB12401 East Baltimore - Reflective  
Treatment Center

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$120,750 to assist East Baltimore Community Corporation (EBCC), a nonprofit organization, in the cost of designing renovations for a building at 930 East Monument Street in Baltimore City. This building will be used to house EBCC's Reflective Treatment Center, an outpatient methadone treatment center. Board approval is also requested for capital expenditures for a contract which will provide A/E services to design interior and exterior renovations to the building. Services include schematic, design development, and construction documents. This three-story building contains approximately 35,600 gross square feet. The estimated renovation costs are \$2,040,000 (approximately \$97 per square foot).

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**PROPOSALS**

**AMOUNT**

Sulton Campbell Britt & Associates - Baltimore, MD	\$161,000
Christoph Lee Architects - Baltimore, MD	\$165,000
Devroux & Purnell - Washington, D.C.	\$187,000

**AWARD**

Sulton Campbell Britt & Associates

**AMOUNT**

\$161,000



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**FUND SOURCE**

\$40,250 (25%) - Applicant's Share  
Cash Reserves

\$120,750 (75%) - State's Share  
\$11,464 - Maryland Consolidated  
Capital Bond Loan 1998, Community  
Mental Health Project Funds

\$109,286 - Maryland Consolidated  
Capital Bond Loan 2001, Community  
Mental Health Project Funds

**REMARKS**

For the last 23 years, the Reflective Treatment Center has been operating out of a leased building owned by the Department of Public Safety and Correctional Services. However, the building is over 100 years old and has many maintenance problems. The proposed renovations to the building, which EBCC recently purchased, will not only improve the working conditions and environment for the employees and clients but will also allow EBCC to provide additional services and increase the number of treatment slots. A request for grant funds to assist in the cost of these renovations will be submitted to the Board at a later date.

In accordance with Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland, the Board's approval of \$120,750 to assist in the design of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore City.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion  
Eastbalt

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Alliance, Inc.  
7701 Wise Avenue  
Baltimore, Maryland 21222

**PROJECT NO. AND TITLE**

CB-00508 Alliance, Inc. - Acquisition of  
234 and 236 Bishop Glen Drive,  
Frederick, Maryland 21702

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$260,000 to assist Alliance, Inc., a nonprofit corporation, in the cost of acquiring two recently constructed residential properties which will provide housing for eight (8) chronically mentally ill adults. The properties and their contract price are as follows:

A. 234 Bishop Glen Drive, Frederick, MD - \$187,060

Ranch-style three-bedroom house with finished basement containing approximately 2,700 gross square feet. This house will provide housing for four (4) chronically mentally ill adults.

Two appraisals were obtained for this property; both have been reviewed and approved by the Department of General Services. The appraisals are as follows:

Howard R. Stepler - \$190,000  
Dennis Rush - \$189,000

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$190,000.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        33-CGL

**REMARKS**

Alliance, Inc. provides a comprehensive residential and rehabilitation program for individuals with serious mental illness, mobility impairments, and other disabilities. The program uses a continuum of individualized services to integrate all treatment systems that address client needs. The outcome of the program includes: prevention of re-hospitalization, sobriety, independent living, and employment. These two houses will accommodate a total of 8 individuals. In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Frederick County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion  
Allfred.wpd



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

1. **STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:**  
Public School Construction Capital Improvement Program – Fiscal Year 2003

Submission of a request by the Interagency Committee on School Construction for the Board of Public Works to act upon the appeals presented to the Board on January 30, 2002 pertaining to the Fiscal Year 2003 Public School Construction Capital Improvement Program as recommended by the Interagency Committee. This action is consistent with Section 5-301 of the Education Article of the Laws of Maryland and the Rules, Regulations, and Procedures for the Administration of the School Construction Program.

The Board of Public Works on January 30, 2002 (Secretary's Agenda, Item 1, page 1) approved the Fiscal Year 2003 Public School Construction Capital Improvement Program as recommended by the Interagency Committee on School Construction for a total of \$146 million. The Board approved allocations for specific projects which totaled \$110,426,000.

Since the Board meeting in January, the Maryland General Assembly approved an additional \$500,000 for the Public School Construction Program, and the Interagency Committee is able to reallocate an additional \$10 million from the Public School Construction Program Statewide Contingency Account. The funds available for the Public School Construction Capital Improvement Program for Fiscal Year 2003 now total \$156,500,000. The program will be funded by a \$135.1 million new bond authorization; \$5.4 million in "pay-go" funds; and \$16 million reallocated from the Public School Construction Program Statewide Contingency Account.

(Supplemental Fiscal Year 2003 Public School  
Construction Capital Improvement Program  
Information submitted separately to Board Members)

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**BOARD OF PUBLIC WORKS****May 8, 2002****Secretary's Agenda**

Contact: Yale Stenzler 410-767-0610

**2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:**  
**Aging School Program**

Submission of a recommendation by the Interagency Committee on School Construction for the approval of State allocations to each school system for the Aging School Program. The Aging School Program provides funds for capital improvements, repairs, maintenance, and deferred maintenance of existing school buildings. The action is consistent with the Rules, Regulations, and Procedures for the Administration of the School Construction Program.

Public school systems can access these funds through the Interagency Committee on School Construction utilizing procedures developed by the Committee. Funding for Fiscal Year 2003 is \$10,370,000. The allocations that follow are consistent with the extension of the Aging School Program as approved by the Maryland General Assembly last year with the passage of SB719 and signed into law as Chapter 420 of the Acts of 2001.

## BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

2. **STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:** (Continued)  
Aging School Program

Motion:

TO APPROVE THE ALLOCATION SPECIFIED FOR EACH SCHOOL SYSTEM AS PRESENTED BELOW FOR THE AGING SCHOOL PROGRAM TO BE ADMINISTERED BY THE INTERAGENCY COMMITTEE ON SCHOOL CONSTRUCTION FOR FY 2003.

LEA	STATE ALLOCATION
Allegany	\$ 355,000
Anne Arundel	570,000
Baltimore City	1,635,000
Baltimore	2,940,000
Calvert	65,000
Caroline	85,000
Carroll	385,000
Cecil	355,000
Charles	65,000
Dorchester	65,000
Frederick	85,000
Garrett	85,000
Harford	400,000
Howard	65,000
Kent	65,000
Montgomery	1,170,000
Prince George's	970,000
Queen Anne's	85,000
St. Mary's	85,000
Somerset	65,000
Talbot	155,000
Washington	200,000
Wicomico	355,000
Worcester	65,000
TOTAL	<u>\$10,370,000</u>

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

### 3. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve – with the conditions set forth below – Baltimore City Government's sale to the Sojourner-Douglass College of:

**Charles Carroll of Carrollton Elementary/Middle School (No. 139)**

3.49 acre site and building thereon

200 N. Central Avenue

Baltimore 21202

**Conditions:** Board of Public Works approval of the proposed transaction is subject to all of the following conditions:

1. Baltimore City sells the property to Sojourner-Douglass College for \$325,000 to be used as the College's Academic Center.
2. Baltimore City assumes the debt of \$142,745 as of September 30, 2001 with a final payment date of December 31, 2007.
3. The annual payment due December 31, 2001 and all further payments are the responsibility of Baltimore City.
4. At time of settlement, the State must be paid the pro-rata share of the sale proceeds to which it is entitled.

**Authority:** The *Rules, Regulations and Procedures* state that the Interagency Committee on School Construction shall review and approve all proposals for the acquisition or disposition of school sites or buildings. The Board of Public Works and its agent, the Interagency Committee, have broad authority to approve, disapprove, or conditionally approve, in any manner reasonable within public interest, the proposed disposition of a school site or building.

The Interagency Committee on School Construction has reviewed and approved this proposed disposition.

**Previous Approvals:** The Board of Public Works approved the original transfer of this facility from the Baltimore City Board of Education to the Baltimore City Government as Secretary Agenda Item 3 on November 19, 2001

**Board of Public Works Action:**

**The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact: Doldon Moore 410-260-7791

### 4. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. **THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04.** This recommendation has been fully concurred with by the Department of the Environment.

#### ANNE ARUNDEL COUNTY

01-2000 SEVEN GC, LLC - to fill, grade and plant marsh vegetation; to emplace stone sill, a stone revetment, stone jetties and stone breakwaters; to emplace sand for beach nourishment; to construct timber piers and walkways, Magothy River

#### BALTIMORE CITY

02-1320 TIDEWATER YACHT SERVICE - to expand an existing marina by the construction of ten slips and associated piers, gangways, finger piers and mooring piles, Patapsco River

#### CALVERT COUNTY

02-1042 AUDREY BRYSON - to fill, grade and plant marsh vegetation; to emplace a stone sill with four stone barriers, Mill Creek

#### ST. MARY'S COUNTY

98-0166 ST. MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS - to reconstruct an existing public boat ramp; to emplace stone revetment; to construct timber bulkheads and piers; to mechanically dredge; to emplace a stone surge apron for storm water outfall structure, Bushwood Cove

#### SOMERSET COUNTY

02-1008 SOMERSET COUNTY ROADS DEPARTMENT - to emplace four steel piles with steel support beams under and just adjacent to the bridge structure, Somerset Creek

Emergency license issued January 17, 2002 pursuant to §9-202(c)(2), Title 16, Environment Article. Public comment period ended April 1, 2002 with no project opposition expressed.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

5. **DEPARTMENT OF AGRICULTURE**  
**MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS**

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 2000, (Fund Source Control Number 55106):

Agreement #	Recipient	County	Amount \$
AT-2002-2175	CARL E. ROBINETTE	Allegany	1,200
AT-2002-2253	RUTH M. DIPAOLO	Garrett	8,900
AT-2002-2428-R	FRANKLIN C. GREISE, II	Allegany	2,300
AT-2002-2450	JOAN Q. DAWKINS	Queen Anne's	9,200
AT-2002-2481	KENNETH B. MC DONALD, JR	Cecil	3,900
AT-2002-2482	EUGENE D. BOYD	Cecil	1,800
AT-2002-2483	WARBURTON FARM, LLC	Cecil	3,900
AT-2002-2495	DIRK MEULENBERG	Cecil	3,200
AT-2002-2496	DIRK MEULENBERG	Cecil	1,800
AT-2002-2510	CAROLINE J. D. PRICKETT	Cecil	700
AT-2002-2511	CAROLINE J. D. PRICKETT	Cecil	1,300
AT-2002-2512	CAROLINE J. D. PRICKETT	Cecil	3,100
AT-2002-2513	CAROLINE J. D. PRICKETT	Cecil	1,400
AT-2002-2514	CAROLINE J. D. PRICKETT	Cecil	2,100
AT-2002-2515	CAROLINE J. D. PRICKETT	Cecil	3,900
AT-2002-2517	HAROLD W. TRAVERS, SR	Dorchester	1,100
AT-2002-2518	HAROLD W. TRAVERS, SR	Dorchester	1,700
AT-2002-2524	JAMES L. CORDER	Cecil	400
AT-2002-2552	HAROLD W. TRAVERS, SR	Dorchester	400
AT-2002-2553	HAROLD W. TRAVERS, SR	Dorchester	800
AT-2002-2554	HAROLD W. TRAVERS, SR	Dorchester	400
AT-2002-2571	HARRY C. STACKLER	Cecil	1,900
AT-2002-2628	KILBY'S, INC.	Cecil	7,600
CH-2002-2351	KENNETH R. HIBBS	Queen Anne's	1,500
CH-2002-2360-R	MICHAEL S. VARGO	Kent	400
CR-2002-2212	DANIEL FERRELL	Caroline	300
CR-2002-2213	DANIEL FERRELL	Caroline	1,600
CR-2002-2470	RICHARD W. COLE	Caroline	1,800
LS-2002-2475	STEVEN H. GRAEFE	Harford	17,500
LS-2002-2476	STEVEN H. GRAEFE	Harford	800

## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS  
 (Continued)

Agreement #	Recipient	County	Amount \$
MP-2002-2284	ELEANOR F. MACKINTOSH	Frederick	6,800
MP-2002-2285	ELEANOR F. MACKINTOSH	Frederick	6,300
MP-2002-2288	ELEANOR F. MACKINTOSH	Frederick	2,500
MP-2002-2289	ELEANOR F. MACKINTOSH	Frederick	6,000
MP-2002-2317	ALCOA EASTALCO WORKS	Frederick	8,100
MP-2002-2318	ALCOA EASTALCO WORKS	Frederick	6,600
MP-2002-2382	FRANCIS H. RODERICK	Frederick	5,200
MP-2002-2385	MARSHA ARNESON	Frederick	5,500
MP-2002-2431	J.M.H. FARMING, INC.	Frederick	8,800
MP-2002-2448	EDYTHE M. BRADLEY	Frederick	5,200
MP-2002-2463	BERNARD A. ANTHONY, SR	Frederick	14,500
MP-2002-2545	MARY A. SERAYDIAN	Carroll	3,700
MP-2002-2626	MARLIN D. HEGE	Carroll	1,000
MP-2002-2627	MARLIN D. HEGE	Carroll	1,100
NW-2002-2375	J. KEMP TODD, JR	Caroline	300
NW-2002-2507	EDWARD G. SENKBEIL	Wicomico	600
NW-2002-2555	WILLIAM F. OUTTEN, JR	Dorchester	500
NW-2002-2556	WILLIAM F. OUTTEN, JR	Dorchester	800
PA-2001-1963	M & M FARMS, INC.	Anne Arundel	5,400
PA-2002-2307-G	MD DNR, MILLTOWN LANDING WMA	Prince George's	18,100
PA-2002-2308-G	MD DNR, MERKLE WMA	Prince George's	4,800
PA-2002-2641	RUSSELL G. WATSON, SR	Prince George's	7,800
PA-2002-2642	MARGARET M. ADDIS	Calvert	3,800
PA-2002-2666	THOMAS L. WEEMS, SR	Calvert	3,400
PR-2002-2535	RURAL INTEGRITY LAND, LLC	Worcester	8,100
PR-2002-2536	RURAL INTEGRITY LAND, LLC	Worcester	3,000
PR-2002-2561	CONSTANCE M. HELLER	Wicomico	1,300
RS-2002-1311	GLENN KING HAY & STRAW, INC.	Baltimore	1,800
RS-2002-2406	JEFFREY W. WINKLER	Howard	2,700
RS-2002-2419	LYDISTONE, LLP	Baltimore	900
RS-2002-2494	STERLING A. ALBAN	Carroll	2,800
RS-2002-2537	MARION S. MORGAN	Carroll	3,900
RS-2002-2546	MICHAEL P. WALSH	Carroll	7,300



# BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS  
 (Continued)

Agreement #	Recipient	County	Amount \$
RS-2002-2547	GEORGE R. BROOKS	Carroll	1,800
UP-2002-2588	HENRY T. HEATON, II	Washington	1,500
UP-2002-2589	HENRY T. HEATON, II	Washington	1,000
UP-2002-2590	HENRY T. HEATON, II	Washington	600
UP-2002-2591	HENRY T. HEATON, II	Washington	300
UP-2002-2592	HENRY T. HEATON, II	Washington	900
UP-2002-2593	DONALD L. HOFFMAN	Washington	3,000
UP-2002-2594	DONALD L. HOFFMAN	Washington	20,000

**Total Submission Amount: 274,600**

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 120, "Conservation Grants Capital Appropriation for Fiscal Year 2000," to provide a source of funds for the cost-share program. Under this appropriation "4.8 million dollars (\$4,800,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

6. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM  
ADDITIONAL FUNDING REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

**Additional Funding**

Agreement #	Recipient	County	Amount \$
AT-2000-1613	JOHN L. ZEMAN, III	Harford	5,673.24
AT-2001-1134	CAROL A. MANGER	Allegany	490.13
PA-2000-2610	JAMES CLARK, JR.	Howard	327.63
PA-2002-0770	FRANKLIN G. WOOD	Calvert	123.75
RS-2001-2273	WILLIAM N. ENSOR, JR	Carroll	882.57

**Total Amount of Additional Funding: 7,497.32**

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 150, "Conservation Grants Capital Appropriation for Fiscal Year 1999," to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:

The above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

7. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Conservation Grants Capital Appropriation for Fiscal Year 2001, (Fund Source Control Number 55116):

Agreement #	Recipient	County	Amount \$
AT-2000-2558	WILLIAM T MOORE	Harford	1,385.00
AT-2001-0712	WILLIAM K HOLCOMB	Harford	10,500.00
AT-2001-0758	STEPHEN C TROUT	Harford	10,100.00
AT-2001-0867	HEYWARD MAC DONALD	Baltimore	3,300.00
AT-2001-0894	RAYMOND M BORLAND	Cecil	2,300.00
AT-2001-1031	W. STEVEN ARCHER	Harford	2,600.00
AT-2001-1032	WAYNE C STAFFORD	Cecil	15,699.30
AT-2001-1082	BERMAN L HIXON	Washington	2,400.00
AT-2001-1083	BERMAN L HIXON	Washington	4,500.00
AT-2001-1084	BERMAN L HIXON	Washington	600.00
AT-2001-2188	CARROLL C HANDLEY	Dorchester	292.57
AT-2002-0975	HARRY E RICE	Charles	1,800.00
AT-2002-1295	CLARK B BOWLING	Charles	900.00
CH-2002-0848	HOWARD A MC HENRY	Kent	1,183.73
CR-1999-0908	WILLIAM R FOSTER	Talbot	1,500.00
CR-2000-1904-R	DOROTHY B PHELPS	Talbot	3,200.00
CR-2001-0707	DANIEL H PALMER	Talbot	5,000.00
CR-2001-0708	DANIEL H PALMER	Talbot	5,000.00
CR-2001-0710	HANS H SCHWARTEN	Talbot	1,100.00
CR-2001-0755	WILLIAM R FOSTER	Talbot	3,500.00
CR-2001-0756	WILLIAM R FOSTER	Talbot	6,100.00
CR-2001-0897	LISA E JONES	Talbot	300.00
CR-2001-0899	ALAN W BAYNARD	Talbot	400.00
CR-2001-0900	MARIE M JONES	Talbot	2,600.00
CR-2001-0914	DONALD H SHORES	Talbot	112.50
CR-2001-0916	ERIC S ASMUSSEN	Talbot	1,300.00
LS-2001-1045	JOHN M PERDUE	Harford	91.43
LS-2002-0807	LEE D MC DANIEL	Harford	2,555.30
MP-2000-2650	JOSEPH D GEISINGER	Frederick	11,300.00



## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

7. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS

(Continued)

Agreement #	Recipient	County	Amount \$
MP-2000-2874	DANIEL M NOWELL	Frederick	5,400.00
MP-2000-2875	DANIEL M NOWELL	Frederick	11,400.00
MP-2001-0032	JOHN T HINES	Frederick	11,900.00
MP-2001-0033	JOHN T HINES	Frederick	8,400.00
MP-2001-0034	DONALD K GROSSNICKLE	Frederick	13,203.17
MP-2001-0522-G	WAYNE DAVIS	Frederick	5,600.00
MP-2001-0523-G	WAYNE DAVIS	Frederick	7,400.00
MP-2001-0649	ANNE BOCCIA	Frederick	4,800.00
MP-2001-0650	ANNE BOCCIA	Frederick	1,800.00
MP-2001-0717	DAVID W SEISS	Frederick	3,100.00
MP-2001-0746	DAVID M HERTEL	Frederick	537.50
MP-2001-0752	DAVID M HERTEL	Frederick	1,900.84
MP-2001-0847	H. ALLEN HAINES	Frederick	1,631.40
MP-2001-0919	JAMES W COOK	Frederick	2,200.00
MP-2001-0962	RALPH L ROBERTSON	Carroll	2,400.00
MP-2001-1097	DONALD K GROSSNICKLE	Frederick	4,400.00
MP-2001-1116-R	THOMAS G HARTSOCK	Montgomery	1,790.62
MP-2001-1122	FRANKLIN E THOMPSON	Frederick	4,000.00
MP-2001-2094	DOROTHY B LEWIS	Frederick	1,160.00
MP-2002-0791	S. BRUCE DARNER	Frederick	559.62
MP-2002-1274	ROBERT L MC CULLER	Carroll	136.81
NW-1999-1814	MARTIN E CHEESMAN	Caroline	5,800.00
NW-2001-0904	RONALD L CHRISTOPHER	Caroline	1,400.00
NW-2001-1135	PRISCILLA L WALTER	Wicomico	5,828.17
NW-2001-1160	BALVIN B BRINSFIELD	Dorchester	320.72
NW-2001-1236	EMERSON W EBERSPACHER	Dorchester	622.55
NW-2001-2017	HELEN P FERGUSON	Wicomico	1,328.05
PA-2001-0718	CHARLES A SASSCER	Prince George's	16,900.00
PA-2002-1087	EDWARD P MONAHAN	St. Mary's	15,500.00
PR-2001-0764-P	DENNIS E SUPE	Wicomico	1,817.30
RS-2000-3007	STANLEY MAZAROFF	Baltimore	5,600.00
RS-2001-0700	ROBERT D'ANTONIO	Baltimore	7,700.00

## BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

7. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS  
 (Continued)

Agreement #	Recipient	County	Amount \$
RS-2001-0863	JAMES E MARTIN	Baltimore	10,000.00
RS-2001-1054	IRVING B GOSNELL	Baltimore	7,103.08
UP-2002-1098	ROBERT E MARTZ	Washington	987.79
Total Reversion Amount:			276,247.45

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



# BOARD OF PUBLIC WORKS


May 8, 2002

## Secretary's Agenda

Contact Person: George Keller  
(410) 631-3746

### 8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(1) Town of Feddersburg	Reliance Avenue Sanitary Sewer Rehabilitation and Extension Supplemental Assistance Program (SWQH 10.06) New Grant Legislative District 37	Caroline	\$ 50,000
 (2) Corporation of Woodsboro	Woodsboro Water Supply Water Supply Financial Assistance Program (WSG 04.11) New Grant Legislative District 4A	Frederick	\$ 150,000
(3) Charles County	Cliffon Wastewater Treatment Plant Outfall Relocation Supplemental Assistance Program (SWQH 05.09) Grant Increase Legislative District 28 <sup>th</sup>	Charles	\$ 250,000
(4) Town of Westernport	Stoney Run/Westernport Feasibility Study Supplemental Assistance Program (SWQH 18.01) New Grant Legislative District 1B	Allegany	\$ 100,000

# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

### 8. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(5) City of Brunswick	Brunswick Wastewater Treatment Plant Biological Nutrient Removal Improvements Biological Nutrient Removal Program (NR 05.11) New Grant Legislative District 4A	Frederick	\$ 50,000
(6) City of Annapolis	West Street Stormwater Management Facility Stormwater Pollution Control Cost-Share Program (SW 18.02) New Grant Legislative District 30	Anne Arundel	\$ 305,750

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

#### Board of Public Works Action:

Approved

Disapproved

With Discussion

#### The above referenced item was:

Deferred

Withdrawn

Without Discussion

# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact Person: Missy Martin  
410-631-3980

### 9. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$3,000,500.00 from the Maryland Water Quality Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>Amount of loan</u>
Frederick County	Buckeystown Wastewater Treatment Plant	\$3,000,500.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$ 3,000,500.00 to be repaid in a period not to exceed 20 years following loan execution, at an interest rate of 40% of the Average of the Bond Buyer-11 Bond Index for the month preceding when the loan is closed. The County will deliver its bond, along with a full faith and credit endorsement of the County, to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact Person: Teresa T. Ernest  
410-631-3243

### 10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$4,100,000.00 from the Maryland Water Quality Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of loan</u>
Town of Centreville	Wastewater Treatment Plant BNR Upgrade & Expansion	Queen Anne's	\$ 4,100,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$4,100,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The Town will deliver its bond, along with a full faith and credit endorsement of the Town, to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

Approved

Disapproved

With Discussion

This above referenced item was:

Deferred

Withdrawn

Without Discussion



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact Person: Alice Scanlon  
410-631-3749

### 11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$ 500,000.00 from the Maryland Water Quality Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of loan</u>
Town of Westernport	Sewer Line Replacement	Allegany	\$ 500,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$ 500,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The Town will deliver its bond, along with a full faith and credit endorsement of the Town, to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

This above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact Person: Alice Scanlon  
410-631-3749

### 12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. Submission of a request by the Maryland Department of the Environment for approval of a GRANT INCREASE to be funded from the Maryland Consolidated Capital Bond Loan (MCCBL) 2001 for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of grant</u>
Town of Westernport	Water Line Replacement WSG 08.01 MCCBL 2001	Allegany	\$9,382.00

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

B. Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$ 55,000.00 from the Maryland Drinking Water Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of loan</u>
Town of Westernport	Water Line Replacement	Allegany	\$ 55,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$ 55,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 40% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The Town will deliver its bond, along with a full faith and credit endorsement of the Town, to the Maryland Water Quality Financing Administration to secure this debt.

# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact Person: Alice Scanlon  
410-631-3749

### 12. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

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Board of Public Works Action:

This above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact: Richard Collins (410) 631-3304

### 13. MARYLAND DEPARTMENT OF THE ENVIRONMENT Maryland Used Tire Cleanup and Recycling Fund

In accordance with the Environment Article §9-275, the Maryland Department of the Environment (MDE), in coordination with the Maryland Environmental Service (MES), is requesting approval of five scrap tire projects and the FY2002 budget for MES administrative expenditures. MDE has funds to cover the costs of these projects as part of its Scrap Tire Program. This allocation will be funded through the Used Tire Cleanup and Recycling Fund.

#### Description

MDE requests approval from the Board of Public Works for the following:

#### **I. Scrap Tire Projects \$785,910**

##### **A. Smallwood State Park Playground \$71,477**

Playgrounds previously built using scrap tires (Patapsco State Park, Cunningham Falls State Park, Calvert Cliffs State Park, Tuckahoe State Park, Gunpowder State Park, Dan's Mountain State Park, Seneca Creek State Park, Elk Neck State Park, and Pocomoke State Park) have demonstrated a creative way of using scrap tires to benefit the local community. This project is intended to foster cooperation between State agencies (MDE, MES, and Maryland Department of Natural Resources) and involve community volunteers in a State-funded recycling project. The result of this project will be an exceptional children's play area that uses scrap tires in its design. Whole scrap tires will be used in the design of climbing structures and other imaginative play apparatus. Safety surface material manufactured from scrap tires will also be used in the project. A secondary objective of this project is to educate citizens about Maryland's laws and regulations regarding the collection and disposal of scrap tires. This year's project is planned to be built in Smallwood State Park in Charles County.

##### **B. Maryland State Fairground Horse Stall Project \$52,433**

This project is designed to demonstrate the beneficial use of scrap tire materials through the installation of horse stall mats produced from recycled scrap tires in the Horse Show Ring Area barns at the Maryland State Fairgrounds. This project is intended to foster cooperation between State agencies (MDE, MES, and Maryland State Fair Board and Agriculture Society, Inc.) and to benefit public groups during equestrian competitions and events at the Fairgrounds. This project will provide a beneficial use for scrap tire materials and foster an environmentally friendly market for recycled materials in Maryland. The renovated stalls and informational signs will introduce the large number of Fairground patrons to an equestrian/agricultural product manufactured from scrap tires that is available to the general public.



## BOARD OF PUBLIC WORKS

May 8, 2002

### Secretary's Agenda

Contact: Richard Collins  
(410) 631-3304

**13. MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
**Maryland Used Tire Cleanup and Recycling Fund (Continued)**

**C. Scrap Tire Amnesty Day Project      \$400,000**

Because of the very popular response to the FY1998, FY1999 and FY2001 Amnesty Day projects, MDE and MES will conduct a fourth Amnesty Day project in FY2002. The project is designed to aid Maryland residents by providing a responsible disposal alternative, free of charge, for homeowners who have accumulated a small number of scrap tires. This project is intended to provide Maryland citizens with a direct benefit of the Used Tire Cleanup and Recycling Fund. A secondary objective of this project is to educate citizens about Maryland's laws and regulations regarding the collection and disposal of scrap tires. It is hoped that public education will deter residents from accumulating scrap tires in the future.

**D. Public School Construction Scrap Tire Playgrounds Project      \$200,000**

Because of the great success of nine scrap tire playgrounds in Maryland state parks and the previous Public School Playgrounds projects, MDE, MES, and the Maryland Department of Education have again partnered to construct and/or renovate playground facilities at various Maryland public schools utilizing scrap tires. During FY1999 and FY2001 a total of 20 playground facility projects using recycled tires and scrap tire derived materials were initiated to improve these public school facilities and to educate students and the public on the usefulness of this type of recycling technology. Also, this project will provide ten public schools with a direct economic benefit of the Used Tire Cleanup and Recycling Fund.

**E. Governor's Scrap Tire Youth Employment Program Project      \$62,000**

The purpose of the Governor's Scrap Tire Youth Employment Program Project is to provide jobs for Maryland's Youth and provide for the proper disposal of scrap tires that have been illegally dumped on publicly owned properties. The program is meant to provide the youth with opportunities for personal growth and hands-on learning experiences through community and conservation service. Since its inception in 1997, the program has provided employment for over 235 youth who have participated in the removal of over 130,000 tires. They have also participated in the construction of one scrap tire playground and the refurbishment of three others. Funding is requested to continue this program in 2002.

## BOARD OF PUBLIC WORKS

May 8, 2002

### Secretary's Agenda

Contact: Richard Collins  
(410) 631-3304

**13. MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
Maryland Used Tire Cleanup and Recycling Fund (Continued)

**II. Administration for FY2002 \$268,763**

Under its Administration Program, the Maryland Environmental Service (MES) will function as an agent of the Department and as representatives of the State of Maryland. MES's FY2002 Scrap Tire Operations Administration Program has proposed to provide informational services to the public regarding all aspects of scrap tire recycling, initiate stockpile cleanup projects as directed by MDE, and develop demonstration projects for FY2003 in accordance with MDE's plans for scrap tire recycling demonstration projects. MES will make available to the general public the Catalog of Products Made from Scrap Tires and will conduct an ongoing literature search of industry periodicals to keep apprised of technology developments and opportunities for scrap tire demonstration projects. In addition, MES will maintain a General Transportation and Disposal Contract between MES and System Participants (System Contracts).

**A. Development of the Scrap Tire Recycling System.**

In order to insure sufficient levels of service, MES is required by Law to establish and maintain the Scrap Tire Recycling System. MES will monitor the capacity of the System, and make recommendations regarding expansion. Should additional facilities be required, MES will solicit additional System facilities. MES, along with MDE, will continue to work with Counties and local governments in the development of scrap tire management programs and to provide assistance with stockpile cleanup projects.

**B. Market Research and Development.**

In addition to developing the System, MES is involved in developing uses for scrap tires. They will continue to seek out recycling technology, demonstrate innovative methods for recycling scrap tires, and promote products made from recycled scrap tires. They will also bring innovative uses for scrap tires to the market through technology research, demonstration projects, and by developing new project proposals to expand the markets for scrap tire recycling in Maryland. They will continue to be a resource for scrap tire recycling information and assist the industry, the private sector, and government officials with the evaluation and establishment of markets for products made from recycled scrap tires.

## BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contact: Richard W. Collins  
(410) 631-3304

13. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
**Maryland Used Tire Cleanup and Recycling Fund** (Continued)

## AGENDA ITEM COST SUMMARY

PROJECTS – CLEANUPS - MES ADMINISTRATION	FUNDING REQUIREMENTS
Smallwood State Park Scrap Tire Playground Project	\$71,477
Maryland State Fairgrounds Horse Stall Project	\$52,433
Scrap Tire Amnesty Day Project	\$400,000
Public School Construction Scrap Tire Playgrounds Project	\$200,000
Governor's Scrap Tire Youth Employment Program Project	\$62,000
MES Administration – FY2002	\$268,763
<b>Total Funding Requirements</b>	<b>\$1,054,673</b>

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contacts: Peter Engel 410-514-7481  
Stu Wechsler 410-514-7457

### 14. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**NAME OF BORROWER:** Housing Authority of the City of Annapolis

**AUTHORITY:** Article 83B, Section 2-1101 through 2-1110  
COMAR 05.05.05.01 through .27

#### **Statutory Requirements:**

- The Partnership Rental Housing Program provides financing for rental housing that will be occupied by individuals with incomes at 50% or less of the Statewide median.
- Local governments shall:
  1. have an ownership interest in the site
  2. donate the site plus any necessary off-site improvements;
  3. contribute additional capital funds for project development costs; and
  4. have direct or indirect management responsibilities for the housing.
- Residents must contribute services to enhance or maintain the project or the community in which the project is located
- Repayment of principal or interest may not be required unless the project is sold or fails to serve the low-income tenants for whom it is intended.
- Developments must be financially self-sufficient so that they do not require further State assistance for long term occupancy

**PROJECT TITLE:** The New Bloomsbury Square

**AMOUNT:** \$4,693,942

**COLLATERAL:** Deed of Trust on the improvements



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

### 14. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

#### DESCRIPTION:

Development of 52 public housing units and a community center that will serve as replacement housing for the existing Bloomsbury Square public housing development. The property will be constructed on property currently known as Parking Lot D on Bladen Street just south of College Creek. Parking Lot D is owned by the State of Maryland and will be transferred to the Housing Authority of the City of Annapolis in exchange for the site occupied by the existing Bloomsbury Square. This site will be used for the expansion of the Lowe House Office Building.

The project has been designed to be consistent with the architecture of Historic Annapolis and in compliance with environmental considerations arising from its proximity to College Creek.

#### FUNDS SOURCE:

The proposed loan of \$4,693,942 will be funded by State General Obligation Bonds and will be used for eligible project costs.

#### REMARKS:

As required by statute, the project has been reviewed by the Maryland Office of Planning and found to be consistent with State Growth policy.

The Department of General Services is responsible for design and construction oversight and is also providing funds in the amount of \$2,945,162. On November 24, 2001 the Board of Public Works authorized DGS to enter into a contract for construction of the Project and on December 19, 2001 the Board approved the transfer of D Lot to the Housing Authority of Annapolis in exchange for the existing Bloomsbury site

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion** ✓

**Without Discussion**

# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contacts: Peter Engel 410-514-7481  
Lisa Evans 410-514-7416

### 15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**NAME OF BORROWER:** The Religious Coalition for Emergency Human Needs

**AUTHORITY:** Maryland Consolidated Capital Bond Loan - Shelter and Transitional Housing Facilities Grant

#### Program Requirements:

- The Shelter and Transitional Housing Facilities Grant Program provides capital financing in the form of a grant to develop facilities that provide shelter with supportive services to homeless persons.
- Eligible uses include acquisition of land or buildings, new construction, rehabilitation, predevelopment costs, and the purchase of capital equipment.
- Only nonprofit organizations and units of local government are eligible.

**PROJECT TITLE:** Frederick County Emergency Shelter

**AMOUNT:** \$486,327

**DESCRIPTION:** The Religious Coalition for Emergency Human Needs is seeking funds to rehabilitate a vacant warehouse to serve as an emergency shelter and transitional housing facility. The completely renovated building will be Frederick's only year round shelter for adults. It will replace the existing facility, which operated only five months of the year. The new facility will create 47 beds of emergency shelter in cold weather for homeless men and women. From April through October, transitional beds will be available for 20 men and for five women.

#### **FUNDS SOURCE:**

<u>Source</u>	<u>Amount</u>
Maryland Consolidated Capital Bond Loan - Shelter and Transitional Housing Facilities Grant of 2001\$	486,327
Foundations and Private Donations	280,985
Sponsor's Equity	205,342
Total	972,654

**BOARD OF PUBLIC WORKS****May 8, 2002****Secretary's Agenda****15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****REMARKS:**

The proposed grant will be used for eligible project costs under COMAR 05.05.09.

The Maryland Office of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project #SP20011227-2661).

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion** ✓

**Without Discussion**



# BOARD OF PUBLIC WORKS

May 8, 2002

## Secretary's Agenda

Contacts: Peter Engel 410-514-7481  
Lisa Evans 410-514-7416

### 16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

NAME OF BORROWER: Cecil County Men's Shelter, Inc.

AUTHORITY: Maryland Consolidated Capital Bond Loan - Shelter and Transitional Housing Facilities Grant

#### Program Requirements:

- The Shelter and Transitional Housing Facilities Grant Program provides capital financing in the form of a grant to develop facilities that provide shelter with supportive services to homeless persons.
- Eligible uses include acquisition of land or buildings, new construction, rehabilitation, predevelopment costs, and the purchase of capital equipment.
- Only nonprofit organizations and units of local government are eligible.

PROJECT TITLE: Settlement House

AMOUNT: \$25,500

DESCRIPTION: Cecil County Men's Shelter, Inc. is seeking funds to rehabilitate its existing shelter in Elkton. The shelter's building is over 100 years old and in need of renovation. The kitchen, bathrooms, roof, floors, doors, and porch will either be repaired and/or replaced. The facility provides 16 beds for homeless men and has space for administrative and support service offices.

#### FUNDS SOURCE:

<u>Source</u>	<u>Amount</u>
Maryland Consolidated Capital Bond Loan - Shelter and Transitional Housing Facilities Grant of 2001	25,500
Maryland Affordable Housing Trust	25,500
Total	51,000

**BOARD OF PUBLIC WORKS****May 8, 2002****Secretary's Agenda****16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****REMARKS:**

The proposed grant will be used for eligible project costs under COMAR 05.05.09.

The Maryland Office of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project #SP20011227-2673).

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

# SECRETARY'S AGENDA

May 8, 2002

## Secretary's Agenda

Contact: Stephen W. Lafferty, 410-209-5814

### 17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Submission of a request by the Secretary of Housing and Community Development that the Board of Public Works approve a First Amendment to a Grant Agreement between the State of Maryland and the Mayor and City Council of Baltimore ("Grantee") in connection with a grant authorized by the following:

Mayor and City Council of Baltimore (City of Baltimore) – CAPITAL APPROPRIATIONS (FISCAL YEAR 2001) – BALTIMORE HEALTHY NEIGHBORHOODS PILOT PROGRAM (BALTIMORE CITY), ITEM 17, CHAPTER 204, ACTS OF 2000 – \$1,000,000 – For the Healthy Neighborhoods Pilot Program ("Program").

The Board of Public Works approved the original Grant Agreement on August 1, 2001 (Secretary's Agenda Item No. 6).

The First Amendment, if approved, would authorize the Grantee, without further approval of the Board, to change the boundaries for target blocks designated for inclusion in the Program and increase the number of neighborhoods served by the Program after discussion with the affected neighborhoods and notification of the Department of Housing and Community Development.

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Board of Public Works Action – The above referenced item was:

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b> ✓		<b>Without Discussion</b>	



**BOARD OF PUBLIC WORKS****May 8, 2002****SECRETARY'S AGENDA**

Contact - Len Casanova (410) 260-8522

**18. DEPARTMENT OF NATURAL RESOURCES  
- SHORE EROSION CONTROL**

Approval by the Board of Public Works is requested to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreement between the Department of Natural Resources and the property owners herein stated has been satisfied.

The Department recommends approval to issue and execute the following Release(s):

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>PROJECT DESCRIPTION</u>	<u>COUNTY</u>
SEC 23-84	Wilkinson, GS/MR now Wilkinson, Thomas M.	Construction of 411 L. F. of stone revetment	St. Mary's
SEC 14-86	Craig, MF	Construction of 124.15 L. F. of timber bulkhead	Anne Arundel
SEC 08-88	Brodey, et al McNamara, Brian J & Cynthia A	Construction of 100 L. F. of stone revetment	Anne Arundel

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**Board of Public Works Action: The above-referenced item was:**

**Approved****Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

# BOARD OF PUBLIC WORKS

May 8, 2002

## SECRETARY'S AGENDA

Contact - Len Casanova (410) 260-8522

### 19. DEPARTMENT OF NATURAL RESOURCES - - SHORE EROSION CONTROL

In accordance with the "Policy and Procedure for Shore Erosion Control Capital and Loan Projects," approval of the Board of Public Works is requested to issue and execute loan agreements and to disburse State special funds in support of the following shore erosion control projects:

- |    |  |   |
|----|--|---|
| A. | Loan Recipient<br>Project Name/No.:<br>Location:<br>Length/Type:<br>Loan Amount: | DORCHESTER COUNTY<br>Hoopers Island Road - Kelly/SEC 04-02<br>Honga River - Upper Hoopers Island<br>200 feet - stone revetment<br>\$56,000.00   |
| B. | Loan Recipient<br>Project Name/No.:<br>Location:<br>Length/Type:<br>Loan Amount: | CALVERT COUNTY<br>Our Lady Star of the Sea SECD/SEC 12-02<br>Back Creek/The Narrows – Solomon's Island<br>432 feet - stone revetment, stone sill and marsh creation<br>\$78,574.00      |
| C. | Loan Recipient<br>Project Name/No.:<br>Location:<br>Length/Type:<br>Loan Amount: | QUEEN ANNE'S COUNTY<br>Little Creek Protection Project/SEC 13-02<br>Crab Alley Bay and Little Creek - Dominion<br>585 feet - stone jetty, stone sill, and marsh creation<br>\$75,250.00 |

A separate loan in support of the design and construction of each of the aforementioned projects will be provided in accordance with Section 8-1005 of the Natural Resources Article of the Annotated Code of Maryland. Each loan will be interest-free for a term of 25 years and will be derived from State Special Funds available in the Shore Erosion Control Revolving Loan Fund. The fund source for all loans is 03.30.01.05.08.

Each County will pledge its full faith and credit for the repayment of its loan. Each executed loan agreement will be duly recorded in the land records of the respective county.

**BOARD OF PUBLIC WORKS****May 8, 2002****SECRETARY'S AGENDA****19. DEPARTMENT OF NATURAL RESOURCES  
SHORE EROSION CONTROL (cont'd)**

A future action by the Board of Public Works will be necessary to levy the benefit charges for the repayment of each loan after construction of the respective project is completed. The Department will be responsible for the collection of the yearly loan installments. Loan repayments will be deposited in the Shore Erosion Control Revolving Loan Fund.

The Department recommends that this request be approved.

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**



**BOARD OF PUBLIC WORKS****May 8, 2002****Secretary's Agenda**

Contact: Warren K. Wright 410-260-7718

**20. BOARD OF PUBLIC WORKS - PAAR:**

Submission of the Procurement Agency Activity Reports by:

- A. Department of Transportation, March 2002
- B. Department of General Services, March 2002
- C. St. Mary's College of Maryland, April 2002

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

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**Board of Public Works Action: The above referenced item was:****Approved****Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**CONTRACT NOS. & TITLES:** See Attachment

**ADPICS DOCUMENT ID NUMBERS:** See Attachment

**DESCRIPTION:** Contracts with seven vendors to provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to: Residential Augmentation; Day Augmentation; Family Support Services; Individual Support Services; Individual Family Care; Innovative Program Service Plan; and Behavioral Support Services. The cost per individual per year is listed in the Attachment. A total of 1,064 individuals will be served by the seven vendors.

**TERM:** See Attachment

**PROCUREMENT METHOD:** Sole Source (Continuity of Care)

**BIDS OR PROPOSALS:** N/A

**AWARDS:** See Attachment

**INCUMBENTS:** Same

**FUND SOURCE:** 100% Gen. (Federal Medicaid reimbursable for certain contracts; see Attachment for details)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-S (Cont)

**APPROP. CODE:** M00M0102

**AMOUNT:** \$18,208,477 Grand Total (see  
Attachment for details by  
vendor)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** These seven contracts will ensure  
continuation of services. A change in provider of services would have a detrimental impact on  
the 1,064 individuals to be served.

