MINUTES

OF THE

MEETING OF THE

BOARD OF PUBLIC WORKS

JULY 30, 1997

BOARD OF PUBLIC WORKS
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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JULY 30, 1997

The Board of Public Works met in the Goldstein Treasury Building, Annapolis, Maryland, on Wednesday, July 30, 1997.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable Louis L. Goldstein, Comptroller
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise Foster, Deputy Secretary, Department of Budget & Management
Gene Lynch, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1974
General Construction Loan of 1978
General Construction Loan of 1979
General Construction Loan of 1981
General Construction Loan of 1982
General Construction Loan of 1983
General Construction Loan of 1984
General Construction Loan of 1985
General Construction Loan of 1986
General Construction Loan of 1987
General Construction Loan of 1988
General Construction Project Contingency Fund of 1988
General Construction Loan of 1989
Maryland Consolidated Capital Bond Loan of 1990
Maryland Consolidated Capital Bond Loan of 1991
Maryland Consolidated Capital Bond Loan of 1991 - POS
Maryland Consolidated Capital Bond Loan of 1992
Maryland Consolidated Capital Bond Loan of 1992 - POS
Maryland Consolidated Capital Bond Loan of 1993
Maryland Consolidated Capital Bond Loan of 1993 - POS
Maryland Consolidated Capital Bond Loan of 1994
Maryland Consolidated Capital Bond Loan of 1995

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Lewis Logan 974-3485

1. **BONDS:**

Submission of a recommendation by the State Treasurer for the adoption of a resolution authorizing the sale of State of Maryland General Obligation Bonds in book entry form only totaling $250,000,000 to be held July 30, 1997, at 11:00 a.m. local time for the purpose of funding certain projects authorized by various State loans and installments (see attached list).

Board of Public Works Action:

Approved ✓ Disapproved

With Discussion ✓

The above referenced item was:

Deferred Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Harold Cassell 974-2664

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Formal approval is requested in connection with the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol. and Supplement). IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

95-1553 JOHN LONERGAN - to emplace 573 feet of stone revetment within a maximum of 9 feet channelward of the mean high water line; to fill, grade and plant marsh grass along 645 feet of eroding shoreline with 360 cubic yards of sand placed within a maximum of 15 feet channelward of the mean high water line; to emplace a 645 feet long by 8.5 feet wide stone sill with four 8 feet wide openings within a maximum of 23.5 feet channelward of the mean high water line and with four 12 feet long by 8.5 feet wide stone plugs within a maximum of 40 feet channelward of the mean high water line; to construct two 40 feet long by 5 feet wide stone groins; and to emplace 22 cubic yards of sand in a 30 feet by 30 feet beach area between the groins - Cox Creek off of Sullivan Farm Lane near Stevensville in Queen Anne's County.

Application received June 26, 1995. Public comment period ended August 4, 1995. File closed September 3, 1996 and after multiple revisions was reopened on January 9, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-0601 ANNE ARUNDEL COUNTY DEPARTMENT OF PUBLIC WORKS - to mechanically maintenance dredge a 350 feet long by variable 35 to 50 feet wide main channel to variable 4 to 5.5 feet depths below mean low water; and to deposit approximately 300 cubic yards of dredgate in the Rock Creek Disposal Area - Bahama Beach Cove off Back Creek near Pasadena in Anne Arundel County.

Application received October 23, 1996. Public comment period ended December 6, 1996. MDE Report and Recommendation approving works as above described received July 10, 1997.

97-0793 FRANK GOLEBIESKI - to mechanically maintenance dredge a 100 feet long by 12 feet wide channel area to 3 feet depth below mean low water; to deposit 133 cubic yards of dredgate in an on-site, containment area; and to construct and backfill a 100 feet long bulkhead at or landward of the mean high water line - Fishing Creek off the Honga River on the east side of Hoopers Island Road near Honga in Dorchester County.

Application received December 3, 1996. Public comment period ended May 23, 1997. MDE Report and Recommendation approving works as above described received July 9, 1997.

97-0913 CITY OF HAVRE DE GRACE - to construct a 60 feet by 60 feet stormwater basin with a 32 feet wide by 25 feet long riprap weir to function as an emergency spillway extending a maximum of 3 feet channelward of the mean high water line; to realign existing concrete pipes to discharge into the basin; to remove a non-functional stormwater pipe discharging into the river at the intersection of Concord and LaFayette Streets and replace it with two 18-inch diameter pipes discharging into the proposed basin; to replace an inadequately sized stormdrain pipe with a 290 feet long by variable 36 inch to 60 inch diameter elliptical pipe placed through an existing bulkhead on the Susquehanna River to alleviate flooding of the road at the intersection of Concord and Girard Streets; and to construct a 20 feet by 10 feet stone energy dissipator at the pipe outfall - Susquehanna River off of Concord and Alliance Streets at Havre de Grace in Harford County.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-0913 (continued):

Application received January 24, 1997. Public comment period ended April 23, 1997. MDE Report and Recommendation approving works as above described received July 7, 1997.

97-1139 RICHARD VIOHL & ROY SQUIRES - to emplace 220 feet of stone revetment within a maximum of 12 feet channelward of the mean high water line - Nanjemoy Creek at the end of Tayloes Neck Road near Nanjemoy in Charles County.

Application received February 12, 1997. Public comment period ended May 7, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

97-1162 TOWN OF CHARLESTOWN - to construct two 50 feet long by 16 feet wide by 3 feet high stone breakwaters within a maximum of 119 feet channelward of the mean high water line; to fill and grade 1,000 cubic yards of sand for a public beach along 265 feet of eroding shoreline between the breakwaters within a maximum of 116 feet channelward of the mean high water line; to plant marsh grass along the 265 feet strand of shore within a maximum of 76 feet channelward of the mean high water line; and to extend an existing 24-inch diameter stormwater outfall by 67 feet - Northeast River at the end of Market Street at Charlestown in Cecil County.

Application received February 19, 1997. Public comment period ended May 22, 1997. MDE Report and Recommendation approving works as above described received July 14, 1997.

97-1486 TOWN OF QUEENSTOWN - to mechanically maintenance dredge two areas totalling 1,450 square feet in an existing basin to 6 feet depth below mean low water; to deposit 180 cubic yards of dredgate within a containment site located near Queenstown; and to provide for maintenance dredging for a 6-year period - Queenstown Harbor on Little Queenstown Creek in Queen Anne's County.

Application received April 4, 1997. Public comment period ended June 1, 1997. MDE Report and Recommendation approving works as above described received July 9, 1997.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-1616 CORDISH POWER PLANT LIMITED PARTNERSHIP - to emplace two 100 feet long by 40 feet wide and one 123 feet long by 65 feet wide floating platforms - Northwest Branch of the Patapsco River at Piers 4 and 5 in the Inner Harbor at Baltimore City.

It is recommended that $36,731 be paid into the Wetlands Compensation Fund to be used to create wetlands in the vicinity.

Application received April 25, 1997. Public comment period ended June 1, 1997. MDE Report and Recommendation approving works as above described received July 21, 1997.

97-1639 CLIFF CUNIFF - to emplace 283 feet of stone revetment and backfill with 401 cubic yards of sand within a maximum of 21 feet channelward of the mean high water line - Weems Creek off of Westwood Road at Wardour near Annapolis in Anne Arundel County.

Application received April 28, 1997. Public comment period ended June 15, 1997. MDE Report and Recommendation approving works as above described received July 11, 1997.

97-1711 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - Patuxent River on Natural Oyster Bay 18-6 near Kitt Point in Calvert County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-1713 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - Chester River on Natural Oyster Bar 5-8 near Baybush Point (site 1) and Natural Oyster Bay 5-5 near Nichols Point (site 2) in Kent County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 22, 1997.

97-1715 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - Wicomico River on Natural Oyster Bar 20-2 near White Point (site 1) and on Natural Oyster Bar 20-3 near Manahowic Creek (site 2) in St. Mary's County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-1716 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - St. Mary's River on Natural Oyster Bay 27-14 near Thompson Creek (site 1) and in St. George Creek on Natural Oyster Bay 27-17 near Goose Point (site 2) in St. Mary's County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

97-1717 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - St. Clements Bay on Natural Oyster Bay 21-8 near Shipping Point in St. Mary's County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-1718 DEPARTMENT OF NATURAL RESOURCES - to emplace two 250 feet long, 1-inch diameter plastic lines 45 feet apart at two sites with minimum depth of 15 feet and suspend plastic mesh bags and plastic trays containing oyster shell spat at 3 to 4 feet intervals; the lines will be floating with 45 gallon buoys visible at the surface; the end buoys will be marked with reflector material and labeled DNR; the lines will be anchored at each end by 25 feet long lines attached to 500 pound plough anchors; a 10 feet wide open water buffer will be maintained on the outside of each line for a total project width of 71 feet - Choptank River on Natural Oyster Bay 16-5 near Chancellor Point (site 1) in Talbot County and near Oystershell Point (site 2) in Dorchester County.

Application received May 7, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

97-1765 ST. MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS - to expand an existing boat ramp by constructing a 55 feet long by 15 feet wide concrete ramp with timber retaining wall adjacent to the existing landing and extending a maximum of 30 feet channelward of the mean high water line - St. Georges Creek at the public launching facility off of Piney Point Road in St. Mary's County.

Application received May 15, 1997. Public comment period ended July 1, 1997. MDE Report and Recommendation approving works as above described received July 16, 1997.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS
July 30, 1997
SECRETARY'S AGENDA

JAMES P WALLACE (410) 841-5855

3. MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 1995, (Fund Source Control Number 91504):

Agreement #	Recipient	County	Amount $
AT-96-1034	BOB MILLER	Cecil	2,400
AT-97-0609	LEONIE L. GATELY	Anne Arundel	3,700
AT-97-0619	CONSTANCE C. STUART	Charles	500
AT-97-0628	RAYMOND T. MC KENZIE	Allegany	3,100
CR-97-0605	DAVID L. BRAMBLE	Queen Anne's	3,800
CR-97-0606	DAVID L. BRAMBLE	Queen Anne's	8,000
CR-97-0623-R	WILLIAM B. COLLIER, JR.	Caroline	700
MP-97-0616	JERRY L. WATT	Carroll	50,000
MP-97-0632	WINDRIDGE FARM	Frederick	2,300
MP-97-0633	FRED W. LEIGH	Frederick	6,000
MP-97-0634	FRED W. LEIGH	Frederick	6,000
MP-97-0637	WINDRIDGE FARM	Frederick	10,000
MP-97-0647	BARBARA ANN ZIMMERMAN	Frederick	800
NW-97-0615-X	LAWRENCE A. JOHNSON	Caroline	6,800
PA-97-0502	SUSAN D. HANCE-WELLS	Calvert	5,000
PR-97-0614-X	WILLIAM M. SHETTLE	Worcester	12,900
TOTAL			$122,000

BOARD OF PUBLIC WORKS
July 30, 1997
SECRETARY'S AGENDA

JAMES P WALLACE (410) 841-5855

3. MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 136, "Maryland Consolidated Capital Bond Loan of 1995,", to provide a source of funds for the cost-share program. Under this appropriation "3 million 7 hundred 50 thousand dollars may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action: The above referenced item was
Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

SECRETARY'S AGENDA

JAMES P. WALLACE (410) 841-5855

4. MARYLAND DEPARTMENT OF AGRICULTURE
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1985, Fund Source Control Number 47505):

Agreement #	Recipient	County	Amount $
Additional Funding Request:			
AT-97-0001	Margaret M Horney	Cecil	1,341.53
AT-97-0088	Richard A Wood	St Mary's	1,379.94
AT-97-0157	Michael W Dickinson	Cecil	633.80
AT-97-0158	Michael W Dickinson	Cecil	1,650.33
CH-97-0478	Margaret A Moffett	Kent	122.91
CR-96-1121	James T Worm Sr	Caroline	759.81
MP-96-0782	Charles J Miller Jr	Carroll	600.00
MP-96-1026	Dallas S McNair	Frederick	800.00
MP-96-1164	Franklin S Gladhill	Frederick	290.25
MP-97-0146	James T Morgan	Frederick	942.15
RS-97-0198	Jeremy J H Gillam	Baltimore	703.75
RS-97-0372	Thomas F Mullan III	Baltimore	4,900.00
SA-97-0029R	H Kenneth Shumaker	Cecil	502.49
TOTAL AMOUNT:			$14,626.96

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 500, "Chesapeake Bay Water Quality Loan Act of 1985", to provide a source of funds for the cost-share program. Under this appropriation " 5 million dollars ($5,000,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action: The above referenced item was:

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Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contacts: Roger Drechsler, 410 767-6351
Ched Kohlerman 410 767-6369

5. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

NAME OF BORROWER: Maryland Economic Development Corporation/ UMBC Research Park Corp.

AUTHORITY: Maryland Industrial and Commercial Redevelopment Fund (MICRF)
Article 83A Section 5.801 thru 5.807
COMAR 05.01.11.01 et seq.

PROJECT TITLE: UMBC Research Park

AMOUNT: $650,000

TERMS: Quarterly payments of principal and interest beginning 72 months after the initial disbursement and ending 300 months after the initial disbursement

DESCRIPTION: This loan was originally approved by the Board of Public Works on October 5, 1994. The purpose was to provide infrastructure and legal expenses related to the construction of a research and development center on the UMBC campus. Construction was delayed significantly due to zoning problems and the opposition of a neighborhood group. The original project called for development of eleven buildings of up to 650,000 square feet. It has been scaled back to five buildings of up to 350,000 square feet. This was due to the opposition to the project and the acquisition of the 170,000 square foot Lockheed Martin Research facility. MICRF has advanced about $515,000 to date on this project.

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

5. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (CON'T)

The borrower is requesting an additional forty-five months delay in beginning principal and interest payments, as they do not project sufficient income from ground leases with developers/tenants until 2001. Currently, there are no buildings completed and no leases signed. The maturity date of the original loan will not change. This will result in an increased amortization of the loan. The borrower's projections show sufficient cash flow for this loan to be repaid by the existing maturity date. DBED supports this restructuring to allow for the completion of the park and to protect the disbursements that MICRF has already made.

FUND SOURCE: (Sources and Application of Funds)

Amount	Source	Application
$1,795,000	EDA/County Grant	Infrastructure
650,000	MICRF	Legal fees/Infrastructure
150,000	Abell Foundation Loan	Working Capital

REMARKS: The request was reviewed by the Attorney General's Office and supported by Special Assets and the MICRF staff.

State Clearinghouse #MD960228-0098

Board of Public Works Action: The above-referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

Contact Person:
Virginia F. Kearney
(410) 631-3574

July 30, 1997

Secretary's Agenda

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of $150,000.00 from the Maryland Consolidated Capital Bond Loan of 1996 for the following project:

SW 18.04
Baltimore County
Gwynns Falls Watershed Restoration
Preliminary Engineering

The project consists of preliminary engineering designed to characterize the Gwynns Falls Watershed with respect to habitat quality, pollutant loads and stream stability. It also includes the selection of 30 projects for preparation of detailed designs.

The cost share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	$1,453,900.00
SW 18.04 (This action)	$ 150,000.00
Baltimore County Share	$ 213,450.00
SW 01.03 (Future)	$ 150,000.00
Baltimore City Share	$ 213,450.00
Federal Share	$ 727,000.00

Therefore, the Maryland Department of the Environment recommends that $150,000.00 be allocated to the Baltimore County Department of Environmental Protection as follows:

Amount	Fund Source
$150,000.00	Maryland Consolidated Capital Bond Loan of 1996; Chapter 125; Acts of 1996 as amended, (89.16.31).

BOARD OF PUBLIC WORKS

July 30, 1997

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD961023-0976, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of $126,058.00 from the Maryland Consolidated Capital Bond Loan of 1996 ($123,784.50), and the Maryland Consolidated Capital Bond Loan of 1997 ($2,273.50) for the following project:

SW 08.04
Baltimore County
Carrollwood Manor Stormwater
Management Project

The project consists of the design and construction of a stormwater pollution control structure for water quality enhancement of the Seneca Creek Watershed, a tributary of the Chesapeake Bay. The increase is for eligible costs based on the final payment review and project closeout.

The amended cost share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	$ 410,889.00
SW 08.04 (This action)	$ 126,058.00
SW 08.04 (Previous action)	$ 175,357.00
Local Share	$ 109,474.00

Therefore, the Maryland Department of the Environment recommends that $126,058.00 be allocated to the Baltimore County Department of Environmental Protection as follows:

Amount	Fund Source
$123,784.50	Maryland Consolidated Capital Bond Loan of 1996; Chapter 125; Acts of 1996 as amended, (89.16.31).
$ 2,273.50	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97062).

BOARD OF PUBLIC WORKS

July 30, 1997

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD920827-0826, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of $76,907.00 from the Maryland Consolidated Capital Bond Loan of 1997 for the following project:

SW 05.04
Baltimore County
Lynch Point Cove Stormwater
Management Project

The project consists of the design and construction of an extended detention basin to provide water quality enhancement for runoff affecting the Lynch Point Cove Watershed, a tributary of Back River. The increase is for eligible costs based on the final payment review and project closeout.

The amended cost share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	$ 245,209.00
SW 05.04 (This action)	$ 76,907.00
SW 05.04 (Previous action)	$ 107,000.00
Local Share	$ 61,302.00

Therefore, the Maryland Department of the Environment recommends that $76,907.00 be allocated to the Baltimore County Department of Environmental Protection as follows:

Amount	Fund Source
$ 76,907.50	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97062).

Secretary's Agenda

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD911118-1039, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Yale Stenzler 767-0610

9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a recommendation by the Interagency Committee on School Construction for the approval of an amendment to the State Public School Construction Capital Improvement Program for Fiscal Year 1998. Under the Rules, Regulations, and Procedures for the Administration of the School Construction Program, amendments to the annual consolidated State program during the course of the year are subject to approval by the Interagency Committee and the Board of Public Works.

Capital Improvement Program - Fiscal Year 1998

Carroll County

The Carroll County Board of Education has requested that the previously approved project for a New Westminster Area High School (PSC 06.047.98 LP) be canceled. This project was approved for planning by the Board of Public Works on May 7, 1997 as part of the Fiscal Year 1998 Public School Construction Capital Improvement Program.

The Carroll County Board of Education has submitted a request for an amendment to the FY'98 CIP to establish a planning project for a New Southeast High School. The information submitted supports the request. This new high school would accommodate 1250 students and be eligible for State funding in a future fiscal year based upon 180,600 gross square feet. State funding is estimated at $11.7 million based on cost figures for July 1997.

The Board of Commissioners of Carroll County and the Carroll County Legislative Delegation support the cancellation of the New Westminster Area High School project and the establishment of the New Southeast High School project.

The Interagency Committee on School Construction approved this action and recommends Board of Public Works approval.

Motion:

TO APPROVE THE CANCELLATION OF THE NEW WESTMINSTER AREA HIGH SCHOOL PROJECT (PSC 06.047.98 LP) IN CARROLL COUNTY AND TO APPROVE AN AMENDMENT TO THE FISCAL YEAR 1998 PUBLIC SCHOOL CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM TO ESTABLISH A PLANNING PROJECT FOR THE NEW SOUTHEAST HIGH SCHOOL (PSC 06.048.98 LP) IN CARROLL COUNTY.

Board of Public Works Action:

Approved Disapproved

With Discussion

The above-referenced item was:

Deferred Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS
July 30, 1997
Secretary's Agenda

Contact: Gary A. McGuigan - (410) 333-1560

ITEM: 10

MARYLAND STADIUM AUTHORITY:	Ocean City Convention Center	
CONTRACT NO. & TITLE:	Bid Package F Unit 28.3B	
DESCRIPTION:	Exterior Signage/Graphics	
PROCUREMENT METHOD:	Competitive Sealed Bidding (Invited Pre-Qualified Bidders)	
BIDS:	ASI/Taylor Services JV 12288-D Wilkens Rockville, Maryland 20852	$51,298
	Belsinger Sign Works 1300 Bayard Street Baltimore, Maryland 21230	$56,986
AWARD:	ASI/Taylor Services JV	
AMOUNT:	$51,298	
FUND SOURCE:	Ocean City Convention Center Fund	

REMARKS: We recommend ASI/Taylor Services JV for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being an experienced signage company.

The Office of the State Comptroller has verified, under Control Number 97-3056-1110 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or

BOARD OF PUBLIC WORKS
July 30, 1997
Secretary's Agenda

ITEM: 10

MARYLAND STADIUM AUTHORITY: Ocean City Convention Center

REMARKS: (cont'd)

Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS
July 30, 1997
Secretary's Agenda

MARYLAND STADIUM AUTHORITY:

CONTACT:	Bruce H. Hoffman, P.E. (410) 333-1560
ITEM:	11
PROJECT:	Baltimore NFL Football Stadium
REAL PROPERTY ACQUISITION:	Approval is requested for the purchase of the ground rent identified below.
OWNER:	B & S Realty
OWNERSHIP INTEREST:	Fee Simple
PROPERTY ADDRESS:	1201-1213 South Howard Street
PROPERTY DESCRIPTION:	$400 Ground Rent
PURCHASE CONTRACT AMOUNT:	$5,925.93
FUND SOURCE:	MSA Financing Fund

REMARKS:

- The Maryland Stadium Authority recommends approval of this acquisition. The ground rent is the final property interest remaining to be acquired by MSA in order to possess full fee simple title to the group of properties recently acquired in the vicinity of the former Hammerjacks night club for additional parking to serve Camden Yards.

- The purchase price was a negotiated amount reflecting a 6.75% capitalization rate. By law, in accordance with Md. Code Ann., Real Property Article § 8-110, MSA had the right to redeem the ground lease at a capitalization rate of 6% (or $6,666.66); or alternatively, to negotiate a more favorable amount based upon fair market value or acquire the ground lease by condemnation. Because MSA believed the market value to be less than the 6% capitalization rate, the 6.75% capitalization rate (or $5,925.93) was agreed upon through negotiation under threat of condemnation.

Board of Public Works Action: The above referenced item was:

Approved **Disapproved** **Deferred** **Withdrawn**

With Discussion **Without Discussion**

Board of Public Works
July 30, 1997
Secretary's Agenda

Contact: ***William Bauersfeld***
410/767-4007

12. *BOARD OF PUBLIC WORKS:*

COMAR 23.02.05 Board of Public Works - Program Administration
Pictures of Abducted Children - Final Action

Recommendation: That the Board of Public Works take final action to adopt new regulations that will direct State facilities' superintendents - working in conjunction with the Maryland State Police Center for Missing Children - to display pictures in State buildings of abducted children.

Background: These regulations are required by law. Section 4-209 of the State Finance and Procurement Article, Maryland Code, states that "*subject to regulations adopted by the Board of Public Works,*" the Departments of General Services and Transportation and the University System of Maryland "shall reserve a reasonable amount of space in State buildings . . . [to] display the picture of a child abducted in a noncustody-related abduction in the reserved space." This legislation was passed in the 1996 Session (Chapter 492, Maryland 1996 Laws).

The Board approved this regulatory proposal on April 30, 1997 (Secretary's Agenda Item 27). The proposal was forwarded to the AELR Committee and published in the Maryland Register (June 6, 1997, pp. 889-90). No comments were received from either the legislature or the public. This final action will adopt the regulations as proposed.

Regulations: The regulations contemplate a collaborative effort among the Center for Missing Children (a unit of the Maryland State Police) and superintendents of facilities under the control of DGS, MDOT, and the University System. The Center will review pictures of missing children that are submitted by law enforcement agencies and nonprofit advocacy groups. The Center will then distribute appropriate pictures to superintendents for display. Facility superintendents shall then display the pictures in space that has been designated for such purpose. The superintendents have full discretion to control the displays located at their facilities.

mcd/regulati/actions/abitemfi.doc

Board of Public Works Action: Approved Disapproved With Discussion

The above-referenced item was: Deferred Withdrawn Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Gene Lynch 767-4960

13. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of General Services for the month of May, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Charles Chandler 764-4367

14. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of Public Safety and Correctional Services for the month of June, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Irene Hoffman 974-7293

15. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Maryland Environmental Service for the month of June, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Jim Salt 301-445-1987

16. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the University of Maryland System for the month of May, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: Bruce Hoffman 410-333-1560

17. MARYLAND STADIUM AUTHORITY:
Amendment to Ravens Agreement

The Board is requested to approve the Second Amendment to the Memorandum of Agreement with the Baltimore Ravens. The original Memorandum of Agreement among the Maryland Stadium Authority, Cleveland Browns, Inc. and BSC, LLC, was approved by the Board on November 15, 1995, and provided for the relocation of the Cleveland Browns NFL franchise to Baltimore and the construction by MSA of a state-of-the-art football stadium at Camden Yards, where the team will play all of its home games for 30 NFL seasons. The Board approved the first amendment to the Agreement, which provided that the team would reimburse MSA $24 million in construction costs for the new stadium, at its meeting on April 10, 1996. The proposed second amendment (which document is enclosed) includes provisions which: (a) establish the terms upon which the Ravens will pay the $24 million to MSA; (b) provide for an additional contribution to MSA of $10 million for certain unique design elements in the stadium, (c) provide to the team the right to sell naming rights to the NFL stadium as an additional source of funds for the payment to MSA of the $24 million and $10 million, (d) grant to MSA the right to control banquet activity at the NFL stadium, (e) provide for future development on the Camden Yards site, and (f) set forth various other matters. The terms of the second amendment have been incorporated into the proposed Amended and Restated Agreement by and between Maryland Stadium Authority and Baltimore Ravens Limited Partnership (which document is also enclosed).

REMARKS:

The Maryland Stadium Authority approved this Amendment and the Amended and Restated Agreement at its meeting at 9:00 a.m. on July 30, 1997.

Board of Public Works Action. The above referenced item was:

Approved **Disapproved** **Deferred** **Withdrawn**

With Discussion **Without Discussion**

*** - Resolved that the Maryland Stadium Authority is hereby authorized to determine whether and to what extent the Stadium Authority will require the team to advance up to $10 million of the $24 million on or before June 30, 1999, and to determine the appropriate adjustment to future payments of the $24 million, without further action of the Board of Public Works.**

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3).**

Individual reports enclosed.

EMERGENCY PROCUREMENT

A State Agency may make an emergency procurement when sudden and unexpected circumstances that could not reasonably be foreseen require action to prevent serious damage to the public health, safety, or welfare. When that stringent standard is met, the procurement officer needs the approval of only the agency head to award the contract. The agency must report the emergency procurement to the Board of Public Works, but does not seek Board approval to award the contract because the agency - due to the emergency - has previously awarded it.

When an emergency occurs, the agency's priority is to "assure that the required items are procured in time to meet the emergency." Within this parameter, "such competition as is possible and practicable shall be obtained." This is the sole guideline for selecting a vendor in an emergency.

After awarding the contract, the agency submits a written report to the Board of Public Works detailing and justifying the emergency designation and the source selection. The report is submitted as an Appendix Item to the Secretary's Agenda. In reviewing the item, "the Board may direct the procurement agency or the appropriate control agency to take any action the Board deems appropriate." It is important to note, however, that though the Board may require preventive or corrective future action, the emergency contract has been awarded and implemented.

BOARD OF PUBLIC WORKS
July 30, 1997
Secretary's Agenda
APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM Appendix 1

DEPARTMENT OF GENERAL SERVICES	Annapolis Public Buildings & Grounds Annapolis, Maryland
CONTRACT TYPE	Maintenance
CONTRACT NO. AND TITLE	BA-491-971-001 Repair and Replace Built-In Gutter at Roof

DESCRIPTION

This contract provides all necessary materials, labor, equipment, and scaffolding to repair the built-in rain gutter leaks at the roof above offices at the State House, Annapolis, Maryland.

BIDS OR PROPOSALS	Amount
Korb Roofers, Inc. - Baltimore, Md.	$80,000 NTE
AWARD	Korb Roofers, Inc.
TOTAL AMOUNT	$80,000 NTE
FUND SOURCE	Item 003, MCCBL 1997 "Upgrade Building Exteriors/Porticos/Wells"

REMARKS
The government estimate for the construction is $80,000.

In May, the Annapolis area experienced a severe rain storm that overloaded the southeast built-in gutter system of the State House. The heavy rainfall damaged the building and interior furnishings in the Governor's and Lt. Governor's offices. The carpeting and other furnishings have been replaced by the insurance company. In order to avoid additional damage to the building or its contents from future rain storms, the built-in gutters were repaired immediately. The scope of work and price were negotiated with the contractor. The Department certifies that the price is fair and reasonable.

Board of Public Works Action:

Report Accepted: With Discussion Without Discussion

Report remanded to Dept./Agency

Remarks;

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County $150,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Previous Program Open Space grants have provided $150,000.00 in development assistance to this park.

PROJECT NAME:	Reckord Road Park
PROJECT NUMBER:	3009-12-136
DESCRIPTION:	This phase of the Reckord Road Park project will include the design and construction of the new park entrance road. The original park development includes: baseball, soccer, and football fields; and a 94-car parking lot. Future development plans include a restroom, storage area, pavilion, concession building, and playground.
ESTIMATED DEVELOPMENT COSTS:	$500,000.00
AMOUNT REQUESTED:	$150,000.00
FUND SOURCE:	Program 81.20.04 Item 736 $150,000.00
CLEARINGHOUSE REVIEW APPROVAL:	MD950710-0766 8/10/95

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 2A
PROGRAM OPEN SPACE STATE SHARE
PROGRAM OPEN SPACE LOCAL SHARE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN:
FEDERAL LAND AND WATER CONSERVATION FUND:

Approval is requested to commit to Harford County $638,275.87 from the Program Open Space State Share, the Program Open Space Local Share, the Maryland Consolidated Capital Bond Loan, and the Federal Land and Water Conservation Fund that are allocated to the County and administered through Program Open Space.

PROJECT NAME:	Forest Hill Acquisition (Blake)
PROJECT NUMBER:	3222-12-147
DESCRIPTION:	This project proposes the acquisition of 40.91± acres of land in the Forest Hill Community, Harford County. The property consists of partly wooded rolling topography with the abandoned Maryland & Pennsylvania (Ma & Pa) Railroad bed. Proposed development includes both active and passive recreation including the development of the Ma & Pa Heritage Trail.
APPRAISED VALUE:	
Page Appraisal Co., Inc.	$1,145,000.00
Everett, Benfield, LLC	$ 935,000.00
PROPERTY COST:	$1,000,000.00
INCIDENTAL COSTS:	$ 15,000.00
AMOUNT REQUESTED:	$ 638,275.87

Continued

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 2A (Con't)

FUND SOURCE:	Program 81.20.03	Item 117	$ 30,697.88
	Program 81.20.03	Item 158	$135,446.50
	Program 81.20.03	Item 193	$258,855.62
	Program 81.20.04	Item 536	$ 35,773.00
	Program 81.20.04	Item 636	$ 267.42
	Program 81.20.04	Item 736	$ 52,325.95
	Program 81.20.04	Item 836	$ 84,602.50
**	Program 89.13.04	Item 059	$ 25,000.00
	Federal 30.01.05.002.011		$ 15,307.00

CLEARINGHOUSE REVIEW APPROVAL: MD970124-0043 6/26/97

ADVANCE TO LOAN FUND ACCOUNT: **

In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of $25,000.00 to be paid from Item 059 1993 MCCBL - Program Open Space, to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:
CHESAPEAKE BAY ACCESS FUND:

Approval is requested to commit to Wicomico County $323,500.00 from the Program Open Space Local Share and $600,000.00 from the Chesapeake Bay Access Funds that are allocated to the County and administered through Program Open Space.

PROJECT NAME: West Metro Park Acquisition (Hershey)

PROJECT NUMBER: 3161-22-113

DESCRIPTION: This project proposes the acquisition of 342.61 acres located along the Wicomico River approximately 10 miles southwest of the City of Salisbury. The property consists of two parcels divided by Maryland Route 352. The northwestern parcel consists of 228 acres, and the riverfront parcel contains 114.61 acres. Future development plans for this acquisition include a community park containing multi-purpose softball/soccer fields, tennis and basketball courts, a children's playground, picnic areas, a small marina, and other miscellaneous site improvements.

APPRAISED VALUE:
Michael J. Hynes & Associates $1,103,000.00
William A. Rayfield $ 946,000.00

PROPERTY COST: $900,000.00

INCIDENTAL COSTS: $ 23,500.00

(Continued)

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 30, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 3A (Con't)

AMOUNT REQUESTED: $923,500.00

FUND SOURCE:

Program 81.20.04	Item 646	$128,527.72
Program 81.20.04	Item 746	$177,557.50
Program 81.20.04	Item 846	$ 16,914.78
Program 81.20.03	Item 122	$ 85,962.33
Program 81.20.03	Item 162	$514,037.67

CLEARINGHOUSE REVIEW APPROVAL: MD961108-1035 12/19/96

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
July 30, 1997
SECRETARY'S AGENDA

Contact: Jack Perdue
(410) 974-3776

ITEM 4A

DEPARTMENT OF NATURAL RESOURCES
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sales pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Doncaster State Forest - Charles County

SALES DESIGNATION: D-01-97

AREA DESCRIPTION: 20 acres / Compartment #2

DESCRIPTION: The dominant species involved in this sale are red and white oak. There are currently 227 trees per acre, with an average basal area of 102 square feet per acre. Fifty-two percent of the volume is in the sawtimber class. A light improvement harvest will be used to remove mature trees, culls and undesirable species. The stand will not be reduced below 70 percent of its current stocking, leaving a basal area of 70 square feet per acre. This sale includes 90.3 thousand board feet of sawtimber.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 2

Bowie Logging (MD) $11,000.00
The B.Y. Lumber Company (MD) $10,100.00

AWARD: Bowie Logging

AMOUNT: $11,000.00

ESTIMATED VALUE: $11,085.00

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Margaret Steen (410) 767-0592

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Division of Employee Benefits

The Division of Employee Benefits administers the State Employee and Retiree Health and Benefits Program. State employees and retirees receive certain benefits as part of their total compensation package which also includes a vision benefit plan. The Division's mission is to be a leader in providing all of its members with the highest quality, most cost effective health benefits and customer services in Maryland.

CONTRACT NO. & TITLE: DBM-RFP-96-005 Third Party Administrative Services for the State Vision Benefit Plan

DESCRIPTION: **Provide third party administrative services for the State of Maryland's Vision Benefit Plan for all State employees, retirees and their dependents. Included in the contract are: claims administration, customer service and records maintenance for Maryland State employees and retirees.**

TERM: 8/1/97 - 12/31/2000

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont.)

BIDS OR PROPOSALS:

Vendor	Technical Score (Rank) (Max=60)	Financial Score (Rank) (Max= 40)	4 year est. Cost	Combined Tech/Cost Scores (Rank)
Cole Vision Cleveland, OH (Local Ofc Baltimore, MD)	41.82 (2)	40.00 (1)	$ 832,320	81.82 (1)
Spectera Baltimore, MD	43.56 (1)	36.73 (3)	$1,262,760	80.29 (2)
NVA East Hanover, NJ	41.79 (3)	36.81 (2)	$1,252,800	78.60 (3)
Davis Vision Plainview, NY	41.22 (4)	35.30 (5)	$1,451,520	76.52 (4)
VSP Silver Spring, MD	38.82 (6)	36.48 (4)	$1,296,000	75.30 (5)
Blue Cross/Blue Shield Owings Mills, MD	39.48 (5)	34.81 (6)	$1,516,360	74.29 (6)
First Health Baltimore, MD	26.16 (7)	28.40 (7)	$2,359,801	54.56 (7)

AWARD: **Cole Vision**/Cleveland, OH
(Local Office Baltimore, Maryland)

INCUMBENT: None (previously administered in-house)

AMOUNT: **$832,320** (3 years, 5 months)

Year 1: 8/1/1997 - 12/31/1997	$ 164,160
Year 2: 1/1/1998 - 12/31/1998	$ 218,880
Year 3: 1/1/1999 - 12/31/1999	$ 218,880
Year 4: 1/1/2000 - 12/31/2000	$ 230,400
	$ 832,320 Total

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont.)

FUND SOURCE: 100% Reimbursable **APPROP. CODE:** 25.01.02.02
(See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: The Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. A total of 122 RFPs were distributed; 83 were sent to Maryland addresses and 63 were sent to Minority Business Enterprises.

Cole Vision has agreed to meet or exceed the 14% MBE goal. Cole Vision is committed to acquiring services such as printing, microcomputers and associated maintenance services from Maryland vendors listed in the State of Maryland MBE Directory.

The source of funds for this contract comes from employees' and retirees' health insurance non-budgeted accounts.

The Office of the Comptroller has verified, under Control Number 97-2253-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services is required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing. A multi-year contract will serve the best interests of the State on the basis of cost efficiency. Approval recommended.

Note: This item appeared on: 4/30/97 DBM Agenda(Item 2-S), 5/21/97 DBM Agenda (Item 4-S), 6/11/97 DBM Agenda (Item 6-S), 6/18/97 DBM Agenda (Item 61-S) and on the 7/9/97 DBM Agenda (Item 4-S) and was either deferred or withdrawn from each Agenda.

Board of Public Works Action - the above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN ✓

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Francis Langston (410) 767-6974

DEPARTMENT: State Retirement Agency (MSRA)

The MSRA provides for a multiple-employer, public employee retirement system to provide death, disability and retirement allowances for State employees, teachers, police, judges, legislators, and employees of participating local subdivisions. The mission of the system is to effectively administer the benefits provided by law to the participants while keeping employer costs as affordable as possible through excellence in execution of its fiduciary responsibilities.

CONTRACT NO. & TITLE: MSRA Contract 97-03 - Year 2000 Solution

DESCRIPTION: **Contract to bring MSRA's computer applications into Year 2000 compliance. As a result of this program, MSRA's applications will be able to process requests for retirement, payment of benefits, and other Agency-provided services requiring dates greater than 1999.**

TERM: 8/15/97 - 3/31/98 (W/warranty through 1/31/2001)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	Tech(Rank) Max Pts:300	Finan(Rank) Max Pts: 200	Cost	Total(Rank) Max Pts. 500
CTA Incorporated Rockville, MD	288 (1)	200 (1)	$839,180	488.0 (1)
Aspen Systems Corporation Applied Management Sciences Group Silver Spring, MD	213 (2)	122.6 (2)	$1,144,688	335.6 (2)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont.)

AWARD: **CTA Incorporated/Rockville,MD**

INCUMBENT: None

FUND SOURCE: 100% Special **APPROP. CODE:** G20J01
(MSRA Expense Fund)

AMOUNT: **$839,180** (7 months)

REQUESTING AGENCY REMARKS: This solicitation was advertised in The Maryland Contract Weekly, as well as on the MSRA bid board. A copy of the solicitation was sent to 95 vendors, of which 51 were Maryland firms, and 25 were MBE's. Of the seven responses received, five were deemed not reasonably susceptible of being selected for award.

The MBE goal for this contract is 14% participation. It is anticipated that this goal will be exceeded, with 15.41% of the total contract amount and 33% of the contract's direct labor hours budgeted for the certified Maryland MBE subcontractor; Vista Computer Services, Inc.

MSRA's current computer application inventory contains 507 programs with 387,000 lines of code. The Year 2000 conversion program must be completed prior to 12/31/98, since MSRA provides estimates of retirement benefits a year in advance of an employee's expected retirement date.

The contractor warrants that the Year 2000 products and services are century compliant.

The Office of the State Comptroller has verified, under Control Number 97-3227-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont.)

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** William L. Schull (410) 768-7238

DEPARTMENT: Transportation (MDOT)
Motor Vehicle Administration (MVA)

PROGRAM: Information Systems Center (ISC)

The ISC operates as a computer service bureau with operational costs fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

CONTRACT NO. & TITLE: V-98032-IP Mainframe System Software License and Systems Support

DESCRIPTION: **IBM 9672-R63 mainframe system software license and systems support contract to maintain the operational functions of the mainframe computer system. The contract includes software upgrades, phone support and user documentation.**

TERM: 8/1/97 - 7/31/98 (W/ continuous annual renewals; see Requesting Agency Remarks below)

PROCUREMENT METHOD: Sole Source

AWARD: **IBM Corporation/Baltimore, MD**

INCUMBENT: Same
(7/1/96 - 7/31/97; $920,266)

AMOUNT: **$777,522** (1 Year)

FUND SOURCE: 100% Special **APPRO. CODE:** J04E0008

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: The Motor Vehicle Administration's Information Systems Center (ISC) requires a new software license agreement (inclusive of system support, software upgrades, phone support and user documentation) with IBM Corporation to support and maintain the operational functions of the ISC's newly upgraded IBM 9672-R63 mainframe computer system approved by the BPW on 2/19/97). This new contract replaces an existing contract with IBM that was in place for the old mainframe.

The software required under this license agreement is proprietary to IBM Corporation and as such can only be utilized through a software license agreement. This software license agreement is critical to the ISC's ability to fulfill its responsibility as the central data processing center for all modals of the Maryland Department of Transportation.

Because of the proprietary nature of the software and the continuing need for this software as long as the MVA operates the mainframe computer, approval is requested for continuous renewal options. The contract provides for successive annual renewals at the State's unilateral option, with the specific prior approval of the Board.

IBM warrants that the software products covered under this agreement are century compliant.

The Office of the Comptroller has verified under Control No. 97-3110-1111, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above-referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Arlene H. Stephenson (410) 767-6525

DEPARTMENT: Health and Mental Hygiene (DHMH)
Office of the Deputy Secretary for Public Health Services

PROGRAM: Community Services Reimbursement Rate Commission (CSRRC)

The Commission was created in statute by SB685 (Acts of 1996). Its mission is to examine the Department's methods for payment of community based services to providers funded through the Developmental Disabilities Administration and the Mental Hygiene Administration. The CSRRC is to assess the adequacy of reimbursement rates taking into account needs of recipients, quality, regulations, staff turnover, solvency, comparability of salaries and wages, uncompensated care, and efficiency and effectiveness. The CSRRC also describes its findings in an annual report and makes recommendations based on these findings.

CONTRACT NO & TITLE: DHMH DCT 98-4898 CSRRC - SB685

DESCRIPTION: **Provide technical and administrative staffing to the Commission.**

TERM: 8/1/97 - 7/30/98 (w/ 1 one-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

AWARD: **J. Graham Atkinson, D. Phil./Scotland, MD**

INCUMBENT: None

AMOUNT: **$142,336** (1 Year)

FUND SOURCE: 100% Gen **APPROP.CODE:** M00F01

DEPARTMENT OF BUDGET MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: The RFP was advertised in the Maryland Contract Weekly. Solicitations were sent to 25 vendors of which 23were Maryland firms and 9 were MBE's. This contract has an MBE goal of 20% (Social & Scientific Systems, Inc., Bethesda, MD, will be the subcontractor). Three responses were received, one of which was not reasonably susceptible of being selected for award.

The contractor's technical staff will evaluate current reimbursement methodologies, assess adequacy of the rates, assess comparability of direct care and managerial staff salaries, assess extent and amount of uncompensated care, perform data analyses to analyze possible changes in methodologies and assist in the development of recommendations for changes. The administrative staff will maintain the Commission's briefing book, arrange for and make public announcement of meetings, prepare correspondence, answer telephones, distribute materials for meetings, etc.

The Comptroller's Office has verified under control number 97-3221-0000. that the contractor has no known deficiency in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law.

The contractor is a resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above-referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont.) ATTACHMENT

BIDS OR PROPOSALS:

	Tech. Rank	Cost	Finan. Rank	Composite* Rank
J. Graham Atkinson, D. Phil. Scotland, MD.	1	$142,336**	1	1
Center for Health Policy Studies Columbia, MD	2	$151,572***	2	2

* Technical and Financial weights were 50% each.

