

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

JUNE 30, 1982

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 30, 1982

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland, on Wednesday, June 30, 1982.

Those present:

Honorable Harry Hughes, Governor  
Honorable Louis L. Goldstein, Comptroller  
Honorable William S. James, State Treasurer

Also attending the meeting were:

J. Max Millstone, Secretary, Department of General Services  
H. Louis Stettler III, Secretary, Department of Budget and Fiscal Planning  
Constance Lieder, Secretary, Department of State Planning  
Lowell K. Bridwell, Secretary, Department of Transportation  
Fred Eskew, Assistant Secretary, Department of Natural Resources

CONSTRUCTION:

The Board was advised by Mr. Millstone that in all of the items submitted and recommended to the Board by the Department of General Services where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1970	General Construction Loan of 1977
General Construction Loan of 1972	General Construction Loan of 1978
General Construction Loan of 1973	General Construction Loan of 1979
General Construction Loan of 1974	General Construction Loan of 1980
General Construction Loan of 1975	General Construction Loan of 1981
General Construction Loan of 1976	General Construction Loan of 1982

that full regard was given to the provisions of the Acts of each of the following Laws and the Amendments thereto pertaining to the above construction loans.

Chapter 101 of the Acts of 1970, and as amended in 1974  
Chapter 179 of the Acts of 1972, and as amended in 1974, 1975, 1976, 1977, 1978, 1979 and 1980  
Chapter 289 of the Acts of 1974, and as amended in 1975, 1976, 1977 1978 and 1982  
Chapter 886 of the Acts of 1975, and as amended in 1976, 1977, 1978, 1979, 1980, 1981 and 1982  
Chapter 914 of the Acts of 1976, and as amended in 1977, 1978, 1980 and 1982  
Chapter 671 of the Acts of 1977, and as amended in 1978, 1979, 1980, 1981, and 1982  
Chapter 795 of the Acts of 1978, and as amended in 1979  
Chapter 420 of the Acts of 1979, and as amended in 1981 and 1982  
Chapter 693 of the Acts of 1980, and as amended in 1981 and 1982  
Chapter 724 of the Acts of 1981, and as amended in 1982  
Chapter 520 of the Acts of 1982

the significant section in point reading as follows:

"Except as otherwise provided in this Act, no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual terms in this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Millstone that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with the equipment for which the aforementioned bond issue funds were provided.

Mr. Millstone advised the Board of the Provisions of Section 9 of:

Chapter 101 of the Acts of 1970  
Chapter 179 of the Acts of 1972  
Chapter 195 of the Acts of 1973  
Chapter 289 of the Acts of 1974  
Chapter 886 of the Acts of 1975;

Section 7 of:

Chapter 914 of the Acts of 1976  
Chapter 671 of the Acts of 1977; and

Section 8 of:

Chapter 795 of the Acts of 1978  
Chapter 420 of the Acts of 1979  
Chapter 693 of the Acts of 1980  
Chapter 724 of the Acts of 1981  
Chapter 520 of the Acts of 1982, as follows:

"Where federal funds may be available to help accomplish any specific projects in this Act, the using department or agency shall seek the allocation of such federal funds to apply to the cost of the particular project. In seeking approval of the Board of Public Works for award of a contract under a specific appropriation under this Act, the using department or agency shall formally advise the Board of Public Works that efforts have been made through proper administrative procedures to obtain such federal funds, and the reason, if any, why federal funds were not obtained. Availability of federal funds where allocated is intended to defray the cost of the approved project, not expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in this Act if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources."

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

1. BOARD OF PUBLIC WORKS:

Submission of the Procurement Agency Activity Report by the Department of Budget and Fiscal Planning for the month of May, 1982 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

2. BOARD OF PUBLIC WORKS:

Submission of the Procurement Agency Activity Report by the Department of General Services for the month of May, 1982 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

3. BOARD OF PUBLIC WORKS:

Submission of the Procurement Agency Activity Report by the Department of Transportation for the month of May, 1982 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

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Board of Public Works Action:      The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

4. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE SUBSTANTIAL PUBLIC INTEREST EXHIBITED THEREIN. IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 4, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

80-082(R)

Town of Chestertown - a request to revise license issued March 5, 1980 to construct a 555-foot long 5-sectional bulkhead extending a maximum of 70 feet channelward of the mean high water line; to backfill about 6,000 square feet of vegetated and open-water wetlands with about 1800 cubic yards of landsource borrow; to emplace stone riprap against a 70-foot section of proposed bulkhead; to establish 14,000 square feet of vegetated tidal wetlands by excavating upland; and to connect the established wetlands area with Chester River by excavation of a 120-foot long by 10-foot wide ditch through vegetated wetlands - on Chester River at Chestertown, Kent County.

Application received July 27, 1979 - Hearing held September 28, 1979 - DNR Addendum approving revised works as above described received June 11, 1982.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

5. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE INCLUSION OF A RECOMMENDATION FOR THE ASSESSMENT OF COMPENSATION. IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

81-017

Wiley Manufacturing Company - to construct a 250-foot long stone or broken concrete break-water with 25-foot base width; to construct 525 linear feet of steel bulkhead with a 160-foot long return within 160 feet channelward of the mean high water line; to backfill 1.93 acres of open water State wetlands with 45,560 cubic yards of landsource material (Site #1); to construct 71 linear feet of steel bulkhead with a 60-foot long return within 60 feet channelward of the mean high water line and an existing concrete bulkhead; to backfill 0.10 acres of open-water State wetlands with 1733 cubic yards of landsource material (Site #3) - Susquehanna River at Port Deposit, Cecil County.

Application received May 16, 1980 - Hearing held July 21, 1980 - DNR Report and Recommendations approving works as above described received June 9, 1982.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

With Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

6. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for a wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE MAGNITUDE OF THE PROJECT EXHIBITED THEREIN. IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

82-218

Hobelmann Port Services, Inc. - to construct a 330-foot long steel sheet pile bulkhead with 70 and 40-foot long return walls within a maximum of 20 feet outboard of an existing bulkhead; the bulkhead alignment described above is proposed for structural reasons and not for accomplishing the creation of fastland; said bulkhead alignment is considered reasonable because of the existing timber structures at the site and the engineering difficulties associated in working around them; to backfill the bulkhead with approximately 5000 cubic yards of sand and gravel; to dredge a variable 150 to 200-foot wide by 760 to 970-foot long ship berthing area outboard of the proposed bulkhead, to a depth of 30 feet below mean low water; and to deposit approximately 80,000 cubic yards of dredged material at the Hawkins Point deposition area - Patapsco River near the end of Chesapeake Avenue in Fairfield, Baltimore City.

Application received December 8, 1981 - Hearing held January 19, 1982 - DNR Report and Recommendations approving works as above described received April 6, 1982.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

Without Discussion

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

7. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval in connection with the following application for wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE NECESSITY TO ISSUE AN EMERGENCY LICENSE PRIOR TO HOLDING OF A PUBLIC HEARING. PUBLIC HEARING TO BE HELD WITHIN THIRTY DAYS OF THE ISSUANCE OF THE EMERGENCY LICENSE, IN ACCORDANCE WITH SECTION 9-202, TITLE 9, 1978 CUMULATIVE SUPPLEMENT TO THE ANNOTATED CODE OF MARYLAND. It is recommended by the Board of Public Works' Hearing Officer that a license be granted as indicated below. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

82-390

Skip Meushaw - to construct a 50-foot long replacement bulkhead within a maximum of 25 feet channelward of the mean high water line; to backfill with approximately 400 cubic yards of landsource borrow - at property on Isle of Wight Bay at Edgewater Avenue in Ocean City, Worcester County.

Application received May 20, 1982 -  
Hearing to be held in July, 1982 -  
Recommendation of the Department of  
Natural Resources Administration to  
issued an emergency license received  
June 3, 1982.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

Without Discussion

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Formal approval in connection with the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 9, Natural Resources Article, Annotated Code of Maryland (1974). IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' HEARING OFFICER THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSING PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON AUGUST 6, 1975. This recommendation has been fully concurred with by the Water Resources Administration of the Department of Natural Resources.

82-255

Middle States Financial Corporation - to repair or replace in its existing alignment 2,250 linear feet of timber bulkhead bordering on Assawoman Bay; and to create three openings in this bulkhead for entrances to new lagoons - Assawoman Bay at the end of Edward Taylor Drive (120th Street), Worcester County.

Application received February 4, 1982 - Hearing held March 15, 1982 - DNR Report and Recommendations approving works as above described received May 18, 1982.

82-279

Philip F. & Joan G. Schaefer - to dredge a 25-foot wide by 130-foot long channel to 4 feet below mean low water; and to dredge immediately outboard and within 50 feet along 600 linear feet of existing and proposed bulkheads to 4 feet below mean low water - Bush River at Long Point Harbor, Harford County.

Application received February 23, 1982 - Hearing held April 14, 1982 - DNR Report and Recommendations approving works as above described received June 3, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-281

Yacht Maintenance Company, Inc. - to dredge a 150-foot long by 60-foot wide basin and a 115-foot long by 60-foot wide channel to 17 feet below mean low water; to accomodate a floating dry dock; to temporarily deposit approximately 5500 cubic yards of dredged material on adjacent upland prior to transport to a county landfill; and to provide for maintenance dredging for a 6 year period - Cambridge Creek in Cambridge, Dorchester County.

Application received February 25, 1982 - Hearing held April 15, 1982 - DNR Report and Recommendations approving works as above described received May 21, 1982.

82-293

Roger A. Hoffman - to maintenance dredge a 20-foot wide by 600-foot long area within a boat basin and channel to 3-foot depth below mean low water; to deposit approximately 800 cubic yards of dredged material on adjacent upland; and to provide for maintenance dredging for a 6 year period - Adjacent to Route 50 Bridge in West Ocean City, Worcester County.

Application received February 22, 1982 - Hearing held April 22, 1982 - DNR Report and Recommendations approving works as above described received May 21, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-315

Samuel S. & Pauline W. Carey - to construct a 40-foot long timber groin extending to 40 feet channelward of the mean high water line and an existing bulkhead - On Tangier Sound at Deal Island Shores, Somerset County.

Application received March 26, 1982 -  
Hearing held May 17, 1982 - DNR Report  
and Recommendations approving works as above  
described received May 21, 1982.

82-317

Joseph K. Ruark, Sr. - to obtain after-the-fact approval authorization for 173 feet of bulkhead within a maximum of 4 feet channelward of the mean high water line; and to backfill along fastland and at the base of the bulkhead with approximately 15 cubic yards of bank run material - Muddy Hook Cove at Hoopersville on Middle Hooper Island, Dorchester County.

Application received April 2, 1982 -  
Hearing held May 19, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 11, 1982.

82-319

David A. Bramble - to emplace three stone groins extending to 35 feet channelward of the mean high water line and with a top width of 5 feet - Chesapeake Bay at Tolchester Beach, Kent County.

Application received March 24, 1982 -  
Hearing held May 20, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:(Continued)

82-320

G. Elmer Leary - to maintenance dredge two 43-foot long by 16-foot wide travel lift slips to 5-foot depth below mean low water; to deposit approximately 170 cubic yards of dredged material on adjacent upland; and to provide for maintenance dredging for a six-year period - Rock Hall Harbor at Hawthorne Rd in Rock Hall, Kent County.

Application received March 22, 1982 - Hearing held May 20, 1982 - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-323

Gunston School, Inc. - to construct a 600-foot long timber bulkhead within a maximum of 10 feet channelward of the mean high water line; to construct two timber return walls a maximum length of 15 feet each; and to backfill with approximately 1330 cubic yards of landsource borrow - Corsica River near Centerville, Queen Anne's County.

Application received April 12, 1982 - Hearing held May 20, 1982 - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-325

St. Mary's Commission - to emplace 400 linear feet of stone revetment within a maximum of 23 feet channelward of the mean high water line - Chancellor's Point Natural History Area near St. Mary's City, St. Mary's County.

Application received April 12, 1982 - Hearing held May 24, 1982 - DNR Report and Recommendations approving works as above described received June 11, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-326

William & Nadine White - to construct a 168-foot long concrete seawall with a 24-foot long return within a maximum of 20 feet channelward of the mean high water line; to backfill the seawall with bankrun material; and to construct 48, 32, and two 12-foot long groins - Chesapeake Bay at Drum Point, Calvert County.

Application received March 15, 1982 -  
Hearing held May 24, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

82-328

Pine Grove Village Community Association Inc.-  
to maintenance dredge a 15-foot long by 10-  
foot wide area at the end of a boat ramp to  
a 4-foot depth at mean low water; and to  
deposit approximately 14 cubic yards of dredged  
material on upland - Rock Creek at Pine Grove  
Village, Anne Arundel County.

Application received April 14, 1982 -  
Hearing held May 25, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 3, 1982.

82-331

St. Mary's Church - to construct 660 feet of  
replacement bulkhead within a maximum of 3  
feet outboard of deteriorated bulkheads; and  
to backfill with approximately 348 cubic  
yards of landsource borrow - Spa Creek at  
Duke of Gloucester Street in Annapolis,  
Anne Arundel County.

Application received March 10, 1982 -  
Hearing held May 25, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 11, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-332

Annapolis City Marina - to dredge a 75-foot long by variable 25 to 45-foot wide area to 5-foot depth below mean low water; to remove approximately 600 cubic yards of dredged material to a WRA approved offsite upland disposal area, to refurbish existing piers and relocate certain mooring piles, and to provide for maintenance dredging for a six-year period - Spa Creek at Eastport in Annapolis, Anne Arundel County.

Application received March 22, 1982 -  
Hearing held May 25, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

82-333

Amberly Community Association - to dragline dredge 3 mooring areas (95-foot x 100-foot, 40-foot x 45-foot, 40-foot x 45-foot) to a depth of 5 feet below mean low water and to deposit approximately 700 cubic yards of dredged material on an approved upland site - Whitehall Creek, Anne Arundel County.

Application received March 15, 1982 -  
Hearing held May 25, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

82-335

Resort Developers of America - to construct an 80-foot timber bulkhead with batterpiles and a 5-foot return, to within one foot channelward of the mean high water line; and to backfill with approximately 40 cubic feet of landsource borrow - Unnamed Cove off Fenwick Ditch at Caine Woods in Ocean City, Worcester County."

Application received March 22, 1982 -  
Hearing held May 26, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-336

Charles J. Burger - to construct 95 feet of bulkhead within a maximum of 3 feet channelward of the mean high water line; to dredge a 10-foot wide by 30-foot long area adjacent to the bulkhead to a depth of 3 feet at mean low water; and to deposit approximately 30 cubic yards of dredged material landward of the proposed bulkhead-Fenwick Ditch at Caine Woods in Ocean City, Worcester County.

Application received April 8, 1982 -  
Hearing held May 26, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

82-338

State Of Maryland/ Department Of Natural Resources - to maintenance dredge by hydraulic pipeline dredge the 5,000 foot long Pleasure Island channel located between Pleasure Island and the mainland at the mouth of Back River to its authorized 6-foot depth and 100-foot width; to deposit approximately 15,000 cubic yards of dredged material in a 14 acre, upland diked containment area previously used for dredged material deposition; and to provide for maintenance dredging for a 6-year period - Pleasure Island boat channel at the mouth of Back River between Pleasure Island and the mainland, Baltimore County.

Application received May 13, 1982 -  
Hearing held May 27, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 9, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-339

Robert Harris - to fill and vegetatively stabilize 153 linear feet of eroding shoreline with approximately 94 cubic yards of clean sandy fill extending to 18 feet channelward of the mean high water line; and to emplace 3 short stone groins - Solitude Creek near Royal Oak, Talbot County.

Application received April 8, 1982 -  
Hearing held May 28, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 11, 1982.

82-340

Bradford E. Blake, Sr. - to fill and vegetatively stabilize 225 feet of eroding shore with approximately 151 cubic yards of sandy fill extending to a maximum of 28 feet channelward of the existing bank; and to emplace one 8-foot long and two 18-foot long stone groins - Harris Creek near Bozman, Talbot County.

Application received April 12, 1982 -  
Hearing held May 28, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 11, 1982.

82-341

Doreen B. Hamilton - to fill and vegetatively stabilize 600 feet of eroding shoreline with approximately 184 cubic yards of sandy fill extending to 11 feet channelward of the existing bank - Irish Creek at Deep Neck, Talbot County.

Application received April 12, 1982 -  
Hearing held May 28, 1982 - DNR Report  
and Recommendations approving works as above  
described received June 11, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-351

David L. Merkel - to emplace 55 linear feet of riprap revetment within 4 feet channelward of a deteriorating seawall; to emplace a 10 foot long riprap groin - On the Northeast River at Carpenter Point, Cecil County.

Application received April 29, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-353

Edwin B. Hoeck, Jr. - to construct a 50 foot long replacement bulkhead within 18 inches outboard of a deteriorating stone structure; to backfill with approximately 10 cubic yards of landsource borrow - On the Seneca Creek near Bowleys Quarters, Baltimore County.

Application received May 6, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-355

David S. Spain - to emplace 166 linear feet of stone revetment within a maximum of 10 feet channelward of the mean high water line - On Caulk Cove near Bozman, Talbot County.

Application received May 7, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-387

Charles Free - to construct a 100-foot long replacement bulkhead within a maximum of 18 inches outboard at a deteriorated bulkhead; and to backfill with approximately 50 cubic yards of bank run fill - Canoe Neck Creek near Abell, St. Mary's County.

Application received May 13, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

82-388

Joann Sammons - to construct 84 feet of replacement timber bulkhead within a maximum of 18 inches channelward of an existing bulkhead; and to backfill with approximately 10 cubic yards of landsource borrow - Back Creek near Elk Forest, Cecil County.

Application received April 15, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-389

Dorothy Smith & G.H. Walden - to construct a 50 foot long bulkhead within 18 inches outboard of a deteriorating bulkhead; to backfill with approximately 10 cubic yards of landsource borrow - On the Choptank River at Green Point near Secretary, Dorchester County.

Application received May 13, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-391

Judith Stoye - to emplace a 100 foot long gabion revetment within a maximum of 5 feet channelward of the mean high water line; to backfill with rock and landsource borrow - On the Chesapeake Bay near Tolchester Beach, Kent County.

Application received May 24, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-392

Town of Ocean City - to construct a 50 foot long steel pile bulkhead within 18 inches outboard of damaged bulkhead; to backfill with approximately 10 cubic yards of landsource borrow - At the western end of 3rd street in Ocean City, Worcester County.

Application received May 19, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 9, 1982.

82-393

Gordon S. Crouch - to construct 93 feet of replacement bulkhead within 18 inches outboard of a deteriorating bulkhead; to backfill with approximately 10 cubic yards of landsource borrow - On Little Creek near Dominion, Queen Anne's County.

Application received May 24, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:(Continued)

82-398

Gertrude Jorgensen - to construct 115 feet of replacement bulkhead within 18 inches outboard of a deteriorating bulkhead; to backfill with approximately 12 cubic yards of landsource borrow - On the Bohemia River near Town Point, Cecil County.

Application received June 1, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

82-399

Robert March - to construct a two-sectional, 68 foot long replacement bulkhead within a maximum of 6 feet channelward of the mean high water line and existing deteriorating bulkhead; to backfill with approximately 45 cubic yards of landsource borrow - On Bodkin Creek near Ventor, Anne Arundel County.

Application received May 26, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

82-401

Greg L. Romain - to emplace 100 linear feet of stone revetment within 5 feet channelward of the mean high water line - On Bringmans Cove off Island Creek near Oxford, Talbot County.

Application received May 21, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

8. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued)

82-404

Jan E. Vandegaer - to construct 90 linear feet of bulkhead with 15 foot long returns within a maximum of 5 feet channelward of the mean high water line; to backfill with approximately 100 cubic yards of landsource borrow - In Sillery Bay on the Magothy River, Anne Arundel.

Application received June 1, 1982 - No public hearing was held in accordance with Section 9-202, Title 9, Natural Resources Article - DNR Report and Recommendations approving works as above described received June 11, 1982.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

With Discussion

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

9. CAPITAL IMPROVEMENTS RETAINAGE FUND:

Submission of a request by the Miscellaneous Revenue Division of the Comptroller's Office, in accordance with Article 78A, Section 3A, of the Annotated Code of Maryland, that the \$1,142.03 cash remaining in in the Frigate Constellation Restoration Loan of 1974 be transferred to the Capital Improvements Retainage Fund (89.99.00).

The Frigate Constellation Restoration Loan of 1974 has been inactive for several years, and the U. S. Frigate Constellation Foundation agrees that the remaining funds should be reverted back to State funds. In accordance with Article 78A, Section 3A, whenever a project is considered completed and there remains excess cash, that cash should be transferred to the Capital Improvements Retainage Fund to be used to fund other Loan Authorizations.

(copy enclosed)

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Board of Public Works Action:      The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

10. DEPARTMENT OF NATURAL RESOURCES:  
(FLOOD MANAGEMENT GRANT PROGRAM)

Submission of a request by the Department of Natural Resources for approval from the Board of Public Works to negotiate with Baltimore County for the development of a technical study for the Gunpowder River. This technical study is a prerequisite to the development of a Flood Hazard Management Plan and subsequent participation in the Flood Management Grant Program (Subtitle 8-9A, Natural Resources Article).

This study would be funded by bond monies provided in Chapter 772 of the Acts of 1980 and in accordance with the Flood Hazard Management Act and the Flood Management Grant Program Policy adopted by the Board of Public Works on April 17, 1982.

The estimated cost to perform this study is \$285,000.00. Baltimore County proposes to contract to have this study performed. When the agreement between Baltimore County and the Department of Natural Resources is completed it will be presented to the Board of Public Works for its approval and encumbrance of funds.

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Board of Public Works Action:     The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u>		Without Discussion	

BOARD OF PUBLIC WORKS

JUNE 30, 1982

SECRETARY'S AGENDA

ITEM 11. DEPARTMENT OF NATURAL RESOURCES -  
MARYLAND ENVIRONMENTAL SERVICE

Submission of a request by the Maryland Environmental Service (MES) for approval of the Board of Public Works to use \$34,250 of the funds approved by the Board at its May 21, 1982 Meeting as Secretary's Agenda Item 12, page 22, Project 4 which was a grant in the amount of \$100,000 "... To MES in further developing sewage sludge composting using the product experimentally for improving soil's productivity and reclaiming State lands..."

The Board allocated \$420,421.21 from the Solid Waste Reclamation Loan of 1972 to MES on June 21, 1978 which was matched by Wicomico County for the construction and installation of the Seerdrum System (By Vickers of England) for solid waste processing at the County Landfill near Salisbury. Experience indicates that the facility has operated exceptionally well.

Since the Seerdrum System uses large quantities of water in the reduction of solid waste volume and the City of Salisbury is now experiencing serious liquid sludge disposal problems, MES in cooperation with Wicomico County and the City of Salisbury intends to substitute the liquid sludge for water, combining and processing both wastes to produce an organic compost. This should accomplish the following:

- \* Resource recovery of valuable soil amendments
- \* Solution of Salisbury's sludge management problems
- \* Enhancement of an expanded volume reduction program at the County Landfill
- \* Improved technology in waste management for the State

Estimated Project Costs.....\$34,250

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Board of Public Works Action: The above referenced item was:

- |                        |             |          |                    |
|------------------------|-------------|----------|--------------------|
| <u>Approved</u>        | Disapproved | Deferred | Withdrawn          |
| <u>With Discussion</u> |             |          | Without Discussion |

BOARD OF PUBLIC WORKS  
JUNE 30, 1982  
SECRETARY'S AGENDA

CONTRACT MODIFICATION (CONSTRUCTION)

ITEM 12.

DEPARTMENT OF NATURAL RESOURCES

Hawkins Point, Baltimore City

MARYLAND ENVIRONMENTAL SERVICE

CONTRACT NO. AND TITLE

MES Contract No. 82-03-12  
C.O. #2 Earthwork

DESCRIPTION

Removal of debris from construction site, additional washed stone required and, additional manholes needed.

PROCUREMENT METHOD

Emergency

CONTRACTOR

Ferguson Trenching Co., Inc., Annapolis, MD

MODIFICATION AMOUNT

\$92,673.10

FUND SOURCE

Secretary's Agenda Item 54, \$2.5 million approved by the Board of Public Works on December 2, 1981.

ORIGINAL CONTRACT AMOUNT

\$599,250.00 - February 26, 1982 - Emergency Declared

REVISED CONTRACT AMOUNT

\$697,654.78

PERCENTAGE INCREASE

15%

REMARKS

The original contract was awarded in February of 1982 on an emergency basis and Change Order #1 was approved by the Board of Public Works on June 9, 1982. Competitive bids were solicited and received from 11 firms. The Contractor was the lowest responsive bidder. Time is of the essence in the scheduling and completion of the Hawkins Point Facility. Any disruption in the construction would delay opening of the needed disposal facility for designated hazardous substances.

This modification is necessary to properly finish the construction of this site. Also, site conditions necessitated the additional manholes.

(copy enclosed)

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

13. DEPARTMENT OF NATURAL RESOURCES:  
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' approval to award a Construction Agreement with regard to the following shore erosion control project:

Project Number:	SEC 13-80
Project Name:	J. F. Battista, H. F. Darr, and Saunder's Point Citizens Association
Location:	On the Chesapeake Bay at Saunder's Point
County:	Anne Arundel
Document To Be Issued:	Construction Agreement
To Be Awarded To:	Bay Side Contractors
Contract Amount	\$62,292.00
Fund Sources:	SEC Revolving Loan Fund, 07-79.30.02.002.001 -- \$59,982.00 Property Owners Share Account, 07-79.30.001.001 -- \$ 2,310.00

---

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u>		Without Discussion	

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

14. DEPARTMENT OF NATURAL RESOURCES:  
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' approval to award a Construction Agreement with regard to the following shore erosion control project:

Project Number:	SEC 17-80
Project Name:	George Sachse
Location:	On the Chesapeake Bay at Sharps Point in Tanglewood
County:	Anne Arundel
Document To Be Issued:	Construction Agreement
To Be Awarded To:	Dev-Con Corporation
Contract Amount:	\$23,300.00
Fund Source:	SEC Revolving Loan Fund, 07-79.30.02.002.001

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Disapproved

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

16. DEPARTMENT OF NATURAL RESOURCES:  
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' concurrence with the action taken by the Department with regard to the following shore erosion control project. The Department certifies that all necessary agreements have been fully executed and that construction has been satisfactorily completed.

Project Number:	SEC GSP FY-80
Project Name:	Gunpowder State Park
Location:	On the Gunpowder River at Hammerman Area
County:	Baltimore
Document Issued	Change Order No. 1
Issued To:	Paz Brothers, Inc.
Date of Issuance:	March 3, 1982
Original Contract Amount:	\$192,523.00
Change Order Amount:	\$ - 4,009.16
Final Contract Amount:	\$188,513.84
Reason for Change Order:	To delete unnecessary bolt assemblies in the repair of six timber groins.
Fund Source:	07-79.30.02.002.002 (Gunpowder State Park)
Comments:	Original contract approved by the Board of Public Works on May 20, 1981, Item 16, Secretary's agenda.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

17. DEPARTMENT OF NATURAL RESOURCES:  
(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' concurrence with the actions taken by the Department and for the levy of the appropriate benefit charges with regard to the following shore erosion control project. The benefit charges will be collected by the Department. The Department certifies that all necessary agreements have been fully executed, the required documents have been duly recorded among the land records of the appropriate county and that construction has been satisfactorily completed.

Project Number: SEC 9-76B

Project Name: Russell W. Harper, Jr.

Location: On the Potomac River at Tall Timbers

County: St. Mary's

Document Issued: Construction Contract

Awarded To: James Mattingly

Date of Contract: May 10, 1982

Amount: \$11,980.00

Fund Source: SEC Construction Loan Fund,  
07-79.30.02.002.001 -- \$11,980.00

Document Issued: Notice of Lien

Property Owners: Russell William Harper, Jr. and  
and Magdalena Dorothea Harper

Date Issued: May 10, 1982

Recorded In: Liber MRB 117, Folio 217, St. Mary's County

Amount of Loan: \$11,980.00

1st Payment: \$ 479.20

2nd-25th Payment: \$ 479.20

Levy Effective FY: 1983

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Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

18. DEPARTMENT OF NATURAL RESOURCES:(SHORE EROSION CONTROL CONSTRUCTION LOAN FUND)

Submission of a request by the Department of Natural Resources for Board of Public Works' concurrence with the actions taken by the Department and for the levy of the appropriate benefit charges with regard to the following shore erosion control project. The benefit charges will be collected by the Department. The Department certifies that all necessary agreements have been fully executed, the required documents have been duly recorded among the land records of the appropriate county and that construction has been satisfactorily completed.

Project Number: SEC 10-80  
 Project Name: Kent Island Estates Recreation Association, Inc.  
 and Robert E. Ruskin  
 Location: On the Eastern Bay near Romancoke  
 County: Queen Anne's  
 Document Issued: Construction Contract  
 Awarded To: Weems Borthers, Inc.  
 Date of Contract: October 28, 1981  
 Amount: \$52,553.80  
 Fund Source: SEC Construction Loan Fund,  
 07-79.30.02.002.001 -- \$52,553.80  
 Document Issued: Notice of Lien  
 Property Owners: Kent Island Estates Recreation Association, Inc.  
 Date Issued: October 28, 1981  
 Recorded In: Liber MWM 180, Folio 56, Queen Anne's County  
 Amount of Loan: \$43,968.67  
 1st Payment: \$ 1,758.91  
 2nd-25th Payment: \$ 1,758.74  
 Levy Effective FY: 1983

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

20. HAGERSTOWN MUNICIPAL STADIUM LOAN OF 1982:

Submission of a request by the City of Hagerstown that the Board of Public Works approve a certification by the City that it has raised a matching fund of at least \$250,000.00 as required by Chapter 599 of the Acts of 1982 known as the Hagerstown Municipal Stadium Loan of 1982.

Chapter 599 authorized the creation of a State debt in the amount of \$250,000.00 to be used as a grant to the Mayor and City Council of Hagerstown for the planning, renovation, and improvement of the Hagerstown Municipal Stadium, and for the planning and construction of a grandstand in the Hagerstown Municipal Stadium, subject to the requirement that the Mayor and City Council of Hagerstown provide at least an equal and matching fund. No part of the applicant's matching fund may be provided either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, or in-kind contributions, or funds expended prior to the effective date of this Act.

The Mayor and Council of the City of Hagerstown have certified in a Resolution of Appropriation dated June 8, 1982 that matching local funds in the amount of \$250,000.00 have been appropriated from the General Fund of the City of Hagerstown for the same purpose.

In addition to the certification, the City of Hagerstown has also submitted a Board of Public Works Capital Project Grant Application for approval. The projected cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will, allow the authorization of \$250,000.00 to be encumbered.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

21. HISTORIC ANNAPOLIS, INC.:

Submission of a request by Historic Annapolis, Inc. for approval by the Board of Public Works of a loan of \$600,000.00 pursuant to Chapter 724, Laws of Maryland 1981, as amended by Chapter 520, Laws of Maryland 1982.

At the March 17, 1982 Board of Public Works meeting, the Board approved Item 18 of the Secretary's agenda. This item provided that the loan to Historic Annapolis authorized by Chapter 724, Laws of Maryland 1981, be financed by transfer of funds from the Capital Improvements Retainage Fund and that the bond authorization for the loan be cancelled. The loan is to be repaid over a period of 15 years at an interest rate of 6.54%. The item was contingent upon funds being available in the Capital Improvements Retainage Fund (89.99.00). Such funds are now available.

The proceeds of the loan are to be used (1) for consolidating and paying mortgage payments payable on the mortgages on two properties, the Historic Callahan House, 164 Conduit Street, Annapolis, Maryland; and the Historic Gassaway-Feldmeyer House, 194 Prince George Street, Annapolis, Maryland; and (2) for the preservation and restoration of Reynolds Tavern, Church Circle, Annapolis, Maryland; Hancock's Resolution, Bayside Beach Road, Bayside Beach, Maryland; and Retallick-Brewer House, 183 Green Street, Annapolis, Maryland; as well as other buildings in the Registered National Landmark District in Annapolis. To secure the loan, Historic Annapolis has agreed to the following:

a. A Loan Agreement which requires Historic Annapolis to enter into an amendment to the Lease of the William Paca House in favor of the Board and a Suspension of a Deed Covenant in the deed for the William Paca House. The Agreement further provides that Historic Annapolis must provide the Board of Public Works with information concerning its financial condition. Finally, the first payment under the Loan Agreement is not due until the first day of the 36th month following the disbursement of funds (August 1, 1985), unless the Board of Public Works in its discretion determines that Historic Annapolis is unable to comply with the repayment schedule but would be able to comply with an alternate repayment schedule provided in the Loan Agreement, in which case no payments would be due until the first day of the 60th month following the disbursement of funds (August 1, 1987).

b. An amendment to the lease between Historic Annapolis, Inc. and the Council on the State Capital for the William Paca House, providing that the 99-year lease of the property shall terminate if Historic Annapolis fails to comply with the Loan Agreement. The lease amendment also places additional restrictions on Historic Annapolis' use of the property.

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

21. HISTORIC ANNAPOLIS, INC.: (Continued)

c. A Suspension of Deed Covenant which amends the deed conveying the William Paca House property from Historic Annapolis, Inc. to the Maryland Historical Trust. The covenant restricted the State's right to lease or otherwise transfer any interest in the property to anyone but Historic Annapolis. The Suspension of Deed Covenant suspends this restriction until the loan is repaid. Consequently, if Historic Annapolis fails to comply with the Loan Agreement, and the lease of Paca House to Historic Annapolis is terminated, the State will be free to transfer or lease Paca House to anyone it wishes.

The loan is thus secured by the Lease Amendment and Suspension of Deed Covenant. The Attorney General's office has reviewed the documents and approved them for form and legal sufficiency.

The Board of Public Works is requested to approve this transaction, and to authorize the execution and delivery of the Loan Agreement, the Lease Amendment, and the Suspension of Deed Covenant, with such non-substantive changes as may be approved by the Attorney General.

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

Approved \*      Disapproved      Deferred      Withdrawn  
With Discussion      Without Discussion

\* The Board approved the loan and the necessary legal documents with certain modifications to be incorporated into the final version.

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

22. PROPOSED SMALL PROCUREMENT REGULATIONS (COMAR 21.05.07)  
Procurement Advisory Council/Board of Public Works

At the June 9, 1982 meeting of the Board of Public Works, the hand carried agenda Item 26 on Page 32 of the Secretary's Agenda dealing with the proposed Small Procurement Regulations for purchases not exceeding \$7,500 per contract, was deferred to permit adequate time for Board review.

A meeting was subsequently held by the Procurement Advisory Council to brief the members of the Board on June 14, 1982 at which time some minor changes were considered and incorporated into the proposed regulations.

The Procurement Advisory Council, therefore, requests the Board of Public Works to: (1) Approve the enclosed regulations; (2) Authorize publication of these rules as proposed regulations in the Maryland Register (July 9, 1982 issue); and (3) Authorize the Council to petition the AELR Committee for emergency effectiveness of these regulations beginning July 1, 1982.

The proposed regulations have been reviewed and approved by the Department of Budget and Fiscal Planning, General Services, and Transportation, the University of Maryland, and the Attorney General's office. They have also been proposed in consonance with the provisions of Article 21, Sections 2-101(c)(2) and 3-206.

(copy enclosed)

Board of Public Works Action:

The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u>		Without Discussion	

## **Title 21**

### **STATE PROCUREMENT REGULATIONS**

Authority: Article 21, §§ 2-101(c)(2) and 3-206,  
Annotated Code of Maryland

#### **Notice of Proposed Action**

The Board of Public Works, the Departments of Budget and Fiscal Planning, General Services, and Transportation, and the University of Maryland proposes to (1) Adopt new Regulations .38-1, .52-1, .64, and .74 under COMAR 21.01.02 Definitions; (2) Amend Regulation .02 under COMAR 21.02.03 Department of Budget and Fiscal Planning; (3) Amend Regulation .04 under COMAR 21.02.05 Department of General Services; (4) Repeal Chapter 21.05.07 Small Procurement Procedures (Less Than \$7,500); and (5) Adopt a new Chapter 21.05.07 Small Procurement Regulations (\$7,500 or Less). The purpose of the proposed amendments is to develop uniform standards governing the procurement of supplies, commodities, services, maintenance, and construction costing \$7,500 or less, and to permit the four procurement Departments (Departments of Budget and Fiscal Planning, General Services, and Transportation, and the University of Maryland) to issue implementing procedures to effectuate operational guidance and delegations of authority.

#### **Estimate of Economic Impact**

The proposed action has no economic impact.

#### **Opportunity for Public Comment**

The Procurement Advisory Council will conduct a public hearing concerning these proposed amendments Thursday, July 29, 1982 at 1 p.m. in the State Treasury Building, Room 309, Annapolis, Maryland. All interested persons are invited to attend and give their views. Written comments and suggestions on the proposed amended regulations

may be sent to Dennis H. Parkinson, Chairman, Procurement Advisory Council, Board of Public Works, State Treasury Building, Room 309, Annapolis, Maryland 21404.

These comments should be received not later than the close of business, 4:30 p.m. on Tuesday, July 27, 1982. No comments will be received after the public hearing on Thursday, July 29, 1982.

### **Open Meeting**

These regulations were considered by the Board of Public Works at a public meeting on June 30, 1982, notice of which was given in 9:9 Md. R. 983 (April 30, 1982), pursuant to Article 76A, §12(c), Annotated Code of Maryland.

### **Subtitle 01 General Provisions**

#### **21.01.02 Definitions**

.38-1 "Invoice" means a vendor's request for payment for supplies, commodities, services, maintenance, and construction provided.

.52-1 "Purchase order" means a purchaser's document authorizing a procurement from a vendor. Upon acceptance by a vendor, the purchase order becomes a contract.

[.64 "Solicitation" means invitation for bids, request for quotations, request for proposals, or any other method or instrument used to provide public notice and advertisement of a State agency's intent to procure supplies, services, and construction.] .64 "Solicitation" means invitation for bids, request for quotations, request for proposals, or any other method or instrument used to communicate to potential bidders or offerers a State Agency's procurement needs.

.74 "Voucher" means a claim for reimbursement of funds resulting from an expenditure related to official State business.

## Subtitle 02 State Procurement Organization

### 21.02.03<sup>+</sup> Department of Budget and Fiscal Planning

#### .02 Review and Approval of Solicitations and Contracts for Services and Automatic Data Processing.

A. - B. (text unchanged)

C. Policies and Procedures - Service Contracts.

(1) - (9) (text unchanged)

(10) [A procurement does not require a written solicitation in accordance with COMAR 21.05.02.01 or 21.05.03.02 if the anticipated contract cost is:

(a) Under \$7,500 for the purchase of services and supplies; or

(b) Under \$625 monthly rent or lease of services and supplies.

(11)] When contract changes cause the dollar value of the cumulative costs of the contract to reach the limitation [specified in SC(10),] of \$7,500 the total contract amount shall govern the procedure to be followed, unless this requirement is waived in writing by the Department.

D. (text unchanged).

### 21.02.05<sup>+</sup> Department of General Services

#### .04 Commodity Procurement.

A. (text unchanged)

B. [Small Purchase Exemptions.

(1) Purchases of Less than \$100. The using agency may purchase on its own, in a single transaction, commodities which cost in total less than \$100. The purchase shall involve competition when practicable.

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<sup>+</sup> Effective date of repealed provisions to coincide with issuance and effective date of implementing procedures issued by the Procurement Departments.

(2) Purchases of \$100-\$199. The using agency may purchase on its own, in a single transaction, commodities which cost in total between \$100 and \$199 if competitive quotations are received. Documentation of all quotations shall be maintained in the bid file.

(3) Purchases of \$200-\$499. The using agency may purchase on its own, in a single transaction, commodities which cost in total between \$200 and \$499 if:

(a) Written requests for quotations are mailed to at least three potential suppliers, including at least one small and one minority business supplier, if available;

(b) At least one bid is received;

(c) Award is made to the lowest responsive bidder, considering the provisions of COMAR 11.01.01; and

(d) The determination of each purchase transaction is made in accordance with the guidelines in the Using Agency Manual.]

C.-H. (text unchanged)

#### **Subtitle 05 Procurement Methods**

#### **[21.05.07 Small Procurement Procedures (Less than \$7,500)**

##### **.01 Application.**

In accordance with Article 21, §3-206, of the Code, this chapter is established for procurements of less than \$7,500 for supplies, services, maintenance, or construction items. These procurement regulations provide general directives and guidelines and reporting requirements to insure that a cost effective amount of competition is obtained and to avoid abuse of the small procurement process. The Departments shall provide more detailed treatment in operational procedure manuals.

##### **.02 Authority to Make Small Procurements.**

A. Amount. A department may procure supplies, services, or construction whose

value is less than \$7,500 under this chapter. If this procedure is not used, the other procurement methods as provided under this subtitle shall apply.

B. Existing State Contracts. Supplies, services, or construction which may be obtained under current State contracts shall be procured under those agreements in accordance with the terms of the contracts. Further, supplies, services, maintenance, or construction items available from State warehouses may not be procured under this chapter. Operational procedures and contract terms may provide for waivers or exceptions to this chapter.

C. Available From One Source Only. If the supply, service, maintenance, or construction is available from one source only, the award may be made to that source notwithstanding the preference for competition.

D. Division of Requirements. Procurement requirements may not be artificially divided to avoid using the other procurement selection methods set forth in this subtitle.

### **.03 Competition for Small Procurements.**

A. Procedure. Insofar as it is practical for small procurements of supplies, services, and construction items, no less than three vendors shall be solicited to submit written or oral quotations that are recorded and placed in the procurement file. Award shall be made to the vendor offering the lowest acceptable quotation.

B. Records. The names of the vendors submitting quotations and the date and amount of each quotation shall be recorded and maintained as a public record.]

### **21.05.07 Small Procurement Regulations (\$7,500 or Less)**

#### **.01 Definitions.**

In this chapter, the following words have the meanings indicated:

A. "Competitive bidding" means use of a small procurement solicitation to obtain oral or written bids (including sealed bids) from vendors.

B. "Item" means supplies, commodities, services, maintenance, and construction.

C. "Oral solicitation" means the procurement officer orally describes the procurement to a vendor who may be reasonably expected to provide the required item.

D. "Published solicitation" means the procurement officer describes the procurement in a written notice posted on a bid board or published in a newspaper of general circulation that allows no fewer than 3 working days from the posting or publication date for the receipt of responses.

E. "Small procurement" means the use of petty cash, competitive bid, competitive negotiation, negotiated award after unsatisfactory competitive bidding, sole source or emergency procurement methods to obtain items costing \$7,500 or less.

F. "Written solicitation" means the procurement officer describes the procurement in a written document sent to a vendor who may be reasonably expected to provide the required item.

## **.02 Authority.**

Pursuant to Article 21, §§2-101(c)(2) and 3-206, the Departments of Budget and Fiscal Planning, General Services, and Transportation and the University of Maryland (the procurement Departments) adopt this chapter to govern the procurement of items costing \$7,500 or less; i.e., small procurements.

## **.03 Application.**

A. Use of the small procurement method described in this chapter shall be based on an initial decision by the procurement officer that the procurement will be \$7,500 or less.

B. To the extent that procurement Departments delegate authority to using agencies to make small procurements, those procurements shall be made in accordance with procedures prescribed by the Departments, the delegation, and this chapter.

Consistent with the delegations made under this section, the heads of the using agencies shall designate, in writing, those procurement officers who may independently and finally authorize sole source small procurements.

C. Except as otherwise specified by the Departments of General Services and Transportation, and the University of Maryland, procurements of items of \$7,500 or less specified in solicitations as "Small Business Set Aside" procurements are not to be processed in accordance with this chapter.

**.04 Small Procurement Method.**

Small procurements may be accomplished using petty cash, competitive bidding, competitive negotiation, negotiated award after unsuccessful competitive bidding, sole source, or emergency procurement methods.

**.05 Problem Resolution.**

The standards found in other regulations under this title concerning the resolution of issues or problems which may arise shall be employed in administering small procurements under this chapter.

**.06 Categories.**

Small procurements are classified into four categories:

A. Category I Small Procurements - \$200 or less;

B. Category II Small Procurements - More than \$200 but not more than \$1,000;

C. Category III Small Procurements - More than \$1,000 but not more than \$2,500;

D. Category IV Small Procurements - More than \$2,500 but not more than \$7,500.

**.07 Prohibitions.**

A. Procurement may not be artificially divided in order to use the small procurement method in lieu of the other procurement methods set forth in COMAR 21.05.01 or a lesser category defined under Regulation .06.

B. A procurement contract of more than \$7,500 may not be awarded under the authority of this chapter.

**.08 Standards.**

A. Solicitation Objective. The objective of soliciting bids or offers is to foster competition in obtaining needed items in a cost effective manner. The degree of competition Departments should attempt to achieve for the categories of small procurement defined in Regulation .06 is as follows:

(1) Category I Small Procurements - Competition should be sought to the extent practical considering factors such as availability of vendors, dollar value of the procurement, cost of administering the procurement, and time available to make the procurement including delivery time.

(2) Categories II, III, and IV Small Procurements - Responsive bids or offers from at least two vendors.

(3) In addition to the solicitation objectives set forth in §A(2), the Departments of General Services and Transportation and the University of Maryland shall, for procurements within their jurisdiction and consistent with law, attempt to solicit bids or offers from minority business enterprises and small businesses, if known, for Category III and Category IV Small Procurements.

(4) If only one responsive bid or offer is received to a solicitation under Categories II, III, or IV Small Procurements, an award may be made to the bidder or offeror if the procurement officer determines that the price submitted is fair and reasonable, and that the other vendors had reasonable opportunity to respond.

**B. Solicitation Methods and Use.**

(1) The acceptable methods of soliciting bids or offers from vendors for small procurements are oral solicitation, written solicitation, and published solicitation as

defined in Regulation .01.

(2) The Departments may use any one of the solicitation methods specified in §B(1), above, for Categories I, II, and III Small Procurements.

(3) The Departments shall use published solicitations in attempting to achieve Category IV solicitation objectives. Oral or written solicitations may also be used.

C. Standards for Written and Published Solicitations. A written or published solicitation used for a small procurement shall contain, at a minimum, the following elements:

(1) A description of the item to be provided;

(2) Time, date, place, and form of response requested;

(3) The basis for award as determined under §D; and

(4) The name and telephone number of the procurement officer to whom

inquiries regarding the solicitation may be directed.

D. Basis For Award. The basis for award shall be:

(1) Category I Small Procurements - The judgment of the procurement officer.

(2) Categories II, III, and IV Small Procurements - The lowest responsive bid, lowest evaluated bid price, or most advantageous offer, as specified in the solicitation.

E. Contract Type and Evidence. Either oral or written contracts may be used in connection with small procurements as specified below. However, every small procurement shall be evidenced by some contract documentation, as follows:

(1) Category I Small Procurements:

(a) Contract type - oral or written;

(b) Minimum evidence - For oral contracts, a receipt, invoice, or voucher.

For written contracts, a purchase order or contract.

(2) Categories II and III Small Procurements:

(a) Contract type - oral or written;

(b) Minimum evidence - For oral contracts, an invoice. For written contracts, a purchase order, or contract.

(3) Category IV Small Procurements:

(a) Contract type - written;

(b) Minimum evidence - a purchase order or contract.

F. Small Procurement Written Contract Content. Any purchase order or written contract used for small procurements shall contain the following elements:

(1) Identification of the parties to the contract including contractor Social Security Number or Federal Tax Identification Number;

(2) A statement of the scope of the contract;

(3) The dollar value of the contract, if known, or estimated dollar value if the actual dollar value is not known;

(4) The term of the contract, including completion or delivery date;

(5) Name of the procurement officer responsible for the contract.

G. Contract Clauses. In addition to the contract elements specified in §F, the Departments may include in a written small procurement contract any of the clauses, terms, or conditions specified below as well as such additional clauses necessary for the particular procurement. The language of the following clauses is preferred but may be varied:

(1) Termination for Non-Appropriation.

"If funds are not appropriated or otherwise made available to support continuation in any fiscal year succeeding the first fiscal year, the State shall have the right to terminate this Contract and the Contractor is not entitled to recover any costs not incurred prior to termination."

(2) Maryland Law Prevails.

"The law of Maryland shall govern the interpretation and enforcement of this Contract."

(3) Disputes.

"Disputes arising under this Contract shall be governed by Title 7 of Article 21 of the Annotated Code of Maryland ("Administrative and Civil Remedies") and by Subtitle 10 of Title 21 of the Code of Maryland Regulations. While a dispute is being resolved, the Contractor shall continue to perform this Contract, as directed by the Procurement Officer."

(4) Changes.

"This Contract may be amended only with the consent of both parties. No amendments may change significantly the scope of the Contract (including the Contract price) beyond that generally described in the original solicitation or, if none, in the original Contract."

(5) Termination for Default.

"If the Contractor does not fulfill obligations under this Contract or violates any provision of this Contract, the State may terminate the Contract by giving the Contractor written notice of termination. Termination under this paragraph does not relieve the Contractor from liability for any damages caused to the State."

(6) Non-Discrimination.

"The Contractor must comply with the non-discrimination provisions of Federal and Maryland law."

(7) Anti-Bribery.