The Office of the State Comptroller has verified under the Control Numbers in the Attachment  
that the recommended contractors have no known deficiencies in the payment of their Maryland  
tax obligations. Verification has also been obtained from the Comptroller's Office, or the  
Department of Assessments and Taxation, as applicable, that the contractors are appropriately  
registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95  
Revised.

**DBM REMARKS:** Furnishing of long-term services are  
required to meet State needs; estimated requirements cover the period of the contract and are  
reasonably firm and continuing; and a multi-year contract will serve the best interests of the State  
by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



BPW 5/8/2002

**ITEM:** 1-S (Cont)**ATTACHMENT**

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB%</u>	<u>FED REIMB \$</u>	<u>COMPTROLLER CONTROL #</u>
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**CENTRAL MARYLAND REGION**

DHMH OCPMP #03-7542

ADPICS# M00B2200508

**ABILITIES NETWORK, INC..**

Towson, MD

Term: 7/1/02 - 6/30/04

Family Sup. Svcs.	\$ 655,848	133	\$ 2,466	0	\$ 0	02-0361-1110
Indiv. Sup. Svcs. NR*	1,850,659	145	6,382	0	0	
Indiv. Sup. Svcs. Reg.*	3,653,656	331	5,519	0	0	
<b>Total:</b>	<b>\$ 6,160,163</b>	<b>609</b>			<b>\$ 0</b>	
	(2 years)					

\* Note: For Indiv. Sup. Svcs: NR=Non-retarded Indiv. Sup Svcs; Reg.= Regular Indiv. Sup Svcs.

**EASTERN MARYLAND REGION**

DHMH OCPMP #03-7534

ADPICS# M00B2200504

**EPILEPSY ASSOCIATION OF EASTERN SHORE**

Salisbury, MD

Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 253,131	3	\$ 28,126	42	\$106,315	02-0404-0110
Family Sup. Svcs.	245,676	51	1,606	0	0	
Indiv. Family Care	240,234	7	11,440	0	0	
Indiv. Sup. Svcs.	1,245,359	71	5,847	0	0	
Inten. Behav. Sup.	600,536	3	66,726	6	36,032	
<b>Total:</b>	<b>\$ 2,584,936</b>	<b>135</b>			<b>\$142,347</b>	
	(3 years)					

**SOUTHERN MARYLAND REGION**

DHMH OCPMP #03-7535

ADPICS# M00B2200503

**JEWISH FOUNDATION FOR GROUP HOMES, INC.**

Rockville, MD

Term: 7/1/02 - 6/30/05

Res. Augmentation	\$1,026,760	12	\$ 28,521	42	\$431,239	02-0463-0110
Indiv. Sup. Svcs.	242,356	9	8,976	0	0	
<b>Total:</b>	<b>\$ 1,269,116</b>	<b>21</b>			<b>\$431,239</b>	
	(3 years)					

DHMH OCPMP #03-7536

ADPICS #M00B2200502

**LT. JOSEPH P. KENNEDY INSTITUTE**

Washington, DC

(Local Office in Rockville, MD)

Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 535,226	7	\$ 25,487	42	\$224,795	02-0410-0010
Day Augmentation	240,550	13	6,168	17	40,894	
Family Sup. Svcs.	604,014	60	3,356	0	0	
Indiv. Sup. Svcs.	70,389	4	5,866	0	0	
<b>Total:</b>	<b>\$ 1,450,179</b>	<b>84</b>			<b>\$265,689</b>	
	(3 years)					

BPW 5/8/2002

**ITEM:** 1-S (Cont)**ATTACHMENT**

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB%</u>	<u>FED REIMB \$</u>	<u>COMPTROLLER CONTROL #</u>
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**WESTERN MARYLAND REGION**

DHMH OCPMP #03-7544  
ADPICS #M00B2200507  
**ARC OF FREDERICK COUNTY**  
Frederick, MD  
Term: 7/1/02 - 6/30/05

Innovative Svc. Plan	\$5,043,083	164	\$ 10,250	0	\$ 0	02-0456-0110
Total:	<u>\$ 5,043,083</u> (3 years)	<u>164</u>			<u>\$ 0</u>	

DHMH OCPMP #03-7543  
ADPICS #M00B2200509  
**FLYING COLORS OF SUCCESS, INC.**  
Westminster, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 477,857	23	\$ 6,925	42	\$200,700	02-0457-0110
Total:	<u>\$ 477,857</u> (3 years)	<u>23</u>			<u>\$200,700</u>	

DHMH OCPMP #03-7541-  
ADPICS #M00B2200506  
**FRIENDS AWARE, INC.**  
Cumberland, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 539,269	8	\$ 22,470	42	\$226,493	02-0454-1111
Indiv. Supp. Svcs.	683,874	20	11,398		0	
Total:	<u>\$ 1,223,143</u> (3 years)	<u>28</u>			<u>\$226,493</u>	

**Grand Total:** \$18,208,477 1,064

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**CONTRACT NOS. & TITLES:** See Attachment

**ADPICS DOCUMENT ID NUMBERS:** See Attachment

**DESCRIPTION:** Contracts with 21 vendors to provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to: Residential Augmentation; Day Augmentation; Family Support Services; Individual Family Care; Individual Support Services; and, Behavioral Support Services. The cost per individual per year is listed in the Attachment. A total of 946 individuals will be served by the 21 vendors.

**TERM:** See Attachment

**PROCUREMENT METHOD:** Sole Source (Continuity of Care)

**BIDS OR PROPOSALS:** N/A

**AWARDS:** See Attachment.

**INCUMBENTS:** Same:

**FUND SOURCE:** 100% Gen. (Federal Medicaid reimbursable for certain contracts; see Attachment for details)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 2-S (Cont)

**APPROP. CODE:** M00M0102

**AMOUNT:** \$33,280,038 Grand Total (see  
Attachment for details by  
vendor)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** These 21 contracts will ensure continuation  
of services. A change in provider of services would have a detrimental impact on the 946  
individuals to be served.

The Office of the State Comptroller has verified under the Control Numbers in the Attachment  
that the recommended contractors have no known deficiencies in the payment of their Maryland  
tax obligations. Verification has also been obtained from the Comptroller's Office, or the  
Department of Assessments and Taxation, as applicable, that the contractors are appropriately  
registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95  
Revised.

**DBM REMARKS:** Furnishing of long-term services are  
required to meet State needs; estimated requirements cover the period of the contract and are  
reasonably firm and continuing; and a multi-year contract will serve the best interests of the State  
by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 2-S (Cont)

**ATTACHMENT**

7B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF</u> <u>CLIENTS</u>	<u>ANNUAL \$</u> <u>PER CLIENT</u>	<u>FED</u> <u>REIMB%</u>	<u>FED</u> <u>REIMBS</u>	<u>COMPT.</u> <u>CONTROL#</u>
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**CENTRAL MARYLAND REGION**

DHMH OCPMP #03-7582  
ADPICS# M00B2200555  
**ARC OF HOWARD COUNTY, INC.**  
Ellicott City, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$6,011,649	29	\$ 69,099	42	\$2,524,893	02-0400-1110
Day Augmentation	513,990	15	11,422	17	87,378	
Family Sup. Svcs.	241,462	31	2,596	0	0	
Indiv. Sup. Svcs.	1,937,034	57	11,328	0	0	
Total:	<b>\$ 8,704,135</b> (3 years)	132			<b>\$2,612,271</b>	

DHMH OCPMP #03-7579  
ADPICS# M00B2200551  
**DEVELOPMENTAL SERVICES GROUP, INC.**  
Columbia, MD  
Term: 7/1/02 - 6/30/05

Day Augmentation	\$ 887,477	24	\$ 12,326	17	\$ 150,871	02-0402-0110
Family Sup. Svcs.	53,292	1	17,764	0	0	
Indiv. Sup. Svcs. NR *	899,642	27	11,107	0	0	
Indiv. Sup. Svcs. Reg. *	635,747	34	6,233	0	0	
Total:	<b>\$ 2,476,158</b> (3 years)	86			<b>\$ 150,871</b>	

\* Note: For Indiv. Sup. Svcs: NR=Non-retarded Indiv. Sup Svcs; Reg.= Regular Indiv. Sup Svcs.

DHMH OCPMP #03-7580  
ADPICS# M00B2200552  
**eMERGE, INC.**  
Columbia, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$1,801,841	33	\$ 18,200	42	\$ 756,773	02-0395-0110
Day Augmentation	454,208	13	11,646	17	77,215	
Indiv. Sup. Svcs.	1,196,101	15	26,580	0	0	
Total:	<b>\$ 3,452,150</b> (3 years)	61			<b>\$833,988</b>	

DHMH OCPMP #03-7552  
ADPICS# M00B2200521  
**FORWARD VISIONS, INC.**  
Lutherville, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 549,336	5	36,622	42	\$ 230,721	02-0401-0110
Indiv. Sup. Svcs.	189,394	6	10,522	0	0	
Total:	<b>\$ 738,730</b> (3 years)	11			<b>\$230,721</b>	

**ITEM:** 2-S (Cont)

**ATTACHMENT**

8B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB%</u>	<u>FED REIMBS</u>	<u>COMPTR. CONTROL#</u>
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**CENTRAL MARYLAND REGION (Cont)**

DHMH OCPMP #03-7572  
ADPICS# M00B2200544  
**INTERVALS, INC.**  
Baltimore, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$2,180,407	33	22,204	42	\$915,771	02-0689-0110
Day Augmentation	189,522	17	3,716	17	32,219	
Total:	<u>\$2,369,929</u> (3 years)	<u>50</u>			<u>\$947,990</u>	

DHMH OCPMP #03-7577  
ADPICS# M00B2200549  
**KENNEDY KRIEGER INSTITUTE**  
Baltimore, MD  
Term: 7/1/02 - 6/30/05

Family Sup Svcs.	\$2,294,700	214	3,574	0	\$ 0	02-0399-1110
Indiv. Family Care	740,191	7	35,247	0	0	
Total:	<u>\$3,034,891</u> (3 years)	<u>221</u>			<u>\$ 0</u>	

DHMH OCPMP #03-7560  
ADPICS# M00B2200527  
**LANGTON GREEN, INC.**  
Annapolis, MD  
Term: 7/1/02 - 6/30/05

Indiv. Sup. Svcs.	\$ 244,611	7	11,648	0	\$ 0	02-0396-0110
Total:	<u>\$ 244,611</u> (3 years)	<u>7</u>			<u>\$ 0</u>	

DHMH OCPMP #03-7576  
ADPICS# M00B2200548  
**L.I.F.E., INC.**  
Baltimore, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$1,198,167	13	30,722	42	\$503,230	02-0397-0110
Total:	<u>\$1,198,167</u> (3 years)	<u>13</u>			<u>\$503,230</u>	



**ITEM:** 2-S (Cont)

**ATTACHMENT**

9B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF</u>	<u>ANNUAL \$</u>	<u>FED</u>	<u>FED</u>	<u>COMPTR.</u>
		<u>CLIENTS</u>	<u>PER CLIENT</u>	<u>REIMB%</u>	<u>REIMBS</u>	<u>CONTROL#</u>

**EASTERN MARYLAND REGION**

DHMH OCPMP #03-7553  
ADPICS# M00B2200522  
**DELMARVA COMMUNITY SERVICES, INC.**  
Cambridge, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$1,840,733	21	\$ 29,218	42	\$773,107	02-0406-1110
Day Augmentation	348,242	12	9,673	17	59,201	
Family Sup. Svcs.	213,331	16	4,444	0	0	
Indiv. Sup. Svcs. Reg.*	823,148	26	10,553	0	0	
Indiv. Sup. Svcs. Resp.*	469,414	82	1,908	0	0	
Indiv. Sup. Svcs. NR*	39,377	8	1,641	0	0	
Inten. Behav. Sup.	77,154	n/a**		6	4,629	
Total:	<u>\$3,811,399</u>	<u>165</u>			<u>\$836,937</u>	
	(3 years)					

\* Note: For Indiv. Sup. Svcs: Reg.= Regular Indiv. Sup Svcs.; Resp.=respite Indiv. Sup Svcs; NR=Non-retarded Indiv. Sup Svcs.  
\*\*Note: Services are based upon number of days, not number of clients. Number of days to be provided is 204 per year for this contract @ \$126/day.

DHMH OCPMP #03-7561  
ADPICS# M00B2200525  
**KENT CENTER, INC.**  
Chestertown, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 300,820	2	\$ 50,136	42	\$126,344	02-0403-1110
Day Augmentation	124,674	19	2,193	17	21,195	
Indiv. Sup. Svcs.	140,968	6	7,832	0	0	
Total:	<u>\$ 566,462</u>	<u>27</u>			<u>\$147,539</u>	
	(3 years)					

**SOUTHERN MARYLAND REGION**

DHMH OCPMP #03-7564  
ADPICS# M00B2200532  
**EBED COMMUNITY IMPROVEMENT, INC.**  
Lanham, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 372,209	3	\$ 41,357	42	\$156,328	02-0690-0010
Total:	<u>\$ 372,209</u>	<u>3</u>			<u>\$156,328</u>	
	(3 years)					

**ITEM:** 2-S (Cont)

**ATTACHMENT**

10B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF</u> <u>CLIENTS</u>	<u>ANNUAL \$</u> <u>PER CLIENT</u>	<u>FED</u> <u>REIMB%</u>	<u>FED</u> <u>REIMBS</u>	<u>COMPTR.</u> <u>CONTROL#</u>
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**SOUTHERN MARYLAND REGION (Cont)**

DHMH OCPMP #03-7562  
ADPICS# M00B2200526  
**FAMILY SERVICE FOUNDATION, INC.**  
Landover Hills, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 1,210,656	33	\$ 12,229	42	\$508,476	02-0464-0110
Total:	<u>\$ 1,210,656</u> (3 years)	<u>33</u>			<u>\$508,476</u>	

DHMH OCPMP #03-7555  
ADPICS# M00B2200519  
**FULL CITIZENSHIP, INC.**  
Landover Hills, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 672,687	10	\$ 22,423	42	\$282,529	02-0459-0110
Total:	<u>\$ 672,687</u> (3 years)	<u>10</u>			<u>\$282,529</u>	

DHMH OCPMP #03-7554  
ADPICS# M00B2200524  
**HEAD INJURY REHABILITATION & REFERRAL SERVICES, INC.**  
Rockville, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 555,180	9	\$ 20,562	42	\$233,176	02-0458-0110
Day Augmentation	137,984	4	11,499	17	23,457	
Indiv. Sup. Svcs.	810,866	12	22,524	0	0	
Total:	<u>\$1,504,030</u> (3 years)	<u>25</u>			<u>\$256,633</u>	

DHMH OCPMP #03-7559  
ADPICS# M00B2200528  
**JEWISH SOCIAL SERVICE AGENCY**  
Rockville, MD  
Term: 7/1/02 - 6/30/05

Family Sup. Svcs.	\$ 97,907	15	\$ 2,176	0	\$ 0	02-0462-1110
Indiv. Sup. Svcs.	857,107	46	6,211	0	0	
Total:	<u>\$ 955,014</u> (3 years)	<u>61</u>			<u>\$ 0</u>	

**ITEM:** 2-S (Cont)

**ATTACHMENT**

11B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF</u> <u>CLIENTS</u>	<u>ANNUAL \$</u> <u>PER CLIENT</u>	<u>FED</u> <u>REIMB%</u>	<u>FED</u> <u>REIMBS</u>	<u>COMPTR.</u> <u>CONTROL#</u>
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**SOUTHERN MARYLAND REGION (Cont)**

DHMH DCT #03-7551  
ADPICS# M00B2200520  
**JUBILEE ASSOCIATION OF MARYLAND, INC.**  
Kensington, MD  
Term: 7/1/02 - 6/30/05

Res. Augmentation	\$ 749,634	7	\$ 35,697	42	\$ 314,846	02-0461-0110
Indiv. Sup. Svcs.	431,774	5	28,785	0	0	
Total:	<u>\$ 1,181,408</u> (3 years)	<u>12</u>			<u>\$ 314,846</u>	

DHMH OCPMP #03-7558  
ADPICS# M00B2200529  
**NATIONAL QUALITY & REVIEW CORP.**  
Riverdale, MD  
Term: 7/1/02 - 6/30/03

Residential	\$ 202,140	1	\$ 202,140	0	\$ 0	02-0680-0111
Total:	<u>\$ 202,140</u> (1 year)	<u>1</u>			<u>\$ 0</u>	

DHMH OCPMP #03-7571  
ADPICS# M00B2200543  
**TREATMENT & LEARNING CENTER, INC.**  
Rockville, MD  
Term: 7/1/02 - 6/30/03

Indiv. Sup. Svcs.	\$ 169,910	14	\$ 12,136	0	\$ 0	02-0726-1110
Total:	<u>\$ 169,910</u> (1 year)	<u>14</u>			<u>\$ 0</u>	

**WESTERN MARYLAND REGION**

DHMH OCPMP #03-7550  
ADPICS# M00B2200517  
**HOPE HOMES OF MARYLAND, INC.**  
Frederick, MD  
Term: 7/1/02 - 6/30/05

Indiv. Supp. Svcs.	\$ 134,616	2	\$ 22,436	0	\$ 0	02-0455-0110
Total:	<u>\$ 134,616</u> (3 years)	<u>2</u>			<u>\$ 0</u>	



**ITEM:** 2-S (Cont)

**ATTACHMENT**

12B  
BPW 5/8/2002

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB%</u>	<u>FED REIMBS</u>	<u>COMPTR. CONTROL#</u>
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**WESTERN MARYLAND REGION (Cont)**

DHMH OCPMP #03-7569  
ADPICS# M00B2200540  
**GOODWILL INDUSTRIES OF MONOCACY VALLEY, INC.**  
Frederick, MD  
Term: 7/1/02 - 6/30/05

Indiv. Supp. Svcs.	\$ 148,873	9	\$ 5,514	0	\$ 0	02-0453-1110
Total:	<u>\$ 148,873</u>	<u>9</u>			<u>\$ 0</u>	
	(3 years)					

DHMH OCPMP #03-7563  
ADPICS# M00B2200531  
**ANITA LYNNE HOMES, INC.**  
Hagerstown, MD  
Term: 7/1/02 - 6/30/03

Residential & Day	\$ 131,863	3	\$ 43,954	0	\$ 0	02-0359-0110
Total:	<u>\$ 131,863</u>	<u>3</u>			<u>\$ 0</u>	
	(1 year)					

**Grand Total:** \$33,280,038 946

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** Jane Wesely (410) 767-1444

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Health Care Financing  
Office of Health Services  
Long Term Care and Community Support Services  
Administration

DHMH's Long Term Care and Community Support Services Administration operate adult day care, medical day care and personal care programs. These programs provide services to adults with low incomes or who are eligible for Medical Assistance coverage and need assistance in order to remain at home and in their communities. The medical services and assistance with activities of daily living made available through these programs provide options to adults with functional health impairments who might otherwise have to consider nursing home placements.

**CONTRACT NO. & TITLE:** See Attachment

**ADPICS DOCUMENT ID NUMBERS:** See Attachment

**DESCRIPTION:** **Contracts to 12 incumbent licensed adult day care providers to continue providing services to elderly individuals with chronic health conditions. These new contracts are continuations of previous years' contracts based on the need to maintain continuity-of-care of services in the lives of certain elderly clients.**

**TERM:** 7/1/2002 - 6/30/2005

**PROCUREMENT METHOD:** Sole Source (Continuity of Care)

**BIDS OR PROPOSALS:** N/A

**AWARDS:** See Attachment

**INCUMBENTS:** Same

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M00Q0104

**AMOUNT:** \$3,968,674 Grand Total (3 Years; see  
Attachment for details by vendor)

**PERFORMANCE BONDS:** None

**REQUESTING AGENCY REMARKS:** Justification of Sole Source is based on continuity of care that is essential to functionally impaired adults and the elderly. A change in the human service provider would have a detrimental effect on the clients serviced under these contracts.

The Office of the State Comptroller has verified, under the Control Numbers in the Attachment, that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**ITEM:** 3-S (Cont)

**ATTACHMENT**

15B  
BPW 5/8/2002

**AWARDS (Cont):**

<u>VENDOR</u>	<u>ACTUAL DAYS OF SERVICE</u>	<u>AWARD AMOUNT</u>	<u>COMPTROLLER'S CONTROL NO.</u>
<b>ALLEGANY COUNTY HUMAN RESOURCES DEVELOPMENT COMMISSION, INC.</b> Cumberland, MD DHMH OCPMP03-7589 ADPICS# M00B2200563	15,882	\$456,723	02-0151-1110
<b>BAPTIST SENIOR ADULT MINISTRIES, INC.</b> Washington, DC DHMH OCPMP 03-7593 ADPICS# M00B2200558	18,216	\$688,810	02-0145-0110
<b>DELMARVA COMMUNITY SERVICES, INC.</b> <b>(DELMARVA DAYBREAK-TALBOT)</b> Easton, Maryland DHMH OCPMP03-7588 ADPICS# M00B2200562	6,411	\$173,169	02-0133-1111
<b>HOMEWOOD MODEL PROGRAMS, INC.</b> Williamsport, MD DHMH OCPMP 03-7587 ADPICS# M00B2200561	4,020	\$170,469	02-0162-1110
<b>JEWISH COUNCIL FOR THE AGING OF GREATER WASHINGTON, INC.</b> <b>(MISLER ADULT DAY CENTER)</b> Rockville, MD DHMH OCPMP 03-7586 ADPICS# M00B2200560	5,784	\$247,352	02-0161-1110
<b>JOHNS HOPKINS BAYVIEW MEDICAL CENTER, INC.</b> Baltimore, MD DHMH OCPMP 03-7594# ADPICS# M00B2200567	5,724	\$184,557	02-0144-0110
<b>SHORE UP!, INC.</b> Salisbury, MD DHMH OCPMP03-7590 ADPICS# M00B2200564	14,094	\$478,888	02-0158-0110

**ITEM:** 3-S (Cont)

**ATTACHMENT**

16B  
BPW 5/8/2002

**AWARDS (Cont):**

<u>VENDOR</u>	<u>ACTUAL DAYS OF SERVICE</u>	<u>AWARD AMOUNT</u>	<u>COMPTROLLER'S CONTROL NO.</u>
<b>THE SUPPORT CENTER, INC.</b> Rockville, MD DHMH OCPMP 03-7584 ADPICS# M00B2200558	10,692	\$390,148	02-0138-0110
<b>DIAKON LUTHERAN SOCIAL MINISTERIES, INC.</b> (TRESSLER LUTHERAN SERVICES/FROSTBURG) Frostburg, MD DHMH OCPMP03-7591 ADPICS# M00B2200565	4,689	\$134,344	02-0149-000
<b>DIAKON LUTHERAN SOCIAL MINISTERIES, INC.</b> (TRESSLER LUTHERAN SERVICES/RAVENSWOOD) Hagerstown, MD DHMH OCPMP 03-7583 ADPICS# M00B2200557	8,394	\$366,738	02-0148-0000
<b>WINTER GROWTH, INC./ HOWARD CO.</b> Olney, MD DHMH OCPMP 03-7585 ADPICS# M00B2200559	3,471	\$139,744	02-0160-0110
<b>WOODS ADULT DAY CARE CENTER, INC.</b> Milleraies, MD DHMH OCPMP 03-7592 ADPICS# M00B2200566	14,094	\$537,732	02-0153-0110
Grand Totals	111,471	<b>\$3,968,674</b>	

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Bonnie Birkel (410) 767-6717

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Family Health Administration  
Center for Maternal and Child Health (CMCH)

The mission of DHMH's CMCH is to improve the health and well being of women of reproductive age and their newborns. CMCH operates under both Federal (Title X -Federal Family Planning Program) and State regulations and mandates, to undertake activities that include: administration of funding to a variety of qualified human service providers; quality assurance; technical assistance and consultation; communication and education; facilitation of public/private sector cooperation and collaboration; and, implementation of special initiatives and projects. Included in CMCH's responsibilities is the provision of high quality comprehensive family planning services.