** Fixed cost component for technical staffing= $90,960
Estimated unit work: 1040 hrs. @ $49.40/hr = $51,336
$142,296 Total

*** Fixed cost component for technical staffing = $120,372
Estimated unit work: 1040 hrs @ $30.00/hr = $31,200
$151,572 Total

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Sylvia Jacobs (410) 767-1695

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Medical Care Finance and Compliance Administration (MCFCA) Division of Long Term Care.

The Medical Care Finance and Compliance Administration develops, executes, and administers the Medical Care Programs' budget and serves as a review and support agency for all fiscal and administrative activity. The MCFCA develops, implements, and administers policies, procedures, regulations, and quality initiatives necessary to assure that the Medicaid Program is in compliance with State and Federal regulations. This Administration develops and administers programs to ensure quality health care services are provided to Medicaid recipients in the most cost effective manner.

CONTRACT NO & TITLE: DHMH DCT 98-4892 Utilization Control of Selected Institutional and Community Services Reimbursed by the Maryland Medicaid Program.

DESCRIPTION: **Contract to provide Utilization Control in acute care facilities, long term care facilities, and selected community services. Services provided to Medicaid recipients under the Managed Care Organization 1115 Waiver (except for Medical Day care), are not included in this contract.**

TERM: 9/1/97 - 8/31/2001 (w/ 2 three-month renewal options).

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one offer received

AWARD: **Delmarva Foundation**/Easton, MD

INCUMBENT: Same
(7/1/93 - 8/31/97; $14,509,257)

FUND SOURCE: 25% Gen.; 75% Fed. **APPROP CODE:** M00Q01

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

AMOUNT: **$10,420,823** (4 Years)
($2,605,206 Gen; $7,815,617 Fed)

REQUESTING AGENCY REMARKS: The Request for Proposals (RFP) was advertised in the Maryland Contract Weekly and a notice of availability of the RFP was mailed to 54 vendors. An actual copy of the RFP was sent to 18 vendors, of which 10 were Maryland firms and 6 were MBEs. However, only one offer was received. This offer was determined to be technically acceptable and the price is fair and reasonable.

The MBE goal for the contract is 15%.

DHMH has certain responsibilities concerning the review of the medical necessity, quality and appropriateness of care rendered to Maryland Medicaid recipients. This review is termed Utilization Control and is required by provisions of Sections 1902 and 1903 of the Social Security Act and 42 Code of Federal Regulations (CFR), Part 456. This includes methods and procedures for the approval and review of the utilization of services available under Maryland's Medicaid Plan.

In addition to Utilization Control, the contractor shall also perform the following services: preauthorization of elective admissions which includes waiver of second surgical opinion for specified elective surgeries; retrospective review following discharge of emergency admissions and retroactive eligibility admissions; preauthorization of all procedures when performed on an inpatient basis; pre-operative day review; medical record review validating diagnoses, procedures, and medical necessity of all days (for acute and designated special hospitals); level of care certification processing; medical review for application of liens and residential maintenance allowances; patient assessment; and monitoring of nursing facilities' compliance with PASARR (for long term care).

The Federal Health Care Financing Administration (HCFA) has approved an 1115 Waiver Request to implement a mandatory, Statewide Managed Care Organization (MCO) program. The State began implementation of the program, called HealthChoice, on June 2, 1997. The majority (approximately 330,000) of medical assistance recipients will be enrolled in MCO's under the 1115 Waiver program.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

Although some of the hospital services covered under the contract will be reduced due to the 1115 Waiver in the new contract, the bulk of the contract work is in the long term care services area. Patients in long term care facilities are not covered under the 1115 Waiver and the services under the long term care portion of the contract actually increase under the new contract. Nevertheless, due to the removal of most of the review services for 330,000 recipients, the requested four year contract cost is approximately $4 million less than the cost of the previous four year contract.

The Federal government, under the Social Security Act, provides Federal Financial Participation (FFP) for the services provided under this contract. The reimbursement rate (FFP) is 50% for most organizations and 75% for Peer Review Organizations (PRO). A PRO is a designation conferred by the federal government when a firm meets specific Federal requirements. The FFP received from the federal government is 25% more for a PRO firm than for a non-PRO firm for the services performed under this contract. The Delmarva Foundation is the only PRO in Maryland and the District of Columbia. Currently there are only 42 organizations nationwide designated as PROs by the Federal government.

When this contract has been advertised in the past, several other vendors submitted proposals in response to the RFP. However, their proposals did not overcome the advantage of the enhanced reimbursement to the State provided for a contract with a PRO. Vendors may have decided not to respond to this solicitation because of the feeling they could not overcome the financial advantage of a PRO due to the enhanced FFP. The RFP informed prospective offerors that the lowest net General Fund cost to the State, i.e., vendor's offer price, less FPP, would be the financial basis for award. Based upon the 75% reimbursement rate for a PRO versus the 50% reimbursement rate for a non-PRO, the difference is a $2,605,206 higher reimbursement, hence lower General Fund cost for this contract.

The Office of the State Comptroller has verified, under Control Number 97-3225-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S **Agency Contact**: Kevin Anderson (410) 767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Social Services Administration (SSA)
Office of Research, Special Projects and Legislation

The Social Services Administration (SSA) has oversight of services to children and families delivered through the local departments of social services. The Office of Research, Special Projects and Legislation is responsible for grant procurement and management, development and administration of special projects designed to improve the welfare of children and families, and legislative coordination for SSA.

CONTRACT NO. AND TITLE: SSA/ORPL-98-001
Second Chance Homes

DESCRIPTION: **This project provides housing and services to parents who are minors and their children who are recipients of Temporary Cash Assistance. The program provides a supervised, structured living situation in which the teen parents acquire skills to become financially self-sufficient, improve their parenting skills and prevent or delay future pregnancies until they are independent from public financial assistance.**

TERM: 8/18/97 - 12/31/99

PROCUREMENT METHOD: Sole Source (See Requesting Agency Remarks)

BIDS OR PROPOSALS: N/A

AWARD: **Family and Children's Services of Central Maryland, Inc.** /Baltimore, MD

INCUMBENT: Same
(2/17/97 - 08/17/97; $89,401)

AMOUNT: **$337,566** (2 Years, 4.5 Months)
($200,500 Gen; $137,066 Fed)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont.)

FUND SOURCE: 56% Gen.; 44% Fed. **APPROP. CODE:** N00I00
(Temporary Assistance to Needy Families- Block Grant)

REQUESTING AGENCY REMARKS: The Welfare Innovation Act of 1996 required that the Department of Human Resources, the Department of Housing and Community Development and the Department of Health and Mental Hygiene jointly develop a pilot project to administer "Second Chance Homes" to provide supervised living arrangements and health care to needy teen parents and their children. The pilot project is to operate for no more than three years. It is funded through the Temporary Cash Assistance (TCA) Reinvestment Program of the Family Investment Administration. This program uses savings from reductions in the TCA caseload or in the benefits paid to families to fund activities or demonstration projects designed to help families avoid welfare or become independent of public assistance.

Family and Children's Services of Central Maryland has partnered with Paquin School and St. Ambrose Housing Center in the establishment of the program. DHCD has provided a loan to St. Ambrose to purchase the facility and DHMH is working with Family and Children's to provide health education and nursing services. Based on the existing collaboration and the statute, DHR's Office of the Attorney General has approved a non-competitive procurement for this contract.

The Office of the State Comptroller has verified, under Control Number 97-3233-0110 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessment and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guideline of BPW Advisory P-0030-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont.)

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 7-S **Agency Contact**: Kevin Anderson (410) 767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Social Services Administration (SSA)
Institutional Foster Care Program

The Institutional Foster Care Program purchases institutional foster care for approximately 2,761 children annually throughout the state of Maryland. The children are placed by local Departments of Social Services (DSS). This program enables abused or neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate foster care settings. The program includes payments to shelters, foster family homes, group homes, alternative living units, and institutions for neglected or dependent children.

CONTRACT NO. AND TITLE: SSA/OCYF-98-173 Institutional Foster Care

DESCRIPTION: **Provide a maximum of 8 beds for DSS foster group care placements.**

TERM: 8/01/97 - 6/30/98

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement
Of Human, Social or Educational Services

AWARD: **San Mar Children's Home/Jack E. Barr Therapeutic Group Home/Boonsboro, MD**

INCUMBENT: None

FUND SOURCE: 73% Gen; 27% Fed
(Title IV-A - 16%; Title IV-E - 84%)

AMOUNT: **$473,528** (11 Months)
($345,675 Gen; $127,853 Fed)

APPROPRIATION CODE: N00G00.011231

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

REQUESTING AGENCY REMARKS: A program of foster care will be purchased for children placed by local departments of social services including basic care and if applicable, special education services. No additional state staff will be required. The Department's appropriation includes funds specifically provided for this contract.

A maximum of 8 simultaneous beds will be purchased from San Mar Children's Home/Jack E. Barr Therapeutic Group Home. An intensive treatment program will be provided for adolescent girls who have demonstrated a history of problem behaviors within the context of family, school, and peer relationships. Emphasis will be placed upon working with the resident's family as part of the treatment process. The children served will range in age from 13 through 17. The per diem rate will be $176.92; the monthly rate will be $5,381; and the annual rate will be $64,574 if each bed is continuously used. However, per diem payments will only be made for actual bed usage.

This foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human, social or educational services per state Finance & Procurement Article, § 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comports with the regulations for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services Administration have determined that although there are several potential service providers, the demand for providers exceeds the supply, thus making competitive-sealed proposals inappropriate.

- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.

- DHR, through the Office for Children, Youth and Families, gave public notice of its general requirements through a Request for Expressions of Interest (REI) published annually. The last notification in the Contract Weekly occurred on February 11, 1997. The REI was mailed to 169 service providers.

- The Department of Human Resources, through the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 161 of 167 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont.)

- Providers that were not licensed when the REI was published or that otherwise did not respond to the REI, can also be contracted with whenever they become licensed or indicate a willingness to become a contractor. San Mar Children's Home/Jack E. Barr Therapeutic Group Home recently became a licensed provider for group foster care services, hence is only now eligible to be awarded a contract.

- Neither the Department of Human Resources nor the Office of Children Youth and Families, on behalf of the Subcabinet, have the facilities or personnel to provide this type of service for the more than 2700 children committed to local departments of social services who need more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under Control Number 97-3288-0100, that the recommended contractor has no known deficiency in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the state to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 8-S **Agency Contact**: Kevin Anderson 410-767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Social Services Administration (SSA)
Institutional Foster Care Program

The Institutional Foster Care Program purchases institutional foster care for approximately 2,761 children annually throughout the state of Maryland. The children are placed by local Departments of Social Services (DSS). This program enables abused or neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate foster care settings. The program includes payments to shelters, foster family homes, group homes, alternative living units, and institutions for neglected or dependent children.

CONTRACT NO. & TITLE: SSA/OCYF-98-160 Institutional Foster Care

DESCRIPTION: **Provide a maximum of 12 beds for DSS foster group care placements.**

TERM: 7/31/97 - 2/04/98

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement
Of Human, Social or Educational Services

AWARD: **Woodbourne Center, Inc./ Bridges-Respite**
Baltimore, MD

INCUMBENT: None

FUND SOURCE: 73% Gen; 27% Fed
(Title IV-A - 16%; Title IV-E - 84%)

AMOUNT: **$313,248** (6 Months)
($228,671 Gen; $84,577 Fed)

APPROPRIATION CODE: N00G00.011231

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont.)

REQUESTING AGENCY REMARKS: A program of foster care will be purchased for children placed by local departments of social services including basic care and if applicable, special education services. No additional state staff will be required. The Department's appropriation includes funds specifically provided for this contract.

A maximum of 12 simultaneous beds will be purchased from Woodbourne Center, Inc./Bridges-Respite. They will provide a continuum of care to children and families requiring short term respite treatment. A population at risk for psychiatric hospitalization, step-down from hospital or hospital diversion and transitional housing will be served. This program provides up to 90 days of intensive treatment to the child and family with the goal of returning the child home or to a planned discharge resource. The children served will range in age from 8 through 16. The per diem rate will be $143.04; the monthly rate will be $4,351; and the annual rate will be $52,208 if each bed is continuously used. However, per diem payments will only be made for actual bed usage.

This foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human, social or educational services per state Finance & Procurement Article, § 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comports with the regulations for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services Administration have determined that although there are several potential service providers, the demand for providers exceeds the supply, thus making competitive-sealed proposals inappropriate.

- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.

- DHR, through the Office for Children, Youth and Families, gave public notice of its general requirements through a Request for Expressions of Interest (REI) published annually. The last notification in the Contract Weekly occurred on February 11, 1997. The REI was mailed to 169 service providers.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont.)

- The Department of Human Resources, through the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 161 of 167 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department.

- Providers that were not licensed when the REI was published or that otherwise did not respond to the REI, can also be contracted with whenever they become licensed or indicate a willingness to become a contractor. Woodbourne Center, Inc./Bridges-Respite recently became a licensed provider for group foster care services, hence is only now eligible to be awarded a contract.

- Neither the Department of Human Resources nor the Office of Children Youth and Families, on behalf of the Subcabinet, have the facilities or personnel to provide this type of service for the more than 2700 children committed to local departments of social services who need more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under Control Number 97-3277-0110, that the recommended contractor has no known deficiency in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the state to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM:	9-S	**Agency Contact**: Kevin Anderson 410-767-7567
DEPARTMENT:		Human Resources (DHR)
PROGRAM:		Social Services Administration (SSA) Institutional Foster Care Program

The Institutional Foster Care Program purchases institutional foster care for approximately 2,761 children annually throughout the state of Maryland. The children are placed by local Departments of Social Services (DSS). This program enables abused or neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate foster care settings. The program includes payments to shelters, foster family homes, group homes, alternative living units, and institutions for neglected or dependent children.

CONTRACT NO. & TITLE:	SSA/OCYF-98-171 Institutional Foster Care
DESCRIPTION:	**Provide a maximum of 9 beds for DSS foster group care placements.**
TERM:	8/1/97 - 6/30/98
PROCUREMENT METHOD:	Non-Competitive Negotiated Procurement Of Human, Social or Educational Services
AWARD:	**Finding Direction, Inc./Transitional Shelter Care Program/**Baltimore, MD
INCUMBENT:	None
FUND SOURCE:	73% Gen; 27% Fed (Title IV-A - 16%; Title IV-E - 84%)
AMOUNT:	$424,949 (11 Months) ($310,213 Gen; $195,736 Fed)
APPROPRIATION CODE:	N00G00.011231

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont.)

REQUESTING AGENCY REMARKS: A program of foster care will be purchased for children placed by local departments of social services including basic care and if applicable, special education services. No additional state staff will be required. The Department's appropriation includes funds specifically provided for this contract.

A maximum of 9 simultaneous beds will be purchased from Finding Direction, Inc./Transitional Shelter Care Program. They will offer short-term community based crisis services to respond to the gap in current traditional foster care services when placements break down and emergency services are most needed. The children served will range in age from 8 through 21. The per diem rate will be $141.12; the monthly rate will be $4,292; and the annual rate will be $51,509 if each bed is continuously used. However, per diem payments will only be made for actual bed usage.

This foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human, social or educational services per state Finance & Procurement Article, § 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comports with the regulations for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services Administration have determined that although there are several potential service providers, the demand for providers exceeds the supply, thus making competitive-sealed proposals inappropriate.

- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.

- DHR, through the Office for Children, Youth and Families, gave public notice of its general requirements through a Request for Expressions of Interest (REI) published annually. The last notification in the Contract Weekly occurred on February 11, 1997. The REI was mailed to 169 service providers.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont.)

- The Department of Human Resources, through the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 161 of 167 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department.

- Providers that were not licensed when the REI was published or that otherwise did not respond to the REI, can also be contracted with whenever they become licensed or indicate a willingness to become a contractor. Finding Direction, Inc./Transitional Shelter Care Program recently became a licensed provider for group foster care services, hence is only now eligible to be awarded a contract.

- Neither the Department of Human Resources nor the Office of Children Youth and Families, on behalf of the Subcabinet, have the facilities or personnel to provide this type of service for the more than 2700 children committed to local departments of social services who need more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under Control Number 97-3283-0000 , that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the state to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 10-S **Agency Contact**: Kevin Anderson 410-767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Social Services Administration (SSA)
Institutional Foster Care Program

The Institutional Foster Care Program purchases institutional foster care for approximately 2,761 children annually throughout the state of Maryland. The children are placed by local Departments of Social Services (DSS). This program enables abused or neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate foster care settings. The program includes payments to shelters, foster family homes, group homes, alternative living units, and institutions for neglected or dependent children.

CONTRACT NO. AND TITLE: SSA/OCYF-98-172 Institutional Foster Care

DESCRIPTION: **Provide a maximum of 9 beds for DSS foster group care placements.**

TERM: 8/01/97 - 6/30/98

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement
Of Human, Social or Educational Services

AWARD: **The Woolford House, Inc.** /Baltimore, MD

INCUMBENT: None

FUND SOURCE: 73% Gen; 27% Fed
(Title IV-A - 16%; Title IV-E - 84%)

AMOUNT: **$408,878** (11 Months)
($298,481 General; $110,397 Federal)

APPROPRIATION CODE: N00G00.011231

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S (Cont.)

REQUESTING AGENCY REMARKS: A program of foster care will be purchased for children placed by local departments of social services including basic care and if applicable, special education services. No additional state staff will be required. The Department's appropriation includes funds specifically provided for this contract.

A maximum of 9 simultaneous beds will be purchased from The Woolford House, Inc. They will facilitate the reunification process between the children and their families. The House will provide a family life environment, crisis intervention, individual and family communication opportunities and adjunct educational assistance. The children served will range in age from 4 through 12. The per diem rate will be $135.78; the monthly rate will be $4,130; and the annual rate will be $49,561 if each bed is continuously used. However, per diem payments will only be made for actual bed usage.

This foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human, social or educational services per state Finance & Procurement Article, § 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comports with the regulations for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services Administration have determined that although there are several potential service providers, the demand for providers exceeds the supply, thus making competitive-sealed proposals inappropriate.

- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.

- DHR, through the Office for Children, Youth and Families, gave public notice of its general requirements through a Request for Expressions of Interest (REI) published annually. The last notification in the Contract Weekly occurred on February 11, 1997. The REI was mailed to 169 service providers.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S (Cont.)

- The Department of Human Resources, through the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 161 of 167 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department.

- Providers that were not licensed when the REI was published or that otherwise did not respond to the REI, can also be contracted with whenever they become licensed or indicate a willingness to become a contractor. The Woolford House, Inc. recently became a licensed provider for group foster care services, hence is only now eligible to be awarded a contract.

- Neither the Department of Human Resources nor the Office of Children Youth and Families, on behalf of the Subcabinet, have the facilities or personnel to provide this type of service for the more than 2700 children committed to local departments of social services who need more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under Control Number 97-3284-0000 , that the recommended contractor has no known deficiency in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the state to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT:

ITEM: 11-S **Agency Contact:** Joseph Evans (410) 706-8501

DEPARTMENT: University of Maryland at Baltimore (UMAB)

PROGRAM: Academic Support

The Academic Support Program includes funds expended primarily to provide support services for the institution's primary missions, instruction and public service. It includes Information Technology such as computing support.

CONTRACT NO. &TITLE: 833620, Student Information System (SIS)

DESCRIPTION: **Purchase of System & Computer Technology Corp's Banner Student Information System to include implementation, training and maintenance.**

TERM: 8/1/97 - 6/30/2002

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

AWARD: **System & Computer Technology (SCT) Corp.**/Reston, VA

INCUMBENT: None

AMOUNT: **$828,187** (4 Years, 11 Months)

FUND SOURCE: 100 % Current Unrestricted Funds (see Requesting Agency Remarks below)

APPROP. CODE: R31B21

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S (Cont.)

REQUESTING AGENCY REMARKS: The Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed to 24 prospective vendors, 10 of which were Maryland firms. There was no MBE goal established for this procurement.

Six proposals were received in response to the RFP, one of which was determined to be not reasonably susceptible for being selected for award.

The University of Maryland at Baltimore (UMAB) has a need for an integrated Student Information System to manage all data created as a result of functions that students (or potential students) are involved in before and during their tenure at UMAB. The system will collect data and provide information in the areas of pre-application/recruitment, application/admissions, student registration, financial aid awarding/tracking, billing/payment, grade reporting, record maintenance and degree audit/certification/graduation.

The source of funds for this procurement is Computing and Technology Services.

The software being procured is Year 2000 compliant.

The Office of the State Comptroller has verified, under Control Number 97-2404-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95 Revised. However, SCT employs 48 full time Maryland residents and in 1996 withheld $95,526 of Maryland State Income Tax. Additionally, SCT had $1,659,201 in Maryland taxable gross sales.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S (Cont.)

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

ITEM: 11-S (Cont.) ATTACHMENT

BIDS OR PROPOSALS:

Vendor	Proposal Price	Technical Score (Rank) (Max Points=1,588)	Financial Score (Rank) (Max Points=1,058)	Total Score (Rank) (Max Points=2,646)
SCT Reston, VA	828,187	1,177 (3)	1,058 (1)	2,235 (1)
Computer Options Frederick, MD	849,750	1,137 (4)	1,031 (2)	2,168 (2)
Peoplesoft Bethesda, MD	1,380,701	1,293 (2)	635 (3)	1,928 (3)
Buzzeo Scottsdale, AZ	1,947,400	1,320 (1)	450 (5)	1,770 (4)
KPMG Peat Marwick Chicago, IL	1,464,613	1,102 (5)	598 (4)	1,700 (5)

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DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 12-S **Agency Contact:** Kim Luquette (410) 514-7336

DEPARTMENT: Housing and Community Development (DHCD)

PROGRAM: The Maryland Housing Fund (MHF)

The MHF provides residential mortgage loan primary insurance, pool insurance for residential mortgages that have been financed with revenue bond proceeds issued by the Community Development Administration (CDA), and mortgage insurance for construction and permanent loans made by public and private lenders, as well as other creative insurance vehicles. The MHF is required to conduct year-end financial audits.

CONTRACT NO. & TITLE: 22.01.98.01 - Financial Auditing Services

DESCRIPTION: **Contractor will provide financial auditing services of the financial activities of the Maryland Housing Fund with the express purpose of rendering audited/unaudited financial statements for Fiscal Years 1998, 1999, 2000 and 2001. In addition, the contractor will provide "cold comfort" letters on behalf of the Maryland Housing Fund to the Community Development Administration for the issuance of tax exempt mortgage revenue bonds.**

TERM: 8/1/97 - 7/31/2001

PROCUREMENT METHOD: Multi-Step, Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one acceptable bid received

AWARD: **Arthur Andersen LLP/Baltimore, MD**

INCUMBENT: Same
(11/24/93 - 9/30/97; $129,350)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S (Cont.)

FUND SOURCE: 100% Special Funds (MD Housing Fund Reserves) **APPROP. CODE:** S00A22.32302/0830

AMOUNT: **$185,009** (4 Years)

REQUESTING AGENCY REMARKS: The Invitation For Bids (IFB) was advertised in the Maryland Contract Weekly and mailed directly to 57 prospective bidders, including 41 Maryland firms and 8 MBE firms. Three bids were received in response to the solicitation. Two technical proposals were found to be unacceptable and the price bids were returned unopened. Explanations from firms not submitting bids included statements that the services required in the IFB were not normally provided, the vendors were inexperienced in the requested field, and resources and staff were committed to other contracts.

A "cold comfort" letter is an official statement by the auditor that it remains comfortable with MHF's financial condition on the basis of on-going information disclosed by the MHF since the last year-end financial audit.

The MBE subcontracting goal for this contract is 25% which has been met by the contractor.

The Office of the State Comptroller has verified, under Control Number 97-2657-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

REVISED
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BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 13-S **Agency Contact:** Roy Westlund (410) 514-7411

DEPARTMENT: Housing and Community Development (DHCD)

PROGRAM: Community Development Administration (CDA)

The Community Development Administration (CDA) is the lending and bond issuing division of the Department. CDA originates multi and single family loans under the Department's various lending programs.

CONTRACT NO. & TITLE: 25.01.98.01 - Financial Auditing Services

DESCRIPTION: **Contractor will provide financial auditing services of the financial activities of CDA to provide audited reports for Fiscal Years 1998, 1999, 2000 and 2001. In addition, the contractor will provide unaudited interim reports and "cold comfort" letters as required through September 30, 2001.**

TERM: 8/1/97 - 9/30/2001

PROCUREMENT METHOD: Multi-Step, Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one acceptable bid received

AWARD: **Arthur Andersen LLP**/Baltimore, MD

INCUMBENT: Same
(5/24/93 - 9/30/97; $156,000)

FUND SOURCE: 100% Special Funds **APPROP. CODE:** S00A25.51230/0830
(General Bond Reserve Funds)

AMOUNT: **$259,533** (4 Years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-S (Cont.)

REQUESTING AGENCY REMARKS: The Invitation For Bids (IFB) was advertised in the Maryland Contract Weekly and mailed directly to 57 prospective bidders, including 41 Maryland firms and 8 MBE firms. Two bids were received in response to the solicitation. One technical proposal was found to be unacceptable and the price bid was returned unopened. Explanations from firms not submitting bids included statements that the services required in the IFB were not normally provided, the vendors were inexperienced in the requested field and resources and staff were committed to other contracts.

The MBE subcontracting goal for this contract is 25% which has been met by the contractor.

A "cold comfort" letter is an official statement by the auditor that it remains comfortable with CDA's financial condition on the basis of on-going information disclosed by the CDA since the last year-end financial audit.

The Office of the State Comptroller has verified, under Control Number 97-2657-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 14-S **Agency Contact:** William Kamberger (410) 631-3080

DEPARTMENT: Environment (MDE)

PROGRAM: Waste Management Administration (WMA)
Lead Poisoning Prevention Program

The Lead Poisoning Prevention Program integrates several key elements: the Lead Rental Property Register, the Childhood Lead Registry, Accreditation and Training for Inspectors and Contractors, Outreach, Childhood Lead Poisoning Case Management Oversight, and Enforcement. Building on the State's experience with lead poisoning identification and correction since 1984, these functions provide the foundation for moving into preventing lead poisoning from occurring. Lead poisoning rates are roughly stable; tenant and property owner awareness of lead poisoning prevention methods are increasing and may show effects in the next several years. The program also provides staff support to the Lead Poisoning Prevention Commission, which will evaluate the effectiveness of the Lead Risk Reduction in Housing Act.

CONTRACT NO. & TITLE: Qualified Offer Counseling Services for Tenants

DESCRIPTION: **Provide counseling services statewide as needed to support the "Qualified Offer for Relocation and Health Care Assistance" required under Environmental Article, Section 6-826 to 6-852.**

TERM: 8/1/97 - 7/31/2000 (w/1 three-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one offer received

AWARD: **Coalition to End Childhood Lead Poisoning**
Baltimore, MD

INCUMBENT: None

AMOUNT: **$765,208** (3 years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S (Cont.)

FUND SOURCE: 100% Special **APPRO. CODE:** U00A06
(See Requesting Agency Remarks)

REQUESTING AGENCY REMARKS: Notice of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. A total of eight potential vendors, including one MBE, were sent copies of the RFP. The limited distribution and response was due to the stringent experience requirements in the statute as reflected in the RFP. The one offer received was judged by the Procurement Officer to be technically acceptable and the price is fair and reasonable.

This contract provides for counseling services statewide to support the "Qualified Offer", a new mechanism for relocation and treatment of lead-poisoned children under Lead Risk Reduction in Housing, Environment Article, Title 6 §§ 801-852, also known as "HB 760", Acts of 1994. For rental property owners who comply with the housing standards of care, the Qualified Offer caps liability at $17,000. The law spreads the Qualified Offer process over several years, with reimbursement to tenants for eligible expenses until the child is age six or until the settlement cap is reached. There is no single, lump-sum pay-out. Tenants and property owners will both need assistance in getting this process to work.

Funding is from a $750,000 annual Outreach and Education Set Aside of the Lead Poisoning Prevention Fund. The Lead Poisoning Prevention Fund is supported by fees from rental property owners.

The Office of the State Comptroller has verified, under Control Number 97-3112-0910, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Note: This Item appeared on the 7/9/97 DBM BPW Agenda as Item 10-S and was withdrawn.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 15-S-MOD **Agency Contact:** Joseph Evans (410) 706-8501

DEPARTMENT: University of Maryland at Baltimore (UMAB)

PROGRAM: Institutional Support

ORIGINAL CONTRACT NO. &TITLE: 822640E, Customer Service Inventory Management System

ORIGINAL CONTRACT APPROVED: 1/5/94 DBM BPW Item 7-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Secom International, Inc.**/Los Angeles, CA

DESCRIPTION OF ORIGINAL CONTRACT: The Customer Service Inventory Management System is a real time, online, machine-readable, parking access and revenue control system. The system includes hardware (i.e. gates, ticket dispensers, fee computers, etc.) and software for eleven locations, with four one-year maintenance options.

DESCRIPTION OF OPTION: **Retroactive renewal of contract by exercising first renewal option.**

TERM OF ORIGINAL CONTRACT: 1/6/94 - 7/5/94 (w/ 4 one-year renewal options)

TERM OF OPTION: 8/1/96 - 7/31/97

FUND SOURCE: Current Unrestricted Auxiliary Enterprise Funds (See Requesting Agency Remarks below)

APPROP. CODE: R31B21

ORIGINAL CONTRACT AMOUNT: $1,175,493

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

None

AMOUNT OF THIS OPTION: **$40,633** (1 Year)

REVISED TOTAL CONTRACT AMOUNT: $1,216,126

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS OPTION): 3.5%

REQUESTING AGENCY REMARKS: The parking control system is a proprietary system with maintenance only available from Secom International, Inc., the manufacturer. The acceptance of the delivered parking control system was delayed due to various problems with the installation. The original contract warranty was scheduled to expire in February 1995, however, the University negotiated with Secom to extend the warranty at no cost through July 31, 1996. This request is for retroactive approval for one year of post warranty maintenance for the period 8/1/96 - 7/31/97.

The source of funds for this procurement is the Parking and Commuter Services Garage Operations (Current Unrestricted).

The Office of the State Comptroller has verified, under Control Number 97-2656-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the Guidelines of BPW Advisory P-003-95 Revised.

The contractor warrants these IT products/services are century compliant.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.)

DBM REMARKS: Retroactive approval requested pursuant to 11-204(b) State Finance & Procurement Article.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Board of Public Works Action - The Above Referenced Item Was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN ✓

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 16-S-MOD **Agency Contact:** Gregory J. Petr, Jr. (301) 464-6140

DEPARTMENT: University of Maryland System (UMS)

PROGRAM: The UMS Service Center at Bowie State University

The UMS Service Center (UMSSC) is responsible for the maintenance of the Digital Equipment Corporation (DEC) Master Agreement for the University of Maryland System (UMS).

ORIGINAL CONTACT NO. & TITLE: 94-16 Digital Master Agreement

ORIGINAL CONTRACT APPROVED: 9/1/93 DBM BPW Item 4-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Digital Equipment Corporation**
Greenbelt, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provides a Master Agreement with Digital Equipment Corporation with terms and conditions for hardware and software maintenance; and volume discounts on services and future hardware, software and services procurements.

DESCRIPTION OF OPTION: **Exercise the second renewal option.**

TERM OF ORIGINAL CONTRACT: 9/1/93 - 6/30/96 (w/2 one-year renewal options)

TERM OF OPTION: 8/1/97 - 6/30/98

FUND SOURCE: 100% Current Unrestricted

APPROP. CODE: R23B23

ORIGINAL CONTRACT AMOUNT: $ 3,539,949

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 16-S-MOD (Cont.)

MODIFICATIONS TO DATE(AMOUNTS/PURPOSES):

Mod #1	$ 0	UMSSC hot site canceled
Mod #2	$ 1,523	SSU/Administration - hardware
Mod #3	$ 3,616	SSU/Administration - hardware
Mod #4	$ 1,808	SSU/Administration - hardware
Mod #5	$ 1,808	SSU/Administration - hardware
Mod #6	$ 1,808	SSU/Administration - hardware
Mod #7	$ 48,184	SSU/Administration - hardware
Mod #8	$ 1,808	SSU/Administration - hardware
Mod #9	$ 4,034	UB/Administration - hardware
Mod #10	$ 1,808	SSU/Administration - hardware
Mod #11	$ 6,801	SSU/Administration - hardware
Mod #12	$ 72,015	UB/Administration - hardware
Mod #13	$ 33,220	TSU/Administration - hardware
Mod #14	$ 0	TSU/Administration - canceled
Mod #15	$ 3,779	TSU/Administration - hardware
OPT #1	$1,500,000	Renewed contract for period 7/1/96- 6/30/97
Mod #16	$ 0	Extend contract for period 7/1/97 - 7/31/97
	$1,682,212	Total

AMOUNT OF THIS OPTION: **$1,800,000** (11 Months)

REVISED TOTAL CONTRACT AMOUNT: $7,022,161

PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT(THIS OPTION): 50.8%

PERCENT INCREASE (DECREASE) (OVERALL): 25.6%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 16-S-MOD (Cont.)

REQUESTING AGENCY'S REMARKS: The continuation of the contract with DEC will provide UMSSC with a continuation of benefits. These benefits include: discounts on customarily non-discounted items such as training, PC's and disaster recovery services; service pricing discounts for other public education structures within the State of Maryland; group discounting benefits; and protection of the current investment in Digital Equipment Corporation's technology at: Bowie State University, Coppin State College, Frostburg State University, Salisbury State University, Towson University, University of Baltimore; and University of Maryland: at Baltimore (UMAB), Baltimore County (UMBC), College Park (UMCP), Eastern Shore (UMES), University College (UMUC) and the UMS supported Institutes.

The Office of the State Comptroller has verified, under Control Number 97-3047-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The contractor warrants these IT products/services as century compliant.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action- The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 17-S-MOD **Agency Contact:** Stephen Silver (410) 514-7100

DEPARTMENT: Housing and Community Development (DHCD)

PROGRAM: Community Development Administration (CDA)

The CDA is the lending and bond issuing division of the Department. CDA originates multi and single family loans under the Department's various lending programs.

ORIGINAL CONTRACT NO. & TITLE: 27.01.95.01 Financial Advisor

ORIGINAL CONTRACT APPROVED: 7/12/95 DBM BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **O'Brien Partners, Inc.**/New York, NY

DESCRIPTION OF ORIGINAL CONTRACT: Financial Advisor to advise CDA in reviewing the performance of underwriters; assisting in underwriter selection; performing financial market analyses; assisting with program development; evaluating whether individual bond issues should be competitive or negotiated; making recommendations for investment of bond proceeds; completing post sale analyses; and, providing training to Department staff on the bond issuance process.

DESCRIPTION OF OPTION: **Exercise option to continue services for one additional year.**

TERM OF ORIGINAL CONTRACT: 8/1/95 - 7/31/97 (w/2 one-year renewal options)

TERM OF OPTION: 8/1/97 - 7/31/98

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.)

FUND SOURCE: 100% Special (General Bond Reserve Fund Rental Housing; Home ownership Special Loans)

APPROP. CODE: S00A25

ORIGINAL CONTRACT AMOUNT: $500,000

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT OF THIS OPTION: **$250,000** (1 Year)

REVISED TOTAL CONTRACT AMOUNT: $750,000

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS OPTION): 50%

PERCENTAGE INCREASE (DECREASE) OVERALL: 33%

REQUESTING AGENCY REMARKS: The Office of the State Comptroller has verified, under Control Number 97-2655-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95 Revised. However, the contract provides for a Maryland subcontractor (Public Advisory Consultants, Baltimore, MD) which has received $86,105 to date under this contract. The Maryland subcontractor will continue under the exercise of the renewal option.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 18-S-MOD **Agency Contact:** Shirley L. Eichelberger 301-791-4472

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Western Maryland Center

The mission of Western Maryland Center is to provide the highest quality of medical, nursing, and related care for chronic and nursing home level patients in a warm, family atmosphere.

ORIGINAL CONTRACT NO. & TITLE: DCT 92-900 Pharmaceutical Services

ORIGINAL CONTRACT APPROVED: 4/29/92 DBM BPW Agenda Item 11-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: **Eakle's Pharmacy** (successor to Fisher's Pharmacy)/Hagerstown, MD

DESCRIPTION-ORIGINAL CONTRACT: Provide 24 hours per day pharmacy services to Western Maryland Center patients. The vendor dispenses medications through a unit dose system and provides pharmacy services on a consultant basis.

DESCRIPTION OF MODIFICATION: **Retroactive contract modification to cover the cost of medication and dispensing services where costs of drugs were not included in the original contract.**

TERM OF ORIGINAL CONTRACT: 5/1/92 - 4/30/95

TERM OF MODIFICATION: 11/18/95 - 12/31/97

FUND SOURCE: 100% General **APPROP. CODE:** M00I03

ORIGINAL CONTRACT AMOUNT: $219,288

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Mod #1:	$ 9,137	Continue services for period 5/1/95 - 6/15/95.
Mod #2:	$ 12,182	Continue services for period 6/16/95 - 8/15/95.
Mod #3:	$ 18,273	Continue services for period 8/16/95 - 11/17/95.
	$ 39,592	Total

AMOUNT OF THIS MODIFICATION: **$752,057**(25 Months, 12 days)

REVISED TOTAL CONTRACT AMOUNT: $1,010,937

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

PERCENTAGE INCREASE(DECREASE) FROM ORIGINAL CONTRACT (THIS MODIFICATION): 342.9%

PERCENTAGE INCREASE(DECREASE) OVERALL: 74.4%

REQUESTING AGENCY REMARKS: This modification adds funding for the actual/estimated cost of drugs purchased from the contractor and the applicable dispensing and service fees. When this contract was competitively bid in 1992, it was DHMH's intention to have the contractor supply the drugs at 16% below average wholesale price and bill the Western Maryland Center. However, the original contract price reflected the dispensing and service fees to be paid the contractor but did not include the cost of the drugs.

The Department has since changed the basis for determining the most advantageous offer to a method that includes both drug and service fees. This modification is submitted retroactively because a turnover in personnel resulted in a failure to adequately transfer monitoring responsibilities associated with this contract.

This service is currently being re-bid.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont.)

The Office of the Comptroller, under Control Number 97-3220-1111, has verified that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval is requested pursuant to 11-204(b) State Finance and Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

DEPARTMENT OF BUDGET MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 19-S-MOD **Agency Contact:** Lorena Meadows-Way (410) 767-5639

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)
The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 97-3592
Community Based Services

ORIGINAL CONTRACT APPROVED: 5/15/96 DBM BPW Agenda Item 7-S

CONTRACTOR: **Kent Center, Inc.**/ Betterton, MD

DESCRIPTION-ORIGINAL CONTRACT: Provide necessary community-based services to developmentally disabled citizens of Maryland, including but not limited to Residential Services, Day Augmentation Services and Supported Employment Services.

DESCRIPTION OF MODIFICATION: **Provide funding for one additional developmentally disabled client in the Residential Services program. The average annual cost per individual is $85,580.**

TERM OF ORIGINAL CONTRACT: 7/1/96 - 6/30/99

TERM OF MODIFICATION: 8/1/97 - 6/30/99

FUND SOURCE: 58% Gen; 42% Fed (Medicaid Reimbursable) **APPROP. CODE:** M00M01.P201G.0896

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 19-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: $1,670,352

MOD/OPTION TO DATE(AMOUNT/PURPOSE):

Option #1 FY97	$ 7,500	One Time Only Start-Up-Costs
Option #2 FY98	20,274	Add one client to Day Augmentation
	$27,774	Total

AMOUNT THIS MODIFICATION: **$196,840** (23 Months)
($114,167 Gen; $82,673 Fed)

REVISED TOTAL CONTRACT AMOUNT: $1,894,966

PERCENTAGE INCREASE(DECREASE) FROM ORIGINAL CONTRACT (THIS MODIFICATION): 11.8%

PERCENTAGE INCREASE(DECREASE) OVERALL: 10.4%

REQUESTING AGENCY REMARKS: This individual is a twenty year old non-ambulatory man who resides at the Holly Center, Salisbury, MD and is transferring to the Kent Center, Residential Services Program. His diagnosis includes, profound mental retardation, tuberous sclerosis, cerebral palsy (spastic diplegic) and mild scoliosis.

The Office of the State Comptroller has verified, under Control Number 96-0571-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 19-S-MOD (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 20-S-MOD **Agency Contact:** Lorena Meadows-Way (410) 767-5639

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DCT 98-4568 Multi-service contract

ORIGINAL CONTRACT APPROVED: 6/11/97 DBM-BPW Item 13-S

CONTRACTOR: **Shura, Inc./Pikesville, MD**

DESCRIPTION-ORIGINAL CONTRACT: Provide necessary services to developmentally disabled citizens of the State of Maryland including, but not limited to, Residential Services program, Community Supported Living Arrangement (CSLA) program.

DESCRIPTION OF MODIFICATION: **Provide residential services to one additional individual who needs special care in the Residential Services program. The cost for this individual averages $78,648 per year.**

TERM OF ORIGINAL CONTRACT: 7/1/97 - 6/30/2000

TERM OF MODIFICATION: 8/16/97 - 6/30/2000

FUND SOURCE: 58% Gen.; 42% Fed. (Medicaid Reimbursable) **APPROP. CODE:** M00M01.P201G 0896

ORIGINAL CONTRACT AMOUNT: $ 1,246,710

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 20-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):	None
AMOUNT THIS MODIFICATION:	**$226,130** (34.5 months) (Gen $131,155; Fed $ 94,975)
REVISED TOTAL CONTRACT AMOUNT:	$1,472,840
PERCENTAGE INCREASE(DECREASE) OF RATES:	N/A
PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS MODIFICATION):	18%
PERCENTAGE INCREASE (DECREASE) OVERALL:	15%

REQUESTING AGENCY REMARKS: This individual is a 43 year old male with a mild range of mental Retardation; Sexual Disorders , Impulse Control Disorders (Explosive), Bilateral Central Cataracts, Tardive Dyskinesia who needs daily assistance and supervision.

The Office of the Comptroller, under Control Number 97-2476-0110, has verified that this contractor has no known deficiency in the payment of its Maryland tax obligation. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 20-S-MOD (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 21-S-MOD **Agency Contact:** Lorena Meadows-Way (410) 767-5639

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DCT 97-3922 Multiple Community Services

ORIGINAL CONTRACT APPROVED: 7/31/96, DBM BPW Item 2-S

CONTRACTOR: **The Woods School/Langhorne, PA**

DESCRIPTION-ORIGINAL CONTRACT: Contract to provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential (RES), Individual Support Services (ISS), Individual Family Care (IFC), Supported Employment (SEP), Purchase of Care (POC), Intensive Behavior Management Plan (IBMP) and Community Supported Living Arrangement (CSLA).