"The Contractor certifies that, to the Contractor's best knowledge, neither the Contractor; nor (if the Contractor is a corporation or partnership) any of its officers,

directors, or partners; nor any employee of the Contractor who is directly involved in obtaining contracts with the State or with any county, city, or other subdivision of the State, has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or of the United States."

(8) Termination for Convenience.

"The State may terminate this Contract, in whole or in part, without showing cause upon giving      days (to be specified by the Procurement Departments in operating procedures) written notice to the Contractor. The State shall pay all reasonable costs associated with this Contract that the Contractor has incurred up to the date of termination and all reasonable costs associated with termination of the Contract. However, the Contractor may not be reimbursed for any anticipatory profits which have not been earned up to the date of termination."

H. Contract Form and Legal Sufficiency. Standard contract forms for small procurements shall be approved for form and legal sufficiency by an attorney designated by the Attorney General.

I. Small Procurement Record.

(1) Each Department shall establish procedures for maintaining small procurement records. These records shall be maintained by the using agency until audited or for a period of 3 years after final payment, whichever occurs last.

(2) The type of records required for small procurements varies according to Category.

(3) Minimum record requirements applicable to oral and written contracts are as follows:

(a) Category I Small Procurement Oral Contracts:

(i) Name of person expending funds;

- (ii) Date of contract award;
- (iii) Name of contractor;
- (iv) Receipt, invoice or voucher;
- (v) Brief description of item procured.

(b) Category I Small Procurement Written Contracts:

- (i) Name of responsible procurement officer;
- (ii) Date of contract award;
- (iii) Name of contractor;
- (iv) Purchase order or contract;
- (v) Invoice and receiving documentation;
- (vi) Brief description of item procured;
- (vii) Copy of written or published solicitation, if used;
- (viii) Copy of bid board or newspaper notice, if used.

(c) Category II and III Small Procurement Oral Contracts:

- (i) Name of responsible procurement officer;
- (ii) Date of contract award;
- (iii) Name of contractor;
- (iv) Invoice and receiving documentation;
- (v) Description of item procured;
- (vi) Bid or offer documentation including names of vendors, bid or offer amounts and, for Category III Small Procurement identification of minority business enterprise and small businesses, if required by Regulation .08A(3);
- (vii) Copy of written solicitation, if used;
- (viii) Copy of bid board or newspaper notice, if used;

(ix) For Category III Small Procurement only, a brief written justification if the procurement was sole source or emergency.

(d) Category II and III Small Procurement Written Contracts:

(i) Name of responsible procurement officer;

(ii) Date of contract award;

(iii) Name of contractor;

(iv) Purchase order or contract;

(v) Invoice and receiving documentation;

(vi) Description of item procured;

(vii) Bid or offer documentation including names of vendors, bid or offer amounts and, for Category III Small Procurements identification of minority business enterprise and small businesses, if required by Regulation .08A(3);

(viii) Copy of written solicitation, if used;

(ix) Copy of bid board or newspaper notice, if used;

(x) For Category III Small Procurement only, a brief written justification if the procurement was sole source or emergency.

(e) Category IV Small Procurement Written Contracts:

(i) Name of responsible procurement officer;

(ii) Date of contract award;

(iii) Name of contractor;

(iv) Purchase order or contract;

(v) Invoice and receiving documentation;

(vi) Description of item procured;

(vii) Bid or offer documentation including names of vendors and bid

or offer amounts and identification of minority business enterprise and small businesses, if required by Regulation .08A(3);

- (viii) Copy of bid board or newspaper notice;
- (ix) Copy of written solicitation, if used;
- (x) A brief written justification if the procurement was sole source or emergency;
- (xi) Copy of certification of fund availability to satisfy the contractual requirement by the appropriate agency fiscal authority.

J. Reporting.

(1) Small procurements are not required to be reported in the annual reports prescribed by Article 21, §3-1001.

(2) Consistent with Article 21, §3-202, small procurement solicitations and awards are not required to be published in the Maryland Register.

**.09 Small Procurement Contract Modifications.**

Contract modifications to a small procurement contract shall be administered in accordance with the delegations specified in COMAR 21.02.01.04 and the procedures promulgated by the Departments.

Dennis H. Parkinson  
Chairman  
Procurement Advisory Council

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

23. INCREASED APPROVAL DELEGATION OF CONTRACT MODIFICATIONS  
Procurement Advisory Council/Board of Public Works

The Board of Public Works has expressed concern over the volume of the action agendas as a result of COMAR Title 21 - State Procurement Regulations contract review and approval requirements. The Board directed the Procurement Advisory Council to review the "contract modification" formula with the view toward providing additional delegation of contract modification authority to the Secretaries of the Departments of Budget & Fiscal Planning, General Services, and Transportation and the President of the University of Maryland.

The Compliance Monitoring and Delegation Subcommittee of the Procurement Advisory Council recommended a formula change to the Council on June 17, 1982. The formula change proposes an increase in the delegations to two times its present numerical levels, namely, either a \$50,000 contract modification debit or credit, or a modification which results in a revised contract amount which both does not exceed the original contract price by more than \$10,000 and does not exceed the original contract price by more than 10 percent. The Council adopted the recommendation unanimously for consideration by the Board.

Accordingly, the Procurement Advisory Council requests the Board of Public Works to: (1) Approve the enclosed regulation; (2) Authorize publication of these rules as proposed regulations in the Maryland Register (July 9, 1982 issue); and (3) Authorize the Council to petition the AELR Committee for emergency effectiveness of these regulations beginning June 30, 1982.

The proposed regulations have been reviewed and approved by the Departments of Budget and Fiscal Planning, General Services, and Transportation, the University of Maryland, and the Attorney General's office. They are being promulgated in accordance with the provisions of Article 21, Section 2-101(a) and (b), Annotated Code of Maryland.  
 (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## **Title 21**

### **STATE PROCUREMENT REGULATIONS**

Authority: Article 21, §2-101 (a) and (b),  
Annotated Code of Maryland

#### **Notice of Proposed Action**

The Board of Public Works proposes to amend Regulation .04 under COMAR 21.02.01 Board of Public Works. The purpose of the proposed amendment is to provide expanded delegations of authority for the approval of certain contract modifications to the Secretaries of Budget and Fiscal Planning, General Services, and Transportation, and to the President of the University of Maryland.

#### **Estimate of Economic Impact**

The proposed action has no economic impact.

#### **Opportunity for Public Comment**

The Procurement Advisory Council will conduct a public hearing concerning these proposed amendments Thursday, July 29, 1982 at 1 p.m. in the State Treasury Building, Room 309, Annapolis, Maryland. All interested persons are invited to attend and give their views. Written comments and suggestions on the proposed amended regulations may be sent to Dennis H. Parkinson, Chairman, Procurement Advisory Council, Board of Public Works, State Treasury Building, Room 309, Annapolis, Maryland 21404.

These comments should be received not later than the close of business, 4:30 p.m. on Tuesday, July 27, 1982. No comments will be received after the public hearing on Thursday, July 29, 1982.

#### **Open Meeting**

These regulations were considered by the Board of Public Works at a public meeting on June 30, 1982, notice of which was given in 9:9 Md. R. 983 (April 30, 1982), pursuant to Article 76A, §12(c), Annotated Code of Maryland.

**Subtitle 02 STATE PROCUREMENT ORGANIZATION**

**.04 Delegation of Procurement and Contracting Authority.**

A. The Department of Budget and Fiscal Planning.

(1) The Board hereby delegates authority to the Secretary of the Department of Budget and Fiscal Planning for approval of the award of the following procurement contracts within the Department's jurisdiction:

(a)-(b) (text unchanged)

(c) Contract modifications[, including credits,] which either:

(i) Do not materially change the scope of the original contract; or

(ii) [Are in the amount of \$25,000 or less, except for those contract modifications which either initially or cumulatively exceed 5 percent of the original contract award price and which initially or cumulatively exceed \$5,000;] Are debits or credits which do not exceed \$50,000; or

(iii) Result in a revised contract amount which both does not exceed the original contract price by more than \$10,000 and does not exceed the original contract price by more than 10 percent;

(d)-(f) (text unchanged)

B. The Department of General Services. The Board hereby delegates authority to the Secretary of the Department of General Services for the approval and award of the following procurement contracts within the Department's jurisdiction:

(1)-(5) (text unchanged)

(6) Contract modifications[, including credits,] which either:

(a) Do not materially change the scope of the original contract; or

(b) [Are in the amount of \$25,000 or less, except for those contract modifications which either initially or cumulatively exceed 5 percent of the original contract award price and

which initially or cumulatively exceed \$5,000;] Are debits or credits which do not exceed \$50,000; or

(c) Result in a revised contract amount which both does not exceed the original contract price by more than \$10,000 and does not exceed the original contract price by more than 10 percent;

(7)-(10) (text unchanged)

C. The Department of Transportation.

(1) The Board hereby delegates authority to the Secretary of the Department of Transportation and to the Maryland Transportation Authority for the approval and award of the following procurement contracts within their respective jurisdictions:

(a)-(e) (text unchanged)

(f) Contract modifications[, including credits,] which either:

(i) Do not materially change the scope of the original contract; or

(ii) [Are in the amount of \$25,000 or less, except for those contract modifications which either initially or cumulatively exceed 5 percent of the original contract award price and which initially or cumulatively exceed \$5,000;] Are debits or credits which do not exceed \$50,000; or

(iii) Result in a revised contract amount which both does not exceed the original contract price by more than \$10,000 and does not exceed the original contract price by more than 10 percent;

(g)-(h) (text unchanged)

D. The University of Maryland. The Board hereby delegates authority to the President of the University of Maryland for the approval and award of the following procurement contracts within the University's jurisdiction:

(1)-(4) (text unchanged)

(5) Contract modifications[, including credits,] which either:

(a) Do not materially change the scope of the original contract; or

(b) [Are in the amount of \$25,000 or less, except for those contract modifications which either initially or cumulatively exceed 5 percent of the original contract award price and which initially or cumulatively exceed \$5,000;] Are debits or credits which do not exceed \$50,000; or

(c) Result in a revised contract amount which both does not exceed the original contract price by more than \$10,000 and does not exceed the original contract price by more than 10 percent;

(6)-(9) (text unchanged)

DENNIS H. PARKINSON  
Chairman  
Procurement Advisory Council

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

24. 1982 PROCUREMENT LAW CHANGES & CORRESPONDING REGULATION CHANGES  
Procurement Advisory Council/Board of Public Works

The Procurement Advisory Council has reviewed all changes to Article 21 - Procurement of the Annotated Code of Maryland which were enacted during the 1982 legislative session with the view toward effecting corresponding changes, as necessary, to COMAR Title 21 - State Procurement Regulations. Ten laws were enacted as follows:

- Chapter 3 (SB 228) - Bid Bonds; Services/Commodities (Already accomplished)
- Chapter 115 (SB 226) - A&E Services; GPSSB \$ Threshold
- Chapter 116 (SB 227) - Prequalification of Bidders (No Rule Change Required)
- Chapter 141 (SB 678) - Human, et. al. Service Contracts; Exemption
- Chapter 172 (HB 463) - Contractual Employees; Exemption
- Chapter 504 (SB 250) - A&E Inspection Services; Exemption
- Chapter 608 (HB 294) - Resale Items & BISM; Exemptions
- Chapter 820 (SB 812) - Corrective-Baltimore City Circuit Court
- Chapter 911 (HB 754) - Reports to MGA
- Chapter 914 (SB 233) - Procurement Reporting Requirements

Chapters 115, 141, 172, 504, 608, 820, 911, and 914 require corresponding modification to appropriate provisions in COMAR Title 21. In addition to these changes, certain other non-substantive clarifying changes are recommended for consistency with statutes.

Accordingly, the Procurement Advisory Council requests the Board of Public Works to: (1) Approve the enclosed regulations; (2) Authorize publication of these rules as proposed regulations in the Maryland Register (July 9, 1982 issue); and (3) Authorize the Council to petition the AELR Committee for emergency effectiveness of these regulations beginning July 1, 1982.

The proposed regulations have been reviewed and approved by the Departments of Budget and Fiscal Planning, General Services, and Transportation, and the University of Maryland.

(copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## **Title 21**

### **STATE PROCUREMENT REGULATIONS**

Authority: Article 21, §2-101,  
Annotated Code of Maryland;  
Chapters 115, 141, 172, 504, 608, 820, 911, and 914,  
1982 Laws of Maryland

#### **Notice of Proposed Action**

The Board of Public Works, the Departments of Budget and Fiscal Planning, General Services, Transportation, and Personnel, and the University of Maryland propose to amend certain regulations under COMAR Title 21 - State Procurement Regulations. The purposes of the proposed amendments are to (1) bring into conformity appropriate regulations with the newly enacted laws resulting from the 1982 session of the Maryland General Assembly, and (2) make certain non-substantive clarifying changes for consistency with statutes.

#### **Estimate of Economic Impact**

The proposed action has no economic impact.

#### **Opportunity for Public Comment**

The Procurement Advisory Council will conduct a public hearing concerning these proposed amendments Thursday, July 29, 1982 at 1 p.m. in the State Treasury Building, Room 309, Annapolis, Maryland. All interested persons are invited to attend and give their views. Written comments and suggestions on the proposed amended regulations may be sent to Dennis H. Parkinson, Chairman, Procurement Advisory Council, Board of Public Works, State Treasury Building, Room 309, Annapolis, Maryland 21404.

These comments should be received not later than the close of business, 4:30 p.m. on Tuesday, July 27, 1982. No comments will be received after the public hearing on Thursday, July 29, 1982.

## **Open Meeting**

These regulations were considered by the Board of Public Works at a public meeting on June 30, 1982, notice of which was given in 9:9 Md. R. 983 (April 30, 1982), pursuant to Article 76A, §12(c), Annotated Code of Maryland.

### **Subtitle 01 General Provisions**

#### **21.01.01 Authority, Policies, and Purposes**

**.01** (text unchanged)

#### **.02 Promulgating Authorities.**

A. The promulgating authorities for the State procurement regulations are: the Board of Public Works (the Governor, Comptroller, and Treasurer); the Comptroller of the Treasury; the Secretaries of General Services, Transportation, and Budget and Fiscal Planning[, and Personnel]; and the President of the University of Maryland.

B.-C. (text unchanged)

**.03-.05** (text unchanged)

#### **21.01.02 Definitions**

**.01-.22** (text unchanged)

[**.23** "Contractual employee" means a person providing personal services to the State for remuneration provided that:

- A. The services and remuneration are specified in an agreement;
- B. An employer-employee relationship exists; and
- C. The person is not employed as a classified, unclassified, or temporary extra employee.]

**.24-.28** (text unchanged)

[**.29** "Employer-employee relationship" means conditions of employment such that the State:

- A. Has the right to control and direct the performance of services, not only as to results but also as to details and means;

B. Has the right to discharge the employee; and

C. Furnishes necessary tools and a place to work.]

**.30-.60** (text unchanged)

**.61** "Services".

A. (text unchanged)

B. "Services" does not include:

(1) The work normally associated with the repair or maintenance, or both, of facilities, structures, or building systems defined as "maintenance";

(2) Provision of:

(a) Human or social services directly to third party clients, or

(b) Cultural or educational services directly to third party clients or to the public where the direct provision of such services is the primary purpose of any agreement.

**.62-.68** (text unchanged)

**.68-1** "Third party clients" means persons who are aged, indigent, disadvantaged, unemployed, mentally or physically ill, handicapped or displaced, minors, and students.

**.69-.73** (text unchanged)

### **21.01.03 Applicability**

#### **.01 Exclusions and Exemptions.**

A. The following are exempt from applicability of [these regulations except as otherwise provided in Article 21 of the Code or] this title [of COMAR]:

[A.] (1) Contracts in force before the effective date of these regulations;

[B.] (2) Contracts for which invitations for bids, requests for proposals, or other solicitations are issued before July 1, 1981;

[C.] (3) Reimbursement contracts (Judicare, Medicaid, Medicare, [etc.]) or similar reimbursement contracts) for which user eligibility and cost are set by law or by rules and regulations;

[D.] (4) Collective bargaining agreements with employee organizations (labor contracts);

[E.] (5) Purchase of land, and a permanent or temporary interest in land;

[F. Interagency contracts;] (6) Contracts or like business agreements between a State agency and another State agency or a political subdivision of the State or other governments;

[G. Procurements and contracts by multi-State agencies;] (7) Procurement by bistate or multistate governmental agencies;

[H. Procurements and contracts by multi-county agencies;] (8) Procurement by bicounty or multicounty governmental agencies;

[I. Procurements and contracts by political subdivisions of Maryland;] (9) Procurement by political subdivisions of the State, including counties, municipalities, sanitary districts, drainage districts, soil conservation districts, and water supply districts;

[J.] (10) Disposal of surplus or excess real or personal property;

[K. Acquisition of supplies for resale to the public in support of enterprise activities.] (11) Procurement for purposes of direct resale or remanufacture and subsequent resale in support of enterprise activities;

(12) Agreements creating employee-employer relationships, as defined in Article 64A, §15A(A)(3) of the Code; and

(13) Acquisition of human, cultural, social, or educational services.

B. Although procurements referred to in subsections (6) through (9) are excluded from applicability of this title, the provisions of Article 21, §§ 3-405, 3-501, 8-204, 8-501 through 8-515, 8-701 through 8-705, 9-106, and 9-206 do apply.

**.02** (text unchanged)

**.03 Organizational Applicability.**

A. (text unchanged)

B. Specifically subject to the provisions of these regulations are procurements by a State agency on behalf of another governmental agency or any other entity, [Blind Industries and Services of Maryland,] the Maryland Environmental Trust, the Maryland Automobile Insurance Fund, and the University of Maryland.

**.04** (text unchanged)

### **Subtitle 02 State Procurement Organization**

#### **21.02.01 Board of Public Works**

**.01-.03** (text unchanged)

#### **.04 Delegation of Procurement and Contracting Authority.**

A. (text unchanged)

B. The Department of General Services. The Board hereby delegates authority to the Secretary of the Department of General Services for the approval and award of the following procurement contracts within the Department's jurisdiction:

- (1) Capital construction contracts in the amount of \$50,000 or less;
- (2) Capital construction related service contracts in the amount of \$25,000 or less;
- (3) Architectural and engineering contracts in the amount of [~~\$25,000~~] \$50,000 or less;
- (4)-(10) (text unchanged)

C.-D. (text unchanged)

#### **21.02.03 Department of Budget and Fiscal Planning**

**.01** (text unchanged)

#### **.02 Review and Approval of Solicitations and Contracts for Services and Automatic Data Processing.**

A. (text unchanged)

B. Application.

- (1) (text unchanged)

(2) The following are exempt from the provisions of this chapter:

(a) Architectural and engineering service contracts of the Department of Transportation;

(b) Service contracts of the University of Maryland except as provided by §B(4).;

(c) Contracts for design, acquisition, and construction of capital improvements, leases, and maintenance services procured through or by the Departments of General Services or Transportation;

(d) Supplies, purchased in accordance with regulations of the Department of General Services and the University of Maryland;

(e) [Contractual employment when an employer-employee relationship exists and when payments are made through the Special Payments Payroll pursuant to COMAR

21.02.08.07;

(f)] Contracts for higher education student government self supporting activities, when the funds being used for the payment were collected from non-State sources, provided that all transmittals and invoices are annotated to certify that all funds being used for the payment were collected from non-State sources; and

[(g)] (f) The sale of forest products.

(3)-(5) (text unchanged)

C. (text unchanged)

#### **[21.02.08 Department of Personnel**

##### **.01 Execution or Renewal of Contract.**

A using agency may not execute or renew a contract for the employment of a contractual employee unless:

A. The Secretary of Personnel has issued a certification to the using agency that:

(1) The employment of the contractual employee is for services that could not be

rendered by assignment or hiring of a classified or unclassified employee, and

(2) The rate of remuneration for the contractual employee is comparable to the rate paid for positions in the classified or unclassified service involving comparable duties, responsibilities, experience, and authority; or

B. The contractual employment is exempt from certification pursuant to this chapter.

**.02 Effective Term of Certification.**

The Secretary may limit the effective term of the certification required under Regulation .01, but may not issue a certification with an effective term which exceeds the term of the employment contract or agreement between the using agency and the contractual employee.

**.03 Guidelines for Recruitment and Selection.**

Recruitment and selection of any contractual employee by a using agency shall be conducted, to the extent feasible, according to guidelines developed by the Secretary of Personnel. The guidelines shall required:

A. A reasonable effort by the procurement agency publicly to solicit applicants for the contractual employment;

B. A reasonable effort by the procurement agency to screen and select contractual employees by methods and criteria which are uniformly applied to all applicants for any particular instance of contractual employment; and

C. Utilization of selection criteria for contractual employees which are based upon qualifications of the applicant exclusive of political or religious opinion or affiliation, marital status, race, color, creed, national origin, sex, physical or mental handicap, or age, except when sex, handicap, or age involves a bona fide job requirement.

**.04 Periodic Audits.**

The Secretary of Personnel periodically shall audit a sample of instances of contractual employment in the various State agencies to determine whether:

A. Justification exists for continuation of the certification required under Regulation .01;  
and

B. The guidelines required by Regulation .03 have been followed.

**.05 Result of Audit.**

If, as the result of an audit pursuant to Regulation .04, the Secretary determines that the services being performed by a contractual employee shall be performed by an employee in the classified service, he shall refuse to renew the certificate issued under Regulation .01, and he shall recommend to the Department of Budget and Fiscal Planning that a classified position be established.

**.06 Determination That Guidelines Have Not Been Followed.**

If, as a result of an audit pursuant to Regulation .04, the Secretary determines that the guidelines required under Regulation .03 have not been followed, he shall advise the using agency as to the nature of the deviation from the guidelines, and he shall suggest to the using agency alternate methods or criteria which would have resulted in compliance with the guidelines.

**.07 Exemptions.**

The following types of contracts, creating an employer-employee relationship do not require the prior approval of the Secretary of Personnel:

A. When any statute authorizes contracts for employment by State agencies who have authority to appoint or fix the compensation of these employees without regard to the merit system law.

B. Contracts for employment of student labor. Students to be exempt must be regularly enrolled and regularly attending classes while in the employ of the school, college, or university. This exemption applied only during periods of regular school attendance, thus the exemption does not apply to work done during the summer unless the student is enrolled in a summer course.

C. Contracts for employment of patient labor in a hospital.

D. Contracts for employment of inmate labor in a custodial or penal institution, including State Use and Work Release programs.

E. Contracts for direct emergency services calling for immediate action due to unforeseen circumstances threatening health, injury, loss of life, or property loss or damage.

F. Contracts for employment by the School for the Deaf relating to direct student services rendered on an on-call basis.

G. Contracts for college faculty teaching courses taken for credit by students:

(1) Enrolled in a program leading towards a degree; or

(2) For the purpose of acquiring or maintaining professional certification.

H. Contracts when the:

(1) Person is not employed under any other contract with the contracting agency;

(2) Hourly or daily rate or remuneration specified in the contract does not exceed the comparable hourly or daily rates for base salary or a grade 13; and

(3) Total contract cost does not exceed the base annual salary of the lowest graded State employee. It is contrary to State policy to use this provision to award successive contracts to the same individual.

I. Contracts for the employment of persons by those State agencies exempted by statute from control agency review and approval of contractual employment.

J. Contracts for on-duty physicians employed by the Department of Health and Mental Hygiene under the rate schedule approved by the Department of Personnel.

K. Contracts already approved by the Board of Public Works.

L. Contracts executed by the Executive Department-Governor.

**08 Information to be Included in Annual Reports.**

The Secretary of Personnel shall include the following information in the Department's annual report:

- A. A summary by department of all certificates issued pursuant to Regulation .01 during the previous fiscal year;
- B. A summary of the results of audits undertaken pursuant to Regulation .04 during the previous fiscal year;
- C. A detailed report of any actions taken under Regulations .05 and .06 during the previous fiscal year; and
- D. A listing of any exemptions granted under Regulation .07 during the previous fiscal year.]

**Subtitle 08 Disqualification, Suspension,  
Debarment, Reinstatement, and Sanctions**

**21.08.01 Disqualification for Conviction of Bribery, Attempted Bribery or Conspiracy to Bribe**

**.01-.03** (text unchanged)

**.04 Reporting and Recordation.**

A. The clerk of the circuit court of each county [and the clerk of the criminal court of Baltimore City] shall send to the Board a certified copy of each judgment of conviction of an offense described in this chapter and of each docket entry reflecting the acceptance of a plea of nolo contendere to such an offense.

B.-C. (text unchanged)

**21.08.02 Disqualification for Unfair Labor Practices.**

**.01** (text unchanged)

**.02 Disqualification List.**

A. The [Secretary of General Services] Attorney General shall establish and maintain a monthly list of all persons found in contempt of court by a federal court of appeals for failure to correct an unfair labor practice prohibited by the National Labor Relations Act (29 U.S.C. §158, 49 Stat. 452).

B. (text unchanged)

**.03 Application.**

A. A contract may not be awarded to any person or for any supplies manufactured by a business whose name appears on the most recent list of the [Secretary of General Services] Attorney General.

B. (text unchanged)

**Subtitle 12 Procurement of Architectural and  
Engineering Services**

**21.12.01 General**

**.01 General.**

A. (text unchanged)

B. Two procedures for selecting architects and engineers exist in both the Department of Transportation and the Department of General Services. COMAR 21.12.02 describes the method used by the Department of Transportation for selecting architects and engineers for projects for which the architect or engineering services are estimated to cost over \$50,000. COMAR 21.12.03 describes the procedures for Department of Transportation projects with costs of \$50,000 or less. COMAR 21.12.04 describes the method used by the Department of General Services for selecting architects or engineers for projects for which the architect or engineering services are estimated to cost over [~~\$25,000~~] \$50,000. COMAR 21.12.05 [~~described~~] describes the procedures for Department of General Services projects with costs of [~~\$25,000~~] \$50,000 or less. The differences in the selection methodology relate to the basic differences in the types

of projects undertaken by the two Departments.

21.12.02 Department of Transportation; A/E Services Exceeding \$50,000

**.01 General.**

A.-C. (text unchanged)

D. The following are not subject to [these regulations] this chapter:

- (1) Professional services rendered through various State agencies and local jurisdictions;
- (2) Research and development projects;
- (3) Management services not related to architectural and engineering projects; or
- (4) Construction inspection services which shall not be covered by this chapter and shall not be under the jurisdiction of the Transportation Board, provided that such services have been obtained in accordance with the appropriate competitive bidding processes in Subtitle 05.

**.02-.14** (text unchanged)

21.12.04 Department of General Services; A/E Services Exceeding ~~[\$25,000]~~ \$50,000

**.01 General.**

A. Article 21, Title 9, of the Code establishes two Professional Services Selection Boards and specifies certain duties and criteria in selecting architects and engineers from whom professional services in excess of ~~[\$25,000]~~ \$50,000 are procured. The two Boards are the General Professional Services Selection Board (hereafter termed the General Board), and the Transportation Professional Services Selection Board. It is the former to which these regulations and procedures pertain.

B. (text unchanged)

**.02 Applicability and Definitions.**

A. Applicability. The following regulations are issued by the General Board for the procurement and award of contracts, consultant agreements, or other obligations in excess of

[\$25,000] \$50,000 for architectural or engineering services. The [\$25,000] \$50,000 minimum limitation is interpreted as applying to the architectural/engineering fee for a complete project including preliminary and schematics phase, design development phase, contract documents phase, bidding phase, construction[/inspection] phase, and post construction phase.

B. (text unchanged)

C. Exceptions. The following are not subject to [these regulations] this chapter:

(1) Professional services rendered through various State agencies and local jurisdictions;

(2) Research and development projects; [and]

(3) Management services not related to architectural or engineering projects; or

(4) Construction inspection services which shall not be covered by this chapter and shall not be under the jurisdiction of the General Board, provided that such services have been obtained in accordance with the appropriate competitive bidding processes in Subtitle 05.

**.03-.08** (text unchanged)

**.09 Request for Procurement of Services.**

A. A using agency desiring to procure architectural or engineering services costing over [\$25,000] \$50,000 shall submit to the Secretary of General Services the following:

(1)-(2) (text unchanged)

B.-C. (text unchanged)

**.10-.13** (text unchanged)

**21.12.05 Department of General Services; A/E Services [Less than \$25,000] \$50,000 or Less**

**.01 General.**

Architectural and engineering service contracts costing [\$25,000] \$50,000 or less awarded through the Department of General Services result from solicitations made by the Director, Office of Engineering and Construction, in the Department of General Services. The firms to

be included on the candidate list will be determined by the Department of General Services Qualification Committee, which shall consider information on each firm's SF-254 and supplement to the SF-254, recommendations from the using agency requesting the services, and letter of interest submitted by architects and engineers. The Director, Office of Engineering and Construction, shall review the candidate list, modify it as necessary to provide opportunity for minority businesses to participate in the solicitation, and determine the firms to be included on the reduced candidate list. The Director of the Office of Engineering and Construction shall solicit price proposals and, when appropriate, technical proposals from the firms on the reduced candidate list. The proposals submitted by the solicited firms shall be reviewed by staff designated by the Director, Office of Engineering and Construction. The staff shall make an appointment recommendation to the Director, Office of Engineering and Construction, who shall make a recommendation for appointment to the Secretary, Department of General Services. If the Secretary concurs with the recommendation, he will approve the award of the contact and report that action in accordance with COMAR 21.02.01.04B[(2)](3) and 21.02.01.05B(1).

### **Subtitle 13 Procurement Reporting Requirements**

#### **21.13.01 Reporting Requirements**

##### **.01 Sole Source and Emergency Procurement Reports.**

A. (text unchanged)

B. Annual Report of Sole Source and Emergency Procurements. Each department shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to Article 40, §51 of the Code, to the General Assembly, of contracts awarded during the preceding fiscal year under noncompetitive negotiation (COMAR 21.05.05 and 21.05.06) when only one available source for the procurement exists or when an emergency exists which leaves insufficient time to use other competitive methods. The report shall, at a minimum:

(1)-(4) (text unchanged)

**.02 Annual Report of Service Contracts Exceeding \$100,000 In Value.**

Each department shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to Article 40, §51 of the Code, to the General Assembly, of contracts for services which exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:

A.-D. (text unchanged)

**.03 [Semi-Annual] Reports of the Small Business Set-Aside Program.**

The Secretary of General Services, the Secretary of Transportation, and the President of the University of Maryland shall prepare and submit a written report [twice a year to the Joint Committee on Administrative, Executive and Legislative Review (AELR)] annually within 90 days following the close of the fiscal year to the Board, and subject to Article 40, §51 of the Code, to the Legislative Policy Committee about the operation and effectiveness of the small business set-aside program (Article 21, §8-101(g)).

**.04 Reports of Minority Business Procurements.**

A. Annual Report of Minority Business Procurements. The Departments of General Services, and Transportation, the University of Maryland, the Maryland Food Authority, and the Interagency Committee on Public School Construction shall prepare and submit [to the General Assembly] a written report annually within 90 days following the close of the fiscal year to the Board, and subject to Article 40, §51 of the Code, to the Legislative Policy Committee, and the Governor's Office of Minority Affairs [by July 31 of each year beginning in 1979, a written report] containing the following:

(1)-(2) (text unchanged)

B.-C. (text unchanged)

DENNIS H. PARKINSON  
Chairman  
Procurement Advisory Council

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

ITEM - 25

DEPARTMENT Department of Economic and Community Development  
Office of Housing and Community Development

NAME OF GRANTEE/BORROWER City of Baltimore

AUTHORITY Article 41 - Sections 460-466  
COMAR .05.01.11

PROJECT NO. AND TITLE BCI-10M  
City of Baltimore  
Rockland Industries

DESCRIPTION To permit the undertaking of the Rockland Industries project, which involves the acquisition and renovation of the International Paper facility located in the City of Baltimore and the relocation of Rockland's present facilities in Brooklandville to the International Paper Company property.

PROCUREMENT METHOD Sole Source

AWARD City of Baltimore

AMOUNT \$2,070,000 loan at 8.3107% interest

FUND SOURCE Maryland Industrial and Commercial Redevelopment Fund  
(MICRF) General Obligation Bonds issued

REMARKS The activities proposed constitute eligible project activities consistent with Article 41, Sections 460-466, and COMAR .05.01.11. The request was reviewed and supported by the MICRF Staff, the Technical Advisory Committee and the Maryland Mortgage Bankers Advisory Committee.

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Board of Public Works Action:

The above referenced item was:

Approved Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

Item 1A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to cancel encumbrances on the following projects, approved by the Board of Public Works. These amounts represent Program Open Space assistance committed by the Board of Public Works, but not expended by the subdivisions.

<u>Ref.Doc. Number</u>	<u>Project Number</u>	<u>Project Name</u>	<u>County</u>	<u>Fund Source</u>	<u>Amount</u>
14003	1436-2-99	Upton Road Softball Complex	Anne Arundel	127	\$126,671.74
24001	1567-2-104	Broadneck Park Acq.	Anne Arundel	127	\$ 4,613.02
14153	1537-3-198	Western Hills Com- munity Park	Baltimore	028	\$ 55,862.51

The above amounts may now be returned to the unobligated balance of the Outdoor Recreation Land Loan of 1969 (Program 81.20.02), as per the fund sources and amounts listed.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 2A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Town of Woodsboro \$18,900.00 from the Outdoor Recreation Land Loan of 1969. This request represents an addition to Program Open Space assistance committed by the Board of Public Works on the Secretary's September 7, 1977 Agenda, Item 4A.

POS #474-10-9  
Woodsboro Community Park Development  
Frederick County

This request is based on estimated costs of this phase to include additional playground equipment, parking, and fencing.

Original Cost Estimate	\$49,880.00
Total Development Costs	\$75,080.00
State Share (75%)	\$56,310.00
Previously Approved	\$37,410.00
This Request	\$18,900.00

Fund Source: Program 81.20.02 Item <sup>135</sup>~~710~~ (See attached)

Federal Grant: Not Available

Department of State Planning: Reviewed - Pending

Control Number: 73-4-197

Location: One quarter mile east of Maryland 194 on Maryland 650

Inspected by: Dave A. Wineland On: August 17, 1976

Board of Public Works Action: The above referenced item was:

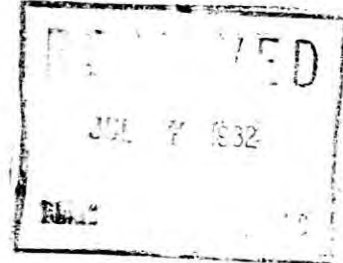
Approved                      Disapproved                      Deferred                      Withdrawn  
 With Discussion                       Without Discussion



JAMES B. COULTER  
 SECRETARY  
 LOUIS N. PHIPPS, JR.  
 DEPUTY SECRETARY

STATE OF MARYLAND  
 DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
 TAWES STATE OFFICE BUILDING  
 ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
 ASSISTANT SECRETARY  
 FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
 Board of Public Works  
 Treasury Building  
 Annapolis, Maryland 21401

Re: Program Open Space Agenda  
 June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A	From: Item 710 - \$18,900.00 To: Item 135 - \$18,900.00
Item 3A	From: Item 410 - \$ 5,750.92 Item 610 - \$ 2,606.66 Item 710 - \$36,642.42 To: Item 235 - \$45,000.00
Item 5A	From: Item 012 - \$11,371.00 To: Item 612 - \$11,371.00
Item 6A	From: Item 012 - \$45,375.00 To: Item 712 - \$45,375.00
Item 7A	From: Item 012 - \$23,103.78 Item 212 - \$ 3,841.87 Item 312 - \$45,936.85 Item 612 - \$54,617.50 To: Item 037 - \$127,500.00
Item 8A	From: Item 516 - \$112,500.00 To: Item 241 - \$112,500.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 3A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Town of Mt. Airy \$45,000.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 100% of the eligible project costs for the following project:

POS #1682-10-74  
Mt. Airy Community Park Expansion  
Frederick County

Allowable Land Cost for 2.45+ acres at \$17,959.18/acre \$44,000.00

Appraisals

John N. Bowers - \$46,500.00 (\$18,979.59/acre)  
J. Hunter Pugh - \$55,000.00 (\$22,448.98/acre)

Incidentals \$ 1,136.00

Total Allowable Cost \$45,136.00

State Share (100%) Amount Approved by Frederick County Council of Governments \$45,000.00

Fund Source: 81.20.02 Item <sup>235</sup>~~410~~ - <sup>\$45,000.00</sup>~~\$5,750.92~~ (See attached)  
~~Item 610 - \$2,606.66~~  
~~Item 710 - \$36,642.42~~

Federal Grant: Not Available

Department of State Planning: Reviewed - May 26, 1982

Control Number: 82-4-468

Zoning: R-1

Location: Prospect Road, Mt. Airy, Maryland

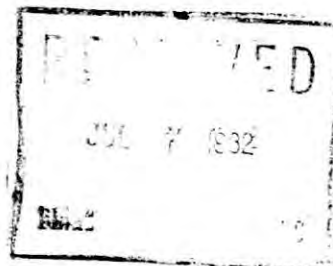
Property Owner: Former: Heller Since: July 25, 1966  
Current: Town of Mt. Airy



JAMES B. COULTER  
 SECRETARY  
 LOUIS N. PHIPPS, JR.  
 DEPUTY SECRETARY

STATE OF MARYLAND  
 DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
 TAWES STATE OFFICE BUILDING  
 ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
 ASSISTANT SECRETARY  
 FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
 Board of Public Works  
 Treasury Building  
 Annapolis, Maryland 21401

Re: Program Open Space Agenda  
 June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A From: Item 710 - \$18,900.00  
 To: Item 135 - \$18,900.00

Item 3A From: Item 410 - \$ 5,750.92  
 Item 610 - \$ 2,606.66  
 Item 710 - \$36,642.42  
 To: Item 235 - \$45,000.00

Item 5A From: Item 012 - \$11,371.00  
 To: Item 612 - \$11,371.00

Item 6A From: Item 012 - \$45,375.00  
 To: Item 712 - \$45,375.00

Item 7A From: Item 012 - \$23,103.78  
 Item 212 - \$ 3,841.87  
 Item 312 - \$45,936.85  
 Item 612 - \$54,617.50  
 To: Item 037 - \$127,500.00

Item 8A From: Item 516 - \$112,500.00  
 To: Item 241 - \$112,500.00

POS #1682-10-74  
Mt. Airy Community Park Expansion  
Frederick County

Page 3A Contd.

Inspected by: Dave A. Wineland      On: February 27, 1981

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

June 30, 1982

## Secretary's Agenda

## Item 4A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to Frederick County \$250,000.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 98% of the eligible project costs for the following project:

POS #1720-10-77

Ballenger Creek Park Acquisition  
Frederick County

Improvements	\$ 47,500.00
Allowable Land Cost for 71.94 <sup>+</sup> acres at \$2,775.00/acre	<u>199,633.50</u>
	\$247,133.50

## Appraisals

W.G. Bowen	- \$ 45,000.00 (Improvements)
	<u>197,835.00</u> (\$2,750.00/acre)
	\$242,835.00

L.U. Hutzell	- \$ 50,000.00 (Improvements)
	<u>201,432.00</u> (\$2,800.00/acre)
	\$251,432.00

Incidentals	\$ 8,417.00
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Total Allowable Cost	\$255,550.00
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State Share (98%) COG Limit - Balance to be payed by applicant	\$250,000.00
----------------------------------------------------------------	--------------

Fund Source: Program 81.20.02	Item 710 - \$ 19,457.58
	Item 910 - \$142,340.61
	Item 035 - \$ 88,201.81

Federal Grant: Not Available

Department of State Planning: Reviewed - June 2, 1982

Control Number: 82-5-596

POS # 1720-10-77  
Ballenger Creek Park Acquisition  
Frederick County

Page 4A Contd.

Zoning: Agricultural

Location: Ballenger Creek Pike (MD 180) 1.1 mile south of Frederick City

Property Owner: Marjorie W. Kinsey Since: February 20, 1973

Inspected by: D.A. Wineland/W.O. Johnson On: May 20, 1982

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred\*

Withdrawn

With Discussion

Without Discussion

\* For the Department of State Planning to obtain more information concerning the right of way.

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 5A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Town of Aberdeen \$11,371.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 31% of the eligible project costs for the following project:

POS #1710-12-80  
Stancil Property/Ruby Drive Development  
Harford County

This project proposes the further developemnt of this park to include a trail for the handicapped, playground equipment, and landscaping.

Total Estimated Development Costs \$36,161.00

State Share (31%) \$11,371.00

Fund Source: Program 81.20.02 Item *612 (see attached)*

Federal Grant: Not Available

Department of State Planning: Reviewed - June 9, 1982

Control Number: 82-4-518

Location: Route 22, Aberdeen, Harford County, Maryland

Inspected by: William C. Greer On: April 13, 1982

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

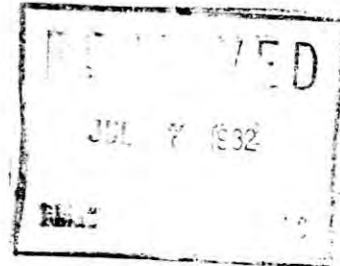
Without Discussion



JAMES B. COULTER  
SECRETARY  
LOUIS N. PHIPPS, JR.  
DEPUTY SECRETARY

STATE OF MARYLAND  
DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
TAWES STATE OFFICE BUILDING  
ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
ASSISTANT SECRETARY  
FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
Board of Public Works  
Treasury Building  
Annapolis, Maryland 21401

Re: Program Open Space Agenda  
June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A	From: Item 710 - \$18,900.00
	To: Item 135 - \$18,900.00
Item 3A	From: Item 410 - \$ 5,750.92
	Item 610 - \$ 2,606.66
	Item 710 - \$36,642.42
	To: Item 235 - \$45,000.00
Item 5A	From: Item 012 - \$11,371.00
	To: Item 612 - \$11,371.00
Item 6A	From: Item 012 - \$45,375.00
	To: Item 712 - \$45,375.00
Item 7A	From: Item 012 - \$23,103.78
	Item 212 - \$ 3,841.87
	Item 312 - \$45,936.85
	Item 612 - \$54,617.50
	To: Item 037 - \$127,500.00
Item 8A	From: Item 516 - \$112,500.00
	To: Item 241 - \$112,500.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 6A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Town of Bel Air \$45,375.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1711-12-81  
Bel Air Recreation Storage Building  
Harford County

This project proposes the construction of a recreation storage building on property owned by the Town of Bel Air.

Total Estimated Development Costs	\$60,500.00
State Share (75%)	\$45,375.00

Fund Source: Program 81.20.02 Item 712 (See attached)

Federal Grant: Not Available

Department of State Planning: Reviewed - June 10, 1982

Control Number: 82-4-519

Location: Bel Air, Harford County, Maryland

Inspected by: William C. Greer On: April 13, 1982

Board of Public Works Action: The above referenced item was:

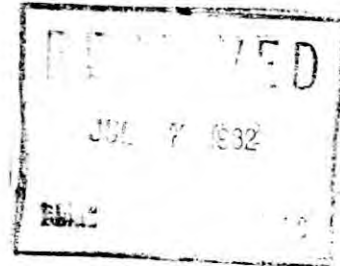
<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	



JAMES B. COULTER  
SECRETARY  
LOUIS N. PHIPPS, JR.  
DEPUTY SECRETARY

STATE OF MARYLAND  
DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
TAWES STATE OFFICE BUILDING  
ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
ASSISTANT SECRETARY  
FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
Board of Public Works  
Treasury Building  
Annapolis, Maryland 21401

Re: Program Open Space Agenda  
June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A	From: Item 710 - \$18,900.00
	To: Item 135 - \$18,900.00
Item 3A	From: Item 410 - \$ 5,750.92
	Item 610 - \$ 2,606.66
	Item 710 - \$36,642.42
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	To: Item 241 - \$112,500.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 7A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to Harford County \$127,500.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1718-12-84  
Fallston High School Development  
Harford County

This project proposes the construction of two baseball/softball fields and two soccer/football fields.

Total Estimated Development Costs	\$170,000.00
State Share (75%)	\$127,500.00

Fund Source: Program 81.20.02	<del>Item 037</del> <del>\$127,500.00</del> <del>Item 012</del> - \$23,103.78 <del>Item 212</del> - \$3,841.87 <del>Item 312</del> - \$45,936.85 <del>Item 612</del> - \$54,617.50 (See attached)
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Federal Grant: Not Available

Department of State Planning: Reviewed - June 10, 1982

Control Number: 82-5-571

Location: Fallston High School just off Fallston Road, Harford County

Inspected by: William C. Greer            On: April 26, 1982

Board of Public Works Action: The above referenced item was:

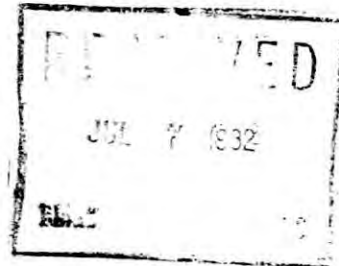
<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	



JAMES B. COULTER  
 SECRETARY  
 LOUIS N. PHIPPS, JR.  
 DEPUTY SECRETARY

STATE OF MARYLAND  
 DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
 TAWES STATE OFFICE BUILDING  
 ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
 ASSISTANT SECRETARY  
 FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
 Board of Public Works  
 Treasury Building  
 Annapolis, Maryland 21401

Re: Program Open Space Agenda  
 June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A	From: Item 710 - \$18,900.00 To: Item 135 - \$18,900.00
Item 3A	From: Item 410 - \$ 5,750.92 Item 610 - \$ 2,606.66 Item 710 - \$36,642.42 To: Item 235 - \$45,000.00
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PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 8A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$112,500.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1704-16-251  
Cheverly - East Neighborhood Park Development  
Prince George's County

This project proposes to develop 2 acres of park land to include one basketball court, one tennis court, a shelter, parking lot, entrance drive, walkways, playground equipment, and landscaping.

Total Estimated Development Costs \$150,000.00

State Share (75%) \$112,500.00

Fund Source: Program 81.20.02 Item <sup>241</sup>~~316~~ (See attached)

Federal Grant: Not Available

Department of State Planning: Reviewed - June 4, 1982

Control Number: 82-5-537

Location: This 6.1 acre park is located on Oak Street in the Town of Cheverly.

Inspected by: Diane W. Ramsey On: April 13, 1982

Board of Public Works Action: The above referenced item was:

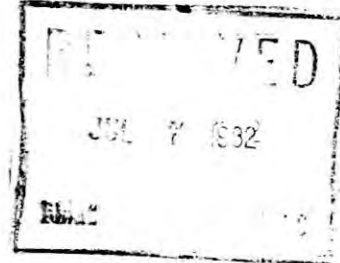
<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	



JAMES B. COULTER  
 SECRETARY  
 LOUIS N. PHIPPS, JR.  
 DEPUTY SECRETARY

STATE OF MARYLAND  
 DEPARTMENT OF NATURAL RESOURCES  
**CAPITAL PROGRAMS ADMINISTRATION**  
 TAWES STATE OFFICE BUILDING  
 ANNAPOLIS, MARYLAND 21401

FRED L. ESKEW  
 ASSISTANT SECRETARY  
 FOR CAPITAL PROGRAMS



July 2, 1982

Mrs. Sandra Koester  
 Board of Public Works  
 Treasury Building  
 Annapolis, Maryland 21401

Re: Program Open Space Agenda  
 June 30, 1982

Dear Mrs. Koester:

Please make the following fund source item changes on the Board Agenda referenced above.

Item 2A	From: Item 710 - \$18,900.00
	To: Item 135 - \$18,900.00
Item 3A	From: Item 410 - \$ 5,750.92
	Item 610 - \$ 2,606.66
	Item 710 - \$36,642.42
	To: Item 235 - \$45,000.00
Item 5A	From: Item 012 - \$11,371.00
	To: Item 612 - \$11,371.00
Item 6A	From: Item 012 - \$45,375.00
	To: Item 712 - \$45,375.00
Item 7A	From: Item 012 - \$23,103.78
	Item 212 - \$ 3,841.87
	Item 312 - \$45,936.85
	Item 612 - \$54,617.50
	To: Item 037 - \$127,500.00
Item 8A	From: Item 516 - \$112,500.00
	To: Item 241 - \$112,500.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 9A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$49,650.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1705-16-252  
Glenwood Neighborhood Park Development  
Prince George's County

This project proposes to develop 2 acres of an 8.1 acre park to include two tennis courts, parking lot, entrance road, play equipment, and walkways.

Total Estimated Development Costs	\$66,200.00
State Share (75%)	\$49,650.00

Fund Source: Program 81.20.02 Item <sup>241</sup>516 (See attached)

Federal Grant: Not Available

Department of State Planning: Reviewed - June 4, 1982

Control Number: 82-5-538

Location: This park is located at the end of Elmira Avenue in the subdivision of Glenwood located just off of Route 450.