**CONTRACT NO. & TITLE:** OCPMP 03-7473;  
Comprehensive Family Planning Services

**ADPICS DOCUMENT ID NUMBER:** M00B2200386

**DESCRIPTION:** Contract to provide high quality comprehensive family planning services for residents of Prince George's and Montgomery Counties. Note: similar services for the rest of the State are provided in DBM Agenda Item 5-S.

**TERM:** 7/1/2002 - 6/30/2005 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-S (Cont)

**AWARD:**

**Planned Parenthood of Metropolitan  
Washington DC, Inc.**

Washington, DC

(With 2 clinics in Montgomery County, MD  
and 1 clinic in Prince George's County, MD)

**INCUMBENT:**

Same;

(\$1,067,964; 7/1/99 - 6/30/2002)

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M00F0302

**AMOUNT:**

**\$1,067,946** (3 Years)

**PERFORMANCE BOND:**

None

**REQUESTING AGENCY REMARKS:**

Since October 1, 1993, Planned Parenthood of Metropolitan Washington, DC, Inc., (PPMW), the incumbent recommended contractor, has provided comprehensive family planning services to Maryland citizens located in Prince George's and Montgomery counties. Through their established infrastructure, PPMW has for the last nine years under contract, been able to offer services to a high volume of residents of these counties who are uninsured or underinsured. In addition, PPMW has provided services to other special needs populations (see below).

This contract is sole source because on several previous solicitations (dating back to 1993), only this vendor was qualified under Federal Title X regulations to provide these services. At this time this vendor (and its affiliate vendor, Planned Parenthood of Maryland, Inc., described in DBM BPW Agenda 5-S), is the only provider of family planning services to Federal Title X recipients. To determine if this situation remains unchanged or is no longer applicable, DHMH will place a Notice of Intent in the *Maryland Contract Weekly* six months prior to the expiration of this contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-S (Cont)

It is requested that these services be continued through approval of this contract which will continue to provide high quality comprehensive family planning services, options, methods, education, counseling and follow-up services to women and men, teens and special populations (homeless women, drug addicted women and other special populations) in need of family planning services; and to improve the health and well being of reproductive-aged women and their newborns.

Clinical services will be provided at any of Planned Parenthood of Metropolitan Washington, DC, Inc.'s three service sites in the Metropolitan area. These services will consist of (but not limited to): contraceptive options counseling; provision of contraceptive methods on site; pelvic exams; pap smears and cultures; breast exams; pregnancy testing and counseling; sexually transmitted disease testing, treatment, and counseling; and health education.

There is a 10% MBE goal established for this contract which is being met by the vendor subcontracting to the following MDOT certified MBEs: (1) Diagnostic Assay Services, Gaithersburg, MD; (2) Eagle Maintenance Services, Inc., Washington, DC; and (3) Single Source, Rockville, MD.

The Office of the State Comptroller has verified, under Control Number 02-0028-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Bonnie Birkel (410) 767-6714

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Family Health Administration  
Center for Maternal and Child Health (CMCH)

The mission of DHMH's CMCH is to improve the health and well being of women of reproductive age and their newborns. CMCH operates under both Federal (Title X -Federal Family Planning Program), and State regulations and mandates to undertake activities that include: administration of funding to a variety of qualified human service providers; quality assurance; technical assistance and consultation; communication and education; facilitation of public/private sector cooperation and collaboration; and, implementation of special initiatives and projects. Included in CMCH's responsibilities is the provision of high quality comprehensive family planning services.

**CONTRACT NO. & TITLE:** OCPMP 03-7474;  
Comprehensive Family Planning Services

**ADPICS DOCUMENT ID NUMBER:** M00B2200385

**DESCRIPTION:** **Contract to provide high quality comprehensive family planning services. These services are Statewide, except for residents of Prince George's and Montgomery Counties.**

**TERM:** 7/1/2002 - 6/30/2005 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**AWARD:** **Planned Parenthood of Maryland, Inc.**  
Baltimore, MD



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-S (Cont)

**INCUMBENT:** Same;  
(\$3,515,508; 7/1/99 - 6/30/2002)

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** M00F0302

**AMOUNT:** \$3,515,508 (3 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** Planned Parenthood of Maryland, Inc., (PPMD), the incumbent recommended contractor, began providing comprehensive family planning services to Maryland citizens in 1937 and has had contracts with the Department since 1978 for the provision of high quality comprehensive family planning services. Through their established infrastructure, PPMD has for the last 23 years been able to offer services to a high volume of Maryland citizens that are uninsured or underinsured. In addition, PPMW has provided services to other special needs populations (see below).

This contract is sole source because on several previous solicitations (dating back to 1993) only this vendor was qualified under Federal Title X regulations to provide these services. At this time this vendor (and its affiliate vendor Planned Parenthood of Metropolitan Washington DC, Inc.) is the only provider of family planning services to Federal Title X recipients. To determine if this situation remains unchanged or is no longer applicable, DHMH will place a Notice of Intent in the *Maryland Contract Weekly* six months prior to the expiration of this contract.

It is requested that these services be continued through approval of this contract which will provide high quality comprehensive Statewide (except for Montgomery and Prince George's counties), family planning services, options, methods, education, counseling and follow-up services to women and men, teens and special populations (homeless women, drug addicted women and other special populations) in need of family planning services; and to improve the health and well being of reproductive aged women and their newborns.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-S (Cont)

Clinical services will be provided at any of PPMD's seven sites throughout Maryland. These services will consist of (but not limited to): contraceptive options counseling; provision of contraceptive methods on site; pelvic exams; pap smears and cultures; breast exams; pregnancy testing and counseling; sexually transmitted disease testing, treatment, and counseling; and health education.

There is a 15% MBE goal established for this contract. This goal is being fulfilled by 15 MDOT certified MBEs (see Backup for details).

The Office of the State Comptroller has verified, under Control Number 02-0027-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## **SERVICES CONTRACT**

**ITEM:** 6-S

**Agency Contact:** Stacey Neloms (410) 767-5521

**DEPARTMENT:**

## Health and Mental Hygiene (DHMH)

**PROGRAM:**

Family Health Administration (FHA)  
Center for Cancer Surveillance and Control (CCSC)  
Maryland Cancer Registry (MCR)

The mission of DHMH's CCSC is to reduce the burden of cancer among Marylanders through cancer surveillance, education, prevention, early detection, treatment and the provision of supportive services. There are five CCSC Programs which are: (1) the Cancer Prevention, Education, Screening and Treatment program funded by Cigarette Restitution funds; (2) the Centers for Disease Control's Breast and Cervical Cancer Program; (3) the Breast and Cervical Cancer Diagnosis and Treatment Program; (4) the State Council on Cancer Control; and (5) the Maryland Cancer Registry (MCR). The MCR collects, maintains, and reports on cancer incidence in the State and serves as a resource for research and decision making for cancer prevention and control. This information is stored in a database in the Maryland Cancer Registry.

**CONTRACT NO. & TITLE:**

DHMH-OCMPMP-03-7538;  
Quality Assurance and Database  
Management of the Maryland Cancer  
Registry

**ADPICS DOCUMENT ID NUMBER:**

M00B2200501

**DESCRIPTION:**

**DESCRIPTION:** Contract to provide quality assurance and database management services for the Maryland Cancer Registry.

**TERM:**

7/1/2002 - 6/30/2005 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:**

### Competitive Sealed Proposals



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-S (Cont)

**BIDS OR PROPOSALS:**

<u>Offeror</u>	<u>Tech. Rank</u>	<u>Financial Offer (Rank)</u>	<u>Overall Rank*</u>
<b>Macro International, Inc.</b> Calverton, MD	1	\$2,359,050 (2)	1
<b>The Johns Hopkins University</b> <b>Bloomberg School of Public Health</b> Baltimore, MD	2	\$2,995,283 (3)	2
<b>Tri-Analytics, Inc.</b> Bel Air, MD	3	\$2,329,900 (1)	3

\* **Note:** Technical factors had greater weight than financial factors in the overall award determination.

**AWARD:**

**Macro International, Inc.**  
Calverton, MD

**INCUMBENT:**

The Johns Hopkins University,  
Bloomberg School of Public Health  
Baltimore, MD  
(\$2,785,916; 9/3/98 - 6/30/2002)

**FUND SOURCE:**

94.9 % Gen; 5.1 % Spec.(Cigarette  
Restitution Fund)

**APPROP. CODE:**

M00F0201

**AMOUNT:**

**\$2,359,050** (3 Years)  
(\$2,237,730 Gen; \$121,320 Spec.)

**PERFORMANCE BOND:**

None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        6-S (Cont)

**REQUESTING AGENCY REMARKS:**        A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 32 prospective vendors, 21 of which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is no MBE goal established for this contract. This is due to the highly specialized nature of the contract which is heavily dependent upon Certified Tumor Registrars (CTRs - see below) and the fact that there are no MBE certified CTRs.

There were 3 proposals submitted in response to the RFP. Comments received by a few of the vendors who chose not to respond indicated that knowledge of cancer, cancer abstract coding and limited access to CTRs were factors in the small number of responses.

On March 8, 2002, The Johns Hopkins University, Bloomberg School of Public Health, filed a protest of the bidding process. On March 21, 2002, the protest was denied by the Procurement Officer and, as required under COMAR 21.10.02.09B, the decision was reviewed by the reviewing authority and appropriate legal counsel. The time allowed to appeal this decision by the vendor to the Maryland State Board of Contract Appeals has expired.

This contract will provide quality assurance and database management services for the Maryland Cancer Registry (MCR) using CTRs. CTRs are individuals that have passed a written examination and are certified by the National Board of Cancer Registrars. Duties will include: registration and processing of cancer and benign brain and central nervous system tumor reports for Maryland residents and non-residents diagnosed or treated in Maryland; quality assurance activities; development and maintenance of dual database systems at DHMH and on site; and preparation of specific reports and provision of technical training for reporting entities.

The Office of the State Comptroller has verified, under Control Number 02-0639-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-S (Cont)

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## SERVICES CONTRACT

**ITEM:** 7-S

**Agency Contact:** Enrique Martinez-Vidal  
(410) 764-3482

**DEPARTMENT:**

Health &amp; Mental Hygiene (DHMH)

**PROGRAM:**

Maryland Health Care Commission (MHCC)

DHMH's MHCC is responsible for carrying out the health care reform provisions contained in the Health General Article, Section 19-1501. The statute directs MHCC to establish and implement a Quality and Performance Evaluation System ("System") to compare and evaluate the quality of care, outcomes and performance measures of Health Maintenance Organizations (HMOs). The purposes of the System are to: (1) assist HMOs in improving their quality of care by establishing a common set of performance measures; and, (2) disseminate the findings of the performance measures to HMOs and interested parties in various reports made available to the public and interested parties.

**CONTRACT NO & TITLE:**

MHCC 02-013;  
HMO Reports Development

**ADPICS DOCUMENT ID NUMBER:**

M00B2200554

**DESCRIPTION:**

**DESCRIPTION:** Contract to develop a series of performance reports geared to different audiences from the findings of the HMO Quality and Performance Evaluation System.

**TERM:**

6/1/2002 - 5/31/2004 (W/1 one-year renewal option)

**PROCUREMENT METHOD:**

## Competitive Sealed Proposals

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 7-S (Cont)

**BIDS OR PROPOSALS:**

<u>Offeror</u>	<u>Tech. Rank</u>	<u>Financial Offer (Rank)</u>	<u>Overall Rank</u>
<b>National Committee for Quality Assurance</b> Washington, DC	1	\$319,412 (1)	1
<b>ALTARUM</b> Arlington, VA	2	\$715,485 (3)	3
<b>HealthcareData.com, LLC</b> Mechanicsburg, PA	3	\$450,584 (2)	2

**AWARD:**

**National Committee for Quality Assurance**  
Washington, DC

**INCUMBENT:**

The Medstat Group  
Washington, DC  
(\$514,850; 7/15/99 - 5/31/2001)

**FUND SOURCE:** 100% Spec. (User Fees)

**APPROP. CODE:** M00R0101

**AMOUNT:**

**\$319,412 NTE (2 Years)**

**PERFORMANCE BOND:**

None

**REQUESTING AGENCY REMARKS:**

A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*, and posted on the MHCC website. Copies of the solicitation notice were mailed directly to 85 prospective vendors, 53 of which were Maryland firms, and included 16 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        7-S (Cont)

There is a 15% MBE goal established for this contract. The awardee will meet this goal by contracting with two MD certified MBE subcontractors. Tanenbaum Graphic Design & Advertising, Inc., located in Bethesda, MD, will provide graphic design work, and Family Research Group, located in Baltimore, MD, will conduct focus groups by trained facilitators to gather information pertaining to how to make the HMO Guide for Consumers (see below) more appealing and more widely used by businesses.

Four proposals were received in response to the solicitation and three were deemed reasonably susceptible of being selected for award. A review of why more vendors did not make offers was conducted. Two vendors cited other commitments precluding their participation; one cited inexperience of the work required; and one responded that the scope of work was beyond its present capacity.

The National Committee for Quality Assurance (NCQA) is recommended for award as having the most advantageous offer to the State. Economic benefit criteria was used in the proposal and were considered in the ranking. The committee ranked NCQA's technical proposal highest, and its financial offer was also the lowest cost.

Health General Article, section 19-1501, directs the MHCC to establish and implement a Quality and Performance Evaluation System to comparatively evaluate the quality of care provided by HMOs. MHCC does this by producing an annual series of HMO performance reports geared to various audiences with different interests and needs for information.

A primary purpose of the HMO performance reports is to provide Maryland consumers with information they can use to make informed choices among competing health plans. By focusing comparisons on measurable differences in the care and services provided by each plan, MHCC helps to improve the quality of care delivered by all commercial HMOs.

The recommended contractor will develop four separate reports comparing the quality of Maryland's HMOs based upon the findings of the HMO Quality and Performance Evaluation System. The four reports are: (1) A Guide for Consumers; (2) A Guide for State of Maryland Employees; (3) A Comprehensive Report; and (4) A Policy Report on Maryland Commercial HMOs.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        7-S (Cont)

Each report is directed at different target audiences. Prior to release of the Guide for Consumers, the vendor will create and deliver to each HMO a data report that displays that HMO's own ratings for various measures included in the report and how it ranked in comparison to the average of all commercial HMOs in Maryland.

The HMO Guide for Consumers contains two primary types of data about health plan performance. The first component contains clinical performance measures based on a subset of the Health Plan Employer Data and Information Set (HEDIS) performance measures. The HEDIS rates (which show among other measures what percent of members who should have received important care did, in fact, receive such care), are collected by Maryland HMOs and are independently audited by a licensed HEDIS contractor.

The second component is findings from an annual survey of HMO members. A national survey tool, the Consumer Assessment of Health Plan Study (CAHPS), is used to collect information about members' experiences and perceptions of their health plan from a sample survey of members of each commercial HMO.

The Office of the State Comptroller has verified, under Control Number 02-0736-1010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 7-S (Cont)

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT**

**ITEM:** 8-IT **Agency Contact:** John T. Salmon (410) 260-7864

**DEPARTMENT:** Comptroller of Maryland (COM)

**PROGRAM:** Information Technology Division (ITD)

COM's ITD includes the Annapolis Data Center that operates as a service bureau such that operational costs are fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

**CONTRACT NO. & TITLE:** SS-03-01;  
IBM Software Contract Agreement

**ADPICS DOCUMENT ID NUMBER:** E00B2200030

**DESCRIPTION:** Contract to provide maintenance services  
and support for various IBM mainframe computer software products and an array of  
software support family services.

**TERM:** 7/1/2002 - 6/30/2003

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**AWARD:** IBM Corporation  
Baltimore, MD

**INCUMBENT:** Same;  
(\$2,162,561; 7/1/2001 - 6/30/2002)

**FUND SOURCE:** 100% Reimb.(User Agencies)

**APPROP. CODE:** E00A1001



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 8-IT (Cont)

**AMOUNT:** \$2,227,098 (1 Year)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** The Information Technology Division functions as a data processing service bureau agency for the various State departments and agencies. In this regard, various and numerous software products and services are required to support the many Annapolis Data Center operations and customer agency application systems. The software products for which this request is being made are used to support and maintain the operational function of the Data Center's mainframe computer system and its continued service and support of its customer agencies.

The contractor warrants that these IT services/products are century compliant.

The Office of the State Comptroller has verified, under Control Number 02-0677-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY**

**ITEM:** 9-IT **Agency Contact:** Greg Pecoraro (410) 865-1125

**DEPARTMENT:** Transportation (MDOT)

**PROGRAM:** Maryland Transportation Authority (MdTA)

MdTA operates all 7 of Maryland's Toll Facilities. It also finances and constructs capital projects to improve Maryland's transportation system and provides law enforcement at MdTA facilities, the Port of Baltimore, and the Baltimore/Washington International Airport. As part of its financial administration activities, MdTA operates the Solomons Financial System which controls \$350,000,000 in MdTA's funds.

**CONTRACT NO. & TITLE:** 40232146;  
One-time Upgrade & On-going Maintenance  
Contract for MdTA's Solomons Financial  
System

**ADPICS DOCUMENT ID NUMBER:** J01B2200015

**DESCRIPTION:** Contract for a one-time upgrade to the existing MdTA's Solomons Financial System to provide updated analysis and reporting tools that will allow MdTA managers to receive financial reports and data online via the MdTA's intranet. Contract also provides for: a conversion of the current system to the upgraded system; installation; training; system customization; and on-going maintenance and support services during the contract period.

**TERM:** 5/8/2002 - 5/7/2005

**PROCUREMENT METHOD:** Sole Source

**AWARD:** ITA Corporation  
Rockville, MD  
(MDOT Certified MBE)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-IT (Cont)

**AMOUNT:** \$311,947 (One Time Upgrade Fee)  
\$ 63,885 (On-going Maintenance/Support)  
**\$375,832** (3 Years)

**PERFORMANCE BOND:** None

**INCUMBENT:** Same;  
(See Requesting Agency Remarks below)

**FUND SOURCE:** 100% Non-budgeted (Toll Revenues)

**APPROP. CODE:** J00J0141

**REQUESTING AGENCY REMARKS:** The current MdTA Solomons Financial System was installed in 1989 by the recommended contractor, ITA Corporation (ITA), and requires a one-time upgrade, with on-going maintenance and support in order to operate under the current computer network operating system of the MdTA. Approximately \$90,000 has been invested in Solomon's software since 1989. ITA has performed previous upgrades to the system providing on-going software maintenance and support.

Deliverables under this contract include:

1. System design;
2. Pilot system set up;
3. Installation and setup;
4. Test conversion of data;
5. Training for each module of the system;
6. Report design;
7. System customization;
8. Final conversion of databases;
9. Implementation of the upgraded system;
10. Ongoing support; and an
11. Annual system review.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        9-IT (Cont)

On-going support consists of:

1. On-site visits;
2. Phone support;
3. Modem support;
4. Voice mail;
5. Fax support; and
6. Internet E-mail support.

The one-time fees consist of the following:

Software upgrade to Solomon IV Premier I Version (15 user licenses).....	\$125,902
(includes first year of maintenance)	
Consulting services for installation , conversion, etc .....	\$170,985
Training services .....	<u>\$ 15,060</u>
	\$311,947 Total

The Office of the State Comptroller has verified, under Control Number 02-0449-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-IT (Cont)

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 10-S-MOD                      **Agency Contact:** Ken Smith (410) 260-7807

**DEPARTMENT:**                      Comptroller of Maryland (COM)

**PROGRAM:**                      Compliance Division

COM's Compliance Division is responsible for the enforcement of all tax laws administered by the Comptroller. Primary functions include all auditing, collection, investigating, testing, inspection, and compliance activities necessary for enforcement. In conjunction with these activities, the Division administers the levying of assessments, tax appeals, and legal enforcements. Collection activities include performing collection services on primary assignments of delinquent tax accounts.