DESCRIPTION OF MODIFICATION: **Extend the current contract for 6 months. Plans will be made to return 6 individuals to Maryland during this extension. The average cost per individual per year is $66,764.**

TERM OF ORIGINAL CONTRACT: 8/1/96 - 6/30/97

TERM OF MODIFICATION: 7/1/97 - 12/31/97

FUND SOURCE: 100% General **APPRO. CODE:** M00M01.205.08.881

ORIGINAL CONTRACT AMOUNT: $381,700

DEPARTMENT OF BUDGET MANAGEMENT
ACTION AGENDA

ITEM: 21-S-MOD (Cont)

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

MOD #1-	$ 15,620	A rate increase for services provided to 6 consumers participating in the Residential and Day programs
	$ 15,620	Total

AMOUNT THIS MODIFICATION: **$200,293** (6 Months)

REVISED TOTAL CONTRACT AMOUNT: $597,613

PERCENTAGE INCREASE(DECREASE) FROM ORIGINAL CONTRACT (THIS MOD): 52%

PERCENTAGE INCREASE(DECREASE) OVERALL: 34%

REQUESTING AGENCY REMARKS: This contractor does not conduct business in Maryland and is not registered as such. It does not pay Maryland taxes. This vendor is not a resident business under the guidelines of BPW Advisory P-003-95 revised.

DBM REMARKS: Retroactive approval requested pursuant to 11-204-(b) State Finance & Procurement Article.

Board of Public Works Action - The above reference item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 22-S-MOD **Agency Contact:** Lorena Meadows-Way (410) 767-5639

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DCT 97-3590 Multiple Community Services

ORIGINAL CONTRACT APPROVED: 5/15/96 DBM BPW Item 4-S

CONTRACTOR: **Friends Aware, Inc.**/Cumberland, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: A multi-service contract to provide necessary community-based services to developmentally disabled citizens of Maryland including, but not limited to, Rate/Staff Augmentation, Supported Employment (SEP), Individual Support Services (ISS), and Community Supported Living Arrangements (CSLA).

DESCRIPTION OF MODIFICATION: **A Contract modification is being added to the existing multi-service contract to provide funding for additional Rate/Staff Augmentation services for one developmentally disabled person in a community setting. The cost for this individual is $104,832 annually.**

TERM OF ORIGINAL CONTRACT: 7/1/96 - 6/30/99

TERM OF MODIFICATION: 8/1/97 - 6/30/99

FUND SOURCE: 58% Gen; Fed 42% (Medicaid Reimbursable) **APPROP. CODE:** M00M01.201G.0896

ORIGINAL CONTRACT AMOUNT: $ 1,693,972

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 22-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

OPT. # 1	($ 76,832)	Reduction of one person who selected a different provider agency so the funds could transfer with that individual.
OPT. # 2	$ 63,572	Provide services to one individual in the SEP.
OPT. # 3	$ 7,318	Provide services to one individual half-time in the SEP.
OPT. # 4	$ 917	Provide services to two individuals in the SEP.
OPT. # 5A	($ 2,282)	Provide services to two individuals in the SEP.
OPT. # 5B	$ 2,282	
OPT. # 6	$ 44,880	Provide services to one individual in the SEP.
	$39,855	TOTAL

AMOUNT THIS MODIFICATION: **$ 104,832** (23 Months)

REVISED TOTAL CONTRACT AMOUNT: $ 1,838,659

PERCENTAGE INCREASE(DECREASE) FROM ORIGINAL CONTRACT (THIS MOD): 6.19%

PERCENTAGE INCREASE(DECREASE) OVERALL: 5.70%

REQUESTING AGENCY REMARKS: The individual to be served is a 38 year old female who has mental retardation, PKU, and a history of severely disruptive behaviors, including violent temper tantrums, aggression, property damage, and attention-seeking behaviors. She requires monitoring regarding her diet, activities in the community, and activities in her home. She lived at Concord in Yellow Springs, WV from June 1978 until June 1997, when Concord lost its license and closed. At that time, the client was placed in the Friends Aware Residential Program under the Prospective Payment System (PPS). However, the maximum PPS reimbursement rate is not sufficient to pay all costs associated with this individual on a continuing basis. PPS allows a special one-time cost payment which was used for the extra cost for July 1997. This Item requested approval of PPS Rate/Staff Augmentation for the more intensive levels of service needed by this client.

The client was placed at Friends Aware at the request of the family.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 22-S-MOD (Cont.)

The Office of the Comptroller has verified under Control Number 97-3144-1110 that this Contractor has no known deficiency in the payment of its Maryland tax obligation. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Board of Public Works Action - the above referenced item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 23-GM **Agency Contact:** Andrea Fulton (410) 767-46721

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Human Resources (OHR)
Medical Services Unit

The DBM Office of Human Resources is responsible for administering all State personnel matters. The Medical Services Unit is located in this program and provides medical examinations and other related medical services to State employees.

AMOUNT OF REQUEST: **$34,017**

DESCRIPTION: **Approval requested for a tentative maximum allotment from the FY 1998 Contingent Fund and to create one position pursuant to 7-236, State Finance & Procurement Article and Section 19, Chapter 3, Acts of 1997 (the Budget Bill for FY 1998).**

Appropriation Detail: .01 Salaries, Wages, Fringe Benefits

Position Description	Grade/Step	No.	Salaries, Wages & Fringes
Registered Nurse	14/B	1	$27,272
0151 Social Security			2,024
0152 Health Insurance			4,003
0154 Retirees Health			1,374
0161 Employees Retirement			2,239
0173 Unemployment			63
0189 Turnover Expectancy (8%)			(2,958)
			$34,017 Total Request

FUND SOURCE: 100 % Gen **APPROP. CODE:** G00A03

REQUESTING AGENCY REMARKS: This position request will create a full time registered nurse position in the DBM Office of Human Resources' Medical Services Unit to provide medical assistance to all State employees in the West Preston Street State Office complex in Baltimore.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 23-GM (Cont.)

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 24-GM **Agency Contact:** Elizabeth Homer (410) 545-0402

DEPARTMENT: Transportation (MDOT)

PROGRAM: State Highway Administration (SHA)
Office of Highway Patrol Assessment

AMOUNT OF REQUEST: None

FUND SOURCE: 100% Federal **APPROP. CODE:** J02B01
(See Requesting Agency Remarks)

DESCRIPTION: **Travel request for Clyde Pyers, Director, Office of Highway Policy Assessment for the State Highway Administration, to attend a series of roundtable meetings from August 23 - September 8, 1997 in New Zealand, Australia, the United Kingdom and Sweden with transportation officials, members of road associations and technical advisor groups.**

REQUESTING AGENCY REMARKS: Mr. Pyers has been asked to join the group because of his vast experience in transportation at the State level and for his involvement with the American Association of State Highway and Transportation Officials (AASHTO). Mr. Pyers has been with the MDOT for 25 years and is currently the Director of Highway Policy Assessments. Mr. Pyers serves as the Secretary-Treasurer of AASHTO.

All expenses will be paid by the U.S Federal Highway Administration and the National Cooperative Highway Research Program of the Transportation Research Board. There is no funding requested from the State, only administrative leave.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 25-GM **Agency Contact:** Barbara J. Burnett (410) 319-3200

DEPARTMENT: Morgan State University

PROGRAM: Physics Department

AMOUNT OF REQUEST: **$1,850**

FUND SOURCE: 100% Fed **APPROP. CODE:** R13M00

DESCRIPTION: **Travel request for Dr. Conrad Williams, a professor in the Department of Physics, who has been asked to speak and to chair a session at a symposium of Asia '97 - International Symposium on Ferrites: The Science and Technology to New Horizons in Tokyo, Japan and to speak at Inha University in Seoul, Korea - September 13-23, 1997.**

REQUESTING AGENCY REMARK: Dr. Williams has a great deal of expertise in the area of ferrites, and is constantly asked to attend conferences and give talks in this particular area, whereby he is afforded the opportunity to continue his ongoing work and research. This travel will be funded by federal funds earmarked for his study/research.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 26-GM **Agency Contact:** Barbara J. Burnett (410) 319-3200

DEPARTMENT: Morgan State University

PROGRAM: Department of Transportation Studies

AMOUNT OF REQUEST: **$2,100**

FUND SOURCE: 100% Fed **APPROP. CODE:** R13M00

DESCRIPTION: **Travel request for Dr. Z. Andrew Farkas, Professor and Acting Director of Transportation Studies, who has been invited to attend and present a peer-reviewed paper at the 4th World Congress on Intelligent Transportation Systems in Berlin, Germany - October 17-24, 1997.**

REQUESTING AGENCY REMARKS: The conference and the subject of Dr. Farkas' paper deal with topics relevant to transportation, higher education and economic developments here and abroad. Dr. Farkas is a nationally recognized researcher of transportation and economic development issues. His presence at the conference is essential and will prove to be beneficial to the Center for Transportation Studies and Morgan State University. This travel will be funded by federal funds earmarked for his study/research.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 27-GM **Agency Contact:** Barbara J. Burnett (410) 319-3200

DEPARTMENT: Morgan State University

PROGRAM: Department of Mathematics

AMOUNT OF REQUEST: **$1,350**

FUND SOURCE: 100% Fed **APPROP. CODE:** R13M00

DESCRIPTION: **Travel request for Dr. Jon Smid, a professor in the Department of Mathematics, to attend a workshop of the Academy of Sciences in Prague, Czech Republic from 8/1/97 - 8/13/97. While in Prague, he will continue collaborations on his current research project.**

REQUESTING AGENCY REMARKS: This workshop and all other research activities conducted while in Prague are in conjunction with Dr. Smid's ongoing statistical research and are being funded by monies available through a Federal grant.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 28-GM **Agency Contact:** Barbara J. Burnett (410) 312-3200

DEPARTMENT: Morgan State University

PROGRAM: English Department

AMOUNT OF REQUEST: **$1,090**

FUND SOURCE: 100% Gen. **APPROP. CODE:** R13M00

DESCRIPTION: **Travel request for Dr. Nina Tassi, Assistant Professor of English and Creative Writing, who has been selected from an international field of more than 300 applicants to present an academic paper to the 1997 International Theater Conference in Thessaloniki, Greece from September 17 - 23, 1997. The Conference topic is "Millennium Responses: (Dis)Placing Classical Greek Theater" and will be held at Aristotle University. Dr. Tassi's paper topic is "Mimesis and the Poet as Truth Teller."**

REQUESTING AGENCY REMARKS: This trip will allow Dr. Tassi to present her academic research to academic colleagues from the United States and from other nations. Dr. Tassi's participation in the conference will increase the intellectual exchange of ideas between Morgan State University and the international academic community. This presentation will enhance the quality and educational breadth of the Department of English and the larger community of Morgan State University.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 29-S-MOD **Agency Contact:** Preston Dillard (410) 767-4647

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

The DBM Office of Information Technology oversees the management and integration of Information Technology (IT) throughout the executive branch of State government and has direct responsibility for the State's IT planning, policy formation, procurement, implementation and administration of all statewide IT contracts.

ORIGINAL CONTRACT NO. & TITLE: DGSOPC-9701 Microcomputers and Associated Peripherals

ORIGINAL CONTRACT APPROVED: 8/14/96 DBM BPW Item 17-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTORS: See Attachment

DESCRIPTION OF ORIGINAL CONTRACT: Procurement of microcomputers and associated peripherals to implement the State's "Technology in Maryland Schools" program. The contract is intended to satisfy the majority of microcomputer needs of the Maryland State Department of Education (MSDE) and includes workstations, file servers, portables, printers, microcomputers intended to be installed in existing and future Local Area Network (LAN) and Wide Area Network (WAN) environments, and units proposed or intended to be connected to present or future agency or statewide networks. The contract will be offered to other units of State government, local school systems, counties/municipalities, and Maryland higher education institutions as an indefinite delivery, indefinite quantity contract.

DESCRIPTION OF MODIFICATION: **Extend the spending cap by $2.0 million (from $10.0 million to $12.0 million) for other State agencies using the contract until August 31, 1997 and exercise the first option to continue services for one additional year.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 29-S-MOD (Cont.)

TERM OF ORIGINAL CONTRACT: 9/1/96 - 8/31/97 (w/4 one-year renewal options)

TERM OF OPTION: 9/1/97 - 8/31/98

FUND SOURCE: 100% Gen (MSDE Public Schools)
Various Funds (Other State agencies)

APPROP. CODE: R00A02 (MSDE Public Schools)
Various (Other State agencies)

ORIGINAL CONTRACT AMOUNT: $3,850,000 MSDE Public Schools
$3,850,000 Other State agencies
$7,700,000 Total

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Mod #1	$3,850,000	Increased spending cap for other State agencies to $7.70 million from $3.85 million.
Mod #2	$2,300,000	Increased spending cap for other State agencies to $10.0 million from $7.70 million.
	$6,150,000	Total

AMOUNT OF THIS MODIFICATION: $ 2,000,000 Extend cap/other State agencies
$ 6,100,000 MSDE Public Schools renewal
$12,000,000 Other State agencies renewal
$20,100,000 Total (1 year)

REVISED TOTAL CONTRACT AMOUNT: $33,950,000

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

REVISED
73B
SUPPLEMENTAL
BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 29-S-MOD (Cont.)

PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS OPTION): 261.0%

PERCENTAGE INCREASE (DECREASE) OVERALL: 59.2%

REQUESTING AGENCY REMARKS: This contract has been procured and administered by the Department of General Services (DGS) acting on behalf of the MSDE Technology in Public Schools Program. By mutual agreement, DBM will be administering the contract coincident with its renewal date of 9/1/97.

A total of 12 vendors were approved by the Board to participate in this contract. One of the vendors (Zenith Data Systems of Herndon VA) will not be renewed, as the manufacturer's product that was bid in the original contract is no longer being manufactured. The Attachment lists 10 vendors being requested for approval to be renewed in this Item. There is one other vendor on the contract that is pending that will be submitted to the Board for approval at a later date.

Only PC products that are century compliant will be purchased from this contract.

The Office of the State Comptroller has verified, under attached Control Numbers that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are and are not resident businesses under the guidelines of BPW Advisory P-003-95 Revised as indicated on the attachment.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION ✓ WITHOUT DISCUSSION

REVISED
74B
BPW 7/30/97

ITEM: 29-S-MOD (Cont.) **ATTACHMENT**

Vendors under the contract requested for approval are:

Vendor	Manufacturer	Comptroller's Control #
Ismart/Jessup, MD	Acer	97-3326-1111
Apple Computers/Reston, VA	Apple products	97-3319-1111
Daly Computers/Gaithersburg, MD (Certified MDOT MBE)	Compaq	97-3318-1111
Data Networks, Inc/Hunt valley, MD	Dell	97-3317-1111
AVNET/Columbia, MD	Digital	97-3324-1111
AV Networks/Chantilly VA (Certified MDOT MBE)	Hewlett-Packard, NEC	97-3323-0000
Halifax Technology Services, Inc /Hanover, MD (Successor to CCI, Inc.)	Unisys	97-3325-1111
Hartford Computer Group/Catonsville, MD	IBM	97-3368-1111
Gateway 2000/N. Sioux City, SD	Gateway 2000	97-3352-1110
Pulsar Data Systems/Lanham, MD (Certified MDOT MBE)	AST, Lexmark, Xerox	97-3353-1111

Note: All vendors above that have a Maryland address are resident businesses according to the guidelines of BPW Advisory P-003-95 Revised. All vendors above that do not have a Maryland address are not resident businesses according to the guidelines of BPW Advisory P-003-95 Revised.

75B
SUPPLEMENTAL
BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 30-GM **Agency Contact:** Elizabeth Homer (410) 545-0402

DEPARTMENT: Transportation (MDOT)

PROGRAM: State Highway Administration (SHA)

AMOUNT OF REQUEST: **$10,000**

DESCRIPTION: **Approval is requested to pay a settlement amount in connection with a Comprehensive Environmental Response and Liability Act of 1980 (CERCLA) (42 U.S.C. Sect. 9601, et seq.,) claim by the Environmental Protection Agency (EPA) against the State of Maryland's State Highway Administration (SHA) and other potentially responsible parties for past and future clean-up of hazardous waste at the Bush Valley Landfill in Harford County. EPA alleges that SHA transported paint cans containing paint residue, solvent drums and brushes containing solvent and paint residue, and broken paint drums containing paint residue to the Landfill. The paint and solvent residues are hazardous substances, as defined by CERCLA. Approval is requested pursuant to State Government Article, Sect. 12-404, Annotated Code of Maryland.**

FUND SOURCE: 100% Special (SHA) **APPROP. CODE:** 29.02.01

REQUESTING AGENCY REMARKS: The Attorney General has determined that the settlement amount is appropriate because the settlement will provide SHA with almost complete protection from future liability for this site. The only potential circumstance in which SHA would not have protection is if the EPA brought an action for cost recovery for matters not addressed in the Consent Decree, which is very unlikely, given SHA's minimal role in transporting hazardous waste to the site. A check in the amount of $10,000 should be made payable to "EPA Hazardous Substance Superfund" and referenced: EPA Region III, Site/Spill I.D. #03R3, and DOJ Case No. 90-11-2-1162 and sent to Lawrence Fletcher-Hill, Chief of Litigation, 200 St. Paul Place, Baltimore, MD 21202-2021.

DBM REMARKS: Monies to pay this settlement will come from SHA funds. Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION ✓ WITHOUT DISCUSSION

HAND CARRIED
76B
BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 31-S **Agency Contact:** Kevin Anderson (410) 767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Child Support Enforcement Administration (CSEA)

CONTRACT NO. & TITLE: CSEA/GT-97-001 Genetic Testing Services

DESCRIPTION: **Contract to provide genetic testing services in contested child support cases for the purpose of establishing paternity in Caroline, Cecil, Dorchester, Garrett, Kent, Washington, Wicomico and Worcester counties.**

TERM: 8/14/97 - 6/30/99

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS:

	Bid (per person)	Estimated** Amount
Laboratory Corporation of America Holdings Burlington, NC (32 Local offices across State of MD)	*$60.00	$457,200
Micro Diagnostics/Nashville, TN	*$60.00	$457,200
Gene Proof Technologies/Nashville, TN	$72.00	$548,640
Baltimore Rh Typing Laboratory/Baltimore, MD	$76.50	$582,930

* Tie Bid: See Requesting Agency Remarks below
** For an estimated 7,620 tests over the 2 year contract period.

AWARD: **Laboratory Corporation of America Holdings**
Burlington, NC (32 Local offices across State of MD)

INCUMBENT: Baltimore Rh Typing Laboratory,
(11/24/94 - 5/1/97; $353,486@ $78.00/person)

HAND CARRIED
77B
BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 31-S (Cont.)

AMOUNT: **$457,200** (22.5 Months)

FUND SOURCE: 10% Gen.;90% Fed. (Title IV-D Child Support) **APPROP. CODE**: N00G00

REQUESTING AGENCY REMARKS: CSEA solicited the services of the American Association of Blood Banks (AABB) to revise and make more competitive the specifications for this service this year. The AABB recommended that CSEA remove requirements that labs adhere to CSEA's specific battery of test systems, because of the vast number of systems and methodologies available that would bring about the same desired results. CSEA concurred with this recommendation.

Paternity testing labs are required to be registered with CSEA to provide services to courts in Maryland. Registration requires documentation of laboratory accreditation and qualifications of directors and officers. Currently, 12 labs are so registered. The Invitation for Bids (IFB) was sent to each of these labs. In addition, the IFB was sent to the 3 medical laboratories listed in the MBE Directory, as well as to 27 other Maryland based medical labs (a total of 30 non-registered labs). Four of the 12 registered labs submitted bids.

None of the 30 non-registered labs submitted bids. An analysis of the no-bids from Maryland based labs revealed that: 4 vendors which returned the Notice to Vendors/Contractors stated that "the service was not something normally provided"; 7 notices were returned as undeliverable and "no response" was received from all of the 23 other Maryland based vendors.

All 4 CSEA registered bidders met the solicitation requirements, hence had their bids considered. Under an IFB the award is based on the lowest bid price from an acceptable bidder. For this solicitation 2 vendors tied for low bid at $60 per person tested. Neither vendor is a Maryland based corporation, or a minority business enterprise and, there are no opportunities for subcontracting (all of these factors are potential tie breakers). Consequently, in accordance with COMAR Title 21 State Procurement Regulations, §21.05.02.14(4) - Tie Bids, a drawing was conducted. Laboratory Corporation of America Holdings (LabCorp) was the name selected.

It should be noted that generic testing costs are recouped from absent parents when the probability of paternity exceeds the 99% level.

HAND CARRIED
78B
BPW 7/30/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 31-S (Cont.)

The Office of the State Comptroller has verified, under Control Number 97-3054-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of the BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: This item appeared on the 6/18/97 DBM BPW as Item 66-S and was deferred.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

CONSTRUCTION CONTRACT:

ITEM: 1-C

DEPARTMENT: University of Maryland, College Park, for University of Maryland Center for Environmental Sciences, Cambridge, Maryland.

CONTRACT NO. & TITLE: Bid No. 80101-F, Project No. C-950207, Roof Replacement, Building #386.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials, supervision and remove the existing roof and install a new built-up roof, including installation of new supports for existing ducts, perform mechanical work consisting of cleaning the existing roof drains, install new transition rings and new overflow pipes.

PROCUREMENT METHOD: Competitive Sealed Bids.

BIDS OR PROPOSALS:	**AMOUNT**
J. E. Wood & Sons Co., Inc. Upper Marlboro, MD 20772	$184,716
C. C. Oliphant & Sons, Inc. Laurel, DE 19956	$224,740
Pennisula Roofing Co., Inc. Salisbury, MD 21801	$239,500

AWARD: J. E. Wood & Sons Co., Inc.
9701 Fallard Court
Upper Marlboro, MD 20772

AMOUNT: $184,716

TERM OF CONTRACT: Sixty Calendar Days form "Notice To Proceed".

FUND SOURCE: Item 503 GCL 1990 - $76,000 and UMS Academic/Auxiliary Facility Revenue Bonds - $108,716 (Subobject X15)

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

CONSTRUCTION CONTRACT:

ITEM: 1-C (continued)

DEPARTMENT: University of Maryland, College Park, for University of Maryland Center for Environmental Sciences, Cambridge, Maryland.

REMARKS: The source of funds for this project is the Item 503 GCL 1990 and USM Academic/Auxiliary Facility Revenue Bonds, transferred to University in accordance with the State Finance and Procurement Article Section 4-410 of the Annotated Code of Maryland. There will be a companion item on DGS's agenda for the transfer of funds. The Contractor has committed to achieving no less than fourteen percent (14%) minority participation.

In concert with the University's ongoing facilities improvement initiative, and given the fact that the existing roof was installed in 1978 and has outlived it's useful life, the University has elected to replace the roof. The new roof will have a twenty year warranty for watertightness from date of Substantial Completion.

The office of the State Comptroller has verified under Control Number 97-3269-1111, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor has committed to achieving no less than fourteen percent minority participation.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland College Park.

This contract contains a performance bond equal to the contract amount.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

CONTRACT MODIFICATION: Construction

ITEM: 2-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-197178-K, Bid No. 78686-F, Project No. D-940068A, LeFrak Hall Renovations, Phase II - UMCP.

ORIGINAL CONTRACT APPROVED: Item 1-C, 3-05-97

CONTRACTOR: Shapiro & Duncan,Inc.
12005 Nebel Street
Rockville, MD 20852

DESCRIPTION OF ORIGINAL CONTRACT: Contractor shall furnish all labor, equipment, materials, supervision and demolish selected existing wall partitions, ceiling, doors and floor finishes, remove selected door hardware, install new office partitions, ceiling tiles, floor finishes, make revisions to the existing sprinkler system upgrade and make revisions to HVAC systems, remove existing pneumatic control systems and install a new direct digital control system, demolition of existing fire alarm system, provide heating, ventilation and air conditioning equipment, connections, starters and disconnect switches. Install a complete Fire Alarm and Smoke Detection System (FADS), install new lighting fixtures, install electronic locking system and other hardware and accessories for the building, provide electrical demolition and new connections and wiring associated with mechanical renovations, remove existing telephone/date outlets in new partitions. Install new wiring and connections to new devices.

DESCRIPTION OF MODIFICATION: Change Order #3 covers the cost for the Contractor to furnish all labor, equipment, materials, supervision and remove and dispose of old carpet and cove base, repair damaged substrate, install approximately 1,833 sq. yds. of new carpet and approximately 4,800 lin. ft. of cove base, remove and dispose of old ceiling grid and tile, install approximately 5,052 sq. ft. of new ceiling tile and approximately 7,426 sq. ft. of new ceiling grid, and perform associated work to complete the project.

TERM OF ORIGINAL CONTRACT: 2-17-97 through 8-21-98

FUND SOURCE:

University System of Maryland Academic/Auxiliary Facility Revenue Bonds	$199,335
36.02.22 (Current Unrestricted Funds) Subobject X15	$ 35,665

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

CONTRACT MODIFICATION: Construction

ITEM: 2-C MOD (continued)

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-197178-K, Bid No. 78686-F, Project No. D-940068A, LeFrak Hall Renovations, Phase II - UMCP.

ORIGINAL CONTRACT AMOUNT:	$2,180,290
MODIFICATIONS TO DATE:	$ 47,353 C/O's #1 & #2
AMOUNT THIS MODIFICATION:	$ 235,000
PERCENTAGE INCREASE/DECREASE:	10.8%
REVISED TOTAL CONTRACT AMOUNT:	$2,462,643
TOTAL PERCENTAGE INCREASE/DECREASE:	13%

REMARKS: The source of funds for this Change Order is the University System of Maryland Academic/Auxiliary Revenue Bonds and the University's Department of Behavioral and Social Sciences operating budget.

The noted changes are University initiated changes. Based upon the AE's estimate there was not sufficient funding to include this work during the design phase. Once competitive bids were received, it was apparent that sufficient funding was now available for this work. Both the carpet and ceiling system are approximately twenty years old and are in need of replacement.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS
APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:
DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C 5C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

CONTRACT MODIFICATION: Construction

ITEM: 3-C MOD

DEPARTMENT: University of Maryland, Baltimore

CONTRACT NO. & TITLE: School of Nursing Addition Project #91-125

ORIGINAL CONTRACT APPROVED: 2/8/95, Item 1-C

ORIGINAL PROCUREMENT METHOD: Request for Proposal

CONTRACTOR: Barton Malow Company
Baltimore, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases inclusive of constructing the project.

DESCRIPTION OF MODIFICATION: This modification is requested to amend the CM's contract for the following additional work: construction of an underground ice storage system inclusive of vault, equipment and associated piping to provide chilled water to the south loop.

TERM OF ORIGINAL CONTRACT: 55 months

TERM OF MODIFICATION: No change

FUND SOURCE: 36.02.21 (Plant Funds)
Subobject Code X99

ORIGINAL CONTRACT AMOUNT:	$30,325,000.00
MODIFICATIONS TO DATE:	
C/O #1 - 16	$ 56,265.89
AMOUNT THIS MODIFICATION:	$ 450,000.00
PERCENTAGE INCREASE:	1.5%
REVISED TOTAL CONTRACT AMOUNT:	$30,831,265.89

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

CONTRACT MODIFICATION: Construction

ITEM: 3-C MOD (continued)

DEPARTMENT: University of Maryland, Baltimore

CONTRACT NO. & TITLE: School of Nursing Addition Project #91-125

TOTAL PERCENTAGE INCREASE: 1.7%

REMARKS: The fund source for this contract modification is UMAB Plant Funds.

BOARD OF PUBLIC WORKS
APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE RERFERENCED ITEM WAS:
DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

CONTRACT MODIFICATION: Construction

ITEM: 4-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-196091-K, Bid No. 78051-F-1, Project No. U-000-921-041, Campus Recreation Center - UMCP.

ORIGINAL CONTRACT APPROVED: Item 2-C, 10-11-95, Change order #6 was approved Item 2-C-MOD, 7-31-96, Change Order #9 was approved Item #8-C-Mod, 11-27-96, Change Order #15 was approved Item 1-C-Mod, 4-2-97, Change Order #17 was approved Item 10-C-Mod, 6-18-97.

CONTRACTOR: Clark Construction, Inc.
7500 Old Georgetown Road
Bethesda, MD 20814

DESCRIPTION OF ORIGINAL CONTRACT: Furnish all labor, equipment, materials, supervision to construct the Campus Recreation Center, approximately 229,800 square feet. The facility will provide athletic and fitness facilities consisting of:

- Indoor 50-meter x 25 yard pool with separate instruction pool;
- Pool spectator seating for 1,000 persons;
- Gymnasia for basketball, volleyball, and badminton;
- Weight training and fitness center;
- Multi-purpose rooms for aerobics, dance, martial arts, and student functions;
- Classrooms;
- Racquetball and handball courts;
- Jogging track;
- Locker and shower rooms;
- Food service facilities;
- Health facilities;
- Offices for Campus Recreation Services Department;
- Associated storage, work, and mechanical spaces.

In addition the Contractor will provide all related electrical, mechanical and necessary site work to complete the project.

DESCRIPTION OF MODIFICATION: Change Order #18 covers the cost for the Contractor to furnish all labor, equipment, materials and supervision to install additional signage, revisions to the sound system, to include adding paging systems in the Martial Arts Room and the east Gymnasium, two antennas, a biamp mixer, and equipment rack in Aquatic center, install plexiglass on the south interior

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

CONTRACT MODIFICATION: Construction

ITEM: 4-C MOD (continued)

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-196091-K, Bid No. 78051-F-1, Project No. U-000-921-041, Campus Recreation Center - UMCP.

DESCRIPTION OF MODIFICATION: (continued) face of the curtain wall framing for elevator #3 to protect projections greater than 1", add drywall beam covers to beams in the southwest corner of the upper weight room, undercutting of the 50 meter pool subgrade below the specified elevations and perform associated work to complete the project.

TERM OF ORIGINAL CONTRACT: Seven Hundred Thirty (730) Calendar Days from "Notice To Proceed", extended 1-02-98.

FUND SOURCE: UMS Academic/Auxiliary Facility Revenue Bonds

ORIGINAL CONTRACT AMOUNT:	$39,548,000
MODIFICATIONS TO DATE:	$ 1,301,044 C/O's #1 - #17
AMOUNT THIS MODIFICATION:	$ 183,490
PERCENTAGE INCREASE/DECREASE:	0.46%
REVISED TOTAL CONTRACT AMOUNT:	$41,032,534
TOTAL PERCENTAGE INCREASE/DECREASE:	3.8%

REMARKS: The source of funds for this Change Order is the University of Maryland System Academic/Auxiliary Facility Revenue Bonds.

The noted changes are University initiated and reflect compensation for latent conditions. The University requested revisions in the signage in that the University does not have the necessary equipment in house to manufacture the signage. The revisions to the sound system are needed to provide complete coverage to the entire building. The undercutting is required due to a latent condition of existing soils being of poor quality and having a high moisture content.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland College Park.

BOARD OF PUBLIC WORKS — **THE AVOVE REFERENCED ITEM WAS:**

APPROVED **DISAPPROVED** **WITH DISCUSSION**

DEFERRED ~~**WITHDRAWN**~~ **WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 5-S

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: V-286911-C, Vending Services - Snack Foods

DESCRIPTION: Provide full service snack food vending services for the University of Maryland, College Park.

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	Total		Rank
Blind Industries and Services of Maryland	Baltimore, MD	80	1
Aramark Corporation	Jessup, MD	58	2
Vending Services, L.L.C.	Rockville, MD	52	3
Canteen	Baltimore, MD	33	4

AWARD: Blind Industries and Services of Maryland (BISM)
1510-Q Caton Center Drive
Baltimore, MD 21227

AMOUNT: Commissions paid shall be 25.5% based on gross sale dollars inclusive of State of Maryland sales tax amounts. Furthermore the annual guarantee to University shall be $124,000.

TERM OF CONTRACT: Three years from date of award with the University's unilateral option of renewing the contract for one additional three year period with the same terms and conditions and commission.

REMARKS: The fund source for this contract is the revenue produced from the sale of snack foods managed by the University of Maryland, College Park, Department of Communication and Business Services. The contract period is for three years from date of award after Board of Public Works approval. At the sole option of the University, the contract may be renewed for one additional three year period subject to BPW approval. The University requires full service snack food vending services for the College Park campus. The service is a turn-key operation. Prior to issuing an RFP to vendors in general as a formal competitive process, BISM was contacted to determine if they were equipped to handle the needs as an assignment under Maryland's socioeconomic program. BISM advised

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 5-S

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: V-286911-C, Vending Services - Snack Foods

REMARKS: (continued) that they preferred to compete on an equal basis with other potential vendors. The Office of the State Comptroller has verified under Control Number 97-3218-1110 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor **IS** a resident businesses under the guidelines of BPW Advisory P-003-95 Revised. There were no MBE vendors able to provide this service.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS **THE ABOVE REFERENCED ITEM WAS:**

APPROVED **DISAPPROVED** **DEFERRED** ~~**WITHDRAWN**~~
WITH DISCUSSION **WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 6-S

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #BSU 97-21, Development, Implementation and Management of the Bowie State University Telecommuting Centers

DESCRIPTION: Contractor to build out, furnish, install and operate two Telecommuting Centers. The main center to be located on the Bowie State University campus, the second smaller remote center to be located at the White Oak National Guard Armory.

PROCUREMENT METHOD: Request for Proposals

BIDS OR PROPOSALS: One Bid Received

AWARD: Community Integrated Systems, Inc.
687 Mosser Road
PO Box 899
McHenry, Maryland 21541

AMOUNT: $892,100 (over 5 years.) There are no State funds involved in this project. The $892,100 is the corresponding amount of money Bowie State University will receive from the General Services Administration over the same five year period. CIS, Inc. estimates (not guaranteed) this project will generate an additional $655,588 in revenue for Bowie State University over the term of the contract.

TERM OF CONTRACT: This is a five year contract beginning on or about August 1, 1997 and continuing through June 30, 2002

FUND SOURCE: 36.02.23 (Current Unrestricted Funds)
Subobject 008

REMARKS: The source of funds for this project is an award from the Federal Government General Services Administration of $892,100 to be paid to Bowie State University over a period of five years. GSA will pay Bowie State University $480,020 the first year and $103,020 in each of years two through five. In the Spring of 1996, the General Services Administration contacted BSU president Dr. Nathanael Pollard, Jr. about locating a Government Telecommuting Center on Bowie State University's campus. By August of 1996, it was determined that the center would be located in the lower level of the Thurgood Marshall Library. Dr. Pollard decided that the project would be managed by the School of Continuing Eduction and

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 6-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #BSU 97-21, Development, Implementation and Management of the Bowie State University Telecommuting Centers

REMARKS: (continued) Extended Studies because of the potential use of the center after working hours for evening classes and distance education. The University and GSA developed a Memorandum of Understanding that established the responsibilities of BSU and the fee to be paid for use of our facilities.

The University has a Partners in Education Agreement with the Maryland National Guard. As a result of this Partnership, the University offers distance education courses at three National Guard Armories using the University System of Maryland interactive video network (IVN). The National Guard has established a distance learning network throughout the State of Maryland. Currently, the University has to route the IVN courses through the USM hub in College Park and the National Guard hub in Virginia.

GSA and the National Guard worked out an agreement to locate several telecommuting centers at National Guard distance learning sites. In the course of working out this agreement GSA and the National Guard approached Bowie State and suggested creating a partnership between GSA, the National Guard and private sources to expand the telecommuting center at Bowie State University. The expansion would permit BSU to up-grade teleconferencing capabilities in the BSU Telecommuting Center, obtain a remote telecommuting location at a National Guard Armory in Montgomery County with distance learning capabilities, link directly to the National Guard hub without having to go through the USM hub; link to distance learning facilities at Montgomery Community College, and create a BSU Community Intranet Hub.

This expanded project benefits GSA by providing improved telecommuting/teleconferencing facilities for their employees who will use the BSU center. It benefits the Maryland National Guard by improving their distance education network by increasing their links to colleges and universities, providing more educational opportunities for National Guard members and their families and the communities they serve (a major goal of the community based National Guard). It benefits Bowie State University in a variety of ways.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 6-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #BSU 97-21, Development, Implementation and Management of the Bowie State University Telecommuting Centers

REMARKS: (continued) Community Integrated Systems, Inc. shall procure all equipment necessary to provide services and capabilities as described in the RFP, install, operate, and maintain said equipment, offer such services that generates revenues to pay for the acquisition of the equipment, as well as operate said equipment in a manner to generate and share revenue with Bowie State University for the continued improvement and expansion of services available at the university. The overall scope of the project is:

* The University will greatly expand its distance education capabilities with direct links to community colleges and National Guard Armories throughout the State of Maryland. One such project is the offering of Bowie's unique Bachelor of Science in Technology degree program to community colleges in Western Maryland. A collaborative project with Frostburg State University and Allegany College, Garrett Community College, Hagerstown Junior College and Frederick Community College. Scheduling on the USM Hub is already crowded and problematic, BSU will be able to use our Community Intranet Hub to directly link with the community colleges and the National Guard.

* The BSU Community Intranet Hub will provide the university's students, faculty, and staff a variety of state-of-the art electronic services that may be accessed from off-campus as well as on campus. This important component of the project is funded through the fee charged for services. The Community Intranet Hub will provide BSU students, faculty, staff with access to Bulletin board Systems, educational programming and training, electronic mail, fax, forums, help desk assistance, internet access, library services, news and weather, teleconferencing and the world wide web. It will also provide off-campus access to the University's computer system. All the services of the BSU Community Intranet Hub will be provided for a low monthly service fee, a portion of which will be returned to the University to support, maintain, and up-grade computer, distance learning, and telecommunication curriculum design and development.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 6-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #BSU 97-21, Development, Implementation and Management of the Bowie State University Telecommuting Centers

REMARKS: (continued)

* Students, faculty and staff can only access the University's computer system if they have internet access at home. The internet access provided by the Community Intranet Hub will provide access to the University's computer systems and to a variety of additional services as described above.

* It will assist the University in achieving its institutional Mission and goals, specifically Institutional Goal 2: Expanding the University's role in promoting the use of application-based computer and information technology.

* Build out and installation of two telecommuting centers, one at the main BSU campus, the second at the White Oak National Guard Armory.

* Furnish and install all materials and equipment including a remote access intranet hub system.

* Complete build out for Video Learning Hall in Thurgood Marshall Library.

* Completion of cabling (300 pair cable) between Robinson Hall and Thurgood Marshall Library.

CIS will be responsible for all necessary financing for the project. All financial risk to the University has been relieved. All funds required as outlined in the RFP are funds provided from outside sources. Ownership of the equipment will be transferred to BSU on an asset debt transfer schedule.
CIS will fund the purchase of equipment for the project and will remain financially responsible for any debt on that equipment.

* BSU only transfers funds delivered to the University for the Telecommuting Project from GSA.

* CIS through their subcontractor (Edmonds & Associates) will be responsible for operating the Telecommuting Centers.

* CIS with Bowie will market subscriber services to the systems only to BSU students, faculty, staff and alumni.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 6-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #BSU 97-21, Development, Implementation and Management of the Bowie State University Telecommuting Centers

REMARKS: (continued)

* BSU gains full access of all systems included in this project.

* BSU gains immediate revenues from subscriber fees.

* BSU gains additional remote locations for use as classroom and extension of the University.

* Funds generated from this project may be used to continually expand and enhance the telecommunications infrastructure of the University.

* Growth of the system and it's use will generate more funds for the University.

This Procurement was advertised in the Maryland Contract Weekly on Tuesday, May 20, 1997.
Approximately twenty-five calls were received concerning the RFP. As the scope of the RFP was described to each caller in more detail only seven firms requested copies of the RFP.

Debriefing calls to vendors that elected not to bid the project revealed two common explanations for their decision; this is a specialized procurement and not their area of expertise, and most firms projected a payback period of 18 to 24 months and were not inclined to make that financial commitment at this time.

The Office of the State Comptroller has verified, under Control Number 97-3234-0000 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has been obtained from the Comptrollers Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 7-S

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: BSU 97-26, Management of the Bowie State University Satellite Operations and Control Center (BSOCC)

DESCRIPTION: Contractor to furnish professional management team to train BSU students/staff and supervise the day-to-day operation of the Bowie State University Satellite Operations and Control Center.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: AlliedSignal Aerospace
One Bendix Road
P.O. Box 5555
Columbia, Maryland 21045

AMOUNT: $180,000 (two years)

TERM OF CONTRACT: This is a two year contract beginning on or about August 1, 1997 and continuing through June 30, 1999.

FUND SOURCE: 36.02.23 (FY98 Current Restricted/Fund 43)
Program 002: Research

REMARKS: The source of funds for this contract is a grant from the National Aeronautics and Space Administration, Goddard Space Flight Center, Greenbelt, Maryland. The Solar, Anomalous and Magnetospheric Particle Explorer (SAMPEX) is a small scientific satellite designed and built by the Small Explorer (SMEX) program at the Goddard Space Flight Center (GSFC) NASA. SAMPEX gathers scientific data in the fields of space plasma physics, solar physics and atmospheric physics. SAMPEX was launched aboard a Scout ROCKET on July 3, 1992. SAMPEX flight operations are managed from the SMEX Mission Operations Center located at GSFC. The SAMPEX mission was planned with a 3 year life cycle plus a possible one

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 7-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: BSU 97-26, Management of the Bowie State University Satellite Operations and Control Center (BSOCC)

REMARKS: (continued) year extension. On July 1, 1995 SAMPEX entered its extended operations phase. Shortly after this milestone, discussions began concerning the establishment of a SAMPEX Flight Operations facility on a university campus. Bowie State University located in Bowie, Maryland, seven miles northeast of GSFC was selected as the recipient of the operations facility. Bowie State University specializes in the undergraduate Computer Science curriculum and has partnered with GSFC on several previous projects not related to spacecraft operations. Also, BSU is a recipient of a Model Institutions for Excellence (MIE) award from NASA which focuses on educational reform and infrastructure development in order to graduate more and better minority students in science, engineering and mathematics.

The aim of this effort is to develop and staff, with students, a satellite control center on the Bowie State University campus. The project will be accomplished in three clearly defined phases:

I. Phase one will introduce BSU to satellite operations by constructing a telemetry monitoring facility.
II. During Phase two the facility will be upgraded to include limited commanding capabilities.
III. Finally, during Phase three full operational capabilities will be provided to the University's facility.

AlliedSignal Aerospace has been identified in the grant as the project management team for the initial two year period of the project. AlliedSignal Aerospace has a long term multimillion dollar contract with NASA to operate several similar projects at other universities and research facilities. AlliedSignal Aerospace is the only company with the personnel and expertise to manage/train the BSU students/staff and monitor the SAMPEX satellite project until full operational capabilities are granted to Bowie State University.

The Office of the State Comptroller has verified, under Control Number 97-3226-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 7-S (continued)

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: BSU 97-26, Management of the Bowie State University Satellite Operations and Control Center (BSOCC)

REMARKS: (continued) Verification has been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

This contract does not contain a performance bond.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

APPROVED ~~**DISAPPROVED**~~
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 8-S

DEPARTMENT: Coppin State College

CONTRACT NO. & TITLE: RFP # 0043-97 Bookstore Agreement

DESCRIPTION: To supply the academic and campus community with the required text, reference books and materials necessary to pursuing students' academic requirements. Requires a wide range of goods and services to be made available to the College as well as an efficiently managed operation for five years with the option to renew from year to year not to exceed (3) three additional one year terms.

PROCUREMENT METHOD: Competitive Sealed Bids

BIDS OR PROPOSALS:	**TOTAL VALUE**
Follett College Stores 400 W. Grand Avenue Elmhurst, Il. 60126-9953	$547,500 (one-bid received)
Barnes & Noble 33 E. 17th Street New York, New York 10003	NO BID
Wallace's Bookstore 928 Nandino Blvd. Lexington, Kentucky 40511	NO BID

AWARD: Follett College Stores
400 W. Grand Avenue
Elmhurst, IL 60126-9953

AMOUNT: $547,500

TERM OF CONTRACT: August 1, 1997 to July 31, 2002

FUND SOURCE: This a revenue generating contract

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 8-S (continued)

DEPARTMENT: Coppin State College

CONTRACT NO. & TITLE: RFP # 0043-97 Bookstore Agreement

REMARKS: The College is seeking to engage a major bookstore management company, who through its financial and other resources, will become a partner with Coppin State College in providing for the multi-dimensional Academic, Student Life, Athletic program, Facility and Cultural needs of the College. The Request for Proposal was published in the Contract Weekly. Three companies requested the proposal. The College received three responses. One no offer explaining ("Due to a large number of new accounts we have been recently awarded and the limited resources available to us, we do not feel we can give your Bookstore the attention and resources you require") and One (1) no offer explaining ("After very carefully weighing all considerations, however, we will not be able to submit a proposal"). The college received one financial offer.