Inspected by: Diane W. Ramsey On: April 13, 1982

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A From: Item 516 - \$49,650.00  
To: Item 241 - \$49,650.00

Item 10A From: Item 516 - \$76,500.00  
To: Item 341 - \$76,500.00

Item 11A From: Item 516 - \$ 6,094.00  
Item 616 - \$12,122.57  
Item 716 - \$10,469.51  
Item 916 - \$30,188.92  
To: Item 341 - \$58,875.00


Item 12A From: Item 317 - \$ 650.00  
Item 917 - \$ 1,000.00  
Item 042 - \$12,700.00  
To: Item 342 - \$14,350.00

Item 13A From: Item 619 - \$ 1,425.00  
Item 719 - \$ 240.00  
To: Item 044 - \$ 1,665.00

Item 14A From: Item 623 - \$ 4,599.28  
Item 923 - \$13,513.00  
Item 048 - \$23,233.72  
To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,

  
William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 10A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$76,500.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1707-16-254  
Oakcrest Community Center Park Development  
Prince George's County

This project proposes to develop 4 acres of a 33.9 acre park to include a softball field, basketball court, entrance drive, parking lot, walkways, trails, and site equipment.

Total Estimated Development Costs \$102,000.00

State Share (75%) \$ 76,500.00

Fund Source: Program 81.20.02 Item <sup>341</sup>~~516~~ (see attached)

Federal Grant: Not Available

Department of State Planning: Reviewed - June 4, 1982

Control Number: 82-5-539

Location: This project is located on Marlboro Pike and Capitol Heights Boulevard near Capitol Heights.

Inspected by: Diane W. Ramsey On: April 19, 1982

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A From: Item 516 - \$49,650.00  
To: Item 241 - \$49,650.00

Item 10A From: Item 516 - \$76,500.00  
To: Item 341 - \$76,500.00

Item 11A From: Item 516 - \$ 6,094.00  
Item 616 - \$12,122.57  
Item 716 - \$10,469.51  
Item 916 - \$30,188.92  
To: Item 341 - \$58,875.00

Item 12A From: Item 317 - \$ 650.00  
Item 917 - \$ 1,000.00  
Item 042 - \$12,700.00  
To: Item 342 - \$14,350.00

Item 13A From: Item 619 - \$ 1,425.00  
Item 719 - \$ 240.00  
To: Item 044 - \$ 1,665.00

Item 14A From: Item 623 - \$ 4,599.28  
Item 923 - \$13,513.00  
Item 048 - \$23,233.72  
To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,



William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 11A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$58,875.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1708-16-255  
Tabbs Neighborhood Park  
Prince George's County

This project proposes to develop 2.5 acres of the park to include two tennis courts, a multi-purpose court, entrance road, parking, and walkways.

Total Estimated Development Costs \$78,500.00

State Share (75%) \$58,875.00

Fund Source: Program 81.20.02	<del>Item 341 - \$58,875.00</del>
	<del>Item 516 - \$6,094.00</del>
	<del>Item 616 - \$12,122.57</del>
	<del>Item 716 - \$10,469.51</del>
	<del>Item 916 - \$30,188.92</del>

Federal Grant: Not Available

Department of State Planning: Reviewed - June 4, 1982

Control Number: 82-5-540

Location: This 3.8 acre park is located in the subdivision of Whitfield Woods off of Whitfield Chapel Road on 91st Place.

Inspected by: Diane W. Ramsey On: April 13, 1982

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A From: Item 516 - \$49,650.00  
To: Item 241 - \$49,650.00

Item 10A From: Item 516 - \$76,500.00  
To: Item 341 - \$76,500.00

Item 11A From: Item 516 - \$ 6,094.00  
Item 616 - \$12,122.57  
Item 716 - \$10,469.51  
Item 916 - \$30,188.92  
To: Item 341 - \$58,875.00


Item 12A From: Item 317 - \$ 650.00  
Item 917 - \$ 1,000.00  
Item 042 - \$12,700.00  
To: Item 342 - \$14,350.00

Item 13A From: Item 619 - \$ 1,425.00  
Item 719 - \$ 240.00  
To: Item 044 - \$ 1,665.00

Item 14A From: Item 623 - \$ 4,599.28  
Item 923 - \$13,513.00  
Item 048 - \$23,233.72  
To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,

  
William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 12A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to Queen Anne's County \$14,350.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 100% of the eligible project costs for the following project:

POS #1699-17-23  
Romancoke Park Acquisition  
Queen Anne's County

Allowable Land Cost for .5+ acre at \$22,000.00/acre \$11,000.00

Appraisals Brough E. Treffer - \$12,000.00 (\$24,000.00/acre)  
Carlton L. Foster - \$10,000.00 (\$20,000.00/acre)

Incidentals \$ 3,350.00

Total Allowable Cost \$14,350.00

State Share (100%) \$14,350.00

Fund Source: Program 81.20.02 *Item 342 \$14,350.00*  
~~Item 317 - \$ 650.00~~  
~~Item 917 - \$ 1,000.00~~  
~~Item 042 - \$12,700.00~~

Federal Grant: Not Available

Department of State Planning: Reviewed - May 28, 1982

Control Number: 82-4-514

Zoning: R-3 Residential

Location: Kent Island, Queen Anne's County, Maryland

Property Owner: John S. Savage

Inspected by: Charles Ingram On: March 19, 1982

Board of Public Works Action: The above referenced item was:

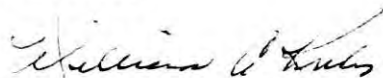
Approved Disapproved Deferred Withdrawn  
With Discussion Without Discussion

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A	From: Item 516 - \$49,650.00
	To: Item 241 - \$49,650.00
Item 10A	From: Item 516 - \$76,500.00
	To: Item 341 - \$76,500.00
Item 11A	From: Item 516 - \$ 6,094.00
	Item 616 - \$12,122.57
	Item 716 - \$10,469.51
	Item 916 - \$30,188.92
	To: Item 341 - \$58,875.00
Item 12A	From: Item 317 - \$ 650.00
	Item 917 - \$ 1,000.00
	Item 042 - \$12,700.00
	To: Item 342 - \$14,350.00
Item 13A	From: Item 619 - \$ 1,425.00
	Item 719 - \$ 240.00
	To: Item 044 - \$ 1,665.00
Item 14A	From: Item 623 - \$ 4,599.28
	Item 923 - \$13,513.00
	Item 048 - \$23,233.72
	To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,



William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 13A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to Somerset County \$1,665.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following project:

POS #1721-19-21  
Eddy T. Evans Park  
Somerset County

This project proposes to construct two dugouts and erect credit sign on ball field.

Total Estimated Development Costs		\$2,220.00
State Share (75%)		\$1,665.00
Fund Source: Program 81.20.02	<i>Item 044 #1,665.00</i> <del>Item 619 - \$1,425.00 (See attached)</del> <del>Item 719 - \$ 240.00</del>	

Federal Grant: Not Available

Department of State Planning: Reviewed - June 10, 1982

Control Number: 82-5-578

Location: Smith Island

Inspected by: M. Madeline Shea On: July 1, 1980

Board of Public Works Action: The above referenced item was:


<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A	From: Item 516 - \$49,650.00
	To: Item 241 - \$49,650.00
Item 10A	From: Item 516 - \$76,500.00
	To: Item 341 - \$76,500.00
Item 11A	From: Item 516 - \$ 6,094.00
	Item 616 - \$12,122.57
	Item 716 - \$10,469.51
	Item 916 - \$30,188.92
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	To: Item 342 - \$14,350.00
Item 13A	From: Item 619 - \$ 1,425.00
	Item 719 - \$ 240.00
	To: Item 044 - \$ 1,665.00
Item 14A	From: Item 623 - \$ 4,599.28
	Item 923 - \$13,513.00
	Item 048 - \$23,233.72
	To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,

  
William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 30, 1982

Secretary's Agenda

Item 14A

OUTDOOR RECREATION LAND LOAN OF 1969:

Approval is requested to commit to the Town of Snow Hill \$41,346.00 from the Outdoor Recreation Land Loan of 1969. This amount represents 75% of the eligible project costs for the following Project:

POS #1712-23-57  
James T. Sturgis Memorial Park  
Worcester County

This project proposes to develop riverfront promenade and walkway, a boat landing, shelter, parking, flag poles, lights, landscaping, partial repair of bulkhead, and credit sign.

Total Estimated Development Costs	\$55,128.00
State Share (75%)	\$41,346.00

Fund Source: Program 81.20.02	Item 248	\$ 41,346.00
	Item 623	<del>-\$ 4,599.28</del>
	Item 923	<del>-\$13,513.00</del>
	Item 948	<del>-\$23,233.72</del>

Federal Grant: Not Available

Department of State Planning: Reviewed - May 20, 1982

Control Number: 82-4-521

Location: Route 12 and Pocomoke River

Inspected by: M. Madeline Shea      On: April 13, 1982

Board of Public Works Action: The above referenced item was:

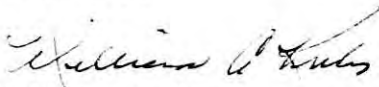
<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

Mrs. Sandra Koester  
July 2, 1982  
Page Two

Item 9A	From: Item 516 - \$49,650.00
	To: Item 241 - \$49,650.00
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	To: Item 341 - \$58,875.00
Item 12A	From: Item 317 - \$ 650.00
	Item 917 - \$ 1,000.00
	Item 042 - \$12,700.00
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Item 13A	From: Item 619 - \$ 1,425.00
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Item 14A	From: Item 623 - \$ 4,599.28
	Item 923 - \$13,513.00
	Item 048 - \$23,233.72
	To: Item 248 - \$41,346.00

We regret this error and hope that the corrections can be made with minimal burden on you and your staff.

Sincerely,

  
William A. Krebs  
Director, Program Open Space

WAK:KMA:mrw

cc: Charles O'Donovan

(1B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 1-S

DEPARTMENT - Maryland State Retirement System  
State Investment Agency

CONTRACT NO. & TITLE - Custodial, settlement, banking and cash management services.

DESCRIPTION - This contract will provide vault storage services for all investment documents; securities transaction processing; and maintenance of master and clearing accounts.

Term: July 1, 1982 - June 30, 1987 (5 years)

PROCUREMENT METHOD - Competitive Saaled Bid

<u>BIDS OR PROPOSALS</u> - First National Bank of Maryland	\$ 88,000 per annum
Mercantile Safe Deposit and Trust Co.	\$ 250,000
American Security Bank (option 1)	\$ 275,000
Equitable Trust Company	\$ 398,000
American Security Bank (option 2)	\$1,112,954

AWARD - First National Bank of Maryland

AMOUNT - \$88,000 per year

FUND SOURCE - 100% Special Funds 26.03.00.03

REMARKS - The contract provides for annual increases or decreases in the fee as determined by the U.S. Labor Department Consumer Price Index, U. S. City Average - All Items - All Consumers.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 2-S

DEPARTMENT - Natural Resources  
Energy Administration

CONTRACT NO. & TITLE - Integrator for Solid Waste Studies

DESCRIPTION - This contract is to provide aid to the program in the issues concerned with solid waste from existing power plants. Specific tasks include: (1) identification of abandoned ash disposal sites; (2) survey of these areas to determine potential for environmental impacts; (3) detailed evaluation of abandoned ash disposal areas near the Vienna Power Plant; (4) aid in developing and implementing regulations for monitoring programs at active fly ash disposal sites; (5) aid in developing acceptable alternatives to landfilling of ash; and (6) aid in licensing Brandon Shores and Crane fly ash disposal sites.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Environmental Resources Management, Inc.  
West Chester, Pennsylvania

AMOUNT - Not to exceed \$220,000

FUND SOURCE - 100% Special Funds 30.01.16.02

REMARKS - This contractor was selected in 1981 by a competitive bid process and all tasks are continuations of tasks which were included in the original competitive evaluation.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 3-S

DEPARTMENT - Natural Resources  
Energy Administration

CONTRACT NO. & TITLE - Integrator for Impact Assessment, Aquatic and Air  
Program.

DESCRIPTION - The efforts under this contract will be directed toward water  
quality certifications for Crane, Wagner, Riverside, Chalk Point and Morgantown  
Power Plants; intake technology studies at Morgantown and Chalk Point; EPA  
certification of a PPSP-developed model; acid rain study coordination and review;  
and preparation of two chapters of the Cumulative Environmental Impact Report.

Term: June 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Martin Marietta Corp.  
Baltimore, Maryland

AMOUNT - Not to exceed \$753,486

FUND SOURCE - 100% Special Funds 30.01.16.02

REMARKS - This contractor was initially hired in 1972 to provide the State with  
the technical expertise in the area of mathematical modelling, systems ecology,  
aquatic impact analysis, meteorology, and air pollution transport and dispersion  
at existing power plants.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 4-S

DEPARTMENT - Natural Resources  
Energy Administration

CONTRACT NO. & TITLE - Long-Term Benthic Studies at the Calvert Cliffs  
and Morgantown Power Plants

DESCRIPTION - Tasks to be performed include the collection and processing of field survey benthic samples, the acquisition of field survey water column data, the conducting of various field survey analytical procedures, and the completion and subsequent analysis of an organic enrichment experiment.

Term: July 1, 1982 - November 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Martin Marietta Corporation  
Baltimore, Maryland

AMOUNT - \$154,789

FUND SOURCE - 100% Special Funds 30.01.16.02

REMARKS - This contractor was selected in 1980 by a competitive bid process. The contract was subsequently renewed for one year and all tasks are a continuation of effort to obtain a long-term data base for two power plants and two potential power plan sites.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 5-S

DEPARTMENT - Natural Resources  
Energy Administration

CONTRACT NO. & TITLE - Site Evaluation

DESCRIPTION - Studies of two proposed coal fired power plants (300 mega watt, location undecided, and 800 mega watt at Perryman) will be initiated. Both PEPCO and BG&E will present overall study plans which will be evaluated for the necessity and/or adequacy of mitigation measures relating to environmental protection. In addition, generic issues to be studied include coal dust prediction and control, analysis of the chemical properties of arsenic and selenium with respect to potential runoff from coal operations, and electric field effects of transmission lines.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - The Johns Hopkins University  
Laurel, Maryland

AMOUNT - Not to exceed \$1,135,000

FUND SOURCE - 100% Special Funds 30.01.16.02

REMARKS - This contractor was initially hired in 1972 to provide the State with expertise in the areas of transmission line effects, air quality monitoring, cooling tower effects, hydrogeology, soil mechanics, hydrology, computer modelling, noise, meteorology, and water chemistry needed for the evaluation of proposed power plant sites.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 6-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Pre-Trial Diversion Program

DESCRIPTION - Services will be directed towards minimizing formal contract with the Juvenile Justice System for high-risk adjudicated youths, and will help to enable these youths to better cope in their relationships with school, family, peers and work. Individual, family and group counseling are provided. Outreach and 24-hour crisis intervention, as well as intervention with community resources and social/cultural activities are provided to help deter juvenile offenders from repeating delinquent behavior and reduce penetration through the juvenile justice system.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD -

BIDS OR PROPOSALS -

AWARD -

<u>Provider</u>	<u>Clients Served</u>	<u>Amount</u>
Justice Resources, Inc. Baltimore City	432	\$246,126
East Baltimore Community Corp. Baltimore City	240	\$135,138
Baltimore Urban League, Inc. Baltimore City	240	\$124,657
Communities Organized to Improve Life Baltimore City	200	\$110,680
Family Services of Prince George's Co. Prince George's County	275	\$149,846
		<u>\$766,447</u>

AMOUNT - Total \$766,447

FUND SOURCE - General Funds 32.08.01.02

REMARKS - Contracts are exempt from Title 21 per Senate Bill 678. The cost of services has not increased/decreased materially from last year's cost. The first two awards were made to the only offerors; the remaining three were selected from multiple offerors.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(7B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 7-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Diagnostic Evaluation Services

DESCRIPTION - To provide 600 written evaluations for the Court and Juvenile Services Administration staff for case planning. Psychological evaluations provided will also be used as part of the Board of Education's "educational assessment" for the youth who need special education. Recommendations will be included in the report regarding placement outside the home, appropriate treatment and modality of counseling. Emergency evaluations and one-day per week consultation services will be provided.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiations

BIDS OR PROPOSALS -

Maryland Center for Youth and Family Development	\$145,000
Guide of Montgomery County	\$141,000
Free State	\$144,074

AWARD - Maryland Center for Youth and Family Development  
Prince George's County, Maryland

AMOUNT - \$145,000

FUND SOURCE - 100% General Funds 32.08.01.02

REMARKS - Contract was awarded to the lowest evaluated bidder.  
Contract exempt from Article 21 per Senate Bill 678.

Board of Public Works Action - The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
	With Discussion	Without Discussion	

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 8-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Purchase of Residential Care

DESCRIPTION - Provision of custodial, residential and educational program for up to 75 troubled girls per day placed with the Good Shepherd Center.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Good Shepherd Center  
Baltimore County, Maryland

AMOUNT - \$1,251,300

FUND SOURCE - 100% General Funds 32.08.01.03

REMARKS - The cost for services has increased 5 percent over last year's contract. Contract exempt from Article 21 per Senate Bill 678.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 9-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Purchase of Residential Care

DESCRIPTION - To provide a residential group home program for up to 12 male youths between the ages of 13-15. Services to be provided include 24-hour supervision, individual or group counseling to residents and their families, follow-up services for those youngsters released from the program are also provided.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - A Place for Us, Limited  
Baltimore, Maryland

AMOUNT - \$159,456

FUND SOURCE - 100% General Funds 32.08.01.03

REMARKS - Funds were provided in Fiscal Year 1980 to renovate 4 houses into one group home, and in Fiscal Year 1982 start-up funds were provided to implement the residential care and treatment services program. The contract this year will enable A Place for Us to operate a full program for up to 12 youths. Juvenile Services Administration will provide referrals and control intake. Contract is exempt from Article 21 per Senate Bill 678.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 10-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Community Supervision Program - Baltimore City

DESCRIPTION - To provide a program of intensive community supervision and service for 111 delinquent youth in an effort to divert them from commitment and recommitment to a Training School. The program will demonstrate to youths that there are alternatives to a continuous pattern of delinquent behaviors, and through this effort, the contractor intends to reduce the rate of re-commitment experienced by youths.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiations

BIDS OR PROPOSALS - One Bid Only

AWARD - Justice Resources, Inc.  
Baltimore, Maryland

AMOUNT - \$101,760

FUND SOURCE - 100% General Funds 32.08.01.03

REMARKS - Contract exempt from Article 21 per Senate Bill 678.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 11-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Support Services to Youngsters in Shelter or Foster Care

DESCRIPTION - To operate a "Non-Residential Care Supplement project" to provide, as appropriate, crisis-oriented intervention, educational services, including a GED program, vocational counseling and referral for training and tutorial services to 20-30 youths in shelter and foster homes to enable these youths to remain in the community and/or return home.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Justice Resources, Inc.  
Baltimore, Maryland

AMOUNT - \$121,800

FUND SOURCE - 100% General Funds 32.08.01.03

REMARKS - The total contract costs are the same as last year, therefore, the costs for services are expected to decrease since 20-30 youths will be served this year as opposed to 15-20 youths served last year. Contract exempt from Article 21 per Senate Bill 678.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(12B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 12-S

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

CONTRACT NO. & TITLE - Structured Shelter Care

DESCRIPTION - To provide short-term community based structured shelter care for youths alleged delinquent and CINS (Children in Need of Supervision) awaiting adjudication and/or disposition in Juvenile Court. Highly supervised 24-hour residential care including crisis intervention; family, individual and group counseling; house responsibilities; educational services and recreational activities will be provided.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD -

BIDS OR PROPOSALS -

AWARD -

<u>Provider</u>	<u>Clients Served</u>	<u>Amount</u>
Palmer Family, Inc. Anne Arundel County	10	\$147,739
Sykesville Group Shelter Home, Inc. Carroll County	10	\$153,000
Guide, Inc. Montgomery County	20	\$235,000
		<u>\$535,739</u>

AMOUNT - Total \$535,739

FUND SOURCE - General Funds 32.08.01.03

REMARKS - The cost of services has not increased materially from last year's cost. Contracts are exempt from Article 21 per Senate Bill 678.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 13-S

DEPARTMENT - Health and Mental Hygiene  
Deer's Head Hospital Center

CONTRACT NO. & TITLE - Pharmacy Services

DESCRIPTION - To provide complete unit-dose pharmacy services for all patients of the hospital and outpatients of the Kidney Dialysis Unit to include chromodose unit dosage, pharmacy consultation, drug profile review, pharmacy in-service staff training and 24-hour, 7 day-a-week medication and pharmacist availability.

Term: 12/1/81 - 11/30/82

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Pharmacy Consultants, Inc.  
Seaford, Delaware

AMOUNT - \$153,960

<u>FUND SOURCE</u> - General Funds	\$151,430	32.09.04.10
Special Funds	\$ 2,530	32.09.04.06

REMARKS - The agency encountered several delays in developing a new contract meeting the Title 21 requirements for legal sufficiency. The attorney and the agency have rewritten the contract to comply with Title 21 and improved the description of specific services to be provided by the contractor.

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Board of Public Works Action - The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
	With Discussion	<u>Without Discussion</u>	

(14B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 14-S

DEPARTMENT - Health and Mental Hygiene  
Great Oaks Center

CONTRACT NO. & TITLE - Provision and Management of Holistic Medical Services,  
Great Oaks Center

DESCRIPTION - The provision of all physicians and nurse practitioners necessary for the on-site delivery and coordination of the health care services to the clients and staff at Great Oaks Center on a 24-hour, 7-day week basis. Services to the clients include a comprehensive and accurate diagnosis of the individuals's health status through an admission physical, annual physical and at other times as required; prompt and thorough attention to all health problems through sick call, unit/cottage visitations and emergency treatment; on-going surveys of any environmental health hazards; preventive medicine including immunization and control; consultant services as required; and interdisciplinary team client staffings. All Federal and State regulations pertaining to the rights of patients for medical care records, clients progress and summarizing records at appropriate intervals will be carried out. Pre-employment physicals, emergency services and in-service training for employees will be provided.

PROCUREMENT METHOD - Competitive Negotiations

BIDS OR PROPOSALS - One Bid Only.

AWARD - Georgetown University Medical Center

<u>AMOUNT</u> - First year	- July 1, 1982 - June 30, 1983	\$ 378,318
Second year	- July 1, 1983 - June 30, 1984	\$ 414,175
Third year	- July 1, 1984 - June 30, 1984	\$ 454,492
		<u>\$1,245,985</u>

32.13.04

(15B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 14-S  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS - Great Oaks Center advertised in the Maryland Register. In addition, letters were sent to 20 potential offerors. The only response received was from Georgetown University Medical Center.

In keeping with the concept of community integration, Great Oaks Center has experienced an extremely positive relationship with Georgetown University over a 10-year period through medical contracts. There has been an on-going program in which medical students are introduced to all aspects of mental retardation. This has resulted in a greater awareness of mental retardation on the part of the medical society and an excellent level of medical care for the clients of Great Oaks Center.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 15-S

DEPARTMENT - Health and Mental Hygiene  
Office of the Assistant Secretary

CONTRACT NO. & TITLE - Audit Services for Medical Care Programs

DESCRIPTION - Selection of an independent audit agency to perform field verification of Medical Care Providers in order to comply with Federal and State regulations and provides agreement provisions.

Term: July 1, 1982 - June 30, 1987

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS - See Attached Addendum Sheet

AWARD - Clifton, Gunderson & Co.  
Peoria, Illinois

AMOUNT - \$4,852,350 (five years)

FUND SOURCE - 58% Federal Funds  
42% General Funds 32.17.01.01

REMARKS - Funds totaling \$1,003,762 were appropriated in the FY 1983 budget for the purpose of contracting for audits and cost verifications of Title XIX health care providers. This amount exceeds the cost of the contract for the period July 1, 1982 through June 30, 1983. Funding during the remaining years of the contract will be subject to future appropriations for these services in fiscal years 1984 through 1987.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 15-S  
 (Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

BIDS OR PROPOSALS

<u>Bidder</u>	<u>Bid Price</u> <u>(5 years)</u>	<u>Technical</u> <u>Score</u>	<u>Combined</u> <u>Rating</u>
Clifton, Gunderson & Co.	\$4,852,350	382.2	1.851
Peat, Marwick, Mitchell & Co.	\$7,210,855	440.8	1.654
HCAS, Inc.	\$7,833,865	449.2	1.619
Main Hurdman	\$5,695,898	311.7	1.546
Cotton & Co.		Technically Unacceptable	
Vishwa Srivastava		Technically Unacceptable	

The technical and price proposals were given equal weight in determining total scores for each bidder. The selected bidder was the lowest bidder and scored third highest on the technical evaluation

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 16S

DEPARTMENT - Health and Mental Hygiene  
Medical Assistance Operations Administration

CONTRACT NO. & TITLE -

DESCRIPTION - The services of up to 16 data processing programmer/analysts are needed to augment the Medicaid Information Systems staff, for a period not to exceed one year, to assist in the design and installation of a Medicaid Management Information System. 90 percent Federal funding will be available for this effort.

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS -

<u>Bidder</u>	<u>Amount</u>
DASD Corporation, Columbia, Md.	\$31.25 per hour
Monty Blizard & Associates, Richmond, Va.	\$33.00 per hour
Compuware, Inc., Landover, Md.	\$34.57 per hour
Alexander Grant & Company, Baltimore, Md.	\$38.02 per hour
Science Management Corporation, Landover, Md.	Non-responsive
A. K. Bennett, Assoc., Inc., Richmond, Va.	Non-responsive
Ferguson, Bryan & Associates, Washington, D. C.	Non-responsive
<u>AWARD</u> - DASD Corporation, Columbia, Md.	\$612,500
Monty Blizard & Associates, Richmond, Va.	\$ 64,680
Compuware, Inc., Landover, Md.	\$338,786

AMOUNT - \$1,015,966

<u>FUND SOURCE</u> - General	\$101,597	32.17.01.02.05
Federal	\$914,369	

REMARKS - Personal services to be acquired on an as-needed basis. The total requirement of 16 programmer/analysts could not be satisfied from the two highest ranked proposals. Thus, the three highest ranked proposals have been selected for awards.

- |                    |         |           |             |
|--------------------|---------|-----------|-------------|
| 1. DASD Corp.      | offered | 10 people | accepted 10 |
| 2. Monty Blizard   | offered | 1 person  | accepted 1  |
| 3. Compuware, Inc. | offered | 27 people | accepted 5  |

Board of Public Works Action - The above referenced item was:

Approved     
  Disapproved     
  Deferred     
  Withdrawn  
 With Discussion     
  Without Discussion

(19B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 17-S

DEPARTMENT - Health and Mental Hygiene  
Medical Care Programs Administration

CONTRACT NO. & TITLE - Acute Care and Long Term Care Facilities Services  
Utilization Control

DESCRIPTION - To provide Statewide utilization review control for admissions and length-of-stay for medical recipients in all eligible categories. The contractor will also perform initial and continuing assessment of needs of nursing home residents in accordance with new nursing home reimbursement methodology, effective January 1, 1983, to insure reasonableness and appropriateness of cost reimbursement for services to nursing home patients.

Term: July 1, 1982 - June 30, 1984

PROCUREMENT METHOD - Competitive Negotiations

BIDS OR PROPOSALS - One Bid Only.

AWARD - Delmarva Foundation for Medical Care, Inc.  
Easton, Maryland

AMOUNT - \$2,766,417

<u>FUND SOURCE</u> - Federal Funds	\$1,919,451	32.17.01.03
State Funds	\$ 846,966	

REMARKS - Only one proposal was received in response to the request for proposals. The proposal was reviewed by appropriate staff and determined to be technically acceptable and reasonably priced. In accordance with COMAR 21.06.03.09, it has been determined that a multi-year contract award will serve the best interests of the State.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 18-S

DEPARTMENT - Health and Mental Hygiene  
Medical Care Programs Administration

CONTRACT NO. & TITLE - Key Entry and Verification Services

DESCRIPTION - Key entry and verification services of approximately 6,000,000 health claims per year for two years to back-up in-house capability during peak periods.

Term: 7/1/82 - 6/30/84

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS -

Bidder	Amount
Automated Health Systems, Inc. Towson, Md. (Disqualified)	\$ 607,272
Cardware, Inc., Baltimore, Md.	720,280
Data I Associates, Springfield, Va.	730,800
Data Controls North, Inc., Baltimore, Md.	744,240
Accurate Data, Inc., Dundalk, Md.	748,800
Richard M. Walsh Associates, Inc., Scranton, Pa.	751,080
Information Control Systems Corp., Baltimore, Md.	771,914
Raven Systems & Research, Inc., Washington, D. C.	775,189
Datatel, Alexandria, Va.	838,568
Essex Data Service, Baltimore, Md.	939,792
Appalachian Computer Services, Inc., London, Ky.	1,021,752
Automated Business Systems & Services, Inc., Wash., D. C.	1,131,941
Quality Data Systems, Inc. Crofton, Md.	1,357,366
Carlton Computer Support Services, Arlington, Va.	2,628,000

AWARD - Cardware, Inc.  
Towson, Maryland

AMOUNT - \$720,280

<u>FUND SOURCE</u> - General Funds	\$360,140	32.17.01.02
Federal Funds	\$360,140	

REMARKS - In accordance with COMAR 21.06.03.09, it has been determined that the awarding of a multi-year contract is in the best interest of the State.

Board of Public Works Action - The above referenced item was:

Approved
  Disapproved
  Deferred
  Withdrawn  
 With Discussion
  Without Discussion

(21B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 19-S

DEPARTMENT - Health and Mental Hygiene  
Medical Care Programs Administration

CONTRACT NO. & TITLE - Personal Care Program-Case Management Services

DESCRIPTION - To provide nursing staff who will perform the case management supervisory service for the Personal Care Program in four subdivisions (Baltimore City, Baltimore County, Harford and Cecil Counties). Supervisory nurses will instruct Personal Care providers on plan of care, evaluate provider performance, be available to resolve problems and will maintain liaison with patient's physician.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

<u>BIDS OR PROPOSALS</u>	Technical	Bids per case
<u>Bidder</u>	<u>Score</u>	<u>per month</u>
Quality Care of Baltimore, Inc.	335.71	\$27.00
Levindale Hebrew Geriatric Center	258	\$27.84
Staff Builders Health Care Services	257.14	\$27.44 Avg.
Visitng Nurse Association	170.71	Not Considered*
Harford Home Health Agency	187.14	Not Considered*

\* Bids with a technical score less than 200 points were given no further consideration.

AWARD - Quality Care of Baltimore, Inc.

AMOUNT - \$126,360

<u>FUND SOURCE</u> - Federal Funds	\$63,180	32.17.01.04
State Funds	\$63,180	

REMARKS - The selected bidder received the highest technical proposal score and was the lowest bidder. Federal Funds are available for this project.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 20-S

DEPARTMENT - Human Resources

CONTRACT NO. & TITLE - OA/DP-08-82-005 Contractual Programming Support -  
AIMS Phase I

DESCRIPTION - Contractual Programming Support to include two computer programmers and one lead programmer to assist existing DHR staff in developing Department's Automatic Income Maintenance System (AIMS Phase I).

Term: August 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation.

BIDS OR PROPOSALS -

	<u>Price</u>	<u>Technical Score</u>
Genasys Corp.	\$72.85/hr.	96
CGA, Inc.	\$98.00/hr.	103
Systems Resources	\$80.00/hr.	99
Lambic	\$80.00/hr.	97
Science Mgt.	\$89.00/hr.	83
DASD Corp.	\$95.00/hr.	52

AWARD - Genasys Corp.  
Rockville, Maryland

AMOUNT - \$120,203

<u>FUND SOURCE</u> - Federal Funds	\$60,102	33.05.01.01
State Funds	\$60,101	

REMARKS - The review panel unanimously recommended the selected vendor based on the fact that the vendor offered technically capable personnel and was the lowest bidder.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(23B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 21-S

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction - Headquarters

CONTRACT NO. & TITLE - THRESHOLD, INC.

DESCRIPTION - The Contractor will operate a Community Adult Rehabilitation Center (CARC) for inmates of the Division of Correction in Baltimore.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - THRESHOLD, INC.  
Baltimore, Maryland

AMOUNT - \$289,718.75

FUND SOURCE - 100% General Funds 35.02.01.03

REMARKS - This Contract is part of a multiple award with Dismas House, Inc. Threshold and Dismas House are the sole sources for CARC services in Baltimore City.

Threshold will provide services to an average of 25 inmates per day at \$31.75 per day.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 22-S

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction - Headquarters

CONTRACT NO. & TITLE - DISMAS HOUSE

DESCRIPTION - The Contractor will operate a Community Adult Rehabilitation Center (CARC) for inmates of the Division of Correction in Baltimore.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - DISMAS HOUSE, INC.  
Baltimore, Maryland

AMOUNT - \$934,162.75

FUND SOURCE - 100% General Funds 35.02.01.03

REMARKS - This Contract is part of a multiple award with Threshold, Inc. Dismas House, Inc. and Threshold, Inc. are the sole sources for CARC services in Baltimore City.

Dismas House, Inc. will provide services to an average of 85 inmates per day at \$30.11 per day.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 23-S

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction  
Maryland House of Correction

CONTRACT NO. & TITLE - MHC 8258-38 Basil Mental Health

DESCRIPTION - The contractor will operate a 32 bed inpatient mental health infirmary and provide some outpatient psychiatric services. The services will be provided for the inmates at the correctional facilities in Jessup, Maryland.

Term: June 14, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS -

Bidder	Amount
Frank E. Basil, Inc. of Delaware, Columbia, Md.	\$285,469
Correctional Medical Systems, St. Louis, Mo.	\$335,529
Central Maryland Medical Group, P.A. Baltimore, Md.	\$374,298
Preventive Health Programs, Falls Church, Va.	\$473,506

AWARD - Frank E. Basil, Inc. of Delaware  
Columbia, Maryland

AMOUNT - \$427,437

FUND SOURCE - 100% General Funds 35.02.02.05

REMARKS - The amount of the contract differs from the bid amount primarily because, after the award was made, the services of two full-time psychologists were added to the contract for better compliance with a Federal Court order regarding mental health services.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 24-S

DEPARTMENT - Education  
Various Divisions - Administration, Instruction, Vocational  
Rehabilitation, Special Education, Office of the Superintendent,  
Certification and Accrediation, Compensatory, Urban, and  
Supplementary Programs, Library Development

CONTRACT NO. & TITLE - (220230) Lease/Purchase of Word Processing Equipment

DESCRIPTION - Five year lease/purchase of Word Processing Equipment. The  
equipment will provide word processing capability to divisions within the  
State Department of Education.

Term: June 30, 1982 - June 29, 1987

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Municipal Leasing Corporation  
McLean, Virginia

AMOUNT - \$164,146.05 for five years (\$32,829.21 to be paid annually).

FUND SOURCE - General and Federal 36.01.01.02

REMARKS - The lease/purchase agreement is for a period of five years  
(\$32,829.21 per year). The request for approval of this contract is based on  
the following.

1. The contract was originally awarded after competitive bid.
2. AM International, Inc. filed under Chapter 11 of the Bankruptcy laws in the Spring of 1981.
3. ATV/Jacquard purchased all assets of AM International, Inc..
4. The contract with the State Department of Education was terminated on May 21, 1982. An invoice was drafted providing for the assignment of title to the equipment from ATV/Jacquard to Municipal Leasing (see attached).

It is the intent of this Action Agenda to terminate the original contract with AM International, Inc. and to accept a contract with Municipal Leasing (at AM International's request). Municipal Leasing has agreed to finance the original contract. This transaction is with approval of the State Law Department.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(27B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 25-S

DEPARTMENT - University of Maryland  
College Park, Maryland

CONTRACT NO. & TITLE - RFP 32028B, MISD#2-EL-042

DESCRIPTION - Purchase of 177 CTR Terminals to support student interactive use of the IBM 4341 Instructional Midicomputers and to provide additional interactive access to the Univac 1100 for instructional purposes. Model MIME #314.

PROCUREMENT METHOD - Competitive Negotiation

<u>BIDS OR PROPOSALS</u> -	<u>Make and Model</u>	<u>Purchase Price</u>	<u>2 Year Cost Incl. Maintenance</u>
Computerware	Volker-Craig 404	\$ 645	\$ 849
Source Associates	MIME 314	\$ 675	\$ 979
Data Terminal Services	Televideo 910	\$ 615	\$ 993
Consel	Hazeltine Esprit	\$ 650	\$ 1,052
Data Terminal Services	Televideo 912C	\$ 845	\$ 1,223
Data Terminal Services	Televideo 920	\$ 845	\$ 1,223
Consel	Hazeltine 1420	\$ 830	\$ 1,232
Marvadata	Lear Siegler ADM5	Non Responsive	
Continental Resources	" " "	" "	" "
Mini Micro Mart	Televideo 912	" "	" "
Data Terminal Services	Televideo 950	" "	" "
Continental Resources	Lear Siegler ADM3	" "	" "
Alanthus	" " "	" "	" "
Data Terminal Services	DEC VT-100	" "	" "
Federal Data	" " "	" "	" "
ABSS	IT 940	" "	" "
Hewlett Packard	HP 2624	" "	" "

AWARD - Computerware                      Source Associates

AMOUNT - \$119,475

FUND SOURCE -                                              36.02.01.08

REMARKS - The University requested proposals for four different categories of computer terminals 1) CRT Terminals, 2) Matrix Print-Head Terminals, 3) Portable Terminals and 4) 1200 Band Printing Terminals in June 1981, and awarded "Open Purchase Orders" for one year to the selected vendor of each category in September 1981. This item relates only to category one above (CRT Terminals) where a multiple award was made to Computerware for faculty terminals and to Source Associates for

(28B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 25-S  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS (Continued)

general student use because it was judged that the slightly lower priced faculty unit was inappropriate for student use because of its datahead keyboard and the problem of vandalism and theft. These terminals (MIME#314) are required to equip new terminal clusters being established on the College Park Campus to serve additional interactive instructional computing needs. The initial instructional workload will be off-loaded from primarily batch access on the Univac 1100 and converted to interactive access on the Univac 1100 and the three IBM 4341 midcomputers. All terminals will be able to select the system needed on an individual user basis.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Service Contract) Food Service

ITEM 26 -S-MOD

DEPARTMENT - Board of Trustees of the State Universities and Colleges  
Bowie State College

ORIGINAL CONTRACT NO. & TITLE - Gourmet Services, Inc., Contract Term -  
5/1/80 - 6/30/82

ORIGINAL CONTRACT APPROVED - April 30, 1980

CONTRACTOR - Gourmet Services, Inc.  
Atlanta, Georgia

MODIFICATION - Exercise a contract option to extend the contract for one  
year.

Term: July 1, 1982 - June 30, 1983

MODIFICATION AMOUNT - \$30,379

FUND SOURCE - 100% Special Funds 36.03.02.10

ORIGINAL CONTRACT AMOUNT - \$495,110 1st year

REVISED CONTRACT AMOUNT - \$503,489 2nd year

CURRENT REVISION - \$525,489 3rd year

PERCENTAGE INCREASE OVER ORIGINAL CONTRACT - 6.14%

REMARKS - The original contract, approved on the April 30, 1980 Board of  
Public Works agenda, was for two years with an option to renew for three  
additional one year terms. Bowie State College wishes to exercise the first  
year option. The increased cost represents inflationary increases in the cost  
of food.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(30B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 27-S-MOD

DEPARTMENT - Board of Trustees of the State Universities and Colleges  
Towson State University

ORIGINAL CONTRACT NO. & TITLE - RFQ No. 245, DBFP Control No. 40213-A,  
Maintenance Contract Covering Heating, Ventilating, and Air Conditioning  
Systems.

ORIGINAL CONTRACT APPROVED - June, 1980

CONTRACTOR - Johnson Controls, Inc.  
Owings Mills, Maryland

MODIFICATION - To provide campus-wide maintenance to heating, ventilating,  
and air conditioning systems. This contract represents the second and final  
renewal option as specified in Section II, Contract Period, of the Preventive  
Maintenance Specifications. The period covered under this contract will be  
July 1, 1982 to June 30, 1983.

MODIFICATION AMOUNT - (The contract amount will remain unchanged from fiscal  
year 1982).

FUND SOURCE - Special/General Funds 36.03.08.06

ORIGINAL CONTRACT AMOUNT - \$ 95,000

CURRENT CONTRACT AMOUNT - \$102,600

REVISED CONTRACT AMOUNT - \$102,600

PERCENTAGE INCREASE OVER ORIGINAL CONTRACT - 8%

REMARKS -

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(31B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 28-S-MOD

DEPARTMENT - Board of Trustees of State Universities and Colleges  
Towson State College

ORIGINAL CONTRACT NO. & TITLE - BB-4-48417 - Typewriter Maintenance

ORIGINAL CONTRACT APPROVED - DBFP - 7/16/81 (BPW approval not required)

CONTRACTOR - Higdon Typewriter and Supply, Inc.  
Baltimore, Maryland

MODIFICATION - Agency exercising option for renewal for a twelve month period as specified in the original proposal and contained in the original contract by reference.

Term: July 1, 1982 - June 30, 1983

MODIFICATION AMOUNT - 0

FUND SOURCE - 100% General Funds 36.03.08.03

ORIGINAL CONTRACT AMOUNT - \$13,000

REVISED CONTRACT AMOUNT - \$13,000

PERCENTAGE INCREASE - -0-

REMARKS - The \$13,000 figure represents, as it did in the original contract, an estimate of the total number of typewriters to be serviced. The total contract amount may vary slightly from the estimated amount.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 29-S

DEPARTMENT - Board of Trustees of the State Universities and Colleges  
Towson State University

CONTRACT NO. & TITLE - No. 291, Cleaning Services

DESCRIPTION - To provide cleaning services for 26 existing buildings and 4 future residence halls and 1 future dining hall, totalling approximately 1,468,600 square feet requiring daily cleaning services.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS - See Attached Addendum Sheet

AWARD - Crothall American  
Newark, Delaware

AMOUNT - \$1,071,957

<u>FUND SOURCE</u> - Special Funds	\$196,383	36.03.08.10
General/Special Funds	\$875,574	36.03.08.06

REMARKS - A request for bids was published in the March 5, 1982 Maryland Register. Of the 125 initial housekeeping employees, it is anticipated that approximately 36 will not be placed on June 30, 1982 and will be offered employment by the contractor for at least six months. Towson State University is currently scheduling interviews for these employees at various State agencies. This contract represents a cost savings of approximately \$585,000.

This contract is recommended for award on the basis of the first year's cost, as specified in the RFP. The contract also provides for two one-year option renewals, to be reviewed by the Department of Budget and Fiscal Planning before exercise of the options.

The amount represents the basic bid price for services to existing facilities plus \$17,000 in anticipated additional work at rates provided in the bid proposal. Payment for additional work shall be made only to the extent specifically authorized by Towson State University.

BOARD OF PUBLIC WORKS

DBFP ACTON AGENDA FOR 6/30/82 ITEM NO. 29-S  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

<u>Bidder</u>	<u>Amount</u>
Crothall American, Newark, Delaware	\$1,054,957
Macke Building Services, Linthicum, Maryland	\$1,066,100
Servicemaster Industries, Inc., Fredericksburg, Virginia	\$1,435,374
J & L Janitorial Services, Baltimore, Maryland	\$1,796,708
Servomation Corporation, Baltimore, Maryland	\$1,844,741
Abacus Corporation, Baltimore, Maryland	No Bid
Able Building Maintenance Service, Baltimore, Maryland	No Bid
Action Janitorial Services, Inc., Baltimore, Maryland	No Bid
ARA Environmental Service, Baltimore, Maryland	No Bid
Cleaning Emporium, Inc., Baltimore, Maryland	No Bid
D-H Services, Inc., Baltimore, Maryland	No Bid
Columbus Services, Inc., Baltimore, Maryland	No Bid
Maryland Maintenance Services, Baltimore, Maryland	No Bid
Prudential Bldg. Maintenance Corp. of Penna., Jenkinton, Pa.	No Bid
Pyramid Cleaning, Maintenance & Supply, Baltimore, Md.	No Bid
Safeguard Maintenance Corporation, Timonium, Md.	No Bid
Servicemaster of Baltimore, Baltimore, Md.	No Bid
Supreme Services of Baltimore, Baltimore, Md.	No Bid
Total Janitorial Services, Inc., Baltimore, Md.	No Bid
Universal Services, Inc., Baltimore, Md.	No Bid

Board of Public Works Action - The above referenced item was:

Approved \*     
  Disapproved     
  Deferred     
  Withdrawn  
 With Discussion     
  Without Discussion

\* On a one-year basis by a vote of 2-0, with Comptroller Goldstein abstaining.

(34B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 30-S

DEPARTMENT - Morgan State University

CONTRACT NO. & TITLE - Exquisito Services, Inc.

DESCRIPTION - Contractual Food Service for Dining Hall, Canteen, Rathskeller and Catering Services.

Term: June 1, 1982 - May 30, 1984 with an option to renew for an additional 2 years.

PROCUREMENT METHOD - Competitive Sealed Bidding

BIDS OR PROPOSALS -

	<u>1 Year</u>
Exquisito Services	\$ 688,804.91
Quaker Cuisine	Non Responsive
Gourmet Services	Non Responsive

AWARD - Exquisito Services, Inc.  
East Point, Georgia

AMOUNT - \$688,804.91 (first year)                      \$1,377,609.90 (total for 2 years)

FUND SOURCE - 100% Special Funds                                              36.13.00.10

REMARKS - Exquisito Services was deemed by the University to be the only responsive bidder. Of the other bidders, Quaker Cuisine, was deemed unresponsive because the breakdown of commissions to be paid was not in accordance with the bid proposal, while Gourmet Services did not submit various documents, such as a bid bond and financial statement as required. Bids were sent to fifteen firms but only three responded. Some firms cited the absence of a termination clause for the convenience of the contractor, others were skeptical of the sales volume figures for catering, the snack bar and the Rathskeller, while others gave no reason for not bidding. After careful consideration, Morgan feels that the prices quoted by Exquisito are reasonable and that the firm can provide the required service. A comparison of student cost under the present and new contracts are as follows:

	<u>Present</u>	<u>New</u>	<u>Percent Increase</u>
15 Meal Plan	\$23.50 per week	\$25.38 per week	8.04%
21 Meal Plan	\$26.39 per week	\$28.25 per week	7.05%

The contract is for two years with an option to renew for an additional two years.

(35B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 30-S  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS (Continued)

The first year amount reflects a total cost of \$688,804.95 because Morgan will be collecting funds generated from catering and disbursing 84.9% to Exquisito rather than Exquisito collecting the money and paying the 15.1% commission to Morgan. The amount was determined as follows:

Board Plan	\$603,904.95
Catering - \$100,000 x 84.9%	84,900.00
	<u>\$688,804.95</u>

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 31-S

DEPARTMENT - Maryland Public Broadcasting Commission

CONTRACT NO. & TITLE - 337 Wall Street Week Host

DESCRIPTION - Host of the television series - Wall Street Week

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - None

AWARD - Louis Rukeyser  
Greenwich, Connecticut

AMOUNT - \$119,280 plus \$10,000 travel expenses

FUND SOURCE - 100% Special Funds 36.15.00.03

REMARKS - To provide the services of main talent for this series, interview other regulars and special guests, to assist in production and preparation of script and other functions as required by producers.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 32-S

DEPARTMENT - Economic and Community Development  
Division of Economic Development

CONTRACT NO. & TITLE -

DESCRIPTION - A three-year contract to provide domestic and international advertising services to the Office of Business and Industrial Development (BID).

Term: July 1, 1982 to June 30, 1985

PROCUREMENT METHOD - Competitive Negotiation

<u>BIDS OR PROPOSALS</u> -	<u>Evaluation Points</u>	<u>Estimated Commission 1983</u>
VanSant Dugdale & Co., Inc.	936.2	\$192,632
Earle Palmer Brown	780.1	\$192,632
Richardson, Myers & Donofrio, Inc.	909.8	\$172,050

AWARD - VanSant Dugdale & Co. Inc.  
Baltimore, Maryland

AMOUNT - \$1,263,615 Gross Billings for 1983. Amounts for 1984 and 1985 to be determined by appropriation.

37.01.24.02

<u>FUND SOURCE</u> - General Funds	<u>Activity</u>	<u>Production</u>	<u>Advertising</u>
	02	\$ 91,215	\$ 872,000
	03	22,400	265,000
	05	3,000	10,000
		<u>\$116,615</u>	<u>\$1,147,000</u>

REMARKS - The notice of proposal to contract appeared in the Maryland Register, March 5, 1982. The Business and Industrial Development Office sent proposals to twenty-nine (29) firms; eight (8) attended Pre-bid Session. Three firms submitted written proposals which were evaluated by a four member Selection Committee for written (25%), oral (32.5%), site visitations (17.5%) and price (25%), resulting in the scores as awarded above.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 33-S

DEPARTMENT - Economic and Community Development  
Division of Economic Development  
Office of Tourist Development

CONTRACT NO. & TITLE -

DESCRIPTION - A three year contract for creating, evaluating and placing of advertising as approved by the Office of Tourist Development.

Term: July 1, 1982 - June 30, 1985

PROCUREMENT METHOD - Competitive Netogiation

<u>BIDS OR PROPOSALS</u> -	<u>Evaluation</u> <u>Points</u>	<u>Estimated Commission</u> <u>1983</u>
Earle Palmer Brown	269.75	118,222
Richardson, Myers & Conofrio	236.1	78,957
Vasant Dugdale	205.5	118,222
Eisner Associates	203.6	118,222

AWARD - Earle Palmer Brown & Assoc., Inc.  
Bethesda, Maryland

AMOUNT - \$748,841 Gross billings for 1983. Amounts for 1984 and 1985 to be determined by appropriation.