**ORIGINAL CONTRACT NO. & TITLE:**                      OC-2000-10;  
Primary Assignment Collection Services

**ADPICS DOCUMENT ID NUMBER:**                      E00B2200024

**ORIGINAL CONTRACT APPROVED:**                      5/10/2000 DBM BPW Agenda Item 2-S

**ORIGINAL PROCUREMENT METHOD:**                      Competitive Sealed Bidding

**CONTRACTOR:**                      **OSI Strategic Receivables Management,  
Inc.**  
Pikesville, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to retain an independent organization to perform collection services on primary assignments of delinquent tax accounts. The contractor will provide coverage for collection of accounts for taxpayers residing both inside and outside Maryland and will strictly comply with the Code of Ethics in Section 14-202 of the Commercial Law Article, Annotated Code of Maryland and with the Federal Fair Debt Collection Practices Act.

**DESCRIPTION OF OPTION:**                      Continue existing services by exercising  
the second and last of two one-year renewal options on the contract.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont)

**TERM OF ORIGINAL CONTRACT:** 6/1/2000 - 5/31/2001 (W/2 one-year renewal options)

**TERM OF OPTION:** 6/1/2002 - 5/31/2003

**FUND SOURCE:** 100% Spec. (Delinquent Tax Collections)

**APPROP. CODE:** E00A0501

**ORIGINAL CONTRACT AMOUNT:** \$900,000 Est. Fees Paid @ 6.95 % of collections

**MODIFICATIONS /OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Opt. #1 \$900,000 @6.95% Renewed contract for period 6/1/2001 - 5/31/2002.  
of collections.

**AMOUNT OF THIS OPTION:** \$900,000 Est. (1 Year @ 6.95% of collections)

**PERFORMANCE BOND:** \$300,000

**REVISED TOTAL CONTRACT AMOUNT:** \$2,700,000

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:** N/A

**REQUESTING AGENCY REMARKS:** OSI Strategic Receivables Management, Inc. ("OSI") has consistently provided exceptional service to the Office of the Comptroller. The commission rate paid on this contract is very low and the COM Compliance Division believes that re-bidding at this time would not obtain a lower commission rate. In addition, OSI has retained three MBE subcontractors on this contract and has surpassed their subcontracting goal of 7%. Because of these factors, it is in the best interest of the State to renew this contract for its last term.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 02-0231-0011, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 11-S-MOD      **Agency Contact:** Eugenia Conolloy (410) 402-8578

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Alcohol and Drug Abuse Administration (ADAA)

ADAA develops and establishes unified programs for the treatment, rehabilitation, training, prevention, research and control of alcoholism and drug abuse in cooperation with other Federal, State, local and private agencies.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH-DOC-99-5973;  
Potomac Healthcare Foundation, Ltd.

**ADPICS DOCUMENT ID NUMBER:** M00B2200490

**ORIGINAL CONTRACT APPROVED:** 4/21/99 DBM BPW Agenda Item 11-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** **Potomac Healthcare Foundation, Ltd.**  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract for medical detoxification and residential substance abuse treatment services for pregnant and postpartum women. Women in the Program are allowed to bring their children into treatment.

**DESCRIPTION OF OPTION:** **Continue existing services by exercising the first of two one-year renewal options on the contract.**

**TERM OF ORIGINAL CONTRACT:** 5/1/99 - 6/30/2002 (W/2 one-year renewal options)

**TERM OF OPTION:** 7/1/2002 - 6/30/2003

**FUND SOURCE:** 24% Gen; 76% Fed. (Federal Center for Substance Abuse Treatment)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

**APPROP. CODE:** M00K2032

**ORIGINAL CONTRACT AMOUNT:** \$3,065,713

**MODIFICATIONS/OPTIONS TO DATE(AMOUNTS/PURPOSE):**

Mod. #1      \$765,100      Provided three additional residential treatment slots,  
for the period 12/6/99 - 6/30/2002.

**AMOUNT OF THIS OPTION:**      **\$1,273,348** (1 Year)  
(\$305,603 Gen.; \$967,745 Fed.)

**PERFORMANCE BOND:**      None

**REVISED TOTAL CONTRACT AMOUNT:** \$5,104,161

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:**      N/A

**PERCENTAGE INCREASE/DECREASE**  
**(OVERALL):**      24.9%

**REQUESTING AGENCY REMARKS:**      The incumbent has operated a residential treatment program entitled "Safe Harbor" since December 1, 1993. This program is located at Emmitsburg, in Frederick County. Safe Harbor is the only residential substance abuse treatment program in the State which treats pregnant and postpartum addicted women. It allows these women to bring their children into treatment with them, allowing families to remain intact. The vendor has performed well on this contract. It is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-0478-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 12-S-MOD                      **Agency Contact:** Joan Stine (410) 767-1362

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Family Health Administration (FHA)  
Center for Health Promotion, Education and  
Tobacco Use Prevention Program

DHMH's Center for Health Promotion, Education and Tobacco Use Prevention encompasses a variety of health prevention and education programs, including the Cigarette Restitution Fund Program (CRFP); Maternal and Child Health; Kids in Safety Seats; Sexual Assault and Rape Prevention and Education; and Arthritis Prevention. The Tobacco Use Prevention and Cessation Program of the CRFP is responsible for implementing and overseeing the goals of preventing and reducing tobacco use Statewide. Surveillance and Evaluation, one of the five components of this Program, conducts mandated annual youth and adult tobacco surveys.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH/DOC 01-6863;  
Maryland Baseline Tobacco Study

**ADPICS DOCUMENT ID NUMBER:** M00B2200556

**ORIGINAL CONTRACT APPROVED:** 8/30/2000 DBM BPW Item 25-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** Macro International, Inc.  
Calverton, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to conduct a Maryland Baseline Tobacco Study (MBTS). The contractor, through MBTS, will determine, at a minimum, the number and percentage of individuals in Maryland who smoke or otherwise use tobacco products, Statewide and within each county and Baltimore City. This contract will also provide for data collection from 2 surveys - the Maryland Youth Tobacco Survey (MYTS) and the Maryland Adult Tobacco Survey (MATS). The Contractor will produce a Key Indicators Report that summarizes the results of MYTS and MATS to monitor progress and measure and evaluate the effectiveness of tobacco use prevention activities.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**DESCRIPTION OF OPTION:** Continue existing services by exercising the second of four one-year renewal options on the contract.

**TERM OF ORIGINAL CONTRACT:** 9/1/2000 - 6/30/2001 (W/4 one-year renewal options)

**TERM OF OPTION:** 7/1/2002 - 6/30/2003

**FUND SOURCE:** 100% Spec. (Cigarette Restitution Fund)

**APPROP.CODE:** M00F0306

**ORIGINAL CONTRACT AMOUNT:** \$1,026,384

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1	\$ 0	No cost extension for the period 7/1/2001 - 8/31/2001.
Mod. #2	\$ 0	No cost extension for the period 9/1/2001 - 10/31/2001.
Mod. #3	\$ 0	No cost extension for the period 11/1/2001 - 12/31/2001.
Opt. #1	\$551,360	Renewed the contract for the 6 month period 1/1/2002 - 6/30/2002.
Mod. #4	\$176,151	Increased the number of surveyed individuals belonging to minority populations and included certain youth populations not included within the original baseline tobacco study for the period 1/1/2002 - 6/30/2002.
	<u>\$727,511</u>	Total

**AMOUNT OF THIS OPTION:** \$1,154,754 (1 Year)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$2,908,649

**PERCENTAGE INCREASE/DECREASE OF RATES:** N/A

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**PERCENTAGE INCREASE/DECREASE**  
**(OVERALL):**

17.1%

**REQUESTING AGENCY REMARKS:** Macro International, Inc. has fulfilled the requirements of the contract by conducting baseline tobacco studies for youth and adults in Maryland. It is recommended that the second of four one year renewal options be exercised in order to allow the contractor to conduct subsequent legislatively mandated annual tobacco studies. Because of these factors it is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-0774-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 13-S-MOD **Agency Contact:** Patricia Johnson (410) 767-5454

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Office of Operations and Eligibility (OOE)

DHMH's OOE is responsible for oversight and management of all outreach, education, and enrollment services of the Maryland HealthChoice program. As of 1/1/2002, the HealthChoice program has enrolled 426,849 members, of which 92,362 were Maryland Children's Health Program recipients.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH-DCT-00-6427-2;  
HealthChoice Outreach, Education,  
Enrollment Broker Services

**ADPICS DOCUMENT ID NUMBER:** M00B2200546

**ORIGINAL CONTRACT APPROVED:** 6/23/99 DBM BPW Agenda Item 15-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** **Concera Corporation** (successor to  
Benova, Inc;  
Portland, OR;  
Local office in Baltimore, MD)

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to provide statewide outreach, education and enrollment services to HealthChoice (HC) and Maryland Children's Health Program enrollees which includes: contacting and educating enrollees about their managed care opportunities; assisting HC eligibles in choosing and enrolling into a managed care organization (MCO); assisting enrollees in selecting a Primary Care Provider (PCP); and assisting enrollees and members in accessing and effectively using their MCOs and PCPs in order to ensure the availability of and access to appropriate health care services.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

**DESCRIPTION OF OPTION:** Continue existing services by exercising  
the first one-year renewal option on the contract

**TERM OF ORIGINAL CONTRACT:** 7/1/99 - 6/30/2002 (W/3 one-year renewal  
options)

**TERM OF OPTION:** 7/1/2002 - 6/30/2003

**FUND SOURCE:** 50% Gen.; 50% Fed. (Medicaid Reimb.)

**APPROP CODE:** M00Q0103

**ORIGINAL CONTRACT AMOUNT:** \$22,846,921

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1 \$815,934 Increased funds to provide additional outreach, education and  
enrollment services to a defined population in HealthChoice due to the  
withdrawal of a key MCO from the program. This was for the period  
10/2/2000 - 3/30/2001. Modification Item appeared as an Emergency  
report on the Secretary's Agenda of 12/20/2001

**AMOUNT OF THIS OPTION:** **\$8,342,948** NTE (1 Year)  
(\$4,171,474 Gen.; \$4,171,474 Fed.)

**PERFORMANCE BOND:** \$1,000,000

**REVISED TOTAL CONTRACT**  
**AMOUNT:** \$32,005,803

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:** N/A

**PERCENTAGE INCREASE/DECREASE**  
**(OVERALL):** 36.5%

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

**REQUESTING AGENCY REMARKS:**

This renewal will enable the vendor to continue to provide uninterrupted Statewide outreach, education and enrollment services to HealthChoice and Maryland Children's Health Program enrollees. Exercising the renewal option of this contract is in the best interest of the State because the vendor continues to achieve and surpass performance standards as dictated by the contract. The vendor remains committed to providing high quality, enrollment broker services to the qualified citizens of Maryland.

The Office of the State Comptroller has verified, under Control Number 02-0528-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 14-S-MOD **Agency Contact:** George Eaton (410) 514-7350

**DEPARTMENT:** Housing and Community Development (DHCD)

**PROGRAM:** Division of Credit Assurance (DCA)  
Asset Management Program

DHCD's DCA, through its Asset Management Program, helps assure the fulfillment of DHCD's mission by managing the performance of the Department's loan portfolio; providing continuous quality service to residents; reviewing (monitoring) property conditions; and ensuring proper collection of mortgage debt. In addition, the Program ensures borrower compliance with Federal and State regulatory requirements by providing physical property site inspections of multi-family housing projects representing loan collateral.

**ORIGINAL CONTRACT NO. & TITLE:** 22.01.98.05;  
Physical Site Inspections

**ADPICS DOCUMENT ID NUMBER:** S00B2200018

**ORIGINAL CONTRACT APPROVED:** 6/24/98 DBM BPW Agenda Item 11-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** **Mircon, Inc.**  
(dba Connor Environmental  
Services & Engineering Assessments)  
Baltimore, MD)

**DESCRIPTION OF ORIGINAL CONTRACT:** Contractor will perform physical property inspections of multi-family housing projects representing loan collateral.

**DESCRIPTION OF OPTION:** **Continue existing services by exercising the third and last one-year renewal option on the contract.**

**TERM OF ORIGINAL CONTRACT:** 6/24/98 - 6/23/2000 (W/3 one-year renewal options)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

**TERM OF OPTION:** 6/24/2002 - 6/23/2003

**FUND SOURCE:** 100% Spec. (Maryland Housing Fund  
Revolving Loan Fund)

**APPROP. CODE:** S00A2202

**ORIGINAL CONTRACT AMOUNT:** \$500,000 NTE

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Opt. #1	\$250,000	Renewed contract for period 6/24/2000 - 6/23/2001.
Opt. #2	<u>\$250,000</u>	Renewed contract for period 6/24/2001 - 6/23/2002.
	\$500,000	Total

**AMOUNT OF THIS OPTION:** \$250,000 NTE (1 Year)

**PERFORMANCE BOND:** \$300,000 (see Requesting Agency Remarks  
below)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,250,000

**PERCENTAGE INCREASE/DECREASE  
OF RATES:** N/A

**REQUESTING AGENCY REMARKS:** It is in the best interest of the State to renew this contract for one more year to conduct physical property inspections. The current contractor has performed well and in the Department's opinion the continuation of the current contract at the same rate of compensation represents a good value for the State. The performance bond of \$300,000 for this contract is standard in the industry and coverage amounts are those currently in effect as required by Fanny Mae and the Federal Department of Housing and Urban Development (HUD).

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 02-0707-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 15-S-MOD **Agency Contact:** James L. Gardner (410) 767-1690

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** HealthChoice and Acute Care Administration  
(HCACA)

DHMH's HCACA Program provides all managed care and acute care activities related to the Maryland Medical Assistance (MA) Program. HCACA develops, implements, and administers policies, procedures, regulations, and quality initiatives necessary to assure that the MA HealthChoice Program is in compliance with State and Federal regulations and that quality health care services are provided to Medicaid recipients in the most cost effective manner.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH-DOC-01-007192;  
Satisfaction Surveys of Health Choice MCO  
Adult and Child Enrollees (CAHPS® 2.0H  
for Medicaid Managed Care)

**ADPICS DOCUMENT ID NUMBERS:** CO640593 (Modification Request)  
M00B2200536 (Option Request)

**ORIGINAL CONTRACT APPROVED:** 5/30/2001 DBM BPW Agenda Item 35-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** **Widner-Burrows & Associates**  
Crofton, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to conduct the calendar Year 2000 adult and child surveys using the Consumer Assessment of Health Plans Satisfaction Survey instrument called "CAHPS® 2.0H", for enrollees in the Maryland Medical Assistance HealthChoice managed care program.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

**DESCRIPTION OF MODIFICATION:** Modification request to: (1) extend the first option renewal period by two months (from 7/1/2002 to 8/31/2002), while simultaneously reducing the amount of the option by \$72,000; and (2) continue existing services by exercising the second and last one-year renewal option on the contract to begin on 9/1/2002, while reducing the amount of the option by \$75,000.

**TERM OF ORIGINAL CONTRACT:** 6/1/2001 - 8/31/2001 (W/2 one-year renewal options; See Requesting Agency Remarks below)

**TERMS OF MODIFICATION:** 7/1/2002 - 8/31/2002 (Modification to Opt.1)  
9/1/2002 - 8/31/2003 (Exercise of Opt. 2)

**FUND SOURCE:** 50% Gen; 50% Fed. (Medicaid Reimb.)

**APPROP. CODE:** M00Q0103

**ORIGINAL CONTRACT AMOUNT:** \$465,000

**MODIFICATIONS/OPTIONS TO DATE(AMOUNTS/PURPOSE):**

Opt. #1 \$493,000 Exercised option for period 9/1/2001 - 6/30/2002.

**AMOUNT OF THIS MODIFICATION:** (\$72,000) Modification reduction to Option 1  
\$447,000 (12 Months; Exercise Option 2;  
includes \$75,000 reduction to  
Option 2)  
**\$375,000** Total  
(\$187,500 Gen.; \$187,500 Fed.)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,333,000

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

**PERCENTAGE INCREASE/DECREASE**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):**

14.6% Decrease for Option 1 Modification  
14.4% Decrease for Option 2

**REQUESTING AGENCY REMARKS:**

This modification request changes renewal dates and reduces award amounts of the 1<sup>st</sup> and 2<sup>nd</sup> year options incorporated in the original contract. It also continues existing services by exercising the second and last renewal option on the contract with incorporated modifications. This 2<sup>nd</sup> year option renewal request will enable the completion of the calendar year 2002 Surveys.

Option 1 is to be reduced by \$72,000 to reflect the fact that the number of Managed Care Organizations (MCOs) to be graded is reduced from 8 to 6. In addition, the end date is to be extended by two months, from July 1, 2002 to August 31, 2002. Option 2 is to be reduced by \$75,000 to reflect the reduction in participating MCOs and its option period is changed to begin September 1, 2002 and to end August 31, 2003.

Currently, nearly 434,000 MA recipients are enrolled in one of the six participating MCOs participating in the HealthChoice Program. As part of its Federal required quality-monitoring plan, HCACA must complete annual surveys to measure adult and child enrollee satisfaction levels with the services provided by the MCOs.

In the DBM BPW Agenda Item 35-S of 5/30/2001, the two option periods were incorrectly listed as being for one-year each. The first option period was actually only 11 months and second option period is a full one-year term.

Exercising the option to extend the current contract is also more efficient than issuing a new RFP at this time since: 1) the scope of work will not change; 2) it would be issued to the same bidders licensed through the National Committee for Quality Assurance (NCQA); and 3) re-bidding would likely result in a cost increase. Finally, the current vendor has been exceeding the established 15% MBE goal set on this contract; thereby, assisting the Department to meet its overall goal. Because of these factors it is in the best interest of the State to renew this contract for one more year, with the requested modifications, to ensure continuity of service between the participating MCOs and the current vendor.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 02-0532-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY MODIFICATION**

**ITEM:** 16-IT-MOD **Agency Contact:** John T. Salmon (410) 260-7634

**DEPARTMENT:** Comptroller of Maryland (COM)

**PROGRAM:** Information Technology Division (ITD)

COM's Information Technology Division includes the Annapolis Data Center (ADC), which operates as a service bureau such that operational costs are fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

**ORIGINAL CONTRACT NO. & TITLE:** RFP0008;  
IBM Contract Agreement

**ADPICS DOCUMENT ID NUMBER:** CO639188

**ORIGINAL CONTRACT APPROVED:** 9/20/2000 DBM BPW Agenda Item 1-IT

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** **IBM Corporation**  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to install and maintain a Virtual Tape Subsystem at the Annapolis Data Center.

**DESCRIPTION OF MODIFICATION:** **Modification request to amend the contract and provide the Annapolis Data Center with the acquisition, installation, warranty, and maintenance of two additional IBM Model 3590 tape drives and their associated controller.**

**TERM OF ORIGINAL CONTRACT:** 9/21/2000 - 9/20/2005

**TERM OF MODIFICATION:** 5/9/2002 - 9/20/2005

**FUND SOURCE:** 100% Reimb. (User Agencies)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-IT-MOD (Cont)

**APPROP. CODE:** E00A1001

**ORIGINAL CONTRACT AMOUNT:** \$888,323

**MODIFICATIONS/OPTIONS TODATE**  
**(AMOUNTS/PURPOSE):** None

**AMOUNT OF THIS MODIFICATION:** \$91,284 (3 Years, 4 Months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$979,607

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:** N/A

**PERCENTAGE INCREASE (DECREASE)**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):** 10.3 %

**REQUESTING AGENCY REMARKS:** In September 2000, the Comptroller of Maryland entered into a contractual agreement with the IBM Corporation regarding the purchase, installation, warranty, and maintenance of an IBM Virtual Tape Subsystem. The subsystem replaced 20 year old technology from the Storage Technology Corporation. The equipment is attached to the Annapolis Data Center's mainframe computer system and is used to support the Data Center and its customer agencies in the performance of their various and numerous information technology functions.

The Data Center functions as an information technology service bureau for the various State departments and agencies. In this regard, various and numerous hardware and software products are required to support the many Data Center operations and customer agency application systems.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-IT-MOD (Cont)

In June 2001, the Comptroller of Maryland signed a contract with SunGard Recovery Services for "hot site" disaster recovery services. Part of the disaster recovery plan includes the creation of daily offsite backup tapes. This modification request will allow the ADC to use the new Model 3590 technology for this purpose. The two new Model 3590 tape drives will also be used in disaster recovery testing, outside of the existing automated tape system.

The contractor warrants these IT products/services as century compliant.

The Office of the State Comptroller has verified, under Control Number 02-0677-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY MODIFICATION**

**ITEM:** 17-IT-MOD      **Agency Contact:** Cindy Lesniewski (410) 514-7192

**DEPARTMENT:**      Housing and Community Development (DHCD)

**PROGRAM:**      Division of Information Technology (DIT)

DHCD's DIT Program provides centralized Information Technology services for all Divisions of DHCD. DIT is responsible for the development, design, implementation, coordination, and acquisition of automated systems, services and equipment necessary for the fulfillment of the Department's mission. One of the major objectives of DIT is to provide hardware and software application tools that record and report the Department's financial and programmatic activities.

**ORIGINAL CONTRACT NO. & TITLE:**      S00P9003417;  
ALICE Software Enhancements and  
Maintenance

**ADPICS DOCUMENT ID NUMBER:**      S00B2200019

**ORIGINAL CONTRACT APPROVED:**      6/23/99 DBM BPW Agenda Item 33-S

**ORIGINAL PROCUREMENT METHOD:**      Sole Source

**CONTRACTOR:**      **Application Oriented Designs, Inc.**  
Miami, FL

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract for software enhancements to the Department's computer system called "ALICE", which is currently installed on a Digital Equipment Corporation minicomputer. ALICE supports DHCD's programs related to the Department's issuance of revenue bonds; and, lending and insuring of single-family loans. The contract also provides ongoing maintenance of the currently installed ALICE software as well as maintenance of the enhancements to be integrated into the system under the contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 17-IT-MOD (Cont)

**DESCRIPTION OF MODIFICATION:** Modification request to: (1) provide for a migration of existing software to a new Local Area Network hardware platform; and (2) continue existing services by exercising the third one-year renewal option on the contract.

