

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

JUNE 19, 1996

BOARD OF PUBLIC WORKS
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JUNE 19, 1996

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 19, 1996

The Board of Public Works met in the State House, Annapolis, Maryland, on Wednesday, June 19, 1996.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable Louis L. Goldstein, Comptroller

Also attending the meeting:

Eloise Foster, Deputy Secretary, Department of Budget & Fiscal Planning
Gene Lynch, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1974	General Construction Loan of 1988
General Construction Loan of 1978	General Construction Project Contingency Fund of 1988
General Construction Loan of 1979	General Construction Loan of 1989
General Construction Loan of 1981	Maryland Consolidated Capital Bond Loan of 1990
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1991 - POS
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	Maryland Consolidated Capital Bond Loan of 1994
	Maryland Consolidated Capital Bond Loan of 1995

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

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Secretary's Agenda

Contact: Harold Cassell 974-2664

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Formal approval is requested in connection with the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol.). IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

96-1282 GEORGE WILSON - to emplace 900 linear feet of stone revetment within a maximum of 5 feet channelward of the mean high water line - Choptank River near Trappe in Talbot County.

Application received April 1, 1996. Public comment period ended May 24, 1996. MDE Report and Recommendation approving works as above described received June 5, 1996.

96-1353 TOWN POINT MARINA - to emplace a 275 feet long timber and stone breakwater extending 275 feet channelward from the mean high water line - Rockhold Creek near Tracy's Landing in Anne Arundel County.

Application received April 12, 1996. Public comment period ended May 24, 1996. MDE Report and Recommendation approving works as above described received June 5, 1996.

96-1403 MARLING FARMS COMMUNITY ASSOCIATION, INC. - to enlarge a concrete boat ramp to 55 feet long by 13 feet wide extending a maximum of 35 feet channelward of the mean high water line - Crab Alley Bay at Marling Farms in Queen Anne's County.

Application received April 19, 1996. Public comment period ended May 24, 1996. MDE Report and Recommendation approving works as above described received June 6, 1996.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

JUNE 19, 1996

Secretary's Agenda

Contact: A.P. Ramsey Crosby 767-6376

2. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

NAME OF BORROWERS: City of Frederick, Maryland
Frederick County, Maryland

AUTHORITY: Article 83A Section 5.502 through 5.507
COMAR 05.01.11.01 et seq.

PROJECT TITLE: MedImmune, Inc.

AMOUNT: \$1,400,000 loan to City of Frederick
\$ 15,000 grant to City of Frederick
\$1,400,000 loan to Frederick County

LOAN TERMS: 20 year amortization at 3%.

DESCRIPTION: MedImmune Inc. is a Maryland biotechnology company headquartered in Montgomery County which, in February, received approval from the FDA to market its second product. At present, the products are being manufactured under contract in Massachusetts. MedImmune has decided that it would be in the best interest of the company and its shareholders to manufacture the products "in-house" instead of having them produced elsewhere under contract; essentially out of the company's control. The company will build a 64,400 sq. ft. manufacturing facility in Center Park, located in the City of Frederick, Frederick County.

MedImmune currently employs 135 at its headquarters and research and development facility in Gaithersburg. It is projected that the production facility will employ 120, and that by 1999, the company will employ 354. MedImmune also estimates that in 5 years its total administrative, R&D, and manufacturing employment in Maryland may reach as high as 500.

The State of Ohio, Cuyahoga County, and the City of Cleveland have been quite aggressive in putting together a package of real estate, financial and tax incentives to entice the company to build its manufacturing facility there. If

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Secretary's Agenda

2. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)

the company decides to build its facility in Ohio, Maryland will have lost the 120 jobs which are projected to be created at the new facility. In all likelihood, Maryland would ultimately lose the existing 135 jobs at the company's headquarters and research and development facility in Gaithersburg as well.

Financing of the new facility will be a cooperative effort among the State, Frederick County, the City of Frederick, MedImmune, Fluor Daniel, Inc., GE Capital and private investors, and will take the form of a leveraged lease. The facility will be built by Fluor Daniel, Inc. for an unrelated third party lessor, which will own the facility and lease it to MedImmune. All of the debt financing in this transaction (approximately \$30.1 million including MICRF, Sunny Day, MIDFA and private investors) will be non-recourse to the third party lessor and MedImmune. Neither the City of Frederick, Frederick County nor the Department will have recourse against the lessor or MedImmune in the event that MedImmune defaults on the lease. The collateral for the City and the County will be subordinate lien positions on the facility and subordinate positions in agreements to split proceeds from an ultimate sale of the facility.

SOURCES

\$ 1.3 million	TIF bonds - site improvements
\$ 2.8 million	MICRF - machinery and equipment
\$ 4.0 million	Sunny Day - machinery and equipment
\$ 5.0 million	MIDFA bonds - building
\$ 6.5 million	MedImmune - land, building, site work and soft costs
<u>\$ 24.2 million</u>	Private Sector Investors - building, machinery and equipment, contingencies
\$ 43.8 million	TOTAL SOURCES

USES

\$ 3.0 million	Land purchase and site work
\$ 15.1 million	Building construction and fit out
\$ 20.4 million	Purchase & installation of Machinery and equipment
\$ 2.8 million	Soft costs and settlement
<u>\$ 2.5 million</u>	Contingencies
\$ 43.8 million	TOTAL USES

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Secretary's Agenda

2. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)

The proposed \$15,000 grant to the City of Frederick will be re-granted by the City to Fluor Daniel, Inc. to pay for a Site Evaluation and Selection Survey performed by Fluor Daniel, Inc. which led to the selection of the Frederick site.

DBED strongly supports this project, as do the City of Frederick and Frederick County. The State's efforts regarding the commercialization of the biotechnology industry in Maryland are well known. This project represents a unique opportunity to secure MedImmune's future growth in the State of Maryland and to have a major impact on the State's biotechnology strategy.

REMARKS:

The proposed activity constitutes eligible project costs consistent with Article 83A Sections 5.502 through 5.507.

This request was reviewed and supported by the MICRF staff and the Office of the attorney General.

State Clearinghouse # MD960426-0288

Board of Public Works Action: The above referenced item was:

- Approved ✓
- Disapproved
- Deferred
- Withdrawn
- With Discussion ✓
- Without Discussion

JOHN RHODERICK (410)631-3732

3.

DEPARTMENT OF THE ENVIRONMENT
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1988, Fund Source Control Number 86.57.02):

Agreement #	Recipient	County	Amount \$
AT-96-0916	CALVIN J. WELCH, JR.	Kent	2,200
AT-96-0954	M. MARGARET DICKERSON	Kent	3,000
CH-96-0881	GEORGE W. WIEDENMAYER	Kent	3,200
MP-96-0872	BENJAMIN F. ROCK, JR.	Carroll	3,100
RS-96-0908	DELL BROTHERS	Carroll	2,700
TOTAL			\$14,200

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 636, "Chesapeake Bay Water Quality Loan Act of 1988", to provide a source of funds for the cost-share program. Under this appropriation "3 million dollars (\$3,000,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:
Approved Disapproved
With Discussion

The above referenced item was
Deferred Withdrawn
Without Discussion

JOHN RHODERICK (410)631-3732

4. DEPARTMENT OF THE ENVIRONMENT
 MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 1993, (Fund Source Control Number 89.13.20):

Agreement #	Recipient	County	Amount \$
CR-96-0888	ROMAN J. WHITING	Caroline	10,000
LS-96-0861	HERMAN N THOMAS	Harford	8,500
MP-96-0897	MELANIE A. STAMBAUGH	Carroll	10,000
NW-96-0866	BOB JAMES	Caroline	22,600
PR-96-0816	WALLACE N. BISHOP JR.	Somerset	26,400
PR-96-0830-X	WILLIAM T. FIGGS	Worcester	12,400
PR-96-0906	RUTH R. TAYLOR	Worcester	18,400
TOTAL			\$108,300

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 301, "Maryland Consolidated Capital Bond Loan of 1993," to provide a source of funds for the cost-share program. Under this appropriation "2 million six hundred thirty four thousand dollars may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:
 Approved
 Disapproved
 With Discussion

The above referenced item was
 Deferred
 Withdrawn
 Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

John Rhoderick (410) 631-3732

5. DEPARTMENT OF THE ENVIRONMENT
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Water Quality Loan Act of 1974, as amended in 1982 (Fund Source Control Number 81.62.03):

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
Additional Funding Request:			
AT-95-0937	F Elliott Burch Jr	St Mary's	105.00
CH-95-1099	John O Brooks Jr	Talbot	618.70
CH-95-1098	John O Brooks Jr	Talbot	451.00
LS-96-0680	Johnston N Hegeman	Harford	157.76
AT-95-1191	R. Isabelle Knox	Harford	246.61
TOTAL AMOUNT:			1,579.02

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted Chapter 306 (S.B. 938, "1982 Amendment to the Water Quality Loan Act of 1974", to provide a source of funds for the cost-share program. Under this amendment " not more than 5 million dollars (\$5,000,000) may be used by the Board of Public Works to provide financial assistance for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

BOARD OF PUBLIC WORKS
June 19, 1996
SECRETARY'S AGENDA

JOHN RHODERICK (410)631-3732

6.

DEPARTMENT OF THE ENVIRONMENT
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Department of the Environment for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan-1991 (MCCBL - 1991, Fund Source Control Number 88.54.21):

Agreement #	Recipient	County	Amount \$
AT-96-0891	PHYLLIS KILBY	Cecil	10,000
AT-96-0915	CALVIN J. WELCH, JR.	Kent	5,100
AT-96-0918	CALVIN J. WELCH, JR.	Kent	6,400
AT-96-0919	CALVIN J. WELCH, JR.	Kent	4,600
AT-96-0921	CALVIN J. WELCH, JR.	Kent	2,300
AT-96-0922	CALVIN J. WELCH, JR.	Kent	6,200
AT-96-0923	CALVIN J. WELCH, JR.	Kent	6,600
AT-96-0928	EMILY M. MANLOVE	Cecil	5,900
AT-96-0929	EMILY M. MANLOVE	Cecil	5,100
AT-96-0930	EMILY M. MANLOVE	Cecil	2,400
AT-96-0950	BRIAN K. TYSON	Harford	5,000
CH-96-0899	GEORGE W. WIEDENMAYER	Kent	6,200
CH-96-0901	MARGARET A. MILLER	Kent	3,500
CR-96-0887	ROMAN J. WHITING	Caroline	3,400
CR-96-0889	ROMAN J. WHITING	Caroline	3,500
MP-96-0883	MICHAEL R. ALBAUGH	Carroll	8,600
MP-96-0884	MICHAEL R. ALBAUGH	Carroll	6,600
MP-96-0896	MELANIE A. STAMBAUGH	Carroll	4,900
MP-96-0898	MELANIE A. STAMBAUGH	Carroll	6,600
MP-96-0920	THEODORE L. BERTIER, JR.	Carroll	1,100
MP-96-0952	JAMES T. KEILHOLTZ	Frederick	6,000
PR-96-0829	ROBERT L. DRYDEN	Somerset	2,200
PR-96-0868	GLENN C. VETTERS	Worcester	4,300
RS-96-0852	RAYMOND G LEISTER	Carroll	5,900
RS-96-0895	M. HOWARD DEVILBISS	Carroll	2,100
RS-96-0945	GEORGE RILL BROOKS	Carroll	4,000
RS-96-0946	DELL BROTHERS	Carroll	2,800
RS-96-0947	DELL BROTHERS	Carroll	6,700
RS-96-0948	DELL BROTHERS	Carroll	6,700
RS-96-0949	DELL BROTHERS	Carroll	6,100
SA-96-0849	LESTER C JONES, JR.	Kent	800
SA-96-0853	DUANE LINDSTROM	Kent	3,500
UP-96-0924	MAUREEN N WARNER	Washington	4,900

BOARD OF PUBLIC WORKS
 June 19, 1996
 SECRETARY'S AGENDA

6. JOHN RHODERICK (410)631-3732
 DEPARTMENT OF THE ENVIRONMENT
 MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

TOTAL	\$160,000
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Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 231, "Maryland Consolidated Capital Bond Loan - 1991, MCCBL - 1991", to provide a source of funds for the cost-share program. Under this appropriation "3 million dollars (\$3,000,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action: <input checked="" type="radio"/> Approved <input type="radio"/> Disapproved <input type="radio"/> With Discussion	The above referenced item was <input type="radio"/> Deferred <input checked="" type="radio"/> Without Discussion <input type="radio"/> Withdrawn
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BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

7. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Chesapeake Bay Water Quality Loan of 1984, Chapter 797, Acts of 1984. (Funding Code: 84.19.02).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
MP-94-0837	Jeff England	Frederick	<u>\$1,700.00</u>
TOTAL REVERSION AMOUNT:			<u>\$1,700.00</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

8. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Chesapeake Bay Water Quality Loan of 1985, Chapter 204, Acts of 1985. (Funding Code: 84.75.05).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
CH-95-1153	William F. Schrodell	Kent	\$3,208.67
CR-95-1217	Donald E. Fuchs	Caroline	\$2,527.00
PR-95-1132	William H. Wilkins	Worcester	\$1,227.24
TOTAL REVERSION AMOUNT:			<u>\$6,962.91</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWNWITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

9. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Chesapeake Bay Water Quality Loan of 1986, Chapter 610, Acts of 1986. (Funding Code: 85.59.03).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-93-0526	Carl Stafford	Cecil	\$1,200.00
AT-93-0628	Charles F. Westerman	Kent	\$2,900.00
AT-95-0803	Green Valley Training Ctr	Baltimore	\$88.50
AT-95-1049	Allan Heaps	Harford	\$92.50
MP-93-0097	W. Dwight Repp	Frederick	\$6,000.00
PR-95-1112	William Robinson	Wicomico	<u>\$1,556.25</u>
TOTAL REVERSION AMOUNT:			<u>\$11,837.25</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

10.

MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Chesapeake Bay Water Quality Loan of 1987, Chapter 458, Acts of 1987. (Funding Code: 85.96.03).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-93-0786	James K. Raley, Jr	St. Mary's	\$6,200.00
AT-93-0853	James B. Beavan	St. Mary's	\$900.00
AT-93-0872	Charles E. Twigg	Allegany	\$3,100.00
AT-93-0881	Clyde Oney	Queen Anne's	\$1,500.00
AT-94-0079	Leon Bowers	Washington	\$15,000.00
AT-94-0833	Dorothy Benton	Washington	\$11,500.00
AT-94-0997	Pam Howard	Cecil	\$3,700.00
CH-93-0719	Arthur Kudner	Queen Anne's	\$2,800.00
CH-93-0720	Arthur Kudner	Queen Anne's	\$10,000.00
CH-93-0721	Arthur Kudner	Queen Anne's	\$2,700.00
CR-93-0794	Kevin Stevens	Caroline	\$4,300.00
MP-93-0782	Melvin E. Beachley	Frederick	\$35,000.00
MP-94-0896	Timothy Traylor	Frederick	\$3,300.00
PA-93-0569	Robert P. Gallagher	St. Mary's	\$9,300.00
RS-94-0793	Linda S. Dunning	Baltimore	\$10,000.00
UP-93-0831	Frank Downey	Washington	<u>\$14,000.00</u>
TOTAL REVERSION AMOUNT:			<u>\$133,300.00</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

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SECRETARY'S AGENDA

11. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Chesapeake Bay Water Quality Loan of 1988, Chapter 668, Acts of 1988. (Funding Code: 86.57.02).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-93-0047	F. Grove Miller	Cecil	\$1,252.45
AT-93-0452	Donald W. Purdy	St. Mary's	\$10,000.00
AT-94-1096	Alvin W. Musgrave	Kent	\$7,900.00
AT-94-1104	Milton G. White	Baltimore	\$15,000.00
AT-96-0438	Henry R. Passi	Cecil	\$137.50
CR-93-0450	Daniel Biskach	Dorchester	\$13,800.00
MP-93-0194	Samuel Tressler	Frederick	\$3,700.00
NW-93-0480	Paul Barnes	Dorchester	\$13,000.00
NW-93-0641	Martin Cheesman	Caroline	\$4,300.00
NW-93-0858	Paul Elmer Swann	Caroline	\$4,300.00
NW-95-1264	James A. Paul, Jr.	Caroline	\$7,352.18
PA-93-0558	Susan D. Hance-Wells	Calvert	\$4,400.00
TOTAL REVERSION AMOUNT:			<u>\$85,142.13</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

12. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to **REVERT** the remaining balances of grants listed below. These grants have been completed or cancelled in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Board of Public Works Capital Appropriations Fund (PAYGO) of 1990. (Funding Code: 80.14.00 program #097).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-89-0639	Lynne V. Shpak	Baltimore	\$5,800.00
AT-89-0640	Lynne V. Shpak	Baltimore	\$3,300.00
AT-89-0721	Joseph Edelen	Charles	\$3,500.00
AT-94-1154	Eugene Snyder	Cecil	\$4,100.00
AT-95-0886	Richard C. Gray	St. Mary's	\$9,400.00
MP-94-0831	Harold Burrier	Frederick	\$15,000.00
NW-94-1193	Joseph Boyce	Wicomico	\$1,237.50
PA-94-1132	James Clark	Howard	\$6,800.00
PB-94-1148	J. Stanley Harrison	Carroll	\$3,500.00
RS-89-0791	Charles Zepp	Howard	<u>\$5,800.00</u>
TOTAL REVERSION AMOUNT:			<u>\$58,437.50</u>

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

13.

MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to REVERT the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1990, Chapter 421, Acts of 1990. (Funding Code: 87.77.08).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-93-0181	c/o Wayne Stafford	Cecil	\$3,000.00
AT-93-0196	Evelyn M. Adams	Allegany	\$2,100.00
AT-93-0687	F. Grove Miller	Cecil	\$488.63
AT-93-0835	c/o Albert Brice	Kent	\$9,200.00
AT-94-1102	William C. Wernig	Harford	\$23,335.40
AT-94-1104	Milton G. White, Jr	Baltimore	\$35,000.00
AT-94-1128	Cecil Schrock	Somerset	\$5,500.00
AT-94-1155	Gene Snyder	Cecil	\$5,600.00
AT-94-1199	Mark Coffman	Cecil	\$7,200.00
MP-94-1347	Joseph Harrison	Frederick	\$817.50
MP-94-1348	Joseph Harrison	Frederick	\$2,700.00
MP-95-0580	Melvin A. Zimmerman	Frederick	\$4,210.56
RS-93-0175	Richard M. Foster	Baltimore	\$4,500.00
WM-94-1208	J. Gordon Warfield	Montgomery	\$5,100.00

TOTAL REVERSION AMOUNT: \$108,752.09

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

14. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to **REVERT** the remaining balances of grants listed below. These grants have been completed or cancelled in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1991, Chapter 471, Acts of 1991 as revised in 1994. (Funding Code: 88.54.21).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-94-0948	Mason R. Hopkins	Montgomery	\$2,839.79
AT-94-0949	Mason R. Hopkins	Montgomery	\$2,461.20
AT-94-1196	Ronald I. Holyfield	St. Mary's	\$372.90
AT-94-1250	John B. Hurry	St. Mary's	\$1,000.00
AT-94-1312	Michael I. Austrian	Kent	\$2,353.57
AT-94-1323	Helen M. Malkus	Dorchester	\$692.61
AT-95-1050	Charles B. Osborn, IV	Harford	\$2,474.37
AT-95-1058	Charles B. Osborn, IV	Harford	\$527.56
AT-95-1258	John Byrd, Bureau of Parks	Howard	\$575.61
AT-96-0532	R. Isabelle Knox	Harford	\$950.43
AT-96-0533	R. Isabelle Knox	Harford	\$3,216.95
AT-96-0534	R. Isabelle Knox	Harford	\$1,115.79
AT-96-0541	R. Isabelle Knox	Harford	\$950.43
CH-95-0733	William Winterstein	Queen Anne's	\$15,022.95
LS-95-0764	Matthew Payne	Harford	\$966.46
MP-95-0552	Dyke C. Garver	Frederick	\$184.69
MP-95-1239	Casper Taylor	Frederick	\$592.94
NW-94-1008	Robert Hoffman	Dorchester	\$2,942.41
NW-96-0529	Rebecca A. Calloway	Wicomico	\$493.75
PA-96-0600	James Hudson, Jr.	Howard	\$1,281.39
PB-95-1136	J. Stanley Harrison	Carroll	\$526.59
PR-95-0577	Ernest A. McIntyre	Somerset	\$362.50

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

14.

MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (continued)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
PR-95-1154	Lloyd Overholt	Somerset	\$6,199.73
UP-95-1257	James E. Matheson	Washington	\$594.50
AT-93-0549	Dr. James Raver	Allegany	\$400.00
AT-93-0893	Eldridge R. Johnson, II	Kent	\$4,000.00
AT-94-0033	George Gibney	Cecil	\$4,600.00
AT-94-0833	Dorothy Benton	Washington	\$38,500.00
AT-94-0998	Pam Howard	Cecil	\$800.00
AT-94-1006	William D. Boyd, Sr	St. Mary's	\$600.00
AT-94-1255	Joseph W. Vallandingham	St. Mary's	\$3,700.00
AT-94-1270	John C. Lewis	Worcester	\$4,300.00
AT-96-0690	Charles C. England	Cecil	\$2,600.00
CH-94-1171	Steven Warrington	Kent	\$3,500.00
CH-94-1181	Timothy McGuire	Kent	\$29,300.00
MP-94-0831	Harold Burrier	Frederick	\$35,000.00
MP-94-0953	Mary Rawlings	Carroll	\$3,100.00
MP-94-1051	Frederick Mark Gross	Carroll	\$1,100.00
MP-94-1069	Franklin E. Thompson	Frederick	\$10,900.00
MP-94-1222	Richard R. Remsburg	Frederick	\$8,300.00
PB-94-1150	J. Stanley Harrison	Carroll	\$1,800.00
SA-94-1188	John B. Radebaugh	Kent	\$6,700.00
SA-94-1243	Levis Phipps, Jr	Kent	\$600.00
SA-94-1244	Levis Phipps, Jr	Kent	\$3,400.00
SA-94-1245	Levis Phipps, Jr	Kent	\$5,600.00
UP-94-1214	Dr. Richard Harrison	Washington	<u>\$11,000.00</u>
TOTAL REVERSION AMOUNT:			<u>\$228,499.12</u>

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

15. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to **REVERT** the remaining balances of grants listed below. These grants have been completed or cancelled in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1993, Chapter 73, Acts of 1993. (Funding Code: 89.13.20).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-93-0668	Richard Long	Dorchester	\$4,300.00
AT-93-0864	Mark Cord	Charles	\$3,200.00
AT-94-0006	Louisa C. Duemling	Kent	\$4,700.00
AT-94-0007	Louisa C. Duemling	Kent	\$8,200.00
AT-94-0061	Robert Rogers, Jr.	Kent	\$1,900.00
AT-94-0079	Leon Bowers	Washington	\$35,000.00
AT-94-0240	Elizabeth A. Parham	Baltimore	\$4,500.00
AT-94-0444	Michael E. Long	St. Mary's	\$10,000.00
AT-94-0810	James Dorsey	Harford	\$2,600.00
AT-94-0853	Les C. Pahl	Baltimore	\$3,000.00
AT-94-0859	William J. Wheatley	Charles	\$1,684.06
AT-94-0903	Hartley W. Justice, Jr.	Baltimore	\$10,000.00
AT-95-0929	Ronald Farrell	St. Mary's	\$20.87
AT-95-0950	John J. Lynch	St. Mary's	\$2,500.00
AT-95-0973	Terry Lee Russell	St. Mary's	\$878.40
AT-95-0997	Charles Frank	Kent	\$552.28
CR-94-0968	John R. Mason	Queen Anne's	\$21,600.00
LS-94-0130	Vernon Chenoweth	Baltimore	\$9,900.00
MP-93-0140	Carl F. Montouri	Frederick	\$1,100.00
MP-93-0782	Melvin E. Beachley	Frederick	\$15,000.00
MP-94-0080	Paul Spurrier	Frederick	\$9,300.00
MP-94-0081	Paul Spurrier	Frederick	\$31,500.00
MP-94-0082	Paul Spurrier	Frederick	\$5,300.00
MP-94-0083	Betty Calimer	Frederick	\$50,000.00

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

15. MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (continued)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
MP-94-0097	George Hines	Frederick	\$5,800.00
MP-94-0805	David Gaver	Frederick	\$3,000.00
MP-94-0844	Louise S. Ediger	Frederick	\$4,900.00
PR-94-0564	Deborah Dahlmanns	Somerset	\$4,300.00
PR-94-0875	Gwen Marshall	Wicomico	\$27,000.00
PR-95-0961	William M. Dryden	Somerset	\$2,282.06
RS-94-0184	Carroll Price	Baltimore	\$6,400.00
UP-93-0831	Frank Downey	Washington	<u>\$35,000.00</u>

TOTAL REVERSION AMOUNT: \$325,417.67

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

16.

MARYLAND DEPARTMENT of the ENVIRONMENT
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of the Environment for approval to **REVERT** the remaining balances of grants listed below. These grants have been cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost Share Program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1994, Chapter 115, Acts of 1994. (Funding Code: 89.14.16).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-95-0780	David Herr	Worcester	\$19,700.00
AT-95-0824	Thelma Galbreath	Harford	\$15,651.00
AT-95-0876	Vera V. Abbott	Washington	\$276.25
AT-96-0579	Donald T. Reinhart	Baltimore	\$553.50
CR-95-0833	M. David Wood, Jr.	Caroline	\$606.40
CR-96-0608	Francis Garey Wood	Caroline	\$404.86
MP-95-0645	Rodney A. Stambaugh	Carroll	\$4,656.43
MP-95-0820	Mary Kathryn Long	Frederick	\$6,914.63
MP-95-0848	William Hamilton	Carroll	\$261.87
MP-95-1102	Daniel Poole	Frederick	\$4,534.11
MP-96-0537	Herman Steffen	Carroll	\$1,641.07
MP-96-0622	Marlin Eugene Vaughn	Carroll	\$558.19
NW-95-0556	Thomas J. Miller, Sr.	Dorchester	\$1,984.25
PA-95-0857	Jefferson/Patterson Park	Calvert	\$585.04
PA-95-0858	Jefferson/Patterson Park	Calvert	\$501.68
PA-95-0859	Jefferson/Patterson Park	Calvert	\$3,315.00
PR-95-0655	Maurice Long	Somerset	\$362.50
PR-95-0755	Murray Brothers	Worcester	\$2,198.91
PR-95-0766	Calvin H. Timmons	Wicomico	\$3,391.25
PR-95-0869	William Vessey	Somerset	<u>\$404.00</u>

TOTAL REVERSION AMOUNT:

\$68,500.94

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

June 19, 1996

Secretary's Agenda

17. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$100,000.00 from the Maryland Consolidated Capital Bond Loan of 1995 for the following project:

SWQH 04.01
 Allegany County Sanitary District
 Oldtown Road Sewage Collection System

This project consists of the construction of a low pressure gravity sewage collection system to serve the Oldtown Road Community. The sewage will flow to the existing Cumberland WWTP for treatment and disposal. The grant funds are being provided for the construction phase and hence will maintain the user rate at an affordable level.

	Total Project Cost
	<u>\$2,780,000.00</u>
FmHA Grant	\$1,430,000.00
FmHA Loan	\$ 370,000.00
SWQH 04.01 (previous action)	\$ 880,000.00
SWQH 04.01 (this action)	\$ 100,000.00

Therefore, the Maryland Department of the Environment recommends that \$100,000.00 be allocated to the Allegany County Sanitary District as follows:

<u>Amount</u>	<u>Fund Source</u>
\$100,000.00	Maryland Consolidated Capital Bond of 1995; Chapter 131; Acts of 1995 as amended, (89.15.21)

June 19, 1996

Secretary's Agenda

17.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD900917-0911, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Secretary's Agenda

18.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$50,000.00 from the Maryland Consolidated Capital Bond Loan of 1995 for the following project:

SWQH 07.06
Caroline County
Goldsboro Wastewater Facilities

This project consists of a preliminary engineering report and design to determine the best alternative to provide wastewater treatment facilities for the Town of Goldsboro. The existing septic systems are failing and are in violation, and are potentially contaminating the groundwater, individual wells and nearby Lake Bonnie.

	Total Project Cost
	<u>\$60,000.00</u>
State grant	\$50,000.00
Local share	\$10,000.00

Therefore, the Maryland Department of the Environment recommends that \$50,000.00 be allocated to the Town of Goldsboro as follows:

<u>Amount</u>	<u>Fund Source</u>
\$50,000.00	Maryland Consolidated Capital Bond Loan of 1995; Chapter 131; Acts of 1995 as amended, (89.15.21)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960313-0134, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

19. MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER QUALITY LOAN OF 1968

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$142.00 from the Water Quality Loan of 1968 for the following project:

C-240715-01 (.09), Step 1
Charles County
Mattawoman Facility Plan

The Environmental Protection Agency is currently processing a grant increase for the above project of \$872.00 from \$152,320.00 to \$153,192.00 for the preparation of the Mattawoman Facility Plan based on the EPA Final determination of costs letter dated 4/22/96.

In order to provide the State's matching share of the project an additional grant of \$142.00 will be required to increase the State's support to \$25,532.00.

	Total Project Cost
	<u>\$204,256.00</u>
Federal 75 %	\$153,192.00
State 12.50%	\$ 25,532.00
Local 12.50%	\$ 25,532.00

Therefore, the Maryland Department of the Environment recommends that \$142.00 be allocated to the Charles County Commissioners as follows:

<u>Amount</u>	<u>Fund Source</u>
\$142.00	Water Quality Loan of 1968; Chapter 445; Acts of 1968 as amended, (81.10.01)

June 19, 1996

Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

19.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER QUALITY LOAN OF 1968
cont.d

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD80-11-466, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:
was:

The above referenced item

Approved

Disapproved

Deferred

Withdrawn

Discussion

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

20.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1991
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$185,000.00 from the Maryland Consolidated Capital Bond Loan of 1991 (\$58,317.41) and the Maryland Consolidated Capital Bond Loan of 1995 (\$126,682.59) for the following project:

SWQH 06.11
Frederick County
Town of Thurmont
Thurmont WWTP Modifications

The project involves an upgrade of the existing Thurmont wastewater treatment facilities and the implementation of biological nutrient removal (BNR). This grant is for construction costs not related to the BNR improvements and includes modifications to a diversion box and sludge pump station. This increase request is for additional eligible costs based on the final administrative close out review.

	Total Project Cost
	<u>\$4,199,930.00</u>
SWQH 06.11 (previous action)	\$ 50,000.00
SWQH 06.11 (this action)	\$ 185,000.00
NR 03.11	\$1,175,000.00
State Revolving Loan	\$2,420,500.00
Local	\$ 369,430.00

Therefore, the Maryland Department of the Environment recommends that \$185,000.00 be allocated to the Town of Thurmont as follows:

<u>Amount</u>	<u>Fund Source</u>
\$58,317.41	Maryland Consolidated Capital Bond Loan of 1991; Chapter 471; Acts of 1991 as amended, (88.54.19)
\$126,682.59	Maryland Consolidated Capital Bond Loan of 1995; Chapter 131; Acts of 1995 as amended, (89.15.21)

June 19, 1996

Secretary's Agenda

20.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1991
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD930726-0737, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

Contact Person:
Virginia F. Kearney
(410) 631-3574

June 19, 1996

Secretary's Agenda

21. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1994

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$383,390.00 from the Maryland Consolidated Capital Bond Loan of 1993 (\$217,054.09) and the Maryland Consolidated Bond Loan of 1994 (\$166,335.91) for the following project:

WSG 01.12
Garrett County Sanitary District
Kitzmilller Water System Improvements

The Kitzmilller Water System Improvements Project will install a drain in the impoundment with a sluice gate, modify the intake structure, construct a gabion divider wall to keep out debris, construct improvements to the treatment plant to provide dual treatment in the event of filter failure, improve the chemical feed systems providing automatic monitoring of the water quality, and equip the plant to operate in an automatic status with safety shutdown sensors and controls.

	Total Project Cost
	<u>\$438,162.00</u>
WSG 01.12	\$383,390.00
Local	\$ 54,772.00

Therefore, the Maryland Department of the Environment recommends that \$383,390.00 be allocated to the Garrett County Sanitary District as follows:

<u>Amount</u>	<u>Fund Source</u>
\$217,054.09	Maryland Consolidated Capital Bond Loan of 1993; Chapter 73; Acts of 1993 as amended, (89.13.22)
\$166,335.91	Maryland Consolidated Capital Bond Loan of 1994; Chapter 115; Acts of 1994 as amended, (89.14.18)

BOARD OF PUBLIC WORKS Contact Person:
Virginia F. Kearney
June 19, 1996 (410) 631-3574

Secretary's Agenda

- 21. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1994
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960215-0078, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

22. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1994

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$500,000.00 from the Maryland Consolidated Capital Bond Loan of 1994 for the following project:

WSG 02.12
Garrett County Sanitary District
Gorman Water System Improvements

The Gorman Water System Improvements project will consist of the construction of a production well, a 40,000 gallon water tank, a treatment facility for water disinfection, 2,000 L.F. of 4-inch line to connect the well to the treatment facility, and 12,000 L.F. of distribution mains with metered laterals.

	Total Project Cost
	<u>\$933,133.00</u>
WSG 02.12	\$500,000.00
Local	\$433,133.00

Therefore, the Maryland Department of the Environment recommends that \$500,000.00 be allocated to the Garrett County Sanitary District as follows:

<u>Amount</u>	<u>Fund Source</u>
\$500,000.00	Maryland Consolidated Capital Bond Loan of 1994; Chapter 115; Acts of 1994 as amended, (89.14.18)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960215-0077, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

23. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$55,488.00 from the Maryland Consolidated Capital Bond Loan of 1995 for the following project:

SCE 01.14
Howard County Department of
Recreation and Parks
Font Hill Park

This project consists of the creation of over 3.5 acres of forested, scrub/shrub and emergent wetlands complete with paths, boardwalks, observation stations and interpretive signage. In addition, this project will include the renovation and expansion of the two ponds within this site complete with observation and fishing piers, as well as the creation of extensive fish and wildlife habitat. The wetlands creation will reduce runoff, enhance nutrient uptake, trap sediments and provide flood protection. These wetlands will also provide wildlife habitat. The 250 linear feet of stream bank stabilization and buffer creation should significantly reduce sediment pollution, thermal impact, and provide riparian and aquatic habitat. The pond rehabilitation will serve to remove sediment, improve nutrient uptake and facilitate the breakdown of pollutants.

The cost-share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	<u>\$638,000.00</u>
SCE 01.14 (previous actions)	\$200,000.00
SCE 01.14 (this action)	\$ 55,488.00
Local	\$382,512.00

Therefore, the Maryland Department of the Environment recommends that \$55,488.00 be allocated to the Howard Department of Recreation and Parks as follows:

<u>Amount</u>	<u>Fund Source</u>
\$55,488.00	Maryland Consolidated Capital Bond Loan of 1995; Chapter 131; Acts of 1995 as amended, (89.15.22)

June 19, 1996

Secretary's Agenda

23.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995
cont'd

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD940414-0313, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

24.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER SUPPLY FACILITIES LOAN OF 1988
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1992
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$250,000.00 from the Water Supply Facilities Loan of 1988 (\$34,159.34), and the Maryland Consolidated Capital Bond Loan of 1992 (\$54,838.00) and the Maryland Consolidated Capital Bond Loan of 1993 (\$161,002.66) for the following project:

DWG 04.14
Kent County Sanitary District, Inc.
Kent County Water Storage Tanks

The project is the final phase in completing the overall improvements to the Fairlee, Worton/Butlertown and Kennedyville water systems which have been funded wholly or in part by MDE and RECD. The project consists of the construction of new water storage tanks in Fairlee, Kennedyville and Georgetown, and the repair of the water storage tank in Worton with all accompanying appurtenances.

In order to provide the State's matching share of the project and additional grant of \$250,000 will be required to increase the State's support to \$750,000.

	Total Project Cost
	\$1,748,000.00
State grant (previous)	\$ 500,000.00
State grant (this action)	\$ 250,000.00
RECD grant/loan	\$ 998,000.00

Therefore, the Maryland Department of the Environment recommends that \$250,000.00 be allocated to the Kent County Sanitary District, Inc. as follows:

<u>Amount</u>	<u>Fund Source</u>
\$34,159.34	Water Supply Facilities Loan of 1988; Chapter 311; Acts of 1988 as amended, (86.61.00)
\$54,838.00	Maryland Consolidated Capital Bond Loan of 1992; Chapter 4; Acts of 1992 as amended, (89.12.18)
\$161,002.66	Maryland Consolidated Capital Bond Loan of 1993; Chapter 73; Acts of 1993 as amended, (89.13.22)

June 19, 1996

Secretary's Agenda

- 24. MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER SUPPLY FACILITIES LOAN OF 1988
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1992
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
 cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD930603-0533, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

25. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1995

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$215,000.00 from the Maryland Consolidated Capital Bond Loan of 1995 for the following project:

SWQH 05.19
St. Mary's County Metropolitan Commission
Combs Road - Compton Area Sewers

This project includes the installation of a sewer collection system, along Combs and Joe Hazel Roads. The project will provide service to 33 existing homes, 2 marinas and 6 commercial properties. The sewage will flow to the existing St. Clement's Shore Wastewater Treatment Plant.

The project will improve public health by eliminating ground water contamination from failing septic systems in the area.

	Total Project Cost
	<u>\$424,075.00</u>
SWQH 05.19	\$215,000.00
Local	\$209,075.00

Therefore, the Maryland Department of the Environment recommends that \$215,000.00 be allocated to the St. Mary's County Metropolitan Commission as follows:

<u>Amount</u>	<u>Fund Source</u>
\$215,000.00	Maryland Consolidated Capital Bond Loan of 1995; Chapter 131; Acts of 1995 as amended, (89.15.21)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960408-0228, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

June 19, 1996

Secretary's Agenda

26.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER QUALITY LOAN OF 1968

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$4,023.00 from the Water Quality Loan of 1968 for the following project:

C240455-02 (.21)
Talbot County
Town of Easton
Easton Overland Flow System

On 3/25/96 the Environmental Protection Agency issued the Final determination letter for the above project finalizing the total eligible project costs at \$5,881,061. The project consisted of the construction of an overland flow system, recycling pump station, chlorination/dechlorination, post aeration, storage and laboratory buildings, the cleaning, grouting and insituforming of select sewers and the purchase of various equipment.

In order to provide the State's matching share of the project and additional grant of \$4,023.00 will be required to increase the State's support to \$688,798.00.

	<u>Basic</u>	<u>Alternative</u>	<u>Total Project Cost</u>
			<u>\$5,881,061.00</u>
Totals	\$2,174,238.00	\$3,706,823.00	\$5,881,061.00
Federal	\$1,630,678.00	\$3,150,800.00	\$4,781,478.00
State	\$ 271,780.00	\$ 417,018.00	\$ 688,798.00
Local	\$ 271,780.00	\$ 139,005.00	\$ 410,785.00

Therefore, the Maryland Department of the Environment recommends that \$4,023.00 be allocated to the Town of Easton as follows:

<u>Amount</u>	<u>Fund Source</u>
\$4,023.00	Water Quality Loan of 1968; Chapter 445; Acts of 1968 as amended, (81.10.01)

June 19, 1996

Secretary's Agenda

26.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER QUALITY LOAN OF 1968
cont'd

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD860721-0516, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

27.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustConservation Values:

- (1) Furthers goals of the County Comprehensive Plan and Critical Areas Program
- (2) Preservation of productive agricultural land
- (3) Scenic value from Choptank River
- (4) Approximately 2,200 feet of shoreline along Choptank River
- (5) Chesapeake Bay Critical Area (313.71 acres)
- (7) Established buffer strips
- (8) Surrounded by the 1107-acre Henderson easement and within a Historic District

Deed Format:

The deed is in the standard MET/ESLC format. Grantor reserves the right to construct one principal residence.

Legal Form and Sufficiency:

The Assistant Attorney General is reviewing the deed for legal form and sufficiency.

Recommendation:

The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc. have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdraw ✓

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

28.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustDeed Format:

The deed is in the standard MET/ESLC format. The Grantor reserves the right to construct one unsubdividable accessory residence.

Legal Form and Sufficiency:

The Assistant Attorney General is reviewing the deed for legal form and sufficiency.

Recommendation:

The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdraw

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

29. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by Paul and Karen Winicki on 8 acres of their 22-acre property next to Robert E. Lee Park and Lake Roland in Baltimore County. The owners donated an easement on the remaining 14 acres in 1995.

Location of
Property:

Baltimore County, SPM 79, Parcels 74 and 355. Election District No. 9. On Woodbrook Lane, west of Charles Street. See map detail.

Land Use:

8 acres: a mixture of woodland, gardens, and open areas, and a 1/2 acre homesite. Existing structures on the 8 acres are the caretaker's residence, barn, corncrib, and two springhouses. The property is part of the historic estate "Tyrconnell" and is listed on the National Register of Historic Places. A tributary of Lake Roland crosses the property. (Source: Staff Field Visit, August 30, 1995).

County Planning
and Zoning:

The property has residential zoning. Site engineers advised that three lots could be created on the 8 acres. There is existing water and sewer service. The property is located in an area designated for protection of steep slopes and erodible soils under the County Master Plan. The easement is consistent with environmental policies and historic preservation policies in the County Master Plan.

Conservation
Features:

- (1) Scenic Value from Woodbrook Lane.
- (2) Property is Listed on the National Register of Historic Places.
- (3) Protection of Woodland.
- (4) Consistent with County Master Plan.
- (5) Vegetative Buffer Strip Requirement.
- (6) Next to Robert E. Lee Park and Lake Roland.

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

29. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustDeed Format: Standard MET format.Reserved Rights: No additional residences are allowed on the 8 acres. The total number of residences shall not exceed one. During a five-year period, the Grantors may subdivide the caretaker's residence onto a lot not to exceed one acre in size, or the County minimum, whichever is larger. This right may only be exercised by the Grantors of this conservation easement; if not exercised, this right shall expire after five years. Further subdivision of the two existing parcels is prohibited without the approval of Grantee.Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

SECRETARY'S AGENDA

Contact - Len Casanova 974-3727

30. DEPARTMENT OF NATURAL RESOURCES
SHORE EROSION CONTROL
 (SEC 30-85 CROW, ET AL. (CROW now HILMER))

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

PROJECT NUMBER: SEC 30-85

PROJECT NAME: Crow, et al. (Crow now Hilmer)

LOCATION: On the Chesapeake Bay at Shoreham Beach
Anne Arundel County, Maryland

DESCRIPTION: Construction of 110 linear feet of stone revetment
(Crow/Hilmer property)

PRIOR BOARD APPROVAL: May 27, 1987, Secretary's Agenda, Item 18

LIEN RECORDED: Liber EAC 4110, Folio 776, Anne Arundel County

ORIGINAL LOAN AMOUNT: \$22,822.43

TOTAL PAYMENTS: \$ 8,216.19

BALANCE PAID IN FULL: \$14,606.24

DOCUMENTS ISSUED: Release (Full Payment)
[copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS**June 19, 1996****Secretary's Agenda****Contact:** Alice M. Hoffman - (410) 333-1560**ITEM:** 31**MARYLAND STADIUM AUTHORITY:** Baltimore Ravens' Football Stadium**CONTRACT NO. & TITLE:** FB-077: Baltimore Ravens' Football Stadium**DESCRIPTION:** Temporary Fencing**PROCUREMENT METHOD:** Competitive Sealed Bidding
(Invited Pre-Qualified Bidders)

<u>BIDS:</u>	Long Fence Company, Inc. 1114 MD Route 3 North Crofton MD 21229	\$55,461
	P and J Contracting Co., Inc. 3010 Ridgewood Avenue Baltimore MD 21114-3697	\$ 87,800
	Olympic Fence & Guardrail, Inc. 7821 Rossville Boulevard Baltimore MD 21236	\$ 99,547

AWARD: Long Fence Company, Inc.**AMOUNT:** \$ 55,461**FUND SOURCE:** Ravens' Football Stadium Fund**REMARKS:** We recommend Long Fence Company, Inc. for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being an experienced temporary fencing contractor.