This is a revenue generating contract. Revenue will be generated by the offeror's guarantee of $500,000 over five years or 9.1% of all gross revenue up to $2,000,000, 9.6% over $2,000,000. The offeror will pay a minimum of $100,000 annually (whichever is greater in any contract year- % of gross revenue or the annual guaranteed floor), and provide $12,500 in textbook scholarships during the contract period. The offeror will spend up to $35,000 in renovations for the Bookstore.

The office of the State Comptroller has verified, under Control Number 97-2666-1101, that the recommended vendor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-000-95.

This contract contains a performance bond in the amount of $50,000.

BOARD OF PUBLIC WORKS **THE ABOVE REFERENCED ITEM WAS:**

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 9-S

DEPARTMENT: Coppin State College

CONTRACT NO. & TITLE: RFP # 0037-97 Food Services

DESCRIPTION: The extent of work shall include labor, equipment, and food products to provide meal and catering services in the dining facilities and around campus. The offeror will manage the dining operation for five years with the option to renew from year to year not to exceed three additional one year terms.

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:	**TECHNICAL**	**FINANCIAL**
Thompson Hospitality Burtonsville, MD	3535	3732
Gourmet Services Inc Atlanta, GA	3455	3388
Good Food Services Washington, DC	2725	1167
Christian Brothers Inc Baltimore, MD	Non-Responsive	
SAQ Baltimore, MD	No Proposal	

AWARD: Thompson Hospitality, L.P.
3803 Gateway Terrace
Burtonsville, MD 20866

AMOUNT: $2,400,000.00

TERM OF CONTRACT: August 1, 1997 - July 31, 2002

FUND SOURCE: 36.02.27 (Current Unrestricted Funds)
Subobject E01

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 9-S (continued)

DEPARTMENT: Coppin State College

CONTRACT NO. & TITLE: RFP # 0037-97 Food Services

REMARKS:

The source of funds for this contract is the Student Life operating budget. The College desires to engage a food service company that will provide food, meal services, and catering services in the food serving facilities of the campus in accordance with the required specifications. Courteous and efficient service, superior cost effectiveness, and skilled professional management are considered essential componets for the program. The Request for Proposal was published in the Maryland Contract Weekly. Eighteen companies were solicited. The College received five responses, four offers and one no bid.

This is a service and revenue generating contract. The offeror will receive $480,000 per year for 5 years to provide food service for the boarding students. Revenue will be generated through commissions on all cash sales of 5%, inside catering 10%, outside catering 10%. In addition, the offeror will provide $25,000 in capital improvements, $5,000 cash scholarship, 2 board scholarships and presidential catering.

The office of the State Comptroller has verified, under Control Number 97-3113-1111, that the recommended vendor has no known deficiencies in payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-000-95.

This contract contains a performance bond in the amount of $250,000 for each year of the contract.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN **WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - 301-445-1987
UMS Rep: Ed Camden

SERVICE CONTRACT:

ITEM: 10-S

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: 602121-J, Provide housing and educational space for Police Corps Cadets

DESCRIPTION: Contract for housing and educational facilities for the "Police Corps Basic Law Enforcement Training Program" for approximately 140 cadets.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: Maritime Institute of Technology and Graduate Studies
5700 Hammonds Ferry Road
Linthicum Heights, MD 21090

AMOUNT: $1,187,560

TERM OF CONTRACT: August 1, 1997 through July 31, 1998

FUND SOURCE: 36.02.31.00 (Current Restricted Funds)
Subobject: H99

REMARKS: The source of funds for this contract is a grant to the State of Maryland (Governor's Office on Crime Control and Prevention) from the Department of Justice. The State of Maryland, through the Governor's Office of Crime Control and Prevention ("GOCCP") was awarded a grant by the U.S. Department of Justice, for a pilot project titled the "State of Maryland's Police Corps". This is a national initiative designed to recruit college graduates to become community police officers. Baltimore was selected as the first city in the nation to pilot this program. The selection was based on the city's critical needs and its leadership in developing the proposal and grant application. After completion of a one year pilot program, other jurisdictions will be able to replicate the program.

The Shriver Center has been awarded a contract by the Governor's Office of Crime Control and Prevention for to administer and manage the program. On March 5, 1997(Item 4-S) the board approved a contract to Science Applications International Corporation develop a law enforcement training program. UMBC now seeks the Boards' approval to award a contract to the Maritime Institute of Technology & Graduate Studies ("The Institute")to provide a facility for room, board, educational facilities, fitness areas and auditorium space.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT:

ITEM: 10-S (continued)

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: 602121-J, Provide housing and educational space for Police Corps Cadets

REMARKS (continued):

The Institute is the only facility in the Baltimore-Metropolitan area with sufficient resources and space at a single location. Ongoing interactions between the Baltimore City Police Department and the Corps require that the facility be located as close to the city as possible. As an added benefit, this contract will provide a financial boost to the Institute which has been experiencing financial difficulties.

This is a pilot program to be conducted in Baltimore only. The initial program will have approximately 140 cadets, recruited from 1996 and 1997 college graduates recruited from Maryland schools and surrounding states. This is a continuous course, with three consecutive classes averaging 47 cadets per class. Applicants must be college graduates, pass psychological and physical tests, and complete a background check. The Department of Justice will provide college tuition reimbursement up to $30,000, to graduates of the police corps training program. Graduates must then complete four years of service with the Baltimore City Police Department. Those who leave prior to completion of four years will be required to return their college tuition reimbursement up to $7,500 plus 10% interest for each uncompleted year of service.

The Office of the State Comptroller has verified, under Control Number 97-3239-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS

APPROVED **DISAPPROVED**
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - (301) 445-1987
UMS Rep:

SERVICE CONTRACT:

ITEM: 11-S

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: RFP19720W - Case Management Services

DESCRIPTION: Contract to provide case management services for the Center for Health Program Development and Management ("CHPDM") located on the campus of the University of Maryland, Baltimore County ("UMBC").

PROCUREMENT METHOD: Competitive Requests for Proposals

BIDS OR PROPOSALS:

Offeror	Tech. Score (Max. 60)	Fin. Score (Max.)	Hourly* Rate	Total Score	Rank
HERO Baltimore, MD	60.00	40.00	$ 45.00	100.00	1
Med. Mgmt. & Rehab. Svcs. Laurel, MD	60.00	28.57	$ 63.00	88.57	2
Resolve Rehab. Consulting Owings Mills, MD	60.00	25.00	$ 72.00	85.00	3
Coord. Ctr. Home Comm. Care Millersville, MD	55.00	28.80	$ 62.50	83.80	4
Integrated Health Care & Auditing Service, Inc. Laurel, MD	47.00	25.35	$ 71.00	72.35	5
Crawford & Company Baltimore, MD	43.00	27.69	$ 65.00	70.69	6
Case Management Concepts Vienna, VA	41.00	29.03	$ 62.00	70.03	7
Washington Co. Health Dept. Hagerstown, MD	44.00	21.61	$ 83.29	65.61	8
CRA Managed Health Care Baltimore, MD	33.00	32.14	$ 56.00	65.14	9
City of Balto. Health Dept. Baltimore, MD	31.00	29.03	$ 62.00	60.03	10
Supportive Lifeline Baltimore, MD	28.00	5.82	$309.23	33.82	11

* Based on the initial 200 cases

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - (301) 445-1987
UMS Rep:

SERVICE CONTRACT:

ITEM: 11-S (continued)

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: RFP19720W - Case Management Services

AWARD: Multiple award to the following companies:

Vendor	Hourly Rate
HERO 101 W. Read Street Baltimore, MD 21201	$45.00 per hour
Medical Management Rehabilitation Services 644 East Fort Avenue, Suite 223 Baltimore, MD 21230	$63.00 per hour
Resolve Rehabilitation Consulting P. O. Box 743 Owings Mills, MD 21117	$72.00 per hour
Coord. Center Home Community Care, Inc. 8258 Veterans Highway, Suite 13 Millersville, MD 21108	$62.50 per hour
Integrated Healthcare Auditing & Service, Inc. 14435 Cherry Lane Court, Suite 418 Laurel, MD 20707	$71.00 per hour

AMOUNT: $2,689,830 (total allocated for services).

TERM OF CONTRACT: One year beginning August 1, 1997 through July 31, 1998 with four (4) optional one-year renewals to be exercised at the sole option of the University. A price increase, if any, in subsequent renewal terms shall not exceed the consumer price index for "All Urban Consumers" as published by the U.S. Department of Labor Statistics. Statistics will be referenced for negotiable purposes only. Contractor is not to assume that any price increase will be applied to yearly renewals.

FUND SOURCE: 36.02.31.00 (Current Restricted Funds FY 97)
Subobject H99

REMARKS: The source of funds for this contract is a memorandum of understanding between the Center and the Department of Health and Mental Hygiene. The mission of the Center is to develop, manage and evaluate innovative health care programs and related information systems that can reduce costs while maintaining or improving quality of

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - (301) 445-1987
UMS Rep:

SERVICE CONTRACT:

ITEM: 11-S (continued)

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: RFP19720W - Case Management Services

REMARKS: (continued) care. DHMH and UMBC are both able to leverage their resources cost-efficiently while providing a platform for other information-based projects in health data analysis, medical informatics and biotechnology - all strategic strengths of the Maryland economy. Included in the Center's projects being carried out on behalf of DHMH is the Rare and Expensive Case Management ("REM") program, part of HealthChoice. The focus of the REM program is to address the special requirements of waiver-eligible individuals diagnosed with rare and expensive conditions using criteria developed by the Center and DHMH. Ninety (90) percent of those persons served by the Contract would be in the pediatric population.

This contract is to provide case management services for those persons enrolled in the HealthChoice program. The solicitation was issued on May 27, 1997. It was advertised in the *Maryland Contract Weekly* and the *Baltimore Business Journal*. A copy was also sent to the Office of Minority Affairs, as well. It was sent to a total of 63 potential Offerors. Twelve responses were received one of which was deemed non-responsive. Offerors were advised that the University reserved the right to make a single or multiple award based upon the best interest of the State in meeting the needs of participants throughout the State in the various affected REM populations. The 11 remaining proposals were evaluated by a committee made up of representatives from the Center and DHMH considering, in addition to cost, such factors as: (1) the Offeror's specialization in rare and expensive diseases; (2) their experience, licensure, education and expertise in REM; 3) their capability(for providing all administrative functions required for the contract; (4) their references and experience in similar contracts; (5) MBE participation; and (6) economic impact statement. The technical evaluation received more weight than the financial evaluation.

After careful consideration and evaluation of the proposals received, the committee recommended a multiple award to the five (5) firms designated above. The remaining firms were found, among other things, to be heavily experienced and focused on the adult population through managing cases related to workman's compensation and insurance claims which is significantly different from diagnosing and managing REM cases related to a pediatric population.

It is anticipated that each firm will handle approximately 200 cases. The contract is structured so that there is a slightly decreasing hourly rate per case for cases over the 200 initial cases. A mandatory MBE participation rate of 14 percent was established and two of the firms are MDOT MBE certified.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - (301) 445-1987
UMS Rep:

SERVICE CONTRACT:

ITEM: 11-S (continued)

DEPARTMENT: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: RFP19720W - Case Management Services

REMARKS: (continued) The Office of the State Comptroller has verified, under the following Control Numbers, that the recommended contractors have no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Contractor	Control No.
HERO	97-3259-1110
Medical Mgmt. & Rehab. Svcs. ("MMARS")	97-3258-0010
Resolve Rehabilitative Consulting	97-3261-0111
Coord. Ctr. Home Community Care	97-3262-1110
Integrated Health Care & Auditing Svc.	97-3260-0111

All of the Contractors are resident businesses under the guidelines of BPW Advisory P-003-95 Revised. There was no performance bond required for this contract.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 12-S

DEPARTMENT: University of Maryland University College

CONTRACT NO. & TITLE: UC36986
Print and Deliver advertising
Undergraduate Programs

DESCRIPTION: To provide direct mail advertising through the use of Print and Deliver services of the Washington Post. This series of advertisements is an integral part of the marketing efforts to maintain and build enrollment in Undergraduate Programs offered by University of Maryland University College.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: The Washington Post
1150 15th St., NW
Washington, DC 20071

AMOUNT: $200,000.00

TERM OF CONTRACT: August 1, 1997 to June 30, 1998. Option to renew annually as long as the vendor remains sole source, the University requires the services and the prices remain fair and reasonable. Last year BPW approval Item: 7-S, 3/13/96.

FUND SOURCE: 36.02.30 (Current Unrestricted funds)
Subobject H01

REMARKS: The source of funds for this agreement is the operating budget of the Undergraduate Marketing Department of University of Maryland University College. The Washington Post introduced the Print N Deliver service to provide direct mail advertising through the newspaper's Sunday section.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

SERVICE CONTRACT

ITEM: 12-S (continued)

DEPARTMENT: University of Maryland University College

CONTRACT NO. & TITLE: UC36986
Print and Deliver advertising
Undergraduate Programs

REMARKS: (continued) The Office of the State Comptroller has verified, under Control Number 97-3250-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has been obtained from the Comptroller's Office that the contractor is approximately registered to conduct business within the State to the extent required by the laws of Maryland.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS

APPROVED **DISAPPROVED**
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

SUPPLEMENT C 31C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt: 301-445-1987
UMS Rep: Ed Camden

CONTRACT MODIFICATION: Services

ITEM: 13-S MOD

DEPARTMENT: University of Maryland, Baltimore County

ORIGINAL CONTRACT NO. & TITLE: 601959W - Police Corps Basic Law Enforcement Program

ORIGINAL CONTRACT APPROVED: Item No. 4-S on March 5, 1997

CONTRACTOR: Science Applications International Corporation ("SAIC)
1953 Gallows Road
Vienna, VA 22182

DESCRIPTION OF ORIGINAL CONTRACT: Contract for the implementation of a Police Corps Basic Law Enforcement Training Program.

DESCRIPTION OF MODIFICATION: To decrease the estimated dollar value of the contract.

TERM OF ORIGINAL CONTRACT: One year beginning March 5, 1997 through March 4, 1998.

TERM OF MODIFICATION: Same

FUND SOURCE: 36.02.31.00 (Current Restricted Funds FY 98)
Suboject H99

ORIGINAL CONTRACT AMOUNT: $2,047,506.00

MODIFICATIONS TO DATE: None

AMOUNT THIS MODIFICATION: Decrease order by $347,506.00

PERCENTAGE INCREASE/DECREASE: -17

REVISED TOTAL CONTRACT AMOUNT: $1,700,000.00

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

CONTRACT MODIFICATION: Services

ITEM: 13-S MOD

DEPARTMENT: University of Maryland, Baltimore County

ORIGINAL CONTRACT NO. & TITLE: 601959W - Police Corps Basic Law Enforcement Program

PERCENTAGE DECREASE: 16.97%

REMARKS: The source of funds for the original contract is a grant to the State of Maryland (Governor's Office on Crime Control and Prevention) from the Department of Justice. The original BPW item was approved by the Board for an estimated $3,670,500.00; however, the actual contract was issued for $2,047,506.00 since some of the funding was decreased before the order was issued. This modification decreases the amount of the order because the overall project management of the Police Corps Training program is now the responsibility of UMBC. The curriculum development and instruction will remain with SAIC. The amount of the decrease ($347,506.00) was the amount that would have been given to SAIC for the Director of the Police Corps program and his staff.

The Office of the State Comptroller has verified, under Control Number 97-3213-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor IS NOT a resident business under the guidelines of BPW Advisory P-003-95 Revised.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS

APPROVED ~~DISAPPROVED~~
~~WITH DISCUSSION~~

THE ABOVE REFERENCED ITEM WAS:

~~DEFERRED~~ ~~WITHDRAWN~~
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact Person: James Salt - 301-445-1997
USM Contact: Ed Camden

ENERGY PERFORMANCE CONTRACT

ITEM: 14-EP

DEPARTMENT: Towson University

CONTRACT NO. & TITLE: TSU-PP-EPC-9702 - Energy Performance Contract

DESCRIPTION: Contractor to develop and implement a comprehensive energy efficiency and guaranteed savings program to assist the University in achieving reduction in energy consumption. This contract is in two phases. Phase I requires the contractor to conduct a detailed technical study with a program of recommendations and to implement a lighting retrofit program to meet the BGE rebate incentive deadline of February 1998. Phase II requires the contractor to implement the approved program.

PROCUREMENT METHOD: Request for Qualifications (RFQ)

BIDS OR PROPOSALS:

Contractor	Points
HEC Washington Grove, MD	980
Viron Energy Services Columbia, MD	950
Honeywell, Inc. Hunt Valley, MD	870
Johnson Controls Sparks, MD	850
J.B. Rogers Phoenix, Arizona	740
Power System Solutions Overland Park, Kansas	740
Carrier Baltimore, MD	720
Landis & Gyr Beltsville, MD	690

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

ENERGY PERFORMANCE CONTRACT:

ITEM: 14-EP (continued)

DEPARTMENT: Towson University

CONTRACT NO. & TITLE: TSU-PP-EPC-9702 - Energy Performance Contract

Evantage Richmond, VA	470
Service Master Englewood, CO	370

AWARD: HEC Energy and Design Services
11 Brown Street, Suite One
Washington Grove, MD 20880

AMOUNT: If the University chooses not to accept the contractor's Phase I program recommendations, the University shall pay the contractor an amount not to exceed $547,900 for the cost of the technical study ($147,900) and the lighting retrofit. Should the University choose to implement the program, it shall pay the contractor for Phases I and II upon completion of the Phase II work.

TERM OF CONTRACT: To be determined during Phase I of this contract.

FUND SOURCE: Maryland Energy Administration - State Agency Loan Program and from guaranteed savings to be achieved as a result of implementing the energy efficiency program.

REMARKS: The main source of funds for this contract are guaranteed savings achieved through the implementation of the energy efficiency program. The goals of this contract are to identify and implement a program that results in reduced energy consumption of at least 25% at Towson University. In Phase I, the contractor will conduct a detailed technical study from which a program of implementation will be developed for achieving at least a 25% reduction in energy consumption. In Phase II, upon approval of this program by the University and the BPW, the contractor will implement its recommendations. As part of Phase II, the contractor shall guarantee energy cost savings. Documents providing for compensation for implementation of the program and after installation monitoring and warranties will be submitted to the Board of Public Works for approval prior to the start of Phase II of the contract.

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

ENERGY PERFORMANCE CONTRACT:

ITEM: 14-EP (continued)

DEPARTMENT: Towson University

CONTRACT NO. & TITLE: TSU-PP-EPC-9702 - Energy Performance Contract

REMARKS: (continued)

The Office of the State Comptroller has verified under Control Number 97-3268-0111 that the recommended contractor has no know deficiencies in the payment of its Maryland tax obligations.

Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

This contract contains a performance bond of $ 3 million.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C 36C

UNIVERSITY SYSTEM OF MARYLAND

July 30, 1997

Contact: James Salt - 301-445-1987
USM Rep: Ed Camden

SERVICE CONTRACT

ITEM: 15-S

DEPARTMENT: University of Maryland University College

CONTRACT NO. & TITLE: UC36864 Meeting facilities for Executive Master of General Administration Seminar

DESCRIPTION: Hotel will provide adequate meeting room/catering services for seminar participants enrolled in the Executive Master of General Administration Seminar. Classes start August 1, 1997 and continue through to December 19, 1998.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: Marriott Metro Center
775 12th St NW
Washington, DC 20005

AMOUNT: $48,462.50

TERM OF CONTRACT: August 1, 1997 to December 19, 1998.

FUND SOURCE: 36.02.30 (Current Unrestricted funds)
Subobject W01

REMARKS: The source of funds for this agreement is the operating budget of the Graduate School of Management and Technology of University of Maryland University College. Due to facility limitations and the need to hold seminars in locations that provide easy access to participants, UMUC must utilize contracted services. Marriott Metro Center is the only adequate source with the capability of providing proper accommodations over the extended period of these seminars.

The Office of the State Comptroller has verified, under Control Number 97-3303-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor **IS NOT** a resident under the guidelines of BPW Advisory P-003-95 Revised.

This contract does not contain a performance bond.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED · WITHDRAWN
WITHOUT DISCUSSION

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30, 1997

Contact: Charles E. Chandler (410) 764-4367

CONSTRUCTION CONTRACT

ITEM 1-C

Division of Correction	Western Correctional Institution Cumberland, Allegany County, MD
CONTRACT NO. AND TITLE	KN-141-961-CO1 Housing Unit #5

DESCRIPTION The Western Correctional Institution is a medium security institution designed to house approximately 1680 inmates supported by 500 correctional staff. Currently the construction is complete for three 192 cell Housing Units, one 144 cell Housing Unit, Administration and Gatehouse Buildings, Support Service Building, Gymnasium Building, the Central Maintenance and Laundry building with all the necessary site and utility work including perimeter security.

This contract is for the construction of Housing Unit #5 which is the fourth 192 cell prototype design housing unit at this location. Construction of sitework around the building, fencing and connecting utilities are also included.

The Construction Contract consists of Base Bid and one Add Alternate:

BASE BID:

Includes a complete building construction with related site and utility work. The housing unit will be a two story structure of structural steel framing and load bearing masonry walls.

ADD ALTERNATE NO. 1

Includes various Sitework Items including bituminous concrete paving, miscellaneous fencing and demolition of existing Temporary Perimeter Fences, between Housing Unit No. 3 and Housing Unit No.5.

Continued

DEPARTMENT PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30, 1997

Contact: Charles E. Chandler(410)764-4367

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

PROCUREMENT METHOD COMPETITIVE SEALED BIDDING

Bidder	Base Bid (Includes unit Price items)	Add Alternate No.1	Base Bid & Alt #1
BCI CONTRACTORS BALTIMORE, MD	$10,676,480.00	$130,000.00	$10,806,480.00
PEVARNIK BROS, INC. LATROBE, PA	11,184,600.00	132,000.00	11,316,600.00
HARBEL, INC. CUMBERLAND, MD	11,457,405.00	94,500.00	11,551,905.00
CHAS. H. TOMPKINS CO WASHINGTON, D.C.	11,553,000.00	130,000.00	11,683,000.00
PERINI CONSTRUCTION HAGERSTOWN, MD	11,755,000.00	130,000.00	11,885,000.00
BERKEBILE BROS, INC. JOHNSTOWN, PA	11,799,000.50	165,195.00	11,964,195.50
ROSS & KENNEDY CORP PITTSBURGH, PA	12,124,500.00	222,000.00	12,346,500.00

AWARD BCI CONTRACTORS, BALTIMORE, MD

AMOUNT $10,806,480 (Base bid & Alt #1)

ESTIMATE $10,900,000 (Base bid & Alt #1)

Continued

DEPARTMENT PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30, 1997

Contact: Charles Chandler(410)764-4367

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

FUND SOURCE

$ 156,480	Item 104 MCCBL 1996 (Western Correctional Institution "New Medium Security Correctional Facility.... Provided that $1,000,000 of this authorization shall be used for ...sitework The fifth housing unit...)
$ 150,000	Item 103 MCCBL 1997 (Western Correctional Institution "Provide a portion of the funds to construct and equip a fifth Medium Security housing unit")
$7,170,000	Federal Funding FFY 96 & FFY 97
$3,400,000	Federal Funding FFY 98

PERFORMANCE PERIOD: 400 calendar days

REMARKS: 1997 Legislative Session authorized $11.7 million federal grant funding for this construction project. This is a 90% Federal, 10% State participation funding project. The State has already expended $1,033,825 towards its 10% match. The currently Federal Funding authorized under the Violent Offender Incarceration/Truth-In-Sentencing Grant Program has been partially awarded to the State in Federal Fiscal Years FFY 96 and FFY 97. The remaining Federal Funding under the VOI/TIS Grant program is scheduled in FFY 98 to complete the project.

This contract was announced in Maryland Contract Weekly dated 27 May, 1997 followed by a Pre-Bid Conference for interested Bidders and a Minority Business Subcontractors Job Fair both held at the construction site on 11 June, 1997.

Continued

DEPARTMENT PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30, 1997

Contact: Charles E. Chandler(410)764-4367

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

"The Office of the State Comptroller has verified, under Control Number 97-32941111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95."

A Performance Bond and a Payment Bond, each in the full contract amount of $10,806,480, were required for this project.

BPW Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion✓ Without Discussion

BCI.bpw

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30, 1997

Contact: Charles E. Chandler (410) 764-4367

SERVICE CONTRACT (Construction Inspection & Testing)

ITEM 2-S

Division of Correction	Western Correctional Institution Cumberland, Allegany County, MD
CONTRACT NO. AND TITLE	KN-141-961-I01 Housing Unit #5

DESCRIPTION This contract is for the Inspection and Testing Services (CITS) required during the construction of Housing Unit #5 which is the fourth 192 cell prototype design housing unit at this location.

The CIT Service is to provide quality assurance and ensure that the construction work is performed in accordance with the requirements of the construction contract documents.

PROCUREMENT METHOD Competitive Sealed Proposals

PROPOSER	AMOUNT
Sidhu Associates Inc. Timonium, Maryland	$99,514.00
Potowmac Engineers Capitol Heights, Maryland	$121,204.00
Development Facilitators Inc. Severna Park, Maryland	$127,591.00
EBA Engineering Inc. Baltimore, Maryland	$175,895.00
Indam Engineers Ellicott City, Maryland	$185,800.00

Continued

DEPARTMENT PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 30,1997

Contact: Charles E. Chandler(410)764-4367

SERVICE CONTRACT (Construction Inspection & Testing)

ITEM 2-S (Cont'd.)

AWARD	Sidhu Associates, Inc. Timonium, Maryland
AMOUNT	$ 99,514
ESTIMATE	$150,000
FUND SOURCE	Item 104, MCCBL 1996 Western Correctional Institution(Allegany County)Provided that $1,000,000 of this authorization shall be used for...sitework The fifth housing unit...

PERFORMANCE PERIOD: 430 calendar days

REMARKS:
The Contract was announced in Maryland Contract Weekly dated 5/27/97. The Proposals were received on 6/23/97. The evaluation of the proposals was performed based on the technical score. The firms which received 85 or above scores were short listed. The price proposals of these successful firms were opened later.

The Office of the State Comptroller has verified, under Control Number 97-3302-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BPW Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONSTRUCTION/CONTRACT

Agency Contact: Ellen Frketic
Phone: (410) 974-7276

ITEM 1-C

CONTRACT NO. AND TITLE 97-04-50
Sanitary Sewer Replacement for Deep Creek Lake State Park

DESCRIPTION

This Capital Improvement project provides for the replacement and repair of the sewer collection system at the Park. The improvements also include rehabilitation of manholes and rerouting utilities around the proposed Nature Center, which will be constructed this year by DNR.

PROCUREMENT METHOD Competitive Sealed Bids

BIDS

*Doerr Construction, Inc.	Accident, MD	$ 210,590.00
Alvarez, Inc.	Oakland, MD	$ 400,460.00
Robert Beitzel, Inc.	Oakland, MD	$ 450,650.00
Green River Group, Inc.	Fairmont, WV	$ 492,645.00

* Doerr Construction, Inc. made an error and was permitted to withdraw their bid.

AWARD Alvarez Inc.

AMOUNT $ 400,460.00

FUND SOURCE: 87.08.00 (MCCBL of 1995)

REMARKS: Currently there is a great deal of flow received at the WWTP during the off season when there are few visitors at the Park. The A/E firm of George, Miles, and Buhr was hired to evaluate the collection system and determine the source of this flow. The A/E identified broken pipes and leaking joints and manholes, which results in infiltration into the system during wet weather events. The planned improvements will correct these problems. Another component of the project, rerouting the gravity sewer and force main around the Nature Center, is necessary because the Center has been sited directly over one of the existing sewer lines. If this line is not relocated, it will be very difficult to do any work on the sewer in the future as it will be under the building.

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONSTRUCTION/CONTRACT

ITEM 1-C

REMARKS, continued

The low bidder, Doerr Construction, Inc., contacted MES shortly after the bid opening and requested permission to withdraw their bid. They stated they had made an error in the pricing for the PVC piping, which is a major component of the work. The second low bidder, Alvarez, Inc., is under contract with MES to construct improvements to the water treatment facility at Rocky Gap State Park. MES asked Alvarez if they had the personnel and equipment available to complete both projects on schedule, and they confirmed that they will be able to complete all work in a timely and professional manner.

The Office of the State Comptroller has verified, under Control Number 97-3016-0011, that Alvarez, Inc. has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Alvarez, Inc. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action: The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

SUPPLEMENT E 3E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

Agency Contact: Ellen Frketic
Phone: 974-7276

CONTRACT MODIFICATION:	A/E Service
ITEM:	2 - AE-MOD
ORIGINAL CONTRACT NO. AND TITLE:	MES ID# 95-04-52 Feasibility study and Evaluation of the Wastewater Treatment Plant and system at Deep Creek Water Lake State Park
ORIGINAL CONTRACT APPROVED:	PAAR Report, September 1995
CONTRACTOR:	George, Miles & Buhr Hunt Valley, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: The scope of work for this project consisted of the evaluation of the wastewater treatment and sewer collection system. The program was to determine which areas of the system are in most need of repair, the extent of repairs needed and the estimated cost of the repairs. As part of the Contract, the A/E was to prepare a set of record drawings of the Park showing utility lines, campgrounds, roads, and other features. Future uses and expansion of the Park and demands on the system were also investigated.

DESCRIPTION OF MODIFICATION: This work consists of bidding and construction services for replacement of the sewer collection system.

TERM OF ORIGINAL CONTRACT:	9 months
TERM OF MODIFIED CONTRACT:	190 days
FUND SOURCES:	ITEM 073 MCCBL 94 MCCBL of 1995 (87.08.00)
ORIGINAL CONTRACT AMOUNT:	$ 69,391.00
MODIFICATIONS TO DATE:	$ 22,801.52
AMOUNT THIS MODIFICATION:	$ 28,214.00
REVISED TOTAL CONTRACT AMOUNT:	$ 120,406.52
PERCENTAGE INCREASE:	40.7%

SUPPLEMENT E **4E**
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONTRACT MODIFICATION: A/E Service

ITEM: 2-AE-MOD (Continued)

REMARKS: This project originated because there has been a significant amount of infiltration and inflow entering into the sewer collection system. This causes a problem during the winter and spring because the plant cannot discharge effluent to the spray fields during this period and there is insufficient storage at the wastewater treatment plant to hold the water during these seasons. As a part of the original scope of services, the A/E evaluated the system and submitted a Feasibility Study and a Final Report, which recommended replacing the sewer collection system.

The design has been completed and the construction services bid. The A/E is needed to review submittals and change orders from the contractor, make periodic site visits to evaluate the construction, conduct monthly progress meetings, and prepare as-built documents when the project has been completed.

The Office of the State Comptroller has verified, under Control Number 97-1860-1111, that George, Miles, and Buhr, L.L.P., has no know deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

George, Miles, and Buhr, L.L.P. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action

Approved Disapproved

With Discussion

The above referenced Item was:

Deferred Withdrawn

Without Discussion

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

A-E SERVICE/CONTRACT

Agency Contact: Ellen Frketic
Phone: (410) 974-7276

ITEM 3-A/E

CONTRACT NO. AND TITLE 97-04-02
Water and Wastewater Infrastructure Improvements
Jessup Correctional Complex

DESCRIPTION

This project provides for the technical evaluation and assessment of capital improvement needs for the water distribution and sewer collection system at the Jessup Correctional Complex in Anne Arundel County. Components of the project include a survey of the physical condition of the water distribution and wastewater collection system, flow and pressure testing at hydrants, valve and hydrant inspection, sewer manhole and TV inspection. A master set of utility drawings will be produced that locates all utility lines along with topographic contours and buildings and all other pertinent physical features. The project will utilize both CADD and GIS for production of utility drawings, base maps and processing and storage of utility information. A computerized hydraulic model will be performed on the water system to identify deficiencies in waster distribution and fire flow protection. An assessment of the capacity of the sanitary sewers will also be conducted to identify areas for replacement and rehabilitation.

PROCUREMENT METHOD Technical Proposal

PROPOSALS RECEIVED

COMPANY	LOCATION	TECHNICAL SCORE
Michael Baker, Jr., Inc.	Baltimore, MD	89.88
Buchart-Horn, Inc.	Baltimore, MD	86.13
Rummel, Klepper & Kahl	Baltimore, MD	86.00
John E. Harms, Jr., & Associates	Pasadena, MD	84.88
Whitman Requardt & Associates	Baltimore, MD	84.25
Riemer Muegger & Assoc., Inc.	Columbia, MD	83.25
O' Brien & Gere Engineers, Inc.	Landover, MD	83.25
McCrone, Inc.	Annapolis, MD	82.63
Dewberry & Davis	Fairfax, VA	77.00
Whitney, Bailey, Cox & Magnani	Baltimore, MD	46.63

AWARD Michael Baker, Jr., Inc.

AMOUNT $ 471,537.00

FUND SOURCE: 89.16.33 (MCCBL of 1996)

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

A-E SERVICE/CONTRACT

ITEM 3-A/E

REMARKS: The existing water and sewer system at the main complex was constructed in various sections beginning in the early 1920's. It is suspected that much of the distribution system has scale build-up and is corroded, which has decreased the cross-sectional area of the pipes and resulted in a loss of capacity in the entire system. It is estimated that approximately 20% of the water purchased from Anne Arundel County is being lost through leaks in the system. The location of many valves in the system is not known since they have been buried and are not part of the current record drawings. This makes it difficult to isolate sections of the system in the event of a water main break. The A/E will develop master water system drawings showing the size, type of pipe, location of all valves, fire hydrants, meter vaults and other appurtenances. It will also identify leaks in the system. Flow tests will be conducted in conjunction with computer modeling of fire flows and projected flows for the next 30-40 years. A recommendation will be given for all improvements needed and the estimated design and construction costs.

The sewer system also has many leaks, cross-connections and problems with infiltration and inflow. Master drawings of the sewer collection system will be created, with all pertinent information regarding the sewer line and manholes and associated sewer appurtenances. Problems with leaks, collapsed pipes and deteriorated manholes will be located. Flow tests will be conducted using computer modeling to determine the sufficiency of existing sewer lines for the current flows and projected flows. A recommendation will be given for all improvements needs and the estimated design and construction costs.

A request for proposal solicitation was advertised with ten firms responding. The proposals were evaluated by a Technical Evaluation Committee. The highest technically ranked firm, Michael Baker Jr., Inc., was asked to submit a cost proposal. Baker's initial cost proposal was $685,225. Through negotiation, the scope of services and costs were reduced by 31% to $471,537.

The Office of the State Comptroller has verified, under Control Number 97-2665-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Michael Baker Jr., Inc. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action: The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONSTRUCTION/CONTRACT

Agency Contact: Ellen Frketic
Phone: (410) 974-7276

ITEM 4-C

CONTRACT NO. AND TITLE 97-04-21
Storm and Sewer Rehabilitation at Maryland House of Corrections - Jessup.

DESCRIPTION

This Capital Improvement project provides for the construction of improvements to the existing wastewater facility and storm sewer. The improvements include repair and replacement of storm and sanitary sewers, including Cured-in-Place lines, in addition to conventional excavation, and rehabilitation of manholes.

PROCUREMENT METHOD Competitive Sealed Bids

BIDS

Jeffery Stack, Inc.	Springfield, VA	$ 148,500.00
Calvert Utilities, Inc.	Crownsville, MD	$ 173,774.00

AWARD Jeffery Stack, Inc.

AMOUNT $ 148,500.00

FUND SOURCE: 89.16.33 (FY 1997 MCCBL)

REMARKS: Improvements are being constructed at Maryland House of Correction Jessup (MHC-J) to eliminate infiltration/inflow into the sewer lines and to eliminate the cross-connection between the sanitary sewer and the storm sewer. The sewer lines outside MHC-J consist of old terra cotta pipe, PVC pipe and ductile iron pipe ranging in diameter from 8 to 18 inches. TV-Inspection has shown that the majority of the PVC pipe was found in good condition with areas requiring spot repairs. In addition, a small portion of the terra cotta sewer line was found to be in poor to fair condition. Most of the repairs needed are caused by a collapsed pipe or an off-set joint. Moreover, the manholes are brick construction and, in some cases, are buried under 4 to 6 inches of top soil or fill. Some manholes need to be re-grouted. Several manhole rings have deteriorated due to the corrosive atmosphere encountered in the Correctional Laundry Facility located within MHC-J. Also, the laundry building floor drains are discharging to the storm sewer instead of sanitary sewer. This connection has to be reversed.

CONSTRUCTION/CONTRACT

ITEM 4-C

REMARKS, continued

MES notified nine (9) Maryland firms of the intent to bid this project; the low bidder was not contacted. Sewer rehabilitation, especially the use of trenchless technology, is considered to be a specialty construction and there are few firms qualified at this time to perform this type of work. Because MES was unfamiliar with the low bidder, he was requested to provide the name of references and a listing of projects completed by the firm that are similar in scope to the project at Jessup. Upon verification of the references, it was confirmed that this firm has the experience and staff to complete this work in a timely and professional manner.

The contractor, Jeffrey Stack, has met the MBE participation goal of 14 percent. All three MBE subcontractors are Maryland firms. The contractor has also listed Insituform East, located in Landover, Maryland, as another subcontractor.

The Office of the State Comptroller has verified, under Control Number 97-2147-0111, that Jeffery Stack, Inc. has no know deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Jeffery Stack, Inc. is not a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action: The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

9E (revised)

Agency Contact: Ellen Frketic
Phone: 974-7276

CONTRACT MODIFICATION: A/E Service

ITEM: 5-AE-MOD

ORIGINAL CONTRACT NO. AND TITLE: MES ID# 92-04-79
Architectural and Engineering Services for Improvements to the Eastern Correctional Institution Wastewater Treatment Plant

ORIGINAL CONTRACT APPROVED: PAAR Report, September 1992

CONTRACTOR: George, Miles & Buhr, L.L.P.
Hunt Valley, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: The scope of work for the design of the Eastern Correctional Institution Phase II wastewater improvements would convert the pretreatment plant into a "stand-alone" facility. The facility was to have a design capacity of 400,000 gallons per day (gpd) and the treated effluent was to have been transported through a 5± mile long force main to a discharge point located at the Manokin River at the end of Revels Neck Road. Estimated construction costs for the facility and force main were $1,907,400.

The contract was modified in September, 1993 to reflect a change in the scope of work. The design capacity of the facility was increased to 480,000 gpd to accommodate the increase in prison flows (due in part to the construction of a 420-bed facility). MDE also revised the permit requirements to severely restrict the amount of nitrogen and phosphorus discharged. In order to accommodate the increased construction cost of the wastewater treatment plant, the outfall was relocated to King's Creek a short distance away.

In December, 1994 the location of the outfall was changed by MDE, as they determined there was not adequate flushing in Kings Creek to assimilate the wastewater from ECI. This resulted in another modification to the A/E scope of work. The final location selected was at the Manokin River, about 2000 feet downstream from King's Creek and approximately 4.2 miles from the ECI complex and proposed wastewater facility. MDE also required the addition of a shellfish protection pond with 24 hour holding capacity as a safeguard for local shellfish waters.

The last modification to the contract occurred in August, 1995, and included engineering services for wetlands delineation.

DESCRIPTION OF MODIFICATION: This work consists of additional construction services, including extending the construction period, additional progress meetings, review of structural modifications, scheduling changes, and re-submittals.

SUPPLEMENT E **10E**
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONTRACT MODIFICATION:	A/E Service
ITEM:	5-AE-MOD
TERM OF ORIGINAL CONTRACT:	expires June 30, 1994
TERM OF MODIFIED CONTRACT:	expires September 30, 1997
FUND SOURCE:	121 GCL 1988
ORIGINAL CONTRACT AMOUNT:	$ 74,497.00
MODIFICATIONS TO DATE:	$ 170,304.00
AMOUNT THIS MODIFICATION:	$ 24,000.00
REVISED TOTAL CONTRACT AMOUNT:	$ 268,801.00
PERCENTAGE INCREASE:	32.2 %

REMARKS: The wastewater treatment plant (WWTP) improvements and sanitary force main are under construction at this time. This project is being funded by a combination of State of Maryland Capital Construction Bonds, a grant from the US Department of Commerce Economic Development Administration, and MES revenue bonds. It is imperative the facility be completed and in operation no later than September 30, 1997 or the Federal funding, totaling over $950,000, could be forfeited. In order to meet the deadline imposed by the grant, it has been necessary to closely monitor the activities of the contractors during the construction period. Since there are two contractors performing the work (one for the WWTP and one for the force main), the A/E effort is more than double that of a typical project. MES has required additional work from the A/E, such as attendance at three progress meetings per month (two per month with the WWTP contractor, and one per month with the contractor for the force main), expedition of submittal reviews, coordination with vendors and suppliers, review of alternative materials and construction methods, and coordination of schedule sequencing.

The total cost of construction of both the wastewater treatment plant, regional sludge facility, and sanitary force main exceeds $3.8 million. This modification brings the A/E fees to under 7% of the construction cost, not including costs for testing and inspection. This figure is less than the typical 8.5% recommended by the Department of General Services for use in estimating the cost of engineering fees for renovation work. This is the first modification of the A/E contract since 1995. It is also important to note that construction on the WWTP began in June, 1996, and because of the close coordination between the A/E, MES, and the contractor, there have been no change orders issued to the contractor as of this date.

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
July 30, 1997

CONTRACT MODIFICATION: A/E Service

ITEM: 5-AE-MOD

REMARKS, continued

The Office of the State Comptroller has verified, under Control Number 97-3201-1111, that George, Miles, and Buhr, L.L.P., has no know deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

George, Miles, and Buhr, L.L.P. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action: The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

SUPPLEMENT F

MORGAN STATE UNIVERSITY
ACTION AGENDA
July 30, 1997

CONSTRUCTION CONTRACT

ITEM 1-C

AGENCY CONTACT: Churchill B.Wortherly
410- 319-3074

CONTRACT NO. & TITLE MSU/97108 - Roof Replacement Montebello "C" Wing

DESCRIPTION Contractor shall provide all labor, materials, equipment, and supplies for the complete removal and replacement of the existing roofing and flashing to the deck, including mechanical room roofs to the Montebello Complex Building on the campus of Morgan State University. Installation of new built up 1/4 inch sloped roof includes manufacturer's 20 year unlimited roofing guarantee.

TERM Thirty (30) Calendar Days from "Notice To Proceed"

PROCUREMENT METHOD Competitive Sealed Bids

BIDS OR PROPOSALS

Korb Roofers, Inc. Baltimore, MD 21215	$137,886
Jottan, Inc. Baltimore, MD 21236	$167,267
KI Construction Co., Inc. Glen Burnie, MD 21061	$168,677
Liberty Roofing Co., Inc. Baltimore, MD 21211	$173,061

AWARD

Korb Roofers, Inc.
4128 Hayward Avenue
Baltimore, MD 21215

INCUMBENT N/A

AMOUNT $137,886

FUND SOURCE: 36.13.00.07 - 100% Current Unrestricted - Physical Plant Dept.