**TERM OF ORIGINAL CONTRACT:** 7/1/99 - 6/30/2000 (W/4 one-year renewal options)

**TERM OF MODIFICATION:** 7/1/2002 - 6/30/2003

**FUND SOURCE:** 11% Gen.; 29% Spec. (Housing Revolving Loan Funds);  
60% Fed. - HUD Section 8)

**APPROP. CODE:** S00A2601

**ORIGINAL CONTRACT AMOUNT:** \$378,481

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Opt. #1	\$ 62,437	Renewed contract for the period 7/1/2000 - 6/30/2001.
Opt. #2	\$173,226	Renewed contract for the period 7/1/2001 - 6/30/2002 and enhanced the System with the purchase of two additional software components. These components cost \$111,000 and are included in the \$173,226.
	<u>        </u>	
	\$235,663	Total

**AMOUNT OF THIS MODIFICATION:** \$ 54,820 (Modification request)  
\$ 82,980 (Option renewal request)  
**\$137,800** (1 Year; \$15,158 Gen; \$39,962 Spec; \$82,680 Fed.)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$751,944



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 17-IT-MOD (Cont)

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:**

N/A

**PERCENTAGE INCREASE/DECREASE**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):**

14.5 %

**PERCENTAGE INCREASE/DECREASE**  
**(OVERALL):**

43.8 %

**REQUESTING AGENCY REMARKS:**

In FY 1985, DHCD competitively procured the services of Application Oriented Designs, Inc. (AOD), to develop and install a DHCD single-family loans Management Information System called "ALICE". ALICE applications licensed to DHCD are proprietary applications for which AOD holds the source code. Therefore, it is the only vendor capable of providing maintenance, technical support, modifications and enhancements to the system.

The original FY 1985 contract included the purchase of equipment, software, training and certain maintenance services for the software. The maintenance services expired under the old contract and DHCD has continued maintenance (and has acquired other enhancement software modules) through this contract, beginning 7/1/99.

The current contract contains a provision that, at its option, DHCD could further enhance the ALICE system by requesting AOD to incorporate certain other software features developed by AOD. In concert with this provision, DHCD has requested that AOD provide a migration of the current Digital Equipment Corporation's VAX minicomputer based ALICE software modules to a Local Area Network (LAN) based MS Windows version of ALICE. This will allow the retiring of the obsolete VAX minicomputer. The MS Windows-based version of the software is also more user-friendly for DHCD program staff, who work with the system on a daily basis.

The contractor warrants that these IT products/services are century compliant.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 17-IT-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 02-0735-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 18-GM **Agency Contact:** Tom Lee (410) 260-7042

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Re-employment of Individuals Who Retired Under Senate Bill 1 (SB1), Chapter 353, Acts of 1996

**APPROP. CODE:** D05E01

**AMOUNT OF REQUEST:** See Attachment

**DESCRIPTION:** The Secretary of Budget and Management recommends the extension of contracts for 2 individuals who retired under SB1. SB1 limits to 2% (or a maximum of 40 individuals) the number of retirees in the Executive Branch who may be re-employed subject to the approval of the Board of Public Works. Attached is a listing of this SB1 contractual re-employment request.

**REQUESTING AGENCY REMARKS:** The BPW has approved re-employing a total of 30 SB1 retirees to date on a contractual basis. With these extension, 30 SB1 retirees will still have been re-employed, leaving a maximum of 10 additional retirees who may be re-employed.

**DBM REMARKS:** Approval recommended. The respective agencies have certified fund availability to effectuate this contractual re-employment request.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 18-GM (Cont)

**ATTACHMENT**

65B  
BPW 5/8/2002

Department	Name	Position	Effective Date	Hourly Rate/ Maximum	Contract Duration	Comments
Dept. of Assessments and Taxation	Joseph A. Farrall	Commercial & Industrial Assessor	7/1/02 – 6/30/03	\$24.98/ \$25,979	1 Year (Part time)	<b>Extension</b> – Mr. Farrall will continue to work part-time in the Prince George's County Assessment Office. Mr. Farrall will be training three new employees in that office and will continue to add new commercial and industrial properties to the tax rolls for Prince George's County.
State Retirement Agency	Lenore George	Administrative Officer I	7/1/02 – 6/30/03	\$18.79/ \$39,084	1 Year	<b>Extension</b> – Ms. George will continue to work in the operational divisions to reduce various backlogs and participate in the assessment of the Strategic System design and test phases and later in training for the system.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 19-GM **Agency Contact:** Larry Williams (410) 260-7195

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Division of Policy Analysis (DPA)  
Travel Administration

The Travel Administration Program is responsible for setting current daily meal reimbursement rates for State employees and members of State boards and commissions who are on travel.

**APPROPRIATION CODE:** F10A0301

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** Request for approval of daily Meal  
Reimbursement Rates for FY 2003, effective 7/1/2002. This is for in-State  
travel only.

**Proposed Daily Meal Reimbursement Rates as of (7/1/2002):**

	<u>Current Daily Rate</u> Employees/Bds. & Commissions	<u>Proposed Daily Rate</u> Employees/Bds. & Commissions
Breakfast	\$ 7.50	\$ 8.00
Lunch	\$ 9.50	\$10.00
Dinner	<u>\$21.00</u>	<u>\$21.00</u>
	\$38.00 Total	\$39.00 Total

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 19-GM (Cont)

**REQUESTING AGENCY REMARKS:** These rates are for in-State travel only. Daily meal rates for high cost metropolitan areas that are out-of-State are set by DBM based on national surveys. The last time these rates were changed was in FY 2000.

Submitted receipts from State employees and members of boards and commissions, who are traveling in-State, will only be reimbursed in conformance with these proposed rates. Rates are in accordance with budget instructions.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 20-GM **Agency Contact:** Cynthia Boersma (410) 767-8473

**DEPARTMENT:** Office of the Public Defender

**PROGRAM:** Baltimore City

**APPROP. CODE:** C80B0002

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** Approval request to create thirteen positions pursuant to §7-236, State Finance and Procurement Article and Section 21 of House Bill 150 (the Budget Bill for FY 2002). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive Branch. To date a total of 24 positions have been created under this provision for FY 2002, leaving a total of 26 positions that may still be created.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
2	Assistant Public Defender III (APD Supervisor)	21/2 (@\$55,804)	\$111,608
8	Assistant Public Defender III	20/2 (@\$52,242)	\$417,936
2	Legal Secretary	10/Base (@\$25,286)	\$ 50,572
<u>1</u>	Office Clerk II	7/Base	<u>\$ 20,894</u>
13	Total		\$601,010 Total

**REQUESTING AGENCY REMARKS:** These positions are necessary because the Baltimore City Public Defender's Felony Division is overwhelmed with cases. Incoming cases are now generating caseloads nearly double the American Bar Association standards, with attorneys now carrying an average of 60 active felony cases at a time. The increased caseloads are a direct result of more aggressive policing and more aggressive prosecution.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 20-GM (Cont)

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 21-GM **Agency Contact:** Luke Galant (410) 653-4244

**DEPARTMENT:** State Police (MSP)

**PROGRAM:** Fire Prevention Services  
Office of the State Fire Marshall

**APPROP. CODE:** D05E0102

**AMOUNT OF REQUEST:** \$88,606.57

**DESCRIPTION:** Approval request for a maximum tentative allotment from the FY 2002 Contingent Fund to provide for funds to pay for the re-instatement expenses of an MSP employee in the case of *Brenneman v. State Fire Marshall*.

**REQUESTING AGENCY REMARKS:** Funding is requested for the re-instatement of Mr. Donald P. Brenneman to the MSP Office of the State Fire Marshal in a Consent Order issued by the Circuit Court for Calvert County (Case No. C 99-4-C-1224). This will allow the Department of State Police, Office of the State Fire Marshal, to comply with the provisions of the Consent Order to pay for Mr. Brenneman's lost wages and benefits.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## GENERAL MISCELLANEOUS

<b><u>ITEM:</u></b>	22-GM	<b>Agency Contact:</b> Michael Berman (410) 576-6325
<b><u>DEPARTMENT:</u></b>	Public Safety & Correctional Services (DPSCS)	
<b><u>PROGRAM:</u></b>	Division of Parole and Probation	
<b><u>FUND SOURCE:</u></b>	State Insurance Trust Fund	
<b><u>APPROP. CODE:</u></b>	E20B0202	
<b><u>AMOUNT OF REQUEST:</u></b>	\$700,000.00	
<b><u>DESCRIPTION:</u></b>	Approval request to pay a settlement in the case of <i>Patricia Tuthill v. State of Maryland, et al.</i> , Case 01CV0934, District Court, City and County of Denver, Colorado.	
<b><u>REQUESTING AGENCY REMARKS:</u></b>	The Attorney General recommends payment of this as the final settlement of this wrongful death suit. Check in the amount of \$700,000.00 should be made payable to Patricia Tuthill and Peter C. Grenier, Esq., Bode & Grenier, LLP, Ninth Floor, Connecticut Building, 1150 Connecticut Ave., N.W., Washington, DC 20036-4192.	
<b><u>DBM REMARKS:</u></b>	Approval recommended.	

Board of Public Works Action - The above referenced Item was:

APPROVED \* DISAPPROVED DEFERRED WITHDRAWN  
WITH DISCUSSION WITHOUT DISCUSSION

\* - Approved 2/o. Comptroller abstained



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 23-GM **Agency Contact:** Robert Munroe (410) 385-4427

**DEPARTMENT:** Transportation (MDOT)

**PROGRAM:** Maryland Port Administration (MPA)

**FUND SOURCE:** 100% Spec. (Special Reserve Fund 0300)

**APPROP. CODE:** J03D0001

**AMOUNT OF REQUEST:** \$120,000.00

**DESCRIPTION:** Request for authorization to pay \$120,000 to settle a case filed by a former MPA employee against MPA and MDOT alleging discrimination in violation of Title VII of the Civil Rights Act of 1964.

**REQUESTING AGENCY REMARKS:** The case against MPA/MDOT is currently pending in the United States District Court for the District of Maryland. Reference is made to Item 11-GM at the March 27, 2002 Board of Public Works meeting in which the Board authorized the State to make a Rule 68 Offer of Judgment to the plaintiff in the amount of \$100,000. The plaintiff did not accept the offer of judgment but the parties engaged in further negotiations and reached a settlement of \$120,000 pending Board approval.

MPA/MDOT and the Office of the Attorney General recommend the requested settlement pursuant to MD Code Annotated, §12-405 of the State Government Article.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 24-GM **Agency Contact:** Alice Ike (410) 767-6646

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Office of the Chief Medical Examiner/Office of the Attorney General

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** M00A0101

**AMOUNT OF REQUEST:** \$47,500.00

**DESCRIPTION:** Approval request to settle attorneys' fees claims in two Public Information Act proceedings brought by the Washington Post against the Office of the Chief Medical Examiner (Circuit Court for Baltimore City Case No. 24-C-00-003540 and Case No. 24-C-01-001987).

**REQUESTING AGENCY REMARKS:** The Attorney General recommends payment of certain claims for attorneys' fees incurred in civil litigation brought by the Washington Post against the Office of the Chief Medical Examiner. The Washington Post initiated these Public Information Act cases in order to obtain access to autopsy databases.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 25-S **Agency Contact:** Luci A. Sager (410) 468-2374

**DEPARTMENT:** Maryland Insurance Administration (MIA)

**PROGRAM:** Office of the Commissioner

MIA operates under the authority of the Insurance Article of the Annotated Code of Maryland. Under Title 14 of the Insurance Article, any conversion of a non-profit health service company to a for-profit stock company must be accomplished in accordance with Title 6.5 of the State Government Article, Annotated Code of Maryland. In order to convert from a non-stock, non-profit health service company to a for-profit stock company, insurance companies must submit an application to the MIA Commissioner. The Commissioner shall approve the conversion unless the Commissioner finds it is not in the public interest.

**CONTRACT NO. & TITLE:** D80R2200027;  
CareFirst, Inc. Conversion Consulting  
Services

**ADPICS DOCUMENT ID NUMBER:** D80B1200004

**DESCRIPTION:** Contract to **four vendors** to assist the Maryland Insurance Administration in providing expert assistance to the Insurance Commissioner in connection with the conversion of CareFirst, Inc., and its subsidiaries, from non-stock, non-profit health service plans, to a for-profit, stock corporation. Each contractor is being awarded to provide expert assistance services in one of four categories: 1) Due Diligence Analysis; 2) Fairness Analysis; 3) Foundation Analysis; and 4) **Valuation Analysis.**

**TERM:** 5/8/2002 - 5/7/2003 (W/2 six-month  
renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 25-S (Cont)

**AWARDS:** **Roger G. Brown & Associates** (Due Diligence Category; Jefferson City, MO)  
**The Lewin Group** (Fairness Category; Falls Church, VA)  
**LECG, LLC** (Foundation Analysis Category; Evanston, IL)  
**The Blackstone Group, LP** (Valuation Category; New York, NY)

**INCUMBENTS:** None

**FUND SOURCE:** 100% Non-Budgeted (See Requesting Agency Remarks below)

**APPROP. CODE:** D80Z0101

**AMOUNTS:** \$1,000,000 Est. (Roger G. Brown & Associates)  
\$1,500,000 Est. (The Lewin Group)  
\$1,000,000 Est. (LECG, LLC)  
\$1,850,000 NTE (The Blackstone Group)  
\$5,350,000 Total (1 Year; see Requesting Agency Remarks below)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and was published on the MIA Web Site. Copies of the solicitation notice were mailed directly to 55 prospective vendors, 8 of which were Maryland firms, and included 1 MBE. A copy was also sent to the Governor's Office of Minority Affairs. There is a 5% MBE goal established for each of the four contracts. There are five MDOT certified MBEs being used to meet the 5% goal. One contractor has agreed to a 20% MBE goal.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 25-S (Cont)

The RFP provided for an award to be made to one firm in each of four categories of expert assistance. A total of thirty-four proposals were received in response to the RFP. There were seven offers in Category 1, eight offers in Category 2, nine offers in Category 3 and ten offers in Category 4. A total of eight proposals were determined to be not reasonably susceptible of being selected for award.

CareFirst, Inc., and its subsidiaries (which are non-stock, non-profit health service plans), has applied to the MIA to convert from a non-profit company to a for-profit, stock corporation. As part of this conversion, WellPoint Health Networks, Inc. (WellPoint) of Thousand Oaks, CA, has proposed to acquire CareFirst, Inc. The MIA Commissioner needs expert assistance in four categories to review the conversion application before the Commissioner can approve the action.

The RFP provided for an award to be made to one firm in each of four categories of expert assistance. Vendors were allowed to bid on each and all categories. The four categories and deliverables within each are category are:

*1) Due Diligence Analysis*

The recommended contractor will analyze the history of the proposed transaction to determine whether CareFirst exercised due diligence in deciding to engage in the conversion to a for-profit entity and whether all conflicts of interest were identified and disclosed, as required by Section 6.5-301 of the State Government Article, Annotated Code of Maryland.

*2) Fairness Analysis*

The recommended contractor will analyze the terms and conditions of the proposed transaction to determine whether the acquisition has the likelihood of creating a significant adverse effect on the availability or accessibility of health care services in Maryland and whether the acquisition is fair and equitable to subscribers, enrollees, insured individuals and certificate holders.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 25-S (Cont)

The Fairness Analysis and related opinion will also incorporate a comparison of existing non-profit health service plans, and a comparison of conversions of nonprofit health service plans in other states, and the effect of those conversions on their respective communities.

*3) Foundation Analysis*

The recommended contractor will analyze the performance of charitable foundations established in those states in which a BlueCross BlueShield plan has converted and public assets were placed in a charitable foundation.

*4) Valuation Analysis*

The recommended contractor will analyze the proposed transaction to provide an opinion on whether the *fair value* of public assets of CareFirst will be distributed to the State as required by Sections 6.5-301(b) and (d) of the State Government Article, Annotated Code of Maryland.

Payments for services performed under this contract will be made by WellPoint to each contractor. The award amounts for Categories 1, 2 and 3 above are estimated based upon labor hours that were offered, as shown in the Attachment. The award amount for Category 4 is a NTE fixed-price, as shown in the Attachment.

The Office of the State Comptroller has verified, under the Control Numbers in the Attachment, that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**ITEM:** 25-S (Cont.)**ATTACHMENT****BIDS OR PROPOSALS (Cont):**

	<u>Tech. Rank</u>	<u>Price* (Rank)</u>	<u>Overall Rank**</u>	<u>Comptroller's Control #</u>
<i>Valuation Analysis Category</i>				
<b>The Blackstone Group</b> New York, NY	1	\$1,850,000 (6)	1	02-0719-0000
<b>Dresdner Kleinwort Wasserstein</b> New York, NY	2	\$3,000,000 (8)	2	
<b>Houlihan Lokey Howard &amp; Zukin</b> New York, NY	3	\$ 400,000 (4)	3	
<b>Peterson Consulting</b> Baltimore, MD	4	\$ 380,000 (3)	4	
<b>Douglas B. Sherlock, CPA</b> Gwynedd, PA	5	\$ 217,360 (2)	5	
<b>Tillinghast-Towers Perrin</b> Atlanta, GA	6	\$ 725,000 (5)	6	
<b>Ellin &amp; Tucker</b> Baltimore, MD	7	\$ 134,900 (1)	7	

\* **Note:** Price bids were weighted hourly rates.

\*\* **Note:** Technical ranking had more weight than financial ranking in the overall award determination.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

Contact Person: James Salt 301-445-1987

USM Rep: David Tarantino

**CONSTRUCTION CONTRACT****ITEM:** 1-C**DEPARTMENT:** University of Maryland College Park**CONTRACT NO. & TITLE:** RFP No. 81510-E, Project No. D-10107, Construction Management Services for Football Team House Renovation and Addition

**DESCRIPTION:** The Construction Management (CM) firm will provide professional construction management services for both pre-construction/design and construction phases inclusive of constructing the project. The award amount includes all construction costs as well as CM fees for Phase 1 only. Phase 1 consists of renovation of office area for coaching staff, construction of new academic support unit, and renovation of lower floor of existing facility located directly under the proposed new academic support unit. Proposed Phase 2 includes team dining room and kitchen and Phase 3 includes a multi-purpose auditorium and new entrance. Separate items will be submitted to the Board of Public Works when the GMP for Phase 2 and Phase 3 has been determined.

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b><u>PROPOSALS:</u></b>	<b><u>Technical</u></b>	<b><u>Price</u></b>	<b><u>Final</u></b>
Forrester Construction Company Rockville, MD	60	40	100
Clark Construction Bethesda, MD	55.3	39.9	95.2
Bovis Lend Lease Bethesda, MD	53.1	39.9	93
Coakley & Williams Construction, Inc. Gaithersburg, MD	47.9	39.9	87.8
Uniwest Construction, Inc. Upper Marlboro, MD	43.8	39.5	83.3

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**CONSTRUCTION CONTRACT****ITEM:** 1-C (continued)**DEPARTMENT:** University of Maryland College Park**CONTRACT NO. & TITLE:** RFP No. 81510-E, Project No. D-10107, Construction Management Services for Football Team House Renovation and Addition**AWARD:** Forrester Construction Company  
12231 Parklawn Drive  
Rockville, MD 20852-1723**AMOUNT:** \$3,200,000**PERFORMANCE BOND:** The contract is secured with a performance bond equal to the contract amount.**FUND SOURCE:** MCCBL 2002  
ICA Private Donations**TERM OF CONTRACT:** Phase I is projected to be complete on February 28, 2003.**REMARKS:** The source of funds for this project is the Maryland Consolidated Capital Bond Loan 2002 (\$1,000,000) and private donations (\$2,200,000).

The initial contract will be issued for pre-construction services and subsequently amended for construction services and GMP for Phase I.

The Office of the State Comptroller has verified under Control Number 02-0321-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**CONSTRUCTION CONTRACT****ITEM:** 1-C (continued)**DEPARTMENT:** University of Maryland College Park**CONTRACT NO. & TITLE:** RFP No. 81510-E, Project No. D-10107, Construction Management Services for Football Team House Renovation and Addition**REMARKS:** (continued)

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95. The contractor has committed to achieving twenty five percent (25%) minority business participation, including sub-goals of ten percent (10%) for women owned businesses and seven percent (7%) for African-American owned businesses.

This project was advertised in the Maryland Contract Weekly, eMarylandMarketPlace, Dodge Reports, Blue Reports and Construction Market Data.

Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

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**BOARD OF PUBLIC WORKS****THE ABOVE REFERENCED ITEM WAS:****APPROVED** ~~DISAPPROVED~~~~DEFERRED~~ **WITHDRAWN****WITH DISCUSSION**~~WITHOUT DISCUSSION~~

**SUPPLEMENT C****UNIVERSITY SYSTEM OF MARYLAND****May 8, 2002**

Contact: James Salt 301-445-1987

UMS Rep: David Tarantino

**SERVICE CONTRACT****ITEM:** 2- S**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** RFP 20380C – Case Management Services**DESCRIPTION:** Contract to provide case management services for the Center for Health Program Development and Management (“CHPDM”) located on the campus of the University of Maryland Baltimore County (“UMBC”).**PROCUREMENT METHOD:** Competitive Request for Proposals**BIDS OR PROPOSALS:**

	<b><u>Total Score *</u></b>	<b><u>Rank</u></b>
The Coordinating Center ✓ Millersville, Md.	174	1
Medical Mgmt.& Rehab. Services ✓ Baltimore, Maryland	159	2
Concentra Managed Care Svc. ✓ Owings Mills, Maryland	150	3
Integrated Healthcare & Auditing Svc. Laurel, Maryland	114	4
HERO ✓ Baltimore, Maryland	107	5
SeniorConnections ✓ Owings Mills, Maryland	101	6

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**SERVICE CONTRACT****ITEM:** 2- S (continued)**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** RFP 20380C – Case Management Services**BIDS OR PROPOSALS:** (continued)

	<b><u>Total Score</u></b>	<b><u>Rank</u></b>
MHayes, LLC Timonium, Maryland	78	7
CorVel Fairfax, Virginia	69	8

\*Technical scores only. The University will reimburse the Contractor on a pre-determined (by CHPDM) case rate, per recipient per month basis according to the Diagnosis Adjusted Rate Schedule developed by CHPDM and DHMH, therefore there were no financial scores.