BOARD OF PUBLIC WORKS
June 19, 1996
Secretary's Agenda

Contact: Alice M. Hoffman - (410) 333-1560

ITEM: 31 (cont'd)

The office of the State Comptroller has verified under Control Number 96-0974-1111 that the recommended Contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS
June 19, 1996
Secretary's Agenda

Contact: Alice M. Hoffman, - (410) 333-1560

ITEM: 32

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

CONTRACT NO. & TITLE: FB 007-Baltimore Ravens' Football Stadium

DESCRIPTION: Site Electrical Relocations

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Invited Pre-Qualified Bidders)

BIDS:

Calmi Electric Company 137 Monastery Avenue Baltimore MD 21221	\$ 36,290
--	-----------

Mace Electric Co. 4001 Coolidge Avenue Baltimore MD 21229	\$ 41,000
---	-----------

Guilford Technology Corp. 2340 Monumental Avenue Baltimore MD 21227	\$ 43,200
---	-----------

WW Contractors, Inc. P.O. Box 527 Randallstown MD 21133	\$125,000
---	-----------

AWARD: Calmi Electrical Company

AMOUNT: \$36,290

FUND SOURCE: Baltimore Ravens' Football Stadium Fund

BOARD OF PUBLIC WORKS**June 19, 1996****Secretary's Agenda****Contact:** Alice M. Hoffman - (410) 333-1560

ITEM: 32 (cont'd)

REMARKS: We recommend Calmi Electrical Company for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goals; and they were pre-qualified as being an experienced electrical contractor .

The office of the State Comptroller has verified under Control Number 96-0973-1001 that the recommended Contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

33. PEABODY INSTITUTE OF BALTIMORE:

In accordance with Sections 7-317 through 7-323 of the State Finance & Procurement Article, the Peabody Institute of the City of Baltimore shall transfer its art collection to the State of Maryland on or before June 30, 1996 in exchange for a \$15 million payment to the Peabody Institute of the City of Baltimore Endowment Fund. On October 10, 1990, the Board of Public Works approved an agreement between the Peabody Institute of the City of Baltimore, the Johns Hopkins University and the State of Maryland to transfer the art collection subject to certain terms and conditions.

The Peabody Institute Oversight Committee is now recommending to the Board of Public Works that the art collection be transferred as provided in the statute and is requesting approval for the final Contract of Sale concerning the art collection.

Approval of this item will allow the transfer of the art collection to the State of Maryland as of June 28, 1996.

Board of Public Works Action. The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Board of Public Works

June 19, 1996

Secretary's Agenda

Contact: Sheila McDonald Gill
(410)974-2932

34. BOARD OF PUBLIC WORKS:

Regulatory Review Report – Title 23.

Background: The Regulatory Review and Evaluation Act, as implemented by Executive Order 01.01.1996.04, requires the Board of Public Works to review existing regulations and submit a report to the Administrative, Executive, and Legislative Review Committee by July 1, 1996.

Recommended Action: Approval of this item will authorize submission to the AELR Committee of the report entitled *Board of Public Works Review and Evaluation of Code of Maryland Regulations, Title 23*. In addition, approval of this item will authorize publication of proposed regulatory amendments, as recommended in the report, for public comment.

COMAR Title 23: Contains general administrative regulations, including travel regulations and wetlands licensing procedures. Procurement regulations are *not* included in this review. The following chapters comprise title 23:

Subtitle 01 General Regulations

- 23.01.01 Petitions for Declaratory Ruling
- 23.01.02 Petitions for Adoption, Amendment, or Repeal of Regulations
- 23.01.03 Contested Case Regulations
- 23.01.04 Access to Public Records
- 23.01.05 Correction or Amendment of Personal Records
- 23.01.06 Open Meetings

Subtitle 02 Program Administration

- 23.02.01 Standard Travel Regulations
- 23.02.03 Public Improvements Project Review
- 23.02.04 State Tidal Wetlands Licensing Procedures

Board of Public Works

June 19, 1996

Secretary's Agenda

34. BOARD OF PUBLIC WORKS: (cont'd)

Regulatory Review Report – Title 23.

Review Purpose: As required by the Executive Order, Board staff reviewed these regulations to determine if the regulations are clear and understandable, are consistent with other regulations, and have been effective in accomplishing their purposes. Further, staff reviewed whether all regulations required by recently-enacted legislation have been adopted.

Review Results: The report indicates that, with few exceptions, Title 23 regulations are up-to-date, necessary, and effective. Only three matters bear remarks.

(1) *COMAR 23.01.03* needs to be amended to reflect changes to the Administrative Procedure Act. Specifically, the amendments will require that if the Board does not personally hear a contested case, it must delegate the hearing to an administrative law judge at the Office of Administrative Hearings who will issue a proposed decision for the Board's consideration. These regulations apply only to cases for which there is no specific procedure set out in the law. For example, these regulations do not apply to the wetlands licensing cases.

(2) *COMAR 23.01.04* is to be amended to adjust the per-page copying charge for documents provided under the Public Information Act. The existing rate is 15¢ per page, which has been constant since at least 1988. The initial proposed rate is 25¢ and will gradually rise to 32¢ per page by July 1, 2001.

(3) *Section 5-1701 of the Natural Resources Article* of the Maryland Code requires the Board to adopt regulations establishing procedures for oil and natural gas leases on lands or waters of the State. The Board's Wetlands Administrator reports that draft regulations are circulating for internal agency review at this time.

The report with proposed amendments is attached as back-up to this item.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with COMAR 21.02.01.05(A)(3).

Individual reports enclosed.

BOARD OF PUBLIC WORKS

June 19, 1996

APPENDIX

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix- 1Departmental/Procurement Agency: Transportation
Maryland Port AdministrationContract Type: MaintenanceContract No. & Title: EA300049
Repair of Spreader No. 4675
Dundalk Marine Terminal (DMT)Description: Retroactive approval is requested for Contractor to provide all labor, supervision, materials and equipment necessary for the immediate repair of Spreader No. 4675.Term: 30 DaysProcurement Method: Sole SourceAward: Bromma, Inc.
Roxboro, NCAmount: \$24,671.00Fund Source: 100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.01

Object/Subobject: 08/H09

Title of Program: Port Operations

Remarks: The MPA's normal operations of the Seagirt Marine Terminal (SMT) and DMT cranes require the use of crane spreaders to pick up containers ranging in size from 20 feet to 40 feet.

CONTINUED

ITEM: Appendix- 1
Continued

BPW--06/19/96

On January 25, 1996, Spreader #4675 was damaged while unloading a vessel. It was determined, by the MPA Crane Supervisors, that the device was in need of extensive repairs. An insurance claim has been made by the MPA for the cost of the repair. These repair services are available from one (1) source, Bromma, Inc. the original equipment manufacturer. The replacement parts are proprietary and not available from any other source. Furthermore, the engineering tolerances on this equipment are very stringent and there are no other authorized repair services for Bromma Equipment. Prompt repair of the Spreader is essential to the crane operations of DMT.

Bromma, Inc. was awarded the Contract and the work has been completed.

Board of Public Works Action:

Report Accepted:

With Discussion

Without Discussion

Report remanded to Dept./Agency

Remarks:

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

Item 1A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE:

Ref. Doc. Number	Project Number	Project Name	County	Fund Source	Amount
7132431	2431-15-301	Little Bennett Regional Park Development	MO	815	\$12,211.33
02172678	2678-7-102	North East Little League Park Fencing	CE	007	\$ 401.38
01022653	2653-6-146	Carroll County Complex	CL	106	\$ 517.80

Montgomery, Cecil and Carroll Counties have completed these projects and requested that these funds be reverted to the county's unencumbered POS account for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$4,749.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Narrows Scenic Park Acquisition 3

PROJECT NUMBER: 3103-1-103

DESCRIPTION: This project consists of the acquisition of 3.5 acres as an addition to the existing Narrows Scenic Park which is 94.7 acres in size. This property is located on Wills Creek Drive Northwest, in Locust Grove. This park has been acquired to preserve the natural setting of the Narrows and the historic and scenic water gap west of Cumberland. The property will also serve as access to Wills Creek. This project is consistent with the Allegany County Land Preservation and Recreation Plan Update of 1993.

APPRAISED VALUE:

Marshall Appraisals	\$3,500	(\$1,000/acre)
R & S Professionals	\$3,350	(\$ 957/acre)

PROPERTY COST: \$3,425.00

INCIDENTAL COSTS: \$1,324.00

AMOUNT REQUESTED: \$4,749.00

FUND SOURCE: Program 81.20.04 Item 401 \$4,749.00

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

Item 2A (Con't)

CLEARINGHOUSE
REVIEW APPROVAL: MD960430-0301 5/30/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the City of Annapolis, Anne Arundel County \$78,550.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Annapolis Waterworks Park

PROJECT NUMBER: 3104-2-148

DESCRIPTION: This development project will create a passive park featuring a series of trails (in three stages) along the reservoir with 2 picnic areas and one parking lot being installed. Portable toilets, water faucets and signage will be provided as a part of this project. The property is rich in history and contains several historic buildings. This property is part of a larger greenway stretching from Crownsville to Annapolis. No previous Program Open Space funding has been approved by the Board of Public Works for this property. This project is consistent with Annapolis's Master Plan and the City's Parks & Paths for People Plan.

ESTIMATED DEVELOPMENT COSTS: \$104,734.00

AMOUNT REQUESTED: \$ 78,550.00

FUND SOURCE: Program 81.20.04 Item 526 \$78,550.00

CLEARINGHOUSE REVIEW APPROVAL: MD960418-0274 05/22/96

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 4A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of North Beach, Calvert County \$37,750.00 from the that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Addition to Fourth Street Park
Town of North Beach

PROJECT NUMBER: 3102-4-26

DESCRIPTION: This acquisition brings the Town of North Beach closer to their overall recreation goal which is to acquire the entire block and to develop the area as a community park. This project is adjacent to the existing Fourth Street Park and across the street from the Town's Community Center. Existing park acreage is 1.5 acres, this acquisition is 0.16 acre. The expansion of the Fourth Street Park has been a priority project for both the Town and the County for a number of years. The Calvert County Land Preservation and Recreation Plan lists it as a priority Town Center Park. The County is committed to working with the Town to achieve the goal of eventually preserving the entire block for a public park. No Program Open Space funds have been previously approved by the Board of Public Works for this Park.

APPRAISED VALUE:

George Burroughs, Jr. \$35,000.00 (\$217,800.00/acre or \$5.00/sq. ft.)
Philip T. Goldstein \$36,000.00 (\$225,000.00/acre or \$5.14/sq. ft.)

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 4A (Con't)

PROPERTY COST: \$35,500.00

INCIDENTAL COSTS: \$ 2,250.00

AMOUNT REQUESTED: \$37,750.00

FUND SOURCE: Program 81.20.04 Item 628 \$37,750.00

CLEARINGHOUSE MD960418-0273 04/22/96

REVIEW APPROVAL:

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Montgomery County, \$123,244.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Black Hill Regional Park Development

PROJECT NUMBER: 3090-15-399

DESCRIPTION: This project proposes to develop a fishing pier at Black Hill Regional Park that consists of 1338.2550 acres. The fishing pier has design features to accommodate people who use wheelchairs and will provide equal fishing opportunities for disabled people. The octagon shape will allow fishermen to cast in different directions. Input was solicited from citizens with disabilities including the Department of Parks, Park Access Advisory Committee.

ESTIMATED DEVELOPMENT COSTS: \$164,326.00

AMOUNT REQUESTED: \$123,244.00

FUND SOURCE: Program 81.20.04 Item 639 \$123,244.00

CLEARINGHOUSE REVIEW APPROVAL: MD960321-0159 5/3/96

Board of Public Works Action: The above referenced item was:

<input checked="" type="radio"/> Approved With Discussion	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn <input checked="" type="radio"/> Without Discussion
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PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission \$130,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Little Bennett Regional Park Acquisition
(Duffy)

PROJECT NUMBER: 3091-15-400

DESCRIPTION: This project proposes to acquire 14.6 acres as an addition to the existing 3,612 acre Little Bennett Regional Park. The property is located in the headwaters of Little Bennett Creek, a Class III trout stream. This acquisition will protect the high water quality conditions that support a naturally-reproducing trout fishery. The land will be kept in its natural state. Little Bennett Regional Park's amenities include a campground, nature center, hiking and equestrian trails, a new 18-hole golf course, and a number of historic sites that provide opportunities for interpretive programs.

APPRAISED VALUE:

Peter A. Moholt, MAI	\$124,000.00	(\$8,500.00/acre)
Christopher S. Paris	\$127,000.00	(\$8,700.00/acre)

PROPERTY COST: \$125,500.00

INCIDENTAL COSTS: \$ 5,000.00

AMOUNT REQUESTED: \$130,500.00

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

ITEM 6A (Con't) Contact: H. Grant Dehart
(410) 974-3581

FUND SOURCE: Program 81.20.04 Item 539 \$ 2.00
Program 81.20.04 Item 639 \$130,498.00

CLEARINGHOUSE
REVIEW APPROVAL: MD960321-0154 4/30/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Montgomery County \$51,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Little Bennett Regional Park Acquisition (Kovachik)

PROJECT NUMBER: 3092-15-401

DESCRIPTION: This project proposes an additional acquisition of 16.66 acres to an existing 3,612 acre regional park. The property being acquired is located in the headwaters of Little Bennett Creek, a Class III trout stream. The water quality conditions of Little Bennett Creek are considered to be very high in that the creek supports a naturally-reproducing trout fishery. This acquisition will be significant in ensuring that the high quality condition of Little Bennett Creek will be preserved. This property will not be developed, but will remain as a natural open space area. Some forestation may be undertaken to enhance the natural condition of the property.

APPRAISED VALUE:

Gregory A. Clucas & Co.	\$50,000.00	(\$3,000.00/acre)
Peter A Moholt, Inc.	\$45,000.00	(\$2,700.00/acre)

PROPERTY COST: \$47,500.00

INCIDENTAL COSTS: \$ 3,500.00

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 7A (Con't)

AMOUNT REQUESTED: \$51,000.00

FUND SOURCE: Program 81.20.04 Item 639 \$51,000.00

CLEARINGHOUSE

REVIEW APPROVAL: MD960321-0155 4/30/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 8A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to The Maryland-National Capital Park and Planning Commission, Montgomery County \$265,865.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Ridge Road Recreational Park (Tunnell)

PROJECT NUMBER: 3093-15-402

DESCRIPTION: This project proposes the acquisition of 3.41 acres as an additional purchase to an existing undeveloped recreational park that presently consists of 56 acres. Proposed development includes extensive active recreation facilities such as ballfields, tennis courts, multi-use courts, playground equipment, etc. As a special feature, this park is programmed to be developed with an indoor ice skating center.

APPRAISED VALUE:

Gregory R. Clucas & Co.	\$236,000.00	(\$ 69,355.00/acre)
Philip R. Lamb & Co., Inc.	\$270,000.00	(\$ 79,179.00/acre)

PROPERTY COST: \$260,865.00

INCIDENTAL COSTS: \$ 5,000.00

AMOUNT REQUESTED: \$265,865.00

FUND SOURCE: Program 81.20.04 Item 639 \$265,865.00

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

ITEM 8A (Con't)

Contact: H. Grant Dehart
(410) 974-3581

CLEARINGHOUSE

REVIEW APPROVAL: MD960321-0157 4/30/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 9A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Montgomery County \$105,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Ridge Road Recreational Park Acquisition
(Chase)

PROJECT NUMBER: 3094-15-403

DESCRIPTION: This project proposes the acquisition of one acre to be added to the undeveloped Ridge Road Recreational Park consisting of 56 acres. This park will be developed with extensive active recreation facilities including ballfields, tennis courts, multi-use courts, playground equipment, etc. As a special feature, this park is programmed to be developed with an indoor ice skating center.

APPRAISED VALUE:
Philip R. Lamb & Co., Inc. \$ 95,000.00 (\$ 95,000.00/acre)
David C. Barringham \$120,000.00 (\$120,000.00/acre)

PROPERTY COST: \$100,000.00

INCIDENTAL COSTS: \$ 5,000.00

AMOUNT REQUESTED: \$105,000.00

FUND SOURCE: Program 81.20.04 Item 639 \$105,000.00

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19 1996

Secretary's Agenda

ITEM 9A (Con't)

Contact: H. Grant Dehart
(410) 974-3581

CLEARINGHOUSE

REVIEW APPROVAL: MD960321-0158 4/25/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 10A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Chevy Chase Village, Montgomery County \$11,123.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Newlands Park

PROJECT NUMBER: 3108-15-404

DESCRIPTION: This project proposes to develop one-half of an acre with a sidewalk, drain, and landscaping. The one-acre, Newlands Park is the largest open area of all the parks in Chevy Chase Village. The proposed improvements will create a more "resident-friendly" park.

ESTIMATED DEVELOPMENT COSTS: \$14,830.00

AMOUNT REQUESTED: \$11,123.00

FUND SOURCE: Program 81.20.04 Item 639 \$11,123.00

CLEARINGHOUSE REVIEW APPROVAL: MD960430-0302 5/30/96

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 11A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Chevy Chase Village, Montgomery County \$21,713.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Laurel Park

PROJECT NUMBER: 3109-15-405

DESCRIPTION: This project proposes to develop one-eighth of an acre to include the installation of an underground storm drain system and the construction of a two and one-half foot ornamental masonry wall. These improvements will provide safety features and greatly enhance this urban two acre park.

ESTIMATED DEVELOPMENT COSTS: \$28,950.00

AMOUNT REQUESTED: \$21,713.00

FUND SOURCE: Program 81.20.04 Item 639 \$21,713.00

CLEARINGHOUSE REVIEW APPROVAL: MD960430-0300 5/30/96

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 12A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to City of Salisbury, Wicomico County \$15,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Lake Street Playground

PROJECT NUMBER: 3105-22-110

DESCRIPTION: Project proposes the installation of a new roof and bathroom fixtures, and painting the existing contact building, along with the installation of new bleachers, playground equipment and new landscaping. This project is consistent with the goals and objectives of the City of Salisbury's Metro Core Comprehensive Plan by developing the Lake Street Park so that it will serve the nearby residential areas. The revitalization of this Park will also help to reduce crime in this high crime area. Previous funded project #1615-22-55, Lake Street Playground in the amount of \$3,706.53.

ESTIMATED DEVELOPMENT COSTS: \$20,000.00

AMOUNT REQUESTED: \$15,000.00

FUND SOURCE: Program 81.20.04 Item 646 \$15,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD960430-0298 5/30/96

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 19, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 13A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the City of Salisbury, Wicomico County \$22,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Marina Riverwalk

PROJECT NUMBER: 3106-22-111

DESCRIPTION: This project proposes development of a walkway along the City of Salisbury's Waterfront along the Wicomico River from Main Street in a westerly direction. This will be Phase I, which will include removal of the existing blacktop, and the installation of a concrete sidewalk and landscaping. This project will provide an open space network along rivers and branches running through residential and other developed areas to establish an open space linkage between them and will link the Marina with a riverwalk to the Downtown Area. This project is part of the revitalization of the Waterfront area of Salisbury.

ESTIMATED DEVELOPMENT COSTS: \$29,350.00

AMOUNT REQUESTED: \$22,000.00

FUND SOURCE: Program 81.20.04 Item 646 \$22,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD960430-0299 5/30/96

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

June 12, 1996

ITEM 14A

Contact: H. Grant Dehart
410-974-3581DEPARTMENT OF NATURAL RESOURCES (DNR) AND
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

Approval is requested to reimburse the State Highway Administration (SHA) with \$229,294.00 in Program Open Space (POS) funds for the purchase of two parcels of farm property on the north side of Sharpsburg, Maryland, on Snyders Landing and Mondell Roads, totalling 151.64 acres[±] in Washington County, as part of the Antietam National Battlefield protection program.

This request is pursuant to the Memorandum of Understanding between the DNR and MDOT regarding a program to match state POS funds with federal funds from the Intermodal Surface Transportation Efficiency Act (ISTEA) and other MDOT funds. Approved by the Board of Public Works on September 1, 1993, the purpose of the ISTEA/POS acquisition program is to acquire in fee or conservation easement land with important natural and historic resources in the State's Greenways and Civil War sites.

PROJECT NAME: Antietam Viewshed and Approach Protection

PROJECT NUMBER: DNR/MDOT MOU Project Addendum No. 32

DESCRIPTION: Purchase of conservation easements on historic farm properties by the State Highway Administration. The ISTEA category is preservation of scenic or historic sites and scenic easements.

SELLER: Bonnard J. and Peggy R. Morgan and West Patrick Exchange Corporation

PROPERTY: Two historic farm properties totaling 151.64 acres[±] on the north side of Sharpsburg on Snyders Landing and Mondell Roads. The properties include an eighteenth century manor called Mount Pleasant, with brick and stone house dated from 1740 with historic outbuildings, and a vacant early nineteenth century farm. The properties were owned by Captain Joseph Chapline, a distinguished officer of the French and Indian War, and Col. John Miller, a descendent of David Miller, the earliest know shopkeeper of Sharpsburg.

(Continued)

The properties are bordered on the north by a 447 acre farm on which an agricultural easement has been purchased by the Maryland Agricultural Land Preservation Foundation. The conservation easement will be conveyed to the Maryland Environmental Trust ensuring their permanent protection for continued farm use.

OPTION DATE: May 6, 1996

OPTION DEADLINE: November 4, 1996

APPRAISAL: \$456,000.00 Richard L. Bowers

OPTION PRICE: \$456,000.00 Easement purchase, No. W891301624, Items 86875 & 86194

DIRECT COSTS: \$2,588.00 Appraisal and Title Search Fee

AMOUNT REQUESTED: \$229,294.00 Program Open Space total (50%)

FUND SOURCE: \$229,294.00 Item 163, 81.20.03, Advance Option and Purchase Fund, FY1996

\$229,294.00 CFDA 20.205 Federal Highway Admin. (50%)

REMARKS:

1. There will be no moving or relocation costs associated with this acquisition.
2. Overhead expenses will not be billed on this transaction.
3. MDOT will acquire a conservation easement in the name of the Maryland Environmental Trust (MET) restricting its future use to agriculture, controlling alterations to the manor house, and preventing demolition of historic outbuildings.
4. Payment of \$228,000.00 will be made by the Treasurer in accordance with Option Contract No. W 891-301-624 Items 86875 and 86194, made to: Robert Stone, Esq. 120 North Potomac Street, Hagerstown, Md. 21740, agent for Bernard J. and Peggy R. Morgan, and West Patrick Exchange Corporation.
5. Any State transportation funds advanced on this acquisition are to be fully reimbursed.

istea\bpwmorgan.#32

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1 - S **Agency Contact:** Timothy Kiehl 225-6207

DEPARTMENT: Office for Children, Youth, and Families
Governor's Council on Adolescent Pregnancy

PROGRAM: The mission of the Governor's Council on Adolescent Pregnancy is to reduce the incidence of pregnancies among adolescents through raising public awareness, educating professionals, funding community-based programs, and coordinating interagency efforts.

CONTRACT NO. & TITLE: CFA01096 Media Initiative to Promote Abstinence Among Adolescents

DESCRIPTION: The contract is for the creation, testing, and marketing of a media campaign to promote abstinence among adolescents. The purpose of the media campaign is to raise public awareness about how to prevent teen pregnancy and to portray abstinence from sexual intercourse as appropriate and typical for adolescents. Services will include the creation and placement of television and radio commercials; print advertisements and ad slicks; transit advertisements; posters; and collateral products (e.g., brochures, book covers, bookmarks, etc.). Ten to fourteen year olds and their adult influencers will be targeted with messages that: promote abstinence from sexual intercourse as appropriate behavior to avoid teen pregnancy and/or sexually transmitted infections; encourage male involvement and responsibility in sexual decision making; advocate community and parental responsibility in raising healthy children.

TERM: 6/24/96 - 6/30/99 (w/ 2 one-year options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

<u>Vendor</u>	<u>Cost</u>	<u>Tech Rank</u>
1. Campaign For Our Children	\$1.2 million	1
2. Noble Steed	\$1.2 million	2
3. REJ & Associates	\$1.2 million	3
4. JR Hoffman	Not acceptable	

AWARD: Campaign For Our Children, Inc./Baltimore, MD

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 1-S (Cont'd)

INCUMBENT: Same (7/1/88-6/30/95; \$2,467,666)

AMOUNT: \$760,000 (3 years)
Option Year 1 \$220,000
Option Year 2 \$220,000

FUND SOURCE: 100% Reimbursable **APPROP. CODE:** 23.01.05.706

REQUESTING AGENCY REMARKS: All vendors bid the maximum budget amount for each year as requested in a standard RFP format for media proposals.

The Office of the State Comptroller has verified, under Control Number 96-0940-0000 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT**ITEM:** 2-S Agency Contact: Grace Smearman 225-1118**DEPARTMENT:** Office on Aging
Housing Division

PROGRAM: The Maryland Office on Aging has administered the Sheltered Housing program since it was established by the General Assembly in 1976. The Sheltered Housing program (multi-family model) provides support services (meals, housekeeping and personal care) to frail seniors who live in elderly apartment buildings which are primarily federally subsidized. The Office on Aging contracts annually with private management companies, housing authorities and non-profit organizations to provide Sheltered Housing services to seniors in certified buildings. State subsidies are provided for low-income seniors whose incomes are insufficient to pay for the cost of the services. Subsidy amounts are determined for each participant by a program formula based income.

CONTRACT NO. & TITLE: SH-97-04 - Purchase of Service Agreement
Associated Catholic Charities (5 sites)

DESCRIPTION: The Associated Catholic Charities (ACC) will provide Sheltered Housing services to 97 frail seniors per month at 5 sites in Baltimore City and Baltimore County. The Associated Catholic Charities owns and manages all of the Sheltered Housing facilities included in this contract and has been offering Sheltered Housing services to seniors since 1982 at various sites. In FY 1997, Associated Catholic Charities will initiate a new Sheltered Housing program at Trinity House.

TERM: 7/1/96 - 6/30/97**PROCUREMENT METHOD:** Sole Source**BIDS OR PROPOSALS:** N/A**AWARD:** Associated Catholic Charities/Baltimore, MD**INCUMBENT:** Same (7/1/95 - 6/30/96, \$270,900)**AMOUNT:** \$157,520 (1 Year)**FUND SOURCE:** 100% General **APPROP. CODE:** 23.01.07

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 2-S (Cont'd)

REQUESTING AGENCY REMARKS: Due to the nature and scope of services provided by the Sheltered Housing program, services must be provided by a source other than Office on Aging staff. Funds for this contract have been approved and included in the FY 1997 Sheltered Housing appropriation.

In FY 1996, the ACC contract for \$270,900 included funds for services provided at Village Oaks and Kirkwood House, buildings which are not owned by ACC. For FY 1997, ACC has separated its service contracts, one for buildings owned by ACC and one for those sites where ACC has been selected by the building management company to be the Sheltered Housing Program service provider (Village Oaks, Kirkwood House and Memorial Apartments).

The ACC separate contracts for FY 1997 total \$5,000 less than the FY 1996 contract, as follows:

5 ACC owned buildings - (SH-97-04)	\$157,520
Village Oaks, Kirkwood, Memorial - (SH-97-35)	<u>\$108,380</u>
	\$265,900

The Office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control Number is: 96-0903-0110. The contractor is registered to do business in the State of Maryland, and is resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Grace Smearman 225-1118

DEPARTMENT: Office on Aging
Housing Division

PROGRAM: The Maryland Office on Aging has administered the Sheltered Housing program since it was established by the General Assembly in 1976. The Sheltered Housing program (multi-family model) provides support services (meals, housekeeping and personal care) to frail seniors who live in elderly apartment buildings which are primarily federally subsidized. The Office on Aging contracts annually with private management companies, housing authorities and non-profit organizations to provide Sheltered Housing services to seniors in certified buildings. State subsidies are provided for low-income seniors whose incomes are insufficient to pay for the cost of the services. Subsidy amounts are determined for each participant by a program formula based income.

CONTRACT NO. & TITLE: SH-97-35 - Purchase of Service Agreement
Associated Catholic Charities (3 sites)

DESCRIPTION: The Associated Catholic Charities (ACC) will provide Sheltered Housing services to 77 frail seniors per month at 3 sites in Baltimore City and Baltimore County. The ACC manages but does not own the facilities provided in this contract. The ACC has been offering Sheltered Housing services to seniors since 1982 at various sites and has been selected by the building management to continue to provide Sheltered Housing services at Kirkwood House, Village Oaks, and Memorial Apartments.

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: Associated Catholic Charities/Baltimore, MD

INCUMBENT: Same (7/1/95 - 6/30/96, \$270,900)

AMOUNT: \$108,380 (1 Year)

FUND SOURCE: 100% General **APPROP. CODE:** 23.01.07

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 3-S (Cont'd)

REQUESTING AGENCY REMARKS: Due to the nature and scope of services provided by the Sheltered Housing program, services must be provided by a source other than Office on Aging staff. Funds for this contract have been approved and included in the FY 1997 Sheltered Housing appropriation.

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is: 96-0903-0110. The contractor is registered to do business in the State of Maryland, and is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S Agency Contact: Grace Smearman 225-1118

DEPARTMENT: Office on Aging
Housing Division

PROGRAM: The Maryland Office on Aging has administered the Sheltered Housing program since it was established by the General Assembly in 1976. The Sheltered Housing program (multi-family model) provides support services (meals, housekeeping and personal care) to frail seniors who live in elderly apartment buildings which are primarily federally subsidized. The Office on Aging contracts annually with private management companies, housing authorities and non-profit organizations to provide Sheltered Housing services to seniors in certified buildings. State subsidies are provided for low-income seniors whose incomes are insufficient to pay for the cost of the services. Subsidy amounts are determined for each participant by a program formula based income.

CONTRACT NO. & TITLE: SH-97-25 - Purchase of Service Agreement National Capital B'nai B'rith Assisted Housing Corp. (1 site)

DESCRIPTION: Under the terms of the contract B'nai B'rith, which owns and manages Homecrest III will continue to provide Sheltered Housing services to 42 seniors. Homecrest III became operational in January, 1990 and every resident participates in the Sheltered Housing program.

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: National Capital B'nai B'rith Assisted Housing Corporation/Silver Spring, MD

INCUMBENT: Same (7/1/95 - 6/30/96, \$116,931)

AMOUNT: \$119,952 (1 Year)

FUND SOURCE: 100% General **APPROP. CODE:** 23.01.07

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 4-S (Cont'd)

REQUESTING AGENCY REMARKS: Due to the nature and scope of services provided by the Sheltered Housing program, services must be provided by a source other than Office on Aging staff. Funds for this contract have been approved and included in the FY 1997 Sheltered Housing appropriation.

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is: 96-0904-0000 The contractor is registered to do business in the State of Maryland, and is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Grace Smearman 225-1118

DEPARTMENT: Office on Aging
Housing Division

PROGRAM: The Maryland Office on Aging has administered the Sheltered Housing program since it was established by the General Assembly in 1976. The Sheltered Housing program (multi-family model) provides support services (meals, housekeeping and personal care) to frail seniors who live in elderly apartment buildings which are primarily federally subsidized. The Office on Aging contracts annually with private management companies, housing authorities and non-profit organizations to provide Sheltered Housing services to seniors in certified buildings. State subsidies are provided for low-income seniors whose incomes are insufficient to pay for the cost of the services. Subsidy amounts are determined for each participant by a program formula based income.

CONTRACT NO. & TITLE: SH-97-15 - Purchase of Service Agreement MAC., Incorporated (1 site)

DESCRIPTION: Under the terms of the contract MAC., Incorporated, the non-profit Area Agency on Aging for the Lower Shore, has been selected by National Housing Partnership, the management company for Pine Bluff Village, to continue to provide SAH services to 64 residents. The SAH program has been in continuous operation at Pine Bluff Village since the building opened in 1979. Services are provided to frail elderly residents who need daily services in order to remain in the community.

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: MAC., Incorporated/Salisbury, MD

INCUMBENT: Same (7/1/95 - 6/30/96, \$135,168)

AMOUNT: \$137,168 (1 Year)

FUND SOURCE: 100% General **APPROP. CODE:** 23.01.07

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 5-S (Cont'd)

REQUESTING AGENCY REMARKS: Due to the nature and scope of services provided by the Sheltered Housing program, services must be provided by a source other than Office on Aging staff. Funds for this contract have been approved and included in the FY 1997 Sheltered Housing appropriation.

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is: 96-0905-0110. The contractor is registered to do business in the State of Maryland, and is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S Agency Contact: John T. Salmon 974-3634

DEPARTMENT: Comptroller of the Treasury

PROGRAM: Data Processing Division

The Division includes the Annapolis Data Center which operates as a service bureau. Operational costs are fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

CONTRACT NO. AND TITLE: IFB-9603, Subscription Agreement

DESCRIPTION: The vendor will provide the Data Processing Division's Annapolis Data Center with dial services and network services for telecommunications access to IBMLink. IBMLink is a vital service necessary for the effective support of IBM products utilized at the Data Center, and is required for the use of the IBM SoftwareExcel support product. Dial services to the Data Center mainframe computer system are required for remote access from points statewide.

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one bid received

AWARD: AAMVAnet, Inc./Arlington, Virginia

INCUMBENT: N/A

AMOUNT: \$37,145 (1 Year)

FUND SOURCE: 100% Reimbursable **APPRO. CODE:** 24.01.10.01.08.J09

REQUESTING AGENCY REMARKS: The Data Processing Division, through the Annapolis Data Center (ADC) functions as a data processing service bureau for the various State departments and agencies. In this regard, various and numerous hardware equipment items are required to support the many Data Center operations and customer agency application systems. Two such items are the dial services and network services which are being used more frequently by the customer agencies in accessing the ADC. This service is essential in providing effective and efficient support to the customer agencies.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 6-S (Cont.)

The Office of the Comptroller Compliance Division has verified, under Control Number 96-0860-0000, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller of the Treasury, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a non-resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 7-S **Agency Contact:** Jack Quaranta 767-1123

DEPARTMENT: Assessments and Taxation

PROGRAM: Management Information Services

This program provides technical and administrative support for all of the agency's information technology systems.

CONTRACT NO. & TITLE: 96-SDAT-0025

DESCRIPTION: **COBOL programming, Oracle database, DB2 database, Unix programming, and senior analyst support services for all SDAT data systems.**

TERM: 6/20/96 - 6/19/97 (w/ 2 one- year options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See attached.

AWARDS: **Metters Industries, Inc./Lexington Park, MD**
Vistronix, Inc./ Vienna, VA (Offices in Rockville, MD)
(Alternate- See Requesting Agency Remarks)

INCUMBENT: N/A

AMOUNT: \$395,000 NTE (1 Year) .

FUND SOURCE: 100% General **APPROP. CODE:** 24.03.00.08.08.J40

REQUESTING AGENCY REMARKS : Multiple awards are to be made for this contract. The primary award is to Metters Industries, Inc., a certified Minority Business Enterprise. However, the combined total for both contracts will not exceed \$395,000. Another contract is being awarded in the amount of \$90,000 to Vistronix, Inc. This latter contract will only be implemented in the event that the primary contractor is unable to provide the programming services needed. Vistronix, Inc., is also certified as a Minority Business Enterprise in the State of Maryland.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 7-S (Cont.)

The Office of the Comptroller has verified under Control Numbers 96-0680-0111 (Metters Industries, Inc.) & 96-0796-0101 (Vistronix, Inc.) that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained that the contractors are registered to do business within the State to the extent required by the laws of Maryland and both are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BIDS OR PROPOSALS

Offerors Submitting Bids for 96-SDAT-0025:

- | | |
|--|--------------------------|
| 1. Enterprise Systems, Inc. (Enterprise) | Temple Hills, Maryland |
| 2. Ajilon Services, Inc. (Ajilon) | Towson, Maryland |
| 3. Uberoi International, Inc. (UII) | Princeton, New Jersey |
| 4. Computer Search International
Technical Services (CSI) | Towson, Maryland |
| 5. Metters Industries, Inc. (Metters) | Lexington Park, Maryland |
| 6. Vistronix, Inc. (Vistronix) | Rockville, Maryland |

Item 7-S (Cont.)

The Offerors were given the option to submit bids for any individual category (Option 1) of programming service requested or to submit a bid for every category (Option 2) of service requested. As was clearly stated in the Invitation For Bid, SDAT had the option to award a contract to the offeror who met all of the mandatory specifications and who received the best overall rating based on weighting for each of the categories. Based on this overall rating evaluation (see below), it was determined that Metters Industries, Inc. provided the best overall pricing and their selection for the contract award was in the best interests of the Department and the State.

Option 1: Bids Received for Individual Categories:

CATEGORY A		CATEGORY B		CATEGORY C		CATEGORY D		CATEGORY E		CATEGORY F		CATEGORY G	
VENDOR	HOURLY RATE	VENDOR	HOURLY RATE	VENDOR	HOURLY RATE	VENDOR	HOURLY RATE	VENDOR	HOURLY RATE	VENDOR	HOURLY RATE	VENDOR	HOURLY RATE
CSI	\$ 37.50	VISTRONIX	\$ 53.84	UII	\$ 43.00	VISTRONIX	\$ 48.46	METTERS	\$ 42.43	METTERS	\$ 35.64	METTERS	\$ 42.43
UII	\$ 42.00	METTERS	\$ 54.10	VISTRONIX	\$ 50.00	CSI	\$ 49.00	CSI	\$ 52.50	VISTRONIX	\$ 41.53	AJILON	\$ 45.00
VISTRONIX	\$ 42.30	CSI	\$ 58.85	METTERS	\$ 50.91	METTERS	\$ 49.22	VISTRONIX	\$ 53.85	AJILON	\$ 42.50	CSI	\$ 52.50
AJILON	\$ 42.50	UII	\$ 66.00	CSI	\$ 53.20	AJILON	\$ 52.50	AJILON	\$ 55.00	UII	\$ 45.00	VISTRONIX	\$ 53.84
METTERS	\$ 43.68	ENTERPRISE	\$ 75.00	ENTERPRISE	\$ 75.00	UII	\$ 60.00	UII	\$ 66.00	CSI	\$ 49.50	UII	\$ 55.00
ENTERPRISE	\$ 60.00	AJILON	NO BID	AJILON	NO BID	ENTERPRISE	\$ 70.00	ENTERPRISE	NO BID	ENTERPRISE	NO BID	ENTERPRISE	\$ 80.00

Option 2: Bids Received for Every Category:

VENDOR	CATEGORY A HOURLY RATE	CATEGORY B HOURLY RATE	CATEGORY C HOURLY RATE	CATEGORY D HOURLY RATE	CATEGORY E HOURLY RATE	CATEGORY F HOURLY RATE	CATEGORY G HOURLY RATE	EVALUATED BID
VISTRONIX	\$42.30	\$53.84	\$50.00	\$48.46	\$53.85	\$41.53	\$53.84	50.57
METTERS	\$43.68	\$54.10	\$50.91	\$49.22	\$42.43	\$35.64	42.43	46.00
WEIGHT PER CATEGORY	0.05	0.25	0.15	0.05	0.25	0.15	0.1	

LOWEST EVALUATED BID WINS - THE CIRCLED OFFEROR WAS SELECTED FOR AWARD.

15B
BPT:6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 8-S **Agency Contact:** Jack Quaranta 767-1123

DEPARTMENT: Assessments and Taxation

PROGRAM: Management Information Services

This program provides technical and administrative support for all of the agency's technology systems.

CONTRACT NO. & TITLE: 96-SDAT-0027

DESCRIPTION: **Hardware, software, integration support, training and related services for a document/data management system to be used in the Department's Renters' and Homeowners' Tax Credit Sections.**

TERM: 6/20/96 - 12/19/97 (w/ 2 one-year options)

PROCUREMENT METHOD: Competitive Sealed Bidding

<u>BIDS OR PROPOSALS:</u>	Meta Solutions, Inc.	\$522,741
	Data General Corporation	\$610,173
	Western Micro Technology, Inc.	\$627,177

AWARD: **Meta Solutions, Inc./Linthicum, MD**

INCUMBENT: N/A

AMOUNT: **\$522,741 NTE (18 Months)**

FUND SOURCE: 100% Gen **APPROP. CODE:** 24.03.00.08.08.506

REQUESTING AGENCY REMARKS : Meta Solutions, Inc. Is a Maryland Certified Minority Business Enterprise contractor. The Office of the Comptroller has verified under Control Number 96-0844-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is registered to do business within the State to the extent required by the laws of Maryland. The awardee is a Maryland Resident Business and Certified Minority Business Enterprises.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 8-S (Cont.)

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's FY 1997 Information Technology Projects Request (ITPR). Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 9-S **Agency Contact:** Sarah Ryckis 225-4417

DEPARTMENT: State Retirement Agency (SRA)

PROGRAM: The State Retirement and Pension System of Maryland (the "System"), an agent multiple-employer public employee retirement system, provides death, disability and retirement allowances to State Employees, Teachers, Police, Judges, Legislators, and Employees of participating local subdivisions. The mission of the System is to efficiently and effectively administer the benefits provided by law to participants, while keeping Employer cost as affordable as possible through excellence in execution of its fiduciary responsibility.

CONTRACT NO. & TITLE: SRA 95-02

DESCRIPTION: Provide the hardware, software, and professional services required to design and implement a new integrated defined benefit pension administration system and electronic document management system. The contractor will provide all hardware and commercially available microcomputer software required for the proposed solution. The new system will significantly improve the level of service to SRA participants and participating employers. The contractor will automate and redesign the pension administration and benefits processing systems of the Agency, while incorporating current technology in the proposed solution.

TERM: 6/20/96 - 6/19/99

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:*

<u>Vendor</u>	<u>Cost</u>	<u>Tech Rank</u>	<u>Tech Rate</u>
William M. Mercer, Inc. Deerfield, IL	\$13,404,271	1	163.2
Computer Data Systems Inc. (CDSI) Columbus, OH	\$38,142,364	2	130.4

***One other offeror did not meet RFP requirements.**

AWARD: William M. Mercer, Inc./Deerfield, IL
(Offices in Baltimore, MD)

INCUMBENT: None

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 9-S (Cont'd)

AMOUNT: \$13,404,271 (3 Years)

\$ 5,301,000 FY 1996
\$ 4,700,000 FY 1997
\$ 3,403,271 FY 1998
\$13,404,271

FUND SOURCE: 100% Special Funds
(Income from Pension Trust Fund Assets)

APPROP. CODE: 26.10.01.00

REQUESTING AGENCY REMARKS: This project was solicited under an RFP process that involved sending invitations to 144 prospective offerors; including 61 resident businesses and 6 MBE's. Three proposals were received, one of which did not meet the mandatory requirements of the Request For Proposals.

The Office of the Comptroller has verified, under Control Number 96-0272-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's FY 1996 Information Processing & Budgeting Plan and FY 1997 Information Technology Project Requests. Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

This item appeared as Item 1-S on the 5/30/96 Agenda and was withdrawn.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 10-S

Agency Contact: Charles Busnuk 767-6872

DEPARTMENT:

Health and Mental Hygiene - Alcohol and Drug Abuse
Administration (ADAA)

PROGRAM:

The ADAA provides funding, monitoring, and coordination
of statewide substance abuse prevention and treatment services

CONTRACT NO. & TITLE:

Adolescent Residential Intermediate Care Facility (ICF)
Substance Abuse Treatment
(DCT 97-3843)

DESCRIPTION:

**Multiple awards for a three year cost reimbursement
contract to three vendors to provide residential intermediate care treatment services to
substance abusing adolescents. Services include: individual and group counseling; family
therapy; tutorial/educational services; recreational therapy; referral and aftercare services.**

TERM:

7/1/96 - 6/30/99

PROCUREMENT METHOD:

Sole Source

BIDS OR PROPOSALS:

N/A (See Requesting Agency Remarks)

AWARDS:

Multiple awards for Adolescent Residential ICF Substance
Abuse Treatment Services:

Maryland Treatment Centers, Inc. - Mt. Manor at Baltimore/, Baltimore,
Maryland

Glass Mental Health Foundation (Oakview Treatment Center),
Ellicott City, Maryland

Anne Arundel General Treatment Services, Inc. (Pathways),
Annapolis, Maryland

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 10-S (Cont.)