SUPPLEMENT F

MORGAN STATE UNIVERSITY
ACTION AGENDA
July 9, 1997

CONSTRUCTION CONTRACT

ITEM 1-C (Continued)

CONTRACT NO. & TITLE MSU/97108 - Roof Replacement Montebello "C" Wing

REQUESTING AGENCY REMARKS: Fourteen vendors were solicited and four responses were received. The Physical Plant Department has evaluated the bid response and has determined that the vendor has a fair and reasonable bid.

Performance and Payment Bonds have been provided in the amounts of $137,886.00.

Fourteen percent of this contract will be awarded to an MBE.

The Office of the State Comptroller has verified, under Control Number 97-3094-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action:
Approved Disapproved
With Discussion

The above referenced item was:
Deferred Withdrawn
Without Discussion

cec:Rev.10/94; 05/96; 06/97
brdagend\roofcwing.wpd

Joseph Nessel - (410) 859-7726

BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION: MAA-CO-97-007
Pavement Improvements for Aircraft Ramps, Air Cargo Complex and Overflow Satellite Lot at Baltimore/Washington International (BWI) Airport

DESCRIPTION: The work includes excavation, milling, bituminous concrete and, portland cement concrete pavement, pavement marking, and installation of trench drain and drainage piping, pavement crack and joint sealing, for a new aircraft ramp adjacent to the new International Terminal, resurfacing the BWI Air Cargo Complex parking lot, paving of the Hangar 2 parking lot and the expanded portion of the overflow Satellite Lot.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: P. Flanigan & Sons
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly, The Baltimore Sun, and the Baltimore Times.
- The Notice to Contractors was sent to nine (9) minority organizations and to the following area construction industry clearinghouses: Dodge Reports, Construction Market Data, Building Congress, and Blue Reports. Copies were also sent to Environmental Contract Opportunity Report, Center for Aviation Research & Education, Capital Region Reporter, The Walbrook News, and Airport Consultants Council.
- Fifteen (15) contractors purchased plans and specifications, and all but one were Maryland firms . Copies of the Plans and Specifications were sent to seven (7) Maryland MBE organizations.

CONTINUED

ITEM: 1-C
Continued

BPW--07/30/97

- 20% of the work will be performed by MDOT certified MBE subcontractors.

AMOUNT: $2,999,054.25

FUND SOURCE: 74% Special Funds budgeted to MAA
26% Passenger Facility Charge Revenue

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

BIDS:

P. Flanigan & Sons Baltimore, MD	$2,999,054.25
Pioneer Construction Odenton, MD	$3,159,060.00
IA Construction White Marsh, MD	$3,643,838.50
Facchina Construction LaPlata, MD	$3,594,359.00

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

The Engineer's Estimate for this project is $3,944,350.00. The most significant difference between the Engineer's Estimate and the low bid is the Engineer's Estimate included higher unit prices (10%-20% premium) for a number of the major bid items for the following reasons: 1) to account for higher unit prices from recent bids; 2) a significant amount of the work will be started during the time of the construction season when contractors are busiest; and 3) paving will occur at multiple locations around the Airport in both secure and public areas. The low bidder, as well as the other bidders' prices, did not reflect the anticipated higher unit prices. Also the low bidder included a minimal premium for the contract alternate to accelerate the aircraft ramp paving. The low bidder's

CONTINUED

experience with this type of work accounted for its competitive price. The MAA has fully reviewed the low bid with the contractor and believes the contractor can perform the contract at the bid price.

"The Office of the State Comptroller has verified, under Control No. 97-3232-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND AVIATION ADMINISTRATION

CONTRACT NO. & TITLE: MAA-CO-97-017
Comprehensive Paving at Baltimore/ Washington International (BWI) & Martin State (MTN) Airports

DESCRIPTION: This is a task-order Contract for on-call pavement and utility structures rehabilitation at BWI and MTN Airports. The work includes asphalt milling, paving, and overlays; removal/reconstruction of asphalt and concrete pavements, curbs, gutters, and sidewalks; joint and crack sealing; adjustment and reconstruction of manholes and inlets; excavation; and sediment and erosion control.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Highway & Safety Services
Gaithersburg, MD

- This Contract was advertised in The Maryland Contract Weekly, The Baltimore Sun, Baltimore Times and the Asian Fortune.
- The Notice to Contractors was sent to nine (9) minority organizations and to the following area construction industry clearinghouses: Dodge Reports, Construction Market Data, Building Congress, and Blue Reports. Copies were also sent to Environmental Contract Opportunity Report, Center for Aviation Research & Education, Capital Region Reporter, The Walbrook News, and Airport Consultants Council.
- Eleven (11) contractors purchased plans and specifications, of which nine (9) were Maryland firms. Copies of the Plans and Specifications were sent to seven (7) Maryland MBE organizations.

CONTINUED

- 60% of the work will be performed by a MDOT certified MBE prime contractor.

AMOUNT: $1,600,000.00

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

BIDS: (Bid amounts based on representative quantities)

Highway & Safety Services Gaithersburg, MD	$1,461,890.00
P. Flanigan & Sons Baltimore, MD	$1,687,747.00
Beka Industries Baltimore, MD	$1,706,740.00
Facchina Construction LaPlata, MD	$1,709,200.00
Priceless Industries Baltimore, MD	$1,787,054.00

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

The Engineer's Estimate for this Contract is $1,696,865.00. The difference between the Engineer's Estimate and the low bid is accounted for primarily in the unit prices for joint and crack sealing for asphalt and concrete pavement. These differences reflect the contractor's experience with comprehensive on-call paving contracts at BWI and MTN Airports. The MAA finds the contractor's prices to be fair and reasonable.

"The Office of the State Comptroller has verified, under Control No. 97-3191-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the

CONTINUED

Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT) & North Locust Point Marine Terminal (NLPMT)

CONTRACT NO. & TITLE: 597030
Trolley Rail Replacement Paceco Cranes

DESCRIPTION: The work to be done under this Contract consists of the removal, disposal and replacement of approximately 1,000 linear feet of gantry trolley rails, miscellaneous repair work and all related work on the Paceco Cranes located at DMT and NLPMT.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: McLean Contracting Company
Glen Burnie, MD

- The Contract was advertised in The Maryland Contract Weekly.
- Five (5) Minority Associations were sent Notices and information on the Contract.
- Eleven (11) Maryland contractors were solicited with Notices to Contractors.
- Fifteen (15) bid packages were distributed, thirteen (13) of which were Maryland firms.
- 15 % of the work is being performed by MDOT certified MBE subcontractors.

AMOUNT: $230,000.00

CONTINUED

ITEM: 3-C
Continued

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 14 x 1499
Title of Program: Port Facilities & Capital Equipment

BIDS:

McLean Contracting Company Glen Burnie, MD	$230,000.00
Whiting-Turner Contracting Company Baltimore, MD	$295,340.00
Konecrane DBA Cranepro 21 Houston, TX	$361,700.00
Green Contracting Company Baltimore, MD	$374,875.00
William & Beasley Company Norfolk, VA	$664,547.00

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

The Engineer's Estimate for this work was $227,300.00. Contract duration is sixty (60) days from written Notice to Proceed.

"The Office of the State Comptroller has verified, under Control No. 97-3064-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion) Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)
North Locust Point Marine Terminal (NLPMT)

CONTRACT NO. & TITLE: 597046B
New Roof, Siding & Related Work
Crown Port Services Building

DESCRIPTION: The work to be done under this Contract consists of the removal and disposal of approximately 11,200 square feet of metal siding and installation of approximately 18,000 square feet of new metal standing seam roofing, R19 batt type insulation, ice dam material, flashing and approximately 11,200 square feet of metal siding on the Crown Port Services Building at DMT, Baltimore, MD.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Bollinger Roofing Company, Inc.
Baltimore, MD

- The Contract was advertised in The Maryland Contract Weekly.
- Five (5) Minority Associations were sent Notices and information on the Contract.
- Fifteen (15) Maryland contractors were solicited with Notice to Contractors.
- Fourteen (14) bid packages were distributed, ten (10) of which were Maryland firms.
- 15% of the work is being done by MDOT certified MBE subcontractors.

CONTINUED

ITEM: 4-C
Continued

BPW--07/30/97

AMOUNT: $197,997.00

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 14/1499
Title of Program: Port Facilities & Capital Equipment

BIDS:

Bollinger Roofing Company, Inc. Baltimore, MD	$197,997.00
Brothers Construction Company, Inc. Lorton, VA	$207,053.48
Lucky Contracting Corporation Upper Marlboro, MD	$222,800.00
Shen Valley Roofing, Inc. Alexandria, VA	$233,152.00
Warren-Ehret Company of Maryland Baltimore, MD	$236,655.00
Dolco Aluminum Company, Inc. Annandale, VA	$238,251.00
SCI, Inc. Crofton, MD	$238,200.00
National Roofing Company, Inc. Baltimore, MD	$248,000.00
Kalkreuth Roofing & Sheet Metal, Inc. Frederick, MD	$257,900.00
Building Concepts of American, Inc. Newark, DE	$274,992.00

CONTINUED

ITEM: 4-C
Continued

The Fingles Company Baltimore, MD	$313,387.60
D. Gibson Restoration, Inc. Capitol Heights, MD	$348,830.00
Beta Construction Company Capitol Height, MD	$369,900.00
Alliance Roofing & Sheet Metal, Inc. Baltimore, MD	$392,184.00

REMARKS A performance bond, of 100% of the award amount, has been requested for this Contract.

This is a sloped roof and is guaranteed by a twenty (20) year manufacturers warranty.

"The Office of the State Comptroller has verified, under Control No. 97-3252-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The Engineer's Estimate for this work was $187,730.00. Contract duration is sixty (60) days from written Notice to Proceed.

Board of Public Works Action - The above-mentioned Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion) Received

Dianna Rosborough - (410) 767-3944

BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 5-C

MASS TRANSIT ADMINISTRATION: The Baltimore Metro

CONTRACT NO. & TITLE: MTA-0121-0440
Penn-North Metro Station Entrance
Weatherization

DESCRIPTION: This Contract is for weatherization improvements at MTA's Penn-North Metro Station located at the intersection of Pennsylvania Avenue and North Avenue in Baltimore, MD. Penn-North Station is an active station with two (2) entrances located at the intersection. The work includes, but is not limited to, the following construction at both entrances: alterations and additions to the entrance structure roof, ceiling, glass walls, security wall screens and gates; and site improvements including drainage, concrete paving, brick pavers, lighting, landscaping and installation of a snow melting system.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Whiting-Turner Contracting Company
Baltimore, MD

- The Contract was advertised in The Maryland Contract Weekly.
- Eight (8) contractors purchased plans for this project, four (4) bids were received.
- Seven (7) Maryland contractors were directly solicited, four (4) submitted bids.
- 15 % of the work is subcontracted to MDOT certified MBE firms.

AMOUNT: $1,430,900.00

CONTINUED

ITEM: 5-C
Continued

BPW--07/30/97

FUND SOURCE: 100% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 14/62
Title of Program: Rail Facilities & Capital Equipment

BIDS:

Whiting-Turner Contracting Company Baltimore, MD	$1,430,900.00
Keystone Contracting Company, Inc. Baltimore, MD	$1,436,000.00
Hess Construction Company, Inc. Takoma Park, MD	$1,437,000.00
Mark Engineering Company, Inc. Baltimore, MD	$1,600,000.00

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

The Engineer's Estimate for this work was $1,385,495.00. Contract duration is 240 calendar days from written Notice to Proceed.

"The Office of the State Comptroller has verified, under Control No. 97-2643-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Elizabeth Homer - (410) 545-0402

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 6-C

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: AW7075729
Added Boiler & Chiller Replacement at the SHA's 707 N. Calvert Street Building

DESCRIPTION: Renovation of the Central Boiler and Chiller Plant of SHA's Headquarters' Building located at 707 N. Calvert in Baltimore City, MD.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: American Mechanical Services of Maryland, Inc.
Rockville, MD

- This Contract was advertised in The Maryland Contract Weekly, Dodge Reports, the Daily Record, The Sun and the Afro-American Papers.
- A total of seventeen (17) contractors submitted bids for this project, sixteen (16) of which were Maryland firms.

AMOUNT: $408,299.00

FUND SOURCE: 100% Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 14
Title of Program: State System Construction & Equipment

BIDS:

American Mechanical Services of MD, Inc. $408,299.00
Rockville, MD

CONTINUED

Madison Mechanical, Inc. Silver Spring, MD	$418,663.00
Chasney & Company, Inc. Baltimore, MD	$441,000.00
American Combustion Industries, Inc. Brentwood, MD	$443,000.00
Phillips Way, Inc. Owings Mills, MD	$464,000.00
L. H. Cranston & Sons, Inc. Timonium, MD	$469,500.00
M&M Welding & Fabricators Gaithersburg, MD	$476,783.00
ACMI Upper Marlboro, MD	$480,000.00
Shaney Construction Company Baltimore, MD	$493,715.00
Denver-Elek, Inc. Baltimore, MD	$497,500.00
Horton Mechanical Contractors Baltimore, MD	$498,000.00
The Leapley Company, Inc. Washington, DC	$543,000.00
G.E. Tignall & Company, Inc. Cockeysville, MD	$546,000.00
Emjay Engineering & Construction Company Baltimore, MD	$546,915.00
E. J. Snyder, Inc. Baltimore, MD	$565,189.00
Whiting-Turner Contracting Company Baltimore, MD	$583,000.00

CONTINUED

ITEM: 6-C
Continued

C & H Mechanical Corporation $601,800.00
Baltimore, MD

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

"The Office of the State Comptroller has verified, under Control No. 97-2986-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 7-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-94-013
Central Utility Plant Extension & Alterations at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 02/22/95

CONTRACTOR: Green Contracting Company Inc.
Baltimore, MD

MODIFICATION: Change Order No. 4 provides for field changes and final cost adjustments:

- Final calibration of boiler controls and resultant replacement of burner tips, final electrical adjustments to meet fire codes, and final quantity/cost adjustments to miscellaneous items.

  $37,560.00

- Settlement of claims submitted by the contractor concerning additional piping, bonding costs, and conflicts with other adjacent construction projects.

  $27,501.00

AMOUNT: $65,061.00

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

CONTINUED

ITEM: 7-C-MOD BPW--07/30/97
Continued

ORIGINAL CONTRACT AMOUNT:	$5,718,800.00
REVISED CONTRACT AMOUNT:	$6,755,649.58
PERCENTAGE INCREASE:	1.14% (C.O. #4) 18.13% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 8-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-94-018
New International Terminal at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 08/09/95

CONTRACTOR: The Clark Construction Group, Inc.
Bethesda, MD

MODIFICATION: Change Order No. 4 provides for:

- 1. Vestibule Door Changes

  The original Contract included door systems similar to those in the existing terminal. Based on the results of testing a prototype door system under a different contract, MAA has instructed the contractor to utilize the new door system being installed in the existing terminal. The contractor was authorized to proceed to avoid impacting the construction schedule.

  $400,000.00

- 2. Mechanical, structural, electrical, and various miscellaneous changes: mechanical changes include ductwork modifications mainly to close off open shaft space to provide fire barriers, structural changes to structural columns, electrical changes to correct lighting problems, and various miscellaneous changes.

  $280,278.00

ITEM: 8-C-MOD BPW--07/30/97
Continued

- 3. Credits from allowance and other work items deleted from the contract. The deleted items include the provision for a fountain feature which was removed from the contract, and extending the master clock and sound system, both of which are being done by another contract.

($483,446.00)

AMOUNT: $196,832.00

FUND SOURCE: 100% PFC Funds

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: $63,122,000.00

REVISED CONTRACT AMOUNT: $64,624,728.00

PERCENTAGE INCREASE: 0.31% (C.O. #4)
2.38% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. An Advance Notification letter, dated June 9, 1997, was provided to the Board concerning the retroactive approval of Item Nos. 1 and 3.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 9-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-96-001
New Aircraft Rescue & Firefighting (ARFF) Station at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 09/27/95

CONTRACTOR: Columbia Construction Company, Inc.
Lanham, MD

MODIFICATION: Change Order No. 2 provides for:

- 1. Final quantity adjustment for the Access Road compared to the estimated cost presented in Change Order No. 1. Additional quantities were required due to the unsuitable fill material used from available borrow stockpile and excavation sites.

  $69,623.00

- 2. Various site changes include replacement of a cable to ensure the ARFF fire alarm system communicated properly with the terminal, temporary weather protection during pavement hardening and sealing, and additional sealant and caulking to improve weather protection and maintainability.

  $31,990.00

- 3. A credit for final cost adjustments for work previously estimated in Change Order No. 1, and other cost adjustments. The most significant credit ($66,836.00), results from deleting the electrical work associated with the cathodic protection which will be performed under a different contract.

  ($75,772.00)

CONTINUED

ITEM: 9-C-MOD
Continued

- 4. Partial settlement of extended overhead expenses submitted by the contractor concerning the impact of building, roadway, and communication changes on the contract duration.

$75,713.00

AMOUNT: $101,554.00

FUND SOURCE: 20% Federal Funds
20% Passenger Facility Revenue
60% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: $9,026,176.00

REVISED CONTRACT AMOUNT: $9,568,048.00

PERCENTAGE INCREASE: 1.1% (C.O. #2)
7.0% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. The changes represent final cost adjustments and field changes encountered during construction. The field changes were authorized to avoid delays and related costs.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 10-AE

MARYLAND PORT ADMINISTRATION

CONTRACT NO. & TITLE: 597837
Development of Comprehensive Facilities Plan

DESCRIPTION: This Contract requires the consultant to provide comprehensive, detailed, short, intermediate and long term facilities development plans that include and take into account, the following: an assessment of the competitiveness of MPA facilities with those of the main competition based on specific criteria; an assessment of MPA facilities with those of other U.S. and foreign ports based on a "state of the art" design and operation; and a recommendation of technology and procedural changes needed for the current facilities which improve productivity, capacity or both.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 3, 1997.

AWARD: Martin Associates/Moffatt & Nichol, JV
Baltimore, MD

- The Contract was advertised in The Maryland Contract Weekly.
- Four (4) firms were placed on the Reduced Candidate List for Technical Proposals. One (1) was a Maryland firm.
- 15% of the work is being performed by a MDOT certified MBE firm.

AMOUNT: $599,987.81

CONTINUED

ITEM: 10-AE
Continued

BPW--07/30/97

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 08/H21
Title of Program: Port Facilities & Capital Equipment

PROPOSALS:

	Technical Proposal Rating	Technical Ranking	Negotiated Price
Martin Assoc./ Moffatt & Nichol, JV Baltimore, MD	110.7	1	$599,987.81
Booz-Allen & Hamilton McLean, VA	97.5	2	N/A
Louis Berger International Washington, DC	90	3	N/A
VZM/TransSystems Reston, Va	86.9	4	N/A

REMARKS: A performance bond, of 100% of the award amount, has been requested for this contract.

"The Office of the State Comptroller has verified under Control No. 97-2583-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Dianna Rosborough - (410) 767-3944 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 11-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0682A
General Engineering Services

DESCRIPTION: The Consultant shall provide general engineering services for miscellaneous projects related to the modification, expansion and/or improvement of MTA bus, light rail, heavy rail and/or commuter rail services on an as-needed basis for a period of three (3) years.

The Consultant shall provide the engineering and technical services necessary for the design of various projects, including landscaping, structural, surveying, site grading/design, hydraulic/hydrologic studies, geotechnical evaluations, traffic studies, minor architectural, electrical/mechanical designs, construction related services and other miscellaneous services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 3, 1997.

AWARD: Rummel, Klepper & Kahl
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of nine (9) engineering firms submitted technical proposals for this project, eight (8) of which are Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

CONTINUED

ITEM: 11-AE
Continued

BPW--07/30/97

AMOUNT: $986,522.00 (NTE)(inclusive of $65,475.00 for fixed fee)

Basis of Payment: Cost Plus Fixed Fee for Prime Consultant; All-Inclusive Rates for Subconsultants

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03/ 29.08.01.05
Object/Subobject: 14/45 & 14/55
Title of Program: Bus & Rail Facilities & Capital Equipment

PROPOSALS:

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Rummel, Klepper & Kahl Baltimore, MD	1000	1	$986,522.00
Whitman, Requardt & Assoc. Baltimore, MD	990	2	MTA-0682B (Item 12-AE)
Gannett-Fleming/Parsons, Brinckerhoff, Quade & Douglas, JV Baltimore, MD	970	3	MTA-0682C (Item 13-AE)
ICF Kaiser Engineers, Inc. Baltimore, MD	840	4	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	840	5	N/A
Frederick R. Harris, Inc. Philadelphia, PA	820	6	N/A
URS Greiner, Inc. Timonium, MD	800	7	N/A

CONTINUED

ITEM: 11-AE
Continued

BPW--07/30/97

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Century Engineering, Inc. Towson, MD	720	8	N/A
Wilson T. Ballard Company Owings Mills, MD	680	9	N/A

REMARKS: This is the first of three (3) contracts to be awarded under this solicitation. This Contract will be issued on a task order basis for a not-to-exceed amount of $986,522.00. No services will be undertaken by the Consultant without an approved task order issued by the MTA. No minimum amount of work is guaranteed to the Consultant. Services under this Contract are scheduled to be completed by August 2000.

"The Office of the State Comptroller has verified, under Control No. 97-3230-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P 003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Dianna Rosborough - (410) 767-3944 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 12-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0682B
General Engineering Services

DESCRIPTION: The Consultant shall provide general engineering services for miscellaneous projects related to the modification, expansion and/or improvement of MTA bus, light rail, heavy rail and/or commuter rail services on an as-needed basis for a period of three (3) years.

The Consultant shall provide the engineering and technical services necessary for the design of various projects, including landscaping, structural, surveying, site grading/design, hydraulic/hydrologic studies, geotechnical evaluations, traffic studies, minor architectural, electrical/mechanical designs, construction related services and other miscellaneous services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 3, 1997.

AWARD: Whitman, Requardt & Associates
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of nine (9) engineering firms submitted technical proposals for this project, eight (8) of which are Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

CONTINUED

ITEM: 12-AE
Continued

BPW--07/30/97

AMOUNT: $992,177.00 (NTE)(inclusive of $69,761.00 for fixed fee)

Basis of Payment: Cost Plus Fixed Fee for Prime Consultant; All-Inclusive Rates for Subconsultants

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03/ 29.08.01.05
Object/Subobject: 14/45 & 14/55
Title of Program: Bus & Rail Facilities & Capital Equipment

PROPOSALS:

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Rummel, Klepper & Kahl Baltimore, MD	1000	1	MTA-0682A (Item 11-AE)
Whitman, Requardt & Assoc. Baltimore, MD	990	2	$992,177.00
Gannett-Fleming/Parsons, Brinckerhoff, Quade & Douglas, JV Baltimore, MD	970	3	MTA-0682C (Item 13-AE)
ICF Kaiser Engineers, Inc. Baltimore, MD	840	4	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	840	5	N/A
Frederick R. Harris, Inc. Philadelphia, PA	820	6	N/A
URS Greiner, Inc. Timonium, MD	800	7	N/A

CONTINUED

ITEM: 12-AE
Continued

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Century Engineering, Inc. Towson, MD	720	8	N/A
Wilson T. Ballard Company Owings Mills, MD	680	9	N/A

REMARKS: This is the second of three (3) contracts to be awarded under this solicitation. This Contract will be issued on a task order basis for a not-to-exceed amount of $992,177.00. No services will be undertaken by the Consultant without an approved task order issued by the MTA. No minimum amount of work is guaranteed to the Consultant. Services under this Contract are scheduled to be completed by August 2000.

"The Office of the State Comptroller has verified, under Control No. 97-3228-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P 003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Dianna Rosborough - (410) 767-3944

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 13-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0682C
General Engineering Services

DESCRIPTION: The Consultant shall provide general engineering services for miscellaneous projects related to the modification, expansion and/or improvement of MTA bus, light rail, heavy rail and/or commuter rail services on an as-needed basis for a period of three (3) years.

The Consultant shall provide the engineering and technical services necessary for the design of various projects, including landscaping, structural, surveying, site grading/design, hydraulic/hydrologic studies, geotechnical evaluations, traffic studies, minor architectural, electrical/mechanical designs, construction related services and other miscellaneous services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 3, 1997.

AWARD: Gannett-Fleming/Parsons Brinckerhoff,
Quade & Douglas, JV
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of nine (9) engineering firms submitted technical proposals for this project, eight (8) of which are Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

CONTINUED

ITEM: 13-AE
Continued

BPW--07/30/97

AMOUNT: $1,000,000.00 (NTE)(inclusive of $70,473.00 for fixed fee)

Basis of Payment: Cost Plus Fixed Fee for Prime Consultant; All-Inclusive Rates for Subconsultants

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03/ 29.08.01.05
Object/Subobject: 14/45 & 14/55
Title of Program: Bus & Rail Facilities & Capital Equipment

PROPOSALS:

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Rummel, Klepper & Kahl Baltimore, MD	1000	1	MTA-0682A
Whitman, Requardt & Assoc. Baltimore, MD	990	2	MTA-0682B
Gannett-Fleming/Parsons, Brinckerhoff, Quade & Douglas, JV Baltimore, MD	970	3	$1,000,000.00
ICF Kaiser Engineers, Inc. Baltimore, MD	840	4	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	840	5	N/A
Frederick R. Harris, Inc. Philadelphia, PA	820	6	N/A
URS Greiner, Inc. Timonium, MD	800	7	N/A

CONTINUED

ITEM: 13-AE
Continued

BPW--07/30/97

	Technical Proposal Rating (Max=1000)	Technical Ranking	Negotiated Price
Century Engineering, Inc. Towson, MD	720	8	N/A
Wilson T. Ballard Company Owings Mills, MD	680	9	N/A

REMARKS: This is the third of three (3) contracts to be awarded under this solicitation. This Contract will be issued on a task order basis for a not-to-exceed amount of $1,000,000.00. No services will be undertaken by the Consultant without an approved task order issued by the MTA. No minimum amount of work is guaranteed to the Consultant. Services under this Contract are scheduled to be completed by August 2000.

"The Office of the State Comptroller has verified, under the Control Numbers listed below, that the recommended contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

Gannett-Fleming	Control No. 97-3229-0111
Parsons, Brinckerhoff, Quade & Douglas, JV	Control No. 97-3229-0111

The Contractors are resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (A/E Service)

ITEM: 14-AE-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-AE-92-002
Construction Management & Inspection Services for the New International Terminal at BWI Airport.

ORIGINAL CONTRACT APPROVED: Item 2-AE, DOT Agenda 05/11/94

CONTRACTOR: Parsons Infrastructure & Technology Group, Inc.
Hanover, MD

MODIFICATION: Supplement No. 1 provides for additional construction management and inspection services associated with the new International Terminal building, roadway, airfield, and utility plant construction contracts totalling approximately $118,000,000.00. The modifications include:

- Extension of Contract Duration

  This Contract, begun in August 1994, was based on a 36-month duration for the multiple construction contracts associated with the new International Terminal project. Due to modifications in the scope of some of the construction contracts during the design phase and adjustments in the phasing of the contracts, the overall time frame for the construction activities requires an extension in the duration of the construction management and inspection services. This extension provides for continuation of the existing level of activity through opening of the new terminal in the Fall, and then a reduced level of activity through early 1998 to allow for completion of the final work tasks and punch list items.

  $1,110,000.00

CONTINUED

- Additional Field Engineering Staff

The Contractor was instructed by MAA to supplement the field review staff to expedite the review due to a higher than anticipated volume of Requests for Information (RFI's) submitted by the new International Terminal building contractor. The additional staffing provides for an architect and a mechanical, structural, and electrical engineer through the end of the project.

$281,991.00

- Additional Tenant Coordination and Technical Support

Due to the significant amount of interface required between the airlines, concessionaires, Federal Regulatory agencies, the construction contractor, and the MAA, additional staff was added to coordinate and confirm tenants' needs in the new terminal and ensure theses needs are appropriately accommodated in the construction project. Further assistance also was provided for the Fire Marshal's office to ensure timely review of contract drawings, field tests, and issuance of certificates in order to not effect the terminal building construction schedule.

$96,266.00

- Specialty Subconsultant Assistance

The new International Terminal building includes several specialized components, in particular the space frame/skylights system, and the front wall and window enclosure systems. The extent of technical expertise for these specialized systems was not fully known when the contract was begun. To ensure the building contractor is fabricating and installing these systems in accordance with the specifications, specialized expertise was required. Additional effort was also required for expert scheduling services relative to individual components and overall contract schedules.

$188,985.00

- Additional Off-Site Inspection and Coordination Meetings

A greater than anticipated level of off-site inspections of major building components and design coordination meetings for the new International Terminal building were required to ensure adherence

CONTINUED

ITEM: 14-AE-MOD
Continued

to the design specifications, quality control, and to resolve design and scheduling issues. Further off-site inspections and meetings are expected through the final building fabrication/construction phases.

$100,000.00

AMOUNT: $1,777,242.00

FUND SOURCE: 100% Passenger Facility Charge Revenues

Appropriation Code: 29.09.00.03
Object/Subobject: 14.51
Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: $6,269,720.00

REVISED CONTRACT AMOUNT: $8,046,962.00

PERCENTAGE INCREASE: 28.3 (Supplement #1)
28.3% (Overall)

REMARKS: The cost of Supplement No. 1, in relation to an overall construction costs of approximately $118 million for the new International Terminal building and supporting roadways, airfield and utility improvements, is considered fair and reasonable and is comparable to the construction management and inspection costs for similar projects.

Board of Public Works Action - The above-mentioned Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion) Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Service)

ITEM: 15-S

MARYLAND PORT ADMINISTRATION: Business & Strategic Planning Department

ORIGINAL CONTRACT NO. & TITLE: 197025-S
C & D Canal Cost Benefit Study

DESCRIPTION: Contractor shall furnish all labor, supervision, and materials to conduct a study which identifies the preferred depth of the C & D Canal and the associated economic benefits that will be derived by the Port of Baltimore.

BIDS:

	Technical Score (40%-400 pts.)	Oral Score (20%-200)	Price Score (40%-400)	Total Score
Louis Berger & Assoc., Inc. Gaithersburg, MD	250.20	140	400	790.20
Martin Associates Lancaster, PA	205.20	166	372	743.20
Greely-Polhemus Grp., Inc. West Chester, PA	264.60	146	308	718.60

PROCUREMENT METHOD: **Competitive Sealed Proposals**

AWARD: Louis Berger & Associates, Inc.
Gaithersburg, MD

TERM OF CONTRACT: One (1) Year

AMOUNT: $139,977.00

CONTINUED

ITEM: 15-S
Continued

BPW--07/30/97

FUND SOURCE:

100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.01
Object/Subject: 08/H04
Title of Program: Contractual Services

REMARKS: This Contract is for a study to identify the preferred depth of the C & D Canal and the associated economics that will be derived by the Port of Baltimore. Dredging and maintenance of the C & C Canal is essential to the economic health of the Port of Baltimore and the State of Maryland.

There are three (3) main components of this study. The first is to identify the preferred depth from the perspective of the MPA. Secondly, to identify the preferred depth from the perspective of the Army Corps of Engineers and finally to work with the Corps to complete a dredging plan which is acceptable to both the MPA and the Army Corps of Engineers.

The solicitation was sent to over thirty (30) Maryland based firms in addition to being advertised in the Contract Weekly, the Office of Procurement's Bid Board and the MPA's Electronic Bid Line/Bid Retrieval System.

"The Office of the State Comptroller has verified, under Control No. 97-3219-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Service)

ITEM: 16-S-MOD

MARYLAND PORT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: 196002-S
Port Import/Export Reporting Service

ORIGINAL CONTRACT APPROVAL: Item 18-S, DOT Agenda 07/12/95

CONTRACTOR: PIERS - The Journal of Commerce

MODIFICATION: MPA requires approval for Modification No. 1 in order to exercise a one (1) year extension option effective 07/31/97:

AMOUNT: $259,891.00

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.02
Object/Subobject: 08/H99
Title of Program: Port Operations

ORIGINAL CONTRACT AMOUNT: $445,383.00

REVISED CONTRACT AMOUNT: $705,274.00

REMARKS: The MPA's Market Department of Planning and Business Development requires access to a comprehensive listing of trade activity for maritime exporters and importers. The Journal of Commerce is the only organization that acquires, processes, maintains, and distributes a comprehensive listing of trade activity for United States Maritime exporters and importers. The data reported by PIERS is obtained directly from ship manifests and other documents submitted by steamship companies to the U.S. Customs Service.

CONTINUED

ITEM: 16-S-MOD BPW--07/30/97
Continued

The Port of Baltimore's cargo flow success is crucial to the economic health of this region. Consequently, it is imperative that we continue to avail ourselves of this prime source of marketing intelligence.

"The Office of the State Comptroller has verified, under Control No. 97-3240-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion Received

Elizabeth Homer - (410) 545-0402 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 17-M

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: 52621614-98/00
Janitorial/Custodial Services for Sideling Hill Exhibit Center & Rest Area

DESCRIPTION: To provide the SHA with janitorial/custodial services to the Sideling Hill Exhibit Center and Rest Area located in Washington County on Interstate Route 68.

PROCUREMENT METHOD: **Preference Award**
(Certified Sheltered Workshop)

AWARD: Hagerstown Goodwill Industries
Hagerstown, MD

AMOUNT: $373,150.00 (Total for 3 Years)

FY-98 = $107,338.00
FY-99 = $129,664.00
FY-2000 = $136,147.00

FUND SOURCE: 100% Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 14
Title of Program: State Systems Maintenance

REMARKS: This Contract is based on a lump sum three (3) year price not to exceed $373,149.59 as determined by the Certified Sheltered Workshops Pricing and Selection Committee.

CONTINUED

ITEM: 17-M
Continued

"The Office of the State Comptroller has verified, under Control No. 97-3032-1110, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor **is** a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION:	(Maintenance)
ITEM: 18-M-MOD	
MARYLAND PORT ADMINISTRATION:	Seagirt Marine Terminal (SMT)
ORIGINAL CONTRACT NO. & TITLE:	195015-S Snow Removal for SMT
ORIGINAL CONTRACT APPROVAL:	DOT Agenda 10/19/94, 10/19/94
CONTRACTOR:	Bronson Contracting, Inc. Baltimore, MD

MODIFICATION: MPA request approval for Modification No. 2 in order to exercise a one (1) year extension option.

AMOUNT:	$162,338.00 (1 Year Extension)
FUND SOURCE:	100% Special Funds budgeted to MPA
	Appropriation Code: 29.04.00.02 Object/Subobject: 14.x99 Title of Program: Port Operations
ORIGINAL CONTRACT AMOUNT:	$324,676,00
REVISED CONTRACT AMOUNT:	$649,352.00
PERCENTAGE INCREASE:	50% (Mod. #2) 100% (Overall)

REMARKS: This contract provides for an effective snow piling and/or removal services for the SMT. This terminal is a state-of-the-art container cargo facility for the fast and efficient movement of cargo. It is MPA's prime objective to retain the services of a qualified contractor that can provide snow removal services on a

CONTINUED

timely basis. It is essential that service to our customers is not disrupted and the SMT stays open in the event of snow.

The prices and terms of the extension period are the same as the original contract term and are therefore considered fair and reasonable.

"The Office of the State Comptroller has verified, under Control No. 97-2290-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 19-M-MOD

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)

ORIGINAL CONTRACT NO. & TITLE: 195069-M
Removal of Chrome Contaminated Soil

ORIGINAL CONTRACT APPROVED: Item 3-M, DOT Agenda 06/28/95

CONTRACTOR: Bay Associates Environmental, Inc.
Baltimore, MD

MODIFICATION: MPA requests approval for Modification No. 3 in order to exercise a one (1) year extension option.

AMOUNT: $473,745.80

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: 29.04.00.02
Object/Subobject: 14.x99
Title of Program: Port Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: $473,745.80

REVISED CONTRACT AMOUNT: $947,491.60

REMARKS: This Contract is for the transportation, treatment and disposal of chromium contaminated soil at MPA's DMT. This material is classified as hazardous waste. The MPA employees estimate that there are 1,400 cubic yards (3,000 tons) of chrome-contaminated soil that will be generated within the next twelve months as a result of major construction projects to be started and miscellaneous underground repairs required from time to time.

CONTINUED

ITEM: 19-M-MOD BPW--07/30/97
Continued

The chrome-contaminated soil will be transported using only licensed hazardous material haulers and shall be disposed of at a legally permitted landfill - Mill Service Incorporated (Permit No. PA solid Waste License #PAD004835146). This facility accepts the material, processes it through a treatment process that renders it legally "nonhazardous" and terminates the manifest which reduces the liability. Once this material is chemically changed to a legally nonhazardous material, it will be disposed of in modern landfill as nonhazardous material.

This type of treatment process has been proven effective and MPA has no reservations on the material's ability to be rendered nonhazardous following this process. A similar treatment process was recommended by all of the contractors responding to this solicitation.

The prices and terms of the extension period are the same as the original contract term and are therefore considered fair and reasonable.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Steve Feller - (410) 385-4421 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 20-E

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)
Seagirt Marine Terminal (SMT)
Locust Point Marine Terminal (LPMT)

CONTRACT NO. & TITLE: 197022-H2
Purchase of One (1) Yard Tractor for Transporting Crane Spreaders

DESCRIPTION: Contractor shall furnish and deliver one (1) Yard Tractor to be used for transporting Crane Spreaders.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Central Truck Center
Landover, MD

AMOUNT: $48,400.00

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 11/1199
Title of Program: Port Operations

REMARKS: This Yard Tractor will be utilized to transport crane spreaders to and from the DMT, SMT and LPMT. The spreaders need to be transported from crane to crane and from crane to shop. The purchase of additional spreaders has necessitated this procurement.

"The Office of the State Comptroller has verified, under Control No. 97-3093-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the

CONTINUED

ITEM: 20-E
Continued

Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P 003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Dianna Rosborough - (410) 767-3944

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 21-E

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0756
Procurement of Electrical Test Lab Systems

DESCRIPTION: This Contract provides for the contractor to manufacture and deliver one (1) Electrical Test Lab. The intent of this procurement is to equip a complete, ready to use, electrical shop to support training, repairs, field troubleshooting and emergency substitution of the existing equipment.

The test lab also provides the MTA with the capability of diagnosing and troubleshooting equipment in the two (2) new stations on the Metro Systems (Shot Tower and Johns Hopkins) equipped with the state-of-the-art electrical systems.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: David Instruments
Baltimore, MD

- The Contract was advertised in The Maryland Contract Weekly.
- Nine (9) firms were directly solicited.
- Two (2) bids were received.

AMOUNT: $147,100.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 11.33
Title of Program: Rail Operations

CONTINUED

ITEM: 21-E
Continued

BIDS:

Davis Instruments Baltimore, MD	$147,100.00
EIL Instruments, Inc. Hunt Valley, MD	$161,443.00

REMARKS: The Engineer's Estimate for this Contract was $160,000.00. Test Lab needed to support training repairs, field troubleshooting and emergency substitution of the existing equipment.

"The Office of the State Comptroller has verified, under Control No. 97-3193-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 22-GM

MARYLAND AVIATION ADMINISTRATION: Martin State (MTN) Airport

NATURE OF REQUEST: Approval for the use of space and permission to conduct a Public Air Show on September 13 and 14, 1997 at MTN Airport, Middle River, MD.

CONCESSIONAIRE: (CONTRACTOR) Essex-Middle River Chamber of Commerce Essex, MD

REVENUE: Contractor agrees to pay the sum of $1,759.00 representing land rental and estimated administrative expenses to be incurred by MAA associated with the Event.

DURATION: Commencing September 12, 1997 at 8:00 a.m. for set-up of equipment and terminating September 15, 1997 at 11:59 p.m. following clean up and removal of equipment.

REMARKS: This Contract grants to the Chamber of Commerce the right to use part of the premises to conduct a Public Air Show and associated activities on September 13, and 14, 1997. This year will be the eighth time the Chamber has held the Air Show at MTN Airport. Air Show events will include performances by nationally recognized pilots of piston powered aircraft, and fly-bys by World War II era military aircraft and modern Air Force aircraft.

The State of Maryland and the MAA will be held harmless from all claims, accidents, injuries, etc. to persons or property arising from the Public Air Show. Additional security and fencing will be provided at the expense of the Chamber of Commerce.

The Chamber shall provide the MAA with a Certificate of Insurance in the amount of Ten Million Dollars ($10,000,000.00) at least five (5) days before the Event.

CONTINUED

ITEM: 22-GM
Continued

BPW--07/30/97

Net proceeds from the event will be distributed by the Chamber of Commerce. Prime beneficiaries of the event will be Civil Air Patrol, Salvation Army's Middle River Boys and Girls Club, Essex Community College and the Glenn L. Martin Aviation Museum.

"The Office of the State Comptroller has verified, under Control No. 97-3143-0110, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion Received

Joseph Nessel - (410) 859-7726 BPW--07/30/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 23-GM

MARYLAND AVIATION ADMINISTRATION: Martin State (MTN) Airport

NATURE OF REQUEST: Approval of Contract Agreement No. MAA-LC-98-010, which provides for lease of land at MTN to Lockheed Martin Corporation for the construction and use of a hangar and automobile parking lot.

TERM: Construction Period: Commences upon BPW approval of Contract and continues until the earlier of April 1, 1999 or the date when Contractor's construction work is complete.

Operational Period: Continues for thirty (30) years after the expiration of the Construction Period.

CONTRACTOR: Lockheed Martin Corporation
Bethesda, MD

REVENUE: Upon the commencement of the Operation Period: $25,198.80 per annum, subject to annual Consumer Price Index adjustments plus $5,478.00 per annum site development recovery fee.

REMARKS: The MAA is developing an additional area of MTN Airport to accommodate the Airport's present and future tenant needs. Contractor has requested the lease of land at the site. Contractor will construct on the Leased Premises a 58,500 square foot hanger for storage of company-owned aircraft, as well as a vehicle parking lot for its employees and customers.

Contractor will be responsible for all taxes, maintenance and operating costs associated with the Leased Premises and improvements thereon.

At the termination of the Contract, the hangar and parking lot constructed by Contractor will become the property of the Administration.

CONTINUED

ITEM: 23-GM
Continued

BPW--07/30/97

"The Office of the State Comptroller has verified, under Control No. 96-0327-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn ✓

With Discussion Without Discussion Received

Bill Schull - (410) 768-7238

BPW--07/30/97
Revised

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 24-GM-MOD

MOTOR VEHICLE ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: DOT-VEIP-93-001
Vehicle Emissions Inspection Program (VEIP)

ORIGINAL CONTRACT APPROVED: Item 1-GM, DOT Agenda 07/07/93

CONTRACTOR: Marta Technologies, Inc.
Nashville, TN

DESCRIPTION ORIGINAL CONTRACT:

Part I of this Contract included the acquisition of suitable sites; the design and construction of a network of inspection/testing facilities; the procurement and installation of testing equipment; and conveyance to the State of all of the land, facilities and equipment required for the program on or about January 1, 1995. (DOT Agenda 07/07/93, Item 1-GM)

Part II covers the management and operation of the VEIP program for a period of three (3) years beginning May 1, 1995 with options for the renewal of the Contract for two (2) additional one year periods under the same terms and conditions.

DESCRIPTION OF OPTION:

Modification No. 5 requests BPW approval to exercise the two (2) additional one-year renewal options contained in the original contract, one year at a time and program enhancements more clearly explained in Remarks. Also, included in this Item is a request for approval of Modification No. 4 that increased the contract value to incorporate certain program enhancements and safety features.