**AWARDS:** (Multiple awards)

The Coordinating Center  
8258 Veterans Highway, Suite 13  
Millersville, Maryland 21108

Medical Management & Rehabilitation Services  
P.O. Box 6429  
Baltimore, Maryland 21230

Concentra Managed Care Services, Inc.  
10451 Mill Run Circle  
Owings Mills, Maryland 21117



**SUPPLEMENT C****UNIVERSITY SYSTEM OF MARYLAND****May 8, 2002****SERVICE CONTRACT****ITEM:** 2- S (continued)**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** RFP 20380C – Case Management Services**AWARDS:** (continued)

Integrated Healthcare Auditing and Services, Inc.  
14435 Cherry Lane Court, Suite 418  
Laurel, Maryland 20707

HERO  
1734 Maryland Avenue  
Baltimore, Maryland 21201

SeniorConnections  
11299 Owings Mills Blvd.  
Suite 204  
Owings Mills, Maryland 21117

**AMOUNT:** For FY 03 the annual amount is \$8.8 million dollars (estimated total expenditures based on current enrollment of approximately 3,000 and annual growth rate of approximately 6%). The University will reimburse the Contractor on a case rate, per recipient per month basis according to the Diagnosis Adjusted Rate Schedule developed by CHPDM and DHMH.

**PERFORMANCE BOND:** There is no a performance bond required for this contract. The work is assigned to the Contractors as required. Should one of the Contractors not be able to perform as required, the University would go to one or more of the other contractors to pick up the caseload.

**TERM OF CONTRACT:** One year beginning July 1, 2002 through June 30, 2003 with four (4) optional one-year renewals to be exercised at the sole option of the University. A cost of living increase, if any, in subsequent renewal terms shall not exceed the most recent version of the Consumer Price Index for "All Urban Consumers (CPI-U) as published by the U.S. Department of Labor Statistics. Statistics will be referenced for negotiable purposes only. Contractor is not to.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**SERVICE CONTRACT****ITEM:** 2- S (continued)**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** RFP 20380C – Case Management Services**FUND SOURCE:** 36.02.31 (Current Restricted Funds)  
Subobject H99

**REMARKS:** assume any cost of living increases will be applied to yearly renewals. The source of funds for this contract is a memorandum of understanding between CHPDM and the Department of Health and Mental Hygiene. The mission of the Center is to develop, manage and evaluate innovative health care programs and related information systems that can reduce costs while maintaining or improving quality care. Included in the Center's projects being carried out on behalf of DHMH is the Rare and Expensive Case Management ("REM") program, part of HealthChoice. The focus of the REM program is to address the special requirements of waiver-eligible individuals diagnosed with rare and expensive conditions using criteria developed by the Center and DHMH. Eighty-six (86) percent of those persons served by the Contract would be in the Pediatric population. Current REM program enrollment is approximately 3,000.

This contract is to provide case management services for those persons enrolled in the HealthChoice program. The solicitation issued on January 11, 2002, was advertised in the Maryland Contact Weekly, eMaryland Marketplace and the Baltimore Business Journal. A copy was also sent to the Office of Minority Affairs as well. The proposal was sent to a total of 81 potential offerors, 11 of who were MBE vendors. Nine responses were received one of which was deemed not reasonably susceptible of being selected for award under the criteria set forth in the RFP. Offerors were advised that the University reserved the right to make a multiple award to not less than three (3) but not more than seven (7) Contractors based upon the best interest of the State in meeting the needs of the recipients served by the REM program. The eight remaining proposals were evaluated by a committee made up of representatives from the Center and DHMH considering such factors as: 1) the Offeror's specialization in rare and expensive diseases; 2) their experience, licensure, education and expertise in REM; 3) their capability for providing all administrative functions as required by the contract; 4) their references and experience in similar contracts; 5) MBE participation 6)



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

SERVICE CONTRACTITEM: 2- S (continued)DEPARTMENT: University of Maryland, Baltimore CountyCONTRACT NO. & TITLE: RFP 20380C – Case Management Services

REMARKS: (continued) economic impact statement. The Center pays for the case management services for the clients enrolled in the program. The REM program is connected with the HealthChoice Waiver but not with HealthChoice managed care organizations.

After careful consideration and evaluation of the proposals received, the committee recommended a multiple award to the six (6) firms designated above to be in the best interest of the University as well as the REM program recipients. The remaining firms were found to have the least experience and expertise in pediatrics and in the type of care management conducted in the REM program, i.e., working with publicly insured (Medicaid) clients and families, and conducting care planning that emphasizes service coordination and improved health outcomes. Each firm must be prepared to manage a minimum of 300 cases. A mandatory MBE participation rate of 15 percent was established for this contract. Five of the six recommended offerors are certified MBE's. The one non-MBE firm has agreed to meet the MBE goal that was established for this contract.

The Office of the State Comptroller has verified, under Control Number 02-0761-0110 (Coordinating Ctr.), 02-0762-0110 (HERO), 02-0763-0111 (Integrated Healthcare Auditing), 02-0764-0111 (Medical Mgmt. & Rehab.), 02-0778-0111 (Concentra), 02-0765-0111 (SeniorConnections) that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. A performance bond is not required for this contract.

The Contractors **ARE** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**BOARD OF PUBLIC WORKS****THE ABOVE REFERENCED ITEM WAS:****APPROVED ~~DISAPPROVED~~****WITH DISCUSSION****DEFERRED WITHDRAWN****WITHOUT DISCUSSION**



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

Contact Person: James Salt 301-445-1987

USM Rep: David Tarantino

**CONTRACT MODIFICATION:** Service**ITEM:** 3-S**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** #83262-PH Management and Operation of the Student Dental Clinics at UMB.**DESCRIPTION:** Continue the management and operation of the Dental School student clinics by the tax exempt faculty practice group, the University of Maryland Faculty Dental Service Plan, P.A. ("U.M. FDSP") as directed by the Board of Regents of the University System of Maryland.**PROCUREMENT METHOD:** Renewal Option**AWARD:** U.M. FSDP, P.A.  
666 West Baltimore St.  
Baltimore, MD 21201**AMOUNT:** \$4,800,000.00**PERFORMANCE BOND:** A performance bond is not required.**TERM OF CONTRACT:** July 1, 2002 through June 30, 2003. This is the third of five one-year renewal options. The original contract was approved by the BPW as Item 6-S on April 21, 1999.**FUND SOURCE:** 36.02.21 (Current Unrestricted Funds)  
Subcode: H-99**REMARKS:** The source of funds is the University's self-support Dental Clinic operating budget. The contract will not exceed generated revenues. This contract comes at the direction of the USM Board of Regents since the inception of U.M. FDSP, P.A. in 1985.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**CONTRACT MODIFICATION:** Service**ITEM:** 3-S (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** #83262-PH Management and Operation of the Student Dental Clinics at UMB.

**REMARKS:** (continued) The Office of the State Comptroller has verified, under Control Number 02-0730-0110 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the vendor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 (revised).

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

 **APPROVED** ~~DISAPPROVED~~**WITH DISCUSSION****DEFERRED** **WITHDRAWN** **WITHOUT DISCUSSION**

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

Contact Person: James Salt 301-455-1987

USM Rep: David Tarantino

**GENERAL MISCELLANEOUS:****ITEM:** 4-GM**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** Erickson Project 3 - Construction of Privatized Student Housing on UMBC campus.

**DESCRIPTION:** The State of Maryland/University System of Maryland/University of Maryland, Baltimore County, as Landlord, is entering into a ground lease with the Maryland Economic Development Corporation (MEDCO), a public instrumentality of the State of Maryland, as Tenant, and The Erickson Foundation, Inc., a Maryland not-for-profit corporation, as Developer, to provide an approximately 581 bed (164 units) student-residence apartment facility in two phases and approximately 450 parking spaces for occupancy before the August 2003 semester begins (first phase) and before the August 2004 semester begins (second phase). This is the third privatized-housing project Erickson Foundation is developing for UMBC. The first two projects have been successful.

The transaction consists of a ground lease of UMBC's land for a term of forty years. In the event the financing lien is not discharged or terminated by the maturity date of the obligations secured thereby, MEDCO shall be entitled to renew or extend the term for one additional ten-year term. Upon expiration of the term or payment of the bonds in full, the facility reverts to UMBC. MEDCO will contract with Erickson Foundation which will develop and construct the facility.

The Erickson Foundation has proposed a team of Maryland firms including Erickson Construction, as general contractor, Marks, Thomas & Associates, Architect, and STV, Inc., Civil Engineers, Schlenger/Pitz and Associates, Inc., Mechanical/Electrical Engineers, Century Engineering, Structural Engineers, Stone Hill Designs, Landscape Architect, and Hyde Interiors, Interior design. Erickson must comply with State MBE requirements.

Upon completion, Capstone Properties, Corp. will manage and lease the facility during the term in accordance with the ground lease and a management agreement with MEDCO. Capstone Properties is a third-party management company experienced with and recognized in the business of managing university student housing facilities.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 4-GM (Continued)**DEPARTMENT:** University of Maryland, Baltimore County**CONTRACT NO. & TITLE:** Construction of Privatized Student Housing on UMBC campus**TRANSACTION PROPOSED FOR APPROVAL:** Ground Lease to MEDCO, which will sole source development contract to the Erickson Foundation, Inc.**AWARD:** MEDCO  
BaltimoreErickson Retirement Communities, LLC (Developer)  
BaltimoreCapstone Properties, Corp. (Manager)  
Birmingham, Alabama**AMOUNT:** Development costs - \$0  
Construction Costs - Not to exceed \$29,155,000  
Overall Project Costs (including financing) – NTE \$39,000,000**FUNDS:** The Project will be financed with the proceeds of non-recourse tax-exempt bonds issued by MEDCO. MEDCO, as the ground lessee, will assume the debt. Neither the University nor the State will be the borrower or the guarantor and neither will be obligated for the payment of debt service.**PERFORMANCE BOND:** MEDCO will provide UMBC with completion security as deemed appropriate in the transaction documents.**TERM OF CONTRACT:** Forty year ground lease to MEDCO**REMARKS:** This project is undertaken pursuant to the Board of Regents initiative to provide student residences in an expeditious and economical manner with minimal impact upon the State or the University System of Maryland debt. The Board of Regents approved the Project on December 7, 2001.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

GENERAL MISCELLANEOUS:ITEM: 4-GM (Continued)DEPARTMENT: University of Maryland, Baltimore CountyCONTRACT NO. & TITLE: Construction of Privatized Student Housing on UMBC campus.REMARKS: (continued)

The Office of the State Comptroller has verified, under Control No. 02-0706-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Foundation **IS** a resident not-for-profit organization under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

 APPROVED DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN

 WITHOUT DISCUSSION

**SUPPLEMENT C****UNIVERSITY SYSTEM OF MARYLAND****May 8, 2002**

Contact Person: James Salt 301-445-1987

USM Rep: David Tarantino

**CONSTRUCTION CONTRACT****ITEM:** 5-C**DEPARTMENT:** University of Maryland College Park for Bowie State University**CONTRACT NO. & TITLE:** RFP No. 81501-E, Project No. D-970018, Site Development Project, Bowie State University, Bowie, Maryland**DESCRIPTION:** The Contractor shall furnish all labor, equipment, materials, and supervision to construct campus wide-site-improvements including sidewalks, lighting, the central quadrangle, on-campus water improvements, and improvements at the main entrance from MD Route 197, the Loop Road South, and the demolition of existing Jericho Park Road.**PROCUREMENT METHOD:** Competitive Sealed Proposals**PROPOSALS:****Price Proposal**Gardiner & Gardiner Inc.  
Crofton, MD 21114-2429

\$5,393,132

**AWARD:** Gardiner & Gardiner Inc.  
2124 Priest Bridge Drive, Suite 18  
Crofton, MD 21114-2429**AMOUNT:** \$5,393,132**PERFORMANCE BOND:** The contract is secured with a performance bond equal to the contract amount.**FUND SOURCE:** MCCBL 034 (2000) \$400,221.77  
MCCBL 085 (2000) \$2,418,493.90  
MCCBL 178-01 (2001) \$2,574,416.33**TERM OF CONTRACT:** The duration of the contract is three hundred and sixty (360) calendar days from contract award. The contract will be awarded following BPW approval.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**CONSTRUCTION CONTRACT****ITEM:** 5-C (continued)**DEPARTMENT:** University of Maryland College Park for Bowie State University**CONTRACT NO. & TITLE:** RFP No. 81501-E, Project No. D-970018, Site Development Project, Bowie State University, Bowie, Maryland**REMARKS:** The source of funds for this project is the Maryland Consolidated Capital Bond Loan

The Office of the State Comptroller has verified under Control Number 02-0630-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95. The contractor has committed to achieving twenty five percent (25%) minority business participation, including sub-goals of ten percent (10%) for women owned businesses and seven percent (7%) for African-American owned businesses.

This project was advertised in the Maryland Contract Weekly, eMarylandMarketPlace, Dodge Reports, Blue Reports and Construction Market Data. Nine (9) contractors expressed interest in this project and picked up copies of the plans and specifications. Two offerors were considered technically acceptable on the basis of initial proposals. Prices submitted by the two offerors were highly competitive, but prices exceeded available funds. Following conclusion of technical and price discussions with the two offerors, best and final offers were requested. The best and final offer submitted by Fort Myer Construction Company was delivered late and was properly rejected in accordance with University System of Maryland Procurement Policies and Procedures. The price proposed by Gardiner & Gardiner compares favorably with the architect's estimate and is considered fair and reasonable for the scope of work required.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**CONSTRUCTION CONTRACT****ITEM:** 5-C (continued)**DEPARTMENT:** University of Maryland College Park for Bowie State University**CONTRACT NO. & TITLE:** RFP No. 81501-E, Project No. D-970018, Site Development Project, Bowie State University, Bowie, Maryland**REMARKS:** (continued) fair and reasonable for the scope of work required. Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.**BOARD OF PUBLIC WORKS****THE ABOVE REFERENCED ITEM WAS:****APPROVED \*****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION***\* - Item approved 2-0. Comptroller Schaefer ABSTAINED.*

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

Contact Person: James Salt 301-445-1987

USM Rep: David Tarantino

**INFORMATION TECHNOLOGY****ITEM:** 6-IT**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06

**DESCRIPTION:** The selected vendors are to provide for the purchase and/or lease of microcomputer hardware, personal computers, laptops, servers and services for the University System of Maryland (USM) and the Maryland Educational Enterprise Consortium (MEEC). MEEC is an education consortium that includes the University System of Maryland and K through 16 education partners for the purpose of acquiring quality information technology products and services at the best prices possible. The combined volume of common technology needs offer significant purchasing leverage and discounts for the Maryland education community.

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**                      Technical Ranking      Financial Ranking      Overall Ranking

**Enterprise Tier**

ISmart, LLC 6679-H Santa Barbara Road Elkridge MD 21075	8	1	1
DISYS – Toshiba 4151 Lafayette Drive Suite 600 Chantilly, VA 20151	4	2	2
DISYS – HP 4151 Lafayette Drive Suite 600 Chantilly, VA 20151	6	4	3



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**PROPOSALS:** (continued)

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
Daly Computers, Inc. – IBM 22521 Gateway Center Drive Clarksburg, Maryland 20871	3	6	4
DISYS – HP 4151 Lafayette Drive Suite 600 Chantilly, VA 20151	7	5	5
Daly Computers, Inc. – HP 22521 Gateway Center Drive Clarksburg, Maryland 20871	2	8	6
Daly Computers, Inc. – Compaq 22521 Gateway Center Drive Clarksburg, Maryland 20871	1	10	7
DISYS – IBM 4151 Lafayette Drive Suite 600 Chantilly, VA 20151	5	9	8

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**PROPOSALS:** (continued)

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
Data Networks – Dell 309 International Circle Suite 120 Hunt Valley, Maryland 21030	9	7	9
Enable Systems – IBM 3700 Koppers Street Baltimore, Maryland 21227	11	3	10
Dell – Dell One Dell Way Round Rock, Texas 78682	10	11	11
<b><u>Middle Tier</u></b>			
Daly Computers, Inc. – Micro 22521 Gateway Center Drive Clarksburg, Maryland 20871	1	3	1
Gateway 610 Gateway Drive North Sioux City, SD 57049	2	1	2
Mid-Atlantic Computer – Acer 1045 Taylor Avenue Suite 207 Baltimore, Maryland 21286	3	2	3

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**PROPOSALS:** (continued)

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
<b><u>Specialty Tier</u></b>			
GE Bloc – Premio 44014 Cheltenham Avenue Ashburn, VA 20147	2	1	1
Multimax, Inc. 1441 McCormick Drive Largo, Maryland 20774	1	2	2
NCS Technologies – NCS 109 Executive Drive Sterling, Virginia 20166	3	3	3
Graymar Business– Graymar 69 W. Timonium Rd. Timonium, MD 21093	4	4	4



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**PROPOSALS:** (continued)

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
<b><u>Leasing</u></b>			
Daly Computers Inc.– Compaq 22521 Gateway Center Drive Clarksburg, Maryland 20871	4	2	1
ISmart, LLC 6679-H Santa Barbara Road Elkridge MD 21075	1	3	2
GE Bloc – Premio 44014 Cheltenham Avenue Ashburn, VA 20147	6	1	3
Daly Computers, Inc. – Micron 22521 Gateway Center Drive Clarksburg, Maryland 20871	2	4	4
Daly Computers, Inc.– IBM 22521 Gateway Center Drive Clarksburg, Maryland 20871	3	5	5
Gateway 610 Gateway Drive North Sioux City, SD 57049	5	6	6

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**AWARD:**

Daly Computers, Inc. \*

Clarksburg, Maryland 20871

Data Networks

Hunt Valley, Maryland 21030

Dell

Round Rock, Texas 78682

Digital Intelligence Systems Corporation (DISYS) \*

Chantilly, VA 20151

Enable Systems

Baltimore, Maryland 21227

Gateway

North Sioux City, SD 57049

Government and Education Bloc (GE Bloc)

Ashburn, VA 20147

Graymar Business Solutions, Inc.

Timonium, MD 21093

ISmart, LLC

Elkridge MD 21075

Mid-Atlantic Computer Services

Baltimore, Maryland 21286

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**AWARD:** (continued)

Multimax Inc.	*
Largo, Maryland 20774	

NCS Technologies	*
Sterling, Virginia 20166	

**AMOUNT:** Estimated \$195,099,075 over three (3) years with two (2) one (1) year renewals of \$61,558,055 and \$68,914,356. There are no commitments within this contract requiring participants to purchase off of this contract.

\* These vendors are Maryland certified MBE firms and represent 33% of the awards made under this procurement

**TERM OF CONTRACT:** The term of this contract will be from May 8, 2002 through May 7, 2005 ( 3years) with the University reserving the right at its sole option to exercise two (2) one (1) year renewals. The total duration of this contract shall not exceed five (5) years.**PERFORMANCE BOND:** Not Required**FUND SOURCE:** R23B23 (Current Unrestricted Funds)**REMARKS:** The sources of funds for this contract will be the operating budgets of each of the MEEC partners participating in this procurement. This contract is not a commitment to purchase. It is a vehicle by which MEEC partners may purchase and/or lease microcomputer equipment and services made available through this contract. Potential purchases that could be made over a five-year period were estimated in the RFP to aid prospective vendors in preparing a response to the RFP. Potential purchases is estimated to be \$325,571,486. This number may vary depending on the number of participating institutions and the amount of product and services purchased.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06

**REMARKS:** (continued) At the request of the University System of Maryland Office the USM Service Center located at Bowie State University released an RFP soliciting competitive proposals for microcomputer hardware, PCs, laptops, servers and services. One hundred and thirty-nine (139) companies requested the solicitation. Fifty (50) responses were received of which thirty-three (33) were deemed susceptible of award. In compliance with the specifications of the RFP, multiple vendors were selected within each product tier to provide for the procurement and/or lease of microcomputer hardware, PCs, laptops, servers and services.

Technical proposals were evaluated by an evaluation committee. Each committee member reviewed the proposals and assigned a point value to each proposal. These point values were summed and averaged to reflect a consensus of the committee members. The committee then evaluated the financial proposals and ranked them from the lowest to highest total cost. The lowest cost proposals received all points possible for the financial evaluation. The remaining proposals received a percentage of the financial points based on their cost. The financial ranking and the corresponding technical ranking were combined to determine a final ranking for each proposal. The technical merit had a greater weight than price. The proposals were chosen based on the highest rated proposals that would best serve the interests of the University, the University System of Maryland, the State of Maryland and the Maryland Education Enterprise Consortium

**The Office of the State Comptroller has verified, under Control No's. 02-0783-111 (ISmart), 02-0784-1011 (DISYS), 02-0785-1111(Daly Computers), 02-0786-1111 (Data Networks), 02-0787-1112 (Enable Systems), 02-0788-1111 (Dell), 02-0789-1111 (Gateway), 02-0789-1111 (Mid Atlantic), 02-0791-1111 (Multimax), 02-0792-1111 (NCS Technologies), 02-0793-1111 (Graymar), 02-0797-0000 (GE Bloc), that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations.**

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

May 8, 2002

**GENERAL MISCELLANEOUS:****ITEM:** 6-IT (continued)**DEPARTMENT:** Bowie State University / University System of Maryland Service Center for the Maryland Educational Enterprise Consortium**CONTRACT NO. & TITLE:** RFP # USMSC 2001-06**REMARKS:** (continued) Verification has also been obtained from the Comptroller's office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The recommended proposers for award are resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

Greg Pecoraro (410) 865-1125

BPW -- 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International  
Airport (BWI)

CONTRACT NO. & TITLE: MAA-CO-01-017  
Remote Aircraft Parking at BWI  
ADPICS NO. MAACO01017

DESCRIPTION: This contract provides for construction of an aircraft/parking apron located near Concourses D&E. The apron will accommodate up to four (4) aircraft to be utilized primarily for parking of aircraft overnight in preparation for early morning departures. The specific work includes demolition of the existing electrical conduit, excavation, installing taxiway edge lights, and installing a new drainage systems to include new pipes and oil water separators, concrete paving and pavement markings.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Reliable Contracting Company  
Millersville, MD

- This Contract was advertised in the Maryland Contract Weekly, The Baltimore Sun, and the Baltimore Times.
- The Notice to Contractors was sent to seven (7) minority organizations and five (5) construction industry clearinghouses.
- Fourteen (14) contractors, eleven (11) of which were Maryland firms, purchased plans and specifications. Copies of the plans and specifications were sent to five (5) minority organizations.