INCUMBENTS: (Multiple vendors; one contract):
Changing Point, Inc. (2 sites): Ellicott City, Maryland/Waldorf, Maryland
Maryland Treatment Centers, Inc. - Mt. Manor at Baltimore/Baltimore, MD
Melwood Farm Treatment Center/Olney, Maryland
New Beginnings at White Oak/ Woolford, Maryland
Oakview Treatment Center/ Ellicott City, Maryland
Pathways/ Annapolis, Maryland
(7/1/93 - 6/30/96; \$4,581,660)

AMOUNT: \$4,581,000 NTE (3 Years)

FUND SOURCE: 100% General **APPROP. CODE:** 32.11.02.202.08.896

REQUESTING AGENCY REMARKS: The terms of this contract restricted awards to all non-public vendors within the State of Maryland holding a Certificate of Need (CON) for Adolescent (age 13-18) Intermediate Care Facilities (ICF) which provide substance abuse treatment services. The inclusive "universe" of six vendors were solicited and invited to participate in this contract.

A seventh CON-holder is the Jackson Unit of the Finan Center in Allegany County, a public facility which is primarily funded by ADAA through the Allegany County Health Department and thus was excluded from participating in this contract.

Only three of the six non-public vendors are currently open and in operation. All three vendors were agreed to participate in this purchase of care contract which does not guarantee any minimum of clients or total reimbursement for participation.

The entire possible "universe" of non-public providers, of residential Intermediate Care treatment services, to substance abusing adolescents in the State, has been included in this "sole source" contract. Based on their clinical needs, clients will be referred by the Local Health Departments to the most appropriate ICF. The maximum daily rate is \$225.00. The ADAA will continue to monitor utilization and payment to vendors to ensure that the amount of the contracts is not overspent. Vendors will be reimbursed for days of treatment as follows: a) for indigents - maximum daily rate; b) uninsured/underinsured difference between the maximum daily rate and the amount payable by insurance/parents. The total maximum reimbursement possible from the State cannot exceed the maximum daily rate.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 10-S (Cont.)

The Office of the State Comptroller has verified, under the attached Control Numbers that the recommended contractors are not delinquent on payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to do business in the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action: The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10-S (Cont.)

ATTACHMENT

VENDOR/TERM OF CONTRACT	ADDRESS	COMPROLLER #
Maryland Treatment Centers, Inc.	Mt. Manor at Baltimore Baltimore, MD.	96-0867-0111
Anne Arundel General Treatment Services, Inc. (Pathways)	Annapolis, MD. 21401	96-0907-0000
Glass Mental Health Foundation (Oakview Treatment Center)	Ellicott City, MD.	96-0868-0110

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 11-S **Agency Contact:** Irene Gillis 225-6872

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Alcohol and Drug Abuse Administration (ADAA)

CONTRACT NO. & TITLE: DCT 97-3842: Drug Free Treatment Services for Persons Who are Deaf or Hard of Hearing

DESCRIPTION: **Develop, provide, coordinate and interpret drug-free substance abuse treatment services, which will serve as a potential model, for persons who are deaf or hard of hearing.**

TERM: 7/1/96 - 6/30/99 (w/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: One Proposal Received

AWARD: **Family Service Foundation, Inc./ Landover Hills, MD**

INCUMBENT: Same (7/1/93-6/30/96; \$1,123,866))

AMOUNT: **\$1,153,209 (3 Years)**

FUND SOURCE: 100% General **APPROP. CODE:** 32.11.02.202.08.896

REQUESTING AGENCY REMARKS: This contract provides funding support for drug-free interpretative services and addiction counseling for deaf or hard of hearing (hearing impaired) substance abusers and their families. This specialized chemical dependency program shall assist deaf and hard of hearing people who are chemically dependent to recover and maintain normal, productive lives. Until this current solicitation and subsequent recommendation for contract award, the ADAA contracted to provide these services via sole source with the incumbent, Family Service Foundation, Inc.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 11-S (Cont.)

The Office of the Comptroller has verified, under Control Number 96-0872-0110. That the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action: The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 12-S **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene
 Developmental Disabilities Administration

PROGRAM: The mission of the Developmental Disabilities Administration is to provide a coordinated service delivery system that will allow individuals with developmental disabilities to receive needed, appropriate services oriented to the goal of integration into the general community.

CONTRACT NO. & TITLE: Purchase of Care

DESCRIPTION: **Contract to provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential, Day, individual support services, individual family care, supported employment, purchase of care, intensive behavior management and community supported living Arrangements (CSLA).**

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: **Bancroft, Inc./Haddonfield, NJ**

INCUMBENT: Same (7/1/95-6/30/96; \$182,864)

AMOUNT **\$171,742 (1 Year)**

FUND SOURCE: 100% General **APPROP.CODE** 32.13.01.02.205.08.881

REQUESTING AGENCY REMARKS: Procurement method is sole source due to the need to maintain continuity of care for persons with developmental disabilities. The individuals who are served with this funding establish routines and relationships in their environments which are necessary to ensure successful community integration.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 12-S (Cont.)

The Office of the Comptroller has verified, under Control Number 96-0900-0000 that the contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law.

The contractor is a non-resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 13-S **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene
Developmental Disabilities Administration

PROGRAM: The mission of the Developmental Disabilities Administration is to provide a coordinated service delivery system that will allow individuals with developmental disabilities to receive needed, appropriate services oriented to the goal of integration into the general community.

CONTRACT NO. & TITLE: Purchase of Care

DESCRIPTION: Contract to provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential, Day, individual support services, individual family care, supported employment, purchase of care, intensive behavior management and community supported living Arrangements (CSLA).

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: AuClair, Carlton Palms Educational Center
Mount Dora, Florida

INCUMBENT: Same (7/1/95 - 6/30/96; \$329,157)

AMOUNT \$226,003 (1 Year)

FUND SOURCE: 100% General **APPROP.CODE** 32.13.01.02.205.08.881

REQUESTING AGENCY REMARKS: Procurement method is sole source due to the need to maintain continuity of care for persons with this developmental disabilities. The individuals who are served with this funding establish routines and relationships in their environments which are necessary to ensure successful community integration.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 13-S (Cont.)

The Office of the Comptroller has verified that the contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office control number is 96-0899-0000.

The contractor is a non resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 14-S **Agency Contact:** Ronald S. Wade 706-3313

DEPARTMENT: Health & Mental Hygiene

PROGRAM: Anatomy Board

CONTRACT NO. & TITLE: DHMH DCT 97-3827 Cremation Services

DESCRIPTION : **Provide for the cremation of donated and unclaimed bodies and anatomical material under the board's exclusive control in order to accomplish the final disposition of those bodies and body parts and to allow for the subsequent burial of the ashes.**

TERM: 7/1/96 through 6/30/99 (w/ 3 one-month options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: One bid received.

AWARD: Metro Crematory, Inc./Baltimore, MD

INCUMBENT: Same (3/1/93 - 6/30/96; \$128,400)

AMOUNT \$ 152,350 (3 Years)

FUND SOURCE: 100% Gen **APPRO. CODE:** 32.16.02.07.701.08.899

REQUESTING AGENCY REMARKS Invitations to bid were sent to all known crematories within the geographic limits of the contract: Fleck Laurel Funeral Home, Inc., Green Mount Cemetery, Loudon Park Cemetery, Metro Crematory, Inc., Ruck Funeral Home, Inc. Only one bid was received. There are no known certified Minority Business Enterprises crematoriums.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 14-S (Cont.)

The Office of the State Comptroller has verified, under Control Number 96-0863-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS : Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM : 15-S **Agency Contact:** Nancy Beckman 764-3563

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Health Care Access and Cost Commission

The Health Care Access and Cost Commission is a nine member, independent commission associated with DHMH. The Commission is responsible for carrying out many of the health care reform provisions contained in House Bill 1359.

CONTRACT NO. & TITLE: DHMH-IS-96-050, Medical Care Data Base Analytic Consulting Services

DESCRIPTION: **The purpose of the selected vendor for the Medical Care Data Base procurement is to collect, process, edit and analyze health claim information needed by the Commission to meet legislated and research responsibilities as described in HB 1359.**

TERM: 7/15/96 - 7/14/98

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Four proposals received; only one acceptable

AWARD: The MEDSTAT Group/Ann Arbor, MI

INCUMBENT: None

AMOUNT : \$1,332,099 (2 Years)

FUND SOURCE: 100% Special **APPRO. CODE:** 32.18.01.01

REQUESTING AGENCY REMARKS: Of the four firms submitting bids, the MEDSTAT Group was the only vendor deemed reasonably susceptible of being recommended for the contract award. The other three firms were judged as being not technically susceptible of being selected during the technical evaluation.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 15-S (Cont.)

The Office of the Comptroller has verified under Control Number 96-0902-0000 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 16-S Agency Contact: Kevin Anderson 767-7567

DEPARTMENT: Human Resources
Social Services Administration

PROGRAM: Foster Care Maintenance Payments - Local
Department Operations

This program enables eligible residents of Maryland who cannot remain in the care of their parents, legal guardians, or caretaker to receive care in alternate settings. The program includes the following payment categories: Payments to foster family homes, treatment foster care providers, group homes, and institutions for neglected or dependent children; financial subsidies paid to adoptive parents on behalf of special needs children for whom adoption without a subsidy has not proven feasible.

CONTRACT NOS. AND TITLES: (See Attached Addendum Sheet)

DESCRIPTION: This program allows local departments of social services to make treatment foster care placements for approximately 940 abused/neglect children who need more assistance than a family foster care placement can provide or where such placements have been tried and failed. An example of a foster child needing such services might be one who needs medication administered daily.

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Non-competitive Negotiated

AWARDS: (See Attached Addendum Sheet)

INCUMBENTS: (See Attached Addendum Sheet)

AMOUNTS: \$32,159,665 (See Attached Addendum Sheet) (1 Year)
(\$23,154,959 Gen; \$9,004,706 Fed)
Fed. Funds Allocation: Title IVA \$1,440,753 (16%)
Title IVE \$7,563,953 (84%)

FUNDS SOURCE: 72% Gen; 28% Federal

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 16-S (Cont.)

APPROPRIATION CODE: 33.07.00.01.110.12.T18

REQUESTING AGENCY REMARKS: The Department of Human Resources and local departments of social services have neither the facilities nor personnel to provide this type of treatment foster care. A program of treatment foster care will be purchased for foster children placed by juvenile courts in the custody of local departments of social services with foster families. A total of 32 purchase of care contracts for 944 children are being processed under this agenda. If these children for whom the local department has legal custody of cannot be placed in homes, where foster parents are trained to address the children's special needs, they are likely to be placed in more costly group or residential care. The Department's appropriation includes funds specifically provided for these contracts. DHR does not anticipate Federal Welfare Reform to impact or reduce Federal funding for this program.

The Office of the State Comptroller has verified, under the attached Control Numbers, that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: Additional contracts for foster care services are included in Item 24-S.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
JUNE 19, 1996

BPM Item 16-S

(Cont.)

CONTRACT NO	ANNUAL COST PER CHILD	CONTRACT AMOUNT	NAME OF ORGANIZATION	PROGRAM NAME	CITY,STATE,ZIP	FEDERAL ID NUMBER	COMPTROLLER CONTROL NO
SSA/TFC-97-001	\$29,168	\$525,024	Alternatives for Youth, Inc.	Triad Care	Hughesville, MD 20637	52-0982574	96- 0447-0110
SSA/TFC-97-002	\$24,372	\$2,680,920	Associated Catholic Charities	Villa Maria-Treatment Family Program	Baltimore, MD. 21202	52-0591538	96- 0483-0110
SSA/TFC-97-003	\$28,487	\$569,740	Baltimore Assocation for Retarded Citizens, I	BARC TFC	Baltimore, MD 21212	52-0671428	96- 0474-0110
SSA/TFC-97-004	\$37,188	\$1,338,774	Baptist Family & Children's Services of Maryl	Chosen Program	Columbia, MD 21046	52-0621633	96- 0475-0100
SSA/TFC-97-005	\$32,501	\$487,519	Baptist Home for Children & Families	Greentree Adolescent Program-TFC	Bethesda, MD 20817	52-0591586	96- 0476-0110
SSA/TFC-97-006	\$35,085	\$842,040	Boys' & Girls' Homes of Maryland, Inc.	Treatment Foster Care	Silver Spring, MD 20910	52-6060576	96- 0456-0110
SSA/TFC-97-007	\$32,415	\$388,980	Catholic Charities of the Archdiocese of Was	Treatment Foster Care	Washington D.C. 20018	53-0196524	96- 0457-0100
SSA/TFC-97-008	\$22,368	\$268,416	Center for Progressive Learning, Inc.	Individual Family Care-TFC	Owings Mills, MD 21117	52-1508258	96- 0460-0110
SSA/TFC-97-009	\$34,598	\$553,568	Center for Progressive Learning, Inc.	Individual Family Care-Medically Fragile	Owings Mills, MD 21117	52-1508258	96- 0460-0110
SSA/TFC-97-010	\$28,993	\$1,391,664	Children's Choice	Treatment Foster Care Program	Philadelphia, PA 19113	52-1761434	96- 0459-0110
SSA/TFC-97-011	\$41,950	\$251,700	Children's Home, Inc.	Treatment Foster Care Program	Catonsville, MD 21228	52-0608012	96- 0449-1110
SSA/TFC-97-012	\$32,389	\$971,672	CONCERN-Professional Services for Childre	Treatment Foster Care Program	Bladensburg, MD 20710	23-2052170	96- 0450-0116
SSA/TFC-97-013	\$34,998	\$279,986	CONCERN-Professional Services for Childre	Medically Fragile FC Program	Bladensburg, MD 20710	23-2052170	96- 0450-0116
SSA/TFC-97-014	\$28,906	\$924,985	FACETS, Inc.	FACETS Treatment Foster Care Program	Belcamp, MD 21017	52-1127281	96- 0470-0110
SSA/TFC-97-015	\$61,926	\$1,548,150	Family Advocacy Services, Inc.	Treatment Foster Care Program	Catonsville, MD 21228	52-1491106	96- 0584-0111
SSA/TFC-97-016	\$21,881	\$656,430	Family & Children's Services of Central Md.,	Baltimore Family Center	Baltimore, MD 21218	52-0591546	96- 0469-0100
SSA/TFC-97-017	\$37,524	\$337,716	Jewish Family Services	Therapeutic Foster Care- Miriam Project	Baltimore, MD 21215	52-0607909	96- 0830-0110
SSA/TFC-97-018	\$37,043	\$1,481,734	Kennedy Krieger Institute	Therapeutic Foster Care-Emotionally Disabled	Baltimore, MD 21213	52-0607971	96- 0462-1110
SSA/TFC-97-019	\$32,712	\$1,635,600	Kennedy Krieger Institute	Therapeutic Foster Care (MF, Multi-hand, Dual D	Baltimore, MD 21205	52-0607971	96- 0462-1110
SSA/TFC-97-020	\$29,573	\$1,478,643	Martin Pollak Project, Inc.	Treatment Foster Care Program	Millersville, MD. 21108	52-1171384	96- 0509-0110
SSA/TFC-97-021	\$46,501	\$2,511,054	Mentor Clinical Care	Md Mentor-Emotionally Disturbed	Baltimore, MD 21244	04-2893910	96- 0407-0111
SSA/TFC-97-022	\$73,430	\$881,160	Mentor Clinical Care	Md. Mentor-Medically Fragile	Baltimore, MD 21244	04-2893910	96- 0407-0111
SSA/TFC-97-023	\$30,900	\$2,471,990	Pressley Ridge Schools	PRYDE Treatment Foster Care	Baltimore, MD 21217	25-0965460	96- 0514-0110
SSA/TFC-97-024	\$38,700	\$550,500	Pressley Ridge Schools	Lisa L.-TFC	Baltimore, MD 21217	25-0965460	96- 0514-0110
SSA/TFC-97-025	\$24,354	\$292,242	Progressive Horizons, Inc.	Treatment Foster Care	Baltimore, MD 21207	52-1436668	96- 0515-0110
SSA/TFC-97-026	\$42,358	\$1,270,726	Progressive Life Center	Therapeutic Foster Care	Washington, D.C. 20001	52-1326357	96- 0499-0110
SSA/TFC-97-027	\$58,443	\$1,168,860	PSI Services, Inc.	Medically Intensive Foster Care Program	Baltimore, MD 21208	52-1155658	96- 0588-0101
SSA/TFC-97-028	\$32,884	\$822,100	PSI Services, Inc.	Treatment Foster Care	Baltimore, MD 21208	52-1155658	96- 0588-0101
SSA/TFC-97-029	\$43,032	\$860,640	Residential Care, Inc.	Treatment Foster Care	Crofton, MD 21114	52-1831677	96- 0713-0101
SSA/TFC-97-030	\$27,924	\$335,088	San Mar Children's Home	Treatment Foster Care	Boonsboro, MD 21713	52-0625106	96- 0519-0100
SSA/TFC-97-031	\$38,632	\$1,081,696	Social Work Associates Placement Service,	SWAPS, Inc.	Baltimore, MD 21201	52-1730860	96- 0521-0110
SSA/TFC-97-032	\$28,897	\$1,300,347	Woodbourne Center, Inc.	Treatment Foster Care	Baltimore, MD 21239	52-0909347	96- 0527-0110
	TOTAL	\$32,159,665					

REVISED 368
BPM 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 17-S **Agency Contact:** Joseph A. Vicchio 768-7384

DEPARTMENT: Transportation
Motor Vehicle Administration

CONTRACT NO. & TITLE: V-HQ-97203-S
Microfilming & Digital Imaging Services

DESCRIPTION: Contractor shall furnish all necessary labor, supervision,
and materials to perform microfilming and digital imaging services, and related work.

TERM: 7/01/96 - 6/30/97

PROCUREMENT METHODS: Preference Award (COMAR 21.11.05)

BIDS OR PROPOSALS: Developmental Services Group/Howard County Workshop
Columbia, Maryland (Certified Sheltered Workshop)

AWARD: Developmental Services Group/Columbia, MD

AMOUNT: \$569,509 (1 Year)

FUND SOURCE: 100% Special **APPROPRIATION CODE:** 29.05.00.02.H06

REQUESTING AGENCY REMARKS: The MVA requires documents to be converted to microfilm/microfiche and related Digital Imaging/Optical Disk Systems (DIODS) format. This procurement was handled in accordance with COMAR 21.11.05 and awarded to a Certified Sheltered Workshop. The requirement has been determined to be firm and continuing over the duration of this contract. Prices were certified by the Pricing and Selection Committee for Rehabilitation and Employment Programs.

The Office of the Comptroller has verified under the Control No. 96-0864-0110, that the recommended Contractor is not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 17-S (Cont.)

The Prime Contractor is a resident business under the guidelines of the BPW Advisory P-003-95.

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above-referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 18-S **Agency Contact:** Joseph A. Vicchio - 768-7384

DEPARTMENT: Transportation
Motor Vehicle Administration

CONTRACT NO. & TITLE: MVA-HQ-96145-S
Temporary Employment Services\Statewide

DESCRIPTION: Provide temporary employees for the Motor Vehicle Administration (MVA) through the use of a temporary employment agency for peak work periods.

TERM: 7/01/96 - 6/30/99

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS: **FIRM** **OVERALL AVG. BIDDERS ADD ON %**

Abacus Corp./Baltimore, MD	15.99%
Tate Personnel Services/Baltimore, MD	16.00%
Kennedy Personnel/Baltimore, MD	18.94%
Innovative Staffing Services/Greenbelt, MD	31.67%

AWARD: Abacus Corporation/Baltimore, MD

AMOUNT: \$3,354,444 (3 Years)

FUND SOURCE: 100% Special **APPROP. CODE:** 29.05.00.02.03.04.05.02.B03

REQUESTING AGENCY REMARKS: Minimum rates for each of the 5 employees' classifications and estimated hours were specified by the Motor Vehicle Administration. Bidders added on percentages for all taxes, Workers' Compensation insurance and profit, etc. The award is based on the lowest overall add on percentage submitted. The actual payroll could be more or less depending on the MVA usage.

A bid protest has been filed and subsequently denied by the Administration. BPW approval is requested in accord with COMAR 21.10.02.10.11, Awards of Contracts Pending Protests and

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 18-S (Cont.)

Appeals. The Administration has determined that execution of the contract without delay is necessary to protect substantial State interests, that is the uninterrupted of the Administration's critical services it provides to the State of Maryland.

The Office of the Comptroller has verified under Control No. 96-0865-1111, that the recommended Contractor is not delinquent in the payment of their Maryland tax obligations. Verification has also

been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 19-S-MOD Agency Contact: Joseph A. Vicchio - 768-7384

DEPARTMENT: Transportation
Motor Vehicle Administration (MVA)

PROGRAM: Information Systems Center

ORIGINAL CONTRACT NO. & TITLE: 96076-IP
Software Maintenance

ORIGINAL CONTRACT APPROVED: 12/20/95 DBFP BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: Computer Associates\Reston, Virginia

DESCRIPTION OF ORIGINAL CONTRACT: Software Maintenance Support Services.

DESCRIPTION OF MODIFICATION: This modification provides for the upgrade of the number of user licenses and for the deletion/ addition of software products licensed to the MVA by Computer Associates.

TERM OF ORIGINAL CONTRACT: 12/31/95 - 12/31/99

TERM OF MODIFICATION: 6/24/96 - 12/31/99

FUND SOURCE: 100% Special **APPROP. CODE:** 29.05.00.08.J3

ORIGINAL CONTRACT AMOUNT: \$632,696

MODIFICATIONS TO DATE(AMOUNT/PURPOSE): None

AMOUNT THIS MODIFICATION: \$155,337 (3.5 Years)

REVISED TOTAL CONTRACT AMOUNT: \$788,033

PERCENTAGE INCREASE OF RATES: N/A

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 19-S-MOD (cont'd)

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS MODIFICATION): 24.5%

REQUESTING AGENCY REMARKS: As a result of Computer Associates' recent acquisition of Legent Corporation and their decision to discontinue support of two of the Legent products which the MVA acquired through competitive bids, it has become necessary to modify the existing multi-year agreement with Computer Associates.

Additionally, the need to upgrade the number of user licenses on one of the products covered under the current agreement to continue to support the migration to IBM and the use of Case Tools has made it necessary to modify this contract.

The Office of the State Comptroller has verified under Control No. 96-0872-1111, that the recommended contractor is not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Prime Contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT:

ITEM: 20-S Agency Contact: Dr. Albert Zachik 767-6649

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Mental Hygiene Administration

CONTRACT NO. & TITLE: Maryland Center for Youth and Family
Development, Inc.

DESCRIPTION: Residential Treatment Center for Adolescents.

TERM: 7/1/96 - 6/30/98

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

				<u>Tech Rank</u>
Maryland Center for Youth and Family Development, Inc.	Upper Marlboro, MD	\$0		1
Chesapeake Treatment Centers, Inc.	Cambridge, MD	\$0		2
KOBA Institute, Inc.	Crownsville, MD	\$0		3
Liberty Healthcare Corp.	Bala Cynwyd, PA	\$0		4
Glass Mental Health Systems, Inc.	Pikesville, MD	\$0		5

AWARD: Maryland Center for Youth and Family Development,
Inc. / Upper Marlboro, MD

INCUMBENT: None (work performed by State employees)

AMOUNT: \$0

FUND SOURCE: N/A (See Requesting Agency Remarks) **APPRO. CODE:** 32.12.01.02

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 20-S (Cont.)

REQUESTING AGENCY REMARKS: There will be no General Funds paid under this contract. The provider will be reimbursed by Medical Assistance on a per client/per diem basis. The per diem rate will be established by the Medical Assistance Administration and will not exceed \$310 per day per client. The treatment center has a capacity of 22 clients. The maximum value of this contract to the provider is \$4,978,000 over 2 years (\$310/day x 22 clients x 365 days x 2 years). The selected vendor was chosen solely by the technical ranking of its proposal. No financial proposals were solicited. The solicitation was published in the Maryland Register on March 15, 1996, and proposals were sent to 44 potential providers. Five proposals were received.

The Office of the State Comptroller has verified, under Control Number 96-0901-0110 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 21-S Agency Contact: Paul Leuba 764-4200

DEPARTMENT: Public Safety and Correctional Services

PROGRAM: The Data Services Division is in the Office of The Secretary in the Department of Public Safety and Correctional Services provides automated data processing system services for numerous agencies statewide including law enforcement, courts, prosecutors, correctional supervision facilities and certain organizations authorized by the Secretary of the Department of Public Safety and Correctional Services. This Division is responsible for the operation of the Criminal Justice Information System, the CJIS Central Repository and the Public Safety Data Center.

CONTRACT NO. & TITLE: DPSCS 96-069 Maintenance of the Automated Fingerprint Identification System

DESCRIPTION: To provide maintenance support for the computer hardware and proprietary software for the Automated Fingerprint Identification System.

TERM: 7/1/96 - 6/30/2001

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: North American MORPHO Systems/Tacoma, WA
(Local office in Reisterstown, MD)

INCUMBENT: Same (5/20/90-6/30/96; \$14,201,226)

AMOUNT: \$4,492,307 (5 Years)

FUND SOURCE: 100% General **APPROP. CODE:** 35.01.01.02.202.08.807

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 21-S (Cont'd)

REQUESTING AGENCY REMARKS: The Automated Fingerprint Identification System provides valuable information and services to the law enforcement community within the State. This system allows the State to interface with the Federal Bureau of Investigation for a more effective tool in law enforcement efforts within the State. Due to the proprietary nature of the software and hardware, North American MORPHO is the only Vendor who can supply the maintenance necessary to maintain the system.

The source of the funds for this procurement is appropriated in the Data Centers budget for FY 1997, and to be requested in FY 1998 through FY 2001.

The Office of the State Comptroller has verified, under Control Number 96-0960-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, of Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of the BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 22-S Agency Contact: Myles Carpeneto 339-5013

DEPARTMENT: Public Safety and Correctional Services

PROGRAM: Division of Correction

The Division operates correctional institutions for adult male and female offenders throughout the State.

CONTRACT NO. & TITLE: 96034 Baltimore Inmate Health Care

DESCRIPTION: Provide health care to the inmates and detainees at the MD Penitentiary; MD Correctional Adjustment Center; MD Reception Diagnostic Classification Center; Baltimore Pre-Release Unit; Home Detention Unit; Baltimore City Correctional Center; Baltimore City Detention Center, and the Central Booking and Intake Facility.

TERM: 7/1/96 - 6/30/97 (w/ 2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	<u>Technical</u>	<u>Financial</u>	<u>Total Score</u>	<u>Price</u>
<u>Offeror</u>	<u>Score</u>	<u>Score</u>		
PHP Healthcare Corp.	425	529	954	\$2,277 per inmate
Prison Health Services, Inc.	362	528	890	\$2, 280 per inmate

AWARD: PHP Healthcare Corporation, Reston, VA

INCUMBENT: Prison Health Services, Inc., Columbia, MD
(7/1/95 -6/30/96; \$15,225,218)

AMOUNT: \$16,544,682 (\$2,277 x 7,266 inmates) (1 Year)
(\$16,213,788 Gen; \$330,894 Inmate Welfare Spec. Funds)

DEPARTMENT OF BUDGET AND FISCAL PLANNING**ACTION AGENDA****ITEM:** 22-S (Cont.)**FUND SOURCE:** 98% Gen; 2% Special

<u>APPROP. CODE</u>	35.02.03.01	MD Penitentiary
	.02	Metropolitan Transitional Services Center
	.03	MD Correctional Adjustment Center
	.04	MD Reception, Diagnostic, Classification Ctr.
	.06.08	Baltimore Pre-Release Unit
	.09	Home Detention Unit
	.10	Baltimore City Correctional Center
	.08.01	Western Correctional Institution
	.15.00.03	Baltimore City Detention Center
	.04	Central Booking and Intake Facility
	Subprogram:	(Various)
	Object: .08	Contractual Services)
	Subobject: H20	(Medical Care - Contract)

Inmate Welfare Funds

REQUESTING AGENCY REMARKS: This contract combines two separate contracts. One was the Division of Correction contract for the prisons in the Baltimore Region and the other was the Division of Pretrial Detention and Services contract covering the Baltimore City Detention Center and the Central Booking and Intake Facility. The Department's decision was made in order to consolidate the prisons and the detention facilities into one managed health care delivery system to provide uniform and unduplicated inmate health care services in the area.

The Office of the State Comptroller has verified, under Control Number 96-0857-0101, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

This contract has a 14% MBE participation goal. The contractor is not a resident business under the guidelines of BPW Advisory P-003-95; however, the vast majority of the on-site employees of this contractor will be Maryland residents (estimated value \$9,866,664) and all hospitals used by

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 22-S (Cont.)

the contractor will be located in Maryland (estimated value \$4,220,995). Overall estimate of Maryland participation in this contract is 85%.

DBFP REMARKS: The furnishing of long term services is required to meet the State's needs; the estimated requirements cover the period of the contract and are reasonably firm and continuing and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 23-S **Agency Contact:** Ulysses Rose, 339-5013

DEPARTMENT: Public Safety and Correctional Services;
Division of Pretrial Detention and Services, Baltimore City
Detention Center (BCDC)

PROGRAM: The Baltimore City Detention Center is the holding area for
over 2,800 persons awaiting trial or serving short sentences in Baltimore City.

CONTRACT NO. & TITLE: 96045-5211, BCDC Supplemental Housing

DESCRIPTION: **Supplemental supervised housing for 80 detainees of
Baltimore City Detention Center in Baltimore City, Maryland.**

TERM: 7/1/96 - 6/30/97 (w/ 2 one- year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one response.

AWARD: **Volunteers of America Chesapeake/ Lanham, Maryland**

INCUMBENT: Same (7/1/93 - 6/30/96; \$3,219,758)

AMOUNT: **\$980,536 (1 Year)**

FUND SOURCE: 100% General **APPRO. CODE:** 35.15.00.110.08.859

REQUESTING AGENCY REMARKS: The Baltimore City Jail was built in the
nineteenth century to house fewer than 500 inmates. Several additions had been built over the
years. However, by the late 1980's, the jail had exceeded its physical capacity. The average daily
population is 2,829 inmates, some of whom are being housed in an off-site facility.

The Baltimore City Detention Center is operating under Civil Action No. K-76-1255 in the
United States District Court for the District of Maryland, known as the Kaufman Decree, which
sets a maximum population count for the Institution at 2,829 inmates. Therefore, supplemental
housing for 80 detainees of the Baltimore City Detention Center is needed in Baltimore City.

DEPARTMENT OF BUDGET AND FISCAL PLANNING**ACTION AGENDA****ITEM:** 23-S (Cont.)

On March 26, 1996, the solicitation notice was published in the Maryland Register, and the Baltimore Sun Newspaper on March 24, 1996. The solicitation was also sent by certified mail to 9 vendors that requested a copy of the RFP. Proposals were due on April 16, 1996 and only (1) vendor, Volunteers of America Chesapeake, Inc. submitted a proposal.

The cost and funding for this contract is as follows:

80 inmates x \$3.58 per day rate x 365 =	\$104,536
\$73,000 per month base rate X 12	<u>\$876,000</u>
Maximum amount of the contract	\$980,536

The Office of the State Comptroller has verified under Control Number 96-0803-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 24-S **Agency Contact:** Susan Kleinberg 225-4027

DEPARTMENT: Subcabinet

PROGRAM: Subcabinet

This program enables eligible residents of Maryland who cannot remain in the care of their parents, legal guardians, or caretaker to receive care in alternate group care settings. The program includes the following payment categories: group homes, alternative living units, shelter homes, independent living units and therapeutic group homes.

CONTRACT NOS. AND TITLES: (See Attached Addendum Sheet)

DESCRIPTION: **This program purchases institutional foster care service for approximately 1,558 children throughout the state of Maryland.**

TERM: 7/1/96 - 6/30/97

PROCUREMENT METHOD: Non-Competitive Negotiated

AWARDS: (See Attached Addendum Sheet)

INCUMBENTS: (See Attached Addendum Sheet)

AMOUNTS: **\$61,648,138 (See Attached Addendum Sheet) (1 Year)**
(\$44,386,659 Gen; \$17,261,479 Fed)

Subcabinet Fund Share	\$39,500,000
DHR Share	<u>\$22,148,138</u>
Total	\$61,648,138

<u>Subcabinet Fund Cost Summary</u>		
General Funds	\$28,440,000	(72%)
Federal Funds*	<u>\$11,060,000</u>	(28%)
	\$39,500,000	

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 24-S (Cont.)

***Federal Funds**

Title IV-A	\$1,769,600	(16%)
Title IV-E	<u>\$ 9,290,400</u>	(84%)
	\$11,060,000	

DHR Fund Cost Summary

General Funds	\$15,946,659	(72%)
Federal Funds*	<u>\$ 6,201,479</u>	(28%)

***Federal Funds**

Title IV-A	\$ 992,237	(16%)
Title IV-E	<u>\$ 5,209,242</u>	(84%)
	\$ 6,201,479	

FUND SOURCE: 72% Gen; 28% Fed

APPROPRIATION CODE: 36.01.04.01 - Subcabinet Fund

REQUESTING AGENCY REMARKS: The Subcabinet has neither the facilities nor personnel to provide this type of institutional foster care. A program of foster care will be purchased for children placed by juvenile courts in the custody of local departments of social services from group home providers. A total of 117 purchase of care contracts for 1,558 children are being processed under this agenda item. The Subcabinet's appropriation includes funds specifically provided for these contracts. The Subcabinet does not anticipate Federal welfare reform to impact or reduce Federal funding for this program.

The Office of the State Comptroller has verified, under the attached Control Numbers, that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS
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CONTRACT NO	ANNUAL COST PER CHILD	CONTRACT AMOUNT	NAME OF ORGANIZATION	PROGRAM NAME	CITY,STATE	ZIP	FEDERAL ID NUMBER	COMPTROLLER CONTROL NO
SSA/OCYF-97 077	\$19,337	\$96,685	Alternatives for Youth, Inc.	Independent Living	Hughesville, MD	20637	52-0982574	96- 0448-0110
SSA/OCYF-97 106	\$56,520	\$169,561	Alternatives for Youth, Inc.	Triad House	Hughesville, MD	20637	52-0982574	96- 0448-0110
SSA/OCYF-97 030	\$33,163	\$331,630	Associated Catholic Charities, Inc.	Francis X. Gallagher Services	Timonium, MD	21093	52-0591538	96- 0483-0110
SSA/OCYF-97 050	\$55,950	\$503,550	Associated Catholic Charities, Inc.	Gallagher Services	Timonium, MD	21093	52-0591538	96- 0483-0110
SSA/OCYF-97 007	\$10,504	\$189,072	Associated Catholic Charities, Inc.	St. Vincent's Center - Education	Timonium, MD	21093	52-0591538	96- 0483-0110
SSA/OCYF-97 029	\$62,013	\$4,340,910	Associated Catholic Charities, Inc.	St. Vincent's Center - Residential	Timonium, MD	21093	52-0591538	96- 0483-0110
SSA/OCYF-97 049	\$65,039	\$520,314	Associated Catholic Charities, Inc.	St. Vincent's Chara House	Timonium, MD	21093	52-0591538	96- 0483-0110
SSA/OCYF-97 085	\$23,047	\$3,595,316	Baltimore Associaton for Retarded	BARC Foster Care Program	Baltimore, MD	21212	52-0671428	96- 0474-1110
SSA/OCYF-97 031	\$55,963	\$1,119,260	Baptist Home for Children & Famili	Greentree Adolescent Program-Ch	Bethesda, MD	20817	52-0591586	96- 0476-0110
SSA/OCYF-97 078	\$29,593	\$295,930	Baptist Home for Children & Famili	Greentree-Independent Living	Bethesda, MD	20817	52-0591586	96- 0476-0110
SSA/OCYF-97 008	\$4,438	\$75,446	Baptist Home for Children & Famili	Residential Child Care Education	Bethesda, MD	20817	52-0591586	96- 0476-0110
SSA/OCYF-97 001	\$64,614	\$193,842	Be Our Guest, Ltd.	Be Our Guest, Ltd.	Randallstown,MD	21133	52-1913871	96- 0479-0110
SSA/OCYF-97 086	\$38,910	\$194,550	Bello Machre, Inc.	Bello Machre	Pasadena, MD	21122	52-0915574	96- 0829-0110
SSA/OCYF-97 009	\$47,500	\$950,000	Benedictine School	Exceptional Children, Inc.	Ridgely, MD	21660	52-0787237	96- 0477-0100
SSA/OCYF-97 010	\$8,335	\$41,677	Bethany House, Inc.	Education Component	Cordova, MD	21625	52-0821964	96- 0452-0110
SSA/OCYF-97 032	\$35,910	\$861,843	Bethany House, Inc.	Program Component-Residential	Cordova, MD	21625	52-0821964	96- 0452-0110
SSA/OCYF-97 033	\$38,459	\$2,538,294	Board of Child Care	Residential Program	Baltimore, MD	21244	52-0591554	96- 0453-0110
SSA/OCYF-97 092	\$41,103	\$986,471	Board of Child Care	Shelter Program	Baltimore, MD	21244	52-0591554	96- 0453-0110
SSA/OCYF-97 011	\$3,773	\$15,092	Bowling Brook	Bowling Brook-Education	Keymar, MD	21757	52-1874431	96- 0454-0110
SSA/OCYF-97 034	\$35,418	\$141,672	Bowling Brook	Bowling Brook-Residence	Keymar, MD	21757	52-1874431	96- 0454-0110
SSA/OCYF-97 093	\$41,094	\$493,125	Boys' and Girls' Clubs of Greater	Monroe Street Shelter	Silver Spring, MD	20910	52-0236759	96- 0480-0110
SSA/OCYF-97 035	\$32,683	\$588,294	Boys Home Society, Inc.	Boys Home Society, Inc.	Baltimore, MD	21201	52-0591556	96- 0481-0110
SSA/OCYF-97 095	\$49,737	\$596,844	Boys' & Girls' Homes of Maryland,	Caithness Shelter Home	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 053	\$42,592	\$340,736	Boys' & Girls' Homes of Maryland,	Helen Smith Girls' Home	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 052	\$44,964	\$359,709	Boys' & Girls' Homes of Maryland,	John C. Tracey Group Home	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 054	\$43,425	\$347,404	Boys' & Girls' Homes of Maryland,	Kemp Mill Group Home	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 051	\$43,342	\$433,418	Boys' & Girls' Homes of Maryland,	Mary's Mt. Manor	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 107	\$61,643	\$308,213	Boys' & Girls' Homes of Maryland,	Muncaster Mill Therapeutic Group	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 094	\$42,241	\$253,446	Boys' & Girls' Homes of Maryland,	Open Door Runaway Shelter	Silver Spring, MD	20910	52-6060576	96- 0456-0110
SSA/OCYF-97 079	\$20,556	\$123,336	Catholic Charities of the Archdioce	Independent Living Program	Washington D. C.	20018	53-0196524	96- 0457-0100
SSA/OCYF-97 108	\$62,011	\$124,022	Cedar Ridge Children's Home	Faith Cottage TGH	Williamsport, MD	21795	52-0809957	96- 0455-0110
SSA/OCYF-97 036	\$48,495	\$1,066,890	Cedar Ridge Children's Home & S	Cedar Ridge-Residential	Williamsport, MD	21795-0439	52-0809957	96- 0455-0110
SSA/OCYF-97 012	\$19,151	\$95,755	Cedar Ridge Children's Home & S	Cedar Ridge-Special Education-Le	Williamsport, MD	21795-0439	52-0809957	96- 0455-0110
SSA/OCYF-97 013	\$5,340	\$26,699	Cedar Ridge Children's Home & S	Cedar Ridge-Transition School	Williamsport, MD	21795-0439	52-0809957	96- 0455-0110
SSA/OCYF-97 014	\$23,739	\$118,695	Charter Behavioral Health System	Ridge School	Rockville, MD	20850	52-1866221	96- 0478-1111
SSA/OCYF-97 015	\$28,846	\$86,538	Chestnut Lodge - School	Chestnut Lodge School	Rockville, MD	20850	52-1782120	96- 0532-0001
SSA/OCYF-97 109	\$59,448	\$237,791	Children's Guild, Inc.	Kanner House	Baltimore, MD	21234	52-0634411	96- 0458-0110
SSA/OCYF-97 037	\$38,549	\$1,850,345	Children's Home, Inc.	Long Term Care Program	Catonsville, MD	21228	52-0608012	96- 0449-1110
SSA/OCYF-97 096	\$48,301	\$386,409	Children's Home, Inc.	Shelter Program	Catonsville, MD	21228	52-0608012	96- 0449-1110
SSA/OCYF-97 055	\$64,675	\$323,375	Clinton Home For Children inc.	Clinton Home	Baltimore, MD	21207	52-1934667	96- 0845-0000
SSA/OCYF-97 056	\$64,611	\$516,887	Community Psychiatric Clinic, Inc.	REDL House	Bethesda, MD	20814	52-0607923	96- 0451-0110