FUND SOURCE - General Funds (\$629,341) 37.01.24.03  
Special funds (\$119,500)

REMARKS - The notice of proposal to contract appeared in the Maryland Register March 5, 1982. The Office of Tourism Development sent twenty-six proposals to advertising agencies in Maryland. Nine firms attended the Pre-bid Conference on March 23, 1982. Four written bid proposals were received. The four members of the Evaluation Committee evaluated the written (25%) and oral (25%) presentations, agency visitations (25%) and price (25%) with resultant points as awarded above.

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Board of Public Works Action - The above referenced item was:

Approved	Disapproved	Deferred	<u>Withdrawn</u>
	<u>With Discussion</u>	Without Discussion	

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 34-S

DEPARTMENT - Economic and Community Development  
Office of Tourist Development

CONTRACT NO. & TITLE -

DESCRIPTION - Contractor shall staff and operate the I-70 East South Mountain Visitors Center on I-70 in Frederick County.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS - Tourism Council of Frederick County, Inc. -  
\$75,900

AWARD - Tourism Council of Frederick County, Inc.

AMOUNT - \$75,900

FUND SOURCE -100% General Funds 37.01.24.03

REMARKS - A request for proposals was advertised in the April 2, 1982 Maryland Register, pursuant to which only one proposal was received.  
It has been determined, pursuant to COMAR 21.05.02.20 that the price proposed is fair and reasonable, that other prospective offerors had reasonable opportunity to respond, and there is no time for resolicitation.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 35-S

DEPARTMENT - Economic and Community Development  
Division of Economic Development  
Office of Tourist Development

CONTRACT NO. & TITLE -

DESCRIPTION - Contractor shall staff and operate the I-95 North and South  
Highway Information Centers in Howard County.  
Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS - Corridor Information Centers, Inc. -  
\$135,960 (only bid received)

AWARD - Corridor Information Centers, Inc.  
Laurel, Maryland

AMOUNT - \$135,960

FUND SOURCE - 100% General Funds 37.01.24.03

REMARKS - Notice of Proposal appeared in the Maryland Register on March 5,  
1982. Bid proposals were sent to three firms, two of which bid last year.  
Only one bid was received and it was found to be reasonable, i.e., 5 percent  
above the prior year.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 36 -S

DEPARTMENT - Economic and Community Development  
Office of Tourist Development

CONTRACT NO. & TITLE -

DESCRIPTION - Contractor shall staff and operate the Route 48 Information Center in Garrett County.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Competitive Negotiation

BIDS OR PROPOSALS - Deep Creek Lake-Garrett County Promotion Council -

AWARD - Deep Creek Lake-Garrett County Promotion Council

AMOUNT - \$48,886

FUND SOURCE - 100% General Funds 37.01.24.03

REMARKS - A request for proposals was advertised in the Maryland Register on April 2, 1982, pursuant to which only one proposal was received.

It has been determined, pursuant to COMAR 21.05.02.20, that the price proposed is fair and reasonable, that other prospective offerors had reasonable opportunity to respond, and there is no time for resolicitation.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(42B)  
REVISED

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 37-S-MOD

DEPARTMENT - Comptroller of the Treasury  
Data Processing Division

ORIGINAL CONTRACT NO. & TITLE - International Business Machines Corporation  
State and Local Government Lease Plan

ORIGINAL CONTRACT APPROVED - The original contract did not require Board of Public Works' approval and was approved by the Department of Budget and Fiscal Planning. Subsequently, the Board of Public Works did approve this contract with modifications for COMAR Title 21 required clauses on January 14, 1982, and again on May 21, 1982, for Fiscal Year 1983.

CONTRACTOR - International Business Machines Corporation  
Baltimore, Maryland

MODIFICATION - Exercise a contract option to purchase Attached Processor, Consoles, Communication Controllers, Terminals and Terminal Printers currently installed. (See REMARKS).

MODIFICATION AMOUNT - \$272,633

FUND SOURCE - Reimbursable 24.01.10.01

ORIGINAL CONTRACT AMOUNT - \$476,764

REVISED CONTRACT AMOUNT - \$363,179

PERCENTAGE INCREASE - (24%)

REMARKS - The exercise of this purchase option will save the State approximately \$113,585 in the first year and approximately \$208,104 in the second year. The equipment has been installed for three to five years and some will be used for several more years. The equipment consists of an Attached Processor and Console at the Baltimore Data Center and 140 terminals, terminal printers and terminal controllers located in the Divisions of Income Tax, District Offices, Retail Sales Tax, General Accounting, Central Payroll, Motor Vehicle Fuel Tax, Annapolis and Baltimore Data Centers.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(43B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 37-S  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS (Continued)

Original Contract Amount (per year)		\$476,764
Purchase Costs (one-time)	\$272,633	
Maintenance Costs (per year)		
(approved by BPW-5/21/82)	<u>90,546</u>	
Revised Contract Amount (first year)		<u>363,179</u>
Decrease in Contract		<u>\$113,585</u>

It has been determined that execution of this contract will serve the best interests of the State by encouraging effective competition or otherwise promoting economies in State Procurement.

This revision is being made because additional purchases will provide for additional budgetary savings in the future.

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 38 -S-MOD

DEPARTMENT - Comptroller of the Treasury  
Data Processing Division - Annapolis Data Center

ORIGINAL CONTRACT NO. & TITLE - 71600-001, Equipment Lease Agreement, DATA 100 Corp. - Subsequently acquired by Northern Telecom, Inc.

ORIGINAL CONTRACT APPROVED - The original contract, dated March 10, 1976, did not require Board of Public Works' approval and was approved by the Department of Budget and Fiscal Planning.

CONTRACTOR - Northern Telecom, Inc.  
McLean, Virginia

MODIFICATION - Exercise a contract option to purchase Keybatch System with mini-computer, terminals, card reader, and printer, currently installed. (See REMARKS).

MODIFICATION AMOUNT - \$13,971

FUND SOURCE - Reimbursable

24.01.10.01

ORIGINAL CONTRACT AMOUNT - \$29,940

REVISED CONTRACT AMOUNT - \$24,279

PERCENTAGE INCREASE - (19%)

REMARKS - The exercise of this purchase option will save the State approximately \$5,661 in the first year and approximately \$39,264 through Fiscal Year 1984. The equipment has been installed since 1976 and will be used at least through Fiscal Year 1984. The equipment consists of a mini-computer, terminals, card reader, printer, disk drive and communication features. The equipment is used in the General Accounting Division to enter data and process with the Annapolis Data Center as a remote work station distributed processor.

(45B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 38-S+MOD  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS (Continued)

Original Contract Amount (per year)		\$29,940
Purchase Costs (one-time)	\$13,971	
Maintenance Costs (per year)	<u>10,308</u>	
Revised Contract Amount (first year)		<u>\$24,279</u>
Decrease in Contract		\$ 5,661

It has been determined that execution of this contract will serve the best interests of the State by encouraging effective competition or otherwise promoting economics in State Procurement.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 39-S-MOD

DEPARTMENT - Budget and Fiscal Planning  
Division of Administration  
Central Collection Unit

ORIGINAL CONTRACT NO. & TITLE - DBFP Control No. 47217

ORIGINAL CONTRACT APPROVED - BPW - June 10, 1981

CONTRACTOR - Payco General American Credit, Inc.  
Camp Springs, Maryland

MODIFICATION - To extend contract for an additional six months the service for independent/commercial collection agency services. The original contract provides for annual renewals not to exceed 24 months.

Terms: July 1 - December 31, 1982

MODIFICATION AMOUNT - None

FUND SOURCE - Reimbursable 25.01.02.02

ORIGINAL CONTRACT AMOUNT - 22% of all receivables recovered

REVISED CONTRACT AMOUNT - 22% of all receivables recovered

PERCENTAGE INCREASE - None

REMARKS - This request to extend for six months is necessary in order to gather additional statistics and collection experience to better evaluate the need and value of using commercial collection agencies to recover delinquent accounts.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(47B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 40-S-MOD

DEPARTMENT - Regional Planning Council

ORIGINAL CONTRACT NO. & TITLE - Rental Agreement with Leasametric, Inc. -  
DBFP Control No. 46803

ORIGINAL CONTRACT APPROVED - Form BB-4 (No. 46803) originally approved by  
DBFP on 5/27/81.

CONTRACTOR - Leasametric, Inc.  
Gaithersburg, Maryland

MODIFICATION - Extension of rental agreement for graphics terminal and  
plotter from June 20, 1982 through April 30, 1983.

MODIFICATION AMOUNT - \$7,460

FUND SOURCE - 100% Federal Funds (Grant from Environmental Protection  
Agency). 27.03.01.01

ORIGINAL CONTRACT AMOUNT - \$ 8,952 (\$756.00/month)

REVISED CONTRACT AMOUNT - \$16,412

PERCENTAGE INCREASE - 54%

REMARKS - Actual monthly rental (\$746.00) remains the same. If wholly new  
contract is entered into, Leasametric will increase monthly rental to \$1,500.

Federal Funds are currently available for this purpose.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 41-S-MOD

DEPARTMENT - Transportation  
Office of the Assistant Secretary, Administration  
Functional Data Center

ORIGINAL CONTRACT NO. & TITLE - FDC47159/Dennis, Security Guard

ORIGINAL CONTRACT APPROVED - Item 36T, DOT Agenda 5/20/81

CONTRACTOR - Dennis Detective Agency  
Severna Park, Maryland

MODIFICATION - Renew the original contract for one additional year and change the hours of duty to 24 hours complete coverage.

Term: July 1, 1982 - June 30, 1983.

MODIFICATION AMOUNT - \$44,780.40

FUND SOURCE - 100% Special Funds 29.01.03.02

ORIGINAL CONTRACT AMOUNT - \$32,168.11

REVISED CONTRACT AMOUNT - \$76,948.51

PERCENTAGE INCREASE - 39.2% over previous year

REMARKS There is no increase in the hourly rates established by the original Agreement. Increase in cost is due to the change from 12 hour to 24 hour coverage, and exercise of the first of two one-year renewal options as provided in the original contract.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(49B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 42-S-MOD

DEPARTMENT - Transportation  
Office of the Assistant Secretary, Administration  
Functional Data Center

ORIGINAL CONTRACT NO. & TITLE - DOTDC 81-016, MDOT - Sperry Univac  
Computer Agreement

ORIGINAL CONTRACT APPROVED - Items 20T-A, 20T, DOT Agenda - 3/4/81

CONTRACTOR - Sperry Univac  
Lutherville, Maryland

<u>MODIFICATION</u> - Additional equipment/software for handling requirements that have surfaced since the agreement was signed or that were inadvertently omitted.	\$603,483
Change some dates for delivering equipment.	8,061
Additional money for conversion.	21,600
Correct several model numbers resulting from typographical errors.	0
Reduction to original contract due to calculations/rounding errors and no FY '83 software or support increase for original software.	(103,957)
Delete equipment/software that is not needed.	( 35,567)
FY ' 82 - FY ' 88 TOTAL	\$493,620

MODIFICATION AMOUNT - \$493,620 (FY '82 - FY ' 88)

FUND SOURCE - 100% Special Funds 29.01.03.02

<u>ORIGINAL CONTRACT AMOUNT</u> -	\$14,672,778
<u>REVISED CONTRACT AMOUNT</u> -	\$15,166,398
<u>PERCENTAGE INCREASE</u> -	3.36%

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 42-S-MOD  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS This contract was awarded under competitive negotiation and this modification has been determined to serve the best interests of the State by encouraging effective competition or otherwise promoting economies in State procurement.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 43-S-MOD

DEPARTMENT - Transportation  
Office of the Assistant Secretary, Administration  
Financial Data Center

ORIGINAL CONTRACT NO. & TITLE - DOTDC 82-011-Burroughs Maintenance Agreement

ORIGINAL CONTRACT APPROVED - Item 38T, DOT Agenda - 6/10/81

CONTRACTOR - Burroughs Corporation  
Detroit, Michigan

MODIFICATION - Extension of current maintenance agreement on a month-to-month basis for up to three months.

Term: July 1, 1982 - September 30, 1982

MODIFICATION AMOUNT - \$69,525.02

FUND SOURCE - 100% Special funds 29.01.03.02

ORIGINAL CONTRACT AMOUNT - \$241,874 (FY 82)

REVISED CONTRACT AMOUNT - \$311,399.02

PERCENTAGE INCREASE - 28.7%

REMARKS This request is to extend computer equipment maintenance and software for the continuation of the use of the Burroughs B6700 system to provide for financial year-end closing, conversion and implementation of the MSA Accounts Payable System, and for contingency purposes for their ADP applications presently being converted to the Univac 1100/82 computer system.

It should be noted that this extension is not the result of any slippage in the Univac effort but is related to activities that are the responsibility of DOT personnel.

This contract modification exercises an option in the original contract to continue on a month-to-month basis and it has been determined that execution of the modification will serve the best interests of the State by encouraging effective competition or otherwise promoting economies in State procurement.

Monthly Costs:	Maintenance	\$18,601.34	
	Software License	2,907.00	
3 months at		\$21,508.34	= \$64,525.02
	Emergency Maintenance		<u>5,000.00</u>
			\$69,525.02

Board of Public Works Action - The above referenced item was:

Approved                      Disapproved                      Deferred                      Withdrawn  
With Discussion                      Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 44-S-MOD

DEPARTMENT - Natural Resources  
Energy Administration  
Power Plant Siting

ORIGINAL CONTRACT NO. & TITLE - Avoidance Responses of Estuarine Fish  
Subjected to Heated Chlorinated and Dechlorinated Power Plant Effluents

ORIGINAL CONTRACT APPROVED - January 1, 1981 - DBFP Control No. 45168

CONTRACTOR - The Johns Hopkins University  
Applied Physics Laboratory  
Laurel, Maryland

MODIFICATION -

Term: April 1, 1982 - March 31, 1983

MODIFICATION AMOUNT - \$ 75,225

FUND SOURCE - 100% Special Funds 30.01.16.02

ORIGINAL CONTRACT AMOUNT - \$ 75,400

REVISED CONTRACT AMOUNT - \$150,625

PERCENTAGE INCREASE - 99.8%

REMARKS - First year results show that striped bass avoided temperature increase more than chlorine within the range used in power plants. Menhaden avoidance of chlorine increased with increasing temperature steps. This final year will indicate whether chlorine residuals are avoided after a dechlorination process. A recommendation of continuation was made by the Environmental Research Guidance Committee based upon an oral and written review of progress to date.

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Board of Public Works Action - The above referenced item was:

Approved                      Disapproved                      Deferred                      Withdrawn  
With Discussion                      Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 45-S-MOD

DEPARTMENT - Natural Resources  
Energy Administration  
Power Plant Siting

ORIGINAL CONTRACT NO. & TITLE - Ultrasonics as an Alternative to Biocides

ORIGINAL CONTRACT APPROVED - January 1, 1981 - DBFP Control No. 44857

CONTRACTOR - The Johns Hopkins University  
Applied Physics Laboratory  
Laurel, Maryland

MODIFICATION - The second year of a three-year study will simulate power plant flow and thermal conditions in order to assess the effect of variable intensity and pulse rate at a fixed ultrasonic frequency upon *Garveia francescana*, a seaweed-like animal that can foul intake conduits to the point of impeding the flow.

Term: March 1, 1982 - February 28, 1983

MODIFICATION AMOUNT - \$79,086

FUND SOURCE - 100% Special Funds 30.01.16.02

ORIGINAL CONTRACT AMOUNT - \$ 75,271

REVISED CONTRACT AMOUNT - \$154,357

PERCENTAGE INCREASE - 105.1%

REMARKS - First year determined that certain ultrasonic frequencies discouraged feeding of this animal. This technique is being investigated as a possible substitute for chlorine. A recommendation of continuation was made by the Environmental Research Guidance Committee based upon an oral and written review of progress to date.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 46-S-MOD

DEPARTMENT - Natural Resources  
Energy Administration  
Power Plant Siting

ORIGINAL CONTRACT NO. & TITLE - Long-Term Salinity, Temperature and Current Measurements in Upper Chesapeake Bay

ORIGINAL CONTRACT APPROVED - November 1, 1980 DBFP Control No. 45464

CONTRACTOR - Science Applications, Inc.  
Raleigh, North Carolina

MODIFICATION - Temperature, salinity, current direction and velocity measurements will be taken at four moorings in the upper Chesapeake Bay. A final report will analyze the data with respect to major circulation forcings to determine responsiveness of water masses to physical factors.

Term: April 1, 1982 - March 31, 1983

MODIFICATION AMOUNT - \$62,616

FUND SOURCE - 100% Special Funds 30.01.16.02

ORIGINAL CONTRACT AMOUNT - \$ 96,595

REVISED CONTRACT AMOUNT - \$159,211

PERCENTAGE INCREASE - 64.8%

REMARKS - During the first year of this two-year study, current velocity data was gathered. Preliminary analyses of these data indicate that a high degree of variability exists among three of the sites tested. These data represent the longest term, most complete set to date. A recommendation of continuation was made by the Environmental Research Guidance Committee based upon an oral and written review of progress to date.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 47 -S-MOD

DEPARTMENT - Natural Resources  
Energy Administration

ORIGINAL CONTRACT NO. & TITLE - Electric Power Demand Forecasting and Related Studies

ORIGINAL CONTRACT APPROVED - February 24, 1982

CONTRACTOR - Exeter Associates, Inc., Bethesda, Maryland

MODIFICATION - Modification #1 - The contractor will complete an independent forecast of future electric power demands on the PEPCO system begun in Fiscal 1982, and will review and evaluate the generation planning analysis and generation expansion plan prepared by PEPCO. These studies will be used in anticipated future licensing hearings to address the issue of need for plant expansion. The contractor will begin the preparation of a new analysis and new independent forecast of future electric power demands on the Baltimore Gas and Electric system. The contractor will continue the process of designing and implementing a data base which will permit the use of this data by other PPSP contractors, other State agencies and Maryland electric utilities. Also, the contractor will be responsible for the technical review and coordination of studies of the Delmarva Power and Light system for continued licensing proceedings before the Maryland Public Service Commission and of the Philadelphia Electric Company (Conowingo Dam) before the Federal Energy Regulatory Commission. The contractor will also be responsible for technical coordination of continued studies of the utility-sponsored conservation programs as required by House Joint Resolution 94 (1982 Session) and of other related programs and reports conducted by the PPSP.

Term: July 1, 1982 - June 30, 1983

MODIFICATION AMOUNT - \$178,825

FUND SOURCE - 100% Special Funds 30.01.16.02

ORIGINAL CONTRACT AMOUNT - \$109,955

REVISED CONTRACT AMOUNT - \$288,780

PERCENTAGE INCREASE - 162.6%

REMARKS - This contract was originally awarded on a competitive negotiation basis, covering the period from January 1, 1982 - June 30, 1982. This modification will permit the continuation of activities already started and allow the initiation of related studies.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 4&S-MOD

DEPARTMENT - Agriculture  
Plant Industries and Pest Management

ORIGINAL CONTRACT NO. & TITLE - Aerial Spraying for Mosquito Control  
(CSP-107-82)

ORIGINAL CONTRACT APPROVED - BPW - May 21, 1982

CONTRACTOR - East Coast Helicopters  
Gettysburg, Pennsylvania

MODIFICATION AMOUNT - \$10,750

Term this modification: July 1, 1982 - November 15, 1982

FUND SOURCE - 100% General Funds 31.01.14.00

ORIGINAL CONTRACT AMOUNT - \$19,875

REVISED CONTRACT AMOUNT - \$30,625

PERCENTAGE INCREASE - 54%

REMARKS The contract presented to the Board on May 21, 1982, to provide aerial spraying for control of mosquito larvae and adults, incorrectly displayed only the Fiscal Year 1982 funding for this project (\$19,875). The total amount of this contract should be \$30,625 and the term of the contract will run until November, 1982 (Fiscal Year 1983 funding). In accordance with the Board's policy of requiring corrections which increase the value of contracts already approved to be resubmitted on an Action Agenda, request is made for approval of this modification, which will correct the length and amount of the aerial spraying contract.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 49 -S-MOD

DEPARTMENT - Health and Mental Hygiene  
Montrose School

ORIGINAL CONTRACT NO. & TITLE - Trash Removal

ORIGINAL CONTRACT APPROVED - 1980

CONTRACTOR - Gobrecht Trash Removal  
Reisterstown, Maryland

MODIFICATION - To exercise second year renewal option for contract approved in 1980 for one year, with two one-year renewal options.

Term: July 1, 1982 - June 30, 1983

MODIFICATION AMOUNT - -0-

FUND SOURCE - 100% General Funds 32.08.05.03

ORIGINAL CONTRACT AMOUNT - \$9,372

REVISED CONTRACT AMOUNT - \$9,372

PERCENTAGE INCREASE - -0-

REMARKS - Contract is renewed for the same amount as previous year's contract.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 50-S-MOD

DEPARTMENT - Health and Mental Hygiene  
Medical Assistance Policy Administration

ORIGINAL CONTRACT NO. & TITLE - Early and Periodic Screening, Diagnosis and  
Treatment Program

ORIGINAL CONTRACT APPROVED - 1/16/81 - Modification BPW 1/14/82

CONTRACTOR - Automated Health Systems, Inc.  
Towson, Maryland

MODIFICATION - One month extension to the existing contract extension is  
necessary in order to give prospective bidders time to prepare proposals due  
to modifications in the EPSDT RFP.

Term: July 1 - July 31, 1982

MODIFICATION AMOUNT - \$92,607

FUND SOURCE - Federal Funds \$46,304 32.17.01.03  
General Funds \$46,303

ORIGINAL CONTRACT AMOUNT - \$925,325-(1/1/81-12/31/81)  
\$1,470,544-(1/1/81-6/30/82)

REVISED CONTRACT AMOUNT - \$1,563,161

PERCENTAGE INCREASE - 6.3%

REMARKS -

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 51-S-MOD

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction  
Maryland Penitentiary

ORIGINAL CONTRACT NO. & TITLE - DBFP 43714

ORIGINAL CONTRACT APPROVED - November, 1980

CONTRACTOR - Chesapeake Physicians, P.A. (CPPA)  
Baltimore, Maryland

MODIFICATION - The modification removes from or reduces certain services including intake dental screening, pre-employment physicals, pharmacist time, and some specialty services. The modification shifts the responsibility for providing most supplies from CPPA to the Division. The modification reduces the compensation paid CPPA during the 9th through 12th months of this 60 month contract, and increases the compensation paid during the 13th through 19th months. The modification changes the formula by which CPPA is compensated for equipment, supplies and hospital expenditures. The modification completely re-words the contract to state the terms more clearly.

Term: Original approval through June 30, 1982

<u>MODIFICATION AMOUNT</u> -	\$115,650	Credit	Months	1-12
	\$161,476		Months	13-19

FUND SOURCE - 100% General Funds 35.02.03.05

ORIGINAL CONTRACT AMOUNT - \$1,965,184 Months 1-12 Total

REVISED CONTRACT AMOUNT - \$1,849,534 Months 1-12 Total

\$1,240,370 Months 13-19 Total

PERCENTAGE INCREASE - 6% Decrease Months 1-12 Total

15% Increase Months 13-19 Total.

This increase was calculated using the Revised Contract Amount for months 1-12.

(60B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 51-S-MOD  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

Although the term of the original contract was and is for 60 months, the minutes of the Board do not clearly support more than 12 months approval.

The modifications were negotiated in principle near the dates when the terms of the modifications would begin; however, the agreement over the actual language to be used took much longer to negotiate. Because in the interim it has been necessary to continue providing medical services at the Maryland Penitentiary, the Maryland Reception Center, and the Baltimore Pre-Release Unit, the Division and CPPA have been performing as though the modifications were in effect.

The percentage increase in compensation in months 13-19 is due to inflation and an increase of 440 inmates over the population envisioned for months 1-12.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(61B)  
REVISED

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 52-S-MOD

DEPARTMENT - Education  
Headquarters

ORIGINAL CONTRACT NO. & TITLE - DBFP Contract #43700 - Property Management Services for Maryland State Education Building, 200 W. Baltimore Street.

ORIGINAL CONTRACT APPROVED - November 5, 1980 - Item 10-CI

CONTRACTOR - ABACUS INCORPORATED  
Baltimore, Maryland

MODIFICATION - Renewal - Exercise of the second of two one-year extension options as provided for in the original contract.

Term: July 1, 1982 - June 30, 1983

MODIFICATION AMOUNT - None

FUND SOURCE - 65% General Funds 35% Federal Funds 36.01.01.02

ORIGINAL CONTRACT AMOUNT - \$384,028

REVISED CONTRACT AMOUNT - \$384,028 1st extension  
\$384,028 2nd renewal

PERCENTAGE INCREASE - None

REMARKS -

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 53 -S-MOD

DEPARTMENT - Education  
Division of Vocational Rehabilitation

ORIGINAL CONTRACT NO. & TITLE - Vending Machine Contract

ORIGINAL CONTRACT APPROVED - May 7, 1979

CONTRACTOR - Canteen Corporation  
Baltimore, Maryland

MODIFICATION - (220482) - To continue to provide vending machine service in the Maryland Rehabilitation Center to provide twenty-four hour coverage for staff and clients and provide an efficient canteen operation.

Term: June 4, 1982 - June 3, 1983

MODIFICATION AMOUNT -

FUND SOURCE - 36.01.01.22

ORIGINAL CONTRACT AMOUNT - 15.5 percent of gross revenue.

REVISED CONTRACT AMOUNT - 15.5 percent of gross revenue.

PERCENTAGE INCREASE - N/A

REMARKS - The Maryland State Department of Education is exercising an option to renew this contract as provided for in the original agreement which began on June 4, 1979. This is the first year of two one-year renewal options.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(63B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 54-S-MOD

DEPARTMENT - University of Maryland  
College Park Campus  
Admin. Computer Center

ORIGINAL CONTRACT NO. & TITLE - CP541 - Hewlett Packard Computer  
Products Purchase Agreement

ORIGINAL CONTRACT APPROVED - 10/24/79 (BPW approval not required)

CONTRACTOR - Hewlett-Packard  
Hanover, Maryland

MODIFICATION - Additional equipment as listed below, to be purchased as part of the original contract previously awarded to the vendor to supply all equipment for the new University Financial Accounting System. Items required include interface module HP-IB; Tape Drive, HP7976A, Disk Drive HP7933H and Access selector, HP26075-A.

MODIFICATION AMOUNT - \$66,209

FUND SOURCE - 100% General Funds 36.02.01.09

ORIGINAL CONTRACT AMOUNT - \$284,955.50

REVISED CONTRACT AMOUNT - \$351,164.50

PERCENTAGE INCREASE - 23%

REMARKS - This modification represents expansion equipment for the currently installed Hewlett-Packard Computer System. The additional equipment is needed to meet requirements of the new Financial Accounting System. It is being purchased as part of an original contract competitively awarded to Hewlett-Packard to supply all equipment for the University Administrative Computer Network.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(64B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

CONTRACT MODIFICATION (Services)

ITEM 55-S-MOD

DEPARTMENT - University of Maryland  
College Park Campus

ORIGINAL CONTRACT NO. & TITLE - RFP31446-B - Medium Scale Computer System

ORIGINAL CONTRACT APPROVED - December 23, 1981 DBFP Item 5-S

CONTRACTOR - IBM Corporation  
Baltimore, Maryland

MODIFICATION - For Single IBM 4341 Computer System with appropriate software.

MODIFICATION AMOUNT - \$638,181.47

<u>FUND SOURCE</u> -	\$ 47,241.81	36.02.08.03
	\$590,939.66	36.02.01.08

ORIGINAL CONTRACT AMOUNT - \$1,316,140.32

REVISED CONTRACT AMOUNT - \$1,954,321.79

PERCENTAGE INCREASE - 48%

REMARKS - To serve two needs. First, this is the third of a series of computers which were to be part of an instruction and research computer network described in the University of Maryland five year plan. Second, it incorporates a request by the Sea Grant Program for a smaller IBM 4331 Computer System. By combining these two systems into one, a cost and space saving will be effected while serving the needs of two different areas. The acquisition of this computer was anticipated in the original contract bid.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 56 -GM

DEPARTMENT - Office of the Public Defender  
Appellate and Inmate Services

NATURE OF REQUEST - Tentative Allotment from 1982 General Emergency Fund

REASON FOR REQUEST - Shortfall in appropriation for costs of Court  
Transcripts prepared in criminal cases.

AMOUNT OF REQUEST - \$178,000 22.02.00.03

DESCRIPTION - The Public Defender continues to face increasing client demand for court transcripts. Currently there are at least five trial transcripts on order covering death penalty cases which involve three to six weeks of actual trial testimony and argument. Transcript cost are averaging \$65,000 per month during the second half of Fiscal Year 1982.

REMARKS - The following is from the April 12, 1982, "Report of Chairmen of the Senate Budget and Taxation Committee and House Appropriations Committee":

OFFICE OF THE PUBLIC DEFENDER

COMMITTEE NARRATIVE

22.02.00 - Office of the Public Defender

The Committees are concerned with the fiscal impact due to the current method of producing trial transcripts, the charges levied for copies necessary for State use, and the Court rules governing the practices pertaining to Court Reporters. In view of the escalating costs of the Office of the Public Defender due to these factors, the Chief Judge of the Courts of Appeals and the Public Defender are requested to submit a joint management improvement plan to the Committees no later than September 30, 1982.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(66B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 57-GM

DEPARTMENT - Workmen's Compensation Commission  
General Administration and Hearings

NATURE OF REQUEST - (1) Request for seven additional positions in accordance with Article 78A, Section 16B and from the Board's Fiscal Year 1982 authorization to create additional positions; and (2) Tentative allotment from the Fiscal Year 1983 General Emergency Fund.

REASON FOR REQUEST - Establishment of two additional Associate Commissioner's positions as provided in Chapter 521, Acts of 1982 (S.B. 396) and associated support staff.

AMOUNT OF REQUEST - \$200,296 22.06.00.01

DESCRIPTION -

2 - Commissioner, Workmen's Compensation Commission @ \$50,500	\$101,000
2 - Assistant to the Commissioner, Workmen's Compensation @ \$12,718	25,436
<u>3</u> - Hearing Reporter I @ \$11,201	<u>33,603</u>
<u>7</u> -	<u>\$160,039</u>
Less: Turnover Expectancy	40,010
.01 Salaries and Wages	120,029
.03 Communication	3,500
.04 Travel	2,000
.09 Supplies and Materials	3,500
.11 Equipment-Additional	10,000
.12 Grants, Subsidies & Contributions	61,267
	<u>\$200,296</u>
	FY 1983 GEF =

REMARKS -

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Board of Public Works Action - The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u>		Without Discussion	

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 58-GM

DEPARTMENT - Military

NATURE OF REQUEST - In accordance with the provisions of Section 16B of Article 78A, authorization is requested to establish two (2) classified positions.

REASON FOR REQUEST - The Army National Guard Operating Activity Center at the Edgewood Facility, which serves as a Federal operating liaison center for the Maryland National Guard, has grown from a total of 72 personnel and 18,000 square feet to 154 employees and 30,000 square feet. Break-ins and thefts have been a major problem with losses, which occur usually between 12:00 midnight and 8:00 a.m., amounting to \$11,000 in the six months prior to November 1, 1981. On that date, two temporary guards paid 100 percent by Federal Funds were hired. The benefits have been very positive with no losses reported since that time. The Military Department now wishes to employ these two additional guards on a permanent basis to be supported 100 percent by Federal Funds.

AMOUNT OF REQUEST - .01 Salaries and Wages 23.00.00.00.03  
2 Building Guard I @ \$7,950 \$15,900

DESCRIPTION - The Army National Guard Operating Center is part of a defunct NIKE site, which is in a rather remote area of the Edgewood Reservation. Although increased surveillance had been requested from roving patrols it proved of no avail. Only the actual placement of guards has served as a deterrent.

REMARKS - Federal Funds are available to support this work.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 59-GM

DEPARTMENT - Executive Department - Governor  
Survey Commissions

NATURE OF REQUEST - Tentative Allotment from 1982 General Emergency Fund

REASON FOR REQUEST - Payment of unanticipated attorney fees incurred by the State Prosecutor Selection and Disabilities Commission.

AMOUNT OF REQUEST - \$10,008 23.01.01.07

DESCRIPTION - Counsel was retained by the Commission pursuant to Section 33F, Article 10, of the Annotated Code.

REMARKS -

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 60-GM

DEPARTMENT - Office on Aging

NATURE OF REQUEST - Permission to write-off petty cash funds stolen.

REASON FOR REQUEST - Authority to write-off petty cash stolen from locked cabinet is required so that the petty cash fund may be reimbursed from the Office on Aging's appropriation

AMOUNT OF REQUEST - \$86 23.01.07.01

DESCRIPTION - Someone pried open a locked file cabinet and removed the money. The theft was discovered August 7, 1979 and reported to the police.

REMARKS - The police report indicates that \$136.50 was stolen, of which \$86 was State Funds and \$50.50 was other funds, including the estimated value of postage stamps. The Office has obtained a safe in which to keep petty cash and stamps.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(70B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 61-GM

DEPARTMENT - Assessments and Taxation

NATURE OF REQUEST - Write-off

REASON FOR REQUEST - Authority to write-off stolen funds is required to reconcile Department records.

AMOUNT OF REQUEST - \$25.00 24.03.00.05

DESCRIPTION - The Department maintained a cash receipts box to hold cash received from Corporate Charter activities. During a recent reconciliation of these funds, it was determined that \$25.00 was missing. The use of a cash box system has been discontinued upon advice from the Legislative Auditor and the receipts are now deposited daily. The State Office Building police were notified of the loss, and a report was filed with them.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 62-GM

DEPARTMENT - Personnel  
Office of the Secretary

NATURE OF REQUEST - To amend the Standard Travel Regulations

REASON FOR REQUEST - (1) to update the mileage and food allowances in accordance with the 1983 budget; (2) to revise Section IX "Travel Where Expenses are Proposed to be Paid by Others than the State of Maryland" in accordance with Board actions on April 15, 1982; (3) to incorporate in the Regulations current definitions of official mileage; (4) to provide an explicit exemption provision; (5) to add a provision permitting reimbursement of mileage travel to official functions for certain members of boards and commissions; and (6) to make certain non-substantive language changes.

AMOUNT OF REQUEST - -0- 26.01.01.01

DESCRIPTION -

REMARKS - These regulations shall be published in the Maryland Register since the Standard Travel Regulations are referenced by both the Code and regulation.

Although item (5) is new in the official regulations, the administrative practice has been to reimburse mileage to and from board or commission meetings.

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Board of Public Works Action - The above referenced item was:

<u>Approved</u> *	Disapproved	Deferred	Withdrawn
	<u>With Discussion</u>	Without Discussion	

\* Technical corrections will be made to the draft of the amended Standard Travel Regulations prior to publication in the Maryland Register.

## STANDARD TRAVEL REGULATIONS

### **.01 Policy.**

Officials and employees traveling on official business shall exercise the same care incurring expenses that they would if traveling on personal business and at their own expense. Since excessive and unnecessary travel and other expenses may not be approved or reimbursed, officials and employees shall plan their travel routes so that the minimum amount of travel shall be involved with the maximum amount of inspections, field service or other activities. Expenditures for official travel may be considered as reimbursable if they are incurred in accordance with these standards. These regulations are intended to cover most travel requirements which may arise in the normal operation of the State Government.

### **.02 Definitions.**

A. "Home" means the driver's home or residence and means the starting point any day the employee is not involved in out-of-state travel or overnight field assignments.

B. "Office" means the principle office or official duty station to which a State employee is assigned. This determination shall be made by the employee's department head. The determination shall take into consideration the employee's base of operation, assigned business phone, files, or where the pay check is dispensed. The department head may determine an official duty station as being the geographical jurisdiction of the employee's assignment. Employees who generally work out of home will, nevertheless, have a designated assigned office location. The determination may not be made for the convenience of reporting minimal commute mileage.

C. "Official miles" means the mileage traveled in the most direct route to conduct State business less any commute mileage involved. Commute mileage is not involved if:

(1) During the course of a day's travel the employee does not stop at his assigned office location; or

(2) The travel is by a State employee or official whose only State position is as a member of a Board or Commission, meeting less frequently than 24 times a year.

D. "Travel and commuting" means:

(1) The time required for normal commuting from driver's home to driver's assigned office, or for any other travel not connected with State business, but shall not be considered work time.

(2) Travel between home and work sites other than the driver's assigned office shall not be considered work time if it does not exceed the driver's normal commute time by one-half hour or more for a one-way trip.

(3) If travel between home and work sites other than the driver's assigned office exceeds the normal commute time by one-half hour or more, for a one-way trip, the excess shall be considered work time.

E. "Training" means the same as provided under COMAR 06.01.01.53.

F. "Official business" means the authorized duties performed by an employee or officer of the State in his or her defined capacity under prescribed duties and responsibilities by virtue of that office.

G. "Meetings, conferences, conventions and seminars" means an assembling of a number of persons for the purpose of discussing and acting upon a specific matter or matters in which they have a common interest toward accomplishing their official business.

### **.03 Use Of State-Owned Vehicles.**

Reimbursement shall be made for expenses of overnight storage at hotels, day parking, ferry, bridge and toll roads for the use of State-owned vehicles. All employees shall comply with existing regulations on the utilization of and general rules for drivers of State-owned automobiles.

### **.04 Use of Privately Owned Vehicles.**

A. A department head may authorize the payment of mileage for the use of a privately-owned vehicle where no State-owned vehicle is available. The operation of a privately-owned vehicle by an employee engaged in official business of the State shall be governed by these regulations.

B. A mileage allowance of [eighteen (.18)] nineteen (.19) cents per mile shall be paid to the employee who uses a private automobile on official business, without regard to the number of passengers. The amount to be reimbursed shall be in accordance with Department of Budget and Fiscal Planning Travel Policy, State-Owned and Privately-Owned Vehicles (copy attached as appendix). Department heads shall exercise careful supervision and utilize as few automobiles as possible.

C. In addition to mileage, the operator of the car shall be reimbursed for overnight storage at hotel stops, day parking, ferry, bridge and road tolls.

**.05 Use of Public Transportation.**

A. Travel shall be by the most direct route.

B. Actual fare for transportation by public carrier shall be reimbursed. Round-trip tickets shall be used when such use results in a saving.

C. When traveling by plane, tourist class tickets shall be obtained whenever possible. The cost of transportation to and from the airport shall be allowed. Flight insurance is available through the Treasurer's Office. Employees desiring such coverage shall complete a Flight Insurance form and forward it to the Treasurer's Office prior to the travel.

D. When traveling by train, coach rates shall be used unless the trip is overnight. If the trip involves overnight travel, pullman fare shall be allowed.

E. Porter fees of .50 per bag may be reimbursed.

F. Taxi fares to and from railroad or bus stations may be allowed.

G. Streetcar, bus and taxi fares may be reimbursable only when incurred on official duty.

**.06 Other Expenses.**

A. Hotel bills may be reimbursed on the basis of actual cost, provided that itemized receipted bills are submitted with the expense voucher. The bill shall cover only the expense of the employee, and shall not include expenses of the employee's spouse and family, or other non-allowable expenses.

B. When checking into a hotel, a tip may be reimbursable to the extent of fifty cents (.50). The same tip may be allowable when checking out.

C. Telephone and postage expenses incurred in the performance of official duties shall be allowable.

D. When an official or employee is required to be on travel status for a period exceeding one week, the cost of laundry, cleaning and pressing may be allowed.

**.07 Meetings, Conventions, Conferences, Seminars.**

A. Each cabinet head and each agency head not under a Secretary may approve requests to attend meetings, conventions, conferences, and seminars out-of-state subject to budgeted funds in Object .04 - Travel. Attendance by employees at meetings in the area of Washington, D.C., and attendance at meetings by employees of State agencies with their federal regional counterparts in that Federal Regional District in which they interact, shall not be considered out-of-state travel.

B. Convention travel outside the United States and its territories and Canada shall be submitted to the Secretary of Budget and Fiscal Planning on Comptroller's GAD Form X-3 for approval by the Board of Public Works.

C. Travel requests directly connected with training of State employees requiring attendance at any conference, seminar, or training course which exceeds one week shall require prior approval of the Secretary of Personnel.

D. The Comptroller's GAD Form X-3 shall be utilized as an internal form for each agency and shall accompany employees' requests for reimbursements.

E. When a registration fee is charged, those participating in a meeting may be reimbursed upon submission of a receipt.

F. Reimbursement for travel may be allowed only for meals consumed by officials or employees of the State of Maryland, and not by their guests.

G. Reimbursement for such travel shall be made by the Comptroller in accordance with these regulations.

H. A separate form shall be submitted for each person seeking reimbursement.

[I. All requests requiring Board of Public Works approval must be submitted in quadruplicate.]

**.08 Meals.**

Meal expenses incurred while in travel status are chargeable in accordance with the schedule set forth in Section G below when incurred under the following circumstances (allowance for these expenses reflect the additional cost of eating meals away from home):

A. When an official or employee is on travel status involving absence from home overnight, all meals may be reimbursable;

B. No reimbursement may be made for the cost of alcoholic beverages;

C. The cost of breakfast may be reimbursable when an employee leaves home in travel status on official business two hours or more prior to the beginning time of his place of business. The cost of dinner is reimbursable when an employee cannot get home within two hours after his normal quitting time. In both cases, the two hours is in addition to the normal commuting time.

D. No reimbursement for either breakfast or dinner shall be made because of the hour at which an employee is required to leave home, or at which he returns home because of commuting to and from his normal place or places of employment.

E. Where a State institution, as a matter of practice, charges an employee for meals, regardless of whether or not the employee eats a particular meal, and the

employee is required to be absent from the institution on official duty at mealtime, he shall be reimbursed to the extent of the cost of the meal charged to him by the institution.

F. Except as provided in Sections A and E above, no official or employee shall be reimbursed for the cost of luncheon.

G. Schedules of reimbursable rates for meals, including tips, are:

Breakfast	[\$2.75]	<u>\$3.00</u>
Lunch	[\$3.50]	<u>\$3.75</u>
Dinner	[\$8.75]	<u>\$9.25</u>

H. When lodging and meals are obtained under the "American Plan," a receipt covering the full amount shall accompany the expense account. Reimbursement may not exceed \$45.00 per day.

I. If the cost of meals is part of a duly authorized flat rate per diem or part of a maximum rate of reimbursement, the limitations set forth above shall not apply.

J. When an official or employee is attending a meeting, seminar or convention, at which the cost of any meal is part of the cost of attending such affair, the cost of the meal shall be reimbursable to the official or employee.

K. Members of boards and commissions established by statute who do not receive compensation from the State may be reimbursed for actual and necessary meal expenses incurred while on official State business; however, reimbursable meal expenses (including tips) shall not exceed:

Breakfast	\$3.00
Lunch	\$5.00
Dinner	\$10.00

L. For employees whose normal work requires frequent, extended episodes of out-of-state routine business travel, and for employees in travel status outside the United

States, its territories, or Canada, the limits in Section G. shall not apply. While on travel, for meal reimbursement above the limits in Section G. receipts shall be presented and the agency head shall certify the amounts to be reasonable.

**.09 Travel Where Expenses are Proposed to be Paid by Other than the State of Maryland.**

[A State official or employee of the Executive Department, who receives an invitation offered to him because of his official position or the nature of his State responsibilities to travel out-of-state at the expense of a private individual or non-governmental organization and who has some question as to the propriety of accepting such an invitation, may present the facts surrounding the invitation in writing to the Board of Public Works or its designee for a determination as to whether the invitation should be accepted. The Board of Public Works or its designee, after evaluating the written submission, may recommend that the invitation be accepted or declined or, in the alternative, may advise the official or employee to accept the invitation with the understanding that all or part of the costs thereof be borne by the State of Maryland when the Board or its designee is of the view that such travel is in furtherance of a matter of State concern and interest.

The expenses of auditors, examiners or other employees whose expenses are paid by a business or industry under provisions of State law or under an accepted agreement which is national in scope may properly be paid by such business or industry, and such auditors, examiners, or other employees should not make application under this regulation.]

A State official or employee of the Executive Department, who receives an invitation offered to him because of his official position or the nature of his State responsibilities to travel out-of-state at the expense of a private individual or non-governmental organization, and who has some question as to the propriety of accepting such an invitation, shall present the facts surrounding the invitation in writing to the Secretary of Personnel for a determination as to whether the invitation may be accepted. The Secretary, after evaluating the written submission, may recommend that the invitation

be accepted or declined, or, may advise the official or employee to accept the invitation with the understanding that all or part of the costs thereof be borne by the State of Maryland when the Secretary is of the view that such travel is in furtherance of a matter of State concern and interest. In any questionable case, the Secretary shall refer it to the State Ethics Commission for an opinion.

**10. Exemptions.**

Exemption from these regulations shall be authorized by:

A. A statute;

B. The Board of Public Works; or

C. A line item in the annual State budget explicitly identifying the exempted amount.

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 63-GM

DEPARTMENT - State Planning

NATURE OF REQUEST - Tentative Allotment from 1983 General Emergency Fund

REASON FOR REQUEST - To carry out an Agricultural Preservation Study recommended by the Joint Subcommittee on Agricultural Land Funding in a report issued on December 15, 1981.

<u>AMOUNT OF REQUEST</u>	-	\$139,750	.08 Contractual Services
		\$118,250	27.01.01.04
		\$ 21,500	27.01.02.02

DESCRIPTION -

REMARKS - These funds will be used to ascertain the change in agricultural and forested lands between 1973 and 1981. This work will involve the acquisition, enlargement, and interpretation of aerial photographs of the State. The study will analyze where these changes have occurred and project the future location of the loss of agriculture and forest resources. In addition, the study will result in proposed acreage goals for agriculture /forest preservation.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(73B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 64-GM

DEPARTMENT - Health and Mental Hygiene  
Office of the Secretary

NATURE OF REQUEST - Authorization is requested to make advance payments to the listed human services agencies who are expected to receive funds in Fiscal Year 1983 under agreements which are anticipated to require Board of Public Works' approval in accordance with the Board's May 21, 1982 policy on human, cultural, social and educational service contracts in the amount of \$100,000 or more.

REASON FOR REQUEST - See REMARKS.

<u>AMOUNT OF REQUEST</u>	- Drug Abuse	\$ 431,470	
	Mental Health Administration	392,110	
	Alcoholism	280,260	
	Mental Retardation Admin.	4,101,537	
	Preventive Medicine	377,100	
		<u>\$5,582,477</u>	32.01.01.01

DESCRIPTION - See Attached Addendum Sheet

Term: July 1, 1982 - October 31, 1982 (for all contracts)

REMARKS - The formal agreements will not have been executed prior to the start of a new fiscal year (July 1, 1982) at which time it has been customary to make advance payment to any award continuing service from the previous fiscal year. Approval of this agenda item will continue this 4 month advance payment procedure for Fiscal Year 1983 for the listed vendors, during which time the Department will provide materials necessary to prepare complete agenda items for each vendor for the Board's review, pursuant to the policy described above.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Drug Abuse Administration

<u>Vendor</u>	<u>Advance Amount Requested</u>	<u>Type of Service</u>
Community Counseling & Resource Center	\$ 42,000	Counseling
Sheppard & Enoch Pratt Hospital Comprehensive Drug Abuse Program	98,000	Counseling
Friends Medical Science Research Center	81,000	Counseling
Junction Bridge	76,000	Counseling
Second Genesis	56,000	Counseling
X-CELL	78,470	Counseling

Mental Hygiene Administration

Arundel Lodge	\$ 36,250	Group Home
Sheppard & Enoch Pratt Hospital	60,750	CMH Center
St. Luke's House	61,670	Residential
Rock Creek Foundation	25,670	CMH Center
Family Service of Prince George's County	168,000	Aftercare
Family Service of Montgomery County	39,770	Alternative Living

Alcoholism Control Administration

Raft House	\$ 41,290	Residential Long Term Care
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Alcoholism Control Administration

<u>Vendor</u>	<u>Advance Amount Requested</u>	<u>Type of Service</u>
Group Counseling Services	\$ 48,470	Alcoholism Counseling
Jude House	45,600	Halfway House
Pilot House	88,600	Quarterway/Residential Treatment House
Reality, Inc.	56,300	Quarterway House

Mental Retardation Administration

Chesapeake Developmental Unit	52,500	Day Care
Community Living, Inc.	319,000	Group Homes
Dorchester Developmental Unit	49,500	Day Program
Maryland Society for Autistic Adults & Children	47,300	Residential
	40,100	Day Program
United Cerebral Palsy Associa- tion of Maryland	39,000	Day Program
National Multiple Sclerosis Society	42,000	Day Program
John F. Kennedy Institute	78,800	Diagnostic & Evaluation Center
	51,600	C & Y Family Support Program & Case Management
Friends Aware, Inc.	49,300	Residential Services
	102,100	Day Programs
Washington County Associa- tion for Retarded Citizens, Inc.	60,600	Activity Center
	167,300	Residential Services
	41,200	Transportation Activity Center

Mental Retardation Administration Continued

<u>Vendor</u>	<u>Advance Amount Requested</u>	<u>Type of Service</u>
Washington County Human Development Council, Inc.	\$ 38,700	Day Care
Wicomico Teen-Adult Activity & Development Center, Inc.	33,400	Transportation
	103,700	Day Care
Ardmore Developmental Center	70,000	Day Program
	157,900	
Chimes	205,126	
Hope Center	64,000	Day Program
United Cerebral Palsy of Central Maryland, Inc.	57,500	Arbutus-Transporta- tion
	48,500	Arbutus-Operations
Anne Arundel County Retarded Citizens Residential Homes, Inc.	72,000	Residential Care
Ardmore Developmental Center	69,000	Day Care
	49,800	Transportation
Associated Catholic Char- ities, Inc.	93,000	Residential
Bello Machre, Inc.	165,600	Residential
Calvert Association for Retarded Citizens, Inc.	38,800	Residential
	38,800	Activity Center
Carroll Haven Center for the Retarded, Inc.	58,300	Activity Center
Centers for the Handicapped, Inc.	194,800	Activity Center
	76,000	Transportation
Harford Center, Inc.	68,000	Activity Center

Mental Retardation Administration Continued

<u>Vendor</u>	<u>Advance Amount Requested</u>	<u>Type of Service</u>
Howard County Association for Retarded Citizens	\$ 92,100	Residential
	113,100	Day
Melwood Horticultural Train- ing Center, Inc.	72,700	Activity Center
	47,000	Alternative Living
	78,200	Residential
Montgomery County Association for Retarded Citizens	146,947	Day Program
	56,400	Transportation
	280,000	Residential
Northern Maryland Association for Retarded Citizens, Inc.	61,500	Residential
	53,200	Activity Center
Association for Retarded Citi- zens - Prince George's County	63,400	Residential
Rock Creek Foundation	36,564	Day Program
St. Mary's Association for Retarded Citizens	43,900	Alternative Living
St. Mary's County Develop- mental Center, Inc.	66,500	Day Care
Spring Dell Center, Inc.	46,800	Day Care
Preventive Medicine Administration		
Johns Hopkins University Eastern Shore	239,400	W.I.C. Program
Southern Maryland Tri-County Community Action	35,100	W.I.C. Program
Johns Hopkins Hospital	102,600	Adolescent Pregnancy Program

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 65-GM

DEPARTMENT - Health and Mental Hygiene  
Juvenile Services Administration

NATURE OF REQUEST - Tentative Allotment from the 1982 General Emergency Fund

REASON FOR REQUEST - An order of the Circuit Court of Pringe George's County sitting as a Juvenile Court requires the Juvenile Services Administration to return an overpayment of funds for child support for the daughter of James Decker. The overpayment had been made to the State's General Fund and not to the vendor serving Mr. Decker's daughter.