CONTINUED

ITEM: 24-GM-MOD
Continued

BPW--07/30/97
Revised

TERM OF ORIGINAL CONTRACT: Part I - 07/03/94 - 04/30/95
Part II - 05/01/95 - 04/30/98

TERM OF OPTION: 05/01/98 - 04/30/2000

FUND SOURCE: 100% Special Funds budgeted to MVA

Appropriation Code: J04E0001
(58000-50050)
Object/Subobject: 08.65
Title of Program: MVA & VEIP

ORIGINAL CONTRACT AMOUNT: $96,920,563.00 (5 Years)

MODIFICATION/OPTION:

Modification No. 4: $698,618.71 (Retroactive approval requested under this modification.)	Installation of dyno lift bars in 78-lanes and computer monitors in station waiting booths.
Modification No. 5: $590,000.00	Exercise of option contained in original contract and cost associated with additional customer service representatives for the first few months of the new testing procedure and software modifications.

AMOUNT THIS OPTION/MODIFICATION: $1,288,618.71

REVISED TOTAL CONTRACT AMOUNT: $98,209,181.71

PERCENTAGE INCREASE: 1.32% (The original contract approved by the BPW on 07/07/93 contained the 2-year renewal option, and was inclusive of costs for the renewal period.)

REMARKS: On July 7, 1993, the MDOT received BPW approval to award a contract to Marta Technologies for the construction, management and operation of an entirely new network of vehicle emissions testing facilities. Part I of the Contract was for the construction of the facilities and installation of the testing equipment and conveyance to the State of all land, facilities and equipment for the program.

CONTINUED

Part II is for the management and operation of the program for a three (3) year period with options for two (2) additional one-year periods. The MVA assumed the responsibility for contract oversight for Part II.

Approval is requested for the MVA to exercise Modification No. 5 for two (2) additional one-year renewal options contained in the original contract at the same terms, conditions and price and modify the current contract to allow for completion of certain program enhancements. The original contract contained the referenced renewal option and was inclusive of costs for the renewal period. The MVA intends to exercise each year of the renewal option at its unilateral discretion.

As a result of mandatory IM-240 testing, effective October 1, 1997, and due to the critical nature and importance of maintaining safety in the test stations, it was necessary to proceed with the installation of the dyno lift bars in seventy-eight (78) lanes at nineteen (19) stations and the computer monitors in the station waiting booths. The computer monitors are a customer service enhancement, allowing vehicle operators to view their vehicle on the treadmill during actual testing. Request for approval of this action is included in this Agenda Item and identified as Modification No. 4.

Retrofitting of dynamometer lift bars in nine (9) pilot lanes at three (3) stations will be accomplished under the current contract funding. The lift bars are a safety device, used to lower the vehicle on to the dynamometer rollers before testing and raise the vehicle off the dynamometer rollers at the conclusion of the test. This feature is necessary to reduce the potential for damage to a vehicle while being tested.

Furthermore, the proposed contract Modification No. 5 will include other safety features and improvements such as assistance to the public via customer service representatives, and development of revised drive curve software which conducts the emissions testing at a lower operating speed.

The proposed renewal of the current contract and associated modifications will assist in the successful implementation of the mandatory IM-240 testing, effective October 1, 1997. This action is consistent with the Federal Clean Air Act Amendments of 1990, wherein Maryland was directed among a number of states to implement enhanced motor vehicle emissions inspections and maintenance (I/M) programs.

CONTINUED

ITEM: 24-GM-MOD
Continued

BPW--07/30/97
Revised

"The Office of the State Comptroller has verified, under Control No. 97-3278-0001, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

A performance bond in the amount of $4,889,500.00, representing 50% of the annual contract value, is on file for this contract.

Board of Public Works Action - The above-mentioned Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion Received

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

MORGAN STATE UNIVERSITY	Baltimore, Maryland
CONTRACT NO. & TITLE:	N-652-871-001 Renovation and Addition to Hill Field House

DESCRIPTION

Renovate and expand Morgan State University, Hill Field House, to correct existing physical deficiencies and increase functionality and efficiencies of available space.

PROCUREMENT METHOD	Competitive Sealed Proposal
AWARD	Columbia Construction Company, Inc. Lanham, Maryland
AMOUNT	$11,771,988.00
FUND SOURCE	$1,765,182.49- Item 530, MCCBL 1993 ". . . provide a portion of the funds to design, construct addition and alteration to Hill Field House. $7,993,000.00- Item 034, MCCBL 1995 ". . . provide a portion of the funds to design, construct addition and alteration to Hill Field House. $1,141,000.00- Item 027, MCCBL 1996 ". . . provide supplemental funds to design, construct addition and alteration to Hill Field House. $ 279,805.51- Item 025, MCCBL 1997 ". . . provide supplemental funds to design, construct addition and alteration to Hill Field House. $ 593,000.00 -Morgan State University " provide funds for air conditioning of the arena"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont's.)

REMARKS

The revised government estimate for this project is $11,800,000. This project provides for renovations to 91,404 GSF of the existing facility and 26,220 GSF expansion to provide additional lobby space, classrooms, offices, storage, spectator seating and physical activity areas. The mechanical and electrical systems will be completely upgraded.

Flooring in the main arena will be replaced along with the seating. Hazardous material removal was required. The air conditioning of the main arena will be at the expense of Morgan State University.

The Department of General Services initially received Bids on August 21, 1996. The lowest Bid received exceeded the funds available by $1,775,344. In September 1996, the Department of General Services started a value engineering program to learn what caused the bids to be more than anticipated and to recommend ways by which the costs could be reduced without being detrimental to the project as a whole. In addition we asked and received $1,270,000 more in funds.

On October 28, 1996, Secretary Lynch wrote to the Board members of his intention to re-solicit and to use Competitive Sealed Proposals procurement method. The documents were revised to reflect the value engineering savings and the project was re-advertised January 21, 1997.

The Evaluation Committee for the technical proposals and the cost proposals consisted of one member from Morgan State University and four members from the Department of General Services. The Committee began the evaluation process on February 13, 1997 and completed it on May 15, 1997. The Committee evaluated four firms for technical qualifications and found them all to be reasonably susceptible for award. Listed alphabetically, those firms were:

James W. Ancel, Inc. - Towson, MD
BCI with Heery, Joint Venture - Baltimore, MD
Columbia Construction Company, Inc. - Lanham, MD
Roy Kirby/Poole & Kent, Joint Venture - Baltimore, MD

After discussions with each offeror, the committee requeseted best and final offers. Only two of the offers were within the funds available. Listed alphabetically, those firms were

James W. Ancel, Inc.	$11,405,000.00
Columbia Construction Company, Inc.	$11,771,988.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

REMARKS (Cont'd.)

The firms with offers exceeding available funds were:

BCI with Heery, Joint Venture - Baltimore, MD	$12,128,131.00
Roy Kirby/Poole Kent, Joint Venture - Baltimore, MD	$12,655,344.00

Columbia Construction Company has strong project experiences and all references, including the Washington Metro, Maryland Aviation Administration, and the Fairland Elementary School, provided very positive feedback on work performed by Columbia. Further, Columbia will be performing approximately 50% of the construction with their own work force, an asset in light of the fact that the HVAC system is quite complex. Finally, the preliminary critical path method (CPM) scheduled proposed by Columbia was good and discussions with Columbia provided evidence of their understanding of CPM scheduling and their ability to succesfully use it to manage a project.

Based on the evaluation committee's unanimous determination of the optimum combination of technical merit and price, Columbia Construction Company, Inc. is recommended for award.

James W. Ancel, Inc., has filed a protest against DGS's failure to recommend Ancel for award. The Department denied the protest and it is now pending before the Maryland State Board of Contract Appeals. The Department recommends that the Board of Public Works award the contract in the face of Ancel's protest as permitted by COMAR 21.10.02.11. to protect the substantial State interests at risk. Those interests are identified in a letter to the Board dated July 23, 1997 and in a letter to DGS from Dr. Earl S. Richardson, President of Morgan State University, dated July 22, 1997, a copy of which has been provided to the Board under separate cover.

The Office of the State Comptroller has verified, under Control number 97-3303-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is required in the full amount of the contract.

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

REMARKS (Cont'd.)

In accordance with the State Finance and Procurement Article, Section 4-410(c) of the Annotated Code of Maryland, approval is requested to transfer to Morgan State University $11,178,988 to support the construction contract award. Approval is also requested to transfer to Morgan State University $588,599.40 from Item 025, MCCBL 1997, to provide for contingency.

Board of Public Works Action - the above referenced item was:

Approved Disapproved Deferred Withdrawn ✓

With Discussion ✓ Without Discussion

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF TRANSPORTATION (State Highway Administration)	Central Region and Mass Transit Administration
CONTRACT NO. AND TITLE	Project No. SR-000-950-103 Upgrade Fuel Storage and Delivery Systems- Central Region

DESCRIPTION

This project provides for the removal of existing underground and aboveground storage tanks, piping systems, fuel dispensers, and tank level monitoring systems, and replacement with new tanks, piping, dispensers, tank level monitoring systems, and Statewide Fuel Management System at 20 State Highway Administration (SHA) and 3 MTA Maintenance Shops in SHA's Central Region.

PROCUREMENT METHOD — Competitive Sealed Bidding

BIDS OR PROPOSAL	AMOUNT
American Combustion, Inc. - Brentwood, MD	$1,536,708
Apex Environmental, Inc. - Rockville, MD	$1,574,850
Tyree Organization, LTD - Sterling, VA	$1,768,369
Hallaton, Inc - Towson, MD	$1,850,000
Allstate Power Vac, Inc. - Linden, NJ	$1,898,000
Petroleum Services, Inc. - Baltimore, MD	$1,914,041
Tri-County Industries - Beltsville, MD	$2,328,598

AWARD	American Combustion, Inc.
AMOUNT	$1,536,708
FUND SOURCE	29.02.02.01 (FY '95)

REMARKS

This item appeared as Item 2-C on the May 7, 1997 BPW agenda, but was withdrawn pending the outcome of an appeal before the Maryland State Board of Contract Appeals (MSBCA) by Apex Environmental. In a decision dated July 10, 1997, the MSBCA found in favor of DGS and denied the appeal.

The lowest bid of $1,507,455, submitted by Omega-Washington (Lorton, VA) was rejected after the bidder failed to submit qualifications information requested by the Procurement Officer.

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C (Cont'd.)

REMARKS (Cont'd.)

This project replaces or upgrades the State Highway Administration's (SHA) and MTA's vehicle fuel tank storage system and provides for new vapor recovery and leak detection systems to comply with EPA regulations. Also included in this project are new pumps, fuel dispensers, fuel islands, and the installation of a microprocessor based fuel management system fully compatible with the existing Statewide Fuel Management System. SHA Maintenance Shops affected are Hanover, Brooklandville, Laurel, Greenbelt, Kensington, Churchville, Hereford, Golden Ring, Owings Mills, Darlington, Leonardtown, LaPlata, Prince Frederick, Glen Burnie, Annapolis, Tracey's Landing, and Southern Avenue. MTA sites include MTA Northwest, MTA Bush Avenue, and Metro Yard in Baltimore.

The current government cost estimate is $1,684,654.

The Office of the State Comptroller has verified, under Control Number 96-1277-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is required in the full amount of the contract.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. AND TITLE — BB-523-941-001
Back-up Computer Facility

DESCRIPTION
This project establishes a centralized statewide environmentally conditioned facility for use by all data centers and activities if this alternative is needed in the event of an emergency. The project will convert the former Baltimore Data Center (BDC) on the 2nd floor of 301 West Preston Street to the statewide cold site.

PROCUREMENT METHOD — Multi-Step Sealed Bidding

BIDS OR PROPOSALS	AMOUNT
Emjay Engineering & Construction Co. - Baltimore, Md.	$358,190.00
JF Fischer, Inc. - Baltimore, Md.	393,000.00
Commercial Air Conditioning, Inc. - Columbia, Md.	491,000.00

AWARD — Emjay Engineering & Construction Co.

AMOUNT — $358,190.00

FUND SOURCE — Item 003, MCCBL 1994
"Design, Renovate, and Construct a State Back-Up Computer Facility"

REMARKS
The estimated cost of this project is $392,000.

The State Back-Up Computer Facility ("Cold-Site") project will provide an environmentally conditioned facility for use by all State data centers to recover from potential disasters with minimum delays in becoming operationally productive. This facility will minimize the financial and operational impact caused by a catastrophic loss of existing facilities. Every State agency utilizes computers to assist in providing State services to our citizens and for performing important internal administrative functions. In many agencies, vital services would literally come to a halt if their computer systems were not available to them for a sustained period of time. Backup manual procedures are no longer practical because the service delivery and administration systems of today are totally dependent on computer-based information.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C (Cont'd.)

REMARKS (Cont'd.)
Board of Public Works approval was requested to use the design/build procurement process for this project as it provided the most efficient means by which to adapt the existing space to its new use. Board of Public Works approval was confirmed in February 1996.

In July 1996, a solicitation was released for this project, however, only one response was received. The solicitation was canceled and then reissued on March 18, 1997. Four proposals were received by the due date of April 9, 1997. An evaluation committee comprised of representatives of the Department of General Services (DGS) and the Department of Budget and Management (DBM) evaluated each proposal in accordance with the technical criteria published in the RFP. One proposal was classified as not susceptible for award based on the offeror's technical qualifications. The remaining proposals were determined to be technically qualified offers and price proposals were then opened.

The proposed "Cold Site" will accommodate any of the State's five major computer facilities. The "Cold Site" specifications for building size and utilities are sufficient to accommodate current and planned facilities beyond the next 15 years. This project takes advantage of previous State investment in the Baltimore Data Center. This site would only be utilized in the event of the loss of an existing computer facility, therefore existing space would not be affected by this project. The functional services provided in this space would include computerized activities for the Executive, Legislative and Judicial Branches of Maryland Government. The proposed site would minimize the financial and operational impact caused by the loss of existing facilities.

The Office of the State Comptroller has verified, under Control Number 97-2978-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is required in the full amount of the contract.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BPWCompl.ccj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 4-C

DEPARTMENT OF NATURAL RESOURCES
(Engineering and Construction)

Dan's Mountain State Park
Allegany County, Maryland

CONTRACT NO. AND TITLE

P-053-921-001
Maintenance Complex and Office

DESCRIPTION

The work to be completed under this contract includes all labor, materials, equipment and incidentals necessary to construct a 30 feet by 60 feet concrete block maintenance complex. The work will also include site work for clearing and grubbing, excavation, final grading, a 3,000 square feet gravel parking lot, utility hook ups, and 400 square feet sanitary tile field expansion.

The maintenance complex will include two 600 square feet car/truck bays, 80 square feet of office space, one bathroom facility and 400 square feet of storage/general office space.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS	Base Bid	Add Alt. #1	Base Bid plus Alt. #1
Redwood Contracting, Inc. - Abingdon, Md.	$121,809.00	$12,250.00	$134,059.00
Pyramid Equipment Co., Inc. - Lavale, Md.	153,023.00	16,675.00	169,698.00
Excavating Associates, Inc. - Ellerslie, Md.	174,499.00	20,000.00	194,499.00
Harbel, Inc. - Cumberland, Md.	200,852.00	23,620.00	224,472.00
Kimmel & Kimmel, Inc. - Cumberland, Md.	242,380.00	19,500.00	261,880.00
Nastos Construction Co., Inc. - Camp Spring, Md.	288,000.00	26,000.00	314,000.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 4-C (Cont'd.)

AWARD	Redwood Contracting, Inc.
AMOUNT	$134,059.00 (Base Bid plus Add Alt. #1)
FUND SOURCE	Item 014, GCL 1992 "Construct service complex"

REMARKS

The revised Government estimate for this project is $170,000.00.

Add Alternate #1 includes a new fuel dispensing system, concrete pad, 500 gallon two compartment aboveground gasoline tank with fuel delivery options, electrical hook-ups and all related site work.

The Office of the State Comptroller has verified, under Control Number 97-2441-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller' Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is required in the full amount of the contract.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BPWDan's.ccj

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 5-C

DEPARTMENT OF NATURAL RESOURCES (Engineering and Construction)	Echo Lake State Park Frederick County, Maryland
CONTRACT NO. AND TITLE	P-061-960-010 Construct Shower Building

DESCRIPTION
Consruct a new shower building containing five toilet fixtures, three sinks, and two showers each for males and females. It will be insulated and heated for year-round use. Echo Lake is a facility which serves various scout groups through a program entitled "Camp Outdoor Discovery". All visitors to Echo Lake State Park will have access to the sinks and toilets; adult scout leaders and participants at Camp Outdoor Discovery will be primary users of the showers. The new facility will comply with ADA requirements.

PROCUREMENT METHOD	Competitive Sealed Bidding

BIDS OR PROPOSALS	Amount
Redwood Contracting, Inc. - Abingdon, Md.	$192,000.00
Nastos Construction Co., Inc. - Camp Spring, Md.	227,000.00
Building System, Inc. - Hagerstown, Md.	259,550.00
Antietam Construction, Inc. - Hagerstown, Md.	269,000.00
R.W. Warner, Inc. - Frederick, Md.	287,000.00
Gladwynne Construction Co. - Baltimore, Md.	289,400.00
Richard M. Johnson - Frederick, Md.	308,936.00

AWARD	Redwood Contracting, Inc.
AMOUNT	$192,000.00
FUND SOURCE	Item 203, POS 1997

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 5-C (Cont'd.)

REMARKS

The government construction estimate for this project is $220,000.00.

Echo Lake is the only youth group facility within the Greenbrier, Washington Monument, and Gambrill State Park cluster. Existing facilities at the site are two pavilions, a ropes course, camping areas, small lodge (a converted house), an archery range, a pond, and trails which can connect to the Appalachian Trail and other State parks.

The existing well and septic system at this facility will be upgraded. The well will need a hydro-pneumatic tank to accommodate the flush valve toilets, increased plumbing fixtures and increased demand. The existing septic drain field is faulty and will be replaced and relocated. Existing buildings will also be connected to this new field.

The Office of the State Comptroller has verified, under Control Number 97-2495-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller' Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is required in the full amount of the contract.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BPWEcho.ccj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 6-C-MOD

DEPARTMENT OF HEALTH AND MENTAL HYGIENE	Rosewood Center Baltimore County, MD
ORIGINAL CONTRACT NO. AND TITLE	R-554-941-001 Renovation of Johns and Cook Cottages
ORIGINAL CONTRACT APPROVED	Item 5-C, BPW July 10, 1996
ORIGINAL PROCUREMENT METHOD	Competitive Sealed Bidding
CONTRACTOR	W.D. Curran & Associates, Inc. Annapolis, MD
MODIFICATION	Change Order No. 4 covers the cost to remove the existing fiberglass roofing shingles and install new 25 year fiberglass roofing shingles on both Johns and Cook cottages. This item also includes a $4,700 allowance for 50 sheets of CDX plywood to replace existing wood substrate. (PCO #3)
MODIFICATION AMOUNT	$ 84,868.00
ORIGINAL CONTRACT AMOUNT	$ 1,643,758.00
CHANGE ORDERS PREVIOUSLY APPROVED	$ 14,083.59
REVISED CONTRACT AMOUNT	$ 1,740,242.00
PERCENTAGE INCREASE	5.16% (Individually) 6.02% (Cumulatively)
FUND SOURCE	Item 011 MCCBL 1996 "Provide a portion of the funds to renovate Johns, Cook, and Mandel Cottages..."

REMARKS

Estimate - $ 100,000

Using Agency Request for change in scope.

The contractor, W.D. Curran, began renovations on these two cottages in August, 1996. At the start of this project, the condition of roof shingles of these two cottages was inspected. The shingles were found to be cracking and splitting. Mr. Joe Hevey, Department of General Services' Inspector, inspected the roofs in September, 1996.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 6-C-MOD (Cont'd.)

REMARKS (Cont'd.)

Mr. Hevey confirmed that due to excessive heat built up in the attic space, the shingles cracked and needed replacement. Mr. Hevey recommended installing soffit and ridge vents including removing all fibreglass insulation which was fastened to the underside of the deck. On Mr. Hevey's recommendation, a structural engineer, Marabitu Consultant, also inspected the roof supporting structure to determine if there was any structural damage. Marabitu Consultants reported that the trusses and decking were in satisfactory condition. The roof on Cook Cottage has started leaking.

In 1986, new shingle roofs were installed on both these cottages with 25 years warranty of shingles from GAF Material Corporation. Based on the warranty, and depreciation for the 10 years of use, GAF Material Corporation has agreed to supply 78 squares of shingles for each cottage. This will cover about 60% of the shingle replacement for the roofs. The remaining shingles are to be installed by this contractor. The cost of this change order will be paid from the existing project contingency construction funds. This change in the program was approved by the Department of Budget & Management on June 24, 1997. We are requesting approval to proceed with the offer made by GAF Material Corporation at this time in order to repair the damaged roof and minimize future liability, but will continue negotiations to reduce the State's costs.

The contract time will be extended by 75 days. Original contract completion date which is July 12, 1997 will be changed to September 25, 1997.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

6197.elp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 7-C-MOD

MORGAN STATE UNIVERSITY	Baltimore, MD
ORIGINAL CONTRACT NO. AND TITLE	N-000-923-001 Slope Stabilization - Herring Run Phase II
ORIGINAL CONTRACT APPROVED	Item 2-C, BPW Oct. 19, 1994
ORIGINAL PROCUREMENT METHOD	Competitive Sealed Bids
CONTRACTOR	John F. Feezer, Inc. Elkridge, MD

MODIFICATION

Change Order No. 8 covers the cost of the following items:

1. Negotiated settlement agreement between DGS and the contractor for all work and delay claims associated with PCO's #2, #3, and #6. $21,555.00
2. Negotiated settlement agreement between DGS and the contractor for the removal and replacement of 450 cu. yds. On-site soils and the related equipment renttal costs for 5 days. This item also resolves any and all outstanding delay claims associated with this work. $18,445.00

MODIFICATION AMOUNT	$ 40,000.00
ORIGINAL CONTRACT AMOUNT	$ 359,650.00
CHANGE ORDERS PREVIOUSLY APPROVED	$ 28,200.00
REVISED CONTRACT AMOUNT	$ 427,850.00
PERCENTAGE INCREASE	11.12% (Individually) 18.96% (Cumulatively)
FUND SOURCE	$31,436.78- Item 043, MCCBL 1992 "State Capital Facilities Renewal Program (Statewide)..." $ 8,563.22-1-51785-5071

REMARKS

Negotiated Claim Settlement.

The contract time will be unchanged.

The Department of General Services requests Board of Public Works approval to pay John F. Feezer Co., Inc. $40,000 in settlement of several claims on Project No. N-000-923-004, Slope Stabilization of Herring Run.

See Attached Correction Letter

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 7-C-MOD (Cont'd.)

REMARKS (Cont'd.)

The contract required the contractor to stabilize the western slope of Herring Run just north (Upstream) of Cold Spring Lane, adjacent to the Dining Hall at Morgan State University. The State's drawings identified a point of access to the stream which was approximately 2,000 feet upstream (near Perring Parkway) from the site. The State's specifications included a Water Resources Administration (WRA) permit which contained these conditions:

"[M]otor driven construction equipment shall be not allowed within stream channels unless on authorized ford crossings. [I]n-stream work may not be conducted from March 1 through May 31, inclusive, of any year."

The specification also required the contractor to divert the flow of the stream, using jersey barriers or another approved method, to give the contractor a dry area in which to work, i.e., to keep construction vehicles out of the flowing stream. All work in the stream bed had to be completed by March 1 (the start of spawning season for by fish).

After award of the contract, Feezer requested permission to access the stream from a point south (downstream) from Cold Spring Lane and to divert the stream flow using pipes rather than jersey barriers. WRA approved the request. However, the pipe diversion was not properly installed by Feezer and stream flow was not diverted; Feezer ran its equipment through the flowing stream (not on authorized ford crossings), churning up silt, in violation of the WRA permit. WRA issued a cease and desist order, stopping the project.

Feezer was then to propose other means of protecting the stream that would still allow all stream bed work to be finished by March 1. After Feezer delayed submitting satisfactory plans for these protective measures, the March 1 completion date became impossible to meet and WRA then prohibited any further work in the stream bed. This required Feezer to alter its work plan to work from the top of the slope rather than from the bottom, causing Feezer to incur additional costs and increasing the construction time. In order to work from the top of the slope, Feezer cut a road down the slope and used additional machinery to move material up and down the slope.

Feezer demanded additional compensation of $249,000 for (1) three change orders totaling $21,000 for certain soil work on the slope which had been verbally agreed to by a former DGS construction representative but turned down by his supervisor (on the ground that Feezer's original violation of the WRA permit created the need for the work); (2) $203,000 for alleged delay damages and other additional costs for work from the top of the slope; and (3) $25,000 for storing borrowed material off-site because of insufficient space onsite. Feezer appealed its claim to the Maryland State Board of Contract Appeals where it is now on the suspense docket.

Continued

7-30-97

Parris N. Glendening
Governor

Kathleen Kennedy Townsend
Lt. Governor

Gene Lynch
Secretary

Michele Tucker Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

August 4, 1997

OK
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8/8/97

Ms. Sandra K. Reynold
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Dear Ms. Reynold:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

May 23, 1990	FROM:$	338,000.00 - Item 007, GCL 1987
Item 5-C		206,583.00 - Item 005, CA 1990
Page 7		
Handicapped Renovations	TO:$	2,000.00 - Item 001, MCCBL 1996
Patapsco State Park		338,000.00 - Item 007, GCL 1987
		204,583.00 - Item 005, CA 1990

Reason: Change in fund source to reflect available funds.

July 30, 1997	FROM:$	31,436.78 - Item 043, MCCBL 1992 "State Capital Facilities Renewal Program (Statewide). . ."
Item 7-C-MOD		
Page 15		
Slop Stabilization - Herring Run Phase II	TO:$	31,436.78 - Item 043, MCCBL 1992 "Prepare detailed plans and construct modifications to stabilize the Herring Run slope"

Reason: Bond language incorrectly stated.

01 West Preston Street
Baltimore, Maryland 21201-2305
(410) 767-4435
FAX (410) 333-5480

Toll Free 1-800-449-4347
e-mail: GLYNCH @ MAIL.STATE.MD.US
TTY users 1-800-735-2258

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Richard Montgomery, Assistant Secretary for Finance and Administration, at (410) 767-6263.

Sincerely,

Michele Lozner for

Gene Lynch
Secretary

cc: The Honorable Parris N. Glendening
The Honorable Louis L. Goldstein
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

GL:klr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 7-C-MOD (Cont'd.)

REMARKS (Cont'd.)

Feezer argues the State is responsible for Feezer's additional costs because the State's drawings and specifications, by showing an upstream point of access to the stream, represented to bidders that the contractor could run his equipment through the waters of Herring Run.

DGS believes there is not merit to Feezer's claims and that all of Feezer's additional costs resulted from Feezer's violation of the WRA permit. DGS believes it has other defenses to various parts of Feezer's claims. However, the facts and issues are complicated and the possibility exists that the Maryland State Board of Contract Appeals could issue a decision adverse to the State, granting Feezer at least some portions of its claims (such as portions of the claims for $25,000 for offsite storage of soil and for $21,000 for the three soil-related change orders).

In order to resolve the dispute and to avoid the risks of litigation, DGS has proposed (subject to BPW approval) to pay Feezer $40,000 (the remaining unencumbered funds available) in full settlement of all of Feezer's claim, and Feezer has accepted. The negotiated settlement consists of :

1.	PCO's #2-3-6	$21,555.00
2.	Remove and Replace 450 cu. yds. soil @ $25.00 per yard	$11,250.00
3.	Rental Equipment for 5 days @ $1,468.00 per day.	$ 7,340.00
	Total	$40,145.00
	Negotiated and Rounded to	$40,000.00

The Office of the Attorney General has been actively involved in the investigation of these claims and concurs in the proposed settlement.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

[illegible]97.elp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 8-C-MOD

DEPARTMENT OF MARYLAND STATE POLICE	Various Facilities (Statewide)
ORIGINAL CONTRACT NO. AND TITLE	UT-005-951-001 Upgrade Fuel Storage and Delivery Systems at Barrack C - Cumberland, Barrack L - Forrestville, and Barrack V - Berlin
ORIGINAL CONTRACT APPROVED	Item 1-C, BPW July 31, 1996
ORIGINAL PROCUREMENT METHOD	Competitive Sealed Bidding
CONTRACTOR	Ferrick Construction Company Philadelphia, PA

MODIFICATION — Change Order No. 1 covers the cost of the following items at the Forrestville Barrack L:

1. Remove and dispose of an additional 888.13 tons of contaminated soil as specified by Unit Price #1. $88,813.00
2. Remove and dispose of an additional 9,534 gallons of Sludge/Groundwater as specified by Unit Price #2. $ 9,534.00

MODIFICATION AMOUNT	$ 98,347.00
ORIGINAL CONTRACT AMOUNT	$ 193,500.00
CHANGE ORDERS PREVIOUSLY APPROVED	$ 32,691.00
REVISED CONTRACT AMOUNT	$ 281,847.00
PERCENTAGE INCREASE	50.8% (Individually) 67.7% (Cumulatively)
FUND SOURCE	$ 86,960.00 - Item 042, MCCBL 95 "Remove, Replace, or Upgrade State owned underground storage tanks..." $ 11,387.00 - 41010 98 41741 01 0814 DMSP Facilities Management Division

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 8-C-MOD (Cont'd.)

REMARKS

Estimate - $98,347.00

Field Condition.

The contract time will be unchanged.

Contaminated soil and contaminated groundwater were discovered when the underground storage tank was removed from the excavation site. The area adjacent to the underground storage tank was contaminated with gasoline that leaked from the tank. The contaminated soil and groundwater were removed and disposed of as directed by the Maryland Department of the Environment (MDE).

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

[illegible]97.elp

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Service)

ITEM 9-AE-MOD

DEPARTMENT OF NATURAL RESOURCES (Fisheries Division)	Unicorn Dam Unicorn Lake, Queen Anne's County
ORIGINAL CONTRACT No. and TITLE	G-018-941-010 Unicorn Dam Fish Passage
ORIGINAL CONTRACT APPROVED	Item 3-E-007, DPRB January 19, 1995
ORIGINAL PROCUREMENT METHOD	Maryland Architectural and Engineering Services Act.
ARCHITECT/ ENGINEER	Andrews, Miller, & Assoc. , Inc. Cambridge, Md.

MODIFICATION

Services beyond the scope of the original contract were necessary as a result of two issues :

a) Pursuant to the issuance of the Waterway Construction Permit, the Maryland Department of Environment (MDE) Dam Safety Division required that construction be supervised by the designing engineer and that an A/E representative be on-site whenever dam work was being performed.

b) Emergency Dam Repairs : the two following conditions occurred during construction:

- upon removal of concrete from the dam apron a large void was uncovered.
- subsequent storms caused damage to the dam outside the contract's limits of disturbance.
- Design of these repairs were deemed emergency and essential by MDE Dam Safety, who then ordered and authorized the additional work.

MODIFICATION AMOUNT	$ 34,962.40
ORIGINAL CONTRACT AMOUNT	$ 18,000.00
MODIFICATIONS PREVIOUSLY APPROVED	$ 5,930.00
REVISED CONTRACT AMOUNT	$ 58,892.40
PERCENTAGE INCREASE	194% (Individually) 227% (Cumulatively)
FUND SOURCE	$19,202.74 - K00.97.006.03.14/05 $15,723.66 - K00 97 006 03 14/05

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (A/E Service)

ITEM 9-AE-MOD (Cont'd.)

REMARKS

a) MDE Dam Safety Division (DSD), with the issuance of the Waterway Construction Permit, informed DGS that they required the engineer in charge to supervise (EIC)(on site) during all phases of construction. Also, MDE/DSD required this engineer to write extensive field notes and submit progress reports, beyond what is typically expected by DGS. Neither DGS nor the A/E were made aware of these demands until after MDE/DSD had completed their review of the construction documents. To avoid delay that would result in loss of federal funding for this project, DGS verbally authorized this additional work.

b) Workers after removing a section of the concrete apron, uncovered a large void under the structure. A subsequent storm caused washout behind the dam abutment. With verbal authorization from the DGS Project Manager after notification to the BPW (Letter dated November 6, 1996), the A/E provided the emergency work necessary, to repair the dam. For their part, the A/E provided inspection, design, and supervision of the repair work.

This repair work was approved by the BPW. (02/05/97, item 1-C-Mod)

In spite of the emergency repairs, and winter weather conditions the construction was completed on schedule.

The current DGS/PM team assigned to DNR capital project is presently working with the DNR Fisheries Div. and the MDE Dam Safety Div. to develop a procedure of inter-departmental coordination to prevent these problems in the future, and to expedite the execution of the Fish Ladder Projects. Because the extent of this work could not be accurately estimated, the A/E was directed to proceed on a time and materials basis. Documentation of all costs have been verified.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 10-M

DEPARTMENT GENERAL SERVICES	W. Paul Martin District Court/ Multi-Service Center Wicomico County
CONTRACT NO. AND TITLE	MSC-SY98/01-S6 Uniformed Guard Service

DESCRIPTION

The contract provides for uniformed guard service for the W. Paul Martin District Court/Multi-Service Center. The term of the contract is three years from October 1, 1997 through September 30, 2000.

PROCUREMENT METHOD — Competitive Sealed Bidding

BIDS	AMOUNT	HOURLY RATE
Abacus Corporation - Baltimore, MD	$309,515.58	$7.26
ServiceLink Security, Inc. - Baltimore, MD	$317,189.52	$7.44
Scotlandyard Security Services - Philadelphia, PA	$337,227.03	$7.91
St. Moritz Security Services, Inc. - Federick, MD	$338,506.02	$7.94
Master Security, Inc. - Hunt Valley, MD	$341,064.00	$8.00
Bennett Detective & Protective Agency, Inc. - Salisbury, MD	$345,327.30	$8.10
Wells Fargo Guard Services - Baltimore, MD	$355,132.89	$8.33

AWARD	Abacus Corporation Baltimore, Maryland
AMOUNT	$309,515.58 ($7.26 per hr.)
FUND SOURCE	$ 77,378.93-FY98 28.03.01 355 08 H23 Fund 01 $103,171.86-FY99 28.03.01 355 08 H23 Fund 01 $103,171.86-FY00 28.03.01 355 08 H23 Fund 01 $ 25,792.93-FY01 28.03.01 355 08 H23 Fund 01

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 10-M (Cont'd.)

REMARKS

This contract was advertised in the Maryland Contract Weekly. Twenty Maryland firms were solicated, seven responded, including one Maryland Certified Minority.

The Office of the State Comptroller has verified, under Control Number 97-3195-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is not required.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred

With Discussion Without Discussion

WPM.BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 11-M

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	Division of Corrections Central Laundry Pre-Release Unit Carroll County
CONTRACT NO. AND TITLE	DPSC-CL98/03-S8 Trash Removal Service

DESCRIPTION

The contract provides for trash removal service for the Central Laundry Pre-Release Unit. The term of the contract is for five years, from August 1, 1997 through July 31, 2002.

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS	AMOUNT
Browning-Ferris, Inc. - Hagerstown, MD	$138,107.20
USA Waste Services of Maryland - Jessup, MD	$148,325.80

AWARD: Browning-Ferris, Inc.
Hagerstown, Maryland

AMOUNT: $138,107.20

FUND SOURCE:

$25,326.00-FY98 35.02.06 450 08 897
Fund 01
$27,621.44-FY99 35.02.06 450 08 897
Fund 01
$27,621.44-FY00 35.02.06 450 08 897
Fund 01
$27,621.44-FY01 35.02.06 450 08 897
Fund 01
$27,621.44-FY02 35.02.06 450 08 897
Fund 01
$ 2,295.44-FY03 35.02.06 450 08 897
Fund 01

REMARKS
This contract was advertised in the Maryland Contract Weekly. Twenty Maryland firms were solicited, two responded.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 11-M (Cont'd.)

REMARKS (Cont'd.)

The Office of the State Comptroller has verified, under Control Number 97-3263-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is not required.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

DOC BPW

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 12-E

MORGAN STATE UNIVERSITY	Engineering Building Baltimore, Maryland
CONTRACT NO. & TITLE	CF (001P7806858)

DESCRIPTION

Purchase one combustion laboratory unit which will allow students to study many aspects of combustion, to understand the effect and efficient combustion of fuels, to conserve energy and reduce pollution.

PROCUREMENT METHOD	Sole Source
BIDS OR PROPOSALS	AMOUNT
TecQuipment, Inc.- Acton, MA	$58,600.00
AWARD	TecQuipment, Inc.
AMOUNT	$58,600.00
FUND SOURCE	Item 032, GCL 1995 "Provide supplemental funds to construct and provide capital equipment for the addition to the Engineering Building.

REMARKS

Morgan State University conducted a thorough search of the vendor and manufacturing community which resulted in only one source of supply for the combustion laboratory. The unit is manufactured by P.A. Hilton, Ltd., in the UK. There is no other known manufacturer of this type of educational support equipment and TecQuipment is the only known distributor in the United States. The laboratory allows students to study the aspects of combustion in Morgan State University's Industrial Engineering program and to understand the factors which effect the efficient combustion of fuels in conserving energy and reduce pollution. Further, the laboratory was constructed to accommodate this equipment.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 12-E (Cont'd.)

REMARKS (Cont'd.)

The Office of the State Comptroller has verified, under Control Number 97-3078-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond is not required.

Board of Public Works Action - The above referenced item was:

Approved Disapproved Approved Disapproved

With Discussion ✓ Without Discussion

BPW6858.wpd

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 13-E

DEPARTMENT OF HEALTH AND MENTAL HYGIENE	Clifton T.Perkins Hospital Center Jessup, MD
CONTRACT NO. & TITLE	CF (001P8000006)
DESCRIPTION	
Modular Offices	
PROCUREMENT METHOD	Preference Purchase
BIDS OR PROPOSALS	AMOUNT
State Use Industries - Baltimore, MD.	$26,254.00
AWARD	State Use Industries
AMOUNT	$26,254.00
FUND SOURCE	Item 009, GCL 1996 "Provide a portion of the funds for Capital Equipment for the maximum security unit and support services area.

REMARKS

Purchase from State Use Industries Contract which was awarded in compliance with Article 27, Section 681A.

Board of Public Works Action - The above referenced item was:

Approved Disapproved With Discussion

Approved Disapproved Without Discussion

Bpw0006.wpd

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 14-E

MORGAN STATE UNIVERSITY — Baltimore, MD.

CONTRACT NO. & TITLE — CF (001P8800010)

DESCRIPTION

Purchase 791 pieces of office furniture, including desks, chairs, tables, computer workstations, etc.

PROCUREMENT METHOD — Preference Purchase

BIDS OR PROPOSALS — AMOUNT

State Use Industries - Baltimore, MD. — $138,167.78

AWARD — State Use Industries

AMOUNT — $138,167.78

FUND SOURCE — Item 032, GCL 1995
"Provide supplemental funds to construct and provide capital equipment for the addition to the Engineering Building"

REMARKS

Purchase from State Use Industries contract which was awarded in compliance with Article 27, Section 681A.

Board of Public Works Action - The above referenced item was:

Approved Disapproved With Discussion

Approved Disapproved Without Discussion

Bpw0010.wpd

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 15-GM

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT	Historic St. Mary's City St. Mary's County, Maryland
CONTRACT NO. AND TITLE	SM-000-961-024 Shore Erosion Control Measures

DESCRIPTION

Board of Public Works approval is requested by the St. Mary's City Commission (HSMCC) to encumber funds in the amount of $133,000.00 from the 1997 Capital Budget for the design and construction of a shore erosion control project at Historic St. Mary's City Museum and Archaeological Park.

This project is for the protection and restoration of approximately 1700 linear feet of eroding shoreline along the St. Mary's River through the construction of a low profile stone sill and the re-establishment of marsh grasses. The Historic St. Mary's City Commission will enter into a Memorandum of Understanding (MOU) agreement with the Department of Natural Resources (DNR) and the St. Mary's County Soil Conservation District (SMCSCD) which will ensure the Commission the authority to exercise its mandate from the citizens of Maryland to protect known and un-known archaeological sites and historical areas of this National Historic Landmark site.

The HSMCC and DNR will be participants in the awarding of all contracts. The St. Mary's County Soil Conservation District will act as contracting agent for this project. SMCSCD will be responsible for soliciting competitive procurement of design and construction services and will oversee and manage both contracts at the direction of DNR AND HSMCC. All procurement shall be in accordance with provisions of the State Finance and Procurement Article.

The total estimated cost of the project (including design, construction and management costs) will be divided between State capital funds and federal EPA Chesapeake Bay Implementation Grant funds as administered by the Department of Natural Resources, as follows:

Estimated Project Cost	$266,000
Federal Share	133,000
State Share	133,000

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 15-GM (Cont'd.)

AWARD	St. Mary's City Commission
AMOUNT	$133,000.00
FUND SOURCE	$133,000 - State: Item 032, GCL 1996 "Construct shore erosion control measures at Historic Mary's City."
	$133,000 - Federal: EPA Chesapeake Grant 97.09.30.01.02.012.001.08/19

REMARKS:

$133,000.00 (State's estimated share).

Three sites were proposed in the approved program for this work: Site 1 - Chancellor's Point, Site 2 - Brome/Howard and Site 3 - Godiah Spray Plantation.

Since the time that this project was first proposed in the Fall of 1995, erosion at Sites 1 and 2 have become severe.

After an on-site inspection, the Shore Erosion Control Office of DNR recommended that Site 3 be dropped in favor of extending the length of the projects at the other two sites. Erosion at Site 3 is much less severe and the project is not as critical as the projects at the other sites.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BPWDHCD3.ccj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 16-GM

REFERENCE

N-477-931-001
Renovate Memorial Refectory
Morgan State University
Cho Wilks Benn Architects, Inc. (Baltimore, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410(c), Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the Morgan State University $93,006 to support the above referenced project.

This funds transfer covers program revisions including a complete renovation of the Communications Sservices Center.

AMOUNT	$93,006
FUND SOURCE	Item 030, MCCBL 1993 "Old Dining Hall - convert space in the Old Dining Hall..."

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

gmitems.doc

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 17-GM (Revised)

REFERENCE

C-950207
Horn Point Classroom Lab, Roof Replacement
Building 386
FY96 Capital Facilities Renewal Project
University of Maryland Center for Environmental Science
University System of Maryland
J.E. Woods and Sons (Upper Marlboro, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland $76,000 to support the above referenced project.

This funds transfer covers the next phase of the project work. The construction period is August-September 1997.

AMOUNT	$76,000
FUND SOURCE	Item 503, GCL 1990 "...design and construct capital facility renewal projects at system institutions (statewide)"

REMARKS

A related item requesting approval of the construction contract is included as Item 1-C of the University System of Maryland's July 30, 1997 Action Agenda to the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 18-GM

REFERENCE

One Emergency Chiller Replacement
Grace Jacobs Office/Classroom Building
Coppin State College
University System of Maryland
Carrier Corporation (Baltimore, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the University System of Maryland $183,010.00 to support the above referenced project.

This funds transfer covers one chiller replacement and contingency.

AMOUNT	$183,010.00
FUND SOURCE	Item 004, MCCBL 1997 "Provide funds to replace or modify chillers with Chloroflourcarbon (CFC) Refrigerants"

REMARKS

A related item requesting approval of the contract was included as Item Appendix 1 of the Secretary's July 9, 1997 Action Agenda to the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved (With Discussion) Disapproved Deferred Withdrawn (Without Discussion)

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 19-GM

REFERENCE

Dental School Chiller Project
University of Maryland, Baltimore
University System of Maryland
James Posey Associates (Baltimore, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the University System of Maryland $96,217.00 to support the above referenced project.