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CONTRACT NO	ANNUAL COST PER CHILD	CONTRACT AMOUNT	NAME OF ORGANIZATION	PROGRAM NAME	CITY,STATE	ZIP	FEDERAL ID NUMBER	COMPTROLLER CONTROL NO
SSA/OCYF-97 016	\$40,529	\$121,587	Community School Of MD.	CSAAC	Rockville,MD.	20851	52-1278291	96- 0482-0110
SSA/OCYF-97 057	\$39,531	\$237,186	Cumberland Central YMCA	Allegany Co. Girls' Group Home	Cumberland, MD	21502	52-0591700	96- 0473-1110
SSA/OCYF-97 110	\$65,653	\$393,918	Delany Station (Sheppard Pratt He	Fordham Cottage	Towson, MD	21204	52-0591684	96- 0472-1110
SSA/OCYF-97 111	\$67,858	\$1,221,444	Devereux Foundation	Devereux-Reisterstown	Owings Mills, MD	21117	23-1390618	96- 0471-0110
SSA/OCYF-97 038	\$42,420	\$975,654	FACETS, Inc.	FACETS, Inc. Residential Progra	Belcamp, MD	21017	52-1127281	96- 0470-0110
SSA/OCYF-97 017	\$10,149	\$111,639	FACETS, Inc.	FACETS, Inc. (Education)	Belcamp, MD	21017	52-1127281	96- 0470-0110
SSA/OCYF-97 080	\$26,384	\$105,537	Family Advocacy Services, Inc.	Independent Living Program	Catonsville, MD	21228	52-1491106	96- 0584-0111
SSA/OCYF-97 058	\$43,650	\$436,499	Family & Children's Services of Ce	Jane Egenton House Residential	Baltimore, MD	21217	52-0591546	96- 0469-0100
SSA/OCYF-97 098	\$42,966	\$386,698	Fellowship of Lights, Inc.	Charles David Harris House	Baltimore, MD	21202	52-0903174	96- 0468-0110
SSA/OCYF-97 097	\$43,354	\$433,541	Fellowship of Lights, Inc.	Peggy's Place	Baltimore, MD	21202	52-0903174	96- 0468-0110
SSA/OCYF-97 039	\$41,118	\$1,233,547	Florence Crittenton Services of Bal	General Treatment Program	Baltimore, MD	21211	52-0591601	96- 0467-0110
SSA/OCYF-97 087	\$61,201	\$550,809	Florence Crittenton Services of Bal	Mother-Infant Program	Baltimore, MD	21211	52-0591601	96- 0467-0110
SSA/OCYF-97 018	\$7,970	\$191,280	Florence Crittenton Services of Bal	The Mill School (Education Progra	Baltimore, MD	21211	52-0591601	96- 0467-0110
SSA/OCYF-97 019	\$19,753	\$592,590	Good Shepherd Center	Education Program-Level V	Baltimore, MD	21227-4099	52-0608774	96- 0466-0110
SSA/OCYF-97 020	\$3,775	\$56,625	Guide Program Montgomery Count	Community Living Home Learning	Hyattsville, MD	20781	52-0950208	96- 0465-0110
SSA/OCYF-97 099	\$41,670	\$625,051	Guide Program Montgomery Count	Guide Community Living Home	Hyattsville, MD	20781	52-0950208	96- 0465-0110
SSA/OCYF-97 112	\$59,091	\$413,634	Guide Program Montgomery Count	Theraputic Group Home (Brentwo	Hyattsville, MD	20781	52-0950208	96- 0465-0110
SSA/OCYF-97 022	\$1,930	\$13,509	Hagerstown Group Homes, Inc.	Big Pine-, Education Program	Hagerstown, MD	21741	52-1379325	96- 0846-0110
SSA/OCYF-97 041	\$35,160	\$492,246	Hagerstown Group Homes, Inc.	Big Pine-, Residence Program	Hagerstown, MD	21741	52-1379325	96- 0846-0110
SSA/OCYF-97 021	\$2,293	\$16,051	Hagerstown Group Homes, Inc.	Shiningtree- Education	Hagerstown, MD	21741	52-1379325	96- 0846-0110
SSA/OCYF-97 040	\$35,910	\$502,742	Hagerstown Group Homes, Inc.	Shiningtree- Residence	Hagerstown, MD	21741	52-1379325	96- 0846-0110
SSA/OCYF-97 100	\$41,177	\$864,725	Jentry E. McDonald, Sr. Group Ho	Jentry's Group Home & Child Satel	Baltimore, MD	21217-3043	52-1477609	96- 0463-0110
SSA/OCYF-97 059	\$35,731	\$393,037	Jentry McDonald Corporation	Elaine E. Lee Sibling Homes	Baltimore, MD	21217-3043	52-1477609	96- 0463-0110
SSA/OCYF-97 061	\$43,894	\$175,575	KHI Services, Inc.	Karma Academy for Boys	Rockville, MD	20852	52-0962589	96- 0503-0110
SSA/OCYF-97 060	\$43,068	\$258,411	KHI Services, Inc.	Karma Academy-Frederick	Rockville, MD	20852	52-0962589	96- 0503-0110
SSA/OCYF-97 101	\$36,240	\$289,917	KIVA, Inc.	Girls' Adolescent Shelter Program	Arnold, MD	21012	23-7404364	96- 0502-0110
SSA/OCYF-97 062	\$36,210	\$289,680	KIVA, Inc.	Group Home	Arnold, MD	21012	23-7404364	96- 0502-0110
SSA/OCYF-97 063	\$61,374	\$368,247	Koba Institute, Inc.	Mansion at Focus Point	Crownsville, MD	21032	52-1389572	96- 0498-0000
SSA/OCYF-97 064	\$38,923	\$311,384	Learning to Lean, Inc.	LTL-Baltimore County/LTL-Harford	Falston, MD	22042	52-1785389	96- 0504-0100
SSA/OCYF-97 065	\$31,227	\$218,591	Maple Shade Youth and Family Se	After Care Program	Mardela Springs, MD	21837	52-0913809	96- 0505-0110
SSA/OCYF-97 067	\$53,191	\$531,910	Maple Shade Youth and Family Se	Mardela Special Care	Mardela Springs, MD	21837	52-0913809	96- 0505-0110
SSA/OCYF-97 066	\$43,068	\$344,548	Maple Shade Youth and Family Se	Salisbury Boys Home	Mardela Springs, MD	21837	52-0913809	96- 0505-0110
SSA/OCYF-97 068	\$53,184	\$319,103	Maple Shade Youth and Family Se	Therapeutic Girls Home	Mardela Springs, MD	21837	52-0913809	96- 0505-0110
SSA/OCYF-97 081	\$22,591	\$45,182	Martin Pollak Project, Inc.	Therapeutic Independent Living Pr	Baltimore, MD	21202	52-1171384	96- 0509-0110
SSA/OCYF-97 070	\$63,995	\$191,984	Martin Pollak Project, Inc.	Therapeutic Young Mens Home	Millersville, MD	21108	52-1171384	96- 0509-0110
SSA/OCYF-97 069	\$64,015	\$192,046	Martin Pollak Project, Inc.	Therapeutic Young Womens Hom	Millersville, MD	21108	52-1171384	96- 0509-0110
SSA/OCYF-97 113	\$56,761	\$681,132	Maryland Alternative Care, Inc.	Re-Entry House I & II	Ellicott City, MD	21041	52-1853359	96- 0508-0110
SSA/OCYF-97 114	\$61,994	\$371,964	Maryland Center for Youth	Edgemeade Cair's I	Upper Marlboro,MD	20772	52-1244811	96- 0507-0110
SSA/OCYF-97 023	\$8,609	\$77,481	Maryland Salem Children's Trust, I	Education Program	Frostburg, MD	21532	52-1151566	96- 0501-0110
SSA/OCYF-97 042	\$44,486	\$1,423,561	Maryland Salem Children's Trust, I	Residential Child Care Facility	Frostburg, MD	21532	52-1151566	96- 0501-0110
SSA/OCYF-97 043	\$49,983	\$1,049,643	Maryland Sheriffs' Youth Ranch	24-Hour Child Care Program	Buckeystown, MD	21717	52-1055741	96- 0506-0110

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CONTRACT NO	ANNUAL COST PER CHILD	CONTRACT AMOUNT	NAME OF ORGANIZATION	PROGRAM NAME	CITY,STATE	ZIP	FEDERAL ID NUMBER	COMPTROLLER CONTROL NO
SSA/OCYF-97 117	\$42,045	\$168,180	New Life Development Center, Inc.	New Life Development Center	Baltimore, MD	21206	52-1884026	96- 0859-0100
SSA/OCYF-97 082	\$26,172	\$1,308,600	New Pathways, Inc.	Independence Plus	Baltimore, MD	21223	52-1078513	96- 0510-0110
SSA/OCYF-97 071	\$46,836	\$281,018	Offsprings, Inc.	Lacey C. Brown Youth Group Ho	Baltimore, MD	21207	52-1838340	96- 0511-1110
SSA/OCYF-97 072	\$45,548	\$364,385	Our House, Inc.	OUR HOUSE	Ellicott City, MD	21043	52-1679448	96- 0512-0100
SSA/OCYF-97 003	\$43,594	\$1,438,595	Place for Children, Inc.	The Place for Children, Inc.	Baltimore, MD	21244	52-1616673	96- 0513-0110
SSA/OCYF-97 083	\$30,202	\$302,020	Port Hope Family and Youth Devel	Independent Living Program	Lanham, MD	20706	52-1795169	96- 0873-1110
SSA/OCYF-97 004	\$66,012	\$396,072	Residential Care Network, Inc	Group Home	Baltimore, MD	21208-2241	52-1891316	96- 0555-0111
SSA/OCYF-97 115	\$64,308	\$514,464	Rose Hill Center	Therapeutic Group Home	Rockville, MD	20850	52-1782120	96- 0532-0001
SSA/OCYF-97 044	\$38,899	\$1,011,367	San Mar Children's Home	Residential Program	Boonsboro, MD	21713	52-0625106	96- 0519-0100
SSA/OCYF-97 024	\$5,499	\$16,497	San Mar Children's Program	San Mar School Program	Boonsboro, MD	21713	52-0625106	96- 0519-0100
SSA/OCYF-97 005	\$64,784	\$971,760	Starflight Enterprises, Inc.	Alternative Living Units	Columbia, MD	21044	52-1703795	96- 0553-0001
SSA/OCYF-97 073	\$48,359	\$338,513	Stokes-Mazo & Associates, Inc.	Suitland Manor Youth Service	Suitland, MD	20746	52-1804741	96- 0522-0100
SSA/OCYF-97 088	\$63,777	\$255,106	St. Ann's Infant & Maternity Home	Adolescent Mother-Baby Program	Hyattsville, MD	20782	53-0204626	96- 0520-0110
SSA/OCYF-97 046	\$35,910	\$718,202	St. Ann's Infant & Maternity Home	Children's Program	Hyattsville, MD	20782	53-0204626	96- 0520-0110
SSA/OCYF-97 025	\$10,872	\$43,489	St. Ann's Infant & Maternity Home	High School Program	Hyattsville, MD	20782	53-0204626	96- 0520-0110
SSA/OCYF-97 045	\$37,662	\$188,312	St. Ann's Infant & Maternity Home	Maternity - Prenatal Program	Hyattsville, MD	20782	53-0204626	96- 0520-0110
SSA/OCYF-97 074	\$47,361	\$378,888	Sure Foundation	Sure Foundation	Baltimore, MD	21218	52-1592093	96- 0586-0110
SSA/OCYF-97 089	\$63,874	\$702,614	Taylor Manor Hospital	Intensive Psychiatric Respite Progra	Ellicott City, MD	21041	52-0359970	96- 0570-1111
SSA/OCYF-97 026	\$5,060	\$35,420	Three Springs, Inc.	New Dominion-Maryland Residenti	Oldtown, MD	21555	63-0889709	96- 0531-0111
SSA/OCYF-97 090	\$24,093	\$168,651	Three Springs, Inc.	New Dominion-Maryland Residenti	Oldtown, MD	21555	63-0889709	96- 0531-0111
SSA/OCYF-97 075	\$39,166	\$469,992	United States Fellowship, Inc.	Eastern Point	Annapolis, MD	21401	52-1765558	96- 0523-0100
SSA/OCYF-97 102	\$44,142	\$397,274	United States Fellowship, Inc.	Eastern Point Shelter	Annapolis, MD	21401	52-1765558	96- 0523-0100
SSA/OCYF-97 027	\$9,166	\$45,829	United States Fellowship, Inc.	Oak Hill House- Education	Clear Spring, MD	21722	52-1765558	96- 0523-0100
SSA/OCYF-97 047	\$33,597	\$470,355	United States Fellowship, Inc.	Oak Hill House Group Home	Clear Spring, MD	21722	52-1765558	96- 0523-0100
SSA/OCYF-97 006	\$60,667	\$182,000	University of Maryland Medical Sys	Harbor City Unlimited	Baltimore, MD	21223	52-1227436	96- 0525-0110
SSA/OCYF-97 048	\$35,977	\$359,774	Walden/Sierra, Inc.	Sierra House	California, MD	20619	52-1267498	96- 0526-0110
SSA/OCYF-97 103	\$34,013	\$204,078	Walden/Sierra, Inc.	Walden Counseling Center	California, MD	20619	52-1267498	96- 0526-0110
SSA/OCYF-97 091	\$91,699	\$4,401,553	Woodbourne Center, Inc.	Childrens Diagnostic Treatment C	Baltimore, MD	21239	52-0909347	96- 0527-0110
SSA/OCYF-97 028	\$30,694	\$306,940	Woodbourne Center, Inc.	RTC Education-Level V	Baltimore, MD	21239	52-0909347	96- 0527-0110
SSA/OCYF-97 116	\$44,031	\$176,124	Youth Resources Center, Inc.	Langworthy	Hyattsville, MD	20781	52-0942695	96- 0547-0110
SSA/OCYF-97 104	\$44,981	\$179,924	Youth Resources Center, Inc.	Second Mile House	Hyattsville, MD	20781	52-0942695	96- 0547-0110
SSA/OCYF-97 076	\$42,055	\$378,495	Youth Resources Center, Inc.	Starting Over - Group Home For F	Hyattsville, MD	20781	52-0942695	96- 0547-0110
SSA/OCYF-97 084	\$18,338	\$256,732	Youth Resources Center, Inc.	Starting Over Independent Living A	Hyattsville, MD	20781	52-0942695	96- 0547-0110
SSA/OCYF-97 105	\$54,248	\$867,963	YWCA of Greater Baltimore, Inc.	YWCA CRIBS Program	Baltimore, MD	21201	52-0591703	96- 0528-1110
	TOTAL	\$61,648,138						

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 25-S Agency Contact: Marcus V. Filson 780-7808, ext 266

DEPARTMENT: Juvenile Justice

PROGRAM: Responsible for planning, developing, and providing direction and coordination to residential and non-residential services for youth in the community. The division maintains a linkage between Juvenile Services and a full range of community-based service programs; monitors the programs to ensure that services are provided; and assists case managers in identifying and accessing appropriate services for each youth.

CONTRACT NO. & TITLE: DJJ-0011 - Home-Based Extended Day Treatment

DESCRIPTION: The Contractor will provide an intensive community and home-based program providing diagnostic, evaluative, educational and treatment services to youth, ages 8 to 20, and their families in Baltimore City and Baltimore County. Both males and females are accepted.

TERM: 7/1/96 - 6/30/98 (w/ a 6 month renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Five proposals received.

<u>Offeror</u>	<u>Total Score</u>	<u>Bid (2 Years)</u>
Woodbourne Center, Inc.	94	\$568,196
Gundry/Glass, Inc.	86.9	633,677
Family Advocacy Services	85.8	717,554
Inst. of Family Centered Svcs.	77.8	560,000
Youth Advocate Program	66.64	621,412

AWARD: Woodbourne Center, Inc./Baltimore, Maryland

INCUMBENT: Family Advocacy Services, Inc. (9/15/93-3/31/96; \$890,222)

AMOUNT: \$568,196 (2 Years)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 25-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: 40.01.06.08.896

REQUESTING AGENCY REMARKS: Notices were sent to 79 organizations, two of which were MBE's. Thirteen organizations that declined to submit proposals indicated that they had other commitments, lacked experiences in these services in this area, could not access Level V Services and also indicated that available funding was too low.

The Office of the Comptroller has verified under Control Number 96-0636-0110 that the recommended contractor is not delinquent on payment of its Maryland tax obligations. The contractor is registered to do business in the State of Maryland, and is a resident business under the guidelines of BPW Advisory P-0033-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 26-S **Agency Contact:** Marcus V. Filson 780-7808, ext 266

DEPARTMENT: Juvenile Justice

PROGRAM:

Responsible for planning, developing, and providing direction and coordination to residential and non-residential services for youth in the community. The division maintains a linkage between Juvenile Services and a full range of community-based service programs; monitors the programs to ensure that services are provided; and assists case managers in identifying and accessing appropriate services for each youth.

CONTRACT NO. & TITLE: DJJ-0016 - Outreach, Intervention & Advocacy Services for Baltimore, Maryland

DESCRIPTION: **The Contractor will provide outreach, intervention and advocacy services for youth who are adjudicated delinquent or children in need of supervision, who reside in Baltimore, Maryland.**

TERM: 7/1/96 - 6/30/98 (w/ a 6 month renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Five proposals received.

<u>Offeror</u>	<u>Total Score</u>	<u>Total Bid</u>
Charter Behavioral Hlth Sys.	83.5	\$145,450
First Step	66.64	335,729
Family & Child. Svcs of MD	78.42	207,147
Youth Advocate Programs	54.84	613,706
Boys & Girls Homes of MD	73.6	296,833

AWARD: **Charter Behavioral Health Systems of Maryland, Inc.**
Baltimore, MD

INCUMBENT: **Family and Children's Services of Central Maryland**
(7/1/93 to 6/30/96; \$225,590)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 26-S (Cont.)

AMOUNT: \$145,450 (2 Years)

FUND SOURCE: 100% General **APPROP. CODE:** 40.01.01.06.08

REQUESTING AGENCY REMARKS: Notices were sent to 105 organizations, six were MBE's. Seventeen organizations attended the pre-proposal conference. Other organizations that declined to submit proposals indicated that they had other commitments, lacked experiences in these services in this area, did not want to provide services in this area, and stated that available funding was too low.

The Office of the State Comptroller has verified under Control Number 96-0634-1111 that the recommended contractor is not delinquent on payments of its Maryland tax obligations, is registered to do business in the State of Maryland, and is a residential business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 27-S-MOD (Cont'd)

TERM OF MODIFICATION: 7/1/96 - 6/30/97

FUND SOURCE: 100% General

APPROPRIATION CODE: 25.01.01.03

ORIGINAL CONTRACT AMOUNT: \$35,022,421

MODIFICATIONS TO DATE (AMOUNTS AND PURPOSE):

#1	\$ 36,170	MDOT-SHA Acctg Process
#2	\$ 34,344	MDOT-Technical Assistance
#3	\$ 585,000	FMIS Proof of Concept Network
#18*	\$ 7,911,089	MDOT FMIS Implementation
#20	\$ 2,952,104	FMIS Statewide Network
	<u>\$11,518,707</u>	<u>Total</u>

*Note: #4 through #17, #19, and #21 through # 41 were changes executed within the scope of the contract that had zero net effect on the revised total contract amount.

AMOUNT THIS MODIFICATION: \$ 5,760,000 (12 Months)

REVISED TOTAL CONTRACT AMOUNT: \$52,301,128

PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 16.4%

PERCENTAGE INCREASE/DECREASE OVERALL: 11.0%

REQUESTING AGENCY REMARKS: The provision of additional modifications, system development, and consulting support is critical for FMIS to meet the goals and objectives established by the FMIS Steering Committee, the Legislature, and the Administration. Budget constraints and unexpected changes in scope require additional contract authorization to complete the development and implementation. The current implemented systems of FMIS do not include all of the modifications needed to efficiently integrate and operate all systems. In addition, added development work must be completed to have a fully integrated system and produce statewide information for management decision-making. The alternative, of the State hiring the personnel capable of performing the same

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 27-S-MOD (Cont'd)

functions as the Contractor, would significantly delay the current development and its completion of the system and would disrupt the current service level to the system and its 3,000 users. -

The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is 96-0891-1111. The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS:

The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's FY1997 Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 28-S-MOD Agency Contact: Gary Connell, 974-5787

DEPARTMENT: Department of Budget and Fiscal Planning
Office of the Secretary

PROGRAM: Financial Management Information Systems (FMIS)

The FMIS is a comprehensive system of integrated software applications, business procedures and network technology which supports agency-based accounting, purchasing, budgeting, personnel and asset management within the State of Maryland government. The FMIS applications include interfaces with other related systems and are supported by relational database technology. The fully implemented system serves all Maryland state agencies and all state administrative employees, including service to the highest levels of management.

ORIGINAL CONTRACT NO. & TITLE: KPMG 92-01

ORIGINAL CONTRACT APPROVED: 6/12/92 DBFP BPW Item 18-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: KPMG Peat Marwick /Washington, DC
(Local Office in Baltimore, MD)

DESCRIPTION-ORIGINAL CONTRACT: Professional Services to develop and implement an integrated Statewide Financial Management and Human Resource Information System.

DESCRIPTION OF MODIFICATION: Services to provide on-going consulting, technical, application and operations support to the current MDOT on-line Statewide Financial Management and Information Systems (FMIS). The two main components of this modification consist of the following: 1) systems development, modification and consulting and 2) Contractor Maintenance Augmentation Support Services (CMASS).

TERM OF ORIGINAL CONTRACT: 7/1/92 - 6/30/96

TERM OF MODIFICATION: 7/1/96 - 6/30/97

FUND SOURCE: 100% Special (MDOT TTF)

APPROPRIATION CODE: 25.01.01.03

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 28-S-MOD (Cont'd)

ORIGINAL CONTRACT AMOUNT: \$35,022,421

MODIFICATIONS TO DATE (AMOUNTS AND PURPOSE):

#1	\$ 36,170	MDOT-SHA Acctg Process
#2	\$ 34,344	MDOT-Technical Assistance
#3	\$ 585,000	FMIS Proof of Concept Network
#18*	\$ 7,911,089	MDOT FMIS Implementation
#20	\$ 2,952,104	FMIS Statewide Network
	<u>\$11,518,707</u>	<u>Total</u>

*Note: #4 through #17, #19, and #21 through # 41 were changes executed within the scope of the contract that had zero net effect on the revised total contract amount.

AMOUNT THIS MODIFICATION: \$ 5,637,070 (12 Months)

REVISED TOTAL CONTRACT AMOUNT: \$57,938,198 (See Requesting Agency Remarks)

PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 16.1%

PERCENTAGE INCREASE/DECREASE OVERALL: 9.7%

REQUESTING AGENCY REMARKS: The provision of additional modifications, system development, and consulting support is critical for MDOT to meet the goals and objectives established by the MDOT Steering Committee. Systems development is progressing, however, the current implemented systems of MDOT's FMIS do not include all of the modifications needed to efficiently integrate and operate all systems. The alternative, of the State hiring personnel capable of performing the same functions as the Contractor, would significantly delay the current development and its completion of the system and would disrupt the current service level to the system and its 2,000 users.

Revised total contract amount of \$57,938,198 includes \$5,760,000 modification from BPW item 27-S-MOD. \$1,463,970 of this modification was authorized under modification #18 but was never expended.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 28-S-MOD (Cont'd)

The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is 96-0891-1111. The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS:

The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's FY1997 Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION(SERVICES)

ITEM: 29-S-MOD **Agency Contact:** Patrick Renaud 225-4710

DEPARTMENT: Budget and Fiscal Planning

PROGRAM: Employee Benefits Division

ORIGINAL CONTRACT NO. & TITLE: DOP-91-15006-S

ORIGINAL CONTRACT APPROVED: 9/11/91 DBFP BPW Item 5-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Pharmaceutical Card Systems (PCS)**
Scottsdale, AZ

DESCRIPTION OF ORIGINAL CONTRACT: Prescription drug benefits plan for State employees/retirees

DESCRIPTION OF MODIFICATION: **Interim extension of contract to 12/31/96, on a month-to-month basis.**

TERM OF ORIGINAL CONTRACT: 1/1/91-12/31/95 W/one 4-year renewal

TERM OF MODIFICATION: 7/1/96 - 12/31/96

FUND SOURCE: 100% Reimbursable **APPROP. CODE:** 25.01.07.01.045

ORIGINAL CONTRACT AMOUNT: \$207,859,027

MODIFICATIONS TO DATE (AMOUNTS AND PURPOSE):

#1 Renewal option not exercised; instead BPW, on 1/3/96 (DBFP Item 12-S-MOD), authorized (Est.) \$17,580,000 at \$5,860,000 per month with contract extension to 3/31/96, with the further authorization to continue, if necessary, with the existing contract until 6/30/96.

AMOUNT THIS MODIFICATION: (Est.) \$35,160,000 at \$5,860,000 per month (6 months)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 30-S-MOD **Agency Contact:** Helen Pechacek 767-5068

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Local and Family Health Administration
Office of Maternal Health and Family Planning

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 94-738, Comprehensive Family Planning Services

ORIGINAL CONTRACT APPROVED: 10/27/93 DBFP BPW Item 4-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Planned Parenthood of Maryland/
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: To provide comprehensive family planning services in the State of Maryland.

DESCRIPTION OF MODIFICATION: To provide additional outreach, education, counseling, clinical services, traditional contraceptive methods and newer, more expensive contraceptives (Norplant, DepoProvera, Vaginal Contraceptive Film), and to develop new outreach strategies to reach clients in under-served rural areas of the State.

TERM OF ORIGINAL CONTRACT: 10/15/93-10/14/94 (w/2 one-year options)

TERM OF MODIFICATION: 7/1/96-10/14/96

FUND SOURCE: 100% General **APPRO. CODE:** 32.06.02.0310.08.896

ORIGINAL CONTRACT AMOUNT: \$560,124

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Option 1	\$560,124
Supplement for Reproductive Health Update	\$ 1,000
Option 2	\$560,124
Supplement for Reproductive Health Update	\$ 8,500
	<u>1,129,748</u>

MODIFICATION AMOUNT: \$136,951 (3 ½ Months)

REVISED TOTAL CONTRACT AMOUNT: \$1,826,823

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 30-S-MOD (Cont.)

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT: 24.45%

PERCENTAGE INCREASE OVERALL: 7.5%

REQUESTING AGENCY REMARKS: Modification reflects one-quarter of new activities that will begin on July 1, 1996 in advance of a new award to Contractor on October 15, 1996 for \$910,094 resulting from a competitive sealed proposal solicitation in which the Contractor was ranked first among seven proposals.

The Governor included supplemental funding in the FY 1997 budget to increase family planning services. Supplemental funding on July 1, 1996 to this current Contractor will allow services to increase as early as possible in FY 1997 prior to the award of a new contract to this same vendor under a competitive sealed proposal solicitation.

The Office of the Comptroller has verified under Control Number 96-0571-0000, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 31-S-MOD **Agency Contact:** Helen Pechacek 767-5068

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Local and Family Health Administration
Office of Maternal Health and Family Planning

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 94-739, Comprehensive Family
Planning Services

ORIGINAL CONTRACT APPROVED: 10/27/93(Not subject to BPW approval)

CONTRACTOR: Planned Parenthood of Metropolitan
Washington/Washington, DC

DESCRIPTION OF ORIGINAL CONTRACT: To provide comprehensive family planning
services in the National Capital region of Maryland.

DESCRIPTION OF MODIFICATION: To provide additional outreach,
education, counseling, clinical services, traditional contraceptive methods and newer, more
expensive contraceptives (Norplant, DepoProvera, Vaginal Contraceptive Film) to serve an
additional 2700 clients in the National Capital Region, and a new clinic in Prince George's
County.

TERM OF ORIGINAL CONTRACT: 10/15/93-10/14/94

TERM OF MODIFICATION: 7/1/96-10/14/96

FUND SOURCE: 100% General **APPRO. CODE:** 32.06.02.0310.08.896

ORIGINAL CONTRACT AMOUNT: \$57,512

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Option 1 10/15/94 - 10/14/95	\$57,512
Option 2 10/15/95 - 10/14/96	\$57,512
	\$115,024

MODIFICATION AMOUNT: \$83,704 (3.5 Months)

REVISED TOTAL CONTRACT AMOUNT: \$256,240

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 31-S-MOD (Cont.)

PERCENTAGE INCREASE/DECREASE OF RATES: N/A
PERCENTAGE INCREASE FROM ORIGINAL CONTRACT: 146%
PERCENTAGE INCREASE OVERALL: 32.6%

REQUESTING AGENCY REMARKS: Modification reflects one-quarter of new activities that will begin on 7/1/96 in advance of a new award to contractor on 10/15/96 for \$286,985 resulting from a competitive sealed proposal solicitation in which the contractor was ranked second among seven proposals.

The Governor included supplemental funding in the FY 1997 budget to increase family planning services. Supplemental funding on July 1, 1996 to this current Contractor will allow services to increase as early as possible in FY 1997 prior to the award of a new contract to this same vendor under a competitive sealed proposal solicitation.

The Office of the Comptroller has verified under Control Number 96-0748-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is not a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 32-S-MOD **Agency Contact:** Bonnie Birkel, 225-6717

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Local and Family Health Administration
Office of Maternal Health and Family Planning

ORIGINAL CONTRACT: DHMH/DCT-95-2611, Regional Perinatal Coordination,
NOS. & TITLES: Peninsula Regional Medical Center
DHMH/DCT-95-2610, Regional Perinatal Coordination,
Sacred Heart Hospital

ORIGINAL CONTRACTS APPROVED: 5/17/95 DBFP BPW Item 4S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS: Peninsula Regional Medical Center,
Salisbury, Maryland
Sacred Heart Hospital/Cumberland,
Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Establish regional perinatal systems coordination activities to increase cooperation and collaboration between public and private perinatal care providers. Activities include coordination of high-risk referrals, conducting adverse outcome reviews, providing continuing medical education, and forming regional perinatal networks and councils.

DESCRIPTION OF OPTION: Contractors will continue to conduct activities at a reduced level to sustain successful activities conducted during initial 13-month demonstration period.

TERM OF ORIGINAL CONTRACT: 6/01/95 - 6/30/96 (13 Months)

TERM OF OPTION: 07/01/96 - 06/30/97

FUND SOURCE: 100% Federal

APPROPRIATION CODE: 32.06.02.01.0302

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 32-S-MOD (Cont.)
ORIGINAL CONTRACT AMOUNTS: \$205,836, Peninsula Regional Medical Ctr.
\$195,573, Sacred Heart Hospital
\$401,409 Total

MODIFICATIONS TO DATE: None

AMOUNTS THIS OPTION: \$152,000 Peninsula Regional Medical Ctr.
\$122,000 Sacred Heart Hospital
\$274,000 (12 Months)

REVISED TOTAL CONTRACT AMOUNT: \$357,836, Peninsula Regional Medical Ctr.
\$317,573, Sacred Heart Hospital
\$675,409

PERCENTAGE DECREASE/INCREASE OF RATES: N/A

PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS OPTION): 74% Peninsula Regional Medical Center
62% Sacred Heart Hospital

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified, under Control Numbers 96-0876-1110 (Peninsula Reg. Med. Ctr) 96-0875-1110 (Sacred Heart Hosp.) that these contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 33-S-MOD **Agency Contact:** Charles Busnuk 767-6872

DEPARTMENT: Health and Mental Hygiene
Alcohol and Drug Abuse Administration
(ADAA)

PROGRAM: The ADAA employs 56 positions and operates with an annual budget of approximately \$58.3 million, providing funding for a statewide substance abuse treatment and prevention network.

ORIGINAL CONTRACT NO. & TITLE: DCT 94-70 - Hope House ICF

ORIGINAL CONTRACT APPROVED: 6/2/93 DBFP BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: Alcoholism Recovery, Inc. dba Hope House
Crownsville, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide residential Intermediate Care Facility (ICF) care and treatment in an organized therapeutic environment.

DESCRIPTION OF MODIFICATION: Extend the existing contract for six months, at the same rate while preparation and processing of a Request for Proposal is issued.

TERM OF ORIGINAL CONTRACT: 7/1/93 - 6/30/96

TERM OF MODIFICATION: 7/1/96 - 12/31/96

FUND SOURCE 100% General **APPROP. CODE:** 32.11.02.02.202.08.896

ORIGINAL CONTRACT AMOUNT: \$2,419,251

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT OF THIS MODIFICATION: \$415,184 (6 Months)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 34-S-MOD Agency Contact: Lorena Meadows-Way 225-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

ORIGINAL CONTRACT NO. & TITLE: DHMH 95-2624 Community Based Services

ORIGINAL CONTRACT APPROVED: 6/14/95, DBFP BPW Item 8-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: ARC of Southern Maryland
Prince Frederick, MD

DESCRIPTION-ORIGINAL CONTRACT: A contract to provide multiple community based services for the developmentally disabled, including but not limited to Individual Support Services (ISS), Intensive Behavior Management Programing (IBMP) services, Community Supported Living Arrangement (CSLA) services, Individual Family Placement (IFP) services and Supported Employment Program (SEP) services.

DESCRIPTION OF MODIFICATION: A contract modification to provide additional staffing for individuals in both residential and day programs. Three individuals funded in the Prospective Payment System for residential services and one individual funded for day services require additional (augmentation) staffing because of behavioral and special medical needs. These augmentations are currently funded under separate contracts with the agency. This modification combines those contracts with an existing contract. By combining contracts, paperwork is reduced, and payments are combined so they reach the provider in a more efficient manner. This modification does not include any new funds or new clients. This modification is in contracts that are expiring on June 30, 1996 and are now being added to this contract.

TERM OF ORIGINAL CONTRACT: 7/1/95 - 6/30/98

TERM OF MODIFICATION: 7/1/96 - 6/30/98

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 34-S-MOD (Cont'd)

FUND SOURCE: Residential Augmentation
58% General **APPRO. CODE:** 32.13.01.0201.08.896
42% Federal (Medicaid Reimbursable)

Day Augmentation
83% General **APPRO. CODE:** 32.13.01.0202.08.896
17% Federal (Medicaid Reimbursable)

ORIGINAL CONTRACT AMOUNT: \$4,587,038

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

- #1 - \$(25,640) Partial Termination resulting from reduction of 1 individual in SEP
- #2 - \$(69,832) Partial Termination resulting from reduction of 2 individuals in SEP
- #3 - \$ 8,021 Add 1 Knotts Class individual to SEP
- #4 - \$105,911 Add 1 individual to ISS
- #5 - \$ 25,641 Add 2 individuals to ISS / increase level of ISS service for 1 individual
- #6 - \$ 29,172 Add 1 Knotts Class individual to SEP
- #7 - \$ (24,061) Transfer of funds from SEP to ISS
- #9 - \$ (89,943) Partial Termination resulting from reduction of 1 individual from ISS

Total \$ (40,731)

AMOUNT THIS MODIFICATION: **\$102,873 (2 Years)**
(\$46,756GEN; \$33,857FED-Res Aug)
(\$18,476GEN; \$ 3,784FED-Day Aug)

REVISED TOTAL CONTRACT AMOUNT: \$4,673,241

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 2.2%

PERCENTAGE INCREASE/DECREASE OVERALL: 2.2%

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 34-S-MOD (Cont'd)

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. Comptroller's Office Control number is 96-0660-1110. The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approved with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report within 30 days of notice of Federal fund unavailability in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 35-S-MOD **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

ORIGINAL CONTRACT NO. & TITLE: DCT 95-1982 Multi-service contract

ORIGINAL CONTRACT APPROVED: 9/28/94 DBFP BPW Item 14-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: The Chimes, Inc./Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide Supported Employment services to 74 individuals and Individual Support Services to 49 individuals with developmental disabilities in the community and also Behavioral Respite Services for 1,055 days.

DESCRIPTION OF MODIFICATION: Provide additional staff support to 8 additional individuals with developmental disabilities in the community who are leaving Great Oaks Center under the agency's current Residential Augmentation Program. The augmentation cost for each individual is \$76,532 per year with the additional funding of \$11,750 each for 4 of these individuals.

TERM OF ORIGINAL CONTRACT: 7/1/94 - 6/30/97

TERM OF MODIFICATION: 7/1/96 - 6/30/97

FUND SOURCE: 58% Gen **APPROP. CODE:** 32.13.01.02.201.08.896
42% Fed (Medicaid Reimbursable)

ORIGINAL CONTRACT AMOUNT: \$ 2,499,725

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 35-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

\$88,340	- new award Community Supported Living Arrang (CSLA) for 2 persons
\$11,039	- increase by 3 persons in Indiv. Support Services (ISS)
\$46,708	- increase by 2 persons in (ISS)
\$52,771	- increase by 3 persons in (ISS)
\$3,484	- one time only training
(\$43,567)	- eliminate (CSLA) award
\$65,357	- increase by 7 persons in (ISS)
<u>\$1,030,245</u>	- adding Residential and Day Augmentation awards and Behavioral Respite.
\$1,254,377 TOTAL	

AMOUNT THIS MODIFICATION: **\$659,256** (12 months)
(\$382,368 Gen; \$276,888 Fed)

REVISED TOTAL CONTRACT AMOUNT: \$4,413,358

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 26%

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (ALL MODIFICATIONS): 15%

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligation. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by law. Comptroller's Office Control number is 96-0884-1110. The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report within 30 days of notice of Federal fund unavailability in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION ✓ **WITHOUT DISCUSSION**

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 36-S-MOD **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

ORIGINAL CONTRACT NO. & TITLE: DCT 97-3663 Multiple Services

ORIGINAL CONTRACT APPROVED: 6/12/96 DBFP BPW Item 8-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Developmental Services Group, Inc.**
Columbia, MD

DESCRIPTION-ORIGINAL CONTRACT: A contract to provide Supported Employment for 44 persons, Individual Support Services for 2 persons, Interim Services (Intensive Behavior Management Program) for 28 persons and Day Augmentation services for 23 individuals with developmental disabilities.

DESCRIPTION OF OPTION: To provide support services to four additional individuals with developmental disabilities in the community under the agency's current Supported Employment Program. The cost for these Knott Class consumers is \$12,697 per person per year.

TERM OF ORIGINAL CONTRACT: 7/1/96 - 6/30/99

TERM OF OPTION: 7/1/96 - 6/30/99

FUND SOURCE: 85% General **APPROP. CODE:** 32.13.01.02.202.08.896
15% Federal (Medicaid Reimbursable)

ORIGINAL CONTRACT AMOUNT: \$3,047,290

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 36-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Option 1 - \$24,523 - Increase by one person in Day Augmentation Program.

AMOUNT THIS OPTION: **\$158,536 (3 Years)**
(\$134,756 Gen; \$23,780 Fed)

REVISED TOTAL CONTRACT AMOUNT: \$3,230,349

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 5.2%

PERCENTAGE INCREASE/DECREASE OVERALL: 4.9%

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified, under Control Number 96-0718-0110, that this contractor is not delinquent in the payment of its Maryland tax obligation. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by law.

The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 37-S-MOD **Agency Contact:** Kevin Anderson 767-7567

DEPARTMENT: Human Resources

PROGRAM: Income Maintenance Administration

ORIGINAL CONTRACT NO. & TITLE: IMA/CS 96-005 Disability
Entitlement and Advocacy Program

ORIGINAL CONTRACT APPROVED: 8/30/95 DBFP-BPW Item 12-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Health Management Associates, Inc.**
Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: The Disability Entitlement & Advocacy Program (DEAP) furnishes management, tracking, and appeal services to Transitional Emergency Medical and Housing Assistance (TEMHA) program recipients to assist them in qualifying for Supplemental Security Income (SSI) and Social Security Disability Income (SSDI).

DESCRIPTION OF MODIFICATION: **This contract modification will fund the implementation of a SSI Streamlining pilot project to reduce the time it takes to obtain SSI for TEMHA customers.**

TERM OF ORIGINAL CONTRACT: 7/01/95 - 6/30/96

TERM OF MODIFICATION: 7/01/96 - 6/30/97

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 37-S-MOD (Cont.)

FUND SOURCE: 100% General

APPROPRIATION CODE: 33.03.01.07.738.08

ORIGINAL CONTRACT AMOUNT: \$2,952,607

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Option #1: \$2,952,607 Modification exercised option to renew contract for Fiscal Year 1997 to continue providing Disability Entitlement and Advocacy Program (DEAP) services to Transitional Emergency Medical and Housing (TEMHA) customers.

AMOUNT OF THIS MODIFICATION: \$158,399 (1 Year)

REVISED TOTAL CONTRACT AMOUNT: \$6,063,613

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE/(DECREASE) OF ORIGINAL CONTRACT (THIS MODIFICATION): 5.4%

PERCENTAGE INCREASE (DECREASE) OVERALL: 105.4%

REQUESTING AGENCY'S REMARKS: The Disability Entitlement & Advocacy Program (DEAP) is a unique public and private sector partnership which assists disabled citizens to become eligible for federal benefits and enhances revenue by offsetting costs of the Transitional Emergency Medical and Housing Assistance (TEMHA) program. DEAP assists TEMHA recipients with (1) completing all forms and applications required for federal benefits, (2) securing medical evidence to support medical disability, (3) filing appeals and requests for hearings and (4) providing representational services on behalf of clients who are denied benefits.

This amendment will allow the existing Disability Entitlement and Advocacy Program vendor, Health Management Associates, to supply additional staff and equipment needed to expedite the gathering of medical information and documentation of TEMHA customers disability.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 37-S-MOD (Cont.)

It is anticipated that the SSI Streamlining Pilot will expedite SSI applications for 600 TEMHA customers. By assisting TEMHA recipients to successfully secure federal benefits, DEAP saves the State funds which would be spent to maintain recipients in the TEMHA program. Additionally, the State recovers from successful applicants any TEMHA funds disbursed during the application process through the Federal Interim Assistance Reimbursement (IAR) program.

The Office of the State Comptroller has verified, under Control Number 96-0331-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 38-S-MOD **Agency Contact:** Gregory J. Petr, Jr. (301)464-6140

DEPARTMENT: University of Maryland System

PROGRAM: The UMS Service Center at Bowie State University

On July 1, 1988 the Board of Trustees of the State Universities and Colleges and the University of Maryland were merged into a new organization called the University of Maryland System (UMS). The academic and administrative information systems networks of the former University of Maryland and the former Board of Trustees of the State Universities and Colleges were linked.

The University of Maryland System Board of Regents' Task Force on Administrative Computing recommended establishing a buyer-seller relationship between six institutions. The six institutions include Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University and University of Baltimore. The UMS Service Center, located at Bowie State University, is the seller and the six institutions are the buyers. These six institutions use Digital Equipment Corporation (DEC) hardware and System & Computing Technology Corporation (SCT) software.

The UMS Service Center is responsible for the maintenance of the current Digital Master Agreement for the University of Maryland System.

ORIGINAL CONTACT NO. & TITLE: 94-16 Digital Master Agreement

ORIGINAL CONTRACT APPROVED: 9/01/93 DBFP-BPW Item 4-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Digital Equipment Corporation**
Greenbelt, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Provide a Master Agreement with Digital Equipment Corporation with terms and conditions for: 1) hardware and software maintenance; 2) volume discounts on services and future hardware, software and services procurement.

DESCRIPTION OF OPTION: **The UMS wishes to exercise the first of two one year renewal options. This will maintain the UMSSC's efforts to provide services to the University of Maryland System and the State of Maryland.**

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 38-S-MOD (Cont.)

TERM OF ORIGINAL CONTRACT: 9/1/93 - 6/30/96

TERM OF OPTION: 7/1/96 - 6/30/97

FUND SOURCE: 100% Current Unrestricted **APPRO. CODE:** 36.01.23.06.03.08.J91
(State Supported)

ORIGINAL CONTRACT AMOUNT: \$ 3,539,949

MODIFICATIONS TO DATE(AMOUNT/PURPOSE):

# 1	\$ 0	UMSSC - Hot Site - Cancelled
# 2	\$ 1,523	SSU/Administration - Hardware
# 3	\$ 3,616	SSU/Administration - Hardware
# 4	\$ 1,808	SSU/Administration - Hardware
# 5	\$ 1,808	SSU/Administration - Hardware
# 6	\$ 1,808	SSU/Administration - Hardware
# 7	\$ 48,184	SSU/Administration - Hardware
# 8	\$ 1,808	SSU/Administration - Hardware
# 9	\$ 4,034	UB/Administration - Hardware
#10	\$ 1,808	SSU/Administration - Hardware
#11	\$ 6,801	SSU/Administration - Hardware
#12	\$ 72,015	UB/Administration - Hardware
#13	\$ 33,220	TSU/Administration - Hardware
#14	\$ 0	TSU/ Administration - Cancelled
#15	\$ 3,779	TSU/Administration - Hardware
Total	\$182,212	

AMOUNT THIS OPTION: \$1, 500,000 (1 Year)

REVISED TOTAL CONTRACT AMOUNT: \$5,222,161

PERCENTAGE OF INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 42.4%

PERCENT INCREASE/DECREASE OF RATES: N/A

PERCENT INCREASE /DECREASE OVERALL: 28.7%

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 38-S-MOD (Cont.)

REQUESTING AGENCY'S REMARKS: On September 1, 1993, the University of Maryland System entered into a three year agreement with two option years with Digital Equipment Corporation (DEC). This agreement continued an eleven and one-half year successful business relationship. This relationship began when DEC won a competitive bid by providing the lowest cost and highest technical response to a complex RFP which required a single vendor solution.

This option year with DEC would provide the University's Service Center with a continuation of benefits. These benefits include: discounts on customarily non-discounted items such as training, PC's and disaster recovery services; service pricing discounts for other public education structures within the State of Maryland; group discounting benefits; and protection of our current investment.

Option Year One will provide for a continuation of hardware and software maintenance & support services, for the University of Maryland System for the UMS Service Center, Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University, University of Baltimore, UMAB, UMBC, UMCP, UMES, UMUC and the supported Institutes.

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is 96-0895-1111. The contractor is a resident business under BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and an option year of a multi-year contract will serve the best interests of the State by promoting economies in State Procurement. The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 39-S-MOD Agency Contact: Gregory J. Petr, Jr. (301)464-6140

DEPARTMENT: University of Maryland System

PROGRAM: The UMS Service Center at Bowie State University
On July 1, 1988 the Board of Trustees of the State Universities and Colleges and the University of Maryland were merged into a new organization called the University of Maryland System (UMS). The academic and administrative information systems networks of the former University of Maryland and the former Board of Trustees of the State Universities and Colleges were linked.

The University of Maryland System Board of Regents' Task Force on Administrative Computing recommended establishing a buyer-seller relationship between six institutions. The six institutions include Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University and University of Baltimore. The UMS Service Center, located at Bowie State University, is the seller and the six institutions are the buyers. These six institutions use Digital Equipment Corporation (DEC) hardware and System & Computing Technology Corporation (SCT) software.

The UMS Service Center is responsible for the maintenance of the current SCT Master Agreement for the University of Maryland System.