AMOUNT OF REQUEST - \$600 32.08.01.01

DESCRIPTION -

REMARKS - The State Law Department recommends reimbursement of these funds.

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Board of Public Works Action - The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
	With Discussion	<u>Without Discussion</u>	

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 66-GM

DEPARTMENT - Human Resources  
Office of the Secretary

NATURE OF REQUEST - Tentative Allotment from 1982 General Emergency Fund

REASON FOR REQUEST - Pursuant to Estates and Trusts Article, Sections 13-705 and 13-709 which require the State to pay reasonable attorneys fees for disabled persons, who are indigent, in guardianship cases.

AMOUNT OF REQUEST - \$797 33.01.01.01

DESCRIPTION - Reimbursement of court-ordered attorney fees to Jerome C. Schaefer and Mallon Snyder, Attorneys-at-Law, for representing indigents in guardianship cases (see list below). Reimbursement will be made through the Office of the Secretary, Department of Human Resources.

<u>Client</u>	<u>Court Appointed Counsel</u>	<u>County</u>	<u>Fee</u>
Alma Wilson	Jerome C. Schaefer	Montgomery	\$618.20
Nancy Furr	Mallon A. Snyder	Montgomery	\$ 82.50
Virginia Royer	Mallon A. Snyder	Montgomery	\$ 96.25

REMARKS - Court orders appointing counsel and authorizing attorneys' fees have been verified.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

(80B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 67-GM

DEPARTMENT - Public Safety and Correctional Services

NATURE OF REQUEST - Permission to write-off losses in various Working Fund Accounts.

REASON FOR REQUEST - The Working Funds at the following institutions have suffered fund shortages due either to misrepresentation or to actual theft from the safes at these institutions.

AMOUNT OF REQUEST - \$668.64 35.01.01.01

DESCRIPTION - The Working Funds have suffered shortages at the various installations and agencies as show below.

<u>Institution/Agency</u>	<u>Date</u>	<u>Working Fund Shortage Cause</u>	<u>Amount</u>
Maryland House of Correction	10/1/77	Unexplained	\$127.00
Maryland Correctional Pre-Release System			
Brock Bridge Pre-Release Unit	12/5/80	Theft from safe - property inmate E. Balding	11.31
Brock Bridge Pre-Release Unit	12/15/80	Theft from safe - property I. Donnell \$25 W. Farmer \$25	50.00
Brock Bridge Pre-Release Unit	1/27/81	Theft from safe - property J. Harrington \$25 M. Keller \$25	50.00
Brock Bridge Pre-Release Unit	2/20/81	Unknown inmate wrongly identified self as Johnny Bishop	25.00
Brock Bridge Pre-Release unit	3/12/81	Theft from sale - property inmate W. Waddell	65.58
Poplar Hill Pre-Release Unit	2/20/81	Theft from safe - property inmate B. Gorham	15.00
Poplar Hill Pre-Release Unit	11/1/81	Theft from token box and stamp box	135.75

(81B)

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 67-GM  
(Procurement Department) (Date)

ADDENDUM SHEET 2 OF 2 SHEETS

DESCRIPTION (Continued)

Correctional Vocational Rehabilitation and Pre-Release Unit	8/18/80	Cash deposit lost	89.00
Division of Parole and Probation	12/17/79	Postage theft	<u>100.00</u>
		Total	\$668.64

REMARKS - The Commissioner of Correction has noted that the safe at the Brock Bridge Pre-Release unit has been made more secure so that money will not fall out when safe inverted. In the Poplar Hill case, locks have been installed in the commissary door and security measures instituted. The Division of parole and probation has replaced the stamp system with a meter for better control.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 68 -GM

DEPARTMENT - University of Maryland  
Baltimore City Campus

NATURE OF REQUEST - To make available, by budget amendment, Special Fund Revenues totalling \$190,212 which were received in excess of the current appropriation for Fiscal Year 1982.

REASON FOR REQUEST - Section 13-105 (D) of the Education Article allows expenditures of surplus revenues with Board of Public Works Approval.

AMOUNT OF REQUEST - \$190,212 36.02.00.00

DESCRIPTION - The additional funds were generated and will be expended per the attached Schedules and Budget Amendments.

REMARKS - The additional revenues of \$190,212 were derived from an increase of 15 full-time, day, non-resident students in the School of Law (+\$53,235), a decrease in full-time resident Dentistry students of 29 (-\$95,812), a decrease in part-time resident Dentistry student hours of 288 (-\$17,568), an increase of 34.5 full-time non-resident Dentistry students (+\$210,261), a decrease of 12.6 part-time non-resident Dentistry student hours (-\$1,399), an estimated loss in miscellaneous revenues for which no original amount was budgeted (-\$3,945), and increased activity in the Alcohol and Drug Abuse Program (\$45,440).

Expenditures of the excess revenue in the Law School were for ten research fellowships for the summer of 1982 (\$40,000) and renovating additional space for the Placement Office (\$12,600). The \$92,172 of excess revenues in the Dental School were spent for replacement equipment. In the Alcohol and Drug Abuse Program, the increased revenues were spent for renovations to the Tuerk House (\$32,065), patient food and housing (\$10,000) and dining room chair replacement (\$3,375). A transfer of \$110 of the excess Instruction Program revenues was effectuated to support the Tuerk House.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

ADDENDUMRevenues

Law School Day, Non-Resident Tuition and Fees	\$53,235
Dental School:	
DDS Program, Resident Tuition and Fees	(93,100)
DDS Program, Non-Resident Tuition and Fees	163,600
Graduate Program, Resident Tuition and Fees	(17,568)
Graduate Program, Non-Resident Tuition and Fees	(1,399)
Post Graduate Program, Resident Tuition and Fees	(2,712)
Post Graduate Program, Non-Resident Tuition and Fees	45,243
Dental Hygiene Program, Non-Resident Tuition and Fees	1,418
Miscellaneous Revenue	(3,945)
Alcohol and Drug Abuse Program:	
Residential Treatment Program	25,630
Outpatient Program	11,161
Individual Visit	8,649
Total Net Revenue Increase	<u>\$190,212</u>

EXPENDITURES

Law School:	
Salaries and Wages	\$40,000
Contractual Services	12,600
Sub-Total, Law School	<u>\$52,600</u>
Dental School:	
Equipment Replacement	<u>\$92,172</u>
Alcohol and Drug Abuse	
Contractual Services	42,065
Equipment, Replacement	3,375
Sub-Total Alcohol and Drug Abuse	<u>\$ 45,440</u>
Total Expenditures	<u>\$190,212</u>

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

## GENERAL/MISCELLANEOUS

ITEM 69-GM

DEPARTMENT - University of Maryland  
College Park and Baltimore County Campuses

NATURE OF REQUEST - To make available, by budget amendment, Special Fund Revenues totalling \$2,186,234 which were received in excess of the current appropriation for Fiscal Year 1982.

REASON FOR REQUEST - Section 13-105 (D) of the Education Article allows expenditures of surplus revenues with Board of Public Works Approval.

<u>AMOUNT OF REQUEST</u>	-	\$1,389,294	College Park Campus	36.02.01.00
		796,940	Baltimore County Campus	36.02.05.00
		\$2,186,234		

DESCRIPTION - The additional funds were generated and will be expended per the attached Schedules and Budget Amendments.

REMARKS - College Park Campus - The net increase of \$1,389,294 reflects the Campus' enrollment of more overall students than projected and more non-resident students than projected. The Campus is now approximately 24 percent non-resident enrollment. Undergraduate full-time enrollment exceeded the budgeted number by 1,197, part-time undergraduate hours were 2,910 less than budgeted, resident graduate hours were 4,562 less than budgeted, and non-resident graduate hours exceeded the budget by 6,346. The revised number of students contributed +\$860,860, +\$545,860, -\$142,590, -\$260,604, and +\$390,978, respectively to the overall increase; a total of \$1,394,504. The instructional materials fee, assessed to each student, contributed another +\$25,148 to the increase. Another +\$147,600 was generated but not allowing the total fee remissions (scholarships) budgeted and +\$45,000 came from the removal of the credit card discounts. A re-estimate of student bad debts resulted in -\$119,000 contribution to the net total and other miscellaneous revenues fell short of the estimate by -\$51,725. Because of the higher enrollment, application/matriculation fees were +\$44,839, student health fees were +\$24,315. In spite of the higher enrollment registration fees were -\$4,070. The revenue shortfall, not otherwise specifically identified by the Campus, offset the overall increase by -\$117,317. The Campus elected to use the overall net increase of \$1,389,294 to provide part-time salaries for additional instructional and laboratory sections (\$321,146), additional instructional services and supplies (\$23,748), replacement and additional equipment for a new Physics Laboratory and other departments (\$87,900), part-time salaries for student services and a one-time study aimed at following students' progress (\$45,00), miscellaneous operating expenses for student services (\$11,500), fuel and utilities deficits (\$688,040), replace a 15 year-old high voltage cable (\$41,960), increased security salaries (\$80,000), uniforms, supplies, materials, equipment and training for security personnel (\$20,000), supplies and materials for computer services (\$50,000) and consultants and miscellaneous operating expenses in the Administration Program (\$20,000).

BOARD OF PUBLIC WORKS

DBFP ACTION AGENDA FOR 6/30/82 ITEM NO. 69-GM  
(Procurement Department) (Date)

ADDENDUM SHEET 2 of 2 SHEETS

REMARKS (Continued)

Baltimore County Campus - The net increase of \$796,940 is due to an enrollment attainment in excess of the budget estimate in the regular and summer sessions. In the regular sessions, full-time resident undergraduate enrollment exceeded the budget estimate by 270 which provided +\$261,317, full-time non-resident undergraduate was over estimates by 76 which provided +\$237,575, part-time resident undergraduate hours were 300 over estimates which contributed +\$14,376, an unspecified number of part-time non-resident undergraduate students contributed +\$1,000, an additional 600 resident graduate student hours contributed +\$36,476, an additional 576 non-resident graduate hours contributed +\$63,936, additional instructional materials' fees and miscellaneous charges contributed +\$76,386, and additional application/matriculation and late, part-time and Cooperative Education registration fees contributed +\$35,336. In the summer session an additional 1,035 undergraduate part-time students and 308 graduate part-time students contributed \$51,750 and +\$18,788, respectively. The Campus has elected to spend the excess revenues for part-time instructors (\$220,000), a computer network link (\$70,000), keypunch machine rental and supplies and materials (\$68,643), Biology equipment (\$149,514), library book coding materials (\$18,000), part-time salaries for student services and recruitment (\$30,000), college catalogues and prospectuses and the NDSL billing service collection process (\$38,300), telephone usage (\$7,000), library steps repairs (\$15,607), part-time salaries and upgrading of police officers (\$30,000), part-time salaries (\$63,000), fringe benefits and payroll taxes (\$5,400) and purchased computer services (\$2,138) for the summer session, part-time Administrative staff (\$40,000), microfilming (\$12,304), supplies (\$4,034) and a high speed printer (\$23,000) for the Administrative Program.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## Board of Public Works - Action Agenda

ADDENDUMRevenues

## College Park Campus -

Full-Time Resident Undergraduate Tuition	\$ 860,860
Full-Time Non-Resident Undergraduate Tuition	545,860
Part-Time Undergraduate Tuition	(142,590)
Resident Graduate Tuition	(260,604)
Non-Resident Graduate Tuition	390,978
Decrease in Tuition Remissions	147,600
Uncollectible Accounts Increase	(119,000)
Credit Card Discount Removal	45,000
Instructional Materials Fee	25,148
Miscellaneous Revenue Shortfall	(51,725)
Application/Matriculation Fee	44,839
Registration Fee	(4,070)
Student Health Fee	24,315
Physical Plant Program Revenue Shortfall	(117,317)
	<u>\$1,389,294</u>

## Baltimore County Campus

Full-Time Resident Undergraduate Tuition	\$ 261,317
Full-Time Non-Resident Undergraduate Tuition	237,575
Part-Time Resident Undergraduate Tuition	14,376
Part-Time Non-Resident Undergraduate Tuition	1,000
Resident Graduate Tuition	36,476
Non-Resident Graduate Tuition	63,936
Instructional Materials Music and Miscellaneous Fees	76,386
Application/Matriculation Fees	13,000
Late, Part-Time, Cooperative Education Registration Fees	22,336
Summer and Mini-Mester Part-Time Undergraduate Tuition	51,750
Summer and Mini-Mester Part-Time Graduate Tuition	18,788
	<u>\$796,940</u>

Total Net Revenue Increase

\$2,186,234Expenditures

## College Park Campus

Instructional Salaries and Wages	\$ 321,146
Student Services Salaries and Wages	45,000
Public Safety Salaries and Wages	80,000
Fuel and Utilities	688,040
Contractual Services and Supplies and Materials	143,103
Technical and Special Fees	6,850
Equipment-New and Replacement	97,005
Communications	3,500
Grants, Subsidies and Contributions	3,250
Fixed Charges	1,400
	<u>\$1,389,294</u>

## Board of Public Works - Action Agenda

ADDENDUM (Continued)Expenditures (Continued)

## Baltimore County Campus

Instructional Salaries and Wages	\$ 220,000
Student Services Salaries and Wages	30,000
Public Safety Officers' Salaries and Wages (Upgrading)	30,000
Summer Session Salaries and Wages	63,000
Administration Salaries and Wages	40,000
Communications	77,000
Contractual Services and Supplies and Materials	159,026
Equipment-New and Replacement	172,514
Grants, Subsidies and Contributions	5,400
	<u>796,940</u>
Total Expenditures	<u><u>\$2,186,234</u></u>

(88B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 70-E

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction

CONTRACT NO. & TITLE - MHC 8252 - Lelond L. Holbert, Jr., M.D.

DESCRIPTION - Medical care to inmates at the Maryland House of Correction and other inmates within the Jessup Region who utilize the Maryland House of Correction's medical services; inmate population at the Maryland Correctional Institution at Jessup, physicals for new employees as requested by the Division.

Term: March 31, 1982 - March 30, 1983

PROCUREMENT METHOD - EMERGENCY

BIDS OR PROPOSALS - N/A

AWARD - Dr. Lelond L. Holbert, Jr.  
Baltimore, Maryland

AMOUNT - \$14,664

FUND SOURCE - 100% General Funds 35.02.02.05

REMARKS - Dr. Holbert previously worked at the Maryland House of Correction before leaving to further his studies. Dr. Holbert is experienced in administering correctional medicine. Due to the resignation of two physicians at the Maryland House of Correction, the health of the inmates would be jeopardized without these services.

---

Board of Public Works Action - The above referenced item was received:

With Discussion

Without Discussion

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 71-E

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction

CONTRACT NO. & TITLE - MHC 8252-23 - Henry W. D. Holljes, M.D.

DESCRIPTION - To provide medical care to the inmate population at the Maryland House of Correction and other inmates within the Jessup Region who utilize the Maryland House of Correction medical services during working hours.

Term: 3/29/82 - 3/28/83

PROCUREMENT METHOD - EMERGENCY

BIDS OR PROPOSALS - N/A

AWARD - Dr. Henry W. D. Holljes  
Baltimore, Maryland

AMOUNT - \$17,108 (\$23.50 x 728 hours)

FUND SOURCE - 100% General Funds 35.02.02.05

REMARKS - Dr. Holljes previously worked at the Maryland Penitentiary in Baltimore City and is experienced in administering correctional medical services. Due to the resignation of two physicians at the Maryland House of Correction, the health of the inmates would be jeopardized without these services.

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Board of Public Works Action - The above referenced item was received:

With Discussion

Without Discussion

(90B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 72-E

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction  
Maryland Correctional Institution for Women

CONTRACT NO. & TITLE - MCIW 8252-3 - General Medical Service

DESCRIPTION - To provide General Medical Services (Diagnostic and Treatment) and on-call services for the inmates.

Term: 9/9/81 - 6/30/82

PROCUREMENT METHOD - EMERGENCY

BIDS OR PROPOSALS - N/A

AWARD - Soon Kim, M.D.  
Cockeysville, Maryland

AMOUNT - \$9,703.80

FUND SOURCE - 100% General Funds 35.02.05.05

REMARKS - Due to the unexpected resignation of one of the physicians at the Maryland Correctional Institution for Women, the health of the inmates will be jeopardized without the emergency hiring of a replacement physician.

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Board of Public Works Action - The above referenced item was received:

With Discussion

Without Discussion

(91B)

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 73-E

DEPARTMENT - Public Safety and Correctional Services  
Division of Correction  
State Use Industries

CONTRACT NO. & TITLE - IBM 34/Accounts Payable System

DESCRIPTION - To modify and develop programs for an accounts payable system which will interface with the STARS system.

Term: May 10, 1982 - June 30, 1982

PROCUREMENT METHOD - EMERGENCY

BIDS OR PROPOSALS - N/A

AWARD - M. W. Stevenson, LTD, Inc.

AMOUNT - \$7,700 Maximun

FUND SOURCE - State Use Industries Revolving Fund 35.02.09.01

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Board of Public Works Action - The above referenced item was received:

With Discussion

Without Discussion

(92B)  
HAND CARRIED

BPW - June 30, 1982

DEPARTMENT OF BUDGET AND FISCAL PLANNING  
ACTION AGENDA

SERVICES CONTRACT

ITEM 74-S

DEPARTMENT - Natural Resources  
Energy Administration

CONTRACT NO. & TITLE - Site Evaluation/Aquatic Integration

DESCRIPTION - Integration of all aquatic biology aspects of the site evaluation project including evaluations of proposed coal fired power plants on the Potomac and Bush Rivers. Other work relates to DNR's response to small scale hydroelectric facility development. Also, significant activities are continued related to the relicensing of the Conowingo hydroelectric station on the Susquehanna River.

Term: July 1, 1982 - June 30, 1983

PROCUREMENT METHOD - Sole Source

BIDS OR PROPOSALS - N/A

AWARD - Martin Marietta Corporation  
Baltimore, Maryland

AMOUNT - Not to exceed \$640,000

FUND SOURCE - 100% Special Funds 30.01.16.02

REMARKS - This contractor was initially selected by competitive bid process and all tasks are a continuation of effort, either generally or specifically, awarded previously.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT            Construction

ITEM                1-C

UNIVERSITY OF MARYLAND AT COLLEGE PARK

CONTRACT NO.: & TITLE      Phase III, UMCP Housing Program

DESCRIPTION      Design/Build project for renovation of five residence halls and related job development, construction of South Hill Satellite Central Utility Building and Installation of Site Utilities.

PROCUREMENT METHOD            Competitive Sealed Bids

<u>BIDS OR PROPOSALS</u>	Bank Building & Equipment Corp. of America St. Louis, MO	\$ 7,468,644.00
	Donohoe Construction Co., Inc. Rockville, MD	\$ 7,836,000.00
	Kimmel and Kimmel Inc., Gaithersburg, MD	\$ 7,924,000.00
	J. Roland Dashiell & Sons Inc. Salisbury, MD	\$ 8,529,000.00
	Dominion Construction Inc. Pikesville, MD	\$ 8,999,000.00
	Cirelli Joint Venture, Severna Park, MD	\$10,383,000.00

AWARD            Bank Building & Equipment Corp. of America  
St. Louis, MO

AMOUNT            \$7,468,644.00

FUND SOURCE      36.02.08.042

REMARKS

BOARD OF PUBLIC WORKS ACTION

THE ABOVE REFERENCED ITEM WAS:

APPROVED            DISAPPROVED  
WITH DISCUSSION

DEFERRED            WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT            ConstructionITEM                2-CUNIVERSITY OF MARYLAND AT BALTIMORE

CONTRACT NO. : & TITLE            UM-BSR-85-82  
Completion of First Floor Office Areas in the  
Fremont Building

DESCRIPTION            The work under this project consists of all construction necessary to complete office areas on the first floor of the Fremont Building to include demolition and cleaning, new subflooring, carpet and vinyl base, new partitioning, window upgrading, new insulation and coustic work, new toilet rooms, new doors, frames and hardware.

PROCUREMENT METHOD            Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	Keystone Construction Co., Inc. Baltimore, MD	\$400,305.00
	American Building Contractors, Inc. Baltimore, MD	\$437,704.00
	Harry M. Will, Inc. Columbia, MD	\$459,000.00
	Lake Falls Construction, Inc. Baltimore, MD	\$444,600.00
	Mark Engineering Co. Baltimore, MD	\$485,000.00
	Henry Brothers Construction, Inc. Baltimore, MD	\$420,389.00
	Wallace & Gale Co. Baltimore, MD	\$447,750.00
	Orfanos Contractors, Inc. Baltimore, MD	\$420,000.00
	Pikesville Contracting Co., Finksburg, MD	\$432,300.00
	Lozito Contracting Co., Inc. Baltimore, MD	\$425,000.00
	Peter J. Scarpulla, Baltimore, MD	\$429,400.00

AWARD                Keystone Construction Co., Inc. Baltimore, MDAMOUNT            \$400,305.00FUND SOURCE        36.02.02.04REMARKS

BOARD OF PUBLIC WORKS ACTION

- THE ABOVE REFERENCED ITEM WAS:

APPROVED            DISAPPROVED  
WITH DISCUSSION

DEFERRED            WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT ConstructionITEM 3-CUNIVERSITY OF MARYLAND AT BALTIMORECONTRACT NO.: & TITLE UM-BSR-86-82, New Elevator Fremont BuildingDESCRIPTION Installation of a new hydraulic elevator and shaft in the Fremont Building in the southwest corner of the University of Maryland at Baltimore Campus at 737 West Lombard Street, Baltimore, MD 21201PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	Peter J. Scarpulla, Inc. Baltimore, MD	\$106,700
	American Building Contractor's, Inc. Baltimore, MD	\$147,451
	Harry M. Will, Inc. Columbia, MD	\$177,000
	Keystone Construction, Inc, Baltimore, MD	\$136,942
	Lozito Contracting Co., Inc. Baltimore, MD	\$131,000
	Pikesville Contracting Co., Finksburg, MD	\$121,400
	Wallace & Gale Co., Baltimore, MD	\$120,800
	Orfanos Contractors, Inc. Baltimore, MD	\$170,000
	Henry Brothers Construction, Inc. Baltimore, MD	\$116,000
	Mark Engineering Co., Baltimore, MD	\$150,000

AWARD Peter J. Scarpulla, Inc. Baltimore, MDAMOUNT \$106,700.00FUND SOURCE 36.02.02.04REMARKS

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED WITH DISCUSSION      DISAPPROVED

DEFERRED      WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT Construction

ITEM 4-C

UNIVERSITY OF MARYLAND, COLLEGE PARK

CONTRACT NO.: & TITLE PD82-37, Asbestos Removal, Cole Field House

DESCRIPTION Asbestos Removal, Cole Field House  
University of Maryland, College Park, MD

PROCUREMENT METHOD Sealed Competitive Bids

BIDS OR PROPOSALS Mechanical Asbestos Removal, Inc., Baltimore, MD \$83,885.00  
Henry C. Sparrow & Sons, Inc., Baltimore, MD \$89,225.00  
United Painting Co., Inc., Mt. Vernon, N.Y. \$96,500.00  
Seagull Environmental Co., Ft. Lauderdale, Fla. \$100,000.00  
Ruskey & Co. Builders, Inc., Baltimore, MD \$107,896.00  
React/D. W. Ryckman & Assoc., St. Louis, MO. \$116,800.00  
Colt Insulation, Inc., Baltimore, MD \$132,250.00  
Acmat Corp., E. Hartford, CT. \$155,500.00  
Wrecking Corp. of America, Alexandria, VA \$191,000.00

AWARD Mechanical Asbestos Removal, Inc.  
Baltimore, Maryland

AMOUNT \$83,885.00

FUND SOURCE 36.02.08.042

REMARKS This award was made on the overall low total responsive bid.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT Construction ModificationITEM 5-C-MODUNIVERSITY OF MARYLAND AT BALTIMORE

CONTRACT NO.: & TITLE UM-SDM-3-82 Change Order No. One  
Replacement of Cooling Towers and Chillers at  
Health Sciences Library

DESCRIPTION This work embraces the furnishing and installation  
of five major appurtenances vital to the main  
project that was not known until work was in progress.

PROCUREMENT METHOD Negotiated AwardBIDS OR PROPOSALS Towson Mechanical, Inc. \$5,166.18AWARD Towson Mechanical, Inc.  
Towson, MDAMOUNT \$5,166.18FUND SOURCE 36.02.02.04

REMARKS

Original Contract	\$76,600.00	
This Change Order	5,166.18	6.7%
Revised Contract	81,766.18	106.7%

BOARD OF PUBLIC WORKS ACTION -

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT            Construction Modification

ITEM                6-C-MOD

UNIVERSITY OF MARYLAND AT BALTIMORE

CONTRACT NO.: & TITLE            UM-BSR-49-81 Change Order No. Three  
Additional Storage and Office Facilities, MIEMSS

DESCRIPTION            Remove existing light pole and rework conduit. Install closet  
bi-fold doors, frame hardware, and drywall. Install 3/4"  
birch in the stairway. Install plastic laminate mill work.  
Install drain tile around stairway.

PROCUREMENT METHOD                Negotiated Award

BIDS OR PROPOSALS            Henry Brothers Construction, Inc.            \$5,147.09

AWARD                                Henry Brothers Construction, Inc.  
Baltimore, MD

AMOUNT                                \$5,147.09

FUND SOURCE                        36.02.02.10

REMARKS

Original Contract	\$239,000.00	
Change Orders to Date	21,902.00	9.1%
This Change Order	5,147.09	2.2%
Revised Contract	266,049.09	111.3%

BOARD OF PUBLIC WORKS ACTION

- THE ABOVE REFERENCED ITEM WAS:

APPROVEDDISAPPROVED  
WITH DISCUSSION

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT Construction ModificationITEM 7-C-MODUNIVERSITY OF MARYLAND AT BALTIMORECONTRACT NO.: & TITLE UM-MDM-1-81 Renovations to Air Conditioning System, MIEMSS Change Order #3

DESCRIPTION To furnish the (a) necessary labor, equipment and materials to perform miscellaneous items of work required by job conditions that developed during the course of work under the Basic Contract, (b) to replace 6-6" gate valves and 3-3" plug valves, (c) to furnish additional overtime labor, as directed to expedite completion of the 4th floor I.C.U. and (d) to delete from the contract requirements the replacement of the ceilings in Computer Rooms 2-905 and 2-906 and the installation of volume extractors in the ductwork.

PROCUREMENT METHOD Negotiated AwardBIDS OR PROPOSALS Grady & Grady, Inc., Baltimore, MD \$28,534.90AWARD Grady & Grady, Inc.  
Baltimore, MDAMOUNT \$28,534.90FUND SOURCE 36.02.02.10

<u>REMARKS</u>	Original Contract	\$450,000.00	100	%
	Change Order to Date	66,265.00	+14.7	%
	This Change Order	28,534.90	+6.3	%
	Revised Contract Sum	544,799.90	121	%

BOARD OF PUBLIC WORKS ACTION -

APPROVED DISAPPROVED  
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

DATE: June 30, 1982

UNIVERSITY OF MARYLAND

ACTION AGENDA

CONTRACT Service

ITEM 8-S

UNIVERSITY OF MARYLAND AT BALTIMORE, Director's Office,  
University Hospital

CONTRACT NO. & TITLE Purchase Order #H-887462-C

DESCRIPTION Legal Services to be rendered to the University  
of Maryland Hospital as required for the period  
of July 1, 1982 - June 30, 1983.

PROCUREMENT METHOD Sole Source

BIDS OR PROPOSALS Venable, Baetjer & Howard, Baltimore  
Maryland \$50,000.00

AWARD Venable, Baetjer & Howard  
1800 Mercantile Bank & Trust Building  
2 Hopkins Plaza  
Baltimore, Maryland 21201

AMOUNT \$50,000.00

FUND SOURCE 36.02.03.01.01.00

REMARKS This contract is to provide for specialized services,  
advising and representing the University Hospital  
and MIEMSS before the Health Services Cost Review  
Commission with regard to the establishment of rates  
which can be charged by the University Hospital and  
MIEMSS. The contracting for this specialized service  
has the approval of the Office of the Attorney General.  
The firm of Venable, Baetjer and Howard is the only  
firm approved by the Office of the Attorney General  
to provide this specialized service.

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT ServiceITEM 9-SUNIVERSITY OF MARYLAND AT BALTIMORE - Business ServicesCONTRACT NO.: & TITLE Purchase Order #S-886814-CDESCRIPTION Collection of Student Loans for the University of Maryland  
at BaltimorePROCUREMENT METHOD Competitive Bid

<u>BIDS OR PROPOSALS</u>	Payco American Corp.	- \$18,000.00
	Worldwide Collection	- No Reply
	Medco Collection	- No Reply
	University Accounting Service	- No Reply

AWARD Payco American Corporation  
4710 Auth Pl. Suite 630  
Suitland, MD 20746

AMOUNT \$18,000.00FUND SOURCE 36.02.02.19.01.00REMARKS Only one bid received.

BOARD OF PUBLIC WORKS ACTION -

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT                    Service

ITEM                        10-S

UNIVERSITY OF MARYLAND AT BALTIMORE

CONTRACT NO.: & TITLE        H-886798-H

DESCRIPTION                To service and perform preventive maintenance on X-ray equipment in Radiology Department.

PROCUREMENT METHOD        Sole Source

BIDS OR PROPOSALS        C.G.R. Medical Corp., Columbia, MD        \$66,000.00

AWARD                        C.G.R. Medical Corp.  
Suite 1, Building B  
8925 McGaw Court  
Columbia, MD 21045

AMOUNT                        \$66,000.00

FUND SOURCE                36.02.03.01.02

REMARKS                     Effective date begins August 1, 1982 covering period up through June 30, 1983.

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

<u>CONTRACT</u>	Service
<u>ITEM</u>	11-S
<u>UNIVERSITY OF MARYLAND AT BALTIMORE</u>	
<u>CONTRACT NO.: &amp; TITLE</u>	Purchase Order S-886817-C
<u>DESCRIPTION</u>	Monthly Maintenance Fee for PHILSOM participation July 1, 1982 - June 30, 1983
<u>PROCUREMENT METHOD</u>	Sole Source
<u>BIDS OR PROPOSALS</u>	Medical Library Center of New York - \$18,070.92
<u>AWARD</u>	Medical Library Center of New York 17 E. 102nd Street New York, N.Y. 10029
<u>AMOUNT</u>	\$18,070.92
<u>FUND SOURCE</u>	36.02.02.02.00.00
<u>REMARKS</u>	

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT                    Service

ITEM                        12-S

UNIVERSITY OF MARYLAND AT BALTIMORE - Health Sciences Library

CONTRACT NO.: & TITLE        Purchase Order #S-886156-C

DESCRIPTION                BRS, Online bibliographic services  
July 1, 1982 - June 30, 1983

PROCUREMENT METHOD        Sole Source

BIDS OR PROPOSALS        BRS, Inc., Latham, N.Y.                \$15,000.00

AWARD                        BRS, Inc.  
1200 Route 7  
Latham, New York 12110

AMOUNT                        \$15,000.00

FUND SOURCE                36.02.02.02.00.00

REMARKS

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

<u>CONTRACT</u>	Service
<u>ITEM</u>	13-S
<u>UNIVERSITY OF MARYLAND AT BALTIMORE</u>	
<u>CONTRACT NO.: &amp; TITLE</u>	H-887585-H
<u>DESCRIPTION</u>	Service Contract on Mark III Real Time Echocardiograph in Cardiology Department
<u>PROCUREMENT METHOD</u>	Sole Source
<u>BIDS OR PROPOSALS</u>	ATL Ultrasound, Fairlawn, N.J.          \$10,086.00
<u>AWARD</u>	ATL Ultrasound 2100 Route 208 South Fairlawn, N.J. 07410
<u>AMOUNT</u>	\$10,086.00
<u>FUND SOURCE</u>	36.02.03.01.02
<u>REMARKS</u>	Effective for fourteen & half months (14½ months) with expiration date June 30, 1983.

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

WITH DISCUSSION

DEFERRED      WITHDRAWN

WITHOUT DISCUSSION

UNIVERSITY OF MARYLANDACTION AGENDA

CONTRACT Service

ITEM 14-S

UNIVERSITY OF MARYLAND, COLLEGE PARK CAMPUS

CONTRACT NO. & TITLE Purchase Order No. A-122582  
Subcontract

DESCRIPTION Subcontract in accordance with University of Maryland Department of Natural Resources Contract No. P84-81-04 for the project entitled "Effort of Low Chlorine Levels on the Susceptibility of Striped Bass to Bacterial Disease."

PROCUREMENT METHOD Sole Source

BIDS OR PROPOSALS The Johns Hopkins University \$39,300.00

AWARD The Johns Hopkins University  
Laurel, MD

AMOUNT Total not to exceed \$39,300.00

FUND SOURCE 36.02.08.42

REMARKS This is a continuation of a subcontract to the Johns Hopkins University for the above stated study. The period of performance is March 1, 1982 through February 28, 1983. Please note that this contract must be renewed each year and is not a multi-year contract.

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



June 30, 1982

UNIVERSITY OF MARYLANDACTION AGENDA

CONTRACT            Service

ITEM                16-S

UNIVERSITY OF MARYLAND, COLLEGE PARK CAMPUS

CONTRACT NO. & TITLE    Purchase Order No. A-120493, Service Contract

DESCRIPTION        Provide up to a maximum of 1,000 hours of systems  
analyst support. Total award not to exceed \$24,900.00

PROCUREMENT METHOD    Competitive Bid

BIDS OR PROPOSALS    Berman Associates ----- \$24,900.00  
Automated Business Services ---- No Bid  
Systems Automation Corp. ----- No Reply  
Orkan Corp. ----- No Reply  
Math Tech, Inc. ----- No Reply  
Bradford National Corp. ----- No Reply  
Raven, Inc. ----- No Reply  
Automation Counselors ----- No Reply  
Sage Systems ----- No Reply  
Rehab Group ----- No Reply  
H. L. Yoh ----- No Reply

AWARD                Berman Associates  
Sterling, VA

AMOUNT                Total not to exceed \$24,900.00

FUND SOURCE         36.02.01.20

REMARKS        The University of Maryland has received a contract from the  
Urban, Mass Transportation Administration (UMTA) to make  
specific enhancements to the RUCUS2 bus and driver scheduling  
system. The objective of this study is to develop a better  
computer system for scheduling drivers and buses for mass  
transportation systems. RUCUS2 is in the public domain  
and upon completion of testing will be distributed to  
transit authorities at no cost by UMTA.

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982UNIVERSITY OF MARYLANDACTION AGENDACONTRACT ServiceITEM 17-SUNIVERSITY OF MARYLAND AT BALTIMORECONTRACT NO.: & TITLE UM-SCS-1-83  
Custodial Cleaning Services in Professional School  
Buildings Baltimore City CampusDESCRIPTION This project embraces complete janitorial services in the following buildings on the campus of the University of Maryland at Baltimore; Howard Hall, School of Nursing Bldg., School of Social Work Bldg., Bressler Building, Medical Technology BuildingPROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	Abacus Corporation, Inc. Baltimore, MD	\$177,120.00
	D-H Services, Inc., Linthicum, MD	\$295,533.00
	Jett Cleaning Services, Inc. Baltimore, MD	\$313,207.42
	International Total Services, Inc. Des Plaines, IL	\$220,000.00
	Maryland Maintenance Services, Inc. Baltimore, MD	\$216,000.00
	Pyramid Cleaning-Maintenance Supply Inc. Baltimore, MD	\$246,848.00

AWARD Abacus Corporation, Inc. Baltimore, MDAMOUNT \$177,120.00FUND SOURCE 36.02.02.04REMARKS

BOARD OF PUBLIC WORKS ACTION

- THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT            ServiceITEM                18-SUNIVERSITY OF MARYLAND AT BALTIMORE

CONTRACT NO.: & TITLE    UM-SCS-7-83  
Custodial Service for the Dental School-Patient Facility

DESCRIPTION            The work under this project embraces complete janitorial services for the School of Dentistry on the campus of the University of Maryland at Baltimore.

PROCUREMENT METHOD    Competitive Sealed Bidding

BIDS OR PROPOSALS      International Total Services, Inc. Des Plaines, IL  
\$198,300.00  
Pyramid Cleaning-Maintenance Supply, Inc. Balt. MD  
\$223,614.00  
Abacus Corporation, Baltimore, MD  
\$178,000.00

AWARD                Abacus Corporation, Baltimore, MDAMOUNT              \$178,000.00FUND SOURCE        36.02.02.04REMARKS

BOARD OF PUBLIC WORKS ACTION    -

APPROVED            DISAPPROVED  
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED            WITHDRAWN  
WITHOUT DISCUSSION

DATE June 30, 1982

UNIVERSITY OF MARYLAND  
ACTION AGENDA

CONTRACT                      Equipment

ITEM                              19-E

UNIVERSITY OF MARYLAND AT BALTIMORE - MIEMSS - Shock Trauma

CONTRACT NO.: & TITLE      Purchase Order # R-886292-C

DESCRIPTION                  Computer Equipment as required and outlined in  
Grant #HL25659

PROCUREMENT METHOD      Emergency Purchase

BIDS OR PROPOSALS      The CPU Shop, Charleston, MA 02129      \$5,677.00

AWARD                              The CPU Shop  
5 Dexter Row Dept K12M  
Charleston, MA. 02129

AMOUNT                              \$5,677.00

FUND SOURCE                      36.02.02.20.01.00

REMARKS

BOARD OF PUBLIC WORKS ACTION

-

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DATE June 30, 1982UNIVERSITY OF MARYLANDACTION AGENDACONTRACT MaintenanceITEM 20-MUNIVERSITY OF MARYLAND AT BALTIMORE - Department of RadiologyCONTRACT NO.: & TITLE Purchase Order # H-887584-HDESCRIPTION Repair parts required as replacements for General Electric X-Ray equipment.PROCUREMENT METHOD Sole SourceBIDS OR PROPOSALS General Electric Medical Systems, Lanham, MD-\$20,000.00AWARD General Electric Medical Systems  
9700 George Palmer Highway  
Lanham, MD 20801AMOUNT \$20,000.00FUND SOURCE 36.02.03.01.02REMARKS Parts furnished by vendor at their list price at time of purchase.

BOARD OF PUBLIC WORKS ACTION -

APPROVED

DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND

Date: June 30, 1982

ACTION AGENDA

CONTRACT: Miscellaneous

ITEM: 21-GM

UNIVERSITY OF MARYLAND AT BALTIMORE Automated Teller Machine located on the North Side of University Hospital near the intersection of Baltimore and Greene Streets.  
CONTRACT NO. & TITLE: Lease and Agreement dated June 9, 1982

DESCRIPTION: The identified bank will install and operate Automated Teller Machine Service on the UMAB campus and will also provide certain special banking services for UMAB employees and students.

PROCUREMENT METHOD: Request for Proposals

BIDS OR PROPOSALS: First National Bank of Maryland  
Maryland National Bank  
Suburban Bank  
Union Trust Bank  
Equitable Trust Bank

AWARD: The First National Bank of Maryland (FNB)  
P. O. Box 1596  
Baltimore, Maryland 21203

AMOUNT: \$5,000 from FNB annually in addition to several special services for UMAB student and employees.

FUND SOURCE: None required.

REMARKS: The award was made based on an evaluation team's review of the responding banks' proposals to offer satisfactory electronic banking services and other special services to UMAB students and employees specified as criteria in the RFP. A copy of the RFP and related information is attached.

Special item for the attention of the Board of Public Works at the request of Treasurer James.

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BPW-- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## CONSTRUCTION CONTRACT

ITEM 1 -C

MARYLAND PORT ADMINISTRATION - Division of Engineering

CONTRACT NO. & TITLE 283001  
 Container Crane Tie Downs and  
 Substructure Repairs  
 Dundalk Marine Terminal and  
 South Locust Point Marine Terminal

DESCRIPTION: This contract consists of the furnishing of all materials and equipment to construct six (6) crane tie downs, including stowage pin pockets, electrical shore power and drainage; replace damaged bearing piles and construct anchorage for new fendering at Dundalk Marine Terminal and South Locust Point Marine Terminal.

Thirty (30) 3'x14', High Energy Absorption Elastomeric Fenders will be installed under this contract. These new fenders will be purchased through Maryland Port Administration Commodity Contract No. 12433-H.

PROCUREMENT METHOD: Competitive sealed bidding

<u>BIDS:</u> Martin G. Imbach, Inc., Baltimore	\$566,800.00
McLean Contracting Company, Baltimore	652,550.00
Allied Contractors, Inc., Baltimore	802,950.00
John F. Feezer Co., Inc., Baltimore	848,795.00

AWARD: Martin G. Imbach, Inc.

AMOUNT: \$566,800.00

FUND SOURCE: 100% Special Funds Budgeted to MPA

REMARKS: This contract award amount is an aggregation of lump sum prices for certain items of work and of bid unit prices applied to MPA estimates of quantities for which payment is based upon field measurements of actual quantities at the bid unit prices. The engineer's estimate for this work is \$710,850.00. Contract duration is 150 calendar days from Notice to Proceed.

continued

ITEM 1 -C  
(cont'd)

BPW - 6/30/82

There will be four (4) crane tie downs built at Dundalk Marine Terminal, each consisting of eight (8) tie down pockets, four (4) stowage pin pockets and one shore power pit.

There will be two (2) crane tie downs built at South Locust Point Marine Terminal, each consisting of six (6) tie down pockets and two(2) stowage pin pockets.

The damaged bearing piles are in Berths 11 & 12 at Dundalk Marine Terminal. Costs of replacement will be reimbursed under damage claims #88260, 80184 and 81122.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BPW - 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## CONSTRUCTION CONTRACT

ITEM 3-C

STATE AVIATION ADMINISTRATION - Baltimore/Washington International Airport

CONTRACT NO. &amp; TITLE: SAA-CO-82-006, Equipment and Salt Storage Buildings; BWI Airport

DESCRIPTION: This Contract provides for the construction of a preengineered 40 ft. by 100 ft. steel building, and a 61 ft. in diameter domed shaped building at BWI Airport. The Contract also includes the site preparation and paving in the vicinity of these buildings.

PROCUREMENT METHOD: Competitive sealed bidding

## BIDS:

M.S.C. Contracting Company	Annapolis, Md.	\$172,513.60
Hult Construction Corporation	Chantilly, Va.	\$187,645.00
Nova Enterprises, Inc.,	Severna Park, Md.	\$196,861.80
Cearfoss Construction Corporation	Baltimore, Md.	\$206,053.40
American Building Contractors, Inc.	Baltimore, Md.	\$221,255.78
Lance Bladen Corporation	Gambrills, Md.	\$231,974.42

AWARD: M.S.C. Contracting Company

AMOUNT: \$172,513.60

FUND SOURCE: 100% Special Funds budgeted to SAA

REMARKS: The steel building will be used to house the seasonal maintenance equipment such as grass cutting and snow removal vehicles. The domed shaped building will be used for salt storage. The site improvement work encompasses the paving of grassy areas adjacent to the existing equipment storage facilities which will provide hardstand necessary for the above facilities. Contract duration is 90 calendar days from Notice to Proceed.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## CONSTRUCTION CONTRACT

ITEM 4 -C

STATE RAILROAD ADMINISTRATION

CONTRACT NO. & TITLE SRA 168-1308-12, Rehabilitation of 16 at-grade crossings.

DESCRIPTION This Contract provides for the rehabilitation of sixteen at-grade crossings on the Seaford-Cambridge and Hurlock-Preston branch lines in Dorchester County. Major elements include timber crossing materials, ties, rail, drainage and ballast.

PROCUREMENT METHOD Competitive sealed bidding

BIDS:

Track Materials, Inc., Kutztown, PA	\$407,889.35 (nonresponsive)
Eastcoast Railroad Contractors, Hershey, PA	\$412,291.98
National Railroad Contractos, Philadelphia, PA	\$434,559.25

Five additional bids were received ranging to a high bid of \$624,525.00.

AWARD Eastcoast Railroad Contractors

AMOUNT \$412,291.98

FUND SOURCE 100% Special Funds budgeted to SRA

REMARKS The apparent low bid of Track Material Inc. is nonresponsive. Track Materials, Inc. did not complete or sign the Minority Business Affirmative Action Certification forms.

The engineer's estimate for this contract is \$457,620.00.

The Contract duration is 175 working days from notice to proceed.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW-- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 5 -C-MOD

MARYLAND PORT ADMINISTRATION - Dundalk Marine Terminal

281002

ORIGINAL CONTRACT NO. & TITLE: Paving, Lighting & Utilities  
Areas 1501, 1602 and 1702

ORIGINAL CONTRACT APPROVED: Item 2T, DOT Agenda 5/20/81

CONTRACTOR: P. Flanigan & Sons, Inc.  
Baltimore, Maryland

MODIFICATION: Contract Modification No. 5 provides for the following quantity adjustments to above contract:

- 1) Increase Item #205 "Off-Site Select Borrow" by  
20,569.09 cubic yards at contract unit price of  
\$14.00/cy \$287,967.26

Proposal quantity developed by the consultant did not reflect certain unknown field conditions resulting from unsuitable on-site materials and buried chrome refuse.

- 2) Decrease Item #206 "Impervious Borrow Material" by 5,671.25 cubic yards at contract unit price of  
\$10.00/cy CREDIT (\$56,712.50)

The additional quantity under Item #1 reduced this item.

- 3) Decrease Item #210 A "Remove Excavated Material" by 1,849 cubic yards at contract unit price of  
\$5.50/cy CREDIT (\$10,169.50)

The proposal quantity was overestimated.

continued

ITEM 5 -C-MOD  
(cont'd)

BPW - 6/30/82

- 4) Increase Item #515 "Dense Graded Stabilized Aggregate Base/Asphalt Emulsion" by 2,180.87 Tons at contract unit price of \$20.00/Tn \$43,617.40

The consultant under estimated the quantity required for the project.

TOTAL	<u>\$264,702.66</u>
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AMOUNT: \$264,702.66

FUND SOURCE: 100% Special Funds budgeted to MPA

ORIGINAL CONTRACT AMOUNT: \$7,096,358.30

REVISED CONTRACT AMOUNT: \$7,429,944.78

PERCENTAGE INCREASE: 4% Including all changes

REMARKS: The above change order is retroactive to avoid delays and extra charges.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 6 -C-MOD

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit System

ORIGINAL CONTRACT NO. & TITLE NW-04-04, Laurens Street  
Station Structure & Line

ORIGINAL CONTRACT APPROVED Item 10T, DBFP Agenda 5/17/78

CONTRACTOR Granite Construction Co.  
Watsonville, CA

MODIFICATION Change Order No. 033, in the amount of \$32,000.00, provides for addition, to an existing Baltimore City storm drain system, of a special manhole structure, a standard storm drain manhole and 50 lineal feet of 15 inch concrete pipe. This is required to adequately handle the water discharge from the Gold Street Pumping Station.