This funds transfer provides for design services.

AMOUNT $96,217.00

FUND SOURCE Item 033, MCCBL 1994
"Design and construct improvements to HVAC Systems in various campus building"

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 20-GM

REFERENCE

Langsdale Library Handicap Accessibility Project
University of Baltimore
University System of Maryland
Bedco Mobility (Baltimore, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland $22,500 to support the above referenced project.

This funds transfer consists of the furnishing of materials and labor to install a handicap stair lift and two handicap swing doors in the Langsdale Library building.

AMOUNT	$22,500
FUND SOURCE	Item 001, MCCBL 1996 "Design and construct handicapped accessibility modifications at State-owned Facilities (Statewide)"

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

gmitems.doc

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 21-GM (Revised)

REFERENCE

D-960160
Underground Storage Tanks Replacement Multiple Locations
University of Maryland, College Park
University System of Maryland
E.B.L. Engineers (Timonium, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to the University System of Maryland $53,600 to support the above referenced project.

This funds transfer provides for design phase.

AMOUNT $53,600.00

FUND SOURCE Item 000, MCCBL 1996 (89.16.27)
Underground Storage Tank Fund
"...remove replace or upgrade state-owned under ground storage tanks containing motor fuels (statewide)"

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

gmitems.doc

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #05-08-94-04A
Caroline County, Maryland
S/E corner Three Bridges Road &
American Corner Road
Federalsburg

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	John Davis, Cynthia Davis Mildred Irwin, Elizabeth Marine
PROPERTY	86.37 Acres ±
ASSESSED VALUE	$43,880.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$46,099.80 or $540.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP (Cont'd.)

APPRAISED VALUE $46,099.80 Owner's offer to sell
$61,462.40 Cadell 7/1/96
$70,462.40 Rayfield 7/1/96

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$130,000.00	-	$ 68,537.60	=	$ 61,462.40
Rayfield	$139,000.00	-	$ 68,537.60	=	$ 70,462.40

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 85.37 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Davis.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation Foundation
File #05-02-95-04
Caroline County, Maryland
N/S Cherry Lane, Greensboro

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Tobin R. McNatt, Nona L. McNatt & Chesapeake Farm Credit, ACA
PROPERTY	157.9 Acres ±
ASSESSED VALUE	$ 35,490.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 99,237.56 or $628.49 per acre

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP (Cont'd.)

APPRAISED VALUE

$101,056.00 Owner's offer to sell
$144,126.86 Cadell 7/1/96
$135,126.86 Rayfield 7/1/96

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$270,000.00	-	$125,873.14	=	$144,126.86
Rayfield	$261,000.00	-	$125,873.14	=	$135,126.86

4. The Maryland Agricultural Land Preservation Foundation made an Insufficient Funds offer which the owners have accepted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

McNatt1.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #05-02-89-06A
Caroline County, Maryland
E/S River Road, Greensboro

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Tobin R. McNatt, Nona L. McNatt & Chesapeake Farm Credit, ACA
PROPERTY	57.951 Acres ±
ASSESSED VALUE	$23,180.00 (FCV) Land Only
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$34,770.60 or $600.00 per acre

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP (Cont'd.)

APPRAISED VALUE

$34,770.60 Owner's offer to sell
$48,475.20 Cadell 7/1/96
$63,475.20 Rayfield 7/1/96

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$ 95,000.00	-	$ 46,524.80	=	$ 48,475.20
Rayfield	$110,000.00	-	$ 46,524.80	=	$ 63,475.20

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

McNatt.kr

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #06-02-96-01A Carroll County, Maryland 3691 Middleburg Road, Uniontown Burkittsville

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Rodney Allen Stambaugh, Melanie Ann Stambaugh, PNC Bank, NA
PROPERTY	64.712 Acres ±
ASSESSED VALUE	$167,100.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$127,424.00 or $2,000.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP (Cont'd.)

APPRAISED VALUE

$127,424.00 Owner's offer to sell
$173,356.84 Reiter 7/1/96
$160,656.84 McDonough 7/1/96

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$223,000.00	-	$ 49,643.16	=	$173,356.84
McDonough	$210,300.00	-	$ 49,643.16	=	$160,656.84

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 63.712 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Stambaugh.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-89-02
Carroll County, Maryland
4780 Piney Creek Road, Taneytown

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Louis E. Hobson, Karen A. Hobson, PNC Bank, N.A., Farm Service Agency
PROPERTY	110.62 Acres ±
ASSESSED VALUE	$139,900.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$169,911.00 or $1,550.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP (Cont'd.)

APPRAISED VALUE

$169,911.00 Owner's offer to sell
$198,559.82 Reiter 7/1/96
$242,409.82 McDonough 7/1/96

FUND SOURCE

L00110460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$285,050.00	-	$ 86,490.18	=	$198,559.82
McDonough	$328,900.00	-	$ 86,490.18	=	$242,409.82

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 109.62 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Hobson.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-90-25
Carroll County, Maryland
N/S Bowers Road, Taneytown

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Mary Ellen Baumgardner
PROPERTY	118.199 Acres ±
ASSESSED VALUE	$143,370.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$199,238.30 or $1,700.00 per acre *
APPRAISED VALUE	$199,238.30 Owner's offer to sell $230,354.62 Reiter 7/1/96 $294,854.62 McDonough 7/1/96
FUND SOURCE	L0010460 1481

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP (Cont'd.)

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$298,900.00	-	$ 68,545.38	=	$230,354.62
McDonough	$363,400.00	-	$ 68,545.38	=	$294,854.62

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 117.199, acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Baumgardner.kr

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-91-17A
Carroll County, Maryland
5328 Bowers Road, Taneytown

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Herbert N.T. Pletcher, Mary-Lou Pletcher
PROPERTY	10.45 Acres ±
ASSESSED VALUE	$ 98,100.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 16,065.00 or $1,700.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP (Cont'd.)

APPRAISED VALUE

$ 16,065.00 Owner's offer to sell
$ 23,255.04 Reiter 7/1/96
$ 26,105.04 McDonough 7/1/96

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$28,350.00	-	$ 5,094.96	=	$23,255.04
McDonough	$31,200.00	-	$ 5,094.96	=	$26,105.04

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 9.45 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Pletcher.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation Foundation
File #06-10-91-08A
Carroll County, Maryland
1088 Hapes Mill Road, Taneytown

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Nancy Jane Rose McCuller, Donna Lee Rose Healy, Westminster Bank & Trust
PROPERTY	25.5048 Acres ±
ASSESSED VALUE	$137,050.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$55,258.32 or $2,255.00 per acre *
APPRAISED VALUE	$55,258.32 Owner's offer to sell $65,637.28 Reiter 7/1/96 $65,687.28 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$78,450.00	-	$12,812.72	=	$65,637.28
McDonough	$78,500.00	-	$12,812.72	=	$65,687.28

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 24.5048 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

McCuller.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 30-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #06-02-90-48A Carroll County, Maryland 2434 Halter Road, Westminster

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Wayne E. Hively, K. LuAnn Hively & Mable Davis
PROPERTY	43.05 Acres ±
ASSESSED VALUE	$123,540.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 89,987.00 or $2,140.00 per acre *
APPRAISED VALUE	$ 89,987.00 Owner's offer to sell $106,301.45 Reiter 7/1/96 $123,101.45 McDonough 7/1/96

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 30-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Reiter	$130,400.00	-	$ 24,098.55	=	$106,301.45
McDonough	$147,200.00	-	$ 24,098.55	=	$123,101.45

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 42.05 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

Hively.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #08-04-94-05
Charles County, Maryland
Between Marsh Run & Newport Run
Nanjemoy

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

Payment Schedule

First Installment	$33,501.48
Second Installment	33,501.47
Third Installment	33,501.47
Fourth Installment	33,501.47
Fifth Installement	33,501.47
Sixth Installment	33,501.47
Seventh Installment	33,501.47
Eighth Installment	33,501.47
Ninth Installment	33,501.47
Tenth Installment	33,501.47

GRANTOR

Walter W. Bowling, Jr.
First National Bank of Maryland

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP (Cont'd.)

PROPERTY	355.34 Acres ±
ASSESSED VALUE	$ 46,340.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$335,014.71 or $ 945.46 per acre *
APPRAISED VALUE	$496,076.00 Owner's offer to sell $335,014.71 Korber 7/1/96 $660,014.71 Pugh 7/1/96
FUND SOURCE	L001046 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Korber	$490,000.00	-	$154,985.29	=	$335,014.71
Pugh	$815,000.00	-	$154,985.29	=	$660,014.71

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 354.34 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bowling.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #10-22-90-12
Frederick County, Maryland
5232 Burkittsville Road,
Burkittsville

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Richard L. Pry, Patricia Pry, Central Maryland Farm Credit, ACA
PROPERTY	150.0 Acres ±
ASSESSED VALUE	$390,520.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$318,200.00 or $2,150.00 per acre *
APPRAISED VALUE	$318,200.00 Owner's offer to sell $403,399.16 Bowers 7/1/96 $344,199.16 Peters 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Bowers	$503,200.00	-	$ 99,800.84	=	$403,399.16
Peters	$444,000.00	-	$ 99,800.84	=	$344,199.16

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 148.0 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Pry.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 33-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #11-01-96-01 Garrett County, Maryland 1019 North Glade Road, Swanton

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Donald E. O'Brien, Diana Lynn O'Brien, First United Bank and Trust
PROPERTY	102.29 Acres ±
ASSESSED VALUE	$ 48,680.00 (FCV) Land & Improvements*
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$153,435.00 or $1,500.00 per acre
APPRAISED VALUE	$153,435.00 Owner's offer to sell $205,687.80 Goodfellow 7/1/96 $137,962.80 Pugh 7/1/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 33-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Goodfellow	$255,725.00	-	$ 50,037.20	=	$205,687.80
Pugh	$188,000.00	-	$ 50,037.20	=	$137,962.80

4.* The Assessment includes 13 acres with improvements excluded from the Agricultural District.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

O'Brien.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #12-05-95-07 Harford County, Maryland 3335 Cedar Church Road, Darlington

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Edward L. Garono, Central Maryland Farm Credit, ACA Harford National Bank
PROPERTY	181.37 Acres ±
ASSESSED VALUE	$291,700.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$360,740.00 or $2,000.00 per acre *
APPRAISED VALUE	$360,740.00 Owner's offer to sell $431,010.11 Krebs 7/1/96 $427,810.11 Reiter 7/1/96 $523,810.11 Benfield 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Krebs	$577,200.00	-	$146,189.89	=	$431,010.11
Reiter	$574,000.00	-	$146,189.89	=	$427,810.11
Benfield	$670,000.00	-	$146,189.89	=	$523,810.11

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 180.37 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Garono.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 35-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #17-03-93-06
Queen Anne's County, Maryland
N/S Little Eagle Road, Centreville

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Thomas M. Potter, Heidi A. Potter, The Centreville National Bank
PROPERTY	102.54 Acres ±
ASSESSED VALUE	$327,040.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 91,386.00 or $900.00 per acre *
APPRAISED VALUE	$ 91,386.00 Owner's offer to sell $147,911.85 Cadell 7/1/96 $162,911.85 Mason 7/1/96
FUND SOURCE	L0010460 1481

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 35-RP (Cont'd.)

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$225,000.00	-	$ 77,088.15	=	$147,911.85
Mason	$240,000.00	-	$ 77,088.15	=	$162,911.85

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 101.54 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Potter.kr

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 36-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #17-05-94-05
Queen Anne's County, Maryland
W/S Bloomingdale Road, Queenstown

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Ralph C. Whaley, Janice J. Whaley
PROPERTY	283.929 Acres ±
ASSESSED VALUE	$190,990.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$198,050.30 or $700.00 per acre *
APPRAISED VALUE	$198,050.30 Owner's offer to sell $635,203.13 Cadell 7/1/96 $520,203.13 Mason 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 36-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$850,000.00	-	$214,796.87	=	$635,203.13
Mason	$735,000.00	-	$214,796.87	=	$520,203.13

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 282.929, acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

Whaley.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 37-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #19-01-91-08 Somerset County, Maryland S/S Allen Road, Eden

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Robert F. Smith, Elsie G. Smith, Marva Farm Credit, ACA
PROPERTY	191.0 Acres ±
ASSESSED VALUE	$ 70,980.00 (FCV) Land & Improvements*
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 95,500.00 or $500.00 per acre
APPRAISED VALUE	$ 95,500.00 Owner's offer to sell $119,307.47 Rayfield 7/1/96 $109,307.47 Mason 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 37-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Rayfield	$210,000.00	-	$ 90,692.53	=	$119,307.47
Mason	$200,000.00	-	$ 90,692.53	=	$109,307.47

4.* The Assessment includes 12 acres with improvements excluded from the Agricultural District.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Smith.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 38-RP

DEPARTMENT OF AGRICULTURE	Maryland Agricultural Land Preservation Foundation File #19-04-91-02 Somerset County, Maryland E/S Courthouse Hill Road, Pocomoke

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Ronald S. Borgenicht, Marva Farm Credit
PROPERTY	102.87 Acres ±
ASSESSED VALUE	$130,590.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$ 50,935.00 or $500.00 per acre *
APPRAISED VALUE	$ 50,935.00 Owner's offer to sell $ 94,629.07 Rayfield 7/1/96 $ 43,629.07 Mason 7/1/96 $ 63,629.07 Andrews 7/1/96

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 38-RP (Cont'd.)

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Rayfield	$143,000.00	-	$ 48,370.93	=	$ 94,629.07
Mason	$ 92,000.00	-	$ 48,370.93	=	$ 43,629.07
Andrews	$112,000.00	-	$ 48,370.93	=	$ 63,629.07

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 101.87 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Borgenicht.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 39-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation Foundation
File #20-04-91-10
Talbot County, Maryland
E/S Three Bridges Branch Road,
Cordova

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

Payment Schedule

Payment at settlement:	$10,000.00
First Installment	10,000.00
Second Installment	10,000.00
Third Installment	10,000.00
Fourth Installment	10,000.00
Fifth Installment	10,000.00
Sixth Installment	10,000.00
Seventh Installment	11,019.80

GRANTOR — Charlotte A. Milby

PROPERTY — 118.42 Acres ±

ASSESSED VALUE — $203,200.00 (FCV) Land & Improvements

OPTION DATE — July 30, 1997

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 39-RP (Cont'd.)

OPTION PERIOD	Six Months
PRICE	$ 81,019.80 or $690.00 per acre *
APPRAISED VALUE	$ 81,019.80 Owner's offer to sell $153,285.33 Cadell 7/1/96 $142,285.33 Turner 7/1/96
FUND SOURCE	L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	$240,000.00	-	$ 86,714.67	=	$153,285.33
Turner	$229,000.00	-	$ 86,714.67	=	$142,285.33

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 117.42 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Milby.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 40-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #21-04-91-24R
Washington County, Maryland
W/S Mercersburg Road, Clearspring

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the above referenced property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

Payment at settlement	$55,000.00
First Installment	18,144.00
Second Installment	10,000.00
Third Installment	10,000.00
Fourth Installment	10,000.00
Fifth Installment	10,000.00
Sixth Installment	10,000.00
Seventh Installment	10,000.00
Eighth Installment	10,000.00
Ninth Installment	10,000.00

GRANTOR — Adrian C. Faith

PROPERTY — 129.62 Acres ±

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 40-RP (Cont'd.)

ASSESSED VALUE	$164,010.00 (FCV) Land & Improvements
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$153,144.00 or $1,200.00 per acre *
APPRAISED VALUE	$153,144.00 Owner's offer to sell $179,397.49 Bowers 7/1/96 $265,897.49 Pugh 7/1/96 $250,697.49 Beach 7/1/96
FUND SOURCE	L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Bowers	$260,500.00	-	$ 81,102.51	=	$179,397.49
Pugh	$347,000.00	-	$ 81,102.51	=	$265,897.49
Beach	$331,800.00	-	$ 81,102.51	=	$250,697.49

4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 127.62, acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

faith.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 41-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #23-02-93-06
Worcester County, Maryland
W/S Pennewell Road, Snow Hill

REFERENCE
Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS
Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR	Lieselotte D. Pennewell, Sabine P. Nichols
PROPERTY	248.21 Acres ±
ASSESSED VALUE	$ 42,300.00 (FCV) Land only
OPTION DATE	July 30, 1997
OPTION PERIOD	Six Months
PRICE	$223,389.00 or $900.00 per acre
APPRAISED VALUE	$223,389.00 Owner's offer to sell $272,307.30 Spedden 7/1/96 $256,307.30 Rayfield 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 41-RP (Cont'd.)

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 22, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

	Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Spedden	$375,000.00	-	$102,692.70	=	$272,307.30
Rayfield	$359,000.00	-	$102,692.70	=	$256,307.30

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Pennewell.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 42-RP

DEPARTMENT OF JUVENILE JUSTICE — Baltimore City
File #3523

REFERENCE
Reference is made to the Board of Public Works meeting 1/8/97 Item 24-RP in which approval was granted to enter into condemnation proceedings to acquire the above referenced property. Board of Public Works approval is now requested to accept an Agreement of Sale to purchase this property with title vested in the name of the State of Maryland, to the use of the Department of Juvenile Justice. This acquisition is part of the master plan for the development of the new Juvenile Justice Center in downtown Baltimore. Title and transfer documents are subject to legal review.

GRANTOR	High Street Parking, LLC
GRANTEE	State of Maryland to the use of the Department of Juvenile Justice
PROPERTY	1.845 acres +/- (improved with two garages and a parking lot)
PRICE	$720,000
APPRAISED VALUE	$580,000 - Campanella - 04/16/96 $575,000 - Reiter - 04/16/96 $560,000 - Turlington - 04/16/96 $750,000 - Frahm - 05/09/97
FUND SOURCE	Item 036, MCCBL 1996

REMARKS
1. The Department of Juvenile Justice recommends approval of this agreement.
2. This property represents a part of the land to be acquired for the construction of the Juvenile Justice Center in Baltimore City.
3. The above consideration is inclusive of all relocation and moving costs.
4. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 42-RP (Cont'd.)

REMARKS (Cont'd.)

If Bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled Sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Highst.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 43-RP

DEPARTMENT OF JUVENILE JUSTICE

Juvenile Justice Center
412 N. Exeter Street
File # 3530
Baltimore City

REFERENCE
Reference is made to Board of Public Works meeting of November 13, 1996, Item 12-RP in which approval was granted for the purchase of the following property owned by H & J Holding Company, located in Baltimore City, Maryland. The Board approval authorized relocation expenditures not to exceed $40,000. On July 8, 1997 the State Highway Administration, Bureau of Relocation Assistance submitted an updated relocation estimate to include all moving expenses and related costs. Based upon the revised estimate, Board of Public Works approval is hereby requested to approve an additional $135,000 in relocation expenditures.

GRANTOR	H & J Holding Company
GRANTEE	State of Maryland, to the use of the Department of Juvenile Justice
CONSIDERATION	$135,000.00
FUND SOURCE	036 MCCBL 1996

REMARKS

1. The Department of Juvenile Justice recommends approval of this expenditure.
2. This property represents a parcel of the land acquired for the construction of a Juvenile Justice Center.
3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 43-RP (Cont'd.)

REMARKS (Cont'd.)

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

njholdco.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 44-RP

BOARD OF TRUSTEES FOR THE STATE RETIREMENT AND PENSION SYSTEM	Great Seneca Hwy. at Quince Orchard Rd. Shopping Center located in the Kentlands Planned Development File #3595

REFERENCE
Board of Public Works approval is requested to accept an assignment of an Agreement of Sale (the "Purchase Agreement") from LaSalle Advisors Limited Partnership ("LaSalle") to purchase and consummate the transactions contemplated under said Purchase Agreement for investment purposes, with title vested in the name of the State of Maryland, to the use of the Board of Trustees for the State Retirement and Pension System (the "Board of Trustees"). Title and transfer documents and survey are subject to legal review.

SPECIAL CONDITIONS
1. Deposit of $355,000 shall be delivered to Chicago Title Insurance Company, Escrow Agent, in accordance with the terms of the Purchase Agreement.
2. Settlement is expected to occur not later than 30 days after satisfaction of all outstanding contingencies and approval by the Board of Public Works.
3. The existing property is encumbered by a loan in the favor of Principal Life Insurance Company. LaSalle's obligation to consummate this acquisition is conditioned upon modification of the existing loan documentation to permit purchaser's assumption of a portion ($17,750,000) of the existing indebtedness.
4. The Purchase Agreement contemplates the acquisition of most, but not all, of the existing parcel. LaSalle's obligation to consummate this acquisition is conditioned upon seller's receipt of all approvals required in connection with a subdivision of the property.
5. The Purchase Agreement requires the parties to negotiate a Declaration of Easements and Related Agreements relating to the use, operation and/or future development of the property to be subdivided and certain adjoining parcels. LaSalle's obligation to consummate this acquisition is conditioned upon seller's receipt of consents from all affected owners and lenders.

GRANTOR	Kentlands Limited Partnership
ASSIGNOR	LaSalle Advisors Limited Partnership
GRANTEE	State of Maryland for the use of the Board of Trustees for the State Retirement and Pension System

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 44-RP (Cont'd.)

OWNERSHIP November, 1993

PROPERTY 22.75 +/- acres, improved with approximately 240,736 gross leasable sq. ft. in shopping center consisting of four buildings located in Montgomery County. The shopping center is located at the intersection of Great Seneca Highway and Quince Orchard Road.

PRICE $35,500,000

APPRAISED VALUE $36,000,000- Lippman, Frizell & Mitchell (6/27/97)
$36,600,000 -Tilson & Becker (7/1/97)

FUND SOURCE (SPECIAL) Retirement System Account M405 (Real Estate Cash Account)

REMARKS

1. The property is in excellent condition. The shopping center is located in a demographically attractive area in Montgomery County. The center is 100% leased with minimal rollover through 2002. The center is anchored by a Giant supermarket and a K-Mart store.
2. Phase I Environmental Studies, Engineering Studies, and ADA reviews have been conducted on the property by Dames & Moore and Judy Carroll and Associates, respectively. These studies are being reviewed by the Department of General Services. Closing under the Purchase Agreement is contingent upon approval by the Board of Public Works.
3. (a) On or about April 30, 1991, the Board of Trustees entered into an investment management contract with LaSalle (formerly Alex Brown Kleinwort Benson Realty Advisors Corporation) under which the Board of Trustees authorized LaSalle to serve as the Board of Trustees' investment manager for the Board's direct equity real estate investment program. LaSalle, as the Board's advisor, agreed to act in a fiduciary capacity to identify and acquire real property that satisfied the investment criteria set forth in the System's investment program. In addition, LaSalle was granted full discretion to manage the real estate portfolio subject to the guidelines established by the Board of Trustees.

   (b) LaSalle has advised the Board of Trustees that:

      (i) it has engaged in extensive due diligence and concluded that although the property is encumbered by debt, it satisfies all of the other investment criteria set forth in the direct equity real estate investment program, and therefore, it has recommended that the System acquire the property;

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 44-RP (Cont'd.)

REMARKS (Cont'd.)

(ii) it intends to retain the services of KLNB (the "Manager") to manage the property on a day-to-day basis for the System's account due to previous positive experience with the Manager as well as the achievement of economies of scale with another KLNB-managed property owned by other clients of LaSalle;

(iii) it plans to purchase commercial insurance to protect the System's interest in the property (including: replacement cost for property and, via participation in a $200 million umbrella, protection for general liability) and that all tenants are obligated to carry insurance which LaSalle has reviewed and believes is adequate; and

(iv) it has prepared an exit strategy for the property, and at this time plans to retain the property for 10 years (but intends to review the exit strategy annually to determine whether this projection should be changed).

(c) (i) In view of the foregoing, the Real Estate Subcommittee of the Board of Trustees unanimously approved the acquisition of the property at its regularly scheduled meeting on May 20, 1997, and directed LaSalle to acquire, manage, and operate the property subject to the guidelines established by the Board of Trustees.

(ii) Thus, the Board of Trustees requests that the Board of Public Works approve not only assignment of the Purchase Agreement to the Board of Trustees, but the acquisition of the property in accordance with the terms of the Purchase Agreement by the Board of Trustees and the management and operation of the property by LaSalle for the account of the Board of Trustees in accordance with the terms and conditions of the Board of Trustees' direct equity real estate investment program.

Board of Public Works Action - The above-referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

kent.bpw

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 45-RP

DEPARTMENT OF MARYLAND STATE POLICE

Ballowe/Morauer Property
File # 3553
Charles County

REFERENCE
Board of Public Works approval is requested to accept an Agreement of Sale to purchase the above referenced property with title vested in the name of the State of Maryland, to the use of the Department of Maryland State Police. This acquisition will provide a site on which the new Barrack "H" will be constructed and will provide a location closer in proximity to the MSP area of responsibility. Their current location at 2160 Old Washington Road, Waldorf, Maryland was built in 1956 and is at the end of its useful life as a 24 hour police facility. Title and transfer documents are subject to legal review.

GRANTOR	Glen H. Ballowe and Richard C. Morauer
GRANTEE	State of Maryland, Department of Maryland State Police
PROPERTY	9.5 acres +/-, unimproved
PRICE	$170,000.00
APPRAISED VALUE	$170,000.00 - Peters - 10/15/96 - $17, 895.00 - P/A $140,750.00 - Pugh - 09/30/96 - $14, 816.00 - P/A
FUND SOURCE	MCCBL97, Item 035

REMARKS
1. The Department of Maryland State Police recommends approval of this acquisition.
2. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

   If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

msp.bpw

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 46-RP

CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY

Jonway, Incorporated
Canal Place
File #3570
Allegany County

REFERENCE
Board of Public Works approval is requested to accept an Agreement of Sale for the purchase of the following property with title vested in the name of the Canal Place Preservation and Development Authority. The property consists of 1.08 +/- improved acres located in the downtown area of Cumberland, Maryland. This property is being acquired for the preservation and development of the C&O Canal and lands in the Canal Place Preservation District and greater Cumberland area for the purpose of enhancing heritage tourism in Western Maryland. Title and transfer of documents are subject to legal review.

SPECIAL CONDITIONS
1. The Seller waives the right(s) to any additional consideration to include relocation and/or moving costs reimbursements.
2. The Canal Place Preservation and Development Authority acknowledges that the Seller has the right to remove, at its sole risk and expense, any equipment and/or machinery that it has stored at the property site. Said removal shall occur within ninety (90) days from the date of written notification of the acceptance of this Agreement of Sale by the Board of Public Works. After the aforementioned 90 day period, any and all equipment and/or machinery remaining in/or on the property site shall become the property of the Canal Place Preservation and Development Authority.
3. Canal Place Authority agrees to accept the property in "as is" condition, both structurally and environmentally.
4. Seller acknowledges that with the sale of property is a transfer of all or substantially all of the assets of Seller Corporation, and shall comply with the Corporation and Association Article of the Annotated Code of Maryland Section 3-115 et. seq,; and shall file Articles of Sale and Transfer and a Certificate of Conveyance with the Department of Assessments and Taxation; and shall also execute a Confirmatory Deed evidencing the same at the time of settlement.

GRANTOR — Jonway, Incorporated

OWNERSHIP — June, 1972 and October, 1974

GRANTEE — Canal Place Preservation and Development Authority

PROPERTY — 1.08+/- acres, improved

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 46-RP (Cont'd.)

CONSIDERATION $252,000.00

APPRAISED VALUE $160,000.00 - Turlington - 12/26/96
$274,000.00 - Dunkin - 12/16/96

FUND SOURCE Capital Fund - 89.15.34

REMARKS

1. The Canal Place Preservation and Development Authority recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

   If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

jonway.bpw

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 47-RP

CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY

Western Maryland Station Center
Canal Place
File #3568
Allegany County

REFERENCE
Board of Public Works approval is requested to accept a gift of the following property with title vested in the name of the Canal Place Preservation and Development Authority. The property consists of 0.215 +/- improved acres located in the downtown area of Cumberland, Maryland. This property is being acquired for the preservation and development of the C&O Canal and lands in the Canal Place Preservation District and greater Cumberland area for the purpose of enhancing heritage tourism in Western Maryland. Title and transfer of documents are subject to legal review.

SPECIAL CONDITIONS
1. The City of Cumberland is joining in this transaction for the purpose of relinquishing its reversionary interest.
2. The Canal Place Preservation and Development Authority acknowledges that the Grantor does not own the mineral rights to a portion of said property. Those rights having been previously reserved by a prior owner.
3. The Canal Place Preservation and Development Authority is accepting this property subject to existing leases.

GRANTOR — Western Maryland Station Center, Incorporated and The Mayor and City Council of Cumberland, Maryland

OWNERSHIP — May 24, 1991

GRANTEE — Canal Place Preservation and Development Authority

PROPERTY — 0.215+/- acres, improved

CONSIDERATION — Gift

REMARKS

1. The Canal Place Preservation and Development Authority recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

statcent.bpw

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 48-RP

CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY

Station Square
Canal Place
File #3607
Allegany County

REFERENCE
Board of Public Works approval is requested to accept a gift of the following property with title vested in the name of the Canal Place Preservation and Development Authority. The property consists of 1.96 +/- improved acres located in the downtown area of Cumberland, Maryland. This property is being acquired for the preservation and development of the C&O Canal and lands in the Canal Place Preservation District and greater Cumberland area for the purpose of enhancing heritage tourism in Western Maryland. Title and transfer of documents are subject to legal review.

SPECIAL CONDITIONS

Acceptance of the property is contingent upon legal review and acceptance of easements and other agreements, and tenant leases attached to the property.

GRANTOR	Mayor and City Council of Cunberland, Maryland
OWNERSHIP	February 18, 1988
GRANTEE	Canal Place Preservation and Development Authority
PROPERTY	1.96 +/- acres, improved
CONSIDERATION	Gift

REMARKS

1. The Canal Place Preservation and Development Authority recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

statsqar.bpw

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 49-RP

DEPARTMENT OF NATURAL RESOURCES

Weverton to Roxbury
Rails to Trails
File # 8133
Washington County

REFERENCE
Reference is made to the Board of Public Works meeting of September 25, 1991 Item 11-RP in which approval was granted for the purchase of 178.43 acres, in conjunction with the "Rails to Trails" program, by quit claim deed from the CSX Transportation, Inc.. Board of Public Works approval is now requested to grant an easement for access across the old railroad corridor currently owned by the Department of Natural Resources. This easement will provide ingress and egress to the private residence of the grantee who is landlocked. Transfer documents are subject to legal review.

SPECIAL CONDITIONS
1. Grantor reserves the right to relocate the easement if necessary.
2. Grantee must receive approval of the grantor before altering the access area.

GRANTOR State of Maryland, to the use of the Department of Natural Resources

GRANTEE Paul H. and Charlotte M. Clemson

PROPERTY 0.03 acre- permanent easement

CONSIDERATION $1.00

REMARKS
1. The Department of Natural Resources recommends approval of this agreement.
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD940824-0830 and has recommended pre-approval of permanent access easements for the adjoining property owners to the Weverton- Roxbury abandoned railroad right-of-way owned by the State. The right-of-way extended 18+/- miles between the towns of Roxbury and Weverton.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Clemson.BPW

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 50-RP

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Chrysalis House
Anne Arundel County
File # 3109

REFERENCE
Reference is made to Board of Public Works meeting June 17, 1992, Item 24-RP in which the Board approved the sale of 5.9 +/- acres to Chrysalis House for $86,400, for the purpose of constructing a non-profit residential treatment facility for alcohol and drug addicted women and children (funding approved at BPW meeting July 14, 1993 26-CGL for $974,000). The original agreement required $50,000 at settlement, and the remaining $36,400 to be secured by mortgage to the State with the balance paid in five (5) annual installments of $7,280 beginning in July, 1994. Board of Public Works approval is requested for a Mortgage Modification and Extension of payment structure in which Chrysalis House, Inc. will make an initial payment of $6,400 in August, 1997 and ten consecutive annual payments of $3,000 to payoff the balance of the mortgage. Legal documents subject to review.

GRANTOR	The State of Maryland, to the use of the Department of Health and Mental Hygiene
GRANTEE	Chrysalis House, Inc.
PROPERTY	5.9 +/- - improved
CONSIDERATION	Remaining balance of $36,400

REMARKS

1. The Department of Health and Mental Hygiene recommends approval of this agreement.
2. Chrysalis House is a facility for alcohol and drug addicted women and children; it is operating and serving its intended population.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Crystal.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 51-RP

DEPARTMENT OF NATURAL RESOURCES

Mt. Nebo WMA
Garrett County
File #8101

REFERENCE
Board of Public Works approval is requested to transfer 3.5 acres of land located on the west side of Kings Run Road at Rt. 219 to Garrett County. The parcel will be developed and operated by the County as a trash collection/recycling facility to replace a less desirable road shoulder dumpster site on the opposite side of the road. Transfer documents are subject to legal review.

SPECIAL CONDITIONS
1. Grantee agrees to return the property to the Department of Natural Resources if it remains unused for public use for a period of six months.
2. Grantee agrees to plant wetland species of grass around the perimeter of the site's storm water collection pond.
3. Grantee agrees to grade the old dumpster site on the opposite side of the road and protect it with selected vegetation.

GRANTOR State of Maryland, to the use of the Department of Natural Resources

GRANTEE Garrett County

PROPERTY 3.5 acres of land - fee simple

CONSIDERATION $1.00

REMARKS
1. The Department of Natural Resources recommends approval of this transfer.
2. The Office of Planning's Clearinghouse conducted an intergovernmental review of the project under MD960311-0122 and has recommended declaring surplus and transferring 3.5± acres to Garrett County. The county will develop and operate a trash collection/recycling facility on the site. It is further recommended that the deed of transfer contain a reverter clause which will allow automatic reversion of the property to the Department of Natural Resources if the County ceases to use the site for public use.
3. This site will replace the often unkept dumpster site on the opposite side of Kings Run Road which will be returned to a natural condition.
4. Installation of lighting, perimeter fencing, and a locked gate will restrict public access during non-manned hours.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 52-RP

DEPARTMENT OF LABOR, LICENSING AND REGULATION — 300 Towsontown Blvd.
308 Centre Ave.
Portion of Maryland Ave.
File # 3562
Towson, Maryland

REFERENCE
Board of Public Works approval is requested to accept an Agreement of Sale for the above referenced property with title vested in the name of the State of Maryland, to the use of the Department of Labor, Licensing, and Regulation. This acquisition will be used as a workforce development center for Towson and the surrounding areas. The Maryland Avenue portion of this acquisition is an unimproved surface lot, contiguous to the buildings being purchased, and will be used for a parking lot. Title and transfer documents are subject to legal review.

SPECIAL CONDITIONS
Settlement of this property is contingent upon an acceptable title search of the Maryland Avenue portion of this acquisition showing no existing or recorded easements which would impair the use of said property.

GRANTOR	Baltimore County
GRANTEE	State of Maryland, to the use of the Department of Labor, Licensing, and Regulation
PROPERTY	300 Towsontown Blvd. - improved 308 Centre Ave. - improved A portion of Maryland Ave. (6,150 sq. ft.)- unimproved
PRICE	$630,000.00 - Fee Simple
APPRAISED VALUE	$700,000.00 - Gabriel - 3/15/96 $900,000.00 - McDonough - 9/30/96 $900,000.00 - Muller - 9/18/96
FUND SOURCE	97.01.09.03 X14

REMARKS

1. The Department of Labor, Licensing and Regualtion recommends approval of this acquisition.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 52-RP (Cont'd.)

REMARKS (Cont'd.)

2. There will be no relocation or moving costs associated with this acquisition.
3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

   If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

dllr.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 53-L

DEPARTMENT OF AGRICULTURE
(Mosquito Control Section)

Hollywood
St. Mary's County

LESSOR/OWNER Wally's Excavating
42501 Riva Ridge Road
Hollywood, Maryland 20636

PROPERTY LOCATION 43955 Commerce Avenue
Hollywood, Maryland 20636

SPACE TYPE Storage
DURATION 4 years, 11 months
ANNUAL RENT $1,650
UTILITIES RESPONSIBILITY Lessee
CUSTODIAL RESPONSIBILITY Lessee

LEASE TYPE Additional SQUARE FEET 220
EFFECTIVE August 1, 1997
SQUARE FOOT RATE $7.50

FUND SOURCE General - 100.0% - 31.01.14.03.13

SPECIAL CONDITIONS

1. The lease contains an occupancy clause.
2. The Lessor shall fit-up the space to the State requirements outlined in the Supplemental Lease Agreement.
3. The lease for the additional space will run concurrent with the base lease.

REMARKS

1. The additional space will be used to house a chemical mixing room for the Mosquito Control Section. This additional space will be in a building separate from, but adjacent to the present leased space of 43955 Commerce Avenue which is used for vehicle repairs and storage.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussio

File No: 3506

0730comm.jr

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 54-L

DEPARTMENT OF HUMAN RESOURCES — Essex
(Baltimore County Department of Social Services) — Baltimore County
DEPARTMENT OF TRANSPORTATION
(Motor Vehicle Administration)

LESSOR/OWNER: DWC Trust Holding Company, Inc.
c/o Howard L. Chertkof & Co., Inc.
Commercentre East, Suite 275
1777 Reisterstown Road
Baltimore, Maryland 21208

PROPERTY LOCATION: 439-451 Eastern Boulevard
Essex, Maryland 21221

SPACE TYPE Office
DURATION 2 Years
ANNUAL RENT $188,722

LEASE TYPE Extension/Additional
EFFECTIVE August 1, 1997
SQUARE FOOT RATE $11.90
PREVIOUS SQUARE FOOT RATE $11.00

SQUARE FEET	
DHR	5,770
DHR Add.	2,590
MVA	7,499
Total	15,859

UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE	GEN .01	FED .05	TOTAL
DHR			
IMA 33.07.00.02	$36,464	$32,199	$ 68,663
FIA 33.07.00.10	$15,411	$15,410	$ 30,821
SUB-TOTAL	$51,875	$47,609	$ 99,484
MVA			
Field Operations J0430000			$ 89,238
GRAND-TOTAL			$188,722

SPECIAL CONDITIONS

1. The Lease contains escalations/de-escalations for utilities, cleaning, and real estate taxes.

2. Either party may terminate this lease with 120 days prior written notice.

REMARKS

1. The DHR space is used as a client contact office for income maintenance and child support enforcement. The agency is in need of additional space to alleviate severely overcrowded conditions.

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 54-L (Cont'd.)

REMARKS (Cont'd.)

2. The MVA space is used as a client contact office servicing vehicle renewal and registration. This MVA location handles approximately 700 customer service transactions per day.

3. The extension is required to provide time to complete programmatic modifications, redesign of the space and negotiations with Lessor for a full service lease.

4. This building is located in a designated revitalization area.

5. The lease contains a termination for convenience clause.

6. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

7. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

FILE No:1233A&B 0730EAST.HB

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE — Annapolis
Anne Arundel County

ITEM 55-L

PROPERTY TAX ASSESSMENT APPEALS BOARD

LESSOR/OWNER — Annapolis West Limited Partnership
c/o The Loughlin Management Group, Inc.
60 West Street, Suite 404
Annapolis, Maryland 21401

PROPERTY LOCATION — 60 West Street, 2nd Floor
Annapolis, Maryland 21401

SPACE TYPE Office
DURATION 5 Years
ANNUAL RENT $19,180.70 (Avg.)
UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

LEASE TYPE New
EFFECTIVE August 1, 1996
SQUARE FOOT RATE $16.45 (Avg.)

SQUARE FEET 1,116

FUND SOURCE General 24.05.00.01

SPECIAL CONDITIONS

1. The lease contains escalations/de-escalations for utilities, cleaning, and real estate taxes.
2. The lease contains an occupancy clause.
3. The space will be built out to State standards.
4. The rental rate for year 1 is $15.50 per square foot; $16.10 per square foot for year 2; $16.70 per square foot for year 3 and $16.98 per square foot for years 4 and 5. The average rental rate is $16.45 per square foot over the term of the lease.

REMARKS

1. This space is used as administrative headquarters for Property Tax Assessment Appeals Board. The Board conducts hearings state wide for property tax appellants.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and the "Capital". As a result no proposals were received. Further telephonic and in person solicitation of the area presented this location most suitable to the agency needs. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved — Disapproved With Discussion — Deferred — Withdrawn Without Discussion

FILE NO: 0730ANNA.GD

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 56-L

JUDICIARY OF MARYLAND
(District Court)

Reference is made to Item 15-L of September 18, 1996, Department of General Services Action Agenda to the Board of Public Works, wherein the Board of Public Works approved a lease agreement between the State of Maryland to the use of the Judiciary of Maryland, District Court and the Town of Easton, for the construction of a new District Court facility containing 11,527 net usable square feet at Dover and West Streets, Easton, Maryland. The Board of Public Works Item provided for a commencement date of September 1, 1997. The construction of the new building began in late fall of 1996. The favorable climatic conditions throughout this past year enabled the contractor to complete the building ahead of schedule.

Board of Public Works approval is now requested for the Judiciary of Maryland, District Court to amend the commencement date from September 1, 1997 to August 21, 1997.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

FILE No: 0730EAST.GD

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 57-L

COMPTROLLER OF THE TREASURY
(Compliance Division)

LESSOR/OWNER 310 South Michigan Avenue, L.L.C.
310 S. Michigan Avenue
Chicago, Illinois 60604

PROPERTY LOCATION 310 S. Michigan Avenue, Suite #1325
Chicago, Illinois 60604

SPACE TYPE Office
DURATION 5 years
ANNUAL RENT $10,766.50
UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

LEASE TYPE Renewal SQUARE FEET 610
EFFECTIVE August 1, 1997
SQUARE FOOT RATE $17.65
PREVIOUS SQUARE FOOT RATE $17.50

FUND SOURCE General 100% - 24.01.04

SPECIAL CONDITIONS

The lease does not contain a termination for convenience clause.

REMARKS

1. The agency conducts corporate income tax audits of Midwest based companies that do business within the State of Maryland.

2. The agency has been at this location since 1984.

3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

FILE No: 3537 0730mien.jr

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

NON-PROFIT LEASE

ITEM 58-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Springfield Hospital Center)

Sykesville
Carroll County

LESSEE Prologue Health System, Inc.
(A Non-Profit Organization)
Pikesville, Maryland 21208

PROPERTY LOCATION Springfield Hospital Center
Staff Cottages 3,4,5,6, and 7
Sykesville, Maryland 21784

SPACE TYPE Residential LEASE TYPE New

Staff Cottage 3-	2,565
Staff Cottage 4-	9,050
Staff Cottage 5-	4,000
Staff Cottage 6-	4,000
Staff Cottage 7-	4,000
Total	23,615

DURATION Year to Year EFFECTIVE October 17, 1997
ANNUAL RENT $1.00
UTILITIES RESPONSIBILITY Lessee
CLEANING RESPONSIBILITY Lessee
SPECIAL CONDITIONS

1. The lease may be renewed on a year-to-year basis after initial term subject to the Lessor's consent.
2. The Lessee shall maintain liability insurance at a minimum coverage of $1,000,000 combined single limit per occurrence.
3. The lease contains a hold harmless clause, protecting the Lessor.
4. The assignment or subletting without the written consent of the Lessor and approval of the Board of Public Works is not permitted.
5. The lease contains a termination clause.