ORIGINAL CONTACT NO. & TITLE: 07595 SCT Master Agreement

ORIGINAL CONTRACT APPROVED: 6/26/91 DBFP-BPW Item 53-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: Systems & Computer Technology Corporation / Malvern, PA (Successor to Information Associates, Inc./Rochester, NY)

DESCRIPTION OF ORIGINAL CONTRACT: A five year contract to supply training, personnel, and software maintenance services to existing large software applications involving accounting, budgeting, purchasing, student information and processing, personnel and budgets. This contract will extend the existing software, add to the current system, allow for training and on-site personnel, and enable the System institutions to buy into the contract at further reduced rates, for overall savings to the State. The main objective of this collective procurement is to create a buyer-seller environment among the institutions, as concluded by the Task Force on Administrative Computing published on August 1, 1990 and outlined in recommendations to the Board of Regents by the consulting firm of Hamilton, Rabinowitz & Alschuler.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 39-S-MOD (Cont.)

DESCRIPTION OF MODIFICATION: This contact modification provides software support and upgrades for SCT's Financial Aid and Alumni systems for the UMS Service Center and its six original "buyer" institutions. In addition, this contract modification will extend SCT's Student Information System software licenses for the UMS Eastern Shore which will become the seventh "buyer" institution of the UMS Service Center as of 7/1/96.

TERM OF ORIGINAL CONTRACT: 6/1/91 - 6/30/96

TERM OF MODIFICATION: 7/1/96 - 6/30/99

FUND SOURCE: 100% Current Unrestricted **APPROP. CODE:** 36.02.23.06.03.08.J91
(State Supported)

ORIGINAL CONTRACT AMOUNT: \$ 3,650,000

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT THIS MODIFICATION: \$ 603,774 (3 Years)

REVISED TOTAL CONTRACT AMOUNT: \$ 4,253,774

PERCENT INCREASE /DECREASE OF RATES: N/A

PERCENTAGE OF INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS MODIFICATION): 16.5%

REQUESTING AGENCY'S REMARKS: This modification assures the continuation of software maintenance & support services, for the Financial Aid and Alumni Systems for UMS Service Center, Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University, University of Baltimore, and University of Maryland Eastern Shore.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 39-S-MOD (Cont.)

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is 96-0909-0001. The contractor is a non-resident business under BPW Advisory P-003-95.

DBFP REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action- The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 39-S-MOD **Agency Contact:** Gregory J. Petr, Jr. (301)464-6140

DEPARTMENT: University of Maryland System

PROGRAM: The UMS Service Center at Bowie State University
On July 1, 1988 the Board of Trustees of the State Universities and Colleges and the University of Maryland were merged into a new organization called the University of Maryland System (UMS). The academic and administrative information systems networks of the former University of Maryland and the former Board of Trustees of the State Universities and Colleges were linked.

The University of Maryland System Board of Regents' Task Force on Administrative Computing recommended establishing a buyer-seller relationship between six institutions. The six institutions include Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University and University of Baltimore. The UMS Service Center, located at Bowie State University, is the seller and the six institutions are the buyers. These six institutions use Digital Equipment Corporation (DEC) hardware and System & Computing Technology Corporation (SCT) software.

The UMS Service Center is responsible for the maintenance of the current SCT Master Agreement for the University of Maryland System.

ORIGINAL CONTACT NO. & TITLE: 07595 SCT Master Agreement

ORIGINAL CONTRACT APPROVED: 6/26/91 DBFP-BPW Item 53-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Systems & Computer Technology Corporation / Malvern, PA (Successor to Information Associates, Inc./Rochester, NY)**

DESCRIPTION OF ORIGINAL CONTRACT: A five year contract to supply training, personnel, and software maintenance services to existing large software applications involving accounting, budgeting, purchasing, student information and processing, personnel and budgets. This contract will extend the existing software, add to the current system, allow for training and on-site personnel, and enable the System institutions to buy into the contract at further reduced rates, for overall savings to the State. The main objective of this collective procurement is to create a buyer-seller environment among the institutions, as concluded by the Task Force on Administrative Computing published on August 1, 1990 and outlined in recommendations to the Board of Regents by the consulting firm of Hamilton, Rabinowitz & Alschuler.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 39-S-MOD (Cont.)

DESCRIPTION OF MODIFICATION: This contact modification provides software support and upgrades for SCT's Financial Aid and Alumni systems for the UMS Service Center and its six original "buyer" institutions. In addition, this contract modification will extend SCT's Student Information System software licenses for the UMS Eastern Shore which will become the seventh "buyer" institution of the UMS Service Center as of 7/1/96.

TERM OF ORIGINAL CONTRACT: 6/1/91 - 6/30/96

TERM OF MODIFICATION: 7/1/96 - 6/30/99

FUND SOURCE: 100% Current Unrestricted **APPROP. CODE:** 36.02.23.06.03.08.J91
(State Supported)

ORIGINAL CONTRACT AMOUNT: \$ 3,650,000

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT THIS MODIFICATION: \$ 722,165 (3 Years)

REVISED TOTAL CONTRACT AMOUNT: \$ 4,372,165

PERCENT INCREASE /DECREASE OF RATES: N/A

PERCENTAGE OF INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS MODIFICATION): 19.8%

REQUESTING AGENCY'S REMARKS: This modification assures the continuation of software maintenance & support services, for the Financial Aid and Alumni Systems for UMS Service Center, Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson State University, University of Baltimore, and University of Maryland Eastern Shore.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 39-S-MOD (Cont.)

The office of the Comptroller has verified that the contractor is not delinquent in the payment of its tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's Office Control number is 96-0909-0001. The contractor is a non-resident business under BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action- The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 40-S-MOD Agency Contact: Stephen Silver 514-7100

DEPARTMENT: Housing and Community Development

PROGRAM: Community Development Administration

The Community Development Administration (CDA) provides financing for single and multi-family housing, finances home and energy conservation improvements in existing housing, and administers federal rent subsidies.

ORIGINAL CONTRACT NUMBERS & TITLES: 61002/Loan Servicing

ORIGINAL CONTRACT APPROVED: 4/19/89 DBFP BPW Item 9-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Bogman, Inc./Bethesda, MD

DESCRIPTION OF ORIGINAL CONTRACT: Service all rehabilitation property improvement and energy conservation loans and notes made by CDA or participating private lending institutions.

DESCRIPTION OF MODIFICATION: Continue to serve as central servicer for rehabilitation property improvement or energy conservation loans and notes made by the Department or participating private lending institutions originating before July 1, 1994 as stipulated in the original contract.

TERM OF ORIGINAL CONTRACT: 4/27/89-3/30/94

TERM OF MODIFICATION: 7/01/96-6/30/97

FUND SOURCES: 100% Special
(Housing Revolving Loan Funds)

APPROP. CODE: 37.01.25.06

ORIGINAL CONTRACT AMOUNT: \$1,112,000

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 40-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

<u>Term</u>	<u>Cost</u>
First - 4/01/94-6/30/94	\$ 49,500
Second- 7/01/94-6/30/95	\$ 155,424
Third - 7/01/95-6/30/96	\$ 166,860
TOTAL	\$ 371,784

These modifications were required allowing Bogman, Inc., to continue to service those loans existing prior to July 1, 1994 as agreed upon in their original contract.

AMOUNT THIS MODIFICATION: \$ 170,886 (1 Year)

REVISED TOTAL CONTRACT AMOUNT: \$1,654,670

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 15%

PERCENTAGE INCREASE OVERALL: 10%

REQUESTING AGENCY REMARKS: The Office of the State Comptroller has verified that the recommended contractor is not delinquent in the payment of its Maryland tax obligations under Control Number 96-0889-0111. Verification has also been obtained from the Department of Assessments and Taxation that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 41-S-MOD **Agency Contact:** Marcus Filson 780-7808, ext 275

DEPARTMENT: Juvenile Justice

PROGRAM: Responsible for planning, developing, and providing direction and coordination to residential and non-residential services for youth. The division maintains a linkage between Juvenile Justice and a full range of community based service programs; monitors the programs to insure that services are provided; and assists case managers in identifying and accessing appropriate services for each youth.

ORIGINAL CONTRACT NO. & TITLE: 96-JJ-036

ORIGINAL CONTRACT APPROVED: 7/28/93 DBFP BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Chesapeake Foundation for Human Development, Inc. /Baltimore, MD**

DESCRIPTION OF ORIGINAL CONTRACT: Supportive Education and Youth Program in southern Baltimore City.

DESCRIPTION OF OPTION: **Renewal option exercise of 3 months of a 6 month option period.**

TERM OF ORIGINAL CONTRACT: 8/1/93- 6/30/96 W/one 6-month renewal option

TERM OF OPTION: 7/1/96 - 9/30/96

FUND SOURCE: 100% General **APPROP. CODE:** 40.01.01.06.980.08.H16

ORIGINAL CONTRACT AMOUNT: \$1,480,027

MODIFICATIONS TO DATE: None

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM : 41-S-MOD (Cont)

AMOUNT THIS OPTION : \$132,009 (3 Months)

REVISED TOTAL CONTRACT AMOUNT: \$1,612,036

PERCENTAGE INCREASE/DECREASE THIS OPTION: 8.9%

PERCENTAGE INCREASE (DECREASE) OF RATES: N/A

REQUESTING AGENCY'S REMARKS: A three month renewal option is being requested to continue services until a new award is made by Competitive Sealed Proposals.

The Office of the State Comptroller has verified, under Control Number 96-0776-1110 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 42-GM **Agency Contact:** Robert L. Zouck 767-4830

DEPARTMENT: Maryland Tax Court

PROGRAM: Administration and Appeals

MOUNT OF REQUEST: \$12,600

APPROP. CODE: 22.05.00.01

DESCRIPTION: **Approve tentative maximum allotment from the FY
1996 Contingent Fund.**

Appropriation Detail:
 .08 Contractual Services

REQUESTING AGENCY REMARKS: Needed to supplement the computer networking project to upgrade case management and data retrieval.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 43-GM **Agency Contact:** Eloise Foster 974-2115

DEPARTMENT: Budget and Fiscal Planning
Office of the Secretary

PROGRAM: Article 38A, Section 46A establishes the Volunteer
Company Emergency Assistance Fund to aid volunteer fire and rescue companies in obtaining
facilities and equipment through grants and interest-free loans.

AMOUNT OF REQUEST: \$190,075

APPROPRIATION CODE: 23.05.01.10

DESCRIPTION:

<u>Requestor</u>	<u>Purpose</u>	<u>Amt. of Grant</u>	<u>Amt. of Loan</u>	<u>Matching Funds</u>
Lakes & Straits Volunteer Fire Co. (Dorchester County)	Ambulance & Fire Truck	\$107,218	\$82,857	\$47,161

DBFP REMARKS: Request has been recommended by the MD State Firemen's
Association and reviewed by DBFP and the Legislative Auditor.

Balance as of 6/12/96	\$672,199
Requested in this Item	\$190,075
New Balance:	\$482,124

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 44-GM **Agency Contact:** Pat Crosby 631-4155

DEPARTMENT: Environment

PROGRAMS: Technical and Regulatory Services
 Hazardous and Solid Waste
 Oil Containment and Clean-Up
 Toxic Control and Hazardous Waste Clean-Up
 Regulatory and Technical Services
 Air and Radiation Management
 Coordinating Offices

AMOUNT OF REQUEST: N/A

APPROP. CODE: 39.01.05.01
 39.01.06.01
 39.01.06.02
 39.01.06.03
 39.01.06.07
 39.01.07.01
 39.01.10.01

DESCRIPTION: Section 23, Chapter 7, Acts of 1995 (HB 135-The Budget Bill for FY 96) authorizes the Board of Public Works to create 250 positions within the Executive Branch provided that 1.5 full-time contract positions or the equivalent are abolished for each permanent position authorized. In addition, there will be no increase in agency funds in the current budget and the next two subsequent budgets as a result of this action. Consistent with Section 23, approval is requested to create 11 permanent positions.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 44-GM (Cont.)

REQUESTING AGENCY REMARKS: This request will coincide with the abolition of 17 contractual positions for a ratio of at least 1:1.5.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 45 - S **Agency Contact:** Jonathan Foley 225-6811

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Office of Primary Care Services
Primary Care for the Medically Indigent Program

The mission of the Office of Primary Care Services is to assure the availability and accessibility of comprehensive primary care and community-based services to all Maryland residents regardless of their ability to pay.

CONTRACT NOS. AND TITLES: (See Attachment 1)

DESCRIPTION: **Provide primary health care and other ambulatory services to low income adults with disabilities and/or other medical conditions that require ongoing care.**

TERM: 7/1/96 - 6/30/97 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: (See Attachment 2)

AWARDS: (See Attachment 1)

INCUMBENTS: (See Attachment 2)

AMOUNTS: \$5,481,749 (See Attachment 1)

FUND SOURCE: 100% General **APPROP. CODE:** 32.06.02.04.401

REQUESTING AGENCY REMARKS: This is the second three-year cycle for these contracts which were bid on a competitive basis statewide. These contracts enable the continuation of the Primary Care for the Medically Indigent (PCMI) Program which began (under the name DALP Primary Care Program) in July, 1993. Two protests have been filed. BPW approval is requested in accordance with COMAR 21.10.02.11.A.1. Note: the two protestors (Regional Community Health Care Center Foundation and Healthcare for the Homeless) have existing PCMI contracts which would be extended for six months with BPW approval of Item 46-S-MOD on this agenda.

BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 45 - S (Cont.)

The Office of the Comptroller has verified that those contractors listed in Attachment 1 are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained that the contractors are appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's control number for each vendor is listed on Attachment 1.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Attachment 1

PRIMARY CARE FOR THE MEDICALLY INDIGENT (PCM)

Private Vendors for FY'97

Contractor	Location	Term of This Contract	FY'97 Cost per patient per month	Average Monthly Caseload FY'97	Contract Amount	Comptroller's Control #
Allegany Health Right	Cumberland, MD	7/1/96-6/30/97	\$65.00	85	\$66,900	96-0936-0110
Owensville Medical Center	West River, MD	7/1/96-6/30/97	\$91.84	15	\$16,531	96-0918-0110
North Arundel CHC	Glen Burnie, MD	7/1/96-6/30/97	\$114.60	100	\$137,520	96-0922-1111
Jai Medical Center	Baltimore, MD	7/1/96-6/30/97	\$60.00	2,600	\$1,872,000	96-0935-0110
Total Health Care	Baltimore, MD	7/1/96-6/30/97	\$61.00	600	\$439,200	96-0939-0010
Mercy Family Care	Baltimore, MD	7/1/96-6/30/97	\$63.00	200	\$151,200	96-0921-1110
Family Medicine Specialists	Baltimore, MD	7/1/96-6/30/97	\$65.00	400	\$312,000	96-0920-0110
Com. Hlth. Care Network	Baltimore, MD	7/1/96-6/30/97	\$75.00	300	\$270,000	96-0930-0110
Park West Medical Center	Baltimore, MD	7/1/96-6/30/97	\$83.77	150	\$150,786	96-0933-0110
People's CHC	Baltimore, MD	7/1/96-6/30/97	\$74.81	150	\$134,658	96-0958-0110
UniversityCare	Baltimore, MD	7/1/96-6/30/97	\$84.63	100	\$101,556	96-0927-0000
Johns Hopkins Medical Services	Baltimore, MD	7/1/96-6/30/97	\$84.99	650	\$662,922	96-0924-0110
Baltimore Medical System	Baltimore, MD	7/1/96-6/30/97	\$87.26	250	\$261,760	96-0925-0110
Glenwood Family Life	Baltimore, MD	7/1/96-6/30/97	\$91.33	200	\$219,192	96-0932-0110
South Baltimore Family Health	Baltimore, MD	7/1/96-6/30/97	\$99.18	180	\$214,229	96-0934-0110
Mobile Medical Care	Rockville, MD	7/1/96-6/30/97	\$87.69	40	\$42,091	96-0919-1110
Community Clinic (Montgomery)	Rockville, MD & Silver Spring, MD	7/1/96-6/30/97	\$113.44	40	\$54,451	96-0923-0110
Renaissance Medical Group	Laurel, MD	7/1/96-6/30/97	\$94.40	120	\$135,936	96-0942-0000
Greater Baden	Brandywine, MD & Nanjemoy, MD	7/1/96-6/30/97	\$125.04	90	\$135,043	96-0983-0110
Three Lower Counties	Princess Anne, MD	7/1/96-6/30/97	\$100.00	25	\$30,000	96-0927-0110
Potomac Street CHC	Hagerstown, MD	7/1/96-6/30/97	\$68.55	70	\$57,582	96-0929-1110
Tri-State CHC	Hancock, MD	7/1/96-6/30/97	\$69.88	20	\$16,771	96-0926-0110
			\$71.54	6,985	\$5,481,749	

Attachment 2

PRIMARY CARE FOR THE MEDICALLY INDIGENT (PCMI)

Proposals Received for FY'97 Awards

Area: Anne Arundel

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Johns Hopkins Medical Services	Annapolis, MD	1	1	\$84.99	1		x		
Owensville Medical Center	West River, MD	3	2	\$91.84	2.5	x		x	
Annapolis Family Practice	Annapolis, MD	2	4	\$169.33	3	x			
North Arundel CHC **	Glen Burnie, MD	4	3	\$114.60	3.5	x		x	x

Area: Baltimore City

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Jai Medical Center	Baltimore, MD	1	1	\$60.00	1	x		x	
Total Health Care	Baltimore, MD	1	2	\$61.00	1.5	x		x	
Com. Hlth. Care Network	Baltimore, MD	1	6	\$75.00	3.5		x	x	
Family Medicine Specialists	Baltimore, MD	4	4	\$65.00	4	x		x	
UniversityCare	Baltimore, MD	1	8	\$84.63	4.5		x	x	
Baltimore Medical System	Baltimore, MD	1	10	\$87.26	5.5		x	x	
Mercy Family Care	Baltimore, MD	8	3	\$63.00	5.5	x		x	
Glenwood Family Life	Baltimore, MD	1	11	\$91.33	6	x		x	
Park West Medical Center	Baltimore, MD	7	7	\$83.77	7	x		x	
People's CHC	Baltimore, MD	9	5	\$74.81	7	x		x	
South Baltimore Family Health	Baltimore, MD	2	13	\$99.18	7.5	x		x	
Johns Hopkins Medical Services	Baltimore, MD	6	9	\$84.99	7.5		x	x	
Health Care for the Homeless	Baltimore, MD	5	14	\$139.76	9.5	x			x
Chase Brexton Medical Services	Baltimore, MD	5	16	185.02	10.5	x			x
Daybreak	Baltimore, MD	10	15	\$180.67	12.5	x			x

* This program provides services in each county of the State. All counties not listed, except St. Mary's, are handled through county health departments or local government. St. Mary's County covers this population through a public/private partnership that does not involve state funds.

** This vendor was awarded a contract even though it was ranked lower than one that was not awarded a contract, because it provides a location in a geographically isolated section of the county.

pmpm = per member per month

Attachment 2 (continued)

PRIMARY CARE FOR THE MEDICALLY INDIGENT (PCMI)

Proposals Received for FY'97 Awards

Area: Prince George's

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Renaissance Medical Group	Laurel, MD	1	2	\$94.40	1.5				
Johns Hopkins Medical Services	Laurel, MD	3	1	\$84.99	2		x	x	
Greater Baden	Brandywine & Nanjemoy, MD	2	3	\$125.04	2.5	x		x	
Uplift Medical Center	Fairmount Heights, MD	non responsive				x			x

Area: Montgomery

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Johns Hopkins Medical Services	Rockville, MD	1	1	\$84.99	1		x	x	
Mobile Medical Care	Rockville, MD	3	2	\$87.69	2	x		x	
Community Clinic (Montgomery)	Rockville & Silver Spring, MD	2	3	\$113.44	2.5	x		x	

Area: Washington

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Potomac Street CHC	Hagerstown, MD	1	2	\$68.55	1.5		x	x	
Regional Community Health Care	Hagerstown, MD	3	1	\$87.81	2	x			
Tri-State CHC **	Hancock, MD	2	3	\$69.88	2.5		x	x	x
Johns Hopkins Medical Services	Hagerstown, MD	4	4	\$84.99	4		x		x

Area: Frederick

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Frederick Community Action	Frederick, MD	1	1	\$84.04	1	x		x	
Johns Hopkins Medical Services	Frederick, MD	2	2	\$84.99	2		x		x

Remaining Bidders Where there was No Direct Competition

Contractor	Location*	Technical Rank	Financial Rank	Price pmpm	Final Rank	Incumbent	New	Awarded Contract	Not Awarded Contract
Three Lower Counties	Princess Anne, MD	n/a	n/a	\$100.00	n/a		x	x	
Johns Hopkins Medical Services	Westminster & Ellicott City, MD	n/a	n/a	\$84.99	n/a		x	x	
Allegany Health Right	Cumberland, MD	n/a	n/a	\$65.00	n/a	x		x	

* This program provides services in each county of the State. All counties not listed, except St. Mary's, are handled through county health departments or local government. St. Mary's County covers this population through a public/private partnership that does not involve state funds.

** This vendor was awarded a contract even though it was ranked lower than one that was not awarded a contract, because it provides a location in a geographically isolated section of the county.

pmpm = per member per month

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 46-S-MOD **Agency Contact:** Jonathan Foley 225-6811
DEPARTMENT: Health and Mental Hygiene
PROGRAM: Office of Primary Care Services
Primary Care for the Medically Indigent Program

The mission of the Office of Primary Care Services is to assure the availability and accessibility of comprehensive primary care and community-based services to all Maryland residents regardless of their ability to pay.

ORIGINAL CONTRACT NOS. & TITLES: (See Attachment)

ORIGINAL CONTRACTS APPROVED: (See Attachment)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS: (See Attachment)

DESCRIPTION-ORIGINAL CONTRACT: Provide primary health care and other ambulatory services to low income adults with disabilities and/or other medical conditions that require ongoing care.

DESCRIPTION OF MODIFICATION: Extend contracts of four providers for a six-month period to allow transition from these providers to those granted new awards under the PCMI Program. No further extensions will be granted to these providers.

TERM OF ORIGINAL CONTRACTS: (See Attachment)

TERM OF MODIFICATION: 7/1/96 - 12/31/96

FUND SOURCE: 100% General **APPROP. CODE:** 32.06.02.04.401

ORIGINAL CONTRACT AMOUNTS: (See Attachment)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM 46-S-MOD (Cont'd)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): (See Attachment).

AMOUNT THIS MODIFICATION: \$311,748 (6 Months) (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: (See Attachment)

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): (See Attachment)

PERCENTAGE INCREASE/DECREASE OVERALL: (See Attachment)

REQUESTING AGENCY REMARKS: Because of the provider-patient relationships which have developed, we believe that a six-month transition is appropriate to allow a period of time during which enrolled patients will move from these providers to those granted new awards.

The Comptroller has verified that those contractors listed in the Attachment are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained that the contractors are appropriately registered to conduct business within the State to the extent required by Maryland law. The Comptroller's control number for each vendor is listed on the Attachment.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Item 4 J-MOD (Cont)

PRIMARY CARE FOR THE MEDICALLY INDIGENT (PCMI)
Six Month Extensions

Vendor	Contract Number	BPW Date Approved	Term of Original Contract	Original Contract Amount	Sum of Mods (See below)	Total Contract Amount	Term of This Modification	Amount of This Mod	Revised Contract Amount	% Increase	Comptroller's Control #
Health Care for the Homeless	94-375	7/14/93, 5-S	7/15/93-7/14/94	\$777,747	\$1,344,114	\$2,121,861	7/1/96-12/31/96	\$169,720	\$2,311,581	8.94%	96-0937-0110
Chase Brexton	94-414	7/26/93, 17-S	7/29/93-7/28/94	\$375,942	\$258,986	\$634,938	7/1/96-12/31/96	\$78,384	\$713,322	12.35%	96-0931-0110
Regional Community Health	94-377	7/14/93, 5-S	7/15/93-7/14/94	\$92,220	\$111,818	\$203,838	7/1/96-12/31/96	\$24,750	\$228,588	12.14%	96-0938-0110
Annapolis Family Practice	94-825	7/28/93, A-19 Ex*	10/1/93-9/30/94	\$220,000	\$10,047	\$230,047	7/1/96-12/31/96	\$16,894	\$248,941	8.21%	96-0961-0111
								\$311,748			

Vendor: Health Care for the Homeless		Amount of Modification
1. Reduction due to revised payment methodology		(\$217,073)
2. Emergency extension of original contract		\$86,657
3. Contract renewal FY'95		\$704,090
4. Change payment methodology		(\$138,138)
5. Contract renewal FY'96		\$770,984
6. Expand number served and contract amount		\$135,815
		\$1,344,114

Vendor: Regional Community Health Care		Amount of Modification
1. Reduction due to revised payment methodology		(\$719)
2. Emergency extension of original contract		\$4,409
3. Contract renewal FY'95		\$57,491
4. Change payment methodology		(\$35,430)
5. Contract renewal FY'96		\$19,083
6. Expand number served and contract amount		\$10,000
7. Expand number served and contract amount		\$58,782
		\$111,818

Vendor: Chase Brexton Medical Services		Amount of Modification
1. Reduction due to revised payment methodology		(\$142,170)
2. Emergency extension of original contract		\$8,740
3. Contract renewal FY'95		\$236,206
4. Change payment methodology		(\$72,789)
5. Contract renewal FY'96		\$89,989
6. Expand number served and contract amount		\$136,020
		\$258,986

Vendor: Annapolis Family Practice		Amount of Modification
1. Reduction due to revised payment methodology		(\$99,098)
2. Contract renewal FY'95		\$91,571
3. Change payment methodology		(\$31,854)
4. Contract renewal FY'96		\$47,923
5. Expand number served and contract amount		\$1,303
		\$10,047

* This item was part of an Expedited Procurement, for which the total amount approved by the Board of Public Works was \$1.5 million.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 48-S-MOD Agency Contact: Walter Bayne 767-4000

DEPARTMENT: State Retirement Agency (SRA)

PROGRAM: The State Retirement and Pension System of Maryland (the "System"), an agent multiple-employer public employee retirement system, provides death, disability and retirement allowances to State Employees, Teachers, Police, Judges, Legislators, and Employees of participating local subdivisions. The mission of the System is to efficiently and effectively administer the benefits provided by law to participants, while keeping Employer cost as affordable as possible through excellence in execution of its fiduciary responsibility.

ORIGINAL CONTRACT NO. & TITLE: 95034-IP MDOT Master Agreement
For Programmer/Analyst Personnel

ORIGINAL CONTRACT APPROVED: 6/14/95 DBFP BPW Item 5-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Aspen Systems/Silver Spring, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide Programmer/Analyst Personnel for MDOT and other State agencies on an "as needed" basis.

DESCRIPTION OF MODIFICATION: As part of the MDOT Master Agreement for Programmer/Analyst personnel SRA contracted with Aspen Systems to assist in the timely implementation of Senate Bill 1 (Chapter 353, Acts of 1996). The scope of this project has changed from the initial specifications to provide accurate and timely retirement benefit estimates to eligible employees. This modification extends the contract to provide approximately 950 additional hours of programming assistance needed to complete the implementation of Senate Bill 1.

TERM OF ORIGINAL CONTRACT: 4/24/96 - 9/1/96

TERM OF MODIFICATION: 6/20/96 - 10/1/96

FUND SOURCE: 100% Special (Income from Pension Trust Fund Assets) APPROP. CODE: 26.10.01.00

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 48-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: \$100,000
MODIFICATIONS TO DATE (AMOUNT/PURPOSE): None
AMOUNT THIS MODIFICATION: \$50,000 NTE (3.2 Months)
REVISED TOTAL CONTRACT AMOUNT: \$150,000
PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 50%

REQUESTING AGENCY REMARKS: The Office of the State Comptroller has verified, under Control Number 96-0948-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: DBFP has reviewed this request; the acquisition is consistent with the agency's mission and the direction set in the Information Technology Master Plan and in the FY 1997 Information Technology Project Requests. Approval recommended.

Board of Public Works Action - the above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 49-S (cont.)

FUND SOURCE: Current unrestricted funds **APPROP. CODE:** 36.02.21.00
(See Agency Remarks)

REQUESTING AGENCY REMARKS: The source of funds for this procurement is the UMS/FMIS Project Funding (Current Unrestricted Funds). The University's plan to develop the Client/Server version of the FMIS software was approved by the Secretary of DBFP on February 12, 1996.

The Office of the State Comptroller has verified, under Control Number 96-0945-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. The Department of Budget and Fiscal Planning has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The Above Referenced Item Was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 50-S-MOD Agency Contact: Kevin Anderson 767-7567

DEPARTMENT: Human Resources

PROGRAM: Child Care Administration

CONTRACT NOS. & TITLES: (See Attached Addendum Sheet)

ORIGINAL CONTRACTS APPROVED: (See Attached Addendum Sheet)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS: (See Attached Addendum Sheet)

DESCRIPTION OF ORIGINAL CONTRACTS: (See Attached Addendum Sheet)

DESCRIPTION OF MODIFICATIONS: **Extend the current contracts for an additional year at the same funding indicated in the original contract.**

TERM OF ORIGINAL CONTRACTS: 7/1/95 - 6/30/96

TERM OF MODIFICATIONS: 7/1/96 - 6/30/97

FUND SOURCES: 100% Federal (Child Care and Development Block Grant)

APPROPRIATION CODE: 33.04.01.01.340.12.T99

ORIGINAL CONTRACT AMOUNTS: (See Attached Addendum Sheet)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT OF THESE MODIFICATIONS: **\$189,983** (1 Year)

REVISED TOTAL CONTRACT AMOUNTS: \$379,966

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 50-S-MOD (Cont.)

PERCENTAGE INCREASE/DECREASE OF ORIGINAL
CONTRACT (THESE MODIFICATIONS):

100%

REQUESTING AGENCY REMARKS:

These amendments continue the current contracts at the same terms and conditions required in the original contracts.

In 1990, Congress passed legislation creating the Child Care and Development Block Grant (CCDBG) to increase the availability, affordability and quality child care. Contracts were awarded to family child care providers and child care centers to help them meet health and safety standards, expand their facilities, purchase equipment and supplies to serve children with special needs and enhance the quality of their programs; and expand and enhance the early childhood development services and before-and-after-school child care programs.

Through the competitive bid process, contracts were awarded for the expansion of early childhood development and before-and-after-school child care services. An evaluation of the programmatic and fiscal performance of each program revealed the successes of the services being offered by these programs. It was determined that the best way to utilize the CCDBG funds for FY 1997 would be to continue subsidizing the current programs and use additional funding to allow for further development and growth of early childhood child care programs throughout the 24 local jurisdictions in the State.

The Congress delayed action on reauthorizing this program for the next federal fiscal year. We have recently received planning instructions for the CCDBG plan for 1996-1999. These new monies, which will be available after October 1, 1996, will be distributed through the RFP process.

The Office of the State Comptroller has verified, under Control Numbers on the attached Addendum Sheet, that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 50-S-MOD (Cont.)

DBFP REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND FISCAL PLANNING
CONSOLIDATED ACTION AGENDA
ADDENDUM SHEET**

Original Contract No. --	CCA/ECBAS/96-003-A1	CCA/ECBAS/96-015-A1
Original Contract Approved --	06/28/95 DBFP-BPW Item 14-S	06/28/95 DBFP-BPW Item 14-S
Contractor --	<u>Epilepsy Association of Maryland, Inc./Towson, MD</u>	<u>Partners in Caring at Fox Chapel/Gaithersburg, MD</u>
Description Original Contract --	The contractor will provide on-site support to child care providers who are serving children with special needs and provide materials and/or subsidies to providers that are necessary to fully include the child with disabilities in the child care setting.	The contractor shall provide services for 25 additional under-served elementary school children with special needs or for other reasons are at-risk. They will also provide case management for the 45 families with goals of empowering families to gain self-sufficiency, strengthen families, and reduce the incidence of child abuse and neglect.
Original Contract Amount --	\$45,724.00	\$47,000.00
Amount this Modification --	\$45,724.00	\$47,000.00
Revised Total Amount --	\$91,448.00	\$94,000.00
Comptroller's Office Control No. --	96-0968-1110	96-0971-0110

**DEPARTMENT OF BUDGET AND FISCAL PLANNING
 CONSOLIDATED ACTION AGENDA
ADDENDUM SHEET**

Original Contract No. --	CCA/ECBAS/96-014-A1	CCA/ECBAS/96-024-A1
Original Contract Approved --	DBFP-BPW Item 14-S	DBFP-BPW Item 14-S
Contractor --	<u>Ashland Nursery Inc./</u> Baltimore, MD	<u>SCCI - Junior Connection/</u> Sharpsburg, MD
Description of Original Contract --	The contractor shall provide enhancement of its child care and family support services to children in Baltimore City who are infected/affected by HIV/AIDS. The program will serve 100 children, ages birth to 5 years through a center based and home based model.	The contractor shall expand school-age child care programs that are educational and recreational in nature into three middle school sites throughout Washington County. Funds will be used for start-up costs for materials and supplies, community outreach and to supplement first year administrative costs.
Original Contract Amount --	\$22,233.00	\$37,513.00
Amount this Modification --	\$22,233.00	\$37,513.00
Revised Total Amount --	\$44,466.00	\$75,026.00
Comptroller's Office Control No. --	96-0985-0110	96-0969-0110

DEPARTMENT OF BUDGET AND FISCAL PLANNING
CONSOLIDATED ACTION AGENDA
ADDENDUM SHEET

Original Contract No. -- CCA/ECBAS/96-025-A1

Original Contract Approved -- 06/28/95
DBFP-BPW Item 14-S

Contractor -- Garrett County Wrap-Around Day Care Program/Oakland, MD

Description of Original Contract -- The contractor shall provide before-and after-school day care to children enrolled in Head Start, their school age siblings, and children of clients from the other programs in the agency. The age range is 3-13. The program will be full-day operation on school holidays, snow days, and vacation periods.

Original Contract Amount -- \$37,513.00

Amount this Modification -- \$37,513.00

Revised Total Amount -- \$75,026.00

Comptroller's Office Control No. -- 96-0970-0116

GRAND TOTAL ALL MODIFICATIONS: \$189,983

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 51-GM **Agency Contact:** Michael Glass 767-4715

DEPARTMENT: Personnel

PROGRAM: Executive Pay Plan (EPP) Adjustments

AMOUNT OF REQUEST: See Below **APPROP. CODE:** 26.01.07.01

DESCRIPTION: **The Secretary of Personnel recommends the following adjustments to the EPP and certifies that these adjustments are for the purpose of retention or recruitment of competent individuals.**

	<u>Current Salary</u>	<u>Proposed Salary</u>
<u>Executive Office</u>		
Deputy Chief of Staff (Vacant)	\$103,559 (ES-9/5)	\$106,664 (ES-9/6)
<u>Environment</u>		
Deputy Director, Air & Radiation Management Administration (Vacant)	\$ 64,105 (ES-2/7)	\$ 64,105 (ES-2/7)

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP adjustment has been forwarded to the Department of Fiscal Services.

DBFP REMARKS: Approval recommended. The respective agencies have certified fund availability to effectuate these salary adjustments.

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

HAND CARRIED

122B

BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 52-S **Agency Contact:** Jack Keavney 974-2310

DEPARTMENT: Budget & Fiscal Planning

PROGRAM: Travel Management Program

Coordinates the Statewide Travel Management Program and monitors travel and credit contractor's performance to ensure economic and efficient operations.

CONTRACT NO. & TITLE: DBFP 6/96 - Travel Reservation and Booking Services

DESCRIPTION: Acquire the no-fee services of two contractors to provide travel services for State agencies. Agencies will be able to utilize either or both contractors.

TERM: 7/9/96 - 7/8/2000

PROCUREMENT METHOD: Competitive Sealed Proposals

<u>BIDS OR PROPOSALS:</u>	<u>Overall Score</u>	<u>Technical Rank</u>
Omega World Travel, Inc./Annapolis MD	95	1
Travelogue/Annapolis, MD	60	2
Wright Travel/Nashville, TN	49	3
Globe Travel/Annapolis, MD	39	4

AWARDS: Omega World Travel/Annapolis, MD
Travelogue/Annapolis, MD

INCUMBENT: Omega World Travel/Annapolis, MD (7/8/88-7/8/96, no cost to State)

AMOUNT: No-fee contracts for providing services. Using agencies pay for travel when services are obtained. Total estimated use is \$2 million annually.

FUND SOURCE: 90% General **APPRO. CODE:** N/A
10% Special/Federal (approx.)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 52-S (Cont.)

REQUESTING AGENCY REMARKS: The current contract for travel services is expiring and has been rebid by the Department of Budget and Fiscal Planning. Thirty-eight RFPs were sent out and notification of this solicitation placed in the Maryland Contract Weekly. An interagency committee evaluated proposals and recommended awarding contracts to Omega and to Travelogue.

The Office of the State Comptroller has verified, under Control Numbers 96-0851-0111 and 96-0849-0111 that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Both recommended contractors are certified MBE vendors, resident businesses under BPW Advisory P-003-95.

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

This item appeared as Item 1-S-MOD on the 3/13/96 Agenda and was withdrawn with a recommendation by the Board to re-bid the contract and obtain two contractors. The item then appeared as Item 2-S on the 6/12/96 Agenda and was withdrawn pending answers to questions posed by the Governor..

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

HAND CARRIED
125B
BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 53 - GM (Cont.)

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

HAND CARRIED

126B

BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 54 - GM Agency Contact: Raymond H. Brown 767-0011

DEPARTMENT: Education

PROGRAM: State Share of Basic Current Expenses--Aid to Education
Out of County Living Expenses, Section 4-120.1 of the
Education Article

DESCRIPTION: Approve tentative maximum allotment from the FY
1996 Contingent Fund.

AMOUNT: \$205,000

APPROP. CODE: 36.01.02.01

REQUESTING AGENCY REMARKS: The State Department of Education had anticipated a surplus in the Basic Current Expense Formula Program (Section 5-202 of the Education Article) as a result of Wicomico County's noncompliance with the Maintenance of Effort provisions. Chapter 72 of the Acts of 1996 however waived the Maintenance of Effort requirement for Wicomico County thus there will not be excess funds in the Current Expense Formula Program to cover the Out of County Living deficit. The actual deficit for this program was \$500,000; however, funds from other Aid to Education programs were used to partially cover this deficit.

DBFP REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

SERVICES CONTRACT

ITEM: 55-S **Agency Contact:** Myles Carpeneto 339-5013

DEPARTMENT: Public Safety and Correctional Services

PROGRAM: Prisoner Legal Assistance

The Department is required under the federal court Consent Decree Carter v. Kamka, 515 F. Supp. 825 (D. MD 1980), to provide the means for inmates housed in its prisons to have access to courts pertaining to their criminal convictions, federal habeas corpus petitions and civil rights actions for the vindication of fundamental civil rights.

CONTRACT NO. & TITLE: 96073 Federally Ordered Inmate Civil Litigation Assistance

DESCRIPTION: Provide certain civil court ordered attorney services at a fixed total price to sentenced inmates incarcerated in various prisons in the State.

TERM: 7 /1/96 - 6/30/98

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

<u>Offeror</u>	<u>Technical Score</u>	<u>Financial Score</u>	<u>Total Score</u>	<u>Price</u>
Prisoner Rights Information System of Maryland, Inc. (PRISM)	44.33	49.79	94.12	\$1,148,000.00
Maryland Prisoners Legal Services Project, Inc. (MPLSP)	41.33	50.00	91.33	\$1,142,796.85

AWARD: Prisoner Rights Information System of Maryland, Inc./ Chestertown, MD

INCUMBENT: Prisoner Assistance Project/Baltimore, MD (\$671,030-1 Year)

AMOUNT: \$1,148,000 (2 Years)

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 55-S (Cont.)

FUND SOURCE: 58% Gen. \$670,000 (FY 97 \$335,000; FY 98 \$335,000)
42% Spec. \$478,000 (FY 97 \$239,000; FY 98 \$239,000)

APPROP. CODE: 35.01.01.01.08.H17 (Gen Funds)
Inmate Welfare Funds (Spec Funds)

REQUESTING AGENCY REMARKS: Historically, the Public Defender's Office of the State of Maryland, the Prisoner Assistance Project of the Legal Aid Bureau, Inc. And volunteers through the Maryland State Bar have primarily assisted inmates with the kinds of access to the court that are constitutionally required. The Public Defender is responsible for handling the criminal defense of indigent persons at trial, on appeal and at their first State post-conviction petition hearings. Further, the Public Defender is responsible for assisting convicts in some federal habeas corpus matters concerning criminal cases and some sentencing issues which arise from interpretation of court orders. Previously under a contract from the Public Defender, the Prisoner Assistance Project was charged with the mission described in Carter v. Kamka, which consists mainly of advising inmates whether they have a cause of action for violations of their federal civil rights and assisting them in the preparation, filing and litigation of those claims. In addition, the Prisoner Assistance Project helps inmates when they have problems concerning sentence calculations stemming from how the Division of Correction views sentences, good time credit, industrial credits and other allowances.

The State had serious doubts as to whether the Prisoner Assistance Project would remain viable given proposed federal limitations on funding to prisoner litigation services. But because the State intends to fulfill its constitutional and court-decreed obligations yet at the same time provide no additional services, the Department was tasked with soliciting a Contractor to fulfill the literal mandate of Carter v. Kamka. To that end, the Department recommends that the Board award this contract.

The Office of the State Comptroller has verified, under Control Number 96-0976-0000 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

HAND CARRIED

129 B

BPW 6/19/96

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

ITEM: 55 - GM (Cont.)

DBFP REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 56-GM Agency Contact: Michael Glass 767-4715

DEPARTMENT: Personnel

PROGRAM: Executive Pay Plan (EPP) Adjustments

AMOUNT OF REQUEST: See Below APPROP. CODE: 26.01.07.01

DESCRIPTION: The Secretary of Personnel recommends the following adjustments to the EPP and certifies that these adjustments are for the purpose of maintaining compatibility of EPP positions in the Department of Human Resources.

	<u>Current Salary</u>	<u>Proposed Salary</u>
<u>Human Resources</u>		
Director, Office of	\$79,183	\$74,774
Corporate and	(ES-6/4)	(ES-4/7)
Community Affairs		

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP adjustment has been forwarded to the Department of Fiscal Services.

DBFP REMARKS: Approval recommended. The respective agency has certified fund availability to effectuate these salary adjustments.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt-301-445-1987

CONSTRUCTION CONTRACT

ITEM: 1-C

DEPARTMENT: University of Maryland at Baltimore

CONTRACT NO. & TITLE: Construction Manager for the 515 West Lombard Street Project at the University of Maryland at Baltimore RFP 96-403

DESCRIPTION: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases inclusive of constructing the project. The award amount includes all construction costs as well as CM fees of \$63,000 for pre-construction and \$150,000 for construction inclusive of all CM reimbursable costs. The project consists of the construction of a new, 50,000 gross square foot facility on a constricted, urban site.

PROCUREMENT METHOD: Request for Proposal

<u>BIDS OR PROPOSALS:</u>	Total Points	Price
Whiting-Turner Contracting Baltimore, MD	100	\$5,521,000
Barton Malow Company Baltimore, MD	87	\$5,609,043

AWARD: Whiting-Turner Contracting
300 E. Joppa Road
Baltimore, Maryland 21286

AMOUNT: \$5,521,000

TERM: 11 months from notice to proceed Plants Funds

FUND SOURCE: 36.02.21 (Plant Funds and UMMS Funds)
Subobject Code X99

REMARKS: The sources of funds are a combination of UMAB Plant Funds and funding by the University of Maryland Medical System (UMMS). Four (4) proposals were received and evaluated by an Evaluation and Selection Committee which included representatives from the UMAB Offices of Procurement & Supply and Facilities Management. Two proposals did not achieve the required, minimum technical score. Award is recommended to the firm who has the highest combined score and is the lowest price.