\$32,000.00

AMOUNT \$32,000.00

FUND SOURCE 80% Federal, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT \$36,283,000.00

REVISED CONTRACT AMOUNT \$38,875,933.40

PERCENTAGE INCREASE 2.4% Increase for Change Order Nos. 001-011, 013-016, 018-022, 025-035, 037,038 and 045.

REMARKS In order to avoid additional costs as a result of construction delays, the contractor was directed to proceed with the work in question.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BPW -- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 8 - C-MOD

MASS TRANSIT ADMINISTRATION

Baltimore Region Rapid Transit System

ORIGINAL CONTRACT NO. &amp; TITLE

NW-07-05, Cold Spring Lane Station &amp; Line

ORIGINAL CONTRACT APPROVED

Item 37T, DBFP Agenda 3/29/78

CONTRACTOR

Hensel Phelps Construction Co.  
Greeley, Colorado

MODIFICATION - Change Order No. 054 provides a credit to the Administration for the cost of repairing a domestic water line, which froze and ruptured as a result of improper installation.

Since it was necessary to utilize another contractor to perform repairs on an emergency basis, costs are hereby backcharged to this, the responsible contractor.

AMOUNT

\$1,177.59 CREDIT

FUND SOURCE

80% Federal, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT

\$16,496,547.50

REVISED CONTRACT AMOUNT

\$19,132,656.96

PERCENTAGE INCREASE

16.0% Increase for Change Order Nos. 001-055

REMARKS

This change is retroactive to avoid delay and extra charges.

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 Board of Public Works Action - The above-referenced Item was:
Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 9 -C-MOD

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit SystemORIGINAL CONTRACT NO. & TITLE NW-07-12  
Northwest Shop Including Equipment  
Installation

ORIGINAL CONTRACT APPROVED Item 15T, DBFP Agenda 1/23/80

CONTRACTOR Sessinghaus & Ostergaard, Inc.  
Baltimore, MDMODIFICATION Change Order No. 030 is considered full and complete  
compensation for the following:

1. Relocate the service road to provide adequate clearance for the installation of four traction power cabinets to be installed on the north wall of the Main Shop Building; Provide embankment material under the service road pavement; Increase the width of the aggregate strip between the service road and the Shop Building from two (2) feet to four (4) feet to accommodate the service road relocation.

Cost \$1,727.00

2. Install 120 L.F. of 2" diameter P.V.C. conduit for street light cables at the main entrance to the Northwest Shop as required by Baltimore City Code.

Cost \$ 303.00

3. Pipe hangers for the hot water supply and return in the Main Shop Building were installed at 12' -6" spacing instead of the specified 10' -0" spacing. A piping system analysis revealed that the hangers were adequately spaced for the

continued

ITEM 9 -C-MOD  
(cont'd)

BPW - 6/30/82

load carried, however, the MTA should recognize an equitable credit for 29 hangers not installed.

(CREDIT \$ 877.00)

- 4. Additional cost were incurred by the contractor to re-design the fire protection system in the lube storage, oven alcove, steam generator and welding rooms of the Main Shop Building to conform to changes required by the State Fire Marshal. The design requirement was changed from NFPA Ordinary Hazard Group I to Ordinary Hazard Group II in accordance with revised intended use by the MTA.

Cost \$ 522.00

AMOUNT

\$1675.00

FUND SOURCE

80% Federal, 20% Special Funds budgeted to MTA

ORIGINAL CONTRACT AMOUNT

\$10,099,999.50

REVISED CONTRACT AMOUNT

\$10,659,949.50

PERCENTAGE INCREASE

(5.5%) Total Contract Increase for Change Order Nos. 001-028, 030

REMARKS In order to avoid additional costs as a result of construction delays, the contractor was directed to proceed with the work in question.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 10 -C-MOD

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit SystemORIGINAL CONTRACT NO. & TITLE NW-07-12  
Northwest Shop Including Equipment  
Installation

ORIGINAL CONTRACT APPROVED Item 15T, DBFP Agenda 1/23/80

CONTRACTOR Sessinghaus & Ostergaard, Inc.  
Baltimore, MDMODIFICATION Change Order No. 031 provides for the following contract  
modifications:

1. Provide additional 4" stainless steel exhaust duct and relocate two overhead lights in order to connect to a relocated shop oven.  
Cost - \$ 500.00
2. Remove fan F-24 from The Train Control and Communications room and block off opening in order to provide for proper functioning of the halon fire extinguishing system.  
Cost - \$ 346.00
3. Install two electrical floor outlets and embed two anchor assemblies for wheel truing equipment which will be furnished under a separate contract.  
Cost - \$1,619.00
4. Provide a threshold for the vertical roll-up door in order to prevent rainwater from entering the traction power substation.  
Cost \$ 357.00

continued

ITEM 10 -C-MOD  
(cont'd)

BPW - 6/30/82

5. Construct an office area in the Northwest Shop Building which will serve as a field office for the Resident Engineer during future MTA contracts. This work consisted of drywall partitions, doors, hardware, and electrical receptacles. This will permit return of a rented office trailer.

Cost - \$4,139.00

6. Decrease the amperage overload in circuits PP1-6 and 7, by placing additional wiring from unit heaters to spare circuit breakers.

Cost - \$ 603.00

7. Compensate for previously unknown 2 foot difference in water line elevation between existing plugged tee and proposed 8" x 8" x 6" tee, by placing additional fittings, pipe and concrete anchors. The difference in elevation had been inadvertently omitted from contract drawings.

Cost - \$2,170.00

AMOUNT	\$9,734.00
FUND SOURCE	80% Federal, 20% Special Funds budgeted to MTA
ORIGINAL CONTRACT AMOUNT	\$10,099,999.50
REVISED CONTRACT AMOUNT	\$10,669,683.50
PERCENTAGE INCREASE	5.6% Increase for Change Order Nos. 001-028, 030 and 031

REMARKS In order to avoid additional costs as a result of construction delays, the contractor was directed to proceed with the work in question.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW -- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM - 11-C-MOD

MASS TRANSIT ADMINISTRATION - Baltimore Region Rapid Transit System

ORIGINAL CONTRACT NO. &amp; TITLE - X0-03-03, Traction Power Equipment Installation

ORIGINAL CONTRACT APPROVED - Item 20T, DBFP Agenda 9/5/79

CONTRACTOR - Truland Corporation

MODIFICATION - Change Order No. 008 compensates the contract for the following:

- 1) Provide nine (9) 19" x 1 3/4" Emergency Trip Panels with integral type push-buttons and indicating lights.

The original Emergency Trip Panels were designed to be 19" x 8" with two (2) heavy duty push buttons and indicating lights mounted on the front of each panel. However, due to space limitations within the Station Control Center Booths, it was necessary to modify the panels.

Cost \$3,948.00

- 2) Furnish and install offset mounting brackets on top of the sound barrier wall for the Emergency Trip Stations at various locations on the Aerial Structure.

The original mounting brackets on the face of the barrier wall created a possible safety hazard necessitating this substitution.

(Continued)

ITEM 11 -C-MOD  
(cont'd)

BPW - 6/30/82

In addition, the contractor was directed to furnish and install mounting brackets for the Emergency Trip Stations located at manholes in the Northwest Yard. These were inadvertently omitted on the original contract drawings.

Cost \$8,667.00

Total Cost \$12,615.00

AMOUNT	\$12,615.00
FUND SOURCE	80% Federal, 20% Special Funds budgeted to MTA
ORIGINAL CONTRACT AMOUNT	\$2,582,000.00
REVISED CONTRACT AMOUNT	\$2,813,362.00
PERCENTAGE INCREASE	9.0% Total Contract Increase for Change Order Nos. 001-009
REMARKS	In order to avoid additional costs as a result of construction delays, the contractor was directed to proceed with the work in question.  The above referenced trip mechanisms provide for emergency disconnect of traction power.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

BPW - 6/30/82

CONTRACT MODIFICATION (CONSTRUCTION)ITEM 12-C-MODSTATE AVIATION ADMINISTRATION: Baltimore/Washington International AirportORIGINAL CONTRACT NO. & TITLE: Contract No. SAA-CO-81-007  
Accent Wall Carpeting at  
Baltimore/Washington International AirportORIGINAL CONTRACT APPROVED: Item 47T, DOT Agenda 7/14/81CONTRACTOR: Carpet Land, Incorporated  
Towson, MarylandMODIFICATION: Change Order No. 2 provides for the installation of additional Accent Wall Carpeting in the Baltimore/Washington International Airport Terminal Building. The increased quantities address public areas of the Terminal that were not originally identified as requiring carpeting.

This change order is required to protect additional corridors, doorways and entrance ways from damage due to public and commercial use. These areas require constant repair and maintenance to keep in presentable condition. At the time the original contract was prepared, it did not appear that the wall covering would be required in these areas. However, recent increases in traffic volume have shown the need for the additional work.

501.33 square yards X \$25.93 per square yard = \$12,999.50

AMOUNT: \$12,999.50FUND SOURCE: 100% Special Funds budgeted to SAAORIGINAL CONTRACT AMOUNT: \$57,095.00REVISED CONTRACT AMOUNT: \$72,551.50PERCENTAGE INCREASE: 27% including all changesREMARKS: This change order represents the second change to the original contract. Change Order No. 1 was processed via the Delegated Contracting Action Record, which was approved by Administrator Truby on October 22, 1981.

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 Board of Public Works Action - The above referenced Item was:
Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (A/E Services)

ITEM 13 -AE-MOD

STATE HIGHWAY ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE	AW 083-231-046 "Safety and Soundness of Submerged Timber Bridge Piling"
ORIGINAL CONTRACT APPROVED	Item 59T, DBFP Agenda 4/19/78
CONTRACTOR	University of Maryland College Park, Maryland

MODIFICATION Change Order No. 2 provides for the performance of three additional tasks not included in the scope of the original contract.

1. Determination of the degree and the type of decay for piles in place.
2. Additional field and laboratory testing to augment the correlation curves.
3. Theoretical study and the development of a computer program for a pile replacement schedule.

AMOUNT	\$72,256.00
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FUND SOURCE	86% Federal, 14% Special Funds budgeted to SHA
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ORIGINAL CONTRACT AMOUNT	\$119,419.00
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REVISED CONTRACT AMOUNT	\$218,431.00
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PERCENTAGE INCREASE	83% Increase
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REMARKS	This extra work will extend Project duration to April 30, 1984.
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continued

ITEM 13 -AE-MOD  
(cont'd)

BPW - 6/30/82

This is a Highway Planning and Research Project involving the development of a non-destructive means for determining the in-place strength and induced traffic stresses of submerged timber pilings including the development of instrumentation, preparation of a field manual and training programs.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## SERVICE CONTRACT

ITEM 14 -S

<u>DEPARTMENT OF TRANSPORTATION</u>	Office of Transportation Planning Washington Regional Office
CONTRACT NO. & TITLE	OTP 1000/05A Secretarial Services Agreement
DESCRIPTION	As Secretary to the Assistant Director of the Office of Transportation Planning, Washington Regional Office, the employee shall develop and administer office procedures and serve as office manager for an office of six professional staff and two clerical staff, and direct all typing, dictation and filing for the office.
PROCUREMENT METHOD	Sole Source
AWARD	Gloria Macdonald Silver Spring, Maryland
AMOUNT	\$14,573.00
FUND SOURCE	100% Special Funds budgeted to OTP
DURATION	One year - July 1, 1982 to June 30, 1983
REMARKS	Because of the extreme difficulties the Washington Region Office has had in recruiting secretaries in the Silver Spring area this personal services contract represents the best way, rather than using personnel agencies, for obtaining this service. The use of temporary help is both expensive and fails to provide continuity of service over time. This individual has already been working for the Washington Regional Office and is familiar with the office operation and management. This contract continues her employment and provides for the same percentage increase in salary as enjoyed by permanent employees.

continued

ITEM 14-S  
(cont'd)

BPW - 6/30/82

The use of a contractual employee in this position has been approved by the State Department of Personnel. In addition to the annual salary the contract authorizes an amount not to exceed \$250.00 for the reimbursement of expenses in accordance with State of Maryland Standard Travel Regulations.

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Board of Public Works Action - The above-referenced Item was:

Approved *	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

\* With the understanding that a request for this position will be in the next budget.

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Service)

ITEM 15 -S-MOD

MARYLAND PORT ADMINISTRATION Cambridge, MarylandORIGINAL CONTRACT NO. & TITLE MPAPS 81-001  
Cambridge Marine Terminal Superintendent

ORIGINAL CONTRACT APPROVED Item 1T; DBFP Agenda 7/14/81

CONTRACTOR Vernon A. Aaron  
Cambridge, Maryland

MODIFICATION Request for approval of extension of services for one year from July 1, 1982 through June 30, 1983, as provided for by the existing agreement. This contract provides for supervision of docking and undocking of vessels, terminal security and safety, custodial services and maintenance of the port log and other records.

AMOUNT \$11,201.00 (Not to Exceed)

FUND SOURCE 100% Special Funds budgeted to MPA

PREVIOUS CONTRACT AMOUNT \$9,625.00

PERCENTAGE INCREASE 16% over previous year

REMARKS Mr. Vernon A. Aaron who is 74 years old, has been continuously operating and maintaining the Cambridge port facility for the past 18 years. MPA believes it is in the best interest of the State to continue Mr. Aaron's services.

House Bill 463 specifically excludes this agreement from Article 21.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Service)

ITEM 16 -S-MOD

MOTOR VEHICLE ADMINISTRATION      Statewide

ORIGINAL CONTRACT NO. & TITLE      DOT HS-7-01765 Youth License  
Control Demonstration Project

ORIGINAL CONTRACT APPROVED      Item 13T; DBFP Agenda 4/19/78

CONTRACTOR      National Public Services Research  
Institute  
Columbia, Maryland

MODIFICATION Addendum No. 2 provides for an overall analysis of the project for the National Highway Traffic Safety Administration in order to determine whether this project will be implemented in other states. This was not provided under the original agreement.

In addition it was recently discovered that Addendum No. 1 dated July 1, 1980 had not been processed for review by the BPW. Addendum No. 1 provided for the preparation of the second annual report in a format prescribed by the National Highway Traffic Safety Administration.

AMOUNT      Addendum No. 2    \$32,194.00  
Addendum No. 1    \$ 5,300.00

FUND SOURCE      100% Federal Funds

ORIGINAL CONTRACT AMOUNT      \$144,194.00

REVISED CONTRACT AMOUNT      \$181,688.00

PERCENTAGE INCREASE      26% Increase including all changes

REMARKS This contract provides for evaluation of the effectiveness of the Youth License Control Project in reducing accidents by youthful drivers.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Service)

SERVICE 17 -S-MOD

MOTOR VEHICLE ADMINISTRATION - StatewideORIGINAL CONTRACT NO. & TITLE DOT- HS-7-01765, Youth License  
Control Demonstration Project

ORIGINAL CONTRACT APPROVED Item 45T, DBFP Agenda 7/5/78

POSITION TITLES            Project Director/Coordinator  
                                 Field Evaluation Specialist  
                                 Administrative Assistant  
                                 Clerk Typist

MODIFICATION Approval is requested for the continuation of four positions under personal services contract in connection with the MVA's Youth License Control Project for period July 1, 1982 thru June 30, 1983. These positions are required to provide the Administration with continued implementation of the federal guidelines established by the National Highway Traffic Safety Administration in order for this project to be carried out.

AMOUNT	Project Director/Coordinator	\$ 11,601.00
	Field Evaluation Specialist	22,835.00
	Administrative Assistant	11,329.00
	Clerk Typist	8,382.00
		<u>\$ 54,187.00</u>

FUND SOURCE 100% Federal Funds

PREVIOUS RENEWAL AMOUNT \$62,142.00

PERCENTAGE INCREASE 12.8% Decrease from previous year due to the Project Director/Coordinator salary being for one half working year. Actual salaries escalated 6% over previous year.

continued

ITEM 17 -S-MOD  
(cont'd)

BPW - 6/30/82

REMARKS This is the last year of a five year contract approved by the BPW. As required by the Board this item is being submitted for annual review.

Inasmuch as the original contract was executed prior to July 1, 1981 this item is exempt from Article 21.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

BPW - 6/30/82

CONTRACT MODIFICATION: MAINTENANCE

ITEM: 18-M-MOD

STATE AVIATION ADMINISTRATION: Baltimore/Washington International Airport

ORIGINAL CONTRACT NO. & TITLE: Contract No. SVC 78-8  
Temperature Control System Service at  
Baltimore/Washington International Airport

ORIGINAL CONTRACT APPROVED: Item 39T, DFBP Agenda 7/26/78

CONTRACTOR: Honeywell, Incorporated  
Lutherville, Maryland

MODIFICATION: This is the fourth renewal of a sole source agreement for maintenance and service of the heating, ventilating and air conditioning (HVAC) temperature control system in the BWI Airport Terminal Building, Utility Plant and two (2) hangars. It provides for manufacturer's scheduled maintenance, service and component replacement, including emergency service. Renewal No. 3, approved as Item 55T, DOT Agenda 7/14/81, expires 6/30/82.

AMOUNT: \$139,855.00 (Not to Exceed)

FUND SOURCE: 100% Special Funds budgeted to SAA

ORIGINAL CONTRACT AMOUNT: \$80,316.00

REVISED CONTRACT AMOUNT:

	<u>Duration</u>	<u>Total Compensation (Not to Exceed)</u>
Initial Term	7/01/78 - 6/30/79	\$ 80,316
Renewal No. 1	6/30/79 - 7/01/80	\$105,256
Renewal No. 2	7/01/80 - 6/30/81	\$109,464
Renewal No. 3	7/01/81 - 6/30/82	\$123,766
Renewal No. 4	7/01/82 - 6/30/83	\$139,855

PERCENTAGE INCREASE: Thirteen percent (13%) over previous year

REMARKS: During the past year, the Administration had anticipated rebid of this contract. However, rebidding was dependent upon modification of the HVAC air handling units to reduce air flow velocities and turbulence. In some cases, excessive velocities have severely damaged the air control dampers which were designed and installed by Honeywell, Inc. The work required to modify the air handling units is ongoing and should be completed in the near future. Once this work is completed,

continued

ITEM 18 -M-MOD  
(cont'd)

BPW - 6/30/82

Honeywell, Inc. will be required to alter the dampers. Honeywell has agreed to accomplish the latter at its own expense. Accordingly, it would be inappropriate to rebid the contract at this time.

The design work for the air handling unit modifications was performed by the original design firm at its own expense. A backlog of work precluded the firm from completing the design in time to permit rebidding the Honeywell contract before this renewal.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 19 -M-MOD

STATE AVIATION ADMINISTRATION      Baltimore/Washington International  
Airport

ORIGINAL CONTRACT NO. & TITLE      Contract No. SAA-SV-79-016  
Trane Absorption Refrigeration  
Maintenance at Baltimore/Washington  
International Airport

ORIGINAL CONTRACT APPROVED      Item 18T, DBFP Agenda, 1/24/79

CONTRACTOR      Trane Company  
LaCrosse, Wisconsin

MODIFICATION      Renewal No. 3 represents the third, one (1) year renewal of the Trane Absorption Refrigeration Maintenance Contract at BWI Airport. The contract, which allows for yearly renewal subject to BPW approval, provides for preventive maintenance and repairs to three (3), seven hundred fifty (750) ton double stage absorption chillers at BWI Airport.

AMOUNT      \$58,176.00

FUND SOURCE      100% Special Funds budgeted to SAA

PREVIOUS CONTRACT AMOUNT

	<u>Duration</u>	<u>Total Compensation (Not to Exceed)</u>
Initial Term	May 1, 1979 - April 30, 1980	\$ 42,464.04
Renewal No. 1	May 1, 1980 - April 30, 1981	46,213.08
Renewal No. 2	May 1, 1981 - April 30, 1982	52,263.00

RENEWAL NO. 3 AMOUNT      May 1, 1982 - April 30, 1983      \$58,176.00

PERCENTAGE INCREASE      11-1/3% (an increase of \$5,913 over the previous year)

continued

ITEM 19 -M-MOD  
(cont'd)

BPW - 6/30/82

REMARKS The 11-1/3% increase in contract cost is based on a 17% increase in steam fitter union labor rates, effective April 1, 1982, and an increase of 13% in parts by Trane. Trane Company indicates that labor accounts for approximately 70% of the total contract cost and parts for the remaining 30%. The combined effect of the labor and parts increases is 15.8%. However, Trane has requested an overall increase of 11-1/3%.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW-- 6/30/82

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

LEASE

ITEM 20 -L

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit System

LESSEE Congress Hotel Associates

PROPERTY LOCATION Rectangular lot, 80' x 128', fronting on West Franklin Street, Baltimore City, Maryland, part of Lot 42, Block 530-548, Ward 11, Section 10.

SPACE TYPE - Unimproved Land      LEASE TYPE - New      SQUARE FEET - 10,240

TERM - Month-to-Month      EFFECTIVE DATE - August 1, 1982

ANNUAL RENT - \$3,600.00      SQUARE FOOT RATE - \$0.35

UTILITIES RESPONSIBILITY - Lessee

CUSTODIAL RESPONSIBILITY - Lessee

SPECIAL CONDITIONS

The proposed lease is for a month-to-month term with either party having the right of termination with the giving of 60 days' notice.

REMARKS

The Board of Public Works, at its meeting of January 20, 1978, as Item 8-T, page 27, approved the acquisition of 38,500 square feet of land at the northeast corner of Franklin and Eutaw Streets, Baltimore City, Maryland, by the Mass Transit Administration. The site was to be used as a contractor's work and storage area for the Baltimore Region Rapid Transit System. As construction nears completion, the entire lot is not needed by the MTA's contractor. The MTA has been approached by Baltimore City, through the Market Center Development Corporation, and the Congress Hotel Associates to lease 10,240 square feet, fronting on Franklin Street, to the Congress Hotel which abuts the MTA property. The hotel wishes to use the space as a temporary parking lot for its patrons. The proposed rent does not represent a fair market rental, but is acceptable inasmuch as this lease is an accomodation to Baltimore City's redevelopment efforts in this area. The lease will not burden the MTA, or its contractor, and would be allowed to continue until the MTA no longer needs the entire site for construction and is ready to dispose of the site. Contractor should vacate site in mid-1983.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION - (Lease )

ITEM 21-L

STATE AVIATION ADMINISTRATION - BWI Airport

ORIGINAL CONTRACT NO. &amp; TITLE - SAA-LC-80-030, Commercial Operating Agreement with Security Airways and Freight Express, Inc.

ORIGINAL CONTRACT APPROVED - Item 39T, DBFP Agenda January 23, 1980

CONTRACTOR - Security Airways and Freight Express, Inc.  
BWI Airport, Maryland

MODIFICATION - Supplement No. 1 grants to Contractor the right to conduct aircraft sales at the Airport and requires Contractor to pay a one percent (1%) fee of total gross receipts derived from such sales. In addition, the Supplement grants to Contractor the right to conduct aircraft rental activities at the Airport, and requires Contractor to pay to Administration five percent (5%) of gross receipts derived from such rentals. Also, the Supplement requires Contractor to pay to Administration two percent (2%) of gross receipts derived from all other sales and services conducted at the Airport that were not previously encompassed in the Agreement.

The Supplement is effective retroactively to February 1, 1982.

AMOUNT Undetermined (REVENUE)

REMARKS - Contractor contacted the Administration by letter and requested that it be granted the additional rights to conduct aircraft sales and rentals at the Airport. The aforementioned rates are those same rates charged to other operators conducting similar activities at the Airport.

This Supplement modifies the above agreement, as extended by Letter of Agreement with the Contractor, dated 8/7/81. The Agreement has been extended on a month-to-month basis from its 8/31/81 expiration, pending completion of the new BWI General Aviation Complex. At that time space will be made available to the Contractor in the new complex under a new contract.

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 Board of Public Works Action - The above-referenced Item was:
Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## REAL PROPERTY CONVEYANCE

ITEM 22-RP

STATE HIGHWAY ADMINISTRATIONMD Rte. 404 (Denton-Hillsboro Rd.)  
Caroline County, Maryland

## EXPLANATION

In accordance with COMAR 16.02.02 and Article 78A, Section 15, of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land as described which is excess to the needs of the State Highway Administration. This property contains .082 acres and is located on the south side of Reloc. MD Rte. 404 (Denton-Hillsboro Rd.) and west of Factory avenue.

## SPECIAL CONDITIONS

None

## GRANTOR

State of Maryland, State Highway Administration

## GRANTEE

George B. Kelley, Jr. and Betty Jane Kelley, as tenants by the entireties.

## CONSIDERATION

\$747.60 (\$9,100.00 per acre)

## APPRAISED VALUE

\$311.00 - \$934.00 (\$3,790.00 - \$11,390.00 per acre)  
(David E. Muser, staff appraiser)

## REMARKS

Approval of conveyance is requested in accordance with Section 8-309(e)(ii) of the Transportation Article, Annotated Code of Maryland.

Negotiations with the adjoining owner was approved by the Board of Public Works at their meeting of November 10, 1981.

This property was offered to three adjoining owners. Two bids were received one for \$600.00 and one for \$747.60. The bid for \$747.60 was accepted.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## REAL PROPERTY CONVEYANCE

ITEM 23 -RP

STATE HIGHWAY ADMINISTRATIONGreenbelt Road  
Prince George's County

## EXPLANATION

In accordance with COMAR 16.02.02 and Article 78A, §15, of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the State Highway Administration

This property contains 0.072 acres of land located north side of Greenbelt Road and east of Washington Blvd., Prince George's County.

## SPECIAL CONDITIONS

None

## GRANTOR

State of Maryland, State Highway Administration

## GRANTEE

John W. Shivers, Jr., and Joyce L. Shivers, his wife

## CONSIDERATION

\$1,500.00

## APPRAISED VALUE

\$1,524.00 (48¢ per sq. ft.) by Mr. Melville Peters, independent appraiser

## REMARKS

Authority to dispose was granted by the the Board of Public Works at its meeting of November 10, 1981, via item 28RP.

Clearinghouse approval is not needed as the parcel contains less than 3 acres.

The adjoining owner originally submitted an offer in the amount of \$800.00 which was rejected. He then submitted a second bid in the amount of \$1,500.00.

Deed has been forwarded to BPW Secretary for execution.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW -- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## REAL PROPERTY CONVEYANCE

ITEM 24 -RP

STATE HIGHWAY ADMINISTRATIONGreenbelt Road  
Prince George's County

## EXPLANATION

In accordance with COMAR 16.02.02 & Article 78A, §15, of the Annotated Code of Maryland, approval is requested to convey a parcel of land, as described, which is excess to the needs of the State Highway Administration.

This property contains 0.078 acres of land located north side of Greenbelt Road and east of Washington Blvd., Prince George's County.

## SPECIAL CONDITIONS

None

## GRANTOR

State of Maryland, State Highway Administration

## GRANTEE

Veterans of Foreign Wars, Inc.,  
Phillips-Kleiner Post #5627

## CONSIDERATION

\$1,525.00

## APPRAISED VALUE

\$1,650.00 (48¢ sq.ft.) by Mr. Melville Peters, independent appraiser

## REMARKS

Permission to negotiate with adjoining owner was granted by the Board of Public Works at its meeting of November 10, 1981, via item 28RP.

Clearinghouse approval is not needed as the parcel is less than 3 acres.

continued

ITEM 24 -RP  
(cont'd)

BPW - 6/30/82

The Post originally submitted an offer in the amount of \$900.00 which was rejected. They then submitted a second bid in the amount of \$1,525.00.

Because the Post is a nonprofit organization, acceptance of their bid in the amount of \$1,525.00 is recommended, even though it is \$125.00 less than appraisal.

Deed has been forwarded to BPW Secretary for execution.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW -- 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## MISCELLANEOUS

ITEM: 25 -GMMARYLAND PORT ADMINISTRATION -- Dundalk Marine Terminal

CONTRACT NO. & TITLE: 12433-H -- Purchase of Thirty  
(30) High Energy Absorption  
Elastomeric Fenders with Fixtures

DESCRIPTION: Contract 12433-H provides for the com-  
modity procurement of 30 only 3' by 14'  
High Energy Absorption Elastomeric  
Fenders including Anchor Chains and  
Shackle Fixtures to be fabricated  
and delivered by contractor.

PROCUREMENT METHOD: Competitive Sealed bidding

<u>BIDS:</u>	Rubber Millers, Inc.	\$224,776.20
	Seaward International, Inc.	\$258,577.00
	Tate Engineering	No Bid
	B.F. Goodrich	No Bid
	Defiance Rubber Company	No Bid
	Sumitomo Canada, Ltd.	No Bid
	Uniroyal, Inc.	No Bid
	Building Congress	No Bid
	Hallman Corporation	No Bid
	Tom Fannon	No Bid
	Reaves Construction	No Bid
	Thompson & Locklear	No Bid

AWARD: Rubber Millers, Inc.  
Baltimore, MD

FUND SOURCE: 100% Special Funds Budgeted to MPA

REMARKS: The procurement for the Elastomeric  
Fenders is in conjunction with MPA

continued

ITEM 25 - GM  
(cont'd)

BPW - 6/30/82

REMARKS:

Construction Bid Proposal 283001 for Cargo Crane Tie Downs and Sub-Structure repairs on berths at Dundalk Marine Terminal. The successful bidder of Construction Bid #283001 will, in accord with terms and conditions of the contract, install the Elastomeric Fenders to replace deteriorating wooden fenders now in use.

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Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## MISCELLANEOUS

ITEM 26 -GM

STATE RAILROAD ADMINISTRATION

Frederick Secondary Branch Line  
(Frederick and Carroll Counties)

## NATURE OF REQUEST

Approval of an operating agreement, Contract No. SRA 3101-31, FY 1983, which requires the railroad operator to provide freight service to rail users along the Frederick Secondary branch line from milepost 62.7, Walkersville, Maryland to milepost 45.0, Taneytown, Maryland under a modified certificate of public convenience and necessity on file with the Interstate Commerce Commission.

## CONTRACTOR

Maryland Midland Railway  
Walkersville, Maryland

## AMOUNT

\$52,010.00 (Not to Exceed)

## FUND SOURCE

100% Special Funds budgeted to SRA

## DURATION

The term of this contract commences July 1, 1982 and terminates June 30, 1983. Termination for convenience or default is provided for subject to the mandatory 60 day notification required by the I.C.C.

## REMARKS

This agreement is similar to the FY 1981 and 1982 operating agreements previously approved by the BPW. The FY 1982 agreement is for \$70,200. The FY 1983 negotiated operating budget estimate is:

continued

ITEM 26 -GM  
(cont'd)

BPW - 6/30/82

	Expenses	\$136,800
	Less Revenues	<u>62,500</u>
	Deficit	74,300
Less 70% State Contribution		<u>52,010</u>
30% Local Contribution		\$ 22,290

The local (30%) contribution will be collected by the operator through agreements with Frederick and Carroll Counties and a published surcharge payable by the rail users.

The operating railroad will be reimbursed for 70% of the deficit incurred, not to exceed \$52,010. Included in allowable expenses is a management fee of 4.5% of the total gross revenues earned by the operator.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## MISCELLANEOUS

ITEM 27 -GM

STATE RAILROAD ADMINISTRATION Cambridge/Preston branch line  
(Caroline and Dorchester Counties)  
and Centreville/Chestertown branch  
line (Kent and Queen Anne's Counties).

NATURE OF REQUEST Approval of an operating agreement, Contract No. SRA 3101-32, FY 1983, which requires the railroad operator to provide freight service to rail users along the Cambridge/Preston branch line from Seaford, Del. to Cambridge, Md. and from Hurlock, Md. to Preston, Md.; and the Centreville/Chestertown branch line from Townsend, Del. to Centreville, Md. and from Massey, Md. to Chestertown, Md., under a modified certificate of public convenience and necessity on file with the Interstate Commerce Commission.

CONTRACTOR Maryland and Delaware Railroad  
Salisbury, Maryland

AMOUNT \$244,440.00 (Not to Exceed)

FUND SOURCE 100% Special Funds budgeted to SRA

DURATION The term of this contract commences July 1, 1982 and terminates June 30, 1983. Termination for convenience or default is provided for subject to the mandatory 60 day notification required by the I.C.C.

REMARKS This agreement is similar to the FY 1981 and 1982 operating agreements previously approved by the BPW. The FY 1983 negotiated operating budget estimate is:

continued

ITEM 27 -GM  
(cont'd)

BPW - 6/30/82

	Expenses	\$941,100
	Less Revenues	<u>591,900</u>
	Deficit	\$349,200
Less 70% State Contribution		<u>244,440</u>
30% Local Contribution		\$104,760

The local (30%) contribution will be collected by the operator through a published surcharge payable by the rail users.

The operating railroad will be reimbursed for 70% of the deficit incurred, not to exceed \$244,440. Included in allowable expenses is a management fee of 4.5% of the total gross revenues earned by the operator.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

## MISCELLANEOUS

ITEM 28 -GM \*

STATE RAILROAD ADMINISTRATION

Easton/Denton Branch Lines (Caroline and Talbot Counties).

NATURE OF REQUEST Approval of an operating agreement Contract No. SRA 3101-33, FY 1983 which requires the railroad operator to provide freight service to rail users along the Easton/Denton branch line from Clayton, Del. to Easton, Md. and Queen Anne, Md. to West Denton, Md., under a modified certificate of public convenience and necessity on file with the Interstate Commerce Commission.

CONTRACTOR Maryland and Delaware Railroad, Salisbury, Maryland.

AMOUNT \$143,400.00 (Not to Exceed)

FUND SOURCE 100% Special Funds budgeted to SRA

DURATION The term of this contract commences July 1, 1982 and terminates December 31, 1982. Termination for convenience or default is provided for subject to the mandatory 60 day notification required by the I.C.C.

REMARKS This agreement is similar to the FY 1981 and 1982 operating agreements previously approved by the BPW. The FY 1983 negotiated operating budget estimate is:

Expenses	\$176,000
Revenues	20,600
Deficit	<u>\$155,400</u>
Less 92% State Contribution	<u>143,400</u>
8% Local Contribution	<u>\$ 12,000</u>

The local (8%) contribution will be collected by the operator through a published surcharge payable by the rail users.

The operating railroad will be reimbursed for 92% of the deficit incurred, not to exceed \$143,400. Included in allowable expenses is a management fee of 4.5% of the total gross revenues earned by the operator.

continued

ITEM 28-GM  
(cont'd.)

BPW - 6/30/82

The local share is based on a fixed surcharge of \$200 per car. This agreement is for 6 months, with the option to renew for 6 additional one-month periods.

During the requested six month extension, traffic and revenues on this line will be reviewed to determine if further extensions of service on this line are appropriate.

\* Revised 6/28/82.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

AGREEMENT MODIFICATION (MISCELLANEOUS)

ITEM 29 -GM-MOD

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit System

ORIGINAL AGREEMENT NO. & TITLE MTA-3-4-12  
MTA Labor Agreement

ORIGINAL AGREEMENT APPROVED Item 21-GM, DOT Agenda 2/24/82

CONTRACTOR The Budd Company  
Troy, Michigan

MODIFICATION Supplemental Agreement No. 1 provides for:

1. Extension of the Agreement from present expiration of 6/30/82 to 6/30/83, in accordance with provisions of the original agreement.
2. Increase by one dollar (\$1.00) the hourly labor rates to be paid by the contractor to MTA for labor furnished by MTA in performing transit vehicle delivery preparation and warranty work on rapid transit cars procured under Contract No. XO-06-02. The new rates to be: \$36.00/hour straight time and \$44.50/hour overtime.

AMOUNT Undetermined (REVENUE)

REMARKS Under this Agreement the MTA will furnish the Budd Company with labor for final transit vehicle delivery preparation at the MTA's Wabash Yard and Shop and for warranty repairs. The Agreement also includes the services of the MTA's 60-ton locomotive. Both the labor and the locomotive services are to be paid for by Budd at rates specified in the Agreement. Under the Agreement work performed by MTA employees will be under direct Budd supervision. Budd as the contractor for producing for the MTA rapid transit passenger vehicles under Contract No. XO-06-02, will continue to be fully responsible for meeting all requirements of this contract. The MTA should benefit from the on-the-job experience that its employees get from working on the vehicles.

No work has been performed to date on this Contract.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

BPW-- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 30 -GM-MOD

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit System

ORIGINAL CONTRACT NO. & TITLE: No. AC1LS07B007  
Lord Baltimore Hotel Agreement

ORIGINAL CONTRACT APPROVED: November 23, 1977 as Item 13 T

OWNER: Federated Hotel Corporation

MODIFICATION: The original agreement with Federated Hotel Corporation dated December 14, 1977, and approved by the Board of Public Works on November 23, 1977 as Item 13T, provided for expected disruption of the Grog Shop Restaurant in the basement of the Lord Baltimore Hotel for extensive sewer system modifications without giving an estimated cost.

The work done by the Hotel's contractor generally consisted of removing equipment in the way of sewer relocation work, excavation of a trench for the sewer, construction of a lateral sewer while maintaining flow through existing lines, and modification of storm drain discharge lines in the restaurant area. The MTA has reimbursed the Hotel \$148,277.47 for this work. The contractor had no responsibility to restore the restaurant facilities because it was impossible to reestablish the facility to its prior configuration.

The MTA is obligated to compensate the hotel for the cost of returning the restaurant to the equivalent of its original condition. The hotel estimated repair and restoration at \$595,540. The MTA's initial estimate was \$123,225. In negotiations with the hotel, certain areas of impact not included by MTA were identified. MTA revised its estimate to \$150,334 after taking those areas into consideration. The hotel has reluctantly accepted the amount of \$150,000 as the agreed-to-settlement for the claim and will execute a complete Release of Claim upon receipt of payment.

Pursuant to the original Agenda Item 13T on November 23, 1977 we are reporting the expenditures of \$148,277.47 for sewer relocation work and the \$150,000 settlement for repair and restoration of the restaurant.

continued

ITEM 30 -GM-MOD  
(cont'd)

BPW - 6/30/82

AMOUNT: \$298,277.47

FUND SOURCE: 80% Federal, 20% Special Funds budgeted to MTA

COSTS TO DATE, THIS SITE:

\$ 30,000.00	Item 13T	11/23/77
187,850.00	Item 50T	7/5/78
29,280.00	Item 7T	2/21/79
1,450.00	Item 2T	1/20/78
6,700.00	Item 17T	2/1/78
16,638.00	Item 44T	3/29/78

REMARKS: This Agenda Item concludes the reporting on the Lord Baltimore Hotel Agreement.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW-- 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

SERVICE CONTRACT

ITEM: 31 - s

DEPARTMENT OF TRANSPORTATION:

Mass Transit Administration  
Metropolitan Baltimore Region  
(within Baltimore Beltway I-695)

CONTRACT NO. & TITLE:

MTA-0066  
MTA Pilot Taxi Program

DESCRIPTION: Purpose of these services is to have a taxi company provide curb-to-curb service to elderly and handicapped citizens enrolled in the MTA Mobility Program who cannot be provided Mobility Service (mini-bus & van).

TERM: Fiscal Year 1983

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS:

1. Sun Cab Company, Inc., Balto., Md.	- \$126,383.04
2. B.E.&H Service Ltd., Balto., Md.	- \$127,842.00
3. Yellow Cab Co., Balto., Md.	- \$129,768.30

AWARD: Sun Cab Company, Inc.

AMOUNT: \$126,383.04 (Not to Exceed \$150,000.00)

FUND SOURCE: 100% Special Funds budgeted to MTA

REMARKS: In the Fiscal Year 1981, the Mobility Program provided 50,174 one-way trips. At this time Mobility is not able to respond to all requests received for trips, meeting approximately one-half of the requests.

This is a one year Pilot Program to determine the effectiveness of providing services of this type to offset some of the unmet demand under the Mobility Program. The cost per one-way trip using Mobility buses is approximately \$17.00. The average trip under the Pilot Taxi Program would cost \$7.00. The MTA anticipates that the Pilot Taxi Program will be a cost effective way to provide transportation services to elderly citizens who are not confined to wheel chairs.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

CONTRACT MODIFICATION (Service)

ITEM 32 -S-MOD

MARYLAND PORT ADMINISTRATION Baltimore, MarylandORIGINAL CONTRACT NO. & TITLE P-10360 Maryland Port Administration/  
Maryland State Police Agreement

ORIGINAL CONTRACT APPROVED Item 8T, DBFP Agenda 6/7/78

CONTRACTOR Maryland State Police of the Maryland  
Department of Public Safety and  
Correctional ServicesMODIFICATION Amendment provides for continuation of services from  
"fiscal year to fiscal year" and provides funding for the fiscal  
year beginning July 1, 1982 and ending June 30, 1983.

AMOUNT \$425,000.00 (Estimated)

FUND SOURCE 100% Special Funds budgeted to MPA

PREVIOUS YEAR AMOUNT \$498,299.00

PERCENTAGE INCREASE 14.7% Decrease

REMARKS Contract provides for the Maryland State Police to assist  
the Maryland Port Administration in the interim management  
of the Maryland Port Administration Police Force. This  
contract is subject to annual review and approval by the  
Board of Public Works and can only be terminated by the  
parties with prior approval of the Governor.

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 Board of Public Works Action - The above-referenced Item was:
Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## MISCELLANEOUS

ITEM - 33 - GM

MASS TRANSIT ADMINISTRATION - Baltimore Region Rapid Transit System

NATURE OF REQUEST - Approval of a contract with an Artist to design, develop, fabricate, furnish and install an original tile artwork in the MTA's Lexington Market Station in conformance with design concepts previously approved by the MTA.

CONTRACT NO. & TITLE - AC2F008A002  
Artwork for Lexington Market Station

ARTIST/CONTRACTOR - Patricia Alexander  
Baltimore, Maryland

CONTRACT AMOUNT - \$74,000.00 (Lump Sum)

FUND SOURCE - 80% Federal, 20% Special Funds budgeted to MTA

DURATION - Time of performance is tied to MTA's Master Schedule for Construction. Estimated completion by April 1, 1983.

REMARKS - Artist was selected through a competitive process by an Independent Art Panel appointed by MTA from members of local art community. MTA reviewed and approved the Art Panel's selection. This process was initiated prior to the effective date of COMAR 21. Contract does contain required COMAR 21 provisions and contract affidavit. Contract and selection process similar to four other artwork contracts that were approved by BPW on 10/1/80.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

WithdrawnWith Discussion

Without Discussion

DEPARTMENT OF TRANSPORTATION

BPW - 6/30/82

ACTION AGENDA

MISCELLANEOUS

ITEM 34-GM

MASS TRANSIT ADMINISTRATION - Baltimore Region Rapid Transit System

NATURE OF REQUEST - Approval of a contract with an Artist to design, develop, fabricate, furnish and install an original sculpture in the MTA's State Center Station in conformance with design concepts previously approved by the MTA.

CONTRACT NO. & TITLE - AC3F008A002  
Artwork for State Center Station

ARTIST/CONTRACTOR - Paul Daniel  
Baltimore, Maryland

CONTRACT AMOUNT - \$39,000.00 ( Lump Sum )

FUND SOURCE - 80% Federal, 20% Special Funds budgeted to MTA

DURATION - Time of performance is tied to MTA's Master Schedule for Construction. Estimated completion by April 1, 1983.

REMARKS - Artist was selected through a competitive process by an Independent Art Panel appointed by MTA from members of local art community. MTA reviewed and approved the Art Panel's selection. This process was initiated prior to the effective date of COMAR 21. Contract does contain required COMAR 21 provisions and contract affidavit. Contract and selection process similar to four other artwork contracts that were approved by BPW on 10/1/80.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF TRANSPORTATION

BPW - 6/30/82

ACTION AGENDA

## MISCELLANEOUS

ITEM - 35 -GM

MASS TRANSIT ADMINISTRATION Baltimore Region Rapid Transit System

NATURE OF REQUEST - Approval of a contract with an Artist to design, develop, fabricate, furnish and install an original neon and prism artwork in the MTA's Reisterstown Plaza Station in conformance with design concepts previously approved by MTA.

CONTRACT NO. & TITLE - AC8SF08A002  
Artwork for Reisterstown Plaza Station

ARTIST/CONTRACTOR - Rockne Krebs  
Washington, D.C.

CONTRACT AMOUNT - \$39,000.00 ( Lump Sum )

FUND SOURCE - 80% Federal, 20% Special Funds budgeted to MTA

DURATION - Time of performance is tied to MTA's Master Schedule for Construction.  
Estimated completion by April 1, 1983.

REMARKS - Artist was selected through a competitive process by an Independent Art Panel appointed by MTA from members of local art community. MTA reviewed and approved the Art Panel's selection. This process was initiated prior to the effective date of COMAR 21. Contract does contain required COMAR 21 provisions and contract affidavit. Contract and selection process similar to four other artwork contracts that were approved by BPW on 10/1/80.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

WithdrawnWith Discussion

Without Discussion

BWP- 6/30/82

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

## MISCELLANEOUS

ITEM - 36-GM

MASS TRANSIT ADMINISTRATION - Baltimore Region Rapid Transit System

NATURE OF REQUEST - Approval of a contract with an Artist to design, develop, fabricate, furnish and install an original sculpture in the MTA's Rogers Avenue Station in conformance with design concepts previously approved by the MTA.

CONTRACT NO. & TITLE - AC8SF08A001  
Artwork for Rogers Avenue Station

ARTIST/CONTRACTOR - Gregory Moring  
Baltimore, Maryland

CONTRACT AMOUNT - \$39,000.00 - (Lump Sum)

FUND SOURCE - 80% Federal, 20% Special Funds budgeted to MTA

DURATION - Time of performance is tied to MTA's Master Schedule for Construction. Estimated completion by April 1, 1983.

REMARKS - Artist was selected through a competitive process by an Independent Art Panel appointed by MTA from members of local art community. MTA reviewed and approved the Art Panel's selection. This process was initiated prior to the effective date of COMAR 21. Contract does contain required COMAR 21 provisions and contract affidavit. Contract and selection process similar to four other artwork contracts that were approved by BPW on 10/1/80.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

WithdrawnWith Discussion

Without Discussion

DEPARTMENT OF TRANSPORTATION

BPW - 6/30/82

ACTION AGENDA

## MISCELLANEOUS

ITEM - 37 -GM

MASS TRANSIT ADMINISTRATION - Baltimore Region Rapid Transit System

NATURE OF REQUEST - Approval of a contract with an Artist to design, develop, fabricate, furnish and install an original sandstone sculpture in the MTA's West Cold Spring Station in conformance with design concepts previously approved by the MTA.

CONTRACT NO. & TITLE - AC7LSF8A001  
Artwork for West Cold Spring Station

ARTIST/CONTRACTOR - Herbert J. Sanborn, Jr.  
Washington, D.C.

CONTRACT AMOUNT - \$39,000.00 -(Lump Sum)

FUND SOURCE - 80% Federal; 20% Special Funds budgeted to MTA

DURATION - Time of performance is tied to MTA's Master Schedule for Construction. Estimated completion by April 1, 1983.

REMARKS - Artist was selected through a competitive process by an Independent Art Panel appointed by MTA from members of local art community. MTA reviewed and approved the Art Panel's selection. This process was initiated prior to the effective date of COMAR 21. Contract does contain required COMAR 21 provisions and contract affidavit. Contract and selection process similar to four other artwork contracts that were approved by BPW on 10/1/80.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF HEALTH  
AND MENTAL HYGIENE  
(Mental Retardation Administration)

Rosewood Center  
Owings Mills, Baltimore County

CONTRACT NO. AND TITLE

R-490-783-002, R-495-784-002  
Renovations to Jones & McClure Bldgs.

DESCRIPTION This project provides for the complete renovation to two (2) buildings to comply with Life Safety regulations and the various regulation agencies for licensure.

Base Bid - Construction of interior partitions, new frames, new doors and installation of sprinklers with smoke detectors in the Jones and McClure Buildings.