REMARKS

1. The Lessee shall occupy and use the demised premises for and only for residential programs for former patients at Springfield Hospital Center. Patients in the program live in these cottages and receive mental health services including counseling, vocational training, therapy and medication if necessary.
2. The lease is to be executed by the Board of Public Works.
3. Board of Public Works approval of this lease will be certified by the office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

File# 1314

0730Prol.CF

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 59-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Spring Grove Hospital Center)

Catonsville
Baltimore County

LESSEE National Cristina Foundation, Inc.
591 West Putnam Avenue
Greenwich, Connecticut 06830

PROPERTY LOCATION Spring Grove Hospital Center
Garrett Building
Catonsville, Maryland 21228

SPACE TYPE Office & Repair Area
LEASE TYPE Renewal
SQUARE FEET 5,900+
DURATION 1 Year
EFFECTIVE August 11, 1997
ANNUAL RENT $1.00
UTILITIES RESPONSIBILITY Lessor
CLEANING RESPONSIBILITY Lessor

The National Cristina Foundation is a Not-for-Profit organization which seeks donations of used or excess computers and related technology that individuals, corporations, and the Federal Government no longer need. It directs their donations to educational, rehabilitation and job training settings in over 40 states and worldwide. People with disabilities, students at risk of failing and the disadvantaged receive technology support via the National Cristina Foundation Network and as a result can achieve increased independence and greater opportunity for employment.

SPECIAL CONDITIONS

1. Further assignment or subletting must be approved in writing by the Board of Public Works.
2. The Department of Health and Mental Hygiene will provide a utility subsidy during the term of the Lease.
3. The Lease contains a hold harmless clause protecting the State. The Lessee is responsible for maintaining General Comprehensive Liability insurance with minimum coverage of $1,000,000 per occurrence and Worker's Compensation Insurance as required by law.
4. The Lessee is responsible for any improvements to and maintenance of the premises except structural or major replacements (e.g., roof, bearing walls, and the operating system.
5. The State may terminate the Lease in the event there is a default by Lessee in any of the terms or whenever the State shall determine that such termination is in the best interest of the State.

Continued

BMW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

NON-PROFIT LEASE

ITEM 59-L (Cont'd.)

REMARKS

1. National Cristina Foundation has been working in the State of Maryland since 1985. During that time, through its association with the Maryland State Department of Education, it has donated several thousand items of computer technology.

2. The Lease is to be executed by the Board of Public Works.

3. The Department of General Services, in conjunction with the Department of Health and Mental Hygiene, recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

File# 3306

0730CRIST.CF

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 60-L

Sykesville
Carroll County

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

LESSEE Christmas in April
P.O. Box 742
Carroll County, Maryland 21784

PROPERTY LOCATION Springfield Hospital Center
Cottage #2, and Lane Building
Sykesville, Maryland 21784

SPACE TYPE Cottage
DURATION 5 Years
ANNUAL RENT $1.00
UTILITIES RESPONSIBILITY Lessee
CUSTODIAL RESPONSIBILITY Lessee

LEASE TYPE New
EFFECTIVE July 30, 1997

SPECIAL CONDITIONS

1. Under the lease terms, the Lessee shall be responsible for all maintenance of the facility.
2. The Lessee shall, at its expense, throughout the term, maintain insurance against loss or liability in connection with bodily injury, death, property, damage or destruction occurring with in the Premises.
3. The lease contains a hold harmless clause, protecting the State against loss or liability in connection with bodily injury, death, property damage or destruction.
4. The lease may be terminated by the State, in whole or in part, whenever it is determined to be in the best interest of the State.
5. The assignment of subletting of this lease without the written consent of the Lessor and approval of the Board of Public Works is prohibited.

REMARKS

1. Christmas in April is a nonprofit organization which builds and repairs homes for low income and elderly individuals.
2. Cottage 2 is to be used for administrative and office purposes. The Lane Building will be used to store building supplies and materials.
3. The Clearing conducted an intergovernmental review of this project under MD970228-0149 and has recommended to grant a lease to Christmas in April.
4. The lease is to be executed by the Board of Public Works.
5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

File#3566 0730CHRI.CF

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 61-L

Baltimore City

MARYLAND HIGHER EDUCATION COMMISSION
(Higher Education Investment Program)

LESSOR/OWNER Redwood Tower Limited Partnership
217 East Redwood Street
Baltimore, Maryland 21202

PROPERTY LOCATION 217 East Redwood Street
Baltimore, Maryland 21202

SPACE TYPE Office
DURATION 9 Months
RENT $24,000

LEASE TYPE New
EFFECTIVE August 1, 1997
SQUARE FOOT RATE $12
EFFECTIVE SQUARE FOOT RATE $12.85

SQUARE FEET 2,000

UTILITIES RESPONSIBILITY Lessor/Lessee to pay electric only
CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE R62PCA11601.1301.413 100% General

SPECIAL CONDITIONS

1. The lease contains occupancy clause.
2. The Lessor reserves the right to relocate the agency to similar space within the building at its sole cost.
3. The Lessor shall erect a wall, repaint as required and clean all carpeting.
4. The holdover provision has been deleted from this lease agreement

REMARKS

1. This space is to be used for administrative offices for the Higher Education Investment Program also referred to as the Pre-Paid Tuition Program.
2. The Higher Education Investment Program was created by the General Assembly in its 1997 session as SB232.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 61-L (Cont'd.)

REMARKS (Cont'd.)

4. In accordance with State Finance and Procurement Article, Annotated Code of Maryland, this space request was handled as a Category III Small Procurement and was advertised via the Department of General Services Electronic Bulletin Board. No responses were received. The above space was secured as a result of in-person solicitation. The Department of General Services, in conjunction with the using agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

FILE No: 0730Redw.lm

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 62-L

DEPARTMENT OF NATURAL RESOURCES (Public Lands) — Washington County

LESSEE — Izaak Walton League of America, Inc.
Local Chapter of the Izaak Walton League
707 Conservation Lane
Gaithersburg, Maryland 20878

PROPERTY LOCATION — Woodmont Rod and Gun Club
Washington County

EFFECTIVE July 30, 1997
DURATION 15 Years
ANNUAL RENT $1.00
SPECIAL CONDITIONS

LEASE TYPE New
LAND AND STRUCTURES 1,400 Acres, Camp Cleveland, Lodge, Game Farm and Several Small Outbuildings

1. The Lessee shall maintain, at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction.
2. The Lessee shall be responsible for, and shall defend, indemnify and hold harmless the State of Maryland and the Department of Natural Resources, and its members, officers, agents, and employees against any and all liability or claims.
3. The Lessee shall maintain the premises in a neat and orderly condition, safe and suitable for the uses intended. Maintenance shall include structures, grounds and capital improvements.
4. The property shall be for public use including, but not limited to, hunter educational activities, fishing, hunting, meetings and seminars.
5. The Department of Natural Resources, Izaak Walton of America, and the local chapter of Izaak Walton must agree on a use plan by December 31,1999. In the event the a use plan cannot be agreed upon, all of Izaak Walton's and the local chapters rights under this lease shall be terminated and Izaak Walton and the local chapter shall turn over to the Lessor any unused funds remaining in the Administrative Conservation Fund.

REMARKS

1. The Izaak Walton League of America, Inc. promotes public hunting ethics, education, safety, and preservation of the hunting heritage of our Country.

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 62-L (Cont'd.)

REMARKS (Cont'd.)

2. The local chapter of Izaak Walton League of America, Inc. is a non profit, non stock corporation formed under the laws of the State of Maryland.
3. The lease may be renewed for ten, one year terms upon mutual agreement.
4. The approval of this lease is recommended by the Department of Natural Resources
5. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General services.

Board of Public Works Action - The above referenced Item was:

Approved ✓ Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

File #

0730wash.CF

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

MARYLAND CONSOLIDATED CAPITAL BOND LOAN -
UMMS - DIAGNOSTIC AND TREATMENT FACILITIES AND RELATED IMPROVEMENTS LOAN OF 1997
CHAPTER 660, ACTS OF 1997

Submission of a request by the University of Maryland Medical System that the Board of Public Works approve a Board of Public Works Capital Project Grant Application in connection with a grant authorized by the Maryland Consolidated Capital Bond Loan - UMMS - Diagnostic and Treatment Facilities and Related Improvements Loan of 1997, Chapter 660 of the Acts of 1997.

The University of Maryland Medical System - Diagnostic and Treatment Facilities and Related Improvements Loan of 1997, Chapter 660 of the Acts of 1997 authorized the creation of a State debt in the amount of $8,000,000 to provide a grant to the University of Maryland Medical System to assist in the design, construction, and equipping of diagnostic and treatment facilities and related improvements.

The University of Maryland Medical System has also submitted a Board of Public Works Capital Project Grant Agreement.

Approval by the Board of Public Works of each of these documents will allow the authorization of $8,000,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL (Cont'd.)

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

MMSDTPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 64-CGL

BOARD OF DIRECTORS OF PRINCE GEORGE'S HOSPITAL CENTER, INC.	3001 Hospital Drive Cheverly, Prince George's County
AUTHORITY	Prince George's Hospital Center Loan of 1996 Chapter 187, Acts of 1996
PROJECT NO. AND TITLE	SL-014-961-038 Expansion of Emergency Department

DESCRIPTION

In accordance with the provisions of the Prince George's Hospital Center Loan of 1996, which provided a matching grant of $675,000 to the Board of Directors of Prince George's Hospital Center, Inc. for the planning, design, expansion, reconstruction, and construction of and for the provision of capital equipment for the existing trauma and acute care facilities located at 3001 Hospital Drive, Cheverly, in Prince George's County to be used to address unmet community needs for Level I trauma care and generally to improve patient care at the hospital, Board of Public Works approval is requested for the following contract to reconstruct the existing facility to provide two trauma rooms, eleven private acute treatment areas, two resuscitation rooms, an eight bed cardiac/observation area, an expanded triage area, new ambulance entrance, and expanded waiting areas. Work includes demolition, new walls and flooring, upgrading of electrical and HVAC systems, painting, carpentry, and site work.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS	**AMOUNT**
HITT Contracting - Fairfax - VA.	$2,873,370
Atlantic Builder, Inc. - Baltimore, MD.	$2,896,500
Essex Contracting Co., Inc. - Oxon Hill, MD.	$3,011,038

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 64-CGL (Cont'd.)

AWARD HITT Contracting

AMOUNT $2,873,370

FUND SOURCE
$ 675,000 - Prince George's Hospital Center Loan of 1996
$2,198,370 - Prince George's Hospital Center

REMARKS

The entire grant has been committed.

Construction began in May 1997 and is estimated to be completed in March 1998.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

PGHOS3PG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 65-CGL

BOARD OF DIRECTORS OF THE CONSTELLATION FOUNDATION, INC.	Pier 1 301 East Pratt Street Baltimore City
AUTHORITY	U.S.S. Constellation Loan of 1995 Chapter 287, Acts of 1995 as amended by Chapter 340 of the Acts of 1996 and further amended by Chapter 267 of the Acts of 1997
PROJECT NO. AND TITLE	SL-027-951-038 Restoration of U.S.S. Constellation

DESCRIPTION
In accordance with the provisions of the U.S.S. Constellation Loan of 1995 as amended by Chapter 340 of the Acts of 1996 and further amended by Chapter 267 of the Acts of 1997, which provided a matching grant of $500,000 to the Board of Directors of the Constellation Foundation, Inc. for the design, repair, restoration, improvement, and preservation of the U.S.S. Constellation, Board of Public Works approval is requested for the following contract to restore the U.S.S. Constellation. Work includes repair of the topside, spar, and gun decks and replacing the hull planking with laminated shell.

PROCUREMENT METHOD	Negotiated
AWARD	Construction Division - Constellation Foundation - Baltimore, MD.
AMOUNT	$9,000,000
FUND SOURCE	$ 500,000 - U.S.S. Constellation Loan of 1995 $8,500,000 - Constellation Foundation, Inc.

REMARKS
The Constellation Foundation, Inc. entered into a contract with the construction division to perform the renovation work. The division is headed by Peter Boudreau who was the builder of the Pride of Baltimore II.

The entire grant amount has been committed.

Construction began in October 1996 and is expected to be completed in June 1999.

Continued

*** SEE ATTACHED CORRECTION LETTER ***

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 65-CGL (Cont'd.)

REMARKS (Cont'd.)
No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

USSCO2PG.FV

7-30-97

OK
MBoschert
3/00

Parris N. Glendening
Governor

'hleen Kennedy Townsend
Governor

Peta N. Richkus
Secretary

Michele T. Rozner
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

November 4, 1999

RECEIVED
NOV - 9
BOARD OF PUBLIC WORKS

Ms. Shelia McDonald
Acting Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Re: Changes to the Board of Public Works agendas:
July 30, 1997, April 1, 1998, April 21, 1999,
September 1, 1999

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

OK

BPW July 30, 1997
Item 65-CGL
Page 113
Restoration of U.S.S. Constellation
The Constellation Foundation, Inc.

FROM:$ 500,000.00 - U.S.S. Constellation Loan of 1995
500,000.00 - U.S.S. Constellation Loan of 1996
350,000.00 - U.S.S. Constellation Loan of 1997
525,000.00 - U.S.S. Constellation Loan of 1998
7,125,000.00 - Constellation Foundation, Inc. 9,000,000.00

TO:$ 500,000.00 - U.S.S. Constellation Loan of 1995
500,000.00 - U.S.S. Constellation Loan of 1996
350,000.00 - U.S.S. Constellation Loan of 1997
525,000.00 - U.S.S. Constellation Loan of 1998 - Chapter 217
650,000.00 - Baltimore City - U.S.S. Constellation Loan of 1999
6,475,000.00 - Constellation Foundation, Inc. 9,000,000.00

Reason: To utilize State funds not previously available.

301 West Preston Street
Baltimore, Maryland 21201-2305
(410) 767-4960
FAX (410) 333-5480

Toll Free 1-800-449-4347
e-mail: PRICHKUS@DGS.STATE.MD.US
TTY users 1-800-735-2258

BPW April 1, 1998
Item 43-CGL
Page 92
Purchase Lucas Art Collection
Baltimore Museum of Art

FROM:$ 850,000.00 - MCCBL - Lucas Art Collection Loan of 1997
850,000.00 - MCCBL - Lucas Art Collection Loan of 1998
6,800,000.00 - The Baltimore Museum of Art 8,500,000.00

TO:$ 850,000.00 - MCCBL - Lucas Art Collection Loan of 1997
850,000.00 - MCCBL - Lucas Art Collection Loan of 1998
850,000.00 - MCCBL - Lucas Art Collection Loan of 1999
5,950,000.00 - The Baltimore Museum of Art 8,500,000.00

Reason: To utilize funds not previously available.

BPW April 21, 1999
Item 37-CGL
Pages 84-86
Renovate Facilities at Falls Road and Maryland Avenue in Baltimore City
Maryland Community Resource Center, Inc.

FROM:$ 500,000.00 - Baltimore City - Maryland Community Resource Center, Inc. Loan of 1998
454,572.00 - Baltimore City - Maryland Resource Center, Inc. Loan of 1999
2,271,983.00 - Maryland Community Resource Center, Inc. 3,226,555.00

TO:$ 500,000.00 - Baltimore City - Maryland Community Resource Center, Inc. Loan of 1998
479,685.90 - Baltimore City - Maryland Community Resource Center, Inc. Loan of 1999
2,246,869.10 - Maryland Community Resource Center, Inc. 3,226,555.00

Reason: To utilize the remaining 1999 Grant funds.

BPW September 1, 1999
Item 28-CGL
Page 51
Design and renovate
847 N. Howard Street
The Eubie Blake National
Jazz Institute and Cultural
Center, Inc.
Baltimore City

FROM:$ 250,000.00 - Baltimore City - The Eubie Blake National Jazz Institute and Cultural Center Loan of 1994 as amended
200,000.00 - Baltimore City - The Eubie Blake National Jazz Institute and Cultural Center Loan of 1995 as amended
1,083,574.00 - The Eubie Blake Natioanl Jazz Institute and Cultural Center, Inc. 1,533,574.00

TO:$ 206,740.50 - Baltimore City - The Eubie Blake National Jazz Institute and Cultural Center Loan of 1994 as amended
200,000.00 - Baltimore City - The Eubie Blake National Jazz Institute and Cultural Center Loan of 1995 as amended
420,093.00 - Baltimore City - The Eubie Blake National Jazz Institute and Cultural Center Loan of 1999
706,740.50 - The Eubie Blake National Jazz Institute and Cultural Center, Inc. 1,533,574.00

OK

Reason: To adjust 1994 to reflect funds previously allocated and to utilize funds not previously available.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,

Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Mr. Ronald Kreitner

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL

BOARD OF DIRECTORS OF THE ROCKVILLE ARTS PLACE, INC.	100 East Middle Lane Rockville, Montgomery County
AUTHORITY	Rockville Arts Place Loan of 1990 Chapter 521, Acts of 1990 Montgomery County - Rockville Arts Place, Inc. Loan of 1996 Chapter 254, Acts of 1996
PROJECT NO. AND TITLE	SL-004-901-038 Renovations and Additions to the Rockville Arts Place

DESCRIPTION

In accordance with the provisions of the Rockville Arts Place Loan of 1990 and the Rockville Arts Place, Inc. Loan of 1996, which provided matching grants of $200,000 and $150,000, respectively, to the Board of Directors of the Rockville Arts Place, Inc., for the construction, repair, and renovation of and the provision of capital equipment for the Rockville Arts Place, including additional classroom and studio space, Board of Public Works approval is requested for the following contract modifications and contracts.

A. Modification to A/E contract to reflect actual funds expended.

ARCHITECT/ENGINEER	Roger K. Lewis Washington, DC.
ORIGINAL APPROVAL	Item 20-CGL, DGS Agenda 11/7/90
ORIGINAL CONTRACT AMOUNT	$ 55,000.00
THIS MODIFICATION	($ 45,200.00) - Credit
REVISED CONTRACT AMOUNT	$ 9,800.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL (Cont'd.)

FUND SOURCE ($ 22,600.00) - Credit - Rockville Arts Place Loan of 1990
($ 22,600.00) - Credit - Rockville Arts Place, Inc.

B. Contract for the construction of an approximately 4,000 square feet addition to include three classrooms and four studio spaces.

PROCUREMENT METHOD Negotiated

AWARD Raycon, Incorporated
Washington, DC.

AMOUNT $197,595.00

FUND SOURCE
$ 45,621.50 - Rockville Arts Place Loan of 1990
$ 53,176.00 - Rockville Arts Place, Inc. Loan of 1996
$ 98,797.50 - Rockville Arts Place, Inc.

REMARKS

Raycon, Incorporated was originally selected by competitive sealed bidding to renovate the interior of the existing facility. This was Phase I of the two phase project to renovate and expand the Arts Place facility. Because of its previous experience with the Arts Place and its willingness to provide an in-kind contribution, the Rockville Arts Place selected Raycon, Inc. to complete the second phase of the project.

C. Contract for exterior renovations including new paving, sidewalks, roof and wall panels, exterior insulation, new windows, new canopy, and carpentry.

PROCUREMENT METHOD Negotiated

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL (Cont'd.)

AWARD	Kimmel & Kimmel, Inc. Gaithersburg, MD.
AMOUNT	$100,000.00
FUND SOURCE	$ 50,000.00 - Rockville Arts Place, Inc. Loan of 1996 $ 50,000.00 - Rockville Arts Place, Inc.

REMARKS

The actual contract amount is $265,358 of which $165,358 is being provided as an in-kind contribution by the contractor.

The project has been completed.
The entire 1990 grant has been committed.

Of the total grant amount of $150,000 for the 1996 grant, the remaining $46,824 will be used for equipment and future projects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold for the 1990 grant; but have not been issued for the 1996 loan to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

RARTSPPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 67-CGL

MARYLAND ZOOLOGICAL SOCIETY	Baltimore Zoo Druid Hill Park Baltimore City
AUTHORITY	Maryland Consolidated Capital Bond Loan - Baltimore Zoo - Small Development Project Loan of 1996, Chapter 125, Acts of 1996
PROJECT NO. AND TITLE	B-000-944-001 Repair and Renovate the Mansion House

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Baltimore Zoo - Small Development Project Loan of 1996, which provided a grant of $950,000 to the Maryland Zoological Society to assist in the design and construction of small development projects at the Baltimore Zoo and provided that $700,000 of this appropriation may only be expended on renovation of the Mansion House, Board of Public Works approval is requested for the following contract modification for the repair of the Mansion House porch. Work includes additional plywood sheathing, provide wood joists and beams, additional structural repairs to the porch including column and beam replacement, provide steel beam and columns, provide additional planter curbs, provide additional water proofing rebuild south stair, and relocate vent pipes.

CONTRACTOR	Allied Contractors, Inc. Baltimore, MD
ORIGINAL CONTRACT APPROVAL	Item 57-CGL, DGS Agenda 7/31/96
ORIGINAL CONTRACT AMOUNT	$877,050.00
THIS MODIFICATION	$ 66,197.60
REVISED CONTRACT AMOUNT	$943,247.60

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 67-CGL (Cont'd.)

PERCENTAGE INCREASE 7.55%

FUND SOURCE $ 66,197.60 - MCCBL - Baltimore Zoo - Small Development Project Loan of 1996

REMARKS

Of the total grant amount of $950,000, the remaining $291,897.40 will be used for other projects.

All work has been completed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

BZMANPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 68-CGL

WASHINGTON COLLEGE	300 Washington Avenue Chestertown, Kent County
AUTHORITY	Washington College Loan of 1990 Chapter 266, Acts of 1990
PROJECT NO. AND TITLE	SL-030-901-038 Renovate William Smith Hall and Other Facilities

DESCRIPTION

In accordance with the provisions of the Washington College Loan of 1990, which provided a matching grant of $2,800,000 to Washington College to assist in the planning, design, renovation, replacement, construction, reconstruction, and equipping of William Smith Hall and other academic facilities and utility systems, Board of Public Works approval is requested for the replacement of the slate roof and three lower portico roofs on William Smith Hall. The new roofs will also be slate. The work also includes replacing copper flashing, downspouts, and fasteners as well as repairs to wood cornice.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS	**AMOUNT**
The Fick Bros. Roofing Co. - Baltimore, MD.	$206,270
C. C. Oliphant & Sons, Inc. - Laurel, DE.	$241,105
Leland Slate Roofers, Lilitz, PA.	$241,588
Michael Bollinger, Inc. - Baltimore, MD.	$297,950

AWARD The Fick Bros. Roofing Co.

AMOUNT $206,270

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 68-CGL (Cont'd.)

FUND SOURCE $103,135 - Washington College Loan of 1990

FUND SOURCE (Cont'd.) $103,135 - Washington College

REMARKS

Of the total grant amount of $2,800,000, the remaining $946,999.58 will be used for other projects and equipment.

William Smith Hall was constructed in 1917 and this replaces the original roof, flashing, and guttering system.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion ✓ Without Discussion

WASCOLPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 69-CGL

OFFICE ON AGING	Cambridge Senior Center Route 16 Cambridge, Dorchester County
AUTHORITY	Maryland Consolidated Capital Bond Loan - Senior Citizen Activities Centers Loan of 1996, Chapter 125, Acts of 1996
PROJECT NO. AND TITLE	AE-000-961-038 Construct New Senior Citizen Center

DESCRIPTION
Board of Public Works approval is requested for a contract to construct additions and renovate the existing facility. The new and renovated facility of approximately 31,000 square feet will contain a senior center, adult day care, center for developmental disabilities, and an area for respite care. The senior center portion will occupy approximately 8,400 square feet and will contain craft and other activity spaces as well as a full commercial kitchen. The kitchen will provide meals for the entire facility as well as have delivered meals for seniors and other disabled persons presently home bound in Dorchester County.

PROCUREMENT METHOD — Competitive Sealed Bidding

BIDS	AMOUNT
Willow Construction, Inc. - Easton, MD.	$1,373,000
Harper and Sons, Inc. - Easton, MD.	$1,374,000
W. B. Venables, Inc. - Laurel, DE.	$1,478,000
Construction Management Services, Inc. - Delmar, DE.	$1,541,024

AWARD	Willow Construction, Inc.
AMOUNT	$1,373,000
FUND SOURCE	$ 239,334 - MCCBL - Senior Citizen Activities Centers Loan of 1996 $1,133,666 - Dorchester Community Services, Inc.

REMARKS
Funding reflects costs associated only with the senior center.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 69-CGL (Cont'd.)

REMARKS (Cont'd.)
No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

CAMBSCGG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 70-CGL

ENOCH PRATT FREE LIBRARY	Hollins and Calhoun Street Baltimore City
AUTHORITY	Enoch Pratt Free Library - Historic Pratt Branch "Old Number 2" - Pratt-Mencken Center Loan of 1994, Chapter 341, Acts of 1994
PROJECT NO. AND TITLE	SL-043-941-038 Renovate Historic Pratt Branch "Old Number 2"

DESCRIPTION
In accordance with the provisions of the Enoch Pratt Free Library - Historic Pratt Branch - "Old Number 2" - Pratt-Mencken Center Loan of 1994, which provided a grant of $125,000 to the Enoch Pratt Free Library for the repair, renovation, and rehabilitation of and for the provision of capital equipment for Historic Branch "Old Number 2", a building owned by the Library and located at the corner of Hollins and Calhoun Streets, for use by the Library as the Pratt-Mencken Center, a facility in Baltimore City for on-line and publishing material related to community empowerment and revitalization as well as be available for use by community and neighborhood redevelopment-organizations, Board of Public Works approval is requested to reimburse the Neighborhood Design Center on behalf of the Enoch Pratt Free Library for the following contracts.

A. Contract to furnish and install new HVAC system including all ductwork, piping, control wiring and devices, registers, grills, and thermostats.

PROCUREMENT METHOD	Competitive Sealed Bidding

BIDS	AMOUNT
Coldspring Mechanical Co. - Baltimore, MD	$124,025
Madison Mechanical Co. - Silver Spring, MD	$157,000
Clean Air, Inc. - Baltimore, MD.	$159,000
Maryland Environmental Co. - Baltimore, MD	$171,000

AWARD	Coldspring Mechanical Co.
AMOUNT	$124,025
FUND SOURCE	$ 85,000 - Enoch Pratt Free Library - Historic Pratt Branch "Old Number 2" - Pratt-Mencken Center Loan of 1994 $ 39,025 - Enoch Pratt Free Library

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 70-CGL (Cont'd.)

B. Contract to replace electrical system including new wiring, light fixtures, switches, receptacles, new service and panel, fire alarm system, door entry system, and wiring and connections for the HVAC system.

PROCUREMENT METHOD — Competitive Sealed Bidding

BIDS	AMOUNT
Colonial Electric - Harwood, MD	$ 43,208
Hara Electric Co. - Upper Marlboro, MD	$ 88,200
Carney Electric Co. - Baltimore, MD	$102,000
Calmi Electric Co. - Baltimore, MD.	$117,527

AWARD — Colonial Electric Co.

AMOUNT — $ 43,208

FUND SOURCE — $ 20,000 - Enoch Pratt Free Library - Historic Pratt Branch "Old Number 2" - Pratt-Mencken Center Loan of 1994
$ 23,208 - Enoch Pratt Free Library

C. Contract to provide design and developer's services.

PROCUREMENT METHOD - Negotiated

AWARD — Neighborhood Design Center
Baltimore, MD.

AMOUNT — $ 20,000

FUND SOURCE — $ 20,000 - Enoch Pratt Free Library - Historic Pratt Branch "Old Number 2" - Pratt-Mencken Center Loan of 1994

Total Contracts - $187,233
Total State share - $125,000

REMARKS
The entire grant of $125,000 is committed.
The project is underway.

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 70-CGL (Cont'd.)

REMARKS (Cont'd.)
Prior to the issuance of the bonds, the Enoch Pratt Free Library shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest:

(i) On the land or such portion of the land acceptable to the Trust; and

(ii) On the exterior and interior, where appropriate, of the historic structures.

The easement must be in form and substance acceptable to the Trust and the extent of the interest to be encumbered must be acceptable to the Trust.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

ENOCPTPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 71-CGL

COUNTY COUNCIL OF WICOMICO COUNTY	Wicomico County Detention Center Salisbury, Wicomico County
AUTHORITY	Wicomico County Jail Loan of 1982 Chapter 640, Acts of 1982 as amended by Chapter 341 of the Acts of 1984 Maryland Consolidated Capital Bond Loan - Wicomico County Detention Center Loan of 1994, Chapter 115, Acts of 1994 Maryland Consolidated Capital Bond Loan - Wicomico County Detention Center Loan of 1995, Chapter 131, Acts of 1995
PROJECT NO. AND TITLE	CJ-022-821-038 Expansion of Wicomico County Jail

DESCRIPTION

In accordance with the provisions of the Wicomico County Jail Loan of 1982 as amended by Chapter 341 of the Acts of 1984, the Maryland Consolidated Capital Bond Loans - Wicomico County Detention Center Loans of 1994 and 1995, which provided matching grants of $8,000,000, $2,278,000 and $513,000, respectively, to the County Council of Wicomico County to design, construct, and equip the renovation and expansion of the Wicomico County Detention Center, Board of Public Works approval is requested for the following contract to construct the training and management addition as well as alteration to the existing facility. Project includes the construction of a two story addition of approximately 34,000 square feet containing a work release area, staff locker rooms, staff training rooms, conference room, offices, holding cells, court commissioner's area, booking area, classrooms, and storage areas and renovate approximately 6,500 square feet. The project will add 16 minimum security and 18 work release beds for female inmates.

PROCUREMENT METHOD — Competitive Sealed Bidding

BIDS	AMOUNT
Atlantic Builders Group, Inc. - Baltimore, MD	$5,561,600
Wohlsen Dashiell Construction - Salisbury, MD	$5,736,250
W. B. Venables & Sons, Inc. - Laurel, DE	$5,807,100
W. M. Schlosser Co., Inc. - Hyattsville, MD	$6,118,000

AWARD — Atlantic Builders Group, Inc.

AMOUNT — $5,561,600.00

Continued

BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 71-CGL (Cont'd.)

FUND SOURCE

$ 144,011.31	- Wicomico County Jail Loan of 1982
$2,278,000.00	- MCCBL - Wicomico County Detention Center Loan of 1994
$ 358,788.69	- MCCBL - Wicomico County Detention Center Loan of 1995
$2,780,800.00	- Wicomico County

REMARKS

The entire grant amounts of 1982 and 1994 are fully committed. The remaining $154,211.31 of the 1995 grant will be used for contingencies and equipment.

Construction is scheduled to begin in August 1997 with an anticipated completion date of September 1998.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued for the 1982 loan to support this transaction; but have not been sold for the 1994 and 1995 loans. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

WICOJJG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 72-CGL

MARYLAND HIGHER EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER Carroll Community College
Westminster, Maryland

AUTHORITY Procedures and Guidelines adopted by MHEC 06/02/97 and approved by BPW 06/17/92

PROJECT NO. AND TITLE CC-07-75/MC95-273
Amphitheater Project
Construction Award

DESCRIPTION
Board of Public Works approval is requested for a total State construction allocation in the amount of $75,000 to Carroll Community College for the construction of its Amphitheater project. Also, the College seeks approval of a construction contract award to Trionfo Builders, Inc. of Baldwin, Maryland.

The total construction allowance is $467,000 which represents a contract award of $445,000, and a 5% combined allowance of $22,000 for construction contingencies and construction inspection and testing services. The State share is $75,000 (16%) which is the limit of the matching grant approved by the 1996 General Assembly.

This project involves the construction of an outdoor amphitheater with a stage area of approximately 1,800 square feet, lighting and sound equipment, two dressing rooms of approximately 150 square feet, a 125 square foot storage area, two restrooms, access road, a sloped grassy seating area and related utilities.

PROCUREMENT METHOD Competitive Sealed Bidding

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 72-CGL (Cont'd.)

BIDS	**BASE BID**
Trionfo Builders, Inc., Baldwin, Md.	$445,000
Gladwynne Construction Co., Baltimore, Md.	$479,700
Conewago Enterprises, Inc., Hanover, Pa.	$488,888
Richard M. Johnson & Assoc., Inc., Frederick, Md.	$497,700
Stephen J. Noll Construction Co., Inc., Forest Hill, Md.	$543,736
The Mark Engineering Co., Baltimore, Md.	$559,000
Worcester Brothers Co., Inc., Baltimore, Md.	$610,000

AWARD — Trionfo Builders, Inc.
Baldwin, Maryland

AMOUNT — $445,000

FUND SOURCE — $370,000 (84%) - Local Share
$ 75,000 (16%) - State Share
Public Junior, Community and Regional Community College Construction Loan of 1975 ($2,844.06) and the Maryland Consolidated Capital Bond Loan of 1995 ($72,155.94). *Cost sharing is in accordance with Section 11-105(i) of the Education Article.

* Cost sharing is in accordance with Section 11-105(i) of the Education Article as authorized by the 1996 General Assembly which provided that $75,000 of the appropriation from the Maryland Consolidated Capital Bond Loan of 1996 be for construction of an outdoor amphitheater at Carroll Community College. It was also further provided that the State's contribution for the amphitheater project shall not exceed $75,000.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 72-CGL (Cont'd.)

REMARKS

The architectural design contract, procurement and award was totally funded and managed by local authorities. The Maryland Department of General Services provided the engineering review for this project.

The Amphitheater will allow for expanded and increased credit and credit-free courses in music, art, and theater in addtion to providing a seasonal and cultural center for students, the college community, and community residents.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved with this project. The contract will be awarded by Carroll Community College and signed by the local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

amphith.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 73-CGL

MARYLAND HIGHER EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER	Charles County Community College Charles County - La Plata Campus
AUTHORITY	Procedures and Guidelines adopted by MHEC 06/02/97 and approved by BPW 06/17/92
PROJECT NO. AND TITLE	CC-09-MC95-272 Pool Mechanical System Replacement - A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of $8,555 to Charles County Community College for design and engineering services necessary for the Pool Mechanical System Replacement project at its La Plata campus. Also, the College seeks BPW approval of a design contract award to Myers Engineering, Inc. of Phoenix, Maryland.

The proposed project involves the replacement of the entire pool filtration system which is currently failing, including pumps, filters, valves, controls, automatic control feeders, and ancillary systems. In addition, the project will address all health code and environmental requirements related to water quality.

AWARD	Myers Engineering, Inc. Phoenix, Maryland
AMOUNT	$14,500
FUND SOURCE	$5,945 (41%) - Local Share $8,555 (59%) - State Share Maryland Consolidated Capital Bond Loan of 1995. Cost sharing is in accordance with Section 11-105(i) of the Education Article.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 73-CGL (Cont'd.)

REMARKS

In April, 1997, Charles County Community College advertised in the Maryland Independent, the Calvert Recorder, and the St. Mary's Enterprise, for the purpose of establishing an on-call short list for multiple Architectural and/or Engineering design services for construction projects. From the respondents, a number of firms were ranked by type of service offered, experience level, and other factors. The firm of Myers Engineering, Inc. has been selected from this list for mechanical engineering services for this project. The total negotiated fee is within the State guidelines for A/E fees.

The Maryland Department of Budget and Management reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Charles County Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 74-CGL

MARYLAND HIGHER EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER	Charles County Community College Charles County - La Plata Campus
AUTHORITY	Procedures and Guidelines adopted by MHEC 06/02/97 and approved by BPW 06/17/92
PROJECT NO. AND TITLE	CC-09-MC95-271 Track and Tennis Court Replacement A/E Design Award

DESCRIPTION
Board of Public Works approval is requested for a State design allocation in the amount of $8,732 to Charles County Community College for architectural design services necessary for the Track and Tennis Court Replacement project at its La Plata campus. Also, the College seeks BPW approval of a design contract award to Lorenzi, Dodds & Gunnill, Inc. of Waldorf, Maryland.

The proposed project involves the design for the replacement of the existing six lane, 440 yard running track and 220 yard relay starting lanes and the replacement of the six existing tennis courts which are failing due to settlement over existing storm drain pipes, use and age (26 yrs).

AWARD	Lorenzi, Dodds & Gunnill, Inc. Waldorf, Maryland
AMOUNT	$14,800
FUND SOURCE	$6,068 (41%) - Local Share $8,732 (59%) - State Share Maryland Consolidated Capital Bond

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 74-CGL (Cont'd.)

Loan of 1995. Cost sharing is in accordance with Section 11-105(i) of the Education Article.

REMARKS

In April, 1997, Charles County Community College advertised in the Maryland Independent, the Calvert Recorder, and the St. Mary's Enterprise, for the purpose of establishing an on-call short list for multiple Architectural and/or Engineering design services for construction projects. From the respondents, a number of firms were ranked by type of service offered, experience level, and other factors. The firm of Lorenzi, Dodds & Gunnill, Inc. has been selected from this list for architectural and engineering services for this project. The total negotiated fee is within the State guidelines for A/E services.

The Maryland Department of Budget and Management reviewed the Facilities Program for this project and recommends State financial participation. The Maryland Department of General Services has also reviewed the Facilities Program for this project and recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Charles County Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

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SUPPLEMENTAL
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 75-CGL

MONTGOMERY COUNTY - ROCKVILLE ARTS PLACE, INC. LOAN OF 1996
CHAPTER 254, ACTS OF 1996

Submission of a request by the Board of Directors of the Rockville Arts Place, Inc. that the Board of Public Works approve certification by the Board of Directors of the Rockville Arts Place, Inc. that the required matching funds have been raised as required by the Montgomery County - Rockville Arts Place, Inc. Loan of 1996, Chapter 254 of the Acts of 1996.

Chapter 254 of the Acts of 1996 authorized the creation of a State debt in the amount of $150,000 to be used as a grant to the Board of Directors of the Rockville Arts Place, Inc. for the repair and renovation of, and the provision of capital equipment for, the Rockville Arts Place, including additional classroom and studio space subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property. The fund may consist of in-kind contributions or funds expended prior to the effective date of this Act.

The Board of Directors of the Rockville Arts Place, Inc. has presented evidence that it has received $163,358 in in-kind contributions associated with the exterior renovation of the Rockville Arts Place.

In addition to the evidence of matching funds, the Board of Directors of the Rockville Arts Place, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of $150,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

Continued

SUPPLEMENTAL
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 75-CGL (Cont'd.)

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

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HANDCARRIED
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 76-EP

DEPARTMENT OF HEALTH & MENTAL HYGIENE	Rosewood Center Owings Mills, MD
CONTRACT NO. AND TITLE	EC-003-950-003 Energy Conservation Project Rosewood Center

DESCRIPTION

Contractor will develop and implement a comprehensive energy efficiency and guaranteed savings program to assist the Department of Health and Mental Hygiene (DHMH) Rosewood Center, in achieving a reduction in energy consumption and energy related operations costs, while improving the building environment/operations. This contract consists of two phases. Phase I requires the contractor to conduct a detailed engineering study and develop a program of recommendations, including preliminary design/specifications, construction costs, yearly maintenance costs, and guaranteed energy savings. Phase II requires the contractor to implement the approved program.

PROCUREMENT METHOD — Competitive Sealed Proposals

BIDS OR PROPOSALS	SCORE (max. 100 pts.)
Honeywell, Inc. - Hunt Valley, MD	93.0
Viron Energy Services - Riverside, MO	89.8
M&E Sales, Inc. - Baltimore, MD	88.6
Johnson Controls, Inc. - Baltimore, MD	88.2

AWARD — Honeywell, Inc.

AMOUNT *

* If the contractor completes Phase I, presents a program that fully meets the objectives of the RFP, and DHMH chooses not to proceed with the contractor's Phase I program recommendations, DHMH shall pay the contractor an amount not to exceed $68,000 for the engineering feasibility study. Should DHMH choose to implement the program, it shall pay the contractor for Phases I and II upon completion of the Phase II work. The estimated cost for Phases I and II is $3,000,000.

Continued

HANDCARRIED
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 76-EP (Cont'd.)

AMOUNT (Cont'd.)
It is anticipated that this cost (except for yearly maintenance costs) will be financed through the Energy Performance Contract Master Lease Purchase Agreement. All Phase I and Phase II costs shall be 100% funded by guaranteed energy savings and energy related operating cost savings. In accordance with DGS policy, the projected payback period is 10 years.

FUND SOURCE
The funding for this project shall be from guaranteed savings and energy related operating cost savings resulting from the implementation of the energy efficiency program.

REMARKS
The goal of this contract is to identify and implement a program that results in reduced energy consumption of at least 20% and energy related operating cost savings at the Rosewood Center in Owings Mills. In Phase I of the project, the contractor will conduct a detailed engineering feasibility study from which a program of implementation will be developed. In Phase II, upon approval of this program by DHMH, the Department of General Services, and the Board of Public Works, the contractor will implement its recommendations. Phase II will include the detailed design, construction, training, start-up, and yearly maintenance of the equipment installed. As part of Phase II, the contractor will guarantee the energy savings and monitor the savings throughout the life of the project. Documents providing for compensation for the implementation of the program (installation, warranties, maintenance, guaranteed energy savings, etc.) will be submitted to the Board of Public Works for approval prior to the start of Phase II of the contract.

This project was advertised in the Maryland Contract Weekly. To achieve maximum exposure, all firms who submitted proposals on previous State of Maryland Energy Performance projects were contacted. Due to the energy guarantee required by these types of projects, relatively few organizations have the financial capability to guarantee the savings over a substantial payback period and the necessary experience of successfully completing a number of these types of projects.

Continued

HANDCARRIED
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 76-EP (Cont'd.)

REMARKS (Cont'd.)

Four proposals were received by the due date. Honeywell, Inc. received the highest overall score. Scoring was based upon criteria published in the RFP, including the offeror's qualifications and ability to finance the project (team qualifications, prior experience, and financial responsibility) and the offeror's technical and financial approach to the project. The overall committment for MBE participation in this project is 20%.

The Maryland Energy Administration supports the recommendation of award to Honeywell, Inc.

The Office of the State Comptroller has verified, under Control Number 97-3126-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

roseepc.rbt

HANDCARRIED
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 77-CGL

GARRETT COUNTY - GLENDALE BRIDGE LOAN OF 1995
CHAPTER 283, ACTS OF 1995 AS AMENDED BY
CHAPTER 286, ACTS OF 1997

Submission of a request by the County Commissioners of Garrett County that the Board of Public Works approve as of June 1, 1997 certification by the County Commissioners of Garrett County that the required matching funds have been raised as required by the Garrett County - Glendale Bridge Loan of 1995, Chapter 283 of the Acts of 1995 as amended by Chapter 286 of the Acts of 1997.

Chapter 283 of the Acts of 1995 as amended by Chapter 286 of the Acts of 1997 authorized the creation of a State debt in the amount of $400,000 to be used as a grant to the County Commissioners of Garrett County for the planning, design, and construction of a replacement bridge for the Glendale Bridge over Deep Creek Lake in Garrett County including any land acquisition and relocation of utilities necessitated by the construction of the new bridge subject to the requirement that the grantee provide and expend a matching fund for this purpose. Except for State Aid in lieu of Federal Funds appropriated in connection with the Glendale Bridge project, no part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The County Commissioners of Garrett County has presented evidence that it has appropriated $400,000 from the general levy of the county for this project.

In addition to the evidence of matching funds, the County Commissioners of Garrett County has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of $400,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

HANDCARRIED
BPW 07/30/97

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 77-CGL (Cont'd.)

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

(Approved) Disapproved Deferred Withdrawn

With Discussion (Without Discussion)

GLENBDPG.FV

There being no further business, the meeting was adjourned.

Respectfully submitted,

Sandra K. Reynold

Sandra K. Reynold
Executive Secretary

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