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

CONSTRUCTION CONTRACT

ITEM: 1-C (Continued)

DEPARTMENT: University of Maryland at Baltimore

CONTRACT NO. & TITLE: Construction Manager for the 515 West Lombard Street Project RFP 96-403

REMARKS (continued): The Office of the State Comptroller has verified under Control #96-0741-0111 that there are no outstanding tax liens against this contractor in the State of Maryland. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

CONSTRUCTION CONTRACTITEM: 2-CDEPARTMENT: University of Maryland at Baltimore for the
University of Maryland Baltimore CountyCONTRACT NO. & TITLE: Campus High Speed Data Network Upgrade
Project - BC19363BDESCRIPTION: Contractor to provide all labor, material,
equipment, and supervision to complete the Campus High Speed Data
Network Upgrade Project at UMBC per the bid documents.PROCUREMENT METHOD: Competitive Sealed BidBIDS OR PROPOSALS:

	<u>Price</u>
M.C. Dean, Inc. Chantilly, VA	\$292,273.18
Net-Tech, Inc. Owings Mills, MD	\$342,162.36
Fiber Optics Systems, Inc. Hanover, MD	\$342,777.45
Netcom Technologies, Inc. Gaithersburg, MD	\$411,718.00
Fiber Plus, Inc. Annapolis Junction, MD	\$425,336.86
Bell Atlantic Network Integration, Inc. Baltimore, MD	\$466,609.00
HP Electronics, Inc. Baltimore, MD	\$466,900.00
Enterprise Electric Company Baltimore, MD	\$544,801.42

AWARD: M.C. Dean, Inc.
Route 50 at Route 609
Chantilly, VA 22021AMOUNT: \$292,273.18TERM OF CONTRACT: Contract to be completed within four (4)
months from the date of issuance of the Notice to Proceed.FUND SOURCE: 36.02.31 (Plant Funds)
Subsubject X99

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

CONSTRUCTION CONTRACT

ITEM: 2-C (Continued)

DEPARTMENT: University of Maryland at Baltimore for the University of Maryland Baltimore County

CONTRACT NO. & TITLE: Campus High Speed Data Network Upgrade Project - BC19363B

REMARKS: The source of funds for this project Plant funds. The award is being recommended to the Contractor with the lowest price. The Office of the State Comptroller has verified under Control #96-0812-0101 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contract will be managed by the University of Maryland Baltimore County.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

CONTRACT MODIFICATION: Construction**ITEM:** 3-C MOD**DEPARTMENT:** University of Maryland College Park**ORIGINAL CONTRACT NO. & TITLE:** Contract No. F-193159-K, Bid No. 75598-F, Project No. D-910218, Renovation of Three (3) Restroom Facilities at the Adele H. Stamp Union, Bldg. #163, University of Maryland at College Park.**ORIGINAL CONTRACT APPROVED:** BPW Item No. 3-C, June 2, 1993.**CONTRACTOR:** H & H Contractors, Inc.
11920 Crimson Lane
Silver Spring, MD 20904**DESCRIPTION OF ORIGINAL CONTRACT:** Furnish all labor, equipment, materials, and supervision necessary to renovate three (3) restroom facilities, room 1114, 1138 and 1146 in the Adele H. Stamp Union Building 163.**DESCRIPTION OF MODIFICATION:** Change Order #2 is settlement to the University by the Contractor for unsatisfactory ceramic tile work performed on the project.**TERM OF ORIGINAL CONTRACT:** 6-15-93 to 10-21-93**FUND SOURCE:** 36.02.22 (FY 93 Current Unrestricted Funds)
Subject X15**ORIGINAL CONTRACT AMOUNT:** \$107,490**MODIFICATIONS TO DATE:** \$19,600 Change Order #1**AMOUNT THIS MODIFICATION:** (\$6,354.50) Credit**PERCENTAGE INCREASE/DECREASE:** (5.9%)**REVISED TOTAL CONTRACT AMOUNT:** \$120,735.50**TOTAL PERCENTAGE INCREASE/DECREASE:** 12.3%

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

CONTRACT MODIFICATION: Construction

ITEM: 3-C MOD (Continued)

DEPARTMENT: University of Maryland College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-193159-K, Bid No. 75598-F, Project No. D-910218, Renovation of Three (3) Restroom Facilities at the Adele H. Stamp Union, Bldg. #163, University of Maryland at College Park.

REMARKS: The University had originally instituted a \$80,000 claim for unsatisfactory work. The Contractor finally agreed to settle the claim for \$11,355. After thorough review of the "Settlement Agreement", and with advice from the Attorney General's Office, the University has determined that the settlement is acceptable. Upon approval of the Board of Public Works, the Contractor will within fifteen (15) calendar days provide a check in the amount of \$5,000. to the University. The remaining \$6,354.50 of retainage will revert to the University.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

SERVICE CONTRACT:**ITEM:** 4-S**DEPARTMENT:** University of Maryland Baltimore County**CONTRACT NO. & TITLE:** 601801B - Service Contract on Powers Automatic Systems**DESCRIPTION:** Service contract on Powers EMS 600 automatic systems which regulate temperatures in various buildings located at UMBC.**PROCUREMENT METHOD:** Sole Source**AWARD:** Landis & Gyr Powers, Inc.
2700 Lord Baltimore Drive
Baltimore, Maryland 21207**AMOUNT:** \$98,437.00**TERM OF CONTRACT:** July 1, 1996 through June 30, 1998**FUND SOURCE:** 36.02.31.00 (Unrestricted Funds - FY 97)
Subobject H09**REMARKS:** The source of funds for this contract is the Department of Physical Plant Operating Budget. This is a contract for service and preventative maintenance on the Powers EMS 600 system which is located in eighteen (18) building on the UMBC campus. This system is needed to regulate the temperatures of these buildings. The service on this equipment can only be performed by Landis & Gyr Powers since all the hardware and software for the system was designed and manufactured by Powers. This hardware and software is not available to the general public, third-party competitors or other parties due to software confidentiality, specialized factory test equipment and service technical training. The total value of the equipment located in eighteen (18) buildings is approximately \$1.1 million dollars. The cost of maintenance is considered fair, reasonable, and consistent with industry standards for maintaining this type of system.

SUPPLEMENT C

8C

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

SERVICE CONTRACT:

ITEM: 4-S (Continued)

DEPARTMENT: University of Maryland Baltimore County

CONTRACT NO. & TITLE: 601801B - Service Contract on Powers Automatic Systems

REMARKS: (continued)

The Office of the State Comptroller has verified, under Control Number 96-0843-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

~~BOARD OF PUBLIC WORKS~~
APPROVED ~~DISAPPROVED~~
~~WITH DISCUSSION~~

THE ABOVE REFERENCED ITEM WAS:
~~DEFERRED~~ WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person : James Salt - 301-445-1987

SERVICE CONTRACT:**ITEM:** 5-S**DEPARTMENT:** University of Maryland Baltimore County**CONTRACT NO. & TITLE:** BC-19298B Trash Removal**DESCRIPTION:** Contract for trash removal from the UMBC.**PROCUREMENT METHOD:** Competitive Sealed Bids**BIDS OR PROPOSALS:**

<u>Bidder</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Total</u>
BFI Baltimore District Baltimore, MD.	\$159,666.48	\$166,525.80	\$326,192.28
Waste Control Svc., Inc. Brooklyn, NY	\$223,180.00	\$223,180.00	\$466,360.00

AWARD: BFI Baltimore District
P.O. Box 72059
Baltimore, Maryland 21237

AMOUNT: The base cost for the initial two year contract period is \$326,192.28 (Year 1 - \$159,666.48 and Year 2 - \$166,525.80). In addition to the base cost, the University anticipates spending approximately another \$40,000 per year on miscellaneous services requiring trash removal services as they arise (e.g., cleaning of containers, additional dumpsters, extra pickups, etc.). Therefore, it is expected the total estimated cost for the initial two-year contract term will not exceed \$406,192.00.

TERM OF CONTRACT: The initial contract term is for a period of two (2) years beginning July 1, 1996 through June 30, 1998. At the sole option of the University, the contract may be renewed for an additional three (3) one-year renewals for a total possible contract period not to exceed five (5) years. Price increases (if any) in subsequent renewal options shall not exceed the Consumer Price Index as published by the Bureau of Labor Statistics for the Baltimore Metropolitan Area.

FUND SOURCE: 36.02.31 (FY 97 Current Unrestricted Funds)
Subobject H99

SUPPLEMENT C

9C

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

SERVICE CONTRACT:

ITEM: 5-S (Continued)

DEPARTMENT: University of Maryland Baltimore County

CONTRACT NO. & TITLE: BC-19298B Trash Removal

REMARKS: The source of funds for this contract is the Department of Physical Plant Operating Budget. This is a contract for the removal of trash as scheduled and required by UMBC. The solicitation was advertised in the Maryland Contract Weekly. Copies were sent to the Governor's Office of Minority Affairs in an attempt to increase minority participation. Bids were sent directly to eleven (11) bidders of which four (4) were MBE firms. Only two (2) bids were received neither of which were from an MBE firm.

The Office of the State Comptroller has verified, under Control Number 96-0842-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS
APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:
DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

SERVICE CONTRACT

ITEM: 6-S

DEPARTMENT: University of Maryland University College

CONTRACT NO. & TITLE: UC34582 Meeting Facilities for Executive Master of Science Seminars

DESCRIPTION: Hotel will provide adequate meeting room accommodations for Seminar participants enrolled in the Executive Master of Science in Technology Management Seminar, consisting of 106 sessions commencing July 26, 1996 and continuing through November 15, 1997. Services include free parking for participants.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: Crystal City Marriott
Arlington, VA 22202

AWARD: Crystal City Marriott
1999 Jefferson Davis Highway
Arlington, VA 22202

AMOUNT: \$21,200

TERM OF CONTRACT: July 26, 1996 through November 15, 1997

FUND SOURCE: 36.02.30 (FY 97 Current Unrestricted Funds)
Sub-Object W01

REMARKS: The source of funds for this agreement is the operating budget of the Graduate School of Management and Technology of University of Maryland University College. Due to its own facility limitations and the need to hold seminars in locations that provide easy access to participants, UMUC must utilize contracted services. The majority of the seminar participants reside in the Crystal City, Falls Church, and Rosslyn areas. Because of this, facility's central location to these areas, proximity to METRO free parking, and its capacity to provide adequate facilities through the extended period of the seminars, this facility was selected.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED
WITHOUT DISCUSSION

WITHDRAWN

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

SERVICE CONTRACT: Renewal**ITEM:** 7-S Renewal**DEPARTMENT:** University of Maryland at Baltimore**CONTRACT NO. & TITLE:** Contract #830370
Operation of the Western Maryland Area
Health Education Center**DESCRIPTION:** To continue to provide for the operation,
management and staffing of the Western Maryland
Area Health Education Center (WMAHEC).**PROCUREMENT METHOD:** Renewal Option**AWARD:** Western Maryland Area Health Education Center (WMAHEC)
Columbia Building
11 Columbia Street
Cumberland, MD 21502**AMOUNT:** \$594,000/year**TERM OF CONTRACT:** July 1, 1996 to June 30, 1997. This is the
fourth of four one-year renewal options.
Original contract was approved by the Board
of Public Works on June 24, 1992, Item 14-S.**FUND SOURCE:** 36.02.21 (FY97 Current Unrestricted Funds)
Subcode: H99**REMARKS:** The source of funds for this contract is MSMETS-AHEC-
Cumberland, Expenses. The contract provides for the annual costs
associated with the full management and operation of the Center.
The Western Maryland Area Health Education Center was established
by UMAB in 1977 to provide off-campus training and education
program for the professional schools at UMAB, with the ultimate
goal of improving manpower distribution in rural areas of the
State and region. The Center has been very successful in
attracting students of various health-related professions to
eventual careers in rural regions.

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

SERVICE CONTRACT

ITEM: 7-S Renewal (Continued)

DEPARTMENT: University of Maryland at Baltimore

CONTRACT NO. & TITLE: Contract #830370
Operation of the Western Maryland Area
Health Education Center

REMARKS: (Continued)

The Office of the State Comptroller has verified under Control Number 96-0883-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor is a resident business under the guidelines of BPW advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFFERED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

June 19, 1996

Contact Person: James Salt - 301-445-1987

CONTRACT MODIFICATION: Service**ITEM:** 8-S MOD**DEPARTMENT:** University of Maryland University College**ORIGINAL CONTRACT NO. & TITLE:** Purchase Order UC30995
Project Design and Implementation Services**ORIGINAL CONTRACT APPROVED:** Item 5-S on 7/13/94; Change Order
#1 approved by Item 13-S MOD on 12/20/95**CONTRACTOR:** The Innovation Network
P.O. Box 351
Riva, Maryland 21140**DESCRIPTION OF ORIGINAL CONTRACT:** Provide project management services to the University of Maryland University College in connection with the detailed design, development and implementation of reengineered undergraduate student services processes, structures and systems.**DESCRIPTION OF MODIFICATION:** This modification is requested to extend the contract period from January 1, 1997 through December 31, 1997 and to increase current approved funding by \$95,000 effective July 1, 1996.**TERM OF ORIGINAL CONTRACT:** August 16, 1994 through June 30, 1996. Extended through December 31, 1996 under change order #1.**TERM OF MODIFICATION:** 1 year extension from January 1, 1997 through December 31, 1997.**FUND SOURCE:** 36.02.30 (Current Unrestricted Funds)
Sub-Object H21**ORIGINAL CONTRACT AMOUNT:** \$329,990**MODIFICATIONS TO DATE:** \$116,000**AMOUNT THIS MODIFICATION:** \$ 95,000**PERCENTAGE INCREASE/DECREASE:** 28.8%**REVISED TOTAL CONTRACT AMOUNT:** \$540,990**TOTAL PERCENTAGE INCREASE/DECREASE:** 63.9%

UNIVERSITY OF MARYLAND SYSTEM

(June 19, 1996)

CONTRACT MODIFICATION: Service**ITEM:** 8-S MOD (Continued)**DEPARTMENT:** University of Maryland University College**ORIGINAL CONTRACT NO. & TITLE:** Purchase Order UC30995
Project Design and Implementation Services**PERCENTAGE INCREASE/DECREASE:** 21.3%

REMARKS: The source of funds for this agreement is the Continuing Education Services and University Outreach operating budget. Project Design and Implementation services are associated with the detailed design, development and implementation of reengineered course delivery support and student service processes, structures and systems derived from studies completed in April 1994. This study has confirmed that significant improvements in the quality of program and student support services can be achieved while at the same time reducing the cost of such services.

Subsequently, The Innovation Network (IN) was retained in August, 1994 to serve as Project Manager of the Detailed Design and Implementation Phase of the Undergraduate Student Services Reengineering Project. This phase of the project ended on February 19, 1996 when student service teams became operational. In December, 1995, IN's service contract was modified to provide consultative services in support of UMUC's efforts to restructure its Regional Operations. The project continues, and is forecast to be completed by January, 1997.

The attainment of operational status for Undergraduate Student Services teams has presented opportunities for additional refinements/enhancements to team operations in several areas. These refinements will enable UMUC to fully realize the potential of its new organizational model to deliver high-quality, cost-effective services to students. Accordingly, UMUC now desires to expand IN's current scope of work to expressly reflect the need of consulting assistance in performing the following tasks with Undergraduate Student Services.

- 1) Enhancement of reengineered financial aid process performance across all teams through improved training, work management, technology, and process documentation.

UNIVERSITY OF MARYLAND SYSTEM

(June 19, 1996)

CONTRACT MODIFICATION: Service

ITEM: 8-S MOD (Continued)

DEPARTMENT: University of Maryland University College

ORIGINAL CONTRACT NO. & TITLE: Purchase Order UC30995
Project Design and Implementation Services

REMARKS: (Continued)

- 2) Analysis and refinement of the quality of telephone inquiry response, team facilitation processes, current resource team operational practices, processes for serving distance learners, and the Enrollment Team's current operations.
- 3) Design and implementation of an enhanced performance measurement system to support team-based operations.
- 4) Analysis of workload and staffing requirements in the Information Services unit resulting from the implementation of Student Services teams.
- 5) Other tasks that may be required to realize the full potential of the reengineered student services model.

Note: When initial contract was approved by BPW, contractor operated solely from his facility in Brentwood, Tennessee. Since then, firm has opened a new office in Riva, Maryland.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

Steve Feller - 385-4424

BPW--06/19/96

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION

CONTRACT NO. & TITLE: 595039
Fumigation Facility at Lot 96

DESCRIPTION: The work to be done under this Contract consists of furnishing all materials and equipment and performing all labor to complete the following: construct two (2) fabric buildings, each approximately 10,000 square feet in area; provide and install all indicated services, components, ventilation systems, fume exhaust systems, domestic water, alarm systems, lighting and power distribution systems to complete the construction of an operable 20,000 s.f. fumigation facility at Lot 96, Dundalk Marine Terminal (DMT).

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Tech Contracting Co., Inc.
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Five (5) Minority Associations were sent Notices and information on the Contract.
- Eleven (11) Maryland contractors were solicited with Notice to Contractors.
- Thirty-one (31) bid packages were distributed, twenty-eight (28) were Maryland firms.
- 15% of the work is being done by MDOT certified MBE subcontractors.

CONTINUED

ITEM: 1-C
Continued

BPW--06/19/96

AMOUNT: \$1,129,499.58

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.02

Object/Subobject: 14/10

Title of Program: Port Facilities &
Capital Equipment

BIDS:

Tech Contracting Co., Inc. \$1,129,499.58
Baltimore, MD

Jack H. Kidd Associates, Inc. \$1,135,390.00
Baltimore, MD

Stephen J. Noll Construction Co., Inc. \$1,160,712.60
Forest Hill, MD

North Point Builders, Inc. \$1,162,915.00
Baltimore, MD

Homewood General Contractors, Inc. \$1,193,575.50
Cockeysville, MD

Whiting-Turner Contracting Co. \$1,253,896.00
Baltimore, MD

REMARKS: The Tech Contracting Company was recently awarded the Contract for the construction of a Maintenance and Repair Facility (\$4,183,889.00) at the DMT. Their performance and quality of contract work have been acceptable to the MPA.

The Engineer's Estimate of this work was \$1,047,099.00. Contract duration is 120 days from written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 96-0749-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comp-

CONTINUED

ITEM: 1-C

BPW--06/19/96

Continued

troller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0554A
On-Call Mechanical/Electrical Design
Services

DESCRIPTION: The Consultant shall provide mechanical/electrical design services on an as-needed basis for a period of three (3) years for assessment of facility systems including vehicle wash, electrical distribution, lighting, HVAC, fire protection, plumbing and other systems; design of facility modifications including alterations, improvements, rehabilitation and replacement of building systems; in-depth inspection and evaluation of existing mechanical/electrical systems; evaluation of energy conservation measures and life-cycle cost analysis for equipment and systems; building computer modeling to determine energy usage baselines for establishing future energy conservation projects; and construction-related services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on June 6, 1996.

AWARD: Whitman, Requardt & Associates
Baltimore, MD

- The Project was advertised in The Daily Record and the Maryland Contract Weekly.
- Six (6) mechanical/electrical engineering firms submitted technical proposals for this project, of which five (5) were Maryland firms.
- 15% of the work is being done by a MDOT certified MBE firm.

AMOUNT: \$499,925.00 (NTE) (inclusive of \$36,318.00 for fixed fee)

CONTINUED

ITEM: 2-AE
Continued

BPW--06/19/96

Basis of Payment: Cost Plus Fixed Fee for
Prime Consultant & Subconsultant

FUND SOURCE:

80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03/
29.08.01.05

Object/Subobject: 14/45 & 14/55

Title of Program: Bus & Rail Facilities
& Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating (Max=1350)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitman, Requardt & Assoc. Baltimore, MD	1,150	1	\$499,925.00
Mueller Associates II, Inc. Baltimore, MD	1,065	2	\$500,000.00 BPW Approval 05/01/96
Spears/Votta & Associates, Inc. Baltimore, MD	1,010	3	N/A
Engineering Design Group, Inc. Washington, DC	945	4	N/A
Sidhu Associates, Inc. Timonium, MD	825	5	N/A
Gipe Associates, Inc. Baltimore, MD	820	6	N/A

REMARKS: This is the second of two (2) contracts to be awarded under this solicitation. This Contract will be issued on a task-order basis for a not-to-exceed amount of \$499,925.00. No services will be undertaken by the Consultant without an approved task-order issued by the MTA. No minimum amount of work is guaranteed to the Consultant. Services under this Contract are scheduled to be completed by May 1999.

CONTINUED

ITEM: 2-AE
Continued

BPW--06/19/96

"The Office of the State Comptroller has verified under Control No. 96-0166-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Ken Goon - 767-3787

BPW--06/19/96

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (A/E Services)

ITEM: 3-AE-MOD

MASS TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: MTA-3-45-1
Liquid Natural Gas Fueled Buses/Alternate
Fuel Demonstration Project

ORIGINAL CONTRACT APPROVED: Item 9-AE, DOT Agenda 09/05/90

CONTRACTOR: EA Engineering, Science & Technology,
Inc.
Silver Spring, MD

MODIFICATION: The purpose of Amendment No. 5 is to provide for added Consultant services to monitor the field testing of a new pumpless fuel system unit for one (1) of the MTA's four (4) Liquefied Natural Gas (LNG) fueled buses, modify the design if needed, assist the MTA with the installation of pumpless fuel systems in the remaining three (3) buses and produce technical papers and presentations describing the system.

AMOUNT: \$41,138.00 (Including \$3,603.00 for Fixed Fee)

FUND SOURCE: 75% Federal Funds
25% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03
Object/Subobject: 14/45
Title of Program: Bus Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$500,283.00

CONTINUED

ITEM: 3-AE-MOD

BPW--06/19/96

Continued

REVISED CONTRACT AMOUNT: \$745,582.00

PERCENTAGE INCREASE: 40.8% (Amendment #2 for additional compensation due to technology changes during suspension of project due to State budgetary problems in 1991-92, late delivery of buses from manufacturer, problems with LNG buses and additional training, data collection and documentation.

(Amendment Nos. 1, 3, and 4 were no-cost time extensions.)

8.2% (Amendment #5)

49% (Overall)

REMARKS: This Project is part of an alternative fuels research and development project a majority of which is funded by the Federal Transit Administration. (A separate letter has been forwarded further explaining this contract amendment.)

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph C. Nessel 684-3065

BPW--06/19/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDAGENERAL MISCELLANEOUSITEM: 4-GMMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) AirportREFERENCE: Approval is requested to enter into a contract with two (2) homeowners (Boyer and Neiss) to soundproof their properties in the Glen Burnie Park Subdivision at the estimated cost of \$35,117.10 and \$48,105.76, respectively.FUND SOURCE:
80% Federal Funds
20% Special Funds budgeted to MAA and recovered through airline landing fees.

Appropriation Code: 29.09.00.03
Object/Subobject: 14.15
Title of Program: Airport Facilities & Capital EquipmentREMARKS: On March 3, 1989, via DOT Item 2-GM, the BPW approved the MAA's authority to enter into soundproofing contracts with homeowners at \$30,000.00. For most of the eligible residences this amount is more than adequate; however, there are a few specific situations in which the standard modification package cannot be accomplished within the limit.

These properties (Boyer and Neiss) exceed the dollar limit primarily because they are larger and have radiant hot water heating systems. Because they are larger, these properties have a greater number of doors and windows to be replaced and more wall area to be sound insulated. Also, since they have no existing ductwork, the cost of providing air-conditioning and ventilation is higher than in houses with forced-air heat.

The Neiss property, which is significantly more costly, is a three-story colonial, a style that makes up a very small percentage of Glen Burnie Park. It requires

CONTINUED

ITEM: 4-GM
Continued

BPW--06/19/96

two (2) air-conditioning units and has nine more windows than the other, more common styles. This work is performed by small Maryland contractors.

The Federal Grant for this project will cover 80% of all soundproofing improvements, except air-conditioning. All costs not covered by the grant will be paid by the MAA and recovered through the air carrier fees.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph C. Nessel - 684-3065

BPW--06/19/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDA APPENDIXEXPEDITED PROCUREMENT REQUESTITEM: 5-EXMARYLAND AVIATION ADMINISTRATION

CONTRACT NO. & TITLE: MAA-CO-96-024
 Pavement Rehabilitation for Runway
 15R/33L at Baltimore/Washington
 International (BWI) Airport

DESCRIPTION: This Contract provides for pavement rehabilitation of certain sections of Runway 15R/33L at BWI Airport. The work includes pavement milling and removal, unclassified excavation, crushed aggregate base course, bituminous concrete surface course, runway centerline lighting, underground cabling, sodding, and sediment and erosion control.

REASON FOR REQUEST:

Site investigations to assess the condition of Runway 15R/33L at BWI Airport have revealed areas along the length of the runway that have deteriorated and require rehabilitation involving reconstruction of the entire width of the pavement at the 15R end, as well as reconstruction or milling the center 50 feet of runway for the entire length.

The MAA had surveyed the entire runway and taxiway system at BWI last fall and had identified these areas as requiring improvement. The deterioration of the runway was accelerated by the severe weather conditions from this past winter, resulting in the need to perform these improvements prior to next winter. By not undertaking this project at this time could result in higher instances of loose pavement and joint sealing material being ingested by aircraft, and the potential disruption of aircraft operations due to unacceptable pavement conditions.

ESTIMATED AMOUNT: \$1,320,000.00

CONTINUED

ITEM: 5-EX
Continued

BPW--06/19/96

FUND SOURCE:

50% Federal Funds
50% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities &
Capital Equipment

PROPOSED PROCUREMENT PROCESS:

Direct Solicitation/Competitive Sealed Bids

REMARKS: This request is made pursuant to COMAR 21.05.06.01 (B) and 21.05.06.03. The procurement is urgently needed and in the public interest.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Steve Feller - 385-4424

BPW--06/19/96
Supplemental

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

SERVICE CONTRACT

ITEM: 6-S

MARYLAND PORT ADMINISTRATION: World Trade Center-Baltimore
(WTC-B)

CONTRACT NO. & TITLE: 196048-S
Janitorial Services - WTC-B

DESCRIPTION: Contractor shall furnish all labor, supervision, materials and equipment required to provide Janitorial Services at the WTC-B.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Red Coats, Inc.
Bethesda, MD

- A total of fifty-two (52) firms were directly solicited for this procurement. Forty-six (46) of which were Maryland firms and eleven (11) were MDOT certified MBE firms.

CONTRACT TERM: 3 Years

AMOUNT: \$1,026,936.00 (3 Years)

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.01
Object/Subobject: 08/H13
Title of Program: Maintenance Expenses

BIDS:

Red Coats, Inc. \$1,026,936.00
Bethesda, MD

CONTINUED

ITEM: 6-S
Continued

BPW--06/19/96
Supplemental

Abacus Corporation Baltimore, MD	\$1,177,124.00
Broadway Services, Inc. Baltimore, MD	\$1,209,216.00
Centennial One, Inc. Landover, MD	\$1,313,181.00
L. T. Services, Inc. Springfield, VA	\$1,353,920.88
Miracle Services Hanover, MD	\$1,211,668.00

REMARKS: The WTC-B is a "Class A" commercial office building owned and operated by the MPA. This Contract provides for Janitorial Services for the building and its tenants. These services are required to satisfy lease obligations.

The State of Maryland will be using this Contract as the basis for a pilot program to study the economic and social costs and benefits of establishing a living wage for service workers in State buildings. The minimum hourly wage that shall be paid by the contractor to all employees working under this contract will be as follows: \$6.60 per hour in year one, \$7.10 per hour in year two and \$7.70 per hour in year three of the contract. The contractor has also submitted a staffing plan to offer continued employment to qualified employees working under the current contract which expires on June 30, 1996.

"The Office of the State Comptroller has verified under Control No. 96-0977-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Steve Feller - 385-4424

BPW--06/19/96
SupplementalDEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 7-LMARYLAND PORT ADMINISTRATION: World Trade Center-Baltimore
(WTC-B)LESSEE: Cafe Internationale, Inc.PROPERTY LOCATION: 21st Floor - WTC-BTERM: Seven (7) Years from 07/01/96SQUARE FOOTAGE: 875 square feetRATE PER SQUARE FOOT: \$16.00 per square feet per yearANNUAL RENT: \$14,000.00 per year

REMARKS: The MPA attempted to solicit bids to operate a Deli and lease space on the 21st floor of the WTC-B. Thirty-seven (37) approved WTC caterers were notified. In addition, the procurement was advertised in the Maryland Register and the Baltimore Sun, posted on MPA's Procurement Bid Board, and available on the Procurement Fax Line. No bids were received.

After the bid due date, several businesses were contacted and they expressed reservations about the traffic flow, number of employees, and competing food services.

The main purpose of the deli in the WTC-B is to provide an amenity to the tenants in a very competitive Baltimore office market.

Numerous requests were received from the tenants to have Starbucks Coffee served in the Deli. The two (2) partners of Kosmakos Restaurant and Deli are setting up a new MBE Corporation in Maryland to operate Cafe Internationale,

CONTINUED

ITEM: 7-L
Continued

BPW--06/19/96
Supplemental

Inc. which will serve Starbucks Coffee. This is part of the Lease Agreement. The food served will be prepared fresh daily primarily on site. Soups and specials will be prepared at Kosmakos Restaurant, Baltimore, MD.

The WTC-B is currently without a deli operator for the space. The previous tenant's lease expired April 30, 1996 and they did not want to extend or renew.

World Trade Center Leasing Officials are receiving ten (10) to fifteen (15) complaints a day about not having a deli service in operation. A deli on the 21st floor has been part of the lease negotiations with the current tenants.

The Company will be providing all new equipment estimated to cost \$60,000.00. In addition, because the space needs sprucing up and renovation work to accommodate the new tenant, a renovation allowance is specified in Exhibit B of the Lease.

This tenant will not be known or act as the house caterer for the 21st floor International Conference Center.

This Lease will allow the MPA to satisfy the needs of the existing tenants and attract new tenants into the WTC-B.

Board of Public Works Action - The above-mentioned Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 1-AE

MORGAN STATE UNIVERSITY

Baltimore City

CONTRACT NO. AND TITLE

Project No. N-652-942-001
New Fine Arts Center
Morgan State University

DESCRIPTION

This project involves the preparation of detailed plans and specifications for the construction of a new 113,561 gross square feet fine arts center to replace the existing Murphy Fine Arts Center. The building will contain the departments of Art, Music, Theater Arts, Fine Arts Division and General Support. These departments will include an auditorium with seating for 1270, a little theater with seating for 300, a recital hall with seating for 200, an art gallery, and a band laboratory. The facility will also provide laboratories for lighting, photography, painting, sculpturing, and ceramics. Laboratory support for all departments including storage and faculty offices/studios shall be provided. Scenery shops, lighting shops, rehearsal rooms, sound effects room and practice rooms are also programmed. The estimated construction cost is \$24,640,565.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

ORAL PRESENTATION
SCORES

Allied Architects, Inc. - Baltimore, MD	128.58
Richter Cornbrooks Gribble, Inc. w/Rothman Rothman Heineman (JV) - Baltimore, MD/Boston, MA	127.02
Murphy & Dittenhafer, Inc. - Baltimore, MD	120.76
Cho, Wilks & Benn w/Barton Meyers Associates (JV) - Baltimore, MD/Beverly Hills, CA	117.76
Zeidler Roberts Partnership, Inc. - Baltimore, MD	117.46

NEGOTIATED AWARD

Allied Architects, Inc.

AMOUNT

\$2,456,056

FUND SOURCE

\$ 911,025.34 - Item 059, MCCBL 1994
"Prepare Preliminary Plans for
Construction ..."
\$1,545,030.66 - Item 033, MCCBL 1995
"Prepare Detailed Plans for the
Construction..."

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 1-AE (Cont'd.)

REMARKS

At the March 4, 1996 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended five of thirteen firms as being potentially eligible to provide contractual services for this project based upon the firms' qualifications and oral presentations. Of the five firms, the Qualification Committee recommended the firm of Allied Architects, Inc. as being the most qualified firm based on oral presentations.

At the June 11, 1996 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the New Fine Arts Center at Morgan State University, subsequent addenda to the project program, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative) and the A/E firm of Allied Architects, Inc. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on June 11, 1996 and is recommended to the Board of Public Works for approval.

Approval is requested for all six phases.

The Office of the State Comptroller has verified, under Control Number 96-0814-0000, the firm is not delinquent in the payment of their Maryland tax obligations.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 1-AE (Cont'd.)

REMARKS (Cont'd.)

Verification has been obtained from the Comptroller's Office; or Department of Assessments and Taxation, as applicable, that the firm is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The firm of Allied Architects, Inc. is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

N942001.BPW

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Service)

ITEM 2-AE-MOD

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Police and Corrections Training
Commission

ORIGINAL CONTRACT NO. & TITLE

TA-000-941-036
Law Enforcement Driver Training
Facility

ORIGINAL CONTRACT APPROVED

Item 47-E-013, DPRB November 24, 1995

ORIGINAL PROCUREMENT METHOD

Md. Architectural and Engineering
Services Act

ARCHITECT/ENGINEER

ACS Consultants
Columbia, Maryland

MODIFICATION

Perform Phase 2 archaeological studies on historic sites.

MODIFICATION AMOUNT

\$16,860.00

ORIGINAL CONTRACT AMOUNT

\$10,846.00

MODIFICATIONS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$27,706.00

PERCENTAGE INCREASE

155% (Individually)

FUND SOURCE

35.01.01. FY96 Program 005.08

REMARKS

ACS Consultants were selected in an advertised competitive bid to perform initial archaeological studies of the property to become the Driver Training Facility. The final report was submitted May 29, 1996 after a draft report was circulated to DGS and the Maryland Historical Trust for comments.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Service)

ITEM 2-AE-MOD (Cont'd.)

REMARKS (Cont'd.)

The Maryland Historical Trust has recommended, based on that report, that Phase 2 level studies be performed on the selected site closest to the highway response course. This study will determine the significance of the historic site and what, if any, special measures should be taken to protect it. Concurrently, the Police and Corrections Training Commission is evaluating alternatives to avoid the site.

Neither of these courses of action should adversely affect the completion of the Driver Training Facility. The government estimate of these studies is \$15,000.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwdpsc2.ccj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Brockbridge Correctional Facility
Jessup

CONTRACT NO. AND TITLE

KI-622-941-001
Electrical Upgrade

DESCRIPTION

This project provides for replacement of medium voltage feeder between the Main Substation near the Maryland House of Correction and the Brockbridge Dormitory Building pad-mounted transformer; removal of engine generator set and automatic transfer switch, 500 kVA pad-mounted transformer and removal of distribution and branch circuit panelboards. This contract also includes new emergency electrical power supply system, engine generator set, underground electrical ductback, automatic transfer switch, fuel oil transfer system consisting of skid-mounted day tank and pump, foundation, remote annunciator, emergency power distribution system components, a 750 kVA pad-mounted transformer, feeder wiring, conduit, a new above-ground fuel oil storage tank and piping between tank and engine generator set.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSAL

AMOUNT

Savage Electric Co. - Woodbine, MD	\$344,630
Benfield Electric Co. Inc. - Forest Hill, MD	\$358,700
Voltage Technologies Inc.- Reisterstown, MD	\$374,900
Modern Electric of Maryland Ltd. - Glen Burnie, MD	\$395,800
Synodinos & Associates Inc. - Baltimore, MD	\$496,800

AWARD

Savage Electric Co.

AMOUNT

\$344,630

FUND SOURCE

Item 005, GCL 1994
"Replace electrical system"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont'd.)

REMARKS

The current government cost estimate is \$451,000.

The existing electrical distribution system at the Brockbridge Correctional Facility is over twenty five years old, outdated, overloaded and a fire hazard. The existing systems pose a security, health and safety risk to the staff and the inmates.

The Office of the State Comptroller has verified, under Control Number 96-0665-0110, that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Controller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

costest.jfh

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE SERVICE CONTRACT

ITEM 4-M

DEPARTMENT OF NATURAL RESOURCES
(Maryland Geological Survey)

Kenneth N. Weaver Building
Baltimore City

CONTRACT NO. AND TITLE

AP 81 92-016
Comprehensive Building Service

DESCRIPTION

This contract provides for building and property services at the Kenneth N. Weaver Building for a period of one (1) year, from July 1, 1996 through June 30, 1997. This is the second (2nd) year renewal option being exercised.

PROCUREMENT METHOD

Competitive Sealed Proposals

BIDS

AMOUNT

Premier Management Corporation/Rentokil, Inc. - \$196,015.00
Baltimore, Md.

AWARD

Premier Management Corporation/
Rentokil, Inc.

AMOUNT

\$196,015.00

FUND SOURCE

\$196,015.00 FY97 30.01.12.07 08 H21
Fund 01

REMARKS

The Maryland Geological Survey has determined that the comprehensive building services contract provides management control and flexibility in the manner in which daily basic building occupant needs are met in the areas of comfort, security and cleanliness. The vendor identified for approval has been responsive to MGS management for the past ten years at the identified property.

These services include janitorial, automatic temperature control systems, building maintenance, grounds maintenance, security, pest control, snow/ice removal, and other services as required.

The original three (3) year contract was approved by the Board of Public Works on June 24, 1992 as Item 46-S. The contract documents and BPW Agenda Item contained two (2) renewal options.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE SERVICE CONTRACT

ITEM 4-M (Cont'd.)

REMARKS (Cont'd.)

The Office of the State Comptroller has verified, under Control Number 96-0866-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of Board of Public Work advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

DEPARTMENT OF HEALTH AND MENTAL HYGIENE Upper Shore Community Health Center
Kent County

CONTRACT NO. & TITLE DHMH DCT 96-3441
Housekeeping Services

DESCRIPTION

This contract provides for housekeeping services for approximately 53,130 square feet of floor space for three (3) consecutive years beginning July 1, 1996 through June 30, 1999, with two (2) one (1) year renewal options effective on the anniversary date of the contract.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS

AMOUNT

Tidewater Dredging Company, Inc. - Baltimore, Md.	\$219,917.88
Crystall Enterprise - Glen Dale, Md.	\$223,548.00
E & K - Randallstown, Md.	\$223,860.00
Assoc. Building Maintenance - Crofton, Md.	\$233,865.84
Chesapeake Ground Care - Easton, Md.	\$235,500.00
Multi-Cleaning - Westminster, Md.	\$251,197.44
Five Star Building - Upper Darby, PA	\$266,944.08
Cobra Technologies - Newton, PA	\$307,164.00
Next Generation - Columbia, Md.	\$343,056.48
TAG - Temple Hills, Md.	\$681,798.00

AWARD

Tidewater Dredging Company, Inc.

AMOUNT

\$219,917.88 (3 Years)

FUND SOURCE

\$73,305.96 - FY97	32.12.12.306.08.854
	Fund 01
\$73,305.96 - FY98	32.12.12.306.08.854
	Fund 01
\$73,305.96 - FY99	32.12.12.306.08.854
	Fund 01

REMARKS

This solicitation was issued by the Department of Health and Mental Hygiene prior to the change in regulation, effective in December 1995, that transferred procurement authority for certain facility related service contracts from Department of Budget & Fiscal Planning to Department of General Services and redefined as Maintenance.

The Maryland Rehabilitation and Employment Program (Sheltered Workshops) declined interest in performing the services necessary for this contract.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M (Cont'd.)

REMARKS (Cont'd.)

Tidewater Dredging Company, Inc. filed a timely protest on March 13, 1996 with the DHMH Procurement Officer. The DHMH Procurement Officer issued his response on April 1, 1996 to deny the protest. After further review by DHMH, the Procurement Officer, by letter dated May 24, 1996, reversed his decision to deny the protest and recommended Tidewater Dredging Company, Inc. for award of the contract. Copies of the correspondence and a copy of the Solicitation have been sent to the BPW Procurement Advisor pursuant to BPW Advisory P-002-95.

Fifty-three (53) bidders were solicited, forty-three (43) of which were Maryland firms including fifteen (15) certified minorities, thirteen (13) of which were Maryland firms.

Tidewater Dredging Company, Inc. is a Maryland Certified Minority (Certification Number 95-377)

The Office of the State Comptroller has verified, under Control Number 96-0882-0001, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

dhhm.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE SERVICE CONTRACT

ITEM 6-M (Revised)

DEPARTMENT OF GENERAL SERVICES

Civic Plaza Building
(Maryland State Education Building)
Baltimore City

CONTRACT NO. AND TITLE

CPB 96/00-01S
Comprehensive Building Management Service

DESCRIPTION

This contract provides for Comprehensive Building Management Services at the Maryland State Education Building (Civic Plaza) located at 200 West Baltimore, Street for five (5) years beginning July 1, 1996 through June 30, 2001.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

AMOUNT

Meridian Management Corporation - Frederick, MD	\$4,020,196.00
Rentokil Building Services - Baltimore, MD	\$4,319,548.00
W W Contractors, Inc. - Randallstown, MD	\$4,495,000.00
Manekin Corporation - Baltimore, MD	\$6,614,522.00

AWARD

Meridian Management Corporation

AMOUNT

\$4,020,196.00

FUND SOURCE

\$804,040.00	FY97	28.03.01	342	08	H99-342
		Fund 09			
\$804,039.00	FY98	28.03.01	342	08	H99-342
		Fund 09			
\$804,039.00	FY99	28.03.01	342	08	H99-342
		Fund 09			
\$804,039.00	FY00	28.03.01	342	08	H99-342
		Fund 09			
\$804,039.00	FY01	28.03.01	342	08	H99-342
		Fund 09			

REMARKS

The types of services required by this contract are Janitorial Service, Elevator Maintenance, HVAC Maintenance, Uniformed Guard Service, Painting, Trash Removal, Pest Control, Window Cleaning and all other services required for the proper operation of the facility.

Twenty-nine (29) bids were either solicited or requested, twenty-seven (27) of which were Maryland firms.

The cost of this contract is \$20,899.00 more than the current contract obtained when awarded five (5) years ago and the award price of this recommended contract is firm for the five (5) year duration.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE SERVICE CONTRACT

ITEM 6-M (Cont'd.) (Revised)

REMARKS (Cont'd.)

The recommended awardee, Meridian Management Corporation, qualifies as a Maryland resident business pursuant to BPW Advisory P-003-95. They have received four (4) contracts for these types of services in Maryland since 1988. The company has two full time managerial support offices located in Laurel and Frederick. Both of these offices will provide full time support to this contract utilizing approximately six (6) Maryland employees.

Eight (8) sub-contractors will be utilized for the various types of services required. Six (6) of these sub-contractors are Maryland based: Dixon Pest Control is a DOT certified minority (Certification number 94-170). Meridian has certified they will achieve a minority sub-contract participation goal of fourteen (14) percent. They have also committed to purchase all supplies and materials from Maryland vendors.

The Office of the State Comptroller has verified, under Control Number 96-0861-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

cpw.bpw

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 7-M

DEPARTMENT OF AGRICULTURE

Headquarters
Greenhouse Building, 50 South Truman
Parkway, Annapolis, Maryland

CONTRACT NO. AND TITLE

AG-000-942-001
Replacement of Translucent Skyroof
System Panels

DESCRIPTION

This project provides for the installation of a replacement roof panel system manufactured by Kalwall Corporation or equal. This replacement shall be comprised of a 2 3/4" thick, thermally broken, double faced, insulated, translucent fiberglass structural sandwich panel system permanently secured to an existing aluminum box beam superstructure.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSAL

AMOUNT

Structures Unlimited - Manchester, NH	\$124,910
AEO Construction - Laurel, MD	\$147,000
Keystone Contracting - Baltimore, MD	\$148,600
Chas. H. Riddle Co. - Kensington, MD	\$223,116

AWARD

Structures Unlimited

AMOUNT

\$124,910.00

FUND SOURCE

Item 005, GCL 1994
"Repair/replace roof solar panels"

REMARKS

The current government cost estimate is \$125,000.00.

Contract was initially awarded to C.J. Mitchell Construction, Inc. of Cambridge, Maryland in the amount of \$100,000 but C. J. Mitchell was deemed non-responsible for failure to execute the Contract Document. Therefore, the contract is being awarded to the second low bidder.

The existing Translucent Skyroof System Panels were manufactured by the Kalwall Corporation and installed approximately 14 years ago. The present skyroof is deteriorating and leaking on the east side and has been in use 4 years beyond guarantee limits.

Continued

DEPARTMENT OF GENERAL SERVICES
BPW AGENDA

MAINTENANCE CONTRACT

ITEM 7-M (Cont'd.)