- Alternate #1 - Roof work - McClure Building
- Alternate #2 - 40 ton chiller - McClure Building
- Alternate #3 - 40 ton chiller - Jones Building
- Alternate #4 - Security screen windows - McClure Building
- Alternate #5 - Insect screen windows - Jones Building
- Alternate #6 - Vinyl pipe handrails - Jones & McClure Buildings
- Alternate #7 - Folding partitions - Jones & McClure Buildings
- Alternate #8 - Waterheaters - Jones & McClure Buildings

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	Base Bid	Alt. #1 (Add)
H. A. Harris Company, Inc. - Towson, Md.	\$1,525,000	\$47,000
Structures, Inc. - Baltimore, Md.	\$1,611,000	\$52,700
Towson Mechanical, Inc. - Baltimore, Md.	\$1,632,800	\$54,200
LoZito Contracting Company, Inc. - Baltimore, Md.	\$1,650,000	\$47,000
Lake Falls Construction, Inc. - Baltimore, Md.	\$1,664,000	\$51,300
Adam Zgorski, Inc. - Baltimore, Md.	\$1,626,000	\$65,000
Craft Construction, Inc. - Baltimore, Md.	\$1,680,000	\$60,000
Cirelli Joint Venture - Severna Park, Md.	\$1,664,000	\$67,000
Carl Gonnson & Son, Inc. - Baltimore, Md.	\$1,673,000	\$54,000
Orfanos Contractors, Inc. - Baltimore, Md.	\$1,660,500	\$63,559
Peter J. Scarpula, Inc. - Baltimore, Md.	\$1,683,000	\$67,000
Homewood General Contractors, Inc. - Towson, Md.	\$1,688,000	\$57,000
American Building Contractors, Inc. - Baltimore, Md.	\$1,687,687	\$83,000
C. W. Jackson & Associates, Inc. - Towson, Md.	\$1,727,600	\$59,400
C. & H. Mechanical Corporation - Baltimore, Md.	\$1,792,000	\$55,200
J. A. K. Construction Company, Inc. - Baltimore, Md.	\$1,840,000	\$76,760

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

BPW - 6/30/82

CONSTRUCTION CONTRACT

ITEM 1-C Cont'd	Alt.#2 (Add)	Alt.#3 (Add)	Alt.#4 (Add)	Alt.#5 (Add)	Alt.#6 (Add)
H. A. Harris Company, Inc.	\$24,000	\$24,000	\$75,000	\$50,000	\$ 2,000
Structures, Inc.	\$25,500	\$24,600	\$77,700	\$63,900	\$21,000
Towson Mechanical, Inc.	\$23,800	\$23,800	\$85,200	\$50,600	\$19,100
LoZito Contracting Company, Inc.	\$24,600	\$24,500	\$80,000	\$50,000	\$11,000
Lake Falls Construction, Inc.	\$24,000	\$24,000	\$78,000	\$51,000	\$15,000
Adam Zgorski, Inc.	\$32,500	\$32,500	\$82,000	\$52,000	\$19,000
Craft Construction, Inc.	\$27,000	\$27,000	\$70,900	\$49,750	\$23,950
Cirelli Joint Venture	\$33,000	\$33,000	\$85,000	\$63,000	\$21,000
Carl Gonnsen & Son, Inc.	\$26,500	\$26,500	\$93,500	\$57,750	\$21,500
Orfanos Contractors, Inc.	\$25,580	\$25,580	\$87,599	\$98,950	\$12,000
Peter J. Scarpula, Inc.	\$28,100	\$28,100	\$93,600	\$70,200	\$18,000
Homewood General Contractors, Inc.	\$28,000	\$28,000	\$97,000	\$61,500	\$21,000
American Building Contractors, Inc.	\$28,000	\$29,000	\$92,000	\$69,000	\$21,000
C. W. Jackson & Associates, Inc.	\$27,000	\$27,000	\$112,100	\$80,000	\$19,200
C. & H. Mechanical Corporation	\$26,700	\$26,800	\$93,700	\$59,400	\$20,200
J. A. K. Construction Company, Inc.	\$57,230	\$57,139	\$87,000	\$72,000	\$17,000

	Alt.#7 (Add)	Alt.#8 (Add)	Base Bid Plus Alt.1-8
H. A. Harris Company	\$ 7,500	\$19,000	\$1,773,500
Structures, Inc.	\$11,800	\$18,000	\$1,906,200
Towson Mechanical, Inc.	\$12,200	\$14,600	\$1,916,300
LoZito Contracting Company, Inc.	\$ 9,500	\$20,000	\$1,916,600
Lake Falls Construction, Inc.	\$ 7,572	\$16,000	\$1,930,872
Adam Zgorski, Inc.	\$15,500	\$15,000	\$1,939,500
Craft Construction, Inc.	\$ 9,900	\$19,000	\$1,967,500
Cirelli Joint Venture	\$ 8,900	\$ 9,500	\$1,984,400
Carl Gonnsen & Son, Inc.	\$10,500	\$26,000	\$1,989,250
Orfanos Contractors, Inc.	\$12,171	\$17,930	\$2,003,869
Peter J. Scarpula, Inc.	\$ 8,800	\$21,000	\$2,017,800
Homewood General Contractors, Inc.	\$10,000	\$28,000	\$2,018,500
American Building Contractors, Inc.	\$13,700	\$19,000	\$2,042,387
C. W. Jackson & Associates, Inc.	\$10,800	\$20,500	\$2,083,600
C. & H. Mechanical Corporation	\$12,800	\$19,900	\$2,106,700
J. A. K. Construction Company, Inc.	\$10,000	\$18,722	\$2,235,851

AWARD

H. A. Harris Company, Inc.

AMOUNT

\$1,773,500 - Base Bid Plus Alternates 1-8

FUND SOURCE

Item 039, GCL 1982

FEE

Applicable to James A. Colimore Jr. & Associates, Inc.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF NATURAL RESOURCES  
(Capital Programs Administration)

Tuckahoe State Park  
Caroline County

CONTRACT NO. AND TITLE

P-055-733-120  
Visitors Center  
Adkins Arboretum

DESCRIPTION

Construction of Visitors Center with timber footbridge (180 feet long), storm drainage, paving, sidewalks, sanitary system, water system, electrical service, and landscaping.

PROCUREMENT

Competitive Sealed Bidding

BIDS

Harper and Sons, Inc. - Queen Anne, Maryland	\$357,587
Willow Construction, Inc. - Easton, Maryland	\$389,988
Tappahanna Construction Company - Clayton, Delaware	\$407,000
Norwood Industrial Construction Company Inc. - Columbia, Maryland	\$410,000
Conventional Builders, Inc. - Houston, Delaware	\$417,099
Scott J. Wallace Construction Company, Inc. - Royal Oak, Maryland	\$424,400
VEPCO, Inc. - Camden, Delaware	\$433,400
Carl J. Williams & Sons - Salisbury, Maryland	\$452,800
Charles E. Brohawn & Brothers, Inc. - Cambridge, Maryland	\$465,796
Thompason Builders, Inc. - Federalsburg, Maryland	\$476,000
John L. Briggs & Company - Georgetown, Delaware	\$495,000

AWARD

Harper and Sons, Inc.

AMOUNT

\$357,587

FUND SOURCE

\$260,045.40 - Item 836, CA 1979  
\$ 97,541.60 - Federal  
05-30.01.02.002.005.02\*

FEE

Applicable to Cinacitto & Associates

*\* See attached*

Board of Public Works Action - The above referenced Item was:

Approved     
  Disapproved     
  Deferred     
  Withdrawn  
                                 
  With Discussion     
  Without Discussion



HARRY HUGHES  
GOVERNOR

STATE OF MARYLAND  
DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

301 WEST PRESTON STREET  
BALTIMORE, MARYLAND 21201  
TELEPHONE: 383-3980  
TTY FOR DEAF: BALTO. AREA 383-7555  
D.C. METRO 565-0451

J. MAX MILLSTONE  
SECRETARY

July 21, 1982



Ms. Sandra Koester  
Secretary to the Board of Public Works  
P. O. Box 429  
Annapolis, Maryland 21404

Dear Ms. Koester:

This is to advise you of the following changes to Department of General Services' Agenda items previously approved by the Board of Public Works.

April 15, 1982 82/5  
Item 30-RP  
Page 30

From: \$187,986.00 - Item 258, ORLL 1969

To: \$187,191.18 - Item 258, ORLL 1969

Reason: To adjust real property acquisition price due to results of subsequent survey.

June 30, 1982 82/9  
Item 2-C  
Page 3

From: \$97,541.60 - Federal  
05-30.01.02.002.005.01

To: \$97,541.60 - Federal  
05-30.01.02.002.005.02

Reason: Clerical error.

June 30, 1982 82/9  
Item 31-RP  
Pages 33 & 34

From: \$45,000.00 - GCL 1982

To: \$45,000.00 - Item 083, GCL 1982

Reason: Fund source identification incomplete.

Very truly yours,

J. Max Millstone  
Secretary

JMM:rlm

cc: The Honorable Harry Hughes  
The Honorable Louis Goldstein  
The Honorable William James  
Mr. James Rowland

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

MORGAN STATE UNIVERSITY

Baltimore City

CONTRACT NO. AND TITLE

N-556-803-003  
Learning Resource Systems in the  
Communication Media Center

DESCRIPTION

Base Bid - An integrated learning resource system consisting of functionally automated projectors, student to instructor feed-back system, random access for video capabilities, rear projection system, centralized program storage and access racks, TV distribution to several classrooms, micro-computer based learning lab carrels, carrel-mounted media systems, handicapped learning resource carrels and vandal protection on all of the above.

Alternate #1 - Delete 20 of 45 Student Response Stations.

Alternate #2 - Delete one of three handicapped learning center carrels.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt.#1</u> <u>(Deduct)</u>
McCarthy Manufacturing Company, Inc. - Alexandria, Va	\$224,000	\$ 2,960
	<u>Alt.#2</u> <u>(Deduct)</u>	<u>Base Bid Minus</u> <u>Alts. 1 &amp; 2</u>
McCarthy Manufacturing Company, Inc.	\$4,950	\$216,090

AWARD

McCarthy Manufacturing Company, Inc.

AMOUNT

\$216,090 - Base Bid Minus Alternates 1 & 2

FUND SOURCE

36.13 00.01.11.251

REMARKS

The project was publicly advertised and eight contractors were solicited for bids.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 4-C

MORGAN STATE UNIVERSITY

Baltimore City

CONTRACT NO. AND TITLE

N-000-791-002  
Slope Stabilization North  
of McMechan Hall

DESCRIPTION

Stabilization of 365 foot long slope by the  
installation of a gabion wall with appropriate cut  
and fill of earthwork.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

Martin G. Imbach, Inc. - Baltimore, Md	\$56,175
Mohawk Contracting Co., Inc. - Baltimore, Md	65,475
Orfanos Contractors, Inc. - Baltimore, Md	67,000
The Matrician Company - Baltimore, Md	67,246
Metropolitan Contracting Co., Inc. - Baltimore, Md	68,997
Marine Structural Applications, Inc. - Dumfries, Va	71,000
Anthem Corporation - Baltimore, Md	71,890
Sullivan Construction Co., Inc. - Baltimore, Md	72,400
Peak, Inc. - Beltsville, Md	79,555
Allied Contractors, Inc. - Baltimore, Md	82,990
Camillo Sacoboni & Sons, Inc. - Baltimore, Md	83,578
Cossentino Contracting Company, Inc. - Baltimore, Md	83,640
Hank Contracting, Inc. - Edgewood, Md	89,000
The Cotten Construction Co. - Baltimore, Md	99,700
Lee Foundation Co., Inc. - Baltimore, Md	107,665

AWARD

Martin G. Imbach, Inc.

AMOUNT

\$56,175

FUND SOURCE

Item 432, CA 1980

FEE

Applicable to Transviran, Inc.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 5-C

UNIVERSITY OF MARYLAND

Baltimore City  
School of Law

CONTRACT NO. AND TITLE

UB-592-791-020  
Removal of Asbestos from  
Lane Hall, School of Law

DESCRIPTION

This contract provides for the removal of asbestos from  
Lane Hall (School of Law).

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

Wayne Insulation Co. - Alexandria, Va.  
Macor, Inc. - Baltimore, Md.  
React, Inc. - St. Louis, Mo.  
Colt Insulation - Baltimore, Md.

\$114,529  
127,400  
148,819  
148,880

AWARD

Wayne Insulation Co.

AMOUNT

\$114,529

FUND SOURCE

Item 062, GCL 1982

FEE

Not applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 6-C

DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES

250-Bed Minimum Security Facility  
Latrobe Site, Baltimore City

CONTRACT NO. AND TITLE

KL-000-801-001  
Contract #3, Door Hardware

DESCRIPTION

Furnish and install door hardware.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

Roanoke Iron and Bridge Works, Inc. - Roanoke, Va	\$166,200
Builders Hardware Corporation - Rockville, Md	195,348
American Building Contractors, Inc. - Baltimore, Md	208,724

AWARD

Roanoke Iron and Bridge Works, Inc.

AMOUNT

\$166,200

FUND SOURCE

Item 851, GCL 1977

REMARKS

This is the third of four contracts for this project which is being fast-tracked using construction management services of Heery Program Management, Inc.

FEE

Not Applicable

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 6A-C Revised

DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES

Maryland Correctional Institution  
Hagerstown, Washington County

CONTRACT NO. AND TITLE

KE-000-811-001  
Medium/Maximum Security Facility at  
Hagerstown, Washington County

DESCRIPTION

- Base Bid - Construction of a 528-bed medium/maximum security prison facility with utilities work.
- Alternate #1 - Construction of a 192-bed housing unit and related utilities.
- Alternate #2 - Construction of a gravity flow sanitary sewer.
- Alternate #3 - Eliminated
- Alternate #4 - Cementitious block flooring in lieu of trowel applied resin flooring.
- Alternate #5 - Sod in lieu of seeding the grass areas.

Construction duration will be 900 calendar days.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt.#1 (Add)</u>
Perini Construction - Hagerstown, Md	\$24,446,900	\$3,821,000
Blake Construction - Washington, DC	27,127,000	3,567,000
Centex Construction - Merrifield, Va	27,979,000	3,934,000
The Davis Corporation - LaPlata, Md	28,070,300	4,040,000
Callas Contractors - Hagerstown, Md	28,232,815	4,000,000
Glen Construction - Gaithersburg, Md	28,473,050	3,744,808
Algernon Blair, Inc. - Montgomery, Al	28,982,000	3,958,000
Nooco Contractors, Inc. - Timonium, Md	29,149,200	3,843,000
Cam Construction - Cockeysville, Md	29,287,000	3,894,000
Norflor Construction - Orlando, Fla	29,411,900	4,300,000
Darin & Armstrong - Southfield, Mi	31,705,711	3,766,000
R. H. Pinnix, Inc. - Gastonia, NC	31,800,000	4,317,000
Lambert & Intreri, Inc. - Harrisburg, Pa	32,685,821	4,541,221
Huarte Y. Cia - Baltimore, Md	33,013,350	4,737,000

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 6A-C Cont'd

	Alt. #2 (Add)	Alt. #4 (Add)
Perini Construction	\$10,000	\$24,000
Blake Construction	12,000	25,000
Centex Construction	15,000	40,000
The Davis Corporation	14,200	44,880
Callas Contractors	13,545	23,200
Glen Construction	15,000	29,800
Algernon Construction	14,000	20,000
Nooco Contractors, Inc.	13,000	42,000
Cam Construction	10,000	10,000
Norflor Construction	15,000	25,000
Darin & Armstrong	10,000	25,600
R. H. Pinnix, Inc.	10,000	60,000
Lambert & Intreri, Inc.	9,882	21,100
Huarte Y. Cia	11,300	24,000

	Alt. #5 (Add)	Base Bid Plus Alts. #1, 2, 4 & 5
Perini Construction	\$185,000	\$28,486,900
Blake Contractors	195,000	30,926,000
Centex Construction	175,000	32,143,000
The Davis Corporation	192,200	32,361,580
Callas Contractors	187,000	32,456,560
Glen Construction	205,000	32,467,658
Algernon Blair, Inc.	190,000	33,164,000
Nooco Contractors, Inc.	152,000	33,199,200
Cam Construction	157,000	33,358,000
Norflor Construction	332,100	34,084,000
Darin & Armstrong	187,000	35,694,311
R. H. Pinnix, Inc.	300,000	36,487,000
Lambert & Intreri, Inc.	175,000	37,433,024
Huarte Y. Cia	204,000	37,989,650

AWARD

Perini Construction

AMOUNT

\$28,486,900 - Base Bid Plus  
Alts. #1, 2, 4 & 5

FUND SOURCE

\$ 2,515,500.00 - Item 260, GCL 1977  
\$25,971,400.00 - Correctional Medium/Maximum  
Security Facilities Loan of  
1978

FEE

Applicable to VVKR, Architects

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred\*

Withdrawn

With Discussion

Without Discussion

82/9 \* A motion was made and approved to delay the award of this contract until the Governor calls a special meeting of the BPW for that purpose.

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 7-C-MOD

DEPARTMENT OF AGRICULTURE

Headquarters Building  
Annapolis, Anne Arundel County

ORIGINAL CONTRACT NO. AND TITLE

AG-701-(2)  
Headquarters Building  
Department of Agriculture

ORIGINAL CONTRACT APPROVED

Item 23, DGS Agenda  
January 16, 1981

CONTRACTOR

J. Roland Dashiell & Sons, Inc.  
Salisbury, Maryland

MODIFICATION

Change Order No. 6 covers the cost of reimbursement to the Contractor for fees paid to the County for oversize connection charges.

MODIFICATION AMOUNT

\$11,551.35

FUND SOURCE

Item 010, GCL 1980

ORIGINAL CONTRACT AMOUNT

\$8,995,000.00

CHANGE ORDERS

\$ 166,686.35

REVISED CONTRACT AMOUNT

\$9,161,686.35

PERCENTAGE INCREASE

Less than 2% by Change Orders

FEE

Not Applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 8-C-MOD

BOARD OF PUBLIC WORKS

Executive Management Board

ORIGINAL CONTRACT NO. AND TITLE

BC-7326  
District Court/Multi-Service Center  
Ellicott City, Howard County

ORIGINAL CONTRACT APPROVED

Item 1, DGS Agenda August 20, 1980

CONTRACTOR

Cam Construction Company, Inc.  
Cockeysville, Maryland

MODIFICATION

Change Order No. 8 covers the costs for added sitework, electrical revisions, loading dock area revisions, steel braces, column covers, quarry tile base, rock removal and flag pole symbols.

MODIFICATION AMOUNT

\$19,201.88

FUND SOURCE

Item 280, GCL 1980

ORIGINAL CONTRACT AMOUNT

\$4,390,000.00

CHANGE ORDERS

\$ 608,159.27

REVISED CONTRACT AMOUNT

\$4,998,159.27

PERCENTAGE INCREASE

Less than 14% by Change Order

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 9-C-MOD

BOARD OF PUBLIC WORKS

Executive Management Board  
Ellicott City, Howard County

ORIGINAL CONTRACT NO. AND TITLE

BC-000-736-201  
Sanitary Sewer Line  
District Court/Multi-Service  
Center

ORIGINAL CONTRACT APPROVED

Item 001, DPRB Agenda April 4, 1982

CONTRACTOR

W. F. Wilson, Inc.  
Ellicott City, Maryland

MODIFICATION

Change Order No. 2 covers the costs for rock excavation, removal of poor soil, backfilling with good material and various changes to miss existing utilities.

MODIFICATION AMOUNT

\$18,366.95

FUND SOURCE

Item 280, GCL 1980

ORIGINAL CONTRACT AMOUNT

\$21,042.00

CHANGE ORDERS

\$20,606.95

REVISED CONTRACT AMOUNT

\$41,648.95

PERCENTAGE INCREASE

Less than 98% increase by Change Order

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 10-C-MOD

DEPARTMENT OF ECONOMIC AND  
COMMUNITY DEVELOPMENT

Mt. Moriah Church  
Annapolis, Anne Arundel County

ORIGINAL CONTRACT NO. AND TITLE

AF-000-771-030  
Renovation and Addition to  
Mt. Moriah Church

ORIGINAL CONTRACT APPROVED

Item C-14, DGS Agenda August 5, 1981

CONTRACTOR

Decker Construction Company, Inc.  
Crofton, Maryland

MODIFICATION

Change Order No. 3 covers revision to the electrical services to the Building. Underground service could not be provided.

MODIFICATION AMOUNT

\$6,464.26

FUND SOURCE

Item 082, GCL 1982

ORIGINAL CONTRACT AMOUNT

\$275,000.00

REINSTATEMENT

\$425,000.00 - Phase II & III

Sub-Total

\$700,000.00

CHANGE ORDERS

\$ 13,464.26

REVISED CONTRACT AMOUNT

\$713,464.26

PERCENTAGE INCREASE

Less than 155% by Reinstatement  
Less than 5% by Change Order

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 11-C-MOD

COMPROLLER OF THE TREASURY

ORIGINAL CONTRACT NO. AND TITLE

BB-523-754A  
Alterations to Central Computer  
Facility, Second Floor - State  
Office Building No. 1

ORIGINAL CONTRACT APPROVED

Item 2, DGS Agenda December 20, 1978

CONTRACTOR

Emjay Engineering and Construction  
Co., Inc.  
Baltimore, Md

MODIFICATION

Change Order No. 3 covers revisions to the  
fire detection system and conducting a halon  
concentration test at this location at the re-  
quest of the State Fire Marshal.

MODIFICATION AMOUNT

\$16,074

FUND SOURCE

24.01.10.01.08-J.01

ORIGINAL CONTRACT AMOUNT

\$250,000.00

CHANGE ORDERS

\$ 62,036.55

REVISED CONTRACT AMOUNT

\$312,036.55

PERCENTAGE INCREASE

Less than 25% by Change Order

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 12-C-MOD

DEPARTMENT OF HEALTH AND  
AND MENTAL HYGIENE

Crownsville Hospital Center  
Crownsville, Anne Arundel County

ORIGINAL CONTRACT NO. AND TITLE

C-000-800-001  
Renovation of Meyer Building  
Wards 01 and 04, Convalescent  
Cottages 13, 14, 15 and 16

ORIGINAL CONTRACT APPROVED

Item 001, DPRB Agenda October 16,  
1981

CONTRACTOR

Lima Construction Company, Inc.  
Baltimore, Maryland

MODIFICATION

Change Order No. 1 covers the installation of metal  
frames and wire glass in cottages 15 and 16 first floor  
day rooms adjacent to the entrance.

MODIFICATION AMOUNT

\$4,581.69

FUND SOURCE

Item 867, GCL 1976

ORIGINAL CONTRACT AMOUNT

\$34,980.00

CHANGE ORDERS

\$ 4,581.69

REVISED CONTRACT AMOUNT

\$39,561.69

PERCENTAGE INCREASE

Less than 14% increase by  
Change Order

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 13-C-MOD

BOARD OF TRUSTEES OF THE STATE  
UNIVERSITIES AND COLLEGES

University of Baltimore  
Baltimore City

ORIGINAL CONTRACT NO. AND TITLE

TUB-751  
Addition to Academic Center

ORIGINAL CONTRACT APPROVED

Item 3, DGS Agenda December 19, 1979

CONTRACTOR

Roy Kirby and Sons, Inc.  
Baltimore, Md

MODIFICATION

Change Order No. 17 covers the costs for installing the electrical interlocks for the emergency generator and the transfer fuel pumps for the boilers.

MODIFICATION AMOUNT

\$640.36

FUND SOURCE

Item 092, GCL 1977

ORIGINAL CONTRACT AMOUNT

\$6,631,300.00

CHANGE ORDERS

\$ 207,058.64

REINSTATEMENT OF ALTERNATES

\$ 520,990.00

REVISED CONTRACT AMOUNT

\$7,359,348.64

PERCENTAGE INCREASE

Less than 4% by Change Order

PERCENTAGE INCREASE

Less than 8% by Reinstatement

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 14-C-MOD

UNIVERSITY OF MARYLAND

Chesapeake Biological Laboratories  
Solomons, Calvert County

ORIGINAL CONTRACT NO. AND TITLE

RE-000-781-002  
Bulkhead Boat Dock Rehabilitation

ORIGINAL CONTRACT APPROVED

Item 2-C, DGS Agenda January 14,  
1982

CONTRACTOR

Smith Brothers, Inc.  
Galesville, Maryland

MODIFICATION

Change Order No. 1 covers the costs to repair 189 feet  
of bulkhead along the riverside.

MODIFICATION AMOUNT

\$21,648

FUND SOURCE

\$20,560.80 - Item 907, CA 1979  
\$ 1,087.20 - 36.02.00.0138.03.038

ORIGINAL CONTRACT AMOUNT

\$149,337.00

CHANGE ORDERS

\$ 21,648.00

REVISED CONTRACT AMOUNT

\$170,985.00

PERCENTAGE INCREASE

Less than 15% increase by Change  
Order

FEE

Not Applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 15-C-MOD

UNIVERSITY OF MARYLAND

College Park, Prince George's County

ORIGINAL CONTRACT NO. AND TITLE

U-208-737-020

Alterations/Additions to Engineering  
Classroom Building

ORIGINAL CONTRACT APPROVED

Item 7-C, DGS Agenda March 17, 1982

CONTRACTOR

J. Roland Dashiell and Sons, Inc.  
Salisbury, Maryland

MODIFICATION

Change Order No. 1 covers the cost for reinstating  
Alternate No. 9 for providing the required floor  
finishes at original low bid price.

MODIFICATION AMOUNT

\$135,000

FUND SOURCE

Item 050, GCL 1981

ORIGINAL CONTRACT AMOUNT

\$11,185,000

CHANGE ORDERS

\$ 135,000

REVISED CONTRACT AMOUNT

\$11,320,000

PERCENTAGE INCREASE

Less than 2% by Reinstatement

FEE

Not Applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES

ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 16-AE

DEPARTMENT OF NATURAL RESOURCES

Somers Cove Marina  
Crisfield, Somerset County

CONTRACT NO. AND TITLE

F-20-792-016  
Phase IV - Development

DESCRIPTION

Inspection and testing (soils, concrete, piles)

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

ATEC Associates - Salisbury, Md  
Lyon Associates - Baltimore, Md  
Froehling and Robertson - Baltimore, Md

31,670  
35,705  
43,800

AWARD

ATEC Associates

AMOUNT

\$31,670

FUND SOURCE

WIF 30.01.12.002.004.08-09 (FY 81)

FEE

Not Applicable

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

82/9

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 17-AE

DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES

Division of Correction

CONTRACT NO. AND TITLE

K-574-813-020, Renovation of Old Print Shop  
for School and Library, Maryland State Peni-  
tentiary, Baltimore

DESCRIPTION

The scope of this project involves the design and preparation of  
detailed plans and specifications and the renovation of the first  
and second floors of the Old Print Shop Building for use as a  
school and library at the Maryland State Penitentiary, Forrest  
Street, Baltimore, Maryland.

PROCUREMENT METHOD

Competitive Negotiation

BIDS OR PROPOSALS

Amount

Point  
Score

Bushey Associates, Inc. - Hagerstown, Maryland  
Gipe Assoc., Inc. w/Nathaniel Curtis w/Nelson

\$ 44,000

113

Salabes (JV) - Baltimore, Maryland

53,520

118

Browne, Worrall and Johnson - Baltimore, Maryland

63,000

112

AWARD

Bushey Associates, Inc.

AMOUNT

\$44,000

FUND SOURCE

Item 876, CA 1979

REMARKS

At the June 15, 1982 special public meeting of the General Professional  
Services Selection Board, the Department of Public Safety and Correc-  
tional Services recommended award of this contract as indicated. All  
proposals being within the time frame stipulated by the Using Agency,  
it was the opinion of the Using Agency that the recommended proposal  
represented the best combination of price and technical score. The  
Using Agency's recommendation was approved by the General Profession-  
al Services Selection Board and is now recommended by the General  
Professional Services Selection Board to the Board of Public Works for  
approval.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 18-AE

BOARD OF TRUSTEES OF THE STATE  
UNIVERSITIES AND COLLEGES

Towson State University

CONTRACT NO. AND TITLE

T-493-782-020, Renovation of the Power Plant

DESCRIPTION

The scope of this project involves the design and preparation of detailed plans and specifications for the renovation of the Power Plant which will correct existing envelope, safety and equipment deficiencies, provide for operating efficiencies to conserve energy and result in the extension of the useful life of the building.

PROCUREMENT METHOD

Competitive Negotiation

BIDS OR PROPOSALS

Amount

Point Score

NUS Corporation - Gaithersburg, Maryland	\$ 168,331	107
Gipe Associates w/Commonwealth Associates (JV) - Easton, Maryland	223,305	109
Pope, Evans & Robbins, Inc. w/Diversified Engineering, Inc. (JV) - Silver Spring, Maryland	399,000	108

AWARD

NUS Corporation

AMOUNT

\$168,331

FUND SOURCE

\$123,881 - Item 70, GCL 1981

REMARKS

At the June 15, 1982 special public meeting of the General Professional Services Selection Board, the Board of Trustees of the State Universities and Colleges recommended award of this contract as indicated. All proposals being within the time frame stipulated by the Using Agency, it was the opinion of the Using Agency that the recommended proposal represented the best combination of price and technical score. The Using Agency's recommendation was approved by the General Professional Services Selection Board and is now recommended by the General Professional Services Selection Board to the Board of Public Works for approval.

Approval is requested for all six phases; however, due to limited funding, the initial award will be made for the first three phases only.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 19-AE

UNIVERSITY OF MARYLAND

College Park Campus

CONTRACT NO. AND TITLE

U-518-814-011, Modifications to the Student Union Building

DESCRIPTION

The scope of this project involves the design and preparation of detailed plans and specifications and the construction of modifications to the Student Union Building, College Park Campus, to include the following: building safety modifications; Information Center relocation; courtyard enclosure; and, east patio enclosure.

PROCUREMENT METHOD

Competitive Negotiation

BIDS OR PROPOSALS

Amount

Point Score

Jacob J. Gzesh Assoc. w/ANJ Architects, Inc. (JV) -  
Oakland, Maryland

\$ 27,490

119

Kann and Ammon, Inc. - Towson, Maryland

56,400

126

Walton Madden Cooper, Inc. - Landover, Maryland

61,900

121

Lapicki/Smith Associates - Baltimore, Maryland

67,900

120

AWARD

Jacob J. Gzesh Assoc. w/ANJ (JV)

AMOUNT

\$27,490

FUND SOURCE

3602.08.042, University generated funds

REMARKS

At the June 3, 1982 public meeting of the General Professional Services Selection Board, the University of Maryland recommended award of this contract as indicated. All proposals being within the time frame stipulated by the Using Agency, it was the opinion of the Using Agency that the recommended proposal represented the best combination of price and technical score. The Using Agency's recommendation was approved by the General Professional Services Selection Board and is now recommended by the General Professional Services Selection Board to the Board of Public Works for approval.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (A/E Service)

ITEM 20-AE-MOD

MARYLAND VETERAN'S COMMISSION  
(Veteran's Cemetery Program)

Maryland Veteran's Cemetery  
Garrison Forest, Baltimore County

ORIGINAL CONTRACT NO. AND TITLE

CEM-5-735-B  
Construction of Administration  
Building, Maintenance Building  
and Chapel

ORIGINAL CONTRACT APPROVED

October 8, 1976

CONTRACTORS NAME

Glenn A. Watkins, Jr.  
Baltimore, Maryland

MODIFICATION The project was delayed from October, 1980 until June, 1982 due to lack of Federal funding. This modification provides for additional manhours to review and update plans and specifications along with increased cost due to inflation.

MODIFICATION AMOUNT

\$3,660.32

FUND SOURCE

Item 001, CA 1982

ORIGINAL CONTRACT

\$12,540.00

REVISED CONTRACT AMOUNT

\$18,140.51

PERCENTAGE INCREASE

Less than 45% by Contract Modifications

REMARKS Due to lack of Federal funding the construction of Administration, Maintenance and Chapel Buildings was separated from entrance gate and road work. This item will compensate the A/E for second bidding phase and construction supervision phase in addition to the inflation factor caused by eighteen month delay in the work.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (A/E Services)

ITEM 21-AE-MOD

DEPARTMENT OF HEALTH AND  
MENTAL HYGIENE

Rosewood Center  
Baltimore County

ORIGINAL CONTRACT NO. AND TITLE

R-490-783-002  
Renovation of Jones Building

ORIGINAL CONTRACT APPROVED

Item A-5 DGS Agenda  
March 5, 1980

CONTRACTOR

James A. Colimore, Jr. & Associates  
Baltimore, Maryland

MODIFICATION

Additional A/E fees required to install a special  
handicapped bathing facility in the Jones Building.

MODIFICATION AMOUNT

\$920

FUND SOURCE

Item 039, GCL 1982

ORIGINAL CONTRACT AMOUNT

\$113,928

REVISED CONTRACT AMOUNT

\$133,591

PERCENTAGE INCREASE

Less than 18% by Change Order

FEE

Not Applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONTRACT MODIFICATION (A/E Services)

ITEM 22-AE-MOD

BOARD OF TRUSTEES OF THE  
STATE COLLEGES AND UNIVERSITIES

Towson State University  
Towson, Baltimore County

ORIGINAL CONTRACT NO. AND TITLE

T-573-(4)  
Van Bokkelen Hall

ORIGINAL CONTRACT APPROVED

Item A-6, DGS Agenda May 17, 1978

ARCHITECT/ENGINEER

Probst-Mason/Johns & Associates  
Baltimore, Maryland

MODIFICATION

Preparation of separate bid package including bid phase and construction supervision for audio and visual monitoring systems, intercom systems and TV studio lighting and dimming system.

MODIFICATION AMOUNT

\$5,425

FUND SOURCE

Item 047, CA 1978

ORIGINAL CONTRACT AMOUNT

\$72,846.00

REVISED CONTRACT AMOUNT

\$78,271.00

PERCENTAGE INCREASE

Less than 8% by Contract Modification

REMARKS

This was originally an alternate the University requested to be reinstated by change order. The contractor's price was excessive and the decision was made to bid the work as a separate contract.

FEE

Not Applicable

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 23-M

DEPARTMENT OF GENERAL SERVICES

Annapolis Public Buildings & Grounds  
Annapolis, Anne Arundel County

CONTRACT NO. AND TITLE

Elevator service contract

DESCRIPTION

This project provides for service to all elevators in the  
Annapolis State Office Complex.

PROCUREMENT METHOD

Sole Source

BIDS OR PROPOSALS

AMOUNT

Otis Elevator Company - Baltimore, Md.

\$35,089.25

AWARD

Otis Elevator Company

AMOUNT

\$35,089.25

FUND SOURCE

28.03.02.02.08-278

REMARKS

The term of this renewal contract is from July 1, 1982 through  
June 30, 1983. The amount of the original competitively bid  
contract was \$31,395.00. This second year renewal represents  
a less than 12% increase.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 25-M

DEPARTMENT OF NATURAL RESOURCES

Cunningham Falls State Park  
Thurmont, Frederick County

CONTRACT NO. AND TITLE

Road improvements - Campgrounds

DESCRIPTION Base Bid - provides for work necessary to patch (2700 sq. yds.), construct drains (248 linear feet) and ditch (1632 linear feet) of bituminous concrete roadways in the campground area.

Alt. No. 1 - additional lump sum for resurfacing roadway with bituminous concrete hot mix, band SN, 2 inches thick after compaction.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt. #1 (add)</u>
Richard F. Kline, Inc. - Frederick, Md.	\$51,745	\$27,104
W & W Paving, Inc. - Frederick, Md.	\$50,540	\$30,488
Frederick County Paving - Thurmont, Md.	\$47,272	\$34,232
Wolfe Bros., Inc. - Myersville, Md.	\$65,200	\$17,600
Genstar Stone Products Company - Frederick, Md.	\$55,988	\$30,800

Base Bid Plus Alternate No. 1

Richard F. Kline, Inc.	\$78,849
W & W Paving, Inc.	\$81,028
Frederick County Paving	\$81,504
Wolfe Bros., Inc.	\$82,800
Genstar Stone Products Company	\$86,788

AWARD

Richard F. Kline, Inc.

AMOUNT

\$78,849 Base Bid Plus Alternate No. 1

FUND SOURCE

~~03-30-01-05-001.008.08-3-00~~  
Item 004, CA 1983 (See attached)

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



HARRY HUGHES  
GOVERNOR

STATE OF MARYLAND  
DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

301 WEST PRESTON STREET  
BALTIMORE, MARYLAND 21201  
TELEPHONE: 383-3980  
TTY FOR DEAF: BALTO. AREA 383-7555  
D.C. METRO 565-0451

J. MAX MILLSTONE  
SECRETARY

November 10, 1982

Ms. Sandra Koester  
Secretary to the Board of Public Works  
P. O. Box 429  
Annapolis, Maryland 21404

Dear Ms. Koester:

This is to advise you of the following changes to Department of General Services' Agenda items previously approved by the Board of Public Works.

April 15, 1982 82/5  
Item 65-CGL  
Page 68-69

From: \$131,916.00 - Westminster Church Loan of 1980  
\$131,916.00 - Westminster Preservation Trust Funds  
To: \$106,916.00 - Westminster Church Loan of 1980  
\$ 25,000.00 - Item 083, GCL 1982  
\$131,916.00 - Westminster Preservation Trust Funds

Reason: Requested by Using Agency with the approval of the Department of State Planning.

June 30, 1982 82/9  
Item 25-M  
Page 26

From: \$ 78,849.00 - 03.30.01.05.001.008.08-3-00  
To: \$ 78,849.00 - Item 004, CA 1983

Reason: Incorrect Fund Source Submitted by Using Agency; change being made with the approval of the Department of State Planning.

September 2, 1982 82/12  
Item 24-RP  
Page 32

From: \$ 881.75 - Item 231, ORLL 1969  
\$191,008.25 - Item 244, ORLL 1969  
\$198,500.00 - Item 267, ORLL 1969  
\$105,610.00 - Item 287, ORLL 1969  
To: \$ 881.75 - Item 231, ORLL 1969  
\$191,008.25 - Item 244, ORLL 1969  
\$198,500.00 - Item 267, ORLL 1969  
\$104,336.00 - Item 287, ORLL 1969

Reason: To decrease real property acquisition price due to results of subsequent survey.

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 26-M

BOARD OF TRUSTEES OF THE STATE  
UNIVERSITIES AND COLLEGES

Towson State University  
Towson, Baltimore County

CONTRACT NO. AND TITLE

Parking lot repairs  
Lots 16, 17 and 18

DESCRIPTION Base Bid - provides for surface preparation for bituminous paving and placing approximately 2,850 tons of bituminous concrete at an overlay of 1 1/2".

Alternate No. 1 - consists of the deletion of 138 tons of bituminous concrete.

Alternate No. 2 - additional cost for painting approximately 950 parking stalls with a 4" white line.

Unit Price No. 1 - cost for placing one ton of bituminous concrete.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt. #1 (deduct)</u>
Genstar Stone Products Company - Hunt Valley, Md.	\$ 77,000	\$3,540.00
The Asphalt Service Co., Inc. - Baltimore, Md.	\$ 98,246	\$4,450.50
Ratrie, Robbins & Schweizer, Inc. - Baltimore, Md.	\$ 99,944	\$3,588.00
Melvin C. Benhoff & Sons, Inc. - Cockeysville, Md.	\$100,300	\$4,692.00
The American Asphalt Paving Co., Inc. - Baltimore, Md.	\$101,756	\$4,692.00
Parrott Equipment Company - Baltimore, Md.	\$102,618	\$4,696.00
Meekins Construction, Inc. - Reisterstown, Md.	\$107,100	\$4,968.00
Robert A. Kinsley, Inc. - York, Pa.	\$118,400	\$5,520.00

	<u>Alt. #2 (add)</u>	<u>Unit Price #1 (Per Ton)</u>
Genstar Stone Products Company	\$1,200	\$30.00
The Asphalt Service Co., Inc.	\$1,650	\$32.25
Ratrie, Robbins & Schweizer, Inc.	\$1,500	\$35.00
Melvin C. Benhoff & Sons, Inc.	\$1,500	\$35.00
The American Asphalt Paving Co., Inc.	\$1,615	\$35.00
Parrott Equipment Company	\$1,700	\$34.03
Meekins Construction, Inc.	\$1,672	\$36.00
Robert A. Kinsley, Inc.	\$2,420	\$40.00

Continued



BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 27-M

BOARD OF TRUSTEES OF THE STATE  
UNIVERSITIES AND COLLEGES

Towson State University  
Towson, Baltimore County

CONTRACT NO. AND TITLE

Interior painting  
Richmond & Newell Halls

DESCRIPTION This project provides for cleaning and proper surface preparation of all interior surfaces and painting of Newell Hall Dormitory, Richmond Hall Dormitory and Newell Dining Hall.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Cassianos Painting Co., Inc. - Baltimore, Md.	\$ 48,000
Thomas Painting Co., Inc. - Baltimore, Md.	\$ 57,418
Forakis Painting & Const. Co., Inc. - Baltimore, Md.	\$ 58,000
Athens General Contractors, Inc. - Baltimore, Md.	\$ 75,000
K & K Painting, Inc. - Baltimore, Md.	\$ 83,789
NLB Painting Co., Inc. - Baltimore, Md.	\$164,000

AWARD

Cassianos Painting Co., Inc.

AMOUNT

\$48,000

FUND SOURCE

36.03.08.10.7360.14-295

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 28-E

UNIVERSITY OF MARYLAND

School of Pharmacy  
Baltimore City

CONTRACT NO. AND TITLE

CF 82-232  
Recording Electrobalance

DESCRIPTION

Procurement of recording electrobalance with accessories

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Cahn Instrument Co. - Cerritos, CA

\$19,833

AWARD

Cahn Instrument Co.

AMOUNT

\$19,833

FUND SOURCE

Item 059, GCL 1981

REMARKS

Twenty-four bids were solicited and ten replies received. Of the ten responses, nine were "no bids". Similar items are manufactured but none comparable to item specified. Cahn Instrument Co. has distributors, but only sells above item direct.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 29-E

UNIVERSITY OF MARYLAND

School of Pharmacy  
Baltimore City

CONTRACT NO. AND TITLE

CF 82-233  
Polygraph System

DESCRIPTION

Procurement of two polygraph systems with all accessories to be used for monitoring of EEG from laboratory animals.

PROCUREMENT METHOD

Sole Source

BIDS OR PROPOSALS

Grass Instrument Co. - Quincy, MA

\$33,349

AWARD

Grass Instrument Co.

AMOUNT

\$33,349

FUND SOURCE

Item 059, GCL 1981

REMARKS

The University of Maryland has peripheral instruments which have been modified for use to be directly compatible and easily interfaced with the Grass polygraph.

Sole source purchase is necessary to insure efficient, trouble-free expansion of research activities by using interchangeable and compatible polygraphs.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 30 -GM (REVISED)

In accordance with Article 78A, Section 3, within one year of acceptance, completion or abandonment of a project, the unexpended balances shall be utilized either to reduce authorizations to finance projects or deposited in the Bond Annuity Fund. Following is a General Construction Loan item that has been completed and the unexpended balance is as shown. The Department of State Planning with the concurrence of Department of General Services recommends that the unexpended funds be transferred to the Capital Improvement Retainage Fund (Account Number 89.99.00) for the purpose of reducing other bond authorizations.

<u>Item</u>	<u>GENERAL CONSTRUCTION LOAN OF 1973</u>	<u>Amount</u>
	<u>Maryland State Police</u>	
122	Acquisition of Land and Preparation of Preliminary Plans and Specifications for construction of the Golden Ring Barrack	\$39,180.41

In accordance with Article 78A, Section 3, within one year after final acceptance, all unused loan authorizations remaining from completed projects shall be applied to either reduce the authorization to finance projects or deposited in the Bond Annuity Fund. The following projects have been completed and the Department of State Planning recommends that the following construction loan authorization be reduced by the amounts indicated.

<u>GENERAL CONSTRUCTION LOAN OF 1975</u>		
	<u>Maryland State Police</u>	
106	Detailed Planning for the Waterloo Barrack	5,516.34
109	Equipment for the Waterloo Barracks	84.64
113	Detailed Planning for the Glen Burnie Barrack	4,003.46

<u>GENERAL CONSTRUCTION LOAN OF 1976</u>		
	<u>Maryland State Police</u>	
099	Construction of the Glen Burnie Barrack	15,751.53
101	Detailed Plans and Specifications for the Randallstown Barrack	33,551.17

<u>GENERAL CONSTRUCTION LOAN OF 1977</u>		
	<u>Maryland State Police</u>	
057	Construction of Security Boulevard Barrack	180.57
		<u>\$59,087.71</u>

Board of Public Works Action - The above referenced Item was:

Approved                       Disapproved                       De erred                       Withdrawn  
 With Discussion                       Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP

DEPARTMENT OF ECONOMIC AND COMMUNITY  
DEVELOPMENT  
MARYLAND HISTORICAL TRUST

Dr. Thomas Poole House  
Poolesville, Montgomery County

REFERENCE

The Maryland Historical Trust (MHT) requests Board of Public Works approval to award a grant of \$45,000.00 from the Fiscal Year 1983 State Capital Grant Fund for Historic Preservation to Historic Medley District, Inc., (HMD) for their purchase of the above-referenced property. In November 1980, HMD made application to the Fiscal Year 1983 State Capital Grant Fund in anticipation of the eventual purchase. The application was evaluated in conformance with the Grant Project Selection Process, and on May 10, 1982 the MHT Board of Trustees earmarked a grant of up to \$45,000.00 to HMD for the project, subject to the availability of funding and Board of Public Works approval.

In December 1981 the current owner of the property was declared in default of a mortgage agreement with the Government Services Savings and Loan Associations (GSSLA), Bethesda, and public foreclosure sale was scheduled for the property on May 19, 1982. HMD entered into negotiations with GSSLA on May 12, 1982, in anticipation of a State Capital Grant, and on May 18, 1982 entered a contract to purchase the property with a settlement deadline of July 15, 1982. The contract was secured by payment of \$17,060.00 in accumulated interest and foreclosure charges incurred by the current owner, which were paid out of HMD funds.

The Dr. Thomas Poole House, constructed c. 1830, is among the most historically and architecturally distinguished buildings in Poolesville, a National Register Historic District. In September 1981, HMD completed a \$6,000.00 feasibility study for the adaptive re-use of the property, funded with their monies and a \$1,700.00 grant from the National Trust for Historic Preservation. After acquisition HMD will stabilize the structure, which is badly deteriorated and has been vacant for three years. After stabilization the property will be sold, subject to the perpetual preservation easement held by the Maryland Historical Trust as a result of the grant award. It is anticipated that the property will be used either as a residence, or as a branch of the Montgomery County Public Library.

(Continued)

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP Cont'd.

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT (Continued)

<u>SPECIAL CONDITIONS</u>	None
<u>OPTIONORS</u>	Martin Inn, Inc.
<u>OWNERSHIP</u>	October, 1976
<u>PROPERTY</u>	.92 Acres, Improved
<u>ASSESSED VALUE</u>	\$47,725.00 - Improvements \$40,075.00 - Land
<u>OPTION DATE</u>	May 18, 1982
<u>OPTION PERIOD</u>	Expires July 15, 1982
<u>PRICE</u>	\$135,000 (\$17,060.00 - Interest and foreclosure fees) (117,940.00 - Land and improvements)
<u>APPRAISED VALUE</u>	\$175,000 (\$95,000.00 - Improvements), Peter Moholt ( 80,000.00 - Land) (6/10/82)
<u>FUND SOURCE</u>	\$45,000.00 - <del>GCL 1982</del> 083, GCL 1982 * \$72,940.00 - Poole House Trust Loan \$17,060.00 - HMD Funds
<u>REMARKS</u>	The Maryland Historical Trust will execute and record a perpetual preservation easement on the interior and exterior of the structures and on the land. The Poole House Trust, which will hold a first mortgage on the property consists of the Keplinger Foundation and seven individuals who are lending the balance of acquisition funds to HMD, to be repaid in two years at 15% simple interest.

*\* See attached*

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



HARRY HUGHES  
GOVERNOR

STATE OF MARYLAND  
DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

301 WEST PRESTON STREET  
BALTIMORE, MARYLAND 21201  
TELEPHONE: 383-3980  
TTY FOR DEAF: BALTO. AREA 383-7555  
D.C. METRO 565-0451

J. MAX MILLSTONE  
SECRETARY

July 21, 1982



Ms. Sandra Koester  
Secretary to the Board of Public Works  
P. O. Box 429  
Annapolis, Maryland 21404

Dear Ms. Koester:

This is to advise you of the following changes to Department of General Services' Agenda items previously approved by the Board of Public Works.

April 15, 1982 82/5  
Item 30-RP  
Page 30

From: \$187,986.00 - Item 258, ORLL 1969

To: \$187,191.18 - Item 258, ORLL 1969

Reason: To adjust real property acquisition price due to results of subsequent survey.

June 30, 1982 82/9  
Item 2-C  
Page 3

From: \$97,541.60 - Federal  
05-30.01.02.002.005.01

To: \$97,541.60 - Federal  
05-30.01.02.002.005.02

Reason: Clerical error.

June 30, 1982 82/9  
Item 31-RP  
Pages 33 & 34

From: \$45,000.00 - GCL 1982

To: \$45,000.00 - Item 083, GCL 1982

Reason: Fund source identification incomplete.

Very truly yours,

J. Max Millstone  
Secretary

JMM:rlm

cc: The Honorable Harry Hughes  
The Honorable Louis Goldstein  
The Honorable William James  
Mr. James Rowland

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

St. Mary's City Commission  
St. Mary's County  
File # 68-37A

REFERENCE Approval is requested for permission to accept an option contract to purchase the following property, for use of the St. Mary's City Commission with title transfer documents subject to the approval by the State Law Department.

SPECIAL CONDITIONS Grantor has the right to lease back the improvements and 9 ± acres at the annual rent of \$802.28.

Settlement to take place within ninety (90) days of Board of Public Works approval.

OPTIONORS

J. Spence Howard, Jr.  
Thomas B. Howard

OWNERSHIP

Since 1971

PROPERTY

28.8081 Acres - Improved

ASSESSED VALUE

\$4,330 - Land \$1,700 - Improvements = \$6,030

OPTION DATE

May 19, 1982

OPTION PERIOD

Three Months

PRICE

\$139,265.45 - \$4,500 per acre and \$9,629 Improvements

APPRAISED VALUE

\$149,200 - Based on 31 acres @ \$4,500 per acre and  
\$9,629 Improvements - Melville H. Peters 3/4/81  
\$117,800 - Based on 31 acres @ \$3,800 per acre and \$2,000  
Improvements - Adelbert W. Lee & Son - 2/27/81

FUND SOURCE

Item 260 ORLL 1969

REMARKS

The Department of Economic and Community Development recommends acquisition of this property.