CONTINUED



ITEM: 1-C  
Continued

BPW - 04/10/02

- 20% of the work will be performed by MDOT-certified MBE firms. The sub-goals are: 5% African American Owned firms and 2% Women Owned Firms.

AMOUNT:

\$2,077,971.50

A Performance Bond, of 100% of the award amount, exists for this Contract.

FUND SOURCE:

100% Passenger Facility Charge Revenue

Appropriation Code: 29.09.00.03

Object/Subject: 14.55

Title of Program: Airport Facilities  
Capital Equipment

BIDS:

Reliable Contracting Company Millersville, MD	\$2,077,971.50
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Cherry Hill Construction Company Jessup, MD	\$2,143,524.00
--	----------------

Allan A. Myers Company Worcester, PA	\$2,214,713.53
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Corman Construction Annapolis Junction, MD	\$2,274,856.50
---	----------------

P. Flanigan & Sons Baltimore, MD	\$2,424,386.00
-------------------------------------	----------------

REMARKS:

Provisions of overnight aircraft parking is critical to the continued expansion of air service at BWI. Convenient overnight parking is currently at capacity.

The contract duration for this project is 120 calendar days. The Engineer's estimate for this project is \$2,249,039.00.

CONTINUED

ITEM: 1-C  
Continued

BPW - 04/10/02

"The Office of the State Comptroller has verified, under Control No. 02-0580-111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised.**"

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Board of Public Works Action. The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW – 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION: Fairfield Marine Terminal

CONTRACT NO. & TITLE: 501827B  
New Breasting Dolphins @ Pier 4  
ADPICS NO. P501827B

DESCRIPTION: This contract consists of the construction of three (3) new steel pile supported concrete breasting dolphins and enlargement of the existing land dolphin #12 using steel piles and concrete cap. The breasting dolphins are to be incorporated into the existing Pier #4 at the Fairfield Marine Terminal. Also included is the demolition work involved to construct the breasting dolphins and electrical work involved to provide underground and pier supported conduits and lights from the existing PIO Building to the existing mooring dolphin off the end of the existing pier.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: McLean Contracting Company  
Glen Burnie, MD

- This Solicitation was Advertised in the Maryland Contract Weekly, the Daily Record and the MPA Web Page.
- Five (5) Minority Associations were sent Notices and information on the contract. Ten (10) Maryland contractors were solicited with Notice To Contractors.
- Sixteen (16) bid packages were distributed, ten (10) were Maryland Firms.
- 25% of the work will be performed by an MDOT Certified MBE firm with a sub-goal of 7% participation by firms classified as African American-owned firms and a sub-goal of 10% participation by firms classified by Women-owned firms.

CONTINUED



ITEM: 2-C  
Continued

BPW – 05/08/02

AMOUNT: \$1,811,100.00

A Performance and Payment Bond for 100% of the award amount, exists for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002

Object/Subobject: 14 / 32

Title of Program: Port Facilities & Capital Equipment

BIDS:

McLean Contracting Company \$1,811,100.00  
Glen Burnie, MD

Martin G. Imbach, Inc. \$2,228,340.00  
Baltimore, MD

Marine Technology, Inc. \$3,218,213.07  
Baltimore, MD

REMARKS: The Engineer's Estimate for this work was \$2,162,751.00. Contract duration is one hundred sixty five (165) Work Days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 02-0599-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland"

The contractor is a resident business under guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW – 05/08/02  
**REVISED**

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION: All Terminals

CONTRACT NO. & TITLE: 502910  
Agency-Wide Miscellaneous Crane Painting  
ADPICS NO. P502910

DESCRIPTION: This contract consists of miscellaneous painting work including surface preparation for Container/Revolving Cranes for the Maryland Port Administration.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: John B. Conomos, Inc.  
Bridgeville, PA

- This Solicitation was Advertised in the Maryland Contract Weekly, the Daily Record and the MPA Web Page.
- Five (5) Minority Associations were sent Notices and information on the contract. Fifteen (15) Maryland contractors were solicited with Notice To Contractors.
- Twenty three (23) bid packages were distributed, eighteen (18) were Maryland Firms.
- 15% of the work will be performed by an MDOT Certified MBE firm.

AMOUNT: \$400,000.00

A Performance and Payment Bond, for 100% of the award amount, exists for this contract.

ITEM: 3-C  
Continued

BPW – 05/08/02  
**REVISED**

FUND SOURCE:

100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002  
Object/Subobject: 14 / 32  
Title of Program: Port Facilities &  
Capital Equipment

BIDS:

LABOR RATES FOR BID PURPOSE:

John B. Conomos, Inc. Bridgeville, PA	\$151,488.20
K&K Painting, Inc. Baltimore, MD	\$153,600.00
E. G. Painting Co. Essex, MD	\$155,300.00
Seaway Coatings, Inc. Baltimore, MD	\$193,200.00
Paint City Contractors, Inc. Baltimore, MD	\$198,136.00
O. T. Neighoff & Sons, Inc. Glen Burnie, MD	\$209,000.00

The bid was awarded based on the lowest Total Man-Hour Bid Amount. See remarks.

REMARKS: The Engineer's Estimate for this work was \$400,000.00. Contract duration is based on individual task assignments until the budget amount is depleted.

The bid award is based on the lowest total bid for man-hours of work established within the contract. The cost for materials, equipment, subcontractors, mobilization/demobilization, bonds and insurance is the remaining amount after subtracting the total bid of the man-hours from the \$400,000.00 contract budget amount.



ITEM: 3-C  
Continued

BPW – 05/08/02  
**REVISED**

“The Office of the State Comptroller has verified under Control No. 02-0645-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland”

The contractor **is not a** resident business under guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW -- 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0213-0340  
 Massey/Centreville Freight Rail Line  
 Rehabilitation and Repair of Bridges in Queen  
 Anne's County, MD  
 ADPICS NO. T02130340

DESCRIPTION: This Contract is for the repair of three (3) bridges on the Massey/Centreville Freight Rail Line. The work includes debris removal, stream bed excavation, furnish and install ballast, concrete rehabilitation, adjust rail alignment, clean rust and paint structural steel, repair steel structures, install ballast retaining walls, replace wood ties and timbercross bracing members, and damp proof and seal joints.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Pioneer Contracting Company  
 Odenton, MD

- This Solicitation was advertised in the Maryland Contract Weekly.
- Thirteen (13) firms were sent bid packages, nine (9) were Maryland firms. Four (4) bids were received.
- 15% of the work will be performed by an MDOT Certified MBE firm.

AMOUNT: \$506,040.00

A Performance Bond, for 100% of the award, exists for this contract.

CONTINUED

ITEM: 4-C  
Continued

BPW - 05/08/02

FUND SOURCE:

100% Special Funds Budgeted to MTA

Appropriation Code: J05H0105  
Object/Subobject: 14.82  
Title of Program: Facilities & Capital  
Equipment

BIDS:

Pioneer Contracting Company Odenton, MD	\$506,040.00
Guardrails etc., Inc. Odenton, MD	\$569,660.00
George & Lynch, Inc. New Castle, DE	\$609,741.00
Allied Contractors, Inc. Baltimore, MD	\$850,625.00

REMARKS: The engineer's estimate for this contract was \$469,380.00. Contract duration is 240 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-2599-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Greg Pecoraro (410) 865-1125

BPW – 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 5-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE:

T-0213-0540

Taneytown/Walkersville/Frederick Freight  
Rail Line Rehabilitation and Repair of  
Bridges in Frederick & Carroll Counties  
ADPICS NO. T02130540

DESCRIPTION:

This Contract is for the repair of four (4) bridges on the Taneytown/Walkersville/Frederick Freight Rail Line. The work includes repairing voids in concrete, repairing mortar joints and stone masonry, replacing steel struts, repairs to steel structures, replacing anchor bolts, realigning expansion bearings, replacing structural timber ties, bracing and tie plates, replacing timber walkways, shoring wingwalls with tiebacks, installing posting and advanced posting signs, and installing a replacement timber stringer.

PROCUREMENT METHOD:

**Competitive Sealed Bidding**

AWARD:

Guardrails Etc., Inc.  
Baltimore, MD

- This Solicitation was advertised in the Maryland Contract Weekly.
- Seventeen (17) firms were sent bid packages, fourteen (14) were Maryland firms, four (4) bids were received.
- 15% of the work will be performed by an MDOT Certified MBE firm.

CONTINUED

ITEM: 5-C  
Continued

BPW - 05/08/02

AMOUNT: \$1,326,444.00

A Performance Bond, for 100% of the award, exists for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

Appropriation Code: J05H0105  
Object/Subobject: 14.82  
Title of Program: Facilities & Capital Equipment

BIDS:

Guardrails Etc., Inc. Baltimore, MD	\$1,326,444.00
--	----------------

Pioneer Contracting Company Odenton, MD	\$1,555,600.00
--	----------------

Allied Contractors, Inc. Baltimore, MD	\$1,839,154.00
---	----------------

The Whiting-Turner Contracting Company Baltimore, MD	\$1,875,132.00
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REMARKS: The engineer's estimate for this contract was \$1,214,254.00. Contract duration is 365 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-2599-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 5-C  
Continued

BPW - 05/08/02

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Greg Pecoraro (410) 865-1125

BPW - 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 6-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0213-0640  
Westminster/Cedarhurst Freight Rail Line  
Rehabilitation and Repair of Bridges in Carroll  
County  
ADPICS NO. T02130640

DESCRIPTION: This contract is for the repair of seven (7) bridges on the Westminster/Cedarhurst Freight Rail Line. The work includes debris removal, scour protection, adjustment of rail alignment, furnishing and installing ballast, repairs to steel structures and realignment of shifted stringers.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Guardrails Etc., Inc.  
Baltimore, MD

- This Solicitation was advertised in the Maryland Contract Weekly
- Fifteen (15) firms were sent bid packages, twelve (12) were Maryland firms. Two (2) bids were received.
- 15% of the work will be performed by an MDOT Certified MBE Firm.

AMOUNT: \$240,263.00

A Performance Bond, for 100% of the award, exists for this contract.

CONTINUED

ITEM: 6-C  
Continued

BPW - 05/08/02

FUND SOURCE:

100% Special Funds Budgeted to MTA

Appropriation Code: J05H0105  
Object/Subobject: 14.82  
Title of Program: Facilities & Capital  
Equipment

BIDS:

Guardrails Etc., Inc. \$240,263.00  
Baltimore, MD

The Whiting-Turner Contracting Company \$261,096.00  
Baltimore, MD

REMARKS: The engineer's estimate for this contract was \$223,298.00. Contract duration is 240 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-2598-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW -- 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: 20131135  
Elevator Control Replacement

DESCRIPTION: This is a three (3) month contract to replace parts on two elevators located at the Fairfield and Canton Buildings - Baltimore Harbor Tunnel. These elevators have been in operation since 1958 and several parts need to be replaced.

PROCUREMENT METHOD: **Competitive Sealed Bidding**  
(One Bid Received)

AWARD: GC Jones Elevator Company  
Forestville, MD

- The Solicitation was advertised in the Contract Weekly, The Baltimore Sun, Afro-American, and the MdTA web page.
- In addition seventeen (17) vendors that had expressed interest were sent the bid package.
- 100% of the work will be performed by an MDOT Certified MBE firm.

AMOUNT: \$125,417.54

FUND SOURCE: 100% Toll Revenues

Appropriation Code: 29.10.02.01  
Object/Subobject: 14 x 99  
Title of Program: MdTA CIP / M&O  
Accounts

CONTINUED



ITEM: 7-M  
Continued

BPW -- 05/08/02

REMARKS:

Several doors are worn to the point where they do not close properly in order to activate safety latch. Occasionally, the relays in the control console do not make good electrical contact thus preventing operation. The cab, tracks and motor are still in good condition. It is to our advantage that we have it repaired rather than replaced.

These vendors were contacted for reasons why they did not bid and responded with a variety of reasons.

GC Jones Elevator Company is a MDOT Certified MBE firm.

"The Office of the State Comptroller has verified under Control No. 02-0936-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 8-M-MOD

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT) and  
Seagirt Marine Terminal (SMT)

CONTRACT NO. & TITLE: 200005-S  
Janitorial Services for DMT & SMT  
ADPICS NO. P020011

ORIGINAL CONTRACT APPROVAL: Item # 17-M, DOT Agenda 11/10/99  
(Preference Provider)

CONTRACTOR: Alliance, Inc.  
Baltimore, MD

MODIFICATION: MPA requests approval for funds for Renewal Option No #2 to exercise  
the second of two (2) one-year extension options. The contract provides  
janitorial services for DMT & SMT.

AMOUNT: \$275,924.89

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03/D0001  
Object/Subobject: 08/0813  
Title of Program: Port Operations

ORIGINAL CONTRACT AMOUNT: \$261,753.00

REVISED CONTRACT AMOUNT: \$808,328.89

PERCENTAGE INCREASE: 103.4% (Renewal #2)  
208.8% (Overall)

CONTINUED

230

ITEM: 8-M-MOD  
Continued

BPW - 05/08/02

REMARKS: This is a request for approval of funds to exercise the final one-year extension option for Contract #200005-S. This contract provides janitorial services for the DMT and SMT.

Contract was procured in accordance with COMAR 21.11.05 and awarded to a Certified Sheltered Workshop.

The price of this extension option is adjusted for inflation (3.4% increase) as specified in the contract and has been certified, as fair market value, by the Pricing and Selection Committee for Rehabilitation and Employment Programs.

"The Office of the State Comptroller has verified, under Control Number 02-0731-0110, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95. **Revised.**

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Greg Pecoraro (410) 865-1125

BPW – 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Equipment)

ITEM: 9-E-MOD

MARYLAND TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: T-8000-0073  
Procurement of Twelve (12), Thirty (30)  
Foot Low Floor Transit Coaches  
ADPICS NO. T80000073

ORIGINAL CONTRACT APPROVED: Item 8-E, DOT Agenda 7/11/01

CONTRACTOR: American Bus Sales and Service  
Annapolis, MD

MODIFICATION: Provide a Price Adjustment to offset the MTA specified upgrade of the  
radio system on the twelve (12), thirty (30) foot low floor transit  
coaches.

AMOUNT: \$87,468.00

FUND SOURCE: 100% State

Appropriation Code: J05 H0105  
Object/Subobject: 14/45  
Title of Program Facilities and Capital  
Equipment

ORIGINAL CONTRACT AMOUNT: \$3,283,152.00

REVISED CONTRACT AMOUNT: \$3,341,884.00

PERCENTAGE INCREASE: 2.7% (C.O. #2)  
1.8% (Overall)

CONTINUED

ITEM: 9-E-MOD  
Continued

BPW—05/08/02

REMARKS: The MTA requested the Contractor upgrade the radio system that was originally bid in the contract. This upgrade provided a system that enabled the MTA to add a vehicle locator system to each coach. The upgrade resulted in an additional cost of \$7,289.00 per transit coach for a total of \$87,468.00 for the twelve (12) low floor transit coaches modified.

"The Office of the State Comptroller has verified under Control No. 02-0675-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification had also been obtained from the Comptroller's Office, or payment of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

This Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 05/08/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM: 10-RP

MARYLAND PORT ADMINISTRATION:

Renewal and Amendment of The Hawkins Point Payment in Lieu of Taxes (PILOT)

PROPERTY OWNER:

Maryland Port Administration (MPA)

PROPERTY:  $\pm$  23.3 acres of leaseable land continuing improvements and  $\pm$  88.8 acres of unimproved land which is composed of wetlands and an environmentally controlled site, all located in Baltimore City in an area known as Hawkins Point just north of the Key Bridge.

REMARKS: MPA has negotiated with the City of Baltimore to renew and amend an existing PILOT that the MPA pays to the City on The Property known as the Hawkins Point Marine Terminal.

On or about September 1, 1959 the Maryland Port Authority (now The Maryland Port Administration) acquired the aforementioned property for use as a Marine Terminal. At that time the Maryland Port Authority pursuant to Section 18 of Chapter 2 of the Laws of Maryland Extra Session 1956 (Article 62B, Section 18(b) of the Annotated Code of Maryland, 1957, Edition, - Now pursuant to the Transportation Article Section 6-308 of the Annotated Code of Maryland entered into a Payment in Lieu of Taxes Agreement (PILOT) with Baltimore City wherein the Authority was to pay to the City stated sums per year for a forty year period. The terms of that PILOT expired after 40 years on the date of September 1, 1999. Before that PILOT expired the Maryland Port Administration and Baltimore City agreed to renew and amend the PILOT subject to the approval of Maryland's Board of Public Works.

After negotiation and with both parties recognizing the changes in property values, rising tax rates and other factors, an agreement was reached wherein the PILOT would be renewed and amended as follows:

CONTINUED



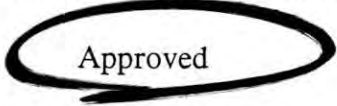
ITEM: 10-RP

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Continued

1. The PILOT would be renewed for a term of a ten (10) year period dating from September 1, 1999.
2. That Baltimore City would be paid \$25,000.00 per year as the base amount of this 10-year PILOT with said base sum being increased by 3% percent on July 1, 2002, July 1, 2007 and July 1, 2010. Such payments to be due on or before September 30 of each calendar year.
3. That the Renewal and Amendment of the original PILOT is to be subject to the approval of The Mayor and City Council of Baltimore City, The Maryland Port Administration, the Maryland Department of Transportation and the Maryland Board of Public Works.

---

Board of Public Works Action - The above-referenced Item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

235

Greg Pecoraro (410) 865-1125

BPW – 05/08/02  
**REVISED**

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM: 11-RP

MARYLAND PORT ADMINISTRATION:

Ground Rent Redemption at MPA's North  
Locust Point Marine Terminal

PROPERTY OWNER:

Maryland Port Administration (MPA)

PROPERTY:

Some irredeemable ground rents to be redeemed by Agreements between  
MPA and Ground Rent Owners.

REMARKS:

In about 1872 some sixteen (16) irredeemable ground rents were created in an area now known as MPA's North Locust Point Marine Terminal situated off Fort Avenue in Baltimore City. The CSX Railroad owned the marine terminal property but such property was leased to the MPA for a 40-year period. In that lease the MPA had an option to purchase the property which the MPA exercised on July 2, 2001. As the new owner of the property, the MPA took over the responsibility of paying these ground rents formerly paid by the CSX Railroad.

In an attempt to clear the Marine Terminal property of these ground rents the MPA has negotiated an agreement to redeem them at a fixed rate as prescribed in the Real Property Article Section 8-110 (b)(1)(iii) of Maryland's Annotated Code.

The purpose of this ground rent reduction is to mitigate against ground rent liens on the Marine Terminal property - to reduce administrative costs in paying these ground rents at times and at places prescribed in the ground rent leases - and to otherwise facilitate the aforementioned property as a Marine Terminal. Attached is a listing of the Ground Rents being redeemed and the amounts needed for this redemption process.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

## 11-RP ATTACHMENT

Maryland Port Administration North Locust Point Ground Rent Redemption			
Lessor		Annual Rent	Redemption Value
William Bathhurst		\$ 752.00	\$ 12,528.32
Irving L. Becker		752.00	12,528.32
Stanley Goldberg		188.00	3,132.08
University of Georgia		188.00	3,132.08
S. Bonsai White		376.00	6,264.16
Virginia W. Kelly		940.00	15,660.40
Elinor R. Riggs		470.00	7,830.20
Thomas H.G. Balliere, Jr.		313.32	5,219.91
Marian B. Daly		156.66	2,609.96
Joseph L. Woods, Jr.		300.00	4,998.00
William H. Woods		300.00	4,998.00
Baltimore Life Insurance		630.00	10,495.80
Devera Gilden		1,260.00	20,991.60
Lori A. Harris		600.00	9,996.00
Robert D. Molloy		740.25	12,332.57
The Helfrich Land Trust		740.25	12,332.57
Total		\$8,706.48	\$ 145,049.96
Note: Lessor's final rent payment will be added to the redemption value.			



Greg Pecoraro (410) 865-1125

BPW -- 05/08/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAGENERAL/MISCELLANEOUS CONTRACTITEM: 12-GMMARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-1015  
Lease of Buses to Ocean City

DESCRIPTION: Temporary lease of six (6) 60-foot articulated coaches (buses) to Ocean City, MD. These buses are provided by MTA to supplement their fleet to accommodate high summer patronage.

LESSEE: Town of Ocean City, MD

AMOUNT: \$1.00

PERIOD OF LEASE: May 20, 2002 to September 6, 2002

REMARKS: Authority for Lease is found in Section 7-204 of the Transportation Article. Lessee is responsible for maintenance, repairs, insurance and operation.

---

Board of Public Works Action - the above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large, stylized "S" and "M".

Sheila C. McDonald  
Executive Secretary

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