REMARKS (Cont'd.)

Structures Unlimited is a sister company to Kalwall Corporation. Structures Unlimited installed the original Kalwall greenhouse and still retains the original shop drawings. Because of its familiarity with the building, the panels can be removed and replaced in a 10-day working period, thus contributing to a lower bid price.

When interviewed, the remaining bidders attributed their higher bids to the fact that Structures Unlimited could purchase the roof panels at a lower price.

There shall be a ten (10) year warranty for both material and installation.

The Office of the State Comptroller has verified, under Control Number 96-0218-0111, that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

skyroof2.jfh

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 8-M

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Patuxent Institution
Jessup, Maryland

CONTRACT NO. AND TITLE

KD-000-951-001
Renovation of Four (4) Elevators

DESCRIPTION

Base Bid: This project provides for the modernization of two (2) hydraulic passenger elevators and one (1) hydraulic freight elevator in the DC Building. Modernization also includes but is not limited to, replacement of pump units, controllers, jack units, cab enclosures and hoistway entrance door panels, plus building work such as power, fire alarm, lighting and air conditioning upgrades for elevators and machine rooms and construction of new 8' X 12' machine room for hydraulic elevator No. 1 to replace the existing machine room in the basement.

Alt. No.1: Provides for the modernization of one (1) passenger electric traction elevator in the DD Building. Modernization also includes, but is not limited to, the work specified in the Base Bid, except the existing elevator machine room will be retained.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>Base Bid</u>	<u>Alt. #1 Add</u>	<u>Base Bid Plus Alt. #1</u>
Elrich Group General Contractor Inc. - Forrestville, MD	\$350,660	\$178,082	\$528,742
Delaware Elevator - Salisbury, MD	\$380,315	\$174,755	\$555,070
R.J. Crowley Inc. - Laurel, MD	\$398,900	\$167,200	\$566,100
General Elevator - Linthicum Heights, MD	\$629,631	\$288,708	\$918,339

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 8-M (Cont'd.)

AWARD Elrich Group General Contractor Inc.

AMOUNT \$528,742 (Base Bid Plus Alt. No. 1)

FUND SOURCE Item 505, GCL 1993
"Provide funds for State Capital
Facilities Renewal Program
(Statewide)"

REMARKS

The revised government cost estimate is \$520,000.

Three (3) hydraulic elevators and one (1) overhead traction elevator are over 30 years old and have deteriorated. The elevators are frequently worked on to keep them operating. These elevators are essential to the operation of selected areas within the correctional facility. The three (3) hydraulic elevators are used for the transportation of personnel and all meals to the hospital and mental health units.

The Office of the State Comptroller has verified, under Control Number , 96-0669-0111, that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M

DEPARTMENT OF GENERAL SERVICES

Woodstock Job Corps Center
Woodstock, Maryland

CONTRACT NO. AND TITLE

WS-000-953-003
Replacement of Windows

DESCRIPTION

Base Bid: Replacement of 256 windows on various floors in the Main Building with tempered, solar gray tint, factory glazed insulated glass.

Alt. No.1: Installation of full security screens on the new windows in the Main Building on the 1st floor and the basement.

Alt. No.2: Replacement of 61 windows in the Annex Building.

Alt. No.3: Installation of full security screens on the new windows in the basement and 1st floor of the Annex.

Alt. No.4: Replacement of 16 windows in the Pedestrian section connecting Main and Annex Buildings.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>Base Bid</u>	<u>Alt.#1</u> <u>Add</u>	<u>Alt.#2</u> <u>Add</u>	<u>Alt. #3</u> <u>Add</u>	<u>Alt.#4</u> <u>Add</u>	<u>Base Bid</u> <u>Plus Alt.#1</u>
Titan Windows Inc. - Baltimore, Maryland	-\$314,000	\$57,500	\$112,000	\$16,500	\$16,900	\$371,500
Spear Windows & Glass Inc. - Baltimore, Maryland	\$314,850	\$58,615	\$111,220	\$12,770	\$16,170	\$373,465

* Due to lack of funds Alternate #2, Alternate #3 and Alternate #4 will not be recommended to be awarded under this procurement.

AWARD

Titan Windows Inc.

AMOUNT

\$371,500.00 (Base Bid Plus Alt.
No. 1)

FUND SOURCE

28.03.01.05.002.14x99

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M (Cont'd.)

REMARKS

The current government estimate for the construction is \$380,000.00.

The existing windows are not energy efficient and are deteriorating.

Replacement windows shall be installed with weather-stripping to prevent metal-to-metal contact. Fasteners and hardware shall be noncorrosive material compatible with aluminum, sash balances will be block and tackle type, and exterior panning and interior trim shall be installed to resemble existing frame appearance.

Full security screens shall be designed to cover and match the contour of the entire window and installed on all replacement windows on the basement and first floor levels of the Main Building. Security screens will have interior locking devices and operable to swing outward.

This project was initially bid on March 8, 1996. The Competitive Sealed Bids received on that date were base bid only and were in excess of the funds available for the procurement. At that time bids were received from Spear Window and Glass for \$493,680, Titan Windows Inc. for \$553,884 and Mico Construction for \$797,800. All bids were rejected, and the procurement proceeded under the provisions of COMAR 21.05.04, "Procurement by Competitive Negotiation After Unsuccessful Competitive Sealed Bidding."

A meeting was held with the original bidders on April 11, 1996 in which a revised Bid Form with Base Bid and four alternates was issued. The bidders were asked to submit a new bid price on April 16, 1996. The revised bidding resulted in Titan Windows Inc. bid for \$314,000 (Base Bid) and Alternate #1 for \$57,500 for a total of \$371,500.

On May 8, 1996, Spear Window and Glass, Inc. protested against the rejection of its March 8, 1996 bid. The DGS procurement officer reviewed the protest and issued a denial on May 24, 1996, on the grounds that the protest was late. Spear Window & Glass, Inc. has now filed an appeal with the Maryland State Board of Contract Appeals. In order to encumber these funds for this project so they will not revert at the end of the fiscal year, DGS requests the Board of Public Works to approve an award to Titan Windows contingent upon a denial of Spear's appeal by the Board of Contract Appeals. DGS will not execute the contract until after the Board of Contract Appeals decision is announced.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M (Cont'd.)

REMARKS (Cont'd.)

Warranties

A) Insulated glass shall be warranted for a period of ten (10) years against visual obstruction resulting from film formation or moisture collection between the interior glass surfaces, excluding glass breakage.

B) Porcelain surface panels shall be warranted against fading, crazing, cracking or flaking for a period of ten (10) years.

C) Organic finish, in conformance with AAMA 605.2-85, shall be warranted for a period of five (5) years against chipping, peeling, cracking or blistering.

The Office of the State Comptroller has verified, under Control Number 96-0486-1111, that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

windows.jfh

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 10-M-MOD

MARYLAND PUBLIC TELEVISION

Owings Mills, MD

ORIGINAL CONTRACT NO. AND TITLE

TV-661-950-003
Renovate Executive Conference Room

ORIGINAL CONTRACT APPROVED

Item 26-M, DPRB July 29, 1995

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Fiorini Brothers, Inc.
Baltimore, MD

MODIFICATION

Change Order No. 1 covers the cost of terminating the contract in it's entirety and acknowledging the contractors involvement prior to this termination for the amount of \$5,750.00. This change order is a credit for the remainder of work that has not been started or completed.

MODIFICATION AMOUNT

\$ <66,250.00>Credit

ORIGINAL CONTRACT AMOUNT

\$ 72,000.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$ 5,750.00

PERCENTAGE DECREASE

-92% (Individually)

FUND SOURCE

36.15.00.02.02. 08 x H99

REMARKS

Using Agency Request for change in scope. The contract time will be unchanged.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATON (Maintenance)

ITEM 11-M-MOD

DEPARTMENT OF HEALTH & MENTAL HYGIENE

Metro Executive Building
Baltimore City

CONTRACT NO. AND TITLE

DHMH-DCT 92-002054-2
Uniformed Guard Service

ORIGINAL CONTRACT APPROVED

C-011818, DBFP Agenda July 7, 1995

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Admiral Security
Bethesda, Maryland

MODIFICATION

This is Change Order #1 for a six (6) month extension and a cost increase \$77.12 for six (6) months for the uniformed guard service at the Metro Executive Building from July 1, 1996 through December 31, 1996.

MODIFICATION AMOUNT

\$ 45,600.00

ORIGINAL CONTRACT AMOUNT

\$ 91,045.76

CHANGE ORDER PREVIOUSLY APPROVED

\$ 0

REVISED CONTRACT AMOUNT

\$136,645.76

PERCENTAGE INCREASE

.50% (Individually)

FUND SOURCE

32.03.01.04 FY97 B424G 08 877

REMARKS

Renewal Options included in the original contract, approved by the Department of Budget and Fiscal Planning as Control Number C0007356 on June 24, 1993, have been exhausted by Department of Health and Mental Hygiene. This extension allows time for a new contract to be bid by Department of General Services under the revised procurement authority for Facilities Management.

The Office of the State Comptroller has verified under Control Number 96-0917-1111, that the current contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessment and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DHMH.BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TELECOMMUNICATIONS SERVICE CONTRACT

ITEM 12.-S

DEPARTMENT OF GENERAL SERVICES

Assistant Secretariat
for Telecommunications

CONTRACT NO. & TITLE

AST-9628-RADEQ
Two-Way Radio Equipment and
Service

DESCRIPTION

Board of Public Works approval is requested to make multiple awards of two year contracts, with three, one year renewal options, for equipment purchase, installation, and maintenance of Ericsson and Motorola two-way radio equipment. Prices were proposed for seven specific radio frequency bands as follows: A-1, VHF low band (31-50 MHz); A-2, VHF high band (150-174 MHz); A-3, UHF band (450-512 MHz); A-4, UHF band (806/869 MHz); A-5, VHF high band trunked (150-174 MHz); A-6, UHF band trunked (450-512 MHz); A-7, UHF band trunked (806/869 MHz).

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSALS

Proposer	Total Price Proposed	Price Exhibit #	Frequency Band
Ericsson, Inc., Lanham, MD	\$2,271,921.90	A-1	VHF low band (31-50 MHz)
Motorola, Inc., Hanover, MD	\$4,098,431.00	A-1	
Ericsson, Inc.	\$5,335,056.95	A-2	VHF high band (150-174 MHz)
Motorola, Inc.	\$6,149,486.00	A-2	
Ericsson, Inc.	\$5,693,681.24	A-3	UHF band (450-512 MHz)
Motorola, Inc.	\$6,653,251.00	A-3	
Ericsson, Inc.	\$6,699,205.45	A-4	UHF band (806/869 MHz)
Motorola, Inc.	\$6,895,641.00	A-4	
Ericsson, Inc.	\$2,938,979.90	A-5	VHF high band trunked (150-174 MHz)
Motorola, Inc.	\$2,473,718.00	A-5	
Ericsson, Inc.	\$3,145,220.20	A-6	UHF band trunked (450-512 MHz)
Motorola, Inc.	\$2,907,341.00	A-6	
Ericsson, Inc.	\$2,166,884.70	A-7	UHF band trunked (806/869 MHz)
Motorola, Inc.	\$1,767,352.50	A-7	

Proposer	Technical Score (Max 600)	Price Score (Max 400)	Total Score (Max 1000)	Total Price Proposed
ERICSSON	510	400	910	\$28,250,950.34
MOTOROLA	385	365	750	\$30,945,220.50

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TELECOMMUNICATIONS SERVICE CONTRACT

ITEM 12-S (Cont'd.) (Revised)

AWARD Ericsson, Inc.
Lanham, MD

AMOUNT \$28,250,950.34

AWARD Motorola, Inc.
Hanover, MD

AMOUNT \$30,945,220.50

FUND SOURCE Various Agencies Funds

REMARKS

The Request for Proposals (RFP) was advertised in the Maryland Contract Weekly on January 23, 1996 and 25 RFPs were mailed to vendors. A pre-proposal meeting was held on February 8, 1996. Proposals were due on April 2, 1996 and two proposals were submitted.

Vendors were required to commit to a 14% MBE participation rate. As a result of this requirement, an estimated \$8,000,000 of sub-contracting opportunities will be made available to State of Maryland certified MBE's.

Multiple awards of this contract will allow all State agencies to continue to meet their needs in a more cost and time efficient method than what is currently being accomplished. As the leading manufacturers of two-way radio equipment in the world, these companies will be able to supply State and local government agencies with cost effective, high quality equipment to replace existing equipment, add additional equipment, or provide new systems. State agencies have in use today a large embedded base of equipment produced by these manufacturers. Award of this contract will replace the previous one at a time approach to buying two-way radio equipment and promotes the "compatibility of telecommunications systems by developing policies, procedures and standards for the acquisition of two-way radio equipment and services" for a 2-5 year period. This will ensure that agencies receive the same equipment at the same price each time they order two-way radio equipment.

Comparison of bid prices in this solicitation with individual bids processed and awarded by DGS during fiscal year 1996 indicates that significant cost savings will be achieved on the purchase of comparable radio units. For example, in a recent purchase of radio equipment for an agency, the low bid for a Motorola radio was \$2,819 per unit as compared to the offer submitted in this proposal of \$2,385 per unit. A total of 100 units were purchased under the agency bid. The cost savings of \$43,400 would have been achieved had the purchase been made under this contract. Other indirect cost savings achieved by this procurement include the elimination of over 100 agency requisitions annually for radio equipment. This procurement allows agencies to acquire the needed radio equipment in a more economical and efficient way.

Vendors were requested to bid on an estimated quantity of equipment to be purchased over a five year period. The equipment quantities were based on standard life cycle replacement periods as identified by the State's consultant, Stanford Telecommunications, in its study of current and future State communications requirements dated December 29, 1995.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TELECOMMUNICATIONS SERVICE CONTRACT

ITEM 12-S (Cont'd.)

REMARKS (Cont'd.)

Prices are approximately 40% less than the estimated prices of Stanford's estimate for a five year period.

Vendors were required to submit both a technical and a price proposal. The technical proposals represented a maximum of 60% of the score or 600 possible points. The price proposals represented 40% of the score or 400 points. The technical proposal was evaluated in categories as follows: equipment delivery timetable; installation procedure; user programmable equipment and features; equipment technical description; equipment operation and features; shop maintenance; field maintenance; spare parts; technical assistance; vendor experience and capability.

The Office of the State Comptroller has verified, under Control Number 96-0911-1111 (Motorola) and 96-0912-1112 (Ericsson), that the recommended contractors are not delinquent in the payment of Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessment and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Both contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TELECOMMUNICATIONS CONTRACT RENEWAL

ITEM 13-S

DEPARTMENT OF GENERAL SERVICES

Assistant Secretariat
for Telecommunications

ORIGINAL CONTRACT NO. & TITLE

AST-9307-EDTE
Electronic Data Transmission
Equipment and Services

ORIGINAL CONTRACT APPROVED

BPW Agenda 7/14/93, Item 4-S

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Proposals

CONTRACTOR

Racal-Datacom, Inc.
Ellicott City, Maryland

DESCRIPTION

Board of Public Works approval is requested to exercise the second of three one year renewal options of the Electronic Data Transmission Equipment and Services contract (EDTE) with Racal-Datacom. Racal-Datacom equipment and services are widely used by State and local government agencies to support data communications applications including remote dedicated or dial-up access to main frame and personal computers via the State's Digital Backbone Network (DBN) or public switched telephone network facilities. Data communications network applications using equipment and services supplied under this contract include all of the connections supported by the Annapolis Data Center, National Crime Information Center (NCIC) access, electronic finger print identification, motor vehicle and driving record access, and the Financial Management Information System (FMIS).

EST. RENEWAL AMOUNT

\$500,000.00

FUND SOURCE

Various Agency Budgets

REMARKS

The Board originally approved this two year contract, with three, one year renewal options, as Item 4-S on July 14, 1993.

Data circuits require compatible data transmission equipment on both ends. Compatibility issues often arise when data communications equipment supplied by different manufacturers is comingled in a network. Renewal of this contract will provide for continuation of a source of supply for compatible equipment used by numerous State agencies.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95. In a June 11, 1996 letter to the Procurement Officer, Racal-Datacom, Inc. disclosed that it is relocating its regional office from Reston, Virginia to Columbia, Maryland. The relocation is anticipated to take place within the next couple of months.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SERVICE CONTRACT

ITEM 14 -S

DEPARTMENT OF GENERAL SERVICES

Saratoga State Complex
Baltimore, Maryland

CONTRACT NO. AND TITLE

FCC-96-001/SVC
Privatization of Chilled Water
Plant-Saratoga State Center

DESCRIPTION

This project provides for the privatization of the chilled water central plant serving 310 and 311 W. Saratoga Street, and the purchase of chilled water from a private developer over a 20 year contract period. Comfort Link (Joint Venture of BGE and Monumental Investment Corp.) will construct a 2000 ton ice thermal storage chilled water plant located at the 10 N. Charles Street (former Hamburgers Building) in Baltimore and supply the Saratoga Center with approximately 422,000 ton-hours/yr. of chilled water at an initial peak capacity of 470 tons, with the capability of expanding to 690 tons.

PROCUREMENT METHOD

Competitive Sealed Proposals

BIDS OR PROPOSALS

Capacity Charge	Commodity Charge
<u>per ton(1st yr.)</u>	<u>per ton-hr.(1st yr.)</u>

District Chilled Water Partnership dba/Comfort Link (Baltimore, MD)	\$185	\$.135
Trigen Baltimore Energy Corp. (Baltimore, MD)	\$202.90	\$.16

AWARD

Comfort Link

AMOUNT

\$185/ton, \$.135/ton-hr., billed monthly; expected 1st year charge \$145,600; 20 year contract, subject to State non-appropriation.

FUND SOURCE

28.03.01.340.09.0620
Saratoga State Center Operating
Budget

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SERVICE CONTRACT

ITEM 14-S (Cont'd.)

REMARKS

Last year, the Legislature approved \$808,000 in funding to replace two 35 year old centrifugal chillers (630 ton and 670 ton) at 311 W. Saratoga Street, as part of the Chlorofluorocarbon (CFC) Phaseout Program. Since that time, Comfort Link announced plans to build a number of satellite chilled water plants in Baltimore City to serve private and public customers. DGS investigated the feasibility of purchasing chilled water from a private developer by issuing a Request for Proposal (RFP). Three proposals were received and prices were opened for Comfort Link and Trigen Baltimore; the third firm (Thermal Energies) did not receive a passing score (800) on their Technical Proposal to warrant opening of their Price Proposal. The cost comparison of the lowest price (Comfort Link) revealed potential savings of \$1.5 million over a 20 year period (net present value \$1.062 million). The total of \$1.5 million savings is comprised of a savings of \$1.6 million (net present value \$1.17 million) in the capital budget, offset by a shortfall in the operating budget of \$73,841 (over a 20 year period). This shortfall is due to the fact that payments to Comfort Link include operating as well as capital costs.

Comfort Link's Capacity Charge of \$185/ton will not escalate throughout the 20 year life of the contract. Comfort Link's Commodity Charge of \$.135/ton-hour will escalate according to a weighted average of the U.S. Department of Labor's Consumer Price Index, Energy Index, Operating Labor Index, and the Professional Labor Index.

The Office of the State Comptroller has verified, under Control Number 96-0438-1110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DGS asks the Board to approve the award to Comfort Link in the face of a protest filed by the third offeror, Thermal Energies (Hamden, Connecticut), because there is a substantial State interest in executing a contract without delay.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SERVICE CONTRACT

ITEM 14-S (Cont'd.)

REMARKS (Cont'd.)

Comfort Link has promised that if the State can execute a contract immediately, Comfort Link can complete the construction of its chilled water plant in time to provide the State with chilled water next spring for the 1997 cooling season. Every day of delay in execution of a contract will delay Comfort Link and will threaten the State's ability to use the Saratoga State Center. The existing chillers are already unreliable and the State cannot afford to delay in getting chilled water from Comfort Link next spring.

Thermal Energies' protest was denied by the procurement officer and has been appealed to the Maryland State Board of Contract Appeals. The protest has little chance of success. It was filed nearly a month after the deadline for protesting. Because the protest was filed late the law provides that it may not be considered. On its merits the protest amounts to little more than a difference of opinion between the evaluation committee and Thermal Energies as to the desirability of its technical proposal.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

sarapriv.rbt

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TELECOMMUNICATIONS CONTRACT RENEWAL

ITEM 15-S-MOD

DEPARTMENT OF GENERAL SERVICES

Assistant Secretariat
for Telecommunications

ORIGINAL CONTRACT NO. & TITLE

OTM-8903
Telephone Equipment, Maintenance
Services and Dedicated Technician

ORIGINAL CONTRACT APPROVED

BPW Agenda 6/28/89, Item 8A-S

CONTRACTOR

AT&T
Hanover, MD

MODIFICATION

Board of Public Works approval is requested to modify and renew the telephone equipment, maintenance services contract with AT&T for one additional year. The Department has determined that one of the five dedicated technicians provided through the contract is no longer required. The modification includes the elimination of a dedicated technician position and related vehicle costs which will reduce the annual contract costs by an estimated \$110,930.

ESTIMATED RENEWAL AMOUNT

\$ 1,500,000

ORIGINAL CONTRACT

\$ 8,111,213

PREVIOUS RENEWAL AMOUNT

\$ 2,000,000

REVISED CONTRACT AMOUNT

\$11,611,213

PERCENTAGE-PREVIOUS MODIFICATIONS

25%

PERCENTAGE CHANGE-THIS MODIFICATION

18.5%

FUND SOURCE

Various Agency Budgets

REMARKS

On June 28, 1989, the Board approved a five year contract with AT&T, with five one year renewal options, for equipment, maintenance, and dedicated technician services. This contract supports the imbedded base of AT&T equipment used by agencies throughout the State and provides for price discounts of 20% off of AT&T's National Price List. The State anticipates a decrease in the purchase of AT&T equipment during this third renewal option.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 16-GM

REFERENCE

Coppin Center Waterproofing Project
Coppin State College
Ruskey & Company Builders (Baltimore, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the University of Maryland System \$18,304.19 to support the above referenced project.

This funds transfer will provide for partial support of the construction contract (\$19,300.00) and construction contingency (\$1,930.00).

AMOUNT \$18,304.19

FUND SOURCE Item 057, GCL 1984 (84.14.00)
going to (84.14.01)
"Construct new Gymnasium and
associated Physical Education
Facilities"

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 17--GM

REFERENCE

RFP 94-972
Part Load Boiler Project
University of Maryland Baltimore County
J. F. Fischer Mechanical (Baltimore, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the University of Maryland System \$217,000 to support the above referenced project.

This funds transfer will provide for partial support of the construction contract (\$582,134).

AMOUNT

\$217,000

FUND SOURCE

\$ 66,780.68 - Item 002, MCCBL 1993
(89.13.00) going to
(89.13.01)
"Provide Grants to State-owned Schools
& Hospitals..."
150,219.32 - Item 002, CA 1987
(80.11.00) going to
(80.11.01)
"Provide funds to match Federal
Grants for Energy Conservation..."

REMARKS

The contract award was approved by the Board of Public Works as Item 3-C of the University of Maryland System's July 12, 1995 Action Agenda to the Board of Public Works.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 18-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #12-04-93-07
Harford County, Maryland
E/S Amoss Road, Whitehall

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

Payment at settlement: \$13,200.00
First Installment \$10,000.00
Second Installment \$10,000.00
Third Installment \$10,000.00

GRANTOR

S. Austin Winemiller &
M. Henen Winemiller

PROPERTY

25.0 Acres ±

ASSESSED VALUE

\$107,260.00 (FCV) Land & Imps.

OPTION DATE

June 19, 1996

OPTION PERIOD

Six Months

PRICE

\$ 43,200.00 or \$1,800.00 per acre *

APPRAISED VALUE

\$ 43,200.00 Owner's offer to sell
\$ 66,145.75 Benfield 12/14/95
\$ 60,145.75 McDonough 12/23/95

FUND SOURCE

31.01.11.005.040.03 14x81

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 23, 1996.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 18 -RP (Cont'd.)

REMARKS (Cont'd.)

- 2. The Department of Agriculture recommends acceptance of this option contract.
- 3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Benfield	\$ 90,000.00	-	\$ 23,854.25	=	\$ 66,145.75
McDonough	\$ 84,000.00	-	\$ 23,854.25	=	\$ 60,145.75

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 25.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

Winemiller.kr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 19-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #12-03-90-31
Harford County, Maryland
1914 Grafton Shop Road, Forest Hill

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

Payment at settlement: \$100,000.00
First Installment \$ 75,611.61

GRANTOR

Barbara N. Ehlers

PROPERTY

102.0 Acres +

ASSESSED VALUE

\$345,680.00 (FCV) Land & Imps.

OPTION DATE

June 19, 1996

OPTION PERIOD

Six Months

PRICE

\$175,611.61 *

APPRAISED VALUE

\$250,000.00 Owner's offer to sell
\$346,336.00 Benfield 12/29/94
\$354,336.00 Page 12/21/94

FUND SOURCE

31.01.11.005.040.03 14x81

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of October 24, 1995.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 19.-RP (Cont'd.)

REMARKS (Cont'd.)

- 2. The Department of Agriculture recommends acceptance of this option contract.
- 3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Benfield	\$400,000.00	-	\$ 53,664.00	=	\$346,336.00
Page	\$408,000.00	-	\$ 53,664.00	=	\$354,336.00

- 4.* The Maryland Agricultural Land Preservation Foundation made an Insufficient Funds offer, which the owner has accepted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

ehlers.kr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 20 -RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #12-03-81-05B
Harford County, Maryland
N/S Cool Spring Road, Churchville

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

Payment at settlement: \$ 59,020.00
First Installment \$ 50,000.00

GRANTOR

Johnston Niven Hegeman

PROPERTY

49.4 Acres +

ASSESSED VALUE

\$207,920.00 (FCV) Land & Imps.

OPTION DATE

June 19, 1996

OPTION PERIOD

Six Months

PRICE

\$109,020.00 or \$2,300.00 per acre *

APPRAISED VALUE

\$109,020.00 Owner's offer to sell
\$122,826.48 Benfield 12/14/95
\$147,426.48 McDonough 12/13/95

FUND SOURCE

31.01.11.005.040.03 14x81

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 23, 1996.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 20-RP (Cont'd.)

REMARKS (Cont'd.)

- 2. The Department of Agriculture recommends acceptance of this option contract.
- 3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Benfield	\$165,000.00	-	\$ 42,173.52	=	\$122,826.48
McDonough	\$189,600.00	-	\$ 42,173.52	=	\$147,426.48

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 47.40 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 21 -RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #14-06-94-01
Kent County, Maryland
NW/S Bayshore Road, Fairlee

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum payment at time of settlement.

GRANTOR

Charmayne S. Dierker

PROPERTY

200.0 Acres

ASSESSED VALUE

\$117,07.00 (FCV) Land & Imps.

OPTION DATE

June 19, 1996

OPTION PERIOD

Six Months

PRICE

\$199,000.00 or \$1,000.00 per acre *

APPRAISED VALUE

\$199,000.00 Owner's offer to sell
\$341,350.01 Rayfield 07/10/95
\$384,350.01 Cadell 07/14/95

FUND SOURCE

31.01.11.005.040.03 14x81

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of October 24, 1995.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 21-RP (Cont'd.)

REMARKS (Cont'd.)

- 2. The Department of Agriculture recommends acceptance of this option contract.
- 3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Rayfield	\$557,000.00	-	\$215,649.99	=	\$341,350.01
Cadell	\$600,000.00	-	\$215,649.99	=	\$384,350.01

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 199.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

dierker.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22 -RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #19-04-91-10
Somerset County, Maryland
7975 Mennonite Road, Westover

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum payment at time of settlement.

GRANTOR

Steven M. Wilks

PROPERTY

259.0 Acres +

ASSESSED VALUE

\$ 89,840.00 (FCV) Land & Imps.

OPTION DATE

June 19, 1996

OPTION PERIOD

Six Months

PRICE

\$102,800.00 or \$400.00 per acre *

APPRAISED VALUE

\$102,800.00 Owner's offer to sell
\$ 95,967.53 Mason 11/30/95
\$118,967.53 Rayfield 11/27/95

FUND SOURCE

31.01.11.005.040.03 14x81

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 23, 1996.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22.-RP (Cont'd.)

REMARKS (Cont'd.)

- 2. The Department of Agriculture recommends acceptance of this option contract.
- 3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Mason	\$260,000.00	-	\$164,032.47	=	\$ 95,967.53
Rayfield	\$283,000.00	-	\$164,032.47	=	\$118,967.53

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 257.0 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

wilks.kr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23 -RP

DEPARTMENT OF GENERAL SERVICES

Title Company Services

REFERENCE

Board of Public Works approval is requested to award a contract for a period of one (1) year with an option to renew for two (2) additional years under the same terms and conditions, commencing July 1, 1996, to perform necessary title, settlement and title insurance activities in connection with any and all real property, improved or unimproved, in the Upper Eastern Shore Region (consisting of Cecil, Kent, Talbot, Queen Anne and Caroline Counties).

Proposals were solicited under Project No RSC 1-97 by advertisements in the following publications: The Maryland Contract Weekly, Capital-Gazette Newspapers, The Times Record, The Prince George's Sentinel and The Daily Record.

In addition, direct mailings were made to one hundred thirty four (134) known companies and agencies that have done State work or previously expressed an interest in receiving a proposal package.

The cost of title insurance is fixed by rates approved by the Insurance Commissioner. The Settlement Fee represents the offeror's fee for title and settlement services for a single transaction. This price covers all services normally associated with the property acquisition transaction, such as settlement charges, document and binder preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies.

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSAL

COMPANY

SETTLEMENT FEE

CANCELLATION FEE

Lawyers Advantage Title Group -
Burtonsville, Maryland

\$250

\$125

TERM

One (1) year with an option to renew for two (2) additional years under the same terms and conditions, July 1, 1996 to June 30, 1997

AWARD

Lawyers's Advantage Title Group, Burtonsville, Maryland

REMARKS

1. The Contract contains strict time limits and per diem penalties for delays.
2. The State reserves the right to terminate any contract in whole or part for convenience or default.
3. The estimated value of the contract will depend on the number and contract price of the properties acquired during the term of the contract. The contract value is estimated to be over 425,000.00.
4. The Department of General Services recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP (Revised)

DEPARTMENT OF GENERAL SERVICES

Title Company Services

REFERENCE

Board of Public Works approval is requested to award a contract for a period of one (1) year with an option to renew for two (2) additional years under the same terms and conditions, commencing July 1, 1996, to perform necessary title, settlement and title insurance activities in connection with any and all real property, improved or unimproved, in the Southern Region (consisting of Prince Georges, Charles, Calvert, St. Marys and Anne Arundel Counties).

Proposals were solicited under Project No RSC 1-97 by advertisements in the following publications: The Maryland Contract Weekly, Capital-Gazette Newspapers, The Times Record, The Prince George's Sentinel and The Daily Record.

In addition, direct mailings were made to one hundred thirty four (134) known companies and agencies that have done State work or previously expressed an interest in receiving a proposal package.

The cost of title insurance is fixed by rates approved by the Insurance Commissioner. The Settlement Fee represents the offeror's fee for title and settlement services for a single transaction. This price covers all services normally associated with the property acquisition transaction, such as settlement charges, document and binder preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies.

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSAL COMPANY

SETTLEMENT FEE

CANCELLATION FEE

Lawyers Advantage Title Group
Burtonsville, Maryland

\$250

\$125

TERM

One (1) year with an option to renew for two (2) additional years under the same terms and conditions, July 1, 1996 to June 30, 1997

AWARD

Lawyers's Advantage Title Group, Burtonsville, Maryland

REMARKS

1. The Contract contains strict time limits and per diem penalties for delays.
2. The State reserves the right to terminate any contract in whole or part for convenience or default.
3. The estimated value of the contract will depend on the number and contract price of the properties acquired during the term of the contract. The contract value is estimated to be over 425,000.00.
4. The Department of General Services recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

rsc(1).jgm

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

DEPARTMENT OF NATURAL RESOURCES

Green Ridge State Forest
Allegany County, File #20/219

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources for public recreation. Title transfer documents are subject to legal review.

GRANTOR Christine S. Werdebaugh, James C. Smith, Jr., Norman G. Smith, and James G. Jones

GRANTEE State of Maryland, to the use of the Department of Natural Resources

OWNERSHIP January 1923

PROPERTY 60 + acres - unimproved

ZONING Conservation

PRICE \$99,000.00 - \$1,650.00 P/A

APPRAISED VALUE \$120,000 - \$2,000.00 P/A - Goodfellow - 5/94

\$ 78,000 - \$1,300.00 P/A - Reiter - 5/94

FUND SOURCE Item 079 81.20.03 (POS State's Share 85)

REMARKS

1. The Department of Natural Resources recommends the approval of this agreement.
2. There will be no relocation or moving cost associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

1a025.nt

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP (Revised)

DEPARTMENT OF NATURAL RESOURCES

Dan's Mountain W.M.A.
Allegany County, File #10/33

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. The property is within Dan's Mountain W.M.A. and will be used as an extension of the Public Hunting area. Title transfer documents are subject to legal review.

GRANTOR Alda A. Beener

GRANTEE State of Maryland, to the use of the Department of Natural Resources

OWNERSHIP September 1964

PROPERTY 318 + unimproved

PRICE \$190,800 - \$600.00 P/A

APPRAISED VALUE \$190,800 - \$600.00 P/A - Reiter - 11/7/94

\$174,900 - \$550.00 P/A - Goodfellow - 12/8/94

FUND SOURCE \$94,704.25 - Item 054, MCCBL 1993 - POS (89.13.04)

\$80,190.15 - Item 062, POS-State Share 1985 (81.20.03)

\$ 2,439.70 - Item 015, POS-State Share 1985 (81.20.03)

\$13,465.90 - Item 112, POS-State Share 1985 (81.20.03)

REMARKS

1. The Department of Natural Resources recommends the approval of this acquisition.
2. There will be no relocation or moving expenses associated with this acquisition.
3. Listed below are two comparable sales in the vicinity of this property:
 - a. Porter - 199.24 Ac. + \$795 P/A 6/29/94
 - b. Deremer - 350 Ac. + \$687 P/A 9/27/95
4. In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

1a028.pj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27.-RP

DEPARTMENT OF NATURAL RESOURCES

Green Ridge State Forest
Allegany County, File #20/222

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. Title transfer documents are subject to legal review.

SPECIAL CONDITIONS

The property consists of a ten (10) acre tract in Green Ridge State Forest. This lot is part of subdivision of lots which were sold to the original owners in the early 1900's. Title transfer documents are subject to legal review.

GRANTOR

Floyd Gray and Jeannette D. Webb

GRANTEE

State of Maryland, to the use of the Department of Natural Resources

OWNERSHIP

February 1968

PROPERTY

10 + acres - tract 469 Section D. (unimproved)

PRICE

\$12,138.00 - \$1,200.00 P/A

APPRAISED VALUE

\$12,000.00 - \$1,200.00 P/A - Goodfellow - 5/94

\$ 7,000.00 - \$700.00 P/A - Reiter - 5/94

FUND SOURCE

\$ 6,243.71 - Item 060, POS-State's Share 1985 (81.20.03)

\$ 5,894.29 - Item 079, POS-State's Share 1985 (81.20.03)

REMARKS

1. The Department of Natural Resources recommends the approval of this acquisition.
2. There will be no relocation or moving expenses associated with this acquisition.
3. Listed below are two comparable sales in the vicinity of this property:
 - a. Paganstecher - 10 + \$1,550 P/A 5/17/95
 - b. Larraman - 10 + \$1,330 P/A 1/26/94

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn ✓
With Discussion		Without Discussion	

LA026.PJ

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

DEPARTMENT OF NATURAL RESOURCES

Juhle Property
Charles County, File #3483

REFERENCE

Board of Public Works approval is requested to approve the funding of an Agreement of Sale to purchase the following property with title vested in the name of the Charles County Commissioners. The property contains 142.87 acres and is situated along the Nanjemoy Creek with extensive creek frontage. This acquisition will complement adjacent county interest and can contribute to a Regional Recreational and Natural Resources protection complex. Title transfer documents are subject to legal review.

SPECIAL CONDITIONS

This is a cooperative acquisition between the State of Maryland, Department of Natural Resources, and Charles County. Title will be held in the name of the Charles County Commissioners. The State share of the acquisition cost is 50% of the purchase price of \$510,000.00.

<u>GRANTOR</u>	Estate of Lisa M. Juhle
<u>GRANTEE</u>	Charles County Commissioners
<u>PROPERTY</u>	142.87 acres
<u>PRICE</u>	\$510,000.00
<u>INCIDENTAL COSTS</u>	\$ 9,895.00 (to be paid by Charles County)
<u>APPRAISED VALUE</u>	\$600,000.00 - Martin - 5/24/95
	\$510,000.00 - Lewis - 3/23/95
	\$450,000.00 - Fowler - 3/23/95
<u>FUND SOURCE</u>	Item 160, POS-State Share (81.20.03) \$255,000.00
	Charles County - POS Local Share - \$264,895.00
	Item 108, 81.20.04, POS \$ 53.20
	Item 208, 81.20.04, POS \$ 10,485.50
	Item 408, 81.20.04, POS \$189,403.50
	Item 532, 81.20.04, POS \$ 64,952.80

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving expenses associated with this acquisition.
3. An excellent example of state and local partnership, this acquisition will provide a much needed land expansion along the Nanjemoy Creek and increase the Regional Recreation and Natural Resources protection complex administered by Charles County.

Board of Public Works Action - The above referenced Item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

la131.nt

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29 -RP

DEPARTMENT OF NATURAL RESOURCES

Gunpowder Falls State Forest
Baltimore County
File #23/0236

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of Department of Natural Resources. This acquisition will prevent residential development adjacent to park entrance. Title transfer documents are subject to legal review.

SPECIAL CONDITIONS None

GRANTOR Mildred A. Grabowski
GRANTEE State of Maryland, to the use of the Department of Natural Resources.
OWNERSHIP Since 1956
PROPERTY 20.307+ Acres, unimproved
PRICE \$438,631.20
APPRAISED VALUE \$476,000 - Reiter, 2/1/96
\$450,000 - Pollack, 2/2/96
FUND SOURCE Item 086, POS-State's Share 1985 (81.20.03)

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. A survey, revealed that the actual acreage was less than that upon which the appraisals were based.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

LA036.VL

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 30-RP

DEPARTMENT OF NATURAL RESOURCES

Kings Landing Park
Calvert County
DGS File #8098

REFERENCE

Board of Public Works approval is requested for a permanent easement agreement between the State of Maryland and the Southern Maryland Electric Cooperative, Inc. This easement will allow the construction of underground electrical service to a portable classroom structure leased to Calvert County. The easement consists of 10' x 154' (0.035 acre). The park is leased to the County for outdoor educational and recreational uses.

SPECIAL CONDITIONS

Grantee shall maintain the easement in an orderly manner and repair any damage to as good or better condition.

<u>GRANTOR:</u>	The State of Maryland, to the use of the Department of Natural Resources
<u>GRANTEE</u>	The Southern Maryland Electric Cooperative, Inc.
<u>PROPERTY</u>	0.035 acre - permanent easement
<u>CONSIDERATION</u>	\$1.00

REMARKS

1. The Department of Natural Resources recommends approval of this easement agreement.
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD951002-1032 and has recommended to granting an utility easement to the Southern Maryland Electric Cooperative (SMECO). The easement is to provide electric service to a portable classroom building located in the outdoor education area of the Kings Landing Natural Resources management area. The Kings Landing Park is leased by the State to Calvert County for local outdoor recreational and educational uses. The easement is 10' x 154'.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

KING.NT

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP

DEPARTMENT OF NATURAL RESOURCES

Sideling Hill W.M.A.
Washington County, Maryland File #26/25

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. Title Transfer documents are subject to legal review.

SPECIAL CONDITIONS

Seller and State agree that the property to be conveyed pursuant to this Agreement of Sale exclude an area surrounding a spring reservoir consisting of a 1000 gallon tank. The Seller and State also agree that Seller shall reserve an easement for access to and maintenance of the spring, the pipe between the spring and reservoir, and the reservoir. The exact location and description of the area surrounding reservoir to be excluded and the easement shall be agreed upon by the Seller and the State, and shall be described by a survey to be made by the State. In the event that the Seller and State are unable to reach an agreement on the areas to be excluded and/or other location of the access easement, the parties shall have a right, at the option of either party, to terminate this Agreement by written notice to the other, and the parties shall have no further obligation to each other.

GRANTOR

Margaret G. Keefer and Karen Sue Hixon

GRANTEE

State of Maryland, to the use of the Department of Natural Resources

OWNERSHIP

October 13, 1989

PROPERTY

510 + acres - unimproved

PRICE

\$459,000 - \$900.00 P/A

APPRAISED VALUE

\$715,000 - \$1,400.00 P/A - Pugh - 3/1/96

\$510,000 - \$1,000.00 P/A - Kelleher 5/6/96

✶ \$459,000 - \$900.00 P/A - Bowers 2/9/96

FUND SOURCE

Item 157, POS - State Share 1985 (81.20.03)

REMARKS

1. The Department of Natural Resources recommends the acquisition of this property.
2. There are no relocation or moving cost associated with this acquisition.
3. There are no recent acquisition of comparable properties in the vicinity of this location.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

LA038.PJ

See Index

Marris N. Glendening
Governor

Kathleen Kennedy Townsend
Governor



6-19-96

Gene Lynch
Secretary

Michele Tucker Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

May 8, 1997



ok
sh
8/8/97

Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW June 19, 1996</u>	FROM:\$	459,000.00 - Item 157, POS - State Share 1985 (81.20.03)
Item 31-RP		
Page 51		
Sideling Hill W.M.A.	TO:\$	405,432.00 - Item 157, POS - State Share 1985 (81.20.03)
Washington County, Maryland		

Reason: Reduction in purchase price due to decrease in acreage.

<u>BPW July 31, 1996</u>	FROM:\$	450,000.00 - Baltimore City - The Learning Bank Loan of 1995
Item 51-CGL		
Pages 86-87		
Renovation of 1200-1204 West Baltimore Street Baltimore City - The Learning Bank		316,773.58 - Baltimore City - The Learning Bank Loan of 1996
		733,126.42 -The Learning Bank of COIL, Inc.

10499w



TO:\$ 450,000.00 - Baltimore City - The Learning Bank Loan of 1995 ✓
325,425.62 - Baltimore City - The Learning Bank Loan of 1996
723,574.38 - The Learning Bank of COIL, Inc.

Reason: To utilize additional state money for construction.

BPW October 30, 1996
Item 40-CGL (A)
Pages 68-70
Renovation of 1200-1204
West Baltimore Street
Baltimore City

FROM:\$ 47,303.00 - Baltimore City - The Learning Bank Loan of 1996
47,303.00 - The Learning Bank of COIL, Inc. 94 656

TO:\$ 42,003.77 - Baltimore City - The Learning Bank Loan of 1996 ✓
52,602.23 - The Learning Bank of COIL, Inc.

Reason: To allow use of state money for construction.

(E) FROM:\$ 1,028.42 - Baltimore City - The Learning Bank Loan of 1996 256
1,028.42 - The Learning Bank of COIL, Inc.

TO:\$ 950.61 - Baltimore City - The Learning Bank Loan of 1996 ✓
1,106.23 - The Learning Bank of COIL, Inc.

Reason: To allow use of state money for construction.

Ms. Sandra K. Reynold
Page 3

(F)	FROM:\$	2,800.00 - Baltimore City - The Learning Bank Loan of 1996
		2,800.00 - The Learning Bank of COIL, Inc.
	TO:\$	5,600.00 - The Learning Bank of COIL, Inc.

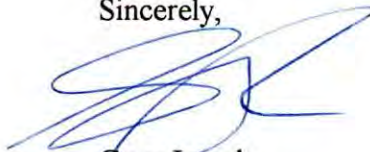
Reason: To allow use of state money for construction.

(G)	FROM:\$	475.00 - Baltimore City - The Learning Bank Loan of 1996
		475.00 - The Learning Bank of COIL, Inc.
	TO:\$	950.00 - The Learning Bank of COIL, Inc.