There will be no relocation or moving costs associated with this acquisition.

Listed below is a comparable sale:

F. Jurovaty, 76 ± acres @ \$3,660 per acre - 11/79

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 33-RP

DEPARTMENT OF NATURAL RESOURCES

Patapsco River State Park  
Baltimore County, Maryland  
File # 39/07

REFERENCE Reference is made to this Department's Agenda of March 18, 1981, Item P-2 wherein Board of Public Works approved an option contract to purchase the property of Helen Frey, for use of Patapsco River State Park.

As a result of a study by the Bureau of Relocation Assistance, it has been determined the owner is entitled to \$4,176.00 for replacement rental payment and moving costs.

<u>AMOUNT</u>	\$4,176.00		
<u>FUND SOURCE</u>	\$1,702.50	Item 232	ORLL 1969
	\$ 913.37	Item 250	ORLL 1969
	\$1,560.13	Item 271	ORLL 1969
<u>REMARKS</u>	Board of Public Works approval is requested to pay this claim.		

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34-RP

DEPARTMENT OF NATURAL RESOURCES

St. Mary's River State Park  
St. Mary's County

REFERENCE Approval is requested for permission to enter into condemnation proceedings to acquire the following property in St. Mary's County, Maryland for the use of St. Mary's River State Park.

<u>OWNER</u>	Unknown - Vacant
<u>PROPERTY</u>	40.6003 Acres
<u>APPRAISED VALUE</u>	\$40,600.30 (1,000 per acre) R. Betters 6/14/82
<u>FUND SOURCE</u>	Item 218, ORLL 1969
<u>REMARKS</u>	The subject tract lies between property owned by the State of Maryland and property owned by Claude A. Johnson and Agnes W. Johnson; the Johnson property not being described by Metes and Bounds in a title search going back to 1836. A survey by J.D. Elmer and Associates on August 30, 1971 showing the parcel of 40.6003 acres is not authenticated as to accuracy. All adjoining owners who may have claims to the vacant area will be joined as defendants. The Department of Natural Resources and the Department of General Services Assistant Attorney General recommend condemnation.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 35-RP

DEPARTMENT OF NATURAL RESOURCES

St. Mary's River State Park  
St. Mary's County

REFERENCE Approval is requested for permission to enter into condemnation proceedings to acquire the following property in St. Mary's County, Maryland for the use of St. Mary's River State Park.

<u>OWNER</u>	Unknown - Vacant
<u>PROPERTY</u>	1.8775 ± Acres
<u>APPRAISED VALUE</u>	\$938.00 (\$500 per acre) R. Betters 6/14/82
<u>FUND SOURCE</u>	Item 218, ORLL 1969
<u>REMARKS</u>	The vacancy appears to have occurred when transfers of the Hall Properties, Inc. in 1968 and Fairmay, Inc. Robert and Shirley H. Kaine, Edward J. Cook and Maxine W. Cook property in 1971 were made to the State of Maryland and as a result of a survey done in 1975 on the land belonging to Mary Madeline Adams and George M. Adams and bounding the vacancy. All adjoining owners, who may have claims to the vacant area will be joined as defendants. The Department of Natural Resources and the Department of General Services Assistant Attorney General recommend condemnation.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 36-RP

DEPARTMENT OF NATURAL RESOURCES

Jane's Island State Park  
Somerset County File # 27/14 & 27/15

REFERENCE

Reference is made to this Department's agenda of May 15, 1974, Item P-12 and July 3, 1974, Item P-10 wherein approval was granted to enter into condemnation proceedings to acquire the Lorraine Ward property, Somerset County, Maryland.

Property was transferred in 1979 to Mrs. Lorraine Ward's children. Subsequent negotiations resulted in obtaining an option contract for the purchase of this property.

Approval is requested for permission to accept this option contract, with title transfer documents subject to approval by the State Law Department.

SPECIAL CONDITIONS

None

OPTIONORS

Thomas E. Ward, Polly Anna McVicker

OWNERSHIP

Since 1979

PROPERTY

33.64 Acres unimproved

ASSESSED VALUE

\$3,320 - 1980

OPTION DATE

June 30, 1982

OPTION PERIOD

Six (6) Months

PRICE

\$121,104.00 - \$3,600 per acre

APPRAISED VALUE

\$145,160 - \$4,238 per acre - 34.25 acres

Williamson - 11/80

\$ 63,950 - \$1,900 per acre - 33.64 acres

Sergeant - 11/80

FUND SOURCE

\$81,654 - Item 247 ORLL 1969

\$39,450 - Item 125 ORLL 1969

REMARKS

1. The Department of Natural Resources recommends the purchase of this property.
2. There will be no relocation or moving costs associated with this acquisition.
3. There have been no recent purchases in this project.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 37-RP

DEPARTMENT OF NATURAL RESOURCES

Warrior Mt. W.M.A.  
Allegany County, File 65-16

REFERENCE

Reference is made to this Department's Agenda of July 14, 1981, Item P-12 wherein the Board of Public Works approved an option contract to purchase the property of Thomas B. Yewell, for use of Warrior Mountain W.M.A., Allegany County, Maryland. As a result of a study by the Bureau of Relocation Assistance, it has been determined the owner is entitled to Five Hundred Dollars (\$500) for moving costs.

AMOUNT

\$500.00

FUND SOURCE

Item 278, ORLL 1969

REMARKS

Board of Public Works approval is requested for payment of this claim.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 38-RP

DEPARTMENT OF PERSONNEL

Board of Commissioners of State Accident Fund  
Baltimore County  
File # 1980

REFERENCE

Approval is requested for permission to enter into condemnation proceedings to acquire the following property, for use of the Board of Commissioners of State Accident Fund, with title transfer documents subject to the approval by the State Law Department.

OWNERS

Loch Raven Development Corporation  
Vernon Kalkman, President  
Sidney M. Friedberg, Vice President  
Joel F. Smith, Treasurer  
Emanuel Gorfine, Secretary

OWNERSHIP

Since 1968

PROPERTY

8722 Loch Raven Boulevard - Corp. Leasehold Interest

ASSESSED VALUE

\$184,300 - 1981

PRICE

\$633,000 - Leasehold Interest

APPRAISED VALUE

\$367,500 - Frederick - 5/81  
\$442,100 - Duke - 9/81  
\$633,000 - Nicodemus - 5/81

FUND SOURCE

26.07.00.041.09

REMARKS

Negotiations have been on-going since 1981 with written offers made by the State.

The most recent offer made February 1982 in the amount of \$633,000 was rejected.

There will be no relocation or moving costs associated with this acquisition.

There have been no comparable purchases in this area.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 39-RP

DEPARTMENT OF AGRICULTURE Maryland Agricultural Land Preservation Foundation  
Howard County - File # 1939

REFERENCE Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property located in Howard County, Maryland.

SPECIAL CONDITIONS Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use. No commercial signs or billboards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum payment at time of settlement.

OPTIONOR Henry L. Wessel, Jr.  
PROPERTY Agricultural Easement on 115 acres, improved  
ASSESSED VALUE \$58,080 - Land, \$53,790 - Improvements  
OPTION DATE June 15, 1982  
OPTION PERIOD Six (6) Months  
PRICE \$131,670.00  
APPRAISED VALUE \$131,670 - Owner's offer to sell  
\$141,700 - C. Howard Bockover - 8/20/81  
\$143,550 - Elmer J. Schwartzman - 9/1/81  
FUND SOURCE 07-31.01.13.044-077

REMARKS 1. The Maryland Agricultural Land Preservation Foundation recommended approval of this agreement at their meeting of January 12, 1982.  
2. The Department of Agriculture recommends acceptance of this option contract.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 40-RP

DEPARTMENT OF AGRICULTURE Maryland Agricultural Land Preservation Foundation  
Carroll County - File # 1906

REFERENCE Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property located in Carroll County, Maryland.

SPECIAL CONDITIONS Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use. No commercial signs or billboards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum payment at time of settlement.

OPTIONORS Herbert H. and Betty Lou Lamon, Hampstead Bank of Carroll County

PROPERTY Agricultural Easement on 76.32 acres, improved

ASSESSED VALUE \$13,140 - Land, \$23,305 - Improvements

OPTION DATE June 15, 1982

OPTION PERIOD Six (6) Months

PRICE \$53,730.00

APPRAISED VALUE \$53,730 - Owner's offer to sell

\$60,548 - Bernard F. Seamon - 9/5/81

\$60,264 - Loring B. Yingling - 8/21/81

FUND SOURCE 07-31.01.13.044-077

- REMARKS
1. The Maryland Agricultural Land Preservation Foundation recommended approval of this agreement at their meeting of April 27, 1982.
  2. The Department of Agriculture recommends acceptance of this option contract.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 41-RP

DEPARTMENT OF AGRICULTURE Maryland Agricultural Land Preservation Foundation  
Frederick County - File # 2069

REFERENCE Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property located in Frederick County, Maryland.

SPECIAL CONDITIONS Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use. No commercial signs or billboards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum payment at time of settlement.

OPTIONORS Terry D. and Teresa H. Fawley and the Federal Land Bank of Baltimore

PROPERTY Agricultural Easement on 150.83 acres, improved

ASSESSED VALUE \$35,262 - Land, \$40,927 - Improvements

OPTION DATE April 26, 1982

OPTION PERIOD Six (6) Months

PRICE \$113,100.00

APPRAISED VALUE \$135,747 - Owner's offer to sell

\$113,100 - J. Hunter Pugh - 10/9/81

\$180,996 - Thomas M. Poss - 10/5/81

FUND SOURCE 07-31.01.13.044-077

- REMARKS
1. The Maryland Agricultural Land Preservation Foundation recommended approval of this agreement at their meeting of February 23, 1982.
  2. The Department of Agriculture recommends acceptance of this option contract.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 42-RP

DEPARTMENT OF AGRICULTURE Maryland Agricultural Land Preservation Foundation  
Carroll County - File # 2047

REFERENCE Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property located in Carroll County, Maryland.

SPECIAL CONDITIONS Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use. No commercial signs or billboards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Payment of \$67,133.00 on April 1, 1983 with two (2) annual installments of \$35,000.00 beginning April 1, 1984.

OPTIONOR Ms. Frances M. Lowman  
PROPERTY Agricultural Easement on 153.88 acres, improved  
ASSESSED VALUE \$23,130 - Land, \$20,890 - Improvements  
OPTION DATE June 15, 1982  
OPTION PERIOD Six (6) Months  
PRICE \$137,133.00  
APPRAISED VALUE \$137,133 - Owner's offer to sell  
\$152,900 - Ross B. Diffenderffer, Jr. - 11/13/81  
\$128,985 - Bernard F. Semon - 11/23/81  
FUND SOURCE 07-31.01.13.044-077

REMARKS 1. The Maryland Agricultural Land Preservation Foundation recommended approval of this agreement at their meeting of April 27, 1982.  
2. The Department of Agriculture recommends acceptance of this option contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 43-RP

DEPARTMENT OF NATURAL RESOURCES

Patapsco State Park  
Baltimore County  
File #39/09

REFERENCE Approval is requested for permission to accept an option contract to purchase the following property, for use of the Patapsco State Park, with title transfer documents subject to the approval of the State Law Department.

SPECIAL CONDITIONS Settlement to occur on or before July 15, 1982  
OPTIONORS Alfred Selman Garrison and Nancy Payne Garrison  
OWNERSHIP Since 1950  
PROPERTY 31.52 + acres, improved  
ASSESSED VALUE \$102,360 (Land Improvements)  
OPTION DATE June 30, 1982  
OPTION PERIOD 15 Days  
PRICE \$401,350  
APPRAISED VALUE \$401,350 - (\$6,000 P/A + \$212,230 for imps.)  
Bockover 8/5/81  
\$423,000 - (\$7,000 P/A + \$209,860 for imps.) Owens 8/4/81  
Item 271, ORLL 1969

FUND SOURCE

REMARKS

Mr. & Mrs. Pittroff propose to lease from the State with an option to purchase the home and garage along with approximately five (5) acres of land for a period of three (3) years at a rental of \$600.00 per month in the first year with an escalation clause at ten percent (10%) per year in the succeeding two (2) years of the initial lease term and with an option to renew the lease for an additional three (3) years at an adjusted rental rate. The Pittroffs will assume all responsibility for the maintenance and protection of the additional 25.6 acres of the Garrison property with improvements should the State desire it.  
In addition, within the said three (3) year period the Pitroffs may exercise an option to purchase the home and approximately five (5) acres of land for a total purchase price of \$175,000.00, or at an agreed fair market appraised value.  
The Department of Natural Resources recommends the acquisition of this property. The Bureau of Relocation Assistance advises that relocation and moving costs are estimated to be \$5,700 total.

Board of Public Works Action - The above referenced Item was:

Approved *	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

\* 82/9  
\* By a vote of 2-1; Comptroller Goldstein voted against.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 44-RP

MILITARY DEPARTMENT

Frederick Armory  
Frederick County, File # 1579

REFERENCE Reference is made to this Department's Agenda of December 2, 1981, Item 32-RP, wherein the Board of Public Works approved the following property in Frederick County, Maryland, for use of the Military Department (Frederick Armory) for condemnation proceeding.

Subsequently, an option contract has been obtained and the Special Attorney handling this matter has recommended accepting the option contract in lieu of condemnation proceedings.

Board of Public Works approval is requested for permission to accept this option contract with title transfer documents subject to the approval of the State Law Department.

SPECIAL CONDITIONS

Grantee shall convey to Grantor a right of way for access to Grantor's remaining property for agricultural purposes only and to prevent land looking of such property.

Grantee shall allow the Grantor the right to harvest any crops upon maturation that are planted in the ground at time of settlement.

Paul E. and Mildred V. Romsburg

Since 1965

2.713 Acres + (Partial Take) Unimproved

\$11,460

OPTIONORS

OWNERSHIP

PROPERTY

ASSESSED VALUE

OPTION DATE

OPTION PERIOD

PRICE

APPRAISED VALUE

June 30, 1982

Six (6) Months

\$25,000

\$25,500 - (9,400 P/A) - Wm. Bowen - 8/11/81

\$16,300 - (6,000 P/A) - Richard Bowens - 10/19/81

\$ 8,200 - (3,000 P/A) - Kurt Weiser - 8/11/81

Item 011, GCL 1981

FUND SOURCE

REMARKS

1. The Military Department recommends this acquisition to expand the septic sewage system at the Frederick Armory.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 45-L

DEPARTMENT OF GENERAL SERVICES Baltimore City  
Baltimore Public Buildings and Grounds

LESSOR/OWNER Jackson Enterprises  
1123 North Eutaw Street  
Baltimore, Maryland  
General Partners: Robert L. Jackson, II  
George O. Jackson

PROPERTY LOCATION Northeast Corner of Eutaw Street and Hoffman Street

SPACE TYPE 36 Parking Spaces LEASE TYPE Renewal

DURATION Month to Month EFFECTIVE May 16, 1982

ANNUAL RENT \$17,280.00 COST PER SPACE \$40.00

PREVIOUS COST PER SPACE \$40.00

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

REMARKS

1. Lease to be executed by the Secretary, Department of General Services.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of providing employee parking.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 46-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Lois Green

PROPERTY LOCATION 129 Westminster Road  
Reisterstown, Maryland

SPACE TYPE 1 1/2 Story LEASE TYPE Renewal  
Frame Dwelling

DURATION Month to Month EFFECTIVE May 1, 1982

MONTHLY RENT \$200.00 PREVIOUS MONTHLY RENT \$175.00

PERCENTAGE OF APPRAISED VALUE 16%

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 47-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Edward J. Schafer  
8337 Pulaski Highway  
Baltimore, Maryland

PROPERTY LOCATION Southside of Schafer Road Between  
B & O Railroad and Todd Lane  
Rosedale, Maryland

SPACE TYPE 2.5 Acres Land      LEASE TYPE Renewal  
DURATION One (1) Year      EFFECTIVE March 1, 1982  
ANNUAL RENT \$100.00      RATE PER ACRE \$40.00  
PREVIOUS ANNUAL RENT \$50.00  
MAINTENANCE Lessee  
REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of farming.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 48-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Montgomery County

LESSEE Gaithersburg Hauling Services, Inc.  
Mr. Harold J. Lutz, President

PROPERTY LOCATION 4 Frederick Avenue  
Gaithersburg, Maryland

SPACE TYPE 2 Story Frame Dwelling      LEASE TYPE Renewal

DURATION Month to Month      EFFECTIVE May 1, 1982

MONTHLY RENT \$300.00      PERCENTAGE OF APPRAISED VALUE 48%

PREVIOUS MONTHLY RENT \$250.00

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of an office.
4. The percentage of appraised value is extremely high due to the fact that this property was purchased in 1930 and has not been appraised since then.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 49-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Anne Arundel County

LESSEE Frank Sersevic

PROPERTY LOCATION 77 Brooks Road  
Arnold, Maryland

SPACE TYPE 1 1/2 Story LEASE TYPE New  
Frame Dwelling

DURATION Month to Month EFFECTIVE April 1, 1982

MONTHLY RENT \$350.00 PERCENTAGE OF APPRAISED VALUE 13%

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 50-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Montgomery County

LESSEE C. A. Anzoategui

PROPERTY LOCATION 11400 Falls Road  
Rockville, Maryland

SPACE TYPE 2 Story Brick LEASE TYPE New  
and Frame Dwelling

DURATION Month to Month EFFECTIVE July 1, 1982

MONTHLY RENT \$350.00 PERCENTAGE OF APPRAISED VALUE 11%

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 51-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Montgomery County

LESSEE City of Gaithersburg  
Sanford W. Daily, City Manager

PROPERTY LOCATION 5 South Frederick Avenue  
Gaithersburg, Maryland

SPACE TYPE 1 Story Block LEASE TYPE Renewal  
Garage

DURATION Month to Month EFFECTIVE July 1, 1982

MONTHLY RENT \$150.00 PERCENTAGE OF APPRAISED VALUE 18%

PREVIOUS MONTHLY RENT \$100.00

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a Department of Public Works Garage.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 52-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Robert L. Bandel  
Betty A. Bandel

PROPERTY LOCATION 717 Westover Road  
Sudbrook Park, Maryland

<u>SPACE TYPE</u>	1 1/2 Story Frame Dwelling	<u>LEASE TYPE</u>	Renewal
<u>DURATION</u>	Month to Month	<u>EFFECTIVE</u>	March 1, 1982
<u>MONTHLY RENT</u>	\$150.00	<u>PERCENTAGE OF APPRAISED VALUE</u>	15%
<u>PREVIOUS MONTHLY RENT</u>	\$125.00		
<u>UTILITIES RESPONSIBILITY</u>	Lessee		
<u>REPAIRS &amp; MAINTENANCE</u>	Lessee		

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 54-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Wayne D. Harding  
Mary J. Harding

PROPERTY LOCATION 709 Westover Road  
Sudbrook Park, Maryland

SPACE TYPE 1 1/2 Story LEASE TYPE Renewal  
Frame Dwelling

DURATION Month to Month EFFECTIVE May 1, 1982

MONTHLY RENT \$150.00 PERCENTAGE OF APPRAISED VALUE 16%

PREVIOUS MONTHLY RENT \$130.00

UTILITIES RESPONSIBILITY Lessee

REPAIRS & MAINTENANCE Lessee

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 55-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Frederick Tepper

PROPERTY LOCATION 2nd Floor Apartment  
Cedar and Hood Avenues  
Sudbrook Park, Maryland

<u>SPACE TYPE</u>	2 1/2 Story	<u>LEASE TYPE</u>	New
	Frame Dwelling		
<u>DURATION</u>	Month to Month	<u>EFFECTIVE</u>	April 1, 1982
<u>MONTHLY RENT</u>	\$170.00	<u>PERCENTAGE OF APPRAISED VALUE</u>	3%
<u>UTILITIES RESPONSIBILITY</u>	Lessee		
<u>REPAIRS &amp; MAINTENANCE</u>	Lessee		
<u>SPECIAL CONDITIONS</u>	1. Total Rental for 1st and 2nd floor apartments percentage of appraised value is 7%.		

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 56-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Baltimore County A Body Corporate and Politic of the State of  
Maryland

PROPERTY LOCATION Southwest Quadrant of Providence Road and the Baltimore  
Beltway (I-695) Near Campus Hill  
Baltimore County, Maryland

SPACE TYPE 3.789 + Acres      LEASE TYPE New  
DURATION One (1) Year      EFFECTIVE April 1, 1982  
ANNUAL RENT \$1.00  
MAINTENANCE Lessee  
SPECIAL CONDITIONS 1. The permitted use is unconditionally subject and

subordinate to the right of the State Highway Administration to use the land for highway or other transportation purposes and must be returned to the State Highway Administration upon demand.

REMARKS

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a recreation area (Baseball Field).

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 57-L

DEPARTMENT OF TRANSPORTATION

State Highway Administration  
Baltimore County

LESSEE Barry D. Gelsinger  
Cynthia A. Gelsinger

PROPERTY LOCATION 131 Westminster Road  
Reisterstown, Maryland

<u>SPACE TYPE</u>	1 1/2 Story	<u>LEASE TYPE</u>	Renewal
	Frame Dwelling		
<u>DURATION</u>	Month to Month	<u>EFFECTIVE</u>	May 1, 1982
<u>MONTHLY RENT</u>	\$200.00	<u>PERCENTAGE OF APPRAISED VALUE</u>	13%
<u>PREVIOUS MONTHLY RENT</u>	\$175.00		
<u>UTILITIES RESPONSIBILITY</u>	Lessee		
<u>REPAIRS &amp; MAINTENANCE</u>	Lessee		
<u>REMARKS</u>			

1. Lease executed by the State Highway Administrator.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of a residence.

---

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 60-L

JUDICIARY OF MARYLAND  
District Court

Dorchester County

LESSOR/OWNER The County Commissioners of Dorchester County  
County Office Building  
Cambridge, Maryland

PROPERTY LOCATION State Police Building  
Court Lane  
Cambridge, Maryland

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	126
<u>DURATION</u>	Year to Year	<u>EFFECTIVE</u>	June 1, 1982		
<u>ANNUAL RENT</u>	\$480.00	<u>SQUARE FOOT RATE</u>	\$3.81		
		<u>PREVIOUS SQUARE FOOT RATE</u>	\$3.81		

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

REMARKS

1. Lease executed by the Chief Judge of the District Court of Maryland.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of Court Commissioner's Office.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 61-L

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT Baltimore City  
Maryland Industrial Development Financing Authority

LESSOR/OWNER Department of Transportation  
Maryland Port Administration  
The World Trade Center  
Baltimore, Maryland

PROPERTY LOCATION The World Trade Center  
22nd Floor  
Baltimore, Maryland

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	2,239
<u>DURATION</u>	Five (5) Years	<u>EFFECTIVE</u>	August 1, 1982		
<u>ANNUAL RENT</u>	\$37,668.96	<u>SQUARE FOOT RATE</u>	\$16.82		
		<u>PREVIOUS SQUARE FOOT RATE</u>	\$11.00		

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE Special

SPECIAL CONDITIONS 1. Escalation clause for Real Estate Taxes and operating expenses.

REMARKS

1. Lease to be executed by the Secretary, Department of Economic and Community Development.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of offices.

---

Board of Public Works Action - The above referenced Item was:

Approved
                    
  Disapproved
                    
  Deferred
                    
  Withdrawn  
                    
  With Discussion
                    
  Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 62-L

JUDICIARY OF MARYLAND  
District Court

Prince George's County

LESSOR/OWNER Prince George's County Government  
County Administration Building  
Upper Marlboro, Maryland 20870

PROPERTY LOCATION County Service Building  
Hyattsville, Maryland

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	6,398
<u>DURATION</u>	Five (5) Years	<u>EFFECTIVE</u>	July 1, 1982		
<u>ANNUAL RENT</u>	\$44,338.14	<u>SQUARE FOOT RATE</u>	\$6.93		
		<u>PREVIOUS SQUARE FOOT RATE</u>	\$5.00		

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

- SPECIAL CONDITIONS
1. Escalation/de-escalation for utilities, janitorial expenses, and maintenance expenses.
  2. Option to renew for two (2) additional terms of five (5) years each.

REMARKS

1. Lease executed by the Chief Judge of the District Court.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of court related facilities.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 63-L

OFFICE OF THE PUBLIC DEFENDER Ellicott City

LESSOR/OWNER Bernard F. Goldberg  
3691 Park Avenue  
Ellicott City, Maryland

PROPERTY LOCATION 3691 Park Avenue  
Ellicott City, Maryland

SPACE TYPE Offices      LEASE TYPE Option      SQUARE FEET 1,377  
Renewal

DURATION One (1) Year      EFFECTIVE October 1, 1982

ANNUAL RENT \$7,728.00      SQUARE FOOT RATE \$5.61

PREVIOUS SQUARE FOOT RATE \$5.61

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

- SPECIAL CONDITIONS
1. Option to renew for two (2) additional terms of one (1) year.
  2. Escalation/de-escalation for taxes, utilities, and custodial wages.
  3. During renewal terms, Lessee may terminate the agreement upon sixty (60) days written notice in the event the State constructs or purchases a facility to house this agency.

REMARKS

1. Lease executed by the Public Defender.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of offices.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

SUB-LEASE

ITEM 64-L

DEPARTMENT OF EDUCATION Baltimore County

SUB-LESSEE Plumbers and Gasfitters Joint Journeyman  
and Apprentice Training Fund

OWNER Department of Health and Mental Hygiene  
Juvenile Services Administration

PROPERTY LOCATION 5200 Westland Boulevard  
Baltimore, Maryland 21227

SPACE TYPE Office LEASE TYPE New SQUARE FEET 1,080

DURATION Five (5) Years EFFECTIVE April 1, 1982

ANNUAL RENT \$6,480.00 SQUARE FOOT RATE \$6.00

UTILITIES RESPONSIBILITY Sub-Lessor

CUSTODIAL RESPONSIBILITY Sub-Lessee

- SPECIAL CONDITIONS
1. Either party may terminate upon sixty (60) days written notice.
  2. Escalation/de-escalation for operating and maintenance expenses.

REMARKS

1. Lease executed by the State Superintendent, Department of Education.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of offices.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 65-L

MARYLAND VETERAN'S COMMISSION

Harford County

LESSOR/OWNER Harford County Government  
45 South Main Street  
Bel Air, Maryland 21014

PROPERTY LOCATION Equitable Building  
Main Street  
Bel Air, Maryland 21014

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	384
<u>DURATION</u>	Month to Month	<u>EFFECTIVE</u>	February 1, 1983		
<u>MONTHLY RENT</u>	\$264.00	<u>SQUARE FOOT RATE</u>	\$8.25		
		<u>PREVIOUS SQUARE FOOT RATE</u>	\$8.25		

UTILITIES RESPONSIBILITY Lessor

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General

SPECIAL CONDITIONS 1. Escalation/de-escalation for operating expenses.

REMARKS

1. Lease executed by the Executive Director, Maryland Veteran's Commission.
2. Lease to be certified as approved by the Board of Public Works by Director, Division of Real Estate, Department of General Services.
3. This acquisition to be used for the purpose of office/client contact.
4. This is a hold over lease agreement to provide continuous service for the Agency until it moves into the Multi-Service Center in Bel Air, Maryland.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

LEASE

ITEM 65-A-L

MILITARY DEPARTMENT

Approval is requested for a lease agreement between the State and Saint Mary's County for the leasing of the Leonardtown Armory for a term of 25 years at an annual rental of \$1.00 commencing on July 1, 1982. The County shall be responsible for all repairs, maintenance, insurance, and the supplying of services and utilities.

The 27 year old building has 23,230 square feet of space, is excess to the needs of the Military Department and was processed through the State Clearinghouse in May, 1981. The State Clearinghouse recommended that the Armory be sold to the County and the proceeds of the sale be placed in the Bond Annuity Fund.

The County Commissioners of Saint Mary's County expressed the only interest in acquiring the property. The property has been appraised at \$260,000.

In order to assure continued occupancy for local governmental programs, the Department of General Services recommends approval of this lease until the final disposition of the facility is determined.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

82/9

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Baltimore County

Essex Community College  
Baltimore County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-05-69-147, Administration Alterations

DESCRIPTION

Board of Public Works approval of an allocation of State funds to Essex Community College in the amount of \$150,000 is requested to assist in the costs to construct the Administration Alterations. This project will provide the additional administration space needed on the campus by the alteration of 24,500 gross square feet of space in two buildings: The Instruction/Administration Building and the Science/Allied Health Building. The total estimated cost of construction is \$300,000.

AMOUNT

\$300,000

FUND SOURCE

\$150,000 (50%) - Local Share  
150,000 (50%) - State Share - General  
Public Junior or Community College  
Construction Loan of 1969

REMARKS

The Department of State Planning has approved this request.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 67-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Washington County

Hagerstown Junior College  
Hagerstown, Washington County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-02-71-149, Alterations to Science  
Lecture Hall

DESCRIPTION

Contract award recommendation to furnish chairs (72)  
for the Science Lecture Alteration project.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Long's Business Equipment, Inc. - Hagerstown, Md.	\$ 2,911.68 *
Baltimore Stationery - Baltimore, Md.	3,058.56
Office Suppliers, Inc. - Hagerstown, Md.	16,285.68

\* - The chair bid by Long did not meet specifications.

AWARD

Baltimore Stationery

AMOUNT

\$3,058.56

FUND SOURCE

\$1,152.46 (37.68%) - Local Share  
1,906.10 (62.32%) - State Share -  
General Public Junior or Community  
College Construction Loan of 1971.  
This percentage is based on the State  
Department of Education's formula for  
support of schools in Washington  
County as per Section 128A(c)(6) in  
Article 77 of the Annotated Code of  
Md. (1969 Replacement Volume & 1973  
Supplement).

(Continued)

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 67-CGL Cont'd.

REMARKS

The Board of Public Works at its meeting of November 10, 1981 approved an allocation of \$28,564 for Design and Construction of this project from the General Public Junior or Community College Construction Loan of 1971. There are no Federal funds involved. The contract will be awarded by Hagerstown Junior College and signed by local authorities.

State Use Industries was invited to bid, but no bid was received.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion			<u>Without Discussion</u>

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 68-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Montgomery County

Montgomery Community College  
Takoma Park, Montgomery County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-01-69-02, Site Acquisition for Takoma  
Park Campus

DESCRIPTION

The Board of Public Works approved an allocation of \$325,000 from the General Public Junior or Community College Construction Loan of 1969 to Montgomery Community College as State assistance in the acquisition of approximately 7.9 acres in Takoma Park for expansion and redevelopment of the Takoma Park Campus. The Board also approved State participation in the purchase and settlement costs totaling \$521,858.06, the State's share of which is \$260,929.03. A summary of the approved allocation and purchases for this project is as follows:

	<u>State</u> <u>Allocation</u>	<u>Purchase</u> <u>Price</u>	<u>State Share</u> *	<u>BPW</u> <u>Meeting</u>
Site Acquisition	\$325,000			5/1/70
Martin Property		\$24,500	\$12,438.82	11/5/70
Liddit Property		27,000	13,728.44	3/2/71
Kelley Property		27,950	14,203.35	11/29/71
Bison Property		38,000	19,267.19	11/29/71
Suplee Property		36,400	19,353.19	11/29/71
Jordon Property		26,750	13,561.84	2/3/72
United Church Property		117,500	60,630.04	2/3/72
Foley Property		40,000	20,898.91	9/24/73
Ballard Property		37,500	19,722.90	9/3/75
Trimmer Property		64,500	32,748.93	1/24/79
Boyer Property		68,000	34,375.42	4/25/79
Totals	<u>\$325,000</u>	<u>\$508,100</u>	<u>\$260,929.03</u>	

\* - Adjusted State Share includes 50% of settlement expenses as approved in each Board of Public Works agenda item.

(Continued)

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 68-CGL - Cont'd.

Montgomery Community College advises that all of the available County funds appropriated for this project have been expended. Accordingly, approval is requested to cancel the unused portion of \$64,070.97 and return it to the General Public Junior or Community College Construction Loan of 1969.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 69-CGL

DEPARTMENT OF NATURAL RESOURCES

Energy Administration

NAME OF GRANTEE/BORROWER  
COMMUNITY COLLEGES OF BALTIMORE

2901 Liberty Heights Avenue  
Baltimore, Md

AUTHORITY

Institutional Conservation Program  
Procedures, adopted by BPW 7/9/81

PROJECT NO. AND TITLE

EA-052-801-032  
Design of Energy Conservation Measures

DESCRIPTION

All phases of A/E services for improvements to  
temperature control system and replacement of  
absorption chiller with a centrifugal chiller.

PROCUREMENT METHOD

Sole Source

AWARD

Probst-Mason, Inc.  
Baltimore, Md

AMOUNT

\$26,900

FUND SOURCE

\$9,953.00 - DEFG-43-81R-320194  
\$8,473.50 - Item 484, CA 1981  
\$8,473.50 - Community College of  
Baltimore Operating Budget

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 70-CGL

DEPARTMENT OF ECONOMIC AND  
COMMUNITY DEVELOPMENT  
MARYLAND HISTORICAL TRUST

Camp Fairlee Manor  
Fairlee, Kent County

AUTHORITY

State Capital Grant Fund  
for Historic Preservation

PROJECT NO. AND TITLE

HT-000-801-702  
Restoration of Manor House

DESCRIPTION

Base Bid - Repair of masonry and stucco, repointing of main house and  
hyphens, partial reconstruction of log wings, provision of  
ramps and barrier free access, painting, insulation, mechanical  
and electrical improvements throughout.  
Alternate #1 - Reconstruction of center stair hall partition.  
Alternate #2 - Restore and refinish main reception office, including  
replacement of existing boiler.  
Alternate #3 - Restore and refinish library.  
Alternate #4 - Rehabilitation of caretaker's rooms.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt.#1</u> <u>(Add)</u>	<u>Alt.#2</u> <u>(Add)</u>
Gannon & Son, Inc. - Centreville, Md	\$ 99,258	\$3,340	\$ 9,962
Harper & Sons, Inc. - Queen Anne, Md	137,800	3,765	13,720
Roberts Construction Co. - Frederica, Del	153,555	3,214	10,791

	<u>Alt.#3</u> <u>(Add)</u>	<u>Alt.#4</u> <u>(Add)</u>	<u>Base Bid Plus</u> <u>Alts.1,2,3 &amp;4</u>
Gannon & Son, Inc.	\$1,860	\$6,979	\$121,399
Harper & Sons, Inc.	2,040	6,128	163,453
Roberts Construction Co.	1,472	10,397	179,429

AWARD

Gannon & Son, Inc.

AMOUNT

\$121,399 - Base Bid Plus Alternates  
1,2,3 and 4

FUND SOURCE

Item 546, CA 1981

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 70-CGL Cont°d

REMARKS

The Maryland Historical Trust will execute and record a perpetual preservation easement on the interior and exterior of the Manor House, on the 21 acres immediately surrounding the Manor House including the shoreline to Fairlee Creek, and a term easement on the remaining 236 acres.

In addition, Board of Public Works approval is requested by the Maryland Historical Trust to permit the Easter Seal Society of Del-Mar, Inc. to extend their existing contract with Edmunds and Hyde, Inc., Architects, Baltimore, Maryland, in the amount of \$3,500, for bidding and construction administration phases for the aforementioned project.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 71-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Baltimore County

Catonsville Community College  
Catonsville, Baltimore County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-04-64/67/68/69-152, Construction of a  
Site Development Project

DESCRIPTION

Contract award recommendation for construction of a  
Site Development project which includes installation of  
storm drains, underground conduits for electrical systems, replacement of  
obsolete septic system, grading and paving of walkways and seating areas,  
installation of security lighting, replacement of 2 stairways, &  
associated planting and seeding or sodding.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

H.A. Harris Co.	- Towson, Md.	\$209,500.00
Bituminous Construction, Inc.	- Baltimore, Md.	222,049.10
Gray & Son, Inc.	- Baltimore, Md.	239,400.00
Crest Contracting Co., Inc.	- Sparrows Point, Md.	309,998.00

AWARD

H.A. Harris Co.

AMOUNT

\$209,500

FUND SOURCE

\$104,750 (50%) - Local Share  
104,750 (50%) - State Share - General  
Public Junior or Community  
College Construction Loans of 1964  
(\$18,827.08), 1967 (\$4,547.07),  
1968 (\$69,474.89) & 1969  
(\$11,900.96).

FEE

Applicable to Smith Design Group, Inc.

(Continued)

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 71-CGL Cont'd.

REMARKS The Board of Public Works at its meeting of June 9, 1982 approved an allocation of \$143,541 for construction of this project from the General Public Junior or Community College Construction Loans of 1964, 1967, 1968, and 1969. There are no Federal funds involved. The contract will be awarded by Catonsville Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 72-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Harford County

Harford Community College  
Bel Air, Harford County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-07-67-146, Modifications for  
Handicapped

DESCRIPTION

Contract award recommendation.

Base Bid - Includes modifications to restrooms, lecture hall,  
laboratories, locker rooms & installation of ramp and pool lift.

Alt. #1 - Modifications to fire alarm system.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

		<u>Base Bid</u>	<u>Alt. #1</u> <u>(Add)</u>
Jaeger, Inc.	- Aberdeen Md.	\$88,888	\$6,790
Orville Jones, Inc.	- Baltimore, Md.	97,437	7,950
Omega Builders	- Baltimore, Md.	105,501	6,700
Harbor Construction	- Baltimore, Md.	107,744	6,700
Northern Maryland Construction Co.	- Aberdeen, Md.	112,874	8,070
Forest Hill Construction	- Forest Hill, Md.	114,256	8,070
Orfanos Contractor	- Baltimore, Md.	130,000	9,000
Martell Construction	- Penns Grove, N.J.	174,600	15,600

Base Bid  
Plus Alt. #1

Jaeger	\$95,678
Jones	105,387
Omega	112,201
Harbor	114,444
Northern	120,944
Forest Hill	122,326
Orfanos	139,000
Martell	190,200

BPW - 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 72-CGL Cont'd.

<u>AWARD</u>	Jaeger, Inc.
<u>AMOUNT</u>	\$95,678 - Base Bid plus Alt. #1
<u>FUND SOURCE</u>	\$35,315 - (36.91%) - Local Share 60,363 - (63.09%) - State Share - General Public Junior or Community College Construction Loan of 1967. This percentage is based on the State Department of Education's formula for support of schools in Harford County as per Section 128A (c)(6) in Article 77 of the Annotated Code of Md. (1969 Replacement Volume & 1973 Supplement).
<u>FEE</u>	Applicable to Gerard A. Baxter, Inc.

REMARKS The Board of Public Works at its meeting of February 4, 1982 approved an allocation of \$95,911 for design and construction of this project from the General Public Junior or Community College Construction Loan of 1967. There are no Federal funds involved. The contract will be awarded by Harford Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion			<u>Without Discussion</u>

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 73-CGL

MARYLAND STATE BOARD FOR  
COMMUNITY COLLEGES

NAME OF GRANTEE/BORROWER:  
Prince George's County

Prince George's Community College  
Largo, Prince George's County

AUTHORITY

Procedures adopted by BPW on 1/5/72  
Guidelines adopted by BPW on 11/7/74

PROJECT NO. AND TITLE

CC-08-75-116, Construction of Learning  
Resource Center

DESCRIPTION

Contract award recommendation.

- Base Bid - Construction of a 57,286 Net Assignable Square Foot building consisting of library, office, audiovisual, lounge, & storage spaces and associated site work.
- Alt. #1 - Delete shop coat for interior structural steel.
- Alt. #2 - Deduct for passenger elevator cab with entrances from reverse to single design.
- Alt. #3 - Delete base coat of plaster with vinyl wall covering.
- Alt. #4 - Deduct for wall coating in lieu of ceramic walls for toilet rooms.
- Alt. #5 - Deletion of guarantee for built-up roofing.
- Alt. #6 - Delete covered walkway.
- Alt. #7 - Delete skylight.
- Alt. #8 - Delete brick pavers @ interior first floor & substitute quarry tile.
- Alt. #9 - Delete horizontal coursing for engineered masonry panels & substitute running soldier coursing.
- Alt. #10 - Construct all exterior walls of engineered masonry panels.
- Alt. #11 - Remove passenger elevator from emergency electrical circuit.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

		<u>Base Bid</u>	<u>Alt. #1</u> <u>(Deduct)</u>
S.B. Construction Co.	- Silver Spring, Md.	\$3,874,000	\$1,900
Donohoe Construction	- Washington, D.C.	3,947,000	5,000
Norwood Ind. Construction	- Columbia, Md.	4,020,000	6,000
M&R Construction Co.	- Springfield, Va.	4,064,734	N/C
Gardner & Gardner	- Crofton, Md.	4,069,699	6,300
McAllister-Schwartz Co.	- Rockville, Md.	4,204,969	1,050
F.J.R. Builders/Northwood	- Capital Heights, Md.	4,250,000	5,500
Kimmel & Kimmel, Inc.	- Gaithersburg, Md.	4,254,000	6,000
Baron Builders	- Silver Spring, Md.	4,260,000	900
The Davis Corp.	- LaPlata, Md.	4,273,000	6,000

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 73-CGL Cont'd.

	<u>Alt. #2</u> <u>(Deduct)</u>	<u>Alt. #3</u> <u>(Deduct)</u>	<u>Alt. #4</u> <u>(Deduct)</u>	<u>Alt. #5</u> <u>(Deduct)</u>	<u>Alt. #6</u> <u>(Deduct)</u>	<u>Alt. #7</u> <u>(Deduct)</u>
S.B.	\$7,000	\$25,000	\$ 6,000	\$1,000	\$30,000	\$1,700
Donohoe	9,000	12,000	13,000	2,600	48,000	4,800
Norwood	8,800	37,500	13,500	1,500	26,500	3,800
M&R	10,300	6,515	12,364	2,520	42,100	4,500
Gardner	9,200	22,000	16,000	1,200	46,500	2,400
McAllister	9,240	22,590	8,573	1,260	48,216	3,000
F.J.R.	8,800	40,000	12,000	1,500	40,000	1,900
Kimmel	8,800	25,000	14,000	1,500	41,500	4,300
Baron	8,700	9,000	10,000	1,300	40,000	3,000
Davis	8,800	24,000	11,000	1,200	41,585	1,620

	<u>Alt.# 8</u> <u>(Deduct)</u>	<u>Alt. #9</u> <u>(Deduct)</u>	<u>Alt.#10</u> <u>(Add)</u>	<u>Alt.#11</u> <u>(Deduct)</u>	<u>Base Bid Minus</u> <u>Alts. #1 &amp; #8</u>
S.B	\$ 700	\$2,500	\$195,000	\$4,000	\$3,871,400
Donohoe	1,000	100	250,000	4,000	3,941,000
Norwood	2,000	3,000	185,000	4,000	4,012,000
M&R	1,000	3,000	43,200	4,500	4,063,734
Gardner	1,500	3,000	200,000	4,000	4,061,899
McAllister	1,720	3,150	281,610	4,725	4,202,199
F.J.R.	8,000	N/C	120,000	3,000	4,236,500
Kimmel	1,000	3,000	235,000	4,000	4,247,000
Baron	1,000	3,000	225,000	4,500	4,258,100
Davis	N/C	+ 4,000	216,900	4,500	4,267,000

AWARD

S.B. Construction Co.

AMOUNT

\$3,871,400 - Base Bid minus Alts. #1 & #8  
All other Alternates are rejected.

FUND SOURCE

\$1,937,700 (50.05%) - Local Share  
1,933,700 (49.95%) - State Share - General  
Public Junior or Community College Con-  
struction Loan of 1975. The State share  
is less than 50% because the work covered  
under Alt. #11 is ineligible for State  
participation.

FEE

Applicable to Mills, Clagett & Wening  
Chartered of Washington, D.C.



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 74-CGL

DEPARTMENT OF HEALTH  
AND MENTAL HYGIENENAME OF GRANTEE/BORROWER:  
Way Station, Inc.Psychosocial Rehabilitation Facility  
for Mentally Disabled Clients  
219 W. Patrick Street, Frederick, Md.AUTHORITYPolicy & Procedure for Community Mental  
Health Centers & Comprehensive Mental  
Retardation Centers Construction Grants,  
adopted by BPW on 11/29/71PROJECT NO. AND TITLEMH-86, Acquisition, Renovation, &  
Equipping of a Psychosocial Rehabilita-  
tion FacilityDESCRIPTION

Board of Public Works approval is requested for a \$283,353 State grant to assist Way Station, Inc. (a non-profit organization) in the costs of acquisition, renovation, and equipping of a 3-story, masonry structure in downtown Frederick, which is registered with the County Historic District Commission. Major construction will involve barrier-free design for the handicapped and exterior upgrading to meet Historic District Commission standards. Extensive interior construction and renovation will provide needed administrative space, plus three (3) live-in apartments for eight (8) clients, construction of emergency exits on second and third levels, installation of an approved, centrally monitored, smoke detector/fire alarm system, along with other life safety requirements to meet both local and State regulations.

AMOUNT

\$377,804

FUND SOURCE

\$94,451 (25%) - Applicant's Share -  
\$1,000 cash, \$80,233 assumable First  
Mortgage from owner (Two Nineteen  
West Patrick St. Assoc. & a \$13,218  
Second Mortgage from Frederick County  
National Bank.  
\$283,353 (75%) - State's Share -  
Community Mental Health Center  
Components, Addiction Facilities,  
Mental Retardation Facilities, &  
Developmental Disabilities  
Facilities Loan of 1980

As this facility will be located in a  
designated poverty area, it qualifies for  
75% State grant funding.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 74-CGL Cont'd.

REMARKS

The Board of Public Works at its meeting of March 17, 1982 approved Robert S. May as Architect to design the renovations to this structure at a NTE fee of \$13,000. No Federal funds are available for this project. Community acceptance has been obtained from local authorities and local business/community groups.

Way Station, Inc. currently operates its rehabilitation programs from several leased quarters elsewhere in Frederick. Upon completion of this project, the Applicant will be able to enlarge and operate its programs more efficiently, while also providing a structured community living arrangement for eight (8) clients. An increase in clients served, from 120 to 150, is anticipated, with additional enrollees expected as existing services are enlarged and new programs developed.

The Applicant has an Option Agreement to purchase this property for \$150,000 in fee simple. Three appraisals of the property have been obtained as follows and they have been reviewed by the Department of General Services:

William G. Bowen	- Frederick, Md.	\$157,500
Hutzell's Appraisal Service	- Frederick, Md.	152,000
Delbert S. Null	- Frederick, Md.	146,000

Eligible costs for acquisition (\$150,000), construction (\$193,147), contingency (\$9,657), fixed equipment (\$3,500), moveable equipment (\$5,000), site work (\$1,500), Architect's fee (\$13,000), County Planning & Zoning permits (\$400), property appraisals (\$1,100), Architect reimbursables and bid advertising (\$500), are estimated to total \$377,804.

The Board's approval of State participation in the amount of \$283,353 to assist in the acquisition, renovation, and equipping of this project is further contingent upon the following language being included in the Deed(s) or otherwise recorded among the Land Records of Frederick County:

"If at anytime within 15 years after payment of State Mental Health funds to Way Station, Inc., the property is sold or transferred to any person, agency or organization which would not itself qualify as an applicant under the terms of the Act or which is

(Continued)

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 74-CGL Cont'd.

REMARKS (Cont'd)

not approved as a transferee by the Secretary of Health and Mental Hygiene, or if the property should cease to be a public or non-profit facility as defined in Chapter 770 of the 1980 Laws of Maryland, then the State shall be entitled to recover from either the owner, the transferor, or transferee, an amount bearing the same ratio to the then value (as determined by agreement of the parties or by action brought in a court of competent jurisdiction) of so much of the institution as constituted an approved project, as the amount of the State participation bore to the cost of acquisition, renovation and equipping the project."

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u>			Without Discussion

BPW 6/30/82

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 75-CGL Revised

MAYOR AND CITY COUNCIL  
OF BALTIMORE

Department of Housing and  
Community Development

NAME OF GRANTEE/BORROWER

Arena Players, Inc.

AUTHORITY

Arena Players Loan of 1979  
Chapter 473, Acts of 1979

PROJECT NO. AND TITLE

SL-000-792-038  
Renovations to the Arena Playhouse -  
Final Phase  
801 McColloh Street, Baltimore

DESCRIPTION

Renovation of the existing second and third floors; the addition of administrative offices on the first floor (500 nsf); new second floor masonry addition on the northwest side to house receiving area and roof top chiller (320 nsf); new second and third floor masonry addition on the northeast side to house new elevator, machine room, stairway, dressing room and storage (800 nsf); new plumbing, heating, air conditioning and electrical work; and modifications to roof.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Amount

Joseph F. Trionfo & Sons, Inc. - Baltimore, Md	\$472,000
Norwood Industrial Construction Co., Inc. - Columbia, Md	495,000
M. A. Spalding & Associates, Inc. - Owings Mills, Md	534,700
Springdale Construction Co., Inc. - Baltimore, Md	579,000
Worthington Builders, Inc. - Owings Mills, Md	598,800

AWARD

Joseph F. Trionfo & Sons, Inc.

AMOUNT

\$472,000

FUND SOURCE

\$236,000 Arena Players Loan of 1979  
\$236,000 - Arena Players, Inc.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

There being no further business, the meeting was adjourned.

Respectfully yours,



Sandra R. Koester  
Secretary

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