Reason: To allow use of State's share for construction.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,



Gene Lynch
Secretary

cc: The Honorable Parris N. Glendening
The Honorable Louis L. Goldstein
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

GL:klr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP

DEPARTMENT OF TRANSPORTATION

Baltimore City
File #3380

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Transportation. This acquisition will allow additional parking for State Highway Administration located at 211 E. Madison Street. Transfer documents are subject to legal review.

<u>GRANTOR</u>	Michael Bayer
<u>GRANTEE</u>	State of Maryland, to the use of the Department of Transportation
<u>OWNERSHIP</u>	Since 1988
<u>PROPERTY</u>	2,214 square feet
<u>PRICE</u>	\$15,000
<u>APPRAISED VALUE</u>	\$61,500 - Pollack - 2/08/94 \$18,900 - Dunkin - 12/14/93
<u>FUND SOURCE</u>	29.02.01.01.14.X01

REMARKS

1. The Department of Transportation recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. Seller offered parcel to State at below the appraised value as a bargain sale.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

LA037.PJ

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 33.-RP

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Eastern Correctional
Institute
Somerset County #8039

REFERENCE

Board of Public Works approval is requested to transfer 3.9831 acres of land from the Department of Public Safety and Correctional Services to the Department of State Police for a new barrack site in Somerset County. The site is located at Route 13 and Perry Road south of Princess Anne and is a portion of the ECI site. South of the new barrack site is the County Detention Center. Construction of the barrack is scheduled for 1999. Meanwhile a 2,300 square foot temporary modular barrack has been completed.

GRANTOR State of Maryland to the use of the Department of Public Safety and Correctional Services.

GRANTEE State of Maryland to the use of the Department of State Police.

PROPERTY 3.9831 acres of land in fee sample.

CONSIDERATION None

REMARKS

1. The Department of Public Safety and Correctional Services recommends this transfer.
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD950502-0518 and has recommended declaring surplus and transfer +/- 3.9831 acres at the Eastern Correctional Institution to the Maryland Department of State Police. The State police will use the land for construction of a new barrack.

Endorsement of this project is contingent upon the State Police complying with the requirements made by the Maryland Historical Trust.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

LA612.VL

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34 -RP

UNIVERSITY OF MARYLAND SYSTEM

University of Maryland
College Park #8082

REFERENCE

Board of Public Works approval is requested to grant a permanent easement from the State of Maryland for a bike trail to the Maryland-National Capital Park and Planning Commission (MNCPPC) across a portion of the campus of the University of Maryland at College Park. The campus easement is 30' wide and 1,600' long containing a 10' wide paved pedestrian and bicycle facility within the larger segment from Lakeland Road to Cherry Hill Road along the Paint Branch Tributary of the Anacostia River. This last 3 mile segment will provide access to the College Park Metro Station and complete a thirteen mile long system of Anacostia River trails funded through Intermodal Surface Transportation Efficiency Act (ISTEA) funds. Transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. Grantee, at its own cost, shall operate, maintain and repair the Trail within the Easement Area in accordance with the Applicable Standard.
2. Grantee, at its own cost, shall light the Trail in the Easement Area where it crosses under the Route 1 Bridge at Paint Branch Creek.
3. Grantee, at its own cost, shall install two Blue Light Emergency (PERT) telephones on the Trail in the Easement Area between the North Gate at Baltimore Boulevard and the University's Parking Lot. The costs of maintaining and operating said telephones are to be borne by the Grantor until such time as the Grantee may begin to include these or other emergency telephones as part of trail development, at which time the Grantee will assume all operating and maintenance costs.
4. Grantee, shall monitor and police the Easement Area in the same manner as it monitors and polices other trails maintained by the Grantee, and in accordance with any future requirements mandated by subsequent Police Mutual Aid Agreements entered into between the Maryland-National Capital Park Police and The University of Maryland Police.

GRANTOR State of Maryland to the use of the Maryland University System on behalf of its constituent institution, the University of Maryland College Park.

GRANTEE Maryland-National Capital Park and Planning Commission.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34-RP (Cont'd.)

PROPERTY 1.093 acres - permanent easement.

CONSIDERATION None

REMARKS

1. The Board of Regents, meeting in Executive Session on August 25, 1995, approved for the University of Maryland College Park a right-of-entry and an easement for a bike path to the Maryland National Capital Park and Planning Commission subject to terms and conditions negotiated by the Chancellor and delegated to the Chancellor the authority to execute after appropriate legal review, all documentation required for disposition consistent with the University of Maryland System Policy, "Acquisition and Disposition of Real Property".
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD950817-0916 and has recommended granting an easement 1600 feet long and 30 feet wide across University of Maryland - at College Park Campus to Maryland National Capital Park and Planning Commission. The easement will be used to construct a hiker/biker trail.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

LA030.VL

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 35-RP

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Eastern Shore Hospital Center
Cambridge City
DGS File #8099

REFERENCE

Board of Public Works approval is requested to declare surplus and grant approval for demolition of a frame structure known as the farm managers dwelling at the Eastern Shore Hospital Center. The 1,412 square foot, two story dwelling was built in 1912 and has been vacant since 1981. The estimate of renovation totals \$75,000.00. The structure, if made habitable would lend itself only to employee housing for which the Department is attempting to divest itself. Demolition will be done by the local Community Volunteer Fire Company using the building for a training exercise.

REMARKS

1. The Department of Health and mental Hygiene recommends approval of this request.
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD941214-1109 and has recommended demolishing a wooden structure built in 1912 at the Eastern Shore Hospital Center. The house was originally used as the farm manager's residence and has been vacant for approximately fifteen (15) years. The condition of the structure is extremely poor.

It is further recommended that consideration is given to the comments from the Department of the Environment concerning lead and asbestos containment, method of demolition, solid waste disposal and preventing contamination of surface and ground waters.

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

EASTERN.NT

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 36-L

DEPARTMENT OF ASSESSMENTS AND TAXATION

Frederick
Frederick County

LESSOR/OWNER Frederick County Board of County Commissioners
12 E. Church Street
Frederick, Maryland 21701

PROPERTY LOCATION 12 E. Church Street
Frederick, Maryland 21701

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	Renewal	<u>SQUARE FEET</u>	5,057
<u>DURATION</u>	3 Years	<u>EFFECTIVE</u>	July 1, 1996		
<u>ANNUAL RENT</u>	\$60,684	<u>SQUARE FOOT RATE</u>	\$12.00		
<u>PREVIOUS ANNUAL RENT</u>	\$60,684	<u>PREVIOUS SQUARE FOOT RATE</u>	\$12.00		

UTILITIES RESPONSIBILITY Lessor
CLEANING RESPONSIBILITY Lessor
FUND SOURCE General - 100% - 24.03.00.02

REMARKS

1. This space is used as office space by the Department of Assessments and Taxation.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0619CHUR.JR

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 37-L

DEPARTMENT OF HUMAN RESOURCES
(Child Care Administration)

Towson
Baltimore County

LESSOR/OWNER Baltimore County Revenue Authority
115 Towsontown Boulevard
Towson, Maryland 21286

PROPERTY LOCATION 108 Ware Avenue
Towson, Maryland 21204

<u>SPACE TYPE</u> Parking	<u>LEASE TYPE</u> Renewal	<u>NO. OF SPACES</u> 7
<u>DURATION</u> 1 Year	<u>EFFECTIVE</u> July 1, 1996	
<u>ANNUAL RENT</u> \$5,628	<u>RATE/SPACE/MONTH</u> \$67	
<u>PREVIOUS ANNUAL RENT</u> \$5,628	<u>PREVIOUS RATE PER SPACE/MONTH</u> \$67	

UTILITIES RESPONSIBILITY Lessor
CLEANING RESPONSIBILITY Lessor
FUND SOURCE General - 100% - .33.04.01.03

REMARKS

1. The number of parking spaces conforms to the State ratio of 1:3. The Towson office of DHR/Child Care Administration employs 22 people.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0619ware.jr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 38-L

DEPARTMENT OF ASSESSMENTS AND TAXATION
(Baltimore County Assessment Office)

Towson
Baltimore County

LESSOR/OWNER Baltimore County Revenue Authority
115 Towsontown Boulevard
Towson, Maryland 21286

PROPERTY LOCATION 110 W. Susquehanna Avenue
Towson, Maryland 21204

<u>SPACE TYPE</u> Parking	<u>LEASE TYPE</u> Renewal	<u>NO. OF SPACES</u> 28
<u>DURATION</u> 1 Year	<u>EFFECTIVE</u> July 1, 1996	
<u>ANNUAL RENT</u> \$22,512	<u>RATE/SPACE/MONTH</u> \$67	
<u>PREVIOUS ANNUAL RENT</u> \$22,512	<u>PREVIOUS RATE PER SPACE/MONTH</u> \$67	

UTILITIES RESPONSIBILITY Lessor
CLEANING RESPONSIBILITY Lessor
FUND SCJRCE General - 100% - 24.04.00.02.07 G05

REMARKS

1. The number of parking spaces conforms to the State ratio of 1:3. The agency's Towson office employs 84 people.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0619susq.jr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 39-L

JUDICIARY OF MARYLAND
(District Court)

Towson
Baltimore County

LESSOR/OWNER Baltimore County Revenue Authority
115 Towsontown Boulevard
Towson, Maryland 21286

PROPERTY LOCATION 115 Towsontown Boulevard
Towson, Maryland 21286

<u>SPACE TYPE</u> Parking	<u>LEASE TYPE</u> Renewal/Additional	<u>NO. OF SPACES</u> 56
<u>DURATION</u> 1 Year	<u>EFFECTIVE</u> July 1, 1996	
<u>ANNUAL RENT</u> \$45,024	<u>RATE/SPACE/MONTH</u> \$67	
<u>PREVIOUS ANNUAL RENT</u> \$45,024	<u>PREVIOUS RATE PER SPACE/MONTH</u> \$67	

UTILITIES RESPONSIBILITY Lessor
CLEANING RESPONSIBILITY Lessor
FUND SOURCE General - 100% - .22.01.00.04

REMARKS

1. The renewal of the 50 spaces conforms to the State ratio of 1:3. The Towson District Court employs 149 people and 12 Court Commissioners. Six of the spaces are used to accommodate the Court Commissioners.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0619tows.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 40-L (Revised)

MARYLAND INSURANCE ADMINISTRATION
(Headquarters)

Baltimore City

LESSOR

Mount Vernon Centre Associates, L.L.C.
3801 Canterbury Road #1003
Baltimore, Maryland 21218

PROPERTY LOCATION 521-545 St. Paul Place
Baltimore, Maryland 21201

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	New	<u>SQUARE FEET</u>	45,000
<u>DURATION</u>	10 years	<u>EFFECTIVE</u>	May 1, 1997		
<u>ANNUAL RENT</u>	\$570,600 (avg.)	<u>SQUARE FOOT RATE</u>	\$13.35		
<u>UTILITIES RESPONSIBILITY</u>	Lessor	<u>EFFECTIVE SQUARE FOOT RATE</u>	\$12.68 (avg.)		
<u>CLEANING RESPONSIBILITY</u>	Lessor				
<u>FUND SOURCE</u>	General 23.26.01.13				

SPECIAL CONDITIONS

1. The lease contains escalations/de-escalations for real estate taxes, utilities and cleaning services.
2. The lease incorporates 86 reserved parking spaces.
3. The lease contains an option to purchase.
4. The lease contains an option to renew for 5 years.
5. The Lessor will fit-up space to State standards.
6. The lease contains an occupancy clause.

REMARKS

1. This space will serve as the agency's new headquarters operation providing for the frequent contact with the public, attorneys, and representatives and agents from national and international insurance companies, handling complaints, pleadings and suggestions. The agency examines annually the financial and marketing records of more than 1,700 insurers and collects over \$150 million in premiums and retaliatory taxes and fees.
2. The lease provides for a 6 month rent abatement reducing the \$13.35 per square foot rate to \$12.68 per square foot average over the term of the lease. This results in a cost avoidance of approximately \$300,000 to the State.
3. The lease contains a termination for convenience clause.
4. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.
5. In accordance with The State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and The Baltimore Sun.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 40-L (Cont'd.)

REMARKS (Cont'd.)

As a result, 6 responsive offers were received. Evaluations of the proposals were made in conformance with the standard criteria and the above proposal with the highest score is recommended for the award. The Department of General Services, in conjunction with the using agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 41-L

DEPARTMENT OF ASSESSMENTS AND TAXATION
MARYLAND VETERAN'S COMMISSION

Cambridge
Dorchester County

LESSOR/OWNER

County Commissioners of Dorchester County
P.O. Box 26
Cambridge, Maryland 21613

PROPERTY LOCATION

501 Court Lane
Cambridge, Maryland 21613

<u>SPACE TYPE</u>	<u>Office</u>	<u>LEASE TYPE</u>	<u>Renewal</u>	<u>SQUARE FEET</u>
<u>DURATION</u>	5 Years	<u>EFFECTIVE</u>	July 1, 1996	<u>DAT</u> 3,034
<u>ANNUAL RENT</u>	\$25,905	<u>SQUARE FOOT RATE</u>	\$7.50	<u>MVC</u> 420
<u>PREVIOUS ANNUAL RENT</u>	\$25,905	<u>PREVIOUS SQUARE FOOT RATE</u>	\$7.50	3,454

UTILITIES RESPONSIBILITY Lessor

CLEANING RESPONSIBILITY Lessor

FUND SOURCE General - 100% DAT-24.03.00.02; MVC-23.15.00.01

REMARKS

1. This space is used as office space by the Dorchester County Assessments and Taxation office, and also by the Maryland Veteran's Commission.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The aboved referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 42 -L

DEPARTMENT OF ASSESSMENTS AND TAXATION

Westminster
Carroll County

LESSOR-OWNER The Mayor and City Council
City of Westminster
City Hall
Westminster, Maryland 21157

PROPERTY LOCATION Longwell Municipal Parking Lot
Westminster, Maryland 21157

<u>SPACE TYPE</u> Parking	<u>LEASE TYPE</u> Renewal	<u>NO. OF SPACES</u> 10
<u>DURATION</u> Month to Month	<u>EFFECTIVE</u> July 1, 1996	
<u>ANNUAL RENT</u> \$1,800	<u>RATE/SPACE/MONTH</u> \$15.00	
<u>PREVIOUS ANNUAL RENT</u> \$1,200	<u>PREVIOUS RATE/SPACE/MONTH</u> \$10.00	
<u>UTILITIES RESPONSIBILITY</u> Lessor		
<u>CUSTODIAL RESPONSIBILITY</u> Lessor		
<u>FUND SOURCE</u> General 100% - 24.03.00.02.07G05		

SPECIAL CONDITIONS

In the event that this lease is in effect on July 1, 1997,
the rate per space will be \$20.00 per month.

REMARKS

1. These parking spaces are used for the Department of Assessments and Taxation employee parking.
2. The agency has been parking at the Longwell Municipal Parking Lot since November 21, 1988 at the rate of \$10.00 per space per month. On April 22, 1996, the Mayor and City Council passed Resolution No. R96-3 increasing the parking rate to \$15.00 per space per month effective July 1, 1996. The resolution also declares that effective July 1, 1997 the rate per space per month will increase to \$20.00.
3. This lease contains a termination for convenience clause.
4. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SUB-LEASE

ITEM 43-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Developmental Disabilities Administration -
Regional Office)

Laurel
Prince George's County

SUB-LESSOR Mayor and City Council
City of Laurel
Laurel Municipal Center
8103 Sandy Springs Road
Laurel, Maryland 20707

PROPERTY LOCATION 312 Marshall Avenue
Laurel, Maryland 20707

<u>SPACE TYPE</u>	Office	<u>LEASE TYPE</u>	New	<u>SQUARE FEET</u>	6,600
<u>DURATION</u>	5 Years	<u>EFFECTIVE</u>	September 1, 1996		
<u>ANNUAL RENT</u>	\$97,350	<u>SQUARE FOOT RATE</u>	\$14.75		
		<u>EFFECTIVE SQUARE FOOT RATE</u>	\$15.75		

UTILITIES RESPONSIBILITY Lessor (except for electricity)

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General 100% - 32.13.01.0251.13.134

SPECIAL CONDITIONS

1. The Department of Health and Mental Hygiene; Developmental Disabilities Administration Regional Office must vacate its current facilities at the Great Oaks Center. The Sub-Lessor has agreed to provide temporary space in the above building for the agency until the permanent leased space fit-up has been completed and is ready for occupancy, not to exceed 60 days. The temporary space will be occupied "as is" on June 20, 1996, the rental rate is \$13.00 per square foot, (\$85,000 per annum, \$7,150. per month) full service.
2. The permanent space will be built out to State standards.
3. The lease contains escalations for real estate taxes and cleaning.
4. The lease contains an occupancy clause.
5. The lease contains 1 option to renew for 5 years at a rate of \$16.50 per square foot.
6. In common parking spaces will be provided at no cost.

REMARKS

1. This space will house a regional office for the Developmental Disabilities Administration which approves and administers State funds for residential day care and personal support services for the mentally and the physically disabled.
2. Lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 44-CGL

HISTORIC BLADENSBURG WATERFRONT LOAN OF 1995
CHAPTER 520, ACTS OF 1995

Submission of a request by the Maryland-National Capital Park and Planning Commission that the Board of Public Works approve certification by the Maryland-National Park and Planning Commission that the required matching funds have been raised as required by the Historic Bladensburg Waterfront Loan of 1995, Chapter 520 of the Acts of 1995.

Chapter 520 of the Acts of 1995 authorized the creation of a State debt in the amount of \$500,000 to be used as a grant to the Maryland-National Park and Planning Commission for the revitalization of the Historic Bladensburg Waterfront, including the planning, design, and construction of a bulkhead, piers, walkways, sitting area, a tour boat landing, and a pedestrian bridge across the Anacostia River that will link the communities of Bladensburg and Colmar Manor subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. The fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Maryland-National Park and Planning Commission has presented evidence in the form of an appraisal of the Historic Bladensburg Waterfront Park that the land has an appraised value of \$1,070,000 of which \$500,000 is used as matching funds. The Department of General Services has reviewed the appraisal and the value of the appraisal report.

In addition to the evidence of matching funds, the Maryland-National Capital Park and Planning Commission has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$500,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL (Cont'd.)

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 45-CGL

BALTIMORE CITY - THE LEARNING BANK LOAN OF 1995
CHAPTER 192, ACTS OF 1995

Submission of a request by The Learning Bank of COIL, Inc. that the Board of Public Works approve certification by The Learning Bank of COIL, Inc. that the required matching funds have been raised as required by the Baltimore City - The Learning Bank Loan of 1995, Chapter 192 of the Acts of 1995.

Chapter 192 of the Acts of 1995 authorized the creation of a State debt in the amount of \$450,000 to be used as a grant to The Learning Bank of COIL, Inc. for the repair, renovation, rehabilitation, reconstruction, equipping, and furnishing of a building at West Baltimore Street and Carrollton Avenue in Baltimore City for use as a community based adult literacy center subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of in-kind contributions. The fund may consist of real property or funds expended prior to the effective date of this Act.

The Learning Bank of COIL, Inc. has presented evidence that it has \$350,000 available in its endowment fund for this project plus the value of the property at 1200 West Baltimore Street. The value of the property has been appraised at \$100,000. The total of the two is \$450,000.

In addition to the evidence of matching funds, The Learning Bank of COIL, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$450,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 45 - CGL (Cont'd.)

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46-CGL

BOARD OF COMMISSIONERS
OF FREDERICK COUNTY

Frederick County Detention Center
7300 Marcies Choice Lane
Frederick County

AUTHORITY

Maryland Consolidated Capital Bond
Loan of 1994 - Frederick County
Detention Center
Chapter 115, Acts of 1994

PROJECT NO. AND TITLE

CJ-003-901-038
Expansion of Frederick County
Detention Center

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan of 1994 - Frederick County Detention Center, which provided a grant of \$950,000 with a matching fund requirement of \$921,000 to the Board of Commissioners of Frederick County to design, construct, and equip the renovation and expansion of the Frederick County Detention Center, Board of Public Works approval is requested for the following contracts and contract modifications.

A. Modification to construction contract to install additional shower fixtures, install stack thermometers, heat and smoke detectors, install backflow preventers, install additional conduit, install additional piping, install additional security hardware, revise light fixtures schedule, changes in the kitchen electrical system, install additional intercoms, provide additional silt fence, install interlock in kitchen hood fans, provide additional venting in room 213, and install access panels in medical isolation rooms.

CONTRACTOR

Lawrence Construction Co.
Baltimore, MD.

ORIGINAL CONTRACT APPROVAL

Item 25-CGL, DGS Agenda 4/19/95

ORIGINAL CONTRACT AMOUNT

\$6,600,725.00

PREVIOUS MODIFICATION

\$ 126,799.00

THIS MODIFICATION

\$ 63,348.82

REVISED CONTRACT AMOUNT

\$6,790,872.82

PERCENTAGE INCREASE

.96% (individually)
2.9% (cumulatively)

FUND SOURCE

\$ 32,143.19 - MCCBL 1994 -
Frederick County Detention
Center Loan of 1994
\$ 31,205.63 - Frederick County

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46 -CGL (Cont'd.)

B. Modification to A/E contract to incorporate program changes into the bid documents and additional construction administration.

<u>ARCHITECT/ENGINEER</u>	Bushey Feight Architects Hagerstown, MD.
<u>ORIGINAL CONTRACT APPROVAL</u>	Item 35-CGL, DGS Agenda 9/4/91
<u>ORIGINAL CONTRACT AMOUNT</u>	\$ 285,000.00
<u>PREVIOUS MODIFICATION</u>	\$ 31,932.00
<u>THIS MODIFICATION</u>	\$ 41,318.00
<u>REVISED CONTRACT AMOUNT</u>	\$ 358,250.00
<u>PERCENTAGE INCREASE</u>	14.49% (individually) 25.7% (cumulatively)
<u>FUND SOURCE</u>	\$ 20,964.75 - MCCBL 1994 - Frederick County Detention Center Loan of 1994 \$ 20,353.25 - Frederick County

C. Contract to purchase various equipment.

<u>PROCUREMENT METHOD</u>	Negotiated
<u>AWARD</u>	<u>AMOUNT</u>
1. Miscellaneous furniture including tables, desks, chairs, conference tables State Use Industries - Baltimore, MD.	\$10,149.41
2. Purchase six file cabinets Frederick Office Supply - Frederick, MD.	\$ 940.50
3. Purchase of two safes Clark Security Product - Lanham, MD.	\$ 745.00
<u>TOTAL CONTRACTS</u>	\$ 11,834.91
<u>FUND SOURCE</u>	\$ 6,005.03 - MCCBL 1994 - Frederick County Detention Center Loan of 1994 \$ 5,829.88 - Frederick County

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46-CGL (Cont'd.)

D. Contract to provide construction management and inspection services for placement of a roof on the 24/20 bed wing of the Detention Center.

<u>PROCUREMENT METHOD</u>	Competitive Sealed Proposals
<u>AWARD</u>	KCI Technologies Baltimore, MD.
<u>AMOUNT</u>	\$ 17,025.75
<u>FUND SOURCE</u>	\$ 8,638.86 - MCCBL 1994 - Frederick County Detention Center Loan of 1994
	\$ 8,386.89 - Frederick County

REMARKS

KCI Technologies was originally selected in a competitive process to provide construction management and inspection services for another County project. When the roof project at the Detention Center got under way, the County decided to also use KCI for this project and negotiated the additional cost for the roof project. The approved amount only reflects the cost of services for the roof project.

E. Contract to adjust the control systems for the HVAC system when the 24/20 bed expansion was completed.

<u>PROCUREMENT METHOD</u>	Negotiated
<u>AWARD</u>	Machinery & Equipment Sales, Inc. Baltimore, MD.
<u>AMOUNT</u>	\$ 545.00
<u>FUND SOURCE</u>	\$ 276.53 - MCCBL 1994 - Frederick County Detention Center Loan of 1994
	\$ 268.47 - Frederick County

F. Contract to provide construction management, testing, and inspection services for the 112 bed expansion project.

PROCUREMENT METHOD Competitive Sealed Proposals

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46 -CGL (Cont'd.)

<u>PROPOSALS</u>	<u>SCORE</u>
Heery International, Inc. - Baltimore, MD.	90.51
Greenhorne and O'Mara, Inc. - Greenbelt, MD.	89.66
Construction Dynamics Group, Inc. - Rockville, MD.	87.63
Buchart-Horn, Inc. - Baltimore, MD.	86.02
Richard M. Johnson & Associates - Frederick, MD.	77.88

<u>AWARD</u>	Heery International, Inc.
<u>AMOUNT</u>	\$ 235,606.00
<u>FUND SOURCE</u>	\$ 119,546.48 - MCCBL 1994 - Frederick County Detention Center Loan of 1994
	\$ 116,059.52 - Frederick County

REMARKS

The firms were evaluated on their experience, capabilities, staffing, cost management approach, and sub-consultants. The total possible score was 100 points.

G. Contract to furnish and install security hardware in the new addition including locks, keys, tool kits, and pulls.

<u>PROCUREMENT METHOD</u>	Competitive Bidding
<u>AWARD</u>	Security Construction Corp. Baltimore, MD.
<u>AMOUNT</u>	\$ 51,553.00
<u>FUND SOURCE</u>	\$ 26,157.99 - MCCBL 1994 - Frederick County Detention Center Loan of 1994
	\$ 25,395.01 - Frederick County

REMARKS

Bids were received from two other firms. The Detention Center staff determined that the Southern Steel equipment supplied by Security Construction Corp. was the best product when considering security, quality, and ability to maintain standardization of the existing keying system.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46-CGL (Cont'd.)

H. Miscellaneous contract.

PROCUREMENT METHOD

Competitive Bidding

AWARD

AMOUNT

1. Paint ceiling of renovated kitchen Donald K. Smith - Frederick, MD.		\$2,600.00
2. Furnish and install four glass lite kits Glass & Mirror Service - Frederick, MD.		\$ 636.00
3. Furnish weatherstrip kit for loading dock leveler as required by County Health Department Overhead Door Company of Baltimore - Baltimore, MD.		\$ 144.00
4. Furnish two recirculating pumps for boilers United Refrigeration - Frederick, MD.		\$1,000.00
5. Furnish additional door signage Maryland Engraving Co. - Smithsburg, MD.		\$ 606.00
<u>TOTAL CONTRACTS</u>	\$	4,986.00
<u>FUND SOURCE</u>	\$	2,529.89 - MCCBL 1994 - Frederick County Detention Center Loan of 1994
	\$	2,456.11 - Frederick County

Total all contracts - \$426,217.48
Total State share - \$216,262.72

REMARKS

Funding reflects a 50.74% State/Local 49.26% funding split.

Of the total grant amount of \$950,000, the remaining \$63,397.31 will be used to close out the project and additional equipment

Project is substantially completed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 46-CGL (Cont'd.)

REMARKS (Cont'd.)

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL

BOARD OF DIRECTORS
BALTIMORE MUSEUM OF INDUSTRY

1415 Key Highway
Baltimore City

AUTHORITY

Baltimore Museum of Industry Museum
Park and Harborwalk Loan of 1994
Chapter 152, Acts of 1994

PROJECT NO. AND TITLE

SL-025-941-038
Construction of Park and Harborwalk

DESCRIPTION

In accordance with the provisions of the Baltimore Museum of Industry Museum Park and Harborwalk Loan of 1994, which provided a matching grant of \$600,000 to the Board of Directors of the Baltimore Museum of Industry for the design and construction of a museum park, parking lot, harborwalk terminus, and renovations of buildings at 1415 and 1425 Key Highway at the Baltimore Museum of Industry in Baltimore City, Board of Public Works approval is requested for the following contracts.

A. Contract to construct a pavilion building of approximately 4,100 square feet. The structure will be constructed of timber framing with a standing seam metal roof.

PROCUREMENT METHOD

Competitive Bidding

BIDS

AMOUNT

Hugh Lofting Timber Framing, Inc. - West Grove, PA. \$241,950.00
Harmony Exchange, Inc. - Boone, NC. \$278,151.45

AWARD

Hugh Lofting Timber Framing, Inc.

AMOUNT

\$241,950

FUND SOURCE

\$241,950 - Baltimore Museum of
Industry Park and
Harborwalk Loan of 1994

REMARKS

Three other firms submitted bids but they were considered non-responsive.

B. Contract to provide archeological survey of bulkhead area to include underwater investigation of sunken vessels. This is all required in conjunction with the construction of a new sheet piled bulkhead.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL (Cont'd.)

PROCUREMENT METHOD

Competitive Bidding

BIDS

AMOUNT

Tidewater Atlantic Research, Inc. - Clarksville, MD.	\$22,612
R. Christopher Goodwin & Associates, Inc. - Frederick, MD.	\$29,794

AWARD

Tidewater Atlantic Research, Inc.

AMOUNT

~~\$ 22,612~~

FUND SOURCE

\$ 22,612 - Baltimore Museum of
Industry Park and
Harborwalk Loan of 1994

Total contracts - \$264,562
 Total State share - \$264,562

REMARKS

The grantee utilized the value of property as matching funds.

Of the total grant amount of \$600,000, the remaining \$335,438 will be used for additional construction projects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Prior to the issuance of the bonds, the Board of Directors of the Baltimore Museum of Industry shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest:

- (i) On the land or such portion of the land acceptable to the Trust; and

See attached letter

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 47-CGL (Cont'd.)

REMARKS (Cont'd.)

- (ii) On the exterior and interior, where appropriate, of the historic structures.

The easement must be in form and substance acceptable to the Trust and the extent of the interest to be encumbered must be acceptable to the Trust.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

INDMUSPG.FV

Parris N. Glendening
Governor

Ben Kennedy Townsend
Governor



6-19-96

Gene Lynch
Secretary

Michele Tucker Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

May 22, 1997



Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW June 19, 1996</u>	FROM:\$	22,612.00 - Baltimore Museum of Industry Park and Harborwalk Loan of 1994
Item 47-CGL (B)		
Pages 76-77		
Construction of Park and Harborwalk	TO:\$	4,155.30 - Baltimore Museum of Industry Park and Harborwalk Loan of 1994 ✓
Baltimore Museum of Industry		18,456.70 - Baltimore Museum of Industry Loan of 1995, Chapter 137

Reason: To utilize grant funds previously not available.

<u>BPW September 4, 1996</u>	FROM:\$	162,955.00 - Baltimore Museum of Industry Museum Park and Harborwalk Loan of 1994 ✓
Item 34-CGL (A)		
Page 61-63		
Construction of Park and Harborwalk	TO:\$	129,579.86 - Baltimore Museum of Industry Museum Park and Harborwalk Loan of 1994 ✓
Baltimore Museum of Industry Museum Park		33,375.14 - Baltimore Museum of Industry Loan of 1995, Chapter 137

Reason: To utilize funds not previously available.



(E) FROM:\$ 35,000.00 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

TO:\$ 13,497.53 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

8,957.96 - Baltimore Museum of Industry ✓
Loan of 1995, Chapter 137

12,544.51 - Baltimore Museum of Industry

Reason: To utilize grant funds not previously available.

BPW March 19, 1997
Item 36-CGL (A)
Pages 64-65
Construction of Park
and Harborwalk
Baltimore Museum of
Industry Museum Park

FROM:\$ 171,444.00 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

TO:\$ 113,490.00 - Baltimore Museum of Industry ✓
Museum Park and Harborwalk
Loan of 1994

57,954.00 - Baltimore Museum of Industry
Loan of 1995, Chapter 137

Reason: To utilize grant funds not previously available.

(B) FROM:\$ 67,540.00 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

TO:\$ 26,205.00 - Baltimore Museum of Industry ✓
Museum Park and Harborwalk
Loan of 1994

41,335.00 - Baltimore Museum of Industry
Loan of 1995, Chapter 137

Ms. Sandra K. Reynold
Page 3

(C) FROM:\$ 298,915.00 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

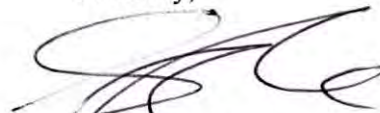
TO:\$ 108,993.80 - Baltimore Museum of Industry
Museum Park and Harborwalk
Loan of 1994

189,921.20 - Baltimore Museum of Industry
Loan of 1995, Chapter 137

Reason: To utilize funds not previously available.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,



Gene Lynch
Secretary

cc: The Honorable Parris N. Glendening
The Honorable Louis L. Goldstein
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

GL:klr

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48-CGL

COUNTY COMMISSIONERS OF
CHARLES COUNTY

Charles County Detention Center
U.S. Route 301, LaPlata, Maryland

AUTHORITY

Charles County Detention Center Loan
of 1990, Chapter 382, Acts of 1990,
as amended by Chapter 277, Acts of
1992

PROJECT NO. AND TITLE

CJ-009-891-038
Construct New Detention Center

DESCRIPTION

In accordance with the provisions of the Charles County Detention Center Loan of 1990, which provided a grant of \$9,289,000 with a matching fund requirement of \$6,820,000 to the County Commissioners of Charles County for the acquisition of land, design, construction, and equipping of the Charles County Detention Center, Board of Public Works approval is requested to reimburse Charles County for the following contract modifications.

A. Modification to construction contract to back charge contractor for owner's costs associated with pump failure at the new sewage lift station.

CONTRACTOR

Manhattan Construction Co.
Fairfax, VA.

ORIGINAL CONTRACT APPROVAL

Item 29-CGL, DGS Agenda 5/12/93

ORIGINAL CONTRACT AMOUNT

\$13,911,000.00

PREVIOUS MODIFICATIONS

\$ 597,761.02

THIS MODIFICATION

(\$ 18,468.61) - Credit

REVISED CONTRACT AMOUNT

\$14,490,292.41

PERCENTAGE INCREASE

-.13% (Individual)
4.16% (cumulatively)

FUND SOURCE

(\$ 10,274.09) - Credit - Charles
County Detention
Center Loan of 1990
(\$ 8,194.52) - Credit - Charles
County

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48 -CGL (Cont'd.)

B. Modification to A/E contract for additional construction phase services during close out of project.

<u>ARCHITECT/ENGINEER</u>	E. I. Associates Harrisburg, PA.
<u>ORIGINAL CONTRACT APPROVAL</u>	Item 29-CGL, DGS Agenda 5/12/93
<u>ORIGINAL CONTRACT AMOUNT</u>	\$ 662,000.00
<u>PREVIOUS MODIFICATIONS</u>	\$ 590,166.48
<u>THIS MODIFICATION</u>	\$ 68,707.00
<u>REVISED CONTRACT AMOUNT</u>	\$ 1,320,873.48
<u>PERCENTAGE INCREASE</u>	10.38% (individually) 99.53% (cumulatively)
<u>FUND SOURCE</u>	\$ 38,221.70 - Charles County Detention Center Loan of 1990 \$ 30,485.30 - Charles County

C. Modification to furniture contract to include freight charges omitted in original price quote.

<u>CONTRACTOR</u>	State Use Industries Baltimore, MD.
<u>ORIGINAL CONTRACT APPROVAL</u>	Item 20-CGL, DGS Agenda 12/14/94
<u>ORIGINAL CONTRACT AMOUNT</u>	\$ 51,882.35
<u>THIS MODIFICATION</u>	\$ 621.64
<u>REVISED CONTRACT AMOUNT</u>	\$ 52,503.99
<u>PERCENTAGE INCREASE</u>	1.19% (individually)
<u>FUND SOURCE</u>	\$ 345.82 - Charles County Detention Center Loan of 1990 \$ 275.82 - Charles County

D. Reimbursement to Charles County for the costs incurred by their Public Facilities Division while the ejector pumps were repaired under warranty.

<u>AWARD</u>	Charles County Public Facility LaPlata, MD.
<u>AMOUNT</u>	\$ 18,468.61

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 48 -CGL (Cont'd.)

<u>FUND SOURCE</u>	\$	10,274.09	- Charles County Detention Center Loan of 1990
	\$	8,194.52	- Charles County

Total contract modifications - \$69,328.64

Total State share - \$38,567.52

Funding split reflects a total of 55.63% State/Local 44.37%

REMARKS

Of the total grant amount of \$9,289,000, the remaining \$469,695.24 will be recycled.

Project has been completed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHARCDPG.FV

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 49-CGL

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY

100 West Washington Street
Hagerstown, Washington County

AUTHORITY

Maryland Consolidated Capital Bond
Loan - Washington County Detention
Center Loan of 1992
Chapter 004, Acts of 1992

PROJECT NO. AND TITLE

CJ-021-891-138
Construction of a New Addition
'E Pod' and Renovations to the
Existing Facility

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Washington County Detention Center Loan of 1992, which provided a grant of \$1,803,000 with a matching fund requirement of \$945,000 to the Board of County Commissioners of Washington County for the design, construction, expansion, renovation, and equipping of the Washington County Detention Center, Board of Public Works approval is requested for the following construction contract modification to install a duplex receptacle in Room 187, install neutral wiring, provide air duct supply to the renovated dental lab, relocate thermostat, install security sealant around ceiling perimeter, and relocate grinder pump alarm light.

CONTRACTOR

Waynesboro Construction Co., Inc.
Frederick, MD.

ORIGINAL CONTRACT APPROVAL

Item 14-CGL, DGS Agenda 4/13/94

ORIGINAL CONTRACT AMOUNT

\$3,256,700.00

PREVIOUS MODIFICATION

\$ 76,647.27

THIS MODIFICATION

\$ 5,348.00

REVISED CONTRACT AMOUNT

\$3,338,695.27

PERCENTAGE INCREASE

.16% (individually)
2.5% (cumulatively)

FUND SOURCE

\$ 3,288.49 - MCCBL-Washington
County Detention
Center Loan of 1992
\$ 2,059.51 - Washington County

Continued

BPW 06/19/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 49 CGL (Cont'd.)

REMARKS

The fund source reflects a funding split of 61.49% State/Local 38.51%.

Construction has been completed.

Of the total grant amount of \$1,803,000, the remaining \$341,675.78 will be recycled.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

EPODMDPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 50-M

DEPARTMENT OF JUVENILE JUSTICE

Charles H. Hickey, Jr. School
Baltimore

CONTRACT NO. AND TITLE

DT-000-932-001
Water System Upgrades

DESCRIPTION

Base Bid: Installation of 1,600 linear feet of new 8" water line connecting the east with the west campus and cleaning and re-lining the remaining 4,500 linear feet of existing 8" water line.

Alt. #1: Provide new 4" water service line with tapping sleeve and valve connecting the Pratt Building to the existing service main; cap and abandon existing water service line.

Alt. #2: Provide new 4" water service line with tapping sleeve and valve connecting the Administration Building to the existing service main; cap and abandon existing water service line.

Alt. #3: Provide new 6" water service line with tapping sleeve and valve connecting the Infirmary Building to the service main; cap and abandon existing water service line.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>Base Bid</u>	<u>Alt. #1 Add</u>	<u>Alt. #2 Add</u>
Spiniello Construction Co. - Baltimore, Md.	\$135,150.00	\$ 7,200.00	\$6,400.00
The Matricciani Co. - Baltimore, Md.	198,350.00	5,775.00	5,200.00
Creamer Bros., Inc. - Hackensack, N.J.	319,000.00	9,700.00	9,380.00
Mainlining Service, Inc. - Elma, N.Y.	376,450.00	12,000.00	9,500.00

Continued

Parris N. Glendening
Governor

Ben Kennedy Townsend
Governor



CIC
8/7/96

6-19-96

Gene Lynch
Secretary

Michele Tucker Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

July 29, 1996



Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works or reported to the Board on the Department's Procurement Agency Activity Report.

<u>BPW March 22, 1995</u>	FROM:\$	25,000.00 - Item 149, POS-95
Item 17-GM		30,600.00 - 28.07.01.725
Pages 27-28		
Inspection services	TO:\$	213.84 - Item 149, POS-95
performed at various		8,731.80 - Item 005, MCCBL 1994
locations in the		1,799.82 - Item 004, MCCBL 1993
Rockville & Frederick		4,936.14 - FY96 Object 14
areas		39,918.40 - Item 026, MCCBL 1994

Reason: To reallocate funds in accordance with contractual inspector's actual time worked on various projects.

<u>BPW January 17, 1996</u>	FROM:\$	1,000.00 - 35.02.07.04 Object 08-886
Item 11-RP		
Pages 14-15	TO:\$	1,000.00 - Item 021, MCCBL 1992
Utility Easements		89.12.00.021
Eastern Correctional		
Institution		

Reason: Incorrect fund source cited.



Ms. Sandra K. Reynold
July 29, 1996

Page 2

<u>BPW January 17, 1996</u>	FROM:\$	2,000.00 - 35.02.07.04 Object 08-886
Item 12-RP		
Pages 16-17	TO:\$	2,000.00 - Item 021, MCCBL 1992
Utility Easements		89.12.00.021
Eastern Correctional Institution		

Reason: Incorrect fund source cited.

<u>BPW March 27, 1996</u>	FROM:\$	1.00 - 35.02.07.04 Object 08-886
Item 19-RP		
Page 25	TO:\$	1.00 - Item 021, MCCBL 1992
Utility Easements		89.12.00.021
Eastern Correctional Institution		

Reason: Incorrect fund source cited.

<u>BPW June 19, 1996</u>	FROM:\$	135,150.00 - Item 040, MCCBL 1993
Item 50-M		36,700.00 - 280701 '96 710 01 14-x98
Pages 84-85		
Water System Upgrades	TO:\$	171,850.00 - Item 040, MCCBL 1993
Charles H. Hickey, Jr. School		
Department of Juvenile Justice		

Reason: To utilize available capital funds.

<u>February 1996</u>	FROM:\$	24,936.00 - 40-01-4 007 701 080H21
PAAR 92-A/E		
Page 27	TO:\$	24,936.00 - 360300.96.701.40.080H21
Baltimore City Community College		

Reason: Incorrect fund source cited.

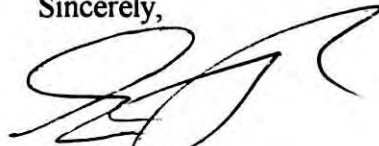
Ms. Sandra K. Reynold

July 29, 1996

Page 3

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Charlie Stevenson, Assistant Secretary for Finance and Administration, at (410) 767-1961.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gene Lynch', with a large, sweeping flourish extending to the right.

Gene Lynch
Secretary

GL:klr

cc: The Honorable Louis L. Goldstein
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 50-M (Cont'd.)

<u>BIDS OR PROPOSALS</u>	<u>Alt. #3</u> <u>Add</u>	<u>Base Bid Plus</u> <u>Alts. #1, 2 & 3</u>
Spiniello Construction Co.	\$23,100.00	\$171,850.00
The Matricciani Co.	16,500.00	225,825.00
Creamer Bros., Inc.	24,500.00	362,580.00
Mainlining Service, Inc.	55,000.00	452,950.00

AWARD

Spiniello Construction Co.

AMOUNT

\$171,850.00 (Base Bid Plus Alts.
#1, 2, & 3)

FUND SOURCE

171,850.00

~~\$135,150.00~~ → Item 040, MCCBL 1993
 "Juvenile Services Capital
 Project Fund"
~~\$ 36,700.00 - 280701 '96 710 01~~
~~14-x98~~

REMARKS

The government estimate is \$273,000.00.

During the Phase II design, the existing water supply system was tested and rehabilitation was necessary to meet the water pressure and flow demands required for the campus wide fire sprinkler system. On a trial basis, one part of the water main, approximately 3,600 linear feet, has been successfully cleaned and relined. After this work was completed, additional testing concluded that the cleaning and relining of the water mains and the installation of an additional new 8" water line connecting the east campus to the west campus water system would complete the water system loop and insure the pressure and flow reliability.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 50-M (Cont'd.)

REMARKS (Cont'd.)

The Office of the State Comptroller has verified, under Control Number 96-0870-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

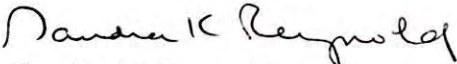
With Discussion

Without Discussion

BPWDJJ2.ccj

There being no further business, the meeting was adjourned.

Respectfully submitted,


Sandra K. Reynold
Executive Secretary

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